



**TOWN OF AMHERSTBURG
SPECIAL COUNCIL MEETING
REVISED AGENDA**

Monday, February 27, 2023

6:00 PM

Council Chambers

271 Sandwich Street South, Amherstburg, ON, N9V 2A5

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Pages

1. CALL TO ORDER

2. ROLL CALL

3. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

(Public Council Meeting Agenda Items)

4. LAND ACKNOWLEDGEMENT

We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron-Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island.

5. INFORMATION REPORTS

5.1 Community Based Strategic Plan Development – Selection of Consultant 3

It is recommended that:

1. The report from the CAO entitled “Community Based Strategic Plan Development – Selection of Consultant” dated February 20, 2023 **BE RECEIVED for information.**

5.2 Information Report – Howard Industrial Areas Update 7

It is recommended that:

1. Council **RECEIVE** this report for information.

5.3 Walter Ranta Memorial Park Proposed Boat Ramp Information Report 10

It is recommended that:

1. The report from the Director of Parks, Facilities, Recreation & Culture dated February 23, 2023 and entitled Walter Ranta Memorial Park Proposed Boat Ramp **BE RECEIVED** for information.

It is recommended that:

1. Council **DIRECT** that all proceeds from the sale of lands at 320 Richmond, as approved on January 23, 2023, be directed to complete the work identified in this report at the 320 Richmond site and;
2. Council **APPROVE** a portion of the realized proceeds, up to \$100,000, from the sale of the parcel to Arch Corporation for immediate use on the 320 Richmond project identified in this report in order to be in a position to tender the work in Fall 2023 and;
3. Council **APPROVE and DIRECT** Administration to proceed with work required at 179 Victoria to provide for the space and amenities required for community and seniors programming at a project cost not to exceed \$140,000 to be funded as follows:
 - a. Redirection of \$94,000 previously approved in the Parks Reserve (1010) for Centennial Park and;
 - b. Use of \$49,000 from the Parks Development Charge reserve (0124)
4. Council **DIRECT** that up to \$94,000 of any surplus funding from the sale of lands less the costs to complete the changes identified in this report for 320 Richmond, be returned to the Parks Reserve (1010) and identified for use at Centennial Park;
5. Council **DELEGATE** authority to the Chief Administrative Officer to award and issue purchase orders and or sign and execute any agreements as may be required for the necessary services to execute the scope of work for 320 Richmond and 179 Victoria, provided they are within approved funding and subject to technical approval by Director of Parks, Facilities, Recreation and Culture and financial content to Chief Financial Officer or delegates;
6. Council **DIRECT** Administration to bring back a report and business model in late 2023 on what seniors programming will be offered at 179 Victoria, ensuring the recommendations are based on information gathered from engagement in public discussions and forums and working with the Fort Malden Golden Age Club and Amherstburg Community Services at a minimum to understand how their services may align with these needs.

6. ORDER OF BUSINESS

6.1 2023 Five Year Capital Budget

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7. ADJOURNMENT

That Council rise and adjourn at p.m.



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Valerie Critchley	Report Date: February 20, 2023
Author's Phone: 519 736 0012 ext. 2238	Date to Council: February 27, 2023
Author's E-mail: vcritchley@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: Community Based Strategic Plan Development – Selection of Consultant

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the CAO entitled "Community Based Strategic Plan Development - Selection of Consultant" dated February 20, 2023 **BE RECEIVED for information.**

2. **BACKGROUND:**

On December 5, 2022, Council passed the following resolution:

Moved By Deputy Mayor Gibb
Seconded By Councillor McArthur

That:

1. Council **DIRECT** Administration to issue a Request for Proposal for a consultant to lead and facilitate the creation of a Community Based Strategic Plan; and,
2. Council **APPROVE** an upset limit of \$70,000 to fund this project, which amount shall be funded from the Contingency Reserve.

Accordingly, on December 8, 2022 a Request for Proposals for a Consultant to lead the Community Based Strategic Plan was issued with a closing date of January 19, 2023. There was excellent response to this RFP and eleven (11) proposals were ultimately received. This large response demonstrates a high level of interest in working with the Council and residents of the Town of Amherstburg.

3. DISCUSSION:

In accordance with the RFP Terms of Reference, all eleven (11) proposals were reviewed and scored by a Selection Committee made up of all members of the Senior Management Team save and except for the Fire Chief, as his schedule did not allow for his participation. Further, all proposals were reviewed and scored against the following criteria:

- Qualifications and experiences of the individuals proposed to perform the services (including references and sub-contractors, if applicable);
- Proponent's experience with similar projects;
- The proposed work plan, strategies, including public and stakeholder engagement strategies, methodologies, any value added services; and,
- Fee structure proposed, including any flexibility and creativity in costs savings and value added services.

As a result of the review process, the successful proponent was Strategy Corp. Inc. and the proposed fee of \$62,625 is within the allocated budget.

Moving forward with the Community Strategic Plan process, the CAO will immediately begin working with the Consultant to refine the proposed work plan and timetable as well as the methods and timing of all public engagement. It is hoped that the project can commence as soon as possible so that this important project can move forward with expediency.

Finally, the Purchasing Division will reach out to all proponents to notify them of the results of the RFP process and to answer any questions they may have.

4. RISK ANALYSIS:

As all corporate policies and procedures were adhered to in the issuance and review of the RFP, the recommendation presents no risk to the Municipality.

5. FINANCIAL MATTERS:

As stated, the fee for this work is \$62,625, which is well within the Council allocated budget for this project.

6. CONSULTATIONS:

Senior Management Team

7. CONCLUSION:

Administration recommends receipt of this informational report.


Valerie Critchley
Chief Administrative Officer

Report Approval Details

Document Title:	Community Based Strategic Plan Development - Selection of Consultant.docx
Attachments:	
Final Approval Date:	Feb 23, 2023

This report and all of its attachments were approved and signed as outlined below:



Tracy Prince



Valerie Critchley



Kevin Fox



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF DEVELOPMENT SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Christopher Aspila	Report Date: February 23, 2023
Author's Phone: 519 736-5408 ext. 2124	Date to Council: February 27, 2023
Author's E-mail: caspila@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: Information Report – Howard Industrial Areas Update

1. **RECOMMENDATION:**

It is recommended that:

1. Council **RECEIVE** this report for information.

2. **BACKGROUND:**

At the August 8, 2022 meeting Council approved Administration to complete a Secondary Plan on the Howard Industrial Lands, CR20220808-10. A public open house for the Secondary Plan is being held at the Libro Centre on March 8, 2023 from 4:30 to 7:30. Notifications of the meeting have been mailed out, and in accordance with Council's direction the area of notification was extended from 120m to 1000m for this project.

On December 5, 2022, Council enacted Interim Control By-law 2022-111 to place industrial development in the Howard Industrial Park District on pause until March 31, 2023 to allow for the preparation and completion of the Howard Industrial Park District Secondary Plan. This was done to ensure the results of the Secondary Plan occurs prior to any further development proceeding ensuring it is informed by the results of the Secondary plan, which includes public input on development in that area.

3. **DISCUSSION:**

The Town's consultants have advised Administration that additional time beyond March 31, 2023 will be required to complete the Howard Industrial Park District Secondary Plan. This is to ensure that sufficient time is being given to the various stakeholders/landowners affected to provide feedback and comments, and that issues being raised are properly

addressed in the policies and land use designations that will form part of the draft new secondary plan document.

The delay on the Secondary Plan directly impacts the end date on the Interim Control By-Law (ICBL) 2022-111. In accordance with the Planning Act Administration will be bringing forward a report at the March 27, 2023 Regular Council Meeting for Council to consider a recommendation to extend By-law 2022-111. The extension is in line with Section 38 of the Ontario Planning Act which allows for an initial Interim Control By-law to be enacted for up to 1 year from the date of approval with an option for an extension of no greater than 2 years from the date of original passage to allow for completion of any related studies.

In accordance with the Planning Act notifications to inform the public that the matter will be discussed at the March 27, 2023 Council meeting will be sent so that any delegations on the matter can be heard during that meeting. As noted above the area of notification on this matter is 1000m as per Council's direction.

4. RISK ANALYSIS:

This report is for information purposes only.

5. FINANCIAL MATTERS:

N/A

6. CONSULTATIONS:

Chief Administrative Officer
Deputy Chief Administrative Officer/Director of Development Services
MillerSilani Inc

7. CONCLUSION:

Administration will be bringing forward a report to recommend extension of Interim Control By-law 2022-111 on March 27, 2023.



Christopher Aspila
Manager Planning Services

Report Approval Details

Document Title:	Information Report - Interim Control By-law Extension.docx
Attachments:	
Final Approval Date:	Feb 27, 2023

This report and all of its attachments were approved and signed as outlined below:



Melissa Osborne



Tracy Prince



Valerie Critchley



Kevin Fox



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PARKS, FACILITIES, RECREATION & CULTURE

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Heidi Baillargeon	Report Date: February 23, 2023
Author's Phone: 519 736-5712 ext. 2128	Date to Council: February 27, 2023
Author's E-mail: hbailargeon@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: Walter Ranta Memorial Park Proposed Boat Ramp Information Report

1. RECOMMENDATION:

It is recommended that:

1. The report from the Director of Parks, Facilities, Recreation & Culture dated February 23, 2023 and entitled Walter Ranta Memorial Park Proposed Boat Ramp **BE RECEIVED** for information.

2. BACKGROUND:

Walter Ranta Memorial Park is a 6.9 hectare (17 acre) park located along the banks of the Detroit River. The park is a beautiful greenspace with rolling terrain, large trees, a parking lot, some walking paths and a playground. This parkland was originally conveyed to the Township of Anderdon from Allied Chemical in August 1984. The conveyance of the deed was a "donation of parkland."

At this time the entire park consisted of two parcels as outlined under **Appendix A:**

The subject property is described as follows:

(Marina) Concession 1, Part Lot 28, RP12R-7626, Part 1
(Park Area) Concession 1, Part Lot 28, RP12R-7626, Part 2
Town of Amherstburg

The former Ranta Marina, now named River Canard Yacht Club, was sold by the Town of Amherstburg in 2010 to a numbered company, 1797530 Ontario Limited which ran the Marina for a number of years. Tax records indicate that, in 2017, the property was sold to

another numbered company, 2562915 Ontario Limited and further, that in 2021, it was sold to its current owner, Jones Realty Inc. the current Owner of the marina.

In 2022, Council began to receive correspondence and delegations from residents and former user groups of the Marina regarding the increase in seasonal passes and day passes for use of the boat launch, but of course, because the Marina is a private enterprise, Council has no jurisdiction regarding the pricing for these services. Some residents also requested that the Town invest in installing a boat launch in Walter Ranta Memorial Park, located directly South of the marina, in order to provide boat launch facilities in the Town as an alternative to the private marinas, and or public ones in neighbouring committees such as LaSalle.

This park has the potential to support a number of recommendations from the Parks Master Plan as well as address some needs voiced from the community and residents. These include access to the Detroit River for fishing, canoe/kayak use, create a recreational trail through the park. There is also an opportunity to provide critical habitat improvements in partnership with ERCA and Detroit River Clean-Up.

The Parks Master Plan outlines the following recommendations that are directly and indirectly referenced to Walter Ranta Memorial Park:

- Recommendation 53 (medium priority) – investigate viability of kayak/canoe launch at Walter Ranta Memorial Park;
- Recommendation 72 (medium priority) – consider other uses for Walter Ranta Memorial Park such as expanded opportunity to access the waterfront.

From January 25 to March 1 2022 a public survey was launched by the Town to collect information regarding re-development options for the park when the dog park was proposed to go to this location. A total of 108 survey responses were collected and desired uses and amenities were as follows:

Results:

Public washrooms -86%
Benches -77%
Beach Access-76%
Walking Trail-74%
Accessible Kayak Launch-72%
Fishing Pier Platform-68%
Shelter Pavilion-67%
Picnic Area-61%
Dog Park-32%
Beach Volley Ball-31%
Frisbee Golf-15%

Other comments of amenities not listed but requested by the public included food trucks, water refill station, camp ground and boat launch.

3. DISCUSSION:

Council Resolution 20220613-06 directed Administration to plan for a boat launch at Walter Ranta Memorial Park.

'Request for Public Boat Ramp at Ranta Park - Rodney Ferris, AMA Sportsmens' Association Resolution

*Moved By Councillor McArthur
Seconded By Councillor Courtney*

That:

- 1. The delegation **BE RECEIVED**; and,*
- 2. Administration **BE DIRECTED** to plan for a boat ramp and water access at Ranta Memorial Park inclusive of considerations for Provincial and Federal funding opportunities.*

The Mayor put the Motion.

Motion Carried'

It should be noted that no funding was identified or approved for this initiative at the time the resolution was made, and therefore only a high-level preliminary analysis has been conducted.

Administration contacted several contractors to inquire about pricing for an access road to the water with turn around and parking lot for approximately 10 to 15 trailers. The basic cost to install a gravel access road with turnaround and parking area ranged between \$250,000 and \$300,000 depending on soil conditions and the amount of stone required.

Cost to install a basic concrete boat launch on top of the access road ranged from \$60,000 plus depending on the engineering required and soil conditions at the launch access point which was undeterminable. Other factors that will affect this cost will be studies and testing that are required prior to the commencement of work.

The Town will need to conduct the following studies, tests and reporting in advance of work being done; an archeological assessment, a biological assessment, ERCA and DFO approval as well as perhaps Ministry of Natural Resources and Parks approval depending on the outcome of some of the other studies. In addition to the assessments and studies mentioned soil testing and some geotechnical work are also required for this property.

This is specialized work that requires consulting services from various professionals. Below is a list and breakdown of additional estimated costs for this work:

- Consulting Services for Ministry Approvals -\$30,000
- Archeological Assessment Phase 1 and 2. \$35,000 -\$50,000
- Biological Assessment at shoreline -\$25,000
- Soil Sampling and Geotechnical work -\$30,000

-Park Survey work -\$30,000

Administration also performed some preliminary investigation into the historic files for this site and determined that this property may have old brine wells located below the surface from long ago. Of further importance is the fact that this site has extremely high archeological significance as does all waterfront property especially since Amherstburg played a pivotal role in the British defense during the War of 1812 and the Upper Canada Rebellion of 1837-39 and Amherstburg was also a vital link in the underground railway in 1786 in which black slaves who escaped or were freed, fled to Canada.

Given the above noted studies that have to be completed before any work can be done in the Park, the overall cost to construct a boat launch at Walter Ranta Memorial Park would be in the approximate range of \$460,000 to \$525,000 or more depending on the outcome of this work.

Administration would also recommend that this Park warrants further public and stakeholder consultation along with input from the Amherstburg Accessibility Advisory Committee, Parks Committee, and other committees of Council before proceeding with this initiative.

For the past five years the Town has invested a significant financial, time and resource commitment to the Duffy's waterfront property. Waterfront development of this nature requires similar time and financial commitment. With limited resources it is therefore recommended that the focus for the Town's waterfront development remain committed to the Duffy's waterfront development at least until this property is open as public park space before embarking on another waterfront development initiative.

However, should Council wish to proceed with re-development of Walter Ranta Memorial Park in any capacity, Administration recommends some investigative work be executed including an Archeological Assessment, geotechnical and survey work including soil testing and sampling. This will provide greater clarity and direction for Administration to formulate a plan and next steps regarding park re-development and the following resolutions would be appropriate:

That:

1. Council **DIRECT** Administration to proceed with necessary Archeological Assessment, geotechnical and survey work required for re-development of Walter Ranta Memorial Park;
2. Council **DIRECT** the studies be funded from the Ranta Memorial Park Bequest Reserve to a maximum of \$170,000; and,
3. Council **DELEGATE** authority to the Chief Administrative Officer to award and issue purchase orders and or sign and execute any agreements or contracts as may be required to execute the scope of work for the Archeological Assessment, geotechnical and survey work including any soil sampling, satisfactory in financial content to the Chief Financial Officer, and in technical content to the Director of Parks, Facilities, Recreation and Culture.

4. RISK ANALYSIS:

Further investigative studies, testing and public consultation are required in order to proceed with a public boat launch at Walker Ranta Memorial Park some of which have the potential for significant financial risks and commitments of time and resources depending on the outcome of these assessments and tests.

5. FINANCIAL MATTERS:

Walter Ranta Memorial Park has a dedicated reserve fund from a bequeath specific to the park. In 2021 Council approved \$170,000 for improvements to Walter Ranta Memorial Park, as of yet these funds have not been spent.

Should Council wish to proceed with any improvements as outlined in this report, Administration recommends redirection of the funding identified in the above noted account to be used for the studies to be completed.

6. CONSULTATIONS:

Legislative Services
Director Development Services/Deputy CAO
Director of Corporate Services/Chief Financial Officer

7. CONCLUSION:

In conclusion, due to the significant financial commitment for this project Administration does not recommend proceeding with the installation of public boat launch at this time.



Heidi Baillargeon
Director of Parks Recreation Facility & Culture

Report Approval Details

Document Title:	Walter Ranta Memorial Park Proposed Boat Ramp Information Report.docx
Attachments:	- Appendix A Ranta Park Original Parcels before Marina Sale.pdf
Final Approval Date:	Feb 27, 2023

This report and all of its attachments were approved and signed as outlined below:

No Signature found

Melissa Osborne



Tracy Prince



Valerie Critchley



Kevin Fox



RANTA MARINA
1500 Front Rd North

COUNTY RD 20

RANTA PARKETTE PORTION

50m





THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF DEVELOPMENT SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Melissa Osborne	Report Date: February 21, 2023
Author's Phone: 519 736-5408 ext. 2137	Date to Council: February 27, 2023
Author's E-mail: mosborne@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: Proposed Plan for 320 Richmond and 179 Victoria

1. **RECOMMENDATION:**

It is recommended that:

1. Council **DIRECT** that all proceeds from the sale of lands at 320 Richmond, as approved on January 23, 2023, be directed to complete the work identified in this report at the 320 Richmond site and;
2. Council **APPROVE** a portion of the realized proceeds, up to \$100,000, from the sale of the parcel to Arch Corporation for immediate use on the 320 Richmond project identified in this report in order to be in a position to tender the work in Fall 2023 and;
3. Council **APPROVE and DIRECT** Administration to proceed with work required at 179 Victoria to provide for the space and amenities required for community and seniors programming at a project cost not to exceed \$140,000 to be funded as follows:
 - a. Redirection of \$94,000 previously approved in the Parks Reserve (1010) for Centennial Park and;
 - b. Use of \$49,000 from the Parks Development Charge reserve (0124)
4. Council **DIRECT** that up to \$94,000 of any surplus funding from the sale of lands less the costs to complete the changes identified in this report for 320 Richmond, be returned to the Parks Reserve (1010) and identified for use at Centennial Park;
5. Council **DELEGATE** authority to the Chief Administrative Officer to award and issue purchase orders and or sign and execute any agreements as may be

required for the necessary services to execute the scope of work for 320 Richmond and 179 Victoria, provided they are within approved funding and subject to technical approval by Director of Parks, Facilities, Recreation and Culture and financial content to Chief Financial Officer or delegates;

6. Council **DIRECT** Administration to bring back a report and business model in late 2023 on what seniors programming will be offered at 179 Victoria, ensuring the recommendations are based on information gathered from engagement in public discussions and forums and working with the Fort Malden Golden Age Club and Amherstburg Community Services at a minimum to understand how their services may align with these needs.

