



**TOWN OF AMHERSTBURG  
COUNCIL MEETING  
MINUTES**

**Tuesday, October 12, 2021  
6:00 P.M.**

**Council Chambers  
271 Sandwich Street South, Amherstburg, ON, N9V 2A5**

**PRESENT**

Mayor Aldo DiCarlo  
Deputy Mayor Leo Meloche  
Councillor Peter Courtney  
Councillor Donald McArthur  
Councillor Michael Prue  
Councillor Marc Renaud  
Councillor Patricia Simone

Tony Haddad, (Interim) Chief Administrative Officer  
Kevin Fox, (Interim) Clerk

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**1. CALL TO ORDER**

The Mayor called the meeting to order at 6:01 p.m.

**2. ROLL CALL**

**3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

There were no disclosures of pecuniary interest noted.

#### 4. LAND ACKNOWLEDGEMENT

The following land acknowledgement was read, "We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron-Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on, and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island."

#### 5. DELEGATIONS

##### 5.1 Open Air White Paper - THRIVE Group

Resolution # 20211012-305

**Moved By** Deputy Mayor Meloche

**Seconded By** Councillor Simone

That the delegation **BE RECEIVED**.

**Motion Carried**

##### 5.2 Open Air - Jen DeLuca

Resolution # 20211012-306

**Moved By** Deputy Mayor Meloche

**Seconded By** Councillor Simone

That the delegation **BE RECEIVED**.

**Motion Carried**

##### 5.3 November 11th Parade and Ceremony - Laurie Cavanaugh, Fort Malden Branch of the Royal Canadian Legion

Resolution # 20211012-307

**Moved By** Councillor Prue  
**Seconded By** Councillor McArthur

That:

1. The delegation **BE RECEIVED**; and,
2. That the Remembrance Day Parade **BE APPROVED**; and,
3. That the fees associated with the Remembrance Day Parade **BE WAIVED**.

**Motion Carried**

## 6. REPORTS – CORPORATE SERVICES

### 6.1 Investing in Canada Infrastructure Program (ICIP) – COVID-19 Resilience Infrastructure Stream Grant Transfer Payment Agreement

Resolution # 20211012-308

**Moved By** Councillor McArthur  
**Seconded By** Deputy Mayor Meloche

It is recommended that:

1. Authorization **BE GIVEN** to enter into a Transfer Payment Agreement with the Ministry of Infrastructure under the Investing in Canada Infrastructure Program – COVID-19 Resilience Infrastructure Stream (ICIP) for funding of up to \$463,621 toward the Alma Street Parkette Shoreline Protections and the Park Trail Network at the Libro Centre which have a capital cost of \$463,621 including net HST;
2. A capital expenditure not to exceed \$200,000 including net HST **BE APPROVED** as a first charge to the 2022 Budget for repairs to the Alma Street Parkette and Shoreline Protection project be funded from the ICIP;
3. A capital expenditure not to exceed \$424,000 including net HST **BE APPROVED** as a first charge to the 2022 Budget for repairs to the Parks Trail Network at the Libro Centre project be funded from the ICIP; and,
4. **By-law 2021-057** being a by-law to enter into an agreement with the Ministry of Infrastructure for funding **BE TAKEN** as having been read

three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

**Motion Carried**

## **7. REPORTS – INFRASTRUCTURE SERVICES**

### **7.1 OCWA Contract Renewal – Water and Wastewater Treatment Systems – Operations, Maintenance and Management Services**

Resolution # 20211012-309

**Moved By** Councillor Prue

**Seconded By** Councillor Simone

It is recommended that:

1. The agreement with Ontario Clean Water Agency (OCWA) to provide operation, maintenance and management services for Amherstburg Water and Wastewater Treatment Systems **BE ACCEPTED**; and,
2. The Mayor and Clerk **BE AUTHORIZED** to execute the agreement with Ontario Clean Water Agency for Amherstburg Water and Wastewater Treatment Services.

