



**TOWN OF AMHERSTBURG
COUNCIL MEETING
AGENDA**

Monday, February 12, 2018

6:00 PM

Council Chambers

271 Sandwich Street South, Amherstburg, ON, N9V 2A5

For information pertaining to this agenda or to arrange for any additional accessibility needs please contact Tammy Fowkes, Deputy Clerk at tfowkes@amherstburg.ca

Information will be gathered in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). All comments and communications received will become part of the public record unless you expressly request the Town to remove it. If you want to learn more about why and how the Town collects your information, write to the Town Clerk's Office, 271 Sandwich Street South, Amherstburg, ON N9V 2A5 or call 519-736-0012.

Pages

- 1. CALL TO ORDER**

- 2. NATIONAL ANTHEM**

- 3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**
(Public Council Meeting Agenda Items)

4. MINUTES OF PREVIOUS MEETING

That the minutes **BE ADOPTED** and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- | | | |
|-----|--|----|
| 4.1 | Regular Council Meeting Minutes - January 8, 2018 | 13 |
| 4.2 | Regular Council Meeting Minutes - January 22, 2018 | 22 |
| 4.3 | Special In-Camera Council Meeting Minutes - January 22, 2018 | |

5. REPORTS – POLICE SERVICES

There are no reports.

6. REPORTS – CORPORATE SERVICES

- | | | |
|-----|------------------------------|----|
| 6.1 | 2018 Interim Tax Levy By-law | 35 |
|-----|------------------------------|----|

It is recommended that:

1. The report from the Supervisor of Revenue dated January 9, 2018 regarding 2018 Interim Tax Levy By-law **BE RECEIVED**; and,
2. **By-law 2018-02**, being a by-law to provide for an interim tax rate, the payment of taxes and, the application of a penalty and interest of 1.25 percent per month on taxes in default as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign the same.

6.2 Temporary Extension of the Exemption Regarding Non- Residential Development Charges

41

It is recommended that:

1. The report from the Manager of Planning Services & Treasurer dated January 29, 2018 regarding the Temporary Extension of the Exemption regarding Non-residential Development Charges, **BE RECEIVED**; and,
2. Administration **BE DIRECTED** to prepare a Development Charges Background Study and amending By-law and that the study be posted for public comment as required by the regulations in the Development Charges Act.

7. REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There are no reports.

8. REPORTS – ENGINEERING AND PUBLIC WORKS

8.1 Placement of the Southwest SWM Pond on Maintenance - Kingsbridge Subdivision

46

It is recommended that:

1. The report from the Drainage Superintendent and Engineering Coordinator dated January 5, 2018, regarding the Placement of the Southwest SWM Pond on Maintenance - Kingsbridge Subdivision **BE RECEIVED**;
2. The recommendations of the consulting engineer, Stantec Consulting Ltd. **BE APPROVED**;
3. The earthworks, stormwater management pond, and all associated connecting pipework, **BE PLACED on a 1 year maintenance period**, commencing September 14, 2017; and,
4. All landscaping **BE PLACED on a 2 year maintenance period**, commencing September 14, 2017, with a potential reduction to 1 year, pending approval of the condition of the landscaping by the Town in September 2018.

It is recommended that:

1. The report from the Drainage Superintendent and Engineering Coordinator dated January 15, 2018, regarding the Roster for Engineering Services for Drainage Works (2018-2020) **BE RECEIVED**; and,
2. Administration **BE AUTHORIZED** to develop a roster for Engineering Services for Drainage Works inclusive of:
 - Rood Engineering Inc.
 - N.J. Peralta Engineering Ltd.
 - R. Dobbin Engineering Inc.
 - Dillon Consulting Ltd.
 - RC Spencer Associates Inc.

It is recommended that:

1. The report from the Manager of Engineering dated January 25, 2018, regarding the LED Streetlight Conversion – RFP Results **BE RECEIVED**;
2. An agreement with Anchor Hydro (1903292 Ontario Inc.) to complete the LED Streetlight Conversion **BE AUTHORIZED** in the amount of \$1,186,758.21 (excluding H.S.T.) and **BE FUNDED** as follows:
 - 2017 LED Replacement Program Cost: \$50,000.00
 - 2018 LED Replacement Program Cost: \$50,000.00
 - 2018 Forecasted Utilities Cost Avoidance: \$75,000.00
 - 2018 Forecasted Maintenance Cost Avoidance: \$22,500.00
 - 2019 Budget Allocation: \$200,000.00
 - 2020 Budget Allocation: \$200,000.00
 - 2021 Budget Allocation: \$200,000.00
 - 2022 Budget Allocation: \$200,000.00
 - 2023 Budget Allocation: \$200,000.00
 - 2024 Budget Allocation: \$10,145.18
3. **By-law 2018-12** being a by-law to enter into an agreement with Anchor Hydro (1903292 Ontario Inc.) to complete the LED Streetlight Conversion be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same; and,
4. Administration **BE DIRECTED** to issue an RFP to install street lighting on County Road 20 from Ranta Marina to County Road 3 (Malden Road).

9. REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

9.1 Request for Dedicated Parking Spaces - Stefano Storey and Chad Denomme, Storey and Denomme Family Dentistry 75

It is recommended that:

1. The report from the Manager of Licensing and Enforcement dated January 25, 2018, regarding Request for Dedicated Parking Spaces - Stefano Storey and Chad Denomme, Storey and Denomme Family Dentistry **BE RECEIVED**;
2. The Town owned lot located at Ramsey and Richmond **BE DESIGNATED** as a 2 hour parking limit, Monday-Friday 8am-5pm; and,
3. A downtown core parking study, with funding to be allocated in a future year budget, after the completion of the development of the former Duffy lands **BE SUPPORTED**.

9.2 User Fee By-law Amendment 80

It is recommended that:

1. The report from the Manager of Licensing and Enforcement dated January 29, 2018 regarding User Fee By-law Amendment **BE RECEIVED**; and,
2. **By-law 2018-13** being a by-law to Amend User Fee By-law 2017-96 be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

9.3 Traffic Policy 104

It is recommended that:

1. The report from the Manager of Roads and Fleet and the Manager of Licensing and Enforcement dated January 23, 2018, regarding Traffic Policy **BE RECEIVED**; and,
2. The Traffic Policy **BE ADOPTED**, as presented.

9.4 Queen Charlotte Storm Sewer Easement: King's Navy Yard Park

113

It is recommended that:

1. The report from the Director of Planning, Development and Legislative Services dated January 18, 2018, regarding Queen Charlotte Storm Sewer Easement **BE RECEIVED**; and,
2. The Mayor and Town Clerk **BE AUTHORIZED** to execute a permanent easement document in favour of 274 Dalhousie Ltd. for the purposes of maintaining their underground storm sewer infrastructure in Navy Yard Park satisfactory in technical content to the Director of Public Works and in form and legal content to the Director of Planning, Development and Legislative Services.

9.5 Removal of Part Lot Control- Golfview Subdivision

118

It is recommended that:

1. The report from the Manager of Planning Services dated February 1, 2018 regarding the Removal of Part Lot Control- Golfview Subdivision, **BE RECEIVED**;
2. The request to extend the time frame specified in the by-law **BE APPROVED**;
3. The request to amend the land described in the by-law **BE APPROVED**; and,
4. **By-law 2018-16** being a by-law to amend By-laws 2012-36, 2014-28 and 2016-16 to extend the expiration date and amend the land described for Part Lot Control exemption be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign same.

10. REPORTS - CAO's OFFICE

10.1 2018 02 12 – Request to Waive User Fees

129

It is recommended that:

1. The report from the Chief Administrative Officer dated January 22, 2018, regarding the Request to Waive User Fees **BE RECEIVED**; and,
2. The waiving the user fees as requested in the P& C Memo **BE APPROVED** or **BE DENIED**.

10.2 2018 Tanker/Pumper & Rescue/Pumper Tender Results

151

It is recommended that:

1. The report from the Fire Chief dated January 26, 2018 regarding the 2018 Tanker/Pumper & Rescue/Pumper Tender Results **BE RECEIVED**;
2. The purchase of 1 Tanker/Pumper & 1 Rescue/Pumper firefighting apparatus from Fort Garry Fire Trucks Ltd., at a total maximum cost of \$817,016.00 CAD plus HST, to be funded from 2018 Capital Budget and the prior year contributions to the Working Capital Reserve for Fire Major Equipment **BE APPROVED**, and that the Treasurer **BE AUTHORIZED** to Execute the purchase;
3. The Treasurer **BE AUTHORIZED** to proceed with the Sale of Tanker 2 and use the proceeds to fund the deficit of \$24,395.47 and place the remaining proceeds into the Working Capital Reserve for Fire Major Equipment; and,
4. **By-law 2018-15** being a by-law to enter into an agreement with Fort Garry Fire trucks Ltd. 53 Bergen Cutoff Road, Winnipeg, Manitoba R3C 2E6 for the purchase of a 1 Tanker/Pumper & 1 Rescue/Pumper Fire Apparatus be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

10.3	Licence of Occupation Agreement – Parks Canada Property at Kings Navy Yard Park	156
------	---	-----

It is recommended that:

1. That the report from the Municipal Clerk dated January 19, 2018 regarding Licence of Occupation Agreement – Parks Canada Property at Kings Navy Yard Park **BE RECEIVED**;
2. The execution of the Licence of Occupation Agreement **BE APPROVED** for an additional one year period; and,
3. **By-law 2018-10** being a By-law to authorize the renewal of a Licence of Occupation Agreement between the Corporation of the Town of Amherstburg and Her Majesty the Queen be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

11. INFORMATION REPORTS

That the following information reports **BE RECEIVED**:

11.1	Annual Committee Report – 2017 Amherstburg Drainage Board	172
11.2	Amherstburg Accessibility Advisory Committee – 2017 Accomplishments	175
11.3	Building Department Activity – January to December 2017	179
11.4	2017 Annual Report on Development Charge Reserve Funds	184
11.5	Monthly Activity Report – APSB Meeting of December 12, 2017	188
11.6	Eligibility for Tax Sale Registration Effective January 1, 2018	220
11.7	January 16, 2018 – February 6, 2018 Accounts Payable	226

12. CONSENT CORRESPONDENCE

That the following consent correspondence **BE RECEIVED**:

12.1	2018 Explore the Shore - Request for Funding	278
12.2	Fundraising Dinner for Ronald McDonald House Windsor - Belle River Knights of Columbus	281
12.3	Population Growth Projections - Town of Lakeshore Resolution	283
12.4	Storm Water Management and Drainage Improvements - Town of Lakeshore Resolution	285
12.5	Reforms to the Municipal Class Environmental Assessment Process - Ontario Good Roads Association	287
12.6	Display Screens and Hand-Held Devices - West Nipissing Resolution	290
12.7	Call to Action - Fire Medic Protection Needed for Municipal Governments	292
12.8	13th Annual STEAK in the SNOW Auction - Windsor Downtown Lions Club	294

13. CORRESPONDENCE

13.1	Miracle Field Signage - Rotary Club of Amherstburg Request	295
------	--	-----

It is recommended that:

1. The correspondence from the Rotary Club of Amherstburg dated January 29, 2018 regarding Miracle Field signage **BE RECEIVED**; and,
2. The Rotary Club of Amherstburg's request to be recognized on present signage for the Miracle Field **BE APPROVED**.

14. CONSENT OTHER MINUTES

That the following minutes BE RECEIVED:

- 14.1 Amherstburg Accessibility Advisory Committee Meeting Minutes - January 17, 2018 296

15. UNFINISHED BUSINESS

- 15.1 Unfinished Business Lists as of February 12, 2018 301

16. NEW BUSINESS

17. REPORT OUT FROM IN CAMERA SESSION

There is nothing to report out.

18. NOTICE OF MOTION

There are no Notices of Motion.

19. BY-LAWS

- 19.1 By-law 2018-11 - To Amend Zoning By-law for 3794 Concession 3 N 308

It is recommended that:

By-law 2018-11 being a by-law to amend Zoning By-law 1999-52 for 3794 Concession 3 N be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

- 19.2 By-law 2018-17 - Confirmatory By-law

It is recommended that:

By-law 2018-17 being a by-law to confirm all resolutions of the Municipal Council Meeting held February 12, 2018, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

20. SPECIAL IN-CAMERA COUNCIL MEETING

That Council move into an In-Camera Meeting of Council directly following Regular session pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason:

ITEM A - Closure of Portion of Sherbrook St., West Side of George St. - Section 239(2)(c) - A proposed or pending acquisition or disposition of land by the municipality.

21. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

(In-Camera Council Meeting Agenda Items)

22. ADJOURNMENT OF IN-CAMERA COUNCIL MEETING

23. RESUMPTION OF REGULAR COUNCIL MEETING

That Council resume Regular session at p.m.

24. ADJOURNMENT

That Council rise and adjourn at p.m.



**TOWN OF AMHERSTBURG
REGULAR COUNCIL MEETING**

**Monday, January 8, 2018
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

MINUTES

PRESENT

Mayor Aldo DiCarlo
Councillor Joan Courtney
Councillor Jason Lavigne
Councillor Leo Meloche
Councillor Diane Pouget
Councillor Rick Fryer

Giovanni (John) Miceli, CAO
Paula Parker, Municipal Clerk
Tammy Fowkes, Deputy Clerk

ABSENT

Deputy Mayor Bart DiPasquale

CALL TO ORDER

The Mayor called the meeting to order at 6:01 p.m.

NATIONAL ANTHEM

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF
(Public Council Meeting Agenda Items)

Item # 11.1 - Councillor Pouget declared a conflict of interest with respect to Accounts Payable. She advised Council that the legal fees for her conflict of interest for the Police Services RFP is listed on page 3 of the Accounts Payable listing.

MINUTES OF PREVIOUS MEETING

Resolution # 20180108-01

Moved By Councillor Fryer
Seconded By Councillor Lavigne

That the minutes BE ADOPTED and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- 4.1 Special Council Meeting Minutes - Budget - November 28/29, 2017**
- 4.2 Special In-Camera Council Meeting Minutes - November 29, 2017**

The Mayor put the Motion.

Motion Carried

REPORTS – POLICE SERVICES

There were no reports.

REPORTS – CORPORATE SERVICES

There were no reports.

REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There were no reports.

REPORTS – ENGINEERING AND PUBLIC WORKS

There were no reports.

REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

There were no reports.

REPORTS - CAO's OFFICE

There were no reports.

INFORMATION REPORTS

Councillor Pouget removed herself from discussion and voting with respect to page 3 of the Accounts Payable listing due to her declared conflict of interest.

Resolution # 20180108-02

Moved By Councillor Meloche
Seconded By Councillor Fryer

That page 3 of the Accounts Payable listing BE RECEIVED.

The Mayor put the Motion.

Motion Carried

Resolution # 20180108-03

Councillor Fryer moved the motion excluding page 3 of the Accounts Payable listing.

Moved By Councillor Fryer
Seconded By Councillor Meloche

That the following information report BE RECEIVED:

11.1 December 6, 2017 – January 4, 2018 Accounts Payable

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney	X	
Deputy Mayor DiPasquale	ABSENT	ABSENT
Councillor Fryer	X	
Councillor Lavigne	X	
Councillor Meloche	X	
Councillor Pouget		X
Mayor DiCarlo	X	

Motion Carried

CONSENT CORRESPONDENCE

Resolution # 20180108-04

Moved By Councillor Meloche
Seconded By Councillor Courtney

That the following consent correspondence BE RECEIVED:

- 12.1 Notification of Bill 139, Building Better Communities and Conserving Watersheds Act, 2017 Royal Assent - Great Lakes and Water Policy Section, MNRF**
- 12.2 Bill 160, Strengthening Quality and Accountability for Patients Act, 2017 - City of Clarence-Rockland Resolution**
- 12.3 Military Service Recognition Book - Royal Canadian Legion**

The Mayor put the Motion.

Motion Carried

Resolution # 20180108-05

Moved By Councillor Fryer
Seconded By Councillor Lavigne

Item # 12.3 – That the annual ½ page advertisement in the Military Service Recognition Book for the Royal Canadian Legion BE APPROVED in the amount of \$730.00.

The Mayor put the Motion.

Motion Carried

CORRESPONDENCE

- 13.1 Alzheimer's Awareness Month - January 2018**

Resolution # 20180108-06

Moved By Councillor Courtney
Seconded By Councillor Lavigne

That:

1. **The correspondence from the Alzheimer Society of Windsor and Essex County BE RECEIVED; and,**
2. **January 2018 BE PROCLAIMED as Alzheimer's Awareness Month in the Town of Amherstburg.**

The Mayor put the Motion.

Motion Carried

OTHER MINUTES

14.1 Amherstburg Accessibility Advisory Committee Minutes - November 30, 2017

Resolution # 20180108-07

Moved By Councillor Fryer
Seconded By Councillor Pouget

That:

1. **The Amherstburg Accessibility Advisory Committee Meeting Minutes of November 30, 2017 BE RECEIVED;**
2. **The Committee's recommendation to install hand rails at the Libro Centre BE APPROVED; and,**
3. **Administration BE DIRECTED to move forward as quickly as possible to install hand rails at the Libro Centre.**

The Mayor put the Motion.

Motion Carried

UNFINISHED BUSINESS

1. Councillor Pouget asked when the report regarding rumble strips would be coming before Council.

The Director of Engineering and Public Works advised Council that the report would be before Council for consideration at the next Regular Council Meeting.

NEW BUSINESS

There was no New Business.

NOTICE OF MOTION

There were no Notices of Motion.

BY-LAWS

18.1 By-law # 2018-05 - Drainage Act - Appointment By-law

Resolution # 20180108-08

Moved By Councillor Meloche
Seconded By Councillor Fryer

That By-law 2018-05 being a by-law to delegate duties under the Drainage Act to Appointed Members to the Amherstburg Drainage Board be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.'

The Mayor put the Motion.

Motion Carried

18.2 By-law # 2018-03 - Confirmatory By-law

Resolution# 20180108-09

Moved By Councillor Meloche
Seconded By Councillor Fryer

That By-law 2018-03 being a by-law to confirm all resolutions of the Municipal Council Meeting held January 8, 2018, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

SPECIAL IN-CAMERA COUNCIL MEETING

Resolution # 20180108-10

Moved By Councillor Fryer
Seconded By Councillor Meloche

That Council move into an In-Camera Meeting of Council at 6:22 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

ITEM A - Integrity Commissioner - Section 239(2)(b) - Personal matters about an identifiable individual, including municipal or local board employees.

ITEM B - Training Officer/Fulltime Firefighter - Section 239(2)(b) - Personal matters about an identifiable individual, including municipal or local board employees.

The Mayor put the Motion.

Motion Carried

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF
(In-Camera Council Meeting Agenda items)

There were no disclosures of pecuniary interest noted.

ADJOURNMENT OF IN-CAMERA COUNCIL MEETING @ 7:34 P.M.

RESUMPTION OF REGULAR COUNCIL MEETING

Moved By Councillor Lavigne
Seconded By Councillor Fryer

That Council resume Regular session at 7:37 p.m.

The Mayor put the Motion.

Motion Carried

REPORT OUT FROM IN-CAMERA SESSION - JANUARY 8, 2018

Council met on January 8th, 2018, for a Special In-Camera meeting at 6:22 p.m. and discussed (2) items as provided for under Section 239 of the Municipal Act:

ITEM A – Integrity Commissioner - heard under Section 239(2)(b) of the Act. As a result of that discussion, the following is before Council for consideration:

Resolution # 20180108-11

Moved By Councillor Fryer
Seconded By Councillor Lavigne

That:

- 1. Mr. Bruce Elman BE APPOINTED as Integrity Commissioner for the Town of Amherstburg to fulfill the duties as outlined in governing legislation; and,**
- 2. The Mayor and Clerk BE AUTHORIZED to enter into an agreement with Mr. Bruce Elman and the City of Windsor for shared Integrity Services.**

The Mayor put the Motion.

Motion Carried

ITEM B – Training Officer/Fulltime Firefighter - heard under Section 239(2)(b) of the Act. There is nothing further to report on this matter.

ADJOURNMENT

Moved By Councillor Meloche
Seconded By Councillor Lavigne

That Council rise and adjourn at 7:38 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

MUNICIPAL CLERK – PAULA PARKER



**TOWN OF AMHERSTBURG
REGULAR COUNCIL MEETING**

**Monday, January 22, 2018
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

MINUTES

PRESENT

Mayor Aldo DiCarlo
Councillor Joan Courtney
Councillor Jason Lavigne
Councillor Leo Meloche
Councillor Diane Pouget
Councillor Rick Fryer

Giovanni (John) Miceli, CAO
Paula Parker, Municipal Clerk
Tammy Fowkes, Deputy Clerk

ABSENT

Deputy Mayor Bart DiPasquale

CALL TO ORDER

The Mayor called the meeting to order at 5:01 p.m.

SPECIAL IN-CAMERA COUNCIL MEETING

Resolution # 20180122-12

Moved By Councillor Pouget

Seconded By Councillor Meloche

That Council move into an In-Camera Meeting of Council at 5:01 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

ITEM A - Greater Essex County District School Board (GECDSB) High School Location - Section 239(2)(c) - A proposed or pending acquisition or disposition of land by the municipality or local board.

ITEM B - 7860 County Road 20 - Section 239(2)(c) - A proposed or pending acquisition or disposition of land by the municipality or local board.

ITEM C - Hobbs Litigation Update - Section 239(2)(e) - Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, Section 239(2)(f) - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

ITEM D - Ontario Municipal Board (OMB) Update - Boblo Island - Section 239(2)(f) - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

ITEM E - Joint Police Advisory Committee Composition (JPAC) - Section 239(2)(b) – Personal matters about an identifiable individual, including municipal or local board employees.

The Mayor put the Motion.

Motion Carried

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF
(In-Camera Council Meeting Agenda items)

ADJOURNMENT OF IN-CAMERA COUNCIL MEETING @ 6:38 P.M.

RESUMPTION OF REGULAR COUNCIL MEETING

Moved By Councillor Fryer

Seconded By Councillor Lavigne

That Council resume Regular session at 6:49 p.m.

The Mayor put the Motion.

Motion Carried

NATIONAL ANTHEM

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF (Public Council Meeting Agenda Items)

There were no disclosures of pecuniary interest noted.

REPORT OUT FROM IN-CAMERA SESSION – JANUARY 22, 2018

Council met on January 22, 2018, for a Special In-Camera meeting at 5:01p.m. and discussed (5) items as provided for under Section 239 of the Municipal Act:

ITEM A - Greater Essex County District School Board (GECDSB) High School Location heard under Section 239(2)(c). As a result of that discussion the following motion is before Council:

Resolution # 20180122-13

Moved By Councillor Fryer

Seconded By Councillor Pouget

That:

- 1. The property described as Part 1 & 2, Concession 1 (Appendix A-Centennial Park 15 Acres) in the Town of Amherstburg BE DECLARED SURPLUS;**
- 2. The CAO BE DIRECTED to finalize the agreement of purchase and sale with the Greater Essex County District School Board in the amount of \$2,457,000;**

3. **Net proceeds from the sale of the property BE DEPOSITED in the Parkland Reserve; and,**
4. **The Mayor and Clerk BE AUTHORIZED to sign all necessary documentation to complete the sale of the property.**

The Mayor put the Motion.

Motion Carried

ITEM B - 7860 County Road 20 heard under Section 239(2)(c). As a result of that discussion the following motion is before Council:

Resolution # 20180122-14

Moved By Councillor Meloche
Seconded By Councillor Fryer

That:

1. **7860 County Road 20 BE DECLARED SURPLUS as per the Disposition of Surplus Property Policy;**
2. **Administration BE DIRECTED sever the property at 7860 County Road 20 into the 2 parcels as indicated in confidential report # 20180122-B;**
3. **Administration BE DIRECTED to enter into negotiations with the Malden Fire Association for the sale or lease of the former Malden Fire Hall; and,**
4. **Administration BE DIRECTED to develop an RFP for the disposition of the remaining parcel of property.**

The Mayor put the Motion.

Motion Carried

ITEM C - Hobbs Litigation Update heard under Section 239(2)(e). There is nothing further to report on this matter.

ITEM D - Ontario Municipal Board (OMB) Update - Boblo Island heard under Section 239(2)(f). There is nothing further to report on this matter.

ITEM E – Joint Police Advisory Committee Composition heard under Section 239(2)(b). There is nothing further to report on this matter.

Ron LeClair, Kim McKinley, and Eric Kelly, GECDSB Representatives, were present and addressed Council with respect to the new location for Amherst and Western Secondary Schools.

MINUTES OF PREVIOUS MEETING

Resolution # 20180122-15

Moved By Councillor Fryer
Seconded By Councillor Lavigne

That the minutes BE ADOPTED and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- 8.1 Special Council Meeting Minutes - Planning - December 11, 2017**
- 8.2 Regular Council Meeting Minutes - December 11, 2017**

The Mayor put the Motion.

Motion Carried

DELEGATIONS

- 9.1 Proposed Renovation to Cenotaph and Creation of "Walk of Heros" - Laurie Cavanaugh, President, Lena Mangoff Lazanja, Secretary, RCL Branch 157, and Chris Gibb, Board Member, Marsh Collection**

Councillor Meloche moved the motion with the addition of items 2 & 3.

Resolution # 20180122-16

Moved By Councillor Meloche
Seconded By Councillor Fryer

That:

- 1. The delegation BE RECEIVED;**
- 2. The renovation to the Cenotaph and the creation of the "Walk of Heros" BE SUPPORTED; and,**

3. **Administration BE DIRECTED to work with the group and collaborate with the Parks & Recreation Advisory Committee and the Heritage Committee on the initiatives.**

The Mayor put the Motion.

Motion Carried

REPORTS – POLICE SERVICES

There were no reports.

REPORTS – CORPORATE SERVICES

11.1 By- law 2018-08 Temporary Borrowing

Resolution # 20180122-17

Moved By Councillor Meloche

Seconded By Councillor Lavigne

That:

1. **The report from the Director of Corporate Services/Treasurer dated January 11, 2018 regarding By-law 2018-08 Temporary Borrowing BE RECEIVED;**
2. **By-law 2018-08 being a by-law to provide for the temporary borrowing of an upset limit of seven million dollars in funds for the Town of Amherstburg BE APPROVED in accordance with Section 407 of the Municipal Act; and,**
3. **By-law 2018-08 being a by-law to provide for the temporary borrowing of an upset limit of seven million dollars in funds for the Town of Amherstburg be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There were no reports.

REPORTS – ENGINEERING AND PUBLIC WORKS

13.1 Engineering Services - Southeast Quadrant Servicing Class Environmental Assessment

Resolution # 20180122-18

Moved By Councillor Fryer

Seconded By Councillor Pouget

That:

1. **The report from the Manager of Engineering dated December 20, 2017, regarding the Engineering Services - Southeast Quadrant Servicing Class Environmental Assessment BE RECEIVED;**
2. **An agreement with Stantec Consulting Ltd. to provide Engineering Services to complete the Southeast Quadrant Servicing Class Environmental Assessment BE AUTHORIZED in the amount of \$225,000 (excluding H.S.T.);**
3. **The Director of Corporate Services BE DIRECTED to PRE-COMMIT \$225,000 in the 2018 Wastewater budget; and,**
4. **By-law 2018-04 being a by-law to enter into an agreement with Stantec Consulting Ltd. to provide engineering services required to complete the Southeast Quadrant Servicing Class Environmental Assessment be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

13.2 Multi-Use Tractor Unit - Tender Results

Resolution # 20180122-19

Moved By Councillor Meloche

Seconded By Councillor Lavigne

That:

1. **The report from the Manager of Roads and Fleet dated January 9, 2018 regarding the Multi-Use Tractor Unit Tender Results BE RECEIVED;**

2. **An agreement with Work Equipment Ltd. for the purchase of a Multi-Use Tractor Unit BE APPROVED in the amount of \$193,242.24.00 (including Non-Recoverable H.S.T.);**
3. **The Treasurer BE DIRECTED to internally finance the equipment purchase for a 5 year period in accordance with the calculation in Appendix A;**
4. **The Treasurer BE DIRECTED to charge \$3,357 to the Winter Control and the Parks Vehicle and Equipment Maintenance Operating Budget Accounts based on seasonal use of the equipment; and,**
5. **By-law 2018-07 being a by-law to enter into an agreement with Work Equipment Limited, Box 244, Courtland, Ontario, N0J 1E0 for the purchase of a Multi-Use Tractor Unit be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

There were no reports.

REPORTS - CAO's OFFICE

15.1 Open Air Fires - Consultation Results and Final Report

Resolution # 20180122-20

Moved By Councillor Fryer

Seconded By Councillor Meloche

That:

1. **The report from the Fire Chief dated December 8, 2017 regarding Open Air Fires - Consultation Results and Final Report BE RECEIVED;**
2. **The revised Open Air Fires By-law attached, (Appendix “3”) BE APPROVED, as presented;**

3. **By-law 2018-01 being a by-law to regulate the setting of open air fires, fire prevention, including the prevention of the spreading of fires; and, establishing the conditions associated with where open air fires may be set, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same; and,**
4. **The Town of Amherstburg User Fee by-law be amended to reflect the additional fees set out in By-law 2018-01.**

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney	X	
Deputy Mayor DiPasquale	ABSENT	ABSENT
Councillor Fryer	X	
Councillor Lavigne	X	
Councillor Meloche	X	
Councillor Pouget		X
Mayor DiCarlo	X	

Motion Carried

15.2 Revisions to 2018 Calendar of Council Meetings

Resolution # 20180122-21

Moved By Councillor Meloche

Seconded By Councillor Lavigne

That:

1. **The report from the Deputy Clerk dated January 8, 2018, regarding Revisions to the 2018 Calendar of Council Meetings BE RECEIVED; and,**
2. **The 2018 Calendar of Council Meetings BE AMENDED to observe Remembrance Day on Monday, November 12, 2018, and reflect that Town Hall will re-open on Wednesday, January 2, 2019, after the 2018 Christmas holiday break.**

The Mayor put the Motion.

Motion Carried

INFORMATION REPORTS

Resolution # 20180122-22

Moved By Councillor Lavigne
Seconded By Councillor Fryer

That the following information reports BE RECEIVED:

- 16.1 DWQMS – 2017 Status Update**
- 16.2 January 4, 2018 – January 16, 2018 Accounts Payable**
- 16.3 Monthly Activity Report – APSB Meeting of November 21, 2017**
- 16.4 Monthly Fire Department Activity Report - December 2017**

The Mayor put the Motion.

Motion Carried

CONSENT CORRESPONDENCE

Resolution # 20180122-23

Moved By Councillor Fryer
Seconded By Councillor Lavigne

That the following consent correspondence BE RECEIVED:

- 17.1 2018 NHL Alumni Benefit Tour - Scotiabank**
- 17.2 Agricultural Drainage Infrastructure Program - OMAFRA**
- 17.3 62nd Annual Training & Educational Symposium - OMFPOA Chapter 8**

The Mayor put the Motion.

Motion Carried

Resolution # 20180122-24

Moved By Councillor Meloche
Seconded By Councillor Fryer

Item # 17.3 - That a ¼ page advertisement in the OMFPOA Conference Book BE APPROVED in the amount of \$725.00 (excluding H.S.T.).

The Mayor put the Motion.

Motion Carried

CONSENT OTHER MINUTES

Resolution # 20180122-25

Moved By Councillor Meloche

Seconded By Councillor Courtney

That the following minutes BE RECEIVED:

18.1 Drainage Board Meeting Minutes - January 9, 2018

The Mayor put the Motion.

Motion Carried

UNFINISHED BUSINESS

1. Councillor Pouget asked when the report regarding rumble strips would be before Council.

The Director of Engineering and Public Works advised Council that they were confirming all the viable options and the report will be brought forward to Council for consideration at the next Regular Council Meeting.

2. Councillor Fryer advised Council that he has received complaints regarding gravel roads and pot holes and asked if there is a schedule to either add more gravel to the roads rather than grading and re-grading, or to tar and chip the gravel roads.

The Director of Engineering and Public Works advised Council that there is a schedule for gravel roads and when the winter weather clears up gravel will be added to the roads that require additional gravel. She advised that with respect to a tar and chip program, there are benefits but also costs associated with the maintenance of the program in the future.

3. Councillor Fryer asked when the report regarding the LED lighting program would be before Council.

The Director of Engineering and Public Works advised Council that there were a number of items to consider with this RPF and the report is scheduled to be before Council for consideration at the next Regular Council Meeting.

4. Councillor Pouget asked that the information regarding the removal of 20 trees on Crownridge Blvd. be sent to the Parks and Recreation Advisory Committee.

The Chief Administrative Officer advised Council that he has already asked the Director of Engineering and Public Works to provide the information to the Committee.

NEW BUSINESS

1. Resolution # 20180122-26

Moved By Councillor Pouget
Seconded By Councillor Lavigne

That Administration BE DIRECTED to review the 4 questions discussed in-camera regarding the Boblo OMB Hearing and forward the appropriate answers to Council for release to interested constituents.

The Mayor put the Motion.

Motion Carried

2. Resolution # 20180122-27

Moved By Councillor Fryer
Seconded By Councillor Courtney

That Administration BE DIRECTED to contact Aboriginal Affairs and Northern Development Ontario Region to discuss the beautification of Wyandotte Cemetery & Angstrom Park in collaboration with the Town.

The Mayor put the Motion.

Motion Carried

NOTICE OF MOTION

There were no Notices of Motion.

BY-LAWS

23.1 By-law 2018-09 - Confirmatory By-law

Resolution # 20180122-28

Moved By Councillor Fryer
Seconded By Councillor Meloche

That By-law 2018-09 being a by-law to confirm all resolutions of the Municipal Council Meeting held January 22, 2018, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Meloche
Seconded By Councillor Fryer

That Council rise and adjourn at 8:24 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

MUNICIPAL CLERK – PAULA PARKER



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Elke Leblanc	Report Date: January 9, 2018
Author's Phone: 519 736-0012 ext. 2252	Date to Council: February 12, 2018
Author's E-mail: eleblanc@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: 2018 Interim Tax Levy By-law

1. RECOMMENDATION:

It is recommended that:

1. The report from the Supervisor of Revenue dated January 9, 2018 regarding 2018 Interim Tax Levy By-law **BE RECEIVED**; and,
2. **By-law 2018-02**, being a by-law to provide for an interim tax rate, the payment of taxes and, the application of a penalty and interest of 1.25 percent per month on taxes in default be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign the same.

2. BACKGROUND:

The Municipal Act, 2001, as amended, allows municipal councils to pass by-laws for the purpose of levying an interim tax levy, prior to the adoption of the estimates for the year. The interim tax amount to be levied shall not exceed 50% of the total amount of taxes levied on the property in the previous year. This levy will provide funds to assist in financing daily operations and reduce reliance on short-term borrowings prior to setting tax rates and issuing the final tax bill.

Interim taxes are calculated based upon 50 percent of the previous year's annual property taxes, including any adjusted reductions or added supplementary taxes. The assessed value of the property is based on the current value of the property as of January 1st of the respective year. Any changes to the succeeding year's taxes will be reflected on the Final Tax Notice, which is issued in the latter half of the year.

Penalty and interest is added at the first of every month on all amounts in default at a rate of 1.25 percent per month. This is the standard rate used by municipalities across the province and is the maximum rate allowed under section 345 of the Municipal Act.

3. DISCUSSION:

The interim tax levy by-law is required in order to provide funds to assist in financing daily operating requirements until the tax rates are set and the final tax bills are issued later in 2018. The Municipal Act, 2001, as amended (the Act) provides for taxes to be annualized where assessment was added to the collector's roll during the year, i.e. supplementary tax levies, and where a new assessment has been added to the current year's roll, the interim tax levy shall apply to the new assessment.

To provide for the February 28, 2018 due date tax bills are required before February 6, 2018 to allow for the required 21 days' notice. Consequently, the by-law is being presented for three readings. The due date for the first installment is February 28, 2018 and the due date for the second installment is April 30, 2018. This continues the previous practice of setting the interim tax levy installment due dates on the last business day of February and April.

4. RISK ANALYSIS:

N/A

5. FINANCIAL MATTERS:

The interim tax levy will provide funds to assist in financing daily operations and reduce reliance on short-term borrowings prior to setting tax rates and issuing the final tax bill.

The 2018 interim tax levy billed was \$18,539,602. The amount of this billing retained by the municipality is \$10,492,792.

Municipal Portion:	\$10,089,224
Capital Replacement Levy	\$ 201,784
Capital Reserve Levy	\$ 201,784

6. CONSULTATIONS:

Financial Services Clerk

7. **CONCLUSION:**

Tax notices were printed on January 19, 2018. Ratepayers will receive tax notices in late January. An interim bill notification will be placed in the River Town Times newspaper on the February 7, 2018 edition.



Elke Leblanc
Supervisor of Revenue

EI

Report Approval Details

Document Title:	2018 Interim Tax By-Law.docx
Attachments:	- Interim Tax By-law 2018-02.docx
Final Approval Date:	Jan 16, 2018

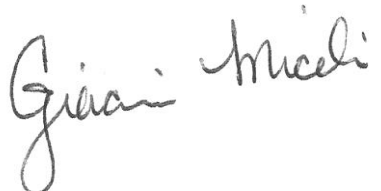
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Jan 11, 2018 - 12:53 PM



Mark Galvin - Jan 11, 2018 - 2:24 PM



John Miceli - Jan 15, 2018 - 5:06 PM



Paula Parker - Jan 16, 2018 - 1:44 PM

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW 2018-02

**By-law to provide for an interim tax rate,
the payment of taxes, and the application of a penalty and interest
of 1.25 percent per month on taxes in default.**

WHEREAS section 317 (1, 2, 3, 4) of The Municipal Act 2001, c 25, provides that the Council of a local municipality may, before the adoption of the estimate for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, subject to certain restrictions;

WHEREAS section 317 (1, 2, 3, 4) of The Municipal Act 2001, c 25, provides that the Council of a local municipality may, before the adoption of the estimate for the year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed 50 percent of the total 2017 tax levy for municipal and school purposes;

WHEREAS section 345 (1, 2, 3, 4) of The Municipal Act 2001, c 25 provides that the Council of a local municipality may, pass by-laws to impose late payment charges for the non payment of taxes or installment by the due date;

Now THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. THAT an interim tax for all property classes be levied at a rate of 50 percent of the total levy of the 2017 year. Any newly assessed property or properties assessed for part of 2017, may be levied a rate equal to 50 percent of the total levy of the 2017 year as if the property had been billable for the full twelve month period in 2017 (annualized).

The said interim tax rate shall become due and payable in 2 installments as follows:

50 percent of the interim rate shall become due and payable on the 28th day of February, 2018; and the balance of the interim rate shall become due and payable on the 30th day of April, 2018; and non-payment of the amount on the dates stated in accordance with this section shall constitute default.

2. All taxes of the interim rate, which are in default on the 1st day following the due date, a penalty of 1.25 percent shall be added and thereafter a penalty of 1.25 percent per month will be added on the 1st day of each and every month the default continues, until December 31st, 2018.
3. a) On all taxes of the interim tax rate in default on January 1st, 2018, interest will be added at the rate of 1.25 percent per month for each month of default.
b) On all other taxes in default on January 1st, 2018, interest shall be added at the rate of 1.25 percent per month, and all by-laws and parts of by-laws inconsistent with this policy are hereby rescinded.
4. Penalties and interest added on all taxes of the interim tax rate in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax rate.
5. The collector will mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a printed notice specifying the amount of taxes payable. Failure to receive notice does not relieve the ratepayer of obligation to pay or accumulate penalties.

6. Council agrees that the Treasurer may have cause to change the dates as listed in (1) should any unforeseen delay occur.
7. That taxes are payable at the Town of Amherstburg Municipal Office, Amherstburg, Ontario, or other locations as agreed upon by the Treasurer.

Read a first, second and third time and finally passed this 12th day of February, 2018.

Mayor – Aldo DiCarlo

Clerk – Paula Parker



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau & Rebecca Belanger	Report Date: January 29, 2018
Author's Phone: 519 736-0012 ext. 2259	Date to Council: February 12, 2018
Author's E-mail: jrousseau@amherstburg.ca rbelanger@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Temporary Extension of the Exemption Regarding Non- Residential Development Charges

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Planning Services & Treasurer dated January 29, 2018 regarding the Temporary Extension of the Exemption regarding Non-residential Development Charges, **BE RECEIVED**; and,
2. Administration **BE DIRECTED** to prepare a Development Charges Background Study and amending By-law and that the study be posted for public comment as required by the regulations in the Development Charges Act.

2. **BACKGROUND:**

The Town of Amherstburg retained Watson and Associates in 2014 to undertake the five year review of the Town's Development Charges By-law including the preparation of a new Development Charges Background Study. Council adopted a new Development Charges By-law on October 3, 2014. Historically the Town has not imposed development charges for non-residential developments as an incentive to attract industrial and commercial investment in Town. Following the adoption of the DC By-law in 2014, Council later adopted two amending studies and by-laws to extend and phase-in the timeframe on the exemption for non-residential development charges.

3. DISCUSSION:

Development charges are fees collected from new development at the time of issuance of building permits. The principle behind development charges is that “growth pays for growth” so that the cost of growth related infrastructure does not fall on the existing community in the form of higher property taxation or user fees. Development charges help to ensure that municipalities have adequate funding to invest in a timely manner in necessary capital improvements so that average service levels do not decline as a result of capital growth. This capital financing tool is integral to the Town’s long-term fiscal stability.

The Town’s current Development Charges By-law was enacted by Council at its meeting on October 3, 2014. The 2014 DC By-law imposes development charge rates segregated between sanitary and non-sanitary service areas and implementation of rates for non-residential development in Provision 3.11 (b). The proposed study that Administration will prepare would amend by-law 2014-101 and Section 3.11 (b) to extend the timeline on the exemption for non-residential development charges concluding on December 31, 2018.

During public consultation on the Development Charges By-law in August and September of 2014, a small number of developers expressed a concern regarding the timing of the phase-in for non-residential development charges. During 2015 and to date, developers have regularly inquired with Administration about the possibility of the non-residential exemption to development charges as an added incentive to move forward with commercial and industrial developments within the Town. There are a few developers that had obtained planning approvals at the time when the exemption on non-residential development charges was in place but did not move forward with their developments at that time waiting to confirm major commercial tenants.

The Development Charges By-law 2014-101 states:

“Time of Payment of Development Charges

3.15 Development charges shall be calculated and payable in money or by provision of service as may be agreed upon, or by credit granted under the Act, on the date that the building permit is issued in relation to a building or structure on land to which the development charges applies.

3.16 Where development charges apply to land in relation to which a building permit is required, the building permit shall not be issued until the development charges have been paid in full.”

The Development Charges Amendment Process requires a municipality to follow the same process for an amendment to a by-law as it does for the consideration of a new by-law. Section 10 through 18 of the Development Charges Act outlines this process and the governing roles and responsibilities. The requirements include preparation of a background study, notice of a public meeting at least 20 days in advance of the meeting, making the background study available at least 60 days in advance of the public meeting and holding at least one public meeting.

Section 10(2) of the Development Charges Act sets out the requirement of a municipality to complete a background study prior to the passage of the by-law or amendment. The background study must:

(2) The development charge background study shall include,

(a) the estimates under paragraph 1 of subsection 5 (1) of the anticipated amount, type and location of development;

(b) the calculations under paragraphs 2 to 8 of subsection 5 (1) for each service to which the development charge by-law would relate;

(c) an examination, for each service to which the development charge by-law would relate, of the long term capital and operating costs for capital infrastructure required for the service;

(c.1) unless subsection 2 (9) or (11) applies, consideration of the use of more than one development charge by-law to reflect different needs for services in different areas;

(c.2) an asset management plan prepared in accordance with subsection (3); and

(d) such other information as may be prescribed. 1997, c. 27, s. 10 (2); 2015, c. 26, s. 5 (1).

And further, subsection (3) states:

Asset management plan

(3) The asset management plan shall,

(a) deal with all assets whose capital costs are proposed to be funded under the development charge by-law;

(b) demonstrate that all the assets mentioned in clause (a) are financially sustainable over their full life cycle;

(c) contain any other information that is prescribed; and

(d) be prepared in the prescribed manner. 2015, c. 26, s. 5 (2).

Commensurate with the requirements of the Development Charges Act, 1997, the Town retained Watson and Associates to complete a Background Study and Addendum in September of 2014. The Study provided a current summary of the residential and non-residential growth forecasts for the Town, a review of service standards, identification of associated future capital requirements to service growth and required deductions and allocations by the Act, and a calculation of the development charges.

4. RISK ANALYSIS:

The estimate of costs, type and location of development to which the development charges amendment will apply as well as the growth-related costs and services will be addressed in the background study. Further as required by the Development Charges Act, each service to which the development charges by-law relates will also be examined and addressed as well as the long-term capital and operating costs for the capital infrastructure as required.

5. FINANCIAL MATTERS:


The forfeited non-residential development charges are calculated by the anticipated non-residential growth projections over the next 10 years in square feet (from the DC background studies) divided by 10 to get anticipated growth per year. The value is then multiplied by number of months of growth in terms of square feet. It should be noted that this calculated amount is a theoretical calculation averaging activity over the growth projection periods. The actual forfeited amounts would depend on building permit applications actually processed by the Town.

6. CONSULTATIONS:

NA


7. CONCLUSION:

The recommendation contained within this Study will support the completion of projects currently underway which were initiated under the previous Development Charges By-law to obtain building permits. The exemption is proposed to be extended only for a period of twelve months at which point the rates established in By-law 2014-101 at \$6.33 per square foot will be imposed for all non-residential forms of development.



Justin Rousseau
Treasurer

JR



Rebecca Belanger
Manager of Planning Services

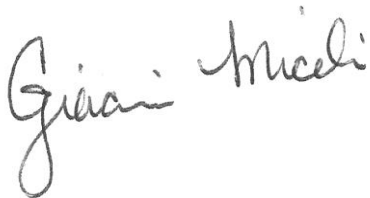
Report Approval Details

Document Title:	Temporary Extension of the Exemption Regarding Non-Residential Development Charges.docx
Attachments:	N/A
Final Approval Date:	Feb 4, 2018

This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Feb 2, 2018 - 9:40 AM



John Miceli - Feb 2, 2018 - 11:05 AM



Paula Parker - Feb 4, 2018 - 4:41 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Placement of the Southwest SWM Pond on Maintenance - Kingsbridge Subdivision

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Drainage Superintendent and Engineering Coordinator dated January 5, 2018, regarding the Placement of the Southwest SWM Pond on Maintenance - Kingsbridge Subdivision BE RECEIVED;
2. The recommendations of the consulting engineer, Stantec Consulting Ltd. BE APPROVED;
3. The earthworks, stormwater management pond, and all associated connecting pipework, BE PLACED on a 1 year maintenance period, commencing September 14, 2017; and,
4. All landscaping BE PLACED on a 2 year maintenance period, commencing September 14, 2017, with a potential reduction to 1 year, pending approval of the condition of the landscaping by the Town in September 2018.

2. BACKGROUND:

The Kingsbridge Southwest Stormwater Management (SWM) Pond is one of three (3) SWM ponds designed to manage storm water run-off within the Kingsbridge Residential Subdivision. The pond is located near the western limits of the subdivision, and is designed to ultimately service 88.62 hectares of fully developed land. The service area of the pond includes residential development, parkland, and municipal roadways.

3. DISCUSSION:

The Kingsbridge Southwest SWM Pond was partially constructed in 2005 to manage stormwater run-off and allow for the construction of a portion of the north-eastern region of the development. In 2017, the developer constructed the remainder of the pond to its ultimate design. The finalized pond is made up of two (2) stormwater retention cells, inlet and outlet piping, stone erosion protection, a surrounding access and walking pathway, and a variety of native aquatic and land-based landscaping features.

The Town attended a walkthrough with the consulting engineer Stantec Consulting Ltd. and the Developer on September 14, 2017, where the work was inspected. Only minor deficiencies were identified. Administration concurs with the recommendation of Stantec Consulting Ltd. to place the earthworks, SWM pond, and all associated connecting pipework on a 1 year maintenance period, commencing September 14, 2017. Additionally, Administration concurs with Stantec's recommendation to place all landscaping on a 2 year maintenance period, commencing September 14, 2017, with a potential reduction to 1 year, pending approval of the condition of the landscaping by the Town in September 2018.

4. RISK ANALYSIS:

N/A

5. FINANCIAL MATTERS:

The Town has a self-renewing letter of credit of \$346,000.00. This is equivalent to 50% of the original value of the work being placed on maintenance. Once the work is placed on maintenance, the letter of credit can be reduced to 25% of the original value. This provides the Town with financial security to ensure future maintenance is performed or the Town can exercise its letter of credit.

Once the infrastructure has been assumed by the Town, after completion of the 1 year maintenance, the Town will capitalize the cost into our Tangible Capital Assets and add the infrastructure into the asset management program for future infrastructure replacement.

6. CONSULTATIONS:

N/A

7. **CONCLUSION:**

It is recommended that the earthworks, stormwater management pond, and all associated connecting pipework, be placed on 1 year maintenance. It is also recommended that all landscaping be placed on a 2 year maintenance period with a potential reduction to 1 year, pending approval of the condition of the landscaping by the Town in September 2018.



Shane McVitty
**Drainage Superintendent and
Engineering Coordinator,
Engineering & Public Works**



Todd Hewitt
Manager, Engineering & Operations

SM

Report Approval Details

Document Title:	Placement of the Southwest SWM Pond on Maintenance - Kingsbridge Subdivision.docx
Attachments:	- 171213 - Stantec - ltr_general conformance_20171212.pdf
Final Approval Date:	Jan 30, 2018

This report and all of its attachments were approved and signed as outlined below:



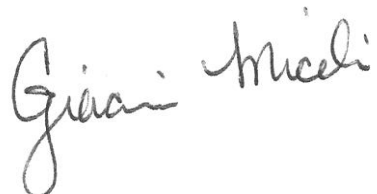
Antonietta Giofu - Jan 15, 2018 - 10:58 AM



Justin Rousseau - Jan 16, 2018 - 3:04 PM



Mark Galvin - Jan 16, 2018 - 3:35 PM



John Miceli - Jan 24, 2018 - 2:33 PM



Paula Parker - Jan 30, 2018 - 1:37 PM



Stantec Consulting Ltd.
140 Ouellette Place, Suite 100, Windsor ON N8X 1L9

December 12, 2017
File: 165620013

512 Sandwich Street South
Amherstburg, ON N9V 3R2

Attention: Mr. Todd Hewitt
Manager of Engineering

Dear Todd:

Reference: Kingsbridge Subdivision – Southwest SWM Pond
Letter of Conformity

This letter confirms the stormwater management (SWM) pond constructed at the southwest corner of Kingsbridge Subdivision has undergone final inspection on **September 14, 2017** and from that date is considered to be in general conformance with the "Construction Issue" drawings & specifications prepared by Stantec Consulting Ltd. dated April 10, 2017. The work has been substantially completed with the exception of aquatic plants, which cannot be installed until the normal water level in the pond has been reached. It is anticipated that this level may not be reached until Spring of 2018. As noted in the attached letter from Moore Water Gardens, the aquatic plants have been stocked and are ready for installation.

A one-year maintenance period is recommended for the Earthworks portion of the works and a two-year maintenance period is typically recommended for landscaping. Based on the expertise and quality of the work performed by the landscaping contractor Valente Turf Contractors, we propose that the maintenance period could potentially be reduced to one year provided that all parties (Owner, Valente and Town) are satisfied with the condition of the landscaping at the end of the one year period next September 2018.

Enclosed please find "Construction Record Issue" drawings dated October 11, 2017 for your reference and record. Also enclosed is an electronic CD copy containing the following;

1. SWM pond design 3D surface file
2. Construction record issue drawings
3. Amico photographs during construction
4. Stantec photographs during periodic site inspections.

It should be acknowledged that both the earthworks performed by Amico Infrastructures Inc. and the landscaping work performed by Valente Turf Contractors Ltd. has been exemplary and has produced a final product that all parties can be proud of.

Please contact me directly should you have any concerns or need for additional information.



December 12, 2017
Mr. Todd Hewitt
Manager of Engineering
Page 2 of 2

**Reference: Kingsbridge Subdivision – Southwest SWM Pond
Letter of Conformity**

Respectfully,

STANTEC CONSULTING LTD.



Alain Michaud, P.Eng.
Project Manager
Phone: (519) 966-2250 Ext. 364
Fax: (519) 966-5523
alain.michaud@stantec.com

Attachment: Kingsbridge Subdivision Southwest SWM Pond – Construction Record Issue Drawings
Electronic CD copy of project documentation listed above
Letter from Moore Water Gardens regarding aquatic plants

c. Mike Dunn – 1078217 Ontario Ltd.
Shane McVitty – Town of Amherstburg



1078217 ONTARIO LTD.

KINGSBRIDGE RESIDENTIAL COMMUNITY
SOUTHWEST STORMWATER MANAGEMENT POND
ULTIMATE CONSTRUCTION

OCTOBER 2017

Project Number: 165620013

" CONSTRUCTION RECORD "

OCTOBER 11 / 2017

Record Document

This set of record documents shows the reported location of the work and significant changes made during the construction process. Because these documents are based on unverified information provided by other parties which will be assumed reliable, Stantec cannot and does not warrant their accuracy.

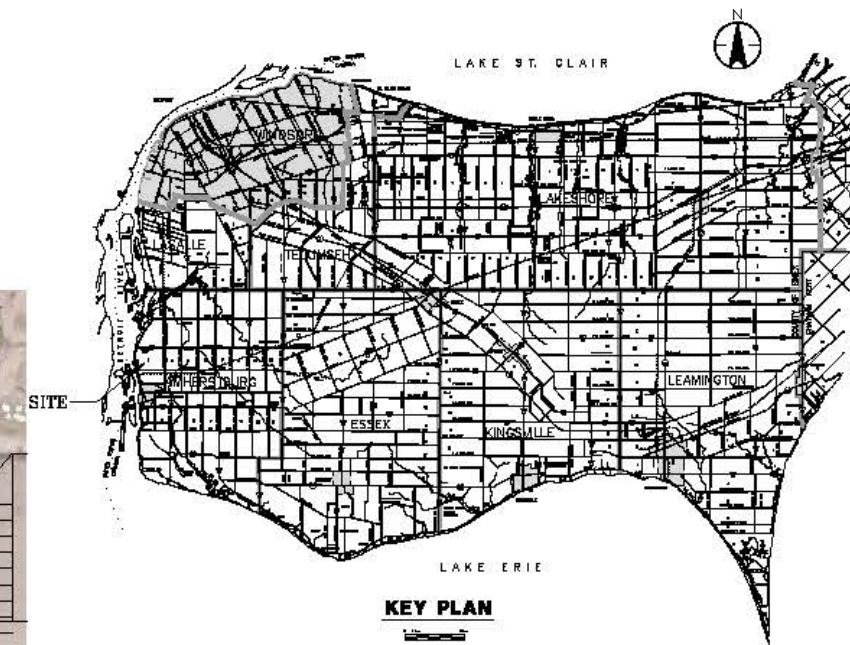
Legend

Record Drawing

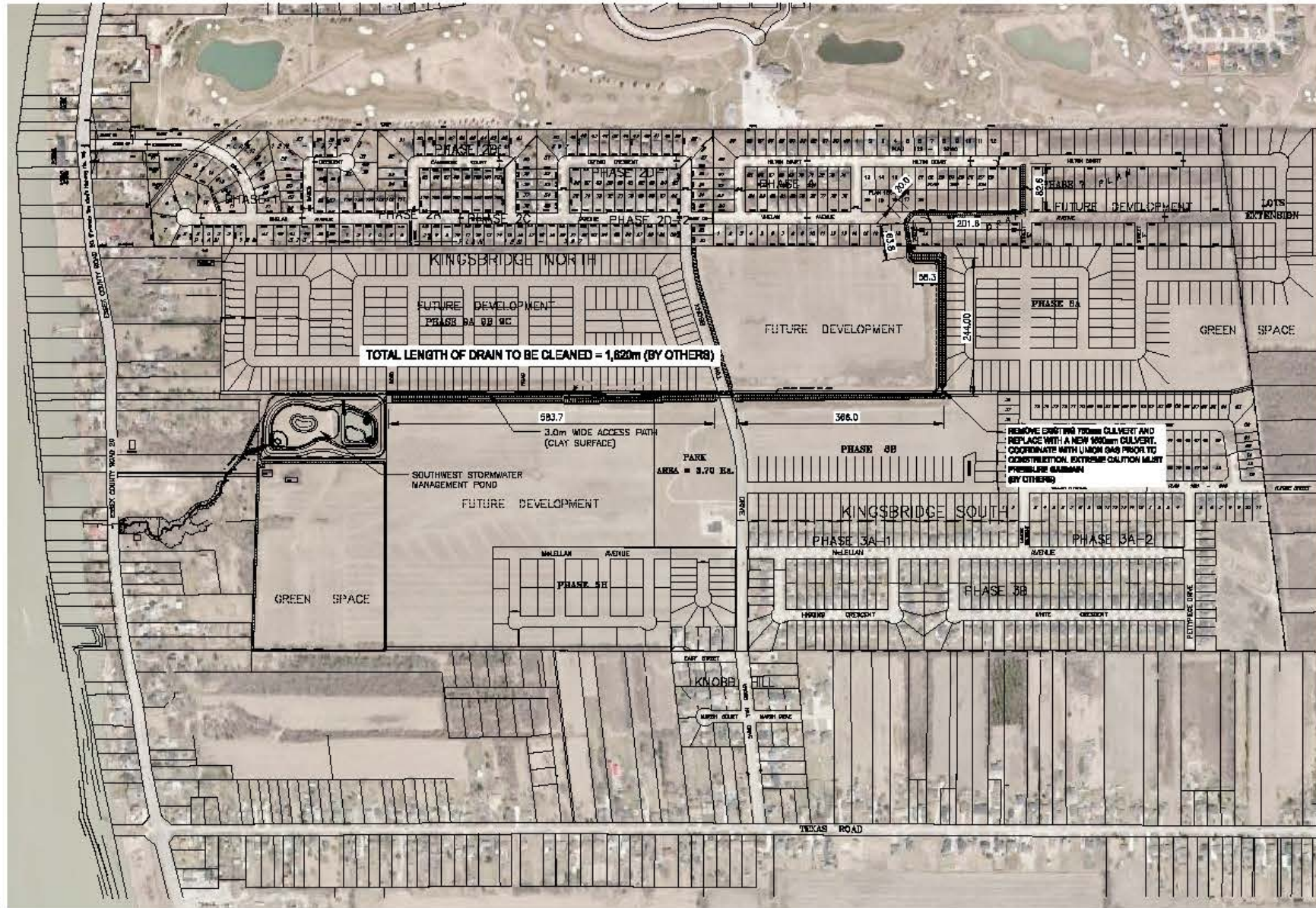
These drawings have been prepared based on information provided by others. Stantec has not verified the accuracy and/or completeness of this information and shall not be responsible for any errors or omissions which may be incorporated herein or a result.

Notes

THE LOCATIONS OF UTILITIES AS SHOWN ON THE DRAWINGS ARE IN ACCORDANCE WITH THE MOST CURRENT INFORMATION AVAILABLE FROM THE VARIOUS UTILITIES AND ARE NOT CERTIFIED TO BE ACCURATE. THE ONUS LIES UPON THE TENDERER (AND AFTER ACCEPTANCE OF ANY TENDER, UPON THE CONTRACTOR) TO ASCERTAIN, AT HIS OWN EXPENSE, THE EXACT LOCATION OF EACH UTILITY, AND TO NOTIFY THE ENGINEER IMMEDIATELY OF ANY DISCREPANCIES OR CONFLICTS. NO EXTRA TO THE WORK, OR CLAIM FOR COMPENSATION WILL BE ALLOWED IF IT SHOULD BE DISCOVERED THAT ANY UTILITY IS ACTUALLY LOCATED IN A SITE, LINE OR GRADE THAT IS AT VARIANCE WITH THE SITE, LINE OR GRADE AS SHOWN ON THE DRAWINGS. THE CONTRACTOR SHALL BE AND REMAIN RESPONSIBLE TO THE OWNER OF ANY UTILITY FOR DAMAGE DONE TO THAT UTILITY ARISING OUT OF ANY ACT OR NEGLIGENCE BY THE CONTRACTOR, OR ANYONE ACTING UNDER HIS AUTHORITY, DURING THE COURSE OF THE WORK.



KEY PLAN



SITE PLAN
SCALE = 1:5,000

LEGEND

<ul style="list-style-type: none"> --- SAN --- Sanitary Sewer --- ST --- Storm Sewer --- COMB --- Combined Sewer --- W --- Watermain --- G --- Gasmain --- B --- Buried Bell Cable --- H --- Buried Hydro Cable --- TV --- Buried Television Cable --- T --- Buried Traffic Light Cable --- P/L --- Property Line --- X-WF --- Wire Fence or Chain Link Fence --- Wd F --- Wood Fence --- Gd R --- Guide Rail --- Hdg --- Hedge --- DNth --- Ditch --- CONC WALK --- Concrete Sidewalk --- GR DVE --- Gravel Drive --- ASPH DR --- Asphalt Drive --- CONC DR --- Concrete Drive 	<ul style="list-style-type: none"> ■ C.M. Concrete Monument ■ S.I.B. Standard Iron Bar ■ I.B. Iron Bar ● R.I.B. Round Iron Bar ● C.C. Cut Cross ● H&TRANS Hydro Pole & Transformer ● H&LS Hydro Pole & Light Standard ● H Hydro Pole & Guy Wire ● B Hydro Pole ● BTB Bell Telephone Pole ● GP Guy Pole ● T Telegraph Pole ● TL Traffic Light Pole ● LS Light Standard ● MH Sewer Manhole ● BTMH Bell Telephone Manhole ● WMH Water Manhole 	<ul style="list-style-type: none"> ○ HNH Hydro Manhole ■ CB Catch Basin ■ HYD Hydrant ○ WV Water Valve ○ WSV Water Service Valve ○ WM Water Meter ○ GV Gas Valve ○ GM Gas Meter ○ BTB Bell Telephone Box ○ CTV Cable Television Box ○ MB Mail Box ○ S Sign ○ D Deciduous Tree (Size & Type) ○ C Coniferous Tree (Size & Type) ○ B Bushes & Shrubs
--	---	--

INDEX TO DRAWINGS

- G-001 COVER SHEET
- G-002 SITE PLAN, KEY PLAN, LEGEND, NOTES AND INDEX TO DRAWINGS
- C-101 OVERALL STORM LAYOUT
- C-102 POND CONSTRUCTION STAGING
- C-103 ULTIMATE POND CONSTRUCTION
- C-104 LANDSCAPE PLAN
- C-105 LANDSCAPE DETAILS

Revision	By	Appd.	Date
A	ADAM	ADAM	2017.02.17
G	ADAM	ADAM	2017.02.17
F	ADAM	ADAM	2017.04.10
E	ADAM	ADAM	2017.06.17
D	ADAM	ADAM	2017.09.09
C	ADAM	ADAM	2017.12.08
B	ADAM	ADAM	2018.11.26
A	ADAM	ADAM	2018.10.08

Issued By Appd. TYAMA00
File Name: 165620013-001-2 E.P.P. 2014.06.04
Dwn. CHD, Dgr. TYAMA00

Permit Seal



Client/Project

1078217 ONTARIO LTD.
KINGSBRIDGE RESIDENTIAL COMMUNITY
SOUTHWEST STORMWATER
MANAGEMENT POND
Town of Amherstburg, ON Canada

Title

SITE PLAN, KEY PLAN, LEGEND,
NOTES AND INDEX TO DRAWINGS

Project No.	Scale	
165620013		
Drawing No.	Sheet	Revision
G-002		

BENCHMARK:
RED BRICK HOUSE NO. 687 ON EAST SIDE OF HIGHWAY NO. 1B, 3.9 km. NORTH OF POST OFFICE, 670 m NORTH OF LIMEKILN CROSSING NEAR RANGE LIGHT, NEARLY OPPOSITE LIVINGSTON CHANNEL UPPER ENTRANCE LIGHT, TABLE IN WEST FACE OF HOUSE, 12 cm FROM SOUTHWEST CORNER, 57 cm ABOVE WATER TABLE. ESTABLISHED BY UNITED STATES LAKE SURVEY.
ELEVATION 181.210 m

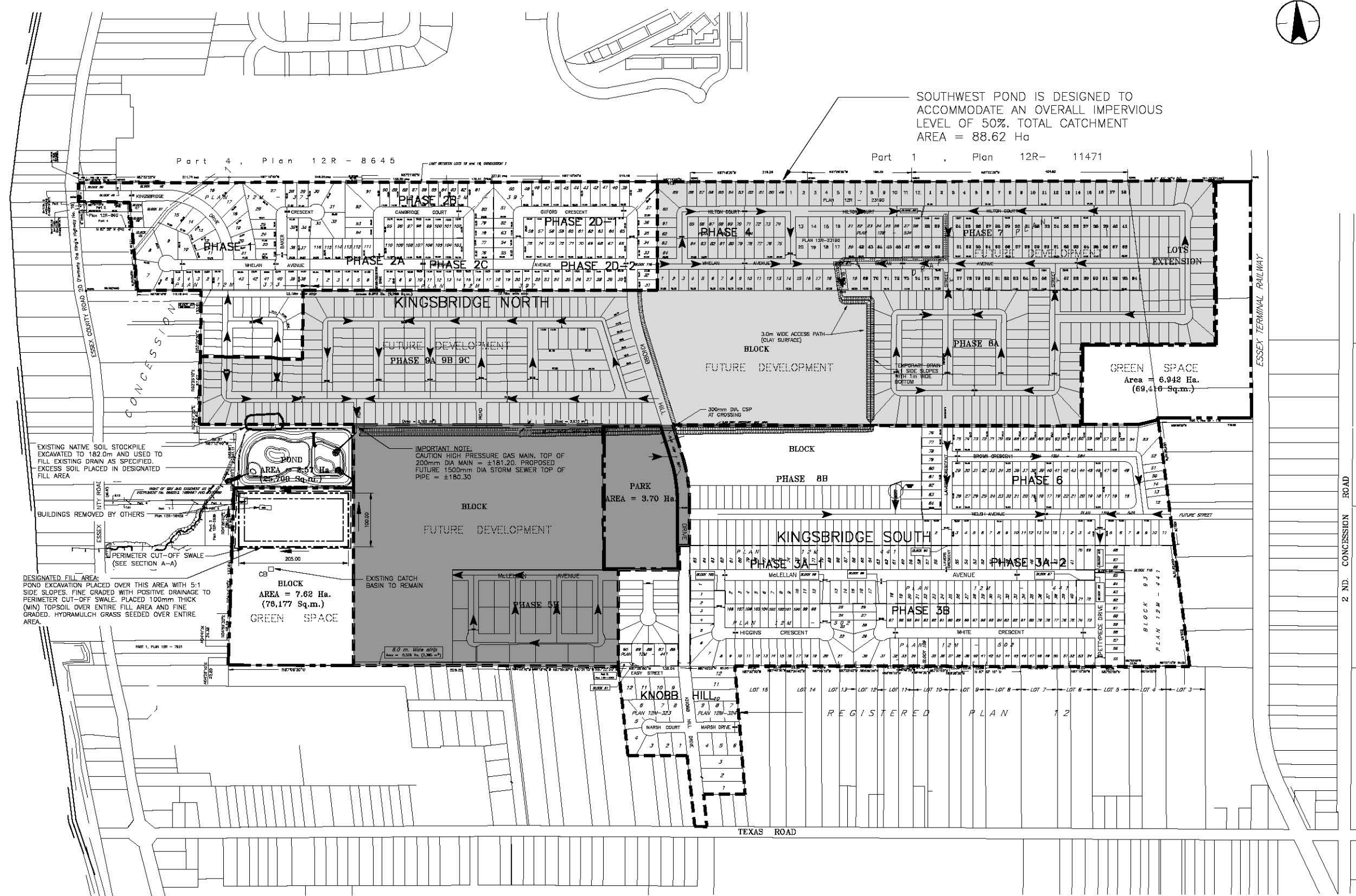
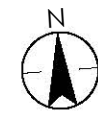
Revision	By	Appd.	YY.MM.DD		
G	CONSTRUCTION RECORD	A.D.M.	A.D.M.	2017.10.11	
F	CONSTRUCTION	A.D.M.	A.D.M.	2017.04.10	
E	FOR QUOTATION	A.D.M.	A.D.M.	2017.02.17	
D	TOWN / EBCA REVIEW	A.D.M.	A.D.M.	2017.01.09	
C	MOE APPROVAL	A.D.M.	A.D.M.	2014.12.08	
B	TOWN / EBCA REVIEW	A.D.M.	A.D.M.	2014.11.26	
A	TOWN REVIEW	A.D.M.	A.D.M.	2014.10.03	
Issued		By	Appd.	YY.MM.DD	
File Name:	165620013C-101	E.F.F.	A.D.M.	A.D.M.	2014.08.14
		Dwn.	Chkd.	Dagn.	YY.MM.DD



Client/Project
1078217 ONTARIO LTD.
**KINGSBRIDGE RESIDENTIAL COMMUNITY
SOUTHWEST STORMWATER
MANAGEMENT POND**
Town of Amherstburg, ON Canada

Title
OVERALL STORM LAYOUT

Project No. 165620013 **Scale** 1:4,000
Drawing No. C-101 **Sheet** **Revision**



SOUTHWEST POND IS DESIGNED TO ACCOMMODATE AN OVERALL IMPERVIOUS LEVEL OF 50%. TOTAL CATCHMENT AREA = 88.62 Ha

Part 4, Plan 12R - 8645

Part 1, Plan 12R - 11471

EXISTING NATIVE SOIL STOCKPILE EXCAVATED TO 182.0m AND USED TO FILL EXISTING DRAIN AS SPECIFIED. EXCESS SOIL PLACED IN DESIGNATED FILL AREA.

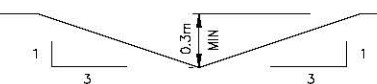
DESIGNATED FILL AREA: POND EXCAVATION PLACED OVER THIS AREA WITH 5:1 SIDE SLOPES. FINE GRADED WITH POSITIVE DRAINAGE TO PERIMETER CUT-OFF SWALE. PLACED 100mm THICK (MIN) TOPSOIL OVER ENTIRE FILL AREA AND FINE GRADED. HYDRAMULCH GRASS SEEDING OVER ENTIRE AREA.

IMPORTANT NOTE: CAUTION HIGH PRESSURE GAS MAIN, TOP OF 200mm DIA. MAIN = ±181.20. PROPOSED FUTURE 150mm DIA. STORM SEWER TOP OF PIPE = ±180.30

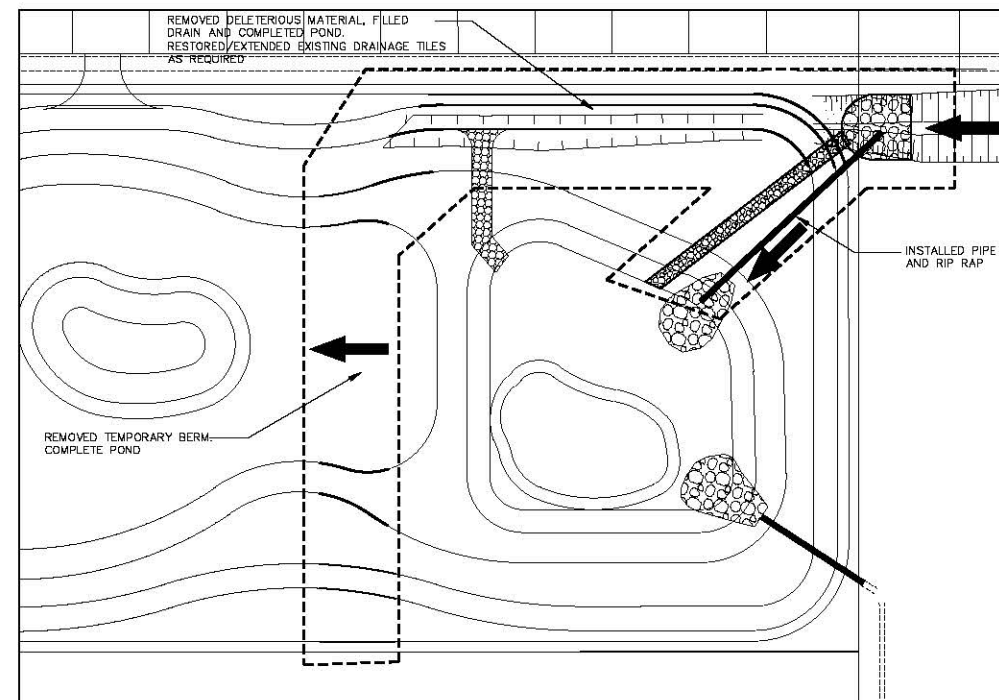
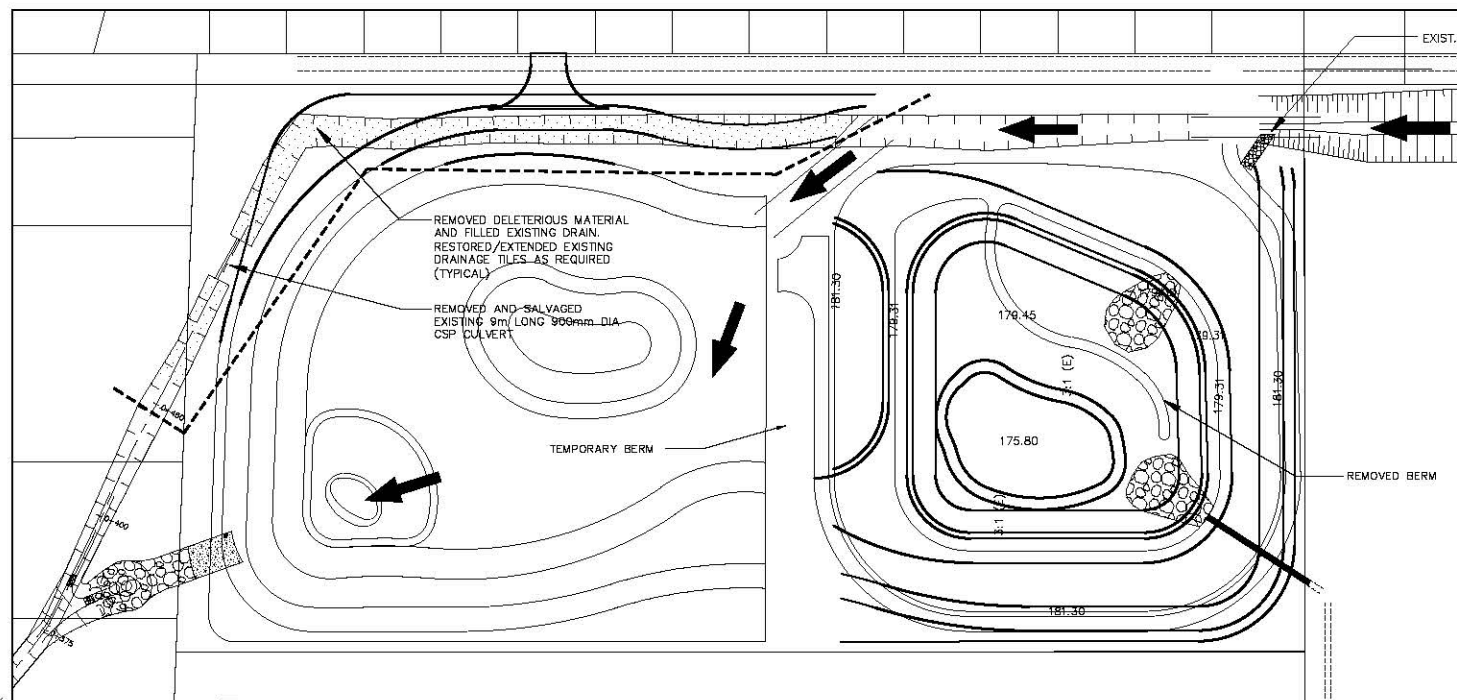
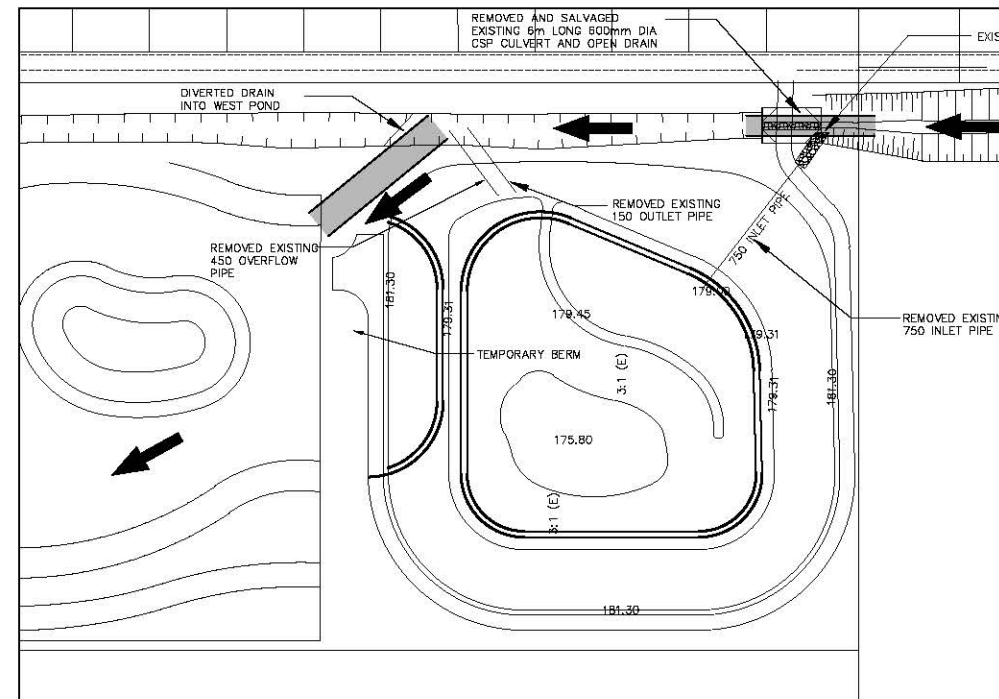
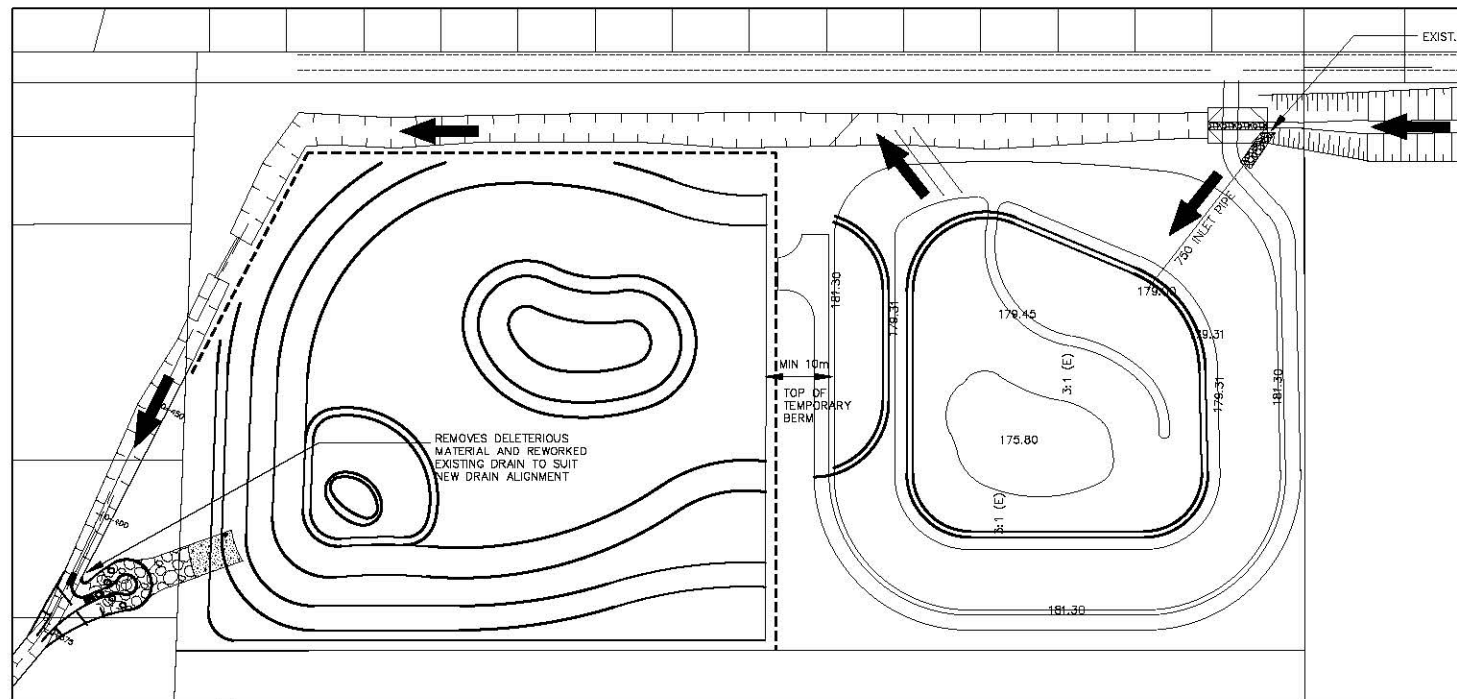
CB BLOCK AREA = 7.62 Ha. (78,177 Sq.m.) GREEN SPACE

PARK AREA = 3.70 Ha

GREEN SPACE Area = 6.942 Ha. (69,416 Sq.m.)



