



**TOWN OF AMHERSTBURG
COUNCIL MEETING
AGENDA**

Monday, April 10, 2017

6:00 PM

Council Chambers

271 Sandwich Street South, Amherstburg, ON, N9V 2A5

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Pages

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT REFLECTION**
- 3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**
(Public Council Meeting Agenda Items)

4. MINUTES OF PREVIOUS MEETING

That the minutes **BE ADOPTED** and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

4.1 Regular Council Meeting Minutes - February 13, 2017 13

4.2 Special In-Camera Council Meeting Minutes - February 13, 2017

5. DELEGATIONS

5.1 Donation to the Town of Amherstburg - Dorothy Thrasher and Theresa Bellefleur, Fort Malden Golden Age Centre 33

That the delegation **BE RECEIVED**.

5.2 Request for Use of Space at the Libro Centre - Tino Riccio and Joseph Capaldi, The Verdi Club 35

That the delegation **BE RECEIVED**.

6. PRESENTATIONS

6.1 Essex Windsor EMS Presentation to Council - Bruce Krauter, Chief, Essex Windsor EMS 38

That the presentation **BE RECEIVED**.

7. REPORTS – POLICE SERVICES

There are no reports.

8. REPORTS – CORPORATE SERVICES

There are no reports.

9. REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

9.1 Memorandum of Understanding (MOU) - Grass Cutting Operations Wyandotte Cemetery 59

It is recommended that:

1. The report from the Manager of Parks & Naturalized Areas dated March 22, 2017, regarding Memorandum of Understanding – Grass Cutting Operations Wyandotte Cemetery **BE RECEIVED**; and,
2. **By-law 2016-44** being a by-law authorizing the execution of a Memorandum of Understanding between the Corporation of the Town of Amherstburg and the Aboriginal Affairs and Northern Development – Ontario Region regarding maintenance of Wyandotte Cemetery be read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

9.2 Festival Canadiana 150; Canuck it Up! 66

It is recommended that:

1. The report from the Manager of Tourism and Culture dated, March 16, 2017, regarding the Festival Canadiana 150; Canuck it Up! event in Amherstburg **BE RECEIVED**;
2. An exemption **BE GRANTED** to Section 3 of By-law 2004-89 to allow for a public function in Kings Navy Yard Park on August 5 & 6, 2017 for Canada 150 activities;
3. An exemption **BE GRANTED** to Section 2 of By-law 2004-89 to allow for commercial activity in Kings Navy Yard Park on August 5 & 6, 2017 for Canada 150 activities;
4. An exemption **BE GRANTED** from table number 3-1-2 of Noise By-law 2001-43 with respect to the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers to allow for live music for the event; and,
5. The Canada 150 activities **BE EXEMPT** and **PERMITTED** for road closures to begin prior to 5:00 pm on August 5 & 6, 2017.

10. REPORTS – ENGINEERING AND PUBLIC WORKS

10.1 2017 Essex Region Children’s Water Festival Sponsorship

79

It is recommended that:

1. The report from the Manager of Environmental Services dated March 10, 2017, regarding the participation in the Essex Region Children’s Water Festival **BE RECEIVED**; and,
2. The 2017 Essex Region Children’s Water Festival **BE SPONSORED** as part of the 2017 Amherstburg Water Conservation Program in the amount of \$1,500.

11. REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

11.1 2017 Special Events Approval

87

It is recommended that:

1. The report from the Public Events Committee (PEC) dated March 22, 2017, regarding 2017 Special Events Approval **BE RECEIVED**;
2. That the events **BE APPROVED** as listed:
 - **Music off the Back Porch – April 21, 2017**
 - **Amherstburg Rotary Ribfest – July 7, 8 and 9, 2017**
 - **RAMP-Age Skateboard Competition – July 29, 2017**
 - **Amherstburg’s Gone Car Crazy – July 30, 2017;**
3. An exemption from table number 3-1-2 of Noise By-law 2001-43 with respect to the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers to allow for live music **BE GRANTED** for the events listed:
 - **Music off the Back Porch – April 21, 2017**
 - **Amherstburg Rotary Ribfest – July 7,8 and 9, 2017**
 - **RAMP-Age Skateboard Competition – July 29, 2017**
 - **Amherstburg’s Gone Car Crazy – July 30, 2017;**
4. The following events **BE EXEMPT** and **PERMITTED** for road closures to begin prior to 5pm:
 - **Amherstburg’s Gone Car Crazy – July 30, 2017;**
5. Permission **BE GRANTED** as per Section 6 (f) and (i) of the Park’s By-law to allow for the playing of any musical instrument and live music for the events listed; and,
6. The Public Events Committee **BE DIRECTED** to confirm that the requirements identified by the Committee are met prior to the event.

11.2 Zoning By-law Amendment for 6000 County Rd 20, Ure's Country Kitchen and Variety – ZBA/2/17 95

It is recommended that:

1. The report from the Manager of Planning Services dated March 22, 2017, regarding the Zoning By-law Amendment for 6000 County Rd 20, Ure's Country Kitchen and Variety **BE RECEIVED**; and,
2. **Zoning By-law 2017-11** being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

11.3 Amending Development Agreement for 689 Texas Road, The Fort, File # SPC-5-17 113

It is recommended that:

1. The report from the Manager of Planning Services dated March 23, 2017, regarding the Amending Development Agreement – 689 Texas Road, The Fort **BE RECEIVED**;
2. The amendments to the site plan for 689 Texas Road **BE APPROVED**; and,
3. **By-law 2017-19** being a by-law to authorize the signing of an amending development agreement be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

11.4 Official Plan Amendment No.4 for Breweries in Agricultural Areas 124

It is recommended that:

1. The report from the Manager of Planning Services dated March 28 2017, regarding the Official Plan Amendment No. 4 for the Addition of Breweries in Agricultural Areas **BE RECEIVED**; and,
2. **By-law 2017-08** being a by-law to amend the Official Plan, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

12. REPORTS - CAO's OFFICE

There are no reports.

13. INFORMATION REPORTS

That the following information reports **BE RECEIVED**:

13.1	Amherstburg Water Treatment Plant Submission of the 2016 Annual Summary Report	175
13.2	Texas Road Reconstruction – Project Completion Report	184
13.3	Monthly Activity Report – APSB Meeting of February 21, 2017	189
13.4	March 15, 2017 – April 4, 2017 Accounts Payable	318

14. CONSENT CORRESPONDENCE

That the following consent correspondence **BE RECEIVED**:

14.1	Amherstburg Accessibility Advisory Committee Letter of Support to Council	355
14.2	2017 Annual Show Book - Essex County Steam & Gas Engine Museum Inc.	356
14.3	Windsor Police Service 150th Anniversary - Series of Events & Sponsorship Opportunities	357
14.4	Thank you Letter - Amherstburg Food & Fellowship Mission	362
14.5	Canada-US Trade and the Future of NAFTA - Tracey Ramsey, MP, Essex	363
14.6	Donation & Sponsorship - Hope of St. Joseph Shelter Inc., Tumaini ni Uzima	365
14.7	Request for the Province to Waive Hydro One Delivery Fees - Northeastern Manitoulin & the Islands Resolution	369
14.8	2018 Council Award - The College of Physicians and Surgeons of Ontario	370
14.9	Conference Book Advertisement & Sponsorship - OMFPOA Chapter 8 Essex County Chatham-Kent Region, Fire Prevention Divisions	374
14.10	Proposed Building Code Changes for Septic Systems - Municipality of East Ferris Resolution	376
14.11	Ontario's Child & Youth Advocacy Centres - Thank you Letter, Attorney General and Minister of Children & Youth Services	377

15. CORRESPONDENCE

15.1	Request for Feedback - The Child & Youth Advocacy Centres of Ontario Network	379
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It is recommended that:

1. The correspondence from the Kristen French Child Advocacy Centre Niagara **BE RECEIVED**; and,
2. A response to the questions listed in the correspondence **BE PROVIDED** as requested by Janet Handy, Executive Director, in preparation for the meeting with Minister Coteau.

16. CONSENT OTHER MINUTES

That the following minutes **BE RECEIVED**:

16.1	Amherstburg Accessibility Advisory Committee Meeting Minutes - January 18, 2017	382
16.2	Amherstburg Accessibility Advisory Committee Meeting Minutes - March 22, 2017	386
16.3	Co-An Park Committee Meeting Minutes - March 9, 2017	391
16.4	Committee of Adjustment Meeting Minutes - February 28, 2017	401
16.5	Drainage Board Meeting Minutes - March 7, 2017	405

17. OTHER MINUTES

17.1 Drainage Board Meeting Minutes - April 4, 2017

409

It is recommended that:

1. The Drainage Board Meeting Minutes of April 4, 2017, **BE RECEIVED**;
2. **By-law 2017-26** being a by-law to provide for the New Residential Access Culvert over the Wilfred Bondy Drain for David Thomas Mailloux based on the Drainage Report provided by RC Spencer Associates Inc. be provisionally adopted by giving **first and second reading** and the Mayor and Clerks **BE AUTHORIZED** to sign same; and,
3. **By-law 2017-27** being a by-law to provide for the Repair and Improvement to the Leo Beaudoin Drain based on the Drainage Report by Baird AE be provisionally adopted by giving a **first and second reading** and the Mayor and Clerk **BE AUTHORIZED** to sign same.

18. UNFINISHED BUSINESS

18.1 Unfinished Business List as at April 10, 2017

419

19. NEW BUSINESS

20. NOTICE OF MOTION

There were no Notices of Motion.

21. BY-LAWS

- 21.1 **By-law 2017-13 - New Residential Access Culvert Over the South 7th Concession Drain - Third and Final Reading** 426

It is recommended that:

By-law 2017-13 being a by-law to provide for the New Residential Access Culvert over the South 7th Concession Drain for Jon Marwood Parks be taken as having been read a third and final time and the Mayor and Clerk **BE AUTHORIZED** to sign same.

- 21.2 **By-law 2017-31 - Confirmatory By-law** 428

It is recommended that:

By-law 2017-31 being a by-law to confirm all resolutions of the Municipal Council Meetings held March 27th and April 10th, 2017, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

22. SPECIAL IN-CAMERA COUNCIL MEETING

That Council move into an In-Camera Meeting of Council directly following Regular session pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

ITEM A - Payment Certificate - Section 239(2)(e) - Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

ITEM B - Proposed Property Disposition - Section 239(2)(c) - A proposed or pending acquisition or disposition of land by the municipality or local board.

23. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

(In-Camera Council Meeting Agenda items)

24. ADJOURNMENT OF IN-CAMERA MEETING

25. RESUMPTION OF REGULAR COUNCIL MEETING

26. ADJOURNMENT

That Council rise and adjourn at p.m.



TOWN OF AMHERSTBURG

COUNCIL MEETING

Monday, February 13, 2017

6:00 PM

Council Chambers, 271 Sandwich Street South, Amherstburg, ON

MINUTES

PRESENT

Mayor Aldo DiCarlo
Deputy Mayor Bart DiPasquale
Councillor Joan Courtney
Councillor Rick Fryer
Councillor Jason Lavigne
Councillor Leo Meloche
Councillor Diane Pouget

Giovanni (John) Miceli, Chief Administrative Officer
Paula Parker, Municipal Clerk
Tammy Fowkes, Deputy Clerk

CALL TO ORDER

The Mayor called the meeting to order at 5:03 p.m.

SPECIAL IN-CAMERA COUNCIL MEETING

Resolution # 20170213-562

Moved By Deputy Mayor DiPasquale

Seconded By Councillor Meloche

That Council move into an In-Camera Meeting of Council at 5:03 p.m., pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

ITEM A - Employment – Fire Department – Section 239(2)(b) - Personal matters about an identifiable individual, including municipal or local board employees; and, Section 239(2)(d) - Labour relations or employee negotiations.

ITEM B - Proposed Property Disposition – Section 239(2)(c) - A proposed or pending acquisition or disposition of land by the municipality or local board.

The Mayor put the Motion.

Motion Carried

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF
(In-Camera Council Agenda items)

There were no disclosures of pecuniary interest noted.

ADJOURNMENT OF IN-CAMERA MEETING @ 5:46 P.M.

RESUMPTION OF REGULAR COUNCIL MEETING

Moved By Councillor Fryer

Seconded By Councillor Lavigne

That Council resume Regular session at 6:09 p.m.

The Mayor put the Motion.

MOMENT OF SILENT REFLECTION

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF
(Public Council Meeting Agenda items)

Councillor Fryer declared a conflict of interest with respect to Accounts Payable item # 13.4. He stated that his daughter teaches with Rose City Gymnastics who runs a program at the Libro Centre.

MINUTES OF PREVIOUS MEETING

Resolution # 20170213-563

Moved By Councillor Fryer
Seconded By Councillor Courtney

That the minutes BE ADOPTED and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- 4.1 Special In-Camera Council Meeting Minutes - December 12, 2016**
- 4.2 Regular Council Meeting Minutes - December 12, 2016**

The Mayor put the Motion.

Motion Carried

Agenda item # 6.1 was brought forward.

PRESENTATIONS

6.1 2016 Annual Report & 2017 Budget - Richard Wyma, General Manager/Secretary-Treasurer, Essex Region Conservation Authority (ERCA)

Resolution # 20170213-564

Moved By Councillor Fryer
Seconded By Councillor Pouget

That the presentation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

Agenda item # 13.5 was brought forward.

INFORMATION REPORT

13.5 Council Question - Essex Region Conservation Foundation Donation (ERCF)

Resolution # 20170213-565

Moved By Councillor Fryer
Seconded By Councillor Pouget

That the report, Council Question - Essex Region Conservation Foundation Donation - Cypher Systems, BE RECEIVED.

The Mayor put the Motion.

Motion Carried

DELEGATIONS

5.1 Lloyd Sayer - Library Strike *(Mr. Sayer removed himself as a delegate)*

5.2 Brian Beattie, AMA Sportsman Association - Request to Waive Fees for Annual Father's Days Fishing Derby (Bob Meloche)

Resolution # 20170213-566

Moved By Councillor Courtney
Seconded By Councillor Pouget

That the delegation BE RECEIVED and the event fees BE WAIVED.

The Mayor put the Motion.

Motion Carried

5.3 John F. McDonald - Request to Waive Fees and Exemption from Noise By-law for Park House Music off the Back Porch

Resolution # 20170213-567

Moved By Councillor Pouget
Seconded By Councillor Fryer

That the delegation BE RECEIVED, the event fees BE WAIVED, and the exemption to the Noise By-law BE GRANTED.

The Mayor put the Motion.

Motion Carried

5.4 Ron Renaud, Waterbee Pools - Request for Minor Variance to the Sign By-law

Resolution #20170213-568

Moved By Councillor Fryer
Seconded By Councillor Meloche

That the delegation BE RECEIVED and the minor sign variance as requested and presented by Mr. Renaud BE APPROVED.

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney	X	
Deputy Mayor DiPasquale		X
Councillor Fryer	X	
Councillor Lavigne	X	
Councillor Meloche	X	
Councillor Pouget		X
Mayor DiCarlo	X	

Motion Carried

5.5 Tony and Danielle Smith, The Garage Gym - Parking Concerns on Richmond Street

Resolution # 20170213-569

Moved By Councillor Fryer
Seconded By Councillor Pouget

That the delegation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

5.6 Ena Monteleone, Love It Yoga - Parking Concerns on Richmond Street

Resolution # 20170213-570

Moved By Councillor Fryer
Seconded By Councillor Lavigne

That the delegation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

5.7 Anthony R. Leardi on behalf of 2386554 Ontario Inc. - Parking Concerns on Richmond Street

Resolution # 20170213-571

Moved By Councillor Fryer
Seconded By Councillor Meloche

That the delegation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

5.8 Gerry Theriault, 1659592 Ontario Ltd., O/A G&L Holdings – Parking Concerns on Richmond Street

Resolution # 20170213-572

Moved By Councillor Fryer
Seconded By Councillor Meloche

That the delegation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

Moved By Councillor Lavigne
Seconded By Councillor Meloche

That Council recess for a break at 8:25 p.m.

The Mayor put the Motion.

Motion Carried

Moved By Councillor Fryer
Seconded By Councillor Pouget

That Council resume Regular session at 8:42 p.m.

The Mayor put the Motion.

Motion Carried

Agenda item # 16.1 was brought forward.

OTHER MINUTES

16.1 Traffic Committee Meeting Minutes - November 17, 2017

Councillor Lavigne moved the motion with an amendment to assign the first 2 parking spaces on the north side of Richmond Street east of Sandwich Street as 15 minute parking from 8am-6pm.

Resolution # 20170213-573

Moved By Councillor Lavigne
Seconded By Councillor Meloche

That:

- 1. The Traffic Committee Minutes of November 17th, 2016, BE RECEIVED;**
- 2. The first 2 parking spaces, on the north side of Richmond Street east of Sandwich Street, BE DESIGNATED as 15 minute parking from 8am-6pm;**
- 3. White Crescent, Kentucky Avenue, and States Avenue, BE APPROVED to be signed as alternate monthly parking;**
- 4. The request from St Joseph's School for a speed reduction on County Road 8 adjacent to the school be sent to the County of Essex for their consideration;**
- 5. The request for a reduced speed limit in and around the area of 5900 Concession 5 North BE DENIED;**

6. **No Parking signs BE ERECTED on the north side of Whelan Avenue and on the north side of McLellan Avenue; and,**
7. **The request for a 3 way stop at Knobb Hill Drive and Texas Road BE DENIED.**

The Mayor put the Motion.

Motion Carried

PRESENTATIONS

- 6.1 **2016 Annual Report & 2017 Budget - Richard Wyma, General Manager/Secretary-Treasurer, Essex Region Conservation Authority (ERCA)**
(As dealt with above)

REPORTS – POLICE SERVICES

There were no reports.

REPORTS – CORPORATE SERVICES

8.1 Tax Collection and Billing Policy

Resolution # 20170213-574

Moved By Councillor Fryer

Seconded By Councillor Meloche

That:

- 1 **The report from the Supervisor of Revenue dated January 28, 2017, regarding a revised Tax Collection and Billing Policy BE RECEIVED; and,**
2. **The Tax Collection and Billing Policy BE TABLED.**

The Mayor put the Motion.

Motion Carried

8.2 2017 Interim Tax Levy By-law

Resolution # 20170213-575

Moved By Councillor Meloche

Seconded By Councillor Fryer

That:

1. **The report from the Supervisor of Revenue dated January 28, 2017, regarding 2017 Interim Tax Levy By- law BE RECEIVED; and,**
2. **By-law 2017-10, being a by-law to provide for an interim tax rate, the payment of taxes and, the application of a penalty and interest of 1.25 percent per month on taxes in default be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

8.3 Provincial Offences Act- Program Agreement

Resolution # 20170213-576

Moved By Councillor Fryer

Seconded By Councillor Meloche

That:

1. **The report from the Director of Corporate Services/Treasurer dated December 16, 2016, regarding Provincial Offences Act- Program Agreement BE RECEIVED;**
2. **The Windsor/Essex Area Intermunicipal Courts Service Agreement made the 20th day of November, 2000 between the Corporation of the City of Windsor together with the County of Essex, the Town of Amherstburg, the Town of Essex, the Town of Kingsville, the Town of Lakeshore, the Town of LaSalle, the Municipality of Leamington, the Township of Pelee, and the Town of Tecumseh, BE APPROVED for a further 5 years for the period January 1, 2017 through December 31, 2021;**

3. **The Provincial Offences (POA) Tax Roll Agreement between the Corporation of the City of Windsor together with the County of Essex, the Town of Amherstburg, the Town of Essex, the Town of Kingsville, the Town of Lakeshore, the Town of LaSalle, the Municipality of Leamington, the Township of Pelee, and the Town of Tecumseh, BE APPROVED; and,**
4. **The Mayor and Clerk BE AUTHORIZED to sign both Agreements.**

The Mayor put the Motion.

Motion Carried

8.4 AMA Arena Demolition Award of Contract

Resolution # 20170213-577

Moved By Councillor Fryer
Seconded By Councillor Meloche

That:

1. **The report from the Financial Planning Administrator dated February 8, 2017, regarding AMA Arena Demolition Award of Contract BE RECEIVED;**
2. **A contract with Jones Group Ltd. to complete the AMA Arena Demolition BE AUTHORIZED in the amount of \$138,390 (excluding H.S.T.); and,**
3. **By-law 2017-15 being a by-law to enter into a contract with Jones Group Ltd. to complete the AMA Arena Demolition be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney		X
Deputy Mayor DiPasquale	X	
Councillor Fryer	X	
Councillor Lavigne	X	
Councillor Meloche	X	
Councillor Pouget		X
Mayor DiCarlo	X	

Motion Carried

REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There were no reports.

REPORTS – ENGINEERING AND PUBLIC WORKS

There were no reports.

REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

11.1 2017 Special Events Approval

Resolution # 20170213-578

The Mayor advised Council that the J.Wimpy Volleyball Tournament was no longer being held on Town property and removed it from the Special Events approval.

Moved By Councillor Fryer

Seconded By Councillor Lavigne

That:

- 1. The report from the Public Events Committee (PEC) dated January 25, 2017, regarding 2017 Special Events Approval BE RECEIVED;**
- 2. That the events BE APPROVED as listed:**
 - **Music Off the Back Porch – 1st Friday of every month from April 7, 2017 through to October 6, 2017**
 - **Holistic Fair – Sunday May 7, 2017**
 - **Ribs and Ragtime – Saturday June 3, 2017**
 - **Bob Meloche Father’s Day Kids Fishing Derby – Sunday June 18, 2017**
 - **Canada Day Festival – Saturday July 1, 2017**
 - **Woofa-Roo Pet Fest – August 12, 2017 & August 13, 2017**
 - **Culture Days – September 30, 2017 & October 1, 2017;**
- 3. An exemption from table number 3-1-2 of Noise By-law 2001-43 with respect to the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers to allow for live music BE GRANTED for the events listed:**

- Music Off the Back Porch - 1st Friday of every month from April 7, 2017 through to October 6, 2017
 - Ribs and Ragtime - Saturday June 3, 2017
 - Culture Days – September 30, 2017 & October 1, 2017;
4. The following events BE EXEMPT and PERMITTED for road closures to begin prior to 5pm:
 - Ribs and Ragtime - Saturday June 3, 2017
 - Canada Day Festival – Saturday July 1, 2017;
 5. An exemption BE GRANTED to Section 3 of the Kings Navy Yard Park By-law #2004-89 to allow for public, private and non-profit function in the Kings Navy Yard Park;
 6. An exemption BE GRANTED to Section 4(b) of the Kings Navy Yard Park By-law #2004-89 to allow fishing outside of the designated fishing area for the event listed:
 - Annual Bob Meloche Kids Father’s Day Fishing Derby – June 18th, 2017;
 7. An exemption BE GRANTED to Section 6(f) of the Parks By-law 2002-72 to allow for the playing of any musical instrument or direct the playing of any musical instrument for the events listed;
 - Culture Days – September 30, 2017 & October 1, 2017; and,
 8. The Public Events Committee BE DIRECTED to confirm that the requirements identified by the Committee are met prior to the event.

The Mayor put the Motion.

Motion Carried

REPORTS - CAO's OFFICE

12.1 Regulation 310/16 - Ranked Ballot Elections

Resolution # 20170213-579

Moved By Councillor Meloche
Seconded By Councillor Lavigne

That:

1. **The report from the Municipal Clerk dated February 3, 2016 regarding Regulation 310/16 - Ranked Ballot Elections BE RECEIVED;**
2. **The existing First Past the Post (FPTP) electoral model for the 2018 municipal election BE APPROVED;**
3. **The Municipal Clerk BE DIRECTED to monitor the use of ranked ballot elections throughout Ontario for the 2018 municipal election and report back to Council in 2019 outlining the experiences of other jurisdictions that used ranked balloting in their 2018 municipal election; and,**
4. **The Municipal Clerk BE DIRECTED to continue to explore opportunities, other than ranked balloting, which may be implemented to provide broader access and participation in the 2018 Municipal Election.**

The Mayor put the Motion.

Motion Carried

INFORMATION REPORTS

Resolution # 20170213-580

Moved By Councillor Meloche
Seconded By Councillor Fryer

That the following information reports BE RECEIVED:

- 13.1 **Recreation Management Software**
- 13.2 **Annual Committee Report – Amherstburg Drainage Board**
- 13.3 **Amherstburg Accessibility Advisory Committee – 2016 Accomplishments**

The Mayor put the Motion.

Motion Carried

13.4 January 19, 2017 – February 8, 2017 Accounts Payable

Moved By Councillor Pouget

Seconded By Councillor Lavigne

That the Accounts Payable listing BE APPROVED with the exception of the Bell Media invoices for the WE Harvest Fest.

The Mayor declared a conflict of pecuniary interest with respect to the discussion regarding the WE Harvest Fest and removed himself from voting.

The Deputy Mayor assumed the Chair.

The Deputy Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney		X
Deputy Mayor DiPasquale	X	
Councillor Fryer	Declared	
Councillor Lavigne		X
Councillor Meloche		X
Councillor Pouget	X	
Mayor DiCarlo	Declared	

Motion Lost

Resolution # 20170213-581

Moved By Councillor Meloche
Seconded By Councillor Lavigne

That the January 19, 2017 - February 8, 2017 Accounts Payable listing BE APPROVED as presented.

The Mayor put the Motion.

Motion Carried

13.5 Council Question - Essex Region Conservation Foundation Donation (ERCF)
(As dealt with above)

CONSENT CORRESPONDENCE

Resolution # 20170213-582

Moved By Councillor Fryer

Seconded By Councillor Courtney

That the following consent correspondence BE RECEIVED:

- 14.1 Essex County Library Board Refund of Surplus Funds - Essex County Council Resolution**
- 14.2 Thank You for Supporting the Military Recognition Book - Royal Canadian Legion, Ontario Command**
- 14.3 Public Consultation on a Change to the Blue Box Program - Lisa Thompson, MPP, Huron-Bruce**
- 14.4 Pupil Accommodation Review Guideline - County of Prince Edward Resolution**
- 14.5 Internet Connectivity in Libraries Across Ontario - Township of Montague Resolution**
- 14.6 Support for Natural Gas Expansion in Ontario - Patrick Brown, MPP, Simcoe North**
- 14.7 Industrial Wind Turbines in Ontario - Article by Dave Hemingway, Reporter**

The Mayor put the Motion.

Motion Carried

CONSENT OTHER MINUTES

Resolution # 201170213-583

Moved By Councillor Fryer

Seconded By Councillor Lavigne

That the following minutes BE RECEIVED:

- 15.1 Amherstburg Accessibility Advisory Committee - December 1, 2016**
- 15.2 Heritage Committee Meeting Minutes - April 21, 2016**
- 15.3 Heritage Committee Meeting Minutes - June 16, 2016**
- 15.4 Heritage Committee Meeting Minutes - September 15, 2016**

The Mayor put the Motion.

Motion Carried

OTHER MINUTES

16.1 Traffic Committee Meeting Minutes - November 17, 2017
(As dealt with above)

16.2 Drainage Board Meeting Minutes - February 8, 2017

Resolution # 0170213-584

Moved By Councillor Fryer
Seconded By Councillor Lavigne

That:

- 1. The Drainage Board Meeting Minutes of February 8, 2017, BE RECEIVED; and,**
- 2. By-law 2017-13 being a by-law to provide for the New Residential Access Culvert over the South 7th Concession Drain for Jon Marwood Parks based on the Drainage Report by RC Spencer Associates Inc., be provisionally adopted by giving first and second reading and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

1. Resolution # 20170213-585

Moved By Councillor Pouget
Seconded By Councillor Lavigne

That Administration BE DIRECTED to send a letter to Essex County Council requesting its share of funds sent back to Amherstburg as a result of the Library strike.

The Mayor put the Motion.

2. Councillor Fryer advised Council of the various ERCA Events such as the Hawk Run, the Santa Run, and the new South Coast Adventure Race (SCAR).

REPORT OUT FROM IN CAMERA SESSION

January 9th, 2017 Meeting

Council met on January 9th, 2017, for a Special In-Camera meeting at 9:14 pm and discussed (2) items as provided for under Section 239 of the Municipal Act:

ITEM A – Employment Contract – Fire Department heard under Section 239(2)(c)&(d) of the Act. There is nothing further to report on this matter.

ITEM B – Property Acquisition Update – heard under Section 239(2)(c) of the Act. There is nothing further to report on this matter.

January 10th, 2017 Meeting

Council met on January 10th, 2017, for a Special In-Camera meeting at 5:34 pm and discussed (1) item as provided for under Section 239 of the Municipal Act:

ITEM A – Personnel Matters heard under Section 239(2)(b)&(d) of the Act. There is nothing further to report on this matter.

February 13th, 2017 Meeting

Council met on February 13th, 2017, for a Special In-Camera meeting at 5:03 pm and discussed (2) items as provided for under Section 239 of the Municipal Act:

ITEM A - Employment – Fire Department heard under Sections 239(2)(b)&(d) of the Act. There is nothing further to report on this matter.

ITEM B - Proposed Property Disposition heard under Section 239(2)(c) of the Act. As a result of this discussion the following motion is before Council for consideration:

Resolution # 20170213-586

Moved by Councillor Lavigne
Seconded by Councillor Fryer

That the Licence of Occupation agreement as identified in the confidential in-camera report dated January 27, 2017 and discussed in closed session on February 13, 2017 BE APPROVED and the Mayor and Clerk BE AUTHORIZED to execute the agreement.

The Mayor put the Motion.

Motion Carried

NOTICE OF MOTION

There were no Notices of Motion.

BY-LAWS

21.1 2017-14 - Confirmatory By-law

Resolution # 20170213-587

Moved By Councillor Fryer
Seconded By Councillor Courtney

That:

That By-law 2017-14 being a by-law to confirm all resolutions of the Municipal Council Meeting held February 13th, 2017, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Meloche

Seconded By Deputy Mayor DiPasquale

That Council rise and adjourn at 9:56 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER



Town of Amherstburg Delegation Request Form

I wish to appear before:

Council

Advisory Committee of Council Specify: _____

Date of Meeting: APRIL 10, 2017

Name of Delegate(s): DOROTHY THRASHER, THERESA BELLE FLEUR

Address: _____

Phone: _____ Email: _____

Attending as an Individual

Representing a Group/Organization FORT MALDEN GOLDEN AGE CENTRE
(Name of Group/Organization/Business)

Have you contacted Administration regarding this matter? Yes No

If yes, who? John Miceli - CAO

Reason(s) for Delegation Request (subject matter to be discussed):
If the request is in response to an item on the agenda, please specify the item by agenda item #.

TO MAKE A DONATION TO THE TOWN

Dorothy Thrasher

(Use a separate page if more space is required or attach additional documentation.)

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below:

n/a

****Speaking notes and presentation materials must accompany this request.**

Additional documentation attached? Yes No

Will a PowerPoint presentation be made? Yes No

Note: An electronic copy of the PowerPoint presentation is required to be submitted to the Town Clerk no later than 12:00 noon on the Friday before the meeting.

The completed Delegation Request Form is to be submitted to the Town Clerk, Town of Amherstburg, 271 Sandwich Street South, Amherstburg, ON N9V 2A5
Phone: 519.736.0012 Fax: 519.736.5403 or email pparker@amherstburg.ca.

For office use only:

Date request received: Apr. 3/17 Request Received by (initials): [Signature]

Request relates to: Delegation

Staff Report: n/a Staff Name: n/a

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. Questions regarding collection of the information on this form or additional accessibility requirements may be directed to the Municipal Clerk, 271 Sandwich Street South, Amherstburg, ON N9V 2A5, 519.736.0012.



Town of Amherstburg Delegation Request Form

I wish to appear before:

Council

Advisory Committee of Council Specify: _____

Date of Meeting: April 10, 2017

Name of Delegate(s): Tino Riccio, Joseph Capaldi

Address: _____

Phone: _____ Email: _____

cell: [REDACTED]

Attending as an Individual

Representing a Group/Organization The Verdi Club
(Name of Group/Organization/Business)

Have you contacted Administration regarding this matter? Yes No

If yes, who? John Miceli

Reason(s) for Delegation Request (subject matter to be discussed):
If the request is in response to an item on the agenda, please specify the item by
agenda item #.

See attached letter.

(Use a separate page if more space is required or attach additional documentation.)

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below:

****Speaking notes and presentation materials must accompany this request.**

Additional documentation attached?

Yes

No

Will a PowerPoint presentation be made?

Yes

No

Note: An electronic copy of the PowerPoint presentation is required to be submitted to the Town Clerk no later than 12:00 noon on the Friday before the meeting.

The completed Delegation Request Form is to be submitted to the Town Clerk, Town of Amherstburg, 271 Sandwich Street South, Amherstburg, ON N9V 2A5
Phone: 519.736.0012 Fax: 519.736.5403 or email pparker@amherstburg.ca.

For office use only:

Date request received: Apr. 4/17 Request Received by (initials): RF

Request relates to: Delegation - Request to provide space @ LibroCentre

Staff Report: n/a Staff Name: n/a

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

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VERDI CLUB

March 16th, 2017

Council
Town of Amherstburg,
271 Sandwich Street S
Amherstburg, Ont

Dear council,

As you are aware the Verdi Club facilities were sold at the beginning of the year, however the Verdi Club Corporation still exists and there are still active members within the club. Unfortunately with the sale of the premises the long standing bocce alleys are now no longer available to its members. This is a sport very dear to most of the club's members.

On behalf of the Club, I am writing to council to request the Town's assistance in providing space at the Libro Centre to create some bocce alleys that can be used by the Verdi Club members. We feel this is a sport that can be adopted by the Town and can be offered for use to both young and old. Some of the members have indicated a willingness to share their love of this sport and teach young children if they are willing to learn this sport.

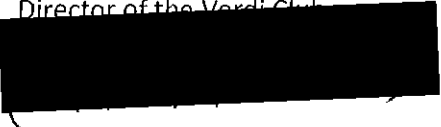
We would also like to request a meeting room at the Libro Centre for use by its members 3 – 4 nights a week as well as once a month for a general membership meeting usually held on a Sunday.

Please feel free to call me and I would be happy to provide you with any additional information you require.

Thank you for your consideration in this matter.

Respectfully,

Tino Riccio,
Director of the Verdi Club





County of
Essex



Essex Windsor EMS

Town of Amherstburg

EWEMS Background

- EWEMS is a 24 hour a day, 365 days a year operation
- The Essex Windsor EMS responded to over 103,000 requests for service or coverage in 2016, comprised of ~58,000 patient contacts which ~39,000 patient transports.
- Essex Windsor EMS has 12 stations, 38 ambulances, 12 emergency response vehicles and other support vehicles and trailers.

Regional Emergency Service

- EWEMS is the only Emergency Service that serves all of Essex County, City of Windsor and Pelee Island under one operation.
- Request for service and assignment of requests are handled by one Dispatch Centre, which is the Central Ambulance Communications Centre (CACC), operated by the MoHLTC
- EWEMS does not recognize municipal borders; our vehicles complete ambulance calls in the city, the county and any other municipality as directed by CACC

Staffing

- 270 Paramedics
 - 234 Primary Care Paramedics (PCP)
 - 36 Advanced Care Paramedics (ACP)
 - 168 Full Time
 - 102 Part Time
- Managers
 - 11 District Chiefs
 - 2 Captains
 - 3 Deputy Chiefs
 - 1 Administration Manager
 - 2 Administrative Assistants
 - 1 Fleet /Logistics Manager
- Support Staff
 - 2 Clerk schedulers
 - 2 Logistics technicians
 - 1 Fleet technician



Paramedic Training/Skills

- Primary Care Paramedic (PCP)
 - 2 years community college
 - Provincial certification exam – Advanced Emergency Medical Care Assistant
 - Annual recertification by Base Hospital Medical Director
- Advanced Care Paramedic (ACP)
 - Must first qualify as a PCP
 - 1 year of additional college didactic training
 - Weeks of hospital rotations thru ER, Critical Care areas, Operating Room
 - Weeks of field placement and consolidation with an ACP preceptor
 - Successful completion of provincial certification exam

Paramedic Regulators



Caring for You. Innovating for the World.®



Ministry of Health
and Long Term Care

Staffing

- Staffing is matched to call volume by hour of the day & day of the week
- Mix of 8, 10 & 12 hour shifts
- Varied start/stop times with day shifts starting at 0600, 0630, 0700, 0800, 1000 & 1100 hrs and night shifts at 1800, 1830 and 1900 hrs

Staffing

Peak Staffing

- Windsor 11 ambulances/ 1 ERU
- LaSalle 2 ambulances
- Tecumseh 2 ambulances
- Lakeshore 1 ambulance
- Essex 1 ambulance/1 ERU
- Kingsville 1 ambulances
- Leamington 2 ambulances
- Harrow 1 ambulance
- **Amherstburg 2 ambulance**
- Pelee Island 1 ambulance

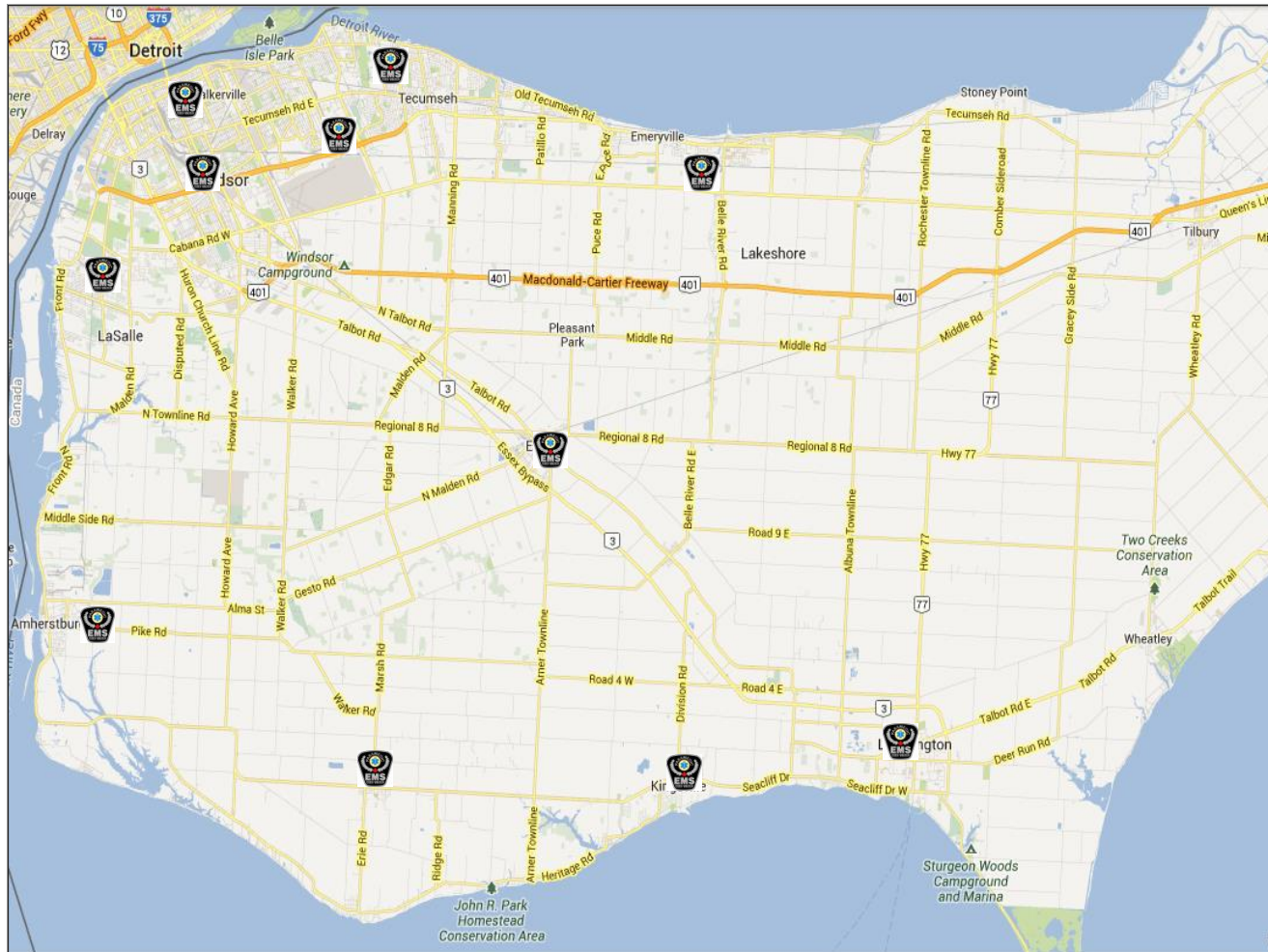
○ TOTAL 24 Ambulances, 2 ERU's

Minimum Staffing

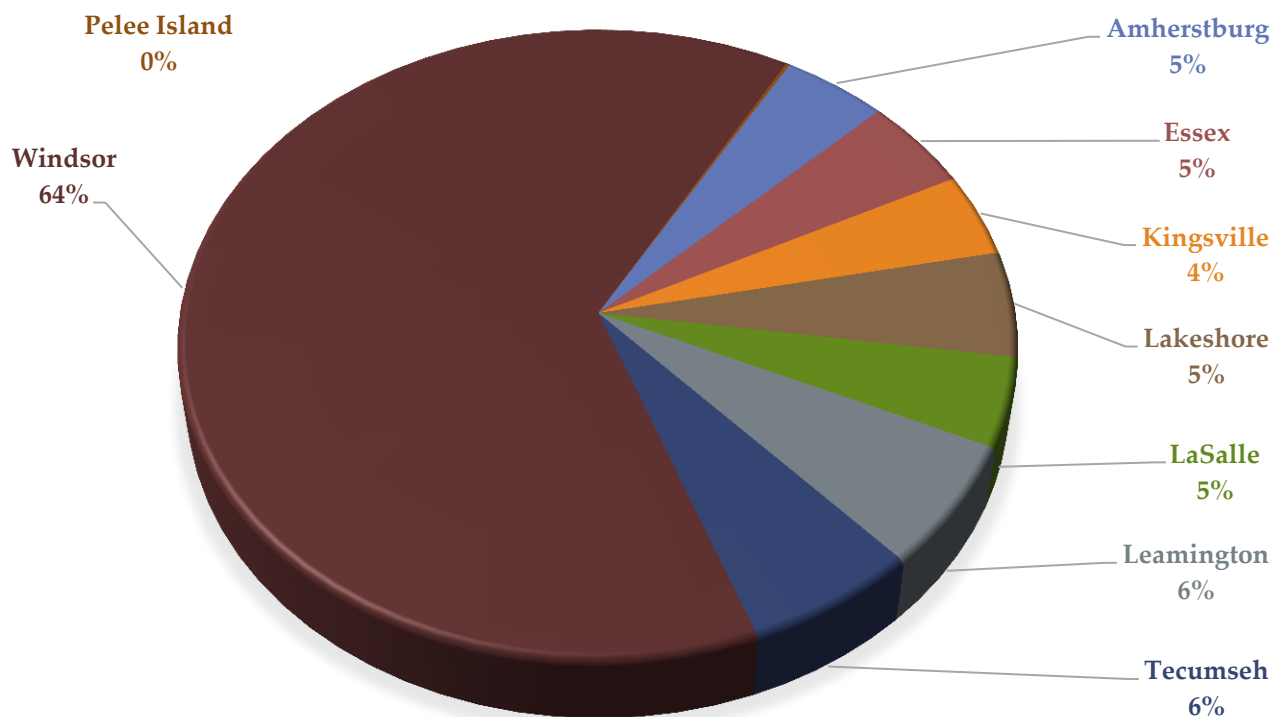
- Windsor 6 ambulances/1 ERU
- LaSalle 2 ambulance
- Tecumseh 2 ambulances
- Lakeshore 1 ambulance
- Essex 1 ambulance/ 1 ERU
- Kingsville 1 ambulance
- Leamington 2 ambulance
- Harrow 1 ambulance
- **Amherstburg 1 ambulance**
- Pelee Island 1 ambulance

○ TOTAL 18 Ambulances, 2 ERU

Station Locations



2016 Call Distribution





Funding

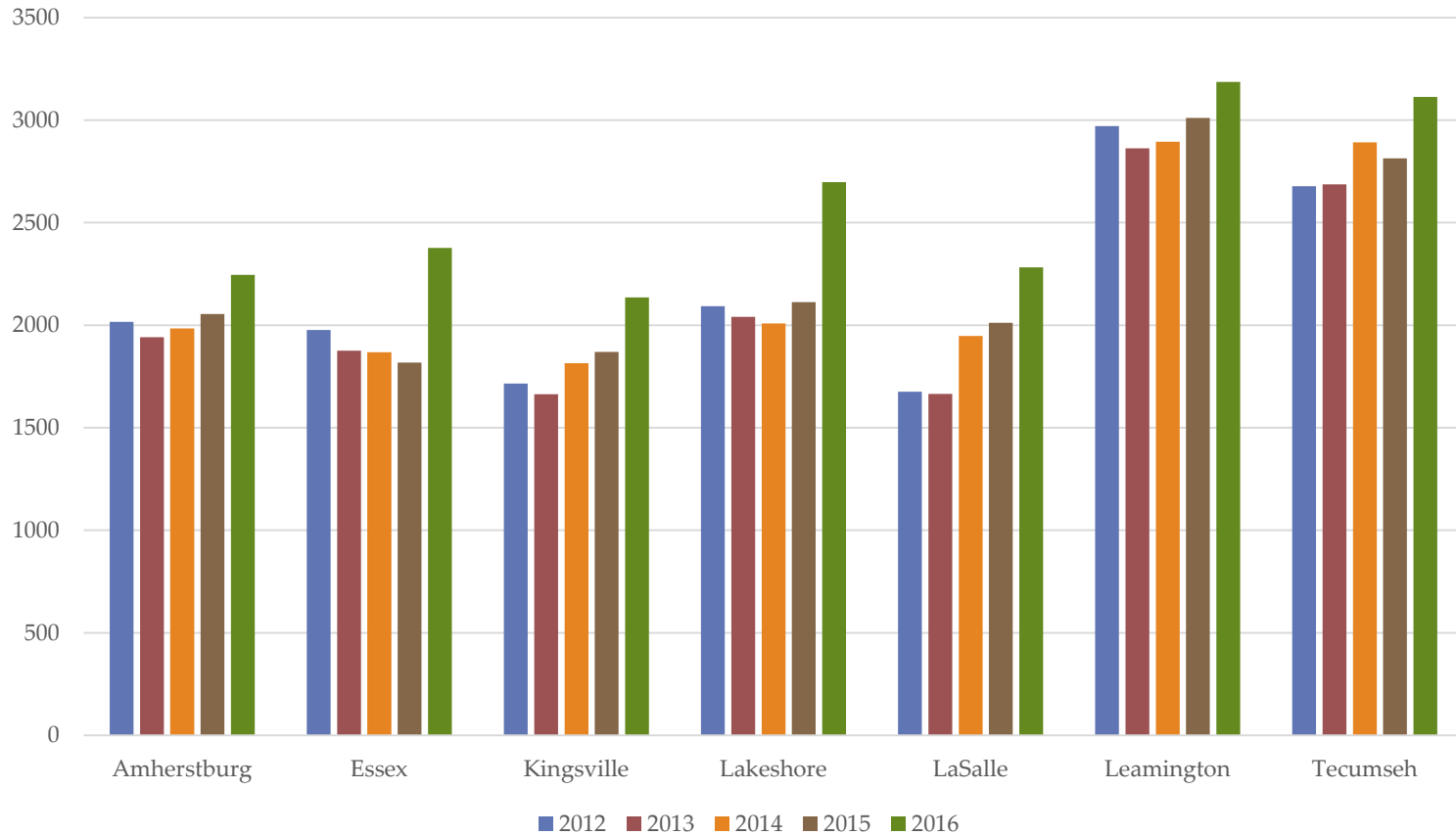


Funding Share

Municipal Share	ACTUAL 2016	EST 2017
% Allocation	Wgt Assess	Wgt Assess
City of Windsor	51.544%	51.266%
Township of Pelee	0.294%	0.286%
Total recovery-service partners	51.838%	51.552%
County Responsibility	48.162%	48.448%

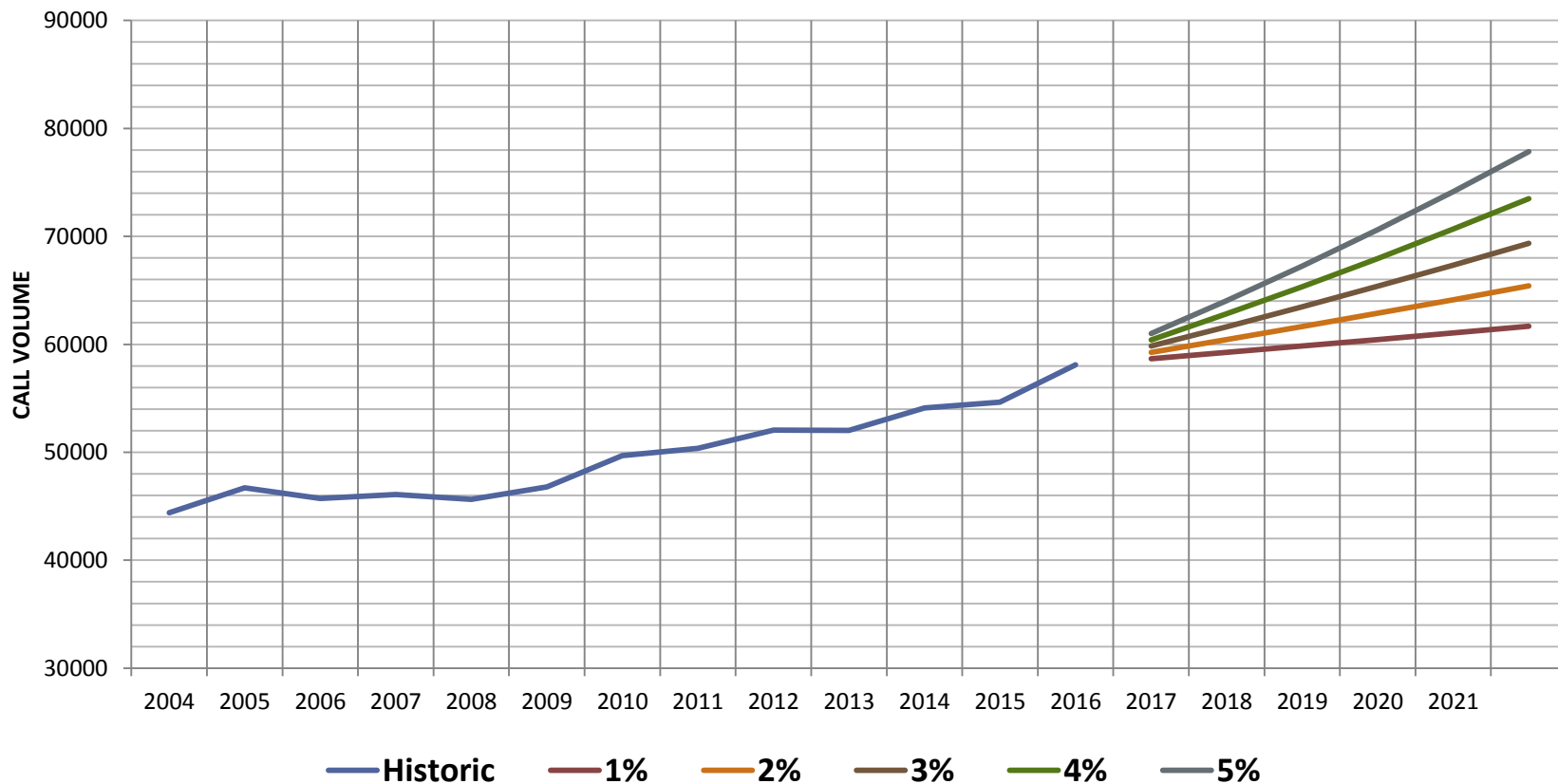
Call Volume trend by Municipality

Call Volume Trend By Municipality

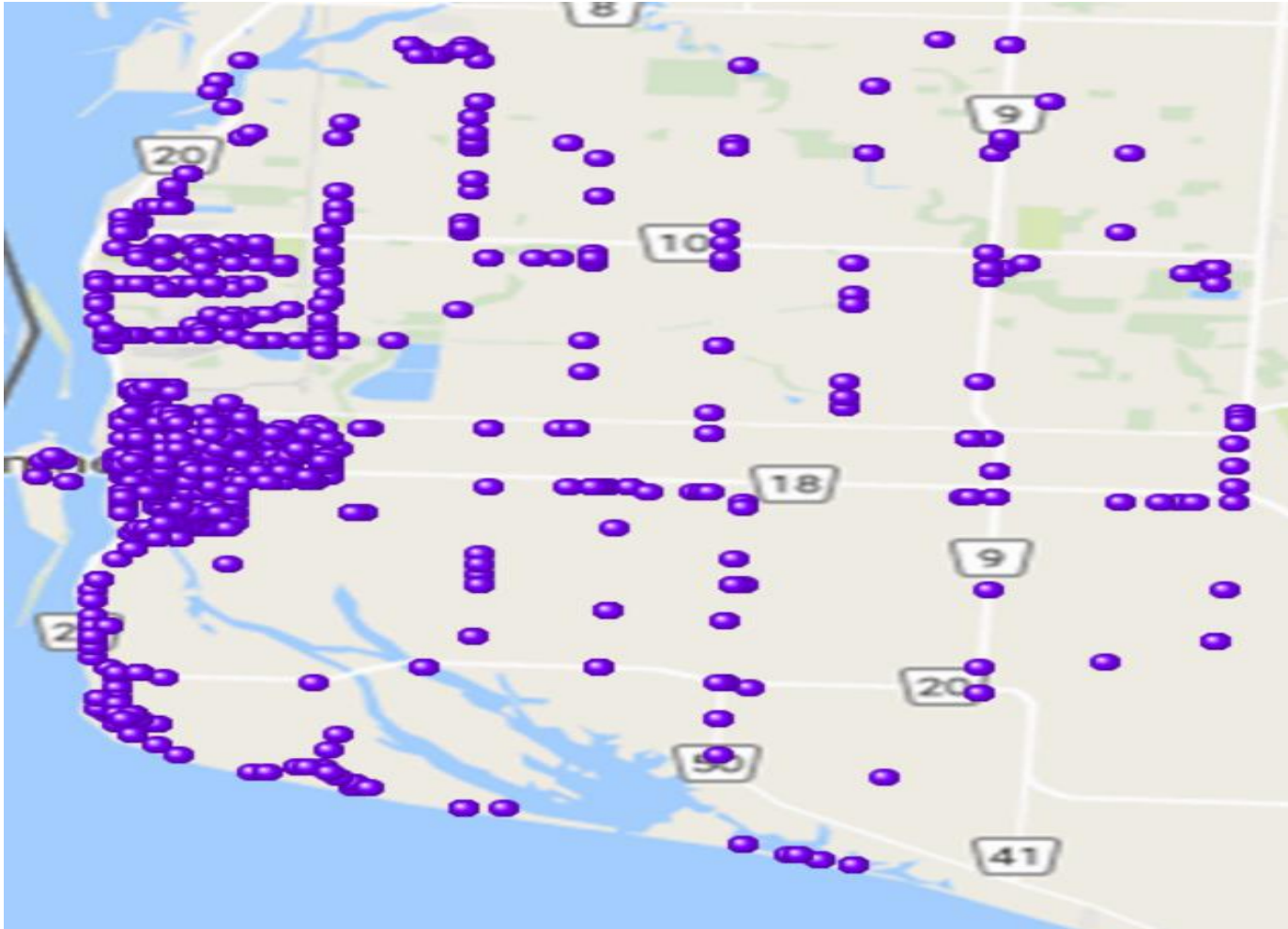


Projected Call Volume

Projected Code 1-4 Call Volume Growth
2016 thru 2021

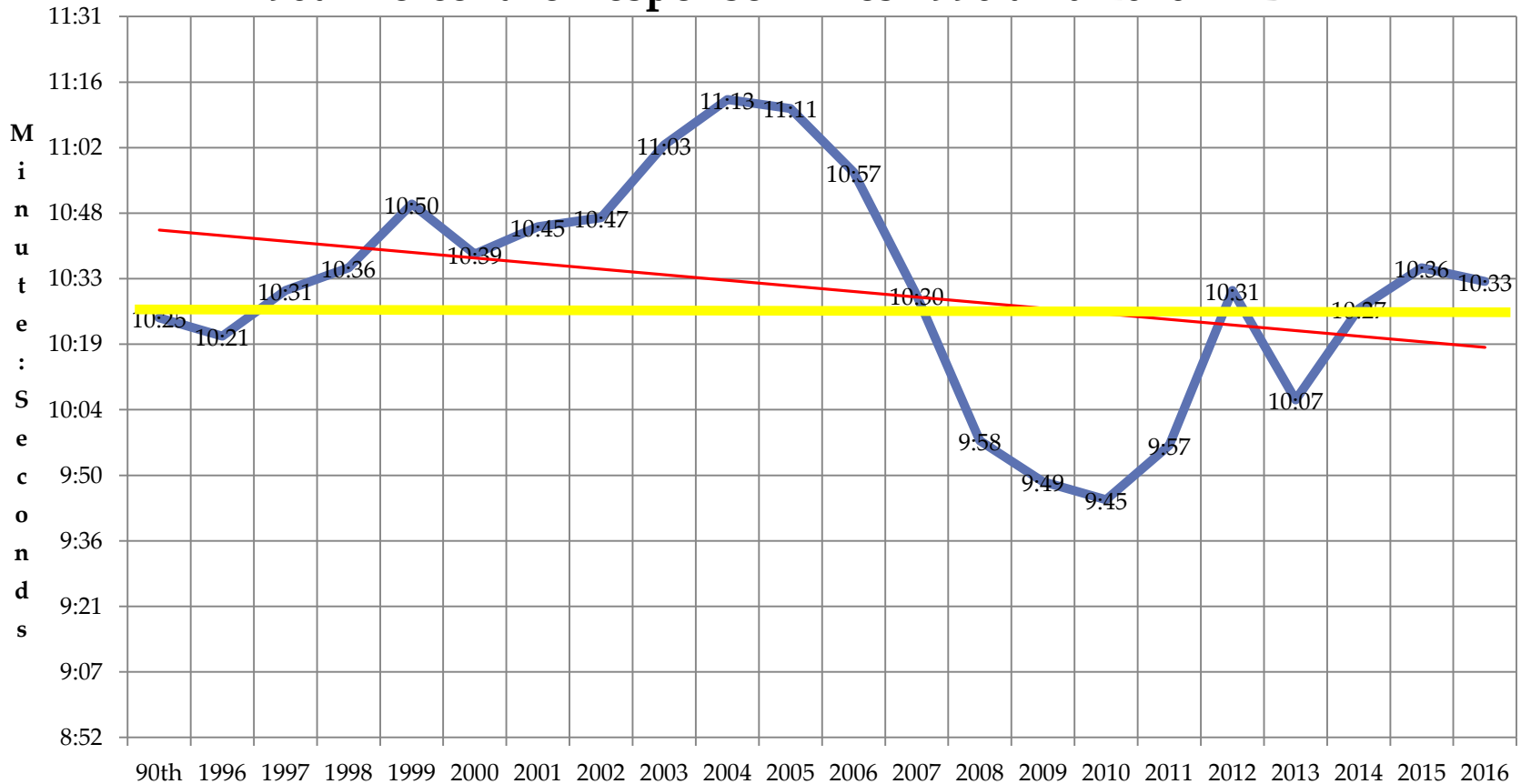


Call Locations



Response Times

90th Percentile Response Times 1996 thru 2016 YTD



Response Time Experience

Amherstburg response time experience for;

Emergent calls (life threatening)

- average = 9 minutes, 2 seconds
- 90% mean = 7 minutes

Prompt calls (non life threatening)

- Average = 9 minutes, 32 seconds
- 90% mean = 8 minutes

Call Type Experience



Final Primary Problem

General Illness/Weakness	298
Abdominal Pain NYD	150
Musk/Skel Trauma	132
Resp. Distress	103
Soft Tissue Trauma/Pain/Edema	101
Ischemic Chest Pain	93
Behaviour/Psychiatric	71
Back Pain	62
GI Problems/Pain/Vomiting/Nausea	57
Hemorrhage Minor	39

Ongoing Pressures

- Off load delays continue to rise
- Senior Care Strategies in home
- Increasing annualized call volume
- Retirement recruitment strategies



Accomplishments







THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PARKS, FACILITIES, RECREATION & CULTURE

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Annette Zahaluk	Report Date: March 22, 2017
Author's Phone: 519-736-3664 ext. 2317	Date to Council: April 10, 2017
Author's E-mail: azahakuk@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Memorandum of Understanding (MOU) – Grass Cutting Operations Wyandotte Cemetery

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Parks & Naturalized Areas dated March 22, 2017, regarding Memorandum of Understanding – Grass Cutting Operations Wyandotte Cemetery **BE RECEIVED**; and,
2. **By-law 2016-44** being a by-law authorizing the execution of a Memorandum of Understanding between the Corporation of the Town of Amherstburg and the Aboriginal Affairs and Northern Development – Ontario Region regarding maintenance of Wyandotte Cemetery be read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

EXECUTIVE SUMMARY:

N/A

2. **BACKGROUND:**

In 2013, the Ministry had concern for providing the appropriate level of care to the historic Wyandotte Cemetery. Due to this concern, the Town of Amherstburg entered into a Memorandum of Understanding (MOU) with the Ministry to provide routine grass cutting and trimming at the site. This has been a successful partnership and the cemetery has received more direct attention as a result.

3. DISCUSSION:

The Manager of Parks contacted the Ministry in March 2017 to confirm its willingness to continue the MOU for grass cutting operations at the Wyandotte Cemetery for the 2017 season. The Ministry acknowledged that it would like the Town of Amherstburg to continue to provide routine maintenance.

Under the Memorandum of Understanding the Town will provide routine maintenance on a weekly basis beginning April 18, 2017 and ending November 24, 2017 (weather permitting). Work will consist of:

- Grass cutting and trimming
- Tree pruning as required
- Litter pick-up and disposal on a weekly basis; and
- Fertilizing of grass areas twice a year

4. RISK ANALYSIS:

The Wyandotte Cemetery contains grave sites dating back to 1856 and features a tall prism monument to Chief Joseph White (1808-1885), the last chief of the Wyandotte. The MOU for routine maintenance of the Wyandotte Cemetery provides a partnership between the Town of Amherstburg and the Aboriginal Affairs and Northern Development – Ontario Region. Since the Town's involvement in the maintenance of the cemetery, there has been increased interest in visits to the cemetery. If Council wishes to forgo the MOU for this season, there is a risk that the Aboriginal Affairs and Northern Development – Northern Region will be negatively affected by the decision.

5. FINANCIAL MATTERS:

The Ministry will pay the Town \$ 4765.44 + HST, which includes a 2% annual increase, payable in weekly installments of \$ 148.92 for the 32-week period. Maintenance costs for the cemetery are managed under the normal operating budget of the Parks Division with no increase to its budget necessary to accommodate this work.

6. CONSULTATIONS:

Representative from the Aboriginal Affairs and Northern Development – Ontario Region was consulted on this report.

7. CONCLUSION:

This MOU offers a positive partnership between the Town of Amherstburg and Aboriginal Affairs and Northern Development – Ontario Region. Amherstburg prides itself on its history and Wyandotte Cemetery dates back to 1856. Maintaining this Cemetery benefits the Ministry, Amherstburg and its residents.



Annette Zahaluk
Manager of Parks & Naturalized Areas

AZ

MEMORANDUM OF UNDERSTANDING

BETWEEN

THE CORPORATION OF THE TOWN OF AMHERSTBURG

AND

ABORIGINAL AFFAIRS AND NORTHERN DEVELOPMENT – ONTARIO REGION

PROJECT TITLE: Maintenance of the Wyandotte Cemetery

CONTACTS: Annette Zahaluk
Manager of Parks and Facilities
The Corporation of the Town of Amherstburg
271 Sandwich St. South
Amherstburg, Ontario N9V 2A5

Aboriginal Affairs and Northern Development Canada (AANDC)
Jennifer Mortensen, A/Manager Administration
100 Anemki Place, Suite 101
Fort William First Nation, Ontario
Tel: (807) 624-1555
Fax: (807) 623-3536

MAXIMUM AMOUNT:

The maximum payable under this agreement shall not exceed the amount of \$ 4765.44 + HST.

SCOPE OF WORK:

Work to commence (weather permitting) April 18, 2017 through to November 24, 2017.

Work to consist of:

Grass cutting and trimming,
Miscellaneous tree pruning as required,
Litter pick-up and disposal on a weekly basis,
Fertilizing of grass areas twice during the agreement time frame (May and September)

DURATION:

The agreement shall cover 32 weeks of work for the period from April 18, 2017 to November 24, 2017.

SCHEDULE AND BASIS FOR PAYMENT:

AANDC's total obligation under this agreement will not exceed \$ 4765.44 + HST. This amount is broken down to \$ 148.92 per week for the period of 32 weeks. If the cost or duration exceeds the 32 weeks or the \$ 4765.44 + HST, or if there is a requirement of any work over and above this agreement, costs must be pre-authorized in writing by, Jennifer Mortensen, A/Manager Administration. Failure to obtain pre-authorization will result in non-reimbursement. Payment shall be made monthly, based on the agreed price and receipt of invoice.

AANDC FINANCIAL CODING:

1-120-0455-09770-0000-0000-1563

AMENDMENT:

This agreement may only be amended by the mutual consent of both parties.

CERTIFICATION:

The undersigned have the required delegated signing and spending authorities to accept the agreement on behalf of the Crown and Corporation:

On behalf of the Aboriginal Affairs and Northern Development Canada:

Jennifer Mortensen
A/Manager Administration

Date

On behalf of the Corporation of the Town of Amherstburg:

Aldo DiCarlo
Mayor

Date

Paula Parker
Municipal Clerk

Date

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2017-30

By-law authorizing the execution of a Memorandum of Understanding between the Corporation of the Town of Amherstburg and the Aboriginal Affairs and Northern Development – Ontario Region regarding Maintenance of Wyandotte Cemetery

WHEREAS under Section 8 of the Municipal Act 2001, S.O., 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

AND WHEREAS under Section 9(1) (a) and (b) of the Municipal Act 2001, S.O., 2001, c. 25, as amended, Section 8 shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

AND WHEREAS the Council of The Corporation of the Town of Amherstburg deems it expedient to enter into an agreement between the Town of Amherstburg and the Aboriginal Affairs and Northern Development – Ontario Region in order to enter into an MOU regarding Maintenance of the Wyandotte Cemetery;

NOW THEREFORE the Council of The Corporation of the Town of Amherstburg enacts as follows:

1. That the Council of The Corporation of the Town of Amherstburg agrees to enter into the Memorandum of Understanding as attached hereto as Schedule “A” to this By-law.
2. That the Mayor and Clerk are hereby authorized to sign and seal said agreement on behalf of The Corporation of Town of Amherstburg.
3. That By-law 2016-44 be hereby repealed;
4. This By-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and finally passed this 10th day of April, 2017.

ALDO DICARLO, MAYOR

PAULA PARKER, CLERK



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PARKS, FACILITIES, RECREATION & CULTURE

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Anne M. Rota	Report Date: March 16, 2017
Author's Phone: 519 730-1309	Date to Council: April 10, 2017
Author's E-mail: arota@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Festival Canadiana 150; Canuck it Up!

1. RECOMMENDATION:

It is recommended that:

1. The report from the Manager of Tourism and Culture dated, March 16, 2017, regarding the Festival Canadiana 150; Canuck it Up! event in Amherstburg **BE RECEIVED**;
2. An exemption **BE GRANTED** to Section 3 of By-law 2004-89 to allow for a public function in Kings Navy Yard Park on August 5 & 6, 2017 for Canada 150 activities;
3. An exemption **BE GRANTED** to Section 2 of By-law 2004-89 to allow for commercial activity in Kings Navy Yard Park on August 5 & 6, 2017 for Canada 150 activities;
4. An exemption **BE GRANTED** from table number 3-1-2 of Noise By-law 2001-43 with respect to the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers to allow for live music for the event; and,
5. The Canada 150 activities **BE EXEMPT** and **PERMITTED** for road closures to begin prior to 5:00 pm on August 5 & 6, 2017.

EXECUTIVE SUMMARY:

N/A

6. BACKGROUND:

Through the successful submission of a co-op grant application and in collaboration with lead organization; Water's Edge Festival and Events based out of Toronto, Amherstburg is co-hosting a pan-provincial event that will travel throughout Ontario during the summer of 2017 celebrating Canada's 150th anniversary.

From July 1st to August 13th, 2017, the ONTARIO 150 Tour will travel to six Ontario ports starting in Toronto, Owen Sound, Sault Ste. Marie, Midland, Amherstburg, and finishing in Brockville.

Ontario 150 Tour is supported by the Ontario Ministry of Tourism, Culture and Sport's Celebrate Ontario Blockbuster program, Ontario Cultural Attractions Fund (OCAF) and the Government of Canada's "Canada 150 Fund".

3. DISCUSSION:

Amherstburg has had a prior successful partnership with Waters Edge Festival and Events during the Tall Ships Festival in 2013.

While integrating elements of co-op programming is expected, each municipality will present its own unique activities that will identify the essence of each town or city. An exciting summer of waterfront entertainment is scheduled. Amherstburg is the only municipality in South West Ontario to be included in this commemorative tour, thus maximizing impact for visitation and economic benefit for the Town.

Capturing the fun and history of our community, Amherstburg is proud to present the Festival Canadiana 150; **Canuck it UP!** on August 5 and 6, 2017. This festival will be marketed as the Town of Amherstburg's signature "Canada 150" event.

Multiculturalism, inclusivity and participation will be the overarching themes of the event. Highlights of the festival include;

- Rhythm of the Nation; an interactive street dance and musical performance centered on nationally-renowned street artist DJ Creeasian. This artistic piece was written specifically for Canada 150
- An action packed West Coast Lumberjack Show
- The world's largest Rubber Duck in support of Ducks Unlimited Canada
- The Amherstburg Farmers and Craft Market
- Local performances of all genre
- Kids Fun Zone and much more!

In collaboration, Fort Malden NHSC will present the Tall Ship Appledore V and a Raiders, Rebels and Redcoats re-enactment that takes place at the Fort and in the

above mentioned streets. Other traditional, cultural activities are planned as part of Parks Canada 150 programming.

Due to the size and nature of the proposed activities, the family oriented festival will be located at various locations. The Kings Navy Yard Park, the newly acquired waterfront property, the downtown core and at Fort Malden NHSC will be the festival host sites.

The scope of activities will require road closures to accommodate logistical equipment, entertainers load in and load out needs, large public viewing area and foot traffic. Road closures have been requested for the following streets;

All of Fort Malden Drive
Dalhousie - Fort Malden Drive to Gore Street
North Street – Laird to Dalhousie
Rankin Street– East side of Richmond Terrace to Dalhousie
Richmond Street– Ramsey Street to Dalhousie
Murray Street – Ramsey Street to Dalhousie
(Please see attached power point for details)

4. RISK ANALYSIS:

Historically large scale, signature events in Amherstburg such as the Bi-Centennial and Tall Ships Festival, attracted an estimated 25,000 visitors or more.

The scope of large items and presentations would require an exemption to Section 2 and 3 of By-law 2004-89 for the use of Kings Navy Yard Park and permission for the road closures. Failure to accommodate the footprint that is required would result in the cancellation and or adversely compromise the programming outlined. The programming is supported by the fore-mentioned participating Ministries of Ontario and Canada.

5. FINANCIAL MATTERS:

There is no additional financial contribution required from the Town of Amherstburg.

Any expenses associated with the August 5 and 6 events have been approved in the 2017 Community Events budget line. The overall funds for programming and marketing that will be shared among the 6 municipalities are as follows;

Celebrate Ontario Blockbuster grant from Ontario Ministry of Tourism = \$300k
Canada 150 Fund = \$250k
OCAF = \$100k.

6. CONSULTATIONS:

The Amherstburg Public Events committee has been consulted on this report and concur with its recommendation.

7. CONCLUSION:

Amherstburg will be the epicenter for Windsor/Essex regions' Canada 150 signature event. A quality, family oriented event is planned that will be inclusive of Amherstburg stakeholders, business community, visitors and residents. Utilizing and showcasing Amherstburg's beautiful waterfront, adds economic value and stimulus for the municipality.



Anne M. Rota
Manager of Tourism and Culture

AR

<p>DEPARTMENTS/OTHERS CONSULTED: Name: Amherstburg Public Events Committee Phone #: 519 519 736-0012 ext. 2251 Name: Fort Malden NHSC Phone # 519 736-5416</p>

Report Approval Details

Document Title:	Festival Canadiana 150; Canuck it Up! .docx
Attachments:	- Canada 150 PP 03 06 2017.pdf
Final Approval Date:	Apr 4, 2017

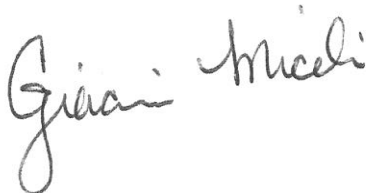
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Mar 30, 2017 - 2:22 PM



Mark Galvin - Mar 30, 2017 - 2:49 PM



John Miceli - Apr 3, 2017 - 10:05 AM

Task assigned to Paula Parker was completed Tammy Fowkes

CELEBRATING CANADA'S 150TH ANNIVERSARY

CANUCK IT UP! FESTIVAL



AUGUST 5TH AND 6TH 2017



AMHERSTBURG



CANADA 150
1867-2017



Partners



Parks
Canada

Parcs
Canada



Ontario



CANADA 150

Canada 



ONTARIO CULTURAL ATTRACTIONS FUND
LE FONDS POUR LES MANIFESTATIONS
CULTURELLES Page 72 ONTARIO

Programming

Rhythm of the Nation



Canuck it Up!



CANADA 150
1867-2017

West Coast Lumberjack Show



Canuck it Up!



180th anniversary Rebellion of 1837

Raiders, Rebels and Redcoats!
Fort Malden NHSC



Tall Ship Appledore V

Canuck it Up!

Worlds Largest Rubber Duck

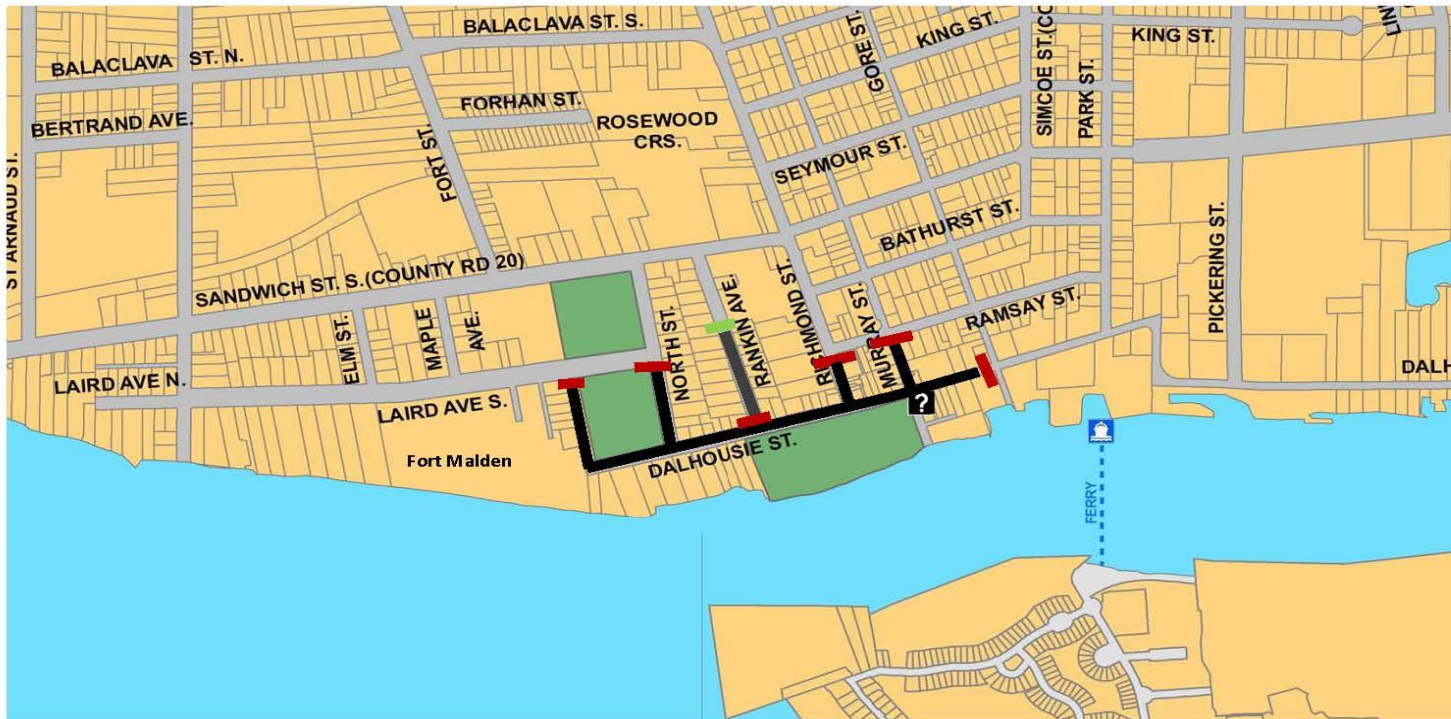


Road Closure Map



CANUCK It Up!

August 5 and 6, 2017 (approx. 7am to 5pm)



	Road Closed, pedestrian traffic only
	Road NO exit,
	Manned Barricade
	Manned Barricade on NO exit road

Thank you eh!



CANADA 150
1867-2017





THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Dwayne Grondin	Report Date: March 10, 2017
Author's Phone: 519 736-3664 ext. 2314	Date to Council: April 10, 2017
Author's E-mail: dgrondin@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: 2017 Essex Region Children's Water Festival Sponsorship

1. RECOMMENDATION:

It is recommended that:

1. The report from the Manager of Environmental Services dated March 10, 2017, regarding the participation in the Essex Region Children's Water Festival **BE RECEIVED**; and,
2. The 2017 Essex Region Children's Water Festival **BE SPONSORED** as part of the 2017 Amherstburg Water Conservation Program in the amount of \$1,500.

2. BACKGROUND:

The Amherstburg Water Conservation Program has been developed to educate the public on water usage and to promote water conservation on the individual level. One widespread form of public education is the annual Essex Region Children's Water Festival which hosts a full day of water conservation presentations to many of the local schools.

3. DISCUSSION:

Since 2006, the Town of Amherstburg has been participating in the Essex Region Children's Water Festival held at the Canadian Transportation Museum and Historic Village in Kingsville. The festival aims to educate approximately 3,800 students in Grades 3 through 5 about the importance of water in their daily lives. Through interactive displays, volunteers teach students about water use, protection and conservation. This event is attended by many of the elementary schools which are serviced by the Amherstburg water supply.

A component of Amherstburg's Water Conservation Program focuses on education of the Amherstburg water customers by reaching them through advertisements in local newspapers, billing inserts and educational opportunities. The Essex Region Children's Water Festival provides the opportunity to educate the public on the importance of water conservation.

4. RISK ANALYSIS:

The Ministry of Environment reviews customer relations/water conservation efforts as part of their yearly inspections. The Town's support of this program assists in meeting the Ministries requirements.

5. FINANCIAL MATTERS:

The sponsorship of the Essex Region Children's Water Festival in the amount of \$1,500 is included in the proposed 2017 Water Operations Budget.

6. CONSULTATIONS:

The Festival Coordinator for the Essex Region Children's Water Festival was consulted on this report.

7. CONCLUSION:

The Children's Water Festival is an excellent way to educate the youth of the Town on the importance of water conservation and the benefits to our environment.



