

**Minutes of a Town of Amherstburg Working Session Meeting held
Monday, July 9, 2007 at 2:00 p.m. in Council Chambers**

PRESENT

Mayor Wayne Hurst
Deputy Mayor Robert Bailey
Councillor Rick Fryer
Councillor Robert Pillon
Councillor Paul Renaud
Councillor John Sutton
Councillor Rosa White

ALSO PRESENT

Frank Pizzuto, Chief Administrative Officer
Paul Beneteau, Treasurer
Carol Bendo, HR Specialist/Deputy Clerk
George Balango, Manager of Development Services
Lory Bratt, Planning Coordinator
Steve Brown, Chief Building Official
Lou Zarlenga, Manager of Public Services
Ron Dzombak, Manager of Recreation Services
Dave Carpenter, Manager of IT

Declarations of Pecuniary Interest

None

Item #1

Ice Allocation – Report from Ron Dzombak

Ron reviewed the proposed ice allocation policy that would ensure a fair distribution of ice time between user groups, adults and children. It was made clear by Frank Pizzuto that this policy favours youth ice time over adult ice time, however, Ron Dzombak advised that enrolment numbers would have to be up to move users from their current spots. A process will be followed that involves consultation with user groups and the general public resulting in an administrative report that Council can consider later in the year for implementation in the fall of 2008. The Recreation Committee will also be consulted when their committee has a better turn out of members and can reach a quorum.

Council directed administration to continue with the process of vetting this policy through the above groups prior to Council consideration. The process includes public meetings and consultation with user groups. A report on process for this consultation along with the draft Ice Allocation report will be presented to Council on July 23, 2007.

Item #2

Discuss Public Meetings Being Recorded – Verbal report Frank Pizzuto

Council agreed to the concept of recording meetings, however, would like to see notice to the public in the form of signs being posted and adding this information to the delegation form.

Item #3

Municipal Act Overview – Report from Pamela Malott/Frank Pizzuto

Frank Pizzuto reviewed the report on Bill 130 implications. Various Council members commented on the need for such policies to assist with accountability and transparency. Bob Bailey asked that with regard to the Code of Conduct Policy, administration should consult with the County on this policy.

With regard to the development of a Delegation of Responsibility Policy, Frank Pizzuto agreed to look at a process to see that Council could view all applications that go to the Committee of Adjustment, however, he reminded Council to be careful not to undermine the Committee of Adjustment during this review process. It was agreed that a list of potential areas to delegate would be useful prior to deciding if there is a possibility of delegating any other duties of Council.

Item #4

Development Charges – Report from George Balango

Frank Pizzuto reviewed the report from George Balango. This issue has been brought forward since developers are finding it difficult to commit to building in this economy. Frank Pizzuto advised that a policy will be developed for Council consideration. The policy should be for a short term only and will be offered to all developers equally. Bob Bailey asked for an projection of how development charges could be affected in the future based on such a policy.

A report and policy will be presented to Council on Development Charges in July or August 2007.

Item #5

Windsor Transit County Proposal – Verbal Report Frank Pizzuto

Frank Pizzuto advised that Windsor Transit will not be getting back to the Town with regard to the implementation of their services for the September timeframe as they have advised their decision will go to County Council instead. Mayor Hurst wants administration to send correspondence back to Windsor Transit asking for an explanation of why they will not speak to the Town regarding their decision and asking for an immediate response. Bob Bailey asked that a report be completed for public session to advise the residents of our situation with Windsor Transit and to ensure that people understand we will not have a September implementation date on this project. Frank Pizzuto will write Windsor Transit and provide Council an information report on July 23, 2007.

Item #6

Discussion on Work Being Done on Private Property – Verbal Report Frank Pizzuto

Frank Pizzuto advised Council that the Town was contracted by the Verdi Club to paint the lines in their parking lot at cost. A request was directed to the Mayor's office in the Fall of 2006, Council was advised of this request. The work was completed in the spring of 2007 and they have been invoiced. This decision was made because the Town has unique equipment for this type of work and since they are a service club and the Town supports other service clubs in different ways. The K of C has made a similar request, however, they were initially under the assumption that the Town was conducting this work at no cost. Both Robert Pillon and Rick Fryer asked that Council be advised of activities that are being conducted out of the norm.

