



**TOWN OF AMHERSTBURG
REGULAR COUNCIL MEETING**

REVISED AGENDA

**Electronic Meeting
Public Participation via Livestream
<https://www.amherstburg.ca/livestream>**

**Monday, August 9, 2021
6:00 PM**

For information pertaining to this agenda or to arrange for any additional accessibility needs please contact Tammy Fowkes, Deputy Clerk at tfowkes@amherstburg.ca

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	Pages
1. CALL TO ORDER	9
2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF	

3. LAND ACKNOWLEDGEMENT

We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron-Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on, and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island.

4. MINUTES OF PREVIOUS MEETING

That the minutes **BE ADOPTED** and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- | | | |
|------|--|----|
| 4.1. | Special Council Meeting Minutes - Planning - July 12, 2021 | 11 |
| 4.2. | Regular Council Meeting Minutes - July 12, 2021 | 14 |

5. DELEGATIONS

There are no Delegations.

6. REPORTS – CORPORATE SERVICES

There are no reports.

7. REPORTS – COMMUNITY & PROTECTIVE SERVICES

There are no reports.

8. REPORTS – INFRASTRUCTURE SERVICES

There are no reports.

9. REPORTS - PLANNING & DEVELOPMENT SERVICES

9.1. Zoning By-law Amendment E/S Front Road South (Conc 1, Pt Lot 6) 28

It is recommended that:

1. **By-law 2021-043** being a by-law to amend Zoning By-law No. 1999-52, to amend the zoning for the subject lands known as E/S Front Road South, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

10. REPORTS - CAO's OFFICE

10.1. Request to Waive User Fees – Unauthorized Burn 52

It is recommended that:

1. The request to waive user fees for an unauthorized open burn, as shown in the invoice in the Private and Confidential (P & C) Memo from the CAO dated August 9, 2021 **BE DENIED**.

10.2. *Fire Department Deployment – Fire Station Options* 56

It is recommended that:

1. Administration **BE DIRECTED** to proceed with Implementation of the requirements for one of the following options for fire services facilities and deployment, as outlined in the Fire Master Plan and the Fire Department Deployment – Fire Station Options report from the Fire Chief dated July 16, 2021:
 - **Option A** – Two Fire Station Model as outlined in the report from the Fire Chief dated July 16, 2021, **OR**;
 - **Option B** – Three Fire Station Model as outlined in the report from the Fire Chief dated July 16, 2021.

11. INFORMATION REPORTS

That the following information reports **BE RECEIVED**:

11.1. Cheque Listing for the Months of May and June 2021

102

12. CONSENT CORRESPONDENCE

That the following consent correspondence **BE RECEIVED**:

12.1.	Request to Address Chronic Underfunding of Eye Care - Dr. Peter DiPasquale, Local Optometrist	215
12.2.	Opposition to IHRA Working Definition of Antisemitism - Brian Hogan, President, Windsor and District Labour Council	217
12.3.	Ontario Big City Mayors Call for Action on Mental Health and Addiction Plan - Chatham-Kent Resolution	219
12.4.	Licensing of Cannabis Operations Previously Operating Illegally - Chatham-Kent Resolution	224
12.5.	Affordable Housing Crisis in Canada - City of Woodstock Resolution	226
12.6.	Climate Change Action, Proposed Initiatives - Peter Julian, MP, New Westminster-Burnaby	228
12.7.	IBEW Local Union 636 Charity Golf Tournament, September 18, 2021	230
12.8.	Support for Bill C-6, An Act to Amend the Criminal Code, Conversion Therapy - Town of Cobourg Resolution	233
12.9.	Rising Costs of Building Materials - City of Kitchener Resolution	236
12.10.	Request to Phase Out Ontario's Gas Plants - City of Stratford Resolution	238
12.11.	Request for Changes to the Provincial Offences Act - Northumberland County Resolution	240
12.12.	Request to Raise the Legal Age for a Licensed Driver from 16 to 18 - City of Vaughan Resolution	249
12.13.	Request for the Federal Government to Terminate its Appeal of the 2019 Human Rights Tribunal Ruling - City of Mississauga Resolution	252
12.14.	Truth and Reconciliation Commission of Canada, Calls to Action - Township of Georgian Bay Resolution	254

13. CORRESPONDENCE

13.1. Franco Ontarian Flag Day - September 25, 2021 275

It is recommended that:

1. The correspondence from ACFO Windsor-Essex Chatham-Kent regarding Franco Ontarian Flag Day, September 25, 2021, **BE RECEIVED**;
2. The request to purchase the Franco Ontarian Flag, in the amount of \$28.32 (+ tax & shipping), **BE APPROVED or DENIED**; and,
3. Pending approval of the purchase of the Franco Ontarian Flag, the flag **BE RAISED** in the Town of Amherstburg on Franco Ontarian Day, September 25, 2021.

14. CONSENT OTHER MINUTES

That the following minutes **BE RECEIVED**:

14.1.	Committee of Adjustment Meeting Minutes - May 18, 2021	278
14.2.	Committee of Adjustment Meeting Minutes - June 22, 2021	307
14.3.	Committee of Adjustment Meeting Minutes - June 29, 2021	314
14.4.	Inclusive Community Program Advisory Steering Committee Meeting Minutes - July 28, 2021	331

15. OTHER MINUTES

15.1. Drainage Board Meeting Minutes - August 3, 2021

335

It is recommended that:

1. The Drainage Board Meeting Minutes of August 3, 2021 **BE RECEIVED**;
2. The tender submissions for the John Parks Drain No. 1 **BE REJECTED**, as recommended by the Drainage Board;
3. The John Parks Drain No. 1 **BE RE-TENDERED** in the late fall of 2021 with appropriate modifications to the Tender documents according to the recommendations from R. Dobbin Engineering Inc., as recommended by the Drainage Board;
4. The tender submissions for the John Parks Drain No. 2 **BE REJECTED**, as recommended by the Drainage Board; and,
5. The John Parks Drain No. 2 **BE RE-TENDERED** in the late fall of 2021 with appropriate modifications to the Tender documents according to the recommendations from R. Dobbin Engineering Inc., as recommended by the Drainage Board.

16. UNFINISHED BUSINESS

16.1. Unfinished Business List as at August 9, 2021

363

17. NEW BUSINESS

18. NOTICE OF MOTION

There are no Notices of Motion.

19. BY-LAWS

- 19.1. **By-law 2021-049 - To Appoint Deputy Treasurers for the Town of Amherstburg** 367

(Housekeeping By-law)

That **By-law 2021-049** being a by-law to Appoint Deputy Treasurers for the Town of Amherstburg be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

- 19.2. **By-law 2021-050 - Confirmatory By-law** 368

That **By-law 2021-050** being a by-law to Confirm all the Resolutions of the Municipal Council Meetings held on July 26 and August 9, 2021 be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

20. ADJOURNMENT

That Council adjourn from Regular session at p.m.

AUGUST 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3 Drainage Board Meeting Electronic Participation 6:00 p.m.	4	5 Economic Development Advisory Committee Meeting Electronic Participation 5:00 p.m.	6	7
8	9 Electronic Meeting (Livestream) Regular Council Meeting 6:00 p.m.	10 Seniors Advisory Committee Meeting Electronic Participation 5:00 p.m.	11 Amherstburg Environmental Advisory Committee Meeting Electronic Participation 6:00 p.m.	12 Heritage Committee Meeting Electronic Participation 5:30 p.m.	13	14
15	16	17	18 Parks and Recreation Advisory Committee Meeting Electronic Participation 6:00 p.m.	19 Amherstburg Accessibility Advisory Committee Meeting Electronic Participation 5:00 p.m.	20	21

22	23 <i>(Tentative)</i> Special Council Meeting Planning 5:00 p.m.	24	25 Inclusive Community Program Advisory Steering Committee Meeting Electronic Participation 5:00 p.m.	26	27	28
29	30	31 Committee of Adjustment Meeting Electronic Participation 7:30 a.m.				



**TOWN OF AMHERSTBURG
SPECIAL COUNCIL MEETING - PLANNING**

**Monday, July 12, 2021
5:30 PM**

MINUTES

PRESENT

Mayor Aldo DiCarlo
Councillor Peter Courtney
Councillor Donald McArthur
Councillor Michael Prue
Councillor Marc Renaud
Councillor Patricia Simone

Giovanni (John) Miceli, CAO
Tammy Fowkes, Deputy Clerk

Frank Garardo, Manager of Planning Services

ABSENT

Deputy Mayor Leo Meloche

All members of Council participated in the meeting through video conferencing technology from remote locations. Public participation was conducted via livestream.

CALL TO ORDER

The Mayor called the meeting to order at 5:33 p.m.

ROLL CALL

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

SPECIAL PLANNING REPORTS

4.1 **Statutory Public Meeting for a Zoning By-law Amendment on the E/S Front Road South**

The Manager of Planning Services provided an overview of the Zoning By-law Amendment on the E/S Front Road South and answered Council questions.

Melanie Muir, Applicant Representative, Dillon Consulting Limited, was present and answered Council questions.

There were no comments received from the public.

Resolution # 20210712-228

Moved By Councillor Renaud
Seconded By Deputy Mayor Meloche

That comments from the public with respect to Zoning By-law Amendment for lands at E/S Front Rd S (File ZBA-03-21), owned by Capo D'Aqua Corporation, BE RECEIVED and SUMMARIZED in a future report to Council.

The Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Courtney
Seconded By Councillor Renaud

That Council adjourn from Special session at 5:50 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

DEPUTY CLERK – TAMMY FOWKES



**TOWN OF AMHERSTBURG
REGULAR COUNCIL MEETING**

**Monday, July 12, 2021
6:00 PM**

MINUTES

PRESENT

Mayor Aldo DiCarlo
Deputy Mayor Leo Meloche
Councillor Peter Courtney
Councillor Donald McArthur
Councillor Michael Prue
Councillor Marc Renaud
Councillor Patricia Simone

Giovanni (John) Miceli, CAO
Tammy Fowkes, Deputy Clerk

All members of Council participated in the meeting through video conferencing technology from remote locations. Public participation was conducted via livestream.

CALL TO ORDER

The Mayor called the meeting to order at 6:15 p.m.

ROLL CALL

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

LAND ACKNOWLEDGEMENT

We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron-Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on, and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island.

MINUTES OF PREVIOUS MEETING

Resolution # 20210712-229

Moved By Deputy Mayor Meloche
Seconded By Councillor Simone

That the minutes BE ADOPTED and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- 4.1 Special In-Camera Council Meeting Minutes - June 28, 2021**
- 4.2 Regular Council Meeting Minutes - June 28, 2021**

The Mayor put the Motion.

Motion Carried

REPORT OUT FROM IN-CAMERA SESSION - June 8, 2021

Council met on June 28, 2021, for a Special In-Camera Meeting at 3:34 p.m. and discussed 4 items as provided for under Section 239 of the Municipal Act:

Items A, B, & C were reported out on June 28, 2021.

Item D was heard under section 239(2)(c). There is nothing further to report at this time.

DELEGATIONS

6.1 Better Laws for Paws - Mackenzie Porter and Sarah Aubin

Resolution # 20210712-230

Moved By Councillor Prue

Seconded By Councillor Simone

That:

- 1. The delegation BE RECEIVED; and,**
- 2. Administration BE DIRECTED to bring back a report outlining any areas in which the Town's by-law can be improved based on the information brought forward by the delegates.**

The Mayor put the Motion.

Motion Carried

REPORTS – CORPORATE SERVICES

There were no reports.

REPORTS – COMMUNITY & PROTECTIVE SERVICES

There were no reports.

REPORTS – INFRASTRUCTURE SERVICES

9.1 Fryer Street Reconstruction Phase 1 – Richmond Street to Alma Street - Tender Results

Resolution # 20210712-231

Moved By Councillor Courtney
Seconded By Councillor Renaud

That:

1. A 2021 over-expenditure not to exceed \$472,450 for the Fryer Street Reconstruction Phase 1 (Richmond to Alma) project for a total cost not to exceed \$2,672,450 including net HST BE APPROVED to be funded as outlined in the report from the Manager of Engineering dated June 28, 2021;
2. The Tender for Fryer Street Reconstruction Phase 1– Richmond Street to Alma Street BE AWARDED to Sherway Contracting (Windsor) Limited. for an amount not to exceed \$2,383,010 plus HST and the Mayor and Clerk BE AUTHORIZED to execute an agreement with Sherway Contracting (Windsor) Limited for the Fryer Street Reconstruction Phase 1– Richmond Street to Alma Street; and,
3. The proposal from Dillon Consulting Limited for Fryer Street Reconstruction Phase 1 – Contract Administration and On-Site Services BE ACCEPTED and the Mayor and Clerk BE AUTHORIZED to execute an agreement with Dillon Consulting Limited for Fryer Street Reconstruction Phase 1 – Contract Administration and On-Site Services for a total amount not to exceed \$187,050 plus HST.

The Mayor put the Motion.

Motion Carried

REPORTS - PLANNING & DEVELOPMENT SERVICES

10.1 Heritage Tax Rebate Applications for the 2018, 2019 and 2020 Taxation Years

Resolution # 20210712-232

Moved By Deputy Mayor Meloche
Seconded By Councillor McArthur

That:

1. The applications for the Heritage Tax Rebate for the properties listed below BE APPROVED for the 2018 tax year:

- 273 Ramsay St.
- 443 Dalhousie St.

2. The applications for the Heritage Tax Rebate for the properties listed below BE APPROVED for the 2019 tax year:

- 7143 County Rd. 50
- 252 Dalhousie St.
- 51 North St.

3. The applications for the Heritage Tax Rebate for the properties listed below BE APPROVED for the 2020 tax year:

- 459 Dalhousie St.

The Mayor put the Motion.

Motion Carried

Resolution # 20210712-233

Moved By Councillor McArthur
Seconded By Councillor Simone

That Administration BE DIRECTED to dedicate a line item for heritage rebates in future budgets starting in the 2022 Budget.

The Mayor put the Motion.

Motion Carried

REPORTS - CAO's OFFICE

11.1 Provision of Dispatch Services Agreement - City of Windsor

Resolution # 20210712-234

Moved By Councillor Prue
Seconded By Councillor Renaud

That:

1. **Administration BE AUTHORIZED to procure fire dispatch services through sole source purchasing per section 24.3.2 of the Town's Procurement Policy;**
2. **The amended Fire Dispatch Services Agreement with the City of Windsor BE APPROVED, as presented; and,**
3. **By-law 2021-045 being a By-law to execute an agreement between the Corporation of the Town of Amherstburg and the Corporation of the City of Windsor for Fire Dispatch Services be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

INFORMATION REPORTS

Resolution # 20210712-235

Moved By Councillor Courtney

Seconded By Councillor Prue

That the following information reports BE RECEIVED:

12.1 Provincial Job Site Challenge Update

The Mayor put the Motion.

Motion Carried

CONSENT CORRESPONDENCE

Resolution # 20210712-236

Moved By Councillor McArthur

Seconded By Councillor Courtney

That the following consent correspondence BE RECEIVED:

13.1 2021 Induction of the Coloured All-Stars into the Canadian Baseball Hall of Fame - Chatham-Kent Resolution

14.2 Inclusion of the PSA Test in the National Health Care System at No Charge - Town of Cochrane Resolution

14.3 Municipal Land Transfer Tax - Municipality of St. Charles Resolution

14.4 Request to Advertise - Veterans Day Magazine

The Mayor put the Motion.

Motion Carried

Resolution # 20210712-237

Moved By Councillor Renaud

Seconded By Councillor McArthur

(Item # 12.3) - **That Administration BE DIRECTED to send correspondence in support of the Town of Cochrane's resolution regarding Inclusion of the PSA Test in the National Health Care System at No Charge.**

The Mayor put the Motion.

Motion Carried

CORRESPONDENCE

14.1 Bullying Elimination Week - September 20-26, 2021

Resolution # 20210712-238

Moved By Councillor McArthur

Seconded By Councillor Prue

That:

- 1. The Proclamation received by Ryan Doyle, Author of Tears of Loneliness: The Angel Within regarding Bullying Elimination Week - September 20-26, 2021 BE RECEIVED; and,**
- 2. September 20-26, 2021 BE PROCLAIMED as Bullying Elimination Week in the Town of Amherstburg.**

The Mayor put the Motion.

Motion Carried

CONSENT OTHER MINUTES

Resolution # 20210712-239

Moved By Councillor Courtney
Seconded By Councillor Simone

That the following minutes BE RECEIVED:

- 15.1 Inclusive Community Program Advisory Steering Committee Minutes - June 23, 2021**
- 15.2 Seniors Advisory Committee Minutes - May 11, 2021**
- 15.3 Parks and Recreation Advisory Committee Minutes - May 12, 2021**
- 15.4 Economic Development Advisory Committee Minutes - June 3, 2020**

The Mayor put the Motion.

Motion Carried

OTHER MINUTES

- 16.1 Drainage Board Meeting Minutes - July 6, 2021**

Resolution # 20210712-240

Moved By Deputy Mayor Meloche
Seconded By Councillor Prue

That:

- 1. The Drainage Board Meeting Minutes of July 6, 2021 BE RECEIVED;**
- 2. By-law 2021-046 being a By-law to provide for the Parks Drain Access Bridges and Drain Maintenance Schedules based on the Drainage Report by Dillon Consulting Ltd. BE PROVISIONALLY ADOPTED by giving first and second reading and the Mayor and Clerk BE AUTHORIZED to sign same;**
- 3. The request from Rose Girard and Janet Moore for the maintenance of an existing access culvert over the Tremblay Drain per Section 74 of the Drainage Act BE ACCEPTED, as recommended by the Drainage Board;**

4. **The appointment of the firm of Rood Engineering Inc. to complete a report per Section 78 of the Drainage Act for the repair and improvement to the Tremblay Drain BE APPROVED, as recommended by the Drainage Board;**
5. **The request from Robert Blais for the installation of a new access culvert over the 3rd Concession Drain North per Section 78 of the Drainage Act BE ACCEPTED, as recommended by the Drainage Board;**
6. **The appointment of the firm of Rood Engineering Inc. for the repair and improvement to the 3rd Concession Drain North BE APPROVED, as recommended by the Drainage Board; and**
7. **The drainage apportionments BE APPROVED as listed, as recommended by the Drainage Board,**
 - **Consent B/35/20 - Drainage Apportionments for the Whelan Drain – 4401 Concession Road 4S**
 - **Consent B/02/21 – Drainage Apportionments for the Shaw Drain North – 5775 Concession Road 5N**
 - **Consent B/12/21 – Drainage Apportionments for the Warren Drain and Long Marsh Drain – 3441 Concession Road 3N**

The Mayor put the Motion.

Motion Carried

16.2 Amherstburg Environmental Advisory Committee Minutes - June 9, 2021

Councillor Prue amended the motion to direct Administration to bring back a report on how the Town can best utilize the trees received by ERCA, outline the costs associated, and outline where the trees can be planted in the Town's parklands.

Resolution # 20210712-241

Moved By Councillor Prue

Seconded By Councillor Courtney

That:

- ~~1. The Amherstburg Environmental Advisory Committee Minutes of June 9, 2021 BE RECEIVED; and,~~

- ~~2. Administration **BE DIRECTED** to **REPORT** on the potential tree planting locations in the Town of Amherstburg, not limited to but including, municipal right-of-ways, parkland, outstanding development requests and other municipally owned property.~~
3. Administration **BE DIRECTED** to bring back a report on how the Town can best utilize the trees received by ERCA, outline the costs associated, and outline where the trees can be planted in the Town's parklands.

The Mayor put the Motion.

Motion Carried

Resolution # 20210712-242

Moved By Councillor Prue
Seconded By Councillor Renaud

That the Amherstburg Environmental Advisory Committee Minutes of June 9, 2021 BE RECEIVED.

The Mayor put the Motion.

Motion Carried

16.3 Audit and Finance Advisory Committee Minutes - May 26, 2021

Councillor Prue moved the motion to include recommendation #'s 1, 3, & 4.

Resolution # 20210712-243

Moved By Councillor Prue
Seconded By Councillor Simone

That:

- 1. The Audit and Finance Advisory Committee Minutes of May 26, 2021 BE RECEIVED;**
- ~~2. Administration **BE DIRECTED** to **PRESENT** the Q4 year end budget to actual summaries and transfers inclusive of a schedule of reserves;~~
- 3. Administration **BE DIRECTED** to **BRING TARGETS** with the revised **Reserve Policy** for the medium and long term plan of Town Reserves; and,**

4. Administration BE DIRECTED to INDICATE which of the Audit and Finance Advisory Committee recommendations provided in the review of the last year’s budget were approved.

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney	X	
Councillor McArthur		X
Deputy Mayor Meloche		X
Councillor Prue	X	
Councillor Renaud		X
Councillor Simone	X	
Mayor DiCarlo		X

Motion Failed

Resolution # 20210712-244

Moved By Deputy Mayor Meloche
Seconded By Councillor McArthur

That the Audit and Finance Advisory Committee Minutes of May 26, 2021 BE RECEIVED.

The Mayor put the Motion.

Motion Carried

UNFINISHED BUSINESS

There was no Unfinished Business brought forward.

NEW BUSINESS

1. The Chief Administrative Officer introduced Susan Hirota, Town Solicitor, to Council.
2. Discussion ensued with respect to the Jack Purdie Park and Centennial Park proposals and concepts presented to the public on July 7th.

The Chief Administrative Officer and the Director of Community and Protective Services answered Council questions.

Councillor Simone asked if an updated slide can be provided in which General Amherst High School is not included as a part of the percentage of greenspace.

The Director of Community and Protective Services advised that she can update the slide as requested.

3. Councillor Courtney asked for an update with respect to the re-opening of Town Hall to the public.

The Chief Administrative Officer advised that Town Hall will be re-opened to the public on Monday, July 26, 2021.

4. Deputy Mayor Meloche asked if any money was spent recently on upgrades to the former Amherstburg Community Services (ACS) building on Victoria Street.

The Chief Administrative Officer confirmed that no money was spent on the former ACS building.

5. Councillor Prue asked when Council and Committee meetings will resume in person at Town Hall.

The Chief Administrative Officer advised that the intent is to resume with Council, Administration, and delegates appearing in person, similar to when the pandemic first started; and further, he is targeting the July 26th meeting to begin in person once again.

6. Councillor Prue advised that a resident called regarding a hole covered up by plywood at the end of Alma Street need the water and asked when it will be repaired.

The Chief Administrative Officer advised that a grant was received to remediate that issue.

The Manager of Engineering advised that he will follow up with the Manager of Roads and Fleet and provide Council with a timeline for repairs to the area.

7. Resolution # 20210712-245

Moved By Councillor Courtney
Seconded By Councillor Prue

That Administration BE DIRECTED to prepare another concept of all of H. Murray Smith Park inclusive of greenspace in place of the former ACS building.

The Mayor put the Motion.

Motion Carried

8. Councillor Courtney asked if there was any destruction of property at the Community Hub at 320 Richmond after kids were found to have climbed onto the building's roof. He also asked if cameras or other mitigating measures are being considered to prevent access to the roof.

The Director of Community and Protective Services advised that maintenance crews inspect the skate park every morning. She advised that there is a fence around a gas metre which can be used as an access point to the roof and the kids who accessed the roof did cause some damage to the building's HVAC units. She further advised that repairs will be completed to the HVAC units and measures will be taken to prevent access to the roof.

9. Councillor Courtney asked if it was possible to approach both school boards to discuss the possibility of a joint use track or to change the property lines to be able to include a track on Town property at Centennial Park.

The Chief Administrative Officer advised that he had already spoke with the Greater Essex County District School Board who advised that they did not have the funds for a track on their property. The CAO further advised that with respect to changing property lines, the Town would need to buy land back from the school board and he would need direction from Council regarding the size of the track.

NOTICE OF MOTION

There were no Notices of Motion.

BY-LAWS

20.1 By-law 2021-048 - Confirmatory By-law

Resolution # 20210712-246

Moved By Councillor Renaud
Seconded By Deputy Mayor Meloche

That By-law 2021-048 being a by-law to Confirm all the Resolutions of the Municipal Council Meetings held on July 12, 2021 be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Courtney
Seconded By Councillor Simone

That Council adjourn at 9:41 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

DEPUTY CLERK – TAMMY FOWKES



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING AND DEVELOPMENT SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Zoning By-law Amendment E/S Front Road South (Conc 1, Pt Lot 6)

1. RECOMMENDATION:

It is recommended that:

- 1. By-law 2021-043 being a by-law to amend Zoning By-law No. 1999-52, to amend the zoning for the subject lands known as E/S Front Road South (Conc 1, Pt Lot 6), be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

2. BACKGROUND:

The Statutory Public Meeting was held at 5:00 p.m., July 12, 2021 to hear public comments on an application for a Zoning By-law Amendment for E/S Front Road South (Conc 1, Pt Lot 6), Amherstburg. The Zoning By-law Amendment (ZBA) will change the zoning for the subject lands from "Residential Second Density (R2) Zone" to "Temporary Special Provision Residential Second Density (T-R2-7) Zone". The parcel was the subject of an application for consent (File B/16/19) to create a new residential building lot with associated conditions. The rezoning of the subject property to T-R2-7 is a condition of the consent decision.

3. DISCUSSION:

At the statutory public meeting, there were no public comments. Members of Council raised questions and concerns during the statutory public meeting. The questions and concerns raised by Council are addressed in the following table.

Comments	Administrative Response
<p>What is the Town's By-law in regards to accessory structures?</p>	<p>The Town's Zoning By-law requires that accessory structures are secondary to the main permitted use. In residential zones, the accessory structure is to be secondary to the main dwelling. The purpose of this By-law is to discourage accessory structures being built on vacant lots within residential subdivisions with no main dwelling on the property. The Town's provision for accessory structures is a standard practice.</p> <p>In regards to land severances, it can often occur where a building or structure is located on both the retained and severed parcels. In these instances, the owner often wants to complete the severance process and utilize the accessory structure for the future landowner. The Planning Act allows for Temporary Use By-laws or minor variances to recognize the existing structures through a Planning Act application.</p>
<p>Would the accessory structure remain once a house is built?</p>	<p>The new landowner would have option of keeping the accessory structure. Once a dwelling is built on the property the Temporary Use By-law would become null and expire because the property would come into compliance with the Zoning By-law and contain a dwelling and accessory structure on the property as permitted.</p>
<p>Would the lot accommodate a dwelling unit and the existing accessory structure?</p>	<p>The landowner would have to complete plans which take into consideration the location of the existing structure.</p> <p>The lands are designated for residential development. The lot is approximately 0.91 acres (39639 square feet). The current by-law would permit structures of up to 35 % lot coverage. This equates to a building envelope of over 13,000 square feet. There is a suitable area to allow the dwelling to be built on the</p>

Comments	Administrative Response
	property subject to the zoning setbacks and provisions.
What were the Committee of Adjustment conditions?	The Committee of Adjustment placed a condition on the severance with an option to remove the accessory structure or obtain a Temporary Use-By-law to allow the structure to remain. This is a standard condition in residential zones, where severances occur, and buildings are located on the retained and severed parcels. In some circumstances, the accessory structure is not in good condition or is demolished. In this instance, the accessory structure was constructed in 2015, and in good condition to remain on the property as an accessory structure.
What are the Temporary Use-By-law timeframes permitted in the Planning Act?	<p>The Planning Act authorizes Temporary Use By-laws for up to three-year timeframes, furthermore the Planning Act does allow the applicant to apply for further extensions.</p> <p>The applicant has requested the three-year timeframe in order to complete all conditions of the severance, finalize registration, and construction for a new dwelling. The severance included several conditions to be met including wildlife fencing, and installation of fire hydrant.</p>
What is the purpose of the Temporary Use By-law?	The purpose of the Temporary Use By-law acknowledges that with the land severance, the existing accessory structure would be non-compliant with the By-law, as it would become located on a separate legally conveyable lot without a dwelling unit.

Comments	Administrative Response
	The Temporary Use-By-law gives the landowner a timeframe for finalizing future plans on the lot and to allow the accessory structure to remain.
What are the negative impacts of the current accessory structure?	The accessory structure currently exists on the property. No negative impacts are anticipated.
What is the accessory structure and condition of the building?	Permission was granted by the Committee of Adjustment in 2015 to permit the accessory structure. The accessory structure was constructed in 2015.

The applicant severed a parcel of land being 48.5 m (159.12 ft) and an irregular depth with a total area of 0.37 hectares (0.91 acres) ±. The applicant is requesting extension of the re-zoning in order to allow the existing accessory structure to remain on the property without a dwelling unit, to be used until the dwelling is constructed.

The proposed amendment to the Zoning By-law would change the zoning for the subject lands noted above from the “Residential Second Density (R2) Zone” to “Temporary Special Provision Residential Second Density (T-R2-7) Zone”. The land is designated Low Density Residential in the Town’s Official Plan. The parcel was the subject of an application for consent (File B/16/19) to sever a residential building lot with an existing accessory structure on the lot. The temporary use rezoning of the subject property to allow the accessory structure to remain without a main use is a condition of the consent decision.

All other conditions of consent have been finalized including Council adoption of By-law 2021-013, a zoning by-law amendment to rezone a 10 metre buffer strip of lands at the back of the property from the residential designation to an Environmental-Protected designation.

The requested Temporary Use By-law proposes to allow for an accessory structure to temporarily remain on the lot without a single detached dwelling unit for a maximum three year period.

4. RISK ANALYSIS:

The recommendation presents little to no risk to the municipality. Should Council not approve the proposed application for ZBA, the consent which has been approved by the Committee of Adjustment could be appealed.

5. FINANCIAL MATTERS:

All costs associated with the application are the responsibility of the applicant.

6. CONSULTATIONS:

No further consultations are required on this application. All statutory notice requirements and consultations were met through the planning process.

7. CONCLUSION:

Administration recommends that Zoning By-law 2021-043 be approved by Council, given three readings and finally passed and the Mayor and Clerk be authorized to sign same.



Frank Garardo
Manager of Planning Services

JM

Report Approval Details

Document Title:	Zoning By-law Amendment 849 Front Rd S- Temporary Use.docx
Attachments:	- 2021 08 09- Zoning By-law Amendment for 849 Front Rd S Temp Use- ATTACHMENTS.pdf
Final Approval Date:	Aug 3, 2021

This report and all of its attachments were approved and signed as outlined below:



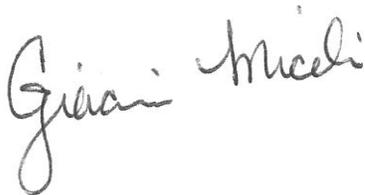
Nicole Rubli



Cheryl Horrobin



Susan Hirota



John Miceli

Task assigned to Paula Parker was completed by Tammy Fowkes



Tammy Fowkes

CORPORATION OF THE TOWN OF AMHERSTBURG
**NOTICE OF STATUTORY PUBLIC MEETING
TO CONSIDER A ZONING BY-LAW AMENDMENT**

TAKE NOTICE that the Council of the Corporation of the Town of Amherstburg will hold a public meeting, by electronic means, on **Monday, July 12, 2021 commencing at 5:30 p.m.** in the Town of Amherstburg Council Chambers, 271 Sandwich Street South, Amherstburg, Ontario. The purpose of this meeting is to consider a proposed amendment to the Town of Amherstburg Zoning By-law 1999-52, under Section 34 of the Planning Act.

THE SUBJECT LANDS affected by the proposed amendment are described as Concession 1, Part of Lot 6, located on east side of Front Road South, recently severed from 849 Front Road South. The property has 48.5 m (159.12 ft) frontage and an irregular depth with a total area of 0.37 hectares (0.91 acres). (see key map below)

THE PURPOSE OF THE AMENDMENT TO ZONING BY-LAW No. 1999-52 is to continue the zoning of the subject lands noted above from the “**Residential Second Density (R2) Zone**” to “**Temporary Special Provision Residential Second Density (T-R2-7) Zone**”. The extension of the re-zoning is requested in order to allow the existing accessory structure to remain on the property without a dwelling unit, to be used until the dwelling is constructed.

THE EFFECT OF THE ZONING BY-LAW AMENDMENT will be to allow for a temporary accessory structure without a single detached dwelling unit. The lands are designated Low Density Residential in the Town’s Official Plan.

COVID-19 Emergency: During the COVID-19 Declaration of Emergency (declared by the Province of Ontario and the Town of Amherstburg under the provisions of Section 7.0.1 and Section 4(1) of the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c.E.9, respectively) Town of Amherstburg Council is holding electronic meetings, and in-person meeting attendance is restricted. Any person, who wishes to make representation is required to do so in writing.

ANY PERSON may make written representation in support of or in opposition to the proposed Zoning By-law Amendment by email to the Planner, Frank Garardo at planning@amherstburg.ca or in person by appointment for drop-off in the vestibule of the Libro Centre located at 3295 Meloche Road. Comments must be submitted by 4:00 p.m. on Thursday, July 8, 2021 before the hearing and will be read aloud prior to the application being heard by Council.

ANY PERSON who wishes to attend by electronic means, must register with the Clerk’s Office no later than 4:00 pm on Thursday, July 8, 2021. To register for electronic participation please email the Deputy Clerk at tfowkes@amherstburg.ca. Once you register, you will be given information on how to make your submission at the electronic meeting by electronic participation. To participate, you will need access to a computer or tablet with internet service or a telephone.

NO PERSON OR PUBLIC BODY shall be added as a party to the hearing of the appeal unless, before the bylaw was passed, the person or public body made oral submissions at a public meeting or written submissions to the Council or, in the opinion of the Local Planning Appeal Tribunal, there are reasonable grounds to add the person or public body as a party.

IF A PERSON OR PUBLIC BODY does not make oral submissions at a public meeting, or make written submissions to the Town of Amherstburg before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there is reasonable grounds to do so.

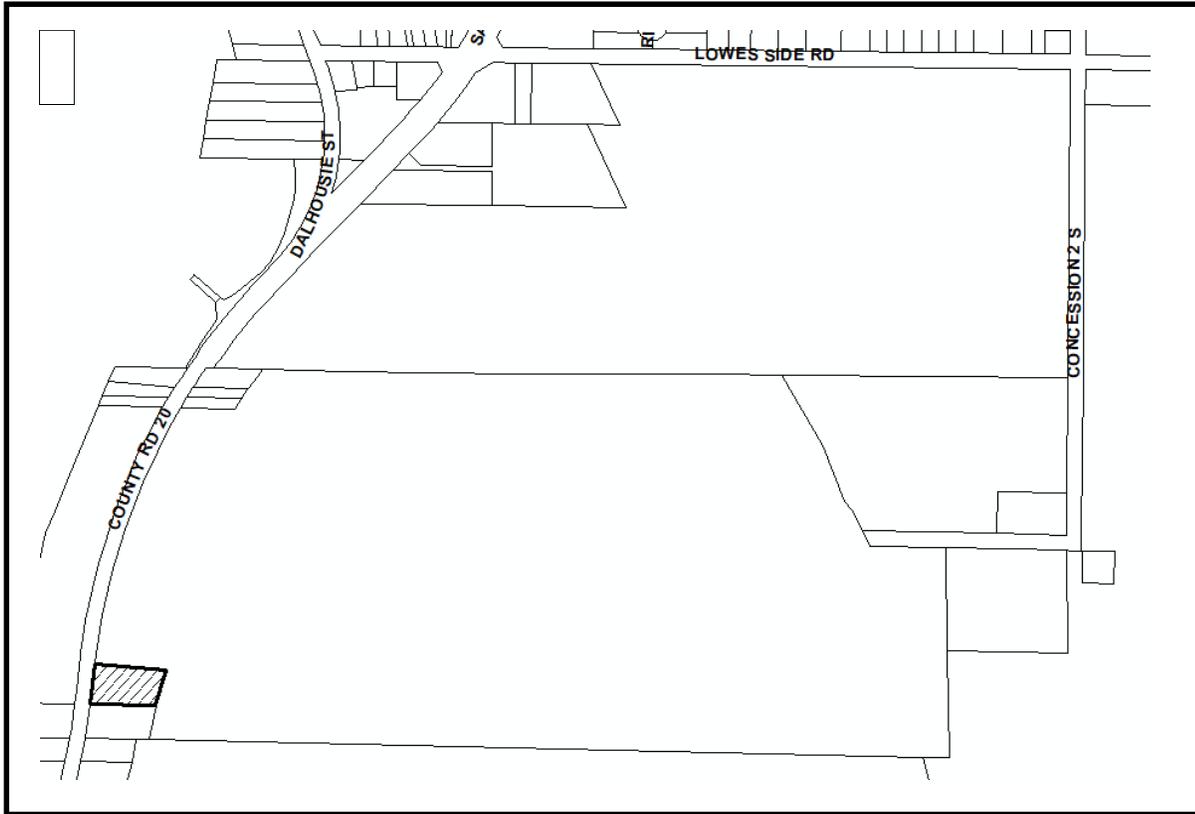
ADDITIONAL INFORMATION relating to the proposed Zoning By-law (File# ZBA/03/21) Amendment is available for inspection by calling or emailing the Planning Department Office during normal office hours, 8:30 a.m. to 4:30 p.m. The proposed Zoning By-law Amendment is also available for review on the Town of Amherstburg Website: www.amherstburg.ca. If you

Information will be gathered in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). All comments and communications received will become part of the public record unless you expressly request the Town to remove it. If you want to learn more about why and how the Town collects your information, write to the Town Clerk’s Office, 271 Sandwich Street South, Amherstburg, ON N9V 2A5 or call 519-736-0012.

wish to be notified of the passage of the proposed Zoning By-law Amendment, you must make a written request to the Town at the address below. The hearing will be available for viewing by livestream by visiting www.amherstburg.ca.

DATED at the Town of Amherstburg this 18th day of June, 2021.

KEY MAP



Frank Garardo, MCIP, RPP
Manager of Planning Services

Town of Amherstburg
Libro Centre
3295 Meloche Road
Amherstburg, Ontario N9V 2Y8
Telephone: (519) 736-5408
Fax No. (519) 736-9859
Website: www.amherstburg.ca

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Application No. ZBA/03/21

**FORM 1
PLANNING ACT
APPLICATION FOR ZONING BY-LAW AMENDMENT
TOWN OF AMHERSTBURG**

- 1. Name of approval authority Town of Amherstburg
- 2. Date application received by municipality Dec. 11, 2020
- 3. Date application deemed complete by municipality June 7, 2021
- 4. Name of registered owner Capa D'Aqua Corporation c/o Luigi DiPierdomenico
 Telephone number [REDACTED]
 Address [REDACTED]
 Email [REDACTED]
 Name of registered owner's solicitor or authorized agent (if any) Dillon Consulting Limited c/o Melanie Muir
 Telephone number [REDACTED]
 Address [REDACTED]
 Email [REDACTED]

Please specify to whom all communications should be sent:

- registered owner
- solicitor
- agent

- 5. Name and address of any mortgages, charges or other encumbrances in respect of the subject land:

- 6. Location and description of subject land:

Concession No. 1 Lot(s) No. Part of Lots 5&6
 Registered Plan No. _____ Lot(s) No. _____
 Reference Plan No. _____ Part(s) No. _____
 Street Address 849 Front Road S Assessment Roll No. 3729-6000-000-2000

- 7. Size of subject parcel:

Frontage 48.50 m Depth Irregular Area 0.85ha

- 8. Access to subject parcel:

- Municipal Road
- County Road
- Provincial Highway
- Private Road
- Water

If access to the subject land is **by water** only, state the parking and docking facilities used or to be used and the approximate distance between these facilities and the nearest public road

- 9. (a) Current Official Plan Land Use designation of subject land Low Density Residential
- (b) Explanation of how application conforms to the Official Plan _____

Application is for temporary use of an existing residential accessory structure on a property to be severed from the existing house

(c) Does the application implement an alteration to the boundary of an area of settlement or implement a new area of settlement?

Yes No

If yes, provide details of the official plan or official plan amendment that deals with this matter:

10. Current Zoning of subject land R2, RM2, A, EP, W and h/h-2-EP/R

11. Nature and extent of rezoning requested Section 3.1 - accessory uses - a temporary use zoning amendment is requested

12. Reasons why rezoning is requested to allow existing an accessory structure to exist on a lot without a main use for a period of 3 years until the dwelling unit can be built

13. Current use of subject land Pole Barn used for storage of boat

14. Length of time current use of subject land has continued +/- 10 years

15. Is the subject land within an area where the municipality has pre-determined:

(a) minimum and maximum density requirements

Yes No

(b) minimum and maximum height requirements

Yes No

If yes, state the requirements low density residential - max density 19 units/hectare
R2 maximum height - 8.5m

16. Number and type of buildings or structures **existing** on the subject land and their distance from the front lot line, rear lot line and side lot lines, their height and their dimensions/floor area:

As a result of a recent severance the accessory structure is now located on Lot 1, approximately 58 m from front lot line, 20 m from southern side lot line, 10 m from northern side lot line and 7 m from rear lot line with no main use.

17. Date of construction of existing buildings and structures on the subject land:

+/- 5 years

18. Date subject land acquired by current registered owner +/- 50 years

19. Proposed use of subject land Maintain the pole barn until a residence can be built

20. Number and type of buildings or structures **proposed** to be built on the subject land and their distance from the front lot line, rear lot line and side lot lines, their height and their dimensions/floor area:

unknown at this time, single detached dwelling to be designed on lot in the future

21. Type of water supply:

- municipally owned and operated piped water supply
- well
- Other (specify) _____

22. Type of sanitary sewage disposal:

- municipally owned and operated sanitary sewers
 - septic system
 - Other (specify) _____
- *Note: Septic system not required for the temporary

If the requested amendment permits development on a privately owned and operated individual or communal septic system and more than 4,500 litres of effluent will be produced per day as a result of the development being completed the applicant is required to submit a:

- (i) servicing options report, and
- (ii) a hydrogeological report

23. Type of storm drainage:

- sewers
- ditches
- swales
- Other (specify) _____

24. If known, indicate whether the subject land is the subject of an application under the Planning Act for:

- consent to sever
- approval of a plan of subdivision

If known, indicate the file number and status of the foregoing application:

B/16, B/17 and B/18, B/19 - Approved August 20, 2020 and September 29, 2020

25. If known, indicate if the subject land has ever been the subject of an application for rezoning under Section 34 of the Planning Act:

Concurrent - Rear buffer to be rezoned to EP zone.

If known, indicate whether the subject land has ever been the subject of a Minister's Zoning Order and, if known, the Ontario Regulation number of that order.

N/A

26. Does the requested amendment remove the subject land from an area of employment in the official plan?

- Yes
- No

If yes, state the current official plan policies, if any, dealing with the removal of land from an area of employment.

27. Is the subject land within an area where zoning with conditions may apply?

- Yes
- No

If yes, how does this application conform to the official plan policies relating to zoning with conditions?

28. Is the requested amendment consistent with policy statements issued under subsection 3(1) of the Planning Act (i.e. 2005 Provincial Policy Statement)?

Yes No

Comments Residential use on a residential property - temporary amendment to allow accessory structure to remain. Once the house is built the accessory structure will be legally permitted by the by-law

29. Is the subject land within an area of land designated under any provincial plan or plans?

Yes No

If yes, does the requested amendment conform to or does not conflict with the provincial plan or plans?

30. Is the land associated with any natural environment area or adjacent to or abutting lands that are designated as a Wetland or Natural Environment?

Yes No

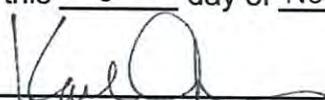
If yes, an Environmental Impact Assessment is required, for approval by the Town and Essex Region Conservation Authority, to be completed in accordance with the County of Essex Guidelines for Environmental Impact Assessments or when Council considers it appropriate, additional requirements may be made to the Guidelines in accordance with more detailed locally adopted terms of reference for an Environmental Impact Assessment.

31. Will the proposed project include the addition of permanent above ground fuel storage?

Yes No

Dillon Consulting Limited
in the City of Windsor

Dated at the _____ of _____ this 8 day of November, 2020.



(signature of applicant, solicitor or authorized agent)

I, Karl Tanner of the City of Windsor
in the County/District/Regional Municipality of Essex solemnly declare that all the statements contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the Dillon Consulting Limited in the City of Windsor
of Essex this 8 day of November, 2020 in the _____ County _____.



Applicant, Solicitor or Authorized Agent



A Commissioner, etc.

Melanie Anne Muir,
a Commissioner, etc., Province of Ontario.
for Dillon Consulting Limited.
Expires May 3, 2022.

AUTHORIZATION

(Please see note below)

To: Clerk
Town of Amherstburg

Description and Location of Subject Land:

849 Front Road South

I/We, the undersigned, being the registered owner(s) of the above lands hereby authorize Dillon Consulting Limited of the City Windsor of Windsor to:

- (1) make an application on my/our behalf to the Council for the Town of Amherstburg;
- (2) appear on my behalf at any hearing(s) of the application; and
- (3) provide any information or material required by Town Council relevant to the application.

Dated at the Dillon Consulting Limited of in the City of Windsor in the County of Essex, this 8 day of December, 2020.

[Handwritten Signature]
Signature of Witness

[Handwritten Signature]
Signature of Owner

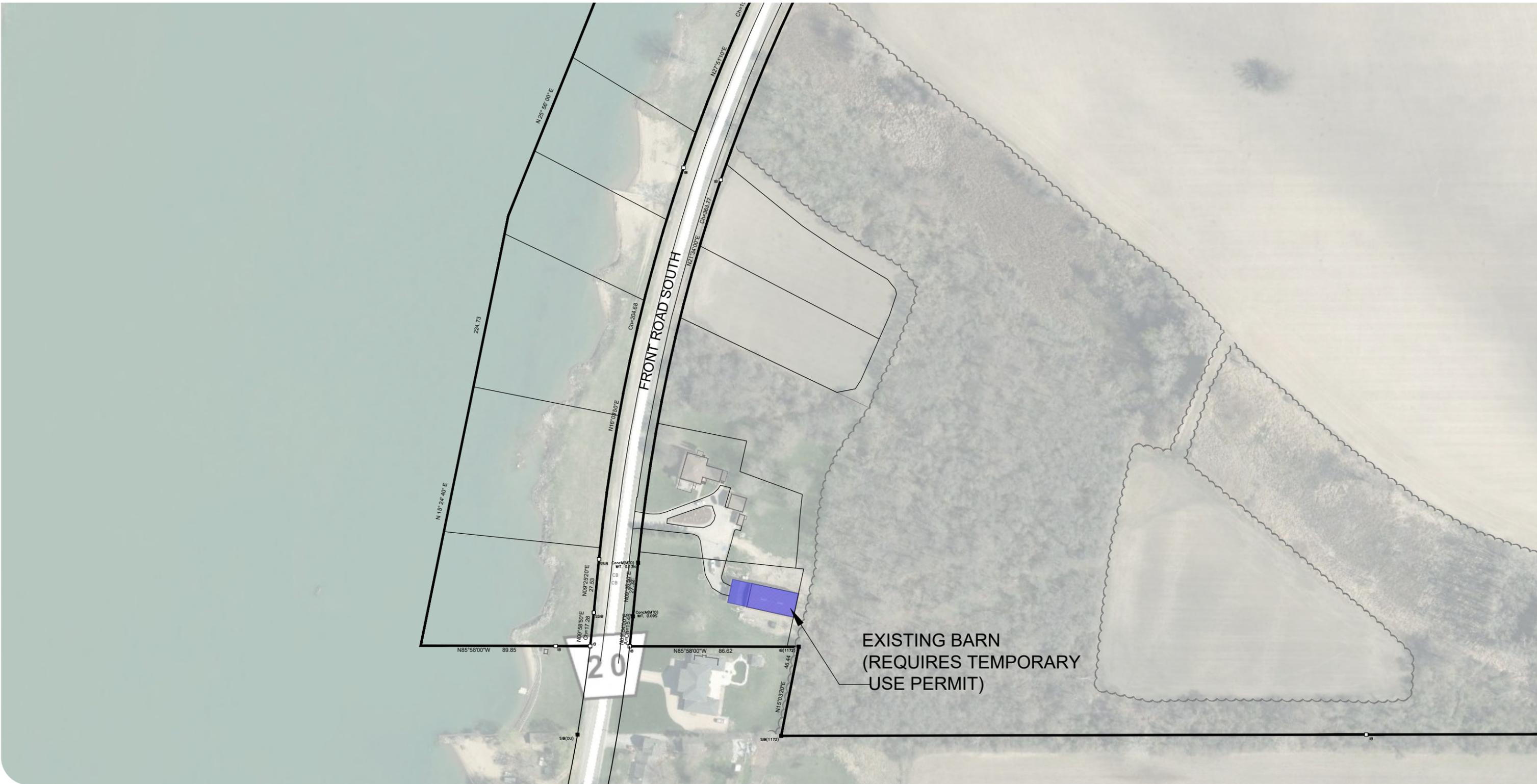
Signature of Witness

Signature of Owner

Signature of Witness

Signature of Owner

* Note: This form is only to be used for applications which are to be signed by someone other than the owner.



CAPO D'AQUA CORPORATION
 849 FRONT ROAD, TOWN OF AMHERSTBURG, ON

 PROPOSED TEMPORARY USE PERMIT FOR THE EXISTING BARN

PROPOSED TEMPORARY USE PERMIT

File Location:
 c:\pw working directory\projects to 2017\32mam\d0300077\163494 - zoning amendment plan.dwg
 December, 11, 2020 9:01 AM

SOURCE: COUNTY OF ESSEX AERIAL PHOTOGRAPHY (2016)

MAP/DRAWING INFORMATION
 THIS DRAWING IS FOR INFORMATION PURPOSES ONLY. ALL DIMENSIONS AND BOUNDARY INFORMATION SHOULD BE VERIFIED BY AN O.L.S PRIOR TO CONSTRUCTION.
 CREATED BY: KRK /MMM
 CHECKED BY: MAM
 DESIGNED BY: MAM & KDT

1:3,000 (11" x 17")



PROJECT: 16-3494
 STATUS: DRAFT
 DATE: 10/08/2020



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

June 24, 2021

Mr. Frank Garardo
Manager of Planning Services
3925 Meloche Road
Amherstburg, ON N9V 2Y8

Dear Mr. Garardo:

RE: Zoning By-Law Amendment ZBA-03-21
849 FRONT RD S
ARN 372960000002000, 372960000002050; PIN: 705700292
Applicant: Town of Amherstburg

The following is provided as a result of our review of Zoning By-Law Amendment ZBA-03-21 to continue the zoning of the subject lands noted above from the "Residential Second Density (R2) Zone" to "Temporary Special Provision Residential Second Density (T-R2-7) Zone". The extension of the re-zoning is requested in order to allow the existing accessory structure to remain on the property without a dwelling unit, to be used until the dwelling is constructed.

DELEGATED RESPONSIBILITY TO REPRESENT THE PROVINCIAL INTEREST IN NATURAL HAZARDS (PPS) AND REGULATORY RESPONSIBILITIES OF THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role as representing the provincial interest in natural hazards as outlined by Section 3.1 of the Provincial Policy Statement of the *Planning Act* as well as our regulatory role as defined by Section 28 of the *Conservation Authorities Act*.

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservation Authorities Act* (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Big Creek and Detroit River. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any future construction or site alteration or other activities affected by Section 28 of the *Conservation Authorities Act*.

WATERSHED BASED RESOURCE MANAGEMENT AGENCY

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.

The subject property may lie wholly or partially within the Event Based Area (EBA) of the Essex Region Source Protection Plan, which came into effect October 1, 2015. The Source Protection Plan was



Mr. Garardo
June 24, 2021

developed to provide measures to protect Essex Region's municipal drinking water sources. As a result of these policies, new projects in these areas may require approval by the Essex Region Risk Management Official (RMO) to ensure that appropriate actions are taken to mitigate any potential drinking water threats. Should your proposal require the installation of fuel storage on the site, please contact the RMO to ensure the handling and storage of fuel will not pose a significant risk to local sources of municipal drinking water. The Essex Region's Risk Management Official can be reached by email at riskmanagement@erca.org or 519-776-5209 ext 214. For any questions regarding Source Water Protection and the applicable source protection plan policies that may apply to the site, please contact the Essex Region Risk Management Official.

SECTION 1.6.6.7 Stormwater Management (PPS, 2020)

Our office has reviewed the proposal and has no concerns relating to stormwater management.

PLANNING ADVISORY SERVICE TO PLANNING AUTHORITIES - NATURAL HERITAGE POLICIES OF THE PPS, 2020

The following comments are provided from our perspective as an advisory service provider to the Planning Authority on matters related to natural heritage and natural heritage systems as outlined in Section 2.1 of the Provincial Policy Statement of the *Planning Act*. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Planning Authority.

The subject property is within, and/or is adjacent to (within 120 metres of), a natural heritage feature that is identified as a significant wetland (Big Creek Marsh (ER 13)), significant woodland, significant valleyland, significant wildlife habitat under the Provincial Policy Statement (PPS).

Section 2.1.4 of the PPS, 2020 states - "Development and site alteration shall not be permitted in "significant wetlands..." and "significant coastal wetlands."

Section 2.15 of the PPS states - Development and site alterations shall not be permitted in significant woodland... and significant valleyland... and significant wildlife habitat...unless it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.

Our information indicates that the subject property may support habitat of endangered species and threatened species. As per Section 2.1.7 of the PPS, 2020 – "*Development and site alteration shall not be permitted in habitat of endangered species and threatened species, except in accordance with provincial and federal requirements*". All species listed as endangered or threatened (aquatic species, plants, mammals, birds, reptiles, amphibians, etc.) as well as their related habitats, are protected



Mr. Garardo
June 24, 2021

under the Ontario *Endangered Species Act*. Prior to initiating any proposed works on this property, it is the proponent's responsibility to contact the Species at Risk Branch of the Ontario Ministry of Environment, Conservation & Parks (MECP) to ensure all issues related to the *Endangered Species Act* are addressed. All inquiries regarding the *Endangered Species Act* should be made with Permissions and Compliance Section of the MECP (e-mail address: SAROntario@ontario.ca).

Our information indicates that the subject parcel is likely to support fish habitat. As per Section 2.1.6 of the PPS, 2020 – "Development and site alteration shall not be permitted in fish habitat except in accordance with provincial and federal requirements." Inquiries regarding the applicability of fish habitat to the property should be made to the federal Fisheries and Oceans Canada website: www.dfo-mpo.gc.ca/pnw-ppe/index-eng.html.

Notwithstanding the above noted references to the PPS policies, based on our review of the subject application, it is our recommendation to the Municipality that an Environmental Impact Assessment is not required because the purpose of this application is to allow the existing accessory structure to remain on the property without a dwelling unit, to be used until the dwelling is constructed. In our opinion, this type of application is not development under the PPS. In our opinion based on these circumstances, a demonstration of no negative impact has been satisfied or is not necessary in this case.

FINAL RECOMMENDATION

With the review of background information and aerial photograph, ERCA has no objection to this application for Zoning By-Law Amendment.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Vitra Chodha, E.P
Resource Planner
/vc



From: [Shane McVitty](#)
To: [Janine Mastronardi](#)
Cc: [Todd Hewitt](#)
Subject: Re: Notice of Public Meeting for a ZBA
Date: June 22, 2021 3:37:44 PM

Infrastructure Services (IS) has no comments.

Shane McVitty

Drainage Superintendent / Engineering Coordinator
Town of Amherstburg
512 Sandwich St. South, Amherstburg, ON, N9V 3R2
Tel: 519-736-3664 x2318 Fax: 519-736-7080 TTY: 519-736-9860



The information in this e-mail is confidential, privileged and is subject to copyright and authorized solely for the addressee(s) named. The Town of Amherstburg is not responsible for any loss or damage arising from the use of this email or attachments.

On Jun 22, 2021, at 2:38 PM, Janine Mastronardi
<jmastronardi@amherstburg.ca> wrote:

Good afternoon.

As per Planning Act regulations please find attached the circulation of a Notice of Public Meeting for proposed zoning by-law amendment with associated application for property severed from 849 Front Road South, Town of Amherstburg, for your information and comments. Please provide the Town with any comments by June 25th, 2021.

Thank you,
Janine

Janine Mastronardi

Planning Office Clerk
Town of Amherstburg - Libro Centre
3295 Meloche Rd., Amherstburg, Ontario, N9V 2Y8
Tel: 519-736-5408 ext 2134 Fax: 519-736-9859 TTY: 519-736-9860



From: [Horrobin, Barry](#)
To: [Janine Mastronardi](#)
Subject: Windsor Police comments: Notice of Public Meeting for a ZBA
Date: June 25, 2021 4:50:34 PM

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Janine:

The Windsor Police Service has no concerns or objections with this proposed Zoning By-law amendment. The outcome from this will not have a negative impact on public safety or the ability of the Windsor Police Service to provide incident response to the property.

Respectfully,

Barry Horrobin, B.A., M.A., CLEP, CMM-III
Director of Planning & Physical Resources
WINDSOR POLICE SERVICE



Advanced Certified Law Enforcement Planner

From: Janine Mastronardi <jmastronardi@amherstburg.ca>
Sent: Tuesday, June 22, 2021 2:38 PM
Subject: Notice of Public Meeting for a ZBA

EXTERNAL EMAIL: Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good afternoon.

As per Planning Act regulations please find attached the circulation of a Notice of Public Meeting for proposed zoning by-law amendment with associated application for property severed from 849 Front Road South, Town of Amherstburg, for your information and comments. Please provide the Town with any comments by June 25th, 2021.

Thank you,

From: [Ron Meloche](#)
To: [Janine Mastronardi](#)
Subject: RE: Notice of Public Meeting for a ZBA
Date: June 25, 2021 9:07:27 AM

Fire has no concern regarding ZBA- 03-01

Ron Meloche

Assistant Deputy Chief / Fire Prevention & Inspection Officer
Town of Amherstburg
271 Sandwich St. South, Amherstburg, ON, N9V 2A5
Tel: 519-736-6500 Fax: 519-736-3683 TTY: 519-736-9860



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From: Janine Mastronardi <jmastronardi@amherstburg.ca>
Sent: June 22, 2021 2:38 PM
Subject: Notice of Public Meeting for a ZBA

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Thank you,
Janine

Janine Mastronardi

Planning Office Clerk
Town of Amherstburg - Libro Centre
3295 Meloche Rd., Amherstburg, Ontario, N9V 2Y8
Tel: 519-736-5408 ext 2134 Fax: 519-736-9859 TTY: 519-736-9860



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From: [DESANDO, Bruno](#)
To: [Janine Mastronardi](#)
Subject: RE: Notice of Public Meeting for a ZBA
Date: June 22, 2021 7:44:16 PM
Importance: High

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hello Janine,

Canada Post has no comments for the attached proposed zoning by-law amendment.

Regards,

Bruno

Bruno DeSando
CANADA POST CORPORATION
Delivery Planning
955 Highbury Avenue
LONDON ON N5Y 1A3
tel: 519-494-1596
fax: 519-457-5412
e-mail: bruno.desando@canadapost.ca

From: Janine Mastronardi <jmastronardi@amherstburg.ca>
Sent: June-22-21 2:38 PM
Subject: Notice of Public Meeting for a ZBA

This email is from an EXTERNAL sender. Please be CAUTIOUS, particularly with links and attachments. | Ce courriel est d'un expéditeur EXTERNE. Soyez PRUDENT, en particulier avec des liens et des pièces jointes.

Good afternoon.

As per Planning Act regulations please find attached the circulation of a Notice of Public Meeting for proposed zoning by-law amendment with associated application for property severed from 849 Front Road South, Town of Amherstburg, for your information and comments. Please provide the Town with any comments by June 25th, 2021.

**CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2021-043**

**By-law to amend Zoning By-law No. 1999-52
E/S Front Road S (Conc 1, Pt Lot 6), Amherstburg**

WHEREAS By-law 1999-52, as amended, is a land use control by-law regulating the use of lands and the character, location and use of buildings and structures within the Town of Amherstburg;

AND WHEREAS the Council of the Town of Amherstburg deems it appropriate and in the best interest of proper planning to amend By-law 1999-52, as herein provided under Sections 34 and 39 of the Planning Act for a Temporary Use;

AND WHEREAS this By-law conforms to the Official Plan for the Town of Amherstburg;

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. Schedule "A", Map 55 of By-law 1999-52, as amended, is hereby amended by changing the zone symbol on those lands shown as "R2 to T-R2-7" on Schedule "A" attached hereto and forming part of this By-law from "Residential Second Density (R2) Zone" to "Temporary Special Provision Residential Second Density (T-R2-7) Zone".
2. Section 8(4) Special Provisions of the Town of Amherstburg Zoning By-law 1999-52 is hereby amended by adding a new clause (g) after clause (f) as follows:

“(g) T-R2-7 (Temporary Accessory Structure)

Notwithstanding any provisions of this By-law to the contrary, within any area designated T-R2-7 on Schedule "A" hereto, the following special provisions shall apply:

(i) Permitted Uses

1. A temporary accessory structure without a dwelling unit to be used until the dwelling unit is constructed;
2. Any use permitted in a R2 Zone.

(ii) Zone Provisions

All lot and building requirements for the permitted use and for the uses permitted in Subsection 8(4)(g) of this By-law shall be in accordance with Sections 8(3) and 8(4) of this By-law.

(iii) Temporary (T) Zone

The zone symbol on Schedule "A" is preceded by a "T" which stands for a Temporary Zone as permitted under Section 39 of the Planning Act. When the date of expiry specified in subclause (iv) below is reached, and if no extension has been granted by Council, the zoning of the land shall revert to the base "R2" Zone and the use permitted by the Temporary Zone that is not permitted by the base "R2" Zone shall be removed.

(iv) Expiry

The Permitted Uses and Zone Provisions of the T-R2-7 Zone shall expire on August 9, 2024.

3. THIS By-law shall take effect from the date of passage by Council and shall come into force in accordance with Section 39 of the Planning Act, R.S.O. 1990, c.P. 13.

Read a first, second and third time and finally passed this 9th day of August, 2021.

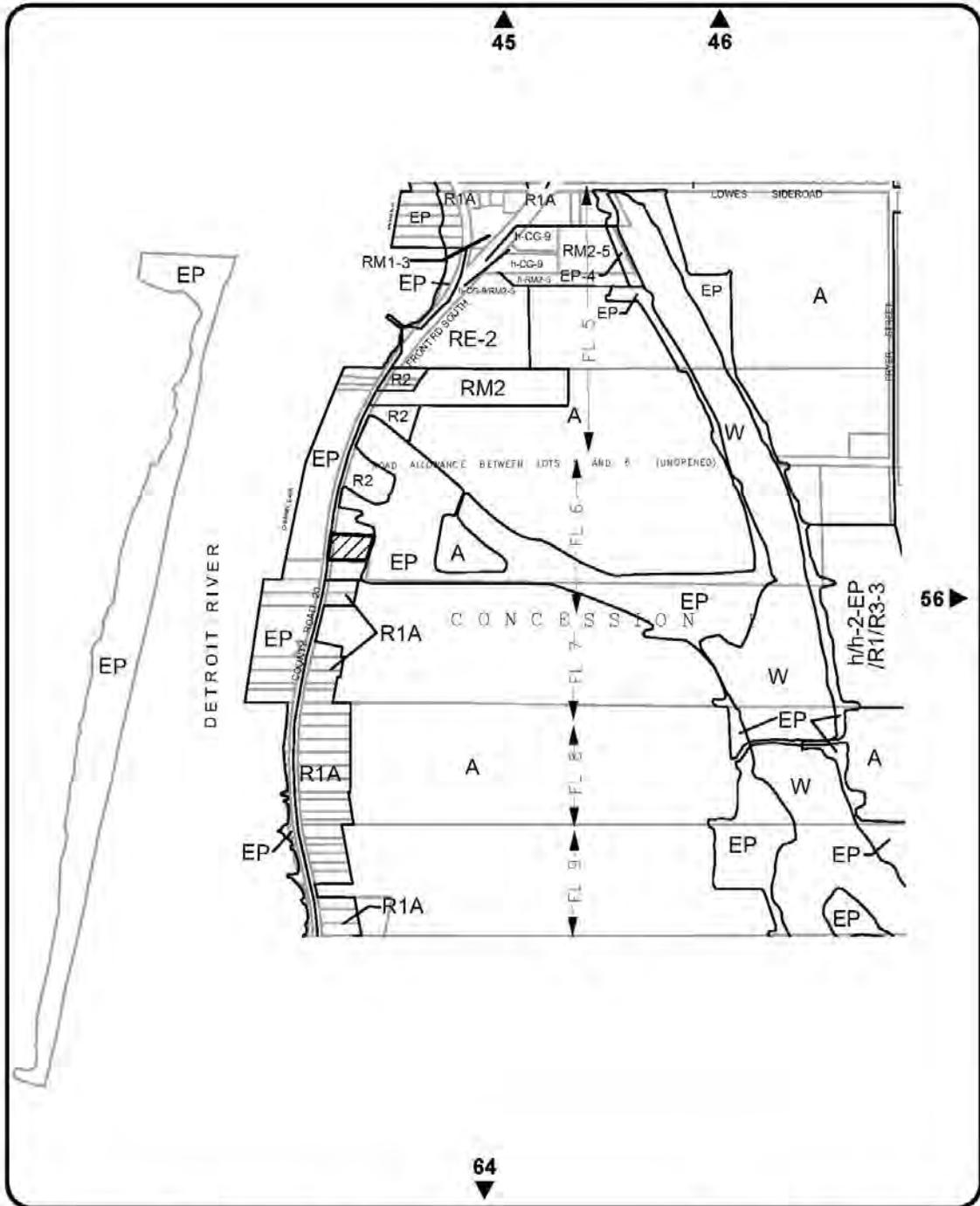
MAYOR- ALDO DICARLO

CLERK- PAULA PARKER

DRAFT

TOWN OF AMHERSTBURG

SCHEDULE "A" TO BY-LAW No. 2021-043
 A BY-LAW TO AMEND BY-LAW No. 1999-52



SCHEDULE 'A'
MAP 55
 ZONING BY-LAW NO. 1999-52

R2 to T-R2-7 

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Giovanni (John) Miceli	Report Date: July 26, 2021
Author's Phone: 519 736-0012 ext. 2228	Date to Council: August 9, 2021
Author's E-mail: jmiceli@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Request to Waive User Fees – Unauthorized Burn

1. **RECOMMENDATION:**

It is recommended that:

1. The request to waive user fees for an unauthorized open burn, as shown in the invoice in the Private and Confidential (P & C) Memo from the CAO dated August 9, 2021 **BE DENIED**.

2. **BACKGROUND:**

Municipalities have authority under Municipal Act Section 391 to impose user charges, for any municipal service, whether mandatory or not, and can be based on capital as well as operating costs.

On January 22, 2018 Council adopted By-law 2018-01 being a By-law to regulate open air burning within the Town of Amherstburg.

Thereafter, fees and charges related to open air burning were incorporated into the Town's fees and charges By-laws annually, with the most recent being By-law 2019-082 adopted September 23, 2019.

On December 9, 2019, Council considered a report regarding 'Fire Permit System Review and Open Air Burn By-law Amendment', and adopted By-law 2019-099 being a By-law to amend By-law 2018-01.

3. DISCUSSION:

Administration has received a request to waive fees for an unauthorized open burn with a total value of \$1,358.26, based on the invoice shown in the P&C memo. These fees were charged in accordance with By-law 2019-099 (Regulate Open Air Burn) and By-law 2020-068 (User Fee By-law) fee for 'Open-Burn – Duty Officer Response' (see attached).

Given that municipal revenue is largely comprised of property taxes, user fees, and transfers from federal and provincial governments, cost recovery outlined in the user fee schedule is vital to offsetting costs and mitigating the impact to the public as a whole through the tax base.

No extenuating circumstances have been identified that would support or warrant the waiver of fees charged to the requestor.

4. RISK ANALYSIS:

A user fee is a charge levied upon an individual for the use of a specific public service. Waiving fees as it relates to the service used, results in a loss of revenue and will have an adverse effect on the cost to the general ratepayer. As well, waiving fees and charges may set precedent for others to request waivers of such charges, thereby putting further pressure on the Town's tax levy demand and tax rates.

Further, some fees are in place to serve as a deterrent for not following the Town's permit processes, which are established to support safety and legislative compliance. Waiver of fees where there has been non-compliance, as is the case in this request, diminishes the Town's ability to maintain the safety of the community through such preventative measures.

5. FINANCIAL MATTERS:

As noted above, the Town's financial model is established based on the collection of fees and charges, as a means of offsetting the general tax levy demand and attributing costs where there is a direct benefit to the user. The request before Council is to waive such a fee, which is contrary to the Town's approved policy (under the referenced By-laws) and financial model.

The 2021 Budget anticipates fee revenue of \$21,000 under the Fire budget centre, which includes revenue from one-time inspection fees related to open air burns. It should be noted that the amount charged to residents for one-time open burn site inspections is not reflective of full service cost recovery; but rather is a partial recovery of the cost for deployment of municipal resources to address the specific matter of benefit to the user. Most importantly the waiving of such fees will result in costs associated with this additional service provided to the specific ratepayer that will then be attributable to the general ratepayer as a whole.

6. **CONSULTATIONS:**

N/A

7. **CONCLUSION:**

Council has adopted user fees for the purpose of recovering costs for services in order to reduce the burden on the general ratepayer. The fees charged by the municipality are fees charged in accordance with User Fee By-law 2020-068 and are attributable to services provided to the specific ratepayer as a result of municipal resources used to address the matter.

No extenuating circumstances have been identified that would support or warrant the waiver of fees charged to the requestor. As such, Administration strongly recommends that the charges be upheld.



Giovanni (John) Miceli
Chief Administrative Officer

Report Approval Details

Document Title:	2021 08 09 - Request to Waive User Fees - Unauthorized Burn.docx
Attachments:	N/A
Final Approval Date:	Jul 28, 2021

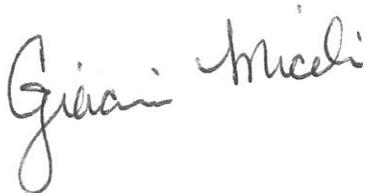
This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



Susan Hirota



John Miceli



Paula Parker



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Fire Department Deployment – Fire Station Options

1. RECOMMENDATION:

It is recommended that:

- 1. Administration BE DIRECTED to proceed with Implementation of the requirements for one of the following options for fire services facilities and deployment...

Option A – Two Fire Station Model as outlined in the report from the Fire Chief dated July 16, 2021;

OR;

Option B – Three Fire Station Model as outlined in the report from the Fire Chief dated July 16, 2021.

2. EXECUTIVE SUMMARY:

Fire Services along with support from Administration have undertaken a review and provided recommendations to update the Fire - Master Plan for the years 2020-2025, with an outlook to 2030.

The Town's levels of fire service was established by Council in 2017 with the adoption of By-law 2017- 67. (**Attached as Appendix "A"**)

The previous Fire Master Plan was adopted in part by Council in 2007 and directed the department and an established working committee to further consider the goals and report back to Council. The 2007 Master Fire Plan was at its end of usefulness and a current review of the Fire Master Plan was requested by the Chief Administrative Officer. This update was produced in partnership with multiple Town of Amherstburg partner departments, external consulting and members of the Amherstburg Fire Department. The final update was presented to Council on July 13, 2020.

The following scope was utilized to update the Fire - Master Plan:

- Conduct a current gap analysis on the risks identified;
- Determine the current effectiveness and efficiency of the department against the risks identified and present options to mitigate, respond and manage the risks;
- Evaluate the current and anticipated infrastructure and asset renewal challenges, and the station locations by measuring the risk and anticipated growth.
- Consult with the Public regarding expectations and satisfaction with respect to levels of service.
- Matching the above with deployment standards to arrive at future facility, site, spatial and infrastructure requirements, asset renewal, and;
- Make recommendations to reflect accomplishments during the evaluation process, as well as short, intermediate and long term program objectives with an outlook to 2030.

There are two basic risks that are considered in the fire service, operational risk and organizational risk. Operational risk is the responsibility of the department to determine the risk associated with the varying aspects and responsibilities within the department. Operational risk streams from the Fire Chief down, following the organizational chart. Organizational risk is the responsibility of the CAO and Council to determine. Consideration should include the disciplines, level of service, staffing, number of fire stations and business planning requests based on the risk assessment of the community as recommended by the Fire Chief.

Ultimately consideration should be given to **“what is best for the residents we serve”**. As the evaluation processes neared completion and the analysis of existing service levels were completed a better understanding of the fire service's existing capability to provide operational services was realized. It then became abundantly clear to staff that changes were required in order to improve initial response capabilities of the service; however, the capability to provide even the lowest level of effective response for concurrent emergencies or major incidents involving high or extreme risk properties presents a significant threat to the Town.

During the evaluation of response capabilities in various parts of the Town it was found that there were **deficiencies** in the ability of the town to provide 15 firefighters in 9 minutes and 10 firefighters in 10 minutes coverage targets in specific areas of the Town.

The department has studied and evaluated many redeployments and station relocation scenarios in an effort to determine the most appropriate method to minimize this risk should this be the will of Council. Scenarios reviewed included a one (1) station and a four (4) station model with the additional resources necessary 50 firefighters (FF)). The one station model could not provide the current level of service from a single location. A four station model proved to be more than adequate, however an analysis of the costs associated to provide such a model would be unreasonable. As a result a one station and four station model were therefore eliminated from further consideration.

Several scenarios were investigated and mapped out to evaluate a 3 station model in optimal locations based on the geographical make up of the town, giving consideration for risks, location of firefighters and future growth as established in the Town's Official Plan. A three station model was considered the most expensive option and includes construction of two new fire stations, a major upgrade to the third station and the need for twenty (20) additional Volunteer Fire Fighters (VFF).

Station consolidation scenario models are the optimal solution to meet service levels as established by Council. Such an undertaking will provide the best long term option for fire service in the Town; however, this option requires significant capital investment by the Town in order to re-construct two seriously aging stations..

A two (2) station consolidation model, would utilize the current number of VFFs with no related increases to staff or vehicles. This seems to present the least expensive option of those considered, with the lowest operating cost and as fire stations when newly built, are expected to last 40 plus years.

The updated Fire Master Plan includes detailed information on the two options, (3 Stations or Consolidation to 2 Stations). This detailed information is **included as (Appendix "B")** to this report for Council's convenience. Either Option A or B under consideration will produce significant improvements to achieving the established service level targets of Council.

In an effort to plan and move forward Council should decide which option is best for the long term organizational considerations as this decision will impact the future completion of outstanding recommendations contained in the Fire Master Plan. Further there is a cascading impact to several other corporate decisions required in strategic documents already approved or under consideration, including: Libro Secondary Plan, Asset Management Plan, accessibility considerations and the pending Facility Needs and Condition Assessment of all Town facilities. Balancing the competing priorities of the Town will be a challenge for Council to consider.

3. BACKGROUND:

There are many factors that are increasing the level of risk facing the community and the Town, but several are especially important over the period of the updated Fire Master Protection Plan period 2020-2025. They include:

- The increasing stock of residential homes being built and rise in population together with types of construction materials and methods used in the building process

- The stock of commercial, industrial and institutional facilities both occupied and unoccupied
- Increasing volumes of traffic on Town streets, roadways and highways
- Increasing density requests in all areas of town (ie secondary units)
- Increased density requests in new developments (i.e. semi's, townhomes) as well as vertical growth
- Aging infrastructure including 2 fire stations in excess of 60 years of age that may be unable to meet the needs for the Town's fire service in future.
- Climate change, emergency preparedness and business continuity planning

There are several aspects of the current resources available that require continued monitoring for effectiveness and efficiencies. They include:

- The need to ensure that the communications systems utilized, are a major component of enhancing the life safety of responders/citizens, and reducing property loss, and that the communications infrastructure remains current to rapid technological change.
- Monitor and adjust staffing levels consistent with the service delivery targets and needs based on growth, intensification and balancing the needs with the business planning process annually.
- With major staff turnover in the past five years, a significant lack of operational experience exists due to approximately 50% of the staff complement, being low seniority VFFs.
- Ensure training, policies, standard operating guidelines are kept to current legislated, mandated and best practice standards to enhance safety and increase efficiency and effectiveness in the department.
- Apparatus must meet the strenuous conditions required to respond and mitigate incidents in a safe and timely fashion. Apparatus should be reviewed for condition on an ongoing basis and replacement scheduling should be formalized to ensure efficiencies and that it meets current standards and meets the needs of the Town.
- Unique deployment challenges relative to services delivery throughout the Town including on Boblo Island.
- Administration of fire services to meet the direction of Council through the establishing and regulating bylaw 2017-67.
- The provision of services with consideration to public expectations identified through public consultation.
- To ensure that changes, improvements and objectives reflect the challenges faced by the Town now and through 2030, and the enhancements regarding safety in the workplace and the recommendations of the oversight body, the Office of the Fire Marshal.
- Alternative service delivery considerations should also be a focus.

Public consultation sessions were conducted during the month of August 2019. The attendance at these sessions was very low, but an on-line survey was also advertised and we received 90 returns of the survey. The community input provided confirmation of the direction recommended in the Fire Master Plan report.

The majority of respondents and attendees indicated they understand the type of fire response and services provided by the Town, approximately 20% have actually received fire services. Of the core services delivered, fire fighting, medical response and motor vehicle accident response and rescue were the most important to respondents.

Response time was an important factor to survey respondents.

4. **DISCUSSION:**

Results, Impacts and Options for Consideration

Ultimately consideration should be given to “**what is best for the residents we serve**”.

As the evaluation processes neared completion and the analysis of existing service levels were completed a better understanding of the Town’s existing capability to provide fire services was obtained.

It then became clear that changes should be made in order to improve initial response capabilities; however, the capability to provide even the lowest level of effective response for concurrent emergencies or major incidents involving high or extreme risk properties presents a significant threat.

During the evaluation of response capabilities in various parts of the Town it was found that there were deficiencies in meeting the 15 firefighters in 9 minutes and 10 firefighters in 10 minutes coverage service level targets in specific areas of the Town.

It was also identified that the Bois Blanc Island (Boblo Island) has significant fire protection challenges which will be intensified with additional planned development. A series of recommendations were included in the Fire Master Plan to be considered at a future time and are not included in this report.

After careful evaluation and using the available technology, it has become apparent that in order to maintain the established level of service, changes in deployment are required.

Administration has studied many redeployments and station relocation scenarios in an effort to determine the most appropriate method to minimize this risk. Scenarios reviewed included a one station and a four station model with the additional resources necessary (50 VFF). A one station model could not provide the current level of service from a single location. A four station model proved to be more than adequate, but the costs associated would be unreasonable. Both the one station and four station options were therefore eliminated from consideration.

Several scenarios utilizing the Town’s corporate GIS system and a specialized analyst tool were built to evaluate a three station model in optimal locations, giving consideration for risks, location of firefighters’ residences and future growth of the Town. This was considered the most expensive option, including construction of two (2) new fire stations to replace aging infrastructure, a major upgrade to the third station and 20 additional VFFs. This option is further considered below as **Option B**.

Station consolidation scenario models showed promise, and may provide the best long term solution for fire services in the Town; however, this solution also requires the reconstruction of the two seriously aging fire stations resulting in the need for significant capital funding.

A two (2) station consolidation model, would utilize the current number of volunteer staff with no related increases to staff or vehicles. This seems to present the least expensive option, of the options considered, with the lowest operating cost, as fire stations when newly built are expected to last 40 plus years. This option is further considered below as **Option A**.

Simply erecting new fire stations and consolidating/closing old ones, does not solve the response target problem, it just moves the gap from one area of the Town to another. Careful study and planning are required to ensure that any money spent on these projects is spent wisely. The Fire Management Team has examined current operating practices and possible operational change options including location and response protocols.

Also identified during the review was the undeniable positive impact of a composite staffing approach to deployment. (Composite staffing combines fulltime fire staff together with paid on call VFFs responding to both the stations and the scene directly)

Both response time performance and assembly times subsequently drive resource distribution and concentration. If response times and firefighter assembly times are low, it is an indicator that sufficient resources have been deployed and outcomes from risk events are more likely to be positive. Conversely, if response times and firefighter assembly times are high, it is an indicator of insufficient resources and outcomes from risk events are more likely to be negative

Fire Department operational performance is a function of three considerations; resource availability/reliability, department capability and overall operational effectiveness.

- **Resource Availability/Reliability** is the degree to which the resources are ready and available to respond.
- **Department Capability** is the ability of the resources deployed to manage an incident.
- **Operational Effectiveness** is the product of availability and capability. It is the outcome achieved by the deployed resources or a measure of the ability to match resources deployed to the risk level to which they are responding.

The probability of any given unit's availability (or unavailability) is one indicator of the Fire Department's response reliability. Response reliability is defined as the probability that the required number of competently prepared staff and properly equipped apparatus will be available when a fire or emergency call is received. This has in part been addressed in the past with the inclusion of full-time on duty firefighters.

As the number of emergency calls per day increases, the probability that a needed piece of apparatus will be busy when a call is received also increases. Consequently, if the right

amount of redundancy is not built into the system so that timely and adequate response to emergency calls can be maintained, the department's response reliability decreases.

To measure response reliability, all types of calls for service must be taken into account. Today, medical calls have an impact on the availability of Fire Department resources and should be considered in the overall evaluation of department reliability. Response reliability can be determined from historical run data and is typically expressed as a per-company statistic as well as an agency-wide statistic.

Fire Department capability, as a measure of the ability of firefighters to respond, mitigate and recover from each emergency call, often depends on the time of dispatch, arrival of first responders and the assembly of an effective force of attack in relation to the magnitude of the risk event when they arrive. For example, some fires will be at an early stage and others may already have spread throughout an entire building. Therefore, when determining fire station location, apparatus placement and staffing levels, fire service leaders target a particular point of a fire's growth that marks a significant shift in its threat to life and property. This point is known as "flashover".

On Scene Risk Escalation

During the growth stages of a fire, flashover is a significant event. Preventing this stage of fire behavior is a factor in establishing fire department resource needs. When flashover occurs, in that instant, everything in the room breaks into open flame. This eruption of flame generates a tremendous amount of heat, smoke and pressure with enough force to push the fire through doors and windows and beyond the room of origin. Flashover is a significant stage of fire growth for several reasons. First, the likelihood of survival and the chance of saving any occupants trapped in the room of origin drops dramatically. Second, flashover creates an exponential increase in the rate of combustion as well as the risk to the health and safety of firefighters. Third, a considerably greater amount of water is needed to extinguish the burning material. Fourth, a greater number of firefighters are required to handle the fire spread to different locations in the structure and the larger hose streams now necessary to extinguish the fire. Finally, science shows that a post flashover fire burns hotter and grows faster as time progresses thus compounding the search and rescue task in the remainder of the structure again requiring a greater number of firefighters to mitigate the incident.

The dynamics of fire growth and the associated potential for risk escalation dictate various configurations of fire station locations and firefighter staffing patterns. Understanding fire behavior, particularly flashover, is key to designing an emergency response system so that a sufficient number of firefighters and equipment are strategically located throughout the community to assure that the minimum acceptable force of attack can be assembled to engage in a fire before flashover or substantial risk escalation occurs.

Therefore, to save lives and limit property damage, firefighters must arrive at the right time, with adequate resources to do the job. This has been in part addressed by the inclusion of a full-time on duty firefighter. The geography of the municipality (185.61 Sq. Km.) extends intervention time (Time of Call to Water on the fire) and therefore has its limitations.

In emergency medical response, there is a similar perspective. The same need to intervene early to stop the progression or escalation of a risk event can be noted in

firefighter and paramedic response to cardiac or traumatic emergencies. For example in a heart attack that progresses to a cardiac arrest where a victim becomes pulseless and stops breathing, there is a six minute window of opportunity to intervene. Without intervention from bystanders or first responders arriving in a timely manner, irreversible brain damage and/or death will ensue. The same is true for badly injured victims of trauma where blood loss is significant, without appropriate intervention, the emergency continues to escalate to a point of irreparable damage.

The inclusion of a full-time on duty firefighter (24/7) addresses both quick attack to prevent flashover, medical response to life threatening emergencies and most importantly provides the entire municipality with a guaranteed response regardless of time of day.

Fire Department Response Capability

Fire department response capability and capacity is a function of the community’s resource allocation and is a significant determinant in the degree of vulnerability of a community to unwanted fires and other emergencies. Naturally, a community with a sizeable and effective firefighting force, for example, would be less vulnerable to the large negative consequences of an unwanted fire than would a community with fewer resources allocated.

Recognizing this phenomenon, the team examined the best practices for minimizing the consequences of unwanted fires and other emergencies in our community by matching the allocation of fire department resources to the risk profile of our community.

Administration feels that either option under consideration will produce improvements to achieving service level targets.

	Option A or B – Service Level Targets (properties) Achieved		
Time	9 Minutes/15 VFF	10 Minutes/10 VFF	14 Minutes/6 VFF
Target (Properties)	2881	3501	3111
Option A or B	2881	3501	3111

Options for Council Consideration:

Option A – Two Fire Station Model

This option includes:

- Construction of two new fire stations, based on consolidation of fire stations 1 and 3, with:
 - demolition and reconstruction of fire station 2 at its current location;

- decommissioning of fire station 3, which could be repurposed by the Town or disposed of;
- construction of a new fire station at the Amherstburg Libro Centre (Libro) site; and,
- discontinued operations at the current fire station 1 facility, which could be repurposed by the Town or disposed of if the municipal office were relocated.
- Redeployment of staff and equipment between the two new stations, with thirty (30) VFFs deployed from each site and relocation of full-time fire fighters to the fire station at the Libro site.

The relocation of existing full time firefighters to the new fire station on the Libro site would complete the improvement of response capabilities utilizing existing resources. The Town's ability to meet at least the lower effective response level for emergencies occurring in high risk and extreme risk occupancies, as identified earlier in this report and improving the level of guaranteed response to the whole municipality may result.

Option B – Three Fire Station Model:

This option includes:

- Demolition and reconstruction of two fire stations (2 and 3) at their current locations;
- Capital upgrades to fire station #1 including the replacement of the roof and the 6 bay (overhead) doors (front and rear) of the station;
- Implementation of any capital improvements recommended in the pending Facility Needs & Condition Assessment;
- Increase staff complement by 20 volunteer fire fighters, including ten (10) per station at stations #1 and #2 to meet response targets. Increase staff complement by ## full-time fire fighters.

Additional FTE's and fulltime firefighters to be located at upgraded Station# 1 improving response capabilities to meet at least the lower effective response level for emergencies occurring in high risk and extreme risk occupancies, as identified in this report and improving the level of guaranteed response to the whole municipality.

Summary of costs of each option is highlighted in the Financial Matters section of this report.

Boblo Island Fire Service Challenges

In February of 2017 the Municipal Clerk provided a report to Council, outlining Boblo Island (Boblo) access challenges for a variety of emergencies. The report included information and both short and long term solutions to the fire protection needs of Boblo. The solutions were included in the Fire Master Plan for Council's future considerations. . The short-term solution has been implemented to ensure that fire protection service demands are being met on Boblo; however, consideration of a long-term solution is

needed to support the additional development that is to occur on Boblo. Those considerations **have not been addressed in this report.**

5. RISK ANALYSIS:

There are many risk considerations for Council to be aware of, as they decide which option is preferred for the long term organizational considerations. This decision will impact the future completion of outstanding recommendations contained in the Fire Master Plan.

Most importantly it should be noted that there is a further cascading impact to several other corporate decisions that hang in the balance outlined in several strategic documents already approved by Council or under consideration. They include the Asset Management Plan, Libro Secondary Plan, accessibility legislation compliance considerations, Emergency Response Plan, the pending Facility Needs & Condition Assessment of all Town facilities, and the future financial planning strategy for the Town. Balancing the competing priorities is a challenge for Council to consider but a decision on the two options presented in this report is paramount, for other programs to move forward.



