

### TOWN OF AMHERSTBURG COUNCIL MEETING AGENDA

Monday, June 12, 2017 6:00 PM Council Chambers 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

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Pages

### 1. CALL TO ORDER

### 2. SPECIAL IN-CAMERA COUNCIL MEETING

That Council move into an In-Camera Meeting of Council at 5:00 p.m., pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason:

**ITEM A – Update on Current By-law Enforcement Matter** - Section 239(2)(f) – Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

### 3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

(In-Camera Council Meeting Agenda items)

### 4. ADJOURNMENT FROM IN-CAMERA COUNCIL MEETING

### 5. RESUMPTION OF REGULAR COUNCIL MEETING

### 6. MOMENT OF SILENT REFLECTION

### 7. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

(Public Council Meeting Agenda Items)

### 8. MINUTES OF PREVIOUS MEETING

That the minutes **BE ADOPTED** and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

8.1	Special In-Camera Meeting Minutes - April 24, 2017	
8.2	Special Council Meeting Minutes - Planning - April 24, 2017	11
8.3	Regular Council Meeting Minutes - April 24, 2017	14

### 9. DELEGATIONS

10.

9.1	Request for Sign By-law Exemption & Encroachment Agreement - John Collison, Woodland Home Renovations & Additions	33
	That the delegation <b>BE RECEIVED</b> .	
9.2	Request to Waive Invoice Fee for Open Burn - William & Rose Cipkar	42
	That the delegation <b>BE RECEIVED</b> .	
9.3	Ontario's Nuclear Emergency Response Plan - Theresa McClenaghan, Canadian Environmental Law Association (CELA)	47
	That the delegation <b>BE RECEIVED</b> .	
9.4	Ontario's Nuclear Emergency Response Plan - Shawn-Patrick Stensil, Greenpeace Canada	57
	That the delegation <b>BE RECEIVED</b> .	
PRES	ENTATIONS	
10.1	2016 Year in Review & Tourism Month Activities - Gordon Orr, CEO, and Lynnette Bain, Vice President, Tourism Programs & Development, Tourism Windsor Essex Pelee Island	67
	That the presentation <b>BE RECEIVED</b> .	
10.2	Healthy Kids Community Challenge - Rick Daly, Manager of Recreation Services, and Joe Parent, City of Windsor	90
	That the presentation <b>BE RECEIVED</b> .	
10.3	2016 Consolidated Financial Statements - Cynthia Swift, KPMG	
	That the presentation <b>BE RECEIVED</b> .	

### 11. REPORTS – POLICE SERVICES

There are no reports.

### 12. REPORTS – CORPORATE SERVICES

### 12.1 Changes to Current Vacancy Rebate Program

It is recommended that:

- The report from the Supervisor of Revenue, dated May 26, 2017, regarding Changes to the Current Vacancy Rebate Program BE RECEIVED; and,
- 2. The elimination of the vacancy rebate program **BE SUPPORTED** and administration **BE DIRECTED** to proceed to a County wide open house with a goal to eliminate the Vacancy Rebate Program beginning in 2018.

## 12.2 Audited Consolidated Financial Statements for the year ended December 31, 2016

It is recommended that:

- The report from the Supervisor of Accounting dated May 23, 2017, regarding Audited Consolidated Financial Statements for the year ended December 31, 2016, BE RECEIVED;
- 2. The Audited Consolidated Financial Statements for the year ended December 31, 2016 **BE APPROVED**;
- 3. The Audit Findings Report of KPMG for the year ended December 31, 2016 **BE RECEIVED;**
- 4. The Audit Findings Report of KPMG for the year ended December 31, 2016 **BE ACCEPTED**;
- 5. Administration **BE DIRECTED** to submit the 2016 Consolidated Financial Statements and 2016 Financial Information Return to the Ministry of Municipal Affairs in accordance with Section 294(1) of the Municipal Act; and,
- Administration BE DIRECTED to post the 2016 Consolidated Financial Statements and 2016 Financial Information Return on the Town's Website.

### 13. REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There are no reports.

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### 14. REPORTS – ENGINEERING AND PUBLIC WORKS

sign the same.

There are no reports.

15.1	20 <sup>2</sup>	17 Special Event - Canada D'Eh Run Road Closure Extension	218
	It is	s recommended that:	
	1.	The report form the Public Events Committee (PEC) dated May 18, 2017, regarding 2017 Special Event – Canada D'Eh 5K Run Road Closure Extension <b>BE RECEIVED</b> ; and,	
	2.	The Canada D'Eh 5K Run request for a road closure on Laird Avenue for June 30 2017, prior to 5:00pm <b>BE APPROVED</b> .	
15.2	Tei	mporary Extension Application for Wolfhead Distillery Inc.	223
	It is	s recommended that:	
	1.	The report by the Manager of Licensing and Enforcement dated June 1, 2017, regarding a Temporary Extension Application for Liquor Sales Licence at the Wolfhead Distillery Inc., 7781 Howard Avenue, Amherstburg <b>BE RECEIVED</b> ; and,	
	2.	Administration <b>BE DIRECTED</b> to advise the Alcohol Gaming Commission of Ontario (AGCO) that Council has no objection to the proposed temporary extension of the licensed area.	
15.3	De	velopment Agreement for 8728 Howard Ave	226
	It is	s recommended that:	
	1.	The report from the Manager of Planning Services dated May 25, 2017, regarding the Development Agreement for 8728 Howard Ave <b>BE RECEIVED</b> ;	
	2.	The site plan and development agreement for 8728 Howard Ave <b>BE APPROVED;</b> and,	
	3.	<b>By-law 2017-50</b> being a by-law to authorize the signing of a development agreement be taken as having been read three times and finally passed and the Mayor and Clerk <b>BE AUTHORIZED</b> to	

### 15. REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

# 15.4 Development Agreement for 433 Sandwich St S – Lumed Management Inc.

It is recommended that:

- The report from the Manager of Planning Services dated April 19, 2017, regarding the Development Agreement for 433 Sandwich St South RECEIVED; and,
- 2. **By-law 2017-43** being a by-law to authorize the signing of a development agreement be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign the same.

### 15.5 Zoning By-law Amendment for Breweries in Agricultural Areas

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It is recommended that:

- The report from the Manager of Planning Services dated May 24, 2017, regarding the Proposed Zoning By-law Amendment for Breweries in Agricultural Areas BE RECEIVED; and,
- By-law 2017-07 being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

### 15.6 Zoning By-law Amendment - 248 Crystal Bay Drive

It is recommended that:

- The report from the Manager of Planning Services dated May 24, 2017, regarding a Proposed Zoning By-law Amendment at 248 Crystal Bay Drive **BE RECEIVED**; and,
- By-law 2017-44 being a by-law to amend Zoning By-law No. 1999-52 be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

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#### 16. **REPORTS - CAO's OFFICE**

#### 16.1 Parks Canada Agreement – 2017 Canada Day 295 It is recommended that: 1. The report from the Municipal Clerk dated June 1, 2017, regarding the Parks Canada Agreement – 2017 Canada Day **BE RECEIVED**; 2. The Mayor and Clerk **BE AUTHORIZED** to sign the Licence of Occupation Agreement for the 2017 Canada Day event; and; 3. By-law 2017-55 being a by-law to enter into an agreement between Fort Malden National Historic Site and the Corporation of the Town of Amherstburg be read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same. 16.2 Regular Council Meeting Date Change – August 2017 324 It is recommended that: The report from the Deputy Clerk dated May 29, 2017, regarding 1. Regular Council Meeting Date Change - August 2017, BE **RECEIVED;** and, 2. The August Regular Council Meeting date **BE AMENDED** from August 14, 2017 to August 21, 2017. 17. **INFORMATION REPORTS** That the following information reports **BE RECEIVED**: 17.1 2016 Year- End Key Ratios and Indicators 328 17.2 May 31, 2017 Reserve and Restricted Cash Update 340 17.3 May 17, 2017 – June 6, 2017 Accounts Payable 350

### 18. CONSENT CORRESPONDENCE

That the following consent correspondence **BE RECEIVED**:

18.1	Thank you Letter to Council - Amherstburg Accessibility Advisory Committee	381
18.2	Request to Waive Taxes on Purchase of Canada Flag - City of St. Catherine's Resolution	382
18.3	Highway of Heros Canada 150 Tree Planting Initiative - Town of Shelburne Resolution	383
18.4	Removal of Tax-Exempt Portion of Remuneration Paid to Local Officials from the 2017 Federal Deficit Budget - Municipality of East Ferris Resolution	384
CONSI	ENT OTHER MINUTES	

That the following minutes **BE RECEIVED**:

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19.1	Committee of Adjustment Meeting Minutes - March 28, 2017	386
19.2	Joint Police Advisory Committee Meeting Minutes - April 27, 2017	389
19.3	Amherstburg Accessibility Advisory Committee Minutes - May 17, 2017	403

### 20. OTHER MINUTES

### 20.1 Drainage Board Meeting Minutes - June 6, 2017

It is recommended that:

- 1. The Drainage Board Meeting Minutes of June 6, 2017, **BE RECEIVED**;
- By-law 2017-03 being a by-law to provide for the New Maintenance Schedule for the White Drain Outlet based on the Drainage Report by Baird AE be provisionally adopted by giving first and second reading and the Mayor and Clerks BE AUTHORIZED to sign same; and,
- 3. **By-law 2017-04** being a by-law to provide for the New Maintenance Schedule for the Morgan Drain - Main and South Branch Outlet based on the Drainage Report by Baird AE be provisionally adopted by giving **first and second reading** and the Mayor and Clerks **BE AUTHORIZED** to sign same.

### 21. UNFINISHED BUSINESS

- 21.1 Unfinished Business List as of June 12, 2017
- 22. NEW BUSINESS

### 23. REPORT OUT FROM IN CAMERA SESSION

24. NOTICE OF MOTION

There are no Notices of Motion.

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### 25.1 By-law 2017-57 - Confirmatory By-law

It is recommended that:

**By-law 2017-57** being a by-law to confirm all resolutions of the Municipal Council Meeting held June 12, 2017, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

### 26. ADJOURNMENT



### TOWN OF AMHERSTBURG

### **SPECIAL COUNCIL MEETING - PLANNING**

### Monday, April 24, 2017 3:30 PM

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

## MINUTES

PRESENT	Mayor Aldo DiCarlo Deputy Mayor Bart DiPasquale Councillor Rick Fryer Councillor Jason Lavigne Councillor Leo Meloche
	Paula Parker, Municipal Clerk Tammy Fowkes, Deputy Clerk Rebecca Belanger, Manager of Planning Services Mark Galvin, Acting Chief Administrative Officer
ABSENT	Councillor Joan Courtney Councillor Diane Pouget

### CALL TO ORDER

The Mayor called the meeting to order at 3:33 p.m.

### DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

### SPECIAL PLANNING REPORTS

The Manager of Planning Services provided Council with an overview of the Zoning By-law Amendment for 1435 Front Road North and advised that there were no written or oral comments received.

There were no comments from the public.

### 3.1 Zoning By-law Amendment for 1435 Front Rd North

Resolution # 20170424-660

Moved By Councillor Meloche Seconded By Councillor Lavigne

That:

- 1. The report from the Manager of Planning Services dated March 31, 2017, regarding the Zoning By-law Amendment for 1435 Front Road North BE RECEIVED; and,
- 2. Pending Council consideration of written and oral comments received at this public meeting, Zoning By-law 2017-23 BE CONSIDERED at a future regular Council meeting.

The Mayor put the Motion.

Motion Carried

### ADJOURNMENT

Moved By Councillor Fryer Seconded By Councillor Meloche

### That Council rise and adjourn at 3:36 p.m.

The Mayor put the Motion.

**Motion Carried** 

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER



### **TOWN OF AMHERSTBURG**

### **COUNCIL MEETING**

### Monday, April 24, 2017 6:00 PM

## MINUTES

Council Chambers, 271 Sandwich Street South, Amherstburg, ON

PRESENT	Mayor Aldo DiCarlo Deputy Mayor Bart DiPasquale Councillor Joan Courtney Councillor Jason Lavigne Councillor Leo Meloche Councillor Rick Fryer
	Giovanni (John) Miceli, Chief Administrative Officer Paula Parker, Municipal Clerk Tammy Fowkes, Deputy Clerk
ABSENT	Councillor Diane Pouget

### CALL TO ORDER

The Mayor called the meeting to order at 4:13 p.m.

### SPECIAL IN-CAMERA COUNCIL MEETING

Resolution # 20170424-661

Moved By Deputy Mayor DiPasquale Seconded By Councillor Fryer

That Council move into an In-Camera Meeting of Council at 4:13 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

ITEM A - Education Session - Section 239(3.1) - For the purpose of the 'Education or Training' of Council where no member discusses or otherwise deals with any matter in a way that materially advances the business or decision making of Council.

The Mayor put the Motion.

**Motion Carried** 

### DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF (In-Camera Council Meeting Agenda Items)

There were no disclosures of pecuniary interest noted.

### RECESS FROM SPECIAL IN-CAMERA COUNCIL MEETING @ 5:55 P.M.

### **RESUMPTION OF REGULAR COUNCIL MEETING**

Moved By Councillor Fryer Seconded By Councillor Lavigne

### That Council RESUME Regular session at 6:25 p.m.

The Mayor put the Motion.

Motion Carried

### MOMENT OF SILENT REFLECTION

Town of Amherstburg – Regular Council Meeting Minutes April 24, 2017 @ 6:00 p.m.

### DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

(Public Council Meeting Agenda Items)

There were no disclosures of pecuniary interest noted.

### MINUTES OF PREVIOUS MEETING

Resolution # 20170424-662

Moved By Councillor Fryer Seconded By Councillor Courtney

That the minutes BE ADOPTED and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- 8.1 Special Council Meeting Minutes Planning February 27, 2017
- 8.2 Regular Council Meeting Minutes February 27, 2017

The Mayor put the Motion.

Motion Carried

The Mayor moved Supplementary Agenda item # 9.5 forward.

### DELEGATIONS

9.5 Donation to the Essex Region Conservation Foundation for the Cypher Systems Greenway – Susan Stockwell Andrews, President, Claire Wales, Vice-President, Sean Collier, Director, and Richard Wyma, Executive Director, Essex Region Conservation Foundation.

Susan Stockwell Andrews and Richard Wyma provided Council with ERCF's strategic priorities with respect to connecting the region through trails.

Resolution # 20170424-663

Moved By Councillor Fryer Seconded By Councillor Meloche

Town of Amherstburg – Regular Council Meeting Minutes April 24, 2017 @ 6:00 p.m.

That the delegation BE RECEIVED and the Town of Amherstburg donate to the Essex Region Conservation Foundation for the Cypher Systems Greenway in the amount of \$100,000 to be taken from the 2016 operating surplus.

The Mayor put the Motion.

**Motion Carried** 

### 9.1 Committee Recommendation regarding Sign By-law Exemption - Bob Rozankovic, Chair, Economic Development Advisory Committee

Based on information received in the earlier Council training session, the Mayor did not allow the delegation.

**Moved By** Councillor Meloche **Seconded By** Deputy Mayor DiPasquale

## That the Rules of Order BE WAIVED to allow Council discussion on the Sign By-law Exemption (agenda item # 9.1).

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney	X	
Deputy Mayor DiPasquale	Х	
Councillor Fryer		X
Councillor Lavigne		X
Councillor Meloche	Х	
Councillor Pouget	ABSENT	ABSENT
Mayor DiCarlo	Х	

**Motion Carried** 

Resolution # 20170424-664

Moved By Councillor Meloche Seconded By Councillor Fryer

# That Council allow the Rotary Club a 14-day exemption for the 10 signs identified in the locations indicated.

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney	Х	
Deputy Mayor DiPasquale	Х	
Councillor Fryer	Х	
Councillor Lavigne		Х
Councillor Meloche	X	
Councillor Pouget	ABSENT	ABSENT
Mayor DiCarlo	Х	

**Motion Carried** 

The Mayor moved Supplementary Agenda items # 9.2, # 9.3, and # 9.4 forward.

### 9.2 Integrity Amherstburg Admirals Jr. C – Wes Ewer and Matt Fox

Wes Ewer addressed Council with respect to the Administrative report regarding the Libro Centre Financial Update. Mr. Ewer expressed his concerns with the programming plan to utilize the dry floor surface on both rinks in the months of June & July in addition to the proposed facility surcharge *(Supplementary Agenda item # 15.2).* 

Resolution # 20170424-665

Moved By Councillor Fryer Seconded By Councillor Meloche

### That the delegation BE RECEIVED.

The Mayor put the Motion.

### Motion Carried

### 9.3 Amherstburg Minor Hockey Association – Marc Renaud

Marc Renaud addressed Council with respect to the Administrative report regarding the Libro Centre Financial Update. Mr. Renuad expressed his concerns with the programming plan to utilize the dry floor surface on both rinks in the months of June & July in addition to the proposed facility surcharge (Supplementary Agenda item # 15.2).

Resolution # 20170424-666

Moved By Councillor Courtney Seconded By Councillor Fryer

### That the delegation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

### 9.4 Skate Amherstburg – Lynn Fox, President

Lynn Fox addressed Council with respect to the Administrative report regarding the Libro Centre Financial Update. Mrs. Fox expressed her concerns with the programming plan to utilize the dry floor surface on both rinks in the months of June & July in addition to the proposed facility surcharge *(Supplementary Agenda item # 15.2).* 

Resolution # 20170424-667

Moved By Councillor Meloche Seconded By Councillor Fryer

### That the delegation BE RECEIVED.

The Mayor put the Motion.

### Motion Carried

Moved By Councillor Fryer Seconded By Councillor Courtney

That the Rules of Order BE WAIVED to allow Rick Meloche, President, Men's Over 40 Hockey League, to address Council.

The Mayor put the Motion.

### Motion Carried

Rick Meloche addressed Council with respect to the Administrative report regarding the Libro Centre Financial Update. Mr. Meloche expressed his concerns regarding the proposed facility surcharge *(Supplementary Agenda item # 15.2).* 

Resolution # 20170424-668

Moved By Councillor Fryer Seconded By Councillor Meloche

### That the delegation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

The Mayor moved Supplementary Agenda items # 15.2 and # 15.3 forward.

### **REPORTS – CAO's OFFICE**

### 15.2 Libro Centre Financial Update

Resolution # 20170424-669

Moved By Councillor Lavigne Seconded By Councillor Courtney

That:

- 1. The report from the CAO, Manager of Facilities and Manager of Recreation Services dated November 15, 2016, regarding Libro Centre Financial Update BE RECEIVED;
- 2. The requested funding for the Libro Centre BE CONSIDERED during the 2017 Operating Budget Deliberations;
- 3. Administration BE DIRECTED to develop a programming plan to utilize the dry floor surface in both rinks between the months of June and July;
- 4. A facility surcharge BE APPROVED for the Libro Centre to fund the Libro Capital Reserve; and,

5. Administration BE DIRECTED to consult with stakeholders and prepare a surcharge schedule for Council approval for all rentals at the Libro Centre.

The Mayor put the Motion.

**Motion Carried** 

### 15.3 Libro Centre – Engineering Report

Resolution # 20170424-670

Moved By Councillor Lavigne Seconded By Councillor Meloche

That:

- 1. The report from the Chief Administrative Officer dated April 21, 2017 regarding Libro Centre-Engineering Report dated April 11, 2017 BE RECIEVED;
- 2. Administration BE DIRECTED to adopt the recommendations contained in the Fieldcraft Engineering Report; and,
- 3. The Chief Administrative Officer BE AUTHORIZED to move forward with *Option B* as identified in the report.

The Mayor put the Motion.

**Motion Carried** 

### **REPORTS – POLICE SERVICES**

There were no reports.

### **REPORTS – CORPORATE SERVICES**

### 11.1 2016 Year End Budget to Actual Summaries and Transfers

Councillor Fryer moved the motion with general fund surplus to be transferred in accordance with Option 1.

Resolution # 20170424-671

Moved By Councillor Fryer Seconded By Councillor Meloche

That:

- 1. The report from the Supervisor of Accounting dated April 12, 2017 regarding the 2016 Year End Budget to Actual Summaries and Transfers, BE RECEIVED;
- 2. The 2016 year-end budget to actual summaries for the general, water and wastewater funds BE RECEIVED;
- 3. The Treasurer BE AUTHORIZED to establish an Economic Development Reserve Fund and Libro Centre Reserve Fund;
- 4. The general fund surplus of \$783,002 as a result of municipal operations BE TRANSFERRED in accordance with <u>Option 1</u>;
- 5. The water surplus of \$104,075 BE APPLIED as follows:
  - A transfer of \$28,150 TO FUND the water fund deficit in the Town's accumulated surplus;
  - A transfer of \$75,925 to the water surplus reserve; and,
- 6. The Treasurer BE AUTHORIZED to establish a Building Department Reserve Fund with the Building Department surplus of \$182,847 to BE APPLIED as follows:
  - A transfer of \$82,847 TO FUND the Building Department deficit in the Town's accumulated surplus;
  - A transfer of \$100,000 TO FUND the Building Department Reserve;
- 7. The wastewater fund surplus of \$251,531 BE APPLIED to the wastewater surplus reserve.

The Mayor put the Motion.

### Motion Carried

### **REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE**

### 12.1 Relief of Parks By-law for Woofa-Roo Pet Festival

Resolution # 20170424-672

**Moved By** Councillor Fryer **Seconded By** Councillor Lavigne

That:

- 1. The report from the Manager of Recreation Services dated February 16, 2016 regarding Relief of Parks By-law for Woofa-Roo Pet Festival BE RECEIVED;
- 2. Relief of Parks By-law 2002-72 to permit the use of Town Property for camping during the event for participants only BE GRANTED; and,
- 3. The Mayor and Clerk BE AUTHORIZED to sign a lease agreement specific to the utilization of the Libro Centre as an accommodation site for campers between the dates of August 11 13, 2017.

The Mayor put the Motion.

**Motion Carried** 

### **REPORTS – ENGINEERING AND PUBLIC WORKS**

### 13.1 8th Concession Road Drain South – Tender Results

Resolution # 20170424-673

Moved By Councillor Fryer Seconded By Councillor Lavigne

### That:

- 1. The report from the Drainage Superintendent and Engineering Coordinator dated March 20, 2017, regarding the 8th Concession Road Drain South- Tender Results BE RECEIVED;
- 2. An agreement with Nevan Construction Inc. to complete the 8th Concession Road Drain South BE AUTHORIZED in the amount of \$389,643.00 (excluding H.S.T.);
- 3. The Project Cost for 8th Concession Road Drain South in the amount of \$491,279.91 BE FUNDED as follows:
  - The 2017 Drainage Expense in Operational Budget in the amount of \$5,412.74;
  - The 2017 Watermain Expense in the Water Operational Budget in the amount of \$15,821.19;

- The assessment to the County of Essex in the amount of \$182,195.55;
- The assessment to Town Residents in the amount of \$287,850.43; and,
- 4. By-law 2017-24 being a by-law to enter into an agreement with Nevan Construction Inc. to complete the 8th Concession Road Drain South be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

### Motion Carried

### **13.2 Waste Collection – Windsor Disposal Services Contract Renewal**

Resolution # 20170424-674

Moved By Councillor Lavigne Seconded By Councillor Meloche

That:

- 1. The report from the Manager of Roads and Fleet dated March 20, 2017 regarding the Waste Collection Contract BE RECEIVED;
- 2. The Waste Collection contract renewal for the period April 1, 2017 through March 31, 2027 in the amount of \$595,000 for year one to be funded annually, from the Public Works Operating Budget BE APPROVED with the price during the remaining years of the contract to be adjusted annually based on the change in total pickup points and the annual Consumer Price Index (CPI) as indicated in the renewal terms; and,
- 3. That the Mayor and Clerk BE AUTHORIZED to sign an agreement with the Windsor Disposal Services, satisfactory in form to the Town Solicitor, in financial content to the Town Treasurer, and in technical content to the Director of Engineering and Public Works.

The Mayor put the Motion.

**Motion Carried** 

### **REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES**

### 14.1 Draft Plan of Subdivision - Kingsbridge Subdivision

Resolution # 20170424-675

Moved By Councillor Meloche Seconded By Councillor Courtney

That:

- 1. The report from the Manager of Planning Services dated March 31, 2017 regarding Draft Plan of Subdivision BE RECEIVED; and,
- 2. By-law 2017-01 being a by-law to authorize the signing of a subdivision agreement be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign the same, subject to the inclusion of the following provision:
  - The agreement covers Blocks 1 to 55 of the subdivision for single detached residential units and Block 56 for a 0.3 metre reserve, as shown on Draft Plan of Subdivision 37-T-17001, prepared and certified by Andrew Mantha, O.L.S., VHBSS Inc., dated July 8, 2016, as approved by the County of Essex, March 31, 2017.

The Mayor put the Motion.

**Motion Carried** 

### 14.2 2017 User Fee By-law

Resolution # 20170424-676

Moved By Councillor Meloche Seconded By Councillor Lavigne

That:

- 1. The report from the Manager of Licensing and Enforcement dated April 7, 2017 regarding 2017 User Fee By-law BE RECEIVED; and,
- 2. By-law 2017-25 being a by-law to permit the Town of Amherstburg to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

### **REPORTS - CAO's OFFICE**

### 15.1 2018 Municipal Election – Voting Method

Councillor Fryer moved the motion with an amendment to omit internet voting for advanced polls.

Resolution # 20170424-677

Moved By Councillor Fryer Seconded By Councillor Lavigne

That:

- 1. The report from the Municipal Clerk/Returning Officer dated March 20, 2017 regarding 2018 Municipal Election Voting Method BE RECEIVED;
- 2. The traditional voting method with the use of electronic tabulators BE APPROVED for advanced polls;
- 3. The traditional voting method with the use of electronic tabulators only BE APPROVED as the method of voting on Election Day;
- 4. By-law 2017-22 being a by-law to authorize the use of optical scanning vote tabulators in the 2018 Municipal Election be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same; and,
- 5. The Clerk BE AUTHORIZED to secure a vendor(s) for the 2018 Municipal Election.

The Mayor put the Motion.

Motion Carried

### **INFORMATION REPORTS**

Resolution # 20170424-678

**Moved By** Councillor Meloche **Seconded By** Councillor Lavigne

### That the following information reports BE RECEIVED:

### 16.1 Health and Safety First Quarter Update Report

### 16.2 April 5, 2017 – April 18, 2017 Accounts Payable

The Mayor put the Motion.

Motion Carried

### CONSENT CORRESPONDENCE

Resolution # 20170424-679

Moved By Councillor Lavigne Seconded By Councillor Meloche

That the following consent correspondence BE RECEIVED:

- 17.1 Earth Day Network's 2017 Global Day of Conversation City of Windsor Resolution
- 17.2 Letter to Minister of Public Safety and Emergency Preparedness -Gary McNamara, Mayor, Town of Tecumseh
- 17.3 Ensuring Safe Water Town of Essex Resolution
- 17.4 50 Million Trees Program (50MTP) Forests Ontario
- 17.5 14th Annual WECDSB Day of Champions St. Anne Catholic High School
- 17.6 Support for Certified Crop Advisors Kawartha Lakes Resolution
- 17.7 Request to Revise Existing Legislation Regarding Incinerators -Municipality of Port Hope Resolution
- 17.8 Champion of Diversity Award Ministry of Citizenship and Immigration

The Mayor put the Motion.

### Motion Carried

### CORRESPONDENCE

### **18.1 Community Living Month - Community Living Essex County**

Resolution # 20170424-680

**Moved By** Councillor Meloche **Seconded By** Deputy Mayor DiPasquale

That:

### 1. The correspondence from Community Living Essex County regarding Community Living Month BE RECEIVED;

Town of Amherstburg – Regular Council Meeting Minutes April 24, 2017 @ 6:00 p.m.

- 2. The month of May 2017 BE PROCLAIMED as Community Living Month in the Town of Amherstburg; and,
- 3. The Community Living Essex County flag BE RAISED at Town Hall the week of May 15-19, 2017.

The Mayor put the Motion.

**Motion Carried** 

### 18.2 Seniors' Month - Minister of Senior Affairs

Resolution # 20170424-681

Moved By Councillor Courtney Seconded By Councillor Meloche

That:

- 1. The correspondence from the Minister of Senior Affairs regarding Seniors' Month BE RECEIVED; and,
- 2. The month of June 2017 BE PROCLAIMED as Seniors' Month in the Town of Amherstburg.

The Mayor put the Motion.

### **Motion Carried**

### 18.3 Falun Dafa Month - Falun Dafa Association Canada

Resolution # 20170424-682

Moved By Councillor Fryer Seconded By Councillor Meloche That:

- 1. The correspondence from Falun Dafa Association Canada regarding Falun Dafa Month BE RECEIVED; and,
- 2. The month of May 2017 BE PROCLAIMED as Falun Dafa Month in the Town of Amherstburg.

The Mayor put the Motion.

### Motion Carried

### CONSENT OTHER MINUTES

Resolution # 20170424-683

**Moved By** Councillor Meloche **Seconded By** Deputy Mayor DiPasquale

That the following minutes BE RECEIVED:

19.1 Parks Advisory Committee Meeting Minutes - November 15, 2016

**19.2** Parks Advisory Committee Meeting Minutes - April 5, 2017

The Mayor put the Motion.

Motion Carried

### UNFINISHED BUSINESS

1. Councillor Courtney asked for an update with respect to Windsor-Essex Catholic District School Board's plans for St. Bernards Catholic Elementary School.

The Chief Administrative Officer advised Council that correspondence was sent to the School Board and they acknowledged that they received it.

### **NEW BUSINESS**

1. Resolution # 20170424-684

Moved By Councillor Fryer Seconded By Councillor Lavigne

That Administration BE DIRECTED to bring a report regarding the feasibility of implementing bike lanes on Sandwich Street.

The Mayor put the Motion.

**Motion Carried** 

### **REPORT OUT FROM IN CAMERA SESSION**

### March 20<sup>th</sup>, 2017 Meeting

Council met on March 20, 2017, for a Special In-Camera meeting at 8:55 pm and discussed (2) items as provided for under Section 239 of the Municipal Act:

**ITEM A – Property Acquisition Update** – heard under Section 239(2)(c) of the Act. There is nothing further to report on this matter.

**ITEM B – Lease Agreement** – heard under Section 239(2)(c) of the Act. There is nothing further to report on this matter.

### March 27<sup>th</sup>, 2017 Meeting

Council met on March 27, 2017, for a Special In-Camera meeting at 6:04 pm and discussed (2) items as provided for under Section 239 of the Municipal Act:

**ITEM A – Appeal to Ontario Municipal Board (OMB)** heard under Section 239(2)(f) of the Act. There is nothing further to report on this matter.

**ITEM B – Building and By-law Divisions Organizational** Structure heard under Section 239(2)(d) of the Act. There is nothing further to report on this matter.

### NOTICE OF MOTION

There were no Notices of Motion.

### **BY-LAWS**

### 24.1 2017-38 - Confirmatory By-law

Resolution # 20170424-685

Moved By Councillor Fryer Seconded By Councillor Meloche

That By-law 2017-38 being a by-law to confirm all resolutions of the Municipal Council Meeting held April 24th, 2017, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same. The Mayor put the Motion.

**Motion Carried** 

### **RESUME SPECIAL IN-CAMERA COUNCIL MEETING**

Resolution # 20170424-686

Moved By Councillor Meloche Seconded By Councillor Lavigne

That Council resume the In-Camera Meeting of Council at 7:45 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

ITEM B - Amherstburg Fire Department Employment Extension -Section 239(2)(b) - Personal matters about an identifiable individual, including municipal or local board employees; and, Section 239(2)(d) - Labour relations or employee negotiations.

The Mayor put the Motion.

**Motion Carried** 

### ADJOURNMENT OF IN-CAMERA COUNCIL MEETING @ 8:00 P.M.

### **RESUMPTION OF REGULAR COUNCIL MEETING**

Moved By Councillor Meloche Seconded By Councillor Lavigne

That Council resume Regular session at 8:03 p.m.

The Mayor put the Motion.

**Motion Carried** 

### ADJOURNMENT

Moved By Councillor Meloche Seconded By Councillor Fryer

### That Council rise and adjourn at 8:04 p.m.

The Mayor put the Motion.

**Motion Carried** 

MAYOR – ALDO DICARLO

MUNICIPAL CLERK – PAULA PARKER

June 7/17 (2 noon



I wish to appear before:

Town of Amherstburg
<b>Delegation Request</b>
Form

(Use a separate page if more space is required or attach additional documentation.)

4

1

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below:				
**Speaking notes and presentation materials i	must accompany thi	s request.		
Additional documentation attached?	Pres	No		
Will a PowerPoint presentation be made?	Yes	LNC		
<b>lote</b> : An electronic copy of the PowerPoint presentane Town Clerk no later than 12:00 noon on the Frida				

The completed Delegation Request Form is to be submitted to the Town Clerk, Town of
Amherstburg, 271 Sandwich Street South, Amherstburg, ON N9V 2A5
Phone: 519.736.0012 Fax: 519.736.5403 or email pparker@amherstburg.ca.

#### For office use only:

Date request received:	Request Received by (initials):
------------------------	---------------------------------

Request relates to:

Staff Report: \_\_\_\_\_\_Staff Name: \_\_\_\_\_\_

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

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\$100°/sign

## TOWN OF AMHERSTBURG - BUILDING DEPARTMENT

### **APPLICATION FOR SIGN PERMIT**

Permit No.			Date:						
l hereby make applica			maintain the f	ollowing	sign(s):				
					1000- <u>014-0</u> -0		1		
TYPE OF		SIZE CF	SIGN	Contractor Contractor (Contractor		GRADE			
SIGN	Width	and the second division of the second divisio		A CONTRACTOR OF THE OWNER OWNER OF THE OWNER OWNE OWNER OWNE	Bottom				
	.7	5'	3"	3547	6"	5'	5		
	A Designed of the later			land and the second second					
Minimum Clearance from any Hydro Wire is: N/A									
- LOCATION: Municipa	No.	71	s	Street .	Sand	wich .	N		
LOCATION: Municipa Lot No. <u>86</u>			Pl	an No.	24	0			
Intended use of Prope	rity:	bu.	SILLSS						
Advertising Message:	610	od la	nd:	-					
Will the sign and all appurtenances thereto be located entirely on the owner's property? $\mathcal{NO}$									
If not, what is the dista	ince from		b to the outer	edge of s	ign?				
If a projecting sign, wh	at is the	weight?	20 K	,105					
lf an annual renewal fe	e is appl	licable, b	v whom will it	be paid?					
	Joh	nn C	Colliso,	1					
Additional Information	:								
						Sec			
Name of Owner of Prop	perty:	NI	cole Ce	11.50-	1				
Name of Applicant: John Collison Phone # 519-999-1879									
Address of Applicant: 71 Sandwich N									
I agree that if a permit	is issued	. to erect	t and maintain	the sign(	s) in acc	cordance	with th		
I agree that if a permit is issued, to erect and maintain the sign(s) in accordance with th By-laws of the Town of Amherstburg.									
			e of Applicant	16	1	r			
FOR OFFICE USE ONL		V-10-10-10-10-10-10-10-10-10-10-10-10-10-		/					
	5. S.		Zamin	m Du laur	No				
Zoning District:			20111	ig By-law	NO				
Checked for complianc	e with Z	oning By	-law						
Checked for complianc	e with Si	ign By-la	w						
Permit Fee:		1997 - Sec. 19	Page35						

#### EXERPTS FROM ONTARIO BUILDING CODE

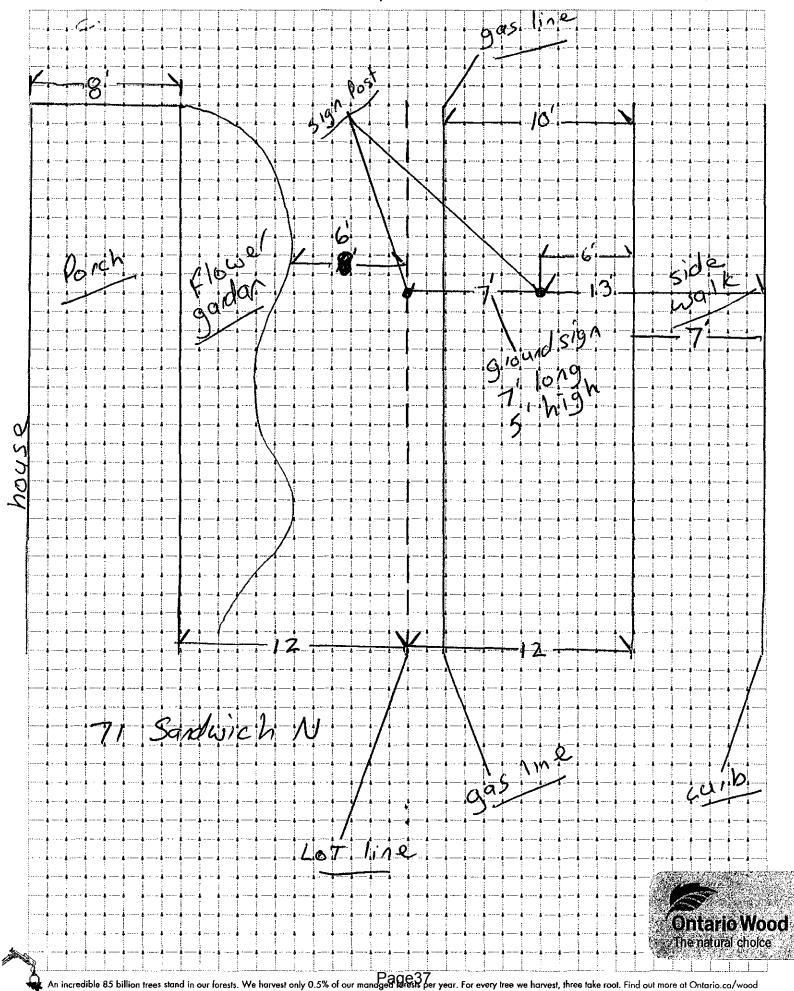
#### Subsection 3.7.3. STRUCTURAL REQUIREMENTS

- 3.7.3.2. (1) A sign structure shall be designed by an architect or professional engineer where it is.
  - (a) a ground sign which exceeds 25 ft. in height above adjacent finished ground;
  - (b) a projecting sign which weighs more than 250 lb; or
  - (c) any one face of a roof sign which exceeds 100 sq. ft.
  - (2) A projecting sign shall not be attached or fastened in any manner to a parapet wall unless designed by an architect or professional engineer.

#### Subsection 3.7.4. PLASTIC SIGN FACING MATERIALS

- 3.7.4.1. (1) Plastic materials used in the construction of sign faces shall,
  - (a) burn no faster than 2 1/2 in. per min. in sheets 0.060 in. thick when tested in accordance with ASTM D635-74, "Method of Test for Flammability of Rigid Plastics over 0.050 in. Thick," as revised to 1 May, 1975; and
  - (b) burn no faster than 2 min. when tested in accordance with ASTM D568-74, "Method of Test for Flammability of Flexible Plastics where the Thickness of the Plastic Material is less than 0.050 in.," as revised to 1 May 1975, and measurement of material thickness shall be according to Method B of ASTM D374-74 "Methods of Test for Thickness of Solid Electrical Insulation," as revised 1 May, 1975.
  - (2) The plastic portion of exterior sign faces placed over or forming part of non-combustible exterior wall surfaces shall,
  - (a) not to exceed 30 per cent of the wall area of the storey on which it is installed;
  - (b) not have single or contiguous sign faces areas exceeding 160 sq. ft. at each storey above the first storey nor greated than 4 ft. in height; and
  - (c) when located above the first storey, be vertically separated by 4 ft. of non-combustible construction unless separated by a horizontal building projection, such as a canopy, extending the full width of, and projecting at least 36 in. beyond, the exterior sign face.

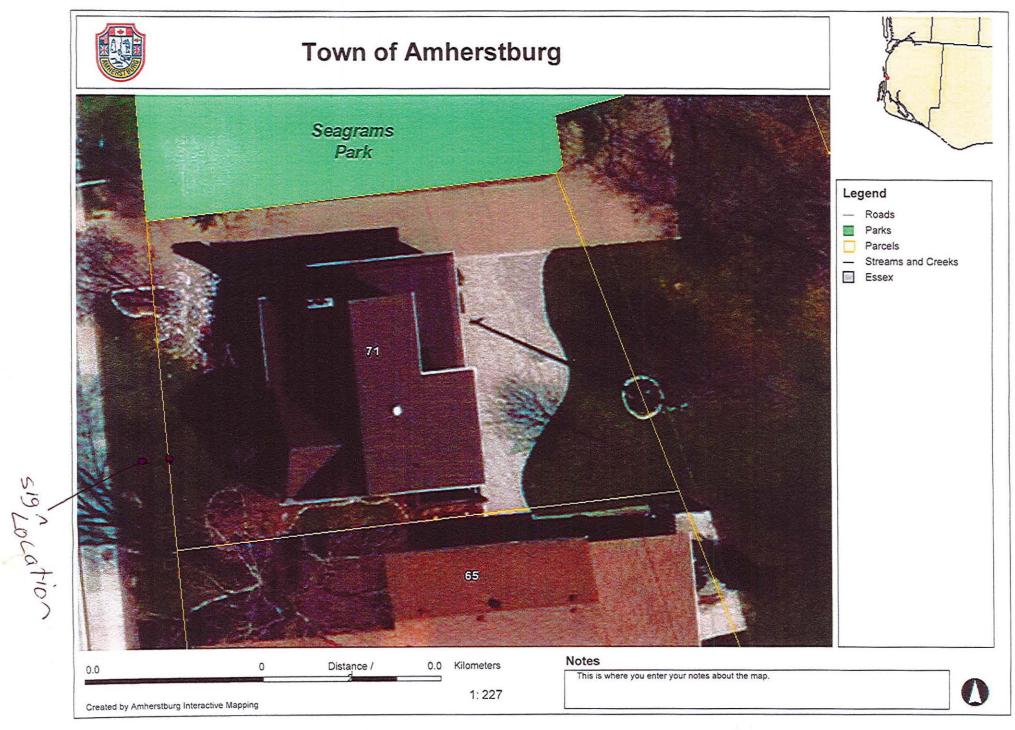
#### Page36



#### YOU'RE NOT JUST BUILDING FOR TODAY, YOU'RE BUILDING FOR A BRIGHTER FUTURE.











#### Town of Amherstburg Delegation Request Form

I wish to appear before:

Council				
Advisory Committee of Council Specify:				
Date of Meeting: MONDAY JUNE 12th 6:00 pm. Name of Delegate(s): WILLIAM CIPKAR				
Address:				
Phone:Email:				
Attending as an Individual				
Representing a Group/Organization(Name of Group/Organization/Business)				
Have you contacted Administration regarding this matter?  Yes				
If yes, who? TAMMY FOWKES				
Reason(s) for Delegation Request (subject matter to be discussed): If the request is in response to an item on the agenda, please specify the item by agenda item #. Town of A burg invoice # 13284 for open burn				
We appealed the charge and it was rescended. We feel we shouldn't have to pay bleause Someone made a wrong call for open burn, when				
there was no fire.				

(Use a separate page if more space is required or attach additional documentation.)

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below:

N/A			

\*\*Speaking notes and presentation materials must accompany this request.

Additional documentation attached?	Yes	No
Will a PowerPoint presentation be made?	Yes	No

**Note**: An electronic copy of the PowerPoint presentation is required to be submitted to the Town Clerk no later than 12:00 noon on the Friday before the meeting.

The completed Delegation Request Form is to be submitted to the Town Clerk, Town of Amherstburg, 271 Sandwich Street South, Amherstburg, ON N9V 2A5 Phone: 519.736.0012 Fax: 519.736.5403 or email pparker@amherstburg.ca.

#### For office use only:

Date request receive	ed: May 31, 2017	Request Received by (initial	s): <u> </u>
Request relates to:	Open Burn Invoice		
□ Staff Report:	N/A	Staff Name:	N/A

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

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### INVOICE

TOWN OF AMHERSTBURG

271 SANDWICH ST SOUTH -AMHERSTBURG, ON - N9V 2A5 Phone: (519) 736-5401 Fax: (519) 736-0011



Customer Number : Invoice Number : Invoice Date : Customer P.O. No. Due Date : 13284 27-Jul-2016

26-Aug-2016

#### CIPKAR, WILLIAM & ROSE

Product	Description	Quantity	Unit Price	Amount
OPENBU	OPEN BURN BYLAW 2016-11 JULY 23, 2016 ROLL NO: INVOICES UNPAID AFTER 60 DAYS WILL BE APPLIED TO TAX ACCOUNT AND MONTHLY PENALTIES WILL BE APPLIED	1.0000	900.0000	\$900.00
	gistration Number: 123 iCitizen Pin:		Total Gross GST/HST	\$900.00 \$0.00
			Total Invoice	\$900.00

#### Please return this portion with your payment

Customer Number Customer Name

CIPKAR, WILLIAM & ROSE

TOWN OF AMHERSTBURG 271 SANDWICH ST SOUTH -AMHERSTBURG, ON - N9V 2A5 Invoice Number : 13284 Invoice Date : 27-Jul-2016 Invoice Amount : \$900.00 Amount Paid :



William Cipkar & Ron Meloche RE: December 14, 2010 Page 3 of 4

#### DECISION SUMMARY

Amherstburg

#### BUILDING and OCCUPANCY DESCRIPTION

The property is identified in the order as a single family dwelling.

#### BACKGROUND

- [1] Ron Meloche of the Amherstburg Fire Department [referred to herein as Inspector] conducted an inspection of the premises on July 23, 2016, and served an Order upon William Cipkar on July 25, 2016, under the authority of section 21 of the *Fire Protection and Prevention Act, 1997* (FPPA). The Order was made pursuant to clause (g) of Subsection 21.(1) of the FPPA.
- [2] William Cipkar [referred to herein as Appellant] filed an appeal of the Order in a letter to the Fire Marshal received August 10, 2016, as provided in section 25 of the FPPA.
- [3] The Order served by the Inspector identifies the following work to be done:

"(1) Prior approval be given by Amherstburg Fire Department prior to any open air burning being conducted."

- [4] The Order prescribed a compliance date of July 23, 2016.
- [5] Information in support of the Appeal was received from the Appellant in correspondence dated August 10, 2016.
- [6] Information in support of the Order, was received from the Inspector in correspondence dated September 12, 2016.

#### REASONS FOR THE APPEAL

The Appellant appealed the Order on the following basis (extracted):

- "The open burning was of farm-related debris and permitted under common law.
- They have carried out this practice for the past 70 without incident or issue from the fire department."

#### FIRE DEPARTMENT POSITION

The Order indicates the following reason (extracted) for the work prescribed:

• The reason in the order (appended to the order as Appendix "A") stated:

William Cipkar & Ron Meloche RE: December 14, 2016 Page 4 of 4

- o Ontario Fire Code 2.4.4.4.(1)
- o Open-air burning shall not take place unless
- o (a) it has been approved, or
- o (b) the open-air burning consists of a small, confined fire that is
- o (i) used to cook food on a grill, barbecue or spit,
- o (ii) commensurate with the type and quantity of food being cooked, and
- o (iii) supervised at all times.

The subsequent information provided on September 12, 2016, indicates the following additional reasons (paraphrased):

- On July 23, 2016, the fire department received a call reporting heavy smoke coming from the property in question.
- On responding to the call, the fire department found a large open burn located behind the residence.
- The pile consisted of grass and brush and was approximately 20 feet by 15 feet in size and 3 to 4 feet in height and was not supervised.
- The fire was subsequently extinguished by the fire department.

#### DECISION

The Order is RESCINDED.

#### REASONS

At the time that the order was served, there was no contravention of the Fire Code related to Article 2.4.4.4. of Division B as no open burning was taking place.

#### OTHER COMMENTS

The subject of collecting a fee for the fire department response to the open burn that occurred on July 23, 2016, would be considered a civil matter dealt with through their open burn by-law or other means.

Gord Yoshida Fire Marshal Delegate

December 14, 2016



#### Town of Amherstburg Delegation Request Form

#### I wish to appear before:

X	Council
	Advisory Committee of Council Specify:
Date of	Meeting:J <u>une 12, 2017</u>
Name o	f Delegate(s): <u>Theresa McClenaghan</u>
Address	:55 University Ave. Ste1500 Toronto, ON M5J 2H7
Phone:4	16-960-2284 ext 7219; Email:
Attendin	ig as an Individual
Represe	enting a Group/Organization <u>Canadian Environmental Law Association</u> (Name of Group/Organization/Business)
Have yo	u contacted Administration regarding this matter?
lf yes, w	ho? _Ms. Paula Parker, Clerk
	(s) for Delegation Request (subject matter to be discussed): quest is in response to an item on the agenda, please specify the item by item #.
eme	make a submission in respect of the Province of Ontario's consultation on its nuclear ergency plan in relation to the municipality of Amherstburg, and to suggest certain tions of Council in respect of same, consistent with the attached Call for Public

Safety endorsed by 44 organizations. Please see attached for further details. Powerpoint will be provided by the deadline indicated.

(Use a separate page if more space is required or attach additional documentation.)

If your request is in response to an agenda item, recommendation? If not, please provide your rea	5	ne
**Speaking notes and presentation materials	must accompany thi	s request.
Additional documentation attached?	Yes	No
Will a PowerPoint presentation be made?	XYes	No

**Note**: An electronic copy of the PowerPoint presentation is required to be submitted to the Town Clerk no later than 12:00 noon on the Friday before the meeting.

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#### For office use only:

Date request received: June 1, 2017 Request Received by (initials): PP

Request relates to: Ontario's Nuclear Emergency Response Plan

□ Staff Report: N/A \_\_\_\_\_Staff Name: N/A

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## **Recommendations for** strengthening provincial nuclear emergency response

Presentation to Amherstburg Council

June 12, 2017



Canadian Association EOUITY. JUSTICE. HEALTH.



# The Opportunity

DISCUSSION PAPER
PROVINCIAL NUCLEAR EMERGENCY RESPONSE PLAN (PNERP)
PLANNING BASIS REVIEW & RECOMMENDATIONS
May 2017
Office of the Fire Marshal and Emergency Management
Ministry of the Community Safety and Correctional Services

- Ontario has released a discussion paper on revising nuclear emergency response
- The deadline for public comment is July 14<sup>th</sup>.
- Durham Region council endorsed staff recommendations on the Discussion Paper last week.
- Toronto's Executive Committee has asked staff for a report on the discussion paper.
- Whitby has also asked for report on provincial recommendations.

**Opportunity to express concerns & request improvements to public safety** 

## **Call for Strengthening Public Safety**



#### MOST PEOPLE IN SOUTHERN ONTARIO LIVE NEAR AN AGING NUCLEAR REACTOR operating on either the canadian or American Shores of the Great Lakes.

Historically, Ontario has put in place detailed nuclear emergency response plans to address only a relatively small accidental radiation release.

This must change in light of Fukushima.

We call on the provincial government to ensure nuclear emergency response plans are in place to:

- Protect people from Fukushima-scale accidents;
- Protect vulnerable communities;
- Protect drinking water;
- Ensure transparency and public participation;
- Meet or exceed international best practices.

The Ontario government recently committed to run eighteen aging reactors at the Darlington, Bruce and Pickering stations well beyond their original operational lives. Ten of these aging reactors are in the Greater Toronto Area (CTA) – creating risks for millions of nearby residents.

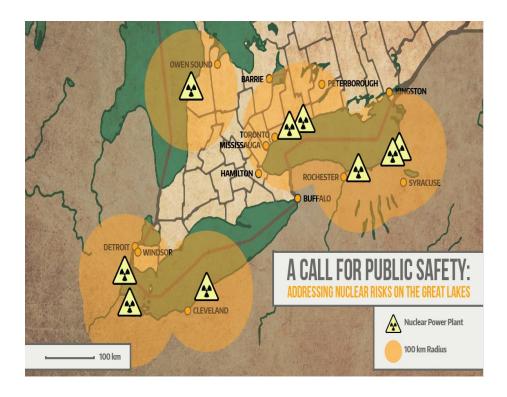
Aging reactors in the United States at the Fermi, Davis-Besse, Perry, Ginna, Fitzpatrick and Nine Mile Point nuclear stations also put Ontarians and our drinking water at risk.

In light of these risks, the Ontario government should protect public safety and prevent needless risks to health and society by making Ontario's nuclear emergency plans the most robust in the world.



### Southwestern Ontario deserves best nuclear response plans in world

## **Province responsible for public safety**



- Current provincial nuclear emergency plan includes the Ontario residents near Fermi and Davis-Besse
- But as there is no Canadian regulatory control over those plants, recent changes in Canada have not been applicable.
- Canadian nuclear safety regulator imposed new licence conditions for delivery and availability on Canadian operators. This is not reflected in provincial plans.
- The revised provincial nuclear emergency plan should, as a matter of principle, explicitly provide that the Ontario residents near the U.S. based plants will be entitled to the same level of protection under the plan as Ontario residents near the Ontario based plants.

### All Ontarians deserve the same level of public safety

## **Durham Region requests increased funding**

- e. The revised Provincial Nuclear Emergency Response Plan (PNERP) provide for funding to be made available to designated municipalities for additional planning costs that will be required to operationally comply with the revised PNERP and new 20 km Contingency Planning Zone.
- f. The revised PNERP provide for funding to be made available to Region of Durham for additional costs related to the development of new operational response facilities that are currently outside the 10 km Primary Zone but inside the new 20 km Contingency Planning Zone. These include the Regional Emergency Operations Centre, the Regional Traffic Control Centre, two nuclear Emergency Worker Centres, two reception centres, and all Regional nuclear evacuation centres.
- g. The Province acknowledge the additional support for emergency response and evacuee hosting provisions that will be necessary from other Ontario municipalities beyond the new 20 km Contingency Planning Zone, and designate them as such in the revised PNERP.
- Durham Region, which hosts ten reactors, approved recommendations last week requesting the province to provide funding of all additional costs from emergency response upgrades.