SECTION A-A
NTS



Revision	By	Appd.	YY.MM.DD	
G CONSTRUCTION RECORD	A.D.M.	A.D.M.	2017.10.11	
F CONSTRUCTION	A.D.M.	A.D.M.	2017.04.10	
E FOR QUOTATION	A.D.M.	A.D.M.	2017.02.17	
D TOWN / ERCA REVIEW	A.D.M.	A.D.M.	2017.01.09	
C MDC APPROVAL	A.D.M.	A.D.M.	2014.12.08	
B TOWN / ERCA REVIEW	A.D.M.	A.D.M.	2014.11.26	
A TOWN REVIEW	A.D.M.	A.D.M.	2014.10.03	
Issued	By	Appd.	YY.MM.DD	
File Name: 165620013C-102	K.F.F.	A.D.M.	A.D.M.	2014.05.13
	Dwn.	Chkd.	Dsgn.	YY.MM.DD



Client/Project
 1078217 ONTARIO LTD.
 KINGSBRIDGE RESIDENTIAL COMMUNITY
 SOUTHWEST STORMWATER
 MANAGEMENT POND
 Town of Amherstburg, ON Canada

Title
 POND CONSTRUCTION STAGING

Project No.	Scale
165620013	1:750
Drawing No.	Sheet
C-102	
Revision	

Copyright Reserved

The Contractor shall verify and be responsible for all dimensions. DO NOT scale the drawing - any errors or omissions shall be reported to Stantec without delay.
The Copyrights to all designs and drawings are the property of Stantec. Reproduction or use for any purpose other than that authorized by Stantec is forbidden.

POND SIZING TABLE					
LEVEL	ELEVATION	STAGE	SURFACE AREA	INCR. VOLUME	CUMUL. VOLUME
	m	m	m ²	m ³	m ³
BOTTOM	176.6	0	2268	0	0
	177.0	0.4	2521	958	958
	178.1	1.5	3480	3301	4258
NWL	178.101	1.501	8542	6	4264
	178.6	2	10969	4868	9132
TOP ISLAND	179.1	2.5	12714	5921	15053
	179.6	3	13697	6603	21656
TOP BANK	180.8	4.2	17694	14	21670
	180.9	4.3	20428	1906	42642
	181.6	5.0	22705	15097	57645

Record Drawing

These drawings have been prepared based on information provided by others. Stantec has not verified the accuracy and/or completeness of this information and shall not be responsible for any errors or omissions which may be incorporated herein as a result.

Notes

- IT IS IMPERATIVE TO THE POND'S DESIGN AND FUNCTION THAT THE POND LINING BELOW THE PERMANENT POOL BE IMPERVIOUS CLAY. IF PERVIOUS LAYERS ARE NOT REMOVED AND PROPERLY CAPPED ALONG THE POND LINING, THE POND'S PERMANENT POOL COULD BE LOST VIA INFILTRATION AND THE POND WILL DRY OUT. IF UNSUITABLE SOILS ARE ENCOUNTERED BELOW THE PERMANENT POOL LEVEL, THE CONTRACTOR IS REQUIRED TO REMOVE AND REPLACE THEM WITH NATIVE IMPERVIOUS CLAY.
- ALL PIPES ARE SMOOTH WALL POLYPROPYLENE 320 kPa TO CSA B182.13 (SANITITE HP MANUFACTURED BY ADS)

Revision

Revision	By	Appd.	YY.MM.DD
G CONSTRUCTION RECORD	A.D.M.	A.D.M.	2017.10.11
F CONSTRUCTION	A.D.M.	A.D.M.	2017.04.10
E FOR QUOTATION	A.D.M.	A.D.M.	2017.02.17
D TOWN / ERCA REVIEW	A.D.M.	A.D.M.	2017.01.09
C MCE APPROVAL	A.D.M.	A.D.M.	2014.12.08
B TOWN / ERCA REVIEW	A.D.M.	A.D.M.	2014.11.26
A TOWN REVIEW	A.D.M.	A.D.M.	2014.10.08

Issued

File Name:	K.F.F.	A.D.M.	A.D.M.	2014.08.13
	Dwn.	Chd.	Dsgn.	YY.MM.DD

Permit Seal



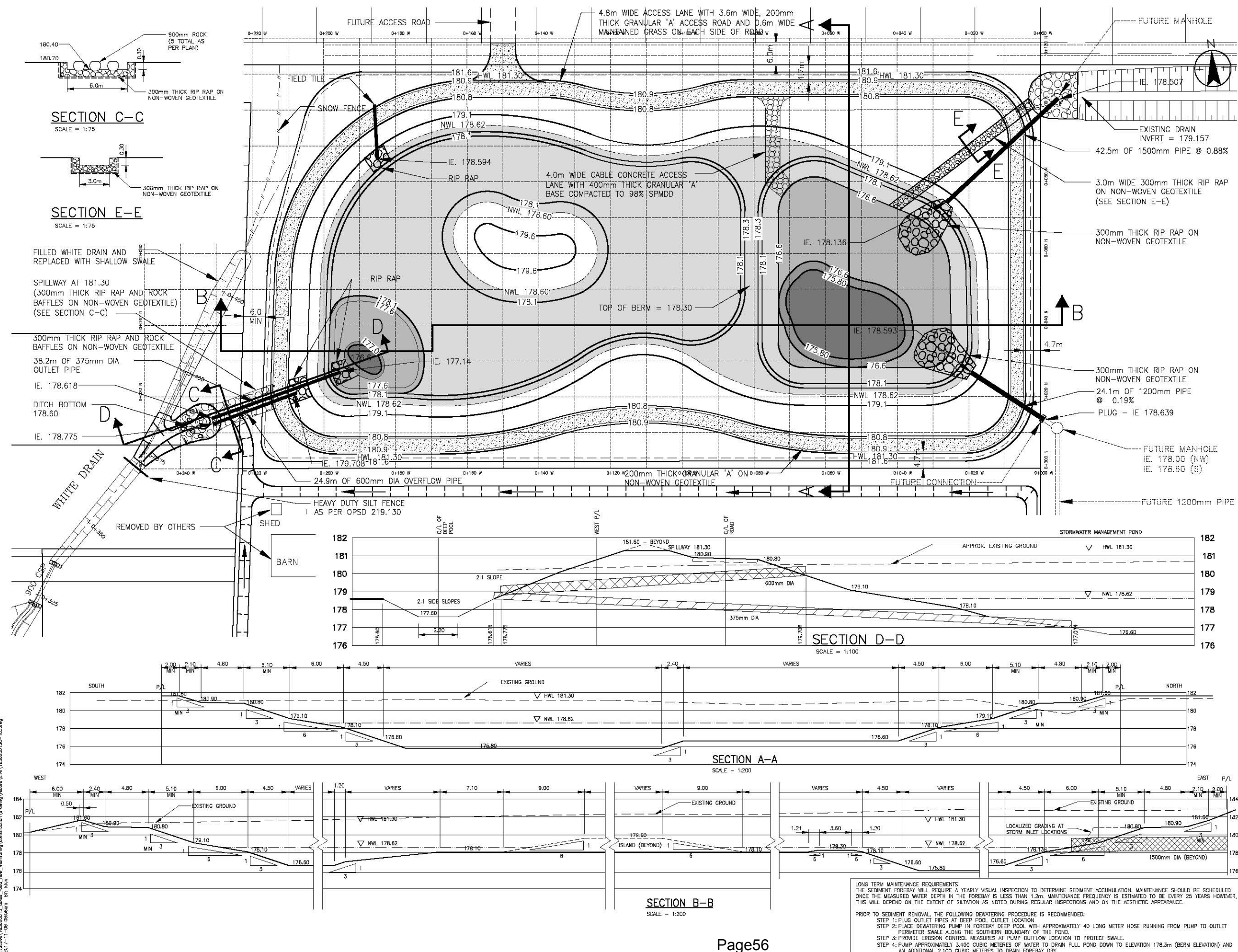
Client/Project
1078217 ONTARIO LTD.

KINGSBRIDGE RESIDENTIAL COMMUNITY
SOUTHWEST STORMWATER
MANAGEMENT POND
Town of Amherstburg, ON Canada

Title
ULTIMATE POND CONSTRUCTION

Project No. 165620013 Scale 1:500

Drawing No. C-103 Sheet Revision



LONG TERM MAINTENANCE REQUIREMENTS
THE SEDIMENT FOREBAY WILL REQUIRE A YEARLY VISUAL INSPECTION TO DETERMINE SEDIMENT ACCUMULATION. MAINTENANCE SHOULD BE SCHEDULED ONCE THE MEASURED WATER DEPTH IN THE FOREBAY IS LESS THAN 1.2m. MAINTENANCE FREQUENCY IS ESTIMATED TO BE EVERY 25 YEARS HOWEVER, THIS WILL DEPEND ON THE EXTENT OF SILTATION AS NOTED DURING REGULAR INSPECTIONS AND ON THE AESTHETIC APPEARANCE.

PRIOR TO SEDIMENT REMOVAL, THE FOLLOWING DEWATERING PROCEDURE IS RECOMMENDED:
 STEP 1: PLUG OUTLET PIPES AT DEEP POOL OUTLET LOCATION.
 STEP 2: PLACE DEWATERING PUMP IN FOREBAY DEEP POOL WITH APPROXIMATELY 40 LONG METER HOSE RUNNING FROM PUMP TO OUTLET PERIMETER SWALE ALONG THE SOUTHERN BOUNDARY OF THE POND.
 STEP 3: PROVIDE EROSION CONTROL MEASURES AT PUMP OUTFLOW LOCATION TO PROTECT SWALE.
 STEP 4: PUMP APPROXIMATELY 3,400 CUBIC METERS OF WATER TO DRAIN FULL POND DOWN TO ELEVATION 178.3m (BERM ELEVATION) AND AN ADDITIONAL 2,100 CUBIC METERS TO DRAIN FOREBAY DRY.

Copyright Reserved

The Contractor shall verify and be responsible for all dimensions. DO NOT scale the drawing - any errors or omissions shall be reported to Stantec without delay. The Copyrights to all designs and drawings are the property of Stantec. Reproduction or use for any purpose other than that authorized by Stantec is forbidden.

Legend

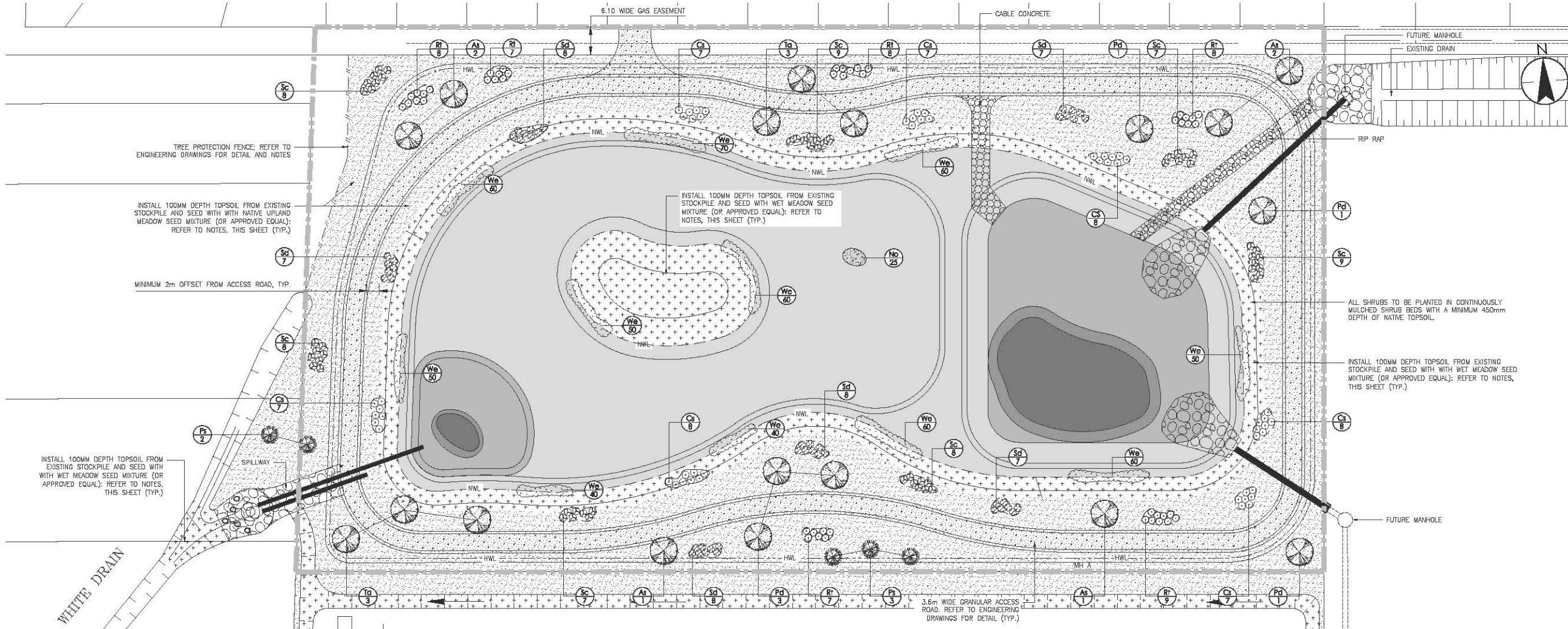
- SITE BOUNDARY
- PROPOSED TREES
- PROPOSED SHRUBS
- PROPOSED SHORELINE & EMERGENT SPECIES
- PROPOSED FLOATING SPECIES
- SHRUB PLANTING BED
- PLANT KEY
- PROPOSED WET MEADOW SEED MIXTURE
- PROPOSED NATIVE PRAIRIE MEADOW SEED MIXTURE
- PERMANENT POND (HWL)
- NORMAL WATER LINE
- HIGH WATER LINE
- TREE PROTECTION FENCE

Record Drawing

These drawings have been prepared based on information provided by others. Stantec has not verified the accuracy and/or completeness of this information and shall not be responsible for any errors or omissions which may be incorporated herein as a result.

Notes

- ALL AREAS DISTURBED BY CONSTRUCTION TO BE RESTORED WITH 100mm DEPTH TOPSOIL MINIMUM AND SEED MIX, PER THE DRAWINGS (TYP.).
- REFER TO SHEET C-105 FOR PLANTING DETAILS.



GENERAL NOTES:

- THESE DRAWINGS ARE THE PROPERTY OF THE LANDSCAPE ARCHITECT AS AN INSTRUMENT OF SERVICE. THEY MAY NOT BE REPRODUCED WITHOUT PRIOR WRITTEN CONSENT AND MUST BE RETURNED UPON REQUEST.
- THESE DRAWINGS FORM PART OF A SET AND MAY NOT BE SEPARATED. THESE DRAWINGS MUST BE READ IN CONJUNCTION WITH ALL OTHER DRAWINGS IN THE SET AND ALL WRITTEN SPECIFICATIONS INCLUDED IN THE CONTRACT DOCUMENTS.
- ANY AMBIGUITY IN THE DRAWINGS, SPECIFICATIONS OR DETAILS IS TO BE REPORTED TO THE LANDSCAPE ARCHITECT FOR DIRECTION. THESE DRAWINGS SHALL NOT BE USED FOR CONSTRUCTION UNLESS STAMPED AND SIGNED BY THE LANDSCAPE ARCHITECT. DO NOT TO PROCEED IN UNCERTAINTY.
- CONTRACTOR TO VISIT THE SITE TO CONFIRM ALL SITE CONDITIONS PRIOR TO SUBMITTING BIDS. DISCREPANCIES TO BE REPORTED TO THE LANDSCAPE ARCHITECT FOR CLARIFICATION.
- LIMITS OF WORK TO BE CLEARLY UNDERSTOOD BY THE CONTRACTOR PRIOR TO ANY WORK TAKING PLACE ON THE SITE. CONTRACTOR TO CONTACT LANDSCAPE ARCHITECT FOR DIRECTION IF CLARIFICATION IS REQUIRED.
- CONTRACTOR TO LOCATE AND STAKE ALL UTILITIES PRIOR TO ANY EXCAVATION WORK OR PLANTING ON THE SITE. DO NOT PLANT DIRECTLY ABOVE UNDERGROUND UTILITIES.
- CONTRACTOR TO TAKE NECESSARY PRECAUTIONS TO PROTECT EXISTING SITE FEATURES UNLESS SPECIFIED FOR REMOVAL / DEMOLITION. THIS INCLUDES ALL SURVEY BARS, STAKES, MONUMENTS AND SEDIMENT BARRIERS. MAKE GOOD ALL DAMAGE.
- DRAWINGS MAY BE SCALED FOR APPROXIMATE LAYOUT ONLY. ALL MEASUREMENTS IN METRIC. ALL LAYOUT, INCLUDING PLANTING, TO BE STAKED BY THE CONTRACTOR AND APPROVED BY THE LANDSCAPE ARCHITECT PRIOR TO INSTALLATION.
- CONTRACTOR SHALL SUPPLY ALL MATERIALS IN QUANTITIES SUFFICIENT TO COMPLETE WORK SHOWN ON THESE DRAWINGS. ANY DISCREPANCIES BETWEEN QUANTITIES SHOWN AND THE PLANT LIST SHALL BE REPORTED TO THE LANDSCAPE ARCHITECT FOR DIRECTION.
- DO NOT MAKE SUBSTITUTIONS OF MATERIALS, PRODUCTS OR QUANTITIES WITHOUT PRIOR WRITTEN PERMISSION OF THE LANDSCAPE ARCHITECT.
- UPON COMPLETION OF WORK EACH DAY, REMOVE ALL DEBRIS, GARBAGE AND SURPLUS MATERIALS FROM THE SITE. KEEP THE SITE CLEAN AND USEABLE AT ALL TIMES.
- ALL WORKMANSHIP AND MATERIALS, INCLUDING PLANTS, TO BE GUARANTEED FOR TWO FULL YEARS FOLLOWING FINAL ACCEPTANCE OF THE PROJECT. ALL WORKMANSHIP TO THE STANDARDS OF "LANDSCAPE ONTARIO".
- AT THE TIME OF FINAL INSPECTION, ALL PLANTS SHALL BE IN A HEALTHY, VIGOROUS GROWING CONDITION, PLANTED IN FULL ACCORDANCE WITH DRAWINGS AND CONDITIONS.
- ANY CHANGES TO THIS ACCEPTED PLAN MUST BE REVIEWED AND APPROVED BY THE LANDSCAPE ARCHITECT, TO THE SATISFACTION OF THE 1078217 ONTARIO LTD.

TOPSOIL NOTES:

- ALL TOPSOIL COMPACTED DURING CONSTRUCTION ACTIVITIES IS TO BE SCARIFIED TO THE SATISFACTION OF THE LANDSCAPE ARCHITECT PRIOR TO SEED APPLICATION.
- NATIVE TOPSOIL FOR PLANTING TO BE SOURCED FROM ON SITE STOCKPILE. TOPSOIL TO BE FRAGILE, NEITHER HEAVY, CLAY NOR OF VERY LIGHT SANDY NATURE, CONTAINING A MINIMUM OF 4% ORGANIC MATTER FOR CLAY LOAMS AND 2% FOR SANDY LOAMS TO A MAXIMUM OF 20% VOLUME. FREE FROM SUBSOIL, ROOTS, GRASS, WEEDS, TOXIC MATERIALS, STONES, FOREIGN OBJECTS AND WITH AN ACIDITY RANGE / PH OF 5.5 TO 7.5. TOPSOIL CONTAINING CRABGRASS, COUGHGRASS OR NOXIOUS WEEDS IS NOT ACCEPTABLE.
- TOPSOIL TO BE A MINIMUM DEPTH OF 100mm IN AREAS THAT ARE TO RECEIVE SEED.

SEEDING NOTES:

- SEED AREAS AS SHOWN ON THE LANDSCAPE DRAWINGS, PER O.P.S.S. 804.
- THE CONTRACTOR IS RESPONSIBLE TO ENSURE COVERAGE AND SEED MIX CATCH.
- THE CONTRACTOR IS TO PROVIDE A WRITTEN GUARANTEE STIPULATING A MINIMUM 80% SEED CATCH. AREAS OF PROPERLY ESTABLISHED SEED WILL BE ACCEPTED BY THE LANDSCAPE ARCHITECT.
- CONTACT THE LANDSCAPE ARCHITECT PRIOR TO SEEDING TO COORDINATE OPERATIONS.
- ALL SEEDING OF DISTURBED AREAS MUST OCCUR IMMEDIATELY UPON COMPLETION OF THE GRADING WORK, WEATHER PERMITTING. SEED APPLICATION IS TO BE UNDERTAKEN IN A CONSISTENT AND THOROUGH FASHION COVERING THE ENTIRE SITE.
- PLANTING IS NOT TO OCCUR UNTIL SEEDING HAS PROPERLY ESTABLISHED, AS DEEMED BY THE LANDSCAPE ARCHITECT AND EROSION AND SEDIMENT CONTROL MEASURES HAVE BEEN REMOVED FROM THE SITE.
- SEED MIXTURES TO BE HYDRAULICALLY APPLIED.
- SEEDED AREAS SHALL BE UNIFORM, FREE OF RUTS EROSION AND/OR BARE AND DEAD SPOTS, AND FREE OF WEEDS FOR FINAL ACCEPTANCE.
- ALL AREAS DISTURBED DURING REMOVAL OF SEDIMENT AND EROSION CONTROL MEASURES ARE TO BE SEEDING WITH A HAND BROADCAST APPLICATION OF THE SPECIFIED SEED MIX.
- DORMANT SEEDING TO BE COMPLETED ONLY WITH WRITTEN APPROVAL BY THE LANDSCAPE ARCHITECT. IN THE CASE OF DORMANT SEEDING, SEED MIXTURE TO BE APPLIED HYDRAULICALLY IN COMBINATION WITH FLEXITERRA HP-FGM OR APPROVED EQUIVALENT.
- SEEDED AREAS WILL BE CUT AT A HEIGHT OF APPROXIMATELY 10-15CM (I.E. VIA STRING TRIMMER) DURING EARLY SPRING (AFTER THE COOL-SEASON WEEDS HAVE EMERGED, BUT WHILE THE NATIVE WARM-SEASON SPECIES ARE STILL DORMANT, AS DETERMINED BY QUALIFIED PROFESSIONAL) IN THE FIRST TWO SEASONS (POST-SEEDING). CUTTINGS SHOULD BE LEFT ON SITE TO DECOMPOSE.
- CONTRACTOR TO ENSURE EQUIPMENT IS CLEANED THOROUGHLY PRIOR TO CUTTING TO LIMIT THE SPREAD OF INVASIVE SPECIES.

SEED MIXTURES

OSC 'NATIVE PRAIRIE MEADOW MIX'	QUALITY SEEDS 'WET MEADOW MIX'
ONTARIO SEED COMPANY 1 (519) 886-0557	QUALITY SEEDS CANADA 1 (905) 856-7333
HYDROSEED AT A RATE OF 15KG/10,000M ² OR AS RECOMMENDED BY SUPPLIER (ONTARIO SEED COMPANY). SIMULTANEOUSLY SOW COVER CROP OF ANNUAL FALL RYE OR WINTER WHEAT FOR EROSION CONTROL AT A RATE OF 15 KG PER HECTARE.	HYDROSEED AT A RATE OF 15KG/10,000M ² OR AS RECOMMENDED BY SUPPLIER (QUALITY SEEDS CANADA). SIMULTANEOUSLY SOW COVER CROP OF ANNUAL FALL RYE OR WINTER WHEAT FOR EROSION CONTROL AT A RATE OF 15 KG PER HECTARE.
SPECIES INCLUDED AS FOLLOWS:	SPECIES INCLUDED AS FOLLOWS:
Fowl Bluegrass 25%	Virginia Wild Rye 18%
Switchgrass 22%	Riverbank Wild Rye 15%
Indian Grass 20%	Big Blue Stem 12%
Little Bluestem 15%	Fowl Bluegrass 18%
	Fowl Mannagrass 10%
	Soft Rush 5%
	Wool Grass 5%
	Canada Bluejoint 3%
	Black Eyed Susan 7%
	Evening Primrose 4%
	Forgive-me-Beadstoe 2%
	New England Aster 1%
	Showy Tick-trefoil 1%
	Wild Bergamot 1%
	Early Goldenrod 1%
	White Vervain 1%
	Blue Vervain 5%
	Black Eyed Susan 4%
	New England Aster 3%
	Bonset 2%

PLANTING NOTES:

- QUANTITIES INDICATED ON THE PLANT LIST SHALL TAKE PRECEDENCE OVER THOSE INDICATED ON THE DRAWINGS IN THE EVENT OF A DISCREPANCY.
- ANY SUBSTITUTIONS OF PLANT MATERIAL REQUIRE THE PRIOR WRITTEN PERMISSION OF THE LANDSCAPE ARCHITECT.
- PLANT MATERIALS SPECIFIED FOR THIS PROJECT WILL CONFORM TO THE CANADIAN NURSERY LANDSCAPE ASSOCIATION (CNLA) FOR SIZE, VARIETY AND CONDITION AS INDICATED ON THE PLANT LIST AND SHOWN ON THESE DRAWINGS. ANY PLANT MATERIAL WHICH DOES NOT CONFORM WILL BE PROMPTLY REMOVED FROM THE SITE AND REPLACED BY THE CONTRACTOR AT NO ADDITIONAL COST TO THE PROJECT.
- PLANT MATERIALS COLLECTED FROM WILD SOURCES WILL NOT BE ACCEPTED OTHER THAN THOSE RELOCATED / SALVAGED FROM ON-SITE AS PER LANDSCAPE ARCHITECT'S INSTRUCTIONS. THE LANDSCAPE ARCHITECT RESERVES THE RIGHT TO REQUIRE THAT SUPPLIER INVOICES BE SUBMITTED FOR INSPECTION AND APPROVAL PRIOR TO ACCEPTANCE.
- THE LANDSCAPE ARCHITECT IS TO BE CONTACTED FOR INSPECTION AND WRITTEN APPROVAL PRIOR TO ANY PLANT MATERIAL INSTALLATION. THE LANDSCAPE ARCHITECT RESERVES THE RIGHT TO REJECT ANY PLANT MATERIAL THAT HAVE NOT BEEN INSPECTED AND APPROVED.
- LANDSCAPE ARCHITECT RESERVES THE RIGHT TO REFUSE ACCEPTANCE OF ANY PLANT DISPLAYING POOR GROWTH HABITS, INJURY OR DISEASE. ANY PLANT MATERIAL THAT IS REJECTED BY THE LANDSCAPE ARCHITECT WILL BE PROMPTLY REMOVED FROM THE SITE AND REPLACED WITH MATERIAL OF ACCEPTABLE QUALITY AT NO ADDITIONAL COST TO THE PROJECT.
- REMOVE DEAD OR DAMAGED BRANCHES ON TREES AND SHRUBS. ALL PRUNING SHALL BE PERFORMED IN ACCORDANCE WITH STANDARD HORTICULTURAL PRACTICES AND APPROPRIATE TIMING FOR EACH SPECIES.
- PLANTING LAYOUT IS TO BE DETERMINED ON SITE AT DIRECTION OF LANDSCAPE ARCHITECT. FIELD ADJUSTMENTS TO GENERAL PLANT LOCATIONS INDICATED ON THE PLAN MAY BE NECESSARY TO RESPOND TO SITE CONDITIONS.
- BARE ROOT PLANT MATERIALS WILL NOT BE PERMITTED IN THIS APPLICATION.
- IN ALL TREE AND SHRUB PLANTING AREAS, THE SUBSOIL IS TO BE SCARIFIED TO A MINIMUM DEPTH OF 100MM PRIOR TO PLACING PLANTING SOIL. ANY DEBRIS ENCOUNTERED DURING SCARIFICATION AND GRADING SHALL BE REMOVED FROM THE SITE (E.G. METAL, PLASTIC, ETC.).
- ALL PLANTING TO OCCUR AT EARLIEST OPPORTUNITY UPON ESTABLISHMENT OF SEEDING.
- TREES AND SHRUBS ARE TO BE PLANTED AND STAKED IN ACCORDANCE WITH TYPICAL PLANTING DETAILS ON LANDSCAPE DRAWINGS. CONTRACTOR TO REMOVE ALL STAKES AND TIES FROM THE SITE AT THE END OF THE 2 YEAR WARRANTY PERIOD.
- PLANTS ARE NOT TO BE INSTALLED OR TRANSPLANTED DURING EXTREME HEAT, DROUGHT OR OTHER UNDESIRABLE CONDITIONS. THE CONTRACTOR IS NOT TO PROCEED IN UNCERTAINTY. CONTACT LANDSCAPE ARCHITECT FOR DIRECTION.
- DO NOT PLANT IN DRAINAGE SWALES, WHERE PROPOSED PLANTING LOCATIONS CONFLICT WITH CONSTRUCTED SWALES, CONTACT LANDSCAPE ARCHITECT FOR DIRECTION.
- NATIVE TOPSOIL FOR PLANTING TO BE SOURCED FROM ON SITE STOCKPILE.
- SHRUBS TO BE PLANTED IN A MINIMUM 450mm DEPTH NATIVE TOPSOIL IN CONTINUOUSLY MULCHED PLANTING BEDS.
- SHREDDED PINE BARK MULCH SHALL BE SPREAD UNIFORMLY AROUND BASE OF TREES TO A DEPTH OF 100MM AND A RADIUS OF 500MM FROM TRUNK(S). DO NOT PLACE MULCH IN DIRECT CONTACT WITH TREE TRUNK(S). ALLOW 25MM MULCH FREE RING AROUND TRUNK(S). USE ONLY APPROVED MULCH.
- INSTALL PVC WRAP AROUND TREE GUARDS ON ALL PLANTED DECIDUOUS TREES. ENSURE THAT THE BOTTOM SOMM OF TREE GUARD EXTENDS BELOW THE SOIL LEVEL TO PREVENT ENTRY BY RODENTS.
- ALL PLANT MATERIALS ARE TO BE THOROUGHLY WATERED IMMEDIATELY AFTER INSTALLATION.

- THE CONTRACTOR SHALL REPAIR ALL AREAS DISTURBED DURING PLANTING WITH A HAND BROADCAST APPLICATION OF THE SPECIFIED SEED MIX.
- THE CONTRACTOR SHALL IDENTIFY ANY MAINTENANCE REQUIREMENTS NECESSARY FOR WARRANTY PURPOSES, IN WRITING, TO THE LANDSCAPE ARCHITECT AT THE COMPLETION OF INSTALLATION.
- THE CONTRACTOR IS RESPONSIBLE FOR MAKING ARRANGEMENTS FOR PLANT MATERIAL TO BE MAINTAINED IN A HEALTHY STATE FOR THE DURATION OF THE TWO YEAR WARRANTY PERIOD AND FOR ALL MAINTENANCE AND REPLACEMENT OF DEAD PLANT MATERIALS DURING THE WARRANTY PERIOD UNTIL ACCEPTANCE BY THE LANDSCAPE ARCHITECT.
- THE LANDSCAPE ARCHITECT RESERVES THE RIGHT TO EXTEND THE CONTRACTOR'S WARRANTY RESPONSIBILITIES FOR AN ADDITIONAL YEAR IF, AT THE END OF THE INITIAL WARRANTY PERIOD LEAF DEVELOPMENT AND GROWTH IS NOT SUFFICIENT TO ENSURE FUTURE SURVIVAL AS DETERMINED BY THE LANDSCAPE ARCHITECT.
- AQUATIC PLANTINGS:
 - INSTALLATION SHALL BE COMPLETED BETWEEN APRIL TO MID-JUNE. PLANTING DURING ANY OTHER TIME PERIOD SHALL BE DONE ONLY WITH WRITTEN APPROVAL OF LANDSCAPE ARCHITECT.
 - ENSURE THAT THE NORMAL PERMANENT POOL IS CLEARLY STAKED OUT PRIOR TO INSTALLATION.
 - DO NOT PLANT EMERGENT SPECIES IN DEPTHS GREATER THAN 200mm DEPTHS IN TURBID CONDITIONS. WAIT UNTIL CONDITIONS CLEAR TO ALLOW LIGHT PENETRATION TO 200mm DEPTHS.
 - AQUATIC PLANTINGS WILL BE INSPECTED AFTER ONE YEAR OF INSTALLATION. A MINIMUM 75% COVERAGE OF PLANTING AREA WILL BE REQUIRED FOR ACCEPTANCE.

	BOTANICAL NAME	COMMON NAME	SIZE & CONDITION
As	DECIDUOUS TREES	SUGAR MAPLE	60mm CALIPER; WIRE BASKET
Pd	ACER SACCHARUM	EASTERN COTTONWOOD	60mm CALIPER; WIRE BASKET
To	POPULUS DELTOIDES	AMERICAN BASSWOOD	60mm CALIPER; WIRE BASKET
	TRILIA AMERICANA		
Pa	CANIFEROUS TREES	EASTERN WHITE PINE	200cm HT.; WIRE BASKET
	PINUS STROBUS		
Ca	DECIDUOUS SHRUBS	RED OSER DOGWOOD	60 cm HT. POTTED; TO BE PLANTED APPROX. 1.5m O/C
Ri	CORNUS SERICEA	STAGHORN SUMAC	60 cm HT. POTTED; TO BE PLANTED APPROX. 1.5m O/C
Sd	RHUS TYPHINA	PUSSY WILLOW	60 cm HT. POTTED; TO BE PLANTED APPROX. 1.5m O/C
Rl	SALIX DISCOLOR	ELDERBERRY	60 cm HT. POTTED; TO BE PLANTED APPROX. 1.5m O/C
Sc	SAMBUCUS CANADENSIS		
We	AQUATIC PLANTS	CANADA ANEMONE	2 YEAR PLUG; APPROX. 0.5m O/C
	SHORELINE SPECIES	CANADA BLUE-JOINT	
	5% ANEMONE CANADENSIS	AWL-FRUITED SEDGE	
	10% CALAMAGROSTIS CANADENSIS	VIRGINIA WILD RYE	
	10% CAREX STIPATA	SOUTHERN BLUE FLAG	
	10% ELYMUS VIRGINICUS		
	10% IRIS VIRGINICA		
	EMERGENT SPECIES	WATER PLANTAIN	2 YEAR PLUG; APPROX. 0.5m O/C
	15% ALISMA PLANTAGO-AQUATICA	DUCK-POD	
	5% SAGITTARIA LATIFOLIA	BLACK BULRUSH	
	15% SCIRPUS ATROVIRENS	SOFT STEMMED BULRUSH	
	20% SCIRPUS VALIDUS		
No	FLOATING LEAVED SPECIES	FRAGRANT WATER LILY	4"-6" RHIZOMES; TO BE INSTALLED PER SUPPLIER'S SPECIFICATIONS
	NYMPHAEA OORATA		

Revision	By	Appd.	YY.MM.DD
G CONSTRUCTION RECORD	A.D.M.	A.D.M.	2017.10.11
F CONSTRUCTION	A.D.M.	A.D.M.	2017.04.10
E FOR SUBSTITUTION	H.S.	H.S.	2017.02.17
D TOWN / EBCA REVIEW	A.D.M.	A.D.M.	2017.01.09
C MDE APPROVAL	E.B.	H.S.	2014.12.08
B TOWN REVIEW	E.B.	H.S.	2014.11.26
A TOWN REVIEW	A.D.M.	A.D.M.	2014.10.03
Issued	By	Appd.	YY.MM.DD
File Name: 165620013C-104-S	K.F.F.	A.D.M.	A.D.M.
	Dwn.	Chkd.	Dsgn.
			YY.MM.DD

Permit Seal



Client/Project
1078217 ONTARIO LTD.
KINGSBRIDGE RESIDENTIAL COMMUNITY
SOUTHWEST STORMWATER
MANAGEMENT POND
Town of Amherstburg, ON Canada

Title
LANDSCAPE PLAN

Project No. 165620013 Scale 1:500

Drawing No. Sheet Revision

C-104

Copyright Reserved

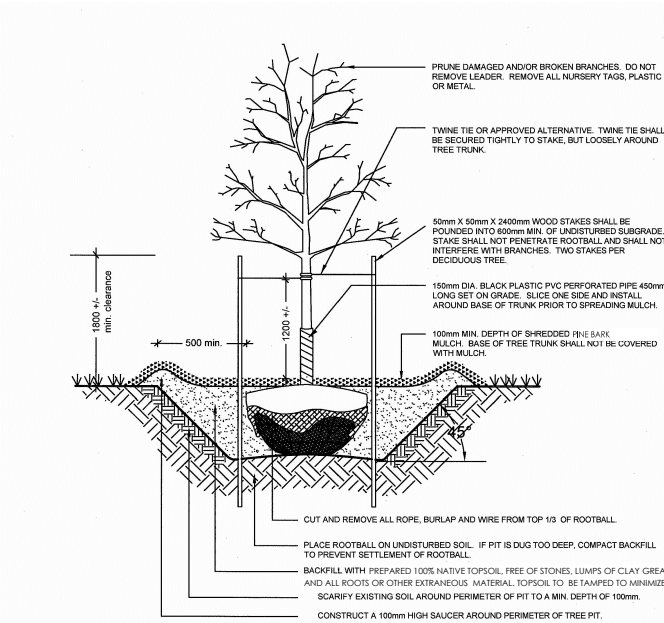
The Contractor shall verify and be responsible for all dimensions. DO NOT scale the drawing - any errors or omissions shall be reported to Stantec without delay.
 The Copyrights to all designs and drawings are the property of Stantec. Reproduction or use for any purpose other than that authorized by Stantec is forbidden.

Legend

Record Drawing

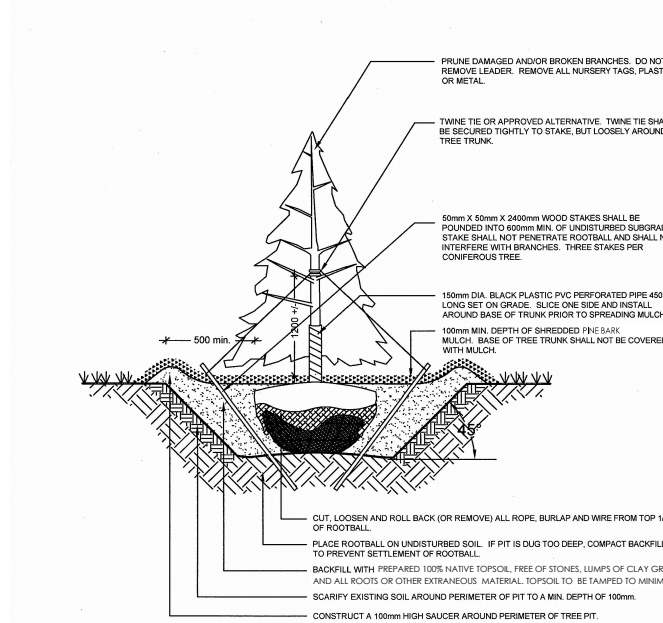
These drawings have been prepared based on information provided by others. Stantec has not verified the accuracy and/or completeness of this information and shall not be responsible for any errors or omissions which may be incorporated herein as a result.

Notes



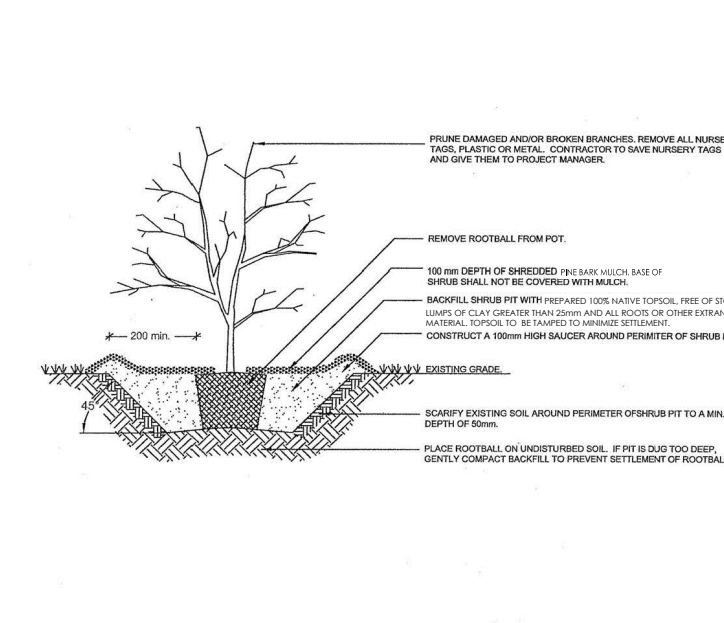
- NOTES:**
- TRUNK TO HAVE SAME ELEVATION RELATIVE TO FINISHED GRADE AS PREVIOUSLY OCCUPIED PRIOR TO TRANSPLANTING.
 - THE TREE ILLUSTRATED DOES NOT REPRESENT ANY PARTICULAR SPECIES OR VARIETY.
 - SAUCER TO BE SOAKED WITH WATER AND MULCHED IMMEDIATELY FOLLOWING PLANTING.
 - ALL DIMENSIONS ARE IN MILLIMETERS UNLESS OTHERWISE NOTED.
 - ALL TWINE AND BURLAP AROUND ROOTBALL MUST BE BIO-DEGRADABLE. NYLON ROPE WILL NOT BE ACCEPTED.
 - CALIPER OR HEIGHT OF TREE MUST MEET CONTRACT REQUIREMENTS.

D 1 DECIDUOUS TREE PLANTING DETAIL N.T.S.



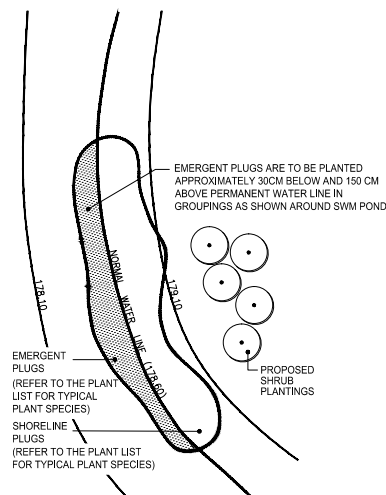
- NOTES:**
- TRUNK TO HAVE SAME ELEVATION RELATIVE TO FINISHED GRADE AS PREVIOUSLY OCCUPIED PRIOR TO TRANSPLANTING.
 - THE TREE ILLUSTRATED DOES NOT REPRESENT ANY PARTICULAR SPECIES OR VARIETY.
 - SAUCER TO BE SOAKED WITH WATER AND MULCHED IMMEDIATELY FOLLOWING PLANTING.
 - ALL DIMENSIONS ARE IN MILLIMETERS UNLESS OTHERWISE NOTED.
 - ALL TWINE AND BURLAP AROUND ROOTBALL MUST BE BIO-DEGRADABLE. NYLON ROPE WILL NOT BE ACCEPTED.
 - CALIPER OR HEIGHT OF TREE MUST MEET CONTRACT REQUIREMENTS.

D 2 CONIFEROUS TREE PLANTING DETAIL N.T.S.

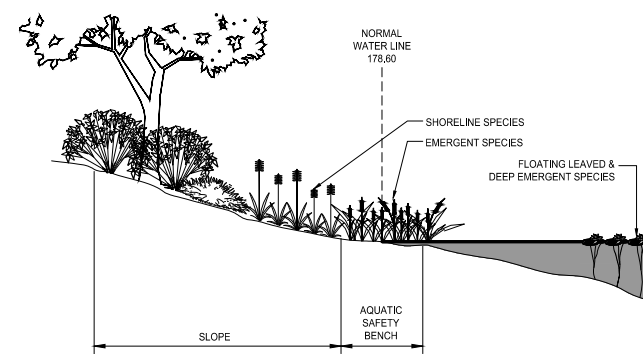


- NOTES:**
- BASE OF SHRUB TO HAVE SAME ELEVATION RELATIVE TO FINISHED GRADE AS PREVIOUSLY OCCUPIED PRIOR TO TRANSPLANTING.
 - SAUCER TO BE SOAKED WITH WATER AND MULCHED IMMEDIATELY FOLLOWING PLANTING.
 - ALL DIMENSIONS ARE IN MILLIMETERS UNLESS OTHERWISE NOTED.
 - SIZE OF SHRUB MUST MEET CONTRACT REQUIREMENTS.
 - ALL PLANT MATERIAL SHALL CONFORM TO THE STANDARDS OF THE CANADIAN NURSERY TRADES ASSOCIATION FOR SIZE AND SPECIES.

D 3 SHRUB PLANTING DETAIL N.T.S.



D 4



AQUATIC SPECIES PLANTING DETAIL N.T.S.

Revision	By	Appd.	YY.MM.DD	
G	CONSTRUCTION RECORD	A.D.M.	A.D.M.	2017.10.11
F	CONSTRUCTION	A.D.M.	A.D.M.	2017.04.10
E	FOR QUOTATION	H.S.	H.S.	2017.02.17
D	TOWN / ERCA REVIEW	A.D.M.	A.D.M.	2017.01.09
C	MOE APPROVAL	E.B.	H.S.	2014.12.08
B	TOWN REVIEW	E.B.	H.S.	2014.11.26
A	TOWN REVIEW	A.D.M.	A.D.M.	2014.10.03
Issued	By	Appd.	YY.MM.DD	
File Name: 165620013C-104-5	K.F.F.	A.D.M.	A.D.M.	2014.08.13
	Dwn.	Chkd.	Dsgn.	YY.MM.DD

Permit Seal



Client/Project
 1078217 ONTARIO LTD.
 KINGSBRIDGE RESIDENTIAL COMMUNITY
 SOUTHWEST STORMWATER
 MANAGEMENT POND
 Town of Amherstburg, ON Canada

Title
 LANDSCAPE DETAILS

Project No. 165620013	Scale AS SHOWN
Drawing No. C-105	Sheet Revision

MOORE
WATER GARDENS
WATER LILIES & AQUATIC PLANTS

4683 Sunset Rd, PO Box 70 Port Stanley ON N5L 1J4
519-782-4052

September 7, 2017

Valente Turf Contractor Ltd
Peter Valente
2387 Westcott Rd
Windsor ON N8W 4K6

Hi Peter

Further to our conversations regarding the aquatic plants for Kingsbridge Residential Community Stormwater Management Pond.

When the water reaches its NWL, we can have the aquatic plants installed within a day or two. I would still feel comfortable planting in late September, at this site, being that Essex County has a longer growing season. The plants requested for this site are ready and still actively growing at our nursery. We have also budgeted a revisit in the spring of 2018 to do maintenance and re-planting if required.

Let me know your thoughts and call me if you have any questions. Hope for more rain to fill that pond up.

Thank you
Farley See
Moore Water Gardens



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Roster for Engineering Services for Drainage Works (2018-2020)

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Drainage Superintendent and Engineering Coordinator dated January 15, 2018, regarding the Roster for Engineering Services for Drainage Works (2018-2020) BE RECEIVED; and,
2. Administration BE AUTHORIZED to develop a roster for Engineering Services for Drainage Works inclusive of:
i. Rood Engineering Inc.
ii. N.J. Peralta Engineering Ltd.
iii. R. Dobbin Engineering Inc.
iv. Dillon Consulting Ltd.
v. RC Spencer Associates Inc.

2. BACKGROUND:

The Town recently advertised on the Town's website using the Bids and Tenders bidding system for the Engineering Services Roster for Drainage Works (2018-2020). The drainage engineering roster will allow Administration to recommend to Council the appointment of engineering firms for projects under the Drainage Act. The scope of professional services the municipality was seeking included the following areas:

- 1) The firms attendance at all required Public Meetings, including on-site meetings, Consideration Meetings, and the Court of Revision

- 2) Surveying and Drafting Services
- 3) Liaise with all levels of government Environmental Authorities
- 4) Preparation and Submission of all types of Reports under the provisions of the Drainage Act
- 5) Assisting the Town with appeals to the Court of Revision, Ontario Drainage Tribunal and Drainage Referee
- 6) Preparation of tender documents for Town's Approval
- 7) Contract administration and construction supervision services

3. DISCUSSION:

The RFP closed on Tuesday, December 19, 2017. The respondents to the RFP were as follows:

- 1) Associated Engineering (Ont.) Ltd.
508 Riverbend Drive, Suite 302, Kitchener, Ontario N2K 3S2
- 2) Rood Engineering Inc.
9 Nelson Street, Leamington, Ontario N8H 1G6
- 3) R. Dobbin Engineering Inc.
4218 Oil Heritage Road, Petrolia, Ontario, N0N 1R0
- 4) N.J. Peralta Engineering
45 Division Street North, Kingsville, Ontario N9Y 1E1
- 5) Baird AE
102-27 Princess Street, Unit 102, Leamington, Ontario N8H 2X8
- 6) RC Spencer Associates
800 University Ave. W, Windsor, Ontario N9A 5R9
- 7) Dillon Consulting Ltd.
10 Fifth Street South, Chatham, Ontario N7M 4V4

Submissions were evaluated by an evaluation committee comprised of the Drainage Superintendent & Engineering Coordinator, the Manager of Roads and Fleet, the Manager of Engineering & Operations, and the Manager of Environmental Services.

All submissions received met the requirements of the RFP with the exception of the submission from Baird AE, which did not include the mandatory fee schedule. The cost per hour provided by the proponents ranged from \$55.00 per hour for clerical personnel to \$200.00 per hour for Senior Engineer. It is important for Council to note that engineering costs for drainage works are recovered through drainage assessments to property owners and are not necessarily a cost to the Town.

In light of the proposals received, Administration is recommending the development of an approved roster for drainage engineering services. The purpose of the roster is to develop consistent practices and reports amongst a number of firms in the hopes of moving drainage works forward in an expeditious manner and minimizing the number of

resident disputes. Administration is recommending the following firms for the Town roster for engineering services for drainage works under the Drainage Act:

- Rood Engineering Inc.
- N.J. Peralta Engineering Ltd.
- R. Dobbin Engineering Inc.
- Dillon Consulting Ltd.
- RC Spencer Associates Inc.

A copy of the Schedule of Fees for these firms will be provided to Council in a Private and Confidential memo. The fees of the firms recommended for the roster are competitive. It should be noted that although Administration is recommending the use of these firms it does not preclude Administration or Council from using other firms, if it is deemed necessary to do so. In the event that Administration or Council wishes to solicit the professional services of a firm that is not on the roster, they will be procured in accordance with the Council approved procurement policy.

4. RISK ANALYSIS:

Under the Drainage Act, Council is responsible for the integrity of the drainage systems within the municipality's jurisdiction. An engineer's report is required for improvements to individual drainage systems.

5. FINANCIAL MATTERS:

There are no financial commitments at this time, however all future engineering appointments must be awarded in accordance with the Council approved Procurement Policy. Engineering costs associated with Drainage works are primarily assessed to property owners. Assessments to the Town may also occur, depending on the nature of the drainage project.

6. CONSULTATIONS:

Todd Hewitt, Manager of Engineering and Operations
Dwayne Grondin, Manager of Environmental Services
Eric Chamberlain, Manager of Roads and Fleet
Bobbi Reive, Financial Planning Administrator

This space left blank intentionally.

7. **CONCLUSION:**

The development of an engineering roster for drainage services for the Town will permit the Town to service its drainage engineering requirements in a more efficient and cost effective manner. Administration is recommending the following firms for the Town roster for engineering services for drainage works under the Drainage Act:

- Rood Engineering Inc.
- N.J. Peralta Engineering Ltd.
- R. Dobbin Engineering Inc.
- Dillon Consulting Ltd.
- RC Spencer Associates Inc.



Shane McVitty
**Drainage Superintendent and
Engineering Coordinator,
Engineering & Public Works**



Todd Hewitt
Manager, Engineering & Operations

sm

Report Approval Details

Document Title:	Roster for Engineering Services for Drainage Works (2018-2020).docx
Attachments:	N/A
Final Approval Date:	Jan 30, 2018

This report and all of its attachments were approved and signed as outlined below:



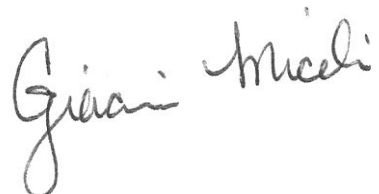
Antonietta Giofu - Jan 22, 2018 - 12:55 PM



Justin Rousseau - Jan 23, 2018 - 9:47 AM



Mark Galvin - Jan 23, 2018 - 11:20 AM



John Miceli - Jan 24, 2018 - 1:48 PM



Paula Parker - Jan 30, 2018 - 1:17 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: LED Streetlight Conversion – RFP Results

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Manager of Engineering dated January 25, 2018, regarding the LED Streetlight Conversion – RFP Results BE RECEIVED;
2. An agreement with Anchor Hydro (1903292 Ontario Inc.) to complete the LED Streetlight Conversion BE AUTHORIZED in the amount of \$1,186,758.21 (excluding H.S.T.) and BE FUNDED as follows:

Table with 2 columns: Description, Amount. Rows include 2017 LED Replacement Program Cost, 2018 LED Replacement Program Cost, 2018 Forecasted Utilities Cost Avoidance, 2018 Forecasted Maintenance Cost Avoidance.

Table with 2 columns: Description, Amount. Rows include 2019 Budget Allocation, 2020 Budget Allocation, 2021 Budget Allocation, 2022 Budget Allocation, 2023 Budget Allocation, 2024 Budget Allocation.

3. **By-law 2018-12** being a by-law to enter into an agreement with Anchor Hydro (1903292 Ontario Inc.) to complete the LED Streetlight Conversion be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same; and,
4. Administration **BE DIRECTED** to issue an RFP to install street lighting on County Road 20 from Ranta Marina to County Road 3 (Malden Road).

EXECUTIVE SUMMARY:

N/A

2. BACKGROUND:

The Town spends significant dollars on utility costs to power streetlights in the municipality. The conversion of streetlights to Light Emitting Diode (LED) technology will result in significant hydro cost avoidance for the Town. The new LED lights would also come with warranties that would provide the opportunity to significantly reduce maintenance costs.

3. DISCUSSION:

The Town recently advertised on the Town's website using the Bids and Tenders bidding system for the conversion of the Town's streetlights to LED technology. The proposal requested pricing to replace all the 'cobrahead' lights (standard streetlights) in Town with an LED alternative and a provisional item to replace all of the decorative fixtures with an LED alternative.

The RFP closed on December 21, 2017, with the Town receiving 6 proposals.

The evaluation committee consisted of the Manager of Engineering, Drainage Superintendent / Engineering Coordinator and the Director of Engineering and Public Works. The committee met as a group to review the proposals, complete the evaluation process and determine the successful proponent. The weighting of the evaluation process to determine the successful proponent was based on the following:

- 15pts - Experience and Ability
- 15pts - Understanding of the project and Value added propositions
- 30pts - Technical Specifications
- 30pts - Lifecycle Cost
- 20pts - Warranty

Upon completion of the evaluation process, the committee concluded that the successful proposal was Anchor Hydro. Below is a summary of the proposals and their rankings:

<u>Proponent</u>	<u>Ranking</u>
Anchor Hydro	1 st
Ameresco	2 nd
Rorison	3 rd
DeAngelo Brothers Inc.	4 th
Langley	5 th
Mid South Electrical	6 th

The new cobrahead lights will be manufactured by LED Roadway Lighting (LRL) and come with a 20 year limited replacement warranty. All components are covered for full replacement for the first 10 years with a pro-rated replacement on some components in years 11 to 20. The decorative fixtures will be manufactured by King Luminaire and come with a 10 year full replacement warranty. Anchor Hydro has included a 5 year warranty to cover all labour involved with the replacement of faulty fixtures. It should be noted that Anchor Hydro is a local company based in Amherstburg.

The Public Works Department had received a request to investigate providing streetlights for the section of County Road 20 from Ranta Marina to County Road 3 (Malden Road). At the time it was determined that Administration would first proceed with the RFP to convert current streetlights to LED to determine potential cost savings. It was believed that should significant cost savings be realized that this would present an opportunity to fund such and endeavor through the savings realized as well. Now that the RFP for the LED streetlight conversion has been issued and potential energy savings identified Administration is seeking direction to issue an RFP for these additional streetlights. Once costing has been determined Administration will return to Council with possible funding options to move forward with this initiative.

4. RISK ANALYSIS:

Not moving forward with the conversion of the Town’s streetlights to LED would result in the Town continuing to pay utility costs based on the current lights. The Town would miss the opportunity to achieve significant utility cost avoidance.

5. FINANCIAL MATTERS:

In 2017 the Town had \$228,573.69 in streetlight utility costs that are directly impacted by kW usage. Converting the Town’s streetlights to LED will reduce this cost significantly.

In the past 3 years the Town has spent an average of \$44,991.00/year on the repair of streetlights that are either out, cycling (turning on and off constantly) or on during the day. These maintenance costs will be eliminated completely for the first 5 years. The Town would still be responsible for any costs related to damaged lights (broken globe, damaged lens, etc.).

The chart below is based on the current power usage and cost and the projected power usage and cost after the conversion to LED. It also includes the projected reduction in

maintenance costs with a complete elimination of costs in years 1-5 and an estimate for years 6-10.

	Current Utility cost	Projected Utility Costs w/ LED	Cost Avoidance	Maintenance Avoidance	Projected Payback
2018	\$228,573.69	\$153,975.88	\$74,597.81	\$22,495.50	\$1,083,232.87
2019	\$233,145.17	\$80,965.63	\$152,179.54	\$44,991.00	\$886,062.32
2020	\$237,808.07	\$82,584.94	\$155,223.13	\$44,991.00	\$685,848.19
2021	\$242,564.23	\$84,236.64	\$158,327.60	\$44,991.00	\$482,529.60
2022	\$247,415.52	\$85,921.37	\$161,494.15	\$44,991.00	\$276,044.45
2023	\$252,363.83	\$87,639.80	\$164,724.03	\$30,000.00	\$81,320.42
2024	\$257,411.10	\$89,392.59	\$168,018.51	\$30,000.00	-\$116,698.09
2025	\$262,559.33	\$91,180.44	\$171,378.88	\$30,000.00	-\$318,076.97
2026	\$267,810.51	\$93,004.05	\$174,806.46	\$30,000.00	-\$522,883.43
2027	\$273,166.72	\$94,864.13	\$178,302.59	\$30,000.00	-\$731,186.02

In 2018 the Town Budgeted Cost \$315,000 (\$190,000 Utilities, \$50,000 LED Replacement Program, 75,000 Maintenance) for Traffic and Streetlight Cost based on the scenario above the Average Operation Cost is approximately \$115,000. It is recommended that the total budget dollars for Traffic and streetlights area remain at 315,000 after the installation of the LED lights and that \$200,000 be transferred back for a period of 6 years to cover the cost of the capital outlay. It should be noted that administration has estimated 50% cost avoidance in 2018 based on the timing for installation.

The upfront purchase cost is as follows:

Total Cost of Replacement of Lights	\$1,186,758.21
Non- Refundable HST	\$ 20,886.97
	<u>\$1,207,645.18</u>

The upfront purchase cost would reside in unfinanced capital for the town and would be drawn down as follows:

Total Upfront Capital Cost	\$1,207,645.18
2017 LED Replacement Program Cost	\$(50,000.00)
2018 LED Replacement Program Cost	\$(50,000.00)
2018 Forecasted Utilities Cost Avoidance	\$(75,000.00)
2018 Forecasted Maintenance Cost Avoidance	\$(22,500.00)
2019 Budget Allocation	\$(200,000.00)

2020 Budget Allocation	\$(200,000.00)
2021 Budget Allocation	\$(200,000.00)
2022 Budget Allocation	\$(200,000.00)
2023 Budget Allocation	<u>\$(200,000.00)</u>
2024 Budget Allocation	<u>\$(10,145.18)</u>
	\$ Nil

6. CONSULTATIONS:

The Treasurer was consulted with respect to the financing options for the project.

7. CONCLUSION:

Completing the conversion of the Town's streetlights to LED will result in significant cost avoidance with respect to utility costs and maintenance costs. Administration recommends converting all of the Town's streetlights to LED.



Todd Hewitt
Manager of Engineering

th

Report Approval Details

Document Title:	20180212 LED Streetlight Conversion - RFP Results.docx
Attachments:	- Anchor Hydro - LED Conversion agreement.pdf - By-law 2018-12 LED Streetlight Conversion.pdf
Final Approval Date:	Feb 6, 2018

This report and all of its attachments were approved and signed as outlined below:



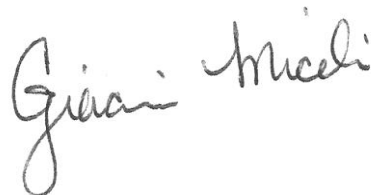
Antonietta Giofu - Feb 2, 2018 - 3:57 PM



Justin Rousseau - Feb 5, 2018 - 12:03 PM



Mark Galvin - Feb 5, 2018 - 1:19 PM



John Miceli - Feb 5, 2018 - 3:29 PM



Tammy Fowkes - Feb 6, 2018 - 11:23 AM

AGREEMENT

THIS AGREEMENT made in quadruplicate this 12 day of February, 2018.

BETWEEN THE CORPORATION OF THE TOWN OF AMHERSTBURG
(hereinafter called the Corporation) of the first part.

AND

Anchor Hydro (1903292 Ontario Inc.)

(hereinafter called the proponent) of the second part.

WHEREAS the Corporation is desirous that certain services should be provided for the implementation of:

LED STREETLIGHT CONVERSION PROGRAM

In the Town of Amherstburg and has accepted a Proposal by the Consultant for this purpose.

NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

The Proponent hereby covenants and agrees to provide all and every kind of labour and materials for, and to undertake and complete in strict accordance with his Proposal dated the:

21st day of December, 2017

And the Proponent Documents (consisting of the contents and requirements for this Request for Proposal, including all modifications thereof and incorporated in the said documents before their execution) prepared by the Town of Amherstburg and all of which said documents are annexed hereto and form part of this Agreement to the same extent as fully embodied herein, the provision of the above noted works for the sum of:

One million, one hundred and eighty six thousand, seven hundred and fifty eight dollars and
twenty one cents (1,186,758.21) excluding H.S.T.

The estimated total cost of the effort to deliver the scope described above, excluding applicable taxes. Invoices will be billed based on the actual effort expended, with monthly invoicing on a time and materials basis for services rendered plus reimbursable expenses, not to exceed the upset limit without the Town's prior approval of a budget increase due to a change in scope of work.

The Proponent further covenants and agrees to undertake and complete the said work in a customarily accepted professional standard under the supervision and direction and to the reasonable satisfaction of the Town of Amherstburg Engineering and Public Works Department acting reasonably within the specified time in his Quotation.

The Proponent further covenants and agrees that he will at all times, indemnify and save harmless, the Corporation of the Town of Amherstburg along with their respective officers and servants, from and against all loss and damages whatsoever which may be made or brought against the above listed to the proportionate extent caused by the negligent acts, omissions or willful misconduct of the Proponent, its servants, agents or employees.

In the event that the Proponent fails to commence correction of any non-performance or negligent performance of this Agreement within five (5) days of receiving written notice thereof, the Corporation of the Town of Amherstburg may terminate this Agreement forthwith.

Either party may terminate this Agreement without cause on sixty (60) days written notice to the other.

The liability of the Corporation of the Town of Amherstburg shall be limited to payment for all authorized work performed to the termination date, less the reasonable costs of correcting or performing the said work. The Corporation of the Town of Amherstburg shall not in any event, be liable to the proponent for any consequential damages or other costs related to the termination of this Agreement.

The Proponent is not responsible for damages or delays in performance caused by acts of God, strikes, lockouts, accidents or other events beyond the control of the Proponent. In any such event, the Proponent's contract price and schedule shall be equitably adjusted.

The Corporation hereby covenants and agrees that if the said Work is duly and properly executed and materials are provided as aforesaid, and if the said Proponent carries out, performs and observes all of the requirements and conditions of this Agreement, the Corporation will pay to the Proponent, the price set forth in his Quotation, such payment or payments to be made in accordance with the provisions of the General Conditions of the Contract to above.

This Agreement and everything herein contained shall enure to the benefit of and be binding upon the parties hereto, their heirs, executors, administrators, successors and assigns, respectively.

(this space left intentionally blank)

IN WITNESS WHEREOF the parties hereto have hereunto affixed their Corporate Seals, if any, duly attested by the signature of their proper officers in that behalf, respectively.

WITNESS AS TO SIGNATURE OF
PROPONENT

Proponent's Signature and Seal

Proponent's Name

Proponent's address

CORPORATION OF THE TOWN OF AMHERSTBURG

WITNESS AS TO SIGNATURE OF
CORPORATION

Aldo DiCarlo, Mayor

Paula Parker, Clerk

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2018-12

By-law to enter into an Agreement with Anchor Hydro (1903292 Ontario Inc.) to complete the LED Streetlight Conversion

WHEREAS under Section 9 of the Municipal Act 2001, S.O., 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

AND WHEREAS under Section 8(1) of the Municipal Act 2001, S.O., 2001, c. 25, as amended, shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

AND WHEREAS the Council of The Corporation of the Town of Amherstburg deems it expedient to enter into an agreement with Anchor Hydro (1903292 Ontario Inc.) to complete the LED Streetlight Conversion

NOW THEREFORE the Council of The Corporation of the Town of Amherstburg enacts as follows:

1. That the Council of The Corporation of the Town of Amherstburg agrees to enter into the contract as attached hereto as Schedule "A" to this By-law.
2. That the Mayor and Clerk are hereby authorized to sign and seal said agreement on behalf of The Corporation of Town of Amherstburg.
3. This By-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and finally passed this 12th day of February, 2018.

MAYOR – ALDO DICARLO

MUNICIPAL CLERK – PAULA PARKER



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Nicole Rubli	Report Date: January 25, 2018
Author's Phone: 519 736-0012 ext. 2251	Date to Council: February 12, 2018
Author's E-mail: nrubli@amherstburg.ca	Resolution #: 20171023-925

To: Mayor and Members of Town Council

Subject: Request for Dedicated Parking Spaces - Stefano Storey and Chad Denomme, Storey and Denomme Family Dentistry

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Licensing and Enforcement dated January 25, 2018, regarding Request for Dedicated Parking Spaces - Stefano Storey and Chad Denomme, Storey and Denomme Family Dentistry **BE RECEIVED**;
2. The Town owned lot located at Ramsey and Richmond **BE DESIGNATED** as a 2 hour parking limit, Monday-Friday 8am-5pm; and,
3. A downtown core parking study, with funding to be allocated in a future year budget, after the completion of the development of the former Duffy lands **BE SUPPORTED**.

2. **BACKGROUND:**

On October 23rd, 2017, Stefano Storey and Chad Denomme from Denomme Family Dentistry delegated before Council to request reserved and exclusive use of parking spaces in the Public Parking lot located at Ramsay and Richmond Street for their business. Council passed the following motion as it relates to this request:

The report from the Manager of Licensing and Enforcement dated October 18, 2017, regarding Parking Space Request – Delegation from Storey and Denomme Family Dentistry BE RECEIVED;

The request for reserved and exclusive use of parking spaces in the Public Parking lot located at Ramsay and Richmond Street for Storey and Denomme Family Dentistry BE DENIED;

Administration BE DIRECTED to bring a report back providing Council with options for the public parking lot located at Ramsay and Richmond Street.

3. DISCUSSION:

A report to Council on March 9th, 2015, identified that a parking review was conducted for the downtown in the area of Rankin Avenue to Park Street, and Dalhousie Street to Sandwich Street. Through this exercise Administration reviewed all Town owned parking lots within this area and completed an inventory of available parking spots. Further, Administration reviewed and created an inventory of all on street parking within the identified area along with time limits where applicable. In 2015, it was identified that the Town has a total of 97 parking spots available for use in Town owned parking lots and approximately 373 on street parking spots within the identified area.

Attached to the report is Appendix “C” from Traffic By-law 2011-69, as amended. This appendix captures the streets that have parking for restricted time periods. Much of the downtown is designated as two hour parking and Administration recommends that the parking lot at Ramsay and Richmond Street also be signed as a two hour parking lot.

Currently there are no regulations for this lot, so there are no enforceable provisions if a vehicle remains there for a long period, including overnight.

A full parking study is required for Administration to acquire the necessary adequate data to recommend any further parking changes in the downtown area. Administration is recommending that the parking study be completed once the development is underway at the former Duffy location.

4. RISK ANALYSIS:

Administration recognizes that adequate parking and accessibility to downtown merchants promotes a healthy and vibrant downtown. Adequate parking levels also promote an increase in visitor traffic to the downtown supporting local merchants and promoting a “shop local” culture.

Adequate parking levels promote new business development encouraging diversity and variety in our downtown area. The numerous events and festivals have proven to encourage and attract tourists and visitors to the downtown area. These events help to support the downtown businesses while utilizing town owned assets such as the King’s Navy Yard Park and various amenities.

Given the development plans in the downtown area, a proper parking study will be required in the future to ensure there is adequate parking for businesses, residents and visitors.

5. FINANCIAL MATTERS:

There will be some costs for signage in the lot at Ramsay and Richmond. These costs are budgeted through the Public Works operating budget.

6. CONSULTATIONS:

The Director of Planning, Development & Legislative Services and Manager of Public Works were consulted on this report.

7. CONCLUSION:

Administration is committed to ensuring that parking in the downtown core is sufficient and suitable for business, customers and future visitors.



Nicole Rubli
Manager of Licensing and Enforcement

NR

DEPARTMENTS/OTHERS CONSULTED:

Name: Eric Chamberlain
Phone #: 519 736-3664 ext. 2312

Report Approval Details

Document Title:	Request for Dedicated Parking Spaces - Stefano Storey and Chad Denomme, Storey and Denomme Family Dentistry.docx
Attachments:	- Amended Schedule C.pdf
Final Approval Date:	Jan 31, 2018

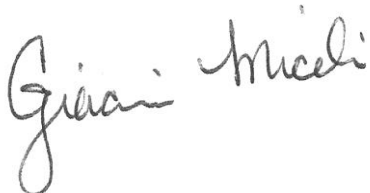
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Jan 29, 2018 - 3:53 PM



Justin Rousseau - Jan 30, 2018 - 12:21 PM



John Miceli - Jan 30, 2018 - 1:58 PM



Paula Parker - Jan 31, 2018 - 1:44 PM

THE CORPORATION OF THE TOWN OF AMHERSTBURG
 BY-LAW NO. 2011-69
 SCHEDULE "C"

PARKING FOR RESTRICTED PERIODS

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
HIGHWAY OR MUNICIPAL PARKING LOT	SIDE	FROM	TO	TIMES/ DAYS	MAXIMUM PERIOD PERMITTED
Bathurst St	Both	Richmond St	Murray St	9:00am - 6:00pm Monday to Friday	Two (2) hours
Cherrylawn Cres	West	230 Cherrylawn Cres	240 Cherrylawn Cres	6:00am - 6:00pm Monday to Friday	15 minutes
Dalhousie St	East	Rankin Ave	Park St	9:00am - 6:00pm Monday to Friday	Two (2) hours
Dalhousie St	West	Rankin Ave	Richmond St	9:00am - 6:00pm Monday to Friday	Two (2) hours
Dalhousie St	West	Richmond St	Murray St	9:00am - 6:00pm Monday to Friday	Two (2) hours
Fort Malden Dr	North	Dalhousie St	Laird Ave	8:00am - 5:00pm Monday to Friday	Two (2) hours
Laird Ave	East	North limit of school	Maple Ave	8:00am - 5:00pm Monday to Friday	Two (2) hours
Laird Ave	West	Elm Ave	North limit of school	8:00am - 5:00pm Monday to Friday	Two (2) hours
Murray St	North	Ramsay St	Bathurst St	9:00am - 6:00pm Monday to Saturday	Two (2) hours
Murray St	North	Dalhousie St	West limit of 61 Murray St	9:00am - 6:00pm Monday to Friday	Two (2) hours
Murray St	North	West limit of 61 Murray St	East limit of 61 Murray St	Anytime	Fifteen (15) minutes
Murray St	South	East limit of 61 Murray st	Bathurst St	9:00am - 6:00pm Monday to Friday	Two (2) hours
Ramsay St	Both	Richmond St	Murray St	9:00am - 6:00pm Monday to Friday	Two (2) hours
Richmond St	Both	Seymour St	Dalhousie St	9:00am - 6:00pm Monday to Friday	Two (2) hours
Richmond St - East Heritage Square Part Lot 6, RP 6	Both	North St	Front entrance of school	8:00am - 5:00pm Monday to Friday	One (1) hour
The King's Navy Yard Park				9:00am - 6:00pm Monday to Saturday	Two (2) hours



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Nicole Rubli	Report Date: January 29, 2018
Author's Phone: 519 736-0012 ext. 2251	Date to Council: February 12, 2018
Author's E-mail: nrubli@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: User Fee By-law Amendment

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Licensing and Enforcement dated January 29, 2018 regarding User Fee By-law Amendment **BE RECEIVED**; and,
2. **By-law 2018-13** being a by-law to Amend User Fee By-law 2017-96 be taken as having been read 3 times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. **BACKGROUND:**

At the January 22nd, 2018 Council meeting the following motions were passed:

*By-law 2018-01 being a by-law to regulate the setting of open air fires, fire prevention, including the prevention of the spreading of fires; and, establishing the conditions associated with where open air fires may be set, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same; and,*

The Town of Amherstburg User Fee by-law be amended to reflect the additional fees set out in By-law 2018-01.

In September 2017, Council approved offering Civil Marriage Ceremonies effective January 1st, 2018.

3. DISCUSSION:

The Open Air Fire by-law establishes a Town-wide permit program for open air fires with an annual \$25 fee for the setting of open air fires, and a \$75 fee for specific event campfires and outdoor fireplaces with special circumstances.

Administration reviewed the civil marriage ceremony program and is recommending the option of providing witnesses for the ceremony at the cost of \$30 and an option of having a wedding rehearsal for a fee of \$50.

The User Fee By-law has been amended to reflect these new fees for the Fire Department and Licensing and Enforcement Division.

4. RISK ANALYSIS:

User fees are required to be reviewed on an annual basis. A failure to do so may result in a significant time period lapsing before fees are adjusted to meet appropriate levels. This may result in lost opportunities for the Town to recover costs and as a result may place additional pressure on the general tax levy.