Dwayne Grondin
Manager of Environmental Services

DG

NOTIFICATION :				
Name	Address	Email Address	Telephone	FAX
Danielle Stuebing		essexwaterfest@gmail.com		
Jacque Rumiel		essexwaterfest@gmail.com		

Report Approval Details

Document Title:	2017 Essex Region Children's Water Festival Sponsorship.docx
Attachments:	- Letter of request_Town_of_Amherstburg.pdf - Sponsor - Pamphlet 2017.pdf - Watermark 2016.pdf
Final Approval Date:	Mar 30, 2017

This report and all of its attachments were approved and signed as outlined below:



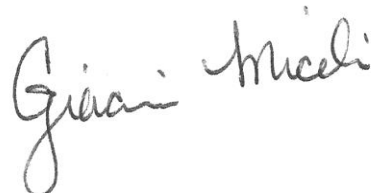
Antonietta Giofu - Mar 27, 2017 - 8:14 AM



Justin Rousseau - Mar 29, 2017 - 8:28 PM



Mark Galvin - Mar 30, 2017 - 9:22 AM



John Miceli - Mar 30, 2017 - 10:32 AM



Paula Parker - Mar 30, 2017 - 2:49 PM



Essex Region Children's Water Festival

February 17, 2017

Mayor Aldo DiCarlo
Town of Amherstburg
P.O.Box 159
512 Sandwich St South
Amherstburg
ON N9V 3R2

Honorable Mayor DiCarlo:

We would like to invite the Town of Amherstburg to once again partner with the Essex Region Children's Water Festival in educating our elementary school children about the vital importance of water to our future. Thank you for continuing to stand with us in making this possible.

Our committee is currently preparing for our 14th annual festival and would greatly appreciate your continued sponsorship. We would like to invite the Town of Amherstburg to partner with us to enable over 3,500 children and youth attend this highly interactive and educational festival at the Canadian Transportation Museum & Heritage Village from May 30 to June 2, 2017.

We are proud to highlight our sponsoring partners through signage at the festival, on our volunteer t-shirts, our 200 teacher guidebooks and in our annual newsletter. We would like to invite the Town of Amherstburg to again contribute to our community event by becoming a Stream sponsor with a donation of \$1,500.

Feel welcome to contact either of us if you would like further information or if we can help you in any way. We look forward to partnering with you again in 2017.

Sincerely,

Danielle Stuebing
Committee Chair

Jacquie Rumié
Festival Coordinator

Cc: Antoinetta Giofu
Director, Engineering and Public Works

C/o 609 Rd 3 East, Kingsville, ON N9Y 2E5
(519) 257-1077 Fax (519) 733-8847

essexwaterfest@gmail.com www.essexwaterfest.ca

Here's How to Get Involved!

The Essex Region Children's Water Festival would like to invite you to become a partner in this important program and to contribute to the environmental education of your present and future customers, employees and neighbours.

We are pleased to accept any contributions in the form of money, products and in-kind services.

OCEAN (\$20,000+)

- Logo and name listed as sponsor on; sponsor board at event, Teacher's Planning Guide, volunteer t-shirts and website: www.essexwaterfest.ca,
- Guided tour of festival
- Special recognition at Festival VIP Day (press conference)
- Certificate of Appreciation

LAKE (\$5,000+)

- Logo and name listed as sponsor on; sponsor board at event, Teacher's Planning Guide and website: www.essexwaterfest.ca,
- Guided tour of festival
- Special recognition at Festival VIP Day (press conference)
- Certificate of Appreciation

RIVER (\$2,000 - \$4,999)

- Name listed as sponsor on sponsor board at event, Teacher's Planning Guide and website: www.essexwaterfest.ca,
- Special recognition at Festival VIP Day (press conference)
- Certificate of Appreciation

STREAM (\$500 - \$1,999)

- Name listed as sponsor on; sponsor board at event, Teacher's Planning Guide and website: www.essexwaterfest.ca,
- Invitation to Festival VIP Day (press conference)
- Certificate of Appreciation

CREEK (to \$500)

- Name listed as sponsor on; sponsor board at event, Teacher's Planning Guide and website: www.essexwaterfest.ca,
- Certificate of Appreciation

Thanks for making it happen 2016 festival sponsors!

LAKE:

RIVER:

STREAM:

CREEK:

Ford/Unifor 200/Nemak Joint Water Pollution Prevention Committee

Join Us In Presenting...



The 14th Annual Essex Region Children's Water Festival

May 30 to June 2, 2017
Canadian Transportation
Museum and Heritage Village
6155 Arner Town Line
Kingsville, Ontario
www.essexwaterfest.ca

Sponsor Form



What is the Children's Water Festival?

The Essex Region Children's Water Festival aims to educate approximately 3,500 - 4000 students in Grades 3 through 5 about the importance of water in their daily lives. Through interactive displays, volunteers teach students to respect and conserve our valuable water resources, so that they can become the water stewards of the future. The festival runs Tuesday, May 30 to Friday, June 2, 2017 rain or shine.



What Happens?

The Festival has over 50 hands-on activity centres that will challenge students to consider the importance of water to themselves as individuals and to society at large. The activity centres consist of five themes: Conservation, Protection, Science, Technology and Attitude and are based on the Ontario Curriculum requirements.

2016 Festival

From May 31 to June 3, 2016 the 13th Annual Essex Region Children's Water Festival took place at the Canadian Transportation Museum and Heritage Village. During these five days approximately 3,800 children in Grades 3, 4 and 5 from Windsor and Essex County participated in this educational and fun festival, with the help of over 400 Grade 11 and 12 volunteers. Through the support of the community we were able to offer an opportunity for students to learn about water use and the environment.

2017 Festival

As we approach the planning stage for the 2017 Essex Region Children's Water Festival, to be held May 30 to June 2, 2016, we are once again asking the community for their assistance in delivering this wonderful learning opportunity to our children and youth.

Community Driven Project

The Essex Region Children's Water Festival is organized and delivered by a volunteer committee consisting of representatives from: Essex Region Conservation Authority, Essex-Windsor Solid Waste Authority, Ford/CAW/Joint Workplace Environmental Committee, CAW Local 200, CAW Local 444, Point Pelee National Park and others.



✂

Ocean Sponsor (\$20,000 +)

Lake Sponsor (\$5,000 +)

River Sponsor (\$2,000 - \$4,999)

Stream Sponsor (\$500 - \$1,999)

Creek Sponsor (to \$500)

Please fill out the following information and return it with your donation:

Company: _____

Contact: _____

Address: _____

Phone: _____

Fax: _____

E-mail: _____

✂

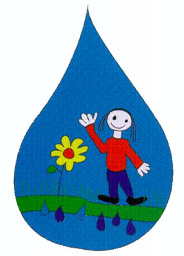
Your financial contribution is not only an investment in the program, but it is also an investment in ensuring a clean, safe and plentiful water supply for future generations.

Please make your cheque payable to:
Essex Region Children's Water Festival



Jacque Rumel, Festival Coordinator
C/o 609 Rd 3 East, Kingsville, ON.
N9Y 2E5
Phone: 519 257 1077
Fax 519 733 8847
e-mail: essexwaterfest@gmail.com
www.essexwaterfest.ca

Watermark



Fall 2016

Essex Region Children's Water Festival 2016

"I want to tell everyone the most important thing I learned at the Water Festival was to be thankful for the water we have. I will protect our water by not throwing garbage in the water" ~ Student, Gordon McGregor School



Children's Water Festival

The 2016 water festival was attended by close to 3800 students in Grades 3, 4 and 5. The students learned about water protection, conservation, science, technology and changing attitudes through a series of approximately 50 hands-on activity centres led by over 400 secondary school and community volunteers.

We send a huge thank you to the principals, teachers and students at the following Secondary schools who helped us lead the activity centres in 2016:

- **Cardinal Carter**
- **Essex**
- **Riverside**
- **General Amherst**
- **St. Anne**
- **École secondaire L'Essor**



"I learned that you should not flush the toilet just for fun." ~ Student, A.V. Graham School

"Very informative and well organized day. Thank you." ~Teacher, Hugh Beaton School

"A BIG THANK YOU to all the volunteers/sponsors who helped organize such a great event." ~ Teacher, École St. Ambroise

"The activities were great. The students enjoyed the addition of being able to hold snakes this year." ~ Teacher, Sacred Heart School



Our Mission Statement:

The Essex Region Children's Water Festival will educate thousands of students about the critical importance of clean water to their future. Children will participate in activities that encourage positive attitudes about protecting, restoring and conserving water. The festival activities will strive to make clean water personally relevant to all participants, who will then be encouraged to take these messages home to share with family and friends.

**2017 Essex
Region Children's
Water Festival**



The 2017 Children's Water Festival for students in Grades 3, 4 and 5 will be held from May 30 – June 2, 2017 at the Canadian Transportation Museum and Heritage Village on the Arner Townline.

The continued support of our sponsors, both new and returning, is absolutely vital to the continuation of the event. We are grateful to all our sponsors and look forward to the success of the 2017 festival as we educate today's children to become tomorrow's water stewards.



More sights from the
Grades 3, 4 & 5 Water
Festival days!



Contact Information

Essex Region Children's Water Festival
c/o 360 Fairview Ave. Suite 311, Essex, ON N8M 1Y6

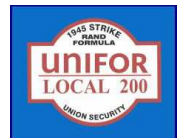
e-mail: essexwaterfest@gmail.com
www.essexwaterfest.com
Ph. 519-257-1077, Fax 519-733 8847

**Thanks for making it happen!
2016 Festival Sponsors**

LAKE:



RIVER:



STREAM:



CREEK:

K + S WINDSOR SALT LTD.



Experience growth.

Ford/Unifor 200/Nemak Joint Workplace Environment Committee



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Nicole Rubli	Report Date: March 22, 2017
Author's Phone: 519 736 0012 ext. 2251	Date to Council: April 10, 2017
Author's E-mail: nrubli@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: 2017 Special Events Approval

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Public Events Committee (PEC) dated March 22, 2017, regarding 2017 Special Events Approval **BE RECEIVED**;
2. That the events **BE APPROVED** as listed:
 - **Music off the Back Porch – April 21, 2017**
 - **Amherstburg Rotary Ribfest – July 7, 8 and 9, 2017**
 - **RAMP-Age Skateboard Competition – July 29, 2017**
 - **Amherstburg's Gone Car Crazy – July 30, 2017;**
3. An exemption from table number 3-1-2 of Noise By-law 2001-43 with respect to the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers to allow for live music **BE GRANTED** for the events listed:
 - **Music off the Back Porch – April 21, 2017**
 - **Amherstburg Rotary Ribfest – July 7,8 and 9, 2017**
 - **RAMP-Age Skateboard Competition – July 29, 2017**
 - **Amherstburg's Gone Car Crazy – July 30, 2017;**
4. The following events **BE EXEMPT** and **PERMITTED** for road closures to begin prior to 5pm:
 - **Amherstburg's Gone Car Crazy – July 30, 2017;**

5. Permission **BE GRANTED** as per Section 6 (f) and (i) of the Park's By-law to allow for the playing of any musical instrument and live music for the events listed; and,
6. The Public Events Committee **BE DIRECTED** to confirm that the requirements identified by the Committee are met prior to the event.

2. **BACKGROUND:**

At the October 5, 2015 Special Council Meeting Council approved the Special Events Policy. As per Council's request, Section 7.3 of the policy states:

"7.3. Council has the authority and responsibility to:

- 7.3.1 Consider any exemptions to Municipal By-laws for Public Events.*
- 7.3.2. Consider and approve any new events presented by the PEC.*
- 7.3.3. Consider and approve all recurring events presented by the PEC."*

Each Event Organizer is required to follow the Public Events Manual, fill out the required forms and submit to the Public Events Committee (PEC). The Public Events Manual and Forms are attached to the report for Council's reference to illustrate the PEC's comprehensive list of requirements to ensure public safety for all attendees, while protecting the Town's interests and assets.

On March 22, 2017, the PEC met and reviewed applications submitted by the Event Organizers for the following events:

- **Music off the Back Porch – April 21, 2017**
- **Amherstburg Rotary Ribfest – July 7, 8 and 9, 2017**
- **RAMP-Age Skateboard Competition – July 29, 2017**
- **Amherstburg's Gone Car Crazy – July 30, 2017**

The PEC reviewed each application in detail and has informed the Event Organizer of every requirement that must be met to allow the event to proceed. This includes ensuring the event conforms to all Town By-laws, Town insurance requirements and Provincial laws. As per Section 7.3 of the Public Event's Policy, the Event Organizers have also been informed that each event must be approved by Council before they may continue with their event planning.

At the January 25, 2016 Council meeting, Council passed the following motions:

"That:

- 1. The use of the Downtown Core for Festivals and Events subject to the criteria established in the Town's Festival and Events Policy BE APPROVED; and,*
- 2. Road closures NOT BE PERMITTED prior to 5:00 pm without Council consent*

Accordingly, all road closures requested prior to 5:00 pm have been identified by the PEC and are outlined below for Council's approval.

Noise By-law 2001-43 prohibits the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers or other electro mechanical transducers, and intended for the production, reproduction or amplification of sound in residential, commercial and agricultural areas.

Notwithstanding anything contained in the Noise By-law, a person may apply to Council for an exemption from any of the provisions of the Noise By-law with respect to any source of sound or vibration. Council, by resolution, may grant the exemption applied for and can impose terms and conditions as Council deems appropriate.

All events requiring a Noise By-law exemption that have been identified by the PEC have been listed below for Council's approval.

With respect to the following events:

- **Music off the Back Porch – April 21, 2017**
- **Amherstburg Rotary Ribfest – July 7, 8 and 9, 2017**
- **RAMP-Age Skateboard Competition – July 29, 2017**
- **Amherstburg's Gone Car Crazy – July 30, 2017**

3. DISCUSSION:

A synopsis of each event and required by-law exemption details are as follows:

Event	Music off the Back Porch
Event Organizer	Amherstburg Historic Sites Association (Park House Museum)
Event Date	April 21, 2017 (Previously approved for the 1 st Friday of the month)
Event Time	6pm to 9pm
Event Location	Park House Museum
Event Details	Live music performed off the back porch of the Park House Museum
Road Closure before 5PM	Not required
Designation of Significant Event for SOP	Not required
Noise By-law Exemption	Required from 6pm to 9pm to allow for live music

Event	Amherstburg Rotary Ribfest
Event Organizer	Amherstburg Rotary Club
Event Date	July 7, 8 and 9, 2017
Event Time	July 7 and July 8 - 11am to 12am and July 9 from 11am to 6pm
Event Location	Centennial Park
Event Details	8th year of the Rotary Ribfest with 4 ribbers, food vendors, craft vendors, live entertainment and a spirit tent
Road Closure before 5PM	Not required
Designation of Significant Event for SOP	Designation not required for AGCO because of Rotary's charitable status, the event will have liquor sales.
Noise By-law Exemption	On July 7 th and July 8 th - 11am to 12am and July 9 th from 11am to 6pm to allow for live entertainment.

Event	RAMP-Age Skateboard Competition
Event Organizer	Town of Amherstburg
Event Date	July 29 th , 2017
Event Time	8:00am-5:00pm
Event Location	Centennial Skateboard Park
Event Details	Skateboard Competition
Road Closure before 5PM	Not required
Designation of Significant Event for SOP	Not required
Noise By-law Exemption	Between 11:00am and 5:00pm to allow for music.

Event	Amherstburg's Gone Car Crazy
Event Organizer	Town of Amherstburg
Event Date	July 30 th , 2017
Event Time	6:00am to 6:00pm
Event Location	Downtown streets and Toddy Jones Park
Event Details	Car Show on the streets of Downtown Amherstburg
Road Closure before 5PM	6:00am to 6:00pm Murray Street from Dalhousie Street to Ramsay Street Ramsay Street from Murray Street to Richmond Street Richmond Street from Dalhousie Street to Bathurst Street Rankin Avenue from Dalhousie Street to west of Richmond Terrace Nursing Home Dalhousie Street from north of the Royal Canadian Legion Parking Lot to Fort Malden Drive

	Fort Malden Drive from Dalhousie Street to east of Laird Avenue Laird Avenue from North Street to Fort Malden Drive
Designation of Significant Event for SOP	Not required
Noise By-law Exemption	Between 11:00am and 4:00pm to allow for live entertainment

4. RISK ANALYSIS:

The Clerk identifies the Town’s insurance requirements and relays the information to each Event Organizer. Special events on Town property are not able to proceed until the Clerk is satisfied the insurance requirements are met. A Management Staff member from the PEC will be in attendance and on call for each event to ensure the event is operating in accordance with all Town policies, rules and regulations.

It should be noted, that should these events not be approved, it may have the following detrimental effects on the community:

- Less awareness and exposure for the Town to attract visitors which could result in economic loss for the Town and it’s businesses;
- A lack of support from Council may discourage long standing volunteer associations from providing social and economic opportunities. This would result in a perception of non-worth for their volunteer efforts;
- Less exposure for the Town reducing its tourism market share;
- Less exposure for the Town reducing its ability to attract new residents;
- Less exposure for the Town reducing its value to potential investors;
- Tourism is a primary industry for the Town of Amherstburg, reducing events will directly impact employment opportunities;
- Event experiences are learning opportunities for our guests, which promote repeat visits, the deep history Amherstburg has to offer and showcases our local museums and Fort Malden;
- Events financially support not-for-profit organizations, to ensure sustainability within our community.

5. FINANCIAL MATTERS:

Each event application received was submitted with the required \$250 deposit. The Event Organizers will be responsible to pay for equipment rentals, facility rentals and all other costs associated with their event as per the Town’s User Fee By-law, as amended. The cost to set up the rented equipment by Town staff comes from the operational budget. Any damages to Town equipment or property are recoverable from the Event Organizer.

6. CONSULTATIONS:

The Public Events Committee was consulted inclusive of Amherstburg Police and Fire. The PEC reviewed each application and has corresponded with the Event Organizers on what requirements must be met and the By-law exemptions that must be obtained in order to be granted a Special Event Permit for their respective events, pending Council approval of this report.

7. CONCLUSION:

The PEC is confident that once all requirements are met by the Event Organizers, the events held in the Town of Amherstburg in 2017 will enhance the community experience for both residents and visitors alike.



Nicole Rubli
Manager of Licensing and Enforcement

HJS

NOTIFICATION :				
Name	Address	Email Address	Telephone	FAX
Amherstburg Historic Sites Association				
Rotary Club of Amherstburg	80 Sandwich St S	carlgibb@remax-preferred-on.com		
Eleanor Renaud	41 Sandwich St S	ragstoriches@cogeco.ca		

Report Approval Details

Document Title:	2017 Special Events Approval III.docx
Attachments:	- Car Show - Road Closure Map.pdf
Final Approval Date:	Mar 30, 2017

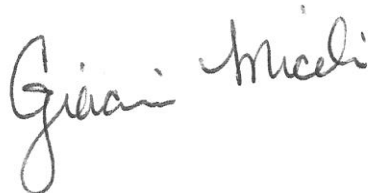
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 29, 2017 - 4:34 PM



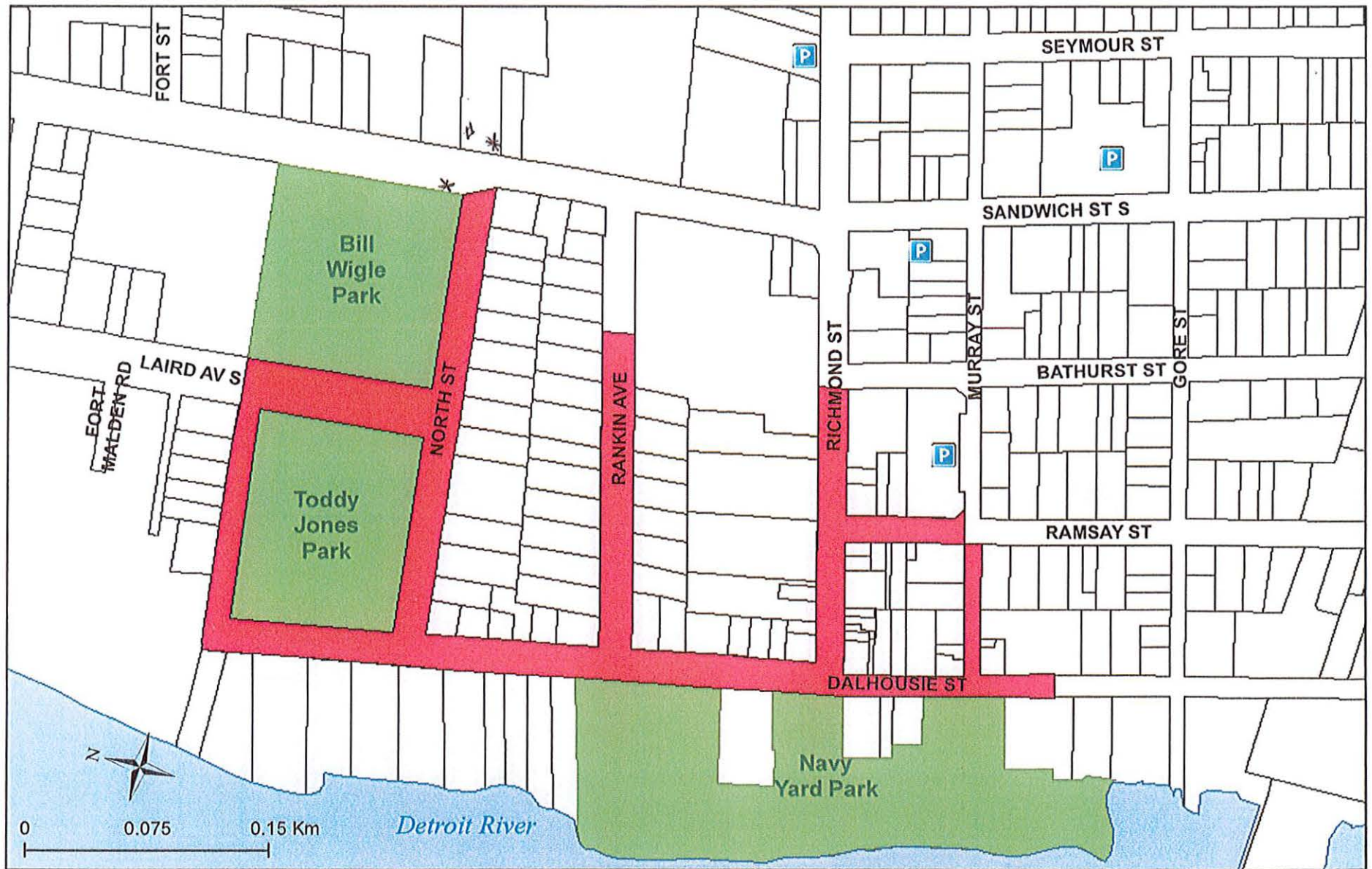
Justin Rousseau - Mar 29, 2017 - 9:04 PM



John Miceli - Mar 30, 2017 - 10:27 AM



Paula Parker - Mar 30, 2017 - 2:46 PM



Gone Car Crazy Show - Road Closure Map

Sunday, July 30, 2017

- Road Closed
Effective from 6 am to 5 pm July 26, 2015
- Amherstburg Parks

- Water
- P Municipal Parking Lot





THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: March 22, 2017
Author's Phone: 519 736-5408 ext. 2124	Date to Council: April 10, 2017
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Zoning By-law Amendment for 6000 County Rd 20, Ure's Country
Kitchen and Variety – ZBA/2/17

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Planning Services dated March 22, 2017, regarding the Zoning By-law Amendment for 6000 County Rd 20, Ure's Country Kitchen and Variety **BE RECEIVED**; and,
2. **Zoning By-law 2017-11** being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. **BACKGROUND:**

The Statutory Public Meeting was held at 4:30 p.m., February 27, 2017, to hear public comments on an application for a Zoning By-law Amendment for 6000 County Rd 20. The application was submitted by Randy and Laurie Ure. The subject lands affected by the proposed amendment are described as Part of Lot 67, Concession Road 6 W.

The purpose of the Zoning By-law Amendment is to amend the permitted uses on the subject lands noted above. The parcel is zoned Special Provision Commercial Neighbourhood (CN-1) Zone in the Town of Amherstburg Zoning By-law 1999-52, as amended, and designated Neighbourhood Commercial in the Town's Official Plan.

The effect of the Zoning By-law Amendment will be to allow for an additional use on the lands of an 18-hole miniature golf course. The proposed miniature golf course will occur on a vacant portion of the subject property to the east of the restaurant and variety store. The Zoning By-law Amendment will also include a definition of "miniature golf course" in Section 2, Definitions, of Zoning By-law 1999-52.

The proposed miniature golf course will also be subject to Site Plan Control in accordance with Section 41 of the Planning Act.

3. DISCUSSION:

There were public inquiries regarding this rezoning in advance of the public meeting and members from the public who spoke at the public meeting. The record of attendance from the public meeting has been attached to this report. There were questions raised by members of Council which were answered by Planning Administration.

The comments by the neighbours included concerns regarding impacts of lighting, drainage and traffic. Specifically, the neighbours have attended the Planning Department after the public meeting and again expressed additional comments. The Planning Department has passed along the additional comments to the developer and their engineering consultant. Based on the Town's Official Plan, Site Plan Control is identified as an effective means to address compatibility between land uses to address and manage the proposed new development. The correspondence is attached to this report.

A lighting plan was submitted by the applicants as part of the site plan control submission, and shields can be added such that there is no light cast to the east or south, although the levels on the plan are quite low and limited within the first ten feet on the two neighbouring properties.

The County has been contacted and sent the Notice of Zoning By-law Amendment and Site Plan Control application with drawings along with a request for comments particularly as it relates to traffic and drainage. The applicants along with their consulting engineer, Mark McCloskey have been in contact with the County of Essex over the last several weeks to confirm their satisfaction with the Zoning By-law Amendment and site plan.

4. RISK ANALYSIS:

Based on amendments in the *Planning Act* under Bill 73, Smart Growth to our Communities Act, it is necessary to identify how comments received from the public have been taken into consideration as part of Council's decision. Should Council deny this rezoning, a significant investment in the Malden Centre Secondary Settlement Area

may not proceed to at this time. Comments received from the public have been addressed by the applicants and will be accommodated through the Site Plan Control process.

5. FINANCIAL MATTERS:

The costs associated with the application and planning processes are the responsibility of the developer.

6. CONSULTATIONS:

No further consultation is required to meet the statutory requirements of the Planning Act regarding this Zoning By-law Amendment.

7. CONCLUSION:

Administration recommends that Zoning By-law 2017-11 be approved by Council and the Mayor and Clerk be authorized to sign same. Administration is recommending approval of the miniature golf course as an additional permitted use on the property. The details and any necessary amendments to the site can be modified through the Site Plan Control process including, lighting, drainage, traffic control and parking.



Rebecca Belanger
Manager of Planning Services

af



Town of Amherstburg
ZBA-2-17 - 6000 County Rd 20



6746

CONCESSION 6 S

6747

6041

6101

6151

COUNTY RD 20

6000

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6060

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5860

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6758

6755

8100

COUNTY RD 50

6760

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6762

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**CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2017-11**

**By-law to amend Zoning By-law No. 1999-52
6000 County Rd 20, Amherstburg**

WHEREAS By-law 1999-52, as amended, is a land use control by-law regulating the use of lands and the character, location and use of buildings and structures within the Town of Amherstburg;

AND WHEREAS the Council of the Town of Amherstburg deems it appropriate and in the best interest of proper planning to amend By-law 1999-52, as herein provided;

AND WHEREAS this By-law conforms to the Official Plan for the Town of Amherstburg;

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. Schedule "A", Map 73 of By-law 1999-52, as amended, is hereby amended by changing the zone symbol on those lands shown as "Zone Change from CN-1 to CN-13" on Schedule "A" attached hereto and forming part of this By-law from "Special Provision Commercial Neighbourhood (CN-1) Zone" to "Special Provision Commercial Neighbourhood (CN-13) Zone".
2. Section 17(4) Special Provisions of the Town of Amherstburg Zoning By-law 1999-52 is hereby amended by adding a new clause (m) after clause (l) as follows:

“(m) CN-13

Notwithstanding any other provisions of this by-law to the contrary, within any area zoned CN-13 on Schedule "A" hereto, the following special provisions shall apply:

(i) Uses Permitted

1. an automobile service station;
2. a miniature golf course;
3. any use permitted in CN Zone.

3. That Section 2, Definitions of the Town of Amherstburg Zoning By-law 1999-52, as amended, is hereby amended by the addition of the following definition to be inserted into the By-law in an appropriate alphabetic location.

“Miniature golf course” means an area of land or a building, structure or premises or part thereof, operated for profit or gain as a commercial place of amusement in which facilities are provided to simulate the game of golf or any aspect of the game on a small scale, but does not include a golf ball driving range.”

4. THIS By-law shall take effect from the date of passage by Council and shall come into force in accordance with Section 34 of the Planning Act, R.S.O. 1990.

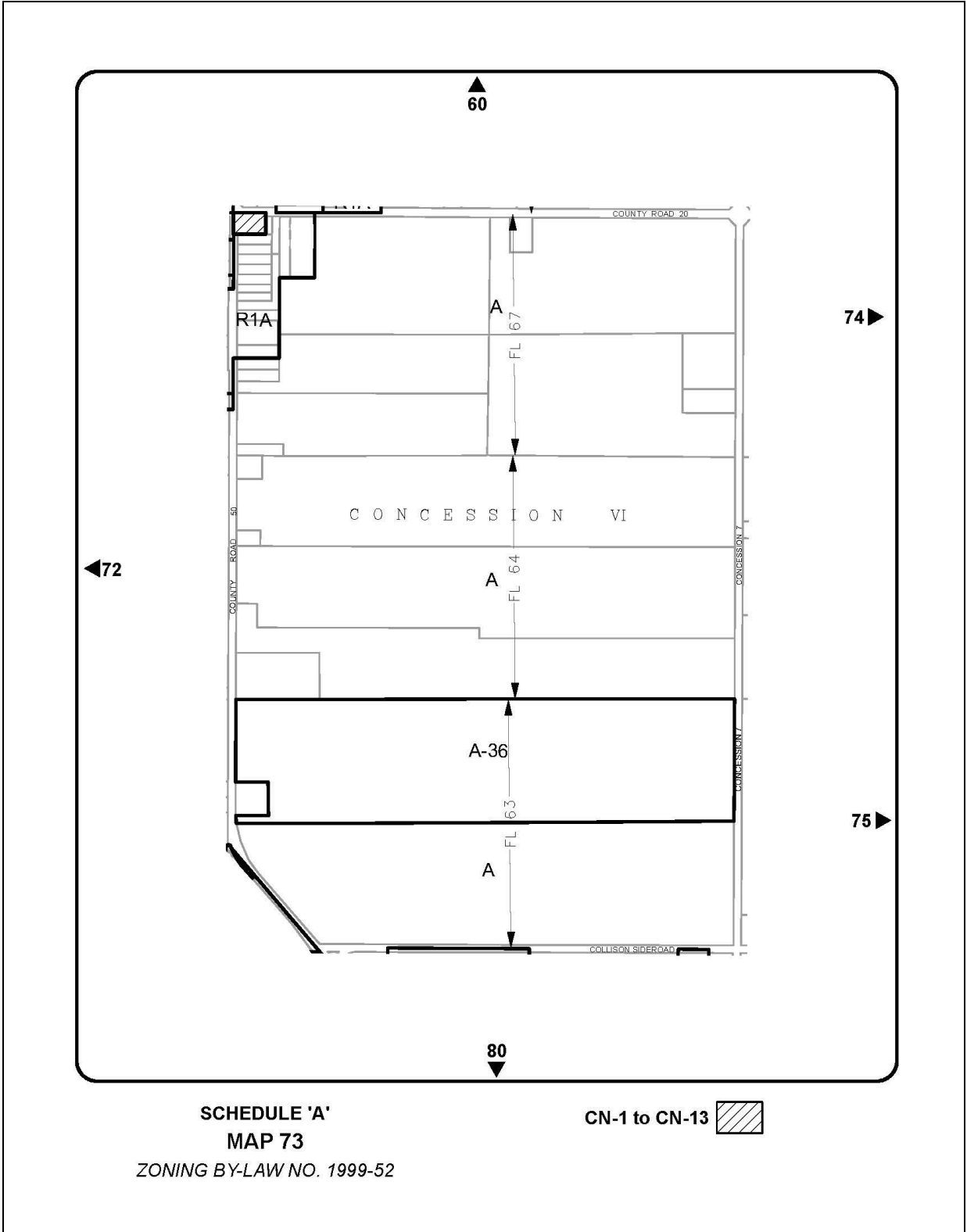
Read a first, second and third time and finally passed this 10th day of April, 2017.

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER

TOWN OF AMHERSTBURG

**SCHEDULE "A" TO BY-LAW NO. 2017-11
A BY-LAW TO AMEND BY-LAW NO. 1999-52**



MAYOR- ALDO DICARLO

CLERK- PAULA PARKER



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: January 30, 2017
Author's Phone: 519 736-5408 ext. 2124	Date to Council: February 27, 2017
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Zoning By-law Amendment for 6000 County Road 20- Ure's Country Kitchen and Variety

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Planning Services dated January 30, 2017 regarding the Zoning By-law Amendment for Part of Lot 67, Concession 6 W, 6000 County Rd 20, Amherstburg **BE RECEIVED**; and,
2. Pending Council consideration of written and oral comments received at this public meeting, Zoning By-law 2017-11 **BE CONSIDERED** at a future regular Council meeting.

2. **BACKGROUND:**

Randy and Laurie Ure ("the Applicants") have filed an application with the Town to amend the Town of Amherstburg Zoning By-law 1999-52 for a 0.85 acre parcel of land situated on the south side of County Rd 20, municipally known as 6000 County Road 20. The subject lands affected by the proposed amendment are described as Part of Lot 67, Concession 6 W. An aerial view map showing the location of the subject lands is attached to this report.

The proposed amendment to the Zoning By-law has been requested to allow for the additional use for the establishment of an 18-hole miniature golf course. The parcel is

1 of 5

zoned Special Provision Commercial Neighbourhood (CN-1) in the Town of Amherstburg Zoning By-law 1999-52, as amended, and designated Neighbourhood Commercial in the Town's Official Plan.

3. DISCUSSION:

The subject lands have been under the ownership of Randy and Laurie since 1988 and they wish to diversify their business opportunities. Presently, they operate a gas station, convenience store, restaurant and sale of wood on the site. The owners propose to remove the chainsawing and sale of wood on the eastern portion of the lands and replace it with a high-end miniature golf course which has been professionally designed by Harris Miniature Golf Designers.

Neighbouring uses include residential to the east, north, and south, and a coin operated car wash to the west. The property fronts onto County Road 50 and County Road 20. Section IV of the Provincial Policy Statement (PPS) states that growth and development shall be focussed within urban and rural settlement areas while supporting the viability of rural areas. *"It recognizes that the wise management of land use change may involve directing, promoting or sustaining development."* Section 1.1.1 of the PPS states that *"Healthy, liveable and safe communities are sustained by: accommodating an appropriate range and mix of residential, employment (including industrial and commercial), institutional (including places of worship, cemeteries and long-term care homes), recreation, park and open space, and other uses to meet long-term needs."*

The County of Essex Official Plan includes these lands as part of the Secondary Settlement Area. The request for an additional commercial use on these lands would be in conformity with the County of Essex Official Plan. Section 4.4.1 of the Town's Official Plan, the Neighbourhood Commercial Policies state: *"the scale of development shall be guided by the population of the area to be served, the location of the site relative to abutting land uses and road classification. The actual size of the uses permitted will be specified by the Zoning By-law."*

Adequate parking shall be provided for all permitted uses, and access points to such parking shall be limited in number and designed in a manner that will minimize the danger to both vehicular and pedestrian traffic.

No open storage shall be permitted in Neighbourhood Commercial areas.

The location of the Neighbourhood Commercial areas shall be in accordance with Schedules "A" and "B". Any new Neighbourhood Commercial facilities will require an amendment to this Plan, and shall be sited to minimize its effect on adjoining Residential areas.

The building or buildings contained within a Neighbourhood Commercial area, and any lighting or signs, shall be designed and arranged so as to blend in with the character of the adjacent Residential area, and all development will be subject to Site Plan Control.

The Neighbourhood Commercial uses may be included in separate zoning classifications in the implementing Zoning By-Law."

The owners have submitted their application for site plan control which has been circulated to agencies and departments as well as the Town's Accessibility Committee for comments.

4. RISK ANALYSIS:

The public meeting is the initial step in the planning process to hear public and agency comments regarding the proposed additional use of the lands to determine if any concerns are raised. A copy of the site plan for the miniature golf course has been included with the attachments. There is an opportunity to address any issues with the site plan through additional consultation and meetings, and Council is only requested to consider adding the use of the miniature golf course at this time.

5. FINANCIAL MATTERS:

The cost associated with the applications and planning processes are the responsibility of the developer.

6. CONSULTATIONS:

The proposed Zoning By-law Amendment was published and circulated to the required agencies, property owners and municipal departments in accordance with the requirements of the Planning Act, R.S.O. 1990, c.P. 13 and associated regulations.

The Essex Region Conservation Authority (ERCA) provided correspondence which stated that the site is not located within an area regulated under the jurisdiction of the ERCA (under Section 28 of the *Conservation Authorities Act*) and that they have no objections.

This space left blank intentionally.

7. CONCLUSION:

It is recommended that comments received at this public meeting be summarized into a report and brought back for Council's information and consideration at an upcoming Council meeting.



Rebecca Belanger
Manager of Planning Services

af

DEPARTMENTS/OTHERS CONSULTED:

Name: Office of Engineering and Public Works

Phone #: 519 736-3664 ext. 313

Name: Building Services

Phone #: 519 736-5408 ext. 4136

Name: Fire Services

Phone #: 519 736-6500

Name: Union Gas

Email: ONTUGLandsINQ@uniongas.com

Name: Ontario Power Generation

Email: Executivevp.lawanddevelopment@opg.com

Name: Essex Region Conservation Authority

Phone #: 519 776-5209

Name: Windsor Essex Catholic District School Board

Phone #: 519 253-2481

Report Approval Details

Document Title:	Statutory Public Meeting to Consider Zoning By-law Amendment for 6000 County Rd 20.docx
Attachments:	- Statutory Public Meeting to Consider ZBA for 6000 County Rd 20 - ATTACHMENTS.pdf
Final Approval Date:	Feb 17, 2017

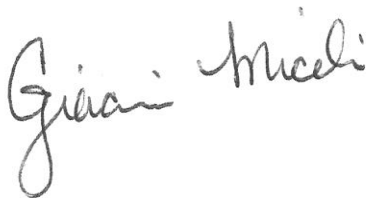
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Feb 10, 2017 - 1:49 PM



Justin Rousseau - Feb 10, 2017 - 3:01 PM



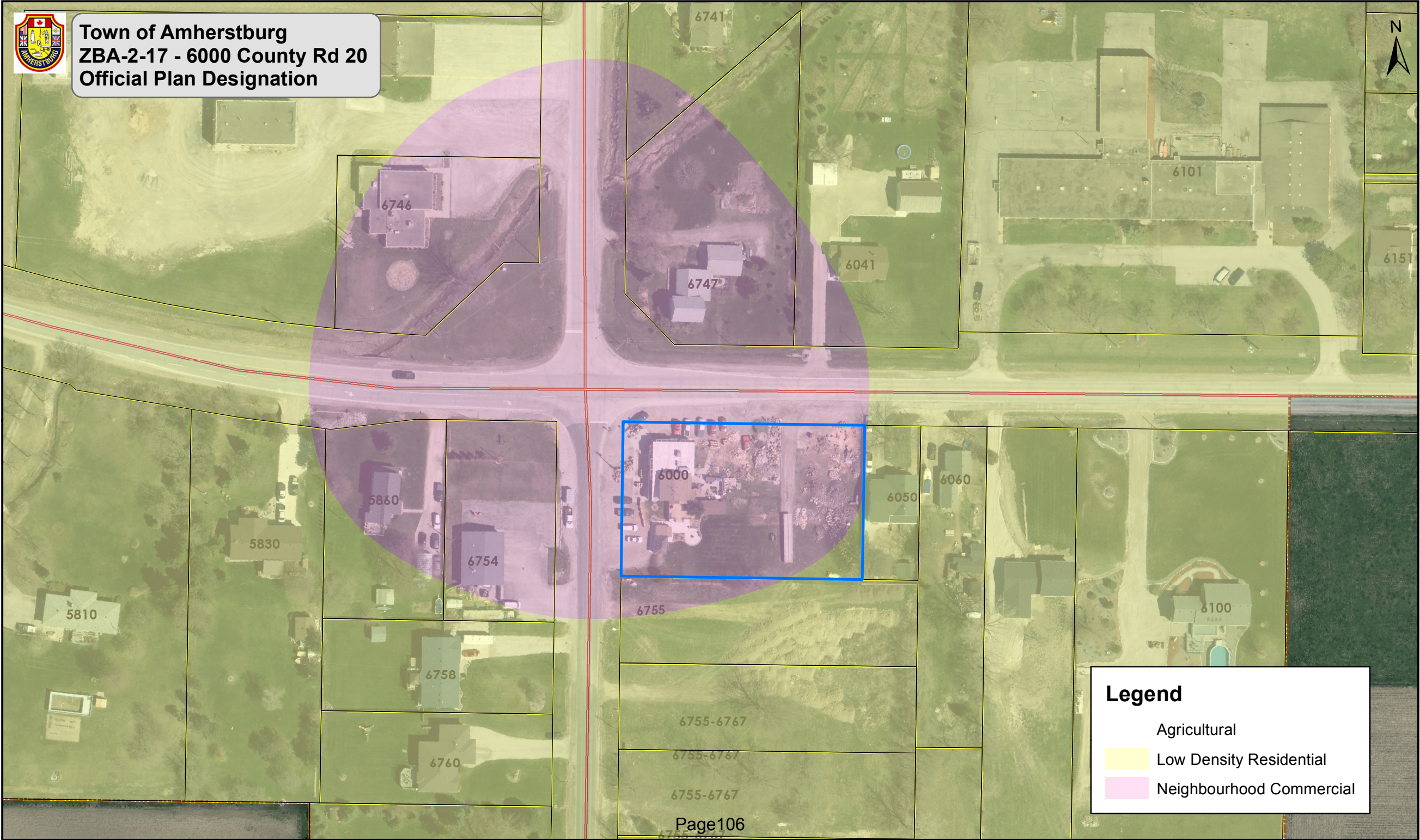
John Miceli - Feb 15, 2017 - 1:54 PM



Paula Parker - Feb 17, 2017 - 11:42 AM



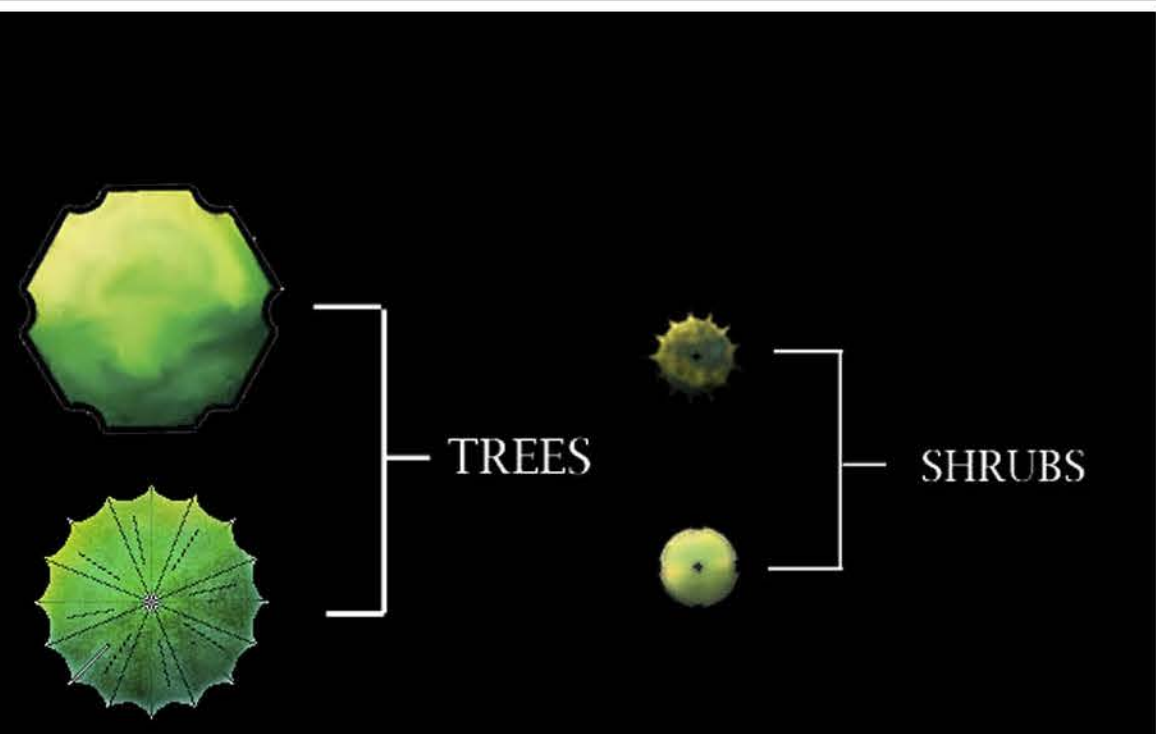
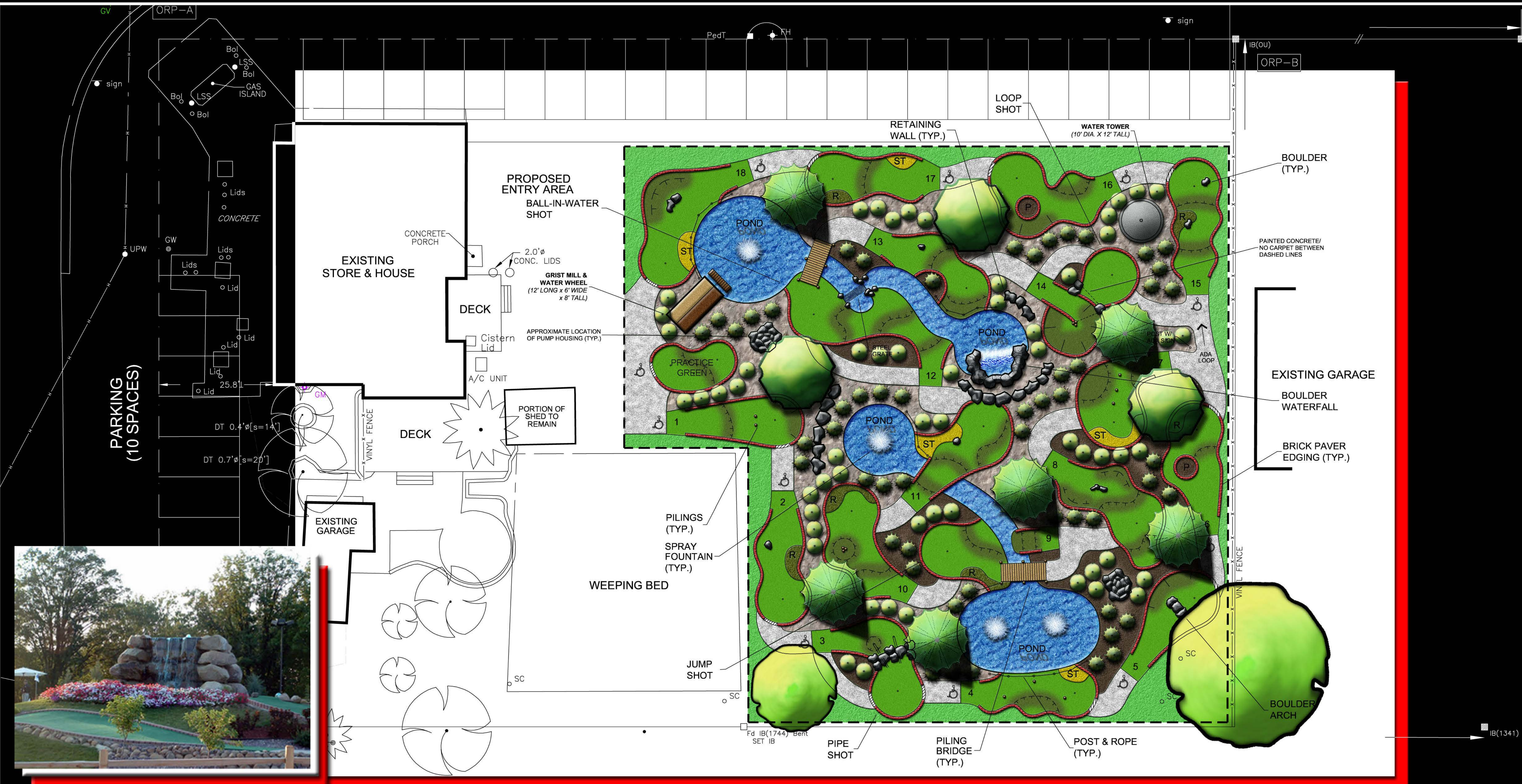
**Town of Amherstburg
ZBA-2-17 - 6000 County Rd 20
Official Plan Designation**



Legend

- Agricultural
- Low Density Residential
- Neighbourhood Commercial





HARRIS
Miniature Golf
THE LEADER IN COURSE DESIGN & CONSTRUCTION
For 50+ Years!

Handicap accessible portions of the course(s) are designed in accordance with ADAAG (Americans with Disabilities Act Accessibility Guidelines) Chapter 10 Section 1007.

REUSE OF DOCUMENTS:
This document, and the designs incorporated herein, are the property of Harris Miniature Golf Courses, Inc. and are not to be used in whole or in part for construction of this, or any other project without written authorization of Harris Miniature Golf Courses, Inc.

Scale 1"=10'-0"

0' 10' 20'

GRAPHICS LEGEND:
R- Rough
ST- Sand Trap
*Note: color carpet may be used in place of natural sand
Elevation Change
Embarkment

PROJECT: Ure's Miniature Golf Harrow, Ontario

DRAWN BY: J. Onyszczyk DATE: 11 / 16 / 16
CHECKED BY: A. Lynn JOB #: 16-82-2

COLOR RENDERING SHEET: 10 OF 10

REVISIONS:

DATE PRINTED: 11 / 21 / 16



regs@erca.org
P.519.776.5209
F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

February 09, 2017

Ms. Rebecca Belanger, Manager of Planning Services
Town of Amherstburg
271 Sandwich St. S.
Amherstburg ON N9A 4L2

Dear Ms. Belanger:

RE: Zoning By-Law Amendment ZBA-2-17 6000 COUNTY RD 20
ARN 372952000002200; PIN: 705730001

The following is provided for your information and consideration as a result of our review of Zoning By-Law Amendment ZBA-2-17. The purpose of the amendment to the zoning by-law is to amend the permitted uses on the subject lands. The parcel is zoned Special Provision Commercial Neighbourhood (CN-1) Zone in the Town of Amherstburg zoning by-law and designated Neighbourhood Commercial in the Official Plan.

We note that we have already provided our comments on the application for site plan control associated with this parcel of land.

NATURAL HAZARD POLICIES OF THE PPS, 2014

We have reviewed our floodline mapping for this area and it has been determined this site is **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06).

WATER RESOURCES MANAGEMENT

Our office has reviewed the proposal and has no concerns relating to stormwater management.

NATURAL HERITAGE POLICIES OF THE PPS 2014

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance under the Provincial Policy Statement (PPS 2014). Based on our review, we have no objection to the application with respect to natural heritage policies.

FINAL RECOMMENDATION



Ms. Belanger
February 09, 2017

Our office has reviewed the proposed amendment to the zoning by-law and we have no objection to the admendment of the permitted uses.

If you should have any questions or require any additional information, please do not hesitate to contact the ERCA Watershed Planner, Michael Nelson by phone at (519) 776-5209 ext. 347 or by e-mail at mnelson@erca.org.

Thank you.

Sincerely,



Michael Nelson, *Watershed Planner*
/mn



March 2, 2017

Town of Amherstburg
271 Sandwich Street South
Amherstburg, Ontario
N9V 2A5

Dear Mayor, Ms. Belanger, and Council:

Re: Ure's Miniature Golf - File #ZBA/2/17

This is in response to the proposed miniature golf course on the Ure's property at 6000 County Road 20. We have the following concerns:

1. **Parking.** The proposal provides for parking along both County Road 50 and County Road 20. According to Ms. Belanger, these slots are to be 9 x 18'. Note that the average length of a full size car, SUV, or minivan is 17 feet.

On the plans, at best, there appear to be barely 20 feet between the proposed nose-end of the parking slots and the highway at the east edge of the property (at Homme's property line) with more than 10 feet being off Ure property. At worst are the slots along the store at County Road 20 where there appear to be about 15 feet between the store wall and the road according to the plans.

As stated by Randy in the town hall meeting, the pumps are too close to the road due to the road being moved many years ago. We currently live with the fact that the current layout of parking already causes obstruction as, when there are cars parked along the store on County Road 20, one must creep out into the intersection to check for oncoming traffic. There currently is no shoulder room for these parked cars to back out onto before entering the highway. Cars are forced to back out directly onto the highway. This is already a dangerous situation. Adding even more parking along County Road 20 following the current layout will only compound this problem further.

2. **Drainage.** In 2012, neighbours along County Road 50 and County Road 20 were charged to upgrade the drain. Will irrigation of the golf course put more strain on this relatively new drain? As it stands, our sump pumps run every time it rains.

3. Lighting. There are five proposed lamp posts emitting 29540 lumens of light each. How will this illuminate the area, especially beyond Ure's property? This is a quiet, rural area. We moved to this area for that reason and to be away from the bright lights of a city.

We hope that these questions can be answered and issues resolved before moving ahead.

Sincerely,

Lisa McBride

LISA McBRIDE

Jim McBride

Jeff McBride

Steve Snoes

Steve Snoes

Sarah McAllen

Sarah McAllen

Mary Anne Beeson

Mary Anne Beeson

Dan Beeson

Dan Beeson

Jennifer Bryans

Jennifer Bryans

Brian Heise

Brian Heise



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: March 23, 2017
Author's Phone: 519 736-5408 ext. 2124	Date to Council: April 10, 2017
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Amending Development Agreement for 689 Texas Road, The Fort,
File # SPC-5-17

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Planning Services dated March 23, 2017, regarding the Amending Development Agreement – 689 Texas Road, The Fort **BE RECEIVED**;
2. The amendments to the site plan for 689 Texas Road **BE APPROVED**; and,
3. **By-law 2017-19** being a by-law to authorize the signing of an amending development agreement be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. **BACKGROUND:**

The Town is in receipt of an application for site plan control in accordance with Section 41 of the *Planning Act* from Rosati Construction Inc. on behalf of 2553207 Ontario Limited. The applicant is seeking approval of a site plan for 689 Texas Road, formerly the Verdi Club. The proposed site plan, which identifies six sand volleyball courts, will be an amendment to the Development Agreement approved by Council on October 24, 2005.

3. DISCUSSION:

The property is designated Recreational Development in the Official Plan and zoned Recreation (RE) Zone in the area of the proposed volleyball courts, in By-law 1999-52, as amended.

The current amendment proposes a new schedule which includes six sand volleyball courts. All other provisions in the prior Development Agreement dated October 24, 2005, will otherwise be in force and effect pertaining to the subject lands.

4. RISK ANALYSIS:

The approval and registration of an amending development agreement on this site will ensure that the comments received from internal departments and agencies are addressed as part of the development of the volleyball courts.

5. FINANCIAL MATTERS:

The cost associated with the applications and planning processes are the responsibility of the developer.

6. CONSULTATIONS:

The Essex Region Conservation Authority was circulated the site plan and provided correspondence which stated that the site is not located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06). There are no concerns relating to stormwater management. Further, there is no objection to the application with respect to natural heritage policies as the proposed volleyball court area noted on the site plan will be located 120 metres away from the Provincially Significant Wetland located on adjacent lands.

The Amherstburg Accessibility Advisory Committee was circulated the site plan and had a question regarding the inclusion of an accessible viewing area. The amendment at this time addresses only the addition of the volleyball courts. The next phase of the development of the site will require floor plans, elevations, and further amendments to the site plan that will provide confirmation of access.

7. **CONCLUSION:**

Administration recommends approval of the proposed site plan and Amending Development Agreement to satisfy the Site Plan Control process.



Rebecca Belanger
Manager of Planning Services

af

<p>DEPARTMENTS/OTHERS CONSULTED: Name: Essex Region Conservation Authority Phone #: 519 776-5209</p>

Report Approval Details

Document Title:	Amending Development Agreement for 689 Texas Rd.docx
Attachments:	- Amending Development Agreement - 689 Texas Rd - ATTACHMENTS.pdf
Final Approval Date:	Mar 30, 2017

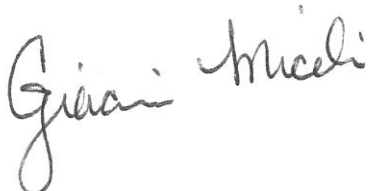
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 29, 2017 - 4:30 PM



Justin Rousseau - Mar 29, 2017 - 9:02 PM



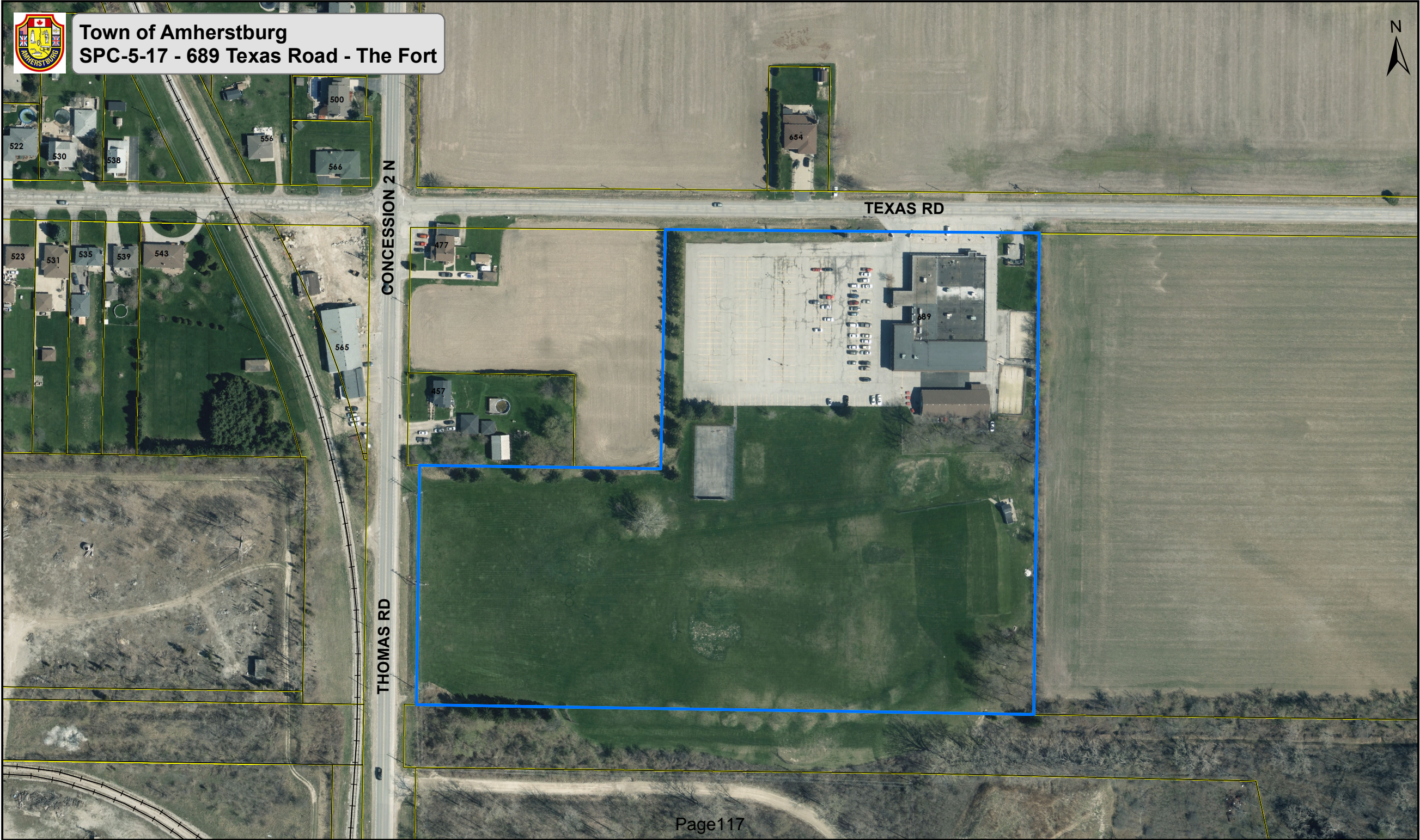
John Miceli - Mar 30, 2017 - 10:22 AM



Paula Parker - Mar 30, 2017 - 2:44 PM



Town of Amherstburg
SPC-5-17 - 689 Texas Road - The Fort



THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2017-19

**By-law to authorize the execution of an Amending Development Agreement
between 2553207 Ontario Inc. and
the Corporation of the Town of Amherstburg
689 Texas Road, Amherstburg**

WHEREAS under Section 8 of the Municipal Act 2001, S.O., 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

AND WHEREAS under Section 9. (1) (a) and (b) of the Municipal Act 2001, S.O., 2001, c. 25, as amended, Section 8 shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

AND WHEREAS the Corporation of the Town of Amherstburg and the Owner have agreed to the site plan, site servicing drawings and elevations in the Development Agreement;

AND WHEREAS the Corporation of the Town of Amherstburg and owners of said property have agreed to the terms and conditions of a Development Agreement in the form annexed hereto;

NOW THEREFORE the Corporation of the Town of Amherstburg enacts as follows:

1. THAT the Mayor and Clerk be hereby authorized to enter into an Amending Development Agreement between 2553207 Ontario Inc. and the Corporation of the Town of Amherstburg for Phase 1 of the redevelopment of 689 Texas Road for the addition of six sand volleyball courts, said agreement affixed hereto;
2. THAT all other provisions and regulations of By-law 2005-86 as amended, will apply;
3. THAT this By-law shall come into force and take effect immediately upon the final passing thereof at which time all by-laws that are inconsistent with the provisions of this by-law and the same are hereby amended insofar as it is necessary to give effect to the provisions of this by-law.

Read a first, second and third time and finally passed this 10th day of April, 2017.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

TOWN OF AMHERSTBURG

AMENDING DEVELOPMENT AGREEMENT

BETWEEN:

2553207 ONTARIO INCORPORATED

-AND-

THE CORPORATION OF THE TOWN OF AMHERSTBURG

AMENDING DEVELOPMENT AGREEMENT

THIS AGREEMENT made in quadruplicate this 10th day of April, 2017.

BETWEEN: **2553207 ONTARIO INC.**
A Corporation incorporated pursuant to and subsisting under the laws of the Province of Ontario

(Hereinafter collectively called "**Owner**")

OF THE FIRST PART;

- and -

THE CORPORATION OF THE TOWN OF AMHERSTBURG

(hereinafter called the "**Corporation**")

OF THE SECOND PART;

Hereinafter collectively referred to as the "**Parties**"

WHEREAS the lands affected by this Agreement are described in Schedule "A" attached hereto, and are hereinafter referred to as the "**Development Lands**";

AND WHEREAS 2553207 Ontario Inc. warrants they are the registered owner of the Lands outlined in Schedule "A";

AND WHEREAS, in this Agreement the "**Owner**" includes an individual, an association, a partnership or corporation and, wherever the singular is used therein, it shall be construed as including the plural;

AND WHEREAS the Official Plan in effect in Amherstburg designated parts of the area covered by the Official Plan, including the Lands, as a Site Plan Control area;

AND WHEREAS the Owner intends to redevelop the said lands with the addition of six sand volleyball courts in accordance with the Site Plan attached hereto as Schedule "B", and hereinafter referred to as the "Site Plan";

AND WHEREAS the Corporation as a condition of development or redevelopment of the said lands requires the Owner to enter into a Development Agreement;

NOW THEREFORE the Parties Hereto Agree to Further Amend the Agreement dated October 24, 2005, as Follows:

1. Section 1 is hereby amended by replacing the following schedule:
Schedule "B"- Site Plan (A1.0)
2. In all other respects the said Development Agreement dated October 24, 2005, shall remain in full force and effect.
3. This Agreement shall inure to the benefit of, and be binding upon the parties hereto, and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the Owner and the Corporation (the latter under the hands and seals of its officers duly authorized in this regard), have executed this Agreement as of the date first above written.

OWNER: 2553207 ONTARIO INC.

Per _____
Brad Hearn

2553207 ONTARIO INC.

Per _____
Terry Jones
We have authority to bind the Corporation

**THE CORPORATION OF THE
TOWN OF AMHERSTBURG**

Per _____
Aldo DiCarlo, Mayor

Per _____
Paula Parker, Clerk

We have authority to bind the Corporation

Authorized and approved by By-law No. 2017-19 enacted the 10th day of April, 2017.

SCHEDULE "A"
LEGAL DESCRIPTION

The following is a description of the land to which this instrument applies.

Concession 2 Part N Part of Lot 3, Registered Plan 12R-5939, Part 1 and 2
Town of Amherstburg, County of Essex, Province of Ontario

PROPERTY INFORMATION

SITE AREA 1 ZONING =	RECREATION (RE)
SITE AREA (RE) =	484,852 SQ.FT. (11.13 ACRES)
SITE AREA 2 ZONING =	AGRICULTURAL (A)
SITE AREA (A) =	154,711 SQ.FT. (3.55 ACRES)
TOTAL SITE AREA =	639,563 SQ.FT. (14.68 ACRES)
FRONT YARD SETBACK =	49.2' (15.0m)
REAR YARD SETBACK =	49.2' (15.0m)
INTERIOR SIDE YARD SETBACK =	49.2' (15.0m)
EXTERIOR SIDE YARD SETBACK =	49.2' (15.0m)
EXISTING MAIN BUILDING AREA =	24,785 SQ.FT. (2,302.6m ²)
EXISTING PAVILION AREA =	4,735 SQ.FT. (439.9m ²)
TOTAL EXISTING BUILDING AREA =	29,520 SQ.FT. (2742.5m ²)
MAX. LOT COVERAGE =	255,825 SQ.FT. (40.0%)
BUILDING FOOTPRINT =	29,520 SQ.FT. (4.62%)
PARKING REQUIRED =	152 SPACES INCL. 3 B.F. SPACES
PARKING PROVIDED =	268 SPACES INCL. 8 B.F. SPACES
LOADING SPACES REQUIRED =	2 SPACES
LOADING SPACES PROVIDED =	2 SPACES
LANDSCAPE AREA REQUIRED =	N/A

SCHEDULE "B" TO BY-LAW 2017-19

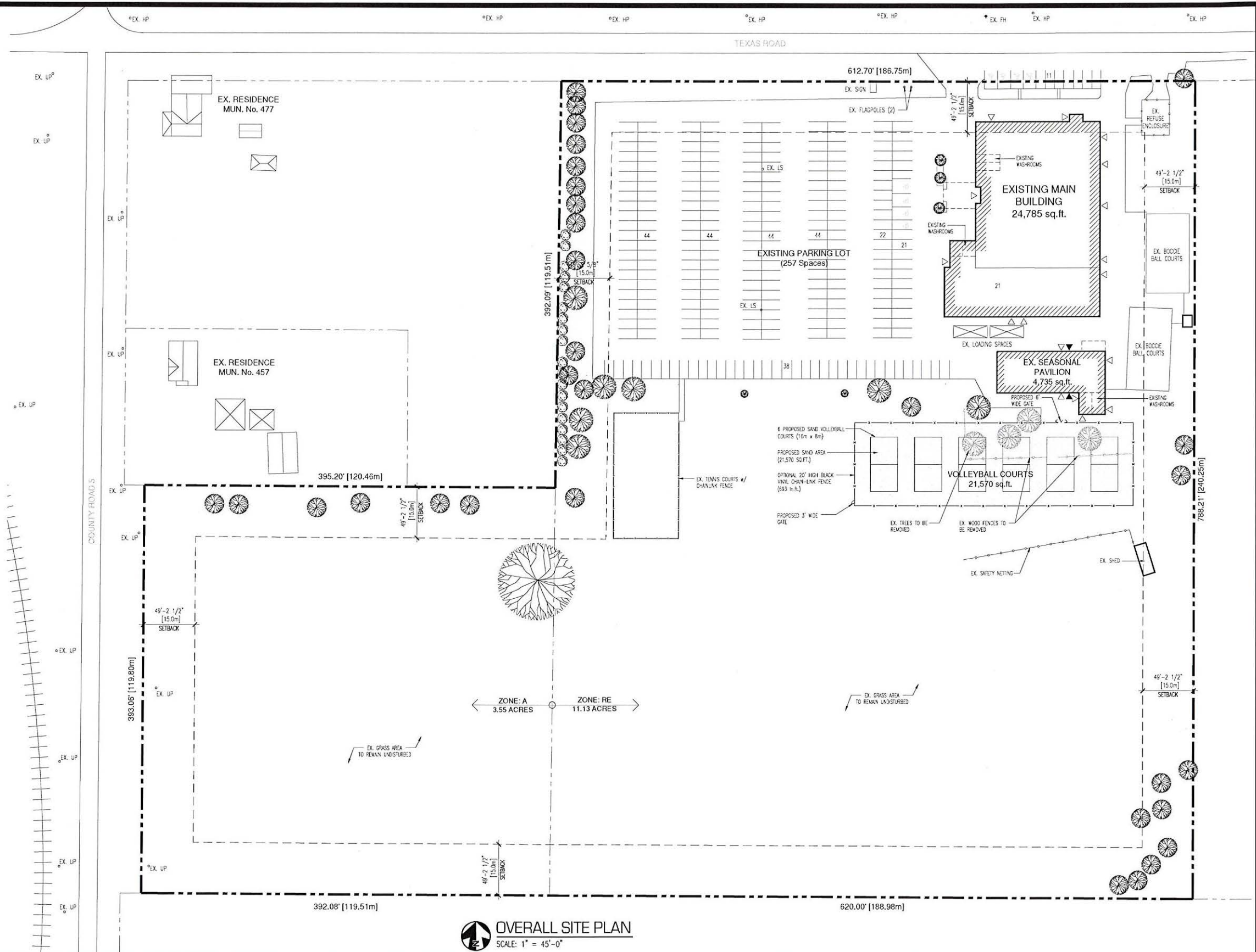
2553207 ONTARIO INC.

Brad Hearn or Terry Jones

TOWN OF AMHERSTBURG

Mayor- Aldo DiCarlo

Clerk- Paula Parker



OVERALL SITE PLAN
SCALE: 1" = 45'-0"

ROSATI
DEVELOP • DESIGN • CONSTRUCT

6555 MALDEN ROAD, WINDSOR, ONTARIO, N9H 1T5 PH: 519.734.6511

DRAWING TITLE:	OVERALL SITE PLAN
PROJECT/CLIENT:	PROPOSED SAND VOLLEYBALL COURTS
DATE ISSUED FOR:	04.04.17 SPC APPLICATION
DATE ISSUED FOR:	
PROJECT/CLIENT:	689 TEXAS ROAD, AMHERSTBURG, ON.

PROJECT No.:	2016086
SCALE:	1" = 45'-0"
DRAWN BY:	DB, MH
CHECKED BY:	DI

GENERAL NOTES:
ALL DIMENSIONS TO BE CALCULATED AND VERIFIED ON THE JOB SITE. ANY AND ALL DISCREPANCIES ARE TO BE REPORTED TO THE ARCHITECT OR ENGINEER. ALL DRAWINGS REMAIN THE PROPERTY OF ROSATI GROUP INC.
DO NOT SCALE DRAWINGS
© ROSATI CONSTRUCTION INC. ALL RIGHTS RESERVED.

STAMP:		STAMP:		NOTES:	
---------------	--	---------------	--	---------------	--

DRAWING No.:
A1.0



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: March 28, 2017
Author's Phone: 519 736-5408 ext. 2124	Date to Council: April 10, 2017
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Official Plan Amendment No.4 for Breweries in Agricultural Areas

1. RECOMMENDATION:

It is recommended that:

1. The report from the Manager of Planning Services dated March 28 2017, regarding the Official Plan Amendment No. 4 for the Addition of Breweries in Agricultural Areas **BE RECEIVED**; and,
2. **By-law 2017-08** being a by-law to amend the Official Plan, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. BACKGROUND:

At the meeting on November 14, 2016, Council authorized administration to initiate an Official Plan Amendment process to add breweries and cideries as an additional use to an agricultural operation in those areas designated Agricultural in the Town's Official Plan. Furthermore, Statutory Public Meetings were held at 5:00 p.m. February 27, 2017 and 6:00 p.m. on March 27, 2017 to hear public comments on the application for an Official Plan Amendment.

3. DISCUSSION:

There were no public inquiries regarding the amendment in advance of the public meeting. A small number of residents were in attendance at the second public meeting however, no one spoke in favour or against the proposed Official Plan Amendment.

Council directed administration to bring forward the Official Plan Amendment at the next available Council Meeting for adoption.

There were no concerns raised by Town departments or external agencies regarding the proposed Official Plan Amendment.

The policy criteria in the Town of Amherstburg Official Plan will ensure that a brewery/cidery operation is secondary to the principal agricultural use of the property by restricting the size of the operation, requiring the amount of land for crop production, ensuring appropriate servicing can be accommodated, restricting any future severance from the agricultural parcel and limiting maximum floor area of the brewery use. The Town would also have the ability to ensure that the requirements of the Province and the Town are met on an application specific basis. It is the intention that breweries/cideries would also be subject to site plan control to ensure the development is built and maintained as approved by Council.

The Official Plan Amendment will require the approval of the County of Essex as the delegated approval authority by the Province. The approval of an Official Plan Amendment would come into effect after the end of the public consultation, adoption, approval and appeal period.

The process which is presented for Council's consideration is a policy change only and therefore no mapping update would be necessary to the Official Plan, only text changes. Consequently mapping will not be provided as part of the Official Plan Amendment in this case.

4. RISK ANALYSIS:

The recommendation presents no risk to the municipality.

5. FINANCIAL MATTERS:

There is no cost associated with this recommendation. The proposed Official Plan Amendment will be undertaken by the Planning Division following Sections 17 and 22, of the *Planning Act*.

6. CONSULTATIONS:

No further consultation is required to meet the statutory requirements of the Planning Act regarding this Official Plan Amendment process. The amendment package will be sent to the County of Essex for review and approval.

7. **CONCLUSION:**

Administration recommends that By-law 2017-08 be adopted by Council, given three readings and finally passed and the Mayor and Clerk be authorized to sign same.



Rebecca Belanger
Manager of Planning Services

af

Report Approval Details

Document Title:	OPA No.4 for the Addition of Breweries in Agricultural Areas.docx
Attachments:	- OPA No. 4 for Breweries in Agricultural Areas - ATTACHMENTS.pdf
Final Approval Date:	Mar 30, 2017

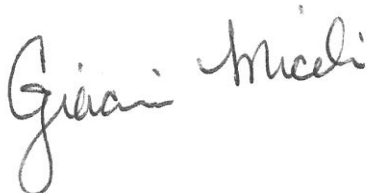
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 29, 2017 - 4:27 PM



Justin Rousseau - Mar 29, 2017 - 8:58 PM



John Miceli - Mar 30, 2017 - 10:15 AM



Paula Parker - Mar 30, 2017 - 2:36 PM

AMENDMENT NO. 4
TO THE OFFICIAL PLAN
FOR THE
TOWN OF AMHERSTBURG

Prepared By:
Planning Services Division, Town of Amherstburg

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AMENDMENT NO. 4 TO THE OFFICIAL PLAN OF THE TOWN OF AMHERSTBURG

I, Paula Parker, Clerk of the Town of Amherstburg, certify that this is a/the original/duplicate original/certified copy of Amendment No. 4 to the Official Plan of the Town of Amherstburg.

CLERK- Paula Parker

APPROVAL PAGE

This Amendment to the Official Plan for the Town of Amherstburg which has been adopted by the Council of the Corporation of the Town of Amherstburg is hereby approved in accordance with Section 21 of the Planning Act, R.S.O. 1990, as AMENDMENT No. 4 to the Official Plan for the Town of Amherstburg.

Date

Approval Authority

**THE CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2017-08**

**By-law to adopt amendment No. 4 to the
Official Plan for the Town of Amherstburg**

The Council of the Corporation of the Town of Amherstburg in accordance with the provisions of Sections 17 and 21 of The Planning Act, R.S.O., 1990, as amended, hereby enacts as follows:

1. THAT Amendment No. 4 to the Official Plan for the Town of Amherstburg consisting of the attached text is hereby adopted.

THIS By-Law shall come into full force and effect upon the final passage thereof.

Read a first, second and third time and finally passed this 10th day of April, 2017.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

THE CONSTITUTIONAL STATEMENT

PART "A" – THE PREAMBLE does not constitute part of this Amendment.

PART "B" – THE AMENDMENT, consisting of the following text, constitutes Amendment No. 4 to the Official Plan for the Town of Amherstburg.

AMENDMENT NO. 4
TO THE OFFICIAL PLAN
FOR THE TOWN OF AMHERSTBURG

PART "A" - THE PREAMBLE

1. PURPOSE

The purpose of this Amendment is to introduce language that would permit brewery, cidery and associated uses in combination with an agricultural operation to be specifically added into the winery policies on lands designated "Agricultural" in the Town of Amherstburg Official Plan.

2. BACKGROUND

The Town's Official Plan addresses agricultural policies within Section 3.2.2. The goals in the Official Plan for the agricultural areas are to preserve and enhance good agricultural land for farming purposes and to allow farm operators sufficient flexibility to engage in a wide range of agricultural activities. Secondary uses shall be permitted in the agricultural designation provided they are small-scale, compatible with, and do not hinder surrounding agricultural operations. Such uses shall be secondary to the principal use of the property, namely agriculture.

The proposed Official Plan Amendment is general in nature, and will add language into the winery section of the Agricultural Policies permitting breweries, cideries, and associated uses with an agricultural operation on lands designated "Agricultural" amending Policy 3.2.2(8) of the Town of Amherstburg Official Plan. The Amendment would apply to all areas designated "Agricultural" in the Town of Amherstburg. Breweries and cideries would be permitted in the "Agricultural" designation provided that any new development and any expansion meet all of the criteria listed in policy 3.2.2(8) of the Official Plan.

3. BASIS

The Town has received inquiries about the development of micro-breweries on lands designated and zoned for agricultural uses. The making of "craft" beers, specialty beers made on a limited production basis, is a recent trend. Areas suitable for the growing of grapes are also suitable for hops, barley, apples and other grains related to beer and cider production. The Town of Amherstburg Official Plan, Section 3.2.2 (8) states:

- (8) *Wineries are permitted in the Agriculture designation, provided that any proposed new development, and any expansion of an existing winery, shall meet all of the following conditions:*
- a) *Wineries shall only be permitted on lots 4 hectares (10 acres) or greater in area. This minimum lot size only applies to the consideration of a proposed winery or expansion to an existing winery and not the creation of new lots;*
 - b) *A winery shall not be severed from the winery farm parcel;*
 - c) *A minimum of 2 hectares (5 acres) of the winery farm parcel shall be capable of and committed to the production of grapes or other produce used in the winery;*
 - d) *A winery shall be located where access is provided by a road capable of accommodating the traffic generated, with arterial and collector roads being the preferred location for such uses. The location of access to the site shall not create a traffic hazard due to inadequate sight lines or any other traffic hazard. A traffic analysis may be required;*
 - e) *The requirements of the Province and the Town (or its designated agent) regarding water supply and sewage disposal must be met. Where private water and/or sewage disposal systems are proposed, the development must be of a size and scale that can be adequately serviced by such private systems;*
 - f) *The maximum size of a winery shall not exceed 1.5 percent coverage of the winery farm parcel, to a maximum of 2,323 square metres (25,000 square feet) of gross floor area aboveground, whichever is less;*
 - g) *The display, retail sale and/or tasting of wine produced on the winery farm parcel shall be permitted accessory to a permitted winery, provided the area dedicated to this purpose is limited to a maximum of 25 percent of the winery gross floor area aboveground which may be in addition to the total size of the winery. The retail sale of gifts, promotional and other non-local material shall also be permitted provided the area dedicated to this purpose is limited to a maximum of 20 percent of the total retail floor area;*
 - h) *Educational and/or historical displays directly related to the wine and grape producing industry shall be permitted accessory to a permitted winery provided the maximum floor area dedicated to such purpose is limited to 10 percent of the winery gross floor area aboveground;*
 - i) *A restaurant may be permitted accessory to a winery, subject to an amendment to the Zoning By-law; and,*
 - j) *Banquet halls and conference facilities shall not be permitted at wineries.*

The proposed Official Plan Amendment would be consistent with the policies in the neighbouring municipality of the Town of Essex relating to the addition of breweries to winery policies with an agricultural use as restricted by a number of specific criteria.

