



**TOWN OF AMHERSTBURG**

**COUNCIL MEETING**

**Monday, November 27, 2017**

**6:00 PM**

**MINUTES**

Council Chambers, 271 Sandwich Street South, Amherstburg, ON

**PRESENT**

Mayor Aldo DiCarlo  
Deputy Mayor DiPasquale  
Councillor Joan Courtney  
Councillor Rick Fryer  
Councillor Jason Lavigne  
Councillor Leo Meloche  
Councillor Diane Pouget

Paula Parker, Clerk  
Tammy Fowkes, Deputy Clerk  
Giovanni (John) Miceli, CAO

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**CALL TO ORDER**

The Mayor called the meeting to order at 6:04 p.m.

**NATIONAL ANTHEM**

**DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**  
*(Public Council Meeting Agenda Items)*

There were no disclosures of pecuniary interest noted.

**MINUTES OF PREVIOUS MEETING**

Resolution # 20171127-960

**Moved By** Councillor Fryer  
**Seconded By** Councillor Meloche

**That the minutes BE ADOPTED and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:**

- 4.1 Regular Council Meeting Minutes - November 13, 2017**
- 4.2 Special In-Camera Council Meeting Minutes - November 13, 2017**

The Mayor put the Motion.

**Motion Carried**

**RECOGNITIONS**

Resolution # 20171127-961

**Moved By** Councillor Lavigne  
**Seconded By** Councillor Courtney

- 5.1 Allan Gignac, Public Works Equipment Operator - Retirement Recognition**  
**That the recognition BE RECEIVED.**

The Mayor put the Motion.

**Motion Carried**

**DELEGATIONS**

- 6.1 Request to Use Portion of Toddy Jones Park for Annual Garden Tour - Dr. Allan Halowski, President, Amherstburg Fort Malden Horticultural Society**

Resolution # 20171127-962

**Moved By** Councillor Meloche  
**Seconded By** Councillor Pouget

**That:**

1. The delegation **BE RECEIVED**; and,
2. The request to use the north east corner of Toddy Jones Park for the Annual Garden Tour ticket sales on June 9<sup>th</sup> & 10<sup>th</sup>, 2018, **BE APPROVED** with a section in front of the Kings Navy Yard Park as an alternate location if needed.

The Mayor put the Motion.

**Motion Carried**

**6.2 Bell Canada Announcement - Calvin DeLeavey, Senior Manager FTTH, Bell Canada**

Resolution # 20171127-963

**Moved By** Councillor Meloche  
**Seconded By** Councillor Lavigne

**That the delegation BE RECEIVED.**

The Mayor put the Motion.

**Motion Carried**

**6.2 Ice Rental Increase and User Surcharge – Marc Renaud, President, Amherstburg Minor Hockey Association**

Resolution # 20171127-964

**Moved By** Councillor Fryer  
**Seconded By** Councillor Pouget

**That:**

1. The delegation **BE RECEIVED**;
2. The report from the Manager of Recreation Services dated November 15, 2017 regarding the comparison of options of the Proposed Capital Surcharge **BE RECEIVED**; and,
3. Option 1 in the Proposed Capital Surcharge on Ice Rentals **BE APPROVED** in the 2018 Budget.

The Mayor put the Motion.

**Motion Carried**

**REPORTS – POLICE SERVICES**

There were no reports.

**REPORTS – CORPORATE SERVICES**

There were no reports.

**REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE**

- 9.1 Proposed Capital Surcharge on Ice Rentals Comparison**  
*(As dealt with above)*

**REPORTS – ENGINEERING AND PUBLIC WORKS**

- 10.1 Right of Way Permits**

Resolution # 20171127-965

**Moved By** Councillor Fryer

**Seconded By** Councillor Meloche

**That:**

- 1. The report from the Manager of Roads and Fleet dated November 21, 2017 regarding Right of Way Permits BE RECEIVED; and,**
- 2. By-law 2017-81 being a by-law to regulate activity on Town Highways, Road Allowances and Right of Ways BE TABLED for final consideration at the December 11, 2017 Regular Council Meeting.**

The Mayor put the Motion.

