

Minutes of an Amherstburg Municipal Council Special Meeting With Respect to the Budget held on Friday, October 24, 2008 beginning at 9:00am at the Victoria Culture Centre

PRESENT:

Mayor Wayne Hurst
Deputy Mayor Robert Bailey
Councillor Rick Fryer
Councillor Robert (Bob) Pillon
Councillor John Sutton

ALSO PRESENT:

Pamela Malott, Chief Administrative Office
Paul Beneteau, Treasurer
Lory Bratt, Planning Coordinator
Stephen Brown, Chief Building Official
Dave Carpenter, Manager of Information Technology
Sarah Cochrane, Public Services Office Manager
Tony De Thomasis, Roads and Parks Superintendent
Ron Dzombak, Manager of Recreation Services
Ivano Fregonese, Supervisor of Budget Services
Cindy Hazael-Gietz, Deputy-Clerk
Antonietta Giofu, Engineer Water/Wastewater
Dwayne Grondin, Public Works Inspector/Coordinator of Development Services
Randy Sinasac, Deputy Fire Chief

ABSENT WITH NOTICE:

Councillor Rosa White
Lou Zarlenga, Manager of Public Services
Kevin Atkinson, Sewer and Watermain Superintendent
Richard Murray, Fire Chief

CALL TO ORDER 9:00 AM

DISCLOSURE OF PECUNIARY INTEREST

None

INTRODUCTION

CAO, Pamela Malott provided a verbal introduction to the special budget session.

Report # 1 Review of 2009 Draft Operations Issue Papers:

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Ivano Fregonese, Supervisor of Budget Services provided a verbal introduction to the 2009 Operating Budget Issue Paper Review. The Budget Supervisor indicated that the 2009 Draft Budget Tax Rate Breakdown base budget increase reflects salary and wage increases as well as reserves for computer and equipment.

Councillor Paul Renaud arrived at the meeting at 9:23 AM

Review of 2009 Draft Operating Budget Issue Paper by Section

1. Review of **Treasury Department** Tax Collector Memo:

Council directed administration to report back on the following information:

- Detailed job function of Treasurer and Budget Supervisor Position
- Results of detail on job duties
- Impact of Assessment Changes (phase in) and PSAB requirements on Department

2. Review of **Administration** Energy Analysis Project Summary Report:

Council directed administration to report back with more details regarding the project specifying which windows will be replaced/repared, etc.

3. Review of **Police Department** Operations Budget

Police Chief, Roger Hollingworth presented the Police Services Operations Budget. Chief Hollingworth stated the increase in wages and benefits results from the recently negotiated contract. Chief Hollingworth indicated the department has savings in the area of staff expense and office expense. Discussions took place with respect to the dispatching issues that will be a factor in the 2009 year. Council received the budget report.

4. Review of **IT Dept.** Staffing Request:

Council discussed the request and received the report and issue paper. Detail on incremental increase from Part Time to Full Time was requested.

5. Review of **Development Services** Animal Control/Dog Catching Services.

Council discussed the request and received the report.

6. Review of **Development Services** Big Creek Watershed Plan

Council discussed the request and received the issue paper. Lory Bratt, Planning Coordinator indicated that Creek Side Hunting and Fishing Club will be contributing \$155,500.00 to the project being 50% of the funding. Ms. Bratt indicated that there would be a Public Workshop held at the Verdi Club in Amherstburg Monday Nov 17th. Administration indicated that the Budget Meeting scheduled for that date would be rescheduled. Council indicated that financial support from ERCA should be encouraged.

7. Review of **Development Services** Development Charge Study

Council discussed the request and received the issue paper. Lory Bratt, Planning Coordinator stated that this was a mandatory 5 year review under the Planning Act. The Budget Supervisor indicated that the majority of the cost was associated with Water and Wastewater and would not affect the general tax rate.

Mayor Hurst departed for a previously scheduled appointment at 10:30 AM

8. Review of **Public Works** Seasonal Personnel Roads

Council discussed the request and received the issue paper. Council directed administration to provide a report indicating which sidewalks are currently being cleared and how the determination is made. Carol Bendo, Manager of Human Resources indicated that the contract contains a provision for the use of seasonal employees for winter control. Tony DeThomasis, Roads and Parks Superintendent requests seasonal staff for the period December 1, 2008 – March 15, 2009 in order to meet demands.

9. Review of **Public Works** Kings Navy Yard Park Signature Beds

Council discussed the request and received the issue paper.

10. Review of **Public Works** Full Time Parks Supervisor

Council discussed the request and received the report and issue paper.

Mayor Hurst arrived back at the meeting at 11:20 AM

11. Review of **Recreation Services** Parks and Leisure Master Plan

Council discussed the request and received the report and issue paper.

12. Review of **Recreation Services** Leash Free Dog Run Park – Larry Bauer Park

Council discussed the request and received the report.

13. Review of **Recreation Services** Toboggan Hill Development in Larry Bauer Park

Council discussed the request and received the report and issue paper. Council directed administration to bring back a report regarding the safety of the hill at Larry Bauer Park and further to take measures to secure the site with respect to safety hazards.

14. Review of **Recreation Services** Fulltime Recreation Programmer Position

Council discussed the request and received the issue paper.

15. Review of **Recreation Services** Ball Diamond Maintenance Program – ORFA Field and Turf Training Capital Budget

Council discussed the request and received the issue paper. Council directed administration to report back regarding the stewardship of the River Canard Park.

16. Review of **Recreation Services** Amherstburg Arena Building Maintenance and Refrigeration Plant Maintenance.

This item was deferred to the next meeting.

17. Review of **Public Works** Backflow Prevention

This item was deferred to the next meeting.

Moved by Councillor Sutton
Seconded by Deputy Mayor Bailey

That the presentation regarding the Review of 2009 Draft Operations Issue Papers be received.

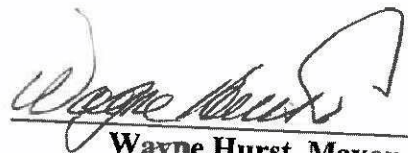
Motion Carried

ADJOURNMENT


Moved by Councillor Pillon
Seconded by Councillor Fryer

That Council rise and adjourn at 12:00 P.M.

Motion Carried



Wayne Hurst, Mayor



Pamela Malott, Clerk