

Amherstburg Drainage Board

**March 23, 2016 at 9:00 a.m.
Town Hall – Council Chambers**

MINUTES

PRESENT

Ron Sutherland, Chair
Allan Major, Vice-Chair
Gary Ayers
Robert Pillon

Eric Chamberlain, Manager of Public Works
Todd Hewitt, Manager of Engineering & Operations

Paula Parker, Clerk
Tammy Fowkes, Deputy Clerk

ABSENT WITH NOTICE Robert Bezaire

CALL TO ORDER

The Clerk called the first Drainage Board meeting to order at 9:04 a.m.

WELCOME NEWLY APPOINTED DRAINAGE BOARD MEMBERS

The Clerk welcomed the newly appointed members to the Drainage Board. The members introduced themselves and provided a background of their knowledge and experience with respect to drainage.

ELECTION OF THE CHAIR AND VICE-CHAIR

Bob Pillon moved, Gary Ayers seconded:

That Ron Sutherland BE APPOINTED as the Chair of the Drainage Board.

The Clerk put the Motion.

Motion Carried

Ron Sutherland moved, Bob Pillon seconded:

That Allan Major BE APPOINTED as the Vice Chair of the Drainage Board.

The Chair put the Motion.

Motion Carried

ACCEPTANCE OF AGENDA

Moved by: Bob Pillon

Seconded by: Allan Major

That there are no required changes and the agenda BE ACCEPTED as presented.

The Chair put the Motion.

Motion Carried

ORDER OF BUSINESS

1. Clerk's Department Orientation

The Clerk's Department provided the Board with an orientation session and answered questions. The Board received the following in their orientation package:

- Municipal Conflict of Interest Act
- Integrated Accessibility Standards Regulation (IASR)
- Procedural By-law 2014-91
- Local Boards/Committees Terms of Reference

- Board members contact information

2. Drainage 101

Eric Chamberlain provided the Board with a Drainage 101 power point presentation and answered questions. Eric informed the Board members that they will receive a copy of the Drainage Act at the upcoming Drainage course they were scheduled to attend.

NEW BUSINESS

There was no New Business.

NEXT MEETING DATE

Tuesday, May 3, 2016, Town Hall, Council Chambers @ 6:00 p.m.

ADJOURNMENT

Moved by: Bob Pillon

Seconded by: Gary Ayers

That the meeting adjourn at 10:15 a.m.

The Chair put the Motion.

Motion Carried

Chair – Ron Sutherland

Staff Liaison – Eric Chamberlain