



TOWN OF AMHERSTBURG
SPECIAL COUNCIL MEETING – 2017 BUDGET
Monday, January 9, 2017 – Day # 1

5:00 PM

Council Chambers, 271 Sandwich Street South, Amherstburg

MINUTES

PRESENT

Mayor Aldo DiCarlo
Councillor Rick Fryer
Councillor Jason Lavigne
Councillor Leo Meloche
Councillor Diane Pouget

Giovanni (John) Miceli, Chief Administrative Officer
Paula Parker, Municipal Clerk
Tammy Fowkes, Deputy Clerk

ABSENT

Deputy Mayor Bart DiPasquale
Councillor Joan Courtney

CALL TO ORDER

The Mayor called the meeting to order at 5:02 p.m.

MOMENT OF SILENT REFLECTION

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

Councillor Fryer declared an indirect pecuniary interest with respect to the Recreation budget, more specifically the programming line item. He advised that his daughter teaches gymnastics for a 3rd party contract at the Libro Centre.

PRESENTATIONS – 2017 BUDGET

3.1 Audit and Finance Advisory Committee Report and Presentation- John Purdie, Chair

Mr. Purdie presented the Audit and Finance Advisory report and answered Council questions.

Resolution # 20170109-496

Moved by Councillor Fryer
Seconded by Councillor Meloche

That the presentation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

3.2 Amherstburg Community Services – Grant Request – Kathy DiBartolomeo, Executive Director

Ms. DiBartolomeo provided Council with an overview of her grant request for Amherstburg Community Services and answered Council questions.

3.3 Amherstburg Food and Fellowship Mission – Grant Request – Tim McAllister

Mr. McAllister provided Council with an overview of his grant request for the Amherstburg Food and Fellowship Mission and answered Council questions.

3.4 House of Shalom – Grant Request – Rebecca Vander Vaart, Events Coordinator

Ms. Vander Vaart provided Council with an overview of her grant request for the House of Shalom and answered Council questions.

3.5 Amherstburg Freedom Museum – Grant Request - Mary-Katherine Whelan, Curator/Administrator

Ms. Whelan and Monty Logan, Board President, Amherstburg Freedom Museum, provided Council with an overview of their grant request for the Amherstburg Freedom Museum and answered Council questions.

3.6 Amherstburg Historic Sites Association – Grant Request – Stephanie Pouget-Papak, Curator, Administrator

Ms. Pouget-Papak provided Council with an overview of her grant request for the Amherstburg Historic Sites Association and answered Council questions.

3.7 Cat Assistance Team – Grant Request - Carla Leardi

Ms. Leardi and Renee St. Pierre, President/Treasurer, Cat Assistance Team, provided Council with an overview of their request for the Cat Assistance Team and answered Council questions.

3.8 Christ Church Anglican – Grant Request – Reverend Bill Strang

Reverend Strang was not present to address Council.

Resolution # 20170109-497

Moved by Councillor Lavigne
Seconded by Councillor Fryer

That the presentations listed as items 3.2 – 3.8 BE RECEIVED.

The Mayor put the Motion.

Motion Carried

Moved by Councillor Fryer
Seconded by Councillor Lavigne

That Council recess at 6:32 p.m. for a 15 minute break.

The Mayor put the Motion.

Motion Carried

Moved by Councillor Lavigne
Seconded by Councillor Meloche

That Council resume budget deliberations at 7:04 p.m.

The Mayor put the Motion.

Motion Carried

4. REPORTS - 2017 BUDGET

4.1 Audit and Finance Advisory Committee 2017 Budget Review

Resolution # 20170109-498

Moved by Councillor Pouget
Seconded by Councillor Fryer

That the report from the Audit and Finance Advisory Committee dated November 22, 2016, regarding Audit and Finance Advisory Committee 2017 Budget Review BE RECEIVED.

The Mayor put the Motion.

Motion Carried

4.2 2017 Grants to Community Groups and Organizations

Resolution # 20170109-499

Council approved each of the 2017 Grants to Community Groups and Organizations individually to be funded from the 2017 Global Operating Budget.

Moved by Councillor Fryer
Seconded by Councillor Pouget

That Amherstburg Community Services receive \$5000 as requested.

The Mayor put the Motion.

Motion Carried

Moved by Councillor Meloche
Seconded by Councillor Pouget

That the Amherstburg Food and Fellowship Mission receive \$1500 as requested.

The Mayor put the Motion.

Motion Carried

Moved by Councillor Fryer
Seconded by Councillor Pouget

That the House of Shalom Youth Center receive \$7000 of their \$8000 request.

The Mayor put the Motion.

Motion Carried

Moved by Councillor Fryer
Seconded by Councillor Pouget

That the Amherstburg Freedom Museum receive \$6500 as requested.

The Mayor put the Motion.