### Amherstburg should echo Durham's funding request

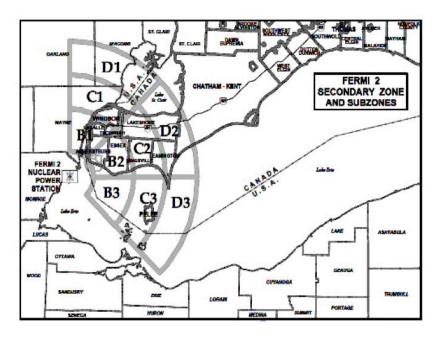
# Catch up: Delivery of KI



- The provision of KI to residents of Amherstburg by way of direct delivery and area should be reflected in the provincial nuclear emergency response plan.
- The requirement for KI distribution should be embedded in the plan itself to ensure future continuity of this practice
- Weakness of Provincial Discussion Paper: It doesn't make recommendations on KI.

## All Ontarians deserve the same level of public safety

## Inform residents of secondary zone about KI



- Currently KI is "made available" to residents of the secondary zone around other Ontario nuclear plants
- In Durham and Toronto, a website provides for ordering of KI for all within 50 km of the Darlington and Pickering plants at no cost; residents and businesses may order them
- Around the Bruce plant, residents in the secondary zone were mailed coupons to pick up KI
- Residents and businesses around Amherstburg and surrounding areas within the secondary zones of the Fermi and Davis-Besse plants should also be entitled to receive KI at no cost to themselves.
- This year Belgium has expanded KI availability to 100 km and requires authorities inform residents it can be ordered.

### **Public Awareness of Emergency Measures Important**



- Fukushima highlighted need for targeted emergency measures to better protect vulnerable communities.
- These include children, seniors in long term care facilities, patients in hospitals, and prisoners and residents in secure facilities including youth facilities.
- The provincial plan should require the storing KI in all of the locations where these populations spend time.
- Provincial plan require the identification of vulnerable populations and resource adapted measures, such as health care support during evacuation.

## Recognition of vulnerable communities needed.



- Amherstburg obtains its drinking water from the Detroit River
- Emissions from Fermi, Davis-Besse, and Bruce Nuclear could affect up-stream sources of Amherstburg & area drinking water
- In 2013 the Community Safety Minister committed to commission a study on severe accident impacts on Great Lakes and drinking water. This has not happened.
- The provincial plan should include requirements for every protecting drinking water.

### Government should study & publish impact of severe nuclear accident on Great Lakes

# ENSURE TRANSPARENCY AND PUBLIC PARTICIPATION

- The current provincial nuclear emergency plan does not provide for public input in its regular review cycle
- Public input is essential for credibility of the plan
- Transparency as to the information informing the plan is also essential for the plan to be as protective of the public as it should be
- Affected communities have the essential information and local knowledge to ensure that proper measures are in place for evacuation, KI distribution, and ingestion control once these are required in the plan

### Request new supports for regular review & transparency

# MEET OR EXCEED INTERNATIONAL BEST PRACTICES

- Many countries reviewed their emergency response after the Fukushima accident
- A major finding at Fukushima was that inadequate emergency response preparedness contributed to the injuries and fatalities experienced
- A major reason was that the operators and regulators didn't take major accident risks seriously
- Here in Ontario we should have the best emergency planning anywhere for the protection of Ontario residents

# Meeting international best practices should be a requirement of post Fukushima emergency response

# Southwestern Ontario Overlooked

DISCUSSION PAPER
PROVINCIAL NUCLEAR EMERGENCY RESPONSE PLAN (PNERP)
PLANNING BASIS REVIEW & RECOMMENDATIONS
May 2017
Office of the Fire Marshal and Emergency Management
Ministry of the Community Safety and Correctional Services

- Unlike Ontario-based stations and Chalk River Nuclear Laboratories the Discussion Paper relies on no accident modelling for Fermi or Davis-Besse to support recommendations.
- The Discussion Paper Observes that American Light-Water Reactors like the one at Fermi could release more radioactivity in the event of a severe accident than the CANDU reactors in Ontario.
- Recommends a 20km Contingency Zone "double" the size of the 10 km Primary Zone surrounding Ontariobased stations, but makes no such recommendation for Fermi. It says the Fermi Contingency Zone will be determined at a later date.
- The Discussion Paper contains no discussion or recommendations related to preparing for an accident at the Ohio-based Davis-Besse nuclear station.
- The Discussion Paper implies Ontario lacks the independent capacity to model accidents at the Fermi nuclear station in the event of an accident.

### Additional provincial capacity and consultation needed to ensure Southwestern Ontario properly protected

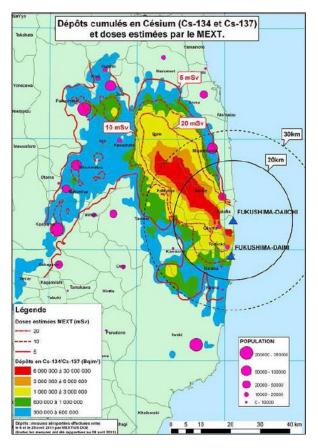
### **Conclusion: Suggested recommendations to Province**

- The Government of Ontario ensure communities living in proximity to the Fermi and the Davis-Besse nuclear stations be accorded the same level of public safety as communities living near the Ontario-based Bruce, Darlington and Pickering nuclear stations;
- The Government of Ontario include requirements in its updated Provincial Nuclear Emergency Response Plan (PNERP) for the pre-distribution and availability of potassium iodide (KI) pills for communities living in proximity to the Fermi and Davis-Besse nuclear stations equivalent to requirements for Ontario-based nuclear stations;
- The determination of KI pre-distribution and availability to communities living in proximity to the Fermi and Davis-Besse nuclear stations be informed by publicly available severe accident modeling and international best-practices;
- The government Ontario require provincial and municipal authorities to regularly identify vulnerable communities within the provincial Secondary Zone and prepare adapted emergency measures, in particular for KI distribution, adapted to their needs;
- The Government of Ontario adopt a policy of requiring provincial and municipal authorities to inform
  residents, businesses and institutions in the secondary zone of the availability of potassium iodide pills
  at no cost to those residents, businesses and institutions, and the desirability of including those pills in
  personal or institutional emergency kits;
- The government of Ontario include new requirements for transparency and regular public review, especially with affected communities, in its updated PNERP;
- The Government of Ontario ensure adequate measures are in place to protect drinking water in the event that an accident at a Canadian or American-based reactor contaminates the Great Lakes;
- The government of request Ontario adopt a policy of striving to meet international best practices in nuclear emergency response measures wherever feasible.

### Request Province Strengthen Public Safety

## Annex

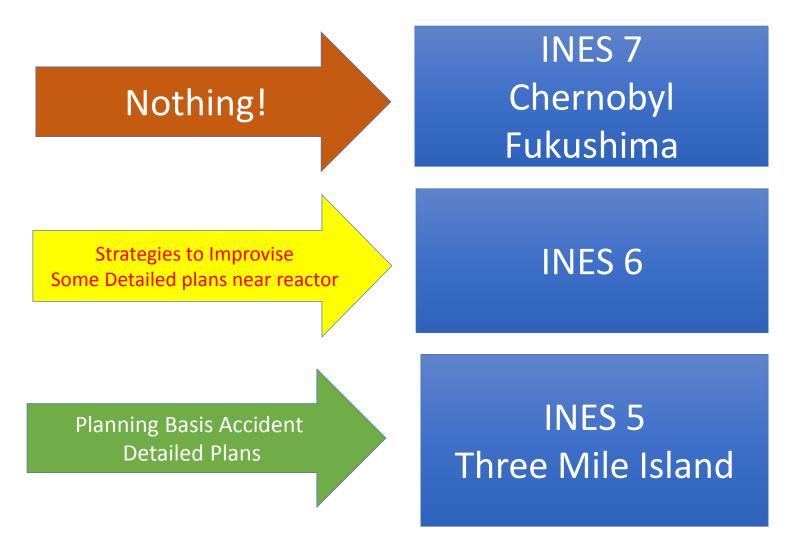
# The Fukushima Disaster



- Regulatory and human failures that caused of Fukushima not acknowledged in province's Discussion Paper.
- Contamination and emergency measures needed well beyond planning zones.
- Over 150,000 people displaced.

### Ontario unprepared for large-scale accidents

## No Detailed Plans for Fukushima-scale accidents



Need to upgrade preparedness for worst-case

## **Recommended Change**

Planning Basis Accident Detailed Plans INES 7 Chernobyl Fukushima

INES 6

INES 5 Three Mile Island

Major accidents are happening about once a decade internationally

The Town of Amherstburg requests that:

The Government of Ontario ensure communities living in proximity to the Fermi and the Davis-Besse nuclear stations be accorded the same level of public safety as communities living near the Ontario-based Bruce, Darlington and Pickering nuclear stations;

The Government of Ontario include requirements in its updated Provincial Nuclear Emergency Response Plan (PNERP) for the pre-distribution and availability of potassium iodide (KI) pills for communities living in proximity to the Fermi and Davis-Besse nuclear stations equivalent to requirements for Ontario-based nuclear stations;

The determination of KI pre-distribution and availability to communities living in proximity to the Fermi and Davis-Besse nuclear stations be informed by publicly available severe accident modeling and international best-practices;

The government Ontario require provincial and municipal authorities to regularly identify vulnerable communities within the provincial Secondary Zone and prepare adapted emergency measures, in particular for KI distribution, adapted to their needs;

The Government of Ontario adopt a policy of requiring provincial and municipal authorities to inform residents, businesses and institutions in the secondary zone of the availability of potassium iodide pills at no cost to those residents, businesses and institutions, and the desirability of including those pills in personal or institutional emergency kits;

The government of Ontario include new requirements for transparency and regular public review, especially with affected communities, in its updated PNERP;

The Government of Ontario ensure adequate measures are in place to protect drinking water in the event that an accident at a Canadian or American-based reactor contaminates the Great Lakes;

The government of request Ontario adopt a policy of striving to meet international best practices in nuclear emergency response measures wherever feasible.

That a copy of this resolution will be sent to:

- The municipalities of Essex, Amherstburg, Lakeshore, LaSalle, Leamington, Kingsville, Tecumseh, Pelee, Windsor, Chatham-Kent;
- WEC Health Unit
- County of Essex
- City of Toronto

- City of Toronto Office of Emergency Management
- Hon. Kathleen Wynne, Premier of Ontario
- Minister of Community Safety and Correctional Services
- Minister of Health and Long-Term Care
- Members of Provincial Parliament
  - Lisa Gretzky
  - Percy Hatfield
  - Taras Natyshak
  - Rick Nicholls



#### Town of Amherstburg Delegation Request Form

### I wish to appear before:

∠ Council
Advisory Committee of Council Specify:
Date of Meeting: June 12, 2017
Name of Delegate(s): <u>Shawn-Patrick Stensil</u>
Address:
Phone:Email:Shawn.patrick.stensil@greenpeace.org
Attending as an Individual
Representing a Group/Organization <u>Greenpeace Canada</u> (Name of Group/Organization/Business)
Have you contacted Administration regarding this matter?  Yes
If yes, who?Ms. Paula Parker, Clerk
Reason(s) for Delegation Request (subject matter to be discussed): If the request is in response to an item on the agenda, please specify the item by agenda item #.
I would province's Discussion Paper related to Ontario's nuclear emergency response
planning. The province is accepting input from the public and affected municipalities until July
<u>14th.</u> I would like to encourage Amherstburg to advocate for Ontario to increase transparency, meet international best practices, and plan for worst-case accidents. Please see attached.

(Use a separate page if more space is required or attach additional documentation.)

you in favour of thing below:	he
st accompany thi	s request.
X Yes	No
XYes	No
	st accompany thi

**Note**: An electronic copy of the PowerPoint presentation is required to be submitted to the Town Clerk no later than 12:00 noon on the Friday before the meeting.

The completed Delegation Request Form is to be submitted to the Town Clerk, Town of Amherstburg, 271 Sandwich Street South, Amherstburg, ON N9V 2A5 Phone: 519.736.0012 Fax: 519.736.5403 or email <u>pparker@amherstburg.ca</u>.

For office use only:			
Date request received:	June 2, 2017	Request Received by (initiation of the second se	als): <u>PP</u>
Request relates to:	Ontario's Nuclear I	Emergency Response Plan	
Staff Report:	N/A	Staff Name:N	[/A

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. Questions regarding collection of the information on this form or additional accessibility requirements may be directed to the Municipal Clerk, 271 Sandwich Street South, Amherstburg, ON N9V 2A5, 519.736.0012.

### Presentation to Amherstburg Town Council June 12, 2017

# TOURISM WINDSOR ESSEX PELEE ISLAND

Gordon Orr, Chief Executive Officer Lynnette Bain, Vice President, Tourism Programs & Development Kris Racine, Director, Marketing & Special Events



Page67

### **VISION, MISSION & MANDATE**

**Vision**: Windsor Essex Pelee Island will be a top of mind regional tourism destination in Ontario offering authentic and diverse visitor experiences.

**Mission:** We are a tourism industry collaborative committed to enhancing the region's economy and quality of life through:

- Supporting industry development and individual operators
- Effectively marketing our destination
- Actively facilitating partner engagement

Mandate: The core functions of Tourism Windsor Essex Pelee Island in building a united tourism industry are:



### ORGANIZATIONAL GOVERNANCE BOARD OF DIRECTORS

#### **Executive Team**

AMHERSTBURG ESSEX ESS Mayor Nelson Santos - Chair Councillor Irek Kusmierczyk – Vice-Chair Scott Fischburg – Caesars Windsor – Director-At-Large Gordon Orr – Secretary-Treasurer

#### **Directors**

Mayor Drew Dilkens Warden Tom Bain Mayor Rick Masse Mayor John Paterson Councillor Rino Bortolin Suzanne Dajczak – North 42 Degrees Estate Winery Danielle Stuebing – Essex Region Conservation Authority Adriano Ciotoli – Windsor Eats



# **2016-2020 STRATEGIC PLAN**

Growing the Tourism Industry and Visitor Experiences

Maximizing Key Industry Partnerships and Relationships

Building our Capacities to Support the Tourism Industry



# **2016 YEAR-IN-REVIEW**

### Awards:

- Winner of the Ontario Culinary Tourism Experience Award
- Winner of the Motorcities National Heritage Area's 2016 Award of Excellence in Tourism
- Finalist for the Ontario Culinary Tourism Leadership Award





### **Destination Development:**

- Workshops
  - Birding Tourism
  - Two-Wheeled Tourism
  - Trip Advisor
  - Social Media





# **2016 PROGRAM LAUNCHES**



Waterfront Trail – Pelee Island Honourable Eleanor McMahon Page72 Minister of Tourism, Culture and Sport



# **2016 YEAR-IN-REVIEW**

### **Event Development:**

- Canadian Society of Professional Event Planners Conference
- CARHA Hockey World Cup
- Association of Municipalities Ontario Annual Conference
- FINA World Swimming Championships (25m)





Marketing:

- 60 days/60 reasons
- Best of Windsor Essex Campaign
- Windsor Essex Staycation Giveaway



Fina

WORLD SWIMMING

BEST OF WINDSOR ESSEX

CHAMPIONSHIPS (25M)

# **2016 YEAR-IN-REVIEW**

Followers Impressions 69% grawth 505% growth .com Increased visitors and page views on 36% growth the website (based on average per month) 1. Page Views - 24% growth 2. Visits - 24% growth 103% growth 3. Visitors - 21% growth Launch of Instagram (June 2015) - profile features regional photos each week 264% growth in followers 359% growth in engagements Contests · 20% growth in amount of entries per contest vs. 2015 · 52% growth in stakeholder engagement vs. 2015



Page74

# **CANADA 150 CELEBRATIONS**



# **INTARill**





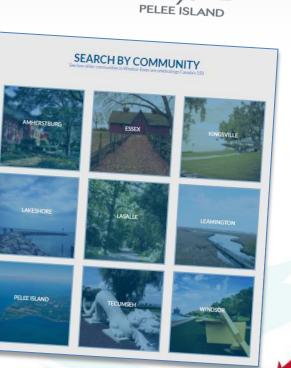
# **CANADA 150 CELEBRATIONS**

### WE150.ca website & #WE150

- Serves as a hub to gather information on Canada 150 celebrations
- Discusses our place in Canadian history:
  - Black History
  - Automotive History
  - Prohibition
  - War of 1812

Offers event information searchable by community to showcase the patriotic spirit in all the municipalities in our region





esse

TOURISM

windsc

150

WINDSOT essex Pelee Island

ARTS & CULTURE Cultural Districts/Arts Initiatives OUTDOOR ADVENTURE Two Wheel Adventures/Waterfront

FF ISLAND

# 2017/2018 MARKETING PLAN & DESTINATION DEVELOPMENT STRATEGY

FOOD & DRINK Culinary & Wine, Bottles & Brews ENTERTAINMENT Gaming/Events/Shopping

# **2017/2018 MARKETING PLAN & DESTINATION DEVELOPMENT STRATEGY**





### **Campaign Creative: "Reasons"**

- Encapsulates our many diverse offerings in a clear, concise and captivating way.
- We use rich storytelling "snapshots", with engaging photography and direct testimonial-style copy.



### **2017/2018 MARKETING PLAN & DESTINATION DEVELOPMENT STRATEGY**

### U.S. Cross Border Initiative

- Campaign Creative: Plenty of Reasons
- Focused mainly on digital and social
- The campaign starts in August and runs through Q3 & Q4.
- \$100,000 in total buy
- Received \$30,000 Tourism Industry Partners Program (TIPP) grant from OTMPC
- Have secured participation from:
  - Adventure Bay / Chimczuk Museum
  - Caesars Windsor
  - EPIC Wineries
  - Sunray Hotel Group
  - Windsor Crossing
  - Windsor Essex Economic Development Corporation



# **2017 STAKEHOLDER INITIATIVES**

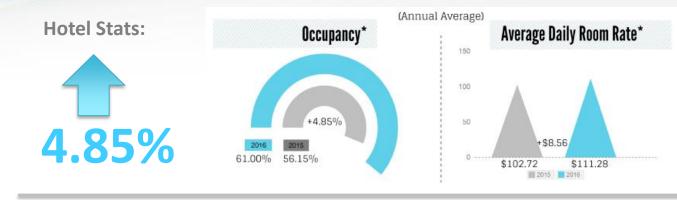




### Windsor Essex Coffee Trail



# YEAR OVER YEAR FIGURES 2015 vs 2016



**\$8.56** 







Passengers

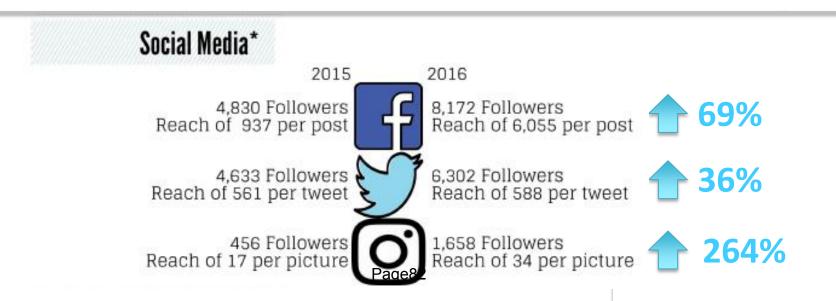


# YEAR OVER YEAR FIGURES 2015 vs 2016



2015 Total Unique Visitors: 210,602 Total Visits: 255,700 <u>Total Page Views: 689,796</u> Average Pages per Visit: 2.76 Average Time Spent per Visit: 2:06 2016 Total Unique Visitors: 260,520 Total Visits: 317,408 Total Page Views: 837,467 Average Pages per Visit: 2.63 Average Time Spent per Visit: 2:02





# VEAR OVER YEAR FIGURES Q1 - 2016 vs 2017

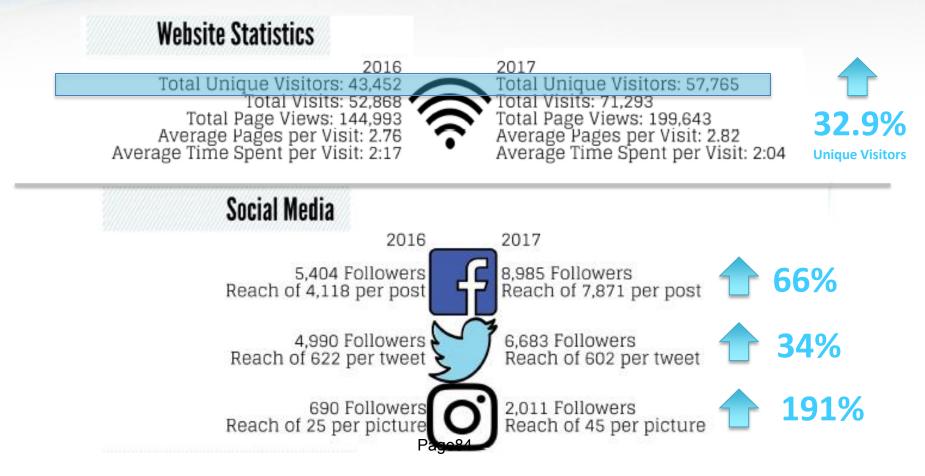
**Hotel Stats** 



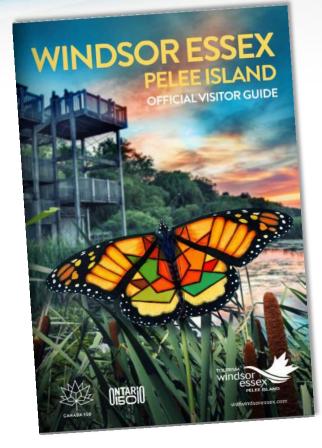




# YEAR OVER YEAR FIGURES Q1 - 2016 vs 2017



# **2017/2018 OFFICIAL VISITOR GUIDE**





### Stakeholders/Partners:

• 88 page book includes 241 listings and 61 advertisements

### **Distribution:**

- Ontario Travel Information Centres, targeted Tourist Information Outlets in Ontario, Michigan and Ohio
- Provided to all stakeholders & meetings/conventions
- 95,000 print quantity Page85

WINDSOR essex Pelee Island

eaminaton

# TWEPI CELEBRATES JUNE AS TOURISM MONTH

### Key activities:

- Video highlighting Tourism Month
- Ontario's Tourism Week at the OTIC Open House
- TWEPI Annual General Meeting
- We Heart Local campaign launch
- Sponsor of the Chamber of Commerce After Business event
- Launch EPIC Wine Country's new 18.67 wine
- Social Media promotion of WE150.ca, particularly during the lead into Canada Day.













# **2017 ANNUAL GENERAL MEETING**



Thursday, June 8 2017 12 pm – 2 pm Capitol Theatre

Lunch and networking followed by the business portion of the meeting hosted by Tourism Windsor Essex Pelee Island Board Chair Mayor Nelson Santos and Tourism Windsor Essex Pelee Island CEO Gordon Orr.

### **Guest Speakers**

Honourable Eleanor McMahon Minister of Tourism, Culture and Sport



Beth Potter President & CEO Tourism Industry Association of Ontario



# **2017 GOLF TOURNAMENT**





# **THANK YOU**

**Questions?** 







# Amherstburg Town Council

June 12, 2017





- Rick Daly, Manager Recreation Services, Town of Amherstburg
- Joe Parent, Project Manager Healthy Kids Community Challenge, City of Windsor



# **Project Origin**

DCOR-FCCF

- Ministry of Health and Long Term Care produced the "No Time to Wait", Healthy Kids Strategy Report 2013.
- The report recommends a wide range of initiatives one of which is a community-driven program to develop healthy communities for kids.
- Project based on the EPODE Methodology The EPODE (Ensemble Prévenons l'Obesité des Enfants – Together Let's Prevent Childhood Obesity) methodology, which is recognized by the World Health Organization as a best practice in childhood overweight and obesity prevention.

The Healthy Kids Community Challenge

# **Healthy Kids Community Challenge – Overview**

- ➤ Funding \$175,000 per year for 3 years
- Province approves all locally developed theme based action plans
- Target dissemination areas throughout Windsor-Essex (198,000 population)
- Target children 12 years of age and younger and their families
- Every 9 months the Ministry of Health and Long Term Care will identify a Theme that will act as the focus of activity during that period.
- Theme 1 was "Run. Jump. Play. Every Day." Theme 2 was "Water does Wonders" Theme 3 is "Choose to Boost Veggies and Fruit" Theme 4 – Reduction of Screen Time (pending provincial announcement) Page93



# **Leadership Table**

**Project Champions** 



JoAnne Gignac City of Windsor , Councillor



Gary McNamara Town of Tecumseh, Mayor

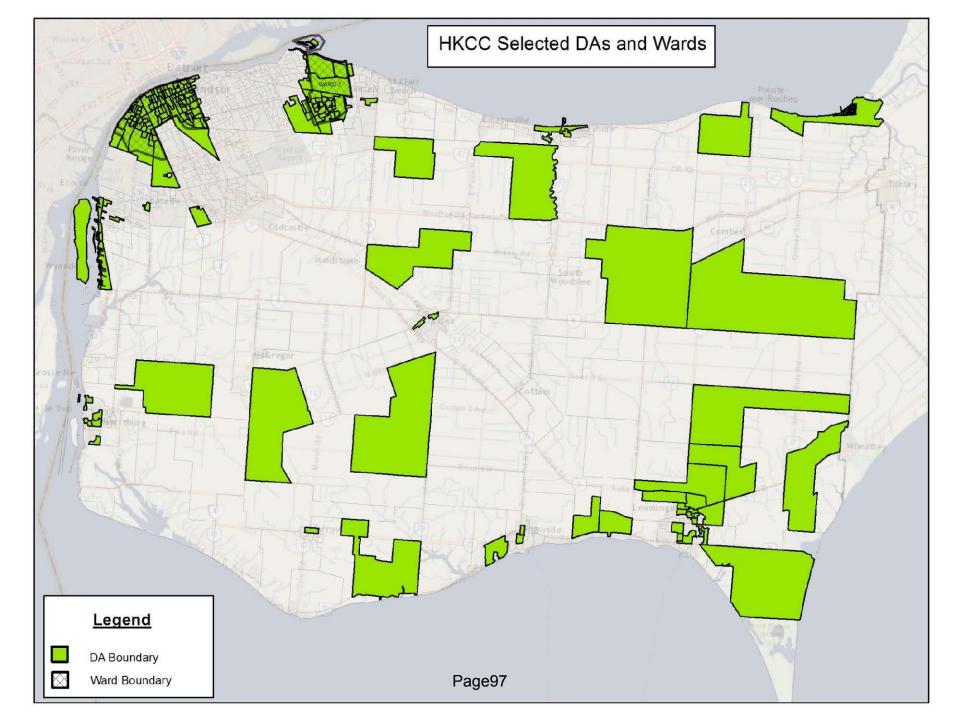


# **Dissemination Areas**

- ➢ Parts of each of the 7 municipalities within the County of Essex and Wards 2, 3 and 7 within the City of Windsor
- Each Municipality has a varying number of Dissemination Areas where the Healthy Kids Community Challenge will be targeted. Each municipality has between 3 and 20 Dissemination Areas.
- ≻6 Dissemination Areas in Amherstburg
- These areas were chosen based on factors related to the social determinants of health
- A population base restriction of 198,000 people within all Dissemination Areas was issued by MOHLTC

HEALTHY KIDS

HKCC is responsible to target the Dissemination Areas however a more broad population level approach is used and may be adopted by partners participating in the Project Page96



# **Health Promotion / Behaviour Change Strategy**

≻Education and Awareness

- ≻Parent / Family and caregiver engagement
- ➢ Peer support and student engagement
- ➤Creating supportive environments
- ➢Policy recommendations
- ➤Community engagement
- ➤Social Marketing

### ➤Targeted populations

- Children, families and caregivers
- Ontario Early Years Centres, Day Care Centres, Schools, Recreation Centres
- Newcomers and immigrant families
- Policy and decision makers

# **Project Evaluation**

Public Health Ontario – Conducting HKCC evaluation – outcome and process

≻Provincial Requirement of Windsor-Essex:

- ➤ Collecting statistics
  - ➢ Individuals participating in activities,
  - Partners involved in the action plan items
  - ➤ Length of time of activity

≻Local Activity Report – outcome and process

- Collecting Quantitative / Qualitative data
  - Individuals reached, total encounters, activities delivered, materials distributed
  - Project outcomes
  - Project testimonials

# **Local Evaluation**

### **Scope of local evaluation plan:**

Evaluation of the overall HKCC project within Windsor-Essex over the life of the project.

### **Out of scope:**

Evaluation of individual activities

Evaluation of individual Theme Based Action Plans

# **HKCC Project Objectives to Evaluate:**

- Public Awareness
- Community Collaboration
- Supportive Environments

# **Theme 1: Run. Jump. Play. Every Day.**

> Promote Physical Activity

- Develop activities that will promote a reduction in sedentary behaviour
- ≻Promote initiatives addressing:
  - ≻Unstructured Play
  - ➤Active Transportation
  - ≻Organized Sports

≻Promotion of the message:

"Run. Jump. Play. Every Day."



# **Theme 1 Activity Recap - Amherstburg**

# Physical Literacy Kits

- ≻ YMCA Child Care Amherstburg site 1 kit, 1 staff trained
- ≻ Little buddies Preschool Centre 1 kit, 1 staff trained
- ➢ Little Buddies School Age Centre − 1 kit, 1 staff trained

# > Outdoor Play Every Day Kits

➤ Amherstburg Public School OEYC - 20 Kits, 1 staff trained

# > Schools - 5 Participating Schools

- Stella Maris, Amherstburg Public School, Anderdon Public School, St. Jean Baptiste, St Bernard's
- ➢ Fit Burst Kits supplied to each school
- Physical Activity Instructional Poster Sets supplied to each school
- School's participation in Youth Leadership Forum

# **Recreation Services Activities Theme 1**

- Through Windsor Essex Communities in Motion (WE-CIM) funding secured through, Recreation Services organized several activities that were FREE to the general public
  - ➢ Family Day Free Skate − 300 participants
  - ➢ March Break Free Skate − 275 participants
  - Development of new programming geared towards children being more active, including a more physically active curriculum for the Summer Camp Program.

# **Theme 2: "Water does Wonders"**

Promotion of water as the healthy choice for hydration

Focus on tap water

Underlying theme: reduction of sugar sweetened beverages

Promotion of the message: "Take Charge, Choose Water"

# **Theme 2 Activity Recap - Amherstburg**

≻6 New water bottle filling stations were installed across Essex County, to increase public access to water

Libro Credit Union Centre

- Purchase of Poster Holder to promote water consumption
- Purchase signage promoting new water filling station
- Purchase of pull up banners to promote water consumption and physical activity
- Distribution of reusable water bottles



# **Theme 2 Activity Recap - Amherstburg**

### >Schools

- Distribution of health information to Amherstburg schools
- Distribution of Activity Booklet to Amherstburg schools
- > Participation in ERCA's annual Waterfest

### ≻Windsor Essex County Health Unit's Take Charge Program

- > promotion of water at recreation centres, schools, Ontario Early Years Centres and in primary care settings
- ➤ Amherstburg OEYC received training in hydration, Water does Wonders toolkit, sugar shocker kit, child size pitchers and cups, 15 Story Books (Potter the Otter) that promote water consumption

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# **Recreation Services Activities Theme 2**

- Operations Staff at the Libro installed a water bottle refill station.
  - Used equivalent to 3393 water bottles since March 2017.
- ➢ FREE Activities for Youth and Families
  - ➢ 400 water bottles handed out at the activities
- Introduction of fruit-infused water at Summer Camp.

## **Theme 3: "Choose to Boost Veggies and Fruit"**

### > Promotion of fruit and vegetable consumption

- Consuming fruit and vegetables with every meal and snack
- ➤ Consume a variety of fruit and vegetables
- ≻ Eat the whole vegetable and skip the juice
- Choose local, seasonal, frozen or canned for increased affordability
- ≻ Involve children in meal preparation
- > Promotion of the message:

"Choose to Boost Veggies and Fruit"



# **Theme 3: Why Promote Veggies and Fruit**

- Vegetables and fruit help provide children and families with the vitamins, minerals, dietary fibre, and overall energy needed to be physically active and play
- Vegetables and fruit go hand in hand with healthy eating. Eating a diet rich in veggies and fruit:
  - > May prevent certain types of cancer
  - ≻ Is linked to a lower risk of heart disease
  - ≻ Is linked to healthy weights and lower risk of obesity
- When people eat more vegetables and fruit as part of a healthy diet, combined with physical activity, it reduces the cases of chronic disease
- When families eat together, meals are more likely to be more nutritious. It is also a time where the family can enjoy valuable time to reconnect.



# **Theme 3: Local Action Plan**

- Promote messaging and activities through different sectors
  - Ontario Early Years Centres, Schools, Recreation Centres, Workplaces, Community Agencies, Newcomer Agencies, After School Programs, Primary Care Settings
- Promote fruit and vegetable consumption while providing recreational activities
  - Summer camps, youth cooking classes
- Engage school aged children in the delivery of messaging and activities
- Provide cooking classes to children and families on safe and healthy food preparation
- Promote private partnerships in the delivery of student nutrition programs

Promote the consumption of fruit and vegetables as a means to refuel while engaging in the local trail system – CWATS

Page110

# **Recreation Services Activities Theme 3**

- Recreation Services works very closely with the Health Unit and is a leader/partner in the Unit's Take Charge Program
- All snacks and meals provided for Summer Camp with have a fruit and vegetable component
- Working with Health Unit Nutritionist to educate sport organizations on healthy choices for their players/teams
- Connecting with Amherstburg Farmers Market to provide a presence at the Market
- Recreation cooking classes will provide youth with healthy recipes that incorporate fruit and vegetables

## **Community Partners**

≻Essex County Municipalities:

Amherstburg, Essex, Kingsville, Lakeshore, LaSalle, Leamington, Tecumseh
 Windsor-Essex County Health Unit

► Windsor-Essex Community *in Motion* Group

> Bulimia Anorexia Nervosa Association

≻Windsor Essex Catholic District School Board

≻Windsor Essex County Public District School Board

Conseil Scolaire Catholique Providence - French Catholic School Board

Conseil Scolaire Viamonde - French Public School Board

Multicultural Council of Windsor and Essex County

≻University of Windsor

≻County of Essex

≻United Way/Centraide Windsor-Essex County

>Windsor Essex Community Health Centre

HEALTHY KIDS

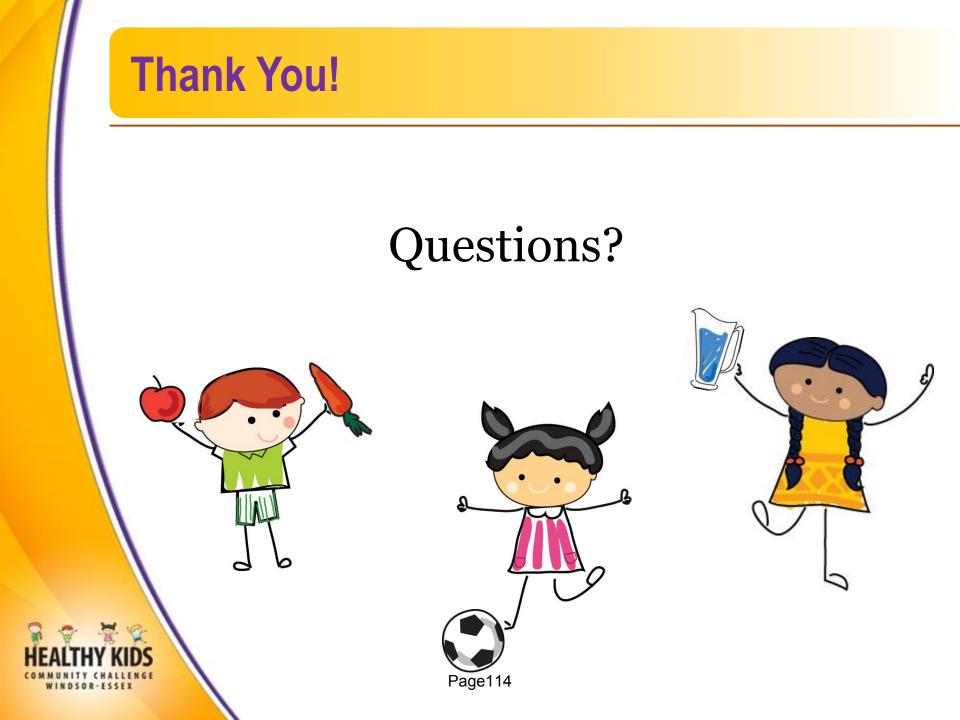
# **Healthy Kids Community Challenge**













#### OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Elke Leblanc	Report Date: May 26, 2017
Author's Phone: 519 736-0012 ext. 2252	Date to Council: June 12, 2017
Author's E-mail: eleblanc@amherstburg.ca	Resolution #: N/A

#### To: Mayor and Members of Town Council

Subject: Changes to Current Vacancy Rebate Program

#### 1. <u>RECOMMENDATION:</u>

It is recommended that:

- 1. The report from the Supervisor of Revenue, dated May 26, 2017, regarding Changes to the Current Vacancy Rebate Program **BE RECEIVED**; and,
- 2. The elimination of the vacancy rebate program **BE SUPPORTED** and administration **BE DIRECTED** to proceed to a County wide open house with a goal to eliminate the Vacancy Rebate Program beginning in 2018.

#### 2. <u>BACKGROUND</u>:

Introduced in 2001, the Vacancy Rebate Application program provides property tax relief to owners of vacant commercial and industrial buildings through rebates issued by municipalities. The Vacancy Rebate Program is governed by section 364 of the Municipal Act, 2001. *364.* (1) Every local municipality shall have a program to provide tax rebates to owners of property that has vacant portions if that property is in any of the commercial classes or industrial classes, as defined in subsections 308 (1). 2001,c. 25, s. 364 (1).

The vacancy rebate program includes all commercial and industrial properties with buildings that are entirely vacant or partially vacant where the suite, unit or portion of the building is unused and clearly separate from the used portions. The commercial or industrial property is not eligible if the owner is earning any income on the unit; for example if a tenant leaves before the lease expires but is still making the lease payments. The unit must be available for immediate occupancy or be undergoing repairs to make it ready for immediate occupancy.

Any property owner or authorized representative of a commercial or industrial building may submit a Vacancy Rebate Application to their municipality by the last day of February in the year following the property tax year in question. The exception to this deadline is when MPAC issues an omitted assessment for either of the two preceding tax years. The deadline to submit an application for rebate is 90 days after the date that MPAC mails the Property Assessment Notice containing the details of the omitted assessment.

The owner or authorized representative may submit the following to their municipality:

- one application for all vacancies that occurred on a property during the entire tax year; or
- an interim application for the vacancies that occurred during the first six months of the year and a second application for vacancies that occurred during the last six months of the year.

The owner or authorized representative must provide full evidence of the vacant area and ensure that their application to the municipality is complete.

To be eligible for the vacancy rebate, the unit must have been vacant, not used for storage or any other activity, for at least 90 consecutive days. Seasonal properties are not eligible for the program nor are buildings that are vacant but leased to a tenant. Also not eligible are new buildings that have never been occupied, as these are already taxed at a reduced rate.

The current amount of the rebate for eligible properties is 30% for commercial and 35% for industrial. The deadline to submit the application is Feb 28 of the year following the eligible period. The municipality has 120 days to process the application. Processing time includes submitting the application to MPAC for valuation of the vacant area, verification of the supporting documentation and possible site visits to verify the vacancy. If the rebate is not paid within the legislated time frame, the municipality is required to pay interest. The cost of the rebate (not including interest) is shared proportionately with the school boards and the upper tier.

#### 3. <u>DISCUSSION</u>:

As a result of the *2016 Ontario Economic Outlook and Fiscal Review*, beginning in 2017 the province is providing municipalities with broad flexibility to tailor its vacant unit rebate program to reflect local needs and circumstances. While the interest of the local business community must be taken into consideration, this is the municipality's opportunity to decide whether the vacancy program correctly reflects the community's needs and circumstances.

The Province has specific requirements to implement any change to the current vacancy program.

- The municipality must provide information to the Province on how and when the local business community was engaged in discussions about the change to the current vacancy rebate program.
- The potential impacts of any proposed changes to the vacancy rebate program on local businesses must be considered and communicated to council.

The Province established deadlines of March 1, April 1 and July 1 to municipalities to forward the necessary information. The Minister will review and approve any changes to be implemented for the 2017 tax year. At this point, the likelihood of meeting the July 1st deadline is not realistic.

#### Vacancy Rebate Program – Local Issues:

- Vacancy Rebates may be providing some financial incentive to property owners who may be acquiring land for longer term speculation rather than immediate productive use.
- The vacancy rebate can provide some tax relief to depressed areas and provide funds to encourage productive use and occupancy.
- The elimination of vacancy rebates may provide an incentive to more actively pursue productive use of vacant property by commercial and industrial property owners.

#### Options:

 The vacant unit rebate could be eliminated over the current four-year property assessment cycle to allow affected property owners to manage the rebate reduction into future budgets. Based on a straight-line reduction of both rebate percentages, the rates for each of the years would be set as follows:

Tax Year	Commercial	Industrial		
2017	30.00%	35.00%		
2018	22.50%	26.25%		
2019	15.00%	17.50%		
2020	7.50%	8.75%		
2021	No Program			

2. Eliminate the vacant unit rebate program beginning in 2018.

#### 4. <u>RISK ANALYSIS:</u>

The Province has stipulated that municipalities must engage the business community in discussions about any pending change to the current vacancy rebate program. Administration and Council may want to carefully review any feedback from the business community on the issue of timing. Immediate elimination of the subclass rate reduction would result in an immediate increase in municipal, County and education taxes on vacant commercial and industrial land. The effect of the elimination of the vacancy rebate will be dependent on the portion of the building that is vacant.

#### 5. FINANCIAL MATTERS

The table below indicates the total number of properties with successful applications for years 2012, 2013, 2014 and 2015. For year 2016 sixteen applications were received. These applications have not been processed yet. Applicants in this program have received a total of \$193,773 in vacancy rebates during the last four year period, of which \$65,989 is the municipal portion.

Rebate Portion	Т	ax Year 2012	Т	ax Year 2013	Т	ax Year 2014	Т	ax Year 2015	Total
Applications Processed		23		17		17		15	
Municipal	\$	20,173	\$	17,601	\$	14,982	\$	13,233	\$ 65,989
County	\$	11,095	\$	9,384	\$	7,598	\$	6,399	\$ 34,476
Education	\$	31,621	\$	25,301	\$	20,129	\$	16,256	\$ 93,308
Total Rebate Issued	\$	62,889	\$	52,286	\$	42,710	\$	35,889	\$ 193,773

Note: years 2014 and 2015 Administration denied two applications covering multiple units due to receiving incomplete and insufficient information. The owner of these properties has filed an Assessment Review Board (ARB) appeal hoping to obtain an ARB decision in their favour.

#### 6. <u>CONSULTATIONS</u>:

At the annual Tax Collectors/Treasurers meeting held May 8, 2017 a discussion surrounding pending changes to the Vacancy Rebate Program included a representative from the County, and each of the seven associated municipalities.

#### 7. <u>CONCLUSION</u>:

As previously stated, the Vacancy Rebate Program is governed by section 364 of the Municipal Act, 2001 which reads that every local municipality shall have a program to provide tax rebates to owners of property that has vacant portions if that property is in any of the commercial classes or industrial classes. The province is providing

municipalities with the ability to refine its vacant unit rebate program to reflect local needs and circumstances.

Municipalities wishing to utilize the flexibility available to them must submit details of proposed changes to the Minister of Finance, along with a Council resolution. In our case, any program changes will be an upper-tier municipal decision after collaborative discussion with its lower tier municipal partners.

The Council of each municipality is asked to provide its administration with direction on their desired option. The lower tier municipalities of Essex County will form a working group to determine the most viable action plan which will include setting one or more open house meetings to engage the affected business communities, gather and analyze all related data and prepare a County-wide application which will request the Minister of Finance by regulation to either eliminate or phase out the vacant unit rebate program (depending on the direction received from lower tier Councils). At the time of writing this report, not all municipalities had received direction from Council on their direction. Subject to receiving the necessary regulation, Administration will report back on the proposed changes based on previously approved motions, timing, implementation requirements and any by-laws that may be required, as soon as is practical

Having discussed the Provincial requirements with other municipalities of Essex County, it was determined that conducting a County wide open house was is the most logical way to engage the business community of Essex County on the proposed elimination of the vacancy rebate program. It is anticipated that an open house will be held in Amherstburg to include participation from the local business people. The date of this open house is unknown presently. Information from the open house would be gathered and analyzed by a working group consisting of representatives from each of the Essex County municipalities and reported back to individual Councils. It is the recommendation of Administration that Council support the proposal of the elimination of the vacancy rebate and proceed to a County wide open house with a goal to eliminate the vacancy rebate program beginning in the 2018.

Elle leplan

Elke Leblanc Supervisor of Revenue

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#### **Report Approval Details**

Document Title:	Changes to Vacancy Rebate Program.docx
Attachments:	- Ministry Letter Dated April 5, 2017.pdf
Final Approval Date:	Jun 6, 2017

This report and all of its attachments were approved and signed as outlined below:

Justin Rousseau - May 31, 2017 - 11:46 AM

Mark Galvin - Jun 1, 2017 - 9:09 AM

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John Miceli - Jun 1, 2017 - 10:49 AM

Paula Parker - Jun 6, 2017 - 11:32 AM

Ministry of Finance Provincial-Local Finance Division 10<sup>th</sup> Floor 777 Bay Street Toronto ON M5G 2C8 Tel (416) 327-0264 Fax (416) 325-7644 Ministère des Finances Division des relations provincialesmunicipales en matière de finances 10° étage 777, rue Bay Toronto (Ontario) M5G 2C8 Tél. : 416 327-0264 Téléc. : 416 325-7644



April 5, 2017

Dear Municipal Treasurer/Clerk-Treasurer:

I am writing to update you on a number of property tax decisions for the 2017 taxation year.

#### **Education Property Taxes**

The 2017 Education Property Tax rates have now been finalized and will be set in regulation shortly. Your municipality's Business Education Tax (BET) rates for 2017 are attached. For the 2017 tax year, the Province has moved to a uniform celling BET rate. The province-wide residential education property tax rate and the target and ceiling BET rates are summarized in the following table.

	2016 Rates	2017 Rates
Residential	0.188%	0.179%
BET Target	1.18%	1.14%
Commercial BET Ceiling	1.40%	1.39%
Industrial BET Ceiling	1.50%	1.39%

#### Landfill Property Class

As you may know, a new landfill property class was introduced effective January 1, 2017, based on recommendations made by John Wilkinson, who led the Landfill Assessment Review.

To support the implementation of the landfill property class, Mr. Wilkinson made recommendations related to the tax ratio framework for the class, which have been accepted by the Minister of Finance. Under this tax ratio framework, the transition ratios for the landfill class will provide most municipalities with the flexibility to increase the level of revenue collected from the class by 5% in the 2017 tax year.

Ontario Regulations 95/17, 96/17, 94/17, 97/17, 98/17, and 99/17 implement the municipal tax policy framework. These regulations are available on e-laws. The Province will update municipalities when regulations implementing the Education Property Tax rates are in place.

The 2017 Education Property Tax rates and tax ratio framework and for the landfill class will be reflected in the Online Property Tax Analysis (OPTA) system. In the coming weeks, free OPTA training on the new landfill class will be available to municipalities. Should you have any question concerning the OPTA system, please contact the OPTA help desk at 416-591-1110 or 1-800-998-5739, ext 300. Ministry staff are also available to discuss the technical details of the landfill tax ratio framework with municipalities.

#### Vacant Rebate and Reduction Programs

As announced in the 2016 Ontario Economic Outlook and Fiscal Review, starting in 2017, municipalities have the broad flexibility to tailor the vacant unit rebate and vacant/excess subclasses reduction to reflect their local community needs and circumstances.

Upper- and single-tier municipalities that have decided to change the programs can notify the Minister of their intent to utilize this flexibility and provide details of the proposed changes along with a council resolution. Changes to the programs will be implemented through regulation in response to municipal requests. Three timelines were provided to municipalities to support administrative processes. The last timeline for 2017 changes is July 1, 2017. Municipalities will have the opportunity after July 1, 2017 to submit a request for changes to the programs for future years.

The Ministry has heard that some municipalities are interested in learning more about potential changes being considered by other municipalities and the consultations being done in support. The Ministry is working with municipal associations to survey municipalities in the coming weeks and will communicate the results.

#### **Ministry Contacts**

If you have any questions related to education property tax or the vacant rebate and reduction programs please contact the Ministry at info.propertytax@ontario.ca.

If you have any questions related to the landfill tax ratio framework, please contact the Ministry at landfillsreview@ontario.ca.

Sincerely,

Allan Doheny Assistant Deputy Minister Provincial Local Finance Division



#### OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Niza Fadel	Report Date: May 23, 2017
Author's Phone: 519 736-0012 ext. 2253	Date to Council: June 12, 2017
Author's E-mail: nfadel@amherstburg.ca	Resolution #: N/A

#### To: Mayor and Members of Town Council

Subject: Audited Consolidated Financial Statements for the year ended December 31, 2016

#### 1. <u>RECOMMENDATION:</u>

It is recommended that:

- 1. The report from the Supervisor of Accounting dated May 23, 2017, regarding Audited Consolidated Financial Statements for the year ended December 31, 2016, **BE RECEIVED**;
- 2. The Audited Consolidated Financial Statements for the year ended December 31, 2016 **BE APPROVED**;
- 3. The Audit Findings Report of KPMG for the year ended December 31, 2016 **BE RECEIVED;**
- 4. The Audit Findings Report of KPMG for the year ended December 31, 2016 **BE ACCEPTED**;
- 5. Administration **BE DIRECTED** to submit the 2016 Consolidated Financial Statements and 2016 Financial Information Return to the Ministry of Municipal Affairs in accordance with Section 294(1) of the Municipal Act; and,
- 6. Administration **BE DIRECTED** to post the 2016 Consolidated Financial Statements and 2016 Financial Information Return on the Town's Website.

#### 2. <u>BACKGROUND</u>:

Section 296 of the Municipal Act requires that all municipalities undertake an annual audit of their accounts and that the external auditors express an opinion on the consolidated financial statements based on the audit. The Town's external auditor is the firm KPMG LLP, Chartered Professional Accountants and their report is attached.

#### 3. <u>DISCUSSION</u>:

The 2016 financial statements are prepared in accordance with the Canadian public sector accounting standards (PSAB) and are a snapshot of the financial performance that provides important information to financial institutions and bond rating agencies.

The numbers in these statements differ from those presented in budget deliberations and determination of the municipal tax levy for a number of reasons. They include components that are not included in the operating and capital budget, e.g. amortization. They also treat inter-company transfers, principal and interest (P&I) payments and capital financing differently.

Notwithstanding these important differences, together with management reporting on actual performance against budget, these statements provide a good picture of the financial state of affairs of the Town of Amherstburg.

Included with this report is KPMG's Audit Findings Report which provides an overview of the 2016 audit process, and assists in the review of the results of the audit of the consolidated financial statements of the Town.

#### 4. <u>RISK ANALYSIS:</u>

As well as the Municipal Act requirement discussed in Section 2, other individuals wishing to review the Town's financial position and operations, such as rate payers and banks rely on audited consolidated financial statements. The risk of publishing a material misstatement is mitigated by the independent external audit and the Town's internal control structure.

#### 5. FINANCIAL MATTERS

Highlights of the 2016 Consolidated Financial Statements include the following:

i) Review of the Consolidated Statement of Financial Position:

Cash has increased compared to 2015. The increase in cash is mainly due to the increase in the reserve bank account balances from 2015 in the amount of \$2,665,000. The remaining difference was due to an increase in the Wastewater and Water bank accounts in the amount of \$1,186,000. Increase in the Wastewater bank account are related to the increase in the short term bank indebtedness, because the Edgewater Project required short term financing for significant capital outlays until the Grant funds are received.

- Taxes receivable had a minimal change compared to 2015. The tax department regularly reviews the tax arrears status of properties. Subsequent to the yearend, \$200,000 in overdue taxes for one property was collected and one property is eligible for tax sale. The tax department continues to work with residents to reduce their arrears.
- Trade and other receivables have decreased by approximately \$198,874 in 2016 as compared to 2015. The decrease was primarily due to the timing of the payments at yearend.
- Drainage receivables had a minimal change compared to 2015.
- Investment in Government Business Enterprise (GBE), which is Essex Power Corporation, increased in 2016 by \$202,656 to \$5,183,508, which is the Town of Amherstburg's share (14.25%) of the accumulated surplus of GBE during the year. This increase does not represent any cash collected; it is the increase in the investment in GBE. Note 3 to the consolidated financial statements provide a breakdown of the investment.
- Bank indebtedness increased by \$3,724,750 in 2016 compared to 2015. A portion of the increase was a result of the use of a temporary construction financing line of credit in the amount of \$3,020,895 to pay for the Edgewater project until the work is completed. The balance of the difference is the increase in the current account overdraft to pay down the accounts payables at yearend.
- Accounts payable and accrued liabilities have decreased by approximately \$1,818,421 as compared to 2015. The decrease was primarily due to the timing of the payments at yearend. The reduction in accounts payables and accrued liabilities are related to the corresponding increase in bank indebtedness.
- Accrued interest on long-term debt decreased compared to 2015 due to the timing of the payment dates.
- Municipal debt decreased in 2016 by \$2,121,052. The difference is comprised of the annual loan payments of \$3,121,052 less the increase in the debt of \$1,000,000 towards the purchase of the Bellevue House.
- Employee future benefit liabilities have increased by \$954,100 compared to 2015 based on an actuarial valuation. The Town contributes to the actuarial liability on a cash basis as actual payments are required. The actuarial valuation/projection takes into account Post-retirement Life Insurance for members of the Hydro Electric group, Post-retirement Health Insurance and Post-retirement Dental Insurance. Note 6 to the consolidated financial statements provide a breakdown of the various components of the employee future benefit liabilities. Employees hired after October 1, 2011 are not included in the actuary calculation, because the Town no longer issues benefits for life.
- Deferred revenue of \$6,559,432 consists of the unused balance of legislated reserves, consisting of the Development Charges Reserve, Gas Tax Reserve

and OCIF Reserve. Schedule 2 to the consolidated financial statements provides a breakdown of the transactions during the year. On March 20, 2017, Council received the 2016 Annual Report on Development Charge Reserve Funds, for Information, detailing the 2016 Activity.