5. FINANCIAL MATTERS:

The fees collected from the proposed open air fire permit program will be expected to partially offset the cost of administration and enforcement. The fees have been set at nominal rates in order to encourage compliance and to assist with Fire Service awareness.

It is not expected that witnesses and rehearsals for civil marriage ceremonies will be highly utilized; however Administration wants to have the services available for residents if required.

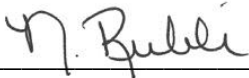
6. CONSULTATIONS:

The Fire Chief was consulted on this report.

This space left blank intentionally.

7. **CONCLUSION:**

Approval of the User Fee By-law will allow the Town of Amherstburg to charge users for services at a comparable rate to that of other municipality's user fees within the Essex County Region.



Nicole Rubli

Manager of Licensing and Enforcement

Report Approval Details

Document Title:	User Fee By-law Amendment.docx
Attachments:	- Amending 2018-13 USER FEE BY-LAW.pdf
Final Approval Date:	Jan 31, 2018

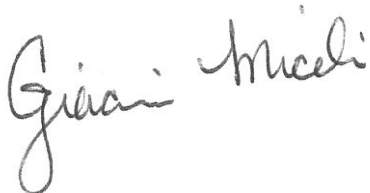
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Jan 29, 2018 - 2:09 PM



Justin Rousseau - Jan 30, 2018 - 2:18 PM



John Miceli - Jan 30, 2018 - 3:04 PM



Paula Parker - Jan 31, 2018 - 1:46 PM

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2018-13

By-law to amend User Fee By-law 2017-96

WHEREAS By-law 2017-96 being a by-law to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property was adopted on December 11, 2017;

AND WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws imposing fees or charges on any class or persons;

AND WHEREAS the Building Code Act, 1992, S.O. 1992, c. 23, as amended provides that a municipality may pass by-laws imposing fees and charges;

AND WHEREAS the Planning Act, R.S.O. 1990, c. P.13, as amended, provides that a municipality may pass by-laws imposing tariffs, fees and charges.

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. THAT the rates and service charges, as outlined in Schedule "A" of By-law 2017-96 be amended as attached hereto and forming part of this By-law.
2. THAT such services and activities will not be provided until payment of the appropriate fee or charge has been received.
3. THAT payment of any fee or charge in this By-law shall be in Canadian currency.
4. THAT some rates and service charges are subject to applicable sales tax.

Read a first, second and third time this 12th day of February, 2018.

MAYOR- Aldo DiCarlo

CLERK – Paula Parker

Town of Amherstburg User Fee Schedule

Administrative Services

Service	Fee Basis	Approved Fee
Photocopies	Per Copy	\$ 0.30
Pins	Per Pin	\$ 0.75
Town Spoon	Per Spoon	\$ 5.00
Flags	Per Flag	\$ 75.00
2 x 3 Street Maps	Per Map	\$ 10.00

Clerk's Department

Commissionaire of Oaths/Witness Signature (Non Municipal Documents) Residents (Pension Documents Excluded)	Per Document	\$ 10.00
Commissionaire of Oaths/Witness Signature (Non Municipal Documents) Non Residents (Pension Documents Excluded)	Per Document	\$ 15.00
MFFIPA Application	Per	\$ 5.00
MFFIPA Other		As per Ontario Regulation 823
Transfer of Electronic Documents (USB, Email)	per	\$ 10.00
Integrity Commissioner Filing fee	per	\$ 125.00
Election Nomination Fee - Mayor	per	\$ 200.00
Election Nomination Fee - Deputy Mayor/Councillor	per	\$ 100.00
Copies of recorded council meeting	Per CD	\$ 10.00
Administrative Charge for subrogated third party damages	per	\$ 100.00

Town of Amherstburg User Fee Schedule

Licensing & Enforcement Department

Service	Fee Basis	Approved Fee
Auctioneer	Per Licence	\$ 78.00
Lotteries/Bingos/Raffles	Per Licence	Legislated at 3%
Carnivals, Fairs/Midways	Per Licence	\$ 150.00
Circuses	Per Licence	\$ 150.00
Concerts	Per Licence	\$ 150.00
Driving Schools	Per Licence	\$ 150.00
Festivals	Per Licence	\$ 150.00
Flea Markets	Per Licence	\$ 150.00
Hawkers and Peddlers	Per Licence	\$ 78.00
Horse Drawn Carriage Owners Drivers	Per Licence	\$ 78.00
Limousine Driver	Per Licence	\$ 78.00
Limousine Owner	Per Licence	\$ 78.00
Pedi cabs Owners/Drivers	Per Licence	\$ 78.00
Petting Zoos	Per Licence	\$ 150.00
Portable Sign Contractors	Per Licence	\$ 100.00
Produce Vendors	Per Licence	\$ 150.00
Refreshment Vehicles (All Classes)	Per Licence	\$ 78.00
Second Hand Shops	Per Licence	\$ 200.00
Special Event Sales	Per Licence	\$ 78.00
Taxicab Broker	Per Licence	\$ 75.00
Taxicab Driver	Per Licence	\$ 60.00
Taxicab Owner	Per Licence	\$ 70.00
Trade Shows	Per Licence	\$ 150.00
Amusement Arcades	Per Licence	\$ 200.00
Automobile Body Repair Shops	Per Licence	\$ 200.00
Barbershops	Per Licence	\$ 200.00
Beauty Salons	Per Licence	\$ 200.00
Bed and Breakfasts	Per Licence	\$ 200.00
Bingo Halls	Per Licence	\$ 200.00
Boarding/Lodging/Rooming Houses	Per Licence	\$ 200.00
Body piercing parlours	Per Licence	\$ 200.00
Bowling Alleys	Per Licence	\$ 200.00
Business Service Establishments	Per Licence	\$ 200.00
Campgrounds/Trailer Parks	Per Licence	\$ 200.00
Caterers	Per Licence	\$ 200.00
Dry Cleaners	Per Licence	\$ 200.00
Florist Shops	Per Licence	\$ 200.00
Food Shops	Per Licence	\$ 200.00
Gas Stations	Per Licence	\$ 200.00

Service	Fee Basis	Approved Fee
Hotels/Motels	Per Licence	\$ 200.00
Indoor Recreational Establishments	Per Licence	\$ 200.00
Office (General, Business, Service)	Per Licence	\$ 200.00
Pet Groomers	Per Licence	\$ 200.00
Pet Shops	Per Licence	\$ 200.00
Public Halls (all classes)	Per Licence	\$ 200.00
Race Tracks	Per Licence	\$ 150.00
Restaurants	Per Licence	\$ 200.00
Retail Store	Per Licence	\$ 200.00
Snack Bars	Per Licence	\$ 200.00
Swimming Pools	Per Licence	\$ 200.00
Tattoo parlours	Per Licence	\$ 200.00
Theatres	Per Licence	\$ 200.00
Wrecking Yards	Per Licence	\$ 200.00
Adult Book/Magazine Sales	Per Licence	\$ 100.00
Adult Entertainment Attendants	Per Licence	\$ 78.00
Adult Entertainment Parlours	Per Licence	\$ 200.00
Adult Merchandise Sales	Per Licence	\$ 200.00
Adult Videotape Sales/Rental	Per Licence	\$ 200.00
Marriage Licences	Per Licence	\$ 117.00
Civil Marriage Ceremony during regular business hours	Per Ceremony	\$ 250.00
Civil Marriage Ceremony after regular business hours/weekends	Per Ceremony	\$ 350.00
Civil Marriage Ceremony off site mileage cost	Per KM	per Canada Revenue rate
Civil Marriage Ceremony Cancellation Fee	With 24 hours notice	\$ 62.50
During regular business hours Civil Marriage Ceremony Cancellation Fee	Without 24 hours notice	\$ 125.00
After regular business hours/weekends Civil Marriage Ceremony Cancellation Fee	Without 24 hours notice	\$ 175.00
Civil Marriage Ceremony Rehearsal	Per Rehearsal	\$ 50.00
Civil Marriage Ceremony Witnesses	Per 2 witnesses	\$ 30.00
Liquor Licence Application Processing	Per Application	\$ 50.00
Application for Noise Exemption	Per Application	\$ 50.00
Death Registration	Per	\$ 15.00
Dog Licence	Per Spayed / Neutered Dog	\$ 15.00
Dog Licence	Per Unspayed / un-neutered Dog	\$ 25.00

Service	Fee Basis	Approved Fee
Late Fee - Dog Tag -After April 30	Per	\$ 10.00
Application for Fence Variance	Per	\$ 50.00
Fence Viewing	Per	\$ 400.00
Appear before Property Standards Committee		\$ 100.00
Property Standards Order	Per	\$ 100.00
Property Standards Order Reinspection	Per	\$ 100.00
Register Property Standards Order on Title	Per	\$50 + Cost of Registration
By-law Violation - Administrative Fee -Work Completed by the Town	Per	20% of Invoice costs / minimum \$100.00

Finance Department		
Service	Fee Basis	Approved Fee
Adding Charges to Roll	Per Transaction	\$ 100.00
Financing Administrative Fee	Per Property	\$ 100.00
Indemnity Processing Charge	Per Occurrence	\$ 50.00
Misdirected Payment	Per Transaction	\$ 25.00
NSF/Returned Payment Charge	Per Occurrence	\$ 40.00
Refund Charge	Per Occurrence	\$ 25.00
Tax Certificates	Per Certificate	\$ 75.00
Tax Research (For Tax, Accounting or Finance)	Per	\$ 50.00
Tax Sale Registration 2nd Letter	Per	\$ 50.00
Tax Sale Registration Final Letter Before Registration	Per	\$ 50.00
Title Search - 2 years arrear	Per Search	\$ 50.00

Town of Amherstburg User Fee Schedule

Public Works / Drainage		
Service	Fee Basis	Approved Fee
Curb Cut & Driveway	Per Cut	\$ 50.00
Lawyers Inquiries (orders on residential /commercial/industrial property for buyers)	Per Inquiry	\$ 75.00
Water Meter Fee	3/4" Permit/Water Meter Fee	\$ 470.00
Water Meter Fee	1" Permit/Water Meter Fee	\$ 560.00
Water Meter Fee	1 1/2" Permit/Water Meter Fee	\$ 1,020.00
Water Meter Fee	2" Permit/Water Meter Fee	\$ 1,135.00
Disconnection /Removal of Water Service	Per disconnection	\$ 2,000.00
Water Meter Testing for Customer	Per test	\$ 250.00
Hydrant Valve Installation & Removal Fee	Per Inspection	\$ 125.00
Hydrant Water Usage Fee	per usage	current water rate
Overstrength Sewage Treatment – Amherstburg Wastewater Treatment Plant	per kg	based on previous years actuals
New Water Service Connections	3/4" Water Service	\$ 2,750.00
New Water Service Connections	1" Water Service	\$ 2,950.00
New Water Service Connections	1 1/2" & 2" Water Service	at cost
After Hours Water Shut Off/ON	per service	\$ 175.00
Street Sweeper - Cleaning Roads	per hour	\$ 200.00
Street Sweeper - Hydroexcavation	per hour	\$ 250.00
Backhoe w/ Operator	per hour	\$ 90.00
Dump Truck w/ Operator	per hour	\$ 80.00
Right Of Way Permit	per permit	\$ 200.00
Right Of Way Permit Indemity Deposit	per permit/deposit	\$ 1,000.00

GIS Department		
Service	Fee Basis	Approved Fee
8 1/2 x 11 Town core Street map (B & W)	Per Map	\$ 1.00
8 1/2 x 11 Town core Street map (Colour)	Per Map	\$ 1.00
11 x 17 Town core Street map (B & W)	Per Map	\$ 2.00
11 x 17 Town core Street map (Colour)	Per Map	\$ 2.00
8 1/2 x 11 Fenced Area Specified by Customer (B&W) W/Aerial	Per Map	\$ 2.00
8 1/2 x 11 Fenced Area Specified by Customer (Colour) W/Aerial	Per Map	\$ 2.00
11 x 17 Fenced Area Specified by Customer (B&W) W/Aerial	Per Map	\$ 2.00
11 x 17 Fenced Area Specified by Customer (Colour) W/Aerial	Per Map	\$ 4.00
Standard Products - Laser Plots (enlarged on plotter)	Per Sq. Ft.	\$ 2.50
Custom Mapping	Per Hour	\$ 32.50

Fire Services		
Service	Fee Basis	Approved Fee
Fire Search (Lawyer Letter)	Per Search	\$ 80.00
Fire Report (No Investigation)	Per Report	\$ 80.00
Fire Report (Investigation)	Per Report	\$ 250.00
Inspection with Fire Code Deficiencies	Per Hour	\$ 80.00
Re-Inspection after Notice of Violation	Per Hour	\$ 80.00
Request Inspection (letter required)	Per Hour	\$ 80.00
Firework Application and Review	Per Hour	\$ 80.00
Fire Safety Plan Review	Per Hour	\$ 80.00
Lockbox Program	One Time Fee	\$ 80.00
MVA Response to Non Resident Vehicles	Per hour/Per truck	\$ 450.00
Smoke Alarm Installation	Per Smoke Alarm	\$ 40.00
Risk & Safety Management Level 1 Propane	Per Hour	\$ 80.00
Risk & Safety Management Level 2 Propane	Per Hour	\$ 80.00
Open Air Fire Permit (Farm Registered Properties Exempt)	Per	\$ 25.00
Open Air Fire Permit Special Event	Per	\$ 75.00
Open Burn - Duty Officer Response	per Officer	\$ 225.00
Open Burn	Per Call (5 or less Firefighters)	\$ 450.00
Open Burn	Per Call (6 or more Firefighters)	\$ 900.00
Assistance for Private Standby Beyond Normal Fire Protection	Per hour/Per truck	\$ 450.00
Annual Business License Inspection	Per Hour	\$ 80.00
False Alarm (After 3 Occurrences in 12 month period)	Per truck	\$ 450.00
Emergency Response-Fire Department	per hour/per truck	*Current MTO rate
Emergency Response-Fire Department	personnel per hour/personnel per call	**Current rate
	Any other costs associated with the response of each and every call	
* Current MTO rate will be determined by the Clerk as per the Ministry of Transportation rate at the date of invoice		
**Current personnel per hour and per call rates will be determined based on the hourly rate of FT firefighter and volunteer per call rates at the date of invoice.		

Planning Department		
Service	Fee Basis	Approved Fee
Application to Amend the Official Plan	Deposit	\$ 2,000.00
Application to Amend Zoning By-law	Deposit	\$ 2,000.00
Application to Amend Zoning By-law to A-36	Deposit	\$ 1,000.00
Consideration of an Application to the County of Essex for Approval of a Plan of Subdivision	Deposit	\$ 2,000.00
Application for the Approval of Site Plans & Site Plan Agreement for New Development within Designated Site Plan Control Area	Deposit	\$ 2,000.00
Consideration of an Application to the County of Essex for Approval of a Plan of Condominium	Deposit	\$ 2,000.00
Consideration of an Application for Conversion, Demolition, Renovation or Repair, or Severance Under the Rental Housing Protection Act	Deposit	\$ 2,000.00
Part Lot Control By-law	Deposit	\$ 1,000.00
Holding (H) Removal By-law	Deposit	\$ 1,000.00
<p><i>With respect to Application to amend the Official Plan, Application to amend the Zoning By-law, consideration of an Application to the Minister of Municipal Affairs and Housing for approval of a Plan of Subdivision, an application for the Approval of Site Plans and a Site Plan Agreement for new Development within a Designated Site Plan Control area, consideration of an Application to the Minister of Municipal Affairs and Housing for Approval of Plan of Condominium, consideration of an Application for Conversion, Demolition, Renovation or Repair, or Severance under the Rental Housing Protection Act, Part Lot Control By-law, Holding (H) Removal By-law if the costs of the Municipality for processing the subject planning applications exceed the amount of the deposit, the applicant shall promptly pay to the Town of Amherstburg, such excess amount upon receipt of an invoice therefore from the Town; and if the costs of the Municipality for processing the subject applications are less than the amount of the deposit, the Town shall promptly pay to the applicant the difference.</i></p>		

Service	Fee Basis	Approved Fee
Application for Consent to Sever Land	Fee	\$ 500.00
Application for a Minor Variance or Permission to Enlarge, Extend or Alter the Use of a Legal Non-conforming Use	Fee	\$ 500.00
Certificate of Validation	Fee	\$ 250.00
Copy of Official Plan or Zoning Bylaw	Per Copy	\$ 50.00
Applicant Driven Deferrals of Planning Act Applications	Per	\$ 115.00
Special Hearing at Request of Applicant	Per	\$ 375.00
ERCA Development Review Fee Minor Variance	Per	\$ 115.00
ERCA Development Review Fee Consents	Per	\$ 200.00
ERCA Development Review Fee Subdivisions/Major OPA or ZBA	Per	\$ 300.00
ERCA Development Review Fee Site Plan Control, Minor OPA or ZBA	Per	\$ 200.00
Planning Letter	Per Inquiry	\$ 75.00

Building Department		
Service	Fee Basis	Approved Fee
Part 1 -A minimum fee of \$50.00 is required for all applications		
Residential Group "C" - Finished Area above entrance level	per Sq Ft	\$ 1.00
Residential Group "C" - Finished Area below entrance level	per Sq Ft	\$ 0.75
Industrial Division F1, F2, F3 as set forth under the Ontario Building Code	per Sq Ft	\$ 1.00
Institutional or Group "B"	per Sq Ft	\$ 1.00
Commercial or Group D & E	per Sq Ft	
<u>Assembly or Group A Division 1,2,3 & 4</u>	per Sq Ft	
Residential Garages, Carports, Sheds, Open Roofless Decks	per	\$ 150.00
Residential Swimming pools	per	\$ 100.00
Finished Residential Basements/Attics	per Sq Ft	\$ 0.75
Change of Use Permit	per	\$ 120.00
Projects not specifically listed above including: additions, porches, canopies, retaining walls, fireplaces, renovations, building repairs authorized under Property Standards By-law, machine bases, greenhouses and any other structure or project not listed or classified elsewhere	per permit	12.00 per \$1000 or part thereof construction value up to \$10,000,000 \$1.50 per \$1000 construction value Minimum 100.00 - %15 increase
Tents and other short term temporary structures:		
(a) Large Tent requiring an Engineer's design	per permit	\$ 100.00
(b) Small Tents	per permit	\$ 50.00

Service	Fee Basis	Approved Fee
Demolitions Residential Part 9	per permit	\$ 100.00
Demolitions Non-Residential	per permit	\$ 800.00
Demolitions Buildings Exceeding 10,000 sq. ft.	per permit	\$ 1,000.00
Projects commenced prior to permit application being filed with the Building Department	per permit	2 times cost of applicable permit
Farm Buildings as defined in Ontario Building Code Section 1.1.3.2 Up to 10,000 sq. ft floor area	per permit	\$ 500.00
Farm Buildings as defined in Ontario Building Code Section 1.1.3.2 over 10,000 sq. ft floor area	per permit/per sq. ft.	.10 per square foot
Permanent Signs	per sign face	\$ 100.00
Portable Signs - renewed annually	per sign/per year	\$ 100.00
Part 2 - Plumbing Permit Fees		
P-1 Residential Buildings under Part 9 of the Ontario Building Code	per dwelling unit or tenant space	\$ 125.00
P-2 Residential Building under Part 3 of the Ontario Building Code	per unit	\$125 for the 1st unit or suite and \$75.00 for each additional unit or suite
P-3 Other types of buildings not specifically listed in P-1 or P-2	per	\$100.00 + \$12.50 per fixture
Backflow preventor	per	\$ 75.00
Each additional backflow preventor	per	\$ 10.00
<i>The construction, repair, renewal or alteration of a building drain and/or building storm drain as follows:</i>		
Each 15 metres (50 feet) or fraction thereof	per	\$ 9.00
Installation of additional fixtures or appliances prior to the completion of plumbing work covered by a previous permit	per fixture as defined under Section 7 of the OBC	\$ 5.00
Minimum plumbing permit fee	per permit	\$ 125.00

Service	Fee Basis	Approved Fee
<u>PART 3 -SEWER FEES</u>		
<i>Installation of new sanitary or storm sewer piping for a single family dwelling:</i>		
Sanitary Sewer	per permit	\$ 100.00
Storm Sewer	per permit	\$ 100.00
<i>Drainage piping and storm drainage piping not within a building, excluding grease, oil or sediment interceptor to construct, repair, renew or alter,</i>		
Drainage piping, and/or storm drainage piping servicing any type of building or other than a single family dwelling:	per permit	\$ 100.00
Storm drainage piping servicing land, but not connected to a building:	per permit	\$ 100.00
For each manhole that is connected to drainage piping and/or storm drainage piping	per permit	\$ 100.00
For each catch basin that is connected to storm drainage piping	per permit	\$ 20.00
<u>PART 4 - ON SITE PART 8 SEWAGE SYSTEMS</u>		
<u>Permits</u>		
A minimum permit fee is required for all applications	per permit	\$ 125.00
The decommissioning of septic systems and installing new lateral sanitary sewers	per permit	\$ 250.00
<i>There shall be no fee for the construction of not more than 5 feet of drainage piping from building to septic tank</i>		
New systems or replacement systems (raised bed/trench system)	per permit	\$ 750.00
Tertiary System:	per permit	\$ 850.00
Tank Replacement only	per permit	\$ 300.00
Holding Tank	per permit	\$ 800.00
Septic Repairs (Property Standards)	per	\$ 150.00
Septic Inspections (condition of severance)	per	\$ 150.00
<u>Reviews and Assessments</u>		
Subdivision (per lot)	per	\$ 150.00
Severance application	per	\$ 150.00
Minor Variance	per	\$ 150.00
Building Addition/Alteration	per	\$ 200.00
Property Inquiries	per	\$ 100.00

Service	Fee Basis	Approved Fee
PART 5 - WATER SERVICE PIPING BEYOND THE BUILDING CONTROL VALVE		
<i>Installation to extend, alter, reconstruct or install water service piping serving more than one building upstream of the water meter of building control valve.</i>		
Install water service piping serving more than one building	per permit	\$ 100.00
PART 6 - SPECIAL FEES		
<u>FEES FOR ADDITIONAL INSPECTIONS</u>		
<u>Extra Inspections:</u>		
For inspections made necessary due to work not ready for inspection following notification	per	\$ 60.00
<u>Special Inspections:</u>		
Standby inspection	per hour	\$ 60.00
Examination of revised plans	per	\$ 150.00
Inspection outside of normal working hours	per hour- minimum of 2 hours	\$ 100.00
Building Letter	per	\$ 75.00
AMOUNT OF PERMIT FEES WHICH WILL BE RETAINED WHERE THE OWNER APPLIES FOR A REFUND OF THE SAID FEES:		
<i>The conditions set out below related to the refund of building permit fees for various situations and the applicable fees which are to be retained by the Town of Amherstburg</i>		
<u>Prior to Permit being Issued</u>		
Building Application withdrawn by the owner	per permit	25% of the building permit fee but not less than \$50.00 and not greater than \$1500.00
Permit is not issued by the Chief Building Official	per permit	
Application abandoned	per permit	
<u>Permit Issued:</u>		
Applicant requests permission to cancel the permit	per permit	50% of the building permit fee but not less than \$150.00
Work does not commence and application for a refund is made within six (6) months of the date of the permit was issued.	per permit	
Work commenced and is abandoned		No refund
Permit Revoked		No refund

Service	Fee Basis	Approved Fee
Indemnity Fees:		
NOTE: EXTRA FEES WITH RESPECT TO EXTRA INSPECTIONS, COMMENCEMENT OF WORK PRIOR TO PERMIT APPLICATION BEING FILED WILL BE DEDUCTED AUTOMATICALLY FROM INDEMNITY FEES:		
Residential	deposit	\$ 1,000.00
Commercial	deposit	\$ 1,000.00
Industrial	deposit	\$ 1,000.00
Institutional	deposit	\$ 1,000.00
Inground Pool	deposit	\$ 1,000.00
Above Ground Pool	deposit	\$ 500.00
Accessory detached buildings accessory to a single family dwelling	deposit	\$ 500.00
Farm buildings	deposit	\$ 500.00
Decks & porches requiring a permit	deposit	\$ 500.00
<p><i>To indemnify the Town from any loss or damage it may sustain by reason of the work carried out under such permit. Upon the completion of all work performed under the said permit, the amount of such indemnity fee shall be returned to the applicant after deductions of the amount of any loss or damage to any property or installations of the Town or any public utility, which loss or damage, in the opinion of the authority having jurisdiction arose out of the performance of such work. Outstanding permit fees will be deducted from the indemnity fee at the time of release. The Municipality will levy a fifty dollar (\$50.00) non-refundable fee to cover costs of the indemnity inspections.</i></p>		

Parks, Facilities, Recreation and Culture Department

Service	Fee Basis	Current Fee	January 1, 2018 Fee	September 1, 2018 Fee
ADMINISTRATION FEES				
Security Deposit	per rental	\$ 250.00		
Refunds - (programs and rentals)	per transaction	\$ 15.00	\$ 25.00	
Set - Up / Take Down Rate - Amherstburg Staff	per rental	\$ 20.00	\$ 25.00	
Equipment Rental - Multimedia Station	per rental	\$ -	\$ 20.00	
Equipment Rental - Recreation Equipment	per rental	\$ -	\$ 15.00	
Equipment Rental - Chairs	per chair	\$ -	\$ 1.25	
Equipment Rental - Tables	per table	\$ -	\$ 5.00	
Equipment Rental - Sound System	per rental	\$ -	\$ 20.00	
Banner Appliation Fee	per banner	\$ 100.00	\$ 110.00	
RECREATION ADVERTISING				
Rink Board Advertising (High Visibility) per year	34" x 120"	\$ 800.00		
Rink Board Advertising (Low Visibility) per year	34" x 120"	\$ 600.00		
Mezzanine Ads per year	36" x 72"	\$ 500.00		
Backlit Signs per year	48" x 96"	\$ 1,500.00		
Ice Logo per year	72 sq feet (6' x 12')	\$ 2,500.00		
Goal Rink Advertising per year	34" x 120"	\$ 300.00		
Zamboni Advertising per year	1 machine	\$ 4,500.00		
Municipal Guide - Back Cover	per edition	\$ 400.00		
Municipal Guide - Back Cover	2 editions	\$ 700.00		
Municipal Guide - Inside Front or Inside Back	per edition	\$ 350.00		
Municipal Guide - Inside Front or Inside Back	2 editions	\$ 650.00		
Municipal Guide - Full Page	per edition	\$ 275.00		
Municipal Guide - Full Page	2 editions	\$ 500.00		
Municipal Guide - Half Page	per edition	\$ 200.00		
Municipal Guide - Half Page	2 editions	\$ 350.00		
Municipal Guide - Quarter Page	per edition	\$ 150.00		
Municipal Guide - Quarter Page	2 editions	\$ 275.00		
Municipal Guide - Business Card Size	per edition	\$ 100.00		
Municipal Guide - Business Card Size	2 editions	\$ 175.00		
Electronic Advertising - Libro Credit Union Centre (1 month)	1 month	\$ 40.00		
Electronic Advertising - Libro Credit Union Centre (3 months)	per month	\$ 32.00		
Electronic Advertising - Libro Credit Union Centre (6 months)	per month	\$ 30.77		
Electronic Advertising - Libro Credit Union Centre (12 months)	per month	\$ 29.63		
Electronic Advertising - Town Hall (1 month)	1 month	\$ 20.00		
Electronic Advertising - Town Hall (3 months)	per month	\$ 16.00		
Electronic Advertising - Town Hall (6 months)	per month	\$ 15.38		
Electronic Advertising - Town Hall (1 months)	per month	\$ 14.81		
Electronic Advertising - Libro Centre & Town Hall (1 month)	1 month	\$ 50.00		
Electronic Advertising - Libro Centre & Town Hall (3 months)	per month	\$ 37.50		
Electronic Advertising - Libro Centre & Town Hall (6 months)	per month	\$ 35.00		
Electronic Advertising - Libro Centre & Town Hall (12 months)	per month	\$ 32.50		
** Administration has ability to negotiate price for multiple advertising opportunities				
AMHERSTBURG INDOOR RECREATION FACILITIES FEES				
Ice Time				
Capital Surcharge	per hour	\$ -		\$ 6.00
Prime Time Rental	per hour	\$ 165.10		\$ 167.84
Non-Prime Time Rental	per hour	\$ 144.08		\$ 146.47
Off-Off Prime Time Rental	per hour	\$ 59.84		\$ 60.83
Local Minor Sports Association Prime Time Rental	per hour	\$ 162.50		\$ 165.20
Local Minor Sports Association Non-Prime Time Rental	per hour	\$ 141.81		\$ 144.16
Goalie Pad	per hour	\$ 35.27		\$ 35.86
Public Skating - General (per person)	per person	\$ 3.00		
Public Skating - General (per family)	Max of 5	\$ 8.00		
Senior Public Skate	per person	\$ 4.42		
Parent & Tots (per person)	per person	\$ 3.00		
Hockey / Figure Skating drop-in	per person	\$ 8.00		

Service	Fee Basis	Current Fee	January 1, 2018 Fee	September 1, 2018 Fee
Dry Floor Time				
Capital Surcharge	per hour	\$ -		\$ 6.00
Arena Floor Rental Prime Time	per hour	\$ 59.84	\$ 60.83	
Arena Floor Rental Non-Prime	per hour	\$ 55.24	\$ 56.16	
**Show/Sale (in advance) per day	per day	\$ 500.00	\$ 508.30	
Indoor Soccer Field				
Capital Surcharge	per hour	\$ -		\$ 6.00
Prime Time Rental	per hour	\$ 113.49		\$ 115.37
Non-Prime Time Rental	per hour	\$ 104.04		\$ 105.77
Local Minor Sports Association Prime	per hour	\$ 111.70		\$ 113.55
Local Minor Sports Association Non-Prime	per hour	\$ 102.40		\$ 104.10
Youth - Drop-in Soccer	per hour	\$ 3.00		
Adult - Drop-in Soccer	per hour	\$ 7.08		
Adult - Drop-in Baseball	per hour	\$ 7.08		
Multi Purpose Room Upstairs in Arena (Small room)				
Capital Surcharge	per hour	\$ -		\$ 3.00
Prime Time Rental	per hour	\$ 23.01		\$ 23.39
Non -Prime Time Rental	per hour	\$ 18.42		\$ 18.73
Local Minor Sports Association Prime Time Rental	per hour	\$ 22.65		\$ 23.03
Local Minor Sports Association Non-Prime Time Rental	per hour	\$ 18.13		\$ 18.43
Weekend - Daily Alcohol & Non-Alcohol - Half Day (4 hours)	per event	\$ 230.17		\$ 233.99
Weekend - Daily Alcohol & Non-Alcohol - Full Day (8 hours)	per event	\$ 414.31		\$ 421.19
Board Room In Arena (Office Area)				
All Hours	N/A	N/A		
Leasing Space/Essex Power Energy Zone				
Capital Surcharge	per hour	\$ -		\$ 3.00
Prime Time Rental	per hour	\$ 36.25		\$ 36.85
Non -Prime Time Rental	per hour	\$ 27.19		\$ 27.64
Community Room				
Capital Surcharge	per hour	\$ -		\$ 3.00
Prime Time Rental	per hour	\$ 46.03		\$ 46.79
Non -Prime Time Rental	per hour	\$ 36.83		\$ 37.44
Kitchen - Prime or Non-Prime	per hour	\$ 18.41		\$ 18.72
Weekend - Daily Alcohol & Non-Alcohol - Half Day (4 hours)	per event	\$ 230.17		\$ 233.99
Weekend - Daily Alcohol & Non-Alcohol - full Day (8 hours)	per event	\$ 414.31		\$ 421.19
** Kitchen included in half day and full day rentals				

Service	Fee Basis	Current Fee	January 1, 2018 Fee	September 1, 2018 Fee
AMHERSTBURG OUTDOOR RECREATION FACILITIES FEES				
Pavillion Rentals				
Capital Surcharge	per 2 hours	\$ -		\$ 6.00
Wedding / Special Event	per 2 hours	\$ 69.05		\$ 70.19
** There is no alcohol allowed in KNYP Please refer to KNYP passive By-Law				
Full Park Rentals, Special Events & Equipment				
Capital Surcharge (rentals)	per hour	\$ -		\$ 6.00
Family Reunion/Picnic, etc. (no alcohol)	per rental	\$ 82.86		\$ 84.24
Special Event Park Rental	per rental	\$ 224.78		\$ 228.51
Special Event Road Rental	per rental	\$ 224.78		\$ 228.51
Garbage Barrels	per barrel	\$ 2.00		
Garbage Bags	per 100	\$ 25.00		
Road Barriers	per barrier	\$ 2.00		
Pylons	per pylon	\$ 5.00		
Picnic Table rental	per table	\$ 12.00		
Recycle Bin with wheels	per unit	\$ 25.00		
Recycle Box	per unit	\$ 2.00		
Baseball Diamonds				
Capital Surcharge	per game	\$ -		\$ 6.00
Baseball Diamond	per game	\$ 7.37		\$ 7.49
Local Minor Sports Association Diamond	per game	\$ -		
Baseball Diamond - Libro Credit Union Centre - Un-Lit	per game	\$ 32.23		\$ 32.77
Baseball Diamond - Libro Credit Union Centre - Lit	per game	\$ 52.48		\$ 53.35
Local Minor Sports Association - Libro (Un-lit)	per game	\$ 31.72		\$ 32.25
Local Minor Sports Association - Libro (Lit)	per game	\$ 51.65		\$ 52.51
Baseball Diamond - Half Day (4 hours)	per day	\$ 29.46		\$ 29.95
Baseball Diamond - Per Day (8 hours)	per day	\$ 58.00		\$ 58.96
Local Minor Baseball Association (T-Ball)	per player	\$ 7.00		
Local Minor Baseball Association	per player	\$ 14.00		
Soccer/Football Field				
Capital Surcharge	per game	\$ -		\$ 6.00
Grass Field	per game	\$ 7.37		\$ 7.49
Local Minor Sports Association - Grass Field	per game	\$ -		
Premier Turf Field - Un-Lit	per game	\$ 32.23		\$ 32.77
Premier Turf Field - Lit	per game	\$ 52.48		\$ 53.35
Local Minor Sports Association - Premier Turf (Un-lit)	per game	\$ 31.72		\$ 32.25
Local Minor Sports Association - Premier Turf (Lit)	per game	\$ 51.65		\$ 52.51
Football Field Grass - Half Day (4 hours)	per day	\$ 29.46		\$ 29.95
Football Field Grass- Per Day (8 hours)	per day	\$ 58.00		\$ 58.96
Local Minor Sports Association - Football Field Grass (Half Day)	per day	\$ 29.00		\$ 29.48
Local Minor Sports Association - Football Field Grass (Full Day)	per day	\$ 57.09		\$ 58.04
Minor Soccer Association	per player	\$ 14.00		
Tennis Courts				
Single Court	per hour	\$ 3.68	\$ 3.74	
All Courts at location	per day	\$ 9.20	\$ 9.35	
All courts - Half Day (4 hours)	4 hours	\$ 27.63	\$ 28.09	
All Courts - Per Day (8 hours)	per evening	\$ 55.24	\$ 56.16	
Field and Track Area				
Evening (with alcohol)	per evening	\$ 184.14		
All day(with alcohol)	per day	\$ 368.28		
Private Rental (no alcohol)	per day	\$ 92.07		
(**LCBO Special Occasion Permit is Mandatory along with Insurance Certificate covering days booked**)				

Service	Fee Basis	Current Fee	January 1, 2018 Fee	September 1, 2018 Fee
AMHERSTBURG COMMUNITY PROGRAMMING FEES				
Seasonal Activities and Programs				
Parent & Tot	per class	\$ 6.25		
Pre-School	per class	\$ 6.25		
Youth	per class	\$ 9.00		
Adult	per class	\$ 11.00		
Senior	per drop-in	\$ 5.00		
Children & Youth - Drop In	per drop-in	\$ 8.00		
Adult - Drop - In	per drop-in	\$ 8.00		
Day Camp				
Daily	per day	\$ 25.00	\$ 30.00	
Weekly	per week	\$ 125.00	\$ 130.00	
Specialty Camp	per week	\$ 137.00	\$ 145.00	
Hot Lunch fee	per lunch	\$ 5.00		
Aquatic Season Pass				
Length Swims - Entire Season	season	\$ 50.00		
Public Swim - Per person	season	\$ 40.00		
Family Public Swim	season	\$ 80.00		
Aquatic Drop-Ins				
Pre-School	per swim	\$ 2.25		
Youth	per swim	\$ 2.25		
Adult	per swim	\$ 3.00		
Family	per swim	\$ 8.00		
Swimming Programs				
Parent & Tot	per class	\$ 6.00		
Pre-School	per class	\$ 6.00		
Youth	per class	\$ 6.00		
Private Lessons - one student	per person/30 mins	\$ 20.00		
Private Lessons - two students	per person/30 mins	\$ 15.00		
Private Lessons - three students	per person/30 mins	\$ 11.00		
Private Lessons- four students	per person/30 mins	\$ 11.00		
<i>*Family will include 5 members max. / Youth under 14 years are exempt from HST</i>				



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Eric Chamberlain and Nicole Rubli	Report Date: January 23, 2018
Author's Phone: 519-736-3664 ext. 2312 / 519 736-0012 ext. 2251	Date to Council: February 12, 2018
Author's E-mail: echamberlain@amherstburg.ca / nrubli@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Traffic Policy

1. RECOMMENDATION:

It is recommended that:

1. The report from the Manager of Roads and Fleet and the Manager of Licensing and Enforcement dated January 23, 2018, regarding Traffic Policy **BE RECEIVED**; and,
2. The Traffic Policy **BE ADOPTED**, as presented.

2. BACKGROUND:

At the February 27th, 2017 Council meeting, Council passed a motion to dissolve the Traffic Committee and allow traffic requests and complaints to filter through one administrative member, who will in turn consult with all necessary departments and provide a recommendation to Council by way of report.

The function of the Traffic Committee as contained within the previous Committee Terms of Reference was as follows:

“enhance the Town by coordinating, supporting and facilitating goals and objectives related to traffic related concerns within the Town. This committee reviews concerns at the direction of Council with the purpose of reporting back to Council and providing recommendations. They also review concerns submitted by the public with the purpose of reporting Council and providing recommendations for remedy.”

Accordingly, Administration has taken steps to streamline traffic related requests, with all requests now directed to the Engineering and Public Works department. The Manager of Roads and Fleet is responsible for reviewing and investigating all traffic related concerns, instead of being brought forward to the Committee as was done in the past.

The Licensing and Enforcement Division remains responsible for bringing amendments to the Traffic By-law to capture all traffic sign/control changes.

3. DISCUSSION:

To assist Administration in managing traffic related request a Policy has been developed which ensures the traffic concerns are addressed using strategies that were developed based on research of standards, legislation, best practices, as well as stakeholder engagement. The Policy provides guidelines on traffic concerns such as:

- Stop Signs (including 3 and 4 way stop sign control)
- Parking Regulations
- Children Playing Signs
- Warning/Caution Signs
- Speed Limit Reduction
- Speed Limit Reduction on County Road

Other requests outside of the list provided will also be addressed using provincial guidelines, legislation and best practices.

The Ontario Traffic Manual (OTM) provides information and guidance for transportation practitioners and promotes uniformity of treatment in the design, application and operation of traffic control devices and systems across Ontario. Further purposes of the OTM are to provide a set of guidelines consistent with the intent of the Highway Traffic Act and to provide a basis for road authorities to generate or update their own guidelines and standards. The OTM will be a highly utilized tool in addressing the traffic concerns.

Council also approved \$10,000 in the Public Works 2018 operating budget for traffic related studies that will also assist in addressing traffic concerns.

The Traffic Policy provides a process for Administration to manage resident traffic concerns without reports to Council. Administration will prepare reports for issues not covered by the policy.

4. RISK ANALYSIS:

The Policy will assist Administration in managing traffic concern requests and allow for a repeatable, defensible process utilizing OTM guidelines, current legislation and best practice.

5. **FINANCIAL MATTERS:**

The 2018 Public Works operating budget includes \$10,000 for traffic related studies that may be required to assist in traffic related requests.

6. **CONSULTATIONS:**

N/A

7. **CONCLUSION:**

The Traffic Policy will ensure all traffic related requests are processed in a consistent manner utilizing guidelines from the OTM and best practices.



Eric Chamberlain
Manager of Roads and Fleet



Nicole Rubli
Manager of Licensing and Enforcement



Antonietta Giofu
Director of Engineering and Public Works

NR

Report Approval Details

Document Title:	Traffic Policy.docx
Attachments:	- Draft Traffic Policy.docx
Final Approval Date:	Feb 6, 2018

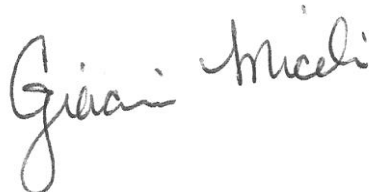
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Feb 1, 2018 - 4:09 PM



Justin Rousseau - Feb 5, 2018 - 12:19 PM




John Miceli - Feb 5, 2018 - 3:24 PM



Tammy Fowkes - Feb 6, 2018 - 11:14 AM

POLICY

	Policy:	TRAFFIC POLICY		
	Department:	Engineering and Public Works		
	Division:	Public Works	By-Law No.:	N/A
	Prepared For:	Manager of Roads and Fleet	Approval Date:	February 12, 2018
			Pages:	5
	Replaces:	N/A		

INDEX

1. POLICY STATEMENT	PAGE 1
2. PURPOSE	PAGE 1
3. SCOPE	PAGE 2
4. DEFINITIONS	PAGE 2 to PAGE 3
5. INTERPRETATIONS	PAGE 3
6. GENERAL CONDITIONS	PAGE 3 to PAGE 4
7. RESPONSIBILITIES	PAGE 4
8. REFERENCES AND RELATED DOCUMENTS	PAGE 5
9. PROCEDURES	PAGE 5

1. POLICY STATEMENT

- 1.1. The Corporation of the Town of Amherstburg is committed to the safety of our roads to maintain the livability of residential neighbourhoods, ensure adequate parking, maintain access and mobility of all users of the road allowance, and improve safety for pedestrians and motorists.

2. PURPOSE

- 2.1. The policy will provide guidelines and best practices to address resident traffic concerns.
- 2.2. This policy provides guidelines and resources to address traffic concerns including but not limited to:
- 2.2.1. Stop Signs (including 3 and 4 way stop sign control)
 - 2.2.2. Parking Regulations
 - 2.2.3. Children Playing Signs
 - 2.2.4. Warning/Caution Signs
 - 2.2.5. Speed Limit Reduction
 - 2.2.6. Speed Limit Reduction on County Road
- 2.3. This policy ensures traffic concerns are addressed using policies and strategies that were developed based on research on standards, legislation, best practices, as well as stakeholder engagement. Where possible, consideration will be given to maintaining or improving the aesthetics of the roadway.

3. SCOPE

- 3.1. This policy applies to the Engineering and Public Works Department and By-law and Licensing Division.
- 3.2. The policy does not apply to traffic concerns raised on roads that are within the jurisdiction of the County of Essex.
- 3.3. This policy shall be reviewed every 2 years from the date it becomes effective, and/or sooner at the discretion of the Manager of Roads and Fleet.

4. DEFINITIONS

- 4.1. **Chief Administrative Officer (CAO)** is the Chief Administrative Officer for the Corporation of the Town of Amherstburg, which includes the roles and responsibilities as laid out in Section 229 of the Municipal Act, 2001.
- 4.2. **Clerk** is the Municipal Clerk for the Corporation of the Town of Amherstburg, which includes the roles and responsibilities as laid out in Section 228 of the Municipal Act, 2001.
- 4.3. **Council** refers to the current elected Council for the Corporation of the Town of Amherstburg. This includes, as an entirety, the Mayor, Deputy Mayor and Councillors.
- 4.4. **County** is the Corporation of the County of Essex.
- 4.5. **Director** is the person responsible for direction and operational control of a division as defined on the Town's organizational structure.
- 4.6. **Highway Traffic Act (HTA)** is an Ontario Act which regulates the licensing of vehicles, classification of traffic offenses, administration of loads, classification of vehicles and other transport related issues.
- 4.7. **Manager** reports directly to a Director (or the CAO in some instances) and who is responsible for a department within a division of the Corporation, as defined on the Town's organizational structure.
- 4.8. **Ontario Traffic Manual (OTM)** provides information and guidance for transportation practitioners and promotes uniformity of treatment in the design, application and operation of traffic control devices and systems across Ontario. Further purposes of the OTM are to provide a set of guidelines consistent with the intent of the Highway Traffic Act and to provide a basis for road authorities to generate or update their own guidelines and standards.
- 4.9. **Senior Management Team (SMT)** is comprised of the Chief Administrative Officer and the Directors. If a Director is unavailable, a delegate may be assigned.
- 4.10. **Staff** is any person (or group thereof) who supplies services to the Corporation for wages including any union or non-union, regular or temporary, full-time, part-time, seasonal or

casual staff member, including but not limited to permanent staff, temporary staff, committee members, students, recreation staff, contract employees, paid work placements, and adult crossing guards.

4.11. **Town** is the Corporation of the Town of Amherstburg.

5. **INTERPRETATIONS**

5.1. Any reference in this Policy to any statute or any section of a statute shall, unless expressly stated, be deemed to be reference to the statute as amended, restated or re-enacted from time to time. Any references to a By-law or Town policy shall be deemed to be a reference to the most recent passed policy or By-law and any replacements thereto.

5.2. Any traffic concern not covered by this Policy will be considered in accordance with the OTM, HTA and best practices.

6. **GENERAL CONDITIONS**

6.1. **Stop Signs (including 3 and 4 way stop sign control)**

6.1.1. Decisions for all Stop Signs will be reviewed utilizing the guidelines and warrants provided in the OTM.

6.2. **Parking Regulations**

6.2.1. Request for Parking Regulation changes will be reviewed utilizing guidelines provided in the OTM and best practices.

6.2.1.1. Alternate monthly parking assists with yearly maintenance of trees, catch basins, street cleaning services and snow removal. Alternate monthly parking will be implemented for:

6.2.1.1.1 Newly constructed subdivisions: Alternate No Parking signs will be installed once the road is assumed by the municipality from the developer.

6.2.1.1.2 Request from residents in subdivisions located throughout the urban area.

6.2.1.2. Special consideration will be given to locations where this is a sidewalk immediately adjacent to the curb and there is limited buffer between pedestrians and vehicles.

6.3. **Children Playing Signs**

6.3.1. Playground ahead signs provide advance warning of a locally designated municipally owned playground that is located adjacent to a downstream section of road.

6.3.1.1. Playground Ahead signs may be installed in advance of playgrounds adjacent to the ground under the following conditions:

6.3.1.1.1 Safety for drivers and pedestrians alike require the placement of the warning sign.

6.4. **Warning/Caution Signs (includes but not limited to Deaf/Blind/Autistic Signs)**

6.4.1. These signs are warning signs. Prudent and discriminate use of this type of sign is necessary to make it noticeable and effective.

6.4.1.1. These signs will be installed, upon request from the property owner, on local residential streets. Address and contact information will be collected from the property owner and every 3 years confirmation will be required that the signs are still required.

6.5. **Speed Limit Reductions**

6.5.1. Decisions for a speed limit reduction will be reviewed utilizing the guidelines and warrants provided in the OTM and best practices.

6.6. **Speed Limit Reduction on County Road**

6.6.1. Request for a speed limit reduction on a County Road will be received and administered in accordance of the County of Essex Policies as amended.

6.7. **Other Traffic Regulation Change Requests**

6.7.1. All other Traffic Regulation Change Requests will be reviewed utilizing the guidelines and warrants provided in the OTM and best practices.

7. **RESPONSIBILITIES**

7.1. The **Manager of Roads and Fleet** has the authority and responsibility to:

7.1.1. Administer this policy in accordance with the OTM, HTA and best practices.

7.2. The **Manager of Licensing and Enforcement** has the authority and responsibility to:

7.2.1. Ensure the Town's Traffic By-law is current and amended regularly with all traffic related changes to Town roads and street.

7.3. **Staff** have the authority and responsibility to

7.3.1. Communicate traffic concern decisions made under this policy to the requester.

7.3.2. Track all traffic related changes to Town roads/streets.

8. REFERENCES AND RELATED DOCUMENTS

- 8.1. Ontario Traffic Manual
- 8.2. Highway Traffic Act

9. PROCEDURES

- 9.1. Administration has the authority to establish procedures for implementing this policy and to amend those procedures as required in the best interests of the Town in adherence with legislation and best practices.

DRAFT



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Mark Galvin	Report Date: January 18, 2018
Author's Phone: 519 736-0012 ext. 2137	Date to Council: February 12, 2018
Author's E-mail: mgalvin@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Queen Charlotte Storm Sewer Easement: King's Navy Yard Park

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Director of Planning, Development and Legislative Services dated January 18, 2018, regarding Queen Charlotte Storm Sewer Easement **BE RECEIVED**; and,
2. The Mayor and Town Clerk **BE AUTHORIZED** to execute a permanent easement document in favour of 274 Dalhousie Ltd. for the purposes of maintaining their underground storm sewer infrastructure in Navy Yard Park satisfactory in technical content to the Director of Public Works and in form and legal content to the Director of Planning, Development and Legislative Services.

2. **BACKGROUND:**

At the August 10, 2015 Council meeting, Council approved the Development Agreement for the Queen Charlotte building. In approving the agreement, Council agreed that an easement would be provided to the developer, 274 Dalhousie Ltd. (Transferee) in order to facilitate the installation of a storm sewer through King's Navy Yard Park. Also as part of the development an easement in favour of the Town was granted at the north side of the building for pedestrian access and for municipal services.

On September 25, 2017, Council approved the use of open trench methodology for the installation of the storm sewer. At that time Council authorized Administration to finalize

the location, terms and applicable fee for the proposed permanent easement for the approval of Council.

3. DISCUSSION:

The work constructing the storm sewer commenced on December 6, 2017. No significant issues were encountered during the course of the work and the storm sewer has now been constructed to the satisfaction of the Town. While the underground infrastructure has been constructed to the satisfaction of the Town the Transferee still has some final restoration work to complete once the weather becomes warmer. In addition there is a one year monitoring period commencing January 1, 2018 to ensure the restoration work in the Park is done to the satisfaction of the Town.

Attached as Appendix 'A' is a portion of the 12R plan showing the location and extent of the easement to be granted to the Transferee. The easement is shown as Part 30 on the survey plan. As this work was contemplated in the Development Agreement, the Town has prepared an easement document which includes a number of specific clauses to protect the Town in the future:

- A thirty day notice period for any scheduled or routine maintenance with the Town reserving the right to request the dates be changed;
- A fee of six thousand, four hundred and fifty dollars;
- A restoration requirement for each and every entry upon the Easement Lands;
- No buildings or other structures shall be erected on or over the Easement Lands;
- Any and all damage to Town owned Park property is the responsibility of the Transferee;
- Two copies of "as built" drawings will be provided to the Town;
- Any future trench settlement is the responsibility of the Transferee to repair;
- Transferee is responsible for all discharge from the pipe into the Detroit River and agrees to indemnify the Town against all claims, fines, law suits related the quality or quantity of storm water discharge;
- Easement document will be registered on title at the expense of the Transferee.

While not related to the storm sewer work, the easement lands on the north side of the building require an adjustment related to installation of stairs and necessary equipment for the building.

4. RISK ANALYSIS:

In light of the arrangements negotiated by the Town in the development agreement this request presents little to no risk to the Town, with the Easement codifying a number of protections for the Town and outlining the ongoing responsibilities of the transferee with respect to the Easement Lands.

5. FINANCIAL MATTERS:

The Town will realize six thousand and four hundred dollars for the granting of the easement. The cost of registering the easement on title will also be borne by the transferee. In addition the Transferee is responsible for the costs of preparation and registration of the necessary 12-R Plan of survey.

In addition the developer will assume all costs associated with amending the easement lands on the north side of the building to the satisfaction of the Town.

6. CONSULTATIONS:

None.

7. CONCLUSION:

To regularize the installation of its storm sewer through King's Navy Yard Park to the Detroit River, Administration recommends entering into the contemplated permanent easement in favour of 274 Dalhousie Ltd.



Mark Galvin
**Director of Planning, Development
and Legislative Services**

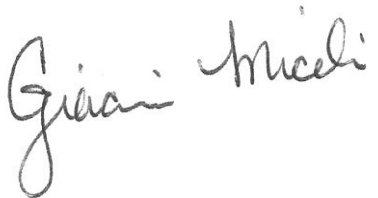
Report Approval Details

Document Title:	Queen Charlotte Storm Sewer Easement King's Navy Yard Park.docx
Attachments:	- C-4277 (1 OF 4).pdf
Final Approval Date:	Jan 30, 2018

This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Jan 26, 2018 - 3:59 PM



John Miceli - Jan 30, 2018 - 8:33 AM



Paula Parker - Jan 30, 2018 - 1:41 PM

PARTS SCHEDULE				PARTS SCHEDULE				PARTS SCHEDULE				PARTS SCHEDULE			
PART	LOT	PLAN	P.I.N.	PART	LOT	PLAN	P.I.N.	PART	LOT	PLAN	P.I.N.	PART	LOT	PLAN	P.I.N.
1				9	PART OF LOT 6			17	PART OF LOT 6			25			PART OF 70566-0371
2	PART OF LOT 6			10	PART OF LOTS 5 & 6			18	PART OF LOT 6			26	PART OF LOT 6	REGISTERED PLAN 1 (WEST SIDE OF DALHOUSIE STREET)	
3				11	PART OF LOT 5			19	PART OF LOT 5	REGISTERED PLAN 1 (WEST SIDE OF DALHOUSIE STREET)		27			ALL OF 70566-0373
4	PART OF LOTS 5 and 6 PART OF LOT 5	REGISTERED PLAN 1 (WEST SIDE OF DALHOUSIE STREET)	PART OF 70566-0363	12	PART OF LOT 5	REGISTERED PLAN 1 (WEST SIDE OF DALHOUSIE STREET)	PART OF 70566-0363	20				28			PART OF 70566-0168
5				13	PART OF LOTS 5 & 6			21				29	PART OF LOTS 5 & 6		
6				14	PART OF LOT 6			22	PART OF LOT 6			30			
7	PART OF LOT 6			15	PART OF LOT 6			23							
8				16				24							

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

DATE _____

ANDREW S. MANTHA
ONTARIO LAND SURVEYOR

REPRESENTATIVE FOR LAND REGISTRAR FOR THE LAND TITLES DIVISION OF ESSEX (12)

PLAN 12R- RECEIVED AND DEPOSITED

DATE _____

THIS PLAN COMPRISES ALL OF P.I.N.'s 70566-0363, 70566-0371 & 70566-0373 and PART OF 70566-0168. PARTS 21 to 27, (Incl) and PART 29 ARE SUBJECT TO EASEMENT AS IN CE657695.

STRATA PLAN
SHEET 1 of 4

PLAN OF SURVEY
OF
PART OF LOTS 5 and 6,
(WEST SIDE OF DALHOUSIE STREET)
REGISTERED PLAN 1
IN THE
TOWN OF AMHERSTBURG
COUNTY OF ESSEX, ONTARIO
VERHAEGEN • STUBBERFIELD • HARTLEY • BREWER • BEZAIRE INC.

SCALE : 1"=15'

LEGEND AND NOTES

BEARINGS ARE UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS "A" AND "B" BY REAL TIME NETWORK OBSERVATIONS.

DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99995321

ALL MONUMENTS SHOWN THUSLY □ ARE IRON BARS (IB) UNLESS OTHERWISE NOTED.

SIB DENOTES 25mm X 25mm X 1.22m STANDARD IRON BAR
SIBB DENOTES 25mm X 25mm X 0.61m SHORT STANDARD IRON BAR
IB 16mm DENOTES 16mm X 16mm X 0.61m IRON BAR
IB 19mm DENOTES 19mm diameter X 0.61m ROUND IRON BAR
CC DENOTES CUT-CROSS NT DENOTES NOT TANGENTIAL
CP DENOTES 5mm X 50mm STEEL PIN
□ DENOTES SURVEY MONUMENT FOUND
□ DENOTES SURVEY MONUMENT SET AND MARKED 1744
WIT. DENOTES WITNESS 1 DENOTES PERPENDICULAR
(S) DENOTES SET (M) DENOTES MEASURED
ORP DENOTES OBSERVED REFERENCE POINT
SIB'S SHOWN ON THIS PLAN HAVE BEEN SET IN LIEU OF SIB'S WHERE THE POSSIBILITY THAT UNDERGROUND UTILITIES EXIST.

(S/P) DENOTES SET PROPORTIONALLY (OU) DENOTES ORIGIN UNKNOWN
(P) DENOTES PLAN 12R-26152 (P2) DENOTES 12R-27009
(P1) DENOTES PLAN 12R-25822 (P3) DENOTES KVL PLAN, (DEC. 16, 1980)
(1744) DENOTES VERHAEGEN STUBBERFIELD HARTLEY BREWER BEZAIRE INC., O.L.S.
(KVL) DENOTES KOESTER VERHAEGEN LIMITED, O.L.S.

"IMPERIAL" DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN FEET AND CAN BE CONVERTED TO METRES BY MULTIPLYING BY 0.3048

INTEGRATION DATA

COORDINATES ARE DERIVED FROM GPS OBSERVATIONS USING THE CAN-NET NETWORK SERVICE AND ARE REFERRED TO UTM ZONE 17 (81° WEST LONGITUDE) NAD83 (CSRS) (1997.0). COORDINATE VALUES ARE TO AN URBAN ACCURACY IN ACCORDANCE WITH SECTION 14(2) O.REG 216/10

POINT ID	NORTHING	EASTING
ORP-A	N15299242.863	E1067295.256
ORP-B	N15299084.564	E1067337.274

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THIS SURVEY WAS COMPLETED ON THE 20th DAY OF DECEMBER, 2017.

DATE JANUARY 16, 2018

ANDREW S. MANTHA
ONTARIO LAND SURVEYOR
for VERHAEGEN • STUBBERFIELD • HARTLEY • BREWER • BEZAIRE INC.

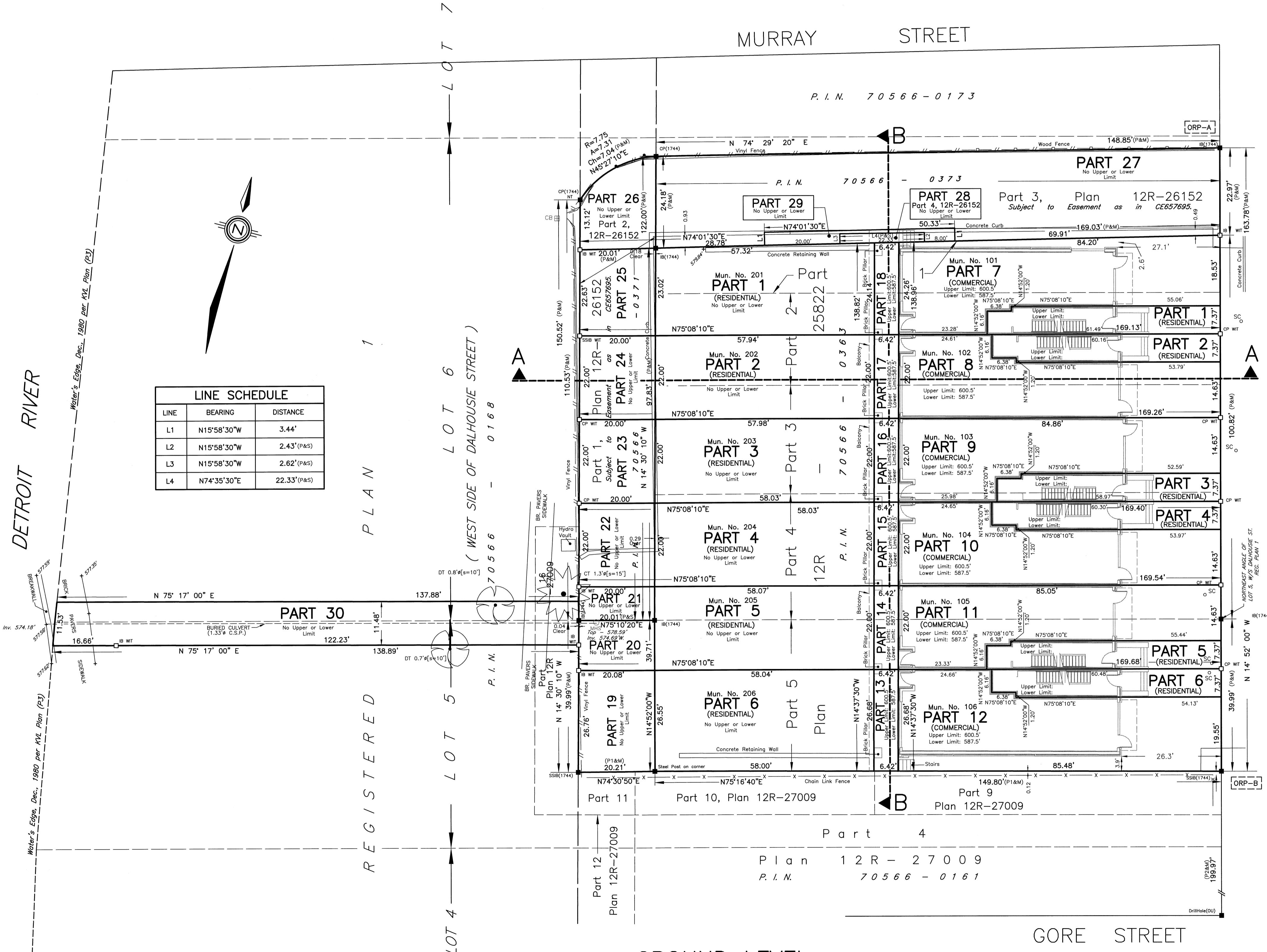
WINDSOR 944 Ottawa Street N8X 2E1 Ph: (519)258-1772 Fax: (519)258-1791

LEAMINGTON 187 Talbot Street East N8H 1L8 Ph: (519)322-2375 Fax: (519)322-2875

VERHAEGEN STUBBERFIELD HARTLEY BREWER BEZAIRE INC.

ONTARIO LAND SURVEYORS www.vshbbsurveys.com

DRAWN BY: D.J. CAD Date: January 17, 2018 9:10 AM SHEET NUMBER: 1 OF 4
CHECKED BY: A.S.M. CAD File: 42883305.dwg
WORK ORDER: 4-26833-X04 FILE NO.: E-1-W-S DALHOUSIE ST.-0 PLAN FILE NO.: C-4277



LINE SCHEDULE

LINE	BEARING	DISTANCE
L1	N15°58'30"W	3.44'
L2	N15°58'30"W	2.43'(P&S)
L3	N15°58'30"W	2.62'(P&S)
L4	N74°35'30"E	22.33'(P&S)

GROUND LEVEL
Upper Limit: 600.5'
Lower Limit: 587.5'
(RESIDENTIAL AND COMMERCIAL)
SCALE : 1"=15'

Plan 12R-27009
P.I.N. 70566-0161



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Removal of Part Lot Control- Golfview Subdivision

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Manager of Planning Services dated February 1, 2018 regarding the Removal of Part Lot Control- Golfview Subdivision, BE RECEIVED;
2. The request to extend the time frame specified in the by-law BE APPROVED;
3. The request to amend the land described in the by-law BE APPROVED; and,
4. BY-LAW 2018-16 being a by-law to amend By-laws 2012-36, 2014-28 and 2016-16 to extend the expiration date and amend the land described for Part Lot Control exemption be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign same.

2. BACKGROUND:

On May 14, 2012, Council passed By-law 2012-36 removing certain lands from Part Lot Control within Plan 12M-517 (Golfview Subdivision). On April 22, 2014, Council passed By-law 2014-28 extending the time frame and amending the land described in By-law 2012-36. On February 22, 2016, Council passed By-law 2016-16 extending the time frame and amending the land described in By-law 2014-28. The by-law will expire February 22, 2018.

3. DISCUSSION:

The Town is in receipt of a request from Cerasa Design Build Inc. requesting that the expiration date be extended and land described be amended.

Section 50 (7.4) of the Planning Act provides the authority for council to amend the by-law to extend the specified time period without approval by the approval authority (County of Essex).

Section 50 (7.5) of the Planning Act provides the authority for council to amend the by-law to delete part of the land described without approval by the approval authority (County of Essex).

Administration has therefore prepared By-law 2018-16 for Council consideration providing for an expiration date of February 12, 2020. Part Lot Control will once again apply to the lands described upon expiration of the by-law.

The proposal is in compliance with the Town's planning documents and the Planning Act, R.S.O. 1990, c.P. 13, provides Council with this authority.

4. RISK ANALYSIS:

The recommendation presents no risk to the municipality.

5. FINANCIAL MATTERS:

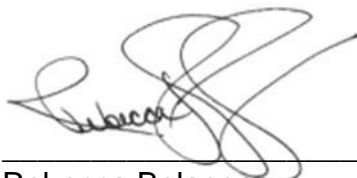
The cost associated with the application and planning processes are the responsibility of the developer. It is anticipated approval of this application will expedite development and allow for the transfer of the final townhomes under construction in Golfview Subdivision.

6. CONSULTATIONS:

N/A

7. CONCLUSION:

Administration is recommending approval of the proposed extension of part lot control exemption.



Rebecca Belanger
Manager of Planning Services
jm

Report Approval Details

Document Title:	Removal of Part Lot Control- Golfview Subdivision.docx
Attachments:	- Report to Council- Feb. 12- Removal of Part Lot Control- Golfview Subdivision- ATTACHMENTS.pdf
Final Approval Date:	Feb 4, 2018

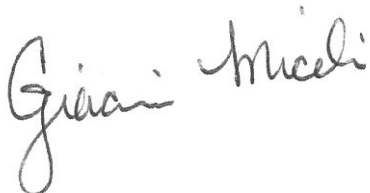
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Feb 1, 2018 - 2:13 PM



Justin Rousseau - Feb 1, 2018 - 2:55 PM



John Miceli - Feb 2, 2018 - 9:34 AM



Paula Parker - Feb 4, 2018 - 4:32 PM



Town of Amherstburg
Golfview Subdivision- Part Lot Control Exemption



**CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2018-16**

**By-law to amend By-law 2012-36 (a by-law to
Remove Certain Lands from Part Lot Control)
and amend By-law 2014-28 (a by-law to amend 2012-36)
and amend By-law 2016-16 (a by-law to amend 2014-28)
(Golfview Subdivision)**

WHEREAS By-law 2012-36 being a by-law to remove certain lands from Part Lot Control was passed by the Council of the Corporation of the Town of Amherstburg on the 14th day of May, 2012;

AND WHEREAS the Manager, Planning Services for the County of Essex approved By-law 2012-36 pursuant to Section 50(7) of the Planning Act on May 30, 2012;

AND WHEREAS By-law 2012-36 provided an expiration date of May 14, 2014;

AND WHEREAS By-law 2014-28 amended 2012-36, provided an expiration date of April 22, 2016 and amended the legal description of lands exempt.

AND WHEREAS By-law 2016-16 amended 2014-28, provided an expiration date of February 22, 2016 and amended the legal description of lands exempt.

AND WHEREAS the Owner has requested an extension of the expiration date;

AND WHEREAS Section 50 (7.4) of the Planning Act provides that the Council of a local municipality may, at any time before the expiration of a by-law under subsection (7), amend the by-law to extend the time period specified for the expiration of the by-law and an approval under subsection (7.1) is not required.

AND WHEREAS Section 50 (7.5) of the Planning Act provides that the Council of a local municipality may repeal or amend a by-law passed under subsection (7) to delete part of the land described in it and an approval under subsection (7.1) is not required.

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. That Section 1 of By-law 2016-16 is hereby deleted and the following is substituted for it;

Subsection 5 of Section 50 of the Planning Act, RSO 1990, Chapter P13 does not apply to the following;

All and singular those certain parcels or tracts of land and premises situate, lying and being in the Town of Amherstburg, the County of Essex, and Province of Ontario and being composed of Part Lot Control for Part Lot 49, Lot 50, and Part of Block 64 on Registered Plan 12M-517 more particularly described as Parts 21 and 22 on Reference Plan 12R-22160 and Part of Part 23 on Reference Plan 12R-22160 being Parts 4 and 5 on Registered Plan 12R-26387 and locally known as a portion of Golfview Subdivision.

2. That Section 2 of By-law 2016-16 is hereby deleted and the following is substituted for it:

This By-law shall expire on the 12th day of February, 2020.

3. That all other provisions of By-law 2012-36 remain in full force and effect.

Read a first, second and third time and finally passed this 12th day of February, 2018.

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER

PARTS SCHEDULE			PARTS SCHEDULE			PARTS SCHEDULE			PARTS SCHEDULE			PARTS SCHEDULE		
PART	DESCRIPTION	AREA	PART	DESCRIPTION	AREA	PART	DESCRIPTION	AREA	PART	DESCRIPTION	AREA	PART	DESCRIPTION	AREA
1	LOT 1, PART OF LOT 2 PLAN 12M-517	736.52 M	8	LOT 35, PART OF LOT 36 PLAN 12M-517	839.50 M	17	PART OF LOTS 44 AND 45 PLAN 12M-517	837.50 M	23	PART OF LOTS 53 AND 53 PLAN 12M-517	837.50 M	33	PART OF LOT 62 AND BLOCK 63 PLAN 12M-517	837.50 M
2	PART OF LOTS 2 AND 3 PLAN 12M-517	736.52 M	10	PART OF LOTS 38 AND 37 PLAN 12M-517	837.50 M	18	PART OF LOTS 43 AND 45 PLAN 12M-517	837.50 M	24	PART OF LOTS 53 AND 54 PLAN 12M-517	837.50 M	34	PART OF BLOCK 63 PLAN 12M-517	837.50 M
3	PART OF LOTS 3 AND 4 PLAN 12M-517	736.52 M	11	PART OF LOTS 37 AND 38 PLAN 12M-517	837.50 M	19	LOT 47, PART OF LOT 48 PLAN 12M-517	837.50 M	27	LOT 55, PART OF LOT 54 PLAN 12M-517	837.50 M	35	PART OF BLOCK 63 PLAN 12M-517	837.50 M
4	LOT 6, PART OF LOT 7 PLAN 12M-517	736.52 M	12	PART OF LOTS 36 AND 34 PLAN 12M-517	837.50 M	20	LOT 46, PART OF LOT 48 PLAN 12M-517	837.50 M	28	LOT 56, PART OF LOT 57 PLAN 12M-517	837.50 M	36	PART OF BLOCK 63 PLAN 12M-517	837.50 M
5	LOT 8, PART OF LOT 9 PLAN 12M-517	736.52 M	13	PART OF LOTS 35 AND 40 PLAN 12M-517	837.50 M	21	PART OF LOTS 43 AND 50 PLAN 12M-517	837.50 M	29	PART OF BLOCK 63 PLAN 12M-517	837.50 M	37	PART OF BLOCK 63 PLAN 12M-517	837.50 M
6	PART OF LOTS 7 AND 8 PLAN 12M-517	736.52 M	14	LOT 41, PART OF LOTS 41 AND 42 PLAN 12M-517	837.50 M	22	PART OF LOT 50 AND BLOCK 64 PLAN 12M-517	837.50 M	30	PART OF LOTS 58 AND 58 PLAN 12M-517	837.50 M	38	PART OF BLOCK 63 PLAN 12M-517	837.50 M
7	PART OF LOTS 8 AND 8 PLAN 12M-517	736.52 M	15	PART OF LOTS 41 AND 43 PLAN 12M-517	837.50 M	23	PART OF BLOCK 64 PLAN 12M-517	837.50 M	31	PART OF LOTS 58 AND 50 PLAN 12M-517	837.50 M	39	PART OF BLOCK 63 PLAN 12M-517	837.50 M
8	LOT 10, PART OF LOT 9 PLAN 12M-517	736.52 M	16	PART OF LOTS 43 AND 44 PLAN 12M-517	837.50 M	24	LOT 51, PART OF LOT 52 PLAN 12M-517	837.50 M	32	LOT 61, PART OF LOTS 60 AND 42 PLAN 12M-517	837.50 M	40	PART OF BLOCK 63 PLAN 12M-517	837.50 M
9	LOT 12, PART OF LOT 11 PLAN 12M-517	736.52 M	18	PART OF LOTS 43 AND 44 PLAN 12M-517	837.50 M	24	LOT 51, PART OF LOT 52 PLAN 12M-517	837.50 M	32	LOT 61, PART OF LOTS 60 AND 42 PLAN 12M-517	837.50 M	41	PART OF BLOCK 63 PLAN 12M-517	837.50 M
10	LOT 14, PART OF LOT 13 PLAN 12M-517	736.52 M	19	PART OF LOTS 43 AND 44 PLAN 12M-517	837.50 M	25	LOT 52, PART OF LOT 53 PLAN 12M-517	837.50 M	33	LOT 62, PART OF LOTS 61 AND 42 PLAN 12M-517	837.50 M	42	PART OF BLOCK 63 PLAN 12M-517	837.50 M

PLAN 12M-22160
REVISED AND DEPOSITED

REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TILES ACT

JULY 27, 2005

2005-07-26

ROSS A. CLARKE
ROBERT BARCHELLO
ASS'T. DEPUTY LAND REGISTRAR
FOR THE LAND TILES DIVISION
OF ESSEX (13)

CLARKE SURVEYORS INCORPORATED

PIN SUMMARY: ALL OF PINS 01546-1007, 10546-1011, 01546-1012, 01546-1018, 01546-1019, AND 01546-1020

PLAN OF SURVEY
OF
LOTS 1 TO 10 (INCLUSIVE) LOTS 35 TO 62 (INCLUSIVE)
BLOCKS 63, 64, 66, 70, AND 71
PLAN 12M-517
IN THE GEOGRAPHIC TOWNSHIP OF ANDERSON
TOWN OF AMHERSTBURG
COUNTY OF ESSEX, ONTARIO
CLARKE SURVEYORS INCORPORATED - 2005

SURVEYOR'S CERTIFICATE
I, ROBERT BARCHELLO, DEPUTY LAND REGISTRAR, DO HEREBY CERTIFY THAT THIS PLAN AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT AND THE REGULATIONS THEREUNDER AND THAT THE SURVEYOR HAS BEEN LICENSED UNDER THE SURVEY ACT AND THE REGULATIONS THEREUNDER SINCE JANUARY 1, 2000.

JULY 27, 2005

ROSS A. CLARKE
ROBERT BARCHELLO
ASS'T. DEPUTY LAND REGISTRAR
FOR CLARKE SURVEYORS INCORPORATED

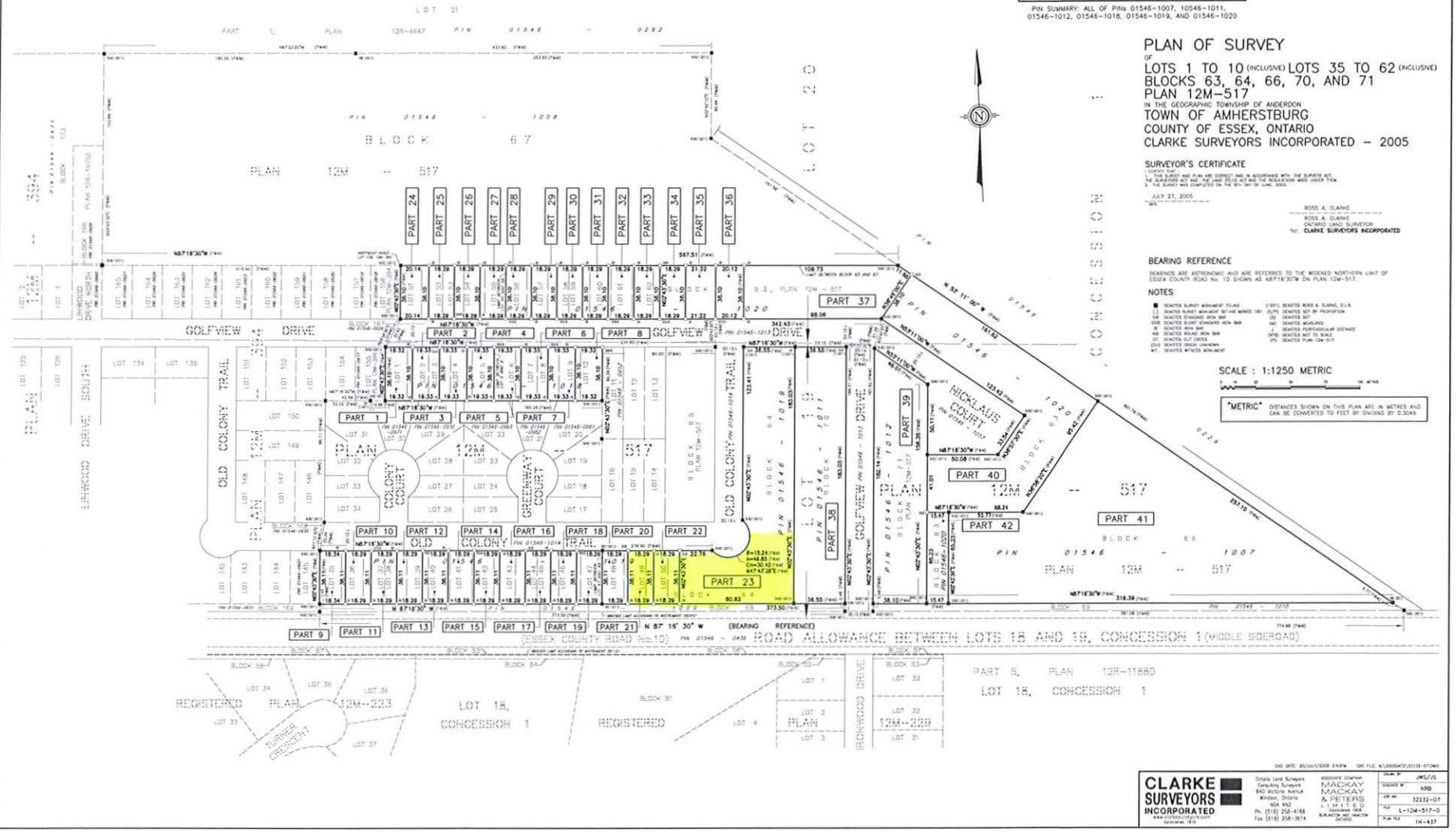
BEARING REFERENCE
BEARINGS ARE ASTROMETRIC AND ARE REFERRED TO THE MIDDEN NORTHERN LIMIT OF ESSEX COUNTY ROAD No. 10 SHOWN AS N87°18'30"W ON PLAN 12M-517.