In the future, Council will approve work requested by service clubs and work will not be considered on private property.

Item #7

Salmoni Access Road Summary Facts – Report from Lory Bratt

Lory Bratt reviewed the report describing the history of the rezoning and development agreement associated with the Salmoni Condominium, in particular the issue of the access right-of-way to the development. It was made clear by Ms. Bratt that the proposed access road was not required for a fire route. The building classification under the Ontario Building Code permits the building to face one street (in this instance Dalhousie).

The access roadway is not intended to be a fire route. Frank Pizzuto emphasized that measures will still have to be taken to ensure safety to pedestrians especially during planned events in the park or parkette. It was confirmed by Ms. Bratt that the developer would be responsible for the cost to mitigate the parkette and that the Town would be responsible for any enhancements to the parkette that are currently being considered. An effort to coordinate these improvements with the refurbishment of the parkette will be made.

Frank Pizzuto advised Council that he and the Mayor had a meeting with Tom Kilgala and Casey Overgaauw and Mike Angeleri regarding the relocation of access road to be against the Salmoni Building. The developer, Mike Angeleri, cannot grant this request due to a timing issue. This change would require a re-survey of the facility an amended site plan that would have to be approved by Council. Since this process would take up to 1 month, the developer is unable to undertake this delay. This information has been reviewed with the Parks Committee.

Lou Zarlenga distributed a drawing that related to the plan to refurbish the parkette. This is an initial design that administration and the Parks Committee is still reviewing. Bob Pillon asked administration to contact the Legion if there is no plan to move the cenotaph.

Frank Pizzuto confirmed a public report is to go forward on the July 23, 2007.

Bob Pillon requested a copy of the tree removal invoice and Frank Pizzuto advised that this item would be dealt with in camera as it was a personal issue.

Item #8

Acceptance of Services Riverfront Park Development – Report from Lou Zarlenga

Moved by Robert Bailey and seconded by Paul Renaud that the Town concur with the recommendation of the Consulting Engineer (Aleo Associates Inc. Consulting Engineers) and that the town initially accept the underground services, concrete curb and gutter and base asphalt for the Riverfront Park Development (Riverfront Park Crescent) and the one year maintenance period begins May 30, 2007.

Motion carried.

Item #9

Site Plan French Language School – Verbal Report Lory Bratt and George Balango

Frank Pizzuto reported that the French Language School has been approved by the Ministry of Education. The Building Department expects to see a concept plan in the near future and is looking forward to making comments.

Item #10

Lion's Pool Filter Pump – Report by Ron Dzombak

Moved by Paul Renaud and seconded by Bob Bailey that the purchase of a replacement water pump to continue aquatic programming for July/August 2007 be approved.

Motion carried.

Item #11

Creekside Hunting Club – Verbal Report Frank Pizzuto

Frank Pizzuto advised that the Creekside Hunting Club was issued a 5 year permit to take water from Big Creek instead of a 10 year permit. Council was sent an email with regard to this matter.

An information report will be available on July 23, 2007 Council Meeting on this matter to be prepared by George Balango.

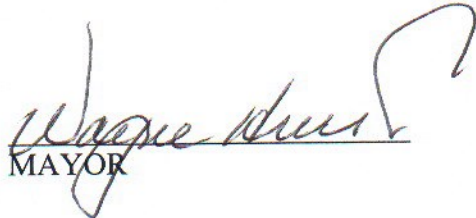
Other Items:


Larry Bauer Sign – Recreation Committee working on options for signage. A report will go to Council when options have been investigated.

Splash Pad – Discussed minor repairs at Splash Pad that occurred after opening weekend.

Procurement – Discussed the need for a process for awarding jobs that are in line with the procurement policy. A report will go to Council outlining the process.

Meeting Adjourned.


MAYOR


CLERK