- Tangible Capital Assets at the end of the year have an amortized value of \$249,018,630. The annual amortization of the capital assets is \$9,812,754. The amortization represents the use in value of the cost of the assets. The Town spent \$14,070,282 on capital asset purchases during the year. Schedule 1 of the consolidated financial statements details the activity during the year.
- Prepaid values had a minimum change in 2016 compared to 2015 due to the timing of the expenses being paid in advance for 2016. The prepaid balance is primarily comprised of insurance premiums paid for 2017.
- The Accumulated surplus summarizes the Town's consolidated equity which identifies the financial position, including tangible capital assets, and financial resources of the Town. Included in the surplus are a number of expenses mandated by PSAB for financial reporting purposes, for example employee future benefits, accrued interest on long-term debt, TCA amortization and accrued receivables and payables. Schedule 4 of the consolidated financial statements details the components of the accumulated surplus.
- Reserve and Reserve Funds balances are consolidated within the Accumulated surplus position. Schedule 3 of the consolidated financial statements provides a detail of the balances.

ii) Review of Statement of Financial Activities:

Revenues:

- Taxation which includes property taxes and user fees increased \$2,253,727 in 2016 compared to 2015 as a result of a combination of an increase in property taxes and user fees, and a reduction in tax write-offs during the year. Included in the increase was \$783,052 for Capital Replacement and Reserves, these funds were transferred to the reserve funds.
- The Water revenue increased by approximately \$345,390 in 2016 compared to 2015. The increase was based on the regular operational revenue.
- Wastewater revenue increase of approximately \$358,856 in 2016 compared to 2015. The increase was based on the regular operational revenue.
- Government transfers and Other revenues increased by approximately \$3,570,023 in 2016 compared to 2015. The change was the result of both an increase in grants received and the use of deferred revenue to fund capital projects during the year. The deferred revenue includes development charges and gas tax. Based on PSAB requirements the financial statements includes funds received for capital projects in revenues, whereas, they are not included in the operating budget.

• Dividends received from GBE (Essex Power Corporation) consists of:

Regular Dividends - \$233,721, based on the earnings during the year.

Special Shares Dividends - \$17,804, based on 7% of the Town's total investment of \$254,346.

- Government business enterprise (GBE) of \$202,656 is based on the Town's share of Essex Power Corporation's net income less the dividends received.
- Drainage of \$3,026 is the change in the drains receivables during the year.

#### Expenses:

Due to PSAB reporting requirements amortization and all capital expenses are included in the total expenses, therefore the overall differences from 2015 will vary from the operating reports presented to Council.

- General Governance expenses increased approximately \$53,072 in 2016 compared to 2015. The increase is due to a combination of the PSAB capital changes and various expenses.
- Protection to Persons & Property expenses increased by \$116,593 in 2016. This variance was a result of PSAB capital changes from 2015 to 2016
- Transportation expenses increased by \$1,635,605 in 2016 compared to 2015. Included in the increase was a combination of PSAB changes in amortization and capital expenses from 2015 to 2016 in the amount of \$1,474,389. In addition to an increase in expenditures for road maintenance of approximately \$177,000, offset by savings in other areas.
- Environmental Services expenses decreased by \$2,201,154 in 2016 compared to 2015. Included in the variance is a decrease in the PSAB changes in amortization and capital expenses of \$2,370,936 from 2015.
- Recreational and cultural services expenses increased by \$686,605 from 2015. The difference was a result of an increase in the PSAB change in amortization and capital expense by approximately \$70,636, and an overall increase in operating expenses of approximately \$614,406, most of which can be attributed to the Libro Centre with an increase in the utilities of \$144,876, increase in the general expense, building maintenance, janitorial supplies and outdoor fields of \$203,011, and an increase in salaries and benefits for the Libro Centre, Facilities and Parks Departments of \$214,397. Two reports were presented to Council on April 24, 2017 regarding the Libro Centre Financial Update and a Libro Centre – Engineer Report.

• Planning and development expenses increased by \$170,528 from 2015 because of PSAB capital changes from 2015 to 2016 and the addition of a Director to the department.

The Annual Surplus is \$3,703,573 in 2016 compared to a deficit of \$2,052,096 in 2015. The variance between 2015 and 2016 is primarily due to an increase in grant revenue received and changes in PSAB capital recognition. The final annual surplus includes adjustments based on mandatory PSAB reporting requirements. Adjustments include amortization, adjustments for the Tangible Capital Assets and accruals. As a result of these adjustments the figures are not comparable to the yearend Town operating budget surplus/deficit reported to the Council quarterly, and at budget deliberations. The Town's operating budget report is based on actual cash spent during the period, whereas the Financial Statements represent the accrual basis accounting principles and PSAB requirements.

#### 6. CONSULTATIONS:

N/A

#### 7. <u>CONCLUSION</u>:

That the Audited Consolidated Financial Statements for the year ended December 31, 2016 be received and approved.

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Niza Fadel **Supervisor of Accounting** 

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#### **Report Approval Details**

Document Title:	The Corporation of The Town Of Amherstburg 2016 Consolidated Financial Statements.docx
Attachments:	<ul> <li>- 2016 Draft Consolidated Financial Statements.pdf</li> <li>- 2016 Audit Findings Report.pdf</li> <li>- 2016 FIR.pdf</li> </ul>
Final Approval Date:	Jun 6, 2017

This report and all of its attachments were approved and signed as outlined below:

Justin Rousseau - May 26, 2017 - 3:48 PM

Mark Galvin - May 29, 2017 - 10:18 AM

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John Miceli - May 30, 2017 - 11:42 AM

Paula Parker - Jun 6, 2017 - 11:16 AM

Consolidated Financial Statements of

# THE CORPORATION OF THE TOWN OF AMHERSTBURG

Year ended December 31, 2016

**Consolidated Financial Statements** 

Year ended December 31, 2016

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#### Management's Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of The Corporation of the Town of Amherstburg (the "Town") are the responsibility of the Town's management and have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards. A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Town's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

Management meets with the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by KPMG LLP, independent external auditors appointed by the Town. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Town's consolidated financial statements.

Date

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KPMG LLP 618 Greenwood Centre 3200 Deziel Drive Windsor, ON N8W 5K8 Telephone (519) 251-3500 Fax (519) 251-3530 www.kpmg.ca

#### **INDEPENDENT AUDITOR'S REPORT**

To the Members of Council, Inhabitants and Ratepayers of The Corporation of the Town of Amherstburg

We have audited the accompanying consolidated financial statements of The Corporation of the Town of Amherstburg, which comprise the consolidated statement of financial position as at December 31, 2016 and the consolidated statements of financial activities, change in net debt and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, we consider internal controls relevant to the Entity's preparation and fair presentation of the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

KPMG LLP is a Canadian limited liability partnership and a member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity. KPMG Canada provides services to KPMG LLP. **KPMG** Confidential

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of The Corporation of the Town of Amherstburg as at December 31, 2016, and the results of its financial activities, change in net debt and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Chartered Professional Accountants, Licensed Public Accountants

Date of approval Windsor, Canada

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## THE CORPORATION OF THE TOWN OF AMHERSTBURG Consolidated Statement of Financial Position

		2016		2015
Financial assets				
Cash	\$	15,485,116	\$	11,644,662
Taxes receivable	Ŧ	2,324,234	·	2,388,528
Trade and other receivables		3,097,806		3,296,680
Drainage receivables		1,285,993		1,282,967
Investment in government business enterprise (note 3)		5,183,508		4,980,852
	\$	27,376,657	\$	23,593,689
Financial liabilities				
Bank indebtedness (note 9)	\$	9,277,318	\$	5,552,568
Accounts payable and accrued liabilities		3,849,796	·	5,668,217
Accrued interest on long-term debt		818,664		861,828
Municipal debt (note 5)		39,509,269		41,630,321
Employee future benefit obligations (note 6)		18,186,100		17,232,000
Deferred revenue (Schedule 2)		6,559,432		6,829,476
		78,200,579		77,774,410
Net debt		(50,823,922)		(54,180,721)
Non-financial assets				
Tangible capital assets (Schedule 1)		249,018,630		248,677,411
Prepaid expenses		612,323		606,768
		249,630,953		249,284,179
Commitments and contingencies (notes 12, 13 and 14)				
Accumulated surplus (Schedule 4)	\$	198,807,031	\$	195,103,458

Consolidated Statement of Financial Activities

#### Year ended December 31, 2016, with comparative information for 2015

		2016		2015
		Actual		Actual
Revenue:				
Taxation	\$	23,471,309	\$	21,217,582
Water charges		4,621,637		4,276,247
Wastewater charges		6,139,310		5,780,454
Government transfers		5,931,084		2,475,553
Other		1,394,030		1,279,538
Interest		435,896		411,643
Income from government business enterprise		436,378		430,531
Drainage		3,026		382,802
Gain (loss) on disposal of tangible capital assets		58,692		20,095
		42,491,362		36,274,444
Expenses:				
General government		5,532,910		5,479,838
Protection to persons and property		7,882,987		7,766,394
Transportation services		8,796,935		7,161,330
Environmental services		9,626,428		11,827,582
Recreation and cultural services		5,730,120		5,043,515
Planning and development		1,218,409		1,047,881
<u></u>		38,787,789		38,326,540
Annual surplus (deficit)		3,703,573		(2,052,096)
Accumulated surplus, beginning of year		195,103,458		197,065,645
Adjustment for GBE accounting standard change (note 3)		-		89,909
Accumulated surplus, end of year	\$	198,807,031	\$	195,103,458
	*		¥	

### THE CORPORATION OF THE TOWN OF AMHERSTBURG Consolidated Statement of Change in Net Debt

	2016 Actual	2015 Actual
Annual surplus (deficit)	\$ 3,703,573 \$	(2,052,096)
Amortization of tangible capital assets Acquisition of tangible capital assets Gain on sale of tangible capital assets Proceeds on sale of tangible capital assets Use of (acquisition) of prepaid expense Adjustment for GBE accounting standard changes	9,812,754 (10,153,973) (58,692) 58,692 (5,555)	10,775,255 (6,350,034) (20,095) 20,095 68,672 89,909
Change in net debt	3,356,799	2,531,706
Net debt, beginning of year	(54,180,721)	(56,712,427)
Net debt, end of year	\$ (50,823,922) \$	(54,180,721)

#### Year ended December 31, 2016, with comparative information for 2015

Consolidated Statement of Cash Flows

Year ended December 31, 2016, with comparative information for 2015
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	2016	2015
Cash provided by (used in):		
Operations:		
Annual surplus (deficit) Items not involving cash:	\$ 3,703,573 \$	(2,052,096)
Amortization of tangible capital assets	9,812,754	10,775,255
Gain on sale of tangible capital assets	(58,692)	(20,095)
Increase in employee benefits payable	954,100	1,116,200
Income from government business enterprise	(436,378)	(430,531)
Change in non-cash operating working capital:		
Taxes receivable	64,294	617
Accounts receivable	198,874	231,990
Drain receivables	(3,026)	(382,802)
Prepaid expenses	(5,555)	68,672
Accounts payable	(1,818,421)	1,907,977
Deferred revenue	(270,044)	1,918,632
Accrued interest	(43,164)	(29,086)
Net change in cash from operations	12,098,315	13,104,734
Investing:	000 700	000 077
Dividends received from government business enterprise	233,722	226,877
Net change in cash from investing	233,722	226,877
Capital:		
Acquisition of tangible capital assets	(10,153,973)	(6,350,034)
Proceeds on sale of tangible capital assets	58,692	20,095
Net change in cash from capital	(10,095,281)	(6,329,939)
Net change in cash nom capital	(10,093,201)	(0,529,959)
Financing:		
Increase in bank indebtedness	3,724,750	1,021,754
Long-term debt issued	1,000,000	.,•,• • ·
Long-term debt repaid	(3,121,052)	(3,062,791)
Net change in cash from financing	1,603,698	(2,041,037)
Increase in cash	3,840,454	4,960,635
Cash, beginning of year	11,644,662	6,684,027
Cash, end of year	\$ 15,485,116 \$	11,644,662

Notes to Consolidated Financial Statements

Year ended December 31, 2016

The Corporation of the Town of Amherstburg (the "Town") is a municipality in the Province of Ontario incorporated in 1998 and operates under the provisions of the Municipal Act.

#### 1. Significant accounting policies:

(a) Management responsibility:

The consolidated financial statements of the Town are prepared by management in accordance with Canadian generally accepted accounting principles for governments as recommended by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants. Significant accounting policies adopted by the Town are as follows:

- (b) Basis of consolidation:
  - (i) The consolidated financial statements reflect the assets, liabilities, operating revenues and expenses, reserves, reserve funds, and changes in investment in tangible capital assets of the Town.
  - (ii) Investment in Government Business Enterprises:

Essex Power Corporation ("Essex Power"), a government business enterprise, is accounted for using the modified equity basis of accounting, consistent with Canadian generally accepted accounting principles as recommended by PSAB for investments in Government Business Enterprises. Under this method, Essex Power's accounting policies are not adjusted to conform with those of the Town and inter-organizational transactions and balances are not eliminated. The Town recognizes its equity interest in the annual income or loss of Essex Power in its consolidated statement of financial activities with the corresponding increase or decrease in its investment asset account. Any dividends the Town may receive from Essex Power will be reflected as reductions in the investment account.

Essex Power prepared its financial statements in accordance with IFRS for the first time in 2015. Additional information on the transition can be found in note 3.

(iii) Accounting for County and School Board transactions:

The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the school boards, and the County of Essex are not reflected in the municipal fund balances of these financial statements.

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

#### 1. Significant accounting policies (continued):

- (b) Basis of consolidation (continued):
  - (iv) Trust funds:

There are no trust funds administered by the Town.

- (c) Basis of accounting:
  - (i) Revenues and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods and services and the creation of a legal obligation to pay.

The focus of PSAB financial statements is on the financial position of the Town and changes thereto. The Consolidated Statement of Financial Position reports financial assets and liabilities. Financial assets are available to provide resources to discharge existing liabilities or finance future operations. Net debt represents the financial position of the Town and is the difference between financial assets and liabilities. This information explains the Town's overall future revenue requirements and its ability to finance activities and meet its obligations.

(ii) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives generally extending beyond the current year, and are not intended for sale in the ordinary course of operations.

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

#### 1. Significant accounting policies (continued):

- (c) Basis of accounting (continued):
  - (ii) Non-financial assets (continued):
    - (a) Tangible capital assets:

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over their estimated useful lives as follows:

Asset	Useful Life		
Land Land improvements Buildings and improvements	not amortized 5 – 20 years 20 – 40 years		
Information technology	5 – 10 years		
Vehicles	3 – 15 years		
Machinery and equipment	10 – 30 years		
Water infrastructure:	· · · · · · · · · · · · · · · · · · ·		
Water mains	100 years		
Water valves and hydrants	75 – 100 years		
Water treatment plant	15 – 50 years		
Water meters	20 years		
Wastewater infrastructure:			
Sewer mains	50 years		
Sanitary and storm pump stations	20 – 50 years		
Wastewater Treatment Plant	20 – 50 years		
Sanitary sewage lagoons	30 years		
Transportation infrastructure:			
Roads and bridges	5 – 40 years		

One half of the annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

The Town has a capitalization threshold of \$5,000 - \$10,000 depending on the asset, so that individual TCAs of lesser value are expensed, unless they are land, construction in progress, or pooled because, collectively, they have significant value, or for operational reasons. Examples of pools are desktop computers and computer laptops.

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

## 1. Significant accounting policies (continued):

- (c) Basis of accounting (continued):
  - (ii) Non-financial assets (continued):
    - (b) Contribution of tangible capital assets:

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of transfer.

(c) Leases:

Leases are classified as capital or operating leases. Leases which transfer substantially the entire benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

(iii) Deferred revenue:

Revenue restricted by legislation, regulation or agreement and not available for general municipal purposes is reported as deferred revenue on the consolidated statement of financial position. The revenue is reported on the consolidated statement of financial activities in the year in which it is used for the specific purpose.

(iv) Employee future benefits and other employee benefit plans:

The Town accounts for its participation in the Ontario Municipal Employees Retirement System ("OMERS"), a multi-employer public sector pension fund, as a defined contribution plan. The OMERS plan specifies the retirement benefits to be received by employees based on length of service and pay rates.

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

## 1. Significant accounting policies (continued):

- (c) Basis of accounting (continued):
  - (iv) Employee future benefits and other employee benefit plans (continued):

Employee benefits include vacation entitlement, sick leave benefits and certain postemployment benefits. Vacation entitlements are accrued as entitlements are earned. Sick leave benefits and other post-employment benefits that accumulate over the period of service provided by the employees are subject to actuarial valuations and are accrued in accordance with the projected benefit method, prorated on service and management's best estimate of salary escalation and retirement ages of employees, inflation rates, investment returns, health care cost trends and discount rates. Actuarial gains and losses are amortized on a straight-line basis over the expected average remaining service life of the employee group.

(v) Use of estimates:

The preparation of consolidated financial statements in accordance with Canadian public sector accounting standards requires management to make estimates that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant items subject to such estimates and assumptions include the valuation of taxes and other accounts receivable, the carrying value of tangible capital assets, accruals and employee benefits payable. Actual results could differ from management's best estimates as additional information becomes available in the future.

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

## 1. Significant accounting policies (continued):

- (c) Basis of accounting (continued):
  - (vi) Taxation and related revenues:

Property tax billings are prepared by the Town based on assessment rolls issued by the Municipal Property Assessment Corporation ("MPAC"). Tax rates are established annually by Town Council, incorporating amounts to be raised for local services and amounts the Town is required to collect on behalf of the Province of Ontario in respect to education taxes. A normal part of the assessment process is the issuance of supplementary assessment rolls, which provide updated information with respect to changes in property assessment. Once a supplementary assessment roll is received, the Town revenues are recorded at the time tax billings are issued. Assessment and the related property taxes are subject to appeal. Tax adjustments as a result of appeals are recorded based upon management's estimate of the outcome taking into consideration historical trends. The Town is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied. Tax revenue is recorded net of reductions, taxes receivable are reported net of an expense for allowance for doubtful accounts.

- (vii) Revenue recognition:
  - a) Tax levies are recognized as revenue when amounts are levied on the municipality's ratepayers.
  - b) Fines and donations are recognized when collected.
  - c) Other revenues are recorded upon sale of goods or provision of service when collection is reasonably assured.
  - d) Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, and stipulations have been met and reasonable estimates of the amounts can be made.

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

## 1. Significant accounting policies (continued):

- (c) Basis of accounting (continued):
  - (viii) Liability for Contaminated Sites:

The Municipality recognizes a liability associated with the remediation of contaminated sites when a contamination exceeds an environmental standard, the Municipality has direct or has accepted responsibility for the remediation and a reasonable estimate can be made for the costs to remediate.

(vix) Future accounting changes:

Effective for fiscal periods beginning on or after April 1, 2019, all governments will be required to adopt PSAB Section 3450, Financial Instruments and Section 2601, Foreign Currency Translation. Section 3450, provides guidance on how to account for financial instruments including derivatives. Section 2601, provides guidance on how to account for and report transactions that are denominated in foreign currency in government financial statements.

The Town is currently in the process of evaluating the potential impact of adopting these standards.

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

## 2. Operation of School Boards and County of Essex:

The taxation, other revenues and, expenditures of the school boards and the County of Essex are comprised of the following:

2016	2015
\$ 5,883,880 9,990,111	\$ 6,033,185 9,565,904
\$ 15,873,991	\$ 15,599,089
	\$ 5,883,880 9,990,111

## 3. Investment in government business enterprise:

(a) Long-term investments – Essex Power Corporation:

The Town has an investment in Essex Power Corporation ("Essex Power").

The investment is comprised of the following:

	2016	2015
2,678,179 Class A voting common shares 254,346 Special Shares, Class A non-voting Share of accumulated earnings	\$ 2,678,179 254,346 2,250,983	\$ 2,678,179 254,346 2,048,327
	\$ 5,183,508	\$ 4,980,852

The Town of Amherstburg is a 14.258% shareholder in Essex Power.

As stated in note 1 (b) (ii) the 2015 financial statements were the first prepared by Essex Power in accordance with IFRS. As a result, the Town's investment increased by \$89,909 in 2015.

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

#### 3. Investment in government business enterprise (continued):

(a) Long-term investments – Essex Power Corporation (continued):

Supplementary information:

The following table provides condensed supplementary information for Essex Power as at December 31:

		(in thou	usands	of dollars)
		2016		2015
Current assets	\$	3,359	\$	5,646
Accounts receivable	*	9,920	Ţ	8,705
Unbilled revenue		6,631		6,626
Other current assets		1,560		865
Property, plant and equipment		58,159		55,662
Intangible assets		6,265		5,942
Goodwill		1,769		1,623
Deferred assets		708		1,041
Deferred tax assets		1,069		1,062
Regulatory balances		39,824		42,323
Total assets and regulatory balances	\$	129,264	\$	129,495
Current liabilities	\$	29,573	\$	26,360
Long-term liabilities		18,265		16,896
Post-employment benefits		3,417		3,289
Deferred tax liabilities		2,975		2,832
Other non-current liabilities		353		397
Total liabilities		54,583		49,774
		•		<u> </u>
Share capital		19,667		19,667
Retained earnings		15,609		13,604
Accumulated other comprehensive income		823		823
Total equity		36,099		34,094
Regulatory balances		38,582		45,627
		,		,
Total liabilities, equity and regulatory balances	\$	129,264	\$	129,495
	Ŧ	,	Ŧ	,
Total revenues	\$	93,743	\$	84,151
Total expenses	*	(92,802)	Ţ	(80,741)
Finance costs		(922)		(918)
Income tax recovery		(1,159)		(90)
Net movement in regulatory balances, net of tax		4,325		969
Other comprehensive income (loss)		-		(227)
Total comprehensive income for the year	\$	3,185	\$	3,144
/				,

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

### 4. Tangible capital assets:

(a) Contributed tangible capital assets:

The Town records all tangible capital assets contributed by an external party at fair value on the earlier of the date received or of the transfer of risk and responsibility. Typical examples are roadways and, water and sewer lines installed by a developer as part of a subdivision agreement. The total value of transfers in 2016 were \$152,240 (2015 - \$nil).

(b) Tangible capital assets recognized at nominal value:

Where an estimate of fair value could not be made, the tangible capital asset is recognized at a nominal value.

(c) Capitalization of interest:

The Town has a policy of capitalizing borrowing costs incurred when financing the acquisition of a tangible capital asset, for those interest costs incurred up to the date the asset goes into use. Total interest capitalized in 2016 was \$36,672 (2015 - \$nil).

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

## 5. Municipal debt:

(a) Total long-term debt incurred by the Town and those incurred on behalf of municipal enterprises and benefiting landowners and outstanding at the end of the year amount to:

	2016	2015
Total long-term liabilities incurred by the To and those incurred on behalf of municipa and benefiting landowners and outstandi of the year amount to:	I enterprises	\$ 41,630,321
Amount to be recovered from benefiting lan and user rates.	downers 27,660,235	29,374,284
	\$ 11,849,034	\$ 12,256,037

- (b) Of the long-term debt reported in (a), the interest rates range from 0% to 7.99%.
- (c) Of the long-term debt reported in (a), the following are the years of repayment:

2016 2017 2018	\$ 2,668,849 2,609,765 2,539,554
2019	2,163,096
2020	2,246,238
2021 and thereafter	27,281,767
	\$ 39,509,269

(d) The long-term liabilities in (a) issued in the name of the Town have received approval of the Ontario Municipal Board (or approval by private legislation) for those approved by by-law. The annual principal and interest payments required to service these liabilities are within the annual debt repayment limit prescribed by the Ministry of Municipal Affairs.

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

## 5. Municipal debt (continued):

Total charges for the year for net long-term debt are as follows:

	2016	2015
Principal payments	\$ 3,121,052	\$ 3,062,791
Interest	1,680,320	1,814,867
	\$ 4,801,372	\$ 4,877,658

## 6. Employee future benefits obligations:

The Town pays certain benefits on behalf of its retired employees. The most recent actuarial valuation was prepared as at July 1, 2014 and has been projected to December 31, 2016. Information about the Town's defined benefit plans is as follows:

	2016	2015
Accrued benefit liability, January 1	\$ 17,232,000	\$ 16,115,800
Expense for the year:		
Current service cost	590,400	654,000
Interest	641,500	582,700
Amortization of actuarial losses	197,100	325,100
Benefits paid	(474,900)	(445,000)
Accrued benefit liability, December 31	18,186,100	17,232,000
Unamortized actuarial losses	1,768,100	2,154,500
Accrued benefit obligation, December 31	\$ 19,954,200	\$ 19,386,500

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

## 6. Employee future benefits (continued):

The main actuarial assumptions employed for the valuations are as follows:

	2016	2015
Discount rate	3.25%	3.25%
Dental	4.00%	4.00%
Health care: initial	5.20%	5.30%
ultimate reached in 2034	3.80%	3.80%

## OMERS:

The Town belongs to the Ontario Municipal Employee Retirement Fund (OMERS) which is a multi-employer plan on behalf of members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay.

The Town contributed \$944,680 (2015 - \$957,438) during the year and this amount is included in the Consolidated Statement of Financial Activities. No pension liability for this type of plan is included in the Town's Consolidated Statement of Financial Position.

## 7. Segmented Information:

The Town provides a wide range of services to its citizens. On Schedule 5, consolidated revenues and expenses have been presented on a segmented basis. Municipal services have been segmented by grouping activities with similar service objectives. Revenue directly related to each service has been allocated to its respective segment. Municipal taxation revenue has been allocated based on the percentage of total budgeted expenditures. The segments are defined as follows;

## **General Government**

General government consists of governance, corporate management and program support. It includes the offices of Council, Chief Administrative Officer, Information Technology, Financial and Clerk Services.

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

## 7. Segmented Information (continued):

## **Protection to Persons and Property**

Protection to persons and property includes fire and police services.

## Transportation

Transportation services refer to the operations of the Public Works Department which is responsible for road maintenance, winter control and street lighting.

## Environmental

Environmental services include the distribution and treatment of water, the collection and treatment of waste water and storm water, and the collection and disposal of garbage.

## **Recreation & Culture**

Recreation & culture services refer to the operations of municipally owned recreational facilities, parks, arena and community centres. It also includes the delivery of recreational and cultural programing.

## Planning & Development

Planning & development includes planning, building, by-law enforcement and animal control.

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

## 8. Expenses by object:

Total operating expenditures on the consolidated statement of financial activities are as follows:

	2016	2015
Salaries and employee benefits	\$ 14,420,249	\$ 14,501,620
Materials, goods services and utilities Contracted services	8,505,021 4,312,793	6,858,100 4,288,876
Interest on long-term debt	1,668,007	1,827,610
Rent and financial expenses External transfers	37,465 31,500	47,831 27,250
Amortization	9,812,754	10,775,253
	\$ 38,787,789	\$ 38,326,540

### 9. Bank indebtedness:

## **Demand Operating Line:**

The Town has a demand operating line of credit with its banker WFCU. Credit is available to a maximum of \$7,000,000 and bears interest at prime less 0.875%. All amounts under this facility are repayable immediately on demand by WFCU, and this facility may be terminated in whole or in part by WFCU at any time. The balance at year end is \$4,157,813 (2015 - \$3,093,368).

The line is offered on an unsecured basis.

## Drainage Line of Credit:

The Town has a drainage line of credit with WFCU to a maximum of \$2,000,000 and bears interest at prime less 0.875%. The balance at year end is \$1,002,096 (2015 - \$1,000,000).

## Demand Loan:

The Town has a demand loan to a maximum of \$1,393,662 and bears interest at prime less 0.5%. The balance at year end is \$1,096,514 (2015 - \$1,459,200).

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

## 9. Bank indebtedness (continued):

### Demand Loan – Edgewater Project:

The Town has a demand loan to a maximum of \$5,166,000 to be repaid from project funding and bears interest at prime less 0.5%. The balance at year end is \$3,020,895 (2015 - \$nil).

#### 10. Related entity:

The Amherstburg Community Foundation:

The Town has an economic interest in the Amherstburg Community Foundation (the "Foundation"). The Foundation was established in August 2009 for the purpose of fundraising for various projects in the Town.

The Foundation was incorporated under the laws of Ontario without share capital or benefit for its members and is therefore exempt from income taxes. The income generated by the Foundation is distributed to the Town as the funds are requested and approved.

There were \$215,000 in transactions with the Foundation in 2016 (2015 - \$238,000) recorded as revenue. All amounts have been measured at the exchange amount.

The assets, liabilities, results of operations and cash flows for the Foundation are as follows:

	2016	2015
Financial position: Total assets	\$ 27,002	\$ 23,559
Total liabilities	\$ -	\$ 
Net assets	\$ 27,002	\$ 23,559

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

## 10. Related entity (continued):

Results of operations: Total revenue Total expenses	\$ 218,675 215,232	\$ 246,044 248,000
Net income (loss) for the year	\$ 3,443	\$ (1,956)
Cash flows: Operating Distributions Accounts payable	\$ 18,675 (17,421)	\$ 236,044 (238,000) (5,745)
	\$ 1,254	\$ (7,701)

## 11. Budgeted figures:

Budgeted figures have been excluded on the consolidated statement of financial activities as they may not be directly comparable to the actual figures due to the requirement to accrue certain expenses in accordance with PSAB reporting requirements. The Town does not, in many cases, include these amounts in the annual budget as they do not require immediate funding. Additionally, budgets relating to tangible capital asset purchases have been excluded on the consolidated statement of financial activities, as they may not be comparable to actual results.

## 12. Contractual obligation - Ontario Clean Water Agency:

In accordance with a service agreement entered into by the Town with the Ontario Clean Water Agency (the "Agency"), the primary sewage system is operated by the Agency. The Town is obligated to meet all operating costs and repay the long term liabilities related to these projects.

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

## 13. Commitments:

The Town has the following commitment as at December 31, 2016:

		Earned to	
	Total	December 31,	Future
	contract	2016	commitment
Waste Water Treatment Plant	\$ 30,986,740	\$ 29,162,725	\$ 1,824,015

## 14. Contingent liabilities:

From time to time, the Town is subject to claims and other lawsuits that arise in the ordinary course of business, some of which may seek damages in substantial amounts. Liability for any claims and lawsuits are recorded to the extent that the probability of a loss is likely and it is estimable.

Consolidated Schedule of Tangible Capital Assets

Year ended December 31, 2016

	_				Gene	ral					Infrastructure			Totals		
		Land	Land improvements	Buildings and improvements		formation echnology	Vehicles	Machinery and equipment	Water	Wastewater	Storm Sewers	Transportation	Construction in progress	2016		2015
Cost:																
Balance, beginning																
of year	\$	4,362,219	\$ 7,233,871	\$ 33,979,284	\$ 1,	,357,822	\$ 4,543,008	\$ 2,159,926	\$ 108,430,181	\$ 92,500,555	\$ 51,066,941	\$ 99,813,361	\$ 3,370,443	\$ 408,817,611	\$	402,851,126
Add: Additions during the year		1,095,187	-	293,268		383,958	102,639	116,078	755,373	4,165,932	2,063,960	4,207,679	886,209	14,070,283		6,830,899
Less: Disposals during the year		120,657	2,557	1,407,064		896,102	63,164	276,537	-	3,540,492	-	-	3,163,520	9,470,093		864,413
Balance, end of year		5,336,749	7,231,314	32,865,488		845,678	4,582,483	1,999,467	109,185,554	93,125,995	53,130,901	104,021,040	1,093,132	413,417,801		408,817,612
Accumulated amortization:										$\boldsymbol{\wedge}$						
Balance, beginning of year		-	3,003,164	8,003,221	1,	,148,636	3,294,176	1,391,955	28,405,219	20,953,586	25,813,665	68,126,580	-	160,140,202		149,748,489
Add: amortization during the yea	ır	-	363,896	1,478,273		102,266	310,294	133,421	1,225,676	1,722,051	1,021,524	3,455,353	-	9,812,754		10,775,255
Less: accumulated amortization on																
disposals		-	2,557	1,235,989		894,944	63,164	276,537		3,080,594	· ·	-		5,553,785		383,543
Balance, end of year			 3,364,503	 8,245,505		355,958	 3,541,306	1,248,839	29,630,895	19,595,043	26,835,189	 71,581,933	 -	 164,399,171		160,140,201
Tangible capital assets	\$	5,336,749	\$ 3,866,811	24,619,983	\$	489,720	\$ 1,041,177	\$ 750,628	\$ 79,554,659	\$ 73,530,952	\$ 26,295,712	\$ 32,439,107	\$ 1,093,132	\$ 249,018,630	\$	248,677,411

Tangible capital assets	\$	5,336,749	\$	3,866,811		24,619,983	\$	489,720	\$	1,041,177 \$	750,628	\$	79,554,659	\$
				Protection to										
		General governance		persons and		Transportation services		Environmental services		Recreation culture	Planning and development		Total 2016	
		governance		property		Services		Services		culture	development	_	2016	
Cost:														
Balance, beginning														
of year	\$	3.963.987	s	9.009.211	\$	105.781.155	s	253.101.169	s	36.873.425 \$	88,664	e a	08.817.611	
or year	φ	3,503,507	ę	5,005,211	φ	103,701,133	ę	233,101,103	°.	30,073,425 \$	00,004	4 4	00,017,011	
Add: Additions during														
the year		2,016,614		135,222		4,581,510		7,336,936					14,070,282	
Less: Disposals														
during the year		381,601		997,497		2,812,454		3,976,754		1,275,116	26,671		9,470,093	
Balance, end of year		5,599,000		8,146,936		107,550,211		256,461,351		35,598,309	61,993	4	13,417,800	
Accumulated														
amortization:														
Balance, beginning of year		603,988		5,270,249		70,306,672		75,508,812		8,382,640	67,840	1	60,140,201	
,						4					r			
Add: amortization during														
the year		104,623		399,585		3,606,637		3,999,940		1,694,839	7,130		9,812,754	
Less: accumulated														
amortization on														
disposals		330.024		836.379		87.910		3,080,594		1,192,207	26,671		5,553,785	
Balance, end of year		378,587		4,833,455		73,825,399		76,428,158		8,885,272	48,299	1	64,399,170	
Net book value of														
	¢	5 000 440	~	0.040.404	~	00 704 040	~	400 000 400	- -	00 740 007	10.001	<b>*</b> •	10 010 000	
tangible capital assets	\$	5,220,413	\$	3,313,481	\$	33,724,812	\$	180,033,193	\$	26,713,037 \$	13,694	\$ 2	49,018,630	

Consolidated Schedule of Deferred Revenue

Schedule 2

Year ended December 31, 2016

	D	Balance December 31, 2015	Interest earned	С	ontributions received	Revenue earned- capital	[	Balance December 31, 2016
Development charges Federal gas tax Grants Other	\$	5,153,425 346,278 1,105,452 224,321	\$ 42,430 2,375 7,160	\$	1,304,828 1,048,594 1,680,459 -	\$ (1,363,195) (1,057,000) (1,711,374) (224,321)	\$	5,137,488 340,247 1,081,697 -
	\$	6,829,476	\$ 51,965	\$	4,033,881	\$ (4,355,890)	\$	6,559,432

Consolidated Schedule of Reserves and Reserve Funds

Schedule 3

Year ended December 31, 2016, with comparative information for 2015

	Balance		Transfer		Balance
	December 31,	Interest	from/to	Transfer	December 31
	2015	earned	operations	to capital	2016
Reserve funds:					
General	1,660,215	15,970	831,845	(694,486)	1,813,544
Watermain	445,101	3,983	,	(26,927)	422,157
	2,105,316	19,953	831,845	(721,413)	2,235,701
General rated reserves:					
Tax stabilization	1,639,288		(102,140)	(6,687)	1,530,461
Working capital	1,684,442	15,130	793,977	(133,598)	2,359,951
Information techology	367,389		111,000	(286,026)	192,363
Police	161,177		445,259	(85,222)	521,214
Insurance	229,014		51,763		280,777
Building department			100,000		100,000
Libro			100,000		100,000
Economic Development			15,000		15,000
Elections	22,428		29,264		51,692
	4,103,738	15,130	1,544,123	(511,533)	5,151,458
Water and wastewater reserv	es:				
Wastewater capital	1,700,559	13,361	253,505	603,537	2,570,962
Wastewater	365,464		223,819		589,283
Water capital	211,013	1,632	479,290	23,252	715,187
Water	-		182,744		182,744
	2,277,036	14,993	1,139,358	626,789	4,058,176
	6,380,774	30,123	2,683,481	115,256	9,209,634
	\$ 8,486,090 \$	50,076	\$ 3,515,326	\$ (606,157)	\$ 11,445,335

Consolidated Schedule of Accumulated Surplus

Schedule 4

December 31, 2016, with comparative information for 2015

	2016		2015
Reserve and reserve funds:			
Reserve funds (Schedule 3)	\$ 2,235,701	\$	2,105,316
Reserves (Schedule 3)	9,209,634	-	6,380,774
	11,445,335		8,486,090
Surpluses:			
Tangible capital assets	233,434,558		234,107,777
General revenue fund surplus	1,626,874		1,172,600
Benefitting landowners related to special charges			
and special areas	(27,660,236)		(29,374,284)
Water fund deficit	-		(28,150)
Building deficit	(833,420)		(916,267)
Marina deficit	(215,125)		(269,925)
Co-An surplus	13,809		19,445
Unfunded:			
Employee future benefit obligations	(18,186,100)		(17,232,000)
Accrued interest on long-term debt	(818,664)		(861,828)
	187,361,696		186,617,368
Accumulated surplus	\$ 198,807,031	\$	195,103,458

## THE CORPORATION OF THE TOWN OF AMHERSTBURG Consolidated Schedule of Segment Disclosures

Year ended December 31, 2016

				Protection to						Recreation				
		General		persons and	T	ransportation	Е	Invironmental		and cultural		Planning and		
		Government		property		services		services		services	(	development	(	Consolidated
Revenues:														
Taxation	\$	20,648,134	\$	-	\$	-	\$	-	\$	-	\$	-	\$	20,648,134
User charges Government		324,167		183,180		6,160		11,265,141		810,685		96,466		12,685,799
transfers		1,248,980		270,701				4,367,461		43,942				5,931,084
Other		2,350,909		28,149		2,064		3,026		372,471		469,726		3,226,345
		24,572,190		482,029		8,224		15,635,628		1,227,098		566,192		42,491,362
Expenditures:														
Salaries, wages and														
employee benefits		3,367,592		6,041,099		1,323,334		787,670		1,849,523		1,051,031		14,420,249
Materials, goods,														
services, utilities		1,803,798		1,030,772		3,601,425		128,231		1,910,508		30,287		8,505,021
Contracted services		183,271		408,661		71,172		3,519,728				129,961		4,312,793
Interest on long-term										<b>A</b>				
debt		4,661		2,870		194,367		1,190,859		275,250				1,668,007
Rents and financial														
expenses		37,465										-		37,465
External transfers		31,500										-		31,500
Amortization		104,623		399,585		3,606,637		3,999,940		1,694,839		7,130		9,812,754
		5,532,910		7,882,987		8,796,935		9,626,428		5,730,120		1,218,409		38,787,789
-	¢	10.000.000	¢	(7 400 050)	¢	(0, 700, 744)	¢	0.000.000	¢	(4 502 022)	ድ	(050.047)	¢	2 702 57

\$ 19,039,280 \$ (7,400,958) \$ (8,788,711) **\$** 6,009,200 **\$** (4,503,022) **\$** (652,217) **\$** 3,703,573



Schedule 5



# The Corporation of the Town of Amherstburg

Audit Findings Report For the year ended December 31, 2016

Prepared on May 22, 2017 for presentation on June 12, 2017

kpmg.ca/audit

The contacts at KPMG in connection with this report are:

**Cynthia Swift** 

Lead Audit Engagement Partner

Tel: 519-251-3520 caswift@kpmg.ca

# Table of Contents

Executive summary	3
Audit risks and results	4
Critical accounting estimates	5
Financial statement presentation and disclosure	6
Adjustments and differences	7
Control observations	8
Appendices	9

# Executive summary

## Purpose of this report

The purpose of this Audit Findings Report is to assist you, as a member of Town Council, in your review of the results of our audit of the financial statements of The Corporation of the Town of Amherstburg (hereinafter referred to as the "Corporation") as at and for the year ended December 31, 2016.

## Changes from the Audit Plan

There have been no significant changes regarding our audit from the Audit Planning Report prepared in December 2016.

## Audit risks and results

We have not identified any significant matters to report to Council associated with these risks.

See page 4 and Appendix 2

## Finalizing the audit

As of May 22, 2017 we have completed the audit of the financial statements, with the exception of certain remaining procedures, which include amongst others:

- receipt of management representation letter;
- completing our discussions with Members of Council;
- obtaining evidence of Council's approval of the financial statements.

We will update you on significant matters, if any arising from the completion of the audit, including the completion of the above procedures. Our auditors' report will be dated upon the completion of any remaining procedures.

## Control and other observations

We did not identify any control deficiencies that we determined to be significant deficiencies in ICFR.

See page 8 and Appendix 3

## Critical accounting estimates

Overall we are satisfied with the reasonability of critical accounting estimates taken. The most critical areas of estimates relate to: amortization of tangible capital assets and the valuation of employee future benefits

## Significant accounting policies and practices

There have been no initial selections of, or changes to, significant accounting policies and practices to bring to your attention. Future changes to significant accounting policies and practices are disclosed in Note 1(c) to the financial statements.

## Independence

We are independent with respect to the Corporation (and its related entities), within the meaning of the relevant rules and related interpretations prescribed by the relevant professional bodies in Canada and any other standards or applicable legislation or regulation.

This Audit Findings Report should not be used for any other purpose or by anyone other than Members of Council. KPMG shall have no responsibility or liability for loss or damages or claims, if any, to or by any third party as this Audit Findings Report has not been prepared for, and is not intended for, and should not be used by, any third party or for any other purpose.

# Audit risks and results

Inherent risk of material is the susceptibility of a balance or assertion to misstatement which could be material, individually or when aggregated with other misstatements, assuming that there are no related controls.

We highlight our significant findings in respect of significant financial reporting risks.

Significant financial reporting risks	Why	Our response and significant findings							
Fraud risk from	This is a presumed	Procedures performed:							
management	fraud risk set out by	<ul> <li>Testing of manual journal entries</li> </ul>							
override of controls.	professional standards.	<ul> <li>Performing a retrospective review of estimates</li> </ul>							
	Standard3.	<ul> <li>Evaluating the business rationale of significant unusual transactions</li> </ul>							
		Based on procedures performed, no indications of management override of controls were noted.							

# Critical accounting estimates

Management is required to disclose information in the financial statements about the assumptions it makes about the future, and other major sources of estimation uncertainty at the end of the reporting period, that have a significant risk of resulting in a material adjustment to carrying amounts of assets and liabilities within the next financial year. Generally, these are considered to be "critical accounting estimates."

We have summarized our assessment of the subjective areas.

## Critical accounting estimates

Asset / liability	Balance (\$'000s)	KPMG comment
Tangible capital assets	\$249,019	When capitalizing tangible capital assets the Corporation is required to make estimates regarding the identification of components of capital assets as well as the respective useful lives of the assets. KPMG performed substantive tests of details over additions to capital assets as well as substantive analytical procedures over the amortization of capital assets. No exceptions were identified that are required to be reported to Council.
Employee future benefits	\$18,186	The Corporation engages AON Hewitt to prepare a valuation of its employee future benefits liability at December 31, 2016. The valuation was performed at July 1, 2014 and extrapolated to December 31, 2016. KPMG performed procedures over the underlying data used as the basis for calculating such benefits, assessed the reasonableness of the assumptions, as well as gained an understanding of the nature and scope of the work performed by the actuaries. No exceptions were identified that are required to be reported to Council.
Accounts receivable	\$3.098	Consistent with prior years, the Corporation has not recorded an allowance for doubtful accounts on accounts receivable. On all siginificant tax receivables, property values are considered sufficient to recover any non-payment of taxes. A significant portion of other receivables have been collected subsequent to year end.

We believe management's process for identifying critical accounting estimates is considered adequate.

# Financial statement presentation and disclosure

The presentation and disclosure of the financial statements are, in all material respects, in accordance with the Corporation's relevant financial reporting framework. Misstatements, including omissions, if any, related to disclosure or presentation items are in the management representation letter included in the Appendices.

We also highlight the following:

Form, arrangement, and The form, arrangement and content of the financial statements at December 31, 2016, is considered appropriate. statements

# Adjustments and differences

Adjustments and differences identified during the audit have been categorized as "Corrected adjustments" or "Uncorrected differences". These include disclosure adjustments and differences.

Professional standards require that we request of management and Council that all identified differences be corrected. We have already made this request of management.

## **Corrected adjustments**

We did not identify any adjustments that were communicated to Administration and subsequently corrected in the financial statements.

## **Uncorrected adjustments**

We did not identify differences that remain uncorrected.

# Control observations

In accordance with professional standards, we are required to communicate to Members of Council any control deficiencies that we identified during the audit and have determined to be significant deficiencies in ICFR.

## Significant deficiencies

Description	Potential effect
Significant deficiencies	During the course of our audit procedures, we did not identify significant deficiencies in internal controls over financial reporting.
Other control deficiencies	During the course of our audit procedures, we did not identify other controls deficiencies in internal controls over financial reporting.



**Appendix 1: Required communications** 

Appendix 2: Audit Quality and Risk Management

Appendix 3: Background and professional standards

# Appendix 1: Required communications

In accordance with professional standards, there are a number of communications that are required during the course of and upon completion of our audit. These include:

- Auditors' report the conclusion of our audit is set out in our draft auditors' report as attached.
- Management representation letter –In accordance with professional standards, copies of the management representation letter are provided to Members of Council. The management representation letter is attached.
- CPAB Big Four Firm Public Report (November 2016) Please refer to <u>4</u>
- CPAB 2016 Big Four Public Report: Highlights for Audit Committees Please refer to <u>http://www.cpab-ccrc.ca/Documents/Annual</u> <u>Reports/CPAB 2016 Big Four Highlights EN.pdf</u>



KPMG LLP 618 Greenwood Centre 3200 Deziel Drive Windsor, ON N8W 5K8 Telephone (519) 251-3500 Fax (519) 251-3530 www.kpmg.ca

## **INDEPENDENT AUDITOR'S REPORT**

To the Members of Council, Inhabitants and Ratepayers of The Corporation of the Town of Amherstburg

We have audited the accompanying consolidated financial statements of The Corporation of the Town of Amherstburg, which comprise the consolidated statement of financial position as at December 31, 2016 and the consolidated statements of financial activities, change in net debt and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, we consider internal controls relevant to the Entity's preparation and fair presentation of the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of The Corporation of the Town of Amherstburg as at December 31, 2016, and the results of its financial activities, change in net debt and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Chartered Professional Accountants, Licensed Public Accountants

Date of approval Windsor, Canada

3

KPMG LLP 618 Greenwood Centre 3200 Deziel Drive Windsor, Ontario N8W 5K8 Canada

June 12, 2017

Ladies and Gentlemen:

We are writing at your request to confirm our understanding that your audit was for the purpose of expressing an opinion on the financial statements (hereinafter referred to as "financial statements") of The Corporation of the Town of Amherstburg ("the Entity") as at and for the period ended December 31, 2016.

#### **GENERAL**:

We confirm that the representations we make in this letter are in accordance with the definitions as set out in **Attachment I** to this letter.

We also confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

#### **RESPONSIBILITIES:**

- 1) We have fulfilled our responsibilities, as set out in the terms of the engagement letter dated October 2, 2014, for:
  - a) the preparation and fair presentation of the financial statements and believe that these financial statements have been prepared and present fairly in accordance with the relevant financial reporting framework
  - b) providing you with all relevant information, such as all financial records and related data, including the names of all related parties and information regarding all relationships and transactions with related parties, and complete minutes of meetings, or summaries of actions of recent meetings for which minutes have not yet been prepared, of shareholders, board of directors and committees of the board of directors that may affect the financial statements, and access to such relevant information
  - c) such internal control as management determined is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. Management also acknowledges and understands that they are responsible for the design, implementation and maintenance of internal control to prevent and detect fraud.
  - d) ensuring that all transactions have been recorded in the accounting records and are reflected in the financial statements

## INTERNAL CONTROL OVER FINANCIAL REPORTING:

2) We have communicated to you all deficiencies in the design and implementation or maintenance of internal control over financial reporting of which management is aware.

#### FRAUD & NON-COMPLIANCE WITH LAWS AND REGULATIONS:

- 3) We have disclosed to you:
  - a) the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud
  - b) all information in relation to fraud or suspected fraud that we are aware of and that affects the Entity and involves: management, employees who have significant roles in internal control, or others, where the fraud could have a material effect on the financial statements
  - c) all information in relation to allegations of fraud, or suspected fraud, affecting the Entity's financial statements, communicated by employees, former employees, analysts, regulators, or others
  - d) all known instances of non-compliance or suspected non-compliance with laws and regulations, including all aspects of contractual agreements, whose effects should be considered when preparing financial statements
  - e) all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements.

#### SUBSEQUENT EVENTS:

4) All events subsequent to the date of the financial statements and for which the relevant financial reporting framework requires adjustment or disclosure in the financial statements have been adjusted or disclosed.

## **RELATED PARTIES:**

- 5) We have disclosed to you the identity of the Entity's related parties.
- 6) We have disclosed to you all the related party relationships and transactions/balances of which we are aware.
- 7) All related party relationships and transactions/balances have been appropriately accounted for and disclosed in accordance with the relevant financial reporting framework.

#### **ESTIMATES:**

8) Measurement methods and significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

#### **COMPARATIVE INFORMATION:**

9) In respect of the restatement/correction/adjustment/amendment related to tangible capital assets made to correct a material misstatement in the comparative information impacting the net book value of tangible capital assets, opening accumulated surplus, amortization expense and annual deficit, we reaffirm that the written representations we previously provided to you, in respect of the prior period financial statements presented as comparative information, remain appropriate.

## NON-SEC REGISTRANTS OR NON-REPORTING ISSUERS:

10) We confirm that the Entity is not a Canadian reporting issuer (as defined under any applicable Canadian securities act) and is not a United States Securities and Exchange Commission ("SEC") Issuer (as defined by the Sarbanes-Oxley Act of 2002). We also confirm that the financial statements of the Entity will not be included in the consolidated financial statements of a Canadian reporting issuer audited by KPMG or an SEC Issuer audited by any member of the KPMG organization.

Yours very truly,

By: John Miceli, Chief Administrative Officer

By: Justin Rousseau, Director, Financial Services

By: Niza Fadel, Supervisor of Accounting

## Attachment I – Definitions

## MATERIALITY

Certain representations in this letter are described as being limited to matters that are material. Misstatements, including omissions, are considered to be material if they, individually or in the aggregate, could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements. Judgments about materiality are made in light of surrounding circumstances, and are affected by the size or nature of a misstatement, or a combination of both.

## FRAUD & ERROR

Fraudulent financial reporting involves intentional misstatements including omissions of amounts or disclosures in financial statements to deceive financial statement users.

Misappropriation of assets involves the theft of an entity's assets. It is often accompanied by false or misleading records or documents in order to conceal the fact that the assets are missing or have been pledged without proper authorization.

An error is an unintentional misstatement in financial statements, including the omission of an amount or a disclosure.

## **RELATED PARTIES**

In accordance with Public Sector Accounting Standards related party is defined as:

• Related parties exist when one party has the ability to excercise, directly or indirectly, control, joint control or significant influence over the other. Two or more parties are related when they are subject to common control, joint control or common significant influence. Related parties also include management and immediate family members.

In accordance with Public Sector Accounting Standards a related party transaction is defined as:

• A transfer of economic resources or obligations between related parties, or the provision of service by one party to a related party, regardless of whether any consideration is exchanged. The parties to the transaction are related prior to the transaction. When the relationship arises as a result of the transaction, the transaction is not one between related parties.

# Appendix 2: Audit Quality and Risk Management

KPMG maintains a system of quality control designed to reflect our drive and determination to deliver independent, unbiased advice and opinions, and also meet the requirements of Canadian professional standards.

Quality control is fundamental to our business and is the responsibility of every partner and employee. The following diagram summarises the six key elements of our quality control systems.

Visit our Audit Quality Resources page for more information including access to our audit quality report, Audit quality: Our hands-on process.



# Appendix 3: Background and professional standards

# Internal control over financial reporting

As your auditors, we are required to obtain an understanding of internal control over financial reporting (ICFR) relevant to the preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on internal control. Accordingly, we do not express an opinion on the effectiveness of internal control.

Our understanding of ICFR was for the limited purpose described above and was not designed to identify all control deficiencies that might be significant deficiencies and therefore, there can be no assurance that all significant deficiencies and other control deficiencies have been identified. Our awareness of control deficiencies varies with each audit and is influenced by the nature, timing, and extent of audit procedures performed, as well as other factors.

The control deficiencies communicated to you are limited to those control deficiencies that we identified during the audit.

# Documents containing or referring to the audited financial statements

We are required by our professional standards to read only documents containing or referring to audited financial statements and our related auditors' report that are available through to the date of our auditors' report. The objective of reading these documents through to the date of our auditors' report is to identify material inconsistencies, if any, between the audited financial statements and the other information. We also have certain responsibilities, if on reading the other information for the purpose of identifying material inconsistencies, we become aware of an apparent material misstatement of fact.

We are also required by our professional standards when the financial statements are translated into another language to consider whether each version, available through to the date of our auditors' report, contains the same information and carries the same meaning.

#### kpmg.ca/audit



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#### 2016 FINANCIAL INFORMATION RETURN

Submitting: FIR Schedules Only Version: 2016-V1.03

#### DECLARATION OF THE MUNICIPAL TREASURER

Pursuant to the information required by the Province of Ontario under the Municipal Affairs Act, the following schedules are attached.