**Motion Carried**

## **8. REPORTS - PLANNING & DEVELOPMENT SERVICES**

### **8.1 65-67 Richmond Street Notice of Intent to Designate**

Resolution # 20211012-310

**Moved By** Councillor Simone

**Seconded By** Councillor McArthur

It is recommended that:

1. Notice of Intent to Designate 65-67 Richmond Street **BE GIVEN** to designate the property by municipal bylaw in accordance with the Ontario Heritage Act;
2. The Notice of Intent to Designate 65-67 Richmond Street **CONTAIN** the Statement of Cultural Heritage Value or Interest and the list of Heritage Attributes as recommended by the Heritage Committee, as required.

**Motion Carried**

**8.2 Deferred Development Charges-Block 21 Westcott Rd and Block 23 Livingstone Cres.**

Resolution # 20211012-311

**Moved By** Councillor Prue

**Seconded By** Councillor Renaud

That item 8.2 **BE DEFERRED** to the in-camera session following the regular meeting in accordance with the Municipal Act:

1. **Section 239(2)(b)** - Personal matters about an identifiable individual, including municipal or local board employees; and,
2. **Section 239(2)(e)** - Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**Motion Carried**

**9. REPORTS - CAO's OFFICE**

**9.1 Amendments to the Mandatory Face Covering during a Pandemic Policy**

Resolution # 20211012-312

**Moved By** Deputy Mayor Meloche

**Seconded By** Councillor Simone

That the Mandatory Face Covering during a Pandemic Policy **BE AMENDED** in accordance with the administrative report of September 27, 2021.

**Motion Carried**

**10. INFORMATION REPORTS**

**10.1 Kings Navy Yard Park Extension- Status Update**

Resolution # 20211012-313

**Moved By** Councillor Renaud

**Seconded By** Deputy Mayor Meloche

That the following information reports **BE RECEIVED**:

1. Kings Navy Yard Park Extension Status Update.

**Motion Carried**

**11. CONSENT CORRESPONDENCE**

**11.1 Windsor Police Service, Amherstburg Detachment - Third Quarter Statistics 2021**

Resolution # 20211012-314

**Moved By** Councillor McArthur

**Seconded By** Councillor Simone

That the following consent correspondence **BE RECEIVED**:

1. Windsor Police Service Amherstburg Detachment - Third Quarter Statistics 2021.

**Motion Carried**

**12. CORRESPONDENCE**

**12.1 Municipality of Shuniah Letter of Support - Affordable Internet**

**12.2 Municipality of Shuniah Letter of Support - 988 Suicide and Crisis Help Hotline**

### **12.3 Municipality of Shuniah Letter of Support - Motion M-84 Anti-Hate Crimes**

Resolution # 20211012-315

**Moved By** Deputy Mayor Meloche

**Seconded By** Councillor Simone

That the following correspondence **BE RECEIVED**:

1. Municipality of Shuniah Letter of Support - Affordable Internet;
2. Municipality of Shuniah Letter of Support - 988 Suicide and Crisis Help Hotline; and,
3. Municipality of Shuniah Letter of Support - Motion M-84 Anti-Hate Crimes.

**Motion Carried**

### **13. UNFINISHED BUSINESS**

Councillor Prue raised Unfinished Business # 20200810-241 regarding the aggregate dock on Front Road. The Director of Infrastructure Services indicated that the Planner was reviewing the land uses of this parcel to determine whether its current uses were permitted and would report back.

### **14. NEW BUSINESS**

Councillor Simone thanked staff for resolving an issue on Whelan Drive regarding gutter cleaning and inquired whether this should be looked at to be completed on a more regular basis. The Director of Infrastructure Services indicated that there was equipment repair that caused a delay in regular service but that they will continue to monitor and work with developers to ensure that this does not become an issue in the area.

Councillor Prue inquired about resident concerns about Kingsbridge sewers. The Clerk provided an update that all appropriate action is being taken to address the matter, as required.

Councillor Prue indicated that Ms. Saxon had stated she believed the Town of Amherstburg was listed on a Lobbyist Registry as a Lobbyist. The CAO stated

that we would investigate the matter but that likely the entry would be in relation to the hiring of a lobbyist, not that the Town is conducting Lobbying activities.

Councillor McArthur asked whether an update can be provided on the Dog Park to Council. The Director of Infrastructure Services indicated that a report would be brought forward for Council.

Resolution # 20211012-316

**Moved By** Councillor Prue

**Seconded By** Deputy Mayor Meloche

That Town Hall **BE LIT** to recognize the "Light it Up" Community Living Essex County event on October 21, 2021.