EXECUTIVE SUMMARY:

N/A

2. BACKGROUND:

On June 13, 2022 the report on 320 Richmond (the “HUB”), was before Council and provided an update on the costs to date and a recommended direction for the site. Council approved Administration’s recommendation to proceed with Option 2 for the site, which was to explore opportunities to reimagine the HUB with a third-party, (CR 20220613-13).

At the August 15, 2022 meeting the following motion was made and approved by Council, CR20220815-05 *“The former Amherstburg Community Services building on Victoria Street South BE KEPT and BE USED for community use, senior’s space, and washrooms for park users;”*

During the in-camera meeting on January 23, 2023 disposition of additional property at 320 Richmond created a funding opportunity for these matters. Specifically, Council approved the sale of a parcel of land at 320 Richmond to Arch Corporation for the creation of a stormwater pond. Council also provided Administration permission to create two residential building lots on the north side of the property at 320 Richmond Street fronting on Victoria Avenue, Appendix A – Proposed Plan.

Administration has proceeded with the agreements for sale of lands with Arch Corporation. With respect to the remaining parcels, Administration will be sending out notices by March 15th for a Statutory Public Meeting (SPM) to be held April 11, 2023 regarding the conversion of the remaining parcel noted above to residential. The recommended by-law for the rezoning is planned for May 8th, pending comments received during the SPM. Provided rezoning is approved, Administration will bring back a report to Council, for Council to declare the lands surplus allowing for their sale, and allowing the additional recommendations in this report related to 320 Richmond and 179 Victoria to proceed as a result of the sale of these lands.

3. DISCUSSION:

320 Richmond (HUB)

As noted in the report on June 13, 2022, when Arch Corporation commences construction of the Long Term Care (LTC) facility there will be a parking shortfall issue at the HUB. In reviewing the matter, Administration considered the following information as part of the recommendation to address the parking challenge as well as the other issues identified in the report on June 13, 2023.

There is currently 9,775 square feet of unfinished unleased space at the HUB. As per the report dated June 13, 2022 the cost to finish the space, based on current construction costs was estimated at \$4,918,795. In addition, there is approximately \$1,180,115 in required investments over the next 3 years to sustain the HUB in good operating condition, most of which is roof and parking costs.

There is an opportunity to eliminate approximately 4,800 square feet of the unfinished space at the HUB, and create additional parking in its place. The purple area shown in Appendix A – Proposed Plan, outlines the approximate area of the unfinished space which would be demolished. A new exterior wall and doors would be put up and the purple area converted to parking, improving the parking issue that exists. The reduction of the size of the HUB also reduces the capital cost associated with maintaining the facility, particularly the roof, once this sizable area is removed.

This plan has been discussed and reviewed with the Director of Facilities, Parks, Recreation and Culture, as well as the Manager of Facilities, for feasibility, particularly since the project would be completed while the existing tenants remain operational. The area selected for the demolition is based on review of the existing structure and a natural alignment with existing columns. It is estimated that it will cost between \$500 and \$700K to complete the project, noting that Administration will be working towards the lower end of that range by selecting cost-effective building materials, not adding in amenities or features, such as windows to the new outside wall, and leveraging Town staff and expertise where possible. Notwithstanding all efforts to keep costs low, the results from the tender could be higher than anticipated.

The project will also include the relocation of the community gardens which is required as a result of the sale of the lands. Further, Administration will work with existing tenants to ensure they are kept informed of the project, particularly once construction commences, and will work with those tenants which have been allowed temporary use of the unfinished space relocating them to areas which will remain and updating where necessary their leasing agreements to reflect the changes.

Based on the sale of the property to ARCH and the estimated value of the remaining lands, should the costs of demolition and reconstruction of 320 Richmond be kept conservative allowing it to be at the lower end of those cost estimates, there could be surplus funding.

179 Victoria

Administration has been reviewing the site at 179 Victoria to determine what work needs to be completed, where the public washrooms for the park would need to be located, as well as potential costs and funding sources.

With respect to the public washrooms, while Administration has identified how this facility would be constructed at 179 Victoria to service the park, it is recommended that this work be deferred. The redevelopment of Centennial Park requires a thoughtful approach to the construction of various amenities considering highest and best use features as well as ensuring construction of later elements do not adversely impact anything already constructed. While the washrooms will be a future amenity there is currently no priority to completing this work.

The cost to renovate and outfit 179 Victoria to accommodate community and senior's programming is estimated at \$140,000, of which \$49,000 can be leveraged from Development Charges (DC) funding. There is currently \$94,000 in previous funding approved for Centennial Park, which remains inactive as the remainder of the park design and construction is tied to outcomes of the efforts in raising funding for the track. Administration is recommending the \$94,000 be directed to the completion of the work inside 179 Victoria to reactivate the site by 2024.

It is also recommended that any surplus funding resulting from the sale of the additional lands at 320 Richmond, after the completion of the changes to the HUB, be first directed to replenish the \$94,000 used for 179 Victoria. Any surplus funding above this amount would be brought forward in a report to Council with recommendations on how those funds might be redirected for use.

Should Council approve the recommendations in this report, Administration will commence work on obtaining drawings and plans for these projects such that tendering will take place in fall 2023 for construction in spring 2024. Tendering in the fall generally results in lower tender pricing as construction companies are looking to have projects ready for spring construction, whereas tendering in the spring or summer tends to lead to higher costs as companies have sufficient work for the season and can therefore charge a premium to add on new work. Administration will also commence work at both 179 Victoria and 320 Richmond to complete any work which can be done by internal resources so as to keep costs as low as possible.

Seniors Community Centre

Over the past several months residents have provided comments to the Town regarding the provision of seniors programming. The Fort Malden Golden Age Club (FM) has had a long-standing history in the Town with providing seniors programming. Their programming operated out of 179 Victoria for several years until being relocated to the Libro Centre once it was completed. Given the need for other recreational programming and Town events at the Libro Centre, this group has been relocated to other areas and/or had to cancel events as a result. The original plan for 320 Richmond was to include space for a senior's community centre, however based on the August 15, 2022 direction regarding the HUB, Council relocated a future seniors community centre to 179 Victoria.

While current Administration has not been able to find any direction that the space for a senior community centre be solely for the FM, it is clear from discussions and delegations that its programming needs are to be considered for this space. There does however seem to be seniors who are not necessarily part of FM who also wish to have a voice and input into future seniors programming in the Municipality.

Given the space at 179 Victoria will be under construction well into 2024, it is recommended that, in parallel, a process be put in place to help establish what senior community programming should look like at the facility. There has been positive input as a result of the various public open house sessions held at the Libro Centre, as well as Talk the Burg and surveys. It is recommended that Administration in 2023 put forward these forums to engage the community around the type of programming they would like to see for seniors. This would be consistent with the Inclusive Community Program Needs Assessment and Action Plan adopted by Council in 2022, particularly around the following Action Plan items from that report:

Domain 5 – Social Participation

- Trial additional programming and activities that offer an increased variety of available opportunities for seniors and people with disabilities in the community.
- Expand service offerings to take advantage of existing facilities and locations for programming which is provided for seniors and people with disabilities, such as dedicated space in the Community Hub for seniors' social activities.

Domain 6 – Information and Communication

- Explore avenues to increase the availability and access to information on services, programs, activities, and events for seniors and people with disabilities.

Domain 7 – Civic Participation and Employment

- Develop new and enhance existing senior recreational programming, as identified in the Recreation Needs Assessment.
- Support civic participation in open forums such as Senior's Expo

Inclusion of FM in these discussions and recommendations will be of great benefit to the process. They will be able to help identify programs they already intend to offer and it may create opportunities for them to consider additional programs as well. Close engagement with the FM group will help Administration to consider what programs may be ones for Council to consider offering as part of Town programming for seniors. There may be other groups such as Amherstburg Community Services (ACS) who can provide direct consultation to Administration on this matter and partnering on initiatives for seniors in the community. These types of groups will be included by Administration as they move forward on information gathering for the future report back to Council.

Given the centre will be in large part serving seniors, Administration will also be seeking input from Amherstburg Accessibility Advisory Committee. This information will ensure Administration provides Council with clarity on the full seniors programming to be proposed at 179 Victoria, including those which fall to the FM group and those to the

Town. The report will also consider ongoing revenue, expenses and capital costs required to achieve and sustain the programming and facility.

4. RISK ANALYSIS:

There is a risk that the sale of the residential lands is not completed by fall 2023 or is less than the anticipated value precluding the tendering for the HUB to proceed. Should this occur Administration will provide a report on the matter providing options for how to proceed for Council's consideration and decision.

Should Council not approve the use of the funds to demolish a portion of the HUB and establish parking, the HUB will not have sufficient parking once construction at the LTC proceeds which will need to be addressed and the Town will continue to have a financial responsibility to the capital costs associated with operating the entire facility.

There is a risk that tender prices will come in over Administrations estimated costs based on current fluctuations in market pricing. Should this occur Administration will provide a report on funding options for Councils consideration and approval.

There is a risk that additional senior programming that is desirable for the community may result in programming difficulties at 179 Victoria. This risk is mitigated by a recommendation for Administration to convene public forums on the matter and engage directly with the Fort Malden Golden Age Club and other groups such as ACS to provide clarity and direction on the use of this facility, the role these groups and the Town plays in providing the various programming.

5. FINANCIAL MATTERS:

It is anticipated that the sale of the additional lands at 320 Richmond will generate sufficient funds to complete the work required at the HUB. As the sale of lands to Arch Corporation has been approved it is recommended approval be given to use up to \$100,000 of these funds for materials required to complete some initial work which can be done with internal labour, as well as costs associated with the design and engineering needed for the demolition and reconstruction of a portion of the HUB. This would position us to be able to tender that work in Fall 2023.

The sale of the residential lots cannot proceed until the lots have been rezoned, severed and deemed surplus lands by Council. While it is planned that these activities will occur by June 2023, there is no guarantee an acceptable offer for the purchase of the lands will be received by Fall 2023. Administration recommends that at this time Council only direct that all proceeds from the sales of these lands be designated for the work at the HUB. This will avoid any risks associated with using funding which are anticipated, until such time as it is certain and realized.

The funds required for the interior work at 179 Victoria for community and seniors centre use can be partially funding by Parks DC in an amount not to exceed 35% of total project cost up to a maximum of \$49,000. The remaining funding for this project, estimated at \$91,000 is recommended to be funded from the \$94,000 previously approved by Council for Centennial park. It is further recommended that Council direct that any surplus funding from the sale of land at 320 Richmond less the costs for the changes to the HUB, be first directed to Centennial Park to replenish the \$94,000 use for 179 Victoria. Any surplus

funding above the \$94,000 would then be bought forward to Council in a report with recommendations on how those funds might be redirected.

6. CONSULTATIONS:

Heidi Baillargeon – Director of Parks, Facilities, Recreation and Culture
Terry Fasan – Manager of Facilities
Trese MacNeil – Manger of Recreation
Chris Aspila – Manager of Planning Services
Angelo Avolio – Chief Building Officer

7. CONCLUSION:

In conclusion Administration recommends the funding options as outlined in this report for improvements to 179 Victoria that address creating a programable space for seniors in addition to addressing the remaining space at the HUB and future anticipated parking issues.



Melissa Osborne
Deputy CAO/Director of Development Services

(MO)

DEPARTMENTS/OTHERS CONSULTED: Name: Phone #: 519 ext.

NOTIFICATION :				
Name	Address	Email Address	Telephone	FAX

Report Approval Details

Document Title:	Proposed Plan for 320 Richmond and 179 Victoria.docx
Attachments:	
Final Approval Date:	Feb 27, 2023

This report and all of its attachments were approved and signed as outlined below:

No Signature found

Heidi Baillargeon



Tracy Prince



Valerie Critchley



Kevin Fox

CAPITAL BUDGET

RECOMMENDED 2023 - 5 YEAR CAPITAL BUDGET



RECOMMENDED 2023 - 5 YEAR CAPITAL BUDGET

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SECTION I



**Town of Amherstburg
Capital Budget Requests by Department and Division for 2023 to 2027**

Page#	2023	2024	2025	2026	2027	2023 to 2027 Total
	\$27,988,400	\$9,037,000	\$14,408,300	\$9,222,701	\$9,208,000	\$69,864,401
Corporate Services						
Information Technology Services						
15	ITS-001-23 - IT - Multifunction Printers	65,000	-	-	-	65,000
16	ITS-002-23 - IT - Storage for Server Backups	10,000	-	-	-	10,000
Total - Corporation Services		\$75,000	\$0	\$0	\$0	\$75,000
Fire						
Fire						
17	FIR-001-23 - NFPA Firefighter I & II and Fire Officer Training Props	473,900	63,000	-	-	536,900
18	FIR-003-23 - Radios Fire and Infrastructure	35,000	-	-	-	35,000
Total - Fire		\$473,900	\$63,000	\$0	\$0	\$536,900
Infrastructure Services						
Engineering and Roads						
19	ENG-001-23 - Annual Bridge Maintenance Program	200,000	200,000	200,000	200,000	1,000,000
20	ENG-002-23 - Surface Treatment Program	290,000	200,000	310,000	325,000	1,465,000
21	ENG-003-23 - Bridge and Culvert Replacement and Rehabilitation Program	1,650,000	1,050,000	985,000	825,000	4,935,000
23	ENG-004-23 - Sidewalk Replacement Program	125,000	150,000	175,000	200,000	875,000
25	RDS-001-23 - Rural Road Rehabilitation Program	3,900,000	3,000,000	-	-	2,700,000
27	RDS-002-23 - Urban Road Rehabilitation Program	850,000	200,000	2,172,300	2,242,700	1,000,000
29	RDS-003-23 - County Rd 10 Multi Use Trail	80,000	350,000	-	-	430,000
30	RDS-004-23 - Mill and Pave Program	850,000	600,000	950,000	850,000	3,250,000
Total - Engineering and Roads		\$7,945,000	\$5,750,000	\$4,792,300	\$4,642,700	\$4,890,000
Environment						
Environment						
32	ENV-001-23 - Watermain Upgrade and Replacement Program	1,880,000	-	1,125,000	-	600,000
34	ENV-002-23 - McGregor Lagoon Expansion - Environmental Assessment	300,000	50,000	-	-	350,000
5	ENV-003-23 - Sanitary Sewer Upgrades and Replacements	3,882,500	-	150,000	1,700,000	5,732,500
37	ENV-004-23 - Lakewood Drive Pumping System	-	964,000	-	-	964,000
38	ENV-005-23 - McLeod Sewage Treatment Plant Upgrades and Replacements	180,000	-	-	-	180,000
39	ENV-006-23 - Union Street and Water foam Street Storm Sewer Improvements	200,000	-	-	-	200,000
40	ENV-007-23 - Amherstburg Water Treatment Plant Expansion - EA	350,000	-	-	-	350,000
41	ENV-008-23 - ATWP - Upgrades and Replacements	10,190,000	500,000	-	350,001	1,240,000
43	ENV-009-23 - Work Order Module	50,000	-	-	-	50,000
Total - Environment		\$17,032,500	\$1,514,000	\$1,275,000	\$2,050,001	\$1,840,000

Town of Amherstburg Capital Budget Requests by Department and Division for 2023 to 2027

Page#	2023	2024	2025	2026	2027	2023 to 2027 Total
	\$27,988,400	\$9,037,000	\$14,408,300	\$9,222,701	\$9,208,000	\$69,864,401
Fleet						
44	365,000	805,000	720,000	530,000	1,260,000	3,680,000
46	198,000	-	-	-	198,000	396,000
Total - Fleet	\$563,000	\$805,000	\$720,000	\$530,000	\$1,458,000	\$4,076,000
Total - Infrastructure Services	\$25,540,500	\$8,069,000	\$6,787,300	\$7,222,701	\$8,188,000	\$55,807,501
Parks, Facilities, Recreation & Culture						
Facilities						
47	260,000	25,000	100,000	-	-	385,000
49	200,000	-	2,321,000	-	-	2,521,000
51	65,000	-	-	-	-	65,000
52	75,000	-	-	-	-	75,000
53	40,000	50,000	50,000	50,000	50,000	240,000
55	75,000	150,000	715,000	850,000	20,000	1,810,000
57	30,000	30,000	-	-	-	60,000
58	25,000	100,000	100,000	100,000	100,000	425,000
Total - Facilities	\$770,000	\$355,000	\$3,286,000	\$1,000,000	\$170,000	\$5,581,000
Parks						
59	81,000	-	-	-	-	81,000
60	-	100,000	100,000	-	-	200,000
61	150,000	-	3,060,000	-	-	3,210,000
63	-	50,000	-	325,000	250,000	625,000
64	33,000	-	-	-	-	33,000
65	300,000	-	-	-	-	300,000
66	100,000	150,000	150,000	150,000	150,000	700,000
67	-	-	500,000	-	-	500,000
69	140,000	-	-	-	-	140,000
70	200,000	-	-	-	-	200,000
71	-	-	-	200,000	-	200,000
72	50,000	-	-	-	-	50,000
73	-	-	275,000	75,000	200,000	550,000
Total - Parks	\$1,054,000	\$300,000	\$4,085,000	\$750,000	\$600,000	\$6,789,000
Recreation						
75	75,000	250,000	250,000	250,000	250,000	1,075,000
Total - Recreation	\$75,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,075,000
Total - Parks, Facilities, Recreation & Culture	\$1,899,000	\$905,000	\$7,621,000	\$2,000,000	\$1,020,000	\$13,445,000
Total 5 year Capital Project Requests	\$ 27,988,400	\$ 9,037,000	\$ 14,408,300	\$ 9,222,701	\$ 9,208,000	\$ 69,864,401

Town of Amherstburg

Capital Budget Requests UNFUNDED for 2023 and 2024-2027

Capital Project Description	2023	2024 to 2027 Total	Total Unfunded
NFPA Firefighter I & II and Fire Officer Training Props		25,000	25,000
Surface Treatment Program		100,000	100,000
Bridge and Culvert Replacement and Rehabilitation Program		650,000	650,000
ATWP - Upgrades and Replacements		8,459,999	8,459,999
Watermain Upgrade and Replacement Program	-	575,000	575,000
Fleet Replacement Program	-	640,000	640,000
Rural Road Rehabilitation Program	-	8,800,000	8,800,000
Urban Road Rehabilitation Program	-	4,285,000	4,285,000
Mill and Pave Program	-	1,766,527	1,766,527
LIBRO - Arena and Ice Infrastructure	-	1,400,000	1,400,000
New Fire Station	10,000,000	-	10,000,000
Roofing Inspections and Assessments	550,000	300,000	850,000
Facility Buildings Spatial Needs Study	50,000	-	50,000
Emergency Services Back Up Generators	200,000	400,000	600,000
Pat Thrasher Park Improvements	69,000	550,000	619,000
Parks Master Plan Update/Secondary Plan for Libro	-	100,000	100,000
Kings Navy Yard Extension	-	90,000	90,000
Kings Navy Yard Park Upgrades	225,000	475,000	700,000
LIBRO - Light Standards	-	930,000	930,000
Warren Mickle Park	-	160,000	160,000
LIBRO - Parking Lot	-	600,000	600,000
Libro Skate and BMX Amenities	450,000	(50,000)	400,000
Tennis / Pickleball Courts	-	500,000	500,000
Co An Park Improvements	-	600,000	600,000
Malden Park Upgrades	-	400,000	400,000
Jack Purdie Park Redevelopment	-	875,000	875,000
Centennial Park Re-development	-	4,500,000	4,500,000
Angstrom Park Upgrades - WECF 40th Anniversary Legacy	150,000	85,000	235,000
Larry Bauer Soccer Fields	200,000	510,000	710,000
Ranta Park Improvements	-	980,000	980,000
Scodeller Park Improvements	-	400,000	400,000
TOTAL	\$11,894,000	\$39,106,526	\$51,000,526