Other existing operational challenges and considerations by location exist including significant capital improvements needed at the current fire stations. The pending facilities conditions assessment report the will be brought to Council in the near future will further highlight the condition and needs of the stations once completed. Administration has deferred budget requests for capital project funding pending direction from Council on implementation of the Fire Master Plan (fire station and deployment model); however, further delay in direction may necessitate investment in improvements and repairs at the current fire stations, the value of which many not be fully realized if a decision to replace the fire stations is then made at a later date.

6. FINANCIAL MATTERS:

The Fire Chief has estimated capital project cost (2019\$) for the options under consideration as below; however, a project plan including design and construction estimates would be provided to Council in further reports and incorporated into the Town’s recommended budget at the appropriate time in the context of municipal capital priorities.

Option	Estimated Cost (2019\$) including net HST
A – Two Fire Station Model	
Capital Expense (1)	\$8,000,000
Operating	Unknown (2)
B – Three Fire Station Model (5)	
Capital Expense (1)	\$8,860,000 (4)
Operating	150,000 (3)

Notes:

- (1) Capital Expense: An updated capital cost estimate for the option selected by Council would be obtained closer to the time of planned construction, subject to future Council approval of design standards to be applied and inclusive of all considerations for demolition, construction, site specific impacts, etc.
- (2) Operating cost impact (annual) under Option A may include cost reductions for the Town, depending on the planned use of the current fire station one facility, possible financing and debt service costs, service level required by legislation and adopted by Council, and other impacts of implementing the model in a future year.
- (3) Operating cost impact (annual) under Option B is estimated to increase operating costs for the Town in relation to additional staffing requirements. Overall operating cost impacts would be considered in future budget recommendations for implementation of the model in a future year.
- (4) The Federal government has renamed the Gas Tax and changed criteria to Canada Community Building Fund which makes Fire Halls eligible for funding.
- (5) Selecting a Three Station model will negate any potential revenue realized of a possible sale of Station 1

The Town's 2021 Budget considered some impact of fire station redevelopment in the Five-Year Capital Outlook (Outlook), including estimates of \$6 million for consolidation of fire stations, of which \$2 million was estimated to be incurred in 2025 and \$4 million was estimated to be incurred beyond five years. The Outlook also includes a capital estimate for fire servicing on Boblo Island in the amount of \$675,000, estimated to be incurred beyond five years. That said, the Outlook is a rough plan to identify possible future budget priorities, is subject to change based on change in priority recommendations and updated estimates to cost. Further, it does not identify funding sources for the noted projects.

According to the Town's Tangible Capital Asset Inventory, the estimated useful lives (40 years) of fire stations 2 and 3 have been surpassed by fifteen (15) years, and fire station one has a remaining estimated useful life of 11 years.

Council's direction of the fire facility and deployment model to be implemented would be considered in the context of the Town's operational, financial and asset management demands. Further reports and budget recommendations would then be brought forward at the appropriate time for Council's further consideration.

7. CONSULTATIONS:

CAO – John Miceli

Director of Community and Protective Services – Heidi Baillargeon

Director of Corporate Services – Cheryl Horrobin

Treasurer – J. Rousseau

GIS Coordinator/Business Analyst – A. Marra

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8. CONCLUSION:

As identified in the Fire Master Plan, strategic planning decisions are the responsibility of Council. Consideration should include the disciplines, level of service, staffing, number of fire stations and business planning recommendations based on the risk assessment of providing fire services for the community as recommended by the Fire Chief.

Ultimately consideration should be given to “**what is best for the residents we serve**”.

A better understanding of the fire service’s existing capability to provide operational services has been identified. It is clear that changes should be made in order to improve response capabilities. During the evaluation of response capabilities in various parts of the Town it was found that there were deficiencies in the 15 firefighters in 9 minutes and 10 firefighters in 10 minutes coverage targets in specific areas of the Town.

Council should direct Administration to implement one of the two options (Option A or Option B) outlined in this report to reduce the deficiencies in meeting the Town’s fire service levels established by Council. Balancing the competing priorities is a challenge for Council to consider but a decision on the two options presented in this report is paramount, for other programs to move forward.



Bruce Montone
Fire Chief

Report Approval Details

Document Title:	Fire Department Deployment – Fire Station Options.docx
Attachments:	- Appendix A -2017 - 67 Establish and Regulate the Fire Department.pdf - Appendix B - Support for Station Options report.pdf
Final Approval Date:	Aug 6, 2021

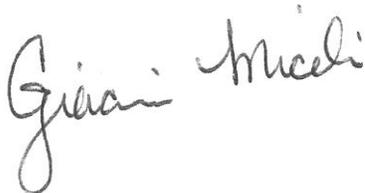
This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



Susan Hirota



John Miceli

Task assigned to Paula Parker was completed by Tammy Fowkes



Tammy Fowkes

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW 2017 – 67

A By-law to Establish and Regulate the Fire Department

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, provides that a municipality has the capacity rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act;

AND WHEREAS the Municipal Act, 2001 provides that Sections 8 and 11 shall be interpreted broadly so as to confer broad authority on municipalities to (a) enable municipalities to govern their affairs as they consider appropriate and, (b) enhance their ability to respond to municipal issues;

AND WHEREAS the Fire Protection and Prevention Act, 1997, (FPPA) 1997, S.O. c4, as amended requires every municipality to establish a program in the municipality which must include public education with respect to fire safety and certain components of fire prevention and to provide such other Fire Protection Services as it determines may be necessary in accordance with its need and circumstances;

AND WHEREAS the Fire Protection and Prevention Act, 1997 permits a municipality, in discharging these responsibilities, to establish a fire department;

AND WHEREAS the Fire Protection and Prevention Act, 1997 requires a municipality that establishes a fire department to provide fire suppression services and permits the fire department to provide other fire protection services;

AND WHEREAS the Fire Protection and Prevention Act, 1997 requires a municipality that establishes a fire department to appoint a fire chief;

AND WHEREAS the Fire Protection and Prevention Act, 1997 (FPPA) authorizes a council of municipality to pass by-laws under the FPPA to regulate fire prevention, to regulate the setting of open-air fires and to designate private roads as fire routs;

NOW THEREFORE the Council of the Town of Amherstburg **ENACTS AS FOLLOWS:**

1. DEFINITIONS

In this by-law, unless the context otherwise requires,

“Additional services” means any activities undertaken at the direction of the fire chief or deputy fire chief that are beyond the normal funding & resources of the fire department;

“Approved” means approved by the Council of the Town of Amherstburg;

“Automatic Aid” means any agreement under which a municipality agrees to provide an initial response to fires, rescues and emergencies that may occur in a part of another municipality where a fire department is capable of responding more quickly than any fire department situated in the other municipality; or a municipality to provide a supplemental response to fires, rescues and emergencies that may occur in a part of another municipality where a fire department in the municipality is capable of providing the quickest supplemental response to fires, rescues and emergencies occurring in the part of another municipality;

“Base Hospital” means a hospital that provides medical direction, leadership and advice in the provision of pre-hospital emergency health care within a broad based, multi-disciplinary, community emergency health services system in a specified geographical area. This involves the Base Hospital acting as a resource centre and facilitator to assist in ensuring that Emergency pre-hospital care and transportation is meeting a community’s needs. In addition, the Base Hospital

through the Physician-Medical Director provides training, quality assurance, continuing education and guidance to pre-hospital emergency care providers. All such programs shall be approved in advance by the Ministry of Health. The base Hospital also functions in an advisory capacity to the Ministry of Health on matters relating to pre-hospital emergency care.

“Chief Administrative Officer (CAO) means the person appointed by council to act as the chief administrative office for the corporation;

“Chief Fire Official” shall mean the Assistant to the Fire Marshal who is the Fire Chief or a member or members of the fire department appointed by the Fire Chief under the FPPA or a person appointed by the Fire Marshal under the FPPA;

“Collective Agreement” means the Agreement between the Corporation and the International Association of Fire Fighters Local 3803, known as the Amherstburg Professional Firefighters Association made under the provisions of the Fire Protection and Prevention Act;

“Confined Space” means any space that has limited or restricted means for entry or exit (i.e. tanks, vessels, silos, storage bins, hoppers, vaults, trenches, excavations and pits) and that is not designed for human occupancy;

“Corporation” means The Corporation to the Town of Amherstburg;

“Council” means the municipal council of the Corporation;

“Deputy Chief” means the person or persons appointed by council to act on behalf of the Fire Chief of the Fire Department in the case of an absence or a vacancy in the office of Fire Chief;

“Division” means a Division of the Fire Department as provided for in this By-law;

“Emergency Control Group” means the Mayor with designated Senior Officials who coordinate and deploy resources to mitigate the impact of a municipal or other large scale emergency incident;

“Community Emergency Management Program Committee” means the group of municipal officials that are responsible to ensure that local programs and committees are developed as required to enable the emergency management process in accordance with the requirements of the Emergency Management and Civil Protection Act;

“Fire Chief” means the person appointed by council to act as fire chief for the corporation;

“Fire Department” means the Town of Amherstburg Fire Department;

“Firefighter” means a Fire Chief and any other person employed in, or appointed to, a fire department and assigned to undertake fire protection services, and includes a Volunteer Firefighter;

“Firefighters’ Association” means the International Association of Fire Fighters Local 3803, known as the Amherstburg Professional Firefighters Association;

“FPPA” means the Fire Protection and Prevention Act, 1997, S.O., c.4, as may be amended from time to time, or any successor legislation, and any regulation made there under;

“Fire Protection Services or Fire Services” include fire suppression, fire prevention, public fire safety education, communications, training of persons involved in the provision of fire protection services, apparatus equipment and maintenance, rescue “as defined” emergency services, and administration

services as set out in Appendix "A", and the delivery of all those services;

"Member" means any defined Firefighter or Officer as per the FPPA and / or any person employed in, or appointed to the Fire Department and assigned to undertake fire protection services;

"Mutual Aid" means a program, coordinated by the Province of Ontario to provide / receive reciprocal assistance in the case of an emergency in a municipality, community or area where resources in a municipality, community or area have been depleted, but does not include Automatic Aid;

"Officer" means any member with the rank of Lieutenant or higher;

"Property" means personal and real property;

"Specialty Service" means rescue & response to, ice / water rescue, hazardous materials (including CBRNE) response, Emergency Pre-hospital care responses as outline in tiered response agreements or any other specialized activity or service authorized by Council in accordance with available resources;

"Waterworks" means the Essex Power Corporation, its successors and assigns.

2. ESTABLISHMENT

2.1 A department for the Corporation of the Town of Amherstburg to be known as the Amherstburg Fire Department is hereby continued and the head of the fire department shall be known as the Fire Chief.

2.2 The (goals/mission statement) of the fire departments shall be as those contained in **Appendix "B"** of this by-law and the fire services shall be organized as per the corporate approved organizational chart.

3. EMPLOYMENT

3.1 The Fire Chief may recommend for appointment, any qualified person as a member of the department if the position is authorized by Council and is subject to the approved hiring policies of the Corporation.

3.2 A person appointed as a member of the department shall be on probation for a minimum of twelve months, during which time they shall take such special training, evaluations and examinations as may be required by the Fire Chief. All firefighters must retire at the end of the month in which they turn 60 and all Officers must retire at the end of the month in which they turn 65 unless otherwise approved by council.

3.3 Any probationary member may be discharged in accordance with the F.P.P.A. for any just cause upon recommendation by the Fire Chief to the CAO.

3.4 All recommendations for appointments, promotions, and demotions will be reported to the Manager of Human Resources by the Fire Chief and remain subject to the complement approved by Town Council and subject to procedures directed by the CAO.

4. ORGANIZATION

4.1 The Fire Department shall be organized into divisions, such as Administration, Training, Fire Prevention, Fire Suppression or Fire Rescue, and Apparatus, Equipment and Communication,

4.2 The Fire Chief, with prior approval of the CAO, may re-organize, eliminate or establish divisions or may do all or any of these things or any combination of

them as may be required to ensure the proper administration and efficient operation of the Fire Department for the Corporation.

5. COMPOSITION

5.1 The Fire Department shall consist of the Fire Chief, Deputy Fire Chief, Assistant Deputy Fire Chief, District chiefs, Captains, other officers, administrative support staff and any other person(s) as may be authorized or considered necessary from time to time by Council or by the CAO on recommendation from the Fire Chief for the Fire Department to perform fire protection services.

5.2 The Fire Chief shall be appointed by By-law of the Corporation

5.3 The Deputy Fire Chief/Assistant Deputy Fire Chief shall be appointed by By-law of the Corporation

6. CORE SERVICES

6.1 The core services of the Fire Department shall be those contained in **Appendix A**.

7. RESPONSIBILITIES AND AUTHORITY OF THE FIRE CHIEF

7.1 The Fire Chief shall be the head of the fire department and is ultimately responsible to Council, through the CAO, for proper administration and operation of the fire department including the delivery of fire protection and prevention services.

7.2 The Fire Chief shall be a contributing member of the Corporation's Senior Management team reporting as determined to the CAO, from time to time and will perform the duties of an Emergency Control group member as required.

7.3 The Fire Chief shall be authorized to make such general orders, policies, procedures rules and regulations, and to take such other measures as the Fire Chief may consider necessary for the proper administration and efficient operation of the Fire Department and the effective management of fire protection services for the corporation, and for the fire prevention, control and extinguishment of fires, the protection of life and property, and the management of emergencies without restricting the generality of the foregoing:

A) For the care and protection of all property belonging to the Fire Department;

B) For arranging for provision and allotment of strategic staffing and proper facilities, apparatus, equipment, materials, services and supplies for the fire department;

C) For arranging and implementation of automatic aid, mutual aid and other negotiated fire protection and emergency service agreements within the Corporation's border and or within the municipal borders of Other Essex County municipalities;

D) For determining and establishing the qualifications and criteria for employment or appointment and the duties of all members including support staff, of the Fire Department;

E) For the conduct and the discipline of members of the Fire Department;

F) For preparing and upon approval by Council, implementing and maintaining a Departmental fire service master plan and program for the

Corporation;

G) For assistance as a contributing member of the Community Emergency Management Program Committee, in preparation, implementation and maintenance of any emergency plans, organizations, services, or measures established or to be established by the Corporation;

H) For reporting to the appropriate crown attorney or other prosecutor or law enforcement officer the facts upon evidence in any case in which there is reason to believe that a fire has been the result of criminal intent or negligence or in which there is reason to believe an offense has been committed under the FPPA and/or Criminal Code of Canada;

i) For keeping an accurate record, in convenient form for reference, of all fires, rescues and emergencies responded to by the Fire Department and report of the same to the Office of the Fire Marshal.

j) For keeping such other records as may be required by Council, the Corporation and the FPPA;

k) For preparing and presenting annual reports of the Fire Department to Council;

l) The Fire Chief or his Designate(s) may when deemed necessary:

i) pull down or demolish any building or structure to prevent the spread of fire, or take any action necessary to prevent, control or extinguish fire or perform rescue.

ii) when unable to contact the property owner, to take such necessary action, which may include, boarding up or barricading of buildings or property to guard against fire or other danger, risk or accident,

iii) take steps as necessary for the corporation to recover expenses incurred by such necessary action in a manner provided by the Municipal Act, 2001 or the FPPA.

iv) shall investigate the cause, origin and circumstances of all fires, and report all fires to the Fire Marshal as required by the Fire Protection and Prevention Act, 1997

v) shall submit to the council for its approval the annual estimates for the Fire Department, concurrent with the town's annual budget process, and shall be responsible to take measures to control expenditures to meet estimate or to report unavoidable variance as soon as is practical once they are known.

7.4 The Fire Chief is authorized to perform the duties of Alternate Essex County Fire Coordinator as required.

7.5 The Fire Chief shall ensure a completed risk assessment is undertaken, reviewed and updated periodically to support informed decision making and evaluation of program delivery.

8. RESPONSIBILITIES AND AUTHORITY OF THE DEPUTY FIRE CHIEF/Assistant Deputy Fire Chief

8.1 The Deputy Fire Chief shall be the second ranking officer of the Fire Department and shall be subject to and shall obey all orders of the Fire Chief.

8.2 The Deputy Fire Chief shall perform such duties as are assigned by the Fire Chief and shall act on behalf of the Fire Chief in case of absence or vacancy in

the office of the Fire Chief.

8.3 The Deputy Fire Chief shall report to the Fire Chief on the activities of the divisions and or stations that is their responsibility;

9. DIVISIONAL RESPONSIBILITIES

9.1 Each division of the fire department is the responsibility of the fire chief and is under the direction of the fire chief or a member designated by the fire chief. Designated members shall report to the fire chief on divisions and activities under their supervision and shall carry out all orders of the fire chief

9.2 The fire chief is responsible for carrying out, or delegating in total, or in part, the following duties pertaining to the function of the **Division of Administration**. He/she shall:

- (A) provide administration facilities for the chief and deputy chief of the fire services,
- (B) prepare the Fire Department budget and exercise control of the budget,
- (C) prepare the payroll of the fire services and initiate requisitions for materials and services and certify all accounts of the fire services,
- (D) maintain personnel records, and support human resources functions & negotiate Service Level Agreements.
- (E) arrange for the provision of Employee Assistance Services,
- (F) arrange for the provision of Records Management Systems,
- (G) provide liaison with the local fire fighters' association,
- (H) prepare the annual report of the fire services,
- (I) carry out the general administrative duties of the fire services,
- (J) Implement Performance Measures and Benchmarks for comparison purposes

9.3 The Fire Chief is responsible for carrying out, or delegating in total, or in part, the following duties pertaining to the function of the **Division of Apparatus, Equipment & Communications** He/she shall:

- (A) prepare specifications for the purchase of communications Services equipment and for additions to existing communications systems;
- B) prepare specifications for the purchase of apparatus and equipment;
- (C) maintain and keep in repair all existing vehicles, including firefighting, rescue and salvage apparatus of the fire services;
- (D) initiate requisitions for materials, parts and equipment through the division of administration;
- (E) provide recharging facilities for Self Contained Breathing Apparatus and cylinders as part of a complete respiratory protection program guided by CSA Z94.4 standards and to test and repair hose;

(F) provide personal protective equipment and associated safety & health programs for fire services personnel;

(G) provide liaison with Essex Power Corp in order to ensure an adequate flow of water in new waterworks projects and the adequate maintenance of existing waterworks facilities for the use of the fire services;

9.5 The Fire Chief is responsible for carrying out, or delegating in total, or in part, the following duties pertaining to the functions of the **Division of Fire Suppression or Fire Rescue**. He/she shall:

(A) determine the numbers of companies of The Division of Fire Rescue;

i) prevent, control and extinguish fires;

ii) conduct investigations of fire in order to determine cause, origin, and, where appropriate, to request the Fire Prevention Division, & the Office of the Fire Marshal to conduct an investigation;

iii) perform rescue and salvage operations and render first aid;

iv) respond and assist at such emergencies indicated in Appendix "A" as may be required;

v) participate in training;

vi) conduct pre-firefighting operations planning;

vii) perform apparatus maintenance and cleaning duties at stations;

(B) assign a captain who is in command of the company to which he/she is assigned and is responsible for the proper operation of that company to the Fire Chief

(C) designate a member of the fire services to act in the place of an officer in the fire services, and such member, when so acting, has all the powers and shall perform all the duties of the officer replaced;

9.6 The Fire Chief is responsible for carrying out, or delegating in total, or in part, the following duties pertaining to the function of the **Division of Fire Prevention** through an approved fire prevention statement, Appendix "A". He/she shall:

(A) conduct fire prevention inspections of premises;

(B) enforce fire prevention by-laws;

(C) examine and comment on building plans;

(D) provide personnel for fire prevention & public education awareness activities, as outlined in Appendix "A";

(E) maintain fire loss records;

(F) receive, process and follow up reports of fire prevention inspections conducted under the Division of Fire Suppression;

9.7 The Fire Chief is responsible for carrying out, or delegating in total, or in part, the following duties pertaining to the function of the **Division of Training**. He/she

shall:

(A) establish a fire services training program guided by NFPA 1001-2013 ed., complete with annual JPR (Job Performance Requirements) completion for all positions, written records, and conduct training for all personnel of the fire services in fire administration, fire prevention, incident safety, special operations and fire suppression;

(B) administer training programs in stations;

(C) prepare and conduct examinations and evaluations of members as required;

(D) administer a recruitment program;

(E) administer a medical assistance program that includes first aid, CPR and defibrillation as component parts, guided by Base Hospital;

9.8 (A) The Fire Chief shall develop an approved fire services promotional policy based on such evaluations, written, practical and oral examinations as deemed necessary.

(B) As part of the approved promotional policy, the Fire Chief and the Deputy Chief or delegates shall evaluate all members of the fire services who are participating in an examination for promotion.

10. CONDUCT AND DISCIPLINE

10.1 Every member of the Fire Department shall conduct themselves in accordance with Corporate policies, Department orders, procedures, rules and regulations and shall give their whole and undivided attention while on duty to the efficient operation of the Fire Department and shall perform the duties assigned to them to the best of their ability in accordance with the FPPA and any collective agreement or written agreement that may be applicable.

10.2 The Fire Chief may reprimand or suspend any member of the Fire Department for insubordination, inefficiency, misconduct, tardiness or for non-compliance with any provisions of this Bylaw, Corporation policies, departmental procedures, guidelines, general orders or rules and regulations that, in the opinion of the Fire Chief, would be detrimental to the discipline and efficiency of the Fire Department.

10.3 The Fire Chief shall submit a report to the CAO and to the Manager of Human Resources regarding the reprimand or suspension handed out to any member of the department.

10.4 Any such disciplinary action shall be in accordance with Corporate policies unless otherwise governed by the collective agreement between the Corporation and the Amherstburg Professional Firefighters Association.

11. REFUSAL TO LEAVE

11.1 No person present at a fire scene shall refuse to leave the immediate vicinity when required to do so by the Fire Department or the Police Service.

12. RECOVERY OF COSTS - ADDITIONAL EXPENSES

12.1 If as a result of a Fire Department response to a fire or an emergency incident, including a motor vehicle accident or the carrying out any of its duties or functions, the Fire Chief or Deputy Fire Chief(s) determines that it is necessary to incur additional expenses, retain a private contractor, rent special equipment not

normally carried on a fire apparatus or use more materials than are carried on a fire apparatus, the "additional services" required in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, control or eliminate an emergency, carry out or prevent damage to equipment owned by the corporation or otherwise carry out the duties and functions of the fire department and/or to generally make "safe" an incident or property, the owner of the property requiring or causing the need for the additional services shall be charged the full costs to provide the additional services including all applicable taxes.

13. FIRE DEPARTMENT RESPONSES OUTSIDE OF THE MUNICIPALITY

13.1 The Fire Department shall not respond to a call with respect to a fire or emergency outside the limits of the municipality except with respect to a fire or emergency;

A) that, in the opinion of the Fire Chief or designate of the Fire Department, threatens property in the Town of Amherstburg or property situated outside the Town of Amherstburg that is owned or occupied by the Town of Amherstburg;

B) in a municipality with which an approved agreement has been entered into to provide fire protection services which may include automatic aid;

C) on property with which an approved agreement has been entered into with any person or corporation to provide fire protection services;

D) at the discretion of the Fire Chief, to a municipality authorized to participate in a county, district or regional mutual aid plan established by a fire coordinator appointed by the Ontario Fire Marshal, emergency fire service plan or any other organized plan or program on a reciprocal basis;

E) on property beyond the municipal boundary of the Town of Amherstburg where the fire chief or designate determines immediate action is necessary to preserve life or property and the appropriate department is notified to respond and assume command or establish alternative measures, acceptable to the Fire Chief or designate;

F) on highways that are under the jurisdiction of the Ministry of Transportation or other agency within the Town of Amherstburg;

G) response due to a request for special assistance as required through a declaration of a provincial or federal emergency and such request has been approved by the Fire Chief, the CAO and the Head of Council.

14. CONFLICT

14.1 Where this by-law may conflict with any other by-law, this By-law shall supersede and shall prevail over that other By-law to the extent of the conflict.

15. REPEAL

15.1 "By-law 2015-108 is repealed"

16. SHORT TITLE

16.1 This By-law shall be known as the Fire Department Establishing and Regulating By-law

17. PENALTIES

17.1 Any person who violates any provisions of this By-law is, upon conviction guilty of an offense and shall be liable to a fine, subject to the provisions of the Provincial Offences Act, R.S.O. 1990 c. P. 33 as amended.

Read a first, second and third time and finally passed this 10th day of July, 2017.



MAYOR- ALDO DICARLO



CLERK- RAULA PARKER

Appendix A

Core Services — Fire Suppression and Emergency Response

Fire suppression services shall be delivered in both offensive and defensive mode and shall include search and rescue operations, forcible entry, ventilation, protecting exposures, salvage and overhaul as appropriate with existing resources.

Fire Protection Services delivered by the Amherstburg Fire Department to the Town of Amherstburg include;

Response Zone

Definitions

Response zone risks will be regularly assessed (at least every 3 years) in accordance with the Fire Protection and Prevention Act and risk based responses will be identified for the various risks within the community. First response resource assignments will be implemented based on Fire Risk and Population Density Zones.

Key Performance Indicators can be found in table 4.3.2 (Staffing and Response Time) of NFPA 1720, as amended.

Interior offensive and exterior defensive firefighting tactics in residential, commercial, institutional, assembly and industrial structures and properties to control and extinguish fires as appropriate with existing resources.

Fire rescue activities including, entering, conducting primary and secondary searches, and where possible removal of trapped, injured and distressed persons when safety of staff and the public are not a concern.

- Due to present accessibility challenges a delayed response to Wolfe Island and Boblo Island is a reality of response. The Town continues to consider resolution to both response areas.

Conducting training, communications, incident management, and incident safety activities to support firefighting operations and other responses and services.

Ventilation, Salvage and Overhaul operations to save and protect life and property

Incident Safety Services

Establish and administer a Safety Management System for the fire services that includes an incident safety program and occupational health and safety in the workplace, activities including rapid intervention crews at emergencies.

As part of an overall Health and Safety Management system, provide incident safety services at all "Working Fires and Activities" where "significant work" is performed.

Implement a Respiratory Protection program consistent with the requirements of CSA z 94.4 standards.

Special Operations

Emergency pre-hospital care responses and medical acts or other first aid / CPR services shall be maintained as per local tiered response agreement with Essex-Windsor EMS and under the supervision of local "Base Hospital" medical director, appropriate to the needs of the municipality as recommended by the Fire Chief and as agreed.

Rescue activities including "Shore Based" and "Vessel based" Water Rescue services and On ice rescue activities.

Auto Extrication activities at the “basic” and “heavy” levels to provide access to injured and entrapped persons involved in transportation emergencies. This involves the prevention, control and extinguishments of fires, controlled relocation & removal of materials and freeing trapped persons from the entrapment and making them accessible for removal.

Hazardous Materials Response (Chemical / Biological / Radiological / Nuclear/Explosive CBRNE) in conjunction with agreements with the County of Essex and the City of Windsor Fire and Rescues Services Haz-Mat team.

Amherstburg Fire Department shall respond to incidents involving hazardous materials, using specialized equipment, skills and training in a manner referred to as “Operations” level.

Mutual Aid

The Department and the Fire Chief are authorized to participate in the Essex County Mutual Aid program and system organized and operated by the Province of Ontario directed by the Fire Marshal under the F.P.P.A.

Fire Prevention and Public Fire Safety Education

The delivery of all mandatory programs and services required by the Fire Protection and Prevention Act. R.S.O.

Fire prevention inspections upon receiving a complaint or a request to inspect

The distribution of public fire safety education materials, which shall include information on planning escape from residential occupancies, and encourages the mandatory installation and maintenance of residential smoke alarms

Children’s educational programs in all elementary schools supported through the Safety Village

Proactive inspections of vulnerable occupancies identified in a community risk assessment

Determination of cause, origin and circumstances of all fires that occur in the town and the reporting of all fires to the provincial authority (Fire Marshal)

Administration of a youth fire setters program that educates families and youth fire setters

Participation in community activities which provide a significant fire safety educational opportunity

To conduct post-incident evaluations, which examine fire ground effectiveness, building performance, occupant behaviour and fire service program effectiveness to review comprehensive fire safety effectiveness in the community.

Appendix B

PRIMARY GOALS

The goals of the Amherstburg Fire Department Services is to provide fire protection services through a range of programs designed to protect the lives and property of the inhabitants from the adverse effects of fires, sudden medical emergencies or exposure to dangerous conditions created by man or nature; first to the Town of Amherstburg; second, to those municipalities requiring assistance through authorized Mutual Fire Aid plan and program activities.

Primary objectives of the fire services:

In order to achieve the goal of the fire services, necessary funding must be in place and the following objectives met:

1. Identify and review the fire risks of the Town of Amherstburg and ensure programs are in place to minimize identified risks;
2. Provide an administrative process consistent with the needs of the fire services;
3. To conduct fire prevention inspections upon request or complaint;
4. To distribute public fire safety education materials to the community including home escape planning information and encourage the use of Smoke Alarms;
5. Proactive inspections of vulnerable occupancies identified in a community risk assessment;
6. Ensure that firefighting equipment and operating personnel are available within the municipality to provide adequate response to a citizen's call within a reasonable length of time;
7. Provide fire services training to an accepted standard which will ensure the continuous up-grading of all personnel in the latest techniques of fire prevention, firefighting and control of emergency situations and to co-operate with other municipal fire services with respect to management training and other programs;
8. Provide for a maintenance program to ensure all fire protection apparatus, and equipment, is ready to respond to emergency calls;
9. Ensure, through plan examination and inspection that required fire protective equipment is installed and maintained within buildings;
10. Ensure compliance with applicable municipal, provincial and federal fire prevention legislation, statutes, codes and regulations in respect to fire safety;
11. Develop and maintain an effective public information system and educational program, with particular emphasis on school fire safety programs; and commercial, industrial and institutional staff training;
12. Ensure in the event of a major catastrophe in the Town of Amherstburg, assistance to cope with the situation is available from outside fire services and other agencies;
13. Develop and maintain a good working relationship with all federal, provincial and municipal fire services, utilities and agencies, related to the protection of life and property;
14. Interact with other municipal fire services respecting the aspects of fire protection on any given program;
15. Ensure these objectives are not in conflict with any other municipal services.

MISSION STATEMENT

The primary mission of the Amherstburg Fire Department Services is to provide a range of programs to protect the lives and property of the inhabitants of the Town of Amherstburg from the adverse effects of fires, sudden medical emergencies or exposure to dangerous conditions created by man or nature.

Building on our past success and our respect from partners in the community, we endeavour to become Amherstburg's leaders in professional and proactive prevention and response to public safety emergencies. We will strive to be a caring, respectful, diverse and environmentally sound organization that holds itself and its members to account for excellence in service delivery.

Vision:

Amherstburg Fire Department Services delivers on our public safety mandate to preserve life, property and the environment through mutual respect, trust, honesty, and cooperation across our divisions and in partnership with our community.

Appendix B Excerpts from 2020-2025 Fire Master Plan Support for Station Options Report

FIRE SUPPRESSION/OPERATIONS DIVISION

The basic organization and orientation of all fire departments is primarily directed towards fire suppression. While the fire service may place an emphasis on fire prevention, public education, risk reduction and hazard abatement, its ability to respond and control fires is an operational priority. The ability to respond to the life safety and property protection needs of the local community is the common denominator in fire department operations.

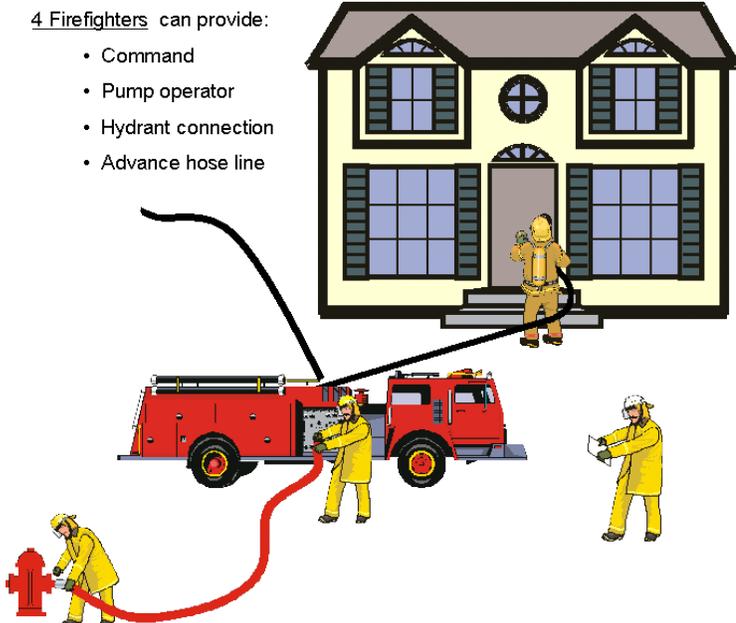
The success of a firefighting operation depends on the ability of a fire department to effectively and efficiently use the available resources to protect life and property.

Staffing levels:

Today it is recognized that an understaffed fire department operates under a handicap at each emergency and the officer in charge must decide on which duties are to be postponed or left undone. Unfortunately the consequences can be life threatening.

Research conducted by various fire safety agencies i.e. National Fire Protection Association (NFPA), Federal Emergency Management Agency, Insurers' Advisory Organization (I.A.O.), International Town Management Association, NIST National Institute of Standards and Technology; related publications, educational institutions; and major individual fire department studies, indicate that optimum performance for the average single family dwelling fire is achieved through the use of crews comprised of four fire fighters including a direct supervisor (company officer).

Able to commence *limited* rescue or fire fighting with 4 firefighters



Responding with less than a crew of 4 reduces efficiency and would also have an adverse effect on the safety of the fire fighters.

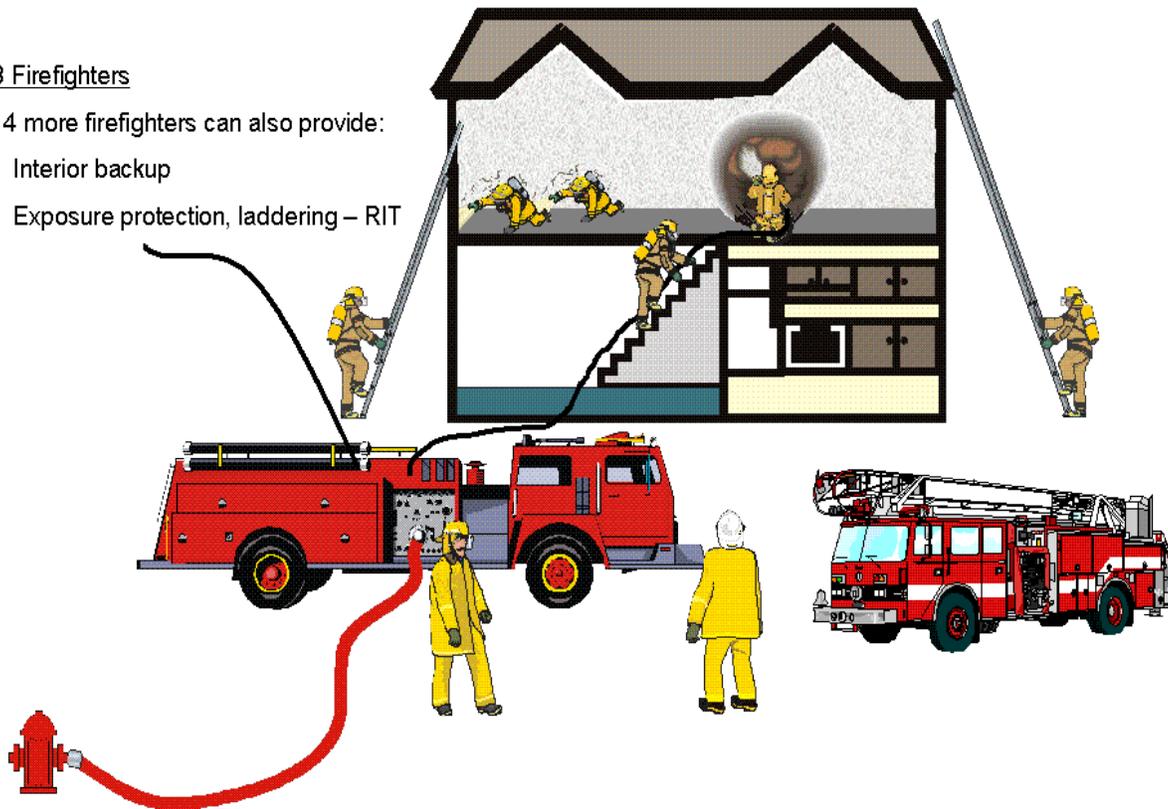
Minimum levels of fire protection leave much to be desired by the property owner who suffers the loss and the fire department whose morale is often affected by its inability to successfully control and extinguish the average fire.

Able to *commence* interior rescue or fire fighting with 8 firefighters

8 Firefighters

4 more firefighters can also provide:

- Interior backup
- Exposure protection, laddering – RIT



Ideally, a minimum 10 person response team should respond to a typical day-to-day fire. The number of fire fighters required may increase as the fire escalates.

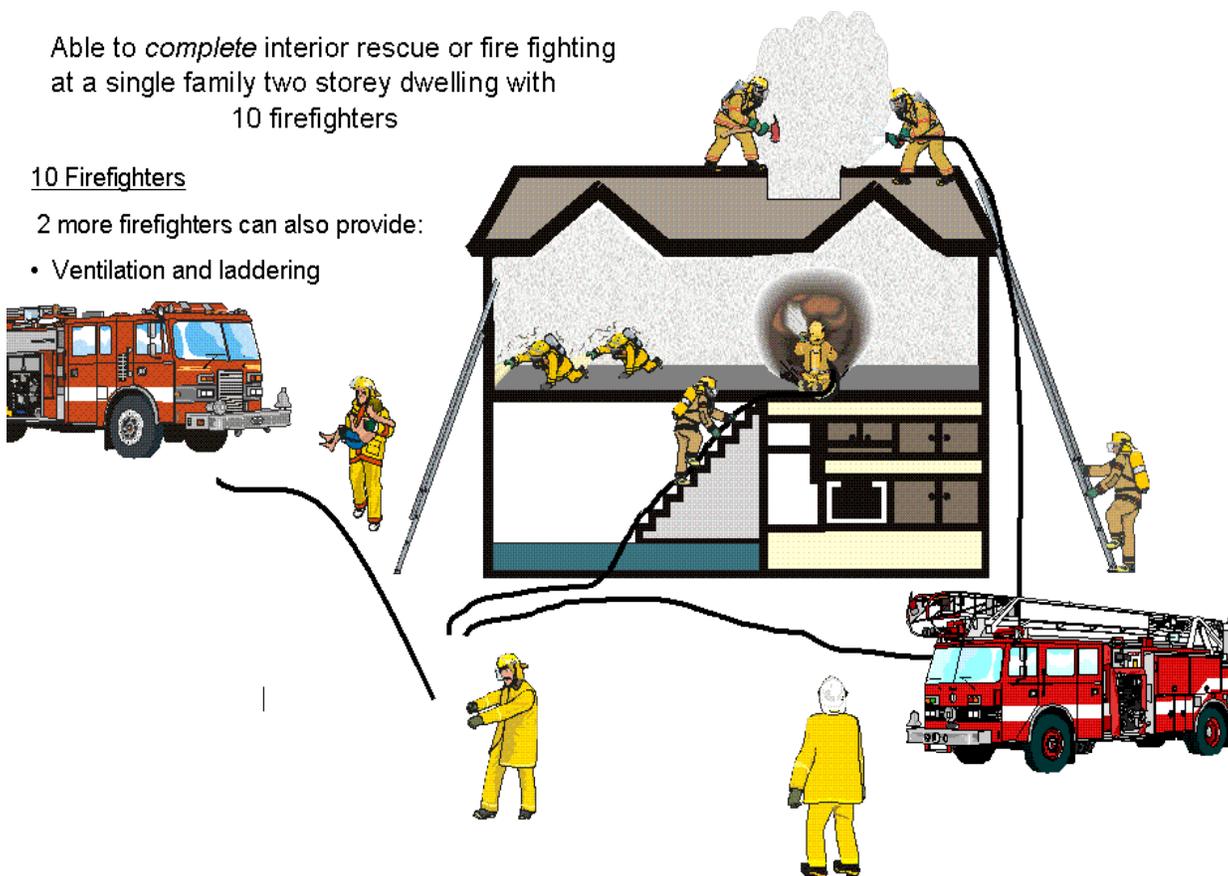
A single family dwelling fire requires a minimum 2 vehicle response, whether it is 2 pumpers for urban response or a pumper and a tanker for rural response.

Able to *complete* interior rescue or fire fighting at a single family two storey dwelling with 10 firefighters

10 Firefighters

2 more firefighters can also provide:

- Ventilation and laddering



Two fire fighters are required to drive the responding apparatus. They must remain with their vehicles in order to supply water, operate the pumps, distribute equipment, provide assistance to the fire fighters with self-contained breathing apparatus and operate the radio equipment.

Four additional fire fighters are required to advance hose lines and attack the fire. Four other fire fighters are required for laddering, forcible entry, ventilation, rescue, connecting hose lines to fire hydrants or other water supply operations as well as advancing and attacking the fire with a third hose line. Two of the above mentioned fire fighters should be direct supervisors (company officers) and one as the Incident Commander.

Apparatus such as aerial devices, squads, rescue vehicles and water tank trucks must be sufficiently staffed to perform the tasks for which they respond.

The number of fire fighters responding with apparatus should be appropriate for the realized fire demand in order to form an "on scene" fire attack team.

Responses to occurrences for medical assistance, vehicle extrication, grass fires and/or other emergencies may require a lesser complement of fire fighters.

Fires in larger attached structures such as industrial, commercial or institutional occupancies, high rise, etc. will require additional personnel.

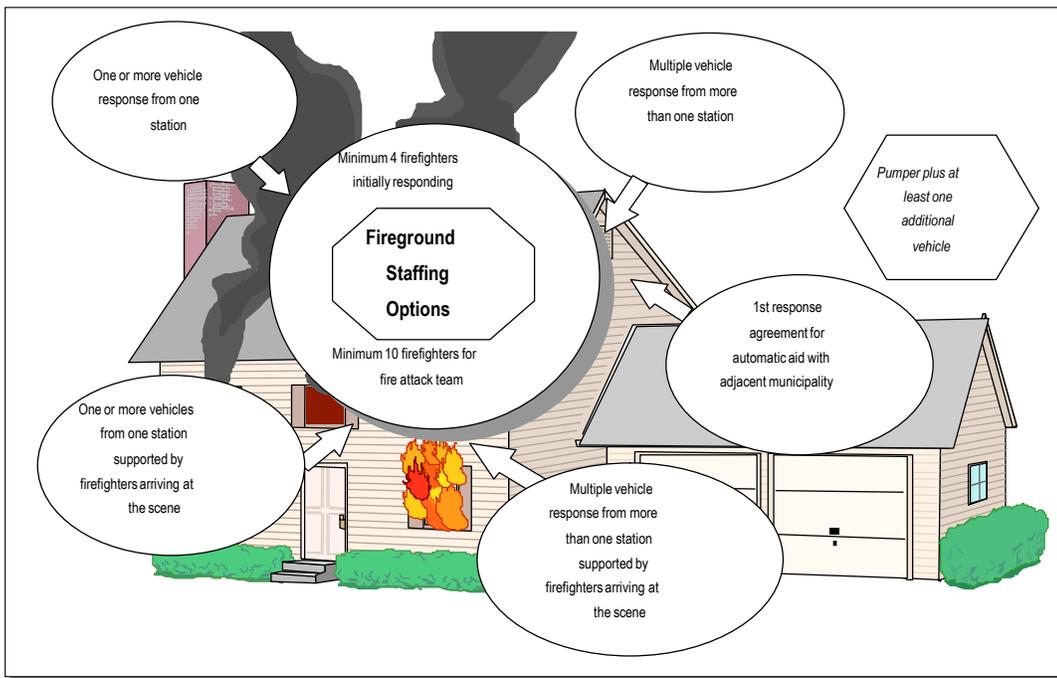
Assembling the "on scene" fire attack teams

Traditional methods of assembling "on scene" fire attack teams include the following:

- a) Full-time fire fighters responding with apparatus,
- b) Full-time fire fighters responding with apparatus supplemented by off duty full-time fire fighters who have been called back,

- c) Full-time fire fighters responding with apparatus supplemented by volunteer fire fighters,
- d) All volunteer fire fighters responding to the station and then on the apparatus to the scene,
- e) Some volunteer fire fighters responding to the station and then on the apparatus to the scene while other volunteer fire fighters respond directly to the scene, and
- f) Multiple vehicle and/or station response.

Any one or any combination of the above is normally considered satisfactory provided that the "on scene" fire attack team is operational within a "response time" accepted by the municipality. The Ontario Office of the Fire Marshal has produced Public Fire Safety Guidelines, to provide information and a process for Municipal & Fire Officials to determine appropriate services and levels in accordance with local needs and circumstances.



PFSG 04-08-12

Response time

The question of adequate average response time is subject to too many variables to dictate an absolute time frame that all departments should comply with. There are, however, response times accepted by recognized organizations which can be used as guidelines when determining the "response time" to be accepted by the municipality.

I.A.O.¹ recommends from 2 minutes (severe hazards in large area buildings) to 7.5 minutes (very small buildings widely detached). NFPA recommends a maximum "response time" of 10 minutes to rural fires.

In the event of excessive "response time" consideration should be given to:

- a) increasing the number of fire department personnel, including volunteer fire fighters and full time fire fighters,
- b) responding additional apparatus,

¹-I.A.O. response time means response travel time, i.e. after dispatch and turn out

- c) providing additional fire stations,
- d) improving the fire department emergency communications system.

Vehicle staffing is not standardized and is dependent on time of day and time of year throughout all response districts. It should be noted that our single Full-time staff since 2017 now respond to all calls in all response areas of the town, therefore providing a guaranteed response to incidents.

Since amalgamation in 1998, development within the town and fire risk has increased substantially:

- 2,484 new homes have been built most with light weight construction features,
- 1 new elder care facility
- several multi-residential buildings
- big box stores
- Libro Centre

Anticipated in the next five (5) years is the development of

- 2 Hotels & 1 Condominium
- Waterfront re-development
- Additional residential development on Boblo Island
- Several hundred new residential properties including multi-residential
- New High School

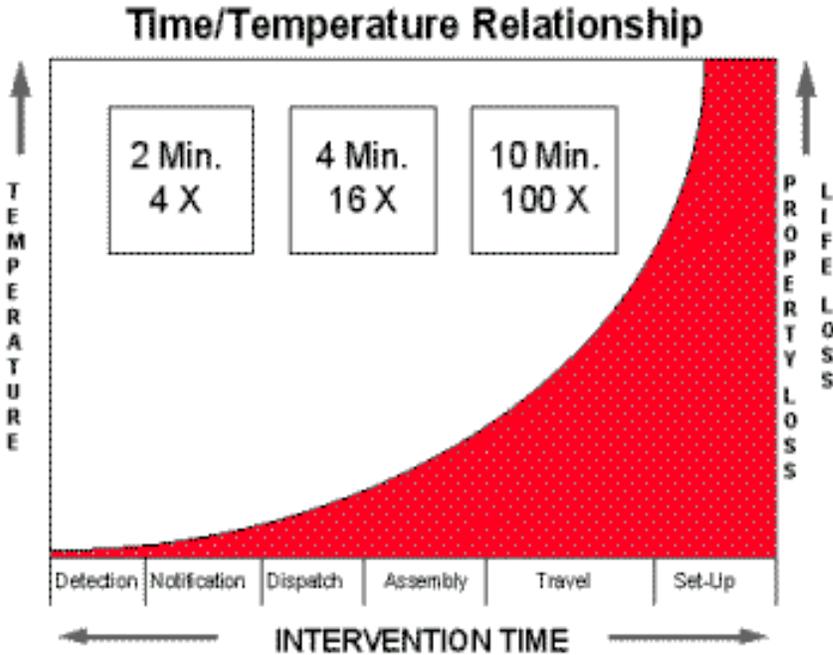
Staffing Considerations should be made following a review of the “Results Impacts and Options” contained in the fire-master plan and based on an analysis of our Force of Attack situation.

Of the past three years of Priority-One calls, the average total number of firefighters that could be expected in totality of an alarm in each response district is 12.

N.F.P.A. 1720 which is the Town of Amherstburg service level established in the Establishing and regulating by-law 2017-67 document indicates that: ***After assembling necessary resources at an emergency scene, the Fire department should have the capability to safely initiate the initial attack with Four (4) Firefighters within 2 minutes, 90 percent of the time.*** This has proved challenging at best, most of the time.

Risk vs. Response Standards

To effectively mitigate fires and emergencies, response time with appropriate staffing is critical. An exponential increase in loss of life and property is associated with increased response time as illustrated in the following:



Time/Temperature Relationship Graph

*Ontario Fire Marshal PSFG 01-02-01
"Comprehensive Fire Safety
Effectiveness Model"*

AFD strives to meet NFPA 1720, (NFPA 1720 standard is the standard which Volunteer and small composite fire departments generally use as a guideline to the delivery system.)

Recent studies and articles from organizations such as the National Institute of Standards and Technology (NIST) and the National Fire Protection Association (NFPA) have identified the need to provide additional guidance to determine an effective fire ground response for buildings that are more complex and of a higher risk. This guide, in conjunction with an overall risk management program, will provide information for councils to make informed decisions in meeting their legislative responsibilities regarding the delivery of fire protection services.

The National Fire Protection Association standard 1720 Table 4.3.2. indicates:

Demand Zone	Demographics	Staffing & Response Time	Meets Objectives Percentage
Urban area	>1000 population /mi ²	15 FF/9 min.	90%
Suburban area	500-1000 people/mi ²	10FF/10 min.	80%
Rural area	<500 people/mi ²	6FF/14 min.	80%
Special Risks	AHJ	AHJ	90%

Currently AFD has a minimum on-duty staffing level of 1 Career Fire fighter, and each station is additionally staffed with 20 Volunteer (Paid on Call) firefighters (total 60).

When a station is called out (paged) an average of 12 Fire Fighters (including a District Chief) respond to support the lone on-duty firefighter.

- ❖ **A review of the past calls indicates that in the Urban Demand Zone although response time is frequently within the 9 min. target, the staffing requirement of having 15 firefighters on scene is almost never achieved.**
- ❖ **The only time is when the incident occurs when Training is taking place on a Thursday evening between 1830 & 2030 hours.**
- ❖ **Consideration of remedies did involve considering changing the response assignment to two stations, however neither second station is within the proximity to achieve a 9 min response time. Second Stations are dispatched regularly on working fires but often manpower arrives later in the call.**
- ❖ **Our ability to achieve both the Suburban and Rural Demand Zone targets are frequently met with some challenges during daytime hours 0800-1700 and some long weekends throughout the year.**

Incidents involving occupancies larger than a single family residential structure such as a high-rise, commercial, industrial or institutional require a larger proportionate number of firefighters to mitigate the situation. This requires more firefighters and equipment which must travel further distances (from other stations) and increase response times to complete; evacuation, rescue, fire suppression and ventilation of a large structure. Historic events have required the commitment of on-duty staffing and the requirement to call out (Page) off-duty career staff and 2nd or 3rd station complements/and periodically mutual aid to assist with the emergency and/or provide coverage to the other areas of the Town. It should be recognized that incidents that involve rescue and suppression or mitigation tasks should be considered as two simultaneous incidents requiring adequate and additional staff for both incidents.

NFPA 1720 provides for full interior attack and rescue with aerial operations as required.

To determine the resources required to effectively handle an emergency at higher risk occupancies the OFM previously developed the **Critical Fire Ground Task Matrix**.

The matrix table assigns a lower effective response level (LERL) and an upper effective response level to (UERL) to occupancies of varying risk. Use of the critical fire ground task matrix only identifies the resources required for response to a **single** incident.

- ❖ **It is essential that during any emergency, there be available, a tactical reserve of personnel and emergency vehicles to respond to a simultaneous emergency elsewhere within the municipality.**

Adequate resources must be delivered in a timely manner to reduce the impact and severity of fires and other emergencies.

Fire ground Critical Tasks		Low Risk		Moderate Risk		High Risk		Extreme Risk	
		LERL	UERL	LERL	UERL	LERL	UERL	LERL	UERL
Incident Response (Note: Where zero or no number has been assigned, the task may be performed at the direction of the incident commander.)	Incident Command*	1	1	1	1	1	1	1	1
	Pump Operator	1	1	1	1	1	1	1	1
	Attack Line (Confine & Extinguish)	2	2	2	2	2	2	2	2
	Additional Pump Operator(s)	0	0	0	2	2	4	4	6
	Additional Attack Line (Confine & Extinguish) + Backup	0	0	0	4	4	8	8	12
	Search & Rescue	0	0	2	4	2	6	2	8
	Initial Rapid Intervention Team (RIT)	0	0	4	6	8	16	12	22
	Ventilation	0	2	2	2	2	4	2	8
	Water Supply – pressurized	0	1	1	1	1	1	1	2
	Water Supply – non-pressurized	0	3	1	4	2	6	4	8
	Forcible Entry Team	0	0	0	0	0	1	0	1
	Utilities	0	1	1	1	1	1	1	1
	Laddering (Ground Ladders)	0	2	0	2	0	4	0	6
	Laddering (Aerial or elevating device operator)	0	0	0	2	0	2	0	2
	Exposure Protection			0	4	2	6	2	6
	Incident Safety Officer			0	1	1	1	1	1
	Accountability			1	1	1	1	1	1
	Entry Control			0	2	1	4	1	4
	Rehabilitation			0	1	1	1	1	1
	Salvage			0	2	2	2	2	2
Lighting					0	2	0	2	
Directing Occupants					0	4	0	4	
Scribe					1	1	1	1	
Sector Officers					1	4	1	4	
Air Management (air refilling station, etc.)							1	2	
Other or Additional Response Considerations	Logistics Officer								
	Administrative and/or Finance Officer								
	Planning Officer								
	Evacuations (large scale)								
	Communications (dispatch)								
	Public Information Officer								
	Overhaul								
	Additional Firefighters								
Summary	Incident Response Range	4	13	16	43	36	83	49	108
	Total Fire Department Including External								
	Fire Call Incident Response Range (+,-,within)								
Notes: LERL = Lower Effective Response Level & UERL = Upper Effective Response Level, [together form the critical staffing range] <ul style="list-style-type: none"> This tool provides a range of staffing requirements only. Actual numbers may vary depending on the fire risk that exists in the municipality. Tasks performed on fire ground based on decisions made by Incident Commander. Planning moderate, high and extreme risk occupancies/locations will further validate staffing requirements to ensure the optimum level of protection for the municipality Simultaneous events will require further consideration due to additional personnel requirements beyond the scope of this matrix. <p>* Incident Command will assume responsibilities for the accountability and entry control tasks when no person has been assigned, or until a person has been assigned the task.</p>									

- ❖ **The current staffing level barely meets the lower effective response level for Low and moderate risk occupancies. The staffing levels result in AFD being unable to assemble adequate resources for an emergency occurring in high risk and extreme risk occupancies.**

Any reductions contemplated would seriously impact the ability of AFD to assemble moderate and low risk required resources in an effective timely manner and will also impact reserve requirements for simultaneous calls for service, negatively affecting firefighter and public safety.

The NFPA Table of Effective Response indicates that first response times should be:

- 2 - 3.5 minutes is required for Institutional, Hospitals, and Nursing Homes
- 4 minute response times for Industrial Commercial
- 5- 6 min initial response time for residential occupancies

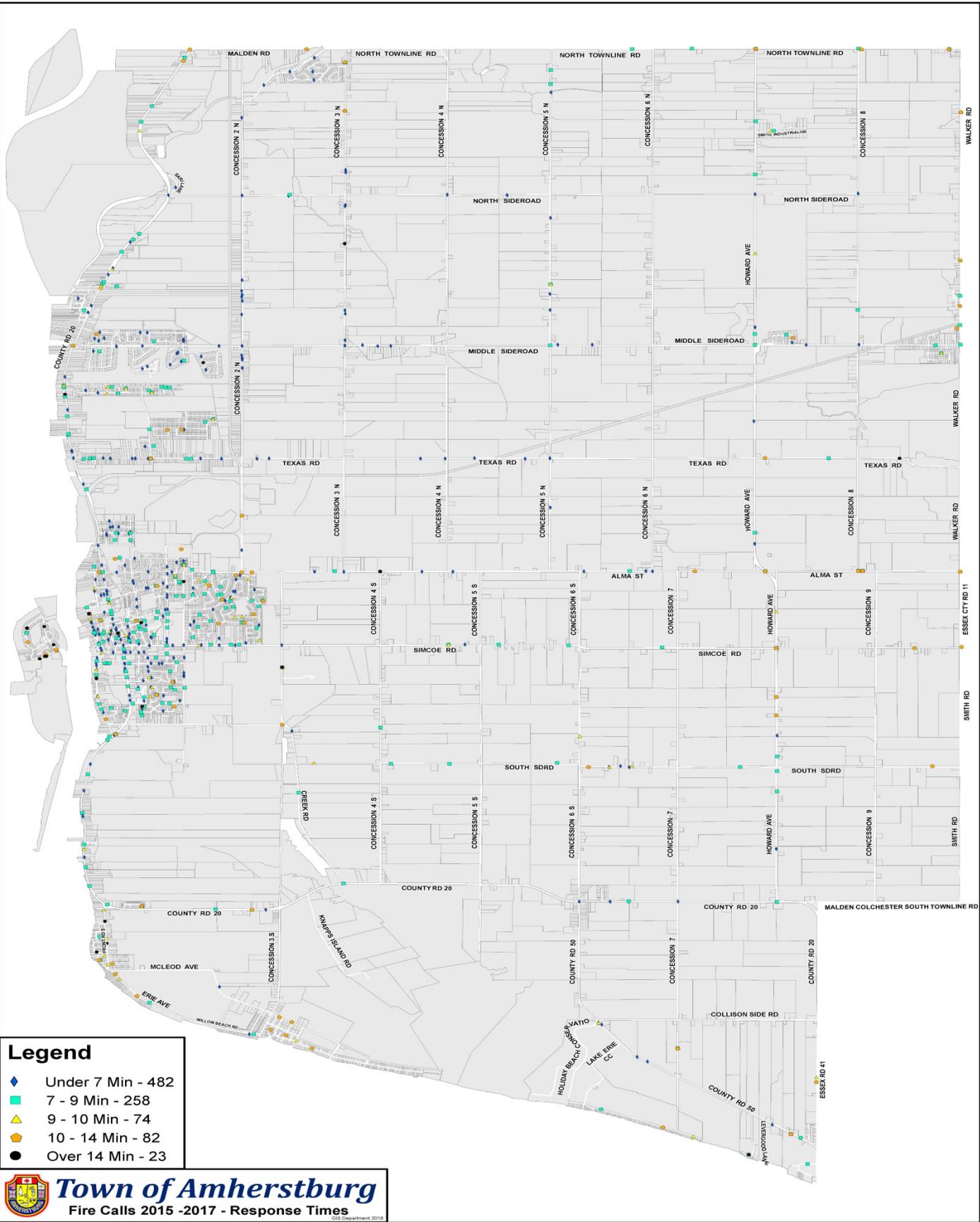
The 2007 Fire Master Plan identified requirements of response in both the NFPA 1710 standard and the NFPA 1720 standard and encouraged the department to have a 8 minute road response to structure fires and alarms sounding, 90% of the time. In 2015 The Establishing and Regulating by-law was amended to a desired road response time that includes consideration of population density, critical tasks required, and continued the percentile (%) fractals. These were maintained in the more recent update to the Establishing and Regulating By-law in 2017. That being 15 FF in 9 min. 90% of the time for Urban Density, 10 FF in 10 minutes 80% of the time for Suburban density and 6 FF in 14 Minutes 80% of the time for Rural density.

CURRENT STANDARDS OF RESPONSE

A manual call by call review process was required to gather response data because of the inability of the current Computer Aided Dispatch (CAD) system to capture the response times as required. Staff used the following criteria to ensure adequate and sufficient data required to complete the response calculations;

- AFD/OFM structural fire types (OFM Code 1) were used to identify which calls historically were responded to as a “level 1” response (the highest emergency priority) and a full three years of data was utilized.
- Data was filtered to exclude responses under 20 seconds and over 20 minutes. This ensures that no anomalies were included.

The map below shows the location of responses and illustrates by colour and shape the total first response time range achieved.



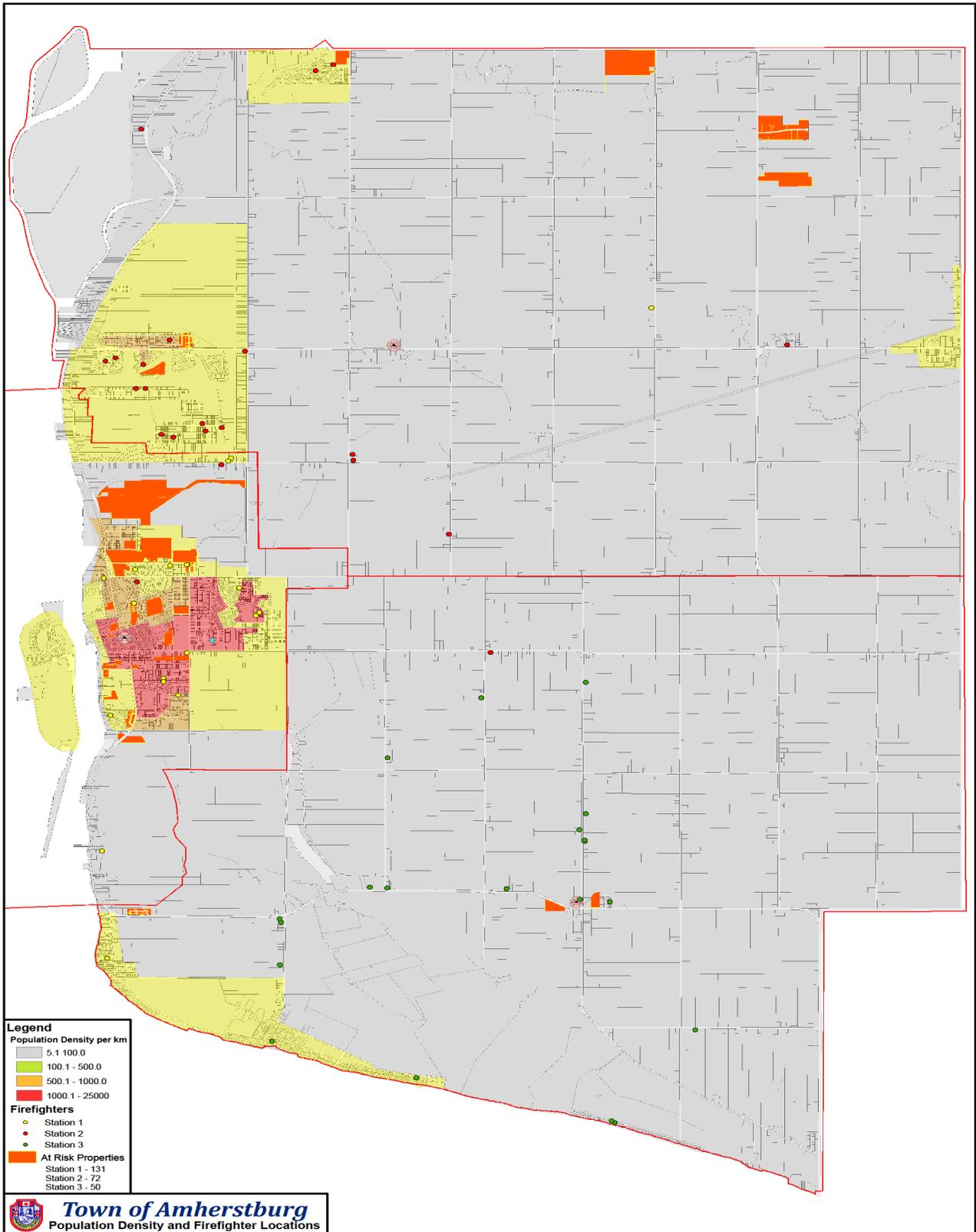
- Legend**
- ◆ Under 7 Min - 482
 - 7 - 9 Min - 258
 - ▲ 9 - 10 Min - 74
 - ⬠ 10 - 14 Min - 82
 - Over 14 Min - 23


Town of Amherstburg
 Fire Calls 2015 -2017 - Response Times
© 2018 Department 2018

Fire Risk Map

The results of the Fire Risk Assessment show areas of the Town of Amherstburg defined by high, medium and low risk & Population Density per Sq/km. These ratings have been determined by combining the five components of; risk, historic, economic, property and life. This map depicts the total "At Risk Properties" in the Town of Amherstburg.

Additional Considerations in the determination of Options is the location of where responding fire fighters live in relation to their assigned stations. This will have an impact on Turnout Time which contributes to total response time. This map also illustrates the Location of Current Fire Fighter Homes.



Fire Station Data

The fire station serves as the heart of the fire service. As goes the station, the equipment and facilities contained therein, so goes the pulse, the morale and the performance of the persons making use of the facilities.

In a small village or town the location may not be as critical for response times and distances. However, in geographically larger municipalities response distances of under 8 km and response (Travel) times of less than 5 minutes are desirable.

Currently The Town of Amherstburg is served by three (3) Fire Stations. Each constructed by the former Municipalities prior to Amalgamation 20 years ago in 1998. These stations were built and located to meet the needs of much smaller municipalities.

Station #3 in former Malden Twp. was built in the Early 1960's and Station #2 in former Anderdon Twp. were built in the early 1960's as well, with an additional vehicle bay added in 1974. Both buildings are more than 60 years old, and do not meet the needs of a modern fire service preparing for 2030 and beyond. In fact, the current vehicle bays will not accommodate modern Truck Chassis sizes and as a result significant building renovations are required before any additional vehicles are replaced as new vehicles will not fit into the bays.

Station #1 in Former Amherstburg village was built as part of the Municipal Complex (Town Hall) in 1993. It is 27 years old and has begun to significantly show its age. Additionally the Fire station training area, Kitchen and other administrative areas have in recent years been converted to share space with town hall operations limiting the fire departments use.

There are significant Accessibility issues at all locations.

Fire stations are constructed to house fire fighting apparatus and accommodate the fire fighters staffing the apparatus. They should be located in reasonably convenient areas to give quick response to emergencies, having regard to the distances to be travelled, response times and whether it is an industrial, commercial or residential area to be protected. When volunteers are used for staffing, their availability and their access to the station should be considered as they are relied upon to bring apparatus and equipment to the emergency scene.

Provision should be made in fire stations to accommodate all firefighting apparatus assigned as well as to allow flexibility of operations, allowing apparatus to be assigned from one station to another as the development of areas proceeds or deployment changes are necessary. Also, space should be provided for living and training accommodations for the career fire fighters manning the station and/or for Volunteer Fire Fighter use in flexible ways to accommodate limited availability of staff to perform required duties and activities.

In the case of a headquarters fire station, in addition to the apparatus, living and training accommodation, space should be provided for the administrative, training, and fire prevention staff of the department.

Response distances up to 8 km may provide insurance savings to residents within the area protected from a fire station.

The location and physical design of fire stations, and their successful ongoing management, are prime determinants of a community's ability to respond to fires. Having the right type and number of fire stations, located in the right places enables the policy makers and appointed managers of a jurisdiction to house fire fighters, apparatus, and equipment in a rational way for maximum use of resources. Doing this successfully may be a key test of managerial ability (both inside and outside the fire department) in a local government setting increasingly more marked by competition for scarce

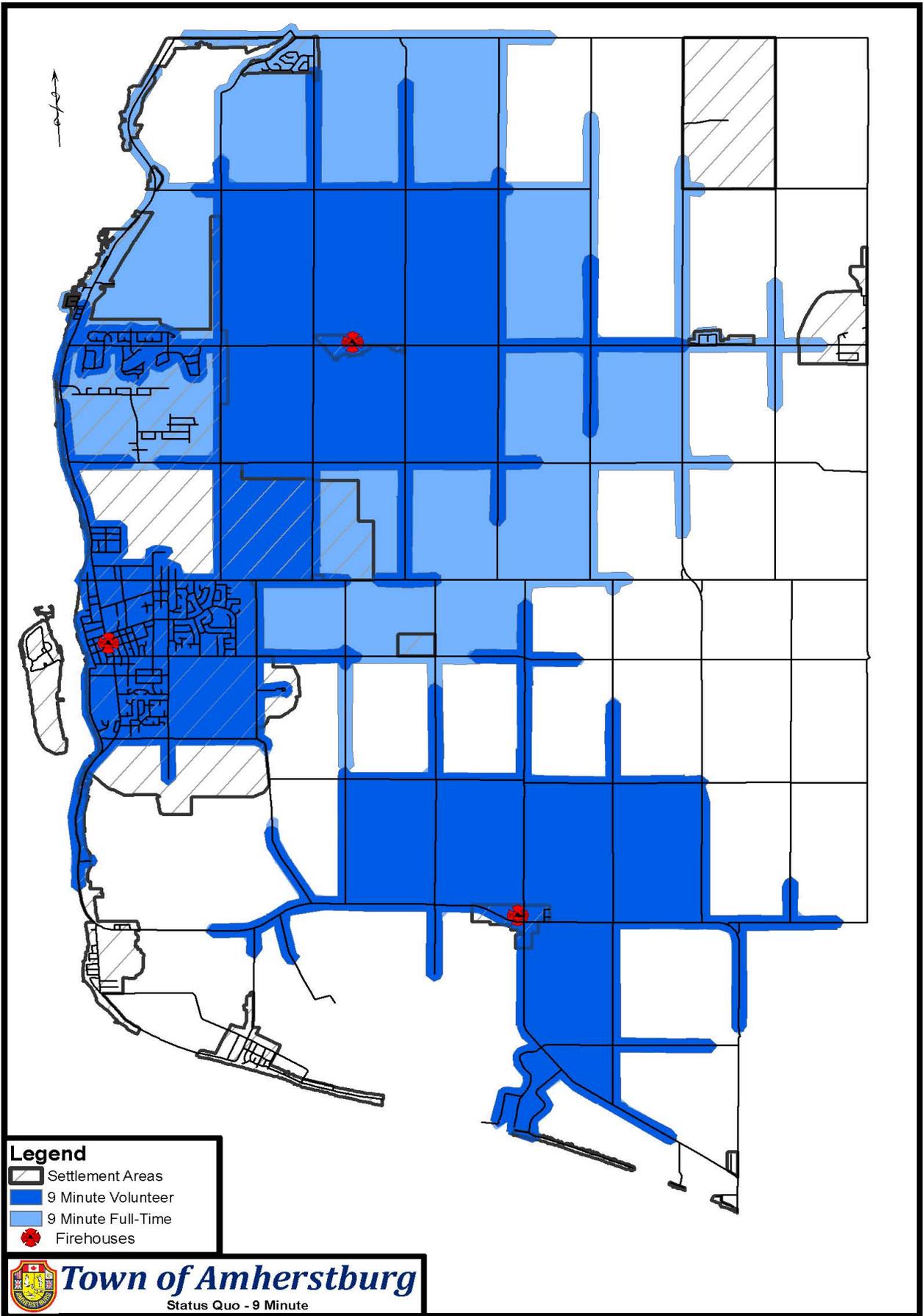
resources. Fire stations are a major capital expenditure and municipal improvement. The buildings are in use for many years. The size of the station should be compatible, not only with the present requirements, but for the future maximum anticipated number of personnel, apparatus and equipment.

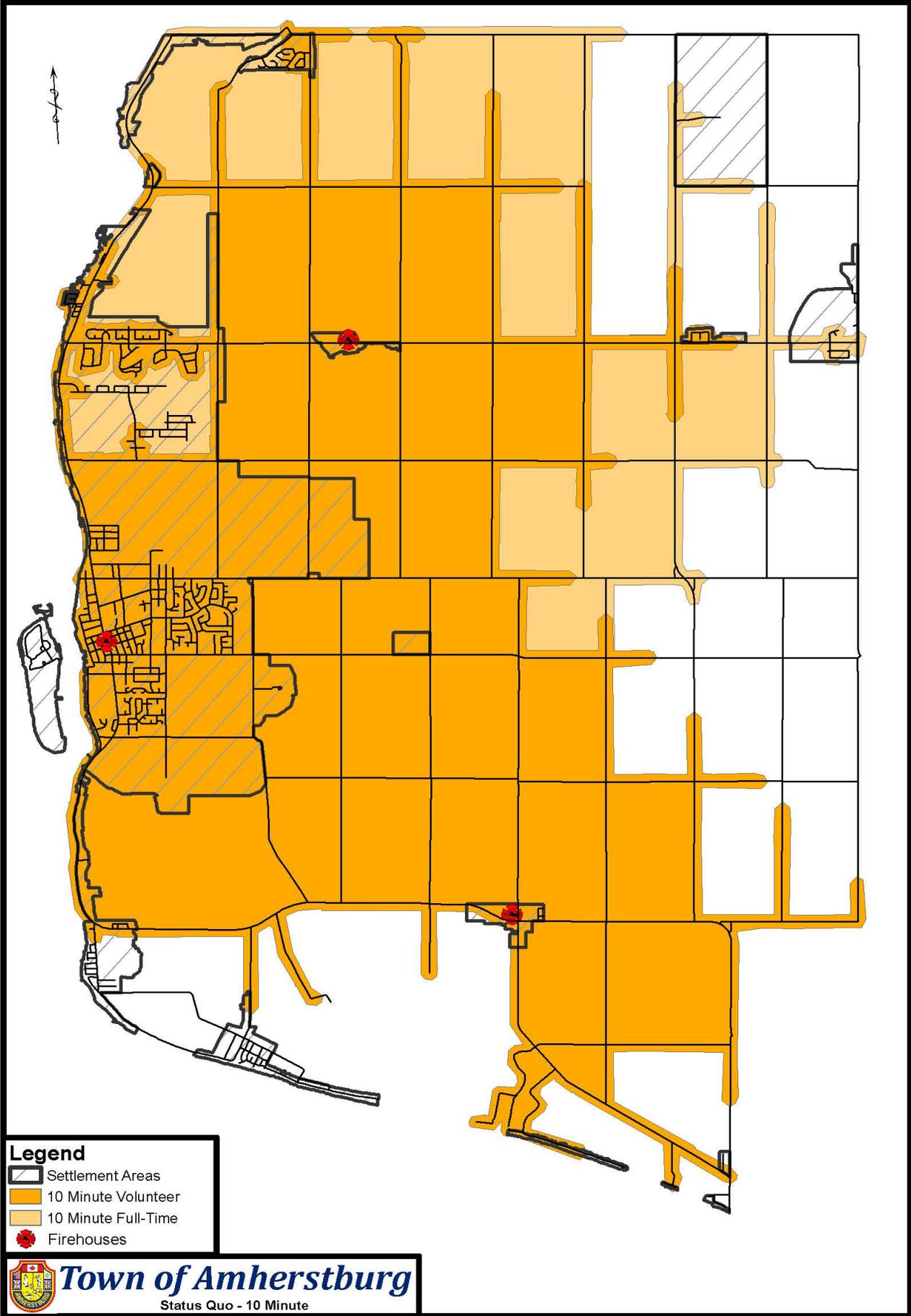
For each of the three (3) fire stations, detailed data on the first response vehicles or fire apparatus in the station and a description of the number of responding staff for the stations are provided.

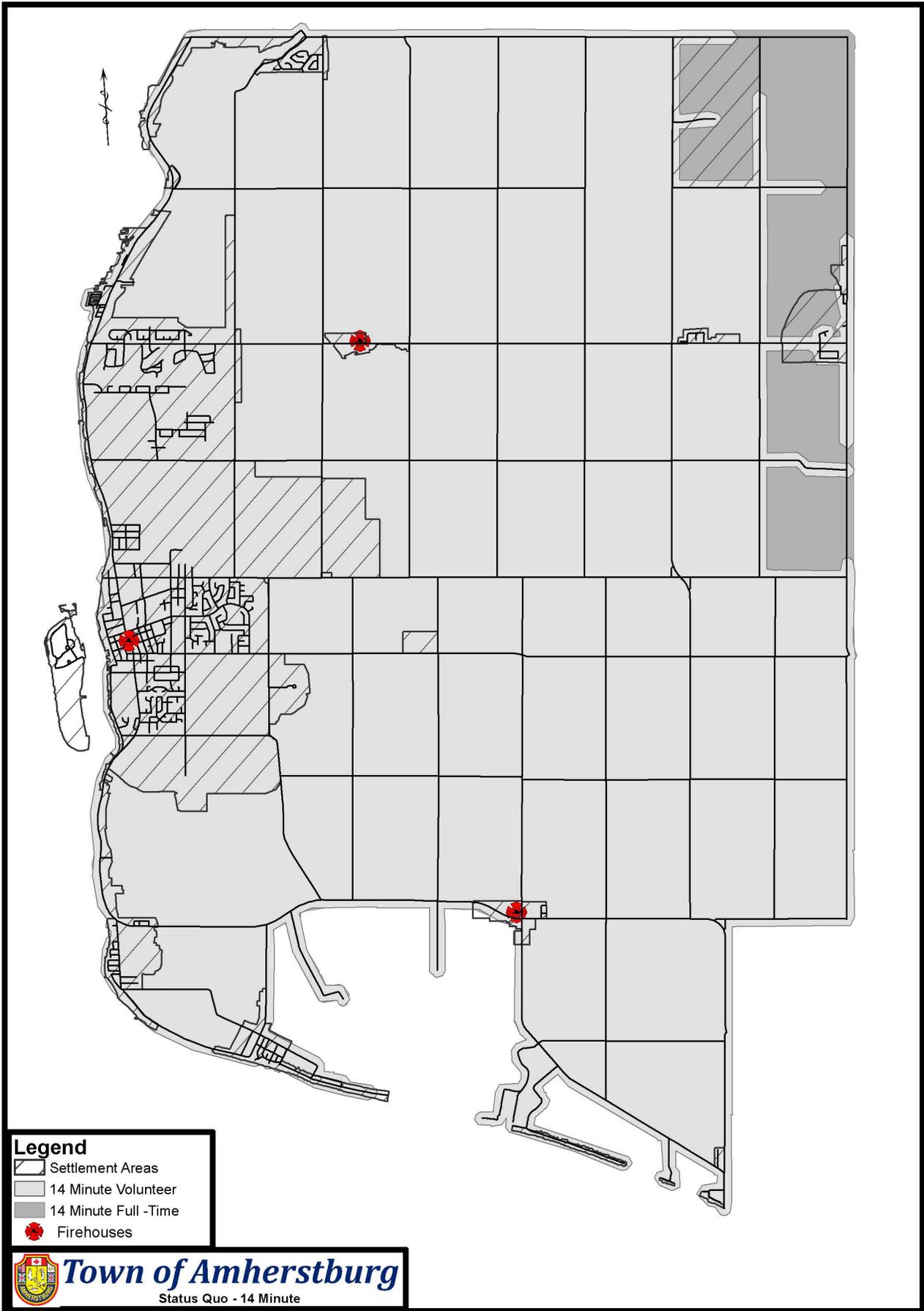
Station #	Location (Address)	Major Apparatus Assigned	Staffing	Special Services
1	271 Sandwich St. S	2009-75' Ladder 2018-Rescue pumper 2018 Support Unit	4 Non-Union Staff 20 Volunteer FF	Water Rescue Auto Extrication
2	3400 Middle Side Road	2018 Tanker pumper 2012 Pumper 2018 Support Unit	4 Career Firefighters 20 Volunteer FF	Water Rescue Auto Extrication Water Shuttle
3	6744 Concession 6 south	2000-Tanker truck 2011- Pumper 2018 Support Unit	20 Volunteer FF	Auto extrication Water Shuttle Off-Road Services

Levels of Response Time

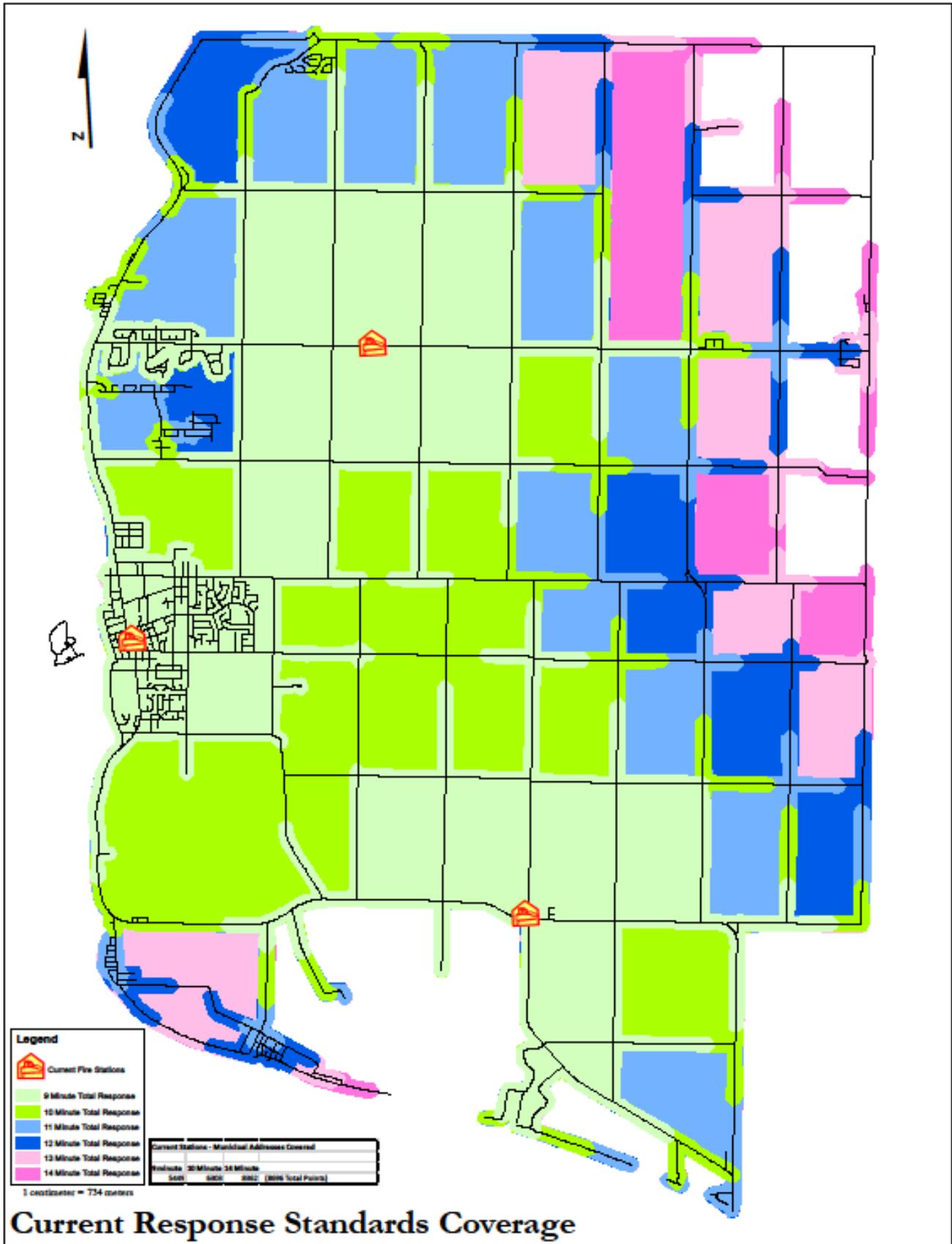
These Maps illustrate the current levels of response time for all of the fire stations within the Town of Amherstburg. The process developed and utilized data provided by the CriSys database and internal GIS data. Also included are the “Areas of Concern” where response time can be met but the number of firefighters that can assemble in the respective Demand Zones cannot be achieved.







The Current Level of Response are illustrated by shaded road networks, indicating those streets and areas that are currently achieving the NFPA guideline of 9 minutes, 10 minutes and 14 minutes for single family residential occupancies.



Station and Deployment Triggers

The following station and deployment triggers (the action that results in a change in resources being deployed to the area) used in identifying the deployment of fire service resources in the Town of Amherstburg are:

- Growth
- Construction
- Response Level
- Risk
- Land Use

The Fire Management Team expects that several triggers would act together to cause an action to be required.

Calculation:

Using available Town of Amherstburg data and resources can demonstrate how the change to land use significantly affects risk, response level or Capacity. Based on the identified risk value, the appropriate resources should be deployed in the area to meet the approved level of service.²

The basis for these triggers can be referenced in the following documents:

- Commission on Fire Accreditation International, Inc. 4th Edition, Creating and Evaluating Standards of Response Coverage for Fire Department
- Network for Environmental Risk Assessment and Management Basis Frameworks for Risk Management
- OFM Public Fire Safety Guidelines
- Comprehensive Fire Safety Effectiveness Model Considerations

At Present the 3 station deployment model and three benchmark Demand Zone service level standards provides protection to the number of properties indicated below;

	Municipal Addresses Covered			
Time	9 Minutes/15 FF	10 Minutes/10 FF	14 Minutes/6FF	
Target	2881	3501	3111	
Actual	0	2797	3111	

² “The approved level of service to be determined by Council” in an Establishing and Regulating By-Law



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: July 20, 2021
Author's Phone: 519 736-0012 ext. 2259	Date to Council: August 9, 2021
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Cheque Listing for the Months of May and June 2021

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Treasurer dated July 20, 2021 regarding Cheque Listing for the Months of May and June 2021 **BE RECEIVED for information.**

2. **BACKGROUND:**

On June 24 2019, Council adopted the following resolution:

“That the Accounts Payable reports be re-added to the agenda.”

It is noted that the report is actually a transmittal of the listing of cheques issued for the subject month.

3. **DISCUSSION:**

The list of cheques issued in the months of May and June 2021 is attached for information. The cheques are issued by the Town to satisfy commitments or obligations as a result of services rendered, goods purchased and received or contractual obligations in accordance with Council approved operating or capital budgets and/or the Council approved Procurement Policy.

4. **RISK ANALYSIS:**

N/A

5. **FINANCIAL MATTERS:**

There is no financial impact from the recommendation in this report.

6. **CONSULTATIONS:**

N/A

7. **CONCLUSION:**

This report is provided for information.



