

**Minutes of the Heritage Committee
Meeting of October 24, 2013 at 6 p.m.
Amherstburg Town Hall**

1.0 Call to order – 6 p.m.

John McDonald, Paul Hertel, Monica Bunde, Chad Barrette, Robert Honor, Marc Pillon, Carolyn Davies

Absent: Simon Chamely

2.0 Approval of the Agenda

Monica Bunde/Robert Honor

That the agenda as printed for October 24, 2013 be approved. Carried

3.0 Review of Minutes

Review of Minutes of Meeting of August 22, 2013

Paul Hertel/Chad Barrette

That the minutes be approved as printed. Carried

4.0 Review of New Correspondence

4.1 CHO News

The committee reviewed the CHO news.

5.0 Outstanding Business/Updates:

5.1 Current Budget Status

The Committee reviewed the budget, at this time S. Brown confirmed that upon discussion with the Finance Department, there would be no carry over of funds. C. Davies stated she would inquire with administration as to the possibility of carrying money over for special projects. The Chair noted that the current budget has allocations for Phase II of the Properties of Interest project as well as support for placement of Phase I on a website. Such items to come out of the budget are the cost for the interest list which is \$10,000, the website support of \$1,500 and the brochure cost of \$250.00. P. Hertel was hoping to have a more detailed budget outline at the meeting so that we may have discussion in detail.

5.2 Properties of Interest and Heritage Districts Contract 'Inventory of Properties of Interest in the Core' –Presentation by Doris Gaspar

Doris Gaspar presented her 350 page document. She had redone some of the information from the previous document. She stated that 6 people have made it in to the Canadian biography online made Amherstburg their home at one time or another. In early times in the Province, there was more significant history here than Toronto

She gave some examples of the information. She estimated that the structure at 68 Gore Street is the oldest building in town. She described some significant information about the property.

She spoke briefly about the list descriptions associated with some of the currently designated properties; unfortunately, some contain inaccuracies and many could be more comprehensive. At some point, the by-laws associated with these designations may have to be rewritten and the current by-laws repealed.

i) Possible continuation of Contract Activity

Doris indicated that continuation of the Properties of Interest Phase 2, will take up to a year; so far the first phase consists of 90 researched properties. There are other properties on the further removed from the core which could be of interest and provision was made for the Committee to nominate up to 40 such properties for examination. Within the boundaries of town approximately 240 addresses could be of interest; adding 40 to this yields a possible total of 280 properties total. Discussions would continue with Administration to determine to what extent the project can be continued.

C. Davies./M. Bunde

*That the document of Phase 1 of the Properties of Interest Inventory be presented to Council;
And further that payment of the invoice in the amount of \$2,500 be carried out as soon as possible. Carried.*

Second Motion;

The Committee make every effort to continue the Phase II portion of the study, including discussions with Administration and direct consultation with Council to commit as much as possible of the current budget allocation of \$10,000 continuing the study within the defined boundaries within the town with the option of adding 40 properties from the outlying areas of town at the direction of the Committee. Carried unanimously

P. Hertel suggested that the minutes reflect each step of what is taking place with Doris' work and the process that is being followed.

S. Brown stated that it may be appropriate for the list to be updated every few months as the researcher completes each section. C. Davies indicated that there has been a request to include

a property along Texas Road, believed by the Italian community to be significant as a heritage designated property, because of its use as a stop over house when immigrants first arrived in Canada.

M. Pillon requested that Doris put some biographical information in the forefront of the document in preparation for its further dissemination.

The Committee expressed great appreciation for Ms. Gaspar's extensive work on the document.

ii) Further Discussion on Placement of Outcome on the Town Website

The Committee continued to recognize the desirability of placing the Properties of Interest outcomes on a searchable website. A proposal to do so has been received and would be discussed further with Administration

iii) Plan for Notification of Property Owners of Inclusion on Current List

The Committee has completed a letter for use in advising individual property owners of inclusion of their property in the P of I list. S. Brown noted that the current town registry should be reviewed and culled prior to notification, and a consolidated list should be used for any mailing. The Committee will await further advice on how this might be executed.

5.3 Update from the Communication and Education Committee

i) Review of Information Pamphlet on Heritage Designation

The pamphlets were distributed at the Doors Open event; as well they are currently available at the Visitor Centers, Town Hall and a few other locations. Monica Bunde suggested that the brochure be included in any mail out to the properties of interest owners.

ii) Other initiatives

The Committee discussed the importance of correcting the current designation by-laws. It was agreed that this discussion would continue.

5.4 Further Developments re the Belanger Paper on Urban Design and Heritage Districts

P. Hertel, C. Barrette

That the item 5.4 be deferred to the next meeting. Carried

S. Brown stated that it is in the hands of the CAO at this time.

5.5 Further Comments on Insurance Costs for Designated Properties

C. Davies has had discussion with an insurance company regarding the designated property costs for insurance. She agreed to provide a written summary to the Committee at the next meeting.

6.0 New Business

6.1 Possible student position for the Winter Term (January to April 2014)

Some discussion took place on the possibility of gaining student support for the Winter Term; however, Simon Chamely, who had been in discussions with St. Clair College, was not available to provide input.

6.2 University of Waterloo Proposal – Robert Shipley

Considering that the 2014 Committee budget has not yet been struck, the Committee was unwilling to consider a commitment to the University of Waterloo at this time.

It was suggested that Dr. Shipley could be a guest speaker at a public meeting, perhaps during Heritage Week 2014, along with Doris Gaspar and possibly others. R. Honor stated that at a recent event, there was a speaker, Richard Peddie, who emphasized the economic benefits when supporting heritage in a town. Mr. Peddie could perhaps be involved as well.

Christ Church could be an ideal location; there should be an outreach to all heritage committees in the county and invite them to the event. Church leaders and business people should be invited as well.

P. Hertel also suggested that we allocate a few tickets to go to the Chamber of Commerce dinner whereby the CAO is guest speaker. It is to take place October 30, 2013.

P. Hertel/R. Honor

That tickets be allocated to the Committee members who wish to attend the Chamber of Commerce dinner to take place October 30, 2013, where the CAO is the guest speaker. Carried

6.3 Development of Preliminary 2014 Budget.

P. Hertel requested that an excel spreadsheet be brought back with a detailed outline of the requirements or target amounts required.

J. McDonald inquired as to when the budget had to be prepared. S. Brown will confirm with administration. Student support, conference, plaque programs, properties of interest completion, heritage workshop and heritage week, website compilation are all major elements that need to be included in the budget.

M. Bunde stated that updating the by-laws may be another item to add to the budget. S. Brown stated that a heritage property standards by-law could be an avenue that would address heritage attributes. J. McDonald will work with the information and provide a draft at the next meeting.

6.4 Nominations to the Heritage Committee

S. Brown will look into the term of the committee.

6.5 Heritage Committee Event – Guest Speaker

See previous discussion under Item 6.2.

6.6 Boblo Blockhouse

The Committee agreed to defer discussion on this item.

7.0 Next Meeting

November 21, 2013 at 6 pm.

8.0 Adjournment

Moved by P. Hertel. Carried. Meeting adjourned at 7.50 pm.


JOHN MCDONALD, CHAIRPERSON


MICHELLE CHITTLE, SECRETARY