**Motion Carried**

## **REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES**

### **11.1 Dog Control Services**

Resolution # 20171127-966

**Moved By** Councillor Fryer

**Seconded By** Deputy Mayor DiPasquale

**That:**

- 1. The report from the Manager of Licensing and Enforcement dated November 17, 2017, regarding Dog Control Services BE RECEIVED;**
- 2. Administration BE AUTHORIZED to enter into a one (1) year agreement with the Windsor Essex County Humane Society to provide dog control officer services and pound facility for the Town of Amherstburg and the Mayor and Clerk BE AUTHORIZED to sign same; and,**
- 3. The Treasurer BE AUTHORIZED to PRE-COMMIT \$40,000 for Dog Control Service in the 2018 Operating Budget.**

The Mayor put the Motion.

**Motion Carried**

### **11.2 King's Navy Yard Park Heritage Designation**

Resolution # 20171127-967

**Moved By** Councillor Meloche

**Seconded By** Councillor Courtney

**That:**

- 1. The report by the Director of Planning, Development and Legislative Services, and the Chief Building Official regarding the King's Navy Yard Park Heritage Designation BE RECEIVED;**
- 2. Administration BE DIRECTED to initiate the development of a Heritage Conservation District Plan for the King's Navy Yard Park following completion of the waterfront development; and,**
- 3. The Treasurer BE AUTHORIZED to fund Council's preferred option ranging from \$2,225 - \$6,225 at the appropriate time.**

The Mayor put the Motion.

**Motion Carried**

**REPORTS - CAO's OFFICE**

There were no reports.

**INFORMATION REPORTS**

Resolution # 20171127-968

**Moved By** Councillor Lavigne

**Seconded By** Councillor Meloche

**That the following information reports BE RECEIVED:**

- 13.1 November 8, 2017 – November 21, 2017 Accounts Payable**
- 13.2 Long Service Award Recognition**

The Mayor put the Motion.

**Motion Carried**

**CONSENT CORRESPONDENCE**

Resolution # 20171127-969

**Moved By** Councillor Meloche

**Seconded By** Councillor Courtney

**That the following consent correspondence BE RECEIVED:**

- 14.1 Cornerstone Standards Council Responsible Aggregate Standard and Certification System - Gravel Watch Ontario**
- 14.2 Request to Grant Municipalities the Authority to Approve Landfill Projects - Town of Tillsonburg Resolution**
- 14.3 Fundraiser for Give Tuesday - Windsor-Essex Compassion Care Community and GIVE65**
- 14.4 Membership Dues and 2018 Hall of Fame Nominations - Essex Agricultural Hall of Fame**

The Mayor put the Motion.

**Motion Carried**

Resolution # 20171127-970

**Moved By** Councillor Fryer  
**Seconded By** Councillor Lavigne

*(Item # 14.4)* - **That the Town's annual membership to the Essex Agricultural Hall of Fame BE RENEWED in the amount of \$25.00.**

The Mayor put the Motion.

**Motion Carried**

### **CONSENT OTHER MINUTES**

Resolution # 20171127-971

**Moved By** Councillor Meloche  
**Seconded By** Councillor Lavigne

**That the following minutes BE RECEIVED.**

#### **15.1 Heritage Committee Meeting Minutes - September 21, 2017**

The Mayor put the Motion.

**Motion Carried**

### **UNFINISHED BUSINESS**

1. Councillor Pouget asked if there was any response from the letter that was sent to the Essex Railway Terminal (ETR) and the local MP's with respect to the railway cars being stored behind the properties on the 2<sup>nd</sup> Concession.

The Chief Administrative Officer advised that he sent ETR's response to Council late in the afternoon but he has not received a response from the MP's. The CAO advised Council that the ETR's position has not changed and they continue to maintain that the railway cars have a right to be there as per Federal regulations.

2. Councillor Pouget asked when the gravel lot south of the Police Station will be paved.

The Manager of Public Works advised Council that the lot is scheduled to be paved on Wednesday.

3. Councillor Fryer asked when the report regarding the completion and final cost of Meloche Road will be before Council.

The Director of Corporate Services/Treasurer advised Council that he is awaiting the final payment certificate. He stated that once the certificate is received a report will be before Council early in the new year.