Justin Rousseau
Treasurer

Report Approval Details

Document Title:	2021 08 09 - Cheque Listing - May and June 2021.docx
Attachments:	- May - June 2021 AP listing.pdf
Final Approval Date:	Aug 3, 2021

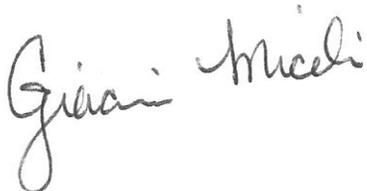
This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



Susan Hirota



John Miceli

Task assigned to Paula Parker was completed by Tammy Fowkes



Tammy Fowkes



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	NON-DEPARTMENTAL				
261164	2616252 ONTARIO INC				
PRDE2021054	RETURN OF INDEMNITY DEPOSIT FOR DEMOLITION AT 220 RICHMOND ST	640	06-May-2021	06-May-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				1,000.00
ABR153	ABRAHAM RAMI				
PRSF2020121	RETURN OF INDEMNITY DEPOSIT FOR 6401 NORTH TOWNLINE	630	10-May-2021	10-May-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				1,000.00
AGO713	AGO INDUSTRIES INC				
22205	CLOTHING - CREDIT	594	31-Mar-2021	31-Mar-2021	
80-5-0000000-0161	CLOTHING				179.67
960777	CLOTHING	779	31-May-2021	31-May-2021	
80-5-0000000-0161	CLOTHING				195.54
ALV990	ALVI AMMAD				
228381	RETURN OF INDEMNITY DEPOSIT FOR 9900 WALKER ROAD, 2019-055	630	06-May-2021	06-May-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				1,000.00
AMH432	AMHERSTBURG CHEVROLET BUICK GMC				
79218	UNIT WM-08	779	20-Apr-2021	20-Apr-2021	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				109.11
BER723	BERGUND SCOTT				
PRAD2020082	RETURN OF INDEMNITY DEPOSIT FOR 7233 ESSEX ROAD 50	630	10-May-2021	10-May-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				1,000.00
BON052	BONDY CONSTANCE				
PRAB2021167	RETURN OF INDEMNITY DEPOSIT FOR 52 BRUSH CRES	630	11-May-2021	11-May-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				500.00
BOT341	BOTSCHELLER CHANTELE				
2021-098	RETURN OF INDEMNITY DEPOSIT FOR 341 TEXAS	894	24-Jun-2021	24-Jun-2021	
10-2-0000000-2135	INDEMNITY DEPOSIT - RIGHT OF WAY				1,000.00
BRO944	BROWN JEREMY GRANT				
PRSP2020450	RETURN OF INDEMNITY DEPOSIT FOR 9440 MALDEN ROAD	630	11-May-2021	11-May-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				1,000.00
BRU468	BRUSH JOEL				
228764	RETURN OF INDEMNITY DEPOSIT FOR 4683 CONCESSION 4 S	630	11-May-2021	11-May-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				500.00
CAD285	CADUCEON ENTERPRISES INC				
21-6756	MAINTENANCE	696	12-May-2021	12-May-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	NON-DEPARTMENTAL				
80-5-0000000-0810	WATER - MAIN MAINTENANCE				51.80
21-6774	MAINTENANCE	696	12-May-2021	12-May-2021	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				49.49
CAN133 CANADA CONSTRUCTION					
PRDE2021114	RETURN OF INDEMNITY DEPOSIT FOR DEMOLITION 566 CONCESSION 2	630	06-May-2021	06-May-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				500.00
CAN380 CANADIAN TIRE STORE #281					
FEBRUARY 20	PURCHASES MADE IN FEBRUARY 2021	541	28-Feb-2021	28-Feb-2021	
80-5-0000000-0850	HYDRANT MAINTENANCE				45.18
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				655.35
MARCH 2021	PURCHASES MADE IN MARCH 2021	547	31-Mar-2021	31-Mar-2021	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				20.96
80-5-0000000-0810	WATER - MAIN MAINTENANCE				142.93
80-5-0000000-0755	WATER SERVICE MAINTENANCE				88.07
80-5-0000000-0755	WATER SERVICE MAINTENANCE				8.46
80-5-0000000-0755	WATER SERVICE MAINTENANCE				117.43
80-5-0000000-0331	GENERAL MAINTENANCE				51.72
MAY 2021	MAY 2021 PURCHASES	830	31-May-2021	31-May-2021	
80-5-0000000-0331	GENERAL MAINTENANCE				56.49
CAP270 CAPALDI GIUSEPPE					
2020-132	REFUND OF INDEMNITY DEPOSIT 176 VICTORIA ST	737	07-May-2021	07-May-2021	
10-2-0000000-2135	INDEMNITY DEPOSIT - RIGHT OF WAY				1,000.00
PRAB2020360	RETURN OF INDEMNITY DEPOSIT FOR 176 VICTORIA ST S	588	04-May-2021	04-May-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				1,000.00
CER600 CERASA DESIGN BUILD INC					
2020-024	REFUND OF INDEMNITY DEPOSIT FOR 140 WHELAN DRIVE	739	21-May-2021	21-May-2021	
10-2-0000000-2135	INDEMNITY DEPOSIT - RIGHT OF WAY				1,000.00
2020-112	INDEMNITY RETURN OF 132 WHELAN	859	09-Jun-2021	09-Jun-2021	
10-2-0000000-2135	INDEMNITY DEPOSIT - RIGHT OF WAY				1,000.00
2020-164	RETURN OF INDEMNITY DEPOSIT FOR 146 WHELAN	859	09-Jun-2021	09-Jun-2021	
10-2-0000000-2135	INDEMNITY DEPOSIT - RIGHT OF WAY				1,000.00
202000011	RETURN OF INDEMNITY DEPOSIT FOR 140 WHELAN AVENUE 2020-016	630	06-May-2021	06-May-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				1,000.00
202000075	RETURN OF INDEMNITY DEPOSIT FOR 146 WHELAN	630	10-May-2021	10-May-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				1,000.00



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	NON-DEPARTMENTAL				
202000216	RETURN OF INDEMNITY DEPOSIT FOR 148 WHELAN 10-2-0000000-2140 INDEMNITY DEPOSITS	630	10-May-2021	10-May-2021	1,000.00
238036	RETURN OF INDEMNITY DEPOSIT FOR 142 WHELAN 10-2-0000000-2140 INDEMNITY DEPOSITS	630	06-May-2021	06-May-2021	1,000.00
PRSF2020349	RETURN OF INDEMNITY DEPOSIT FOR 132 WHELAN DRIVE 10-2-0000000-2140 INDEMNITY DEPOSITS	630	06-May-2021	06-May-2021	1,000.00
PRSF2020405	RETURN OF INDEMNITY DEPOSIT FOR 59 HILTON 10-2-0000000-2140 INDEMNITY DEPOSITS	630	11-May-2021	11-May-2021	1,000.00
CH2154	CH2M HILL CANADA LIMITED A JACOBS COMPANY				
388574CH-32	ENGINEERING SERVICES 80-5-0000000-0833 WATER METER REPAIRS & MTNCE	897	02-Jun-2021	02-Jun-2021	1,333.40
CLI024	CLIFTON GAVIN				
PRDK2021227	INDEMNITY DEPOSIT RETURN FOR 24 HILTON CRT 10-2-0000000-2140 INDEMNITY DEPOSITS	892	21-Jun-2021	21-Jun-2021	500.00
COM046	COMPETERS INC				
5612	SOFTWARE AS A MONTHLY SERVICE FOR MAY 2021 80-5-0000000-0755 WATER SERVICE MAINTENANCE	696	03-May-2021	03-May-2021	395.50
CRO108	CROFTS CORPORATION				
PRDL2020560	RETURN OF INDEMNITY DEPOSIT FOR DECK FOR 83 VERMOUNT DR 10-2-0000000-2140 INDEMNITY DEPOSITS	630	10-May-2021	10-May-2021	500.00
DAN408	D'ANGELO MEIGHEN				
2020-107	RETURN OF INDEMNITY DEPOSIT FOR 408 GREENWAY 10-2-0000000-2135 INDEMNITY DEPOSIT - RIGHT OF WAY	544	20-Apr-2021	20-Apr-2021	1,000.00
PRSF2020314	RETURN OF INDEMNITY DEPOSIT FOR 408 GREENWAY CRT 10-2-0000000-2140 INDEMNITY DEPOSITS	588	04-May-2021	04-May-2021	1,000.00
DAN535	DANIHER TOP SOIL				
71643	TOP SOIL 80-5-0000000-0755 WATER SERVICE MAINTENANCE	565	15-Apr-2021	15-Apr-2021	465.08
DEF296	DEFOUR MATTHEW				
PRSF2020314	RETURN OF INDEMNITY DEPOSIT FOR 296 MCLELLAN AVE 10-2-0000000-2140 INDEMNITY DEPOSITS	588	05-May-2021	05-May-2021	1,000.00
DEW165	DEWAR GERALDINE				
2021-099	RETURN OF INDEMNITY DEPOSIT FOR 1653 FRONT ROAD S 10-2-0000000-2135 INDEMNITY DEPOSIT - RIGHT OF WAY	894	24-Jun-2021	24-Jun-2021	1,000.00



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	NON-DEPARTMENTAL				
DIB349	DIBARTOLOMEO KATHY				
2021-116	RETURN OF INDEMNITY DEPOSIT FOR 349 RIDGEVIEW PL N	894	24-Jun-2021	24-Jun-2021	
10-2-0000000-2135	INDEMNITY DEPOSIT - RIGHT OF WAY				1,000.00
DIM690	DIMENSIONAL EMBROIDERY				
1030831	NAME CHANGES	897	04-Jun-2021	04-Jun-2021	
80-5-0000000-0161	CLOTHING				33.90
DIO441	DION JASON				
APRIL 1, 2021	REQUEST OF REFUND FOR MARCH 31 MONTHLY PAP	566	01-Apr-2021	01-Apr-2021	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				445.00
DIP001	DIPIERDOMENICO KATHY				
MAY 11, 2021	REFUND FOR OVERPAYMENT OF WATER METER	696	21-May-2021	21-May-2021	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				10.00
DIP035	DIPIERDOMENICO JON				
221482	INDEMNITY REFUND 2018-152 35 VICTORIA ST N	983	18-Sep-2020	18-Sep-2020	
10-2-0000000-2140	INDEMNITY DEPOSITS				500.00
DUR277	DURI CONSTRUCTION				
2021-034	REFUND OF INDEMNITY DEPOSIT 513 CALDWELL	739	21-May-2021	21-May-2021	
10-2-0000000-2135	INDEMNITY DEPOSIT - RIGHT OF WAY				1,000.00
PRSF2020436	RETURN OF INDEMNITY DEPOSIT FOR NEW SINGLE FAMILY DWELLING AT 505 CALDWELL ST	588	05-May-2021	05-May-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				1,000.00
DUR425	DURI MARIO				
2020.233	RETURN OF INDEMNITY DEPOSIT FOR 425 PEARSON	859	09-Jun-2021	09-Jun-2021	
10-2-0000000-2135	INDEMNITY DEPOSIT - RIGHT OF WAY				1,000.00
EMC530	EMCO CORPORATION				
37636372-00	HYDRANT MAINTENANCE	565	12-Apr-2021	12-Apr-2021	
80-5-0000000-0850	HYDRANT MAINTENANCE				142.92
ESS273	ESSEX POWERLINES CORPORATION				
JC8673	COLLECTION	696	30-Apr-2021	30-Apr-2021	
80-5-0000000-0504	COLLECTION EXPENSE				14,449.88
JC8702	WATER BILLING AND COLLECTING CHARGES FOR THE MONTH OF MAY 2021	897	31-May-2021	31-May-2021	
80-5-0000000-0504	COLLECTION EXPENSE				14,449.88
ESS451	ESSEX COUNTY BOARD EDUCATION				
PRRN2020200	RETURN OF INDEMNITY DEPOSIT FOR 3170 MIDDLE SIDEROAD	630	06-May-2021	06-May-2021	



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 0000000					NON-DEPARTMENTAL			
10-2-0000000-2140					INDEMNITY DEPOSITS			1,000.00
ESS53	ESSEX REGION CONSERVATION AUTHORITY							
IN000018158	Q2 ERCA LEVY					566 01-Apr-2021	01-Apr-2021	
80-5-0000000-0550					E.R.C.A. LEVY CW~GS			13,236.25
EVE782	EVERJONGE HOMES							
2020-013	RETURN OF INDEMNITY DEPOSIT FOR 174 LAMBERT					544 20-Apr-2021	20-Apr-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
2020-035	REFUND OF INDEMNITY DEPOSIT FOR 139 WHELAN					739 21-May-2021	21-May-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
2020-037	REFUND OF INDEMNITY DEPOSIT					739 21-May-2021	21-May-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
2020-069	REFUND OF INDEMNITY FEES FOR 2 LUNDY					544 20-Apr-2021	20-Apr-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
PRSF2020214	RETURN OF INDEMNITY DEPOSIT FOR NEW SI NGLE FAMILY DWELLING AT 309 BOYLE					588 05-May-2021	05-May-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			1,000.00
FAU580	FAUCHER EDWARD PAUL							
PRAB2021001	RETURN OF INDEMNITY DEPOSIT FOR 5808 CONCESSION 5 S					588 04-May-2021	04-May-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			500.00
FOX217	FOX GARY							
231133	RETURN OF INDEMNITY DEPOSIT FOR 2172 FRONT ROAD N, 2019-251					630 11-May-2021	11-May-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			500.00
FRE273	FRENCH KELLY							
PRDK2021153	RETURN OF INDEMNITY DEPOSIT FOR DECK AT 273 GOLFVIEW DR					630 11-May-2021	11-May-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			500.00
GAG951	GAGNON DEMOLITION INC							
PRDE2021193	RETURN OF INDEMNITY DEPOSIT FOR DEMOLITION 687 FRONT RD N					630 11-May-2021	11-May-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			1,000.00
GFL270	GFL (GREEN FOR LIFE) ENVIRONMENTAL INC.							
GW000104752	WASTE COLLECTION FOR THE MONTH OF MAY 2021					595 30-Apr-2021	30-Apr-2021	
10-1-0000000-2031					A/R - FLOW THROUGH INVOICES			401.51
GW000105160	BASIC COLLECTION FOR THE MONTH OF JUNE 2021					727 31-May-2021	31-May-2021	
10-1-0000000-2031					A/R - FLOW THROUGH INVOICES			401.51
GW000105544	MONTHLY BASIC COLLECTION FOR THE MONTH OF JULY 2021					893 30-Jun-2021	30-Jun-2021	
10-1-0000000-2031					A/R - FLOW THROUGH INVOICES			401.51



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount	
G.L. Account	CC1	CC2	CC3						
DEPARTMENT 0000000					NON-DEPARTMENTAL				
GOD245	GODIN MATTHEW RICHARD								
PRPE2021156	RETURN OF INDEMNITY DEPOSIT FOR POOL ENCLOSURE 245 CHERRYLAWN CRE:					630	11-May-2021	11-May-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			500.00	
GRE05	GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD								
APRIL 2021	APRIL 2021 DEV CHARGES SCHOOL BOARD					684	30-Apr-2021	30-Apr-2021	
10-2-0000000-0112					A/P - PUB SCH BRD. DEV CHARGE			15,686.00	
MAY 2021	MAY 2021 DEV CHARGES SCHOOL BOARD					857	31-May-2021	31-May-2021	
10-2-0000000-0112					A/P - PUB SCH BRD. DEV CHARGE			10,230.00	
GRE136	GREENHAM KRISTIE								
2021-062	REFUND OF INDEMNITY DEPOSIT FOR 136 VICTORIA ST S					737	07-May-2021	07-May-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00	
GRE330	GREAT LAKES SAFETY PRODUCTS								
00353254	MAINTENANCE					696	23-Apr-2021	23-Apr-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			101.70	
00353562	MAINTENANCE SUPPLIES					696	28-Apr-2021	28-Apr-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			132.62	
00353861	MAINTENANCE SUPPLIES					696	05-May-2021	05-May-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			132.62	
GRO783	GRONDIN DWAYNE FRANCIS								
PRAD2020109	RETURN OF INDEMNITY DEPOSIT FOR 8728 ESSEX 9 RD					630	11-May-2021	11-May-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			1,000.00	
GSP636	G&S EQUIPMENT RENTALS								
2487	GRASS CUTTING					629	30-Apr-2021	30-Apr-2021	
10-1-0000000-2066					A/R - CLEARING			395.50	
2553	THE CUT DOWN OF WEEDS					886	04-Jun-2021	04-Jun-2021	
10-1-0000000-2066					A/R - CLEARING			226.00	
HAL153	HALLER MECHANICAL CONTRACTORS INC.								
PRRN2020200	RETURN OF INDEMNITY DEPOSIT FOR 3170 MIDDLE SIDE ROAD					630	06-May-2021	06-May-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			1,000.00	
HAL287	HALIDAY LIZA								
2021-093	REFUND OF INDEMNITY DEPOSIT FOR 287 SEYMOUR ST					739	21-May-2021	21-May-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00	
HAR072	HARBER MIKE & HEATHER								
2021-091	REFUND OF INDEMNITY DEPOSIT FOR 72 VERMONT					739	21-May-2021	21-May-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	NON-DEPARTMENTAL				
10-2-0000000-2135	INDEMNITY DEPOSIT - RIGHT OF WAY				1,000.00
HDS100 WHITE CAP SUPPLY CANADA INC					
INV109729787	PARTS FOR GENERAL MAINTENANCE	565	14-Apr-2021	14-Apr-2021	
80-5-0000000-0331	GENERAL MAINTENANCE				471.14
INV109754253	GENERAL MAINTENANCE	717	27-Apr-2021	27-Apr-2021	
80-5-0000000-0331	GENERAL MAINTENANCE				214.68
INV109776414	SUPPLIES	696	07-May-2021	07-May-2021	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				677.99
HEA693 HEATON SANITATION					
41744	VACTOR FLUSHER	734	24-May-2021	24-May-2021	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				949.20
51641	HYDROVAC	565	16-Apr-2021	16-Apr-2021	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,808.00
51690	VACTOR FLUSHER	696	20-Apr-2021	20-Apr-2021	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				2,034.00
51895	VACTOR FLUSHER	696	03-May-2021	03-May-2021	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				2,147.00
52118	VACTOR FLUSHER	717	14-May-2021	14-May-2021	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,921.00
52145	VACTOR FLUSHER	717	17-May-2021	17-May-2021	
80-5-0000000-0850	HYDRANT MAINTENANCE				2,034.00
HOL450 HOLLAND JOSHUA JAMES					
PRDK2020141	RETURN OF INDEMNITY DEPOSIT FOR DECK AT 450 OLD COLONY TRAIL	640	11-May-2021	11-May-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				500.00
IBE01 IBEW - LOCAL 636					
APRIL 2021	DUES FOR APRIL 2021	672	30-Apr-2021	30-Apr-2021	
10-2-0000000-1145	A/P - PAYROLL DED. - UNIO				4,191.90
MAY 2021	MAY 2021 MONTHLY DUES	771	31-May-2021	31-May-2021	
10-2-0000000-1145	A/P - PAYROLL DED. - UNIO				3,632.76
IMP310 IMPENS BRAD					
2021-092	RETURN OF INDEMNITY DEPOSIT FOR 310 LINWOOD	894	24-Jun-2021	24-Jun-2021	
10-2-0000000-2135	INDEMNITY DEPOSIT - RIGHT OF WAY				1,000.00
JAM186 JAMES SYLVESTRE ENTERPRISES					
PRAB2020561	RETURN OF INDEMNITY DEPOSIT FOR 4027CON 4 S	640	10-May-2021	10-May-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				500.00



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 0000000					NON-DEPARTMENTAL			
JDE238	J. DETHOMASIS CONTRACTING							
2019-057					RETURN OF INDEMNITY DEPOSIT FOR 355 LAVERS	790 27-Jul-2020	27-Jul-2020	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
2019-079					RETURN OF INDEMNITY DEPOSIT FOR 181 DAVIS	790 28-Jul-2020	28-Jul-2020	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
2020-017					RETURN OF INDEMNITY DEPOSIT FOR 155 LAMBERT	866 09-Jun-2021	09-Jun-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
2020-019					RETURN OF INDEMNITY DEPOSIT FOR 367 LAVERS	866 09-Jun-2021	09-Jun-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
2020-021					REFUND OF INDEMNITY DEPOSIT FOR 325 PATTEN	739 21-May-2021	21-May-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
JDR287	JD RENOVATION							
PRAD2020250					RETURN OF INDEMNITY DEPOSIT FOR 69 BROADWALK AVE	600 05-May-2021	05-May-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			1,000.00
JIR154	JIREH TOOLS							
67791					TRIMMER KIT, BLOWER, EDGER, POLE SAW AND AN ATTACHMENT EXTENSION	734 19-May-2021	19-May-2021	
80-5-0000000-0420					SMALL EQUIPMENT			1,033.94
68249					BE POWER GAS PRESSURE WASHER	779 28-May-2021	28-May-2021	
80-5-0000000-0420					SMALL EQUIPMENT			1,467.87
KEL198	KELCOM RADIO DIVISION							
80012799					RADIO AIRTIME FOR THE MONTH OF NOVEMBER 2020	696 21-May-2021	21-May-2021	
80-5-0000000-0319					RADIO MAINTENANCE			1,726.02
80013418					RADIO AIR TIME FOR THE MONTH OF APRIL 2021	600 15-Apr-2021	15-Apr-2021	
80-5-0000000-0319					RADIO MAINTENANCE			863.01
LAF308	LAFERTE SARAH ELIZABETH							
2019-106					REFUND OF INDEMNITY DEPOSIT FOR 308 GEORGE ST	739 21-May-2021	21-May-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
LAF327	LAFRAMBOISE JAMES							
2021-074					REFUND OF INDEMNITY FEES	631 11-May-2021	11-May-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
LAW731	LAWSON PRODUCTS INC							
9308336324					MAINTENANCE SUPPLIES	696 31-Mar-2021	31-Mar-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			1,203.68
9308360582					SUPPLIES MAINTENANCE	696 09-Apr-2021	09-Apr-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	NON-DEPARTMENTAL				
80-5-0000000-0810	WATER - MAIN MAINTENANCE				65.46
9308414032	FORD TRACTOR MAINTENANCE	696	29-Apr-2021	29-Apr-2021	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				127.52
FEBRUARY 10 CREDIT FOR AN OVERPAYMENT		560	10-Feb-2021	10-Feb-2021	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				-172.75
LUC170	LUCIER GLOVE & SAFETY PRODUCTS				
45856	CLOTHING	565	01-Apr-2021	01-Apr-2021	
80-5-0000000-0161	CLOTHING				237.27
MAL256	MALDEN AUTO SUPPLY				
5294-233855	WATER # WM-07	565	14-Apr-2021	14-Apr-2021	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				46.45
5294-233865	WATER WM#07	565	14-Apr-2021	14-Apr-2021	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				162.74
5294-235103	WATER TR-4	639	03-May-2021	03-May-2021	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				11.91
5294-235199	WM-09	639	04-May-2021	04-May-2021	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				79.60
MAR044	MARTYNIUK MICHAEL RICHARD				
PRDE2021212	RETURN OF INDEMNITY DEPOSIT FOR 44 SHAW DR	892	21-Jun-2021	21-Jun-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				500.00
MAT433	MATTE KEVIN				
2021-061	RETURN OF INDEMNITY DEPOSIT FOR 433 PERASON	645	12-Apr-2021	12-Apr-2021	
10-2-0000000-2135	INDEMNITY DEPOSIT - RIGHT OF WAY				1,000.00
MCG880	MCGEE'S PLUMBING SOLUTIONS				
0079	REPAIRS	696	21-Apr-2021	21-Apr-2021	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				111.87
0088	WATER METER REPAIRS	779	28-May-2021	28-May-2021	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				671.22
MCL429	MCLLHARGEY KAY				
2021-063	RETURN OF INDEMNITY DEPOSIT FOR 429 PEARSON	645	12-Apr-2021	12-Apr-2021	
10-2-0000000-2135	INDEMNITY DEPOSIT - RIGHT OF WAY				1,000.00
MEA01	THE MEARIE GROUP				
32,833	MAY 2021 BENEFITS	696	01-May-2021	01-May-2021	
80-5-0000000-0211	BENEFITS - ESSEX POWER - WATER DEPARTMEN				765.49



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 0000000					NON-DEPARTMENTAL			
NAW155	NAWAZ MALIK							
PRPL2021189	RETURN OF INDEMNITY DEPOSIT FOR 155 BALCLAVA ST					640 11-May-2021	11-May-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			500.00
NOR100	NOR-BUILT CONSTRUCTION							
2019-150	REFUND OF INDEMNITY DEPOSIT 326 IRONSIDE					737 07-May-2021	07-May-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
2019-151	REFUND OF INDEMNITY DEPOSIT 328 IRONSIDE					737 07-May-2021	07-May-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
2019-156	REFUND OF INDEMNITY DEPOSIT					737 07-May-2021	07-May-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
2019-157	REFUND OF INDEMNITY DEPOSIT FOR 324 IRONSIDE					737 07-May-2021	07-May-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
ONT001	ONTARIO CLEAN WATER AGENCY							
INV000000104	OPERATIONS AND MAINTENANCE					562 04-Jan-2021	04-Jan-2021	
80-5-0000000-0612		AWTP			GENERAL MAINTENANCE - AWWTP			4,727.22
80-5-0000000-0604					CONTRACT COSTS - AWWTP			48,141.10
INV000000109	ADDITIONAL SERVICES					718 19-Apr-2021	19-Apr-2021	
80-5-0000000-0612		AWTP			GENERAL MAINTENANCE - AWWTP			1,628.53
INV000000109	ADDITIONAL SERVICES					718 19-Apr-2021	19-Apr-2021	
80-5-0000000-0612		AWTP			GENERAL MAINTENANCE - AWWTP			539.33
INV000000109	ADDITIONAL SERVICES					718 19-Apr-2021	19-Apr-2021	
80-5-0000000-0612		AWTP			GENERAL MAINTENANCE - AWWTP			126.12
INV000000109	ADDITIONAL SERVICES					718 19-Apr-2021	19-Apr-2021	
80-5-0000000-0612		AWTP			GENERAL MAINTENANCE - AWWTP			931.03
INV000000109	ADDITIONAL SERVICES					718 19-Apr-2021	19-Apr-2021	
80-5-0000000-0612		AWTP			GENERAL MAINTENANCE - AWWTP			305.28
INV000000109	ADDITIONAL SERVICES					718 19-Apr-2021	19-Apr-2021	
80-5-0000000-0612		AWTP			GENERAL MAINTENANCE - AWWTP			339.37
INV000000109	ADDITIONAL SERVICES					718 19-Apr-2021	19-Apr-2021	
80-5-0000000-0612		AWTP			GENERAL MAINTENANCE - AWWTP			492.93
INV000000109	ADDITIONAL SERVICES					718 19-Apr-2021	19-Apr-2021	
80-5-0000000-0612		AWTP			GENERAL MAINTENANCE - AWWTP			1,266.58
INV000000109	ADDITIONAL SERVICES					718 19-Apr-2021	19-Apr-2021	
80-5-0000000-0612		AWTP			GENERAL MAINTENANCE - AWWTP			947.44
INV000000116	ADDITIONAL SERVICES					783 20-May-2021	20-May-2021	



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 0000000					NON-DEPARTMENTAL			
80-5-0000000-0612		AWTP			GENERAL MAINTENANCE - AWWTP			7,799.69
INV000000116: ADDITIONAL SERVICES						779 20-May-2021	20-May-2021	
80-5-0000000-0612		AWTP			GENERAL MAINTENANCE - AWWTP			661.44
INV000000116: ADDITIONAL SERVICES						779 20-May-2021	20-May-2021	
80-5-0000000-0612		AWTP			GENERAL MAINTENANCE - AWWTP			209.52
INV000000116: ADDITIONAL SERVICES						779 20-May-2021	20-May-2021	
80-5-0000000-0612		AWTP			GENERAL MAINTENANCE - AWWTP			1,166.62
INV000000118: ADDITIONAL SERVICES						779 27-May-2021	27-May-2021	
80-5-0000000-0612		AWTP			GENERAL MAINTENANCE - AWWTP			780.00
ONT104	ONTARIO ONE CALL							
202122211	PHONE CALLS FOR 2021					696 30-Apr-2021	30-Apr-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			546.65
ONT584	1762668 ONTARIO INC							
PRT12021062	RETURN OF INDEMNITY DEPOSIT FOR TENANT IMPROVEMENTS AT 274 DALHOUSI ST					640 11-May-2021	11-May-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			1,000.00
PAC03	PACITTI CONTRACTING							
MAY 31, 2021	PLANNING DEPOSIT REIMBURSEMENT					727 31-May-2021	31-May-2021	
10-2-0000000-2120					BUILD/PLAN Development Agreement Securit			10,275.00
PAR372	PARRLINE ELECTRICAL WHOLESALE							
97019	ELECTRICAL MAINTENANCE					717 14-Apr-2021	14-Apr-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			159.64
PIC281	PICKENS MARVIN							
PRAB2020303	RETURN OF INDEMNITY DEPOSIT FOR 2811 COUNTY ROAD 20					600 05-May-2021	05-May-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			500.00
POO295	POOLS BY ANGELO							
PRPE2020356	RETURN OF INDEMNITY DEPOSIT FOR 8340 ESSEX 9 ROAD					588 05-May-2021	05-May-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			1,000.00
PRE148	PREVIEW INSPECTIONS AND CONSULTING							
A0321	CROSS CONNECTION CONTROL PROGRAM ADMINISTRATION					565 08-Apr-2021	08-Apr-2021	
80-5-0000000-0815					BACKFLOW - PREVENTION			2,147.00
A0421	CROSS CONNECTION CONTROL PROGRAM ADMINISTRATION					717 11-May-2021	11-May-2021	
80-5-0000000-0815					BACKFLOW - PREVENTION			2,147.00
AB0121	7 HOURS BUILDING INSPECTIONS AT AMHERST QUARY PROJECT IN JANUARY 202					565 11-Feb-2021	11-Feb-2021	
80-5-0000000-0815					BACKFLOW - PREVENTION			632.80



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	NON-DEPARTMENTAL				
AB0321	INSPECTION SERVICES	717	08-Apr-2021	08-Apr-2021	
80-5-0000000-0815	BACKFLOW - PREVENTION				813.60
AB0421	AMHERST SUPPLY PROJECT INSPECTION	717	11-May-2021	11-May-2021	
80-5-0000000-0815	BACKFLOW - PREVENTION				361.60
PUP534 PUPATELLO & SONS LTD					
215518	RETURN OF INDEMNITY DEPOSIT FOR 5 RENAUD STREET 2014-304	640	06-May-2021	06-May-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				1,000.00
QUA187 QUAGGIOTO LORI					
PRSF2020320	RETURN OF INDEMNITY DEPOSIT FOR NEW SINGLE FAMILY DWELLING	588	05-May-2021	05-May-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				1,000.00
QUA760 QUAGGIOTTO RON					
PRFM2020444	RETURN OF INDEMNITY DEPOSIT FOR FARM BUILDING AT 7601 MIDDLE SIDE ROAD	640	11-May-2021	11-May-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				500.00
RAP504 RAPID DRAINAGE					
4990	DIRECTIONAL DRILL & INSTALL 3/4 PEX LONG WATER SERVICE FROM MAIN TO PROPERTY LINE	832	20-May-2021	20-May-2021	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,892.75
V5745	VACCUM TRUCK SERVICES TO HYDRO EXCAVATE AROUND METER PIT CURB STOI SERVICE LINE TO REPAIR LEAK	832	26-May-2021	26-May-2021	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				762.75
V5746	VACCUM TRUCK SERVICES TO HYDRO EXCAVATE PIT TO REPAIR WATER SERVICE	832	26-Mar-2021	26-Mar-2021	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,536.80
RBC111 RBC BILL PAYMENT INVESTIGATION					
JUNE 2, 2021	REFUND OF AN OVERPAYMENT MADE TO PROPERTY TAX	826	02-Jun-2021	02-Jun-2021	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				1,315.00
REC233 RECEIVER GENERAL; INNOVATION					
20210033269	RADIO AUTHORIZATION	734	01-Mar-2021	01-Mar-2021	
80-5-0000000-0319	RADIO MAINTENANCE				866.81
REN768 RENAUD BRENDAN DANIEL					
PRN2020526	RETURN OF INDEMNITY DEPOSIT FOR 267 SIMCOE ST	640	11-May-2021	11-May-2021	
10-2-0000000-2140	INDEMNITY DEPOSITS				1,000.00
RIC02 RICHARD SAVARD CONSTRUCTION					
2021-071	REFUND OF INDEMNITY DEPOSIT FOR 503 LAKEWOOD	632	11-May-2021	11-May-2021	
10-2-0000000-2135	INDEMNITY DEPOSIT - RIGHT OF WAY				1,000.00



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 0000000					NON-DEPARTMENTAL			
SAN788	SANTERRA STONECRAFT							
0036281-00					WATER METER REPAIRS	779 31-May-2021	31-May-2021	
80-5-0000000-0833					WATER METER REPAIRS & MTNCE			39.73
SAV349	SAVARD CRAIG							
PRAB2020585					RETURN OF INDEMNITY DEPOSIT FOR 3491 CREEK ROAD	640 11-May-2021	11-May-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			500.00
SEE235	SEELEY DAVID							
2021-075					REFUND OF INDEMNITY DEPOSIT FOR 235 LAKESIDE DRIVE	737 07-May-2021	07-May-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
SOB083	SOBEYS AMHERSTBURG							
JUNE 4, 2021					SUPPLIES	832 04-Jun-2021	04-Jun-2021	
80-5-0000000-0840					VALVE MAINTENANCE			22.58
SPE045	SPEEDPRINT							
46768					WATER WORK ORDER BOOKS	565 07-Apr-2021	07-Apr-2021	
80-5-0000000-0301					OFFICE SUPPLIES			407.34
TCI248	TCI TITAN CONTRACTING							
232809					RETURN OF INDEMNITY DEPOSIT FOR 527 SANDWICH ST S, 2019-345	640 10-May-2021	10-May-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			1,000.00
THO046	THOMAS JUDY							
2021-069					REFUND OF INDEMNITY DEPOSIT FOR 46 WHELAN	737 07-May-2021	07-May-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
TOC681	TOCZEK RAFAL							
2021-070					RETURN OF INDEMNITY DEPOSIT FOR 6810 CONCESSION 6 N	770 21-May-2021	21-May-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
TRI003	TRI-TARGET INC							
249					ADVERTISE TAX SALE PROPERTY ON WWW.TRI.TARGET.COM	563 27-Apr-2021	27-Apr-2021	
10-1-0000000-1503					TAX REG. - REGISTRATION C			875.75
TRI132	TRICKEY ET AL TAX TEAM INC.							
15213					TAX ARREARS CERTIFICATE	544 15-Apr-2021	15-Apr-2021	
10-1-0000000-1503					TAX REG. - REGISTRATION C			593.25
15214					TAX ARREARS CERTIFICATE	544 15-Apr-2021	15-Apr-2021	
10-1-0000000-1503					TAX REG. - REGISTRATION C			621.50
15216					TAX ARREARS CERTIFICATE	544 15-Apr-2021	15-Apr-2021	
10-1-0000000-1503					TAX REG. - REGISTRATION C			621.50



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 0000000 NON-DEPARTMENTAL								
15304	MAIL FIRST NOTICES					632 28-Apr-2021	28-Apr-2021	
10-1-0000000-1503					TAX REG. - REGISTRATION C			113.00
15305	MAILING FIRST NOTICES					632 28-Apr-2021	28-Apr-2021	
10-1-0000000-1503					TAX REG. - REGISTRATION C			282.50
15306	MAILING FIRST NOTICES					632 28-Apr-2021	28-Apr-2021	
10-1-0000000-1503					TAX REG. - REGISTRATION C			282.50
15522	PREPARE STATUTORY DECLARATION REGARDING SENDING OF FIRST NOTICES					867 03-Jun-2021	03-Jun-2021	
10-1-0000000-1503					TAX REG. - REGISTRATION C			56.50
15531	PREPARE STATUTORY DECLARATION REGARDING SENDING OF FIRST NOTICES					867 04-Jun-2021	04-Jun-2021	
10-1-0000000-1503					TAX REG. - REGISTRATION C			56.50
15532	PREPARE STATUTORY DECLARATION REGARDING SENDING OF FIRST NOTICES					867 06-Apr-2021	06-Apr-2021	
10-1-0000000-1503					TAX REG. - REGISTRATION C			56.50
15533	PREPARE STATUTORY DECLARATION REGARDING SENDING OF FIRST NOTICES					867 04-Jun-2021	04-Jun-2021	
10-1-0000000-1503					TAX REG. - REGISTRATION C			56.50
15617	PREPARE FINAL NOTICES					888 22-Jun-2021	22-Jun-2021	
10-1-0000000-1503					TAX REG. - REGISTRATION C			339.00
15618	PREPARE FINAL NOTICES					888 22-Jun-2021	22-Jun-2021	
10-1-0000000-1503					TAX REG. - REGISTRATION C			593.25
VAS767	VASILE SALVATORE							
PRFMM202056	RETURN OF INDEMNITY DEPOSIT FOR 7670 COLLISON SIDE ROAD					588 04-May-2021	04-May-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			500.00
WAT076	WATERS KEITH EDWARD							
PRAB2020261	RETURN OF INDEMNITY DEPOSIT FOR 76 WOODBRIDGE DR					640 10-May-2021	10-May-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			500.00
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE							
150142	BATTERIES					717 14-Apr-2021	14-Apr-2021	
80-5-0000000-0810					WATER - MAIN MAINTENANCE			48.54
150204	PATIO STONE					565 15-Apr-2021	15-Apr-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			121.90
150472	DUCT TAPE					717 26-Apr-2021	26-Apr-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			14.68
150516	BOLTS					717 27-Apr-2021	27-Apr-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			20.32
151025	SUPPLIES					717 13-May-2021	13-May-2021	
80-5-0000000-0331					GENERAL MAINTENANCE			215.92



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 0000000					NON-DEPARTMENTAL			
151026	TAPE					717 13-May-2021	13-May-2021	
80-5-0000000-0331					GENERAL MAINTENANCE			11.29
151213	PAINTING SUPPLIES FOR NEW DOORS NORTH YARD					779 19-May-2021	19-May-2021	
80-5-0000000-0420					SMALL EQUIPMENT			29.91
151642	MAINTENANCE SUPPLIES					779 02-Jun-2021	02-Jun-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			121.94
WOL533	WOLSELEY CANADA INC							
191460	PARTS RETURNED FOR CREDIT					565 21-Mar-2021	21-Mar-2021	
80-5-0000000-0810					WATER - MAIN MAINTENANCE			-2,237.65
204682	CREDIT FOR SAMPLE STATIONS REPAIRS, UPGRADE AND NEW INS					832 07-Jun-2021	07-Jun-2021	
80-5-0000000-0835					SAMPLE STATION - REPAIRS, UPGRADES ETC.			-1,070.07
416223	COPPER TUBE					601 21-Feb-2021	21-Feb-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			616.98
574678	CPLG L/STOP PVC DR18					565 21-Apr-2021	21-Apr-2021	
80-5-0000000-0810					WATER - MAIN MAINTENANCE			1,399.55
574679	COUPLINGS					565 21-Apr-2021	21-Apr-2021	
80-5-0000000-0810					WATER - MAIN MAINTENANCE			3,486.28
602068	CONCRETE EXTENSION					565 21-Apr-2021	21-Apr-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			5,592.54
607471	SAMPLE STATION REPAIRS, UPGRADE NEW INS					565 21-Apr-2021	21-Apr-2021	
80-5-0000000-0835					SAMPLE STATION - REPAIRS, UPGRADES ETC.			30.18
607472	TECK CLAMP					565 21-Apr-2021	21-Apr-2021	
80-5-0000000-0810					WATER - MAIN MAINTENANCE			267.25
607474	PARTS FOR WATER MAIN MAINTENANCE					565 21-Apr-2021	21-Apr-2021	
80-5-0000000-0810					WATER - MAIN MAINTENANCE			867.32
657445	SUPPLIES					717 21-Apr-2021	21-Apr-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			6,032.87
684857	WATER SERVICE MAINTENANCE					717 21-May-2021	21-May-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			5,591.13
690804	SERVICE MAINTENANCE SUPPLIES					717 21-May-2021	21-May-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			361.60
696322	METER SETTER, PO# 2021-015					717 21-May-2021	21-May-2021	
80-5-0000000-0833					WATER METER REPAIRS & MTNCE			9,032.43
723616	MAIN MAINTENANCE SUPPLIES					717 21-May-2021	21-May-2021	
80-5-0000000-0810					WATER - MAIN MAINTENANCE			314.37



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount	
G.L. Account	CC1	CC2	CC3						
DEPARTMENT 0000000		NON-DEPARTMENTAL							
787940					SS SERVICE BOX ROD W/SS COTTER 88037	832 01-Jun-2021	01-Jun-2021		
80-5-0000000-0755					WATER SERVICE MAINTENANCE			48.20	
787941					2 EVOQ4 LF M3 OVAL FLANGE METER	832 01-Jun-2021	01-Jun-2021		
80-5-0000000-0833					WATER METER REPAIRS & MTNCE			3,955.00	
787942					5/8 X 3/4 SM700 M3 5/4-8 D SENSUS 2-3 BEC SM7SA20MPCN5XSC SM700S WATER METER	832 01-Jun-2021	01-Jun-2021		
80-5-0000000-0833					WATER METER REPAIRS & MTNCE			10,113.50	
787943					PARTS	832 01-Jun-2021	01-Jun-2021		
80-5-0000000-0810					WATER - MAIN MAINTENANCE			2,893.05	
W00065 WOODLAND CONSULTING									
2225141					RETURN OF INDEMNITY DEPOSIT FOR 71 SANDWICH ST N, 2018-398	640 04-May-2021	04-May-2021		
10-2-0000000-2140					INDEMNITY DEPOSITS			500.00	
YAH01 YAHWEH RENOVATIONS									
2021-067					RETURN OF INDEMNITY DEPOSIT FOR 134 QUEEN ST	894 24-Jun-2021	24-Jun-2021		
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00	
Department Totals :								322,742.48	
DEPARTMENT 0002021		WATER CAPITAL							
HUR693 HURRICANE SMS INC									
30438					FUTURE WATERMAIN REPLACEMENTS	631 17-Mar-2021	17-Mar-2021		
80-7-0002021-0001					Future Watermain Replacements 2021-2027			3,107.50	
ONT001 ONTARIO CLEAN WATER AGENCY									
INV000000116					ADDITIONAL SERVICES	770 20-May-2021	20-May-2021		
80-7-0002021-0003					Lifecycle Replacement Program Work			6,966.89	
STA310 STANTEC CONSULTING LTD									
1600995					SUPERVISORY CONTROL AND DATA ACQUISITION SCADA UPGRADE	727 06-May-2021	06-May-2021		
80-7-0002021-0004					Supervisory Control and Data Acquisition			14,229.25	
Department Totals :								24,303.64	
DEPARTMENT 1001010		COUNCIL							
POST740 POSTMEDIA									
497858					RECRUITMENT EXPENSES	821 31-Mar-2021	31-Mar-2021		
10-5-1001010-0348					DONATIONS			644.10	
THE320 THE HOUSE YOUTH CENTRE									



Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 1001010				COUNCIL			
AUGUST 14, 21 THE HOUSE YOUTH CENTRE GOLF TOURNAMENT REGISTRATION FEE					732 01-Jun-2021	01-Jun-2021	
10-5-1001010-0340				18MAYC PUBLIC RECEPTIONS, ETC... - COUNCIL			110.00
10-5-1001010-0340				18DEPU PUBLIC RECEPTIONS, ETC... - COUNCIL			110.00
10-5-1001010-0340				18COU1 PUBLIC RECEPTIONS, ETC... - COUNCIL			110.00
Department Totals :							974.10
DEPARTMENT 1001020				NON-DEPARTMENTAL			
ANC133	ANCHOR DOORS & SERVICE INC.						
60429				MAINTENANCE SERVICES	684 07-May-2021	07-May-2021	
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			406.80
CEN859	CENTENNIAL LOCK & SAFE LIMITED						
26188				MAINTENANCE MATERIALS	627 23-Apr-2021	23-Apr-2021	
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			110.74
26198				REKEY KEY DOOR CYLINDERS TO A TWO WAY KEY SYSTEM	732 12-May-2021	12-May-2021	
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			505.11
26205				STANDARD SECURITY REKEY, CUT KEYS	859 27-May-2021	27-May-2021	
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			477.99
COL277	COLAUTTI FLOORS						
00084093				CERAMIC TILE SUPPLY AND INSTALL	587 22-Apr-2021	22-Apr-2021	
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			2,767.37
00084098				INSTALL & INSTALL VINYL BASEBOARD IN BOXING CLUB	587 22-Apr-2021	22-Apr-2021	
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			812.47
00084175				MAINTENANCE SERVICE FOR BUILD OUT	627 30-Apr-2021	30-Apr-2021	
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			967.28
00084176				MAINTENANCE SERVICE FOR BUILD OUT	627 30-Apr-2021	30-Apr-2021	
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			192.10
00084429				SUPPLY ONLY LVT & INSTALL SHEET VINYL, PO# 2021-081	859 07-Jun-2021	07-Jun-2021	
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			16,622.30
COL286	COLBRO EQUIPMENT RENTAL						
136634-0				LIFT FOR BUILD OUT	587 19-Apr-2021	19-Apr-2021	
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			440.70
DAR170	DAREM HARDWARE LTD						
221-92749				MAINTENANCE MATERIALS	885 10-Jun-2021	10-Jun-2021	
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			3,799.06
DPO150	DPOC QUADIENT LEASING CANADA						



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 NON-DEPARTMENTAL					
6248703	POSTAGE METER LEASE	831	01-May-2021	01-May-2021	
10-5-1001020-0304	POSTAGE & COURIER				663.25
6249512	POSTAGE LEASE	831	15-May-2021	15-May-2021	
10-5-1001020-0304	POSTAGE & COURIER				532.03
MAY 5, 2021	POSTAGE REFILL - ACT# 232920	632	05-May-2021	05-May-2021	
10-5-1001020-0304	POSTAGE & COURIER				2,500.00
DUB269 DUBY'S HOME CENTRE LTD					
9524 #2	MAINTENANCE MATERIALS	627	12-Apr-2021	12-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				95.24
9704	PAINT AND MATERIAL	732	26-Apr-2021	26-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				436.76
9895	MAINTENANCE MATERIALS	672	11-May-2021	11-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				113.14
9910	MAINTENANCE MATERIALS	672	12-May-2021	12-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				76.83
EMC530 EMCO CORPORATION					
129640-00	MAINTENANCE MATERIALS (CREDIT)	596	22-Apr-2021	22-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				-560.08
129798-00	PLUMBING MATERIALS CREDIT	825	31-May-2021	31-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				-9.93
37630830-00	PLUMBING MATERIALS	566	14-Apr-2021	14-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				4,006.16
37636438-00	PLUMBING MATERIALS	566	14-Apr-2021	14-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				27.12
37636518-00	PLUMBING MATERIALS	566	14-Apr-2021	14-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				19.66
37638150-00	MAINTENANCE MATERIALS	596	23-Apr-2021	23-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				101.70
37638531-00	PLUMBING MATERIALS	732	17-May-2021	17-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				158.20
37639112-00	MAINTENANCE MATERIALS	627	30-Apr-2021	30-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				346.15
37639926-00	PLUMBING MATERIALS	672	10-May-2021	10-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				107.55
37640191-00	PLUMBING MATERIALS	672	11-May-2021	11-May-2021	



Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount	
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1001020		NON-DEPARTMENTAL						
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			30.61	
37641781-00	PLUMBING MATERIALS				859 27-May-2021	27-May-2021		
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			423.07	
37641852-00	PLUMBING MATERIAL				859 27-May-2021	27-May-2021		
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			2,973.67	
37641852-01	PLUMBING MATERIALS				859 28-May-2021	28-May-2021		
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			29.61	
37642664-00	MAINTENANCE MATERIALS PLUMBING				865 02-Jun-2021	02-Jun-2021		
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			126.87	
ENC113		ENCORE MECHANICAL AND BUILDING SERVICES INC						
139457	FINAL DRAW FOR HVAC WORK - VERDI ROOM, PO# 2021-043				827 02-Jun-2021	02-Jun-2021		
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			11,978.00	
139458	FINAL DRAW FOR THE HVAC WORK FOR THE YOUTH CLUB				827 02-Jun-2021	02-Jun-2021		
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			27,120.00	
ESS53		ESSEX REGION CONSERVATION AUTHORITY						
IN000018158	Q2 ERCA LEVY				566 01-Apr-2021	01-Apr-2021		
10-5-1001020-0550				CONSERVATON AUTHORITY LEVY			39,211.25	
GIL191		GILLETT ROOFING INC.						
00001968	MAINTENANCE TO BUILD OUT DUE TO NEW AC UNITS				771 26-May-2021	26-May-2021		
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			979.71	
GOL452		GOLDER ASSOCIATES LTD						
1162210	WATERFRONT EA				594 22-Apr-2021	22-Apr-2021		
40-7-1001020-0006				DUFFY'S PROPERTY			1,428.04	
1168520	PROFESSIONAL SERVICES FOR THE WATERFRONT PROJECT				774 27-May-2021	27-May-2021		
40-7-1001020-0006				DUFFY'S PROPERTY			446.35	
GRE330		GREAT LAKES SAFETY PRODUCTS						
00353067	FIRE EXTINGUISHER, INSECT CROCK BLOCK WASP & HORNET KILLER, PLASTIC FRONT FOR CLASSIC 100 CABINET				566 30-Apr-2021	30-Apr-2021		
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			128.68	
00353290	GLASS FOR FIRE EXTINGUISHER BOX				596 23-Apr-2021	23-Apr-2021		
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			13.36	
00353560	PPE TO FACE MASKE & PLEXI GLASS FOR T HE FIRE EXTINGUISHER BOXES				596 29-Apr-2021	29-Apr-2021		
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			151.31	
00353561	PPE FOR STAFF TO APPLY POXY PAINT ON THE BOXING CLUB FLOOR				596 29-Apr-2021	29-Apr-2021		
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			167.22	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020	NON-DEPARTMENTAL				
GRY115	GRYPHON GLASS				
15696	MAINTENANCE MATERIAL FOR DOORS	566	21-Apr-2021	21-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				1,371.19
15697	HARDWARE INSTALLATION TO DOORS	566	21-Apr-2021	21-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				875.75
15698	INSTALL HARDWARE MAINTENANCE	566	21-Apr-2021	21-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				406.80
15718	SUPPLY & INSTALL GLASS FOR DOORS	587	26-Apr-2021	26-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				1,891.62
15725	MAINTENANCE MATERIALS AND LABOUR FOR BUILD OUT	596	27-Apr-2021	27-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				289.28
15761	MAINTENANCE SERVICE FOR BUILD OUT	627	05-May-2021	05-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				657.66
15802	INSTALL LAMINATED GLASS INTO DOOR AND SIDE LITES	771	13-May-2021	13-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				637.89
15883	MAINTENANCE DOOR PARTS & INSTALLATION	827	01-Jun-2021	01-Jun-2021	
40-7-1001020-0012	320RIC ST. BERNARD'S 320 RICHMOND				244.08
KIN147	KINNAIRDS PAINTING AND DECORATING				
MAY 26, 2021	PAINTING	827	26-May-2021	26-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				1,733.42
MON183	MONARCH OFFICE SUPPLY INC				
255498	PURCHASES MADE IN FEBRUARY 2021	544	25-Feb-2021	25-Feb-2021	
10-5-1001020-0301	OFFICE SUPPLIES				236.64
PAR372	PARRLINE ELECTRICAL WHOLESALE				
94129	MAINTENANCE MATERIALS	628	01-Apr-2021	01-Apr-2021	
40-7-1001020-0012	320ACS ST. BERNARD'S 320 RICHMOND				263.65
96475	MAINTENANCE MATERIALS	628	01-Apr-2021	01-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				35.89
96735	MAINTENANCE MATERIALS	628	14-Apr-2021	14-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				670.97
96861	MAINTENANCE MATERIALS	628	12-Apr-2021	12-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				198.22
97070	MAINTENANCE MATERIALS	628	01-Apr-2021	01-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				407.95
97105	MAINTENANCE MATERIALS	628	20-Apr-2021	20-Apr-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 NON-DEPARTMENTAL					
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				45.43
97149	MAINTENANCE MATERIALS	628	28-Apr-2021	28-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				229.80
97867	ELECTRICAL MATERIALS	828	21-May-2021	21-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				225.77
97940	ELECTRICAL MATERIALS	828	18-May-2021	18-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				198.77
97941	ELECTRICAL MATERIALS	828	18-May-2021	18-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				76.56
98058	ELCTRICAL MATERIALS	828	26-May-2021	26-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				86.73
PUR700 PUROLATOR INC.					
447259510	POSTAGE	561	09-Apr-2021	09-Apr-2021	
10-5-1001020-0304	POSTAGE & COURIER				13.32
447307047	POSTAGE	561	16-Apr-2021	16-Apr-2021	
10-5-1001020-0304	POSTAGE & COURIER				14.43
447426103	SHIPPING	867	30-Apr-2021	30-Apr-2021	
10-5-1001020-0304	POSTAGE & COURIER				17.81
447553022	POSTAGE	694	14-May-2021	14-May-2021	
10-5-1001020-0304	POSTAGE & COURIER				52.04
447610843	COURIER	828	21-May-2021	21-May-2021	
10-5-1001020-0304	POSTAGE & COURIER				12.71
REN217 RENE ROY GROUP INC.					
2292	MAINTENANCE LABOUR AND MATERIALS	596	26-Apr-2021	26-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				3,390.00
2296	BUILDING MAINTENANCE TO BUILD OUT	596	26-Apr-2021	26-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				18,306.00
2313	MAINTENANCE BUILD OUT	773	25-May-2021	25-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				5,085.00
RTT067 RIVER TOWN TIMES					
4929	ADVERTISING	561	14-Apr-2021	14-Apr-2021	
10-5-1001020-0307	ADVERTISING				349.03
4941	ADVERTISING	561	21-Apr-2021	21-Apr-2021	
10-5-1001020-0307	ADVERTISING				545.31
4949	ADVERTISING	587	28-Apr-2021	28-Apr-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020	NON-DEPARTMENTAL				
10-5-1001020-0307	ADVERTISING				174.52
5002	ADVERTISING	593	05-May-2021	05-May-2021	
10-5-1001020-0307	ADVERTISING				174.52
10-5-1001020-0307	ADVERTISING				174.51
5021	ADVERTISING	632	12-May-2021	12-May-2021	
10-5-1001020-0307	ADVERTISING				349.03
5034	ADVERTISING	738	19-May-2021	19-May-2021	
10-5-1001020-0307	ADVERTISING				349.03
5055	ADVERTISING	773	26-May-2021	26-May-2021	
10-5-1001020-0307	ADVERTISING				660.23
5087	ADVERTISING	774	02-Jun-2021	02-Jun-2021	
10-5-1001020-0307	ADVERTISING				349.03
5101	ADVERTISING	857	09-Jun-2021	09-Jun-2021	
10-5-1001020-0307	ADVERTISING				174.52
5114	ADVERTISING	888	16-Jun-2021	16-Jun-2021	
10-5-1001020-0307	ADVERTISING				315.54
TRE515	TREMBLAR BUILDING SUPPLIES LTD.				
65597	MAINTENANCE MATERIALS	628	21-Apr-2021	21-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				146.90
65601	MAINTENANCE HARDWARE FOR DOORS	596	04-May-2021	04-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				1,204.58
65694	DOORS AND FRAMES	587	21-Apr-2021	21-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				4,836.40
65696	DOOR	628	21-Apr-2021	21-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				819.25
65698	MAINTENANCE MATERIALS	628	22-Apr-2021	22-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				50.85
65813	MAINTENANCE BUILD OUT	738	05-May-2021	05-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				992.71
65814	MAINTENANCE BUILD OUT	738	05-May-2021	05-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				253.12
65943	HARDWARE	828	31-May-2021	31-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				209.05
85891	MAINTENANCE MATERIALS	773	20-May-2021	20-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				267.81



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020	NON-DEPARTMENTAL				
VIL417	VILLA CONSTRUCTION				
7514	INSTALL NEW DOORS	587	06-Apr-2021	06-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				2,447.86
7515	INSTALL NEW DOORS	587	07-Apr-2021	07-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				1,380.01
7522	MAINTENANCE TO UNINSTALL DOORS	587	10-Apr-2021	10-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				1,884.99
VUE832	VUE MILLWORK INC.				
00201	MAINTENANCE SERVICES FOR BUILD OUT	628	03-May-2021	03-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				2,407.63
00202	MAINTENANCE SERVICES FOR BUILD OUT	628	03-May-2021	03-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				2,579.61
00203	BUILD OUT MAINTENANCE	628	03-May-2021	03-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				3,095.53
00204	BUILD OUT MAINTENANCE	628	03-May-2021	03-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				2,235.66
00208	MAINTENANCE LABOUR AND MATERIALS	687	12-May-2021	12-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				2,275.41
WEA01	WEATHERTECH RESTORATION SERVICE INC				
W21-182	MAINTENANCE REPAIRS	869	31-May-2021	31-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				1,977.50
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE				
147014	MAINTENANCE MATERIALS (INVOICE IS FROM DEC 10, 2020)	829	11-Jun-2021	11-Jun-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				45.18
147287	MAINTENANCE MATERIALS (INVOICE IS FROM DECEMBER 21, 2020)	829	11-Jun-2021	11-Jun-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				15.81
150733	MAINTENANCE MATERIALS	628	04-May-2021	04-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				15.81
150948	PLUMBING REPAIRS	687	11-May-2021	11-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				28.24
151501	MAINTENANCE MATERIALS	829	28-May-2021	28-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				34.83
WIN1506	WINMECH LTD				
404	MAINTENANCE REPAIRS	596	27-Apr-2021	27-Apr-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				3,265.70



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 NON-DEPARTMENTAL					
WIN210 WINDSOR FACTORY SUPPLY LTD					
5464492	MAINTENANCE MATERIALS	773	11-May-2021	11-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				240.13
5470984	MAINTENANCE MATERIALS	773	21-May-2021	21-May-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				36.68
Department Totals :					194,961.35
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DEPARTMENT 1001021 FINANCE					
AMC610 AMCTO					
217083	2021 MEMBERSHIP	857	31-May-2021	31-May-2021	
10-5-1001021-0350	MEMBERSHIPS				457.65
AON574 AON HEWITT INC.					
M31-0314587	FULL VALUATION OF THE YEAR	564	18-Apr-2021	18-Apr-2021	
10-5-1001021-0326	AUDIT FEES - FINANCE				9,831.00
FIR350 FIRST STOP SERVICES					
6355	SHREDDING SERVICES	774	31-May-2021	31-May-2021	
10-5-1001021-0301	OFFICE SUPPLIES				30.00
MON183 MONARCH OFFICE SUPPLY INC					
265885	PURCHASES MADE FOR THE MONTH OF APRIL 2021	628	30-Apr-2021	30-Apr-2021	
10-5-1001021-0301	OFFICE SUPPLIES				382.39
269871	MAY 2021 PURCHASES	887	31-May-2021	31-May-2021	
10-5-1001021-0301	OFFICE SUPPLIES				158.85
OMH304 OMHRA					
2021-367	2021 OMHRA ADDITIONAL MEMBERSHIP	770	13-Feb-2021	13-Feb-2021	
10-5-1001021-0350	MEMBERSHIPS				141.25
PUB04 PUBLIC SECTOR DIGEST INC.					
15057	AMP WORK FOR 2021 COMPLIANCE	561	15-Apr-2021	15-Apr-2021	
10-5-1001021-0327	PROFESSIONAL FEES				13,931.77
15058	PROFESSIONAL FEES	770	15-Apr-2021	15-Apr-2021	
10-5-1001021-0327	PROFESSIONAL FEES				8,851.29
15222	PROFESSIONAL FEES	770	15-May-2021	15-May-2021	
10-5-1001021-0327	PROFESSIONAL FEES				8,851.29
VER140 VERSABANK					
418545014-954	BANK CONFIRMATION FEE	543	18-Mar-2021	18-Mar-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001021 FINANCE					
10-5-1001021-0327	PROFESSIONAL FEES				25.00
Department Totals :					42,660.49
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DEPARTMENT 1001022 CLERKS					
CLA508 CLAIMSPRO INC.					
33620-753030	INSURANCE EXPENSE	627	28-Apr-2021	28-Apr-2021	
10-5-1001022-0314	INSURANCE PREMIUMS - CLERKS				1,540.65
33620-753274	INSURANCE EXPENSE	627	29-Apr-2021	29-Apr-2021	
10-5-1001022-0314	INSURANCE PREMIUMS - CLERKS				644.00
DIR572 DIRECTDIAL					
IN778417	WEBCAMS	566	12-Jan-2021	12-Jan-2021	
10-5-1001022-0342	MEETINGS				413.58
EXP407 407 EXPRESS TOLL ROUTE					
APR 21, 2021	RENTAL FOR THE TRACKER FOR THE PERIOD OF MAR 21 TO APR 20, 2021 ACCT# 858 994 736	597	21-Apr-2021	21-Apr-2021	
10-5-1001022-0402	VEHICLE & EQUIP MAINTENANCE				4.46
FIR350 FIRST STOP SERVICES					
6355	SHREDDING SERVICES	774	31-May-2021	31-May-2021	
10-5-1001022-0301	OFFICE SUPPLIES				30.00
HER310 HERMISTON SEVERS LLP IN TRUST					
MAY 17, 2021	INSURANCE DEDUCTIBLE	723	17-May-2021	17-May-2021	
10-5-1001022-0506	INSURANCE DEDUCTIBLE				50,000.00
THO150 THOMAS GOLD PETTINGILL					
53640-146252	INSURANCE EXPENSE	631	14-Jan-2021	14-Jan-2021	
10-5-1001022-0314	INSURANCE PREMIUMS - CLERKS				954.79
53640-155229	INSURANCE DEDUCTIBLE	564	30-Apr-2021	30-Apr-2021	
10-5-1001022-0506	INSURANCE DEDUCTIBLE				1,836.81
WYL150 KATZMAN WYLUPEK LLP					
APRIL 29, 2021	INSURANCE EXPENSE	627	29-Apr-2021	29-Apr-2021	
10-5-1001022-0314	INSURANCE PREMIUMS - CLERKS				37,228.25
ZOO055 ZOOM VIDEO COMMUNICATIONS INC.					
INV78868552	ZOOM LICENSE	543	07-Apr-2021	07-Apr-2021	
10-5-1001022-0342	MEETINGS				994.16
Department Totals :					93,646.70



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001022	CLERKS				
DEPARTMENT 1001023	C.A.O.				
DIL426	DILLON CONSULTING				
231448	PROFESSIONAL FEES	566	05-Feb-2021	05-Feb-2021	
10-5-1001023-0327	PROFESSIONAL FEES				2,478.28
FIR350	FIRST STOP SERVICES				
6355	SHREDDING SERVICES	774	31-May-2021	31-May-2021	
10-5-1001023-0301	OFFICE SUPPLIES				29.99
JAG834	JAGUAR MEDIA INC				
MS21-53070	MEMBERSHIPS	631	23-Apr-2021	23-Apr-2021	
10-5-1001023-0350	MEMBERSHIPS - C.A.O.				977.45
KRA720	KRALOVENSKY THERESA				
10	PROFESSIONAL FEES	771	12-May-2021	12-May-2021	
10-5-1001023-0327	PROFESSIONAL FEES				807.50
9	PRFOESSIONAL FEES	586	21-Apr-2021	21-Apr-2021	
10-5-1001023-0327	PROFESSIONAL FEES				850.00
MON183	MONARCH OFFICE SUPPLY INC				
265885	PURCHASES MADE FOR THE MONTH OF APRIL 2021	628	30-Apr-2021	30-Apr-2021	
10-5-1001023-0301	OFFICE SUPPLIES				138.74
MOU251	MOUSSEAU DELUCA McPHERSON PRINCE LLP				
63831	LEGAL FEES	857	31-May-2021	31-May-2021	
10-5-1001023-0325	LEGAL FEES				645.70
63832	PROFESSIONAL SERVICES	857	31-May-2021	31-May-2021	
10-5-1001023-0325	LEGAL FEES				591.15
63964	PROFESSIONAL SERVICES	888	31-Mar-2021	31-Mar-2021	
10-5-1001023-0325	LEGAL FEES				440.70
63971	LEGAL FEES	893	31-May-2021	31-May-2021	
10-5-1001023-0325	LEGAL FEES				1,220.40
RAY273	RAY BOWER APPRAISAL SERVICES INC.				
D042120	PROFESSIONAL FEES	600	29-Apr-2021	29-Apr-2021	
10-5-1001023-0327	PROFESSIONAL FEES				678.00
Department Totals :					8,857.91
DEPARTMENT 1001024	HUMAN RESOURCES				
AMC610	AMCTO				



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001024	HUMAN RESOURCES				
227473	RECRUITMENT EXPENSES	672	20-Apr-2021	20-Apr-2021	
10-5-1001024-0372	RECRUITMENT EXPENSES				598.90
227474	RECRUITMENT EXPENSES	672	20-Apr-2021	20-Apr-2021	
10-5-1001024-0372	RECRUITMENT EXPENSES				598.90
227476	JOB POSTING	684	20-Apr-2021	20-Apr-2021	
10-5-1001024-0372	RECRUITMENT EXPENSES				1,197.80
227580	RECRUITMENT EXPENSES	859	08-Jun-2021	08-Jun-2021	
10-5-1001024-0372	RECRUITMENT EXPENSES				598.90
CAN558 CANADA MUNICIPAL JOBS INC.					
5091	RECRUITMENT EXPENSES	672	26-Apr-2021	26-Apr-2021	
10-5-1001024-0372	RECRUITMENT EXPENSES				293.80
FSE177 FAMILY SERVICES WINDSOR-ESSEX					
26793	QUARTERLY INSTALLMENT	771	01-Jun-2021	01-Jun-2021	
10-5-1001024-0215	BENEFITS - EAP				1,163.70
GRE330 GREAT LAKES SAFETY PRODUCTS					
00354951	HEALTH & SAFETY	771	26-May-2021	26-May-2021	
10-5-1001024-0250	HEALTH AND SAFETY - HUMAN RESOURCES				67.59
LEX123 LEXISNEXIS CANADA INC.					
21841	RECRUITMENT EXPENSES	687	30-Apr-2021	30-Apr-2021	
10-5-1001024-0372	RECRUITMENT EXPENSES				1,308.54
MUN216 MUNICIPAL FINANCE OFFICERS' ASSOCIATION OF					
20213P-AMHE	RECRUITMENT EXPENSES	868	04-Jun-2021	04-Jun-2021	
10-5-1001024-0372	RECRUITMENT EXPENSES				259.90
POS740 POSTMEDIA					
497858	RECRUITMENT EXPENSES	821	31-Mar-2021	31-Mar-2021	
10-5-1001024-0372	RECRUITMENT EXPENSES				917.56
RTT067 RIVER TOWN TIMES					
4949	ADVERTISING	587	28-Apr-2021	28-Apr-2021	
10-5-1001024-0372	RECRUITMENT EXPENSES				456.55
5101	ADVERTISING	857	09-Jun-2021	09-Jun-2021	
10-5-1001024-0372	RECRUITMENT EXPENSES				174.51
5114	ADVERTISING	888	16-Jun-2021	16-Jun-2021	
10-5-1001024-0372	RECRUITMENT EXPENSES				174.51
WOR133 WORKLINK SOLUTIONS					



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001024 HUMAN RESOURCES					
101867	HEALTH & SAFETY	672	11-May-2021	11-May-2021	
10-5-1001024-0250	HEALTH AND SAFETY - HUMAN RESOURCES				237.30
Department Totals :					8,048.46

DEPARTMENT 1001025 INFORMATION TECHNOLOGY					
ABL278 ABLEDOCS					
2021-CA-ASB-	ABLE DOCS ACCESSIBLE DOCUMENT SOFTWARE	821	07-Apr-2021	07-Apr-2021	
10-5-1001025-0310	COMPUTER MAINTENANCE				4,576.50
ADV329 ADVANCE BUSINESS SYSTEMS					
734421	STAPLES FOR BASEMENT PHOTOCOPIER	821	03-Jun-2021	03-Jun-2021	
10-5-1001025-0308	PHOTOCOPIES				121.98
APP302 APPLIED COMPUTER SOLUTIONS INC					
51432	NETWORK SUPPORT	821	29-Apr-2021	29-Apr-2021	
10-5-1001025-0310	COMPUTER MAINTENANCE				141.25
51745	NETWORK SUPPORT	821	21-May-2021	21-May-2021	
10-5-1001025-0310	COMPUTER MAINTENANCE				176.56
51910	VEEAM BACKUPS	867	21-Jun-2021	21-Jun-2021	
10-5-1001025-0310	COMPUTER MAINTENANCE				2,320.52
CIT913 CITYVIEW A DIVISION OF N HARRIS COMPUTER CORP					
MUNCT000005	CITY VIEW PORTAL PROJECT	566	03-Apr-2021	03-Apr-2021	
10-5-1001025-0310	COMPUTER MAINTENANCE				4,209.25
MUNCT000005	CITYVIEW STAFF TRAINING	566	15-Apr-2021	15-Apr-2021	
10-5-1001025-0351	TRAINING				2,881.50
COU360 COUNTY OF ESSEX					
IN000017068	WEBSITE MAINTENANCE	566	02-Mar-2021	02-Mar-2021	
10-5-1001025-0311	WEBSITE DEVELOPMENT & SOFTWARE				4,319.71
DIR572 DIRECTDIAL					
IN772359	REPLACEMENT EAR CUSHION FOR HEADSET	560	01-May-2021	01-May-2021	
10-5-1001025-0310	COMPUTER MAINTENANCE				29.38
IN787625	PRINTER TONER	560	24-Feb-2021	24-Feb-2021	
10-5-1001025-0308	PHOTOCOPIES				80.16
IN797325	REPLACEMENT PRINTER FOR PARKS OFFICE	566	14-Apr-2021	14-Apr-2021	
10-5-1001025-0310	COMPUTER MAINTENANCE				282.50
IN799820	AUTO CAD LICENSE	560	27-Apr-2021	27-Apr-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001025	INFORMATION TECHNOLOGY				
10-5-1001025-0310	COMPUTER MAINTENANCE				673.48
IN799830	PRINTER USAGE AND MAINTENANCE	560	27-Apr-2021	27-Apr-2021	
10-5-1001025-0308	PHOTOCOPIES				86.75
IN800989	LAPTOP POWER ADAPTORS	821	30-Apr-2021	30-Apr-2021	
10-5-1001025-0310	COMPUTER MAINTENANCE				301.71
IN805725	MAY PRINTER USAGE AND MAINTENANCE	821	26-May-2021	26-May-2021	
10-5-1001025-0308	PHOTOCOPIES				53.46
INS153	INSIGHT CANADA INC.				
721412679	EMAIL LICENSING	564	15-Mar-2021	15-Mar-2021	
10-5-1001025-0310	COMPUTER MAINTENANCE				909.73
721437955	MICROSOFT 365 LICENSING	684	15-Apr-2021	15-Apr-2021	
10-5-1001025-0310	COMPUTER MAINTENANCE				925.73
721467017	MICROSOFT 365 LICENSING FOR THE MONTH OF JUNE 2021	821	20-May-2021	20-May-2021	
10-5-1001025-0310	COMPUTER MAINTENANCE				925.73
KEL24	KELCOM DIVISION OF EXTEND COMMUNICATIONS INC				
2105-06702	PUBLIC WORKS AFTER HOURS SERVICE FOR MAY 2021	821	01-May-2021	01-May-2021	
10-5-1001025-0315	TELEPHONE				158.65
2106-06702	PUBLIC WORKS AFTER HOURS SERVICE FOR JUNE 2021	821	01-Jun-2021	01-Jun-2021	
10-5-1001025-0315	TELEPHONE				135.96
MCB338	MC BUSINESS SOLUTIONS LTD.				
218684	INPSPECT SCANNER	564	30-Mar-2021	30-Mar-2021	
10-5-1001025-0310	COMPUTER MAINTENANCE				378.55
218685	INSPECT SCANNER	564	30-Mar-2021	30-Mar-2021	
10-5-1001025-0310	COMPUTER MAINTENANCE				378.55
MIC409	MICROSOFT				
E0300D18AV	2021 SHAREPOINT LICENSE CREDIT	821	10-Mar-2021	10-Mar-2021	
10-5-1001025-0310	COMPUTER MAINTENANCE				-990.06
E0300D7D06	2021 SHARE POINT LICENSE	821	08-Jan-2021	08-Jan-2021	
10-5-1001025-0310	COMPUTER MAINTENANCE				2,169.60
E0300DIDFQ	2021 SHAREPOINT LICENSE CREDIT	821	08-Feb-2021	08-Feb-2021	
10-5-1001025-0310	COMPUTER MAINTENANCE				-87.86
E0300EGEG8	2021 SHAREPOINT LICENSE CREDIT	821	08-May-2021	08-May-2021	
10-5-1001025-0310	COMPUTER MAINTENANCE				-757.28
MIK315	MIKE'S COMPUTER SHOP				
WIN-457381	QNAP DRIVE REPLACEMENT	821	02-Jun-2021	02-Jun-2021	



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 1001025					INFORMATION TECHNOLOGY			
10-5-1001025-0310					COMPUTER MAINTENANCE			199.39
PUB04	PUBLIC SECTOR DIGEST INC.							
15139	CITY WIDE 2021					831 01-Jun-2021	01-Jun-2021	
10-5-1001025-0310					COMPUTER MAINTENANCE			9,953.79
THI07	THINKDOX INC.							
0000022685	LASERFICHE ANNUAL LICENSE					831 02-Jun-2021	02-Jun-2021	
10-5-1001025-0310					COMPUTER MAINTENANCE			7,750.35
THI235	THINK! WIRELESS SOLUTIONS INC.							
3725	GPS COMMUNICATION					543 10-Apr-2021	10-Apr-2021	
10-5-1001025-0406					GPS			900.64
3844	GPS					831 10-May-2021	10-May-2021	
10-5-1001025-0406					GPS			889.40
3970	GPS					867 10-Jun-2021	10-Jun-2021	
10-5-1001025-0406					GPS			855.50
THI740	THINKTEL - A DIVISION OF DISTRIBUTEL							
1251515	PHONE SYSTEM LANDLINE ACCESS					543 07-Apr-2021	07-Apr-2021	
10-5-1001025-0315					TELEPHONE			368.52
1253840	MAY 2021 PHONE SYSTEM LANDLINE ACCESS					831 06-May-2021	06-May-2021	
10-5-1001025-0315					TELEPHONE			389.22
1256129	JUNE 2021 PHONE SYSTEM LANDLINE ACCESS					831 04-Jun-2021	04-Jun-2021	
10-5-1001025-0315					TELEPHONE			399.29
TOS075	TOSHIBA TEC CANADA BUSINESS SOLUTIONS INC							
AR4208830	PWD TRAILER COPIER USAGE AND MAINTENANCE FOR MAY 2021					831 27-May-2021	27-May-2021	
10-5-1001025-0308					PHOTOCOPIES			1.77
AR4208831	MAY 2021 RECORDS RETENTION COPIER USAGE AND MAINTENANCE					831 27-May-2021	27-May-2021	
10-5-1001025-0308					PHOTOCOPIES			5.90
AR4208832	MAY 2021 COPIER USAGE AND MAINTENANCE					831 27-May-2021	27-May-2021	
10-5-1001025-0308					PHOTOCOPIES			1,065.45
TOT060	TOTALLY ONE CORPORATE OFFICE							
333760	SIM CARDS FOR IT STOCK					831 06-May-2021	06-May-2021	
10-5-1001025-0345					CELL PHONE			39.55
ZOO055	ZOOM VIDEO COMMUNICATIONS INC.							
INV78868552	ZOOM LICENSE					543 07-Apr-2021	07-Apr-2021	
10-5-1001025-0315					TELEPHONE			395.28



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 1001025					INFORMATION TECHNOLOGY			
							Department Totals :	47,616.06
DEPARTMENT 1008030					DRAINS			
DIL426	DILLON CONSULTING							
236259	ENGINEERING FEES					629 29-Apr-2021	29-Apr-2021	
10-1-1008030-9600					Parks Drain Bridges			4,460.56
236285	ENGINEERING FEES					600 30-Apr-2021	30-Apr-2021	
10-1-1008030-9040					LEMAY-COOKSON DRAIN - REQ FOR IMPROVEMEN			1,548.33
237577	ENGINEERING FEES					771 27-May-2021	27-May-2021	
10-1-1008030-9600					Parks Drain Bridges			3,835.11
ESS53	ESSEX REGION CONSERVATION AUTHORITY							
IN000018235	ERCA PERMIT NUMBER 257-21 & 347-21					885 30-Apr-2021	30-Apr-2021	
10-1-1008030-9595					Owen Bondy Drain – Bridges for Cecelia			200.00
10-1-1008030-9039					JOHN PARKS DRAIN NO 1 - LOWER PORTION			800.00
MUR497	MURRAY MILLS EXCAVATING & TRUCKING (SARNIA) LTD							
18-7902 #2	PPC# 2					600 03-May-2021	03-May-2021	
10-1-1008030-9040					LEMAY-COOKSON DRAIN - REQ FOR IMPROVEMEN			122,917.30
18-7902 #3	PPC # 3					828 01-Jun-2021	01-Jun-2021	
10-1-1008030-9040					LEMAY-COOKSON DRAIN - REQ FOR IMPROVEMEN			90,710.30
NJP045	N.J. PERALTA ENGINEERING LTD							
21-085	DRAINAGE REPORT ENGINEERING FEES					782 14-May-2021	14-May-2021	
10-1-1008030-9053					6TH CONCESSION DRAIN BRIDGES			13,853.80
RCS261	RC SPENCER ASSOCIATES INC.							
16-557-0421	ENGINEERING FEES					600 01-Apr-2021	01-Apr-2021	
10-1-1008030-9033					OUELLETTE DRAIN WEST-OUTLET IMPROVEMENTS			1,356.00
19-955-0321	ENGINEERING FEES					561 01-Mar-2021	01-Mar-2021	
10-1-1008030-9054					7 CONCESSION DRAIN NORTH BRIDGES			1,889.93
19-955-0421	ENGINEERING FEES					561 01-Apr-2021	01-Apr-2021	
10-1-1008030-9054					7 CONCESSION DRAIN NORTH BRIDGES			1,186.50
19-955-0521	ENGINEERING FEES FOR DRAINAGE REPORT					698 21-May-2021	21-May-2021	
10-1-1008030-9054					7 CONCESSION DRAIN NORTH BRIDGES			3,318.25
19-955-0621	ENGINEERING FEES					881 01-Jun-2021	01-Jun-2021	
10-1-1008030-9054					7 CONCESSION DRAIN NORTH BRIDGES			5,305.35
20-1025-0421	NEW MAINTENANCE SCHEDULE					561 01-Apr-2021	01-Apr-2021	
10-1-1008030-9598					Higgs Drain – New Maintenance Schedule			339.00



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount	
G.L. Account	CC1	CC2	CC3						
DEPARTMENT 1008030					DRAINS				
RDO421					R DOBBIN ENGINEERING INC				
80.21					TRIBUNAL PREPARTION FEES	698 11-May-2021	11-May-2021		
10-1-1008030-9039					JOHN PARKS DRAIN NO 1 - LOWER PORTION			2,224.69	
RIV260					RIVARD EXCAVATING LTD				
1751					NEW BRDIGE INSTALLATION OVER HAMEL DRAIN	632 23-Apr-2021	23-Apr-2021		
10-1-1008030-8390					HAMEL DRAIN			16,272.00	
1752					NEW BRIDGE INSTALLATION OVER THE LANGLOIS DRAIN	632 23-Apr-2021	23-Apr-2021		
10-1-1008030-9041					LANGLOIS DRAIN-ACCESS DRAIN VANRAAY			11,752.00	
ROO009					ROOD ENGINEERING INC.				
REI-2021056					ENGINEERING AND ENVIRONMENTAL CONSULTANT	698 10-May-2021	10-May-2021		
10-1-1008030-9004					PIKE ROAD DRAIN IMPROVEMENTS			9,140.57	
REI-2021065					ENGINEERING FEES INCLUDING LANDMARK & INSIGHT (SUB-CONSULTANTS)	893 22-Jun-2021	22-Jun-2021		
10-1-1008030-9004					PIKE ROAD DRAIN IMPROVEMENTS			70,773.74	
Department Totals :									361,883.43

DEPARTMENT 2010000					FIRE			
ACK297					ACKLANDS-GRAINGER INC			
9896855351					ABSORBANT REPLACEMENT	629 10-May-2021	10-May-2021	
10-5-2010000-0321					OPERATING SUPPLIES			280.69
AJS141					A.J. STONE CO LTD			
0000159566					REPLACEMENT OF DEFECTIVE NOZZLE ON E1	544 23-Apr-2021	23-Apr-2021	
10-5-2010000-0402					VEHICLE & EQUIPMENT MTCE.			691.56
0000159624					HI RISE EQUIPMENT	587 28-Apr-2021	28-Apr-2021	
10-5-2010000-0420					FIREFIGHTING EQUIPMENT			3,708.66
0000159983					NOZZLE TFT METRO 2 PISTOL GRIP	723 18-May-2021	18-May-2021	
10-5-2010000-0420					FIREFIGHTING EQUIPMENT			1,124.35
0000160039					HOSE GRIPPER SINGLE STRAP	723 21-May-2021	21-May-2021	
10-5-2010000-0420					FIREFIGHTING EQUIPMENT			223.36
0000160363					EQUIPMENT REPAIR	859 09-Jun-2021	09-Jun-2021	
10-5-2010000-0402					VEHICLE & EQUIPMENT MTCE.			24.08
0000160439					LEATHER BOOTS/PPE	867 15-Jun-2021	15-Jun-2021	
10-5-2010000-0423					PERSONAL PROTECTIVE EQUIPMENT			685.58
0000160505					SCBA TRAINING	889 17-Jun-2021	17-Jun-2021	
10-5-2010000-0351					TRAINING & PROF.DEVELOPMENT			2,750.25



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE				
0000160555	G1 SCBA WARRANTY REPAIR - FREIGHT CHARGE ONLY	889	21-Jun-2021	21-Jun-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				29.13
BLA345	BLANCHETTE KEN				
MAY 10, 2021	OPEN AIR BURN PERMIT REFUND	629	10-May-2021	10-May-2021	
10-4-2010000-0930	OPEN BURN PERMIT FEES				86.00
CAN380	CANADIAN TIRE STORE #281				
APRIL 2021	PURCHASES MADE FOR THE MONTH OF APRIL 2021	768	30-Apr-2021	30-Apr-2021	
10-5-2010000-0420	FIREFIGHTING EQUIPMENT				194.87
MARCH 2021	PURCHASES MADE IN MARCH 2021	547	31-Mar-2021	31-Mar-2021	
10-5-2010000-0321	OPERATING SUPPLIES				45.70
10-5-2010000-0321	OPERATING SUPPLIES				24.60
10-5-2010000-0321	OPERATING SUPPLIES				3.72
10-5-2010000-0321	OPERATING SUPPLIES				7.44
10-5-2010000-0321	VACCIN OPERATING SUPPLIES				35.56
10-5-2010000-0321	OPERATING SUPPLIES				146.89
CAR235	CARQUEST OF WINDSOREAST # 6461				
1780-457761	T3 MAINTENANCE	629	07-May-2021	07-May-2021	
10-5-2010000-0420	FIREFIGHTING EQUIPMENT				15.20
CAR645	CARRIER CENTERS				
04P485790	TANKER 3 PARTS	629	05-May-2021	05-May-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				95.16
CIT350	CITY OF WINDSOR				
0000182449	UNPAID BILL FROM DECEMBER 2020 TANKER 2	732	31-May-2021	31-May-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				542.40
0000183661	TANKER 3 ANNUAL NFPA	684	13-May-2021	13-May-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				2,584.54
0000183758	FIRE DISPATCH SERVICES FROM JANUARY 1 TO JUNE 30, 2021	828	31-May-2021	31-May-2021	
10-5-2010000-0324	DISPATCHING				20,290.80
0000183913	B2 ANNUAL PUMP TEST	867	11-Jun-2021	11-Jun-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				1,890.43
0000183915	WATER IN FUEL MULTIPLE ELECTRICAL ISSUES & WARNING MESSAGES B2	867	11-Jun-2021	11-Jun-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				1,627.20
COD026	CODE 4 FIRE & RESCUE INC				
207108	AUTO EX BRACKETS	587	27-Apr-2021	27-Apr-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				1,343.57



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 2010000		FIRE						
DDS135	DD SIGNS & GRAPHICS							
2853	FIRE TRUCK DECALS					829 06-May-2021	06-May-2021	
10-5-2010000-0307				ADVERTISING				1,881.45
FIR100	FIRE MARSHAL'S PUBLIC FIRE SAFETY COUNCIL							
IN158354	ISO BOOKS					866 10-Jun-2021	10-Jun-2021	
10-5-2010000-0254				TRAINING SUPPLIES				292.83
FRO400	FRONTLINE OUTFITTERS							
0000052524	UNIFORMS					566 20-Apr-2021	20-Apr-2021	
10-5-2010000-0252				UNIFORMS				1,713.39
0000052886	CLOTHING					694 13-May-2021	13-May-2021	
10-5-2010000-0252				UNIFORMS				457.98
0000052887	UNIFORMS					694 13-May-2021	13-May-2021	
10-5-2010000-0252				UNIFORMS				303.52
FUR233	FURLONGER BARRY							
MAY 10, 2021	OPEN AIR BURN PERMIT REFUND					629 10-May-2021	10-May-2021	
10-4-2010000-0930				OPEN BURN PERMIT FEES				84.00
GRE330	GREAT LAKES SAFETY PRODUCTS							
00354486	OPERATING SUPPLIES					684 17-May-2021	17-May-2021	
10-5-2010000-0321				OPERATING SUPPLIES				285.44
GRE679	GREG BAILEY LTD							
0000055276	POWER WASHER ATTACHMENT					629 07-May-2021	07-May-2021	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.				90.28
GUA929	GUARDIAN FIRE PROTECTION							
2018	EXTINGUISHER FOR E3					827 26-May-2021	26-May-2021	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.				42.94
HER247	HERITAGE TIRE SALES INC.							
AIN0008755	ATV TIRE LEAK REPAIR					631 21-Apr-2021	21-Apr-2021	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.				22.60
INL270	INLAND LIFERAFTS & MARINE							
27061	WATER RESCUE SUIT INSPECTIONS AND REPAIRS					827 02-Jun-2021	02-Jun-2021	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.				387.83
KEL198	KELCOM RADIO DIVISION							
80013414	PAGING AND RADIO AIRTIME FOR APRIL 2021					564 15-Apr-2021	15-Apr-2021	
10-5-2010000-0319				Service Agreement-Radios				3,742.56



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 2010000		FIRE						
80013525					RADIOS FOR THE MONTH OF JUNE 2021	829 15-May-2021	15-May-2021	
10-5-2010000-0319					Service Agreement-Radios			751.45
80013527					JUNE 2021 RADIO AIRTIME	827 15-May-2021	15-May-2021	
10-5-2010000-0319					Service Agreement-Radios			3,742.56
80013653					RADIO AIRTIME FOR THE MONTH OF JULY 2021	889 15-Jun-2021	15-Jun-2021	
10-5-2010000-0319					Service Agreement-Radios			3,742.56
LIN156	LINDE CANADA INC							
62992750					NITROGEN FOR MLFTU	867 15-Apr-2021	15-Apr-2021	
10-5-2010000-0254					TRAINING SUPPLIES			165.21
MAL256	MALDEN AUTO SUPPLY							
5294-233154					VEHICLE MAINTENANCE	631 06-Apr-2021	06-Apr-2021	
10-5-2010000-0402					VEHICLE & EQUIPMENT MTCE.			14.67
5294-234160					DIESEL EXHAUST FLUID	564 19-Apr-2021	19-Apr-2021	
10-5-2010000-0402					VEHICLE & EQUIPMENT MTCE.			32.00
5294-235547					BRAKE CLEANER	632 07-May-2021	07-May-2021	
10-5-2010000-0402					VEHICLE & EQUIPMENT MTCE.			8.57
5294-235839					FIRE DEPT #C - 2	723 11-May-2021	11-May-2021	
10-5-2010000-0402					VEHICLE & EQUIPMENT MTCE.			242.72
MLS149	M&L SUPPLY FIRE & SAFETY - 3635112							
007482					FIREFIGHTING EQUIPMENT	631 29-Apr-2021	29-Apr-2021	
10-5-2010000-0420					FIREFIGHTING EQUIPMENT			319.06
007572					SMALL EQUIPMENT PURCHASE PO#2021-047	627 04-May-2021	04-May-2021	
10-5-2010000-0420					FIREFIGHTING EQUIPMENT			7,519.68
007863					FIREFIGHTING EQUIPMENT	829 27-May-2021	27-May-2021	
10-5-2010000-0420					FIREFIGHTING EQUIPMENT			2,532.02
MON183	MONARCH OFFICE SUPPLY INC							
265885					PURCHASES MADE FOR THE MONTH OF APRIL 2021	628 30-Apr-2021	30-Apr-2021	
10-5-2010000-0301					OFFICE SUPPLIES			313.66
269871					MAY 2021 PURCHASES	887 31-May-2021	31-May-2021	
10-5-2010000-0301					OFFICE SUPPLIES			519.80
OKT366	OK TIRE STORE - SANTING							
0000186309					SALT ELEMINATOR	543 28-Apr-2021	28-Apr-2021	
10-5-2010000-0402					VEHICLE & EQUIPMENT MTCE.			169.50
OTW045	O-TWO MEDICAL TECHNOLOGIES INC							