Schedule		Title		Completion
10	CONSOLIDATED STATEMENT OF OPERATIONS: REVENUE			
12	GRANTS, USER FEES AND SERVICE CHARGES			
20	TAXATION INFORMATION			
22	MUNICIPAL AND SCHOOL BOARD TAXATION			
24	PAYMENTS-IN-LIEU OF TAXATION			
26	TAXATION AND PAYMENTS-IN-LIEU SUMMARY			
28	UPPER-TIER ENTITLEMENTS		UPPER-TIER ONLY	
40	CONSOLIDATED STATEMENT OF OPERATIONS: EXPENSES			
42	ADDITIONAL INFORMATION			
51	SCHEDULE OF TANGIBLE CAPITAL ASSETS			
53	CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL TANGIBLE CAPITAL ASSET ACQUISITION FINANCING/DONATI			
54	CONSOLIDATED STATEMENT OF CASH FLOW	(SELECT DIRECT OR INDIRECT METHOD)		
60	CONTINUITY OF RESERVES AND RESERVE FUNDS			
61	DEVELOPMENT CHARGES RESERVE FUNDS			
62	DEVELOPMENT CHARGES RATES (INCLUDING SPECIAL AREA	S)		
70	CONSOLIDATED STATEMENT OF FINANCIAL POSITION			
72	CONTINUITY OF TAXES RECEIVABLE		SINGLE/LOWER-TIER ONLY	
74	LONG TERM LIABILITIES AND COMMITMENTS			and the second
76	GOVERNMENT BUSINESS ENTERPRISES (GBE)			
77	OTHER ENTITIES (DSSAB, HEALTH UNIT, OTHER AND TOTAL	ALL)		
79	COMMUNITY IMPROVEMENT PLANS			
80	STATISTICAL INFORMATION			
81	ANNUAL DEBT REPAYMENT LIMIT			
83	NOTES			

For the purposes of this Financial Information Return, the amounts disclosed on the attached schedules are in agreement with the books and records of the municipality and its consolidated entities

#### This Financial Information Return has been prepared in accordance with the Financial Information Return instructions. Questions regarding the information contained in the Schedules should be addressed to:

0020	Name	Niza Fadel
0022	Telephone	519-736-0012
0024	Fax	519-736-0011
0028	Email (Regulred)	nfadel@amherstburg.ca
0030	Website address of Municipality	www.amherstburg.ca
0091	Municipal Auditor	Cynthia A.Swift
0092	Municipal Audit Firm	KPMG
0095	Municipal Auditor's Email (Required)	caswift@kpmg ca
0090	Municipal Treasurer	Justin Rousseau
0093	Municipal Treasurer's Email (Required)	jrousseau@amherstburg.ca
0094	Date	26/05/2017

#### Signature of Municipal Treasurer

		Signature	Date
0070	Outstanding In-Year Critical Errors	0	
0075	Schedule 54. Cashflow - Direct or Indirect Method Chosen	a ana ana ana ana an	INDIRECT
0077	Method used to allocate Program Support to other functions in Schedule 40		
0078	If "Other Method" is selected in line 0077, please describe method of allocating Program Support		

		Municipal Data	Data Source
	Municipal Data	(#)	(List)
0040	Households	8,951	Stats Can
0041	Population	21,936	Stats Can
0042	Youth Population	2,088	MPAC

26.05.20	17 1	1.32
20.00.20		1.02

Province of C	Ontario - Ministry of Municipal Affairs			26.05.2017 11:3
	016: Amherstburg		LIDATED STATEMENT OF OPERATIO	Schedule 10
	ode: 45409	CONSO		led December 31, 201
51	TATEMENT OF OPERATIONS: REVENUE			
31	TATEMENT OF OPERATIONS. REVENUE			Own Purposes Revenue
	Property Taxation			s
0299	Taxation - Own Purposes (SLC 26 9199	04 - 72 2899 07) For UT (SLC 2	8 0299 12 - 28 0299 08)	20,597,99
0499	Payments-In-Lieu of Taxation (SLC 26	9599 08) For UT (SLC 28 0299 0	8)	392,44
9940			Subtotal	20,990,44
			oustorial	20,330,4
0510	Estimated tax revenue			
0620		F)	<u></u>	1,143,4
0695 0696	Other			
0697	Other			
0698	Other			
0699		L	Subtotal	1,143,40
	Conditional Grants			
0810		and a settle second and a second second second second		320,80
0815	and the second se	The state of the second s		3,646,49
0820 0825				075.03
0825			0 1045 01).	655,37
0831			0 1045 01)	
0899	Deletted to tende carried (bailada cas	(020 00 1047 01)	Subtotal	4,622,67
1098	Revenue from other municipalities for 1	annihle Canital Accets (SI C 12	9910 07)	
				254,71
1299	Total User Fees and Service Charges (	SLC 12 9910 04)		11,758,35
	Licences, permits, rents, etc.			
1410	Trailer revenue and permits			
1420	A TO CONTRACT A SALE AND A SALE A			519,62
1430				301,74
1431 1432				
1498	Other			
1499			Subtotal	821.37
	Fines and penalties			
1605	Provincial Offences Act (POA) Municip	ality which administers POA only		
1610				19,66
1620	3262			372,82
1698	Other			000.10
1699			Subtotal	392,48
	Other revenue			
1805	Investment income			449,37
1806	Interest earned on reserves and reserve	e funds		50,07
1811				
1812			C 60 1026 01)	1,363,19
1813		Professional and Professional Annual An	1032 01 + SLC 60 1035 01)	
1814 1830	Other Deferred revenue earned	Grants		39,32
1830	Donations.			398,53
1840				67,59
1850	Contributions from non-consolidated en			01,00
1865			2.)	
1870	Gaming and Casino Revenues			
1890	Other	Emergency Operations		26,40
1891	Other	Essex Power Yourth in Comm Fun	d	9,63
1892	Other	CO-AN Park		100,75
1893	Other	Drainage		3,02
1894 1895	Other			
1895	Other			
1890	Other			
1898	Other			
1899	understandig and a sign with the solution of t	L	Subtotal	2,507,92
1880	Municipal Land Transfer Tay (City of Ta	ronto Act 2006)		and the second second second
1000	municipal cand transier rax (City of To	nonto Act, 2000)	*****	
1905	Increase/Decrease in Government Busi	ness Enterprise equity		
9910			TOTAL Revenues	42,491,365

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#### **Schedule 10** CONSOLIDATED STATEMENT OF OPERATIONS: REVENUE for the year ended December 31, 2016

26.05.2017 11:32

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Continuity of Accumulated Surplus/(Deficit)

		\$
2010	PLUS: Total Revenues (SLC 10 9910 01)	42,491,362
2020	LESS: Total Expenses (SLC 40 9910 11).	38,787,789
2030	PLUS:	
2040	PLUS:	
2045	PLUS: PSAB Adjustments	
2099	Annual Surplus/(Deficit)	3,703,573
2060	Accumulated surplus/(deficit) at the beginning of year	195,103,458
2061	Prior period adjustments	
2062	Restated accumulated surplus/(deficit) at the beginning of year	195,103,458
9950	Accumulated surplus/(deficit) at the end of year (SLC 10 2099 01 + SLC 10 2062 01).	198,807,031

Continuity of	Government Business	Enterprise Equity
---------------	---------------------	-------------------

	Continuity of Government Business Enterprise Equity	1 \$
6010	Government Business Enterprise Equity, beginning of year .	4,980,852
6020 6060	PLUS: Net Income for Government Business Enterprise for year	202,656
6090	Government Business Enterprise Equity, end of year	5,183,508

#### Total of line 0899 includes:

	Provincial Gas Tax Funding	
4018	Provincial Gas Tax for Transit operating expenses.	
4019	Provincial Gas Tax for Transit capital expenses.	
4020	Provincial Gas Tax	0

#### Total of line 0899 includes:

4099

	Canada Gas Tax Funding	1 S
4025	General Government	
4030	Roads - Paved	655,371
4031	Roads - Unpaved	
4032	Roads - Bridges and Culverts	344,959
4033	Roadways - Traffic Operations & Roadside	
4040	Transit - Conventional	
4041	Transit - Disabled & special needs	
4045	Air transportation	
4046	Other	
	Environmental Services:	
4060	Wastewater collection/conveyance	
4061	Wastewater treatment & disposal	
4062	Urban storm sewer system	
4063	Rural storm sewer system	
4064	Water treatment	
4065	Water distribution/transmission	
4066	Solid waste collection	
4067	Solid waste disposal	
4068	Waste diversion	
4069	Other	
4075	Recreation Facilities - All Other	
4076	Cultural services	
4080	Commercial and industrial	

Canada Gas Tax

1,000,330

2016: Amherstburg T				GRANTS I	ISER FEES A		hedule 1
Code: 45409				GRANTS, C		or the year ended D	
	Ontario Conditional Grants	Canada Conditional Grants 2	Other Municipalities	User Fees and Service Charges 4	Ontario Grants - Tangible Capital Assets 5	Canada Grants - Tangible Capital Assets 6	Other Municipalities Tangible Capital Asse 7
	\$	\$	\$	\$	\$	S	\$
General government	109,571		89,700	178,974			
Protection services Fire			3.000	23.908			
Police.	101,700		162,010	164,689			
Court Security							
Prisoner Transportation							
Conservation authority							
Building permit and inspection services							
Emergency measures	the second s						
Provincial Offences Act (POA)		A SALANDA AND -				EQUICIES AND	
Other Subtotal	101,700	0	165,010	188,597	0	0	
Transportation services	101,100		100,010	100,007			
Roads - Paved	65,592			6,360	2,073,681	655,371	
Roads - Unpaved . Roads - Bridges and Culverts .							
Roads - Traffic Operations & Roadside							
Winter Control - Except sidewalks, Parking Lots							
Winter Control - Sidewalks, Parking Lots Only.							
Transit - Conventional							
Transit - Disabled & special needs							
Street lighting .							
Air transportation							
Other					0.070.004	000 074	
Subtotal Environmental services	65,592	0	0	6,360	2,073,681	655,371	
Wastewater collection/conveyance	1			5,827,080	1,572,817		
Wastewater treatment & disposal							
Urban storm sewer system							
Rural storm sewer system				4,621,637			
Water treatment . Water distribution/transmission				4,021,037			
Solid waste collection .							
Solid waste disposal							
Waste diversion							
Other Subtotal	0	0	0	10,448,717	1,572,817	0	
Health services	0	v	U	10,440,717	1,072,017	0	
Public health services							
Hospitals							
Ambulance services							Contract of the Low And
Ambulance dispatch					and the second second	and the second s	
Other							
Subtotal	0	0	0	0	0	0	
Social and family services							
General assistance							
Assistance to aged persons							
Other							
Subtotal	0	0	0	0	0	0	
Social Housing							
Public Housing							
Non - Profit/Cooperative Housing							
Rent Supplement Programs							
Other							
Other Subtotal	0	0	0	0	0	0	
	U	U	Ū	0	0	0	
Recreation and cultural services Parks				52.313			
Recreation programs	14,742			110,022			
Recreation facilities - Golf Course, Marina, Ski Hill	The second						
Recreation facilities - All Other				662,232			
Libraries							
Cultural services							
Other Tourism	29,200			4,720			
Subtotal	43,942	0	0	829,287	0	0	
Planning and development							
Planning and zoning				92,593			
Commercial and industrial							
Agriculture and reforestation							
Tile drainage/shoreline assistance		11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		13,831	THE PARK LODGE		Che Che Shirts
Other							
Other Subtotal	0	0	0	106,424	0	0	
	0	0	0	106,424	0	0	

General Information

#### 1. Optional Property Classes in Effect

		Y or N
0202	N New Multi-Residential	N
0205	G Parking Lot (Includes CJ, CR, CX, CY, CZ)	Y
0210	D Office Building	Y
0215	S Shopping Centre	N
0220	L Large Industrial	Y
0225	Other	N

:	2. Capping Parameters and Results	Decrease - Percentage Retained	Tax Adjustment - Increasers	Net Class Impact	Annualized Tax Limit	CVA Tax Limit	Value for Protected	CVA Threshold Value for Clawed Back Properties	Exclude Properties Previously at CVA Tax	Exclude Properties that go from Capped to Clawed Back	Exclude Properties that go from Clawed Back to Capped
		2	3	4	5	6	7	8	9	10	11
		%	\$	\$	%	%	\$	\$	Y or N	Y or N	Y or N
0320	M Multi-Residential								Y	Y	Y
0330	C Commercial	64.8%	500	-573	10.0%	10.0%	500	500	Y	Y	Y
0340	I Industrial	92.0%	500	-812	10.0%	10.0%	500	500	Y	Y	Y

	3. Graduated Taxation (Tax Bands)			Low	Band	Middle Band		
		Grad. Tax Rates in Effect?	Number of Tax Bands	CVA Boundary	% of Highest Band Rate	CVA Boundary	% of Highest Band Rate	
	3. Graduated Taxation (Tax Bands)	2	3	4	5	6	7	
		Y or N		s	%	\$	%	
0610	C Commercial	N			The Party of the		Carena de	
0611	G Parking Lot.	N			STATES IN		PETPIC PLOTET	
0612		N			1212123	March RA	A DECK STORY	
0613	S Shopping Centre	N	CONTRACTOR DE		Constant of the	E HILLIGH	and the second second	
0620	I Industrial	N		26 8 3 10	C. S. M. C. S. M. S.		100000000000000000000000000000000000000	
0621	L Large Industrial	N	Sector Sector	and a state of	1.	THE REAL PROPERTY	ALL BALLE	

2

	4. F	'hase-In Program in Effect (Most recent Phase-In only)	Phase-In Program in Effect? 2 Y or N	Year Current Phase- In Initiated 3 Year	Term of Current Phase-In 4 # of Yrs
0805	5	Residential	V	2012	# 01 113
			1		
0810		M Multi-Residential	Y	2012	4
0815	٢	New Multi-Residential	Y	2012	4
0820	C	Commercial (Includes G, D, S)	Y	2012	4
0840	1	Industrial (Includes L)	Y	2012	4
0850	F	Farmland	Y	2012	4
0855	1	Managed Forest	Y	2012	4
0860	F	Pipeline	Y	2012	4

# Rebates for Eligible Charities Rebate Percentage for Eligible Charities (SLC 72 2099 xx)....

	[	12	TERIM Billing Install	nents	1	FINAL Billing Installmer	nts
	6. Property Tax Due Dates for Current Year	Installments	First Due Date	Last Due Date	Installments	First Due Date	Last Due Date
	To be completed by Single/Lower-tier Municipalities Only	2	3	4	5	6	7
		#	YYYYMMDD	YYYYMMDD	#	YYYYMMDD	YYYYMMDD
1210	R Residential	2	20160229	20160429	2	20160729	20161028
1220	M Multi-Residential	2	20160229	20160429	2	20160729	20161028
1230	F Farmland	2	20160229	20160429	2	20160729	20161028
1240	T Managed Forest	2	20160229	20160429	2	20160729	20161028
1250	C Commercial	2	20160229	20160429	2	20160729	20161028
1260	I Industrial	2	20160229	20160429	2	20160729	20161028
1270	P Pipeline	2	20160229	20160429	2	20160729	20161028
1298	Other			BOARD CONTRACT			

2%

40.0%

26.05.2017 11.32

Asmt Code: 3729 MAH Code: 45409

1. GENERAL PURPOSE LEVY INFORMATION

								Phase-In Taxable Assessment					LT/ST Taxes	UT Taxes	Education Taxes	TOTAL
299			TOTAL					2,193,951,600		ala (4)4 (4)4	r konstralon a	104 x 404 x 40	19,418,164	9,916,082	5,971,471	35,305,7
			Property	Tax Rate		Percent of	CVA	Phase-In		Tax	Rates		Municipal	Taxes	Education	19-5
	RTC RTQ	Tax Band	Class	Description	Tax Ratio	Full Rate	Assessment	Taxable Assessment	LT / ST	UT	EDUC	TOTAL	LT / ST	UT	Taxes	TOTAL
	1	2	3	4	5	6	7	16	8	9	10	11	12	13	14	15
	LIST	LIST				%	s	s	0.xxxxxxx%	0.xxxxxxx%	0.xxxxxx%	0.xxxxxxx%	s	s	s	s
001	0	Amher	stburg T										L			
010	RT	0	Residential	Full Occupied	1.000000	100%	1,824,514,205	1,824,514,205	0.904533%	0.461909%	0.188000%	1.554442%	16,503,333	8,427,595	3,430,087	28,36
031	R1	0	Residential	Farm, Awaiting Devel Ph I	1.000000	25%	1,027,200	1,027,200	0.226133%	0.115477%	0.047000%	0.388610%	2,323	1,186	483	
050	MT	0	Multi-Residential	Full Occupied	1.955400	100%	25,009,030	25,009,030	1.768724%	0.903217%	0.188000%	2.859941%	442,341	225,886	47,017	7
110	FT	0	Farmland	Full Occupied	0.250000	100%	160,604,254	160,604,254	0.226133%	0.115477%	0.047000%	0.388610%	363,179	185,461	75,484	6
140	TT	0	Managed Forest	Full Occupied	0.250000	100%	617,300	617,300	0.226133%	0.115477%	0.047000%	0.388610%	1,396	713	290	
210	CT	0	Commercial	Full Occupied	1.082044	100%	93,362,443	93,362,443	0.978745%	0.499806%	1.355735%	2.834286%	913,780	466,631	1,265,747	2,6
240	CU	0	Commercial	Excess Land	1.082044	70%	3,193,355	3,193,355	0.685122%	0.349864%	0.949015%	1.984001%	21,878	11,172	30,305	
270	CX	0	Commercial	Vacant Land	0.562000	53%	4,321,600	4,321,600	0.508348%	0.259593%	0.707431%	1.475372%	21,969	11,219	30,572	
340	ST	0	Shopping Centre	Full Occupied	1.082044	100%	18,061,000	18,061,000	0.978745%	0.499806%	1.180000%	2.658551%	176,771	90,270	213,120	4
510	IT	0	Industrial	Full Occupied	1.942500	100%	29,098,107	29,098,107	1.757056%	0.897258%	1.500000%	4.154314%	511,270	261,085	436,472	1,2
515	IH	0	Industrial	Full Occupied, Shared PIL	1.942500	100%	84,900	84,900	1.757056%	0.897258%	1.500000%	4.154314%	1,492	762	1,274	
540	IU	0	Industrial	Excess Land	1.942500	65%	2,206,044	2,206,044	1.142086%	0.583218%	0.975000%	2.700304%	25,195	12,866	21,509	
570	IX	0	Industrial	Vacant Land	1.942500	65%	4,903,900	4,903,900	1.142086%	0.583218%	0.975000%	2.700304%	56,007	28,600	47,813	
510	LT	0	Large Industrial	Full Occupied	2.686100	100%	5,542,028	5,542,028	2.429667%	1.240734%	1.500000%	5.170401%	134,653	68,762	83,130	2
520	LU	0	Large Industrial	Excess Land	2.686100	65%	66,234	66,234	1.579283%	0.806477%	0.975000%	3.360760%	1,046	534	646	
710	PT	0	Pipeline	Full Occupied	1.303000	100%	11,237,000	11,237,000	1.178607%	0.601867%	1.500000%	3.280474%	132,440	67,632	168,555	3
140	JT	0	Industrial, NConstr.	Full Occupied	1.942500	100%	1,338,000	1,338,000	1.757056%	0.897258%	1.180000%	3.834314%	23,509	12,005	15,788	
440	XT	0	Commercial, NConstr.	Full Occupied	1.082044	100%	8,695,000	8,695,000	0.978745%	0.499806%	1.180000%	2.658551%	85,102	43,458	102,601	1
45	XU	0	Commercial, NConstr.	Excess Land	1.082044	70%	70,000	70,000	0.685122%	0.349864%	0.826000%	1.860986%	480	245	578	
						(						Section 201	0	0	0	
201				Subtot	al		2,193,951,600	2,193,951,600					19,418,164	9,916,082	5,971,471	35,3

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# Asmt Code: 3729

#### Schedule 22 MUNICIPAL and SCHOOL BOARD TAXATION

for the year ended December 31, 2016

	Municipal T	axes	Education	
4. ADJUSTMENTS TO TAXATION	LT / ST 12 \$	UT 13 \$	Taxes 14 \$	TOTAL 15 \$
7010 Adjustments for properties, shared as if Payment-In-Lieu (Hydro properties RTQ = H, J, K).				0
5. SUPPLEMENTARY TAXES				
9799 Total of all supplementary taxes (Supps, Omits, Section 359)	289,259	143,576	70,769	503,604
6. AMOUNT LEVIED BY TAX RATE 9910	19,707,423	10,059,658	6,042,240	35,809,321
9910 TOTAL Levied by Tax Rate	19,707,423	10,059,056	0,042,240	35,609,321
7. AMOUNTS ADDED TO TAX BILL				
8005 Local improvements	342,307			342,307
8010 Sewer and water service charges				0
8015 Sewer and water connection charges				0
8020 Fire service charges				0
8025 Minimum tax (differential only)				0
8030 Municipal drainage charges				0
8035 Waste management collection charges				0
8040 Business improvement area				0
8097 Other Capital Replacement & Reserve Levies	783,052			783,052
9890 Subtotal	1,125,359	0	0	1,125,359
8. OTHER TAXATION AMOUNTS				
8045 Railway rights-of-way (RTC = W)				0
8050 Utility transmission and utility corridors (RTC = U)				0
8098 Other				0
9892 Subtotal	0	0	0	0
9. TOTAL AMOUNT LEVIED				
9990 TOTAL Levies	20,832,782	10,059,658	6,042,240	36,934,680

Asmt Code: 3729 MAH Code: 45409 26.05.2017 11:38

1. GENERAL PURPOSE PAYMENTS-IN-LIEU

							PIL Phased-In Assessment					LT/ST PILS	UT PILS	Education PILS	TOTAL
		TOTAL	$\mathbf{x} = \mathbf{x} + $		******		11,153,700			(1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,		107,181	54,734	84,106	246,0
		Property	Tax Rate		Percent of	PIL CVA	PIL Phased-In	1.	Tax	Rates		Municipa	al PILS	Education	
DTO	1 ax Dand	Class	Description	Tax Ratio	Full Rate	Assessment	Assessment	LT/ST	UT	EDUC	TOTAL	LT / ST	UT	PILS	TOTAL
1	2	3	4	5	6	7	16	8	9	10	11	12	13	14	15
LIST	LIST				%	\$	s	0.xxxxxx%	0.xxxxxx%	0.xxxxxx%	0.xxxxxx%	\$	s	s	\$
0	Amher	stburg T													
RF	0	Residential	PIL: Full Occupied	1.000000	100%	473,000	473,000	0.904533%	0.461909%	0.188000%	1.554442%	4,278	2,185	889	7,3
RG	0	Residential	PIL: 'General' Only (No Educ.)	1.000000	100%	1,936,900	1,936,900	0.904533%	0.461909%		1.366442%	17,520	8,947	0	26,4
CF	0	Commercial	PIL: Full Occupied	1.082044	100%	6,067,000	6,067,000	0.978745%	0.499806%	1,355735%	2.834286%	59,380	30,323	82,252	171,9
CP	0	Commercial	PIL: Full Occupied, Taxable Tenant of Province	1.082044	100%	1,600	1,600	0.978745%	0.499806%	1.355735%	2.834286%	16	8	22	
CG	0	Commercial	PIL: 'General' Only (No Educ.)	1.082044	100%	2,492,500	2,492,500	0.978745%	0.499806%		1.478551%	24,395	12,458	0	36,8
CY	0	Commercial	PIL: Vacant Land	0.562000	53%	127,500	127,500	0.508348%	0.259593%	0.707431%	1.475372%	648	331	902	1,88
												0	0	0	
IG	0	Industrial	PIL: 'General' Only (No Educ.)	1.942500	100%	51,000	51,000	1.757056%	0.897258%		2.654314%	896	458	0	1,3
IY	0	Industrial	PIL: Vacant Land	1.942500	65%	4,200	4,200	1.142086%	0.583218%	0.975000%	2.700304%	48	24	41	1
_												0	0	0	
												0	0	0	
												0	0	0	
												0	0	0	
												0	0	0	
												0	0	0	
												0	0	0	
												0	0	0	
												0	0	0	
												0	0	0	
												0	0	0	
			Subtot	tal		11,153,700	11,153,700					107,181	54,734	84,106	246,02

Asmt Code: 3729 MAH Code: 45409

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### Schedule 24 **PAYMENTS-IN-LIEU of TAXATION**

for the year ended December 31, 2016

4. SUPPLEMENTARY PAYMENTS-IN-LIEU	LT/ST 12	UT	DILO	
4. SUFFLEMENTART FATMENTS IN LIES	S	13 \$	PILS 14 S	TOTAL 15 S
Total of all supplementary PILS (Supps, Omits, Section 444) .				0
5. PAYMENTS-IN-LIEU LEVIED BY TAX RATE				
TOTAL PILS Levied by Tax Rate	107,181	54,734	84,106	246,021
6. AMOUNTS ADDED TO PAYMENTS-IN-LIEU				
Local improvements				0
3010 Sewer and water service charges				0
3015 Sewer and water connection charges				0
3020 Fire service charges				0
3030 Municipal drainage charges				0
3035 Waste management collection charges				0
Business improvement area				0
3097 Other				0
Subtotal	1 0	0	0	0
7. OTHER PAYMENTS-IN-LIEU AMOUNTS				
3045 Railway rights-of-way (RTC = W) - from Ontario Enterprises	3,292	1,811	6,856	11,959
Railway rights-of-way (RTC = W) - from Province				0
Utility transmission and utility corridors (RTC = U) - from Ontario Enterprises	*			0
Utility transmission and utility corridors (RTC = U) - from Province				0
Institutional Payments - Heads and Beds (Mun. Act 323, 324)	a			0
Hydro-electric Power Dams - from Province	16			0
3098 Other Capital Replacement & Reserve	3,856			3,856
Subtotal	7,148	1,811	6,856	15,815
8. TOTAL PAYMENTS-IN-LIEU LEVIED				
10990 TOTAL PILS Levied	114,329	56,545	90,962	261,836

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FIR2016: Amherstburg T

### Schedule 26

#### TAXATION and PAYMENTS-IN-LIEU SUMMARY

for the year ended December 31, 2016

	1. Municipal and School Board Tax	ation				A DESCRIPTION OF T			TOTAL	ENG - Public	FRE - Public	ENG - Separate	FRE - Separate	Other
9010	Legislated Percentage of Education Ta	xes distributed to each S	School Board (Applic, to Co	om, Ind, Pipelines)					100.000%	56.004%	1.114%	33.956%	8.926%	0.000%
	[	Taxable Asmt.	Taxable Asmt.	Phase-In	Phase-In		Municipal	Taxes			Distribution of Educ	ation Taxes in column	6 by School Board	
		(CVA)	(Wtd & Disc CVA)	Taxable Asmt. (CVA)	Taxable Asmt. (Wtd & Disc CVA)	TOTAL Taxes	LT / ST	UT	Education Taxes	ENG - Public	FRE - Public	ENG - Separate	FRE - Separate	Other
	Property Class Group	16 ¢	2	18	17	3	4	5	6	7	8	9	10	11 S
0010	Residential	1,825,541,405	1.824,771.005	1,825,541,405	1,824,771,005	28,365,007	16,505,656	8,428,781	3,430,570	2,425,531	8.073	881,336	115,630	3
0050	Multi-residential	25,009,030	48,902,657	25,009,030	48,902,657	715,244	442,341	225,886	47.017	39,123	76	7.361	457	
0110	Farmland	160,604,254	40,151,064	160,604,254	40,151,064	624,124	363,179	185,461	75,484	63,423	128	10,286	1.647	
0140	Managed Forests	617,300	154,325	617,300	154,325	2,399	1,396	713	290	148	1	137	4	
9110	Subtotal	2,011,771,989	1,913,979,051	2,011,771,989	1,913,979,051	29,706,774	17,312,572	8,840,841	3,553,361	2,528,225	8,278	899,120	117,738	0
0210	Commercial	100,877,398	104,728,248	100.877.398	104,728,248	2,773,273	957,627	489.022	1,326,624	742,963	14,779	450,468	118,414	0
0215	Commercial New Construction.	8,765,000	9,461,393	8,765,000	9,461,393	232,464	85,582	43,703	103,179	57,784	1,149	35,035	9,210	0
0310	Parking Lot	0	0	0	0	0	0	0	0	0	0	0	0	0
0320	Office Building	0	0	0	0	0	0	0	0	0	0	0	0	0
0325	Office Building New Constructio	0	0	0	0	0	0	0	0	0	0	0	0	0
0340	Shopping Centre	18,061,000	19,542,797	18,061,000	19,542,797	480,161	176,771	90,270	213,120	119,356	2,374	72,367	19,023	0
0345	Shopping Centre New Construc	0	0	0	0	0	0	0	0	0	0	0	0	0
9120	Subtotal	127,703,398	133,732,438	127,703,398	133,732,438	3,485,898	1,219,980	622,995	1,642,923	920,103	18,302	557,871	146,647	0
0510	Industrial	36,292,951	65,665,184	36,292,951	65,665,184	1,404,345	593,964	303,313	507,068	283,978	5,649	172,180	45,261	0
0515	Industrial New Construction.	1,338,000	2,599,065	1,338,000	2,599,065	51,302	23,509	12,005	15,788	8,842	176	5,361	1,409	0
0610	Large Industrial	5,608,262	15,002,084	5,608,262	15,002,084	288,771	135,699	69,296	83,776	46,918	933	28,447	7,478	0
0615	Large Industrial New Constructi	0	0	0	0	0	0	0	0	0	0	0	0	0
9130	Subtotal	43,239,213	83,266,333	43,239,213	83,266,333	1,744,418	753,172	384,614	606,632	339,738	6,758	205,988	54,148	0
0710	Pipelines	11,237,000	14,641,811	11,237,000	14,641,811	368,627	132,440	67,632	168,555	94,398	1,878	57,235	15,045	0
0810	Other Property Classes	0	0	0	0	0	0	0	0					
9160	Adj. for shared PIL properties					0	0	0	0					
9170	Supplementary Taxes		and the second			503,604	289,259	143,576	70,769	52,064	485	14,622	3,598	
9180	Total Levied by Rate	and the second	SALL VERSIENS	ELSO BALLING		35,809,321	19,707,423	10,059,658	6,042,240	3,934,527	35,701	1,734,835	337,176	0
9190	Amts Added to Tax Bill					1,125,359	1,125,359	0						
			and the second second	and the second sec		0	0	0	0					
9199	TOTAL before Adj.	2,193,951,600	2,145,619,632	2,193,951,600	2,145,619,632	36,934,680	20,832,782	10,059,658	6,042,240	3,934,527	35,701	1,734,835	337,176	0

#### 2. Payments-In-Lieu of Taxation

	1	PIL Asmt.	PIL Asmt.	Phase-In	Phase-In		Municipal	PILS		
	Property Class Group	(CVA) 16 \$	(Wtd & Disc CVA) 2 S	PIL Asmt. (CVA) 18 \$	PIL Asmt. (Wtd & Disc CVA) 17 \$	Total PILS Levied 3 \$	LT/ST 4 S	UT 5 \$	Education PILS 6 \$	
1010	Residential	2,409,900	2,409,900	2,409,900	2,409,900	33,819	21,798	11,132	889	
1050	Multi-residential	0	0	0	0	0	0	0	0	
1110	Farmland	0	0	0	0	0	0	0	0	
1140	Managed Forests	0	0	0	0	0	0	0	0	
9210	Subtotal	2,409,900	2,409,900	2,409,900	2,409,900	33,819	21,798	11,132	889	
1210	Commercial	8,688,600	9,301,464	8,688,600	9,301,464	210,735	84,439	43,120	83,176	
1215	Commercial New Construction	0,000,000	0	0	0	0	0	0	0	
1310	Parking Lot	0	0	0	0	0	0	0	0	
1320	Office Building	0	0	0	0	0	0	0	0	
1325	Office Building New Constructic	0	0	0	0	0	0	0	0	
1340	Shopping Centre	0	0	0	0	0	0	0	0	Part 3 contains Distribution of PILS by School Boards
1345	Shopping Centre New Construc	0	0	0	0	0	0	0	0	
9220	Subtotal	8,688,600	9,301,464	8,688,600	9,301,464	210,735	84,439	43,120	83,176	
1510	Industrial	55,200	104,371	55,200	104,371	1,467	944	482	41	
1515	Industrial New Construction.	0	0	0	0	0	0	0	0	
1610	Large Industrial	0	0	0	0	0	0	0	0	
1615	Large Industrial New Constructi	0	0	0	0	0	0	0	0	
9230	Subtotal	55,200	104,371	55,200	104,371	1,467	944	482	41	
1718	Pipelines	0	0	0	0	0	0	0	0	
1810	Other Property Classes	0	0	0	0	0	0	0	0	
9270	Supplementary PILS	The second second				0	0	0	0	
9280	Total Levied by Rate	and the second second	and the second se	and the second second		246,021	107,181	54,734	84,106	
9290	Amts Added to PILs					0	0	0	0	
9292	Other PIL Amounts					15,815	7,148	1,811	6,856	
9299	TOTAL before Adj.	11,153,700	11,815,735	11,153,700	11,815,735	261,836	114,329	56,545	90,962	

3. Payments-In-Lieu of Taxation: Distribution of Entitlements

			PILS Levied		TOTAL PILS	Adjustment	TOTAL PIL	Distrib. of F	PIL Entitlement	in Col. 7	Dist	ibution of Educatio	n PILS in colum	in 10 by School E	Board
	Source of PILS	LT/ST	UT	Education	Levied	to PILS Levied	Entitlement	LT / ST	UT	Education	English - Public	French - Public	English - Separate	French - Separate	Other
		3	4	5	2	6	7	8	9	10	11	12	13	14	15
		s	\$	s	s	S	s	S	S	\$	\$	s	\$	s	\$
5010	Canada	37,244	19,019	46,531	102,794	137,579	240,373	226,152	13,586	635	635				
5020	Canada Enterprises				0		0								
	Ontario														
	Municipal Tax Assist. Act														
5210	Prev. Exempt Properties				0		0								
5220	Other Mun. Tax Asst. Act				0		0								
5230	Inst. Payments - Heads and Beds	0	0	0	0		0								
5232	Railway Rights-of-way	0	0	0	0		0								
5234	Utility Corridors/Transmission	0	0	0	0		0								
5236	Hydro-Electric Power Dams	0	0	0	0		0								
5240	Other Town & MOE	69,938	35,715	37,575	143,228	55,433	198,661	163,000	35,640	21	12		7	2	
	Ontario Enterprises														
5410	Ontario Mortgage and Housing Corporation				0		0								
<b>D</b> <sup>5430</sup>	Liquor Control Board of Ont				0		0								
a 5432	Railway Rights-of-way	3,292	1,811	6,856	11,959		11,959	3,292	1,811	6,856	3,786	49	2,485	536	
age 5432	Utility Corridors/Transmission	0	0	0	0		0								
5437	Ontario Lottery and Gaming Corp				0		0								
O 5460	Other	3,855			3,855	-3,855	0								
5610	Municipal Enterprises				0		0								
5910	Other Muns and Enterprises				0		0								
5950	Amounts Added to PIL	0	0	0	0		0								
9599	TOTAL	114,329	56,545	90,962	261,836	189,157	450,993	392,444	51,037	7,512	4,433	49	2,492	538	

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# FIR2016: Amherstburg T Asmt Code: 3729 MAH Code: 45409

#### Schedule 40 CONSOLIDATED STATEMENT OF OPERATIONS: EXPENSES for the year ended December 31, 2016

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	Salaries, Wages and Employee Benefits	Interest on Long Term Debt	Materials	Contracted Services	Rents and Financial Expenses	External Transfers	Amortization	Total Expenses Before Adjustments	Inter-Functional Adjustments	Allocation of Program Support *	Total Expenses After Adjustments
	1	2	3	4	5	6	16	7	12	13	11
General government	\$	S	\$	\$	\$	\$	\$	\$	\$	S	S
0240 Governance	138.645		20,841	39,321			104,623	303,430		1	303,430
0250 Corporate Management	3,228,946	709	1,782,956	143,951	37,465	31,500		5,225,527			5,225,527
0260 Program Support								0		0	0
0299 Subto	tal 3,367,591	709	1,803,797	183,272	37,465	31,500	104,623	5,528,957		0 0	5,528,957
Protection services 0410 Fire	1,135,369	465	472,939	42,117	1		230,614	1,881,504			1.881.504
0410 Fire			555.851	366.544			168.971	5,933,916			5,933,916
0421 Court Security								0			0
0422 Prisoner Transportation								0			0
0430 Conservation authority								0			0
0440 Protective inspection and control								0			0
0445 Building permit and inspection services								0			0
0450 Emergency measures	1911							0			0
0460 Provincial Offences Act (POA)	4.9 s							0			0
0498 Other Crossing Guards	65,585		1,982	0.000				67,567			67,567
0499 Subto	6,041,098	2,871	1,030,772	408,661	0	0	399,585	7,882,987		0 0	7,882,987
Transportation services											
0611 Roads - Paved	1,323,334	194,367	3,080,147	71,172			3,606,637	8,275,657			8,275,657
0612 Roads - Unpaved			and the first of the second					0			0
0613 Roads - Bridges and Culverts								0			0
0614 Roads - Traffic Operations & Roadside								0			0
0621 Winter Control - Except sidewalks, Parking Lots	30.30 <sup>-</sup>		177,668					177,668			177,668
0622 Winter Control - Sidewalks, Parking Lots Only								0			0
0631 Transit - Conventional								0			0
0632 Transit - Disabled & special needs								0			0
0640 Parking								0			0
0650 Street lighting			343,610					343,610			343,610
0660 Air transportation								0			0
0699 Subto	tal 1,323,334	194,367	3,601,425	71,172	0	0	3,606,637	8,796,935		0 0	the second se
Environmental services		1	0 000 000							1	
0811 Wastewater collection/conveyance		1,041,331	3,807,354	1,460,872			2,469	6,312,026			6,312,026
0812 Wastewater treatment & disposal							1,722,051	1,722,051 1,021,524			1,722,051 1,021,524
0821 Urban storm sewer system							1,021,324	1,021,524			1,021,524
0822 Rural storm sewer system 0831 Water treatment							1,253,895	1,253,895			1,253,895
0831 Water treatment . 0832 Water distribution/transmission		149,528	-3,786,675	946.922			1,000,000	-1,902,555			-1,902,555
0840 Solid waste collection	107 Julio			407,668				407,668			407,668
0850 Solid waste disposal	W.		107,552	704,266				811,818			811,818
0860 Waste diversion								0			0
0898 Other								0			0
0899 Subto	tal 787,670	1,190,859	128,231	3,519,728	0	0	3,999,939	9,626,427		0 0	9,626,427
Health services											
1010 Public health services		1						0			0
1020 Hospitals								0			0
1030 Ambulance services								0			0
1035 Ambulance dispatch	n.e.							0			0
1040 Cemeteries	9.42							0			0
1098 Other		0	0	0	0	0	0	0		0 0	0
1099 Subto	tal 0	0	0	0	U	U	U	U		•	4
Social and family services											
1210 General assistance								0			0
1220 Assistance to aged persons								0			0
1230 Child care								0			0
1298 Other					0			0			0
1299 Subto	tal	0	0	0	0	0	0	0			0

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#### FIR2016: Amherstburg T Asmt Code: 3729 MAH Code: 45409

# CONSOLIDATED STATEMENT OF OPERATIONS: EXPENSES for the year ended December 31, 2016

	Salaries, Wages and Employee Benefits	Interest on Long Term Debt	Materials	Contracted Services	Rents and Financial Expenses	External Transfers	Amortization	Total Expenses Before Adjustments	Inter-Functional Adjustments	Allocation of Program Support *	Total Expenses After Adjustments
	1	2	3	4	5	6	16 \$	7	12	13	11
Social Housing											
Public Housing					1			0			
Non-Profit/Cooperative Housing								0			
Rent Supplement Programs								0			
Other								0			
Other								0			
Subtotal	0	0	0	0	0	0	0	0	0	0	
Recreation and cultural services											
Parks	614,729	12,939	396,820				401,712	1,426,200			1,
Recreation programs	294,732		195,226					489,958			
Rec. Fac Golf Crs, Marina, Ski Hill								0			
Rec. Fac All Other	890,165	257,219	1,166,753				1,263,868	3,578,005			3
Libraries			5,674				14,598	20,272			
Museums							14,661	14,661			
Cultural services			31,886					31,686			
Other Tourism	49,897	5,092	114,151					169,140			
Subtotal	1,849,523	275,250	1,910,510	0	0	0	1,694,839	5,730,122	0	0	5
Planning and development											
Planning and zoning .	386,180		8,125	35,271			7,130	436,706			
Commercial and Industrial	385,288		4,937	68,394				458,619			
Residential development								0			
Agriculture and reforestation								0			
Tile drainage/shoreline assistance		3,952	The second second					3,952		BORE CONTRACTOR	
Other ByLaw	279,563		17,225	26,296				323,084			
Subtotal	1,051,031	3,952	30,287	129,961	0	0	7,130	1,222,361	0	0	1
Other								0			

#### Schedule 42 **ADDITIONAL INFORMATION** for the year ended December 31, 2016

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Additional information contained in Schedule 40

	Additional information contained in Schedule 40	1
	Total of column 1 includes:	\$
5010	Salaries and wages	11,065,582
5020	Employee benefits	3,354,665
5099	Total Salaries, Wages and Employee benefits (Not including line 5050)	14,420,247
5050	Salaries, Wages and Employee benefits capitalized on Schedule 51	
5098	Total Salaries, Wages and Employee benefits (including capitalized wages)	14,420,247
	Total of column 3 includes:	
5110	Amounts for tax write-offs reported in SLC 40 0250 03	
	Total of column 4 includes:	
5210	Municipal Property Assessment Corporation (MPAC)	
	Total of column 5 includes:	
5610	Short term interest costs	37,465
	Total of column 6 includes:	
5810	Grants to charitable and non-profit organizations	31,500
5820	Grants to universities and colleges	
	Contributions to UNCONSOLIDATED joint local boards	
5840	Health unit	
5850	District Social Services Administration Board (DSSAB)	
5860	Consolidated Municipal Service Manager (CMSM)	
5870	Homes for the aged	
5880	Recreation boards	
5890	Fire area boards	
5895	Other	
5896	Other	
5897	Other	
5898	Other	
	Total of column 11 includes:	
	Payments for long term commitments and liabilities financed from the consolidated	
100000		

# Schedule 51 SCHEDULE OF TANGIBLE CAPITAL ASSETS for the year ended December 31, 2016

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IALY	SIS BY FUNCTIONAL CLASSIFICATION				COST				AMORTI	ZATION		
		2016 Opening Net Book Value	2016 Opening Cost Balance	Additions and Betterments	Disposals	Write Downs	2016 Closing Cost Balance	2016 Opening Amortization Balance	Annual Amortization	Amortization Disposal	2016 Closing Amortization Balance	2016 Closing Net Book Value
		1 \$	2	3	4	5 \$	6 \$	7 \$	8	9	10 S	11 S
0299	General government	3,355,721	3,959,709	1,772,413	377,323		5,354,799	603,988	104,623	330,024	378,587	4,976,21
	Protection services											
0410	Fire	2,699,929	6,285,646	50,000	231,460		6,104,186	3,585,717	230,614	231,460	3,584,871	2,519,31
0420	Police	1,039,032	2,723,564	85,223	766,037		2,042,750	1,684,532	168,971	604,919	1,248,584	794,16
0421	Court Security	0	0				0	0			0	
0422	Prisoner Transportation	0	0				0	0			0	
0430	Conservation authority	0	0				0	0			0	
0440	Protective inspection and control	0	0				0	0			0	
0445	Building permit and inspection services	0	0				0	0			0	
0450	Emergency measures	0	0				0	0			0	
0460	Provincial Offences Act (POA)	0	0				0	0			0	
0498	Other .	0	0				0	0			0	
0499	Subtotal	3,738,961	9,009,210	135,223	997,497	0	8,146,936	5,270,249	399,585	836,379	4,833,455	3,313,48
	Transportation services											
0611	Roads - Paved	32,731,855	103,038,527	4,225,095	89,474		107,174,148	70,306,672	3,606,637	87,910	73,825,399	33,348,74
0612	Roads - Unpaved	0	0				0	0			0	
0613	Roads - Bridges and Culverts	0	0				0	0			0	
0614	Roads - Traffic Operations & Roadside	0	0				0	0			0	
0621	Winter Control - Except sidewalks, Parking Lots	0	0				0	0			0	
0622	Winter Control - Sidewalks, Parking Lots Only	0	0				0	0			0	
0631	Transit - Conventional	0	0				0	0			0	
0632	Transit - Disabled & special needs	0	0				0	0			0	
0640	Parking.	0	0				0	0			0	
0650	Street lighting	0	0				0	0			0	
0660	Air transportation	0	0				0	0			0	
0698	Other	0	0				0	0			0	
0699	Subtotal	32,731,855	103,038,527	4,225,095	89,474	0	107,174,148	70,306,672	3,606,637	87,910	73,825,399	33,348,74
	Environmental services											
0811	Wastewater collection/conveyance	11,112	47.524				47.524	36,412	2.469		38,881	8,64
0812	Wastewater treatment & disposal	71,538,437	92,500,555	4,165,932	3,540,492		93,125,995	20,953,586	1,722,051	3,080,594	19,595,043	73,530,95
0821	Urban storm sewer system	25,253,276	51,066,941	2.063.960	Colta Colta Ta		53,130,901	25,813,665	1.021.524		26,835,189	26,295,71
0822	Rural storm sewer system	0	0				0	0	.100.100.1		0	20,200,71
0831	Water treatment	80,165,992	108,862,611	821,451			109,684,062	28,705,150	1,253,895		29,959,045	79,725,01
0832	Water distribution/transmission	0	0				0	0	1,000,000		0	10,120,01
840	Solid waste collection	0	0				0	0			0	
0850	Solid waste disposal	0	0				0	0			0	
0860	Waste diversion	0	0				0	0			0	
898	Other	0	0				0	0			0	
0890	Subtotal	176,968,817	252,477,631	7,051,343	3,540,492	0		75,508,813	3,999,939	3,080,594	76,428,158	179,560,32
	Health services	110,000,011	Fast411,001	1,001,010	0,010,102		200,000,000	10,000,010	5,000,000	0,000,034	. 0,160,100	110,000,02
1010	Public health services	0	0	1	1		0	0		1	0	
1020	Hospitals	0	0				0	0			0	
1020	Ambulance services	0	0				0	0			0	
1030		0	0				0	0			0	
035	Ambulance dispatch	0	0				0	0			0	
040	Other	0	0				0	0			0	
	Other Subtotal	0	0	0	0	0	and the second se	0	0	0	0	
1099		0	U	0	0	0	0	U	U	U	0	
1210	Social and family services	0	0				0	0			0	
1210	General assistance	0	0				0	0			0	
1220	Assistance to aged persons	0	0				0	0			0	
1230	Child care	0	0				0	0			0	
1298 1299	Other .	0	0	0	0	0		0	0	0		
	Subtotal	0	0	0	0	0	0	0	0	0	0	

### FIR2016: Amherstburg T Asmt Code: 3729

# Schedule 51 SCHEDULE OF TANGIBLE CAPITAL ASSETS for the year ended December 31, 2016

NALY	SIS BY FUNCTIONAL CLASSIFICATION				COST				AMORTI	ZATION	1.2.1.1	
		2016 Opening Net Book Value	2016 Opening Cost Balance	Additions and Betterments	Disposals	Write Downs	2016 Closing Cost Balance	2016 Opening Amortization Balance	Annual Amortization	Amortization Disposal	2016 Closing Amortization Balance	2016 Closing Net Book Value
		1	2	3	4	5	6	7	8	9	10	11
		s	s	S	s	s	s	s	s	s	s	S
	Social Housing	· · · · · · · · · · · · · · · · · · ·						<b>•</b>	*	•	•	
1410	Public Housing	0	0				0	0			0	0
1420	Non-Profit/Cooperative Housing	0	0				0	0			0	0
1430	Rent Supplement Programs	0	0				0	0			0	0
1497	Other .	0	0				0	0			0	0
1498	Other .	0	0				0	0			0	0
1499	Subtotal	0	0	0	0	0	0	0	0	0	0	0
122.72	Recreation and cultural services											
1610	Parks	6,267,292	9,617,565		32,678		9,584,887	3,350,273	401,712	32,678	3,719,307	5,865,580
1620	Recreation programs		0				0	0			0	0
1631	Rec. Fac Golf Crs, Marina, Ski Hill	0	0				0	0	and a relation of the		0	0
1634	Rec. Fac All Other	21,614,907	26,174,979		1,242,438		24,932,541	4,560,072	1,263,868	1,159,529	4,664,411	20,268,130
1640	Libraries	321,032	546,810				546,810	225,778	14,598		240,376	306,434
1645	Museums	287,548	534,067				534,067	246,519	14,661		261,180	272,887
1650	Cultural services	0	0				0	0			0	0
1698	Other .	0	0				0	0			0	0
1699	Subtotal	28,490,779	36,873,421	0	1,275,116	0	35,598,305	8,382,642	1,694,839	1,192,207	8,885,274	26,713,031
1010	Planning and development	20,833	88,664		26,671		61,993	67,840	7,130	26,671	48,299	10 001
1810	Planning and zoning	20,655	00,004		20,071		01,993	07,040	1,130	20,071		13,694
1820	Commercial and Industrial	0	0				0	0			0	0
1830	Residential development	0	0				0	0			0	0
1840	Agriculture and reforestation	0	0	and the second se		Concern With the second	0	0	A REAL PROPERTY IN		0	0
1850	Tile drainage/shoreline assistance	0	0				0	0		and the second second second		0
1898 1899	Other	20,833	88,664	0	26,671	0	61,993	67,840	7,130	26,671	0 48,299	13,694
1033	Subtotal	20,033	55,004	U	23,011	0	01,000	07,040	1,100	20,071	40,200	13,034
1910	Other .	0	0				0	0			0	0
0040	Total Tangible Capital Assets	245,306,966	405,447,162	13,184,074	6,306,573	0	412,324,663	160,140,204	9,812,753	5,553,785	164,399,172	247,925,491
9910	Total Tangible Capital Assets	245,500,900	403,447,102	13,104,074	0,300,573	U	412,324,003	100,140,204	8,012,753	5,555,785	104,399,172	247,325,491

Asmt Code: 3729 MAH Code: 45409

# FIR2016: Amherstburg T Schedule of Asmt Code: 3729 SCHEDULE OF TANGIBLE CAPITAL ASSETS for the year ended December 31, 2016

SEGMENTED BY ASSET CLASS

	General Capit	al Assets		2016 Opening Net Book Value (NBV) 1 \$	2016 Closing Net Book Value (NBV) 11 \$
2005	Land			4,362,219	5,336,749
2010	Land Impro	vements		4,190,858	3,866,811
2020	Buildings .			25,961,232	24,619,983
2030	Machinery	& Equipment		831,184	750,628
2040	Vehicles .			1,248,830	1,041,177
2097	Other	Information Technology		209,187	489,720
2098	Other			0	
2099		Total Gener	al Capital Assets	36,803,510	36,105,068

		2016 Opening Net Book Value (NBV) 1	2016 Closing Net Book Value (NBV) 11
	Infrastructure Assets	\$	\$
2205	Land	0	
2210	Land Improvements	0	
2220	Buildings	0	
2230	Machinery & Equipment	0	
2240	Vehicles	0	
2250	Linear Assets	208,503,456	211,820,423
2297	Other	0	
2298	Other	0	
2299	Total Infrastructure Assets	208,503,456	211,820,423
9920	Total Tangible Capital Assets	245,306,966	247,925,491
2405	Construction-in-progress	3,370,444	1,093,133
9921	Total Tangible Capital Assets and Construction-in-progress	248,677,410	249,018,624

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#### Schedule 51

SCHEDULE OF TANGIBLE CAPITAL ASSET: CONSTRUCTION-IN-PROGRESS

Asmt Code: 3729 MAH Code: 45409

for the year ended December 31, 2016

NAL	YSIS BY FUNCTIONAL CLASSIFICATION		COST					
			2016 Opening Balance 1	Expenditures in 2016 2	Less Assets Capitalized	2016 Closing Balance		
0299	General government.		\$ 4,279	\$ 244,200	\$ 4.278	\$ 244,201		
	Protection services		4,213	244,200	4,270			
0410	Fire	-	0			0		
0420	Police	-	0			0		
0422	Prisoner Transportation		ŏ			0		
0430	Conservation authority		0			0		
0440	Protective inspection and control		0			0		
0445	Building permit and inspection services		0			0		
0450	Emergency measures		0			0		
0460 0498	Provincial Offences Act (POA)	ł	0			0		
0499		Subtotal	Ő	0	0	Ő		
	Transportation services							
0611 0612	Roads - Paved		2,742,628	356,415	2,722,980	376,063		
0613	Roads - Bridges and Culverts		0			0		
0614	Roadways - Traffic Operations & Roadside		0			0		
0621	Winter Control - Except sidewalks, Parking Lots	-	0			0		
0622	Winter Control - Sidewalks, Parking Lots Only Transit - Conventional		0			0		
0632	Transit - Disabled & special needs		0			0		
0640	Parking		0			0		
0650	Street lighting		0			0		
0660 0698	Air transportation	-	0			0		
0699		Subtotal	2,742,628	356,415	2,722,980	376,063		
	Environmental services							
0811 0812	Wastewater collection/conveyance.	+	0 559,547	273.688	375.261	457.974		
0821	Wastewater treatment & disposal		009,047	2/3,000	3/3,201	457,974		
0822	Rural storm sewer system	t	Ő			Ő		
0831	Water treatment		63,990	11,906	61,001	14,895		
0832 0840	Water distribution/transmission	-	0			0		
0850	Solid waste disposal	-	0			0		
0860	Waste diversion		Ő			0		
8980	Other		0		100.000	0		
0899	Health services	Subtotal	623,537	285,594	436,262	472,869		
1010	Public health services		0			0		
1020	Hospitals		0			0		
1030 1035	Ambulance services	-	0			0		
1035	Ambulance dispatch		0			0		
1098	Other		Ő			0		
1099	0.11.16.1	Subtotal	0	0	0	0		
1210	Social and family services General assistance	F	0			0		
1220	Assistance to aged persons .		Ő			Ő		
1230	Child care		0			0		
1298 1299	Other	Cubiatal	0	0	0	0		
1233		Subtotal	0	0	U	U		
	Social Housing							
1410	Public Housing		0			0		
1420 1430	Non-Profit/Cooperative Housing		0			0		
1497	Other		0			0		
1498	Other		0			0		
1499		Subtotal	0	0	0	0		
	Recreation and cultural services							
1610	Parks	E	0			0		
1620	Recreation programs		0			0		
1631 1634	Rec. Fac Golf Crs, Marina, Ski Hill		0			0		
1640	Libraries		0			0		
1645	Museums		Ő			0		
1650	Cultural services		0			0		
1698 1699	Other	Subtotal	0	0	0	0		
		- antotal	V	0	U	U		
	Planning and development							
1810	Planning and zoning		0			0		
1820	Commercial and Industrial		0			0		
1830 1840	Residential development	-	0			0		
1850	Tile drainage/shoreline assistance		0	the second s		0		
1898	Other		0			0		
1899		Subtotal	0	0	0	0		
1910	Other	E	0			0		
		-			1			
					3,163,520	1,093,133		