The amending language to the Official Plan would add “breweries” and “cideries” subject to the same criteria as wineries.

Section 1.0 of the PPS states that *“in respect of the exercise of any authority that affects a planning matter, section 3 of the Planning Act requires that decisions affecting planning matters “shall be consistent with” policy statements issued under the Act.”*

The Ontario Ministry of Agriculture, Food and Rural Affairs released draft Guidelines on Permitted Uses in Ontario’s Prime Agricultural Areas for input and discussion in February 2015. A later version of Publication 851 was obtained by the Town in the fall of 2016 to assist with interpretation of the policies in the Provincial Policy Statement, 2014 (PPS) on the uses that are permitted in prime agricultural areas.

According to the OMAFRA Guidelines *“it is the intent of the PPS and these guidelines to allow uses in prime agricultural areas that ensure settlement areas remain the focus of growth and development and:*

- *agriculture remains the principal use in prime agricultural areas*
- *prime agricultural areas are protected for future generations*
- *land taken out of agricultural production, if any, is minimal*
- *regard is given to the long-term (multi-generational) impact on prime agricultural areas*
- *normal farm practices are able to continue unhindered*
- *agricultural and rural character and heritage are maintained as much as possible*
- *uses are compatible with agricultural uses*
- *they make a positive contribution to the agricultural industry, either directly or indirectly*
- *servicing requirements (e.g., water and wastewater, road access, fire services, policing) fit with agricultural context”*

The guideline states that *“given the wide differences in municipal approaches to permitted uses, these guidelines aim to increase the consistency across the province. While consistency with these guidelines is preferred, Policy 2.3.3.1 of the PPS allows municipalities to develop their own criteria for permitted uses in municipal planning documents as long as they achieve the same objectives as the provincial guidelines.”* The guidelines further differentiate between value-added facilities and value-retaining facilities. *“Value-added facilities transform raw commodities into new forms that enhance their value, such as pressing apples into bottling cider, making wine, milling*

grain, processing cherries and preserving and roasting grain for livestock feed.” “Value-retaining facilities located on farms serve to maintain the quality of raw commodities.”

Section 2.2 of the Guideline document provides that PPS criteria for agriculture related uses must be met to qualify as an agriculture-related use which may include farm related commercial, farm-related industrial uses that are directly related to farm operations in the area, support agriculture, benefit from being in close proximity to farm operations, and provide direct products and/or services to farm operations as a primary activity. PPS definitions

The OMAFRA Guidelines on Permitted Uses in Ontario's Prime Agricultural Areas states:

“Policy 2.3.3.2 of the PPS states that all types, sizes and intensities of agricultural uses and normal farm practices shall be promoted and protected. Value-retaining facilities on the farm must be recognized and permitted as agricultural uses in official plans and zoning by-laws. Zoning requirements such as location of buildings or structures may need to be met and where applicable, site plan control may be required to address matters such as site specific layout details (Section 2.5.3). Value-added facilities differ from value-retaining facilities. Value-added facilities process agricultural commodities into new forms or products that enhance their value. They may involve the addition of ingredients or processing of agricultural commodities (e.g., chopping and canning vegetables, pressing apples and bottling cider, making wine, milling grain, cherry pitting and preserving, and preserving and roasting grain for livestock feed).”

Section 3.3.3.3 of the County of Essex Official Plan identifies agriculture-related uses as *“Wineries, breweries and associated uses which are secondary and directly related to the principal agricultural use on the property.”*

The policy criteria in the Town of Amherstburg Official Plan will ensure that a brewery/cidery operation is secondary to the principal agricultural use of the property by restricting the size of the operation, requiring the amount of land for crop production, ensuring appropriate servicing can be accommodated, restricting any future severance from the agricultural parcel and limiting maximum floor area of the brewery use. The Town would also have the ability to ensure that the requirements of the Province and the Town are met on an application specific basis. It is the intention that breweries/cideries would also be subject to site plan control to ensure the development is built and maintained as approved by Council.

PART “B” - THE AMENDMENT

All of this part of the document, entitled, “Part ‘B’ - The Amendment” consisting of the following text constitutes Amendment No. 4 to the Official Plan for the Town of Amherstburg.

1. DETAILS OF THE AMENDMENT

The Official Plan of the Town of Amherstburg is amended as follows:

That Section 3.2.2 Agricultural policies, subsection (8), is amended by adding breweries/cideries after wineries as follows:

- (8) “Wineries, breweries and cideries are permitted in the Agriculture designation, provided that any proposed new development, and any expansion of an existing winery, brewery and cideries shall meet all of the following conditions:
- a) Wineries, breweries and cideries shall only be permitted on lots 4 hectares (10 acres) or greater in area. This minimum lot size only applies to the consideration of a proposed winery, brewery or cidery or expansion to an existing winery, brewery or cidery and not the creation of new lots;
 - b) A winery, brewery, cidery shall not be severed from the winery, brewery, cidery farm parcel;
 - c) A minimum of 2 hectares (5 acres) of the winery, brewery, cidery farm parcel shall be capable of and committed to the production of grapes, barley, hops or other produce used in the winery, brewery or cidery;
 - d) A winery, brewery or cidery shall be located where access is provided by a road capable of accommodating the traffic generated, with arterial and collector roads being the preferred location for such uses. The location of access to the site shall not create a traffic hazard due to inadequate sight lines or any other traffic hazard. A traffic analysis may be required;
 - e) The requirements of the Province and the Town (or its designated agent) regarding water supply and sewage disposal must be met. Where private water and/or sewage disposal systems are proposed, the development must be of a size and scale that can be adequately serviced by such private systems;
 - f) The maximum size of a winery, brewery or cidery shall not exceed 1.5 percent coverage of the winery, brewery or cidery farm parcel, to a maximum of 2,323 square metres (25,000 square feet) of gross floor area aboveground, whichever is less;”
 - g) The display, retail sale and/or tasting of wine, beer or cider produced on

the winery, brewery or cidery farm parcel shall be permitted accessory to a permitted winery, brewery, cidery provided the area dedicated to this purpose is limited to a maximum of 25 percent of the winery, brewery, cidery gross floor area aboveground which may be in addition to the total size of the winery, brewery, cidery. The retail sale of gifts, promotional and other non-local material shall also be permitted provided the area dedicated to this purpose is limited to a maximum of 20 percent of the total retail floor area;

- h) Educational and/or historical displays directly related to the wine, grape, barley and hops producing industry shall be permitted accessory to a permitted winery, brewery and cidery provided the maximum floor area dedicated to such purpose is limited to 10 percent of the winery, brewery, cidery gross floor area aboveground;
- i) A restaurant may be permitted accessory to a winery, brewery, cidery subject to an amendment to the Zoning By-law; and,
- j) Banquet halls and conference facilities shall not be permitted at wineries, breweries and cideries.

2. IMPLEMENTATION AND INTERPRETATION

This document will be implemented by the Town of Amherstburg by enacting an appropriate amendment to the Zoning By-law of the Town of Amherstburg and enacted through an Amendment to the Town's Site Plan By-law.

CORPORATION OF THE TOWN OF AMHERSTBURG
**NOTICE OF STATUTORY PUBLIC MEETING
TO CONSIDER AN OFFICIAL PLAN AMENDMENT
OPA #4 BREWERIES IN AGRICULTURAL AREAS**

TAKE NOTICE that the Council of the Corporation of the Town of Amherstburg will hold a Public Meeting on **Monday, March 27, 2017**, in the Town of Amherstburg Council Chambers, Amherstburg, Ontario to consider a proposed Official Plan Amendment under Sections 17 & 21 of the Planning Act. The Public Meeting is scheduled to begin at **6:00 pm** in the Council Chambers of the Townhall, 271 Sandwich St. South.

The purpose of this Public Meeting is to hear public comments on the proposed amendments to permit breweries, cideries and associated uses in combination with an agricultural operation to be added into the winery policies on lands designated "Agricultural" in the Town of Amherstburg Official Plan.

The Amendment would apply to all areas designated "Agricultural" in the Town of Amherstburg. The proposed Official Plan Amendment is general in nature, and will add language into the winery section of the Agricultural Policies permitting breweries, cideries and associated uses with an agricultural operation on lands designated "Agricultural" amending Policy 3.2.2(8) of the Town of Amherstburg Official Plan.

ANY PERSON may attend the public meeting and/or make written or verbal representation in support of or in opposition to the proposed Official Plan Amendment.

IF A PERSON OR PUBLIC BODY does not make oral submissions at a public meeting or make written submissions to the Town of Amherstburg before the proposed Official Plan Amendment is adopted, the person or public body is not entitled to appeal the decision of Council to the Ontario Municipal Board.

IF A PERSON OR PUBLIC BODY does not make oral submissions at a public meeting or make written submissions to the Town of Amherstburg before the proposed Official Plan Amendment is adopted, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to add the person or public body as a party.

ADDITIONAL INFORMATION relating to the proposed Official Plan (File OPA #4) is available for inspection at the Town of Amherstburg Planning Division Office at 3295 Meloche Road during normal office hours, 8:30 a.m. to 4:30 p.m. The proposed Official Plan Amendment is also available for review on the Town of Amherstburg Website: www.amherstburg.ca

If you wish to be notified of the adoption of the proposed Official Plan Amendment, or the refusal of a request to amend the Official Plan, you must make a written request to the Town at the address below.


DATED at the Town of Amherstburg this 2nd day of March, 2017.

Rebecca Belanger, MCIP, RPP
Manager of Planning Services
Town of Amherstburg
Libro Centre, 3295 Meloche Road
Amherstburg, Ontario, N9V 2Y8
Telephone: (519) 736-5408
Fax No: (519) 736-9859
Website: www.amherstburg.ca

PUBLIC MEETING ATTENDANCE RECORD

Date: Monday, March 27 at 6:00 p.m.

**Statutory Public Meeting – OPA No.4 -
Breweries in Agricultural Areas**

NAME (please print clearly)	ADDRESS and PHONE # (please print clearly)	SIGNATURE
DWAYNE GRONDIN		

Personal information on this form is collected under the authority of the Municipal Act, 2011. The information will be used to send you minutes of this meeting, and/or agendas for future meetings/events. Questions about this collection can be directed to Brenda Percy, Director, Legislative Services/Clerk at 271 Sandwich Street South, Amherstburg, Ontario N9V 2A5, telephone 519-736-0012.



regs@erca.org
P.519.776.5209
F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

February 09, 2017

Ms. Rebecca Belanger, Manager of Planning Services
Town of Amherstburg
271 Sandwich St. S.
Amherstburg ON N9A 4L2

Dear Ms. Belanger:

RE: Application for Official Plan Amendment. OPA 4 ENTIRE MUNICIPALITY
Applicant: Town of Amherstburg

The following is provided for your information and consideration as a result of our review of the Notice of Public Meeting to Consider Application for Official Plan Amendment OPA 4. The purpose of the application is to amend the Official Plan policies for all areas designated "Agricultural" in the Town of Amherstburg. The proposed amendment is general in nature, and will add language into the winery section of the agricultural policies permitting breweries, cideries and associated uses within the agricultural operation on lands designated "Agricultural" amending policy 3.2.2(8) of the Town of Amherstburg Official Plan.

We have reviewed this Official Plan Amendment based on our existing policies and guidelines on plan review. We have no objection to this amendment to the Official Plan.

If you should have any questions or require any additional information, please do not hesitate to contact the ERCA Watershed Planner, Michael Nelson by phone at (519) 776-5209 ext. 347 or by e-mail at mnelson@erca.org.

Thank you.

Sincerely,

Michael Nelson, Watershed Planner
/mn



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT:

Author's Name: Rebecca Belanger	Report Date: October 21, 2016
Author's Phone: 519 736-5408 ext. 2124	Date to Council: November 14, 2016
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Official Plan Amendment for the Addition of Breweries in Agricultural Areas

1. RECOMMENDATION:

It is recommended that:

1. The report from the Manager of Planning Services dated October 21, 2016, regarding an Official Plan Amendment for the addition of breweries in agricultural areas **BE RECEIVED**; and,
2. Administration **BE AUTHORIZED** to initiate an Official Plan Amendment process for breweries in agricultural areas.

2. BACKGROUND:

The Town of Amherstburg Planning Division has recently received inquiries about the development of micro-breweries on lands designated and zoned agricultural. The making of "craft" beers and specialty beers is a recent trend in the Province. Areas suitable for the growing of grapes are also suitable for hops, barley and other grains related to beer production. The proposed Official Plan Amendment process would consider the merits of adding a brewery as a permitted use in areas designated Agricultural in the Official Plan. The Town's Official Plan permits wineries in areas designated Agricultural provided that the development and any expansion to the existing winery shall meet all of the specific criteria in the Agricultural policies Section of the Official Plan. Further wineries are restricted to site specific regulations in the Agricultural Zone.

The Official Plan for the Town of Amherstburg was approved by the County of Essex in 2009, and finalized by Ontario Municipal Board Settlement in 2010. The Official Plan provides the policy direction pertaining to planning and development within the

municipality for the next 15-20 years. As well, the Official Plan conforms to the policies in the 2005 Provincial Policy Statement, set out in the Ontario *Planning Act*. The Official Plan review will begin in the near future to conform to the Provincial Policy Statement (PPS) 2014.

The Town's Official Plan needs to be reviewed and revised from time to time to address matters that have arisen since its implementation. These might stem from new land use requests, changes in provincial legislation or from matters of interpretation and enforcement. Section 1.1 of the Town's Official Plan states *"The document, however, should not be considered static and will be reviewed every five years in accordance with the Planning Act or sooner should economic, environmental, or social conditions suggest that an amendment in policy direction and/or land use designations would be in the public's best interest"*.

It should be noted that in the neighbouring municipality of the Town of Essex, the Official Plan and Zoning By-law permits a brewery in combination with an agricultural operation in the agricultural designation and zone. This planning policy initiative began in 2012 based on a request by a landowner to allow a brewery in the agricultural area.

3. DISCUSSION:

The PPS views agricultural land as a valuable resource that should be protected. Accordingly, development outside of settlement areas is limited. At the same time, the PPS has allowed some diversification of the agricultural economy through value-added, small-scale agricultural industries and commercial uses. The Town will need to consider promoting further diversification in agriculture while ensuring the resource is not undermined through inappropriate developments which do not adhere to the criteria in the PPS, Official Plan and the *Guidelines on Permitted Uses in Ontario's Prime Agricultural Areas*.

The PPS, Section 2.3.1 states:

"2.3.1 Prime agricultural areas shall be protected for long-term use for agriculture.

Prime agricultural areas are areas where prime agricultural lands predominate. Specialty crop areas shall be given the highest priority for protection, followed by Classes 1, 2 and 3 soils, in this order of priority.

2.3.2 Planning authorities shall designate specialty crop areas in accordance with evaluation procedures established by the Province, as amended from time to time.

2.3.3 Permitted Uses

2.3.3. 1 In prime agricultural areas, permitted uses and activities are: agricultural uses, secondary uses and agriculture-related uses.

Proposed new secondary uses and agriculture-related uses shall be compatible with, and shall not hinder, surrounding agricultural operations. These uses shall

be limited in scale, and criteria for these uses shall be included in municipal planning documents as recommended by the Province, or based on municipal approaches which achieve the same objective.”

Agriculture includes the production of crops and raising of livestock and a range of associated activities. It is the predominate land use in the Town and is important to the local and regional economy and to the Town’s identity and character.

The Ontario Ministry of Agriculture, Food and Rural Affairs has released the final *Guidelines on Permitted Uses in Ontario’s Prime Agricultural Areas*, October 2016 after the opportunity for public input and discussion during 2015 and 2016. *“Ontario’s prime agricultural land is a finite, non-renewable resource comprising less than five per cent of Ontario’s land base. It is the foundation for food, fibre and fur production, the local food economy, agri-food exports, economic prosperity and the growing bio-based economy.”*

The PPS defines an Agriculture-related use as *“those farm-related commercial and farm-related industrial uses that are directly related to farm operations in the area, support agriculture, benefit from being in close proximity to farm operations, and provide direct products and/or services to farm operations as a primary activity”*.

The guideline document further identifies that wineries and cideries may fit the definition of agriculture-related uses if they are able to meet all PPS criteria for that category of uses. However, care must be taken to ensure these uses are appropriate to available rural water and wastewater services. High water use/effluent generation operations may be incompatible in prime agricultural areas and may be better suited to areas on full urban services. The appropriate scale to qualify as an agriculture-related use needs to be assessed on a case-by-case basis.

The Town’s Official Plan Section 3.2.2(c) states:

“Agriculture-related commercial and agriculture-related dry processing industrial uses shall be permitted in the ‘Agricultural’ designation provided they are small-scale, compatible with, and do not hinder surrounding agricultural operations. Such uses must also be directly related to the farm operation and are required in close proximity to the farm operation such as retail sales of produce grown on the farm, wineries, market gardening, nurseries, bulk seed storage, warehousing of produce, cold storage, and packaging or processing facilities or grain and seed storage facilities. Operations that require significant amounts of water and/or produce significant amounts of effluent will not be permitted.”

The Town’s Official Plan, 2010 had included the necessary policy criteria to assess agriculture-related uses on a case-by-case basis. The amendment process put forward for direction to Council is specific to add breweries into areas designated and zoned Agricultural to the winery policies and provisions.

The Official Plan Amendment will require the approval of the County of Essex as the delegated approval authority by the Province. The approval of an Official Plan Amendment would come into effect after the end of the public consultation, adoption, approval and appeal period. A component of the OPA process will involve municipal consultation with the Province including the Ministry of Municipal Affairs and Housing as

the one window to the Province for pre-consultation, and the Ontario Ministry of Agriculture, Food and Rural Affairs.

The process which is presented for Council's consideration is a policy change only and therefore no mapping update would be necessary to the Official Plan, only text changes. Consequently mapping will not be provided as part of the Official Plan Amendment in this case.

4. RISK ANALYSIS:

The recommendation presents no risk to the municipality.

5. FINANCIAL MATTERS:

There is no cost associated with this recommendation. The proposed Official Plan and Zoning By-law Amendment processes will be undertaken by the Planning Division following Sections 17 and 22 and Section 34, of the *Planning Act*.

6. CONSULTATIONS:

Pre-consultation has occurred with the Manager of Planning, County of Essex, regarding the required process as the delegated approval authority for an OPA by the Province.

Consultation has occurred with the Policy Planner from the Town of Essex, regarding the process which the Planning Department undertook in 2012 to include breweries in areas designated agricultural in the Official Plan.

This space left blank intentionally.

7. CONCLUSION:

The initiation of the Official Plan Amendment process to consider adding breweries as an additional use in areas designated agricultural is recommended to Council at this time. Public Consultation will be a part of the Amendment process. Consideration by Council to diversify the agricultural economy with this policy initiative would recognize that Official Plan policies need to remain up-to-date with on-going trends in the region and Province.



Rebecca Belanger
Manager of Planning Services

rlb

DEPARTMENTS/OTHERS CONSULTED:

Name: Bill King, Manager of Planning Services, County of Essex
Phone #: 519 776-2029

Name: Jeff Watson, Policy Planner, Town of Essex
Phone #: 519 776-7336

SECTION 3 RESOURCE-BASED LAND USE POLICIES

3.1 GENERAL

The intent of this Official Plan is to develop policies and to define, through Schedule “A” - Land Use Plan and the more detailed Schedule “B” - Land Use Plan - Settlement Areas, the nature and extent of future growth and to determine the use of land in an orderly, attractive and economically viable manner. The objectives of the Land Use Policies and Plan portion of the Official Plan are:

- (1) To maintain an appropriate balance between areas to be used for Agricultural, Natural Environmental features, Residential, Commercial, Industrial, Open Space, and Institutional activities;
- (2) To designate major land use areas to ensure the proper functioning of each use, and desirable spatial distribution based on sound planning principles and analysis;
- (3) To establish a land use pattern that ensures that services and utilities are efficiently utilized;
- (4) To ensure that the central area/“old Town” is strengthened as the focal point of community life and commerce;
- (5) To ensure that areas that have been identified as environmentally sensitive, having scenic value or hazardous potential are sufficiently protected; and
- (6) To ensure that sufficient areas have been set aside for employment opportunities.

The policies of Section 3 of this Plan deal with lands that are resource-based, including the Agricultural, Extractive Industrial and Natural Resources such as provincially significant wetlands, environmentally sensitive areas, woodlots and lands with development limitations within the Town of Amherstburg. Development activities within these designations are restricted to uses that protect the resource, its economic viability and its sustainability. Section 4 of this Plan will deal with the Settlement Areas of the Town of Amherstburg. It is within the Settlement Areas that development intended to accommodate the anticipated population increases, industrial and commercial growth will be directed. It is the intent of this Plan to direct non-resource-based development to the Settlement Areas of this Plan.

3.2 AGRICULTURAL LAND USES

Good agricultural lands and viable farming operations are non-renewable resources essential to the economic well being of Amherstburg, Essex County and the Province of Ontario. These non-renewable resources need to be protected, preserved and enhanced to ensure that productive agricultural land continues to exist and is not undermined by non-agricultural activities. The Agricultural policies provide a framework for the protection and maintenance of the agricultural industry not only as a producer of food and other products but also as a foundation for a rural way of life.

The policies will ensure that good agricultural land is preserved for agricultural use through the protection of the land base by directing land uses that are not related to or compatible with agriculture away from the agricultural area. The policies will also ensure that the minimum agricultural operation unit size or farm parcel size is maintained equal to the typical agricultural operation while also permitting farming operations to adjust to changing economic and technological conditions. In the Agricultural area of Amherstburg, agriculture is the primary long term land use. The main purpose of the designation is to provide a secure land base for agricultural activities and to support the concept of “right-to-farm”.

3.2.1 Goals

The following goals are established for the Agricultural area:

- (1) To preserve and enhance good agricultural land for agricultural purposes;
- (2) To allow farm operators sufficient flexibility to engage in a wide range of agricultural activities;
- (3) To restrict the type and amount of non-farm development in the agricultural area;
- (4) To encourage the retention and enhancement of existing windrows, hedgerows, and small woodlots in order to protect the high quality of landscape, provide habitat for wildlife, mitigate wind erosion and protect surface and groundwater resources; and
- (5) To direct non-agricultural development to Settlement Areas and to control the development of agriculturally related commercial and agriculturally related industrial uses.

3.2.2 Policies

The following policies shall apply to those lands designated "Agricultural" on Schedules "A" and "B" of this Plan:

- (1) (a) *The 'Agricultural' designation on Schedules 'A' and 'B' shall mean that the predominant use of the lands shall be for agriculture and uses connected with the conservation of water, soil, wildlife and other natural resources. The agricultural uses permitted include the growing of crops, including nursery and horticultural crops; raising of livestock; raising of other animals for food, fur or fibre, including poultry and fish; aquaculture; apiaries; agro-forestry; maple syrup production; and associated on-farm buildings and structures including accommodation for full-time farm labour when the size and nature of the operation requires additional employment;*
- (b) *Secondary uses shall be permitted in the 'Agricultural' designation provided they are small-scale, compatible with, and do not hinder surrounding agricultural operations. Such uses shall be secondary to the principal use of the property, namely agriculture, such as farm occupations and home occupations as per Section 3.2.2. (18) of this Plan, bed and breakfast establishments or agricultural trucking establishments;*
- (c) *Agriculture-related commercial and agriculture-related dry processing industrial uses shall be permitted in the 'Agricultural' designation provided they are small-scale, compatible with, and do not hinder surrounding agricultural operations. Such uses must also be directly related to the farm operation and are required in close proximity to the farm operation such as retail sales of produce grown on the farm, wineries, market gardening, nurseries, bulk seed storage, warehousing of produce, cold storage, and packaging or processing facilities or grain and seed storage facilities. Operations that require significant amounts of water and/or produce significant amounts of effluent will not be permitted;*
- (d) *Wayside pits and quarries are permitted in the 'Agricultural' designation subject to Section 2.24 and other applicable policies of this Plan;*
- (e) *Portable asphalt plants are permitted in the 'Agricultural' designation subject to Section 2.25 and other applicable policies of this Plan. (Modification #20)*
- (2) *Mushroom operations including the growing, harvesting, cleaning, packaging and shipping of mushrooms and any other uses related to mushroom production including the creation of compost are also permitted in the Agricultural designation. However,*

the establishment of a new mushroom farm or the expansion of an existing operation shall only be permitted subject to the following conditions;

- (a) A site plan control agreement shall be required to address appropriate setbacks, building size and location, parking, lighting, drainage, buffering, screening, and landscaping and any other matters under Section 41 of the Planning Act;*
 - (b) Minimum setbacks for the establishment of new or the expansion of an existing mushroom operation shall be required in the Comprehensive Zoning By-law to ensure adequate separation from existing residential and other sensitive land uses. (Modification #21)*
- (3) All new and expanding livestock facilities are permitted in the Agricultural designation without an amendment to the Zoning By-Law provided the proposed location is in compliance with the minimum distance separation (MDS) formula contained in the implementing Zoning By-Law;
- (4) Tree farms and retail nursery outlets are permitted in the Agricultural designation without an amendment to the Zoning By-Law provided that all goods and materials for sale are grown or produced on site. Those establishments that have goods and materials for sale that are not grown or produced on site will require an amendment to the Town's Zoning By-Law to place the subject property in an agricultural defined area that specifically outlines the type of facility permitted including the area of the site and/or buildings that may be used for retail/display purposes, and to address appropriate setbacks, building size and location, parking, loading, road access, lighting, drainage, buffering, screening and landscaping and any other matters under Section 34 and 41 of the Planning Act;
- (5) *number left for future use; (Modification #22)*
- (6) *Existing social, recreational, and institutional uses such as churches, schools, cemeteries, community halls, retirement homes, golf courses, public uses, airports, receiving and transmission towers, and historic sites are permitted uses within the Agricultural designation subject to further considerations and policies of this Plan. Any proposed expansion of these uses shall be limited to the boundaries of the existing site and no conveyance of agricultural land shall be permitted to accommodate the expansion; (Modification #23)*
- (7) Greenhouse operations shall be permitted provided that lands developed for greenhouse activities or agricultural operations that require extensive structures may be subject to on-site stormwater management as a condition of development. Impacts of light pollution on abutting land uses will also be assessed. If a greenhouse operation is located on a site with municipal water supply, limitations may be applied to the utilization of the water for agricultural purposes and/or the farm/greenhouse development may be required to upgrade the water system to accommodate the demand and/or the water usage may be metered and recycling of irrigated water may be required. If the greenhouse is developed on a private individual water supply system, a ground water study shall be required to assess the potential for groundwater interference and groundwater supply and if applicable, a Permit to Take Water under the Ontario Water Resources Act will be required. Recycling of water may also be required. Any goods and material offered for sale shall be limited to small-scale retailing of products grown and produced on site. Where the proposed use would involve the sale of goods and materials that are not grown and produced on the site, a Zoning By-law amendment shall be required to place the subject

property in a site specific agricultural zone that identifies the type of facility permitted including the area of the site and/or buildings that may be used for retail/display purposes and to address any other matters under Section 34 of the Planning Act;

- (8) Wineries are permitted in the Agriculture designation, provided that any proposed new development, and any expansion of an existing winery, shall meet all of the following conditions:
- a) Wineries shall only be permitted on lots 4 hectares (10 acres) or greater in area. This minimum lot size only applies to the consideration of a proposed winery or expansion to an existing winery and not the creation of new lots;
 - b) A winery shall not be severed from the winery farm parcel;
 - c) A minimum of 2 hectares (5 acres) of the winery farm parcel shall be capable of and committed to the production of grapes or other produce used in the winery;
 - d) A winery shall be located where access is provided by a road capable of accommodating the traffic generated, with arterial and collector roads being the preferred location for such uses. The location of access to the site shall not create a traffic hazard due to inadequate sight lines or any other traffic hazard. A traffic analysis may be required;
 - e) The requirements of the Province and the Town (or its designated agent) regarding water supply and sewage disposal must be met. Where private water and/or sewage disposal systems are proposed, the development must be of a size and scale that can be adequately serviced by such private systems;
 - f) The maximum size of a winery shall not exceed 1.5 percent coverage of the winery farm parcel, to a maximum of 2,323 square metres (25,000 square feet) of gross floor area aboveground, whichever is less;
 - g) The display, retail sale and/or tasting of wine produced on the winery farm parcel shall be permitted accessory to a permitted winery, provided the area dedicated to this purpose is limited to a maximum of 25 percent of the winery gross floor area aboveground which may be in addition to the total size of the winery. The retail sale of gifts, promotional and other non-local material shall also be permitted provided the area dedicated to this purpose is limited to a maximum of 20 percent of the total retail floor area;
 - h) Educational and/or historical displays directly related to the wine and grape producing industry shall be permitted accessory to a permitted winery provided the maximum floor area dedicated to such purpose is limited to 10 percent of the winery gross floor area aboveground;
 - i) A restaurant may be permitted accessory to a winery, subject to an amendment to the Zoning By-law; and,
 - j) Banquet halls and conference facilities shall not be permitted at wineries;
- (9) *Existing, new and expanded aquaculture or fish farming, including the growing, harvesting, cleaning, packaging and shipping of fish and any other uses related to fish production are permitted. However, the establishment of a new fish farm or the expansion to an existing operation is subject to Site Plan Control. When considering an application for Site Plan Control, Council shall be satisfied that: (Modification #10)*
- a) approvals have been obtained from the Ministry of the Environment for the issuance of a “permit to take water” for water draw down from ground or surface sources and that the volumes of water are not adverse to the long term planning of the community;
 - b) approvals have been obtained from the Ministry of the Environment for a “certificate of approval” for sewage treatment works and water discharge from the fish farm operation;
 - c) approvals have been obtained from the Ministry of Natural Resources for an

SECTION 26 AGRICULTURAL (A) ZONE

(1) SCOPE

The provisions of this Section shall apply in all Agricultural (A) Zones except as otherwise provided in the Special Provision Subsection of this Section.

(2) USES PERMITTED

No person shall within any A Zone, use any lot or erect, alter or use any building or structure for any purpose except one or more of the following A uses, namely:

- (i) an agricultural use, including a dwelling unit and including an intensive agricultural use subject to Subsection 26(3)(k) of this By-law;
- (ii) an existing dwelling;
- (iii) a single detached dwelling including a dwelling on an undersized lot in accordance with Subsection 26(3)(j);
- (iv) an existing mobile home;
- (v) a mobile home accessory to an agricultural use, subject to Subsection 26(3)(l);
- (vi) a rural home occupation; in accordance with Section 3(10);
- (vii) a retail farm sales outlet;
- (viii) a veterinary clinic;
- (ix) a wayside pit;
- (x) animal burial grounds, dog kennels and boarding kennels, in accordance with Subsection 26(3)(m) of this By-law;
- (xi) forestry uses excluding any establishments that either process forestry products or sell processed forestry products such as lumber yards;
- (xii) greenhouses subject to Subsection 26(3)(n);
- (xiii) greenhouse, commercial subject to Subsection 26(3)(n);
- (xiv) hunting, game and wildlife preserves;
- (xv) grass landing strips;
- (xvi) nurseries or tree farms;
- (xvii) the exploration and extraction of oil and other similar materials;
- (xviii) a bed and breakfast establishment;
- (xix) works of a Conservation Authority;
- (xx) a public use;
- (xxi) uses accessory to the foregoing permitted uses;
- (xxii) *a winery in accordance with Subsection 26(3)(o). (By-law 2006-61)*

(3) ZONE REQUIREMENTS

No person shall, within any A Zone, use any lot or erect, alter or use any building or structure except in accordance with the following provisions:

- (a) Lot Area (Minimum)
 - (i) agricultural and accessory uses 40.0 ha
(By-law 2006-61)

(b)	Lot Frontage (Minimum)	
	(i) agricultural and accessory uses	140.0 m
	(ii) other uses	30.0 m
(c)	Front Yard Depth (Minimum)	
	(i) residential uses	15.0 m
	(ii) non-residential uses	25.0 m
(d)	Interior Side Yard Width (Minimum)	
	(i) residential uses	7.5 m
	(ii) non-residential uses	15.0 m
(e)	Exterior Side Yard Width (Minimum)	
	(i) residential uses	15.0 m
	(ii) non-residential uses	25.0 m
(f)	Rear Yard Depth (Minimum)	
	(i) residential uses	15.0 m
	(ii) non-residential uses	30.0 m
(g)	Lot Coverage (Maximum)	
	(i) agricultural and accessory uses	10%
	(ii) other uses	30%
(h)	Landscaped Open Space (Minimum)	
	For non-agricultural uses	30%
(i)	<i>Height (Maximum)</i>	10 m (By-law 2006-61)
(j)	Undersized Lots	
	On an existing undersized lot complying with the conditions of Section 3(18)(c), or on a lot legally created subsequent to the passage of this By-law, a maximum of one single detached dwelling shall be permitted whether or not it is accessory to a permitted agricultural use. Such dwelling shall be located no closer than 300 metres from any lot containing an existing intensive agricultural use, and shall be subject to the following requirements:	
	(i) Front Yard Depth (Minimum)	10 m
	(ii) Interior Side Yard Width (Minimum)	4.0 m
	(iii) Exterior Side Yard Width (Minimum)	10 m

- (iv) Rear Yard Depth (Minimum) 10 m
- (v) Lot Coverage (maximum) 20%
- (vi) *Accessory buildings or structures*
A building or structure accessory to a single detached dwelling may locate anywhere within an interior side yard or rear yard provided that such accessory building or structure is not located closer than 3.0 metres to any lot line. All other regulations of the Accessory Uses provision of Section 3(1) shall apply. (By-law 2006-40)

All other relevant provisions of the A Zone apply.

The provisions of this Subsection shall apply to the construction of a new dwelling on an existing undersized lot in the Agricultural Zone, and to the alteration or replacement of an existing dwelling on an existing undersized lot in the Agricultural Zone except as otherwise provided in Subsection 3(18)(a) and 3(18)(b). (By-law 2006-61)

(k) Separations for Intensive Agricultural Uses

No non-residential building or structure directly associated with an intensive agricultural use shall be established and no building or structures for such use shall be erected or altered or expanded unless it complies with the Minimum Distance Separation (MDS II) calculation using Schedule "D" to this By-law.

No facility for the storage of liquid manure in association with an intensive agricultural use shall hereafter be erected or altered except where such facility

- (i) is constructed of concrete or steel;
- (ii) is constructed
 1. with wall that extend a minimum of 1.5 metres above the surrounding grade level; or
 2. with walls that extend 0.6 metre or more above the surrounding grade level, above which a chain-link fence enclosure extends to a total of no less than 1.5 metres above the surrounding grade level; or
 3. on grade with a solid concrete cover that is capable of carrying loads consistent with the weight of farm vehicles and local climatic conditions;
- (iii) is sufficient size to accommodate the total amount of manure generated by the intensive livestock farm in any 250-day period.

(l) Mobile Homes as Supplementary Housing to an Agricultural Use

No person shall use or permit the use of any mobile home or trailer for the purposes of supplementary housing to an agricultural use on any lot in the A

Zone for the living, sleeping or eating accommodation of temporary seasonal employees unless a seasonal permit has been obtained from the Town.

(m) Regulations for Boarding Kennels

Unless located within a single unit dwelling or attached garage, no boarding kennel, as defined herein, shall be permitted closer than two thousand (2,000) feet to an existing dwelling on a lot other than the lot upon which the boarding kennel is proposed.

(n) Greenhouse Regulation

- (i) Greenhouses or commercial greenhouses *having a gross floor area greater than 500 square metres shall not be permitted unless a development agreement has been entered into with the Town regarding stormwater management and lighting.*
- (ii) *Where ventilation fans associated with any greenhouse exhaust into a side and/or a rear yard the minimum side and/or rear yard requirement shall be 25 metres;*
- (iii) *All greenhouses that use artificial lighting for growing purposes during the night shall be located a minimum distance of 150 metres from any residential use;*
- (iv) *All greenhouses shall be located a minimum distance of 45 metres from any residential use located on a separate lot;*
- (v) *No manure, compost or equipment may be stored within 30 metres of a street allowance, a watercourse, or a residential use located on a separate lot;*
- (vi) *All greenhouses shall be subject to site plan control.*

(By-law 2006-61)

(o) Winery Regulations

A winery shall only be permitted subject to the following provisions:

- (i) *Lot Area (Minimum) 4 ha
provided that the minimum lot area shall only apply to the consideration of establishing a new winery and not the severance or creation of a new lot;*
- (ii) *Gross Floor Area (Maximum) 1.5% of the lot area
or 2,323 m²,
whichever is lesser*

- (iii) *All wines produced shall be from locally grown fruit, predominantly grown on the same lands as the winery, with a minimum of 2 hectares of the farm parcel capable of and committed to the production of grapes or other produce used in the winery;*
- (iv) *Accessory display and retail sale of wine produced on site shall not exceed 25% of the gross floor area of the winery but may be in addition to the winery floor area;*
- (v) *Accessory retail sale of other goods shall not exceed 20% of the gross floor area of ancillary retail permitted under clause (iv) above;*
- (vi) *Accessory educational and/or historical displays or areas directly related to the wine and grape producing industry shall be permitted accessory to a permitted winery provided the maximum floor area dedicated to such purpose is limited to 10 percent of the winery gross floor area; and,*
- (vii) *all wineries shall be subject to site plan control.*

All other provisions of the Agricultural Zone shall apply.

(By-law 2006-61)

2014 Provincial Policy Statement

Under the *Planning Act*

Ontario.ca/PPS

2.3 Agriculture

2.3.1 *Prime agricultural areas* shall be protected for long-term use for agriculture.

Prime agricultural areas are areas where *prime agricultural lands* predominate. *Specialty crop areas* shall be given the highest priority for protection, followed by Canada Land Inventory Class 1, 2, and 3 lands, and any associated Class 4 through 7 lands within the *prime agricultural area*, in this order of priority.

2.3.2 Planning authorities shall designate *prime agricultural areas* and *specialty crop areas* in accordance with guidelines developed by the Province, as amended from time to time.

2.3.3 Permitted Uses

2.3.3.1 In *prime agricultural areas*, permitted uses and activities are: *agricultural uses*, *agriculture-related uses* and *on-farm diversified uses*.

Proposed *agriculture-related uses* and *on-farm diversified uses* shall be compatible with, and shall not hinder, surrounding agricultural operations. Criteria for these uses may be based on guidelines developed by the Province or municipal approaches, as set out in municipal planning documents, which achieve the same objectives.

2.3.3.2 In *prime agricultural areas*, all types, sizes and intensities of *agricultural uses* and *normal farm practices* shall be promoted and protected in accordance with provincial standards.

2.3.3.3 New land uses, including the creation of lots, and new or expanding livestock facilities shall comply with the *minimum distance separation formulae*.

2.3.4 Lot Creation and Lot Adjustments

2.3.4.1 Lot creation in *prime agricultural areas* is discouraged and may only be permitted for:

- a) *agricultural uses*, provided that the lots are of a size appropriate for the type of agricultural use(s) common in the area and are sufficiently large to maintain flexibility for future changes in the type or size of agricultural operations;
- b) *agriculture-related uses*, provided that any new lot will be limited to a minimum size needed to accommodate the use and appropriate *sewage and water services*;
- c) *a residence surplus to a farming operation* as a result of farm consolidation, provided that:
 - 1. the new lot will be limited to a minimum size needed to accommodate the use and appropriate *sewage and water services*; and
 - 2. the planning authority ensures that new residential dwellings are prohibited on any remnant parcel of farmland created by the severance. The approach used to ensure that no new residential dwellings are permitted on the remnant parcel may be recommended by the Province, or based on municipal approaches which achieve the same objective; and
- d) *infrastructure*, where the facility or corridor cannot be accommodated through the use of easements or rights-of-way.

2.3.4.2 Lot adjustments in *prime agricultural areas* may be permitted for *legal or technical reasons*.

2.3.4.3 The creation of new residential lots in *prime agricultural areas* shall not be permitted, except in accordance with policy 2.3.4.1(c).

2.3.5 Removal of Land from Prime Agricultural Areas

2.3.5.1 Planning authorities may only exclude land from *prime agricultural areas* for expansions of or identification of *settlement areas* in accordance with policy 1.1.3.8.

2.3.6 Non-Agricultural Uses in Prime Agricultural Areas

2.3.6.1 Planning authorities may only permit non-agricultural uses in *prime agricultural areas* for:

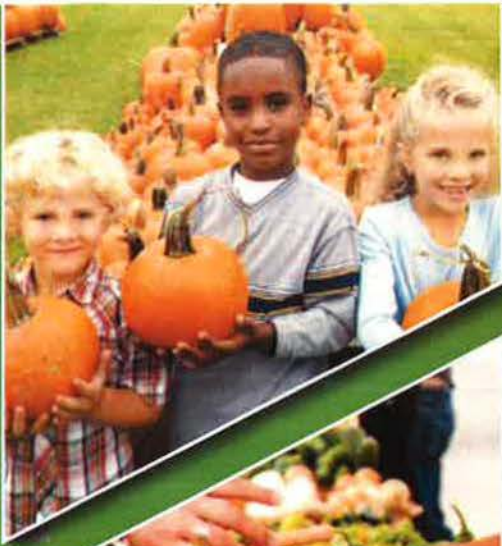
- a) extraction of *minerals, petroleum resources* and *mineral aggregate resources*, in accordance with policies 2.4 and 2.5; or

- b) limited non-residential uses, provided that all of the following are demonstrated:
1. the land does not comprise a *specialty crop area*;
 2. the proposed use complies with the *minimum distance separation formulae*;
 3. there is an identified need within the planning horizon provided for in policy 1.1.2 for additional land to be designated to accommodate the proposed use; and
 4. alternative locations have been evaluated, and
 - i. there are no reasonable alternative locations which avoid *prime agricultural areas*; and
 - ii. there are no reasonable alternative locations in *prime agricultural areas* with lower priority agricultural lands.

2.3.6.2 Impacts from any new or expanding non-agricultural uses on surrounding agricultural operations and lands are to be mitigated to the extent feasible.

Guidelines on Permitted Uses in Ontario's Prime Agricultural Areas

Publication 851



1. INTRODUCTION

1.1 Purpose and Scope of the Guidelines

The Guidelines on Permitted Uses in Ontario's Prime Agricultural Areas will help municipalities, decision-makers, farmers and others interpret the policies in the Provincial Policy Statement, 2014 (PPS) on the uses that are permitted in *prime agricultural areas*¹. It comprises the provincial guidelines referred to in Policy 2.3.3.1 of the PPS.

This document provides guidance on:

- *agricultural, agriculture-related and on-farm diversified* uses described in Policy 2.3.3. of the PPS
- removal of land for new and expanding *settlement areas* (PPS Policy 2.3.5) and limited non-agricultural uses in *prime agricultural areas* (PPS Policy 2.3.6)
- mitigation of impacts from new or expanding non-agricultural uses (PPS Policy 2.3.6.2)

Relevant policies and definitions from the PPS referred to in these guidelines are included in Appendix 1.

These guidelines are meant to complement, be consistent with and explain the intent of the PPS policies and definitions. Where specific parameters are proposed, they represent best practices rather than specific standards that must be met in every case. These parameters are based on the judgement and experience of the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) and the Ontario Ministry of Municipal Affairs (MMA) as well as consultation with municipalities and stakeholders on how to be consistent with PPS policies.

PPS Policy 2.3.3.1

In *prime agricultural areas*, permitted uses and activities are: *agricultural uses, agriculture-related uses and on-farm diversified uses*.

Proposed *agriculture-related uses* and *on-farm diversified uses* shall be compatible with, and shall not hinder, surrounding agricultural operations. Criteria for these uses may be based on guidelines developed by the Province or municipal approaches, as set out in municipal planning documents, which achieve the same objective.

1.2 Ontario's Prime Agricultural Areas

Ontario's *prime agricultural land* is a finite, non-renewable resource comprising less than 5% of Ontario's land base. It is the foundation for food, fibre and fur production, the local food economy, agri-food exports, economic prosperity and the growing bio-based economy.

The PPS states that Ontario's *prime agricultural areas* shall be protected for long-term use for agriculture and defines *prime agricultural areas* as areas where *prime agricultural lands* predominate. Planning authorities (e.g., municipalities) are required to designate² *prime agricultural areas* in their official plans, including *specialty*

¹ Words in *italics* are defined in Appendix 1 in accordance with the PPS.

² The term "designate" is not defined in the PPS. The province's preferred approach to designating *prime agricultural areas* in official plans, and one that is followed by most municipalities, is to have "agriculture" or "*prime agricultural area*" as a category of land use identified on a land use schedule or map with corresponding policies in the official plan. Other approaches that achieve the same objectives of 1) mapping the lands and 2) through policies, provide for their protection and identify permitted uses, may also be acceptable.

2.1.3 Examples of Uses that Would Typically Not be Agricultural Uses

Examples of uses that would typically not be *agricultural uses* because they do not meet PPS definitions or criteria include:

- dog kennels
- grain dryers or mechanical garages serving several producers/customers
- retail operations
- landscape businesses
- off-season vehicle storages
- recreational facilities such as campsites, golf courses, fairgrounds, racetracks or ball parks
- restaurants

While not satisfying the definition and criteria of *agricultural uses*, some of these uses may meet the definitions and criteria for *agriculture-related uses* or *on-farm diversified uses*.

2.2 Agriculture-Related Uses

As described in the PPS definition, *agriculture-related uses* are farm-related commercial and industrial uses. They add to the vitality and economic viability of *prime agricultural areas* because they are directly related to and service farm operations in the area as a primary activity. These uses may be located on farms or on separate *agriculture-related* commercial or industrial properties.

Agriculture-related uses: means those farm-related commercial and farm-related industrial uses that are directly related to farm operations in the area, support agriculture, benefit from being in close proximity to farm operations, and provide direct products and/or services to farm operations as a primary activity.

PPS, definitions

2.2.1 PPS Criteria for Agriculture-Related Uses

All of the following criteria must be met to qualify as *agriculture-related uses* in *prime agricultural areas*.

1. Farm-related commercial and farm-related industrial use.

(from the PPS definition of *agriculture-related uses*)

Farm-related commercial uses may include uses such as retailing of *agriculture-related* products (e.g., farm supply co-ops, farmers' markets and retailers of value-added products like wine or cider made from produce grown in the area), livestock assembly yards and farm equipment repair shops if they meet all the criteria for this category of uses.

Farm-related industrial uses may include uses such as industrial operations that process farm commodities from the area such as abattoirs, feed mills, grain dryers, cold/dry storage facilities, fertilizer storage and distribution facilities, food and beverage processors (e.g., wineries and cheese factories) and agricultural biomass pelletizers if they meet all the criteria for this category of uses. Many of these uses add value to the agricultural commodities produced in the area.

Residential, recreational and institutional uses do not fit the definition of *agriculture-related uses*.

2. Shall be compatible with, and shall not hinder, surrounding agricultural operations.

(from PPS Policy 2.3.3.1) Note: this policy applies to both *agriculture-related uses* and *on-farm diversified uses*.

“Surrounding agricultural operations” are interpreted in these guidelines to include both the property on which the use is located and the area of potential impact around the property. The area of impact may vary depending on the use. To be compatible with and not hinder surrounding agricultural operations, *agriculture-related uses* should meet all of the following:

- **Ensure surrounding agricultural operations are able to pursue their agricultural practices without impairment or inconvenience.** While *agriculture-related uses* (and *on-farm diversified uses*) may or may not be subject to the *minimum distance separation formulae*⁴, proximity to nearby livestock facilities may still be a consideration in locating these uses. This will help to avoid conflict between new uses and farming due to odour or other nuisances related to *normal farm practices*. Examples of other potential sources of conflict include noise that disturbs nearby farm operators and their livestock, trespass incidents, soil compaction, dust and impacts on water quantity or quality. Some uses can result in an increase in traffic that may conflict with slow-moving farm vehicles on local roads. Avoid these uses or mitigate their impacts in *prime agricultural areas*.
- **Uses should be appropriate to available rural services (e.g., do not require the level of road access, water and wastewater servicing, utilities, fire protection and other public services typically found in settlement areas).** Approval for a new land use on a property with individual, on-site water and sewage services requires demonstration of “no negative impacts” as per Policy 1.6.6.4 of the PPS. Urban-type uses typically unsuitable in *prime agricultural areas* include large food or beverage processing plants. These facilities should be on municipal services.

Wineries and cideries may fit the definition of *agriculture-related uses* if they are able to meet all PPS criteria for that category of uses. These uses require licensing from the Alcohol and Gaming Commission of Ontario (www.agco.on.ca) in order to operate. Ensure these uses are appropriate to available water and wastewater services. High water use/effluent generation operations would normally be incompatible in *prime agricultural areas* and may require capacity beyond what is available on the site. The appropriate scale to qualify as an *agriculture-related use* needs to be assessed on a case-by-case basis. A necessary first step is to identify required approvals and other requirements to be met to support the use. Examples include a Permit to Take Water or Environmental Compliance Approval under the *Ontario Water Resources Act, 1990*, and a Building Permit under the *Ontario Building Code, 1992*.

Agriculture-related uses that are compatible when first established may expand and grow over time. Before building permits are issued, the municipality needs to be satisfied that zoning requirements are met. If the compatibility criterion or any other PPS criteria cannot be met, the building permit may be withheld and the expanded business may need to be relocated to a suitable location outside of the *prime agricultural area*.

PPS Policy 2.3.4.1 b) addresses lot creation for *agriculture-related uses*. Lot creation may be permitted for *agriculture-related uses* provided that any new lot is limited to a minimum size needed to accommodate the use and its wastewater and water servicing requirements. A best practice is to consider alternatives before creating a new lot.

⁴ See Minimum Distance Separation Implementation Guidelines for details (ontario.ca/cvge).

- **Maintain the agricultural/rural character of the area (in keeping with the principles of these guidelines and PPS Policy 1.1.4).** Compatibility may be achieved by:
 - re-using existing buildings or locating businesses within existing buildings unless an alternative location reduces overall impacts on agriculture in the area
 - designing new structures to fit in aesthetically with the agricultural area
 - minimizing outdoor storage and lighting
 - avoiding major modification of land and removal of natural heritage features
 - visually screening uses from neighbours and roadways
 - limiting the use of signage and ensuring that any signage fits with the character of the area
- **Meet all applicable provincial air emission, noise, water and wastewater standards and receive all relevant environmental approvals.** A use that will result in air, noise or odour emissions (e.g., fabrication plant or equipment repair shop) may require an Environmental Compliance Approval issued under the *Environmental Protection Act, 1990*. Some uses that have high water requirements or generate a significant amount of wastewater (e.g., produce washing, food processing and wine-making) could require a Permit to Take Water and/or sewage works approvals under the *Ontario Water Resources Act, 1990*.
- **The cumulative impact of multiple uses in *prime agricultural areas* should be limited and not undermine the agricultural nature of the area.** Whether a proposed new use is compatible depends in part on other uses in the area and how the area would be affected by all of these uses. For example, the cumulative impact on ground and surface water in the area, wear and tear on roads, traffic safety and demand for policing and fire protection are basic compatibility considerations. The principles of permitted uses identified in Section 1.4 and all compatibility components discussed in this section are to be maintained.

The PPS requires *prime agricultural areas* be protected for long-term *agricultural use* and that impacts from non-agricultural uses in the *prime agricultural area* are mitigated. The discussion on impact mitigation in Sections 3.1.3 and 3.2.4 may also be applicable to *agriculture-related uses* and *on-farm diversified uses*.

3. Directly related to farm operations in the area. (from the PPS definition of *agriculture-related uses*)

Agriculture-related uses must be directly related to farms in the area, primarily providing products or services that are associated with, required by or that enhance agricultural operations in the area. “Directly related to” means that the use should reflect the type of agricultural production in the area. Examples include:

- vegetable processing around the Holland Marsh
- processing tomatoes in the Leamington and Chatham-Kent areas
- farm equipment repair, farm input suppliers and grain drying in major cash crop areas
- ginseng drying and distributing in Ontario’s Sand Plain area

For a value-added facility to be classified as an *agriculture-related use*, “in the area” would refer to the area where the feedstock (e.g., crops or livestock) originates. “In the area” is not based on a set distance or on municipal boundaries. It is based on how far farmers will reasonably travel for the agriculture-related products or services. Some commodities are transported further than others. In Ontario, grain elevators usually store bulk grain for farms within a few kilometers as it is not economical to transport grain a long distance. Reasonable travel distance varies, however, with the bulk of the commodity and the density of agricultural operations. In areas with a high density of agricultural activity, the area within which feedstock is transported may be closer than in Northern Ontario or elsewhere where the density of agricultural activity is relatively low.

For example, a winery primarily using grapes grown in the area could be an *agriculture-related use*. A winery making wine from grapes or concentrate shipped in from another region of Ontario, another province or another country, would not be. A winery that brings in grapes or concentrate from another area, may, however, be an *on-farm diversified use* if all the criteria for that category of uses are met. Uses that are not directly related to farm operations in the area, because they use agricultural products from outside the area, may be *on-farm diversified uses* if all the criteria for those uses are met.

There may be instances when *agriculture-related uses* that normally provide products or services to farm operations in the area need to bring agricultural commodities in from outside of the area. An apple storage and distribution facility may need to bring in apples grown elsewhere in the province or country to meet customer demand when crop losses occur locally. However, the primary feedstock for *agriculture-related uses* must be farms in the area.

To qualify as *agriculture-related uses*, farmers' markets must sell produce grown in the area. Farmers' markets selling a variety of produce, both from the area and beyond, and potentially non-agricultural items like baked goods, coffee and crafts, could have both *agriculture-related* and *on-farm diversified* components. The criteria for both categories of use would need to be met.

Uses that provide products or services beyond the immediate agricultural area such as cold storage facilities near airports or other transportation hubs, or meat packing plants that process meat from a long distance, often shipped by transport truck or shipping container, are not *agriculture-related uses*. They do not directly relate to farm operations in the area. Even if these uses provide some products or services to farms in the area, they are located in serviced industrial or commercial land in *settlement areas*, rather than *prime agricultural areas*.

4. Supports agriculture.

(from the PPS definition of *agriculture-related uses*)

This criterion limits uses to those primarily focused on supporting agriculture. For example, a grain elevator used by farmers in the area supports and benefits area farms.

An example of an operation in a *prime agricultural area* that supports area agriculture is the Elmira Produce Auction. The co-operatively-run produce auction creates a market for regional produce in the Waterloo area. It aims to support growers in the area and increase family farm revenue by encouraging local farms to diversify into higher-value fruits and vegetables. The auction has affected crop production in the area, with more land now devoted to fruit and vegetable production to supply a growing number of area restaurants and institutions.

5. Provides direct products and/or services to farm operations as a primary activity.

(from the PPS definition of *agriculture-related uses*)

This criterion requires that *agriculture-related uses* directly service farm operations as a primary activity.

"Direct products and/or services" refers to uses that serve an agricultural need or create an opportunity for agriculture at any stage of the supply chain (e.g., seed or fertilizer supplier, farm equipment repair, value-added food and beverage processing and distribution or retail of agricultural commodities grown in the area).

General-purpose commercial and industrial uses that serve a broad customer base (e.g., building supply centres, window manufacturers, fencing companies, paint stores, pre-cast concrete businesses and contractors' yards) are not *agriculture-related uses* even if they have farm operators as customers.

Serving farm operations must be a primary function or main activity of the business. As a rule, general purpose commercial and industrial uses should be located outside of *prime agricultural areas* (i.e., in *settlement areas* or on *rural lands*).

Many hamlets, villages and towns near active agricultural areas cluster general purpose and *agriculture-related uses* within their *settlement areas*, within easy access to farm operations. Some provide servicing to encourage economic development. Directing growth and *development* that is not imperative in *prime agricultural areas* to *settlement areas* is consistent with PPS Policy 1.1.4.2.

In the past, some farm implement dealerships and repair shops have located in *prime agricultural areas* because of land availability and proximity to customers. Municipalities may have permitted this to achieve efficient development patterns in *settlement areas*. Given that current PPS policy emphasizes the need for *agriculture-related uses* to provide direct products and/or services to farm operations as a primary activity, a farm equipment dealership or farm equipment repair shop might be justified as an *agriculture-related use* in a *prime agricultural area* if servicing farm operations in the area is a primary focus of the business and all other *agriculture-related uses* criteria are met. However, businesses that sell or repair farm implements, along with items catering to a broad customer base such as lawn mowers, snow blowers, other machinery, parts, toys and clothing, should be directed to *settlement areas*, *rural lands* or lower priority agricultural lands as discussed in Section 3.2.

Uses that process and/or store predominantly non-agricultural source materials (e.g., compost, leaf and yard waste, food processing waste, sewage biosolids) are not *agriculture-related uses*, even if the products of such facilities are spread on farmland. The primary function of such facilities is to manage non-agricultural waste streams, rather than produce a product for application to farmland. Facilities that process and/or store agricultural source materials from agricultural operations in the area as their primary activity may fit the definition of *agriculture-related uses*.



Uses that do not benefit from being close to farm operations but wish to take advantage of lower costs in *prime agricultural areas* would not be classified as *agriculture-related uses*.

Since *agri-tourism uses* do not provide products or services to farm operations, they would not qualify as *agriculture-related uses*. If located on farms and meeting all other criteria, these uses may be *on-farm diversified uses*.

To assess whether a proposed use meets the test of providing direct products and/or services to farm operations as a primary activity, municipalities should require evidence demonstrating that the use will service farm operations as a primary business activity (i.e., inputs are primarily produced in the area or customers are primarily farm operators in the area). As a best management practice, municipalities may require evidence that the use cannot be located in *settlement areas* or on *rural lands*.

6. Benefits from being in close proximity to farm operations. (from the PPS definition of *agriculture-related uses*)

To meet this criterion, *agriculture-related uses* must benefit from or need to be located near the farm operations they serve. Benefits may include more effective or efficient operations due to access to feedstock, roads suited to slow-moving farm vehicles, reduced transportation distance and risk of spoilage and marketing opportunities associated with being part of an agricultural cluster.

2.2.2 Examples of Agriculture-Related Uses

Figure 2 provides examples of uses that could be classified as *agriculture-related uses* if they meet all of the PPS criteria.



Apple storage and distribution centre serving apple farm operations in the area



Farmers' market primarily selling products grown in the area*



Processing of produce grown in the area (e.g., cider-making, cherry pitting, canning, quick-freezing, packing)*



Grain dryer farm operations in the area



Agricultural research centre*



Winery using grapes grown in the area*



Abattoir processing and selling meat from animals raised in the area*



Flour mill for grain grown in the area



Farm equipment repair shop*



Livestock assembly yard or stock yard serving farm operating in the area



Auction for produce grown in the area



Farm input supplier (e.g., feed, seeds, fertilizer (serving farm operations in the area

Figure 2. Examples of *agriculture-related uses* provided all PPS criteria are met.

* Source: Shutterstock

2.2.3 Examples of Uses that Would Typically Not be Agriculture-Related Uses

Examples of uses that would typically not be *agriculture-related uses* because they do not meet PPS definitions or criteria include:

- large food processing plants, large wineries and other uses that are high-water-use or effluent generators and are better suited to locations with full municipal services
- micro-breweries and distilleries
- contractors' yards, construction companies, landscapers, well drillers, excavators, paint or building suppliers
- sewage biosolids storage and composting facilities for non-agricultural source material
- antique businesses
- art or music studios
- automobile dealerships, towing companies, mechanics shop or wrecking yards
- rural retreats, recreational uses and facilities, campgrounds or fairgrounds
- conference centres, hotels, guest houses or restaurants
- furniture makers
- institutions such as schools or clinics
- seasonal storage of boats, trailers or cars
- veterinary clinics
- trucking yards

While not meeting the criteria for *agriculture-related uses*, some of these uses may fit under *on-farm diversified uses* if all criteria for that category of uses are met.

2.3 On-Farm Diversified Uses

A wide variety of uses may qualify as *on-farm diversified uses* based on the PPS definition, as long as they meet the criteria described below. *On-farm diversified uses* should be related to agriculture, supportive of agriculture or able to co-exist with agriculture without conflict. *On-farm diversified uses* are intended to enable farm operators to diversify and supplement their farm income, as well as to accommodate value-added and *agri-tourism uses* in *prime agricultural areas*.

On-farm diversified uses: means uses that are secondary to the principal *agricultural use* of the property, and are limited in area. *On-farm diversified uses* include, but are not limited to, home occupations, home industries, *agri-tourism uses*, and uses that produce value-added agricultural products.

PPS, definitions

2.3.1 PPS Criteria for On-Farm Diversified Uses

All of the following criteria must be met to qualify as *on-farm diversified uses*, in accordance with the PPS.

1. Located on a farm.

(from the label "*on-farm*" *diversified uses* and from the definition's requirement that the use be secondary to the principal "*agricultural use*" of the property)

On-farm diversified uses must be located on a farm property that is actively in *agricultural use*. The *on-farm diversified uses* provisions in the PPS do not apply to small residential lots in the *prime agricultural area*.



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council
Subject: Official Plan Amendment to consider the Addition of Breweries in Agricultural Areas

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Manager of Planning Services dated March 6, 2017, regarding Official Plan Amendment No. 4 for the Addition of Breweries in Agricultural Areas BE RECEIVED; and,
2. Pending Council consideration of written and oral comments received at this public meeting, that Official Plan Amendment No. 4, By-law 2017-08, BE CONSIDERED at a future regular Council meeting.

2. BACKGROUND:

At their November 14, 2016 meeting, Council authorized administration to initiate an Official Plan Amendment process to add breweries and cideries as an additional use to an agricultural operation in those areas designated Agricultural in the Town's Official Plan. The Town of Amherstburg Planning Division has recently received one inquiry about the opportunity to develop a micro-brewery as a secondary use to an agricultural operation on lands designated and zoned agricultural.

The making of "craft" beers and specialty beers is a recent trend in the Province. Areas suitable for the growing of grapes and fruit are also suitable for hops, barley and other

grains related to beer production. The Town's Official Plan permits wineries in areas designated Agricultural provided that the development and any expansion to the existing winery shall meet all of the specific criteria in the Agricultural policies section of the Official Plan. Further wineries are restricted to site specific regulations in the Agricultural Zone and site plan control.

Following the update and release of the Provincial Policy Statement (PPS) in 2014 and to promote consistency across the Province, the Ontario Ministry of Food and Rural Affairs (OMAFRA) produced a guideline titled, "Guidelines on Permitted Uses in Ontario's Prime Agricultural Areas" in 2016. The guideline assists in interpreting each of the three permitted uses in Ontario's Prime Agricultural Areas: agricultural uses, agricultural-related uses, and on-farm diversified uses.

The County of Essex Official Plan, Section 3.3.3.3 identifies wineries, breweries and associated uses which are secondary and directly related to the principal agricultural use on the property as an agricultural-related use.

3. DISCUSSION:

The PPS views agricultural land as a valuable resource that should be protected. Accordingly, development outside of settlement areas is limited. At the same time, the PPS has allowed some diversification of the agricultural economy through value-added, small-scale agricultural industries and commercial uses. The Town will need to consider promoting further diversification in agriculture while ensuring the resource is not undermined through inappropriate developments which do not adhere to the criteria in the PPS, Official Plan and the *Guidelines on Permitted Uses in Ontario's Prime Agricultural Areas*.

The PPS, Section 2.3.1 states:

"2.3.1 Prime agricultural areas shall be protected for long-term use for agriculture.

Prime agricultural areas are areas where prime agricultural lands predominate. Specialty crop areas shall be given the highest priority for protection, followed by Classes 1, 2 and 3 soils, in this order of priority.

2.3.2 Planning authorities shall designate specialty crop areas in accordance with evaluation procedures established by the Province, as amended from time to time.

2.3.3 Permitted Uses

2.3.3. 1 In prime agricultural areas, permitted uses and activities are: agricultural uses, secondary uses and agriculture-related uses.

Proposed new secondary uses and agriculture-related uses shall be compatible with, and shall not hinder, surrounding agricultural operations. These uses shall

be limited in scale, and criteria for these uses shall be included in municipal planning documents as recommended by the Province, or based on municipal approaches which achieve the same objective.”

Agriculture includes the production of crops and raising of livestock and a range of associated activities. It is the predominate land use in the Town and is important to the local and regional economy and to the Town’s identity and character.

The OMAFRA guideline document further identifies that wineries and cideries may fit the definition of agriculture-related uses if they are able to meet all PPS criteria for that category of uses. However, care must be taken to ensure these uses are appropriate to available rural water and wastewater services. High water use/effluent generation operations may be incompatible in prime agricultural areas and may be better suited to areas on full urban services. The appropriate scale to qualify as an agriculture-related use needs to be assessed on a case-by-case basis.

The Town’s Official Plan Section 3.2.2(c) states:

“Agriculture-related commercial and agriculture-related dry processing industrial uses shall be permitted in the ‘Agricultural’ designation provided they are small-scale, compatible with, and do not hinder surrounding agricultural operations. Such uses must also be directly related to the farm operation and are required in close proximity to the farm operation such as retail sales of produce grown on the farm, wineries, market gardening, nurseries, bulk seed storage, warehousing of produce, cold storage, and packaging or processing facilities or grain and seed storage facilities. Operations that require significant amounts of water and/or produce significant amounts of effluent will not be permitted.”

The Town’s Official Plan, 2010 had included the necessary policy criteria to assess agriculture-related uses on a case-by-case basis. The amendment process put forward for direction to Council is specific to add breweries into areas designated and zoned Agricultural to the winery policies and provisions.

The policy criteria in the Town of Amherstburg Official Plan will ensure that a brewery/cidery operation is secondary to the principal agricultural use of the property by restricting the size of the operation, requiring the amount of land for crop production, ensuring appropriate servicing can be accommodated, restricting any future severance from the agricultural parcel and limiting maximum floor area of the brewery use. The Town would also have the ability to ensure that the requirements of the Province and the Town are met on an application specific basis. It is the intention that breweries/cideries would also be subject to site plan control to ensure the development is built and maintained as approved by Council.

The Official Plan Amendment will require the approval of the County of Essex as the delegated approval authority by the Province. The approval of an Official Plan Amendment would come into effect after the end of the public consultation, adoption, approval and appeal period.

The process which is presented for Council's consideration is a policy change only and therefore no mapping update would be necessary to the Official Plan, only text changes. Consequently mapping will not be provided as part of the Official Plan Amendment in this case.

4. RISK ANALYSIS:

The recommendation presents no risk to the municipality.

5. FINANCIAL MATTERS:

There is no cost associated with this recommendation. The proposed Official Plan Amendment will be undertaken by the Planning Division following Sections 17 and 22, of the *Planning Act*.

6. CONSULTATIONS:

Pre-consultation has occurred with the Manager of Planning, County of Essex, regarding the required process as the delegated approval authority for an OPA by the Province.

Consultation has occurred with the Policy Planner from the Town of Essex, regarding the process which the Planning Department undertook in 2012 to include breweries in areas designated agricultural in the Official Plan.

On February 3, 2017 a conference call was held with the Marion-Frances Cabral, Municipal Planning Advisor, MMAH and Drew Crinklaw, Rural Planner, OMAFRA to discuss the proposed Official Plan Amendment. Both Marion and Drew expressed their support for the OPA and Drew offered to provide correspondence to the municipality identifying no objection with the addition of the words "brewery" and "cidery" after winery in the agricultural policies of the Town's Official Plan. It is anticipated that this correspondence from OMAFRA is forthcoming to the attention of the Town in the near future.

The Essex Region Conservation Authority (ERCA) provided correspondence which stated that they have no objections to the Official Plan Amendment.

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7. CONCLUSION:

Consideration by Council to diversify the agricultural economy with this policy initiative would recognize that Official Plan policies need to remain up-to-date with on-going trends in the region and Province. It is recommended that the Official Plan Amendment be directed for approval at an upcoming Council Meeting, pending comments received at this public meeting.



Rebecca Belanger
Manager of Planning Services

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DEPARTMENTS/OTHERS CONSULTED:

Name: Bill King, Manager of Planning Services, County of Essex
Phone #: 519 776-2029

Name: Jeff Watson, Policy Planner, Town of Essex
Phone #: 519 776-7336

Name: Drew Crinklaw, Rural Planner, Ontario Ministry of Agriculture, Food and Rural Affairs
Phone #: 519 873-4085

Name: Marion-Francis Cabral, Planner, Ministry of Municipal Affairs & Housing
Phone #: 519 873-4769

Name: Essex Region Conservation Authority
Phone #: 519 776-5209



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Dwayne Grondin	Report Date: March 27, 2017
Author's Phone: 519 736-3664 ext. 2314	Date to Council: April 10, 2017
Author's E-mail: dgrondin@amherstburg.ca	Resolution #:N/A

To: Mayor and Members of Town Council

Subject: Amherstburg Water Treatment Plant Submission of the 2016 Annual Summary Report

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Environmental Services dated March 27, 2017 regarding Amherstburg Water Treatment Plant Submission of the 2016 Annual Summary Report **BE RECEIVED for information.**

2. **BACKGROUND:**

Pursuant to Section 22 of Ontario Regulation 170/03 of the Safe Drinking Water Act an Annual Summary Report must be prepared for a municipal drinking water system. There are two regulated requirements for the Annual Summary Report. The first is to identify non-compliance incidences and corrective actions taken. The second is to identify actual quantity and flow rates of water supplied from the Amherstburg Water Treatment Plant and compare them to the approved design quantity and flow rates. Further, it is a requirement that this report be placed on the Town's website for Public information.

3. **DISCUSSION:**

The Ontario Clean Water Agency (OCWA) has prepared and supplied to the Municipality the 2016 Annual Summary Report for the Amherstburg Water Treatment Plant. The report has been prepared in accordance with the format as prescribed under Section 22 of Ontario Regulation 170/03 and therefore meets the regulatory requirements for compliance reporting under the Safe Drinking Water Act.

The annual summary report must list the requirements of the Safe Drinking Water Act, the regulations, Certificates of Approvals, Drinking Water Works Permits and Licenses, and any orders that the system failed to meet. For any non-compliance incidences there must be a list of measures that were taken to correct the issue. The report must also include quantities and flow rates of the water supplied, and compare these quantities and rates to the rated capacity and flow rates approved in the Drinking Water Licence for the Amherstburg Water Treatment Plant.

A) NON-COMPLIANCE ISSUES

Table 1 on Page 2 of the attached Annual Summary Report summarizes non-compliances incidences.

Drinking Water Legislation	Requirement(s) the system failed to meet	Measures taken to correct the failure	Status (complete or outstanding)
Ontario Regulation 170/03	December 8, 2016 – Test results recorded under paragraph 1 or 2 must be examined, within 72 hours after the tests are conducted.	An operators meeting will be scheduled by management to discuss the non- compliance issue and for all operators to be aware of the proper procedures in order to properly review, print and file filter effluent turbidity and chlorine residual data.	Complete

B) FLOW RATE COMPARISON

Table 2 on Page 4 of the attached Annual Summary Report shows a comparison of the quantities and flow rates of the water supplied by the Treatment Plant to the rated capacity and flow rates approved in the Drinking Water Works Permit and Drinking Water License. The raw flow rates are shown in liters/day while the treated flow rates are listed in m³/day which corresponds to the units of measure in the Drinking Water Licence, Drinking Water Works Permit and Permit to Take Water.

Flow	Requirement	Rated Capacity	Maximum Flow Rate Obtained	Date of the Maximum Flow
Raw Flow	Permit to Take Water (#3750-7FAHRN)	22,900,000 L/d	13,410,000 L/d	June, 2016
		15,903 L/min	11,369.00 L/min	June, 2016
Treated Flow	MDWL #026-101	18,184 m ³ /d	13,951.00 m ³ /d	June, 2016

4. RISK ANALYSIS:

The Annual Summary Report is a mandatory report under the Safe Water Drinking Act, failure to report findings could result in punitive actions from the Ministry of the Environment and Climate Change.

5. **FINANCIAL MATTERS:**

N/A

6. **CONSULTATIONS:**

The Process & Compliance Technician from the Ontario Clean Water Agency has prepared the Summary Report.

7. **CONCLUSION:**

To Council for information.



Dwayne Grondin
Manager of Environmental Services

DG

Report Approval Details

Document Title:	Amherstburg Water Treatment Plant Submission of the 2016 Annual Summary Report.docx
Attachments:	- 2016 Annual Summary Report.pdf
Final Approval Date:	Mar 30, 2017

This report and all of its attachments were approved and signed as outlined below:



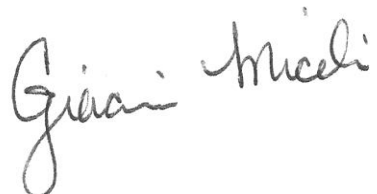
Antonietta Giofu - Mar 27, 2017 - 2:30 PM



Justin Rousseau - Mar 29, 2017 - 8:42 PM



Mark Galvin - Mar 30, 2017 - 9:26 AM



John Miceli - Mar 30, 2017 - 11:47 AM



Paula Parker - Mar 30, 2017 - 2:53 PM



Annual Summary Report

March 10, 2017

Antonietta Giofu
Director of Engineering & Public Works
Corporation of the Town of Amherstburg
P.O. Box 159
271 Sandwich St. S,
Amherstburg, Ontario
N9V 2Z3

Dear Mrs. Giofu:

Re: Safe Drinking Water Act, O. Reg. 170/03 Schedule 22 Summary Report

Attached is the 2016 Summary Report for the Amherstburg Water Treatment Plant. This report has been completed based on the information obtained from the water treatment plant records and in accordance with Schedule 22 of O. Reg. 170/03, under the Safe Drinking Water Act, which requires a Summary Report to be prepared not later than March 31st of each year for the preceding calendar year. This report covers the period of January 1, 2016 to December 31, 2016.

Please remember that any Orders that you have received directly from the MOE should be reviewed. Where non-compliance with the Order is evident and it is not included in the attached 2016 Summary Report, then we recommend that this information be added to the Summary Report. Note: Schedule 22-2 (a) specifies that the summary report is given to, in the case of a drinking water system owned by a municipality, the members of the municipal council for the Town of Amherstburg, and is not intended for distribution to the Ministry of the Environment.

After your review and inclusion of any additional information, this Summary Report is to be provided to the members of the municipal council. Please ensure this distribution.

Section 12 of O. Reg. 170/03, requires the Summary Report be made available for inspection by any member of the public during normal business hours, without charge. The report should be made available for inspection at the office of the municipality, or at a location that is reasonably convenient to the users of the water system.

Please find enclosed report. If you have any questions, please feel free to contact Operations Manager, Dan Rawlins or myself at (519) 736-5447.

Sincerely,

Dan Mitchell
Process & Compliance Technician
Amherstburg/LaSalle Cluster (Essex Region)
Ontario Clean Water Agency

ANNUAL SUMMARY REPORT FOR THE AMHERSTBURG WTP

This report is a summary of water quality information for the Amherstburg WTP, published in accordance with Schedule 22 of Ontario's Drinking-Water Systems Regulation for the reporting period of January 1, 2016 to December 31, 2016. The Amherstburg WTP is categorized as a Large Municipal Residential Drinking Water System.

This report was prepared by The Ontario Clean Water Agency on behalf of The Corporation of the Town of Amherstburg.

The report must,

- (a) list the requirements of the Act, the regulations, the system's approval and any order that the system failed to meet at any time during the period covered by the report and specify the duration of the failure; and
- (b) for each failure referred to in clause (a), describe the measures that were taken to correct the failure.

Table 1 lists the non-compliance with the Safe Drinking Water Act, Regulation 170/03, PTTW, MDWL and DWWP during 2016 for the Amherstburg WTP.

Table 1

Drinking Water Legislation	Requirement(s) the system failed to meet	Measures taken to correct the failure	Status (complete or outstanding)
Ontario Regulation 170/03	December 8, 2016 – Test results recorded under paragraph 1 or 2 must be examined, within 72 hours after the tests are conducted,	An operators meeting will be scheduled by management to discuss the non-compliance issue and for all operators to be aware of the proper procedures in order to properly review, print and file filter effluent turbidity and chlorine residual data.	Complete

The report must also include the following information for the purpose of enabling the owner of the system to assess the capability of the system to meet existing and planned uses of the system:

1. A summary of the quantities and flow rates of the water supplied during the period covered by the report, including monthly average and maximum daily flows and daily instantaneous peak flow rates.

Please find below on page #4, a copy of the quantities and flow rates of the water withdrawn from the Detroit River and treated/distributed from the Amherstburg WTP during 2016.

2. A comparison of the summary referred to in paragraph 1 to the rated capacity and flow rates approved in the system's approval.

By comparison found in table 2, the raw water and treated water flows did not exceed the legislative requirement. The treated flow was 77% of the rated capacity for the reporting period.

Table 2

Flow	Requirement	Rated Capacity	Maximum Flow Rate Obtained	Date of the Maximum Flow
Raw Flow	Permit to Take Water (#3750-7FAHRN)	22,900,000 L/d	13,410,000 L/d	June, 2016
		15,903 L/min	11,369.00 L/min	June, 2016
Treated Flow	MDWL #026-101	18,184 m ³ /d	13,951.00 m ³ /d	June, 2016

Facility Flow Summary

Drinking-Water System Number: 210000149
 Drinking-Water System Name: AMHERSTBURG DRINKING WATER SYSTEM
 Drinking-Water System Owner: Title Holder: Municipality
 Drinking-Water System Category: Large Municipal Residential
 Municipal Drinking Water License: 026-101
 Period being reported: Jan-16 to Dec-16



Month	Raw Water					Treated Water		
	Monthly Flow Total (m3/month)	Daily Flow Average (m3/day)	Daily Flow Maximum (m3/day)	Daily Flow Peak Flow Rate (L/min)	Number of Days of Water Taking	Monthly Flow Total (m3/month)	Daily Flow Average (m3/day)	Daily Flow Maximum (m3/day)
Jan	209406.00	6755.03	7532.00	5453.00	31	202041.00	6517.45	7661.00
Feb	194551.00	6708.66	7304.00	5388.00	29	188392.00	6496.28	7373.00
Mar	215225.00	6942.74	8453.00	6248.00	31	208689.00	6731.90	7921.00
Apr	212095.00	7069.83	8659.00	6915.00	30	208068.00	6935.60	8085.00
May	257215.00	8297.26	12368.00	8625.00	31	250334.00	8075.29	11588.00
Jun	316709.00	10556.97	13410.00	11369.00	30	314315.00	10477.17	13951.00
Jul	307406.00	9916.32	11831.00	8700.00	31	298387.00	9625.39	12104.00
Aug	282627.00	9117.00	13051.00	9898.00	31	278957.00	8998.61	11784.00
Sep	241590.00	8053.00	9553.00	7022.00	30	236936.00	7897.87	10518.00
Oct	225199.00	7264.48	9141.00	6464.00	31	219128.00	7068.65	8998.00
Nov	213345.00	7111.50	7937.00	5877.00	30	206171.00	6872.37	7995.00
Dec	224083.00	7228.48	8140.00	6027.00	31	215469.00	6950.61	8420.00
Total	2899451.00	95021.28	117379.00	87986.00	366	2826887.00	92647.18	116398.00
Avg	241620.92	7918.44	9781.58	7332.17	30	235573.92	7720.60	9699.83
Max	316709.00	10556.97	13410.00	11369.00	31	215469.00	10477.17	13951.00

Report Submitted By: Dan Mitchell,
Process Compliance Technician,
Amherstburg/LaSalle Cluster (Essex Region),
Ontario Clean Water Agency

Signature  **Date** March 27/2017

Received By: Antonietta Giofu

Signature  **Date** March 27, 2017

Confirmed By Resolution of Council:

Signature _____ **Date** _____



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT:

Author's Name: Todd Hewitt	Report Date: March 22, 2017
Author's Phone: 519 736-3664 ext. 2313	Date to Council: April 10, 2017
Author's E-mail: thewitt@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Texas Road Reconstruction – Project Completion Report

1. RECOMMENDATION:

It is recommended that:

1. The report from the Manager of Engineering dated March 22, 2017, regarding the Texas Road Reconstruction – Project Completion Report **BE RECEIVED FOR INFORMATION.**

2. BACKGROUND:

In July 2015 Council awarded the contract for the reconstruction of Texas Road to Coco Paving Inc. This report is an update on the construction of the project now that the project has reached substantial performance and the work has been completed.