Town of Amherstburg
2023 Forecast - Consolidated Schedule of Reserve and Reserve Funds

GENERAL RATED RESERVES	Opening 2022	2022 Transfers In	2022 Transfers Out	Forecasted Opening 2023	2023 Transfers In from Operating	2023 Transfers Out to Operating	2023 Transfers Out to Capital	Forecasted Ending 2023
GENERAL RATED RESERVES								
AODA Compliance Reserve	(181,119)	(52,144)	128,250	(105,013)	(40,000)		15,000	(130,013)
Building Services (OBCA) Capital Reserve Fund	(91,527)	(1,322)		(92,849)				(92,849)
Building Services (OBCA) Operating Reserve Fund	388,418	(585,072)		(196,653)	(32,548)			(229,201)
Co-Ann Park	2,257	(35,205)		(32,948)	(15,000)			(47,948)
Community Improvement Plan (CIP) Reserve	(284,798)	(4,046)		(288,844)	(100,000)	100,000		(288,844)
Contingency	(363,084)	(122,073)	305,000	(180,157)	(118,600)			(298,757)
Developer Deposits Reserve	(17,253)	(245)		(17,498)				(17,498)
Economic Development Reserve	-			-				-
Election Reserve	(131,466)	(35,965)	135,000	(32,431)	(40,000)			(72,431)
Employee Related Reserve	(125,564)	(26,442)		(152,005)	(25,000)			(177,005)
Events	(11,149)	(450)	-	(11,599)				(11,599)
Fire Reserve	(213,007)	(220,311)	224,300	(209,018)	(53,000)	102,962		(159,056)
Fleet and Equipment Reserve	(888,411)	(1,063,204)	1,105,844	(845,771)	(550,000)		497,000	(898,771)
Information Technology Reserve	(560,668)	(79,536)	293,481	(346,723)	(123,000)		75,000	(394,723)
Insurance Reserve	(466,877)	(11,561)	10,000	(468,438)	(5,000)	10,000		(463,438)
Legal Reserve	(101,488)	(26,442)		(127,930)	(25,000)			(152,930)
Libro Centre Reserve	(48,074)	(243)		(48,317)	(50,000)			(98,317)
Municipal Drain Reserve	(340,373)	(510,180)	530,345	(320,208)				(320,208)
Park Reserve	(1,274,446)	(906,921)	1,546,376	(634,991)	(160,000)		306,000	(488,991)
Plans and Studies Reserve	(408,064)	(50,215)	325,000	(133,279)	(95,000)			(228,279)
Police Reserve	(551,394)	(6,413)		(557,807)	(40,000)		438,900	(158,907)
Risk Management Reserve	(50,744)	(721)		(51,465)				(51,465)
Streetlights (New) Reserve	(33,281)	(12,302)	-	(45,583)	(12,000)			(57,583)
Tax Stabilization	(1,309,377)	(383,174)		(1,692,551)	(325,000)	280,655		(1,736,896)
Transit	(50,000)	(120,000)	170,000	-				-
Winter Control	(81,190)	(1,153)		(82,344)				(82,344)
Working Capital - General	(1,188,510)	(804,467)	1,013,559	(979,418)		95,000		(884,418)
Subtotal	(8,381,189)	(5,059,806)	5,787,154	(7,653,840)	(1,809,148)	588,617	1,331,900	(7,542,471)
WATER & WASTEWATER RESERVES								
Working Capital - Wastewater Funded	(5,264,313)	(1,654,857)	3,631,513	(3,287,657)	(996,117)		1,198,500	(3,085,274)
Working Capital - Water Funded	(3,818,098)	(2,087,341)	3,214,947	(2,690,492)	(1,542,632)		1,876,000	(2,357,124)
Subtotal	(9,082,410)	(3,742,199)	6,846,460	(5,978,149)	(2,538,749)	-	3,074,500	(5,442,398)
	(17,463,599)	(8,802,005)	12,633,614	(13,631,989)	(4,347,897)	588,617	4,406,400	(12,984,869)

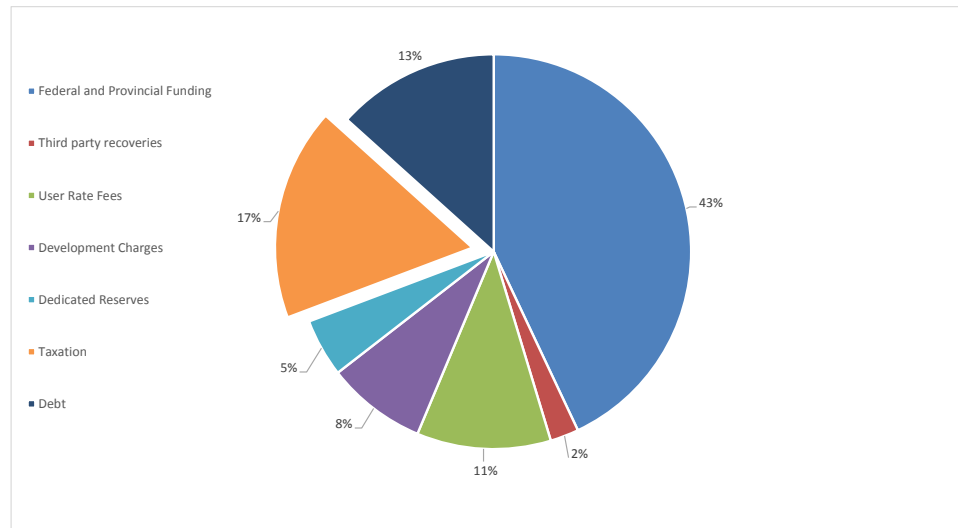
Town of Amherstburg
2023 Forecast - Consolidated Schedule of Reserve and Reserve Funds

GENERAL RATED RESERVES	Opening 2022	2022 Transfers In	2022 Transfers Out	Forecasted Opening 2023	2023 Transfers In from Operating	2023 Transfers Out to Operating	2023 Transfers Out to Capital	Forecasted Ending 2023
RESERVE FUNDS								
General Lifecycle Reserve Fund	(4,595,030)	(4,001,729)	5,094,593	(3,502,166)	(4,166,549)		4,413,000	(3,255,715)
Capital New	(500,000)	(500,000)	568,665	(431,335)	(1,000,000)		460,000	(971,335)
Donations	(20,779)	(36,496)		(57,275)				(57,275)
Brick Fund	(16,225)	(1,422)	1,796	(15,851)				(15,851)
Gas Tax Reserve Fund	(2,758,468)	(758,889)	3,318,430	(198,927)	(1,165,363)		980,000	(384,290)
OCIF Reserve	(463,816)	(3,222,591)	483,135	(3,203,272)	(2,876,875)	49,092	5,675,000	(356,055)
Grants Reserve Fund	(738,838)	(7,409,243)	13,757,621	5,609,540		85,000		5,694,540
PARKING RESERVE FUND	-	(18,000)		(18,000)				(18,000)
Parkland Dedication Reserve Fund	(309,239)	(70,363)	10,000	(369,602)				(369,602)
Post Retirement Benefits	(589,748)	(60,236)		(649,984)	(135,946)			(785,930)
Ranta Memorial Park Bequest Reserve	(159,930)	(3,666)	153,617	(9,979)				(9,979)
Tree Planting	(13,137)	(4,436)		(17,573)				(17,573)
Watermain Reserve Fund	(469,723)	(10,766)	120,000	(360,489)				(360,489)
Subtotal	(10,634,933)	(16,097,836)	23,507,857	(3,224,912)	(9,344,733)	134,092	11,528,000	(907,553)
TOTAL	(28,098,531)	(24,899,841)	36,141,472	(16,856,901)	(13,692,630)	722,709	15,934,400	(13,892,422)

Town of Amherstburg Summary of Funding for Recommended 2023 - 5 Year Capital Budget by Funding Type

Funding Type	2023	2024	2025	2026	2027	2023 to 2027 Total
Canada Community Benefit Fund (CCBF)	980,000	823,250	1,175,000	1,125,000	1,390,000	5,493,250
Debt	3,731,910	-	-	-	-	3,731,910
Dedicated Reserve	1,331,900	1,298,000	1,451,000	855,000	1,392,000	6,327,900
Development Charges	2,290,257	820,398	3,330,221	80,413	1,240,000	7,761,289
Grants Other	5,376,833	-	-	-	-	5,376,833
Ontario Community Infrastructure Fund (OCIF)	5,675,000	1,350,000	1,926,000	1,400,000	1,400,000	11,271,000
Taxation	4,873,000	4,155,000	5,751,079	4,292,700	3,670,000	23,221,779
Third Party Recovery of Expenses	655,000	495,000	-	-	-	1,150,000
User Rate	3,074,500	95,352	775,000	1,469,588	116,000	5,530,440
Total 2023 - 5 year capital funding requested by funding type	\$27,988,400	\$9,037,000	\$14,408,300	\$9,222,701	\$9,208,000	\$69,864,401

The 2023 capital budget is significantly higher than previous years and forecasting future years. This is directly attributable to the fact that 43% of the funding is based on grants from CCBF, OCIF and ICIP, which make up \$12,031,833 (43%) of the funding for 2023. The 2023 funding also reflects anticipated debt issuance of \$3,731,910, which has been approved by Council as part of the Town's matching funding required for the ATWP - Upgrades and Replacements project, which received \$3,662,883 in ICIP grant funding.



Town of Amherstburg

Summary of Funding Type Allocations to Projects in Recommended 2023 - 5 Year Capital Budget

Project Number	Project Title	2023	2024	2025	2026	2027
Canada Community Benefit Fund (CCBF)						
ENG-002-23	Surface Treatment Program	290,000	200,000	-	325,000	340,000
ENV-001-23	Watermain Upgrade and Replacement Program	600,000	-	-	-	-
ENV-001-23	Watermain Upgrade and Replacement Program	-	-	500,000	-	550,000
ENV-003-23	Sanitary Sewer Upgrades and Replacements	-	-	-	500,000	-
RDS-001-23	Rural Road Rehabilitation Program	15,000	250,000	-	-	500,000
RDS-002-23	Urban Road Rehabilitation Program	25,000	163,250	175,000	300,000	-
RDS-003-23	County Rd 10 Multi Use Trail	50,000	210,000	-	-	-
RDS-004-23	Mill and Pave Program	-	-	500,000	-	-
Canada Community Benefit Fund (CCBF) Total		\$980,000	\$823,250	\$1,175,000	\$1,125,000	\$1,390,000
Debt						
ENV-008-23	ATWP - Upgrades and Replacements	3,731,910	-	-	-	-
Debt Total		\$3,731,910	\$0	\$0	\$0	\$0
Dedicated Reserve						
ENV-004-23	Lakewood Drive Pumping System	-	609,000	-	-	-
FIR-003-23	Radios Fire and Infrastructure	438,900	63,000	-	-	-
FLT-001-23	Fleet Replacement Program	365,000	485,000	400,000	530,000	1,260,000
FLT-002-23	Backhoe Replacement Plan	132,000	-	-	-	132,000
ITS-001-23	IT - Multifunction Printers	65,000	-	-	-	-
ITS-002-23	IT - Storage for Server Backups	10,000	-	-	-	-
PAR-001-23	Pat Thrasher Park Improvements	15,000	-	-	-	-
PAR-001-23	Pat Thrasher Park Improvements	66,000	-	-	-	-
PAR-002-23	Parks Master Plan Update/Secondary Plan for Libro	-	91,000	91,000	-	-
PAR-003-23	Kings Navy Yard Extension	-	-	310,000	-	-
PAR-003-23	Kings Navy Yard Extension	-	-	650,000	-	-

Town of Amherstburg

Summary of Funding Type Allocations to Projects in Recommended 2023 - 5 Year Capital Budget

Project Number	Project Title	2023	2024	2025	2026	2027
PAR-004-23	Kings Navy Yard Park Upgrades	-	50,000	-	325,000	-
PAR-009-23	Tennis / Pickleball Courts	140,000	-	-	-	-
PAR-010-23	Co An Park Improvements	100,000	-	-	-	-
Dedicated Reserve Total		\$1,331,900	\$1,298,000	\$1,451,000	\$855,000	\$1,392,000
Development Charges Total						
ENV-007-23	Amherstburg Water Treatment Plant Expansion - EA	35,000	-	-	-	-
ENV-008-23	ATWP - Upgrades and Replacements	2,205,257	454,648	-	80,413	1,240,000
FAC-002-23	Asset Rationalization - Facilities Condition and Needs Assessments	-	-	731,000	-	-
FAC-002-23	Asset Rationalization - Facilities Condition and Needs Assessments	-	-	1,590,000	-	-
FAC-002-23	Asset Rationalization - Facilities Condition and Needs Assessments	50,000	-	-	-	-
FLT-001-23	Fleet Replacement Program	-	320,000	320,000	-	-
PAR-002-23	Parks Master Plan Update/Secondary Plan for Libro	-	9,000	9,000	-	-
PAR-003-23	Kings Navy Yard Extension	-	-	80,021	-	-
PAR-008-23	Libro Skate and BMX Amenities	-	-	48,900	-	-
RDS-002-23	Urban Road Rehabilitation Program	-	36,750	551,300	-	-
Development Charges Total		\$2,290,257	\$820,398	\$3,330,221	\$80,413	\$1,240,000
Grants Other Total						
ENV-003-23	Sanitary Sewer Upgrades and Replacements	1,714,000	-	-	-	-
ENV-008-23	ATWP - Upgrades and Replacements	3,662,833	-	-	-	-
Grants Other Total		\$5,376,833	\$0	\$0	\$0	\$0
Ontario Community Infrastructure Fund (OCIF) Total						
ENG-003-23	Bridge and Culvert Replacement and Rehabilitation Program	1,650,000	-	480,000	-	200,000
ENV-001-23	Watermain Upgrade and Replacement Program	250,000	-	-	-	-
RDS-001-23	Rural Road Rehabilitation Program	2,100,000	750,000	-	-	1,200,000
RDS-002-23	Urban Road Rehabilitation Program	825,000	-	1,446,000	1,000,000	-
RDS-004-23	Mill and Pave Program	850,000	600,000	-	400,000	-
Ontario Community Infrastructure Fund (OCIF) Total		\$5,675,000	\$1,350,000	\$1,926,000	\$1,400,000	\$1,400,000

Town of Amherstburg

Summary of Funding Type Allocations to Projects in Recommended 2023 - 5 Year Capital Budget

Project Number	Project Title	2023	2024	2025	2026	2027
Taxation Total						
ENG-001-23	Annual Bridge Maintenance Program	200,000	200,000	200,000	200,000	200,000
ENG-002-23	Surface Treatment Program	-	-	310,000	-	-
ENG-003-23	Bridge and Culvert Replacement and Rehabilitation Program	-	1,050,000	505,000	825,000	225,000
ENG-004-23	Sidewalk Replacement Program	125,000	150,000	175,000	200,000	225,000
ENV-003-23	Sanitary Sewer Upgrades and Replacements	1,100,000	-	-	-	-
ENV-006-23	Union Street and Water foam Street Storm Sewer Improvements	200,000	-	-	-	-
FAC-001-23	LIBRO - Arena and Ice Infrastructure	-	25,000	100,000	-	-
FAC-001-23	LIBRO - Arena and Ice Infrastructure	260,000	-	-	-	-
FAC-002-23	Asset Rationalization - Facilities Condition and Needs Assessments	150,000	-	-	-	-
FAC-003-23	LIBRO - Sidewalk Extension	65,000	-	-	-	-
FAC-004-23	LIBRO - Water Recirculation System Modifications	75,000	-	-	-	-
FAC-005-23	Gordon House Improvements	40,000	-	50,000	50,000	-
FAC-005-23	Gordon House Improvements	-	50,000	-	-	50,000
FAC-006-23	Roofing Inspections and Assessments	75,000	150,000	715,000	850,000	20,000
FAC-007-23	Information Centre(s)	30,000	30,000	-	-	-
FIR-001-23	NFPA Firefighter I & II and Fire Officer Training Props	35,000	-	-	-	-
FIR-002-23	Emergency Services Back Up Generators	25,000	100,000	100,000	100,000	100,000
PAR-003-23	Kings Navy Yard Extension	150,000	-	2,019,979	-	-
PAR-004-23	Kings Navy Yard Park Upgrades	-	-	-	-	250,000
PAR-005-23	LIBRO - Light Standards	33,000	-	-	-	-
PAR-006-23	Warren Mickle Park	300,000	-	-	-	-
PAR-007-23	LIBRO - Parking Lot	100,000	150,000	150,000	150,000	150,000
PAR-008-23	Libro Skate and BMX Amenities	-	-	451,100	-	-
PAR-011-23	Libro Trail Phase 2	-	-	-	200,000	-
PAR-012-23	Malden Park Upgrades	50,000	-	-	-	-
PAR-013-23	Jack Purdie Park Redevelopment	-	-	275,000	75,000	200,000
RDS-001-23	Rural Road Rehabilitation Program	1,785,000	2,000,000	-	-	1,000,000
RDS-002-23	Urban Road Rehabilitation Program	-	-	-	942,700	1,000,000
RDS-004-23	Mill and Pave Program	-	-	450,000	450,000	-

Town of Amherstburg

Summary of Funding Type Allocations to Projects in Recommended 2023 - 5 Year Capital Budget

Project Number	Project Title	2023	2024	2025	2026	2027
REC-001-23	Conversion of Indoor Turf to Gym/Sports Court	-	125,000	125,000	125,000	125,000
REC-001-23	Conversion of Indoor Turf to Gym/Sports Court	75,000	125,000	125,000	125,000	125,000
Taxation Total		\$4,873,000	\$4,155,000	\$5,751,079	\$4,292,700	\$3,670,000
Third Party Recovery of Expenses Total						
ENV-001-23	Watermain Upgrade and Replacement Program	375,000	-	-	-	-
ENV-002-23	McGregor Lagoon Expansion - Environmental Assessment	150,000	-	-	-	-
ENV-004-23	Lakewood Drive Pumping System	-	355,000	-	-	-
PAR-010-23	Co An Park Improvements	100,000	-	-	-	-
RDS-003-23	County Rd 10 Multi Use Trail	30,000	140,000	-	-	-
Third Party Recovery of Expenses Total		\$655,000	\$495,000	\$0	\$0	\$0
User Rate Total						
ENV-001-23	Watermain Upgrade and Replacement Program	625,000	-	-	-	-
ENV-001-23	Watermain Upgrade and Replacement Program	-	-	575,000	-	-
ENV-001-23	Watermain Upgrade and Replacement Program	30,000	-	-	-	-
ENV-001-23	Watermain Upgrade and Replacement Program	-	-	50,000	-	50,000
ENV-002-23	McGregor Lagoon Expansion - Environmental Assessment	150,000	50,000	-	-	-
ENV-003-23	Sanitary Sewer Upgrades and Replacements	240,000	-	-	600,000	-
ENV-003-23	Sanitary Sewer Upgrades and Replacements	828,500	-	-	-	-
ENV-003-23	Sanitary Sewer Upgrades and Replacements	-	-	150,000	600,000	-
ENV-005-23	McLeod Sewage Treatment Plant Upgrades and Replacements	180,000	-	-	-	-
ENV-007-23	Amherstburg Water Treatment Plant Expansion - EA	315,000	-	-	-	-
ENV-008-23	ATWP - Upgrades and Replacements	590,000	45,352	-	269,588	-
ENV-009-23	Work Order Module	40,000	-	-	-	-
ENV-009-23	Work Order Module	10,000	-	-	-	-
FLT-002-23	Backhoe Replacement Plan	66,000	-	-	-	66,000
User Rate Total		\$3,074,500	\$95,352	\$775,000	\$1,469,588	\$116,000
Grand Total		\$ 27,988,400	\$ 9,037,000	\$ 14,408,300	\$ 9,222,701	\$ 9,208,000