NOTES

- 1. SHOWN SURVEY ADJACENT ROAD
- 2. SHOWN SURVEY ADJACENT TO THE MIDDEN NORTHERN LIMIT OF ESSEX COUNTY ROAD No. 10
- 3. SHOWN SURVEY ADJACENT TO THE MIDDEN NORTHERN LIMIT OF ESSEX COUNTY ROAD No. 10
- 4. SHOWN SURVEY ADJACENT TO THE MIDDEN NORTHERN LIMIT OF ESSEX COUNTY ROAD No. 10
- 5. SHOWN SURVEY ADJACENT TO THE MIDDEN NORTHERN LIMIT OF ESSEX COUNTY ROAD No. 10
- 6. SHOWN SURVEY ADJACENT TO THE MIDDEN NORTHERN LIMIT OF ESSEX COUNTY ROAD No. 10
- 7. SHOWN SURVEY ADJACENT TO THE MIDDEN NORTHERN LIMIT OF ESSEX COUNTY ROAD No. 10
- 8. SHOWN SURVEY ADJACENT TO THE MIDDEN NORTHERN LIMIT OF ESSEX COUNTY ROAD No. 10
- 9. SHOWN SURVEY ADJACENT TO THE MIDDEN NORTHERN LIMIT OF ESSEX COUNTY ROAD No. 10
- 10. SHOWN SURVEY ADJACENT TO THE MIDDEN NORTHERN LIMIT OF ESSEX COUNTY ROAD No. 10

SCALE: 1:1250 METRIC

"METRIC" DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.



DATE: 2005/07/26 8:00 AM SHEET: 12M-22160-01

CLARKE SURVEYORS INCORPORATED

2400 W. 508
3222-07
L-12M-517-0
10-437

ROSS A. CLARKE
ROBERT BARCHELLO
ASS'T. DEPUTY LAND REGISTRAR
FOR CLARKE SURVEYORS INCORPORATED

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2012-36

A By-law to remove certain lands from
Part Lot Control (12M-517)

WHEREAS Subsection 5 of Section 50 of the Planning Act, R.S.O. 1990, Chapter P13 provides that Part Lot Control shall apply where land is within a plan of subdivision;

AND WHEREAS Subsection 7 of Section 50 of the Planning Act provides that Council may by by-law provide that Subsection 5 does not apply to land that is within such registered plan of subdivision or part or parts thereof as is or are designated in the by-law, and, where the by-law is approved by the County of Essex, Subsection 5 ceases to apply to such land;

AND WHEREAS it is deemed desirable that the provisions of Subsection 5 shall not apply to certain lands within Registered Plan 12M-517.

AND WHEREAS Subsection 7.3 of Section 50 of the Planning Act provides that the by-law expires at the expiration of the time frame specified in the by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AMHERSTBURG HEREBY ENACTS AS FOLLOWS:

1. Subsection 5 of Section 50 of the Planning Act, R.S.O. 1990, Chapter P13 does not apply to the following:

All and singular those certain parcels or tracts of land and premises situate, lying and being in the Town of Amherstburg, the County of Essex, and Province of Ontario and being composed of Part Lot Control for Lots 5, 6, 7, 8, 9, 10, 35 to 50 inclusive, 60, 61 and 62, Part of Lots 2, 3, 4, 52, 53, 57, 58 and 59 and Block 64 and Part of Block 63 on Registered Plan 12M-517 more particularly described as Part 2, Parts 4 to 22 inclusive, 25, 29, Parts 31 to 36 inclusive, Parts 40 and 23 on Reference Plan 12R-22160 and locally known as a portion of Golfview Subdivision.

2. That this By-Law shall come into force and effect upon approval thereof by the County of Essex.
3. That this By-law shall expire on the 14th day of May, 2014.

Read a first, second and third time and finally passed this 14th day of May, 2012.

APPROVED pursuant to section 50 (7) of
the Planning Act

Dated this 30 day of MAY, 2012

William J. King
WILLIAM KING, MCIP, RPP
Manager, Planning Services
County of Essex

Wayne Hurst
Mayor / Wayne Hurst

B. Percy
Clerk - Brenda M. Percy

Certified True Copy of
the original document.

B. Percy
Clerk
Town of Amherstburg
Date: May 18, 2012

**CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2014-28**

**By-law to amend By-law 2012-36 (a By-law to
Remove Certain Lands from Part Lot Control)
(Golfview Subdivision)**

WHEREAS By-law 2012-36 being a by-law to remove certain lands from Part Lot Control was passed by the Council of the Corporation of the Town of Amherstburg on the 14th day of May, 2012;

AND WHEREAS the Manager, Planning Services for the County of Essex approved By-law 2012-36 pursuant to Section 50(7) of the Planning Act on May 30, 2012;

AND WHEREAS By-law 2012-36 provided an expiration date of May 14, 2014;

AND WHEREAS the Owner has requested an extension of the expiration date;

AND WHEREAS Section 50 (7.4) of the Planning Act provides that the Council of a local municipality may, at any time before the expiration of a by-law under subsection (7), amend the by-law to extend the time period specified for the expiration of the by-law and an approval under subsection (7.1) is not required.

AND WHEREAS Section 50 (7.5) of the Planning Act provides that the Council of a local municipality may repeal or amend a by-law passed under subsection (7) to delete part of the land described in it and an approval under subsection (7.1) is not required.

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. That Section 1 of By-law 2012-36 is hereby deleted and the following is substituted for it;

Subsection 5 of Section 50 of the Planning Act, RSO 1990, Chapter P13 does not apply to the following;

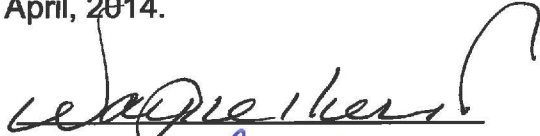
All and singular those certain parcels or tracts of land and premises situate, lying and being in the Town of Amherstburg, the County of Essex, and Province of Ontario and being composed of Part Lot Control for Lots 35 to 50 inclusive and Block 64 and Part of Block 63 on Registered Plan 12M-517 more particularly described as Parts 9 to 23 inclusive and Part 40 on Reference Plan 12R-22160 and locally known as a portion of Golfview Subdivision.

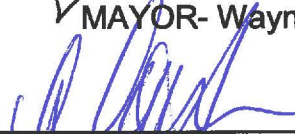
2. That Section 3 of By-law 2012-36 is hereby deleted and the following is substituted for it:

This By-law shall expire on the 22nd day of April, 2016.

3. That all other provisions of By-law 2012-36 remain in full force and effect.

Read a first, second and third time this 22nd day of April, 2014.


MAYOR- Wayne Hurst


DEPUTY CLERK- Paula Parker

**CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2016-16**

**By-law to amend By-law 2012-36 (a by-law to
Remove Certain Lands from Part Lot Control)
and amend By-law 2014-28 (a by-law to amend 2012-36)
(Golfview Subdivision)**

WHEREAS By-law 2012-36 being a by-law to remove certain lands from Part Lot Control was passed by the Council of the Corporation of the Town of Amherstburg on the 14th day of May, 2012;

AND WHEREAS the Manager, Planning Services for the County of Essex approved By-law 2012-36 pursuant to Section 50(7) of the Planning Act on May 30, 2012;

AND WHEREAS By-law 2012-36 provided an expiration date of May 14, 2014;

AND WHEREAS By-law 2014-28 amended 2012-36, provided an expiration date of April 22, 2016 and amended the legal description of lands exempt.

AND WHEREAS the Owner has requested an extension of the expiration date;

AND WHEREAS Section 50 (7.4) of the Planning Act provides that the Council of a local municipality may, at any time before the expiration of a by-law under subsection (7), amend the by-law to extend the time period specified for the expiration of the by-law and an approval under subsection (7.1) is not required.

AND WHEREAS Section 50 (7.5) of the Planning Act provides that the Council of a local municipality may repeal or amend a by-law passed under subsection (7) to delete part of the land described in it and an approval under subsection (7.1) is not required.

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. That Section 1 of By-law 2014-28 is hereby deleted and the following is substituted for it;

Subsection 5 of Section 50 of the Planning Act, RSO 1990, Chapter P13 does not apply to the following;

All and singular those certain parcels or tracts of land and premises situate, lying and being in the Town of Amherstburg, the County of Essex, and Province of Ontario and being composed of Part Lot Control for Part Lot 39, Lots 40 to 50 inclusive, and Block 64 on Registered Plan 12M-517 more particularly described as Parts 13 to 22 inclusive on Reference Plan 12R-22160 and Part 23 on Reference Plan 12R-22160 being Parts 4 to 8 inclusive on Registered Plan 12R-26387 and locally known as a portion of Golfview Subdivision.

2. That Section 2 of By-law 2014-28 is hereby deleted and the following is substituted for it:

This By-law shall expire on the 22nd day of February, 2018.

3. That all other provisions of By-law 2012-36 remain in full force and effect.

Read a first, second and third time and finally passed this 22nd day of February, 2016.



MAYOR- ALDO DICARLO



CLERK- PAULA PARKER
DEPUTY CLERK - TAMMY FOWKES



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: 2018 02 12 – Request to Waive User Fees

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Chief Administrative Officer dated January 22, 2018, regarding the Request to Waive User Fees BE RECEIVED; and,
2. The waiving the user fees as requested in the P & C Memo BE APPROVED or BE DENIED.

2. BACKGROUND:

The CAO's office has received two separate requests to waive the fees outlined in the P & C memo, with a total value of \$1350.00. These fees were charged in accordance with the User Fee By-law 2017-25 (Appendix A) approved by Council.

3. DISCUSSION:

On April 24, 2017, Council passed the following resolution (#20170424-676):

Moved By Councillor Meloche
Seconded By Councillor Lavigne

That:

- 1. The report from the Manager of Licensing and Enforcement dated April 7, 2017 regarding 2017 User Fee By-law BE RECEIVED; and,

2. ***By-law 2017-25 being a by-law to permit the Town of Amherstburg to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.***

The invoices before Council pertain to charges in accordance with the User Fee By-law 2017-25, as it relates to the “Open Burn – Duty Officer Response” noted in the schedule of fees.

Municipalities have been given expanded authority under Bill 26 to impose user charges, subject to limits prescribed by regulation and imposed by the courts. User charges may be imposed for any municipal service, whether mandatory or not, and can be based on capital as well as operating costs.

Given that municipal revenue is largely comprised of property taxes, user fees, and transfers from federal and provincial governments, cost recovery outlined in the user fee schedule is vital to offsetting costs and mitigating the impact to the public as a whole through the tax base.

4. **RISK ANALYSIS:**

A user fee is a charge levied upon an individual for the use of a specific public service. Waiving fees as it relates to the service used, results in a loss of revenue and may have an adverse effect on the cost to the general ratepayer. As well, consistently waiving these charges may set precedent on future billing.

5. **FINANCIAL MATTERS:**

Council may waive the approved municipal fees associated with the invoices provided in the private and confidential memo totalling \$1350.00. It should be noted that the amounts charged to residents are not reflective of full cost recovery; it does represent an amount to recognize the additional efforts spent by the municipality to address the specific matter. Most importantly the waiving of such fees will result in costs associated with this additional service provided to the specific ratepayer that will then be attributable to the general ratepayer as a whole.

6. **CONSULTATIONS:**

N/A

7. **CONCLUSION:**

Council has adopted user fees for the purpose of recovering costs for extraordinary services in order to reduce the burden on the general ratepayer. The fees charged by the municipality in the P & C Memo provided to Council are fees charged in accordance with User Fee By-law 2017-25 and are attributable to services provided to the specific ratepayer as a result of municipal resources used to address the matter.

Giovanni Miceli

Giovanni (John) Miceli
Chief Administrative Officer

GJM

Report Approval Details

Document Title:	2018 02 12 - Request to Waive User Fees.docx
Attachments:	- 2017-25 User Fee By-law.pdf
Final Approval Date:	Jan 30, 2018

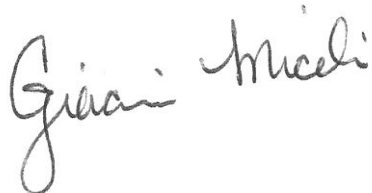
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Jan 23, 2018 - 10:07 AM



Mark Galvin - Jan 23, 2018 - 11:15 AM



John Miceli - Jan 24, 2018 - 1:25 PM



Paula Parker - Jan 30, 2018 - 1:10 PM

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2017-25

By-law to permit the Town of Amherstburg to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property

WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws imposing fees or charges on any class or persons;

AND WHEREAS the Building Code Act, 1992, S.O. 1992, c. 23, as amended provides that a municipality may pass by-laws imposing fees and charges;

AND WHEREAS the Planning Act, R.S.O. 1990, c. P.13, as amended, provides that a municipality may pass by-laws imposing tariffs, fees and charges.

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. THAT the rates and service charges, as outlined in Schedule "A" attached hereto and forming part of this By-law.
2. THAT such services and activities will not be provided until payment of the appropriate fee or charge has been received.
3. THAT payment of any fee or charge in this By-law shall be in Canadian currency.
4. THAT some rates and service charges are subject to applicable sales tax.
5. THAT By-law 2016-11 is hereby repealed.

THIS by-law shall come into full force and effect on April 10, 2017

Read a first, second and third time this 10th day of April, 2017.


MAYOR- Aldo DiCarlo


CLERK - Paula Parker

Town of Amherstburg User Fee Schedule

Administrative Services

Service	Fee Basis	Approved Fee
Photocopies	Per Copy	\$ 0.30
Pins	Per Pin	\$ 0.75
Town Spoon	Per Spoon	\$ 5.00
Flags	Per Flag	\$ 75.00
2 x 3 Street Maps	Per Map	\$ 10.00

Clerk's Department

Commissionaire of Oaths/Witness Signature (Non Municipal Documents) Residents (Pension Documents Excluded)	Per Document	\$ 10.00
Commissionaire of Oaths/Witness Signature (Non Municipal Documents) Non Residents (Pension Documents Excluded)	Per Document	\$ 15.00
MFFIPA Application	Per	\$ 5.00
MFFIPA Other		As per Ontario Regulation 823
Transfer of Electronic Documents (USB, Email)	per	\$ 10.00
Integrity Commissioner Filing fee	per	\$ 125.00
Election Nomination Fee - Mayor	per	\$ 200.00
Election Nomination Fee - Deputy Mayor/Councillor	per	\$ 100.00
Copies of recorded council meeting	Per CD	\$ 10.00
Administrative Charge for subrogated third party damages	per	\$ 100.00

Licensing & Enforcement Department		
Service	Fee Basis	Approved Fee
Auctioneer	Per Licence	\$ 78.00
Lotteries/Bingos/Raffles	Per Licence	Legislated at 3%
Carnivals, Fairs/Midways	Per Licence	\$ 150.00
Circuses	Per Licence	\$ 150.00
Concerts	Per Licence	\$ 150.00
Driving Schools	Per Licence	\$ 150.00
Festivals	Per Licence	\$ 150.00
Flea Markets	Per Licence	\$ 150.00
Hawkers and Peddlers	Per Licence	\$ 78.00
Horse Drawn Carriage Owners Drivers	Per Licence	\$ 78.00
Limousine Driver	Per Licence	\$ 78.00
Limousine Owner	Per Licence	\$ 78.00
Pedi cabs Owners/Drivers	Per Licence	\$ 78.00
Petting Zoos	Per Licence	\$ 150.00
Portable Sign Contractors	Per Licence	\$ 100.00
Produce Vendors	Per Licence	\$ 150.00
Refreshment Vehicles (All Classes)	Per Licence	\$ 78.00
Second Hand Shops	Per Licence	\$ 200.00
Special Event Sales	Per Licence	\$ 78.00
Taxicab Broker	Per Licence	\$ 75.00
Taxicab Driver	Per Licence	\$ 60.00
Taxicab Owner	Per Licence	\$ 70.00
Trade Shows	Per Licence	\$ 150.00
Amusement Arcades	Per Licence	\$ 200.00
Automobile Body Repair Shops	Per Licence	\$ 200.00
Barbershops	Per Licence	\$ 200.00
Beauty Salons	Per Licence	\$ 200.00
Bed and Breakfasts	Per Licence	\$ 200.00
Bingo Halls	Per Licence	\$ 200.00
Boarding/Lodging/Rooming Houses	Per Licence	\$ 200.00
Body piercing parlours	Per Licence	\$ 200.00
Bowling Alleys	Per Licence	\$ 200.00
Business Service Establishments	Per Licence	\$ 200.00
Campgrounds/Trailer Parks	Per Licence	\$ 200.00
Caterers	Per Licence	\$ 200.00
Dry Cleaners	Per Licence	\$ 200.00
Florist Shops	Per Licence	\$ 200.00
Food Shops	Per Licence	\$ 200.00
Gas Stations	Per Licence	\$ 200.00

Service	Fee Basis	Approved Fee
Hotels/Motels	Per Licence	\$ 200.00
Indoor Recreational Establishments	Per Licence	\$ 200.00
Office (General, Business, Service)	Per Licence	\$ 200.00
Pet Groomers	Per Licence	\$ 200.00
Pet Shops	Per Licence	\$ 200.00
Public Halls (all classes)	Per Licence	\$ 200.00
Race Tracks	Per Licence	\$ 150.00
Restaurants	Per Licence	\$ 200.00
Retail Store	Per Licence	\$ 200.00
Snack Bars	Per Licence	\$ 200.00
Swimming Pools	Per Licence	\$ 200.00
Tattoo parlours	Per Licence	\$ 200.00
Theatres	Per Licence	\$ 200.00
Wrecking Yards	Per Licence	\$ 200.00
Adult Book/Magazine Sales	Per Licence	\$ 100.00
Adult Entertainment Attendants	Per Licence	\$ 78.00
Adult Entertainment Parlours	Per Licence	\$ 200.00
Adult Merchandise Sales	Per Licence	\$ 200.00
Adult Videotape Sales/Rental	Per Licence	\$ 200.00
Marriage Licences	Per Licence	\$ 117.00
Liquor Licence Application Processing	Per Application	\$ 50.00
Application for Noise Exemption	Per Application	\$ 50.00
Death Registration	Per	\$ 15.00
Dog Licence	Per Spayed / Neutered Dog	\$ 15.00
Dog Licence	Per Unspayed / un-neutered Dog	\$ 25.00
Late Fee - Dog Tag -After April 30	Per	\$ 10.00
Application for Fence Variance	Per	\$ 50.00
Fence Viewing	Per	\$ 400.00
Appear before Property Standards Committee		\$ 100.00
Property Standards Order	Per	\$ 100.00
Property Standards Order Reinspection	Per	\$ 100.00
Register Property Standards Order on Title	Per	\$50 + Cost of Registration
By-law Violation - Administrative Fee -Work Completed by the Town	Per	20% of Invoice costs / minimum \$100.00

Finance Department		
Service	Fee Basis	Approved Fee
Adding Charges to Roll	Per Transaction	\$ 100.00
Financing Administrative Fee	Per Property	\$ 100.00
Indemnity Processing Charge	Per Occurrence	\$ 50.00
Misdirected Payment	Per Transaction	\$ 25.00
NSF/Returned Payment Charge	Per Occurrence	\$ 40.00
Refund Charge	Per Occurrence	\$ 25.00
Tax Certificates	Per Certificate	\$ 75.00
Tax Research (For Tax, Accounting or Finance)	Per	\$ 50.00
Tax Sale Registration 2nd Letter	Per	\$ 50.00
Tax Sale Registration Final Letter Before Registration	Per	\$ 50.00
Title Search - 2 years arrear	Per Search	\$ 50.00

Town of Amherstburg User Fee Schedule

Public Works / Drainage		
Service	Fee Basis	Approved Fee
Curb Cut & Driveway	Per Cut	\$ 50.00
Lawyers Inquiries (orders on residential /commercial/industrial property for buyers)	Per Inquiry	\$ 75.00
Water Meter Fee	3/4" Permit/Water Meter Fee	\$ 470.00
Water Meter Fee	1" Permit/Water Meter Fee	\$ 560.00
Water Meter Fee	1 1/2" Permit/Water Meter Fee	\$ 1,020.00
Water Meter Fee	2" Permit/Water Meter Fee	\$ 1,135.00
Disconnection /Removal of Water Service	Per disconnection	\$ 2,000.00
Water Meter Testing for Customer	Per test	\$ 250.00
Hydrant Valve Installation & Removal Fee	Per Inspection	\$ 125.00
Hydrant Water Usage Fee	per usage	current water rate
Overstrength Sewage Treatment – Amherstburg Wastewater Treatment Plant	per kg	based on previous years actuals
New Water Service Connections	3/4" Water Service	\$ 2,750.00
New Water Service Connections	1" Water Service	\$ 2,950.00
New Water Service Connections	1 1/2" & 2" Water Service	at cost
After Hours Water Shut Off/ON	per service	\$ 175.00

GIS Department		
Service	Fee Basis	Approved Fee
8 1/2 x 11 Town core Street map (B & W)	Per Map	\$ 1.00
8 1/2 x 11 Town core Street map (Colour)	Per Map	\$ 1.00
11 x 17 Town core Street map (B & W)	Per Map	\$ 2.00
11 x 17 Town core Street map (Colour)	Per Map	\$ 2.00
8 1/2 x 11 Fenced Area Specified by Customer (B&W) W/Aerial	Per Map	\$ 2.00
8 1/2 x 11 Fenced Area Specified by Customer (Colour) W/Aerial	Per Map	\$ 2.00
11 x 17 Fenced Area Specified by Customer (B&W) W/Aerial	Per Map	\$ 2.00
11 x 17 Fenced Area Specified by Customer (Colour) W/Aerial	Per Map	\$ 4.00
Standard Products - Laser Plots (enlarged on plotter)	Per Sq. Ft.	\$ 2.50
Custom Mapping	Per Hour	\$ 32.50

Fire Services		
Service	Fee Basis	Approved Fee
Fire Search (Lawyer Letter)	Per Search	\$ 80.00
Fire Report (No Investigation)	Per Report	\$ 80.00
Fire Report (Investigation)	Per Report	\$ 250.00
Inspection with Fire Code Deficiencies	Per Hour	\$ 80.00
Re-Inspection after Notice of Violation	Per Hour	\$ 80.00
Request Inspection (letter required)	Per Hour	\$ 80.00
Firework Application and Review	Per Hour	\$ 80.00
Fire Safety Plan Review	Per Hour	\$ 80.00
Lockbox Program	One Time Fee	\$ 80.00
MVA Response to Non Resident Vehicles	Per hour/Per truck	\$ 450.00
Smoke Alarm Installation	Per Smoke Alarm	\$ 40.00
Risk & Safety Management Level 1 Propane	Per Hour	\$ 80.00
Risk & Safety Management Level 2 Propane	Per Hour	\$ 80.00
Open Burn - Duty Officer Response	per Officer	\$ 225.00
Open Burn	Per Call (< 6 Firefighters)	\$ 450.00
Open Burn	Per Call (> 6 Firefighters)	\$ 900.00
Assistance for Private Standby Beyond Normal Fire Protection	Per hour/Per truck	\$ 450.00
Annual Business License Inspection	Per Hour	\$ 80.00
False Alarm (After 3 Occurrences in 12 month period)	Per truck	\$ 450.00
Emergency Response-Fire Department	per hour/per truck	*Current MTO rate
Emergency Response-Fire Department	personnel per hour/personnel per call	**Current rate
	Any other costs associated with the response of each and every call	
* Current MTO rate will be determined by the Clerk as per the Ministry of Transportation rate at the date of invoice		
**Current personnel per hour and per call rates will be determined based on the hourly rate of FT firefighter and volunteer per call rates at the date of invoice.		

Planning Department		
Service	Fee Basis	Approved Fee
Application to Amend the Official Plan	Deposit	\$ 2,000.00
Application to Amend Zoning By-law	Deposit	\$ 2,000.00
Application to Amend Zoning By-law to A-36	Deposit	\$ 1,000.00
Consideration of an Application to the County of Essex for Approval of a Plan of Subdivision	Deposit	\$ 2,000.00
Application for the Approval of Site Plans & Site Plan Agreement for New Development within Designated Site Plan Control Area	Deposit	\$ 2,000.00
Consideration of an Application to the County of Essex for Approval of a Plan of Condominium	Deposit	\$ 2,000.00
Consideration of an Application for Conversion, Demolition, Renovation or Repair, or Severance Under the Rental Housing Protection Act	Deposit	\$ 2,000.00
Part Lot Control By-law	Deposit	\$ 1,000.00
Holding (H) Removal By-law	Deposit	\$ 1,000.00
<p><i>With respect to Application to amend the Official Plan, Application to amend the Zoning By-law, consideration of an Application to the Minister of Municipal Affairs and Housing for approval of a Plan of Subdivision, an application for the Approval of Site Plans and a Site Plan Agreement for new Development within a Designated Site Plan Control area, consideration of an Application to the Minister of Municipal Affairs and Housing for Approval of Plan of Condominium, consideration of an Application for Conversion, Demolition, Renovation or Repair, or Severance under the Rental Housing Protection Act, Part Lot Control By-law, Holding (H) Removal By-law if the costs of the Municipality for processing the subject planning applications exceed the amount of the deposit, the applicant shall promptly pay to the Town of Amherstburg, such excess amount upon receipt of an invoice therefore from the Town; and if the costs of the Municipality for processing the subject applications are less than the amount of the deposit, the Town shall promptly pay to the applicant the difference.</i></p>		
Application for Consent to Sever Land	Fee	\$ 500.00
Application for a Minor Variance or Permission to Enlarge, Extend or Alter the Use of a Legal Non-conforming Use	Fee	\$ 500.00
Certificate of Validation	Fee	\$ 250.00
Copy of Official Plan or Zoning Bylaw	Per Copy	\$ 50.00
Planning Letter	Per Inquiry	\$ 75.00

Building Department		
Service	Fee Basis	Approved Fee
Part 1 - A minimum fee of \$50.00 is required for all applications		
Residential Group "C" - Finished Area above entrance level	per Sq Ft	\$ 1.00
Residential Group "C" - Finished Area below entrance level	per Sq Ft	\$ 0.75
Industrial Division F1, F2, F3 as set forth under the Ontario Building Code	per Sq Ft	\$ 1.00
Institutional or Group "B"	per Sq Ft	\$ 1.00
Commercial or Group D & E	per Sq Ft	
Assembly or Group A Division 1,2,3 & 4	per Sq Ft	
Residential Garages, Carports, Sheds, Open Roofless Decks	per	\$ 150.00
Residential Swimming pools	per	\$ 100.00
Finished Residential Basements/Attics	per Sq Ft	\$ 0.75
Change of Use Permit	per	\$ 120.00
Projects not specifically listed above including: additions, porches, canopies, retaining walls, fireplaces, renovations, building repairs authorized under Property Standards By-law, machine bases, greenhouses and any other structure or project not listed or classified elsewhere	per permit	12.00 per \$1000 or part thereof construction value up to \$10,000,000 \$1.50 per \$1000 construction value Minimum 100.00 - %15 increase
Tents and other short term temporary structures:		
(a) Large Tent requiring an Engineer's design	per permit	\$ 100.00
(b) Small Tents	per permit	\$ 50.00

Service	Fee Basis	Approved Fee
Demolitions Residential Part 9	per permit	\$ 100.00
Demolitions Non-Residential	per permit	\$ 800.00
Demolitions Buildings Exceeding 10,000 sq. ft.	per permit	\$ 1,000.00
Projects commenced prior to permit application being filed with the Building Department	per permit	2 times cost of applicable permit
Farm Buildings as defined in Ontario Building Code Section 1.1.3.2 Up to 10,000 sq. ft floor area	per permit	\$ 500.00
Farm Buildings as defined in Ontario Building Code Section 1.1.3.2 over 10,000 sq. ft floor area	per permit/per sq. ft.	.10 per square foot
Permanent Signs	per sign face	\$ 100.00
Portable Signs - renewed annually	per sign/per year	\$ 100.00
Part 2 - Plumbing Permit Fees		
P-1 Residential Buildings under Part 9 of the Ontario Building Code	per dwelling unit or tenant space	\$ 125.00
P-2 Residential Building under Part 3 of the Ontario Building Code	per unit	\$125 for the 1st unit or suite and \$75.00 for each additional unit or suite
P-3 Other types of buildings not specifically listed in P-1 or P-2	per	\$100.00 + \$12.50 per fixture
Backflow preventor	per	\$ 75.00
Each additional backflow preventor	per	\$ 10.00
<i>The construction, repair, renewal or alteration of a building drain and/or building storm drain as follows:</i>		
Each 15 metres (50 feet) or fraction thereof	per	\$ 9.00
Installation of additional fixtures or appliances prior to the completion of plumbing work covered by a previous permit	per fixture as defined under Section 7 of the OBC	\$ 5.00
Minimum plumbing permit fee	per permit	\$ 125.00

Service	Fee Basis	Approved Fee
PART 3 -SEWER FEES		
<i>Installation of new sanitary or storm sewer piping for a single family dwelling:</i>		
Sanitary Sewer	per permit	\$ 100.00
Storm Sewer	per permit	\$ 100.00
<i>Drainage piping and storm drainage piping not within a building, excluding grease, oil or sediment interceptor to construct, repair, renew or alter,</i>		
Drainage piping, and/or storm drainage piping servicing any type of building or other than a single family dwelling:	per permit	\$ 100.00
Storm drainage piping servicing land, but not connected to a building:	per permit	\$ 100.00
For each manhole that is connected to drainage piping and/or storm drainage piping	per permit	\$ 100.00
For each catch basin that is connected to storm drainage piping	per permit	\$ 20.00
PART 4 - ON SITE PART 8 SEWAGE SYSTEMS		
Permits		
A minimum permit fee is required for all applications	per permit	\$ 125.00
The decommissioning of septic systems and installing new lateral sanitary sewers	per permit	\$ 250.00
<i>There shall be no fee for the construction of not more than 5 feet of drainage piping from building to septic tank</i>		
New systems or replacement systems (raised bed/trench system)	per permit	\$ 750.00
Tertiary System:	per permit	\$ 850.00
Tank Replacement only	per permit	\$ 300.00
Holding Tank	per permit	\$ 800.00
Septic Repairs (Property Standards)	per	\$ 150.00
Septic Inspections (condition of severance)	per	\$ 150.00
Reviews and Assessments		
Subdivision (per lot)	per	\$ 150.00
Severance application	per	\$ 150.00
Minor Variance	per	\$ 150.00
Building Addition/Alteration	per	\$ 200.00
Property Inquiries	per	\$ 100.00

Service	Fee Basis	Approved Fee
PART 5 - WATER SERVICE PIPING BEYOND THE BUILDING CONTROL VALVE		
<i>Installation to extend, alter, reconstruct or install water service piping serving more than one building upstream of the water meter of building control valve.</i>		
Install water service piping serving more than one building	per permit	\$ 100.00
PART 6 - SPECIAL FEES		
FEES FOR ADDITIONAL INSPECTIONS		
Extra Inspections:		
For inspections made necessary due to work not ready for inspection following notification	per	\$ 60.00
Special Inspections:		
Standby inspection	per hour	\$ 60.00
Examination of revised plans	per	\$ 150.00
Inspection outside of normal working hours	per hour- minimum of 2 hours	\$ 100.00
Building Letter	per	\$ 75.00
AMOUNT OF PERMIT FEES WHICH WILL BE RETAINED WHERE THE OWNER APPLIES FOR A REFUND OF THE SAID FEES:		
<i>The conditions set out below related to the refund of building permit fees for various situations and the applicable fees which are to be retained by the Town of Amherstburg</i>		
Prior to Permit being Issued		
Building Application withdrawn by the owner	per permit	25% of the building permit fee but not less than \$50.00 and not greater than \$1500.00
Permit is not issued by the Chief Building Official	per permit	
Application abandoned	per permit	
Permit Issued:		
Applicant requests permission to cancel the permit	per permit	50% of the building permit fee but not less than \$150.00
Work does not commence and application for a refund is made within six (6) months of the date of the permit was issued.	per permit	
Work commenced and is abandoned		No refund
Permit Revoked		No refund

Service	Fee Basis	Approved Fee
Indemnity Fees:		
NOTE: EXTRA FEES WITH RESPECT TO EXTRA INSPECTIONS, COMMENCEMENT OF WORK PRIOR TO PERMIT APPLICATION BEING FILED WILL BE DEDUCTED AUTOMATICALLY FROM INDEMNITY FEES:		
Residential	deposit	\$ 1,000.00
Commercial	deposit	\$ 1,000.00
Industrial	deposit	\$ 1,000.00
Institutional	deposit	\$ 1,000.00
Inground Pool	deposit	\$ 1,000.00
Above Ground Pool	deposit	\$ 500.00
Accessory detached buildings accessory to a single family dwelling	deposit	\$ 500.00
Farm buildings	deposit	\$ 500.00
Decks & porches requiring a permit	deposit	\$ 500.00
<p><i>To indemnify the Town from any loss or damage it may sustain by reason of the work carried out under such permit. Upon the completion of all work performed under the said permit, the amount of such indemnity fee shall be returned to the applicant after deductions of the amount of any loss or damage to any property or installations of the Town or any public utility, which loss or damage, in the opinion of the authority having jurisdiction arose out of the performance of such work. Outstanding permit fees will be deducted from the indemnity fee at the time of release. The Municipality will levy a fifty dollar (\$50.00) non-refundable fee to cover costs of the indemnity inspections.</i></p>		

Parks, Facilities, Recreation and Culture Department

Service	Fee Basis	Current Fee
ADMINISTRATION FEES		
Security Deposit	per rental	\$ 250.00
Refunds - (programs and rentals)	per transaction	\$ 15.00
Set - Up / Take Down Rate - Amherstburg Staff	per rental	\$ 20.00
Banner Application Fee	per banner	\$ 100.00
AMHERSTBURG INDOOR RECREATION FACILITIES FEES		
Ice Time		
Prime	per hour	\$ 165.10
Non-Prime	per hour	\$ 144.08
Off-Off Prime Time	per hour	\$ 59.84
Local Minor Sports Association Prime	per hour	\$ 162.50
Local Minor Sports Association Non-Prime	per hour	\$ 141.81
Sr Adult Sports or private booking Non-Prime (before 4:00 pm)	per hour	\$ 73.66
Public Skating - General (per person)	per person	\$ 3.00
Public Skating - General (per family)	Max of 5	\$ 8.00
Senior Public Skate	per person	\$ 4.42
Parent & Tots (per person)	per person	\$ 3.00
Hockey / Figure Skating drop-in	per person	\$ 8.00
Dry Floor Time		
Arena Floor Rental Prime Time (Inline and Ball Hockey - dry floor rental)	per hour	\$ 59.84
Arena Floor Rental Non - Prime (Inline and Ball Hockey - dry floor rental)	per hour	\$ 55.24
**Show/Sale (in advance) per day	per day	\$ 500.00
Indoor Soccer Field		
Prime	per hour	\$ 113.49
Non-Prime	per hour	\$ 104.04
Local Minor Sports Association Prime	per hour	\$ 111.70
Local Minor Sports Association Non-Prime	per hour	\$ 102.40
Youth - Drop-in Soccer	per hour	\$ 3.00
Adult - Drop-in Soccer	per hour	\$ 7.08
Adult - Drop-in Baseball	per hour	\$ 7.08
Multi Purpose Room Upstairs in Arena (Small room)		
Prime Time Rental	per hour	\$ 23.01
Non -Prime Time Rental	per hour	\$ 18.42
Local Minor Sports Association Prime	per hour	\$ 22.65
Local Minor Sports Association Non-Prime	per hour	\$ 18.13
Weekend - Daily Alcohol & Non-Alcohol - Half Day (4 hours)	per event	\$ 230.17
Weekend - Daily Alcohol & Non-Alcohol - Full Day (8 hours)	per event	\$ 414.31
BOARD ROOM IN ARENA (OFFICE AREA)		
All Hours	N/A	N/A
Leasing Space/Essex Power Energy Zone		
Prime Time Rental	per hour	\$ 36.25
Non -Prime Time Rental	per hour	\$ 27.19

Service	Fee Basis	Current Fee
Community Room		
Prime Time Rental	per hour	\$ 46.03
Non -Prime Time Rental	per hour	\$ 36.83
Kitchen - Prime or Non-Prime	per hour	\$ 18.41
Weekend - Daily Alcohol & Non-Alcohol - Half Day (4 hours)	per event	\$ 230.17
Weekend - Daily Alcohol & Non-Alcohol - full Day (8 hours)	per event	\$ 414.31
** Kitchen included in half day and full day rentals		
AMHERSTBURG OUTDOOR RECREATION FACILITIES FEES		
PAVILLION RENTALS		
Wedding / Special Event	per 2 hours	\$ 69.05
** There is no alcohol allowed in KNYP Please refer to KNYP passive By-Law		
FULL PARK RENTALS, SPECIAL EVENTS & EQUIPMENT		
Family Reunion/Picnic, etc. (no alcohol)	per rental	\$ 82.86
Special Event Park Rental	per rental	\$ 224.78
Special Event Road Rental	per rental	\$ 224.78
Garbage Barrels	per barrel	\$ 2.00
Garbage Bags	per 100	\$ 25.00
Road Barriers	per barrier	\$ 2.00
Pylons	per pylon	\$ 5.00
Picnic Table rental	per table	\$ 12.00
Recycle Bin with wheels	per unit	\$ 25.00
Recycle Box	per unit	\$ 2.00
BASEBALL DIAMONDS		
Baseball Diamond	per game	\$ 7.37
Local Minor Sports Association Diamond	per game	\$ 7.25
Baseball Diamond - Libro Credit Union Centre - Un-Lit	per game	\$ 32.23
Baseball Diamond - Libro Credit Union Centre - Lit	per game	\$ 52.48
Local Minor Sports Association - Libro (Un-lit)	per game	\$ 31.72
Local Minor Sports Association - Libro (Lit)	per game	\$ 51.65
Baseball Diamond - Half Day (4 hours)	per day	\$ 29.46
Baseball Diamond - Per Day (8 hours)	per day	\$ 58.00
Local Minor Baseball Association (T-Ball)	per player	\$ 7.000
Local Minor Baseball Association	per player	\$ 14.000

Service	Fee Basis	Current Fee
SOCCER/FOOTBALL FIELD		
Grass Field	per game	\$ 7.37
Local Minor Sports Association - Grass Field	per game	\$ 7.25
Premier Turf Field - Un-Lit	per game	\$ 32.23
Premier Turf Field - Lit	per game	\$ 52.48
Local Minor Sports Association - Premier Turf (Un-lit)	per game	\$ 31.72
Local Minor Sports Association - Premier Turf (Lit)	per game	\$ 51.65
Football Field Grass - Half Day (4 hours)	per day	\$ 29.46
Football Field Grass- Per Day (8 hours)	per day	\$ 58.00
Local Minor Sports Association - Football Field Grass (Half Day)	per day	\$ 29.00
Local Minor Sports Association - Football Field Grass (Full Day)	per day	\$ 57.09
Minor Soccer Association	per player	\$ 14.00
TENNIS COURTS		
Single Court	per hour	\$ 3.68
All Courts at location	per day	\$ 9.20
All courts - Half Day (4 hours)	4 hours	\$ 27.63
All Courts - Per Day (8 hours)	per evening	\$ 55.24
FIELD & TRACK AREA		
Evening (with alcohol)	per evening	\$ 184.14
All day(with alcohol)	per day	\$ 368.28
Private Rental (no alcohol)	per day	\$ 92.07
(**LCBO Special Occasion Permit is Mandatory along with Insurance Certificate covering days booked**)		
AMHERSTBURG COMMUNITY PROGRAMMING FEES		
SEASONAL ACTIVITIES & PROGRAMS		
Parent & Tot	per class	\$6.25
Pre-School	per class	\$6.25
Youth	per class	\$9.00
Adult	per class	\$11.00
Senior	per drop-in	\$5.00
Children & Youth - Drop In	per drop-in	\$8.00
Adult - Drop - In	per drop-in	\$8.00
DAY CAMP		
Daily	per day	\$25.00
Weekly	per week	\$125.00
Specialty Camp	per week	\$137.00
Hot Lunch fee	per lunch	\$5.00

Service	Fee Basis	Current Fee
AQUATIC SEASON PASS		
Length Swims - Entire Season	season	\$50.00
Public Swim - Per person	season	\$40.00
Family Public Swim	season	\$80.00
AQUATIC DROP-INS		
Pre-School	per swim	\$2.25
Youth	per swim	\$2.25
Adult	per swim	\$3.00
Family	per swim	\$8.00
SWIMMING PROGRAMS		
Parent & Tot	per class	\$6.00
Pre-School	per class	\$6.00
Youth	per class	\$6.00
Private Lessons - one student	per person/30 mins	\$20.00
Private Lessons - two students	per person/30 mins	\$15.00
Private Lessons - three students	per person/30 mins	\$11.00
Private Lessons- four students	per person/30 mins	\$11.00
<i>*Family will include 5 members max. / Youth under 14 years are exempt from HST</i>		



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Bruce Montone	Report Date: January 26, 2018
Author's Phone: 519 736-6500 ext. 2241	Date to Council: February 12, 2018
Author's E-mail: bmontone@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: 2018 Tanker/Pumper & Rescue/Pumper Tender Results

1. RECOMMENDATION:

It is recommended that:

1. The report from the Fire Chief dated January 26, 2018 regarding the 2018 Tanker/Pumper & Rescue/Pumper Tender Results **BE RECEIVED**;
2. The purchase of 1 Tanker/Pumper & 1 Rescue/Pumper firefighting apparatus from Fort Garry Fire Trucks Ltd., at a total maximum cost of \$817,016.00 CAD plus HST, to be funded from 2018 Capital Budget and the prior year contributions to the Working Capital Reserve for Fire Major Equipment **BE APPROVED**, and that the Treasurer **BE AUTHORIZED** to Execute the purchase;
3. The Treasurer **BE AUTHORIZED** to proceed with the Sale of Tanker 2 and use the proceeds to fund the deficit of \$24,395.47 and place the remaining proceeds into the Working Capital Reserve for Fire Major Equipment; and,
4. **By-law 2018-15** being a by-law to enter into an agreement with Fort Garry Fire trucks Ltd. 53 Bergen Cutoff Road, Winnipeg, Manitoba R3C 2E6 for the purchase of a 1Tanker/Pumper & 1 Rescue/Pumper Fire Apparatus be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. BACKGROUND:

The Town recently (December, 2017) advertised Tender PP-PS-2018-02 on the Town’s website using the Bids and Tenders bidding system for the 2018 Fire Apparatus, 1 Tanker/Pumper, 1Rescue/ Pumper Tender. The tender closed on January 25, 2018. This purchase will replace Tanker #2 and Engine #1 with Multi Use Fire Apparatus.

Amherstburg Fire Department (AFD) maintains a 20 year replacement schedule for all front line fire apparatus in accordance with the Insurers Advisory Organization Inc., Fire Underwriters Survey regarding age/acceptance of firefighting apparatus, and National Fire Protection Association (NFPA) standards. Accordingly, AFD continually monitors the age and condition of its front-line vehicles and maintains a 20-year projection schedule of upcoming vehicle replacement requirements approved by Council during the 2018 Budget Deliberations. Each year, AFD brings forward to Council a summary of its current and future capital requirements. During the 2018 budget process, Council approved the replacement of Tanker #2 and Engine #1- at an estimated cost of \$807,000.

3. DISCUSSION:

The Town advertised tenders for the Fire Apparatus, 1 Tanker pumper, 1 Rescue Pumper. The tenders were picked up by 6 companies. Tenders closed at 11:00 a.m. on Thursday January 25, 2018. The Town received 2 tender submissions and a public tender opening was held shortly after 11:00 a.m.

The Tender Review Committee reviewed each submission and undertook an analysis to ensure there were no mathematical errors in the tenders and to grade the technical submissions that were received in accordance with the Tender. Both proposals met the minimum technical requirements. The Committee and Fire Chief are recommending that the contract be awarded to Fort Garry Fire Trucks Ltd as they received the highest overall score, which reflects receiving the both highest score on the technical submission as well as submitting the lowest price (see below for comparison).

While Fort Garry Fire Trucks is the highest scoring proposal and also offered the lowest price, their proposal cost is higher than the original estimated replacement cost. The difference in the cost of the vehicle relative to the original estimate is due to a number of factors; the most likely significant factor being the change in the US exchange rate that has occurred affecting the Cost of the two Chassis’.

Company	Tender Evaluation	All Mandatory Tender Requirements Met	Total Tender Price
Fort Garry Fire Trucks Ltd.	169.95/180	Yes	\$817,016.00
Resqtech Systems Inc.	169.67/180	Yes	\$826,000.00

The prices are excluding HST.

4. RISK ANALYSIS:

There is no financial risk associated with the approval of the recommendations as the price will remain firm under the submissions and there are sufficient funds available for the purchase within the approved capital budget. An examination of budgetary impact follows in the Financial Matters section of this report.

There is, however, a risk associated with not replacing the vehicles as this would result in having aged vehicles responding regularly as front line apparatus. As the vehicles continue to age it will be more difficult to maintain them in suitable running condition and the associated cost of repairs will continue to rise substantially. Furthermore, advancements in firefighting vehicle design have resulted in new apparatus able to serve more than one operational purpose as well as being equipped with safety systems such as airbags and antilock brakes which older vehicles are not equipped with.

5. FINANCIAL MATTERS:

Council approved \$507,000 in the 2018 Capital Budget for the replacement of both vehicles and there is \$300,000 already in the reserve from 2016 & 2017 contributions for a total of \$807,000. The lowest tender price received is \$817,016.00 excluding H.S.T from Fort Garry Fire Trucks Ltd.

Tendered Price	\$817,016.00
Non-refundable HST	\$14,379.47
TOTAL	\$831,395.47
2017 Capital Budget Amount	\$807,000.00
<i>Deficit</i>	<i>\$24,395.47</i>


Once the new truck has been delivered, Administration will dispose of Tanker 2 which is a 1996 Mack in accordance with Article 27-Disposal of Surplus Goods of the Towns Procurement Policy-PR-POL01. As per the policy, funds that are realized from the sale of Tanker 2 will be used to offset the funding deficit along with other planned fleet consolidations and deposited into the Working Capital Reserve for Fire - Major Equipment. These additional funds will be used to offset the Deficit and in the future as a funding source to replace ongoing fleet requirements. Engine 1 is a 1995 Spartan & will be retained in the short term as a reserve apparatus to partially address our challenges with providing protection to Boblo Island.

6. CONSULTATIONS:

Administration has consulted the references provided in the 'Submission and References' and is satisfied with the services provided by Fort Garry Fire Trucks.

7. **CONCLUSION:**

The new Fire Apparatus will improve the level of fire service to Amherstburg residents.



Bruce Montone
Fire Chief

bm/BM

DEPARTMENTS/OTHERS CONSULTED:

Name: Bobbie Reive

Phone #: 519 ext.

Report Approval Details

Document Title:	2018 Tanker/Pumper & Rescue/Pumper Tender Results.docx
Attachments:	N/A
Final Approval Date:	Jan 31, 2018

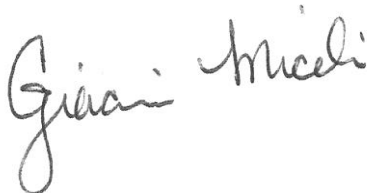
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Jan 30, 2018 - 5:06 PM



Mark Galvin - Jan 31, 2018 - 9:42 AM



John Miceli - Jan 31, 2018 - 1:02 PM



Paula Parker - Jan 31, 2018 - 1:53 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Paula Parker	Report Date: January 19, 2018
Author's Phone: 519 736-0012 ext. 2238	Date to Council: February 12, 2018
Author's E-mail: pparker@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Licence of Occupation Agreement – Parks Canada Property at Kings Navy Yard Park

1. RECOMMENDATION:

It is recommended that:

1. That the report from the Municipal Clerk dated January 19, 2018 regarding Licence of Occupation Agreement – Parks Canada Property at Kings Navy Yard Park **BE RECEIVED**;
2. The execution of the Licence of Occupation Agreement **BE APPROVED** for an additional one year period; and,
3. **By-law 2018-10** being a By-law to authorize the renewal of a Licence of Occupation Agreement between the Corporation of the Town of Amherstburg and Her Majesty the Queen be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. BACKGROUND:

In November 2007, the Town entered into a three (3) year agreement with Her Majesty the Queen (Parks Canada) to take care of a portion of property on the grounds of the Fort Malden Commissariat Office within the King's Navy Yard Park. Since that time, the Licence of Occupation Agreement has been renewed every three (3) years so that the Town can properly take care of the Rhododendron beds within that area.

3. DISCUSSION:

This year, the Licence of Occupation agreement is being proposed for renewal until January 14th, 2019, at which time the agreement will once again be reviewed by Parks Canada and Town administration and brought back to Council for consideration.

4. RISK ANALYSIS:

The execution of this agreement allows for the appropriate upkeep of the rhododendron gardens in the Kings Navy Yard Park. Parks Canada provides access to this property to maintain these gardens for continued public enjoyment. The Licence of Occupation agreement ensures that both parties to the agreement are protected appropriately for the intended use of the property.

This agreement further represents the willingness of municipal and federal partners to continue a partnership for the enjoyment of the community.

5. FINANCIAL MATTERS:

The Licence of Occupation agreement provides for a \$100.00 licence fee to be paid per annum to Parks Canada for the use of the lands. The fee will be paid from the 2018 Clerks Professional fees budget line.

6. CONSULTATIONS:

N/A

7. CONCLUSION:

The renewal of the Licence of Occupation agreement for Parks Canada Property at Kings Navy Yard Park provides the Town with access to this property to maintain the rhododendron gardens for the continued enjoyment of the community.



Paula Parker
Municipal Clerk

pp

Report Approval Details

Document Title:	Licence of Occupation Agreement - Parks Canada.docx
Attachments:	- LOU- Parks Canada.pdf - 2018-10 Execute Lease Agreement Her Majesty the Queen (Fort Malden).pdf
Final Approval Date:	Jan 30, 2018

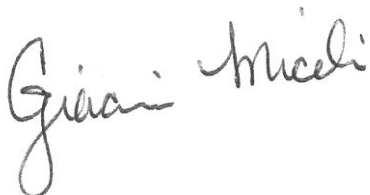
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Jan 23, 2018 - 9:40 AM



Mark Galvin - Jan 23, 2018 - 11:22 AM



John Miceli - Jan 24, 2018 - 1:27 PM



Paula Parker - Jan 30, 2018 - 8:59 AM

LICENCE OF OCCUPATION

BETWEEN

HER MAJESTY THE QUEEN
in right of Canada

AND

THE CORPORATION OF THE TOWN OF AMHERSTBURG

THIS LICENCE OF OCCUPATION made this _____ day of _____, 20____

BETWEEN:

HER MAJESTY THE QUEEN, in right of Canada, represented herein by the Minister of the Environment for the purposes of the Parks Canada Agency, ("Her Majesty"),

OF THE FIRST PART,

AND:

THE CORPORATION OF THE TOWN OF AMHERSTBURG, a body corporate, incorporated under the laws of the Province of Ontario as a not-for-profit organization, ("Licensee"),

OF THE SECOND PART.

WITNESS that in consideration of the fees, covenants and agreements herein reserved and contained on the part of the Licensee to be paid, observed, performed and kept, Her Majesty hereby gives permission to the Licensee to use and occupy on a non-exclusive basis for the purpose hereinafter mentioned and subject to the terms and conditions hereinafter contained, all that certain parcel or tract of land and premises situate, lying in Fort Malden National Historic Site of Canada, in the Province of Ontario, and being composed of: Part of Lot 2 on the west side of Dalhousie Street on Registered Plan No. 6 and shown as Canada Lands Survey Records Plan No. 69001, dated January 5, 1984, as shown outlined by the heavy black line on the site plan annexed hereto and forming part hereof as Schedule "A", ("Land"); for a period of one (1) year commencing on the 15th day of January, 2018, and ending on the 14th day of January, 2019 ("Period").

YIELDING AND PAYING THEREFORE unto Her Majesty at the office of the Superintendent, the following licence fee in the amount of One Hundred Dollars (\$100.00) ("Licence Fee") for and during each year commencing on the 15th day of January, 2018, and ending on the 14th day of January, 2019. The Licensee shall pay the Licence Fee annually, the first of such payments to be made on the date of execution of this Licence by the Licensee.

ARTICLE 1.00 DEFINITIONS

1.01 In this Licence of Occupation:

- (a) "Applicable Environmental Law" means:
 - (i) all applicable statutes and regulations, and all by-laws, declarations, directives, plans, approvals, requirements, guidelines, standards and orders made pursuant thereto by any competent authority concerned with any analysis of environmental impacts, protection or remediation, health, chemical use, safety or sanitation; and
 - (ii) the applicable common law;
- (b) "Contaminant" means:
 - (i) any pollutant or toxic, dangerous or hazardous substance or material as defined, listed, prohibited, controlled, or regulated by Applicable Environmental Law or any other formulation intended to define, list, prohibit, control, regulate or classify substances by reason of deleterious or harmful or potentially deleterious or potentially harmful properties such as ignitability, corrosivity, reactivity, radioactivity, or toxicity; or
 - (ii) any substance that when released in to the natural environment causes or is likely to cause harm, adverse impact, damage or degradation to, or impairment of, or the use of the environment, risk to or an adverse effect on human safety or health, injure or materially discomfort any person, or the normal conduct of business;
- (c) "Licence" means this Licence of Occupation;

- (d) "Minister" means the Minister of the Environment or such Minister designated by the Governor in Council as the Minister for the purposes of the *Parks Canada Agency Act*, or any person authorized to act in that behalf;
- (e) "Parks Canada Agency" means the Parks Canada Agency, a body corporate established under section 3 of the *Parks Canada Agency Act*, S.C. 1998, c.31;
- (f) "Site" means the Fort Malden National Historic Site of Canada;
- (g) "Structures" means any buildings, erections, structures, fixtures and improvements existing on or under the Land from time to time but does not include the Commissariat building; and
- (h) "Superintendent" means the Superintendent of the Site or any person authorized to act in that behalf.

1.02 Any reference in this Licence to a statute, regulation, by-law, declaration, directive, policy, approval, requirement, standard or order means the statute, regulation, by-law, declaration, directive, policy, approval, requirement, standard or order now in force, as it may be amended, revised, consolidated or substituted from time to time

THE PARTIES COVENANT AND AGREE AS FOLLOWS:

ARTICLE 2.00 USE OF LAND

- 2.01 (a) The Licensee acknowledges and agrees that it is a condition upon which this Licence is granted that the Land shall be used only for the purpose of maintaining flower beds, walking paths and benches on the property known as King's Navy Yard Park and all in accordance with applicable Site plans and guidelines;
- (b) The Licensee shall obtain all permits, licences and authorizations required under all applicable statutes and all regulations thereunder; and
- (c) The Licensee shall comply with, and the terms of this Licence shall be subject to, all applicable statutes and all regulations thereunder.
- 2.02 The Licensee shall not create or permit or suffer any act or thing on the Land which is a nuisance.
- 2.03 The Licensee shall not cause, permit or allow the commission of any waste on or in the Land.
- 2.04 The Licensee shall, at its own expense, collect and dispose of all garbage resulting from the use and occupation of the Land, in a manner satisfactory to the Superintendent.
- 2.05 The Licensee shall, at its own expense, remove all dead or dangerous trees from the Land, in accordance with any applicable statutes and all regulations thereunder. Notwithstanding the foregoing, the Licensee shall not remove trees or other vegetation unless directed to do so in writing by the Superintendent.
- 2.06 The Licensee shall observe fire and safety precautions and shall comply fully with the instructions of the Superintendent in relation thereto.

ARTICLE 3.00 ACCEPTANCE AND EXCEPTIONS

- 3.01 The Licensee covenants and agrees that:
 - (a) it has inspected the Land including any Structures or has caused it to be inspected on its behalf;
 - (b) it has entered into this Licence on reliance on that inspection and not on reliance on any representation, whether oral, written or implied, by whomsoever made;

- (c) it will accept the Land in the condition existing on the date of this Licence on an "as is" basis, notwithstanding the existence of any Contaminant, known or unknown, on, in or under the Land;
 - (d) it has satisfied itself of everything and of every condition affecting the Land and any Structures including the environmental condition of same;
 - (e) that the use of the Land shall be consistent with the environmental condition of the Land; and
 - (f) no representation, warranty or inducement has been given by Her Majesty or any of Her officers, servants, agents and contractors and relied upon by the Licensee respecting the condition of the Land.
- 3.02 This Licence operates solely as a licence and does not transfer any exclusive possessory right or interest to the Licensee.
- 3.03 The Licensee acknowledges and agrees that Her Majesty may issue other licences of occupation with respect to the Land, or any portion thereof, or use the Land for Site purposes. The Licensee shall not be responsible for damages to the Land as a result of other licences of occupation granted by Her Majesty, or lands for use by Her Majesty for Site purposes.
- 3.04 The Licensee shall permit Her Majesty, Her officers, servants, agents, contractors, franchisees and the public at large to pass freely at all times over the Land.
- 3.05 Where the Land or any part thereof is required by Her Majesty for the purpose of administration of the Site or for any other public purpose, Her Majesty, Her officers, servants, agents, contractors and franchisees may enter and use the whole or any part of the Land, on the expiration of such notice as the Minister may deem expedient.
- 3.06 The Licensee shall give immediate notice to the Superintendent if evidence of archaeological resources are encountered during any activity whatsoever on the Land, and await the Superintendent's written instructions before proceeding with the activity on the Land.
- 3.07 The Licensee acknowledges and agrees that all archaeological resources in, on or under the Land are the property of Her Majesty.

ARTICLE 4.00 TAXES AND OTHER CHARGES

- 4.01 The Licensee covenants and agrees to pay, in addition to the Licence Fee, all applicable taxes, rates, duties, assessments, levies, fees or other impositions whatsoever charged upon the Land in relation to the Licensee's use of the Land or upon the Licensee in respect thereof.

ARTICLE 5.00 ENVIRONMENTAL PROTECTION

- 5.01 The Licensee covenants and agrees that all activities on the Land shall be conducted in compliance with Applicable Environmental Law, and in accordance with environmental practices acceptable to the Minister if there is no Applicable Environmental Law.
- 5.02 The Licensee covenants and agrees that:
- (a) any required analysis of environmental impacts relating to its physical works and activities on the Land shall be conducted in accordance with any Applicable Environmental Law, regulations made thereunder, and any applicable policies, directives and procedures acceptable to the Minister, and
 - (b) it shall implement and comply with any specifications, mitigative measures and environmental protection measures as set forth in any analysis of environmental impacts referred to in (a), and shall become covenants which form part of this Licence.

- 5.03 The Licensee covenants and agrees to ensure that no Contaminant shall be used, emitted, discharged, stored or disposed of except in strict compliance with Applicable Environmental Law and in accordance with environmental practices acceptable to the Minister if there is no Applicable Environmental Law. The Licensee shall implement and comply with any specifications, mitigative measures and environmental protection measures as required by the Minister regarding the use, emission, discharge, storage or disposal of any Contaminant. Such specifications, mitigative measures and environmental protection measures shall become covenants which form part of this Licence.
- 5.04 The Licensee covenants and agrees to provide the Minister with written notice of any anticipated or actual adverse environmental impacts attributable to the use of the Land immediately upon discovery by the Licensee, and if the Minister considers remedial action to be necessary, the Licensee hereby agrees to undertake remedial action immediately using the appropriate technology, design or repair to the satisfaction of the Minister and pay the costs of such remedial action. Furthermore, the Licensee agrees that all such remedial action shall be undertaken in accordance with Applicable Environmental Law, and in accordance with environmental practices acceptable to the Minister if there is no Applicable Environmental Law, and in a manner so as to minimize any impact on the Land and elsewhere.
- 5.05 The Licensee covenants and agrees that should the Licensee fail to take any mitigative measures required by the Minister as set forth in Article 5.02 and 5.03, or fail to commence and diligently complete the remedial action required in Article 5.04, the Minister may, upon written notice to the Licensee, carry out the specifications, complete the required mitigative measures or remedial action and charge the costs thereof, including reasonable costs for administration, to the Licensee, and such costs will constitute a debt due and owing to Her Majesty and shall be payable upon demand.

ARTICLE 6.00 DUTY TO MAINTAIN AND RIGHT OF INSPECTION

- 6.01 The Licensee covenants and agrees that in relation to the Licensee's use of the Land:
- (a) it shall maintain or cause to be maintained the Land including any Structures thereon in a good state of maintenance and repair. If the Licensee fails to commence and diligently proceed to make such repairs or remedy such condition within thirty (30) days of written notice from the Superintendent, the Superintendent may enter the Land including any Structures thereon, make the said repairs, or remedy such condition, and charge the costs thereof to the Licensee and such costs, including reasonable costs for administration, shall constitute a debt due and owing to Her Majesty and shall be payable upon demand; and
 - (b) the Superintendent or his agents shall be entitled to enter and inspect the Land including any Structures thereon at all reasonable times, including normal business hours, for the purpose of inspecting and ascertaining the condition or state of repair thereof, or verifying that the covenants and other provisions of this Licence are being complied with.

ARTICLE 7.00 SUBMISSION OF PLANS AND SPECIFICATIONS

- 7.01 (a) The Licensee shall submit plans and specifications for any construction, additions and alterations to the Land including any Structures for the approval of the Superintendent, in accordance with but not limited to the current development review process, site management plans, community plans, by-laws, guidelines, approvals, requirements, standards, orders, directives, zoning and such other regulations that are applicable to the Land and such other requirements specified by the Superintendent.
- (b) Upon approval by the Superintendent of the plans and specifications mentioned in (a), the Licensee shall obtain all necessary permits, licences and approvals and shall within one (1) year of the date of the issuance of all necessary permits, licences and approvals or such longer period of time as the Superintendent may deem warranted, complete the construction, additions and alterations to the Land and any Structures including the remedying of any deficiencies.

7.02 With respect to any development pursuant to Articles 7.01, the Licensee shall, at the request of the Superintendent, obtain a performance bond and labour and material payment bond or other form of security, in a form and such amounts to be determined by the Superintendent. Such security shall remain in full force and effect for such reasonable period of time as the Superintendent may deem warranted.

ARTICLE 8.00 ALIENATION

8.01 The Licensee shall not, at law or otherwise, assign, transfer, sublicense or otherwise alienate this Licence or any of the rights hereunder.

8.02 A transfer or issuance of the shares of a corporate licensee which would have the result of transferring effective control of the corporate licensee, or any other change in the corporate structure of the corporate licensee which would have the same result, shall be deemed to be an assignment contemplated by Article 8.01 and shall be deemed a violation of Article 8.01 unless written consent of the Minister is first obtained.

In the case of a corporate licensee, the shares of which are publicly traded, the consent of the Minister shall be obtained forthwith upon the corporate licensee receiving written notice that a share transaction has occurred, or will occur, that has resulted, or will result, in a change of control of the corporate licensee. The corporate licensee shall provide the Minister with any additional information and documentation that the Minister may require in order to determine whether to consent to the deemed assignment.

8.03 The Licensee or a legal representative of the Licensee shall provide to the Superintendent, within thirty (30) days from the date of issuance, an original, duplicate original or certified true copy of any of the following documents relating to the Licensee or to the Land:

- (a) death certificate or funeral director's statement in the case of a deceased joint licensee;
- (b) letters probate or letters of administration;
- (c) evidence of change of name; and
- (d) evidence of amalgamation or dissolution in the case of a corporate licensee.

ARTICLE 9.00 LIABILITY AND INDEMNITY

9.01 The Licensee shall not have any claim or demand against Her Majesty or any of Her servants, agents and all those for whom Her Majesty is responsible at law, for detriment, damage, accident or injury of any nature whatsoever or howsoever caused to the Land or to any person or property thereon, except in the case of the negligence of Her Majesty, Her servants, agents and all those for whom Her Majesty is responsible at law.

9.02 The Licensee shall at all times indemnify and save harmless Her Majesty or any of Her servants, agents and all those for whom Her Majesty is responsible at law, from and against all claims, demands, losses, costs, damages, actions, suits or proceedings by whomsoever made, brought or prosecuted in any manner based upon, arising out of, related to, occasioned by or attributable to:

- (a) the Licensee's use of the Land or the use of the Land by all those for whom the Licensee is responsible at law;
- (b) the existence of any Contaminant in, on or under the Land, as a result of the Licensee's use of the Land, or the use of the Land by all those for whom the Licensee is responsible at law;
- (c) the existence of any Contaminant in, on or under other lands that has migrated from the Land, as a result of the Licensee's use of the Land, or the use of the Land by all those for whom the Licensee is responsible at law;

- (d) the remediation of any Contaminant referred to in (b) or (c); or
- (e) any action taken or things done or maintained by virtue thereof, or the exercise in any manner of rights or fulfillment of any obligations arising hereunder.

ARTICLE 10.00 INSURANCE

10.01 The Licensee covenants and agrees that:

- (a) during the Period, it shall, at its sole expense, obtain and maintain commercial general liability insurance in such amounts and on such terms as a prudent operator should maintain. Such insurance will provide that Her Majesty is named as an additional insured and shall include coverage for bodily injury, including death, to any person, as well as the loss of or damage to any property, to the extent that liability for these things is connected with the Licensee's use of the Land. Furthermore, the Licensee shall increase the amount of such insurance and obtain such additional coverage as the Superintendent may from time to time require, based on the prevailing limits and coverages for the type of land use described in Article 2.01 (a);
- (b) the insurance referred to in (a) shall:
 - (i) be issued by an insurance company or companies which would be satisfactory to the Superintendent and shall provide for a minimum of thirty (30) days notice in writing by such company or companies to the Licensee and to Her Majesty of cancellation or amendment of such insurance;
 - (ii) shall contain a waiver of any subrogation rights the Licensee's insurers may have against Her Majesty and against those for whom Her Majesty is responsible at law except in the case of negligence of Her Majesty, Her servants and agents and all those for whom Her Majesty is responsible at law;
 - (iii) provide for cross liability, that is to say, that the insurance shall indemnify each named insured and each additional insured in the same manner as though separate policies were issued in respect of any action brought against any of the insureds by any other insured;
- (c) it shall not do or omit to do or allow anything to be done or omitted to be done on the Land which will in any way impair or invalidate such insurance referred to herein.

ARTICLE 11.00 REMOVAL OF IMPROVEMENTS

11.01 Upon expiration or termination of this Licence, the Licensee shall sever and remove all of the Licensee's Structures from the Land. If the Licensee fails to remove all of the Licensee's Structures within thirty (30) days of the expiration or termination of this Licence, the Superintendent may remove the Licensee's Structures and charge the costs thereof, including reasonable costs for administration, to the Licensee and such costs shall constitute a debt due and owing to Her Majesty and shall be payable upon demand.

11.02 Subsequent to the removal of all of the Licensee's Structures in accordance with this Article, the Licensee shall rehabilitate the Land in accordance with instructions from the Superintendent and to the satisfaction of the Superintendent. If the Licensee fails to comply with this Article then the Superintendent may rehabilitate the Land and charge the costs thereof, including reasonable costs for administration, to the Licensee, and such costs shall constitute a debt due and owing to Her Majesty and shall be payable upon demand.

ARTICLE 12.00 CONDITION OF THE LAND UPON EXPIRATION OR TERMINATION

12.01 The Licensee covenants and agrees that upon expiration or termination of this Licence, the Licensee shall at its own cost:

- (a) at the request of Her Majesty, complete an analysis of environmental impacts as required by any Applicable Environmental Law and regulations made thereunder, and by any applicable policies, directives and procedures acceptable to the Minister;
- (b) remove any or all of the Licensee's Structures from the Land;
- (c) clean up the Land in respect to all Contaminant in accordance with Applicable Environmental Law, and in accordance with environmental practices acceptable to the Minister if there is no Applicable Environmental Law;
- (d) leave the Land free from all garbage and debris;
- (e) restore the land to a good state of maintenance and repair,

all to the satisfaction of the Superintendent in his sole discretion.

12.02 If the Licensee fails to comply with the provisions of Article 12.01, the Minister may, upon written notice to the Licensee, complete the obligations of the Licensee and charge the costs thereof, including reasonable costs for administration, to the Licensee and such costs shall constitute a debt due and owing to Her Majesty and shall be payable upon demand.

12.03 This Article shall not apply to the following:

- (a) lands where Her Majesty has granted other licenses of occupation; or
- (b) lands for use by Her Majesty for Site purposes.

ARTICLE 13.00 DEFAULT AND TERMINATION

13.01 In respect to this Licence in the event that:

- (a) any portion of the annual Licence Fee hereby reserved is unpaid for more than thirty (30) days after becoming due, whether formally demanded or not;
- (b) the Licensee fails to continuously, regularly, duly and punctually perform, observe or keep any of the other covenants and provisions herein contained,

the Minister may, by notice in writing, require the Licensee to remedy any such default within such period of time as the Minister may deem warranted.

If in such case, the Licensee does not remedy such default within the time prescribed, it will be lawful for the Minister, in the Minister's sole discretion, without notice to the Licensee, to declare the Period ended and this Licence terminated and thereupon, these presents and everything herein contained and will absolutely cease, terminate and be void without re-entry or any other act or any suit or legal proceedings to be brought or taken, provided Her Majesty will nevertheless be entitled to recover from the Licensee the Licence Fee then accrued or accruing.

13.02 Notwithstanding anything herein contained, if the Licensee should at any time during the Period hereof:

- (a) make an assignment for the benefit of creditors pursuant to the *Bankruptcy and Insolvency Act*;
- (b) be adjudged bankrupt pursuant to the *Bankruptcy and Insolvency Act* provided that such order shall have remained in force for no less than thirty (30) days and shall not have been stayed;

- (c) file any petition or institute any proceedings under the *Bankruptcy and Insolvency Act*, *Companies Creditors Arrangement Act*, or similar legislation affecting the rights of creditors generally;
- (d) be subject to the appointment of a receiver or trustee who is not discharged within sixty (60) days from the date of such appointment;
- (e) abandons the Land, or demonstrate an intention to abandon the Land; or
- (f) shall attempt to sell, dispose of or remove its goods and chattels so that there would not, in the event of such sale, disposal or removal, be a sufficient distress on the Land for three (3) months' Licence Fee,

it will be lawful for the Minister, in the Minister's sole discretion, without notice to the Licensee, to declare the Period ended and this Licence terminated and thereupon, these presents and everything herein contained and will absolutely cease, terminate and be void without re-entry or any other act or any suit or legal proceedings to be brought or taken, provided Her Majesty will nevertheless be entitled to recover from the Licensee the annual Licence Fee then accrued or accruing.

- 13.03 Termination of this Licence pursuant to any of the provisions herein shall be wholly without prejudice to the right of Her Majesty to recover arrears of the annual Licence Fee or any other right of action by Her Majesty in respect of any antecedent breach of covenant or other provision herein contained, and the rights shall survive the termination of this Licence, whether by act of the parties or by operation of law.

ARTICLE 14.00 OFFICIAL LANGUAGES

- 14.01 The Licensee shall endeavour to provide services to the public in both official languages of Canada and to ensure that signs, notices and printed materials used for the purpose of informing the public are written in both official languages, and the Licensee will upon the request of the Superintendent obtain the approval of the Superintendent prior to their being displayed or distributed.

ARTICLE 15.00 DISPUTES

- 15.01 Any question or dispute that arises between the Parties hereto over any of the covenants, terms, obligations, or provisions of this License or the interpretation thereof, shall be referred to a court of competent jurisdiction for determination.

ARTICLE 16.00 MISCELLANEOUS

- 16.01 Any notice, request or other communication required by or affecting this Licence may be served upon the parties hereto by sending it by mail, facsimile or other electronic message which provide a hard copy, postage or charges prepaid addressed to:

- (a) in the case of Her Majesty;
Minister of the Environment
c/o the Superintendent, Southwestern Ontario Field Unit
P.O. Box 38
Amherstburg, ON
N9V 2Z2

and

- (b) in the case of the Licensee;

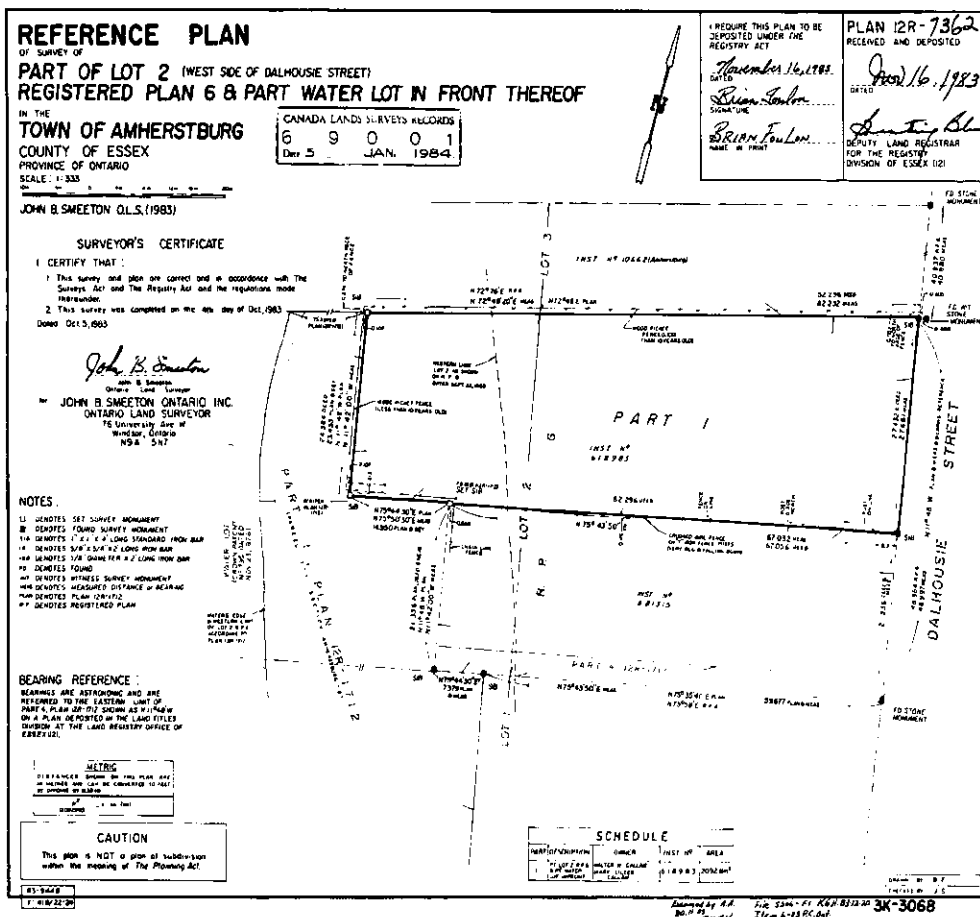
the Licensee's last known address, or to the Land itself, or by leaving it at that address, or by personally serving it upon the party referred to therein.

Any notice addressed by mail to Her Majesty or to the Licensee pursuant to this Article will be deemed to have been effectively given on the seventh (7th) business day following the date of mailing. Such addresses may be changed from time to time

by either party giving notice as provided herein. In the event of any disruption of postal service, notices will be personally served upon the parties hereto.

- 16.02 A waiver, condonation, forgiveness or forbearance by either party hereto of the strict performance by the other of any covenant or provision of this Licence shall be in writing and shall not of itself constitute a waiver of any subsequent breach of that covenant or provision or any other covenant or provision thereof. The failure of Her Majesty to require the fulfilment of any obligation of the Licensee, or to exercise any rights herein contained shall not constitute a waiver or acquiescence or surrender of those obligations or rights.
- 16.03 If for any reason any covenant or provision contained in this Licence, or the application thereof to any party, is to any extent held or rendered invalid, unenforceable or illegal, then such covenant or provision shall be deemed to be independent of the remainder of this Licence and to be severable and divisible from this Licence. The invalidity, unenforceability or illegality shall not affect, impair or invalidate the remainder of this Licence or any part thereof. The intention of Her Majesty and the Licensee is that this Licence would have been executed without reference to any portion which may, for any reason and extent, be declared or held invalid, unenforceable or illegal. In the event that any covenant or condition is so determined, the Minister may, in the Minister's sole discretion, replace the covenant or condition with a new covenant or condition which would reflect the intention of the parties in the original covenant or condition.
- 16.04 The parties hereto specifically covenant and agree that no partnership, joint venture or any agency relationship is created or intended to be created between Her Majesty and the Licensee pursuant to this Licence. The only relationship is that of licensor and licensee.
- 16.05 The Licensee hereby confirms that it has not, nor has any person on its behalf, given, promised or offered to any official or employee of Her Majesty for or with the view to obtaining this Licence, any bribe, gift or other inducement and that it has not, nor has any person on its behalf, employed any person to solicit or secure this Licence upon any agreement for a commission, percentage, brokerage or contingent fee.
- 16.06 Whenever the provisions of this Licence, unless the text expressly states otherwise, require an approval of or consent to any action, request, document or plan by a party or require any party to be satisfied as to any of the foregoing, a party shall not arbitrarily or unreasonably withhold, delay or exercise such approval or consent. It shall be considered reasonable that in addition to anything set forth in this Licence, Her Majesty, the Minister and the Superintendent may consider applicable statutes and regulations thereunder, government policies and management plans as well as anything that may be necessary for the preservation, control or management of the Site or for the safety of the public. Furthermore, nothing herein shall limit any discretion of Her Majesty, the Minister or the Superintendent which discretion is set forth under any applicable statutes and regulations thereunder. In addition, the Licensee acknowledges and agrees that it shall be considered reasonable for Her Majesty, the Minister and the Superintendent to take the time for appropriate internal consultation as well as consultation with third parties as may be necessary for the granting of such approval or consent.
- 16.07 Time is of the essence of this Licence and all of the provisions hereof.
- 16.08 No implied terms or obligations of any kind on behalf of Her Majesty shall arise from anything in this Licence or any improvements effected by the Licensee, and the express covenants and agreements herein contained and made by Her Majesty are the only covenants and agreements upon which any rights against Her Majesty are to be funded.
- 16.09 No exercise of any specific right or remedy of Her Majesty shall prejudice or preclude Her Majesty from exercising any other right or remedy provided by this Licence or allowed at law or in equity. No right or remedy provided to Her Majesty by this Licence or at law or in equity shall be exclusive or dependent upon any other such right or remedy, and Her Majesty may, from time to time, exercise any one or more such rights or remedies independently or in combination.