3. DISCUSSION:

Council awarded the contract for the reconstruction of Texas Road to Coco Paving on July 13, 2015. This project included new asphalt road surface, paved shoulders and multi-use trail. Council also included the installation of the storm sewer system along the south side of Texas Road to allow for the elimination of all ditches along this section of Texas Road. The following is a general timeline for how the project was completed.

Texas Road between County Road 20 and Knobb Hill Drive

- Coco Paving commenced construction of the project on August 4, 2015
- All sewer work was completed in this section by November 2015
- Base asphalt was placed in November 2015
- Surface Asphalt was placed in May 2016
- Landscaping and sod was placed in May 2016

Texas Road between Knobb Hill Drive and 2nd Concession North

- Sanitary connections were completed in 2015
- Majority of the storm sewer was installed in 2015
- Union Gas replaced the main in February 2016 to suit new construction
- Coco resumed construction in April 2016
- Base asphalt was placed late May 2016
- Surface asphalt was placed in June 2016
- Landscaping and sod was placed in August 2016

The main work on Texas road is now complete. There are a number of small deficiencies to be resolved but they are minor in nature.

4. RISK ANALYSIS:

There is no risk associated with this report.

5. FINANCIAL MATTERS:

The table below illustrates the estimated final project costs for the Texas Road Project.

TABLE A- Texas Road Project				
DESCRIPTION		ORIGINAL PROJECT ESTIMATE	ESTIMATED FINAL PROJECT COST	FINAL VARIANCE
Engineering		\$484,727	\$489,999 ⁽¹⁾	\$(5,272)
Construction (includes various costs such as union gas, sewer flushing, Hydro One)		\$5,093,520	\$4,558,818 ⁽²⁾	\$534,702
H.S.T.		\$90,262	\$77,698	\$12,565
Financing Cost		\$58,000	\$0	\$58,000
Total		\$5,726,509	\$5,126,515	\$599,994

(1) Includes \$40,000 to address any engineering that may arise through the maintenance period

(2) Includes \$20,000 contingency to address any construction issues that may arise in the next year

Administration is projecting a **\$599,994** positive variance for the project. This variance includes utilizing conservative estimates for the costs to complete project closeout.

TABLE B- Texas Road Project Financing Plan				
DESCRIPTION		ORIGINAL FINANCING STRATEGY	ESTIMATED FINAL FINANCIAL STRATEGY	FINAL VARIANCE
Grant 26%		\$1,488,892	\$1,263,663	\$(225,229)
Capital from Operations (2015 & 2016)		\$665,000	\$720,000 ⁽³⁾	\$55,000
Gas Tax (2015 & 2016)		\$997,000	\$997,000	\$Nil
Development Charge Reserve Cash		\$859,000	\$859,000	\$Nil
Wastewater Capital Reserve		\$526,940	\$443,703	\$(83,237)
Debenture		<u>\$1,189,677</u>	<u>\$843,149⁽⁴⁾</u>	<u>\$(346,528)</u>
Total		\$5,726,509	\$5,126,515	\$599,944

(3) Includes \$55,000 of approved internal project management cost to be applied to capital project.

(4) Includes \$60,000 to cover any unforeseen costs as described in notes 1 and 2 above

The Public Works Department used innovative thinking and was able to work together with the Contractor and the Consultant to achieve significant cost savings for the construction of Texas Road without sacrificing construction quality. The main savings was achieved by pulverizing the asphalt roadway and granular base and reusing the material for the widened road surface. This change achieved significant cost savings without affecting the projected lifecycle for the asphalt surface.

The above noted strategy has enabled the Town of Amherstburg to reduce the overall project cost and therefore reduce the amount of debenture debt that is required to finance the project by \$346,528. It is important to note that the financial services department is tracking a surplus from operations for 2016 and will present Council with options to consider that will further reduce the amount of debenture debt required. These options will be presented to Council with the year-end close out report.

6. CONSULTATIONS:

N/A

7. **CONCLUSION:**

This report is brought as information to update Council on the completion of the Texas Road project.



Todd Hewitt

Manager, Engineering

th

Report Approval Details

Document Title:	20161024 - Texas Road Reconstruction - Project Completion Report.docx
Attachments:	N/A
Final Approval Date:	Apr 4, 2017

This report and all of its attachments were approved and signed as outlined below:



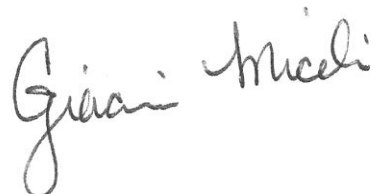
Antonietta Giofu - Mar 27, 2017 - 12:52 PM



Justin Rousseau - Mar 30, 2017 - 1:01 PM



Mark Galvin - Mar 30, 2017 - 2:42 PM



John Miceli - Apr 3, 2017 - 10:16 AM

Task assigned to Paula Parker was completed by Tammy Fowkes



THE CORPORATION OF THE TOWN OF AMHERSTBURG

POLICE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Tim Berthiaume	Report Date: March 24, 2017
Author's Phone: 519 736-8559 ext. 223	Date to Council: April 10, 2017
Author's E-mail: tberthiaume@amherstburgpolice.ca	Resolution #: 20160411-145

To: Mayor and Members of Town Council

Subject: Monthly Activity Report – APSB Meeting of February 21, 2017

1. **RECOMMENDATION:**

It is recommended that:

1. The report of the Chief of Police dated March 24, 2017 regarding the Monthly Activity Report – APSB Meeting of February 21, 2017 **BE RECEIVED for information.**

2. **BACKGROUND:**

At the April 10, 2016 meeting, Council passed the following resolution (Resolution # 20160411-145):

“That Administration BE DIRECTED to provide monthly activity reports within the Building department, Fire department, and Police Services.”

The Amherstburg Police Services Board (the Board) is responsible for the provision of adequate and effective police services in the municipality. The Board meets monthly and adopts minutes from the “Open” and In-Camera meetings. The public minutes include, but are not limited to, the activities of the Amherstburg Police Service, crime and traffic statistics, legislation updates and other information relevant to the Service.

3. **DISCUSSION:**

Provided for Council's information, as Appendices 'A' and 'B', are the minutes, agenda and attachments from the Amherstburg Police Services Board public meeting of February 21, 2017.

4. **RISK ANALYSIS:**

No risks have been identified.

5. **FINANCIAL MATTERS:**

N/A

6. **CONSULTATIONS:**

No consultations were required.

7. **CONCLUSION:**

For Council's Information.



Tim Berthiaume
Chief of Police

NL

Report Approval Details

Document Title:	Monthly Activity Report - APSB Meeting February 21, 2017.docx
Attachments:	- APPENDICES A and B to Council Report April 10, 2017.pdf
Final Approval Date:	Mar 30, 2017

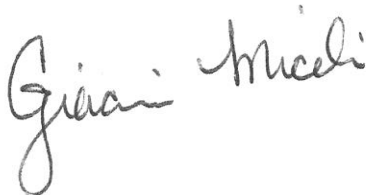
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Mar 29, 2017 - 8:53 PM



Mark Galvin - Mar 30, 2017 - 9:27 AM



John Miceli - Mar 30, 2017 - 11:55 AM



Paula Parker - Mar 30, 2017 - 2:56 PM

**MINUTES OF THE
PUBLIC MEETING OF THE
AMHERSTBURG POLICE SERVICES BOARD HELD
Tuesday, February 21, 2017 at 5:00 o'clock p.m.
Amherstburg Police Service, Community Room,
532 Sandwich Street South, Amherstburg, Ontario**

PRESENT:	Patricia Simone	Chair
	Robert Rozankovic	Vice-Chair
	Mayor Aldo DiCarlo	Member
	Councillor Jason Lavigne	Member
ALSO PRESENT:	Tim Berthiaume	Chief
	Don Brown	Staff Sergeant
	Secretary	Nancy Leavoy
REGRETS:	Ian Chappell	Deputy Chief

CALL TO ORDER

The Chair calls the meeting to order at 6:08 o'clock p.m. and the Board considers the agenda, being Schedule "A" attached hereto as follows:

SECTION 1

1.1 Adoption of Agenda

Moved by Mr. Rozankovic, seconded by Councillor Lavigne,
That the agenda for the meeting of the Amherstburg Police Services Board held
February 21, 2017 **BE ADOPTED** as amended to include the following:

8.2a viii. Workshop & Webinars: 2017/18 Grant Repurposing & Policing
Carried.

1.2 Declarations of Conflict of Interest

No conflicts of interest are declared.

1.3 Adoption of Minutes

- i.** Moved by Mr. Rozankovic, seconded by Councillor Lavigne,
That the minutes of January 17, 2017 for the Calling of Nominations and Election of
Officers APSB for 2017 **BE ADOPTED** as presented.
Carried.
- ii.** Moved by Mr. Rozankovic, seconded by Councillor Lavigne,
That the minutes of the meeting of the Amherstburg Police Services Board held
January 17, 2017 **BE ADOPTED** as presented.
Carried.

1.4 Business Arising from the Minutes of January 17, 2017

No business arising from the minutes.

SECTION 2

2.1 Petitions and Delegations: nil

SECTION 3

3.1 Chief Berthiaume's Reports

Moved by Mayor DiCarlo, seconded by Councillor Lavigne,
That the following reports of the Chief of Police **BE RECEIVED** as reported:

- 3.1a Dispatching Stats from LaSalle Police Service: January 2017
- 3.1b APS Monthly Stats for December, 2016 – not available
- 3.1c Media Release(s):
 - i. Less Lethal Use of Force
 - ii. Single Vehicle Rollover Sends Four to Hospital
- 3.1d Chief Berthiaume – Topics for Discussion
 - i. 2016 Neer Charges
 - ii. 2017-19 Business Plan – 3 Year Budget

Carried.

Moved by Mr. Rozankovic, seconded by Mayor DiCarlo,
That the 2017-2019 Business Plan **BE APPROVED** and further that the Plan **BE SUBMITTED**
to Town Council for information and further that the Plan **BE POSTED** on the Town's website.
Carried.

SECTION 4

4.1 Policies, Agreements, and By-laws

4.1a Inspection on the Investigation and Reporting of Firearms Discharges Causing Death or Injury: MCS&CS

Moved by Mr. Rozankovic, seconded by Councillor Lavigne,
That a letter **BE FORWARDED** to Tom Gervais, Police Service Advisor, Operations
Unit, Ministry of Community Safety and Correctional Services advising there has been no
use of firearms discharging causing death or injury by the Amherstburg Police Service
during the reporting period of January 1, 2012 to January 23, 2017 and that the current
Board Policy AI-012 also **BE INCLUDED** with the letter.
Carried.

4.1b Fee Schedule

Moved by Mr. Rozankovic, seconded by Mayor DiCarlo,
That the 2017 Fee Schedule (Board Policy AI-016) **BE ADOPTED** as amended
under Interview by Civilian Investigators to read paid duty rate PLUS 10% or a minimum
of \$25.00.
Carried.

SECTION 5

5.1 Financial Reports/Board Account

5.1a Outstanding Accounts

Moved by Councillor Lavigne, seconded Mr. Rozankovic,
That the outstanding accounts payable for the period of January 11 to February 14, 2017
BE ACCEPTED AND PAID as submitted.
Carried.

5.1b CAPG Renewal

Moved by Councillor Lavigne, seconded by Mayor DiCarlo,
That renewal of the CAPG membership (Canadian Association of Police Governance) for
the April 1, 2017 to March 31, 2018 in the amount of \$725.00. **BE APPROVED.**
Carried.

SECTION 6

6.1 Personnel Matters/Multi-Cultural/Recruitment

6.1a Executive Council of Ontario: Reappointment of Patricia Simone

Moved by Mayor DiCarlo, seconded by Mr. Rozankovic,
That the Executive Council of Ontario advising of the reappointment of Patricia Simone to
the Amherstburg Police Services Board until February 2, 2019 **BE RECEIVED.**
Carried.

6.2 Legal Matters

No report.

6.3 Board Matters

No report.

SECTION 7

7.1 Building/Equipment/Physical Resources

SECTION 8

8.1 Reading Information/Misc.

Moved by Mr. Rozankovic, seconded by Councillor Lavigne,
That the following **BE RECEIVED** for information:

8.1 Reading Information/Misc.

8.1a Appointment of Full Time Associate Chair of the Ontario Civilian Police
Commission: D. Stephen Jovanovic

8.2 Ministry of the Solicitor General, Ministry of Community Safety & Correctional
Services/And Other Government Matters

8.2a MCS&CS

- i. Public Education Campaign: Collection of Identifying Information
- ii. Expansion of DNA Technical Services
- iii. Amber Alert Program Improvements
- iv. Response to De-escalation
- v. 2017-18 Grant Repurposing Update
- vi. Issues Related to Protection of Persons Administering & Enforcing the Law
- vii. Transitional Policing Effectiveness and Modernization Grant (PEM)
- viii. Workshop & Webinars: 2017/18 Grant Repurposing & Policing

8.3 O.A.P.S.B./C.A.P.G. Communication/Board Matters

8.3a O.A.P.S.B
Final Report re PSA Re-Write Survey

8.3b CAPG – no report/information
Carried.

8.4 Upcoming Meetings/Conferences

8.4a 26th Annual Police Employment Conference – February 27-28, 2017 Richmond Hill –
noted.

8.4b Heroes Annual Fundraising Dinner

Moved by Mayor DiCarlo, seconded by Councillor Lavigne,
That two tickets **BE PURCHASED** for Board Member Robert Rozankovic and guest to
attend the Heroes Annual Fundraising Dinner to be held March 4, 2017, on behalf of the
Amherstburg Police Services Board.
Carried.

8.4c Public Meeting

The next public meeting of the Amherstburg Police Services Board will be Tuesday, March 21, 2017 at 5:00 o'clock p.m., (following the in-camera meeting starting at 4:30 o'clock p.m.) in the Community Room, Amherstburg Police Service Building, 532 Sandwich Street South.

8.5 New Business

No new business.

8.6 Pending Matters

No pending matters.

8.7 Adjournment

Moved by Mayor DiCarlo, seconded by Mr. Rozankovic,
That the Board **RISE OUT** of the public meeting of the Amherstburg Police Services Board.
Carried.

Moved by Mayor DiCarlo, seconded by Mr. Rozankovic,
There being no further business, the Amherstburg Police Services Board **ADJOURNS** at 6:37 o'clock p.m.
Carried.

Certified Correct: March 21, 2017

Original signed by Patricia Simone

Patricia Simone, Chair

Original Signed by Nancy Leavoy

Nancy Leavoy, Secretary

**AGENDA
and Schedule "A"
to the Minutes of the
Public Meeting of the
AMHERSTBURG POLICE SERVICES BOARD HELD
Tuesday, March 21, 2017 at 5:00 o'clock p.m.
Amherstburg Police Service, Community Room,
532 Sandwich Street South, Amherstburg, Ontario**

SECTION 1

1.1 Adoption of the Agenda

1.2 Declarations of Conflict of Interest

1.3 Adoption of Minutes

- i. Adoption of the minutes of the meeting of the Amherstburg Police Services Board held February 21, 2017 – *under separate cover***

1.4 Business Arising from the Minutes of February 21, 2017

SECTION 2

2.1 Petitions and Delegations

SECTION 3

3.1 Chief Berthiaume's Reports

3.1a Dispatching Stats from LaSalle Police Service: February 2017 - *attached*

3.1b APS Monthly Stats for December 2016 and January 2017 – *attached*

3.1c Media Release(s):

- i. Passenger in Single Vehicle Rollover Succumbs to His Injuries - *attached***
- ii. Man Faces Charges After Fleeing from Police - *attached***

3.1d Chief Berthiaume – Topics for Discussion

- i. Paid Duty Requests – *attached***
- ii. 2016 Ontario Community Safety Survey – *attached***
- iii. Transfer of Vehicle to Public Works**

SECTION 4

4.1 Policies, Agreements, and By-laws

4.1a KEL Communications: Adjustment to Monthly Rate Caldwell North – *attached*

4.1b RFP for Towing

Note: The Board, at its closed meeting of February 21, 2017 approved the following motion. The motion must now be approved in open session:

“That the Chief of Police **BE AUTHORIZED** to issue a Request for Proposal for Amherstburg Police Service Specification for Passenger Motor Vehicle Towing and Storage Proposal for a two year contract (with an option for a one year extension), as the current contract expires June 23, 2017.”

The Requests for Proposals will be distributed at a meeting (advertised) on March 28th

SECTION 5

5.1 Financial Reports/Board Account

5.1a Outstanding Accounts Payable from February 15 to March 14, 2017 - *attached*

SECTION 6

6.1 Personnel Matters/Multi-Cultural/Recruitment

6.2 Legal Matters

6.3 Board Matters

SECTION 7

7.1 Building/Equipment/Physical Resources

SECTION 8

8.1 Reading Information/Misc.

8.1a OPAC Website – *attached*

8.2 Ministry of the Solicitor General, Ministry of Community Safety & Correctional Services/And Other Government Matters

8.2a MCS&CS

- i. Drug Recognition Expert (DRE) Questionnaire - *attached*
- ii. Sexual Violence and Harassment – *attached*
- iii. Annual Reporting – Violent Crime Linkage Analysis System & Major Case Management – *attached*
- iv. Safety, Licencing Appeals and Standards Tribunals Ontario – Ontario Parole Board: An Active Partner in Canada’s Journey to Reconciliation – *attached*
- v. Revised Constable Selection System Pre-Background Questionnaire – *attached*
- vi. Ministry of Labour’s PTSD Summit, *Making Progress on Prevention* - *attached*

8.3 O.A.P.S.B./C.A.P.G. Communication/Board Matters

8.3a O.A.P.S.B

- i. Member Response Required Possible By-Law Change – *attached*

8.3b CAPG – *n/a*

8.4 Upcoming Meetings/Conferences

8.4a OAPSB – Zone 6 Meeting – Wednesday, April 19, 2017 – Aylmer
Draft Agenda – *attached*

RSVP by April 12, 2017 to ecampbell@aylmerpolice.com

8.4b OAPSB’s 55th Annual AGM & Spring Conference June 21-24 – *attached*

8.4c Public Meeting

The next public meeting of the Amherstburg Police Services Board will be Tuesday, April 18, 2017 at 5:00 o'clock p.m. (following the in-camera meeting starting at 4:30 o'clock p.m.) in the Community Room, Amherstburg Police Service Building, 532 Sandwich Street South.

8.5 New Business

8.6 Pending Matters

8.7 Adjournment



LaSalle Police Service

1880 Normandy Street, LaSalle, Ontario, N9H 1P8

Phone (519) 969-5210 Fax (519) 969-2662

www.police.lasalle.on.ca

John Leontowicz
Chief of Police

March 1, 2017

Chief Tim Berthiaume
Amherstburg Police Service
532 Sandwich Street South
Amherstburg, Ontario,
N9V 2Z3

Dear Chief Tim Berthiaume:

In accordance with Clause 3(a) of the Dispatching Agreement between the Corporation of the Town of LaSalle and the Corporation of the Town of Amherstburg, please find below the number of calls/dispatches for the month of February 2017.

Total Number of Calls: 926

If you require additional information, please do not hesitate to contact my office at 519-969-5210, extension 2751.

Sincerely,

A handwritten signature in black ink, appearing to read "Scanlan".

Chuck Scanlan,
A/Chief of Police

xc: Amherstburg P.S.B.

	Occ #	Date/Time Reported	Location	Officer
926	Feb			
	2	D001 - Alcohol - Licence Suspension		
	7	D002 - 911 Trouble Unknown		
	28	D005 - Alarm		
	3	D006 - Animal Complaint		
	3	D008 - Assault Complaint		
	14	D009 - Assist Ambulance		
	1	D010 - Assist Fire Department		
	40	D011 - Assist Public		
	8	D012 - Assist Other Police Service		
	3	D013 - Attempt Criminal Act		
	1	D018 - Broadcast/Zone Alert		
	3	D020 - By-Law - Dogs		
	4	D021 - By-Law - Noise		
	5	D022 - By-Law - Parking		
	2	D024 - Child Custody Dispute		
	31	D026 - Community Services		
	7	D028 - Court		
	4	D029 - Crisis Intervention		
	1	D030 - Death		
	1	D033 - Dispute		
	6	D035 - Document Service		
	3	D036 - Domestic Dispute		
	7	D037 - Driving Complaint		
	2	D038 - Drugs - Cannabis		
	4	D042 - Escort		
	38	D047 - Follow Up Investigation		
	60	D048 - Foot Patrol		
	8	D049 - Fraud		
	6	D051 - Harassment Complaint		
	9	D053 - Impaired Driving Complaint		
	6	D056 - Information Received		
	1	D057 - Insecure Premise		
	1	D062 - Lunch		
	3	D064 - Mental Health Act		
	9	D065 - Mischief		
	1	D066 - Missing Person		
	4	D067 - MVA - Fail To Remain		
	1	D069 - MVA - Personal Injury		
	21	D070 - MVA - Property Damage		
	3	D072 - Person To Be Removed		
	3	D073 - Phone Call		
	3	D076 - Property - Found		
	8	D077 - Property - Lost		
	3	D083 - RIDE Program		
	2	D087 - Special Detail		
	19	D089 - Station Detail		
	1	D090 - Suspended Driver Served		
	2	D091 - Suspicious Circumstances		
	7	D092 - Suspicious Person		
	11	D093 - Suspicious Vehicle		
	5	D094 - Theft		
	2	D095 - Theft - Shoplifting		
	1	D096 - Theft - Vehicle		
	3	D097 - Threats		
	3	D098 - Traffic Complaint		
	323	D100 - Traffic Stop		
	2	D101 - Trespass Complaint		
	1	D102 - Vehicle/Equipment Repair		
	4	D107 - Youth Complaint		
	4	D110 - Disorderlies		
	1	D115 - General Patrol		
	98	D117 - Vehicle Check		
	3	D118 - Person Check		
	2	D119 - Training		
	16	D120 - 911 Possible Misdialed		
	1	D122 - Property Check		

	Occ #	Date/Time Reported	Location	Officer
	1		D123 - Admin Detail	
	5		D125 - Family Dispute	
	1		D126 - Directed Patrol	
	30		D135 - FOCUS Patrol	

TO POLICE SERVICES BOARD

MEMORANDUM

From: Chief Timothy Berthiaume
Date: March 15, 2017
Subject: **MONTHLY STATS REPORT December 2016**

Chair and Board Members:

STATISTICAL REPORT – December 2016

	2016	2016	2015	2015
	December	YTD	December	YTD
Assault (all)	0	53	10	85
Break & Enter	3	48	7	44
Thefts (all)	7	307	10	171
Mischief	3	70	6	70
Drug Offences	2	30	4	35
Impaired Driving	4	15	2	7
Traffic Charges	45	3167	87	2322
Other Provincial	4	80	5	36
Parking Tickets	2	62	6	100

***Statistics in this report are approximate based on current UCR stats and are subject to change resulting from back log inputs and occurrence audits.**

Chief Timothy Berthiaume

TO POLICE SERVICES BOARD

MEMORANDUM

From: Chief Timothy Berthiaume
Date: March 15, 2017
Subject: **MONTHLY STATS REPORT January 2017**

Chair and Board Members:

STATISTICAL REPORT – January 2017

	2017	2017	2016	2016
	January	January	January	YTD
Assault (all)	5	5	3	3
Break & Enter	2	2	1	1
Thefts (all)	7	7	16	16
Mischief	3	3	7	7
Drug Offences	3	3	2	2
Impaired Driving	2	2	2	2
Traffic Charges	316	316	284	284
Other Provincial	7	7	0	0
Parking Tickets	4	4	5	5

*Statistics in this report are approximate based on current UCR stats and are subject to change resulting from back log inputs and occurrence audits.

Chief Timothy Berthiaume



Amherstburg Police Service

**Media
Release**

532 Sandwich St. S.
Amherstburg, Ontario
N9V 3R2

FROM: Communications Bureau

Date: March 13, 2017

Passenger of Single Vehicle Rollover Succumbs to His Injuries

A 16 year old passenger of the accident back on February 13, 2017 has died as result of his injuries sustained in the accident.

Back on Monday February 13, 2017 at around 3:15pm, a 2014 Chevrolet Impala, carrying four sixteen year old males, was north bound on Concession 4 Road North, north of North Side Road in Amherstburg.

The driver lost control of the vehicle and the vehicle rolled, landing in a farmer's field. All four occupants managed to exit the vehicle as it then caught fire.

All four occupants were transported to hospital. Three of the occupants were treated for minor injuries, while the 16 year old male was transported to a hospital in Detroit with serious injuries and later died as result of those injuries.

At this time the investigation is ongoing.

If anyone witnessed the collision or may have information relevant to the investigation, you are encouraged to contact police at **519-736-3622**, or Crime Stoppers anonymously at **519-258-8477 (TIPS)** or online at **www.catchcrooks.com**.

Constable Shawn McCurdy
Media Relations Officer
519-736-2252 Ext 343



Amherstburg Police Service

**Media
Release**

532 Sandwich St. S.
Amherstburg, Ontario
N9V 3R2

FROM: Communications Bureau

Date: March 14, 2017

Man Faces Several Charges after Fleeing from Police

On Monday March 13, 2017 Amherstburg Police received an information BOLO from Leamington OPP in relation to a stolen vehicle and possible parental child abduction that had occurred in their area and the driver of the stolen vehicle could be arrested on Reasonable and Probable grounds for Theft of Automobile. The vehicle was described as a 2003 Black Chrysler Concord and the driver was a 26 year old man from Windsor.

At approximately 11:19 a.m. Amherstburg Police observed the vehicle travelling north bound in the 1100 block of County Road 20 South. Police activated their Emergency lighting in attempt to stop the vehicle, the vehicle failed to stop for police. At this time police attempted to safely stop the vehicle by doing a rolling block with several police units which was unsuccessful. The suspect vehicle proceeded to flee from police driving erratically and at high rates of speed North Bound on Sandwich Street, at this time police disengaged the pursuit and followed the vehicle at a safe distance.

The Suspect vehicle continued to drive erratically and in a dangerous manner North Bound on Sandwich Street with no regard to traffic laws.

When the suspect vehicle approached the intersection of Sandwich Street and Alma Street the suspect vehicle left the road way to evade stopped police cars stopped at that intersection, striking several objects and parked vehicles including an Amherstburg Police car, the vehicle continued to Flee from police east bound on Alma Street and eventually stopped on a front lawn on Fort Street in the Town of Amherstburg.

The male was arrested at this location without incident. It was learned that the man had his 9 month old son in the vehicle at the time and due to the seriousness of this incident, the Children's Aid Society was contacted and is involved with the care of the child.

The 26 year old man is facing several Criminal Code driving offences, other Criminal Code Offences and Highway Traffic Act Offences and is being held for a show cause hearing and will appear in court later today.

Investigation is ongoing.

If anyone witnessed the collision or may have information relevant to the investigation, you are encouraged to contact police at **519-736-3622**, or Crime Stoppers anonymously at **519-258-8477 (TIPS)** or online at **www.catchcrooks.com**.

Constable Shawn McCurdy
Media Relations Officer
519-736-2252 Ext 343

www.amherstburg.ca

APS098/2008

**Request for Paid Duty
Amherstburg Police Services Board
Pay Duty Contract**

Part 1: REQUEST - The person and the organization requesting the pay duty services are solely responsible for full payment within 30 days of the event.

Surname:		First Name:		Organization:	
		D/L # (Mandatory)			
Billing Address: (#, street, unit, city, province, postal code)					
#	Street Name	Unit #	City	Province	Postal Code
Contact Phone # - Requester:		Fax # - Requester:		Date Request Being Made:	

Part 2: EVENT DETAILS

Event Name / Description:		Date:	Time: (00:00 - 24:00) Note - partial hours will be billed at the full hour rate From: To:
Is alcohol being served at the event? Yes No			
Address of Event:			Location:
Contact Person at Event:		Contact Phone # day of Event:	Approximate Number Attending Event:
Duties Expected to be Performed: Security Escort Traffic Other:			
Additional Details:			

Part 3: PAY DUTY RATE: Per resource / per hour includes does not include 13% H.S.T.. Payment rates subject to change annually. 4 Hour minimum

	# Required	# of Hours	Rate / Hour (2013)	Total
Per officer			\$ 66.54	\$
Prisoner Escort	2 Minimum		\$ 133.08	\$
Vehicle			\$ 30.00	\$
Marine Officers	2 Minimum		\$ 133.08	\$
Marine Vessel			\$ 60.00	\$
			Sub- Total	
			H.S.T.	
			TOTAL	\$

Part 4: ACKNOWLEDGEMENT of TERMS of AGREEMENT

It is understood that my signature below acknowledges that I have read, understand and agree to the Pay Duty Terms & Conditions (which are incorporated into this Contract by reference) and that I accept and agree to abide by the said Terms & Conditions. If this request is made on behalf of a corporation or an organization, I certify that I have the authority to bind the corporation or organization. Further, I agree that my signature compels me, personally, to pay the amount owing should the corporation or organization not pay the invoice within 30 days of the date of the invoice.

Name (print): _____ Signature: _____
 Position (if applicable): _____ Date: _____

APPROVAL: Approved Denied

Request Approved / Denied by:	Date Approved / Denied :	Reason if Denied:	
Employee Name:	Employee #:	Employee Name:	Employee #:
Employee Name:	Employee #:	Employee Name:	Employee #:

Amherstburg Police Service Pay Duty Contract – Terms and Conditions

General

1. Pay duty services requested by way of this Contract are subject to prior approval by the Chief of Police. In the event that approval is not granted, the Contract shall become null and void.
2. No pay duty services will be provided for events conducted outside the boundaries of Town of Amherstburg unless approved by the Chief of Police.
3. There is a minimum charge of four (4) hours per officer per pay duty.
4. Officers assigned will be in full uniform. No officers will attend in plain clothes unless authorized by the Chief of Police.
5. Police officers are only to be contracted for police-related duties.
6. Requesters must comply with all applicable federal, provincial and municipal laws, including the *Employment Standards Act* and the *Occupational Health and Safety Act*. The Pay Duty Applicant shall permit officers/civilian member(s) to an eating period of at least 30 minutes at intervals that will result in the employee working no more than five consecutive hours without an eating period. This does not apply if the Pay duty Applicant and the officer/civilian member(s) agree, whether or not in writing, that the employee is to be given two eating periods that together total at least 30 minutes in each consecutive five-hour period.

Amendments

- made by Amherstburg Police Service (APS):

8. The paid duty services may be modified by the Chief of Police. In the event of modification from the originally requested services, the requester must be notified and consent to the modifications, unless circumstances reasonable prevent such notification and consent. In the event that the requester when notified does not consent, this contract is void.

- made by Requester:

9. Any modifications requested by the requester from the originally requested services require written notice, no less than 48 hours prior to the event, to the Chief of Police and the consent of the Chief. Any modification under this clause that increases the number of officers and/or hours of paid duty will result in an increase in the contract amount payable based upon the hourly rates stated therein.

Emergencies

10. In the event of an emergency that impacts the Police Service's staffing needs, the Police Service reserves the right to cancel a pay duty without notice.

Payment

11. ~~The majority of contracts for a pay duty will be invoiced after the event by the Police Service. A deposit, as determined by the Chief of Police, may be required prior to the event.~~ Terms of payment when invoicing are 30 days net. If payment is not received, the matter may be sent to collections or other legal action taken. **The person and the organization requesting the pay duty service is solely responsible for full payment of the invoice(s).**
12. Partial hours will be billed at the full hour rate (i.e. 15 minutes = 1 hour).
13. The Amherstburg Police Service reserves the right to request payment in full, or to require the person / organization requesting the pay duty service to submit a security deposit, in advance of the pay duty completion.

Cancellations

14. Pay duty cancellations must be submitted in advance of the event, to the office of the Chief of Police.
15. **Cancellation notifications not received by the Police Service at least 48 hours prior to the commencement of the event will result in a minimum charge of four (4) hours being applied for each Police Service member booked for the pay duty. If payment was made in advance, reimbursement will be made for all other payments over and above the required four (4) hour minimum charge.**

16. **Short Notice cancellations that occur outside of the normal business hours (Monday – Friday 0800-1600hrs) must be directed to the on duty Sergeant by attending the police station.**

Staffing

17. The Amherstburg Police Service reserves the right to determine the minimum number of officers/supervisors required for the performance of all pay duties in accordance with best practices and Service policy.
18. A minimum of 2 officers is required where alcohol is being served.
19. Each individual officer performing a pay duty will be paid by the Police Service and all applicable taxes and deductions will be the responsibility of the Police Service.

Vehicles

20. The Amherstburg Police Service reserves the right to determine whether a vehicle(s) is required for the pay duty based on best practices and Service policy.
21. Vehicles are separate contract items, which are assigned to pay duties based on their availability.
22. There is a minimum one-hour charge if a vehicle is requested for a pay duty.

Indemnification

23. The signatory in Part 4 of the Pay Duty Contract and/or any entity which the signatory has authority to bind shall indemnify and hold harmless the Amherstburg Police Service, the Amherstburg Police Services Board, The Municipality of the Town of Amherstburg, and their respective members, councillors, employees, agents, successors and assigns (collectively "the Indemnified Parties") from any and all liability, loss, costs, damages, and expenses (including legal, expert, and consultant costs), causes of action, actions, claims, demands, lawsuits or other proceedings (collectively "Claim" or "Claims"), by whomever made, sustained, brought or prosecuted, including for third party bodily injury (including death), personal injury, and property damage, in any way based upon, occasioned by or attributable to anything done or omitted to be done by the signatory or its employees or agents during the course of the Event, including negligence. In the event that the Indemnified Parties are named as parties to a Claim(s), the signatory agrees that it shall, at the Indemnified Parties' election, either assume the Indemnified Parties' defence or co-operate with them in the defence of any such Claims, including providing the Indemnified Parties with prompt notice of any such Claims and the provision of all material documentation.

23 a.) Where the paid duty involves a motor vehicle, other than a motor vehicle owned by the Town of Amherstburg or the Amherstburg Police Service, proof of general liability insurance from the requester in the amount of \$1,000,000.00 along with proof of automobile insurance is required.

Disclaimer of Warranties

24. It is acknowledged that the Pay Duty Contract is a service agreement. The Police Service and The Police Services Board ("the Board") disclaim all representations or warranties, express or implied, including without limitation, any warranties regarding quality, suitability, merchantability, fitness for a particular purpose or otherwise of any services or any goods provided incidental to the services provided under the Pay Duty Contract.

Entire Agreement

25. The Pay Duty Contract represents the entire and integrated Agreement between the requester and the Police Service and the Board supersedes all prior negotiations, representations or agreements, either written or oral. There are no covenants, representations, warranties, promises or undertakings of any kind other than those expressly set forth herein. In the event of an inconsistency between the terms of this Agreement and any schedule hereto, the terms of this Agreement shall prevail and govern.

Governing Law

26. This Agreement shall be interpreted, performed and enforced in accordance with the laws of the Province of Ontario. Any action or proceedings taken related to the Pay Duty Contract shall be commenced in a court of competent jurisdiction in the Province of Ontario and the Indemnified Parties agree to irrevocably attorn to the jurisdiction of such court.

NEWS RELEASE



**Item 3.1d ii.
March 21, 2017**

FOR IMMEDIATE RELEASE

2016 Ontario Community Safety Survey

Polices Services Held in High Regard Across Ontario

Some see crime, relations with the community getting worse

TORONTO December 22nd – In a random sampling of public opinion taken by The Forum Poll™ among 7729 Ontario residents of 38 towns that have their own police forces, the vast majority feel safe in their communities, have confidence in their police services, and find them trustworthy and courteous; just slightly fewer are satisfied with the last time they encountered a police officer and are satisfied with their police services overall. Some feel, however, that there is more crime in the past year, or that the relationship between the police and the community has gotten worse in the past year.

Vast majority feel safe in their city

Almost all respondents feel safe in their communities (87%) and one half feel “very safe” (48%). Feeling very safe is common to the oldest (54%), males (51%) rather than females (45%) and among those who claim a middle eastern background (54%).

Confidence in police very high

The vast majority are confident in their local police (82%), and as many as 4-in-10 (44%) have a great deal of confidence. High confidence in police is characteristic of the oldest (57%), the least educated (50%) and aboriginal Canadians (51%).

Almost all find their police trustworthy

The vast majority say their police are trustworthy (84%) and close to half say they are very trustworthy (47%). High trust in police is common to the oldest (58%).

Half see police as “very courteous”

Almost all find their police courteous (85%) and almost half find them “very courteous” (48%). Seeing the police as very polite is common to the oldest (62%), females (53%) rather than males (44%), the least educated (55%) and aboriginal Canadians (55%).

Satisfaction with police interactions high

Among the one half of respondents who had an encounter with a police officer in the past year (48%), the wide majority are satisfied with the interaction (79%), and more than half found it “very satisfactory” (56%). High satisfaction with a recent police interaction is characteristic of the oldest (69%), the least educated (63%) and aboriginal Canadians (60%).

MEDIA INQUIRIES:

William Schatten
Vice President,
Research and Analytics
wschatten@forumresearch.com
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HIGHLIGHTS:

TORONTO

December 22nd, 2016

- The vast majority feel safe in their towns, have confidence in their police services, and find them trustworthy and courteous; just slightly fewer are satisfied with the last time they encountered a police officer and are satisfied with police services they use overall
- Almost all respondents feel safe in their communities (87%) and one half feel “very safe” (48%)
- The vast majority are confident in their local police (82%), and as many as 4-in-10 (44%) have a great deal of confidence
- The vast majority say their police are trustworthy (84%) and close to half say they are very trustworthy (47%)

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Three quarters are satisfied overall

When respondents are asked about their satisfaction overall with the police services they have received in the past year, three quarters are satisfied (72%) and as many as 4-in-10 find the service “very satisfactory” (39%). High satisfaction overall is common to the oldest (45%), eastern Ontario (44%), the least educated (44%) and aboriginal Canadians (51%).

Twice as many see more crime than see less crime this year

One quarter of respondents say there is more crime in their communities now than a year ago (25%), while less than half this proportion, about a tenth, say there is less crime (11%). As many as one half say crime levels have not changed (49%) and about one sixth don’t have an opinion (16%).

Plurality say police treat everyone fairly

The plurality of those asked, about 4-in-10, say the police treat everyone fairly (38%), while just fewer say they treat people “somewhat fairly” (33%). One seventh say police do not treat everyone fairly at all (14%) and a similar proportion don’t venture an opinion (15%).

One fifth see relations between community and police as worse now

While one half say relations between their community and the police have not changed in the past year (49%), one fifth see the relationship getting worse (21%), while fewer see it getting better (15%). A similar proportion don’t offer an opinion (15%).

Violent crime seen as top priority for police

Violent crime is seen as the top police priority by one half (48%), and is followed by property crime (15%), drug crime (14%), and improving relations with the community (14%). Few see traffic enforcement as a priority (9%).

Just more than one tenth are crime victims

Just more than a tenth have been victims of a crime in the past year (13%), and this is most common among the youngest (19%), aboriginal Canadians (23%), black Canadians (20%) and those who identify as a minority (18%).

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HIGHLIGHTS:

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- One quarter of respondents say there is more crime in their communities now than a year ago (25%)
- The plurality of those asked, about 4-in-10, say the police treat everyone fairly (38%), while just fewer say they treat people “somewhat fairly” (33%)
- “It appears that, with some local variations, Ontario’s local police forces do a very good job securing their communities, and getting along with those they serve and protect. That being said, it also appears that some see crime on the rise, and some are less than satisfied with their interactions with the police,” said Forum Research Vice President, William Schatten

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"It appears that, with some local variations, Ontario's local police forces do a very good job securing their communities, and getting along with those they serve and protect. That being said, it also appears that some see crime on the rise, and some are less than satisfied with their interactions with the police," said Forum Research Vice President, William Schatten.

William Schatten, is the Vice President of Research and Analytics at Forum Research. He can be reached at wschatten@forumresearch.com or at (416) 960-1310.

Methodology

The Forum Poll™ was conducted by Forum Research with the results based on an interactive voice response telephone survey of 7729 randomly selected Ontarians. The poll was conducted between November 27th and December 13th, 2016.

Results based on the total sample are considered accurate +/- 1%, 19 times out of 20. Subsample results will be less accurate. Margins of error for subsample (such as age, gender) results are available at www.forumresearch.com/samplestim.asp

Where appropriate, the data has been statistically weighted by age, region, and other variables to ensure that the sample reflects the actual population according to the latest Census data.

This research is not necessarily predictive of future outcomes, but rather, captures opinion at one point in time. Forum Research conducted this poll as a public service and to demonstrate our survey research capabilities. Forum houses its poll results in the Data Library of the Department of Political Science at the University of Toronto.

With offices across Canada and around the world, 100% Canadian-owned Forum Research is one of the country's leading survey research firms. This Forum Poll™ and other polls may be found at Forum's poll archive at www.forumresearch.com/polls.asp

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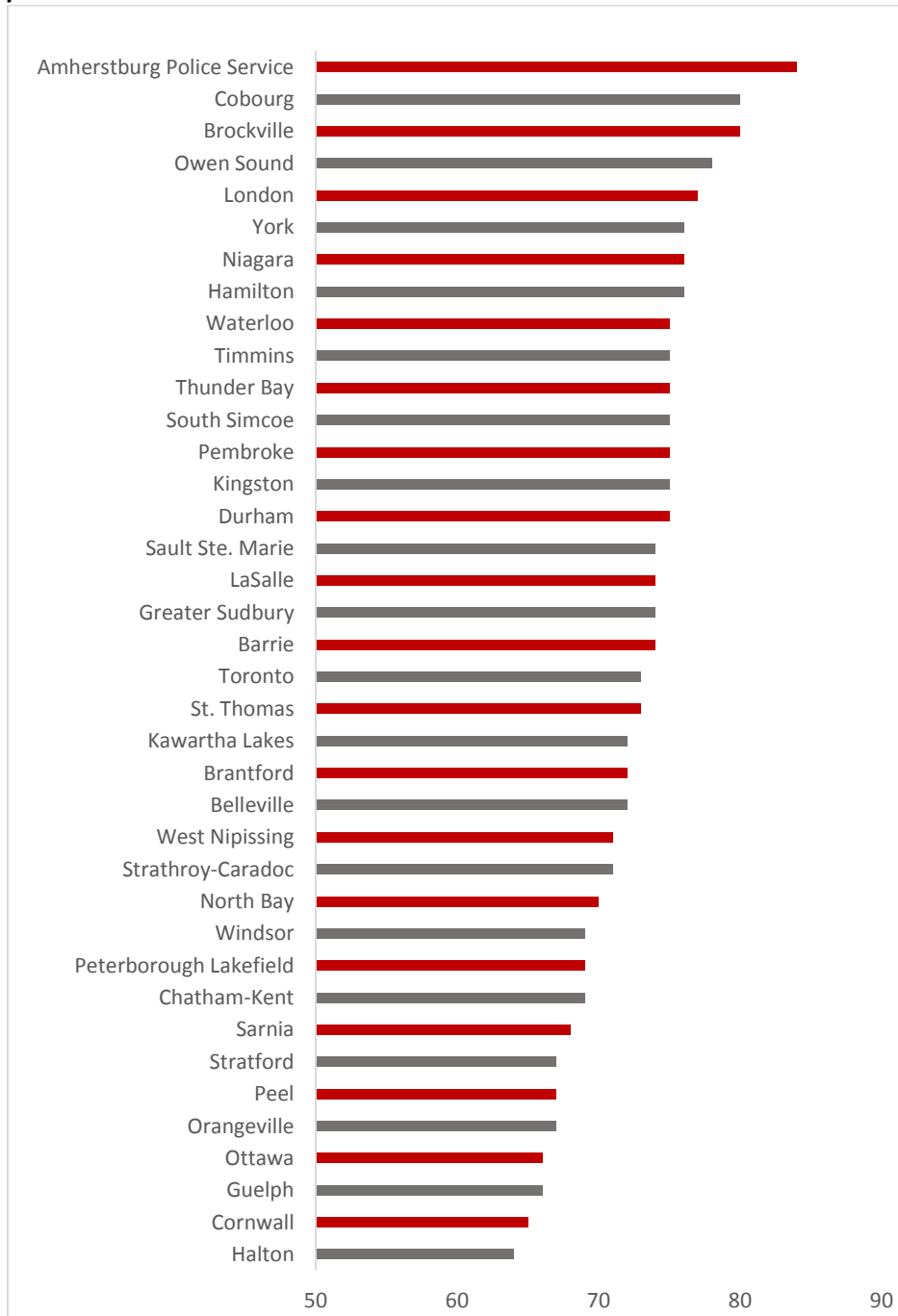
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Regional Comparative Graphs

Proportion of respondents that indicated they are very satisfied, or somewhat satisfied with the delivery of their local police services over the past 12 months



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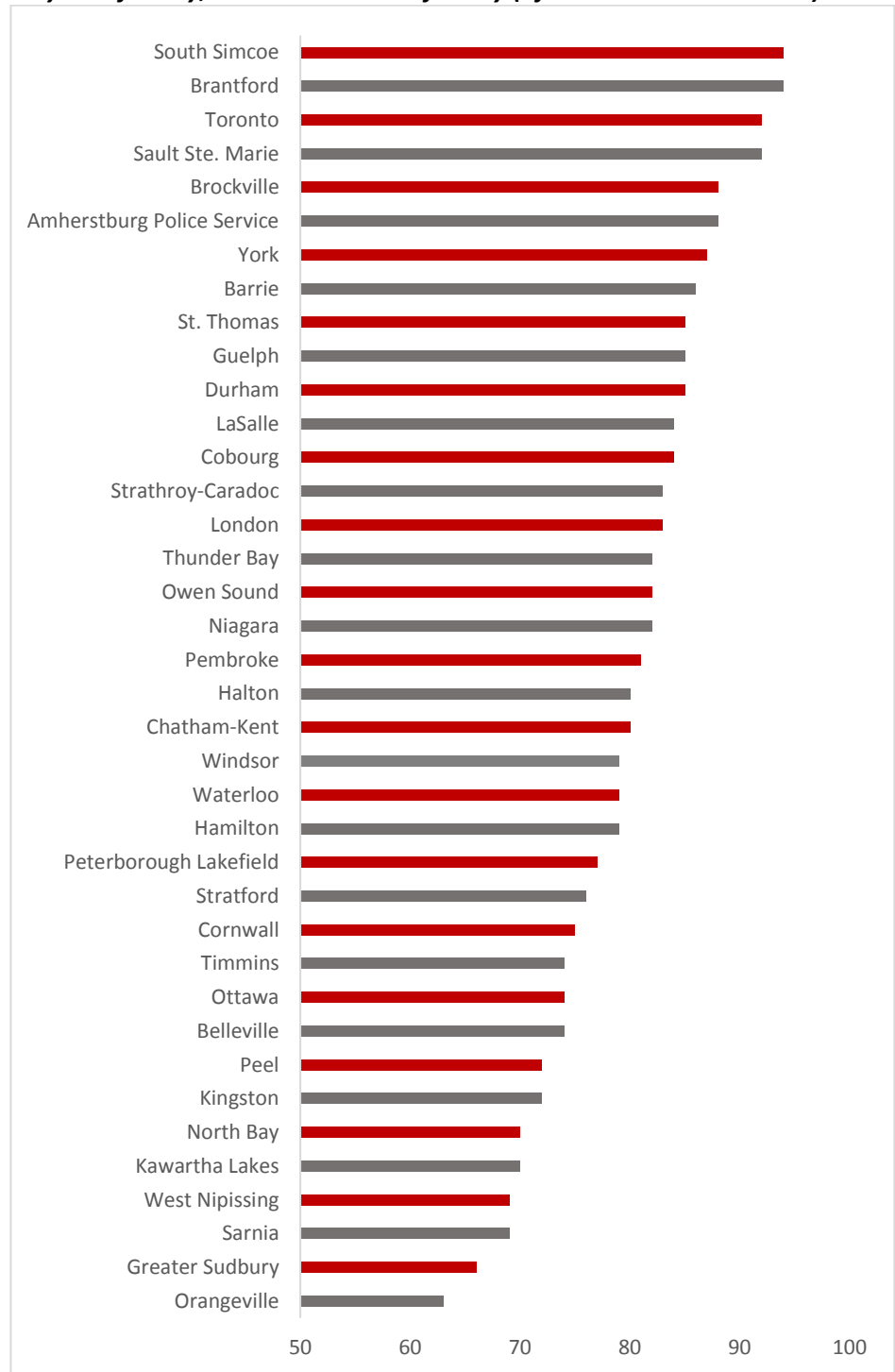
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Proportion of respondents indicating their interaction with a police officer was very satisfactory, or somewhat satisfactory (of those who had contact)



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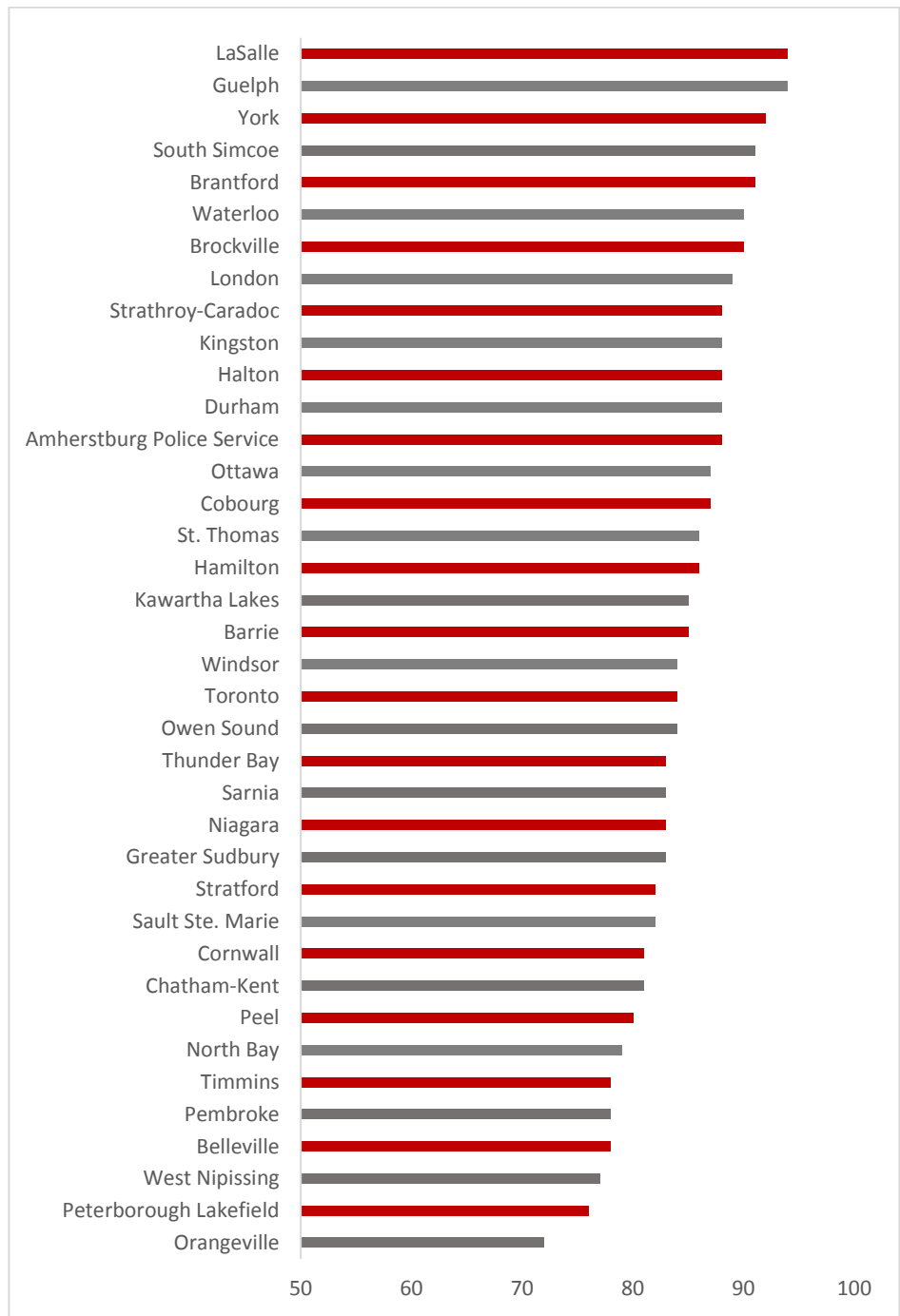
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Proportion of respondents indicating their police services are very trustworthy, or somewhat trustworthy



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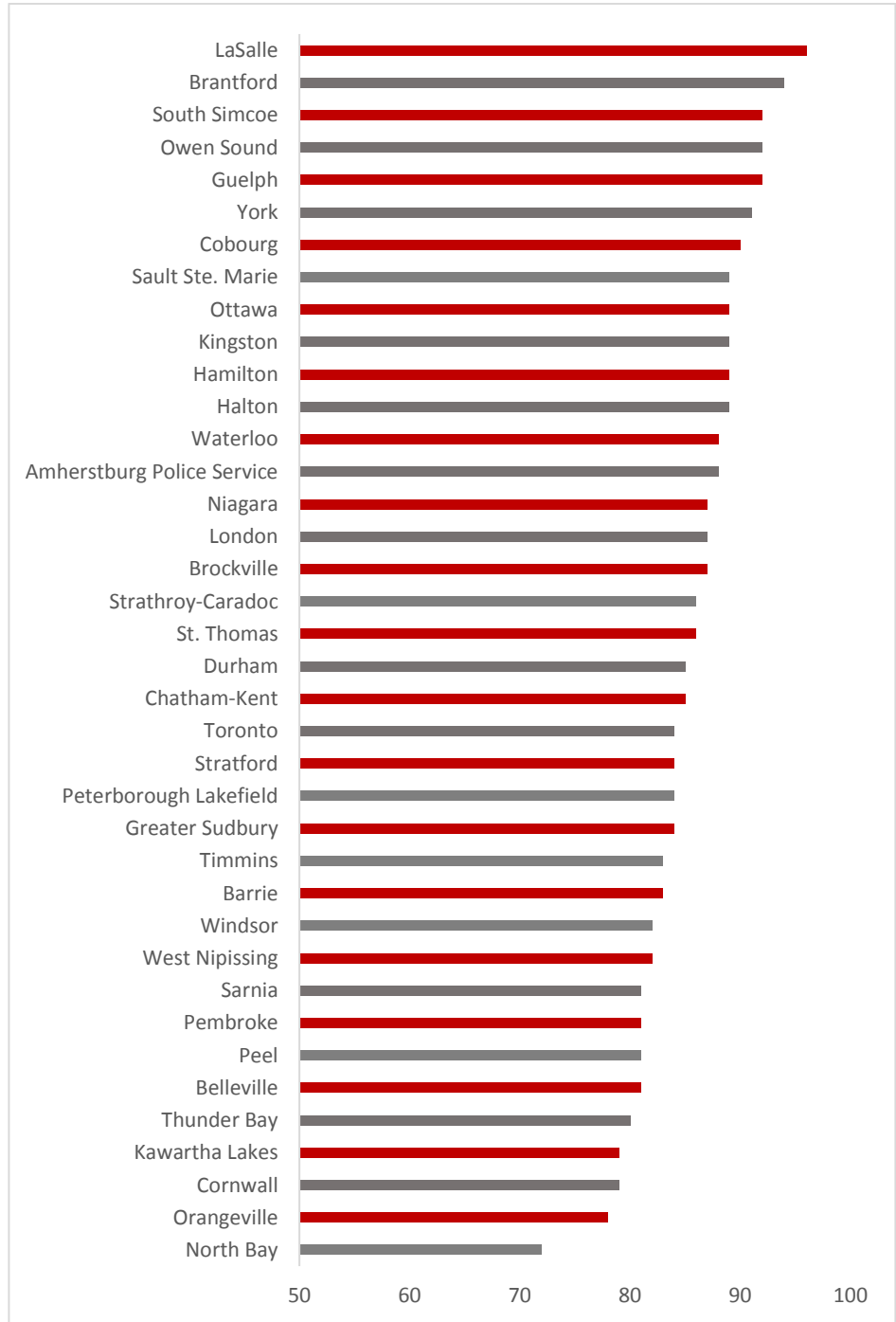
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Proportion of respondents indicating their police services are very courteous, or somewhat courteous



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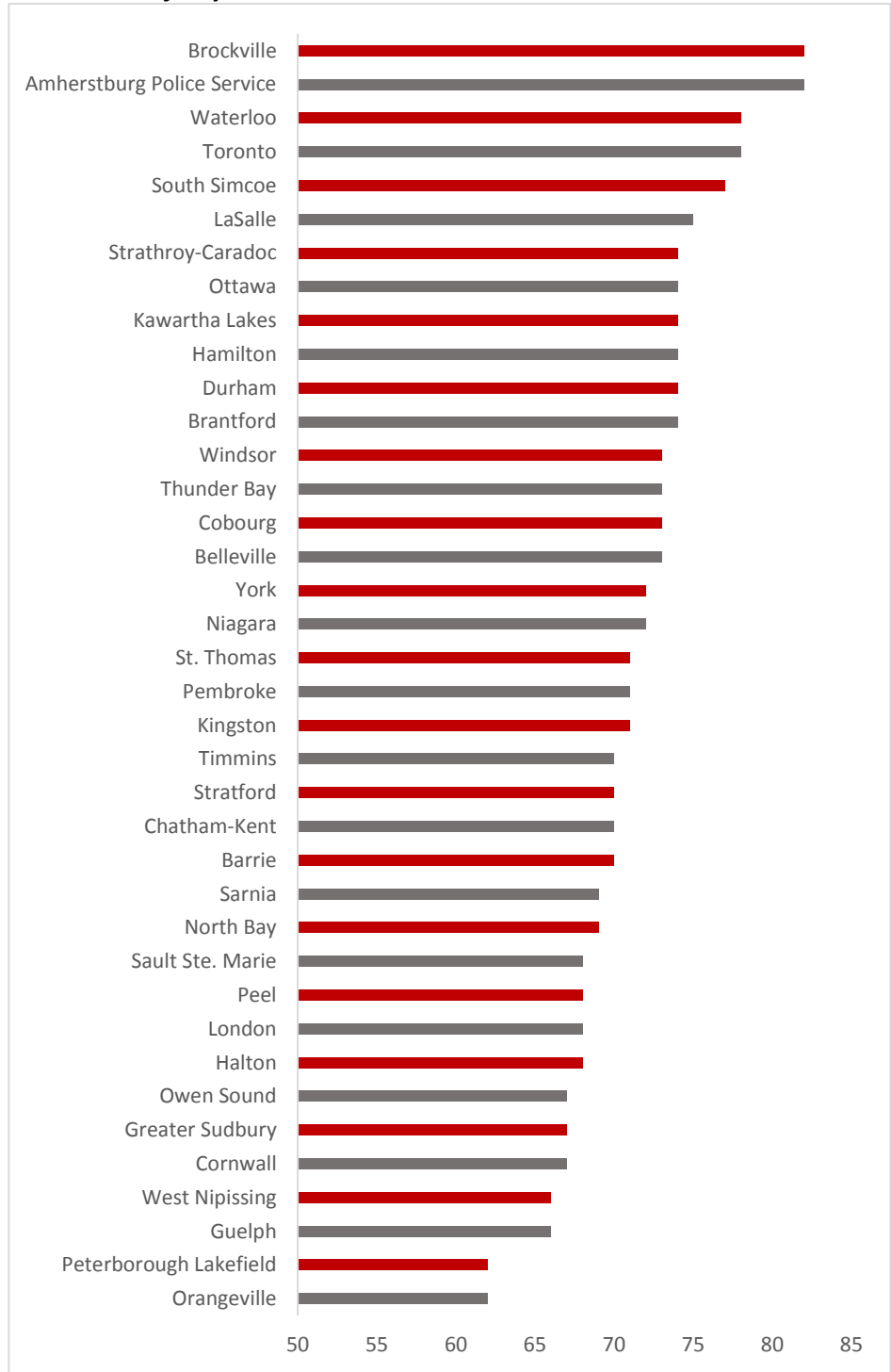
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Proportion of respondents indicating their police services treat everyone fairly, or somewhat fairly



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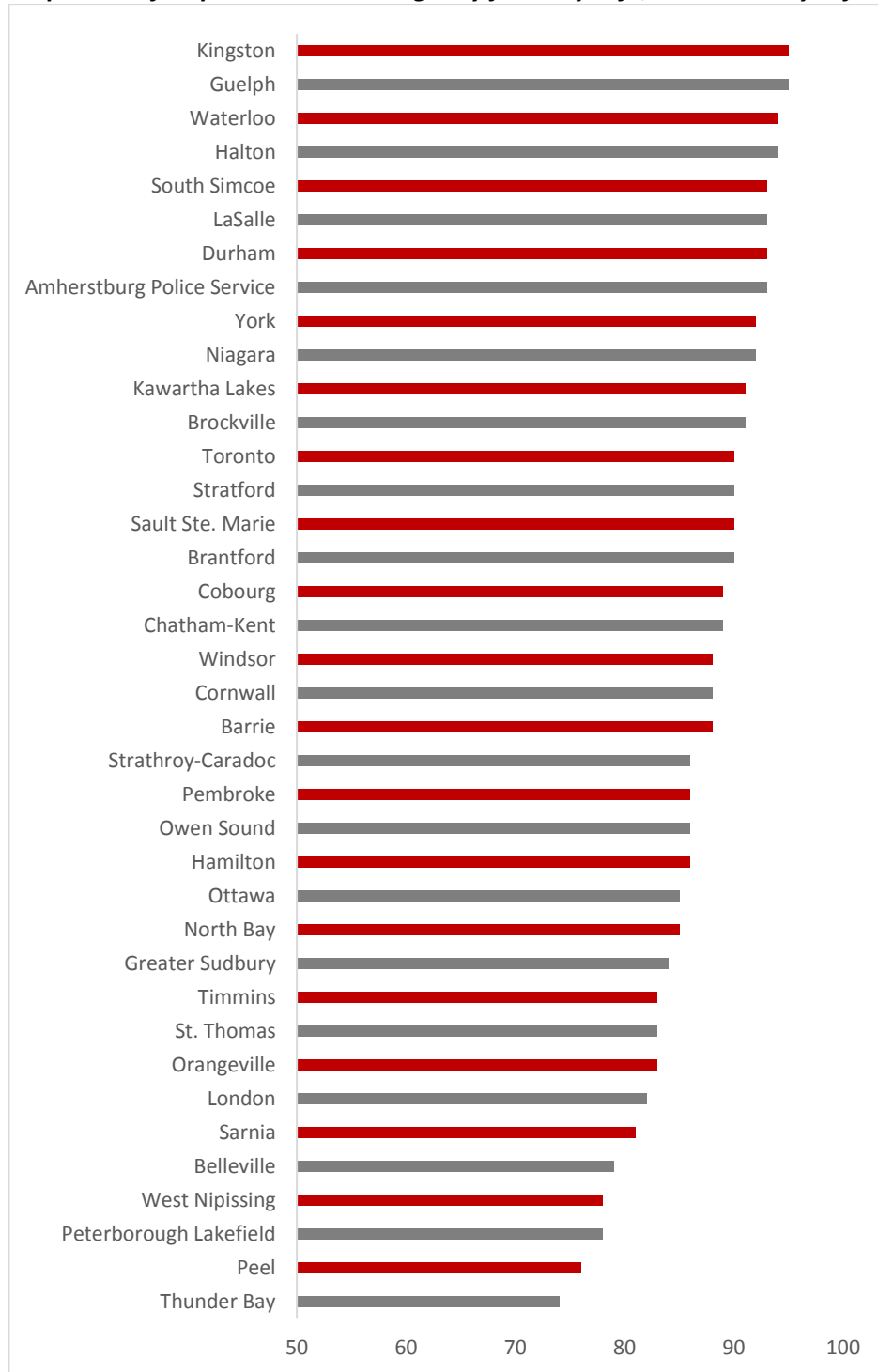
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Proportion of respondents indicating they feel very safe, or reasonably safe



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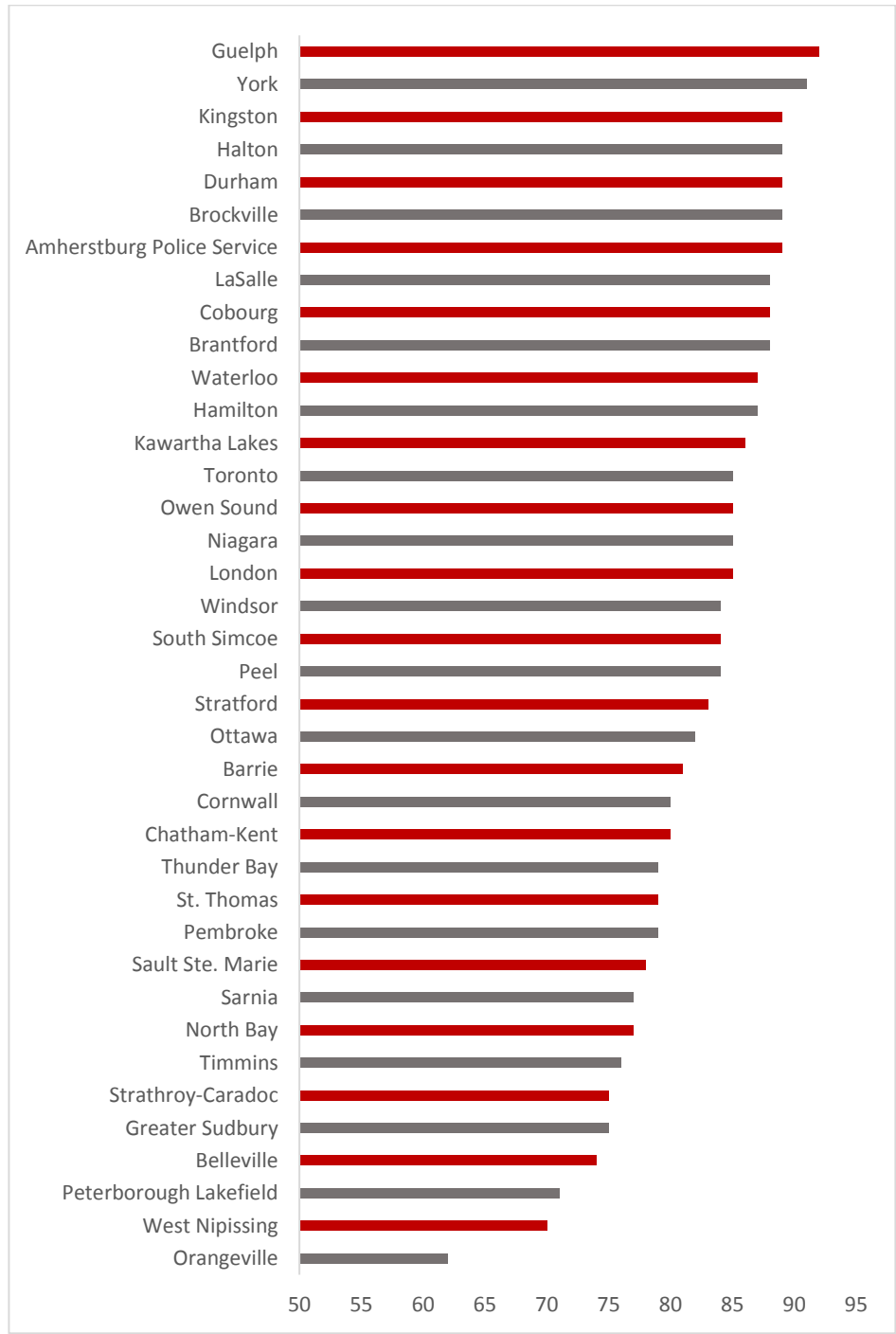
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Proportion of respondents indicating they have a great deal of confidence, or some confidence in their local police service



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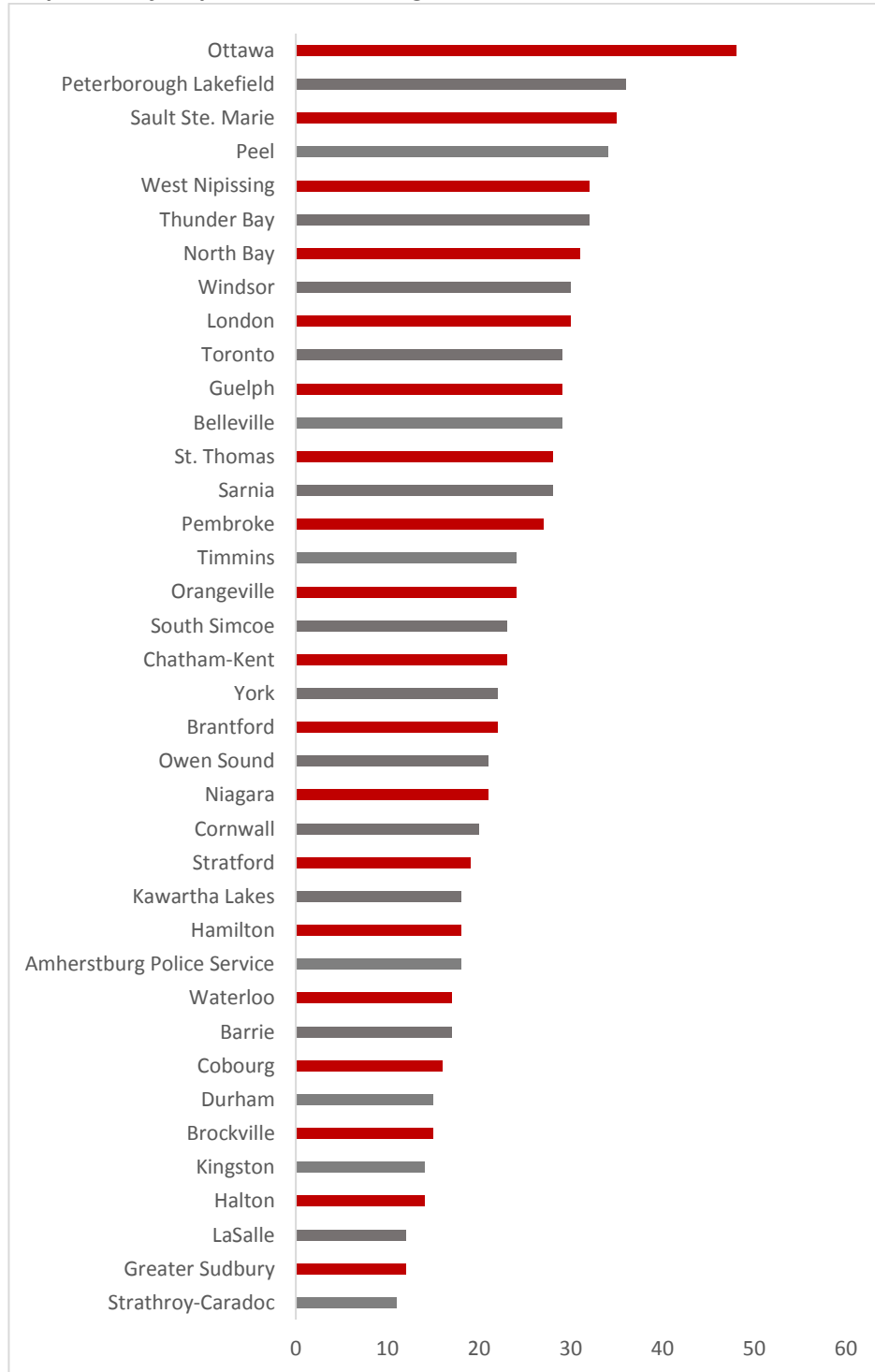
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Proportion of respondents indicating there is more crime now than 12 months ago



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Perception of Safety

In general, how safe do feel in the city or town you live in? Is it...?

[All Respondents]

Age / Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
NET: TOP2	87	83	86	88	89	91	87	87
NET: BTM2	11	15	12	11	8	5	11	11
Very safe	48	43	46	48	52	54	51	45
Reasonably safe	39	40	40	40	38	37	36	42
Somewhat unsafe	8	9	9	8	6	4	7	8
Very unsafe	3	5	3	3	2	1	3	3
I don't know	2	2	2	1	2	4	3	2

TORONTO

December 22nd, 2016

Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
NET: TOP2	87	80	86	86	86	86	92
NET: BTM2	11	16	11	12	13	12	7
Very safe	48	43	44	49	48	47	55
Reasonably safe	39	36	42	37	37	38	37
Somewhat unsafe	8	10	8	8	10	9	5
Very unsafe	3	5	4	4	3	3	2
I don't know	2	5	3	2	1	2	1

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
NET: TOP2	87	87	90	88	89	88	83
NET: BTM2	11	12	8	9	9	10	14
Very safe	48	52	46	51	50	51	39
Reasonably safe	39	35	44	38	39	37	44
Somewhat unsafe	8	7	6	8	7	7	9
Very unsafe	3	4	1	1	1	3	5
I don't know	2	1	2	3	2	2	3

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Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	7729	311	215	166	99	59	78	6347	454
NET: TOP2	87	80	78	81	89	90	84	88	80
NET: BTM2	11	16	16	11	7	6	15	10	16
Very safe	48	52	41	41	33	40	54	49	39
Reasonably safe	39	28	38	40	56	50	29	39	42
Somewhat unsafe	8	10	11	9	4	2	8	7	12
Very unsafe	3	6	5	2	3	4	6	3	4
I don't know	2	4	6	8	4	4	2	2	4

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Amount of Crime Compared to Last Year

Compared to 12 months ago, is there more, less or about the same amount of crime in the city or town you live in?

[All Respondents]

Age / Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
More crime	25	27	28	24	22	19	23	26
Less crime	11	12	11	8	10	12	11	10
About the same amount of crime	49	45	47	53	53	51	50	49
I don't know	16	16	14	15	15	17	16	15

Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
More crime	25	27	27	26	20	22	25
Less crime	11	21	12	10	10	9	9
About the same amount of crime	49	36	43	51	56	56	56
I don't know	16	16	18	13	15	12	11

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
More crime	25	27	29	22	23	23	27
Less crime	11	13	7	11	10	11	9
About the same amount of crime	49	45	47	50	50	51	49
I don't know	16	16	17	17	17	15	15

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December 22nd, 2016

NEWS RELEASE



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Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	7729	311	215	166	99	59	78	6347	454
More crime	25	37	34	30	26	44	24	23	26
Less crime	11	20	15	11	22	6	14	10	9
About the same amount of crime	49	27	31	41	34	27	42	53	43
I don't know	16	17	20	18	18	23	19	14	22

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Confidence in Local Police Service

How much confidence do you have in your local police service?

[All Respondents]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
NET: TOP2	82	74	80	85	85	92	78	86
NET: BTM2	18	26	20	15	15	8	22	14
A great deal of confidence	44	35	41	46	48	57	43	45
Some confidence	38	39	39	39	37	35	36	40
Not much confidence	12	16	13	11	11	7	14	10
None at all	6	10	8	4	3	2	8	4

Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
NET: TOP2	82	78	82	82	81	81	80
NET: BTM2	18	22	18	18	19	19	20
A great deal of confidence	44	49	45	43	45	39	47
Some confidence	38	29	38	40	37	43	33
Not much confidence	12	13	13	11	12	13	14
None at all	6	9	5	7	7	5	6

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
NET: TOP2	82	82	85	87	87	82	77
NET: BTM2	18	18	15	13	13	18	23
A great deal of confidence	44	46	43	48	47	45	37
Some confidence	38	36	42	39	40	37	40
Not much confidence	12	11	14	8	9	13	15
None at all	6	7	1	5	4	5	8

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Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	7729	311	215	166	99	59	78	6347	454
NET: TOP2	82	83	85	80	84	82	87	82	74
NET: BTM2	18	17	15	20	16	18	13	18	26
A great deal of confidence	44	51	41	37	48	39	48	44	38
Some confidence	38	32	45	43	36	43	40	38	36
Not much confidence	12	8	7	14	11	11	1	13	16
None at all	6	9	8	6	4	7	12	5	10

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Local Police Service: Trustworthiness

In your opinion, how trustworthy are your local police service? Is it...?

[All Respondents]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
NET: TOP2	84	78	79	86	88	94	81	88
NET: BTM2	16	22	21	14	12	6	19	12
Very trustworthy	47	39	44	48	50	58	45	49
Somewhat trustworthy	37	39	35	39	38	36	36	39
Not very trustworthy	11	13	15	10	8	5	12	9
Not trustworthy at all	5	9	6	4	3	1	7	3

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Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
NET: TOP2	84	82	85	83	84	84	82
NET: BTM2	16	18	15	17	16	16	18
Very trustworthy	47	50	46	46	46	42	49
Somewhat trustworthy	37	32	38	37	38	41	32
Not very trustworthy	11	10	10	11	10	12	13
Not trustworthy at all	5	8	5	6	6	4	5

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
NET: TOP2	84	84	84	86	86	86	81
NET: BTM2	16	16	16	14	14	14	19
Very trustworthy	47	48	43	50	49	49	42
Somewhat trustworthy	37	35	41	36	37	37	39
Not very trustworthy	11	10	12	9	10	10	13
Not trustworthy at all	5	7	4	5	4	5	6

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Ethnicity

%	Total	Aborigina l	Asia n	Blac k	East India n	Latin America n	Middle Easter n	Whit e	Somethin g else
Sample	772 9	311	215	166	99	59	78	6347	454
NET: TOP2	84	83	86	79	87	89	84	85	77
NET: BTM2	16	17	14	21	13	11	16	15	23
Very trustworth y	47	50	44	40	47	39	47	47	43
Somewhat trustworth y	37	33	41	39	40	50	37	37	34
Not very trustworth y	11	10	8	15	12	4	4	10	16
Not trustworth y at all	5	7	6	7	2	7	12	5	7

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Local Police Service: Courteousness

In your opinion, how courteous are your local police service? Is it...?

[All Respondents]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
NET: TOP2	85	78	83	87	89	94	83	88
NET: BTM2	15	22	17	13	11	6	17	12
Very courteous	48	40	42	48	55	62	44	53
Somewhat courteous	37	37	40	40	35	32	39	36
Not very courteous	10	13	11	10	9	5	11	8
Not courteous at all	5	9	7	3	2	1	6	4

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Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
NET: TOP2	85	85	85	83	84	88	84
NET: BTM2	15	15	15	17	16	12	16
Very courteous	48	50	49	46	46	48	48
Somewhat courteous	37	34	36	37	38	40	36
Not very courteous	10	8	10	12	11	7	11
Not courteous at all	5	7	5	6	5	5	5

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
NET: TOP2	85	84	84	87	87	86	83
NET: BTM2	15	16	16	13	13	14	17
Very courteous	48	49	40	48	47	50	46
Somewhat courteous	37	35	45	39	40	36	37
Not very courteous	10	9	15	9	10	9	12
Not courteous at all	5	6	1	4	3	5	6

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Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	7729	311	215	166	99	59	78	6347	454
NET: TOP2	85	84	85	81	83	79	80	86	81
NET: BTM2	15	16	15	19	17	21	20	14	19
Very courteous	48	55	43	39	50	43	49	49	42
Somewhat courteous	37	30	43	42	32	36	32	37	38
Not very courteous	10	9	8	12	12	15	7	10	11
Not courteous at all	5	7	7	7	5	7	13	4	8

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Local Police Officers: Fairness

In your opinion, do your local police officers treat everyone fairly?

