

Minutes of a special meeting of the Amherstburg Municipal Council held Tuesday, January 6, 2003 at 9:30 a.m.

PRESENT: Mayor Wayne Hurst
Deputy Mayor Anthony Leardi
Councillor Robert Bailey
Councillor Gord Freeman
Councillor Carl Gibb
Councillor Paul Renaud
Councillor Rosa White

ALSO PRESENT: Hilary Payne, CAO
David Mailloux, Clerk
Paul Beneteau, Treasurer
Lou Zarlenga, Public Works Manager
Armando Deluca, Solicitor

Moved by R. Bailey, seconded by R. White that we move In-Camera to deal with a Personnel issue.

Motion Carried

Moved by R. White, seconded by G. Freeman that we rise into open session.

Motion Carried

Council met to discuss policy issues and other matters.

1. Procedure for Polling Council.... Article 1.1.7 in the Policy Manual.

Moved by A. Leardi, seconded by R. White that Article 1.1.7 be deleted from the Policy Manual.

Motion Carried

Mayor suggested that Council take the manual home and bring suggestions to meeting on January 12, 2004 (after regular meeting).

2. It was confirmed that a Tour of the Town would take place on Wednesday, January 7, 2004 at 10:00 a.m.
3. Councillor White suggested that the Town Website Address be on all Stationary, advertisements, etc. in bold letters.
4. Changes to meeting times and agendas.

Moved by G. Freeman, seconded by A. Leardi that we make the following changes to meeting and agenda policy.

- a) Regular Council meetings to be held every Monday night with the meeting moved to Tuesday if Monday is a holiday.
- b) Agendas to be published in the River Town Times edition prior to meeting.
- c) Agendas to be ready for Council pickup at 4:00 p.m. Wednesday.
- d) General Government and Public Services Committees to be eliminated.

Moved by A. Leardi, seconded by R. White that the above resolution be deferred pending a report from Administration with a decision to be made at the last Council meeting in January 2004.

Motion Carried

5. It was suggested that the Procedural By-law be reviewed.
6. The start time of meetings was discussed. 7:00 p.m. seemed to be the preferred time.

7. In-Camera meeting content is to be in accordance with the Municipal Act and the Procedural By-law.

The Council decided to break for lunch and return at 1:15 p.m.

Lou Zarlenga was not present for the afternoon session.

8. Conferences – Travel Policy

Deputy Mayor Anthony Leardi suggested that the Town may be better served if the Solicitor or someone from his office conducted training sessions on various topics (i.e. The Municipal Act.).

It was suggested that the travel policy be changed to better reflect the intended content of the policy.

9. Council Honorariums was discussed.

10. Staff Working at Home.

The CAO explained that Department Heads were allowed to perform certain work at home to meet deadlines on reports etc. that only they could do.

No objections were brought forward regarding the practice.

11. Deputy Mayor Anthony Leardi explained the details of the IBEW 2004, 2005, 2006 Contract with inside and outside workers.

12. Arena Employees – report on the feasibility of them transferring to other duties during the summer.

13. It was suggested that consideration be given to advertising for consultants.

14. It was suggested that we set 1 or 2 nights aside to give groups an opportunity to convey their suggestions to Council.

15. It was suggested that we advertise for an Environmental Committee.

16. We should consider having a Planning Advisory Committee and a Finance Committee.

17. Financial By-laws deferred at the December 22, 2003 meeting need to be addressed.

18. Mayor's Office

Moved by P Renaud, seconded by G. Freeman that we remove the wall dividing the former Mayor's Office and that the Boardroom table be returned to the Office.

Motion Carried

The CAO will do a report on the creation of an office for the Economic Development Coordinator in the main office area.

Motion Carried

19. CAO Contract – the Clerk and Treasurer were not present for this item.

20. Budget Meeting

Council set Wednesday, January 28, 2004 at 9:00 a.m. for a budget session with Thursday, January 29, 2004 being the second day if needed.

Moved by C. Gibb, seconded by A. Leardi that there being no further business the meeting adjourn.

Motion Carried

MAYOR

CLERK