Motion Carried

Moved by Councillor Fryer
Seconded by Councillor Pouget

That the Amherstburg Historic Sites Association receive \$8500 as requested.

The Mayor put the Motion.

Motion Carried

Moved by Councillor Fryer
Seconded by Councillor Lavigne

That the Cat Assistance Team receive \$5000 of their \$7500 request.

The Mayor put the Motion.

Motion Carried

Moved by Councillor Fryer
Seconded by Councillor Pouget

That Christ Church receive \$750 as requested.

The Mayor put the Motion.

Motion Carried

4.3 Libro Centre Financial Update

Resolution # 20170109-500

Moved by Councillor Fryer
Seconded by Councillor Pouget

That the report from the CAO, Manager of Facilities and Manager of Recreation Services dated November 15, 2016, regarding Libro Centre Financial Update BE DEFERRED until additional details, including what is not running properly at the Libro Centre, can be brought back in a report to Council.

The Mayor put the Motion.

Motion Carried

4.4 Sidewalk Winter Control Program

Resolution # 20170109-501

Moved by Councillor Pouget
Seconded by Councillor Lavigne

That:

- 1. The report from the Manager of Public Works dated December 21, 2016 regarding Sidewalk Winter Control Program BE RECEIVED;**
- 2. The moratorium placed on enforcement of Bylaw 2005-04 being a by-law respecting the removal of snow and ice from the sidewalks on the highways in front of, alongside or at the rear of occupied or unoccupied premises BE WAIVED;**
- 3. The Manager of Public Works BE AUTHORIZED to implement the proposed pilot program for enhanced winter sidewalk maintenance for 2016/2017.**

4. **The Manager of Public Works BE DIRECTED to bring back a report to Council after the 2016/17 Winter Control season with costing and findings of the 2016/17 season.**

The Mayor put the Motion.

Motion Carried

5. **2017 BUDGET DELIBERATIONS**

COUNCIL SERVICES BUDGET

Resolution # 20170109-502

Moved By Councillor Lavigne
Seconded By Councillor Fryer

That Council APPROVE an open-ended limit for the Mayor's public receptions budget as per the Council Travel and Compensation Policy.

The Mayor put the Motion.

Motion Carried

Resolution # 20170109-503

Moved By Councillor Fryer
Seconded By Councillor Meloche

That Administration bring back known amounts for all benefits at the time of the final budget approval.

The Mayor put the Motion.

Motion Carried

Resolution # 20170109-504

Moved By Councillor Meloche
Seconded By Councillor Pouget

That the Council budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

CAO BUDGET

Resolution # 20170109-505

Moved By Councillor Meloche
Seconded By Councillor Fryer

That the CAO budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

CLERK'S DEPARTMENT BUDGET

Resolution # 20170109-506

Moved By Councillor Fryer
Seconded By Councillor Pouget

That the report from the Municipal Clerk dated October 12, 2016, regarding Part Time Committee Coordinator BE RECEIVED and Council NOT CONSIDER the position at this time.

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney	ABSENT	
Deputy Mayor DiPasquale	ABSENT	
Councillor Fryer	X	
Councillor Lavigne	X	
Councillor Meloche		X
Councillor Pouget	X	
Mayor DiCarlo		X

Motion Carried

Resolution # 20170109-507

Moved By Councillor Fryer
Seconded By Councillor Pouget

That the remainder of the Clerk's budget BE APPROVED in principle.

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney	ABSENT	
Deputy Mayor DiPasquale	ABSENT	
Councillor Fryer	X	
Councillor Lavigne	X	
Councillor Meloche		X
Councillor Pouget	X	
Mayor DiCarlo	X	

Motion Carried

CROSSING GUARD BUDGET

Resolution # 20170109-508

Moved By Councillor Pouget
Seconded By Councillor Fryer

That the Crossing Guard budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

HUMAN RESOURCES BUDGET

Resolution # 20170109-509

Moved By Councillor Meloche
Seconded By Councillor Lavigne

That the Human Resources budget, including the 1 year Contract Extension for the Health and Safety Officer, BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

POLICE SERVICE BUDGET

Resolution # 20170109-510

Moved By Councillor Meloche
Seconded By Councillor Pouget

That the Police Services budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

FIRE DEPARTMENT BUDGET

Resolution # 20170109-511

Moved By Councillor Meloche
Seconded By Councillor Lavigne

That the Fire Department budget, with the Full Time Training Officer and the Full Time Fire Clerk positions, BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

Moved by Councillor Fryer
Seconded by Councillor Meloche

That Council recess from budget deliberations at 9:12 p.m. and resume on January 10, 2017 at 5:00 p.m.

The Mayor put the Motion.