SECTION 2



Town of Amherstburg

Comparison of Average Annual Capital Investment to Asset Management Plan (AMP) Recommended Annual Investment

Asset Management Plan (AMP) Asset Category	Projected 5 year average investment	AMP Recommended Annual Investment	Shortfall in annual recommended AMP investment
Road Network			
Road Network - Studies/Common Designs	20,000		
Asphalt Road Surface (Rural)	1,900,000		
Asphalt Road Surface (Urban)	2,643,000		
Sidewalks	175,000		
Tar & Chip Road Surface	293,000		
Total Road Network	\$5,031,000	\$6,730,000	(1,699,000)
Bridges and Culverts			
Bridges	1,187,000		
Total Bridge and Culverts	\$1,187,000	\$1,431,000	(244,000)
Wastewater Network			
Drains	-		
Storm Mains	40,000		
Wastewater Network - Studies/Common Designs	-		
Wastewater Mains	684,500		
Mcleod Wastewater Treatment Plant	36,000		
Wastewater Machinery & Equipment	-		
Total Wastewater Network	\$760,500	\$4,180,000	(3,419,500)
Buildings			
Buildings/Facilities Studies	59,000		
Fire Buildings	-		

Town of Amherstburg

Comparison of Average Annual Capital Investment to Asset Management Plan (AMP) Recommended Annual Investment

Asset Management Plan (AMP) Asset Category	Projected 5 year average investment	AMP Recommended Annual Investment	Shortfall in annual recommended AMP investment
Police Building	33,000		
Libro	125,000		
Gordon House	38,000		
Parks Buildings	42,000		
320 Richmond	100,000		
Town Hall	60,000		
Public Working Buildings	125,000		
Total Buildings	\$582,000	\$4,527,000	(3,945,000)
Fleet			
Fire Light Duty	235,000		
Parks and Facilities	60,400		
Public Works - Light Duty	72,000		
Public Works - Medium Duty	140,400		
Public Works - Heavy duty	256,000		
By-Laws	25,000		
Total Fleet	\$788,800	\$957,000	(168,200)
Machinery and Equipment			
Fire	87,780		
IT Services	15,000		
Parks	2,400		
Public Works	10,200		
Recreation	-		
Total Machinery and Equipment	\$115,380	\$603,000	(487,620)

Town of Amherstburg

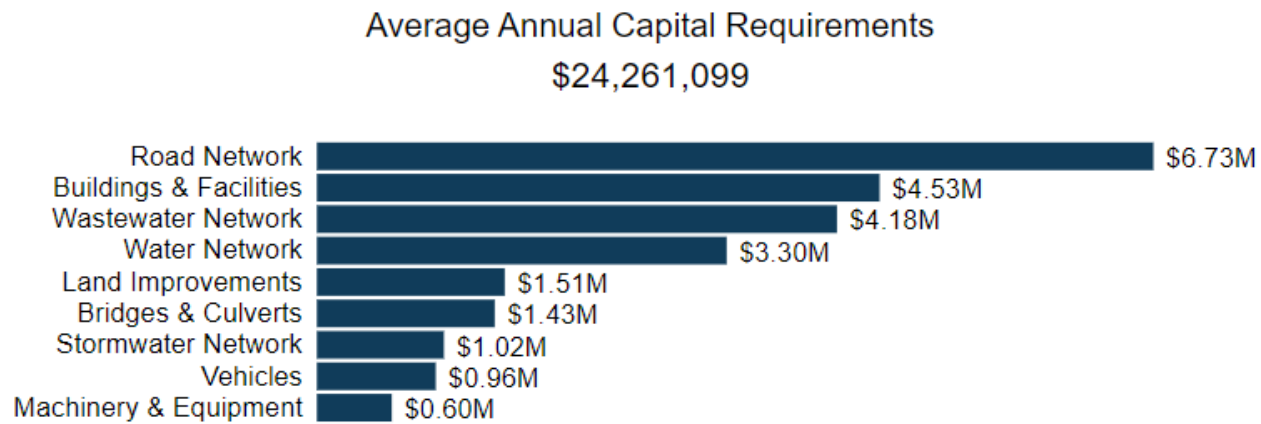
Comparison of Average Annual Capital Investment to Asset Management Plan (AMP) Recommended Annual Investment

Asset Management Plan (AMP) Asset Category	Projected 5 year average investment	AMP Recommended Annual Investment	Shortfall in annual recommended AMP investment
Land Improvements			
Studies/Common Designs	86,600		
Parking Lot	140,000		
Pathways/Signage	-		
Playgrounds	73,200		
Sports Fields & Parks Amenities	86,000		
Structures	-		
Shoreline	680,000		
Total Land Improvements	\$1,065,800	\$1,511,000	(445,200)
Water			
Water Network - Studies/Common Designs	-		
Water Machinery & Equipment	-		
Water Treatment Plant	2,456,000		
Water Vehicles	26,400		
Water Mains	483,000		
Total Water	\$2,965,400	\$3,300,000	(334,600)
Total 2023 Capital Investments	\$12,495,880	\$23,239,000	(10,743,120)

The table above reflects the 5 year average annual investment by asset category based on the recommended 2023 5 year capital budget. It compares the average investment to what the approved Asset Management Plan identified as the required annual level of investment for each asset category to sustain the service levels provided by the assets. (page 132 AMP)

Town of Amherstburg

Comparison of Average Annual Capital Investment to Asset Management Plan (AMP) Recommended Annual Investment



This information also supports the operational budget issue paper recommending an increase of \$429,300 in annual funding for the General Reserve, which is leveraged to fund capital projects which are to rehabilitation, reconstructed and or replace existing assets within the community.

SECTION 3



SECTION 3.1.1 - CORPORATE SERVICES





Capital Project Detail Summary

Questica ID	ITS-001-23	Department	Corporate Services		
Budget Year	2023	Division	Information Technology Services		
Asset Category	Machinery Equipment	Project Lead			
Title	IT - Multifunction Printers				
Budget Status	Proposed to Council				
Vadim Account Reference					
Project Description					
This project is for the replacement of various printers throughout the corporation.					
Annual Budget Request - Scenario Description					
2023 - \$65,000					
The Town's copier (multifunction printer) fleet had reached the end of planned useful life in 2021, but because of the condition of the units, they were kept in service. Replacing the fleet of 12 copiers in 2023 will reduce downtime during repairs, increase print quality and speeds, and likely reduce cost per copy fees. Replacement units will support newer protocols to enhance security of the Town's network.					
Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
6902 - IT Services	65,000	-	-	-	-
Total	65,000	-	-	-	-
Revenues					
0060 - RESERVE - COMPUTER	65,000	-	-	-	-
Total	65,000	-	-	-	-



Capital Project Detail Summary

Questica ID	ITS-002-23	Department	Corporate Services		
Budget Year	2023	Division	Information Technology Services		
Asset Category	Machinery Equipment	Project Lead			
Title	IT - Storage for Server Backups				
Budget Status	Proposed to Council				
Vadim Account Reference					
Project Description					
This project is for the on going requirement to replace and upgrade the Town's storage servers to ensure they are reliable.					
Annual Budget Request - Scenario Description					
2023 - \$10,000					
The infrastructure the Town uses to store server backups has reached end of life. Replacing the hardware will help ensure consistent and reliable backups in the event of a need to recover. The new hardware will have faster read and write speeds, allowing backups and restores to happen faster; lessening downtime during planned and unplanned outages.					
Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
6902 - IT Services	10,000	-	-	-	-
Total	10,000	-	-	-	-
Revenues					
0060 - RESERVE - COMPUTER	10,000	-	-	-	-
Total	10,000	-	-	-	-

SECTION 3.1.2 - FIRE





Capital Project Detail Summary

Questica ID	FIR-001-23	Department	Fire		
Budget Year	2023	Division	Fire		
Asset Category	Machinery Equipment	Project Lead			
Title	NFPA Firefighter I & II and Fire Officer Training Props				
Budget Status	Proposed to Council				
Vadim Account Reference					
Project Description					
In order to ensure compliance with mandatory Firefighter training and certification legislation implemented July 1, 2022, additional training and testing props will be required to meet our obligations. The implementation of this project will be over a 2 year period.					
Annual Budget Request - Scenario Description					
2023 - \$35,000					
Mandatory Firefighter training and certification required for the first year.					
Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
6901 - Fire	35,000	-	-	-	-
Total	35,000	-	-	-	-
Revenues					
0401 - RESERVE NEW CAPITAL	35,000	-	-	-	-
Total	35,000	-	-	-	-



Capital Project Detail Summary

Questica ID	FIR-003-23	Department	Fire		
Budget Year	2023	Division	Fire		
Asset Category	Machinery Equipment	Project Lead			
Title	Radios Fire and Infrastructure				
Budget Status	Proposed to Council				
Vadim Account Reference					
Project Description					
In accordance with Council resolution number IC-20220808-02 the Fire Service will be included in a radio system contract for Police and other municipal departments,					
Annual Budget Request - Scenario Description					
2023 - \$438,900					
Replacement purchase of 77 radios for Fire					
2024 - \$63,000					
63 units for non public safety use, 12 for parks and 51 for infrastructure services. These units are substantially lower in cost per unit as they do not have the same requirements as public safety devices required for Fire.					
Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
6901 - Fire	438,900	-	-	-	-
6904 - Public Works	-	51,000	-	-	-
6903 - Parks	-	12,000	-	-	-
Total	438,900	63,000	-	-	-
Revenues					
0104 - RESERVE POLICE	438,900	63,000	-	-	-
Total	438,900	63,000	-	-	-

SECTION 3.1.3 - INFRASTRUCTURE SERVICES





Capital Project Detail Summary

Questica ID	ENG-001-23	Department	Infrastructure Services
Budget Year	2023	Division	Engineering and Roads
Asset Category	Bridges & Culverts	Project Lead	
Title	Annual Bridge Maintenance Program		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

Implementation of an annual bridge maintenance program is consistent with the recommendations in the Asset Management Plan. Routine maintenance will help to extend the life of the bridge at a lower cost than allowing it to continue to deteriorate resulting in substantially higher costs for rehabilitation and or reconstruction.

Annual Budget Request - Scenario Description

2023 - 2027 \$200,000

The Town completes a Bi-Annual Bridge Inspections for Bridge and Culvert throughout the Town. One of the recommendations is to completed Routine Maintenance to assist with extending the life of the existing bridge structures. An Annual Bridge Maintenance Program will consist of the following items:

- Periodic Bridge Cleaning
- Concrete Spot Repairs
- Steel Spot Repairs/Spot Coating
- Clearing of Debris in Waterways
- Asphalt Surface Repairs/Rout and Seal
- Bridge Deck Drainage
- Surface Sealing of Exposed Concrete Surface

This will be an annual maintenance program and will be connected to recommendations from Bi-Annual Bridge Needs Report in order to extend the service life.

Annual Budget Request & Funding Sources

	2023	2024	2025	2026	2027
Expenses					
2902 - Bridges	200,000	200,000	200,000	200,000	200,000
Total	200,000	200,000	200,000	200,000	200,000
Revenues					
0400 - RESERVE - GENERAL FUND	200,000	200,000	200,000	200,000	200,000
Total	200,000	200,000	200,000	200,000	200,000



Capital Project Detail Summary

Questica ID	ENG-002-23	Department	Infrastructure Services		
Budget Year	2023	Division	Engineering and Roads		
Asset Category	Road Network	Project Lead			
Title	Surface Treatment Program				
Budget Status	Proposed to Council				
Vadim Account Reference					
Project Description					
<p>Infrastructure Services manage this yearly program internally. The intention of this program is to apply surface treatment to the existing surface treated roads. The Town has approximately 25 kilometres of surface treated roads. Surface Treatment should be applied ever 7 years to extend the life of road. Based on current pricing for surface treatment, the cost per kilometre is \$65,000. In the past few year, the Surface Treatment Program now includes a scratch coat of the asphalt to provide addition strength and to level wheel ruts for consistent driving surface. This will add an additional cost of 73,000 per kilometre. Therefore, the cost to maintain 25 kilometres of surface treated roads over a 7 years life cycle is \$250,000 per year.</p>					
Annual Budget Request - Scenario Description					
2023 - \$290,000					
<p>The roads identified for the 2023 Tar and Chip Program are: Concession 5 North – County Road 18 to South Side Road – 2,300 m Dog Leg – Col-Malden Townline and County Road 20 – 150 m Dog Leg – Howard and Alma – 150 m</p>					
2024 - \$200,000					
2025 - \$310,000					
2026 - \$325,000					
2027 - \$340,000					
Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
1905 - Tar & Chip Road Surface	290,000	200,000	310,000	325,000	340,000
Total	290,000	200,000	310,000	325,000	340,000
Revenues					
0410 - GAS TAX RESERVE/Canada Community Benefit-CCBF	290,000	200,000	-	325,000	340,000
0400 - RESERVE - GENERAL FUND	-	-	310,000	-	-
Total	290,000	200,000	310,000	325,000	340,000



Capital Project Detail Summary

Questica ID	ENG-003-23	Department	Infrastructure Services
Budget Year	2023	Division	Engineering and Roads
Asset Category	Bridges & Culverts	Project Lead	
Title	Bridge and Culvert Replacement and Rehabilitation Program		
Budget Status	Proposed to Council		
Vadim Account Reference			
Project Description			
This is a program to address bridge and culvert rehabilitation/replacement requirements as outlined in the Biennial Bridge and Culvert Assessment Report			
Annual Budget Request - Scenario Description			
2023 - \$1,650,000			
Bridge 3020 is located on the 8th Concession North between County Road 10 and North Sideroad. It was identified for replacement in the 2020 Bridge Needs Study. Engineering was approved in the 2020 budget - \$1,650,000			
2024 - \$1,050,000			
Culvert No. 45 –6th Conc. N. over Sinasac Drain -, Full Replacement - \$450,000 Culvert No. 77 - North Sideroad over River Canard - Bridge Bypass – Replacement \$525,000			
Engineering Phase - Culvert 68 & Culvert 25 – Full replacement of Culvert 68 (6th Concession N over Imeson-Meloche Drain) and Culvert 25(7th Concession South over McGuire Branch of 7th Concession Drain) - \$75,000			
2025 - \$985,000			
Culvert 68 (6th Concession N over Imeson-Meloche Drain) Full Replacement - \$425,000 Culvert 25(7th Concession South over McGuire Branch of 7th Concession Drain) Full replacement - \$475,000			
Engineering Phase – Bridge 2002 – Ninth Concession Road Drain at South Sideroad - \$85,000			
2026 - \$825,000			
Bridge 2002 - Ninth Concession Road Drain at South Sideroad – Full Replacement - \$750,000			
Engineering Phase – Culvert 19 & Culvert 57 – Full replacement of Culvert 19 (south Sideroad over 8th Concession Drain) and Culvert 57 (6th Concession North over Mayville-Jubinville Drain) - \$75,000			
2027 - \$425,000			
Culvert 57 (6th Concession North over Mayville-Jubinville Drain) – full replacement - \$425,000			



Capital Project Detail Summary

Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
2902 - Bridges	1,650,000	1,050,000	985,000	825,000	425,000
Total	1,650,000	1,050,000	985,000	825,000	425,000
Revenues					
0625 - ONTARIO GRANTS RESERVE (OCIF)	1,650,000	-	480,000	-	200,000
0400 - RESERVE - GENERAL FUND	-	1,050,000	505,000	825,000	225,000
Total	1,650,000	1,050,000	985,000	825,000	425,000



Capital Project Detail Summary

Questica ID	ENG-004-23	Department	Infrastructure Services
Budget Year	2023	Division	Engineering and Roads
Asset Category	Road Network	Project Lead	
Title	Sidewalk Replacement Program		
Budget Status	Proposed to Council		
Vadim Account Reference			
Project Description			
Annual funding for the rehabilitation and replacement of sidewalks.			
Annual Budget Request - Scenario Description			
2023 - \$125,000			
<p>The Budget amount of \$125,000 will allow for the replacement of approximately 0.72 km of sidewalk annually. This base amount is increased by CPI annually to reflect the expected cost in future years to continue to address approximately .72 km of sidewalk annually. While this amount falls short of the amount recommended to be replaced annually, as noted below, it does allow for the program to begin to start to address this challenge.</p> <p>The Town has approximately 60 kilometres of sidewalks:</p> <ul style="list-style-type: none"> - 56.5 km are concrete - 5.8 km are interlock bricks including Kings Navy Yard - 0.5 km are asphalt <p>The life expectancy of a concrete sidewalk ranges from 10-25 years. For this application, the lifecycle value is 25 years. Therefore, approximately 2.18 km of concrete sidewalk should be replaced yearly. The majority of the sidewalks are 1.2 m (4ft) wide and there are a few sidewalks that are less than 1.2 m. The AODA requires sidewalks to a minimum width of 1.5 metres. In addition to width, AODA standards require tactical plates to be installed in ramped intersections.</p> <p>Therefore, in order to improve the Town's Sidewalk Infrastructure, Roads Division is recommending the following budget considerations:</p> <ul style="list-style-type: none"> - Completing approximately 2.18 kilometres of concrete sidewalks annually in order to replace and up date the aging infrastructure. - Create a new initiative to complete intersections and crossing locations to meet the standards in the AODA. <p>Based on the information and data on our sidewalks, the recommended level of annual funding and replacement is:</p> <p>2.18 km of Sidewalk Replacement - \$327,000 AODA Intersection Improvements - \$50,000</p> <p>Commencing with base funding of \$125,000, increased annually by CIP to address .72kms will make progress towards this need.</p>			
2024 - \$150,000			
2025 - \$175,000			
2026 - \$200,000			
2027 - \$225,000			



Capital Project Detail Summary

Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
1903 - Sidewalks	125,000	150,000	175,000	200,000	225,000
Total	125,000	150,000	175,000	200,000	225,000
Revenues					
0400 - RESERVE - GENERAL FUND	125,000	150,000	175,000	200,000	225,000
Total	125,000	150,000	175,000	200,000	225,000