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE				
INV-016542	O2 REGULATOR REPLACEMENT	632	04-May-2021	04-May-2021	
10-5-2010000-0420	FIREFIGHTING EQUIPMENT				175.07
PAV01	PAVEL'S TAILOR SHOP & CLEANER				
1	UNIFORM TAILORING	727	15-Mar-2021	15-Mar-2021	
10-5-2010000-0252	UNIFORMS				29.38
2	UNIFORM TAILORING	727	16-Mar-2021	16-Mar-2021	
10-5-2010000-0252	UNIFORMS				50.85
3	UNIFORM TAILORING	727	31-Mar-2021	31-Mar-2021	
10-5-2010000-0252	UNIFORMS				23.73
4	UNIFORM TAILORING	727	31-Mar-2021	31-Mar-2021	
10-5-2010000-0252	UNIFORMS				23.73
5	UNIFORM TAILORING	727	10-May-2021	10-May-2021	
10-5-2010000-0252	UNIFORMS				40.68
JUNE 8, 2021	TAILORING UNIFORMS	867	08-Jun-2021	08-Jun-2021	
10-5-2010000-0252	UNIFORMS				9.04
PRI378	PRITCHARD JENNIFER				
MAY 10, 2021	OPEN AIR BURN PERMIT REFUND	632	10-May-2021	10-May-2021	
10-4-2010000-0930	OPEN BURN PERMIT FEES				84.00
PRO306	PROFIRE EMERGENCY EQUIPMENT INC				
INVP042729	ENGINE 2 REPAIR PARTS	693	30-Apr-2021	30-Apr-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				388.48
INVP042768	ENGINE 2 REPAIR PARTS	632	30-Apr-2021	30-Apr-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				319.24
INVP043310	E2 REPAIRS	828	31-May-2021	31-May-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				151.96
RTT067	RIVER TOWN TIMES				
4949	ADVERTISING	587	28-Apr-2021	28-Apr-2021	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				141.02
SAN107	SANI GEAR INC				
7149	PPE ANNUAL MAINTENANCE	587	27-Apr-2021	27-Apr-2021	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				715.74
7271	PPE	694	14-May-2021	14-May-2021	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				529.86
7323	PPE MAINTENANCE	828	26-May-2021	26-May-2021	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				489.63



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE				
7440	PPE MAINTENANCE	868	09-Jun-2021	09-Jun-2021	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				447.54
7540	PPE INSPECTIONS AND MAINTENANCE	889	22-Jun-2021	22-Jun-2021	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				810.72
SEN03	SENTRY FIRE & SAFETY SERVICES				
C429938	4 BANK TIRES & SMALL 2216 FOR SERVICE	561	15-Apr-2021	15-Apr-2021	
10-5-2010000-0420	FIREFIGHTING EQUIPMENT				410.80
SKY232	SKY MOBILE				
4010	MONTHLY BEACON SERVICE	600	01-May-2021	01-May-2021	
10-5-2010000-0345	FIRE - CELL PHONE EXPENSE				410.19
4185	BEACON SERVICE & FLEET MANAGEMENT	829	01-Jun-2021	01-Jun-2021	
10-5-2010000-0345	FIRE - CELL PHONE EXPENSE				410.19
STR002	STRYKER CANADA ULC				
95572	DEFIB PADS	828	11-May-2021	11-May-2021	
10-5-2010000-0420	FIREFIGHTING EQUIPMENT				302.56
TRU429	401 TRUCKSOURCE INC.				
90610738	ENGINE 2	543	20-Apr-2021	20-Apr-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				33.57
UNI351	UNIFORM UNIFORMS				
52055	UNIFORMS	829	01-Jun-2021	01-Jun-2021	
10-5-2010000-0252	UNIFORMS				116.96
VAL104	VALLEN CANADA INC				
30166375-00	COMPRESSOR REPAIR STATION 1	869	31-May-2021	31-May-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				7,173.00
30217719-00	STATION 1 SCBA ANNUAL MAINTENANCE/COMPRESSOR	869	31-May-2021	31-May-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				1,793.29
30217736-00	STATION 2 COMPRESSOR MAINTENANCE	869	31-May-2021	31-May-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				1,736.32
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE				
148264	WOOD FOR FF TRAINING PROPS	829	03-Feb-2021	03-Feb-2021	
10-5-2010000-0254	TRAINING SUPPLIES				28.24
150925	COUPLING	632	10-May-2021	10-May-2021	
10-5-2010000-0321	OPERATING SUPPLIES				1.12
152173	MISC EQUIPMENT	889	21-Jun-2021	21-Jun-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE				
10-5-2010000-0321	OPERATING SUPPLIES				7.90
WIN101 WINDSOR SPRING & ALIGNMENT					
11480	NEW REAR TIRES	543	15-Apr-2021	15-Apr-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				3,945.96
11569	E2 MAINTENANCE	563	26-Apr-2021	26-Apr-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				101.49
11691	TANKER 3 ANNUAL CVI	632	07-May-2021	07-May-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				3,843.42
11959	E3 ANNUAL CVI	866	07-Jun-2021	07-Jun-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				4,604.08
WIN210 WINDSOR FACTORY SUPPLY LTD					
5453255	HOSE REEL DRILL TANKER 2	544	22-Apr-2021	22-Apr-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				225.48
WIN342 WINDSOR STARTER'S POWERHOUSE					
01A-6216	BATTERIES FOR FIREFIGHTER FLASHLIGHTS	889	18-May-2021	18-May-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				63.28
01A-6330	FLASH LIGHT BATTERIES	829	28-May-2021	28-May-2021	
10-5-2010000-0420	FIREFIGHTING EQUIPMENT				180.80
WOR415 WORK AUTHORITY					
667965	WORK BOOTS/TOPLIFT	632	09-May-2021	09-May-2021	
10-5-2010000-0420	FIREFIGHTING EQUIPMENT				150.00
675404	FF RECRUIT TRAINING EQUIPMENT COSTS	889	20-Jun-2021	20-Jun-2021	
10-5-2010000-0351	TRAINING & PROF.DEVELOPMENT				874.29
ZOO055 ZOOM VIDEO COMMUNICATIONS INC.					
INV78868552	ZOOM LICENSE	543	07-Apr-2021	07-Apr-2021	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				395.28
Department Totals :					99,068.91

DEPARTMENT 2020000	POLICE				
ADT615 ADT SECURITY SERVICES CANADA INC.					
21845184	FIRE PANEL MONITORIING FROM 2021/05/01 TO 2021/03/03	586	02-Apr-2021	02-Apr-2021	
10-5-2020000-0317	BUILDING MAINTENANCE				169.74
CAN380 CANADIAN TIRE STORE #281					
FEBRUARY 20 PURCHASES MADE IN FEBRUARY 2021		541	28-Feb-2021	28-Feb-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000	POLICE				
10-5-2020000-0317	BUILDING MAINTENANCE				69.86
EMC530 EMCO CORPORATION					
37639396-00	PLUMBING MATERIALS	627	04-May-2021	04-May-2021	
10-5-2020000-0317	BUILDING MAINTENANCE				19.01
37639677-00	PLUMBING MATERIALS	672	05-May-2021	05-May-2021	
10-5-2020000-0317	BUILDING MAINTENANCE				57.54
KEL198 KELCOM RADIO DIVISION					
80013416	MAINTENANCE CONTRACT FOR THE MONTH OF APRIL 2021	564	15-Apr-2021	15-Apr-2021	
10-5-2020000-0319	RADIO MAINTENANCE				571.78
80013417	RADIO MAINTENANCE FOR THE MONTH OF APRIL 2021	564	15-Apr-2021	15-Apr-2021	
10-5-2020000-0319	RADIO MAINTENANCE				197.75
80013529	RADIO MAINTENANCE FOR THE MONTH OF JUNE 2021	821	15-May-2021	15-May-2021	
10-5-2020000-0319	RADIO MAINTENANCE				571.78
80013530	RADIO MAINTENANCE FOR THE MONTH OF JUNE 2021	821	15-May-2021	15-May-2021	
10-5-2020000-0319	RADIO MAINTENANCE				197.75
KEL363 KEL COMMUNICATIONS LTD					
RC00005046	CALDWELL TOWER LEASE FOR APRIL 2021	821	01-Apr-2021	01-Apr-2021	
10-5-2020000-0319	RADIO MAINTENANCE				458.37
RC00005067	CALDWELL TOWER LEASE SERVICE AGREEMENT FOR THE MONTH OF MAY 2021	821	01-May-2021	01-May-2021	
10-5-2020000-0319	RADIO MAINTENANCE				458.37
REC233 RECEIVER GENERAL; INNOVATION					
20210053283	RADIO AUTHORIZATION RENEWAL ACCOUNT # 044081710868	561	26-Mar-2021	26-Mar-2021	
10-5-2020000-0319	RADIO MAINTENANCE				420.00
TUR070 TURRIS SITES DEVELOPMENT CORP.					
618040	MCGREGOR TOWER LEASE	543	01-May-2021	01-May-2021	
10-5-2020000-0319	RADIO MAINTENANCE				631.99
Department Totals :					3,823.94

DEPARTMENT 2043010	BUILDING				
FIR350 FIRST STOP SERVICES					
6355	SHREDDING SERVICES	774	31-May-2021	31-May-2021	
10-5-2043010-0301	OFFICE SUPPLIES				30.00
RSM885 RSM BUILDING CONSULTANTS INC.					
1700	WEBINAR REGISTRATION	506	23-Feb-2021	23-Feb-2021	



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 2043010		BUILDING						
10-5-2043010-0351					CONVENTIONS & SEMINARS			1,808.00
THE320	THE HOUSE YOUTH CENTRE							
AUGUST 14, 21	THE HOUSE YOUTH CENTRE GOLF TOURNAMENT REGISTRATION FEE					732 01-Jun-2021	01-Jun-2021	
10-5-2043010-0351					CONVENTIONS & SEMINARS			110.00
Department Totals :								1,948.00
DEPARTMENT 2043015		LICENSING AND ENFORCEMENT						
AMH220	AMHERSTBURG ANIMAL CLINIC							
292273	SPAY VOUCHER					886 31-May-2021	31-May-2021	
10-5-2043015-0904					ANIMAL CONTROL - OTHER			50.00
KEL198	KELCOM RADIO DIVISION							
80013419	MONTHLY CONTRACT FOR THE MONTH OF APRIL 2021					564 15-Apr-2021	15-Apr-2021	
10-5-2043015-0319					SERVICE AGREEMENT - RADIOS			118.48
80013532	RADIO AIR TIME FOR THE MONTH OF JUNE 2021					827 15-May-2021	15-May-2021	
10-5-2043015-0319					SERVICE AGREEMENT - RADIOS			118.48
80013658	RADIO AIRTIME FOR THE MONTH OF JULY 2021					895 15-Jun-2021	15-Jun-2021	
10-5-2043015-0319					SERVICE AGREEMENT - RADIOS			118.48
LAS110	LASER ART INC.							
38338	UNIFORM					895 21-Jun-2021	21-Jun-2021	
10-5-2043015-0252					UNIFORMS - BYLAW ENFORCEMENT			142.38
MON183	MONARCH OFFICE SUPPLY INC							
265885	PURCHASES MADE FOR THE MONTH OF APRIL 2021					628 30-Apr-2021	30-Apr-2021	
10-5-2043015-0301					OFFICE SUPPLIES			50.40
PUR700	PUROLATOR INC.							
447315291	COURIER					628 16-Apr-2021	16-Apr-2021	
10-5-2043015-0301					OFFICE SUPPLIES			5.40
RTT067	RIVER TOWN TIMES							
5100	ADVERTISING					887 09-Jun-2021	09-Jun-2021	
10-5-2043015-0301					OFFICE SUPPLIES			55.37
SPE045	SPEEDPRINT							
47375	PARKING PASS DANGLERS					895 22-Jun-2021	22-Jun-2021	
10-5-2043015-0301					OFFICE SUPPLIES			126.61
WIN137	WINDSOR-ESSEX COUNTY HUMANE SOCIETY							
APRIL 2021	ANIMAL CONTROL FOR THE MONTH OF APRIL 2021					543 08-Apr-2021	08-Apr-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2043015 LICENSING AND ENFORCEMENT					
10-5-2043015-0903	ANIMAL CONTROL - CONTRACT				2,666.67
APRIL 30, 2021	ANIMAL CONTROL	694	30-Apr-2021	30-Apr-2021	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				500.00
APRIL 30, 2021	STRAY CATS INTAKE PROGRAM FOR THE MONTH OF APRIL 2021	895	30-Apr-2021	30-Apr-2021	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				25.00
JUNE 2021	ANIMAL CONTROL FOR THE MONTH OF JUNE 2021	829	01-Jun-2021	01-Jun-2021	
10-5-2043015-0903	ANIMAL CONTROL - CONTRACT				2,666.67
MARCH 31, 20	SPAY AND NEUTER PROGRAM 14 REDEEMED VOUCHERS	770	31-Mar-2021	31-Mar-2021	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				600.00
MAY 2021	ANIMAL CONTROL SERVICES FOR THE MONTH OF MAY 2021	895	31-May-2021	31-May-2021	
10-5-2043015-0903	ANIMAL CONTROL - CONTRACT				2,666.67
MAY 31, 2021	REIMBURSEMENT OF STRAY CATS FOR THE MONTH OF MAY 2021	826	31-May-2021	31-May-2021	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				25.00
MAY 31, 2021 & MAY 3, 2021	SPAY/NEUTRE PROGRAM	887	31-May-2021	31-May-2021	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				300.00
Department Totals :					10,235.61
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DEPARTMENT 3010000 PUBLIC WORKS					
ACK297 ACKLANDS-GRAINGER INC					
989538824	SHOP SUPPLIES	694	05-May-2021	05-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				43.66
ADV244 ADVANTAGE DATA COLLECTION					
1795	REFLECTIVITY INSPECTIONS, PO# 2021-084	885	07-May-2021	07-May-2021	
10-5-3010000-0741	TRAFFIC SIGNS & DEVICES				8,607.44
ANC200 ANCHOR HYDRO					
103166	SUPPLY EXTERIOR DECORATIVE FIXTURES	597	28-Apr-2021	28-Apr-2021	
10-5-3010000-0331	STREET GENERAL MAINTENANCE				1,130.00
ASS129 ASSOC. OF ONT. ROAD SUPERVISORS					
261	MEMBERSHIPS FOR 2021	771	20-Apr-2021	20-Apr-2021	
10-5-3010000-0350	MEMBERSHIPS				175.15
BEN260 BENSON TIRE					
12979042	UNIT 108 REPAIR	886	28-May-2021	28-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				549.95
BRA565 BRANDT					



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 3010000					PUBLIC WORKS			
7605667	PG-51 REPAIR					859 02-Jun-2021	02-Jun-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			70.09
7605682	PG-51 REPAIR					859 03-Jun-2021	03-Jun-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			35.02
CAN380	CANADIAN TIRE STORE #281							
APRIL 2021	PURCHASES MADE FOR THE MONTH OF APRIL 2021					768 30-Apr-2021	30-Apr-2021	
10-5-3010000-0420					EQUIPMENT			57.60
10-5-3010000-0420					EQUIPMENT			37.28
MARCH 2021	PURCHASES MADE IN MARCH 2021					547 31-Mar-2021	31-Mar-2021	
10-5-3010000-0420		VACCIN			EQUIPMENT			112.93
10-5-3010000-0420		VACCIN			EQUIPMENT			33.89
10-5-3010000-0420		VACCIN			EQUIPMENT			27.07
10-5-3010000-0420		VACCIN			EQUIPMENT			112.98
10-5-3010000-0420					EQUIPMENT			36.11
10-5-3010000-0301					OFFICE SUPPLIES			26.20
MAY 2021	MAY 2021 PURCHASES					830 31-May-2021	31-May-2021	
10-5-3010000-0420					EQUIPMENT			92.64
10-5-3010000-0420					EQUIPMENT			224.43
10-5-3010000-0420					EQUIPMENT			13.53
CAR660	CARDINAL							
2131634	DELIVERY COSTS					694 30-Apr-2021	30-Apr-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			288.05
CED150	CEDAR SIGNS							
2021/1450	STOP SIGN					597 27-Apr-2021	27-Apr-2021	
10-5-3010000-0741					TRAFFIC SIGNS & DEVICES			1,514.39
2021/1451	STREET NAME SIGN					597 27-Apr-2021	27-Apr-2021	
10-5-3010000-0741					TRAFFIC SIGNS & DEVICES			80.05
COL128	COLONIAL COFFEE CO. LTD.							
803700	COFFEE					859 03-Jun-2021	03-Jun-2021	
10-5-3010000-0301					OFFICE SUPPLIES			50.29
803886	COFFEE SUPPLIES					774 13-May-2021	13-May-2021	
10-5-3010000-0301					OFFICE SUPPLIES			50.29
D&D100	D & D EXCAVATING & DRAINAGE							
390	BLOCKAGE REMOVAL AT MIDDLE SIDEROAD BRIDGE					587 22-Apr-2021	22-Apr-2021	
10-5-3010000-0765					MUNICIPAL DRAIN EXPENSE			839.03



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
ESS160	ESSEX TERMINAL RAILWAY CO				
0023838-IN	RAILWAY CROSSING MAINTENANCE	597	01-Apr-2021	01-Apr-2021	
10-5-3010000-0720	RAILWAY CROSSINGS				312.63
0023967-IN	ROUTINE GENERAL MAINTENANCE ON RAILWAY FOR THE MONTH OF MAY 2021	723	01-May-2021	01-May-2021	
10-5-3010000-0720	RAILWAY CROSSINGS				312.63
0024065-IN	RAILWAY MAINTENANCE	885	01-Jun-2021	01-Jun-2021	
10-5-3010000-0720	RAILWAY CROSSINGS				312.63
ESS360	ESSEX WINDSOR SOLID WASTE AUTHORITY				
31032	LANDFILL TIPPING FEES FOR THE MONTH OF APRIL 2021	694	30-Apr-2021	30-Apr-2021	
10-5-3010000-0601	REFUSE Landfill Tipping Fees				23,936.25
31039	YARD WASTE TIPPING FEES	694	30-Apr-2021	30-Apr-2021	
10-5-3010000-0603	YARD WASTE COLLECTION				6,978.61
31066	REFUSE TIPPING FEE	694	30-Apr-2021	30-Apr-2021	
10-5-3010000-0603	REFUSE WASTE COLLECTION				265.59
31155	MAY 2021 TIPPING FEES	866	31-May-2021	31-May-2021	
10-5-3010000-0601	REFUSE Landfill Tipping Fees				23,715.90
31162	MAY 2021 TIPPING FEES	866	31-May-2021	31-May-2021	
10-5-3010000-0601	YARD Landfill Tipping Fees				9,020.82
IN000011608	LANDFILL TIPPING FEES	594	30-Apr-2021	30-Apr-2021	
10-5-3010000-0601	REFUSE Landfill Tipping Fees				40,928.00
IN000011630	WHITE GOODS PICK UP FOR THE MONTH OF MAY 2021	723	13-May-2021	13-May-2021	
10-5-3010000-0603	WHITE WASTE COLLECTION				2,701.73
IN000011665	MAY 2021 MONTHLY FEES	866	31-May-2021	31-May-2021	
10-5-3010000-0601	REFUSE Landfill Tipping Fees				40,928.00
ESS959	ESSEX LINEN SUPPLY LTD				
64484	OFFICE SUPPLIES	595	22-Apr-2021	22-Apr-2021	
10-5-3010000-0301	OFFICE SUPPLIES				103.09
66221	OFFICE MATS	723	20-May-2021	20-May-2021	
10-5-3010000-0301	OFFICE SUPPLIES				78.57
67989	MATS	893	17-Jun-2021	17-Jun-2021	
10-5-3010000-0301	OFFICE SUPPLIES				78.57
FEE256	THE FEED STORE				
1000252066	RESTORATION FOR WINTER DAMAGE	694	05-May-2021	05-May-2021	
10-5-3010000-0725	WINCON ROADS MAINTENANCE - GENERAL				145.77
1000252282	SAW EQUIPMENT	881	07-May-2021	07-May-2021	



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 3010000					PUBLIC WORKS			
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			45.15
1000254012	GRASS SEED FOR RESTORATION					774 20-May-2021	20-May-2021	
10-5-3010000-0725					ROADS MAINTENANCE - GENERAL			157.07
FIR350	FIRST STOP SERVICES							
6355	SHREDDING SERVICES					774 31-May-2021	31-May-2021	
10-5-3010000-0301					OFFICE SUPPLIES			30.00
FOR536	FB FORM & BUILD SUPPLY INC							
534444	TACTILE PLATES FOR SIDEWALKS					893 16-Jun-2021	16-Jun-2021	
10-5-3010000-0331	SIDEW				GENERAL MAINTENANCE			504.75
GFL270	GFL (GREEN FOR LIFE) ENVIRONMENTAL INC.							
GW000104752	WASTE COLLECTION FOR THE MONTH OF MAY 2021					595 30-Apr-2021	30-Apr-2021	
10-5-3010000-0603	REFUSE				WASTE COLLECTION			50,229.80
10-5-3010000-0603	REFUSE				WASTE COLLECTION			9,834.49
GW000104753	WASTE COLLECTION FOR MAY 2021 AT THE LIBRO-VACCINE COVID 19 - VIRUS					595 30-Apr-2021	30-Apr-2021	
10-5-3010000-0603	VACCIN				WASTE COLLECTION			231.65
GW000104753	PUBLIC WORKS YARD WASTE COLLECTION FOR THE MONTH OF MAY 2021					595 30-Apr-2021	30-Apr-2021	
10-5-3010000-0603	REFUSE				WASTE COLLECTION			85.71
GW000104754	WATER TREATMENT PLANT WASTE COLLECTION FOR THE MONTH OF MAY 2021					595 30-Apr-2021	30-Apr-2021	
10-5-3010000-0603	REFUSE				WASTE COLLECTION			53.11
GW000104756	LIBRO WASTE COLLECTION FOR THE MONTH OF MAY 2021					595 30-Apr-2021	30-Apr-2021	
10-5-3010000-0603	REFUSE				WASTE COLLECTION			60.74
GW000104760	99THOMAS WASTE COLLECTION FOR MAY 2021					595 17-Apr-2021	17-Apr-2021	
10-5-3010000-0603	REFUSE				WASTE COLLECTION			372.90
GW000104826	WATER TREATMENT PLANT					693 30-Apr-2021	30-Apr-2021	
10-5-3010000-0603	REFUSE				WASTE COLLECTION			25.71
GW000105118	SOUTH YARD					693 08-May-2021	08-May-2021	
10-5-3010000-0603	REFUSE				WASTE COLLECTION			361.60
GW000105119	MAIN YARD CLEAN UP					693 08-May-2021	08-May-2021	
10-5-3010000-0607					PWD YARD CLEAN UP EXPENSES			180.80
GW000105160	BASIC COLLECTION FOR THE MONTH OF JUNE 2021					727 31-May-2021	31-May-2021	
10-5-3010000-0603	REFUSE				WASTE COLLECTION			50,229.80
10-5-3010000-0603	REFUSE				WASTE COLLECTION			9,834.49
GW000105160	PUBLIC WORKS CARDBOARD PICK UP FOR THE MONTH OF JUNE 2021					727 31-May-2021	31-May-2021	
10-5-3010000-0607					PWD YARD CLEAN UP EXPENSES			85.71
GW000105161	PW YARD EXTRA PICKUP FOR YARDWASTE DEPOT BINS					727 31-May-2021	31-May-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
10-5-3010000-0603	YARD WASTE COLLECTION				13.00
GW000105161	WATER TREATMENT PLANT WASTE COLLECTION FOR THE MONTH OF JUNE 2021	727	31-May-2021	31-May-2021	
10-5-3010000-0603	REFUSE WASTE COLLECTION				13.00
GW000105163	3285 MELOCHE CARDBOARD PICK UP FOR THE MONTH OF JUNE 2021	727	31-May-2021	31-May-2021	
10-5-3010000-0603	REFUSE WASTE COLLECTION				60.74
GW000105209	ADDITIONAL GARBAGE BIN FOR CLINIC	866	31-May-2021	31-May-2021	
10-5-3010000-0603	REFUSE WASTE COLLECTION				1.28
GW000105210	WATER TREATMENT PLANT	866	31-May-2021	31-May-2021	
10-5-3010000-0603	REFUSE WASTE COLLECTION				45.20
GW000105470	ROLL OFF BIN	866	31-May-2021	31-May-2021	
10-5-3010000-0603	REFUSE WASTE COLLECTION				372.90
GW000105506	WASTE COLLECTION SOUTH YARD	881	05-Jun-2021	05-Jun-2021	
10-5-3010000-0607	PWD YARD CLEAN UP EXPENSES				361.60
GW000105544	MONTHLY BASIC COLLECTION FOR THE MONTH OF JULY 2021	893	30-Jun-2021	30-Jun-2021	
10-5-3010000-0603	REFUSE WASTE COLLECTION				50,229.80
10-5-3010000-0603	REFUSE WASTE COLLECTION				9,834.49
GW000105544	ADDITIONAL GARBAGE BIN COLLECTION FOR VACCINE CLINIC JULY 2021	893	30-Jun-2021	30-Jun-2021	
10-5-3010000-0603	REFUSE WASTE COLLECTION				175.15
GOL452 GOLDER ASSOCIATES LTD					
1161754	ENGINEERING FEES PO# 2021-027	629	20-Apr-2021	20-Apr-2021	
10-5-3010000-0327	PROFESSIONAL FEES				18,402.05
GSP636 G&S EQUIPMENT RENTALS					
2544	TREE STUMP REMOVAL	866	01-Jun-2021	01-Jun-2021	
10-5-3010000-0650	REMO TREE MAINTENANCE				1,977.50
HEA693 HEATON SANITATION					
52684	CB CLEANING	893	17-Jun-2021	17-Jun-2021	
10-5-3010000-0765	MUNICIPAL DRAIN EXPENSE				678.00
HIC441 HICKS ELECTRIC					
10547	LIGHTING MAINTENANCE PACIFIC STREET	595	12-Apr-2021	12-Apr-2021	
10-5-3010000-0331	STREET GENERAL MAINTENANCE				277.75
10549	INSTALL WEATHER STATION ON LIGHT POLE	600	12-Apr-2021	12-Apr-2021	
10-5-3010000-0757	STORM SEWER CLEANING & FLUSHING				553.70
10591	STREET LIGHT REPAIR	774	20-May-2021	20-May-2021	
10-5-3010000-0331	STREET GENERAL MAINTENANCE				432.23
10599	STREET LIGHT REPAIRS	774	24-May-2021	24-May-2021	



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G.L. Account	CC1	CC2	CC3					
DEPARTMENT 3010000					PUBLIC WORKS			
10-5-3010000-0331					STREET GENERAL MAINTENANCE			276.85
HUR399 HURON TRACTOR								
000135					UNIT 207 REPAIR	888 23-Jun-2021	23-Jun-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			1,042.57
JAM060 JAMES GIBB SIGNS								
355					OPEN AIR STREET DOWNTOWN SIGN	881 09-Jun-2021	09-Jun-2021	
10-5-3010000-0741					VIRUS TRAFFIC SIGNS & DEVICES			447.48
JEF296 JEFF SHEPLEY EXCAVATING LTD								
11529					STONE DELIVERY, PO# 2021-083	881 15-May-2021	15-May-2021	
10-5-3010000-0725					GRAVEL ROADS MAINTENANCE - GENERAL			5,685.63
11531					GRAVEL ROADS MAINTENANCE, PO# 2021.083	881 21-May-2021	21-May-2021	
10-5-3010000-0725					GRAVEL ROADS MAINTENANCE - GENERAL			7,370.14
JOE055 JOE MELOCHE FORD SALES LTD								
RJ28307					SM-01 SIGN TRUCK	693 28-Apr-2021	28-Apr-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			1,134.91
JOE252 JOE JOHNSON EQUIPMENT								
P24650					CONN UPDATE KIT 1075990	594 16-Apr-2021	16-Apr-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			672.25
S13916					WHIRLWIND MV SING	594 28-Apr-2021	28-Apr-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			2,345.34
KEL198 KELCOM RADIO DIVISION								
80013418					RADIO AIR TIME FOR THE MONTH OF APRIL 2021	600 15-Apr-2021	15-Apr-2021	
10-5-3010000-0319					RADIO MAINTENANCE			863.01
80013531					RADIO A IRTIME FOR THE MONTH OF MAY 2021	774 15-May-2021	15-May-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			1,726.02
KUC134 KUCERA CONSTRUCTION EQUIPMENT								
CW24268					PWD SHOP SUPPLY	594 27-Apr-2021	27-Apr-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			444.77
CW24421					UNIT 308 REPAIR	866 01-Jun-2021	01-Jun-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			48.16
RW10209					MAINTENANCE	774 12-May-2021	12-May-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			4,776.18
LAI130 LAING'S LAWN CARE & PEST CONTROL								
33304					PEST CONTROL MCLLOUD ROAD	866 31-May-2021	31-May-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
10-5-3010000-0725	ROADS MAINTENANCE - GENERAL				791.00
LAW731	LAWSON PRODUCTS INC				
9308214197	NYLON INSERT LOCK NUT	560	11-Feb-2021	11-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				108.99
9308214198	HARDWARE FOR MAINTENANCE	560	11-Feb-2021	11-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				297.59
9308299885	SHOP MATERIALS	693	17-Mar-2021	17-Mar-2021	
10-5-3010000-0420	EQUIPMENT				284.59
9308303050	SHOP SUPPLIES	693	18-Mar-2021	18-Mar-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				35.11
9308333320	LAWSON CATALOG CANADA V35	560	30-Mar-2021	30-Mar-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				13.55
9308339994	SHOP SUPPLIES	631	01-Apr-2021	01-Apr-2021	
10-5-3010000-0480	EQUIPMENT RENTALS				250.51
9308346466	SHOP SUPPLIES	631	05-Apr-2021	05-Apr-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				846.27
9308361068	PM METAL CUT BLADE	560	09-Apr-2021	09-Apr-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				341.09
9308372291	SHOP SUPPLIES	631	14-Apr-2021	14-Apr-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				248.77
9600102148	VEHICLE AND EQUIPMENT MAINTENANCE - CREDIT	631	21-Apr-2021	21-Apr-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-63.29
MAL256	MALDEN AUTO SUPPLY				
5294-233887	LIQWRENCH DRY BLK GRAPHIT 325G	563	14-Apr-2021	14-Apr-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				40.50
5294-233909	PWD SHOP SUPPLY	563	15-Apr-2021	15-Apr-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				64.91
5294-233933	PWD# 401	563	15-Apr-2021	15-Apr-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				16.96
5294-233954	PWD #401	563	15-Apr-2021	15-Apr-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				25.20
5294-234282	PWD SHOP SUPPLY	563	20-Apr-2021	20-Apr-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				15.71
5294-234407	PWD SHOP SUPPLY	563	22-Apr-2021	22-Apr-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				17.97



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
5294-234873	PWD SHOP SUPPLY	593	29-Apr-2021	29-Apr-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				86.65
5294-234904	PWD TEMPORARY SIGN STANDS	593	29-Apr-2021	29-Apr-2021	
10-5-3010000-0741	TRAFFIC SIGNS & DEVICES				41.86
5294-235140	PWD SHOP SUPPLY	631	03-May-2021	03-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				46.17
5294-235363	PWD SHOP SUPPLY PENETRANT	723	05-May-2021	05-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				47.44
5294-235375	UNIT 407 REPAIR	693	06-May-2021	06-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				29.01
5294-235521	PWD # SC-407	693	07-May-2021	07-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				58.01
5294-235581	PWD #108	693	07-May-2021	07-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				367.66
5294-235584	PWD # 108 CORE RETURN CREDIT	693	07-May-2021	07-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-40.68
5294-235665	SHOP SUPPLIES	693	10-May-2021	10-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				17.45
5294-235676	PWD # 207	693	10-May-2021	10-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				60.33
5294-235714	SHOP SUPPLIES	693	10-May-2021	10-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				15.84
5294-235733	SHOP SUPPLIES	693	10-May-2021	10-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				21.42
5294-235768	PWD # 207	693	11-May-2021	11-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				10.72
5294-235792	PWD SHOP TOOLS	723	11-May-2021	11-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				6.03
5294-235931	PWD SHOP SUPPLY	723	12-May-2021	12-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				17.45
5294-235932	PWD SHOP SUPPLY	723	12-May-2021	12-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				17.45
5294-236289	PWD # 207	774	17-May-2021	17-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				44.00
5294-237475	SHOP SUPPLIES	866	03-Jun-2021	03-Jun-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				96.04
5294-237527 SHOP SUPPLY		886	03-Jun-2021	03-Jun-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				21.36
5294-237529 SHOP SUPPLY		886	03-Jun-2021	03-Jun-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				26.63
5294-237533 SHOP SUPPLY		886	03-Jun-2021	03-Jun-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				13.85
5294-237902 SHOP SUPPLY ENGINE OIL		886	08-Jun-2021	08-Jun-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				40.57
5294236833 PWD SHOP SUPPLIES		774	25-May-2021	25-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				8.46
MON183 MONARCH OFFICE SUPPLY INC					
265885 PURCHASES MADE FOR THE MONTH OF APRIL 2021		628	30-Apr-2021	30-Apr-2021	
10-5-3010000-0301	OFFICE SUPPLIES				590.55
269871 MAY 2021 PURCHASES		887	31-May-2021	31-May-2021	
10-5-3010000-0301	OFFICE SUPPLIES				136.40
MUR497 MURRAY MILLS EXCAVATING & TRUCKING (SARNIA) LTD					
21019 SARI LANE REFORESTATION EXPENSES		698	06-May-2021	06-May-2021	
10-5-3010000-0650	T-REMO TREE MAINTENANCE				2,449.28
NOR105 NORTHBRIDGE SURETY LIMITED					
5126 GRANULAR A FOR RYAN STREET		859	31-May-2021	31-May-2021	
10-5-3010000-0331	GENER/ GENERAL MAINTENANCE				4,542.60
5127 GRANULAR A FOR DAVID CRES AND LAMP STREET		859	31-May-2021	31-May-2021	
10-5-3010000-0331	GENER/ GENERAL MAINTENANCE				2,819.44
PIT565 PITTAO'S AUTO CARE INC					
058352 UNIT 410		887	08-Jun-2021	08-Jun-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				203.39
PRI100 PRINCESS AUTO					
1099580 SHOP SUPPLIES		723	11-May-2021	11-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				56.48
PUR700 PUROLATOR INC.					
447373061 COURIER		597	23-Apr-2021	23-Apr-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				20.49
447553024 PART DELIVERY FEES		774	14-May-2021	14-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				5.09



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
REC233 RECEIVER GENERAL; INNOVATION					
20210033269	RADIO AUTHORIZATION	734	01-Mar-2021	01-Mar-2021	
10-5-3010000-0319	RADIO MAINTENANCE				866.81
RTT067 RIVER TOWN TIMES					
5055	ADVERTISING	773	26-May-2021	26-May-2021	
10-5-3010000-0725	ROADS MAINTENANCE - GENERAL				141.02
RUT01 RUTHVEN NURSERY & GARDEN CENTR					
26077	REFORESTATION TREE PLANTING	774	16-May-2021	16-May-2021	
10-5-3010000-0650	T-PLAN TREE MAINTENANCE				864.45
SAF01 SAFETY-KLEEN CANADA INC					
86312194	PAINT MACHINE WASHING STATION	887	01-Jun-2021	01-Jun-2021	
10-5-3010000-0725	PAINT ROADS MAINTENANCE - GENERAL				1,489.24
SHE592 SHERWIN WILLIAMS CO.					
1154-2	CROSS WALKS AND STOP BAR LINE PAINTING	881	11-Jun-2021	11-Jun-2021	
10-5-3010000-0725	PAINT ROADS MAINTENANCE - GENERAL				139.37
SOU100 SOUTHWESTERN SALES CORP					
IN245815	COLD PATCH FOR POTHOLES	869	24-May-2021	24-May-2021	
10-5-3010000-0725	ROADS MAINTENANCE - GENERAL				1,182.44
SOU370 SOUTHPOINT EQUIPMENT					
IR10846	INTERST PAYMENT	857	12-Apr-2021	12-Apr-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				443.53
STE366 STERLING FUELS					
0095330	VEHICLE & EQUIPMENT FUEL	600	19-Apr-2021	19-Apr-2021	
10-5-3010000-0401	GASOLINE				4,877.08
0095332	VEHICLE & EQUIPMENT FUEL	600	19-Apr-2021	19-Apr-2021	
10-5-3010000-0401	GASOLINE				503.51
0095333	VEHICLE & EQUIPMENT FUEL	600	19-Apr-2021	19-Apr-2021	
10-5-3010000-0401	GASOLINE				514.99
0095334	VEHICLE & EQUIPMENT FUEL	600	19-Apr-2021	19-Apr-2021	
10-5-3010000-0401	GASOLINE				729.35
0095335	VEHICLE & EQUIPMENT FUEL	600	19-Apr-2021	19-Apr-2021	
10-5-3010000-0401	GASOLINE				919.85
0095510	VEHICLE & EQUIPMENT FUEL	600	26-Apr-2021	26-Apr-2021	
10-5-3010000-0401	GASOLINE				2,383.34



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 3010000					PUBLIC WORKS			
0095706	FUEL FOR VEHICLES					693 03-May-2021	03-May-2021	
10-5-3010000-0401					GASOLINE			1,718.22
0095714	FUEL FOR TRUCKS					693 03-May-2021	03-May-2021	
10-5-3010000-0401					GASOLINE			733.31
0095715	FUEL FOR EQUIPMENT					693 03-May-2021	03-May-2021	
10-5-3010000-0401					GASOLINE			677.16
0095716	FUEL FOR EQUIPMENT					693 03-May-2021	03-May-2021	
10-5-3010000-0401					GASOLINE			552.85
0095717	FUEL FOR TRUCKS					693 03-May-2021	03-May-2021	
10-5-3010000-0401					GASOLINE			725.12
0095718	FUEL FOR TRUCKS					693 03-May-2021	03-May-2021	
10-5-3010000-0401					GASOLINE			471.32
0095719	FUEL FOR EQUIPMENT					693 03-May-2021	03-May-2021	
10-5-3010000-0401					GASOLINE			242.08
0095882	FUEL FOR VECHILES					723 10-May-2021	10-May-2021	
10-5-3010000-0401					GASOLINE			1,232.98
0096095	SHOP SUPPLIES					774 17-May-2021	17-May-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			408.78
0096125	FUEL FOR VEHICLES					774 17-May-2021	17-May-2021	
10-5-3010000-0401					GASOLINE			3,468.14
0096133	FUEL FOR TRUCKS					774 17-May-2021	17-May-2021	
10-5-3010000-0401					GASOLINE			424.82
0096134	FUEL FOR VEHICLES					774 17-May-2021	17-May-2021	
10-5-3010000-0401					GASOLINE			1,036.18
0096135	FUEL FOR EQUIPMENT					774 17-May-2021	17-May-2021	
10-5-3010000-0401					GASOLINE			989.51
0096297	FUEL FOR VEHICLES					774 25-May-2021	25-May-2021	
10-5-3010000-0401					GASOLINE			1,603.47
0096475	FUEL FOR VEHICLES					869 31-May-2021	31-May-2021	
10-5-3010000-0401					GASOLINE			2,136.71
0096491	VEHICLE & EQUIPMENT FUEL					869 31-May-2021	31-May-2021	
10-5-3010000-0401					GASOLINE			414.47
0096492	FUEL FOR EQUIPMENT					869 31-May-2021	31-May-2021	
10-5-3010000-0401					GASOLINE			276.53
0096501	VEHICLE & EQUIPMENT FUEL					869 31-May-2021	31-May-2021	



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 3010000					PUBLIC WORKS			
10-5-3010000-0401					GASOLINE			546.47
0096502	FUEL FOR TRUCKS					869 31-May-2021	31-May-2021	
10-5-3010000-0401					GASOLINE			774.64
0096504	FUEL FOR VEHICLE & EQUIPMENT					869 31-May-2021	31-May-2021	
10-5-3010000-0401					GASOLINE			600.46
TOP811	TOP-IT ASPHALT MAINTENANCE INC							
15826	GLASS BEADS					881 14-Jun-2021	14-Jun-2021	
10-5-3010000-0725		PAINT			ROADS MAINTENANCE - GENERAL			433.24
TOW033	TOWN OF ESSEX							
SALES000000	50% INSPECTION ON SMITH BRIDGE					886 08-Jun-2021	08-Jun-2021	
10-5-3010000-0327					PROFESSIONAL FEES			407.04
TRA003	TRAFFIC LOGIX CORPORATION							
SIN11502	ANNUAL FEE SERVICE - TRAFFIC FOR 2021					828 05-May-2021	05-May-2021	
10-5-3010000-0725					ROADS MAINTENANCE - GENERAL			904.00
TRA689	UAP INC.							
396358219	PARTS					593 03-May-2021	03-May-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			6.26
396360625	SHOP SUPPLIES					887 09-Jun-2021	09-Jun-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			23.73
TUR200	TURF CARE PRODUCTS CANADA LIMITED LES PRODUITS TUR							
70704250-00	SERVICE DONE TO GM7200 SN 402591758 & 402591738					593 26-Apr-2021	26-Apr-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			1,823.82
ULI350	ULINE CANADA CORPORATION							
8338000	TRAFFICE DELINEATORS					684 28-Apr-2021	28-Apr-2021	
10-5-3010000-0725					ROADS MAINTENANCE - GENERAL			4,676.28
UPS490	UPS CANADA							
00003AV53615	SHIPPING COST FOR OFFICE SUPPLIES					600 10-Apr-2021	10-Apr-2021	
10-5-3010000-0301					OFFICE SUPPLIES			3.76
WAL101	WALKER AGGREGATES							
298684	ROAD MAINTENANCE					54 23-Jan-2021	23-Jan-2021	
10-5-3010000-0725		GRAVEL			ROADS MAINTENANCE - GENERAL			1,473.02
300344	SHOULDERING					600 17-Apr-2021	17-Apr-2021	
10-5-3010000-0725		GRAVEL			ROADS MAINTENANCE - GENERAL			2,107.52
300530	SHOULDERING					600 24-Apr-2021	24-Apr-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
10-5-3010000-0725	GRAVEL ROADS MAINTENANCE - GENERAL				5,852.67
300733	SHOULDERING	600	30-Apr-2021	30-Apr-2021	
10-5-3010000-0725	GRAVEL ROADS MAINTENANCE - GENERAL				6,030.43
300954	GRAVEL FOR SHOULDERING	684	08-May-2021	08-May-2021	
10-5-3010000-0725	ROADS MAINTENANCE - GENERAL				1,784.16
301408	CONCESSION 9 SOUTH AND SOUTH SIDE ROAD MAINTENANCE, PO# 2021-016	829	22-May-2021	22-May-2021	
10-5-3010000-0725	ROADS MAINTENANCE - GENERAL				44,865.82
302021	SHOULDER MAINTENANCE	881	12-Jun-2021	12-Jun-2021	
10-5-3010000-0725	ROADS MAINTENANCE - GENERAL				5,606.74
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE				
150377	GRASS SEED	600	22-Apr-2021	22-Apr-2021	
10-5-3010000-0725	ROADS MAINTENANCE - GENERAL				29.89
150449	SPRAYER	600	26-Apr-2021	26-Apr-2021	
10-5-3010000-0725	ROADS MAINTENANCE - GENERAL				50.84
150879	SUPPLIES	727	07-May-2021	07-May-2021	
10-5-3010000-0331	GENERAL MAINTENANCE				37.58
150979	FOR SIGNAGE	684	11-May-2021	11-May-2021	
10-5-3010000-0741	TRAFFIC SIGNS & DEVICES				370.62
151645	EQUIPMENT	869	02-Jun-2021	02-Jun-2021	
10-5-3010000-0420	EQUIPMENT				839.71
151654	SPRAYER	869	02-Jun-2021	02-Jun-2021	
10-5-3010000-0420	EQUIPMENT				101.68
151721	SUPPLIES	869	04-Jun-2021	04-Jun-2021	
10-5-3010000-0420	EQUIPMENT				110.71
151826	LOOPER EXTENSIONS	881	09-Jun-2021	09-Jun-2021	
10-5-3010000-0420	EQUIPMENT				56.48
WIN210	WINDSOR FACTORY SUPPLY LTD				
5442273	WHEEL	593	05-Apr-2021	05-Apr-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				124.14
WIN342	WINDSOR STARTER'S POWERHOUSE				
01B-8516	UNIT 108 PWD REPAIR	723	08-May-2021	08-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				205.66
WOR055	WORK EQUIPMENT LTD.				
051766	TRACKLESS PG-51 REPAIR	723	07-May-2021	07-May-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				49.74



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000 PUBLIC WORKS					
WUR01 WURTH CANADA LIMITED					
24352945	SHOP SUPPLIES	829	17-May-2021	17-May-2021	189.56
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				
Department Totals :					524,078.21

DEPARTMENT 3022020 PUBLIC WORKS CAPITAL					
RCS261 RC SPENCER ASSOCIATES INC.					
19-905-0621	FEEES FOR CONTRACT ADMINISTRATION AND INSPECTION SERVICES TO 31 MAY 2021	887	01-Jun-2021	01-Jun-2021	
40-7-3022020-0007	PAVED SHOULDERS ALMA BET FRYER /MELOCHE				557.94
Department Totals :					557.94

DEPARTMENT 3022021 PUBLIC WORKS CAPITAL					
DIL426 DILLON CONSULTING					
235773	ENGINEERING	629	21-Apr-2021	21-Apr-2021	9,839.48
40-7-3022021-0007	ENGINEERING - FRYER STREET FROM SIMCOE T				
237885	ENGINEERING FRYER STREET FROM SIMCOE TO ALMA	859	31-May-2021	31-May-2021	15,526.77
40-7-3022021-0007	ENGINEERING - FRYER STREET FROM SIMCOE T				
NOR105 NORTHBRIDGE SURETY LIMITED					
T04-2021-003 # PPC # 1		870	30-Apr-2021	30-Apr-2021	57,292.51
40-7-3022021-0008	MILL & PAVE				
T04-2021-003 # PPC # 2		859	31-May-2021	31-May-2021	568,994.67
40-7-3022021-0008	MILL & PAVE				
RCS261 RC SPENCER ASSOCIATES INC.					
19-905-0421	PAVED SHOULDERS	632	01-Apr-2021	01-Apr-2021	1,305.15
40-7-3022021-0011	PAVED SHOULDERS ON ALMA STREET BETWEEN F				
21-1149-0621	ENGINEERING FEES	887	01-Jun-2021	01-Jun-2021	4,166.88
40-7-3022021-0007	ENGINEERING - FRYER STREET FROM SIMCOE T				
STA310 STANTEC CONSULTING LTD					
1599142	ENGINEERING FEES	632	29-Apr-2021	29-Apr-2021	7,302.87
40-7-3022021-0015	ENGINEERING - RIVER CANARD AT 5TH CONCES				
1607553	ENGINEERING	864	31-May-2021	31-May-2021	15,849.03
40-7-3022021-0015	ENGINEERING - RIVER CANARD AT 5TH CONCES				



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 3022021					PUBLIC WORKS CAPITAL			
							Department Totals :	680,277.36
DEPARTMENT 4010000					WASTEWATER			
CAN380	CANADIAN TIRE STORE #281							
FEBRUARY 20 PURCHASES MADE IN FEBRUARY 2021						541 28-Feb-2021	28-Feb-2021	
80-5-4010000-0759					SERVICE CONNECTION REPAIR & MTCE.			67.55
CIV330	CIVICA INFRASTRUCTURE INC							
104395	ENGINEERING					697 06-Apr-2021	06-Apr-2021	
80-5-4010000-0766					INFLOW & INFILTRATION MAINTENANCE			16,941.41
COM046	COMPETERS INC							
5676	SOFTWARE SERVICE FOR THE MONTH OF JUNE 2021					778 01-Jun-2021	01-Jun-2021	
80-5-4010000-0759					SERVICE CONNECTION REPAIR & MTCE.			395.50
ESS273	ESSEX POWERLINES CORPORATION							
JC8674	SEWER BILLING & COLLECTING CHARGES FOR THE MONTH OF APRIL 2021					697 30-Apr-2021	30-Apr-2021	
80-5-4010000-0504	ASSTS				COLLECTION & BILLING EXPENSE			1,087.63
JC8703	SEWER BILLING AND COLLECTING CHARGES FOR THE MONTH OF MAY 2021					896 31-May-2021	31-May-2021	
80-5-4010000-0504	ASSTS				COLLECTION & BILLING EXPENSE			1,087.63
ESS360	ESSEX WINDSOR SOLID WASTE AUTHORITY							
30959	LANDFILL TIPPING FEES					697 30-Apr-2021	30-Apr-2021	
80-5-4010000-0601	REFUSE				LANDFILL TIPPING FEES			5,737.05
31095	LANDFILL FEES FOR THE MONTH OF MAY 2021					896 31-May-2021	31-May-2021	
80-5-4010000-0601					LANDFILL TIPPING FEES			7,602.43
FIN086	FINN OWEN							
MAY 3, 2021	SUMP PUMP OVERFLOW SUBSIDY					637 03-May-2021	03-May-2021	
80-5-4010000-0766					INFLOW & INFILTRATION MAINTENANCE			300.00
GRE330	GREAT LAKES SAFETY PRODUCTS							
00355044	SERVICE CONNECTION REPAIR					733 27-May-2021	27-May-2021	
80-5-4010000-0759					SERVICE CONNECTION REPAIR & MTCE.			146.34
00355335	MANHOLE CLEANING & MAINTENANCE					896 02-Jun-2021	02-Jun-2021	
80-5-4010000-0760					MANHOLE CLEANING & MAINTENANCE			64.76
HDS100	WHITE CAP SUPPLY CANADA INC							
INV109835125	SUPPLIES					863 08-Jun-2021	08-Jun-2021	
80-5-4010000-0331		GENER/			GENERAL MAINTENANCE			1,010.88
INV109835141	SUPPLIES					863 08-Jun-2021	08-Jun-2021	



Vendor Invoice	Vendor Name Description	Batch	Invc Date	Invc Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4010000	WASTEWATER				
80-5-4010000-0331	GENERAL MAINTENANCE				582.18
HEA693 HEATON SANITATION					
50675	VACTOR FLUSHER	833	09-Feb-2021	09-Feb-2021	
80-5-4010000-0750	SEWER FLUSHING				1,582.00
51909	VACTOR FLUSHER	697	04-May-2021	04-May-2021	
80-5-4010000-0750	SEWER FLUSHING				2,147.00
51987	VACTOR FLUSHER	697	07-May-2021	07-May-2021	
80-5-4010000-0750	SEWER FLUSHING				1,808.00
52019	VACTOR FLUSHER	697	10-May-2021	10-May-2021	
80-5-4010000-0750	SEWER FLUSHING				1,921.00
52042	VACTOR FLUSHER	697	11-May-2021	11-May-2021	
80-5-4010000-0750	SEWER FLUSHING				2,034.00
52073	VACTOR FLUSHER	722	12-May-2021	12-May-2021	
80-5-4010000-0750	SEWER FLUSHING				2,034.00
52096	VACTOR FLUSHING	722	13-May-2021	13-May-2021	
80-5-4010000-0750	SEWER FLUSHING				2,034.00
52158	VACTOR FLUSING	722	18-May-2021	18-May-2021	
80-5-4010000-0750	SEWER FLUSHING				1,921.00
52204	VACTOR FLUSH	777	20-May-2021	20-May-2021	
80-5-4010000-0750	SEWER FLUSHING				2,147.00
52330	VACTOR FLUSHING	778	31-May-2021	31-May-2021	
80-5-4010000-0750	SEWER FLUSHING				1,921.00
HUR693 HURRICANE SMS INC					
30942	INFLOW & INFILTRATION MAINTENANCE	863	20-May-2021	20-May-2021	
80-5-4010000-0766	INFLOW & INFILTRATION MAINTENANCE				1,872.98
30962	INFLOW AND INFILTRATION	863	20-May-2021	20-May-2021	
80-5-4010000-0766	INFLOW & INFILTRATION MAINTENANCE				1,130.00
MCG880 MCGEE'S PLUMBING SOLUTIONS					
0081	SNAKE CAMERA TO INSPECT SEWER & LOCATE CLEANOUT AT 812 FRONT ROAD N	778	28-May-2021	28-May-2021	
80-5-4010000-0758	SERVICE CONNECTION INSPECTION & CAMERA				315.27
0094	HAND DIG 4" PVC STORM SEWER IN FRONT YARD ON TOWN PROPERTY TO REMOVE 2' OF BIG O PLUGGED W/ROOTS	778	28-May-2021	28-May-2021	
80-5-4010000-0759	SERVICE CONNECTION REPAIR & MTCE.				350.87
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000000011	ADDITIONAL SERVICES	775	20-May-2021	20-May-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4010000	WASTEWATER				
80-5-4010000-0612	ASSTS OCWA MAINTENANCE ITEMS				495.27
INV000000104	OPERATIONS AND MAINTENANCE	562	04-Jan-2021	04-Jan-2021	
80-5-4010000-0612	ESLS OCWA MAINTENANCE ITEMS				14,162.40
80-5-4010000-0131	COST ALLOCATION-OPERATING EXPENSES				1,052.66
80-5-4010000-0131	COST ALLOCATION-OPERATING EXPENSES				672.53
80-5-4010000-0131	COST ALLOCATION-OPERATING EXPENSES				131.58
80-5-4010000-0131	COST ALLOCATION-OPERATING EXPENSES				146.20
80-5-4010000-0131	COST ALLOCATION-OPERATING EXPENSES				24.37
80-5-4010000-0131	COST ALLOCATION-OPERATING EXPENSES				3,703.80
80-5-4010000-0604	MSLS CONTRACT O.C.W.A.				12,639.84
80-5-4010000-0604	MCLEOI CONTRACT O.C.W.A.				14,762.12
80-5-4010000-0604	BIGCR CONTRACT O.C.W.A.				9,724.45
80-5-4010000-0604	BOBLO CONTRACT O.C.W.A.				7,698.95
80-5-4010000-0604	AWTP CONTRACT O.C.W.A.				25,048.70
INV000000108	TIMESHEETS	697	16-Apr-2021	16-Apr-2021	
80-5-4010000-0613	MSLS OCWA UNEXPECTED OPERATION ITEMS				547.50
INV000000108	ADDITIONAL SERVICES	697	16-Apr-2021	16-Apr-2021	
80-5-4010000-0613	MCLEOI OCWA UNEXPECTED OPERATION ITEMS				2,020.50
INV000000108	ADDITIONAL SERVICES	697	16-Apr-2021	16-Apr-2021	
80-5-4010000-0613	BIGCR OCWA UNEXPECTED OPERATION ITEMS				1,579.00
INV000000108	ADDITIONAL SERVICES	697	16-Apr-2021	16-Apr-2021	
80-5-4010000-0613	ESLS OCWA UNEXPECTED OPERATION ITEMS				385.00
INV000000108	ADDITIONAL SERVICES	697	16-Apr-2021	16-Apr-2021	
80-5-4010000-0613	AWTP OCWA UNEXPECTED OPERATION ITEMS				1,263.50
INV000000108	ADDITIONAL SERVICES	697	16-Apr-2021	16-Apr-2021	
80-5-4010000-0612	BIGCR OCWA MAINTENANCE ITEMS				167.88
INV000000108	ADDITIONAL SERVICES	721	16-Apr-2021	16-Apr-2021	
80-5-4010000-0612	MSLS OCWA MAINTENANCE ITEMS				508.80
INV000000108	ADDITIONAL SERVICES	719	16-Apr-2021	16-Apr-2021	
80-5-4010000-0612	MSLS OCWA MAINTENANCE ITEMS				289.06
INV000000108	ADDITIONAL SERVICES	719	16-Apr-2021	16-Apr-2021	
80-5-4010000-0612	MSLS OCWA MAINTENANCE ITEMS				250.33
INV000000108	ADDITIONAL SERVICES	719	16-Apr-2021	16-Apr-2021	
80-5-4010000-0612	MSLS OCWA MAINTENANCE ITEMS				535.21
INV000000108	ADDITIONAL SERVICES	719	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	MCLEOI OCWA MAINTENANCE ITEMS				2,686.46



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4010000	WASTEWATER				
INV000000108: ADDITIONAL SERVICES		719	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	MCLEOI OCWA MAINTENANCE ITEMS				1,652.76
INV000000108: ADDITIONAL SERVICES		719	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	MCLEOI OCWA MAINTENANCE ITEMS				11,284.82
INV000000108: ADDITIONAL SERVICES		719	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	MCLEOI OCWA MAINTENANCE ITEMS				305.28
INV000000108: ADDITIONAL SERVICES		719	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	MCLEOI OCWA MAINTENANCE ITEMS				12,327.51
INV000000108: ADDITIONAL SERVICES		719	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	MCLEOI OCWA MAINTENANCE ITEMS				1,575.81
INV000000108: ADDITIONAL SERVICES		719	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	BIGCR OCWA MAINTENANCE ITEMS				117.23
INV000000108: ADDITIONAL SERVICES		720	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	BIGCR OCWA MAINTENANCE ITEMS				305.28
INV000000108: ADDITIONAL SERVICES		720	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	BIGCR OCWA MAINTENANCE ITEMS				2,057.39
INV000000108: ADDITIONAL SERVICES		720	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	BIGCR OCWA MAINTENANCE ITEMS				877.30
INV000000108: ADDITIONAL SERVICES		720	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	BIGCR OCWA MAINTENANCE ITEMS				152.63
INV000000108: ADDITIONAL SERVICES		720	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	BOBLO OCWA MAINTENANCE ITEMS				231.64
INV000000108: ADDITIONAL SERVICES		720	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	BOBLO OCWA MAINTENANCE ITEMS				783.55
INV000000108: ADDITIONAL SERVICES		720	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	BOBLO OCWA MAINTENANCE ITEMS				142.45
INV000000108: ADDITIONAL SERVICES		720	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	BOBLO OCWA MAINTENANCE ITEMS				443.70
INV000000109: ADDITIONAL SERVICES		720	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	ESLS OCWA MAINTENANCE ITEMS				305.28
INV000000109: ADDITIONAL SERVICES		720	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	ESLS OCWA MAINTENANCE ITEMS				1,589.84
INV000000109: ADDITIONAL SERVICES		721	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	ESLS OCWA MAINTENANCE ITEMS				1,136.50
INV000000109: ADDITIONAL SERVICES		721	19-Apr-2021	19-Apr-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4010000	WASTEWATER				
80-5-4010000-0612	ASSTS OCWA MAINTENANCE ITEMS				344.20
INV000000109: ADDITIONAL SERVICES		721	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	ASSTS OCWA MAINTENANCE ITEMS				2,302.86
INV000000109: ADDITIONAL SERVICES		721	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	ASSTS OCWA MAINTENANCE ITEMS				248.22
INV000000109: ADDITIONAL SERVICES		721	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	ASSTS OCWA MAINTENANCE ITEMS				305.28
INV000000109: ADDITIONAL SERVICES		721	19-Apr-2021	19-Apr-2021	
80-5-4010000-0612	ASSTS OCWA MAINTENANCE ITEMS				4,103.17
INV000000111: OPERATIONS AND MAINTENANCE FOR THE MONTH OF MAY 2021		733	01-May-2021	01-May-2021	
80-5-4010000-0604	MSLS CONTRACT O.C.W.A.				13,903.80
80-5-4010000-0604	MCLEOI CONTRACT O.C.W.A.				16,238.32
80-5-4010000-0604	BIGCR CONTRACT O.C.W.A.				10,696.88
80-5-4010000-0604	BOBLO CONTRACT O.C.W.A.				8,468.87
80-5-4010000-0604	AWTP CONTRACT O.C.W.A.				52,955.21
80-5-4010000-0604	ESLS CONTRACT O.C.W.A.				15,578.63
80-5-4010000-0604	AWTP CONTRACT O.C.W.A.				27,553.55
80-5-4010000-0612	MSLS OCWA MAINTENANCE ITEMS				1,157.92
80-5-4010000-0612	MCLEOI OCWA MAINTENANCE ITEMS				739.80
80-5-4010000-0612	BIGCR OCWA MAINTENANCE ITEMS				144.75
80-5-4010000-0612	BOBLO OCWA MAINTENANCE ITEMS				160.83
80-5-4010000-0612	AWTP OCWA MAINTENANCE ITEMS				5,199.94
80-5-4010000-0612	ESLS OCWA MAINTENANCE ITEMS				26.79
80-5-4010000-0612	AWTP OCWA MAINTENANCE ITEMS				4,074.18
INV000000116: ADDITIONAL SERVICES		778	20-May-2021	20-May-2021	
80-5-4010000-0612	MSLS OCWA MAINTENANCE ITEMS				483.36
INV000000116: ADDITIONAL SERVICES		778	20-May-2021	20-May-2021	
80-5-4010000-0612	MSLS OCWA MAINTENANCE ITEMS				1,455.17
INV000000116: ADDITIONAL SERVICES		778	20-May-2021	20-May-2021	
80-5-4010000-0612	MSLS OCWA MAINTENANCE ITEMS				2,012.12
INV000000116: ADDITIONAL SERVICES		778	20-May-2021	20-May-2021	
80-5-4010000-0612	MSLS OCWA MAINTENANCE ITEMS				261.52
INV000000116: ADDITIONAL SERVICES		778	20-May-2021	20-May-2021	
80-5-4010000-0612	MSLS OCWA MAINTENANCE ITEMS				771.34
INV000000116: ADDITIONAL SERVICES		775	20-May-2021	20-May-2021	
80-5-4010000-0612	MCLEOI OCWA MAINTENANCE ITEMS				366.34
INV000000116: ADDITIONAL SERVICES		775	20-May-2021	20-May-2021	



Vendor Invoice	Vendor Name Description	CC1	CC2	CC3	GL Account Name	Batch Invc Date	Invc Due Date	Amount
DEPARTMENT 4010000		WASTEWATER						
80-5-4010000-0612		MCLEOI			OCWA MAINTENANCE ITEMS			177.57
INV000000116: ADDITIONAL SERVICES						775 20-May-2021	20-May-2021	
80-5-4010000-0612		MCLEOI			OCWA MAINTENANCE ITEMS			1,050.58
INV000000116: ADDITIONAL SERVICES						775 20-May-2021	20-May-2021	
80-5-4010000-0612		BIGCR			OCWA MAINTENANCE ITEMS			247.06
INV000000116: ADDITIONAL SERVICES						775 20-May-2021	20-May-2021	
80-5-4010000-0612		BIGCR			OCWA MAINTENANCE ITEMS			211.66
INV000000116: ADDITIONAL SERVICES						775 20-May-2021	20-May-2021	
80-5-4010000-0612		BIGCR			OCWA MAINTENANCE ITEMS			1,183.27
INV000000116: ADDITIONAL SERVICES						778 20-May-2021	20-May-2021	
80-5-4010000-0612		BOBLO			OCWA MAINTENANCE ITEMS			6,425.12
INV000000116: ADDITIONAL SERVICES						778 20-May-2021	20-May-2021	
80-5-4010000-0612		BOBLO			OCWA MAINTENANCE ITEMS			661.44
INV000000116: ADDITIONAL SERVICES						778 20-May-2021	20-May-2021	
80-5-4010000-0612		ESLS			OCWA MAINTENANCE ITEMS			117.02
INV000000116: ADDITIONAL SERVICES						777 20-May-2021	20-May-2021	
80-5-4010000-0612		ESLS			OCWA MAINTENANCE ITEMS			530.27
INV000000116: ADDITIONAL SERVICES						777 20-May-2021	20-May-2021	
80-5-4010000-0612		ASSTS			OCWA MAINTENANCE ITEMS			193.14
INV000000117: ADDITIONAL SERVICES						777 20-May-2021	20-May-2021	
80-5-4010000-0612		ASSTS			OCWA MAINTENANCE ITEMS			353.01
INV000000117: ADDITIONAL SERVICES						776 20-May-2021	20-May-2021	
80-5-4010000-0612		ASSTS			OCWA MAINTENANCE ITEMS			6,301.77
INV000000117: ADDITIONAL SERVICES						776 20-May-2021	20-May-2021	
80-5-4010000-0612		ASSTS			OCWA MAINTENANCE ITEMS			4,164.02
INV000000117: ADDITIONAL SERVICES						776 20-May-2021	20-May-2021	
80-5-4010000-0612		ASSTS			OCWA MAINTENANCE ITEMS			2,449.76
INV000000117: ADDITIONAL SERVICES						776 20-May-2021	20-May-2021	
80-5-4010000-0612		ASSTS			OCWA MAINTENANCE ITEMS			211.66
INV000000117: ADDITIONAL SERVICES						776 20-May-2021	20-May-2021	
80-5-4010000-0613		MSLS			OCWA UNEXPECTED OPERATION ITEMS			893.00
INV000000117: ADDITIONAL SERVICES						775 20-May-2021	20-May-2021	
80-5-4010000-0613		MCLEOI			OCWA UNEXPECTED OPERATION ITEMS			1,511.50
INV000000117: ADDITIONAL SERVICES						776 20-May-2021	20-May-2021	
80-5-4010000-0613		BOBLO			OCWA UNEXPECTED OPERATION ITEMS			270.00



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4010000	WASTEWATER				
INV000000117: ADDITIONAL SERVICES		776	20-May-2021	20-May-2021	
80-5-4010000-0613	ESLS OCWA UNEXPECTED OPERATION ITEMS				497.00
INV000000117: ADDITIONAL SERVICES		776	20-May-2021	20-May-2021	
80-5-4010000-0613	ASSTS OCWA UNEXPECTED OPERATION ITEMS				2,664.50
INV000000117: ADDITIONAL SERVICES		775	21-May-2021	21-May-2021	
80-5-4010000-0612	MCLEOI OCWA MAINTENANCE ITEMS				712.87
INV000000117: ADDITIONAL SERVICES		776	21-May-2021	21-May-2021	
80-5-4010000-0612	BOBLO OCWA MAINTENANCE ITEMS				375.24
INV000000190: OPERATIONS AND SERVICES FOR THE MONTH OF JUNE 2021		833	01-Jun-2021	01-Jun-2021	
80-5-4010000-0604	MSLS CONTRACT O.C.W.A.				12,892.63
80-5-4010000-0604	MCLEOI CONTRACT O.C.W.A.				15,057.36
80-5-4010000-0604	BIGCR CONTRACT O.C.W.A.				9,918.94
80-5-4010000-0604	BOBLO CONTRACT O.C.W.A.				7,852.93
80-5-4010000-0604	AWTP CONTRACT O.C.W.A.				49,103.92
80-5-4010000-0604	ESLS CONTRACT O.C.W.A.				14,445.65
80-5-4010000-0604	AWTP CONTRACT O.C.W.A.				25,549.67
80-5-4010000-0612	MSLS OCWA MAINTENANCE ITEMS				1,073.71
80-5-4010000-0612	MCLEOI OCWA MAINTENANCE ITEMS				685.98
80-5-4010000-0612	BIGCR OCWA MAINTENANCE ITEMS				134.21
80-5-4010000-0612	BOBLO OCWA MAINTENANCE ITEMS				149.13
80-5-4010000-0612	AWTP OCWA MAINTENANCE ITEMS				4,821.76
80-5-4010000-0612	ESLS OCWA MAINTENANCE ITEMS				24.85
80-5-4010000-0612	AWTP OCWA MAINTENANCE ITEMS				3,777.88
INV000010846 ADDITIONAL SERVICES		721	16-Apr-2021	16-Apr-2021	
80-5-4010000-0612	BOBLO OCWA MAINTENANCE ITEMS				190.78
INV000011677 ADDITIONAL SERVICES		778	20-May-2020	20-May-2020	
80-5-4010000-0612	MSLS OCWA MAINTENANCE ITEMS				223.87
ORK584 ORKIN CANADA CORPORATION					
C-2543472 PEST CONTROL		721	30-Apr-2021	30-Apr-2021	
80-5-4010000-0750	SSCS SEWER FLUSHING				126.56
RTT067 RIVER TOWN TIMES					
4941 ADVERTISING		561	21-Apr-2021	21-Apr-2021	
80-5-4010000-0766	INFLOW & INFILTRATION MAINTENANCE				87.26
4949 ADVERTISING		587	28-Apr-2021	28-Apr-2021	
80-5-4010000-0766	INFLOW & INFILTRATION MAINTENANCE				141.02
SPE045 SPEEDPRINT					



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4010000 WASTEWATER					
47003	DOOR HANGERS	721	28-Apr-2021	28-Apr-2021	
80-5-4010000-0766	INFLOW & INFILTRATION MAINTENANCE				224.70
WAT06 WATECH SERVICES INC					
4061	SERVICE CONNECTION REPAIR & MAINTENANCE - CREDIT	833	18-May-2021	18-May-2021	
80-5-4010000-0759	SERVICE CONNECTION REPAIR & MTCE.				2,124.40
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
150232	CEMENT MIX	562	16-Apr-2021	16-Apr-2021	
80-5-4010000-0760	MANHOLE CLEANING & MAINTENANCE				27.07
150505	SHOVELS	721	27-Apr-2021	27-Apr-2021	
80-5-4010000-0759	SERVICE CONNECTION REPAIR & MTCE.				41.78
151189	STRAPS	721	18-May-2021	18-May-2021	
80-5-4010000-0331	ASSTS GENERAL MAINTENANCE				74.56
WOL533 WOLSELEY CANADA INC					
607473	CONCRETE EXTENSION	721	15-Apr-2021	15-Apr-2021	
80-5-4010000-0760	MANHOLE CLEANING & MAINTENANCE				444.63
651709	TURNER RISER RING	721	21-Apr-2021	21-Apr-2021	
80-5-4010000-0760	MANHOLE CLEANING & MAINTENANCE				3,762.90
Department Totals :					547,739.22
<hr/>					
DEPARTMENT 4012021 WASTEWATER CAPITAL					
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000000116	LIFECYCLE REPLACEMENT WORK	778	20-May-2021	20-May-2021	
40-7-4012021-0003	Lifecycle Replacement Program Work				2,669.27
INV000000116	ADDITIONAL SERVICES	777	20-May-2021	20-May-2021	
40-7-4012021-0003	Lifecycle Replacement Program Work				23,039.93
INV000000117	LIFECYCLE REPLACEMENT WORK	776	20-May-2021	20-May-2021	
40-7-4012021-0003	Lifecycle Replacement Program Work				10,834.14
STA310 STANTEC CONSULTING LTD					
1596791	SOUTHEAST QUADRANT PHASE 1	637	21-Apr-2021	21-Apr-2021	
40-7-4012021-0001	Southeast Quadrant Phase 1 - Lowes Sider				51,632.33
1597875	EDGEWATER LAGOON DECOMMISSIONING	637	26-Apr-2021	26-Apr-2021	
40-7-4012021-0004	Edgewater Lagoon Decommissioning				22,174.05
1607086	SOUTHEAST QUADRANT PHASE 1 - LOWES SIDE ROAD	863	28-May-2021	28-May-2021	
40-7-4012021-0001	Southeast Quadrant Phase 1 - Lowes Sider				100,686.98



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 4012021					WASTEWATER CAPITAL			
Department Totals :								211,036.70
DEPARTMENT 7010000					PARKS & RECREATION PROGRAMMING			
BON080	BONDY BRAD C/O REMAX PREFERRED							
JUNE 18, 2021	LIBRO ADVERTISING JAN - AUGUST 2021 REBATE AR INV 16187, & AR INVOICE 16370 RINK A					867 18-Jun-2021	18-Jun-2021	
10-4-7010000-1430					ADVERTISING REVENUE			1,602.66
BOR114	BORNAIS INSURANCE							
JUNE 18, 2021	LIBRO ADVERTISING JANUARY - AUGUST 2021 REBATE, AR INVOICE 16366					867 18-Jun-2021	18-Jun-2021	
10-4-7010000-1430					ADVERTISING REVENUE			376.66
BRI236	BRIGHT CHILD MONTESSORI							
JUNE 18, 2021	LIBRO ADVERTISING JANUARY - AUGUST 2021 REBATE, AR INVOICE 16371 & 16515 PAID BY EFT					867 18-Jun-2021	18-Jun-2021	
10-4-7010000-1430					ADVERTISING REVENUE			452.00
BUC457	BUCKINGHAM REALITY (WINDSOR) LTD							
JUNE 18, 2021	LIBRO ADVERTISING JANUARY - AUGUST 2021 REBATE, AR INVOICE 16372 & 16516					867 18-Jun-2021	18-Jun-2021	
10-4-7010000-1430					ADVERTISING REVENUE			452.00
CAN380	CANADIAN TIRE STORE #281							
FEBRUARY 20	PURCHASES MADE IN FEBRUARY 2021					541 28-Feb-2021	28-Feb-2021	
10-5-7010000-0420					Small Equipment			30.50
10-5-7010000-0420		VACCIN			Small Equipment			144.62
MARCH 2021	PURCHASES MADE IN MARCH 2021					547 31-Mar-2021	31-Mar-2021	
10-5-7010000-0420		VACCIN			Small Equipment			67.79
10-5-7010000-0420		VACCIN			Small Equipment			194.40
10-5-7010000-0420		VACCIN			Small Equipment			367.09
10-5-7010000-0420		VACCIN			Small Equipment			54.26
10-5-7010000-0420		VACCIN			Small Equipment			25.98
10-5-7010000-0420		VACCIN			Small Equipment			162.67
10-5-7010000-0420		VACCIN			Small Equipment			113.49
CIT350	CITY OF WINDSOR							
0000183206	TRAINING					586 26-Mar-2021	26-Mar-2021	
10-5-7010000-0351					CONVENTIONS & SEMINARS			287.13
CLU231	CLUTCH MEDIA & DESIGN INC							
ABRG0001	AMHERSTBURG PANDEMIC WARRIORS LOGO					770 06-May-2021	06-May-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7010000	PARKS & RECREATION PROGRAMMING				
10-5-7010000-0349	MARKETING				282.50
DRS002 CHAN SHARON					
JUNE 18, 2021	LIBRO ADVERTISING JANUARY - AUGUST 2021 REBATE, AR INVOICE 16367	867	18-Jun-2021	18-Jun-2021	
10-4-7010000-1430	ADVERTISING REVENUE				602.66
FAS259 FASTSIGNS					
33628	REOPENING DIRECTIONAL ARROWS	586	02-Mar-2021	02-Mar-2021	
10-5-7010000-0301	VIRUS OFFICE SUPPLIES				315.50
MON183 MONARCH OFFICE SUPPLY INC					
269871	MAY 2021 PURCHASES	887	31-May-2021	31-May-2021	
10-5-7010000-0301	OFFICE SUPPLIES				395.94
RTT067 RIVER TOWN TIMES					
4997	ADVERTISING	600	04-May-2021	04-May-2021	
10-5-7010000-0301	OFFICE SUPPLIES				55.37
STA444 STAPLES BUSINESS ADVANTAGE					
55726459	OFFICE SUPPLIES	542	22-Mar-2021	22-Mar-2021	
10-5-7010000-0420	VACCIN Small Equipment				80.99
55726945	OFFICE SUPPLIES	542	22-Mar-2021	22-Mar-2021	
10-5-7010000-0420	VACCIN Small Equipment				120.89
55781565	OFFICE SUPPLIES FOR MASS VACCINATION	542	26-Mar-2021	26-Mar-2021	
10-5-7010000-0301	VACCIN OFFICE SUPPLIES				13.55
55805457	OFFICE SUPPLIES	542	30-Mar-2021	30-Mar-2021	
10-5-7010000-0301	VACCIN OFFICE SUPPLIES				479.01
55853676	OFFICE SUPPLIES	542	07-Apr-2021	07-Apr-2021	
10-5-7010000-0301	VACCIN OFFICE SUPPLIES				27.09
55938466	OFFICE SUPPLIES	542	19-Apr-2021	19-Apr-2021	
10-5-7010000-0301	VACCIN OFFICE SUPPLIES				240.99
ULI350 ULINE CANADA CORPORATION					
8115694	SAFETY TAPE & APPLICATOR	542	16-Mar-2021	16-Mar-2021	
10-5-7010000-0420	VACCIN Small Equipment				560.81
8118689	OFFICE SUPPLIES	542	17-Mar-2021	17-Mar-2021	
10-5-7010000-0301	VACCIN OFFICE SUPPLIES				532.69
8224060	REPLENISH FLOOR TAPE	542	07-Apr-2021	07-Apr-2021	
10-5-7010000-0420	VACCIN Small Equipment				184.97
8315631	SAFETY GLASSES	770	23-Apr-2021	23-Apr-2021	
10-5-7010000-0420	Small Equipment				55.10



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7010000 PARKS & RECREATION PROGRAMMING					
8588053	HEALTH & SAFETY	887	14-Jun-2021	14-Jun-2021	
10-5-7010000-0420	Small Equipment				103.71
8590382	HEALTH & SAFETY	887	14-Jun-2021	14-Jun-2021	
10-5-7010000-0420	Small Equipment				87.44
UPT465 UPTOWN BODY REPAIR O/A 444653 ONTARIO LTD.					
JUNE 18, 2021	LIBRO ADVERTISING JANUARY - AUGUST 2021 REBATE, AR INVOICE 16379 & 16521	867	18-Jun-2021	18-Jun-2021	
10-4-7010000-1430	ADVERTISING REVENUE				452.00
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
JUNE 18, 2021	LIBRO ADVERTISING JANUARY - AUGUST 2021 REBATE, AR INVOICE 16380 & 16522	867	18-Jun-2021	18-Jun-2021	
10-4-7010000-1430	ADVERTISING REVENUE				452.00
Department Totals :					9,374.46

DEPARTMENT 7017000 PARKS					
ABC210 A.B.C RECREATION LTD					
0002773-IN	SUPPLIES	732	25-May-2021	25-May-2021	
10-5-7017000-0322	GENERAL/ GENERAL SUPPLIES - PARKS & REC				874.78
ACC334 ACCURATE CREATIONS					
1787	CLOTHING	594	05-Apr-2021	05-Apr-2021	
10-5-7017000-0161	PARKS - CLOTHING				293.80
1792	CLOTHING	672	11-May-2021	11-May-2021	
10-5-7017000-0161	PARKS - CLOTHING				137.86
AGO713 AGO INDUSTRIES INC					
955888	CLOTHING	594	01-May-2021	01-May-2021	
10-5-7017000-0161	PARKS - CLOTHING				376.22
ATS374 ATS UNDERGROUND SPRINKLERS					
56690	INSTALLATION OF NEW ZONE, REVAMP OF FLOWER BED, RELOCATED 4 VALVE BOXES	687	23-Apr-2021	23-Apr-2021	
10-5-7017000-0336	CONTRACTED SERVICES				2,141.35
56717	OPEN & FULL SYSTEM CHECK, REPAIRS & PARTS	864	14-Jun-2021	14-Jun-2021	
10-5-7017000-0336	CONTRACTED SERVICES				918.70
56718	OPEN & FULL SYSTEM CHECK, REPAIRS & PARTS	864	17-Jun-2021	17-Jun-2021	
10-5-7017000-0336	CONTRACTED SERVICES				387.08
56719	OPEN & FULL SYSTEM CHECK, REPAIRS & PARTS	864	18-Jun-2021	18-Jun-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017000	PARKS				
10-5-7017000-0336	CONTRACTED SERVICES				571.27
56720	OPEN & FULL SYSTEM CHECK, REPAIRS & PARTS	864	02-Jun-2021	02-Jun-2021	
10-5-7017000-0336	CONTRACTED SERVICES				1,179.16
56721	SERVICE CALL TO REPLACE 2 SPRAYERS, 4 NOZZLES	864	08-Jun-2021	08-Jun-2021	
10-5-7017000-0336	CONTRACTED SERVICES				207.41
CAN380	CANADIAN TIRE STORE #281				
APRIL 2021	PURCHASES MADE FOR THE MONTH OF APRIL 2021	768	30-Apr-2021	30-Apr-2021	
10-5-7017000-0322	GENERAL/ GENERAL SUPPLIES - PARKS & REC				31.62
10-5-7017000-0420	SMALL EQUIPMENT				90.39
CAR660	CARDINAL				
2141199	PARTS DELIVERY	859	31-May-2021	31-May-2021	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				218.24
CIN177	CINTAS				
4084391585	MAT RENTAL	732	17-May-2021	17-May-2021	
10-5-7017000-0336	CONTRACTED SERVICES				193.23
4087019656	MAT RENTALS	885	14-Jun-2021	14-Jun-2021	
10-5-7017000-0336	CONTRACTED SERVICES				193.23
COU132	COUNTY TOWING INC.				
21-04490	TOWING SERVICE	563	15-Apr-2021	15-Apr-2021	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				131.31
CUL391	CULLIGAN WATER				
2893469	COOLER RENTAL	827	30-May-2021	30-May-2021	
10-5-7017000-0336	CONTRACTED SERVICES				40.62
DAN535	DANIHER TOP SOIL				
72116	TOP SOIL	868	15-Apr-2021	15-Apr-2021	
10-5-7017000-0322	GENERAL/ GENERAL SUPPLIES - PARKS & REC				465.28
DAV611	DAVEY TREE EXPERT CO. OF CANADA LTD				
915364321	REFORESTATION EXPENSES	857	08-Mar-2021	08-Mar-2021	
10-5-7017000-0650	TREE MAINTENANCE				2,655.50
EMC530	EMCO CORPORATION				
37640374-00	SUPPLIES	732	11-May-2021	11-May-2021	
10-5-7017000-0322	GENERAL/ GENERAL SUPPLIES - PARKS & REC				92.85
FEE256	THE FEED STORE				
1000252672	SUPPLIES	672	10-May-2021	10-May-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017000	PARKS				
10-5-7017000-0420					SMALL EQUIPMENT 1,248.18
1000254805	STIHL PART TRIGGER INTERLOCK	864	27-May-2021	27-May-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS 9.48
1000256138	STIHL OIL	886	08-Jun-2021	08-Jun-2021	
10-5-7017000-0322	GENER/				GENERAL SUPPLIES - PARKS & REC 253.84
1000256927	STIHL TRIMMER	888	17-Jun-2021	17-Jun-2021	
10-5-7017000-0420					SMALL EQUIPMENT 127.94
GRE330	GREAT LAKES SAFETY PRODUCTS				
00355853	SUPPLIES	868	10-Jun-2021	10-Jun-2021	
10-5-7017000-0322	GENER/				GENERAL SUPPLIES - PARKS & REC 337.89
GYO693	GYORI FARMS INC.				
4753	TOPSOIL	594	28-Apr-2021	28-Apr-2021	
10-5-7017000-0322	GENER/				GENERAL SUPPLIES - PARKS & REC 113.00
4754	TOPSOIL	594	28-Apr-2021	28-Apr-2021	
10-5-7017000-0322	GENER/				GENERAL SUPPLIES - PARKS & REC 141.25
HEN068	HENDERSON RECREATION EQUIP LTD				
127242	SUPPLIES FOR PLAYGROUNDS	594	29-Apr-2021	29-Apr-2021	
10-5-7017000-0322	GENER/				GENERAL SUPPLIES - PARKS & REC 3,657.81
HER247	HERITAGE TIRE SALES INC.				
AIN0009224	TR-3 PARKS	886	07-Jun-2021	07-Jun-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS 153.12
JAM060	JAMES GIBB SIGNS				
3354	ALUMINUM SIGNS 12X18	864	04-Jun-2021	04-Jun-2021	
10-5-7017000-0322					GENERAL SUPPLIES - PARKS & REC 395.50
JOE055	JOE MELOCHE FORD SALES LTD				
RJ28388	PG 13 REPAIR	594	03-May-2021	03-May-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS 1,345.23
KEL198	KELCOM RADIO DIVISION				
80013528	RADIO AIRTIME FOR THE MONTH OF MAY 2021	771	15-May-2021	15-May-2021	
10-5-7017000-0319					RADIO AIR TIME 304.59
80013654	RADIO AIRTIME FOR THE MONTH OF JUNE 2021	888	15-Jun-2021	15-Jun-2021	
10-5-7017000-0319					RADIO AIR TIME 304.59
KNM541	KNM YARD CARE				
1807	PARKS GRASS CUTTING FOR APRIL (2 WEEKS)	594	30-Apr-2021	30-Apr-2021	



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 7017000					PARKS			
10-5-7017000-0336					CONTRACTED SERVICES			1,525.50
1814					GRASS CUTTING AT PARKS FOR MAY	771 31-May-2021	31-May-2021	
10-5-7017000-0336					CONTRACTED SERVICES			3,051.00
LAI130					LAING'S LAWN CARE & PEST CONTROL			
3296					PEST CONTROL	864 31-May-2021	31-May-2021	
10-5-7017000-0336					CONTRACTED SERVICES			4,350.05
LUC170					LUCIER GLOVE & SAFETY PRODUCTS			
46386					CLOTHING	687 05-May-2021	05-May-2021	
10-5-7017000-0161					PARKS - CLOTHING			458.68
46824					TOUQUES & HATS	888 31-May-2021	31-May-2021	
10-5-7017000-0161					PARKS - CLOTHING			171.60
MAL256					MALDEN AUTO SUPPLY			
5294-234950					PG-1	631 30-Apr-2021	30-Apr-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			173.44
5294-235124					PG-1 WARRANTY REPAIR	631 03-May-2021	03-May-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			-227.14
5294-235167					PG-57	631 03-May-2021	03-May-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			12.66
5294-236782					PARKS # 716	774 25-May-2021	25-May-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			90.81
5294-236831					PARKS # 107	774 26-May-2021	26-May-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			145.76
5294-237325					PG-3 & PG-4 REPAIR	866 01-Jun-2021	01-Jun-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			87.94
5294-237374					UNIT 507	866 02-Jun-2021	02-Jun-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			140.66
5294-237562					FW-3 REPAIR	886 03-Jun-2021	03-Jun-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			14.37
ONT07					ONTARIO PARKS ASSOCIATION			
08668					REGISTERED PLAYGROUND PRACTICIONER COURSE	687 12-May-2021	12-May-2021	
10-5-7017000-0351					TRAINING & CONFERENCES			250.00
8728					OPA GROUP 1 MEMBERSHIP	687 12-May-2021	12-May-2021	
10-5-7017000-0351					TRAINING & CONFERENCES			170.00
PIT565					PITTAO'S AUTO CARE INC			
058165					INSPECTION AND REPAIR	563 16-Apr-2021	16-Apr-2021	