Province of C	ntario - Ministry of Municip	pal Affairs		26.05.2017 11:32
Asmt Co	016: Amhe ode: 3729 de: 45409	CONSOL	IDATED STATEMENT OF CHANGE IN NET FINA GIBLE CAPITAL ASSET ACQUISITION FINANCIN	
	CONSOLIDATED STAT	EMENT OF CHANGE IN NET FINANCIAL ASSE	ETS (NET DEBT)	
				1
1010	Annual Surplus/(De	ficit) (SLC 10 2099 01)		\$ 3,703,573
1020	Acquisition of tangit	ble capital assets		-10,153,973
1030	and the second sec	the second s		9,812,753
1031	and the second second second second			
1032	Service Contraction of the Service			
1040	and the state of t			-58.692
1050				58,692
1060		and the second		
1070	Other		F	
1071	Other			
1099			Subtotal	-341,220
1210	Change in supplies	inventories		
1220	Change in prepaid e	expenses		-5,555
1230	Other			
1299			Subtotal	-5,555
1410	(Increase)/decrease	in net financial assets/net debt		3,356,798
1420				-54,180,721

-50,823,923

#### SOURCES OF FINANCING FOR TCA ACQUISITIONS / DONATIONS

			1
	Long Term Liabilities Incurred	100	\$
0205	Canada Mortgage and Housing Corporation (CMHC)	and the state in the second	
0210	Ontario Financing Authority		
0215	Commercial Area Improvement Program	(a) a (a) a (a) a (a) (a)	×
0220	Other Ontario housing programs		
0235	Serial debentures		
0240	Sinking fund debentures	12 12 12 12 12 12 1	
0245	Long term bank loans		
0250	Long term reserve fund loans		
0255	Lease purchase agreements (Tangible capital leases)		
0260	Construction Financing Debentures		
0265	Infrastructure Ontario	3 23 23 23 23 23 23	
0297	Other	ea comerca e	
0298	Other		
0299		Subtotal	0
0405	Financing from Dedicated Revenue		
	Municipal Property Tax by Levy		4,946,090
0406	Reserves and Reserve funds (SLC 60 1012 01 + SLC 60 1012 02 + SLC 60 1012 03)		4,940,090
0410	Municipal User Fees & Service Charges		
0415	Development Charges (SLC 61 0299 08)	4.4.4.4.4.4.4.4.4	859,000
0416	Recreation land (The Planning Act) (SLC 60 1032 01).		0
0419	Donations		
0420	Other		
0446	Proceeds from the sale of Tangible Capital Assets, etc		
0447	Investment income		
0448	Prepaid special charges		
0495	Other Other Deferred		47,014
0496	Other		
0497	Other		
0498	Other	*******	
0501		Subtotal	5,852,104
	Government Transfers		
0425	Capital Grants: Federal (SLC 12 9910 06 - (SLC 10 4099 01 - SLC 60 1047 01)		-344,959
0430	Capital Grants: Provincial (SLC 12 9910 05 - (SLC 10 4019 01 - SLC 60 1045 01).		3,646,498
0435	Capital Grants: Other Municipalities (SLC 12 9910 07)		0
0440	Canada Gas Tax (SLC 10 4099 01).		1,000,330
0445	Provincial Gas Tax (SLC 10 4019 01)		0
0502		Subtotal	4,301,869
0499		Subtotal	10,153,973
0610	Contributed (Donated) tangible capital assets		0
9920	Total Ca	apital Financing	10,153,973
0810	Unexpended Capital Financing or (Unfinanced Capital Outlay)		0

Schedule 54

FIR2016: Amherstburg T Asmt Code: 3729 MAH Code: 45409

# CONSOLIDATED STATEMENT OF CASH FLOW - INDIRECT METHOD

for the year ended December 31, 2016

\* Municipalities must choose either the direct or indirect method. If direct method is chosen, please use Schedule 54A. CONSOLIDATED STATEMENT OF CASH FLOW - INDIRECT METHOD

				2016 Actual
	Operating	Transactions		1 S
2010				3,703,573
2020				9,812,754
2021			ls	
2022	Change	in non-cash assets and liabilities		-58,692
2030	Prepaid	expenses		-5,555
2040	Change	in deferred revenue		-270,044
2096	Other	Taxes & Trades Receivable		260,142
2097	Other	Payables & ERB		-864,320
2098	Other	Accrued interest		-43,164
2099			Cash provided by operating transactions	12,534,694
	Capital Tra	ansactions		
0610	Proceed	is on sale of tangible capital assets .		58,692
0620	Cash us	sed to acquire tangible capital assets		-10,153,973
0630	Change	in construction-in-progress		
0698	Other			
0699			Cash applied to capital transactions	-10,095,281
	Investing	Transactions		
0810				
0820	Portfolic	investments		
0898	Other	GBE - Hydro Investment		-202.657
0899			Cash provided by / (applied to) investing transactions	-202,657
	Financing	Transactions		
1010	200 0 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			1.000.000
1020				-3,121,052
1030		• • • •		3,724,750
1031	(*).	nent of temporary loans		51.2.11.00
10.51	riopajii			
	Other		1	
1096	Other			
1096 1097	Other		· · · · · · · · · · · · · · · · · · ·	
1096 1097 1098				1 602 600
1096 1097	Other		Cash applied to financing transactions	1,603,698
1096 1097 1098	Other Other	n cash and cash equivalents	Cash applied to financing transactions	1,603,698
1096 1097 1098 <b>1099</b>	Other Other Increase in			

	Cook and each equivalents are reported by	2016 Actual 1
	Cash and cash equivalents represented by:	3
1401	Cash	15,485,116
1402	Temporary borrowings	
1403	Short term investments	
1404	Other	
9940	Cash and cash equivalents, end of year	15,485,116

		1
	Cash:	S
1501	Unrestricted	8,055,363
1502	Restricted	5,137,488
1503	Unallocated	2,292,265
9950	Cash and cash equivalents, end of year	15,485,116



26.05.2017 11:32

#### FIR2016: Amherstburg T Asmt Code: 3729

MAH Code: 45409

#### Schedule 60 CONTINUITY OF RESERVES AND RESERVE FUNDS for the year ended December 31, 2016

		Obligatory Res. Funds, Deferred Rev.	Discretionary Res. Funds	Reserves
		1	2	3
		3	3	\$
0299	Balance, beginning of year	6,829,476	2,105,316	6,380,774
0310	Allocation of Surplus	ALL STATES	839,999	4,433,330
0315	Allocation of Surplus : for operating.		839,999	2,861,769
0320	Allocation of Surplus : for capital			1,571,561
	Development Charges Act			
0610	Non-discounted services	1,304,827		

100.00				them them.		and the second sec
0620	Disco	unted services		1.0000000000	Last plan	
0630	Credit	s utilized (Development Charges	Act) (SLC 61 0299 05)	0		
0699			Subtotal Development Charges Act	1,304,827		
0810	Lot levies			2012/07/2012/2014		
0820	Subdivide	er contributions		1.413		in the second second
0830				172.3.5		Shipping and
0841	Investme	nt Income		42,430	19,952	30,124
0860				393,223	SACE AND DE	
0861	Building (	Code Act, 1992 (Section 1.9.1.1 (	d))			
0862				655,371	ALL MENTERS MUCH	
0864	Building (	Canada Fund (BCF)			Stelling St. Avity	
0870	Inter - Re	serve Fund / Reserves Transfer				
0895	Other	Interest on Gas Tax		2,375		
0896	Other	Interest on deferred OCIF	CALL & RACE & ROLE & ROLE & ROLE & ROLE	7,160	SAME AVENUE TO A	and the second
0897	Other	OCIF		1,680,459		
0898	Other				自然をしていました	
9940			TOTAL Revenues & Surplus	4,085,845	859,951	4,463,454

Less: Utilization of reserve funds and reserves (transfers)

1015       For current operations       224,321       8,154       1         1025       Development Charges earned to tangible capital asset acquisition (SLC 61 0299 08).       859,000       859,000         1026       Development Charges earned to operations (SLC 61 0299 07).       504,195       9         1037       Recreational land (the Planning Act) earned to angible capital asset acquisition .       9       9         1038       Recreational land (the Planning Act) earned to operations .       9       9       9         1042       Deferred revenue earned (Provincial Gas Tax) for Transit (Operations).       9       9       9         1043       Deferred revenue earned (Canada Gas Tax) for Transit (Capital).       9       9       9         1044       Deferred revenue earned (Canada Gas Tax) for Transit (Capital).       9       9       9         1045       Deferred revenue earned (Canada Gas Tax).       9       9       9       9         1046       Development Charges Act - Credits Provided (SLC 61 0299 10).       0       9       9       9         1047       Development Charges Act - Credits Provided (SLC 61 0299 10).       0       9       9       9       9       9       9       9       9       9       9       9       9       9       9					
1015       For current operations       224,321       8,154       1         1025       Development Charges earned to tangible capital asset acquisition (SLC 61 0299 08).       859,000       859,000         1026       Development Charges earned to operations (SLC 61 0299 07).       504,195       869,000         1032       Recreational land (the Planning Act) earned to tangible capital asset acquisition       504,195       869,000         1033       Recreational land (the Planning Act) earned to operations .       504,195       869,000       869,000         1034       Deferred revenue earned (Provincial Gas Tax) for Transit (Operations).       6       6       869,000	1012	For acquisition of tangible capital asset	2,768,373	721,412	1,456,305
1026       Development Charges earned to operations (SLC 61 0299 07).       504,195         1032       Recreational land (the Planning Act) earned to tangible capital asset acquisition       504,195         1035       Recreational land (the Planning Act) earned to operations       504,195         1036       Recreational land (the Planning Act) earned to operations       504,195         1037       Recreational land (the Planning Act) earned to operations       504,195         1042       Deferred revenue earned (Provincial Gas Tax) for Transit (Operations)       504,195         1045       Deferred revenue earned (Provincial Gas Tax) for Transit (Capital)       504,195         1047       Deferred revenue earned (Canada Gas Tax)       504,195         1055       Development Charges Act - Credits Provided (SLC 61 0299 10)       0         1070       Inter - Reserve Fund / Reserves Transfer       504,195	1015		224,321	8,154	178,289
1032       Recreational land (the Planning Act) earned to tangible capital asset acquisition       Image: Constraint of the Planning Act) earned to operations         1035       Recreational land (the Planning Act) earned to operations       Image: Constraint operations       Image: Constraint operations         1042       Deferred revenue earned (Provincial Gas Tax) for Transit (Operations)       Image: Constraint operations       Image: Constraint operations         1045       Deferred revenue earned (Conada Gas Tax) for Transit (Capital)       Image: Constraint operations       Image: Constraint operations         1047       Deferred revenue earned (Canada Gas Tax)       Image: Constraint operations       Image: Constraint operations         1055       Development Charges Act - Credits Provided (SLC 61 0299 10)       Image: Constraint operations       Image: Constraint operations         1070       Inter - Reserve Fund / Reserves Transfer       Image: Constraint operations       Image: Constraint operations	1025	Development Charges earned to tangible capital asset acquisition (SLC 61 0299 08).	859,000		
1035       Recreational land (the Planning Act) earned to operations	1026	Development Charges earned to operations (SLC 61 0299 07).	504,195	Total State of the second state	
1042       Deferred revenue earned (Provincial Gas Tax) for Transit (Operations)       Image: Comparison of the comparison of	1032	Recreational land (the Planning Act) earned to tangible capital asset acquisition			
1045       Deferred revenue earned (Provincial Gas Tax) for Transit (Capital)       Image: Capital Ca	1035	Recreational land (the Planning Act) earned to operations			The second second
1047       Deferred revenue earned (Canada Gas Tax)       Image: Canada Gas Tax)       Image: Canada Gas Tax)         1055       Development Charges Act - Credits Provided (SLC 61 0299 10)       Image: Canada Gas Tax)       Image: Canada Gas Tax)         1070       Inter - Reserve Fund / Reserves Transfer       Image: Canada Gas Tax)       Image: Canada Gas Tax)	1042	Deferred revenue earned (Provincial Gas Tax) for Transit (Operations)			
1055       Development Charges Act - Credits Provided (SLC 61 0299 10)       0         1070       Inter - Reserve Fund / Reserves Transfer       0	1045	Deferred revenue earned (Provincial Gas Tax) for Transit (Capital)		and the state of the state of the	
1070 Inter - Reserve Fund / Reserves Transfer	1047	Deferred revenue earned (Canada Gas Tax)			
	1055	Development Charges Act - Credits Provided (SLC 61 0299 10)	0		
0910 Less: Utilization (deferred revenue recognized)	1070	Inter - Reserve Fund / Reserves Transfer	A PARTY AND		
	0910	Less: Utilization (deferred revenue recognized).	4,355,889	729,566	1,634,594
2099 Balance, end of year	2099	Balance, end of year	6,559,432	2,235,701	9,209,634

Asmt Code: 3729

MAH Code: 45409

Other

Other

Other

Other

Other

OCIF

5695

5696

5697

5698

5699

9930

FIR2016: Amherstburg T

#### Schedule 60 CONTINUITY OF RESERVES AND RESERVE FUNDS

for the year ended December 31, 2016

	Totals in line 2099 are analysed as follows:	Obligatory Res. Funds, Deferred Rev.	Discretionary Res. Funds	Reserves 3
		s	s	S
5010	Working funds		1,813,544	2,359,952
5020	Contingencies			
	Asset Replacement funds for: Sewer & Water			
5030	Sewer	maker - Makenana		
5040	Water	Contains R. Bally &		
5050	Replacement of equipment			
5060	Sick leave	124-34-67-66-4		
5070	Insurance			280,776
5080	Workplace Safety and Insurance Board (WSIB)			
5090	Post-employment benefits	State States		
5091	Tax rate stabilization			1,530,461
5630	Lot levies	Land Carter and		
5660	Parking revenues			
5670				
5680	Exchange rate stabilization	the first of the second		
	Per Service Purpose:			
5205	General government	SPECIAL STREET		192,363
5210	Protection services			521,213
	Transportation services:			
5215	Roadways			
5216	Winter Control			
5220	Transit			
5221	Parking			
5222	Street lighting			
5223	Air transportation			
	Environmental services:			
5225	Wastewater system	alter i Studente på		3,160,245
5230	Storm water system			
5235	Waterworks system		422,157	897,931
5240	Solid waste collection			
5245	Solid waste disposal			
5246	Waste diversion			
5250	Health services			
5255	Social and family services			
5260	Social housing			
	Recreation and cultural services:			
5265	Parks	No. 15 mar Star R.		
5266	Recreation programs			
5271	Recreation facilities - Golf Course, Marina, Ski Hill			
5274	Recreation facilities - All Other	any the second se		100,000
5275	Libraries	Contraction of the second		
5276	Museums			
5277	Cultural services	164.25.49.129.1		
5280	Planning and development	AND THE PARTY AND		100,000
5290	Other Elections & Economic Development			66,693
	Obligatory Deferred Revenue:			
5610	Development Charges Act - Non-discounted services	5,137,488		LATA HULLTON
5620	Development Charges Act - Discounted services			A specific the second
5640	Subdivider contributions .		REAL REAL PROPERTY AND	
5650	Recreational land (the Planning Act)			
5661	Building Code Act, 1992 (Section 1.9.1.1 (d))			
5690	Gasoline Tax - Province	170,124	ten nur en den bedelig (n	di qua da su puès
5691	Gasoline Tax - Federal	170,123	and an external second of the	A SAME AND
5692	Canada Transit Funding (Bill C-48)			
5693	Building Canada Fund (BCF)	sure and the second		The second second
5695	Other OCIE	1 081 697	the second se	A DESCRIPTION OF A DESC

TOTAL

1,081,697

6,559,432

2,235,701

9,209,634

#### Schedule 61 DEVELOPMENT CHARGES RESERVE FUNDS for the year ended December 31, 2016

					Development Ch	arges Proceeds			1.30.20	Development Charges	s Disbursements		
			Balance January 1	Development Charges Collected	Interest and Investment Income	Credits Utilized	Total	To: Consolidated Statement of Operations	To: Tangible Capital Asset Acquisition	Other Disbursements	Credits Provided	Total	Balance December 31
			1	2	3	5	6	7	8	9	10	11	12
	Development Cl	harges	\$	\$	\$	\$	\$	\$	\$	S	\$	s	\$
0205	General Governm	nenl	0				0					0	0
0210	Fire Protection .		91,014	66,739			66,739					0	157,753
0215	Police Protection		82,985	342			342					0	83,327
0220	Roads and Struc	tures	1,405,323	340,242			340,242		859,000			859,000	886,565
0225	Transit		0				0					0	0
0230	Wastewater.		762,873	460,421			460,421	504,195				504,195	719,099
0235	Stormwater		0				0					0	0
0240	Water		1,082,490	421,508			421,508					0	1,503,998
0245	Emergency Medi	cal Services	0				0					0	0
0250	Homes for the A	ged	0				0					0	0
0255	Daycare		0				0					0	0
0260	Housing		0				0					0	0
0265	Parkland Develo	pment,	1,098,268	1,325			1,325					0	1,099,593
0270	GO Transit		0				0					0	0
0275	Library		0				0					0	0
0280	Recreation		8,344	900			900					0	9,244
0285	Development Stu	udies	0				0					0	0
0286	Parking		0				0					0	0
0287	Animal Control .		0				0					0	0
0288	Municipal Cernet	eries	0				0					0	0
0290	Other		63,500				0					0	63,500
0295	Other	Administrative Studies	8,460	13,350			13,350					0	21,810
0296	Other	Interest	550,169		42,430		42,430					0	592,599
0297	Other		0				0					0	0
0299		TOTAL	5,153,426	1,304,827	42,430	0	1,347,257	504,195	859,000	0	0	1,363,195	5,137,488

### Schedule 62 DEVELOPMENT CHARGES RATES for the year ended December 31, 2016

	RESIDEN	TIAL CHARGE	=5 (\$)							NON - RESIDEN			In all all and			
				Apan	ments					NON Res.	Industrial	Commercial	Institutional			
	Single Detached	Semi- Detached	Other Multiples	<= 1 Bedroom	> = 2 Bedroom		Other 7	Other	Other			Sq. Foot / Sq. Metre/ Per Hectare/ Per Other (Please Specify) 12		ation Towers	Sq Foot	Other
Service	1	2	3	4	5	6	1	8	9	10	11	12	13	14	15	16
Municipal Wide Cha	rges			16 Other Dire	<b>6</b>	Special Care/ Special Dwelling Units						10 0 4 4 4	01 0it	Wind Turbines & Telecommunic ation Towers	Solar Farms Per Sq Foot	
ublic Works	3,010.0	0 3,010.00		If Other, Plea 1,339.00						1.66		It Other,	Please Specify >	3,010.82	1.66	
ire	5,010.0									0.30				599.72	0.30	
dministration Studies	121.0									0.07				121.17	0.07	
Vastewater	4,427.0									2.27						
later	4,200.0	4,200.00	2,907.00	1,868.00	2,444.00	1,405.00				2.15						
TOTAL MUNICIPAL	WIDE CHARGES 12,358.	00 12,358.00	8,554.00	5,496.00	7,191.0	0 4,133.00	0.0	0.00	0.00	6.45	0.0	0.00	0.00	3,731.71	2.03	

100 100 1

	S CONSOLIDATED STATEMENT OF FINANCIA for the year ended	2016: Amherstburg T Code: 3729 Fode: 45409	smt C
1 \$		Financial Assets	1
15,485,		Cash and cash equivalents.	0299
	n en	Accounts receivable	
132.4		Canada	410
		Ontario	120
		Upper-fier	130
		Other municipalities	140
		School boards	450
2,965,3		Other receivables	490
3,097,8	Subtotal		499
		Taxes receivable	
1,316,5		Current year's levies	510
523,4		Previous year's levies	320
283,8		Prior year's levies	330
200,3		Penalties and interest	640
		LESS: Allowance for uncollectables	90
2,324,2	Subtotal		599
		Investments *	
		Canada	805
		Ontario	10
		Municipal	815
5,183,5		Government business enterprises	320
		Other	328
5,183,5	Subtotal		329
		Debt Recoverable from Others	
		Municipalities (SLC 74 0630 01)	61
		School Boards (SLC 74 0620 01)	62
		Retirement Funds (SLC 74 0899 01)	63
		Sinking Funds (SLC 74 1099 01)	64
		Individuals	65
1,285,9		Other Drainage Debt Receivable from Land	68
1,285,9	Subtotal		45
		Other financial assets	
		Inventories held for resale	30
		Land held for resale	31
		Notes receivable	35
		Mortgages receivable	40
	*********	Deferred taxes receivable	50
		Other	90
	Subtotal		98
27,376,6	TOTAL Financial Assets		30

Province	of Ontario - Mini	stry of Municipal Affairs	26.05.2017 11:32
FIR	2016: /		Schedule 70
	Code: 372		
MAH	Code: 4540	9 for the year ende	d December 31, 2016
	Liabilities		1
	Temporary lo	ans	\$
2010		purposes	4,157,813
2020		apital Assets. Ia	
2030		0	
2040 2099	Other	Subtotal	5,119,505 9,277,318
2000	Accounts Pay		0,217,010
2210 2220	Canada .	A PART PROVIDE A DESCRIPTION OF A	14,713
2220			
2240	Other mur	icipalities	
2250 2260		ards	818,664
2270		ounts payable	2,753,063
2290	Other		1,082,021
2299		Subtotal	4,668,461
2301	Estimated Tax	Liabilities (PS3510) .	
	Deferred reve	nue	
2410	Obligatory	reserve funds (SLC 60 2099 01)	6,559,432
2490	Other	Dubbala	
2499		Subtotal	6,559,432
	Long term lia	bilities	
2610	Debt issue		39,509,269
2620 2630		ble to others . ;hase agreements (Tangible capital leases) .	
2640	Other		
2650	Other		
2660 2699	LESS: De	bt issued on behalf of Government Business Enterprise	39,509,269
	Solid Waste M	lanagement Facility Liabilities	
2799	Solid wast	e landfill closure and post-closure	
2810	Post employn		
2810		ed sick leave	
2830	Accrued p	ansions payable	
2840 2898	Accrued W Other	orkplace Safety and Insurance Board claims (WSIB) . EFB - Health Benefits	18,186,100
2899	Outer	Subtotal post employment benefits	18,186,100
		ontaminated sites	
2910	Remediati	on costs of contaminated sites .	
9940		TOTAL Liabilities	78,200,580
9945		Net Financial Assets / Net Debt (Total Financial Assets LESS Total Liabilities)	-50,823,923
	Non-Financi	al Assets	1
6210	Tensible Co	pital Assets (SLC 51 9921 11).	\$ 249,018,624
6250		of Supplies	243,010,024
6260		venses	612,330
6299		Total Non-Financial Assets	249,630,954
9970		Total Accumulated Surplus/(Deficit)	198,807,031
	Analysis of t	he Accumulated Surplus/(Deficit)	1
6410	Equity in Ta	ngible Capital Assets	\$ 233,434,558
6420		d Reserve Funds (SLC 60 2099 02 + SLC 60 2099 03).	11,445,335
6430		plus/ (Deficit)	-3,556,634
6431	Local boa	l capital financing	
5030	Tra	insit operations	
5035		Iter operations	
5040 5041		istewater operations. Id waste operations.	
5045	Lib	raries	
5050 5055		meteries. creation, community centres and arenas.	
5055		creation, community centres and arenas siness Improvement Area	
5076	Ot	Per Benefitting landowners	-27,660,236
5077 5078	Ot		-833,420 -215,125
5079	Ot		13,809
5098		Total Local Boards	-28,694,972
5080	Equity in Gov	ernment Business Enterprises (SLC 10 6090 01)	5,183,508
6601	Unfunded Fe	nployee Benefits	-18, 186, 100
6602		nployee Benefits	+10,100,100
6603	Unfunded Re	mediation costs of contaminated sites	
6610 6620	Other Other	Accrued interest	-818,664
6630	Other		
6640 6699	Other	Total Other	-19,004,764
2033		Total Other	+13,004,704

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198,807,031

Total Accumulated Surplus/(Deficit)

Asmt Code: 3729

MAH Code: 45409

0699

36,852,049

#### Schedule 72 Single/Lower-Tier ONLY CONTINUITY OF TAXES RECEIVABLE

for the year ended December 31, 2016

Continuity of Taxes Receivable	Continuity	of Taxes	Receivable
--------------------------------	------------	----------	------------

FIR2016: Amherstburg T

	Continuity of Taxes Receivable	9
		\$
0210	Taxes receivable, beginning of year	2,388,528
0215	PLUS: Amounts added to tax bills for collection purposes only	
0220	PLUS: Tax amounts levied in the year (SLC 26 9199 03)	36,934,680
0225	PLUS: Current Year Penalties and Interest	372,821
0240	LESS: Total cash collections (SLC 72 0699 09)	36,852,049
0250	LESS: Tax adjustments before allowances (SLC 72 2899 09)	519,746
0260	LESS: Tax adjustments not applied to taxation (SLC 72 4999 09)	0
0280	PLUS:	
0290	Taxes receivable, end of year	2,324,234
	Cash Collections	9
		\$
0610	Current year's tax	35,069,376
0620	Previous year's tax	1,388,071
0630	Penalties and interest	394,602
0640	Amounts added to tax bills for collection purposes only	
0690	Other	

**TOTAL Cash Collections** 

#### FIR2016: Amherstburg T Asmt Code: 3729

MAH Code: 45409

for the year ended December 31, 2016

				SCHOOL BOARDS						
	Tax Adjustments Applied to Taxation		glish - Public French - Public English		French - Separate	Other 5	TOTAL Education 6	Lower-Tier (Single- Tier) 7	Upper-Tier 8	TOTAL Tax Adjustment 9
		\$	s	\$	\$	\$	s	\$	\$	\$
1099	Municipal Act (353, 354, 357, 358, RfR)	83,295	1,482	47,262	12,252		144,291	211,443	107,123	462,857
1299	Discounts for Advance Payments (Mun. Act 345(10))						Electron and the			0
1499	Tax Credit (Mun. Act 474.3)									0
1699	Tax Cancellation - Low income seniors and Disabled persons (Mui						0			0
1810	Rebates to Commercial properties (Mun. Act 362)						0			0
1820	Rebates to Industrial properties (Mun. Act 362)						0			0
1899	Subtotal	0	0	0	0	0	0	0	0	0
2099	Rebates for Charities (Mun. Act 361)	2,549	40	1,768	316		4,673	7,925	4,053	16,651
2299	Vacant Unit Rebates (Mun. Act 364)	9,104	181	5,520	1,451		16,256	12,459	6,399	35,114
2399	Reduction for Heritage Property (Mun. Act 365.2)	419		232			651	2,956	1,517	5,124
2890	Other						0			0
2891	Other						0			0
2892	Other						0			0
2893	Other						0			0
2899	Tax adjustments before allowances	95,367	1,703	54,782	14,019	0	165,871	234,783	119,092	519,746

		1	SCHOOL BOARDS							
		English - Public	French - Public	English - Separate	French - Separate	Other	TOTAL Education	Lower-Tier (Single- Tier)	Upper-Tier	TOTAL Tax Adjustment
Tax Adjustments Not Applied to Taxation		1	2	3	4	5	6	7	8	9
		\$	\$	\$	\$	\$	S	\$	s	\$
4010	Tax sale, Tax registration accounts								Carl Service 19	0
4210	Tax Deferral - Low income seniors and Disabled persons (Mun. Ac						0			0
4420	Net Impact of 5% Capping Limit Program						0			0
4890	Other						0			0
4891	Other						0			0
4999	Tax Adjustments Not Applied to Taxation	0	0	0	0	0	0	0	0	0

#### Additional Information

6010	Recovery of Tax Deferrals						0		0
7010	Entitlement of School Boards	3,843,593	34,047	1,682,545	323,695	0	5,883,881		

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EIDOO	16.		Sahadula 74
			Schedule 74
	de: 3729		
AH Coc	de: 4540	9 for the year ende	d December 31, 2016
1.	Debt burder	n of the municipality	
	All outstandir	ig debt issued by the municipality, predecessor municipalities and consolidated entities	1 \$
0210		o and agencies	44,067
0220		la and agencies	
0230	To Others	<u></u>	39,465,202
0297	Other		
0298 0299	Other	Cubatel	30 500 360
		Subtotal	39,509,269
0499	PLUS: All de	bt assumed by the municipality from others	
	LESS: All de	bt assumed by others	
0610			
0620 0630	School bo		
0640		nicipalities	
0697	Other		
0698	Other		
0699		Subtotal	0
		retirement funds	
0810	Sewer Water		
0820 0896	Water , . Other		
0897	Other		
898	Other	······································	
0899		Subtotal	0
		sinking funds (Actual balances)	
1010		nunicipal	
1020	Annal and a second second	is and others	
1096 1097	Other Other		
1098	Other		
1099		Subtotal	0
2.		TOTAL Net Long Term Liabilities of the Municipality of the municipality: Analysed by debt instrument debentures	39,509,269
2. 1210 \$ 1220   1230   1240   1250	Sinking fund ( Installment (s Long term ba Lease purcha Mortgages .	of the municipality: Analysed by debt instrument debentures . erial) debentures . nk loans . se agreements (Tangible capital leases) .	39,509,269 38,509,269
2. 1210 \$ 1220   1230   1230   1240   1250 M 1280 (	Sinking fund ( Installment (s Long term ba Lease purcha Mortgages . Construction	of the municipality: Analysed by debt instrument debentures erial) debentures nk loans se agreements (Tangible capital leases) Financing Debentures	38,509,269
2. 1210 S 1220 I 1230 L 1240 L 1250 M 1280 C 1297 C	Sinking fund ( Installment (s Long term ba Lease purcha Mortgages . Construction	of the municipality: Analysed by debt instrument debentures . erial) debentures . nk loans . se agreements (Tangible capital leases) .	
2. 210 S 220 I 230 L 240 L 250 M 280 C 297 C 298 C	Sinking fund ( Installment (s Long term ba Lease purcha Mortgages . Construction Other	of the municipality: Analysed by debt instrument debentures erial) debentures nk loans se agreements (Tangible capital leases) Financing Debentures	38,509,269
2. 1210 \$ 1220   1230   1230   1240   1250   1280 ( 1297 ( 1298 ( 19920)	Sinking fund ( Installment (s Long term ba Lease purcha Mortgages . Construction Other Other	of the municipality: Analysed by debt instrument debentures . erial) debentures . nk loans . se agreements (Tangible capital leases) . Financing Debentures . Private Company TOTAL Net Long Term Liabilities of the Municipality	38,509,269 1,000,000
2. 1210 S 1220 I 1230 L 1240 L 1250 M 1280 C 1297 C 1298 C 3. I	Sinking fund ( Installment (s Long term ba Lease purcha Mortgages . Construction Other Other	of the municipality: Analysed by debt instrument debentures . erial) debentures . hk loans . se agreements (Tangible capital leases) . Financing Debentures . Private Company	38,509,269 1,000,000 39,509,269
2. 1 1210 \$ 1220   1230   1240   1250   1280 ( 1297 ( 1298 ( 9920 ) 3. 1 1405 (	Sinking fund of Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove	of the municipality: Analysed by debt instrument debentures . erial) debentures . hk loans . se agreements (Tangible capital leases) . Financing Debentures . Private Company TOTAL Net Long Term Liabilities of the Municipality of the municipality: Analysed by function rmment .	38,509,269 1,000,000 <b>39,509,269</b> 1,030,963
2. 1 1210 \$ 1220 1 1230 L 1230 L 1240 L 1250 M 1280 ( 1297 ( 1298 ( 9920) 3. 1 1405 ( 1410 F	Sinking fund of Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection sei	of the municipality: Analysed by debt instrument debentures erial) debentures erial) debentures erial) debentures se agreements (Tangible capital leases) Financing Debentures Private Company TOTAL Net Long Term Liabilities of the Municipality of the municipality: Analysed by function rmment vices	38,509,269 1,000,000 39,509,269
2. 1210 \$ 1220   1230   1240   1240   1240   1240   1240   1247 () 1298 () 1299 20   3.   1405   () 1440   F	Sinking fund ( Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection sei Transportatio	of the municipality: Analysed by debt instrument debentures erial) debentures erial) debentures erial) debentures se agreements (Tangible capital leases) Financing Debentures Private Company TOTAL Net Long Term Liabilities of the Municipality of the municipality: Analysed by function rmment vices n services:	38,509,269 1,000,000 <b>39,509,269</b> 1,030,963 90,920
2. 1 1210 S 1220 L 1230 L 1240 L 1240 L 1250 M 1280 ( 1297 ( 1298 (	Sinking fund d Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection se Transportatio Roadways	of the municipality: Analysed by debt instrument debentures erial) debentures erial) debentures erial) debentures se agreements (Tangible capital leases) Financing Debentures Private Company TOTAL Net Long Term Liabilities of the Municipality of the municipality: Analysed by function rmment vices	38,509,269 1,000,000 <b>39,509,269</b> 1,030,963
2. 1 1210 \$ 1220 1 1230 1 1230 1 1240 1 1250 N 1280 ( 1298 (	Sinking fund d Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection se Transportatio Roadways Winter Co	of the municipality: Analysed by debt instrument         debentures         erial) debentures         erial) debentures         nk loans         se agreements (Tangible capital leases)         Financing Debentures         Private Company         TOTAL Net Long Term Liabilities of the Municipality         of the municipality: Analysed by function         rmment         vices         n services:	38,509,269 1,000,000 <b>39,509,269</b> 1,030,963 90,920
2. 1 1210 \$ 1220 1 1220 1 1228 1 1229 1 1228 1 1238 1	Sinking fund of Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection se Transportatio Roadways Winter Co Transit . Parking .	of the municipality: Analysed by debt instrument         debentures         erial) debentures         erial) debentures         nk loans         se agreements (Tangible capital leases)         Financing Debentures         Private Company         TOTAL Net Long Term Liabilities of the Municipality         of the municipality: Analysed by function         rmment         vices         n services:         ntrol	38,509,269 1,000,000 <b>39,509,269</b> 1,030,963 90,920
2. 1 1210 S 1220 I 1220 I 1410 F 1415 I 1415 I 1422 I	Sinking fund ( Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection sei Transportatio Roadways Winter Co Transit . Parking . Street Ligt	of the municipality: Analysed by debt instrument debentures erial) debentures se agreements (Tangible capital leases) Financing Debentures Private Company TOTAL Net Long Term Liabilities of the Municipality of the municipality: Analysed by function rmment vices n services: ntrol	38,509,269 1,000,000 <b>39,509,269</b> 1,030,963 90,920
2. 1 1210 \$ 1220 1 1220 1 1200 1	Sinking fund ( Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection se Transportatio Roadways Winter Co Transit . Parking . Street Ligi Air Transp	of the municipality: Analysed by debt instrument         debentures         erial) debentures         erial) debentures         erial) debentures         se agreements (Tangible capital leases)         Financing Debentures         Private Company         TOTAL Net Long Term Liabilities of the Municipality         of the municipality: Analysed by function         rmment         vices         n services:         ntrol	38,509,269 1,000,000 <b>39,509,269</b> 1,030,963 90,920
2. 1 1210 S 1220 L 1230 L 1240 L 1250 N 1280 C 1299 20 3. 1 1405 C 1410 F 1415 1416 1422 1423 E	Sinking fund of Installiment (s Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection sei Transportatio Roadways Winter Co Transit . Parking . Street Ligi Air Transp	of the municipality: Analysed by debt instrument         debentures         erial) debentures         erial) debentures         nk loans         se agreements (Tangible capital leases)         Financing Debentures         Private Company         TOTAL Net Long Term Liabilities of the Municipality         of the municipality: Analysed by function         rmment         vices         n services:         introl         thing         ortation         I services:	38,509,269 1,000,000 <b>39,509,269</b> 1,030,963 90,920 4,651,836
2. 1 1210 S 1220 L 1230 L 1230 L 1250 N 1280 ( 1297 ( 1298 (	Sinking fund d Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection sei Transportatio Roadways Winter Co Transit . Parking . Street Ligg Air Transg Environmenta Wastewat	of the municipality: Analysed by debt instrument   debentures erial) debentures   erial) debentures nk loans   se agreements (Tangible capital leases)	38,509,269 1,000,000 <b>39,509,269</b> 1,030,963 90,920
2. 1 210 \$ 220   230   240   250 N 280 (2 297 (2 298 (2 920 ) 3.   405 (2 410 F 415 4 418 420 421 422 423 E 425 430   425 430	Sinking fund d Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection se Transportatio Roadways Winter Co Transit . Parking . Street Ligi Air Transp Environmenta Wastewat Storm wat	of the municipality: Analysed by debt instrument         debentures         erial) debentures         erial) debentures         nk loans         se agreements (Tangible capital leases)         Financing Debentures         Private Company         TOTAL Net Long Term Liabilities of the Municipality         of the municipality: Analysed by function         rmment         vices         n services:         introl         thing         ortation         I services:	38,509,269 1,000,000 <b>39,509,269</b> 1,030,963 90,920 4,651,836
2. 1 1210 S 1220 L 1230 L 1240 L 1250 N 1280 C 1298 C 1298 C 1298 C 1298 C 1298 C 1298 C 1298 C 1298 C 1299 C 1298 C 1299 C 1298 C 1299 C 1298 C 1299 C 1298 C 1298 C 1299 C 1298 C	Sinking fund d Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection se Transportatio Roadways Winter Co Transit . Parking . Street Ligi Air Transg Environmenta Wastewat Storm wat Waterword	of the municipality: Analysed by debt instrument         debentures         erial) debentures         erial) debentures         nk loans         se agreements (Tangible capital leases)         Financing Debentures         Private Company	38,509,269 1,000,000 <b>39,509,269</b> 1,030,963 90,920 4,651,836 24,277,867
2. 1 1210 \$ 1220 1 1230 1 1240 1 1250 1 1280 ( 1292 (	Sinking fund ( Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection se Protection se Protection se Transportatio Roadways Winter Co Transit . Parking . Street Ligi Air Transp Environmenta Wastewat Storm wat Waterworf Solid Was Solid Was	of the municipality: Analysed by debt instrument   debentures   erial) debentures   erial) debentures   se agreements (Tangible capital leases)   Financing Debentures   Private Company   TOTAL Net Long Term Liabilities of the Municipality of the municipality: Analysed by function mment vices n services: ntrol    ntrol   ntrol   times system system te collection te disposal	38,509,269 1,000,000 <b>39,509,269</b> 1,030,963 90,920 4,651,836 24,277,867
2. 220 1 230 1 230 1 250 1 250 1 250 297 (2298 (2992) 298 (2992) 298 (2992) 3. 1 415 416 420 421 422 423 425 440 445 446	Sinking fund ( Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection sei Transportatio Roadways Winter Co Transp. Street Ligi Air Transp Environmenta Wastewat Stateward Wasteward Solid Was Solid Was Waste div	of the municipality: Analysed by debt instrument  debentures erial) debentures erial) debentures se agreements (Tangible capital leases)  Financing Debentures Private Company  TOTAL Net Long Term Liabilities of the Municipality  Tot the municipality: Analysed by function  rmment vices n services: n services: ntrol  ting ortation I services: er system se system te collection te disposal ersion	38,509,269 1,000,000 <b>39,509,269</b> 1,030,963 90,920 4,651,836 24,277,867
2. 1 210 S 220 L 230 L 240 L 250 M 250 M 280 C 297 C 298 C 2920 3. 1 405 C 410 F 415 416 422 423 425 435 440 445 446 F	Sinking fund d Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection sei Transportatio Roadways Winter Co Transit . Parking . Street Ligl Air Transp Environmenta Wastewat Storm wat Waterwort Solid Was Solid Was Waste div	of the municipality: Analysed by debt instrument         debentures         erial) debentures         erial) debentures         Financing Debentures         Private Company         TOTAL Net Long Term Liabilities of the Municipality         of the municipality: Analysed by function         rmment         vices         n services:         ntrol         ls services:         er system         er system         te collection         te disposal         ersion         ss	38,509,269 1,000,000 <b>39,509,269</b> 1,030,963 90,920 4,651,836 24,277,867
2. 1210 5 220 1 230 1 240 1 250 1 250 1 225 1 2297 ( 298 ( 297 ( 2	Sinking fund d Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection sei Transportatio Roadways Winter Co Transit . Parking . Street Ligt Air Transp Environmenta Wastewat Storm wat Waterworf Solid Was Solid Was Waste div Health service	of the municipality: Analysed by debt instrument         debentures         erial) debentures         erial) debentures         Financing Debentures         Private Company         TOTAL Net Long Term Liabilities of the Municipality         of the municipality: Analysed by function         mment         vices         n services:         ntrol         ls services:         er system         es system         es system         es collection         te disposal         ersion         ss	38,509,269 1,000,000 <b>39,509,269</b> 1,030,963 90,920 4,651,836 24,277,867
2. 1 210 \$ 220   230   240   250 N 250 N 280 (297 (298 (297)) 298 (297) 405 (241) 415 418 440 421 415 418 422 423 E 440 421 422 423 E 440 425 5 \$ 440 \$ 445 \$ 440 \$ 445 \$ 446 \$ 446 \$ 445 \$ 446 \$ 446 \$ 445 \$ 446 \$ 446 \$ 446 \$ 445 \$ 446 \$ 446 \$ 445 \$ 446	Sinking fund d Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection sei Transportatio Roadways Winter Co Transit . Parking . Street Ligi Air Transp Environmenta Wastewat Storm wat Waterwork Solid Was Solid Was	tof the municipality: Analysed by debt instrument debentures erial) debentures inial debentures se agreements (Tangible capital leases). Financing Debentures Private Company TOTAL Net Long Term Liabilities of the Municipality Tot AL Net Long Term Liabilities of the Municipality of the municipality: Analysed by function mment vices inservices: introl it services: er system is system i	38,509,269 1,000,000 <b>39,509,269</b> 1,030,963 90,920 4,651,836 24,277,867
2. 1 1210 S 1220 I 1230 I 1230 I 1240 I 1250 N 1280 ( 1297 ( 1298 ( 1298 ( 1297 ( 1298 ( 1298 ( 1297 ( 1298 ( 1297 ( 1298 ( 1298 ( 1297 ( 1298 (	Sinking fund d Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection sei Transportatio Roadways Winter Co Transit . Parking . Street Ligi Air Transg Environmenta Wastewat Storm wal Waterword Solid Was Solid Was Solid Was Solid Waste div Waste div Health service Social and fa Social housin Recreation ar	of the municipality: Analysed by debt instrument         debentures         erial) debentures         erial) debentures         Financing Debentures         Private Company         TOTAL Net Long Term Liabilities of the Municipality         of the municipality: Analysed by function         mment         vices         n services:         ntrol         ls services:         er system         es system         es system         es collection         te disposal         ersion         ss	38,509,269 1,000,000 <b>39,509,269</b> 1,030,963 90,920 4,651,836 24,277,867
2. 1 210 S 220 L 230 L 240 L 250 M 280 C 297 C 298 C 920 3. 1 405 C 410 F 415 416 420 421 422 423 F 423 423 F 446 455 S 446 F 445 S	Sinking fund d Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection sei Transportatio Roadways Winter Co Transit . Parking . Street Ligi Air Transg Environmenta Wastewat Storm wat Waterword Solid Was Solid Was Solid Was Solid Was Solid Was Solid Was Solid Was Solid and fai Social and fai Social and fai Social and fai	of the municipality: Analysed by debt instrument      debentures     erfal)     erfal     financing Debentures     erfal)     erfal     fortal Long Term Liabilities of the Municipality     for the municipality: Analysed by function     rmment     vices     erfal	38,509,269 1,000,000 39,509,269 1,030,963 90,920 4,651,836 24,277,867 3,288,967
2. 1 1210 1220 1 1220 1 1220 1 1220 1 1220 1 1220 1 1220 1 1220 1 1220 1 1220 1 1220 1 1220 1 1220 1 1220 1 1220 1 1220 1 1220 1 1220 1 1220 1 1 1 1	Sinking fund ( Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection see Protection see Transportatio Roadways Winter Co Transit . Parking . Street Ligi Air Transp Environmenta Wastewat Storm wat Wastewat Storm wat Wastewat Storm wat Wastewat Solid Was Solid Was Solid Was Solid housin Recreation ar Parks . Recreation	of the municipality: Analysed by debt instrument debentures . erial) debentures . nk loans . se agreements (Tangible capital leases) . Financing Debentures . Private Company	38,509,269 1,000,000 39,509,269 1,030,963 90,920 4,651,836 24,277,867 3,288,967
2.         1           1210         S           1220         I           1230         I           1220         I           1405         G           1415         I           1421         I           1422         I           1423         I           1421         I           1422         I           1423         I           1425         I           1445         I           1445         I           1445         I           1445         I           1445         I           14465         I           1465         I           1465         I           1465         I      <	Sinking fund d Installment (s Long term ba Lease purcha Mortgages . Construction Other <b>Debt burden</b> General gove Protection sei Transportatio Roadways Winter Co Transit . Parking . Street Ligl Air Transp Environmenta Wastewatt Storm wat Waterwort Solid Was Solid Was	of the municipality: Analysed by debt instrument debentures . erial debentures . Financing .	38,509,269 1,000,000 39,509,269 1,030,963 90,920 4,651,836 24,277,867 3,288,967
2.         1210         S           1210         1220         1           1220         1         1230         1           1220         1         1230         1           1220         1         1200         1           1220         1         1290         (1297)         (1297)           1298         (1297)         (1298)         (1401)         1           1415         1         1         1         1           1415         1         1         1         1           1415         1         1         1         1           1421         1         1         1         1         1           1421         1	Sinking fund d Installment (s Long term ba Lease purcha Mortgages . Construction Other <b>Debt burden</b> General gove Protection sei Transportatio Roadways Winter Co Transit . Parking . Street Ligi Air Transp Environmenta Wastewat Storm wat Waterwork Solid Was Solid Was Recreation ar Parks . Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation	of the municipality: Analysed by debt instrument debentures erial) debentures erial) debentures se agreements (Tangible capital leases) Financing Debentures Private Company TOTAL Net Long Term Liabilities of the Municipality TOTAL Net Long Term Liabilities of the Municipality of the municipality: Analysed by function rmment vices n services: ntrol lservices: resystem se system te collection te disposal ersion ss.	38,509,269 1,000,000 39,509,269 1,030,963 90,920 4,651,836 24,277,867 3,288,967 266,890
2.         1210         S           1210         1220         1           1220         1         1230         1           1220         1         1230         1           1220         1         1200         1           1220         1         1290         1           1220         1         1297         1           1220         1         1298         1           1298         1         1         1           1405         1         1         1           1410         F         1         1           1412         1         1         1           1422         1         1         1           1422         1         1         1           1423         E         1         1           1424         E         1         1           1425         1         1         1           14425         1         1         1           14455         1         1         1           14455         1         1         1           14455         1         1         1 <td>Sinking fund d Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection sei Transportatio Roadways Winter Co Transit . Parking . Street Ligi Air Transp Environmenta Wastewat Storm wat Waterwork Solid Was Solid Was Cocial and fai Social housin Recreation Recreation Recreation Libraries . Museums</td> <td>of the municipality: Analysed by debt instrument debentures erial) debentures se agreements (Tangible capital leases). Financing Debentures Private Company  TOTAL Net Long Term Liabilities of the Municipality  of the municipality: Analysed by function mment</td> <td>38,509,269 1,000,000 39,509,269 1,030,963 90,920 4,651,836 24,277,867 3,288,967 2266,890 266,890 5,732,069</td>	Sinking fund d Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection sei Transportatio Roadways Winter Co Transit . Parking . Street Ligi Air Transp Environmenta Wastewat Storm wat Waterwork Solid Was Solid Was Cocial and fai Social housin Recreation Recreation Recreation Libraries . Museums	of the municipality: Analysed by debt instrument debentures erial) debentures se agreements (Tangible capital leases). Financing Debentures Private Company  TOTAL Net Long Term Liabilities of the Municipality  of the municipality: Analysed by function mment	38,509,269 1,000,000 39,509,269 1,030,963 90,920 4,651,836 24,277,867 3,288,967 2266,890 266,890 5,732,069
2.         1           1210         S           1220         I           1230         I           1220         I           1230         I           1220         I           1230         I           1250         N           1220         I           1250         N           1228         C           1298         C           9920         I           1405         C           1410         F           14141         I           1422         I           14415         I           14423         I           14424         I           14425         I           14430         I           1445         I           1445         I           1445         I           1445         I           1445         I           1445         I           14460         F           14460         I           14471         I           1477         I           1476         I <td>Sinking fund d Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection sei Transportatio Roadways Winter Co Transit . Parking . Street Ligi Air Transp Environmenta Wastewat Storm wat Waterwork Solid Was Solid Was Solid Was Solid Was Solid Was Solid Was Gocial housin Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Culturaries .</td> <td>I of the municipality: Analysed by debt instrument  debentures erial)  TOTAL Net Long Term Liabilities of the Municipality  TOTAL Net Long Term Liabilities of the Municipality  of the municipality: Analysed by function mment erial)  transfer debentures erial)  erial) debentures erial)  er</td> <td>38,509,269 1,000,000 39,509,269 1,030,963 90,920 4,651,836 24,277,867 3,288,967 266,890</td>	Sinking fund d Installment (s Long term ba Lease purcha Mortgages . Construction Other Other Debt burden General gove Protection sei Transportatio Roadways Winter Co Transit . Parking . Street Ligi Air Transp Environmenta Wastewat Storm wat Waterwork Solid Was Solid Was Solid Was Solid Was Solid Was Solid Was Gocial housin Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Recreation Culturaries .	I of the municipality: Analysed by debt instrument  debentures erial)  TOTAL Net Long Term Liabilities of the Municipality  TOTAL Net Long Term Liabilities of the Municipality  of the municipality: Analysed by function mment erial)  transfer debentures erial)  erial) debentures erial)  er	38,509,269 1,000,000 39,509,269 1,030,963 90,920 4,651,836 24,277,867 3,288,967 266,890
1210 \$ 1220   1220   1230   1240   1250   1280 ( 1297 ( 1298 ( 9920   1298 ( 1297 ( 1298 ( 1297 ( 1298 ( 1297 ( 1298 ( 1297 ( 1298 ( 1297 ( 1298 ( 1297 ( 1298 ( 1297 ( 1298 ( 1410 F 1415 ( 14	Sinking fund d Installment (s Long term ba Lease purcha Mortgages . Construction Other <b>Debt burden</b> General gove Protection sei Transportatio Roadways Winter Co Transit . Parking . Street Ligi Air Transg Lin Transg Environmenta Wastevat Storm wal Waterwort Solid Was Solid Was Solid Was Solid Was Solid Was Solid Waste div Waste div Health service Social and fa Social housin Recreation Recreation Recreation Recreation Libraries . Museums Cultural se	of the municipality: Analysed by debt instrument debentures erial) debentures se agreements (Tangible capital leases). Financing Debentures Private Company  TOTAL Net Long Term Liabilities of the Municipality  of the municipality: Analysed by function mment	38,509,269 1,000,000 39,509,269 1,030,963 90,920 4,651,836 24,277,867 3,288,967 2266,890 266,890 5,732,069

Asmt Code: 3729 MAH Code: 45409

FIR2016: Amherstburg T

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Number of Years Payable Over 3 Years

0

0

#### Schedule 74 LONG TERM LIABILITIES AND COMMITMENTS for the year ended December 31, 2016

		Contingent Liabilities	Is Value in Column 2 Estimated?	Value
	8. Contingent liabilities	4	1	2
		Y or N	Y or N	\$
2610	Pending or threatened litigation			
2620	Retroactive wage settlements			
2630	Guarantees of long term indebtedness in the name of the municipality but assumed by others			
2640	Outstanding loans guaranteed			
2698	Other			
2699	TOTAL			

De	average from the Connelidated Statement of Occupations
	overed from the Consolidated Statement of Operations
	Seneral Tax Rates
3014	Dther
3015	ile Drainage/Shoreline Assistance
3020 Re	overed from reserve funds
Re	overed from unconsolidated entities:
3030	Electricity
	Bas
3050	elephone
	Other Development charges
3098	Dther
3099	TOTAL
Lin	3099 includes:
3110	ump sum (balloon) repayments of long term debt
3120	rovincial Grant funding for repayment of long term debt
An	lysis of Lease Purchase Agreements (Tangible Capital Leases)
3140	bebt charges for Lease purchase agreements (Tangible capital leases)

Principal	Interest	Total
1	2	3
s	S	\$
1,296,351	473, 197	
1,521,701	972,412	
17,252	3,952	

285,748	218,447
3,121,052	1.668.008

#### 11. Long term debt refinanced

3410	Repayment of Provincial Special Assistance
3420	Other long term debt refinanced

Principal	Interest
1	2
\$	\$

Schedule 74 LONG TERM LIABILITIES AND COMMITMENTS

for the year ended December 31, 2016

#### 12. Future principal and Interest payments on EXISTING debt

			RECOVERABLE FROM:							
		Consolidated Stateme	ent of Operations	Reserve	Reserve Funds		Unconsolidated Entities		ers	
		Principal 1 \$	Interest 2 \$	Principal 3 \$	Interest 4 \$	Principal 5 \$	Interest 6 \$	Principal 7 \$	Interest 8 \$	
3210	Year 2017	1,130,213	442,523					1,538,637	1,119,238	
3220	Year 2018	1,045,714	403,677					1,564,051	1,053,212	
3230	Year 2019	949,547	371,403					1,590,006	986,644	
3240	Year 2020	531,841	345,338					1,631,255	918,100	
3250	Year 2021	544,011	332,016					1,702,227	846,902	
3260	Years 2022 to 2026	1,866,347	1,444,531					8,150,846	3,149,412	
3270	Years 2027 onwards	5,874,762	1,821,800					11,389,812	1,704,176	
3280	Int. to be earned on sink. funds .									
3299	TOTAL	11,942,435	5,161,288	0	0	0	0	27,566,834	9,777,684	

#### 13. Other notes

Please list all Other Notes and forward supporting schedules as required by email to:

#### FIR.mah@ontario.ca

3601

\* Use ALT + ENTER Keys to "Return" to the next line.