Capital Project Detail Summary

Questica ID	RDS-001-23	Department	Infrastructure Services
Budget Year	2023	Division	Engineering and Roads
Asset Category	Road Network	Project Lead	
Title	Rural Road Rehabilitation Program		
Budget Status	Proposed to Council		
Vadim Account Reference			
Project Description			
This Rural Road Rehabilitation Program addresses roads in the rural areas of Amherstburg based on the Asset Management Plan			
Annual Budget Request - Scenario Description			
2023 - \$3,900,000			
2nd Concession North - Reconstruction from County Road 10 to South Riverview; \$3,900,000 This road was a high priority in the 2021 Road Needs Study and was approved for engineering in 2021 – Project to include paved shoulders for active transportation. Funding in 2023 will allow for the construction to begin			
2024 - \$3,000,000			
8th Concession North – Reconstruction from Alma Street to County Road 10: \$2,900,000 This road was a high priority in the 2016 Road Needs Study and was approved for engineering in 2020. Funding in 2024 will allow for the construction work to begin. This project was originally scheduled for 2023 but has been delayed for 1 year to allow for the McGregor Lagoons environmental assessment(EA) and to progress first. This is being done in case the recommendations of the EA have an impact on the roadway (New sewers, New Access point)			
5th Concession North – North Sideroad to County Road 8 - \$100,000 This road was a high priority in the 20121 Road Needs Study - Engineering component recommended for 2024			
2027 - \$2,700,000			
6th Concession North rehabilitation from Alma to County Road 10. This road was a high priority in the 2021 Road Needs Study. The Town will be completing Cold in Place (CIP) rehabilitation on this road. The project will be included in the County of Essex tender to achieve better pricing. Construction Cost - \$1,000,000			
5th Concession North – North Sideroad to County Road 8 – Full Reconstruction This road was a high priority in the 20121 Road Needs Study - Construction component - \$2,350,000			
8th Concession North – Reconstruction from County Road 10 to County Road 8 – Full Reconstruction This road was a high priority in the 20121 Road Needs Study - Engineering component - \$175,000			
3rd Concession North – Reconstruction from County Road 10 to Alma – Full Reconstruction This road was a high priority in the 20121 Road Needs Study - Engineering component - \$175,000			
FUTURE PROJECTS TO BE PLANNED BASED UPON AVAILABLE FUNDING			
8th Concession North – Reconstruction from County Road 10 to County Road 8 – Full Reconstruction This road was a high priority in the 20121 Road Needs Study - Construction component - \$4,700,000			
3rd Concession North – Reconstruction from County Road 10 to Alma – Full Reconstruction This road was a high priority in the 20121 Road Needs Study - Construction component - \$3,750,000			



Capital Project Detail Summary

Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
1901 - Asphalt Road Surface (Rural)	3,900,000	2,900,000	-	-	2,700,000
1900 - Road Network - Studies/Common Designs General	-	100,000	-	-	-
Total	3,900,000	3,000,000	-	-	2,700,000
Revenues					
0400 - RESERVE - GENERAL FUND	1,785,000	2,000,000	-	-	1,000,000
0625 - ONTARIO GRANTS RESERVE (OCIF)	2,100,000	750,000	-	-	1,200,000
0410 - GAS TAX RESERVE/Canada Community Benefit-CCBF	15,000	250,000	-	-	500,000
Total	3,900,000	3,000,000	-	-	2,700,000



Capital Project Detail Summary

Questica ID	RDS-002-23	Department	Infrastructure Services
Budget Year	2023	Division	Engineering and Roads
Asset Category	Road Network	Project Lead	
Title	Urban Road Rehabilitation Program		
Budget Status	Proposed to Council		
Vadim Account Reference			
Project Description			
This project focuses on the rehabilitation of urban roads based on the 2021 Asset Management Plan			
Annual Budget Request - Scenario Description			
2023 - \$850,000			
<p>Angstrom Drive: This road was identified as a high priority in the 2021 Road Needs Study and was approved for Engineering in the 2022 capital budget. This project is a full reconstruction with the removal of the existing concrete road and curbs and the installation of new curbs and asphalt road. - \$850,000</p> <p>NOTE: The projects identified for 2024 through to 2027 are directly tied to the servicing of the South East Quadrant (SEQ). While the work in this project is identified for funding, the final direction and timing for the infrastructure in SEQ is still in negotiations with the developers, and as such the timing of the funding below may change once those agreements are complete. . These road reconstructions should be completed prior to / early on in the residential construction process (new roads and homes) for the Southeast Quadrant. This work will provide suitable travel for the heavy equipment and vehicles. If this work is not completed the roads will deteriorate quickly and result in a reduced level of service for the residents and a challenge for the Public Works department to maintain minimum maintenance on this road.</p>			
2024 - \$200,000			
<p>Fryer Street From Lowes to Pickering: Engineering work - \$163,250, with \$36,750 of this DC funded</p>			
2025 - \$2,172,300			
<p>Full construction of Fryer Street from Lowes to Pickering:</p> <p>NOTE: total cost of this project is \$3,000,000. This project is DC eligible and as such \$551,300 is identified as DC funding. The balance of \$2,448,700 is addressed by other funding sources in 2025 for \$1,621,000 and in 2026 for \$827,700.</p>			
2026 - \$2,242,700			
Balance of funding for full construction of Fryer Street from Lowes to Pickering - \$827,700			
<p>Lowes Sideroad from Sandwich St. to Meloche: Engineering: \$350,000 Portion of Construction cost: \$1,065,000 NOTE: total construction cost estimated at \$3.1M</p>			
2027 - \$1,000,000			
<p>Lowes Sideroad from Sandwich St. to Meloche: Portion of Construction cost - \$1M Total cost of construction estimated at \$3.1M, based on recommended funding in 2026 and 2027 a balance of \$1,035,000 remains to be funded in future years</p>			



Capital Project Detail Summary

Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
1902 - Asphalt Road Surface (Urban)	850,000	200,000	2,172,300	2,242,700	1,000,000
Total	850,000	200,000	2,172,300	2,242,700	1,000,000
Revenues					
0410 - GAS TAX RESERVE/Canada Community Benefit-CCBF	25,000	163,250	175,000	300,000	-
0625 - ONTARIO GRANTS RESERVE (OCIF)	825,000	-	1,446,000	1,000,000	-
0400 - RESERVE - GENERAL FUND	-	-	-	942,700	1,000,000
0123 - DC-PUBLIC WORKS-BAL-JAN.1	-	36,750	551,300	-	-
Total	850,000	200,000	2,172,300	2,242,700	1,000,000



Capital Project Detail Summary

Questica ID	RDS-003-23	Department	Infrastructure Services		
Budget Year	2023	Division	Engineering and Roads		
Asset Category	Road Network	Project Lead			
Title	County Rd 10 Multi Use Trail				
Budget Status	Proposed to Council				
Vadim Account Reference					
Project Description					
This request is for a functional design study related to the installation of a multi-use trail along County Road 10 between Walker Road and the Cypher Systems Greenway. This project is included in the CWATS masterplan update and will be subject to a 60/40 cost split with the county.					
Annual Budget Request - Scenario Description					
2023 - \$80,000					
Design Study: \$80,000 (\$50,000 Town share) Required to design the multi use trail on County Rd 10					
2024 - \$350,000					
Construction for multi use trial: \$350,000 (\$210,000 Town share) The estimated cost for construction of the multi use trail.					
Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
1900 - Road Network - Studies/Common Designs General	80,000	-	-	-	-
1903 - Sidewalks	-	350,000	-	-	-
Total	80,000	350,000	-	-	-
Revenues					
0410 - GAS TAX RESERVE/Canada Community Benefit-CCBF	50,000	210,000	-	-	-
3010 - RECOVERY OF EXPENSES	30,000	140,000	-	-	-
Total	80,000	350,000	-	-	-



Capital Project Detail Summary

Questica ID	RDS-004-23	Department	Infrastructure Services
Budget Year	2023	Division	Engineering and Roads
Asset Category	Road Network	Project Lead	
Title	Mill and Pave Program		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

The Mill and Pave Program will be utilizing a hybrid approach to select the roads to be completed. This hybrid approach will identify both roads that are at the bottom of the Town's roads needs Study but also roads in the range for a single lift mill and pave as recommended in the 2022 Asset Management Plan. Adding this program will help to extend the life of our roads at a significantly lower cost than full reconstruction and complements the reconstruction program for rural and urban roads addressing those roads already at end of life, and reducing the number of roads which contribute to that back log.

Annual Budget Request - Scenario Description

2023 - \$850,000

Roads recommended for the 2023 program are:

- Kentucky Avenue – 2 lifts
- Thornridge Court – 1 lift
- Briar Ridge Ave. – 1 lift
- Cedar Ridge Ave – 1 Lift
- Fern Ridge Court – 1 lift

Requested funding to sustain this program considered \$850,000 as base with CPI indexing annually. As those funding levels were not sustainable funding which is available has been allocated and to ensure the program continues to reduce overall costs of road network by mill and paving roads in fair condition so that they last another 15 years, rather than allowing them to deteriorate such that full reconstruction is required. Based on engineering and asset management data, the cost to mill and pave a road is a quarter of the cost for full reconstruction. As such implementing a mill and pave program will not only improve more roads, it will reduce the overall cost to the road network as it reduces the volume of roads which will need full reconstruction.

List of roads to be addressed will be presented as part of each years capital budget and based on current condition to determine which roads are ideal to extend their life by mill and pave prior to deteriorating to full reconstruction. It should be noted that for some roads full deterioration may be necessary if underground work for sewer and or water is being plan, which would necessitate the full reconstruction of the road as well. In those cases a mill and pave would not be ideal as the value of the mill and pave to extend the life by 15 years would not be realized.

2024 - \$600,000

2025 - \$950,000

2026 - \$850,000



Capital Project Detail Summary

Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
1902 - Asphalt Road Surface (Urban)	850,000	600,000	950,000	850,000	-
Total	850,000	600,000	950,000	850,000	-
Revenues					
0625 - ONTARIO GRANTS RESERVE (OCIF)	850,000	600,000	-	400,000	-
0410 - GAS TAX RESERVE/Canada Community Benefit-CCBF	-	-	500,000	-	-
0400 - RESERVE - GENERAL FUND	-	-	450,000	450,000	-
Total	850,000	600,000	950,000	850,000	-



Capital Project Detail Summary

Questica ID	ENV-001-23	Department	Infrastructure Services
Budget Year	2023	Division	Environment
Asset Category	Water Network	Project Lead	
Title	Watermain Upgrade and Replacement Program		
Budget Status	Proposed to Council		
Vadim Account Reference			
Project Description			
Work required to replace watermains due to lifecycle or capacity concerns.			
Annual Budget Request - Scenario Description			
2023 - \$1,880,000			
Ventnor Avenue:			
Replacement of 600m of ductile Iron watermain with PVC. - \$625,000			
Road rehabilitation is being coordinated with this project. - \$850,000			
Sanitary sewer cleanouts are also being installed - \$30,000			
Replacement of 435m of 100mm watermain with 200mm PVC watermain. This project was requested by the landowners on the north side of Alma to allow for development. Project is being funded by the developers. - \$375,000			
2025 - \$1,125,000			
McCurdy Avenue / Linden Court / Oak Court:			
Replacement of ductile Iron watermain with PVC. - \$575,000			
Road rehabilitation is being coordinated with this project. - \$500,000			
Sanitary sewer cleanouts are also being installed - \$50,000			
2027 - \$600,000			
McCurdy Avenue / Lilac Court / Poplar Court:			
Road rehabilitation is being coordinated with this project. - \$550,000			
Sanitary sewer cleanouts are also being installed - \$50,000			
2028			
McCurdy Avenue / Lilac Court / Poplar Court –			
Replacement of ductile Iron watermain with PVC. \$575,000			



Capital Project Detail Summary

Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
8907 - Water Mains	1,000,000	-	575,000	-	-
1902 - Asphalt Road Surface (Urban)	850,000	-	500,000	-	550,000
9907 - Wastewater Mains	30,000	-	50,000	-	50,000
Total	1,880,000	-	1,125,000	-	600,000
Revenues					
0200 - RESERVE - CAPITAL WATER	625,000	-	-	-	-
0210 - RESERVE - CAPITAL WASTEWATER	30,000	-	-	-	-
0410 - GAS TAX RESERVE/Canada Community Benefit-CCBF	600,000	-	-	-	-
0625 - ONTARIO GRANTS RESERVE (OCIF)	250,000	-	-	-	-
3010 - RECOVERY OF EXPENSES	375,000	-	-	-	-
0200 - RESERVE - CAPITAL WATER	-	-	575,000	-	-
0210 - RESERVE - CAPITAL WASTEWATER	-	-	50,000	-	50,000
0410 - GAS TAX RESERVE/Canada Community Benefit-CCBF	-	-	500,000	-	550,000
Total	1,880,000	-	1,125,000	-	600,000



Capital Project Detail Summary

Questica ID	ENV-002-23	Department	Infrastructure Services
Budget Year	2023	Division	Environment
Asset Category	Wastewater Network	Project Lead	
Title	McGregor Lagoon Expansion - Environmental Assessment		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

The McGregor Lagoon has reached its capacity. An environmental assessment is required to review options with respect to capacity expansion. This project will be completely jointly with the Town of Essex with the exception of the additional cost for the Howard Industrial Lands.

Annual Budget Request - Scenario Description

2023 - \$300,000

Environmental Assessment (EA) of the options to address capacity issues. Total estimated cost is \$300,000, which will be split with the Town of Essex

2024 - \$50,000

Additional cost for EA to expand scope to include the Howard Industrial Lands area. This area is currently undergoing a Secondary Plan review which will provide a long term vision for the area including potential industrial use. As the area is currently on septic options to attract industry are limited so the inclusion and clarity around options to transition from septic will provide additional information needed to inform and plan for the future of these lands.

Annual Budget Request & Funding Sources

	2023	2024	2025	2026	2027
Expenses					
9900 - Wastewater Network - Studies/Common Designs General	300,000	50,000	-	-	-
Total	300,000	50,000	-	-	-
Revenues					
0210 - RESERVE - CAPITAL WASTEWATER	150,000	50,000	-	-	-
3010 - RECOVERY OF EXPENSES	150,000	-	-	-	-
Total	300,000	50,000	-	-	-



Capital Project Detail Summary

Questica ID	ENV-003-23	Department	Infrastructure Services
Budget Year	2023	Division	Environment
Asset Category	Wastewater Network	Project Lead	
Title	Sanitary Sewer Upgrades and Replacements		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

This program is to provide for clarity on all of the planned sanitary sewer upgrades and replacements Town wide. It is comprehensive listing of all aspects of the project, including any work required for water, storm, road and or other infrastructure costs included as part of the whole project.

Annual Budget Request - Scenario Description

2023 - \$3,882,500

Alma and Sandwich Sewer Separation:

This project was budgeted in 2022 for \$150,000. When the project was tendered the pricing was almost 75% over budget. Additional funds are being requested to complete this work in 2023. - \$165,000

River Canard Pump Station:

The current generator is located in a small building that was constructed in the early 1980's. This request will eliminate the building and replace the generator with an outdoor unit & outdoor control panel similar to what has been installed within the Amherst/Bar Point sewer systems. - \$140,000

George and Seymour Sanitary Sewer Replacement:

As reported to Council July 26, 2021, the Town received a grant of \$1,714,000 from the ICIP Green Stream to replace the sanitary sewer on this section of George Street and Seymour Street, between Richmond to Simcoe, which had a project cost of \$2,237,500. The report recommended that the Town's matching funding of \$523,500 for the grant be split and brought forward in a future capital budget, CR20210726-248. The report also noted that additional costs for the replacement of the road and water mains were not included in the project costs. Those costs are estimated at an additional \$1,340,000. This budget issue addresses the \$3,577,500 in funding for the entire project allowing the project to proceed to ensure it meets with the ICIP grant funding timelines.

Project Cost Breakdown:

Sanitary Sewer work - \$2,237,500

Road Rehabilitation - \$1,100,000

Water Main work - \$240,000

Total: \$3,577,500

2025 - \$150,000

Richmond Street sewer replacement – Fryer to States: \$150,000

Engineering study to address the recommended sanitary sewer analysis for Civica. This section of sewer was identified for increased capacity to assist in relieving sanitary sewer surcharging. The engineering study for the project will include watermain replacement and road rehabilitation requirements.

2026 - \$1,700,000

Richmond Street sewer replacement – Fryer to States: \$1,700,000

Estimated construction costs for this project will be revisited as the work in the engineering study is completed to provide more clarity on actual scope of work. Costs estimates included in 2026 are to ensure there is some funding identified so that the construction stage can commence soon after completion of the study. This project will include watermain replacement and road rehabilitation

Sewer Component - \$600,000

Water Component - \$600,000

Roads Component - \$500,000



Capital Project Detail Summary

Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
9907 - Wastewater Mains	2,542,500	-	150,000	600,000	-
8907 - Water Mains	240,000	-	-	600,000	-
1902 - Asphalt Road Surface (Urban)	1,100,000	-	-	500,000	-
Total	3,882,500	-	150,000	1,700,000	-
Revenues					
0630 - GRANTS OTHER RESERVE	1,714,000	-	-	-	-
0400 - RESERVE - GENERAL FUND	1,100,000	-	-	-	-
0210 - RESERVE - CAPITAL WASTEWATER	828,500	-	-	-	-
0200 - RESERVE - CAPITAL WATER	240,000	-	-	600,000	-
0210 - RESERVE - CAPITAL WASTEWATER	-	-	150,000	600,000	-
0410 - GAS TAX RESERVE/Canada Community Benefit-CCBF	-	-	-	500,000	-
Total	3,882,500	-	150,000	1,700,000	-



Capital Project Detail Summary

Questica ID	ENV-004-23	Department	Infrastructure Services			
Budget Year	2023	Division	Environment			
Asset Category	Stormwater Network	Project Lead				
Title	Lakewood Drive Pumping System					
Budget Status	Proposed to Council					
Vadim Account Reference						
Project Description						
<p>This project is related to a new pumping system to address flooding and high water issues along Lakewood Drive. A new engineering report is currently being completed in accordance with the provisions of the Drainage Act. Council has appointed Dillon Consulting to complete this report. As of the October, 2022, the report has not yet been finalized or submitted to the municipality. Based on this, and the legislated steps and timelines required under the Drainage Act, it is anticipated that this project will not be finalized until 2024.</p>						
Annual Budget Request - Scenario Description						
2024 - Pumping Station \$964,000						
\$609,000 (Town Share)						
\$329,000 (Landowner Share)						
\$26,000 (Public Utility Share)						
Annual Budget Request & Funding Sources						
		2023	2024	2025	2026	2027
Expenses						
3905 - Drains		-	964,000	-	-	-
Total		-	964,000	-	-	-
Revenues						
3010 - RECOVERY OF EXPENSES		-	355,000	-	-	-
0109 - RESERVE - MUNICIPAL DRAINS		-	609,000	-	-	-
Total		-	964,000	-	-	-