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 7017000			PARKS					
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			863.17
058183	INSPECTION AND REPAIR					563 22-Apr-2021	22-Apr-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			343.41
058273	CHECK ENGINE LIGHT ON, AND FULL FULL SYSTEM SERVICE, PG # 1					723 18-May-2021	18-May-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			1,005.91
058359	UNIT 710					887 09-Jun-2021	09-Jun-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			322.04
PLA02	PLAYPOWER LT CANADA							
60022448	EQUIPMENT PACKAGE					684 16-Mar-2021	16-Mar-2021	
10-5-7017000-0322		GENER/			GENERAL SUPPLIES - PARKS & REC			227.13
PLA033	PLANT PRODUCTS INC							
411626	SUPPLIES					563 21-Apr-2021	21-Apr-2021	
10-5-7017000-0322		GENER/			GENERAL SUPPLIES - PARKS & REC			254.25
ROG265	ROGER ROCHELEAU							
267252	FLOWERS					888 01-Jun-2021	01-Jun-2021	
10-5-7017000-0322		GENER/			GENERAL SUPPLIES - PARKS & REC			11,705.73
267253	FLOWERS					868 01-Jun-2021	01-Jun-2021	
10-5-7017000-0322		GENER/			GENERAL SUPPLIES - PARKS & REC			4,023.93
267254	FLOWERS					868 01-Jun-2021	01-Jun-2021	
10-5-7017000-0322		GENER/			GENERAL SUPPLIES - PARKS & REC			3,461.19
267255	MAINTENANCE OF BENAN PLANTS NOV, DEC, JAN, FEB, MARCH & APRIL 2021					868 01-Jun-2021	01-Jun-2021	
10-5-7017000-0322		GENER/			GENERAL SUPPLIES - PARKS & REC			2,201.24
TUR200	TURF CARE PRODUCTS CANADA LIMITED LES PRODUITS TUR							
744213-00	TIMER MODULE AND PIN COUPLER					563 16-Apr-2021	16-Apr-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			415.58
744851-00	MAINTENANCE PERFORMED					563 12-Apr-2021	12-Apr-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			107.24
746135-00	PG 52 & 53					632 28-Apr-2021	28-Apr-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			78.60
746437-00	ROLLER & SHAFT ROLLER					593 23-Apr-2021	23-Apr-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			397.51
746529-00	PG5020					632 27-Apr-2021	27-Apr-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			129.23
746529-01	VEHICLE & EQUIPMENT MAINTENANCE					829 05-May-2021	05-May-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			38.71



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017000	PARKS				
750427-00 PG-3220		887	26-May-2021	26-May-2021	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				482.45
752327-00 PG 52 & 53		887	31-May-2021	31-May-2021	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				381.28
UPT465	UPTOWN BODY REPAIR O/A 444653 ONTARIO LTD.				
5812 PG # 3 PARKS REPAIR		723	30-Apr-2021	30-Apr-2021	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				5,377.40
VEH188	VEHICLE VENTURE				
217802 EXMARK NAVIGATORIZED TURN "48 & INTERSTATE LAWNMOWER BATTERY		593	15-Apr-2021	15-Apr-2021	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				539.85
218257 PARKS PG# 46		563	19-Apr-2021	19-Apr-2021	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				27.04
218316 WALCO RATCHET		593	16-Apr-2021	16-Apr-2021	
10-5-7017000-0420	SMALL EQUIPMENT				557.19
218318 MOWER MAINTENANCE		887	12-May-2021	12-May-2021	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				586.87
219466 EXMARK NAVIGATOR ZERO TURN NEEDS A NEW BELT		887	11-Jun-2021	11-Jun-2021	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				248.46
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE				
145093 SUPPLIES FROM 2020		773	01-Jan-2021	01-Jan-2021	
10-5-7017000-0322	GENERAL/ GENERAL SUPPLIES - PARKS & REC				32.18
150441 SUPPLIES		593	26-Apr-2021	26-Apr-2021	
10-5-7017000-0322	GENERAL/ GENERAL SUPPLIES - PARKS & REC				97.06
150514 SUPPLIES		593	27-Apr-2021	27-Apr-2021	
10-5-7017000-0322	GENERAL/ GENERAL SUPPLIES - PARKS & REC				13.54
150538 SUPPLIES		593	28-Apr-2021	28-Apr-2021	
10-5-7017000-0322	GENERAL/ GENERAL SUPPLIES - PARKS & REC				20.33
150557 SUPPLIES		593	28-Apr-2021	28-Apr-2021	
10-5-7017000-0322	GENERAL/ GENERAL SUPPLIES - PARKS & REC				31.61
150574 SUPPLIES		593	29-Apr-2021	29-Apr-2021	
10-5-7017000-0322	GENERAL/ GENERAL SUPPLIES - PARKS & REC				39.54
150888 SUPPLIES		687	08-May-2021	08-May-2021	
10-5-7017000-0322	GENERAL/ GENERAL SUPPLIES - PARKS & REC				21.42
150970 EXTENSION LADDER		687	11-May-2021	11-May-2021	
10-5-7017000-0420	SMALL EQUIPMENT				146.89



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017000 PARKS					
151121	SUPPLIES	684	17-May-2021	17-May-2021	
10-5-7017000-0322	GENER/ GENERAL SUPPLIES - PARKS & REC				38.37
151172	SINGLE KEY CUT	687	18-May-2021	18-May-2021	
10-5-7017000-0322	GENER/ GENERAL SUPPLIES - PARKS & REC				67.57
152017	SUPPLIES	887	15-Jun-2021	15-Jun-2021	
10-5-7017000-0322	GENER/ GENERAL SUPPLIES - PARKS & REC				38.48
152088	SUPPLIES	887	17-Jun-2021	17-Jun-2021	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				70.18
WIN1506 WINMECH LTD					
441	ROOFTOP HVAC MAINTENANCE	773	24-May-2021	24-May-2021	
10-5-7017000-0336	CONTRACTED SERVICES				4,303.41
Department Totals :					68,703.64
<hr/>					
DEPARTMENT 7017002 FACILITIES					
ANC133 ANCHOR DOORS & SERVICE INC.					
60402	MAINTENANCE SERVICE REPAIRS	627	05-May-2021	05-May-2021	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				787.29
60526	DOOR REPAIRS	732	17-May-2021	17-May-2021	
10-5-7017002-0317	PARKST FACILITIES - BUILDING MAINTENANCE				316.52
60540	MAINTENANCE REPAIRS	771	17-May-2021	17-May-2021	
10-5-7017002-0317	PARKBL FACILITIES - BUILDING MAINTENANCE				559.35
60584	MAINTENANCE REPAIRS	771	20-May-2021	20-May-2021	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				1,343.37
60737	SOICAL DISTANCING AT THE NORTH YARD	827	31-May-2021	31-May-2021	
10-5-7017002-0317	PWD VIRUS FACILITIES - BUILDING MAINTENANCE				1,659.24
60741	MAINTENANCE AND LABOUR	827	31-May-2021	31-May-2021	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				2,063.11
60743	SUPPLY & INSTALL OVERHEAD DOORS	827	31-May-2021	31-May-2021	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				521.94
CAN236 CANADIAN FENCE CONTRACTORS - 1954812					
499	SUPPLY & INSTALL GALV CHAIN LINK FENCE, PO# 2021.021	594	25-Mar-2021	25-Mar-2021	
40-7-7017002-0003	FENCE REPLACEMENT				14,509.43
CAN380 CANADIAN TIRE STORE #281					
FEBRUARY 20 PURCHASES MADE IN FEBRUARY 2021					
10-5-7017002-0322	GENER/ GENERAL SUPPLIES- GLOBAL	541	28-Feb-2021	28-Feb-2021	192.08



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017002	FACILITIES				
MARCH 2021	PURCHASES MADE IN MARCH 2021	547	31-Mar-2021	31-Mar-2021	
10-5-7017002-0322	GENER/ GENERAL SUPPLIES- GLOBAL				58.70
10-5-7017002-0316	VACCIN FACILITIES - UTILITIES				25.98
10-5-7017002-0316	VACCIN FACILITIES - UTILITIES				88.09
CEN859	CENTENNIAL LOCK & SAFE LIMITED				
26173	RESET FRONT DOOR LOCKS	587	26-Mar-2021	26-Mar-2021	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				169.50
26199	MAINTENANCE REPAIRS	732	12-May-2021	12-May-2021	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				202.95
26211	MAINTENANCE MATERIALS	859	03-Jun-2021	03-Jun-2021	
10-5-7017002-0317	320RIC FACILITIES - BUILDING MAINTENANCE				306.23
COX03	COXON'S SALES & RENTALS LTD.				
91077	MOBILE OFFICE TRAILER RENTAL	595	27-Apr-2021	27-Apr-2021	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				480.25
92064	BUILDING MAINTENANCE	738	18-May-2021	18-May-2021	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				480.25
DUB269	DUBY'S HOME CENTRE LTD				
10000	MAINTENANCE MATERIALS	732	19-May-2021	19-May-2021	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				180.72
9841	MAINTENANCE MATERIALS FOR PAINTING THE OFFICE	672	06-May-2021	06-May-2021	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				102.71
9917	THE PAINTING OF THE FINANCE OFFICE	732	13-May-2021	13-May-2021	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				153.66
EMC530	EMCO CORPORATION				
129777-00	MAINTENANCE REPAIR PARTS CREDIT	825	26-May-2021	26-May-2021	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				-475.91
129847-00	PLUMBING MATERIALS CREDIT	885	10-Jun-2021	10-Jun-2021	
10-5-7017002-0317	PARKBL FACILITIES - BUILDING MAINTENANCE				-73.22
129851-00	PLUMBING MATERIAL - CREDIT	885	10-Jun-2021	10-Jun-2021	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				-310.54
37630945-00	MAINTENANCE MATERIALS	627	18-Feb-2021	18-Feb-2021	
10-5-7017002-0322	GENERAL SUPPLIES- GLOBAL				146.89
37637739-00	PLUMBING MATERIALS	885	21-Apr-2021	21-Apr-2021	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				734.95
37637951-00	MAINTENANCE MATERIALS	885	09-Jun-2021	09-Jun-2021	



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G.L. Account	CC1	CC2	CC3					
DEPARTMENT 7017002					FACILITIES			
10-5-7017002-0317	PARKBL				FACILITIES - BUILDING MAINTENANCE			259.90
37638818-00	BACKFLOW PREVENTERS PARTS					825 29-Apr-2021	29-Apr-2021	
10-5-7017002-0317	PWD				FACILITIES - BUILDING MAINTENANCE			170.95
37638888-00	PLUMBING MATERIALS					825 29-Apr-2021	29-Apr-2021	
10-5-7017002-0317	PWD				FACILITIES - BUILDING MAINTENANCE			253.81
37640199-00	PLUMBING REPAIR MATERIALS					672 11-May-2021	11-May-2021	
10-5-7017002-0317	PARKBL				FACILITIES - BUILDING MAINTENANCE			30.87
37640296-00	PLUMBING MATERIALS FOR NORTH YARD					672 11-May-2021	11-May-2021	
10-5-7017002-0317	PWD				FACILITIES - BUILDING MAINTENANCE			17.05
37640492-00	MAINTENANCE MATERIALS					885 12-May-2021	12-May-2021	
10-5-7017002-0317	PARKBL				FACILITIES - BUILDING MAINTENANCE			98.31
37640521-00	MAINTENANCE MATERIALS					885 12-May-2021	12-May-2021	
10-5-7017002-0317	PARKBL				FACILITIES - BUILDING MAINTENANCE			11.82
37640785-00	PLUMBING MATERIALS TO HOOK UP NEW WASHER AND DRIER					732 14-May-2021	14-May-2021	
10-5-7017002-0317	PWD				FACILITIES - BUILDING MAINTENANCE			67.69
37642146-00	MAINTENANCE MATERIAL REPAIR					865 28-May-2021	28-May-2021	
10-5-7017002-0317	PARKBL				FACILITIES - BUILDING MAINTENANCE			31.75
37642187-00	MAINTENANCE REPAIR PARTS					865 28-May-2021	28-May-2021	
10-5-7017002-0316	TOWN				FACILITIES - UTILITIES			218.73
37642352-00	PLUMBING MATERIALS FOR REPAIRS					865 02-Jun-2021	02-Jun-2021	
10-5-7017002-0317	PARKBL				FACILITIES - BUILDING MAINTENANCE			410.14
37642407-00	PLUMBING REPAIR MATERIALS					865 02-Jun-2021	02-Jun-2021	
10-5-7017002-0317	PARKBL				FACILITIES - BUILDING MAINTENANCE			37.18
37642472-00	MAINTENANCE REPAIR MATERIALS					865 02-Jun-2021	02-Jun-2021	
10-5-7017002-0317	PARKBL				FACILITIES - BUILDING MAINTENANCE			4.47
37642847-00	MAINTENANCE MATERIALS					885 09-Jun-2021	09-Jun-2021	
10-5-7017002-0317	PWD				FACILITIES - BUILDING MAINTENANCE			5.92
37642956-00	MAINTENANCE MATERIALS					885 10-Jun-2021	10-Jun-2021	
10-5-7017002-0317	PARKBL				FACILITIES - BUILDING MAINTENANCE			34.24
37643166-00	MAINTENANCE REPAIR MATERIALS					865 07-Jun-2021	07-Jun-2021	
10-5-7017002-0317	TOWN				FACILITIES - BUILDING MAINTENANCE			360.67
37643246-00	MAINTENANCE REPAIR MATERIALS					865 08-Jun-2021	08-Jun-2021	
10-5-7017002-0317	PWD				FACILITIES - BUILDING MAINTENANCE			3.02
37643423-00	MAINTENANCE MATERIALS					885 09-Jun-2021	09-Jun-2021	
10-5-7017002-0317	PWD				FACILITIES - BUILDING MAINTENANCE			90.40



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 7017002 FACILITIES								
ENC113 ENCORE MECHANICAL AND BUILDING SERVICES INC								
138496	NEW HVAC UNIT REPLACING OLD UNIT WITH CRACKED HEAT EXCHANGER FIRE STATION 2, PO#2021-054					596 14-Apr-2021	14-Apr-2021	
10-5-7017002-0317	FIRE				FACILITIES - BUILDING MAINTENANCE			12,995.00
FCF160 FCFP								
F-IN005017	ANNUAL FIRE SYSTEMS INSPECTIONS					566 19-Apr-2021	19-Apr-2021	
10-5-7017002-0317	FIRE				FACILITIES - BUILDING MAINTENANCE			463.30
GIL191 GILLETT ROOFING INC.								
00001802	ROOF REPAIRS					672 19-Jan-2021	19-Jan-2021	
10-5-7017002-0317	FIRE				FACILITIES - BUILDING MAINTENANCE			815.75
00001935	ROOF REPAIRS AT STATION 3					587 26-Apr-2021	26-Apr-2021	
10-5-7017002-0317	FIRE				FACILITIES - BUILDING MAINTENANCE			724.61
00001936	ROOF REPAIRS STATION 2					587 26-Apr-2021	26-Apr-2021	
10-5-7017002-0317	FIRE				FACILITIES - BUILDING MAINTENANCE			1,333.12
00001969	MAINTENANCE					771 26-May-2021	26-May-2021	
10-5-7017002-0317	PWD				FACILITIES - BUILDING MAINTENANCE			739.02
00001970	ROOF REPAIRS					771 26-May-2021	26-May-2021	
10-5-7017002-0317	PWD				FACILITIES - BUILDING MAINTENANCE			1,017.00
00001971	MAINTENANCE REPAIRS TO THE ROOF					771 26-May-2021	26-May-2021	
10-5-7017002-0317	PWD				FACILITIES - BUILDING MAINTENANCE			389.00
00001972	ROOF REPAIRS					771 26-May-2021	26-May-2021	
10-5-7017002-0317	TOWN				FACILITIES - BUILDING MAINTENANCE			688.17
00001973	MAINTENANCE REPAIRS TO THE ROOF					771 26-May-2021	26-May-2021	
10-5-7017002-0317	PWD				FACILITIES - BUILDING MAINTENANCE			1,055.99
00001974	ROOFING REPAIRS					771 26-May-2021	26-May-2021	
10-5-7017002-0317	320RIC				FACILITIES - BUILDING MAINTENANCE			1,123.79
GRY115 GRYPHON GLASS								
15727	REMOVE GLASS BETWEEN DIRECTORS OFFICE AND FINANCE AREA WALL					596 27-Apr-2021	27-Apr-2021	
10-5-7017002-0317	TOWN				FACILITIES - BUILDING MAINTENANCE			650.88
15898	PARTIONS IN BY LAW TO SOCIAL DISTANCE					866 04-Jun-2021	04-Jun-2021	
10-5-7017002-0317	TOWN	VIRUS			FACILITIES - BUILDING MAINTENANCE			693.82
HOL459 HOLLAND CLEANING SOLUTIONS LTD								
541978	JANITORIAL FOR PW MAIN YARD					587 16-Apr-2021	16-Apr-2021	
10-5-7017002-0318					JANITORIAL - GLOBAL			271.20
542911	JANITORIAL SUPPLIES					627 29-Apr-2021	29-Apr-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017002	FACILITIES				
10-5-7017002-0318	JANITORIAL - GLOBAL				447.48
543191	TORK PAPER WIPER PLUS POP-UP BOX	827	04-May-2021	04-May-2021	
10-5-7017002-0318	VIRUS JANITORIAL - GLOBAL				-539.15
543463	CLEANING MATERIALS AND SIGNS FOR WASHROOMS DOWN TOWN	672	06-May-2021	06-May-2021	
10-5-7017002-0317	PARKBL FACILITIES - BUILDING MAINTENANCE				132.96
544102	JANITORIAL	827	14-May-2021	14-May-2021	
10-5-7017002-0317	TOWN VIRUS FACILITIES - BUILDING MAINTENANCE				234.83
544186	MAINTENACE MATERIALS	881	17-May-2021	17-May-2021	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				36.73
544473	JANITORIAL	827	20-May-2021	20-May-2021	
10-5-7017002-0318	JANITORIAL - GLOBAL				111.37
544676	UNGER	827	25-May-2021	25-May-2021	
10-5-7017002-0317	PARKBL VIRUS FACILITIES - BUILDING MAINTENANCE				260.22
544802	JANITORIAL	827	26-May-2021	26-May-2021	
10-5-7017002-0317	PARKBL FACILITIES - BUILDING MAINTENANCE				399.46
545259	JANITORIAL SUPPLIES	866	02-Jun-2021	02-Jun-2021	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				2,791.38
JAN268	JANISAFE INC.				
207941	JANITORIAL SUPPLIES	732	19-May-2021	19-May-2021	
10-5-7017002-0318	JANITORIAL - GLOBAL				536.98
JRB052	JRB ELECTRICAL SERVICE				
19445	CONNECT NEW GENERATOR AS PER FIRE CHIEF & DIRECTOR	732	04-May-2021	04-May-2021	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				4,582.15
LEA156	LEAMINGTON GLASS LIMITED				
20029725	REPLACE 2 WINDOWS IN THE NORTH OFFICE	587	21-Apr-2021	21-Apr-2021	
10-5-7017002-0317	PWD VIRUS FACILITIES - BUILDING MAINTENANCE				1,682.62
LUC170	LUCIER GLOVE & SAFETY PRODUCTS				
46138	UNIFORMS	596	20-Apr-2021	20-Apr-2021	
10-5-7017002-0161	UNIFORMS				183.03
MON183	MONARCH OFFICE SUPPLY INC				
269618	MAINTENANCE	827	27-May-2021	27-May-2021	
40-7-7017002-5450	Facilities - Office equipment				264.11
269665	NWE DESK LIBRO	827	28-May-2021	28-May-2021	
40-7-7017002-5450	Facilities - Office equipment				3,802.14
PAR372	PARRLINE ELECTRICAL WHOLESALE				



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017002 FACILITIES					
97336	MAINTENANCE MATERIALS	628	23-Apr-2021	23-Apr-2021	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				321.12
97403	MAINTENANCE REPAIR MATERIALS	868	04-May-2021	04-May-2021	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				205.73
97464	MAINTENANCE REPAIR MATERIALS	868	04-May-2021	04-May-2021	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				68.95
97660	MAINTENANCE REPAIR MATERIALS	868	10-May-2021	10-May-2021	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				141.63
PIN247 PINCHIN LTD.					
1529376	INSPECTION OF DEMOLISHED BUILDING AT 3381 MELOCHE ROAD	684	31-Mar-2021	31-Mar-2021	
40-7-7017002-0006	Demolition Massen Building				1,821.04
PRA389 PRACTICA LTD					
42611	BAGS	586	23-Apr-2021	23-Apr-2021	
10-5-7017002-0317	PARKBL FACILITIES - BUILDING MAINTENANCE				175.08
REC09 RECEIVER GENERAL - CANADA REVENUE AGENCY TECHNOLOG					
155569	LIBRARY AC, ACT# 872358064RP0001	828	21-May-2021	21-May-2021	
10-5-7017002-0317	CARNEC FACILITIES - BUILDING MAINTENANCE				1,306.57
REN217 RENE ROY GROUP INC.					
2303	FINANCE OFFICES	738	18-May-2021	18-May-2021	
10-5-7017002-0317	TOWN VIRUS FACILITIES - BUILDING MAINTENANCE				7,684.00
2304	BUILDING MAINTENANCE	738	18-May-2021	18-May-2021	
10-5-7017002-0317	TOWN VIRUS FACILITIES - BUILDING MAINTENANCE				621.50
SUM590 SUMMIT WINDSOR FLOOR & WALL					
CG102316	NEW FLOOR - OFFICE	561	30-Mar-2021	30-Mar-2021	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				982.47
TOW033 TOWN OF ESSEX					
SALES0000000	MCC COST SHARE	595	30-Apr-2021	30-Apr-2021	
10-5-7017002-0317	MCGREI FACILITIES - BUILDING MAINTENANCE				8,480.18
TRE515 TREMBLAR BUILDING SUPPLIES LTD.					
65695	DOOR TO REPLACE ONE FROM 320 RIHCOMOND	698	21-Apr-2021	21-Apr-2021	
10-5-7017002-0317	320COM VIRUS FACILITIES - BUILDING MAINTENANCE				1,101.75
WEA01 WEATHERTECH RESTORATION SERVICE INC					
W21-148	REPAIRS MAINTENANCE	687	30-Apr-2021	30-Apr-2021	
10-5-7017002-0317	PARKBL FACILITIES - BUILDING MAINTENANCE				3,898.50



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017002 FACILITIES					
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
148458	MAINTENANCE REPAIR MATERIALS	869	11-Feb-2021	11-Feb-2021	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				6.05
148911	MAINTENANCE REPAIR MATERIALS	869	03-Mar-2021	03-Mar-2021	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				61.78
150310	KEYS FOR DOORS	543	20-Apr-2021	20-Apr-2021	
10-5-7017002-0317	PARKBL FACILITIES - BUILDING MAINTENANCE				20.27
151125	PLUMBING MATERIALS TO VENT THERE NEW DRYER	738	17-May-2021	17-May-2021	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				37.71
151680	MAINTENANCE REPAIR MATERIALS	869	03-Jun-2021	03-Jun-2021	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				9.42
151702	MAINTENANCE MATERIALS	869	04-Jun-2021	04-Jun-2021	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				23.14
151825	MAINTENANCE MATERIALS	869	09-Jun-2021	09-Jun-2021	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				63.60
WIN1506 WINMECH LTD					
442	BUILDING MAINTENANCE	773	30-Mar-2021	30-Mar-2021	
10-5-7017002-0317	GORDO FACILITIES - BUILDING MAINTENANCE				371.96
443	HVAC MAINTENANCE	773	31-Mar-2021	31-Mar-2021	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				800.41
444	MAINTENANCE TO THE HVAC	773	31-Mar-2021	31-Mar-2021	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				659.16
WOR415 WORK AUTHORITY					
649288	BOOTS	881	31-Jan-2021	31-Jan-2021	
10-5-7017002-0161	UNIFORMS				172.88
Department Totals :					93,252.32

DEPARTMENT 7017300 LIBRO					
CAN380 CANADIAN TIRE STORE #281					
APRIL 2021	PURCHASES MADE FOR THE MONTH OF APRIL 2021	768	30-Apr-2021	30-Apr-2021	
10-5-7017300-0317	BUILDING MAINTENANCE				40.65
10-5-7017300-0317	BUILDING MAINTENANCE				126.81
FEBRUARY 20	PURCHASES MADE IN FEBRUARY 2021	541	28-Feb-2021	28-Feb-2021	
10-5-7017300-0317	BUILDING MAINTENANCE				29.71
10-5-7017300-0317	BUILDING MAINTENANCE				13.12



Vendor Invoice	Vendor Name Description	CC1	CC2	CC3	GL Account Name	Batch Invc Date	Invc Due Date	Amount
DEPARTMENT 7017300					LIBRO			
MARCH 2021	PURCHASES MADE IN MARCH 2021					547 31-Mar-2021	31-Mar-2021	
10-5-7017300-0317	VACCIN				BUILDING MAINTENANCE			75.62
10-5-7017300-0317	VACCIN				BUILDING MAINTENANCE			25.98
10-5-7017300-0317	VACCIN				BUILDING MAINTENANCE			121.92
10-5-7017300-0317	VACCIN				BUILDING MAINTENANCE			107.34
10-5-7017300-0317	VACCIN				BUILDING MAINTENANCE			124.19
10-5-7017300-0317	VACCIN				BUILDING MAINTENANCE			47.44
10-5-7017300-0318	VACCIN				JANITORIAL			23.71
CEN859 CENTENNIAL LOCK & SAFE LIMITED								
26215	DOOR REPAIRS					885 09-Jun-2021	09-Jun-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			124.30
CIN177 CINTAS								
408176356	MATT RENTAL					566 19-Apr-2021	19-Apr-2021	
10-5-7017300-0331		CS			GENERAL MAINTENANCE			193.23
4081763756	MATS RENTAL					587 19-Apr-2021	19-Apr-2021	
10-5-7017300-0331		CS			GENERAL MAINTENANCE			193.23
CUL391 CULLIGAN WATER								
2876026	MAINTENANCE SERVICE					627 30-Apr-2021	30-Apr-2021	
10-5-7017300-0336					CONTRACTED SERVICES			40.62
DOW547 DOWLER KARN								
1105186	PROPANE FOR MLFTU					1010 25-Sep-2020	25-Sep-2020	
10-5-7017300-0401					GASOLINE / PROPANE			213.66
36223256	MAINTENANCE MATERIALS					627 30-Apr-2021	30-Apr-2021	
10-5-7017300-0401					GASOLINE / PROPANE			28.25
36283256	CYLINDER MONTHLY RENTAL					859 31-May-2021	31-May-2021	
10-5-7017300-0401					GASOLINE / PROPANE			28.25
EAT110 EATON INDUSTRIES (CANADA) COMPANY								
02647391	ELECTRICAL REPAIRS					859 28-Apr-2021	28-Apr-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			6,765.31
EMC530 EMCO CORPORATION								
37630724-00	MAINTENANCE MATERIALS					596 26-Apr-2021	26-Apr-2021	
10-5-7017300-0331					GENERAL MAINTENANCE			987.62
37635675-00	MAINTENANCE MATERIALS					627 06-Apr-2021	06-Apr-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			20.03
37636013-00	MAINTENANCE REPAIRS TO WATER CLOSETS					672 05-May-2021	05-May-2021	



Vendor Invoice	Vendor Name Description	CC1	CC2	CC3	GL Account Name	Batch Invc Date	Invc Due Date	Amount
DEPARTMENT 7017300			LIBRO					
10-5-7017300-0317					BUILDING MAINTENANCE			1,925.86
37637962-00	MAINTENANCE MATERIALS					596 22-Apr-2021	22-Apr-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			86.45
37639083-00	MAINTENANCE MATERIALS					627 04-May-2021	04-May-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			1,277.45
37639113	MAINTENANCE MATERIALS					627 30-Apr-2021	30-Apr-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			137.41
37639661-00	HARDWARE TO MOUNT COVID SIGNAGE ON WASHROOM WALLS					698 05-May-2021	05-May-2021	
10-5-7017300-0317	VIRUS				BUILDING MAINTENANCE			30.09
37641190-00	PLUMBING MATERIALS					732 19-May-2021	19-May-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			50.94
37641516-00	MAINTENANCE MATERIALS					825 21-May-2021	21-May-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			102.06
37641658-00	MAINTENANCE MATERIALS					825 25-May-2021	25-May-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			517.54
37641698-00	REPAIR MAINTENANCE					825 25-May-2021	25-May-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			17.26
37642156-00	MAINTENANCE MATERIALS					865 28-May-2021	28-May-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			14.64
37642497-00	MAINTENANCE REPAIR MATERIALS					865 02-Jun-2021	02-Jun-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			203.59
FCF160 FCFP								
F-IN005271	SPRINKLER SYSTEM					596 22-Apr-2021	22-Apr-2021	
10-5-7017300-0331	CS				GENERAL MAINTENANCE			163.29
F-IN006559	MAINTENANCE REPAIRS					627 05-May-2021	05-May-2021	
10-5-7017300-0336					CONTRACTED SERVICES			145.77
GRE330 GREAT LAKES SAFETY PRODUCTS								
00353067	FIRE EXTINGUISHER, INSECT CROCK BLOCK WASP & HORNET KILLER, PLASTIC FRONT FOR CLASSIC 100 CABINET					566 30-Apr-2021	30-Apr-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			123.72
HER247 HERITAGE TIRE SALES INC.								
AIN0008838	TIRES					563 13-Apr-2021	13-Apr-2021	
10-5-7017300-0401					GASOLINE / PROPANE			463.75
HOL459 HOLLAND CLEANING SOLUTIONS LTD								
543056	MAINTENANCE SUPPLIES					627 30-Apr-2021	30-Apr-2021	



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300	LIBRO				
10-5-7017300-0317	BUILDING MAINTENANCE				26.27
543088	FLOOR MACHINE RENTAL	672	03-May-2021	03-May-2021	
10-5-7017300-0317	BUILDING MAINTENANCE				2,203.50
543849	MAINTENANCE SUPPLIES	732	12-May-2021	12-May-2021	
10-5-7017300-0317	BUILDING MAINTENANCE				36.73
545263	MAINTENANCE REPAIRS	866	02-Jun-2021	02-Jun-2021	
10-5-7017300-0317	BUILDING MAINTENANCE				2,150.33
JAC351 JACK SMITH FUELS LTD					
CN012470	GLYCOL CREDIT FOR DRUMS	827	11-May-2021	11-May-2021	
10-5-7017300-0317	BUILDING MAINTENANCE				-67.80
IN397509	MAINTENANCE MATERIALS	687	10-May-2021	10-May-2021	
10-5-7017300-0317	BUILDING MAINTENANCE				1,339.05
IN398754	GLYCOL	827	26-May-2021	26-May-2021	
10-5-7017300-0317	BUILDING MAINTENANCE				1,697.54
JOE055 JOE MELOCHE FORD SALES LTD					
RJ28042	EXTERIOR DOOR HANDLE TROUBLES	594	13-Apr-2021	13-Apr-2021	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				962.90
LAI130 LAING'S LAWN CARE & PEST CONTROL					
33297	MAINTENANCE UPGRADES	866	31-May-2021	31-May-2021	
10-5-7017300-0317	BUILDING MAINTENANCE				1,819.30
LUC170 LUCIER GLOVE & SAFETY PRODUCTS					
46265	PPE FOR STAFF	596	28-Apr-2021	28-Apr-2021	
10-5-7017300-0331	GENERAL MAINTENANCE				135.46
MON183 MONARCH OFFICE SUPPLY INC					
269871	MAY 2021 PURCHASES	887	31-May-2021	31-May-2021	
10-5-7017300-0317	BUILDING MAINTENANCE				173.96
ONT506 OALA ONTARIO ASSOCIATION OF LANDSCAPE ARCHITECTS					
181029	MEMBERSHIPS FEES FOR 2021	587	08-Jan-2021	08-Jan-2021	
10-5-7017300-0350	MEMBERSHIPS				977.00
PIT565 PITTAO'S AUTO CARE INC					
058166	INSPECTED AND REPAIRED	563	16-Apr-2021	16-Apr-2021	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				59.33
PUR700 PUROLATOR INC.					
447364496	COIURIER	828	23-Apr-2021	23-Apr-2021	



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 7017300		LIBRO						
10-5-7017300-0351					CONVENTIONS & SEMINARS			14.44
TRE515	TREMLAR BUILDING SUPPLIES LTD.							
35944					LEVER LOCKSETS USL252D 626	881 31-May-2021	31-May-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			237.30
66024					PULL, PUSH, AND DOOR EDGE FILLER	881 04-Jun-2021	04-Jun-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			60.47
TRO104	TROY LIFE & FIRE SAFETY LTD.							
1000406222					SERVICE CALL	881 04-Jun-2021	04-Jun-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			193.23
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE							
146443					SUPPLIES	869 18-Jun-2021	18-Jun-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			52.05
148024					MAINTENANCE MATERIALS	869 25-Jan-2021	25-Jan-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			15.07
151208					PLUMBING MATERIALS	738 19-May-2021	19-May-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			118.60
151286					PLUMBING MATERIALS	738 20-May-2021	20-May-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			54.23
151866					MAINTENANCE REPAIR PARTS	881 10-Jun-2021	10-Jun-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			6.20
152015					MAINTENANCE MATERIALS	881 15-Jun-2021	15-Jun-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			29.45
152028					MAINTENANCE MATERIALS	881 16-Jun-2021	16-Jun-2021	
10-5-7017300-0962					PREMIER BASEBALL FIELD			94.46
WIN1506	WINMECH LTD							
405					HVAC REPAIRS RO ERC 2	543 21-Apr-2021	21-Apr-2021	
10-5-7017300-0331					CS GENERAL MAINTENANCE			3,554.98
414					HVCAC REPAIRS	596 27-Apr-2021	27-Apr-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			271.20
415					BOILER TROUBLE SHOOTING	596 27-Apr-2021	27-Apr-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			949.20
421					MAINTENANCE SERVICES	881 04-Jun-2021	04-Jun-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			678.00
436					MAINTENANCE REPAIRS TO BOILER 1 INITION STEPPER BOARD	738 18-May-2021	18-May-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			2,655.50



Vendor Invoice	Vendor Name Description	CC1	CC2	CC3	GL Account Name	Batch Invc Date	Invc Due Date	Amount
DEPARTMENT 7017300 LIBRO								
437	MAINTENANCE REPAIRS					881 04-Jun-2021	04-Jun-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			542.40
WIN210 WINDSOR FACTORY SUPPLY LTD								
5474318	CABLE TIES					829 28-May-2021	28-May-2021	
10-5-7017300-0960					OUTDOOR SOCCER (NAT TURF)			182.61
5476673	CABLE TIE FOR THE OUTSOOR SOCCER FIELD NATURAL TURF					829 02-Jun-2021	02-Jun-2021	
10-5-7017300-0960					OUTDOOR SOCCER (NAT TURF)			375.61
WOR415 WORK AUTHORITY								
664775	PANTS FOR STAFF					587 25-Apr-2021	25-Apr-2021	
10-5-7017300-0161					CLOTHING			119.76
667451	UNIFORM PANTS					687 09-May-2021	09-May-2021	
10-5-7017300-0161					CLOTHING			112.98
Department Totals :								36,422.12

DEPARTMENT 8010000 PLANNING & LEGISLATIVE SERVICES								
AVA150 AVANTI PAVIN INC								
JUNE 15, 2021	PLANNING SECURITIES REIMBURSEMENT					857 15-Jun-2021	15-Jun-2021	
10-5-8010000-0360					MISCELLANEOUS			15,500.00
DIL426 DILLON CONSULTING								
236175	PROFESSIONAL FEES					738 30-Apr-2021	30-Apr-2021	
10-5-8010000-0327					PROFESSIONAL FEES			1,872.70
237526	PROFESSIONAL SERVICES					857 27-May-2021	27-May-2021	
10-5-8010000-0327					PROFESSIONAL FEES			10,275.46
FIR350 FIRST STOP SERVICES								
6355	SHREDDING SERVICES					774 31-May-2021	31-May-2021	
10-5-8010000-0301					OFFICE SUPPLIES			30.00
MCT455 MCTAGUE LAW FIRM								
312678	LEGAL FEES					738 30-Apr-2021	30-Apr-2021	
10-5-8010000-0367					GLOBAL LEGAL FEES			174.02
313028	LEGAL FEES					868 31-May-2021	31-May-2021	
10-5-8010000-0367					GLOBAL LEGAL FEES			217.53
MON183 MONARCH OFFICE SUPPLY INC								
265885	PURCHASES MADE FOR THE MONTH OF APRIL 2021					628 30-Apr-2021	30-Apr-2021	
10-5-8010000-0301					OFFICE SUPPLIES			369.16



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 8010000	PLANNING & LEGISLATIVE SERVICES				
269871	MAY 2021 PURCHASES	887	31-May-2021	31-May-2021	
10-5-8010000-0301	OFFICE SUPPLIES				547.58
MON610	MONTEITH BROWN PLANNING CONSULTANTS				
15705	PROFESSIONAL FEES	782	15-May-2021	15-May-2021	
10-5-8010000-0327	PROFESSIONAL FEES				550.88
MOU251	MOUSSEAU DELUCA McPHERSON PRINCE LLP				
63071	PROFESSIONAL SERVICES	632	14-May-2021	14-May-2021	
10-5-8010000-0367	GLOBAL LEGAL FEES				1,389.90
63542	PROPERTY STANDARDS	564	31-Mar-2021	31-Mar-2021	
10-5-8010000-0367	GLOBAL LEGAL FEES				591.15
63543	LEGAL FEES	564	29-Mar-2021	29-Mar-2021	
10-5-8010000-0367	GLOBAL LEGAL FEES				452.00
63545	LEGAL FEES	564	29-Mar-2021	29-Mar-2021	
10-5-8010000-0367	GLOBAL LEGAL FEES				113.00
63581	RECOVERABLE LEGAL FEES	564	31-Mar-2021	31-Mar-2021	
10-5-8010000-0325	RECOVERABLE - LEGAL FEES				339.00
63603	LEGAL FEES	628	31-Mar-2021	31-Mar-2021	
10-5-8010000-0367	GLOBAL LEGAL FEES				180.80
63604	LEGAL FEES	628	31-Mar-2021	31-Mar-2021	
10-5-8010000-0367	GLOBAL LEGAL FEES				474.60
63605	LEGAL FEES	564	31-Mar-2021	31-Mar-2021	
10-5-8010000-0367	GLOBAL LEGAL FEES				858.80
63667	LEGAL FEES	723	30-Apr-2021	30-Apr-2021	
10-5-8010000-0367	GLOBAL LEGAL FEES				382.10
63675	LEGAL FEES	738	30-Apr-2021	30-Apr-2021	
10-5-8010000-0325	RECOVERABLE - LEGAL FEES				1,271.24
63680	LEGAL FEES	693	30-Apr-2021	30-Apr-2021	
10-5-8010000-0367	GLOBAL LEGAL FEES				429.40
63682	LEGAL FEES	693	30-Apr-2021	30-Apr-2021	
10-5-8010000-0367	GLOBAL LEGAL FEES				678.00
63774	LEGAL FEES	738	30-Apr-2021	30-Apr-2021	
10-5-8010000-0325	RECOVERABLE - LEGAL FEES				1,423.80
PUR700	PUROLATOR INC.				
446675359	COURIER	628	29-Jan-2021	29-Jan-2021	
10-5-8010000-0301	OFFICE SUPPLIES				5.09



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 8010000	PLANNING & LEGISLATIVE SERVICES				
447495651	COURIER	632	07-May-2021	07-May-2021	
10-5-8010000-0301	OFFICE SUPPLIES				5.09
447840536	OFFUCE SUPPLY SHIPPING	893	18-Jun-2021	18-Jun-2021	
10-5-8010000-0301	OFFICE SUPPLIES				5.09
RTT067 RIVER TOWN TIMES					
4997	ADVERTISING	600	04-May-2021	04-May-2021	
10-5-8010000-0301	OFFICE SUPPLIES				55.37
SHI251 SHIBLEY RIGHTON LLP					
216891	LEGAL FEES	773	26-May-2021	26-May-2021	
10-5-8010000-0367	GLOBAL LEGAL FEES				5,497.45
ZOO055 ZOOM VIDEO COMMUNICATIONS INC.					
INV78868552	ZOOM LICENSE	543	07-Apr-2021	07-Apr-2021	
10-5-8010000-0342	MEETINGS				395.28
Department Totals :					44,084.49
DEPARTMENT 8020000	TOURISM				
ALL180 ALLEGRA MARKETING PRINT MAIL					
118554	CANADA DAY COLOR PRINTS	826	04-Jun-2021	04-Jun-2021	
10-5-8020000-0355	CDADAY PRINTED MATERIAL\PROMOTIONAL PRODUCTS				254.25
COR360 CORPORATE SIGN SOURCE					
4469	MAP AND SIGNAGE	698	07-May-2021	07-May-2021	
10-5-8020000-0307	GENER/ ADVERTISING				251.99
4662	ADVERTISING	723	18-May-2021	18-May-2021	
10-5-8020000-0307	OPENAI ADVERTISING				2,006.88
4674	CANADA DAY	857	01-Jun-2021	01-Jun-2021	
10-5-8020000-0341	CDADAY COMMUNITY EVENTS				67.80
MUR550 MURAL MOSAIC INC.					
2162	CANADA DAY	826	01-Jun-2021	01-Jun-2021	
10-5-8020000-0341	CDADAY COMMUNITY EVENTS				3,150.00
ROL324 ROLAND'S SIGN & LIGHTING DIVISION OF GP HOLDINGS					
20374	LABOUR TO REPLACE LED BOARD	593	30-Mar-2021	30-Mar-2021	
10-5-8020000-0307	ADVERTISING				203.40
SUN293 SUNSET ENTERPRIZE & WELDING					
318321	OPEN AIR EVENT	587	29-Mar-2021	29-Mar-2021	



Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 8020000					TOURISM			
40-7-8020000-0002					OPENAI LIGHT DISPLAYS			5,483.78
TOU333	TOURISM WINDSOR ESSEX PEELEE ISLAND							
6238					CANADA DAY	698 19-May-2021	19-May-2021	
10-5-8020000-0341					CDADAY COMMUNITY EVENTS			565.00
ULI350	ULINE CANADA CORPORATION							
8187380					OPEN AIR	596 30-Mar-2021	30-Mar-2021	
40-7-8020000-0002					OPENAI LIGHT DISPLAYS			6,469.66
8187381					OPEN AIR	596 30-Mar-2021	30-Mar-2021	
40-7-8020000-0002					OPENAI LIGHT DISPLAYS			4,219.73
WHI001	WHITE DENNIS							
1					ADVERTISING	857 03-Jun-2021	03-Jun-2021	
10-5-8020000-0307					OPENAI ADVERTISING			1,000.00
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE							
151871					OPEN AIR	857 10-Jun-2021	10-Jun-2021	
10-5-8020000-0341					OPENAI COMMUNITY EVENTS			50.84
Department Totals :								23,723.33

DEPARTMENT 8052020					CAPITAL			
ONT001	ONTARIO CLEAN WATER AGENCY							
INV000000109					ADDITIONAL SERVICES	718 19-Apr-2021	19-Apr-2021	
80-7-8052020-0001					FILTER #2 & #3 UNDERDRAIN REPLACEMENT			4,206.09
Department Totals :								4,206.09

DEPARTMENT 9999999					Recoverable			
CAN380	CANADIAN TIRE STORE #281							
APRIL 2021					PURCHASES MADE FOR THE MONTH OF APRIL 2021	768 30-Apr-2021	30-Apr-2021	
10-5-9999999-2011					VACCIN MVC Expenses - Misc.			72.27
10-5-9999999-2011					VACCIN MVC Expenses - Misc.			54.21
10-5-9999999-2011					VACCIN MVC Expenses - Misc.			169.49
10-5-9999999-2011					VACCIN MVC Expenses - Misc.			108.41
10-5-9999999-2011					VACCIN MVC Expenses - Misc.			141.19
10-5-9999999-2011					VACCIN MVC Expenses - Misc.			225.94
10-5-9999999-2011					VACCIN MVC Expenses - Misc.			564.89
COU360	COUNTY OF ESSEX							
IN000017527					STAFF UNIFORMS	886 09-Jun-2021	09-Jun-2021	



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 9999999	Recoverable				
10-5-9999999-2011	VACCIN MVC Expenses - Misc.				1,564.36
EMC530 EMCO CORPORATION					
37632099-00	USB 100' CROSS LAS	695	02-Mar-2021	02-Mar-2021	
10-5-9999999-2011	VACCIN MVC Expenses - Misc.				360.47
GFL270 GFL (GREEN FOR LIFE) ENVIRONMENTAL INC.					
GW000105160	ADDITIONAL BIN FOR VACCINE CLINIC	695	31-May-2021	31-May-2021	
10-5-9999999-2011	VACCIN MVC Expenses - Misc.				175.15
HOL459 HOLLAND CLEANING SOLUTIONS LTD					
542845	JANITORIAL SUPPLIES	602	28-Apr-2021	28-Apr-2021	
10-5-9999999-2011	VACCIN MVC Expenses - Misc.				2,330.14
LEA144 LEAMINGTON EQUIPMENT RENTAL					
185683	SCISSOR LIFT RENTAL	868	22-Apr-2021	22-Apr-2021	
10-5-9999999-2011	VACCIN MVC Expenses - Misc.				237.30
MCB338 MC BUSINESS SOLUTIONS LTD.					
218701	INK FOR PLOTTER USED TO DESIGN LAYOUT FOR MVC	768	30-Mar-2021	30-Mar-2021	
10-5-9999999-2011	VACCIN MVC Expenses - Misc.				734.50
SOB083 SOBEYS AMHERSTBURG					
APRIL 1, 2021	JUICE FOR FIRST AID PODS AT MVC	768	01-Apr-2021	01-Apr-2021	
10-5-9999999-2011	VACCIN MVC Expenses - Misc.				19.96
MARCH 28, 20	SUPPLIES FOR MASS VACINATION CLINIC, PURCHASE MADE ON MARCH 28, 2021	768	28-Mar-2021	28-Mar-2021	
10-5-9999999-2011	VACCIN MVC Expenses - Misc.				191.58
ULI350 ULINE CANADA CORPORATION					
8035035	MVC SET-UP	768	01-Mar-2021	01-Mar-2021	
10-5-9999999-2011	VACCIN MVC Expenses - Misc.				1,619.00
8261780	WRISTS BANDS FOR MVC	768	14-Apr-2021	14-Apr-2021	
10-5-9999999-2011	VACCIN MVC Expenses - Misc.				93.74
8282580	RED NON REFLECTIVE VESTS	602	19-Apr-2021	19-Apr-2021	
10-5-9999999-2011	VACCIN MVC Expenses - Misc.				151.36
8500421	MASS VACCINATION	887	28-May-2021	28-May-2021	
10-5-9999999-2011	VACCIN MVC Expenses - Misc.				150.72
WIN1506 WINMECH LTD					
416	MAINTENANCE REPAIRS DUE TO HEATING 2 RINKS	602	27-Apr-2021	27-Apr-2021	
10-5-9999999-2011	VACCIN MVC Expenses - Misc.				813.60
Department Totals :					9,778.28



Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 9999999 Recoverable

Computer Paid Total : 3,474,005.24

TOWN OF AMHERSTBURG
 Council/Board Report By Dept-(EFT)



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Vendor Code Invoice No.	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 0000000 NON-DEPARTMENTAL & WATER

AMH19 AMHERSTBURG PAYROLL~TOWN OF

PP#17-2021 10-1-0000000-0302	PP#17-2021 PAYROLL TRANSFER WFCU-PAYROLL 6429187	655	29-Apr-2021	29-Apr-2021	142,908.78
PP#18-2021 10-1-0000000-0302	PP#18-2021 PAYROLL TAXES WFCU-PAYROLL 6429187	656	06-May-2021	06-May-2021	130,529.33
PP#19-2021 10-1-0000000-0302	PAYROLL TAXES WFCU-PAYROLL 6429187	657	13-May-2021	13-May-2021	136,375.25
PP#20-2021 10-1-0000000-0302	PP#20-2021 PAYROLL TRANSFER WFCU-PAYROLL 6429187	680	19-May-2021	19-May-2021	133,720.00
PP#21-2021 10-1-0000000-0302	PP#21-2021 PAYROLL TRANSFER WFCU-PAYROLL 6429187	785	27-May-2021	27-May-2021	144,246.34
PP#22-2021 10-1-0000000-0302	PP#22-2021 PAYROLL TRANSFER WFCU-PAYROLL 6429187	787	03-Jun-2021	03-Jun-2021	147,320.51
PP#23-2021 10-1-0000000-0302	PP#23-2021 PAYROLL TRANSFER WFCU-PAYROLL 6429187	876	10-Jun-2021	10-Jun-2021	262,140.10
PP#24-2021 10-1-0000000-0302	PP#24-2021 PAYROLL TRANSFER WFCU-PAYROLL 6429187	875	17-Jun-2021	17-Jun-2021	152,770.07
PP#25-2021 10-1-0000000-0302	PP#25-2021 PAYROLL TRANSFER WFCU-PAYROLL 6429187	936	24-Jun-2021	24-Jun-2021	156,220.94

BEL03 BELL MOBILITY INC.
 JUN 2021 06 - MONTHLY USAGE - FOR JUNE 2021

963 06-Jun-2021 06-Jun-2021



Batch : All

Department : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 0000000				NON-DEPARTMENTAL & WATER				
80-5-0000000-0345				CELL PHONE				148.16
MAY 2021	MAY 2021 USAGE				677	06-May-2021	06-May-2021	
80-5-0000000-0345				CELL PHONE				148.95
DIR03				DIRECTOR OF FAMILY RESPONSIBLTY				
APRIL 2021	FAMILY SUPPORT FOR APRIL 2021				590	30-Apr-2021	30-Apr-2021	
10-2-0000000-1155				A/P - PAYROLL DED. - FAM.				1,264.00
MAY 2021	FAMILY SUPPORT FOR THE MONTH OF MAY 2021				788	31-May-2021	31-May-2021	
10-2-0000000-1155				A/P - PAYROLL DED. - FAM.				1,264.00
ESS46				ESSEX POWERLINES CORPORATION				
APR 2021	ELECTRICITY, WATER & SEWAGE APRIL 2021				669	30-Apr-2021	30-Apr-2021	
80-5-0000000-0316				AWTP UTILITIES				249.60
MAY 2021	ELECTRICITY, WATER & SEWAGE MAY 2021				858	31-May-2021	31-May-2021	
80-5-0000000-0316				AWTP UTILITIES				246.34
GRE03				GREEN SHIELD CANADA				
JUNE 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				786	01-Jun-2021	01-Jun-2021	
10-1-0000000-2068				A/R - EMPLOYEE BENEFITS REGULAR				83.86
10-1-0000000-2064				A/R - EMPLOYEE BENEFITS				1,074.09
80-5-0000000-0206				BENEFITS - GREENSHIELD RE - WATER DEPART				1,467.74
80-5-0000000-0205				BENEFITS - GREENSHIELD				4,608.14
MAY 2021	MAY 2021 BENEFITS				673	01-May-2021	01-May-2021	
10-1-0000000-2064				A/R - EMPLOYEE BENEFITS				1,074.09
10-1-0000000-2068				A/R - EMPLOYEE BENEFITS REGULAR				83.86
80-5-0000000-0206				BENEFITS - GREENSHIELD RE - WATER DEPART				1,467.74
80-5-0000000-0205				BENEFITS - GREENSHIELD				3,757.88
HYD02				HYDRO ONE NETWORKS				
APR 2021	MAIN ACCOUNT APRIL 2021				725	30-Apr-2021	30-Apr-2021	
80-5-0000000-0316				AWTP UTILITIES				182.00
APR 2021	415 FRONT RD N USAGE APRIL 2021				636	30-Apr-2021	30-Apr-2021	
80-5-0000000-0316				AWTP UTILITIES				14,977.54
MAR 2021	415 FRONT RD N USAGE MARCH 2021				498	31-Mar-2021	31-Mar-2021	
80-5-0000000-0316				AWTP UTILITIES				19,815.59
MAY 2021	MAIN ACCOUNT MAY 2021				806	31-May-2021	31-May-2021	
80-5-0000000-0316				AWTP UTILITIES				175.66
MAY 2021	415 FRONT RD N USAGE MAY 2021				854	31-May-2021	31-May-2021	
80-5-0000000-0316				AWTP UTILITIES				14,794.69
MIN24				MINISTRY OF FINANCE-PAYMENT				



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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 0000000				NON-DEPARTMENTAL & WATER				
APRIL 2021	EHT FOR THE MONTH OF APRIL 2021				728	30-Apr-2021	30-Apr-2021	
10-2-0000000-1152				A/P - PAYROLL DED. - EHT				18,768.17
MAY 2021	EHT FOR THE MONTH OF MAY 2021				811	31-May-2021	31-May-2021	
10-2-0000000-1152				A/P - PAYROLL DED. - EHT				15,770.60
OME001 OMERS								
APRIL 2021	OMERS CONTRIBUTION FOR APRIL 2021				660	30-Apr-2021	30-Apr-2021	
10-2-0000000-1144				OMERS PAYABLE				149,224.32
MAY 2021	OMERS CONTRIBUTION FOR THE MONTH OF MAY 2021				812	31-May-2021	31-May-2021	
10-2-0000000-1144				OMERS PAYABLE				120,336.02
REC04 RECEIVER GENERAL								
PP#2021-18 FU	PP#2021-18 FULL TIME PAYROLL TAXES				589	06-May-2021	06-May-2021	
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				26,828.79
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				13,689.46
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				4,456.59
PP#2021-18 PA	PP#2021-18 PART TIME PAYROLL TAXES				589	06-May-2021	06-May-2021	
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				2,162.27
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				5,386.38
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				7,158.10
PP#2021-19 PA	PP#2021-19 PART TIME PAYROLL TAXES				658	13-May-2021	13-May-2021	
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				5,245.42
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				6,886.57
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				2,136.97
PP#2021-19 FU	PP#2021-19 FULL TIME PAYROLL TAXES				658	13-May-2021	13-May-2021	
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				4,677.67
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				14,496.06
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				28,963.12
PP#2021-20 FU	PP#2021-20 FULL TIME PAYROLL TAXES				681	19-May-2021	19-May-2021	
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				28,388.88
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				13,781.94
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				4,459.29
PP#2021-20 PA	PP#2021-20 PART TIME PAYROLL TAXES				681	19-May-2021	19-May-2021	
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				2,203.66
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				5,379.28
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				7,149.84
PP#2021-21 FU	PP#2021-21 FULL TIME PAYROLL TAXES				730	27-May-2021	27-May-2021	
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				28,214.37
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				13,683.72
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				4,277.82



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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 0000000								
NON-DEPARTMENTAL & WATER								
PP#2021-21 PA PP#2021-21 PART TIME PAYROLL TAXES					730	27-May-2021	27-May-2021	
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				2,168.59
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				6,715.58
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				11,519.38
PP#2021-22 FU PP#2021-22 FULL TIME PAYROLL TAXES					813	03-Jun-2021	03-Jun-2021	
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				4,376.50
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				13,785.70
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				30,250.68
PP#2021-22 PA PP#2021-22 PART TIME PAYROLL TAXES					813	03-Jun-2021	03-Jun-2021	
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				9,439.50
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				6,449.30
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				2,617.33
PP#2021-23 FU PP#2021-23 FULL TIME PAYROLL TAXES					873	10-Jun-2021	10-Jun-2021	
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				4,107.95
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				13,036.22
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				28,755.96
PP#2021-23 PA PP#2021-23 PART TIME PAYROLL TAXES					873	10-Jun-2021	10-Jun-2021	
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				58,913.95
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				6,026.20
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				2,467.00
PP#2021-24 FU PP#2021-24 FULL TIME PAYROLL TAXES					874	17-Jun-2021	17-Jun-2021	
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				32,564.93
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				13,484.74
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				4,247.23
PP#2021-24 PA PP#2021-24 PART TIME PAYROLL TAXES					874	17-Jun-2021	17-Jun-2021	
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				2,705.98
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				6,605.84
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				9,113.32
PP#2021-25 FU PP#2021-25 FULL TIME PAYROLL TAXES					890	24-Jun-2021	24-Jun-2021	
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				29,613.61
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				3,884.57
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				12,438.98
PP#2021-25 PA PP#2021-25 PART TIME PAYROLL TAXES					890	24-Jun-2021	24-Jun-2021	
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				7,376.26
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				2,410.29
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				12,075.21
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				804	01-Jun-2021	01-Jun-2021	



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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 0000000				NON-DEPARTMENTAL & WATER				
80-5-0000000-0207				BENEFITS - LIFE & DISABILITY				4,717.92
MAY 2021	MAY 2021 BENEFITS				676	01-May-2021	01-May-2021	
80-5-0000000-0207				BENEFITS - LIFE & DISABILITY				3,904.74
USB01	US BANK NATIONAL ASSOCIATION-VISA							
APR/MAY	APRIL/MAY 2021 PURCHASES				764	06-May-2021	06-May-2021	
80-5-0000000-0249				TRAINING				49.10
WOR03	WORKPLACE SAFETY & INSURANCE BOARD							
APRIL 2021	APRIL 2021 WSIB BENEFITS				659	30-Apr-2021	30-Apr-2021	
10-2-0000000-1153				A/P - PAYROLL DED. - WSIB				30,245.53
MAY 2021	MAY 2021 WSIB BENEFITS				814	31-May-2021	31-May-2021	
10-2-0000000-1153				A/P - PAYROLL DED. - WSIB				9,924.47
Department Totals :								2,392,833.12

DEPARTMENT 1001010				COUNCIL				
BEL03	BELL MOBILITY INC.							
JUN 2021	06 - MONTHLY USAGE - FOR JUNE 2021				963	06-Jun-2021	06-Jun-2021	
10-5-1001010-0345				COUNCIL - CELL PHONE EXPENSE				26.05
MAY 2021	MAY 2021 USAGE				677	06-May-2021	06-May-2021	
10-5-1001010-0345				COUNCIL - CELL PHONE EXPENSE				26.05
USB01	US BANK NATIONAL ASSOCIATION-VISA							
APR/MAY	APRIL/MAY 2021 PURCHASES				764	06-May-2021	06-May-2021	
10-5-1001010-0342				COUNCIL MEETINGS				115.26
10-5-1001010-0342				COUNCIL MEETINGS				85.25
10-5-1001010-0342				COUNCIL MEETINGS				51.98
10-5-1001010-0351				18COU4 COUNCIL - TRAINING AND PROFESSIONAL DEVE				678.00
Department Totals :								982.59

DEPARTMENT 1001020				NON-DEPARTMENTAL				
GRE03	GREEN SHIELD CANADA							
JUNE 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				786	01-Jun-2021	01-Jun-2021	
10-5-1001020-0206				BENEFITS - GREENSHIELD RE				5,955.62
MAY 2021	MAY 2021 BENEFITS				673	01-May-2021	01-May-2021	
10-5-1001020-0206				BENEFITS - GREENSHIELD RE				5,496.58
USB01	US BANK NATIONAL ASSOCIATION-VISA							
APR/MAY	APRIL/MAY 2021 PURCHASES				764	06-May-2021	06-May-2021	



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Vendor Code	Vendor Name		Description		Batch	Inv Date	Inv Due Date	Amount
Invoice No.	CC1	CC2	CC3	GL Account Name				
G.L. Account								
DEPARTMENT 1001020 NON-DEPARTMENTAL								
10-5-1001020-0304				POSTAGE & COURIER				13.21
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND				1,777.29
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND				211.42
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND				121.18
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND				-163.85
Department Totals :								13,411.45

DEPARTMENT 1001021 FINANCE								
BEL03 BELL MOBILITY INC.								
JUN 2021	06 - MONTHLY USAGE - FOR JUNE 2021				963	06-Jun-2021	06-Jun-2021	
10-5-1001021-0345				CELL PHONE EXPENSE - TREASURY				99.73
MAY 2021	MAY 2021 USAGE				677	06-May-2021	06-May-2021	
10-5-1001021-0345				CELL PHONE EXPENSE - TREASURY				48.47
BRI459 BRINKS CANADA								
3455600229	SERVICE CHARGE FOR MAY 2021				765	01-May-2021	01-May-2021	
10-5-1001021-0336				CONTRACTED SERVICES - BRINKS				879.08
3463250229	06 - MONTHLY SERVICE CHARGE - FOR JUNE 2021				855	01-Jun-2021	01-Jun-2021	
10-5-1001021-0336				CONTRACTED SERVICES - BRINKS				879.08
GRE03 GREEN SHIELD CANADA								
JUNE 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				786	01-Jun-2021	01-Jun-2021	
10-5-1001021-0205				BENEFITS - GREENSHIELD				4,233.53
MAY 2021	MAY 2021 BENEFITS				673	01-May-2021	01-May-2021	
10-5-1001021-0205				BENEFITS - GREENSHIELD				4,233.53
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				804	01-Jun-2021	01-Jun-2021	
10-5-1001021-0207				BENEFITS - LIFE & DISABILITY				5,440.39
MAY 2021	MAY 2021 BENEFITS				676	01-May-2021	01-May-2021	
10-5-1001021-0207				BENEFITS - LIFE & DISABILITY				5,440.39
USB01 US BANK NATIONAL ASSOCIATION-VISA								
APR/MAY	APRIL/MAY 2021 PURCHASES				764	06-May-2021	06-May-2021	
10-5-1001021-0301				OFFICE SUPPLIES				56.21
Department Totals :								21,310.41

DEPARTMENT 1001022 CLERKS**BEL03 BELL MOBILITY INC.**



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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1001022				CLERKS				
JUN 2021	06 - MONTHLY USAGE - FOR JUNE 2021				963	06-Jun-2021	06-Jun-2021	
10-5-1001022-0345				CELL PHONE EXPENSE - CLERKS				43.06
MAY 2021	MAY 2021 USAGE				677	06-May-2021	06-May-2021	
10-5-1001022-0345				CELL PHONE EXPENSE - CLERKS				43.06
GRE03	GREEN SHIELD CANADA							
JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				786	01-Jun-2021	01-Jun-2021	
10-5-1001022-0205				BENEFITS - GREENSHIELD - CLERKS				1,732.65
MAY 2021	MAY 2021 BENEFITS				673	01-May-2021	01-May-2021	
10-5-1001022-0205				BENEFITS - GREENSHIELD - CLERKS				1,732.65
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				804	01-Jun-2021	01-Jun-2021	
10-5-1001022-0207				BENEFITS - LIFE & DISABIL - CLERKS				1,882.44
MAY 2021	MAY 2021 BENEFITS				676	01-May-2021	01-May-2021	
10-5-1001022-0207				BENEFITS - LIFE & DISABIL - CLERKS				1,872.53
Department Totals :								7,306.39

DEPARTMENT 1001023				C.A.O.				
BEL03	BELL MOBILITY INC.							
JUN 2021	06 - MONTHLY USAGE - FOR JUNE 2021				963	06-Jun-2021	06-Jun-2021	
10-5-1001023-0345				CELL PHONE				78.05
MAY 2021	MAY 2021 USAGE				677	06-May-2021	06-May-2021	
10-5-1001023-0345				CELL PHONE				78.05
GRE03	GREEN SHIELD CANADA							
JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				786	01-Jun-2021	01-Jun-2021	
10-5-1001023-0205				BENEFITS - GREENSHIELD - C.A.O.				1,307.52
MAY 2021	MAY 2021 BENEFITS				673	01-May-2021	01-May-2021	
10-5-1001023-0205				BENEFITS - GREENSHIELD - C.A.O.				1,307.52
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				804	01-Jun-2021	01-Jun-2021	
10-5-1001023-0207				BENEFITS - LIFE & DISABIL - C.A.O.				1,316.09
MAY 2021	MAY 2021 BENEFITS				676	01-May-2021	01-May-2021	
10-5-1001023-0207				BENEFITS - LIFE & DISABIL - C.A.O.				1,316.09
USB01	US BANK NATIONAL ASSOCIATION-VISA							
APR/MAY	APRIL/MAY 2021 PURCHASES				764	06-May-2021	06-May-2021	
10-5-1001023-0342				MEETING EXPENSES - C.A.O.				180.80



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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount
DEPARTMENT 1001023				C.A.O.				
10-5-1001023-0350				MEMBERSHIPS - C.A.O.				762.75
Department Totals :								6,346.87

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount
DEPARTMENT 1001024				HUMAN RESOURCES				
BEL03	BELL MOBILITY INC.							
JUN 2021	06 - MONTHLY USAGE - FOR JUNE 2021				963	06-Jun-2021	06-Jun-2021	
10-5-1001024-0345	CELL PHONE							21.59
MAY 2021	MAY 2021 USAGE				677	06-May-2021	06-May-2021	
10-5-1001024-0345	CELL PHONE							57.33
GRE03	GREEN SHIELD CANADA							
JUNE 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				786	01-Jun-2021	01-Jun-2021	
10-5-1001024-0205	BENEFITS - GREENSHIELD - HUMAN RESOURCES							871.68
MAY 2021	MAY 2021 BENEFITS				673	01-May-2021	01-May-2021	
10-5-1001024-0205	BENEFITS - GREENSHIELD - HUMAN RESOURCES							871.68
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				804	01-Jun-2021	01-Jun-2021	
10-5-1001024-0207	BENEFITS - LIFE & DISABIL - HUMAN RESOUR							1,265.42
MAY 2021	MAY 2021 BENEFITS				676	01-May-2021	01-May-2021	
10-5-1001024-0207	BENEFITS - LIFE & DISABIL - HUMAN RESOUR							1,265.42
USB01	US BANK NATIONAL ASSOCIATION-VISA							
APR/MAY	APRIL/MAY 2021 PURCHASES				764	06-May-2021	06-May-2021	
10-5-1001024-0301	OFFICE SUPPLIES							12.23
10-5-1001024-0240	EMPLOYEE RECOGNITION							21.98
10-5-1001024-0240	EMPLOYEE RECOGNITION							52.53
10-5-1001024-0372	RECRUITMENT EXPENSES							163.85
10-5-1001024-0372	RECRUITMENT EXPENSES							78.39
Department Totals :								4,682.10

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount
DEPARTMENT 1001025				INFORMATION TECHNOLOGY				
BEL01	BELL CANADA							
APR 2021	APRIL 2021 MONTHLY CHARGES				491	16-Apr-2021	16-Apr-2021	
10-5-1001025-0315	TELEPHONE							32.90
10-5-1001025-0315	TELEPHONE							58.89
JUN 2021	06 - MONTHLY PHONE CHARGES - FOR JUNE 2021				835	01-Jun-2021	01-Jun-2021	
10-5-1001025-0315	TELEPHONE							1,112.98
MAY 2021	MAY 2021 MONTHLY CHARGES				707	16-May-2021	16-May-2021	



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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1001025				INFORMATION TECHNOLOGY				
10-5-1001025-0315				TELEPHONE				91.79
MAY 2021	MAY 2021 MONTHLY CHARGES				641	01-May-2021	01-May-2021	
10-5-1001025-0315				TELEPHONE				1,119.14
BEL03	BELL MOBILITY INC.							
JUN 2021	06 - MONTHLY USAGE - FOR JUNE 2021				963	06-Jun-2021	06-Jun-2021	
10-5-1001025-0345				CELL PHONE				125.57
10-5-1001025-0332				INTERNET ACCESS				301.05
MAY 2021	MAY 2021 USAGE				677	06-May-2021	06-May-2021	
10-5-1001025-0332				INTERNET ACCESS				257.65
10-5-1001025-0345				CELL PHONE				99.79
COG02	COGECO PAYMENT CENTRE							
APR 2021	APRIL 2021 INTERNET				670	01-Apr-2021	01-Apr-2021	
10-5-1001025-0332				INTERNET ACCESS				3,167.39
10-5-1001025-0332				INTERNET ACCESS				180.74
JUN 2021 B	06 - MONTHLY INTERNET - FOR JUNE 2021				929	01-Jun-2021	01-Jun-2021	
10-5-1001025-0332				INTERNET ACCESS				115.20
MAY 2021	MAY 2021 INTERNET				805	01-May-2021	01-May-2021	
10-5-1001025-0332				INTERNET ACCESS				3,167.39
10-5-1001025-0332				INTERNET ACCESS				180.74
MAY 2021 B	MAY 2021 INTERNET				671	01-May-2021	01-May-2021	
10-5-1001025-0332				INTERNET ACCESS				133.29
GRE03	GREEN SHIELD CANADA							
JUNE 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				786	01-Jun-2021	01-Jun-2021	
10-5-1001025-0205				BENEFITS - GREENSHIELD				1,493.62
MAY 2021	MAY 2021 BENEFITS				673	01-May-2021	01-May-2021	
10-5-1001025-0205				BENEFITS - GREENSHIELD				1,493.62
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				804	01-Jun-2021	01-Jun-2021	
10-5-1001025-0207				BENEFITS - LIFE & DISABILITY				1,696.85
MAY 2021	MAY 2021 BENEFITS				676	01-May-2021	01-May-2021	
10-5-1001025-0207				BENEFITS - LIFE & DISABILITY				1,769.41
USB01	US BANK NATIONAL ASSOCIATION-VISA							
APR/MAY	APRIL/MAY 2021 PURCHASES				764	06-May-2021	06-May-2021	
10-5-1001025-0310				COMPUTER MAINTENANCE				66.62
10-5-1001025-0310				COMPUTER MAINTENANCE				172.46
10-5-1001025-0310				COMPUTER MAINTENANCE				1,975.93
10-5-1001025-0310				COMPUTER MAINTENANCE				564.98



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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1001025				INFORMATION TECHNOLOGY				
10-5-1001025-0310				COMPUTER MAINTENANCE				125.42
10-5-1001025-0310				COMPUTER MAINTENANCE				352.42
10-5-1001025-0315				TELEPHONE				255.98
10-5-1001025-0311				WEBSITE DEVELOPMENT & SOFTWARE				99.99
Department Totals :								20,211.81

DEPARTMENT 1008030				DRAINAGE				
BEL03				BELL MOBILITY INC.				
JUN 2021	06 - MONTHLY USAGE - FOR JUNE 2021				963	06-Jun-2021	06-Jun-2021	
10-5-1008030-0345				MOBILE DEVICES				24.53
MAY 2021	MAY 2021 USAGE				677	06-May-2021	06-May-2021	
10-5-1008030-0345				MOBILE DEVICES				23.51
GRE03				GREEN SHIELD CANADA				
JUNE 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				786	01-Jun-2021	01-Jun-2021	
10-5-1008030-0205				BENEFITS GREENSHIELD				435.83
MAY 2021	MAY 2021 BENEFITS				673	01-May-2021	01-May-2021	
10-5-1008030-0205				BENEFITS GREENSHIELD				435.83
HYD02				HYDRO ONE NETWORKS				
APR 2021	MAIN ACCOUNT APRIL 2021				725	30-Apr-2021	30-Apr-2021	
10-1-1008030-8515				LAKEWOOD PUMP #2				48.72
10-1-1008030-8675				MICKLE PARK AVE PUMP				272.69
10-1-1008030-8120				BAILEY'S BEACH DRAIN & PUMP				35.41
10-1-1008030-8965				WILLOW BEACH PUMP				723.26
10-1-1008030-8555				LEO BEAUDOIN PUMP				157.05
10-1-1008030-8510				LAKEWOOD PUMP #1				60.56
MAY 2021	MAIN ACCOUNT MAY 2021				806	31-May-2021	31-May-2021	
10-1-1008030-8555				LEO BEAUDOIN PUMP				114.44
10-1-1008030-8510				LAKEWOOD PUMP #1				56.14
10-1-1008030-8120				BAILEY'S BEACH DRAIN & PUMP				35.64
10-1-1008030-8965				WILLOW BEACH PUMP				570.38
10-1-1008030-8515				LAKEWOOD PUMP #2				99.49
10-1-1008030-8675				MICKLE PARK AVE PUMP				153.25
SUN11				SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				804	01-Jun-2021	01-Jun-2021	
10-5-1008030-0207				BENEFITS LIFE & DISABILITY				592.42
MAY 2021	MAY 2021 BENEFITS				676	01-May-2021	01-May-2021	
10-5-1008030-0207				BENEFITS LIFE & DISABILITY				592.42



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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1008030				DRAINAGE				
Department Totals :								4,431.57

DEPARTMENT 2010000				FIRE				
BEL03	BELL MOBILITY INC.							
JUN 2021	06 - MONTHLY USAGE - FOR JUNE 2021				963	06-Jun-2021	06-Jun-2021	
10-5-2010000-0345				FIRE - CELL PHONE EXPENSE				221.24
MAY 2021	MAY 2021 USAGE				677	06-May-2021	06-May-2021	
10-5-2010000-0345				FIRE - CELL PHONE EXPENSE				216.57
BEL12	BELL CANADA							
JUN 2021	06 - MONTHLY INTERNET/TV - FOR JUNE 2021				927	01-Jun-2021	01-Jun-2021	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				61.97
MAY 2021	MAY 2021 SERVICES				642	01-May-2021	01-May-2021	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				61.97
BEL900	BELL CANADA							
JUN 2021	06 - MONTHLY EMERGENCY PREPAREDNESS - FOR JUNE 2021				834	01-Jun-2021	01-Jun-2021	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				114.96
MAY 2021	MAY 2021 EMERGENCY PREPAREDNESS				643	01-May-2021	01-May-2021	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				114.96
COG02	COGECO PAYMENT CENTRE							
APR 2021	APRIL 2021 INTERNET				670	01-Apr-2021	01-Apr-2021	
10-5-2010000-0251				FIRE PREVENTION & TRAININ				80.22
MAY 2021	MAY 2021 INTERNET				805	01-May-2021	01-May-2021	
10-5-2010000-0251				FIRE PREVENTION & TRAININ				80.22
GRE03	GREEN SHIELD CANADA							
JUNE 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				786	01-Jun-2021	01-Jun-2021	
10-5-2010000-0206				BENEFITS - GREENSHIELD RE				1,712.88
10-5-2010000-0205				BENEFITS - GREENSHIELD - FIRE				3,520.22
MAY 2021	MAY 2021 BENEFITS				673	01-May-2021	01-May-2021	
10-5-2010000-0205				BENEFITS - GREENSHIELD - FIRE				3,520.22
10-5-2010000-0206				BENEFITS - GREENSHIELD RE				1,712.88
HYD02	HYDRO ONE NETWORKS							
APR 2021	MAIN ACCOUNT APRIL 2021				725	30-Apr-2021	30-Apr-2021	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				38.23
APR EMERG 25 2S CONC LOT 20 & 2N CONC LOT 10, SIRENS - APRIL 2021					546	16-Apr-2021	16-Apr-2021	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				74.00



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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 2010000				FIRE				
MAY 2021	MAIN ACCOUNT MAY 2021				806	31-May-2021	31-May-2021	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				37.68
MAY EMERG 252S CONC LOT 20 & 2N CONC LOT 10, SIRENS - MAY 2021					724	13-May-2021	13-May-2021	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				74.61
SHA253	SHAW DIRECT							
JUN 2021	06 - MONTHLY SATELLITE - FIRE DEPT - FOR JUNE 2021				856	04-Jun-2021	04-Jun-2021	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				99.44
MAY 2021	MAY 3 - JUN 2, 2021 SATELLITE				675	04-May-2021	04-May-2021	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				99.44
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				804	01-Jun-2021	01-Jun-2021	
10-5-2010000-0207				BENEFITS - LIFE & DISABIL				3,814.37
MAY 2021	MAY 2021 BENEFITS				676	01-May-2021	01-May-2021	
10-5-2010000-0207				BENEFITS - LIFE & DISABIL				3,814.37
USB01	US BANK NATIONAL ASSOCIATION-VISA							
APR/MAY	APRIL/MAY 2021 PURCHASES				764	06-May-2021	06-May-2021	
10-5-2010000-0301				OFFICE SUPPLIES				88.92
10-5-2010000-0420				FIREFIGHTING EQUIPMENT				906.95
10-5-2010000-0254				TRAINING SUPPLIES				24.99
10-5-2010000-0254				TRAINING SUPPLIES				2,122.69
10-5-2010000-0321				OPERATING SUPPLIES				47.31
10-5-2010000-0254				TRAINING SUPPLIES				27.92
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				1,609.12
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.				452.75
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.				189.84
WOR03	WORKPLACE SAFETY & INSURANCE BOARD							
APRIL 2021	APRIL 2021 WSIB BENEFITS				659	30-Apr-2021	30-Apr-2021	
10-5-2010000-0208				BENEFITS - WORKER'S COMP.				1,632.93
MAY 2021	MAY 2021 WSIB BENEFITS				814	31-May-2021	31-May-2021	
10-5-2010000-0208				BENEFITS - WORKER'S COMP.				1,632.93
Department Totals :								28,206.80

DEPARTMENT 2020000				POLICE				
BEL01	BELL CANADA							
JUN 2021	06 - MONTHLY PHONE CHARGES - FOR JUNE 2021				835	01-Jun-2021	01-Jun-2021	
10-5-2020000-0315				TELEPHONE				541.29



Batch : All

Department : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	
Invoice No.	Description							Amount
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 2020000				POLICE				
MAY 2021	MAY 2021 MONTHLY CHARGES				641	01-May-2021	01-May-2021	
10-5-2020000-0315				TELEPHONE				540.92
CIT350	CITY OF WINDSOR							
JUNE 2021	JUNE 2021 WPS CONTRACT				784	01-Jun-2021	01-Jun-2021	
10-5-2020000-0605				SERVICE CONTRACT -WPS				426,548.42
MAY 2021	WPS CONTRACT FOR MAY 2021				661	01-May-2021	01-May-2021	
10-5-2020000-0605				SERVICE CONTRACT -WPS				426,548.42
ENB01	ENBRIDGE GAS (UNION GAS)							
APR 2021	APRIL 2021 MONTHLY CHARGES				548	28-Apr-2021	28-Apr-2021	
10-5-2020000-0316				UTILITIES - POLICE DEPT				784.20
MAY 2021	MAY 2021 MONTHLY CHARGES				735	28-May-2021	28-May-2021	
10-5-2020000-0316				UTILITIES - POLICE DEPT				242.04
ESS46	ESSEX POWERLINES CORPORATION							
APR 2021	ELECTRICITY, WATER & SEWAGE APRIL 2021				669	30-Apr-2021	30-Apr-2021	
10-5-2020000-0316				UTILITIES - POLICE DEPT				1,222.74
MAY 2021	ELECTRICITY, WATER & SEWAGE MAY 2021				858	31-May-2021	31-May-2021	
10-5-2020000-0316				UTILITIES - POLICE DEPT				983.05
GRE03	GREEN SHIELD CANADA							
JUNE 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				786	01-Jun-2021	01-Jun-2021	
10-5-2020000-0206				BENEFITS - GREENSHIELD RE				8,777.71
MAY 2021	MAY 2021 BENEFITS				673	01-May-2021	01-May-2021	
10-5-2020000-0206				BENEFITS - GREENSHIELD RE				8,777.71
Department Totals :								874,966.50

DEPARTMENT 2043010				BUILDING				
BEL03	BELL MOBILITY INC.							
JUN 2021	06 - MONTHLY USAGE - FOR JUNE 2021				963	06-Jun-2021	06-Jun-2021	
10-5-2043010-0345				BLDG. - CELL PHONE EXPENSE				134.59
MAY 2021	MAY 2021 USAGE				677	06-May-2021	06-May-2021	
10-5-2043010-0345				BLDG. - CELL PHONE EXPENSE				98.05
GRE03	GREEN SHIELD CANADA							
JUNE 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				786	01-Jun-2021	01-Jun-2021	
10-5-2043010-0206				BENEFITS - GREENSHIELD RE				1,710.02
10-5-2043010-0205				BENEFITS - GREENSHIELD				649.33
MAY 2021	MAY 2021 BENEFITS				673	01-May-2021	01-May-2021	



Batch : All

Department : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 2043010				BUILDING				
10-5-2043010-0205				BENEFITS - GREENSHIELD				1,072.61
10-5-2043010-0206				BENEFITS - GREENSHIELD RE				1,710.02
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				804	01-Jun-2021	01-Jun-2021	
10-5-2043010-0207				BENEFITS - LIFE & DISABIL				1,789.62
MAY 2021	MAY 2021 BENEFITS				676	01-May-2021	01-May-2021	
10-5-2043010-0207				BENEFITS - LIFE & DISABIL				1,723.12
USB01	US BANK NATIONAL ASSOCIATION-VISA							
APR/MAY	APRIL/MAY 2021 PURCHASES				764	06-May-2021	06-May-2021	
10-5-2043010-0350				MEMBERSHIPS				9.03
10-5-2043010-0350				MEMBERSHIPS				117.00
10-5-2043010-0350				MEMBERSHIPS				117.00
Department Totals :								9,130.39

DEPARTMENT 2043015				LICENSING AND ENFORCEMENT				
BEL03	BELL MOBILITY INC.							
JUN 2021	06 - MONTHLY USAGE - FOR JUNE 2021				963	06-Jun-2021	06-Jun-2021	
10-5-2043015-0345				BY-LAW ENF. - CELL PHONE EXPENSE				162.27
MAY 2021	MAY 2021 USAGE				677	06-May-2021	06-May-2021	
10-5-2043015-0345				BY-LAW ENF. - CELL PHONE EXPENSE				190.34
GRE03	GREEN SHIELD CANADA							
JUNE 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				786	01-Jun-2021	01-Jun-2021	
10-5-2043015-0205				BENEFITS - GREENSHIELD				1,889.65
MAY 2021	MAY 2021 BENEFITS				673	01-May-2021	01-May-2021	
10-5-2043015-0205				BENEFITS - GREENSHIELD				1,889.65
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				804	01-Jun-2021	01-Jun-2021	
10-5-2043015-0207				BENEFITS - LIFE & DISABILITY				1,613.81
MAY 2021	MAY 2021 BENEFITS				676	01-May-2021	01-May-2021	
10-5-2043015-0207				BENEFITS - LIFE & DISABILITY				1,748.41
USB01	US BANK NATIONAL ASSOCIATION-VISA							
APR/MAY	APRIL/MAY 2021 PURCHASES				764	06-May-2021	06-May-2021	
10-5-2043015-0351				TRAINING AND CONFERENCES				317.10
10-5-2043015-0351				TRAINING AND CONFERENCES				317.10
10-5-2043015-0351				TRAINING AND CONFERENCES				7.13
10-5-2043015-0351				TRAINING AND CONFERENCES				7.13



Batch : All

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Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 2043015 LICENSING AND ENFORCEMENT

Department Totals : 8,142.59

DEPARTMENT 3010000 PUBLIC WORKS

BEL03 BELL MOBILITY INC.