**SCHEDULE "A"
LAND**



THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2018-10

By-law Authorizing a Licence of Occupation Agreement between the Corporation of the Town of Amherstburg and Her Majesty the Queen for Parks Canada Property at Kings Navy Yard Park

WHEREAS the Municipal Act, S.O. 2001, c. 25, authorizes Council to enter into agreements;

AND WHEREAS the Town of Amherstburg had entered into a Licence of Occupation Agreement with Her Majesty the Queen for a three (3) year term;

AND WHEREAS the Town of Amherstburg deems it expedient to enter into a renewal of the Licence of Occupation Agreement for an additional one (1) year term;

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. THAT the Mayor and Clerk be authorized to enter into an Agreement.
2. THAT Schedule A attached hereto, being the Agreement, as to form and content, forms part of this By-law.
3. THAT all actions taken and/or required to be taken by the Mayor and Clerk on behalf of the Town to fulfill the terms of the Agreement, including the execution of all documentation, are hereby authorized.
4. THAT this By-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and finally passed this 12th day of February, 2018.

MAYOR – Aldo DiCarlo

CLERK – Paula Parker



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Shane McVitty	Report Date: January 5, 2018
Author's Phone: 519 736-3664 ext. 2318	Date to Council: February 12, 2018
Author's E-mail: smcvitty@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Annual Committee Report – 2017 Amherstburg Drainage Board

1. RECOMMENDATION:

It is recommended that:

1. The report from the Drainage Superintendent and Engineering Coordinator dated January 5, 2018, regarding the Annual Committee Report – 2017 Amherstburg Drainage Board **BE RECEIVED for information.**

2. BACKGROUND:

Pursuant to the requirements outlined in the Local Boards/Committees – Terms of Reference document adopted by Council on October 5, 2015, this report describes the accomplishments of the Amherstburg Drainage Board over the course of 2017.

3. DISCUSSION:

2017 was the second year for the Amherstburg Drainage Board, which meets to consider engineering reports, sit as the Court of Revision, and perform all other drainage duties delegated to the Board by Council. At the January 5, 2017 meeting, Ron Sutherland was elected Board Chair and Allan Major was elected Vice Chair. The Drainage Board also welcomed a new member in 2017. Council appointed Brad Laramie to the Board at its meeting of March 20, 2017. Brad received the necessary in-house orientation, and also attended a training course in April in Leamington, hosted by the Ontario Ministry of Agriculture, Food, and Rural Affairs (OMAFRA). This course included topics on drainage law, administrative procedures under the Drainage Act, drainage assessments, the roles and responsibilities of Council, the Town Clerk, the Drainage Superintendent, as well as a number of other subjects relating to municipal

drainage. Since this was a two-part training course, and in consideration that the other Board members had only attended the first part in 2016, the entire Board participated in the second day of training in Leamington in 2017.

Over the course of 2017, the Drainage Board met monthly for the purpose of engineering report consideration, and/or to hear appeals at the Court of Revision. Specifically, the following engineering reports were presented this year:

- Brown Drain – New Access Culvert for Belwood Poultry
- Wilfred Bondy Drain – New Access Bridge for Mailloux
- 7th Concession Road Drain South – New Access Bridge for Parks
- Leo Beaudoin Drain – Culvert Replacements and Drain Improvements
- Morgan Drain – New Maintenance Schedule Report
- White Drain – New Maintenance Schedule Report

In each case, after consideration and recommendation from the Drainage Board, by-laws were passed by Council to complete the recommended repairs and improvements, with work since having been completed in 2017 or scheduled for construction in 2018.

4. RISK ANALYSIS:

N/A

5. FINANCIAL MATTERS:

All costs associated with the 2017 per diems and course registration fees have been funded in the 2017 Clerks Division committee budget line.

6. CONSULTATIONS:

N/A

7. CONCLUSION:

The Annual Committee Report – 2017 Amherstburg Drainage Board is provided for Council's information.



Shane McVitty
**Drainage Superintendent and
Engineering Coordinator,
Engineering & Public Works
SM**



Todd Hewitt
Manager, Engineering & Operations

Report Approval Details

Document Title:	Annual Committee Report - 2017 Amherstburg Drainage Board.docx
Attachments:	N/A
Final Approval Date:	Jan 30, 2018

This report and all of its attachments were approved and signed as outlined below:



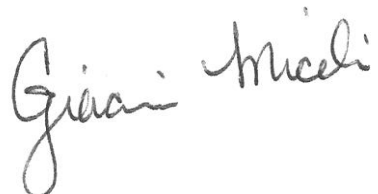
Antonietta Giofu - Jan 15, 2018 - 10:54 AM



Justin Rousseau - Jan 16, 2018 - 2:59 PM



Mark Galvin - Jan 22, 2018 - 1:02 PM



John Miceli - Jan 24, 2018 - 1:34 PM



Paula Parker - Jan 30, 2018 - 1:13 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Amherstburg Accessibility Advisory Committee – 2017 Accomplishments

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Administrative Clerk dated January 19, 2018, regarding the Amherstburg Accessibility Advisory Committee's 2017 Accomplishments BE RECEIVED for information.

2. BACKGROUND:

The Accessibility for Ontarians with Disabilities Act (AODA) provides that municipalities must establish an Accessibility Advisory Committee. As per the AODA and the Committee's current approved Terms of Reference, the Committee shall advise Council on specific matters. These matters include:

- Advise Council of the requirements and implementation of accessibility standards and the preparation of accessibility reports;
• Review in a timely manner the site plans and drawings described in Section 41 of the Planning Act;
• Preparation, implementation and monitoring of effectiveness of the Town's annual Accessibility Plan;
• Review and comment on the accessibility of buildings, parks and other Town facilities;
• Identify, research and collaborate on Town accessibility initiatives as they relate to new and existing Municipal by-laws; and,

- Identify research and collaborate on the Town accessibility initiatives as they relate to purchasing goods and services for the Town and goods and services provided by the Town or agents providing services under contract with the Town.

3. **DISCUSSION:**

The following is a list of the Committee's accomplishments in 2017.

1. Site Plans

The Committee reviewed several site plans in 2017 and provided feedback to the Planning Department.

2. Parking Blitz

The Committee and the Amherstburg Police Department collaborated on a second annual parking blitz of designated accessible parking spaces. To kick off the blitz, an article was published in the River Town Times. The intent of the article was to educate residents on the proper use of designated accessible parking spaces. The Licensing and Enforcement Department also noted that 8 properties, that did not have accessible parking spaces compliant with the requirements set out by the Highway Traffic Act and the Town's Traffic By-law, are now compliant.

3. Building Audits

The comments from the Committee's 2016 completed building audits were reviewed and a few smaller fixes were made to municipal buildings by Town staff.

The Committee members completed building audits for most Town buildings in 2017, including seasonal buildings.

4. River Town Times Advertisements

The Committee members provided disability education to the residents through the publication of advertisements in the River Town Times.

5. Accessibility Upgrades

The Committee received suggestions from Town residents regarding the possibility of accessibility upgrades throughout the Town. The Committee brought these suggestions to various Town Departments and saw the following upgrades:

1. A sidewalk extension from Lowes Sideroad to Season's Retirement Home, and
2. The installation of hand rails in Rink A at the Libro Centre (to be completed soon).

6. Accessibility Workshop 2017 – Opening Doors and Minds

On October 24th, 2017, the staff liaison and Committee members attended the Essex County Accessibility Advisory Committee's 2017 Accessibility Workshop – Opening Doors and Minds.

4. **RISK ANALYSIS:**

N/A

5. **FINANCIAL MATTERS:**

The budget request for the creation of AODA Reserve of \$50,000 was approved in the 2018 Town budget. The Town has taken progressive steps forward to help improve compliance with the Accessibility for Ontarians with Disabilities Act.

6. **CONSULTATIONS:**

The list of accomplishments was discussed with the Amherstburg Accessibility Advisory Committee.

7. **CONCLUSION:**

The Committee hopes to have another successful year and set a list of 2018 goals at their January 17, 2018 meeting.



Dawne Homenuik
Administrative Clerk



Paula Parker
Municipal Clerk

DH

Report Approval Details

Document Title:	Amherstburg Accessibility Advisory Committee - 2017 Accomplishments.docx
Attachments:	N/A
Final Approval Date:	Jan 30, 2018

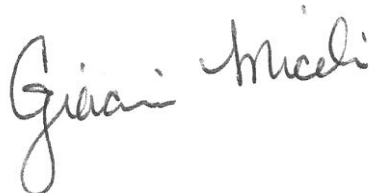
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Jan 23, 2018 - 9:37 AM



Mark Galvin - Jan 23, 2018 - 11:12 AM



John Miceli - Jan 24, 2018 - 1:05 PM



Paula Parker - Jan 30, 2018 - 8:58 AM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Building Department Activity – January to December 2017

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Chief Building Official dated January 19, 2018, regarding Building Department Activity - January to December 2017 BE RECEIVED for information.

2. BACKGROUND:

At the regular Council meeting of April 11, 2016 council passed the following resolution (Resolution # 20160411-145):

“That Administration BE DIRECTED to provide monthly activity reports within the Building Department, Fire Department and Police Services.”

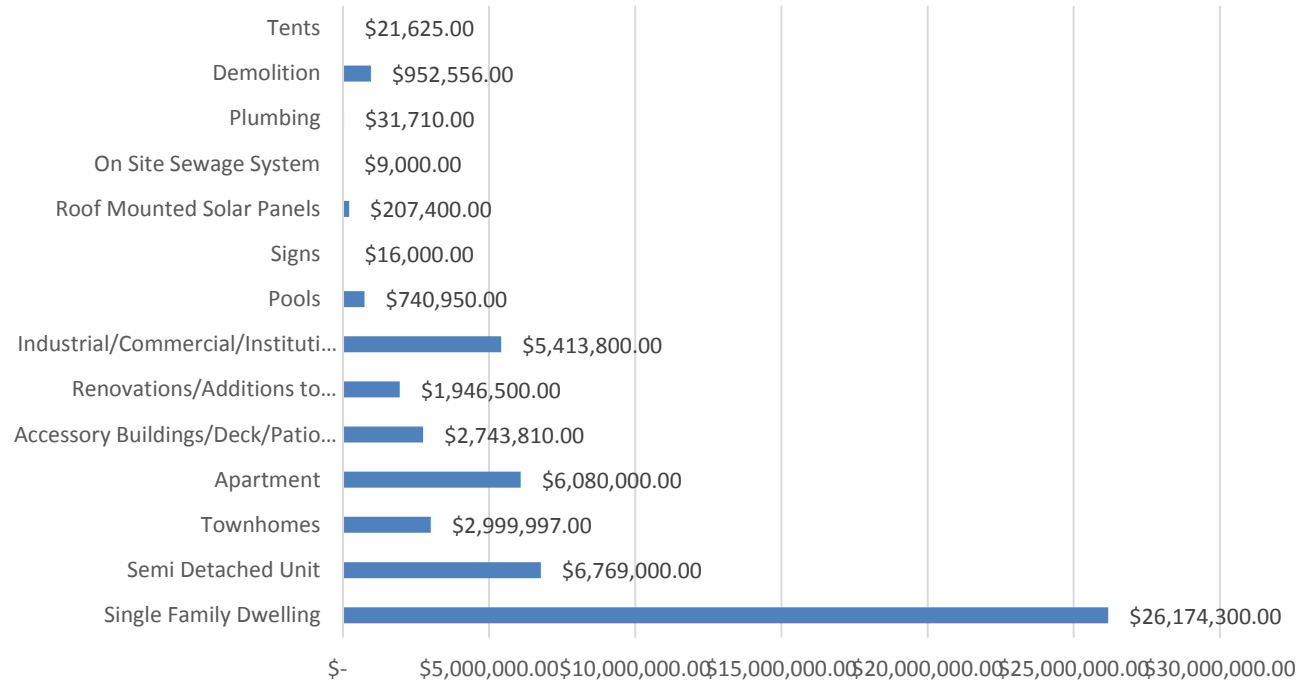
3. DISCUSSION:

Building activity and statistics from January to December of 2017 are noted in this report. This includes single family dwelling units, semi-detached units and townhomes which comprises of 131 units. The apartment building is comprised of 32 residential units. At total of 163 residential dwelling units. There was a total of 366 permits issued in 2017 with construction value of approximately \$54,106 648.00.

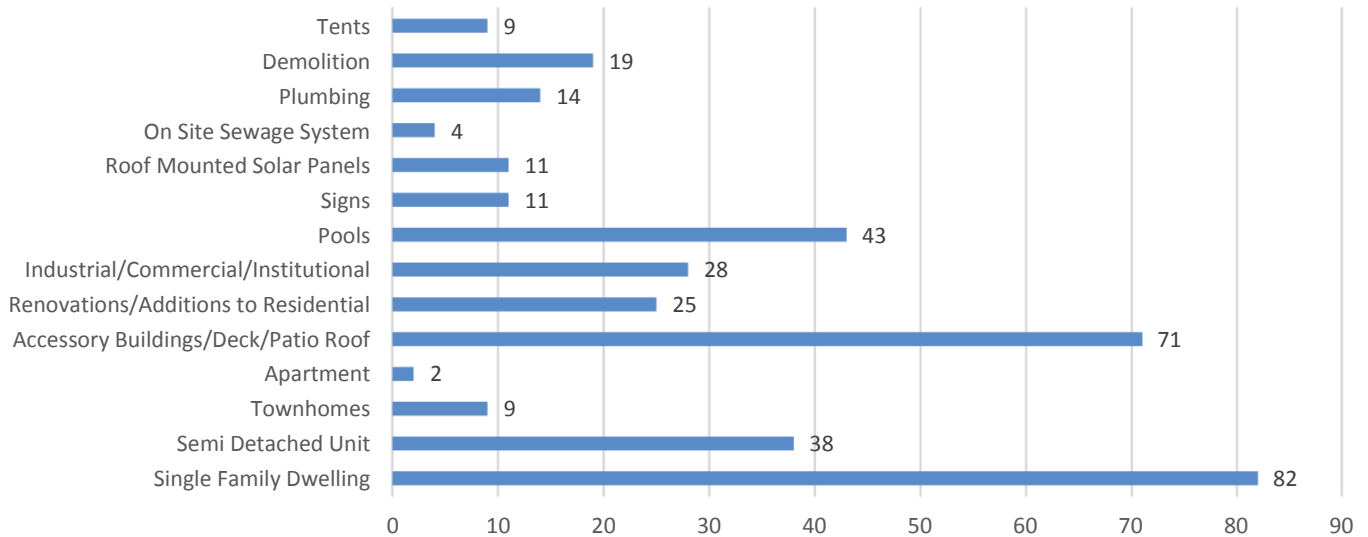
Building Permit Statistics

Types of Permits	Value of Construction	Number of Permits
Single Family Dwelling	\$ 26,174,300.00	82
Semi Detached Unit	\$ 6,769,000.00	38
Townhomes	\$ 2,999,997.00	9
Apartment	\$ 6,080,000.00	2
Accessory Buildings/Deck/Patio Roof	\$ 2,743,810.00	71
Renovations/Additions to Residential	\$ 1,946,500.00	25
Industrial/Commercial/Institutional	\$ 5,413,800.00	28
Pools	\$ 740,950.00	43
Signs	\$ 16,000.00	11
Roof Mounted Solar Panels	\$ 207,400.00	11
On Site Sewage System	\$ 9,000.00	4
Plumbing	\$ 31,710.00	14
Demolition	\$ 952,556.00	19
Tents	\$ 21,625.00	9
	\$ 54,106,648.00	366

Value of Construction-2017



Number of Building Permits-2017



4. RISK ANALYSIS:

Not applicable.

5. FINANCIAL MATTERS:

The revenues for all building permits for 2017 were \$437,639.00. This creates a positive variance from budget of \$162,639. 2018 Budget figures have been adjusted upwards to \$340,000 based on the trends of the permits issued in 2017, and the fact that buildable lot inventory has increased in the municipality.

6. CONSULTATIONS:

None

This space left blank intentionally.

7. CONCLUSION:

The continuation of construction remains strong within the municipality. There are many available lots that are shovel ready and additional properties that will soon be available in the coming year. Residential neighborhoods will continue to grow and expand with continued strong housing demands. Customer service will be a priority within the department. The stream line process within the Building Department along with the new building software that will be implemented in the coming months and staff will enhance service for developers and residents alike.



Angelo Avolio
Chief Building Official

AA/ml-f

Report Approval Details

Document Title:	Building Department Activity Report 2017.docx
Attachments:	N/A
Final Approval Date:	Jan 30, 2018

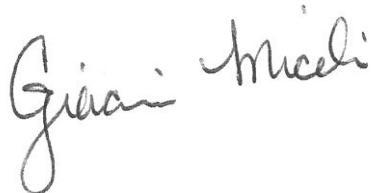
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Jan 23, 2018 - 11:18 AM



Justin Rousseau - Jan 25, 2018 - 4:53 PM



John Miceli - Jan 30, 2018 - 8:42 AM



Paula Parker - Jan 30, 2018 - 1:46 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: January 25, 2018
Author's Phone: 519 736-0012 ext. 2259	Date to Council: February 12, 2018
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: 2017 Annual Report on Development Charge Reserve Funds

1. RECOMMENDATION:

It is recommended that:

1. The report from the Treasurer dated January 25, 2018, regarding the 2017 Annual Report on Development Charge Reserve Funds **BE RECEIVED for information.**

2. BACKGROUND:

Municipalities collect Development Charges to fund infrastructure costs related to growth from new development. These Development Charges are collected in accordance with the *Development Charges Act, 1997*, S.O. 1997, c.27. One of the requirements of the Act is that each year the Treasurer prepares an annual report on the Development Charge reserve funds.

3. DISCUSSION:

At the start of 2017, the Town had a balance of approximately \$5,137,487 in our Development Charge Reserve Fund. The Town ended the year with a year-end balance of \$5,734,026.

In 2017, the Development Charge Reserve Fund was used to fund \$504,194 for 32.24% of the loan payments for the Amherstburg Wastewater Treatment Plant.

Below is a schedule outlining the statement of change in the Development Charge Reserve Fund for 2017:

Account	2017 Year End Balance	Interest Earned	Contributions Received	Usage	December 31, 2017 Accounting Balance	December 31, 2017 Bank Balance	Difference	Is Account Fully Funded In Cash
Fire	\$157,752		\$53,499		\$211,251	\$211,251	Nil	Yes
Police	\$83,327		\$Nil		\$83,327	\$83,327	Nil	Yes
Public Works	\$886,566		\$268,416		\$1,154,982	\$1,154,982	Nil	Yes
Parks	\$895,515		\$Nil		\$895,515	\$895,515	Nil	Yes
Park Land Reserve	\$204,078		\$2,889	\$(4,990)	\$201,977	\$201,977	Nil	Yes
Sewer	\$679,008		\$341,117	\$(504,194)	\$515,931	\$515,931	Nil	Yes
Sewer Anderdon	\$40,089		\$5,727		\$45,816	\$45,816	Nil	Yes
Water	\$1,497,567		\$323,611		\$1,821,178	\$1,821,178	Nil	Yes
Water Anderdon	\$6,430		\$897		\$7,327	\$7,327	Nil	Yes
Recreation	\$9,243		\$1,350		\$10,593	\$10,593	Nil	Yes
Administration	\$21,811		\$10,754		\$32,565	\$32,565	Nil	Yes
Investment Income (1)	\$592,601	\$97,461			\$690,062	\$690,062	Nil	Yes
Continued Development	\$63,500				\$63,500	\$63,500	Nil	Yes
Total	\$5,137,487	\$97,461	\$1,008,260	\$(509,184)	\$5,734,024	\$5,734,024	\$Nil	Yes

(1) In 2017 the Town began the implementation of the Investment policy and used a mixture of short term and long term GIC to increase interest income earned during the year. Prior year interest income was \$42,429.

4. **RISK ANALYSIS:**

A level of risk exists should continued planning and due diligence to increase these Cash Reserve Funds and Restricted Cash Accounts is not maintained A failure to undertake such an exercise may place the Town of Amherstburg in an adverse position.

5. **FINANCIAL MATTERS:**


There are no financial implications with regard to this report.

6. **CONSULTATIONS:**

N/A

7. **CONCLUSION:**

The report is reviewed by the Mayor and Members of Town Council and be received for information.



Justin Rousseau
Treasurer

JR

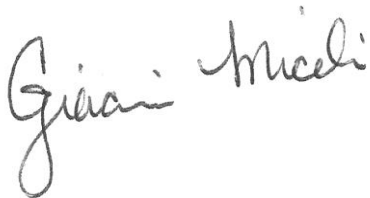
Report Approval Details

Document Title:	2017 Annual Report on Development Charges Reserve Funds.docx
Attachments:	N/A
Final Approval Date:	Jan 30, 2018

This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Jan 22, 2018 - 1:06 PM



John Miceli - Jan 24, 2018 - 1:13 PM



Paula Parker - Jan 30, 2018 - 1:47 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

POLICE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Tim Berthiaume	Report Date: January 17, 2018
Author's Phone: 519 736-8559 ext. 223	Date to Council: February 12, 2018
Author's E-mail: tberthiaume@amherstburgpolice.ca	Resolution #: 20160411-125

To: Mayor and Members of Town Council

Subject: Monthly Activity Report – APSB Meeting of December 12, 2017

1. RECOMMENDATION:

It is recommended that:

1. The report of the Chief of Police dated January 17, 2018 regarding the Monthly Activity Report – APSB Meeting of December 12, 2017 **BE RECEIVED for information.**

EXECUTIVE SUMMARY:

N/A

2. BACKGROUND:

At the April 10, 2016 meeting, Council passed the following resolution (Resolution # 20160411-145):

“That Administration BE DIRECTED to provide monthly activity reports within the Building department, Fire department, and Police Services.”

The Amherstburg Police Services Board (the Board) is responsible for the provision of adequate and effective police services in the municipality. The Board meets monthly and adopts minutes from the “Open” and In-Camera meetings. The public minutes include, but are not limited to, the activities of the Amherstburg Police Service, crime and traffic statistics, legislation updates and other information relevant to the Service.

4. **DISCUSSION:**

Provided for Council's information, as Appendices 'A' and 'B', are the minutes, agenda and attachments from the Amherstburg Police Services Board public meeting of December 12, 2017.

5. **RISK ANALYSIS:**

No risks have been identified.

6. **FINANCIAL MATTERS:**

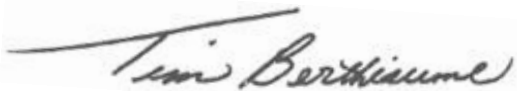
N/A

7. **CONSULTATIONS:**

No consultations were required.

8. **CONCLUSION:**

For Council's Information.



Tim Berthiaume
Chief of Police

NL

Report Approval Details

Document Title:	Monthly Activity Report - APSB Meeting of December 12, 2017.docx
Attachments:	- Appendices A and B PUBLIC Minutes and Agenda December 12, 2017.pdf
Final Approval Date:	Jan 30, 2018

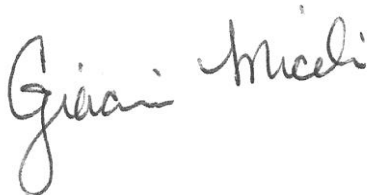
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Jan 23, 2018 - 9:35 AM



Mark Galvin - Jan 23, 2018 - 11:10 AM



John Miceli - Jan 24, 2018 - 1:03 PM



Paula Parker - Jan 30, 2018 - 8:56 AM

MINUTES of the **APPENDIX 'A'**
Public Meeting of the
AMHERSTBURG POLICE SERVICES BOARD HELD
Tuesday, December 12, 2017 at 4:30 o'clock p.m.
Amherstburg Police Service, Community Room,
532 Sandwich Street South, Amherstburg, Ontario

PRESENT:	Patricia Simone	Chair
	Robert Rozankovic	Vice-Chair
	Mayor Aldo DiCarlo	Member
	Councillor Jason Lavigne	Member

ALSO PRESENT:	Tim Berthiaume	Chief
	Ian Chappell	Deputy Chief
	Nancy Leavoy	Secretary

CALL TO ORDER

The Chair calls the meeting to order at 7:17 o'clock p.m. and the Board considers the agenda, as follows:

SECTION 1

1.1 Adoption of Agenda

Moved by Mr. Rozankovic, seconded by Councillor Lavigne,
That the agenda for the meeting of the Amherstburg Police Services Board held
December 12, 2017 **BE ADOPTED** as amended to add a Correction to Chief's Contract.
Carried.

1.2 Declarations of Conflict of Interest

No conflicts of interest are declared

1.3 Adoption of Minutes

Moved by Councillor Lavigne, seconded by Mr. Rozankovic,
That the minutes of the meetings of the Amherstburg Police Services Board held
November 21, 2017 **BE ADOPTED** as presented.
Carried.

1.4 Actions from In-Camera Meeting

That the Chief of Police **BE AUTHORIZED** to proceed in accordance with the recommendation of
the Board with respect to matters reported to the Board at the in-camera meeting of December
12, 2017:

1. Complaint/Legal Matter
2. Verbal Reports of the Chief of Police
3. Legal Fees
4. Correction to Agreement (see Item 6.2 ii.)

Carried.

SECTION 2

2.1 Petitions and Delegations

SECTION 3

3.1 Chief Berthiaume's Reports

Moved by Councillor Lavigne, seconded by Mr. Rozankovic,

That the following reports of the Chief of Police **BE RECEIVED:**

3.1a Dispatching Stats from LaSalle Police Service: November 2017

3.1b APS Monthly Stats for September & October 2017

3.1c Media Release: *n/a*

3.1d Chief Berthiaume – Topics for Discussion

i. WPS Dispatching - start date December 13, 2017

ii. Financial Report as of October 31, 2017

Carried.

SECTION 4

4.1 Policies, Agreements, and By-laws

No reports

SECTION 5

5.1 Financial Reports/Board Account

5.1a Outstanding Accounts Payable from November 9 to December 6, 2017 – *attached*

Moved by Mr. Rozankovic, seconded by Mayor DiCarlo,

That the outstanding accounts payable for the period of November 9 to December 6, 2017 **BE ACCEPTED AND PAID** as submitted.

Carried.

SECTION 6

6.1 Personnel Matters/Multi-Cultural/Recruitment

i. 2017-2018 Amherstburg Police Association Executive (as of December 1, 2017) - noted

Shawn McCurdy – President

Steve Owen – Vice-President

Don Brown – Treasurer

Michelle Donlon - Secretary

ii. Correction to Chief's Contract

Moved by Mr. Rozankovic, seconded by Councillor Lavigne,
That a Correction to the Amendment to the Agreement between the Amherstburg Police Services Board and Timothy (Tim) Berthiaume dated April 15, 2014 to June 30, 2019 wherein the Section Number cited in the amending agreement is incorrect as it should read Section 15 (not S. 14) **BE APPROVED** and further that the Board **BE AUTHORIZED** to sign the correcting agreement.
Carried.

6.2 Legal Matters

No reports

6.3 Board Matters

No reports

SECTION 7

7.1 Building/Equipment/Physical Resources

No reports

SECTION 8

8.1 Reading Information/Misc.

No reading information received.

8.2 Ministry of the Solicitor General, Ministry of Community Safety & Correctional Services/And Other Government Ministries

8.2a MCS&CS, et al – *n/a*

8.3 O.A.P.S.B./C.A.P.G. Communication/Board Matters

8.3a O.A.P.S.B –

i. 2018/19 – 2019/20 Safer and Vital Communities (SVC) Grant Call for Applications – attached (cover letter only) - noted

8.3b CAPG – *n/a*

8.4 Upcoming Meetings/Conferences

8.4a Public Meeting

i. Schedule of Meetings for 2018 and General Information re Time and Posting of Meetings

All meetings are on a Tuesday and generally start at 4:30 p.m. (In-Camera Meeting) and 5:00 p.m., (Public Meeting), with the exception of the meetings in November which begins at 4:00 p.m. and 4:30 p.m.

Schedule of Meetings for 2018

January 16, 2018	July, 2018 – No Meeting
February 20, 2018	August 2018 – No Meeting
March 20, 2018	September 18, 2018
April 17, 2018	October 16, 2018
May 15, 2018	November 20, 2018 (early start)
June 19, 2017	December 11, 2018

8.5 New Business

No new business

8.6 Pending Matters

No pending matters

8.7 Adjournment

Moved by Mayor DiCarlo, seconded by Mr. Rozankovic,
That the Board **RISE OUT** of the public meeting of the Amherstburg Police Services Board.
Carried.

Moved by Councillor Lavigne, seconded by Mr. Rozankovic,
There being no further business, the meeting of the Amherstburg Police Services Board
BE ADJOURNED at 7:20 o'clock p.m.

Certified Correct: January 16, 2018

Book Copy Signed by Patricia Simone

Book Copy Signed by Nancy Leavoy

Patricia Simone, Chair

Nancy Leavoy, Secretary

**Public Meeting of the
AMHERSTBURG POLICE SERVICES BOARD HELD
Tuesday, December 12, 2017 at 5:00 o'clock p.m.
Amherstburg Police Service, Community Room,
532 Sandwich Street South, Amherstburg, Ontario**

SECTION 1

1.1 Adoption of the Agenda

1.2 Declarations of Conflict of Interest

1.3 Adoption of Minutes

**Adoption of the minutes of the meetings of the Amherstburg Police Services Board held
November 21, 2017 – *distributed separately***

1.4 Business Arising from the Minutes of November 21, 2017

SECTION 2

2.1 Petitions and Delegations

SECTION 3

3.1 Chief Berthiaume's Reports

3.1a Dispatching Stats from LaSalle Police Service: November 2017 - *attached*

3.1b APS Monthly Stats for September & October 2017 – *attached*

3.1c Media Release: *n/a*

3.1d Chief Berthiaume – Topics for Discussion

i. WPS Dispatching – *update*

ii. Financial Report as of October 31, 2017 - *attached*

SECTION 4

4.1 Policies, Agreements, and By-laws

No reports

SECTION 5

5.1 Financial Reports/Board Account

5.1a Outstanding Accounts Payable from November 9 to December 6, 2017 – *attached*

SECTION 6

6.1 Personnel Matters/Multi-Cultural/Recruitment

i. **2017-2018 Amherstburg Police Association Executive (as of December 1, 2017):**

Shawn McCurdy – President
Steve Owen – Vice-President
Don Brown – Treasurer
Michelle Donlon - Secretary

6.2 Legal Matters

No reports

6.3 Board Matters

No reports

SECTION 7

7.1 Building/Equipment/Physical Resources

No reports

SECTION 8

8.1 Reading Information/Misc.

No reading information received.

8.2 Ministry of the Solicitor General, Ministry of Community Safety & Correctional Services/And Other Government Ministries

8.2a MCS&CS, et al – *n/a*

8.3 O.A.P.S.B./C.A.P.G. Communication/Board Matters

8.3a O.A.P.S.B –

- i. 2018/19 – 2019/20 Safer and Vital Communities (SVC) Grant Call for Applications – attached (cover letter only)**

8.3b CAPG – *n/a*

8.4 Upcoming Meetings/Conferences

8.4a Public Meeting

- i. Schedule of Meetings for 2018 and General Information re Time and Posting of Meetings**

All meetings are on a Tuesday and generally start at 4:30 p.m. (In-Camera Meeting) and 5:00 p.m., (Public Meeting), with the exception of the meetings in November which begins at 4:00 p.m. and 4:30 p.m.

Meetings are posted in the River Town Times the Wednesday prior to the meeting and on the Town’s website.

Meetings may also be called by the Chair. When time is available, these special meetings will also be posted in the River Town Times. Where there is insufficient time leading up to the special meeting to post in the local paper, the meeting will only be posted on the Town’s website:

Proposed Schedule of Meetings for 2018

January 16, 2018	July, 2018 – No Meeting
February 20, 2018	August 2018 – No Meeting
March 20, 2018	September 18, 2018
April 17, 2018	October 16, 2018
May 15, 2018	November 20, 2018 (early start)
June 19, 2017	December 11, 2018

8.5 New Business

8.6 Pending Matters

8.7 Adjournment



LaSalle Police Service

1880 Normandy Street, LaSalle, Ontario, N9H 1P8

Phone (519) 969-5210 Fax (519) 969-2662

www.police.lasalle.on.ca

John Leontowicz
Chief of Police

December 4, 2017

Chief Tim Berthiaume
Amherstburg Police Service
532 Sandwich Street South
Amherstburg, Ontario,
N9V 2Z3

Dear Chief Tim Berthiaume:

In accordance with Clause 3(a) of the Dispatching Agreement between the Corporation of the Town of LaSalle and the Corporation of the Town of Amherstburg, please find below the number of calls/dispatches for the month of November 2017.

Total Number of Calls: 782

If you require additional information, please do not hesitate to contact my office at 519-969-5210, extension 2751.

Sincerely,

Chuck Scanlan,
Deputy Chief of Police

cc: Amherstburg P.S.B.

	Doc #	Date/Time Reported	Location	Officer
782		Nov		
	5	D002 - 911 Trouble Unknown		
	1	D003 - Abandoned Vehicle		
	29	D005 - Alarm		
	6	D006 - Animal Complaint		
	2	D008 - Assault Complaint		
	6	D009 - Assist Ambulance		
	3	D010 - Assist Fire Department		
	45	D011 - Assist Public		
	6	D012 - Assist Other Police Service		
	2	D017 - Break And Enter		
	5	D018 - Broadcast/Zone Alert		
	2	D020 - By-Law - Dogs		
	3	D021 - By-Law - Noise		
	6	D022 - By-Law - Parking		
	2	D023 - By-Law - Other		
	1	D024 - Child Custody Dispute		
	1	D025 - Civil Dispute		
	13	D026 - Community Services		
	2	D027 - Counterfeit Currency		
	2	D028 - Court		
	2	D029 - Crisis Intervention		
	1	D030 - Death		
	2	D033 - Dispute		
	6	D035 - Document Service		
	4	D036 - Domestic Dispute		
	8	D037 - Driving Complaint		
	1	D038 - Drugs - Cannabis		
	8	D042 - Escort		
	1	D045 - Firearms - FIP, FAC		
	52	D047 - Follow Up Investigation		
	27	D048 - Foot Patrol		
	4	D049 - Fraud		
	6	D051 - Harassment Complaint		
	3	D052 - Hazardous Conditions		
	10	D053 - Impaired Driving Complaint		
	9	D056 - Information Received		
	2	D060 - Landlord/Tenant Dispute		
	3	D064 - Mental Health Act		
	10	D065 - Mischief		
	5	D066 - Missing Person		
	1	D067 - MVA - Fall To Remain		
	22	D070 - MVA - Property Damage		
	3	D072 - Person To Be Removed		
	7	D073 - Phone Call		
	6	D075 - Prisoner Escort		
	7	D076 - Property - Found		
	4	D077 - Property - Lost		
	1	D083 - RIDE Program		
	3	D085 - Sexual Offence		
	9	D087 - Special Detail		
	20	D089 - Station Detail		
	3	D090 - Suspended Driver Served		
	7	D091 - Suspicious Circumstances		
	9	D092 - Suspicious Person		
	13	D093 - Suspicious Vehicle		
	11	D094 - Theft		
	1	D095 - Theft - Shopping		
	2	D096 - Theft - Vehicle		
	3	D097 - Threats		
	2	D098 - Traffic Complaint		
	172	D100 - Traffic Stop		
	1	D101 - Trespass Complaint		
	2	D102 - Vehicle/Equipment Repair		
	1	D103 - Warrant - Bench/First		
	2	D107 - Youth Complaint		
	3	D110 - Disorders/ies		

	Occ #	Date/Time Reported	Location	Officer
	1	D111 - Hunting Complaint		
	1	D116 - Neighbour Dispute		
112		D117 - Vehicle Check		
	4	D118 - Person Check		
	14	D119 - Training		
	15	D120 - 911 Possible Misdal		
	1	D123 - Admin Detail		
	1	D125 - Family Dispute		
	1	D126 - Directed Patrol		
	11	D135 - FOCUS Patrol		

TO POLICE SERVICES BOARD

MEMORANDUM

From: Chief Timothy Berthiaume
Date: December 5, 2017
Subject: **MONTHLY STATS REPORT September 2017**

Chair and Board Members:

STATISTICAL REPORT – September 2017

	2017	2017	2016	2016
	September	YTD	September	YTD
Assault (all)	4	39	13	47
Break & Enter	0	16	8	40
Thefts (all)	22	117	32	271
Mischief	4	40	1	55
Drug Offences	4	16	5	24
Impaired Driving	0	8	0	10
Traffic Charges	266	2188	222	2648
Other Provincial	8	73	3	14
Parking Tickets	3	38	10	56

***Statistics in this report are approximate based on current UCR stats and are subject to change resulting from back log inputs and occurrence audits.**

Chief Timothy Berthiaume

TO POLICE SERVICES BOARD

MEMORANDUM

From: Chief Timothy Berthiaume
Date: December 5, 2017
Subject: **MONTHLY STATS REPORT October 2017**

Chair and Board Members:

STATISTICAL REPORT – October 2017

	2017	2017	2016	2016
	October	YTD	October	YTD
Assault (all)	7	46	2	49
Break & Enter	2	18	1	41
Thefts (all)	12	129	17	288
Mischief	8	48	10	65
Drug Offences	1	17	2	26
Impaired Driving	2	10	0	10
Traffic Charges	281	2469	242	2890
Other Provincial	6	79	2	16
Parking Tickets	4	42	2	58

*Statistics in this report are approximate based on current UCR stats and are subject to change resulting from back log inputs and occurrence audits.

Chief Timothy Berthiaume

**ITEM 3.1d iii.
December 12, 2017**

Town of Amherstburg											
Police Department											
2017 Monthly Reports											
as at October 31, 2017											
		2016 Budget	Prior Year ACTUALS	Unaudited Yearend 2016 Actuals	2016 YE VARIANCE	2017 Budget	2017 Actuals		PROJECTED 2017 YE ACTUALS	PROJECTED 2017 YE VARIANCE	% OF BUDGET REMAINING
Revenues	Account Name										
10-4-2020000-0630	CPP Grant	(60,000)	(8,073)	(60,515)	515	(60,000)	(7,558)		(60,000)	-	87%
10-4-2020000-0631	1000 Officer Program	(35,000)	(11,375)	(11,375)	(23,625)	(35,000)	(8,280)		(8,280)	-	76%
10-4-2020000-0750	POA Revenue	(85,000)	(93,601)	(116,655)	31,655	(96,000)	(32,137)		(55,190)	-	67%
10-4-2020000-1022	Provincial Court Service Upload	(35,797)	(51,910)	(51,910)	16,113	(35,797)	(44,436)		(44,436)	-	-24%
10-4-2020000-1023	Police - Guns and Gangs		(28,959)	(53,080)	53,080		(29,804)		(53,925)	30,000	
10-4-2020000-1024	Paid Duty Recoverable	(30,000)	(3,628)	(4,902)	(25,098)	(30,000)	(22,131)		(23,405)	(6,595)	26%
10-4-2020000-1025	Police Reports	(35,000)	(34,070)	(40,950)	5,950	(40,000)	(35,451)		(42,330)	-	11%
10-4-2020000-1026	Police Miscellaneous Receipts	(7,500)	(6,837)	(10,175)	2,675	(7,500)	(5,621)		(8,959)	-	25%
10-4-2020000-1027	Ride Grant	(13,500)	(21,450)	(21,450)	7,950	(13,500)	(13,315)		(13,315)	-	1%
10-4-2020000-1028	Other Grants		(8,360)	(8,360)	8,360		(157,470)		(157,470)	-	
10-4-2020000-1029	Joint Court Services Return	(40,000)	(22,106)	(45,355)	5,355	(40,000)	5,959		(17,290)	-	115%
10-4-2024010-0605	YIPI Provincial Grant	(4,000)	(3,991)	(3,991)	(9)	(4,000)	(4,043)		(4,043)	-	-1%
		(345,797)	(294,360)	(428,718)	82,921	(361,797)	(354,287)	98%	(488,645)	23,405	2%
Salaries and Wages											
10-5-2020000-0101	Salaries - Full Time	3,404,330	2,732,124	3,315,255	89,075	3,445,771	2,882,342	84%	3,465,473	(25,000)	16%
10-5-2020000-0102	Salaries - Overtime	204,000	110,386	231,907	(27,907)	222,000	91,981	41%	213,502	-	59%
10-5-2024010-0112	Salaries - Part Time	4,000	3,807	3,807	193	29,000	3,696	13%	3,696	5,000	87%
10-5-2020000-0104	Salaries - CR RE; WSIB		(3,088)	(3,088)	3,088	-	-		-	-	
10-5-2020000-0105	Salaries - CR RE: STD		(13,011)	(35,518)	35,518	-	(37,403)	#DIV/0!	(59,909)	35,000	
10-5-2020000-0108	Salaries - Shift Premium	38,000	10,761	34,848	3,152	41,000	16,372	40%	40,460	-	60%
10-5-2020000-0110	Sick Bank Reduction	75,000	55,544	55,544	19,456	75,000	-	0%	-	-	100%
	Total Salaries and Wages - Police	3,725,330	2,896,522	3,602,756	122,574	3,812,771	2,956,988	78%	3,663,221	15,000	22%
Benefits											
10-5-2020000-0201	Benefits - CPP	84,318	84,728	84,861	(543)	84,615	88,008	104%	88,141	(3,526)	-4%
10-5-2020000-0202	Benefits - EI	39,551	39,025	39,025	526	33,637	34,165	102%	34,165	(528)	-2%
10-5-2020000-0203	Benefits - OMERS	416,720	344,506	419,710	(2,990)	423,988	353,785	83%	428,989	(5,001)	17%
10-5-2020000-0204	Benefits - EHT	72,566	56,438	68,995	3,571	67,192	59,290	88%	71,847	(4,655)	12%
10-5-2020000-0205	Benefits - Greenshield	241,373	189,178	206,044	35,329	223,147	180,086	81%	196,952	26,195	19%
10-5-2020000-0207	Benefits - Life and Disability	152,695	134,740	162,741	(10,046)	201,037	142,758	71%	170,759	30,278	29%
10-5-2020000-0208	Benefits - WSIB	87,063	82,613	112,692	(25,629)	87,457	89,875	103%	119,954	(32,497)	-3%
10-5-2020000-0209	Benefits - Post Retirement	7,280	4,192	5,302	1,978	7,280	6,284	86%	7,393	-	14%
10-5-2020000-0212	Benefits - Gym Memberships	7,000	350	5,006	1,994	7,000	-	0%	4,656	-	100%
10-5-2024010-0202	Benefits - EI		100	100	(100)		84	#DIV/0!	84	-	#DIV/0!
10-5-2024010-0204	Benefits - EHT		74	74	(74)		72	#DIV/0!	72	-	#DIV/0!
10-5-2024010-0208	Benefits - WSIB		110	110	(110)		113	#DIV/0!	113	-	#DIV/0!
	Total Benefits - Police	1,108,566	936,055	1,104,661	3,905	1,135,353	954,520	84%	1,123,126	10,266	16%
General Expenses											
10-5-2020000-0252	Uniforms	36,000	32,281	51,606	(15,606)	36,000	43,274	120%	62,598	-	-20%
10-5-2020000-0253	Cleaning	250	347	457	(207)	425	330	78%	440	-	22%
10-5-2020000-0254	Police Training	52,000	21,517	35,470	16,530	50,000	25,815	52%	39,767	-	48%
10-5-2020000-0260	Board Expenses	2,500	2,842	4,213	(1,713)	3,000	1,537	51%	2,908	-	49%
10-5-2020000-0261	Board Seminars	2,500	-	0	2,500	2,000	-	0%	-	-	100%
10-5-2020000-0301	Office Supplies	7,000	8,687	9,498	(2,498)	7,000	5,894	84%	6,705	-	16%
10-5-2020000-0304	Postage	1,000	491	666	334	700	1,220	174%	1,395	-	-74%
10-5-2020000-0306	Courier and Express	1,000	393	1,742	(742)	850	407	48%	1,757	1,000	52%
10-5-2020000-0307	Advertising	500	444	444	56	250	201	81%	201	-	19%
10-5-2020000-0308	Photocopier Supplies	2,000	866	937	1,063	1,900	1,539	81%	1,610	500	19%
10-5-2020000-0309	Office Machine Maintenance	300	-	0	300	300	0	0%	-	300	100%
10-5-2020000-0310	Computer Maintenance	15,000	2,474	4,604	10,396	13,000	13,173	101%	15,304	(2,304)	-1%
10-5-2020000-0312	Equipment Leases	2,600	892	892	1,708	2,600	-	0%	-	2,600	100%
10-5-2020000-0313	Law Books	1,500	1,777	2,051	(551)	1,700	1,921	113%	2,195	-	-13%
10-5-2020000-0320	Forensic Identification Expense	2,000	275	313	1,687	2,000	253	13%	291	-	87%
10-5-2020000-0329	Optic	33,500	40,031	46,482	(12,982)	38,000	23,210	61%	29,660	(8,000)	39%
10-5-2020000-0332	Internet Access	3,000	2,199	2,413	587	3,000	1,666	56%	1,880	1,120	44%

Town of Amherstburg											
Police Department											
2017 Monthly Reports											
as at October 31, 2017											
		2016 Budget	Prior Year ACTUALS	Unaudited Yearend 2016 Actuals	2016 YE VARIANCE	2017 Budget	2017 Actuals		PROJECTED 2017 YE ACTUALS	PROJECTED 2017 YE VARIANCE	% OF BUDGET REMAINING
10-5-2020000-0350	Professional Memberships	3,300	809	809	2,491	-	2,391	#DIV/0!	2,391	(1,000)	#DIV/0!
10-5-2020000-0505	Credit Card Charges		-		-		106	#DIV/0!			
Total General Expenses - Police		165,950	116,323	162,595	3,355	162,725	122,936	76%	169,102	(5,784)	24%
Building											
10-5-2020000-0314	General Insurance	17,230	13,023	13,879	3,351	22,400	17,115	76%	17,972	-	24%
10-5-2020000-0315	Telephone	22,000	12,509	15,723	6,277	23,000	15,479	67%	18,693	6,000	33%
10-5-2020000-0316	Utilities	22,000	21,473	25,725	(3,725)	24,000	19,506	81%	23,758	(2,000)	19%
10-5-2020000-0317	Building Maintenance	20,000	5,214	7,397	12,603	20,400	11,337	56%	13,520	-	44%
10-5-2020000-0318	Janitorial	25,000	21,029	21,029	3,971	25,000	18,921	76%	18,921	-	24%
10-5-2020000-0360	Misc./ Receptions and Awards	4,500	5,597	6,286	(1,786)	4,500	3,268	73%	3,957	-	27%
10-5-2020000-0370	Community Services	4,500	3,861	6,503	(2,003)	4,500	1,242	28%	3,885	-	72%
10-5-2020000-0371	Prisoner Expenses	3,900	1,988	2,446	1,454	3,000	3,519	117%	3,977	-	-17%
10-5-2020000-0506	Insurance Deductible	5,000	9,530	9,530	(4,530)	5,000	-	0%	-	-	100%
10-5-2020000-0322	General Supplies	250	167	167	83	250	-	0%	-	-	100%
Total Building - Police		124,380	94,390	108,686	15,694	132,050	90,386	68%	104,682	4,000	32%
Professional and Consulting Fees											
10-5-2020000-0323	Joint Court Costs	25,000	18,750	25,000	-	25,000	12,500	50%	18,750	6,250	50%
10-5-2020000-0324	Dispatching	308,175	225,096	302,683	5,492	323,584	162,877	50%	240,463	-	50%
10-5-2020000-0325	Legal Fees	50,000	23,429	23,429	26,571	50,000	104,894	210%	104,894	-	-110%
10-5-2020000-0327	Professional Fees	29,000	6,028	14,852	14,148	25,000	97,704	391%	106,528	-	-291%
10-5-2020000-0334	Investigation Expense	2,000	580	580	1,420	2,000	-	0%	-	-	100%
10-5-2020000-0570	Joint Police Advisory Committee (JPAC)						15,162	#DIV/0!			
Total Professional and Consulting Fees - Police		414,175	273,883	366,544	47,631	425,584	393,137	92%	485,797	6,250	8%
Equipment and Vehicle											
10-5-2020000-0319	Radio Maintenance	32,000	24,814	27,982	4,018	35,000	20,947	60%	24,115	-	40%
10-5-2020000-0401	Gasoline	71,000	55,807	66,646	4,354	65,000	58,264	90%	69,104	(5,000)	10%
10-5-2020000-0402	Vehicle and Equipment MTCE	21,000	15,180	17,402	3,598	24,000	40,260	168%	42,483	-	-68%
10-5-2020000-0404	Vehicle and Radio Licences	2,500	2,176	2,176	324	2,500	-	0%	-	-	100%
10-5-2020000-0405	Vehicle MTCE - Tires	8,000	4,048	6,078	1,922	8,000	1,966	25%	3,997	-	75%
10-5-2020000-0406	GPS Communications	5,500	2,735	3,168	2,332	3,200	3,457	108%	3,890	-	-8%
Total Equipment and Vehicle - Police		140,000	104,759	123,452	16,548	137,700	124,895	91%	143,588	(5,000)	9%
Reserve Transfers											
10-5-2020000-2001	Transfer to Reserve - Capital	25,000	25,000	25,000	-	25,000	25,000	100%	25,000	-	0%
10-5-2020000-2002	Transfer to Reserve - Vehicle and B	109,330	105,992	112,668	(3,338)	109,330	109,330	100%	116,006	-	0%
10-5-2020000-2003	Transfer to Reserve - Computer	15,300	15,300	15,300	-	15,300	15,300	100%	15,300	-	0%
10-5-2020000-3000	Transfers from Reserve (JPAC)						(15,162)	#DIV/0!			
Total Reserve Transfers - Police		149,630	146,292	152,968	(3,338)	149,630	134,468	90%	141,144	-	10%
Total Expenses - Police Department		5,828,031	4,568,224	5,621,661	206,370	5,955,813	4,777,330	80%	5,830,767	24,732	20%
Net - (Surplus)/Deficit		5,482,234	4,273,864	5,192,943	289,291	5,594,016	4,423,042	79%	5,342,122	48,137	
Police Services - Board Committee											
10-5-1001010-0145	Police Services Board Hon.	6,000	-	6,000	-	6,000	104		6,104	-	98%
10-5-1001010-0146	Police Services Board Per Diems	3,000	-	0	3,000	3,000	60		60	2,500	98%
Total Police Services Board Committee		9,000	-	6,000	3,000	9,000	164		6,164	2,500	98%

December 6, 2017

TO THE CHAIRPERSON AND MEMBERS OF THE AMHERSTBURG POLICE BOARD.

I HAVE EXAMINED THE FOLLOWING ACCOUNTS AND WOULD RECOMMEND THEM FOR PAYMENT.

Niza Fadel

NIZA FADEL, SUPERVISOR OF ACCOUNTING



Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Manual Paid Date : 13-Oct-2017 To 06-Dec-2017
 Bank : 1 To 99
 Class : All

Vendor	Vendor Name	Invoice No.	Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT	2020000	POLICE DEPARTMENT					
ADA001	ADAIR FRED						
DEC 6, 2017	2017 GYM MEMBERSHIP				1407	06-Dec-2017	
10-5-2020000-0212			BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
BEN13	BENNETT RORY						
DEC 6, 2017	2017 GYM MEMBERSHIP				1407	06-Dec-2017	
10-5-2020000-0212			BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
BOH02	BOHDAL DAVID						
NOV 29, 2017	2017 GYM MEMBERSHIP				1384	29-Nov-2017	
10-5-2020000-0212			BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
OCT 11, 2017	TRAINING @ WPS OCT 11, 2017				1219	25-Oct-2017	
10-5-2020000-0254			POLICE TRAINING				25.00
BRO03	BROWN DON						
DEC 6, 2017	2017 GYM MEMBERSHIP				1407	06-Dec-2017	
10-5-2020000-0212			BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
CAP03	CAPEL-CURE MATT						
NOV 3, 2017	MENTAL HEALTH FIRST AID YOUTH - MOV 2&3, 2017				1319	15-Nov-2017	
10-5-2020000-0254			POLICE TRAINING				107.58
10-5-2020000-0254			POLICE TRAINING				51.16
OCT 11, 2017	PEER SUPPORT TRAINING OCT 11, 2017				1219	25-Oct-2017	
10-5-2020000-0254			POLICE TRAINING				25.00
OCT 16, 2017	BODY WORN CAMERA TRAINING OCT 16, 2017				1254	01-Nov-2017	
10-5-2020000-0254			POLICE TRAINING				257.31
DUP12	DUPUIS NICK						
DEC 6, 2017	2017 GYM MEMBERSHIP				1407	06-Dec-2017	
10-5-2020000-0212			BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
DEC 6, 2017A	ZONE 4 CISO MEETING NOV 16, 2017				1407	06-Dec-2017	
10-5-2020000-0254			POLICE TRAINING				25.00
GAZ01	GAZDIG SEAN						
DEC 6, 2017	2017 GYM MEMBERSHIP				1407	06-Dec-2017	
10-5-2020000-0212			BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
OCT 11, 2017	OACP TRAFFIC SEMINAR OCT 10-11, 2017				1293	08-Nov-2017	
10-5-2020000-0254			POLICE TRAINING				55.00
HAR08	HARRIS NATHAN						
DEC 6, 2017	2017 GYM MEMBERSHIP				1407	06-Dec-2017	
10-5-2020000-0212			BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
HUM100	HUMBER KEITH						
NOV 24, 2017	AT SCENE COLLISION INVESTIGATION COURSE NOV 20-24, 2017				1407	06-Dec-2017	
10-5-2020000-0401			GASOLINE				76.17
10-5-2020000-0254			POLICE TRAINING				475.00
LEB01	O'BRIEN MAGGIE						
NOV 16, 2017	CISO NOV 16, 2017				1376	22-Nov-2017	
10-5-2020000-0254			POLICE TRAINING				25.00
NOV 19, 2017	TRAINING WPS - NOV 19, 2017				1407	06-Dec-2017	
10-5-2020000-0254			POLICE TRAINING				25.00
MCC01	MCCURDY SHAWN						

TOWN OF AMHERSTBURG
Council/Board Report By Dept-(Manual)



AP5130 Page : 2
 Date : Dec 06, 2017 Time : 12:34 pm
 Manual Paid Date : 13-Oct-2017 To 06-Dec-2017
 Bank : 1 To 99
 Class : All

Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Vendor	Vendor Name	Description			Batch	Inv Date	Inv Due Date	Amount
Invoice No.		CC1	CC2	CC3				
G.L. Account					GL Account Name			
DEPARTMENT 2020000 POLICE DEPARTMENT								
NOV 21, 2017	COURT COVERAGE NOV 21 & 20, 2017					1384 29-Nov-2017	29-Nov-2017	
10-5-2020000-0360					MISCELLANEOUS EXPENSES			50.00
OCT 24, 2017	WEAPON DISPOSAL OCT 24, 2017					1254 01-Nov-2017	01-Nov-2017	
10-5-2020000-0360					MISCELLANEOUS EXPENSES			25.00
OWE06 OWEN STEVE								
NOV 22, 2017	COURT/PARADE NOV 10 & 20, 2017					1384 29-Nov-2017	29-Nov-2017	
10-5-2020000-0360					MISCELLANEOUS EXPENSES			25.00
10-5-2020000-0370					COMMUNITY SERVICES			90.29
OCT 11, 2017	PEER SUPPORT TRAINING - OCT 11, 2017					1219 25-Oct-2017	25-Oct-2017	
10-5-2020000-0254					POLICE TRAINING			25.00
OCT 24, 2017	GUN DESTRUCTION OCT 24, 2017					1254 01-Nov-2017	01-Nov-2017	
10-5-2020000-0401					GASOLINE			20.00
10-5-2020000-0360					MISCELLANEOUS EXPENSES			25.00
PEL297 PELACCIA ROCCO								
DEC 6, 2017	2017 GYM MEMBERSHIP					1407 06-Dec-2017	06-Dec-2017	
10-5-2020000-0212					BENEFITS - EMPLOYEE MEMBERSHIPS			350.00
NOV 22, 2017	COURT COVERAGE NOV 22, 2017					1384 29-Nov-2017	29-Nov-2017	
10-5-2020000-0360					MISCELLANEOUS EXPENSES			25.00
RAT001 RATHBONE KIM								
NOV 22, 2017A	HSJCC MEETING - NOV 20-22, 2017					1407 06-Dec-2017	06-Dec-2017	
10-5-2020000-0254					POLICE TRAINING			190.00
10-5-2020000-0401					GASOLINE			36.89
NOV 9, 2017	NOT MY KID COMMUNITY FORUM - NOV 9, 2017					1319 15-Nov-2017	15-Nov-2017	
10-5-2020000-0370					COMMUNITY SERVICES			107.58
OCT 12, 2017	PEER COUNSELING TRAINING OCT 10-12 & SITUATION TABLE TRAINING OCT 17-19, 2017					1293 08-Nov-2017	08-Nov-2017	
10-5-2020000-0254					POLICE TRAINING			55.00
REN147 RENAUD CHRISTOPHER								
NOV 2, 2017	FIREARMS TRAINING - NOV 1&2, 2017					1319 15-Nov-2017	15-Nov-2017	
10-5-2020000-0254					POLICE TRAINING			50.00
TAY03 TAYLOR MELISSA								
DEC 6, 2017	2017 GYM MEMBERSHIP					1407 06-Dec-2017	06-Dec-2017	
10-5-2020000-0212					BENEFITS - EMPLOYEE MEMBERSHIPS			350.00
WIL07 WILEY WILLIAM								
NOV 23, 2017	GANG CONFERENCE & COURT NOV 20-23, 2017					1407 06-Dec-2017	06-Dec-2017	
10-5-2020000-0254					POLICE TRAINING			268.00
10-5-2020000-0360					MISCELLANEOUS EXPENSES			25.00
ZIM01 ZIMMERMAN DON								
DEC 6, 2017	2017 GYM MEMBERSHIP					1407 06-Dec-2017	06-Dec-2017	
10-5-2020000-0212					BENEFITS - EMPLOYEE MEMBERSHIPS			350.00
OCT 19, 2017	FIREARMS REQUAL					1254 01-Nov-2017	01-Nov-2017	
10-5-2020000-0254					POLICE TRAINING			50.00

Department Total : 5,714.98

Council/Board Report By Dept-(Manual)



Vendor : 001 To ZUL180
Batch : All
Department : 2020000 To 2020000

Manual Paid Date : 13-Oct-2017 To 06-Dec-2017
Bank : 1 To 99
Class : All

Vendor	Vendor Name						Batch Invc Date	Invc Due Date	Amount
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT	2020000			POLICE DEPARTMENT					

TOWN OF AMHERSTBURG
Council/Board Report By Dept-(Computer)



AP5130 Page : 4
 Date : Dec 06, 2017 Time : 12:34 pm

Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 13-Oct-2017 To 06-Dec-2017
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
AAR531	AARWAY COMMUNICATIONS LTD				
8586	WIRING FOR RECEPTION DESK	1224	11-Oct-2017	11-Oct-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				539.01
ADT615	ADT SECURITY SERVICES CANADA				
70993013	ALARM SERVICE	1291	01-Nov-2017	01-Nov-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				154.28
AGR835	AGRIS CO-OPERATIVE LTD				
600043027	GASOLINE	1169	29-Aug-2017	29-Aug-2017	
10-5-2020000-0401	GASOLINE				1,388.08
600043857	GASOLINE	1169	26-Sep-2017	26-Sep-2017	
10-5-2020000-0401	GASOLINE				1,259.20
600044197	GASOLINE	1173	03-Oct-2017	03-Oct-2017	
10-5-2020000-0401	GASOLINE				1,171.95
600044443	GASOLINE	1224	10-Oct-2017	10-Oct-2017	
10-5-2020000-0401	GASOLINE				1,744.31
600044615	GASOLINE	1224	17-Oct-2017	17-Oct-2017	
10-5-2020000-0401	GASOLINE				1,447.11
600044880	GASOLINE	1261	24-Oct-2017	24-Oct-2017	
10-5-2020000-0401	GASOLINE				1,380.89
600045105	GASOLINE	1328	01-Nov-2017	01-Nov-2017	
10-5-2020000-0401	GASOLINE				1,712.24
600045370	GASOLINE	1328	07-Nov-2017	07-Nov-2017	
10-5-2020000-0401	GASOLINE				1,399.82
600045517	GASOLINE	1355	14-Nov-2017	14-Nov-2017	
10-5-2020000-0401	GASOLINE				1,747.59
600045727	GASOLINE	1387	22-Nov-2017	22-Nov-2017	
10-5-2020000-0401	GASOLINE				1,832.50
APP302	APPLIED COMPUTER SOLUTIONS INC				
39378	POLICE EMAIL ARCHIVER LICENSING	1224	16-Oct-2017	16-Oct-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				1,367.30
39388	BACKUP SOFTWARE RENEWAL	1290	17-Oct-2017	17-Oct-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				437.31
BER01	BERGERON MONIQUE				
020	POLICE TRAINING MENTAL HEALTH FIRST AID	1290	12-Sep-2017	12-Sep-2017	
10-5-2020000-0254	POLICE TRAINING				3,000.00
CAN380	CANADIAN TIRE STORE #281				
SEPTEMBER ; PURCHASES FOR THE MONTH OF SEPTEMBER 2017					
10-5-2020000-0360	MISCELLANEOUS EXPENSES	1387	30-Nov-2017	30-Nov-2017	40.65
CAR645	CARRIER CENTERS				
04P430617	OIL FILTERS FOR CRUISERS	1361	21-Nov-2017	21-Nov-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				34.35
D&D656	D & D ENTERPRISE				
2017-393	BASEBALL CAPS	1261	25-Oct-2017	25-Oct-2017	
10-5-2020000-0252	UNIFORMS				135.60
DAV133	DAVTECH ANALYTICAL SERVICE INC				
SI-97694	ALCOTESTER REPAIRED	1169	29-Sep-2017	29-Sep-2017	



Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 13-Oct-2017 To 06-Dec-2017
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
10-5-2020000-0252					70.85
SI-97695	ALCOTESTER REPAIRED		1169 29-Sep-2017	29-Sep-2017	
10-5-2020000-0252					191.17
SI-99034	NEW ALCOTESTER		1291 01-Nov-2017	01-Nov-2017	
10-5-2020000-0252					742.32
DIR572 DIRECTDIAL.COM					
IN592070	PHOTOCOPIER MAINTENANCE AND COPIES		1261 24-Oct-2017	24-Oct-2017	
10-5-2020000-0308					83.03
IN592212	MONITORS AND PHONE CHARGERS		1261 25-Oct-2017	25-Oct-2017	
10-5-2020000-0310					333.35
IN594134	DESKTOP UPS		1355 08-Nov-2017	08-Nov-2017	
10-5-2020000-0310					196.62
IN595164	DESKTOP UPS BATTERY REPLACEMENT		1355 15-Nov-2017	15-Nov-2017	
10-5-2020000-0310					248.60
INV589035	MONITORS		1173 03-Oct-2017	03-Oct-2017	
10-5-2020000-0310					590.99
EXP407 407 EXPRESS TOLL ROUTE					
SEPTEMBER : 407 TOLL					
10-5-2020000-0360			1268 21-Sep-2017	21-Sep-2017	
					24.64
FRO400 FRONTLINE OUTFITTERS					
0000032804	CST OWEN - SHIRTS L/S, S/S		1224 07-Sep-2017	07-Sep-2017	
10-5-2020000-0252					264.85
0000033396	SGT TALYLOR L/S SHIRTS		1224 19-Oct-2017	19-Oct-2017	
10-5-2020000-0252					145.75
0000033760	OFFICER OWEN JACKET & WHITE GLOVES		1355 15-Nov-2017	15-Nov-2017	
10-5-2020000-0252					366.11
G4S405 G4S SECURE SOLUTIONS (CANADA) LTD					
8468608	GUARDS		1290 16-Sep-2017	16-Sep-2017	
10-5-2020000-0371					388.44
8525335	PRISONER GUARDS		1290 28-Oct-2017	28-Oct-2017	
10-5-2020000-0371					28.25
8545480	PRISONER GUARDS		1290 30-Oct-2017	30-Oct-2017	
10-5-2020000-0371					310.75
8549784	PRISONER GUARDS		1328 11-Nov-2017	11-Nov-2017	
10-5-2020000-0371					254.25
8573087	PRISONER GUARDS		1387 25-Nov-2017	25-Nov-2017	
10-5-2020000-0371					113.00
GOO198 GOODYEAR CANADA INC					
0089264103	TIRES 301		1290 27-Oct-2017	27-Oct-2017	
10-5-2020000-0402					643.20
HER247 HERITAGE TIRE SALES INC.					
102137	MOUNT AND BALANCE TIRES		1198 13-Oct-2017	13-Oct-2017	
10-5-2020000-0405					152.55
102655	301 TIRES		1328 08-Nov-2017	08-Nov-2017	
10-5-2020000-0405					152.55
102896	305 TIRES		1355 20-Nov-2017	20-Nov-2017	
10-5-2020000-0405					152.55

TOWN OF AMHERSTBURG
Council/Board Report By Dept-(Computer)



AP5130 Page : 6
 Date : Dec 06, 2017 Time : 12:34 pm

Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 13-Oct-2017 To 06-Dec-2017
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
102916	TIRES		1355 21-Nov-2017	21-Nov-2017	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				152.55
HOB320 M.C.BARRON PSYCHOLOGY					
0013159	DOCTORS NOTE		1355 15-Nov-2017	15-Nov-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				180.00
JOE055 JOE MELOCHE FORD SALES LTD					
IJ01210	CAR WASH		1169 30-Jun-2017	30-Jun-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				105.00
IJ01290	CAR WASH		1169 28-Jul-2017	28-Jul-2017	
10-5-2020000-0252	UNIFORMS				63.00
IJ01382	CAR WASH		1169 31-Aug-2017	31-Aug-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				84.00
IJ01484	CAR WASH		1169 30-Sep-2017	30-Sep-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				28.00
IJ01669	REPLACED THE SPARK PLUGS IN # 304		1361 21-Nov-2017	21-Nov-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				106.24
RJ06731	302 REPAIRS		1169 28-Jul-2017	28-Jul-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				2,576.55
RJ06850	305 REPAIRS		1169 03-Aug-2017	03-Aug-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				45.20
RJ08096	FUSION REPAIRS		1224 23-Oct-2017	23-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				96.04
KEL198 KELCOM RADIO DIVISION					
80008040	RADIO MAINTENANCE		1268 16-Oct-2017	16-Oct-2017	
10-5-2020000-0319	RADIO MAINTENANCE				571.78
80008041	RADIO MAINTENANCE		1268 16-Oct-2017	16-Oct-2017	
10-5-2020000-0319	RADIO MAINTENANCE				197.75
80008179	MAINTENANCE AGREEMENT		1388 16-Nov-2017	16-Nov-2017	
10-5-2020000-0319	RADIO MAINTENANCE				571.78
80008180	RADIO MAINTENANCE		1388 16-Nov-2017	16-Nov-2017	
10-5-2020000-0319	RADIO MAINTENANCE				197.75
KEL363 KEL COMMUNICATIONS LTD					
RC00003952	RADIO MAINTENANCE		1173 01-Oct-2017	01-Oct-2017	
10-5-2020000-0319	RADIO MAINTENANCE				425.49
RC00003980	RADIO MAINTENANCE		1291 01-Nov-2017	01-Nov-2017	
10-5-2020000-0319	RADIO MAINTENANCE				425.49
LAS110 LASER ART INC.					
32648	PLAQUES AWARDS DINNER		1268 30-Oct-2017	30-Oct-2017	
10-5-2020000-0370	COMMUNITY SERVICES				58.42
LUC289 LUCAS WORKSI (WINDSOR) INC.					
114344	BOARD SECRETARY		1268 31-Oct-2017	31-Oct-2017	
10-5-2020000-0327	PROFESSIONAL FEES				460.33
114369	BOARD SECRETART		1328 08-Nov-2017	08-Nov-2017	
10-5-2020000-0327	PROFESSIONAL FEES				116.71
LUM131 LUMED MANAGEMENT					
3058	CAR WASH		1198 30-Sep-2017	30-Sep-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				150.01



Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 13-Oct-2017 To 06-Dec-2017
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
3131	CAR WASH		1290 31-Oct-2017	31-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				40.00
MAL256 MALDEN AUTOMOTIVE					
5294-156685	REPLACED THE REAR BRAKES # PAVIS FUSION		1173 03-Oct-2017	03-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				193.39
5294-156803	REPLACED REAR BRAKES # 306		1173 05-Oct-2017	05-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				68.78
5294-157235	REAR BRAKE ROTORS FOR # 306		1222 13-Oct-2017	13-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				236.71
5294-157545	REPLACED THE FRONT AND REAR BRAKES # 312		1263 18-Oct-2017	18-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				418.72
5294-157644	CALIPER PINS FOR # 312		1263 20-Oct-2017	20-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				26.17
5294-157933	REPLACED THE FRONT AND REAR BRAKES ON # 309		1261 20-Oct-2017	20-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				383.05
5294-158592	REPLACED A HEADLIGHT BULB FOR # 302		1291 06-Nov-2017	06-Nov-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				41.52
5294-158817	HEAD LIGHT BULBS FOR # 302		1328 09-Nov-2017	09-Nov-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				83.03
MAS108 MASTER CLEANERS					
7475	DRY CLEANING		1224 30-Sep-2017	30-Sep-2017	
10-5-2020000-0253	CLEANING				18.37
7506	DRY CLEANING		1327 31-Oct-2017	31-Oct-2017	
10-5-2020000-0253	CLEANING				47.90
MCG209 MCGRORY DR JAY					
OCTOBER 10, POLICE TRAINING			1173 10-Oct-2017	10-Oct-2017	
10-5-2020000-0254	POLICE TRAINING				1,500.00
OCTOBER 10, PROFESSIONAL FEES			1173 10-Oct-2017	10-Oct-2017	
10-5-2020000-0327	PROFESSIONAL FEES				2,000.00
MDC153 M.D.CHARLTON CO. LTD					
61741	RH HOLSTERS 2		1268 24-Oct-2017	24-Oct-2017	
10-5-2020000-0252	UNIFORMS				453.71
62268	HOLSTERS X2 TAZER		1328 02-Nov-2017	02-Nov-2017	
10-5-2020000-0252	UNIFORMS				781.18
62650	ATTACHMENTS TO TAZER HOLDERS		1328 09-Nov-2017	09-Nov-2017	
10-5-2020000-0252	UNIFORMS				155.25
MIC117 MICHELIN NORTH AMERICA (CANADA) INC c/o					
DA0006278186	HAD 4 NEW TIRES INSTALLED ON # 312		1361 09-Nov-2017	09-Nov-2017	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				896.77
MIK315 MIKE'S COMPUTER SHOP					
WIN-143095	PHONE CHARGER CABLES		1261 26-Oct-2017	26-Oct-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				76.79
MIN107 MINISTER OF FINANCE ONTARIO POLICE COLLEGE					
081261	OFFICER D'AMORE		1224 14-Sep-2017	14-Sep-2017	
10-5-2020000-0254	POLICE TRAINING				575.00
MON183 MONARCH OFFICE SUPPLY LTD					

TOWN OF AMHERSTBURG
Council/Board Report By Dept-(Computer)



AP5130 Page : 8
 Date : Dec 06, 2017 Time : 12:34 pm

Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 13-Oct-2017 To 06-Dec-2017
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
047997	SEPTEMBER 2017 PURCHASES	1224	28-Sep-2017	28-Sep-2017	
10-5-2020000-0301	OFFICE SUPPLIES				288.72
053962	OFFICE SUPPLIES PURCHASES FOR THE MONTH OF OCTOBER 2017	1327	30-Oct-2017	30-Oct-2017	
10-5-2020000-0301	OFFICE SUPPLIES				97.54
MOR26 MORNEAU SHEPELL LTD.					
NOVEMBER 21 666837, 666838, 666839, 666840		1355	01-Nov-2017	01-Nov-2017	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				278.71
OCTOBER 201 651143, 651144, 651145, 651146		1330	01-Oct-2017	01-Oct-2017	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				278.71
SEPTEMBER 2 635660, 635661, 635662, 635663		1330	01-Sep-2017	01-Sep-2017	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				278.71
MOU001 MOUSSEAU DELUCA McPHERSON PRINCE					
56018	LEGAL FEES FOR DISPATCHING	1387	29-Sep-2017	29-Sep-2017	
10-5-2020000-0325	LEGAL FEES				2,576.40
OFF01 OFFSHORE - DIV OF 2488724 ONTARIO INC.					
1065	WINTERIZE BOAT	1224	18-Oct-2017	18-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				298.72
PAC124 PACIFIC SAFETY PRODUCTS INC					
IN068081	CAPEL-CURE-OUTER VEST CARRIER	1261	05-Sep-2017	05-Sep-2017	
10-5-2020000-0252	UNIFORMS				173.49
PAR372 PARRLINE ELECTRICAL WHOLESALE					
71063	LIGHTS FOR BUILDING	1226	14-Sep-2017	14-Sep-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				101.36
71177	BULBS FOR STATION	1169	29-Sep-2017	29-Sep-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				26.56
71221	PUTSIDE YARD LIGHT BULB REPLACED	1226	03-Oct-2017	03-Oct-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				26.56
72587	BULBS & BALLAST FOR LIGHTS	1355	07-Nov-2017	07-Nov-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				171.07
PUR700 PUROLATOR INC.					
435915192	COURIER	1169	29-Sep-2017	29-Sep-2017	
10-5-2020000-0306	COURIER & EXPRESS				11.81
436114620	COURIER	1224	20-Oct-2017	20-Oct-2017	
10-5-2020000-0306	COURIER & EXPRESS				4.43
436181245	COURIER	1268	27-Oct-2017	27-Oct-2017	
10-5-2020000-0306	COURIER & EXPRESS				27.01
436254617	COURIER	1291	03-Nov-2017	03-Nov-2017	
10-5-2020000-0306	COURIER & EXPRESS				7.38
436318609	COURIER	1355	10-Nov-2017	10-Nov-2017	
10-5-2020000-0306	COURIER & EXPRESS				22.77
RAC462 RACICOT CHRYSLER					
CCCS241771	305 REPAIRS	1173	04-Oct-2017	04-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				491.32
CCCS242374	305 REPAIRS	1173	05-Oct-2017	05-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				265.41
ROY120 ROYAL CANADIAN MOUNTED PO					



Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 13-Oct-2017 To 06-Dec-2017
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
1800002471	FINGERPRINTS CIVILIAN		1224 12-Oct-2017	12-Oct-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				100.00
ROY281 ROYAL CANADIAN LEGION BRANCH 157					
OCT 19, 2017	WREATH FOR REMEMBERANCE DAY		1198 19-Oct-2017	19-Oct-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				75.00
SHA18 SHARE THE ROAD CYCLING COALITION					
2017-292 (1)	BIKE RODEO		1290 06-Jun-2017	06-Jun-2017	
10-5-2020000-0370	COMMUNITY SERVICES				786.48
SHI050 SHIELD TECHNOLOGIES					
2017-10-26	LICENSING		1261 26-Oct-2017	26-Oct-2017	
10-5-2020000-0313	LAW BOOKS				203.40
STA444 STAPLES ADVANTAGE (MIS C/O T04446C)					
45674329	C8 BATTERIES		1198 17-Oct-2017	17-Oct-2017	
10-5-2020000-0301	OFFICE SUPPLIES				87.33
45836814	WALL CLOCK		1291 03-Nov-2017	03-Nov-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				157.96
46629907	OFFICE SUPPLIES		1327 12-Oct-2017	12-Oct-2017	
10-5-2020000-0301	OFFICE SUPPLIES				115.70
46693760	POSTAGE		1327 19-Oct-2017	19-Oct-2017	
10-5-2020000-0304	POSTAGE				192.10
STR299 ONTARIO ASSOCIATION OF CHIEFS OF POLICE ZONE 6					
2017	DUES ASSESSMENT 2017, ZONE 6 OACP MEMBERSHIPS		1268 30-Oct-2017	30-Oct-2017	
10-5-2020000-0350	PROFESSIONAL MEMBERSHIPS				400.00
THI235 THINK! WIRELESS SOLUTIONS INC.					
0000009871	GPS		1224 10-Oct-2017	10-Oct-2017	
10-5-2020000-0406	GPS COMMUNICATION				135.60
0000010056	GPS TRACKING		1291 01-Nov-2017	01-Nov-2017	
10-5-2020000-0406	GPS COMMUNICATION				135.60
THO199 THOMSON REUTERS CANADA					
8411246	LAW BOOK INSERTS		1290 26-Oct-2017	26-Oct-2017	
10-5-2020000-0313	LAW BOOKS				353.04
TOW033 TOWN OF ESSEX					
SALES0000000	RADIO MAINTENANCE		1173 03-Oct-2017	03-Oct-2017	
10-5-2020000-0319	RADIO MAINTENANCE				932.25
TRI249 TRI GRAPHICS					
5150	VECHILE RELEASE FORMS		1224 17-Oct-2017	17-Oct-2017	
10-5-2020000-0301	OFFICE SUPPLIES				158.76
5155	RECEIPT BOOKLETS		1261 27-Oct-2017	27-Oct-2017	
10-5-2020000-0301	OFFICE SUPPLIES				268.94
TUR070 TURRIS SITES DEVELOPMENT CORP.					
414019	MCGREGOR TOWERS		1387 01-Sep-2017	01-Sep-2017	
10-5-2020000-0319	RADIO MAINTENANCE				477.24
416760	RENT RADIO MAINTENANCE		1291 01-Nov-2017	01-Nov-2017	
10-5-2020000-0319	RADIO MAINTENANCE				596.71
419610	MCGREGOR TOWERS		1355 01-Dec-2017	01-Dec-2017	
10-5-2020000-0319	RADIO MAINTENANCE				596.71

TOWN OF AMHERSTBURG
Council/Board Report By Dept-(Computer)



AP5130 Page : 10
 Date : Dec 06, 2017 Time : 12:34 pm

Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 13-Oct-2017 To 06-Dec-2017
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 2020000 POLICE DEPARTMENT							
UNI351	UNIFORM UNIFORMS						
47084	OFFICER MILLER TUNIC						
10-5-2020000-0252				UNIFORMS	1198 06-Oct-2017	06-Oct-2017	689.30
WIN167	WINDSOR-ESSEX CHILDEN'S AID FOUNDATION						
SI100019	2 TICKETS FOR OFFICER POTTLE, 1 TICKET FOR DEPUTY MICHELLE WRIGHT						
10-5-2020000-0370				COMMUNITY SERVICES	1328 08-Nov-2017	08-Nov-2017	255.00
WOR415	WORK AUTHORITY						
417698	PELACCIA BOOTS						
10-5-2020000-0252				UNIFORMS	1291 05-Nov-2017	05-Nov-2017	150.05
Department Totals :							53,148.29



Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

EFT Paid Date : 13-Oct-2017 To 06-Dec-2017
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
BEL01	BELL CANADA				
OCT 2017	OCTOBER 2017 MONTHLY CHARGES	1205	11-Oct-2017	11-Oct-2017	
10-5-2020000-0315	TELEPHONE				496.78
BEL03	BELL MOBILITY INC.				
NOV 2017	NOVEMBER 2017 USAGE	1331	06-Nov-2017	06-Nov-2017	
10-5-2020000-0315	TELEPHONE				576.06
10-5-2020000-0332	INTERNET ACCESS				33.90
10-5-2020000-0406	GPS COMMUNICATION				105.91
OCT 2017	OCTOBER 2017 USAGE	1175	06-Oct-2017	06-Oct-2017	
10-5-2020000-0406	GPS COMMUNICATION				103.38
10-5-2020000-0332	INTERNET ACCESS				51.08
10-5-2020000-0315	TELEPHONE				570.43
COG02	COGECO PAYMENT CENTRE				
NOV 2017	NOVEMBER 2017 INTERNET	1214	01-Nov-2017	01-Nov-2017	
10-5-2020000-0332	INTERNET ACCESS				152.49
OCT 2017	OCTOBER 2017 INTERNET	1155	01-Oct-2017	01-Oct-2017	
10-5-2020000-0332	INTERNET ACCESS				152.49
ESS46	ESSEX POWERLINES CORPORATION				
OCT 2017	ELECTRICTY, WATER, & SEWAGE OCTOBER 2017	1249	31-Oct-2017	31-Oct-2017	
10-5-2020000-0316	UTILITIES - POLICE DEPT				1,845.36
SEPT 2017	ELECTRICITY, WATER & SEWAGE SEPTEMBER 2017	1138	30-Sep-2017	30-Sep-2017	
10-5-2020000-0316	UTILITIES - POLICE DEPT				1,876.13
GRE03	GREEN SHIELD CANADA				
DEC 2017	DECEMBER 2017 BENEFITS	1362	01-Dec-2017	01-Dec-2017	
10-5-2020000-0206	BENEFITS - GREENSHIELD RE				11,124.48
10-5-2020000-0205	BENEFITS - GREENSHIELD				17,983.20
NOV 2017	NOVEMBER 2017 BENEFITS	1206	01-Nov-2017	01-Nov-2017	
10-5-2020000-0205	BENEFITS - GREENSHIELD				17,983.20
10-5-2020000-0206	BENEFITS - GREENSHIELD RE				11,124.48
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
DEC 2017	DECEMBER 2017 BENEFITS	1367	01-Dec-2017	01-Dec-2017	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				14,614.51
NOV 2017	NOVEMBER 2017 BENEFITS	1223	01-Nov-2017	01-Nov-2017	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				14,849.71
TEL02	TELUS				
OCT 2017	OCTOBER 2017 MONTHLY CHARGES	1258	25-Oct-2017	25-Oct-2017	
10-5-2020000-0315	TELEPHONE				542.40
SEPT 2017	SEPTEMBER 2017 MONTHLY CHARGES	1200	25-Sep-2017	25-Sep-2017	
10-5-2020000-0315	TELEPHONE				542.40
UNI01	UNION GAS LTD				
OCT 2017	OCTOBER 2017 MONTHLY CHARGES	1262	31-Oct-2017	31-Oct-2017	
10-5-2020000-0316	UTILITIES - POLICE DEPT				32.67
SEPT 2017	SEPTEMBER 2017 MONTHLY CHARGES	1137	30-Sep-2017	30-Sep-2017	
10-5-2020000-0316	UTILITIES - POLICE DEPT				31.69
USB01	US BANK NATIONAL ASSOCIATION-VISA				
OCT 2017	OCTOBER 2017 BILLING	1348	31-Oct-2017	31-Oct-2017	
10-5-2020000-0334	INVESTIGATION EXPENSE				70.00
10-5-2020000-0360	MISCELLANEOUS EXPENSES				18.96

TOWN OF AMHERSTBURG
Council/Board Report By Dept-(EFT)



AP5130

Date : Dec 06, 2017

Page : 12

Time : 12:34pm

Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

EFT Paid Date : 13-Oct-2017 To 06-Dec-2017
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 2020000				POLICE DEPARTMENT				
10-5-2020000-0254				POLICE TRAINING				169.50
10-5-2020000-0301				OFFICE SUPPLIES				105.96
10-5-2020000-0310				COMPUTER MAINTENANCE				180.71
10-5-2020000-0310				COMPUTER MAINTENANCE				848.85
WOR03				WORKPLACE SAFETY & INSURANCE BOARD				
OCTOBER 2017; OCTOBER 2017 PREMIUMS					1235	27-Oct-2017	27-Oct-2017	
10-5-2020000-0208				BENEFITS - WORKER'S COMP.				224.94
Department Totals :								96,411.67

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	5,714.98
Total Computer Paid for Approval :	53,148.29
Total EFT Paid for Approval :	96,411.67
Grand Total ITEMS for Approval :	155,274.94

Ministry of Community Safety
and Correctional Services

Ministère de la Sécurité communautaire
et des Services correctionnels

Public Safety Division

Division de la sécurité publique

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3

Telephone: (416) 314-3377
Facsimile: (416) 314-4037

Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037



MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division

SUBJECT: **2018/19 – 2019/20**
Safer and Vital Communities (SVC) Grant
Call for Applications

DATE OF ISSUE:	November 29, 2017
CLASSIFICATION:	General Information
RETENTION:	January 22, 2018
INDEX NO.:	17-0072
PRIORITY:	Medium

I am pleased to advise you that the Ministry of Community Safety and Correctional Services (Ministry) is now accepting applications from community-based, not-for-profit, incorporated organizations and First Nations Chiefs and Band Councils for the 2018/19 – 2019/20 SVC Grant.