## **NEW BUSINESS**

1. Resolution # 20171127-972

**Moved By** Councillor Meloche  
**Seconded By** Councillor Pouget

**That an additional \$3400 BE ADDED to the Heritage Committee budget for discussion during the 2018 Budget Deliberations.**

The Mayor put the Motion.

**Motion Carried**

2. Councillor Fryer asked if the old street lights are being maintained until the LED lighting program is in effect.

The Manager of Public Works advised Council that a contractor continues to repair the street lights that become burnt out.

3. Councillor Meloche asked for clarification with respect to timelines for Committee budgets.

The Clerk advised Council that the Committee/Boards Terms of Reference indicate that budget requests are to be submitted to the Clerk and Treasurer by October 1st of each year.

## **REPORT OUT FROM IN CAMERA SESSION**

There was nothing to report out.

## **NOTICE OF MOTION**

There were no Notices of Motion.



**BY-LAWS**

**20.1 By-law 2017-100 - Appoint Property Standard Officers**

Resolution # 20171127-973

**Moved By** Councillor Pouget  
**Seconded By** Councillor Courtney

**That By-law 2017-100 being a by-law to appoint Property Standard Officers BE DEFERRED to the December 11, 2017, Regular Council Meeting.**

The Mayor put the Motion.

	<b>Yes/Concur</b>	<b>No/Not Concur</b>
Councillor Courtney	X	
Deputy Mayor DiPasquale	X	
Councillor Fryer	X	
Councillor Lavigne		X
Councillor Meloche		X
Councillor Pouget	X	
Mayor DiCarlo		X

**Motion Carried**

**20.2 By-law 2017-101 - Civil Marriage Solemnization Services**

Resolution # 20171127-974

**Moved By** Councillor Lavigne  
**Seconded By** Councillor Meloche

**That By-law 2017-101 being a by-law to delegate authority to perform civil marriage solemnization services be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

**Motion Carried**

**20.3 By-law 2017-102 - Appoint Lottery Licensing Officers**

Resolution # 20171127-975

**Moved By** Councillor Lavigne  
**Seconded By** Councillor Meloche

**That By-law 2017-102 being a by-law to appoint Lottery Licensing Officers be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

**Motion Carried**

**20.4 By-law 2017-82 - Authorizing By-law for Borrowing upon Amortizing Debentures Towards the Cost of Municipal Roads Infrastructure**

Resolution # 20171127-976

**Moved By** Councillor Lavigne  
**Seconded By** Councillor Meloche

**By-law 2017-83 being a by-law to authorize the borrowing upon amortizing debentures towards the cost of municipal roads infrastructure be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

**Motion Carried**

**20.5 By-law 2017-103 - Confirmatory By-law**

Resolution # 20171127-977

**Moved By** Councillor Meloche  
**Seconded By** Councillor Lavigne

**That By-law 2017-103 being a by-law to confirm all resolutions of the Municipal Council Meeting held November 27<sup>th</sup>, 2017, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

**Motion Carried**

**SPECIAL IN-CAMERA COUNCIL MEETING**

Resolution # 20171127-978

**Moved By** Councillor Pouget  
**Seconded By** Councillor Fryer

**That Council move into an In-Camera Meeting of Council at 7:43 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason:**

**ITEM A - Grant Group Community Concerns - Section 239(2)(b) - Personal matters about an identifiable individual, including municipal or local board employees.**

The Mayor put the Motion.

**Motion Carried**

**DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**  
*(In-Camera Council Meeting Agenda items)*

There were no disclosures of pecuniary interest noted.

**ADJOURNMENT OF IN-CAMERA COUNCIL MEETING @ 8:22 P.M.**

**RESUMPTION OF REGULAR COUNCIL MEETING**

**Moved By** Councillor Meloche  
**Seconded By** Councillor Lavigne

**That Council resume Regular session at 8:24 p.m.**

The Mayor put the Motion.

**Motion Carried**

**ADJOURNMENT**

**Moved By** Councillor Courtney  
**Seconded By** Deputy Mayor DiPasquale

**That Council rise and adjourn at 8:24 p.m.**

The Mayor put the Motion.

**Motion Carried**



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MAYOR – ALDO DICARLO



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CLERK – PAULA PARKER