# Schedule 76 GOVERNMENT BUSINESS ENTERPRISES

1000

for the year ended December 31, 2016

26.05.2017 11:32

GOVERNMENT BUSINESS ENTERPRISES

	Please Specify GBE					
STATEMENT OF FINANCIAL POSITION	ESSEX POWER CORPORATION					Total
	1	2	3	4	5	20
Assets	\$	S	\$	\$	S	\$
Current	21,470,000					21,470,000
Capital	58,159,000					58,159,000
Other	9,811,000					9,811,000
Other Regulatory balances	39,824,000					39,824,000
Total Assets	129,264,000	0	0	0	0	129,264,000
Liabilities						
Current	54,583,000					54,583,000
Long-term						0
Other						0
Other Regulatory balances	38,582,000					38,582,000
Total Liabilities	93,165,000	0	0	0	0	93,165,000
				19.5		
	a second dependences	0	0	0	0	36,099,000
Municipality's Share	5,183,508					5,183,508
STATEMENT OF OPERATIONS						
Revenues	93,743,000					93,743,000
Expenses	90,558,000					90,558,000
Net Income (Loss)	3,185,000	0	0	0	0	3,185,000
Municipality's Share	454,181					454,181
Dividends paid	251,525					251,525
	Assets Current Capital Other Other Regulatory balances Total Assets Liabilities Current Long-term Other Other Regulatory balances Total Liabilities Net Equity Municipality's Share STATEMENT OF OPERATIONS Revenues Expenses Net Income (Loss) Municipality's Share	STATEMENT OF FINANCIAL POSITION         CORPORATION           Assets         1           Current         21,470,000           Capital         58,159,000           Other         9,811,000           Other         39,824,000           Total Assets         129,264,000           Liabilities         129,264,000           Current         54,583,000           Long-term         38,582,000           Other         70tal Liabilities           Current         38,582,000           Net Equity         36,099,000           Statement OF OPERATIONS         93,743,000           Revenues         93,743,000           Statement (Loss)         3,185,000	STATEMENT OF FINANCIAL POSITION         CORPORATION           Assets         1         2           S         S         S           Current         21,470,000         0           Capital         58,159,000         0           Other         9,811,000         0           Other         9,811,000         0           Differ         39,824,000         0           Liabilities         129,264,000         0           Current         54,583,000         0           Long-term         0         0           Other         Regulatory balances         38,582,000           Other         Statissities         93,165,000           Other         Regulatory balances         93,165,000           Total Liabilities         93,165,000         0           Statement of operations         93,743,000         0           Revenues         93,743,000         90,558,000           Net Income (Loss)         3,185,000         0           Municipality's Share         454,181         0	STATEMENT OF FINANCIAL POSITION         ESSEX POWER CORPORATION         I         2         3           Assets         1         2         3         5	STATEMENT OF FINANCIAL POSITION         ESSEX POWER CORPORATION         I <thi< th="">         I         I</thi<>	STATEMENT OF FINANCIAL POSITION         ESSEX POWER CORPORATION         I <thi< th="">         I         I</thi<>

#### Schedule 80 STATISTICAL INFORMATION for the year ended December 31, 2016

	1. Municipal workforce profile	Full-Time Funded Positions 1	Part-Time Funded Positions 2	Seasonal Employees
	Employees of the Municipality	#		
0205	Administration	33.00	3.00	4.00
0210	Fire	8.00	65.00	0.00
0211 0212	Uniform Civilian	8 00	65.00	
0215	Police .	34.00	0.00	1.00
0216	Uniform	31.00		
0217	Civilian	3.00		1.00
0260	Court Security	0.00	0.00	0.00
0261	Uniform			
0262	Civilian			
0263	Prisoner Transportation	0.00	0.00	0.00
0264 0265	Uniform			
0200				
0220	Transit . Public Works .	31.00	6.00	15.00
0227				
0227	Ambulance . Uniform	0.00	0.00	0.00
0229	Civilian			
0230	Health Services			
0235	Homes for the Aged			
0240	Other Social Services			
0245	Parks and Recreation	9.00	67.00	8.00
0250	Libraries			
0255 0290	Planning	2.00	1.00	
0298	Other	117.00	158.00	28.00
0300				20.00
0000	Proportion of Munic. Empl. covered by 'Collective Agreements' (%)	66%	18%	
0305	Employees of Joint Local Boards			
0305	Administration	7.00	12.00	
0310	Fire	0.00	0.00	0.00
0312	Uniform . Civilian			
0315	Police		5.00	
0315	Uniform	0.00	5.00	0.00
0317	Civilian		5.00	
0360	Court Security	0.00	0.00	0.00
0361	Uniform	0.00	0.00	0.00
0362	Civilian			
0363	Prisoner Transportation	0.00	0.00	0.00
0364	Uniform			
0365	Civilian			
0320	Transit	1		
0325	Public Works			
0327	Ambulance	0.00	0.00	0.00
0328	Uniform			
0329	Civilian			
0330	Health Services			
0335 0340	Homes for the Aged . Other Social Services .			
0345	Other Social Services			
0350	Libraries			
0355	Planning			
0390	Other			
0398	Subtotal	7.00	17.00	0.00
0399	TOTAL	124.00	175.00	28.00

Province of Ontario - Ministry of Municipal Affairs		The local division of the local division of		26.05.2017 11.32
FIR2016: Amherstburg T Asmt Code: 3729 MAH Code: 45409			STICAL INF	hedule 80 ORMATION ecember 31, 2016
Selected investments of own sinking funds as at Dec. 31     Own sinking funds	Own Municipality 1 \$	Other Munic., School Boards 2 \$	Provincial 3 \$	Federal 4 \$
Municipal procurement this year     Total construction contracts awarded     Construction contracts awarded at \$100,000 or greater	Number of Contracts 1 #	Value of Contracts 2 \$		
Building permit information     Residential properties     Multi-Residential properties     All other property classes     Subtotal	Number of Building Permits 1 # 72 46 229 347	Total Value of Building Permits 2 \$ 11,694,300 8,867,000 31,409,646 51970,946		
Subtotal     Subtotal     Subtotal	1 \$ 125,746,587 2,753,892 8,388,330 136,888,809	51,370,940		
6. Total Dollar Losses due to Structural Fires  1510 Losses due to structural fires averaged over 3 yrs (2014 - 2016)	1			

FIR2016: Amherstburg T Asmt Code: 3729 MAH Code: 45409

1314

1316 1318

1320 1322

Province of Ontario - Ministry of Municipal Affairs

3	9. Building Permit Information (Performance Measures)	Column 1	Column 2	Column 3	Description 4
					LIST
1300	What method does your municipality use to determine total construction value?				Applicant's Declared Value
1302	If "Other Method" is selected in line 1300, please describe the method used to determine total construction value		100		
		1			
	Total Value of Construction Activity	\$			
1304	Total Value of Construction Activity for 2016 based on permits issued.	51,970,946			

	Review of Complete Building Permit Applications: Median number of working days to review a complete building permit application and issue a permit or not issue a permit, and provide all reasons for refusal (by Category):	Median Number of Working Days 1 #
1305	Category 1 : Houses (houses not exceeding 3 storeys/600 square metres)	10
	Reference : provincial standard is 10 working days	

- Category 2 : Small Buildings (small commercial/industrial not exceeding 3 storeys/600 square metres) 15 1308 Reference : provincial standard is 15 working days
- Category 3 : Large Buildings (large residential/commercial/industrial/institutional) 1310 Reference : provincial standard is 20 working days
- Category 4 : Complex Buildings (post disaster buildings, including hospitals, power/water, 1312 fire/police/EMS), communications Note : If no complete applications were submitted and accepted for a Category on lines 1306 to 1312, please leave the cell blank and do not enter zero.

Call Unails, and do invited activ.	Number of Complete Applications	Number of Incomplete Applications	Total Number of Complete and Incomplete Applications
	1	2	3
Number Of Building Permit Applications	#	#	#
Category 1 : Houses (houses not exceeding 3 storeys/600 square metres)	135		136
Category 2 : Small Buildings (small commercial/industrial not exceeding 3 storeys/600 square metres) .	12		12
Category 3 : Large Buildings (large residential/ commercial/ industrial/ institutional) .	9		9
Category 4 : Complex Buildings (post disaster buildings, including hospitals, power/water,			
fire/police/EMS), communications.			0
Subtotal	156	0	156

20

Note: Zero should be entered on lines 1314 to 1320 in column 1 if no complete applications were submitted and accepted for a category. Zero should be entered in column 2 if no incomplete applications were submitted and accepted for a category.

		Settlement Areas	Total Residential Units
10.	Planning and Development	1	2
	Land Use Planning (using building permit information)	#	"
1350	Number of residential units in new detached houses	79	85
1352	Number of residential units in new semi-detached houses.	37	37
1354	Number of residential units in new row houses	12	22
1356	Number of residential units in new apartments/condo apartments		
1358	Subtotal	128	144

		Hectares
		1
	Land Designated for Agricultural Purposes	
1370	Hectares of land designated for agricultural purposes in the Official Plan as of December 31, 2016.	20,945

FIR2016: Amherstburg T Asmt Code: 3729 MAH Code: 45409

Province of Ontario - Ministry of Municipal Affairs

#### Schedule 80 STATISTICAL INFORMATION for the year ended December 31, 2016

#### 11. Transportation Services

1722 1725

1768

1769

2370

1710	Roads : Total Paved Lane Km .	t
		1

Condition of Roads : Number of paved lane kilometres where the condition is rated as good to very good. 1720

			MDIS - draft 2016
			Y
#	#	"	LIST
1	2	3	4
Column	Column	Column	Description

1730	Roads : Total UnPaved Lane Km	68
1740	Winter Control : Total Lane Km maintained in winter	459
1750	Transit : Total Number of Regular Service Passenger Trips on Conventional Transit in Service Area.	
1755	Transit : Population of Service Area.	
1760	Bridges and Culverts : Total Square Metres of Surface Area on Bridges and Culverts	6,411

Has the entire municipal road system been rated?

Number of structures where the condition of primary components is rated as good to very good, requiring only repair	Total Number
1	2
21	26
42	79
63	105

392

62

1

		1
	Rating Of Bridges And Culverts	
1765	Bridges	21
1766	Culverts	42
1767	Subtotal	63

	Column	Column	Column	Description
	1	2	3	4
	#			LIST
pal system been rated?			a second and a second and	Y
as conducted.		10-10-10-10-10-10-10-10-10-10-10-10-10-1	ARTING CONTRACTOR	OSIM 2014

#### 12. Environmental Services

1	2. Environmental Services	1
		#
1810	Wastewater Main Backups : Total number of backed up wastewater mains .	
1815	Wastewater Collection/Conveyance : Total KM of Wastewater Mains.	105
1820	Wastewater Treatment and Disposal : Total Megalitres of Wastewater Treated.	3,055.000
1825	Wastewater Bypasses Treatment : Estimated megalitres of untreated wastewater.	0.050
1835	Urban Storm Water Management : Total KM of Urban Drainage System plus (0.005 KM times No. of Catch basins)	59
1840	Rural Storm Water Management : Total KM of Rural Drainage System plus (0.005 KM times No. of Catch basins).	280
1845	Water Treatment : Total Megalitres of Drinking Water Treated.	2,932.990
1850	Water Main Breaks : Number of water main breaks in a year.	3
1855	Water Distribution/Transmission : Total kilometres of Water Distribution / Transmission Pipe.	338
1860	Solid Waste Collection : Total tonnes collected from all property classes	6,669

1860	Solid Waste Collection : Total tonnes collected from all property classes.	0,009
1865	Solid Waste Disposal : Total tonnes disposed off from all property classes.	6,669
1870	Waste Diversion : Total tonnes diverted from all property classes.	

#### 13. Recreation Services

		#
1910	Trails : Total kilometres of trails (owned by municipality and third parties).	36
1920	Indoor recreation facility space : Square metres of indoor recreation facilities (municipally owned).	15,329
1930	Outdoor recreation facility space : Square metres of outdoor recreation facility space (municipally owned).	607,028

	14. Other Revenue (Used for the calculation of Operating Cost)	1 \$
2310	Fire Services; Other revenue.	
2320	Paved Roads : Other revenue.	
2330	Solid Waste Disposal : Other revenue.	
2340	Waste Diversion : Other Revenue.	
2370	Assessment on Exempt Properties (Enter data from returned roll) .	82,402,100

smt C	016: Amherstburg T ode: 3729 ANNUAL DEBT REPA based on the information reported for the year ende based on the information reported for the year ende		IMI
and and	OTE: THE ESTIMATED ANNUAL REPAYMENT LIMIT IS EFFECTIVE JANUARY 01, 2018		
P	lease note that fees and revenues for Homes for the Aged are not reflected in this estimate.		
D	ETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT	1	
	Debt Charges for the Current Year	s	
0210	Principal (SLC 74 3099 01).	3,	8,121,0
0220	Interest (SLC 74 3099 02).		,668,0
0299	Subtotal	4,	,789,0
0610	Payments for Long Term Commitments and Liabilities financed from the consolidated statement of		
	operations (SLC 42 6010 01)		
9910	Total Debt Charges	4,	,789,0
		1	
	Excluded Debt Charges	\$	
1010	Electricity - Principal (SLC 74 3030 01)		_
1020	Electricity - Interest (SLC 74 3030 02)		
1030 1040	Gas - Principal (SLC 74 3040 01)		-
1050	Telephone - Principal (SLC 74 3050 01)		
1060	Telephone - Interest (SLC 74 3050 02)		
1099	Subtotal		
410	Debt Charges for Tile Drainage/Shoreline Assistance (SLC 74 3015 01 + SLC 74 3015 02)		21,2
411	Provincial Grant funding for repayment of long term debt (SLC 74 3120 01 + SLC 74 3120 02)		_
412	Lump sum (balloon) repayments of long term debt (SLC 74 3110 01 + SLC 74 3110 02)		
1420	Total Debt Charges to be Excluded		21,2
920	Net Debt Charges	4,	,767,8
		1	
610	Total Revenues (* Sale of Hydro Utilities Removed) (SLC 10 9910 01) .	\$ 42	.491.3
		42,	,431,5
010 E	xcluded Revenue Amounts Fees for Tile Drainage / Shoreline Assistance (SLC 12 1850 04)		13,8
210	Ontario Grants, including Grants for Tangible Capital Assets (SLC 10 0699 01 + SLC 10 0810 01 + SLC10 0815 01) Canada Grants, including Grants for Tangible Capital Assets (SLC 10 0820 01 + SLC 10 0825 01)		655.3
225	Deferred revenue earned (Provincial Gas Tax) (SLC 10 0830 01)		000,0
226	Deferred revenue earned (Canada Gas Tax) (SLC 10 0831 01) .		
230	Revenue from other municipalities, including Revenue for Tangible Capital Assets (SLC 10 1099 01 + SLC 10 1098 01).		254,7
240	Gain/Loss on sale of land & capital assets (SLC 10 1811 01)		
250	Deferred revenue earned (Development Charges) (SLC 10 1812 01)	1,	,363,1
251	Deferred revenue earned (Recreation Land (The Planning Act)) (SLC 10 1813 01)		
253	Other Deferred revenue earned (SLC 10 1814 01).		39,3
252 254	Increase / Decrease in Government Business Enterprise equity (SLC 10 1905 01)		
299	Subtotal	7	,423,3
410	Fees and Revenue for Joint Local Boards for Homes for the Aged		
610	Net Revenues	35	5,054,2
620	25% of Net Revenues	8.	8,763,5
930	ESTIMATED ANNUAL REPAYMENT LIMIT	3	8,995,7
	For Illustration Purposes Only		



# THE CORPORATION OF THE TOWN OF AMHERSTBURG

# **OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES**

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Nicole Rubli	Report Date: May 18, 2017
Author's Phone: 519 736 0012 ext. 2251	Date to Council: June 12, 2017
Author's E-mail: <a href="mailto:nrubli@amherstburg.ca">nrubli@amherstburg.ca</a>	Resolution #: N/A

#### To: Mayor and Members of Town Council

Subject: 2017 Special Event - Canada D'Eh Run Road Closure Extension

#### 1. <u>RECOMMENDATION:</u>

It is recommended that:

- The report form the Public Events Committee (PEC) dated May 18, 2017, regarding 2017 Special Event – Canada D'Eh 5K Run Road Closure Extension BE RECEIVED; and,
- 2. The Canada D'Eh 5K Run request for a road closure on Laird Avenue for June 30<sup>th</sup> 2017 prior to 5pm **BE APPROVED**.

#### 2. <u>BACKGROUND</u>:

At the October 5, 2015 Special Council Meeting, Council approved the Special Events Policy. As per Council's request, Section 7.3 of the policy states:

#### *"7.3. Council has the authority and responsibility to:*

- 7.3.1 Consider any exemptions to Municipal By-laws for Public Events.
- 7.3.2. Consider and approve any new events presented by the PEC.
- 7.3.3. Consider and approve all recurring events presented by the PEC."

At the January 25, 2016 Council meeting, Council passed the following motions:

"That:

1. The use of the Downtown Core for Festivals and Events subject to the criteria established in the Town's Festival and Events Policy BE APPROVED; and,

2. Road closures NOT BE PERMITTED prior to 5:00 pm without Council consent."

Accordingly, the road closure requested prior to 5:00 pm has been identified by the PEC and is outlined below for Council's approval

# 3. DISCUSSION:

At the Council Meeting of December 12, 2016, Council approved the 2017 Canada D'Eh 5K Run to be held on July 1, 2017. Road Closure approval was given from 5am Saturday, July 1, 2017 on Laird Avenue from Fort Malden Drive to Alma Street with a further road closure from 8:30 am for the remainder of the 5k route.

The Public Events Committee has, subsequently, received a request from the Event organizers for an additional road closure. The need for the request is to allow for entrants to collect their race day kit prior to the morning of the race.

The additional road closure is requested in front of the Fort Malden grounds on Friday June 30, 2017 from 1pm in the south bound lane of Laird Avenue between Maple Avenue and Elm Avenue. This road closure will be in effect until the end of the race on July 1<sup>st</sup>, 2017. North bound traffic from Maple Avenue to Elm Avenue will not be impeded and access to the Fort will remain open. (Map attached)

#### 4. RISK ANALYSIS:

The Public Events Committee has identified the requirements to the Event Organizer as it relates to the road closure request. The barriers for the street closures will be staffed with volunteers at all times to allow for event related access and emergency vehicle access.

#### 5. FINANCIAL MATTERS:

The Event Organizer will pay the road closure fee in accordance with the Town's User Fee By-law, as amended.

#### 6. CONSULTATIONS:

The Public Events Committee inclusive of Police and Fire was consulted on the additional road closure request and support the request.

# 7. <u>CONCLUSION</u>:

The Public Event Committee supports the additional road closure request.

0.0

Nicole Rubli (*on behalf of the PEC*) Manager of Licensing and Enforcement

HJS

# APPENDICES: Road Closure Map – Canada D'Eh Run - Friday June 30, 2017

NOTIFICATION :				
Name	Address	Email Address	Telephone	FAX
Running Flat		chris@runningflat.com	519.980.5440	

# **Report Approval Details**

Document Title:	Canada D'Eh Run.docx
Attachments:	- Canada D'Eh Run - Road Closure Extension.pdf
Final Approval Date:	Jun 6, 2017

This report and all of its attachments were approved and signed as outlined below:

Mark Galvin - May 29, 2017 - 11:43 AM

Justin Rousseau - May 31, 2017 - 9:45 AM

. Miceli ina

John Miceli - Jun 1, 2017 - 10:31 AM

Paula Parker - Jun 6, 2017 - 11:26 AM





# THE CORPORATION OF THE TOWN OF AMHERSTBURG

# **OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES**

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Nicole Rubli	Report Date: June 1, 2017
Author's Phone: 519 736 0012 ext. 2251	Date to Council: June 12, 2017
Author's E-mail: nrubli@amherstburg.ca	Resolution #: N/A

#### To: Mayor and Members of Town Council

Subject: Temporary Extension Application for Wolfhead Distillery Inc.

#### 1. <u>RECOMMENDATION:</u>

It is recommended that:

- The report by the Manager of Licensing and Enforcement dated June 1, 2017 regarding a Temporary Extension Application for Liquor Sales Licence at the Wolfhead Distillery Inc., 7781 Howard Avenue, Amherstburg **BE RECEIVED**; and,
- 2. Administration **BE DIRECTED** to advise the Alcohol Gaming Commission of Ontario (AGCO) that Council has no objection to the proposed temporary extension of the licensed area.

#### 2. <u>BACKGROUND</u>:

An application for a temporary extension for liquor sales has been made to the Alcohol and Gaming Commission of Ontario (AGCO) by the owners of the establishment known as Wolfhead Distillery Inc. The establishment is located at 7781 Howard Avenue, in Amherstburg. The purpose of this report is to authorize Administration to advise AGCO that Council does not object to the request to extend their patio.

#### 3. <u>DISCUSSION</u>:

Wolfhead Distillery will be hosting riders from the Bob Probert Charity Ride on Sunday June 25<sup>th</sup>, 2017. The temporary extension, if approved, will allow for liquor sales in a fenced off area adjacent to the Wolfhead Distillery building and the existing licensed patio.

The Building, Police and Fire Departments received notice of the application for temporary extension for the Liquor Sales Licence for the above noted establishment and no concerns or objections were raised by staff in relation to the request.

#### 4. <u>RISK ANALYSIS:</u>

There are no risks associated with this report; the event will take place on private property.

# 5. FINANCIAL MATTERS:

There are no financial implications associated with the request.

# 6. CONSULTATIONS:

The Building Department, Police and Fire were consulted and no objections were noted.

# 7. <u>CONCLUSION</u>:

Administration has no objections to Wolfhead Distillery's request to AGCO for an extended patio.

Buble

Nicole Rubli Manager of Licensing and Enforcement

HJS

# **Report Approval Details**

Document Title:	Temporary Extension Application for Liquor Sales at Wolfhead Distillery, 7781 Howard Ave, Amherstburg.docx
Attachments:	N/A
Final Approval Date:	Jun 6, 2017

This report and all of its attachments were approved and signed as outlined below:

Mark Galvin - Jun 5, 2017 - 3:43 PM

Justin Rousseau - Jun 5, 2017 - 4:12 PM

. Miceli Tila

John Miceli - Jun 6, 2017 - 11:37 AM

Paula Parker - Jun 6, 2017 - 11:47 AM



# THE CORPORATION OF THE TOWN OF AMHERSTBURG

# **OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES**

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: May 25, 2017
Author's Phone: 519 736-5408 ext. 2124	Date to Council: June 12, 2017
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

#### To: Mayor and Members of Town Council

Subject: Development Agreement for 8728 Howard Ave

#### 1. <u>RECOMMENDATION:</u>

It is recommended that:

- 1. The report from the Manager of Planning Services dated May 25, 2017, regarding the Development Agreement for 8728 Howard Ave **BE RECEIVED**;
- 2. The site plan and development agreement for 8728 Howard Ave **BE APPROVED;** and,
- 3. **By-law 2017-50** being a by-law to authorize the signing of a development agreement be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign the same.

#### 2. <u>BACKGROUND</u>:

The Town is in receipt of an application for site plan control in accordance with Section 41 of the Planning Act, from Dwayne Grondin and Jennifer Desjardins. The property is legally described as Part 1, Registered Plan 12R-17178, Part of Lot 85, Concession 7. The applicant is proposing the development of an agricultural brewery at 8728 Howard Ave.

#### 3. <u>DISCUSSION</u>:

The property is zoned Agricultural (A) Zone in By-law 1999-52, as amended and designated Agricultural in the Town's Official Plan. The subject lands located at 8728 Howard Ave have 485.84 ft frontage with a total area of 11.29 acres.

The following are highlights of the Development Agreement:

- (i) Sections 1 to 9 set out the Schedules and required approvals from the various Ministries and Agencies.
- (ii) Sections 10 to 15 address parking and loading areas, minimum number of parking spaces, garbage and refuse storage and lot grading.
- (iii) Sections 16 to 39 address lighting, landscaping, legal obligations for completion of the work and inspections, alterations to the plans, interpretation and application of the agreement.

The proposed development plans conform to the Official Plan and Zoning By-Law 1999-52, as amended. An agricultural brewery is required to adhere to Section 26(3)(o) of the Zoning By-law regarding maximum gross floor area of the brewery building, minimum amount of tillable land dedicated to the crop, maximum gross floor area restrictions for the retail sale of beer and maximum area for accessory display purposes. The Town's Official Plan also provides detailed provisions regarding wineries/breweries as a secondary agricultural use. The Development Agreement deals with the site servicing issues, required approvals from the various Ministries and Agencies and details relative to the site plan.

The building has been constructed as post and beam with dark red metal clad siding. The front façade has natural wood siding. The septic system consists of a raised bed sized for the proposed use and two universal washrooms. Based on a question raised by Council at the public meeting for the OPA the issue of water usage was asked. The secondary agricultural use will be served by a <sup>3</sup>/<sub>4</sub>" waterline and if an increase in water usage is required beyond what can be provided by this water service, the Engineering and Public Works Department will need to review this request at a later time.

# 4. <u>RISK ANALYSIS:</u>

The recommendation presents little to no risk to the municipality. The proposed site plan provides further agricultural use on the site as supported by the policies in the Town's Official Plan. The Site Plan Control Process, as regulated by Section 41 of the Planning Act serves to protect the municipality's interest as the agreement will be registered on the title of the property. Section 41 of the Planning Act is applicable law to the Ontario Building Code.

# 5. FINANCIAL MATTERS:

All costs associated with the application are the responsibility of the applicant.

# 6. <u>CONSULTATIONS</u>:

The Essex Region Conservation Authority was circulated the site plan and provided correspondence which stated that this site is **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the

*Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservation Authorities Act*, (Ontario Regulation No. 158/06). There are no concerns relating to stormwater management and no objection to the application with respect to natural heritage policies.

The Amherstburg Accessibility Advisory Committee was circulated the site plan and has no comments or objections to the development.

Union Gas was consulted and stated that Union Gas Limited ("Union") does have service lines running within the area which may or may not be affected by the proposed Site Plan. Should the proposed site plan impact these services, it may be necessary to terminate the gas service and relocate the line according to the new property boundaries. Any Service relocation required would be at the cost of the property owner. Union Gas requested that they be contacted a minimum of 1 month in advance of any construction work at their easement or on/near any existing facilities, in order for them to perform an engineering assessment of the work.

# 7. <u>CONCLUSION</u>:

It is recommended that the Development Agreement for 8728 Howard Ave be approved by Council and By-law 2017-50 be adopted by Council as recommended. The agreement will then be sent for registration.

bicca

Rebecca Belanger Manager of Planning Services

SS

DEPARTMENTS/OTHERS CONSULTED: Name: Essex Region Conservation Authority Phone #: 519 776-5209

Name: Amherstburg Accessibility Advisory Committee Phone #: 519 -736-0012 ext. 2250

Name: Union Gas Limited Phone #: 519 436-4600 ext. 5002760

Name: Town of Amherstburg Engineering and Public Works Department Phone #: 519 736-3664 ext. 2313

# **Report Approval Details**

Document Title:	8728 Howard Development.docx
Attachments:	- SPC-7-17- Attachments.pdf
Final Approval Date:	Jun 6, 2017

This report and all of its attachments were approved and signed as outlined below:

Mark Galvin - Jun 1, 2017 - 10:10 AM

Justin Rousseau - Jun 1, 2017 - 10:50 AM

ician Miceli

John Miceli - Jun 1, 2017 - 11:20 AM

Paula Parker - Jun 6, 2017 - 11:40 AM

#### THE CORPORATION OF THE TOWN OF AMHERSTBURG BY-LAW NO. 2017-50

#### By-law to authorize the execution of a Development Agreement between G-L Heritage Brewing Co. and the Council of The Corporation of the Town of Amherstburg 8728 Howard Ave, Amherstburg

**WHEREAS** under Section 8 of the Municipal Act 2001, S.O., 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

**AND WHEREAS** under Section 9. (1) (a) and (b) of the Municipal Act 2001, S.O., 2001, c. 25, as amended, Section 8 shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

**AND WHEREAS** the Council of The Corporation of the Town of Amherstburg and owners of said property have agreed to the terms and conditions of a Development Agreement in the form annexed hereto;

**NOW THEREFORE** the Council of the Corporation of the Town of Amherstburg enacts as follows:

- THAT the Mayor and Clerk be hereby authorized to enter into a Development Agreement between G.L. Heritage Brewing Co. and the Corporation of the Town of Amherstburg for the development of 8728 Howard Ave for a brewery as a secondary agricultural use on the property, with brewing facilities and a tasting room in the existing 40'x72' accessory building., said agreement affixed hereto;
- 2. THAT this By-law shall come into force and take effect at such a time that OPA #4, has been approved by the County of Essex as the approval authority for Official Plan Amendments for the Town of Amherstburg, meeting the statutory obligations of the Planning Act, to give effect to the provisions of this by-law.

Read a first, second and third time and finally passed this \_\_\_\_ day of \_\_\_\_, 2017.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

# DEVELOPMENT AGREEMENT

**THIS AGREEMENT** made in quadruplicate on this <u>day of</u>, 2017.

## BETWEEN: G-L HERITAGE BREWING CO.

(Hereinafter collectively called "Owner")

OF THE FIRST PART;

- and -

# THE CORPORATION OF THE TOWN OF AMHERSTBURG

(hereinafter called the "**Corporation**")

OF THE SECOND PART;

Hereinafter collectively referred to as the "Parties"

**WHEREAS** the lands affected by this Agreement are described in Schedule "A" attached hereto, and are hereinafter referred to as the "Lands";

**AND WHEREAS** the Owner warrants it is the registered owner of the Lands;

**AND WHEREAS**, in this Agreement the "**Owner**" includes an individual, an association, a partnership or corporation and, wherever the singular is used therein, it shall be construed as including the plural;

**AND WHEREAS** the Official Plan in effect in Amherstburg designated parts of the area covered by the Official Plan, including the Lands, as a Site Plan Control area;

**AND WHEREAS** the Owner intends to develop the Lands for the purpose of a brewery as a secondary agricultural use on the property, with brewing facilities and a tasting room in the existing 40'x72' accessory building, in accordance with the Site Plan attached hereto as Schedule "B", and hereinafter referred to as the "Site Plan";

**AND WHEREAS** the Corporation as a condition of development of the Lands requires the Owner to enter into a Development Agreement;

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of the premises, along with the sum of FIVE (\$5.00) DOLLARS of lawful money of Canada, now paid by each of the Parties hereto to each of the other parties hereto, the receipt and sufficiency of which are hereby acknowledged, the Owner hereby covenants and agrees with the Corporation as follows:

- 1. The following Schedules, which are identified by the signatures of the Parties to this Agreement, and which are attached hereto, are hereby made a part of this Agreement as fully and to all intents and purposes as though recited in full herein:
- 2. Schedule "A" hereto describes the Lands;

- 3. Schedule "B" (the "**Site Plan**") hereto shows:
  - (a) The location of the building on the lands as part of the Owner's proposed development of same;
  - (b) The location and provision of parking facilities and access driveways including driveways for emergency vehicles;
  - (c) Walkways and all other means of pedestrian access;
  - (e) Landscaped areas;
  - (f) Site Servicing.
- 4. Schedule "C" Site Servicing and Site Grading Plan.
- 5. Schedule "D" The Building Façade.
- 6. The Owner shall be responsible for consulting with and obtaining any necessary approvals from Hydro One, Union Gas and Bell Canada regarding any matters that relate to services provided by Hydro One, Union Gas and Bell Canada. Should the proposed development impact Union Gas services, it may be necessary to terminate Union Gas service and relocate the line according to the new development requirements. Any service relocation required would be at the cost of the property owner.
- 7. The Owner shall be responsible for consulting with and obtaining any necessary approval from the Ministry of the Environment and the Essex Region Conservation Authority.
- 8. The Owner shall be responsible for consulting with and obtaining any necessary approval from the Corporation regarding any upgrades to the private septic system, if required.
- 9. All walkways on the said lands, where so designated on Schedule "B", shall be constructed of concrete, asphalt or other like material capable of permitting accessibility under all climatic conditions by the Owner to the satisfaction of the Corporation.
- 10. All parking or loading areas and lanes and driveways shall be paved with asphalt or a concrete portland cement or other like material capable of permitting accessibility under all climatic conditions, as shown on Schedule "B" and together with crushed stone, slag, gravel, crushed brick, tile, cinders or like materials, having a combined depth of at least 15.2 cm. and with provisions for drainage facilities.
- 11. If any curbs, sidewalks, boulevards or highway surfaces of the Corporation are damaged during the development by the Owner, such damage shall be repaired or replaced by the Owner.
- 12. Snow removal from the parking or loading areas and lanes, driveways and walkways shall be the responsibility of the Owner.
- 13. The Owner shall install and maintain a system for the disposal of storm and surface water, as necessary, so that no such water will flow along the surface from the said lands onto any adjoining lands.
- 14. Any garbage or refuse that is stored outside shall be stored in a noncombustible container and maintained so that the garbage or refuse does not blow or fall out of the container.

- 15. Any and all lighting shall be installed and maintained in accordance with the standards set out in the Town's Development Manual, and, so as to not, in the opinion of the Corporation, interfere with the use or enjoyment of adjacent properties or with the safe flow of traffic on abutting or adjacent streets.
- 16. The Owner shall landscape and maintain in plants and ground cover acceptable to the Corporation those lands so indicated on Schedule "B", as necessary. The Owner agrees that the site will be inspected on an annual basis and any deficiencies will require immediate correction in accordance with the approved site plan.
- 17. All driveways for emergency vehicles shall:
  - (1) Be connected with a public thoroughfare;
  - (2) Be designed and constructed to support expected loads imposed by firefighting equipment;
  - (3) Be surfaced with concrete, asphalt or other material capable of permitting accessibility under all climatic conditions;
  - (4) Have a clear width of 3 metres at all times;
  - (5) Be located not less than 3 metres and not more than 15.2 metres measured horizontally and at right angles from the face of the building;
  - (6) Have an overhead clearance not less than 4.5 metres;
  - (7) Have a change in gradient of not more than 1 in 12.5 over a minimum distance of 15.2 metres; and
  - (8) Have approved signs displayed to indicate the emergency route.
- 18. If the Ontario Building Code requires that an architect or professional engineer or both shall be responsible for the field review of any new building or extension provided for in this Agreement, the Owner shall not occupy or use or permit to be occupied or used any said new building or extension until after an architect or professional engineer has given to the Corporation a letter addressed to the Corporation and signed by him certifying that all services on or in the said lands, required for this development or redevelopment, newly installed by the Owner in connection with this development or redevelopment and not contained within a building, have been installed and completed in a manner satisfactory to the architect or professional engineer.
- 19. The Corporation through its servants, officers and agents including its building inspector, plumbing inspector, fire chief, public works head and municipal engineer may from time to time and at any time enter on the Lands to inspect:
  - (1) The progress of development;
  - (2) The state of maintenance as provided for in this Agreement.
- 20. In the event of any servant, officer or agent of the Corporation determining upon inspection that the development is not proceeding in strict accord with the plans and specifications filed with the Corporation, such servant, officer or agent shall forthwith place a notice requiring all work to be stopped upon the Lands, and shall forward a copy by registered mail to the Owner at his last address as shown by the revised assessment rolls, and the Owner shall forthwith correct the deficiency or deviation.
- 21. In the event of any servant, officer or agent of the Corporation upon inspection being of the opinion that the state of maintenance is not satisfactory, such servant, officer or agent shall forthwith forward notice of such opinion to the Owner by registered mail at his last address as shown

from the revised assessment rolls, and the Owner shall forthwith correct the deficiency or appeal to Council of the Corporation as hereinafter provided.

- 22. In the event that an Owner should disagree with the opinion of the servant, officer or agent of the Corporation as to the progress of the development or as to the state of maintenance, such Owner shall appear before Council of the Corporation, which after hearing the Owner, shall be permitted to express its position as to whether such progress or maintenance is satisfactory, following which Council of the Corporation shall make a decision, by resolution, as to whether to lift or sustain the prior decision of the Corporation's servant, officer or agent, which shall constitute a final determination of the matter.
- 23. In the event that an Owner should fail to obey a stop work order issued under Section 21 hereof, the Owner recognizes the right of the Corporation to apply to the Courts for a restraining order.
- 24. In the event that an Owner should fail to correct a deviation or deficiency after notice pursuant to Section 20 or 21 or after notice of an opinion, which Council of the Corporation determines is correct under Section 22, the Council of the Corporation may by law direct or default of the matter or thing being done by the Owner, after two (2) week written notices to it by registered mail at the last shown address of the Owner pursuant to the revised assessment rolls of passage of such by-law, that such matter or thing be done by the Corporation at the expense of the Owner, which expense may be recovered by action or like manner as municipal taxes.
- 25. In the event of an Owner wishing to change at any time any of the buildings, structures or facilities described in the plans annexed or referred to in Section 3 hereof, it shall make application to Council of the Corporation for approval and shall not proceed with such change until approval is given by such Council, or in default by the Ontario Municipal Board, under the procedure set out in Section 41 of the Planning Act, R.S.O. 1990 herebefore referred to.
- 26. This Agreement and the provisions thereof do not give to the Owner or any person acquiring any interest in the Lands any rights against the Corporation with respect to the failure of the Owner to perform or fully perform any of its obligations under this Agreement or any negligence of the Owner if its performance of the said obligations.
- 27. In the event that no construction on the Lands has commenced on or before the expiry of one (1) year from the date of registration of this Agreement, the Corporation may subsequently, at its option, on one month's written notice to the Owner, terminate this Agreement, whereupon the Owner acknowledges that agrees that it will not be able to undertake any development construction on the Lands (or any further development or construction) on the Lands.
- 28. All facilities and matters required by this Agreement shall be provided and maintained by the Owner at its sole risk and expense to the satisfaction of the Corporation and in accordance with the standards determined by the Corporation and in default thereof and without limiting other remedies available to the Corporation, the provisions of Section 446 of the Municipal Act shall apply.
- 29. A financial guarantee (being in the form of a certified cheque payable to the Corporation or irrevocable letter of credit address to the Corporation,

being self renewing without burden of proof in the case of the latter) for 50% of the value of on-site improvements on the Lands, exclusive of buildings and structures, shall be posted with the Corporation by the Owner, in addition to further financial security, in the same form as described above, in the amount of 100% for all off-site works required as part of this development. With respect to determining values herein, the Owner's engineer is required to provide a certified estimate of the cost of the on-site and off-site work for consideration and approval by the Corporation's Director of Engineering and Infrastructure. Once the Town has inspected and approved the construction of the on-site and off-site works, the Owner will be required to provide security, again in the form described above, for a one year maintenance period in the amount of 15% of the cost of on-site and off-site improvements.

- 30. This Agreement shall be registered against the land to which it applies, at the expense of the Owner, and the Corporation shall be entitled, subject to the provisions of the Registry Act and the Land Titles Act, to enforce its provisions against the Owner named herein and any and all subsequent owners of the lands.
- 31. This Agreement shall enure to the benefit of and be binding upon the Parties hereto and their respective heirs, executors, administrators, successors and permitted assigns.
- 32. This Agreement shall be governed by, and interpreted according to, the laws of the Province of Ontario and the laws of Canada applicable therein, and shall be treated in all respects as an Ontario Contract.
- 33. If any provision or part thereof of this Agreement be illegal or unenforceable, it or they shall be considered separate and severable from the Agreement, and the remaining provisions of the Agreement shall remain in force and effect and shall be binding upon the Parties hereto as though the said provision or part thereof had never been including in this Agreement.
- 34. The division of this Agreement into Articles, sections and subsections and the insertion of headings are for convenience of reference only and shall not effect the construction or interpretation hereof.
- 35. This Agreement may be executed in several counterparts, each of which when so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument and shall be effective as of the date set out above.
- 36. Words importing the singular number include the plural and vice versa; words importing the masculine gender include the feminine and neutral genders.
- 37. Schedules and other documents attached or referred to in this Agreement are an integral part of this Agreement, and are hereby incorporated into this Agreement by reference.
- 38. This Agreement constitutes the entire agreement among the Parties and except as herein stated and in the instruments and documents to be executed and delivered pursuant hereto, contains all of the representations and warranties of the respective Parties. There are no oral representations or warranties among the Parties of any kind. This Agreement may not be amended or modified in any respect except by written instrument signed by both Parties.

**IN WITNESS WHEREOF** the Owner and the Corporation (the latter under the hands and seals of its officers duly authorized in this regard), have executed this Agreement as of the date first above written.

#### OWNER: G-L HERITAGE BREWING CO.

Per Dwayne Grondin

Jennifer Desjardins

I have authority to bind the Corporation

# THE CORPORATION OF THE TOWN OF AMHERSTBURG

Per Aldo DiCarlo, Mayor

Per Paula Parker, Clerk

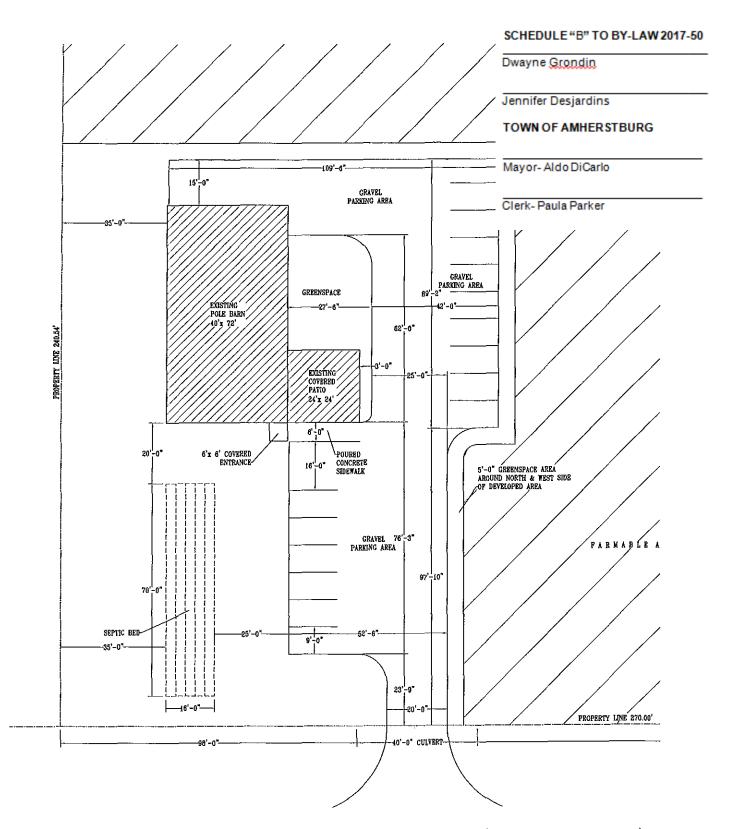
We have authority to bind the Corporation

Authorized and approved by By-law No. 2017-50 enacted the <u>day of</u> \_\_\_\_\_, 2017.

# SCHEDULE "A"

# DESCRIPTION OF THE LANDS

Part of Lot 85, Concession 7, Part 1, 12R17178 Town of Amherstburg, County of Essex and Province of Ontario



#### ESSEX COUNTY ROAD No 9 (HOWARD AVENUE)

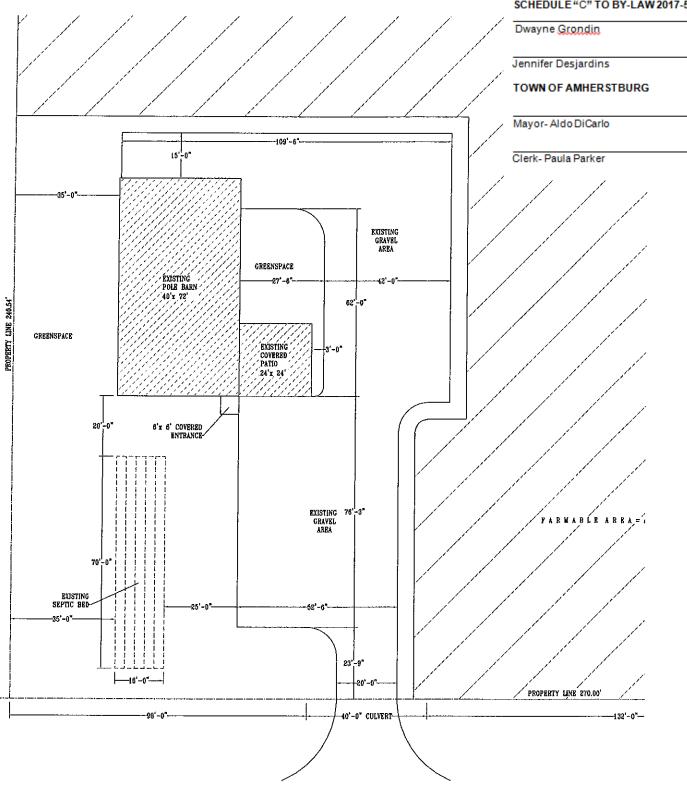
PIAN OF SURVEY OF PART OF LOT 85, CONCESSION 7 CEOGRAPHIC TOWNSHIP OF MALDEN NOW IN THE TOWNSHIP OF AMHERSTBURG COUNTY OF ESSEX, ONTARIO

PROPOSED PARKING PLAN

SCALE: 1"=20'-0"

#### Page238



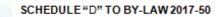


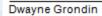
ESSEX COUNTY ROAD No 9 (HOWARD AVENUE)

PLAN OF SURVEY ٥P PART OF LOT 85, CONCESSION 7 GEOGRAPHIC TOWNSHIP OF MALDEN NOW IN THE TOWNSHIP of AMHERSTBURG COUNTY OF ESSEX, ONTARIO

> EXISTING SITE PLAN SCALE: 1"=20'-0"

> > Page239





Jennifer Desjardins

TOWN OF AMHERSTBURG

Mayor-Aldo DiCarlo



III State And

151

# 8728 Essex Rd 9 (Howard Ave)



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Page241



From:	Rebecca Belanger
To:	Sarah Sinasac
Subject:	FW: Site Plans Reviewed by AAAC
Date:	Thursday, May 18, 2017 2:56:27 PM

#### Hi Sarah,

Can you please save this email in each of the Site Plan Control electronic files in the G:. Thanks,

#### Rebecca Belanger, BA, MCIP, RPP

Manager of Planning Services Town of Amherstburg 3295 Meloche Road, Amherstburg, ON, N9V 2Y8 <u>Tel: 519-736-5408</u> x 2124 Fax: 519-736-9859

#### **Rebecca Belanger**

Manager of Planning Services Town of Amherstburg - Libro Centre 3295 Meloche Rd., Amherstburg, ON, N9V 2Y8 Tel: 519-736-5408 Fax: 519-736-9859 TTY: 519-736-9860



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From: Dawne Homenuik [mailto:dhomenuik@amherstburg.ca]
Sent: May-18-17 2:55 PM
To: Rebecca Belanger
Subject: Site Plans Reviewed by AAAC

Hi Rebecca,

The Accessibility Committee reviewed 3 site plans last night and passed the following motions:

Andy Bolley moved, Justine Silvaggio seconded:

That the committee has no new concerns for the Planning Department regarding the revised site plan for 433 Sandwich Street South.

The Chair put the Motion.

Angela Kelly moved, Justine Silvaggio seconded:

That the committee has no comments or concerns for the Planning Department regarding the site plan for 365 Sandwich Street South.

The Chair put the Motion.

Motion Carried

Justine Silvaggio moved, Andy Bolley seconded:

That the committee has no comments or concerns for the Planning Department regarding the site plan for 8728 Howard Avenue.

The Chair put the Motion.

**Motion Carried** 

Thanks,

Dawne

#### Dawne Homenuik

Administrative Clerk Town of Amherstburg 271 Sandwich St. South, Amherstburg, ON, N9V 2A5 Tel: 519-736-0012 x2250 Fax: 519-736-5403 TTY: 519-736-9860





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the place for life



May 08, 2017

regs@erca.org P.519.776.5209 F.519.776.8688 360 Fairview Avenue West Suite 311, Essex, ON N8M 1Y6

Ms. Rebecca Belanger, Manager of Planning Services Town of Amherstburg 271 Sandwich St. S. Amherstburg ON N9A 4L2

Dear Ms. Belanger:

RE: <u>Application for Site Plan Control SPC-7-17</u> <u>ESSEX 9 RD (8728 Howard Ave)</u> <u>ARN 372957000005400; PIN: 705740312</u> <u>Applicant: Dwayne Grondin</u>

The following is provided for your information and consideration as a result of our review of Application for Site Plan Control SPC-7-17. The applicant is proposing the establishment of a new brewery, tasting room, and associated parking areas at 8728 Howard Ave.

#### NATURAL HAZARD POLICIES OF THE PPS, 2014

We have reviewed our floodline mapping for this area and it has been determined this site is **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06).

#### WATER RESOURCES MANAGEMENT

Our office has reviewed the proposal and has no concerns relating to stormwater management.

#### **NATURAL HERITAGE POLICIES OF THE PPS 2014**

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance under the Provincial Policy Statement (PPS 2014). Based on our review, we have no objection to the application with respect to natural heritage policies.

#### FINAL RECOMMENDATION

We have no objections to this Site Plan Control Application.



Page 1 of 2

Page245 Amherstburg / Essex / Kingsville / Lakeshore / LaSalle / Leamington / Pelee Island / Tecumseh / Windsor Ms. Belanger May 08, 2017

If you have any questions or require any additional information, please contact the undersigned via email at: cchiasson@erca.org of by phone at 519-776-5209, ext. 330.

Thank you.

Sincerely,

z

Corinne Chiasson, *Resource Planner* /cor



Thank you for your correspondence with regard to the proposed Site Plan Application. Union Gas Limited ("Union") does have service lines running within the area which may or may not be affected by the proposed Site Plan.

Should the proposed site plan impact these services, it may be necessary to terminate the gas service and relocate the line according to the new property boundaries. Any Service relocation required would be at the cost of the property owner.

If there is any work (i.e. underground infrastructure rebuild or grading changes...) at our easement and on/near any of our existing facilities, please contact us as early as possible (1 month in advance at least) so we can exercise engineering assessment of your work. The purpose is to ensure the integrity of our main is maintained and protected.

Confirmation of the location of our natural gas pipeline should be made through Ontario One Call 1-800-400-2255 for locates prior to any activity.

We trust the foregoing is satisfactory.

Kelly Buchanan Analyst Lands Services Lands Department

Union Gas Limited | An Enbridge Company TEL: 519-436-4600 ext 5002760 | FAX: 519-436-5353 | kbuchanan@uniongas.com 50 Keil Dr N, Chatham, ON N7M 5M1

uniongas.com | Canada's Top 100 Employer | Facebook | Twitter | LinkedIn | YouTube

From: Amy Farkas [mailto:afarkas@amherstburg.ca] Sent: April-28-17 11:48 AM To: Antonietta Giofu; Bruce Bratt; Dave Attwood; ERCA Notice & Applications (planning@erca.org); Giovanni (John) Miceli; Lee Tome; Mark Alzner; Mark Galvin; Ontario Power Generation Inc; Paula Parker; Ron Meloche; Shane McVitty; Stephen Brown; Tammy Fowkes; Todd Hewitt; ONTUGLLandsINQ Cc: Rebecca Belanger Subject: 8728 Howard Ave - G-L Heritage Brewing Co. - Internal Review

Good afternoon,

As per Rebecca's direction, please find attached a memo and drawings for a proposed brewery at 8728 Howard Ave.

If you require any further information please do not hesitate to contact our office.

Regards, Amy

#### **Amy Farkas**

Planning Office Clerk

3295 Meloche Rd., Amherstburg, Ontario, N9V 2Y8 Tel: 519-736-5408 ext 2134 Fax: 519-736-9859 TTY: 519-736-9860



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# THE CORPORATION OF THE TOWN OF AMHERSTBURG

# OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: April 19, 2017
Author's Phone: 519 736-5408 ext. 2124	Date to Council: June 12, 2017
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

#### To: Mayor and Members of Town Council

Subject: Development Agreement for 433 Sandwich St S – Lumed Management Incorporated – SPC-7-16

#### 1. <u>RECOMMENDATION:</u>

It is recommended that:

- 1. The report from the Manager of Planning Services dated April 19, 2017, regarding the Development Agreement for 433 Sandwich St S **BE RECEIVED**;
- 2. **By-law 2017-43** being a by-law to authorize the signing of a development agreement be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign the same.

#### 2. <u>BACKGROUND</u>:

The Town is in receipt of an application for site plan control in accordance with Section 41 of the Planning Act, from Lumed Management Incorporated. The property is legally described as Concession 1, Part of Lot 3. The applicant is proposing the development of phase one of a 6950 sq ft medical services facility at 433 Sandwich Street South.

#### 3. <u>DISCUSSION</u>:

The property is zoned Commercial Highway (CH) Zone in By-law 1999-52, as amended. The subject lands which are located at 433 Sandwich Street South have 210 ft of frontage with a total area of 1.53 acres. The Development Agreement deals with the normal site servicing issues, required approvals from the various Ministries and Agencies and details relative to the site plan.