JUN 2021	06 - MONTHLY USAGE - FOR JUNE 2021	963	06-Jun-2021	06-Jun-2021	
10-5-3010000-0345	P.W. - CELL PHONE EXPENSE				176.09
MAY 2021	MAY 2021 USAGE	677	06-May-2021	06-May-2021	
10-5-3010000-0345	P.W. - CELL PHONE EXPENSE				178.50

ESS46 ESSEX POWERLINES CORPORATION

APR 2021	ELECTRICITY, WATER & SEWAGE APRIL 2021	669	30-Apr-2021	30-Apr-2021	
10-5-3010000-0316	STREET Utilities				6,927.72
10-5-3010000-0316	TRAFF Utilities				1,149.20
MAY 2021	ELECTRICITY, WATER & SEWAGE MAY 2021	858	31-May-2021	31-May-2021	
10-5-3010000-0316	TRAFF Utilities				990.74
10-5-3010000-0316	STREET Utilities				5,465.36

GRE03 GREEN SHIELD CANADA

JUNE 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021	786	01-Jun-2021	01-Jun-2021	
10-5-3010000-0205	BENEFITS - GREENSHIELD				5,322.82
10-5-3010000-0206	BENEFITS - GREENSHIELD RE				7,365.11
MAY 2021	MAY 2021 BENEFITS	673	01-May-2021	01-May-2021	
10-5-3010000-0206	BENEFITS - GREENSHIELD RE				7,365.11
10-5-3010000-0205	BENEFITS - GREENSHIELD				5,322.82

HYD02 HYDRO ONE NETWORKS

APR 2021	MAIN ACCOUNT APRIL 2021	725	30-Apr-2021	30-Apr-2021	
10-5-3010000-0757	STORM SEWER CLEANING & FLUSHING				44.96
APR 2021 STR	APRIL 2021 STREET LIGHTS	599	30-Apr-2021	30-Apr-2021	
10-5-3010000-0316	Utilities				3,309.01
MAY 2021	MAIN ACCOUNT MAY 2021	806	31-May-2021	31-May-2021	
10-5-3010000-0757	STORM SEWER CLEANING & FLUSHING				97.45
MAY 2021 STR	MAY 2021 STREET LIGHTS	807	31-May-2021	31-May-2021	
10-5-3010000-0316	STREET Utilities				3,209.47

SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING

JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021	804	01-Jun-2021	01-Jun-2021	
10-5-3010000-0207	BENEFITS - LIFE & DISABIL				5,870.21
MAY 2021	MAY 2021 BENEFITS	676	01-May-2021	01-May-2021	
10-5-3010000-0207	BENEFITS - LIFE & DISABIL				5,870.21



Batch : All

Department : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	
Invoice No.	Description							Amount
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 3010000				PUBLIC WORKS				
USB01				US BANK NATIONAL ASSOCIATION-VISA				
APR/MAY				APRIL/MAY 2021 PURCHASES	764	06-May-2021	06-May-2021	
10-5-3010000-0350				MEMBERSHIPS				1,549.16
10-5-3010000-0420			OPENAI	EQUIPMENT				514.15
10-5-3010000-0420			VACCIN	EQUIPMENT				2,029.48
10-5-3010000-0331			RES013	GENERAL MAINTENANCE				-352.89
Department Totals :								62,404.68

DEPARTMENT 4010000				WASTEWATER				
BEL03				BELL MOBILITY INC.				
JUN 2021				06 - MONTHLY USAGE - FOR JUNE 2021	963	06-Jun-2021	06-Jun-2021	
80-5-4010000-0612			ESLS	OCWA MAINTENANCE ITEMS				105.77
MAY 2021				MAY 2021 USAGE	677	06-May-2021	06-May-2021	
80-5-4010000-0612			ESLS	OCWA MAINTENANCE ITEMS				105.77
BEL12				BELL CANADA				
JUN 2021				06 - MONTHLY INTERNET/TV - FOR JUNE 2021	927	01-Jun-2021	01-Jun-2021	
80-5-4010000-0612				OCWA MAINTENANCE ITEMS				63.22
80-5-4010000-0612				OCWA MAINTENANCE ITEMS				68.93
MAY 2021				MAY 2021 SERVICES	642	01-May-2021	01-May-2021	
80-5-4010000-0612				OCWA MAINTENANCE ITEMS				63.22
80-5-4010000-0612				OCWA MAINTENANCE ITEMS				68.93
ENB01				ENBRIDGE GAS (UNION GAS)				
APR 2021				APRIL 2021 MONTHLY CHARGES	548	28-Apr-2021	28-Apr-2021	
80-5-4010000-0316			MCLEOI	UTILITIES				182.85
80-5-4010000-0316			ASSTS	UTILITIES				2,561.22
MAY 2021				MAY 2021 MONTHLY CHARGES	735	28-May-2021	28-May-2021	
80-5-4010000-0316			ASSTS	UTILITIES				1,509.75
ESS46				ESSEX POWERLINES CORPORATION				
APR 2021				ELECTRICITY, WATER & SEWAGE APRIL 2021	669	30-Apr-2021	30-Apr-2021	
80-5-4010000-0316			ASSTS	UTILITIES				28,407.39
MAY 2021				ELECTRICITY, WATER & SEWAGE MAY 2021	858	31-May-2021	31-May-2021	
80-5-4010000-0316			ASSTS	UTILITIES				21,130.93
HYD02				HYDRO ONE NETWORKS				
APR 2021				MAIN ACCOUNT APRIL 2021	725	30-Apr-2021	30-Apr-2021	
80-5-4010000-0316			MCLEOI	UTILITIES				9,617.23
80-5-4010000-0316			BIGCR	UTILITIES				225.70



Batch : All

Department : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 4010000				WASTEWATER				
80-5-4010000-0316			ESLS	UTILITIES				2,790.49
80-5-4010000-0316			MSLS	UTILITIES				3,882.44
80-5-4010000-0316				UTILITIES				3,940.77
MAY 2021	MAIN ACCOUNT MAY 2021				806	31-May-2021	31-May-2021	
80-5-4010000-0316			MCLEOE	UTILITIES				6,763.44
80-5-4010000-0316			BIGCR	UTILITIES				196.37
80-5-4010000-0316			ESLS	UTILITIES				1,950.64
80-5-4010000-0316			MSLS	UTILITIES				1,758.02
80-5-4010000-0316				UTILITIES				2,577.89
Department Totals :								87,970.97
DEPARTMENT 7010000				RECREATION				
BEL03				BELL MOBILITY INC.				
JUN 2021	06 - MONTHLY USAGE - FOR JUNE 2021				963	06-Jun-2021	06-Jun-2021	
10-5-7010000-0345				CELL PHONE EXPENSE				56.32
MAY 2021	MAY 2021 USAGE				677	06-May-2021	06-May-2021	
10-5-7010000-0345				CELL PHONE EXPENSE				56.23
BEL34				BELL				
JUN 2021	06 - MONTHLY SATELLITE - LIBRO - FOR JUNE 2021				928	10-Jun-2021	10-Jun-2021	
10-5-7010000-0349				MARKETING				82.43
MAY 2021	MAY 2021 SATELLITE SERVICES				644	10-May-2021	10-May-2021	
10-5-7010000-0349				MARKETING				82.43
GRE03				GREEN SHIELD CANADA				
JUNE 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				786	01-Jun-2021	01-Jun-2021	
10-5-7010000-0205				BENEFITS - GREENSHIELD				944.83
MAY 2021	MAY 2021 BENEFITS				673	01-May-2021	01-May-2021	
10-5-7010000-0205				BENEFITS - GREENSHIELD				944.83
SUN11				SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				804	01-Jun-2021	01-Jun-2021	
10-5-7010000-0207				BENEFITS - LIFE & DISABILITY				955.50
MAY 2021	MAY 2021 BENEFITS				676	01-May-2021	01-May-2021	
10-5-7010000-0207				BENEFITS - LIFE & DISABILITY				955.50
USB01				US BANK NATIONAL ASSOCIATION-VISA				
APR/MAY	APRIL/MAY 2021 PURCHASES				764	06-May-2021	06-May-2021	
10-5-7010000-0349				MARKETING				79.00
10-5-7010000-0420				Small Equipment				142.39



Batch : All

Department : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 7010000				RECREATION				
10-5-7010000-0420				Small Equipment				47.98
Department Totals :								4,347.44

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 7017000				PARKS				
BEL03	BELL MOBILITY INC.							
JUN 2021	06 - MONTHLY USAGE - FOR JUNE 2021				963	06-Jun-2021	06-Jun-2021	
10-5-7017000-0345	CELL PHONE EXPENSE - PARKS MAINTENANCE							26.90
MAY 2021	MAY 2021 USAGE				677	06-May-2021	06-May-2021	
10-5-7017000-0345	CELL PHONE EXPENSE - PARKS MAINTENANCE							26.90
GRE03	GREEN SHIELD CANADA							
JUNE 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				786	01-Jun-2021	01-Jun-2021	
10-5-7017000-0205	BENEFITS - GREENSHIELD - PARKS & GROUNDS							2,389.75
MAY 2021	MAY 2021 BENEFITS				673	01-May-2021	01-May-2021	
10-5-7017000-0205	BENEFITS - GREENSHIELD - PARKS & GROUNDS							2,389.75
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				804	01-Jun-2021	01-Jun-2021	
10-5-7017000-0207	BENEFITS - LIFE & DISABIL - PARKS & GRDS							2,461.31
MAY 2021	MAY 2021 BENEFITS				676	01-May-2021	01-May-2021	
10-5-7017000-0207	BENEFITS - LIFE & DISABIL - PARKS & GRDS							4,007.25
10-5-7017000-0207	BENEFITS - LIFE & DISABIL - PARKS & GRDS							752.26
Department Totals :								12,054.12

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 7017002				FACILITIES				
BEL01	BELL CANADA							
JUN 2021	06 - MONTHLY PHONE CHARGES - FOR JUNE 2021				835	01-Jun-2021	01-Jun-2021	
10-5-7017002-0317	320RIC FACILITIES - BUILDING MAINTENANCE							32.90
MAY 2021	MAY 2021 MONTHLY CHARGES				641	01-May-2021	01-May-2021	
10-5-7017002-0317	320RIC FACILITIES - BUILDING MAINTENANCE							32.90
BEL03	BELL MOBILITY INC.							
JUN 2021	06 - MONTHLY USAGE - FOR JUNE 2021				963	06-Jun-2021	06-Jun-2021	
10-5-7017002-0345	CELL PHONE							43.21
MAY 2021	MAY 2021 USAGE				677	06-May-2021	06-May-2021	
10-5-7017002-0345	CELL PHONE							43.10
ENB01	ENBRIDGE GAS (UNION GAS)							
APR 2021	APRIL 2021 MONTHLY CHARGES				548	28-Apr-2021	28-Apr-2021	



Batch : All

Department : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 7017002				FACILITIES				
10-5-7017002-0316	KNYP			FACILITIES - UTILITIES				96.01
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				756.90
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				499.00
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				186.19
10-5-7017002-0316	CENTW			FACILITIES - UTILITIES				45.15
10-5-7017002-0316	ACS			FACILITIES - UTILITIES				33.29
10-5-7017002-0316	GORDOI			FACILITIES - UTILITIES				135.96
10-5-7017002-0316	SCOUT			FACILITIES - UTILITIES				146.58
10-5-7017002-0316	TOWN			FACILITIES - UTILITIES				721.21
10-5-7017002-0316	32ORIC			FACILITIES - UTILITIES				929.56
10-5-7017002-0316	TOWN			FACILITIES - UTILITIES				261.61
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				261.61
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				178.89
10-5-7017002-0316	TOWN			FACILITIES - UTILITIES				120.74
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				120.73
MAY 2021	MAY 2021 MONTHLY CHARGES				735	28-May-2021	28-May-2021	
10-5-7017002-0316	KNYP			FACILITIES - UTILITIES				62.60
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				840.95
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				331.30
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				128.48
10-5-7017002-0316	CENTW			FACILITIES - UTILITIES				39.49
10-5-7017002-0316	ACS			FACILITIES - UTILITIES				233.51
10-5-7017002-0316	GORDOI			FACILITIES - UTILITIES				177.69
10-5-7017002-0316	SCOUT			FACILITIES - UTILITIES				87.01
10-5-7017002-0316	TOWN			FACILITIES - UTILITIES				849.25
10-5-7017002-0316	32ORIC			FACILITIES - UTILITIES				1,536.39
10-5-7017002-0316	TOWN			FACILITIES - UTILITIES				249.21
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				249.21
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				91.87
10-5-7017002-0316	TOWN			FACILITIES - UTILITIES				82.60
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				82.60
ESS46 ESSEX POWERLINES CORPORATION								
APR 2021	ELECTRICITY, WATER & SEWAGE APRIL 2021				669	30-Apr-2021	30-Apr-2021	
10-5-7017002-0316	TOWN			FACILITIES - UTILITIES				1,557.20
10-5-7017002-0316	KNYP			FACILITIES - UTILITIES				765.70
10-5-7017002-0316	GORDOI			FACILITIES - UTILITIES				262.57
10-5-7017002-0316	WIGLE			FACILITIES - UTILITIES				169.23
10-5-7017002-0316	NORTH			FACILITIES - UTILITIES				238.63
10-5-7017002-0316	SCOUT			FACILITIES - UTILITIES				248.76
10-5-7017002-0316	CENTW			FACILITIES - UTILITIES				1,158.97



Batch : All

Department : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 7017002				FACILITIES				
10-5-7017002-0316	ACS			FACILITIES - UTILITIES				153.65
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				1,494.43
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				143.39
10-5-7017002-0316	TODDY			FACILITIES - UTILITIES				883.95
10-5-7017002-0316	CARNEC			FACILITIES - UTILITIES				56.35
10-5-7017002-0316	99THOM			FACILITIES - UTILITIES				789.10
10-5-7017002-0316	BELLEV			FACILITIES - UTILITIES				56.35
10-5-7017002-0316	GATESI			FACILITIES - UTILITIES				83.62
MAY 2021	ELECTRICITY, WATER & SEWAGE MAY 2021				858	31-May-2021	31-May-2021	
10-5-7017002-0316	TOWN			FACILITIES - UTILITIES				1,375.06
10-5-7017002-0316	KNYP			FACILITIES - UTILITIES				758.83
10-5-7017002-0316	GORDOI			FACILITIES - UTILITIES				231.84
10-5-7017002-0316	WIGLE			FACILITIES - UTILITIES				168.23
10-5-7017002-0316	NORTHC			FACILITIES - UTILITIES				226.02
10-5-7017002-0316	SCOUT			FACILITIES - UTILITIES				161.11
10-5-7017002-0316	CENTWA			FACILITIES - UTILITIES				1,026.05
10-5-7017002-0316	ACS			FACILITIES - UTILITIES				141.13
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				1,319.86
10-5-7017002-0316	TODDY			FACILITIES - UTILITIES				661.63
10-5-7017002-0316	CARNEC			FACILITIES - UTILITIES				56.35
10-5-7017002-0316	99THOM			FACILITIES - UTILITIES				614.48
10-5-7017002-0316	BELLEV			FACILITIES - UTILITIES				56.35
10-5-7017002-0316	GATESI			FACILITIES - UTILITIES				80.13
GRE03 GREEN SHIELD CANADA								
JUNE 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				786	01-Jun-2021	01-Jun-2021	
10-5-7017002-0205				BENEFITS - GREENSHIELD - FACILITIES				850.26
MAY 2021	MAY 2021 BENEFITS				673	01-May-2021	01-May-2021	
10-5-7017002-0205				BENEFITS - GREENSHIELD - FACILITIES				850.26
HYD02 HYDRO ONE NETWORKS								
APR 2021	MAIN ACCOUNT APRIL 2021				725	30-Apr-2021	30-Apr-2021	
10-5-7017002-0316	TOWN			FACILITIES - UTILITIES				1,075.87
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				80.83
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				1,163.30
10-5-7017002-0316	MALCOM			FACILITIES - UTILITIES				132.28
APR 2021	TENN HYDRO FOR 3320 MIDDLE SIDE RD APRIL 2021				515	19-Apr-2021	19-Apr-2021	
10-5-7017002-0316	TENNIS			FACILITIES - UTILITIES				60.18
MAY 2021	MAIN ACCOUNT MAY 2021				806	31-May-2021	31-May-2021	
10-5-7017002-0316	TOWN			FACILITIES - UTILITIES				822.59
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				79.47



Batch : All

Department : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 7017002				FACILITIES				
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				789.62
10-5-7017002-0316	MALCOM			FACILITIES - UTILITIES				125.02
MAY 2021	TENN HYDRO FOR 3320 MIDDLE SIDE RD			MAY 2021	706	17-May-2021	17-May-2021	
10-5-7017002-0316	TENNIS			FACILITIES - UTILITIES				49.61
REL002				RELIANCE HOME COMFORT				
APR 2021	APRIL 2021 RENTAL CHARGES				674	30-Apr-2021	30-Apr-2021	
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				27.12
10-5-7017002-0316	PARKST			FACILITIES - UTILITIES				76.35
MAY 2021	MAY 2021 RENTAL CHARGES				736	28-May-2021	28-May-2021	
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				27.12
10-5-7017002-0316	PARKST			FACILITIES - UTILITIES				76.35
SUN11				SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				804	01-Jun-2021	01-Jun-2021	
10-5-7017002-0207				BENEFITS - LIFE & DISABIL - FACILITIES				1,392.59
MAY 2021	MAY 2021 BENEFITS				676	01-May-2021	01-May-2021	
10-5-7017002-0207				BENEFITS - LIFE & DISABIL - FACILITIES				1,392.59
USB01				US BANK NATIONAL ASSOCIATION-VISA				
APR/MAY	APRIL/MAY 2021 PURCHASES				764	06-May-2021	06-May-2021	
10-5-7017002-0317	TOWN			FACILITIES - BUILDING MAINTENANCE				18.08
Department Totals :								33,716.16

DEPARTMENT 7017300				LIBRO				
BEL03				BELL MOBILITY INC.				
JUN 2021	06 - MONTHLY USAGE - FOR JUNE 2021				963	06-Jun-2021	06-Jun-2021	
10-5-7017300-0345				CELL PHONE - ARENA				59.58
MAY 2021	MAY 2021 USAGE				677	06-May-2021	06-May-2021	
10-5-7017300-0345				CELL PHONE - ARENA				71.80
ENB01				ENBRIDGE GAS (UNION GAS)				
APR 2021	APRIL 2021 MONTHLY CHARGES				548	28-Apr-2021	28-Apr-2021	
10-5-7017300-0316				UTILITIES				3,163.01
MAY 2021	MAY 2021 MONTHLY CHARGES				735	28-May-2021	28-May-2021	
10-5-7017300-0316				UTILITIES				4,503.41
ESS46				ESSEX POWERLINES CORPORATION				
APR 2021	ELECTRICITY, WATER & SEWAGE APRIL 2021				669	30-Apr-2021	30-Apr-2021	
10-5-7017300-0316				UTILITIES				902.28
MAY 2021	ELECTRICITY, WATER & SEWAGE MAY 2021				858	31-May-2021	31-May-2021	



Batch : All

Department : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 7017300				LIBRO				
10-5-7017300-0316				UTILITIES				916.14
GRE03	GREEN SHIELD CANADA							
JUNE 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				786	01-Jun-2021	01-Jun-2021	
10-5-7017300-0205	BENEFITS - GREENSHIELD							1,326.47
10-5-7017300-0206	BENEFITS - GREENSHIELD RE							2,433.45
MAY 2021	MAY 2021 BENEFITS				673	01-May-2021	01-May-2021	
10-5-7017300-0206	BENEFITS - GREENSHIELD RE							3,305.13
10-5-7017300-0205	BENEFITS - GREENSHIELD							1,326.47
HYD02	HYDRO ONE NETWORKS							
APR 2021 LIBR	APRIL 2021 LIBRO HYDRO				598	30-Apr-2021	30-Apr-2021	
10-5-7017300-0316	UTILITIES							14,424.25
MAY 2021 LIBR	MAY 2021 LIBRO HYDRO				772	31-May-2021	31-May-2021	
10-5-7017300-0316	UTILITIES							12,809.50
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				804	01-Jun-2021	01-Jun-2021	
10-5-7017300-0207	BENEFITS - LIFE & DISABIL							752.26
Department Totals :								45,993.75

DEPARTMENT 8010000				PLANNING & LEGISLATIVE SERVICES				
BEL03	BELL MOBILITY INC.							
JUN 2021	06 - MONTHLY USAGE - FOR JUNE 2021				963	06-Jun-2021	06-Jun-2021	
10-5-8010000-0345	CELL PHONE							90.70
MAY 2021	MAY 2021 USAGE				677	06-May-2021	06-May-2021	
10-5-8010000-0345	CELL PHONE							21.53
GRE03	GREEN SHIELD CANADA							
JUNE 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				786	01-Jun-2021	01-Jun-2021	
10-5-8010000-0205	BENEFITS - GREENSHIELD							1,047.07
10-5-8010000-0101	SALARIES - FULL TIME							435.84
10-5-8010000-0206	BENEFITS - GREENSHIELD RETIREES							1,037.18
MAY 2021	MAY 2021 BENEFITS				673	01-May-2021	01-May-2021	
10-5-8010000-0205	BENEFITS - GREENSHIELD							1,047.07
10-5-8010000-0206	BENEFITS - GREENSHIELD RETIREES							1,037.18
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				804	01-Jun-2021	01-Jun-2021	
10-5-8010000-0207	BENEFITS - LIFE & DISABIL							2,133.80
MAY 2021	MAY 2021 BENEFITS				676	01-May-2021	01-May-2021	



Batch : All

Department : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 8010000				PLANNING & LEGISLATIVE SERVICES				
10-5-8010000-0207				BENEFITS - LIFE & DISABIL				1,466.11
USB01	US BANK NATIONAL ASSOCIATION-VISA							
APR/MAY	APRIL/MAY 2021 PURCHASES				764	06-May-2021	06-May-2021	
10-5-8010000-0301				OFFICE SUPPLIES				225.98
10-5-8010000-0301				OFFICE SUPPLIES				98.28
Department Totals :								8,640.74
DEPARTMENT 8020000				TOURISM				
BEL03	BELL MOBILITY INC.							
JUN 2021	06 - MONTHLY USAGE - FOR JUNE 2021				963	06-Jun-2021	06-Jun-2021	
10-5-8020000-0345				CELL PHONE				163.55
MAY 2021	MAY 2021 USAGE				677	06-May-2021	06-May-2021	
10-5-8020000-0345				CELL PHONE				138.10
GRE03	GREEN SHIELD CANADA							
JUNE 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				786	01-Jun-2021	01-Jun-2021	
10-5-8020000-0205				BENEFITS - GREENSHIELD - TOURISM				1,743.36
MAY 2021	MAY 2021 BENEFITS				673	01-May-2021	01-May-2021	
10-5-8020000-0205				BENEFITS - GREENSHIELD - TOURISM				1,743.36
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
JUN 2021	06 - MONTHLY BENEFITS - FOR JUNE 2021				804	01-Jun-2021	01-Jun-2021	
10-5-8020000-0207				BENEFITS - LIFE & DISABILITY				1,714.61
MAY 2021	MAY 2021 BENEFITS				676	01-May-2021	01-May-2021	
10-5-8020000-0207				BENEFITS - LIFE & DISABILITY				1,695.23
Department Totals :								7,198.21
DEPARTMENT 9999999				Recoverable				
BEL03	BELL MOBILITY INC.							
JUN 2021	06 - MONTHLY USAGE - FOR JUNE 2021				963	06-Jun-2021	06-Jun-2021	
10-5-9999999-2011				MVC Expenses - Misc.				43.56
MAY 2021	MAY 2021 USAGE				677	06-May-2021	06-May-2021	
10-5-9999999-2011				MVC Expenses - Misc.				43.11
USB01	US BANK NATIONAL ASSOCIATION-VISA							
APR/MAY	APRIL/MAY 2021 PURCHASES				764	06-May-2021	06-May-2021	
10-5-9999999-2011				MVC Expenses - Misc.				36.99
10-5-9999999-2011				MVC Expenses - Misc.				81.33



Batch : All
 Department : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount
DEPARTMENT 9999999				Recoverable				
10-5-9999999-2011				MVC Expenses - Misc.				122.82
10-5-9999999-2011				MVC Expenses - Misc.				471.11
10-5-9999999-2011				MVC Expenses - Misc.				23.99
10-5-9999999-2011				MVC Expenses - Misc.				24.27
10-5-9999999-2011				MVC Expenses - Misc.				57.96
10-5-9999999-2011				MVC Expenses - Misc.				785.18
10-5-9999999-2011				MVC Expenses - Misc.				847.39
10-5-9999999-2011				MVC Expenses - Misc.				48.44
10-5-9999999-2011				MVC Expenses - Misc.				45.86
10-5-9999999-2011				MVC Expenses - Misc.				847.39

Department Totals : 3,479.40

EFT Paid Total : 3,657,768.06

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	3,474,005.24
Total EFT Paid for Approval :	3,657,768.06
Grand Total ITEMS for Approval :	7,131,773.30

Dear Mayor Aldo DiCarlo

As a local optometrist, I am writing to request that the Amherstburg Council call on the Ontario Government to immediately enter formal negotiations and address the chronic underfunding of eye care.

For more than 30 years, previous Ontario governments have ignored our requests for a sustainable funding system.

Did you know in 1989 the Ontario government paid \$39.15 for OHIP-insured eye exams? Did you know that today, 32 years later, the government only contributes an average of \$44.65 per exam? That's a 14% increase over three decades! With over four million services performed annually under OHIP, this level of funding is not sustainable.

If the government doesn't act before September 1st, 2021, millions of Ontarians are at risk of losing their access to eye care. I'm concerned about what this will mean for my patients and my community. We know the ones who will be impacted most are children, seniors and adults with diabetes or certain eye diseases. Due to this lack of funding, optometrists are also limited in their ability to invest in their practices and access to eye care in rural areas is especially threatened. This is not acceptable.

We are fighting for continued access to quality eye care and have two very reasonable requests:

- The government commits to a binding, formal negotiation process – the same way they do with other sectors;
- And the government commits to reforms that no longer require optometrists to have to pay out of their own pockets to see patients.

Although it is the province that needs to fix the issue, the underfunding of eye care affects municipalities too.

Optometrists are located in over 200 communities, making us the most accessible primary eye care professionals in the healthcare system. In many of these locations, we are the **only** providers of comprehensive general eye care. This is why municipalities must stand up for their residents and help protect access to OHIP optometry services.

So far, three municipalities (Town of Oakville, Town of Fort Frances, Town of Rainy River) have passed a motion asking that “the Provincial government address the OHIP-insured eye care immediately and enter into legally binding negotiations with Ontario Optometrists to fund these services at least to the cost of delivery, prior to any job action taking place”.

I'm requesting that my municipal council approve a similar motion as soon as possible so that residents can continue to access the quality eye care that they deserve.

Should you have any questions, or would like more information, please let me know. My patients and I hope that we can count on your support.

Sincerely,

Dr. Peter DiPasquale

Dr. Peter DiPasquale Optometry PC

Opposition to IHRA working definition of antisemitism

At Windsor & District Labour Council's (WDLC) June 8th General Membership Meeting, the delegates adopted a resolution opposing the International Holocaust Remembrance Alliance (IHRA) working definition of antisemitism.

Part of the resolution called for WDLC to make you/your organization and others aware of the position we have taken.

See the entire resolution below.

Thank you for your consideration.

Do not hesitate to contact us with questions or comments.

Sincerely,

Brian Hogan, President

519.252.8281

office@wdlc.ca

The resolution we adopted reads as follows:

Whereas

The International Holocaust Remembrance Alliance (IHRA) working definition of antisemitism relating to “a certain perception of Jews, which may be expressed as hatred toward Jews” is accompanied by what are called “contemporary examples” of antisemitism that are intended to form an integral part of the definition; and

Whereas

Of the 11 “contemporary examples” 7 refer to the state of Israel, politicizing the definition;

Whereas

The adoption of laws, policies, statements or definitions that equate criticism or opinions expressed about the state of Israel with an expression of hatred, bigotry or racism toward Jews or people of the Jewish faith undermines freedom of expression, free speech, freedom of conscience and academic freedom, and can (and has) been used to attack or suppress advocacy for Palestinian rights and opposition to the Israeli state or any of its policies or actions, including but not limited to its occupation

of Palestinian territory;

and Considering that

Organizations and groups such as Jewish Faculty in Canada Against the Adoption of the IHRA Working Definition of Anti-Semitism, Independent Jewish Voices Canada, around 20 Canadian faculty associations and academic unions and over 600 Canadian academics have opposed adoption of the IHRA working definition

Be It Resolved That

Windsor and District Labour Council opposes the codification in any form, or endorsement or incorporation of the IHRA definition of antisemitism into policies or initiatives, such as those directed against racism, hatred or hate speech, by:

- the governments of Canada or Ontario or municipal governments;
- educational or other public institutions or bodies;
- bodies representing labour, including the CLC, the OFL or any of their regional affiliates, including this labour council; and

Where the IHRA working definition of antisemitism may have been adopted, on either a formal or informal basis, and any policies or actions flowing from this, be renounced and discontinued.

July 6, 2021

Via email: ontariobigcitymayors.ca@ONBigCityMayors

Jeff Lehman, Chair
Ontario's Big City Mayors

Re: Chatham-Kent support OBCM action on mental health and addiction plan

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on June 28, 2021 passed the following motion:

Moved by CI Finn Second by CI Crew

“That the Municipality of Chatham-Kent Council support Ontario's Big City Mayors (OBCM) call for action on ambitious mental health and addiction plan.”

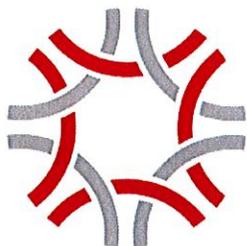
If you have any questions or comments, please contact Judy Smith at ckclerk@chatham-kent.ca

Sincerely,



Judy Smith, CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C
Local MP & MPP
Ontario Municipalities



— **OBCM** —
Ontario's Big City Mayors



Ontario's Big City Mayors call for action on ambitious mental health and addictions plan

Posted on Jun 21, 2021

June 18, 2021 – Ontario's Big City Mayors (OBCM) are joining mental health leaders and Chiefs of Police in calling for the decriminalization of controlled substances and the continued creation and funding of Mental Health Crisis Response Units. These units combine trained mental health professionals and police officers to respond to identified low-risk crisis calls and wellness checks.

OBCM is not alone in advocating in these changes. Mental health and substance use experts have been advocating for reforms for years. Opioid poisonings, hospitalizations, and deaths have been on a dangerous incline. The Ontario Drug Policy Research Network reported 2,426 opioid-related deaths in 2020, a 60 per cent increase over 2019, making 2020 the worst year on record since tracking began.

It has never been clearer that action is needed now. While the provincial government is responsible for funding and coordinating mental health and addictions supports, all levels of government have a role to play in improving services for our residents.

"Now is the time to be bold," said Jeff Lehman, Chair of OBCM and Mayor of Barrie. "Our call for policy change is consistent with OBCM's growing mandate to advocate for the resources our residents and communities need. The province's *Roadmap to Wellness* plan is a good plan and we want to work together to implement it vigorously. We look forward to working closely with the province to bring this plan into reality."

"Mental Health Crisis Response Teams are tried and tested in municipalities across the province. Many OBCM members have first-hand experience with programs like COAST and IMPACT, and have seen significant outcome improvements for residents," said Marianne Meed Ward, Mayor of Burlington and Co-Chair of the Mental Health Working Committee. "We are calling for a consistent program to be mandated province wide with the necessary funding to support and ensure their success."

"The federal government has taken evidence-based action before and we are asking them to do it again by decriminalizing controlled substances to enhance public safety and save lives," said Darrin Canniff, Mayor of Chatham-Kent and Co-Chair of the Mental Health Working Committee. "The OBCM caucus is eager to collaborate with the federal government on how we better improve people's lives who are struggling with substance use and reduce societal trauma associated with deaths."

Recommendations put forward by OBCM can be found here in its Mental Health and Addictions Policy Paper.

About Ontario's Big City Mayors

Ontario's Big City Mayors (OBCM), formerly known as the Large Urban Mayors' Caucus of Ontario, includes mayors of 29 single and lower-tier cities with a population of 100,000 or more, who collectively represent nearly 70 per cent of Ontario's population. OBCM advocates for issues and policies important to Ontario's largest cities.

Media Contact:

Mayor Jeff Lehman, Chair officeofthemayor@barrie.ca (mailto:officeofthemayor@barrie.ca) 705-792-7900

MOTIONS FROM JUNE 18, 2021 - OBCM

CITY OF LONDON, ONTARIO, TERROR ATTACK

MOVED by Mayor Crombie (Mississauga)

Seconded by Mayor Lehman (Barrie)

Ontario's Big City Mayors wish to strongly condemn the act of terrorism that occurred on June 6, 2021, and express our sincere condolences to the Afzaal family. We stand united with Mayor Holder of London and his community. We are only too aware that hate and islamophobia are present in Ontario, and collectively we condemn all forms of racism and islamophobia and encourage participation in anti-Islamophobia events and activities.

CARRIED

KAMLOOPS RESIDENTIAL SCHOOL UNMARKED BURIAL SITE DISCOVERY

MOVED by Mayor Bigger (Greater Sudbury)

Seconded by Mayor Guthrie (Guelph)

Whereas in May 2021, the remains of 215 children were found in unmarked burial sites at the Kamloops Indian Residential School;

Whereas we join with the Tk'emlups te Secwepemc First Nation and Indigenous communities and individuals across the country in mourning these 215 lives;

Whereas our communities recognize the importance of and support the Truth and Reconciliation Commission of Canada's Calls to Action.

Therefore, OBCM expresses condolences and offer our support to the Tk'emlups te Secwepemc First Nation, and we commit to continuing to support our local indigenous communities and organizations through addressing the recommendations of the Truth and Reconciliation Commission. We support the funding of searches of all former residential school sites and the proposed Day of Mourning.

CARRIED

MENTAL HEALTH AND ADDICTIONS POSITION PAPER

MOVED by Mayor Canniff (Chatham-Kent)

Seconded by Mayor Meed Ward (Burlington)

Whereas the intersecting crises of mental health and addictions have worsened during COVID, including rising numbers of overdose and suicide deaths;

Whereas the OBCM Mental Health Working Group has prepared a policy paper with recommendations to upper levels of government, including bold steps designed to address both the current crises and its root causes;

Therefore, OBCM receives and endorses the policy direction as stated within the submitted paper and looks forward to working with the upper levels of government to implement these recommendations.

CARRIED UNANIMOUSLY

INFRASTRUCTURE FUNDING FLEXIBILITY

MOVED by Mayor Collier (Ajax)

Seconded by Mayor Lehman (Barrie)

WHEREAS *Ontario Regulation 588/17: Asset Management Planning for Municipal Infrastructure* requires municipalities to have sustainable funding mechanisms for key assets in place by 2024;

AND WHEREAS the most equitable funding option available to municipalities is user fees, which according to common interpretation of the *Municipal Act, 2006*, must be levied on a utility bill;

AND WHEREAS many lower-tier municipalities are inhibited in their ability to levy appropriate user fees because utilities do not fall within their jurisdiction, or due to a lack of appetite or cooperation from local utility partners;

THEREFORE BE IT RESOLVED THAT

- Ontario's Big City Mayors request that the Association of Municipalities of Ontario (AMO) discuss constructive, long-term solutions to this roadblock with the Province of Ontario on behalf of all municipalities; and
- That OBCM support AMO and the Federation of Canadian Municipalities (FCM)'s calls to the Province of Ontario and Government of Canada about predictable, sustainable funding opportunities to address municipal infrastructure needs.

CARRIED

 OBCM MENTAL HEALTH AND ADDICTIONS PAPER (182.81 KB) (/lwdcms/doc-view.php?module=news&module_id=747&doc_name=doc)

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What's New?

Chair's 2021 Caucus Address

Posted on Jul 22, 2021 (</news/details.php?id=761>)

Ontario's Big City Mayors ask Ontarians to take action for a fairer, more just province

Posted on Jun 23, 2021 (</news/details.php?id=759>)

Ontario's Big City Mayors call for action on ambitious mental health and addictions plan

Posted on Jun 21, 2021 (</news/details.php?id=747>)

+ [GO TO MEDIA ROOM \(/news/\)](/news/)

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July 6, 2021

The Right Honourable Justin Trudeau,
Prime Minister of Canada
Justin.trudeau@parl.gc.ca

Honourable and Dear Sir:

**Support Resolution from the Council of Fort Erie passed June 21st re:
Licensing of Cannabis Operations – Previously Operating Illegally**

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on June 28, 2021 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Moved by CI Latimer Second by CI Crew

Whereas there have been a number of illegal cannabis grow operations and;

Whereas these illegal cannabis operations take significant municipal and regional manpower to control, and pose a significant threat to nearby communities, and

Whereas monetary fines and penalties do not restrict cannabis growers from future illegal cannabis activities on the lands, and do not appear to be enough of a deterrent, and

Whereas operating an illegal cannabis grow operation does not restrict the owners from applying for a legal licence to Health Canada through another responsible person, and

Whereas the licensed operators for the grow facilities may be producing for owners or owners within a corporation previously convicted of an offence;

Now therefore be it resolved,

That: The Federal Government look at prohibiting the ability to obtain a licence to grow cannabis if any of the owners including those owners within a corporation have ever been convicted of operating an illegal cannabis operation, and further

That: The Federal Government require that before submitting an application to the Minister for a licence for cultivation, a licence for processing or a licence for sale that authorizes the possession of cannabis, the person that intends to submit the application must first obtain a letter of compliance from the following authorities in the area in which the site referred to in the application is located

- (a) the local government;
- (b) the local fire authority; and
- (c) the local police force or the Royal Canadian Mounted Police detachment that is responsible for providing policing services to that area, and further

That: A copy of this resolution be circulated to The Right Honourable Justin Trudeau, The Minister of Health Patty Hajdu, All members of Parliament, All municipalities, Chatham-Kent Police, Royal Canadian Mounted Police and the Federation of Municipalities of Ontario for their support.

If you have any questions or comments, please contact Judy Smith at judys@chatham-kent.ca

Sincerely,



Judy Smith, CMO
 Director Municipal Governance
 Clerk /Freedom of Information Coordinator

C (via email)

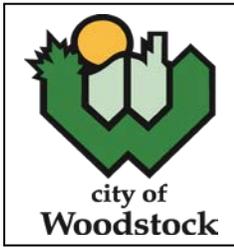
Local MP and MPP

Minister of Health (Canada) Patty.Hajdu@parl.gc.ca

Commissioner Brenda Lucki, RCMP Brenda.Lucki@rcmp-grc.gc.ca

Federation of Canadian Municipalities

Ontario Municipalities
cschofield@forterie.ca



Office of the City Clerk
Woodstock City Hall
P.O. Box 1539
500 Dundas Street
Woodstock, ON
N4S 0A7
Telephone (519) 539-1291

July 16, 2021

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Via email premier@ontario.ca

At the regular meeting of Woodstock City Council held on July 15, 2021, the following resolution was passed:

“WHEREAS the current affordable housing crisis in Canada and the quality of life implications caused by addiction, drug and opioid use, and mental health issues are impacting communities in Canada and around the world;

AND WHEREAS citizens in many communities are alarmed by the increase in homelessness, needles discarded in public spaces, visible signs of illegal activities, and are disillusioned with the justice system response;

AND WHEREAS policing and the justice system is not the solution to homelessness and addiction or an effective use of public funds;

AND WHEREAS Public health initiatives and programs aimed at addiction are provided by multiple Ministries and agencies and are clearly inadequate and new long-term solutions are required;

AND WHEREAS many of the programs and attempts from different agencies, government organizations, and Ministry service providers have created a disjointed delivery system;

NOW THEREFORE BE IT RESOLVED that Woodstock City Council calls on the Honourable Doug Ford, Premier of Ontario to bring together the Ministry of the Attorney General, the Ministry of Health, the Ministry of Municipal Affairs and Housing, and the Ministry of Children, Community and Social Services to immediately work together on both short and long term solutions, complete with funding, to take proper responsibility and action to address the affordable housing, homelessness, and addictions crisis;

AND FURTHER that this resolution be circulated to the Honourable Ernie Hardeman, Oxford MPP; the Association of Municipalities Ontario; and all Ontario municipalities.”

Yours Truly,



Alysha Dyjach, Deputy City Clerk

Cc via email:

- The Ministry of the Attorney General - attorneygeneral@ontario.ca
- The Honourable Christine Elliott – Minister of Health - christine.elliott@ontario.ca
- The Honourable Steve Clark – Minister of Municipal Affairs and Housing - steve.clark@pc.ola.org
- The Honourable Merrilee Fullerton – Minister of Children, Community and Social Services – MinisterMCCSS@ontario.ca
- The Honourable Ernie Hardeman, Oxford MPP - ernie.hardemanco@pc.ola.org
- Association of Municipalities Ontario – amo@amo.on.ca
- All Ontario Municipalities

Dear Mayor DICARLO
AMHERSTBURG

Climate change is here.

The dangerously high temperatures we saw in B.C. recently claimed the lives of more than 700 people, who died during the extreme heatwave. That same week, the B.C. community of Lytton, and people living on surrounding Nlaka'pamux First Nation territory and rural areas, became one of the hottest places on Earth, with a killing temperature of 49.5 C on June 29, 2021. The catastrophic fire that came subsequently burned down this B.C. village.

The climate emergency is the most pressing challenge of our time – Indigenous people and other impacted front-line communities are experiencing the impacts of the climate crisis often far more profoundly than other communities.

As the planet warms, the pathway to net zero by 2050 is narrow but clear. We must raise our ambitions and spend more time working to solve the climate emergency by curbing the drivers of climate change and putting forward proposals for a clear path to resolving the climate crisis. Science and indigenous knowledge provide a complex understanding about how to address the climate crisis and it is critical for developing a climate emergency action framework.

We need to supercharge our climate action ambitions now to reduce emissions, close the socio-economic gaps and ramp up the shift toward a clean energy low-carbon economy. I need your help to make a greater impact for this change on the federal government, as we continue to impress upon them the need for Canada to act with urgency to address the climate crisis and the growing socio-economic inequalities at the same time.

Here are two legislative tools that I've proposed in Parliament to get us to where we need to go in helping us to resolve these intersectional crises with the urgency with which we must act: [Motion M-1 for a Green New Deal](#) and [Motion M-94](#) to stop the Trans Mountain pipeline project.

I am seeking your endorsement of these legislative initiatives.

We know the next 10 years are the most critical to fighting the climate crisis. The world's top scientists are telling us we must dramatically reduce our emissions if we want to avoid the worst consequences of severe climate change. Canada, and other industrialized countries, must plan to drastically scale back fossil fuels and not build any new oil, gas or coal infrastructure.

Recently, an unprecedented decision by the International Energy Agency (IEA) recommended no new fossil fuel infrastructure if we're to avoid catastrophic climate change.

We need to examine what that means now for Canada's climate and energy policies going forward, including plans for the Trans Mountain pipeline expansion project, which contradict the Trudeau government's own climate plans. Canada must immediately stop the construction of the TMX pipeline as outlined in M-94 and instead invest in a Green New Deal.

According to the Intergovernmental Panel on Climate Change (IPCC), building a world that can thrive will require “rapid, far-reaching and unprecedented changes in all aspects of society.” The IPCC estimates that for the global economy to move onto a viable climate stabilization path, global emissions of carbon dioxide (CO₂) will have to fall by 45 percent as of 2030 and be at zero emissions by 2050.

M-1 would promote a reorientation of our economy to consider the needs of the climate emergency we are facing. The investments required in the Green New Deal framework would, by necessity, require every level of governments to adopt a range of socio-economic and energy-efficiency policies. The Green New Deal advocates that the issues related to the climate crisis are also social, referring to economic inequalities, lack of job security and the rise of racism and xenophobia. A fair and just made-in-Canada Green New Deal, includes required public investments in key sectors such as clean and renewable energy, energy retrofit buildings, sustainable public transit, sustainable agriculture and water systems, health care, affordable housing, education, childcare and more.

Our ultimate goal is to move quickly and actively address the issues addressed in these motions by growing our national campaign to get M-1 and M-94 adopted in Canada’s Parliament. This would lead to the production of a number of Bills to enact those measures and as a result real transformational change where no one is left behind, as we turn our focus away from fossil fuels and on investing in clean renewable energy and a more just economy to avert climate catastrophe, where no one is left behind.

It is still achievable if governments act now and fast as extreme weather events become increasingly common. We are in a climate emergency. Canada’s climate is warming twice as fast as the global average. The Arctic is currently warming two to three times faster than the rest of the globe. It’s clear there’s no time to waste. We are on perilous ground and have a duty to act to address climate change.

Thank you for your careful consideration of this matter. I urge you to join the call of the many who have endorsed these important legislative initiatives. Please let me know if you have questions at all. I hope to receive your endorsement.

I look forward to hearing from you soon.

Stay healthy and safe in these challenging times.

Sincerely,
Peter Julian, MP (New Westminster-Burnaby)

NDP House Leader
NDP Finance Critic



June 14, 2021

To: IBEW Local 636 Employers and Partners

Re: IBEW Local Union 636 Charity Golf Tournament September 18th, 2021

IBEW Local 636 is pleased to announce, along with our co-host Niagara Peninsula Energy, that we are planning to hold our long awaited annual charity golf tournament on Saturday September 18th, 2021. With pandemic restrictions easing, we feel comfortable we can hold a safe event at that time. The golf club has all of the necessary COVID protocols in place. If we are not able to safely hold the tournament due to provincial mandates, we will reach out to let you know as soon as possible.

Our tournament will be held at Rolling Meadows Golf and Country Club. The course is located at 12741 Montrose Rd in Niagara Falls. We will be hosting golfers from across Ontario including: our Members, Local 636 Staff, Representatives from the I.B.E.W., our business partners and corporate leaders from the industries we represent.

Our charity of choice remains MySafeWork, which promotes workplace safety. As with other organizations who have made it through the pandemic, MySafeWork is in need of funding. Many traditional fundraising efforts, such as our golf tournament, which was cancelled last year, were not held due to COVID restrictions. We are reaching out to our employers and business partners to help us raise funds through your participation in this tournament. The enclosed form outlines options for your participation. You can choose from Platinum or Gold sponsorships, which allow up to 4 players to come and enjoy a round of golf with lunch and dinner provided. Both options include a hole sponsorship. If that is not possible, you can sponsor a hole, or provide a prize. Please see the enclosed for more details.

If your organization is able to support this event, please make your cheques payable to: IBEW Local 636 and mail to IBEW Local 636 1001 Ritson Road South, Oshawa ON L1H 4G5. **All payments are due by September 1st.** For all other donations or inquiries contact Laurie Clayton at 905-286-0330 or 1-800-955-4239 or email at laurie.ibew636@bellnet.ca

Please accept our thanks in advance for your time and consideration. We hope to be able to see you in September!

Yours truly,

LOCAL UNION 636, I.B.E.W.

A handwritten signature in black ink that reads 'Domenic Murdaca'.

Domenic Murdaca
Business Manager/Financial Secretary
DM:lac
Encl.



**SPONSOR REGISTRATION FORM
IBEW LOCAL 636 & NIAGARA PENINSULA
ENERGY TOURNAMENT**

SATURDAY SEPTEMBER 18th, 2021

**ROLLING MEADOWS GOLF & COUNTRY
CLUB**



Deadline for applications & payments September 1st

Company: _____

Address: _____

Contact Name & Title: _____

Phone: _____

Email Address: _____

Sponsorship Options

(all levels include name recognition at event and option to provide promotional items in gift bag and a tax receipt):

- Platinum (includes 4 golfers and hole sponsorship) \$1,000
- Gold (includes 2 golfers and hole sponsorship) \$500
- Hole Sponsorship \$250
- Golf and Dinner Only \$110 per IBEW member, \$130 per non-member
- Dinner Only \$50
- Other (Putting Contest, Hole in One, Longest Drive, Closest to the Pin, Prizes)

Please specify: _____

Lunch and dinner included for all golfers

Vegetarian Option available – indicate how many vegetarian meals needed: _____

Golfer #1 _____

Golfer #2 _____

Golfer #3 _____

Golfer #4 _____

Please make cheques payable to:
IBEW Local 636

Send to:
IBEW Local 636
1001 Ritson Road South
Oshawa, ON L1H 4G5

For further Information contact:

Laurie Clayton

905-286-0330 or 1-800-955-4239

laurie.ibew636@bellnet.ca

Fax: 905-286-0042

All proceeds go to:

MySafeWork

AGENDA

IBEW LOCAL 636 & NIAGARA PENINSULA
ENERGY

GOLF TOURNAMENT

SATURDAY SEPTEMBER 18th, 2021

ROLLING MEADOWS GOLF & COUNTRY CLUB

12741 MONTROSE ROAD

NIAGARA FALLS, ON L2G 5R9

<https://rollingmeadowsgolfandcountryclub.ca/>



- Registration opens at 11:00
- Putting Contest opens at 11:00
- Shotgun Start at 1:00

Lunch (hot dog or hamburger with beer ticket) included

Prime Rib dinner to finish off the day

(Vegetarian option available please contact Laurie at 905-286-0330)

Prizes for Closest-to-the-Pin & the Longest Drive

Want to stay over after golfing? We have a block of rooms that is available for booking until August 18th.

We have a group rate of \$189 (plus taxes) and a special parking rate of \$10 per day (for 1 car per room) at the Radisson Hotel & Suites at 6733 Fallsview Blvd – call 905-356-1944 or 1-877-325-5784. Say you are with the NPEI & IBEW Local 636 Charity Golf Tournament to get the group rate.

LOOKING FORWARD TO A FUN FILLED DAY!

MySafeWork



THE CORPORATION OF THE TOWN OF COBOURG

The Corporation of the Town of Cobourg
Legislative Services Department
Victoria Hall
55 King Street West
Cobourg, ON K9A 2M2

Brent Larmer
Municipal Clerk/
Manager of Legislative Services
Telephone: (905) 372-4301 Ext. 4401
Email: blarmer@cobourg.ca
Fax: (905) 372-7558

Sent via E-Mail

Monday July 19, 2021

David Lametti
6415 Monk Blvd.
Montréal, Quebec
H4E 3H8
David.Lametti@parl.gc.ca

Dear David Lametti. Minister of Justice, Attorney General of Canada

Re: Resolution 272-21 – Support for Bill C-6 An Act to amend the Criminal Code (Conversion Therapy)

Please be advised that the Municipal Council of the Corporation of the Town of Cobourg at its Regular Council meeting held on June 28, 2021 passed the following Resolution in regards to Councils support for Bill C-6 An Act to amend the Criminal Code (Conversion Therapy).

Resolution 272-21

WHEREAS at the Committee of the Whole Meeting on June 21, 2021, Council considered a Memo from the Secretary of the Equity, Diversity and Inclusion Committee regarding support for Bill C-6 An Act to amend the Criminal Code (Conversion Therapy)

NOW THEREFORE BE IT RESOLVED THAT Council send a letter of support be sent to all municipalities in the County of Northumberland, Phillip Lawrence Member of Federal Parliament for Northumberland— Peterborough South and David Piccini, Member of Provincial Parliament for Northumberland-Peterborough South, and all other municipalities in Ontario.

The accompanying Council Resolution Sheet has been enclosed in this letter for your information.

Yours truly,

Brent Larmer
Municipal Clerk/Manager of Legislative Services
Legislative Services Department

Encl.
Resolution 272-21



Moved By	<u>NICOLE BEATTY</u>	Resolution No.:
Last Name Printed	<u>N. BEATTY</u>	272-21
Seconded By	<u>ADAM BUREAU</u>	Council Date:
Last Name Printed	<u>A. BUREAU</u>	June 28, 2021

WHEREAS at the Committee of the Whole Meeting on June 21, 2021, Council considered a Memo from the Secretary of the Equity, Diversity and Inclusion Committee regarding support for Bill C-6 An Act to amend the Criminal Code (Conversion Therapy)

NOW THEREFORE BE IT RESOLVED THAT Council send a letter of support be sent to all municipalities in the County of Northumberland, Phillip Lawrence Member of Federal Parliament for Northumberland—Peterborough South and David Piccini, Member of Provincial Parliament for Northumberland-Peterborough South, and all other municipalities in Ontario.

	THE CORPORATION OF THE TOWN OF COBOURG
	EQUITY, DIVERSITY, AND INCLUSION ADVISORY COMMITTEE
TO:	Brent Larmer, Municipal Clerk/Manager of Legislative Services
FROM:	Jamie Kramer, Secretary
MEETING DATE:	Thursday, June 17, 2021
SUBJECT:	Motion to Support Bill C-6 An Act to amend the Criminal Code (Conversion Therapy)

The following Motion was adopted at the Thursday, June 17, 2021 Cobourg Equity Diversity and Inclusion Advisory Committee (EDIAC) Meeting:

Moved by Member Councillor Beatty

THAT the Equity Diversity and Inclusion Advisory Committee recommend Council write a letter of support to Justin Trudeau, Prime Minister of Canada and David Lametti the Minister of Justice and Attorney General and the Federal Government on behalf of Municipal Council in support of Bill C-6, being an act to amend the Criminal Code of Canada (Conversion Therapy) as it has been presented without any amendments; and

FURTHER THAT this motion and the letter of support be sent to all municipalities in the County of Northumberland, Phillip Lawrence Member of Federal Parliament for Northumberland—Peterborough South and David Piccini, Member of Provincial Parliament for Northumberland-Peterborough South, and all other municipalities in Ontario.

Carried



CHRISTINE TARLING
Director of Legislated Services & City Clerk
Corporate Services Department
Kitchener City Hall, 2nd Floor
200 King Street West, P.O. Box 1118
Kitchener, ON N2G 4G7
Phone: 519.741.2200 x 7809 Fax: 519.741.2705
christine.tarling@kitchener.ca
TTY: 519-741-2385

July 12, 2021

Right Honourable Justin Trudeau
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa ON K1A 0A2

Dear Prime Minister Trudeau:

This is to advise that City Council, at a meeting held on Monday June 28, 2021, passed the following resolution with respect to the rising cost of building materials:

“WHEREAS the prices for construction materials have seen dramatic increases during the pandemic; and,

WHEREAS reports by Statistics Canada noted that the price of lumber increased by 68 percent between March 2020 and March 2021, while fabricated metal products and construction material rose by 9 percent; and,

WHEREAS the Province of Ontario has seen an accelerated overall increase in demands for construction; and,

WHEREAS the Province of Ontario has deemed residential construction as essential activity during province-wide emergency declarations and stay-at-home orders; and,

WHEREAS Kitchener City Council considers it a matter of public interest as the increase in rates and demand could result in unsustainable costs on the local construction industry;

THEREFORE BE IT RESOLVED the City of Kitchener advocate to the Federal and Provincial Governments to review actions that could be taken to help mitigate or offset the impacts related to the rising cost of building materials; and;

THEREFORE BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to the Right Honourable Justin Trudeau; Honourable Doug Ford,

Premier Ontario; Honourable Peter Bethlenfalvy, Minister of Finance; Honourable Hon. Victor Fedeli, Minister of Economic Development, Steve Clark, Minister of Municipal Affairs; Job Creation and Trade; local MP's and MPP's, to the Federation of Canadian Municipalities, Association of Municipalities of Ontario, and all other municipalities in Ontario.”

Yours truly,



C. Tarling
Director of Legislated Services
& City Clerk

c: Hon. Premiere Doug Ford
Hon. Minister Peter Bethlenfalvy
Hon. Minister Victor Fedeli
Hon. Minister Steve Clark
Federation of Canadian Municipalities
Association of Municipalities of Ontario (AMO)
Ontario Municipalities



Corporate Services Department
Clerk's Office
CITY of STRATFORD
City Hall, P.O. Box 818
Stratford ON N5A 6W1

519-271-0250 Ext. 5237
Fax: 519-273-5041
www.stratford.ca

July 23, 2021

Honourable Premier Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

premier@ontario.ca

Dear Premier Ford:

Re: Resolution to Phase Out Ontario's Gas Plants

At their June 28, 2021 Regular Council meeting, Stratford City Council adopted a resolution petitioning the provincial government to immediately take steps to replace gas powered electrical generation with non-carbon-based sustainable alternatives.

A copy of the resolution is attached for your consideration. We kindly request your support and endorsement.

Sincerely,

Tatiana Dafoe
Clerk

Encl.
/ja

cc: MPP Randy Pettapiece
MP John Nater
Association of Municipalities of Ontario
Federation of Canadian Municipalities
All Ontario municipalities



THE CORPORATION OF THE CITY OF STRATFORD

Resolution: Phase Out Ontario's Gas Plants

WHEREAS the Earth is on course toward a climate crisis, unless timely actions are taken to minimize the greenhouse effect;

AND WHEREAS the use of fossil fuels is a major contributor to the greenhouse effect because of the increasing amount of heat trapping Carbon Dioxide in the atmosphere;

AND WHEREAS Stratford, along with other municipalities has declared a "Climate Emergency" and is considering a Carbon Net Zero goal to be achieved by 2050;

AND WHEREAS the 2050 Carbon Net Zero goal has been, and is being adopted by countries and governments at all levels, as well as by industries, social and economic institutions;

AND WHEREAS the most effective way of achieving that goal is through initiatives in reducing carbon footprint, and greening;

AND WHEREAS in the Province of Ontario, Electricity generation fueled by Natural gas contributes substantially to the province's carbon footprint and provides an opportunity for rapid reduction of carbon dioxide emissions through the elimination of this form of generation;

AND WHEREAS in the interest of environmental and economic wellbeing for the province of Ontario, immediate action to replace the gas generators by sustainable zero carbon alternatives should be undertaken;

NOW THEREFORE IT BE RESOLVED that the City of Stratford strongly appeal to the Government of Ontario to immediately take steps to replace gas powered electrical generation with non-carbon based sustainable alternatives;

AND BE IT FURTHER RESOLVED that this resolution be circulated to Ontario municipalities and their organizations including AMO and OSUM for their consideration of support.

Adopted by City Council of The Corporation of the City of Stratford on June 28, 2021

The Corporation of the City of Stratford, P.O. Box 818, Stratford ON N5A 6W1
Attention: City Clerk, 519-271-0250 ext 5329, clerks@stratford.ca

Finance & Audit Committee Resolution

Committee Meeting Date: July 6, 2021
Agenda Item: 9b
Resolution Number: 2021-07-06-465
Moved by: R. Crake
Seconded by: W. Cane
Council Meeting Date: July 21, 2021

“That the Finance and Audit Committee, having considered Report 2021-115, ‘Municipal Court Managers’ Association / POA Advocacy’ recommend that County Council request the Attorney General of Ontario to halt the proclamation of the Early Resolution reforms included in Bill 177 Stronger Fairer Ontario Act and take immediate action to streamline and modernize this section of the legislation by making it easier and more convenient for the public and prosecutors to engage in resolution discussions, and by making it more effective and efficient to administer early resolution proceedings for Part I and Part II offences in the Provincial Offences Court; and

Further That the Committee recommend that County Council request the Attorney General of Ontario to enact changes to the Provincial Offences Act and any related regulations to permit the prosecutor and defendant or legal representative to agree, at any stage of a proceeding, to a resolution in writing for proceedings commenced under Part I or Part II of the POA, and to permit the Clerk of the Court to register the court outcome immediately upon receipt of the written agreement without requiring an appearance before a justice of the peace; and

Further That the Committee recommend that County Council request the Ministry of Transportation in consultation with Municipalities consider suspending (temporarily) the imposition of demerit points for persons who pay their ticket in cases where they have no previous relevant convictions; and

Further That the Committee recommend that County Council direct staff to forward a copy of this resolution to the Ministry of the Attorney General, MPP David Piccini (Northumberland – Peterborough South), and all Ontario municipalities.”

Carried *W. Cane*
Committee Chair's Signature

Defeated _____
Committee Chair's Signature

Deferred _____
Committee Chair's Signature

Council Resolution

Moved By J. Henderson

Agenda
Item 10

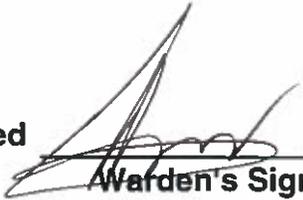
Resolution Number
2021-07-21-491

Seconded By S. Arthur

Council Date: July 21, 2021

"That County Council adopt all recommendations from the five Standing Committees, as contained within the Committees' Minutes (July 5, 6, 7, 2021 meetings), with the exception of any items identified by Members, which Council has/will consider separately, including Item 9f of this agenda, the 'Thompson Bridge Closure'."

Recorded Vote
Requested by _____
Councillor's Name

Carried 
Warden's Signature

Deferred _____
Warden's Signature

Defeated _____
Warden's Signature

If you require this information in an alternate format, please contact the Accessibility Coordinator at accessibility@northumberlandcounty.ca or 1-800-354-7050 ext. 2327



Report 2021-115

Report Title: Municipal Court Managers' Association / POA Advocacy

Committee Name: Finance and Audit Committee

Committee Meeting Date: July 3, 2021

Prepared by: Randy Horne, Court Services Manager

Reviewed by: Glenn Dees, Director of Finance/Treasurer

Approved by: Jennifer Moore, CAO

Council Meeting Date: July 21, 2021

Strategic Plan Priorities: Leadership in Change

Recommendation

That the Finance and Audit Committee, having considered Report 2021-115, 'Municipal Court Managers' Association / POA Advocacy' recommend that County Council request the Attorney General of Ontario to halt the proclamation of the Early Resolution reforms included in Bill 177 Stronger Fairer Ontario Act and take immediate action to streamline and modernize this section of the legislation by making it easier and more convenient for the public and prosecutors to engage in resolution discussions and by making it more effective and efficient to administer early resolution proceedings for Part I and Part II offences in the Provincial Offences Court; and

Further That the Committee recommend that County Council request the Attorney General of Ontario to enact changes to the Provincial Offences Act and any related regulations to permit the prosecutor and defendant or legal representative to agree, at any stage of a proceeding, to a resolution in writing for proceedings commenced under Part I or Part II of the POA and to permit the Clerk of the Court to register the court outcome immediately upon receipt of the written agreement without requiring an appearance before a justice of the peace; and

Further That the Committee recommend that County Council request the Ministry of Transportation in consultation with Municipalities consider suspending (temporarily) the imposition of demerit points for persons who pay their ticket in cases where they have no previous relevant convictions; and

Further That the Committee recommend that County Council direct staff to forward a copy of this resolution to the Ministry of the Attorney General, MPP David Piccini (Northumberland – Peterborough South), and all Ontario municipalities.”

Purpose

Immediate regulatory and legislative changes are critical to delivering services to the public by putting in place the most modern, efficient, and effective justice system attainable.

The proposed Early Resolution reforms in Bill 177 Stronger, Fairer Ontario Act do not fully support the objectives of the Ministry of the Attorney General pertaining to creating a modernized and efficient justice system. These changes create procedural barriers that prevent reasonable and effective access to court procedures by replacing a simplified process currently in place with a complex lengthy process.

Background

Northumberland County is not currently opted into the formal Early Resolution process as provided for in the Provincial Offences Act (POA). Early Resolution discussions occur informally, scheduled with the Prosecution Team for all defendants (or their agents) who indicate option 3 (Trial) in response to a Part I (or Part II) charge.

The existing Early Resolution legislation (formal process) provides persons charged with minor offences under Part I (or Part II) of the POA with an option to meet with the prosecutor to resolve matters without the necessity of a trial proceeding. The informal early resolution regime has largely been successful in Northumberland County; providing timely access to justice and being the first POA proceedings to resume during the COVID -19 emergency. The number of Part I matters processed through the early resolution option is approximately 25% of all new charges filed annually and the resolution rate (pre-Trial) is approximately 90%. Approximately 20% of charges Fail to Respond and are convicted in absentia, while 55% of charge fines are paid without a Resolution Meeting or Trial.

The level of public participation in exercising an Early Resolution option in Northumberland County is a clear indication that whether opted into the formal Early Resolution process, or not, the rules under the existing Early Resolution section of the POA are easy for the public to understand and provides access to the justice system for minor offences.

Consultations

The Municipal Court Managers Association (MCMA) has conducted a detailed review of the impact the proposed changes will have on administrative processes and resources. The Bill

177 changes to the formal Early Resolution section of the POA will increase processing steps from the existing 15 administrative processes to over 70 processes. This represents an increase in processes of over 400%. Although Northumberland County has digitized and modernized administrative processes to permit the defendant to file their request digitally, the POA court remains dependent upon the Province's antiquated adjudicative case management system (ICON). Given the lack of a modern adjudicative case management system, the impact of the additional and complex legislative processes under the proposed changes to the Early Resolution section of the POA would likely require additional full time Court Clerks to administer the proposed lengthy and complex early resolution process, should Northumberland County choose to opt into the formal Early Resolution process to take advantage of proposed efficiencies in the legislation.

Simplifying the POA to provide for a more efficient, effective justice system with more convenience and proportionate options to the public for minor offences under Part I of the POA, should not require an increase in processes. Permitting any (formal or informal) early resolution meeting to be held in writing and permitting the filing of written agreements between the prosecutor and defendant to be registered administratively as a court outcome by the Court Clerk immediately provides an accessible streamlined efficient and modern court system to the public.

Legislative Authority/Risk Considerations

The current legislative framework for formal (opted-in) Early Resolution consists of one (1) section with 27 subsections or paragraphs supported by approximately 15 administrative processes. This legislative framework permits a defendant to request a meeting with the prosecutor, request a change to the appointment date once, attend a meeting with the prosecutor and have the outcome of the early resolution meeting recorded by the court on the same day as the meeting.

The proposed changes to the Early Resolution section of the POA under Bill 177 creates a more complex legislative framework for formal Early Resolution process, with five (5) sections and 43 subsections, paragraphs or subparagraphs. This represents an approximate 60% increase to the number of rules.

Discussion/Options

Operational pressures that existed prior to the pandemic have become more pronounced and need to be met with legislative reforms to enable timely recovery of Provincial Offences Courts

POA Courts has long advocated for legislative reforms streamlining and modernizing Provincial Offences Courts in support of equitable and timely access to justice. Immediate regulatory and legislative changes are critical to delivering services to the public by putting in place the most modern, efficient, and effective justice system attainable. The attached MCMA request seeks to align and validate the POA courts position on the following legislative barriers:

1. Halting the proclamation of the Early Resolution reforms included in Bill 177 and requesting to take immediate action to streamline and modernize this section of the

legislation. Under the proposed amendment, complex time periods and rules will be introduced including a redundant abandonment period, and delay in recoding of court outcomes which will result in multiple defendant appearances.

2. Enact changes to the *Provincial Offences Act* and any related regulations to permit the prosecutor and defendant or legal representative to agree, at any stage of a proceeding, to a resolution in writing. By so conserving court time and judicial resources.
3. Ministry of Transportation in consultation with municipalities consider suspending (temporarily) the imposition of demerit points for persons who pay their ticket in cases where they have no previous relevant convictions.

Throughout 2020, three separate orders were issued by the Ontario Court of Justice and the Province adjourning all court matters, suspending all *Provincial Offences Act* timelines and later extending these timelines into 2021.

The Chief Justice of Ontario and the Province of Ontario issued separate emergency orders in response to the pandemic throughout 2020 directly impacting Court Services operations.

A set of orders issued by the Chief Justice of Ontario and the Province built on each other and affected the legislative timelines under the *Provincial Offences Act*, meaning that the typical timeframe to respond to a ticket or other court matters governed by the *Provincial Offences Act* no longer applied. The orders extended timelines from March 16, 2020 through to and including February 26, 2021.

Simultaneously, the Chief Justice of Ontario also issued a set of orders that adjourned all court matters from March 16, 2020 until January 25, 2021. This resulted in postponing of over 2,000 trial matters until 2021, at the earliest. As part of court recovery, the Chief Justice advised Provincial Offence Courts that non-trial matters could go ahead by audio hearings by September 28, 2020 and that the resumption of remote trials could go forward as early as January 25, 2021, dependent on local judicial approval and court readiness. In-person trials would continue to be adjourned until the court schedule is approved by the Regional Senior Justice of the Peace, and all health and safety measures have been implemented.

The recovery of Provincial Offence courts was impeded by lack of timely direction from the Province concerning the resumption of services. While the provincial objective was to provide a consistent approach to the resumption of Provincial Offences Courts, priority was given to resuming Criminal Court operations. This often resulted in changing timelines and direction. Coupled with the existing issue of limited judicial resources which was intensified throughout the pandemic, Court Services could not effectively respond to the growing volume of pending cases which directly impacted the public's access to justice.

Bill 177 aims to modernize and streamline the Provincial Offences Courts

Legislative amendments to the *Provincial Offences Act* were passed by the Ontario Legislature in December 2017 under Schedule 35 of Bill 177 *Stronger, Fairer Ontario Act*. These amendments include reforming of the Early Resolution process, improving the collection of default fines, and expanding the powers of the clerk of the court. However, the proposed Early

Resolution reforms came short as they do not fully support the objectives of the Ministry of the Attorney General pertaining to creating a modernized and efficient justice system.

In December 2019, the Ministry of the Attorney General advised that it intends to implement Bill 177 amendments through a phased approach. To date the Attorney General has only proclaimed and implemented section 48.1 allowing for use of certified evidence for all Part I proceedings. The rest of Bill 177 amendments are scheduled to be proclaimed later in 2021.

Bill 177 reforms to the legislated Early Resolution process will prevent reasonable and effective access to court procedures by creating a complex and lengthy process

Early Resolution is an optional program Provincial Offences Courts can offer allowing defendants who opt to dispute their charges to request a meeting with a prosecutor to resolve the charges prior to a trial.

Under the proposed amendment, when a defendant attends a meeting with the prosecutor, the outcome is not recorded by the court immediately and there is a myriad of rules to navigate that result in a court outcome. For example, depending on the agreement, a defendant may have to appear before a Justice of the Peace to register the agreement and there are potential additional appearances required by the defendant and the prosecutor before an outcome is registered by the court. In addition, there are multiple complex time periods and myriad of rules including a redundant abandonment period before an outcome is registered. The inclusion of a proposed abandonment period is redundant as fairness and administrative of justice principles already exist in other sections of the *Provincial Offences Act* including the right to appeal a conviction or a sentence. The complexity of the numerous additional rules will not be easily understood by the public and will hinder access to justice.

Early Resolution process could aid in municipal Provincial Offences Court recovery if the section amendments were edited to make it easy and more convenient for the public and prosecutors to engage in resolution discussions. Northumberland County Court Services would reconsider offering a formal Early Resolution option if the Ministry of the Attorney General were to make it more effective and efficient to administer Early Resolution proceedings.

Closure of courts due to the pandemic resulted in a decrease in fine payments and increased pending caseload

The extension of *Provincial Offences Act* timelines, along with the continued closure of court hearings impacted many of Court Services operational drivers. While court front counters were reopened in 2020 to provide essential administrative services, the ability to process charges and to address pending caseload was greatly impeded.

In turn, court revenue was impacted by operational instabilities such as, extension of the requirement to pay and defaulting of a fine. It is important to note that this is considered a deferred revenue as all outstanding fines are debt to the Crown owed in perpetuity and never forgiven. The ability to collect on debt diminishes the older a fine becomes.

There is an understanding that defendants request trials to seek resolutions that reduce demerit points. If demerit points were suspended for a period for those acknowledging their guilt and

paying the ticket, it may encourage defendants to pay their traffic ticket, thus reducing trial requests and pressures faced by trial courts. Details such as the time period for offences to which this would apply, what to do if a person receives multiple tickets, as well as determining whether a person without any convictions within 3 or 5 years of payment is to be treated as a first offender could be determined by the ministry.

Financial Impact

The recommendations contained in this report have no financial impact.

Member Municipality Impacts

Legislative change allowing any (formal or informal) early Resolution Meeting to be held in writing and permitting the filing of written agreements between the prosecutor and defendant to be registered administratively as a court outcome by the Court Clerk would benefit Member Municipalities in their Part II/Bi-Law proceedings in alignment with County Part I and II Early Resolution Proceedings.

Conclusion/Outcomes

In response to a the MCMA request for Joint Advocacy on behalf of all Ontario Municipal POA Courts, staff request that the Committee recommends that County Council pass a resolution in support for the listed MCMA recommendations.

Attachments

1. Letter: MCMA Request for Joint Advocacy



Municipal Court Managers' Association of Ontario

c/o Seat of the President
Regional Municipality of York
17150 Yonge St
Newmarket ON L3Y 8V3

May 6, 2021

Dear Members,

Re: POA Streamlining and Modernization

In response to the increased pressures resulting from COVID 19, MCMA is seeking the support of POA Courts to actively lobby the Province for immediate regulatory and legislative changes. As you know, our ability to respond to Increasing caseload and declining fine revenue is limited. These proposed changes will enable flexibility for municipalities to respond to local pressures.

It is important that we leverage this opportunity to create a modern, efficient, and sustainable justice system that meets the needs of court users. The proposed changes include:

1. Halting the proclamation of the Early Resolution reforms included in Bill 177 Stronger Fairer Ontario Act and take immediate action to streamline and modernize this section of the legislation.
2. Enacting changes to the Provincial Offences Act and any related regulations to permit the prosecutor and defendant or legal representative to agree, at any stage of a proceeding, to a resolution in writing for proceedings.
3. Requesting the Ministry of Transportation in consultation with Municipalities, consider suspending the imposition of demerit points for persons who pay their ticket in cases where they have no previous relevant convictions.
4. Make regulatory changes to allow for camera-based offences to be administered through the administrative monetary penalties.

The MCMA board has prepared some templated documents to assist in your efforts. Attached you will find: Draft Council Resolution, draft council report for ER Courts and some key messages to support discussion. We understand that support for one or all may vary depending on individual priorities and appreciate your consideration.

Should you have any questions or would like to discuss further please feel free to reach out to any member of the MCMA board.

Lisa Brooks
MCMA President

“Excellence in Court Administration”

July 9, 2021

Sent on behalf of Todd Coles, City Clerk

Paula Parker
Municipal Clerk
Town of Amherstburg
271 Sandwich St. S.
Amherstburg, ON, ON N9V 2A5

Dear Paula Parker:

RE: RAISING THE LEGAL AGE FOR A LICENSED DRIVER FROM 16 TO 18

[Linked](#) for your information is **Item 22, Report No. 29**, of the Committee of the Whole regarding the above-noted matter, which was adopted without amendment by the Council of the City of Vaughan at its meeting of June 22, 2021.

I draw your attention to the Resolution recommendation, as follows:

2. *That the City Clerk forward a copy of this resolution to the Premier, the Minister of Transportation, the Minister of Municipal Affairs and Housing, and to all municipalities in Ontario.*

If the above link does not work, please refer to the following [Post-Agenda page](#), and locate the item accordingly.

To assist us in responding to inquiries, please quote the item and report number.

For inquiries, please reply to clerks@vaughan.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read "T. Coles".

Todd Coles
City Clerk

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF JUNE 22, 2021

Item 22, Report No. 29, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on June 22, 2021.

22. RAISING THE LEGAL AGE FOR A LICENSED DRIVER FROM 16 TO 18

The Committee of the Whole recommends that consideration of this matter be deferred to a Committee of the Whole meeting in September 2021.

Member's Resolution

Submitted by Councillor Yeung Racco

Whereas, City of Vaughan Council is concerned about the continued occurrence of serious motor vehicle collisions involving drivers under the age of 18; and

Whereas, a shocking and tragic collision involving a 16-year old driver occurred on May 16th, 2021 on Athabasca Avenue in the City of Vaughan, resulting in the death of two young children; and

Whereas, City of Vaughan Council is deeply saddened and concerned by the Athabasca Avenue accident and wishes to see change effected to Ontario's driving laws.

It is therefore recommended:

1. That the Provincial Government consider raising the current minimum driving age for licensed G1 operators of motor vehicles in Ontario from 16 to 18 years old; and
2. That the City Clerk forward a copy of this resolution to the Premier, the Minister of Transportation, the Minister of Municipal Affairs and Housing, and to all municipalities in Ontario.

MEMBER'S RESOLUTION

Committee of the Whole (1) Report

DATE: Tuesday, June 01, 2021

TITLE: Raising the Legal Age for a Licensed Driver from 16 to 18

FROM:

Councillor Sandra Yeung Racco

Whereas, City of Vaughan Council is concerned about the continued occurrence of serious motor vehicle collisions involving drivers under the age of 18; and

Whereas, a shocking and tragic collision involving a 16-year old driver occurred on May 16th, 2021 on Athabasca Avenue in the City of Vaughan, resulting in the death of two young children; and

Whereas, City of Vaughan Council is deeply saddened and concerned by the Athabasca Avenue accident and wishes to see change effected to Ontario's driving laws.

It is therefore recommended:

1. That the Provincial Government consider raising the current minimum driving age for licensed G1 operators of motor vehicles in Ontario from 16 to 18 years old; and
2. That the City Clerk forward a copy of this resolution to the Premier, the Minister of Transportation, the Minister of Municipal Affairs and Housing, and to all municipalities in Ontario.

Attachments

None



MISSISSAUGA

RESOLUTION 0155-2021
adopted by the Council of
The Corporation of the City of Mississauga
at its meeting on June 30, 2021

0155-2021

Moved by: P. Saito

Seconded by: C. Parrish

WHEREAS The City of Mississauga operates on the Treaty and Traditional Territory of the Mississaugas of the Credit First Nation and Anishinaabe peoples, the Haudenosaunee Confederacy and the Huron-Wendat First Nation. We recognize that these peoples, and their ancestors live and lived on these lands since time immemorial on these lands called Turtle Island. The City of Mississauga is home to many First Nations, Métis and Inuit peoples; and

WHEREAS the residents of the Town, now City, of Mississauga chose for their name an anishinaabemowim name which speaks to the shared settler and Indigenous history within these lands; and

WHEREAS the City of Mississauga has committed to a path towards Reconciliation with Indigenous Peoples and has responded to the Truth and Reconciliation Commission's Calls to Action; and

WHEREAS the City of Mississauga is committed to speaking truths about our history to further our collective understanding of the past to help create a better future; and

WHEREAS the terrible uncovering of over one thousand unmarked and forgotten children burials at residential schools which have been reported over the past month is a truth about Canada's past; and

WHEREAS because of these truths the government of Canada has declared this year's Canada Day should be a time of reflection and focus on reconciliation; and

WHEREAS Gimaa Stacey LaForme of the Mississaugas of the Credit First Nation has called for this to be a time for supporting each other and contemplating the legacy and future of Canada; and

THEREFORE BE IT RESOLVED that the City of Mississauga will mark Canada Day virtually this year in a manner that provides an opportunity for reflection on our shared history and commitment to a better future:

- Singing of National Anthem
- Greetings and Opening Remarks, Mayor Bonnie Crombie
- Comments from Mayor of Kariya, Japan Takeshi Inagaki
- Comments from Gimaa Stacey LaForme
- Oath of Reaffirmation performed by Members of Council
- Closing Remarks, Mayor Bonnie Crombie
- Lighting the Clock Tower orange to remember those lives lost and changed forever as a result of residential schools

- Changing the digital signage at the Square to “As we mark Canada Day, the City of Mississauga stands in solidarity with Indigenous communities across Canada.”

AND FURTHER to mark this Canada Day:

That the Council of the City of Mississauga call upon the Government of Canada to terminate its appeal of the 2019 Human Rights Tribunal Ruling, ordering Ottawa to pay compensation to First Nations Children and their families, separated in a chronically underfunded child welfare system that sees Indigenous children making up more than half the children in foster care even though they comprise only 7% of all the children under the age of 15 in Canada.

AND That this Resolution be sent to all municipalities in Canada.

Recorded Vote	YES	NO	ABSENT	ABSTAIN
Mayor B. Crombie	X			
Councillor S. Dasko	X			
Councillor K. Ras	X			
Councillor C. Fonseca	X			
Councillor J. Kovac	X			
Councillor C. Parrish	X			
Councillor R. Starr	X			
Councillor D. Damerla	X			
Councillor M. Mahoney	X			
Councillor P. Saito	X			
Councillor S. McFadden	X			
Councillor G. Carlson	X			

Unanimous (12, 0)

**THE TOWNSHIP OF GEORGIAN BAY
Council**

DATE: 12 July 2021

	<u>YEA</u>	<u>NAY</u>	
Councillor Bochek	_____	_____	MOVED BY: <u>Bochek</u>
Councillor Cooper	_____	_____	
Councillor Douglas	_____	_____	SECONDED BY: <u>Wiancko</u>
Councillor Hazelton	_____	_____	
Councillor Jarvis	_____	_____	
Councillor Wiancko	_____	_____	
Mayor Koetsier	_____	_____	

DEFERRED _____ **CARRIED** X **DEFEATED** _____ **REFERRED** _____

WHEREAS only 10 items in the Truth and Reconciliation Commission of Canada: Calls to Action have been completed since its creation;

BE IT RESOLVED THAT Council fully supports, and requests, the implementation of the remaining 84 Calls to Action; and

THAT this resolution be sent to all Ontario municipalities, local MPs and MPPs, the Premier of Ontario and the Prime Minister of Canada.

Peter Koetsier
Mayor



Truth and
Reconciliation
Commission of Canada

Truth and Reconciliation Commission of Canada: Calls to Action



Truth and
Reconciliation
Commission of Canada

Truth and Reconciliation Commission of Canada: Calls to Action

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2015

Truth and Reconciliation Commission of Canada, 2012

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Website: www.trc.ca

Calls to Action

In order to redress the legacy of residential schools and advance the process of Canadian reconciliation, the Truth and Reconciliation Commission makes the following calls to action.

Legacy

CHILD WELFARE

1. We call upon the federal, provincial, territorial, and Aboriginal governments to commit to reducing the number of Aboriginal children in care by:
 - i. Monitoring and assessing neglect investigations.
 - ii. Providing adequate resources to enable Aboriginal communities and child-welfare organizations to keep Aboriginal families together where it is safe to do so, and to keep children in culturally appropriate environments, regardless of where they reside.
 - iii. Ensuring that social workers and others who conduct child-welfare investigations are properly educated and trained about the history and impacts of residential schools.
 - iv. Ensuring that social workers and others who conduct child-welfare investigations are properly educated and trained about the potential for Aboriginal communities and families to provide more appropriate solutions to family healing.
 - v. Requiring that all child-welfare decision makers consider the impact of the residential school experience on children and their caregivers.
2. We call upon the federal government, in collaboration with the provinces and territories, to prepare and
 - publish annual reports on the number of Aboriginal children (First Nations, Inuit, and Métis) who are in care, compared with non-Aboriginal children, as well as the reasons for apprehension, the total spending on preventive and care services by child-welfare agencies, and the effectiveness of various interventions.
3. We call upon all levels of government to fully implement Jordan's Principle.
4. We call upon the federal government to enact Aboriginal child-welfare legislation that establishes national standards for Aboriginal child apprehension and custody cases and includes principles that:
 - i. Affirm the right of Aboriginal governments to establish and maintain their own child-welfare agencies.
 - ii. Require all child-welfare agencies and courts to take the residential school legacy into account in their decision making.
 - iii. Establish, as an important priority, a requirement that placements of Aboriginal children into temporary and permanent care be culturally appropriate.
5. We call upon the federal, provincial, territorial, and Aboriginal governments to develop culturally appropriate parenting programs for Aboriginal families.

EDUCATION

6. We call upon the Government of Canada to repeal Section 43 of the *Criminal Code of Canada*.
7. We call upon the federal government to develop with Aboriginal groups a joint strategy to eliminate

educational and employment gaps between Aboriginal and non-Aboriginal Canadians.

8. We call upon the federal government to eliminate the discrepancy in federal education funding for First Nations children being educated on reserves and those First Nations children being educated off reserves.
9. We call upon the federal government to prepare and publish annual reports comparing funding for the education of First Nations children on and off reserves, as well as educational and income attainments of Aboriginal peoples in Canada compared with non-Aboriginal people.
10. We call on the federal government to draft new Aboriginal education legislation with the full participation and informed consent of Aboriginal peoples. The new legislation would include a commitment to sufficient funding and would incorporate the following principles:
 - i. Providing sufficient funding to close identified educational achievement gaps within one generation.
 - ii. Improving education attainment levels and success rates.
 - iii. Developing culturally appropriate curricula.
 - iv. Protecting the right to Aboriginal languages, including the teaching of Aboriginal languages as credit courses.
 - v. Enabling parental and community responsibility, control, and accountability, similar to what parents enjoy in public school systems.
 - vi. Enabling parents to fully participate in the education of their children.
 - vii. Respecting and honouring Treaty relationships.
11. We call upon the federal government to provide adequate funding to end the backlog of First Nations students seeking a post-secondary education.
12. We call upon the federal, provincial, territorial, and Aboriginal governments to develop culturally appropriate early childhood education programs for Aboriginal families.

LANGUAGE AND CULTURE

13. We call upon the federal government to acknowledge that Aboriginal rights include Aboriginal language rights.

14. We call upon the federal government to enact an Aboriginal Languages Act that incorporates the following principles:
 - i. Aboriginal languages are a fundamental and valued element of Canadian culture and society, and there is an urgency to preserve them.
 - ii. Aboriginal language rights are reinforced by the Treaties.
 - iii. The federal government has a responsibility to provide sufficient funds for Aboriginal-language revitalization and preservation.
 - iv. The preservation, revitalization, and strengthening of Aboriginal languages and cultures are best managed by Aboriginal people and communities.
 - v. Funding for Aboriginal language initiatives must reflect the diversity of Aboriginal languages.
15. We call upon the federal government to appoint, in consultation with Aboriginal groups, an Aboriginal Languages Commissioner. The commissioner should help promote Aboriginal languages and report on the adequacy of federal funding of Aboriginal-languages initiatives.
16. We call upon post-secondary institutions to create university and college degree and diploma programs in Aboriginal languages.
17. We call upon all levels of government to enable residential school Survivors and their families to reclaim names changed by the residential school system by waiving administrative costs for a period of five years for the name-change process and the revision of official identity documents, such as birth certificates, passports, driver's licenses, health cards, status cards, and social insurance numbers.

HEALTH

18. We call upon the federal, provincial, territorial, and Aboriginal governments to acknowledge that the current state of Aboriginal health in Canada is a direct result of previous Canadian government policies, including residential schools, and to recognize and implement the health-care rights of Aboriginal people as identified in international law, constitutional law, and under the Treaties.
19. We call upon the federal government, in consultation with Aboriginal peoples, to establish measurable goals to identify and close the gaps in health outcomes

between Aboriginal and non-Aboriginal communities, and to publish annual progress reports and assess long-term trends. Such efforts would focus on indicators such as: infant mortality, maternal health, suicide, mental health, addictions, life expectancy, birth rates, infant and child health issues, chronic diseases, illness and injury incidence, and the availability of appropriate health services.

20. In order to address the jurisdictional disputes concerning Aboriginal people who do not reside on reserves, we call upon the federal government to recognize, respect, and address the distinct health needs of the Métis, Inuit, and off-reserve Aboriginal peoples.
21. We call upon the federal government to provide sustainable funding for existing and new Aboriginal healing centres to address the physical, mental, emotional, and spiritual harms caused by residential schools, and to ensure that the funding of healing centres in Nunavut and the Northwest Territories is a priority.
22. We call upon those who can effect change within the Canadian health-care system to recognize the value of Aboriginal healing practices and use them in the treatment of Aboriginal patients in collaboration with Aboriginal healers and Elders where requested by Aboriginal patients.
23. We call upon all levels of government to:
 - i. Increase the number of Aboriginal professionals working in the health-care field.
 - ii. Ensure the retention of Aboriginal health-care providers in Aboriginal communities.
 - iii. Provide cultural competency training for all health-care professionals.
24. We call upon medical and nursing schools in Canada to require all students to take a course dealing with Aboriginal health issues, including the history and legacy of residential schools, the *United Nations Declaration on the Rights of Indigenous Peoples*, Treaties and Aboriginal rights, and Indigenous teachings and practices. This will require skills-based training in intercultural competency, conflict resolution, human rights, and anti-racism.

JUSTICE

25. We call upon the federal government to establish a written policy that reaffirms the independence of the

Royal Canadian Mounted Police to investigate crimes in which the government has its own interest as a potential or real party in civil litigation.

26. We call upon the federal, provincial, and territorial governments to review and amend their respective statutes of limitations to ensure that they conform to the principle that governments and other entities cannot rely on limitation defences to defend legal actions of historical abuse brought by Aboriginal people.
27. We call upon the Federation of Law Societies of Canada to ensure that lawyers receive appropriate cultural competency training, which includes the history and legacy of residential schools, the *United Nations Declaration on the Rights of Indigenous Peoples*, Treaties and Aboriginal rights, Indigenous law, and Aboriginal-Crown relations. This will require skills-based training in intercultural competency, conflict resolution, human rights, and anti-racism.
28. We call upon law schools in Canada to require all law students to take a course in Aboriginal people and the law, which includes the history and legacy of residential schools, the *United Nations Declaration on the Rights of Indigenous Peoples*, Treaties and Aboriginal rights, Indigenous law, and Aboriginal-Crown relations. This will require skills-based training in intercultural competency, conflict resolution, human rights, and anti-racism.
29. We call upon the parties and, in particular, the federal government, to work collaboratively with plaintiffs not included in the Indian Residential Schools Settlement Agreement to have disputed legal issues determined expeditiously on an agreed set of facts.
30. We call upon federal, provincial, and territorial governments to commit to eliminating the overrepresentation of Aboriginal people in custody over the next decade, and to issue detailed annual reports that monitor and evaluate progress in doing so.
31. We call upon the federal, provincial, and territorial governments to provide sufficient and stable funding to implement and evaluate community sanctions that will provide realistic alternatives to imprisonment for Aboriginal offenders and respond to the underlying causes of offending.
32. We call upon the federal government to amend the Criminal Code to allow trial judges, upon giving reasons, to depart from mandatory minimum sentences and restrictions on the use of conditional sentences.

33. We call upon the federal, provincial, and territorial governments to recognize as a high priority the need to address and prevent Fetal Alcohol Spectrum Disorder (FASD), and to develop, in collaboration with Aboriginal people, FASD preventive programs that can be delivered in a culturally appropriate manner.
34. We call upon the governments of Canada, the provinces, and territories to undertake reforms to the criminal justice system to better address the needs of offenders with Fetal Alcohol Spectrum Disorder (FASD), including:
 - i. Providing increased community resources and powers for courts to ensure that FASD is properly diagnosed, and that appropriate community supports are in place for those with FASD.
 - ii. Enacting statutory exemptions from mandatory minimum sentences of imprisonment for offenders affected by FASD.
 - iii. Providing community, correctional, and parole resources to maximize the ability of people with FASD to live in the community.
 - iv. Adopting appropriate evaluation mechanisms to measure the effectiveness of such programs and ensure community safety.
35. We call upon the federal government to eliminate barriers to the creation of additional Aboriginal healing lodges within the federal correctional system.
36. We call upon the federal, provincial, and territorial governments to work with Aboriginal communities to provide culturally relevant services to inmates on issues such as substance abuse, family and domestic violence, and overcoming the experience of having been sexually abused.
37. We call upon the federal government to provide more supports for Aboriginal programming in halfway houses and parole services.
38. We call upon the federal, provincial, territorial, and Aboriginal governments to commit to eliminating the overrepresentation of Aboriginal youth in custody over the next decade.
39. We call upon the federal government to develop a national plan to collect and publish data on the criminal victimization of Aboriginal people, including data related to homicide and family violence victimization.
40. We call on all levels of government, in collaboration with Aboriginal people, to create adequately funded and accessible Aboriginal-specific victim programs and services with appropriate evaluation mechanisms.
41. We call upon the federal government, in consultation with Aboriginal organizations, to appoint a public inquiry into the causes of, and remedies for, the disproportionate victimization of Aboriginal women and girls. The inquiry's mandate would include:
 - i. Investigation into missing and murdered Aboriginal women and girls.
 - ii. Links to the intergenerational legacy of residential schools.
42. We call upon the federal, provincial, and territorial governments to commit to the recognition and implementation of Aboriginal justice systems in a manner consistent with the Treaty and Aboriginal rights of Aboriginal peoples, the *Constitution Act, 1982*, and the *United Nations Declaration on the Rights of Indigenous Peoples*, endorsed by Canada in November 2012.

Reconciliation

CANADIAN GOVERNMENTS AND THE UNITED NATIONS DECLARATION ON THE RIGHTS OF INDIGENOUS PEOPLE

43. We call upon federal, provincial, territorial, and municipal governments to fully adopt and implement the *United Nations Declaration on the Rights of Indigenous Peoples* as the framework for reconciliation.
44. We call upon the Government of Canada to develop a national action plan, strategies, and other concrete measures to achieve the goals of the *United Nations Declaration on the Rights of Indigenous Peoples*.

ROYAL PROCLAMATION AND COVENANT OF RECONCILIATION

45. We call upon the Government of Canada, on behalf of all Canadians, to jointly develop with Aboriginal peoples a Royal Proclamation of Reconciliation to be issued by the Crown. The proclamation would build on the Royal Proclamation of 1763 and the Treaty of Niagara of 1764, and reaffirm the nation-to-nation relationship between Aboriginal peoples and the Crown. The proclamation would include, but not be limited to, the following commitments:

- i. Repudiate concepts used to justify European sovereignty over Indigenous lands and peoples such as the Doctrine of Discovery and *terra nullius*.
 - ii. Adopt and implement the *United Nations Declaration on the Rights of Indigenous Peoples* as the framework for reconciliation.
 - iii. Renew or establish Treaty relationships based on principles of mutual recognition, mutual respect, and shared responsibility for maintaining those relationships into the future.
 - iv. Reconcile Aboriginal and Crown constitutional and legal orders to ensure that Aboriginal peoples are full partners in Confederation, including the recognition and integration of Indigenous laws and legal traditions in negotiation and implementation processes involving Treaties, land claims, and other constructive agreements.
46. We call upon the parties to the Indian Residential Schools Settlement Agreement to develop and sign a Covenant of Reconciliation that would identify principles for working collaboratively to advance reconciliation in Canadian society, and that would include, but not be limited to:
- i. Reaffirmation of the parties' commitment to reconciliation.
 - ii. Repudiation of concepts used to justify European sovereignty over Indigenous lands and peoples, such as the Doctrine of Discovery and *terra nullius*, and the reformation of laws, governance structures, and policies within their respective institutions that continue to rely on such concepts.
 - iii. Full adoption and implementation of the *United Nations Declaration on the Rights of Indigenous Peoples* as the framework for reconciliation.
 - iv. Support for the renewal or establishment of Treaty relationships based on principles of mutual recognition, mutual respect, and shared responsibility for maintaining those relationships into the future.
 - v. Enabling those excluded from the Settlement Agreement to sign onto the Covenant of Reconciliation.
 - vi. Enabling additional parties to sign onto the Covenant of Reconciliation.

