

**Minutes Of An Amherstburg Municipal Council Special Meeting Held
In Council Chambers on Tuesday, November 17, 2009 At 2:00 PM**

PRESENT: Mayor Wayne Hurst
Deputy Mayor Robert Bailey
Councilor Bob (Robert) Pillon
Councilor Rick Fryer
Councilor Rosa White

ALSO PRESENT: Pamela Malott, CAO
Brenda Percy, Manager of Council and Legislative Services
Lou Zarlenga, Manager, Public Works

ABSENT WITH NOTICE: Councilor Paul Renaud (LOA)
Councilor John Sutton

CALL TO ORDER

Mayor Hurst called the meeting to order at 2:19 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

REPORTS OF MUNICIPAL OFFICERS

REPORT # 1

A report by Lou Zarlenga regarding C.A.F. Project – Street Light Replacement North Portion – Tender Award Recommendation was discussed. Report was provided at the meeting and forms an Addendum to these minutes.

Moved by Deputy Mayor Bailey
Seconded by Councillor R. White

That Council accept the report from Lou Zarlenga regarding the tender results for the Street Light Replacement - North Portion Tender Results.

And further that Council accept the Consulting Engineer's recommendation to award the contract to the lowest tenderer, being Rorison Industrial Electrical Limited.

Motion Carried

REPORT # 2

A report by Lou Zarlenga regarding C.A.F. Project – Street Light Replacement South Portion – Tender Award Recommendation was discussed. Report was provided at the meeting and forms an Addendum to these minutes.

Moved by Deputy Mayor Bailey
Seconded by Councillor R. White

That Council accept the report from Lou Zarlenga regarding the tender results for the Street Light Replacement - South Portion Tender Results.

And further that Council accept the Consulting Engineer's recommendation to award the contract to the lowest tenderer, being Ron Field and Son Electrical Limited.

Motion Carried

Discussion:

Lou Zarlenga advised that there may be cost savings modifications made in order to stay within the budget allowance.

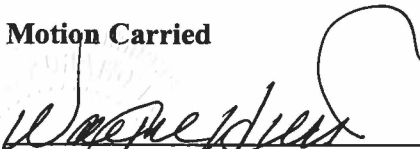
The Mayor asked that Administration advise as to the location of the bidders businesses.

ADJOURNMENT

Moved by Councillor R. White
Seconded by Councillor R. Pillon

That Council adjourn at 2:30 p.m.

Motion Carried


MAYOR, WAYNE HURST


CLERK, BRENDA M. PERCY



Council Report

PUBLIC WORKS DEPARTMENT

Report To: Mayor Hurst and Members of Council
Date of Meeting: November 17, 2009
Submitted By: Lou Zarlenga, P.Eng., Manager of Public Services
Prepared By: Lou Zarlenga, P.Eng., Manager of Public Services
Date of Report: November 17, 2009
File No.: PWD-RD-09-050
Subject: C.A.F. Project – Street Light Replacement – North Portion
Tender Results

RECOMMENDATION:

That Council accept the report from Lou Zarlenga regarding the tender results for the Street Light Replacement – North Portion Project;

And further that Council accept the Consulting Engineer's recommendation to award the contract to the lowest tenderer, being Rorison Industrial Electrical Limited.

EXECUTIVE SUMMARY:

A tender was recently advertised for the C.A.F. project – Street Light Replacement – North Portion, prepared by R.C. Spencer Associates. This report deals with the tender results and attached recommendations of R.C. Spencer Associates. The budget allowance for the entire street lighting is \$3,388,00.00 including supply and installation.

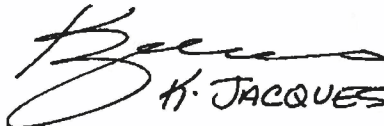
REPORT:

Tenders closed for this project at 11:00 a.m. on Monday, November 16, 2009 at the Amherstburg Public Works Department. The Town received three (3) tender submission. A public tender opening was held shortly after 11:00 a.m. with the following results:

1. Rorison Industrial Electric Limited	\$1,346,390.75	Plus G.S.T.
2. Ron Field & Son Electrical Limited	\$1,384,270.00	Plus G.S.T.
3. Black and McDonald Limited	\$1,410,325.98	Plus G.S.T.

FINANCIAL CONSIDERATIONS:

The cost for the Street Light Replacement project is part of the \$11,265,000.00 grant provided by the Community Adjustment Fund. The Street Light Replacement budget allocation for the entire project, including the north and south portion is \$3,388,000.00


H. JACQUES per:

**Lou Zarlenga, P.Eng.
Manager of Public Services**



RC SPENCER ASSOCIATES INC.
Consulting Engineers

17 November 2009
File No. 09-39

**Town of Amherstburg
512 Sandwich Street South
Amherstburg, Ontario
N9V3R2**

**Attn: Mr. Lou Zarlenga, P.Eng
Manager of Public Services**

**Re: Amherstburg Street Light Replacement
North Portion
Tender Results**

Tender submissions for the Replacement of Street Lighting were received on 16 November 2009 for the area generally bounded by Fryer Street to the east, Alma Street to the north, Dalhousie Street to the west and Simcoe Street to the south, and are listed below:

<u>Contractor</u>	<u>Bid</u>
1. Rorison Industrial Electric Limited	\$ 1,346,390.75
2. Ron Field & Son Electrical Limited	\$ 1,384,270.00
3. Black and McDonald Limited	\$ 1,410,325.98

We have checked the Tender submission and determined that there were no mathematical errors by the Tenders.

We feel that each of these bidders is qualified and capable of completing this work as specified.

We would recommend that the Town enter an agreement with Rorison Industrial Electric Limited to complete this work for the unit prices bid in the Tender submission for a total Tender Price of \$1,346,390.75.