The following are highlights of the Development Agreement:

- (i) Sections 1 to 7 set out the Schedules and required approvals from the various Ministries and Agencies and exterior wall construction.
- (ii) Sections 8 to 18 address parking and loading areas, minimum number of parking spaces, walkways, damage to curbs and sidewalks, garbage and refuse storage, snow removal and stormwater management.
- (iii) Sections 19 to 44 address lighting, landscaping, legal obligations for completion of the work and inspections, alterations to the plans, interpretation and application of the agreement.

The proposed development will be used for medical services which is a permitted use based on the Zoning. The building façade proposes stone veneer and stucco. The building will contain illuminated signage as identified on the proposed elevations. A landscape plan has been attached for Council's approval. A plant species list has been provided on drawing LA-1.

#### 4. <u>RISK ANALYSIS:</u>

The recommendation presents little to no risk to the municipality. The proposed site plan provides further commercial use on the site as supported by the policies in the Town's Official Plan. The Site Plan Control process, regulated by Section 41 of the Planning Act serves to protect the municipality's interest as the agreement will be registered on the title of the property. Section 41 of the Planning Act is applicable law to the Ontario Building Code and a permit cannot be issued until the agreement has been registered.

#### 5. FINANCIAL MATTERS:

All costs associated with the application are the responsibility of the applicant. Support of commercial land uses promotes stability in commercial tax assessment base.

The development charges for commercial developments are \$6.44 per square foot. The development charges would be as follows:

Phase 1	7036 s.f.	x \$6.44	= \$45,311.84
Phase 2	2688 s.f.	x \$6.44	= \$17,310.72
Phase 3	3525 s.f	x \$6.44	= <u>\$22,701.00</u>
			= \$85,323.56

Total

It is difficult to determine the amount of additional tax revenue that would be generated by each phase but commercial developments of this size would result in assessments that would range from 750,000 to 1,500,000 the range is provided below:

Assessment	Municipal	County	Education	Total

\$750,000	\$7,777	\$3,810	\$10,168	\$21,755
\$1,000,000	\$10,368	\$5,081	\$13,557	\$29,006
\$1,500,000	\$15,553	\$7,621	\$20,336	\$43,510

### 6. <u>CONSULTATIONS</u>:

The Essex Region Conservation Authority was circulated the site plan and provided correspondence which stated that the site is not located within a regulated area that is under the jurisdiction of the Section 28 of the Conservation Authorities Act. As a result, a permit is not required for issues related to Section 28 of the Conservation Authorities Act, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservations Authorities Act* (Ontario Regulation No. 158/06). The correspondence also stated that the overall area located south east of this site may have existing drainage issues. The Municipality should ensure that these issues are considered by the project engineer in this site development proposal and it is recommended that the municipality ensure that the release rate for this development is controlled to the capacity available in the existing sewers/drains. In addition, that stormwater quality and quantity are addressed up to and including the 1:100 year storm event and be in accordance with the the guidance provided by the Stormwater Management Planning and Guidance Manual, prepared by the Ministry of the Environment (MOE, March 2003) and any other Municipal requirements ( e.g. Development Standards Manual). It is further recommended that the stormwater management analysis be completed to the satisfaction of the Municipality. Further consultation is not required on this file with respect to stormwater management and do not have any objections to this site plan control application.

Union Gas was circulated the site plan and provided correspondence which stated that Union Gas Limited does have service lines running within the area which may or may not be affected by the proposed Site Plan. Should the proposed site plan impact these services, it may be necessary to terminate the gas service and relocate the line according to the new property boundaries. Any Service relocation required would be at the cost of the property owner. If there is any work (i.e. underground infrastructure rebuild or grading changes) at the easement and on/near any of the existing facilities, Union Gas should be contacted as early as possible (1 month in advance at least) to exercise an engineering assessment of the work. The purpose is to ensure the integrity of the main is maintained and protected.

The Building Division has reviewed the site plan and provided correspondence which stated that there were no objections to the submittal if consideration is given to typical Building Code items (e.g. fire hydrants, firewalls etc.).

The Engineering and Public Works Division has reviewed the drawings and stated that they are satisfied with the final stormwater management report on May 17, 2017.

The Accessibility Advisory Committee was circulated the site plan and provided correspondence which provided a recommendation of 4 barrier free parking spaces. Phase one of the development will provide three barrier free spaces and phase two will provide one additional barrier free space.

### 7. <u>CONCLUSION</u>:

It is recommended that the Development Agreement 433 Sandwich St S be approved by Council and By-law 2017-43 be adopted by Council as recommended. The agreement will then be sent for registration.



Rebecca Belanger Manager of Planning Services

SS

DEPARTMENTS/OTHERS CONSULTED: Name: Engineering and Public Works Phone #: 519 736-3664 ext. 313

Name: Building Services Phone #: 519 736-5408 ext. 4136

Name: Fire Services Phone #: 519 736-6500

Name: Essex Region Conservation Authority Phone #: 519 776-5209

Name: Amherstburg Accessibility Advisory Committee Phone #: 519-736-0012 ext. 2250

#### **Report Approval Details**

Document Title:	Development Agreement for 433 Sandwich St S - Lumed Management Inc.docx
Attachments:	- SPC-7-16 Attachments.pdf
Final Approval Date:	Jun 6, 2017

This report and all of its attachments were approved and signed as outlined below:

Mark Galvin - Jun 1, 2017 - 10:17 AM

Justin Rousseau - Jun 1, 2017 - 2:33 PM

. Miceli Tila

John Miceli - Jun 5, 2017 - 2:04 PM

Paula Parker - Jun 6, 2017 - 11:46 AM

#### CORPORATION OF THE TOWN OF AMHERSTBURG BY-LAW NO. 2017-43

#### By-law to authorize the execution of a Development Agreement between Lumed Management Inc and the Council of The Corporation of the Town of Amherstburg 433 Sandwich St S, Amherstburg

**WHEREAS** under Section 8 of the Municipal Act 2001, S.O., 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

**AND WHEREAS** under Section 9. (1) (a) and (b) of the Municipal Act 2001, S.O., 2001, c. 25, as amended, Section 8 shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

**AND WHEREAS** the Council of The Corporation of the Town of Amherstburg and owners of said property have agreed to the terms and conditions of a Development Agreement in the form annexed hereto;

**NOW THEREFORE** the Council of the Corporation of the Town of Amherstburg enacts as follows:

- 1. THAT By-law No. 1939, passed February 19, 1983 is hereby repealed and replaced with the attached By-law and agreement.
- 2. THAT the Mayor and Clerk be hereby authorized to enter into a Development Agreement between Lumed Management Incorporated and the Corporation of the Town of Amherstburg for the development of 433 Sandwich St S for a commercial development, said agreement affixed hereto;
- 3. THAT this By-law shall come into force and take effect immediately upon the final passing thereof at which time all by-laws that are inconsistent with the provisions of this by-law and the same are hereby amended insofar as it is necessary to give effect to the provisions of this by-law.

Read a first, second and third time and finally passed this 12<sup>th</sup> day of June, 2017.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

#### **DEVELOPMENT AGREEMENT**

**THIS AGREEMENT** made in quadruplicate this 12<sup>th</sup> day of June, 2017.

BETWEEN: LUMED MANAGEMENT INCORPORATED A corporation incorporated pursuant to and subsisting under the laws of the Province of Ontario

(Hereinafter collectively called "**Owner**")

OF THE FIRST PART;

- and -

#### THE CORPORATION OF THE TOWN OF AMHERSTBURG

(hereinafter called the "Corporation")

OF THE SECOND PART;

Hereinafter collectively referred to as the "Parties"

**WHEREAS** the lands affected by this Agreement are described in Schedule "A" attached hereto, and are hereinafter referred to as the "**Development Lands**";

**AND WHEREAS** the Lumed Management Inc. warrants it is the registered owner of the Lands outlined in Schedule "A";

**AND WHEREAS**, in this Agreement the "**Owner**" includes an individual, an association, a partnership or corporation and, wherever the singular is used therein, it shall be construed as including the plural;

**AND WHEREAS** the Official Plan in effect in Amherstburg designated parts of the area covered by the Official Plan, including the Lands, as a Site Plan Control area;

**AND WHEREAS** the Owner intends to develop or redevelop the said lands for neighbourhood commercial use in accordance with the Site Plan attached hereto as Schedule "B", and hereinafter referred to as the "Site Plan";

**AND WHEREAS** the Corporation as a condition of development or redevelopment of the said lands requires the Owner to enter into a Development Agreement;

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of the premises, along with the sum of FIVE (\$5.00) DOLLARS of lawful money of Canada, now paid by each of the Parties hereto to each of the other parties hereto, the receipt and sufficiency of which are hereby acknowledged, the Owner hereby covenants and agrees with the Corporation as follows:

1. The following Schedules attached hereto, are hereby made a part of this Agreement, as fully and to all intents and purposes as though recited in full herein:

Schedule "A" - Legal description of the Development Lands

Schedule "B" - Site Plan (D1) the generality thereof:

- (a) The location of all buildings and structures to be erected;
- (b) The location and provision of parking facilities and access driveways, including driveways for emergency vehicles;

- (c) Walkways and all other means of pedestrian access; and
- (d) The location and provision for the collection and storage of garbage and other waste materials.
- (e) The location of landscaped areas.
- Schedule "C"- Site Plan Building Addition- Phase 1
- Schedule "D"- Site Plan Building Addition- Phase 2
- Schedule "E"- Site Plan Building Addition- Phase 3
- Schedule "D"- Phase 1 Floor Plan (D2)
- Schedule "E"- Phase 1 Exterior Elevations and Sections (D3)
- Schedule "F" Landscape Plan (LA-1)
- Schedule "G"- C1- Comprehensive Site Plan for Phase 1 Addition

- 2. The Owner shall be responsible for consulting with and obtaining any necessary approvals from Hydro One regarding any matters that relate to services for the Development Lands to be provided by Hydro One. In addition, the Owner shall be responsible for any costs associated with the reconstruction, relocation or changes to the hydro system resulting from this development.
- 3. The Owner shall be responsible for consulting with and obtaining any necessary approvals from Union Gas and Bell Canada regarding any matters that relate to services to be provided by Union Gas and Bell Canada. In addition, the Owner shall be responsible for any costs associated with the reconstruction, relocation or changes to these services resulting from this development.

Union Gas Limited does have service lines running within the area which may or may not be affected by the proposed Site Plan. Should the proposed Site Plan impact these services, it may be necessary to terminate the gas service and relocate the line according to the new property boundaries. Any Service re-location required would be at the cost of the property owner. If there is any work (i.e. underground infrastructure rebuild or grading changes) at an easement and on/near any or the existing facilities, the Union Gas Office will need to be contacted in advance to undertake the engineering assessment work.

- 4. If any proposed upgrades to the existing utilities within the municipal right-ofway are required, the Owner must provide copies of the plans on any utility work to the Corporation.
- 5. The Owner shall be responsible for consulting with and obtaining any necessary approval or permits from the Ministry of the Environment and Climate Change, the County of Essex and/or the Essex Region Conservation Authority (E.R.C.A.).
- 7. All of the exterior walls of the building shall be as per the elevation drawings as shown on Schedules "E" hereto.
- 8. All parking or loading areas and lanes and driveways shall be paved with concrete, asphalt or other material capable of permitting accessibility under all climatic conditions, as shown on Schedules "B" and together with crushed

Schedule "H"- C2- Removals, Notes and Details For Phase 1 Addition

stone or gravel, having a combined depth of at least 15.2 cm and with provisions for drainage facilities.

- 9. The Owner shall maintain a minimum number of parking spaces, as designated on the Site Plans.
- 10. All walkways on the said lands, where so designated on Schedule "B", "C", "D", "E", shall be constructed of concrete, asphalt or other material capable of permitting accessibility under all climatic conditions by the Owner to the satisfaction of the Corporation. To ensure that this development is accessible to persons with disabilities, the Owner acknowledges that all sidewalks, walkways and islands within this development shall be constructed in such a manner as to safely accommodate persons with special mobility needs.
- 11. If any curbs, sidewalks, boulevards or highway surfaces of the Corporation are damaged during the development by the Owner, such damage shall be repaired or replaced by the Owner.
- 12. Snow removal from the parking or loading areas and lanes, driveways and walkways shall be the responsibility of the Owner.
- 13. The Owner shall install, maintain and direct a system for the disposal of storm and surface water as indicated on the Schedules to the satisfaction of the Corporation, so that no such water will flow along the surface from the said lands onto any adjoining lands. The Owner shall provide a stormwater management plan as necessary to the satisfaction of the criteria of the Corporation and the E.R.C.A.
- 14. The Owner shall retain the services of a duly qualified engineer to finalize a stormwater quality and quantity management plan to determine the effects of increased surface run-off due to the development of the lands described on Schedule "A" attached hereto. In addition, the said plan, shall ensure that the measures shall control any increases in flows in the downstream watercourses, so as to ensure that the capacity of the watercourses can be maintained up to and including 1:100 year storm event. The stormwater management plan shall be submitted to the E.R.C.A. and the Corporation for approval in accordance with the Stormwater Management Planning Design Manual (MOECC, March 2003).
- 15. The Owners shall, at their own expense, prepare a site grading plan and site drainage plan for this development, which plan shall be filed with the Corporation. The final elevations of all buildings, and the final site grades relating thereto shall conform to the site grading and site drainage plan as filed. A Consulting Engineer, an Ontario Land Surveyor or a Certified Engineering Technologist shall certify or declare, upon completion of the construction of the building that the said site grading and site drainage plan has been complied with, and until such time as the said certification or declaration has been received by the Corporation, occupancy of the building on the subject lands shall not be granted.
- 16. Any garbage or refuse that is stored outside shall be stored in a noncombustible container and maintained so that the garbage or refuse does not blow or fall out of the container.
- 17. Any and all lighting shall be installed and maintained in accordance with the standards set out in the Town's Development Manual, and, so as to not, in the opinion of the Corporation, interfere with the use or enjoyment of adjacent properties or with the safe flow of traffic on abutting or adjacent streets.
- 18. The Owner shall landscape and maintain the ground cover acceptable to the Corporation those lands so indicated on Schedules "F". The Owner agrees

that the site will be inspected on an annual basis and any deficiencies will require immediate correction in accordance with the approved site plan.

- 19. The Owner shall provide a lot grading plan for the development detailing the finished grade elevation of the Lands as well as all drainage services, works and facilities required for the proper development of the Lands.
- 20. The Owner agrees that any Municipal property, including without limiting the generality of the foregoing, curbs, gutters, pavements, sidewalks, or landscaped areas on the public highway and any property belonging to a third party, which are damaged during construction or otherwise, shall be restored to the satisfaction of the Town. The Owner shall keep the subject lands in a state of good repair (including the cutting of weeds) and upon written notice from the Town shall correct deficiencies in the state of repair within ten (10) days thereof.
- 21. All driveways for emergency vehicles shall:
  - 1) Be connected with a public thoroughfare;
  - 2) Be designed and constructed to support expected loads imposed by firefighting equipment;
  - 3) Be surfaced with concrete, asphalt or other material capable of permitting accessibility under all climatic conditions;
  - Have a clear width of 3 metres at all times;
  - 5) Be located not less than 3 metres and not more than 15.2 metres measured horizontally and at right angles from the face of the building;
    6) Have an overhead clearance not less than 4.5 metres;
  - Have a change in gradient of not more than 1 in 12.5 over a minimum
  - distance of 15.2 metres; and
  - 8) Have approved signs displayed to indicate the emergency route.
- 22. If the Ontario Building Code requires that an architect or professional engineer or both shall be responsible for the field review of any new building or extension provided for in this Agreement, the Owner shall not occupy or use or permit to be occupied or used any said new building or extension until after an architect or professional engineer has given to the Corporation a letter addressed to the Corporation and signed by him certifying that all services on or in the said lands, required for this development or redevelopment, newly installed by the Owner in connection with this development or redevelopment and not contained within a building, have been installed and completed in a manner satisfactory to the architect or professional engineer.
- 23. The Corporation through its servants, officers and agents including its building inspector, plumbing inspector, fire chief and Director of Engineering and Public Works may from time to time and at any time enter on the Lands to inspect:
  - 1) The progress of development;
  - 2) The state of maintenance as provided for in this Agreement.
- 24. In the event of any servant, officer or agent of the Corporation determining upon inspection that the development is not proceeding in strict accord with the plans and specifications filed with the Corporation, such servant, officer or agent shall forthwith place a notice requiring all work to be stopped upon the Lands, and shall forward a copy by registered mail to the Owner at his last address as shown by the revised assessment rolls, and the Owner shall forthwith correct the deficiency or deviation.
- 25. In the event of any servant, officer or agent of the Corporation upon inspection being of the opinion that the state of maintenance is not satisfactory, such servant, officer or agent shall forthwith forward notice of such opinion to the Owner by registered mail at his last address as shown

from the revised assessment rolls, and the Owner shall forthwith correct the deficiency or appeal to Council of the Corporation as hereinafter provided.

- 26. In the event that an Owner should disagree with the opinion of the servant, officer or agent of the Corporation as to the progress of the development or as to the state of maintenance, such Owner shall appear before Council of the Corporation, which after hearing the Owner, shall be permitted to express its position as to whether such progress or maintenance is satisfactory, following which Council of the Corporation shall make a decision, by resolution, as to whether to lift or sustain the prior decision of the Corporation's servant, officer or agent, which shall constitute a final determination of the matter.
- 27. In the event that an Owner should fail to obey a stop work order issued under Section 24, hereof, the Owner recognizes the right of the Corporation to apply to the Courts for a restraining order.
- 28. In the event that an Owner should fail to correct a deviation or deficiency after notice pursuant to Sections 25 or 26 or after notice of an opinion, which Council of the Corporation determines is correct under Section 26, the Council of the Corporation may by law direct or default of the matter or thing being done by the Owner, after two (2) weeks notice to it by registered mail at the last shown address of the Owner pursuant to the revised assessment rolls of passage of such by-law, that such matter or thing be done by the Corporation at the expense of the Owner, which expense may be recovered by action or like manner as municipal taxes.
- 29. In the event of an Owner wishing to change at any time any of the buildings, structures or facilities described in the plans annexed or referred to in Section 1 hereof, it shall make application to Council of the Corporation for approval and shall not proceed with such change until approval is given by such Council, or in default by the Ontario Municipal Board, under the procedure set out in Section 41 of the Planning Act, R.S.O. 1990 herebefore referred to.
- 30. This Agreement and the provisions thereof do not give to the Owner or any person acquiring any interest in the said lands any rights against the Corporation with respect to the failure of the Owner to perform or fully perform any of its obligations under this Agreement or any negligence of the Owner in its performance of the said obligations.
- 31. In the event that no construction on the Lands has commenced on or before the expiry of one (1) year from the date of registration of this Agreement, the Corporation may subsequently, at its option, on one month's written notice to the Owner, terminate this Agreement, whereupon the Owner acknowledges that agrees that it will not be able to undertake any development construction on the Lands (or any further development or construction) on the Lands.
- 32. All facilities and matters required by this Agreement shall be provided and maintained by the Owner at its sole risk and expense to the satisfaction of the Corporation and in accordance with the standards determined by the Corporation and in default thereof and without limiting other remedies available to the Corporation, the provisions of Section 446 of the Municipal Act shall apply.
- 33. A financial guarantee (certified cheque or irrevocable letter of credit self renewing without burden of proof) for FIFTY PERCENT (50%) of the value of on-site improvements of this development, exclusive of buildings and structures, is required to be paid and/or posted with the Corporation, in addition to further financial security in the amount of ONE HUNDRED PERCENT (100%) for all off-site works required as part of this development. The Owner's engineer is required to provide a certified estimate of the cost of the on-site and off-site work for consideration by the Town's Director of

Engineering and Infrastructure for his/her approval, with any decision by the Town's Director of Engineering and Infrastructure in this regard to be final and binding upon the Owner. Once the Town has inspected and approved the construction of the on-site and off-site works, the Owner will be required to provide security for a ONE (1) year maintenance period in the amount of FIFTEEN PERCENT (15%) of the cost of on-site and off-site improvements.

- 34. This Agreement shall be registered against the land to which it applies, at the expense of the Owner, and the Corporation shall be entitled, subject to the provisions of the Registry Act and the Land Titles Act, to enforce its provisions against the Owner named herein and any and all subsequent owners of the lands.
- 35. This Agreement shall ensure to the benefit of and be binding upon the Parties hereto and their respective heirs, executors, administrators, successors and permitted assigns.
- 36. This Agreement shall be governed by, and interpreted according to, the laws of the Province of Ontario and the laws of Canada applicable therein, and shall be treated in all respects as an Ontario Contract.
- 37. If any provision or part thereof of this Agreement be illegal or unenforceable, it or they shall be considered separate and severable from the Agreement, and the remaining provisions of the Agreement shall remain in force and effect and shall be binding upon the Parties hereto as though the said provision or part thereof had never been including in this Agreement.
- 38. The division of this Agreement into Articles, sections and subsections and the insertion of headings are for convenience of reference only and shall not effect the construction or interpretation hereof.
- 39. This Agreement may be executed in several counterparts, each of which when so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument and shall be effective as of the date set out above.
- 40. Words importing the singular number include the plural and vice versa; words importing the masculine gender include the feminine and neutral genders.
- 41. Schedules and other documents attached or referred to in this Agreement are an integral part of this Agreement, and are hereby incorporated into this Agreement by reference.
- 42. This Agreement constitutes the entire agreement among the Parties and except as herein stated and in the instruments and documents to be executed and delivered pursuant hereto, contains all of the representations and warranties of the respective Parties. There are no oral representations or warranties among the Parties of any kind. This Agreement may not be amended or modified in any respect except by written instrument signed by both Parties.

**IN WITNESS WHEREOF** the Owner and the Corporation (the latter under the hands and seals of its officers duly authorized in this regard), have executed this Agreement as of the date first above written.

#### OWNER: LUMED MANAGEMENT INC

Per Luigi DiPierdominico

I have authority to bind the Corporation

# THE CORPORATION OF THE TOWN OF AMHERSTBURG

Per Aldo DiCarlo, Mayor

Per Paula Parker, Clerk

We have authority to bind the Corporation

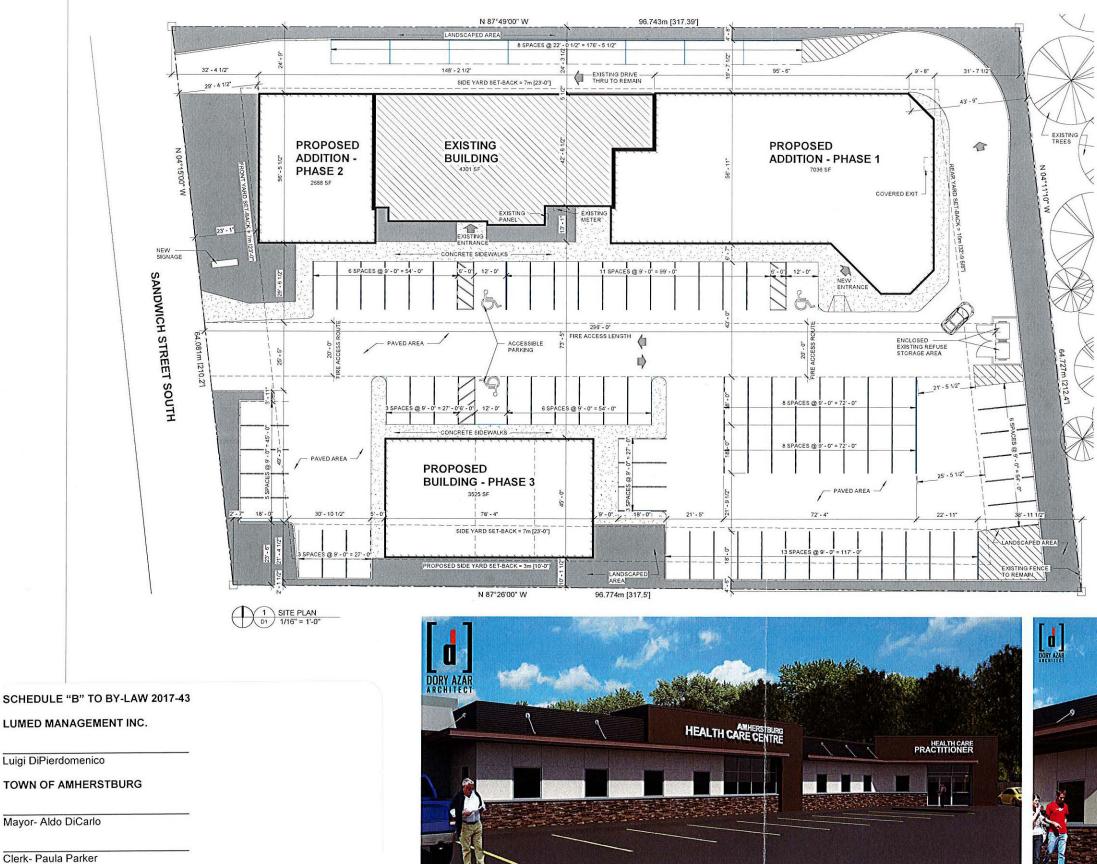
Authorized and approved by By-law No. 2017-43 enacted the 12<sup>th</sup> day of June, 2017.

### SCHEDULE "A"

The following is a description of the land to which this instrument applies.

Part 1, Plan 12R 3753, Part of Lot 3, Concession 1, In the Geographic Township of Malden, now in the Town of Amherstburg, P.I.N. 70567-0184

## HOME HEALTH ADDITION 433 SANDWICH STREET SOUTH AMHERSTBURG, ONTARIO PLAN: 12R-3753 LOT:3



5

PERSPECTIVE VIEW FOR REFERENCE ONLY

PERSPECTIVE VIEW FOR REFERENCE ONLY

#### DRAWING INDEX

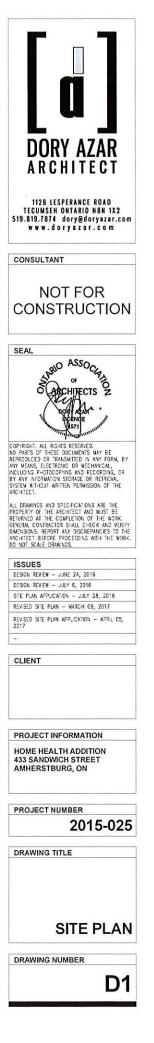
SITE PLAN D PHASE 1 EXTERIOR ELEVATIONS & SECTION D3

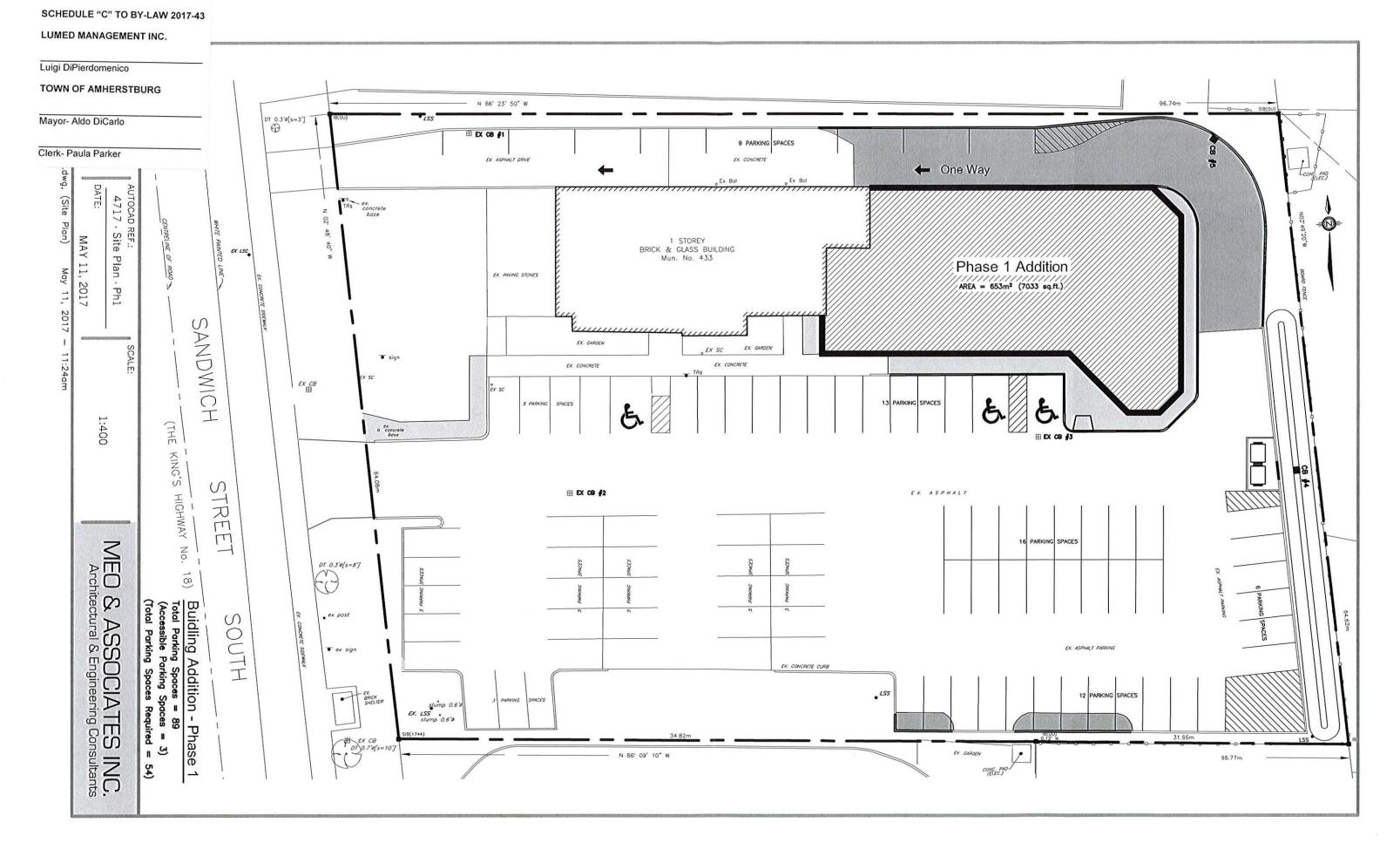
SITE DATA				
PLAN	12R-3753			
LOT/PART NUMBERS(S)	LOT 3			
ZONING	CG			
BUILDING CLASSIFICATION	GROUP D - BUSINESS			
LOT AREA	66,624.4 S.F. [6189.6m <sup>2</sup> ]			
ALLOWABLE LOT COVERAGE	N/A			
ACTUAL LOT COVERAGE	N/A			
AREAS:				
EXISTING BUILD	NNG 4301 SF			
LANDSCAPED A	REA 9997 SF			
PAVED A	REA 39069 SF			
PHA	SE 1 7036 SF			
PHA	SE 2 2688 SF			
PHA	SE 3 3525 SF			

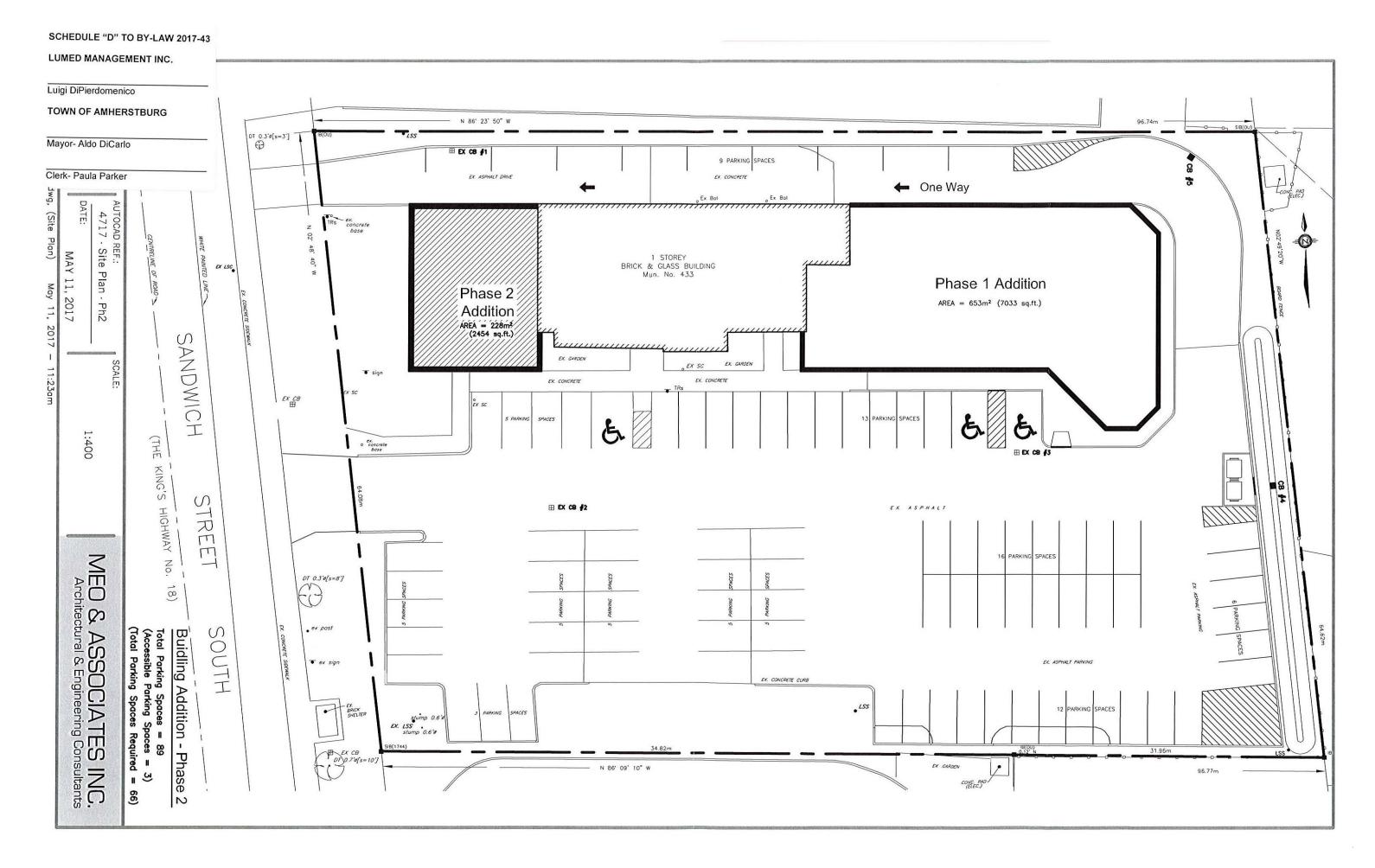
#### PARKING SCHEDULE

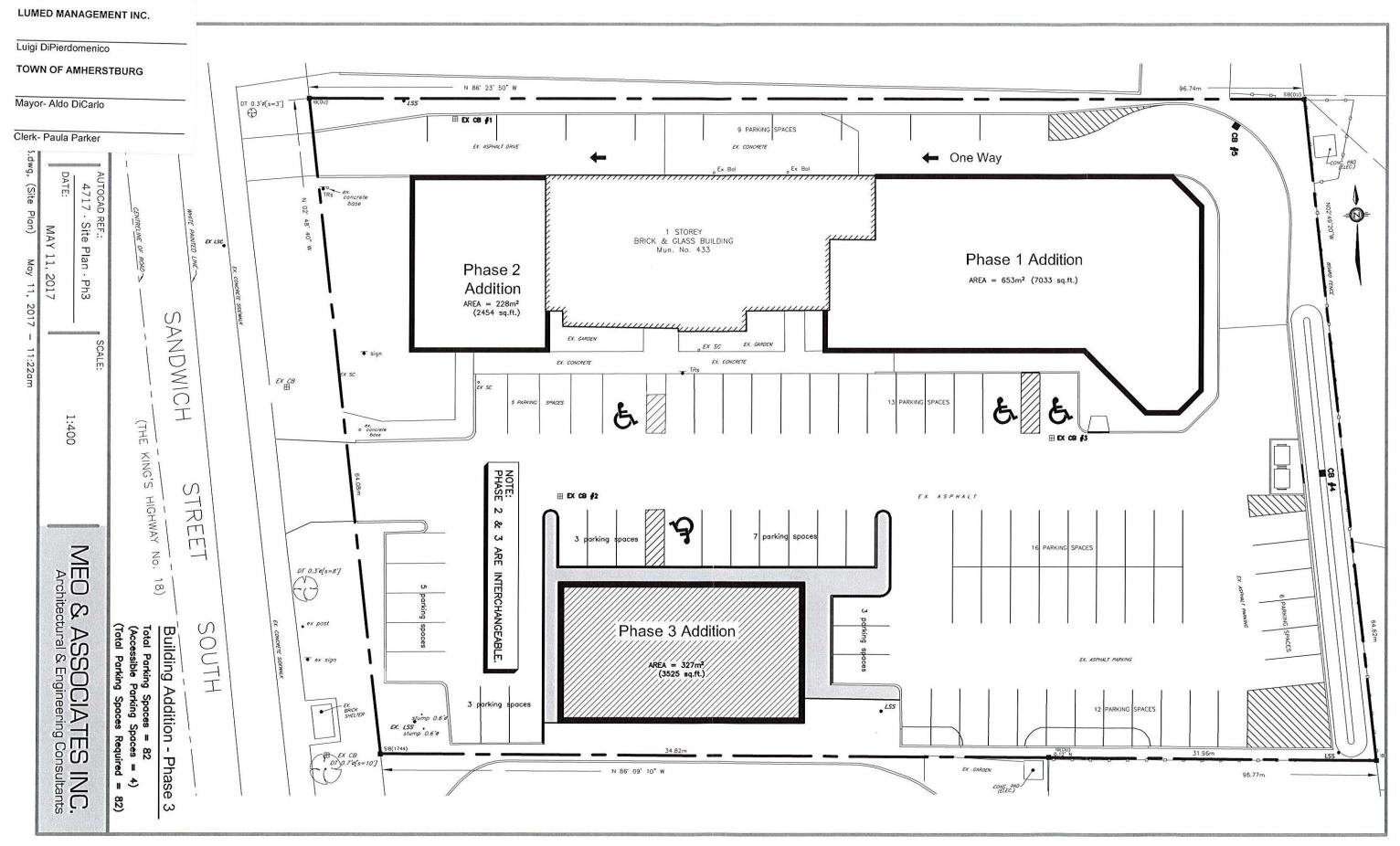
Mark	PARKING TOTAL
ACCESSIBLE PARKING SPACE	3
STANDARD PARKING SPACE	80
TOTAL PARKING SPACES	83



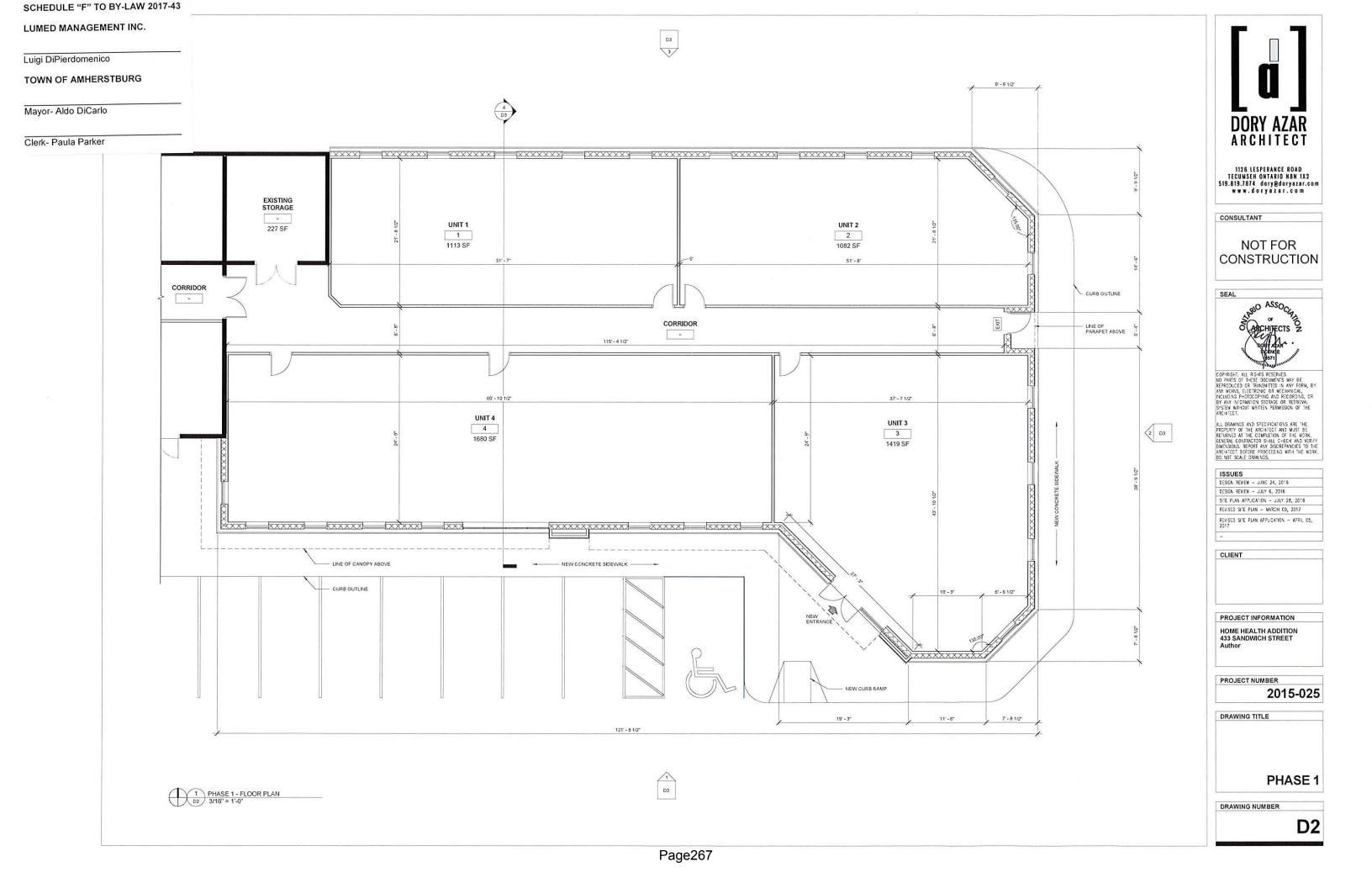


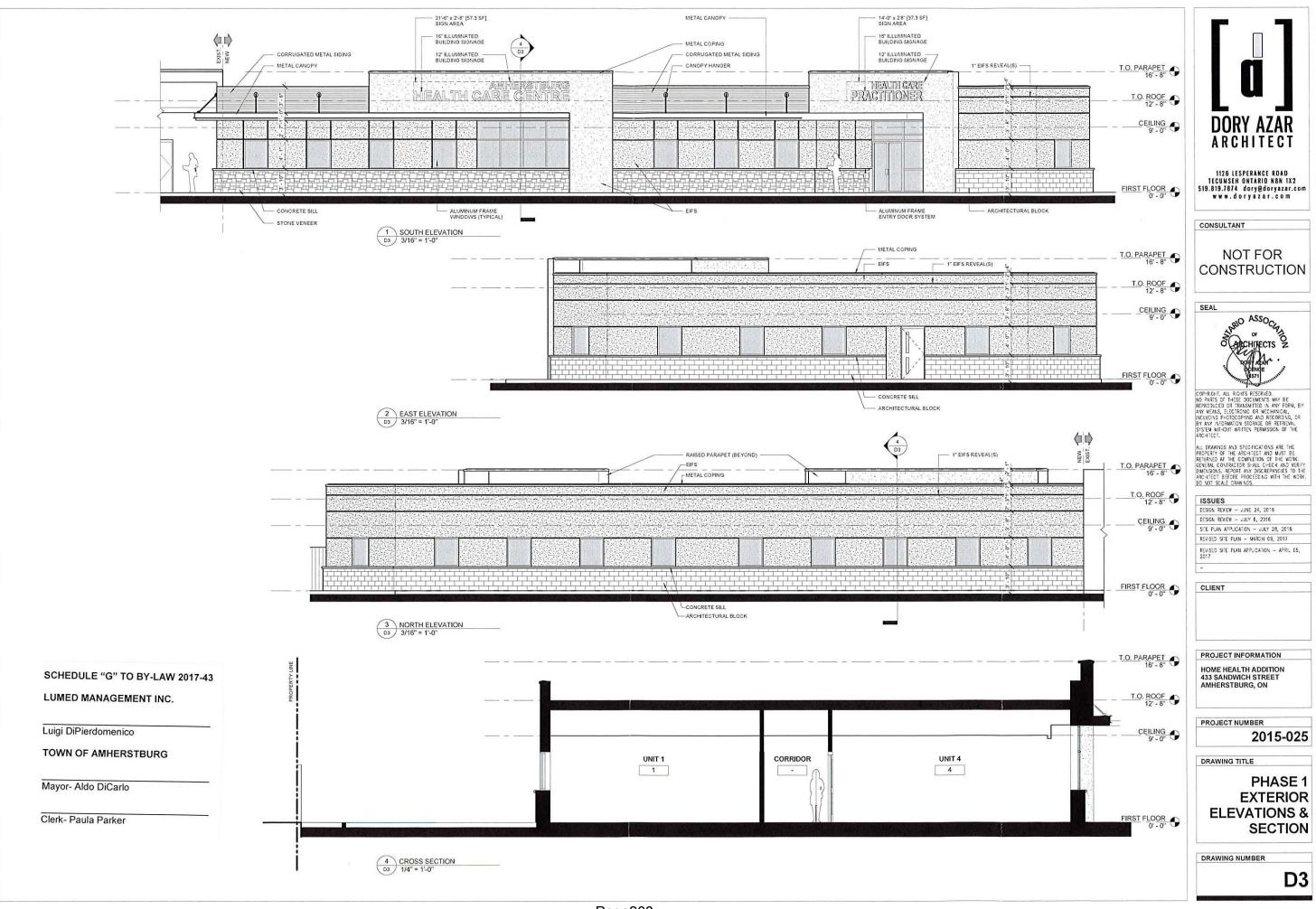




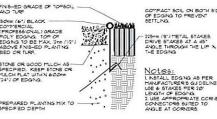


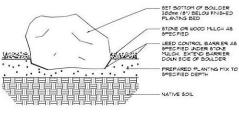
#### SCHEDULE "E" TO BY-LAW 2017-43

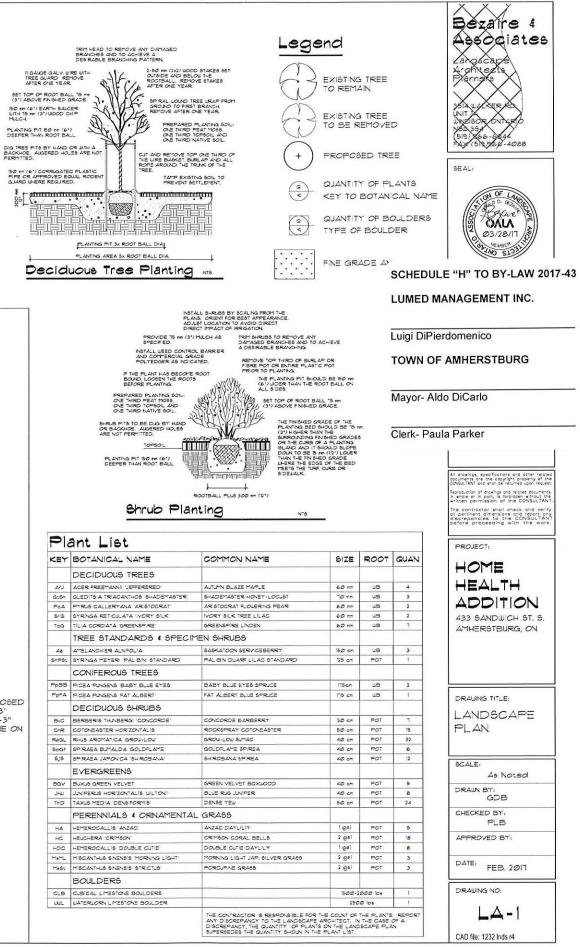


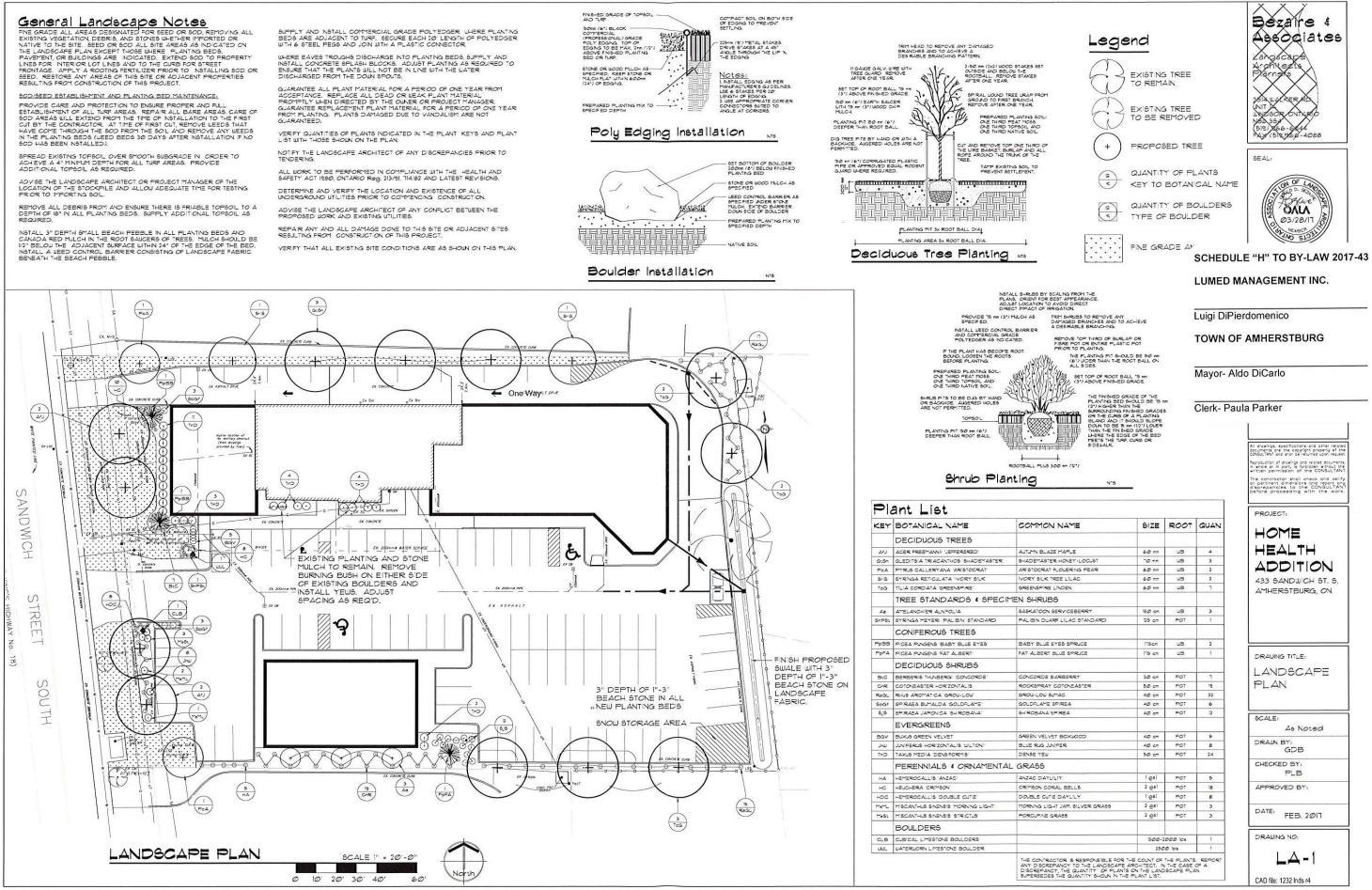


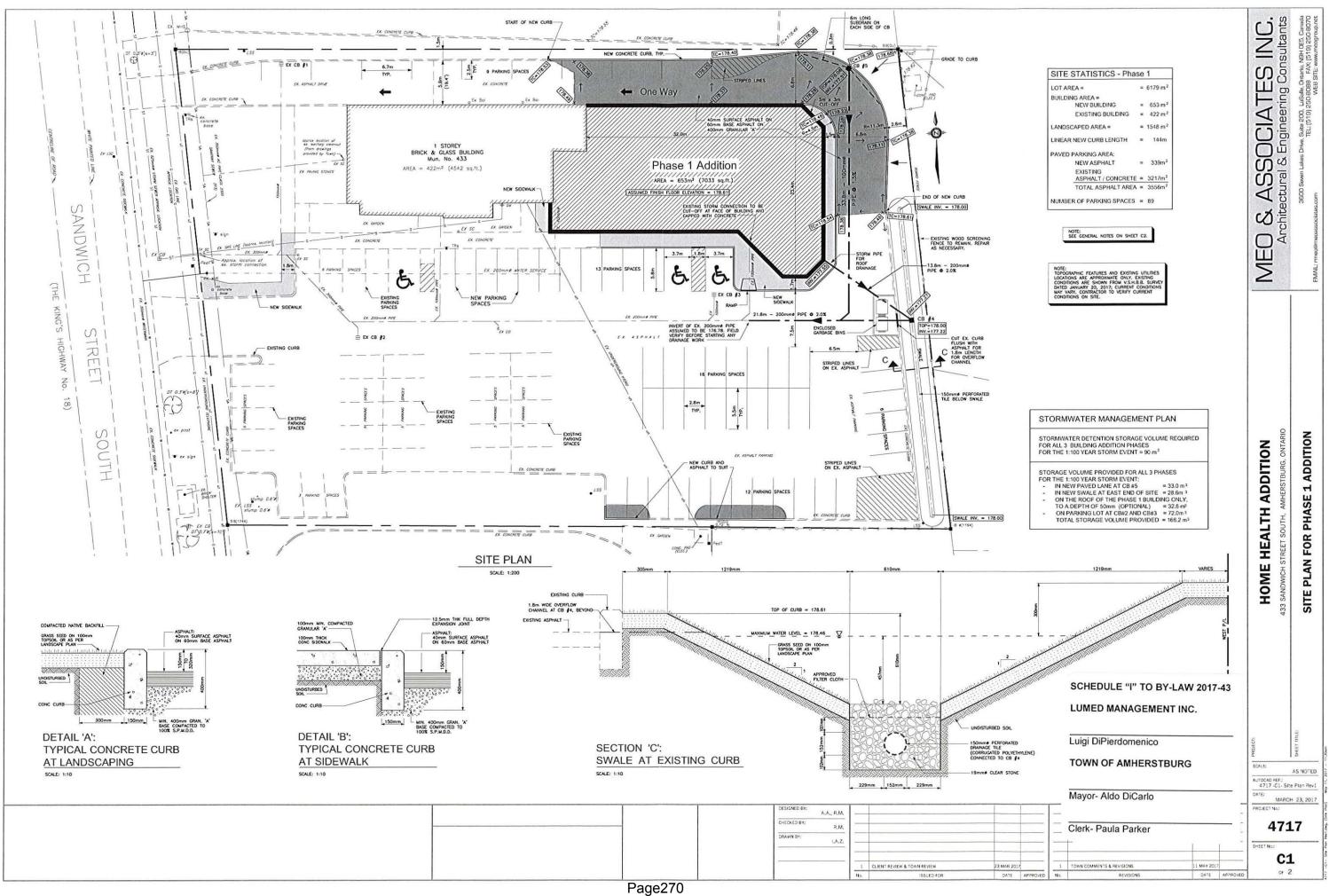
N THE PLANTING BEDS (LEED BEDS 30 DAYS AFTER INSTALLATION IF NO SOD HAS BEEN INSTALLED ).