[All Respondents]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
Yes	38	34	36	39	41	44	40	37
Somewhat	33	33	35	34	32	31	31	35
Not at all	14	19	17	13	11	6	16	12
I don't know or prefer not to say	15	14	12	14	17	19	14	16

Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
Yes	38	41	36	37	40	36	40
Somewhat	33	32	36	35	31	37	32
Not at all	14	17	14	15	14	14	16
I don't know or prefer not to say	15	11	14	14	15	12	12

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
Yes	38	40	34	39	38	40	34
Somewhat	33	33	44	32	34	31	34
Not at all	14	15	12	11	11	13	18
I don't know or prefer not to say	15	13	11	18	17	16	13

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Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	7729	311	215	166	99	59	78	6347	454
Yes	38	43	33	30	36	32	46	39	36
Somewhat	33	27	35	33	37	36	28	33	31
Not at all	14	19	14	22	16	19	8	13	17
I don't know or prefer not to say	15	11	18	16	11	14	18	15	17

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Local Police Service: Community Relationship

*In the past 12 months, has the relationship between your local police service and the community gotten better, gotten worse, or has not changed?
 Would you say it has...?*

[All Respondents]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
Gotten better	15	17	13	13	14	16	15	15
Did not change	49	44	48	52	53	53	51	48
Gotten worse	21	25	25	20	17	13	21	20
I don't know or prefer not to say	15	14	14	15	15	18	13	17

Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
Gotten better	15	29	16	15	14	11	11
Did not change	49	37	52	50	49	54	55
Gotten worse	21	19	18	22	23	20	25
I don't know or prefer not to say	15	15	14	14	14	14	9

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
Gotten better	15	18	15	12	12	15	15
Did not change	49	52	51	51	51	48	48
Gotten worse	21	17	19	18	18	22	23
I don't know or prefer not to say	15	13	15	19	18	15	14

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Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	7729	311	215	166	99	59	78	6347	454
Gotten better	15	35	21	15	17	13	17	13	14
Did not change	49	39	45	43	55	49	43	51	42
Gotten worse	21	15	11	20	15	23	20	21	24
I don't know or prefer not to say	15	11	22	22	14	15	19	14	20

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Local Police Service: Top Priority

*In your opinion, what should be the top priority of your local police service?
Is it...?*

[All Respondents]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
Property crimes (like having something stolen or your house broken into)	15	15	13	14	16	16	17	12
Violent crimes (like robbery or being assaulted)	48	48	50	49	49	42	44	52
Traffic enforcement (for example speeding or traffic congestion)	9	8	9	9	10	12	9	10
Drug enforcement	14	14	14	16	13	13	13	14
Improving its relationship with the community	14	15	14	12	13	17	17	12

Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
Property crimes (like having something stolen or your house broken into)	15	20	16	15	12	15	12
Violent crimes (like robbery or being assaulted)	48	41	45	48	48	52	50
Traffic enforcement (for example speeding or traffic congestion)	9	8	10	12	10	7	8
Drug enforcement	14	14	14	12	17	14	15
Improving its relationship with the community	14	16	15	14	12	13	14

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Region

Sample	%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
		7729	1215	210	1497	1707	2794	2013
Property crimes (like having something stolen or your house broken into)	15	14	8	15	14	17	13	
Violent crimes (like robbery or being assaulted)	48	48	61	50	51	46	47	
Traffic enforcement (for example speeding or traffic congestion)	9	9	4	12	11	9	9	
Drug enforcement	14	14	4	10	9	15	17	
Improving its relationship with the community	14	15	23	13	14	14	14	

Ethnicity

Sample	%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
		7729	311	215	166	99	59	78	6347	454
Property crimes (like having something stolen or your house broken into)	15	22	20	7	10	20	10	14	15	
Violent crimes (like robbery or being assaulted)	48	36	38	47	46	39	45	50	42	
Traffic enforcement (for example speeding or traffic congestion)	9	10	9	9	9	8	11	9	10	
Drug enforcement	14	18	14	10	10	16	10	14	15	
Improving its relationship with the community	14	14	19	26	25	16	24	13	17	

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Victim of a Crime in the Past Year

In the past 12 months, were you personally the victim of a crime?

[All Respondents]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
Yes	13	19	15	12	9	6	14	12
No	82	74	80	83	87	91	81	83
I don't know or prefer not to say	5	7	5	5	4	3	5	5

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Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
Yes	13	16	12	10	15	14	14
No	82	76	82	83	81	82	84
I don't know or prefer not to say	5	8	6	7	4	4	3

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
Yes	13	14	14	9	9	14	15
No	82	80	81	87	86	82	79
I don't know or prefer not to say	5	6	5	5	5	4	6

Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	7729	311	215	166	99	59	78	6347	454
Yes	13	23	11	20	8	8	4	12	17
No	82	69	78	73	90	90	85	83	75
I don't know or prefer not to say	5	8	11	6	2	2	11	4	9

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Contact with Police Officer in the Last 12 Months

Have you had contact with a local police officer in the last 12 months?

[All Respondents]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
Yes	48	53	56	51	43	32	51	45
No	48	42	39	46	54	65	44	51
I don't know or prefer not to say	4	5	5	3	3	3	4	3

Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
Yes	48	45	42	47	50	55	60
No	48	50	54	50	47	43	37
I don't know or prefer not to say	4	5	4	3	3	2	3

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
Yes	48	51	41	43	42	48	51
No	48	46	55	53	53	48	44
I don't know or prefer not to say	4	3	5	4	4	4	4

Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	7729	311	215	166	99	59	78	6347	454
Yes	48	55	32	49	42	52	28	49	48
No	48	40	62	47	57	42	67	48	43
I don't know or prefer not to say	4	5	6	3	1	6	4	3	9

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Satisfaction with Interaction During Police Contact

How satisfied were you with the interaction with the police officer? Was it...?

[Has had contact with police officer in the last 12 months]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	3206	334	363	654	863	992	1495	1672
NET: TOP2	79	71	80	84	84	88	80	79
NET: BTM2	19	28	18	15	14	10	19	20
Very satisfactory	56	47	53	61	63	69	55	57
Somewhat satisfactory	24	24	27	23	21	18	25	22
Not very satisfactory	11	14	9	11	9	7	10	11
Not satisfactory at all	9	14	9	4	6	4	8	9
I don't know or prefer not to say	1	1	2	1	1	2	1	1

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Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	3206	288	523	459	398	349	522
NET: TOP2	79	73	80	77	76	81	83
NET: BTM2	19	24	19	22	24	17	16
Very satisfactory	56	55	54	56	55	53	57
Somewhat satisfactory	24	19	26	21	21	28	25
Not very satisfactory	11	9	10	12	12	12	10
Not satisfactory at all	9	15	10	9	12	5	6
I don't know or prefer not to say	1	2	0	1	1	2	1

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	3206	497	81	561	642	1185	882
NET: TOP2	79	78	92	81	83	80	78
NET: BTM2	19	22	8	17	16	19	21
Very satisfactory	56	56	57	58	58	57	53
Somewhat satisfactory	24	21	35	23	25	23	25
Not very satisfactory	11	13	6	10	9	9	12
Not satisfactory at all	9	9	1	7	6	9	9
I don't know or prefer not to say	1	1	0	2	2	1	1

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Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	3206	139	64	69	39	23	22	2652	198
NET: TOP2	79	79	82	78	81	78	51	80	77
NET: BTM2	19	20	18	15	19	17	49	19	22
Very satisfactory	56	60	56	52	40	47	36	57	47
Somewhat satisfactory	24	18	26	26	41	31	14	23	31
Not very satisfactory	11	11	4	12	13	13	20	11	12
Not satisfactory at all	9	9	14	2	6	4	29	8	10
I don't know or prefer not to say	1	1	0	7	0	5	0	1	1

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Local Police Service: Overall Satisfaction

Overall, how satisfied with the delivery of your local police services over the past 12 months? Would you say it was...?

[All Respondents]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
NET: TOP2	72	68	73	74	74	77	73	72
NET: BTM2	14	21	15	12	11	5	15	12
Very satisfactory	39	36	35	42	40	45	38	40
Somewhat satisfactory	33	32	38	32	33	32	35	32
Not very satisfactory	9	14	9	8	7	3	10	8
Not satisfactory at all	5	8	6	4	4	2	6	4
I don't know or prefer not to say	14	11	12	14	15	19	12	16

TORONTO

December 22nd, 2016

Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
NET: TOP2	72	72	74	73	70	75	78
NET: BTM2	14	18	13	14	18	11	13
Very satisfactory	39	47	41	37	38	35	41
Somewhat satisfactory	33	24	33	36	32	40	37
Not very satisfactory	9	11	8	9	12	8	8
Not satisfactory at all	5	6	5	5	5	4	5
I don't know or prefer not to say	14	11	14	12	13	13	9

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
NET: TOP2	72	72	73	73	73	72	73
NET: BTM2	14	16	11	11	11	14	15
Very satisfactory	39	44	33	37	37	41	36
Somewhat satisfactory	33	28	40	36	37	31	37
Not very satisfactory	9	11	8	6	7	9	9
Not satisfactory at all	5	6	3	4	4	5	6
I don't know or prefer not to say	14	12	16	16	16	14	12

180 Bloor Street W., #1400
 Toronto, ON M5S 2V6
 T 416.960.9600
 F 416.960.9602
 forumresearch.com

NEWS RELEASE



FORUM RESEARCH INC.

Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	7729	311	215	166	99	59	78	6347	454
NET: TOP2	72	77	76	65	79	62	71	73	61
NET: BTM2	14	14	11	22	3	28	19	13	22
Very satisfactory	39	51	37	28	29	44	40	40	33
Somewhat satisfactory	33	27	39	37	49	18	31	34	27
Not very satisfactory	9	8	6	15	2	20	9	8	13
Not satisfactory at all	5	6	5	7	1	8	10	5	9
I don't know or prefer not to say	14	9	13	13	18	9	9	14	17

MEDIA INQUIRIES:

William Schatten
 Vice President,
 Research and Analytics
wshatten@forumresearch.com
 416.960.1310

TORONTO

December 22nd, 2016

For more information:
 William Schatten
 Vice President, Research and Analytics
 Forum Research Inc.
 Tel: (416) 960-1310
 E-mail: wshatten@forumresearch.com

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ONTARIO COMMUNITY SAFETY SURVEY™

AMHERSTBURG POLICE SERVICE

Report by Forum Research Inc.

Perception of Safety

Confidence

Trust

Fairness

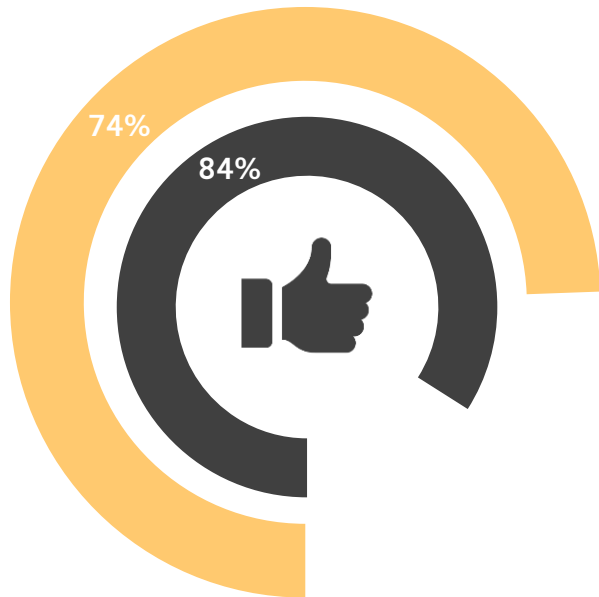
INTERACTION WITH OFFICERS



Residents of Ontario were asked to indicate the degree to which they felt their local Police services were Trustworthy, Courteous, and Fair. Percentages represent the proportion of respondents who indicated their local Police services were very much or somewhat Trustworthy, Courteous, and Fair.

PROVINCIAL RESULTS

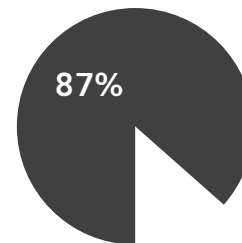
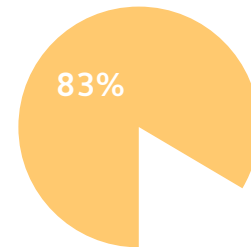
LOCAL RESULTS



OVERALL SATISFACTION

Percentages represent the proportion of respondents who indicated the delivery of their local Police services were very or somewhat satisfactory.

Overall satisfaction with the Amherstburg Police Service is above the Ontario Provincial Average.



INTERACTION SATISFACTION

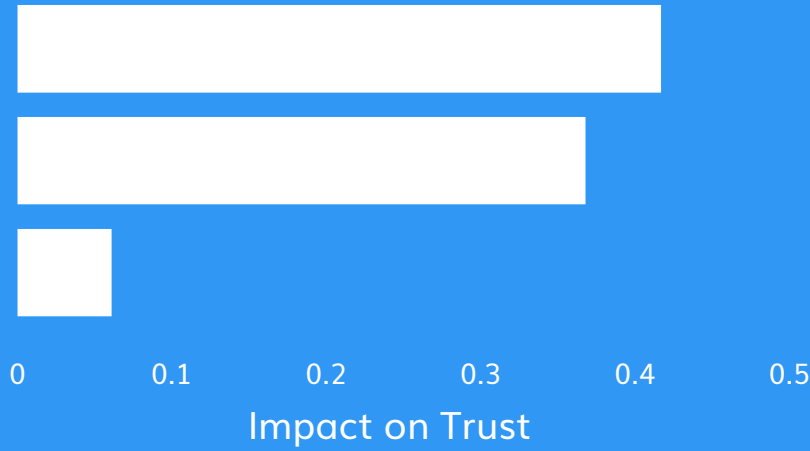
Percentages represent the proportion of respondents who indicated that interaction to be very or somewhat satisfactory.

Of those who interacted with the Amherstburg Police Service in 2016, satisfaction was above the Ontario Provincial Average.

FAIR TREATMENT

COURTEOUSNESS

COMMUNITY RELATIONSHIP

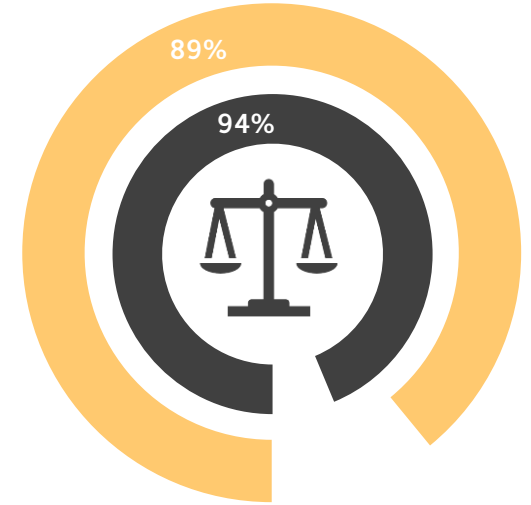


Ontario residents' trust in the police service is one of the most important issues examined in the Ontario Community Safety Survey™.

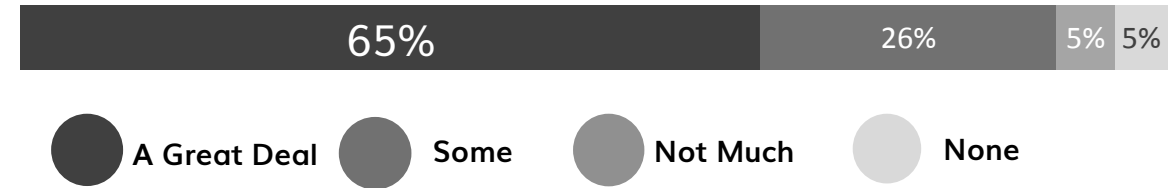
To assess the driving factors influencing trust we built a statistical model. The results of our model provide the most important factors driving trust in your police service and their relative impact.

TRUST IN POLICE

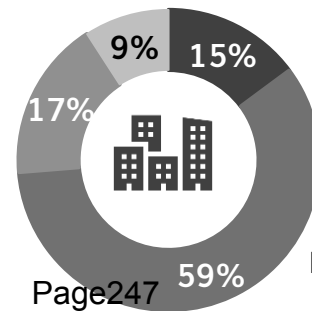
PERCEPTION OF SAFETY



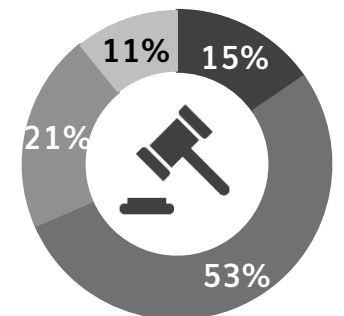
CONFIDENCE IN LOCAL POLICE SERVICE



CRIME COMPARED TO LAST YEAR



RELATIONSHIP WITH COMMUNITY COMPARED TO LAST YEAR



More



Got Better

Same



Did not Change

Less



Got Worse

Don't Know



Don't Know



January 23, 2017

Attention: Treasury Department
Corporation of the Town of Amherstburg – Police Service
532 Sandwich Street South
Amherstburg, ON N9V 2Z3

To Whom It May Concern:

**RE: Adjustment to Monthly Rental Rate effective for month of February 2017
Based on CPI rate change – CALDWELL NORTH SITE**

Please find below the calculation of the change in the monthly rental rate based on the change in the Consumer Price Index (CPI). The monthly rental amount will be adjusted according to the new rate listed below.

Calculation of CPI adjustment

CPI rate of change (Source: Bank of Canada Website)

	CPI Rate	% Change
From: Dec 2015	126.5	
To: Nov 2016	<u>128.6</u>	
	<u>2.1</u>	<u>1.66%</u>

The new rental rate effective February 2017 is as follows:

Current rent as per terms of the lease	\$370.39
Accumulated CPI Adjustment including above change	<u>\$ 6.15</u>
New Rate (Feb 2017 to Jan 2018)	<u>\$376.54</u>

Please do not hesitate to contact me at any time if you have any questions or concerns.

Best Regards,

A handwritten signature in cursive script that reads "S Lattuca".

Sabrina Lattuca

KEL Communications
363 Eugenie Street East
Windsor, Ontario N9E 4N8

(519) 946-2926 – telephone
(519) 971-2886 – fax
slattuca@kelcom.com

March 14, 2017

March 14, 2017

TO THE CHAIRPERSON AND MEMBERS OF THE AMHERSTBURG POLICE BOARD.

I HAVE EXAMINED THE FOLLOWING ACCOUNTS AND WOULD RECOMMEND THEM FOR PAYMENT.

Niza Fadel

NIZA FADEL, SUPERVISOR OF ACCOUNTING

Council/Board Report By Dept-(Computer)



Vendor : A1C740 To ZUL180

Batch : All

Department : 2020000 To 2020000

Cheque Print Date : 15-Feb-2017 To 14-Mar-2017

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
ADT615	ADT SECURITY SERVICES CANADA				
68576122	ALARM	162	01-Feb-2017	01-Feb-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				146.92
AGR835	AGRI CO-OPERATIVE LTD				
600037782	GASOLINE	162	03-Feb-2017	03-Feb-2017	
10-5-2020000-0401	GASOLINE				1,730.03
600037856	GASOLINE	180	09-Feb-2017	09-Feb-2017	
10-5-2020000-0401	GASOLINE				1,807.19
600037969	GASOLINE	216	17-Feb-2017	17-Feb-2017	
10-5-2020000-0401	GASOLINE				1,735.79
600038188	GASOLINE	243	01-Mar-2017	01-Mar-2017	
10-5-2020000-0401	GASOLINE				1,404.19
600068060	GASOLINE	216	21-Feb-2017	21-Feb-2017	
10-5-2020000-0401	GASOLINE				1,545.50
ALC060	ALCOHOL COUNTERMEASURE SYSTEMS				
1066594	ALCOHOL SOLUTION AND MOUTHPIECES	216	15-Feb-2017	15-Feb-2017	
10-5-2020000-0252	UNIFORMS				338.44
AMH268	AMHERSTBURG CHAMBER COMMERCE				
3184	BUSINESS EXCELLENCE AWARDS TICKETS	243	04-Mar-2017	04-Mar-2017	
10-5-2020000-0370	COMMUNITY SERVICES				50.00
AMH41	AMHERSTBURG POLICE PETTY CASH				
FEB 8, 2017	PETTY CASH	216	08-Feb-2017	08-Feb-2017	
10-5-2020000-0252	UNIFORMS				33.90
10-5-2020000-0254	POLICE TRAINING				63.29
10-5-2020000-0304	POSTAGE				19.21
10-5-2020000-0304	POSTAGE				96.05
10-5-2020000-0304	POSTAGE				28.82
10-5-2020000-0360	MISCELLANEOUS EXPENSES				5.64
10-5-2020000-0360	MISCELLANEOUS EXPENSES				11.29
10-5-2020000-0360	MISCELLANEOUS EXPENSES				13.55
MARCH 7, 2017	PETTY CASH MAR 7, 2017	243	07-Mar-2017	07-Mar-2017	
10-5-2020000-0252	UNIFORMS				33.90
10-5-2020000-0252	UNIFORMS				33.90
10-5-2020000-0254	POLICE TRAINING				49.45
10-5-2020000-0254	POLICE TRAINING				28.84
10-5-2020000-0360	MISCELLANEOUS EXPENSES				23.25
10-5-2020000-0360	MISCELLANEOUS EXPENSES				9.03
10-5-2020000-0360	MISCELLANEOUS EXPENSES				5.25
10-5-2020000-0360	MISCELLANEOUS EXPENSES				12.43
10-5-2020000-0360	MISCELLANEOUS EXPENSES				15.75
10-5-2020000-0401	GASOLINE				61.90
BLO909	BLONDIE CLEANERS LTD.				
FEB 2017	DRY CLEANING FEB 2017	232	28-Feb-2017	28-Feb-2017	
10-5-2020000-0253	CLEANING				11.64
JAN 2017	DRY CLEANING JAN 2017	180	31-Jan-2017	31-Jan-2017	
10-5-2020000-0253	CLEANING				11.64
BRO03	BROWN DON				
MARCH 6, 2017	POLICE TRAINING	243	06-Mar-2017	06-Mar-2017	

Council/Board Report By Dept-(Computer)



Vendor : A1C740 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 15-Feb-2017 To 14-Mar-2017
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description		Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name					
DEPARTMENT 2020000	POLICE DEPARTMENT					
10-5-2020000-0254	POLICE TRAINING					295.22
CAN078	CANADIAN ASSOCIATION OF POLICE GOVERNANCE					
FEB 27, 2017	MEMBERSHIP DUES FOR BOARD 2017		216	27-Feb-2017	27-Feb-2017	
10-5-2020000-0260	BOARD EXPENSES					725.00
CAN380	CANADIAN TIRE STORE #281					
FEBRUARY 20	FEB 2017 PURCHASES		232	28-Feb-2017	28-Feb-2017	
10-5-2020000-0317	BUILDING MAINTENANCE					15.80
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.					3.94
10-5-2020000-0360	MISCELLANEOUS EXPENSES					27.12
10-5-2020000-0320	FORENSIC IDENTIFICATION EXPENSE					19.20
10-5-2020000-0317	BUILDING MAINTENANCE					28.17
CAR645	CARRIER CENTERS					
04P418510	FILTERS FOR CRUISERS		224	15-Feb-2017	15-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.					33.63
CHA366	CHATHAM-KENT POLICE SERVICE					
APR 2017	REGISTRATION FEE - CHIEF		216	28-Feb-2017	28-Feb-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES					135.60
APRIL 2017	REGISTRATION DEPUTY CHIEF		216	28-Feb-2017	28-Feb-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES					135.60
CHI02	CHIKAZ GENE					
MARCH 1, 201	GUARD DUTY		243	01-Mar-2017	01-Mar-2017	
10-5-2020000-0371	PRISONER EXPENSES					60.00
COM120	THE COMMISSIONER ROYAL CANADIAN MOUNTED POLICE					
1800003852	FINGERPRINTING		216	01-Feb-2017	01-Feb-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES					100.00
DIR572	DIRECTDIAL.COM					
559312	PRIVACY SCREEN FILTER & MOUSE		216	22-Feb-2017	22-Feb-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE					333.35
IN560068	PHOTOCOPIES		232	28-Feb-2017	28-Feb-2017	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES					64.98
EDG04	THE BILYK GROUP A/O EDGE SAFETY TRAINING SOLUTIONS					
41860	POLICE TRAINING		162	02-Feb-2017	02-Feb-2017	
10-5-2020000-0254	POLICE TRAINING					2,306.33
ELE290	ELECTROZAD SUPPLY CO LTD					
S3115419.001	CENTRAL VAC SYSTEM SALLY PORT		258	06-Feb-2017	06-Feb-2017	
10-5-2020000-0317	BUILDING MAINTENANCE					777.63
EXP407	407 EXPRESS TOLL ROUTE					
FEB 21, 2107	TOLLS TO TORONTO MIDLAND		232	21-Feb-2017	21-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.					41.98
FRO400	FRONTLINE OUTFITTERS					
29663	OFFICER ADAIR		162	02-Feb-2017	02-Feb-2017	
10-5-2020000-0252	UNIFORMS					841.96
29762	ZIMMERMAN UNIFORM ORDER		216	14-Feb-2017	14-Feb-2017	
10-5-2020000-0252	UNIFORMS					508.88
30019	SGT PANTS - BOHDAL		243	03-Mar-2017	03-Mar-2017	
10-5-2020000-0252	UNIFORMS					212.70
GAZ01	GAZDIG SEAN					

Council/Board Report By Dept-(Computer)



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
JAN 30 - FEB 2	C8 ARMOURER COURSE	162	02-Feb-2017	02-Feb-2017	
10-5-2020000-0254	POLICE TRAINING				423.75
10-5-2020000-0254	POLICE TRAINING				50.00
10-5-2020000-0401	GASOLINE				20.00
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				6.20
GOO198 GOODYEAR CANADA INC					
0082402911	2 TIRES 305	243	06-Mar-2017	06-Mar-2017	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				335.72
HER247 HERITAGE TIRE SALES INC.					
49559	BALANCE TIRES #305	180	15-Feb-2017	15-Feb-2017	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				96.05
JOE055 JOE MELOCHE FORD SALES LTD					
IJ00758	REPLACED THE SPARK PLUGS IN #301	216	10-Feb-2017	10-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				53.22
IJ00812	CAR WASH	224	28-Feb-2017	28-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				182.00
KCS127 KCS SUPPLY					
17-2102	FENTANYL MASKS	224	28-Feb-2017	28-Feb-2017	
10-5-2020000-0252	UNIFORMS				194.59
KEL198 KELCOM RADIO DIVISION					
80006937	RADIO MAINTENANCE	216	16-Feb-2017	16-Feb-2017	
10-5-2020000-0319	RADIO MAINTENANCE				571.78
80006938	RADIO MAINTENANCE	216	16-Feb-2017	16-Feb-2017	
10-5-2020000-0319	RADIO MAINTENANCE				197.75
KEL363 KEL COMMUNICATIONS LTD					
RC00003729	RADIO TOWERS	162	01-Feb-2017	01-Feb-2017	
10-5-2020000-0319	RADIO MAINTENANCE				425.49
RC00003757	RADIO TOWERS	243	01-Mar-2017	01-Mar-2017	
10-5-2020000-0319	RADIO MAINTENANCE				425.49
LEA005 LEAVOY NANCY					
FEB 22, 2017	TICKETS FOR BOARD MEMBER - HEROES BANQUET	224	22-Feb-2017	22-Feb-2017	
10-5-2020000-0260	BOARD EXPENSES				50.00
LUC289 LUCAS WORKS! (WINDSOR) INC.					
113014	BOARD SECRETARY	243	09-Mar-2017	09-Mar-2017	
10-5-2020000-0327	PROFESSIONAL FEES				1,166.84
113354	BOARD SECRETARY	162	02-Feb-2017	02-Feb-2017	
10-5-2020000-0327	PROFESSIONAL FEES				819.85
113379	BOARD SECRETARY	162	09-Feb-2017	09-Feb-2017	
10-5-2020000-0327	PROFESSIONAL FEES				136.15
MAL256 MALDEN AUTOMOTIVE					
5294-143715	WIPER BLADES #310	180	06-Feb-2017	06-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				30.56
5294-143787	WIPER BLADES #308	180	08-Feb-2017	08-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				30.56
5294-144762	REPLACED BATTERY IN #304 CORE CREDIT TBA	224	28-Feb-2017	28-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				162.77
5294-144835	REPLACED FRONT BRAKES ON #302	243	01-Mar-2017	01-Mar-2017	

Council/Board Report By Dept-(Computer)



Vendor : A1C740 To ZUL180
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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 2020000				POLICE DEPARTMENT			
10-5-2020000-0402				VEHICLE & EQUIPMENT MTCE.			86.31
MAX080	MAXILL						
441631	HAND SANITIZER TOOLS				224 28-Feb-2017	28-Feb-2017	
10-5-2020000-0360				MISCELLANEOUS EXPENSES			113.00
MCC01	MCCURDY SHAWN						
JAN 31 - FEB 2	STATCAN UCR WORKSHOP				162 02-Feb-2017	02-Feb-2017	
10-5-2020000-0254				POLICE TRAINING			500.66
10-5-2020000-0254				POLICE TRAINING			390.99
MDC153	M.D.CHARLTON CO. LTD						
45971	AMMUNITION				162 01-Feb-2017	01-Feb-2017	
10-5-2020000-0252				UNIFORMS			467.28
46027	CARTRIDGES				162 01-Feb-2017	01-Feb-2017	
10-5-2020000-0254				POLICE TRAINING			2,825.59
46106	TAZER BATTERIES				162 02-Feb-2017	02-Feb-2017	
10-5-2020000-0252				UNIFORMS			526.31
46337	HANDCUFF POUCHES				162 08-Feb-2017	08-Feb-2017	
10-5-2020000-0252				UNIFORMS			98.45
46444	MIC HOLDER				180 09-Feb-2017	09-Feb-2017	
10-5-2020000-0252				UNIFORMS			55.85
46813	ROUNDS FOR C8S				216 16-Feb-2017	16-Feb-2017	
10-5-2020000-0252				UNIFORMS			442.72
47105	TAZER HOLSTERS RH&LH				216 22-Feb-2017	22-Feb-2017	
10-5-2020000-0252				UNIFORMS			700.77
MOR26	MORNEAU SHEPELL LTD.						
FEB 2017	498084, 498085, 498086 & 498087				180 22-Feb-2017	22-Feb-2017	
10-5-2020000-0207				BENEFITS - LIFE & DISABIL			265.99
MSJ355	MSJ AUTOMOTIVE SERVICE LTD						
93555	EXPEDITION UPGRADES				162 13-Feb-2017	13-Feb-2017	
10-5-2020000-0402				VEHICLE & EQUIPMENT MTCE.			3,088.66
93573	301 REPAIRS				162 13-Feb-2017	13-Feb-2017	
10-5-2020000-0402				VEHICLE & EQUIPMENT MTCE.			69.75
93590	305 REPAIRS				162 13-Feb-2017	13-Feb-2017	
10-5-2020000-0402				VEHICLE & EQUIPMENT MTCE.			78.34
93607	306 REPAIRS				162 14-Feb-2017	14-Feb-2017	
10-5-2020000-0402				VEHICLE & EQUIPMENT MTCE.			280.32
93633	CUSTOM MOUNT SHOT GUN TRUNK #301				180 15-Feb-2017	15-Feb-2017	
10-5-2020000-0402				VEHICLE & EQUIPMENT MTCE.			1,108.83
ONT267	1603933 ONTARIO INC. O/A E. BERYL MACMILLAN						
61772	HEARING				162 03-Feb-2017	03-Feb-2017	
10-5-2020000-0327				PROFESSIONAL FEES			264.76
61850	HEARING - REPORTER				216 09-Feb-2017	09-Feb-2017	
10-5-2020000-0327				PROFESSIONAL FEES			264.76
PAC124	PACIFIC SAFETY PRODUCTS INC						
IN064834	ANDREW OUTER VEST				243 08-Mar-2017	08-Mar-2017	
10-5-2020000-0252				UNIFORMS			137.33
PUR700	PUROLATOR INC.						
433765081					162 10-Feb-2017	10-Feb-2017	

Council/Board Report By Dept-(Computer)



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 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 15-Feb-2017 To 14-Mar-2017
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 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name						
DEPARTMENT 2020000 POLICE DEPARTMENT							
10-5-2020000-0306				COURIER & EXPRESS			14.74
433828767	COURIER				216 17-Feb-2017	17-Feb-2017	
10-5-2020000-0306				COURIER & EXPRESS			35.06
433893838	COURIER				216 24-Feb-2017	24-Feb-2017	
10-5-2020000-0306				COURIER & EXPRESS			10.28
RAC462 RACICOT CHRYSLER							
CCCS236081	REPAIRS 303				258 09-Jan-2017	09-Jan-2017	
10-5-2020000-0402				VEHICLE & EQUIPMENT MTCE.			237.24
CCCS236930	REPAIRS #305				180 14-Feb-2017	14-Feb-2017	
10-5-2020000-0402				VEHICLE & EQUIPMENT MTCE.			101.64
REC06 RECEIVER GENERAL-INDUSTRY CANADA							
20170006324	RADIO TOWERS LICENSING RENEWAL				216 04-Feb-2017	04-Feb-2017	
10-5-2020000-0319				RADIO MAINTENANCE			2,135.00
ROS070 ROSELLI FRANK							
FEB 10, 2017	PROFESSIONAL FEE - HEARING OFFICER				216 10-Feb-2017	10-Feb-2017	
10-5-2020000-0327				PROFESSIONAL FEES			2,685.00
RTT067 RIVER TOWN TIMES							
91049	AUXILLIARIES AD				162 08-Feb-2017	08-Feb-2017	
10-5-2020000-0307				ADVERTISING			111.87
STA444 STAPLES ADVANTAGE (MIS C/O T04446C							
43659503	DYMO REFILLS				180 16-Feb-2017	16-Feb-2017	
10-5-2020000-0301				OFFICE SUPPLIES			109.47
43756586	OFFICE SUPPLIES				224 28-Feb-2017	28-Feb-2017	
10-5-2020000-0301				OFFICE SUPPLIES			137.70
43794603	OFFICE SUPPLIES				243 03-Mar-2017	03-Mar-2017	
10-5-2020000-0301				OFFICE SUPPLIES			109.47
STE150 STERLING MARKING PRODUCTS							
6737741	COMMISSIONAIRE STAMP				243 07-Mar-2017	07-Mar-2017	
10-5-2020000-0301				OFFICE SUPPLIES			71.07
THI235 THINKI WIRELESS SOLUTIONS INC.							
8452	GPS				162 01-Feb-2017	01-Feb-2017	
10-5-2020000-0406				GPS COMMUNICATION			135.60
8633	GPS				243 01-Mar-2017	01-Mar-2017	
10-5-2020000-0406				GPS COMMUNICATION			135.60
WES647 WEST INC							
281	GALA TICKETS FOR CHIEF AND OWEN				216 15-Feb-2017	15-Feb-2017	
10-5-2020000-0370				COMMUNITY SERVICES			170.00
WOR03 WORKPLACE SAFETY & INSURANCE BOARD							
FEB 2017	FEB 2107 REMITTANCE				232 28-Feb-2017	28-Feb-2017	
10-5-2020000-0208				BENEFITS - WORKER'S COMP.			224.94
Department Totals :							39,564.00

Council/Board Report By Dept-(EFT)



Vendor : A1C740 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

EFT Paid Date : 15-Feb-2017 To 14-Mar-2017
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name	Invoice No.	Description	Batch	Inv Date	Inv Due Date	Amount	
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 2020000		POLICE DEPARTMENT						
BEL01	BELL CANADA							
FEB 2017	FEB 2017 MONTHLY CHARGES				140	01-Feb-2017	01-Feb-2017	
10-5-2020000-0315				TELEPHONE			497.36	
BEL03	BELL MOBILITY INC.							
FEB 2017	FEB 2017 USAGE				182	06-Feb-2017	06-Feb-2017	
10-5-2020000-0315				TELEPHONE			515.99	
10-5-2020000-0332				INTERNET ACCESS			51.08	
10-5-2020000-0406				GPS COMMUNICATION			104.07	
COG02	COGECO PAYMENT CENTRE							
FEB 2017	FEB 2017 INTERNET				112	01-Feb-2017	01-Feb-2017	
10-5-2020000-0332				INTERNET ACCESS			152.49	
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
FEB 2017	FEB 2017 BENEFITS				202	01-Feb-2017	01-Feb-2017	
10-5-2020000-0207				BENEFITS - LIFE & DISABIL			14,108.99	
MAR 2017	MAR 2017 BENEFITS				203	01-Mar-2017	01-Mar-2017	
10-5-2020000-0207				BENEFITS - LIFE & DISABIL			14,045.78	
TEL02	TELUS							
JAN 2017	JAN - FEB 2017 MONTHLY CHARGES				111	25-Jan-2017	25-Jan-2017	
10-5-2020000-0315				TELEPHONE			542.74	
UNI01	UNION GAS LTD							
JAN 2017	JAN 2017 USAGE				105	30-Jan-2017	30-Jan-2017	
10-5-2020000-0316				UTILITIES - POLICE DEPT			554.11	
Department Totals :							30,572.61	

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	39,564.00
Total EFT Paid for Approval :	30,572.61
Grand Total ITEMS for Approval :	70,136.61



25 Grosvenor Street, Suite 15-300
Toronto ON M7A 1Y6
Phone: 416-314-3520
Fax: 416-314-3522
Email: OPAC.applications@ontario.ca

Welcome our Improved Website!

Did you know the Ontario Police Arbitration Commission produces summaries of Rights police arbitration awards made under Part VIII of the *Police Services Act*? Summaries and full awards are published on our website, www.policearbitration.on.ca. In 2016, OPAC rolled out a new website with improved features and new content:

Search arbitration awards by grievance type:

- a) Rights Awards Database
- b) Duty of Fair Representation Awards Database
- c) Section 40 Awards Database
- d) Interest Awards Database

Agency Accountability Page contains our most recent approved Business Plans, Annual Reports, and Memorandum of Understanding;

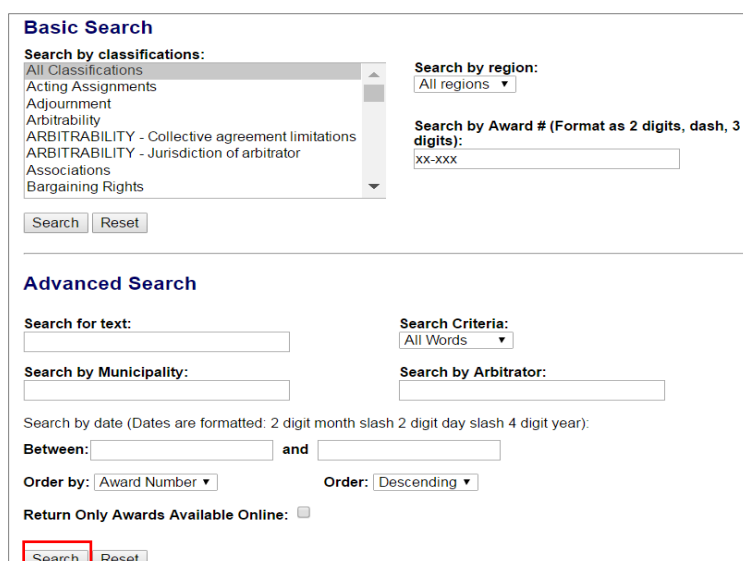
Advanced arbitration award search by:

- a) Type
- b) Classification
- c) Region
- d) Municipality
- e) Arbitrator
- f) Keyword(s)

Collective Agreements list includes all agreements on file which can be requested by phone or email.

Searching for an Award

Click on “Search Arbitration Decisions” and select the type of award. Note: due to the small number of DFR and Section 40 Awards, the database of those awards only appear in list form and do not have advanced search options. You can use the “Basic Search” or “Advanced Search” or leave all fields blank to access the full Rights or Interest databases.



Please email collective agreements, awards, applications and feedback to OPAC.applications@ontario.ca

Ministry of Community Safety
and Correctional Services

Ministère de la Sécurité communautaire
et des Services correctionnels



Public Safety Division

Division de la sécurité publique

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MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: Drug Recognition Expert (DRE) Questionnaire

DATE OF ISSUE:	February 24, 2017
CLASSIFICATION:	Response Required
RETENTION:	March 17, 2017
INDEX NO.:	17-0014
PRIORITY:	High

As the Province of Ontario prepares for the anticipated legalization of cannabis, the Ministry of Community Safety and Correctional Services is developing policy options to help address anticipated impacts to public safety, included drug-impaired driving. A key component of this work is the assessment of the Standard Field Sobriety Tests (SFST) and Drug Recognition Expert (DRE) evaluations.

You may be aware that the Ontario Police College has recently sent out a voluntary survey focused on current and anticipated needs for SFST and DRE training. I want to thank those of you who have taken the time to complete this survey.

The ministry recognizes that more comprehensive baseline data is needed to effectively assess the SFST and DRE programs. To that end, we have engaged multi-ministry partners to develop a *Drug Recognition Expert Questionnaire*, which will help establish how these programs are currently used across the province as well as the challenges associated with them.

Police services are required to complete the attached PDF questionnaire and submit responses to MCS.PPD.RESEARCHSRV@ontario.ca no later than March 17, 2017.

Should you have any questions regarding the questionnaire, please contact Rosa Taddeo at rosa.taddeo@ontario.ca or (416) 314-0207.

Responses to the questionnaire will be aggregated and reported back through a future All Chiefs Memorandum. The results will also be shared with ministry and federal/provincial/territorial partners, and may be made publicly available under the Open Government initiative.

Thank you for your collaboration and participation.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Beckett". The signature is fluid and cursive, with a long horizontal stroke at the end.

Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

DRUG RECOGNITION EXPERT QUESTIONNAIRE

Introduction

The Federal government has committed to legalize, strictly regulate and restrict access to cannabis, and to introduce legislation in Spring 2017. Ontario's Premier has committed to working with the federal government on legalization of cannabis.

As part of this work, the Ministry of Community Safety and Correctional Services is reaching out to police services to obtain information on the Standard Field Sobriety Tests (SFST) and Drug Recognition Expert (DRE) evaluations in Ontario. The Ministry is seeking preliminary information that would help establish baseline indicators for assessing DRE outcomes.

The information requested may also assist the Ministry in developing policy options that would help mitigate anticipated impacts to public safety associated with legalization of cannabis and further inform a cannabis framework for the province of Ontario.

The Ministry is requesting information related to SFST and DRE through a short questionnaire.

Responses to the questionnaire will be aggregated, and may be made publicly available under the Open Government initiative. The responses may also be shared with other parties.

The collection, retention and disclosure of this information will be carried out in accordance with all applicable legislation and regulations.

If you have any questions regarding the questionnaire, please contact **Rosa Taddeo at 416-314-0207**.

Please email the completed questionnaire to **MCS.PPD.RESEARCHSRV@ontario.ca** by **Friday, March 17, 2017**.

Thank you in advance for your participation.

Questions

1. For the past three calendar years, please provide the following information regarding SFST and DRE training:

	2014	2015	2016
Number of officers trained in SFST over the course of the year			
Average cost (e.g., tuition, travel and accommodation) related to SFST training per officer			
Number of officers trained in DRE over the course of the year			
Average cost (e.g., tuition, travel and accommodation) related to DRE training per officer			

2. Currently, how many SFST / DRE officers are active in their SFST / DRE role?

Number of SFST officers <i>(full-time equivalents)</i> <i>(Please exclude officers who are trained in DRE)</i>	
Number of DRE officers <i>(full-time equivalents)</i>	

3. On average, how long do DRE officers remain in a role with DRE evaluation duties?

Please select the appropriate time frame corresponding to the number.

For example, the same length of time can be reported as: 18 Months or 1.5 Years.

	(Please select the time frame)
--	--------------------------------

4. For the past three calendar years, please provide the following information related to SFST and DRE evaluations:

	2014	2015	2016
Number of SFSTs performed as a result of suspected drug impairment			
Number of times an SFST required a DRE evaluation, and where a DRE officer was not available (e.g., DRE officer busy / too far to provide services in a timely manner / not on duty, etc.)			
Number of DRE evaluations conducted			
Number of charges laid as a result of DRE evaluations			
Number of cases requiring DRE officer testimony in court, regardless of whether testimony was provided or not			
Number of cases where DRE officer provided testimony in court			
Number of DRE related charges that resulted in a guilty plea to the original charge			
Number of DRE related charges that resulted in a guilty plea to a lesser charge			
Number of DRE related charges that resulted in a trial and conviction			

	2014	2015	2016
Number of DRE related charges that resulted in a trial and finding of "not guilty"			
Number of DRE related charges that were "withdrawn"			
Number of DRE related charges that were "stayed"			

5. For 2016, please provide the total number of DRE evaluations conducted by each DRE officer.

*Please **do not** provide names of DRE officers.*

Please provide information in the text box as per the example below.

Enter the number of DRE evaluations where each row represents an individual officer.

Officer A = 25 evaluations

Officer B = 23 evaluations

Officer C = 27 evaluations

etc.

6. Based on your experience, please identify the main challenges with SFST and DRE program. *Please identify all that apply by ranking them in the order of importance with '1' being the greatest challenge.*

- Judicial confidence in the expertise
- Objectivity, validity and reliability of DRE evaluations
- Resources to support expertise (e.g., court preparation, opportunities to recertify, community of practice, etc.)
- Officer interest in training / developing expertise
- Effectiveness of DRE training in preparing officers to accurately evaluate drug impairment
- Training costs / funding
- Capacity and coverage (number of officers trained and available, number of officers for larger territory)
- Competing priorities / scheduling at the service level
- Attrition rate from the program
- Other, please specify

7. Is there any other pertinent information related to the DRE evaluations that you would like to share?

Contact Information

Please provide your contact information, as it may be required for follow-up purposes.

Police Service Name:	<input type="text"/>
Contact Name:	<input type="text"/>
Position Title:	<input type="text"/>
Telephone No:	<input type="text"/>
E-mail:	<input type="text"/>

Thank you for completing this questionnaire!

Ministry of Community Safety
and Correctional Services

Ministère de la Sécurité communautaire
et des Services correctionnels



Public Safety Division

Division de la sécurité publique

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MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: Sexual Violence and Harassment

DATE OF ISSUE:	February 22, 2017
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	17-0013
PRIORITY:	High

I am writing to you today to share important information regarding sexual violence and harassment.

Please find attached a memo from the Honourable Marie-France Lalonde, Minister of Community Safety and Correctional Services for further information.

The Minister is asking all police services boards and chiefs of police in Ontario to consider conducting a review of sexual assault investigations and I am requesting that information regarding the outcome of such a review be shared with the ministry, through your Police Services Advisor, for reference.

Should your police service require any assistance in relation to conducting a review, please contact your Police Services Advisor for further discussion on such a matter.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Beckett".

Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division



Office of the Minister

Bureau de la ministre

25 Grosvenor Street
18th Floor
Toronto ON M7A 1Y6
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Fax: 416-325-6067

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MEMORANDUM TO: Chairs, Police Services Boards

SUBJECT: Sexual Violence and Harassment

Sexual violence and harassment has no place in our society. That is why in 2015 our government launched the *It's Never Okay: An Action Plan to Stop Sexual Violence and Harassment* (Action Plan), a plan aimed at changing attitudes and behaviors, creating awareness in our communities and increasing support for survivors.

As the Minister of Community Safety and Correctional Services, a woman and a mother, I fully support Minister Goodale's call to police services across Canada to re-examine their handling of sexual assault cases. I echo his message and ask that all police services boards and chiefs of police in Ontario begin similar reviews of the way sexual assault cases are handled, including policies and procedures at the local level. I would also encourage all police services, in conducting such reviews, to consider working collaboratively with local community and justice partners. Once complete, I ask that all findings be shared with my Ministry to inform our ongoing work to ensure victims of sexual violence feel safe reporting these crimes to police and that when they do, they are granted the timely and dignified response from our justice system that they deserve.

I am pleased to see that several police services in Ontario, including the Ontario Provincial Police (OPP), have already proactively started reviews. I commend these police services for taking swift and decisive action.

Work to tackle this issue is already underway in Ontario, but we know there is always more that we can do. Through the Strategy for a Safer Ontario, our government is re-examining policing as a whole, working to modernize and standardize police practices across the province. Through the Action Plan, we funded research in the field of sexual violence and are taking a number of steps with regard to sexual assault cases, including enhanced training for police and improving data collection. Further, my Ministry also recently launched a new grant program to support a more compassionate and sensitive response from police, including support services provided to survivors as well as police investigative practices. The successful recipients of this new program were announced earlier this week.

Thank you for your attention on this important matter and we look forward to hearing from your services as the work on your reviews progresses.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Lalonde".

Marie-France Lalonde
Minister

Ministry of Community Safety
and Correctional Services

Ministère de la Sécurité communautaire
et des Services correctionnels

Public Safety Division

Division de la sécurité publique

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Télécopieur: (416) 314-4037



MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Annual Reporting Requirements – Violent Crime Linkage
Analysis System and Major Case Management**

DATE OF ISSUE:	February 28, 2017
CLASSIFICATION:	Response Required
RETENTION:	March 24, 2017
INDEX NO.:	17-0015
PRIORITY:	Normal

Ontario Regulations 550/96 and 354/04 of the *Police Services Act* require every chief of police to prepare and submit an annual report to the Ministry regarding Violent Crime Linkage Analysis System (ViCLAS) and Major Case Management (MCM) respectively.

As you know, the annual reporting requirements were streamlined last year to combine the two reports into one. The attached blended annual reporting form for MCM and ViCLAS is to be submitted by each police service no later than March 24, 2017. The report can be submitted electronically to OPP.GHQ.ViCLAS@opp.ca, or in hardcopy form to the Provincial ViCLAS Centre, Ontario Provincial Police, 777 Memorial Avenue, 2nd Floor, Orillia, Ontario L3V 7V3

If you have any questions about the form, please contact S/Sgt. Kelly Grubb at Kelly.Grubb@opp.ca (ViCLAS) or Kenneth Cribley at Kenneth.Cribley@ontario.ca (MCM).

Stephen Beckett
Assistant Deputy Minister
Public Safety Division

Attachment

ViCLAS/Major Case Management Annual Report

In accordance with the *Police Services Act*, ViCLAS Regulation (*O. Reg 550/96*) and Major Case Management Regulation (*O. Reg 354/04*) s. 2(1), every chief of police shall prepare and submit to the Ministry an annual report.

Identify the number of cases in the appropriate categories and submit to the undersigned on or before **March 24, 2017**.

	Police Service:	Report for the Year: 2016	Total:
Criteria Offences	Any ViCLAS submissions for non-criteria cases		
	Homicides and attempted homicides, solved or unsolved		
	Non Familial/Domestic Sexual assaults, solved or unsolved including sexual interference, and attempted sexual assaults, sexual exploitation and invitation to sexual touching		
	Non-familial abductions and attempted non-familial abductions		
	Missing person occurrences where circumstances indicate a strong possibility of foul play		
	Found human remains/identified body that are known or suspected to be homicide		
	Criminal harassment where the harasser is not known to the victim		
	Luring of a child or attempted luring of a child, solved or unsolved		
	Supplementary ViCLAS submissions (material change or investigative update)		
	Any other cases designated as a major case pursuant to the Ontario Major Case Management Manual <i>("Non-traditional" major cases where the designated software was used)</i>		
	Multi-Jurisdictional Major Cases	Multi-Jurisdictional Major Cases: Yes <input type="checkbox"/> No <input type="checkbox"/> <i>If yes – please specify name(s) of police service(s) and project name(s)/incident or occurrence number</i>	
Review	Name and Rank		
	Email Address	Signature and Date	

EMAIL SUBMISSIONS TO:
OPP.GHQ.ViCLAS@opp.ca

OR

MAIL SUBMISSIONS TO:
Provincial ViCLAS Centre
Ontario Provincial Police
777 Memorial Avenue, 2nd Floor
Orillia, ON L3V 7V3

If you have any questions with regard to completing the report, please contact:
S/Sgt. Kelly Grubb at Kelly.Grubb@opp.ca (ViCLAS) or Kenneth.Cribley@ontario.ca, (MCM)

**Safety, Licensing Appeals and
Standards Tribunals Ontario**

*Ontario Parole Board
Ontario Civilian Police Commission
Licence Appeal Tribunal
Fire Safety Commission
Animal Care Review Board*

250 Dundas Street West
4th Floor, Suite 401
Toronto ON M5T 2Z5
Tel.: 416-327-6500
Fax: 416-327-6379
Toll Free Tel: 1-844-242-0608
Website: www.slasto.gov.on.ca

**Tribunaux de la sécurité, des appels en
matière de permis et des normes Ontario**

*Commission ontarienne des libérations
conditionnelles
Commission civile de l'Ontario sur la police
Tribunal d'appel en matière de permis
Commission de la sécurité-incendie
Commission d'étude des soins aux animaux*

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Tél. : 416-327-6500
Télé. : 416-327-6379
Sans frais Tél. : 1-844-242-0608
Site web: www.slasto.gov.on.ca



MEMORANDUM TO: OPB Stakeholders & Partners

DATE: March 13, 2017

**FROM: Linda P. Lamoureux
Executive Chair
Safety, Licensing Appeals and Standards Tribunals Ontario**

**SUBJECT: The Ontario Parole Board:
An Active Partner in Canada's Journey to Reconciliation**

I wish to inform you that the Safety, Licensing Appeals and Standards Tribunals Ontario (SLASTO) has developed a digital publication entitled; *The Ontario Parole Board: An Active Partner in Canada's Journey to Reconciliation*. The publication is available on SLASTO's website [here](#).

Underpinned by SLASTO's commitment to reconciliation, the publication explores SLASTO's efforts in alleviating systemic barriers for Indigenous parole applicants and building relationships with Indigenous partners. It features achievements specifically made to the process of Circle Hearings.

This publication will be one of a series of special articles as SLASTO continues to improve access to justice for those involved in the parole process.

the Ontario Parole Board:

An Active Partner in Canada's Journey to Reconciliation



Ontario

Safety, Licensing Appeals and Standards Tribunals Ontario

Tribunaux de la sécurité, des appels en matière de permis et des normes Ontario

**Safety, Licensing Appeals and
Standards Tribunals Ontario**

*Ontario Parole Board
Ontario Civilian Police Commission
Licence Appeal Tribunal
Fire Safety Commission
Animal Care Review Board*

**Tribunaux de la sécurité, des appels en
matière de permis et des normes Ontario**

*Commission ontarienne des libérations
conditionnelles
Commission civile de l'Ontario sur la police
Tribunal d'appel en matière de permis
Commission de la sécurité-incendie
Commission d'étude des soins aux animaux*



Introduction

Truth is a powerful word that should be defined by the individual, not by the masses.

To an Indigenous person seeking parole, *truth* means having the freedom to share their story and to have their voice heard. The history of colonialism and the legacy of residential schools and other assimilative laws and policies, are too often overlooked when parole release decisions are issued, creating a systemic barrier for Indigenous applicants and silencing their voices.

To alleviate this barrier and move towards a place of reconciliation, the Ontario Parole Board (OPB) has been proactive in contributing to Canada's Journey to Reconciliation by creating space for Indigenous voices through the practice of Circle hearings.

The Ontario Parole Board

The OPB is an independent and quasi-judicial administrative tribunal that is responsible for deciding on the return of offenders to the community, through supervised conditional release.

The OPB has provincial jurisdiction within Ontario to grant, deny or revoke parole or to cancel an applicant's parole before release. Public safety is the OPB's main priority when determining if a parole applicant is a risk to the community.

On April 1, 2013, the OPB joined the Safety, Licensing Appeals and Standards Tribunals Ontario (SLASTO), a cluster of adjudicative tribunals including the Animal Care Review Board, the Fire Safety Commission, the Licence Appeal Tribunal and the Ontario Civilian Police Commission.

DID YOU KNOW

The Ontario Parole Board was established in **1916**.

Calls to Action

In December 2015, Canada's Truth and Reconciliation Commission issued a report with 94 Calls to Action, urging all levels of government to work together towards reconciliation.

In response to the Truth and Reconciliation Commission's Calls to Action, SLASTO's Executive Chair, Linda P. Lamoureux, recognized the urgency for action to uphold SLASTO's role within Canada's reconciliation process, and designated Karen R. Restoule as the cluster's Lead of Indigenous Services to help the cluster navigate the reconciliation process.

Karen R. Restoule is of the Anishinabek Nation and is a member of Dokis First Nation. Ms. Restoule worked as Director of the Justice Sector with the Chiefs of Ontario and has worked with the Ministry of Community Safety and Correctional Services as both a consultant addressing systemic discrimination with the provincial correctional system and as a probation and parole officer.

DID YOU KNOW

You can learn more about the Truth and Reconciliation Commission's Calls to Action report and other findings by visiting: www.trc.ca

Indigenous Services

The mission of SLASTO's Indigenous Services is to ensure that every Indigenous individual, who comes before any SLASTO tribunal, has access to culturally appropriate services.

SLASTO's Indigenous Services' objectives include:

- Increasing SLASTO's capacity to understand the unique circumstances of Indigenous peoples, and how these translate to meeting their unique legal needs.
- Improving relationships between SLASTO leadership and Indigenous communities.
- Identifying areas where SLASTO can create space for processes led by Indigenous peoples.
- Contributing to the elimination of over representation of Indigenous people in custody and consider alternative options to incarceration.

DID YOU KNOW

Since clustering with SLASTO in 2013, the OPB has held over **88** Circle hearings.

An Active Partner

In July 2016, at the request of Ms. Lamoureux, Ms. Restoule and Mr. Vince Pawis, an Elder with the White Buffalo Road Healing Lodge, worked together to review the OPB's Circle hearing process. Ms. Restoule and Mr. Pawis identified significant opportunity for improving the process and presented recommendations to the OPB.

To show commitment in being an active partner in reconciliation, SLASTO took immediate action and implemented the following recommendations:

- Ensuring all Circle hearings are facilitated by an Elder, not an OPB member.
- Ensuring all protocols of the Circle are respected.
- Increasing the availability of translators for Indigenous languages.
- Ensuring that applicants are provided with the opportunity to share their unique circumstances and present alternative options to incarceration within an applicant's parole plan, as set out by the *Gladue* decision.

By implementing these recommendations, the OPB now delivers an administrative process that is respectful, inclusive, accessible, and most importantly, a process that is responsive to the unique needs of Indigenous peoples.

DID YOU KNOW

In 1999, the Supreme Court of Canada issued a decision *R v Gladue*, which directed sentencing judges to consider the broad systemic factors and personal background that affect Indigenous peoples within the criminal justice system.

What is a Circle Hearing?

A Circle hearing is an alternative method to a mainstream parole hearing and is conducted with the same desired outcome, which is to determine if an applicant is suitable for reintegration within the community.

Circle hearings are led and facilitated by Elders who are considered the gatekeepers of Indigenous knowledge and history, and hold critical roles in Indigenous communities.

The role of an Elder in a Circle hearing is dynamic and can include:

- Facilitating the Circle hearing process.
- Providing culturally appropriate support to the applicant.
- Providing advice and guidance to the OPB members.

DID YOU KNOW

Circles represent important principles in Indigenous culture including equality, balance, inclusivity and continuity.

Circles also represent the seasonal pattern of life and renewal, as they are unbroken and have no beginning or end.

Protocols of a Circle

After a Circle hearing is opened by an Elder with a blessing or a ceremony, the Elder sets out the process for the hearing and passes the Eagle Feather to the applicant, who is the first to speak.

The applicant can take as much or as little time as they want to tell their story: who they are, where they come from, the circumstances that led them to their involvement related to the current offences, what they have done during their time in jail, and details of the plan they have prepared for release.

The OPB conducts only one Circle hearing per day to allow for a more in-depth hearing process.

DID YOU KNOW

The **Eagle Feather** is considered a messenger to the Creator and is a symbol of Indigenous teachings such as respect, humility, truth, love, courage, wisdom and honour. In a Circle hearing, only the person holding the Eagle Feather has the right to speak.

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Participants of a Circle

What makes a Circle hearing unique is that participants sit together in a circle, eliminating hierarchy and restoring balance, to discuss the impact of the offence on the victim, the applicant, their families, and the community.

In addition to the sitting Elder, the applicant, and the members of the OPB, participants of the Circle can also include the applicant's support person, a Native Institutional Liaison Officer (NILO), a correctional officer, and if present, the victim and their support person.

As the Eagle Feather makes its way around the Circle, all participants are given the opportunity to speak, building a relationship of trust and increasing the strength of the Circle.

DID YOU KNOW

There has been an **increase** in the number of requests for a Circle hearing by Indigenous applicants since Ms. Restoule's and Mr. Pawis' review of the Circle hearing process.

Building Relationships

In November 2016, SLASTO travelled to Shawanaga First Nation, an Indigenous community located north of Parry Sound, to meet with Vince Pawis and learn about the work that Pawis and the White Buffalo Road Healing Lodge have done within their community and surrounding areas.

The White Buffalo Road Healing Lodge is a non-profit organization dedicated to encouraging pride within the Indigenous community and promoting cross-cultural understanding. The White Buffalo Road Healing Lodge has played a critical role in the development of programming and facilities offered to Indigenous offenders at the Sudbury Jail.

Understanding the importance of establishing relationships with Indigenous communities is a key component in working towards reconciliation and SLASTO is committed to building trust and open communication with Indigenous partners.

DID YOU KNOW

At the **Sudbury Jail**, Indigenous inmates are able to participate in programming that provides access to Indigenous traditions and practices, including traditional drumming, smudging, pipe and sweat lodge ceremonies

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Pictured above, the SLASTO team and Vince Pawis stand in front of the Sudbury Jail sweat lodge on November 21, 2016.

From left to right: Benson Cowan, Head of Legal, SLASTO; Linda P. Lamoureux, Executive Chair, SLASTO; Vince Pawis, Elder, White Buffalo Road Healing Lodge; Karen R. Restoule, Vice-Chair and Indigenous Services Lead, SLASTO; and Chris Popovich, Executive Advisor, SLASTO



Pictured above, the Sudbury Jail sweat lodge (left) and totem pole depicting the buffalo, the bear, the wolf and the eagle (right).

Images courtesy of: Sudbury Jail

Conclusion

While the OPB has made significant improvements to the Circle hearing process, the journey to reconciliation does not stop there. The OPB and SLASTO continue to look for opportunities where improvements to the parole hearing process can be made for all applicants.

By building key relationships with Indigenous partners, reshaping perspective and ensuring that respect is at the forefront of all parole hearing processes, SLASTO and the OPB are committed to providing access to restorative justice and integrating Indigenous legal principles and traditions into the justice system.

Ministry of Community Safety
and Correctional Services

Ministère de la Sécurité communautaire
et des Services correctionnels

Public Safety Training Division

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MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: **Revised Constable Selection System Pre-Background
Questionnaire**

DATE OF ISSUE:	March 8, 2017
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	17-0017
PRIORITY:	Normal

Please be advised that the Ministry of Community Safety and Correctional Services has completed a review of the Constable Selection System (CSS) Pre-Background Questionnaire (PBQ) and Pre-Background Questionnaire Guidelines in relation to questions pertaining to the *Youth Criminal Justice Act* (YCJA), and will be issuing revised documents.

As you may know, the PBQ is the background check component of the CSS. The CSS is a suite of tools designed to assess the suitability of police constable applicants in Ontario. It is based on comprehensive research that determines the knowledge, skills and abilities necessary for police constables in Ontario.

The ministry has granted the Ontario Association of Chiefs of Police (OACP) a licence to use the CSS, the authority to sub-license the system for use by police services or police services boards, as well as any third party for use in testing services. The CSS is currently used by 40 municipal police services, a First Nations police service, as well as the Ontario Provincial Police, as part of their recruitment processes.

Following a review of the PBQ, the ministry has determined that it is necessary to include an explicit reminder at the beginning of Section C, Criminal Record, that, pursuant to the YCJA, a young person who is found guilty of an offence is deemed not to have been convicted or found guilty if they are discharged absolutely, or if their youth sentence or disposition has ceased to have effect.

In addition, Criminal Record question number 18 has been revised to clarify that the response should identify any offences or acts committed in another country that would be considered a criminal offence in Canada.

The revised PBQ and Guidelines will reflect the above changes, and will be sent through the OACP's test vendor, Applicant Testing Services, to CSS police services.

If you have any enquiries, please contact Morgan Terry, Manager Operations Unit, at Morgan.Terry@ontario.ca or (416) 326-9347, or Lisa Hughes, Standards Development Officer, Operations Unit, at Lisa.Hughes@ontario.ca or (416) 314-3032.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Beckett', written in a cursive style.

Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

Letter from Ministry of Labour contained in email from Holly Doty, OAPSB as follows:

**Item 8.2a vi.
March 21, 2017**

Good morning!

On behalf of the Ministry of Labour's PTSD Summit, *Making Progress on Prevention*:

It is my pleasure to let you know that the Ministry of Labour's PTSD Summit, *Making Progress on Prevention* on October 25, 2016, was a resounding success. Bringing together workers, employers, and experts from a wide range of sectors, along with members of the Ontario Public Service, the summit provided a great opportunity to share different perspectives and consider emerging practices and approaches for mitigating and preventing post-traumatic stress disorder (PTSD).

In the summit's keynote address, Mr. Bob Delaney, former undercover police officer and National Basketball Association (NBA) referee, described his harrowing work infiltrating organized crime and how those experiences would later lead to PTSD. With peer-to-peer support, he overcame the stigma associated with PTSD and now works to educate others and support awareness, understanding and development of mental health and wellness.

Through the panel discussions speakers explained how instrumental peer support can be in mitigating and treating PTSD, and what best practices and approaches are currently being harnessed. The speakers also discussed the important role employers and employees' families play in supporting those suffering from PTSD, and the value of social supports in a successful recovery and return to work.

With the summit completed, it is now time to utilize the knowledge shared and networks created to make progress on preventing work-related PTSD and build resiliency. As you know, key to this is developing organizational prevention plans. The Ministry of Labour has produced a detailed summit report which can serve as a useful resource. The report provides a comprehensive overview of the keynote address, panel discussions and the three breakout sessions, as well as a recap of the summit's highlights. It is available online at www.labour.gov.on.ca/english/hs/pubs/ptsd_summit2016.php, and I encourage you to share the report with colleagues.

As our government continues to move forward on the important issue of workplace mental health, it is heartening to know that we can count on your commitment and support. We recognize that more work lies ahead of us, and that together we can make significant strides in preventing PTSD, and enhancing the mental health and safety of workers in Ontario.

Thank you for your interest in this year's summit. Please accept my best wishes.

Sincerely,

[Original signed by]

Kevin Flynn

Minister of Labour

2016 PTSD Summit

Making Progress on Prevention

Hosted by Ontario Minister of Labour Kevin Flynn

#TalkingPTSD

Summit on

Post-Traumatic Stress Disorder

Making Progress on Prevention

October 25, 2016

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Highlights of the Day

- Over **150 participants** attended the 2016 PTSD Summit
- The hashtag **#TalkingPTSD** has been trending since then

Participants came from a range of backgrounds:

- ✓ Police services
- ✓ Firefighter services
- ✓ Emergency medical services
- ✓ Corrections
- ✓ Health care
- ✓ Transit
- ✓ Social services
- ✓ Mental health advocates
- ✓ Researchers
- ✓ Mental health agencies

On October 25, 2016, the Ministry of Labour hosted the **PTSD Summit: Making Progress on Prevention**. The summit, hosted by the Honourable Kevin Flynn, Minister of Labour, brought together workers, employers and experts from a wide range of sectors along with members of the Ontario Public Service. More than 150 participants convened to share their insights and discuss emerging practices for mitigating and preventing post-traumatic stress disorder (PTSD). The dialogue helped to move forward our understanding of ways to protect employees and promote mental health and wellness in the workplace.

Speakers shared experiences and insights, generating conversation on topics relevant to workplaces today. Many organizations are working toward building comprehensive prevention approaches with respect to work-related PTSD, trauma, and mental health. Discussion topics included:

- Best practices for designing effective peer support programs
- Emerging approaches for effectively engaging families in support
- Resources and tools for promoting mental health and resiliency
- Developing and evaluating organizational prevention plans and procedures



Left to right: The Honourable Kevin Flynn, Minister of Labour, with Bob Delaney

Participants and speakers moved the conversation beyond recognizing mental health issues to expanding our understanding of the concrete interventions, tools, frameworks, and capabilities needed in workplaces to build and implement robust approaches to prevention, early intervention, and ongoing care and support.

It was a day of dialogue and connecting, of raising important questions, and collectively formulating solutions. The summit set the ground for new partnerships and initiatives.

The day was moderated by **Camille Quenneville**, *Chief Executive Officer, Canadian Mental Health Association, Ontario Division*. She welcomed participants with an overview of the program and highlighted the importance of the summit. Five years ago, such a summit would not have drawn the professional diversity present in the room that day, she said. Economists have indicated that mental health problems and illnesses cost the Canadian economy at least \$50 billion per year, Ms. Quenneville noted, findings which have helped to raise awareness.

Deputy Minister of Labour **Sophie Dennis** welcomed participants to the summit and described Minister Flynn's long-held interest in mental health, his passion for the issue and ongoing commitment to making change. She spoke of his recent contribution—the introduction of Bill 163, the Supporting Ontario's First Responders Act (Posttraumatic Stress Disorder), 2016. The bill passed unanimously in April, and the Minister continues to be dedicated to creating opportunities for learning and sharing to support prevention of workplace PTSD.

Summit host the **Honourable Minister Kevin Flynn** expressed his appreciation that many individuals in the room have provided leadership in helping government to move forward in addressing work-related traumatic mental stress. Minister Flynn stressed that, with PTSD, we need to focus on prevention and related opportunities and resources. He shared the view that working environments with positive mental health practices and prevention plans are essential. He also described the government's previous accomplishments, including both the roundtable and the March 2015 summit on work-related traumatic mental stress, and shared how that first summit pushed the government to propose Bill 163, the Supporting Ontario's First Responders Act.

Minister Flynn said that Ontario leads the country in mental health prevention, but that there is still more to do. The province's Supporting Ontario's First Responders Act, 2016 provides the presumption that PTSD diagnosed in first responders is work-related, allowing for faster access to WSIB benefits, resources and treatment. The Minister said that improvement lies with a comprehensive approach that includes both legislative and preventative measures, such as working to identify how to prevent PTSD from affecting individuals in the first place.

Minister Flynn noted that he will be publishing employer prevention plans requested under Bill 163, and discussed online resources such as firstrespondersfirst.ca, which lays out a framework for developing prevention plans. This website is a valuable resource that has come about because of the legislation. He asked everyone to go back to their organizations and communities to work on prevention plans and to continue this absolutely necessary work.

Keynote address

Former undercover police officer, retired NBA referee and author of the book, *Surviving the Shadows: A Journey of Hope into Post-Traumatic Stress*, **Bob Delaney** gave the keynote address. He shared his inspiring story of grappling with PTSD and how he made strides toward healing, which led to his current passion for building awareness of PTSD.

He recounted his personal experiences as a New Jersey State police officer working undercover, in conjunction with an FBI investigation and as part of a presidential task force. Mr. Delaney's three years of undercover work with organized crime required taking on a new persona. His identity was then revealed to the high-ranking organized crime leaders with whom he had built trusting relationships. He related how the discovery of his real identity, and his ensuing confrontation with these crime figures, led to serious security and emotional challenges.

Mr. Delaney shared the PTSD symptoms he struggled with as a result of this work experience, and the stigma he experienced, which often prevents people from seeking treatment for years. He described factors that supported his healing, such as peer-to-peer support, which he views as "the first line of defence." Mr. Delaney asked how we might create environments that allow this to happen and stressed the value of educational awareness programs to help those affected understand their triggers. He summed it up with this vision: "Experiences, plus intellectual readiness, plus reflection and being reflective of what takes place, equals development and growth. That's the reason I like to think of PTSD as PTSDevelopment."



Keynote speaker Bob Delaney

Designing PEER SUPPORT programs

Curt Arthur, *Executive Lead, Transformation Secretariat, Ministry of Community Safety and Correctional Services*, shared insights from Ontario's corrections sector, which is evolving in the area of mental health. Participants heard about the importance of promoting the mental health of both clients and employees in an integrated way. Correctional services are forging a way with an understanding of human and monetary resources,



Left to right: Curt Arthur, Dr. Ash Bender and Dave Connor

and knowing that with the right interventions, significant changes can be made. Their approach includes using the National Standard of Canada for Psychological Health and Safety in the Workplace as a foundation, and considering specific hazards that contribute to psychological harm, having a baseline understanding of the mental health, resiliency and coping skills of the workforce, and building in evaluation mechanisms to support continuous improvement. For peer support, correctional services are investigating different peer support models so that the right models are in place for the needs of specific workplace settings.

Dr. Ash Bender, *Occupational Psychiatrist and Assistant Professor, Faculty of Medicine, University of Toronto. Staff Psychiatrist and workplace trauma expert, Centre for Addiction and Mental Health (CAMH)*. Dr. Bender related key observations from research which tracked individuals involved in the 9/11 rescue efforts. This included studying those who did not experience PTSD, providing more understanding and insight into the psychological qualities that may help protect people from traumatic events. Dr. Bender said the research identified such qualities as a higher sense of purpose, perceived preparedness, greater perceived social support, and active and positive coping.

He discussed that, for organizations to build mentally healthy workplaces, it is important to first assess risk factors—such as adversarial approaches to managing those at risk.

Dr. Bender described a model for occupational stress intervention that consists of prevention, intervention and recovery, and identified peer support as a critical element. He shared best practices for peer support, which he described as a mechanism where co-workers can provide a bridge between an employee with a problem and the people who can help them, and that organizations can make decisions on the degree to which their peer support program is formal or informal. He said that high quality peer support is likelier when peers undergo a formal application and selection process, are respected by their peers, and participate in ongoing training, supervision, review, and accreditation to ensure they maintain their skills.

Dave Connor, *retired district Fire Chief, public safety sector consultant*, identified that peer support can be the cornerstone of a mental health strategy in organizations, and that the amount of work to keep it going is substantial. He explained that there are many recipes for building an effective peer support program and that all can work—the important thing is to use what works for the individual organization and strive for continuous improvement. Mr. Connor said education should start in recruit training and discussed the need to include management, leadership, and especially spouses in peer support, as they notice changes in their partners more than co-workers do. He explained that employers need to vet peer supporters for suitability, and that partnerships with other peer support teams can be extremely beneficial. He provided several examples of support training systems that are available online, and said that using effective cost recovery can help fund mental health programs and actually save an organization money in the long term. Mr. Connor left participants with a quote: “It’s not joyful people who are grateful, it’s grateful people who are joyful.”

Engaging FAMILIES in support

Chief Bruce Krauter, *Essex-Windsor Emergency Medical Services*, spoke about innovative tactics his paramedic service uses to engage family members, and his organization's evolving approach for including families in mental health programming. To involve the whole family and friends, the commencement celebration for new hires now has a new component—the Chief speaks about the importance of family support, as “families and friends are the first line of defence for a paramedic's mental health.” Once paramedics are with the organization, mental health workshops and engagement sessions are offered, and made available to families as well. Chief Krauter spoke about the power of social media for connecting with families about upcoming events, news and updates. He had a critical message for summit participants: “You can't just meet with families once, but rather, every year, every quarter. You have to keep up with them.”

Jennifer Thompson, *Early Intervention Analyst, York Regional Police Peer Support Unit*, shared her organization's philosophy that spouses and family members are the true first responders for the organization's first responders. Providing families and spouses with proper resources, training and other supports through the *York Beyond the Blue* program enables families to thrive in their roles as support systems for their police officers. Ms. Thompson, lead for this program, outlined some specific supports in place, such as a unique family-oriented peer support program, with 11 fully trained spousal peer support members.

Dr. Heidi Cramm, *Assistant Professor, School of Rehabilitation Therapy, Queen's University*, lead researcher in family and veteran mental health with the Canadian Institute for Military and Veteran Health Research. Dr. Cramm highlighted research from her field that can be leveraged to help understand family experiences in high trauma sectors. She reported on the strong evidence that when military personnel or veterans experience operational stress injuries, it can negatively impact family members and partners—leading to problems such as relationship struggles, secondary trauma to family members, and violence to partners. The perception of social support, said Dr. Cramm, is one of the most critical factors for an individual's successful recovery from PTSD. Also essential is the need for prevention and early detection to support families before they “crash and burn.” Dr. Cramm suggested that, to make progress in this field, operational stress injuries need to be understood within a family context, and approaches such as using technology to promote access to support services needed to support families.

Afternoon break-out sessions

In the afternoon, participants took part in one of three sessions, which explored developing an effective PTSD prevention plan, lessons learned when putting a PTSD prevention plan into action, and mental health resources and tips to strengthen PTSD resiliency. Session facilitators then reported to all summit participants on implementation strategies discussed.

See pages 8 to 15 for more on the session strategies and resources for planning, action and resiliency.



Left to right: Ron Kelusky, Chief Bill Boyes, Sergeant Beth Milliard and Dr. Lori Gray

Measuring and Evaluating workplace mental health and PTSD PREVENTION programs

Dr. Greg Anderson, *Dean, Office of Applied Research & Graduate Studies, Justice Institute of British Columbia*, presented some lessons learned from his experience evaluating prevention and resiliency programs, as well as methods and considerations for organizations when evaluating the success of their programs. He noted that measurement and evaluation lay the foundation for evidence-based practices and will help make better decisions with a larger impact. Dr. Anderson spoke on the role that organizations and employers can play in measuring and evaluating programs, points to consider when choosing measurement tools, and the importance of tools aligning with the organization's objectives. He advised to start by identifying goals and an objective to define outcomes, and then examine the literature to see if a program exists and also does what it's intended to do. He ended his presentation by saying that context is important—for example: what works in the military may not work in a police force—and that it's imperative to make sure that the program is relevant and meets the needs specific to the workplace.

Closing remarks

At the end of the summit, Minister Flynn thanked attendees for helping to address work-related PTSD in Ontario. He remarked on the accelerating interest that has been shown in the topic of mental health, an interest which has moved faster than any other he's seen over his years in politics. Five to ten years ago, no one was talking about workplace mental health, but then discussions began with first responder communities and it became clear that progress is being made. Minister Flynn is determined to see Ontario be a leader. He said that despite all the advances, PTSD remains incurable—you can cope, but it will always be with you—which drives the need for prevention.

Minister Flynn reflected on the day's important themes and said presenters all had a similar message—we can do this, we can change this—and by bringing expertise together we are breaking new ground. He reminded the audience that certain employers are required to submit their prevention plans to him by April 23, 2017, and he wants to see employers create plans that work well for their organizations. The idea behind publishing the prevention plans is to be able to share new findings and learn from each other's work—so that it becomes a “race to the top.” Minister Flynn thanked first responders and other professions for the work they do on a regular basis to keep us safe and keep our economy going. He expressed his optimism that by next year's summit the prevention plans will be in place and we will be much further ahead.

Survey feedback:

- **Over 95 per cent** of respondents said their expectations were met or exceeded by the summit
- “Very good and credible panellists”
- “Each of the talks embedded some very valuable information that will be helpful in training and program development”
- “Great having the Minister open and close this summit”
- “There are a lot of people within our service that will benefit from this information”



The Honourable Kevin Flynn, Minister of Labour

Developing an Effective PTSD Prevention Plan

FACILITATED BREAK-OUT SESSION

Speakers shared insights on how employers can build an effective PTSD prevention plan for their workers. They highlighted some of the critical elements to consider when putting plans together.

A PTSD prevention plan refers to the Minister of Labour's new legislative authority, established by the Supporting Ontario's First Responders Act, 2016, to request employers whose workers are covered under the PTSD presumption to submit information on their PTSD prevention plans to the ministry.

Sergeant Beth Milliard, *York Regional Police*, explained that many organizations experience challenges in finding funds to support workplace mental health programs. She noted that it's in the employer's best interest to invest earlier and prevent issues from occurring, or it will end up costing them more later on. She outlined an effective program model, used by York Regional Police, that organizations can use to build their plans. The "COPE" model signifies Create, Occupational Stress Injury, Partnership and Education. Sergeant Milliard highlighted some initiatives and resources, such as a wellness team that includes six peer support members and a service dog, partnering with other organizations, and a list of on-call psychologists who are easy to access. She emphasized that educating members in what they are feeling and what they are experiencing is the most important element.

Chief Bill Boyes, *Barrie Fire and Emergency Services*, stated that though culture change is slow, increased awareness can result in noticeable changes. He shared his experience with developing and implementing wellness programs that include peer support, communications, training and new modified work policies. Chief Boyes described the importance of taking a comprehensive approach based on local data to assist with decision making. People are an organization's most valuable resource, he said, and emphasized employers should make a commitment to constantly improve their support for them.