Capital Project Detail Summary

Questica ID	ENV-005-23	Department	Infrastructure Services		
Budget Year	2023	Division	Environment		
Asset Category	Wastewater Network	Project Lead			
Title	McLeod Sewage Treatment Plant Upgrades and Replacements				
Budget Status	Proposed to Council				
Vadim Account Reference					
Project Description					
This project includes all upgrades and/or replacements required at the McLeod Sewage Treatment Plant					
Annual Budget Request - Scenario Description					
2023 - \$180,000					
McLeod Sewage Plant – Ultraviolet light is the disinfection method for inactivating disease-causing organisms in wastewater effluent at the McLeod Sewage Treatment Facility. The UV Modules for this plant are approximately 21 years old, located outside and have reached their useful lifespan.					
Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
9905 - Mcleod Wastewater Treatment Plant	180,000	-	-	-	-
Total	180,000	-	-	-	-
Revenues					
0210 - RESERVE - CAPITAL WASTEWATER	180,000	-	-	-	-
Total	180,000	-	-	-	-



Capital Project Detail Summary

Questica ID	ENV-006-23	Department	Infrastructure Services		
Budget Year	2023	Division	Environment		
Asset Category	Stormwater Network	Project Lead			
Title	Union Street and Water foam Street Storm Sewer Improvements				
Budget Status	Proposed to Council				
Vadim Account Reference					
Project Description					
This project will install a new storm from Union Street and Water Foam Street to the intersection of Union Street and Sea Crest Street and improvement of the storm outlet to Detroit River on Town right of way.					
Annual Budget Request - Scenario Description					
2023 - \$200,000					
The existing storm sewer outlet servicing the south end of Union Street and Water Foam Street is located on private property and is in poor condition. This project will install a new storm from Union Street and Water Foam Street to the intersection of Union Street and Sea Crest Street and improvement of the storm outlet to Detroit River on Town right of way.					
Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
3902 - Storm Mains	200,000	-	-	-	-
Total	200,000	-	-	-	-
Revenues					
0400 - RESERVE - GENERAL FUND	200,000	-	-	-	-
Total	200,000	-	-	-	-



Capital Project Detail Summary

Questica ID	ENV-007-23	Department	Infrastructure Services		
Budget Year	2023	Division	Environment		
Asset Category	Water Network	Project Lead			
Title	Amherstburg Water Treatment Plant Expansion - EA				
Budget Status	Proposed to Council				
Vadim Account Reference					
Project Description					
The Amherstburg water treatment plant is nearing 80% capacity. An Environmental assessment is required to evaluate the requirements of expansion					
Annual Budget Request - Scenario Description					
2023 - \$350,000					
The AWTP is nearing 80% capacity. With continued residential and commercial growth in the Town it is prudent to commence the EA process for expansion to mitigate the potential risk of restricting development due to capacity constraints. The completion of this study will position the Town to be able to respond to any potential future grant funding opportunities by having a well defined project and plan available to submit.					
Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
8900 - Water Network - Studies/Common Designs General	350,000	-	-	-	-
Total	350,000	-	-	-	-
Revenues					
0200 - RESERVE - CAPITAL WATER	315,000	-	-	-	-
0126 - DC-WATER RESERVE-WATER	35,000	-	-	-	-
Total	350,000	-	-	-	-



Capital Project Detail Summary

Questica ID	ENV-008-23	Department	Infrastructure Services
Budget Year	2023	Division	Environment
Asset Category	Water Network	Project Lead	
Title	ATWP - Upgrades and Replacements		
Budget Status	Proposed to Council		
Vadim Account Reference			
Project Description			
This project includes upgrades and replacements that are required at the Amherstburg Water Treatment Plant due to lifecycle timing, redundancies and Ministry of Environment, Conservation and Parks requirements			
Annual Budget Request - Scenario Description			
2023 - \$10,190,000			
Travelling Screen Replacement: The traveling screen is a type of water filtration device that has a continuously moving mesh screen that is used to catch and remove debris at the water plant. The original screen was installed in the early 1970's and needs replacement. - \$550,000			
Air System for Backwash Filters: Backwashing is a form of maintenance so that the filter media can be cleaned to ensure safe drinking water. The current system uses a rotary water backwash system. The request is to utilize updated technology to improve filter backwash efficiency using air instead of water jet washing. \$40,000			
Reservoir Construction and Replacement This project was approved June 27, 2022 via CR20220627-06 and has a total cost of \$9,600,000. The project has been awarded grant funding of \$3,662,833.5 under the ICIP Green Stream. The project is also identified in the Town's development charge study resulting in \$2,205,257 of the project cost being funded from DC's. The estimated balance of \$3,731,910 to be funded from debt, as per CR20220627-06.			
2024 - \$500,000			
Process Waste System / Engineering Component: This would allow for the collection, thickening, and dewatering of backwash and filter waste for plant rated flow of 22,400 cubic metres per day. The waste is not currently being treated. This project is DC eligible and as such \$454,648 is funded from DC's the balance of \$45,352 from Water Reserve to allow for the engineering and design to proceed at an estimated cost of - \$500,000			
NOTE: The total construction cost of this project is estimated at \$4,500,000. The project is DC eligible however the maximum DC funding has been allocated in 2024.to allow the engineering and design to be completed. There is insufficient funding to address the remaining \$4,050,000 at this time and the project funding will need to be revisited as current forecasting for the water reserve does not provide for sufficient funding for the balance of the project.			
2026 - \$350,001			
New Clarifier / Construction Component: Construction of a new clarifier at the water treatment plant to provide 100% redundancy of the existing clarifier. This work has been recommended by the Ministry of Environment, Conservation and Parks. \$350,000 requested to start the work in 2026. It is a DC eligible project so \$80,413 has been allocated out of DC's and \$269,588 from water reserves for the project to be able to proceed			
2027 - \$1,240,000			
New Clarifier / Construction Component:			
NOTE: The construction cost for this project is estimated at \$4,000,000, maximum DC funding of \$1,240,000 has been allocated. The remaining shortfall of \$2,760,000 will need to be revisited as current forecasting for the water reserve does not provide for sufficient funding for the balance of the project.			



Capital Project Detail Summary

Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
8904 - Water Treatment Plant	10,190,000	500,000	-	350,001	1,240,000
Total	10,190,000	500,000	-	350,001	1,240,000
Revenues					
0200 - RESERVE - CAPITAL WATER	590,000	45,352	-	269,588	-
0126 - DC-WATER RESERVE-WATER	2,205,257	454,648	-	80,413	1,240,000
0630 - GRANTS OTHER RESERVE	3,662,833	-	-	-	-
3020 - DEBT RECOVERY	3,731,910	-	-	-	-
Total	10,190,000	500,000	-	350,001	1,240,000



Capital Project Detail Summary

Questica ID	ENV-009-23	Department	Infrastructure Services		
Budget Year	2023	Division	Environment		
Asset Category	Water Network	Project Lead			
Title	Work Order Module				
Budget Status	Proposed to Council				
Vadim Account Reference					
Project Description					
A pilot project to transition from a paper based work order system to electronic.					
Annual Budget Request - Scenario Description					
2023 - \$50,000					
The Water/ Wastewater area will be the pilot department for transitioning from a paper based work order system to electronic. The electronic system will provide efficiencies in tracking work orders and will also provide efficiencies in reporting and trending.					
Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
8902 - Water Machinery & Equipment	40,000	-	-	-	-
9906 - Wastewater Machinery & Equipment	10,000	-	-	-	-
Total	50,000	-	-	-	-
Revenues					
0200 - RESERVE - CAPITAL WATER	40,000	-	-	-	-
0210 - RESERVE - CAPITAL WASTEWATER	10,000	-	-	-	-
Total	50,000	-	-	-	-



Capital Project Detail Summary

Questica ID	FLT-001-23	Department	Infrastructure Services
Budget Year	2023	Division	Fleet
Asset Category	Vehicles	Project Lead	
Title	Fleet Replacement Program		
Budget Status	Proposed to Council		
Vadim Account Reference			
Project Description			
This project reflects all vehicle replacements required for the corporation. The list of which vehicles are planned for replacement each year is noted by year in the details of the project summary and subject to change based on inspection and maintenance schedules which may result in vehicles needing to be replaced sooner than planned or later.			
Annual Budget Request - Scenario Description			
2023 - Fleet Replacement Program: \$365,000			
2015 Ford Interceptor - By-Law - 5902 - \$60,000			
2012 Dodge Ram - Parks Manager - 5905 - \$50,000			
2013 One Ton Dump Truck - Plow and Salter - 5906 - \$125,000			
2009 Ford Ranger - Fleet Mechanic - 5907 - \$60,000			
2011 Dodge Ram 4X4 Parks - Towing - 5908 - \$70,000			
2024 - Fleet Replacement Program: \$805,000			
2012 Ford F-150 - By-Law - 5902 - \$65,000			
2017 Dodge Van Command Vehicle - Emergencies response vehicle - 5904 - \$200,000			
2002 Single Axle Dump Truck - Once Way Plow and Salt - 5906 - \$320,000 - DC funded			
2011 Dodge Ram 4X4 Roads - Towing - 5906 - \$70,000			
Unit 607 Tractor and Road side Mower - Roads - 5907 - \$150,000			
2025 - Fleet Replacement Program: \$720,000			
2018 3/4 ton Support Vehicles - Emergency Response Vehicles - 5904 - \$350,000			
2006 Single Axle Dump Truck - Two way Plow and Salt - 5906 - \$320,000 - DC funded			
2015 DE-02 Dodge Ram - Engineering - Driveway Permits - 5907 - \$50,000			
2026 - Fleet Replacement Program: \$530,000			
2009 ATV Can Am X50 XT Max - Off Road Emergencies - 5904 - \$25,000			
FM-02 2017 Ford Transit Cargo Van - Trades Staff - 5905 - \$60,000			
2015 One Ton Dump Truck - Plow and Salt - 5906 - \$125,000			
2009 GMC C7500 Single Axle Dump Truck -Two way Plow and Salt - 5906 - \$320,000			
2027 - Fleet Replacement Program: \$660,000			
- Replacement 2009 Ladder Apparatus \$600,000			
2017 FM-03 2017 Ford Transit Cargo Van - Trades Staff - Facilities - 5905 - \$60,000			
2017 DE-01 2017 Chevy Silverado pick-up truck - Drainage Superintendent - 5907 - \$50,000			
2017 BP-01 2017 Chevy Silverado pick-up truck - Building Division - 5907 - \$50,000			
2009 Elgin Whirlwind Street Sweeper - Roads - 5908 - \$500,000			
2009 Ladder Apparatus - will be 20 years old in 2029, \$2M required to replace, \$600K is start of funding in advance to enable the preparation and issuing of a tender. Remaining funding of \$1.4M required in 2028			



Capital Project Detail Summary

Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
5907 - Public Works - Light Duty	60,000	150,000	50,000	-	100,000
5906 - Public Works - Heavy Duty	125,000	390,000	320,000	445,000	-
5902 - By-law	60,000	65,000	-	-	-
5905 - Parks and Facilities	50,000	-	-	-	-
5905 - Parks and Facilities	-	-	-	60,000	60,000
5904 - Fire - Light Duty	-	200,000	350,000	25,000	600,000
5908 - Public Works - Medium Duty	70,000	-	-	-	500,000
Total	365,000	805,000	720,000	530,000	1,260,000
Revenues					
0065 - FLEET RESERVES	365,000	485,000	400,000	530,000	1,260,000
0123 - DC-PUBLIC WORKS-BAL-JAN.1	-	320,000	320,000	-	-
Total	365,000	805,000	720,000	530,000	1,260,000



Capital Project Detail Summary

Questica ID	FLT-002-23	Department	Infrastructure Services		
Budget Year	2023	Division	Fleet		
Asset Category	Vehicles	Project Lead			
Title	Backhoe Replacement Plan				
Budget Status	Proposed to Council				
Vadim Account Reference					
Project Description					
<p>This Budget request will manage the Town's three backhoe:</p> <ul style="list-style-type: none"> • WM-09 – 2017 • RD-308 – 2013 • PG-508 – 2011 <p>With an increase level of requirements in the water industry and need to have a reliable equipment for water emergencies, the replacement of the Water backhoe on 4 year schedule will ensure the backhoe is in good condition. The plan would send a four year old backhoe to Roads or Parks for use for an additional 8 years. The oldest backhoe @ 12 years would be sold with the proceeds being used to offset the cost of the back hoe.</p>					
Annual Budget Request - Scenario Description					
2023 - \$198,000					
<p>Estimated cost of a new back hoe is \$198,000. The Water division will incur \$66,000 of this cost, based on a 12 year straight line depreciation of the unit. The Fleet Reserve will be used to cover the balance of the cost estimated at \$132,000 as the unit will remain in service for use by Parks and Public Works. Any proceeds from the sale of the oldest backhoe will be used to reduced the total cost. The total cost charged to the water and fleet reserves will be on a 33 and 67% allocation of total cost.</p>					
2027 - \$198,000					
<p>Same process as identified in 2023 will take place in 2027 as one unit will reach it's end of life at 12 years and the water division will be in need of a reliable new unit.</p>					
Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
8906 - Water Vehicles	66,000	-	-	-	66,000
5905 - Parks and Facilities	66,000	-	-	-	66,000
5908 - Public Works - Medium Duty	66,000	-	-	-	66,000
Total	198,000	-	-	-	198,000
Revenues					
0065 - FLEET RESERVES	132,000	-	-	-	132,000
0200 - RESERVE - CAPITAL WATER	66,000	-	-	-	66,000
Total	198,000	-	-	-	198,000

SECTION 3.1.4 - PARKS, FACILITIES, RECREATION & CULTURE





Capital Project Detail Summary

Questica ID	FAC-001-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Facilities
Asset Category	Machinery Equipment	Project Lead	
Title	LIBRO - Arena and Ice Infrastructure		
Budget Status	Proposed to Council		
Vadim Account Reference			
Project Description			
<p>The Libro Centre has two ice pads currently operating under a specialized geo thermal system. The capital infrastructure required to make, keep and maintain the ice is paramount to providing users with recreational access to ice-based service. There are a number of capital infrastructure items that could be covered under this program including but not limited to, equipment to operate the facility, dasher boards, ice surfacing equipment (Zamboni), panel replacements, safety gear and apparatus that can be costly.</p>			
Annual Budget Request - Scenario Description			
2023 - \$260,000			
<p>A new 'Zamboni' or equivalent 'ice surfacing equipment' is needed in order to maintain optimal service levels at the Libro Centre. New equipment will include laser leveling functionality to ensure a consistent level of ice is maintained across the ice surface, which is important to eliminate low spots that can become a hazard to users. The ice at the Libro is usually 1.25" to 1.5" thick and must retain this thickness for the safety of users. Ice that is too thick results in higher energy costs and more maintenance and ice that is too thin can result in injuries as it may chip away during use and expose the cement base. Based on the current condition of one of our Zamboni's, (that is in need of replacement) it is anticipated that the Town is at risk of having to reduce service levels in order to maintain ice on both pads to keep up with bookings and usage. Should this occur there will be an impact to the operational budget and revenue collected to offset expenses associated with the Libro Centre operations. The projected income for ice over a 6 month period is approx. \$514,000. Should either of our two Zamboni's break down preventing its usage indefinitely there would be a loss of approx. \$128,000 or more based on bookings in revenue as well as a noticeable decrease in service. Administration is recommending replacement of one of our Zamboni's to keep up with current ice usage and service levels.</p>			
2024- \$25,000			
<p>There are two locations in each of the rinks with clear Lexon panels that are in need of replacement due to scratching and poor visibility. These clear panels permit individuals with accessible needs to view the action on the rink.</p> <ol style="list-style-type: none"> 1. the lobby end of the two rinks 2. in front of the player benches on Rink "B" <p>The Lexon Panels were submitted in the 2022 budget however, were not done in order to transfer the project funds to cover the cost of the Kube and piping replacements needed in 2022. It is recommended the sections be replaced in 2024, when the ice comes out for the summer.</p>			
2025 - \$100,000			
Re-lamping arena with LED lights for energy efficiency and dasher board replacements.			



Capital Project Detail Summary

Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
6905 - Recreation	260,000	-	-	-	-
4904 - Libro Credit Union Buildings	-	25,000	100,000	-	-
Total	260,000	25,000	100,000	-	-
Revenues					
0401 - RESERVE NEW CAPITAL	260,000	-	-	-	-
0400 - RESERVE - GENERAL FUND	-	25,000	100,000	-	-
Total	260,000	25,000	100,000	-	-



Capital Project Detail Summary

Questica ID	FAC-002-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Facilities
Asset Category	Buildings & Facilities	Project Lead	
Title	Asset Rationalization - Facilities Condition and Needs Assessments		
Budget Status	Proposed to Council		
Vadim Account Reference			
Project Description			
<p>In 2021 and 2022 the Town hired a consultant to conducted a facility condition assessment for all municipal Town owned buildings in order to gauge the life expectancy of this Town asset. The information collected will help feed the Towns asset management plan and will also aid in planning and future growth and development of the Town to determine which assets should be kept and ones that should be disposed of.</p>			
Annual Budget Request - Scenario Description			
2023 -\$200,000			
<p>Hire a consultant to perform a spatial needs study for all Town service areas in order to determine existing and future needs. This is a project that will involve every department and staffing at every level in order to determine the Towns future spatial needs and requirements. A consultant will be required to look at existing data that has been collected as part of the Facility Condition Assessment and formulate a plan moving forward that captures all capital building infrastructure based on location, use, priority and replacement costs providing a road map for the Town regarding what assets should be kept and what assets are deemed surplus or redundant whereby amalgamation of services can be realized.</p> <p>This is a large project and will consist of the following scope of work:</p> <ol style="list-style-type: none"> 1. Review the facility condition assessment for each building to determine projected costs to upgrade and or maintain buildings in their current state. 2. Meet with every division of the Town to determine current spatial needs, and required spatial needs for the future. 3. Assessments of existing Town property to determine current market value of the property 4. Spatial needs and configuration of space amalgamation of services for efficiencies throughout the Town 5. Cost estimates of proposed buildings and configuration of space for all properties and Town Assets (what should go where and how much will it cost) 6. Investigative work engineering and environmental factors that may affect current property owned by the Town 7. Projected amalgamation of property cost saving and strategies to move forward a new plan for all Municipal Capital Building infrastructure. 8. Report to council 			
2025 - \$2,321,000			
<p>NOTE: Development Charge funding is available for both Public Works and Fire facility requirements. As a result DC funding has been identified in 2025 as a potential funding source for the resulting recommendations. The final costs and funding will be revisited upon completion of the review in 2023.</p>			



Capital Project Detail Summary

Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
4900 - Buildings & Facilities - Studies/Common Designs General	150,000	-	-	-	-
4907 - Public Works Buildings	-	-	1,590,000	-	-
4901 - Fire Stations	-	-	731,000	-	-
4900 - Buildings & Facilities - Studies/Common Designs General	50,000	-	-	-	-
Total	200,000	-	2,321,000	-	-
Revenues					
0400 - RESERVE - GENERAL FUND	150,000	-	-	-	-
0127 - DC-ADMINISTRATION-STUDIES	50,000	-	-	-	-
0123 - DC-PUBLIC WORKS-BAL-JAN.1	-	-	1,590,000	-	-
0121 - DC-FIRE-BALANCE-JAN.1	-	-	731,000	-	-
Total	200,000	-	2,321,000	-	-



Capital Project Detail Summary

Questica ID	FAC-003-23	Department	Parks, Facilities, Recreation & Culture		
Budget Year	2023	Division	Facilities		
Asset Category	Land Improvements	Project Lead			
Title	LIBRO - Sidewalk Extension				
Budget Status	Proposed to Council				
Vadim Account Reference					
Project Description					
<p>A walkway is required to connect the side walk leading from Meloche Street to the parking area by Field House. Connecting the Libro through accessible walkways is necessary in order to meet accessibility requirements for an accessible Ontario. This work will involve improvements to the existing drainage and culvert systems in order to accommodate the new concrete walk way.</p> <p>Total distance is 85 m long and 2.43 m wide</p>					
Annual Budget Request - Scenario Description					
2023 - \$65,000					
<p>Work outlined below is a breakdown of required funding for installation of an accessible route from Meloche Street to the field house. This is a heavily travelled connecting linkage for pedestrians at the Libro Centre.</p> <p>Drainage improvements \$20,000 Concrete sidewalk \$20,000 Concrete curb \$12,000 Ground restoration \$8,000 Contingency \$5,000 Total: \$65,000</p>					
Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
7903 - Pathways/Signage	65,000	-	-	-	-
Total	65,000	-	-	-	-
Revenues					
0401 - RESERVE NEW CAPITAL	65,000	-	-	-	-
Total	65,000	-	-	-	-



Capital Project Detail Summary

Questica ID	FAC-004-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Facilities
Asset Category	Buildings & Facilities	Project Lead	
Title	LIBRO - Water Recirculation System Modifications		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

The Libro center was designed with LEED Certified engineering and a storm water recirculation system that was installed to lower operating costs and help reduce the impact on the environment.