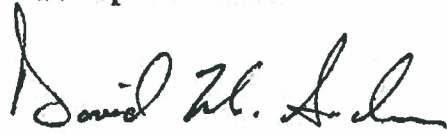
We note that the final costs involved for the Street Light replacement project consists of:

- a) the material supply price
- b) the material installation price (north portion)
- c) the material installation price (south portion)



The funding available for the three components combined may require the scope of work to be reduced in order to limit the total project cost to that approved for funding. A recommendation of potential reductions will be provided with the Tender Results Summary for the south portion, should the bid submissions exceed the budget.

Yours Truly
R.C Spencer Associate Inc.



David M. Archer P.Eng
Project Manager

PLACED INTO COUNCIL AGENDA	
MEETING DATE:	<u>Nov. 17/09</u>
DATE ENTERED:	<u>Nov. 17/09</u>
TIME ENTERED:	<u>2:00pm</u> BY: <u>K-J.</u>



Council Report

PUBLIC WORKS DEPARTMENT

Report To: Mayor Hurst and Members of Council
Date of Meeting: November 17, 2009
Submitted By: Lou Zarlenga, P.Eng., Manager of Public Services
Prepared By: Lou Zarlenga, P.Eng., Manager of Public Services
Date of Report: November 17, 2009
File No.: PWD-RD-09-050
Subject: C.A.F. Project – Street Light Replacement – South Portion Tender Results

RECOMMENDATION:

That Council accept the report from Lou Zarlenga regarding the tender results for the Street Light Replacement – South Portion Project;

And further that Council accept the Consulting Engineer's recommendation to award the contract to the lowest tenderer, being Ron Field and Son Electrical Limited.

EXECUTIVE SUMMARY:

A tender was recently advertised for the C.A.F. project – Street Light Replacement – South Portion, prepared by R.C. Spencer Associates. This report deals with the tender results and attached recommendations of R.C. Spencer Associates. The budget allowance for the entire street lighting is \$3,388,00.00 including supply and installation. The engineer recommends reducing the scope of the street light installation to stay within the allocated budget.

REPORT:

Tenders closed for this project at 11:00 a.m. on Tuesday, November 17, 2009 at the Amherstburg Public Works Department. The Town received three (3) tender submission. A public tender opening was held shortly after 11:00 a.m. with the following results:

1. Ron Field & Son Electrical Limited	\$1,083,820.00	Plus G.S.T.
2. Avertex Utility Solutions Incorporated	\$1,185,348.65	Plus G.S.T.
3. Black and McDonald Limited	\$1,212,681.18	Plus G.S.T.

FINANCIAL CONSIDERATIONS:

The cost for the Street Light Replacement project is part of the \$11,265,000.00 grant provided by the Community Adjustment Fund. The Street Light Replacement budget allocation for the entire project, including the north and south portion is \$3,388,000.00

A handwritten signature in blue ink, appearing to read "L. Zarlenga".

**Lou Zarlenga, P.Eng.
Manager of Public Services**



RC SPENCER ASSOCIATES INC.
Consulting Engineers

17 November 2009
File No. 09-39

**Town of Amherstburg
512 Sandwich Street South
Amherstburg, Ontario
N9V3R2**

**Attn: Mr. Lou Zarlenga, P.Eng
Manager of Public Services**

**Re: Amherstburg Street Light Replacement
South Portion
Tender Results**

Tender submissions for the Replacement of Street Lighting were received on 17 November 2009 for the area generally bounded by Fryer Street to the east, Alma Street to the north, Dalhousie Street to the west and Lowes Sideroad to the south, and are listed below:

<u>Contractor</u>	<u>Bid</u>
1. Ron Field & Son Electrical Limited	\$ 1,083,820.00
2. Avertex Utility Solutions Inc.	\$ 1,185,348.65
3. Black and McDonald Limited	\$ 1,212,681.18

We have checked the Tender submission and determined that there were no mathematical errors by the Tenders.

We feel that each of these bidders is qualified and capable of completing this work as specified.

We would recommend that the Town enter an agreement with Ron Field and Son Electrical Limited to complete this work for the unit prices bid in the Tender submission for a total Tender Price of \$ 1,083,820.00.

The total cost for the Street Light replacement project is as follows:

a) supply	\$ 1,512,325.00
b) installation (north)	\$ 1,346,390.75
c) installation (south)	<u>\$ 1,083,820.00</u>
Total	\$ 3,942,535.75



The budget allowance for the Street Light Replacement project is \$3,388,000 and as such, we recommend that the traffic pole replacement component and the street light installation on Lowes Sideroad component of the project be deleted, for a savings of:

a) Supply	\$ 236,870.00
b) Installation (north)	\$ 137,075.00
c) Installation (south)	\$ 89,355.00
Total	\$ 463,300.00

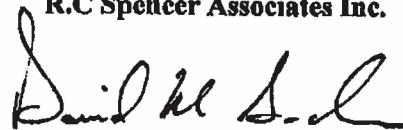
The total project cost would be reduced by \$463,300.00 for a resultant total of \$3,479,235.75.

We also note that a further savings of \$95,319.00 can be realized by eliminating the replacement of the luminaires within the Crown Ridge Subdivision, resulting in a total project cost of \$3,383,916.75.

The Traffic pole replacement and the Crown Ridge Subdivision luminaire replacement works were not in the original scope of works described in the CAF Application.

We therefore recommend elimination of the traffic pole replacement, the Lowes Sideroad street lighting and the Crown Ridge Subdivision replacement of luminaires in order to ensure that the total project costs do not exceed the budget allowance.

Yours Truly
R.C Spencer Associates Inc.



David M.Archer P.Eng
Project Manager

cc: Pam Malott