Dr. Lori Gray, *Licensed Clinical, Forensic, Rehabilitation Psychologist*, shared insights into building effective prevention plans. She described some fundamentals of a program that includes primary prevention, promotion of resiliency—the secondary prevention, consisting of early interventions—and the tertiary prevention of ongoing care. Dr. Gray noted there should be a strategic relationship between peer support members and mental health professionals. Proactive outreach programs at key stages, such as employee recruitment, can help to reduce mental health claims by up to 40 per cent, she said. Dr. Gray suggested that comprehensive programs show the best results and organizations should tailor theirs to reflect their service: "There is no one size fits all."

Prevention strategies and tips

Following the presentations, participants identified some key prevention strategies and tips:

- Create opportunities for **partnerships and share best practices**
- Identify **resources and tools** to develop and implement prevention and support programs
- Programs need **trust, accountability and integrity**
- Peer supporters need to ensure they have **support** in place for themselves as well
- A properly functioning peer-to-peer support system is key to addressing trauma in a way that should **feel safe** to workers
- Psychological **screening** is equally as important as physical assessment
- Organize programs based on workers' feedback and **suggestions**
- Modify policies and procedures to **reflect** mental health injuries
- Consider **family support** for first responders
- Emphasis on **proactive approach**, raising awareness and building resiliency
- **Quality assurance** is a key aspect of any plan
- Constantly review, update and **improve** programs
- **Creative opportunities** to fund workplace programs
- Free **resources exist** and should be used when creating a plan
- Tailor programs and plans to **meet the needs** of individual workplaces
- Organizations that have developed prevention plans should **share** them with others who could benefit
- **Prevention** is necessary and a better place to dedicate resources

Putting a Prevention Plan into ACTION

FACILITATED BREAK-OUT SESSION

Speakers drew on their experiences to discuss how organizations can effectively put PTSD prevention plans into action. The session explored learning from challenges, then building effective approaches based on those insights. Participants heard about key practices to help them successfully implement a prevention plan.

Marie-Claude Laporte, *Senior Advisor, Disability Management and Wellness, VIA Rail*, talked about post-traumatic stress among locomotive engineers at VIA and ongoing initiatives there. Initiatives include VIA's critical incident care program—employees involved are treated as victims of the incident—and the organization's evolving approach to supporting recovery. This includes providing a specialized nurse to assist employees following incidents and throughout their recovery period. The number of cases when employees have claimed PTSD benefits, over and above VIA's program, has declined dramatically—from 271 cases in 2009 to 0 in 2015, Ms. Laporte noted. VIA attributes the decline to a combination of the three days employees are given off work after an incident and other follow-up care, such as peer support. Ms. Laporte advised that mental health programs require constant improvement and evaluation. She said that management plays a vital role, and that managers are trained to promote a psychologically healthy and safe workplace through the *Leadership School* at VIA.

Chief Tony Bavota, *Fire Chief, City of Burlington*, spoke about traumatic events following a train derailment in February 2012. He described the scene, when more than 40 staff—police, paramedics and firefighters—searched to save lives for over 90 minutes. He recalled approaching the end of the search and the sound of cell phones ringing; knowing callers were surely looking for family members and loved ones. A debrief was held immediately, but it wasn't until more information surfaced months later that everyone understood the true depth of the situation. Chief Bavota said that several individuals were struggling with what they had encountered and took it to their colleagues. The department brought in a guest psychologist, who explained that PTSD and depression share similar signs and symptoms and must be diagnosed by a medical professional—treatments are different, so self-diagnosis won't work. Since then, the workplace focus has been on building personal resilience, peer support programs and supervisor training. Chief Bavota noted that employees can be suspicious of senior management but most trust their immediate supervisors. Training needs to be given to direct reports, he said, because that's who will be called on for help.

Michelle McRae, *Coordinator, Wellness Programs, Ontario Provincial Police's Wellness Unit*, spoke about the process involved in developing a prevention plan. She mentioned the importance of reflection for identifying desired outcomes. The OPP are building programs with a fundamental model that incorporates intervention, training, and policies and procedures. Their goal, said Ms. McRae, is to improve the mental health of members in order to improve response to the communities they serve. The OPP takes a proactive approach with psychological support programs for high-risk roles, such as work in child abuse and undercover units. Members must meet with a psychologist at least once a year and be cleared to continue work. Ms. McRae stressed that supporting workers and communities begins with shared values in awareness and reducing stigma. It also includes training and resources, fostering internal and external partnerships, and evaluating impacts, she said.

Action strategies

Following the presentations, participants identified some key action strategies:

- Understand there are **multiple ways to achieve change**
- Create a **culture of understanding and common language**—including programs to **reduce stigma**—to encourage workers to seek help
- Organizations need **appropriate funding** to support recovery
- Emphasize that a program needs to be **very accessible** (multiple points of access: Online, in workplace, etc., which must be highly visible in the organization)
- **Support at the highest levels** of the organization is imperative
- **Data** is needed to support implementation and **evaluate efficacy** of programs
- **Engage trauma experts** in planning and utilize existing programs
- Educate all workplace parties and systems in the idea that the injury is **honourable**, which will lead to more workers seeking the treatment they need
- Important to have systems that respond to people’s needs in a **timely manner**
- **Build individual resiliency** through evidence-based approaches (for instance, teaching how to reflect rather than react), through training, and by creating opportunity for workplaces to access resiliency-building resources
- **Establish partnerships** with organizations in similar sectors to share knowledge and expand resources

Strengthening Mental Health RESILIENCY

FACILITATED BREAK-OUT SESSION

Participants heard from speakers about best practices and emerging directions in promoting resiliency and workplace mental health tools, with a focus on developments that may affect high trauma sectors. The discussion focused on the evolving nature of workplace mental health resources, and significant and useful resiliency tools for high trauma workplaces.

Michael Pietrus, *Director, Mental Health First Aid & Opening Minds, Mental Health Commission of Canada*, advised that participants should “think evidence-based” and develop a comprehensive strategy, as “no one single program is a panacea.” Mr. Pietrus shared the Mental Health Commission of Canada’s Mental Health Continuum tool, part of the Road to Mental Readiness program (R2MR). The tool helps R2MR training participants to understand the signs and indicators of changes in emotions, attitudes, thinking and behaviours, he explained, through the range of mental health changes that may occur in an individual’s life. He believes that the tool helps build an understanding that recovery is possible, and that individuals can live with a mental illness while still enjoying full mental health and continuing to be contributing members of society. According to Mr. Pietrus, stigma is likely an individual’s largest barrier to seeking help—though, as he explains, early help-seeking is critically important. In his view, the environment can play a crucial role in supporting a worker’s search for help.

Emily Ambos, *Human Resources Generalist, Michael Garron Hospital*, shared her organization’s commitment to addressing mental health, a commitment built into Michael Garron’s strategic plan. She discussed the wide range of tools being applied in her workplace, such as Mental Health First Aid, Second Victim Peer Support, yoga and mindfulness meditation for staff, as well as training for all managers in workplace mental health and its signs and symptoms. A top down approach is critical for bringing about change, Ms. Ambos emphasized. Addressing stigma is vital for effective implementation, she said, and for ensuring that people seek help as soon as possible after a work-related traumatic event.



Left to right: Dr. Bill Howatt, Emily Ambos, Michael Pietrus and Peter Simpson

Dr. Bill Howatt, *Chief Research and Development Officer for Workforce Productivity, Morneau Shepell*, described the abundance of workplace mental health tools and resources available and emphasized the importance of implementing tools, building on a foundation of evidence, and working within a framework and from an organizational commitment. He highlighted that, before putting tools or prevention plans in place, workplaces need to have a baseline understanding of their workforce at both the individual and organizational levels. Dr. Howatt presented a broad framework that involves looking at the whole person and whole work experience. To assess risk factors for workplace PTSD, he suggested a model which recognizes that risks for PTSD are greater when traumatic exposures are accompanied by “work stress loads” and “life stress loads.” Dr. Howatt discussed the need for tools that build capabilities for coping skills within the workforce, through both structured training and encouraging daily practice of coping skills—introducing the idea of daily practice in cognitive hygiene. We get focused on plans and on helping individuals, he noted, forgetting that culture and work environment play a big role.

Resiliency tools

Following the presentations, participants identified some key resources and resiliency strategies:

- Important to **tailor comprehensive strategies** to the organization and be multifaceted
- Identify the **range of coping** strategies
- Determine what **data** is best to collect and ensure programs are built upon research
- Opportunities for the Ministry of Labour to share **best practices** of other employers on strengthening personal resiliency (including what initiatives are offered, how they are delivered, and how often)
- **Families** play a key role in early identification and often facilitate support for their loved ones—families should be involved in the plans and be provided information on how to access programs
- Leadership is an important factor in the **sustainability** of change
- There is **no “one-size-fits-all” solution**—plans should be developed based on the type of work performed and structured to the needs of workers
- **Reducing stigma** through education and by raising awareness to change the **workplace culture** around mental health
- **Simplify the national standard** on workplace psychological health and safety so it becomes more accessible and easy for organizations to implement
- Provide more traumatic mental stress **training for new recruits** and continue training throughout their careers
- Improve funding and worker **benefits** for psychological assistance
- Free **online toolkits** such as www.firstrespondersfirst.ca, developed as a part of the Ministry of Labour’s PTSD prevention strategy

Making Progress on PREVENTION

To conclude the day, summit participants were invited to write down any additional comments they had on making progress with PTSD prevention in their own organizations, and on what they took away from the day.

Below is a sample of quotes from summit participants.

<p>Training and education</p>	<p>“Ongoing training for peer support members is essential”</p> <p>“Staff training can help to build resiliency and reduce stigma”</p> <p>“Create training programs for family members to help identify early signs and symptoms”</p> <p>“Develop training programs to educate all staff on mental health issues, resiliency, and removing stigma”</p>
<p>Peer support system</p>	<p>“There must be peer support in place for peer support members”</p> <p>“The programs should be easily accessible”</p> <p>“Peer supporters require constant training to be effective”</p> <p>“Using technology and social media is brilliant”</p>
<p>Engaging families</p>	<p>“Family members are the first responder to the first responder”</p> <p>“Family members can play a key role in early intervention and it’s important to provide them with valuable resources”</p> <p>“Essential topic—I have ideas on how to implement this now”</p>

Other areas where feedback and commitments were made:

<p>Family supports</p>	<p>“We plan to strengthen communications” “This struck a chord—moving this up as a priority”</p>
<p>Funds for mental health</p>	<p>“I now know that partnerships can help with resource limitations”</p>
<p>Sharing best practices</p>	<p>“I look forward to the Minister publishing prevention plans”</p>
<p>Building management capacity</p>	<p>“A top down approach is a key factor in stigma reduction and culture change” “Leadership training will now include promoting mental health”</p>
<p>Leveraging the summit to create change</p>	<p>“The summit covered aspects I did not consider—I plan to go back to my organization and implement change” “I made valuable contacts and partnerships that will help to make progress a lot faster in my organization”</p>
<p>Leveraging connections and networks</p>	<p>“This summit provided me with excellent networking connections! Many thanks to the presenters and organizers. Job well done!”</p>

“Speakers were excellent, very knowledgeable, well laid out. Can’t wait for next year’s summit”

“Defines ‘learning is power’ ... great individuals, networking ... and informative. Well done and thank you!”

Participant feedback

Reminder

Certain employers are required to submit their prevention plans to the Minister of Labour by April 23, 2017. Prevention plans should be submitted in electronic Word format to ptsdprevention@ontario.ca. Where submission by this method is not possible, information can be mailed to:

Ontario Ministry of Labour
 400 University Avenue, 14th Floor
 Toronto, ON M7A 1T7

Att: **PTSD Prevention Plan**

The Ontario Psychological Association, recognizing the sensitivity of the summit topic, provided informal counselling to attendees and links to helpful resources.

Thank you to
 Dr. Niki Fitzgerald,
 Dr. Lisa Couperthwaite and
 the association.

Appendix: Speaker Bios

Moderator

CAMILLE QUENNEVILLE

Chief Executive Officer, Canadian Mental Health Association (CMHA), Ontario Division

The CMHA is one of the oldest voluntary organizations in the country and provides direct service to more than 100,000 people in 120-plus communities. Before joining CMHA Ontario, Camille Quenneville served in senior leadership roles for public policy and government communications and with Children’s Mental Health Ontario and the Ontario Public School Boards’ Association. She also served as chief of staff to the province’s first Minister of Children and Youth Services at Queen’s Park. More recently, the government invited Camille to serve on the Ontario Mental Health and Addictions Leadership Advisory Council, where she provides advice on the government’s mental health and addictions strategy. Ms. Quenneville is also a member of the Ministry of Labour’s Prevention Council.

Morning Speakers

KEYNOTE

BOB DELANEY

Retired undercover police officer and NBA referee

Former New Jersey State Police officer and veteran NBA referee Bob Delaney shares insights from his personal experience of living with PTSD. Prior to his 24-year career as an NBA official, Bob worked for the New Jersey State Police and is well known for his undercover work infiltrating the mafia. He developed PTSD as a result of his three-year undercover investigation. Bob has become a leader in the PTSD education and awareness movement and has dedicated the last 30 years to speaking with members of law enforcement, the military, firefighters and emergency service workers. His latest book is *Surviving the Shadows: A Journey of Hope into Post-Traumatic Stress*.

PANELISTS: BEST PRACTICES FOR DESIGNING EFFECTIVE PEER SUPPORT PROGRAMS IN HIGH TRAUMA SECTORS

CURT ARTHUR

Executive Lead, Transformation Secretariat, Ministry of Community Safety and Correctional Services

With a career spanning three decades in correctional services in both corporate and operations leadership roles, Curt Arthur has been tasked with laying the groundwork for the Correctional Services Transformation Strategy. This includes development of a workplace strategy that supports a healthy, safe, inclusive work environment—with an integrated human rights plan and occupational stress injury response framework. Previously, Curt was Assistant Deputy Minister of the ministry's Operational Support Division, which initiated the Post-Traumatic Stress Disorder initiative, and director of Northern Region Institutional Services.

DR. ASH BENDER, MD, FRCPC

Occupational Psychiatrist and Assistant Professor, Faculty of Medicine, University of Toronto. Staff Psychiatrist, Centre for Addiction and Mental Health (CAMH)

At CAMH, Ash Bender is a staff psychiatrist and former medical head of the Work, Stress and Health program, a multidisciplinary program specializing in the assessment, treatment and research of occupational disability. He has several publications on workplace mental health and has conducted research on the management of psychological injury in the workplace. Ash has performed numerous independent assessments for worker's compensation, private insurers, employers and the courts and provides workplace consultation and training as co-founder of Workplace Insight.

DAVE CONNOR

Retired District Fire Chief, public safety sector consultant, mental health trainer and peer support team developer

Dave Connor is a decorated 35-year veteran of Mississauga Fire and Emergency Services (MFES), serving Ontario's third largest city. He initiated the MFES Peer Support Program in 1989 and continues to serve as the retiree advocate. Dave co-developed and delivered a mental health training program to more than 600 members, and assisted City Employee Health Services in implementing the National Standard for Psychological Safety at MFES. Dave has provided leadership communication training to hundreds of company officers. He specializes in assisting employers in meeting their obligations associated with the Supporting Ontario's First Responders Act (Posttraumatic Stress Disorder), 2016. He is a public safety sector consultant, mental health trainer and developer of peer support teams.

PANELISTS: DISCUSSION ON HOW TO EFFECTIVELY ENGAGE FAMILIES IN SUPPORT

CHIEF BRUCE KRAUTER

Essex-Windsor Emergency Medical Services

Bruce Krauter began his career in paramedicine with Windsor Provincial Ambulance in 1983 and progressed through the ranks and different land ambulance models until his appointment as Chief of Essex-Windsor EMS in July 2014. Bruce has spearheaded educational and preventative programs to enhance the delivery of care in emergency services. Most recently, the Ontario Association of Paramedic Chiefs gave him the honour of leading the Ontario Paramedic Monument project, a profound recognition of those who have made the ultimate sacrifice while serving as paramedics in the province. Bruce has witnessed numerous cases of paramedics struggling with mental wellness and understands that both responders and their families require support, assistance and guidance, not only during a tragic event but in following years.

JENNIFER THOMPSON

Early Intervention Analyst, Peer Support Unit, York Regional Police

Jennifer Thompson has worked as a civilian performing various roles within York Regional Police for over 15 years. She is currently the early intervention analyst within the Peer Support Unit. Jennifer's analytical skills, psychology degree, teaching certificate and, most importantly, lived experiences have made her a valuable asset to the Peer Support Unit. Her candid ability to speak about her struggles as well as her drive to bring awareness to mental health and the importance of peer support have been huge assets in the development of York Regional Police's peer support team. Her focus has extended to spouses of members, as she is also the spouse of a police officer and knows first-hand the struggles a spouse faces.

DR. HEIDI CRAMM

Assistant Professor, School of Rehabilitation Therapy, Queen's University

In addition to her role at Queen's University, Heidi Cramm is the Interim Co-Scientific Director of the Canadian Institute for Military and Veteran Health Research, and the lead for academic military and veteran family research in Canada. Her research program focuses on children and family health, with an emphasis on mental health, and the impact of trauma and parental mental health on family health. Heidi has also extended her research into the area of first responder family health.

Afternoon Speakers

SESSION A: DEVELOPING AN EFFECTIVE PTSD PREVENTION PLAN

SERGEANT BETH MILLIARD

York Regional Police

Beth Milliard coordinates and implements mental health training and education for York Regional Police members, is responsible for the internal 45-member Peer Support Team, Project Safeguard, liaises and consults with psychologists, and is responsible for the ongoing implementation of recommendations from the Ombudsman's report. Beth has been asked to consult with many police services on initial start-up of their peer support teams and to implement a safeguard program. She also worked with the Mental Health Commission of Canada and the Canadian Portal Knowledge Network to create an online training module for police suicide prevention and awareness.

CHIEF BILL BOYES

City of Barrie

Bill Boyes is the Fire Chief and Director of Emergency Services for Barrie Fire and Emergency Service, which has 180 staff across six branches, including a communications centre that dispatches for 20 surrounding fire departments. Bill is working towards completing a Ph.D. in human resources management, which supplements his Master's degree in public policy and administration and Bachelor in public management from the University of Guelph. He has been elected to the National Fire Protection Association Fire Service Section Executive Board and is a member of several committees, including the International Association of Fire Chiefs' Firefighter Safety Through Advanced Research working group, the Canadian Association of Fire Chiefs' Labour Relations Committee, and the Ontario Association of Fire Chiefs' Urban Fire Service Advisory Committee. Bill has a wealth of knowledge and experience in mitigating and preventing mental illness in the workplace.

DR. LORI K. GRAY, PH.D., C. PSYCH.

Licensed Clinical, Forensic, Rehabilitation Psychologist

Lori Gray focuses on the issue of trauma through her work with first responders, victims, and criminal offenders. She is the staff psychologist for one of the largest emergency medical services in Canada and provides consultation, crisis support, and education to other emergency services, first responders, and victim services agencies. Lori's background also includes work with CAMH (Psychological Trauma Program and the Law and Mental Health Program), Detroit Receiving Hospital (level one trauma centre in inner city Detroit), the Ministry of the Attorney General, and Corrections Canada, as well as post-secondary teaching. She has received multiple awards for her work, including the Future Pioneers of Psychology Award from the American Psychological Association, and sits on several advisory boards in her field.

SESSION B: LESSONS LEARNED WHEN PUTTING A PTSD PREVENTION PLAN INTO ACTION

MARIE-CLAUDE LAPORTE

Senior Advisor, Disability Management and Wellness, VIA Rail

Marie-Claude Laporte has more than 20 years of experience in occupational health and safety. She specializes in claim management and manages the return to work program following a physical or mental health incident. Most recently, Marie-Claude has been working with VIA Rail in the disability management and wellness unit, implementing initiatives towards supporting psychological health and safety in the workplace. Marie-Claude has a Bachelor's degree in Industrial Relations and is an advent member of *Ordre des conseillers en ressources humaines agréés*.

CHIEF TONY BAVOTA, BA, MPA, CFO

Fire Chief, City of Burlington

Tony Bavota has worked in emergency services for more than 26 years, and with the City of Burlington for the last 21 years. During his career with the Burlington Fire Department, Tony has held progressive responsibilities, and became Fire Chief in 2013. He is well versed in all facets of the fire service, including prevention and public education. He also has extensive corporate experience, gained in part as assistant to the city manager. In 2011, Tony earned a Masters of Public Administration from the University of Western Ontario and holds a diploma in Public Administration and a Bachelor of Arts Economics degree. Tony is a peer assessor with the Centre for Public Safety Excellence and holds the designation of Chief Fire Officer. Before joining the Burlington Fire Department, he worked with the Guelph Police Service as a constable and tactical response unit member.

MICHELLE MCRAE

Coordinator, Wellness Programs, Ontario Provincial Police's Wellness Unit

Michelle McRae has been a key member of the OPP's Operational Stress Injuries Working Group as an adviser and team lead. She continues in her capacity as coordinator to support the implementation of programs/services which focus on overall wellness for members, retirees and their families. Michelle has worked with the OPP since 2011 and been a member of the broader Ontario Public Service in various human resources roles since 2006. She is a graduate of McMaster University and holds a Certificate in Workplace Mental Health Leadership from Morneau Shepell/Queen's University, as well as an Executive Certificate in Conflict Management from Stitt Feld Handy/University of Windsor Faculty of Law.

SESSION C: MENTAL HEALTH RESOURCES WORKSHOP AND TIPS TO STRENGTHEN PTSD RESILIENCY

MICHAEL PIETRUS

Director, Mental Health First Aid & Opening Minds, Mental Health Commission of Canada

Under Michael's leadership, the Mental Health Commission of Canada launched Opening Minds, its 10-year anti-stigma, anti-discrimination initiative and the largest systematic effort to reduce the stigma of mental illness in Canadian history. Michael is a founder and co-chair of the Global Anti-stigma Alliance, composed of more than 20 organizations from around the world working to reduce the stigma associated with mental illness. He sits on the board of the Alberta Lieutenant Governor's Circle on Mental Health and Addictions and is a member of the advisory committee for the Centre for Dignity, Recovery and Empowerment in San Francisco, California.

EMILY AMBOS

Human Resources Generalist, Michael Garron Hospital

Emily Ambos has been in the field of human resources for ten years in both public and private sectors. She has been at Michael Garron Hospital (formerly Toronto East General Hospital) in the role of human resources generalist for five years and has been involved in several initiatives there to support a mentally healthy workplace. Emily is co-chair of the Mental Health at Work committee, which works to ensure that patients and staff are their whole selves while receiving care or working at the hospital. For instance, currently she is spearheading a large diversity initiative to create, foster and support an inclusive environment for members of the LGBTQ community. Emily is also a certified emotional intelligence and *Three Conversations of Leadership* facilitator.

DR. BILL HOWATT

Chief Research and Development Officer for Workforce Productivity, Morneau Shepell

Bill Howatt has over 25 years' experience in strategic HR, mental health and addictions, and leadership. He is a regular contributor to The Globe and Mail and has published numerous books and articles, such as *The Coping Crisis, Pathways to Coping, TaiOp: Taking the Guesswork Out of Management*, the Howatt HR Elements Series, the Wiley Series on Addictions, *Human Services Counselor's Toolbox, The Addiction Counselor's Desk Reference*, and *The Addiction Counsellor's Toolbox*. Dr. Howatt is the creator of various workplace mental health tools. His educational background includes a Ph.D., Ed.D, post doctorate in Behavioral Science, University of California, Los Angeles, Semel Institute for Neuroscience and Human Behavior, RTC, RSW, ICADC.

SPEAKER: MEASURING AND EVALUATING WORKPLACE MENTAL HEALTH AND PTSD PREVENTION PROGRAMS

DR. GREG ANDERSON

Dean, Office of Applied Research & Graduate Studies, Justice Institute of British Columbia

Greg Anderson oversees two research centres at the Justice Institute and provides research and administrative oversight of collaborative applied research projects. The Justice Institute of British Columbia is a public post-secondary institution with a mission to develop dynamic justice and public safety professionals through its exceptional applied education, training and research. Greg's research interests lie in occupational fitness and health, and occupational physiology of physically demanding occupations. He recently developed and assessed an online learning tool for first responders to improve their personal resilience prior to deployment. He is well published in both pure science and practitioner journals, and has been a speaker who translates the science for practitioners, providing them with a better understanding of the fundamental theory behind popular practice.



OAPSB Member Response Required Possible By Law Change

Greetings Fellow OAPSB Members,

The OAPSB Board of Directors has been reviewing the Association Bylaw in preparation for new Provincial legislation regarding not-for-profit corporations. The current Bylaw is posted at: https://oapSB.ca/wp-content/uploads/by_law_no_1_oapSB_amended_20apr12.pdf

In our review, we have noticed the following disconnect:

- A Police Services Board is legislatively expected to act with one consensus-based voice, and it is “Police Services Boards” ***rather than individuals that are*** members ***of*** OAPSB
- Meanwhile, our voting system at the Annual General Meeting (AGM) is based on **individual members present, rather than member boards**

This inconsistency is evident in various places throughout the current Bylaw.

We would like to clarify this matter, and are seeking your input. Specifically, we are asking that **each** member Police Services Board indicate which of the following it prefers:

1. **Board membership**, and **one vote per individual person** for each AGM item (status quo)
2. **Board membership**, and **one vote per Board** for each AGM item
3. **Individual membership for members of Police Services Boards**, and **one vote per each individual member** for each AGM item

Please click [HERE](#) to submit your response to the question above.

Item 8.3a
March 21, 2017

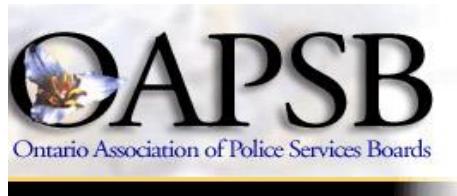
Please respond by **8 April 2017**, indicating clearly which Police Services Board is responding.

Thank You,

Fran Caldarell, OAPSB Bylaw Committee Chair

Holly Doty
Ontario Association of Police Services Boards
111 Waterloo St., Suite 610, London, Ontario
T: 1-800-831-7727 | C: 519.636.7707
admin@oapsb.ca

[Unsubscribe](#)



**Ontario Association of Chiefs of Police
Ontario Association of Police Service Boards**

ZONE 6

NOTICE OF MEETING (209)

Wednesday, April 19th, 2017

8:00 a.m.

Saxonia Hall

48371 Talbot Street West

Aylmer, ON

Hosted by the Aylmer Police Service

Please contact Zone Secretary Sonya Mackenzie (OAPSB) or
Acting Chief Mark Campbell (OACP) if you have an item for the Agenda:

smackenzie@strathroy-caradoc.ca / chief@scps.on.ca

Please **R.S.V.P.** if you are attending by Wednesday, April 12^{5th} to:

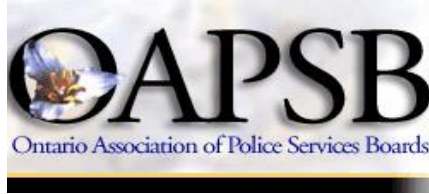
Ms. Erica Campbell
Executive Assistant to the Chief of Police

ecampbell@aylmerpolice.com

519-773-3146



Ontario Association of Chiefs of Police



Ontario Association of Police Services Boards

ZONE 6 Meeting (209] Wednesday, April 19th, 2017

Saxonia Hall 48371 Talbot Street West, Aylmer, hosted by Aylmer Police Service

AGENDA

08:00 ARRIVAL & COFFEE

08:30 Breakfast

09:00 WELCOME and INTRODUCTIONS

- **Greetings from:** [Chief Andre Reymer](#)
- "Round-the-Room" Introductions

09:10 Ministry of Community Safety and Correctional Services Report - [Mr. Tom Gervais](#)

09:20 OACP President - [Chief Charles Bordeleau, Ottawa Police Service](#)

09:50 WeedMD - [Bruce Skully, CEO \(Guest Speaker\)](#)

10:20 Coffee Break

10:35 Break to O.A.C.P. Meeting / O.A.P.S.B. Meeting.

10:40 O.A.C.P. BUSINESS MEETING

- Minutes from Meeting 208 in Amherstburg
- Motion to adopt minutes
- Business Arising from the Minutes
- O.P.C. Report - [Director Bruce Herridge](#)
- Zone Director's Report - [Chief Gary Conn](#)
- Treasurer's Report - [Acting Chief Mark Campbell](#)
- New Business - Roundtable



Registration is now open for OAPSB's 55th Annual
AGM & Spring Conference on June 21 - 24 at Blue
Mountain Resort!

Dear Members,

It is my pleasure to invite you to attend the OAPSB 2017 Spring Conference & AGM from June 21 – 24th, 2017 at the Blue Mountain Resort in Blue Mountain.

We have put together a very interesting and informative program featuring a variety of special guest speakers, topical learning sessions, networking opportunities and social events.

The future holds many changes not only for policing, but also for police governance. Attending the OAPSB Conference will provide you with information about those potential changes, allow you to influence what and how reforms will take shape, and help you prepare to implement such changes within your board and community.

Known for skiing in the winter, golfing in the summer and its amazing spas Blue Mountain Resort is located just northwest of Collingwood.

This year we will be offering a companion program that will consist of a luxury spa day, three hot breakfasts, 2 dinners (including an Elvis Tribute Evening and the Gala), 2 receptions and 1 drink ticket. Please refer to the companion program details. Tourist information will also be available at the Registration Desk.

A Preliminary Conference Program, Preliminary Companion Program, transportation information, a map and directions to Blue Mountain Resort, as well as a personalized hotel reservation link and information is available on the OAPSB website under <https://oapSB.ca/events/2017-spring-conference/>.

All registrations and payment are due by June 14th, 2017. **Please note that member boards**

Item 8.4b

March 21, 2017

will be charged for any guest rooms they have reserved on or after June 1st, whether or not they are occupied during the conference. In other words, if you have rooms reserved that you don't need, please free them up early, to help out your colleagues and avoid unnecessary costs.

We're looking forward to seeing you in Blue Mountain in June!

Sincerely,
Eli El-Chantiry, President & Chair, OAPSB



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: March 20, 2017
Author's Phone: 519 736-0012 ext. 2259	Date to Council: April 10, 2017
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: March 15, 2017 – April 4, 2017 Accounts Payable

1. RECOMMENDATION:

It is recommended that:

1. The report from the Director of Corporate Services/Treasurer dated March 20, 2017, regarding March 15, 2017 – April 4, 2017, Accounts Payable **BE RECEIVED for information.**

2. BACKGROUND:

On July 11, 2016, Council adopted the following motion:

“The Treasurer BE AUTHORIZED to release funds for payables as per the Treasurer’s duties, set out in Section 286(1)(c) of the Municipal Act, 2001.”

Based on this motion, the accounts payable list will be presented to Council and the public for information at each meeting to continue with open and transparent government operations.

3. DISCUSSION:

The Accounts Payables list is attached. All cheques have been signed by approved signing authorities as per the Council approved policies.

4. RISK ANALYSIS:

The Town of Amherstburg is a complex entity with many different payment terms and contracts. While the possibility of late payment and interest charges exists, this is mitigated by allowing the Treasurer the ability to rectify the issues as they present themselves.

5. FINANCIAL MATTERS:

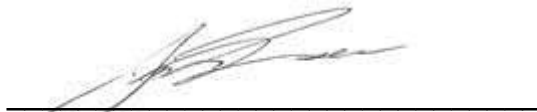
The funds in the amount of Appendix A have been paid during the applicable period

6. CONSULTATIONS:

N/A

7. CONCLUSION:

The following is presented to the Mayor and Council for information.



Justin Rousseau
Director of Corporate Services/Treasurer

JR

Report Approval Details

Document Title:	March 15, 2017 – April 4, 2017 Accounts Payable.docx
Attachments:	Accounts Payable Listing
Final Approval Date:	Mar 30, 2017

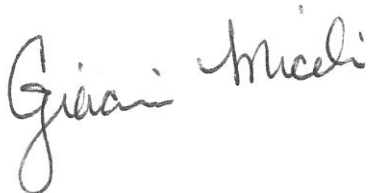
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Mar 29, 2017 - 8:27 PM



Mark Galvin - Mar 30, 2017 - 9:20 AM



John Miceli - Mar 30, 2017 - 10:28 AM



Paula Parker - Mar 30, 2017 - 2:47 PM



Vendor : A1C740 To ZUL180

Batch : All

Department : All

Cheque Print Date : 15-Mar-2017 To 04-Apr-2017

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 0000000 GENERAL								
AMH066 AMHERSTBURG TARGET SPORTS								
R#199534	RETURN OF INDEMNITY FEE PERMIT # 2016-028					297 21-Mar-2017	21-Mar-2017	
10-2-0000000-2140					INDEMNITY FEES			500.00
BAN234 BANK OF MONTREAL								
MARCH 17, 20	REFUND OF PAYMENT					297 17-Mar-2017	17-Mar-2017	
10-1-0000000-2138					A/R PROP TAX REFUND OWING			918.04
BAY441 BAYLIS JEFF								
R#202827	INDEMNITY FEE 441 WALNUT DR 2016-216					318 29-Nov-2016	29-Nov-2016	
10-2-0000000-2140					INDEMNITY FEES			500.00
CAN517 CANARD HOLDINGS INC								
R#206634	REFUND OF INDEMNITY PERMIT #2017-008 4431-4451 N TOWNLINE					297 15-Mar-2017	15-Mar-2017	
10-2-0000000-2140					INDEMNITY FEES			1,000.00
COM372 COMMUNITY LIVING ESSEX COUNTY								
MARCH 13, 20	2016 REFUND OF CHARITY REBATE					280 13-Mar-2017	13-Mar-2017	
10-1-0000000-2138					A/R PROP TAX REFUND OWING			1,289.32
COR408 CORIX WATER PRODUCTS LP - ATTENTION: ACCOUNTS								
10716013101	NEW WATER SERVICE					271 28-Feb-2017	28-Feb-2017	
80-5-0000000-0833					WATER METER REPAIRS & MTNCE			3,505.26
ESS46 ESSEX POWERLINES CORPORATION								
JC6742	WATER BILLING FEB 2017					271 28-Feb-2017	28-Feb-2017	
80-5-0000000-0504					COLLECTION EXPENSE			16,272.97
GGC033 G & G CONTRACTING								
R#149422A	6 & 8 SHAW DRIVE INDEMNITY FEE REFUND					297 21-Mar-2017	21-Mar-2017	
10-2-0000000-2140					INDEMNITY FEES			2,000.00
GRE330 GREAT LAKES SAFETY PRODUCTS								
289684	MISC					274 03-Mar-2017	03-Mar-2017	
80-5-0000000-0420					EQUIPMENT MAINTENANCE			407.06
289694	EAR PLUGS					274 03-Mar-2017	03-Mar-2017	
80-5-0000000-0420					EQUIPMENT MAINTENANCE			46.50
HAR23 HARRIS GRAHAM								
R#197792	222 GOLFVIEW PERMIT # 2016-050					297 21-Mar-2017	21-Mar-2017	
10-2-0000000-2140					INDEMNITY FEES			1,000.00
HEA693 HEATON SANITATION								
29472	WATER SERVICE REPAIR					274 03-Mar-2017	03-Mar-2017	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			1,243.00
29571	WATER LEAK / CURB BOX REPAIRS					274 07-Mar-2017	07-Mar-2017	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			1,695.00
29609	NEW WATER SERVICE					271 27-Feb-2017	27-Feb-2017	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			1,356.00
29611	CURB BOX REPAIRS / SERVICE LEAK					274 01-Mar-2017	01-Mar-2017	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			1,808.00
MAR235 MARSH COLLECTION SOCIETY								
MARCH 13, 20	2016 REFUND OF CHARITY REBATE					280 13-Mar-2017	13-Mar-2017	
10-1-0000000-2138					A/R PROP TAX REFUND OWING			1,836.01
NAS154 NASR LIMITED								
R#181491	680 FRONT ROAD S PERMIT # 2015-007					297 21-Mar-2017	21-Mar-2017	
10-2-0000000-2140					INDEMNITY FEES			1,000.00
ONT001 ONTARIO CLEAN WATER AGENCY								



Vendor : A1C740 To ZUL180

Batch : All

Department : All

Cheque Print Date : 15-Mar-2017 To 04-Apr-2017

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	GENERAL				
92768	OPERATIONS AND MAINTENANCE MARCH 2017	274	01-Mar-2017	01-Mar-2017	
80-5-0000000-0604	CONTRACT COSTS - AWWTP				584.91
80-5-0000000-0604	CONTRACT COSTS - AWWTP				58,633.17
80-5-0000000-0604	CONTRACT COSTS - AWWTP				592.92
PAR04 PARETE CARLO					
MARCH 15, 20	MARCH BREAK DAY CAMP REFUND	280	15-Mar-2017	15-Mar-2017	
10-2-0000000-2109	ARENA REFUND CLEARING				60.00
PRE148 PREVIEW INSPECTIONS AND CONSULTING					
217	FEB BILLING	274	07-Mar-2017	07-Mar-2017	
80-5-0000000-0815	BACKFLOW - PREVENTION				2,147.00
RTT067 RIVER TOWN TIMES					
91765	ADVERTISING	318	29-Mar-2017	29-Mar-2017	
80-5-0000000-0307	ADVERTISING				132.78
SPE045 SPEEDPRINT					
30298	WORK ORDER BOOKS	271	27-Feb-2017	27-Feb-2017	
80-5-0000000-0301	OFFICE SUPPLIES				267.75
STC02 ST CLAIR COLLEGE					
MARCH 13, 20	2016 REFUND OF CHARITY REBATE	280	13-Mar-2017	13-Mar-2017	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				5,305.26
TCI248 TCI TITAN CONTRACTING					
R#202762	140 GIRARD STREET PERMIT#2016-224	297	21-Mar-2017	21-Mar-2017	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
TRI132 TRICKEY ET AL TAX TEAM INC.					
9925	TAX SALE REG COSTS	297	10-Mar-2017	10-Mar-2017	
10-1-0000000-1503	TAX REG. - REGISTRATION C				45.20
WAL101 WALKER AGGREGATES					
267361	FILL SAND	274	04-Mar-2017	04-Mar-2017	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				648.85
WAT169 WATERMARK SOLUTIONS LIMITED					
20170057	TRANSMITTER	271	24-Feb-2017	24-Feb-2017	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				2,101.86
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
104827	BALL VALVES FOR FILL STATION	274	03-Mar-2017	03-Mar-2017	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				72.30
WIN270 WINDSOR DISPOSAL SERVICES LTD					
828018	GARBAGE COLLECTION - MAR 2017	280	01-Mar-2017	01-Mar-2017	
10-1-0000000-2066	A/R - CLEARING				302.56
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
2015 WSIB AU	2015 WSIB AUDIT RESULTS A/C # 2931125	297	22-Mar-2017	22-Mar-2017	
80-5-0000000-0208	BENEFITS - WORKER'S COMP.				153.48
WOR415 WORK AUTHORITY					
369689	BOOT RETURN	274	19-Feb-2017	19-Feb-2017	
80-5-0000000-0161	CLOTHING				-250.00
372356	CLOTHING	274	05-Mar-2017	05-Mar-2017	
80-5-0000000-0161	CLOTHING				528.64

Department Totals : 108,703.84



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001010 COUNCIL					
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
2015 WSIB AU	2015 WSIB AUDIT RESULTS A/C # 2931125	297	22-Mar-2017	22-Mar-2017	
10-5-1001010-0146	P.S.B. PER DIEMS				146.88
10-5-1001010-0146	P.S.B. PER DIEMS				-86.40
10-5-1001010-0145	POLICE SERVICES BOARD HON				103.68
Department Totals :					164.16

DEPARTMENT 1001017 COUNCIL - COUNCILLOR 4					
MEL42 MELOCHE LEO					
FEB 22 2017	LUNCHEONS FEB 22 & MAR 31	297	22-Feb-2017	22-Feb-2017	
10-5-1001017-0340	MELOCHE - PUBLIC RECEPTIONS, ETC.				100.00
Department Totals :					100.00

DEPARTMENT 1001020 ADMINISTRATION					
CLA508 CLAIMSPRO INC.					
33620-586175		318	27-Mar-2017	27-Mar-2017	
10-5-1001020-0506	INSURANCE DEDUCTIBLE - ADMINISTRATION				793.50
GRA550 GRAND & TOY					
K812059	CONTRACT COVERS	280	08-Mar-2017	08-Mar-2017	
10-5-1001020-0301	OFFICE SUPPLIES				143.69
MET052 METRO KING PEST CONTROL INC.					
2123		318	31-Jan-2017	31-Jan-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				28.25
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				39.55
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				28.25
MON183 MONARCH OFFICE SUPPLY LTD					
010725/M	OFFICE SUPPLIES	272	27-Feb-2017	27-Feb-2017	
10-5-1001020-0301	OFFICE SUPPLIES				85.66
MOU251 MOUSSEAU DELUCA					
54600	LEGAL FEES	297	15-Feb-2017	15-Feb-2017	
40-7-1001020-0006	DUFFY'S PROPERTY				5,965.48
54621	LEGAL FEES	297	27-Feb-2017	27-Feb-2017	
40-7-1001020-0003	CAPITAL - ADMINISTRATION				1,064.94
54642	LEGAL FEES	297	28-Feb-2017	28-Feb-2017	
10-5-1001020-0325	LEGAL FEES				813.60
54644	LEGAL FEES	297	28-Feb-2017	28-Feb-2017	
10-5-1001020-0325	LEGAL FEES				813.60
54645	LEGAL FEES	297	28-Feb-2017	28-Feb-2017	
10-5-1001020-0325	LEGAL FEES				915.30
PUR700 PUROLATOR INC.					
433994403	COURIER	280	03-Mar-2017	03-Mar-2017	
10-5-1001020-0304	POSTAGE & COURIER				6.72
434059040	COURIER	280	10-Mar-2017	10-Mar-2017	
10-5-1001020-0304	POSTAGE & COURIER				20.01
434059041	COURIER SERVICES	280	10-Mar-2017	10-Mar-2017	
10-5-1001020-0304	POSTAGE & COURIER				55.91
434122763	PUROLATOR GLOBAL	318	17-Mar-2017	17-Mar-2017	
10-5-1001020-0304	POSTAGE & COURIER				4.43



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 ADMINISTRATION					
434122765	COURIER SERVICES	297	17-Mar-2017	17-Mar-2017	
10-5-1001020-0304	POSTAGE & COURIER				27.46
RTT067 RIVER TOWN TIMES					
91526	ADVERTISING	280	08-Mar-2017	08-Mar-2017	
10-5-1001020-0307	ADVERTISING				135.60
10-5-1001020-0307	ADVERTISING				335.61
91633	ADVERTISING	297	15-Mar-2017	15-Mar-2017	
10-5-1001020-0307	ADVERTISING				167.81
91636	CREDIT FOR 91055 & 90972	297	15-Mar-2017	15-Mar-2017	
10-5-1001020-0307	ADVERTISING				-186.45
91684	ADVERTISING	318	22-Mar-2017	22-Mar-2017	
10-5-1001020-0307	ADVERTISING				167.81
10-5-1001020-0307	ADVERTISING				83.90
91765	ADVERTISING	318	29-Mar-2017	29-Mar-2017	
10-5-1001020-0307	ADVERTISING				384.48
STA444 STAPLES ADVANTAGE (MIS C/O T04446C)					
43994395	OFFICE SUPPLIES	297	21-Mar-2017	21-Mar-2017	
10-5-1001020-0301	OFFICE SUPPLIES				66.79
TRI249 TRI GRAPHICS					
5069	OFFICE SUPPLIES	318	25-Mar-2017	25-Mar-2017	
10-5-1001020-0301	OFFICE SUPPLIES				205.66
Department Totals :					12,167.56
<hr/>					
DEPARTMENT 1001021 TREASURY					
LEB02 LEBLANC ELKE					
MAR 21, 2017	MILEAGE FOR MEETING	318	21-Mar-2017	21-Mar-2017	
10-5-1001021-0352	TRAVEL & MILEAGE				30.78
MEN061 MENTOR WORKS LTD					
MW3108		318	06-Feb-2017	06-Feb-2017	
10-5-1001021-0327	PROFESSIONAL FEES				6,780.00
REI002 REIVE BOBBI					
MAR 24, 2017	OPBA TRAINING MAR 23 & 24	318	24-Mar-2017	24-Mar-2017	
10-5-1001021-0351	TRAINING & CONFERENCES				262.67
10-5-1001021-0352	TRAVEL & MILEAGE				50.00
Department Totals :					7,123.45
<hr/>					
DEPARTMENT 1001023 C.A.O.					
AMO200 A M O					
MEM004951	2017 MEMBERSHIP	272	01-Jan-2017	01-Jan-2017	
10-5-1001023-0350	MEMBERSHIPS - C.A.O.				6,366.82
RTT067 RIVER TOWN TIMES					
91684	ADVERTISING	318	22-Mar-2017	22-Mar-2017	
10-5-1001023-0327	PROFESSIONAL FEES				83.90
91765	ADVERTISING	318	29-Mar-2017	29-Mar-2017	
10-5-1001023-0327	PROFESSIONAL FEES				83.90
Department Totals :					6,534.62



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001025	INFORMATION TECHNOLOGY				
APP302	APPLIED COMPUTER SOLUTIONS INC				
37648	ANNUAL NETWORK MONITORING	318	24-Mar-2017	24-Mar-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				4,017.15
COG005	COGECO CONNEXION INC				
8051576	INTERNET - LIBRO	280	10-Mar-2017	10-Mar-2017	
10-5-1001025-0332	INTERNET ACCESS				2,133.44
COU360	COUNTY OF ESSEX				
12436	GEOCORTEX SOFTWARE LICENSE	280	07-Mar-2017	07-Mar-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				282.67
DHL018	DHL CUSTOMS BROKERAGE LTD.				
ES1-3365498	CELL PHONE SCREEN REPLACEMENT IMPORT CHARGES	318	03-Mar-2017	03-Mar-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				25.52
DIR572	DIRECTDIAL.COM				
IN561414	ANTIVIRUS SOFTWARE RENEWAL	280	09-Mar-2017	09-Mar-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				3,828.44
IN562423	LAPTOP ADAPTER & NETWORK SWITCH	318	16-Mar-2017	16-Mar-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				145.77
HEC021	CONVERGINT TECHNOLOGIES LTD				
34687	HVAC SOFTWARE UPGRADE	272	28-Nov-2016	28-Nov-2016	
10-5-1001025-0310	COMPUTER MAINTENANCE				1,966.20
INN291	INNOSOFT CANADA INC				
INV-2440	FUSION SOFTWARE LICENSING AND HOSTING	318	27-Jan-2017	27-Jan-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				20,837.20
NEO150	NEOPOST LEASING SERVICES CANADA LTD				
6164110	LIBRO CENTRE POSTAGE MACHINE LEASE	318	15-Mar-2017	15-Mar-2017	
10-5-1001025-0312	BUSINESS MACHINES LEASE				503.58
STA444	STAPLES ADVANTAGE (MIS C/O T04446C				
43896774	TONER	280	10-Mar-2017	10-Mar-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				-167.56
43896775	TONER	280	10-Mar-2017	10-Mar-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				186.17
43976469	ACCESSORIES FOR PORTABLE AUDIO (RECORDING DEVICES)	318	17-Mar-2017	17-Mar-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				29.05
43995837	TONER	318	21-Mar-2017	21-Mar-2017	
10-5-1001025-0308	PHOTOCOPIES				118.89
44002275	MEDIA CARD CASE	318	21-Mar-2017	21-Mar-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				12.38
44016199	PORTABLE AUDIO RECORDING SD CARD	318	22-Mar-2017	22-Mar-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				28.24
44065167	THERMAL PAPER FOR RECEIPT PRINTERS	318	28-Mar-2017	28-Mar-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				42.93
TOS075	TOSHIBA LEADING INNOVATION				
AR3115146	PHOTOCOPIER MAINTENANCE/COPIES	318	16-Mar-2017	16-Mar-2017	
10-5-1001025-0308	PHOTOCOPIES				1,296.86
TOT060	TOTALLYONE CORPORATE OFFICE				
C3000IN15463	IPHONE REPLACEMENT	280	08-Mar-2017	08-Mar-2017	
10-5-1001025-0345	CELL PHONE				315.55
C3000IN15464	IPHONE CASE	280	08-Mar-2017	08-Mar-2017	

TOWN OF AMHERSTBURG
 Council/Board Report By Dept-(Computer)



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001025	INFORMATION TECHNOLOGY				
10-5-1001025-0345	CELL PHONE				59.31
Department Totals :					35,661.79

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1008030	UNFINANCED DRAINS				
BAI027 BAIRD AE					
14-161-18	OUELLETTE DRAIN ENG CONTRACT ADMIN FEES	280	01-Mar-2017	01-Mar-2017	
10-1-1008030-9003	OUELLETTE DRAIN				746.62
DIL426 DILLON CONSULTING					
165556	DUFOUR DRAIN ENG CONTRACT ADMIN FEES - FEB 2017	280	07-Mar-2017	07-Mar-2017	
10-1-1008030-9011	DUFOUR DRAIN IMPROVEMENTS				4,357.17
RCS261 RC SPENCER ASSOC. INC.					
16-546-03	ENGN FEES FOR DRAINAGE REPORT	297	01-Mar-2017	01-Mar-2017	
10-1-1008030-9032	WILFRED BONDY DRAIN-MAILLOUX ACCESS BRID				550.88
16-557-03	ENG FEES FOR DRAINAGE REPORT	297	01-Mar-2017	01-Mar-2017	
10-1-1008030-9033	OUELLETTE DRAIN WEST-OUTLET IMPROVEMENTS				1,059.38
STE366 STERLING FUELS					
49311	PUMP OIL REPLACEMENT	297	08-Mar-2017	08-Mar-2017	
10-1-1008030-8675	MICKLE PARK AVE PUMP				44.17
10-1-1008030-8510	LAKEWOOD PUMP #1				44.17
10-1-1008030-8555	LEO BEAUDOIN PUMP				44.17
10-1-1008030-8965	WILLOW BEACH PUMP				44.17
10-1-1008030-8120	BAILEY'S BEACH DRAIN & PUMP				44.17
10-1-1008030-8515	LAKEWOOD PUMP #2				44.17
10-1-1008030-8125	BAR POINT PUMP (ESSEX BLVD PUMP)				44.15
Department Totals :					7,023.22

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE DEPARTMENT				
BOO105 BOOKSTORE - ANNEX PUBLISHING & PRINTING					
IN57948	BOOKS FOR FIREFIGHTER TRAINING	318	27-Mar-2017	27-Mar-2017	
10-5-2010000-0254	FIRE FIGHTER TRAINING				1,913.33
CAR005 CARLETON UNIFORMS INC.					
73749	UNIFORM	318	02-Mar-2017	02-Mar-2017	
10-5-2010000-0252	UNIFORMS				33.84
COD026 CODE 4 FIRE & RESCUE INC					
204225	MAINTENANCE ON HURST TOOLS	280	09-Mar-2017	09-Mar-2017	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				2,379.50
COL277 COLAUTTI FLOORS					
70147	REPLACE FLOORING TOWN HALL FIRE CHIEF AND DEP CHIEFS OFFICE	280	06-Mar-2017	06-Mar-2017	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				3,361.75
DUR164 DURAMAX EPOXY SERVICES INC					
144	FLOOR FINISH IN COMPRESSOR ROOM AND FIREFIGHTER OFFICE	318	21-Mar-2017	21-Mar-2017	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				1,553.75
KEL198 KELCOM RADIO DIVISION					
80007081	RADIO AIRTIME	297	15-Mar-2017	15-Mar-2017	
10-5-2010000-0319	RADIO MAINTENANCE				4,552.77
MAL256 MALDEN AUTOMOTIVE					
5294-145726	OIL FILTER FOR #ADC IMPALA	318	21-Mar-2017	21-Mar-2017	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				8.38



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE DEPARTMENT				
5294-145772	ALTERNATOR BELTS FOR #E-1	318	22-Mar-2017	22-Mar-2017	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				41.83
5294-145900	REPLACED ALTERNATOR BELTS ON #E-1	318	24-Mar-2017	24-Mar-2017	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				43.41
5294-145913	RETURNED BELTS #E-1	318	24-Mar-2017	24-Mar-2017	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				-41.83
MET052 METRO KING PEST CONTROL INC.					
2123		318	31-Jan-2017	31-Jan-2017	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				33.90
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				28.25
MIC01 MICKLE DAVID					
MARCH 21, 20	PIZZA FOR STAFF	297	24-Mar-2017	24-Mar-2017	
10-5-2010000-0351	CONVENTIONS & SEMINARS				31.84
MLS149 M&L SUPPLY FIRE & SAFETY - 3635112					
145398	FIRE HOSE	280	08-Mar-2017	08-Mar-2017	
10-5-2010000-0420	EQUIPMENT				821.43
145419	BRACKETS FOR DRAGER SCBA	297	09-Mar-2017	09-Mar-2017	
10-5-2010000-0420	EQUIPMENT				1,720.68
145493	FIREFIGHTING BOOTS	297	16-Mar-2017	16-Mar-2017	
10-5-2010000-0420	EQUIPMENT				375.78
MON14 MONK DANIEL					
MAR 21, 2017	ARSON PREVENTION PROGRAM FOR CHILDREN	297	21-Mar-2017	21-Mar-2017	
10-5-2010000-0351	CONVENTIONS & SEMINARS				95.00
10-5-2010000-0352	TRAVEL & MILEAGE				75.00
MON183 MONARCH OFFICE SUPPLY LTD					
010725/M	OFFICE SUPPLIES	272	27-Feb-2017	27-Feb-2017	
10-5-2010000-0301	OFFICE SUPPLIES				12.97
10-5-2010000-0301	OFFICE SUPPLIES				108.41
10-5-2010000-0301	OFFICE SUPPLIES				45.92
10-5-2010000-0301	OFFICE SUPPLIES				8.02
10-5-2010000-0301	OFFICE SUPPLIES				29.17
OMF01 OMFPOA CHAPTER 8 ATTN: JASON SUCHIU					
495	OMFPOA SUMPOSIUM 2017	297	17-Mar-2017	17-Mar-2017	
10-5-2010000-0251	FIRE PREVENTION & TRAININ				495.00
RCA067 RCAP LEASING INC.					
1080736	SIREN RENTAL	318	07-Mar-2017	07-Mar-2017	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				3,329.06
REA10 REAUME AL					
MAR 27, 2017	LUNCH FOR FIREFIGHTERS	318	27-Mar-2017	27-Mar-2017	
10-5-2010000-0420	EQUIPMENT				71.61
SAN107 SANIGEAR					
10078	CLEANING OF FIRE EQUIPMENT	280	09-Mar-2017	09-Mar-2017	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				183.64
STA444 STAPLES ADVANTAGE (MIS C/O T04446C)					
43887916	MEMORY STICKS	280	10-Mar-2017	10-Mar-2017	
10-5-2010000-0301	OFFICE SUPPLIES				-22.37
43887917	MEMORY STICKS	280	10-Mar-2017	10-Mar-2017	
10-5-2010000-0301	OFFICE SUPPLIES				24.86
43947723	DISPLAY BOARD FOR PUBLIC EDUCATION MATERIAL	297	15-Mar-2017	15-Mar-2017	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000 FIRE DEPARTMENT					
10-5-2010000-0301	OFFICE SUPPLIES				254.49
43968033	MEMORY STICKS	297	16-Mar-2017	16-Mar-2017	
10-5-2010000-0301	OFFICE SUPPLIES				49.72
43984044	BATTERIES	297	20-Mar-2017	20-Mar-2017	
10-5-2010000-0420	EQUIPMENT				217.57
THA150 THAMES COMMUNICATIONS					
17-438102	PAGER REPAIR	318	23-Mar-2017	23-Mar-2017	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				118.84
CR16-436993	CREDIT - OVERPAYMENT	318	25-Nov-2016	25-Nov-2016	
10-5-2010000-0319	RADIO MAINTENANCE				-107.35
TOM02 TOME LEE					
MAR 27, 2017	FIRE EXPENSES	318	27-Mar-2017	27-Mar-2017	
10-5-2010000-0420	EQUIPMENT				9.85
10-5-2010000-0318	JANITORIAL				84.75
MARCH 21, 20	PIZZA FOR STAFF	297	21-Mar-2017	21-Mar-2017	
10-5-2010000-0351	CONVENTIONS & SEMINARS				247.11
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
104733	PAINT SUPPLIES FOR STATION 2	297	28-Feb-2017	28-Feb-2017	
10-5-2010000-0420	EQUIPMENT				201.93
104845	LIGHT FOR STATION 2	318	03-Mar-2017	03-Mar-2017	
10-5-2010000-0420	EQUIPMENT				65.52
105142	BOX OF NUTS AND WASHERS	280	13-Mar-2017	13-Mar-2017	
10-5-2010000-0420	EQUIPMENT				9.71
105347	BOLTS FOR SCBA ON FIRE TRUCKS	318	20-Mar-2017	20-Mar-2017	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				9.71
105557	SUPPLIES	318	27-Mar-2017	27-Mar-2017	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				9.42
WIN101 WINDSOR SPRING & ALIGNMENT					
73566	TEST TRANSMISSION FLUID FOR ENGINE 2	318	08-Mar-2017	08-Mar-2017	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				77.64
WIN210 WINDSOR FACTORY SUPPLY LTD					
4472877	RECIPROCATING SAW	297	15-Mar-2017	15-Mar-2017	
10-5-2010000-0420	EQUIPMENT				615.88
WOR415 WORK AUTHORITY					
373099	WORK BOOTS	318	05-Mar-2017	05-Mar-2017	
10-5-2010000-0252	UNIFORMS				150.00
Department Totals :					23,329.69

DEPARTMENT 2020000 POLICE DEPARTMENT**AGR835 AGRIS CO-OPERATIVE LTD**

600038305	GASOLINE	280	07-Mar-2017	07-Mar-2017	
10-5-2020000-0401	GASOLINE				1,518.73
600038400	GASOLINE	297	13-Mar-2017	13-Mar-2017	
10-5-2020000-0401	GASOLINE				1,152.89
600038511	GASOLINE	297	20-Mar-2017	20-Mar-2017	
10-5-2020000-0401	GASOLINE				1,201.74
CAR645 CARRIER CENTERS					
04P419727	OIL FILTERS FOR CRUISERS	318	17-Mar-2017	17-Mar-2017	



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Batch : All

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Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 2020000					POLICE DEPARTMENT			
10-5-2020000-0402					VEHICLE & EQUIPMENT MTCE.			23.53
CHI02 CHIKAZ GENE								
MARCH 20, 20 GUARD DUTY						297 20-Mar-2017	20-Mar-2017	
10-5-2020000-0371					PRISONER EXPENSES			135.00
CIT350 CITY OF WINDSOR								
167232					1ST QTR JFC AGREEMENT NETTED W/CREDIT ON 166617 PER MELISSA B	318 17-Mar-2017	17-Mar-2017	
10-5-2020000-0254					POLICE TRAINING			-4,904.20
10-5-2020000-0323					JOINT COURT COSTS			6,250.00
DAV133 DAVTECH ANALYTICAL SERVICE INC								
SI-92700					HAND HELD RADAR REPAIRS	272 27-Feb-2017	27-Feb-2017	
10-5-2020000-0252					UNIFORMS			183.58
SI-93065					GENESIS HAND HELD RADAR REPAIRED	297 17-Mar-2017	17-Mar-2017	
10-5-2020000-0252					UNIFORMS			231.55
DEL060 DELINE'S POWERWASH & PEST CONTROL								
809485					PESTICIDE APPLICATION FOR ANTS	318 28-Mar-2017	28-Mar-2017	
10-5-2020000-0317					BUILDING MAINTENANCE			226.00
FRO400 FRONTLINE OUTFITTERS								
30117					PANTS - CHIEFS	280 10-Mar-2017	10-Mar-2017	
10-5-2020000-0252					UNIFORMS			217.91
30331					2 FLASHLIGHTS	318 23-Mar-2017	23-Mar-2017	
10-5-2020000-0252					UNIFORMS			428.68
30332					PANTS CHIEF	318 23-Mar-2017	23-Mar-2017	
10-5-2020000-0252					UNIFORMS			93.68
KCS127 KCS SUPPLY								
17-3017					FENTANYL SAFETY MASKS	280 08-Mar-2017	08-Mar-2017	
10-5-2020000-0252					UNIFORMS			402.77
17-3054					PRISONER COVERALLS	318 15-Mar-2017	15-Mar-2017	
10-5-2020000-0371					PRISONER EXPENSES			362.01
KEL198 KELCOM RADIO DIVISION								
80007083					RADIO MAINTENANCE	297 15-Mar-2017	15-Mar-2017	
10-5-2020000-0319					RADIO MAINTENANCE			571.78
80007084					RADIO MAINTENANCE	297 15-Mar-2017	15-Mar-2017	
10-5-2020000-0319					RADIO MAINTENANCE			197.75
MAL256 MALDEN AUTOMOTIVE								
5294-145693					DIFFERENTIAL OIL FOR #306	318 20-Mar-2017	20-Mar-2017	
10-5-2020000-0402					VEHICLE & EQUIPMENT MTCE.			20.39
MDC153 M.D.CHARLTON CO. LTD								
48678					WINTER GLOVES	318 23-Mar-2017	23-Mar-2017	
10-5-2020000-0252					UNIFORMS			154.08
MET052 METRO KING PEST CONTROL INC.								
2123						318 31-Jan-2017	31-Jan-2017	
10-5-2020000-0317					BUILDING MAINTENANCE			33.90
MID157 MIDWAY HOME APPLIANCE CENTRE								
24311					MICROWAVE	318 24-Mar-2017	24-Mar-2017	
10-5-2020000-0317					BUILDING MAINTENANCE			416.97
MIN25 MINISTER OF FINANCE PAYMENT PROCESSING CENTRE								
17220317001					OPTIC	318 22-Mar-2017	22-Mar-2017	
10-5-2020000-0329					OPTIC MAINTENANCE			7,163.23



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000	POLICE DEPARTMENT				
OBR01 O'BRIEN MARGARET					
MARCH 2017 CISO OPS BODY - MARCH 7-9, 2017		280	09-Mar-2017	09-Mar-2017	
10-5-2020000-0254	POLICE TRAINING				346.82
OFF321 OFFICE SOLUTIONS INC					
50836 OFFICE CHAIRS		318	14-Mar-2017	14-Mar-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				1,351.48
50837 CHAIRS		318	14-Mar-2017	14-Mar-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				788.74
50850 CHAIR MATS		318	16-Mar-2017	16-Mar-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				357.08
PAC124 PACIFIC SAFETY PRODUCTS INC					
IN064945 HUMBER - CARRIER		280	14-Mar-2017	14-Mar-2017	
10-5-2020000-0252	UNIFORMS				702.92
PAR372 PARRLINE ELECTRICAL WHOLESALE					
65546 PARTS		272	17-Feb-2017	17-Feb-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				26.56
65799 HEATER		272	03-Feb-2017	03-Feb-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				1,491.71
PUR700 PUROLATOR INC.					
434029141 COURIER		280	10-Mar-2017	10-Mar-2017	
10-5-2020000-0306	COURIER & EXPRESS				12.05
434093432 RETURN BOOTS TO ROCKY		297	17-Mar-2017	17-Mar-2017	
10-5-2020000-0306	COURIER & EXPRESS				5.63
ROC572 ROCKY CANADA INC.					
1487371 BOOTS D'AMORE		280	27-Jan-2017	27-Jan-2017	
10-5-2020000-0252	UNIFORMS				111.87
1513985 BOOTS - RENAUD		280	13-Feb-2017	13-Feb-2017	
10-5-2020000-0252	UNIFORMS				111.87
1513988 BOOTS - ZIMMERMAN		280	13-Feb-2017	13-Feb-2017	
10-5-2020000-0252	UNIFORMS				106.79
1524605 BOOTS -OWEN		280	17-Feb-2017	17-Feb-2017	
10-5-2020000-0252	UNIFORMS				111.87
ROY120 ROYAL CANADIAN MOUNTED PO					
1800004351 FINGERPRINTING		280	06-Mar-2017	06-Mar-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				75.00
RTT067 RIVER TOWN TIMES					
91531 AD FOR TOWING		280	08-Mar-2017	08-Mar-2017	
10-5-2020000-0260	BOARD EXPENSES				111.87
91578 AD FOR TOWING PROPOSAL		297	15-Mar-2017	15-Mar-2017	
10-5-2020000-0260	BOARD EXPENSES				111.87
SHO301 THE SHOE NETWORK INC.					
16392 BOOTS BENNETT		280	09-Mar-2017	09-Mar-2017	
10-5-2020000-0252	UNIFORMS				67.80
STA444 STAPLES ADVANTAGE (MIS C/O T04446C					
43861470 OFFICE SUPPLIES		280	09-Mar-2017	09-Mar-2017	
10-5-2020000-0301	OFFICE SUPPLIES				15.20
43893502 CREDIT		280	10-Mar-2017	10-Mar-2017	
10-5-2020000-0301	OFFICE SUPPLIES				-137.70



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
43893503	OFFICE SUPPLIES	280	10-Mar-2017	10-Mar-2017	
10-5-2020000-0301	OFFICE SUPPLIES				152.99
43949267	CHIEFS - BLACK IN CARTRIDGES	297	15-Mar-2017	15-Mar-2017	
10-5-2020000-0301	OFFICE SUPPLIES				181.16
43971591	INK CARTRIDGES BOARD	297	17-Mar-2017	17-Mar-2017	
10-5-2020000-0260	BOARD EXPENSES				190.56
THO199 THOMSON REUTERS CANADA					
3309161	NOTEBOOKS	318	22-Mar-2017	22-Mar-2017	
10-5-2020000-0252	UNIFORMS				489.47
TOS075 TOSHIBA LEADING INNOVATION					
AR3115146	PHOTOCOPIER MAINTENANCE/COPIES	318	16-Mar-2017	16-Mar-2017	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				109.32
TRI249 TRI GRAPHICS					
5063	ENVELOPES	280	11-Mar-2017	11-Mar-2017	
10-5-2020000-0301	OFFICE SUPPLIES				201.14
TUR070 TURRIS SITES DEVELOPMENT CORP.					
TSCD-2548	RADIO LICENCING - MARCH 2017	280	01-Mar-2017	01-Mar-2017	
10-5-2020000-0319	RADIO MAINTENANCE				578.64
TSDC-2547	RADIO LICENSING	272	01-Feb-2017	01-Feb-2017	
10-5-2020000-0319	RADIO MAINTENANCE				578.64
UNI351 UNIFORM UNIFORMS					
46235	TUNIC - HUMBER	297	16-Mar-2017	16-Mar-2017	
10-5-2020000-0252	UNIFORMS				465.56
UPT444 UPTOWN BODY REPAIR O/A 444653 ONTARIO LTD.					
4430	REPAIRS TO EXPEDITION	280	14-Mar-2017	14-Mar-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				1,958.61
4434	301 REPAIRS IE ACCIDENT	297	20-Mar-2017	20-Mar-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				3,850.03
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
2015 WSIB AU	2015 WSIB AUDIT RESULTS A/C # 2931125	297	22-Mar-2017	22-Mar-2017	
10-5-2020000-0208	BENEFITS - WORKER'S COMP.				245.38
10-5-2020000-0208	BENEFITS - WORKER'S COMP.				-45.94
WOR299 WORKSMART SAFETY & HR SOLUTIONS					
2017-0150	TRAINING - RATHBONE - CHAMBERS - POTTLE	280	31-Jan-2017	31-Jan-2017	
10-5-2020000-0254	POLICE TRAINING				491.55
Department Totals :					31,298.51

DEPARTMENT 2022012 POLICE CAPITAL					
RAC462 RACICOT CHRYSLER					
MAR 25, 2017	2017 DODGE CHARGER	297	25-Mar-2017	25-Mar-2017	
40-7-2022012-0001	VEHICLE REPLACEMENT				38,295.70
Department Totals :					38,295.70

DEPARTMENT 2043010 BUILDING DEPARTMENT					
SUN16 SUN PARLOUR CHAPTER OBOA					
MAR 29, 2017	ANNUAL FEE JAN-DEC 2017	318	29-Mar-2017	29-Mar-2017	
10-5-2043010-0350	MEMBERSHIPS				100.00
TRI249 TRI GRAPHICS					

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 2043010	BUILDING DEPARTMENT				
5053	BUS CARDS		272 02-Feb-2017	02-Feb-2017	
10-5-2043010-0301	OFFICE SUPPLIES				58.76
Department Totals :					158.76

DEPARTMENT 2043015	LICENSING AND ENFORCEMENT				
KEL198	KELCOM RADIO DIVISION				
80007085	RADIO AIRTIME		297 15-Mar-2017	15-Mar-2017	
10-5-2043015-0420	SMALL EQUIPMENT				200.01
MDC153	M.D.CHARLTON CO. LTD				
43678	UNIFORM		297 21-Dec-2016	21-Dec-2016	
10-5-2043015-0252	UNIFORMS - BYLAW ENFORCEMENT				907.60
4478	UNIFORM		297 03-Feb-2017	03-Feb-2017	
10-5-2043015-0252	UNIFORMS - BYLAW ENFORCEMENT				-329.83
48408	UNIFORM		297 17-Mar-2017	17-Mar-2017	
10-5-2043015-0252	UNIFORMS - BYLAW ENFORCEMENT				270.37
MOU251	MOUSSEAU DELUCA				
54663	LEGAL FEES		297 28-Feb-2017	28-Feb-2017	
10-5-2043015-0327	PROFESSIONAL FEES - L&E				442.52
WOR415	WORK AUTHORITY				
373640	UNIFORMS		280 12-Mar-2017	12-Mar-2017	
10-5-2043015-0252	UNIFORMS - BYLAW ENFORCEMENT				230.51
Department Totals :					1,721.18

DEPARTMENT 3010000	PUBLIC WORKS				
ACC134	ACCESS DOORS N MORE				
36795	REPAIR DOORS MAIN YARD		297 15-Mar-2017	15-Mar-2017	
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				593.25
AMA580	AMACO EQUIPMENT				
R00308	HOT BOX RENTAL		318 17-Jan-2017	17-Jan-2017	
10-5-3010000-0480	EQUIPMENT RENTALS				3,955.00
ARA105	ARAMARK REFRESHMENT				
2570068	COFFEE SUPPLIES		297 13-Feb-2017	13-Feb-2017	
10-5-3010000-0301	OFFICE SUPPLIES				-14.59
2570353	COFFEE SUPPLIES		297 13-Mar-2017	13-Mar-2017	
10-5-3010000-0301	OFFICE SUPPLIES				146.71
CAR645	CARRIER CENTERS				
04P419234	REAR WHEEL SEALS FOR #55-1		280 06-Mar-2017	06-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				78.99
04P419235	AXLE NUT LOCKS FOR #55-1		280 07-Mar-2017	07-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				25.88
04P419383	FILTERS FOR #SS-1		318 16-Mar-2017	16-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				37.09
04P419529	OIL FILTERS FOR #510		297 14-Mar-2017	14-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				20.97
04P419534	LEFT FUEL TANK STRAPS #305		297 14-Mar-2017	14-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				542.20
04P419726	OIL FILTERS FOR #103		318 17-Mar-2017	17-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				16.77



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 3010000 PUBLIC WORKS

04P419835	REAR BRAKES FOR #116	318	21-Mar-2017	21-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				671.17
04P419836	WHEEL SEALS & CALIPER BRACKET FOR #116	318	22-Mar-2017	22-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				526.38
04P419869	LEFT REAR WHEEL SPEED SENSOR FOR #116	318	22-Mar-2017	22-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				75.63
04P419943	REAR BRAKE DUST SHIELDS FOR #116	318	24-Mar-2017	24-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				72.21
DLM470	D.L.M. EMISSIONS TESTING				
6661	EMISSIONS TEST ON #SS-1	318	16-Mar-2017	16-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				105.00
ESH118	E.S. HUBBELL & SONS LTD.				
8189	BLADES FOR #220	318	09-Mar-2017	09-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				226.64
GRE679	GREG BAILEY LTD				
48299	REPLACED HOSE REEL SWIVEL ON #PW-1	318	22-Mar-2017	22-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				145.23
JOE252	JOE JOHNSON EQUIPMENT				
P75156	FAN BEARING & FRONT WHEEL BEARINGS & SEALS FOR #SS-1	280	09-Mar-2017	09-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				1,651.89
KUC134	KUCERA CONSTRUCTION EQUIPMENT				
CW18543	DOOR STOP CABLE FOR #108	318	20-Mar-2017	20-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				47.67
MAL256	MALDEN AUTOMOTIVE				
5294-145121	SEALANT FOR #55-1	280	07-Mar-2017	07-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				27.39
5294-145135	DIFFERENTIAL OILE FOR #55-1	280	07-Mar-2017	07-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				19.48
5294-145167	JACK STANDS FOR SHOP USE	280	08-Mar-2017	08-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				452.00
5294-145289	CREDIT FOR RETURNED PARTS #115	280	10-Mar-2017	10-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-27.14
5294-145425	PLUGS FOR REMOTE CONTROL #SS-1	297	14-Mar-2017	14-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				29.39
5294-145436	OIL FILTER FOR #510	297	14-Mar-2017	14-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				8.59
5294-145591	BROOM BEARING FOR SS-1	318	17-Mar-2017	17-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				16.51
5294-145743	REPLACED RIGHT FRON CALIPER ON #111	318	21-Mar-2017	21-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				151.83
5294-145751	CREDIT FOR CALIPER CORE #111	318	21-Mar-2017	21-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-74.58
5294-145831	DIFFERENTIAL OIL FOR #116	318	23-Mar-2017	23-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				36.27
5294-145877	PARTS WASHER GLOVES FOR SHOP USE	318	24-Mar-2017	24-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				6.77
MET052	METRO KING PEST CONTROL INC.				
2123		318	31-Jan-2017	31-Jan-2017	
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				28.25



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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 3010000				PUBLIC WORKS			
10-5-3010000-0318				PWD JANITORIAL/MAINTENANCE			28.25
10-5-3010000-0318				PWD JANITORIAL/MAINTENANCE			39.55
PUR700 PUROLATOR INC.							
433983191				RETURNED PARTS FOR VIKING CIVES #116	280 03-Mar-2017	03-Mar-2017	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			9.29
434059043				SHIPPING FOR PARTS FOR #SS-1	297 10-Mar-2017	10-Mar-2017	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			13.47
434122769				MAIL OUT TO MOE - EVC REPORT	318 17-Mar-2017	17-Mar-2017	
10-5-3010000-0301				OFFICE SUPPLIES			8.86
REC09 RECEIVER GENERAL - CANADA REVENUE AGENCY TECHNOLOG							
FIR037-13375				3RD PARTY REMITTANCE	297 17-Mar-2017	17-Mar-2017	
10-5-3010000-0318				PWD JANITORIAL/MAINTENANCE			817.81
RTT067 RIVER TOWN TIMES							
91765				ADVERTISING	318 29-Mar-2017	29-Mar-2017	
10-5-3010000-0738				NUISANCE MOSQUITO PROGRAM			135.60
SAF01 SAFETY-KLEEN CANADA INC							
72822721				WASTE REMOVAL CHEMICAL	297 27-Feb-2017	27-Feb-2017	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			560.99
STA444 STAPLES ADVANTAGE (MIS C/O T04446C							
43866741				OFFICE SUPPLIES	280 09-Mar-2017	09-Mar-2017	
10-5-3010000-0301				OFFICE SUPPLIES			27.57
STE366 STERLING FUELS							
0049113				FUEL FOR TRUCKS	280 01-Mar-2017	01-Mar-2017	
10-5-3010000-0401				GASOLINE			374.20
0049129				FUEL FOR VEHICLES	280 01-Mar-2017	01-Mar-2017	
10-5-3010000-0401				GASOLINE			2,571.78
0049135				FUEL FOR TRUCKS	280 02-Mar-2017	02-Mar-2017	
10-5-3010000-0401				GASOLINE			1,050.48
0049136				FUEL FOR EQUIPMENT	280 02-Mar-2017	02-Mar-2017	
10-5-3010000-0401				GASOLINE			416.42
49470				FUEL	318 15-Mar-2017	15-Mar-2017	
10-5-3010000-0401				GASOLINE			2,663.30
49475				FUEL FOR EQUIPMENT	318 15-Mar-2017	15-Mar-2017	
10-5-3010000-0401				GASOLINE			412.34
49476				FUEL FOR TRUCKS	318 15-Mar-2017	15-Mar-2017	
10-5-3010000-0401				GASOLINE			500.08
49477				FUEL FOR TRUCKS	318 15-Mar-2017	15-Mar-2017	
10-5-3010000-0401				GASOLINE			2,404.24
49478				FUEL FOR EQUIPMENT	318 15-Mar-2017	15-Mar-2017	
10-5-3010000-0401				GASOLINE			471.78
THR251 THRASHER SALES & LEASING LTD							
631796				FUEL FILTERS FOR #SS-1	280 09-Mar-2017	09-Mar-2017	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			109.93
631800				OIL COOLER FITTINGS FOR #115	280 10-Mar-2017	10-Mar-2017	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			36.16
631801				OIL COOLER CONNECTORS FOR #115	297 13-Mar-2017	13-Mar-2017	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			52.64
TIM208 TIM'S TREE SERVICE							
3422				REMOVE DEAD WILLOW	318 24-Mar-2017	24-Mar-2017	



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
10-5-3010000-0650	REFORESTATION EXPENSES				2,260.00
3820 TREE TRIMMING		297	08-Mar-2017	08-Mar-2017	
10-5-3010000-0650	REFORESTATION EXPENSES				395.50
38201 TREE TRIMMING AND CLEAN UP DURING WIND STORM		297	08-Mar-2017	08-Mar-2017	
10-5-3010000-0650	REFORESTATION EXPENSES				285.32
TRA689 TRACTION WINDSOR					
396252650 HEADLIGHT PLUGS FOR #209		318	02-Feb-2017	02-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				4.05
396255010 REAR AXLE NUTS FOR SS-1		280	07-Mar-2017	07-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				132.30
396255076 REAR BRAKE CHAMBERS FOR #SS-1		280	08-Mar-2017	08-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				172.42
396255289 BACK UP ALARMS FOR SHOP SUPPLY		280	10-Mar-2017	10-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				83.43
396255415 CABLE FOR REMOTE CONTROL #SS-1		297	13-Mar-2017	13-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				33.45
396255469 REMOTE CONTROL PARTS FOR #SS-1		297	14-Mar-2017	14-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				35.03
396255917 AIR FILTER FOR #SS-1		318	20-Mar-2017	20-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				51.42
396256087 REAR AXLE NUTS FOR #116		318	22-Mar-2017	22-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				132.14
UNI920 UNITED ROTARY BRUSH CORPORATION OF CANADA					
CI36211 BROOMS FOR #SS-1		318	21-Mar-2017	21-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				825.78
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
104970 NORTH YARD LUNCH ROOM		280	08-Mar-2017	08-Mar-2017	
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				30.19
104997 NORTH YARD LUNCH ROOM		280	09-Mar-2017	09-Mar-2017	
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				268.89
104998 NORTH YARD LUNCH ROOM		280	09-Mar-2017	09-Mar-2017	
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				-40.68
105039 MATERIALS		280	10-Mar-2017	10-Mar-2017	
10-5-3010000-0316	UTILITIES - PWD				14.66
WIN210 WINDSOR FACTORY SUPPLY LTD					
4469805 MATERIALS NORTH YARD		280	10-Mar-2017	10-Mar-2017	
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				3.77
WOR055 WORK EQUIPMENT LTD.					
41938 PLOW PARTS FOR SIDEWALK CLEANING MACHINES		297	15-Mar-2017	15-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				942.21
WOR415 WORK AUTHORITY					
372357 CLOTHING FOR JOE ALLEN		280	05-Mar-2017	05-Mar-2017	
10-5-3010000-0161	CLOTHING				397.58
WUR01 WURTH CANADA LIMITED					
22606069 LUBRICANT & ELECTRICAL CONNECTORS FOR SHOP SUPPLY		297	14-Mar-2017	14-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				130.99