Although police services are not eligible for this grant, your support is integral, as applicants are required to provide a police letter of support for their application. Please direct community organizations that meet the eligibility criteria to apply.

The SVC Grant encourages the development and implementation of local projects that enhance community safety and well-being. Similar to the last grant cycle, the theme for the 2018/19 – 2019/20 SVC Grant is “**Creating a Safer Ontario through Community Collaboration**”. The Ministry is requesting proposals that focus on bringing together different sectors to address local priority risks through collaboration and partnership. In addition to demonstrating police involvement in their projects, applicants are required to partner with at least one organization in a sector different from their own.

.../2

Enclosed is an application package for the 2018/19 – 2019/20 SVC Grant. Please note that the completed application, along with all supporting documentation, must be submitted to the Ministry by e-mail to Fionne.Yip@ontario.ca **no later than 4:00pm EST on January 22, 2018**. Submissions that are late, incomplete or not accompanied by the required documents requested by the Ministry will not be considered for funding. No exceptions will be permitted.

Grant funding is subject to the Ministry receiving the necessary appropriation from the Ontario Legislature.

Please direct any questions regarding the SVC Grant to Fionne Yip, Community Safety Analyst, Program Development Section, at Fionne.Yip@ontario.ca or 416-314-0206.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Beckett', with a stylized flourish at the end.

Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

Attachments



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Elke Leblanc	Report Date: January 22, 2018
Author's Phone: 519 736-0012 ext. 2252	Date to Council: February 12, 2018
Author's E-mail: eleblanc@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Eligibility for Tax Sale Registration Effective January 1, 2018

1. RECOMMENDATION:

It is recommended that:

1. The report from the Supervisor of Revenue dated January 22, 2018 regarding Tax Sale Registration Effective January 1, 2018 **BE RECEIVED for information.**

2. BACKGROUND:

This information report will provide an overview of current tax collection practices for the Town of Amherstburg in addition to regulations dealing with tax sale proceedings.

The Town of Amherstburg primarily uses the following methods to collect Tax Arrears:

- Issue arrears statements of taxes, overdue notices and final notices
- Correspondence in the form of a written letter
- Verbal communications
- Reminder notification in River Town Times
- Arranging payment schedules
- Municipal tax sale

Reminder Notices: To advise property owners that their tax account is not in good standing, the Finance Department sends a reminder notice to each property owner, whose account is in arrears. Overdue Reminder notices are sent to the property owner 4 times annually on or before the fifteenth (15th) day of the month immediately following

the last month in which a due date has occurred. For example, in 2018 the interim installments are due on February 28th and April 30th. A reminder notice will be mailed on or before March 15th and May 15th. In addition to issuing arrears statements of overdue taxes, property owners who are close to registration are mailed several notices in the final year before registration outlining the delinquent status of tax accounts and potential tax sale registration.

Annual Review: The municipality reviews its Property Tax Aged Trial Balance annually for properties whose taxes are at or approaching eligibility for registration. Unless payment arrangements are agreed with property owners, these properties can have the Municipal Tax Sale process imposed. If the ratepayer chooses, they have the option to make any payment, lump sum or otherwise, however if arrears are not cleared prior to registration, tax sale proceedings if eligible may commence

Payment Arrangement Plans: Finance staff can enter into payment arrangements with ratepayer at any time prior to the registration of a Tax Arrears Certificate. Payment arrangement plans include all tax arrears, penalties and interest and other related costs. Penalties, interest, new levy or other charges continue to be added to these accounts as they occur. It is the intention to have the payment arrangement plan calculated in order to clear property taxes within a 3 year period. Follow-up with the rate payer is done by telephone, email or mailed correspondence. If the agreements are breached the properties are subject to the Municipal Tax Sale Process and tax sale registration (if eligible) commences.

Tax Registration: The property files are sent to a consulting firm, Tax Team, which specializes in municipal property tax registrations and tax sales. The consulting firm is responsible for all notices under federal legislation, orders the title search, and prepares and registers a Tax Arrears Certificate. One year after registration, if a property is still in tax arrears, the property is eligible to be advertised for tax sale. The Tax Team provides the municipality with support during the entire tax registration and tax sale process. Any costs incurred for registration of these properties, are added directly to the tax roll as priority lien and become part of the cancellation price of the tax registration certificate.

After the registration of the Tax Arrears Certificate and before the expiry of the one-year period following registration date of the Tax Arrears Certificate, The Town of Amherstburg cannot accept partial payment on the tax accounts.

Extension Agreements: The municipality can enter into an extension agreement with the owner of the land, the spouse of the owner, a mortgagee or a tenant in occupation of the land, extending the period of time in which the cancellation price is to be paid. If the cancellation price is paid after the registration of the Tax Arrears Certificate, a Cancellation Certificate is registered. The terms of this agreement are considered on an individual basis; however the goal is to recover all unpaid taxes within 3 years. A copy of the extension agreement is retained by the municipality and the sale process is placed "on hold" until all the terms of the agreement have been fulfilled. If there is a breach of the agreement the tax sale process resumes by returning to that step in the tax sale procedure immediately prior to the extension agreement being signed. When the terms of the agreement have been fulfilled a Cancellation Certificate is registered on the land title, which signifies that the tax sale has been averted, and the process stops.

3. DISCUSSION:

Effective May 30, 2017, the Modernizing Ontario's Municipal Legislation Act, 2017 provides a municipality with the authority to register a tax arrears certificate against a property that is two (2) years in arrears; the former legislation stated that a property had to be three (3) years in arrears. This means that as of January 1, 2018, a municipality has the authority to commence tax registration procedures on any property with tax arrears owing from the 2016 and prior year(s) by registering a tax arrears certificate against that property and, one year from the date a tax arrears certificate is registered, may advertise the property to be sold for unpaid property tax arrears. After the Finance department performed its annual review in December 2017 it was determined that **164 properties** would be eligible for tax sale registration effective January 1, 2018.

- 111 tax rolls had arrears from 2016 only. These properties became eligible for registration as a result of the change in legislation due to Bill 68, Modernizing Ontario's Municipal Legislation Act, 2017. This legislation changed the eligibility criteria from 3 years arrears to 2 years arrears.
- 53 tax rolls had arrears from 2015 and 2016. These properties are eligible for registration as a result of the Municipal Act, 2001 Section 373 (1).

After the annual review, 164 property owners were sent correspondence outlining their options due to the status of their property tax accounts. At best, if property owners realize the gravity of the impending situation, it may prompt contact with the municipality. At the very least, a specific notice is provided of upcoming action and the property owners cannot subsequently claim at a later date that they were never provided with notice of the ramifications of the tax sale proceedings. It is important to note that a final notice before registration is not a requirement under the Municipal Act. In the correspondence, ratepayers were given the following options regarding their property tax accounts:

1. Pay the 2015 and 2016 tax levies plus all interest and penalty.
2. Do nothing. The tax sale registration processes could commence on the property on January 1, 2018.

Some ratepayers contacted the Finance Department regarding the status of their tax account. Finance provided them with the opportunity to enroll into a pre-authorized payment plan to clear all outstanding taxes within a 3 year period. Financial Services Clerks worked diligently with rate payers which resulted in a reduction in the number of tax accounts eligible for registration as of January 1, 2018 from 164 accounts to 100 accounts.

47 Properties - 1 Year Arrears	\$253,840
<u>53 Properties - 2 or More Year Arrears</u>	<u>\$596,368</u>
100 Properties Eligible for Tax Sale Registration	\$850,208

- 19 properties have 2016 arrears of less than \$650.00

- 7 properties cleared outstanding taxes by mid-January
- 23 new properties are commencing registration
- 4 formerly registered – but “on hold” properties are resuming tax sale process due to breach of agreement.
- 23 properties previously enrolled into a preauthorized payment plan continue to honour the agreement.
- 1 property sent for registration in 2017 has been placed “on hold” because it has been enrolled into the preauthorized payment plan.
- 1 previously registered property is scheduled for tax sale on May 9, 2018
- 2 properties under review may be resuming registration
- 2 properties wish to be donated to ERCA
- 18 properties are under review

4. RISK ANALYSIS:

In the past, the Town had not registered eligible properties if ratepayers agreed to enroll into a pre-authorized payment plan. Beginning in 2018 all properties meeting eligibility requirement for tax sale have been registered in order to establish a timeline. Breaching the conditions of a pre-authorized payment agreement voids the agreement and allows the municipality to resume tax sale proceedings from the date the proceedings were placed “on hold”. If a property is not first registered before placing “on hold” and the agreement is breached no timeline exists from which to resume proceedings and registration must commence as though it were a new eligible account. Registering first and then placing the account “on hold” would shorten the duration to proceed with the tax sale if proceedings had to be resumed.

Holding a tax sale satisfies requirements of the Municipal Act 2001, Part XI, Sale of Land for Tax Arrears. Following the sale process the municipality can, if it wants, obtain title to properties for which taxes are not paid and which were not sold.

As of January 1, 2018 the amount of arrears on the property scheduled for tax sale on May 9, 2018 is \$87,449.38. Interest at a rate of 1.25% per month, new levy, and tax sale related costs will continue to be added and the cancellation price will change. If this property is not advertised for tax sale, the likelihood of obtaining payment for the arrears remains extremely low. This would have the implication of further delaying all revenue collection associated with delinquent tax arrears.

5. FINANCIAL MATTERS:

The following listing highlights the status of tax sale eligible accounts for the Town of Amherstburg as of January 1, 2018. The municipality must remain cognizant of the state of its tax arrears at all times. Properties with two year arrears are eligible to be registered for tax sale.

Properties Registered for Tax Sale in January, 2018	\$247,037.25
Properties newly enrolled in or already participating in PAP	\$213,331.55
Property scheduled to be sold at tax sale on May9, 2018	\$ 87,449.38
Properties under review	\$180,390.51
2016 taxes and related interest paid - no longer eligible for registration	\$ 39,380.14
Owed less than \$650 in 2016 arrears – Not registered	<u>\$ 82,619.19</u>
Total	\$850,208.02

6. CONSULTATIONS:

Financial Services Clerk was consulted in the preparation of this report.

7. CONCLUSION:

It is imperative that the Town of Amherstburg remain cognizant with regard to the status of tax accounts. Tax sale registration should only be used as a final attempt to collect unpaid property taxes due to the municipality. As a reminder, the Finance department works attentively with property owners in making payment arrangements to bring property tax accounts current and regularly monitors the arrangements to ensure compliance.

The Town of Amherstburg Finance Department will continue to consistently review the tax arrears status of properties and maintain its close working relationship with the Tax Team.



Elke Leblanc
Supervisor of Revenue

EL

Report Approval Details

Document Title:	2018 Tax Sale - Eligible Properties.docx
Attachments:	N/A
Final Approval Date:	Feb 4, 2018

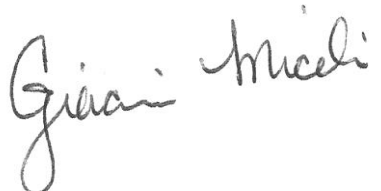
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Jan 30, 2018 - 2:16 PM



Mark Galvin - Jan 31, 2018 - 9:30 AM



John Miceli - Jan 31, 2018 - 1:05 PM



Paula Parker - Feb 4, 2018 - 4:37 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: January 22, 2018
Author's Phone: 519 736-0012 ext. 2259	Date to Council: February 12, 2018
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: January 16, 2018 – February 6, 2018 Accounts Payable

1. RECOMMENDATION:

It is recommended that:

1. The report from the Treasurer dated January 22, 2018, regarding January 16, 2018 – February 6, 2018, Accounts Payable **BE RECEIVED for information.**

2. BACKGROUND:

On July 11, 2016, Council adopted the following motion:

*"The Treasurer **BE AUTHORIZED** to release funds for payables as per the Treasurer's duties, set out in Section 286(1)(c) of the Municipal Act, 2001."*

Based on this motion, the accounts payable list will be presented to Council and the public for information at each meeting to continue with open and transparent government operations.

3. DISCUSSION:

The Accounts Payables list is attached. All cheques have been signed by approved signing authorities as per the Council approved policies.

4. RISK ANALYSIS:

The Town of Amherstburg is a complex entity with many different payment terms and contracts. While the possibility of late payment and interest charges exists, this is mitigated by allowing the Treasurer the ability to rectify the issues as they present themselves.

5. FINANCIAL MATTERS:


The funds in the amount of Appendix A have been paid during the applicable period.

6. CONSULTATIONS:

N/A

7. CONCLUSION:

The following is presented to the Mayor and Council for information.



Justin Rousseau
Treasurer

JR

Report Approval Details

Document Title:	January 16, 2018 – February 6, 2018 Accounts Payable.docx
Attachments:	AP Listing
Final Approval Date:	Jan 30, 2018

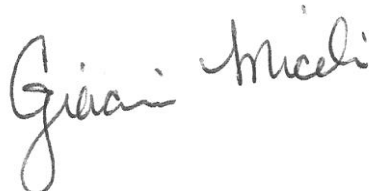
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Jan 23, 2018 - 9:44 AM



Mark Galvin - Jan 23, 2018 - 11:13 AM



John Miceli - Jan 24, 2018 - 1:02 PM



Paula Parker - Jan 30, 2018 - 8:55 AM



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	DEPARTMENT EXPENDITURES				
ACC334	ACCURATE CREATIONS SPORTS & PROMO GEAR				
2135	HATS	1578	30-Nov-2017	30-Nov-2017	
80-5-0000000-0161	CLOTHING				289.28
ACT456	ACTION SIGNS & DESIGNS INC.				
10750	PYLON STICKERS	109	19-Jan-2018	19-Jan-2018	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				113.00
AMH001	AMHERSTBURG PROFESSIONAL FIREFIGHTERS ASSOC				
JANUARY 2018; JANUARY 2018 MONTHLY DUES		123	30-Jan-2018	30-Jan-2018	
10-2-0000000-1156	A/P - PAYROLL DED. - FIRE				408.80
AMH22	AMHERSTBURG POLICE ASSOCIATION				
JANUARY 2018; JANUARY 2018 MONTHLY POLICES DUES		123	30-Jan-2018	30-Jan-2018	
10-2-0000000-1146	A/P - PAYROLL DED. - POLI				5,451.84
BUL979	BULL'S EYE PIZZA				
206361	INDEMNITY DEPOSIT RETURNED FOR 2017-009	51	17-Jan-2018	17-Jan-2018	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
CAN140	CANADA REVENUE AGENCY TAX CENTRE				
DECEMBER 2017; THIRD PARTY REMITTANCE FOR THE MONTH OF DECEMBER 2017		1571	27-Dec-2017	27-Dec-2017	
10-2-0000000-1158	A/P PAYROLL DED. - GARNISHMENT CRA				617.51
CAN380	CANADIAN TIRE STORE #281				
NOVEMBER 2017; PURCHASES FOR NOVEMBER 2017		1572	30-Nov-2017	30-Nov-2017	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				11.28
CER600	CERASA DESIGN BUILD INC				
213125	RETURN OF INDEMNITY DEPOSIT FOR 443 OLD COLONY, 2017-201	51	17-Jan-2018	17-Jan-2018	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
CHI120	R. CHITTLE WOOD PRODUCTS & SERVICES				
763	WOOD SHIMS	1564	28-Sep-2017	28-Sep-2017	
80-5-0000000-0840	VALVE MAINTENANCE				84.75
CHR362	CHRISTOFARO THERESA				
3729420000251; REFUND FOR ONLINE PAYMENT MADE IN ERROR OCTOBER 18, 2017		51	16-Jan-2018	16-Jan-2018	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				89.32
CUS128	CUSTOM CREATIONS				
204126	BELLEVUE BILLS TO BE REIMBURSED CHQ # 7	73	14-Dec-2017	14-Dec-2017	
10-2-0000000-0520	A/P - CLEARING				282.50
EMC530	EMCO CORPORATION				
38605537-00	SERVICE MATERIAL	1578	04-Oct-2017	04-Oct-2017	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				6,697.01
ESS273	ESSEX POWERLINES CORPORATION				
JC7182	WATER BILLING FOR DECEMBER 2017	1564	31-Dec-2017	31-Dec-2017	
80-5-0000000-0504	COLLECTION EXPENSE				16,272.97
ESS53	ESSEX REGION CONSERVATION AUTHORITY				
IN000012357	1ST QUARTER GENERAL LEVY INSTALLMENT	51	02-Jan-2018	02-Jan-2018	
80-5-0000000-0550	E.R.C.A. LEVY CW-GS				17,649.80
EST668	TO THE ESTATE OF JEROME DESLIPPE C/O DESLIPPE				
JANUARY 25, 2018; REFUND OF GREENSHIELD BENEFITS PAYMENTS		125	25-Jan-2018	25-Jan-2018	
10-1-0000000-2064	A/R - EMPLOYEE BENEFITS				323.72
EVE782	EVERJONGE HOMES				
213376	RETURN OF INDEMNITY DEPOSIT FOR 383 WELSH 2017-215	51	17-Jan-2018	17-Jan-2018	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
FEE256	THE FEED STORE				
1000176605	REPLACED THE STARTER CORD & HANDLE # MS-1	109	25-Jan-2018	25-Jan-2018	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				41.99



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 0000000	DEPARTMENT EXPENDITURES						
FER281	FERNANDES DENISE						
199818	INDEMNITY DEPOSIT FOR 4483 CONCESSION 4 NORTH, 2016-098				51	16-Jan-2018	16-Jan-2018
10-2-0000000-2140	INDEMNITY FEES						500.00
FRO740	FRONT CONSTRUCTION INDUSTRIES INC.						
210985	INDEMNITY DEPOSIT FOR 600 DALHOUSIE 2017-101				51	17-Jan-2018	17-Jan-2018
10-2-0000000-2140	INDEMNITY FEES						1,000.00
GRE05	GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD						
JANUARY 2018; JANUARY 2018 PUB SCHOOL BOARD DEV CHARGE					123	30-Jan-2018	30-Jan-2018
10-2-0000000-0112	A/P - PUB SCH BRD. DEV CHARGE						2,440.00
GRE330	GREAT LAKES SAFETY PRODUCTS						
00302323	GLOVES				109	17-Jan-2018	17-Jan-2018
80-5-0000000-0161	CLOTHING						88.71
00302597	BARRKADE FLASHERS				109	24-Jan-2018	24-Jan-2018
80-5-0000000-0420	EQUIPMENT MAINTENANCE						159.39
GYO693	GYORI FARMS INC.						
5249	TOPSOIL RESTORATION				1564	21-Nov-2017	21-Nov-2017
80-5-0000000-0755	WATER SERVICE MAINTENANCE						113.00
5266	TOPSOIL RESTORATION				1564	27-Nov-2017	27-Nov-2017
80-5-0000000-0810	WATER - MAIN MAINTENANCE						113.00
HEA693	HEATON SANITATION						
31942	CURB SERVICE REPAIR				1564	22-Dec-2017	22-Dec-2017
80-5-0000000-0755	WATER SERVICE MAINTENANCE						1,356.00
31992	ATER LEAK MAINTENANCE				53	12-Jan-2018	12-Jan-2018
80-5-0000000-0755	WATER SERVICE MAINTENANCE						1,243.00
31996	BLOW OFF REPLACEMENT				109	15-Jan-2018	15-Jan-2018
80-5-0000000-0845	BLOWOFF REPAIRS, UPGRADES, NEW INSTALLS						1,808.00
31997	CURB BOX REPAIRS				109	16-Jan-2018	16-Jan-2018
80-5-0000000-0755	WATER SERVICE MAINTENANCE						1,808.00
34337	LEAK REPAIR				53	13-Jan-2018	13-Jan-2018
80-5-0000000-0755	WATER SERVICE MAINTENANCE						1,220.40
34802	SERVICE REPAIRS				53	10-Jan-2018	10-Jan-2018
80-5-0000000-0755	WATER SERVICE MAINTENANCE						1,469.00
IBE01	IBEW - LOCAL 636						
JANUARY 2018; JANUARY 2018 IBEW LOCAL 636 DUES					123	30-Jan-2018	30-Jan-2018
10-2-0000000-1145	A/P - PAYROLL DED. - UNIO						3,446.30
KEL117	KELCOM TELEMESSAGING						
W78745-0118	ANSWERING SERVICES				123	02-Jan-2018	02-Jan-2018
80-5-0000000-0316	UTILITIES						37.69
KEL198	KELCOM RADIO DIVISION						
800008321	RADIO AIRTIME				1564	15-Dec-2017	15-Dec-2017
80-5-0000000-0404	VEHICLE & RADIO LICENCES						1,700.09
80008539	RADIO AIR TIME				123	16-Jan-2018	16-Jan-2018
80-5-0000000-0404	VEHICLE & RADIO LICENCES						1,700.09
KTI033	KTI LIMITED						
106437	HOSE METERS				1564	08-Dec-2017	08-Dec-2017
80-5-0000000-0833	WATER METER REPAIRS & MTNCE						4,216.22
106532	HOUSE METERS				1578	13-Dec-2017	13-Dec-2017
80-5-0000000-0833	WATER METER REPAIRS & MTNCE						2,815.42
106643	PIT METERS				1564	15-Dec-2017	15-Dec-2017
80-5-0000000-0833	WATER METER REPAIRS & MTNCE						180.80
106832	PIT METERS				1564	29-Dec-2017	29-Dec-2017
80-5-0000000-0833	WATER METER REPAIRS & MTNCE						894.62

Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	DEPARTMENT EXPENDITURES				
1855 CREDIT		1578	23-Jan-2018	23-Jan-2018	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				-252.58
MAL256 MALDEN AUTOMOTIVE					
5294-162227 REPLACED BLADES # WM-08		53	15-Jan-2018	15-Jan-2018	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				24.41
5294-162258 REPLACED WIPER BLADES # WM-03		53	15-Jan-2018	15-Jan-2018	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				30.56
5294-162662 FRONT & REAR BRAKES FOR #WM-02		109	23-Jan-2018	23-Jan-2018	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				774.30
5294-162697 REAR AXLE SEALS FOR # WM-02		109	23-Jan-2018	23-Jan-2018	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				127.08
5294-162698 GEAR LUBE FOR # WM-02		109	23-Jan-2018	23-Jan-2018	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				78.31
5294-162715 BRAKE PARTS FOR # WM-02		109	24-Jan-2018	24-Jan-2018	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				29.83
MEA01 THE MEARIE GROUP					
27,927 JANUARY 2018 BENEFITS		73	23-Jan-2018	23-Jan-2018	
80-5-0000000-0211	BENEFITS - ESSEX POWER - WATER DEPARTMEN				1,108.33
MOR26 MORNEAU SHEPELL LTD.					
JANUARY 2018: 699087, 699088, 699089, 699086		73	02-Jan-2018	02-Jan-2018	
80-5-0000000-0207	BENEFITS - LIFE & DISABILITY				73.79
NOR100 NOR-BUILT CONSTRUCTION					
211569 INDEMNITY DEPOSIT RETURNED FOR 6755 COUNTY TOAD 50, 2017-125		73	23-Jan-2018	23-Jan-2018	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
OKT366 OK TIRE STORE - SANTING					
0000174642 GREASE		109	17-Jan-2018	17-Jan-2018	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				91.53
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000099726 CONTROLLER & SENSOR		1564	15-Dec-2017	15-Dec-2017	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				7,513.62
INV000099728 SIEVE ANALYSIS		1564	15-Dec-2017	15-Dec-2017	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				253.38
INV000099729 AC INSULATED LINES		1564	15-Dec-2017	15-Dec-2017	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				279.84
INV000099731 MISC ELECTRICAL EQUIPMENT		1564	15-Dec-2017	15-Dec-2017	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				193.22
INV000099732 PRESSURE TRANSMITTERS		1564	15-Dec-2017	15-Dec-2017	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				2,425.91
INV000099733 FILTER CONTROL VALVE		1564	15-Dec-2017	15-Dec-2017	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				8,681.44
INV000100563 JANUARY 2018		52	02-Jan-2018	02-Jan-2018	
80-5-0000000-0604	CONTRACT COSTS - AWWTP				47,301.19
80-5-0000000-0604	CONTRACT COSTS - AWWTP				909.70
INV000100804 LED LIGHT REPLACEMENTS		109	05-Jan-2018	05-Jan-2018	
80-5-0000000-0680	LIFE CYCLE EXPENSES				12,387.89
INV000100805 HOIST BASES		109	05-Jan-2018	05-Jan-2018	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				1,377.32
INV000100806 CARD READER FOR DOOR		109	05-Jan-2018	05-Jan-2018	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				203.51
INV000100807 VALVE REPLACEMENT		109	05-Jan-2018	05-Jan-2018	
80-5-0000000-0680	LIFE CYCLE EXPENSES				3,591.48
ONV00009972: MAIN RETRIEVAL SYSTEM		1564	15-Dec-2017	15-Dec-2017	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				8,726.94



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000 DEPARTMENT EXPENDITURES					
ONT104 ONTARIO ONE CALL LTD					
201784980	LOCATED	1564	31-Dec-2017	31-Dec-2017	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				131.76
PAR372 PARRLINE ELECTRICAL WHOLESALE					
73870	TO BE BILLED TO RIVER LIGHTS PER JEN I	1574	14-Nov-2017	14-Nov-2017	
10-1-0000000-2066	A/R - CLEARING				308.17
PUR700 PUROLATOR INC.					
436674782	SHIPPING FOR HYDRAULIC CYLINDER # 116 AND ROAD WATER SYSTEM # PW-01	1563	15-Dec-2017	15-Dec-2017	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				119.80
436903388	COURIER	123	12-Jan-2018	12-Jan-2018	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				30.33
RAP504 RAPID DRAINAGE					
3659	WATER INSTALL	53	03-Jan-2018	03-Jan-2018	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,904.05
RTT067 RIVER TOWN TIMES					
00094703	BELLEVUE TO BE REIMBURSED CHQ # 7	73	27-Dec-2017	27-Dec-2017	
10-2-0000000-0520	A/P - CLEARING				316.40
TRA689 TRACTION WINDSOR					
396276266	HYDRAULIC WATER PUMP COUPLER FOR # WM-09	125	15-Jan-2018	15-Jan-2018	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				75.89
TRI132 TRICKEY ET AL TAX TEAM INC.					
11168	TAX TEAM INVOICE ADDED TO ROLL 3729 110 000 02600 0000	86	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
11169	TAX TEAM INVOICE ADDED TO ROLL 3729 140 000 03600 0000	86	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
1117	TAX TEAM INVOICE ADDED TO ROLL 3729 240 000 06100 0000	86	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				406.80
11170	TAX TEAM INVOICE ADDED TO ROLL 3729 171 000 11300 0000	86	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
11171	TAX TEAM INVOICE ADDED TO ROLL 3729 172 000 03300 0000	86	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
11172	TAX TEAM INVOICE ADDED TO ROLL 3729 173 000 13200 0000	86	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
11173	TAX TEAM INVOICE ADDED TO ROLL 3729 173 000 21700 0000	86	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
11175	TAX TEAM INVOICE ADDED TO ROLL 3729 340 000 10600 0000	86	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
11176	TAX TEAM INVOICE ADDED TO ROLL 3729 390 000 09200 0000	86	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				406.80
11177	TAX TEAM INVOICE ADDED TO ROLL 3729 420 000 34500 0000	87	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				406.80
11178	TAX TEAM INVOICE ADDED TO ROLL 3729 430 000 09750 0000	87	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				406.80
11179	TAX TEAM INVOICE ADDED TO ROLL 3729 460 000 32900 0000	87	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
11180	TAX TEAM INVOICE ADDED TO ROLL 3729 470 000 06800 0000	87	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
11181	TAX TEAM INVOICE ADDED TO ROLL 3729 500 000 09900 0000	87	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				406.80
11182	TAX TEAM INVOICE ADDED TO ROLL 3729 500 000 16900 0000	87	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
11183	TAX TEAM INVOICE ADDED TO ROLL 3729 500 000 33700 0000	87	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 0000000 DEPARTMENT EXPENDITURES

11184	TAX TEAM INVOICE ADDED TO ROLL 3729 540 000 03500 0000	87	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				474.60
11185	TAX TEAM INVOICE ADDED TO ROLL 3729 540 000 23200 0000	87	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				406.80
11186	TAX TEAM INVOICE ADDED TO ROLL 3729 560 000 01501 0000	73	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				406.80
11187	TAX TEAM INVOICE ADDED TO ROLL 3729 570 000 04100 0000	73	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				406.80
11188	TAX TEAM INVOICE ADDED TO ROLL 3729 600 000 09500 0000	73	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
11189	TAX TEAM INVOICE ADDED TO ROLL 3729 600 000 09550 0000	73	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
11190	TAX TEAM INVOICE ADDED TO ROLL 3729 620 000 05895 0000	73	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				226.00
11191	TAX TEAM INVOICE ADDED TO ROLL 3729 620 000 05900 0000	73	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				226.00
11192	TAX TEAM INVOICE ADDED TO ROLL 3729 620 000 06000 0000	86	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				226.00
11193	TAX TEAM INVOICE ADDED TO ROLL 3729 510 000 03600 0000	87	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				406.80
11195	TITLE SEARCH ADDED TO ROLL 3729 190 000 11300 0000	73	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				508.50
11196	TITLE SEARCH ADDED TO ROL 3729 480 000 04600 0000	73	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				508.50
11197	TITLE SEARCH ADDED TO ROLL 3729 550 000 07500 0000	73	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				508.50
11199	TITLE SEARCH ADDED TO 3729 180 000 05200 0000	73	19-Jan-2018	19-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				508.50
11207	PREPARE STATUTORY DECLARATION REGARDING SENDING OF FINAL NOTICES	123	30-Jan-2018	30-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				56.50

TRI249 TRI GRAPHICS

5188	BELLEVUE BILLS TO BE REIMBURSED	73	17-Jan-2018	17-Jan-2018	
10-2-0000000-0520	A/P - CLEARING				339.00

VAD163 VADIM SOFTWARE

SI-107686		1572	31-Dec-2017	31-Dec-2017	
10-1-0000000-2007	A/R - HST (JULY 1, 2010)				-85.24

WAL101 WALKER AGGREGATES

274409	SAND BACKFILL	1564	31-Dec-2017	31-Dec-2017	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				469.18

WIG035 WIGLE HOME HARDWARE BUILDING CENTRE

115000	INSULATION FOR SERVICE	53	13-Jan-2018	13-Jan-2018	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				17.56
115342	SIRENS	109	25-Jan-2018	25-Jan-2018	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				15.85

WIN210 WINDSOR FACTORY SUPPLY LTD

4691748	GLOVES	109	22-Jan-2018	22-Jan-2018	
80-5-0000000-0161	CLOTHING				200.42

WIN270 WINDSOR DISPOSAL SERVICES LTD

00000878227	GARBAGE COLLECTION	127	01-Feb-2018	01-Feb-2018	
10-1-0000000-2066	A/R - CLEARING				378.02

WOL533 WOLSELEY CANADA INC

6231486	MAINTENANCE SUPPLIES	1564	17-Dec-2017	17-Dec-2017	
80-5-0000000-0850	HYDRANT MAINTENANCE				2,544.78

TOWN OF AMHERSTBURG
 Council/Board Report By Dept-(Computer)



AP5130 Page : 6
 Date : Feb 06, 2018 Time : 12:18 pm

Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000 DEPARTMENT EXPENDITURES					
6323028	SERVICE MATERIAL	109	17-Jan-2018	17-Jan-2018	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				4,719.47
Department Totals :					199,077.44

DEPARTMENT 1001010 COUNCIL					
BELL001 BELLEVUE CONSERVANCY AMHERSTBURG					
JANUARY 29, :	ONE CANVAS GICLEE OF "BELLE VUE HOUSE, AMHERSTBURG, ONTARIO; C 1928" PAINTING	125	29-Jan-2018	29-Jan-2018	
10-5-1001010-0340	PUBLIC RECEPTIONS, ETC... - COUNCIL				350.00
ROY805 THE ROYAL CANADIAN LEGION - PROJECT OFFICE					
JANUARY 10, :	COUNCIL PUBLIC RECEPTIONS, 1/2 PAGE ADD	51	10-Jan-2018	10-Jan-2018	
10-5-1001010-0340	PUBLIC RECEPTIONS, ETC... - COUNCIL				730.00
Department Totals :					1,080.00

DEPARTMENT 1001020 ADMINISTRATION					
AIG153 AIG INSURANCE COMPANY OF CANADA					
509-021721	DE LEGAL FEES FILE NUMBER 509-021721	123	22-Jan-2018	22-Jan-2018	
10-5-1001020-0506	INSURANCE DEDUCTIBLE - ADMINISTRATION				4,933.95
AMC610 AMCTO					
12720	JOB AD	73	15-Jan-2018	15-Jan-2018	
10-5-1001020-0307	ADVERTISING				576.30
12726	JOB AD	73	15-Jan-2018	15-Jan-2018	
10-5-1001020-0307	ADVERTISING				576.30
12727	JOB AD	73	15-Jan-2018	15-Jan-2018	
10-5-1001020-0307	ADVERTISING				576.30
12795	JOB AD	123	30-Jan-2018	30-Jan-2018	
10-5-1001020-0307	ADVERTISING				576.30
CAN380 CANADIAN TIRE STORE #281					
DECEMBER 20	PURCHASES FOR DECEMBER 2017	1572	31-Dec-2017	31-Dec-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				24.84
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				158.18
NOVEMBER 20	PURCHASES FOR NOVEMBER 2017	1572	30-Nov-2017	30-Nov-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				13.37
CAN558 CANADA MUNICIPAL JOBS INC.					
3760	JOB AD	73	15-Jan-2018	15-Jan-2018	
10-5-1001020-0307	ADVERTISING				316.40
ERA010 E.R.A. ARCHITECTS INC.					
23959	CONTRACT DOCUMENTS	1572	31-Dec-2017	31-Dec-2017	
40-7-1001020-0005	BELLEVUE PROPERTY				2,356.05
ESS53 ESSEX REGION CONSERVATION AUTHORITY					
IN000012357	1ST QUARTER GENERAL LEVY INSTALLMENT	51	02-Jan-2018	02-Jan-2018	
10-5-1001020-0550	CONSERVATON AUTHORITY LEVY				29,378.70
FED462 FEDERAL EXPRESS CANADA LTD					
7-394-34220	COURIER SERVICES	51	02-Jan-2018	02-Jan-2018	
10-5-1001020-0304	POSTAGE & COURIER				38.67
GOL452 GOLDER ASSOCIATES LTD					
905095A	GMF GRANT - PROJECT	1560	20-Dec-2017	20-Dec-2017	
40-7-1001020-0006	DUFFY'S PROPERTY				4,098.60
GRE292 GREENFIELD SERVICES					
58	JOB ADS	87	16-Jan-2018	16-Jan-2018	
10-5-1001020-0307	ADVERTISING				339.00
HOL459 HOLLAND CLEANING SOLUTIONS LTD					



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020	ADMINISTRATION				
436642	MATS FOR TOWN HALL	1572	13-Dec-2017	13-Dec-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				332.34
MAS170	MASTER MAILERS				
23221	LABOUR CHARGE FOR PROCESSING, INK JETTING & POSTAGE PAID ON MAILING	73	19-Jan-2018	19-Jan-2018	
10-5-1001020-0304	POSTAGE & COURIER				7,160.09
MCT455	MCTAGUE LAW FIRM				
143513	LEGAL FEES	1572	06-Oct-2017	06-Oct-2017	
10-5-1001020-0325	LEGAL FEES				116.88
144404	LEGAL FEES	1572	11-Dec-2017	11-Dec-2017	
10-5-1001020-0325	LEGAL FEES				3,401.30
MGS306	M.G.S. REAL ESTATE CONSULTING INC				
DECEMBER 20 ACQUISITION		1577	31-Dec-2017	31-Dec-2017	
40-7-1001020-0003	CAPITAL - ADMINISTRATION				1,780.00
MOU001	MOUSSEAU DELUCA McPHERSON PRINCE				
56535	LEGAL FEES	1560	31-Dec-2017	31-Dec-2017	
10-5-1001020-0325	LEGAL FEES				1,244.92
56598	LEGAL FEES	1572	31-Dec-2017	31-Dec-2017	
10-5-1001020-0325	LEGAL FEES				67.80
56599	LEGAL FEES	1572	31-Dec-2017	31-Dec-2017	
10-5-1001020-0325	LEGAL FEES				98.88
56601	LEGAL FEES	1560	31-Dec-2017	31-Dec-2017	
10-5-1001020-0325	LEGAL FEES				67.80
56602	LEGAL FEES	1560	31-Dec-2017	31-Dec-2017	
10-5-1001020-0325	LEGAL FEES				248.60
56603	LEGAL FEES	1560	31-Dec-2017	31-Dec-2017	
10-5-1001020-0325	LEGAL FEES				1,762.80
ONT200	ONTARIO BUILDING OFFICIALS ASSOCIATION				
0000004954	JOB AD	73	10-Jan-2018	10-Jan-2018	
10-5-1001020-0307	ADVERTISING				487.89
PUR700	PUROLATOR INC.				
436019035	GLOBAL PUROLATOR	1577	06-Oct-2017	06-Oct-2017	
10-5-1001020-0304	POSTAGE & COURIER				4.43
436903382	COURIER	73	12-Jan-2018	12-Jan-2018	
10-5-1001020-0304	POSTAGE & COURIER				8.86
436903385	COURIER SERVICE	123	12-Jan-2018	12-Jan-2018	
10-5-1001020-0304	POSTAGE & COURIER				41.69
436965164	COURIER	123	19-Jan-2018	19-Jan-2018	
10-5-1001020-0304	POSTAGE & COURIER				14.98
437033750	GLOBAL PURLATOR	123	26-Jan-2018	26-Jan-2018	
10-5-1001020-0304	POSTAGE & COURIER				4.85
437033751	COURIER	123	26-Jan-2018	26-Jan-2018	
10-5-1001020-0304	POSTAGE & COURIER				42.23
RTT067	RIVER TOWN TIMES				
00094678	ADVERTISING	51	18-Jan-2018	18-Jan-2018	
10-5-1001020-0307	ADVERTISING				167.81
10-5-1001020-0307	ADVERTISING				135.60
00094740	ADVERTISING	125	17-Jan-2018	17-Jan-2018	
10-5-1001020-0307	ADVERTISING				167.81
10-5-1001020-0307	ADVERTISING				83.91
10-5-1001020-0307	ADVERTISING				83.90
00094812	ADVERTISING	123	24-Jan-2018	24-Jan-2018	
10-5-1001020-0307	ADVERTISING				167.81
10-5-1001020-0307	ADVERTISING				83.91



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 ADMINISTRATION					
10-5-1001020-0307	ADVERTISING				83.91
10-5-1001020-0307	ADVERTISING				68.36
10-5-1001020-0307	ADVERTISING				68.36
10-5-1001020-0307	ADVERTISING				68.36
10-5-1001020-0307	ADVERTISING				68.36
WIN365 WINDSOR STAR					
4015551WIN	JOB AD	1572	31-Dec-2017	31-Dec-2017	
10-5-1001020-0307	ADVERTISING				801.94
Department Totals :					62,899.34

DEPARTMENT 1001021 TREASURY					
CIT350 CITY OF WINDSOR					
0000170675	HR CORP TRAINING	1560	31-Dec-2017	31-Dec-2017	
10-5-1001021-0351	TRAINING & CONFERENCES				963.43
MOR26 MORNEAU SHEPELL LTD.					
JANUARY 2016	699087, 699088, 699089, 699086	73	02-Jan-2018	02-Jan-2018	
10-5-1001021-0207	BENEFITS - LIFE & DISABILITY				73.79
MUN200 MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO					
MC003888	MEMBERSHIP	73	02-Jan-2018	02-Jan-2018	
10-5-1001021-0350	MEMBERSHIPS				51.69
TOT060 TOTALLYONE CORPORATE OFFICE					
8167	CELL PHONES	125	17-Jan-2018	17-Jan-2018	
10-5-1001021-0345	CELL PHONE EXPENSE - TREASURY				859.83
8195	CELL PHONE SCREEN PROTECTORS	125	18-Jan-2018	18-Jan-2018	
10-5-1001021-0345	CELL PHONE EXPENSE - TREASURY				56.50
Department Totals :					2,005.24

DEPARTMENT 1001022 CLERKS					
360415 360 MANUFACTURING INC. DIV OF 2189165 ONTARIO					
110526	HAND RAILS AT LIBRO	123	23-Jan-2018	23-Jan-2018	
10-5-1001022-0369	AODA COMPLIANCE EXPENSES				6,949.50
MIK315 MIKE'S COMPUTER SHOP					
WIN-173826	CELL PHONE ACCESSORIES	125	27-Jan-2018	27-Jan-2018	
10-5-1001022-0345	CELL PHONE EXPENSE - CLERKS				19.20
MOR26 MORNEAU SHEPELL LTD.					
JANUARY 2016	699087, 699088, 699089, 699086	73	02-Jan-2018	02-Jan-2018	
10-5-1001022-0207	BENEFITS - LIFE & DISABIL - CLERKS				16.40
MUN200 MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO					
MC003888	MEMBERSHIP	73	02-Jan-2018	02-Jan-2018	
10-5-1001022-0350	MEMBERSHIPS - CLERKS				51.69
RTT067 RIVER TOWN TIMES					
00094740	ADVERTISING	125	17-Jan-2018	17-Jan-2018	
10-5-1001022-2002	TRANSFER TO RESERVE				200.57
Department Totals :					7,237.36

DEPARTMENT 1001023 C.A.O.					
BAN223 BANG THE TABLE CANADA LTD					
INV-0121	PROFESSIONAL FEES	73	15-Jan-2018	15-Jan-2018	
10-5-1001023-0327	PROFESSIONAL FEES				11,300.00
ESS219 ESSEX ENERGY CORPORATION					
JC3035	PROFESSIONAL FEES	1579	31-Dec-2017	31-Dec-2017	
10-5-1001023-0327	PROFESSIONAL FEES				12,689.90

Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001023	C.A.O.				
MIK315	MIKE'S COMPUTER SHOP				
WIN-173826	CELL PHONE ACCESSORIES		125 27-Jan-2018	27-Jan-2018	
10-5-1001023-0345	CELL PHONE				19.20
MOR26	MORNEAU SHEPELL LTD.				
JANUARY 2018	699087, 699088, 699089, 699086		73 02-Jan-2018	02-Jan-2018	
10-5-1001023-0207	BENEFITS - LIFE & DISABIL - C.A.O.				24.59
MUN200	MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO				
MC003888	MEMBERSHIP		73 02-Jan-2018	02-Jan-2018	
10-5-1001023-0350	MEMBERSHIPS - C.A.O.				51.69
PUB148	THE PUBLIC SECTOR DIGEST INC				
9756	SUBSCRIPTIONS & PUBLICATIONS		73 19-Jan-2018	19-Jan-2018	
10-5-1001023-0251	MEMBERSHIPS AND SUB. - CAO				503.42
TOT060	TOTALLYONE CORPORATE OFFICE				
8167	CELL PHONES		125 17-Jan-2018	17-Jan-2018	
10-5-1001023-0345	CELL PHONE				590.38
8168	CELL PHONE - CAO		73 17-Jan-2018	17-Jan-2018	
10-5-1001023-0345	CELL PHONE				425.40
8195	CELL PHONE SCREEN PROTECTORS		125 18-Jan-2018	18-Jan-2018	
10-5-1001023-0345	CELL PHONE				29.38
Department Totals :					25,633.96
DEPARTMENT 1001024	HUMAN RESOURCES				
CIT350	CITY OF WINDSOR				
0000170675	HR CORP TRAINING		1560 31-Dec-2017	31-Dec-2017	
10-5-1001024-0351	TRAINING & CONFERENCES - HUMAN RESOURCES				963.44
ERG938	ERGONOW INCORPORATED				
3009	ERGONOMIC EQUIPMENT		1572 11-Dec-2017	11-Dec-2017	
10-5-1001024-0250	HEALTH AND SAFETY - HUMAN RESOURCES				1,067.83
FAS259	FASTSIGNS				
29554	ACCESSIBLE ENTRANCE SIGNS		87 05-Jan-2018	05-Jan-2018	
10-5-1001024-0250	HEALTH AND SAFETY - HUMAN RESOURCES				154.70
MAR006	MARIANNE LOVE CONSULTING INC.				
148-17	PROFESSIONAL FEES		1574 06-Dec-2017	06-Dec-2017	
10-5-1001024-0327	PROFESSIONAL FEES				621.50
177-17	PROFESSIONAL FEES		87 09-Jan-2018	09-Jan-2018	
10-5-1001024-0327	PROFESSIONAL FEES				621.50
MCT455	MCTAGUE LAW FIRM				
144763	HARASSMENT TRAINING - HEALTH & SAFETY		87 16-Jan-2018	16-Jan-2018	
10-5-1001024-0250	HEALTH AND SAFETY - HUMAN RESOURCES				2,926.70
MOR26	MORNEAU SHEPELL LTD.				
JANUARY 2018	699087, 699088, 699089, 699086		73 02-Jan-2018	02-Jan-2018	
10-5-1001024-0207	BENEFITS - LIFE & DISABIL - HUMAN RESOUR				16.39
MUN200	MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO				
MC003888	MEMBERSHIP		73 02-Jan-2018	02-Jan-2018	
10-5-1001024-0350	MEMBERSHIPS - HUMAN RESOURCES				51.70
PHY110	PHYSIO-CONTROL CANADA SALES LTD. - C/O T11076C				
117008238	HEALTH & SAFETY		1572 07-Dec-2017	07-Dec-2017	
10-5-1001024-0250	HEALTH AND SAFETY - HUMAN RESOURCES				178.65
117008341	HEALTH & SAFETY		1572 11-Dec-2017	11-Dec-2017	
10-5-1001024-0250	HEALTH AND SAFETY - HUMAN RESOURCES				2,364.58
POI02	POINTE WEST GOLF CLUB				

Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001024 HUMAN RESOURCES					
17390	EMPLOYEE RECOGNITION	1572	05-Dec-2017	05-Dec-2017	
10-5-1001024-0240	EMPLOYEE RECOGNITION				5,934.09
TEC118 TECUMSEH URGENT CARE INC.					
4	WELLNESS	1572	20-Dec-2017	20-Dec-2017	
10-5-1001024-0250	HEALTH AND SAFETY - HUMAN RESOURCES				78.00
WOR11 WORKPLACE SAFETY & PREVENTION SERVICES					
1022488	CORPORATE TRAINING	1572	14-Dec-2017	14-Dec-2017	
10-5-1001024-0249	CORPORATE TRAINING				3,248.75
1022558	CORPORATE TRAINING	1572	18-Dec-2017	18-Dec-2017	
10-5-1001024-0249	CORPORATE TRAINING				3,248.75
Department Totals :					21,476.58
<hr/>					
DEPARTMENT 1001025 INFORMATION TECHNOLOGY					
APP302 APPLIED COMPUTER SOLUTIONS INC					
39977	NETWORK MONITORING & SLA'S	73	18-Jan-2018	18-Jan-2018	
10-5-1001025-0310	COMPUTER MAINTENANCE				5,356.20
40129	REPLACEMENT OF FAILED & OUTDATED EDGE HARDWARE - LIBRO	123	18-Jan-2018	18-Jan-2018	
40-7-1001025-0002	COMPUTER HARDWARE				4,135.11
DIR572 DIRECTDIAL.COM					
IN603336	MONITORS AND LAPTOP DOCKS	73	12-Jan-2018	12-Jan-2018	
40-7-1001025-0002	COMPUTER HARDWARE				1,841.90
IN603907	WIRELESS ACCESS POINT REPLACEMENT	123	16-Jan-2018	16-Jan-2018	
40-7-1001025-0002	COMPUTER HARDWARE				1,535.67
KEL117 KELCOM TELEMESSAGING					
W78745-0118	ANSWERING SERVICES	123	02-Jan-2018	02-Jan-2018	
10-5-1001025-0315	TELEPHONE				62.83
MCB338 MC BUSINESS SOLUTIONS LTD.					
158450	CHEQUE SCANNER CONTRACT	1577	15-Aug-2017	15-Aug-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				378.55
158451	CHEQUE SCANNER MAINTENANCE	1577	15-Aug-2017	15-Aug-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				378.55
MIK315 MIKE'S COMPUTER SHOP					
WIN-173826	CELL PHONE ACCESSORIES	125	27-Jan-2018	27-Jan-2018	
10-5-1001025-0310	COMPUTER MAINTENANCE				79.70
10-5-1001025-0310	COMPUTER MAINTENANCE				23.24
MOR26 MORNEAU SHEPELL LTD.					
JANUARY 2016 699087, 699088, 699089, 699086		73	02-Jan-2018	02-Jan-2018	
10-5-1001025-0207	BENEFITS - LIFE & DISABILITY				32.79
MUN200 MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO					
MC003888	MEMBERSHIP	73	02-Jan-2018	02-Jan-2018	
10-5-1001025-0350	MEMBERSHIPS				51.70
SCH320 SCHOOLEY MITCHELL					
EC0480	WIRELESS/TELEPHONE SAVINGS	52	19-Jan-2018	19-Jan-2018	
10-5-1001025-0315	TELEPHONE				5,858.21
10-5-1001025-0345	CELL PHONE				2,360.89
THI235 THINK! WIRELESS SOLUTIONS INC.					
0000010411	PUBLIC WORKS GPS	73	04-Jan-2018	04-Jan-2018	
10-5-1001025-0406	GPS				840.63
TOS075 TOSHIBA LEADING INNOVATION					
AR3324268	RECORDS RETNETION COPIER MAINTENANCE AND SUPPLIES	1572	19-Dec-2017	19-Dec-2017	
10-5-1001025-0308	PHOTOCOPIES				18.22
AR3324269	COPIER MAINTENANCE AND SUPPLIES	1572	19-Dec-2017	19-Dec-2017	



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001025 INFORMATION TECHNOLOGY					
10-5-1001025-0308	PHOTOCOPIES				1,450.17
VAD163 VADIM SOFTWARE					
SI-107686		1572	31-Dec-2017	31-Dec-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				-4,363.36
40-7-1001025-0008	FINANCIAL SYSTEMS				13,740.80
Department Totals :					33,781.80

DEPARTMENT 1002000 COMMITTEES					
RTT067 RIVER TOWN TIMES					
00094678	ADVERTISING	51	18-Jan-2018	18-Jan-2018	
10-5-1002000-0360	GENERAL COMMITTEE EXPENSES				83.90
Department Totals :					83.90

DEPARTMENT 1008030 UNFINANCED DRAINS					
NJP045 N.J. PERALTA ENGINEERING LTD					
17-266	ENGINEERING FEES	1563	22-Dec-2017	22-Dec-2017	
10-1-1008030-9593	CORNWALL DRAIN-MAINTENANCE				3,401.30
PUR700 PUROLATOR INC.					
436903384	PLANNING COURIER	125	12-Jan-2018	12-Jan-2018	
10-1-1008030-9800	ENGINEER'S APPORTIONMENTS - DRAINS				20.59
REG742 REG CLARK TRUCKING LTD					
1718-256	EXTRA FOR ROCK CHUTES	1563	11-Dec-2017	11-Dec-2017	
10-1-1008030-8635	McKEE DRAIN				1,029.50
1718-257	INVOICE FOR DRAIN MAINTENANCE	1563	11-Dec-2017	11-Dec-2017	
10-1-1008030-8635	McKEE DRAIN				28,819.69
1718-284	GABION STONE INSTALLED BRIDGE	1563	20-Dec-2017	20-Dec-2017	
10-1-1008030-8790	RENAUD DRAIN				3,877.38
1718-287	EXTRA FOR CULVERT REMOVAL	123	22-Jan-2018	22-Jan-2018	
10-1-1008030-8635	McKEE DRAIN				1,079.72
1718-289	EXTRA FOR OUTLET REPAIR	123	22-Jan-2018	22-Jan-2018	
10-1-1008030-8635	McKEE DRAIN				1,836.50
1718-290	EXTRA FOR ROCK CHUTES	123	22-Jan-2018	22-Jan-2018	
10-1-1008030-8635	McKEE DRAIN				4,652.00
Department Totals :					44,716.68

DEPARTMENT 2010000 FIRE DEPARTMENT					
ALI112 ALINE DISTRIBUTORS					
0494153	LOCK BOX KEYS	73	16-Jan-2018	16-Jan-2018	
10-5-2010000-0251	FIRE PREVENTION & TRAININ				123.83
BOO105 BOOKSTORE - ANNEX PUBLISHING & PRINTING					
IN59957	TRAINING MANUALS	73	18-Jan-2018	18-Jan-2018	
10-5-2010000-0251	FIRE PREVENTION & TRAININ				640.02
CAN380 CANADIAN TIRE STORE #281					
DECEMBER 2017 PURCHASES FOR DECEMBER 2017					
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT	1572	31-Dec-2017	31-Dec-2017	1,779.35
10-5-2010000-0420	EQUIPMENT				40.63
NOVEMBER 2017 PURCHASES FOR NOVEMBER 2017					
10-5-2010000-0420	EQUIPMENT	1572	30-Nov-2017	30-Nov-2017	51.49
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				240.59
DON592 DONE-RIGHT SERVICES					
11922	ENGINE 1 REPAIR	51	10-Jan-2018	10-Jan-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				829.06



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 2010000				FIRE DEPARTMENT			
11980				REPAIRS TO ENGINE 1	123 29-Jan-2018	29-Jan-2018	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			2,960.42
EMC530 EMCO CORPORATION							
37554031-00				MAINTENANCE MATERIALS	1560 20-Dec-2017	20-Dec-2017	
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			44.44
37555898-00				MAINTENANCE MATERIALS	125 18-Jan-2018	18-Jan-2018	
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			123.37
ENC113 ENCORE MECHANICAL AND BUILDING SERVICES INC							
117584				TROUBLE SHOOT STATION 2 HEATING	125 05-Jan-2018	05-Jan-2018	
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			395.50
FRO400 FRONTLINE OUTFITTERS							
0000034742				UNIFORM BELTS	73 22-Jan-2018	22-Jan-2018	
10-5-2010000-0252				UNIFORMS			718.09
KEL198 KELCOM RADIO DIVISION							
80008534				RADIO AND PAGING AIRTIME	73 16-Jan-2018	16-Jan-2018	
10-5-2010000-0319				COMMUNICATION EQUIP MAINTENANCE			4,552.77
MLS149 M&L SUPPLY FIRE & SAFETY - 3635112							
0000148663				FIREFIGHTING HELMETS	73 05-Jan-2018	05-Jan-2018	
10-5-2010000-0423				PERSONAL PROTECTIVE EQUIPMENT			761.52
0000148812				PPV FAN	73 24-Jan-2018	24-Jan-2018	
10-5-2010000-0420				EQUIPMENT			3,570.80
MOB120 MOBILE POWER SOLUTIONS INC.							
16639				ELETRICAL COVER FOR STATION 2	73 24-Jan-2018	24-Jan-2018	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			79.65
MOR26 MORNEAU SHEPELL LTD.							
JANUARY 2016				699087, 699088, 699089, 699086	73 02-Jan-2018	02-Jan-2018	
10-5-2010000-0207				BENEFITS - LIFE & DISABIL			508.24
MUN200 MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO							
MC003888				MEMBERSHIP	73 02-Jan-2018	02-Jan-2018	
10-5-2010000-0350				MEMBERSHIPS			51.70
NFP968 NFPA							
2018				NFPA RENEWAL FOR 1 YEAR SUBSCRIPTION 2018	51 17-Jan-2018	17-Jan-2018	
10-5-2010000-0350				MEMBERSHIPS			175.00
PAR372 PARRLINE ELECTRICAL WHOLESALE							
73160				ELECTRICAL MAINTENANCE	1561 12-Dec-2017	12-Dec-2017	
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			47.48
73174				ELECTRICAL MAINTENANCE	1561 14-Dec-2017	14-Dec-2017	
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			172.14
PHI254 PHILLIPS FIRE SUPPRESSION							
1161				HYDROSTATIC TEST	51 15-Jan-2018	15-Jan-2018	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			62.13
RCA067 RCAP LEASING INC.							
1460953				SIREN RENTAL	51 05-Jan-2018	05-Jan-2018	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES			1,664.53
SAN107 SANIGEAR							
11812				BUNKER GEAR CLEANING AND REPAIRS	51 11-Jan-2018	11-Jan-2018	
10-5-2010000-0423				PERSONAL PROTECTIVE EQUIPMENT			714.44
SOB083 SOBEYS AMHERSTBURG							
NOVEMBER 2017				NOVEMBER 2017 PURCHASES	1579 30-Nov-2017	30-Nov-2017	
10-5-2010000-0318				JANITORIAL			54.22
10-5-2010000-0318				JANITORIAL			65.08
ULI350 ULINE CANADA CORPORATION							



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE DEPARTMENT				
4007641	SIGNS	87	19-Jan-2018	19-Jan-2018	
10-5-2010000-0301	OFFICE SUPPLIES				59.98
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE				
114870	ELECTRICAL CONNECTOR	51	08-Jan-2018	08-Jan-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				1.58
114872	CREDIT	51	08-Jan-2018	08-Jan-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				-21.90
114898	STATION SUPPLIES FOR STATION 2	51	09-Jan-2018	09-Jan-2018	
10-5-2010000-0318	JANITORIAL				159.18
114947	NOZZLES AND CORD REEL FOR STATIONS 1 & 2	51	10-Jan-2018	10-Jan-2018	
10-5-2010000-0318	JANITORIAL				72.25
114966	PAINT FOR STATION 2	51	11-Jan-2018	11-Jan-2018	
10-5-2010000-0318	JANITORIAL				88.12
115029	PAINT FOR STATION 2	51	15-Jan-2018	15-Jan-2018	
10-5-2010000-0318	JANITORIAL				67.79
115180	SOCKET	73	19-Jan-2018	19-Jan-2018	
10-5-2010000-0420	EQUIPMENT				9.82
WIN210	WINDSOR FACTORY SUPPLY LTD				
4688330	EQUIPMENT TO REPAIR SCBA BOTTLES	73	16-Jan-2018	16-Jan-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				99.77
4688932	THREADLOCK FOR SCBA BOTTLES	73	17-Jan-2018	17-Jan-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				44.65
WIN342	WINDSOR STARTER'S POWERHOUSE				
18-24380	STARTER MOTOR REPAIR	123	23-Jan-2018	23-Jan-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				135.60
WOR415	WORK AUTHORITY				
432570	WORK BOOTS	51	14-Jan-2018	14-Jan-2018	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				200.00
433985	WORK BOOTS	73	21-Jan-2018	21-Jan-2018	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				150.00
Department Totals :					21,493.33

DEPARTMENT 2012018	CAPITAL				
FRO400	FRONTLINE OUTFITTERS				
000002259	UNIFORMS FOR FIRE	51	08-Jan-2018	08-Jan-2018	
40-7-2012018-0005	UNIFORMS				5,517.46
Department Totals :					5,517.46

DEPARTMENT 2020000	POLICE DEPARTMENT				
ACC134	ACCESS DOORS N MORE				
38087	REPAIRS TO GARAGE DOOR	51	12-Jan-2018	12-Jan-2018	
10-5-2020000-0317	BUILDING MAINTENANCE				257.64
ADT615	ADT SECURITY SERVICES CANADA				
71770126	BUILDING ALARM	127	01-Feb-2018	01-Feb-2018	
10-5-2020000-0317	BUILDING MAINTENANCE				154.28
AGR835	AGRIS CO-OPERATIVE LTD				
600046354	GASOLINE	1560	18-Dec-2017	18-Dec-2017	
10-5-2020000-0401	GASOLINE				1,475.22
600046430	GASOLINE	1560	27-Dec-2017	27-Dec-2017	
10-5-2020000-0401	GASOLINE				1,911.15
600046583	GASOLINE	51	03-Jan-2018	03-Jan-2018	
10-5-2020000-0401	GASOLINE				1,529.96



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
600046686	GASOLINE	51	09-Jan-2018	09-Jan-2018	
10-5-2020000-0401	GASOLINE				1,751.61
600046804	GASOLINE	73	17-Jan-2018	17-Jan-2018	
10-5-2020000-0401	GASOLINE				2,249.23
600046928	GASOLINE	123	23-Jan-2018	23-Jan-2018	
10-5-2020000-0401	GASOLINE				1,696.40
AMH22 AMHERSTBURG POLICE ASSOCIATION					
JANUARY 17, ; LEGAL FEES		51	17-Jan-2018	17-Jan-2018	
10-5-2020000-0325	LEGAL FEES				27,000.00
AMH41 AMHERSTBURG POLICE PETTY CASH					
JANUARY 24, ; PETTY CASH EXPENDITURES		73	26-Jan-2018	26-Jan-2018	
10-5-2020000-0371	PRISONER EXPENSES				7.90
10-5-2020000-0371	PRISONER EXPENSES				50.00
10-5-2020000-0360	MISCELLANEOUS EXPENSES				12.43
10-5-2020000-0360	MISCELLANEOUS EXPENSES				16.95
10-5-2020000-0360	MISCELLANEOUS EXPENSES				34.81
10-5-2020000-0254	POLICE TRAINING				2.25
10-5-2020000-0254	POLICE TRAINING				1.97
10-5-2020000-0252	UNIFORMS				22.60
10-5-2020000-0252	UNIFORMS				5.02
AON574 AON HEWITT INC.					
M31-0139925	PROFESSIONAL FEES	1572	21-Dec-2017	21-Dec-2017	
10-5-2020000-0570	JOINT POLICE ADVISORY COMMITTEE				1,130.00
CAN380 CANADIAN TIRE STORE #281					
DECEMBER 20 PURCHASES FOR DECEMBER 2017		1572	31-Dec-2017	31-Dec-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				31.59
10-5-2020000-0360	MISCELLANEOUS EXPENSES				40.61
NOVEMBER 20 PURCHASES FOR NOVEMBER 2017		1572	30-Nov-2017	30-Nov-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				27.09
CAR645 CARRIER CENTERS					
04P433259	OIL FILTERS FOR CRUISERS	52	15-Jan-2018	15-Jan-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				47.05
DIR572 DIRECTDIAL.COM					
IN602376	PRINTER USAGE AND SUPPLIES	73	08-Jan-2018	08-Jan-2018	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				57.82
EDG002 EDGE SAFETY TRAINING SOLUTIONS A DIVISION OF					
43867	CPR TRAINING	87	18-Jan-2018	18-Jan-2018	
10-5-2020000-0254	POLICE TRAINING				1,862.24
FRO400 FRONTLINE OUTFITTERS					
0000033761	WHITE GLOVES	1574	15-Nov-2017	15-Nov-2017	
10-5-2020000-0252	UNIFORMS				313.24
0000034591	PANTS & SHIRTS	51	11-Jan-2018	11-Jan-2018	
10-5-2020000-0252	UNIFORMS				402.60
0000034694	SWEATER	73	17-Jan-2018	17-Jan-2018	
10-5-2020000-0252	UNIFORMS				91.90
0000034720	GARGO PANTS	87	19-Jan-2018	19-Jan-2018	
10-5-2020000-0252	UNIFORMS				205.86
0000034856	SWEATER	123	26-Jan-2018	26-Jan-2018	
10-5-2020000-0252	UNIFORMS				89.42
G4S405 G4S SECURE SOLUTIONS (CANADA) LTD					
8610888	PRISONER GUARDS	1574	09-Dec-2017	09-Dec-2017	
10-5-2020000-0371	PRISONER EXPENSES				141.25
8646442	PRISONER GUARDS	51	06-Jan-2018	06-Jan-2018	

Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000	POLICE DEPARTMENT				
10-5-2020000-0371	PRISONER EXPENSES				346.06
GOO198 GOODYEAR CANADA INC					
0090809671 TIRES		1560	13-Dec-2017	13-Dec-2017	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				778.80
GRE05 GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD					
51762-IN TRAINING		1560	15-Dec-2017	15-Dec-2017	
10-5-2020000-0254	POLICE TRAINING				675.00
JOE055 JOE MELOCHE FORD SALES LTD					
IJ01894 REPLACED THE SPARK PLUGS FOR # 301		52	15-Jan-2018	15-Jan-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				53.22
KEL198 KELCOM RADIO DIVISION					
105008387-1 MICS FOR RADIOS		1560	18-Oct-2017	18-Oct-2017	
10-5-2020000-0252	UNIFORMS				452.16
80008536 RADIO MAINTENANCE		123	16-Jan-2018	16-Jan-2018	
10-5-2020000-0319	RADIO MAINTENANCE				571.78
80008537 RADIO MAINTENANCE		123	16-Jan-2018	16-Jan-2018	
10-5-2020000-0319	RADIO MAINTENANCE				197.75
KEL363 KEL COMMUNICATIONS LTD					
RC00004034 RADIOS		51	02-Jan-2018	02-Jan-2018	
10-5-2020000-0319	RADIO MAINTENANCE				425.49
LUC289 LUCAS WORKS! (WINDSOR) INC.					
114639 BOARD SECRETARY		51	10-Jan-2018	10-Jan-2018	
10-5-2020000-0327	PROFESSIONAL FEES				505.71
MAL256 MALDEN AUTOMOTIVE					
5294-162231 COOLANT FOR CRUISERS		52	15-Jan-2018	15-Jan-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				41.13
5294-162240 PCV VALVE FOR FILTER FOR # 301		52	15-Jan-2018	15-Jan-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				24.26
5294-162617 REPLACED FRONT BRAKES		125	22-Jan-2018	22-Jan-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				353.89
MAS108 MASTER CLEANERS					
7571 DRY CLEANING		1574	31-Dec-2017	31-Dec-2017	
10-5-2020000-0253	CLEANING				53.16
MCT455 MCTAGUE LAW FIRM					
144720 LEGAL FEES		87	15-Jan-2018	15-Jan-2018	
10-5-2020000-0325	LEGAL FEES				1,186.50
MIN24 MINISTRY OF FINANCE-PAYMENT					
14041217001 JUSTICE TECHNOLOGY		1560	04-Dec-2017	04-Dec-2017	
10-5-2020000-0329	OPTIC MAINTENANCE				14,326.46
14291217001 OPTIC 4TH QUARTER		1560	29-Dec-2017	29-Dec-2017	
10-5-2020000-0329	OPTIC MAINTENANCE				7,163.23
MOR26 MORNEAU SHEPELL LTD.					
JANUARY 2016 699087, 699088, 699089, 699086		73	02-Jan-2018	02-Jan-2018	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				270.51
MSJ355 MSJ AUTOMOTIVE SERVICE LTD					
100066 REPAIR TO KEYBOARD ARMS		51	12-Jan-2018	12-Jan-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				124.59
MUN200 MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO					
MC003888 MEMBERSHIP		73	02-Jan-2018	02-Jan-2018	
10-5-2020000-0350	PROFESSIONAL MEMBERSHIPS				51.70
OFF321 OFFICE SOLUTIONS INC					
52395 CHAIR, FOOTSTOOL AND LOBBY TABLE		123	24-Jan-2018	24-Jan-2018	



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
10-5-2020000-0301	OFFICE SUPPLIES				657.66
ONT267 1603933 ONTARIO INC. O/A E. BERYL MACMILLAN					
64031	TRANSCRIPTION	73	15-Jan-2018	15-Jan-2018	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				824.90
ROY120 ROYAL CANADIAN MOUNTED PO					
1800003391	FINGERPRINTS	1560	12-Dec-2017	12-Dec-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				25.00
1800003749	FINGERPRINTS	87	05-Jan-2018	05-Jan-2018	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				25.00
STA444 STAPLES ADVANTAGE (MIS C/O T04446C)					
46355969	OFFICE SUPPLIES	51	08-Jan-2018	08-Jan-2018	
10-5-2020000-0301	OFFICE SUPPLIES				86.17
46379028	OFFICE SUPPLIES	51	11-Jan-2018	11-Jan-2018	
10-5-2020000-0301	OFFICE SUPPLIES				70.14
STE150 STERLING MARKING PRODUCTS					
6922585	STAMP FOR SGTS OFFICE	51	09-Jan-2018	09-Jan-2018	
10-5-2020000-0301	OFFICE SUPPLIES				63.82
THO199 THOMSON REUTERS CANADA					
3383214	TICKET HOLDERS	123	25-Jan-2018	25-Jan-2018	
10-5-2020000-0252	UNIFORMS				162.55
TOS075 TOSHIBA LEADING INNOVATION					
AR3307762 A	PHOTOCOPIER IMPRESSIONS	1560	27-Dec-2017	27-Dec-2017	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				161.88
AR3324267	COPIER MAINTENANCE AND SUPPLIES	1572	19-Dec-2017	19-Dec-2017	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				195.77
AR3344525	COPIER USAGE AND MAINTENANCE	123	18-Jan-2018	18-Jan-2018	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				102.28
AR3344527	COPIER USAGE AND MAINTENANCE	123	18-Jan-2018	18-Jan-2018	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				3,524.02
TUR070 TURRIS SITES DEVELOPMENT CORP.					
435981	RADIO TOWERS	127	01-Feb-2018	01-Feb-2018	
10-5-2020000-0319	RADIO MAINTENANCE				596.71
WIN100 WINDSOR ESSEX COUNTY HEALTH UNIT					
1336	BRACELETS AND SHOE LACES GRANT	123	19-Jan-2018	19-Jan-2018	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				103.11
WOR415 WORK AUTHORITY					
43313	WORK BOOTS	87	21-Jan-2018	21-Jan-2018	
10-5-2020000-0252	UNIFORMS				340.00
434668	BOOTS BENNETT	123	28-Jan-2018	28-Jan-2018	
10-5-2020000-0252	UNIFORMS				117.23
Department Totals :					77,277.73

DEPARTMENT 2043010 BUILDING DEPARTMENT

ACT456 ACTION SIGNS & DESIGNS INC.					
10748	BUILDING & PLANNING DEPARTMENT SIGN & INSTALLATION OF SIGN	51	17-Jan-2018	17-Jan-2018	
10-5-2043010-0301	OFFICE SUPPLIES				93.22
MOR26 MORNEAU SHEPELL LTD.					
JANUARY 2016	699087, 699088, 699089, 699086	73	02-Jan-2018	02-Jan-2018	
10-5-2043010-0207	BENEFITS - LIFE & DISABIL				16.39
MUN200 MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO					
MC003888	MEMBERSHIP	73	02-Jan-2018	02-Jan-2018	
10-5-2043010-0350	MEMBERSHIPS				51.70