The water recirculation system takes storm water off the roof, stores it in a tank, then pumps it to toilets and urinals as needed. The system is not performing as effectively as it was designed and there are advancements in technology and best practices such as filtration and disinfection processes which will improve the function of the system and reduce operating costs while helping the environment. Currently the Libro Center has 40 toilets and 11 urinals. The potential cost savings for reinstating the system is estimated to be between \$5000 to \$7000 thousand dollars a year(usage funding \$\$ taken from 2022).

The system has been not been functional for the last couple of years because it does not have a filter or a sanitizing system which causes toilet malfunctions and the storm water appears dirty with a pungent odor. It should also be noted that when there is insufficient storm water due to drought, the system can be supplemented with Town water on non-peak times for optimal performance.

Annual Budget Request - Scenario Description

2023 - \$75,000

Funding identified under this project is for the planning, design, and condition assessment of water recirculation system. Administration recommends hiring a consulting engineer to study the existing water recirculation system and make recommendations to modify the system to add filtration and sanitization processes. This will optimize the existing system and it's performance to conserve energy and potential cost savings.

2024 –
Budget pending study

Annual Budget Request & Funding Sources

	2023	2024	2025	2026	2027
Expenses					
4900 - Buildings & Facilities - Studies/Common Designs General	75,000	-	-	-	-
Total	75,000	-	-	-	-
Revenues					
0400 - RESERVE - GENERAL FUND	75,000	-	-	-	-
Total	75,000	-	-	-	-



Capital Project Detail Summary

Questica ID	FAC-005-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Facilities
Asset Category	Buildings & Facilities	Project Lead	
Title	Gordon House Improvements		
Budget Status	Proposed to Council		
Vadim Account Reference			
Project Description			
<p>The Gordon House, is a designated historic municipal building built in 1798, and was relocated to its current location in downtown Amherstburg. It boasts four original fireplaces, period pine floors and gorgeous balconies. It is completely furnished with antiques from the 18th and 19th centuries. Built overlooking the Detroit River in 1798 by George Sharp, a Scottish merchant, the Gordon House is the oldest building originally built in Amherstburg, Ontario, Canada. The tea room is decorated in true Georgian style with original paintings by local artists. Amherstburg's Tourism and Culture Division offices are currently located in this building.</p>			
Annual Budget Request - Scenario Description			
2023 - \$40,000			
<p>The Gordon House, requires painting in order to preserve the wood siding. The paint is faded, peeling and worn with bare wood exposed in areas. If the Gordon House is not painted in 2023, the condition will continue to deteriorate resulting in additional costs to sand, patch and repair the exterior. This project was deferred from the 2022 budget due to emergency repairs and funding needed for the KUBE system at the Libro.</p>			
2024 - \$50,000			
<p>Planning and design and shop drawings are required to make the windows within the Gordon house operable. In addition, a storage unit is required to store supplies/equipment for the various festivals and events that take place in the downtown. Currently they are being stored off site which requires transportation and staffing to move items back and forth. To improve efficiencies and mitigate damage to supplies in transport a storage unit is required. .</p>			
2025 -\$50,000			
<p>Installation of retrofits for the windows to make them operable, and to address potential window sill damage.</p>			
2026 - \$50,000			
<p>An awning over the main door entrance to the Gordon House will help protect the front door and threshold area preserving it from the elements.</p>			
2027 - \$50,000			
<p>The Gordon House does not meet current accessibility due to the nature and age of the building however improvements can be made to make this building more accessible. Funding is required to design at a minimum one accessible entrance for visitors.</p>			



Capital Project Detail Summary

Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
4902 - Gordon House	40,000	-	50,000	50,000	-
4900 - Buildings & Facilities - Studies/Common Designs General	-	50,000	-	-	50,000
Total	40,000	50,000	50,000	50,000	50,000
Revenues					
0400 - RESERVE - GENERAL FUND	40,000	-	50,000	50,000	-
0401 - RESERVE NEW CAPITAL	-	50,000	-	-	50,000
Total	40,000	50,000	50,000	50,000	50,000



Capital Project Detail Summary

Questica ID	FAC-006-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Facilities
Asset Category	Buildings & Facilities	Project Lead	
Title	Roofing Inspections and Assessments		
Budget Status	Proposed to Council		
Vadim Account Reference			
Project Description			
<p>A number of municipal buildings require capital investment for roof repairs and/or complete replacements. Sufficient funding has never been identified to properly capture the replacement and maintenance cost of these assets. The facility condition building assessment study done in 2021/2022 indicates many are in poor to very poor condition. A roof replacement program with dedicated funding is critical to preserving our municipal Town assets.</p> <p>Currently the Public Works Building, located at 512 Sandwich St S, has water running down the walls during intense rain events within the offices and throughout other areas of the building. This is a health and safety issue for staff as water collects in buckets by their desks and their electronic equipment is subject to water damage.</p> <p>Other buildings suffer similar types of roof leaks that require repair. Funding is required for inspections, assessments, removal, replacement and repairs.</p>			
Annual Budget Request - Scenario Description			
2023 - \$75,000			
Roof inspection, repair – Public Works; - \$75,000			
The funding identified above is for spot repairs in order to extend the life of the roof until work on the Towns spatial needs study is completed which will provide recommendations for long term use and or disposition of the property.			
2024 - \$150,000			
Toddy Jones park washroom building requires roof replacement. Funding identified is to convert the existing roof to steel roof \$130,000 Privy at Kings Navy Yard Park – maintenance \$15,000 patch work asphalt roof Contingency \$5,000			
2025 - \$715,000			
Repairs to PW building should the spatial needs study indicate a need to retain the facility. : \$550,000 Police building roof system, modified bitumen damages on both systems need to be replaced immediately \$165,000			
2026 - \$850,000			
Town Hall consulting and repair roof \$300,000 HUB (320 Richmond street) consulting and repair roof \$500,000 Gordon House cedar shake roof patching - \$50,000			
2027 - \$20,000			
Roof inspection at Parks buildings, ACS building			



Capital Project Detail Summary

Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
4907 - Public Works Buildings	75,000	-	550,000	-	-
4906 - Police Station	-	-	165,000	-	-
4905 - Parks buildings	-	150,000	-	-	-
4909 - Town Hall & Fire Station One	-	-	-	300,000	-
4908 - St. Bernard Community Center	-	-	-	500,000	-
4902 - Gordon House	-	-	-	50,000	-
4900 - Buildings & Facilities - Studies/Common Designs General	-	-	-	-	20,000
Total	75,000	150,000	715,000	850,000	20,000
Revenues					
0400 - RESERVE - GENERAL FUND	75,000	150,000	715,000	850,000	20,000
Total	75,000	150,000	715,000	850,000	20,000



Capital Project Detail Summary

Questica ID	FAC-007-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Facilities
Asset Category	Buildings & Facilities	Project Lead	
Title	HVAC / Electrical Upgrades and General Maintenance- -Tourism Information Centre(s)		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

The Tourism Information Centre is located at the main entrance on the North end of Town, with gardens, a parking lot and covered bench seating that overlooks the river. The building is used to provide information to visitors about the Town and surrounding areas as well as upcoming events and festivals and is staffed with employees from Tourism Windsor Essex Pelee Island.

The building requires HVAC and electrical upgrades as well as an interlocking pathway and sidewalk repairs in order to eliminate tripping hazards.

Annual Budget Request - Scenario Description

2023 - \$30,000

The current electrical configuration within the building requires reconfiguring to include lighting and proper wall mount switches at the front of the building for safety reasons.

In addition, the existing wall mount AC unit is undersized and does not provide sufficient cooling for the building. The proposed new HVAC unit will be energy efficient, properly sized and can be used to both heat and cool the building.

It should be noted that the current basement electric heat is inefficient and is underwater during power outages when the basement floods.

The new system will act as a backup to the electric heating system in the basement.

Cost includes HVAC unit, electrical components, material, labour and restoration of finished surfaces.

2024 - \$30,000

Funding will be used to repair and lift interlocking brick walkways and add some new concrete flat work and fix grading issues where settling has occurred resulting in trip hazards.

Annual Budget Request & Funding Sources

	2023	2024	2025	2026	2027
Expenses					
4905 - Parks buildings	30,000	30,000	-	-	-
Total	30,000	30,000	-	-	-
Revenues					
0400 - RESERVE - GENERAL FUND	30,000	30,000	-	-	-
Total	30,000	30,000	-	-	-



Capital Project Detail Summary

Questica ID	FIR-002-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Facilities
Asset Category	Machinery Equipment	Project Lead	
Title	Emergency Services Back Up Generators		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

Town Hall:

The municipal Town Hall and attached Fire Department Headquarters is a complex facility that serves as a nerve center for the day to day conduct of municipal and fire services business. Repetitive power outages have continued to occur with the most recent being in excess of 4 hours in duration. Without electrical power important infrastructure such as computer servers, security measures and staff well-being became highlighted as battery back-up power supplies fail due to extended outages. As a result, the municipality is unable to provide basic customer service and meet the needs of staff, including heating and cooling. It is requested that a small generator with primary electrical circuits connected be installed. The power provided by a generator will maintain our ability to provide basic customer service and maintain staff well-being in the workplace. Consideration will also be given to a generator that could be re-located to a future location should this facility no longer be required.

Libro Centre

Libro Centre is critical to municipal operations and emergency response demands and commitments in event of an emergency. The Libro Centre is identified as the back up site in an emergency situation which puts a higher level of priority on the requirements to ensure the site is operational. In an emergency the Libro Centre may become any or all of the following for the community: EOC; Comfort Centre; Reception Centre; Group Lodging; and or Volunteer Services Centre. It is therefore paramount that Council considers funding a backup power supply for this facility.

Annual Budget Request - Scenario Description

2023 -

Generator purchase and installation at Town Hall: \$25,000

2023 to 2027 - \$100,000

The cost to completely support the Libro Centre to continue operations if there is a power failure is estimated at \$1,600,000. Funding from 2023 to 2027 of \$100,000 per year has been identified to build up to the required funding for the entire project. Administration will be looking at phasing in the project over time so that some areas can be addressed sooner than others, based on approved funding levels. Installation of the new generator designed and installed to meet all current codes and regulations in order to meet current and future needs of the facility and Town. The budget for this unit could fluctuate with the market supply and demand and will require to be revisited for inflation, new technology and price increases.

Annual Budget Request & Funding Sources

	2023	2024	2025	2026	2027
Expenses					
6905 - Recreation	-	100,000	100,000	100,000	100,000
6902 - IT Services	25,000	-	-	-	-
Total	25,000	100,000	100,000	100,000	100,000
Revenues					
0401 - RESERVE NEW CAPITAL	25,000	100,000	100,000	100,000	100,000
Total	25,000	100,000	100,000	100,000	100,000



Capital Project Detail Summary

Questica ID	PAR-001-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Parks
Asset Category	Land Improvements	Project Lead	
Title	Pat Thrasher Park Improvements		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

As per the recommendation from the Accessibility Committee and approved by Council on CR20211213-392 the installation of an accessible picnic bench and surfacing to be funded from the AODA reserve - \$15,000
 Replacement of rubberized surface at existing playground is required, the funds encumbered by Council on CR 20221205-XXX along with the recommended \$66,000 in this capital budget will be used for this project

Annual Budget Request - Scenario Description

2023 - \$81,000

Annual Budget Request & Funding Sources

	2023	2024	2025	2026	2027
Revenues					
0105 - AODA COMPLIANCE RESERVE	15,000	-	-	-	-
1010 - PARK RESERVE	66,000	-	-	-	-
Total	81,000	-	-	-	-
Expenses					
7904 - Playgrounds	66,000	-	-	-	-
7905 - Sports Fields & Parks Amenities	15,000	-	-	-	-
Total	81,000	-	-	-	-



Capital Project Detail Summary

Questica ID	PAR-002-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Parks
Asset Category	Land Improvements	Project Lead	
Title	Parks Master Plan Update/Secondary Plan for Libro		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

The Parks Master Plan is a document that guides the development for all park improvements, uses, acquisitions, and planning of park projects for the Town of Amherstburg. The Master Plan was adopted by Council on August 13, 2018 and requires an update every 5 to 8 years. This project would be coupled with a sub-study including sports needs analysis and revisiting the Libro Master Plan phase 2 (also referred to in the past as Libro Secondary Plan). All three documents will be tied together under the Parks Master Plan.

Recommendation number 76 of the Parks Master Plan: "Reconfirm the direction, priorities and accomplishments of the Master plan in 2023."
 Recommendation 77 of the Parks Master Plan: "Undertake a comprehensive review and update of the Master Plan no later than 2028."

Of the 77 recommendations contained in The Parks Master Plan the Town has begun and or completed approximately 75% of them.

Annual Budget Request - Scenario Description

2024 - \$100,000

The Parks Master Plan update will require hiring a consulting firm to review planning strategies within the document and tie them into the Town's Official plan which will also be updated in 2023. This exercise will require a significant amount of work in order to tie the document into other legislative and Town documents. In addition, Administration would like to include planning and design services for revisiting the Libro Secondary Plan. This project is eligible for DC funding and as such \$9,000 from DC funding is allocated to this project.

2025- \$100,000

Sports Needs Analysis to determine sporting and recreational needs for the Town including planning for future growth. This project is eligible for DC funding and as such \$9,000 from DC funding is allocated to this project.

Annual Budget Request & Funding Sources

	2023	2024	2025	2026	2027
Expenses					
7900 - Land Improvements - Studies/Common Designs General	-	100,000	100,000	-	-
Total	-	100,000	100,000	-	-
Revenues					
1010 - PARK RESERVE	-	91,000	91,000	-	-
0128 - DC-ADMIN STUDIES-COMM BASED SER	-	9,000	9,000	-	-
Total	-	100,000	100,000	-	-



Capital Project Detail Summary

Questica ID	PAR-003-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Parks
Asset Category	Land Improvements	Project Lead	
Title	Kings Navy Yard Extension		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

The Town of Amherstburg acquired this waterfront property adjacent to the southern boundary of King's Navy Yard Park(KNYP) in 2016. The intention of this site is to expand KNYP as an active green space for festivals and special events for the Town including an amphitheater, public plaza and space to host food trucks during special events. Step one in providing safe public access to this park includes stabilization of the shoreline. According to the municipal EA completed in 2020 the park will cost approx. \$8 million dollars (plus) to complete.

Council Resolution 20220725-04 King's Navy Yard Park Extension Phase 1 Shoreline Improvements
That the report entitled Kings Navy Yard Park Extension – Phase 1 Shoreline Improvements BE RECEIVED

Annual Budget Request - Scenario Description

2023 - \$150,000

Phase one after ministry approvals; shoreline stabilization including hiring a consultant to finish design and construction tender documents and drawings for rock revetment, steel sheet pile wall and tie backs, concrete cap, railings and onsite drainage is required prior to proceeding with construction. Given the ministry approvals are now expected end of 2023 early 2024 this funding is in place to ensure this work can commence immediately upon ministry approvals.

2025 - \$3,060,000

Construction of all necessary works resulting from ministry approvals and final design and drawings. Given ministry timelines for completion it is expected the design and drawings and RFP will be completed in 2024 allowing for construction to commence late 2024 or early 2025. The timing of this funding will be revisited in the 2024 capital budget development to determine if some of the funding should be requested in 2024 should it be feasible that construction would begin in 2024. This project is eligible for DC funding, as such \$80,021 in DC funding has been allocated to this project

Phase 2 shade structure - \$210,000

BEYOND 2025

Additional elements of the park will be revisited once the shoreline has been addressed and the park open for use



Capital Project Detail Summary

Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
7907 - Shoreline	150,000	-	2,850,000	-	-
7906 - Structures	-	-	210,000	-	-
Total	150,000	-	3,060,000	-	-
Revenues					
0400 - RESERVE - GENERAL FUND	150,000	-	2,019,979	-	-
1010 - PARK RESERVE	-	-	310,000	-	-
2005 - PARKLAND RESERVE	-	-	520,021	-	-
0124 - DC-PARKS-BALANCE-JAN.1	-	-	80,021	-	-
2005 - PARKLAND RESERVE	-	-	129,979	-	-
Total	150,000	-	3,060,000	-	-



Capital Project Detail Summary

Questica ID	PAR-004-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Parks
Asset Category	Land Improvements	Project Lead	
Title	Kings Navy Yard Park Upgrades		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

Kings Navy Yard Park is the most visited park in downtown Historic Amherstburg. Known for its award-winning gardens, it is designated as a Bi-Centennial International Peace Garden. Along the pathways are many manicured annual flower beds, a ships anchor, cannons, and a light house beacon. It has been acknowledged as part of the great Sauk Trail which ran from Illinois to Detroit. Once a shipyard for the Provincial Marine, today you can take a stroll along the water and watch the ocean and lake freighters pass by. This 10.5-acre park uniquely boasts four historical buildings, each of which reminds visitors of battles won (and lost) to save our country! One remarkable structure is the Commissariat which is the staging post for Ontario's largest Provincial Marine Re-enactment group. It was once the place where soldiers picked up stipends for their services.

Annual Budget Request - Scenario Description

2024 - \$50,000

Remove the balance of old light poles/fixtures, install new units – Phase 2

2026 - \$325,000

Continuation of removal of old light poles/fixtures and install new - Phase 2 - \$175,000

Design and planning to replace the railing and surfacing along the waterfront with new decorative concrete to fix the trip hazards and lower maintenance costs. This is a project will require significant capital funding over multiple years as outlined below. - \$150,000

2027- \$250,000

Finalization of design and planning to replace the railing and surfacing along the waterfront with new decorative concrete and start construction.