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3020000 ROADS					
AMA580 AMACO EQUIPMENT					
G00195	RENTAL - P/OT BOX	318	06-Jan-2017	06-Jan-2017	
10-5-3020000-0725	STREET REPAIRS & MAINT.				1,700.00
R00313	HOT BOX RENTAL	318	05-Feb-2017	05-Feb-2017	
10-5-3020000-0725	STREET REPAIRS & MAINT.				3,955.00
R00319	HOT BOX RENTAL	297	13-Mar-2017	13-Mar-2017	
10-5-3020000-0725	STREET REPAIRS & MAINT.				3,955.00
ESH118 E.S. HUBBELL & SONS LTD.					
8186	REPAIRED CULVERT	318	08-Mar-2017	08-Mar-2017	
10-5-3020000-0730	CULVERTS & BRIDGES				136.68
ESS160 ESSEX TERMINAL RAILWAY CO					
17492-IN	RAILWAY MAINTENANCE	297	01-Mar-2017	01-Mar-2017	
10-5-3020000-0720	RAILWAY CROSSINGS				262.37
SOU100 SOUTHWESTERN SALES CORP					
IN187080	COLD PATCH	280	28-Feb-2017	28-Feb-2017	
10-5-3020000-0725	STREET REPAIRS & MAINT.				752.07
WAL101 WALKER AGGREGATES					
267285	STONE FOR ROADS	280	28-Feb-2017	28-Feb-2017	
10-5-3020000-0715	STONE				1,026.77
267362	STONE FOR ROADS	280	04-Mar-2017	04-Mar-2017	
10-5-3020000-0715	STONE				3,589.91
267446	STONE FOR ROADS	318	11-Mar-2017	11-Mar-2017	
10-5-3020000-0715	STONE				4,272.43
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
103733	MATERIAL FOR BARRICADES	297	23-Jan-2017	23-Jan-2017	
10-5-3020000-0725	STREET REPAIRS & MAINT.				3.59
Department Totals :					19,653.82

DEPARTMENT 3022010 ROADS CAPITAL - 2010					
RCS261 RC SPENCER ASSOC. INC.					
15-450-02C	TEXAS RD RECONST	272	31-Jan-2017	31-Jan-2017	
40-7-3022010-0014	TEXAS ROAD				401.15
Department Totals :					401.15

DEPARTMENT 3022013 PUBLIC WORK CAPITAL - ROADS					
COU360 COUNTY OF ESSEX					
11897-2017	PAVED SHOULDER	960	09-Sep-2016	09-Sep-2016	
40-7-3022013-0004	PWD CAPITAL - ACTIVE TRANS. TRAIL				186,030.88
Department Totals :					186,030.88

DEPARTMENT 3022016 ROADS CAPTIAL - 2016					
SAG297 SAGE EARTH					
300	MELOCHE ROAD ENGINEERING	280	10-Mar-2017	10-Mar-2017	
40-7-3022016-0001	MELOCHE RD				1,556.58
Department Totals :					1,556.58

DEPARTMENT 3022017 ROADS CAPITAL - 2017					



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DEPARTMENT 3022017 ROADS CAPITAL -2017

STA310	STANTEC CONSULTING LTD						
1149381				2017 PROJECT ENG	280 23-Feb-2017	23-Feb-2017	
40-7-3022017-0001				2017 ENGINEERING PROJECTS			1,213.08
1150294				ENGINEERING FOR DEV OF SW QUADRANT	280 28-Feb-2017	28-Feb-2017	
40-7-3022017-0004				ENG FOR DEVELOP. OF SW QUADRANT			3,138.87
Department Totals :							4,351.95

DEPARTMENT 3030000 WINTER CONTROL

BLU409	BLUELINE RENTAL INC.						
261306-0005				BACKHOE RENTAL	318 21-Mar-2017	21-Mar-2017	
10-5-3030000-0710				WINTER CONTROL			2,673.04
JEF296	JEFF SHEPLEY EXCAVATING LTD						
10129				SALT DELIVERY	318 15-Mar-2017	15-Mar-2017	
10-5-3030000-0710				WINTER CONTROL			782.41
KSW113	K&S WINDSOR SALT LTD.						
5300305034				SALT FOR WINTER CONTROL	297 14-Mar-2017	14-Mar-2017	
10-5-3030000-0710				WINTER CONTROL			8,012.89
WOR055	WORK EQUIPMENT LTD.						
041959				SIDEWALK MACHINE	318 17-Mar-2017	17-Mar-2017	
10-5-3030000-0710				WINTER CONTROL			1,751.50
Department Totals :							13,219.84

DEPARTMENT 3050000 STREET LIGHTING

HIC441	HICKS ELECTRIC						
8911				REPAIR VARIOUS ST LIGHTS	280 04-Mar-2017	04-Mar-2017	
10-5-3050000-0331				GENERAL MAINTENANCE			1,760.77
8912				REPAIR ST LIGHTS	280 04-Mar-2017	04-Mar-2017	
10-5-3050000-0331				GENERAL MAINTENANCE			454.26
8915				ST LIGHT REPAIR	280 05-Mar-2017	05-Mar-2017	
10-5-3050000-0331				GENERAL MAINTENANCE			140.12
8931				ST LIGHT REPAIR	318 27-Mar-2017	27-Mar-2017	
10-5-3050000-0331				GENERAL MAINTENANCE			223.18
8932				ST LIGHT REPAIR	318 27-Mar-2017	27-Mar-2017	
10-5-3050000-0331				GENERAL MAINTENANCE			534.49
8933				ST LIGHT REPAIR	318 27-Mar-2017	27-Mar-2017	
10-5-3050000-0331				GENERAL MAINTENANCE			210.18
Department Totals :							3,323.00

DEPARTMENT 4012006 SANITARY SEWER CAPITAL - 2006

MOU251	MOUSSEAU DELUCA						
54641				LEGAL	297 28-Feb-2017	28-Feb-2017	
40-7-4012006-0056				AWWTP - ABURG WASTEWATER PLANT & ENV. AS			380.81
Department Totals :							380.81

DEPARTMENT 4012011 WASTEWATER CAPITAL - 2011

HRY172	HRYCAY CONSULTING ENGINEERS INC.						
M417.01				PAVEMENT EXCAVATION	270 31-Jan-2017	31-Jan-2017	

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G.L. Account	CC1	CC2	CC3					
DEPARTMENT 4012011 WASTEWATER CAPITAL - 2011								
40-7-4012011-0003					AMHERST. PCP PS NO.2 UPGRADE			8,868.24
							Department Totals :	8,868.24

DEPARTMENT 4012015 WASTEWATER CAPITAL								
STA310 STANTEC CONSULTING LTD								
1150274					MCGREGOR LAGOON - ENGINEERING	280 28-Feb-2017	28-Feb-2017	
40-7-4012015-0005					MCGREGOR LAGOON CLEANING CELL 1,2,3			2,390.76
							Department Totals :	2,390.76

DEPARTMENT 4012016 WASTEWATER CAPITAL								
ONT001 ONTARIO CLEAN WATER AGENCY								
93086					PUMP REPLACEMENT	318 10-Mar-2017	10-Mar-2017	
40-7-4012016-0002					MCLEOD PS#2 PUMP REPLACEMENT			6,681.82
							Department Totals :	6,681.82

DEPARTMENT 4017720 MCGREGOR SEWERS								
ONT001 ONTARIO CLEAN WATER AGENCY								
92768					OPERATIONS AND MAINTENANCE MARCH 2017	274 01-Mar-2017	01-Mar-2017	
10-5-4017720-0604					CONTRACT O.C.W.A.			13,814.00
							Department Totals :	13,814.00

DEPARTMENT 4017730 EDGEWATER SEWERS								
ONT001 ONTARIO CLEAN WATER AGENCY								
92768					OPERATIONS AND MAINTENANCE MARCH 2017	274 01-Mar-2017	01-Mar-2017	
10-5-4017730-0604					CONTRACT O.C.W.A.			14,312.65
							Department Totals :	14,312.65

DEPARTMENT 4017740 AMHERSTBURG SEWERS								
ESS273 ESSEX POWERLINES CORPORATION								
JC6741					SEWER BILLING FEB 2017	270 28-Feb-2017	28-Feb-2017	
10-5-4017740-0504					COLLECTION EXPENSE			1,159.24
ESS360 ESSEX WINDSOR SOLID WASTE AUTH								
24733					TIPPING FEE - SLUDGE	274 28-Feb-2017	28-Feb-2017	
10-5-4017740-0602					LANDFILL CHARGES			4,714.10
HEA693 HEATON SANITATION								
29530					MANHOLE CLEANING	270 24-Feb-2017	24-Feb-2017	
10-5-4017740-0331					GENERAL MAINTENANCE			4,520.00
ONT001 ONTARIO CLEAN WATER AGENCY								
92768					OPERATIONS AND MAINTENANCE MARCH 2017	274 01-Mar-2017	01-Mar-2017	
10-5-4017740-0604					CONTRACT O.C.W.A.			34,303.35
							Department Totals :	44,696.69

DEPARTMENT 4017750 BIG CREEK RBC SEWER								
ONT001 ONTARIO CLEAN WATER AGENCY								
92768					OPERATIONS AND MAINTENANCE MARCH 2017	274 01-Mar-2017	01-Mar-2017	
10-5-4017750-0604					CONTRACT O.C.W.A.			9,943.49



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G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 4017750	BIG CREEK RBC SEWER				
Department Totals :					9,943.49

DEPARTMENT 4017755	MCLEOD SBR SEWER				
ONT001	ONTARIO CLEAN WATER AGENCY				
92768	OPERATIONS AND MAINTENANCE MARCH 2017	274	01-Mar-2017	01-Mar-2017	
10-5-4017755-0604	CONTRACT OCWA				15,571.61
Department Totals :					15,571.61

DEPARTMENT 4017760	BOBLO SEWER				
ONT001	ONTARIO CLEAN WATER AGENCY				
92768	OPERATIONS AND MAINTENANCE MARCH 2017	274	01-Mar-2017	01-Mar-2017	
10-5-4017760-0604	CONTRACT OCWA - BOBLO				7,914.77
Department Totals :					7,914.77

DEPARTMENT 4057710	GARBAGE COLLECTION				
WIN270	WINDSOR DISPOSAL SERVICES LTD				
828018	GARBAGE COLLECTION - MAR 2017	280	01-Mar-2017	01-Mar-2017	
10-5-4057710-0602	GARBAGE COLLECTION				36,835.15
828758	GARBAGE COLLECTION - FEB 2017	280	28-Feb-2017	28-Feb-2017	
10-5-4057710-0602	GARBAGE COLLECTION				29.90
828759	GARBAGE COLLECTION - FEB 28	280	28-Feb-2017	28-Feb-2017	
10-5-4057710-0602	GARBAGE COLLECTION				29.90
829074	GARBAGE COLLECTION - OLD ARENA	280	01-Mar-2017	01-Mar-2017	
10-5-4057710-0602	GARBAGE COLLECTION				16.27
829076	GARBAGE BIN - MALDEN CENTRE PARK	280	01-Mar-2017	01-Mar-2017	
10-5-4057710-0602	GARBAGE COLLECTION				24.41
829078	GARBAGE COLLECTION - WTP	280	01-Mar-2017	01-Mar-2017	
10-5-4057710-0602	GARBAGE COLLECTION				7.63
Department Totals :					36,943.26

DEPARTMENT 4067715	GARBAGE DISPOSAL				
ESS360	ESSEX WINDSOR SOLID WASTE AUTH				
24785	TIPPING FEES - FEB 2017	280	28-Feb-2017	28-Feb-2017	
10-5-4067715-0602	LANDFILL CHARGES				15,598.15
24792	YARD WASTE - TIPPING FEES FEB 2017	280	28-Feb-2017	28-Feb-2017	
10-5-4067715-0601	YARDWASTE LANDFILL TIPPING				2,008.11
8962	TIPPING FEES - REFUSE FEB 2017	280	28-Feb-2017	28-Feb-2017	
10-5-4067715-0602	LANDFILL CHARGES				34,696.00
WIN270	WINDSOR DISPOSAL SERVICES LTD				
828018	GARBAGE COLLECTION - MAR 2017	280	01-Mar-2017	01-Mar-2017	
10-5-4067715-0603	YARD WASTE - HAULING TO LANDFILL				9,284.25
Department Totals :					61,586.51

DEPARTMENT 7010000	PARKS AND RECREATION PROGRAMMING				
RTT067	RIVER TOWN TIMES				
91633	ADVERTISING	297	15-Mar-2017	15-Mar-2017	
10-5-7010000-0307	ADVERTISING				167.80



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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING							
91684	ADVERTISING				318 22-Mar-2017	22-Mar-2017	
10-5-7010000-0307				ADVERTISING			135.60
WOR03 WORKPLACE SAFETY & INSURANCE BOARD							
2015 WSIB AU	2015 WSIB AUDIT RESULTS A/C # 2931125				297 22-Mar-2017	22-Mar-2017	
10-5-7010000-0420				RECREATION EQUIPMENT			60.83
Department Totals :							364.23

DEPARTMENT 7010180 SCOUT HALL PROGRAMMING							
REC09 RECEIVER GENERAL - CANADA REVENUE AGENCY TECHNOLOG							
FIR037-12985	3RD PARTY REMITTANCE				297 17-Mar-2017	17-Mar-2017	
10-5-7010180-0317				BUILDING MAIN.-SCOUTS HALL P&F			113.00
Department Totals :							113.00

DEPARTMENT 7012016 CAPITAL							
WSP01 WSP CANADA INC.							
0630561	ENGINEERING TENDER PREP				280 01-Mar-2017	01-Mar-2017	
40-7-7012016-0003				REMOVAL OF UNDERGROUND GAS TANKS			5,876.00
Department Totals :							5,876.00

DEPARTMENT 7012017 CAPITAL							
RTT067 RIVER TOWN TIMES							
91526	ADVERTISING				280 08-Mar-2017	08-Mar-2017	
40-7-7012017-0001				ARENA DEMOLITION			135.60
Department Totals :							135.60

DEPARTMENT 7017000 PARKS MAINTENANCE							
CAR645 CARRIER CENTERS							
04P419262	RESEALED PLOW LIFT CYLINDER ON #RS-1				280 08-Mar-2017	08-Mar-2017	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			41.29
04P419559	RETURNED HYDRAULIC SEALS #RS-1				318 23-Mar-2017	23-Mar-2017	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			-41.29
04P419980	HYDRAULIC OIL FILTERS FOR #AG-40				318 23-Mar-2017	23-Mar-2017	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			133.39
COL286 COLBRO EQUIPMENT RENTAL							
92313-0	SUPPLIES				318 23-Mar-2017	23-Mar-2017	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			201.14
92314-0	SUPPLIES				318 23-Mar-2017	23-Mar-2017	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			22.49
FLA364 FLAGS UNLIMITED							
239081	MATERIALS & SUPPLIES				297 09-Mar-2017	09-Mar-2017	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			3,957.83
KEL198 KELCOM RADIO DIVISION							
80007082	RADIO AIRTIME				297 15-Mar-2017	15-Mar-2017	
10-5-7017000-0404				RADIO AIR TIME			600.03
KIM249 KIMBALL LUMBER & BUILDING SUPPLIES LTD.							
01-A527040	SUPPLIES				297 20-Mar-2017	20-Mar-2017	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			420.05



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017000 PARKS MAINTENANCE					
LUC170 LUCIER GLOVE & SAFETY PRODUCTS					
21461	GENERAL SUPPLIES	297	03-Mar-2017	03-Mar-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				140.91
MOR172 MORTON INDUSTRIAL SALES & SERVICE LTD.					
IN253896	SEALS FOR PLOW HYDRAULICS #RS-1	318	17-Mar-2017	17-Mar-2017	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				41.97
TSC401 TSC STORES LTD					
MARCH 21, 20 CUST # 4904 - TOOLS		297	21-Mar-2017	21-Mar-2017	
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				398.89
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
104988	SUPPLIES	280	08-Mar-2017	08-Mar-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				147.93
104990	SUPPLIES	280	08-Mar-2017	08-Mar-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				10.05
104993	SUPPLIES	297	09-Mar-2017	09-Mar-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				17.77
105001	SUPPLIES	297	09-Mar-2017	09-Mar-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				8.79
105325	SUPPLIES	297	20-Mar-2017	20-Mar-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				187.65
105366	SUPPLIES	297	21-Mar-2017	21-Mar-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				81.39
105486	SUPPLIES	318	24-Mar-2017	24-Mar-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				61.31
105487	SUPPLIES	318	24-Mar-2017	24-Mar-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				53.28
ZAH01 ZAHALUK ANNETTE					
MAR 15, 2017 NORTH AMERICAN GARDEN TOURISM CONFERENCE		280	15-Mar-2017	15-Mar-2017	
10-5-7017000-0351	TRAINING & CONFERENCES				160.00
Department Totals :					6,644.87

DEPARTMENT 7017002 FACILITIES					
JAN268 JANI SAFE INC.					
172294	FACILITIES JANITORIAL	318	23-Mar-2017	23-Mar-2017	
10-5-7017002-0318	JANITORIAL - GLOBAL				1,449.15
WIN210 WINDSOR FACTORY SUPPLY LTD					
4478927	PLUMBING REPAIR SUPPLIES	318	23-Mar-2017	23-Mar-2017	
10-5-7017002-0322	GENERAL SUPPLIES- GLOBAL				65.11
Department Totals :					1,514.26

DEPARTMENT 7017010 KING'S NAVY YARD PARK					
MET052 METRO KING PEST CONTROL INC.					
2123		318	31-Jan-2017	31-Jan-2017	
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				33.90
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				28.25
WAA544 W.A. ATKINSON PLUMBING CO. INC.					
WA20054	PLUMBING REPAIRS	297	04-Nov-2016	04-Nov-2016	
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				394.06



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017010	KING'S NAVY YARD PARK				
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE				
105273	DUFFY KEYS	318	17-Mar-2017	17-Mar-2017	
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				13.51
Department Totals :					469.72
DEPARTMENT 7017300	LIBRO				
ACT456	ACTION SIGNS & DESIGNS INC.				
10329	SIGNAGE FOR FACILITY VEHICLES	297	16-Mar-2017	16-Mar-2017	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				158.20
AGO713	AGO INDUSTRIES INC				
727143	CLOTHING	318	20-Mar-2017	20-Mar-2017	
10-5-7017300-0161	CLOTHING				128.05
BAT02	BATES MIKE				
APRIL 30, 2017 TRAINING - ORFA APRIL 30 - MAY 2		318	30-Apr-2017	30-Apr-2017	
10-5-7017300-0352	TRAVEL & MILEAGE				225.00
CIN177	CINTAS CANADA LIMITED				
847278559	ARENA MATS	297	17-Mar-2017	17-Mar-2017	
10-5-7017300-0336	CONTRACTED SERVICES				69.73
847279591	ARENA MATS	318	24-Mar-2017	24-Mar-2017	
10-5-7017300-0336	CONTRACTED SERVICES				69.73
847925112	LIBRO MATS	318	30-Nov-2016	30-Nov-2016	
10-5-7017300-0336	CONTRACTED SERVICES				24.61
DOW547	DOWLER KARN				
97383	PROPANE	280	08-Mar-2017	08-Mar-2017	
10-5-7017300-0401	GASOLINE / PROPANE				237.30
97753	PROPANE	297	15-Mar-2017	15-Mar-2017	
10-5-7017300-0401	GASOLINE / PROPANE				142.38
EMC530	EMCO CORPORATION				
37530250-00	PLUMBING REPAIR SUPPLIES	280	02-Mar-2017	02-Mar-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				515.04
37531320-00	PLUMBING SUPPLIES TO FIX SUMP PUMP IN PIT IN REFRIGERATION ROOM	318	15-Mar-2017	15-Mar-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				99.44
JAC351	JACK SMITH FUELS LTD				
CN009008	GYCOL DRUM CREDIT	280	02-Feb-2017	02-Feb-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				-67.80
CN009016	GYCOL DRUM DEPOSIT	280	07-Feb-2017	07-Feb-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				-101.70
CN009036	GYCOL DRUM DEPOSIT	280	21-Feb-2017	21-Feb-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				-33.90
IN294882	ANTIFREEZE	280	07-Mar-2017	07-Mar-2017	
10-5-7017300-0336	CONTRACTED SERVICES				878.58
IN295171	ANTIFREEZE	280	13-Mar-2017	13-Mar-2017	
10-5-7017300-0336	CONTRACTED SERVICES				1,317.86
LUC170	LUCIER GLOVE & SAFETY PRODUCTS				
21675	D RING TO TIE OFF WORKING AT HEIGHTS	318	23-Mar-2017	23-Mar-2017	
10-5-7017300-0250	HEALTH AND SAFETY				29.32
21749	HARNES FOR WORKING AT HEIGHTS	318	27-Mar-2017	27-Mar-2017	
10-5-7017300-0250	HEALTH AND SAFETY				203.29



Vendor : A1C740 To ZUL180

Batch : All

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 7017300 LIBRO

MET052 METRO KING PEST CONTROL INC.

2123			318 31-Jan-2017	31-Jan-2017	
10-5-7017300-0317					28.25
10-5-7017300-0317					45.20

NEL277 NELLA CUTLERY (HAMILTON) INC

IN2337818	ICE BLADE SHARPENING		272 24-Feb-2017	24-Feb-2017	
10-5-7017300-0402					56.50
IN2338575	BLADES		318 09-Mar-2017	09-Mar-2017	
10-5-7017300-0402					56.50

STA444 STAPLES ADVANTAGE (MIS C/O T04446C

44024680	OFFICE SUPPLIES		318 23-Mar-2017	23-Mar-2017	
10-5-7017300-0301					78.38
44041144	OFFICE SUPPLIES		318 27-Mar-2017	27-Mar-2017	
10-5-7017300-0301					19.76

SWE04 SWEET MARK

APRIL 30, 2017 TRAIING ORFA - APRIL 30 - MAY 2			318 30-Apr-2017	30-Apr-2017	
10-5-7017300-0352					225.00

THY410 THYSSENKRUPP

1204468	ELEVATOR INSPECTION AS PER TSSA		297 01-Apr-2017	01-Apr-2017	
10-5-7017300-0336					1,075.88

VOL382 VOLLMER INC.

W15854	REFRIGERATION REPAIRS SUPPLY & INSTALL NEW COMPRESSOR IN KUBE SYSTE		297 28-Feb-2017	28-Feb-2017	
10-5-7017300-0331					20,683.33
W15855	REPAIRS ON HVAC UNITS		297 28-Feb-2017	28-Feb-2017	
10-5-7017300-0331					4,298.08
W15859	REPAIRS TO 2 BOILERS		297 28-Feb-2017	28-Feb-2017	
10-5-7017300-0331					3,904.15
W15896	REFRIGERATION REPAIRS		297 17-Mar-2017	17-Mar-2017	
10-5-7017300-0331					5,624.42

WIG035 WIGLE HOME HARDWARE BUILDING CENTRE

104542	PARTS		280 21-Feb-2017	21-Feb-2017	
10-5-7017300-0336					11.28
104971	WHEELS FOR INDOOR SOCCER POSTS		280 08-Mar-2017	08-Mar-2017	
10-5-7017300-0317					86.61
105407	SUPPLIES		318 22-Mar-2017	22-Mar-2017	
10-5-7017300-0317					15.40
105426	SUPPLIES		318 22-Mar-2017	22-Mar-2017	
10-5-7017300-0317					14.89
105511	SUPPLIES		318 24-Mar-2017	24-Mar-2017	
10-5-7017300-0317					6.76

WIN210 WINDSOR FACTORY SUPPLY LTD

4477087	ELECTRICAL REPAIRS IN CONCESSION		297 21-Mar-2017	21-Mar-2017	
10-5-7017300-0317					11.97
4477318	TIES FOR SOCCER NETTING		318 22-Mar-2017	22-Mar-2017	
10-5-7017300-0317					21.85
4477365	WRENCH OPENING DRUMS GYCOL		318 22-Mar-2017	22-Mar-2017	
10-5-7017300-0331					58.10
4478928	WATER SHUT OFF KEY		318 23-Mar-2017	23-Mar-2017	
10-5-7017300-0317					5.12



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 7017300 LIBRO

WIN270 WINDSOR DISPOSAL SERVICES LTD

832249	CARDBOARD RECYCLE		297 01-Apr-2017	01-Apr-2017	
10-5-7017300-0336	CONTRACTED SERVICES				59.39
Department Totals :					40,281.95

DEPARTMENT 7017501 AMHERSTBURG COMMUNITY FOUNDATION

MOU251 MOUSSEAU DELUCA

54729	ACS TO PAY TO TRANSFER		297 28-Feb-2017	28-Feb-2017	
170-5-7017501-0325	LEGAL FEES - ACF				1,045.25
Department Totals :					1,045.25

DEPARTMENT 7017730 99 THOMAS ROAD

EMC530 EMCO CORPORATION

37530287-00	PLUMBING REPAIR SUPPLIES		318 02-Mar-2017	02-Mar-2017	
10-5-7017730-0317	99 THOMAS RD - BUILDING MAIN				122.06
37531321-00	PLUMBING SUPPLIES		318 15-Mar-2017	15-Mar-2017	
10-5-7017730-0317	99 THOMAS RD - BUILDING MAIN				21.15
PAR372 PARRLINE ELECTRICAL WHOLESALE					
65677	BALASTS FOR LIGHT FIXTURES		272 22-Feb-2017	22-Feb-2017	
10-5-7017730-0317	99 THOMAS RD - BUILDING MAIN				98.38
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
104930	PARTS		280 07-Mar-2017	07-Mar-2017	
10-5-7017730-0317	99 THOMAS RD - BUILDING MAIN				179.38
104978	MATERIALS		280 08-Mar-2017	08-Mar-2017	
10-5-7017730-0317	99 THOMAS RD - BUILDING MAIN				132.21
105158	MATERIALS		280 14-Mar-2017	14-Mar-2017	
10-5-7017730-0317	99 THOMAS RD - BUILDING MAIN				62.27
105505	SUPPLIES		318 24-Mar-2017	24-Mar-2017	
10-5-7017730-0317	99 THOMAS RD - BUILDING MAIN				170.20
Department Totals :					785.65

DEPARTMENT 7027510 AMHERSTBURG LIBRARY

MET052 METRO KING PEST CONTROL INC.

2123			318 31-Jan-2017	31-Jan-2017	
10-5-7027510-0317	CARNEGIE LIBRARY - BUILDING MAIN				28.25
Department Totals :					28.25

DEPARTMENT 7037140 MALDEN COMMUNITY CENTRE

REC09 RECEIVER GENERAL - CANADA REVENUE AGENCY TECHNOLOG

FIR037-13546	3RD PARTY REMITTANCE		297 17-Mar-2017	17-Mar-2017	
10-5-7037140-0317	BUILDING MAIN. - MALDEN COMM CENTRE P&F				113.00
Department Totals :					113.00

DEPARTMENT 7037610 ACS BUILDING

MET052 METRO KING PEST CONTROL INC.

2123			318 31-Jan-2017	31-Jan-2017	
10-5-7037610-0317	BUILDING MAIN.-ACS BUILDING P&F				33.90



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7037610 ACS BUILDING					
Department Totals :					33.90
DEPARTMENT 7037620 GORDON HOUSE					
ESS959 ESSEX LINEN SUPPLY LTD					
378796 GORDON HOUSE MATS		280	15-Dec-2016	15-Dec-2016	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				21.07
382172 GORDON HOUSE MATS		280	12-Jan-2017	12-Jan-2017	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				21.07
MET052 METRO KING PEST CONTROL INC.					
2123		318	31-Jan-2017	31-Jan-2017	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				28.25
Department Totals :					70.39
DEPARTMENT 8010000 PLANNING					
BAS07 BASTIEN DONNA					
MAR 21, 2017 ZBA-12-16 PLANNING DEPOSIT REFUND		297	21-Mar-2017	21-Mar-2017	
10-4-8010000-1910	PLANNING - OTHER FEES				285.50
BRO193 BROCHERT TAMMY AND PAUL					
FEB 28, 2017 REFUND R:0000201127		272	28-Feb-2017	28-Feb-2017	
10-4-8010000-1905	PLANNING - DEPOSIT FEES				2,000.00
CHE248 CHEIFETZ JOSHUA					
MAR 21, 2017 ZBA-17-16 PLANNING DEPOSIT REIMBURSEMENT		297	21-Mar-2017	21-Mar-2017	
10-4-8010000-1910	PLANNING - OTHER FEES				960.50
GRO639 GRONDIN JOE					
MAR 21, 2017 ZBA-10-16 PLANNING DEPOSIT REIMBURSEMENT		297	21-Mar-2017	21-Mar-2017	
10-4-8010000-1910	PLANNING - OTHER FEES				285.50
HAR689 HARPER JOE					
MAR 21, 2017 ZBA-16-16 PLANNING DEPOSIT REIMBURSEMENT		297	21-Mar-2017	21-Mar-2017	
10-4-8010000-1910	PLANNING - OTHER FEES				285.50
MHB540 MHBC PLANNING LTD					
MAR 21, 2017 ZBA-11-16 PLANNING DEPOSIT REIMBURSEMENT		297	21-Mar-2017	21-Mar-2017	
10-4-8010000-1910	PLANNING - OTHER FEES				826.50
MON183 MONARCH OFFICE SUPPLY LTD					
010725/M OFFICE SUPPLIES		272	27-Feb-2017	27-Feb-2017	
10-5-8010000-0301	OFFICE SUPPLIES				136.56
MOU251 MOUSSEAU DELUCA					
54646 LEGAL FEES		297	28-Feb-2017	28-Feb-2017	
10-5-8010000-0325	LEGAL FEES				474.60
54658 LEGAL FEES		297	28-Feb-2017	28-Feb-2017	
10-5-8010000-0325	LEGAL FEES				1,216.36
NOR100 NOR-BUILT CONSTRUCTION					
MAR 21, 2017 ZBA-15-16 PLANNING DEPOSIT REIMBURSEMENT		297	21-Mar-2017	21-Mar-2017	
10-4-8010000-1910	PLANNING - OTHER FEES				1,104.50
PAC03 PACITTI CONTRACTING					
MAR 21, 2017 ZBA-13-16 PLANNING DEPOSIT REIMBURSEMENT		297	21-Mar-2017	21-Mar-2017	
10-4-8010000-1910	PLANNING - OTHER FEES				1,092.50
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					

TOWN OF AMHERSTBURG
Council/Board Report By Dept-(Computer)



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Class : All

Vendor : A1C740 To ZUL180
Batch : All
Department : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 8010000	PLANNING				
2015 WSIB AUDIT RESULTS A/C # 2931125		297	22-Mar-2017	22-Mar-2017	
10-5-8010000-0150	COM. OF ADJUSTMENT - HONOURARIUM				237.60
10-5-8010000-0150	COM. OF ADJUSTMENT - HONOURARIUM				-86.40
Department Totals :					8,819.22

Computer Paid Total : 818,681.64

TOWN OF AMHERSTBURG
Council/Board Report By Dept-(EFT)



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Date : Apr 05, 2017 Time : 8:36 am
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Vendor : A1C740 To ZUL180
Batch : All
Department : All

Vendor Code Invoice No.	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	GENERAL				
AMH19	AMHERSTBURG PAYROLL-TOWN OF				
PP11-2017	PP11-2017 PAYROLL TRANSFER	281	16-Mar-2017	16-Mar-2017	
10-1-0000000-0202	PAYROLL A/C 9103910				119,973.47
PP12-2017	PP12-2017 PAYROLL TRANSFER	299	23-Mar-2017	23-Mar-2017	
10-1-0000000-0202	PAYROLL A/C 9103910				128,529.38
PP13-2017	PP13-2017 PAYROLL TRANSFER	324	30-Mar-2017	30-Mar-2017	
10-1-0000000-0202	PAYROLL A/C 9103910				133,387.99
ESS46	ESSEX POWERLINES CORPORATION				
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017	267	28-Feb-2017	28-Feb-2017	
80-5-0000000-0316	UTILITIES				208.23
GRE03	GREEN SHIELD CANADA				
APR 2017	APR 2017 BENEFITS	313	01-Apr-2017	01-Apr-2017	
10-1-0000000-2068	A/R - EMPLOYEE BENEFITS REGULAR				103.56
10-1-0000000-2064	A/R - EMPLOYEE BENEFITS				1,649.62
80-5-0000000-0205	BENEFITS - GREENSHIELD				4,563.83
80-5-0000000-0206	BENEFITS - GREENSHIELD RE - WATER DEPART				2,001.03
HYD02	HYDRO ONE NETWORKS				
FEB 2017	MISC HYDRO ACCT'S FEB 2017	264	28-Feb-2017	28-Feb-2017	
80-5-0000000-0316	UTILITIES				14,484.54
FEB 2017	DEC 2016 - FEB 2017 USAGE	233	28-Feb-2017	28-Feb-2017	
80-5-0000000-0316	UTILITIES				185.53
MIN24	MINISTRY OF FINANCE-PAYMENT				
FEB 2017	FEB 2017 EHT	240	28-Feb-2017	15-Mar-2017	
10-2-0000000-1152	A/P - PAYROLL DED. - EHT				15,783.63
REC04	RECEIVER GENERAL				
PP11-2017 FUL	PP11-2017 PAYROLL TAXES FULL TIME	282	16-Mar-2017	24-Mar-2017	
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				5,821.64
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				32,207.63
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				15,535.48
PP11-2017 PAR	PP11-2017 PAYROLL TAXES PART TIME	282	16-Mar-2017	24-Mar-2017	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,797.20



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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 0000000				GENERAL				
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				3,978.92
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				892.83
Department Totals :								481,104.51

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1001020				ADMINISTRATION				
ESS46				ESSEX POWERLINES CORPORATION				
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017				267	28-Feb-2017	28-Feb-2017	
10-5-1001020-0316				UTILITIES - TOWN HALL P&F DEPT				2,201.88
GRE03				GREEN SHIELD CANADA				
APR 2017	APR 2017 BENEFITS				313	01-Apr-2017	01-Apr-2017	
10-5-1001020-0206				BENEFITS - GREENSHIELD RE				6,210.20
HYD02				HYDRO ONE NETWORKS				
FEB 2017	DEC 2016 - FEB 2017 USAGE				233	28-Feb-2017	28-Feb-2017	
10-5-1001020-0316				UTILITIES - TOWN HALL P&F DEPT				1,185.09
UNI01				UNION GAS LTD				
FEB 2017	FEB 2017 USAGE				211	28-Feb-2017	28-Feb-2017	
10-5-1001020-0316				UTILITIES - TOWN HALL P&F DEPT				863.74
10-5-1001020-0316				UTILITIES - TOWN HALL P&F DEPT				438.83
10-5-1001020-0316				UTILITIES - TOWN HALL P&F DEPT				254.79
Department Totals :								11,154.53

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1001021				TREASURY				
BRI459				BRINKS CANADA				
2984210229	SERVICE FOR MARCH 2017 - LIBRO				308	01-Mar-2017	01-Mar-2017	
10-5-1001021-0336				CONTRACTED SERVICES - BRINKS				1,446.40
GRE03				GREEN SHIELD CANADA				
APR 2017	APR 2017 BENEFITS				313	01-Apr-2017	01-Apr-2017	
10-5-1001021-0205				BENEFITS - GREENSHIELD				4,431.50
Department Totals :								5,877.90

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1001022				CLERKS				
GRE03				GREEN SHIELD CANADA				
APR 2017	APR 2017 BENEFITS				313	01-Apr-2017	01-Apr-2017	
10-5-1001022-0205				BENEFITS - GREENSHIELD - CLERKS				961.40
10-5-1001022-0205				BENEFITS - GREENSHIELD - CLERKS				524.12
Department Totals :								1,485.52

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1001023				C.A.O.				
GRE03				GREEN SHIELD CANADA				
APR 2017	APR 2017 BENEFITS				313	01-Apr-2017	01-Apr-2017	
10-5-1001023-0205				BENEFITS - GREENSHIELD - C.A.O.				1,442.10
Department Totals :								1,442.10

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1001024				HUMAN RESOURCES				
GRE03				GREEN SHIELD CANADA				
APR 2017	APR 2017 BENEFITS				313	01-Apr-2017	01-Apr-2017	
10-5-1001024-0205				BENEFITS - GREENSHIELD - HUMAN RESOURCES				961.40
Department Totals :								961.40



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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1001024				HUMAN RESOURCES				
DEPARTMENT 1001025				INFORMATION TECHNOLOGY				
BEL01				BELL CANADA				
MAR 2017	MAR 2017 MONTHLY CHARGES			TELEPHONE	287	01-Mar-2017	01-Mar-2017	1,713.49
10-5-1001025-0315								
BEL03				BELL MOBILITY INC.				
MAR 2017	MAR 2017 USAGE			CELL PHONE	288	06-Mar-2017	06-Mar-2017	1,923.07
10-5-1001025-0345				TELEPHONE				17.23
10-5-1001025-0315				INTERNET ACCESS				288.01
10-5-1001025-0332								
BEL12				BELL CANADA				
MAR 2017	MAR 2017 SERVICES			TELEPHONE	244	01-Mar-2017	01-Mar-2017	109.61
10-5-1001025-0315				TELEPHONE				222.99
10-5-1001025-0315								
COG02				COGECO PAYMENT CENTRE				
MAR 2017	MAR 2017 INTERNET			INTERNET ACCESS	215	01-Mar-2017	01-Mar-2017	180.74
10-5-1001025-0332				INTERNET ACCESS				115.20
10-5-1001025-0332				INTERNET ACCESS				230.12
10-5-1001025-0332								
GRE03				GREEN SHIELD CANADA				
APR 2017	APR 2017 BENEFITS			BENEFITS - GREENSHIELD	313	01-Apr-2017	01-Apr-2017	1,647.17
10-5-1001025-0205								
Department Totals :								6,447.63
DEPARTMENT 1008030				UNFINANCED DRAINS				
HYD02				HYDRO ONE NETWORKS				
FEB 2017	DEC 2016 - FEB 2017 USAGE			LEO BEAUDOIN PUMP	233	28-Feb-2017	28-Feb-2017	702.19
10-1-1008030-8555				LAKWOOD PUMP #1				58.54
10-1-1008030-8510				BAILEY'S BEACH DRAIN & PUMP				35.87
10-1-1008030-8120				WILLOW BEACH PUMP				977.64
10-1-1008030-8965				MICKLE PARK AVE PUMP				298.77
10-1-1008030-8675								
Department Totals :								2,073.01
DEPARTMENT 2010000				FIRE DEPARTMENT				
BEL900				BELL CANADA				
MAR 2017	MAR 2017 EMERGENCY PREPAREDNESS			EMERGENCY OPERATIONS CENTRE EXPENSES	273	01-Mar-2017	01-Mar-2017	259.88
10-5-2010000-0800								
COG02				COGECO PAYMENT CENTRE				
MAR 2017	MAR 2017 INTERNET			FIRE PREVENTION & TRAININ	215	01-Mar-2017	01-Mar-2017	72.31
10-5-2010000-0251								
EVE500				EVERBRIDGE				
27543	MASS NOTIFICATION SYSTEM			EMERGENCY OPERATIONS CENTRE EXPENSES	283	16-Mar-2017	16-Mar-2017	10,819.05
10-5-2010000-0800								
GRE03				GREEN SHIELD CANADA				
APR 2017	APR 2017 BENEFITS			BENEFITS - GREENSHIELD - FIRE	313	01-Apr-2017	01-Apr-2017	3,696.18
10-5-2010000-0205				BENEFITS - GREENSHIELD RE				2,116.33
10-5-2010000-0206								
HYD02				HYDRO ONE NETWORKS				
FEB 2017	DEC 2016 - FEB 2017 USAGE				233	28-Feb-2017	28-Feb-2017	



Vendor : A1C740 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 15-Mar-2017 To 04-Apr-2017
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount	
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 2010000		FIRE DEPARTMENT							
10-5-2010000-0316				UTILITIES - FIRE P&F DEPT				75.73	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				44.90	
UNIO1 UNION GAS LTD									
FEB 2017	FEB 2017 USAGE				211	28-Feb-2017	28-Feb-2017		
10-5-2010000-0316				UTILITIES - FIRE P&F DEPT				254.79	
10-5-2010000-0316				UTILITIES - FIRE P&F DEPT				572.34	
10-5-2010000-0316				UTILITIES - FIRE P&F DEPT				438.83	
Department Totals :								18,350.34	

DEPARTMENT 2020000		POLICE DEPARTMENT							
BEL01 BELL CANADA									
MAR 2017	MAR 2017 MONTHLY CHARGES				287	01-Mar-2017	01-Mar-2017		
10-5-2020000-0315				TELEPHONE				507.02	
BEL03 BELL MOBILITY INC.									
MAR 2017	MAR 2017 USAGE				288	06-Mar-2017	06-Mar-2017		
10-5-2020000-0406				GPS COMMUNICATION				108.92	
10-5-2020000-0332				INTERNET ACCESS				35.51	
10-5-2020000-0315				TELEPHONE				608.35	
COG02 COGECO PAYMENT CENTRE									
MAR 2017	MAR 2017 INTERNET				215	01-Mar-2017	01-Mar-2017		
10-5-2020000-0332				INTERNET ACCESS				152.49	
ESS46 ESSEX POWERLINES CORPORATION									
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017				267	28-Feb-2017	28-Feb-2017		
10-5-2020000-0316				UTILITIES - POLICE DEPT				2,272.71	
GRE03 GREEN SHIELD CANADA									
APR 2017	APR 2017 BENEFITS				313	01-Apr-2017	01-Apr-2017		
10-5-2020000-0205				BENEFITS - GREENSHIELD				18,313.42	
10-5-2020000-0206				BENEFITS - GREENSHIELD RE				11,124.48	
UNIO1 UNION GAS LTD									
FEB 2017	FEB 2017 USAGE				211	28-Feb-2017	28-Feb-2017		
10-5-2020000-0316				UTILITIES - POLICE DEPT				422.16	
Department Totals :								33,545.06	

DEPARTMENT 2043010		BUILDING DEPARTMENT							
GRE03 GREEN SHIELD CANADA									
APR 2017	APR 2017 BENEFITS				313	01-Apr-2017	01-Apr-2017		
10-5-2043010-0205				BENEFITS - GREENSHIELD				1,237.54	
10-5-2043010-0206				BENEFITS - GREENSHIELD RE				2,001.03	
Department Totals :								3,238.57	

DEPARTMENT 2043015		LICENSING AND ENFORCEMENT							
GRE03 GREEN SHIELD CANADA									
APR 2017	APR 2017 BENEFITS				313	01-Apr-2017	01-Apr-2017		
10-5-2043015-0205				BENEFITS - GREENSHIELD				1,528.96	
Department Totals :								1,528.96	

DEPARTMENT 3010000		PUBLIC WORKS							
ESS46 ESSEX POWERLINES CORPORATION									
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017				267	28-Feb-2017	28-Feb-2017		



Vendor : A1C740 To ZUL180

Batch : All

Department : All

EFT Paid Date : 15-Mar-2017 To 04-Apr-2017

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 3010000				PUBLIC WORKS				
10-5-3010000-0316				UTILITIES - PWD				2,296.11
GRE03	GREEN SHIELD CANADA							
APR 2017	APR 2017 BENEFITS				313	01-Apr-2017	01-Apr-2017	
10-5-3010000-0205				BENEFITS - GREENSHIELD				6,115.84
10-5-3010000-0206				BENEFITS - GREENSHIELD RE				10,137.56
HYD02	HYDRO ONE NETWORKS							
FEB 2017	DEC 2016 - FEB 2017 USAGE				233	28-Feb-2017	28-Feb-2017	
10-5-3010000-0316				UTILITIES - PWD				1,664.71
UNI01	UNION GAS LTD							
FEB 2017	FEB 2017 USAGE				211	28-Feb-2017	28-Feb-2017	
10-5-3010000-0316				UTILITIES - PWD				322.26
10-5-3010000-0316				UTILITIES - PWD				1,684.34
10-5-3010000-0316				UTILITIES - PWD				608.17
Department Totals :								22,828.99

DEPARTMENT 3050000				STREET LIGHTING				
ESS46	ESSEX POWERLINES CORPORATION							
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017				267	28-Feb-2017	28-Feb-2017	
10-5-3050000-0316				UTILITIES				13,040.73
HYD02	HYDRO ONE NETWORKS							
FEB 2017	MISC HYDRO ACCT'S FEB 2017				264	28-Feb-2017	28-Feb-2017	
10-5-3050000-0316				UTILITIES				11,960.40
Department Totals :								25,001.13

DEPARTMENT 3250000				TRAFFIC CONTROL				
ESS46	ESSEX POWERLINES CORPORATION							
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017				267	28-Feb-2017	28-Feb-2017	
10-5-3250000-0316				UTILITIES - TRAFFIC LIGHTS				1,200.61
Department Totals :								1,200.61

DEPARTMENT 4017720				MCGREGOR SEWERS				
HYD02	HYDRO ONE NETWORKS							
FEB 2017	DEC 2016 - FEB 2017 USAGE				233	28-Feb-2017	28-Feb-2017	
10-5-4017720-0316				UTILITIES				728.28
Department Totals :								728.28

DEPARTMENT 4017730				EDGEWATER SEWERS				
HYD02	HYDRO ONE NETWORKS							
FEB 2017	DEC 2016 - FEB 2017 USAGE				233	28-Feb-2017	28-Feb-2017	
10-5-4017730-0316				UTILITIES				7,643.31
Department Totals :								7,643.31

DEPARTMENT 4017740				AMHERSTBURG SEWERS				
ESS46	ESSEX POWERLINES CORPORATION							
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017				267	28-Feb-2017	28-Feb-2017	
10-5-4017740-0316				UTILITIES - SEWERS				22,675.29

UNI01	UNION GAS LTD							
FEB 2017	FEB 2017 USAGE				211	28-Feb-2017	28-Feb-2017	



Vendor : A1C740 To ZUL180

Batch : All

Department : All

EFT Paid Date : 15-Mar-2017 To 04-Apr-2017

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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 4017740				AMHERSTBURG SEWERS				
10-5-4017740-0316				UTILITIES - SEWERS				3,003.67
Department Totals :								25,678.96
DEPARTMENT 4017750				BIG CREEK RBC SEWER				
HYD02	HYDRO ONE NETWORKS							
FEB 2017	DEC 2016 - FEB 2017 USAGE				233	28-Feb-2017	28-Feb-2017	
10-5-4017750-0316				UTILITIES				3,444.45
Department Totals :								3,444.45
DEPARTMENT 4017755				MCLEOD SBR SEWER				
HYD02	HYDRO ONE NETWORKS							
FEB 2017	DEC 2016 - FEB 2017 USAGE				233	28-Feb-2017	28-Feb-2017	
10-5-4017755-0316				UTILITIES				6,511.02
UNI01	UNION GAS LTD							
FEB 2017	FEB 2017 USAGE				211	28-Feb-2017	28-Feb-2017	
10-5-4017755-0316				UTILITIES				338.72
Department Totals :								6,849.74
DEPARTMENT 4017760				BOBLO SEWER				
HYD02	HYDRO ONE NETWORKS							
FEB 2017	DEC 2016 - FEB 2017 USAGE				233	28-Feb-2017	28-Feb-2017	
10-5-4017760-0316				UTILITIES				4,242.89
Department Totals :								4,242.89
DEPARTMENT 7010000				PARKS AND RECREATION PROGRAMMING				
BEL34	BELL							
MAR 2017	MAR SATELLITE SERVICES				296	10-Mar-2017	10-Mar-2017	
10-5-7010000-0349				MARKETING				70.00
ESS46	ESSEX POWERLINES CORPORATION							
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017				267	28-Feb-2017	28-Feb-2017	
10-5-7010000-0316				UTILITIES - KNYP PRIVY				727.95
GRE03	GREEN SHIELD CANADA							
APR 2017	APR 2017 BENEFITS				313	01-Apr-2017	01-Apr-2017	
10-5-7010000-0205				BENEFITS - GREENSHIELD				480.70
UNI01	UNION GAS LTD							
FEB 2017	FEB 2017 USAGE				211	28-Feb-2017	28-Feb-2017	
10-5-7010000-0316				UTILITIES - KNYP PRIVY				182.65
Department Totals :								1,461.30
DEPARTMENT 7010160				LION'S POOL PROGRAMMING				
ESS46	ESSEX POWERLINES CORPORATION							
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017				267	28-Feb-2017	28-Feb-2017	
10-5-7010160-0316				UTILITIES - LIONS POOL				224.61
Department Totals :								224.61
DEPARTMENT 7010170				SPLASH PAD PROGRAMMING				
ESS46	ESSEX POWERLINES CORPORATION							

TOWN OF AMHERSTBURG
Council/Board Report By Dept-(EFT)



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 Batch : All
 Department : All

EFT Paid Date : 15-Mar-2017 To 04-Apr-2017
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 7010170					SPLASH PAD PROGRAMMING			
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017				267	28-Feb-2017	28-Feb-2017	
10-5-7010170-0316				UTILITIES - TODDY JONES P&F				1,693.76
Department Totals :								1,693.76
DEPARTMENT 7010180					SCOUT HALL PROGRAMMING			
ESS46 ESSEX POWERLINES CORPORATION								
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017				267	28-Feb-2017	28-Feb-2017	
10-5-7010180-0316				UTILITIES - SCOUTS HALL P&F				190.27
UNI01 UNION GAS LTD								
FEB 2017	FEB 2017 USAGE				211	28-Feb-2017	28-Feb-2017	
10-5-7010180-0316				UTILITIES - SCOUTS HALL P&F				204.78
Department Totals :								395.05
DEPARTMENT 7017000					PARKS MAINTENANCE			
GRE03 GREEN SHIELD CANADA								
APR 2017	APR 2017 BENEFITS				313	01-Apr-2017	01-Apr-2017	
10-5-7017000-0205				BENEFITS - GREENSHIELD - PARKS & GROUNDS				3,198.55
Department Totals :								3,198.55
DEPARTMENT 7017015					ANDERDON TENNIS COURTS			
HYD02 HYDRO ONE NETWORKS								
FEB 2017	MISC HYDRO ACCT'S FEB 2017				264	28-Feb-2017	28-Feb-2017	
10-5-7017015-0316				UTILITIES - ANDERDON TENNIS CT				32.21
Department Totals :								32.21
DEPARTMENT 7017035					WIGLE PARK			
ESS46 ESSEX POWERLINES CORPORATION								
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017				267	28-Feb-2017	28-Feb-2017	
10-5-7017035-0316				UTILITIES-WIGLE PARK WASHROOMS P&F				161.19
Department Totals :								161.19
DEPARTMENT 7017040					CENTENNIAL PARK			
ESS46 ESSEX POWERLINES CORPORATION								
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017				267	28-Feb-2017	28-Feb-2017	
10-5-7017040-0316				UTILITIES-CENTENNIAL PARK WASHROOMS P&F				278.66
UNI01 UNION GAS LTD								
FEB 2017	FEB 2017 USAGE				211	28-Feb-2017	28-Feb-2017	
10-5-7017040-0316				UTILITIES-CENTENNIAL PARK WASHROOMS P&F				35.47
Department Totals :								314.13
DEPARTMENT 7017115					BELLEVUE HOUSE			
ESS46 ESSEX POWERLINES CORPORATION								
222589-02	BELLEVUE BILL DEC 2016 - FEB 2017				338	27-Mar-2017	27-Mar-2017	
10-5-7017115-0316				UTILITIES - BELLEVUE HOUSE				177.35
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017				267	28-Feb-2017	28-Feb-2017	
10-5-7017115-0316				UTILITIES - BELLEVUE HOUSE				110.16
Department Totals :								287.51



Vendor : A1C740 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 15-Mar-2017 To 04-Apr-2017
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 7017115 BELLEVUE HOUSE								
DEPARTMENT 7017135 DUFFY'S PROPERTY								
ESS46 ESSEX POWERLINES CORPORATION								
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017				267	28-Feb-2017	28-Feb-2017	
10-5-7017135-0316	UTILITIES - DUFFY'S PROPERTY							2,428.93
Department Totals :								2,428.93
DEPARTMENT 7017300 LIBRO								
ESS46 ESSEX POWERLINES CORPORATION								
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017				267	28-Feb-2017	28-Feb-2017	
10-5-7017300-0316	UTILITIES							1,965.36
GRE03 GREEN SHIELD CANADA								
APR 2017	APR 2017 BENEFITS				313	01-Apr-2017	01-Apr-2017	
10-5-7017300-0205	BENEFITS - GREENSHIELD							3,455.45
10-5-7017300-0206	BENEFITS - GREENSHIELD RE							2,053.67
HYD02 HYDRO ONE NETWORKS								
FEB2017	LIBRO HYDRO FEBRUARY 2017				252	28-Feb-2017	28-Feb-2017	
10-5-7017300-0316	UTILITIES							46,391.06
PEP01 PEPSI BOTTLING GROUP (CANADA) CO								
15464160	CONCESSION PURCHASE				234	21-Feb-2017	21-Feb-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev							922.40
UNI01 UNION GAS LTD								
FEB 2017	FEB 2017 USAGE				211	28-Feb-2017	28-Feb-2017	
10-5-7017300-0316	UTILITIES							7,668.40
Department Totals :								62,456.34
DEPARTMENT 7017730 99 THOMAS ROAD								
ESS46 ESSEX POWERLINES CORPORATION								
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017				267	28-Feb-2017	28-Feb-2017	
10-5-7017730-0316	99 THOMAS RD - UTILITIES							107.86
Department Totals :								107.86
DEPARTMENT 7027510 AMHERSTBURG LIBRARY								
ESS46 ESSEX POWERLINES CORPORATION								
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017				267	28-Feb-2017	28-Feb-2017	
10-5-7027510-0317	CARNEGIE LIBRARY - BUILDING MAIN							50.51
Department Totals :								50.51
DEPARTMENT 7037140 MALDEN COMMUNITY CENTRE								
HYD02 HYDRO ONE NETWORKS								
FEB 2017	DEC 2016 - FEB 2017 USAGE				233	28-Feb-2017	28-Feb-2017	
10-5-7037140-0316	UTILITIES - MALDEN COMM. CENTRE P&F							139.98
UNI01 UNION GAS LTD								
FEB 2017	FEB 2017 USAGE				211	28-Feb-2017	28-Feb-2017	
10-5-7037140-0316	UTILITIES - MALDEN COMM. CENTRE P&F							23.73
Department Totals :								163.71
DEPARTMENT 7037610 ACS BUILDING								



Vendor : A1C740 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 15-Mar-2017 To 04-Apr-2017
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Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT	7037610	ACS BUILDING				
ESS46	ESSEX POWERLINES CORPORATION					
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017		267	28-Feb-2017	28-Feb-2017	
10-5-7037610-0316	UTILITIES - ACS BUILDING P&F					892.03
UNI01	UNION GAS LTD					
FEB 2017	FEB 2017 USAGE		211	28-Feb-2017	28-Feb-2017	
10-5-7037610-0316	UTILITIES - ACS BUILDING P&F					134.97
Department Totals :						1,027.00

DEPARTMENT	7037620	GORDON HOUSE				
ESS46	ESSEX POWERLINES CORPORATION					
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017		267	28-Feb-2017	28-Feb-2017	
10-5-7037620-0316	UTILITIES - GORDON HOUSE P&F					330.01
UNI01	UNION GAS LTD					
FEB 2017	FEB 2017 USAGE		211	28-Feb-2017	28-Feb-2017	
10-5-7037620-0316	UTILITIES - GORDON HOUSE P&F					342.20
Department Totals :						672.21

DEPARTMENT	8010000	PLANNING				
GRE03	GREEN SHIELD CANADA					
APR 2017	APR 2017 BENEFITS		313	01-Apr-2017	01-Apr-2017	
10-5-8010000-0205	BENEFITS - GREENSHIELD					1,485.53
10-5-8010000-0206	BENEFITS - GREENSHIELD RETIREES					1,184.37
Department Totals :						2,669.90

DEPARTMENT	8020000	TOURISM VISITOR INFORMATION CENTRE				
ESS46	ESSEX POWERLINES CORPORATION					
FEB 2017	ELECTRCITY, WATER & SEWAGE FEB 2017		267	28-Feb-2017	28-Feb-2017	
10-5-8020000-0316	UTILITIES - NORTH GATE VISITOR P&F					330.76
GRE03	GREEN SHIELD CANADA					
APR 2017	APR 2017 BENEFITS		313	01-Apr-2017	01-Apr-2017	
10-5-8020000-0205	BENEFITS - GREENSHIELD - TOURISM					961.40
Department Totals :						1,292.16

EFT Paid Total : 743,464.82

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	818,681.64
Total EFT Paid for Approval :	743,464.82
Grand Total ITEMS for Approval :	1,562,146.46



The Corporation of The Town of Amherstburg

March 27, 2017

Dear Mayor and Members of Town Council,

At its meeting on January 18, 2017, the Amherstburg Accessibility Advisory Committee discussed the Town of Amherstburg's pilot program for Sidewalk Winter Control. The Committee is in full support of the program as it addresses accessibility concerns for residents with limited mobility or who require the use of a walking aid or wheelchair.

Thank you for recognizing the need to ensure sidewalks are accessible to everyone during the winter months.

Sincerely,

The Amherstburg Accessibility Advisory Committee

Bill Whittall – Chair

Ken Houston – Co-Chair

Angela Kelly

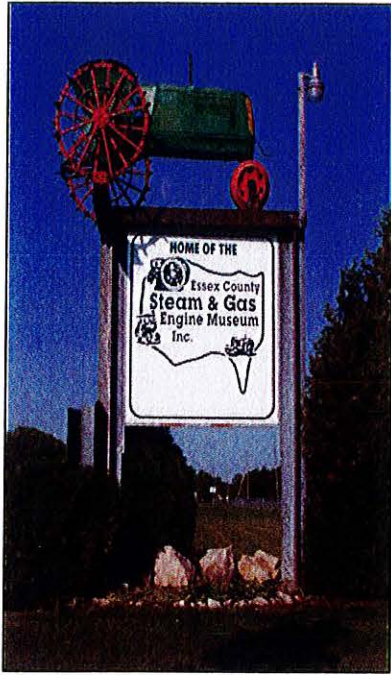
Andy Bolley

Justine Silvaggio

Marie Allen

Councillor Rick Fryer

Staff Liaison – Dawne Homenuik



Essex County Steam & Gas Engine Museum Inc. 2017 Annual Show Book

Our 2017 Show Book Ad rates are very reasonable. Please consider placing your ad in our Show Book.

This is our 33rd year. The Essex County Steam & Gas Engine Museum Inc. would like to invite you to advertise in our 2017 Show Book.

Each year we publish 5000 copies for distribution around Essex and Kent Counties. Show Book advertisements are black & white or full colour. The cost of colour upgrade is very reasonable and will be located in the centre sections of the book. Ads can be purchased from any member of the Essex County Steam & Gas Engine Museum Inc.

Please provide a recent business card or a copy of the advertisement you would like to be used. Changes to a previous ad can also be made; please provide the information needed for those changes.

Advertising information and any changes you may need can be emailed to our Show Book editor at rsesbulletin@aol.com or mailed to the address shown below:

Payment for your ad can be given to any member or mailed to the address shown below:

This year's feature is International Harvester tractors and machinery.

Deadline for this year's ads will be April 15, 2017,
Any later, we cannot guarantee your ad will get into the 2017 Show Book.

Essex County Steam & Gas Engine Museum Inc.
Co-An Park 11081 Con. 11, PO Box 1176
McGregor, Ontario, N0R 1J0
esagec@primus.ca
www.essexsteamandgasengine.com

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	Black & White	Colour
Business Card	\$45.00	\$55.00
1/6 page	\$75.00	\$95.00
1/4 page	\$115.00	\$140.00
1/2 page	\$165.00	\$215.00
Full page	\$275.00	\$375.00
Inside cover	N/A	\$390.00
Back cover	N/A	\$440.00

Name of Advertiser: _____

Address: _____

Email address: _____

Phone number: _____

Advertisement size: _____

Cost of Ad: _____ Colour: B & W Cash Cheque

Name of Seller: *Brenda Allen*
7031 Alma Street Amherstburg Ontario
N9V 0C8 519-724-5335



WINDSOR POLICE SERVICE

P.O. BOX 60
WINDSOR, ON N9A 6J5
PH: (519) 255-6700
FAX: (519) 255-6191

AL FREDERICK
CHIEF OF POLICE

RICK DERUS
DEPUTY CHIEF, OPERATIONAL SUPPORT

VINCE POWER
DEPUTY CHIEF, OPERATIONS

Email: info@police.windsor.on.ca
Website: www.police.windsor.on.ca

Name
Company
Address
Windsor, ON

March 10, 2017

Dear

During the first week of May, the Windsor Police Service will be celebrating our 150th Anniversary with a series of special events and activities. The highlight of this week-long sesquicentennial celebration will be an Awards Gala hosted by Windsor's Charity Chix. This event, which takes place on Wednesday, May 3 at the St. Clair Centre for the Arts, will provide us with an opportunity to gather together as a community to reflect on our past and present achievements and celebrate our future. Our guests will enjoy a sumptuous meal, historical video presentation, premium silent auction & raffle and musical entertainment. Service awards and citizen citations will also be presented as well as a badge ceremony for our newest group of constables. Individual tickets for the gala are \$100 and tables of 10 are \$900.

To mark this milestone anniversary, we will also be producing a commemorative magazine featuring highlights from our rich history and vintage photographs through the years. We are hoping businesses and community organizations will participate by becoming an advertiser in our magazine. The magazine will be distributed at the gala and will also be available at various businesses and community centres in Windsor.

The beneficiaries from the proceeds of this milestone anniversary gala celebration include The Children's Safety Village, Constable John Atkinson Memorial Fund, Windsor Essex Regional Youth Council and The Law Enforcement Torch Run for Special Olympics. These worthwhile charities provide invaluable services to children in our community and we are proud to support them.

An event of this magnitude would not be possible without the support of our local sponsors, businesses, merchants and the community at large. We invite you to take an active part in our sesquicentennial anniversary celebrations. Whether you participate as a gala sponsor, magazine advertiser or as a prize donor for our silent auction table, you will be helping ensure the continued success of these important children's programs.

Attached are the sponsorship opportunities for our anniversary gala celebration. We appreciate your time and consideration of our request for support.

Sincerely,

Al Frederick
Chief of Police
Windsor Police Service



Windsor Police Service 150th Anniversary Gala Celebration



Commemorative Magazine Advertising Opportunities

Promote your business and reach a target market
who attend our celebration May 1-5, 2017.

\$200

BUSINESS CARD AD
3 5/8" w x 2" D

\$300

QUARTER PAGE
3.5" w x 4 3/4" D

\$600

HALF PAGE AD
7 1/8" w x 4 3/4" D

\$1000

INSIDE FULL PAGE
8 1/2" w x 11" D plus 1/8" bleed

\$2500

INSIDE COVER
2 AVAILABLE
8 1/2" w x 11" D plus 1/8" bleed

\$5000

OUTSIDE COVER
SOLD

Copies of the Commemorative Magazine will be distributed
to guests of the celebration gala, many local businesses,
and posted online for download at Windsor Police Services website.

Make cheques payable to Children's Safety Village.
AD SPOTS ARE RESERVED ON A FIRST COME, FIRST SERVED BASIS.
All ads are full colour. Please supply CMYK at 300 DPI.

CharityChix

For more information, or to reserve your
advertising space, contact Kim Spirou at
kim@charitychix.ca or call 519-253-0111

Celebrating our past, present, and future



Windsor Police Service
CELEBRATING 150 YEARS OF SERVICE

— SCHEDULE OF EVENTS —

MONDAY, MAY 1

Police Memorial & Appreciation Service
11:30 am All Saints Church, 330 City Hall Square W.

TUESDAY, MAY 2

Open Air Displays & Demonstrations
Windsor Police Headquarters 9 am-2pm and 5-8 pm

WPS 150th Anniversary Parade & Inspection
4:30 pm - starts at Riverside and Ouellette, south
on Ouellette, east on Chatham St to Windsor Police
Headquarters for Inspection Ceremony & Remarks

Community BBQ Charles Clarke Square 5-7 pm

WEDNESDAY, MAY 3

Celebrating 150 Years - Anniversary Gala
6 pm at St. Clair College Centre for the Arts
For tickets contact info@police.windsor.on.ca

THURSDAY, MAY 4

Law Enforcement Torch Run for Special
Olympics Windsor Police Headquarters
11:30 am \$25 - t shirt and BBQ lunch

Windsor Police 150 Years of History Lecture
"Stories from the Beat: 150 Years of Policing along
the Border" presented by Marty Gervais
University of Windsor – Faculty Of Law
Moot Court, 401 Sunset Ave. at 7 pm

FRIDAY, MAY 5

**Dedication of the Senior Constable
John Atkinson Tunnel** - 11 am
St. Clair College, 2000 Talbot Road West, Windsor

MAY 4 - JUNE 30, 2017 - OPEN TO THE PUBLIC
150 Years of Policing Memorabilia Exhibit
Chimczuk Museum, 410 Riverside Dr E., Windsor

Event schedule will be updated at police.windsor.on.ca

Follow Windsor Police on Facebook, Twitter and Instagram #WPS150
For info, contact info@police.windsor.on.ca or call 519-971-7301 ext 221

Celebrating our past, present, and future

Windsor Police Service

150TH ANNIVERSARY GALA

Hosted by the Charity Chix



Wednesday, May 3, 2017
St. Clair Centre for the Arts

Doors open at 6 p.m. for cocktails • Gourmet Dinner at 7:30 p.m.

Entertainment by The Coffee House Combo

Service Awards, Citizen Citation Awards, and Badge Ceremony

Premium Silent Auction & Raffle

\$100 each • Tables of 10 for \$900

For tickets or info call 519-253-0111 or visit charitychix.ca

GALA BENEFICIARIES:



SPONSORED IN PART BY



Windsor Police Service 150th Anniversary Gala Sponsorship Opportunities



CHIEF OF POLICE LEVEL - PRESENTING SPONSOR - \$25,000

- Recognition as exclusive presenting sponsor
- Access to V.I.P. party at the Chimczuk Museum (former Art Gallery of Windsor)
- 12 Tickets with V.I.P. seating in prime location reserved with logo exposure
- V.I.P. access to Chief of Police
- V.I.P. hostess with wine service and open bar
- Logo recognition on multiple screens at the venue
- Logo recognition in all print, radio and TV advertisements
- Logo featured prominently on all promotional material
- Presenting sponsor recognition by EMCEE
- Company full page (inside cover) ad in commemorative magazine
- Corporate logo hyperlink to corporate website featured on "WPS 150th" online magazine
- Exclusive table signage

DEPUTY CHIEF OF POLICE LEVEL - \$10,000

- Access to V.I.P. party at the Chimczuk Museum (former Art Gallery of Windsor)
- 10 Tickets with V.I.P. seating in prime location reserved with logo exposure
- V.I.P. hostess with wine service
- Logo recognition on multiple screens at the venue
- Logo featured prominently on all promotional materials
- Recognition as sponsor by EMCEE
- Company full page ad in commemorative magazine
- Corporate logo hyperlink to corporate website featured on "WPS 150th" online magazine
- Exclusive table signage



For more information please contact Kim Spirou
at kim@charitychix.ca or call 519-253-0111

SUPERINTENDENT LEVEL - \$7,500

- Access to V.I.P. party at the Chimczuk Museum (former Art Gallery of Windsor)
- 8 Tickets with V.I.P. seating in prime location reserved with logo exposure
- Logo recognition on multiple screens at the venue
- Logo featured prominently on all promotional materials
- Recognition as sponsor by EMCEE
- Corporate logo hyperlink to corporate website featured on "WPS 150th" online magazine
- Exclusive table signage
- Company half page ad in commemorative magazine

INSPECTOR LEVEL - \$5,000

- Access to V.I.P. party at the Chimczuk Museum (former Art Gallery of Windsor)
- 6 Tickets with V.I.P. seating in prime location reserved with logo exposure
- Logo recognition on multiple screens at the venue
- Logo featured on all promotional materials
- Recognition as sponsor by EMCEE
- Exclusive table signage
- Company quarter page ad in commemorative magazine

STAFF SERGEANT LEVEL - \$2,500

- Access to V.I.P. party at the Chimczuk Museum (former Art Gallery of Windsor)
- 4 Tickets with V.I.P. seating in prime location reserved with logo exposure
- Logo recognition on multiple screens at the venue
- Logo featured on all promotional materials
- Recognition as sponsor by EMCEE
- Exclusive table signage
- Business card size ad in commemorative magazine

SERGEANT LEVEL - \$1,500

- Exclusive table signage
- Listed as Corporate Table in program
- 10 Gala Dinner tickets



Amherstburg Food and Fellowship Mission
298 Victoria St. S
Amherstburg On, N9V 2K5
519-736-9140
timmcallisteraburg@yahoo.ca

March 25/2017

Town of Amherstburg
271 Sandwich St. S.
Amherstburg, Ontario
N9V 2A5

Attention: Paula Parker

Dear Paula

On behalf of myself and The Board of Directors I want to Thank the Amherstburg Council for the Community Grant for \$1,500.00.

This assistance from the community program helps us to complete our mission of people helping people.

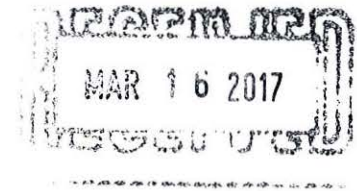
Sincerely


Tim McAllister
President



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Tracey Ramsey
Member of Parliament
Essex



March 6, 2017

Mayor Aldo DiCarlo & Council
Town of Amherstburg
271 Sandwich St S
Amherstburg, ON N9V2A5

Dear Mayor Aldo DiCarlo & Council,

Re: Canada-U.S. trade and the future of NAFTA

As you are no doubt aware, the new Trump administration has announced its intentions to renegotiate the North American Free Trade Agreement (NAFTA). In our riding of Essex, thousands of jobs depend on maintaining a strong Canada-U.S. trade relationship. As it stands now, trade between our two countries is well-balanced and highly integrated, with far-reaching implications on most industries.

As the Member of Parliament for Essex and the New Democratic Party's critic for International Trade, I believe Canadians must be included in the conversation about the future of NAFTA and that our region's priorities be defended. An agreement this important needs to be studied carefully and understood thoroughly prior to assessing its overall merits and weaknesses. I also believe that proper policy analysis requires wide consultation amongst a broad array of Canadian stakeholders.

I am reaching out to a wide number of organizations, businesses and sectors across Essex County to invite your evaluation of NAFTA – both positive and negative – and to advise me of your priorities for a renegotiated NAFTA. Some questions that may be helpful in guiding your feedback include:

- How are jobs impacted in your organization, business or sector by trade with the U.S.?
- If across-the-board border adjustment taxes that are being discussed in the U.S. become reality, how would your organization, business or sector be affected?

Parliamentary Office

Room 682, Confederation Building
Ottawa, ON K1A 0A6
Tel.: 613-992-1812
Fax: 613-995-0033

Tracey.Ramsey@parl.gc.ca

Constituency Office

316 Talbot Street North, Unit 6
Essex, ON N8M 2E1
Tel.: 519-776-4700
Fax: 519-776-1383

Tollfree: 1-866-776-5333
www.traceyramsey.ca

- What parts of NAFTA have been detrimental to your sector, and what should be improved or maintained?
- What should Canada do to protect jobs in trade-dependent industries such as auto and agriculture?
- Given media reports about threats to target supply-managed sectors in the upcoming negotiations, what would be the impact on your sector of an undermined supply-management system?
- What are your specific concerns with respect to Canada placing limitations on its ability to regulate in the public interest, such as on universal healthcare or pharmacare, environmental and labour standards, or on the use of public water?

I would be very grateful if you could provide me with your comments by mail or electronically at your earliest convenience and at the latest by April 14, 2017. If you so indicate, I will keep your submissions in strict confidence.

Thank you for your assistance in this important area, and I look forward to hearing your views.

Sincerely,

A handwritten signature in blue ink that reads "Tracey Ramsey". The signature is written in a cursive, flowing style.

Tracey Ramsey, MP
Essex

HOPE OF ST. JOSEPH SHELTER INC.



PREFACE

Can you imagine what an uproar there would be in Canada, if girls were removed forcibly from their family, raped and, if they could escape, did not know where they were? In our country, there would be such an outcry, and forces would be available to help these girls, and to end this violence.

BACKGROUND

Since 1998 to now, in the DR Congo of Africa, more than 400,000 women and girls have been raped and abused as a weapon of warfare. This violence continues today! It is not really a civil war. It is mostly an economic war. This unrest is to keep the country in turmoil so large corporations can remove the precious minerals illegally. They are exploiting the DR Congo, taking the minerals out of the country without paying a fair price ... and taking away the dignity of the people!

The families of these girls are often murdered, the family unit broken, with living members displaced. It is a combat strategy. With the family unit devastated, the community and villages are either destroyed or are in disarray. This makes it impossible for citizens to effectively organize and unify the destabilized country against a militant society. Thus they continue to get rich on the backs of the citizens of the DR Congo.

The war started on August 2nd, 1998 and has killed more than 5 million people; about half were children!

WHO ARE WE?

We are members and/or strong supporters of the Corporation that supports St. Joseph Shelter, in Bukavu, DR Congo, Africa. (The Corporation's name is **Hope of St. Joseph Shelter, Inc. Canada**)

They are given HOPE at St. Joseph Shelter!

When they are ready for readmission to society, most are confident and are able to support themselves.

Sometimes these girls, who have been protected and educated while at the shelter, are fortunate enough to be reunited with their families! Now they can use their skills to help their family or village and with the ability to read strengthen their community. That is indeed, a success!

GOALS OF THE SHELTER

Right now, we, the strong supporters of the Shelter, are asking for donations or sponsorships to help us provide the basics to assist these marginalized girls.

We are, also, asking you to help us move toward our greatest goal that of self-sufficiency for the Shelter.

To do that, we would like to be able to purchase property next to the shelter to build a school. That would not only instruct our girls, but also, neighborhood children. Their fees would help cover the costs of running the school.

We need a fertile field where the food can be produced and livestock can live.

This will provide food for the Shelter, and what can be sold, will cover expenses.

We would like to purchase a refrigerator, to store not only food items, but also, very important medications.

BENEFITS TO YOU IN CONTRIBUTING FINANCIALLY

We are a registered charity, which is supported, so far, by an annual yard sale, regular pasta dinners, a dance, sponsorships and donations.

If you wish, we can advertise for you at our fund raising events, or if you like, a sign can be placed on the Shelter in Bukavu.

We are creating a fund raising calendar for 2018, in which businesses can purchase advertising space.

Starting in March, we will have newsletters for our sponsors and donors, where we can mention your support.

BACK PAGE AD

Business Card Sized Ad
2x3.5 inches

\$ 50

Recommended content:

- Logo – supplied digitally in vector format (EPS or AI or PDF) if possible. If not, then JPEG or TIFF.
- Phone number
- Website
- Street address if applicable

Other content:

- List of services, Slogans, Name of Owner

Double Business Card Sized Ad
4x3.5 inches

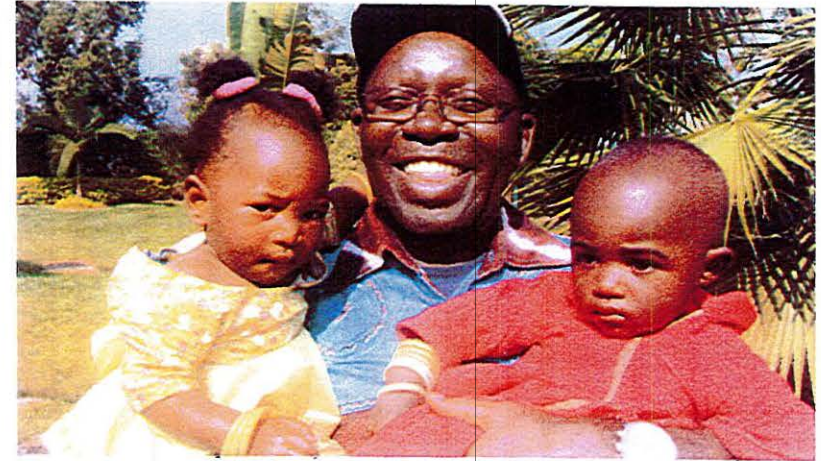
\$ 100

Recommended content:

- Photo (high resolution jpeg preferred)
- Logo – supplied digitally in vector format (EPS or AI or PDF) if possible. If not, then JPEG or TIFF.
- Phone number
- Website
- Street address if applicable

Other content:

- List of services, Slogans, Name of Owner



Hope is Life
Tumaini ni Uzima

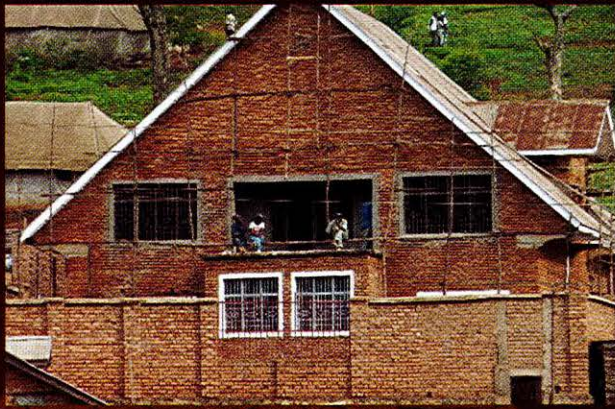


Fundraising Calendar for
Hope of St. Joseph's Shelter Inc.,
a house for girls in Bukavu, DR. Congo
www.hopeislife.ca



For donations and sponsorships...

Since 2006, Father Donato Lwiya and a dedicated team of volunteers have devoted their energy to lovingly support poor communities affected by war in Bukavu, Democratic Republic of Congo, Africa.



Illegal profit from the mineral trade is the main motive for armed groups to create and sustain war and violence in the D.R. Congo. Seven million people have died and more than 250,000 women have been raped.

Hope of St. Joseph Shelter Inc (Tumaini ni Uzima Canada) is a Canadian charitable organization supporting the efforts of **Tumaini ni Uzima-Africa** and their St. Joseph Shelter in Bukavu, D.R. Congo, where many of these girls and their babies are welcomed.

- ✓ Make an e-transfer from your financial institution to stjoseph@hopeislife.ca
- ✓ Make a deposit into our Canadian Libro Credit Union account (Transit #: 63492-828, Account #: **3321478**)
- ✓ Mail or drop-off a cheque payable to **Hope of St. Joseph Shelter Inc.** to:

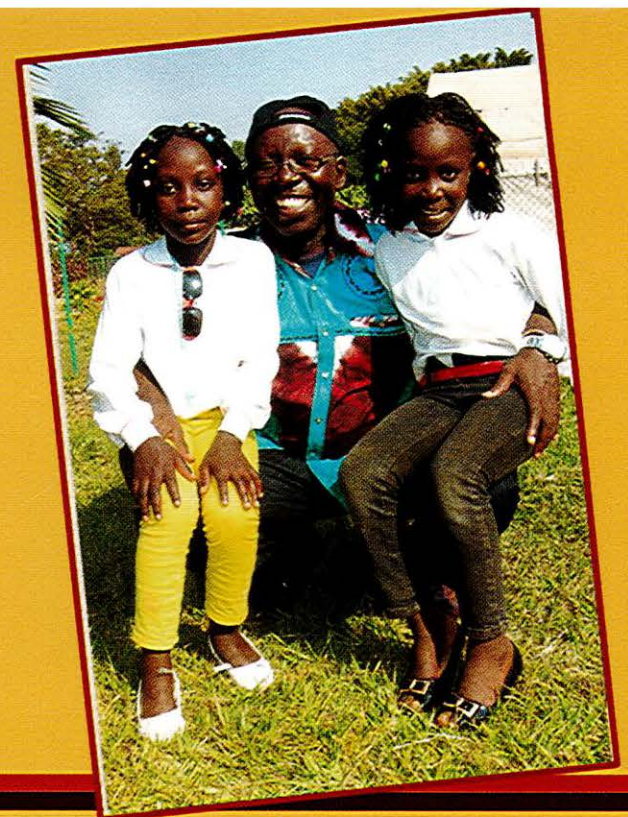
**273 Fryer Street
Amherstburg, ON N9V 3G7
Canada**

E-mail us and we will send you an electronic invoice if you want to use a credit card or a PayPal account:
stjoseph@hopeislife.ca



For more information call:

President – Fr. Donato: 519-736-5418
Vice President – Larry Allen: 519-736-6731
Secretary – Mary Beneteau: 519-736-6263
Treasurer – Ralph...: 519-736-5081



Hope of St. Joseph Shelter Inc.