47. We call upon federal, provincial, territorial, and municipal governments to repudiate concepts used to justify European sovereignty over Indigenous peoples and lands, such as the Doctrine of Discovery and *terra nullius*, and to reform those laws, government policies, and litigation strategies that continue to rely on such concepts.

SETTLEMENT AGREEMENT PARTIES AND THE UNITED NATIONS DECLARATION ON THE RIGHTS OF INDIGENOUS PEOPLES

48. We call upon the church parties to the Settlement Agreement, and all other faith groups and interfaith social justice groups in Canada who have not already done so, to formally adopt and comply with the principles, norms, and standards of the *United Nations Declaration on the Rights of Indigenous Peoples* as a framework for reconciliation. This would include, but not be limited to, the following commitments:
- i. Ensuring that their institutions, policies, programs, and practices comply with the *United Nations Declaration on the Rights of Indigenous Peoples*.
 - ii. Respecting Indigenous peoples' right to self-determination in spiritual matters, including the right to practise, develop, and teach their own spiritual and religious traditions, customs, and ceremonies, consistent with Article 12:1 of the *United Nations Declaration on the Rights of Indigenous Peoples*.
 - iii. Engaging in ongoing public dialogue and actions to support the *United Nations Declaration on the Rights of Indigenous Peoples*.
 - iv. Issuing a statement no later than March 31, 2016, from all religious denominations and faith groups, as to how they will implement the *United Nations Declaration on the Rights of Indigenous Peoples*.
49. We call upon all religious denominations and faith groups who have not already done so to repudiate concepts used to justify European sovereignty over Indigenous lands and peoples, such as the Doctrine of Discovery and *terra nullius*.

EQUITY FOR ABORIGINAL PEOPLE IN THE LEGAL SYSTEM

50. In keeping with the *United Nations Declaration on the Rights of Indigenous Peoples*, we call upon the federal government, in collaboration with Aboriginal organizations, to fund the establishment of Indigenous law institutes for the development, use, and

understanding of Indigenous laws and access to justice in accordance with the unique cultures of Aboriginal peoples in Canada.

51. We call upon the Government of Canada, as an obligation of its fiduciary responsibility, to develop a policy of transparency by publishing legal opinions it develops and upon which it acts or intends to act, in regard to the scope and extent of Aboriginal and Treaty rights.
52. We call upon the Government of Canada, provincial and territorial governments, and the courts to adopt the following legal principles:
 - i. Aboriginal title claims are accepted once the Aboriginal claimant has established occupation over a particular territory at a particular point in time.
 - ii. Once Aboriginal title has been established, the burden of proving any limitation on any rights arising from the existence of that title shifts to the party asserting such a limitation.

NATIONAL COUNCIL FOR RECONCILIATION

53. We call upon the Parliament of Canada, in consultation and collaboration with Aboriginal peoples, to enact legislation to establish a National Council for Reconciliation. The legislation would establish the council as an independent, national, oversight body with membership jointly appointed by the Government of Canada and national Aboriginal organizations, and consisting of Aboriginal and non-Aboriginal members. Its mandate would include, but not be limited to, the following:
 - i. Monitor, evaluate, and report annually to Parliament and the people of Canada on the Government of Canada's post-apology progress on reconciliation to ensure that government accountability for reconciling the relationship between Aboriginal peoples and the Crown is maintained in the coming years.
 - ii. Monitor, evaluate, and report to Parliament and the people of Canada on reconciliation progress across all levels and sectors of Canadian society, including the implementation of the Truth and Reconciliation Commission of Canada's Calls to Action.
 - iii. Develop and implement a multi-year National Action Plan for Reconciliation, which includes research and policy development, public education programs, and resources.

- iv. Promote public dialogue, public/private partnerships, and public initiatives for reconciliation.

54. We call upon the Government of Canada to provide multi-year funding for the National Council for Reconciliation to ensure that it has the financial, human, and technical resources required to conduct its work, including the endowment of a National Reconciliation Trust to advance the cause of reconciliation.
55. We call upon all levels of government to provide annual reports or any current data requested by the National Council for Reconciliation so that it can report on the progress towards reconciliation. The reports or data would include, but not be limited to:
 - i. The number of Aboriginal children—including Métis and Inuit children—in care, compared with non-Aboriginal children, the reasons for apprehension, and the total spending on preventive and care services by child-welfare agencies.
 - ii. Comparative funding for the education of First Nations children on and off reserves.
 - iii. The educational and income attainments of Aboriginal peoples in Canada compared with non-Aboriginal people.
 - iv. Progress on closing the gaps between Aboriginal and non-Aboriginal communities in a number of health indicators such as: infant mortality, maternal health, suicide, mental health, addictions, life expectancy, birth rates, infant and child health issues, chronic diseases, illness and injury incidence, and the availability of appropriate health services.
 - v. Progress on eliminating the overrepresentation of Aboriginal children in youth custody over the next decade.
 - vi. Progress on reducing the rate of criminal victimization of Aboriginal people, including data related to homicide and family violence victimization and other crimes.
 - vii. Progress on reducing the overrepresentation of Aboriginal people in the justice and correctional systems.
56. We call upon the prime minister of Canada to formally respond to the report of the National Council for Reconciliation by issuing an annual "State of Aboriginal Peoples" report, which would outline the government's plans for advancing the cause of reconciliation.

PROFESSIONAL DEVELOPMENT AND TRAINING FOR PUBLIC SERVANTS

57. We call upon federal, provincial, territorial, and municipal governments to provide education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the *United Nations Declaration on the Rights of Indigenous Peoples*, Treaties and Aboriginal rights, Indigenous law, and Aboriginal–Crown relations. This will require skills-based training in intercultural competency, conflict resolution, human rights, and anti-racism.

CHURCH APOLOGIES AND RECONCILIATION

58. We call upon the Pope to issue an apology to Survivors, their families, and communities for the Roman Catholic Church's role in the spiritual, cultural, emotional, physical, and sexual abuse of First Nations, Inuit, and Métis children in Catholic-run residential schools. We call for that apology to be similar to the 2010 apology issued to Irish victims of abuse and to occur within one year of the issuing of this Report and to be delivered by the Pope in Canada.
59. We call upon church parties to the Settlement Agreement to develop ongoing education strategies to ensure that their respective congregations learn about their church's role in colonization, the history and legacy of residential schools, and why apologies to former residential school students, their families, and communities were necessary.
60. We call upon leaders of the church parties to the Settlement Agreement and all other faiths, in collaboration with Indigenous spiritual leaders, Survivors, schools of theology, seminaries, and other religious training centres, to develop and teach curriculum for all student clergy, and all clergy and staff who work in Aboriginal communities, on the need to respect Indigenous spirituality in its own right, the history and legacy of residential schools and the roles of the church parties in that system, the history and legacy of religious conflict in Aboriginal families and communities, and the responsibility that churches have to mitigate such conflicts and prevent spiritual violence.
61. We call upon church parties to the Settlement Agreement, in collaboration with Survivors and representatives of Aboriginal organizations, to establish permanent funding to Aboriginal people for:
- i. Community-controlled healing and reconciliation projects.

- ii. Community-controlled culture- and language-revitalization projects.
- iii. Community-controlled education and relationship-building projects.
- iv. Regional dialogues for Indigenous spiritual leaders and youth to discuss Indigenous spirituality, self-determination, and reconciliation.

EDUCATION FOR RECONCILIATION

62. We call upon the federal, provincial, and territorial governments, in consultation and collaboration with Survivors, Aboriginal peoples, and educators, to:
- i. Make age-appropriate curriculum on residential schools, Treaties, and Aboriginal peoples' historical and contemporary contributions to Canada a mandatory education requirement for Kindergarten to Grade Twelve students.
 - ii. Provide the necessary funding to post-secondary institutions to educate teachers on how to integrate Indigenous knowledge and teaching methods into classrooms.
 - iii. Provide the necessary funding to Aboriginal schools to utilize Indigenous knowledge and teaching methods in classrooms.
 - iv. Establish senior-level positions in government at the assistant deputy minister level or higher dedicated to Aboriginal content in education.
63. We call upon the Council of Ministers of Education, Canada to maintain an annual commitment to Aboriginal education issues, including:
- i. Developing and implementing Kindergarten to Grade Twelve curriculum and learning resources on Aboriginal peoples in Canadian history, and the history and legacy of residential schools.
 - ii. Sharing information and best practices on teaching curriculum related to residential schools and Aboriginal history.
 - iii. Building student capacity for intercultural understanding, empathy, and mutual respect.
 - iv. Identifying teacher-training needs relating to the above.
64. We call upon all levels of government that provide public funds to denominational schools to require such schools to provide an education on comparative religious studies, which must include a segment on

Aboriginal spiritual beliefs and practices developed in collaboration with Aboriginal Elders.

65. We call upon the federal government, through the Social Sciences and Humanities Research Council, and in collaboration with Aboriginal peoples, post-secondary institutions and educators, and the National Centre for Truth and Reconciliation and its partner institutions, to establish a national research program with multi-year funding to advance understanding of reconciliation.

YOUTH PROGRAMS

66. We call upon the federal government to establish multi-year funding for community-based youth organizations to deliver programs on reconciliation, and establish a national network to share information and best practices.

MUSEUMS AND ARCHIVES

67. We call upon the federal government to provide funding to the Canadian Museums Association to undertake, in collaboration with Aboriginal peoples, a national review of museum policies and best practices to determine the level of compliance with the *United Nations Declaration on the Rights of Indigenous Peoples* and to make recommendations.
68. We call upon the federal government, in collaboration with Aboriginal peoples, and the Canadian Museums Association to mark the 150th anniversary of Canadian Confederation in 2017 by establishing a dedicated national funding program for commemoration projects on the theme of reconciliation.
69. We call upon Library and Archives Canada to:
- i. Fully adopt and implement the *United Nations Declaration on the Rights of Indigenous Peoples* and the *United Nations Joint-Orientlicher Principles*, as related to Aboriginal peoples' inalienable right to know the truth about what happened and why, with regard to human rights violations committed against them in the residential schools.
 - ii. Ensure that its record holdings related to residential schools are accessible to the public.
 - iii. Commit more resources to its public education materials and programming on residential schools.
70. We call upon the federal government to provide funding to the Canadian Association of Archivists to undertake, in collaboration with Aboriginal peoples, a national review of archival policies and best practices to:

- i. Determine the level of compliance with the *United Nations Declaration on the Rights of Indigenous Peoples* and the *United Nations Joint-Orientlicher Principles*, as related to Aboriginal peoples' inalienable right to know the truth about what happened and why, with regard to human rights violations committed against them in the residential schools.
- ii. Produce a report with recommendations for full implementation of these international mechanisms as a reconciliation framework for Canadian archives.

MISSING CHILDREN AND BURIAL INFORMATION

71. We call upon all chief coroners and provincial vital statistics agencies that have not provided to the Truth and Reconciliation Commission of Canada their records on the deaths of Aboriginal children in the care of residential school authorities to make these documents available to the National Centre for Truth and Reconciliation.
72. We call upon the federal government to allocate sufficient resources to the National Centre for Truth and Reconciliation to allow it to develop and maintain the National Residential School Student Death Register established by the Truth and Reconciliation Commission of Canada.
73. We call upon the federal government to work with churches, Aboriginal communities, and former residential school students to establish and maintain an online registry of residential school cemeteries, including, where possible, plot maps showing the location of deceased residential school children.
74. We call upon the federal government to work with the churches and Aboriginal community leaders to inform the families of children who died at residential schools of the child's burial location, and to respond to families' wishes for appropriate commemoration ceremonies and markers, and reburial in home communities where requested.
75. We call upon the federal government to work with provincial, territorial, and municipal governments, churches, Aboriginal communities, former residential school students, and current landowners to develop and implement strategies and procedures for the ongoing identification, documentation, maintenance, commemoration, and protection of residential school cemeteries or other sites at which residential school children were buried. This is to include the provision of

appropriate memorial ceremonies and commemorative markers to honour the deceased children.

76. We call upon the parties engaged in the work of documenting, maintaining, commemorating, and protecting residential school cemeteries to adopt strategies in accordance with the following principles:
- i. The Aboriginal community most affected shall lead the development of such strategies.
 - ii. Information shall be sought from residential school Survivors and other Knowledge Keepers in the development of such strategies.
 - iii. Aboriginal protocols shall be respected before any potentially invasive technical inspection and investigation of a cemetery site.

NATIONAL CENTRE FOR TRUTH AND RECONCILIATION

77. We call upon provincial, territorial, municipal, and community archives to work collaboratively with the National Centre for Truth and Reconciliation to identify and collect copies of all records relevant to the history and legacy of the residential school system, and to provide these to the National Centre for Truth and Reconciliation.
78. We call upon the Government of Canada to commit to making a funding contribution of \$10 million over seven years to the National Centre for Truth and Reconciliation, plus an additional amount to assist communities to research and produce histories of their own residential school experience and their involvement in truth, healing, and reconciliation.

COMMEMORATION

79. We call upon the federal government, in collaboration with Survivors, Aboriginal organizations, and the arts community, to develop a reconciliation framework for Canadian heritage and commemoration. This would include, but not be limited to:
- i. Amending the Historic Sites and Monuments Act to include First Nations, Inuit, and Métis representation on the Historic Sites and Monuments Board of Canada and its Secretariat.
 - ii. Revising the policies, criteria, and practices of the National Program of Historical Commemoration to integrate Indigenous history, heritage values, and memory practices into Canada's national heritage and history.

- iii. Developing and implementing a national heritage plan and strategy for commemorating residential school sites, the history and legacy of residential schools, and the contributions of Aboriginal peoples to Canada's history.

80. We call upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to honour Survivors, their families, and communities, and ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process.
81. We call upon the federal government, in collaboration with Survivors and their organizations, and other parties to the Settlement Agreement, to commission and install a publicly accessible, highly visible, Residential Schools National Monument in the city of Ottawa to honour Survivors and all the children who were lost to their families and communities.
82. We call upon provincial and territorial governments, in collaboration with Survivors and their organizations, and other parties to the Settlement Agreement, to commission and install a publicly accessible, highly visible, Residential Schools Monument in each capital city to honour Survivors and all the children who were lost to their families and communities.
83. We call upon the Canada Council for the Arts to establish, as a funding priority, a strategy for Indigenous and non-Indigenous artists to undertake collaborative projects and produce works that contribute to the reconciliation process.

MEDIA AND RECONCILIATION

84. We call upon the federal government to restore and increase funding to the CBC/Radio-Canada, to enable Canada's national public broadcaster to support reconciliation, and be properly reflective of the diverse cultures, languages, and perspectives of Aboriginal peoples, including, but not limited to:
- i. Increasing Aboriginal programming, including Aboriginal-language speakers.
 - ii. Increasing equitable access for Aboriginal peoples to jobs, leadership positions, and professional development opportunities within the organization.
 - iii. Continuing to provide dedicated news coverage and online public information resources on issues of concern to Aboriginal peoples and all Canadians,

including the history and legacy of residential schools and the reconciliation process.

85. We call upon the Aboriginal Peoples Television Network, as an independent non-profit broadcaster with programming by, for, and about Aboriginal peoples, to support reconciliation, including but not limited to:
- i. Continuing to provide leadership in programming and organizational culture that reflects the diverse cultures, languages, and perspectives of Aboriginal peoples.
 - ii. Continuing to develop media initiatives that inform and educate the Canadian public, and connect Aboriginal and non-Aboriginal Canadians.
86. We call upon Canadian journalism programs and media schools to require education for all students on the history of Aboriginal peoples, including the history and legacy of residential schools, the *United Nations Declaration on the Rights of Indigenous Peoples*, Treaties and Aboriginal rights, Indigenous law, and Aboriginal-Crown relations.

SPORTS AND RECONCILIATION

87. We call upon all levels of government, in collaboration with Aboriginal peoples, sports halls of fame, and other relevant organizations, to provide public education that tells the national story of Aboriginal athletes in history.
88. We call upon all levels of government to take action to ensure long-term Aboriginal athlete development and growth, and continued support for the North American Indigenous Games, including funding to host the games and for provincial and territorial team preparation and travel.
89. We call upon the federal government to amend the Physical Activity and Sport Act to support reconciliation by ensuring that policies to promote physical activity as a fundamental element of health and well-being, reduce barriers to sports participation, increase the pursuit of excellence in sport, and build capacity in the Canadian sport system, are inclusive of Aboriginal peoples.
90. We call upon the federal government to ensure that national sports policies, programs, and initiatives are inclusive of Aboriginal peoples, including, but not limited to, establishing:
- i. In collaboration with provincial and territorial governments, stable funding for, and access to, community sports programs that reflect the diverse

cultures and traditional sporting activities of Aboriginal peoples.

- ii. An elite athlete development program for Aboriginal athletes.
 - iii. Programs for coaches, trainers, and sports officials that are culturally relevant for Aboriginal peoples.
 - iv. Anti-racism awareness and training programs.
91. We call upon the officials and host countries of international sporting events such as the Olympics, Pan Am, and Commonwealth games to ensure that Indigenous peoples' territorial protocols are respected, and local Indigenous communities are engaged in all aspects of planning and participating in such events.

BUSINESS AND RECONCILIATION

92. We call upon the corporate sector in Canada to adopt the *United Nations Declaration on the Rights of Indigenous Peoples* as a reconciliation framework and to apply its principles, norms, and standards to corporate policy and core operational activities involving Indigenous peoples and their lands and resources. This would include, but not be limited to, the following:
- i. Commit to meaningful consultation, building respectful relationships, and obtaining the free, prior, and informed consent of Indigenous peoples before proceeding with economic development projects.
 - ii. Ensure that Aboriginal peoples have equitable access to jobs, training, and education opportunities in the corporate sector, and that Aboriginal communities gain long-term sustainable benefits from economic development projects.
 - iii. Provide education for management and staff on the history of Aboriginal peoples, including the history and legacy of residential schools, the *United Nations Declaration on the Rights of Indigenous Peoples*, Treaties and Aboriginal rights, Indigenous law, and Aboriginal-Crown relations. This will require skills based training in intercultural competency, conflict resolution, human rights, and anti-racism.

NEWCOMERS TO CANADA

93. We call upon the federal government, in collaboration with the national Aboriginal organizations, to revise the information kit for newcomers to Canada and its citizenship test to reflect a more inclusive history of the diverse Aboriginal peoples of Canada, including

information about the Treaties and the history of residential schools.

94. We call upon the Government of Canada to replace the Oath of Citizenship with the following:

I swear (or affirm) that I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth II, Queen of Canada, Her Heirs and Successors, and that I will faithfully observe the laws of Canada including Treaties with Indigenous Peoples, and fulfill my duties as a Canadian citizen.

Truth and Reconciliation Commission of Canada

1500-360 Main Street

Winnipeg, Manitoba

R3C 3Z3

Telephone: (204) 984-5885

Toll Free: 1-888-872-5554 (1-888-TRC-5554)

Fax: (204) 984-5915

E-mail: info@trc.ca

Website: www.trc.ca

From: Julia Marentette <Julia@acfoweck.ca>
Sent: July 8, 2021 11:23 AM
To: Gisèle Dionne <dg@acfoweck.ca>; Kelsey Santarossa
<KSantarossa@workforcewindsoressessex.com>

Subject: Franco Ontarian flag inquiry

Dear M. Mayor,

I am contacting you on behalf of ACFO WECK in regards to your municipality's participation in our raising of the franco ontarian flag this September.

This year we are encouraging each municipality to purchase their own flag to fly proudly for the week of Sept 25th 2021 to show your support for the Franco- Ontarian community. ACFO WECK can purchase the Franco Ontarian flag on your municipality's behalf at the cost of \$28,32 (+tax & shipping) and then send you an invoice once the flag has been purchased. Ordering through ACFO WECK is a courtesy for all participating communities and will save on shipping costs for all.

Please visit the link to the website where ACFO WECK will be purchasing the flags:
<https://acfoottawa.ca/boutique/drapeau-franco-ontarien/>

We greatly appreciate your continued support through your participation and purchase of the franco ontarian flag through our organization and we look forward to hearing from you soon.

Please let me know if you want us to order your flag by August 1.

Sincerely,

Julia Marentette
ACFO WECK
720, avenue Ouellette
Windsor, ON N9A 1C2

Bureau 519-948-5545 poste 118

Courriel : julia@acfoweck.ca

Suivez [@ACFO WECK](#) sur Twitter, Instagram et aimez la page [ACFO WECK](#) sur Facebook!

Site internet : www.acfoweck.ca



The 1st of June, 2021

RE: Franco-Ontarian Flag Day on September 25th, 2021 - Celebration of the Raising of the Flag and the Production of a Video

Mr. Mayor:

Every year, to commemorate the Ontario government's decision to declare September 25th Franco-Ontarian Flag Day, francophone communities across the province invite their elected officials and civic centres to raise the green and white flag of Franco-Ontarians.

Starting this year, the Conseil scolaire catholique Providence is passing the torch to the Association des communautés francophones de l'Ontario (ACFO) Windsor-Essex Chatham-Kent as representative of the Franco-Ontarian community in our region and organiser of the day's celebration.

We invite you to raise the Franco-Ontarian flag on Friday or Saturday, September 24th or 25th, and to leave it raised for as long as you wish, in order to commemorate this day and to honour the heritage of Franco-Ontarians and their history and contributions to communities across Southwestern Ontario.

As public health best practices and restrictions evolve, we are not planning to gather students in person as we have in previous years. Therefore, should the situation allow and should you be interested, we would offer a few members of the Francophone community to be with you as you raise the flag.

Moreover, in order to ensure we engage the youngest members of this important community, we will be putting together a video that will be played in our region's schools on Friday, September 24th. We would be honoured to have you be part of our celebration, as it is important that our youth see local elected officials participate and engaged in this celebration. We hope to film these videos prior to September 1st.



We invite you to contact Mrs. Gisèle Dionne, Executive Director of ACFO WECK (dg@acfoweck.ca) to confirm your interest and participation in the flag raising and video recording prior to June 18th, 2021.

We offer our sincere thanks and appreciation for your consideration and look forward to hearing from you.

Sincerely,

ACFO WECK and the Flag Raising Organization Committee



AMHERSTBURG COMMITTEE OF ADJUSTMENT

Present: T. Buchanan, A. Campigotto, D. Shaw, D. Cozens

Also Present: Frank Garardo, Manager of Planning Services, Kevin Fox, Policy and Committee Coordinator, Janine Mastronardi, Recording Secretary, Todd Hewitt, Manager of Engineering and Operations, Amy Farkas, Dillon Consulting Limited

Absent: J. Mailloux, with notice

1. Call to Order

The Chair, David Cozens, called the meeting to order at 7:30 a.m. and performed introductions of the Committee members and administration.

2. Roll Call

The Chair completed roll call for the electronic meeting, all members were present with the exception of J. Mailloux who was absent with notice.

3. Land Acknowledgement

The Chair has read the following land acknowledgement;

We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron- Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on, and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island.

4. Disclosure of Interest

There were no disclosures of interest.

5. Adoption of Agenda

That the agenda be approved for adoption.

Moved by: Don Shaw
 Seconded by: Terris Buchanan

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	Absent	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

6. Adoption of Minutes

The Chair requested comments on the adoption of minutes. D. Cozens noted one correction on page 3 to the application number listed from B/14/21 to B/17/21. Administration will confirm and correct.

A motion was put forward to adopt the minutes of April 27, 2021 as amended.

Moved by: Anthony Campigotto

Seconded by: Terris Buchanan

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	Absent	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

7. Order of Business

7.1 Applications B/28/21, B/29/21 & A/23/21 – Raymond Bastien, c/o Richard Bastien, Agent – E/S Concession 3 N (Roll No. 3729-490-000-02000)

Public in Attendance: Raymond Bastien, Applicant & Richard Bastien, Agent

Application B/28/21: The applicant is proposing to sever a parcel of land with 47.34 m (155.3 ft) ± width by 12.5 m (41 ft) ± depth and an area of 591.6 sq m (6368 sq ft) ± for the purpose of a lot addition to merge with 3829 Concession 3 N together with an easement over Part 1, intended to be an extension of the easement set out in Instrument No. R1319939. The proposed retained parcel being 60.96 m (200 ft) ± frontage by an irregular depth has an area of 9.69 hectares (23.954 acres) ±, and is designated Agricultural in the Town’s Official Plan and Zoning By-law.

Application B/29/21: The applicant is proposing to sever an L-shaped parcel of land with 7.92 m (26 ft) ± frontage by 61.26 m (201 ft) ± depth and an area of 1020.11 sq m (11,088 sq ft) ± for the purpose of a lot addition to merge with 3825 Concession 3 N together with an easement over Part 3, intended to be an extension of the easement set out in Instrument No. R954392. The proposed retained parcel being 53.04 m (174 ft) ± frontage by an irregular depth has an area of 9.59 hectares (23.7 acres) ±, and is designated Agricultural in the Town’s Official Plan and Zoning By-law.

Application A/23/21: The applicant is requesting relief from Zoning By-law 1999-52, as amended, Section 26(3)(a)(i) which requires a minimum lot area of 40 hectares in an Agricultural (A) Zone. Subsequent to two severances, a lot addition of a of 591.6 sq m (6368 sq ft) ± and a lot addition of 1020.11 sq m (11,088 sq ft) ± from an existing 9.75 hectares (24.1 acres) parcel the retained farm parcel will have an area of 9.59 hectares (23.7 acres) ±,).

The applicant is also requesting relief from Zoning By-law 1999-52, as amended, Section 26(3)(b)(i) which requires a minimum lot frontage of 140 metres in an Agricultural (A) Zone. Subsequent to two severances for the purpose of lot additions the lot frontage of the retained farm parcel will be reduced 7.92 m (26 ft) ± from an existing 60.96 m (200 ft) ±. The retained farm parcel will have a lot frontage of of 53.04 m (174 ft).

Therefore, the amount of relief requested is 30.41 hectares (75.14 acres) and 86.96 m (285.3 ft) ± respectively.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated May 6, 2021 from the Essex Region Conservation Authority stating:
The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Dolphis-meloche Drain. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any future construction or site alteration or other activities affected by Section 28 of the Conservation Authorities Act.
- Our office has reviewed the proposal and has no concerns relating to stormwater management.*
- The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the PPS. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.*
- With the review of background information and aerial photograph, ERCA has no objection to these applications for Consent and Minor Variance.*
- ii) Email dated May 11, 2021 from the Fire Department states no concerns.
- iii) Email dated May 6, 2021 from the Windsor Police Department stating that:
The Windsor Police Service has no concerns or objections with the proposed severances for lot additions at this location or the variance being sought for relief from meeting the minimum lot area and lot frontage requirements. The result of everything being requested in the application will not impact police service delivery whatsoever.
- iv) Email dated May 5, 2021 from the Engineering and Public Works Department stating,
- Drainage apportionment is required for the Dolphis Meloche Drain and Long Marsh Drain.
 - The applicant should be made aware that an engineering project is ongoing relating to the bridges over the Dolphis Meloche Drain and the drainage assessments to all noted lots in this application may be forthcoming in the future.
- v) Email dated May 12, 2021 from the Building division stating,
- *Ensure a revised grade design is provided*
- vi) Planning Report dated May 11, 2021 from Frank Garardo, Manager of Planning Services.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for the applications. There were none. The Planner, Frank Garardo read the purpose of the applications. Raymond Bastien presented the concept of the application. The Chair confirmed with the applicant that they are aware of the required conditions. The applicant confirmed knowledge and understanding of the conditions.

The following resolutions were put forth:

That application B/28/21 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to

the municipality.

2. The applicant submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. Subsection 3 of Section 50 of the Planning Act applies to any subsequent conveyance or transaction of or in relation to the parcels of land being the subject of the consent (severed and retained parcels).
4. That prior to the stamping of deeds the owner is to provide satisfactory evidence that the adjacent parcel is under consolidation relative to the parcels which are the subject of the consent.
5. That all property taxes be paid in full.
6. That an assessment apportionment for any and all drains affected by the severance be completed in accordance with the provisions of the Drainage Act and that all costs associated with said apportionment be paid by the applicant.
7. That a minor variance be obtained from the provisions of Bylaw 1999-52, as amended, Section 26(3)(a)(i) which requires a minimum lot area of 40 hectares in an Agricultural (A) Zone and Section 26(3)(b)(i) which requires a minimum lot frontage of 140 metres in an Agricultural (A) Zone regarding the retained farm parcel.
8. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Terris Buchanan

Seconded by: Anthony Campigotto

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	Absent	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The request is in conformity with Sections 6.1.2 and 6.1.2(6) of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The existing use of the land is not changing and no new lots are being created.

That application B/29/21 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. Subsection 3 of Section 50 of the Planning Act applies to any subsequent conveyance or transaction of or in relation to the parcels of land being the subject of the consent (severed and retained parcels).

4. That prior to the stamping of deeds the owner is to provide satisfactory evidence that the adjacent parcel is under consolidation relative to the parcels which are the subject of the consent.
5. That all property taxes be paid in full.
6. That the developer be required to undertake a revised lot grading plan for the new lot configuration, comprised of the severed parcel merged with the existing 3825 Concession 3 N lot, to the satisfaction of the Building Department.
7. That an assessment apportionment for any and all drains affected by the severance be completed in accordance with the provisions of the Drainage Act and that all costs associated with said apportionment be paid by the applicant.
8. That a minor variance be obtained from the provisions of Bylaw 1999-52, as amended, Section 26(3)(a)(i) which requires a minimum lot area of 40 hectares in an Agricultural (A) Zone and Section 26(3)(b)(i) which requires a minimum lot frontage of 140 metres in an Agricultural (A) Zone regarding the retained farm parcel.
9. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Don Shaw

Seconded by: Terris Buchanan

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	Absent	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The request is in conformity with Sections 6.1.2 and 6.1.2(6) of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The existing use of the land is not changing and no new lots are being created.

That application A/23/21 be approved.

Moved by: Terris Buchanan

Seconded by: Anthony Campigotto

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	Absent	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, is satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is keeping with the intent of the Official Plan and Zoning By-law. The proposed lot additions do not change the existing use of the land and no new lots are being created therefore the application does not remove agricultural land from production.

7.2 Application B/25/21 – Raymond Meloche, c/o John Meloche, Agent – 2268 Front Rd N (Roll No. 3729-500-000-39400)

Public in Attendance: John Meloche, Agent on the Application

Application B/25/21: The applicant is proposing to sever a parcel of land being 31.1 m (102 ft) ± frontage by 57.9 m (190 ft) depth with an area of 1800.5 sq. m. (19,380 sq. ft.) to create a new residential building lot. The remaining parcel being 40.3 m (132.16 ft) ± frontage and irregular depth with a total area of 7.9 ha (19.525 ac) contains a single detached dwelling, one accessory structure, agricultural land and a natural environment protected area. The subject lands are zoned Residential Type 1A (R1A) Zone, Agricultural (A) Zone and Wetland (W) Zone in the Zoning By-law 1999-52 and designated Low Density Residential, Agricultural and Provincially Significant Wetland in the Town of Amherstburg Official Plan. The proposed severance is located within the R1A Zone and the Low Density Residential designation.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated May 11, 2021 from the Essex Region Conservation Authority stating:

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Detroit River. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any future construction or site alteration or other activities affected by Section 28 of the Conservation Authorities Act.

This property is located within an inland flooding area, which is susceptible to roadway flooding during a 1:100 year storm event. The town of Amherstburg must ensure that this development meets the minimum provincial and ERCA standards for safe access for emergency vehicles and private vehicles.

Our office has reviewed the proposal and has no concerns relating to stormwater management.

The subject property is within, and/or is adjacent to (within 120 metres of), a natural heritage feature that is identified as a significant wetland (Detroit River Marshes (ER 3)), significant wildlife habitat under the Provincial Policy Statement (PPS).

Section 2.1.4 of the PPS, 2020 states - "Development and site alteration shall not be permitted in "significant wetlands..." and "significant coastal wetlands."

Section 2.15 of the PPS states - Development and site alterations shall not be permitted in and significant wildlife habitat...unless it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.

We note that the subject property is adjacent to (within 120 m of) a natural heritage feature that may meet the criteria for significance under the PPS. Section 2.1.8 of the PPS, 2020 states – "Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.5 and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions."

Notwithstanding the above noted references to the PPS policies, we note that the proposed development is either adequately setback and/or physically separated from the natural heritage feature by existing development or infrastructure. Therefore, we do not anticipate any negative impacts associated with the proposal. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.

With the review of background information and aerial photograph, ERCA has no objection to this application for Consent. However, the Town of Amherstburg must ensure that this development meets the minimum provincial and ERCA standards for safe access for emergency vehicles and private vehicles.

- ii) Email dated May 6, 2021 from the Windsor Police Department stating that:
The Windsor Police Service has no concerns or objections with the proposed severance being sought to create a new residential lot. The outcome from this will not result in difficulties for police to access the property in an emergency or for a call for service in any way.
- iii) Letter dated May 11, 2021 from the County of Essex stating:
 - This road was formerly King's Highway 18 until it was downloaded to the County of Essex. Therefore, setback and entrances requirements will be as per the MTO corridor control procedures.
 - Permits are necessary for any changes to existing entrances and structures, or the construction of new entrances and structures.
- iv) Email dated May 12, 2021 from the Building Division stating:
 - Provide new grade design to address all drainage and grading including proper elevation of the new septic system.
 - ERCA approval
 - County of Essex Approval
 - All permits required for new construction
 - New driveway access will require R.O.W permits from Public Works
- v) Email dated May 5, 2021 from the Engineering and Public Works Department indicating the following:
 - Individual water service connection required for new lot
 - No Sanitary sewers, septic field required for new lots. Additionally, the applicant should be aware that, in the future, should a sanitary sewer collection system be constructed along Front Road North, each of the lots described under this application will be required to connect and be serviced by said sanitary sewer.
 - Based on the proposal, the new severed lot will require separate driveway accesses from County Road 20 (Front Road North). This will require necessary review and approvals from the County of Essex.
 - At this stage, a drainage apportionment for the Bondy-Bastien Drain will not be needed as there is presently an ongoing drainage project taking place under the Drainage Act. The applicant should be made aware that an engineering project is ongoing and that drainage assessments to both the retained and severed lots may be forthcoming in the future.
- vi) Email dated May 11, 2021 from the Fire Department indicating a fire hydrant should be installed in the location of the proposed severance as the closest hydrant to the south is approx. 145 metres, or 233 meters to the North.
- vii) Email dated May 13, 2021 from the Fire Department stating, *in regards to fire department access concerns of ERCA, for the proposed application B-25-21, Amherstburg Fire has no concerns.*
- viii) Planning Report dated May 10, 2021 from Frank Garardo, Manager of Planning Services.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. There were none. The Planner, Frank Garardo read the purpose of the application. Raymond Meloche presented the concept of the application. The Chair confirmed with the applicant that they are aware of the required conditions. The applicant confirmed knowledge and understanding of the conditions and that all conditions are at the expense of the applicant.

The following resolutions were put forth:

That application B/25/21 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; a copy to be provided to the municipality.
2. The applicant submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That a parkland fee be paid to the Town of Amherstburg prior to the stamping of the deeds in an amount of \$300 for each newly created lot.
5. That the severed lot be serviced with municipal water in accordance with and under the supervision of the municipality.
6. That the developer be required to undertake lot grading plans for the severed lot to the satisfaction of the Building Department.
7. That a fire hydrant be installed, at the expense of the developer, to the satisfaction of the Fire Department.
8. That access to the proposed severed lot be provided prior to the stamping of the deeds. That an access permit be obtained for the newly created lot from the County of Essex and any other requirements to their satisfaction, prior to the stamping of the deeds. The access shall be provided to the satisfaction of the municipality.
9. That Council approve the development of the newly created lot on a private individual septic system after the soil analysis and septic design for the proposed lot is completed as required. This requirement shall be fulfilled prior to the stamping of the deeds.
10. That the applicant acknowledges satisfactory to the Corporation of the Town of Amherstburg requiring that the subject property be required to hook into a sanitary sewer system should it become available.
11. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Don Shaw
 Seconded by: Terris Buchanan

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	Absent	
Donald Shaw (VC)	X	

David Cozens (CH)	X	
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Reasons of Committee – The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

7.3 Application B/26/21 – Kevin & Sara Booker, c/o Gwenyth Hartleb, Agent – 422 Pearson Street (Roll No. 3729-170-000-01448)
&
Application B/27/21 – Gwenyth Hartleb & Stephanie Smith – 418 Pearson Street (Roll No. 3729-170-000-01449)

Public in Attendance: Gwenyth Hartleb, Applicant on B/27/21 and Agent on B/26/21

B/26/21: The applicant is proposing to sever a triangular parcel of land with an area of 78.6 sq. m. (846 sq. ft. ±) for the purpose of a lot addition to merge with the adjacent parcel to the south, municipally addressed as 418 Pearson Street. Should the application be supported, the proposed parcel would have an area of 1,279.4 sq. m. (13,771 sq. ft. ±) and be occupied by one single detached dwelling. The subject lands are designated Low Density Residential in the Town's Official Plan and zoned Residential Second Density (R2) in the Town's Zoning By-law.

B/27/21: The applicant is proposing to sever a triangular parcel of land with an area of 7.7 sq. m. (83 sq. ft. ±) for the purpose of a lot addition to merge with the adjacent parcel to the north, municipally addressed as 422 Pearson Street. Should the application be supported, the proposed parcel would have an area of 574 sq. m. (6,179 sq. ft. ±) and be occupied by one single detached dwelling. The subject lands are designated Low Density Residential in the Town's Official Plan and zoned Residential Second Density (R2) in the Town's Zoning By-law.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated May 11, 2021 from the Essex Region Conservation Authority stating:
We have reviewed our floodline mapping for this area and it has been determined this site is not located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the Conservation Authorities Act). As a result, a permit is not required from ERCA for issues related to Section 28 of the Conservation Authorities Act, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservations Authorities Act, (Ontario Regulation No. 158/06).

Our office has reviewed the proposal and has no concerns relating to stormwater management

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the PPS. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.

With the review of background information and aerial photograph, ERCA has no objections to these applications for Consent.

- ii) Email dated May 6, 2021 from the Windsor Police Department stating that:
The Windsor Police Service has no concerns or objections with the proposed severance being sought to enable a lot addition. The outcome from this will not result in difficulties for police to access the property in an emergency or for a call for service in anyway.
- iii) Email dated May 5, 2021 from the Engineering and Public Works Department stating no comments.

- iv) Email dated May 11, 2021 from the Fire Department stating, no concerns.
- v) Email dated May 12, 2021 from the Building division stating,
 - Rear yard drain may be required to be extended into the newly created lot area. Inspections required
 - Sanitary cleanout and sewer line to be relocated on to new property. Inspections required
 - Provide proper grading along property line to address any water runoff
- vi) Planning Report dated May 12, 2021 from Amy Farkas, Dillon Consulting Limited, on behalf of Frank Garardo, Manager of Planning Services.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. There were none. The Planner, Frank Garardo read the purpose of the application. Gwenyth Hartleb presented the concept of the applications. Discussion ensued regarding if lot frontages, lot areas and existing required setbacks will continue to comply with the Zoning By-law subsequent to the consents. Frank Garardo confirmed lot frontages, lot areas, and setbacks will continue to comply and no minor variances will be required as a result of the proposed lot additions. The Chair confirmed with the applicant that they are aware of the required conditions. The applicant confirmed knowledge and understanding of the conditions and that all conditions are at the expense of the applicant.

The following resolution was put forth:

That application B/26/21 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. Subsection 3 of Section 50 of the Planning Act applies to any subsequent conveyance or transaction of or in relation to the parcels of land being the subject of the consent (severed and retained parcels).
5. That prior to the stamping of deeds the owner is to provide satisfactory evidence that the adjacent parcel is under consolidation relative to the parcels which are the subject of the consent.
6. That the proper grading along the property line, on both the severed and retained parcels, be complete for any water runoff, to the satisfaction of the Building Department.
7. That the rear yard drain be extended into the newly created lot area to the satisfaction of the Building Department, if required.
8. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Anthony Campigotto
 Seconded by: Terris Buchanan

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	x	
Anthony Campigotto	x	
Josh Mailloux	Absent	
Donald Shaw (VC)	x	
David Cozens (CH)	x	

Reasons of Committee – The request is in conformity with Sections 6.1.2 and 6.1.2(6) of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The existing use of the land is not changing and no new lots are being created.

That application B/27/21 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed for each parcel, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. Subsection 3 of Section 50 of the Planning Act applies to any subsequent conveyance or transaction of or in relation to the parcels of land being the subject of the consent (severed and retained parcels).
5. That prior to the stamping of deeds the owner is to provide satisfactory evidence that the adjacent parcel is under consolidation relative to the parcels which are the subject of the consent.
6. That the property owner relocate the sanitary clean out and sewer line in accordance with and to the satisfaction of the municipality at the applicant's expense, if required.
7. That the proper grading along the property line be complete for any water runoff, to the satisfaction of the Building Department.
8. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Terris Buchanan
 Seconded by: Anthony Campigotto

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	x	
Anthony Campigotto	x	
Josh Mailloux	Absent	
Donald Shaw (VC)	x	
David Cozens (CH)	x	

Reasons of Committee – The request is in conformity with Sections 6.1.2 and 6.1.2(6) of

Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The existing use of the land is not changing and no new lots are being created.

7.4 Application A/24/21 – Ron Deneau, c/o Drew Coulson, Agent – 170 Gore Street (3729-120-000-10700)

Public in Attendance: Drew Coulson, Agent on the Application

A/24/21: The applicant is proposing to construct a residential dwelling without an attached garage, with interior side yard setbacks on both sides of 1.5 m (4.9 ft) and a rear yard depth of 5.5 m (18 ft).

The applicant is requesting relief from Section 9(3)(d) of Zoning By-law 1999-52, as amended, which requires a minimum interior width of 1.5 m provided that on a lot where there is no attached private garage or attached carport, the minimum interior side yard width shall be 2.5 m on one side and 1.5 m on the other side in a Residential Third Density (R3) Zone.

The applicant is requesting relief from Section 9(3)(f) of Zoning By-law 1999-52, as amended, which requires a minimum rear yard depth 7.5 m in a Residential Third Density (R3) Zone.

Therefore, the amount of relief requested is 1 m in interior side yard setback and 2 m in rear yard depth.

The subject property is zoned Residential Third Density (R3) Zone in the Zoning By-law 1999-52, as amended, and designated Low Density Residential in the Town of Amherstburg Official Plan.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. There were none. The Planner, Frank Garardo read the purpose of the application. Drew Coulson presented the concept of the application. Discussion ensued regarding the proposed site plan indicating 40% lot coverage. The permitted maximum lot coverage in the Residential Third Density (R3) Zone is 35%. The applicant agreed to amend the application and come back to a future meeting with the additional lot coverage request.

The following resolution was put forth:

That application A/24/21 be deferred.

Moved by: Anthony Campigotto

Seconded by: Don Shaw

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	Absent	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

7.5 Application A/20/21 – William Holden – 1205 Concession 2 N (3729-460-000-05100)

Public in Attendance: William Holden, Applicant

A/20/21: The applicant is requesting relief from Zoning By-law 1999-52, as amended, Section 3(1)(b) which permits the total lot coverage of all non-farm accessory use structures to a maximum of 185 square meters (1991 sq. ft).

The applicant is proposing the construction of a 40 ft by 60 ft, 2400 sq ft pole barn. There is also an existing 24 ft by 26 ft, 624 sq ft detached garage on the property resulting in a total accessory structure lot coverage of 3024 sq ft (5.14%) on a 1.35 acre lot. Therefore, the amount of relief requested is 1033 sq ft (1.76%) in accessory structure lot coverage.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated May 12, 2021 from the Essex Region Conservation Authority stating:
The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Lake St. Clair. The property owner will be required to obtain a Permit from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by Section 28 of the Conservation Authorities Act.

Our office has reviewed the proposal and has no concerns relating to stormwater management

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the PPS. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.

With the review of background information and aerial photograph, ERCA has no objection to this application for Minor Variance. However, the applicant must obtain a Section 28 Permit from the Essex Region Conservation Authority.
- ii) Email dated May 10, 2021 from the Windsor Police Department stating that:
The Windsor Police Service has no concerns or objections with the proposed construction of a pole barn that results in the maximum lot coverage being exceeded. This will not impact police service delivery whatsoever.
- iii) Email dated May 12, 2021 from the Engineering and Public Works Department stating no comments.
- iv) Email dated May 11, 2021 from the Fire Department stating, no objection to the application.
- v) Email dated May 10, 2021 from the Building division stating:
 - All permits required for new construction
 - Provide proper grading along property line to address any water runoff
- vi) Planning Report dated May 10, 2021 from Frank Garardo, Manager of Planning Services.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. There were none. The Planner, Frank Garardo read the purpose of the application. William Holden presented the concept of the application. Discussion ensued regarding the impact of the structure on neighbouring properties and the setback from structures on neighbouring properties.

The following resolution was put forth:

That application A/20/21 be approved subject to the following conditions:

1. That the proper grading along the property line be complete for any water runoff, to the satisfaction of the Building Department.
2. That the proposed 40 ft by 60 ft, 2400 sq ft pole barn be constructed 100 ft east of the existing structure.

Moved by: Anthony Campigotto
 Seconded by: Terris Buchanan

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	Absent	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, determined that the variance request was not minor in nature, would impact the character of the neighbourhood, and was not in keeping with the intent of the Zoning By-law.

7.6 Application A/19/21 – Maurice Veldhuizen & Shirley Ann Eansor – 1529 Goodview Ave (Roll No. 3729-550-000-29200)

Public in Attendance: Maurice Veldhuizen, Applicant

A/19/21: The applicant is requesting relief from Section 6(3)(g) of Zoning By-law 1999-52, as amended, which permits a maximum lot coverage of 30% in a Residential Type 1A (R1A) Zone.

The applicant is proposing the construction of a 24 ft x 26 ft, 624 sq ft, attached garage addition to the east side of the existing 991 sq ft home. The existing lot coverage is 23.6%. The proposed attached garage will add an additional 14.9% resulting in a proposed total lot coverage of 38.5%. Therefore, the amount of relief requested is 8.5% in total lot coverage.

The subject property is zoned Residential Type A1 (R1A) Zone in the Zoning Bylaw 1999-52, as amended, and designated Low Density Residential in the Town of Amherstburg Official Plan.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated May 12, 2021 from the Essex Region Conservation Authority stating:
The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Lake St. Clair. The property owner will be required to obtain a Permit from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by Section 28 of the Conservation Authorities Act.

Our office has reviewed the proposal and has no concerns relating to stormwater management

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the PPS. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.

With the review of background information and aerial photograph, ERCA has no objection to this application for Minor Variance. However, the applicant must obtain a Section 28 Permit from the Essex Region Conservation Authority.

- ii) Email dated May 10, 2021 from the Windsor Police Department stating that: *The Windsor Police Service has no concerns or objections with the proposed garage addition that results in the maximum lot coverage being exceeded. This will not impact police service delivery whatsoever.*
- iii) Email dated May 12, 2021 from the Engineering and Public Works Department stating: *Increased lot coverage from the new garage will, in part, be offset by the reduction in the driveway surface and removal of the existing shed structure. EPW does not have issues with the new garage, but emphasizes that all downspouts from the new garage must not be connected into lot subdrains but must be constructed to splash onto the adjacent ground.*
- iv) Email dated May 10, 2021 from the Building division stating:
 - Due to the limited amount of grass area and increase of hard surface, grade design and drainage plan will be required
 - All permits required for new construction
 - New driveway access required -ROW permits required from Public Works
- v) Planning Report dated May 12, 2021 from Amy Farkas, Dillon Consulting Limited, on behalf of Frank Garardo, Manager of Planning Services.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. There were none. The Planner, Frank Garardo read the purpose of the application. Maurice Veldhuizen presented the concept of the application. Discussion ensued regarding the proposed construction. The roof structure of the addition is proposed to be tied into the house roof line. The roofline and new siding on the entire structure will provide a seamless appearance and will be an improvement to the neighbourhood. The improvement outweighs the increase in lot coverage.

The following resolution was put forth:

That application A/19/21 be approved subject to the following conditions:

1. That a grade design and drainage plan be prepared to the satisfaction of the Building Department prior to the issuance of a building permit.

Moved by: Don Shaw
 Seconded by: Terris Buchanan

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	Absent	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The Committee, having considered the evidence presented, and

having reviewed the plans and correspondence on file, determined that the variance request was not minor in nature, would impact the character of the neighbourhood, and was not in keeping with the intent of the Zoning By-law.

7.7 Application A/17/21 – Dino Parete – 189 Richmond Street (Roll No. 3729-130-000-00560)

Public in Attendance: Dino Parete, Applicant

A/17/21: The applicant is proposing the construction of an addition to an existing converted dwelling for a total of three (3) residential units. The proposal also includes an additional driveway, with access onto Richmond Street.

The applicant is requesting continued relief of the existing legal non-conforming front yard setback on Richmond Street and the existing legal non-conforming exterior side yard setback on George Street.

The applicant is requesting further relief from Section 9(3)(g) of Zoning By-law 1999-52, as amended, which permits a maximum lot coverage of 35% in a Residential Third Density (R3) Zone. The applicant is proposing the construction of a 531.35 sq ft addition to the converted dwelling and the demolition of the existing detached garage resulting in a total lot coverage of 35.5%. Therefore, the amount of relief requested is 0.5% in lot coverage.

The applicant is also requesting relief from Section 9(3)(f) of Zoning By-law 1999-52, as amended which requires a minimum rear yard setback of 7.5 m (24.6 ft). The proposed addition will have a rear yard setback of 3.58 m (11.75 ft). Therefore, the amount of relief requested is 3.92 m (12.86 ft).

The applicant is also requesting relief from Section 3(21)(j) which limits the number of driveways for a residential property in the Residential Third Density (R3) Zone to one. The applicant is proposing an additional driveway, to be located on Richmond Street, as access to the proposed additional residential unit. The existing driveway exits onto George Street.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated May 12, 2021 from the Essex Region Conservation Authority stating:

We have reviewed our floodline mapping for this area and it has been determined this site is not located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the Conservation Authorities Act). As a result, a permit is not required from ERCA for issues related to Section 28 of the Conservation Authorities Act, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservations Authorities Act, (Ontario Regulation No. 158/06).

Our office has reviewed the proposal and has no concerns relating to stormwater management

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the PPS. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.

With the review of background information and aerial photograph, ERCA has no objection to this application for Minor Variance.

- ii) Email dated May 10, 2021 from the Windsor Police Department stating that:

The Windsor Police Service has no concerns or objections with the proposed application. While it would generally be less desirable to add a second driveway approach that directly connects to a roadway, the additional access in this situation is not anticipated to cause any safety concerns sine the roadway is not an overly busy one. A benefit of the additional driveway is expanded police incident response capability.

- iii) Email dated May 12, 2021 from the Engineering and Public Works Department stating:
- EPW does not have any issues with the request for the continued relief of the “existing nonconforming” setback requests.
 - EPW cannot support the application due to the increase in lot coverage. The application highlights the issue of an increase in hard surface lot coverage. When considering all hardsurfaces (existing and proposed), the percentage of grassed, or vegetated area on the lot, is approximately 25%. The remaining 75% drains directly to the storm sewer through downspout connections, or overland sheet flow. The cumulative effects of increased runoff resulting from lots that have been developed in excess of the allowable design tolerances can have detrimental consequences on existing storm water management (SWM) facilities and storm sewer infrastructure.
 - EPW does not normally support secondary driveways unless under exceptional circumstances. EPW does not believe that the driveway off of Richmond is necessary given the width and size of the existing driveway, which can accommodate four vehicles. The additional hard surface and runoff from the proposed new driveway is also not supported by EPW. Based on this, EPW is not in support of the secondary driveway.
 - An existing tree located within the Town right-of-way appears to be in line with the proposed new driveway off of Richmond. This is a Town owned tree; removal of existing trees must follow the provisions listed in the Town Tree By-law 2016-94, which will require approval from the CAO and monetary compensation for the removal of the tree.
 - Should the new driveway be permitted, any new driveway access must satisfy all Town bylaws and policies regarding sight line, setbacks, widths, etc. EPW cannot be more specific at this time without detailed plans showing dimensions to George Street and Richmond Street
 - The applicant will be required to obtain a Right-of-Way Permit from EPW according to Town policy for any work required within the limits of the Town right-of-way. All permitting cost will be entirely borne by the applicant.
- iv) Email dated May 11, 2021 from the Fire Department stating, *new structures to meet minimum 1.5 setback from neighbour. If neighboring property is built closer to lot line consider further separation to achieve 3 metre between buildings.*
- v) Email dated May 10, 2021 from the Building division stating:
- Due to the limited amount of grass area and increase of hard surface, grade design and drainage plan will be required
 - The existing structure to accept the addition to have proper foundations
 - All permits required for new construction
 - New driveway access will require R.O.W permits from Public Works
- vi) Planning Report dated May 12, 2021 from Amy Farkas, Dillon Consulting Limited, on behalf of Frank Garardo, Manager of Planning Services.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. There were none. The Planner, Frank Garardo read the purpose of the application. Dino Parete presented the concept of the application. Discussion ensued clarifying the use of the proposed addition. Concerns with the second driveway were discussed.

The following resolution was put forth:

That application A/17/21 be approved subject to the following conditions:

1. That the existing detached accessory structure on the property be removed prior to the issuance of Building Permits.
2. That only one driveway continue to be permitted on the site, as per Section 3(21)(j) of Zoning By-law 1999-52, as amended.
3. That a grade design and drainage plan be provided to the satisfaction of the Building Department prior to the issuance of building permits.
4. That the existing structure to accept the addition have proper foundations to the satisfaction of the Building Department.

Moved by: Terris Buchanan
 Seconded by: Anthony Campigotto

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	Absent	
Donald Shaw (VC)	X	
David Cozens (CH)		X

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, determined that the variance request was not minor in nature, would impact the character of the neighbourhood, and was not in keeping with the intent of the Zoning By-law.

7.8 Application A/22/21 – Odette & Serge Bertucci – 694 Front Rd N (Roll No. 3729-420-000-11400)

Public in Attendance: Serge Bertucci, Applicant, Rob Ferguson, 688 Front Rd N, Jeff and Jennifer Roberts, 698 Front Rd N

A/17/21: The applicant is requesting relief from Zoning Bylaw 1999-52, as amended, Section 3(26)(d)(b) which states on the southern half of Part of Lot 14 and Part of Lots 13, 12, 11, and 10, Concession 1, no part of any building or structure shall be erected beyond an established building line. For the purpose of this Section, an established building line shall be drawn from the closest existing single dwelling to the north of the proposed development to the closest existing single dwelling to the south of the proposed development. That part of the existing single dwelling that is to be used when drawing the established building line is that point of each dwelling that is closest to the Detroit River. The General Provisions Section on Yard Encroachments in required yards does not apply to development in this area.

The applicant is proposing the construction of a single detached dwelling with attached garage and covered porch. The proposed covered rear porch will project 2.32 m (7.625 ft) beyond the established building line.

Therefore, the amount of relief requested is 2.32 m (7.625 ft) beyond the established building line.

Minor variance A/17/16 was previously was approved granting relief of 8.2 m (27.3 ft)

from the setback from the centerline of the County Rd 20 ROW permitting a 7.62 m (25 ft) setback from the west limit of the original ROW of County Road 20.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated May 12, 2021 from the Essex Region Conservation Authority stating:
We have reviewed our floodline mapping for this area and it has been determined this site is not located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the Conservation Authorities Act). As a result, a permit is not required from ERCA for issues related to Section 28 of the Conservation Authorities Act, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservations Authorities Act, (Ontario Regulation No. 158/06).

Our office has reviewed the proposal and has no concerns relating to stormwater management

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the PPS. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.

With the review of background information and aerial photograph, ERCA has no objection to this application for Minor Variance.
- ii) Email dated May 12, 2021 from the Engineering and Public Works Department stating no comments.
- iii) Email dated May 11, 2021 from the Fire Department stating no objection to application.
- iv) Email dated May 10, 2021 from the Building division stating:
 - All permits required for new construction
 - New driveway access required -ROW permits required from Public Works
 - ERCA Approval
 - Note there has been a minor variance approval for a reduced front yard setback in August 2016.
- v) Planning Report dated May 12, 2021 from Amy Farkas, Dillon Consulting Limited, on behalf of Frank Garardo, Manager of Planning Services.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. There were none. The Planner, Frank Garardo read the purpose of the application. Serge Bertucci presented the concept of the application. The chair opened the floor for questions from neighbours. Rob Ferguson expressed support for the variance with one question regarding a potential concern with the grading between the properties. Jeff Roberts requested the same clarification be made regarding the grading between the subject property and his parcel to the north. Serge Bertucci provided renderings and elevations from both the north and south neighbours' views to demonstrate how the rear yard at 694 Front Rd N will be graded. No further concerns were expressed.

The following resolution was put forth:

That application A/22/21 be approved subject to the following conditions:

1. That the design of the dwelling setbacks, including covered porch projection, be in substantial conformity with the plans submitted as part of application A/22/21.
2. That the relief being granted is only permitted for the construction of a sundeck, covered porch, or veranda open on the north, west and south elevations. A fully enclosed building or structure is not permitted.

Moved by: Terris Buchanan

Seconded by: Don Shaw

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	Absent	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, determined that the variance request was not minor in nature, would impact the character of the neighbourhood, and was not in keeping with the intent of the Zoning By-law.

7.9 Application A/25/21 – Mark Beaudoin – 441 Lowes Sideroad (Roll No. 3729-600-000-00400)

Public in Attendance: Mark Beaudoin, Applicant

A/25/21: The applicant is proposing the construction of a 32 ft x 32 ft (1024 sq ft) secondary suite. The applicant is also proposing the construction of a 50 ft x 24 ft (1200 sq ft) detached garage with an interior side yard of 1.22 m (4 ft).

The applicant is also requesting relief from Zoning By-law 1999-52, as amended, Section 26(3)(j)(vi) which requires a minimum interior side yard setback of 3 m (9.84 ft) for accessory structures. The applicant is proposing a 1.22 m (4 ft) interior side yard setback.

The applicant is requesting relief from Zoning By-law 1999-52, as amended, Section 3(1)(b) which permits the total lot coverage of all non-farm accessory use structures to a maximum of 185 square meters (1991 sq. ft). The applicant is proposing 2224 sq ft in additional accessory structure lot coverage.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated May 12, 2021 from the Essex Region Conservation Authority stating:

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Big Creek. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by Section 28 of the Conservation Authorities Act.

Our office has reviewed the proposal and has no concerns relating to stormwater management

The subject property is not within or adjacent to any natural heritage feature

that may meet the criteria for significance as defined by the PPS. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.

With the review of background information and aerial photograph, ERCA has no objection to this application for Minor Variance. However, the applicant must obtain a Section 28 Permit and/or Clearance from the Essex Region Conservation Authority.

- ii) Email dated May 10, 2021 from the Windsor Police Department stating that:
The Windsor Police Service has no concerns or objections with the proposed construction of a secondary suite and garage. The variances required relating to minimum interior side yard width and maximum lot coverage pose no issues relating to public safety. A review of the applicant's site plan reveals proper emergency police response capability is maintained to the new accessory suite, which we support.
- iii) Email dated May 12, 2021 from the Engineering and Public Works Department stating no comments.
- iv) Email dated May 11, 2021 from the Fire Department stating, *based on the application information submitted, all required zoning setbacks should be maintained. In addition, this Property is currently serviced by a 2" water main providing less than acceptable fire flows which will impede the effectiveness of fire suppression efforts by the fire service.*
- v) Email dated May 10, 2021 from the Building division stating:
 - All permits required for new construction
 - Ensure new septic system will be accommodated on the lot for the new secondary unit
 - Proper spatial separation will be required between the two structures
 - ERCA approval required
- vi) Planning Report dated May 12, 2021 from Amy Farkas, Dillon Consulting Limited, on behalf of Frank Garardo, Manager of Planning Services.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. There were none. The Planner, Frank Garardo read the purpose of the application. Mark Beaudoin presented the concept of the application. The committee discussed the land use designation and zoning of the subject property and the subdivision development of the surrounding lands. Discussion ensued regarding the request for a 1.22 metre interior side yard setback for the proposed detached garage. The applicant agreed to decrease the relief requested from 2 m to 1 m in interior side yard setback.

The following resolution was put forth:

That application A/25/21 be approved as amended below.

The applicant is proposing the construction of a 32 ft x 32 ft (1,024 sq ft) secondary dwelling unit. The applicant is also proposing the construction of a 50 ft x 24 ft (1,200 sq ft) detached garage with an interior side yard of 2 m (6.56 ft).

The applicant is also granted relief from Zoning By-law 1999-52, as amended, Section 26(3)(j)(vi) which requires a minimum interior side yard setback of 3 m (9.84 ft) for accessory structures. The applicant is proposing a 2 m (6.56 ft) interior side yard setback for the proposed garage.

The applicant is granted relief from Zoning By-law 1999-52, as amended, Section 3(1)(b)

which permits the total lot coverage of all non-farm accessory use structures to a maximum of 185 sq m (1,991 sq ft). The applicant is proposing 206.61 sq m (2,224 sq ft) in additional accessory structure lot coverage.

Therefore, the applicant is granted relief of 1 m (3.28 ft) in interior side yard setback for the proposed garage and 59.74 sq m (643 sq ft) in non-farm accessory structure lot coverage.

Moved by: Anthony Campigotto
 Seconded by: Don Shaw

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	Absent	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, determined that the variance request was not minor in nature, would impact the character of the neighbourhood, and was not in keeping with the intent of the Zoning By-law.

7.10 Applications B/30-33/21 – Boblo Developments Inc. – W/S Crystal Bay Drive (Roll No. 3729-640-000-14200, 13800, 30720)

Public in Attendance: Cindy Prince & Gudrin Beggs, Agents on the Application, John Glassford, 295 Crystal Bay Drive

B/30/21: The applicant is proposing to sever a parcel of land (Part 1) being 99.85 ft frontage (average width of 74.59 ft) by an irregular depth with an area of 0.411 acres for the purpose of a residential lot creation.

B/31/21: The applicant is proposing to sever a parcel of land (Part 2) being 123.05 ft frontage (average width of 74.59 ft) by an irregular depth with an area of 0.549 acres for the purpose of a residential lot creation.

Subsequent to B/30/21 and B/31/21 the remnant parcel will consist of the remaining water lots to the west of the subject properties with access on Crystal Bay Drive.

B/32/21: The applicant is proposing to sever a parcel of land (Part 3) being 68.22 ft frontage (average width of 67.72 ft) by an irregular depth with an area of 0.566 acres for the purpose of a residential lot creation.

B/33/21: The applicant is proposing to sever a parcel of land (Part 4) being 102.04 ft frontage (average width of 67.72 ft) by an irregular depth with an area of 0.492 acres for the purpose of a residential lot creation.

Subsequent to B/32/21 and B/32/21 the remnant parcels will merge with the remaining water lots to the west of the subject properties with access on Crystal Bay Drive.

The parcels subject to the consents are designated Recreational Development in the Town's Official Plan and are currently under application for a Zoning By-law Amendment to change the zoning to Resort Residential/Resort Commercial (RR/RC) Zone.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated May 7, 2021 from the Essex Region Conservation Authority stating:

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Detroit River. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any future construction or site alteration or other activities affected by Section 28 of the Conservation Authorities Act.

This property is located within an inland flooding area, which is susceptible to roadway flooding during a 1:100 year storm event. The town of Amherstburg must ensure that this development meets the minimum provincial and ERCA standards for safe access for emergency vehicles and private vehicles.

Our office has reviewed the proposal and has no concerns relating to stormwater management

Our information indicates that the subject property may support habitat of endangered species and threatened species. As per Section 2.1.7 of the PPS, 2020 – "Development and site alteration shall not be permitted in habitat of endangered species and threatened species, except in accordance with provincial and federal requirements". All species listed as endangered or threatened (aquatic species, plants, mammals, birds, reptiles, amphibians, etc.) as well as their related habitats, are protected under the Ontario Endangered Species Act. Prior to initiating any proposed works on this property, it is the proponent's responsibility to contact the Species at Risk Branch of the Ontario Ministry of Environment, Conservation & Parks (MECP) to ensure all issues related to the Endangered Species Act are addressed. All inquiries regarding the Endangered Species Act should be made with Permissions and Compliance Section of the MECP (e-mail address: SAROntario@ontario.ca).

With the review of background information and aerial photograph, ERCA has no objection to these applications for Consent. However, the town of Amherstburg must ensure that this development meets the minimum provincial and ERCA standards for safe access for emergency vehicles and private vehicles.

An engineering assessment may be required at the Permit stage, verifying adequate setbacks from the Detroit River. Adequate access for maintenance equipment should be provided, should emergency works be needed on any existing or proposed shoreline protection work measures.

- ii) Email dated May 6, 2021 from the Windsor Police Department stating that:
The Windsor Police Service has no concerns or objections with the proposed

severances being sought to create residential lots. The outcome from this will not result in difficulties for police to access the property in an emergency or for a call for service in anyway.

- iii) Email dated May 5, 2021 from the Engineering and Public Works Department stating:
 - Individual water service connection may be required for each of the new lots. The existing watermain is located on the east side of Crystal Bay Drive, opposite of the subject parcels. It will be required to drill new service leads beneath Simcoe in order to service the new lots.
 - Sanitary sewer service connections may be required for each of the new lots.
 - The cost of all servicing requirements will be at the expense of the applicant.
 - Based on the proposal, the new severed lots will require separate driveway accesses and culverts from Crystal Bay Drive. This will require necessary review and permit from the Town.
 - The applicant will be required to obtain a Right-of-Way Permit from EPW according to Town policy for any work required within the limits of the Town right-of-way. All permitting cost will be entirely borne by the applicant.
- iv) Email dated May 13, 2021 from the Fire Department stating, *in regards to fire department access concerns of ERCA, for the proposed applications B-30-21, B-31-21, B-32-21, and B-33-21, Amherstburg Fire has no access concerns.*
- v) Email dated May 11, 2021 from the Fire Department stating no concerns.
- vi) Email dated May 12, 2021 from the Building division stating,
 - All permits required for new construction
 - New driveway access required -ROW permits required from Public Works
 - ERCA Approval
 - Provide new grade design to address all drainage and grading. As well as location of all services.
 - Addressing required
- vii) Email dated May 17, 2021 from Bill and Faye Brownbridge, Boblo residents.
- viii) Planning Report dated May 11, 2021 from Amy Farkas, Dillon Consulting Limited, on behalf of Frank Garardo, Manager of Planning Services.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. John Glassford was present. The Planner, Frank Garardo read the purpose of the application. Cindy Prince presented the concept of the applications. It was explained that a decision of Council regarding the rezoning of the lands from RE to RR/RC will be made on May 26th. The applications for consent were submitted concurrently with the ZBA application to expedite the process.

John Glassford requested the applications be deferred until after Council makes their decisions on the rezoning.

Frank Garardo read aloud the letter submitted to the Committee from Bill and Faye Brownbridge. Cindy Prince responded to the letter, providing explanation on ERCA regulated areas and the history of the Recreational Zoning.

Cindy Prince advised the Committee that they have received their MECP clearance this year, and that the application was applied for in 2012. All Island marketing has shown the requested lots as residential lots. There is an understanding that there is a need or parkland on the island for families however the Town's Parks Master Plan requested cash in lieu of parkland from the Boblo development. There will not be a municipal park space on the island however 40% of the island will be used for open space purposes more

reflective of natural environment consisting of a wood lot on the south east end of the island, white sands area, lighthouse and park area and interior meadowland. The meadowland will not be mowed but have horizontal plantings/ground cover as per the MECP permit.

Discussion ensued regarding if the consent decisions should be made prior to a decision of Council on the ZBA application.

The following resolution was put forth:

That the meeting be recessed at 8:04 am until Friday, May 28, 2021 at 7:30 am, at which time Council will have made a decision on the Zoning By-law Amendment regarding the west side of Crystal Bay Drive.

Moved by: Terris Buchanan
 Seconded by: Anthony Campigotto

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	Absent	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

The following resolution was put forth:

That the Committee of Adjustment meeting of May 18, 2021 resume on May 28, 2021 at 7:30 am.

Moved by: Anthony Campigotto
 Seconded by: Terris Buchanan

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	Absent	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Roll Call

The Chair completed roll call for the electronic meeting, all members were present with the exception of J. Mailloux who was absent with notice.

Committee Discussion:

The Chair recapped that this meeting is a continuation of May 18, 2021 Committee of Adjustment meeting. A recess was called until after Town Council made a decision on the rezoning application and allow time for the applicant and residents to discuss the recreation and lots involved with the consent applications.

Frank Garardo updated the Committee on the status of the ZBA. On Tuesday, June 25, 2021 Council approved a zoning by-law amendment to change the zone of the subject land from Recreational (RE) Zone to Resort Residential/Resort Commercial (RR/RC) Zone. The zoning has been approved by Council to permit the land uses proposed by the severance applications B/30-33/21.

The Chair confirmed that MECP correspondence was provided to the Committee indicating the development could proceed without required precautions.

The Chair requested clarification on the access to the retained water lots. Cindy Prince clarified that the water lots gain access on the south from the extension of Boblo Island Blvd and the water lots gain access on the north off of a strip of land off Crystal Bay Drive. The water lots are owned by Boblo as a result of an agreement with the conservation authority to limit and restrict the number of private docks along the shore.

The Chair asked if there were any members of the public present for this application. John Glassford was present.

Cindy Prince noted over the last ten days conversations were had with abutting land owners, the land owners stated they did not want to have a private park adjacent to their property and supported the severance proposal. Several land owners, up to 70, signed a letter which was provided to Council, supporting the land for residential development. Active parkland is available on the east side of the island where the ferry lands and will continue to be available for that use. A summary of the events of the council meeting was provided, confirming Council's direction was for the subject lands to be used for residential purposes.

The following resolutions were put forth:

That application B/30/21 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That the property owner install separate water services, sanitary connections and utility services, to the lots in accordance with and under the supervision of the municipality at the applicant's expense, prior to the stamping of deeds.
5. That the applicant must install a driveway access to the severed parcel to the satisfaction of the Engineering and Public Works department prior to the stamping of deeds.
6. That the remnant parcel, consisting of the remaining water lots be consolidated with the abutting subject properties to ensure maintenance access from Crystal Bay Drive.
7. That the applicant be required to obtain a Right-of-Way Permit from Engineering and Public Works according to Town policy for any work required within the limits of the Town right-of-way.
8. That Zoning By-law Amendment ZBA/11/21 be approved to rezone the subject properties from Recreational (RE) Zone to Residential/Resort Commercial (RR/RC) Zone prior to the stamping of the deeds.
9. That a parkland fee be paid to the Town of Amherstburg prior to the stamping of the deeds in an amount of \$300 per lot.
10. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Don Shaw

Seconded by: Terris Buchanan

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	Absent	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

That application B/31/21 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That the property owner install separate water services, sanitary connections and utility services, to the lots in accordance with and under the supervision of the municipality at the applicant's expense, prior to the stamping of deeds.
5. That the applicant must install driveway accesses to the severed parcel to the satisfaction of the Engineering and Public Works department prior to the stamping of deeds.
6. That the remnant parcel, consisting of the remaining water lots to the west of the subject properties, will have access on Crystal Bay Drive between 338 and 334 Crystal Bay Drive.
7. That the applicant be required to obtain a Right-of-Way Permit from Engineering and Public Works according to Town policy for any work required within the limits of the Town right-of-way.
8. That Zoning By-law Amendment ZBA/11/21 be approved to rezone the subject properties from Recreational (RE) Zone to Residential/Resort Commercial (RR/RC) Zone.
9. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Terris Buchanan

Seconded by: Anthony Campigotto

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	Absent	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The request is in conformity with Section 6.1.2 of Amherstburg's

Official Plan and is consistent with the Provincial Policy Statement.

That application B/32/21 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That the property owner install separate water services, sanitary connections and utility services, to the lots in accordance with and under the supervision of the municipality at the applicant's expense, prior to the stamping of deeds.
5. That the applicant must install driveway accesses to the severed parcel to the satisfaction of the Engineering and Public Works department prior to the stamping of deeds.
6. That the remnant parcels will merge with the remaining water lots to the west of the subject properties with access on Crystal Bay Drive.
7. That the applicant be required to obtain a Right-of-Way Permit from Engineering and Public Works according to Town policy for any work required within the limits of the Town right-of-way.
8. That Zoning By-law Amendment ZBA/11/21 be approved to rezone the subject properties from Recreational (RE) Zone to Residential/Resort Commercial (RR/RC) Zone.
9. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Terris Buchanan

Seconded by: Don Shaw

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	Absent	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

That application B/33/21 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.

4. That the property owner install separate water services, sanitary connections and utility services, to the lots in accordance with and under the supervision of the municipality at the applicant's expense, prior to the stamping of deeds.
5. That the applicant must install driveway accesses to the severed parcel to the satisfaction of the Engineering and Public Works department prior to the stamping of deeds.
6. That the remnant parcels will merge with the remaining water lots to the west of the subject properties with access on Crystal Bay Drive.
7. That the applicant be required to obtain a Right-of-Way Permit from Engineering and Public Works according to Town policy for any work required within the limits of the Town right-of-way.
8. That Zoning By-law Amendment ZBA/11/21 be approved to rezone the subject properties from Recreational (RE) Zone to Residential/Resort Commercial (RR/RC) Zone.
9. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Don Shaw
 Seconded by: Terris Buchanan

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	x	
Anthony Campigotto	x	
Josh Mailloux	Absent	
Donald Shaw (VC)	x	
David Cozens (CH)	x	

Reasons of Committee – The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

7. **Next Meeting** to be June 22, 2021.

8. **Adjournment**

The meeting was adjourned at 8:04 a.m.

ORIGINAL DOCUMENT SIGNED

 Chairman- Dave Cozens

ORIGINAL DOCUMENT SIGNED

 Secretary- Frank Garardo

AMHERSTBURG COMMITTEE OF ADJUSTMENT

Present: T. Buchanan, A. Campigotto, J.Maillioux, D. Shaw, D. Cozens

Also Present: Frank Garardo, Manager of Planning Services, Kevin Fox, Policy and Committee Coordinator, Janine Mastronardi, Recording Secretary, Todd Hewitt, Manager of Engineering and Operations

1. Call to Order

The Chair, David Cozens, called the meeting to order at 7:30 a.m. and performed introductions of the Committee members and administration.

2. Roll Call

The Chair completed roll call for the electronic meeting, all members were present.

3. Land Acknowledgement

The Chair has read the following land acknowledgement;

We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron- Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on, and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island.

4. Disclosure of Interest

There were no disclosures of interest.

5. Adoption of Agenda

That the agenda be approved for adoption.

Moved by: Anthony Campigotto

Seconded by: Terris Buchanan

6. Order of Business

6.1 Application A/24/21 – Ron Deneau, c/o Drew Coulson, Agent – 170 Gore Street (Roll No. 3729-120-000-10700)

Public in Attendance: Drew Coulson, Agent

The applicant is proposing to construct a residential dwelling without an attached garage, with interior side yard setbacks on both sides of 1.5 m (4.9 ft) and a rear yard depth of 5.5 m (18 ft).

The applicant is requesting relief from Section 9(3)(d) of Zoning By-law 1999-52, as amended, which requires a minimum interior width of 1.5 m provided that on a lot where

there is no attached private garage or attached carport, the minimum interior side yard width shall be 2.5 m on one side and 1.5 m on the other side in a Residential Third Density (R3) Zone.

The applicant is requesting relief from Section 9(3)(f) of Zoning By-law 1999-52, as amended, which requires a minimum rear yard depth 7.5 m in a Residential Third Density (R3) Zone.

The applicant is requesting relief from Zoning By-law 1999-52, as amended, Section 9(3)(g) which permits a maximum lot coverage of 35% in a Residential Third Density (R3) Zone.

Therefore, the amount of relief requested is 1 m in interior side yard setback, 2 m in rear yard depth and 5% in lot coverage.

The subject property is zoned Residential Third Density (R3) Zone in the Zoning By-law 1999-52, as amended, and designated Low Density Residential in the Town of Amherstburg Official Plan.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated June 15, 2021 from the Essex Region Conservation Authority stating:

We have reviewed our floodline mapping for this area and it has been determined this site is not located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the Conservation Authorities Act). As a result, a permit is not required from ERCA for issues related to Section 28 of the Conservation Authorities Act, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservations Authorities Act, (Ontario Regulation No. 158/06).

Our office has reviewed the proposal and has no concerns relating to stormwater management.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the PPS. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.

With the review of background information and aerial photograph, ERCA has no objection to this application for Minor Variance.

- ii) Email dated June 21, 2021 from the Fire Department states no objection.
- iii) Email dated June 16, 2021 from the Windsor Police Department stating that:
The Windsor Police Service has no concerns or objections with the proposed application that results in reductions to minimum side yard width, rear yard depth, and lot coverage. The result from all these variances is minimal in terms of its public safety impact and will therefore not negatively impact police service delivery to the subject property.
- iv) Email dated June 10, 2021 from the Engineering and Public Works Department stating,
- New driveway access required for new severance off Gore, including curb cut. Any new driveway access must satisfy all Town bylaws and policies regarding sight line, setbacks, widths, etc.
 - The applicant will be required to obtain a Right-of-Way Permit from EPW according to Town policy for any work required within the limits of the Town right-of-way. All permitting cost will be entirely borne by the applicant. Coordination with EPW and permits will be required to provide necessary servicing (water, sewer)

- All downspouts from any new structure must not be connected into lot subdrains; downspouts must be constructed to splash onto the adjacent ground.
- v) Email dated June 17, 2021 from the Building division stating,
- All permits required for new construction
 - New driveway access required -R.O.W permits required from Public Works
 - Ensure minimum set back from hydro wires
 - Minimum set backs required for rear decks and porches
- vi) Planning Report dated June 16, 2021 from Frank Garardo, Manager of Planning Services.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. There were none. The Planner, Frank Garardo read the purpose of the application. Drew Coulson presented the concept of the application. Discussion ensued regarding downspouts for the proposed structure. Todd Hewitt confirmed the Town would support a condition to require downspouts to splash onto the adjacent greenspace. The Chair confirmed with the applicant that they are aware of the required conditions. The applicant confirmed knowledge and understanding of the conditions.

The following resolution was put forth:

That application A/24/21 be approved subject to the following conditions:

1. That the new driveway access satisfy all Town By-laws and policies.
2. All downspouts from any new structure must not be connected into lot subdrains. Downspouts must be constructed to splash onto the adjacent greenspace in accordance with the Town’s policy.
3. That the applicant ensure minimum setbacks from hydro wires on the subject property satisfactory to the Building department.

Moved by: Josh Mailloux
 Seconded by: Don Shaw

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	X	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, is satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is keeping with the intent of the Official Plan and Zoning By-law.

6.2 Application A/21/21 –1078217 Ontario Limited, c/o Michael Dunn – 101 & 111 Bonnett Road (Roll Nos. TBD)

Public in Attendance: Michael Dunn and Joe Hadi

The applicant is requesting relief from Zoning By-law 1999-52, as amended, Section 6(3)(e) which required a minimum exterior side yard setback of 7.5 m (24.6 ft) in a Residential Type 1A (R1A) Zone. The applicant is proposing the construction of a single

detached dwelling with an attached garage and a covered porch with an exterior side yard of 3.048 m (10 ft). Therefore, the amount of relief requested is 4.452 m (14.6 ft) in exterior side yard setback.

The subject property is zoned Residential Type 1A (R1A) Zone in the Zoning By-law 1999-52, as amended, and designated Low Density Residential in the Town of Amherstburg Official Plan.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated June 15, 2021 from the Essex Region Conservation Authority stating:

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the White Drain-Outlet Portion. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any future construction or site alteration or other activities affected by Section 28 of the Conservation Authorities Act.

Our office has reviewed the proposal and has no concerns relating to stormwater management

We note that the subject property is adjacent to (within 120 m of) a natural heritage feature that may meet the criteria for significance under the PPS. Section 2.1.8 of the PPS, 2020 states – “Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.5 and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.”

Notwithstanding the above noted references to the PPS policies, we note that the proposed development is either adequately setback and/or physically separated from the natural heritage feature by existing development or infrastructure. Therefore, we do not anticipate any negative impacts associated with the proposal. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.

With the review of background information and aerial photograph, ERCA has no objection to this application for minor variance.

- ii) Email dated June 18, 2021 from the Windsor Police Department stating that:
The Windsor Police Service has no concerns or objections with the application for a severance resulting in a reduced minimum exterior side yard setback, as the amount of the deficiency will not compromise sight lines.
- iii) Email dated June 17, 2021 from the Building Division stating “no side driveway access”.
- iv) Email dated June 10, 2021 from the Engineering and Public Works Department indicating no comments.
- v) Email dated June 21, 2021 from the Fire Department dated indicating no objection.
- vi) Planning Report dated June 16, 2021 from Frank Garardo, Manager of Planning Services.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. There were none. The Planner, Frank Garardo read the purpose of the application. Michael Dunn presented the concept of the application. Discussion ensued regarding the streetscape of the subdivision and building envelope width on the interior lots compared to the corner lots.

The following resolution was put forth:

That application A/21/21 for 12M674, Lot 103 (111 Bonnett Road) be approved.

Moved by: Josh Mailloux
 Seconded by: Terris Buchanan

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto		X
Josh Mailloux	X	
Donald Shaw (VC)	X	
David Cozens (CH)		X

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, is satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is keeping with the intent of the Official Plan and Zoning By-law.

Discussion ensued regarding the amount of relief to be granted for 101 Bonnett Road. The applicant agreed to amend their request for 101 Bonnett Road to request relief of 10 ft in exterior side yard setback from Kingsbridge Drive.

The following resolution was put forth:

That application A/21/21 for 12M674, Lot 108 (101 Bonnett Road) be approved as amended;

The applicant is granted relief from Zoning By-law 1999-52, as amended, Section 6(3)(e) which required a minimum exterior side yard setback of 7.5 m (24.6 ft) in a Residential Type 1A (R1A) Zone. The applicant is proposing the construction of a single detached dwelling with an attached garage and a covered porch with an exterior side yard of 4.452 m (14.61 ft). Therefore, the amount of relief granted is 3.048 m (10 ft) in exterior side yard setback.

Moved by: Josh Mailloux
 Seconded by: Don Shaw

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	X	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, is satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is keeping with the intent of the Official Plan and Zoning By-law.

6.3 Application A/26/21 – Adam & Sheila DeLuca – 150 Queen Street (Roll No. 3729-340-000-01600)

Public in Attendance: Adam & Sheila DeLuca

The applicant is proposing the construction of an attached two storey two car garage addition with living space above to an existing single detached dwelling to be built in line with the existing house.

The applicant is granted continued relief of the existing legal non-conforming front yard setback on Queen Street.

The subject property is zoned Residential First Density (R1) Zone in the Zoning By-law 1999-52, as amended, and designated Low Density Residential in the Town of Amherstburg Official Plan.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated June 17, 2021 from the Essex Region Conservation Authority stating:

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the White Drain-Outlet Portion. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any future construction or site alteration or other activities affected by Section 28 of the Conservation Authorities Act.

Our office has reviewed the proposal and has no concerns relating to stormwater management

We note that the subject property is adjacent to (within 120 m of) a natural heritage feature that may meet the criteria for significance under the PPS. Section 2.1.8 of the PPS, 2020 states – “Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.5 and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.”

Notwithstanding the above noted references to the PPS policies, we note that the proposed development is either adequately setback and/or physically separated from the natural heritage feature by existing development or infrastructure. Therefore, we do not anticipate any negative impacts associated with the proposal. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.

With the review of background information and aerial photograph, ERCA has no objection to this application for minor variance.

- ii) Email dated June 18, 2021 from the Windsor Police Department stating that:
The Windsor Police Service has no concerns or objections with the application for a severance resulting in a reduced minimum exterior side yard setback, as the amount of the deficiency will not compromise sight lines.
- iii) Email dated June 17, 2021 from the Building Division stating “no side driveway access”.
- iv) Email dated June 10, 2021 from the Engineering and Public Works Department indicating no comments.

- v) Email dated June 21, 2021 from the Fire Department dated indicating no objection.
- vi) Planning Report dated June 16, 2021 from Frank Garardo, Manager of Planning Services.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. There were none. The Planner, Frank Garardo read the purpose of the application. The committee members discussed the street setback in comparison to adjacent parcels.

The following resolution was put forth:

That application A/26/21 be approved subject to the following condition:

- 1. That the existing detached accessory structure be demolished prior to final approval.

Moved by: Josh Mailloux
 Seconded by: Anthony Campigotto

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan		X
Anthony Campigotto	X	
Josh Mailloux	X	
Donald Shaw (VC)	X	
David Cozens (CH)		X

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, is satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is keeping with the intent of the Official Plan and Zoning By-law.

7. **Next Meeting** to be June 29, 2021.

8. **Adjournment**

The meeting was adjourned at 8:57 a.m.

ORIGINAL DOCUMENT SIGNED

 Chairman- Dave Cozens

ORIGINAL DOCUMENT SIGNED

 Secretary- Frank Garardo

AMHERSTBURG COMMITTEE OF ADJUSTMENT

Present: T. Buchanan, A. Campigotto, J.Mailloux, D. Shaw, D. Cozens

Also Present: Frank Garardo, Manager of Planning Services, Kevin Fox, Policy and Committee Coordinator, Janine Mastronardi, Recording Secretary, Todd Hewitt, Manager of Engineering and Operations

1. Call to Order

The Chair, David Cozens, called the meeting to order at 7:30 a.m. and performed introductions of the Committee members and administration.

2. Roll Call

The Chair completed roll call for the electronic meeting, all members were present.

3. Land Acknowledgement

The Chair has read the following land acknowledgement;

We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron- Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on, and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island.

4. Disclosure of Interest

There were no disclosures of interest.

5. Adoption of Agenda

That the agenda be approved for adoption.

Moved by: Josh Mailloux

Seconded by: Terris Buchanan

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	X	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

6. Adoption of Minutes

The Chair requested comments on the adoption of minutes. There were none.

A motion was put forward to adopt the minutes of May 18, 2021 and June 22, 2021 as presented.

Moved by: Josh Mailloux
 Seconded by: Terris Buchanan

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	X	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

7. Order of Business

7.1 Application B/35/21 – Hunt Enterprises Inc. (Gerald Hunt), c/o Kelly Mayzik, Agent – 459 Texas Road (Roll No. 3729-420-000-02200)

Public in Attendance: Gerald Hunt, Applicant

Application B/25/21: The applicant is proposing to sever a parcel of land with 60.01 ft width by 315 ft ± depth and an area of 18,903.15 sq ft ± for the purpose of a lot addition to merge with 465 Texas Road. The proposed retained parcel being 60.01 ft frontage by 210 ft ± depth has an area of 12,602.1 sq ft ± contains one single detached dwelling and one detached accessory structure.