Motion Carried

SPECIAL IN-CAMERA MEETING

Moved by Councillor Fryer

Seconded by Councillor Lavigne

That Council move into an In-Camera Meeting of Council at 9:14 p.m., pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

ITEM A – Employment Contract - Fire Department - Section 239(2)(b) - Personal matters about an identifiable individual, including municipal or local board employees; and, Section 239(2)(d) - Labour relations or employee negotiations.

ITEM B – Property Acquisition Update - Section 239(2)(c) – A proposed or pending acquisition or disposition of land by the municipality or local board.

The Mayor put the Motion.

Motion Carried

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

SPECIAL COUNCIL MEETING – 2017 BUDGET

Tuesday, January 10, 2017 – Day # 2

5:00 PM

PRESENT

Mayor Aldo DiCarlo
Councillor Rick Fryer
Councillor Jason Lavigne
Councillor Leo Meloche
Councillor Diane Pouget

Giovanni (John) Miceli, Chief Administrative Officer
Paula Parker, Municipal Clerk
Tammy Fowkes, Deputy Clerk

ABSENT

Deputy Mayor Bart DiPasquale
Councillor Joan Courtney

Moved By Councillor Meloche
Seconded By Councillor Lavigne

That Council resume budget deliberations at 5:07 p.m.

The Mayor put the Motion.

Motion Carried

FINANCIAL SERVICES BUDGET

Resolution # 20170110-512

Moved By Councillor Meloche
Seconded By Councillor Fryer

That the Financial Services budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

IT BUDGET

Resolution # 20170110-513

Moved By Councillor Fryer
Seconded By Councillor Meloche

That the IT budget, with the Full Time IT Service and Support Technologist position, BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

LICENSING AND ENFORCEMENT BUDGET

Resolution # 20170110-514

Moved By Councillor Meloche
Seconded By Councillor Pouget

That the Licensing and Enforcement budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

Moved by Councillor Lavigne
Seconded by Councillor Meloche

That Council recess at 5:28 p.m. for a 5 minute break.

The Mayor put the Motion.

Motion Carried

Moved by Councillor Lavigne
Seconded by Councillor Fryer

That Council resume budget deliberations at 5:34 p.m.

The Mayor put the Motion.

Motion Carried

SPECIAL IN-CAMERA MEETING CALLED

Resolution # 20170110-515

Moved by Councillor Fryer

Seconded by Councillor Pouget

That Council move into an In-Camera Meeting of Council at 5:34 p.m., pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason:

ITEM A – Personnel Matter - Section 239(2)(b) - Personal matters about an identifiable individual, including municipal or local board employees; and, Section 239(2)(d) - Labour relations or employee negotiations.

The Mayor put the Motion.

Motion Carried

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

ADJOURNMENT OF IN-CAMERA MEETING @ 6:02 PM

RESUMPTION OF SPECIAL COUNCIL MEETING – 2017 BUDGET

Moved By Councillor Fryer

Seconded By Councillor Lavigne

That Council resume Special session at 6:06 p.m.

The Mayor put the Motion.

Motion Carried

PLANNING DEPARTMENT BUDGET

Resolution # 20170110-516

Moved By Councillor Fryer
Seconded By Councillor Pouget

That the Planning Department budget, with the Part Time Planner position, BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

BUILDING DEPARTMENT BUDGET

Resolution # 20170110-517

Moved By Councillor Fryer
Seconded By Councillor Meloche

That the Building Department budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

LIBRO CENTRE BUDGET

Resolution # 20170110-518

Councillor Fryer moved the report with an amendment to refer the Director position back to the Chief Administrative Officer restructuring.

Moved By Councillor Fryer
Seconded By Councillor Pouget

That:

- 1. The report from the Chief Administrative Officer dated October 21, 2016, regarding the additional Municipal position of Director of Parks, Facilities, Recreation and Culture BE RECEIVED; and,**
- 2. The position BE REFERRED back to the CAO for restructuring of the department and a report brought back to Council.**

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney	ABSENT	
Deputy Mayor DiPasquale	ABSENT	
Councillor Fryer	X	
Councillor Lavigne	X	
Councillor Meloche	X	
Councillor Pouget	X	
Mayor DiCarlo		X

Motion Carried

Councillor Fryer removed himself from discussion and voting with respect to the Libro Centre budget due to his declared pecuniary interest.

Resolution # 20170110-519

Moved By Councillor Pouget
Seconded By Councillor Lavigne

That the Libro Centre budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

Moved by Councillor Fryer
Seconded by Councillor Lavigne

That Council recess at 6:45 p.m for a break.

The Mayor put the Motion.

Motion Carried

Moved by Councillor Lavigne
Seconded by Councillor Meloche

That Council resume budget deliberations at 7:18 p.m.

The Mayor put the Motion.