**Motion Carried**

## 15. BY-LAWS

15.1 By-law 2021-059 - Appoint Clerk

15.2 By-law 2021-058 - Signing Authorities By-law

15.3 By-law 2021-060 - Authority to Recover Town Property Damage Claims

15.4 By-law 2021-061 - Indemnification of Fire Response Services

15.5 By-law 2021-062 - Confirmatory By-law October 12

Resolution # 20211012-317

**Moved By** Councillor Simone

**Seconded By** Deputy Mayor Meloche

That the following By-laws **BE ADOPTED**:

1. By-law 2021-059 - Appoint Clerk;
2. By-law 2021-058 - Signing Authorities By-law;
3. By-law 2021-060 - Authority to Recover Town Property Damage Claims;
4. By-law 2021-061 - Indemnification of Fire Response Services; and,



5. By-law 2021-062 - Confirmatory By-law October 12, 2021.

**Motion Carried**

**16. SPECIAL IN-CAMERA COUNCIL MEETING**

**That Council move into an In-Camera Meeting of Council directly following Regular session pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reasons:**

**Item A - Section 239(2)(b)** - Personal matters about an identifiable individual, including municipal or local board employees; and,

**Section 239(2)(d)** - Labour relations or employee negotiations.

Resolution # 20211012-318

**Moved By** Councillor Renaud

**Seconded By** Councillor Simone

**That Council move into an In-Camera Meeting of Council directly following Regular session pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reasons:**

**1. Item A:**

1. Section 239(2)(b) - Personal matters about an identifiable individual, including municipal or local board employees; and,
2. Section 239(2)(d) - Labour relations or employee negotiations.

**2. Item B:**

1. Section 239(2)(b) - - Personal matters about an identifiable individual, including municipal or local board employees; and,
2. Section 239(2)(e) - litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**Motion Carried**

17. **ADJOURNMENT OF SPECIAL IN-CAMERA COUNCIL MEETING**

18. **RESUMPTION OF REGULAR COUNCIL MEETING**

Resolution # 20211012-319

**Moved By** Councillor Simone

**Seconded By** Deputy Mayor Meloche

That Council **RESUME** regular session at 9:25 p.m.

**Motion Carried**

19. **REPORT OUT FROM SPECIAL IN-CAMERA COUNCIL MEETING - October 12th, 2021**

Resolution # 20211012-320

**Moved By** Councillor Renaud

**Seconded By** Councillor Simone

**Item A** was heard under section 239(2)(b) and 239(2)(d) of the Municipal Act and it is recommended that:

1. Administration **BE DIRECTED** to enter into an agreement with Boyden Global Executive Search to conduct a search for a Chief Administrative Officer for the Town of Amherstburg; and,
2. An expense not to exceed \$37,000 plus HST **BE FUNDED** from the CAO's Office Professional Fees to enter into an agreement with Boyden Global Executive Search.

**Motion Carried**

**Item B** was heard under section 239(2)(b) and 239(2)(e) of the Municipal Act and there is nothing further to report.

20. **ADJOURNMENT**

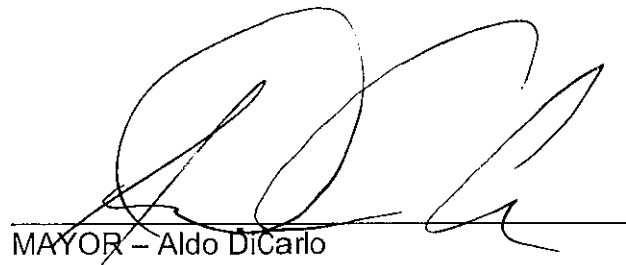
Resolution # 20211012-321

**Moved By** Councillor Courtney

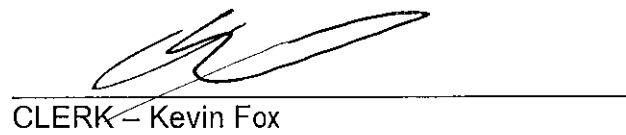
**Seconded By** Councillor Renaud

That Council rise and adjourn at 9:27 p.m.

**Motion Carried**



MAYOR – Aldo DiCarlo



CLERK – Kevin Fox