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 2043010 BUILDING DEPARTMENT					Department Totals : 161.31		
DEPARTMENT 2043015 LICENSING AND ENFORCEMENT							
KEL198	KELCOM RADIO DIVISION						
800008538	EQUIPMENT				87 16-Jan-2018	16-Jan-2018	
10-5-2043015-0420				SMALL EQUIPMENT			200.01
MDC153	M.D.CHARLTON CO. LTD						
67002	UNIFORMS				73 19-Jan-2018	19-Jan-2018	
10-5-2043015-0252				UNIFORMS - BYLAW ENFORCEMENT			250.26
MIN28	MINISTER OF FINANCE - OFFICE OF THE REG. GEN.						
JANUARY 2018	150 MARRIAGE LICENCES FOR 2018				73 02-Jan-2018	02-Jan-2018	
10-5-2043015-2156				WEDDING LICENCES			7,200.00
MOR26	MORNEAU SHEPELL LTD.						
JANUARY 2018	699087, 699088, 699089, 699086				73 02-Jan-2018	02-Jan-2018	
10-5-2043015-0207				BENEFITS - LIFE & DISABILITY			24.59
MUN200	MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO						
MC003888	MEMBERSHIP				73 02-Jan-2018	02-Jan-2018	
10-5-2043015-0350				MEMBERSHIPS			51.70
WIN137	WINDSOR-ESSEX COUNTY HUMANE SOCIETY						
FEBRUARY 20	ANIMAL CONTROL FOR THE MONTH OF FEBRUARY 2018				127 01-Feb-2018	01-Feb-2018	
10-5-2043015-0903				ANIMAL CONTROL - CONTRACT			3,333.33
					Department Totals : 11,059.89		
DEPARTMENT 3010000 PUBLIC WORKS							
ACT456	ACTION SIGNS & DESIGNS INC.						
10739	DECALS FOR EQUIPMENT				52 11-Jan-2018	11-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			55.37
ARA105	ARAMARK REFRESHMENT						
2573636	COFFEE SUPPLIES				52 15-Jan-2018	15-Jan-2018	
10-5-3010000-0301				OFFICE SUPPLIES			58.36
ASS129	ASSOC. OF ONT. ROAD SUPERVISORS						
255	RENEWAL FEE FOR 2018 (LA MEMBER RATE)				73 09-Jan-2018	09-Jan-2018	
10-5-3010000-0350				MEMBERSHIPS			175.15
CAN380	CANADIAN TIRE STORE #281						
DECEMBER 20	PURCHASES FOR DECEMBER 2017				1572 31-Dec-2017	31-Dec-2017	
10-5-3010000-0420				EQUIPMENT			142.32
10-5-3010000-0420				EQUIPMENT			160.23
10-5-3010000-0420				EQUIPMENT			79.09
NOVEMBER 20	PURCHASES FOR NOVEMBER 2017				1572 30-Nov-2017	30-Nov-2017	
10-5-3010000-0420				EQUIPMENT			17.49
10-5-3010000-0420				EQUIPMENT			140.94
10-5-3010000-0420				EQUIPMENT			69.50
10-5-3010000-0420				EQUIPMENT			61.00
10-5-3010000-0420				EQUIPMENT			59.28
10-5-3010000-0420				EQUIPMENT			45.19
10-5-3010000-0420				EQUIPMENT			-15.81
10-5-3010000-0420				EQUIPMENT			62.31
10-5-3010000-0420				EQUIPMENT			45.87
10-5-3010000-0420				EQUIPMENT			205.02
10-5-3010000-0420				EQUIPMENT			88.46
10-5-3010000-0420				EQUIPMENT			67.78
10-5-3010000-0420				EQUIPMENT			133.88
10-5-3010000-0420				EQUIPMENT			64.25



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
10-5-3010000-0420	EQUIPMENT				135.57
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				16.93
10-5-3010000-0301	OFFICE SUPPLIES				4.96
CAR645 CARRIER CENTERS					
04P432992	CREDIT FOR RETURNED SPEED SENSOR # 306	52	15-Jan-2018	15-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-128.03
04P433070	WASHER FLUID FOR SHOP SUPPLY	52	11-Jan-2018	11-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				106.22
04P433285	FILTERS FOR # 220	52	16-Jan-2018	16-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				134.36
04P433290	DIESEL EXHAUST FLUID FOR # 110	52	16-Jan-2018	16-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				22.46
04P433343	COOLANT FILTERS FOR # 305	125	17-Jan-2018	17-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				16.41
04P433370	REPLACED THE COOLANT FILTER BASE # 305	125	18-Jan-2018	18-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				432.98
04P433479	FILTERS FOR #116	125	19-Jan-2018	19-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				44.10
CHI120 R. CHITTLE WOOD PRODUCTS & SERVICES					
791	WOOD STAKES	123	23-Jan-2018	23-Jan-2018	
10-5-3010000-0420	EQUIPMENT				250.50
CIT350 CITY OF WINDSOR					
0000170675	HR CORP TRAINING	1560	31-Dec-2017	31-Dec-2017	
10-5-3010000-0351	CONVENTIONS & SEMINARS				963.44
DON592 DONE-RIGHT SERVICES					
11903	INJECTION SYSTEM REPAIRS ON # 206	52	08-Jan-2018	08-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				2,903.65
ERB168 E.R. (BILL) VOLLANS LTD.					
41847	REPLACED THE REAR TRANSAXLE COOLING FAN # 801	123	15-Jan-2018	15-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				68.93
41931	REPLACED THE DAMAGED RIGHT REAR HUB # 801	123	25-Jan-2018	25-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				160.21
ESH118 E.S. HUBBELL HIGHWAY AND DRAINAGE PRODUCTS					
11472	BLADES AND SHOES FOR # W-220	123	11-Jan-2018	11-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				1,320.30
ESS959 ESSEX LINEN SUPPLY LTD					
426721	MATS & RAGS	123	25-Jan-2018	25-Jan-2018	
10-5-3010000-0301	OFFICE SUPPLIES				68.70
GRE679 GREG BAILEY LTD					
0000049895	REPLACED THE POWER WASHER LANCE	125	18-Jan-2018	18-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				90.39
HER247 HERITAGE TIRE SALES INC.					
103943	HAD A NEW TIRE MOUNTED FOR TRACKLESS RENTAL # 2321	125	23-Jan-2018	23-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				22.60
JOE055 JOE MELOCHE FORD SALES LTD					
IJJ01901	TRANSFER CASE OIL FOR # 110	52	16-Jan-2018	16-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				9.44
KEL198 KELCOM RADIO DIVISION					
800008321	RADIO AIRTIME	1564	15-Dec-2017	15-Dec-2017	
10-5-3010000-0404	VEHICLE & RADIO LICENCES				1,700.08
80008539	RADIO AIR TIME	123	16-Jan-2018	16-Jan-2018	
10-5-3010000-0404	VEHICLE & RADIO LICENCES				1,700.08

Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 3010000				PUBLIC WORKS			
KEN211				KEN LAPAIN & SONS LTD			
IN00104442				DIAGNOSED & REPAIRED ENGINE ISSUES	123 24-Jan-2018	24-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			9,169.87
LAW731				LAWSON PRODUCTS INC			
9305506878				NUTS AND WASHERS FOR SHOP SUPPLY	52 10-Jan-2018	10-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			159.82
LEA144				LEAMINGTON EQUIPMENT RENTAL			
155313				ROLLER FOR ASPHALT REPAIRS	1577 18-Oct-2017	18-Oct-2017	
10-5-3010000-0480				EQUIPMENT RENTALS			271.20
MAL256				MALDEN AUTOMOTIVE			
5294-161942				LUBE FOR INSTALLING TORQUE ARMS # SP-116	73 09-Jan-2018	09-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			14.52
5294-162007				BLOCK EATER FOR # 115	123 10-Jan-2018	10-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			97.19
5294-162020				BLOCK HEATER FOR # 115	123 10-Jan-2018	10-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			152.53
5294-162203				REPLACED A HEAD LIGHT BULB IN TRACKLESS RENTAL UNIT	52 15-Jan-2018	15-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			16.20
5294-162215				WIRING FOR BEACON # M-1	52 15-Jan-2018	15-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			13.47
5294-162276				WIPER BLADES FOR SHOP SUPPLY	52 16-Jan-2018	16-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			73.22
5294-162278				ENGINE OIL FOR # 110	52 16-Jan-2018	16-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			90.48
5294-162367				NITRILE GLOVES FOR SHOP SUPPLY	125 17-Jan-2018	17-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			20.33
5294-162510				FUEL HOSE FOR SHOP SUPPLY	125 19-Jan-2018	19-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			21.98
5294-162833				BEARINGS FOR SALT SPINNERS	123 26-Jan-2018	26-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			33.02
MOR172				MORTON INDUSTRIAL SALES & SERVICE LTD.			
IN265047				SEALS FOR PLOW LIFT CYLINDER # 205	52 11-Jan-2018	11-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			149.26
MOR26				MORNEAU SHEPELL LTD.			
JANUARY 2016				699087, 699088, 699089, 699086	73 02-Jan-2018	02-Jan-2018	
10-5-3010000-0207				BENEFITS - LIFE & DISABIL			106.57
MUN200				MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO			
MC003888				MEMBERSHIP	73 02-Jan-2018	02-Jan-2018	
10-5-3010000-0350				MEMBERSHIPS			51.70
NOR156				NORTRAX CANADA INC.			
911059				REPLACED THE MUFFLER ON # 220	123 26-Jan-2018	26-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			1,397.41
OAC05				OACETT			
1330137				OACETT 2018 MEMBERSHIP 1330137	123 02-Jan-2018	02-Jan-2018	
10-5-3010000-0350				MEMBERSHIPS			244.24
PAR372				PARRLINE ELECTRICAL WHOLESALE			
71827				ELECTRICAL MAINTENANCE	1561 24-Aug-2017	24-Aug-2017	
10-5-3010000-0317				BUILDING MAINTENANCE			248.15
71854				ELECTRICAL MAINTENANCE	1561 28-Aug-2017	28-Aug-2017	
10-5-3010000-0317				BUILDING MAINTENANCE			33.15
71855				ELECTRICAL MAINTENANCE	1561 28-Aug-2017	28-Aug-2017	
10-5-3010000-0317				BUILDING MAINTENANCE			192.21



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000 PUBLIC WORKS					
71980	PUBLIC WORKS CSS PROGRAM	1561	31-Aug-2017	31-Aug-2017	
10-5-3010000-0317	BUILDING MAINTENANCE				-192.21
PUR700 PUROLATOR INC.					
436674782	SHIPPING FOR HYDRAULIC CYLINDER # 116 AND ROAD WATER SYSTEM # PW-01	1563	15-Dec-2017	15-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				19.45
436731170	COURIER	1572	22-Dec-2017	22-Dec-2017	
10-5-3010000-0301	OFFICE SUPPLIES				5.82
436903388	COURIER	123	12-Jan-2018	12-Jan-2018	
10-5-3010000-0301	OFFICE SUPPLIES				4.43
RAC462 RACICOT CHRYSLER					
CCCS244985	REPAIRED ENGINE MISFIRE	123	26-Jan-2018	26-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				677.55
STE366 STERLING FUELS					
0059906	FUEL FOR VECHILES	1563	20-Dec-2017	20-Dec-2017	
10-5-3010000-0401	GASOLINE				2,306.76
0059912	FUEL FOR TRUCKS	1563	20-Dec-2017	20-Dec-2017	
10-5-3010000-0401	GASOLINE				1,523.30
0059914	FUEL FOR EQUIPMENT	1563	20-Dec-2017	20-Dec-2017	
10-5-3010000-0401	GASOLINE				713.93
0060259	FUEL FOR VECHILES	52	03-Jan-2018	03-Jan-2018	
10-5-3010000-0401	GASOLINE				1,887.10
0060264	FUEL FOR TRUCKS	52	03-Jan-2018	03-Jan-2018	
10-5-3010000-0401	GASOLINE				1,547.64
0060266	FUEL FOR TRUCKS	52	03-Jan-2018	03-Jan-2018	
10-5-3010000-0401	GASOLINE				2,139.73
0060268	FUEL FOR EQUIPMENT	52	03-Jan-2018	03-Jan-2018	
10-5-3010000-0401	GASOLINE				1,045.65
0060269	FUEL FOR TRUCKS	52	03-Jan-2018	03-Jan-2018	
10-5-3010000-0401	GASOLINE				3,782.45
0060667	FUEL FOR VECHILES	125	17-Jan-2018	17-Jan-2018	
10-5-3010000-0401	GASOLINE				3,331.24
0060672	FUEL FOR TRUCKS	125	17-Jan-2018	17-Jan-2018	
10-5-3010000-0401	GASOLINE				1,813.63
0060673	FUEL FOR TRUCKS	125	17-Jan-2018	17-Jan-2018	
10-5-3010000-0401	GASOLINE				1,584.03
0060674	FUEL FOR EQUIPMENT	125	17-Jan-2018	17-Jan-2018	
10-5-3010000-0401	GASOLINE				348.65
0060676	FUEL FOR EQUIPMENT	125	17-Jan-2018	17-Jan-2018	
10-5-3010000-0401	GASOLINE				913.06
0060677	FUEL FOR TRUCKS	125	17-Jan-2018	17-Jan-2018	
10-5-3010000-0401	GASOLINE				2,378.48
TRA689 TRACTION WINDSOR					
396274617	CORE RETURN FOR CREDIT FOR # 206	125	15-Dec-2017	15-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-62.05
396274619	BRAKE SHOE CORE RETURNED # 206	125	15-Dec-2017	15-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-90.40
396276163	ELECTRICAL CONNECTORS FOR SHOP SUPPLY	52	12-Jan-2018	12-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				9.65
396276230	MID FLAP BRACKETS FOR SHOP SUPPLY	52	15-Jan-2018	15-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				49.13
396276434	COOLANT FOR # 305	125	17-Jan-2018	17-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				39.55
396276439	BRAKE WEAR INDICATOR FOR # 305	125	17-Jan-2018	17-Jan-2018	



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 3010000				PUBLIC WORKS			
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			41.91
TSC401 TSC STORES LTD							
JANUARY 12, ; AUGER BEARINGS FOR # S-205					52 12-Jan-2018	12-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			62.68
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE							
114964				HARDWARE FOR NEW PUMP INSTALL	125 11-Jan-2018	11-Jan-2018	
10-5-3010000-0420				EQUIPMENT			5.70
115230				ROADS MATERIAL	125 22-Jan-2018	22-Jan-2018	
10-5-3010000-0420				EQUIPMENT			532.92
115233				WOOD FOR BARRICADES	125 22-Jan-2018	22-Jan-2018	
10-5-3010000-0420				EQUIPMENT			94.69
WIN984 WINDSOR WIPING CLOTH CO LTD							
PSI-6670				BUDLES OF RAGS FOR SHOP USE	125 11-Jan-2018	11-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			114.41
WOL533 WOLSELEY CANADA INC							
6247525				UPSIDE DOWN PAINT & SHOVEL	1563 17-Dec-2017	17-Dec-2017	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			466.02
WOR055 WORK EQUIPMENT LTD.							
043638				REPLACED ONE MIRROR & CONTROL HANDLE ON TRACKLESS RENTAL UNIT	52 11-Jan-2018	11-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			311.17
043708				PLOW SHOES & NOSE PIECE FOR TRACKLESS RENTAL # 2321	125 17-Jan-2018	17-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			751.50
043736				REPAIRS TO RENTAL	123 19-Jan-2018	19-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			696.94
WUR01 WURTH CANADA LIMITED							
222955508				BRAKE PARTS CLEANER & GRINDING DISCS FOR SHOP SUPPLY	123 19-Jan-2018	19-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			140.81
Department Totals :							53,311.80

DEPARTMENT 3015010				MECHANIC			
CAN380 CANADIAN TIRE STORE #281							
DECEMBER 20 PURCHASES FOR DECEMBER 2017					1572 31-Dec-2017	31-Dec-2017	
10-5-3015010-0420				MECHANIC EQUIPMENT			28.41
10-5-3015010-0420				MECHANIC EQUIPMENT			13.55
MAL256 MALDEN AUTOMOTIVE							
5294-162535				FOLDEING TORY WRENCH FOR SHOP SUPPLY	125 20-Jan-2018	20-Jan-2018	
10-5-3015010-0420				MECHANIC EQUIPMENT			14.63
5294-162712				HOSE & COUPLERS FOR SHOP GREASE GUN	123 24-Jan-2018	24-Jan-2018	
10-5-3015010-0420				MECHANIC EQUIPMENT			86.82
5294-162721				WIRE BRUSCH FOR SHOP USE	123 24-Jan-2018	24-Jan-2018	
10-5-3015010-0420				MECHANIC EQUIPMENT			4.51
Department Totals :							147.92

DEPARTMENT 3020000				ROADS			
ACT456 ACTION SIGNS & DESIGNS INC.							
10742				NO TRESPASSING SIGNS	52 11-Jan-2018	11-Jan-2018	
10-5-3020000-0740				TRAFFIC SIGNS			498.33
ESS160 ESSEX TERMINAL RAILWAY CO							
0018624-IN				RAILWAY CROSSING MAINTENANCE	123 02-Jan-2018	02-Jan-2018	
10-5-3020000-0720				RAILWAY CROSSINGS			304.30
KIM249 KIMBALL LUMBER & BUILDING SUPPLIES LTD.							
A550003				4X4 WOOD POST	123 26-Jan-2018	26-Jan-2018	

Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3020000 ROADS					
10-5-3020000-0740	TRAFFIC SIGNS				347.22
NAS514 NASCI CONSTRUCTION SERVICES LTD.					
3836	ROAD REPAIRS DUE TO HOUSE CONSTRUCTION	1563	20-Oct-2017	20-Oct-2017	
10-5-3020000-0725	STREET REPAIRS & MAINT.				963.61
3837	ASHPHALT REPAIRS DUE TO HOME CONSTRUCTION	1563	20-Oct-2017	20-Oct-2017	
10-5-3020000-0725	STREET REPAIRS & MAINT.				2,601.75
3838	ROAD REPAIRS	1563	20-Oct-2017	20-Oct-2017	
10-5-3020000-0725	STREET REPAIRS & MAINT.				2,499.50
SOU100 SOUTHWESTERN SALES CORP					
IN199545	COLD PATCH	1563	31-Dec-2017	31-Dec-2017	
10-5-3020000-0725	STREET REPAIRS & MAINT.				635.63
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
115367	SIGN EQUIPMENT	123	26-Jan-2018	26-Jan-2018	
10-5-3020000-0740	TRAFFIC SIGNS				9.62
WOL533 WOLSELEY CANADA INC					
6242700	DICB REPLACEMENT	1563	17-Dec-2017	17-Dec-2017	
10-5-3020000-0757	STORM SEWER CLEANING & FLUSHING				1,435.10
Department Totals :					9,295.06

DEPARTMENT 3022015 ROADS CAPITAL - 2015					
NAS514 NASCI CONSTRUCTION SERVICES LTD.					
3874	ROAD REPAIRS AS PER CONTRACT	1563	01-Nov-2017	01-Nov-2017	
40-7-3022015-0001	ROADS REPAIR PROGRAM				119,906.70
Department Totals :					119,906.70

DEPARTMENT 3022017 ROADS CAPITAL -2017					
AME876 AMEC FOSTER WHEELER ENVIRONMENT &					
GS4886	GEOTECHNICAL	73	04-Jan-2018	04-Jan-2018	
40-7-3022017-0005	PICKERING DR. RESURFACING				787.57
Department Totals :					787.57

DEPARTMENT 3022018 ROADS CAPITAL - 2018					
REG742 REG CLARK TRUCKING LTD					
1718-283	BANK STABILIZATION WORK	1563	21-Dec-2017	21-Dec-2017	
40-7-3022018-0008	2018 DRAIN MAINTENANCE PRG				5,108.61
TIM208 TIM'S TREE SERVICE					
1252	TREE TRIMMING	123	25-Jan-2018	25-Jan-2018	
40-7-3022018-0012	REFORESTATION CAPITAL PROGRAM				389.85
WOR055 WORK EQUIPMENT LTD.					
043771	TRACKLESS MACHINE	132	24-Jan-2018	24-Jan-2018	
40-7-3022018-0012	REFORESTATION CAPITAL PROGRAM				214,587.00
Department Totals :					220,085.46

DEPARTMENT 3030000 WINTER CONTROL					
BDW317 BD WHAREHOUSING					
1601	SALT SHED RENTAL	1560	08-Dec-2017	08-Dec-2017	
10-5-3030000-0710	WINTER CONTROL				2,825.00
CAR645 CARRIER CENTERS					
041623	SALTER UNIT	1563	15-Dec-2017	15-Dec-2017	
10-5-3030000-0710	WINTER CONTROL				10,170.00
KSW113 K&S WINDSOR SALT LTD.					

Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3030000 WINTER CONTROL					
5300345633	SALT FOR WINTER CONTROL	52	04-Jan-2018	04-Jan-2018	
10-5-3030000-0710	WINTER CONTROL				6,452.92
5300346156	SALT FOR WINTER CONTROL	52	05-Jan-2018	05-Jan-2018	
10-5-3030000-0710	WINTER CONTROL				11,968.72
5300347448	SALT FOR WINTER CONTROL	52	09-Jan-2018	09-Jan-2018	
10-5-3030000-0710	WINTER CONTROL				8,001.39
5300348116	SALT FOR WINTER CONTROL	52	10-Jan-2018	10-Jan-2018	
10-5-3030000-0710	WINTER CONTROL				8,527.82
5300349478	SALT FOR WINTER CONTROL	52	12-Jan-2018	12-Jan-2018	
10-5-3030000-0710	WINTER CONTROL				5,890.00
SHE06 SHEPLEY ROAD MAINTENANCE LTD					
10535	HAULING SALT	52	15-Jan-2018	15-Jan-2018	
10-5-3030000-0710	WINTER CONTROL				5,578.24
WOR055 WORK EQUIPMENT LTD.					
043666	RENTAL MACHINE	52	15-Jan-2018	15-Jan-2018	
10-5-3030000-0710	WINTER CONTROL				3,503.00
Department Totals :					62,917.09

DEPARTMENT 3050000 STREET LIGHTING					
HIC441 HICKS ELECTRIC					
9290	REPAIR ST LIGHTS	52	14-Jan-2018	14-Jan-2018	
10-5-3050000-0331	GENERAL MAINTENANCE				1,745.51
9294	STREET LIGHT REPAIRS	125	14-Jan-2018	14-Jan-2018	
10-5-3050000-0331	GENERAL MAINTENANCE				221.37
Department Totals :					1,966.88

DEPARTMENT 3250000 TRAFFIC CONTROL					
TOW056 TOWNE SHOPPE					
251	CROSSING GUARDS UNIFORMS - CLERKS	125	17-Jan-2018	17-Jan-2018	
10-5-3250000-0252	UNIFORMS				160.46
252	CROSSING GUARDS UNIFORMS - CLERKS	125	23-Jan-2018	23-Jan-2018	
10-5-3250000-0252	UNIFORMS				154.96
Department Totals :					315.42

DEPARTMENT 4010000 SANITARY SEWERS					
ATL117 ATLAS COPCO COMPRESSORS CANADA					
624764	BLOWER REPAIR	1568	17-Dec-2017	17-Dec-2017	
10-5-4010000-0680	LIFE CYCLE EXPENSES				14,528.41
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000099537	GATE VALVE	1568	15-Dec-2017	15-Dec-2017	
10-5-4010000-0680	LIFE CYCLE EXPENSES				9,744.03
INV000099538	PUMP STATION ROOF REPLACEMENT	1568	15-Dec-2017	15-Dec-2017	
10-5-4010000-0680	LIFE CYCLE EXPENSES				5,472.56
INV000099817	SERVICE GATE VALVE	1566	15-Dec-2017	15-Dec-2017	
10-5-4010000-0680	LIFE CYCLE EXPENSES				5,800.32
INV000099956	SCADA UPGRADES	1568	19-Dec-2017	19-Dec-2017	
10-5-4010000-0680	LIFE CYCLE EXPENSES				15,000.00
INV000100818	VFD FOR PUMPS	122	05-Jan-2018	05-Jan-2018	
10-5-4010000-0680	LIFE CYCLE EXPENSES				13,992.00
Department Totals :					64,537.32

Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 4012006 SANITARY SEWER CAPITAL - 2006

CH2154	CH2M HILL CANADA LIMITED				
3295844	ENGINEERING		123 22-Jan-2018	22-Jan-2018	
40-7-4012006-0056	AWWTP - ABURG WASTEWATER PLANT & ENV. AS				3,473.85
MOU001	MOUSSEAU DELUCA McPHERSON PRINCE				
56600	LEGAL FEES		1560 31-Dec-2017	31-Dec-2017	
40-7-4012006-0056	AWWTP - ABURG WASTEWATER PLANT & ENV. AS				1,121.53
Department Totals :					4,595.38

DEPARTMENT 4012013 WASTEWATER CAPITAL - 2013

GOL452	GOLDER ASSOCIATES LTD				
910858	PROFESSIONAL FEES		123 19-Jan-2018	19-Jan-2018	
40-7-4012013-0003	NEW FORCEMAIN & PUMP STATION				1,454.31
Department Totals :					1,454.31

DEPARTMENT 4012016 WASTEWATER CAPITAL - 2016

PAR372	PARRLINE ELECTRICAL WHOLESAL				
73177	NEW TANK INSTALL		1577 14-Dec-2017	14-Dec-2017	
40-7-4012016-0003	WILLOW BEACH STORMWATER PUMPS				194.27
Department Totals :					194.27

DEPARTMENT 4012017 WASTEWATER CAPITAL -2017

CAN380	CANADIAN TIRE STORE #281				
NOVEMBER 2(PURCHASES FOR NOVEMBER 2017			1572 30-Nov-2017	30-Nov-2017	
40-7-4012017-0004	I&I PRG SANITARY SEWER RENEW & REPAIR				38.05
CIV330	CIVICA INFRASTRUCTURE INC				
101875	FIELD INVESTIGATIONS		123 23-Jan-2018	23-Jan-2018	
40-7-4012017-0004	I&I PRG SANITARY SEWER RENEW & REPAIR				27,640.99
KES858	KESSEL KARL				
166626	REFUND FOR SUBSIDY WORK		1572 18-Sep-2017	18-Sep-2017	
40-7-4012017-0004	I&I PRG SANITARY SEWER RENEW & REPAIR				300.00
MID841	MIDDLETON TINA				
357	REFUND FOR SUBSIDY		73 11-Jan-2018	11-Jan-2018	
40-7-4012017-0004	I&I PRG SANITARY SEWER RENEW & REPAIR				1,300.00
NEL837	NELSON MARTIN				
6260	SUBSIDY REFUND		1572 10-Aug-2017	10-Aug-2017	
40-7-4012017-0004	I&I PRG SANITARY SEWER RENEW & REPAIR				734.50
ONT001	ONTARIO CLEAN WATER AGENCY				
INV000100819 WALKWAY OVER TANKS			123 05-Jan-2018	05-Jan-2018	
40-7-4012017-0001	WALKWAY OVER SCUM TANKS				34,521.06
TOR058	TORRES REYNOLDS				
2236	SUBSIDY PROGRAM		1572 20-Nov-2017	20-Nov-2017	
40-7-4012017-0004	I&I PRG SANITARY SEWER RENEW & REPAIR				2,300.00
Department Totals :					66,834.60

DEPARTMENT 4017720 MCGREGOR SEWERS

ONT001	ONTARIO CLEAN WATER AGENCY				
INV000099532 MAINTENANCE SUPPLIES			1568 15-Dec-2017	15-Dec-2017	
10-5-4017720-0612	MAINTENANCE ITEMS - OCWA				360.67
INV000099534 SLEDGE HAULAGE			1568 15-Dec-2017	15-Dec-2017	
10-5-4017720-0612	MAINTENANCE ITEMS - OCWA				3,561.60
INV000099539 AERATOR REPAIR			1568 15-Dec-2017	15-Dec-2017	

Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4017720 MCGREGOR SEWERS					
10-5-4017720-0612	MAINTENANCE ITEMS - OCWA				713.57
INV000100563 JANUARY 2018		52	02-Jan-2018	02-Jan-2018	
10-5-4017720-0604	CONTRACT O.C.W.A.				12,419.00
INV000100911 VALVE REPLACEMENT		122	11-Jan-2018	11-Jan-2018	
10-5-4017720-0612	MAINTENANCE ITEMS - OCWA				3,157.75
Department Totals :					20,212.59
<hr/>					
DEPARTMENT 4017730 EDGEWATER SEWERS					
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000010055 AFTER HOURS CALLS		55	02-Jan-2018	02-Jan-2018	
10-5-4017730-0613	OCWA UNEXPECTED ITEMS				1,282.50
INV000099734 PUMP WIRING		1567	15-Dec-2017	15-Dec-2017	
10-5-4017730-0612	OCWA MAINTENANCE ITEMS				842.62
INV000099735 PUMP UPGRADES		1567	15-Dec-2017	15-Dec-2017	
10-5-4017730-0771	OCWA - MEYERS PUMP STATIONS				868.92
INV000099823 LAGOON TREATMENT		1566	15-Dec-2017	15-Dec-2017	
10-5-4017730-0609	LAGOON TREATMENT				19,930.59
INV000100563 JANUARY 2018		52	02-Jan-2018	02-Jan-2018	
10-5-4017730-0604	CONTRACT O.C.W.A.				13,915.31
Department Totals :					36,839.94
<hr/>					
DEPARTMENT 4017740 AMHERSTBURG SEWERS					
CJB060 CJ BONDY PLUMBING - ONTARIO LTD. #1015185					
30575 CAMERA & EEL CONNECTION		55	04-Jan-2018	04-Jan-2018	
10-5-4017740-0758	SERVICE CONNECTION INSPECTION & CAMERA				708.51
ESS273 ESSEX POWERLINES CORPORATION					
JC7183 DECEMBER SEWER BILLING		1568	31-Dec-2017	31-Dec-2017	
10-5-4017740-0504	COLLECTION EXPENSE				1,159.24
ESS360 ESSEX WINDSOR SOLID WASTE AUTH					
25486 SLUDGE TIPPING FEES		1580	31-Aug-2017	31-Aug-2017	
10-5-4017740-0602	LANDFILL CHARGES				1,816.61
25761 SLUDGE TIPPING FEES		1580	31-Oct-2017	31-Oct-2017	
10-5-4017740-0602	LANDFILL CHARGES				4,616.75
25885 SLUDGE TIPPING FEE		1580	30-Nov-2017	30-Nov-2017	
10-5-4017740-0602	LANDFILL CHARGES				4,583.71
HEA693 HEATON SANITATION					
31938 SANITARY SEWER FINISHING		1568	18-Dec-2017	18-Dec-2017	
10-5-4017740-0750	SEWER FLUSHING				1,921.00
31939 SEWER FLUSHING		1568	19-Dec-2017	19-Dec-2017	
10-5-4017740-0750	SEWER FLUSHING				1,582.00
KEL117 KELCOM TELEMESSAGING					
W78745-0118 ANSWERING SERVICES		123	02-Jan-2018	02-Jan-2018	
10-5-4017740-0316	UTILITIES - SEWERS				25.13
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000099419 SCABA UPGRADES		1568	08-Dec-2017	08-Dec-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				9,500.00
INV000099736 BELWOOD SAMPLES		1567	15-Dec-2017	15-Dec-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				1,056.27
INV000099737 TANK CLEANING		1567	15-Dec-2017	15-Dec-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				2,238.72
INV000099738 SEWER THROUH ACTUATOR		1565	15-Dec-2017	15-Dec-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				2,531.99

Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4017740 AMHERSTBURG SEWERS					
INV000099739	UV COMPRESSOR MOTOR	1565	15-Dec-2017	15-Dec-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				1,582.98
INV000099740	TEMP & PH PROBE	1565	15-Dec-2017	15-Dec-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				684.08
INV000099741	UV BREAKER	1565	15-Dec-2017	15-Dec-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				2,879.81
INV000099742	BATTERIES	1565	15-Dec-2017	15-Dec-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				230.18
INV000099744	YARD HYDRANT	1565	15-Dec-2017	15-Dec-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				702.46
INV000099745	BOILER REPAIR	1565	15-Dec-2017	15-Dec-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				3,237.95
INV000099746	EVAP MOTOR	1565	15-Dec-2017	15-Dec-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				1,119.36
INV000099748	MIXER	1565	15-Dec-2017	15-Dec-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				5,963.14
INV000099749	LIFTING	1565	15-Dec-2017	15-Dec-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				1,880.16
INV000099750	TURBLEX BLOWER SHIPPING	1566	15-Dec-2017	15-Dec-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				1,122.32
INV000100563	JANUARY 2018	52	02-Jan-2018	02-Jan-2018	
10-5-4017740-0604	CONTRACT O.C.W.A.				24,611.67
INV000100820	COOLING INSPECTION	122	05-Jan-2018	05-Jan-2018	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				340.90
INV000100821	INLET SCREENS	122	05-Jan-2018	05-Jan-2018	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				3,633.33
INV000100822	SAMPLES	122	05-Jan-2018	05-Jan-2018	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				651.26
INV000100912	WIPER RING	122	11-Jan-2018	11-Jan-2018	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				1,769.55
SEC01 SECURITY ONE ALARM SYSTEM					
682303	ALARM MONITORING	55	02-Jan-2018	02-Jan-2018	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				477.18
WAL101 WALKER AGGREGATES					
274174	STONE FILL	1568	09-Dec-2017	09-Dec-2017	
10-5-4017740-0759	SERVICE CONNECTION REPAIR & MTCE.				1,709.82
Department Totals :					84,336.08

DEPARTMENT 4017750 BIG CREEK RBC SEWER

ONT001 ONTARIO CLEAN WATER AGENCY

INV000099716	ALUMINUM TRANSFER PUMP	1568	15-Dec-2017	15-Dec-2017	
10-5-4017750-0612	OCWA MAINTENANCE ITEMS				2,019.93
INV000099717	PEST CONTROL	1568	15-Dec-2017	15-Dec-2017	
10-5-4017750-0612	OCWA MAINTENANCE ITEMS				1,152.51
INV000099718	CIRCUIT BREAKER	1568	15-Dec-2017	15-Dec-2017	
10-5-4017750-0612	OCWA MAINTENANCE ITEMS				404.98
INV000099719	MISC ELECTRICAL PARTS	1567	15-Dec-2017	15-Dec-2017	
10-5-4017750-0612	OCWA MAINTENANCE ITEMS				112.58
INV000099720	DOOR FOR RBC BUILDING	1567	15-Dec-2017	15-Dec-2017	
10-5-4017750-0612	OCWA MAINTENANCE ITEMS				3,047.71
INV000099721	REPAIRS - FUEL GAUGE	1567	15-Dec-2017	15-Dec-2017	
10-5-4017750-0612	OCWA MAINTENANCE ITEMS				718.53
INV000100555	AFTER HOURS CALLS	55	02-Jan-2018	02-Jan-2018	



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4017750 BIG CREEK RBC SEWER					
10-5-4017750-0613	OCWA UNEXPECTED ITEMS				1,364.00
INV000100563 JANUARY 2018		52	02-Jan-2018	02-Jan-2018	
10-5-4017750-0604	CONTRACT O.C.W.A.				9,554.79
INV000100800 A/R COND UNIT		122	05-Jan-2018	05-Jan-2018	
10-5-4017750-0612	OCWA MAINTENANCE ITEMS				5,050.35
Department Totals :					23,425.38
<hr/>					
DEPARTMENT 4017755 MCLEOD SBR SEWER					
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000100554 AFTER HOURS CALLS		55	02-Jan-2018	02-Jan-2018	
10-5-4017755-0613	OCWA UNEXPECTED ITEMS				2,172.00
INV000100563 JANUARY 2018		52	02-Jan-2018	02-Jan-2018	
10-5-4017755-0604	CONTRACT OCWA				14,504.56
INV000100794 BLOWER OVERHAUL		122	05-Jan-2018	05-Jan-2018	
10-5-4017755-0612	OCWA MAINTENANCE ITEMS				3,109.01
INV000100795 SLUDGE HAULING		55	05-Jan-2018	05-Jan-2018	
10-5-4017755-0612	OCWA MAINTENANCE ITEMS				1,160.06
INV000100809 SECURITY ONE		55	05-Jan-2018	05-Jan-2018	
10-5-4017755-0612	OCWA MAINTENANCE ITEMS				111.92
INV000100810 GRATING CLIPS		55	05-Jan-2018	05-Jan-2018	
10-5-4017755-0612	OCWA MAINTENANCE ITEMS				280.24
Department Totals :					21,337.79
<hr/>					
DEPARTMENT 4017760 BOBLO SEWER					
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000099722 PUMP STATION REPAIRS		1567	15-Dec-2017	15-Dec-2017	
10-5-4017760-0612	OCWA MAINTENANCE ITEMS				2,552.75
INV000099723 TRANSFORMER FOR BOBLO WEST PUMP		1567	15-Dec-2017	15-Dec-2017	
10-5-4017760-0612	OCWA MAINTENANCE ITEMS				501.09
INV000099724 TRANSFORMER		1567	15-Dec-2017	15-Dec-2017	
10-5-4017760-0612	OCWA MAINTENANCE ITEMS				4,842.85
INV000099725 SLUDGE HAULING		1566	15-Dec-2017	15-Dec-2017	
10-5-4017760-0612	OCWA MAINTENANCE ITEMS				712.32
INV000100563 JANUARY 2018		52	02-Jan-2018	02-Jan-2018	
10-5-4017760-0604	CONTRACT OCWA - BOBLO				7,564.63
INV000100797 PUMP BASES		122	05-Jan-2018	05-Jan-2018	
10-5-4017760-0612	OCWA MAINTENANCE ITEMS				9,771.50
INV000100799 LIGHTING & SIGNAGE		122	05-Jan-2018	05-Jan-2018	
10-5-4017760-0612	OCWA MAINTENANCE ITEMS				5,839.49
Department Totals :					31,784.63
<hr/>					
DEPARTMENT 4057710 GARBAGE COLLECTION					
ESS360 ESSEX WINDSOR SOLID WASTE AUTH					
IN000009383 TIPPING FEES		1563	31-Oct-2017	31-Oct-2017	
10-5-4057710-0602	GARBAGE COLLECTION				33,564.00
INV000009497 WHITE GOODS		1580	31-Dec-2017	31-Dec-2017	
10-5-4057710-0603	WHITE GOODS				1,508.08
WIN270 WINDSOR DISPOSAL SERVICES LTD					
0000870980 GARBAGE COLLECTION		1563	01-Dec-2017	01-Dec-2017	
10-5-4057710-0602	GARBAGE COLLECTION				10.43
0000870984 GARBAGE COLLECTION		1563	01-Dec-2017	01-Dec-2017	
10-5-4057710-0602	GARBAGE COLLECTION				43.22



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4057710 GARBAGE COLLECTION					
0000875194	GARBAGE COLLECTION	52	02-Jan-2018	02-Jan-2018	
10-5-4057710-0602	GARBAGE COLLECTION				22.37
0000878151	CREDIT DUE TO NEW CONTRACT	127	16-Jan-2018	16-Jan-2018	
10-5-4057710-0602	GARBAGE COLLECTION				-632.69
0000878152	CREDIT DUE TO NEW CONTRACT	127	16-Jan-2018	16-Jan-2018	
10-5-4057710-0602	GARBAGE COLLECTION				-3,966.30
0000878153	CREDIT DUE TO NEW CONTRACT	127	16-Jan-2018	16-Jan-2018	
10-5-4057710-0602	GARBAGE COLLECTION				-3,296.50
0000878154	CREDIT DUE TO NEW CONTRACT	127	16-Jan-2018	16-Jan-2018	
10-5-4057710-0602	GARBAGE COLLECTION				-239.20
0000878155	CREDIT DUE TO NEW CONTRACT	127	16-Jan-2018	16-Jan-2018	
10-5-4057710-0602	GARBAGE COLLECTION				-239.20
0000878227	GARBAGE COLLECTION	127	01-Feb-2018	01-Feb-2018	
10-5-4057710-0602	GARBAGE COLLECTION				44,437.73
0000878239	GARBAGE COLLECTION	127	01-Feb-2018	01-Feb-2018	
10-5-4057710-0602	GARBAGE COLLECTION				45.52
Department Totals :					71,257.46

DEPARTMENT 4067715 GARBAGE DISPOSAL					
ESS360 ESSEX WINDSOR SOLID WASTE AUTH					
25824	TIPPING FEE	1580	31-Oct-2017	31-Oct-2017	
10-5-4067715-0602	LANDFILL CHARGES				21,756.89
25831	YARD WASTE TIPPING FEE	1580	31-Oct-2017	31-Oct-2017	
10-5-4067715-0601	YARDWASTE LANDFILL TIPPING				5,925.27
25955	TIPPING FEES REFUSE	1580	30-Nov-2017	30-Nov-2017	
10-5-4067715-0602	LANDFILL CHARGES				22,826.76
26080	REFUSE TIPPING FEE	1580	31-Dec-2017	31-Dec-2017	
10-5-4067715-0602	LANDFILL CHARGES				19,572.32
26087	YARD WASTE TIPPING FEE	1580	31-Dec-2017	31-Dec-2017	
10-5-4067715-0601	YARDWASTE LANDFILL TIPPING				1,483.95
IN000009439	TIPPING FEES	1580	30-Nov-2017	30-Nov-2017	
10-5-4067715-0602	LANDFILL CHARGES				33,564.00
INV000009488	TIPPING FEES	1580	31-Dec-2017	31-Dec-2017	
10-5-4067715-0602	LANDFILL CHARGES				33,563.00
MUN276 MUNICIPAL MEDIA INC.					
5337	COLLECTION CALENDAR	123	17-Jan-2018	17-Jan-2018	
10-5-4067715-0307	COLLECTION CALENDAR EXPENSES				565.00
WIN270 WINDSOR DISPOSAL SERVICES LTD					
0000878227	GARBAGE COLLECTION	127	01-Feb-2018	01-Feb-2018	
10-5-4067715-0603	YARD WASTE - HAULING TO LANDFILL				8,767.66
Department Totals :					148,024.85

DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING					
CAN380 CANADIAN TIRE STORE #281					
NOVEMBER 2017 PURCHASES FOR NOVEMBER 2017		1572	30-Nov-2017	30-Nov-2017	
10-5-7010000-0420	RECREATION EXPENSES				62.65
10-5-7010000-0420	RECREATION EXPENSES				336.64
10-5-7010000-0420	RECREATION EXPENSES				90.38
CAP109 CAPPELLANI SABRINA					
104	FIRST AID COSTS	125	23-Jan-2018	23-Jan-2018	
10-5-7010000-0420	RECREATION EXPENSES				480.00
DOM612 DOMINION GOLF & COUNTRY CLUB					



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7010000	PARKS AND RECREATION PROGRAMMING				
145803	GOLF PROGRAMMING MATS	125	24-Jan-2018	24-Jan-2018	
10-5-7010000-0420	RECREATION EXPENSES				240.00
MOR26 MORNEAU SHEPELL LTD.					
JANUARY 2016 699087, 699088, 699089, 699086		73	02-Jan-2018	02-Jan-2018	
10-5-7010000-0207	BENEFITS - LIFE & DISABILITY				57.38
MUN200 MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO					
MC003888	MEMBERSHIP	73	02-Jan-2018	02-Jan-2018	
10-5-7010000-0350	MEMBERSHIPS				51.70
NAN202 NANTAIS SOURCE FOR SPORTS					
622457	LIONS POOL UNIFORMS	1579	19-Jun-2017	19-Jun-2017	
10-5-7010000-0252	UNIFORMS - BUS DEVEL & PROGRAMS				519.80
NAP110 NAPLES PIZZA					
200	BDAY PARTY EXPENSE	125	06-Jan-2018	06-Jan-2018	
10-5-7010000-0420	RECREATION EXPENSES				41.00
201	BDAY PARTY EXPENSE	125	13-Jan-2018	13-Jan-2018	
10-5-7010000-0420	RECREATION EXPENSES				41.00
202	BDAY PARTY EXPENSE	125	27-Jan-2018	27-Jan-2018	
10-5-7010000-0420	RECREATION EXPENSES				41.00
203	BDAY PARTY EXPENSE	127	03-Feb-2018	03-Feb-2018	
10-5-7010000-0420	RECREATION EXPENSES				41.00
204	BDAY PARTY EXPENSE	127	10-Feb-2018	10-Feb-2018	
10-5-7010000-0420	RECREATION EXPENSES				59.00
205	BDAY PARTY EXPENSE	127	17-Feb-2017	17-Feb-2017	
10-5-7010000-0420	RECREATION EXPENSES				41.00
206	BDAY PARTY EXPENSE	127	24-Feb-2017	24-Feb-2017	
10-5-7010000-0420	RECREATION EXPENSES				41.00
RTT067 RIVER TOWN TIMES					
00094678	ADVERTISING	51	18-Jan-2018	18-Jan-2018	
10-5-7010000-0307	ADVERTISING				83.90
SOB083 SOBEYS AMHERSTBURG					
DECEMBER 2(DECEMBER 2017 PURCHASES		1579	31-Dec-2017	31-Dec-2017	
10-5-7010000-0384	CONCESSION PRODUCT				114.80
10-5-7010000-0384	CONCESSION PRODUCT				149.90
10-5-7010000-0384	CONCESSION PRODUCT				131.24
10-5-7010000-0420	RECREATION EXPENSES				33.62
NOVEMBER 2(NOVEMBER 2017 PURCHASES		1579	30-Nov-2017	30-Nov-2017	
10-5-7010000-0420	RECREATION EXPENSES				69.03
10-5-7010000-0420	RECREATION EXPENSES				39.60
10-5-7010000-0420	RECREATION EXPENSES				53.30
10-5-7010000-0384	CONCESSION PRODUCT				231.81
10-5-7010000-0384	CONCESSION PRODUCT				201.45
10-5-7010000-0384	CONCESSION PRODUCT				31.94
10-5-7010000-0384	CONCESSION PRODUCT				92.87
10-5-7010000-0384	CONCESSION PRODUCT				31.89
10-5-7010000-0384	CONCESSION PRODUCT				108.56
10-5-7010000-0384	CONCESSION PRODUCT				77.83
10-5-7010000-0384	CONCESSION PRODUCT				22.95
10-5-7010000-0384	CONCESSION PRODUCT				136.09
TEM03 TEMPERATE CONTROL SERVICES					
40432	CONCESSION EQUIPMENT MAINTENANCE	125	24-Jan-2018	24-Jan-2018	
10-5-7010000-0422	CONCESSION EQUIP MAINTENANCE				390.98
TOT060 TOTALLYONE CORPORATE OFFICE					
8167	CELL PHONES	125	17-Jan-2018	17-Jan-2018	
10-5-7010000-0345	CELL PHONE EXPENSE				588.17



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING					
8195	CELL PHONE SCREEN PROTECTORS	125	18-Jan-2018	18-Jan-2018	
10-5-7010000-0345	CELL PHONE EXPENSE				29.38
WAT01 WATERBEE POOLS & HOT TUBS					
1404	LIONS POOL EQUIPMENT	1577	05-Jul-2017	05-Jul-2017	
10-5-7010000-0420	RECREATION EXPENSES				117.46
Department Totals :					4,880.32

DEPARTMENT 7010160 LION'S POOL PROGRAMMING					
CAN380 CANADIAN TIRE STORE #281					
NOVEMBER 2(PURCHASES FOR NOVEMBER 2017		1572	30-Nov-2017	30-Nov-2017	
10-5-7010160-0317	LION'S POOL - BUILDING MAINTENANCE				21.42
Department Totals :					21.42

DEPARTMENT 7012015 CAPITAL					
MON610 MONTEITH BROWN PLANNING CONSULTANTS					
13223	PARKS MASTER PLAN	73	15-Jan-2018	15-Jan-2018	
40-7-7012015-0001	PARKS MASTER PLAN				440.70
Department Totals :					440.70

DEPARTMENT 7012016 CAPITAL					
ALT565 ALTERNATE SOLUTIONS INC					
9683	FUEL TRACKING SYSTEM	123	04-Jan-2018	04-Jan-2018	
40-7-7012016-0003	REMOVAL OF UNDERGROUND GAS TANKS				24,733.76
CAN236 CANADIAN FENCE CONTRACTORS - 1954812					
175	FENCE WORK WITH TANK REMOVAL PROJECT	125	04-Jan-2018	04-Jan-2018	
40-7-7012016-0003	REMOVAL OF UNDERGROUND GAS TANKS				1,850.63
176	FENCE WORK	125	04-Jan-2018	04-Jan-2018	
40-7-7012016-0003	REMOVAL OF UNDERGROUND GAS TANKS				3,036.25
KGS3TW KG SERVICES ENVIRONMENTAL REMEDIATION SPECIALISTS					
PWD-BM-2016 RELEASE OF HOLDBACK		123	17-Jan-2018	17-Jan-2018	
40-7-7012016-0003	REMOVAL OF UNDERGROUND GAS TANKS				22,546.91
PAR372 PARRLINE ELECTRICAL WHOLESALE					
73022	MATERIAL FOR TANK REMOVAL	1577	08-Dec-2017	08-Dec-2017	
40-7-7012016-0003	REMOVAL OF UNDERGROUND GAS TANKS				313.88
73175	MATERIAL FOR TANK INSTALL	1577	14-Dec-2017	14-Dec-2017	
40-7-7012016-0003	REMOVAL OF UNDERGROUND GAS TANKS				190.69
73242	TANK INSTALL	1577	18-Dec-2017	18-Dec-2017	
40-7-7012016-0003	REMOVAL OF UNDERGROUND GAS TANKS				236.16
73489	ELETRICAL MATERIAL FOR TANK INSTALL	123	04-Jan-2018	04-Jan-2018	
40-7-7012016-0003	REMOVAL OF UNDERGROUND GAS TANKS				483.01
WSP01 WSP CANADA INC.					
161-12988-02	ENGINEERING	123	24-Jan-2018	24-Jan-2018	
40-7-7012016-0003	REMOVAL OF UNDERGROUND GAS TANKS				3,390.00
Department Totals :					56,781.29

DEPARTMENT 7017000 PARKS MAINTENANCE					
ACK297 ACKLANDS-GRAINGER INC					
9676239503	EPOXY TO REPAIR COPPER ON # 5-RS-1	123	22-Jan-2018	22-Jan-2018	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				11.75
CAN380 CANADIAN TIRE STORE #281					
DECEMBER 2(PURCHASES FOR DECEMBER 2017		1572	31-Dec-2017	31-Dec-2017	



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017000 PARKS MAINTENANCE					
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				-30.24
NOVEMBER 2017 PURCHASES FOR NOVEMBER 2017					
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC	1572	30-Nov-2017	30-Nov-2017	38.96
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				77.92
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				100.43
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				56.48
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				77.92
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				158.11
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				215.45
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				246.19
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				59.61
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				104.80
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				57.01
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				154.69
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				40.47
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				43.19
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				50.19
10-5-7017000-0771	SPECIAL EVENTS				149.02
10-5-7017000-0771	SPECIAL EVENTS				153.57
10-5-7017000-0771	SPECIAL EVENTS				105.60
10-5-7017000-0771	SPECIAL EVENTS				58.44
10-5-7017000-0771	SPECIAL EVENTS				257.50
10-5-7017000-0771	SPECIAL EVENTS				236.05
10-5-7017000-0771	SPECIAL EVENTS				280.10
10-5-7017000-0771	SPECIAL EVENTS				700.58
10-5-7017000-0771	SPECIAL EVENTS				28.24
COA01 CO-AN RECREATIONAL PARK					
2018	CO-AN PARK 2018 OPERATING FUND	51	17-Jan-2018	17-Jan-2018	
10-5-7017000-1300	CO-AN PARK EXPENSES				17,500.00
COX01 COXON'S TOWING SERVICE (2000) LTD					
42842	REPAIRS TO OLD TRAILER	125	16-Jan-2018	16-Jan-2018	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				406.80
KIM249 KIMBALL LUMBER & BUILDING SUPPLIES LTD.					
A549669	12' LADDER	125	18-Jan-2018	18-Jan-2018	
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				277.93
MAL256 MALDEN AUTOMOTIVE					
5294-162063	REPLACED THE BATTERY # 208	52	11-Jan-2018	11-Jan-2018	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				161.32
5294-162216	CORE CREDIT FOR # 208	52	15-Jan-2018	15-Jan-2018	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				-13.56
5294-162303	BATTERY FOR # RS-1	52	16-Jan-2018	16-Jan-2018	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				168.49
5294-162316	BATTERY CORE RETURN CREDIT # RS-1	125	16-Jan-2018	16-Jan-2018	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				-13.56
5294-162826	VALVE FOR COPPER REPAIR # S - RS-1	123	26-Jan-2018	26-Jan-2018	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				6.55
MOR26 MORNEAU SHEPELL LTD.					
JANUARY 2018	699087, 699088, 699089, 699086	73	02-Jan-2018	02-Jan-2018	
10-5-7017000-0207	BENEFITS - LIFE & DISABIL - PARKS & GRDS				81.97
PAR372 PARRLINE ELECTRICAL WHOLESALE					
71178	GROUND PLUGS	1577	29-Sep-2017	29-Sep-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				395.16
71220	ELETRICAL	1577	03-Oct-2017	03-Oct-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				72.41
SOB083 SOBEYS AMHERSTBURG					

Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017000 PARKS MAINTENANCE					
DECEMBER 2017 DECEMBER 2017 PURCHASES					
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC	1579	31-Dec-2017	31-Dec-2017	161.86
STA444 STAPLES ADVANTAGE (MIS C/O T04446C)					
46404788	OFFICE SUPPLIES	125	15-Jan-2018	15-Jan-2018	108.30
10-5-7017000-0301	OFFICE SUPPLIES				
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
114844	GLOVES	52	08-Jan-2018	08-Jan-2018	70.03
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				
115253	TAPE AND MARKERS	125	22-Jan-2018	22-Jan-2018	21.42
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				
WIN380 WINDSOR TIRE INC.					
W072009	DAMAGED LEFT FRONT TIRE REPLACED # 508	52	18-Jan-2018	18-Jan-2018	445.80
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				
Department Totals :					23,282.95

DEPARTMENT 7017002 FACILITIES					
AAR531 AARWAY COMMUNICATIONS LTD					
8726	OFFICE RELOCATION	125	29-Jan-2018	29-Jan-2018	1,323.23
10-5-7017002-0317	RELOC FACILITIES - BUILDING MAINTENANCE				
CAN380 CANADIAN TIRE STORE #281					
NOVEMBER 2017 PURCHASES FOR NOVEMBER 2017					
10-5-7017002-0322	GENERAL SUPPLIES- GLOBAL	1572	30-Nov-2017	30-Nov-2017	30.24
JAN268 JANI SAFE INC.					
179764	CLEANING SUPPLIES	125	19-Jan-2018	19-Jan-2018	2,121.09
10-5-7017002-0318	JANITORIAL - GLOBAL				
179764-1	CLEANING SUPPLIES	125	26-Jan-2018	26-Jan-2018	316.51
10-5-7017002-0318	JANITORIAL - GLOBAL				
PAR372 PARRLINE ELECTRICAL WHOLESALE					
73354	ELECTRICAL MAINTENANCE	125	09-Jan-2018	09-Jan-2018	98.99
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				
73355	ELECTRICAL MAINTENANCE	125	09-Jan-2018	09-Jan-2018	131.78
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				
73356	ELECTRICAL MAINTENANCE	125	09-Jan-2018	09-Jan-2018	531.55
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				
73357	ELECTRICAL MAINTENANCE	125	09-Jan-2018	09-Jan-2018	120.28
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				
SAV085 SAVARIA SIS					
IN0000000343 ELEVATOR SERVICE MAINTENANCE RENEWAL					
10-5-7017002-0317	CARNEC FACILITIES - BUILDING MAINTENANCE	51	10-Jan-2018	10-Jan-2018	1,963.94
INV0000000344 SHELVES ASSEMBLY					
10-5-7017002-0317	CARNEC FACILITIES - BUILDING MAINTENANCE	125	19-Jan-2018	19-Jan-2018	471.78
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
114978	MAINTENANCE	51	12-Jan-2018	12-Jan-2018	17.54
10-5-7017002-0317	GORDOI FACILITIES - BUILDING MAINTENANCE				
115079	MAINTENANCE SUPPLIES	52	16-Jan-2018	16-Jan-2018	19.20
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				
115159	RELOCATE H.B. CAP OFF AIR LINE	73	19-Jan-2018	19-Jan-2018	33.88
10-5-7017002-0317	FIREDP FACILITIES - BUILDING MAINTENANCE				
115163	SINGLE KEY CUT, KEYCHAIN, TAG PLASTIC	73	19-Jan-2018	19-Jan-2018	33.43
10-5-7017002-0317	PARKBL FACILITIES - BUILDING MAINTENANCE				
115224	BUILDING MAINTENANCE	73	22-Jan-2018	22-Jan-2018	3.72
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 7017002				FACILITIES			
Department Totals :							7,217.16
DEPARTMENT 7017300				LIBRO			
BRE497	BRENNER PACKERS LTD.						
45860	CONCESSION PURCHASE				1577 22-Dec-2017	22-Dec-2017	
10-5-7017300-0384				CANTEEN PURCHASES Bus&Dev			250.00
46190	CONCESSION PURCHASE				1577 29-Dec-2017	29-Dec-2017	
10-5-7017300-0384				CANTEEN PURCHASES Bus&Dev			250.00
46322	CONCESSION PURCHASE				125 12-Jan-2018	12-Jan-2018	
10-5-7017300-0384				CANTEEN PURCHASES Bus&Dev			250.00
46885	CONCESSION PURCHASE				125 26-Jan-2018	26-Jan-2018	
10-5-7017300-0384				CANTEEN PURCHASES Bus&Dev			250.00
CAN380	CANADIAN TIRE STORE #281						
DECEMBER 2017 PURCHASES FOR DECEMBER 2017					1572 31-Dec-2017	31-Dec-2017	
10-5-7017300-0317				BUILDING MAINTENANCE			5.39
10-5-7017300-0317				BUILDING MAINTENANCE			16.88
10-5-7017300-0318				JANITORIAL			72.73
10-5-7017300-0318				JANITORIAL			29.36
10-5-7017300-0318				JANITORIAL			59.54
NOVEMBER 2017 PURCHASES FOR NOVEMBER 2017					1572 30-Nov-2017	30-Nov-2017	
10-5-7017300-0317				BUILDING MAINTENANCE			27.01
10-5-7017300-0331				REFRIGERATION MAINTENANCE			33.32
CIN177	CINTAS CANADA LIMITED						
847320720	MAT EXCHANGE				73 19-Jan-2018	19-Jan-2018	
10-5-7017300-0336				CONTRACTED SERVICES			80.34
847321731	MAT EXCHANGE				125 26-Jan-2018	26-Jan-2018	
10-5-7017300-0336				CONTRACTED SERVICES			80.34
COL128	COLONIAL COFFEE CO. LTD.						
750710	CONCESSION PURCHASE				125 11-Jan-2018	11-Jan-2018	
10-5-7017300-0384				CANTEEN PURCHASES Bus&Dev			90.00
751034	CONCESSION PURCHASE				125 18-Jan-2018	18-Jan-2018	
10-5-7017300-0384				CANTEEN PURCHASES Bus&Dev			112.65
CTC329	CTC PRO SHOP #281						
1802	JACKETS WITH TOWN LOGO AND NAMES				51 13-Jan-2018	13-Jan-2018	
10-5-7017300-0161				CLOTHING			672.24
CUL391	CULLIGAN WATER						
7151060	RENTAL OF WATER COOLERS				1561 30-Dec-2017	30-Dec-2017	
10-5-7017300-0336				CONTRACTED SERVICES			81.24
DIB141	DIBSI						
104872	SOLID CORE CURRENT COILS 0-100A 0-5				1572 19-Jan-2015	19-Jan-2015	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			528.28
105190	CHECK AC1 AS DIRECTED BY MIKE, FOUND CONTROLLER DEAD, REPLACE & REPROGRAM CONTROLLER, VERIFY OPER				1572 15-Feb-2016	15-Feb-2016	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			1,098.93
107440	SUPPLY LINE REACTORS & ELECTRICAL PARS THAT WERE INSTALLED FOR THE GEO PUMPS VFD INSTALLION ON 33436				1572 31-Dec-2017	31-Dec-2017	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			1,694.12
DOW547	DOWLER KARN						
103009	PROPANE LIBRO 2018				51 03-Jan-2018	03-Jan-2018	
10-5-7017300-0401				GASOLINE / PROPANE			99.44
103337	PROPANE				125 10-Jan-2018	10-Jan-2018	
10-5-7017300-0401				GASOLINE / PROPANE			348.04
103345	PROPANE				125 17-Jan-2018	17-Jan-2018	

Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 7017300 LIBRO								
10-5-7017300-0401					GASOLINE / PROPANE			198.88
3769941	PROPANE					1561 28-Dec-2017	28-Dec-2017	
10-5-7017300-0401					GASOLINE / PROPANE			28.25
EMC530 EMCO CORPORATION								
37554067-00	MAINTENANCE MATERIALS					1560 20-Dec-2017	20-Dec-2017	
10-5-7017300-0317					BUILDING MAINTENANCE			75.83
37554210-00	MAINTENANCE MATERIALS					51 08-Jan-2018	08-Jan-2018	
10-5-7017300-0317					BUILDING MAINTENANCE			452.00
37555145-00	MAINTENANCE MATERIALS					125 09-Jan-2018	09-Jan-2018	
10-5-7017300-0317					BUILDING MAINTENANCE			113.00
37555909-00	REFRIGERATION MAINTENANCE MATERIALS					125 18-Jan-2018	18-Jan-2018	
10-5-7017300-0331					REFRIGERATION MAINTENANCE			79.83
3755599-00	PUMP FOR REFRIGERATION MAINTENANCE					125 15-Jan-2018	15-Jan-2018	
10-5-7017300-0331					REFRIGERATION MAINTENANCE			334.48
FAL686 FALLS WHOLESALE LIMITED								
054757	CONCESSION PURCHASE					125 16-Jan-2018	16-Jan-2018	
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			1,001.75
FCF160 FCFP								
INV106410	MAINTENANCE SPRINKLER SYSTEM					1561 20-Dec-2017	20-Dec-2017	
10-5-7017300-0317					BUILDING MAINTENANCE			374.03
GLH872 GL HERITAGE BREWEING CO								
328328	CONCESSION PURCHASE					1577 16-Dec-2017	16-Dec-2017	
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			282.05
GOR299 GORDON FOOD SERVICE CAN. LTD. - ONTARIO DIVISION								
2257877	CONCESSION PURCHASE					1560 13-Dec-2017	13-Dec-2017	
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			1,844.42
2274381	CONCESSION PURCHASE					1577 20-Dec-2017	20-Dec-2017	
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			1,404.95
2285778	CONCESSION PURCHASE					1560 27-Dec-2017	27-Dec-2017	
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			617.31
2291699	CONCESSION PURCHASE					1577 29-Dec-2017	29-Dec-2017	
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			912.46
2315180	CONCESSION PURCHASE					125 10-Jan-2018	10-Jan-2018	
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			1,713.07
2330861	CONCESSION PURCHASE					125 17-Jan-2018	17-Jan-2018	
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			1,069.25
2346936	CONCESSION PURCHASE					125 24-Jan-2018	24-Jan-2018	
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			1,157.32
HOL459 HOLLAND CLEANING SOLUTIONS LTD								
436208	JANITORIAL SUPPLIES					1561 08-Dec-2017	08-Dec-2017	
10-5-7017300-0318					JANITORIAL			247.85
436313	JANITORIAL EQUIPMENT					1561 11-Dec-2017	11-Dec-2017	
10-5-7017300-0318					JANITORIAL			734.50
437136	JANITORIAL SUPPLIES					1561 13-Dec-2017	13-Dec-2017	
10-5-7017300-0318					JANITORIAL			420.25
JAC351 JACK SMITH FUELS LTD								
CN009074	REFRIGERATION MAINTENANCE					1560 08-Mar-2017	08-Mar-2017	
10-5-7017300-0331					REFRIGERATION MAINTENANCE			-101.70
CN009091	REFRIGERATION MAINTENANCE					1560 14-Mar-2017	14-Mar-2017	
10-5-7017300-0331					REFRIGERATION MAINTENANCE			-67.80
CN009393	REFRIGERATION MAINTENANCE					1560 10-Aug-2017	10-Aug-2017	
10-5-7017300-0331					REFRIGERATION MAINTENANCE			-101.70
CN009475	REFRIGERATION MAINTENANCE					1560 25-Sep-2017	25-Sep-2017	

Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 7017300		LIBRO					
10-5-7017300-0331				REFRIGERATION MAINTENANCE			-237.30
CN009655	REFRIGERATION MAINTENANCE				1560 11-Dec-2017	11-Dec-2017	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			-67.80
CN009668	REFRIGERATION MAINTENANCE				1560 18-Dec-2017	18-Dec-2017	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			-101.70
IN313579	REFRIGERATION MAINTENANCE				1560 11-Dec-2017	11-Dec-2017	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			1,317.86
IN315289	EXTENDED LIFE ANTIFREEZE 50/50				51 10-Jan-2018	10-Jan-2018	
10-5-7017300-0336				CONTRACTED SERVICES			1,216.16
IN315472	EXTENDED LIFE ANTIFREEZE				51 12-Jan-2018	12-Jan-2018	
10-5-7017300-0336				CONTRACTED SERVICES			1,317.86
IN315770	EXTENDED LIFE ANTIFREEZE 50/50				73 18-Jan-2018	18-Jan-2018	
10-5-7017300-0336				CONTRACTED SERVICES			1,317.86
JAN268	JANI SAFE INC.						
178599-1	REPAIRS TO AUTO SCRUBBER				1561 27-Dec-2017	27-Dec-2017	
10-5-7017300-0317				BUILDING MAINTENANCE			51.11
179016	JANITORIAL SUPPLIES				1560 13-Dec-2017	13-Dec-2017	
10-5-7017300-0318				JANITORIAL			2,358.42
179016-1	JANITORIAL SUPPLIES				1561 27-Dec-2017	27-Dec-2017	
10-5-7017300-0318				JANITORIAL			195.23
179103	JANITORIAL SUPPLIES				1561 27-Dec-2017	27-Dec-2017	
10-5-7017300-0318				JANITORIAL			83.80
179412	JANITORIAL SUPPLIES				51 11-Jan-2018	11-Jan-2018	
10-5-7017300-0318				JANITORIAL			193.64
LOB898	LOBLAW'S INC						
JULY 2017	PURCHASES FOR JULY 2017				1572 19-Jul-2017	19-Jul-2017	
10-5-7017300-0317				BUILDING MAINTENANCE			28.16
MCM948	M.C.M. SNACK FOODS						
36442	CONCESSION PURCHASE				125 10-Jan-2018	10-Jan-2018	
10-5-7017300-0384				CANTEEN PURCHASES Bus&Dev			249.68
MOR26	MORNEAU SHEPELL LTD.						
JANUARY 2018	699087, 699088, 699089, 699086				73 02-Jan-2018	02-Jan-2018	
10-5-7017300-0207				BENEFITS - LIFE & DISABIL			180.34
MUN200	MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO						
MC003888	MEMBERSHIP				73 02-Jan-2018	02-Jan-2018	
10-5-7017300-0350				MEMBERSHIPS			51.70
NEL277	NELLA CUTLERY (HAMILTON) INC						
IN2355114	ICE RESURFACING BLADE SHARPENED				73 11-Jan-2018	11-Jan-2018	
10-5-7017300-0402				VEHICLE & EQUIPMENT MTCE.			56.50
NUC146	NUCELLI'S FROZEN YOGURT						
12173	CONCESSION PURCHASE				1577 23-Dec-2017	23-Dec-2017	
10-5-7017300-0384				CANTEEN PURCHASES Bus&Dev			151.87
12185	CONCESSION PURCHASE				125 10-Jan-2018	10-Jan-2018	
10-5-7017300-0384				CANTEEN PURCHASES Bus&Dev			189.84
PAR372	PARRLINE ELECTRICAL WHOLESALE						
66240	ELECTRICAL MAINTENANCE				1577 22-Mar-2017	22-Mar-2017	
10-5-7017300-0317				BUILDING MAINTENANCE			163.98
71727	ELETRICAL MAINTENANCE				1561 11-Aug-2017	11-Aug-2017	
10-5-7017300-0317				BUILDING MAINTENANCE			92.69
71828	ELECTRICAL MAINTENANCE				1561 24-Aug-2017	24-Aug-2017	
10-5-7017300-0317				BUILDING MAINTENANCE			651.20
71856	ELETRICAL MAINTENANCE				1561 28-Aug-2017	28-Aug-2017	
10-5-7017300-0317				BUILDING MAINTENANCE			197.98



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300 LIBRO					
71979	ELECTRICAL MAINTENANCE	1561	31-Aug-2017	31-Aug-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				305.52
71981	ELETRICAL MAINTENANCE	1561	31-Aug-2017	31-Aug-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				98.99
73488	ELECTRICAL MAINTENANCE	125	04-Jan-2018	04-Jan-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				128.66
73960	ELETRICAL MAINTENANCE	125	12-Jan-2018	12-Jan-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				296.96
RIX606 RIX CONSUMER SERVICES					
10454	MAINTENANCE SERVICE CALL FRONT SLIDING DOORS	125	21-Jan-2018	21-Jan-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				254.25
SOB083 SOBEYS AMHERSTBURG					
DECEMBER 2017 DECEMBER 2017 PURCHASES					
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev	1579	31-Dec-2017	31-Dec-2017	127.59
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				110.19
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				51.09
THY410 THYSSENKRUPP					
1336301	ELEVATOR SERVICE AGREEMENT 2018	51	02-Jan-2018	02-Jan-2018	
10-5-7017300-0336	CONTRACTED SERVICES				1,075.88
VOL382 VOLLMER INC.					
W20777	REFRIDGERATION REPAIRS	1560	22-Dec-2017	22-Dec-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				2,572.47
W21155	REFRIGERATION REPAIRS	125	22-Jan-2018	22-Jan-2018	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				327.70
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
114426	BUILDING MAINTENANCE SUPPLIES	1561	15-Dec-2017	15-Dec-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				1.58
WIN210 WINDSOR FACTORY SUPPLY LTD					
4682016	MAINTENANCE MATERIAL 2018	51	08-Jan-2018	08-Jan-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				62.04
4683624	REFRIDGERATION MATERIAL	51	10-Jan-2018	10-Jan-2018	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				364.99
4686598	REFRIDGERATION MAINTENANCE LIBRO	51	15-Jan-2018	15-Jan-2018	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				113.00
ZAM038 ZAMBONI COMPANY LTD					
094937	REPAIR PARTS ZAMBONI	51	08-Jan-2018	08-Jan-2018	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				221.88
Department Totals :					34,692.00

DEPARTMENT 7037620 GORDON HOUSE					
ESS959 ESSEX LINEN SUPPLY LTD					
DECEMBER 31 INVOICES 418310 & 421755					
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F	1561	31-Dec-2017	31-Dec-2017	49.07
TRO104 TROY LIFE & FIRE SAFETY LTD.					
1671899	SPRINKLER REPAIR, FIRE ALARM MAINTENANCE	1561	31-Dec-2017	31-Dec-2017	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				528.28
UNI677 UNIQUE COMMUNICATIONS INC					
13378	GORDON HOUSE SECURITY SYSTEM	1561	21-Dec-2017	21-Dec-2017	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				271.20
Department Totals :					848.55

Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7037630 HERITAGE COMMITTEE					
ACT456	ACTION SIGNS & DESIGNS INC.				
10747	HERITAGE COMMITTEE	51	17-Jan-2018	17-Jan-2018	
10-5-7037630-0368	HERITAGE COMM EXP - CLERKS				378.55
Department Totals :					378.55
<hr/>					
DEPARTMENT 8010000 PLANNING					
196220	1965515 ONTARIO INC				
2017-53	PLANNING CHARGE REIMBURSMENT	51	18-Jan-2018	18-Jan-2018	
10-4-8010000-1910	PLANNING - OTHER FEES				649.52
ACT456	ACTION SIGNS & DESIGNS INC.				
10748	BUILDING & PLANNING DEPARTMENT SIGN & ISTALLATION OF SIGN	51	17-Jan-2018	17-Jan-2018	
10-5-8010000-0301	OFFICE SUPPLIES				93.23
ESS53	ESSEX REGION CONSERVATION AUTHORITY				
IN000012413	PROFESSIONAL FEES - ERCA REVIEW FEES 2017	1572	31-Dec-2017	31-Dec-2017	
10-5-8010000-0327	PROFESSIONAL FEES				3,580.00
GRE292	GREENFIELD SERVICES				
2018 MEMBER MEMBERSHIPS FOR 2018		123	31-Jan-2018	31-Jan-2018	
10-5-8010000-0350	MEMBERSHIPS				130.00
LAR720	LARAMIE JEFFREY				
2017-99	PLANNING CHARGE REIMBURSEMENT	51	18-Jan-2018	18-Jan-2018	
10-4-8010000-1910	PLANNING - OTHER FEES				284.50
MIK315	MIKE'S COMPUTER SHOP				
WIN-173826	CELL PHONE ACCESSORIES	125	27-Jan-2018	27-Jan-2018	
10-5-8010000-0345	CELL PHONE				19.20
MON610	MONTEITH BROWN PLANNING CONSULTANTS				
13224	PROFESSIONAL FEES	1572	31-Dec-2017	31-Dec-2017	
10-5-8010000-0327	PROFESSIONAL FEES				5,592.09
MOR26	MORNEAU SHEPELL LTD.				
JANUARY 2018 699087, 699088, 699089, 699086		73	02-Jan-2018	02-Jan-2018	
10-5-8010000-0207	BENEFITS - LIFE & DISABIL				16.39
MOU001	MOUSSEAU DELUCA McPHERSON PRINCE				
56534	LEGAL FEES	1560	31-Dec-2017	31-Dec-2017	
10-5-8010000-0325	LEGAL FEES RECOVERABLE				5,396.32
56537	LEGAL FEES	1560	31-Dec-2017	31-Dec-2017	
10-5-8010000-0325	LEGAL FEES RECOVERABLE				1,457.42
56575	LEGAL FEES	1560	31-Dec-2017	31-Dec-2017	
10-5-8010000-0325	LEGAL FEES RECOVERABLE				502.73
56576	LEGAL FEES	1560	31-Dec-2017	31-Dec-2017	
10-5-8010000-0325	LEGAL FEES RECOVERABLE				498.48
MUN200	MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO				
MC003888	MEMBERSHIP	73	02-Jan-2018	02-Jan-2018	
10-5-8010000-0350	MEMBERSHIPS				51.70
PUP534	PUPATELLO & SONS LTD				
2017-89	PLANNING CHARGE REIMBURSEMENT	51	18-Jan-2018	18-Jan-2018	
10-4-8010000-1910	PLANNING - OTHER FEES				653.77
Department Totals :					18,925.35
<hr/>					
DEPARTMENT 8020000 TOURISM VISITOR INFORMATION CENTRE					
MOR26	MORNEAU SHEPELL LTD.				
JANUARY 2018 699087, 699088, 699089, 699086		73	02-Jan-2018	02-Jan-2018	
10-5-8020000-0207	BENEFITS - LIFE & DISABILITY				16.39

Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 8020000 TOURISM VISITOR INFORMATION CENTRE					
MUN200 MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO					
MC003888	MEMBERSHIP	73	02-Jan-2018	02-Jan-2018	
10-5-8020000-0350	MEMBERSHIPS				51.70
REC04 RECEIVER GENERAL					
0090626138	LAND RENTAL CANADA DAY CELEBRATIONS	1560	07-May-2017	07-May-2017	
10-5-8020000-0340	COMMUNITY EVENTS				113.00
SHO04 SHORES OF ERIE INTERNATIONAL WINE					
SEPTEMBER 1 DESK, HUTCH & CHAIR		1574	05-Sep-2017	05-Sep-2017	
10-5-8020000-0301	OFFICE SUPPLIES				250.00
TOT060 TOTALLYONE CORPORATE OFFICE					
8167	CELL PHONES	125	17-Jan-2018	17-Jan-2018	
10-5-8020000-0345	CELL PHONE				425.40
8195	CELL PHONE SCREEN PROTECTORS	125	18-Jan-2018	18-Jan-2018	
10-5-8020000-0345	CELL PHONE				29.38
Department Totals :					885.87

Computer Paid Total : 1,705,424.68

Council/Board Report By Dept-(EFT)



Vendor : 001 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Code Invoice No.	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000 GENERAL					
AMH19 AMHERSTBURG PAYROLL~TOWN OF					
PP#03-2018	PP#03-2018 PAYROLL TRANSFER	47	18-Jan-2018	18-Jan-2018	
10-1-0000000-0302	WFCU-PAYROLL 6429187				121,239.35
PP#04-2018	PP#04-2018 PAYROLL TRANSFER	82	25-Jan-2018	25-Jan-2018	
10-1-0000000-0302	WFCU-PAYROLL 6429187				138,722.79
PP#05-2018	PP#05-2018 PAYROLL TRANSFER	114	01-Feb-2018	01-Feb-2018	
10-1-0000000-0302	WFCU-PAYROLL 6429187				125,301.28
BEL03 BELL MOBILITY INC.					
JAN 2018	JANUARY 2018 USAGE	71	06-Jan-2018	06-Jan-2018	
80-5-0000000-0345	CELL PHONE				28.53
DIR03 DIRECTOR OF FAMILY RESPONSIBLTY					
JANUARY 2018 FAMILY SUPPOR FOR THE MONTH OF JANUARY 2018		112	30-Jan-2018	30-Jan-2018	
10-2-0000000-1155	A/P - PAYROLL DED. - FAM.				2,815.00
ESS46 ESSEX POWERLINES CORPORATION					
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017	1553	31-Dec-2017	31-Dec-2017	
80-5-0000000-0316	UTILITIES				676.96
GRE03 GREEN SHIELD CANADA					
FEB 2018	FEBRUARY 2018 BENEFITS	77	01-Feb-2018	01-Feb-2018	
10-1-0000000-2068	A/R - EMPLOYEE BENEFITS REGULAR				207.11
10-1-0000000-2064	A/R - EMPLOYEE BENEFITS				825.43
80-5-0000000-0206	BENEFITS - GREENSHIELD RE - WATER DEPART				1,983.30
80-5-0000000-0205	BENEFITS - GREENSHIELD				4,570.47
HYD02 HYDRO ONE NETWORKS					