Motion Carried

FACILITIES BUDGET

Resolution # 20170110-520

Moved By Councillor Meloche
Seconded By Councillor Fryer

That the Facilities budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

PARKS DEPARTMENT BUDGET

Resolution # 20170110-521

Moved By Councillor Meloche
Seconded By Councillor Pouget

That the Parks Department budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

RECREATION BUDGET

Councillor Fryer removed himself from discussion and voting with respect to the Recreation budget due to his declared pecuniary interest.

Resolution # 20170110-522

Moved By Councillor Meloche
Seconded By Councillor Lavigne

That the Recreation budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

TOURISM AND CULTURE BUDGET

Resolution # 20170110-523

Moved By Councillor Meloche
Seconded By Councillor Fryer

That the Tourism and Culture budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

PUBLIC WORKS BUDGET

Resolution # 20170110-524

Moved By Councillor Meloche
Seconded By Councillor Lavigne

That the Public Works budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

ENVIRONMENTAL SERVICES BUDGET

Resolution # 20170110-525

Moved By Councillor Fryer
Seconded By Councillor Meloche

That the Environmental Services budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

GLOBAL BUDGET

Resolution # 20170110-526

Moved By Councillor Fryer
Seconded By Councillor Pouget

That Administration BE DIRECTED to bring back a report to make a donation towards the \$700,000 trail from our municipality.

The Mayor put the Motion.

Motion Carried

Resolution # 20170110-527

Moved By Councillor Meloche
Seconded By Councillor Pouget

That the Global budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

RETIREE BUDGET

Resolution # 20170110-528

Moved By Councillor Meloche
Seconded By Councillor Pouget

That the Retiree budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

LONG TERM DEBT PAYMENTS BUDGET

Resolution # 20170110-529

Moved By Councillor Meloche
Seconded By Councillor Pouget

That the Long Term Debt Payments budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

Moved by Councillor Fryer
Seconded by Councillor Meloche

That Council recess at 8:03 p.m for a 5 minute break.

The Mayor put the Motion.

Motion Carried

Moved by Councillor Meloche
Seconded by Councillor Lavigne

That Council resume budget deliberations at 8:15 p.m.

The Mayor put the Motion.

Motion Carried

CAPITAL BUDGET

Resolution # 20170110-530

Moved By Councillor Meloche
Seconded By Councillor Pouget

That the only the Roads Projects within the Capital budget BE APPROVED in principle.

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney	ABSENT	
Deputy Mayor DiPasquale	ABSENT	
Councillor Fryer		X
Councillor Lavigne	X	
Councillor Meloche	X	
Councillor Pouget	X	
Mayor DiCarlo	X	

Motion Carried

Resolution # 20170110-531

Moved By Councillor Fryer
Seconded By Councillor Meloche

That the Sidewalks/Pathways within the Capital budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

Resolution # 20170110-532

Moved By Councillor Meloche
Seconded By Councillor Lavigne

That the Streetlight Installation and Upgrades within the Capital budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

Resolution # 20170110-533

Moved By Councillor Pouget
Seconded By Councillor Lavigne

That the Culverts and Bridges within the Capital budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

Resolution # 20170110-534

Moved By Councillor Meloche
Seconded By Councillor Lavigne

That the Municipal Drains within the Capital budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

Resolution # 20170110-535

Moved By Councillor Fryer
Seconded By Councillor Meloche

That the Public Works Department Programs and Engineering within the Capital budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

Resolution # 20170110-536

Moved By Councillor Pouget
Seconded By Councillor Fryer

That the Vehicles and Equipment within the Capital budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

Resolution # 20170110-537

Moved By Councillor Meloche
Seconded By Councillor Pouget

That the Parks Department Capital budget BE APPROVED in principle with an additional \$5000 added for bleachers and roof at Co-An Park.

The Mayor put the Motion.

Motion Carried

Resolution # 20170110-538

Moved By Councillor Pouget
Seconded By Councillor Meloche

That the Facilities Capital budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

Resolution # 20170110-539

Moved By Councillor Fryer
Seconded By Councillor Meloche

That all items listed as Other in the Capital budget BE APPROVED in principle with the exception of the Belle View line items.

The Mayor put the Motion.

Motion Carried

Councillors Lavigne and Pouget declared a conflict of interest with respect to Belle Vue. Councillor Lavigne advised that his parents have property located adjacent to the Belle Vue property. Councillor Pouget advised that her residence is close to the Belle Vue property.

Councillor Lavigne and Pouget removed themselves from discussion and voting with respect to the Belle Vue line items.

Resolution # 20170110-540

Moved By Councillor Fryer
Seconded By Councillor Meloche

That the Belle Vue line items within Other Capital budget BE APPROVED in principle.

The Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Meloche
Seconded By Councillor Pouget

That Council rise and adjourn the 2017 Budget Deliberations at 9:38 p.m.

The Mayor put the Motion.

Motion Carried



MAYOR – ALDO DICARLO



CLERK – PAULA PARKER