100% of the proceeds go to provide basic necessities,

Charity # 76001 4324 RR0001

www.hopeislife.ca



Box 608, Little Current, Ontario, P0P 1K0
705-368-3500

March 17, 2017

Premier Wynne
Suite 101 - 795 Eglinton Avenue East
Toronto, Ontario
M4G 4E4

Dear Ms. Wynne:

Please find below a copy of a recent resolution passed by our Council:

Resolution No. 55-03-2017

Moved by: W. Koehler

Seconded by: P. Skippen

Whereas the Premier has announced that Ontario Hydro will be waiving delivery fees for customers who reside on First Nation reserves and settlements in Ontario;

And whereas the many families in the Town of Northeastern Manitoulin and the Islands are having trouble meeting their financial commitments because of the exorbitant delivery fees charged by Ontario Hydro;

Now therefore be it resolved that the Council for the Town of Northeastern Manitoulin and the Islands requests that the Province of Ontario treat all of Ontario Hydro's customers equally and eliminate the delivery fees for residents of the Town of Northeastern Manitoulin and the Islands.

Be it further resolved that, in the interest of transparency, Ontario Hydro explain to the municipalities which cost costing measures or alternative revenue sources will be put in place to replace the revenue losses it experiences from the elimination of the delivery charge to its customers.

And further that a copy of this resolution be sent to Premier Wynne, Minister Thibeault, and the other municipalities in the Province of Ontario.

Carried

Yours truly,

Pam Cress
Clerk

ALL OF THESE PHYSICIANS
**ARE MEMBERS OF
AN EXCLUSIVE CLUB...**



THEY'RE ALL

Council Award WINNERS!

Each year the Council honours outstanding physicians in Ontario

SELECTION CRITERIA

The criteria for selecting a physician for the Council Award are based on the eight “physician roles” identified by Educating Future Physicians of Ontario in 1993. These roles reflect the many needs and expectations of our society, and outline an archetype of the “ideal physician”. Those roles are:

- 1 Medical Expert/Clinical Decision Maker**

The physician is well-informed about the science and technology of medicine and health care. The physician’s knowledge and skill is used to collect and interpret data, make appropriate clinical decisions and carry out diagnostic and therapeutic procedures.
- 2 Communicator**

The physician has effective, humane relationships with patients and colleagues. The physician understands and responds to patients’ needs, fears, beliefs and expectations and effectively counsels and educates on health care needs and public health care issues.
- 3 Collaborator**

The physician works in partnership with other health care professionals and sees the patient and family members as partners in health care decision-making. The physician appropriately uses community and health care resources.
- 4 Gatekeeper/Resource Manager**

The physician recognizes the many determinants of health and the implications of those determinants for the practice of medicine. The physician participates at a number of organizational levels to address issues such as quality of care and quality assurance mechanisms.
- 5 Health Advocate**

With an understanding of the many determinants of health, the physician advocates for more effective public health interventions and policies.
- 6 Learner**

The physician recognizes that the abilities to change and to continue to learn are essential to the practice of good medicine. The physician is a self-directed learner and keeps abreast of current treatments and philosophies.
- 7 Scientist/Scholar**

The physician understands the scientific method and applies it to patient encounters, community health issues and to the critical assessment of literature related to the biological, psychological and sociological basis of illness. The physician may be engaged in scientific research.
- 8 Person & Professional**

The physician has developed strategies for coping with professional demands to provide maximum opportunity for effective relationships with patients and colleagues while at the same time providing excellent medical care. The physician is committed to the highest standards of excellence in clinical care and ethical conduct.

ASSESSING THE CRITERIA

The College wants to honour physicians whose performance in these roles is outstanding, recognizing that individual physicians will demonstrate more extensive expertise in some roles than in others. Council Awards are presented at Council meetings, which are held quarterly.

ELIGIBILITY FOR NOMINATION

Anyone may nominate an eligible physician for the Council Award. To be eligible for nomination, a physician must be licensed in Ontario and be in good standing with the College. Former recipients of the Council Award or the Excellence in Quality Management of Medical Care Award are not eligible for nomination. Members of the Council, and staff of the College and members of their immediate families are also not eligible for nomination for the Council Award. The completed nomination form (on back) and required documentation must be submitted by October 2, 2017, for consideration by the Council Award Selection Committee.*

** Previous nominees who were unsuccessful are eligible*

NOMINATION INSTRUCTIONS

1. Complete the nomination form, providing as much information as possible about the physician nominee. Type or print clearly in the space provided. If additional space is required, attach additional pages.
2. Provide a detailed nominator's statement. In this statement, please describe how the physician nominee has demonstrated overall excellence using the eight physician roles outlined on the previous page. It is recognized that individual physicians will demonstrate more extensive expertise in some roles than in others. The nominator may include concisely presented pertinent supporting materials (letters, reports, testimonials, press clippings, etc.).
3. Find a seconder for the nomination. The seconder should provide a seconder's statement, their own written testimonial about the nominee and his or her accomplishments, again using the eight physician roles.
4. The completed Council Award nomination form (including nominator's statement, supporting material and seconder's statement) can be emailed or mailed to:

**The Council Award, c/o Tracey Sobers
Communications Department
College of Physicians and Surgeons of Ontario
80 College Street, Toronto, Ontario, M5G 2E2**

**Tel: (416) 967-2600 or 1-800-268-7096, extension 402
Email: cpsoaward@cpso.on.ca**

CHECKLIST:

- Nomination form complete
- including:
- Nominator's statement
- Secunder's statement
- Supporting documents (optional)
- Nominee's CV (optional)

**Note: The deadline for nominations is
Monday, October 2, 2017 at 5 p.m.**

Any questions concerning the nomination instructions should be directed to Tracey Sobers, and additional nomination forms can be obtained by contacting her. Nomination forms are also available at: www.cpso.on.ca.

Council Award

Nomination Form

If more space is required, please include additional pages.

NOMINEE

Name of nominee:

Address:

Telephone number:

work

mobile

E-mail address:

Date and place of birth:

Degrees earned

(Degree, School, Year):

Specialty, if any:

Type of practice:

Faculty appointments, if any:

Previous honours and awards:

NOMINATOR

Name:

Address:

Telephone number:

E-mail address:

Please indicate your relationship
to the Nominee:

SECONDER (must be provided)

Name:

Address:

Telephone number:

E-mail address:

Deadline for nomination submission is **October 2, 2017 at 5 p.m.**



13300 Tecumseh Rd East, Suite 618
Tecumseh, ON N8N 4R8
Toll-free: 1-888-667-4041
Phone: 647-930-9484
Fax: 1-888-909-6785
nick.omfpoamagazine@gmail.com
Web: www.omfpoa.com

OMFPOA Chapter 8 Windsor, Essex County,
Chatham-Kent Region, Fire Departments,
Fire Prevention Divisions *proud hosts of the*

OMFPOA 61ST ANNUAL TRAINING & EDUCATIONAL SYMPOSIUM

PRESIDENT:

JOHN LEE

Windsor Fire Rescue Service
815 Goyeau Street
Windsor, ON N9A 1H7
jlee@citywindsor.ca

SECRETARY:

JASON SUCHIU

Lakeshore Fire Department
592 St Charles Street
Belle River, ON N0R 1A0
jsuchiu@lakeshore.ca

The OMFPOA Chapter 8 Essex County Chatham-Kent Region Fire Prevention Division is honoured to host the 2017 Ontario Municipal Fire Prevention Officers Association Symposium. The OMFPOA is proud to be running this annual education event for the sixty-first time.

On May 28th to June 1st 2017, this event will be held at the Caesar's Windsor in Windsor, bringing together fire prevention officers from across Ontario for four days of seminars, resolutions, education and debates on major topics concerning the interests of fire prevention, and consequently, the protection and safety of all the citizens of Ontario.

This important provincial symposium is hosted by different Ontario Fire Departments annually, and the OMFPOA Chapter 8 Essex County, Chatham-Kent Region is looking forward to hosting this year's event.

In order to host a successful symposium, we are asking our business friends in the province of Ontario for their support, with an advertisement or sponsorship in our conference book. This informational book will be distributed to all of the many delegates, politicians and other guests who will attend our convention.

Any support to aid in hosting this year's symposium, which concerns the safety of the citizens of Ontario, would be greatly appreciated.

Thank you for your consideration.

Regards,

2017 HOST COMMITTEE
OMFPOA Chapter 8 Essex County, Chatham-Kent Region



13300 Tecumseh Rd East, Suite 618
Tecumseh, ON N8N 4R8
Toll-free: 1-888-667-4041
Phone: 647-930-9484
Fax: 1-888-909-6785
nick.omfpoamagazine@gmail.com
Web: www.omfpoa.com

OMFPOA Chapter 8 Windsor, Essex County,
Chatham-Kent Region, Fire Departments,
Fire Prevention Divisions *proud hosts of the*

OMFPOA 61ST ANNUAL TRAINING & EDUCATIONAL SYMPOSIUM

AD SIZES & RATES

business card: \$325.00

dimensions: 3.625" (w) x 2.312" (h), ink: black & white

one sixth page: \$425.00

dimensions: 3.625" (w) x 3.166" (h), ink: black & white

quarter page: \$725.00

dimensions: 3.625" (w) x 4.875" (h), ink: black & white

half page: \$1395.00

dimensions: 7.5" (w) x 4.875" (h), ink: black & white

full page: \$2395.00

dimensions: 7.5" (w) x 10" (h), ink: black & white

inside front cover: \$3000.00

dimensions: 8.5" (w) x 11" (h), bleeds: 1/4" allowance, ink: CMYK

inside back cover: \$3000.00

dimensions: 8.5" (w) x 11" (h), bleeds: 1/4" allowance, ink: CMYK

outside back cover: \$4000.00

dimensions: 8.5" (w) x 11" (h), bleeds: 1/4" allowance, ink: CMYK

digital files can be sent via email to

nick.omfpoamagazine@gmail.com

please be sure to include your invoice number and contact person in your
email

MUNICIPALITÉ · EAST FERRIS · MUNICIPALITY



390 HIGHWAY 94, CORBEIL, ONTARIO P0H 1K0
TEL.: (705) 752-2740 FAX.: (705) 752-2452
Email: municipality@eastferris.ca

REGULAR COUNCIL MEETING

HELD

March 28th, 2017

No. 2017-78

Moved by Councillor Voyer

Seconded by Councillor Kelly

WHEREAS the Ministry of Municipal Affairs and Housing has proposed a change to the Building Code, B-08-09-03, requesting mandatory five year septic tank pump out and records retention by the owner;

AND WHEREAS that same change requires Municipalities to administer and enforce this change;

AND WHEREAS the change document fails to identify and acknowledge the administrative costs that will be added to Municipalities;

AND WHEREAS the change document fails to identify any transfer of Provincial funding to offset these downloaded costs;

AND WHEREAS many Municipalities already have By-laws to regulate septic systems especially near waterways;

AND WHEREAS the majority of homeowners pump out their septic tanks on a regular basis whether regulated to or not;

AND WHEREAS the Province and Municipalities can better ensure that septic systems are maintained through a low cost educational program;

AND WHEREAS there are many more important issues on which to spend taxpayer's money than "enhancing" maintenance on existing functioning system;


AND WHEREAS Premier Wynne stated on Monday, January 30th, 2017 at the ROMA Conference that the Province recognizes that "one size fits all" solutions do not always work in rural Ontario;

THEREFORE BE IT RESOLVED that the Council for the Municipality of East Ferris does hereby request that the Honourable Bill Mauro, Minister of Municipal Affairs not move forward with proposed Building Code Change B-08-09-03;

AND FURTHER that a copy of this resolution be sent to Honourable Kathleen Wynne, Premier of Ontario, the Honourable Bill Mauro, Minister of Municipal Affairs, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrea Horwath, Leader of the New Democratic Party, AMO, ROMA and FONOM and all Ontario Municipalities.

Carried Mayor Vrebosch

CERTIFIED to be a true copy of
Resolution No. 2017-78 passed by the
Council of the Municipality of East Ferris
on the 28th day of March, 2017.


Monica L. Hawkins, AMCT
Clerk

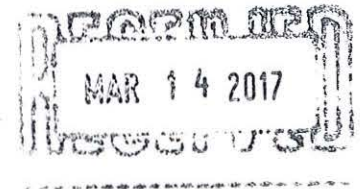
Attorney General
McMurtry-Scott Building
720 Bay Street
11th Floor
Toronto ON M7A 2S9
Tel: 416-326-4000
Fax: 416-326-4016

Procureur général
Édifce McMurtry-Scott
720, rue Bay
11^e étage
Toronto ON M7A 2S9
Tél.: 416-326-4000
Télééc.: 416-326-4016



Our Reference #: MC-2016-9105

MAR 08 2017



His Worship Aldo DiCarlo
Mayor
Town of Amherstburg
271 Sandwich Street South
Amherstburg, ON
N9V 2A5

Dear Mayor DiCarlo:

Thank you for your letter, in which you outline your support for a sustainable funding formula for Ontario's Child and Youth Advocacy Centres.

I would like to take this opportunity to recognize the value of these agencies' support to victims in Ontario, and acknowledge the hard work and dedication of their staff.

The Ministry of the Attorney General's Ontario Victim Services funds a number of core programs to assist the unique needs of victims of crime from diverse communities. Unfortunately, at this time our funding is fully committed through existing programs.

I understand that the federal government has provided funding for these Centres in the past. I would encourage you to follow up with the federal government for more information or requests for funding.

We value the commitment and work of community agencies to assist victims of crime, and have duly noted your suggestion.

Thank you again for writing.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Yasir Naqvi'.

Yasir Naqvi
Attorney General

c: The Honourable Michael Coteau, Minister of Children and Youth Services

**Ministry of Children
and Youth Services**

Minister's Office

56 Wellesley Street West
14th Floor
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Tel.: 416 212-7432
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**Ministère des Services
à l'enfance et à la jeunesse**

Bureau du ministre

56, rue Wellesley Ouest
14^e étage
Toronto (Ontario) M5S 2S3
Tél. : 416 212-7432
Télec. : 416 212-7431



MAR 23 2017

CSS5111C-2016-2901

His Worship Aldo DiCarlo
Mayor
Town of Amherstburg
217 Sandwich Street South
Amherstburg, Ontario
N9V 2A6

Dear Mayor DiCarlo:

Thank you for your letter regarding your support for sustainable provincial funding for Child and Youth Advocacy Centres (CYACs). I appreciate the opportunity to respond.

As Minister of Children and Youth Services, I am committed to strengthening the child welfare system to improve outcomes for vulnerable children, youth and their families. I fully appreciate the value of the CYAC model and the important role that CYACs play in bringing key services together in a child-friendly setting. Having professionals, such as police, mental health workers and child welfare staff, serve children in one location can help to reduce the potential of re-traumatizing children and youth who have suffered abuse.

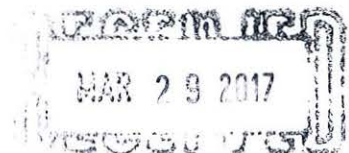
Our government is committed to providing coordinated services for children and youth who have been victims or witnesses of abuse. This includes services in child welfare, children's mental health, victim's services, policing, violence against women and the justice system. We are interested in exploring ways to better support collaboration between these sectors and to ensure that their services are being delivered in an integrated and efficient manner that provides the best support to children and youth. I appreciate your support for the CYAC model as a way to achieve this objective.

Again, thank you for writing and for your commitment to helping children, youth and their families in your community.

Sincerely,

A handwritten signature in blue ink, appearing to read "M. Coteau".

Michael Coteau
Minister



c: The Honourable Yasir Naqvi, Attorney General



Kristen French
Child Advocacy
Centre Niagara

Tel: 905-937-5435

Email: info@kristenfrenchcacn.org

Address: 8 Forster St., St. Catharines, ON L2N 1Z9

March 23, 2017

Mayor Walter Sendzik

C/o Office of the City Clerk
City of St. Catharines,
PO Box 3012, 50 Church Street
St Catharines, ON L2R 7C2
mayor@stcatharines.ca

Mayor Jim Diodati

C/o Office of City Clerk
City of Niagara Falls,
4310 Queen St., P.O. 1023
Niagara Falls, ON L2E 6X5
jdiodati@niagarafalls.ca

Mayor Steve Clarke

C/o Office of the City Clerk
Orillia City Centre
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mayor@orillia.ca

Mayor Leslie O'Shaughnessy

The Corporation of the City of Cornwall,
C/o Office of the City Clerk
360 Pitt St.
Cornwall ON K6J 3P9
loshaughnessy@cornwall.ca

Regional Council

C/o Kris Fletcher,
Regional Clerk/Director Council &
Administrative Services
Regional Municipality of Waterloo
150 Frederick St. 2nd floor,
Kitchener, ON N2G 4J3
regionalinquiries@regionofwaterloo.ca

Mayor Gary McNamara

The Corporation of the Town of Tecumseh,
917 Lesperance Rd.,
Tecumseh, ON N8N 1W9
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Mayor Aldo DiCarlo

C/o Deputy Clerk
Town of Amherstburg,
271 Sandwich St. South,
Amherstburg, ON N9V 2A5
adicarlo@amherstburg.ca

Mayor Ken Antaya

Corporation of the Town of LaSalle
5950 Malden Rd.,
LaSalle, ON N9H 1S4
kantaya@town.lasalle.on.ca

Dear Municipal Leaders,

On behalf of the Child & Youth Advocacy Centres of Ontario, we wish to thank you for your support and concerted effort in passing resolutions in council requesting provincial support for an inter-ministry initiative on sustainability of Child & Youth Advocacy Centres/Child Advocacy Centres (CYACs/CACs) operating in your area.

As you are aware, Niagara led the way with a resolution from the St. Catharines Council, which outlined the need for sustainable funding for CYACs/CACs and to request the funding be acquired from four different ministries and be included in the 2017 budget. We also requested discussions on developing relevant legislation to ease this inter-ministry collaboration.

We would like to provide all of you with an update as to what has transpired with this initiative, in addition to requesting your ideas, suggestions and opinions to further our cause for sustainability.

Our initiative garnered the following responses from three of the four Ministers:

- Minister Hoskins, (Health and Long-Term Care) suggested that we go back to our local LHINs for sustainability discussions and indicated that Honorable Yasir Naqvi, the Attorney General or his staff would be arranging a meeting with us.
- Minister Coteau (Children and Youth Services) noted that he would speak with Children's Aid Societies to see how they might work with CYACs/CAC's.
- Attorney General Naqvi's response was that Ontario's Victim Services dollars were already allocated. Further he suggested that as the Federal government had provided support for our centres in the past that we should pursue our request to them. There was no invitation to meet with him.
- Minister David Oraziotti, (Community Safety and Correctional Services), left his position in the interim and we did not receive a response from him nor have we received a response from the new Minister replacing him, the Honourable Marie-France Lalonde.

Since then, Minister Coteau, has extended an invitation to meet with us. We will be meeting with him on May 17 at 3:30 PM to 4:30 PM.

This purpose of this memo is to seek your ideas, suggestions and opinions on how best to approach our upcoming meeting on May 17th, 2017.

We believe we have explained the need for inter-ministry cooperation and funding and that Ontario could lead the way in an initiative in Central Canada much as has the province of Alberta in Western Canada. While all responses from the Ministers continue to reflect isolated ministry responses, and there have been no responses to encourage inter-ministry meetings or strategies, we are nonetheless hopeful that the upcoming meeting with Minister Coteau will begin an important dialogue concerning sustainability.

We are requesting a response from you to the questions listed below to assist us in preparation for this important meeting:

1. What would be your strategic approach for this meeting?
2. Is this a meeting that you see yourself attending as supporters of the network of CYACs/CACs in Ontario?
3. Are you willing to continue in a joint effort asking for an inter-ministry response to this critical issue of the sustainability of CYACs/CACs, which provides a multidisciplinary team response to investigation excellence, advocacy for young victims and wraparound mental health support?
4. What do you envision as next steps in this effort and what further part if any, do you believe municipalities could play in this effort?

With our thanks for your continued support, suggestions or guidance we would appreciate it if you could respond if possible, on or before April 5th. The Child & Youth Advocacy Centres of Ontario Network will be meeting in Toronto on April 6th to plan our approach to the May meeting and would like to have your input for our April meeting.

Sincerely,



Janet Handy
Executive Director, Kristen French Child Advocacy Centre Niagara
jhandy@kristenfrenchcacn.org

On behalf of Child & Youth Advocacy Centres of Ontario Network:

Boost Child & Youth Advocacy Centre

Karyn Kennedy

President and CEO

kennedy@boostforkids.org

Child Advocacy Centre of Simcoe Muskoka

Dave Hossack

Interim Executive Director

ed@cacsimcoemuskoka.ca

Koala Place Child & Youth Advocacy Centre

Cornwall and Area

C/o Carmen Cousineau

ccousineau@koalaplace.ca

Suzanne Villeneuve-Fitch

svilleneuve-fitch@koalaplace.ca

Child Witness Centre, Waterloo Region

Laura Muirhead

Executive Director

laura.muirhead@childwitness.com

Safe Centre of Peel

Shelina Jeshani

SJeshani@cfspd.com

CYAC Windsor Essex County

Michelle Oake & Lynda Ware

Ontario Provincial Police

Michelle.Oake@wrh.on.ca

lynda.ware@opp.ca

And:

Steering Committee London CYAC

C/o London Family Court Clinic,

Shelley-Ann Solomon, Project Management Consultant

shelley-ann.solomon@lfcc.on.ca

Dan Ashbourne, Executive Director

dan.ashbourne@lfcc.on.ca

Open Doors for Lanark Children and Youth

Kenneth Inbar, MSW, RSW, Counsellor

kinbar@opendoors.on.ca

Ottawa Child and Youth Advocacy Centre Steering Committee

André Fontaine, Project Management Coordinator

Andre.Fontaine@casott.on.ca

Dr. Sue Bennett, Director Child & Youth Protection Program

bennett@cheo.on.ca

Kingston CAC Steering Committee

Ms. Dorothy Evans

changeforfin@gmail.com

Sioux Lookout First Nations Health Authority

Kevin Berube, Director of Treatment Services

Kevin.Berube@slfnha.com

Amherstburg Accessibility Advisory Committee

January 18, 2017 at 4:30 p.m.
Town Hall – Board Room

MINUTES

PRESENT

Ken Houston, Chair
Marie Allen, Co-Chair
Andrew Bolley
Bill Whittall
Angela Kelly
Justine Silvaggio

Staff Liaison - Dawne Homenuik

Wayne Mickle – Resident

ABSENT

Councillor Rick Fryer

CALL TO ORDER

The Chair called the meeting to order at 4:32 p.m.

ACCEPTANCE OF AGENDA

Moved by: Ken Houston
Seconded by: Justine Silvaggio

That the addition to the Order of Business of the site plan for 182 Pickering Drive and the addition to New Business of guard rails in Rink A at the Libro Centre be accepted as presented.

The Chair put the Motion.

Motion Carried

MINUTES OF PREVIOUS MEETING

Moved by: Ken Houston
Seconded by: Justine Silvaggio

That the minutes of the meeting of the AAAC held on December 1, 2016, at 4:30 p.m. be adopted as printed and circulated (*copy attached for reference*), and further that the minutes be signed by the Chair or Co-Chair.

The Chair put the Motion.

Motion Carried

NEW BUSINESS

1. Wayne Mickle spoke to the committee regarding the lack of hand rails in Rink A at the Libro Centre. He informed the committee that he has already voiced his concern to John Miceli and Councillor Fryer.

Marie remembered this issue being discussed before by the committee.

Andy Bolley moved, Justine Silvaggio seconded:

That Council direct Administration to investigate the possibility of hand rails at the Libro in arena A to increase accessibility and bring the solution back to the committee.

The Chair put the Motion.

Motion Carried

ORDER OF BUSINESS

1. Chair and Co-Chair appointments

Ken nominated Bill Whittall for Chair and Bill accepted the nomination.

Marie Allen moved, Angela Kelly seconded:

That Bill Whittall becomes Chair beginning at the March 22 meeting.

The Staff Liaison put the Motion.

Motion Carried

Ken offered to stay on as Co-Chair and the committee agreed with the offer.

That Ken Houston becomes Co-Chair beginning at the March 22 meeting.

The Chair put the Motion.

Motion Carried

2. Set committee goals for 2017

Andy Bolley moved, Angela Kelly seconded:

That the committee set the following goals for 2017:

- **Place an ad in the RTT inviting residents or community groups to attend meetings to voice any comments/ideas/concerns to the committee and place the ad on the committee's webpage.**
- **Take part in an open house with other Town committees.**
- **Look at future collaborations with other departments.**
- **Look in to the possibility of setting up a booth at events (ie. Miracle League)**
- **Revisit past issues and see if Administration can provide any follow-up on recommendations/resolutions**

The Chair put the Motion.

Motion Carried

Andy Bolley moved, Justine Silvaggio seconded:

That the committee ask Administration to provide feedback on any progress/solutions being looked at regarding accessibility issues at the fishing docks and the hand rails in Rink A at the Libro Centre.

The Chair put the Motion.

Motion Carried

3. Compare committee mandates with mandate from other municipalities

Dawne to resend the committee mandates from other municipalities to the committee members. Agenda item will be revisited at March meeting.

4. Ontario Building Code New Accessibility Requirements

Dawne provided committee members with the new 2015 Ontario Building Code Accessibility Requirements.

5. Information from 2016 Accessibility Workshop – Opening Doors and Minds

Dawne will forward committee members an email that has a link to all presentations and notes from the workshop.

6. Items for committee Report to Council

Dawne explained to the committee that there will be a report going to Council at the February 13 meeting which will outline the committee's 2016 accomplishments. Dawne will send a reminder email to the members with the date of the meeting for those who wish to attend.

7. Site Plan – 182 Pickering Drive

The committee members reviewed the drawings for the site plan for 182 Pickering Drive. Andy brought up one concern regarding the rear exit door and whether or not it is accessible and the members asked for a follow-up explanation from Steve or Rebecca. The committee would also like Rebecca to know they appreciate the fact that the builder has gone above and beyond with the number of accessible apartments within the building.

UNFINISHED BUSINESS

NEW BUSINESS

2. Justine brought up the article in the Windsor Star regarding the pilot program for sidewalk winter control within the Town of Amherstburg. She suggested that a letter for Council be drafted expressing the committee's support for the program.

NEXT MEETING DATE

March 22, 2017 at 4:30 p.m. Town Hall, Board Room

ADJOURNMENT

Moved by: Bill Whittall
Seconded by: Justine Silvaggio

That the meeting adjourn at 6:05 p.m.

The Chair put the Motion.

Motion Carried

Chair – Ken Houston

Secretary – Dawne Homenuik

Amherstburg Accessibility Advisory Committee

March 22, 2017 at 4:30 p.m.
Town Hall – Board Room

MINUTES

PRESENT

Bill Whittall, Chair
Ken Houston, Co-Chair
Andrew Bolley
Marie Allen
Angela Kelly
Justine Silvaggio
Councillor Rick Fryer

Staff Liaison - Dawne Homenuik
Paula Parker, Municipal Clerk

CALL TO ORDER

The Chair called the meeting to order at 4:38 p.m.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

ACCEPTANCE OF AGENDA

Moved by: Ken Houston
Seconded by: Angela Kelly

That there are no required changes and the agenda BE ACCEPTED as presented.

The Chair put the Motion.

Motion Carried

MINUTES OF PREVIOUS MEETING

Moved by: Justine Silvaggio
Seconded by: Rick Fryer

That the minutes of the meeting of the AAAC held on January 18, 2017, at 4:30 p.m. be adopted as printed and circulated (*copy attached for reference*), and further that the minutes be signed by the Chair or Co-Chair.

The Chair put the Motion.

Motion Carried

ORDER OF BUSINESS

1. Rick Daly, Manager of Recreation Services – Public Skating Policy

Attendance of Rick Daly has been deferred to the May 17 meeting.

2. Site Plan – 7525 Howard Avenue – Fox Glen Golf Course

Marie Allen moved, Angela Kelly seconded:

That Dawne provides the following feedback to the Planning Department:

- **Is there a lip at the door that someone would have to step over and is the entrance to code?**
- **Is Fox Glen to code with the number of accessible parking spots required?**
- **Ensure curb cut is not blocked by a parking space.**

The Chair put the Motion.

Motion Carried

3. Site Plan – 689 Texas Road – The Fort

The Committee members had questions on whether or not there will be a viewing area. Dawne will ask the Planning Department.

4. Site visits – email from Chief Building Official

Rick Fryer moved, Angela Kelly seconded:

To direct Dawne to provide site plan comments from the Committee to Rebecca Belanger, Manager of Planning Services and ask Rebecca to respond to the Committee with feedback from the builder regarding their recommendations.

The Chair put the Motion.

Motion Carried

Angela Kelly left at 5:03 p.m.

5. Accessibility of fishing docks and hand rails at the Libro Centre

Dawne read the Committee emails from John Micelo, CAO and Tammy Fowkes, Deputy Clerk.

Marie Allen moved, Justine Silvaggio seconded:

To direct Dawne to write a letter to Mr. Mickle, on behalf of the committee, regarding hand rails at the Libro Centre. The letter is to include that the issue is an on-going discussion and options are being looked at to rectify the issue.

The Chair put the Motion.

Motion Carried

Marie Allen enquired about the \$50,000 in the budget given to the AAAC for municipal infrastructure accessible updates.

Dawne informed the Committee that the \$50,000 approved in the budget for accessibility upgrades is being used for a sidewalk extension from Lowes Sideroad to Season's Retirement Home (a concern that originated from a resident who contacted the Committee). It was decided by Council that the whole \$50,000 from the 2017 budget and a portion from the 2018 budget will be used for the extension.

Rick Fryer moved, Justine Silvaggio seconded:

To have John Miceli, CAO attend the May 17 meeting to explain the reason for earmarking the whole \$50,000 from the 2017 budget and a portion from the 2018 budget for the sidewalk extension without consulting the Committee first.

The Chair put the Motion.

Motion Carried

6. Site plan for 182 Pickering Drive – update

Dawne read the Committee an email from Steve Brown, Chief Building Official with answers to their questions about the site plan for 182 Pickering Drive.

7. Letter of support to Council regarding sidewalk winter control

Justine Silvaggio moved, Andy Bolley seconded:

That the letter of support be submitted for the next Council meeting.

The Chair put the Motion.

Motion Carried

8. Essex County AAC newsletter

Marie Allen moved, Ken Houston seconded:

That the 2016 accomplishments outlined in the Report to Council be sent to the Essex County AAC for AAC YAK Newsletter.

The Chair put the Motion.

Motion Carried

9. AAC 2017 Forums

Dawne will email the Committee the flyer and link to register for the forum at the University of Windsor.

10. RTT Ad

The next ad for the RTT will advertise the dates and times of the Miracle League's baseball games.

Dawne suggested to the Committee that, instead of setting up a booth, they take turns volunteering with the Miracle League on behalf of the Committee.

UNFINISHED BUSINESS

1. Dawne read the Committee an email from Val Mancini regarding his possible return to the AAAC. He explained that if, time permitting, he can commit to a position in the future he would look into reapplying.

NEW BUSINESS

1. Ken asked Paula about the Chair and Co-Chair training that will be taking place the next day. Paula explained that the Municipal Act will be looking closer at how appointed Committees/Boards of Council operate procedurally so the Chairs and Co-Chairs will receive training on the Council approved Terms of Reference.

2. Rick passed out a copy of the Ontario Accessibility Resources, a catalogue of free resources to help comply with the Accessibility for Ontarians with Disabilities Act (AODA). The catalogue also comes with a USB card that contains folders of AODA resources.

Marie Allen moved, Justine Silvaggio seconded:

To direct the Clerk to enquire about ordering more catalogues and USB cards for Committee members and to hand out at Town facilities, depending on the amount that can be sent to the Clerk.

The Chair put the Motion.

Motion Carried

NEXT MEETING DATE

May 17, 2017 at 4:30 p.m. Town Hall, Board Room

ADJOURNMENT

Moved by: Justine Silvaggio

Seconded by: Andy Bolley

That the meeting adjourn at 5:42 p.m.

The Chair put the Motion.

Motion Carried

Chair – Bill Whittall

Secretary – Dawne Homenuik

COMMITTEE OF COUNCIL

Regular Co-An Park Committee – MINUTES

MEETING OF March 9, 2017

The regular meeting of the Co-An Park Committee was held at 5:30 PM on Thursday, March 9,

2017 at the McGregor Library located at 9571 Walker Road, McGregor, Ontario.

The chairman, Christine McAgy called the meeting to order and welcome members and guests.

1. **Roll Call**

Tina McAgy, Town of Essex, Chairman

Jim Meloche, Town of Essex, Vice Chairman

Jonathan Little, Town of Essex

Richard Meloche, Deputy Mayor, Town of Essex

John McDonald, Town of Amherstburg

Murray Sellars, Town of Amherstburg

Leo Meloche, Councilor, Town of Amherstburg

Chris Drew, Town of Amherstburg

Joanne Bissonnette, Recording Secretary and Treasurer, Town of Essex

2. **Meeting Called to Order**

Christine McAgy, Chairman of the Co-An Committee called the meeting to order.

3. **Declarations of Conflict of Interest**

Jim Meloche declared a conflict of interest with regards to Old Business item (5) Letter
submitted

by Tricia Meloche.

4. **Adoption of Published Agenda**

a) Thursday, March 9, 2017 Regular Co-An Park Committee Agenda
Moved by Chris Drew

Seconded by John Macdonald

(CAP-2017-03-06) That the published agenda for March 9, 2017 Regular Co-An Park meeting be

adopted as presented. "Carried"

5. Minutes

a) Thursday, January 12, 2017 Regular Co-An Park meeting

Moved by Jonathan Little

Seconded by Chris Drew

(CAP-2017-03-07) That the minutes of the Regular Meeting for the Co-An Park Committee held

January 12, 2017 are adopted. "Carried"

6. Costing Report

i) The committee reviewed and noted the attached Costing report at March 3, 2017

ii) The committee reviewed the Capital Asset list presented and requested revised

quotes and to inquire if any similar assets will be purchased thru the towns to possibly get better

pricing; item to be brought back to next meeting

7. Old Business

1) **Bleachers** – The Co-An Park has 6 diamonds; 4 diamonds have side bleachers, 2 have none

(Dia#5, Dia#6)

Moved by Jim Meloche

Seconded by Jonathan Little

(CAP-2017-03-08) That the Co-An Park purchase two (2) - 12ft – 5 tier Aluminum bleachers to

include shipping and pay to have a WH Reynolds supervisor on site to help assemble at a cost of

no more than \$6,800 but begin offer at \$6500 "Carried"

The old metal bleachers are presently at Lapain Trucking; committee to review scrapping and

using picnic tables in their place until new bleachers are purchased.

2) **Office contract** – hours and mileage presented for the months of December through February as requested; averaged 56 hours a month at a rate of \$16.05 per hour

3) **5 Year Forecast** – Committee reviewed and requested additional quotes before confirming all

items on capital expenditures for 2017

i) Pavilion roof, concession stand roof and maintenance shed roof (L shape roof section)

Moved by Richard Meloche

Seconded by Jonathan Little

(CAP-2017-03-09) That the Co-An Committee approve Quote from Johnston Construction Group

to replace nails on the Pavilion, Concession Stand and Maintenance roofs with rubberized screws

at a cost of \$2632.90 "Carried"

ii) Need new quote for Bathroom, Office and Shiskabob roofs; cladding, fascia, eaves and must be

included

iii) Paint Machine – Discussion took place as to what type of paint machine to purchase

Moved by Leo Meloche

Seconded by Jim Meloche

(CAP-2017-03-10) That the Co-An Park purchase a Bannerman WLM-234 Wet Paint Liner at a cost

of \$822 plus taxes and shipping "Carried"

iv) Pizza Warmer for Concession Stand – to increase sales maximum cost of \$300

Moved by John MacDonald

Seconded by Chris Drew

(CAP-2017-03-11) That the Concession Stand be allowed to purchase at Pizza Warmer at a cost of

no more than \$300. "Carried"

4) **Fund raising Ideas:** Co-An committee members requests that we invite some of our contacts

to become members of a fund raising committee; only one response from Face Book request

i) Komedya Korner is set for June 10; Jim Meloche said he will be responsible for the LCBO permit;

With confirmation we must guarantee the purchase of 75 ticket sales a total due of \$525 / 3

comedians /Adult show +16 yr / starts 9pm; committee decided to have a meal included with

ticket at a cost of \$25 per ticket – confirmation of meal to be determined

ii) Girls Night Out – Quarter auction – Tina has booked July 14, we need to confirm auctioneer

and bar staff

iii) Co-An Tournament is slated for September 30; Convener, bar staff and meal to be confirmed

5) **Concession Stand** – Tricia Meloche submitted a letter to acknowledge the committee's

motion CAP-2017-01-05 as to her pay increase to \$12.50 and no gas mileage and respectfully

declined the offer, she states for the managing, stocking, hiring, training, running for supplies,

cooking, and hours she put in with no pay she'd just assume be a regular worker without the

responsibility.

Jim Meloche declared a conflict of interest and left the meeting room until discussion was complete.

Moved by Murray Sellars

Seconded by John MacDonald

(CAP-2017-03-12) That Tricia Meloche be paid a salary of \$8,000 paid in bi-weekly increments

thru the Town of Essex's payroll, plus a mileage remuneration of \$1000 paid by the Co-An Park

for the 2017 season, being aware that this salary is part of the \$18,000 allotted 2017 Concession

Stand payroll budget. "Carried"

8. Guests

i) **Essex Steam and Gas Engine Club** 6:00 pm:

Present:

Morris Kurzuk

Evelyn and Donna Baker,

Brian and Debbie Caza

Regrets:

Gary Struhar – President

i) ESGEM would like to see a member of the Co-An Committee become part of their committee

and visa versa so both committees will be appraised with all information; Co-An will send a calendar of events and Donna will send their calendar to avoid large bookings on both sides; July

Fest weekend was booked again this year with a family reunion, and it was noted last season at

our April 13, 2016 meeting with ESGEM there were parking issues; Co-An requested that the

ESGEM black out the second weekend of July.

ii) As the ESGEM pay for the utilities and water at the Sertoma Shelter they are requesting that

the fees be waived for their annual 3 day show; in the past the rental rate was \$100 for the

weekend, this year the fee was increased to \$100 per day; noting that Morris stated their club is

doing fine but are struggling to maintain a club with aging members and must keep costs down.

Much discussion took place.

Moved By John MacDonald

Seconded by Jonathan Little

(CAP-2017-03-13) That the issue of waiving the ESGEM rental fee be deferred and the committee

will give decision at a later date. "Carried"

iii) Morris requests that after our events that our Park manager goes around their buildings to

pick up garbage and bottles left behind from our tournaments

iv) During the Annual show in August, the ESGEM lock the front gate to maintain attendance, it is

mandatory that we have a key for security purposes, Donna will give a duplicate to the office.

9. New Business

i) Discussion took place regarding (CAP-2017-03-13) the rental fee for the ESGEM three day

event. The Co-An Committee feels they as well must maintain their costs and just had to increase

user fees and agreed to give exclusive use of the facilities for the entire weekend to the ESGEM

which means canceling baseball two nights, no concession income and not renting out the pavilion at prime time. We will also look into more energy efficient lighting at the Sertoma Shelter.

Moved by John MacDonald

Seconded by Jonathan Little

(CAP-2017-03-14) That a fee of \$125 with no refundable security deposit be charged for the three

day event. Chris Drew abstaining from the vote. "Carried"

ii) Mug Run – They are requesting that we consider selling them the food rights at \$1.50 per

person, at an estimated attendance of 600 persons we would profit \$600 and need no concession

staff or supplies, plus we would get \$200 per food tents or trucks.

Moved by John MacDonald

Seconded by Chris Drew

(CAP-2017-03-15) That the Mug Run for 2017 be allowed all food rights at a cost of \$1.50 per

person in attendance as well a fee of \$200 per food vendor. "Carried"

iii) Baseball Float, needs repair; the Roller kit assembly \$490 plus taxes, shipping approximately

\$150, if we purchase the Wet Paint Liner from Bannerman they said they would try to deliver and

would also be available to give directions on how to properly use the float and paint machine;

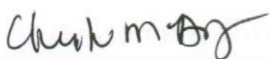
Committee has decided to order roller kit and new brushes.

8. Adjournment

Moved by Richard Meloche

Seconded by Chris Drew

(CAP-2017-03-16) That the Regular Meeting for the CO-An Park committee be adjourned at 8:00 pm. "Carried"



Christine McAgy – Chairman



Joanne Bissonnette - Secretary Treasurer

CO-AN Park - Costing Report - March 3, 2017
REVENUE

Proposed
2017 Budget **2017 Actual** **2017**
Variance

Operating Line

4030 Town of Amherstburg	17,500		(17,500)
4020 Town of Essex	17,500	17,500	-
Attorney General		100	100
2654 Town of Amherstburg 2016 o/s Capital due	2,820		(2,820)
2654 Town of Essex /Capital fundsO/S Capital due	2,820	2,820	-
			-
1060 RBC Balance @ Year End	8,782	8,782	-
	49,422	29,202	(20,220)

User Fees & Services

4425 Banner Advertising	225		(225)
4450 Donations			-
4040 User fees / Baseball	6,500		(6,500)
4205 Events -Family Reunions/Organizations	2,200	225	(1,975)
4200 Events - Jack n Jills	3,000		(3,000)
4430 Insurance - Town of Essex Rider	550		(550)
4201 Events - Heater			-
4240 Rubber Base Revenue	330		(330)
4230 Set Up Fees	2,400		(2,400)
4040 User Fees / Soccer	2,250		(2,250)
4040 User Fees / Tennis			-
4210 Events - Baseball Tournaments	2,780	100	(2,680)
	20,235	325	(19,910)

Concession Stand

4420 Appreciation Day	6,500	-	(6,500)
4220 Pop stand	37,500		(37,500)
	44,000	-	(44,000)

Total Revenue - Operating Funds	113,657	29,527	(84,130)
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EXPENDITURES

Contracted Services

Proposed
2017 Budget **2017 Actual** **2017**
Variance

5720 Park Maintenance Wage	23,900		(23,900)
5784 Office Wage	12,600	2,000	10,600
	36,500	2,000	(11,283)

Concession Stand -Supplies & wages

5755 Pop Stand - repairs, maintenance	1,250		1,250
5750 Pop stand - supplies	20,000		20,000
5751 Pop stand - wages	18,000		18,000
	39,250	-	39,250

Materials, Supplies & Services	Proposed 2017 Budget	2017 Actual	2017 Variance
5615 Advertising	-	-	-
5620 Bank fees	200	26	(174)
5630 Baseball Diamonds - supplies	5,000		(5,000)
5625 Building Maintenance - supplies	3,000		(3,000)
5645 Co-An Appreciation Day	6,000		(6,000)
5730 Equipment Vehicle - Fuel & repair	1,200		(1,200)
2654 Capital spent thru Operating line	-		-
5890 Waste Collection fees	1,200		(1,200)
5680 Grounds, parking lot, landscape	750		(750)
5685 Insurance - Town of Essex Rider	575		(575)
5695 Janitorial supplies	1,750		(1,750)
5700 Office supplies	2,000	420	(1,580)
	-		-
5781 Sanitation	300		(300)
Security deposits reimbursed	1,300		(1,300)
	-		-
5630 Soccer field - supplies	750		(750)
5790 Utilites	11,000	1,919	(9,081)
	35,025	2,365	(32,660)
			-

Total Operating Expenses	110,775	4,365	(4,693)
Net Total - Revenue less Expenses	2,882	25,162	(79,437)

Break Down of RBC Account

Rubber Base held @ RBC	2,080
Operating Funds balance - Held @ RBC	23,082
Total held at RBC @ March 3, 2017	25,162

Investments & Other Income

Capital Grants

	Revenue	Expensed	Carry Forward Balance
Town of Amherstburg - 2016 Reserve	10,000	2,820	7,180
Town of Essex - 2016 Reserve	10,000	5,603	4,397
Town of Amherstburg - 2017 Reserve	15,000		15,000
Town of Essex - 2017 Reserve	15,000		15,000
Total Reserve Funds	50,000	8,423	41,577

AMHERSTBURG COMMITTEE OF ADJUSTMENT

Minutes of a meeting of the Amherstburg Committee of Adjustment held Tuesday, January 31, 2017 at 7:30 a.m. in the Council Chambers.

Present: S. Ducedre, D. Shaw, A. Smith
Absent: D. Cozens, M. Prue (with notice)
Also Present: R. Belanger, Secretary/Planner

Introductions of the Committee members and administration.

DISCLOSURE OF INTEREST

There were no disclosures of interest.

ADOPTION OF MINUTES

Moved by S. Ducedre
Seconded by A. Smith

That the Committee move approval of the minutes as amended held January 31, 2017.

-Carried-

APPLICATIONS

(1) **A/5/17** Ronald Clapp
1981 Front Rd N
3729-500-000-34620

Public in Attendance: Mr. Clapp

The applicant is requesting relief from Zoning By-law 1999-52, as amended, Section 3(1)(b), which permits a maximum lot coverage of 10% for accessory buildings. Further, the total area of an accessory building may not exceed the gross floor area of the main building in residential zones. The applicant is proposing the construction of a detached garage being 40 ft by 64 ft with an area of 2560 sq ft (237.8 sq m) to replace an existing accessory building. There is an additional accessory building on the subject property being 676 sq ft (62.8 sq m). The total lot coverage for accessory structures will be 3236 sq ft (300.6 sq m). The proposed total new development will have a lot coverage of 16.2% and will also exceed the gross floor area of the main building which is 950 sq ft (88.3 m). Therefore, the applicant is requesting relief of 6.2% in lot coverage and 2286 sq ft (212.4 sq m) in gross floor area.

The applicant is also requesting relief from Section 3(1)(c) which permits a maximum height of 18 ft (5.5 m) for accessory buildings in residential zones. The proposed detached garage will have a height of 23 ft (7 m). Therefore the amount of relief requested is 5 ft (1.5 m).

The subject property is designated Low Density Residential and zoned Residential First Density Zone Type 1A (R1A) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies circulated:

- (i) Letter dated February 21, 2017 from the Essex Region Conservation Authority- The above noted lands are subject to the Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the

Conservation Authorities Act, (Ontario Regulation No. 158/06). The subject parcel falls within the regulated areas of the Canard River. The property owner will be required to obtain a Permit from the ERCA prior to any construction or site alteration or other activities affected by the regulations. The subject property is also adjacent to (within 120 metres of), a natural heritage feature that is identified as a significant wetland (Canard River Marshes ER2), and a significant wildlife habitat under the Provincial Policy Statement (PPS, 2014). Section 2.1.8 of the PPS 2014 states – “Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.5 and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.” The required demonstration of no negative impact, in accordance with the relevant PPS policies outlined above, is most effectively accomplished through the completion of an Environmental Impact Assessment (EIA). However, other options may exist as an adequate demonstration of no negative impact.

Based on the ERCA’s review of the subject application, it is their recommendation to the Municipality that an Environmental Impact Assessment is not required because the proposed location of the new accessory structure will be located entirely outside of the identified natural heritage feature and would satisfy adequate adjacent setbacks. In their opinion based on these circumstances, a demonstration of no negative impact is not necessary in this case. We can advise the Municipality that this application is consistent with the natural heritage policies of the PPS 2014. Further, there are no concerns relating to stormwater management.

- (ii) Email dated February 15, 2017 from the Chief Building Official – A grading plan is to be submitted indicating grade and discharge of storm water from the roof.
- (iii) Email dated February 15, 2017 from Deputy Chief/ Fire Prevention & Inspection Officer – Amherstburg Fire has no objection to the application
- (iv) Planning Report dated February 21, 2017 from Rebecca Belanger.

Committee Discussion:

Committee members asked Mr. Clapp and the Manager of Planning a number of questions. Member Shaw asked Mr. Clapp whether he would be putting solar panels on the roof of the new building and Mr. Clapp said that he would but that he can only put a total amount into the grid of 10kw of panels. Member Smith questioned whether any of the neighbours had objections or would there be any concerns resulting from the proposed new garage construction. Member Ducedre questioned any comments received from the County or ERCA. The Manager of Planning stated that the County comments were typical setback requirements from County roads, and ERCA comments noted the site as regulated.

After a discussion the following resolution was put forth:

Moved by S. Ducedre
Seconded by A. Smith

That Application A/5/17 be approved.

- Carried-

Reasons of Committee – The Committee having considered the evidence presented, and having heard that the sides of the covered porch will remain open, is satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is in keeping with the intent of the Official Plan and Zoning By-law. The Committee did not receive written or oral submissions pertaining to the minor

variance application.

(2) A/6/17 Coulson Design Build Inc.
402 Greenway Court
3729-460-000-41034

Public in Attendance: Drew Coulson

The applicant is proposing the construction of a single detached dwelling with an attached garage. The applicant is requesting relief from Zoning By-law 1999-52, as amended from Section 8(3)(e) which requires a minimum exterior side yard width of 6 m (19.7 ft) in a Residential Second Density (R2) Zone. The proposed exterior side yard width of the dwelling is 3.1 m (10.1 ft). Therefore the amount of relief requested is 2.9 m (9.6 ft).

The subject property is designated Low Density Residential in the Official Plan and Residential Multiple Second Density (RM2)/ Residential Multiple First Density (RM1) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies circulated:

- (i) Letter dated February 21, 2017 from the Essex Region Conservation Authority- The above noted lands are **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from the ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06). There are no concerns relating to stormwater management and no objections to the application with respect to natural heritage policies.
- (ii) Email dated February 15, 2017 from the Chief Building Official – No concerns from the Building Department
- (iii) Email dated February 15, 2017 from Deputy Chief/ Fire Prevention & Inspection Officer – Amherstburg Fire has no objection to the application
- (iv) Planning Report dated February 21, 2017 from Rebecca Belanger.

Committee Discussion:

Mr. Coulson addressed the Committee and stated that the request for the reduced sideyard is not uncommon in this area of Golfview Subdivision.

After a discussion the following resolution was put forth:

Moved by S. Ducedre
Seconded by A. Smith

That Application A/6/17 be approved.

- Carried-

Reasons of Committee – The Committee, having considered the evidence presented by those in attendance, and having reviewed the planning reports and correspondence on file is satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is in keeping with the intent of the Official Plan and Zoning By-law. The Committee did not receive written or oral submissions pertaining to the minor variance application.

(3) B/29/16

Change of Decision
Wisner Bros Ltd
V/L Alma St.
3729-360-000-02001

Public in Attendance: N/A

After a discussion the following resolution was put forth:

Moved by S. Ducedre
Seconded by A. Smith

That the Change of Decision for B/29/16 be approved

- Carried-

Reasons of Committee – The applicant introduced the drainage easement along the rear of his property during his introductory statements. The Committee asked a couple of questions regarding the drainage easement which was also identified on the owner's consent application. The Committee feels that the easement was discussed during the Committee of Adjustment meeting and it was the intention of the Committee to support the severance along with the necessary easement.


NEXT MEETING

The next meeting is scheduled for Tuesday, March 28, 2017 at 7:30 a.m.

ADJOURNMENT

The meeting adjourned at 8:20 am.


Chairman- Dave Cozens


Secretary- Rebecca Belanger



**TOWN OF AMHERSTBURG
DRAINAGE BOARD
Tuesday, March 7, 2017
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg

MINUTES

PRESENT

Ron Sutherland, Chair
Allan Major, Vice-Chair
Bob Pillon

Shane McVitty, Drainage Superintendent &
Engineering Coordinator
Nicole Humber, Recording Secretary

ABSENT WITH NOTICE Bob Bezaire

CALL TO ORDER

The Chair called the meeting to order at 6:00 p.m.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were none.

MINUTES OF PREVIOUS MEETING

Al Major moved, Bob Pillon seconded:

That the minutes of the previous meeting BE ADOPTED:

1. Drainage Board Meeting Minutes – February 7, 2017

The Chair put the Motion.

Motion Carried

4. COURT OF REVISION

Open the Court of Revision

The Court of Revision was opened by The Chair.

4.1 Appeals – New Residential Access Culvert over the South 7th Concession Drain for Jon Marwood Parks

Shane McVitty, Drainage Superintendent & Engineering Coordinator indicated he had requested the Engineer on the project Lou Zarlenga, P.Eng, from RC Spencer and Associates Inc. refrain from attending this meeting. He added that Mr. Jon Parks had waived his right to appeal and the project is moving along as quick as possible. As such, there was no need to incur additional engineering costs to this project by having Mr. Zarlenga participate at the Court of Revision. No appeals were received from other landowners.

The Chair asked if the Board Members had any questions:

- Al Major asked if Mr. Parks' severance application had been approved.

Mr. Parks indicated that Rebecca Belanger and Shane McVitty worked with him regarding the conditions and the severance was approved.

Bob Pillon moved, Al Major seconded:

That:

1. The appeals submitted written or verbally to the Court of Revision for the New Residential Access Culvert over the South 7th Concession Drain for Jon Marwood Parks **BE RECEIVED**; and,
2. The schedule of assessment as presented by RC Spencer Associates Inc. **BE APPROVED** for the New Residential Access Culvert over the South 7th Concession Drain for Jon Marwood Parks.

The Chair put the Motion.

Motion Carried

Close the Court of Revision

The Chair closed the Court at 6:03 p.m.

NEXT MEETING DATE

Tuesday, April 4, 2017 @ 6:00 p.m.

ADJOURNMENT

Al Major moved, Bob Pillon seconded:

That the Board rise and adjourn at 6:03 p.m.

The Chair put the Motion.

Motion Carried

Chair – Ron Sutherland

Staff Liaison – Shane McVitty



**TOWN OF AMHERSTBURG
DRAINAGE BOARD
Tuesday, April 4, 2017
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg

MINUTES

PRESENT

Ron Sutherland, Chair
Allan Major, Vice-Chair
Bob Pillon
Bob Bezaire
Brad Laramie

Shane McVitty, Drainage Superintendent &
Engineering Coordinator
Nicole Humber, Recording Secretary

ABSENT WITH NOTICE

CALL TO ORDER

The Chair called the meeting to order at 6:00 p.m.

The Chair introduced Brad Laramie and welcomed him to the Board.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were none.

MINUTES OF PREVIOUS MEETING

Bob Pillon moved, Al Major seconded:

That the minutes of the previous meeting BE ADOPTED:

1. Drainage Board Meeting Minutes – March 7, 2017

The Chair put the Motion.

Motion Carried

4. CONSIDERATION OF ENGINEER'S REPORT

4.1 Wilfred Bondy Drain

Lou Zarlenga, P.Eng of RC Spencer Associates Inc. provided the Board with an overview of the drainage report for the new residential access culvert over the Wilfred Bondy Drain. Mr. Zarlenga indicated that the culvert will have a top width of 40 feet, and the cost of the project will be borne by David Mailloux. Any future maintenance costs on the new bridge will be split 50/50.

The Chair asked if anyone in the gallery had any questions.

The Board heard from the following:

- Orf Scodeller – Mr. Scodeller had questions regarding the \$1,000.00 maintenance cost noted in the report.

Mr. Zarlenga indicated that the \$1,000.00 figure shown in the Maintenance Schedule of Assessment will be used to prorate the cost of future maintenance on the new access bridge. He added that there will be no charges levied against any other landowners with respect to the installation of Mr. Mailloux's new culvert.

The Chair asked if the Board Members had any questions.

The Board heard from the following:

- Bob Pillon asked if Mr. Zarlenga could explain that the \$1,000.00 figure was part of the report for future maintenance.

Mr. Zarlenga explained that this figure was provided for future maintenance costs only. Mr. Zarlenga emphasized that Mr. Mailloux is paying for the entire cost of the project at this time and no other residents will be assessed for the installation of the proposed new culvert.

Al Major moved, Bob Pillon seconded:

That:

- 1. The engineer's report, prepared by RC Spencer Associates Inc. on March 22, 2017, for the New Residential Access Culvert over the Wilfred Bondy Drain BE RECEIVED;**
- 2. The engineer's report for the New Residential Access Culvert over the Wilfred Bondy Drain BE CONSIDERED;**
- 3. The PROVISIONAL ADOPTION of By-law 2017-26 of the engineer's report for the New Residential Access Culvert over the Wilfred Bondy Drain BE BROUGHT to the next Regular Council meeting for Council's consideration; and,**
- 4. Administration BE DIRECTED to schedule the Court of Revision for the New Residential Access Culvert over the Wilfred Bondy Drain.**

The Chair put the motion.

Motion Carried

4.2 Leo Beaudoin Drain

Halliday Pearson, P.Eng of Baird AE. provided the Board with an overview of the drainage report for the repair and improvement to the Leo Beaudoin Drain. Ms. Pearson indicated that the proposed work includes the cleaning and brushing of the open drain portion of the Leo Beaudoin Drain and does not include any works to be completed on the pump station. She added that the project involves the replacement of access culverts within the drain.

The Chair asked if anyone in the gallery had any questions.

The Board heard from the following:

- Ross Esposito – Mr. Esposito asked Ms. Pearson explain the totals and percentages on the assessment schedules.

Ms. Pearson explained the cost sharing for culvert improvements as well as for future maintenance. She also provided an overview of how the totals and percentages are calculated.

- Randy Cyr – Mr. Cyr indicated his property is located at the top end of the drain and he has noticed water is entering his property, and into the Leo Beaudoin Drain from the property north of his. The property north of his is not assessed in this drain. He requested that someone come and take a look at it.

Ms. Pearson explained that the assessment schedule is taken from the previous Engineer's report and that she would meet with Mr. Cyr to determine if the property north of his should be included in the watershed.

Shane McVitty stated that adjustments to the Schedule of Assessment, if necessary, can take place at Court of Revision. He added that changes to the assessment schedule will not change the technical aspect of the report. Shane also mentioned that the maintenance schedule may also be changed if required.

- Jim Wortley – Mr. Wortley stated that he has three ponds on his property that holds his water, thereby limiting his usage of the municipal drain.

Ms. Pearson offered to make a site visit to Mr. Wortley's property and discuss this with him. She also mentioned that she is certain not all of the water on the property is staying in the ponds and some of it is going to the Leo Beaudoin Drain. She noted connections that were surveyed that join the ponds to the drain.

Mr. McVitty advised that the drain is there as an outlet for the property. He added that if Mr. Wortley, or any future owner of his lands, wished to lower the ponds, either through usage of a pump or piping, they could do so.

The Chair asked if the Board Members had any questions.

There were none.

Brad Laramie moved, Bob Bezaire seconded:

That:

1. **The engineer's report, prepared by Baird AE on March 23, 2017 for the Repair and Improvement to the Leo Beaudoin Drain BE RECEIVED;**
2. **The engineer's report for the Repair and Improvement to the Leo Beaudoin Drain BE CONSIDERED;**
3. **The PROVISIONAL ADOPTION of By-law 2017-27 of the engineer's report for the Repair and Improvement to the Leo Beaudoin Drain BE BROUGHT to the next Regular Council meeting for Council's consideration; and,**
4. **Administration BE DIRECTED to schedule the Court of Revision for the Repair and Improvement to the Leo Beaudoin Drain.**

The Chair put the motion.

Motion Carried

4. NEXT MEETING DATE

Tuesday, May 2, 2017 @ 6:00 p.m.

7. ADJOURNMENT

The Chair reminded the people in the gallery to sign the Sign In sheet if they had not done so already.

The meeting adjourned at 6:26 p.m.

Chair – Ron Sutherland

Staff Liaison – Shane McVitty

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2017 - 26

By-law to provide for the New Residential Access Culvert over the Wilfred Bondy Drain for David Thomas Mailloux (Roll No. 460-09900 (Part2) – Part of Lot 28, Concession 1 based on the Drainage Report by RC Spencer Associates Inc.

WHEREAS as request for repair and improvement of the Wilfred Bondy Drain was received under section 78 of the Drainage Act;

WHEREAS Council of the Corporation of the Town of Amherstburg felt it necessary to appoint an engineer for the purpose of preparation of an engineer's report for the repair and improvement under section 78 of the Drainage Act;

WHEREAS Council of the Corporation of the Town of Amherstburg has authorized Lou Zarlenga, P. Eng., RC Spencer Associates Inc. to prepare a report and said engineer's report dated March 22, 2017, can be referenced as Schedule A, located in the Clerk's Department agreement file # 2017-26.

WHEREAS \$16,940.00 is the amount to be contributed by the Town of Amherstburg for the drainage works;

AND WHEREAS the report was considered and adopted by Amherstburg Drainage Board at the meeting held on Tuesday, April 4th, 2017.

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. AUTHORIZATION

The attached report is adopted and the drainage works is authorized and shall be completed as specified in the report

2. BORROWING

The Corporation of the Town of Amherstburg may borrow on the credit of the Corporation the amount of \$16,940.00 being the amount necessary for the improvements of the drainage works.

This project being the New Residential Access Culvert over the Wilfred Bondy Drain for David Thomas Mailloux (Roll No. 460-09900 (Part2) – Part of Lot 28, Concession 1.

3. DEBENTURE(S)

The Corporation may issue debenture(s) for the amount borrowed less the total amount of:

- (a) Grants received under section 85 of the Drainage Act;
- (b) Monies paid as allowances;
- (c) Commuted payments made in respect of lands and roads assessed with the municipality;
- (d) Money paid under subsection 61(3) of the Drainage Act; and
- (e) Money assessed in and payable by another municipality.

4. PAYMENT

Such debenture(s) shall be made payable within 5 years from the date of the debenture(s) shall bear interest at a rate not higher than 1% more than the municipal lending rates as posted by The Town of Amherstburg's Bank's Prime Lending Rate on the date of sale of such debenture(s).

- (1) A special equal annual rate sufficient to redeem the principal and interest on the debenture(s) shall be levied upon the lands and roads as shown in the schedule and shall be collected in the same manner and at the same as other taxes are collected in each year for 5 years after the passing of this by-law.
- (2) For paying the amount \$0.00 being the amount assessed upon the lands and roads belonging to or controlled by the municipality a special rate sufficient to pay the amount assessed plus interest thereon shall be levied upon the whole rateable property in the Town of Amherstburg in each year for 5 years after the passing of this by-law to be collected in the same manner and at the same time as other taxes collected.
- (3) All assessments of \$1000.00 or less are payable in the first year in which the assessments are imposed.

5. SCHEDULE OF ASSESSMENTS OF LANDS AND ROADS

Property Description				Estimated Assessment as per Report	Estimated Grants 33 1/3%	Equal Bi-Annual Rate to be Imposed
Lot or Part Lot No.	Concession	Geographic Township	Parcel Roll No.			
Part Lot 28	1	Anderdon	460-09900 (Part 2)	\$16,940.00	\$0.00	\$3,742.20
Total				\$16,940.00	\$0.00	\$3,742.20

Read a first and second time and provisionally adopted this 10th day of April, 2017.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

Read a third time and finally passed this ___ day of _____, 2017.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2017 - 27

By-law to provide for the Repair and Improvement to the Leo Beaudoin Drain based on the Drainage Report by Baird AE.

WHEREAS as request for repair and improvement of the Leo Beaudoin Drain was received under section 78 of the Drainage Act;

WHEREAS Council of the Corporation of the Town of Amherstburg felt it necessary to appoint an engineer for the purpose of preparation of an engineer's report for the repair and improvement under section 78 of the Drainage Act;

WHEREAS Council of the Corporation of the Town of Amherstburg has authorized Halliday Pearson, P. Eng., Barid AE, to prepare a report and said engineer's report dated March 23, 2017, can be referenced as Schedule A, located in the Clerk's Department agreement file # 2017-27.

WHEREAS \$145,415.00 is the amount to be contributed by the Town of Amherstburg for the drainage works;

AND WHEREAS the report was considered and adopted by Amherstburg Drainage Board at the meeting held on Tuesday, April 4th, 2017.

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. AUTHORIZATION

The attached report is adopted and the drainage works is authorized and shall be completed as specified in the report

2. BORROWING

The Corporation of the Town of Amherstburg may borrow on the credit of the Corporation the amount of \$145,415.00 being the amount necessary for the improvements of the drainage works.

This project being the Repair and Improvement to the Leo Beaudoin Drain.

3. DEBENTURE(S)

The Corporation may issue debenture(s) for the amount borrowed less the total amount of:

- (a) Grants received under section 85 of the Drainage Act;
- (b) Monies paid as allowances;
- (c) Commuted payments made in respect of lands and roads assessed with the municipality;
- (d) Money paid under subsection 61(3) of the Drainage Act; and
- (e) Money assessed in and payable by another municipality.

4. PAYMENT

Such debenture(s) shall be made payable within 5 years from the date of the debenture(s) shall bear interest at a rate not higher than 1% more than the municipal lending rates as posted by The Town of Amherstburg's Bank's Prime Lending Rate on the date of sale of such debenture(s).

- (1) A special equal annual rate sufficient to redeem the principal and interest on the debenture(s) shall be levied upon the lands and roads as shown in the

schedule and shall be collected in the same manner and at the same as other taxes are collected in each year for 5 years after the passing of this by-law.

(2) For paying the amount \$3,015.00 being the amount assessed upon the lands and roads belonging to or controlled by the municipality a special rate sufficient to pay the amount assessed plus interest thereon shall be levied upon the whole rateable property in the Town of Amherstburg in each year for 5 years after the passing of this by-law to be collected in the same manner and at the same time as other taxes collected.

(3) All assessments of \$1000.00 or less are payable in the first year in which the assessments are imposed.

5. SCHEDULE OF ASSESSMENTS OF LANDS AND ROADS

Property Description				Estimated Assessment as per Report	Estimated Grants 33 1/3%	Equal Bi-Annual Rate to be Imposed
Lot or Part Lot No.	Concession	Geographic Township	Parcel Roll No.			
Part Lot 12	1	Malden	600-08500	\$11,370.00	\$3,790.00	\$1,674.50
Part Lot 13	1	Malden	600-13300	\$10,847.00	\$3,813.33	\$1,553.80
Part Lot 14	1	Malden	600-10800	\$8,061.00	\$2,808.33	\$1,160.36
Part Lot 14	1	Malden	600-12800	\$3,598.00	\$1,305.00	\$506.54
Part Lot 15 & 16	1	Malden	550-11100	\$14,748.00	\$5,136.67	\$2,123.24
Part Lot 16,17&18	1	Malden	550-08800	\$23,233.00	\$8,055.00	\$3,352.96
Part Lot 14	1	Malden	600-13200	\$1,195.00	\$0.00	\$263.98
Part Lot 14	1	Malden	600-13000	\$1,310.00	\$0.00	\$289.40
Part Lot 14	1	Malden	600-12900	\$1,560.00	\$0.00	\$344.62
Part Lot 15	1	Malden	550-11170	\$1,676.00	\$0.00	\$370.24
Part Lot 15	1	Malden	550-11090	\$5,260.00	\$0.00	\$1,161.98
Part Lot 18	1	Malden	550-10100	\$6,839.00	\$0.00	\$1,510.80
Part Lot 18	1	Malden	550-10000	\$4,446.00	\$0.00	\$982.16
Total				\$95,598.00	\$24,908.33	\$15,294.58

Read a first and second time and provisionally adopted this 10th day of April, 2017.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

Read a third time and finally passed this ___ day of _____, 2017.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

CAO Office - Open Council Motions

UFB Item	Assigned to	Assigned date	Due Date	Councillors	MOTION	Dept Comments/Status
20160222-81	John Miceli	22-Feb-16		Pouget/Fryer	<p>That Council direct Administration to prepare and present a by-law to designate, under the Ontario Heritage Act, the entire remaining public municipal lands of the King's Navy Yard Park, as described in a report of the Chief Administrative presented at a Regular Council meeting on September 14, 2015, and as recommended by the Heritage Committee on September 17, 2015, and acknowledged by Council on November 23, 2015; and further,</p> <p>That the by-law include the following roll numbers:</p> <ul style="list-style-type: none"> • 372924 00000 8500 • 372924 00000 8100 • 379911 00000 1900 • 372911 00000 1500 • 372911 00000 1600 • 372911 00000 1400 • 372911 00000 1300 	Administration compiling information for report. Heritage Committee presentation scheduled for the April 10th Council meeting.

Engineering and Public Works - Open Council Motions

UFB Item	Assigned to	Assigned date	Due Date	Councillors	MOTION	Dept Comments/Status
EPW 12	Antonietta Giofu	16-Nov-15		Deputy Mayor DiPasquale/Pouget	Direct Administration to investigate a grant policy to address special benefits such as asphalt and concrete driveways retroactive to January 1, 2015	Administration compiling information for report
20160509-211	Antonietta Giofu	09-May-16		Pouget/Meloche	That Administration BE DIRECTED to bring back a report outlining the intended use of "multi-use" sidewalks and further to provide Council with clarification regarding bike regulations on sidewalks.	Administration compiling information for report

Parks, Facilities, Recreation and Culture - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
20160425-156	Rick Daly & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to bring back a report outlining options regarding brick donations.	Administration compiling information for report
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibility of adding present day green spaces.	Administration compiling information for report - Awaiting completion of the Parks Master Plan
20160509-212	Anne Rota	09-May-16		Pouget/Fryer	That the Town fund and erect a plaque in the honour of the late Senator Eugene Whelan and his wife, Mrs. Elizabeth Whelan for their role in entertaining the former Soviet Ambassador Aleksander Yakovlev and Mikhail Gorbachev while visiting our historic Town, marking the location of the "Walk that Changed the World" for consideration and voting at the May 9th, 2016, Regular Council Meeting.	Administration compiling information for report - Update report went to Council September 12, 2016.

Planning, Development and Legislative Services - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
ECDEV 2	Tony DeThomasis	10-Dec-14			That Council direct Administration to bring a report on the discrepancy between Marsh Drive and Marsh Court, and the process to change the street name.	Policy under development.
20160321-127	Mark Galvin	21-Mar-16		Fryer/Lavigne	That Administration BE DIRECTED to expedite the process of bringing the Sign By-law to Council to be updated and in the interim for the present by-law to be enforced and further that Council gives the Park's Advisory Committee the opportunity to review and offer advice on this new by-law.	Report in progress.
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibly of adding present day green spaces.	In progress - Awaiting completion of the Parks Master Plan

Unfinished Business Lists - eScribe as at April 10, 2017

Meeting Type	Meeting Site	Department	Agenda Item	Assigned To	Due Date	Category	Status	Comments	Priority	Description
Regular Council Meeting	Regular Council Meeting_Sep12_2016		DELEGATIONS	Dawn Morencie, Justin Rousseau, Rick Daly		Report Back	Incomplete	Resolution # 20160912-346	High	Direct Administration to bring back a report outlining reduced rental rates for the indoor turf at the Libro Centre and how the reduced rates will effect the overall 2017 budget.
Special Council Meeting	Special Council Meeting_Sep19_2016	Planning, Development & Legislative Services	Removal of Holding Zone for 7809 Howard Ave	Rebecca Belanger, Dawn Morencie, Mark Galvin		None	Incomplete	Resolution # 20160919-372 The Emergency Response Plan was requested from the Jones Group and has not yet been received.	High	Provide the Emergency Plan and ECA to the residents surrounding 7809 Howard Ave.
Regular Council Meeting	Regular Council Meeting_Oct11_2016	Final	Temperature Control in Community Room at the Libro Centre - Fern Elliott, Golden Age Club	John Miceli, Dawn Morencie		Report Back	Incomplete	Resolution # 20161011-396 2. Administration met with the FMGAC on Wed March 29th.	High	That: 1. The delegation BE RECEIVED; 2. The Chief Administrative Officer BE DIRECTED to negotiate with the Golden Age Club to extend their lease agreement for another 5 years; 3. Administration BE DIRECTED to bring a report back to Council as to why the dressing rooms are hot and the Community Room is cold at the Libro Centre; and, 4. A heating device BE ADDED to the Community Room that is controlled by the user with an upset limitof \$25,000.
Regular Council Meeting	Regular Council Meeting_Nov14_2016	CAO	Accessibility Renovation to Municipal Buildings/Infrastructure	Dawn Morencie, Paula Parker	11/17/2016	Report Back	Incomplete	Stems from a discussion with the AAAC. John & Rebecca were present for the meeting for the community strat plan. Resolution from AAAC: That Administration develop a policy (that the committee reviews and edits) to ensure the Town is promoting accessibility in the strategic plan and ask that \$50,000 a year, starting in the 2017 annual capital budget, be set aside for promoting accessibility in public buildings.	Normal	follow up policy development as per resolution.
Special Council Meeting	Special Council Meeting_Nov29_2016	Parks, Facilities, Recreation & Culture	Libro Centre Financial Update	Dawn Morencie		None	Incomplete	Resolution # 20170109-500 That the report from the CAO, Manager of Facilities, and Manager of Recreation Services dated November 15, 2016, regarding Libro Centre Financial Update BE DEFERRED until additional details, including what is not running properly at the Libro Centre, can be brought back in a report to Council. NOTE: this meeting date says Nov. 29th because it was the original budget date but the report went forward on Jan. 9th, 2017.	Normal	
Special Council Meeting	Special Council Meeting_Nov29_2016		2017 BUDGET DELIBERATIONS	Dawn Morencie		None	Incomplete	Resolution # 20170110-518 Libro Centre Budget That: 1. The report from the Chief Administrative Officer dated October 21, 2016, regarding the additional Municipal position of Director of Parks, Facilities, Recreation and Culture BE RECEIVED; and, 2. The position BE REFERRED back to the CAO for restructuring of the department and a report brought back to Council. Note: this meeting date says Nov.29th which was the original budget date but this budget discussion actually took place on Jan. 10, 2017.	Normal	
Regular Council Meeting	Regular Council Meeting_Jan23_2017	Final	Support Postal Banking - Richmond Hill Resolution	Tammy Fowkes, Dawn Morencie		Correspondence	Incomplete	Resolution # 20170123-554 Item 12.3 - That Administration BE DIRECTED to send a letter in support of Richmond Hills resolution regarding postal banking.	Normal	
Regular Council Meeting	Regular Council Meeting_Feb13_2017	Final	Essex County Library Board Refund of Surplus Funds - Essex County Council Resolution	Justin Rousseau, Dawn Morencie		Correspondence	Incomplete	Resolution # 20170213-585 That Administration BE DIRECTED to send a letter to Essex County Council requesting its share of the funds be sent back to Amherstburg.	Normal	

Unfinished Business Lists - eScribe as at April 10, 2017

Meeting Type	Meeting Site	Department	Agenda Item	Assigned To	Due Date	Category	Status	Comments	Priority	Description
Regular Council Meeting	Regular Council Meeting_Feb27_2017	Final	Carbon Tax Credits for Municipalities	Justin Rousseau, Dawn Morencie		None	Incomplete		Normal	Will update with resolution # once assigned. That Administration BE DIRECTED to bring a report back to Council regarding the impact of Carbon Tax Credits on Town of Amherstburg.
Regular Council Meeting	Regular Council Meeting_Feb27_2017	CAO	Employee Code of Conduct / Committee Structure	Paula Parker	4/13/2017	Report Back	Incomplete		Normal	No formal resolution made. Paula to bring back a by-law appointing JPAC committee members if necessary (similar to Emergency Management Committee).
Regular Council Meeting	Regular Council Meeting_Mar20_2017	Final	Request to Offset Development Charges for 182 Pickering Drive - Steve Newman, South Pointe Apartments	Dawn Morencie, Paula Parker		Report Back	Incomplete		Normal	Administration to bring back report and new development agreement for council consideration.
Regular Council Meeting	Regular Council Meeting_Mar20_2017	Final	Preservation of Nature Habitat - Greg Nemeth	Dawn Morencie, Paula Parker		Report Back	Incomplete	CAO walk is scheduled for Thursday May 4, 2017	Normal	John to take a walk with Greg Nemeth and come up with a way to expropriate the property for a municipal nature park
Regular Council Meeting	Regular Council Meeting_Mar20_2017	CAO	Council Committee Appointments Parks Advisory Committee and Recreation and Culture Advisory Committee	Paula Parker		Report Back	Incomplete		Normal	Bring report for rec appointment back to next meeting

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2017 - 13

By-law to provide for the New Residential Access Culvert over the South 7th Concession Drain for Jon Marwood Parks (Roll No. 570-0440 (Part2) – Part of Lot 83, Concession 7 based on the Drainage Report by RC Spencer Associates Inc.

WHEREAS as request for repair and improvement of the South 7th Concession Drain was received under section 78 of the Drainage Act;

WHEREAS Council of the Corporation of the Town of Amherstburg felt it necessary to appoint an engineer for the purpose of preparation of an engineer's report for the repair and improvement under section 78 of the Drainage Act;

WHEREAS Council of the Corporation of the Town of Amherstburg has authorized Lou Zarlenga, P. Eng., RC Spencer Associates Inc. to prepare a report and said engineer's report dated December 19, 2016, can be referenced as Schedule A, located in the Clerk's Department agreement file # 2017-13.

WHEREAS \$28,270.00 is the amount to be contributed by the Town of Amherstburg for the drainage works;

AND WHEREAS the report was considered and adopted by Amherstburg Drainage Board at the meeting held on Tuesday, February 7th, 2017.

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. AUTHORIZATION

The attached report is adopted and the drainage works is authorized and shall be completed as specified in the report

2. BORROWING

The Corporation of the Town of Amherstburg may borrow on the credit of the Corporation the amount of \$28,270.00 being the amount necessary for the improvements of the drainage works.

This project being the New Residential Access Culvert over the South 7th Concession Drain for Jon Marwood Parks (Roll No. 570-0440 (Part2) – Part of Lot 83, Concession 7.

3. DEBENTURE(S)

The Corporation may issue debenture(s) for the amount borrowed less the total amount of:

- (a) Grants received under section 85 of the Drainage Act;
- (b) Monies paid as allowances;
- (c) Commuted payments made in respect of lands and roads assessed with the municipality;
- (d) Money paid under subsection 61(3) of the Drainage Act; and
- (e) Money assessed in and payable by another municipality.

4. PAYMENT

Such debenture(s) shall be made payable within 5 years from the date of the debenture(s) shall bear interest at a rate not higher than 1% more than the municipal lending rates as posted by The Town of Amherstburg's Bank's Prime Lending Rate on the date of sale of such debenture(s).

- (1) A special equal annual rate sufficient to redeem the principal and interest on the debenture(s) shall be levied upon the lands and roads as shown in the schedule and shall be collected in the same manner and at the same as other taxes are collected in each year for 5 years after the passing of this by-law.
- (2) For paying the amount \$0.00 being the amount assessed upon the lands and roads belonging to or controlled by the municipality a special rate sufficient to pay the amount assessed plus interest thereon shall be levied upon the whole rateable property in the Town of Amherstburg in each year for 5 years after the passing of this by-law to be collected in the same manner and at the same time as other taxes collected.
- (3) All assessments of \$1000.00 or less are payable in the first year in which the assessments are imposed.

5. SCHEDULE OF ASSESSMENTS OF LANDS AND ROADS

Property Description				Estimated Assessment as per Report	Estimated Grants 33 1/3%	Equal Bi-Annual Rate to be Imposed
Lot or Part Lot No.	Concession	Geographic Township	Parcel Roll No.			
Part Lot 83	7	Malden	570-04400 (Part 2)	\$28,270.00	\$0.00	\$6,294.40
Total				\$28,270.00	\$0.00	\$6,294.00

Read a first and second time and provisionally adopted this 13th day of February, 2017.



MAYOR – ALDO DICARLO



CLERK – PAULA PARKER

Read a third time and finally passed this ___ day of _____, 2017.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2017 - 31

**By-law to Confirm the Proceedings of the Council
of the Corporation of the Town of Amherstburg**

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council;

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

WHEREAS it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the Proceedings of the Council of the Corporation of the Town of Amherstburg at its meeting be confirmed and adopted by By-law; and,

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. THAT the action(s) of the Council of the Corporation of the Town of Amherstburg in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Town of Amherstburg, documents and transactions entered into during the March 27th and April 10th, 2017, meetings of Council, are hereby adopted and confirmed, as if the same were expressly contained in this By-law;
2. THAT the Mayor and proper officials of the Corporation of the Town of Amherstburg are hereby authorized and directed to do all things necessary to give effect to the action(s) of the Council of the Corporation of the Town of Amherstburg during the said meetings referred to in paragraph 1 of this By-law;
3. THAT the Mayor and Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Town of Amherstburg to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 10th day of April, 2017.

MAYOR – Aldo DiCarlo

CLERK – Paula Parker