Annual Budget Request & Funding Sources

	2023	2024	2025	2026	2027
Expenses					
7905 - Sports Fields & Parks Amenities	-	50,000	-	175,000	-
7907 - Shoreline	-	-	-	150,000	250,000
Total	-	50,000	-	325,000	250,000
Revenues					
1010 - PARK RESERVE	-	50,000	-	325,000	-
0400 - RESERVE - GENERAL FUND	-	-	-	-	250,000
Total	-	50,000	-	325,000	250,000



Capital Project Detail Summary

Questica ID	PAR-005-23	Department	Parks, Facilities, Recreation & Culture		
Budget Year	2023	Division	Parks		
Asset Category	Land Improvements	Project Lead			
Title	LIBRO - Light Standards				
Budget Status	Proposed to Council				
Vadim Account Reference					
Project Description					
<p>The light standards on the outdoor turf are located in the field of play and require padding around them to protect the players. The padding around the light standards have extended beyond their intended life expectancy. The vinyl is pulling apart from the padding and is needed for safety concerns.</p> <p>This project was suppose to be completed in 2022 however due to shortfall in funding to replace the KUBE and piping at the Libro the funding for this project was re-directed as per: Council Resolution 20220524-06 Reallocated the 2022 funding for Light Standards to the Libro Re-piping KUBE System to fund the over budget tender.</p>					
Annual Budget Request - Scenario Description					
2023 - \$33,000					
<p>Replace the protective padding around the light standards of the Premier Outdoor/ Football Field Turf. Without new padding we may be forced to close the field due to proximity of the poles to the field of play. \$30,000 of this request is for the Engineering Phase to relocate light standards at the Premier Outdoor/ Football Field Turf.</p>					
2024					
Research and data collection					
2025					
Research and data collection					
2026 and 2027 - Funding required to install					
Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
7900 - Land Improvements - Studies/Common Designs General	33,000	-	-	-	-
Total	33,000	-	-	-	-
Revenues					
0400 - RESERVE - GENERAL FUND	33,000	-	-	-	-
Total	33,000	-	-	-	-



Capital Project Detail Summary

Questica ID	PAR-006-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Parks
Asset Category	Land Improvements	Project Lead	
Title	Warren Mickle Park		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

There are currently 10 playgrounds in the Town of Amherstburg. Of the 10 playgrounds currently in place 6 are accessible. As the equipment ages, it is removed and replaced with new equipment that meets current accessibility standards.

Associated costs include but are not limited to:

- Public Engagement/outreach to identify play equipment preferences
- Tender for Play equipment
- Playground equipment and accessible base installed

Annual Budget Request - Scenario Description

2023 - \$300,000

The existing playground at Warren Mickle Park has come to the end of it's serviceable life by a 3rd party playground inspector and as a result is being removed in 2023. New accessible playground equipment is being recommended for this park to ensure there is a replacement.

Annual Budget Request & Funding Sources

	2023	2024	2025	2026	2027
Expenses					
7904 - Playgrounds	300,000	-	-	-	-
Total	300,000	-	-	-	-
Revenues					
0400 - RESERVE - GENERAL FUND	300,000	-	-	-	-
Total	300,000	-	-	-	-



Capital Project Detail Summary

Questica ID	PAR-007-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Parks
Asset Category	Land Improvements	Project Lead	
Title	LIBRO - Parking Lot		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

The main parking lot, which consists of two separate lots, is badly cracking and in the winter it is lifting in many areas where you can actually see waves in the asphalt lot, making it a safety concern.

The Libro Centre main parking lot has deteriorated, requires drainage work and replacement. The parking lots should be properly engineered to investigate the grading, storm water management, provide a geotechnical assessment, a topographic survey. This will provide the scope of work drawing and contract to administration for the project.

Annual Budget Request - Scenario Description

2023 \$100,000

Planning and design of drainage and parking lot

Total cost to rehabilitate the parking at Libro is estimated at \$1,600,000. At this time it is recommended that annual funding be defined so that once the plan and design from 2023 is completed work can be phased in over the next several years with identified funding.

2024 through 2027 - \$150,000 annually for a total of \$600,000

Annual Budget Request & Funding Sources

	2023	2024	2025	2026	2027
Expenses					
7902 - Parking Lot	100,000	150,000	150,000	150,000	150,000
Total	100,000	150,000	150,000	150,000	150,000
Revenues					
0400 - RESERVE - GENERAL FUND	100,000	150,000	150,000	150,000	150,000
Total	100,000	150,000	150,000	150,000	150,000



Capital Project Detail Summary

Questica ID	PAR-008-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Parks
Asset Category	Land Improvements	Project Lead	
Title	Libro Skate and BMX Amenities		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

In 2022 the Town contracted the Canadian Ramp Company (CRC) to design a new multi use Skate Park at the Libro Complex. Town Administration in collaboration with the CRC held public meetings with the community to design of a multi use skate park that would cater to all ages and abilities in addition to being designed not only for skateboarders but bikes, scooters and roller bladders. The funding allocated to date covered the cost of full design drawings for the park and the majority of construction cost for phase 1 of the project (movable ramps on concrete pad. Additional funding is required in order to complete all three phases of this project however, current forecasting for reserves does not provide for sufficient funding for the balance of funds for this project to proceed at this time. As a result should Council wish to proceed with this project other identified capital projects will need to be re-prioritized.

Council Resolution 20201214-480

Skate Park Update As the Mayor has a declared conflict, the Deputy Mayor assumed the Chair. Resolution Moved By Councillor McArthur Seconded By Councillor Simone That:

1. Council APPROVE the Skate Park be moved permanently to the Libro Complex in the northwest corner of the property located at 3295 Meloche Road.
2. Council DIRECT Administration to proceed with issuing an RFP to retain a specialized consulting design firm to prepare design drawings for a multi versatile Skate Park facility at the Libro Complex based on the most recent survey that closed December 6, 2021.
3. Council APPROVE funding from the Parks Capital Reserve Fund in the amount of \$75,000 for retaining a specialized Skate Park design consultant to prepare design and construction drawings suitable for tender for the new multi versatile Skate Park.
4. Funding for the construction of the Skate Park be DEFERRED to the 2022 capital budget deliberations.

Council Resolution 20210614-200

Temporary Relocation of Amherstburg Skateboard Park Resolution# Moved By Councillor McArthur Seconded By Councillor Simone Motion Carried That the Procurement Policy BE WAIVED for the Skateboard Park project.

Council Resolution 20210614-201

1. The Town's skateboard park be temporarily relocated to an interim location at 320 Richmond Street until a permanent location is approved; and,
2. A 2021 capital project and related over-expenditure for construction of an asphalt pad to temporarily house the skateboard park as an extension to the parking lot at the rear of the 320 Richmond facility, referred to as Option 2 in the report, BE APPROVED at a total cost not to exceed \$75,000 including net HST, to be funded by a transfer from Reserve - Capital New for capital costs and from current taxation for operating costs.

Council Resolution 20211213-384

Skate Park Update As the Mayor has a declared conflict, the Deputy Mayor assumed the Chair. Resolution #Moved By Councillor McArthur Seconded By Councillor Simone That:

1. Council APPROVE the Skate Park be moved permanently to the Libro Complex in the northwest corner of the property located at 3295 Meloche Road.
2. Council DIRECT Administration to proceed with issuing an RFP to retain a specialized consulting design firm to prepare design drawings for a multi versatile Skate Park facility at the Libro Complex based on the most recent survey that closed December 6, 2021.
3. Council APPROVE funding from the Parks Capital Reserve Fund in the amount of \$75,000 for retaining a specialized Skate Park design consultant to prepare design and construction drawings suitable for tender for the new multi versatile Skate Park.
4. Funding for the construction of the Skate Park be DEFERRED to the 2022 capital budget deliberations.

Council Resolution 20220725-06

1. The Mayor and CAO BE AUTHORIZED to execute a design build Agreement with The Canadian Ramp Company inclusive of design tender drawings and partial construction of phase 1 to an upset limit of \$240,000 plus HST, satisfactory in form to the Clerk, in technical content to the Director of Parks, Facilities, Recreation and Culture and in financial content to the Director of Corporate Services;
2. Council APPROVE that future phases of the Skate Park be awarded to The Canadian Ramp Company should additional funding be identified;
3. The Mayor and CAO BE AUTHORIZED to sign all future agreements, change orders and contracts required to execute additional phases of the design build contract pending capital budget approval.



Capital Project Detail Summary

Annual Budget Request - Scenario Description

2025 - \$500,000

Install phase 2 – Installation of the remaining portion of phase 1 including a 4' high and 5' high modular ramp as well as the construction of a concrete skate bowl as per the design.

Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
7905 - Sports Fields & Parks Amenities	-	-	500,000	-	-
Total	-	-	500,000	-	-
Revenues					
0401 - RESERVE NEW CAPITAL	-	-	451,100	-	-
0124 - DC-PARKS-BALANCE-JAN.1	-	-	48,900	-	-
Total	-	-	500,000	-	-



Capital Project Detail Summary

Questica ID	PAR-009-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Parks
Asset Category	Land Improvements	Project Lead	
Title	Tennis / Pickleball Courts		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

The tennis and pickleball courts at both Malden Park and Anderdon Park are in very poor condition. The courts at Malden park in particular are beyond their serviceable life and can no longer be repaired the base must be re-done completely due to poor drainage. Courts at both locations have been repaired multiple times and require significant capital investment in order to provide safe and playable courts.

Council Resolution 20220425-10 regarding the state of tennis courts at Malden Park moved By Councillor Courtney seconded By Councillor Prue THAT Funding BE DEFERRED to the 2023 Capital Budget for the replacement of 2 tennis/pickle ball courts in central Amherstburg in the amount of \$550,000. The Mayor put the Motion. Motion Carried

In order to satisfy community needs until sufficient funding has been identified to replace courts in Central Amherstburg, as per CR20220425-10 . Administration recommends patching the asphalt at Anderdon Courts and installing a sport court tile over the existing surface to make the courts playable. This surface is movable and can be re-installed at any location in the future.

Annual Budget Request - Scenario Description

2023 - \$140,000

Funding identified in 2023 will be used to retrofit 2 courts at Anderdon with a sport surface tile for \$140,000. In order to preserve the courts at Anderdon for a few more years, Administration recommends patching the existing asphalt base at Anderdon and installing a sport court tile system overlay that can be moved in the future. The sport court tiles will be installed over the existing base prolonging the life of the court for a few more years and can be repurposed at an alternate location in the future.

Annual Budget Request & Funding Sources

	2023	2024	2025	2026	2027
Expenses					
7905 - Sports Fields & Parks Amenities	140,000	-	-	-	-
Total	140,000	-	-	-	-
Revenues					
1010 - PARK RESERVE	140,000	-	-	-	-
Total	140,000	-	-	-	-



Capital Project Detail Summary

Questica ID	PAR-010-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Parks
Asset Category	Land Improvements	Project Lead	
Title	Co An Park Improvements		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

Co-An Park, jointly owned by both the Town of Amherstburg and Town of Essex includes a children's play structure, picnic shelter, covered pavilion (for rent), six baseball diamonds, three soccer fields, tennis courts, washrooms and a canteen. Each municipality contributes equally to the maintenance and development of the park which is run by a Board.

Both the Towns of Amherstburg and Essex are contemplating upgrades and enhancements to the park.

Council Resolution 20220912-09

Co-An Park Redevelopment

1. Administration BE DIRECTED to proceed with Phase 1 public engagement and consultation in collaboration with the Town of Essex to identify re-development opportunities for Co-An Park;
2. An unbudgeted expenditure, not to exceed \$10,000 plus applicable HST, BE APPROVED for Phase 1 Public Engagement and Consultation to identify redevelopment opportunities for Co-An Park; and,
3. A transfer from the Parkland Reserve Fund BE AUTHORIZED for the Phase 1 Public Engagement and Consultation to identify redevelopment opportunities for Co-An Park.

Annual Budget Request - Scenario Description

2023 - \$200,000 (\$100,000 Town Share)

Continued public consultation for the park, in addition to hiring a design and engineering consultant to investigate improvements to subsurface infrastructure and utilities including, water, sanitary connections and electrical requirements. The park is undergoing a re-development planning and design process and further work is required to be investigated regarding site servicing before plans can proceed.

Annual Budget Request & Funding Sources

	2023	2024	2025	2026	2027
Expenses					
7900 - Land Improvements - Studies/Common Designs General	200,000	-	-	-	-
Total	200,000	-	-	-	-
Revenues					
1010 - PARK RESERVE	100,000	-	-	-	-
3010 - RECOVERY OF EXPENSES	100,000	-	-	-	-
Total	200,000	-	-	-	-



Capital Project Detail Summary

Questica ID	PAR-011-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Parks
Asset Category	Land Improvements	Project Lead	
Title	Libro Trail Phase 2		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

In 2022 the Town received funding via ICP Grant in order to complete a multi-use trail around the Libro Centre property. Work was tendered and came in higher than expected. As a result elements to the trail could not be completed such as board walks and observation points that go out into Big Creek. Funding identified under this project will allow for further phases of the Libro Trail to be constructed including boardwalks and observation platforms. Other trails in relation to the Libro Trail can also be explored.

Annual Budget Request - Scenario Description

2026 - \$200,000

To complete the boardwalk and kayak launch off the new trails completed in 2022

Annual Budget Request & Funding Sources

	2023	2024	2025	2026	2027
Expenses					
7903 - Pathways/Signage	-	-	-	200,000	-
Total	-	-	-	200,000	-
Revenues					
0401 - RESERVE NEW CAPITAL	-	-	-	200,000	-
Total	-	-	-	200,000	-



Capital Project Detail Summary

Questica ID	PAR-012-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Parks
Asset Category	Land Improvements	Project Lead	
Title	Malden Park Upgrades		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

Malden Park is located adjacent to Malden Central Public School off County Road 20 and features a number of baseball diamonds, parking lot, playground, washroom building, shelter and pathways.

Annual Budget Request - Scenario Description

2023 - \$50,000

Public consultation planning and design for upgrades to existing site features including the playground, pathways and existing baseball diamonds. Currently the park is not used as efficiently as it could be further public consultation and design modifications would make this park more functional and more widely used.

It is recommended that \$50,000 of the previously approved \$75,000 for courts in Malden Park be redirected to complete this work and the remaining \$25,000 be redirected to PAR-009-23 - Tennis / Pickleball Courts for use to complete the 2023 tennis court improvements.

Annual Budget Request & Funding Sources

	2023	2024	2025	2026	2027
Expenses					
7905 - Sports Fields & Parks Amenities	50,000	-	-	-	-
Total	50,000	-	-	-	-
Revenues					
0400 - RESERVE - GENERAL FUND	50,000	-	-	-	-
Total	50,000	-	-	-	-



Capital Project Detail Summary

Questica ID	PAR-013-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Parks
Asset Category	Land Improvements	Project Lead	
Title	Jack Purdie Park Redevelopment		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

Council Resolution #20220214-10

That:

1. Council APPROVE funds for the re-development of H. Murray Smith/ Centennial Park and Jack Purdie Park in the amount of \$100,000 each as recommended in the proposed 2022 Capital Budget; and,
2. The Director of Parks, Recreation, Facilities & Culture ("PFRC") BE DIRECTED to continue with the park re-development public consultation process for H. Murray Smith/ Centennial Park and Jack Purdie Park based on public feedback received to date.

In 2022, Council approved new playground equipment for Jack Purdie park (Council Resolution #20220524-07, #20210208-031). The playground has been installed and the final layer of rubberized base will be installed spring 2023.

Council Resolution #20220815-05:

1. Council APPROVE the Conceptual Master Plan for Jack Purdie Park as presented in Appendix A;
 2. Funding for the phased implementation BE DEFERRED to the 2023 budget deliberations as this project is expected to be phased in over a number of years;
- Council declare that Jack Purdie Park and Centennial Park are NOT TO BE CONSIDERED as surplus properties of the Town;
 - The name of Jack Purdie Park BE RETAINED to honour those who built the park

Construction of the remaining elements of the redevelopment of this park will be a phased project as per the approved design pending capital funding and budget approval.

Annual Budget Request - Scenario Description

\$100,000 was approved for consulting and design in the 2022 capital budget, remaining funding will be used to prepare design documents for multi-use pathway for the park and to investigate site servicing and utilities required for park redevelopment.

2025 - \$275,000

Construction of multi-use trail connecting all park elements.

2026 - \$75,000

Design engineering for washrooms and splashpad.

2027 - \$200,000

Budget placeholder for Splashpad, washrooms



Capital Project Detail Summary

Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
7903 - Pathways/Signage	-	-	275,000	75,000	-
7905 - Sports Fields & Parks Amenities	-	-	-	-	200,000
Total	-	-	275,000	75,000	200,000
Revenues					
0401 - RESERVE NEW CAPITAL	-	-	275,000	75,000	200,000
Total	-	-	275,000	75,000	200,000



Capital Project Detail Summary

Questica ID	REC-001-23	Department	Parks, Facilities, Recreation & Culture
Budget Year	2023	Division	Recreation
Asset Category	Buildings & Facilities	Project Lead	
Title	Conversion of Indoor Turf to Gym/Sports Court		
Budget Status	Proposed to Council		
Vadim Account Reference			

Project Description

The Libro Credit Union Centre (and Larry Bauer Soccer Complex) is the Town's largest park. Indoor facilities within the recreation complex include 2 hockey pads, indoor soccer turf and community space. The Town has been approached by the Amherstburg Indoor Sports Association (AISA) asking to convert the existing indoor turf field to a 5-sports gymnasium. Given that the indoor soccer turf is underutilized, Recreation recommends the conversion. In addition to the 5 sports represented by AISA (basketball, badminton, volleyball, tennis & pickleball), Recreation recommends adding opportunities for other sports, fitness and recreational programming, as well. These may include but are not limited to floor hockey, ultimate Frisbee, martial arts and gymnastics.

Providing the ability to host a variety of sport and recreation programming in this area will increase use of this amenity and provide additional revenue to the Town

Annual Budget Request - Scenario Description

2023 - \$75,000

To obtain a consultant to assist with a sports' need study, assessment of current infrastructure and requirements for a retrofit. Amount of construction will depend on the outcome of the assessment.

2024 - \$250,000

Begin Phase 1 of the project to include design, planning and start of construction to convert the indoor turf to a gymnasium/sports court. Additional costs included are: a review of infrastructure to support an added divider curtain. This will provide the ability to divide the space in half, increasing rental opportunities. The purchase of sports equipment (flooring, netting, bleachers, posts, mats, etc.) is also included. This budget amount is based on the outcome of the 2023 consultation.

2025 - \$250,000

Implement design plans based on consultation outcome.

2026 - \$250,000

Implement design plans based on consultation outcome.

2027 - \$250,000

Implement design plans based on consultation outcome.



Capital Project Detail Summary

Annual Budget Request & Funding Sources					
	2023	2024	2025	2026	2027
Expenses					
4900 - Buildings & Facilities - Studies/Common Designs General	75,000	-	-	-	-
4904 - Libro Credit Union Buildings	-	125,000	125,000	125,000	125,000
4904 - Libro Credit Union Buildings	-	125,000	125,000	125,000	125,000
Total	75,000	250,000	250,000	250,000	250,000
Revenues					
0401 - RESERVE NEW CAPITAL	75,000	125,000	125,000	125,000	125,000
0400 - RESERVE - GENERAL FUND	-	125,000	125,000	125,000	125,000
Total	75,000	250,000	250,000	250,000	250,000