Vendor : 001 To ZUL180

Batch : All

Department : All

EFT Paid Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000 GENERAL					
DEC 2017	MISC HYDRO ACCTS DEC 2017	1549	31-Dec-2017	31-Dec-2017	
80-5-0000000-0316	UTILITIES				15,746.60
DEC 2017	MAIN ACCOUNT	1534	31-Dec-2017	31-Dec-2017	
80-5-0000000-0316	UTILITIES				101.16
MIN24 MINISTRY OF FINANCE-PAYMENT					
JANUARY 2018	EHT FOR THE MONTH OF JANUARY 2018	111	31-Jan-2018	31-Jan-2018	
10-2-0000000-1152	A/P - PAYROLL DED. - EHT				17,747.11
OMER001 OMERS					
JANUARY 2018	OMERS CONTRIBUTION FOR JANUARY 2018	120	01-Feb-2018	01-Feb-2018	
10-2-0000000-1144	OMERS PAYABLE				161,039.18
REC04 RECEIVER GENERAL					
PP#2018-03	FU PP#2018-03 FULL TIME PAYROLL TAXES	48	18-Jan-2018	18-Jan-2018	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				34,493.29
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				6,755.19
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				16,120.78
PP#2018-03	PA PP#2018-03 PART TIME PAYROLL TAXES	48	18-Jan-2018	18-Jan-2018	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,454.98
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				767.75
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				3,013.54
PP#2018-04	FU PP#2018-04 FULL TIME EMPLOYEE PAYROLL TAXES	83	25-Jan-2018	25-Jan-2018	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				34,094.24
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				6,711.25
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				16,035.24
PP#2018-04	PA PP#2018-04 PART TIME PAYROLL TAXES	83	25-Jan-2018	25-Jan-2018	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,941.62
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				954.82
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				6,400.30
PP#2018-05	FU PP#2018-05 FULL TIME PAYROLL TAXES	113	01-Feb-2018	01-Feb-2018	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				16,963.54
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				7,087.14
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				38,044.35
PP#2018-05	PAR PP#2018-05 PART TIME PAYROLL TAXES	113	01-Feb-2018	01-Feb-2018	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				3,104.33
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				808.58
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,500.42
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
FEB 18	FEBRUARY 2018 BENEFITS	107	01-Feb-2018	01-Feb-2018	
80-5-0000000-0207	BENEFITS - LIFE & DISABILITY				2,292.04
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
JANUARY 2018	JANUARY 2018 WSIB PREMIUMS	110	31-Jan-2018	31-Jan-2018	
10-2-0000000-1153	A/P - PAYROLL DED. - WSIB				28,099.67
Department Totals :					817,647.34

DEPARTMENT 1001010 COUNCIL					
BEL03 BELL MOBILITY INC.					
JAN 2018	JANUARY 2018 USAGE	71	06-Jan-2018	06-Jan-2018	
10-5-1001010-0345	COUNCIL - CELL PHONE EXPENSE				64.26
Department Totals :					64.26

DEPARTMENT 1001020 ADMINISTRATION					
ESS46 ESSEX POWERLINES CORPORATION					
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017	1553	31-Dec-2017	31-Dec-2017	
10-5-1001020-0316	UTILITIES - TOWN HALL				2,147.94
GRE03 GREEN SHIELD CANADA					



Vendor : 001 To ZUL180

Batch : All

Department : All

EFT Paid Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1001020 ADMINISTRATION								
FEB 2018	FEBRUARY 2018 BENEFITS				77	01-Feb-2018	01-Feb-2018	
10-5-1001020-0206				BENEFITS - GREENSHIELD RE				5,906.72
HYD02 HYDRO ONE NETWORKS								
DEC 2017	MAIN ACCOUNT				1534	31-Dec-2017	31-Dec-2017	
10-5-1001020-0316				UTILITIES - TOWN HALL P&F DEPT				1,005.48
UNI01 UNION GAS LTD								
DEC 2017	DECEMBER 2017 MONTHLY CHARGES				1540	31-Dec-2017	31-Dec-2017	
10-5-1001020-0316				UTILITIES - TOWN HALL P&F DEPT				614.13
10-5-1001020-0316				UTILITIES - TOWN HALL P&F DEPT				407.04
10-5-1001020-0316				UTILITIES - TOWN HALL P&F DEPT				128.28
Department Totals :								10,209.59
<hr/>								
DEPARTMENT 1001021 TREASURY								
BEL03 BELL MOBILITY INC.								
JAN 2018	JANUARY 2018 USAGE				71	06-Jan-2018	06-Jan-2018	
10-5-1001021-0345				CELL PHONE EXPENSE - TREASURY				80.82
BRI459 BRINKS CANADA								
03094300229	SERVICE CHARGES FOR JANUARY 2018 LIBRO				43	02-Jan-2018	02-Jan-2018	
10-5-1001021-0336				CONTRACTED SERVICES - BRINKS				1,489.80
GRE03 GREEN SHIELD CANADA								
FEB 2018	FEBRUARY 2018 BENEFITS				77	01-Feb-2018	01-Feb-2018	
10-5-1001021-0205				BENEFITS - GREENSHIELD				3,973.81
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
FEB 18	FEBRUARY 2018 BENEFITS				107	01-Feb-2018	01-Feb-2018	
10-5-1001021-0207				BENEFITS - LIFE & DISABILITY				2,697.51
Department Totals :								8,241.94
<hr/>								
DEPARTMENT 1001022 CLERKS								
BEL03 BELL MOBILITY INC.								
JAN 2018	JANUARY 2018 USAGE				71	06-Jan-2018	06-Jan-2018	
10-5-1001022-0345				CELL PHONE EXPENSE - CLERKS				122.76
GRE03 GREEN SHIELD CANADA								
FEB 2018	FEBRUARY 2018 BENEFITS				77	01-Feb-2018	01-Feb-2018	
10-5-1001022-0205				BENEFITS - GREENSHIELD - CLERKS				974.68
10-5-1001022-0205				BENEFITS - GREENSHIELD - CLERKS				524.13
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
FEB 18	FEBRUARY 2018 BENEFITS				107	01-Feb-2018	01-Feb-2018	
10-5-1001022-0207				BENEFITS - LIFE & DISABIL - CLERKS				895.18
Department Totals :								2,516.75
<hr/>								
DEPARTMENT 1001023 C.A.O.								
BEL03 BELL MOBILITY INC.								
JAN 2018	JANUARY 2018 USAGE				71	06-Jan-2018	06-Jan-2018	
10-5-1001023-0345				CELL PHONE				205.90
GRE03 GREEN SHIELD CANADA								
FEB 2018	FEBRUARY 2018 BENEFITS				77	01-Feb-2018	01-Feb-2018	
10-5-1001023-0205				BENEFITS - GREENSHIELD - C.A.O.				1,462.02
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
FEB 18	FEBRUARY 2018 BENEFITS				107	01-Feb-2018	01-Feb-2018	
10-5-1001023-0207				BENEFITS - LIFE & DISABIL - C.A.O.				879.40
Department Totals :								2,547.32



Vendor : 001 To ZUL180

Batch : All

Department : All

EFT Paid Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001024	HUMAN RESOURCES				
BEL03	BELL MOBILITY INC.				
JAN 2018	JANUARY 2018 USAGE	71	06-Jan-2018	06-Jan-2018	
10-5-1001024-0345	CELL PHONE				153.74
GRE03	GREEN SHIELD CANADA				
FEB 2018	FEBRUARY 2018 BENEFITS	77	01-Feb-2018	01-Feb-2018	
10-5-1001024-0205	BENEFITS - GREENSHIELD - HUMAN RESOURCES				974.68
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
FEB 18	FEBRUARY 2018 BENEFITS	107	01-Feb-2018	01-Feb-2018	
10-5-1001024-0207	BENEFITS - LIFE & DISABIL - HUMAN RESOUR				758.46
Department Totals :					1,886.88

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001025	INFORMATION TECHNOLOGY				
BEL01	BELL CANADA				
JAN2018	JANUARY 2018 MONTHLY CHARGES	8	11-Jan-2018	11-Jan-2018	
10-5-1001025-0315	TELEPHONE				1,192.68
BEL03	BELL MOBILITY INC.				
JAN 2018	JANUARY 2018 USAGE	71	06-Jan-2018	06-Jan-2018	
10-5-1001025-0332	INTERNET ACCESS				335.83
10-5-1001025-0345	CELL PHONE				191.22
BEL12	BELL CANADA				
JAN 2018	JANUARY 2017 SERVICES	95	02-Jan-2018	02-Jan-2018	
10-5-1001025-0315	TELEPHONE				158.20
GRE03	GREEN SHIELD CANADA				
FEB 2018	FEBRUARY 2018 BENEFITS	77	01-Feb-2018	01-Feb-2018	
10-5-1001025-0205	BENEFITS - GREENSHIELD				1,670.18
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
FEB 18	FEBRUARY 2018 BENEFITS	107	01-Feb-2018	01-Feb-2018	
10-5-1001025-0207	BENEFITS - LIFE & DISABILITY				972.19
Department Totals :					4,520.30

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1008030	UNFINANCED DRAINS				
ESS46	ESSEX POWERLINES CORPORATION				
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017	1553	31-Dec-2017	31-Dec-2017	
10-1-1008030-8965	WILLOW BEACH PUMP				77.55
HYD02	HYDRO ONE NETWORKS				
DEC 2017	MAIN ACCOUNT	1534	31-Dec-2017	31-Dec-2017	
10-1-1008030-8120	BAILEY'S BEACH DRAIN & PUMP				37.43
10-1-1008030-8965	WILLOW BEACH PUMP				804.76
10-1-1008030-8515	LAKWOOD PUMP #2				99.05
10-1-1008030-8675	MICKLE PARK AVE PUMP				61.37
10-1-1008030-8510	LAKWOOD PUMP #1				69.57
10-1-1008030-8555	LEO BEAUDOIN PUMP				257.95
Department Totals :					1,407.68

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE DEPARTMENT				
BEL03	BELL MOBILITY INC.				
JAN 2018	JANUARY 2018 USAGE	71	06-Jan-2018	06-Jan-2018	
10-5-2010000-0345	FIRE - CELL PHONE EXPENSE				334.30
BEL900	BELL CANADA				
JAN 2018	JAN 2018 EMERGENCY PREPAREDNESS	10	02-Jan-2018	02-Jan-2018	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				219.52
ESS46	ESSEX POWERLINES CORPORATION				
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017	1553	31-Dec-2017	31-Dec-2017	



Vendor : 001 To ZUL180

Batch : All

Department : All

EFT Paid Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE DEPARTMENT				
10-5-2010000-0316	UTILITIES - FIRE P&F DEPT				184.56
GRE03 GREEN SHIELD CANADA					
FEB 2018 FEBRUARY 2018 BENEFITS		77	01-Feb-2018	01-Feb-2018	
10-5-2010000-0206	BENEFITS - GREENSHIELD RE				2,678.60
10-5-2010000-0205	BENEFITS - GREENSHIELD - FIRE				4,279.62
HYD02 HYDRO ONE NETWORKS					
DEC 2017 MAIN ACCOUNT		1534	31-Dec-2017	31-Dec-2017	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				40.58
10-5-2010000-0316	UTILITIES - FIRE P&F DEPT				75.31
JAN 2018 EMEF 2S COCN LOT 20, SIRENS		76	14-Jan-2018	14-Jan-2018	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				40.45
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
FEB 18 FEBRUARY 2018 BENEFITS		107	01-Feb-2018	01-Feb-2018	
10-5-2010000-0207	BENEFITS - LIFE & DISABIL				2,474.48
UNI01 UNION GAS LTD					
DEC 2017 DECEMBER 2017 MONTHLY CHARGES		1540	31-Dec-2017	31-Dec-2017	
10-5-2010000-0316	UTILITIES - FIRE P&F DEPT				268.74
10-5-2010000-0316	UTILITIES - FIRE P&F DEPT				407.03
10-5-2010000-0316	UTILITIES - FIRE P&F DEPT				128.28
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
JANUARY 2018 JANUARY 2018 WSIB PREMIUMS		110	31-Jan-2018	31-Jan-2018	
10-5-2010000-0208	BENEFITS - WORKER'S COMP.				1,565.20
Department Totals :					12,696.67

DEPARTMENT 2020000	POLICE DEPARTMENT				
BEL01 BELL CANADA					
JAN2018 JANUARY 2018 MONTHLY CHARGES		8	11-Jan-2018	11-Jan-2018	
10-5-2020000-0315	TELEPHONE				507.98
BEL03 BELL MOBILITY INC.					
JAN 2018 JANUARY 2018 USAGE		71	06-Jan-2018	06-Jan-2018	
10-5-2020000-0315	TELEPHONE				557.79
10-5-2020000-0332	INTERNET ACCESS				50.85
10-5-2020000-0406	GPS COMMUNICATION				103.61
ESS46 ESSEX POWERLINES CORPORATION					
DEC 2017 ELECTRICITY, WATER & SEWAGE DECEMBER 2017		1553	31-Dec-2017	31-Dec-2017	
10-5-2020000-0316	UTILITIES - POLICE DEPT				1,877.45
GRE03 GREEN SHIELD CANADA					
FEB 2018 FEBRUARY 2018 BENEFITS		77	01-Feb-2018	01-Feb-2018	
10-5-2020000-0206	BENEFITS - GREENSHIELD RE				11,185.19
10-5-2020000-0205	BENEFITS - GREENSHIELD				17,448.41
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
FEB 18 FEBRUARY 2018 BENEFITS		107	01-Feb-2018	01-Feb-2018	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				14,614.51
UNI01 UNION GAS LTD					
DEC 2017 DECEMBER 2017 MONTHLY CHARGES		1540	31-Dec-2017	31-Dec-2017	
10-5-2020000-0316	UTILITIES - POLICE DEPT				375.67
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
JANUARY 2018 JANUARY 2018 WSIB PREMIUMS		110	31-Jan-2018	31-Jan-2018	
10-5-2020000-0208	BENEFITS - WORKER'S COMP.				240.80
Department Totals :					46,962.26

DEPARTMENT 2043010 BUILDING DEPARTMENT

BEL03 BELL MOBILITY INC.



Vendor : 001 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 17-Jan-2018 To 06-Feb-2018
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2043010 BUILDING DEPARTMENT					
JAN 2018	JANUARY 2018 USAGE	71	06-Jan-2018	06-Jan-2018	
10-5-2043010-0345	BLDG. - CELL PHONE EXPENSE				58.12
GRE03 GREEN SHIELD CANADA					
FEB 2018	FEBRUARY 2018 BENEFITS	77	01-Feb-2018	01-Feb-2018	
10-5-2043010-0205	BENEFITS - GREENSHIELD				1,247.27
10-5-2043010-0206	BENEFITS - GREENSHIELD RE				2,544.75
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
FEB 18	FEBRUARY 2018 BENEFITS	107	01-Feb-2018	01-Feb-2018	
10-5-2043010-0207	BENEFITS - LIFE & DISABIL				678.18
Department Totals :					4,528.32

DEPARTMENT 2043015 LICENSING AND ENFORCEMENT					
BEL03 BELL MOBILITY INC.					
JAN 2018	JANUARY 2018 USAGE	71	06-Jan-2018	06-Jan-2018	
10-5-2043015-0345	BY-LAW ENF. - CELL PHONE EXPENSE				91.73
10-5-2043015-0345	BY-LAW ENF. - CELL PHONE EXPENSE				57.07
GRE03 GREEN SHIELD CANADA					
FEB 2018	FEBRUARY 2018 BENEFITS	77	01-Feb-2018	01-Feb-2018	
10-5-2043015-0205	BENEFITS - GREENSHIELD				1,535.60
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
FEB 18	FEBRUARY 2018 BENEFITS	107	01-Feb-2018	01-Feb-2018	
10-5-2043015-0207	BENEFITS - LIFE & DISABILITY				834.82
Department Totals :					2,519.22

DEPARTMENT 3010000 PUBLIC WORKS					
BEL03 BELL MOBILITY INC.					
JAN 2018	JANUARY 2018 USAGE	71	06-Jan-2018	06-Jan-2018	
10-5-3010000-0345	P.W. - CELL PHONE EXPENSE				448.64
ESS46 ESSEX POWERLINES CORPORATION					
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017	1553	31-Dec-2017	31-Dec-2017	
10-5-3010000-0316	UTILITIES - PWD				1,565.48
GRE03 GREEN SHIELD CANADA					
FEB 2018	FEBRUARY 2018 BENEFITS	77	01-Feb-2018	01-Feb-2018	
10-5-3010000-0206	BENEFITS - GREENSHIELD RE				9,748.01
10-5-3010000-0205	BENEFITS - GREENSHIELD				6,142.40
HYD02 HYDRO ONE NETWORKS					
DEC 2017	MAIN ACCOUNT	1534	31-Dec-2017	31-Dec-2017	
10-5-3010000-0316	UTILITIES - PWD				1,192.81
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
FEB 18	FEBRUARY 2018 BENEFITS	107	01-Feb-2018	01-Feb-2018	
10-5-3010000-0207	BENEFITS - LIFE & DISABIL				3,613.94
UNI01 UNION GAS LTD					
DEC 2017	DECEMBER 2017 MONTHLY CHARGES	1540	31-Dec-2017	31-Dec-2017	
10-5-3010000-0316	UTILITIES - PWD				1,361.44
10-5-3010000-0316	UTILITIES - PWD				485.47
10-5-3010000-0316	UTILITIES - PWD				239.46
Department Totals :					24,797.65

DEPARTMENT 3020000 ROADS					
HYD02 HYDRO ONE NETWORKS					
DEC 2017	MAIN ACCOUNT	1534	31-Dec-2017	31-Dec-2017	
10-5-3020000-0757	STORM SEWER CLEANING & FLUSHING				95.13



Vendor : 001 To ZUL180

Batch : All

Department : All

EFT Paid Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 3020000				ROADS				
Department Totals :								95.13
DEPARTMENT 3050000				STREET LIGHTING				
ESS46	ESSEX POWERLINES CORPORATION							
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017				1553	31-Dec-2017	31-Dec-2017	
10-5-3050000-0316				UTILITIES				19,030.23
HYD02	HYDRO ONE NETWORKS							
DEC 2017	MISC HYDRO ACCTS DEC 2017				1549	31-Dec-2017	31-Dec-2017	
10-5-3050000-0316				UTILITIES				11,247.09
Department Totals :								30,277.32
DEPARTMENT 3250000				TRAFFIC CONTROL				
ESS46	ESSEX POWERLINES CORPORATION							
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017				1553	31-Dec-2017	31-Dec-2017	
10-5-3250000-0316				UTILITIES - TRAFFIC LIGHTS				1,206.61
Department Totals :								1,206.61
DEPARTMENT 4017720				MCGREGOR SEWERS				
HYD02	HYDRO ONE NETWORKS							
DEC 2017	MAIN ACCOUNT				1534	31-Dec-2017	31-Dec-2017	
10-5-4017720-0316				UTILITIES				4,414.56
Department Totals :								4,414.56
DEPARTMENT 4017730				EDGEWATER SEWERS				
ESS46	ESSEX POWERLINES CORPORATION							
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017				1553	31-Dec-2017	31-Dec-2017	
10-5-4017730-0316				UTILITIES				1,364.50
HYD02	HYDRO ONE NETWORKS							
DEC 2017	MAIN ACCOUNT				1534	31-Dec-2017	31-Dec-2017	
10-5-4017730-0316				UTILITIES				3,190.28
Department Totals :								4,554.78
DEPARTMENT 4017740				AMHERSTBURG SEWERS				
ESS46	ESSEX POWERLINES CORPORATION							
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017				1553	31-Dec-2017	31-Dec-2017	
10-5-4017740-0316				UTILITIES - SEWERS				32,858.77
UNI01	UNION GAS LTD							
DEC 2017	DECEMBER 2017 MONTHLY CHARGES				1540	31-Dec-2017	31-Dec-2017	
10-5-4017740-0316				UTILITIES - SEWERS				2,224.92
Department Totals :								35,083.69
DEPARTMENT 4017750				BIG CREEK RBC SEWER				
HYD02	HYDRO ONE NETWORKS							
DEC 2017	MAIN ACCOUNT				1534	31-Dec-2017	31-Dec-2017	
10-5-4017750-0316				UTILITIES				1,507.65
Department Totals :								1,507.65
DEPARTMENT 4017755				MCLEOD SBR SEWER				
ESS46	ESSEX POWERLINES CORPORATION							
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017				1553	31-Dec-2017	31-Dec-2017	
10-5-4017755-0316				UTILITIES				319.19



Vendor : 001 To ZUL180

Batch : All

Department : All

EFT Paid Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 4017755 MCLEOD SBR SEWER								
HYD02 HYDRO ONE NETWORKS								
DEC 2017	MAIN ACCOUNT				1534	31-Dec-2017	31-Dec-2017	
10-5-4017755-0316				UTILITIES				5,207.15
UNI01 UNION GAS LTD								
DEC 2017	DECEMBER 2017 MONTHLY CHARGES				1540	31-Dec-2017	31-Dec-2017	
10-5-4017755-0316				UTILITIES				167.54
Department Totals :								5,693.88
<hr/>								
DEPARTMENT 4017760 BOBLO SEWER								
ESS46 ESSEX POWERLINES CORPORATION								
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017				1553	31-Dec-2017	31-Dec-2017	
10-5-4017760-0316				UTILITIES				156.79
HYD02 HYDRO ONE NETWORKS								
DEC 2017	MAIN ACCOUNT				1534	31-Dec-2017	31-Dec-2017	
10-5-4017760-0316				UTILITIES				1,533.84
Department Totals :								1,690.63
<hr/>								
DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING								
BEL03 BELL MOBILITY INC.								
JAN 2018	JANUARY 2018 USAGE				71	06-Jan-2018	06-Jan-2018	
10-5-7010000-0345				CELL PHONE EXPENSE				71.76
BEL34 BELL								
JAN 2018	JANUARY 2018 SATELLITE SERVICES				54	10-Jan-2018	10-Jan-2018	
10-5-7010000-0349				MARKETING				73.39
ESS46 ESSEX POWERLINES CORPORATION								
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017				1553	31-Dec-2017	31-Dec-2017	
10-5-7010000-0316				UTILITIES - KNYP PRIVY				946.05
GRE03 GREEN SHIELD CANADA								
FEB 2018	FEBRUARY 2018 BENEFITS				77	01-Feb-2018	01-Feb-2018	
10-5-7010000-0205				BENEFITS - GREENSHIELD				487.34
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
FEB 18	FEBRUARY 2018 BENEFITS				107	01-Feb-2018	01-Feb-2018	
10-5-7010000-0207				BENEFITS - LIFE & DISABILITY				361.67
UNI01 UNION GAS LTD								
DEC 2017	DECEMBER 2017 MONTHLY CHARGES				1540	31-Dec-2017	31-Dec-2017	
10-5-7010000-0316				UTILITIES - KNYP PRIVY				120.87
Department Totals :								2,061.08
<hr/>								
DEPARTMENT 7010160 LION'S POOL PROGRAMMING								
ESS46 ESSEX POWERLINES CORPORATION								
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017				1553	31-Dec-2017	31-Dec-2017	
10-5-7010160-0316				UTILITIES - LIONS POOL				192.29
Department Totals :								192.29
<hr/>								
DEPARTMENT 7010170 SPLASH PAD PROGRAMMING								
ESS46 ESSEX POWERLINES CORPORATION								
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017				1553	31-Dec-2017	31-Dec-2017	
10-5-7010170-0316				UTILITIES - TODDY JONES P&F				1,482.88
Department Totals :								1,482.88
<hr/>								
DEPARTMENT 7010180 SCOUT HALL PROGRAMMING								



Vendor : 001 To ZUL180

Batch : All

Department : All

EFT Paid Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 7010180 SCOUT HALL PROGRAMMING								
ESS46	ESSEX POWERLINES CORPORATION							
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017				1553	31-Dec-2017	31-Dec-2017	
10-5-7010180-0316				UTILITIES - SCOUTS HALL P&F				211.46
UNI01	UNION GAS LTD							
DEC 2017	DECEMBER 2017 MONTHLY CHARGES				1540	31-Dec-2017	31-Dec-2017	
10-5-7010180-0316				UTILITIES - SCOUTS HALL P&F				197.72
Department Totals :								409.18

DEPARTMENT 7017000 PARKS MAINTENANCE								
BEL03	BELL MOBILITY INC.							
JAN 2018	JANUARY 2018 USAGE				71	06-Jan-2018	06-Jan-2018	
10-5-7017000-0345				CELL PHONE EXPENSE - PARKS MAINTENANCE				45.76
GRE03	GREEN SHIELD CANADA							
FEB 2018	FEBRUARY 2018 BENEFITS				77	01-Feb-2018	01-Feb-2018	
10-5-7017000-0205				BENEFITS - GREENSHIELD - PARKS & GROUNDS				3,205.19
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
FEB 18	FEBRUARY 2018 BENEFITS				107	01-Feb-2018	01-Feb-2018	
10-5-7017000-0207				BENEFITS - LIFE & DISABIL - PARKS & GRDS				1,777.25
Department Totals :								5,028.20

DEPARTMENT 7017002 FACILITIES								
BEL03	BELL MOBILITY INC.							
JAN 2018	JANUARY 2018 USAGE				71	06-Jan-2018	06-Jan-2018	
10-5-7017002-0345				CELL PHONE				123.49
Department Totals :								123.49

DEPARTMENT 7017015 ANDERDON TENNIS COURTS								
HYD02	HYDRO ONE NETWORKS							
DEC 2017	MISC HYDRO ACCTS DEC 2017				1549	31-Dec-2017	31-Dec-2017	
10-5-7017015-0316				UTILITIES - ANDERDON TENNIS CT				37.41
Department Totals :								37.41

DEPARTMENT 7017035 WIGLE PARK								
ESS46	ESSEX POWERLINES CORPORATION							
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017				1553	31-Dec-2017	31-Dec-2017	
10-5-7017035-0316				UTILITIES-WIGLE PARK WASHROOMS P&F				157.17
Department Totals :								157.17

DEPARTMENT 7017040 CENTENNIAL PARK								
ESS46	ESSEX POWERLINES CORPORATION							
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017				1553	31-Dec-2017	31-Dec-2017	
10-5-7017040-0316				UTILITIES-CENTENNIAL PARK WASHROOMS P&F				285.09
UNI01	UNION GAS LTD							
DEC 2017	DECEMBER 2017 MONTHLY CHARGES				1540	31-Dec-2017	31-Dec-2017	
10-5-7017040-0316				UTILITIES-CENTENNIAL PARK WASHROOMS P&F				47.38
Department Totals :								332.47

DEPARTMENT 7017070 MALDEN CENTRE PARK								
ESS46	ESSEX POWERLINES CORPORATION							
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017				1553	31-Dec-2017	31-Dec-2017	
10-5-7017070-0316				UTILITIES-MALDEN PARK WASHROOMS P&F				79.71



Vendor : 001 To ZUL180

Batch : All

Department : All

EFT Paid Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 7017070	MALDEN CENTRE PARK				
Department Totals :					79.71

DEPARTMENT 7017115	BELLEVUE HOUSE				
ESS46	ESSEX POWERLINES CORPORATION				
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017	1553	31-Dec-2017	31-Dec-2017	
10-5-7017115-0316	UTILITIES - BELLEVUE HOUSE				51.21
Department Totals :					51.21

DEPARTMENT 7017300	LIBRO				
BEL03	BELL MOBILITY INC.				
JAN 2018	JANUARY 2018 USAGE	71	06-Jan-2018	06-Jan-2018	
10-5-7017300-0345	CELL PHONE - ARENA				75.56
ESS46	ESSEX POWERLINES CORPORATION				
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017	1553	31-Dec-2017	31-Dec-2017	
10-5-7017300-0316	UTILITIES				2,098.28
GRE03	GREEN SHIELD CANADA				
FEB 2018	FEBRUARY 2018 BENEFITS	77	01-Feb-2018	01-Feb-2018	
10-5-7017300-0206	BENEFITS - GREENSHIELD RE				2,278.73
10-5-7017300-0205	BENEFITS - GREENSHIELD				3,351.90
HYD02	HYDRO ONE NETWORKS				
DEC 2017	LIBRO USAGE	1539	31-Dec-2017	31-Dec-2017	
10-5-7017300-0316	UTILITIES				58,846.06
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
FEB 18	FEBRUARY 2018 BENEFITS	107	01-Feb-2018	01-Feb-2018	
10-5-7017300-0207	BENEFITS - LIFE & DISABIL				1,182.20
UNI01	UNION GAS LTD				
DEC 2017	DECEMBER 2017 MONTHLY CHARGES	1540	31-Dec-2017	31-Dec-2017	
10-5-7017300-0316	UTILITIES				8,333.90
Department Totals :					76,166.63

DEPARTMENT 7017730	99 THOMAS ROAD				
ESS46	ESSEX POWERLINES CORPORATION				
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017	1553	31-Dec-2017	31-Dec-2017	
10-5-7017730-0316	99 THOMAS RD - UTILITIES				74.56
Department Totals :					74.56

DEPARTMENT 7027510	AMHERSTBURG LIBRARY				
ESS46	ESSEX POWERLINES CORPORATION				
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017	1553	31-Dec-2017	31-Dec-2017	
10-5-7027510-0317	CARNEGIE LIBRARY - BUILDING MAIN				51.21
Department Totals :					51.21

DEPARTMENT 7037140	MALDEN COMMUNITY CENTRE				
ESS46	ESSEX POWERLINES CORPORATION				
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017	1553	31-Dec-2017	31-Dec-2017	
10-5-7037140-0316	UTILITIES - MALDEN COMM. CENTRE P&F				163.50
HYD02	HYDRO ONE NETWORKS				
DEC 2017	MAIN ACCOUNT	1534	31-Dec-2017	31-Dec-2017	
10-5-7037140-0316	UTILITIES - MALDEN COMM. CENTRE P&F				137.86

UNI01	UNION GAS LTD				
DEC 2017	DECEMBER 2017 MONTHLY CHARGES	1540	31-Dec-2017	31-Dec-2017	
10-5-7037140-0316	UTILITIES - MALDEN COMM. CENTRE P&F				26.72



Vendor : 001 To ZUL180

Batch : All

Department : All

EFT Paid Date : 17-Jan-2018 To 06-Feb-2018

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 7037140				MALDEN COMMUNITY CENTRE				
Department Totals :								328.08
DEPARTMENT 7037610				ACS BUILDING				
ESS46	ESSEX POWERLINES CORPORATION							
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017				1553	31-Dec-2017	31-Dec-2017	
10-5-7037610-0316				UTILITIES - ACS BUILDING P&F				919.90
UNI01	UNION GAS LTD							
DEC 2017	DECEMBER 2017 MONTHLY CHARGES				1540	31-Dec-2017	31-Dec-2017	
10-5-7037610-0316				UTILITIES - ACS BUILDING P&F				152.47
Department Totals :								1,072.37
DEPARTMENT 7037620				GORDON HOUSE				
ESS46	ESSEX POWERLINES CORPORATION							
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017				1553	31-Dec-2017	31-Dec-2017	
10-5-7037620-0316				UTILITIES - GORDON HOUSE P&F				316.01
UNI01	UNION GAS LTD							
DEC 2017	DECEMBER 2017 MONTHLY CHARGES				1540	31-Dec-2017	31-Dec-2017	
10-5-7037620-0316				UTILITIES - GORDON HOUSE P&F				310.13
Department Totals :								626.14
DEPARTMENT 8010000				PLANNING				
BEL03	BELL MOBILITY INC.							
JAN 2018	JANUARY 2018 USAGE				71	06-Jan-2018	06-Jan-2018	
10-5-8010000-0345				CELL PHONE				102.84
GRE03	GREEN SHIELD CANADA							
FEB 2018	FEBRUARY 2018 BENEFITS				77	01-Feb-2018	01-Feb-2018	
10-5-8010000-0206				BENEFITS - GREENSHIELD RETIREES				1,498.81
10-5-8010000-0206				BENEFITS - GREENSHIELD RETIREES				1,171.56
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
FEB 18	FEBRUARY 2018 BENEFITS				107	01-Feb-2018	01-Feb-2018	
10-5-8010000-0207				BENEFITS - LIFE & DISABIL				1,232.89
Department Totals :								4,006.10
DEPARTMENT 8020000				TOURISM VISITOR INFORMATION CENTRE				
BEL03	BELL MOBILITY INC.							
JAN 2018	JANUARY 2018 USAGE				71	06-Jan-2018	06-Jan-2018	
10-5-8020000-0345				CELL PHONE				193.00
ESS46	ESSEX POWERLINES CORPORATION							
DEC 2017	ELECTRICITY, WATER & SEWAGE DECEMBER 2017				1553	31-Dec-2017	31-Dec-2017	
10-5-8020000-0316				UTILITIES - NORTH GATE VISITOR P&F				176.00
GRE03	GREEN SHIELD CANADA							
FEB 2018	FEBRUARY 2018 BENEFITS				77	01-Feb-2018	01-Feb-2018	
10-5-8020000-0205				BENEFITS - GREENSHIELD - TOURISM				974.68
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
FEB 18	FEBRUARY 2018 BENEFITS				107	01-Feb-2018	01-Feb-2018	
10-5-8020000-0207				BENEFITS - LIFE & DISABILITY				610.25
Department Totals :								1,953.93
EFT Paid Total :								1,119,304.54

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	1,705,424.68
Total EFT Paid for Approval :	1,119,304.54
Grand Total ITEMS for Approval :	<u>2,824,729.22</u>



February 5th, 2018

Giovanni Miceli, Chief Administrative Officer
Town of Amherstburg
Amherstburg Municipal Building
271 Sandwich Street South
Amherstburg, ON N9V 2A5

Re: Request for Funding

Dear Giovanni,

On behalf of the 35 businesses and organizations located on County Road 50 in southern Essex County which have formed the strategic alliance known as **Explore the Shore**, I am requesting that the Town of Amherstburg consider our request for \$1,000 in funding to support the ninth Explore the Shore weekend event, scheduled for July 28 and 29, 2018.

Our tourism initiative, the end purpose of which is to create a robust business community and tax base along County Road 50, was created in April, 2010, when a group of neighbours hatched the idea over coffee. We staged our first event in July, 2010, helped in large part by \$1,500 from the Town of Essex. The 2010 Explore the Shore was nominated for an Ontario Tourism Marketing Award as Best Marketing Campaign under \$25,000., and selected as one of three finalists. The second Explore the Shore was held in July 2011 and drew an estimated three times as many visitors as the 2010 event. The Town of Essex contributed \$5,000. in 2011 and that amount was doubled by a matching grant from the Ontario Market Investment Fund we obtained with the Town's support. We used our large budget in 2011 to build infrastructure (e.g. metal road signs for both ends of the route, 100 additional lawn signs, a website, etc.) and to publicize the event through postcard inserts in weekly newspapers throughout Essex County and selected radio spots for the two weeks before the event. The Town of Essex has continued to support our initiative each year, though at a substantially reduced amount, and we have used every penny on targeted promotion, having already learned what worked best. The result each year has been another tremendous success, drawing thousands to County Road 50 over the two day event.

We are still a fledgling organization with years of work ahead to make County Road 50 a “destination” for the average Essex County resident and the now more frequent out-of-County tourist. We see the potential. We understand and are committed to the sustained effort needed to accomplish our goals.

The Explore the Shore route includes Sprucewood Shores Estate Winery, Holiday Beach and Ure’s Country Kitchen, all in Amherstburg or on the border with Harrow. We are asking the Town of Amherstburg for monetary help this year because we believe that building a digital map of the route and upgrading our website will reap dividends for our participants and for the Towns.

Tourism Windsor Essex Pelee Island recently has assured us that it will support Explore the Shore for the long haul because they understand that it will take a sustained joint effort to accomplish the goal of making County Road 50 a well-known, successful and beloved business district and destination.

Thank you, the Finance Department and Town Council for your consideration of this request. We appreciate your time and will provide any information you may require.

Sincerely,

A handwritten signature in blue ink, appearing to read 'SM', with a long horizontal line extending to the right.

Stephen Mitchell on Behalf of Explore the Shore 2018

www.exploretheshore.ca

RECEIVED

JAN 23 2018

Town of Amherstburg



Keeping families close

Knights of Columbus

Belle River Council 2775
267 Meunier Street
P.O. Box 1032, Belle River Ont., N0R 1A0

The Town of Amherstburg
271 Sandwich Street South
Amherstburg, Ont.
N9V 2A5

January 17, 2018

Dear Sir/Madam:

The Belle River Knights of Columbus, Council 2775 is excited to announce our inaugural Fundraising Dinner "A Night to Share" in support of Ronald McDonald House Windsor on Saturday, May 12, 2018 at the St. Simon & ST. Jude Hall in Belle River.

RMH Windsor provides a home-away-from-home for families when they need it most ... when they have a sick child in the hospital. Since RMH Windsor opened its doors in May 2016, more than 170 local families have been supported. The average stay of a family at the Windsor House is 14 nights, with the longest stay being 102 nights. In addition, more than 1,000 families have taken part in the House's Day Pass Program, which provides families with sick children in the NICU or Pediatrics Unit respite from the hospital setting so they can refresh and recharge.

Our goal, over three years, is to raise a total of \$30,000. We are asking your Municipality to consider joining us in supporting RMH Windsor by:

- Making a monetary donation to RMH Windsor to help achieve our goal; and/or
- Donating an item for our Silent Auction Table

If The Town of Amherstburg is interested in donating a Silent Auction item, making a monetary contribution and/or purchasing tickets to the event (\$100.00 a ticket), please send your donation no later than April 15, 2018 to the address above (Attn: Luigi Domenicucci).

For charitable tax receipt purposes, please make your monetary donation payable to: Ronald McDonald House Southwestern Ontario, or if not, to Knights of Columbus #2775/Ronald McDonald House Charities.

Please don't hesitate to call or e-mail me if you have any questions.

Thank you very much for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Luigi Domenicucci".

Luigi Domenicucci
Treasurer – Knights of Columbus #2775
Phone: 519-728-3676
Hall Phone: 519-728-2828
E-Mail: cle_tor@yahoo.ca



Ronald McDonald House Charities*
SOUTHWESTERN ONTARIO
Keeping families close.

RECEIVED

JAN 23 2018

Town of Amherstburg



December 27, 2017

To potential supporters of Ronald McDonald House:

This letter is to confirm that Ronald McDonald House Charities Southwestern Ontario (RMHC SWO) is aware and supportive of the efforts of The Belle River Knights of Columbus, Council 2775, to improve the lives of the families staying at our facilities.

When kids are sick, what they need most is the love and comfort of their families. RMH Windsor provides a temporary *home-away-from-home* for parents and families whose children are seriously ill. Since our Windsor House opened in May 2016, more than 183 families have been provided with 2683 Nights of Comfort. It costs an average of \$179 a day to support a family at a Ronald McDonald House. Because of generous donations, families pay only \$10/night. Your donations will help provide these local families with a place to relax, enjoy a home cooked meal, and be supported by others in similar situations when they need it most ... when they have a sick child in the hospital.

We are honoured to have the Belle River Knights of Columbus, Council 2775 as part of the Windsor Ronald McDonald House family. Their dedication and hard work is greatly appreciated and will no doubt make "A Night to Share", their inaugural event, a success!

Should you require any further information about this project or other ways that you might help Ronald McDonald House Windsor, please feel free to contact me at 519-254-5577, ext. 52286.

We sincerely thank you for your consideration.

Christine Richer
Manager, Ronald McDonald House Windsor

Ronald McDonald House Charities Southwestern Ontario
741 Base Line Road East, London, ON N6C 2R6
P: 519.685.3232 E: info@rmhswoc.ca
F: 519.685.0703 W: www.rmhc-swo.ca



RONALD
MCDONALD
HOUSE
London



RONALD
MCDONALD
Family Room
London



RONALD
MCDONALD
HOUSE
Windsor



TOWN OF LAKESHORE

419 Notre Dame St.
Belle River, ON N0R 1A0

January 22, 2018

Honourable Kathleen Wynne, Premier
Legislative Building, Room 281
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Wynne:

RE: POPULATION GROWTH PROJECTIONS

At their meeting of January 16, 2018 the Council of the Town of Lakeshore duly passed the following resolution.

576-01-2018

Councillor Wilder moved and Deputy Mayor Fazio seconded:

That:

WHEREAS municipalities are required to create and implement master plans and asset management plans, as part of prudent financial planning;

WHEREAS population growth projections and estimates are a key foundational component, relied upon in creating master plans and asset management plans, as part of prudent financial planning;

WHEREAS population growth projections and estimates are simply estimates of future events, often several years into the future, and are highly susceptible to ultimately being inaccurate, due to changes in circumstances, such as economic conditions and housing patterns;

WHEREAS both upper-tier municipalities and lower-tier municipalities often prepare their own growth projections and estimates, which can result in a significant discrepancy between their respective, anticipated population numbers in future years;

WHEREAS lower-tier municipalities are essentially forced to accept and rely upon upper-tier municipalities growth projections and estimates, regardless of whether those projections and estimates reflect reality; and

WHEREAS inaccurate growth projections and estimates, negatively impacts municipal financial planning, resulting in significant financial difficulties for municipalities.

NOW THEREFORE BE IT RESOLVED that the Government of Ontario be urged to grant more autonomy to lower-tier municipalities, to adopt and rely upon their own growth projections and estimates, especially for financial planning purposes;

BE IT FURTHER RESOLVED that the Government of Ontario be urged to create a mechanism, whereby lower-tier municipalities can more easily dispute growth projections and estimates of upper-tier municipalities;

BE IT FURTHER RESOLVED that the Government of Ontario be urged to require upper-tier municipalities to update growth projections and estimates, when reality indicates that the previous projections and estimates are inaccurate and unreliable;

BE IT FURTHER RESOLVED that a copy of this motion be sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Patrick Brown, Leader of the Progressive Conservative Party, the Honourable Andrea Horwath, Leader of the New Democratic Party, and all MPPs in the Province of Ontario; and

BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Motion Carried Unanimously

Should you require any additional information with respect to the above matter, please contact the undersigned.

Yours truly,



Mary Masse
Clerk

/cl

cc: Hon. Patrick Brown, Leader of Progressive Conservative Party
cc: Hon. Andrea Horwath, Leader of New Democratic Party
cc: Members of Provincial Parliament in Ontario
cc: Association of Municipalities Ontario (AMO)
cc: Via Email - All Ontario Municipalities



TOWN OF LAKESHORE

419 Notre Dame St.
Belle River, ON N0R 1A0

January 16, 2018

All Ontario Municipalities

VIA EMAIL

To Whom It May Concern:

**RE: ALLOCATE INFRASTRUCTURE FUNDING DEDICATED TO
MUNICIPALITIES FOR STORM WATER MANAGEMENT AND
DRAINAGE IMPROVEMENTS**

At their meeting of November 7, 2017 the Council of the Town of Lakeshore duly passed the following resolution.

Councillor Wilder moved and Deputy Mayor Fazio seconded:

WHEREAS weather patterns seem to have changed, in that excessive and prolonged precipitation is now becoming more frequent and regular;

WHEREAS there is an increased chance of flooding, as result of excessive and prolonged precipitation;

WHEREAS municipalities are now faced with the reality that significant storm water management and drainage infrastructure improvements are required to mitigate against flooding, which will come at a significant cost;

WHEREAS it is not feasible for municipalities to pass along the costs of all storm water management and drainage improvements onto property owners through property tax increases or drainage assessments;

WHEREAS municipalities are almost entirely reliant upon property taxes for their funding needs; and

WHEREAS the Government of Canada and the Government of Ontario have recognized the need for infrastructure investments and have promised funding for these investments.

NOW THEREFORE BE IT RESOLVED that the Government of Canada and the Government of Ontario be urged to immediately allocate infrastructure funding dedicated to municipalities for storm water management and drainage improvements;

BE IT FURTHER RESOLVED that the Government of Canada and the Government of Ontario prioritize funding allocations according to the recent propensity of specific regions to flood, with a specific focus on regions that have flooded multiple times, within a 1 year period;

BE IT FURTHER RESOLVED that a copy of this motion be sent to the Right Honourable Justin Trudeau, Prime Minister of Canada, Mr. Andrew Scheer, Leader of the Conservative Party of Canada, Mr. Jagmeet Singh, Leader of the New Democratic Party of Canada, Ms. Elizabeth May, Leader of the Green Party of Canada, all Members of Parliament, the Honourable Kathleen Wynne, Premier of Ontario, Mr. Patrick Brown, Leader of the Progressive Conservative Party of Ontario, Ms. Andrea Horwath, Leader of the New Democratic Party of Ontario, and all Members of Provincial Parliament in Ontario; and

BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Motion Carried Unanimously

Should you require any additional information with respect to the above matter, please contact the undersigned.

Yours truly,



Mary Mâsse
Clerk

/km

cc: Right Honourable Justin Trudeau, Prime Minister of Canada
cc: Honourable Kathleen Wynne, Premier
cc: Mr. Andrew Scheer, Leader of the Conservative Party of Canada
cc: Mr. Jagmeet Singh, Leader of the New Democratic Party of Canada
cc: Ms. Elizabeth May, Leader of the Green Party of Canada
cc: Hon. Patrick Brown, Leader of Progressive Conservative Party
cc: Hon. Andrea Horwath, Leader of New Democratic Party
cc: Members of Provincial Parliament in Ontario
cc: Federation of Canadian Municipalities (FCM)
cc: Association of Municipalities of Ontario (AMO)
cc: Via Email - All Ontario Municipalities



**ONTARIO
GOOD ROADS
ASSOCIATION**

1525 Cornwall Road, Unit 22
Oakville, Ontario
L6J 0B2
Telephone 289-291-6472
Fax 289-291-6477

Wednesday, January 17, 2018

Paula Parker
Clerk
Town of Amherstburg

Good afternoon Paula:

The following correspondence was sent to your Head of Council earlier this afternoon. OGRA respectfully requests that you please it on your next Council agenda for information.

Regards,

Scott R. Butler

OGRA, Policy and Research
22 - 1525 Cornwall Road, Oakville, Ontario L6J 0B2
T: 289-291-6472 Ext. 24 C: 416-564-4319 www.ogra.org

The Ontario Good Roads Association is seeking reforms to the Municipal Class Environmental Assessment (MCEA) process. In its current form the MCEA process has made municipal infrastructure projects longer in duration and more costly. The OGRA Board of Directors encourages all municipalities in Ontario to adopt the following resolution that calls on the Minister of the Environment and Climate Change to accelerate the Application for Review of the MCEA process.

Links to further background information about the Municipal Class Environmental Assessment process can be found below the resolution.

DRAFT RESOLUTION

Whereas a coalition of the Municipal Engineers Association (MEA) and the Residential and Civil Construction Alliance of Ontario have successfully applied to have a review of the Municipal Class Environmental Assessment process conducted under Part IV (Section 61) of the *Environmental Bill of Rights Act, 1993* (EBR Act);

And whereas impact studies and public meetings required by the MCEA process often take two years or more to complete before construction can commence;

And whereas the MCEA requirements to evaluate alternatives are often not well aligned with prior or municipal land use planning decisions;

And whereas analysis by the Residential and Civil Construction Alliance of Ontario (RCCAO) has demonstrated that the time to complete an EA rose from 19 months to 26.7 months and costs went from an average of \$113,300 to \$386,500;

And whereas the Auditor General of Ontario has tabled recommendations for modernizing the MCEA process;

And whereas in spite of written commitments made by the Ministry of the Environment between 2013-2015, no action has been taken;

And whereas local projects that do not have the necessary approvals could lose out on the next intake of Build Canada funding;

Therefore be it resolved that Town of Amherstburg requests that the Minister of the Environment and Climate Change take immediate steps to expedite the response process for Part II Orders or Bump-Up requests, as part of the s.61 review to improve MCEA process times and reduce study costs;

And further that the Minister of the Environment and Climate Change support changes to better integrate and harmonize the MCEA process with processes defined under the *Planning Act*;

And further that the Minister of the Environment and Climate Change amend the scope of MCEA reports and studies to reduce duplication with existing public processes and decisions made under municipal Official Plans and provincial legislation.

BACKGROUND INFORMATION

The following links provide a comprehensive background of the work that the Municipal Engineers Association and the Residential and Civil Construction Alliance of Ontario have done to advance this issue of MCEA reform.

- [October 2017 Correspondence from the Municipal Engineers Association and the Residential and Civil Construction Alliance of Ontario to the Hon. Chris Ballard, Minister of the Environment and Climate Change.](#)
- [ReNew Magazine editorial examining the need to review the Municipal Class Environmental Assessment process](#)

- [The Development Approval Roundtable Action Plan, November 2017](#)
- [Meeting Notes from the November 29, 2017 Evolution of the MCEA Workshop.](#)
- [The MEA Companion Guide for the Municipal Class Environmental Assessment Manual](#)
- [Are Ontario's Municipal Class Environmental Assessments Worth the Added Time and Costs? The 2014 Edition](#)

If you have any questions or concerns, please contact Scott Butler, OGRA's Manager of Policy and Research at 289-291-6472 ext. 24 or via email at scott@ogra.org.

Regards,

A handwritten signature in black ink, appearing to read 'Scott R. Butler', with a long horizontal flourish extending to the right.

Scott R. Butler

OGRA, Policy and Research

22 - 1525 Cornwall Road, Oakville, Ontario L6J 0B2

T: 289-291-6472 Ext. 24 C: 416-564-4319 www.ogra.org



West Nipissing Ouest

Joie de vivre

The Corporation of the Municipality of West Nipissing
La Corporation de la Municipalité de Nipissing Ouest
101-225, rue Holditch Street, Sturgeon Falls, ON P2B 1T1

P/T (705) 753-2250 (1-800-263-5359)
F/TC (705) 753-3950

January 23, 2018

Honourable Premier Kathleen Wynne
Legislative Building
Queen's Park
Toronto, Ontario M7A 1A1

SENT VIA E-MAIL

Dear Honourable Premier:

SUBJECT: AMENDMENT TO ONTARIO REGULATION NO. 366/09

At its regular meeting held on January 16, 2018, Council for the Municipality of West Nipissing passed resolution **2018/024**, attached hereto, seeking an amendment to Ontario Regulation No. 366/09, through the Ministry of Transportation, pertaining to "Display Screens and Hand-Held Devices".

Council is seeking a permanent exemption for use of Hand-Held Devices for employees or persons contracted to a road authority while they are performing road patrols, repairs, maintenance and construction duties on Ontario roads.

Furthermore this resolution is being circulated to various associations and municipalities for their support.

We trust the enclosed is self-explanatory.

Respectfully,

Deputy Clerk / Assistant to the
Chief Administrative Officer

\Encl.

cc: Minister of Transportation
MP Nickel Belt
Federation of Northern Ontario Municipalities (FONOM)
Ontario Good Roads Association (OGRA)

MPP Timiskaming-Cochrane
Association of Municipality of Ontario (AMO)
Rural Ontario Municipality Association (ROMA)
Ontario Municipalities



The Corporation of the Municipality of West Nipissing / La Corporation de la Municipalité de Nipissing Ouest

Resolution No.

2018 / 0 2 4

JANUARY 16, 2018

Moved by / Proposé par : [Signature]

Seconded by / Appuyé par : [Signature]

WHEREAS Ontario Regulation 366/09 under the Highway Traffic Act (Ontario) being a regulation to govern the use of Display Screens and Hand-Held Devices provided for a time limited exemption to the use of hand-held devices by employees of or persons contracted to a road authority while they are engaged in road patrol, repair, maintenance and construction;

AND WHEERAS Ontario Regulation 366/09 has been amended by Regulation(s) 253/12 and 475/17, which have extended the exemption for the use of hand-held devices by employees of or persons contracted to a road authority while they are engaged in road patrol, repair maintenance or construction activities to January 1, 2018 and then again to January 1, 2021;

AND WHEREAS the uncertainty concerning ongoing consultations and extensions of this regulation places undue stress on municipalities and contractors alike who must rely on hand-held radio communication for safe equipment operation while carrying out road patrol, repairs, maintenance or construction activities on Ontario roads;

BE IT THEREFORE RESOLVED THAT the Council for the Municipality of West Nipissing requests that the Province of Ontario, through the Minister of Transportation, amend Regulation 366/09 to provide for the permanent exemption for use of Hand-Held Devices to employees of or persons contracted to a road authority while they are engaged in road patrol, repair, maintenance and construction;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Minister of Transportation, the MPP for Temiskaming-Cochrane, MP for Nickel Belt, Association of Municipalities of Ontario (AMO), Federation of Northern Ontario Municipalities (FONOM), Rural Ontario Municipal Association (ROMA) and Ontario Good Roads Association (OGRA)

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to all Ontario Municipalities for support.

	YEAS	NAYS
BRISSON, Denise		
DUHAIME, Yvon		
FORTIER, Guy		
LARABIE, Roland		
MALETTE, Léo		
RESTOULE, Jamie		
ROBERGE, Normand		
TESSIER, Guilles		
SAVAGE, Joanne (MAYOR)		

Carried: [Signature]
Defeated:
Deferred or tabled:

February 2, 2018

Call to Action - Fire Medic Protection Needed for Municipal Governments

There is only a narrow opportunity before the provincial election for municipal governments to get legislated protection from arbitrators imposing fire medic pilots or programs on unwilling municipalities. This legislative opportunity is having this protection included in the upcoming Budget Bill expected in March or April 2018.

Bill 160, the *Strengthening Quality and Accountability for Patients Act*, is now law without the legislative amendments AMO and its members demanded to be included. The Province may assume that this issue has gone away with the legislation now in place.

It has not and now the risk is more dire. We need your voice now to secure these legislative changes before the House rises this spring. The window for any new legislation is closing soon – the Budget Bill is likely our last chance.

Please review and support the attached draft resolution. Please send it immediately to the Premier, and copy the Ministers and your local MPP. (See e-contacts below that will help you do this).

Your strong voice and support on this significant issue is needed and welcome.

Who to send resolution to:

- a. Office of the Premier, [Honourable Kathleen Wynne](#)
- b. Minister of Health and Long Term Care, [Honourable Dr. Eric Hoskins](#)
- c. Minister of Community Safety and Correctional Services, [Honourable Marie-France Lalonde](#)
- d. Minister of Labour, [Honourable Kevin Flynn](#)
- e. Minister of Municipal Affairs, [Honourable Bill Mauro](#)
- f. Your local MPP
- g. AMO, [AMO President](#).

AMO Contact: Monika Turner, Director of Policy, mturner@amo.on.ca, 416-971-9856 ext. 318.

WHEREAS Bill 160, the *Strengthening Quality and Accountability for Patients Act* amended the *Ambulance Act* to permit the Ministry of Health and Long Term Care to enable two pilot projects hosted by willing municipal governments to allow fire fighters, certified as paramedics, to treat patients while on duty with a fire department; and

WHEREAS the Government of Ontario is committed to proceeding with the pilots and enabling the fire-medical model despite the absence of objective evidence to show that it would improve patient outcomes or response times; and

WHEREAS the current interest arbitration model, particularly in the fire services sector, allows arbitrators to impose awards on unwilling employers that directly impact the employer's ability to determine how it will deploy its workforce, as evidenced by the experience of many municipalities in regards to the 24-hour shift; and

WHEREAS in the absence of legislative protection, unwilling municipalities may be forced to enter into a pilot or adopt a fire-medical model as a result of interest arbitration; and

WHEREAS the Association of Municipalities of Ontario and its municipal members have called on the Government of Ontario to introduce legislative amendments to the *Fire Protection and Prevention Act, 1997* and the *Ambulance Services Collective Bargaining Act* to preclude arbitrators from expanding the scope of work for fire fighters and paramedics respectively through interest arbitration awards; and

WHEREAS there is precedent for a restriction on the scope of jurisdiction of arbitrators in section 126 of the *Police Services Act* which precludes arbitrators from amending the core duties of police officers; and

WHEREAS the Government of Ontario has committed that no unwilling municipal government will have a fire-medical pilot or program imposed upon them.

NOW THEREFORE be it resolved that:

1. The [insert municipality name] calls on the Government of Ontario to act immediately so that legislative amendments, that will protect unwilling municipalities from being forced by arbitrators to have a fire medical pilot or program, are placed within the upcoming Budget Bill before the Ontario Legislature rises for the provincial election.
2. A copy of this resolution be forwarded to Premier Kathleen Wynne, Office of the Premier; Hon. Dr. Eric Hoskins, Minister of Health and Long Term Care; Hon. Marie-France Lalonde, Minister of Community Safety and Correctional Services; Hon. Kevin Flynn, Minister of Labour, Hon. Bill Mauro, Minister of Municipal Affairs; [local members of provincial parliament]; and the Association of Municipalities of Ontario.

Windsor Downtown Lions Club

230 STRABANE AVENUE

WINDSOR, ONTARIO N8Y 4V2



We Serve

On Friday, March 2 and Saturday, March 3, 2018 the Windsor Downtown Lions Club will be hosting our 13th Annual "STEAK in the SNOW/AUCTION" BBQ Fundraiser.

The Windsor Downtown Lions Club has set a goal of raising \$50,000.00 over the next 5 years for Leader Dogs for the Blind. These funds will be designated to help with the training & development of Leader Dogs for the Blind.

The Windsor Downtown Lions Club has been a proud supporter of Leader Dogs for the Blind for the last 75 years. We currently have **13 Active Clients** in our District using a Leader Dog: 2 in Chatham, 1 in Leamington, 3 in London, 1 in Sarnia and 6 in Windsor. The total cost for training a Leader Dog and the Client (ie. learning commands and how to communicate with the dog) is \$37,000.00. This service is provided *free of charge to the Blind.*

The reason for my letter is simply to ask for an auction prize for our Auction at the "STEAK in the SNOW/AUCTION" BBQ Fundraiser. This is truly a community project and we need your support!!!!

I would like to say THANK YOU for your consideration of this request; I can be reached at the following:

Lion Paul Boyko
296 Pickering
Amherstburg, Ontario
N9V 1R6
519-736-7405

Lion Yvonne Gagnon
3300 N. Malden Rd.
Essex, Ontario
N8M 2X6
519-726-6553

Respectfully submitted,

Lion Paul Boyko
Windsor Downtown Lions Club

Lion Yvonne Gagnon
Windsor Downtown Lions Club



ROTARY CLUB of AMHERSTBURG

"Service Above Self"

P.O. BOX 183, Amherstburg, Ontario N9V 2Z4

Mayor, Aldo DiCarlo
& Council

January 29, 2018

Attention: John Miceli

The Amherstburg Rotary Club has been involved in numerous projects over the years in Amherstburg.

One of our major initiatives was the concept off building a Miracle Field in Amherstburg. We started to raise money for this project and it soon became part of the application for funding for the new complex at the Libro centre. This application resulted in the Town receiving grants from the Federal and Provincial governments to build this facility.

We are requesting that Rotary be recognized by being included on any present and future signage for the Miracle Field.

As part of our mandate we are committed to projects that will make Amherstburg a better place to visit or stay.

Yours in Rotary

A handwritten signature in black ink, appearing to read "Carl Gibb".

Carl Gibb
Fund Raising Chair
Amherstburg Rotary Club

Amherstburg Accessibility Advisory Committee

January 17, 2018 at 5:00 p.m.
Town Hall – Board Room

MINUTES

PRESENT

Bill Whittall, Chair
Ken Houston, Co-Chair
Andrew Bolley
Angela Kelly
Justine Silvaggio
Marie Allen
Councillor Rick Fryer

Staff Liaison - Dawne Homenuik

Wayne Mickle – Resident

CHAIR AND CO-CHAIR APPOINTMENTS

Andy Bolley moved, Marie Allen seconded

To keep Bill Whittall as Chair and Ken Houston as Co-Chair for the 2018 year.

The Staff Liaison put the Motion.

Motion Carried

CALL TO ORDER

The Chair called the meeting to order at 5:06 p.m.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interests noted.

ACCEPTANCE OF AGENDA

Moved by: Angela Kelly
Seconded by: Justine Silvaggio

That there are no required changes and the agenda BE ACCEPTED as presented.

The Chair put the Motion.

Motion Carried

MINUTES OF PREVIOUS MEETING

Moved by: Rick Fryer

Seconded by: Justine Silvaggio

That the minutes of the meetings of the AAAC held on November 30, 2017 at 5:00 p.m. BE ADOPTED as printed and circulated (*copy attached for reference*), and further that the minutes be signed by the Chair or Co-Chair.

The Chair put the Motion.

Motion Carried

ORDER OF BUSINESS

1. Chair and Co-Chair appointments
2. Set meeting dates for 2018

Marie Allen moved, Justine Silvaggio seconded:

That the committee set the 2018 meeting dates for:

February 21 – Site Plan

March 21

April 18 – Site Plan

May 16

June 20 – Site Plan

July 18

August 15 – Site Plan

September 19

October 17 – Site Plan

November 29

And that the “Site Plan” meetings be tentative and only held if there are site plans to review.

The Chair put the Motion.

Motion Carried

3. Set committee goals for 2018

Andy Bolley moved, Justine Silvaggio seconded:

That the committee sets the following foals for 2018:

- **Complete annual parking blitz with the Police Department**
- **Look at future collaborations with other Town departments**
- **Complete building audits earlier in the year**
- **Connect with other organizations that the committee can support**
- **Continuation of advertisements in the RTT**
- **Throw back to Council for an accessible pool for the community**
- **Looks at accessibility in Council Chambers**

The Chair put the Motion.

Motion Carried

4. Items for committee Report to Council

Justine Silvaggio moved, Andy Bolley seconded:

That Dawne adds the following items to the Report to Council regarding the committee's 2017 accomplishments:

- **Collaboration with the Police Department for annual parking blitz**
- **Collaboration with By-law Department to audit accessible parking spaces within the Town**
- **Public education through RTT ads**
- **Annual building audits**
- **Worked with the Chief Building Official on the installation of hand rails in Rink A at the Libro Centre**
- **Sidewalk extension was completed from Lowes Sideroad to Seasons Retirement Home based on resident suggestion to the committee**
- **Committee members attended the Essex County Accessibility Workshop**

The Chair put the Motion.

Motion Carried

5. RTT Ad

Justine Silvaggio moved, Angela Kelly seconded:

That Dawne create an ad for the RTT for “Bell Let’s Talk” Day, to run on January 31st.

The Chair put the Motion.

Motion Carried

UNFINISHED BUSINESS

1. Building audits

Dawne to send committee members list of outstanding audits.

2. Involvement with senior initiatives

Dawne provided committee with update on involvement with senior initiatives.

3. Queen Charlotte condos

Dawne provided committee with response from Planning Department regarding the inquiry of the accessibility of the Queen Charlotte condo building.

4. Hand rails at Libro Centre update

Dawne provided committee with update from Angelo regarding hand rails at the Libro Centre.

NEW BUSINESS

1. Councillor Fryer suggested the committee send a letter to Council regarding the committee’s appreciation for the Town clearing the sidewalks during the Winter.

NEXT MEETING DATE

March 21, 2018 at 4:30 p.m. Town Hall, Board Room

ADJOURNMENT

Moved by: Angela Kelly
Seconded by: Justine Silvaggio

That the meeting adjourn at 5:45 p.m.

The Chair put the Motion.

Motion Carried

Chair – Bill Whittall

Secretary – Dawne Homenuik

Engineering and Public Works - Open Council Motions

UFB Item	Assigned to	Assigned date	Due Date	Councillors	MOTION	Dept Comments/Status
20160509-211	Antonietta Giofu	09-May-16		Pouget/Meloche	That Administration BE DIRECTED to bring back a report outlining the intended use of "multi-use" sidewalks and further to provide Council with clarification regarding bike regulations on sidewalks.	Administration compiling information for report. Completion planned for January 2018.

Parks, Facilities, Recreation and Culture - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibility of adding present day green spaces.	Administration compiling information for report - Awaiting completion of the Parks Master Plan
20160509-212	Anne Rota	09-May-16		Pouget/Fryer	That the Town fund and erect a plaque in the honour of the late Senator Eugene Whelan and his wife, Mrs. Elizabeth Whelan for their role in entertaining the former Soviet Ambassador Aleksander Yakovlev and Mikhail Gorbachev while visiting our historic Town, marking the location of the "Walk that Changed the World" for consideration and voting at the May 9th, 2016, Regular Council Meeting.	Administration compiling information for report - Update report went to Council September 12, 2016.

Planning, Development and Legislative Services - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
ECDEV 2	Tony DeThomasis	10-Dec-14			That Council direct Administration to bring a report on the discrepancy between Marsh Drive and Marsh Court, and the process to change the street name.	Policy under development.
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibly of adding present day green spaces.	In progress - Awaiting completion of the Parks Master Plan

Unfinished Business Lists - eScribe as at February 12, 2018

Assigned To	Comments	Description
Dawn Morencie, Rebecca Belanger, Mark Galvin		Administration to bring back report and new development agreement for council consideration.
Dawn Morencie, Antonietta Giofu	Completion planned for January 2018.	Resolution # 20170424-684 That Administration BE DIRECTED to bring a report regarding the feasibility of implementing bike lanes on Sandwich Street.
Rebecca Belanger, Dawn Morencie, Mark Galvin		Resolution # 20170508-692 That Administration BE DIRECTED to bring back a report on the feasibility of amendments to the Zoning By-law by the end of the summer.
Dawn Morencie	CAO met with Roxanne Ouellette June 27th. Administration has contacted the Whelan family.	Resolution # 20170523-719 That the delegation BE RECEIVED and Administration BE DIRECTED to bring back a report regarding the request from Roxanne Ouellette and further lobby the Federal Government to form a partnership to purchase the land with permission from the Whelan family.
Annette Zahaluk, Dawn Morencie	Awaiting completion of the Parks Master Plan	Resolution # 20170612-760 Administration BE DIRECTED to plant a tree in honour of the Highway for Heroes.
Rebecca Belanger, Mark Galvin, Dawn Morencie		Resolution # 20170612-764 Council DIRECT Administration to ensure that there is appropriate wording in place that all trees planted per the development and site plan agreements are at least 3 inch caliber in size.
Nicole Rubli, Annette Zahaluk, Dawn Morencie	<p>July 14 update - A spot has been chosen to accommodate the August 22nd event for Richmond Nursing Home. This will be communicated to the event organizer and the area will be stanchioned off. Annette is looking into the specs for the 3 accessible spaces for fishing to ensure it meets the requirements of the AODA.</p> <p>Aug 21 Update - Information is being gathered regarding Accessible Fishing Piers and the specifications around them. This information is being gathered from numerous resources AODA, Service Ontario, Ontario Building Code and other agencies.</p>	<p>Resolution # 20170710-793</p> <p>That the delegation BE RECEIVED and the request for exemption to By-law 2004-89 4(b) for accessible space outside the designated fishing area at King's Navy Yard Park BE APPROVED for August 22, 2017 with a rain date of August 23, 2017; and,</p> <p>That Administration BE DIRECTED to designate 3 accessible spaces for fishing within King's Navy Yard Park until other accessible fishing locations are offered by the Town.</p>

Unfinished Business Lists - eScribe as at February 12, 2018

Assigned To	Comments	Description
Nicole Rubli, Dawn Morencie, Mark Galvin	Spoke to Mr. Bondy on August 23rd and provided him an email with all necessary information. Waiting for Mr. Bondy to re-apply with more information. Spoke to Mr. Bondy waiting on more clarification on items he provided to me November 8th, 2017.	Resolution # 20170821-822 Pouget/Courtney That the request for Sign Variance by Brad Bondy BE DEFERRED until further information can be brought back to Council.
Paula Parker, Dawn Morencie, John Miceli	Administration gathering information	Resolution # 20170821-849 Pouget/Meloche Administration BE DIRECTED to investigate the old agreements between the Town and owners of general chemical properties and reach out to Hoenywell.
Dawn Morencie	Report to Council anticipated for early 2018	Resolution # 20170911-875 Pouget/DiPasquale That Administration BE DIRECTED to investigate the feasibility of a public transportation system that would benefit our residents, especially our seniors and our post secondary students, to travel to and from Windsor.
Dawn Morencie, Angelo Avolio, Mark Galvin, Michelle Lavin-Faucher	Further discussion on specific buildings will be put forward to the Heritage Committee on their agenda November 16, 2017	Resolution # 20170925-903 Courtney/Pouget That Council CONCUR with the June 29, 2017, Heritage Committee recommendation to add the Boblo Island buildings to the Heritage Registry as Properties of Interest.
Dawn Morencie		Resolution # 20171010-919 Fryer/Pouget That Administration BE DIRECTED to bring a report back to Council with options to secure and preserve the Big Creek area north of Alma Street in collaboration with other willing agencies and boards.
Mark Galvin, Rebecca Belanger, Dawn Morencie		Resolution # 20171010-920 Pouget/Fryer That Administration BE DIRECTED to bring back a report to Council to set forth requirements to charge any new homeowner or developer a fee for the Town to plant a tree of 3" in size; in caliper in front of any new home on Town property that is not part of a subdivision agreement.

Unfinished Business Lists - eScribe as at February 12, 2018

Assigned To	Comments	Description
Nicole Rubli, Dawn Morencie		<p>Resolution # 20171023-925 Councillor Fryer moved the motion with an amendment to bring a report back to Council (#5) Fryer/Pouget That: The delegation BE RECEIVED; The report from the Manager of Licensing and Enforcement dated October 18, 2017, regarding Parking Space Request Delegation from Storey and Denomme Family Dentistry BE RECEIVED; The request for reserved and exclusive use of parking spaces in the Public Parking lot located at Ramsay and Richmond Street for Storey and Denomme Family Dentistry BE DENIED; Administration BE AUTHORIZED to enter into an Encroachment Agreement with the Owners of 79 Richmond Street to allow for a projecting sign over the Town sidewalk on Richmond Street; and, Administration BE DIRECTED to bring a report back providing Council with options for the public parking lot located at Ramsay and Richmond Street.</p>
Todd Hewitt, Eric Chamberlain, Dawn Morencie		<p>Resolution# 20171211-981 That Administration BE DIRECTED to look into alternatives to rumble strips and provide a report to Council on the findings.</p>
Rebecca Belanger, Dawn Morencie		<p>Resolution # 20180122-14 Council: Declared 7860 County Road 20 as surplus property to be severed into 2 parcels; and, directed Administration to enter into negotiations with the Malden Fire Association for the sale or lease of the former Malden Fire Hall and to develop an RFP for the disposition of the remaining parcel of property. *** Send information to the Heritage Committee.</p>
Rick Daly, Dawn Morencie		<p>Resolution # 20180122-16 Council supported the request and directed Administration to work with the group and collaborate with the Parks & Recreation Advisory Committee and the Heritage Committee.</p>
Rebecca Belanger, Dawn Morencie		<p>Resolution # 20180122-26 Administration BE DIRECTED to review the 4 questions discussed in-camera regarding the Boblo OMB Hearing and forward the appropriate answers to Council for release to interested constituents.</p>
Annette Zahaluk, Dawn Morencie		<p>Resolution # 20180122-27 Administration BE DIRECTED to contact Aboriginal Affairs and Northern Development Ontario Region to discuss the beautification of Wyandotte Cemetery & Angstrom Park in collaboration with the Town.</p>

Unfinished Business Lists - eScribe as at February 12, 2018

Assigned To	Comments	Description

**CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2018-11**

**By-law to amend Zoning By-law No. 1999-52
3794 Concession 3 N, Amherstburg**

WHEREAS By-law 1999-52, as amended, is a land use control by-law regulating the use of lands and the character, location and use of buildings and structures within the Town of Amherstburg;

AND WHEREAS the Council of the Town of Amherstburg deems it appropriate and in the best interest of proper planning to amend By-law 1999-52, as herein provided;

AND WHEREAS this By-law conforms to the Official Plan for the Town of Amherstburg;

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. Schedule "A", Map 3 of By-law 1999-52, as amended, is hereby amended by changing the zone symbol on those lands shown as "Zone Change from A to A-36" on Schedule "A" attached hereto and forming part of this By-law from "Agricultural (A) Zone" to "Special Provision Agricultural (A-36) Zone".
2. THIS By-law shall take effect from the date of passage by Council and shall come into force in accordance with Sections 34 of the Planning Act, R.S.O. 1990, c.P. 13.

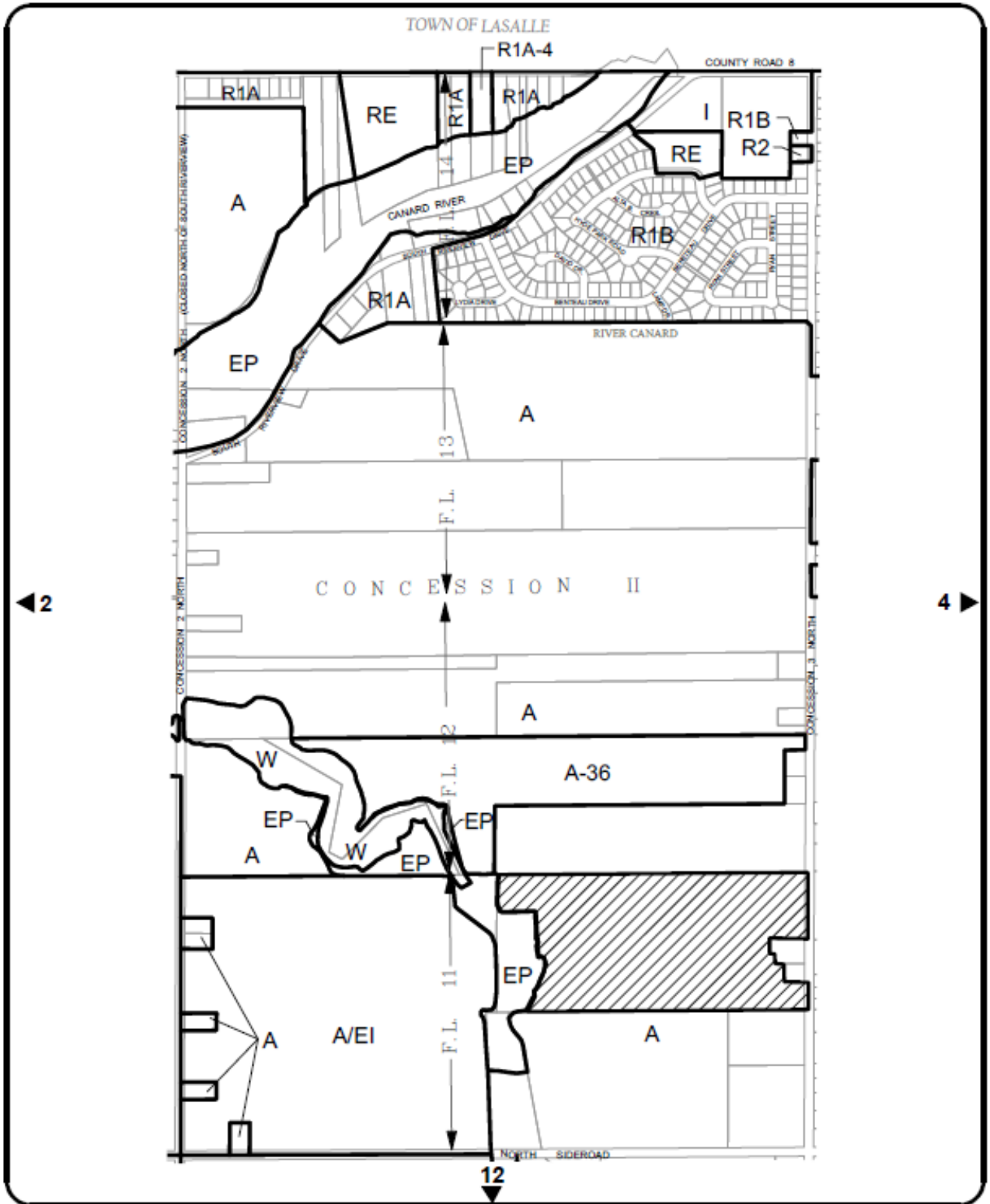
Read a first, second and third time and finally passed this 12th day of February, 2018.

MAYOR- ALDO DICARLO


CLERK- PAULA PARKER

TOWN OF AMHERSTBURG

SCHEDULE "A" TO BY-LAW No. 2018-11
 A BY-LAW TO AMEND BY-LAW No. 1999-52



SCHEDULE 'A'
Map 3
 ZONING BY-LAW NO. 1999-52

A to A-36 

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2018-17

**By-law to Confirm the Proceedings of the Council
of the Corporation of the Town of Amherstburg**

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council;

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

WHEREAS it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the Proceedings of the Council of the Corporation of the Town of Amherstburg at its meeting be confirmed and adopted by By-law; and,

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. THAT the action(s) of the Council of the Corporation of the Town of Amherstburg in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Town of Amherstburg, documents and transactions entered into during the February 12th, 2018, meeting of Council, are hereby adopted and confirmed, as if the same were expressly contained in this By-law;
2. THAT the Mayor and proper officials of the Corporation of the Town of Amherstburg are hereby authorized and directed to do all things necessary to give effect to the action(s) of the Council of the Corporation of the Town of Amherstburg during the said meetings referred to in paragraph 1 of this By-law;
3. THAT the Mayor and Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Town of Amherstburg to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 12th day of February, 2018.

MAYOR – Aldo DiCarlo

CLERK – Paula Parker