The subject lands are designated Low Density Residential and Light Industrial in the Town’s Official Plan and Residential Type 1A (R1A) Zone and Light Industrial (LI) Zone in the Town’s Zoning By-law.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated June 22, 2021 from the Essex Region Conservation Authority stating:
We have reviewed our floodline mapping for this area and it has been determined this site is not located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the Conservation Authorities Act). As a result, a permit is not required from ERCA for issues related to Section 28 of the Conservation Authorities Act, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservations Authorities Act, (Ontario Regulation No. 158/06).

Our office has reviewed the proposal and has no concerns relating to stormwater management.

We note that the subject property is adjacent to (within 120 m of) a natural heritage feature that may meet the criteria for significance under the PPS. Section 2.1.8 of the PPS, 2020 states – “Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.5 and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.”

Notwithstanding the above noted references to the PPS policies, we note that the purpose of this application for consent is for a lot addition only, and that there will be no change in land use. In our opinion, we believe that this type of Planning Act application does not meet the definition of development under the PPS, 2020.

Based upon this, therefore it is our recommendation to the Municipality that a demonstration of no negative impact is not required.

With the review of background information and aerial photograph, ERCA has no objection to this application for Consent.

- ii) Email dated June 23, 2021 from the Windsor Police Department stating that:
The Windsor Police Service has no concerns or objections with the proposed severance to facilitate a lot addition. This will not impact/compromise police service delivery.
- iii) Email dated June 23, 2021 from the Building Division stating:
 - *Ensure all drainage is addressed*
- iv) Email dated June 17, 2021 from the Infrastructure Services Department indicating the following:
 - *Drainage Apportionment required for the Morgan Drain*
 - *The applicant should be made aware that an engineering project is ongoing relating to the Morgan Drain and South Branch of the Morgan Drain and that drainage assessments to all noted lots in this application may be forthcoming in the future.*
- v) Email dated June 21, 2021 from the Fire Department indicating no concerns.
- vi) Planning Report dated June 22, 2021 from Frank Garardo, Manager of Planning Services.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. There were none. The Planner, Frank Garardo read the purpose of the application. Gerald Hunt presented the concept of the application. The Chair confirmed with the applicant that they are aware of the required conditions including the need for a drainage apportionment for the Morgan Drain. The applicant confirmed knowledge and understanding of the conditions and that all conditions are at the expense of the applicant.

The following resolutions were put forth:

That application B/35/21 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; a copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That an assessment apportionment for any and all drains affected by the severance be completed in accordance with the provisions of the Drainage Act and that all costs associated with said apportionment be paid by the applicant.
5. That the proper grading along the property line, for both the severed and retained parcels, be complete for any water runoff, to the satisfaction of the Building Department.
6. Subsection 3 of Section 50 of the Planning Act applies to any subsequent conveyance or transaction of or in relation to the parcels of land being the subject

of the consent (severed and retained parcels).

7. That prior to the stamping of deeds the owner is to provide satisfactory evidence that the adjacent parcel is under consolidation relative to the parcels which are the subject of the consent.
8. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Terris Buchanan
 Seconded by: Josh Mailloux

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	X	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The request is in conformity with Sections 6.1.2 and 6.1.2(6) of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

7.2 Application B/36/21 – 2771649 Ontario Ltd., c/o Brenda A. McGinty, Agent – 272 Sandwich St S & 281 Bathurst St (Roll No. 3729-120-000-03200 & 01400)

Public in Attendance: Brenda A. McGinty, Agent on the application

Application B/36/21: The applicant is proposing to sever a parcel of land with 93 ft frontage by 106 ft depth and an area of 9,858 sq ft, contains one single detached dwelling and one detached accessory structure, for the purpose of a technical severance. The proposed retained parcel being 93 ft frontage by 166 ft depth has an area of 15,438 sq ft contains one multiple dwelling residential building and one detached accessory structure.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated June 22, 2021 from the Essex Region Conservation Authority stating:
We have reviewed our floodline mapping for this area and it has been determined this site is not located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the Conservation Authorities Act). As a result, a permit is not required from ERCA for issues related to Section 28 of the Conservation Authorities Act, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservations Authorities Act, (Ontario Regulation No. 158/06).

Our office has reviewed the proposal and has no concerns relating to stormwater management.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the PPS. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.

With the review of background information and aerial photograph, ERCA has no objections to the application for Consent.

- ii) Email dated June 23, 2021 from the Windsor Police Department stating that: *The Windsor Police Service has no concerns or objections with the requested variance involving a technical severance. This will impact/compromise police service delivery.*
- iii) Email dated June 17, 2021 from the Infrastructure Services Department stating no comments.
- iv) Email dated June 21, 2021 from the Fire Department stating no concerns.
- v) Email dated June 23, 2021 from the Building division stating no issues.
- vi) Planning Report dated June 14, 2021 from Amy Farkas, Dillon Consulting Limited, on behalf of Frank Garardo, Manager of Planning Services.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. There were none. The Planner, Frank Garardo read the purpose of the application. Brenda A. McGinty presented the concept of the application. The property at 272 Sandwich Street South was purchased by the current property owner in July 1989 and 281 Bathurst Street in September 2015. At this time the title was in the same name and because the properties are part lots they merged. Discussion ensued regarding the existing accessory structures. It was confirmed that the temporary red roof tent structure was removed. The Chair confirmed with the applicant that they are aware of the required conditions. The applicant confirmed knowledge and understanding of the conditions and that all conditions are at the expense of the applicant.

The following resolution was put forth:

That application B/36/21 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That any accessory structures situated at 272 Sandwich St S be removed or relocated to the satisfaction of the Municipality in order to comply with the zone requirements for Section 3.1 pertaining to Accessory Structures.
5. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Anthony Campigotto
 Seconded by: Terris Buchanan

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	X	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

7.3 Application A/27/21 – Mark Robson – 2701 County Road 20 (Roll No. 3729-600-000-12890)

Public in Attendance: Mark Robson, Applicant

The applicant is requesting relief from Zoning By-law 1999-52, as amended, Section 3(1)(b) which permits the total lot coverage of all non-farm accessory use structures to a maximum of 185 square meters (1991 sq. ft).

The applicant is proposing the construction of a 10 ft by 28 ft, (512 sq ft) L-shaped addition to an existing 1700 sq ft pole barn. There are also two existing 8 ft by 8 ft, 64 sq ft, sheds and an 8 ft x 40 ft, 320 sq ft, shipping container on the property resulting in a total accessory structure lot coverage of 2660 sq ft (6.86%) on a 0.89 acre lot. Therefore, the amount of relief requested is 669 sq ft in accessory structure lot coverage.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated June 23, 2021 from the Essex Region Conservation Authority stating:

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Beaudoin Drain. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by Section 28 of the Conservation Authorities Act.

Our office has reviewed the proposal and has no concerns relating to stormwater management.

We note that the subject property is adjacent to (within 120 m of) a natural heritage feature that may meet the criteria for significance under the PPS. Section 2.1.8 of the PPS, 2020 states – “Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.5 and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.”

Notwithstanding the above noted references to the PPS policies, we note that the proposed development is either adequately setback and/or physically separated from the natural heritage feature by existing development or infrastructure. Therefore, we do not anticipate any negative impacts associated with the proposal. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.

With the review of background information and aerial photograph, ERCA has no objection to this application for Minor Variance.

- ii) Letter dated June 22, 2021 from the County of Essex stating:
The minimum setback for any proposed structures on this property must be 85 feet from the center of the original ROW of County Road No. 20 for a proposed residential building or 105 feet from the centre of the right of way for a proposed commercial structure. Permits are necessary for any changes to existing entrances and structures, or the construction of new entrances or structures.

- iii) Email dated June 21, 2021 from the Fire Department stating *the proposed addition would create a greater exposure issue for the home with the close proximity of the proposed addition.*
- iv) Email dated June 23, 2021 from the Windsor Police Department stating that: *The Windsor Police Service has no concerns or objections with the proposed application. The proposed pole barn addition, causing an overage of allowable non-farm accessory use structures on the property, is not anticipated to cause any safety concerns that would inhibit police incident/emergency response.*
- v) Email dated June 18, 2021 from the Infrastructure Services Department stating no comments.
- vi) Email dated June 23, 2021 from the Building division stating,
 - All required permits for construction
 - All new plumbing to be connected to the existing septic system provided system is large enough
 - Spatial separation may be required
- vii) Planning Report dated June 22, 2021 from Frank Garardo, Manager of Planning Services.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. There were none. The Planner, Frank Garardo read the purpose of the application. Mark Robson presented the concept of the application. Discussion ensued regarding construction of the addition specifically spatial separation requirements and confirmation of no plumbing fixtures being added. The Chair confirmed with the applicant that they are aware of the required condition. The applicant confirmed knowledge and understanding of the condition.

The following resolution was put forth:

That application A/27/21 be approved subject to the following conditions:

1. The applicant submit building permits which identify spatial separation and floor plans delineating the auto body shop from the personal storage areas satisfactory to the Building Department.

Moved by: Josh Mailloux

Seconded by: Anthony Campigotto

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	X	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, is satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is keeping with the intent of the Official Plan and Zoning By-law.

7.4 Application B/37/21 – Boblo Developments Inc. c/o Cindy Prince, Agent – E/S Gold Coast Drive (3729-640-000-44110)

Public in Attendance: Cindy Prince, Agent on the application, Julie and David Breen, 502 Gold Coast Drive

Application B/37/21: The applicant is proposing to sever a parcel of land being approximately 30 m (100 ft) frontage by approximately 90 m (300 ft) depth with an area of 0.5 ha (1.3 acres) to create a new residential building lot. The remaining parcel being approximately 8 m (26.25 ft) frontage by an irregular depth, with a total area of 3.28 ha (8.2 acres), is vacant land.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated June 23, 2021 from the Essex Region Conservation Authority stating: *The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Detroit River. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any future construction or site alteration or other activities affected by Section 28 of the Conservation Authorities Act.*

The subject property may lie wholly or partially within the Event Based Area (EBA) of the Essex Region Source Protection Plan, which came into effect October 1, 2015. The Source Protection Plan was developed to provide measures to protect Essex Region's municipal drinking water sources. As a result of these policies, new projects in these areas may require approval by the Essex Region Risk Management Official (RMO) to ensure that appropriate actions are taken to mitigate any potential drinking water threats. Should your proposal require the installation of fuel storage on the site, please contact the RMO to ensure the handling and storage of fuel will not pose a significant risk to local sources of municipal drinking water. The Essex Region's Risk Management Official can be reached by email at riskmanagement@erca.org or 519-776-5209 ext 214. For any questions regarding Source Water Protection and the applicable source protection plan policies that may apply to the site, please contact the Essex Region Risk Management Official.

Our office has reviewed the proposal and has no concerns relating to stormwater management.

Our information indicates that the subject property may support habitat of endangered species and threatened species. As per Section 2.1.7 of the PPS, 2020 – "Development and site alteration shall not be permitted in habitat of endangered species and threatened species, except in accordance with provincial and federal requirements". All species listed as endangered or threatened (aquatic species, plants, mammals, birds, reptiles, amphibians, etc.) as well as their related habitats, are protected under the Ontario Endangered Species Act. Prior to initiating any proposed works on this property, it is the proponent's responsibility to contact the Species at Risk Branch of the Ontario Ministry of Environment, Conservation & Parks (MECP) to ensure all issues related to the Endangered Species Act are addressed. All inquiries regarding the Endangered Species Act should be made with Permissions and Compliance Section of the MECP (email address: SAROntario@ontario.ca).

With the review of background information and aerial photograph, ERCA is requesting a copy of the decision to be send to us.

- ii) Email dated June 23, 2021 from the Windsor Police Department stating that:

The Windsor Police Service has no concerns or objections with the proposed severance to create a new residential lot. This will not impact/compromise police service delivery.

- iii) Email dated June 17, 2021 from the Infrastructure Services Department stating,
 - *Individual water service connection will be required for the new lot.*
 - *Sanitary sewer service connection may be required for the new lot. The existing watermain is located on the west side of Gold Coast Drive, opposite of the subject parcel. It will be required to drill new service leads beneath Gold Coast Drive in order to service the new lot.*
 - *The cost of all servicing requirements will be at the expense of the applicant.*
 - *Based on the proposal, the new severed lot will require a new driveway access and culvert from Gold Coast Drive. This will require necessary review and permit from the Town.*
 - *The applicant will be required to obtain a Right-of-Way Permit from EPW according to Town policy for any work required within the limits of the Town right-of-way. All permitting cost will be entirely borne by the applicant.*
- iv) Email dated June 21, 2021 from the Fire Department stating no concerns.
- v) Email dated June 23, 2021 from the Building division stating,
 - *All required permits for construction*
 - *Provide grading and drainage design*
 - *ERCA Approval required at permit application*
- vi) Planning Report dated June 23, 2021 from Amy Farkas, Dillon Consulting Limited, on behalf of Frank Garardo, Manager of Planning Services.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. Julie and David Breen who own 502 Gold Coast Drive were present. The Planner, Frank Garardo read the purpose of the application. Cindy Prince presented the concept of the application. The Breen's expressed a concern with the location of the home to be built on the severed parcel. The Committee discussed the condition of a building restriction.

The Chair confirmed with the applicant that they are aware of the required conditions. The applicant confirmed knowledge and understanding of the conditions and that all conditions are at the expense of the applicant.

The following resolution was put forth:

That application B/37/21 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That the applicant install separate water services, sanitary connections and utility services, to the lots in accordance with and under the supervision of the municipality at the applicant's expense, prior to the stamping of deeds.
5. That the applicant must install a driveway access and culvert to the severed

parcel to the satisfaction of the Engineering and Public Works department prior to the stamping of deeds.

6. That the applicant be required to obtain a Right-of-Way Permit from Engineering and Public Works according to Town policy for any work required within the limits of the Town right-of-way.
7. That a parkland fee be paid to the Town of Amherstburg prior to the stamping of the deeds in an amount of \$300 per lot.
8. That the title of the severed parcel contain a building restriction limiting the building envelope to south of the southerly lot line of 470 Gold Coast Drive extending easterly perpendicular to Gold Coast Drive.
9. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Josh Mailloux
 Seconded by: Terris Buchanan

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	X	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

7.5 Applications B/38-42/21 – Boblo Developments Inc., c/o Cindy Prince, Agent – Hickory View Court (Roll No. 3729-640-000-31700)

Public in Attendance: Cindy Prince, Agent on the application

Application B/38/21: The applicant is proposing to sever a parcel of land (Part 1) being 59.38 ft frontage by an irregular depth with an area of 0.228 acres to create a residential building lot.

Application B/39/21: The applicant is proposing to sever a parcel of land (Part 2) being 52.51 ft frontage by an irregular depth with an area of 0.241 acres to create a residential building lot.

Application B/40/21: The applicant is proposing to sever a parcel of land (Part 3) being 58.02 ft frontage by an irregular depth with an area of 0.263 acres to create a residential building lot.

Application B/41/21: The applicant is proposing to sever a parcel of land (Part 4) being 63.74 ft frontage by an irregular depth with an area of 0.290 acres to create a residential building lot.

Application B/42/21: The applicant is proposing to sever a parcel of land (Part 5) being 64.29 ft frontage by an irregular depth with an area of 0.286 acres for the purpose of a residential lot creation.

The remaining parcel being 19.74 ft frontage and irregular depth with a total area of

approximately 3,279.2 sq ft is vacant land.

The subject lands are zoned Resort Residential/Resort Commercial (RR/RC) Zone in the Zoning By-law 1999-52 and designated Recreational Development in the Town of Amherstburg Official Plan.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated June 23, 2021 from the Essex Region Conservation Authority stating:

We have reviewed our floodline mapping for this area and it has been determined this site is not located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the Conservation Authorities Act). As a result, a permit is not required from ERCA for issues related to Section 28 of the Conservation Authorities Act, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservations Authorities Act, (Ontario Regulation No. 158/06).

The subject property may lie wholly or partially within the Event Based Area (EBA) of the Essex Region Source Protection Plan, which came into effect October 1, 2015. The Source Protection Plan was developed to provide measures to protect Essex Region's municipal drinking water sources. As a result of these policies, new projects in these areas may require approval by the Essex Region Risk Management Official (RMO) to ensure that appropriate actions are taken to mitigate any potential drinking water threats. Should your proposal require the installation of fuel storage on the site, please contact the RMO to ensure the handling and storage of fuel will not pose a significant risk to local sources of municipal drinking water. The Essex Region's Risk Management Official can be reached by email at riskmanagement@erca.org or 519-776-5209 ext 214. For any questions regarding Source Water Protection and the applicable source protection plan policies that may apply to the site, please contact the Essex Region Risk Management Official.

Our office has reviewed the proposal and has no concerns relating to stormwater management.

The subject property is within, and/or is adjacent to (within 120 metres of), a natural heritage feature that is identified as a significant woodland, significant wildlife habitat under the Provincial Policy Statement (PPS).

Section 2.15 of the PPS states - Development and site alterations shall not be permitted in significant woodland... and significant wildlife habitat...unless it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.

Our information indicates that the subject property may support habitat of endangered species and threatened species. As per Section 2.1.7 of the PPS, 2020 – "Development and site alteration shall not be permitted in habitat of endangered species and threatened species, except in accordance with provincial and federal requirements". All species listed as endangered or threatened (aquatic species, plants, mammals, birds, reptiles, amphibians, etc.) as well as their related habitats, are protected under the Ontario Endangered Species Act. Prior to initiating any proposed works on this property, it is the proponent's responsibility to contact the Species at Risk Branch of the Ontario Ministry of Environment, Conservation & Parks (MECP) to ensure all issues related to the Endangered Species Act are addressed. All inquiries regarding the Endangered Species Act should be made with Permissions and Compliance Section of the MECP (e-mail address: SAROntario@ontario.ca).

The demonstration of no negative impact, as required by the relevant PPS policies outlined above, is most effectively accomplished through the completion of an Environmental Impact Assessment (EIA), in accordance with the EIA Guidelines published by ERCA. However, other options may also qualify as an adequate

demonstration of no negative impact. Prior to initiating an EIA, the applicant should contact the municipal planning department to request that ERCA provide a Terms of Reference for the study and/or determine appropriate mitigation techniques.

*It is therefore recommended that the Application be **deferred** until such time as an EIA has been completed.*

With the review of background information and aerial photograph, ERCA recommends that the application be deferred until such time as an EIA has been completed.

- ii) Email dated June 23, 2021 from the Windsor Police Department stating that:
The Windsor Police Service has no concerns or objections with the proposed severances to create new residential lots. These will not impact/compromise police service delivery.
- iii) Email dated June 18, 2021 from the Infrastructure Services Department stating;
 - The Town and applicant should enter into a consent agreement with respect to these lots Consent Agreement at a minimum should include:
 - Engineered drawings detailing sewer connections to be used and sewer connections to be abandoned, including method of decommissioning
 - Engineered drawings detailing water connections to be used and connections to be abandoned, including method of decommissioning (at the main)
 - Engineered drawings showing required watermain looping
 - Engineered drawings detailing road rehabilitation
 - Other items as typically noted (trees etc.)
- iv) Email dated June 21, 2021 from the Fire Department stating *Hickory View Crescent roadway to be completely tied into Whitewood Ridge loop not to create a dead end.*
- v) Email dated June 23, 2021 from the Building division stating:
 - All required permits for construction
 - Provide grading and drainage design
 - ERCA Approval required at permit application
- vi) Planning Report dated June 25, 2021 from Amy Farkas, Dillon Consulting Limited, on behalf of Frank Garardo, Manager of Planning Services.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. There were none. The Planner, Frank Garardo read the purpose of the application. Cindy Prince presented the concept of the application. The committee discussed the condition of the MECP clearance.

The Chair confirmed with Todd Hewitt that the Consent Agreement condition would satisfy all of Infrastructure Services concerns and development requirements. The Chair confirmed with the applicant that they are aware of the required conditions. The applicant confirmed knowledge and understanding of the conditions and that all conditions are at the expense of the applicant.

The following resolutions were put forth:

That application B/38/21 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.

2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That the applicant install separate water services, sanitary connections and utility services, to the lots in accordance with and under the supervision of the municipality at the applicant's expense, prior to the stamping of deeds.
5. That the applicant must install a driveway access to the severed parcel to the satisfaction of the Infrastructure Services department prior to the stamping of deeds.
6. That the applicant be required to obtain a Right-of-Way Permit from Infrastructure Services according to Town policy for any work required within the limits of the Town right-of-way.
7. That the applicant enter into a Consent Agreement for the design and construction of the municipal Right-of-Way, Hickory View Court, to the satisfaction of the Infrastructure Services.
8. That a parkland fee be paid to the Town of Amherstburg prior to the stamping of the deeds in an amount of \$300 per lot.
9. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.
10. That the applicant provide written confirmation from the Ministry of Environment, Conservation, and Parks (MECP) and Essex Region Conservation Authority identifying that a permit under the Endangered Species Act has been obtained to allow severance and construction on the severed lots.

Moved by: Terris Buchanan
 Seconded by: Don Shaw

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	X	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

That application B/39/21 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That the applicant install separate water services, sanitary connections and utility

services, to the lots in accordance with and under the supervision of the municipality at the applicant's expense, prior to the stamping of deeds.

5. That the applicant must install a driveway access to the severed parcel to the satisfaction of the Infrastructure Services department prior to the stamping of deeds.
6. That the applicant be required to obtain a Right-of-Way Permit from Infrastructure Services according to Town policy for any work required within the limits of the Town right-of-way.
7. That the applicant enter into a Consent Agreement for the design and construction of the municipal Right-of-Way, Hickory View Court, to the satisfaction of the Infrastructure Services.
8. That a parkland fee be paid to the Town of Amherstburg prior to the stamping of the deeds in an amount of \$300 per lot.
9. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.
10. That the applicant provide written confirmation from the Ministry of Environment, Conservation, and Parks (MECP) and Essex Region Conservation Authority identifying that a permit under the Endangered Species Act has been obtained to allow severance and construction on the severed lots.

Moved by: Terris Buchanan
 Seconded by: Anthony Campigotto

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	X	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

That application B/40/21 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That the applicant install separate water services, sanitary connections and utility services, to the lots in accordance with and under the supervision of the municipality at the applicant's expense, prior to the stamping of deeds.
5. That the applicant must install a driveway access to the severed parcel to the satisfaction of the Infrastructure Services department prior to the stamping of

deeds.

6. That the applicant be required to obtain a Right-of-Way Permit from Infrastructure Services according to Town policy for any work required within the limits of the Town right-of-way.
7. That the applicant enter into a Consent Agreement for the design and construction of the municipal Right-of-Way, Hickory View Court, to the satisfaction of the Infrastructure Services.
8. That a parkland fee be paid to the Town of Amherstburg prior to the stamping of the deeds in an amount of \$300 per lot.
9. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.
10. That the applicant provide written confirmation from the Ministry of Environment, Conservation, and Parks (MECP) and Essex Region Conservation Authority identifying that a permit under the Endangered Species Act has been obtained to allow severance and construction on the severed lots.

Moved by: Don Shaw
 Seconded by: Josh Mailloux

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	X	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

That application B/41/21 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That the applicant install separate water services, sanitary connections and utility services, to the lots in accordance with and under the supervision of the municipality at the applicant's expense, prior to the stamping of deeds.
5. That the applicant must install a driveway access to the severed parcel to the satisfaction of the Infrastructure Services department prior to the stamping of deeds.
6. That the applicant be required to obtain a Right-of-Way Permit from Infrastructure Services according to Town policy for any work required within the limits of the Town right-of-way.

7. That the applicant enter into a Consent Agreement for the design and construction of the municipal Right-of-Way, Hickory View Court, to the satisfaction of the Infrastructure Services.
8. That a parkland fee be paid to the Town of Amherstburg prior to the stamping of the deeds in an amount of \$300 per lot.
9. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.
10. That the applicant provide written confirmation from the Ministry of Environment, Conservation, and Parks (MECP) and Essex Region Conservation Authority identifying that a permit under the Endangered Species Act has been obtained to allow severance and construction on the severed lots.

Moved by: Anthony Campigotto

Seconded by: Josh Mailloux

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	X	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

That application B/42/21 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That the applicant install separate water services, sanitary connections and utility services, to the lots in accordance with and under the supervision of the municipality at the applicant's expense, prior to the stamping of deeds.
5. That the applicant must install a driveway access to the severed parcel to the satisfaction of the Infrastructure Services department prior to the stamping of deeds.
6. That the applicant be required to obtain a Right-of-Way Permit from Infrastructure Services according to Town policy for any work required within the limits of the Town right-of-way.
7. That the applicant enter into a Consent Agreement for the design and construction of the municipal Right-of-Way, Hickory View Court, to the satisfaction of the Infrastructure Services.
8. That a parkland fee be paid to the Town of Amherstburg prior to the stamping of the deeds in an amount of \$300 per lot.

9. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.
10. That the applicant provide written confirmation from the Ministry of Environment, Conservation, and Parks (MECP) and Essex Region Conservation Authority identifying that a permit under the Endangered Species Act has been obtained to allow severance and construction on the severed lots.

Moved by: Terris Buchanan
 Seconded by: Don Shaw

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	X	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

8. Next Meeting to be July 27, 2021.

9. Adjournment

The meeting was adjourned at 8:54 a.m.

ORIGINAL DOCUMENT SIGNED

 Chairman- Dave Cozens

ORIGINAL DOCUMENT SIGNED

 Secretary- Frank Garardo



TOWN OF AMHERSTBURG
INCLUSIVE COMMUNITY PROGRAM ADVISORY STEERING
COMMITTEE MEETING

ELECTRONIC PARTICIPATION

Wednesday, July 28, 2021
5:00 PM

MINUTES

PRESENT

Pauline Gemmell, Chair
Kathy DiBartolomeo, Vice Chair
Councillor Marc Renaud
William Whittall
Christine Easterbrook
Heather Vandenharn

Kevin Fox, Recording Secretary
Dawn Maziak, Consultant
Alec Anderson, Consultant

ABSENT

Monty Logan (Regrets)
Giovanni (John) Miceli, CAO (Regrets)

1.0 CALL TO ORDER

The Chair called the meeting to order at 5:08 p.m.

2.0 ROLL CALL

3.0 DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

No disclosures of pecuniary interest were noted.

4.0 LAND ACKNOWLEDGMENT

The Chair read the following land acknowledgment, “We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron-Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on, and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island.”

5.0 MINUTES OF THE PREVIOUS MEETING

5.1 Inclusive Community Program Advisory Steering Committee Minutes of June 23, 2021

Moved By C. Easterbrook

Seconded By K. DiBartolomeo

That the Inclusive Community Program Advisory Steering Committee Minutes of June 23, 2021 BE ADOPTED as presented.

The Chair put the Motion.

	Yes/Concur	No/Not Concur
Christine Easterbrook	X	
Monty Logan	Absent	Absent
Heather Vandenharn	X	
William Whittall	X	
Councillor Renaud	X	
Kathy DiBartolomeo (VC)	X	
Pauline Gemmell (CH)	X	

Motion Carried

6.0 ORDER OF BUSINESS

6.1 Community Survey Distribution – Dawn Maziak

6.2 Barriers to Community Survey Distribution – Dawn Maziak

6.3 Discussion of Draft Service Provider Survey – Dawn Maziak

6.4 Key Informant Suggestions

Monty Logan submitted a list of key informant suggestions in absentia for consideration.

7.0 UNFINISHED BUSINESS

There was no unfinished business noted.

8.0 NEW BUSINESS

There was no new business noted.

9.0 ADJOURNMENT

Moved By B. Whittall
Seconded By Councillor Renaud

**That the Inclusive Community Program Advisory Steering Committee
ADJOURN at 5:43 p.m.**

The Chair put the Motion.

	Yes/Concur	No/Not Concur
Christine Easterbrook	X	
Monty Logan	Absent	Absent
Heather Vandenharn	X	
William Whittall	X	
Councillor Renaud	X	
Kathy DiBartolomeo (VC)	X	
Pauline Gemmell (CH)	X	

Motion Carried

Committee Chair
Pauline Gemmell

Recording Secretary
Kevin Fox



**TOWN OF AMHERSTBURG
DRAINAGE BOARD
Tuesday, August 3, 2021
6:00 PM
ELECTRONIC PARTICIPATION
MINUTES**

PRESENT

Bob Bezaire, Chair
Allan Major, Vice-Chair
Bob Pillon
Anthony Campigotto
Brad Laramie
Shane McVitty, Drainage Superintendent &
Engineering Coordinator
Nicole Humber, Recording Secretary
Kevin Fox, Policy and Committee Coordinator

ABSENT

CALL TO ORDER

The Chair called the meeting to order at 6:01 p.m.

ROLL CALL

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were none.

4. The Chair read the following land acknowledgement:

“We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron- Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on, and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island.”

5. **MINUTES OF PREVIOUS MEETING**

Allan Major moved, Bob Pillon seconded;

That:

The minutes of the previous meeting BE ADOPTED:

1. Drainage Board Meeting Minutes – July 6, 2021

	Yes/Concur	No/Not Concur
Bob Pillon	X	
Allan Major – Vice Chair	X	
Brad Laramie	X	
Anthony Campigotto	X	
Bob Bezaire - Chair	X	

Motion Carried

6. OPEN COURT OF REVISION

The Chair opened the Court at 6:04 p.m.

6.1 Appeals – Parks Drain Access Bridges and Drain Maintenance Schedules

Tim Oliver, P. Eng from Dillon Consulting Ltd provided a brief overview of the Parks Drain report.

Shane McVitty noted that the Town did not receive any appeals or questions from the assessed landowners.

Board Chair Bob Bezaire asked if the Board members had any questions.

There were none.

Allan Major moved, Anthony Campigotto seconded;

That:

- 1. The appeals submitted written or verbally to the Court of Revision for the Parks Drain Access Bridges and Drain Maintenance Schedules BE RECEIVED;**
- 2. The schedule of assessment as presented by Dillon Consulting Ltd. for the Parks Drain Access Bridges and Drain Maintenance Schedules BE APPROVED.**

	Yes/Concur	No/Not Concur
Bob Pillon	X	
Allan Major – Vice Chair	X	
Brad Laramie	X	
Anthony Campigotto	X	
Bob Bezaire - Chair	X	

Motion Carried

7. CLOSE COURT OF REVISION

Bob Pillon moved, Allan Major seconded;

That:

The Court of Revision be ADJOURNED.

	Yes/Concur	No/Not Concur
Bob Pillon	X	
Allan Major – Vice Chair	X	
Brad Laramie	X	
Anthony Campigotto	X	
Bob Bezaire - Chair	X	

Motion Carried

8. NEW BUSINESS

8.1 John Parks Drain No. 1 – Tender Results

Shane McVitty advised that the original drainage report for this project was completed in 2019, and the tender was published online through the Town’s Bids & Tenders website in June of this year. Mr. McVitty stated that the tender results were high and the lowest tender received was from South Shore Contracting of Essex County Inc. at \$213,076.00 excluding HST. This price is more than 33% higher than the engineer’s estimate of the project. Mr. McVitty explained that Section 59 of the Drainage Act provides a Municipality with instruction regarding projects whose tendered prices have exceeded the Engineer’s estimate and the procedures that are to be followed by Council when construction prices exceed 33% of the engineering estimate. Mr. McVitty read Section 59 of the Act to the Board and audience:

Meeting to consider contract price

59. (1) Where the contract price exceeds 133 per cent of the engineer's estimate of the contract price, the council of the initiating municipality shall call a meeting in the manner prescribed by section 41, and sections 42 and 43 apply with necessary modifications. R.S.O. 1990, c. D.17, s. 59 (1).

Mr. McVitty stated that the Drainage Board could recommend that Council reject and retender the project with the appropriate modifications outlined in his report to the Board as well as from the engineer.

Mike Gerrits, P.Eng., of R.Dobbin Engineering Inc., addressed the Board Members and advised that there is an option of accepting the tender costs and moving ahead with the project. However, Mr. Gerrits explained that the tendered costs were much higher than his estimate and would increase assessments significantly. Mr. Gerrits explained that the other option would be to reject the submitted bids and retender the project at a later date. Mr. Gerrits further explained that the material costs are very high on some items and that retendering at a later date with a later completion date may free up contractors to complete the project in 2022 rather than 2021.

Board Chair Bob Bezaire asked if any of the landowners in attendance had any questions.

The Board heard from:

- Gina and Frank Storino – 1215 & 1217 Front Road S

Mrs. Storino advised that they were extremely concerned with the tender results as they are assessed for approximately 45% of the cost. Mr. Storino requested that consideration be given to partial repairs, extending the completion deadline and extending the debenture period from 5 years to 10 years.

Mr. Gerrits agreed that the cost of the tender was too high. He suggested that extending the work period into 2022, as well as removing the bonding requirements, may attract additional contractors to bid if the project was retendered in the late fall. Mr. Gerrits also suggested removing the item for the headwall replacement at the outlet to the river would further reduce the cost of the project. He added that the existing headwall could remain in place and be monitored by the Town, and then replaced in the future under maintenance and according to the provisions of his report when required.

Board Chair Bob Bezaire asked if there was anything the Town could do with respect to extending the debenture period.

Mr. McVitty explained that the landowner would have to contact the Treasurer regarding the debenture. He suggested that Council would have to grant permission to extend the debenture period. Mr. McVitty further explained that the Town charges an interest rate on debentures that would be also add to the overall cost to the Storino's should they choose to debenture their assessment. Mr. McVitty indicated that he would reach out to the Treasurer to put him in contact with the Storino's

Board Chair Bob Bezaire asked if any of the landowners online had any further questions.

There were none.

Board Chair Bob Bezaire asked if the Board members had any questions.

Board Member Brad Laramie asked if it was too much of a risk to wait to retender the project, adding that there could be the possibility of costs continuing to rise.

Shane McVitty indicated that waiting to retender is certainly a risk, and there is the possibility of the tender coming in higher than the original tender. Mr. McVitty added that there were only a handful of plan-takers on this tender and only three submissions. Mr. McVitty further added that the summer timing of this tender was not ideal, though it was tendered as soon as possible in light of project delays such as Tribunal appeals. Mr. McVitty stated that if the project was retendered, then modifications will be made, including scope clarifications, amendments to certain tender items, the removal of bonding requirements, and time of completion extensions. Mr. McVitty added that the Town would retender during the late fall, after the busy summer construction season, at a time when contractors would be in a better position to tender and plan their upcoming construction schedules.

Board Member Anthony Campigotto asked if there was any possible liability to the Town if the tender is rejected.

Mr. McVitty stated that the section of the drain that is being replaced has already completely failed and that the longer the project is delayed, the more risk there is for other areas to fail. Mr. McVitty further stated that the Town has followed all of the legislated steps in the process to date, and delays to the construction have taken place due to circumstances outside of its control.

Board Chair Bob Bezaire asked if there were any further questions from the Board.

There were none.

Brad Laramie moved, Anthony Campigotto seconded;

That:

- 1. The report from the Drainage Superintendent and Engineering Coordinator dated July 21, 2021, regarding the John Parks Drain No.1 – Tender BE RECEIVED;**
- 2. The Drainage Board recommend that Council REJECT the tender submissions for the John Parks Drain No. 1; and**
- 3. The Drainage Board recommend that Council DIRECT administration to retender the John Parks Drain No.1 in the late fall of 2021 with appropriate modifications to the Tender documents according to the recommendations from R. Dobbin Engineering Inc.**

	Yes/Concur	No/Not Concur
Bob Pillon	X	
Allan Major – Vice Chair	X	
Brad Laramie	X	
Anthony Campigotto	X	
Bob Bezaire - Chair	X	

Motion Carried

8.2 John Parks Drain No. 2 – Tender Results

Mr. McVitty advised the Board Members that the tender for the John Parks Drain No. 2 had similar results as the John Parks Drain No. 1 tender. Mr.

McVitty explained that the lowest tender price was \$217,460.00 which is approximately 50% higher than the engineer's estimate. Mr. McVitty stated that Town's procurement policy indicates that the Town does have the right to reject these bids.

Josh Warner, P.Eng of R. Dobbin Engineering Inc. advised the Board members that the 50% tender increase over the engineer's estimate would result in higher assessments to landowners. Mr. Warner stated that by retendering the project with modifications such as removing bonding and extending the tendering, similar to what is proposed for the retendering of the John Parks Drain No.1 project, there may be more contractors close on the tender, which would hopefully result in lower tender prices.

Board Chair Bob Bezaire asked if there were any delegations online that had any questions.

There were none.

Board Chair Bob Bezaire asked if there were any questions from the Board Members.

Board Member Allan Major asked if the Town would be responsible for damages should the bonding be removed from the tender.

Mr. McVitty stated that there is a maintenance period for one year after the project completion wherein the contractor would be responsible for any construction related issues. Mr. McVitty added that the Town's Procurement Policy allows for projects to be tendered without bonding for projects under a certain cost threshold at the discretion of the project manager. In this case, both John Parks Drain projects do not require bonding.

Board Chair Bob Bezaire asked if there were any further questions from the Board Members.

There were none.

Allan Major Moved, Bob Pillon seconded;

That:

1. **The report from the Drainage Superintendent and Engineering Coordinator dated July 21, 2021, regarding the John Parks Drain No.2 – Tender BE RECEIVED;**
2. **The Drainage Board recommend that Council REJECT the tender submissions for the John Parks Drain No. 2; and**
3. **The Drainage Board recommend that Council DIRECT administration to retender the John Parks Drain No.2 in the late fall of 2021 with appropriate modifications to the Tender documents according to the recommendations from R. Dobbin Engineering Inc.**

	Yes/Concur	No/Not Concur
Bob Pillon	X	
Allan Major – Vice Chair	X	
Brad Laramie	X	
Anthony Campigotto	X	
Bob Bezaire - Chair	X	

Motion Carried

8. NEXT MEETING DATE

Tuesday, September 7, 2021 @ 6:00 p.m.

9. ADJOURNMENT

Anthony Campigotto moved, Bob Pillon seconded;

That:

The Board rise and adjourn at 6:48 p.m.

	Yes/Concur	No/Not Concur
Bob Pillon	X	
Allan Major – Vice Chair	X	
Brad Laramie	X	
Anthony Campigotto	X	
Bob Bezaire - Chair	X	

Motion Carried

Chair – Bob Bezaire

Staff Liaison – Shane McVitty



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Drainage Board, Author's E-mail, Resolution #.

To: Members of the Drainage Board
Subject: John Parks Drain No.1 - Tender Results

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Drainage Superintendent and Engineering Coordinator dated July 21, 2021, regarding the John Parks Drain No.1 – Tender BE RECEIVED;
2. The Drainage Board recommend that Council REJECT the tender submissions for the John Parks Drain No. 1; and
3. The Drainage Board recommend that Council DIRECT administration to retender the John Parks Drain No.1 in the late fall of 2021 with appropriate modifications to the Tender documents according to the recommendations from R. Dobbin Engineering Inc.

2. BACKGROUND:

The Town advertised a Request for Tender (RFT) for improvements to the John Parks Drain No.1 on June 10, 2021 online via Bids and Tenders and on the Town's website. The RFT included the removal of existing CSP drain pipe and storm sewer structures, the installation of approximately 68m of new, smooth wall plastic drain pipe and structures, and the replacement of an existing drainage headwall at the outlet to the Detroit River. The tendered works was to be completed according to the October 18, 2019 engineering report completed by R. Dobbin Engineering Inc. (the Consulting Engineer). The By-law authorizing the work under said report was passed by Council on May 10, 2021.

3. DISCUSSION:

Tenders closed for this project at 11:00 a.m. on Wednesday June 30, 2021. Though there were eight (8) plan takers (picked up the RFT), the Town only received three (3) tender submissions that were processed electronically via the Bids and Tenders system.

The tenders were reviewed electronically to ensure that there were no mathematical errors or omissions. The tender results are:

<u>Bidder</u>	<u>Tender Amount (excluding HST)</u>
1. South Shore Contracting of Essex County Inc.	\$ 213,076.00
2. Neptune Security Services Inc.	\$ 245,402.00
3. Nevan Construction Inc.	\$ 247,880.00

The lowest tender price submitted by South Shore Contracting of Essex County Inc. is approximately 124% higher than the Engineer's construction estimate of \$95,073.00. Both the tender and the engineering estimate included a \$15,000.00 contingency.

Section 59 of the Drainage Act provides a Municipality with instruction regarding projects whose tendered prices have exceeded the Engineer's estimate. Specifically, the procedures that are to be followed by Council when construction prices exceed 33% of the estimate are outlined below:

Meeting to consider contract price

59. (1) Where the contract price exceeds 133 per cent of the engineer's estimate of the contract price, the council of the initiating municipality shall call a meeting in the manner prescribed by section 41, and sections 42 and 43 apply with necessary modifications. R.S.O. 1990, c. D.17, s. 59 (1).

The tender results exceed the engineering estimate provided under the Drainage Report by R. Dobbin Engineering Inc. In comparison with the engineering estimate, the bid submitted by South Shore Contracting of Essex County Inc. is well above the 33% overage threshold stipulated under Section 59 of the Drainage Act that has compelled the Municipality to hold a public meeting to discuss the tender price. It should be noted that the Act does not provide an overage threshold by which a construction tender shall be rejected by Council.

The engineer's estimate for this project undervalued many of the required construction material and installation costs. These include the drainage pipe and storm sewer structures, granular stone, and block headwalls. Administration has recently noted a trend in the increasing costs of materials and material delivery due to COVID-19 pandemic related supply challenges. The tendered material prices received under this project provide further evidence that supports this trend.

It should also be noted that due to Tribunal appeals, the final passing of the By-law and subsequent tendering of this project was delayed by eighteen months. Pandemic related challenges pushed the Tribunal hearing from its original scheduled date in early April 2020 to April 2021. At the time when the engineering report and estimate were completed

in October 2019, there was no way of forecasting the pandemic or the impacts that it would have on construction costs or the timing of any appeals hearings. Had there been no Tribunal appeals, tendering would have occurred in late 2019 to early 2020 and prior to the onset of these COVID-19 pandemic related cost increases.

In addition to the late tender-call and COVID related price increases, the engineer has identified other issues that may have impacted the tender prices. These include:

- Timing of the Tender and Tender Completion Date – the tender was called on June 30, 2021, late into this year’s construction season. Most Contractors have set their construction schedules by this point, and may not have been able to meet the completion deadline.
- Low Bidder Turn-out – with only eight (8) plan-takers and three (3) tender submissions received, it is assumed that there was a lack of interest in this project from Contractors. Through our post-tender discussions with Contractors, we have learned that busy summer construction schedules prevented some from reviewing and submitting tenders.
- Bonding Requirements – the tender required that bidders submit performance, labour and material bonds. This may have dissuaded some smaller, but qualified drainage Contractors from bidding.

The consulting engineer has completed a review of the submissions and has recommended that the tenders be rejected and re-tendered in the late Fall of 2021.

Through consultation with the Engineer, Administration recommends that this project be re-tendered with the following modifications in an effort to reduce the cost of bid submissions:

- Tender call in late Fall 2021, after the summer construction season has slowed to allow Contractors a better opportunity to bid.
- Adjust the tender completion date to the Fall of 2022 to provide ample time to schedule and complete the project.
- Remove bonding requirements within the limits set by the Town’s Procurement Policy
- Adjust certain tender items to better streamline the Form of Tender
- Remove the tender item for the replacement of the new headwall at the Detroit River, which can be monitored by Town Staff and replaced when necessary according to the provisions of the Engineering Report
- Provide additional clarification within the tender documents to remove ambiguities that were identified by some Contractors through conversations that followed the recent tender call

Under the terms of the tender, it is identified that submissions will be accepted and processed in accordance with the Town's Procurement Policy. Section 15.7 of the Procurement Policy states:

15.7. No Acceptable Bids Received

- 15.7.1. The Town has the right to deem that no acceptable bids were received where, in the opinion of the Project Manager, it was determined one of the following conditions exist:
 - 15.7.1.1. The bid prices exceed the Town's budget for that purpose.
 - 15.7.1.2. The bid specifications are determined to be inadequate or ambiguous, or otherwise in need of revision.
 - 15.7.1.3. The goods or services forming in the subject of the tender are no longer required.
 - 15.7.1.4. It is realized that the terms and conditions of the tender did not allow for consideration of all cost factors in the relation to the supply.
 - 15.7.1.5. The needs of the Town can be satisfied by a less expensive article differing from which the bids were invited.
 - 15.7.1.6. The bids are not responsive to the intent or requirement of the bid document and do not represent fair market value.
- 15.7.2. If the Town deems that no acceptable bids were received, a revised call for bids may be issued in an effort to obtain an acceptable bid.
- 15.7.3. The Town will not be responsible financially or otherwise, to a bidder who has responded to the bid process wherein no acceptable bids were received.

According to provisions 15.7.1.1 and 15.7.2 of the Procurement Policy, the Town reserves the right to reject all submitted bids for the John Parks Drain No.1 project and to initiate a revised call for bids at a later time. Through discussions with the Engineer and the Town's Financial Planning Administrator, it is recommending that this occur in the late Fall of 2021 with the tender revisions outlined herein and within the Engineer's tender recommendation letter attached to this report.

4. RISK ANALYSIS:

Acceptance of the lowest tender submission would result in a significant increase in the assessments of the affected landowners that are responsible for paying the cost of this project according to the engineering report. However, it should also be noted that

rejection of the submitted tenders followed by a second tender call could also result in prices that exceed the engineering estimate should the second tender call proceed without sensible and strategic amendments to the tender. In recognition of this, Administration feels that these possible increases can be mitigated by adjusting the tender documents according to the recommendations outlined in the Discussion Section of this report.

5. FINANCIAL MATTERS:

As this is a drainage project being conducted under the provisions Section 78 of the Drainage Act, final project costs will be assessed to affected landowners according to the Drainage Report prepared by R. Dobbin Engineering Inc., dated October 18, 2019, and subsequent amendments made by the Court of Revision.

Should the Town elect to award the tender to the low bidder from South Shore Contracting of Essex County Inc., the total project cost for improvements to the John Parks Drain No.1 is estimated as follows:

Drainage Project: John Parks Drain No. 1	Budget ⁽¹⁾	Actual (incl. net HST)	Variance (over)/under
Cost:			
Engineering & Project Management		\$ 46,374	
Cost of ERCA Permit		800	
Tribunal Costs		11,309	
Allowances (per Engineer's Report) ⁽²⁾		1,340	
Construction – Tender Pricing ⁽³⁾		216,826	
Total Project Cost	\$ 145,260	\$ 276,649	(\$ 131,389)
Funding:			
Taxation (Municipal Share)	\$ 1,668	\$ 3,177	(\$ 1,509)
Assessment to the County of Essex	21,487	40,922	(19,435)
Assessment to Public Utilities	6,672	12,707	(6,035)
Landowner Assessments	115,433	219,843	(104,410)
Total Project Funding	\$ 145,260	\$ 276,649	(\$ 131,389)

Notes:

1. The 2021 Budget includes an allowance of \$145,260 in the Drainage budget centre under Drain Construction expense for completion of these works, to be funded by recoveries from benefitting property owners. The estimated Town share of the cost is funded from taxation and is allowed for under the Public Works budget centre as Municipal Drain Expense.
2. Allowances to be paid to lands specified under the Drainage Report, cost of which makes up part of the total project cost, collected through assessment.

3. The tender pricing is represented by the low bid submitted by South Shore Contracting of Essex County Inc. and includes a contingency allowance of \$15,264 including net HST (\$15,000 plus HST), which would be used for unforeseen expenditures should they arise during construction.

6. CONSULTATIONS:

The Consulting Engineer reviewed the tender submissions. They are recommending that all tenders be rejected and that the project be re-tendered at a later date.

The Manager of Engineering and the Financial Planning Administrator were consulted on this report.

7. CONCLUSION:

Administration is recommending that Council reject the tender submissions for the John Parks Drain No. 1 project and that the project be re-tendered in the late Fall of 2021 with appropriate modifications to the tender documents according to the recommendations from R. Dobbin Engineering Inc.



Shane McVitty

Drainage Superintendent and Engineering Coordinator

sm

Attachment(s):

- LETTER – R. Dobbin - 210720 - John Parks Drain No.1 Tender Summary Letter

July 20, 2021

The Mayor and Council
Town of Amherstburg
271 Sandwich Street South
Amherstburg, Ontario
N9V 2A5

Attention: Shane McVitty, Drainage Superintendent and Engineering Co-ordinator

Re: John Parks Drain No. 1 Tender Results

Three (3) electronic tenders for the John Parks Drain No. 1 were received by the Town of Amherstburg.

Following the tender opening, the schedule of tender prices from each bid was reviewed by R. Dobbin Engineering Inc. The following tender prices were submitted (including contingency and without HST):

- South Shore Contracting of Essex County Inc. \$ 213,076.00
- Neptune Security Services Inc. \$ 245,402.00
- Nevan Construction Inc. \$ 247,880.00

Based on this review, the bid from South Shore Contracting of Essex County Inc. is the lowest price tendered. This tender price is approximately 124% higher than the Engineer's Estimate of \$95,073.00 (with contingency and without HST). As this amount is greater than 33% of the construction estimate, a meeting shall be held with ratepayers on the drain in accordance with Section 59 of the Drainage Act. At this meeting the direction, moving forward will be decided.

In R. Dobbin Engineering Inc.'s opinion, there are several reasons why the costs for this project significantly exceeded the estimated total:

- Supply prices have gone up significantly since the start of COVID-19. This drain report was finalized in October of 2019, had the Court of Revision in December 2019, had a Tribunal date set for April 2020 and had the Tribunal date deferred to April 2021 due to COVID-19. Prices have continued to increase since the report was submitted.
- Very few Contractors took out plans for the project and only a small number closed the project. Two Contractors who have completed drainage projects within the Town of Amherstburg closed the tender and one tender was received from a security company. All bidders submitted the required documents, however, not all Contractors qualifications and experience was related underground drainage works.

- General comments on some tender items are provided below:
 - The pipe installation costs were nearly double the Engineer's estimate.
 - The concrete structures price of the low tenderer was \$45,360 more than the Engineer's estimate.

A review of the tender requirements was completed to determine why more drainage Contractors did not submit a tender. Items which may have deterred additional drainage Contractors from submitting a tender may have been:

- The tender closed on June 23, 2021. A lot of the smaller companies have limited resources and during the summer have a hard time putting time to closing a tender.
- Bonding was required. Some of the smaller drainage Contractors may not have bonding, or have limited bonding.
- The completion date stipulated in the tender was November 30, 2021. Pre-established 2021 work loads may have prohibited completion by this date.

Options

There are two (2) options moving forward:

1. Accept the increased tendered price.
2. Re-tender the project with modifications.

Analysis and Recommendation

Based on an analysis of the tendered prices of the bids received, the increased cost of this project does not relate to one item. Accepting the increased tendered price will result in a significant increase to all assessed Landowners.

In consideration of the above, R. Dobbin Engineering Inc. recommends to re-tender this project with some modifications:

- Clarify what is to be done as part of this project to ensure the tenderers fully understand the scope of work.
- Reduce the amount of tender items by merging multiple tender items into one tender item. Items such as removal of pipes, structures and bends can be retendered as one removal item. Traffic control, working around utilities and locating the existing drain can be part of the unit price item for the closed drain. Clear stone bedding can be removed from the unit price item for pipe and paid for provisionally when required.
- The headwall at the outlet to the Detroit River is in poor shape but still functions. The replacement of the headwall can be removed from the tender. The wall can be monitored and replaced in the future, at the direction of the Drainage Superintendent using the drawings and specifications provided in the drainage report.
- Remove requirements for bonding.
- Close the tender in late fall of 2021 (after the busy summer construction season) so all Contractors have time to bid the project.

- Adjust the completion date to fall of 2022 so Contractors have ample time to complete the project.

All of the above modifications can be completed without compromising the drain report.

Risk

The risk with re-tendering is the possibility that the new tenders come in at a price that is higher than the original tender. R. Dobbin Engineering Inc. does not think that this will be the case once the above modifications are made.

Should you have any questions feel free to contact the under signed at 519-845-0969.

Yours truly,



July 20 2021
2018-933

Mike Gerrits, P. Eng
R. Dobbin Engineering Inc.

July 22, 2021.

Shane McVitty

Engineering Coordinator & Drainage Superintendent

Public Works Department

Re: John Parks Drain No.1 Improvements - Meeting to Consider Tender Results

Dear Mr. McVitty;

We are extremely concerned with the tender price of 124% greater than the engineer's estimate, since we are the landowners that would be paying the bulk of the cost for this project. (45.6% of the cost)

We are in favour of any modifications that would bring the cost of the project down. Consideration should be given for re-tendering to local drainage contractors and perhaps consider partial repairs at this time.

Consideration should also be given to extending the payment costs related to this project from five years to 10 years.

Thank you for your attention to this matter.

Sincerely,

Frank and Gina Storino

Landowners: [REDACTED] Amherstburg, Ontario



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Drainage Board, Author's E-mail, Resolution #.

To: Members of the Drainage Board

Subject: John Parks Drain No.2 - Tender Results

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Drainage Superintendent and Engineering Coordinator dated July 21, 2021, regarding the John Parks Drain No.2 – Tender BE RECEIVED;
2. The Drainage Board recommend that Council REJECT the tender submissions for the John Parks Drain No. 2; and
3. The Drainage Board recommend that Council DIRECT administration to retender the John Parks Drain No.2 in the late fall of 2021 with appropriate modifications to the Tender documents according to the recommendations from R. Dobbin Engineering Inc.

2. BACKGROUND:

The Town advertised a Request for Tender (RFT) for improvements to the John Parks Drain No.2 on June 10, 2021 online via Bids and Tenders and on the Town's website. The RFT included the removal of existing CSP drain pipe and storm sewer structures, the installation of new, CSP, concrete and plastic drain pipe and structures, open channel repair, and the replacement of an existing drainage headwall at the outlet to the Detroit River, complete with a new backwater preventor. The tendered works was to be completed according to the September 30, 2020 engineering report completed by R.

Dobbin Engineering Inc. (the Consulting Engineer). The By-law authorizing the work under said report was passed by Council on May 10, 2021.

3. **DISCUSSION:**

Tenders closed for this project at 11:00 a.m. on Wednesday June 30, 2021. Though there were eight (8) plan takers (picked up the RFT), the Town only received three (3) tender submissions that were processed electronically via the Bids and Tenders system.

The tenders were reviewed electronically to ensure that there were no mathematical errors or omissions. The tender results are:

<u>Bidder</u>	<u>Tender Amount (excluding HST)</u>
1. Nevan Construction Inc.	\$ 217,460.00
2. South Shore Contracting of Essex County Inc.	\$ 229,900.00
2. Neptune Security Services Inc.	\$ 416,255.00

The lowest tender price submitted by Nevan Construction Inc. is approximately 50% higher than the Engineer's construction estimate of \$145,450.00. Both the tender and the engineering estimate included a \$16,500.00 contingency.

Section 59 of the Drainage Act provides a Municipality with instruction regarding projects whose tendered prices have exceeded the Engineer's estimate. Specifically, the procedures that are to be followed by Council when construction prices exceed 33% of the estimate are outlined below:

Meeting to consider contract price

59. (1) Where the contract price exceeds 133 per cent of the engineer's estimate of the contract price, the council of the initiating municipality shall call a meeting in the manner prescribed by section 41, and sections 42 and 43 apply with necessary modifications. R.S.O. 1990, c. D.17, s. 59 (1).

The tender results exceed the engineering estimate provided under the Drainage Report by R. Dobbin Engineering Inc. In comparison with the engineering estimate, the bid submitted by Nevan Construction Inc. is well above the 33% overage threshold stipulated under Section 59 of the Drainage Act that has compelled the Municipality to hold a public meeting to discuss the tender price. It should be noted that the Act does not provide an overage threshold by which a construction tender shall be rejected by Council.

The engineer's estimate for this project undervalued many of the required construction material and installation costs. Administration has recently noted a trend in the increasing costs of materials and material delivery due to COVID-19 pandemic related supply challenges. The tendered material prices received under this project provide further evidence that supports this trend.

It should also be noted that due to an additional sitting of the Court of Revision and an appeal to the Tribunal, the final passing of the By-law and subsequent tendering of this project was delayed by four months. Delays to tendering caused by these events

contributed to the increased prices which have continued to increase since the onset of the Pandemic.

In addition to the late tender-call and COVID related price increases, the engineer has identified other issues that may have impacted the tender prices. These include:

- Timing of the Tender and Tender Completion Date – the tender was called on June 30, 2021, late into this year’s construction season. Most Contractors have set their construction schedules by this point, and may not have been able to meet the completion deadline.
- Low Bidder Turn-out – with only eight (8) plan-takers and three (3) tender submissions received, it is assumed that there was a lack of interest in this project from Contractors. Through our post-tender discussions with Contractors, we have learned that busy summer construction schedules prevented some from reviewing and submitting tenders.
- Bonding Requirements – the tender required that bidders submit performance, labour and material bonds. This may have dissuaded some smaller, but qualified drainage Contractors from bidding.
- Project Scope Misunderstandings – post tender discussions with some contractors suggested that there may have been some confusion regarding portions of the project which may have prevented a broader bidding field from additional drainage contractors.

The consulting engineer has completed a review of the submissions and has recommended that the tenders be rejected and re-tendered in the late Fall of 2021.

Through consultation with the Engineer, Administration recommends that this project be re-tendered with the following modifications in an effort to reduce the cost of bid submissions:

- Tender call in late Fall 2021, after the summer construction season has slowed to allow Contractors a better opportunity to bid.
- Adjust the tender completion date to the Fall of 2022 to provide ample time to schedule and complete the project.
- Remove bonding requirements within the limits set by the Town’s Procurement Policy
- Adjust certain tender items to better streamline the Form of Tender
- Replace the tender item for the new concrete block wall near the inlet to the new drain enclosure with sloped stone erosion protection. The Consulting Engineer estimates that this tender change will result in a savings of approximately \$9,000.00
- Provide additional clarification within the tender documents to remove ambiguities that were identified by some Contractors through conversations that followed the recent tender call

Under the terms of the tender, it is identified that submissions will be accepted and processed in accordance with the Town's Procurement Policy. Section 15.7 of the Procurement Policy states:

15.7. No Acceptable Bids Received

- 15.7.1. The Town has the right to deem that no acceptable bids were received where, in the opinion of the Project Manager, it was determined one of the following conditions exist:
 - 15.7.1.1. The bid prices exceed the Town's budget for that purpose.
 - 15.7.1.2. The bid specifications are determined to be inadequate or ambiguous, or otherwise in need of revision.
 - 15.7.1.3. The goods or services forming in the subject of the tender are no longer required.
 - 15.7.1.4. It is realized that the terms and conditions of the tender did not allow for consideration of all cost factors in the relation to the supply.
 - 15.7.1.5. The needs of the Town can be satisfied by a less expensive article differing from which the bids were invited.
 - 15.7.1.6. The bids are not responsive to the intent or requirement of the bid document and do not represent fair market value.
- 15.7.2. If the Town deems that no acceptable bids were received, a revised call for bids may be issued in an effort to obtain an acceptable bid.
- 15.7.3. The Town will not be responsible financially or otherwise, to a bidder who has responded to the bid process wherein no acceptable bids were received.

According to provisions 15.7.1.1 and 15.7.2 of the Procurement Policy, the Town reserves the right to reject all submitted bids for the John Parks Drain No.2 project and to initiate a revised call for bids at a later time. Through discussions with the Engineer and the Town's Financial Planning Administrator, it is recommending that this occur in the late Fall of 2021 with the tender revisions outlined herein and within the Engineer's tender recommendation letter attached to this report.

4. RISK ANALYSIS:

Acceptance of the lowest tender submission would result in a significant increase in the assessments of the affected landowners that are responsible for paying the cost of this project according to the engineering report. However, it should also be noted that

rejection of the submitted tenders followed by a second tender call could also result in prices that exceed the engineering estimate should the second tender call proceed without sensible and strategic amendments to the tender. In recognition of this, Administration feels that these possible increases can be mitigated by adjusting the tender documents according to the recommendations outlined in the Discussion Section of this report.

5. FINANCIAL MATTERS:

As this is a drainage project being conducted under the provisions Section 78 of the Drainage Act, final project costs will be assessed to affected landowners according to the Drainage Report prepared by R. Dobbin Engineering Inc., dated September 20, 2020, and subsequent amendments made by the Court of Revision.

Should the Town elect to award the tender to the low bidder from Nevan Construction Inc., the total project cost for improvements to the John Parks Drain No.2 is estimated as follows:

Drainage Project: John Parks Drain No. 2	Budget ⁽¹⁾	Actual (incl. net HST)	Variance (over)/under
Cost:			
Engineering & Project Management		\$ 44,952	
Cost of ERCA Permit		800	
Allowances (per Engineer's Report) ⁽²⁾		1,340	
Construction – Tender Pricing ⁽³⁾		221,287	
Total Project Cost	\$ 195,182	\$268,379	(\$ 73,197)
Funding:			
Taxation (Municipal Share)	\$ 1,410	\$ 1,939	(\$ 529)
Assessment to the County of Essex	20,671	28,423	(7,752)
Assessment to Public Utilities	8,697	11,959	(3,262)
Landowner Assessments	164,404	226,058	(61,654)
Total Project Funding	\$ 195,182	\$ 268,379	(\$ 73,197)

Notes:

1. The 2021 Budget includes an allowance of \$195,182 in the Drainage budget centre under Drain Construction expense for completion of these works, to be funded by recoveries from benefitting property owners. The estimated Town share of the cost is funded from taxation and is allowed for under the Public Works budget centre as Municipal Drain Expense.
2. Allowances to be paid to lands specified under the Drainage Report, cost of which makes up part of the total project cost, collected through assessment.

3. The tender pricing is represented by the low bid submitted by Nevan Construction Inc. and includes a contingency allowance of \$16,790 including net HST (\$16,500 plus HST), which would be used for unforeseen expenditures should they arise during construction.

6. CONSULTATIONS:

The Consulting Engineer reviewed the tender submissions. They are recommending that all tenders be rejected and that the project be re-tendered at a later date.

The Manager of Engineering and the Financial Planning Administrator were consulted on this report.

7. CONCLUSION:

Administration is recommending that Council reject the tender submissions for the John Parks Drain No. 2 project and that the project be re-tendered in the late Fall of 2021 with appropriate modifications to the tender documents according to the recommendations from R. Dobbin Engineering Inc.



Shane McVitty
Drainage Superintendent and Engineering Coordinator
sm

Attachment(s):

- LETTER – R. Dobbin - 210720 - John Parks Drain No.2 Tender Summary Letter

July 22, 2021

The Mayor and Council
Town of Amherstburg
271 Sandwich Street South
Amherstburg, Ontario
N9V 2A5

Attention: Shane McVitty, Drainage Superintendent and Engineering Co-ordinator

Re: John Parks Drain No. 2 Tender Results

Three (3) electronic tenders for the John Parks Drain No. 2 were received and opened by the Town of Amherstburg.

Following the tender opening, the schedule of tender prices from each bid was reviewed by R. Dobbins Engineering Inc. The following are the confirmed, corrected, tender prices submitted (including contingency and without HST):

- | | |
|--|---------------|
| • South Shore Contracting of Essex County Inc. | \$ 229,900.00 |
| • Neptune Security Services Inc. | \$ 416,255.00 |
| • Nevan Construction Inc. | \$ 217,460.00 |

Based on this review, the bid from Nevan Construction Inc. in the amount of \$217,460.00 (including contingency and without HST) is the lowest price tendered. This tender price is approximately 50% higher than the Engineer's Estimate (\$145,450.00 with contingency and without HST). As this amount is greater than 33% of the construction estimate, a meeting shall be held with ratepayers on the drain in accordance with Section 59 of the Drainage Act. At this meeting the direction moving forward is decided.

In R. Dobbins Engineering's opinion, there are several reasons why the costs for this project significantly exceeded the estimated total:

- Supply prices have gone up significantly since the start of COVID-19. Although, this drain report was finalized in September of 2020, prices have continued to increase since then. Having two sittings of the Court of Revision, and a preliminary Tribunal Hearing delayed in sending out the tenders and contributed to seeing these increased prices.
- Very few Contractors took out plans for the project and only a small number closed the project. Two Contractors who have completed drainage projects within the Town of Amherstburg closed the tender and one tender was received from a security company.
- Following tender close, the Town of Amherstburg contacted Contractors and determined that there were likely a few items that deterred them from the project:
 - The job was not well understood as a whole. Some contractors were under the impression that there was a road crossing replacement across Front Road, when there is not. This can be seen in some of the tendered prices as well, as Traffic Control was \$10,000 in the lowest Contractors tendered price.
 - The tender closed on June 23, 2021. A lot of the smaller companies have limited resources and during the summer have a hard time putting time to closing a tender.

- Bonding was required. Some of the smaller drainage Contractors may not have bonding, or have limited bonding.
- The completion date stipulated in the tender was November 30, 2021. Pre-established 2021 work loads may have prohibited completion by this date.

Options

There are two (2) options moving forward:

1. Accept the increased tendered price.
2. Re-tender the project with modifications.

Analysis and Recommendation

Accepting the increased tendered price would result in almost a 40% increase in the majority of Landowners costs as compared to the drainage report. In reviewing the costs, R. Dobbin Engineering is of the opinion that the costs for most items are high. While some can be attributed to supply issues, R. Dobbin Engineering believes the majority of the cost increases have resulted from a lack of bidders.

In consideration of the above, R. Dobbin Engineering's recommendation is to re-tender this project with modifications, mainly to ensure more Contractors bid the project:

- Clarify what is to be done as part of this project and remove and merge some items that don't necessarily need to be separated (Such as traffic control).
- Remove bonding requirements.
- Close the tender in late fall of 2021 (after the busy summer construction season) so all Contractors have time to bid the project.
- Adjust the completion date to fall of 2022 so Contractors have ample time to complete the project.
- Changing the end wall type at Station 0+067 from concrete block to rip-rap erosion protection. R. Dobbin Engineering believes that changing the end wall to rip rap will result in an approximate \$9,000 savings to the tendered price of the lowest Contractor.

Risk

The risk with re-tendering is the possibility that the tenders come in at a price that is higher than what was recently received. R. Dobbin Engineering Inc. does not think that this will be the case once the above modifications are made.

Should you have any questions feel free to contact the under signed at 519-882-0032, ext.204.

Yours truly,

Josh Warner, P. Eng
R. Dobbin Engineering Inc.

Agenda Item	Assigned To	Resolution	Meeting Type	Meeting Date	Comments
NEW BUSINESS	Anne Rota, Dawn Morencie, Heidi Baillargeon	Resolution # 20190909-447 Simone/Meloche That: Administration BE DIRECTED to prepare a report exploring the economics, rationale and feasibility of introducing other festivals and events within the Town of Amherstburg for Council consideration in the 2020 Operating Budget; Administration BE DIRECTED to look at all possible venues within the Town of Amherstburg to hold events/festivals.	Regular Council Meeting	9/9/2019 6:00:00 PM	Tourism administration in 2020 introduced a new festival (TRUE Festival) as supported by the Canadian Experience grant. Additionally the Department has been task with investigating creating green festivals to which preparation is underway for participation in the Great Global Cleanup - Detroit River. The impact of these events will be included, along with an assessment of other events in the pending report. Consultation with the TWEPI to help frame to elements of an economic impact statement requires further action. Information will follow as it becomes available on post pandemic festivals/events.
NEW BUSINESS	Frank Garardo, Antonietta Giofu, Dawn Morencie	Resolution # 20191015-497 Prue/Simone That Administration BE DIRECTED to bring back a report regarding the finalization of the development of the north end of Bobo Island with the intent to enforce the by-law and development agreement relating to roads, sidewalks, curbs, and lighting, and to outline all municipal costs, if any.	Regular Council Meeting	10/15/2019 6:00:00 PM	Administration is compiling information in alignment with the South End development and negotiations of the Force Main.
Request for the Town of Amherstburg to Take Part in 'Green' Initiatives - Paul Hertel	Eric Chamberlain, Antonietta Giofu, Anne Rota, Frank Garardo, Heidi Baillargeon	Resolution # 20191028-507 Prue/Courtney That: The delegation BE RECEIVED and Mr. Hertel's report BE SENT to the Manager of Planning Services for inclusion at the November 12, 2019 Official Plan meeting; A green review BE DEVELOPED on Town fleet; Green festivals BE INVESTIGATED; Green builds BE INVESTIGATED on all new housing and building developments, and existing commercial, industrial and residential assessed property; and, Administration BE DIRECTED to bring back a report on the feasibility of a Committee on the Environment inclusive of Terms of Reference.	Regular Council Meeting	10/28/2019 6:00:00 PM	Committee liaison has been appointed. Terms of Reference approved w/amendments on May 25, 2020. Committee member recruitment to begin June 10th. Parks and Tourism administration is organizing participation in the Great Global Cleanup - Detroit River event for April 25th, 2020 as a leading green festival initiative with the goal to build on the Detroit River Canadian Cleanup events and the 50th anniversary of Earth Day. These green festival initiatives will be re-scheduled during appropriate pandemic stages. Amherstburg supported the Lake Erie Challenge held August 21 and event of the Freshwater Alliance. Ongoing investigation into "green initiatives" for festival and events. good time to research during COVID while festivals are restricted at this time Green Fleet report to Council 2nd quarter 2021 Mr. Hertel's report has been sent to the consultant for the Official Plan
Opposing SunParlour R/C Flyers Noise Exemption Request - Tom and Mary Bateman	Nicole Rubli, Dawn Morencie, Rob Sassine	Resolution # 20200113-004 Prue/Simone That Administration BE DIRECTED to bring back a report with an amendment to Section 3 of Noise By-law 2001-43.	Regular Council Meeting	1/13/2020 6:00:00 PM	Public consultation required. Anticipate report to Council late Q3 early Q4
Live Music on Legion Patio from May to October - Laurie Cavanaugh, President, Royal Canadian Legion, Fort Malden Branch 157	Nicole Rubli, Dawn Morencie, Rob Sassine	Resolution # 20200113-006 McArthur/Prue That Administration BE DIRECTED to amend Noise By-law 2001-43 to allow commercial properties with patios to request seasonal exemptions to allow for outdoor music and to allow a reading of 70 decibels from the source of where music is produced.	Regular Council Meeting	1/13/2020 6:00:00 PM	Public consultation required. Anticipate report to Council late Q3 early Q4
NEW BUSINESS	Antonietta Giofu, Dawn Morencie, Eric Chamberlain	Resolution # 20200210-061 Simone/McArthur That Administration BE DIRECTED to look into prohibiting on-street parking during heavy snowfalls to assist snowploughs when clearing snow.	Regular Council Meeting	2/10/2020 6:00:00 PM	This will be addressed in a report to Council regarding an amendment to the Traffic Bylaw - report anticipated in 1st quarter 2021.
Economic Development Advisory Committee Minutes - 2020 02 06	Dawn Morencie, John Miceli	Resolution # 20200224-078 Simone/Meloche That: 1. The Town of Amherstburg APPROACH the property owner to investigate the opportunities to create a Master Plan for the former Honeywell site to determine its highest and best use; 2. The Town of Amherstburg BRING a report to explore the possibilities of obtaining waterfront properties as they become available in accordance with the Town's Official Plan; and, 3. The Transportation Study BE REFERRED to the Economic Development Advisory Committee before being presented to Council	Regular Council Meeting	2/24/2020 6:00:00 PM	Administration working with WEEDC on items 1 & 2. Item 3 will be addressed further to funding approval of a Transportation study at a future budget session.
NEW BUSINESS	Dawn Morencie, Nicole Rubli	Resolution # 20200224-080 Prue/Meloche That Administration BE DIRECTED to meet with businesses in the downtown core to assist them with locations for staff parking and to look into the feasibility of staff permit parking, including overnight parking, and to educate businesses and the community on downtown parking.	Regular Council Meeting	2/24/2020 6:00:00 PM	Administration has had communication with Corporate partners on parking availability and will move forward with business consultation/education further to funding approval and completion of a parking study.
NEW BUSINESS	Dawn Morencie, Angelo Avolio, Nicole Rubli	Resolution # 20200309-096 Prue/Courtney That: 1. Administration BE DIRECTED to bring back a report on vacant building registries and to investigate the City of Hamiltons by-law with respect to vacant buildings for discussion; and, 2. Administration BE DIRECTED to bring back a report on an Agent of Change by-law for discussion.	Regular Council Meeting	3/9/2020 6:00:00 PM	Report on Agent of Change By-law will be included on the June 14th agenda. Vacant Building registries is under review.

Agenda Item	Assigned To	Resolution	Meeting Type	Meeting Date	Comments
Amherstburg Accessibility Advisory Committee Minutes - February 27, 2020	Nicole Rubli, Dawn Morencie, Rob Sassine	Resolution # 20200309-094 Meloche/Simone That Licensing and By-law Enforcement INVESTIGATE a means of providing incentives, regulation, or, a combination of both, to achieve a higher proportion of accessible on-demand taxis in the Town of Amherstburg.	Regular Council Meeting	3/9/2020 6:00:00 PM	Administration exploring options
NEW BUSINESS	Antonietta Giofu, Dawn Morencie	Resolution # 20200810-241 Prue/Simone That Administration BE DIRECTED to bring back a report on what the Town can do to eliminate the delivery of gravel on the waterfront at the end of Texas Road.	Regular Council Meeting	8/10/2020 6:00:00 PM	Anticipate report to Council in Q2
NEW BUSINESS	Todd Hewitt, Antonietta Giofu, Dawn Morencie	Resolution # 20200810-244 McArthur/Simone That Administration BE DIRECTED to erect a 'Welcome to Amherstburg' sign at the Greenway trail at Walker Road.	Regular Council Meeting	8/10/2020 6:00:00 PM	In progress - working with ERCA on design.
Mandatory Downspout Disconnection By-law	Antonietta Giofu, Dawn Morencie, Dan Beaulieu	Resolution # 20200914-267 Courtney/McArthur That Administration BE DIRECTED to look into the feasibility of a rain barrel program to offer residents at a discounted cost.	Regular Council Meeting	9/14/2020 6:00:00 PM	Administration working with EWSWA. Anticipate report for Q2.
NEW BUSINESS	Nicole Rubli, Dawn Morencie, Rob Sassine	Resolution #20200914-292 Courtney/Prue That Administration BE DIRECTED to bring back a report regarding regulating Air B&B's.	Regular Council Meeting	9/14/2020 6:00:00 PM	Administration will bring back a report with options.
NEW BUSINESS	Nicole Rubli, Antonietta Giofu, Dawn Morencie, Rob Sassine	Resolution # 20200914-293 Prue/Simone That Administration BE DIRECTED to look into an idling by-law specifically on Boblo Island at the ferry loading area and that a report be brought back to Council.	Regular Council Meeting	9/14/2020 6:00:00 PM	Report to Council anticipated in 2021
NEW BUSINESS	Dawn Morencie, Frank Garardo	Resolution # 20200928-309 Prue/Simone That Administration BE DIRECTED to bring a report back regarding the feasibility of a public art dedication fund as a provision in future development agreements.	Regular Council Meeting	9/28/2020 6:00:00 PM	Administration is investigating the feasibility of a public art dedication fund and synergies with a Public Art Policy and other Town Guiding Documents.
Amherstburg Street Pass Program Proposal - Lauri Brouyette	Dawn Morencie	Resolution # 20200928-298 Prue/Simone That: The delegation BE RECEIVED; and, Administration BE DIRECTED to bring back a report regarding the possibility of starting a BIA; and, Legal advice BE SOUGHT with respect to the proposed Street Pass Program and the risks associated with the use of Town resources and logo.	Regular Council Meeting	9/28/2020 6:00:00 PM	Update on BIA - initial November meeting re-scheduled to 2021
Crossing Guard Program - Yvette Erickson	Antonietta Giofu, Dawn Morencie	Resolution # 20201013-317 Prue/McArthur That: The delegations in Items # 4.3 and # 4.4 BE RECEIVED; Administration BE DIRECTED to correspond with all school boards to ascertain the current number of additional walking students; Administration BE DIRECTED to bring back a report on reducing the street speed limit to 40km in the downtown core and on residential streets; and, The speed limit on Simcoe Street from Pacific Avenue to Victoria Street BE REDUCED from 50km to 40km.	Regular Council Meeting	10/13/2020 6:00:00 PM	Speed limit signs on Simcoe have been changed to 40km. #3 of the recommendation will be addressed with a report to Council regarding an amendment to the Traffic Bylaw - report anticipated in 2nd quarter 2021.
Easement Documentation and By-law 2020-059 - Nicole Keogh and Mary Canton, Amherst Point Association	Nicole Rubli, Dawn Morencie	Resolution # 20201109-358 Prue/Meloche That Administration BE DIRECTED to prepare a report to determine costs and impacts for all Town encroachments and that the report be brought back to Council for consideration.	Regular Council Meeting	11/9/2020 6:00:00 PM	Options will be brought back for consideration.
2021 BUDGET DELIBERATIONS	Dawn Morencie, Heidi Baillargeon	Resolution # 20201117-408 McArthur/Renaud That Parks-3, Joint Use Agreements Tennis Courts at Villinova HS, BE APPROVED from reserves contingent on partnership negotiations and Administration BE DIRECTED to report back on the negotiations.	Special Council Meeting	11/17/2020 6:00:00 PM	The Windsor Essex County Catholic School Board and the public proponents of the project have been notified of the Town of Amherstburg's commitment to fund restoration of the existing courts up to \$20K. Administration has indicated to both parties are willingness to meet and develop a Joint Use Agreement.
NEW BUSINESS	Rick Daly, Dawn Morencie, Heidi Baillargeon	Resolution # 20201123-442 Simone/Meloche That Administration BE DIRECTED to bring a report back reviewing the Town's recreation user fees and program levels with surrounding municipalities and further to explore opportunities to improve programming and reduce excess capacity as recommended by the Service Delivery Review.	Regular Council Meeting	11/23/2020 6:00:00 PM	Administration is consulting with peer municipalities and will bring back a full report once all items are actioned.

Agenda Item	Assigned To	Resolution	Meeting Type	Meeting Date	Comments
UNFINISHED BUSINESS	Dawn Morencie, Heidi Baillargeon	Resolution # 20201214-480 Courtney/McArthur That: Administration BE DIRECTED to come back to the 2021 Budget with all costs associated with a new skate park; The Libro Centre, 320 Richmond (former St. Bernard's School), Jack Purdie Park, and the north end of Centennial Park BE CONSIDERED as the locations for the new skate park; and, The public BE CONSULTED on the 4 locations being considered.	Regular Council Meeting	12/14/2020 6:00:00 PM	Council directed an interim solution on the set up of the Skate Park. Public Consultation on the permanent placement will be included in the Public Consultation on Jack Purdie Park, Centennial Park. A report will follow with recommendations based on the findings from both consultations and the Libro Secondary Plan.
NEW BUSINESS	Dawn Morencie, Antonietta Giofu	Resolution # 20201214-484 McArthur/Courtney That Administration BE DIRECTED to amend the Traffic By-law to include Pacific Avenue to Fryer Street in the Community Safety Zone.	Regular Council Meeting	12/14/2020 6:00:00 PM	Report anticipated in 2nd quarter 2021.
Pending Playground Equipment Removal from Wigle and Briar Ridge Parks	Dawn Morencie, Heidi Baillargeon	Resolution 20210208-031 Prue/McArthur That Administration BE DIRECTED to immediately begin public consultation on Briar Ridge and Jack Purdie parks for playground equipment to be funded from the Reserve Fund General.	Regular Council Meeting	2/8/2021 6:00:00 PM	Anticipate consultation launch by early June 2021
Proactive Committee Oversight	Paula Parker, Dawn Morencie	Resolution # 20210222-053 Prue/Simone That: The report regarding Proactive Committee Oversight BE RECEIVED; and, Administration BE DIRECTED to prepare a report regarding the establishment of a striking committee prior to the end of the current term of Council so that it can be considered at the first meeting of the new term of Council.	Regular Council Meeting	2/22/2021 6:00:00 PM	report will brought forward as directed in 2022
Off-Road Vehicle Use on Amherstburg Roadways	Nicole Rubli, Dawn Morencie, Rob Sassine	Resolution # 20210308-070 McArthur/Simone That Administration BE DIRECTED to consult with the applicants as to the feasibility and desire to allow off-road vehicles on Amherstburg roads knowing that they won't be able to access County roads.	Regular Council Meeting	3/8/2021 6:00:00 PM	Will coordinate a meeting with the Essex County ATV Club
NEW BUSINESS	Antonietta Giofu, Eric Chamberlain, Dawn Morencie	Resolution # 20210308-077 Prue/Meloche That Administration BE DIRECTED to look into the feasibility of a 3-way stop at Ramsay Street and Gore Street due to possible sight line concerns.	Regular Council Meeting	3/8/2021 6:00:00 PM	Anticipate report to Council in late Q3 or early Q4 2021
Request for Street Named after Grandfather - Denise Spearing	Frank Garardo, Dawn Morencie	Resolution # 20210322-085 Prue/Simone That: The delegation BE RECEIVED; and, Harry V. Spearing's name BE ADDED to the street naming list and be properly vetted through the Marsh Historical Collection and the Heritage Committee, if necessary, and a report be brought back to Council.	Regular Council Meeting	3/22/2021 6:00:00 PM	This will be addressed with Resolution #20210322-099, a report to come back late 3rd quarter 2021
Request for Fence Variance - Scott Renaud and Lynn Nadeau	Dawn Morencie	Resolution # 20210322-086 Prue/Simone That: The Chief Administrative Officer BE DIRECTED to meet with the parties to the fence variance request to broker a deal and mediate a settlement; and, The current application BE TABLED until a settlement is reached.	Regular Council Meeting	3/22/2021 6:00:00 PM	Mediation underway. An email to Council on the final outcomes will follow once complete.
NEW BUSINESS	Frank Garardo, Dawn Morencie	Resolution # 20210322-099 Renaud/Prue That Administration BE DIRECTED to explore long term Town volunteers who can potentially be added to the street naming list after being vetted through the Marsh Collection Society and the Heritage Committee, if necessary; and, A report be brought back with the list of names.	Regular Council Meeting	3/22/2021 6:00:00 PM	This will be addressed with Resolution #20210322-085, a report to come back late 3rd quarter 2021
NEW BUSINESS	Nicole Rubli, Dawn Morencie	Resolution # 20210510-158 Courtney/Simone That Administration BE DIRECTED to send correspondence to the Windsor-Essex County Health Unit regarding additional education for local businesses in the Windsor-Essex region on the enforcement of and exemptions to wearing a face mask listed under O.Reg. 364-20 with emphasis added to the education of the exemptions to the Regulation and how they should and should not be enforced.	Regular Council Meeting	5/10/2021 6:00:00 PM	A letter has been sent the week of May 17th, 2021

Agenda Item	Assigned To	Resolution	Meeting Type	Meeting Date	Comments
NEW BUSINESS	Heidi Baillargeon, Antonietta Giofu, Kevin Fox	Resolution # 20210510-TBD McArthur/Renaud That Administration BE DIRECTED to look into a Crosswalk Art policy for the Town of Amherstburg similar to the streetscape initiative in the City of Windsor.	Regular Council Meeting	5/10/2021 6:00:00 PM	Policy Work Underway
Solar Power Grant Funding, Green Inclusive Community Building Program - Daren Crawford, Otter Energy	Heidi Baillargeon, Dawn Morencie	Resolution # 20210614-188 Prue/Meloche That: The delegation BE RECEIVED; The presentation BE SENT to the Environmental Advisory Committee; Administration BE DIRECTED to review the feasibility of rooftop solar, with cost savings, and a report be brought back to Council for consideration.	Regular Council Meeting	6/14/2021 6:00:00 PM	
Indigenous Peoples Flag Proposal - Linden Crain, Amherstburg Resident	Heidi Baillargeon, Dawn Morencie	Resolution # 20210614-190 Prue/Meloche That: The delegation BE RECEIVED; and, Administration BE DIRECTED to convene a meeting with First Nations representatives, both on and off the Reserve, to seek input on an Indigenous flag to be raised in the Town of Amherstburg with the costs to BE INCLUDED in the 2022 Budget.	Regular Council Meeting	6/14/2021 6:00:00 PM	
Agent of Change Policies	Dawn Morencie, Nicole Rubli, Frank Garardo	Resolution # 20210614-203 Prue/Courtney That Administration BE DIRECTED to prepare a by-law regarding Agent of Change as soon as possible.	Regular Council Meeting	6/14/2021 6:00:00 PM	
Better Laws for Paws - Mackenzie Porter and Sarah Aubin	Rob Sassine, Nicole Rubli, Dawn Morencie	Resolution # 20210712-230 Prue/Simone That: The delegation BE RECEIVED; and, Administration BE DIRECTED to bring back a report outlining any areas in which the Town's by-law can be improved based on the information brought forward by the delegates.	Regular Council Meeting	7/12/2021 6:00:00 PM	
Heritage Tax Rebate Applications for the 2018, 2019 and 2020 Taxation Years	Justin Rousseau, Cheryl Horrobin, Nicole Rubli, Clint Robertson	Resolution # 20210712-233 McArthur/Simone That Administration BE DIRECTED to dedicate a line item for heritage rebates in future budgets starting in the 2022 Budget.	Regular Council Meeting	7/12/2021 6:00:00 PM	Planning to bring an issue paper forward , in consultation with Corporate Services, for 2022 Budget allocation for heritage property tax rebates
Amherstburg Environmental Advisory Committee Minutes - June 9, 2021	Antonietta Giofu, Heidi Baillargeon, Dawn Morencie	Resolution # 20210712-241 Prue/Courtney Administration BE DIRECTED to bring back a report on how the Town can best utilize the trees received by ERCA, outline the costs associated, and outline where the trees can be planted in the Towns parklands.	Regular Council Meeting	7/12/2021 6:00:00 PM	
NEW BUSINESS	Heidi Baillargeon, Dawn Morencie	Resolution # 20210712-245 Courtney/Prue That Administration BE DIRECTED to prepare another concept of all of H. Murray Smith Park inclusive of greenspace in place of the former ACS building.	Regular Council Meeting	7/12/2021 6:00:00 PM	

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW 2021-049

A By-law to Appoint Deputy Treasurers for the Town of Amherstburg

WHEREAS subsection 286(2) of the Municipal Act, S. O. 2001, c. 25 as amended provides for by-laws to appoint Deputy Treasurers to have all the powers and duties of Treasurer under that or any other act;

AND WHEREAS the Council of The Corporation of the Town of Amherstburg deems it necessary to enact a By-law to provide for Deputy Treasurers, who in the absence of Treasurer would carry out the duties of the Treasurer;

NOW THEREFORE the Council of The Corporation of the Town of Amherstburg enacts as follows:

1. THAT Cheryl Horrobin, Director of Corporate Services and Mark Spizzirri, Manager of Financial Services/Deputy Treasurer be appointed as Deputy Treasurers, who during the absence or illness of the Treasurer shall have all the duties and powers of the Treasurer.
2. THAT all previous By-laws relevant to the appointment of Deputy Treasurer are hereby repealed.
3. THAT this By-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and finally passed this 9th day of August, 2021.

ALDO DICARLO, MAYOR

PAULA PARKER, CLERK

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2021-050

**By-law to Confirm the Proceedings of the Council
of the Corporation of the Town of Amherstburg**

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council;

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

WHEREAS it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the Proceedings of the Council of the Corporation of the Town of Amherstburg at its meeting be confirmed and adopted by By-law; and,

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. THAT the action(s) of the Council of the Corporation of the Town of Amherstburg in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Town of Amherstburg, documents and transactions entered into during the July 26th and August 9th, 2021, meetings of Council, are hereby adopted and confirmed, as if the same were expressly contained in this By-law;
2. THAT the Mayor and proper officials of the Corporation of the Town of Amherstburg are hereby authorized and directed to do all things necessary to give effect to the action(s) of the Council of the Corporation of the Town of Amherstburg during the said meetings referred to in paragraph 1 of this By-law;
3. THAT the Mayor and Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Town of Amherstburg to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 9th day of August, 2021.

MAYOR – Aldo DiCarlo

CLERK – Paula Parker