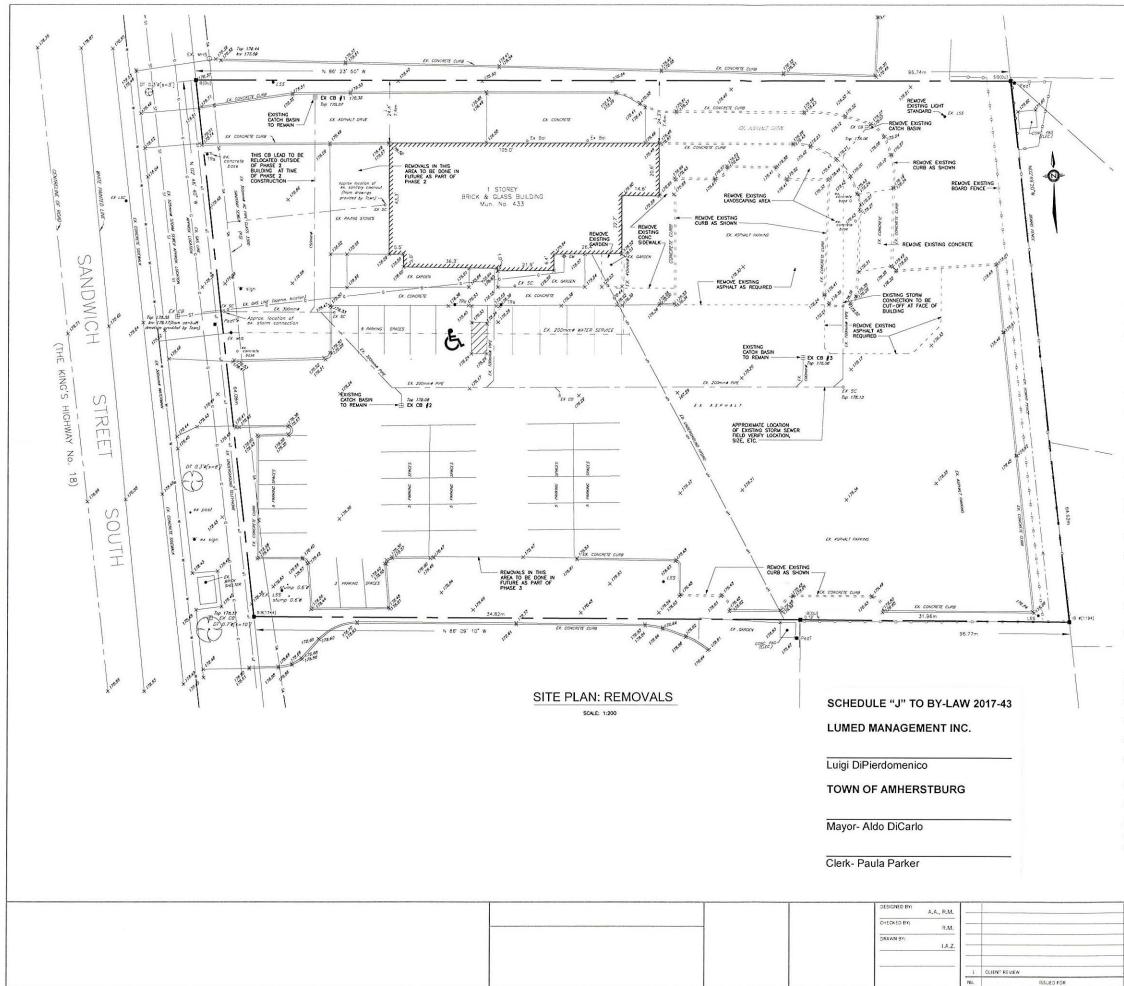












GEN	ERAL	NOT	ES:

- TOPOGRAPHICAL FEATURES AND EXISTING UTILITIES LOCATIONS ARE APPROXI EXISTING CONDITIONS ARE SHOWN FROM VERHAECEN, STUBBERFIELD, HART BEZAIRE INC, ONTARIO LAND SURVEYOR'S SURVEY DATED JANUARY 30, 20 CONDITIONS MAY VARY, CONTRACTOR TO VERIFY CURRENT CONDITIONS ON
- 2. EXAMINE SITE AND BECOME FAMILIAR WITH ALL EXISTING CONDITIONS AFFEC
- PROVIDE ADEQUATE PROTECTION FOR ADJACENT PROPERTY, STREET, UTILITIE AND MAKE GOOD WITHOUT EXPENSE TO THE OWNER AND TO THE SATISFACT THE AUTHORITY HAVING JURISDICTION, ANY DAMAGE RESULTING FROM EXECU THE WORK.
- 4. KEEP SITE FREE OF DIRT AND DEBRIS CAUSED BY CONSTRUCTION ACTIVITY.
- 5. CHECK LOCATIONS OF ALL EXISTING UNDERGROUND SERVICES PRIOR TO EX AND DO NOT DAMAGE.
- 6. CONTRACTOR TO CARRY OUT ALL REMOVALS NECESSARY TO COMPLETE THE REMOVE ALL DELETERIOUS AND EXCESS MATERIALS FROM THE SITE. WHERE ARRANGE AND PAY FOR MUNICIPALITY OR UTILITY TO DO WORK.
- CARRY OUT ALL WORK IN ACCORDANCE WITH TOWN OF AMHERSTBURG STAN AND SPECIFICATIONS, ONTARIO PLUMBING CODE, ONTARIO BUILDING CODE AN PROVINCIAL STANDARD SPECIFICATIONS AND DRAWINGS.
- ALL WORK TO BE PERFORMED IN COMPLIANCE WITH THE OCCUPATIONAL HE SAFETY ACT, LATEST REVISION AND OWNER'S GUIDELINES AND POLICIES. 9. ALL PERMITS BY CONTRACTOR.
- ALL BOULEVARD AND LANDSCAPED AREAS, SHALL HAVE SPECIFIED GRADES A POSITIVE DRAINAGE. REGRADE DISTURBED AREAS AND PLACE 100mm (100r TOPSOIL AND SEED AS A MINIMUM.
- 11. COORDINATE ALL WORK WITH OWNER.
- REFER TO LANDSCAPING PLANS AND MECHANICAL/ELECTRICAL DRAWINGS FOR COORDINATION.
- 13. LANDSCAPED AREAS DESIGN TO BE DONE AS SEPARATE DRAWING AND BE SATISFACTION OF THE MUNICIPALITY.
- 14. PARKING LOT TO BE SURFACED WITH ASPHALT AND DRAINED WITH CATCH B CONNECTED TO STORM SEWER. 15. CONFIRM AND COORDINATE WITH OWNER FOR PARKING CONTROL SYSTEM.
- 16. LEGAL DESCRIPTION: PART OF LOT 3, CONCESSION 1, ECOGRAPHIC TOWNSHIP OF MALDEN NOW IN THE TOWN OF AMHERSTBURG, COUNTY OF ESSEX, ONTARIO
- PROVIDE LIGHTING UNDER THIS CONTRACT AS PER ELECTRICAL DESIGN, INCL POLE BASES IF SHOWN ON THE ELECTRICAL DRAWINGS.
- ATE (APPROXIMATE)

LIESE PROPOSED ELEVATION ON FINAL ASPHALT SURFACE

19. ALL EXISTING TREES TO REMAIN MUST BE PROTECTED DURING CONSTRUCTION FENCE OFF AT DRIP LINE AND DO NOT PLACE ANY MATERIAL INSIDE FENCE.

- 20. FIELD VERIFY ALL EXISTING ELEVATIONS AND CONDITIONS AND REPORT ANY DISCREPANCIES TO ENGINEER PRIOR TO START OF CONSTRUCTION.
- SEWER NOTES:
- 21. ALL CATCH BASIN LEADS TO BE PVC PIPE SDR 28. PROVIDE CLEANOUTS AS PER BUILDING DEPARTMENT REQUIREMENTS. INSTALL AT MINIMUM 2% SLO UNLESS OTHERWISE NOTED. (TYPECL FOR STORM SERVICE CONNECTIONS).
- INSTALL 6.0m LONG 100mmø PERFORATED SUBDRAINS AT EACH CATCH BASI LOCATED BELOW SUBGRADE LEVEL, BACKFILL WITH CLEAR STONE.
- ALL MANHOLES AND CATCH BASINS SHALL CONFORM TO ONTARIO STANDARD SPECIFICATIONS 407 & 516. SINGLE CATCH BASINS TO BE AS PER 0.P.S.D. 705.010
- 24. INSTALLATION OF ALL SEWERS SHALL BE IN ACCORDANCE WITH O.P.S.S. 410 WHERE SEWER STUBS ARE INSTALLED, THE CONTRACTOR MUST CONFORM TO DESIGN AUGMENT AND GRADE.
- USE CLASS 'B' BEDDING ON ALL PIPES; BACKFILL ALL TRENCHES BENEATH OR FUTURE PAVEMENT, SIDEWALK OR BUILDINGS WITH FULL DEPTH WITH GRA 'A', COMPACTED TO 100% S.P.M.D.D.
- 26. STORM SEWER PIPE UP TO AND INCLUDING 450mm# DIA. SHALL CONFORM A257.1, ES. STORM PIPE 530mm# DIA. AND OVER SHALL CONFORM FOR C.S. CLASS III, PVC PIPE SOR35 MAY ALSO BE USED. ALL STORM SEWER MANHOL HAVE AN 450mm DEEP SUMP, NO BENCHING. N.I.C.
- PARKING LOT NOTES:
- 27. ALL ELEVATIONS ON PARKING LOT ARE FINAL SURFACE ASPHALT ELEVATIONS.
- 28. PAVEMENT STRUCTURE TO CONSIST OF 100mm OF ASPHALT ON MIN. 400mm GRANULAR 'A'.
- 29. ALL SLEEVES TO BE 100mme PVC SDR18 PLACED BELOW SUBGRADE LEVEL, UNLESS OTHERWISE NOTED.
- UNLESS OTHERWISE NOTED. N.I.C. 30. CONTRACTOR TO MAKE FINAL FIELD ADJUSTMENTS TO PARKING LOT ELEVATIO ENSURE POSITIVE DRAINAGE EVERYWHERE.
- 31. CONTRACTOR TO RETAIN GEO-TECHNICAL ENGINEER TO INSPECT AND APPRO WRITING ALL SUB-GRADE AREAS BELOW GRANULAR 'A' BASE AND ASPHALT PARKING LOT. ALSO VERIFY ALL COMPACTIONS.
- 32. ADJUST ALL EXISTING AND NEW MANHOLES, VALVES, CATCH BASINS, CLEANOL TO MATCH FINISHED ELEVATIONS.
- 33. CONCRETE CURB SHALL CONFORM TO ONTARIO PROVINCIAL STANDARD SPECIF AND DETAILS 'A' & 'B' ON SHEET C1.
- 34. CONFIRM NUMBER AND LOCATIONS OF WHEELCHAIR RAMPS BEFORE PLACING
- 35. CONCRETE SIDEWALK SHALL BE 30 MPo WITH AIR ENTRAINMENT.
- 36. STRIPE PARKING LOT AS SHOWN PLUS PAINT DIRECTIONAL ARROWS ON PAVE AS DIRECTED.

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		-			
3 MAR 2017		1	TOWN COMMENTS & REVISIONS	11 MAY 2017	
DATE	APPROVED	No.	REVISIONS	DATE	APPROVED

IMATE ONLY. LEY, BREWER 17; CURRENT SITE. TING WORK. ES, ETC. TION OF KCAVATING C WORK. E REQUIRED, NDARDS, ND ONTARIO EALTH AND AND/OR mm) R FULL TO THE BASIN N.I.C.	MED & ASSOCIATES INC.	Architectural & Engineering Consultants	3600 Seven Lakes Drive, Suite 200, LaSalle, Ontario, N9H 0E5, Canada TEL: (519) 250-8038 FAX: (319) 250-8070 FMAL: rmeo@meeossociates.com
LUDING DN. DPE, SIN, DPE, SIN, D & 514, D THE PRESENT ANULAR TO C.S.A. S. A257.2, LES TO TO C.S.A. S. A257.2, LES TO ONS TO VE IN NUTS, ETC. IFICATIONS	HOME HEALTH ADDITION	433 SANDWICH STREET SOUTH, AMHERSTBURG, ONTARIO	REMOVALS, NOTES AND DETAILS FOR PHASE 1 ADDITION
EMENT	SCALE:	EF.: - Site D	1:200 Details Rev1
	DATE:	MARCH 10.1 71	.7
NY 2017		C2	





### THE CORPORATION OF THE TOWN OF AMHERSTBURG

#### **OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES**

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: May 24, 2017
Author's Phone: 519 736-5408 ext. 2124	Date to Council: June 12, 2017
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

#### To: Mayor and Members of Town Council

Subject: Zoning By-law Amendment for Breweries in Agricultural Areas

#### 1. <u>RECOMMENDATION:</u>

It is recommended that:

- 1. The report from the Manager of Planning Services dated May 24, 2017, regarding the Proposed Zoning By-law Amendment for Breweries in Agricultural Areas **BE RECEIVED**; and,
- 2. **Zoning By-law 2017-07** being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

#### 2. <u>BACKGROUND</u>:

The Statutory Public Meeting was held at 5:30 p.m., May 23, 2017, to hear public comments on an application for a Zoning By-law Amendment for areas that are designated Agricultural in the Town's Official Plan. The Official Plan Amendment (OPA#4) will add the words brewery/cidery directly after winery in the Zoning By-law. Further, Section 26(3)(o) will be amended by allowing the grapes, barley, hops, apples, etc. to be produced from the local area and on-site in the winemaking/brewing as opposed to requiring that the grapes/crops to be produced only on-site.

The Town of Amherstburg Planning Division had received one inquiry about the opportunity to develop a micro-brewery as a secondary use to an agricultural operation on lands designated and zoned agricultural. The Town held public meetings on February 27<sup>th</sup> at 4:30 p.m. and March 27<sup>th</sup> and Council adopted an Official Plan Amendment on April 10<sup>th</sup>.

#### 3. <u>DISCUSSION</u>:

The record of attendance from the public meeting has been attached to this report. There were no questions or comments raised from any members of Council. There were no questions or comments raised from any members of the audience.

#### 4. <u>RISK ANALYSIS:</u>

There are no risks associated with this application.

#### 5. FINANCIAL MATTERS

There is no cost associated with this recommendation. The proposed Official Plan Amendment will be undertaken by the Planning Division following Sections 17 and 22, of the *Planning Act*.

#### 6. <u>CONSULTATIONS</u>:

Pre-consultation has occurred with the Manager of Planning, County of Essex, regarding the required process as the delegated approval authority for an OPA by the Province.

Consultation has occurred with the Policy Planner from the Town of Essex, regarding the process which the Planning Department undertook in 2012 to include breweries in areas designated agricultural in the Official Plan.

On February 3, 2017 a conference call was held with the Marion-Frances Cabral, Municipal Planning Advisor, MMAH and Drew Crinklaw, Rural Planner, OMAFRA to discuss the proposed Official Plan Amendment. Both Marion and Drew expressed their support for the OPA and Drew offered to provide correspondence to the municipality identifying no objection with the addition of the words "brewery" and "cidery" after winery in the agricultural policies of the Town's Official Plan. It is anticipated that this correspondence from OMAFRA is forthcoming to the attention of the Town in the near future.

The Essex Region Conservation Authority (ERCA) provided correspondence which stated that they have no objections to the Official Plan Amendment.

This space left blank intentionally.

#### 7. <u>CONCLUSION</u>:

Administration recommends that Zoning By-law 2017-07 be approved by Council and The Mayor and Clerk be authorized to sign same. The by-law will come into force and effect at such a time that the County of Essex approves Official Plan Amendment #4.

Rebecca Belanger Manager of Planning Services

SS

#### **Report Approval Details**

Document Title:	ZBA-8-17- Breweries in Agricultural Areas.docx
Attachments:	- 2017-07 - Breweries and Cideries in Agricultural Areas.pdf
Final Approval Date:	Jun 6, 2017

This report and all of its attachments were approved and signed as outlined below:

Mark Galvin - Jun 1, 2017 - 10:13 AM

Justin Rousseau - Jun 1, 2017 - 1:18 PM

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John Miceli - Jun 5, 2017 - 1:06 PM

Paula Parker - Jun 6, 2017 - 11:41 AM

#### CORPORATION OF THE TOWN OF AMHERSTBURG BY-LAW NO. 2017-07

#### By-law to amend Zoning By-law No. 1999-52 Breweries and Cideries in Agricultural Areas

**WHEREAS** By-law 1999-52, as amended, is a land use control by-law regulating the use of lands and the character, location and use of buildings and structures within the Town of Amherstburg;

**AND WHEREAS** the Council of the Town of Amherstburg deems it appropriate and in the best interest of proper planning to amend By-law 1999-52, as herein provided;

**AND WHEREAS** this By-law conforms to the Official Plan for the Town of Amherstburg;

**NOW THEREFORE** the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. That Section 26(2)(xxii) of the Town of Amherstburg Zoning By-law 1999-52, as amended, is hereby amended by the addition of the following permitted use:

"(xxii) a winery, brewery, or cidery in accordance with Subsection 26(3)(o)";

- 2. Section 26(3)(o) Agricultural Zone Requirements, is hereby amended by the addition of breweries and cideries as permitted use. All references of "winery" will include the addition of the words "brewery" and "cidery".
- 3. Section 26(3)(o)(iii) is hereby amended by re-wording the clause as follows:

"All wines, beers, and ciders shall be produced from locally grown fruit and crops, with a minimum of 2 hectares of the farm parcel capable of and committed to the production of the grapes or other crops used on-site or in a local winery, brewery, or cidery;"

4. Section 2, Definitions of the Town of Amherstburg Zoning By-law 1999-52, as amended, is hereby amended by addition the following definition to be inserted into the By-law in an appropriate alphabetic location.

"Cidery" means a facility for the manufacture of cider and may include, in combination therewith, a retail store and a tasting room for the sale of cider produced on the same lot and interior.

5. That all other appropriate regulations for the use of land and the character, location and use of buildings and structures conforms to the regulations of the Agricultural Zone, as applicable and all other general provisions or regulations of By-law 1999-52, as amended from time to time.

THIS By-law shall come into force and effect at such a time that OPA #4 has been approved by the County of Essex, meeting the statutory obligations of the Planning Act, to give effect to the provisions of this by-law in accordance with Section 34 of the Planning Act, R.S.0. 1990.

Read a first, second and third time and finally passed this 12th day of June, 2017.

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER



### THE CORPORATION OF THE TOWN OF AMHERSTBURG

#### **OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES**

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: May 24, 2017
Author's Phone: 519 736-5408 ext. 2124	Date to Council: June 12, 2016
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

#### To: Mayor and Members of Town Council

Subject: Zoning By-law Amendment- 248 Crystal Bay Drive, By-law 2017-44

#### 1. <u>RECOMMENDATION:</u>

It is recommended that:

- 1. The report from the Manager of Planning Services dated May 24, 2017, regarding a Proposed Zoning By-law Amendment at 248 Crystal Bay Drive **BE RECEIVED**; and,
- 2. **Zoning By-law 2017-44** being a by-law to amend Zoning By-law No. 1999-52 be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

#### 2. <u>BACKGROUND</u>:

The Statutory Public Meeting was held at 5:30 p.m., May 23, 2017, to hear public comments on an application for a Zoning By-law Amendment for 248 Crystal Bay Drive. The application was submitted by Steve and Larry Laing. The subject lands affected by the proposed amendment are described as Part of Lot 4 and Part of Water Lot, Boblo Island.

The purpose of the Zoning By-law Amendment is to amend the permitted uses on the subject lands noted above. The parcel is zoned 'Recreational (RE) Zone' in the Town of Amherstburg Zoning By-law 1999-52, as amended, and designated Recreation Special Policy Area 6 in the Town's Official Plan.

The proposed Amendment to the Zoning By-law is in conformity with the policies in the Official Plan and the Provincial Policy Statement provided that the lands are placed into a holding (h) symbol.

#### 3. DISCUSSION:

The record of attendance from the public meeting has been attached to this report. The future purchaser of the property questioned whether he would be able to build a garage and/or a deck with the holding (h) symbol on the property. It is understood by the Planning Division that the biologist has completed floral and faunal data collection and that the future construction of a house on the lot has not been decided nor the actual building footprint. One of the components of an Environmental Impact Study is to assess the impacts of a development on the natural heritage features and functions of the site and therefore the holding (h) symbol is necessary until the future development proposal is understood and can be assessed.

A resident that attended the public meeting identified that the subject lands had been rezoned to RE so that the residents on the Island could enjoy this area as public space. It is noted that the subject land had been historically owned by Mrs. Dorothy Tresness at time that John Oram purchased the Island and obtained planning approvals including rezoning and Official Plan Amendments. The Tresness family had a cottage on the Island while Boblo was an amusement park. The original development concept proposed by Mr. Oram in 1996 has been also attached for reference which has this lot highlighted. The subject lands, as they were privately owned and contained a cottage that was still enjoyed for many years by Mrs. Tresness was never part of the *Planning Act* applications by Mr. Oram.

The Island was rezoned by Mr. Oram to Resort Recreational/ Resort Commercial at the time that his development concept was approved by Council and the Province. Those lands that were not owned by Mr. Oram as they were developed including 448 and 460 Gold Coast (Pandolfo) were zoned R1A such that setbacks and depths could be incorporated for the dwelling construction. The majority of lots on the Island are subject to extensive restrictive covenants and part of a homeowners association.

The rezoning application had been discussed with ERCA and the Ontario Ministry of Natural Resources and Forestry prior to processing the application to confirm that Section 2.1 of the Provincial Policy Statement would be appropriately addressed including 2.1.7 Endangered Species issues. These issues had been sufficiently resolved based on the agreement that a holding symbol would be placed on the property until a development proposal was determined.

#### 4. <u>RISK ANALYSIS:</u>

Based on the amendments in the *Planning Act* under Bill 73, Smart Growth to our Communities Act, it is necessary to identify how comments received from the public have been taken into consideration as part of Council's decision.

#### 5. FINANCIAL MATTERS:

The cost associated with the application and planning processes are the responsibility of the developer.

#### 6. <u>CONSULTATIONS</u>:

No further consultation is required to meet the statutory requirements of the Planning Act regarding this Zoning By-law Amendment.

### 7. <u>CONCLUSION</u>:

Administration recommends that Zoning By-law 2017-44 be approved by Council and the Mayor and Clerk be authorized to sign same.

Rebecca Belanger Manager of Planning Services

SS

DEPARTMENTS/OTHERS CONSULTED: Name: Essex Region Conservation Authority Phone #: 519-776-5209

Name: Ministry of Natural Resources and Forestry Phone #: 519-773-4757

Name: Town of Amherstburg Building Department Phone #: 519-736-5408 ext. 2136

#### **Report Approval Details**

Document Title:	ZBA-5-17 248 Crystal Bay Dr.docx
Attachments:	- ZBA-5-17 - Attachments.pdf
Final Approval Date:	Jun 7, 2017

This report and all of its attachments were approved and signed as outlined below:

Mark Galvin - Jun 5, 2017 - 3:45 PM

Justin Rousseau - Jun 5, 2017 - 4:13 PM

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John Miceli - Jun 6, 2017 - 12:14 PM

Paula Parker - Jun 7, 2017 - 12:53 PM

#### CORPORATION OF THE TOWN OF AMHERSTBURG BY-LAW NO. 2017-44

#### By-law to amend Zoning By-law No. 1999-52 248 Crystal Bay Drive, Boblo Island

**WHEREAS** By-law 1999-52, as amended, is a land use control by-law regulating the use of lands and the character, location and use of buildings and structures within the Town of Amherstburg;

**AND WHEREAS** the Council of the Town of Amherstburg deems it appropriate and in the best interest of proper planning to amend By-law 1999-52, as herein provided;

**AND WHEREAS** this By-law conforms to the Official Plan for the Town of Amherstburg;

**NOW THEREFORE** the Council of the Corporation of the Town of Amherstburg enacts as follows:

- 1. Schedule "A", Map 83 of By-law 1999-52, as amended, is hereby amended by changing the zone symbol on those lands shown as "Zone Change from RE to h-R1A" on Schedule "A" attached hereto and forming part of this By-law from "Recreation (RE) Zone" to "holding-Residential Type 1A (R1A) Zone".
- THIS By-law shall take effect from the date of passage by Council and shall come into force in accordance with Sections 34 of the Planning Act, R.S.0. 1990, c.P. 13.

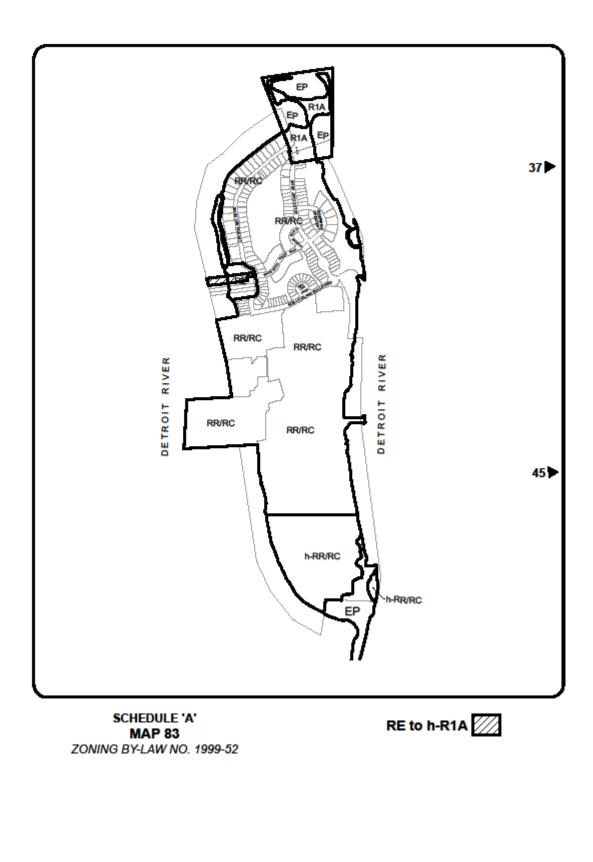
Read a first, second and third time and finally passed this 12<sup>th</sup> day of June, 2017.

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER

#### TOWN OF AMHERSTBURG

SCHEDULE "A" TO BY-LAW No. 2017-44 A BY-LAW TO AMEND BY-LAW No. 1999-52



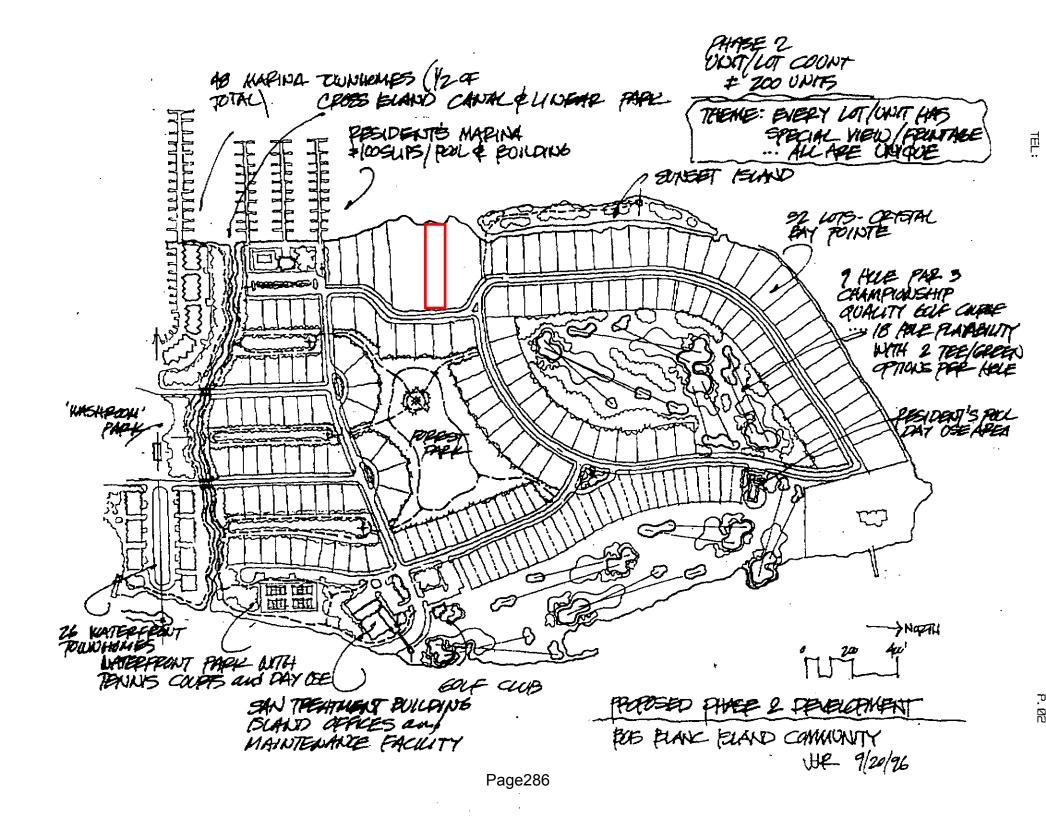
MAYOR- ALDO DICARLO

CLERK- PAULA PARKER

PUBLIC MEETING ATTENDANCE RECORD Date: <u>Tuesday, May 23 at 5:30 p.m.</u> Statutory Public Meeting – 248 Crystal Bay Drive		
NAME (please print clearly)	ADDRESS and PHONE # (please print clearly)	SIGNATURE
TERRY HERMISTON		Toma
MICHAEL PRUE		Mapine
Roxy Owellette		RA

Personal information on this form is collected under the authority of the Municipal Act, 2011. The information will be used to send you minutes of this meeting, and/or agendas for future meetings/events. Questions about this collection can be directed to Brenda Percy, Director, Legislative Services/Clerk at 271 Sandwich Street South, Amherstburg, Ontario N9V 2A5, telephone 519-736-0012.







the place for life



May 08, 2017

regs@erca.org P.519.776.5209 F.519.776.8688 360 Fairview Avenue West Suite 311, Essex, ON N8M 1Y6

Ms. Rebecca Belanger, Manager of Planning Services Town of Amherstburg 271 Sandwich St. S. Amherstburg ON N9A 4L2

Dear Ms. Belanger:

## RE: Zoning By-Law Amendment ZBA-5-17 248 CRYSTAL BAY DR ARN 372964000014100; PIN: 015690267 Applicant: LAING STEPHEN

The following is provided for your information and consideration as a result of our review of Zoning By-Law Amendment ZBA-5-17. We understand that the purpose of this application is to change the zoning of the subject lands from "Recreation (RE) Zone" to "Holding Residential Type 1A (h-R1A) Zone".

## NATURAL HAZARD POLICIES OF THE PPS, 2014

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservation Authorities Act*, (Ontario Regulation No. 158/06). The subject parcel falls within the regulated area of the Detroit River. The property owner will be required to obtain a Permit from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by the regulations.

#### WATER RESOURCES MANAGEMENT

Our office has reviewed the proposal and has no concerns relating to stormwater management.

## NATURAL HERITAGE POLICIES OF THE PPS, 2014

Our information indicates that the subject lands support habitat of endangered species and threatened species. As per Policy 2.1.7 of the PPS 2014 – "Development and site alteration shall not be permitted in habitat of endangered species and threatened species, except in accordance with provincial and federal requirements."

In accordance with the above PPS Policy, it is the Planning Authority's responsibility to ensure that all issues related to the provincial *Endangered Species Act* and associated regulations have been satisfactorily addressed prior to granting approval of the application. It is our understanding that the Municipality has received correspondence between the owner's consulting ecologist and the Ministry of



Page 1 of 2

Page288 Amherstburg / Essex / Kingsville / Lakeshore / LaSalle / Leamington / Pelee Island / Tecumseh / Windsor Ms. Belanger May 08, 2017

Natural Resources and Forestry (MNRF). This correspondence indicates that the MNRF would not consider the current application of rezoning of the subject property to a holding Residential Type 1A (h-R1A) Zone as an activity which could potentially lead to a contravention of the *Endangered Species Act*. It is noted that in order for the holding zone symbol to be removed from the parcel, the proponent will need to satisfy the Municipality that impacts associated with development have been adequately addressed, including any impacts to potential habitat regulated under the *Endangered Species Act*. Future inquiries regarding the *Endangered Species Act* should be made to Aylmer District office of the MNRF via e-mail: <u>ESA.Aylmer@ontario.ca</u> and through following the attached MNRF Technical Bulletin: Aylmer District Species at Risk Screening Process, for further clarification. Therefore, the current rezoning application and the subsequent process for future development on the parcel as outlined above is deemed to satisfy Policy 2.1.7 of the PPS 2014.

### FINAL RECOMMENDATION

Our review of the application confirms that all other aspects of the natural heritage policies of the PPS 2014 have been addressed, we would therefore have no objections to this application.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,

White helson

Michael Nelson, Watershed Planner /cor



#### Rebecca Belanger, BA, MCIP, RPP

Manager of Planning Services Town of Amherstburg 3295 Meloche Road, Amherstburg, ON, N9V 2Y8 <u>Tel: 519-736-5408</u> x 2124 Fax: 519-736-9859

#### **Rebecca Belanger**

Manager of Planning Services Town of Amherstburg - Libro Centre 3295 Meloche Rd., Amherstburg, ON, N9V 2Y8 Tel: 519-736-5408 Fax: 519-736-9859 TTY: 519-736-9860



The information in this e-mail is confidential, privileged and is subject to copyright and authorized solely for the addressee(s) named. The Town of Amherstburg is not responsible for any loss or damage arising from the use of this email or attachments.

From: MNRF Ayl Planners (MNRF) [mailto:MNRF.Ayl.Planners@ontario.ca]
Sent: May-03-17 2:17 PM
To: Dan Barcza
Cc: Rebecca Belanger; Dan Lebedyk; Ilaing@cntrline.com; Mike Nelson (MNelson@erca.org); MNRF Ayl Planners (MNRF)
Subject: RE: ESA Clearance for Rezoning Application for 248 Crystal Bay Dr, Boblo Amherstburg

Hi Dan,

Thank you for catching that! Apparently my mind and fingers detached. Please see below for necessary revisions:

The Ministry of Natural Resources and Forestry (MNRF) Aylmer District has received your **rezoning request** for 248 Crystal Bay Drive, Boblo Island, Amherstburg.

Please note that providing 'ESA clearance' to support conditional offers of sale is <u>not</u> a service MNRF Aylmer District provides. MNRF Aylmer District does not support any reference to our office or the Endangered Species Act in real estate transactions.

The *Endangered Species Act, 2007* (ESA 2007) provides for the protection of endangered and threatened species listed on the Species at Risk in Ontario (SARO) List. The ESA 2007 is a law of General Application that is binding on everyone in the province of Ontario and applies to both private and public lands. The Committee on the Status of Species at Risk in Ontario (COSSARO) meets regularly to evaluate species for listing and/or re-evaluate species already listed. As a result, species designations may change that could in turn change the level of protection they receive under the ESA 2007. Also, habitat protection provisions for a species may change over time. Knowing this, MNRF cannot provide responses giving clearance for future (currently conceptual) site alterations. We also cannot provide third party information to those that do not own the property due to privacy protection.

That being said, <u>rezoning</u> is not an activity that MNRF Aylmer District considers to be at risk of contravening the Endangered Species Act. <u>Rezoning</u> does not involve any on-the-ground activities that have risk of contravening the ESA (i.e. damage or destroy SAR habitat; and/or kill, harm, or harass SAR individuals). However, the entirety of Boblo Island is known to be habitat for (and inhabit) several species listed as Endangered and Threatened under the ESA and therefore MNRF strongly encourages any landowner proposing to conduct site alteration (e.g. vegetation removal, site grading, new construction, etc.) to contact MNRF Aylmer District to ensure their due diligence under the ESA is met. I have attached our Species at Risk Technical Bulletin outlining how your client should engage our office should they ever wish to conduct site alteration at 248 Crystal bay Drive, Boblo Island, Amherstburg.

MNRF's website may be of interest to you, as it has more information on the ESA 2007 and provides general lists of species at risk known to occur in geographic areas. You can find this information online at: <u>http://www.ontario.ca/environment-and-energy/species-risk</u>.

Thank you,

#### **Cara Hernould**

A/District Planner Ministry of Natural Resources and Forestry Aylmer District

615 John St. N Aylmer, ON N5H 2S8 519.773.4757 cara.hernould@ontario.ca

From: Dan Barcza [mailto:danbarcza@hotmail.com]
Sent: May-03-17 12:27 PM
To: MNRF Ayl Planners (MNRF)
Cc: Rebecca Belanger; Dan Lebedyk; <u>llaing@cntrline.com</u>; Mike Nelson (<u>MNelson@erca.org</u>); Paller, Claire (MNRF)
Subject: Re: ESA Clearance for Rezoning Application for 248 Crystal Bay Dr, Boblo Amherstburg

Hey Cara:

Thank you for your detailed response.

Could you please send back another e-mail changing your wording on a couple of sentences from lot severance to **Rezoning Request**:

"That being said, **lot severance** is not an activity that MNRF Aylmer District considers to be at risk of contravening the Endangered Species Act. **Lot severance** does not involve any on-the-ground activities that have risk of contravening the ESA (i.e. damage or destroy SAR habitat; and/or kill, harm, or harass SAR individuals)."

Thank you very much for your time.

## Dan Barcza, Hon. B.Sc. President, Terrestrial and Restoration Ecologist Sage Earth 2978 Concession Road 4 Loretto, ON, LOG 1L0 Mobile: 519-200-8146 Work: 905-716-8878 Email: danbarcza@hotmail.com http://www.sageearth.ca/

From: MNRF Ayl Planners (MNRF) <<u>MNRF.Ayl.Planners@ontario.ca</u>>
Sent: May 2, 2017 6:42 PM
To: Dan Barcza
Cc: Rebecca Belanger; Dan Lebedyk; <u>llaing@cntrline.com</u>; Mike Nelson (<u>MNelson@erca.org</u>); Paller,
Claire (MNRF)
Subject: RE: ESA Clearance for Rezoning Application for 248 Crystal Bay Dr, Boblo Amherstburg

## Afternoon Dan,

The Ministry of Natural Resources and Forestry (MNRF) Aylmer District has received your **rezoning request** for 248 Crystal Bay Drive, Boblo Island, Amherstburg.

Please note that providing 'ESA clearance' to support conditional offers of sale is <u>not</u> a service MNRF Aylmer District provides. MNRF Aylmer District does not support any reference to our office or the Endangered Species Act in real estate transactions.

The *Endangered Species Act, 2007* (ESA 2007) provides for the protection of endangered and threatened species listed on the Species at Risk in Ontario (SARO) List. The ESA 2007 is a law of General Application that is binding on everyone in the province of Ontario and applies to both private and public lands. The Committee on the Status of Species at Risk in Ontario (COSSARO) meets regularly to evaluate

species for listing and/or re-evaluate species already listed. As a result, species designations may change that could in turn change the level of protection they receive under the ESA 2007. Also, habitat protection provisions for a species may change over time. Knowing this, MNRF cannot provide responses giving clearance for future (currently conceptual) site alterations. We also cannot provide third party information to those that do not own the property due to privacy protection.

That being said, lot severance is not an activity that MNRF Aylmer District considers to be at risk of contravening the Endangered Species Act. Lot severance does not involve any on-the-ground activities that have risk of contravening the ESA (i.e. damage or destroy SAR habitat; and/or kill, harm, or harass SAR individuals). However, the entirety of Boblo Island is known to be habitat for (and inhabit) several species listed as Endangered and Threatened under the ESA and therefore MNRF strongly encourages any landowner proposing to conduct site alteration (e.g. vegetation removal, site grading, new construction, etc.) to contact MNRF Aylmer District to ensure their due diligence under the ESA is met. I have attached our Species at Risk Technical Bulletin outlining how your client should engage our office should they ever wish to conduct site alteration at 248 Crystal bay Drive, Boblo Island, Amherstburg.

MNRF's website may be of interest to you, as it has more information on the ESA 2007 and provides general lists of species at risk known to occur in geographic areas. You can find this information online at: <u>http://www.ontario.ca/environment-and-energy/species-risk</u>.

Please do not hesitate to contact me if you have any questions or concerns.

Thank you,

#### **Cara Hernould**

A/District Planner Ministry of Natural Resources and Forestry Aylmer District

615 John St. N Aylmer, ON N5H 2S8 519.773.4757 cara.hernould@ontario.ca

From: Dan Barcza [mailto:danbarcza@hotmail.com]
Sent: April-21-17 9:54 AM
To: Hernould, Cara (MNRF)
Cc: Rebecca Belanger; Dan Lebedyk; <u>llaing@cntrline.com</u>
Subject: ESA Clearance for Rezoning Application for 248 Crystal Bay Dr, Boblo Amherstburg
Importance: High

Hey Cara:

My client Larry Laing has submitted a Rezoning Application to the Town of Amherstburg for his property located at 248 Crystal Bay Drive, Boblo Island Amherstburg. In order for the process to proceed he needs to obtain ESA Clearance from yourself.

I've attached a report that provides background information, existing conditions and Sage Earth's professional opinion on the property. Additionally, there are some figures within the report that provide a key plan and air photos for your assessment of the situation.

Please review this as quickly as possible. An offer has been made upon my clients property that is conditional on the successful rezoning and extended the closing to May.

Feel free to contact me if you have any questions on this matter.

Thank you for your work.

## Dan Barcza, Hon. B.Sc. President, Terrestrial and Restoration Ecologist

## Sage Earth

2978 Concession Road 4 Loretto, ON, LOG 1L0 Mobile: 519-200-8146 Work: 905-716-8878 Email: danbarcza@hotmail.com http://www.sageearth.ca/



THE CORPORATION OF THE TOWN OF AMHERSTBURG

## OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Paula Parker	Report Date: June 1, 2017
Author's Phone: 519 736-0012 ext. 2238	Date to Council: June 12, 2017
Author's E-mail: pparker@amherstburg.ca	Resolution #: N/A

## To: Mayor and Members of Town Council

Subject: Parks Canada Agreement – 2017 Canada Day

## 1. <u>RECOMMENDATION:</u>

It is recommended that:

- 1. The report from the Municipal Clerk dated June 1, 2017, regarding the Parks Canada Agreement 2017 Canada Day **BE RECEIVED**;
- 2. The Mayor and Clerk **BE AUTHORIZED** to sign the Licence of Occupation Agreement for the 2017 Canada Day event; and,
- By-law 2017 55 being a by-law to enter into an agreement between Fort Malden National Historic Site and the Corporation of the Town of Amherstburg be read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

## 2. <u>BACKGROUND</u>:

Each year Parks Canada requests that the Town sign an agreement for the July 1<sup>st</sup> Canada Day event at Fort Malden National Historic Site in Amherstburg.

## 3. <u>DISCUSSION</u>:

The July 1st Canada Day event is a long standing event in the Town of Amherstburg. Each year the event is held on the grounds at Fort Malden National Historic Site and is well attended. The 2017 event consists of:

• 9am to 10am Canada D'Eh 5K Run

- 9am to 10pm Canada Day Festival
- 9am to 10pm Ice Cream Festival in Toddy Jones Park
- 9am to 9pm Food Court

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- 9am to 10pm Kids Craft Tent, Activities & Fun for the Family!
- 9am to 9pm Blow Up Activity with Amherstburg Minor Baseball Association
- 9am to 5pm Field Game with Amherstburg Minor Hockey Association
- 9am to 11am Bill Nuvo Entertainment
- 10am to 11am DJ Mix "Dance with the Seagulls"
- 10am to 5pm Fort Malden Activities in the Museum
- 11am to 4pm Maidstone Voyageur
- 11am to 12pm Kerri Brown Vocal Studio on stage
- 12pm to 1pm Catz Meow Dance Centre
- 1pm to 4pm Horse & Buggy rides around Toddy Jones Park
- 1pm to 2pm Rebecca Mickle lyrical performance
- 2pm to 4pm Opening Ceremony CANdo 150 Medal Presentation & Ceremony
- 3:30pm to 6:30pm Pony rides with Sarah Parks Horsemanship
- 4pm to 5pm Red and the Barron on stage
- 5pm to 9pm Zoology
- 5pm to 6pm Kerri Brown duo
- 6pm to 7pm
   Kelsi Mayne
- 7pm to 8pm Zumba Joel
- 8pm to 9pm Ashley Lynn & the Spurs
- DUSK Fireworks!

Fire Soldier's Musket Demonstrations Mini Militia for kids throughout the day. Special appearance by Parka!

The agreement provides for a \$100.00 licence fee to be paid to Parks Canada upon its execution, in exchange for use of land for the purposes of the Canada Day event for a maximum of 7000 people.

## 4. <u>RISK ANALYSIS:</u>

The execution of an agreement with Parks Canada for the use of the site for the 2017 Canada Day event sets parameters for the use of the land, liability and indemnity, as well as insurance. This ensures that both parties are adequately covered for any unforeseen circumstances during the event.

The partnership with Fort Malden National Historic Site also assists them in reaching their visitation numbers each year. A change in venue would be detrimental to the site.

## 5. FINANCIAL MATTERS:

The \$100 licence fee required, as well as all other event costs, will be funded through the Community Events budget line approved by Council in the 2017 Tourism and Culture Budget.

For Council's reference in 2016, the Town received the following funds and had the following expenses for the Canada Day Event:

Canadian Heritage Grant	\$10,000.00
Less: Expenses	\$(23,568.00)
Municipal	\$(13,568.00)

2017 is Canada's 150th anniversary. Revenue and cost structure may differ slightly.

## 6. <u>CONSULTATIONS</u>:

The Manager of Tourism and Culture was consulted on this report and concurs with the recommendation.

## 7. <u>CONCLUSION</u>:

Canada Day is the national day of Canada, a federal statutory holiday celebrating the anniversary of the July 1, 1867 enactment of the British North America Act, 1867 (today called the Constitution Act, 1867), which united three colonies into a single country called Canada. The 2017 Canada Day event in the Town of Amherstburg is a day for the community to gather and celebrate the birth of its country.

Paula Parker Municipal Clerk

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## **Report Approval Details**

Document Title:	Parks Canada Agreement - 2017 Canada Day.docx
Attachments:	<ul> <li>Parks Canada Day Agmt.pdf</li> <li>2017-55 Licence of Occupation Agreement - Canada Day.pdf</li> </ul>
Final Approval Date:	Jun 6, 2017

This report and all of its attachments were approved and signed as outlined below:

Justin Rousseau - Jun 2, 2017 - 2:07 PM

Mark Galvin - Jun 5, 2017 - 10:56 AM

. Miceli ina

John Miceli - Jun 5, 2017 - 1:15 PM

Paula Parker - Jun 6, 2017 - 11:44 AM

## LICENCE OF OCCUPATION

### BETWEEN

## HER MAJESTY THE QUEEN in right of Canada

### AND

# THE CORPORATION OF THE TOWN OF AMHERSTBURG

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p.,

THIS LICENCE OF OCCUPATION made this	day of	, 2017
BETWEEN:	Canada, represented	<b>E QUEEN</b> , in right of herein by the Minister or the purposes of the y, ("Her Majesty"),
	OF THE FIRST PART,	
AND:	AMHERSTBURG a incorporated under th	body corporate duly le laws of the Province or-profit organization,

OF THE SECOND PART.

**WITNESS** that in consideration of the fees, covenants and agreements herein reserved and contained on the part of the Licensee to be paid, observed, performed and kept, Her Majesty hereby gives permission to the Licensee to use and occupy on a non-exclusive basis for the purpose hereinafter mentioned and subject to the terms and conditions hereinafter contained, all that certain parcel or tract of land and premises situate, lying and being in Fort Malden National Historic Site of Canada, in the Province of Ontario, and being composed of: all that certain parcel of land as shown hatched in black on the site plan annexed hereto and forming part hereof as Schedule "A", ("Land") and for the period as follows: commencing on June 29, 2017 and ending on July 3, 2017 ("Period");

The Licensee shall pay unto Her Majesty at the office of the Superintendent, the following licence fee in the amount of One Hundred Dollars (\$100.00) ("Licence Fee"). The Licensee shall pay the Licence fee on the date of execution of this Licence.

#### ARTICLE 1.00 DEFINITIONS

1.01 In this Licence of Occupation:

- (a) "Applicable Environmental Law" means:
  - (i) all applicable statutes and regulations, and all by-laws, declarations, directives, plans, approvals, requirements, guidelines, standards and orders made pursuant thereto by any competent authority concerned with any analysis of environmental impacts, protection or remediation, health, chemical use, safety or sanitation; and
  - (ii) the applicable common law;
- (b) "Contaminant" means:
  - (i) any pollutant or toxic, dangerous or hazardous substance or material as defined, listed, prohibited, controlled, or regulated by Applicable Environmental Law or any other formulation intended to define, list, prohibit, control, regulate or classify substances by reason of deleterious or harmful or potentially deleterious or potentially harmful properties such as ignitability, corrosivity, reactivity, radioactivity, or toxicity; or
  - (ii) any substance that when released in to the natural environment causes or is likely to cause harm, adverse impact, damage or degradation to, or impairment of, or the use of the environment, risk to or an adverse effect on human safety or health, injure or materially discomfort any person, or the normal conduct of business;
- (c) "Licence" means this Licence of Occupation;
- (d) "Licensee's Structures" means any buildings, erections, structures, fixtures and improvements existing on or under the Land from time to time;
- (e) "Minister" means the Minister of the Environment or such Minister designated by

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the Governor in Council as the Minister for the purposes of the *Parks Canada Agency Act*, or any person authorized to act in that behalf;

- (f) "Parks Canada Agency" means the Parks Canada Agency, a body corporate established under section 3 of the *Parks Canada Agency Act*, S.C. 1998, c.31;
- (g) "Site" means the Fort Malden National Historic Site of Canada; and
- (h) "Superintendent" means the Superintendent of the Site or any person authorized to act in that behalf.
- 1.02 Any reference in this Licence to a statute, regulation, by-law, declaration, directive, policy, approval, requirement, standard or order means the statute, regulation, by-law, declaration, directive, policy, approval, requirement, standard or order now in force, as it may be amended, revised, consolidated or substituted from time to time

#### THE PARTIES COVENANT AND AGREE AS FOLLOWS:

#### ARTICLE 2.00 USE OF LAND

- 2.01 (a) The Licensee acknowledges and agrees that it is a condition upon which this Licence is granted that the Land shall be used only for the purpose of hosting the annual Canada Day Celebration and its associated activities to a maximum of 15,000 attendees and shall include food and beverage services and all in accordance with applicable Site plans and guidelines;
  - (b) The Licensee shall obtain all permits, licences and authorizations required under all applicable statutes and all regulations thereunder;
  - (c) The Licensee shall comply with, and the terms of this Licence shall be subject to, all applicable statutes and all regulations thereunder; and
  - (d) The Licensee covenants and agrees to comply with all of the terms and conditions contained in Schedule "B" titled "Operational Requirements" annexed hereto and forming part hereof.
- 2.02 The Licensee shall not create or permit or suffer any act or thing on the Land which is a nuisance.
- 2.03 The Licensee shall not cause, permit or allow the commission of any waste on or in the Land.
- 2.04 The Licensee shall, at its own expense, collect and dispose of all garbage resulting from the use and occupation of the Land, in a manner satisfactory to the Superintendent.
- 2.05 The Licensee shall observe fire and safety precautions and shall comply fully with the instructions of the Superintendent in relation thereto.

#### ARTICLE 3.00 ACCEPTANCE AND EXCEPTIONS

- 3.01 The Licensee covenants and agrees that:
  - (a) it has inspected the Land including any Structures or has caused it to be inspected on its behalf;
  - (b) it has entered into this Licence on reliance on that inspection and not on reliance on any representation, whether oral, written or implied, by whomsoever made;
  - it will accept the Land in the condition existing on the date of this Licence on an "as is" basis, notwithstanding the existence of any Contaminant, known or unknown, on, in or under the Land;
  - (d) it has satisfied itself of everything and of every condition affecting the Land and any Structures including the environmental condition of same;
  - (e) that the use of the Land shall be consistent with the environmental condition of

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#### the Land; and

- 3.02 This Licence operates solely as a licence and does not transfer any exclusive possessory right or interest to the Licensee.
- 3.03 The Licensee acknowledges and agrees that Her Majesty may issue other licences of occupation with respect to the Land, or any portion thereof, or use the Land for Site purposes.
- 3.04 The Licensee shall permit Her Majesty, Her officers, servants, agents, contractors, franchisees and the public at large to pass freely at all times over the Land.
- 3.05 The Licensee shall give immediate notice to the Superintendent if evidence of archaeological resources are encountered during any activity whatsoever on the Land, and await the Superintendent's written instructions before proceeding with the activity on the Land.
- 3.06 The Licensee acknowledges and agrees that all archaeological resources in, on or under the Land are the property of Her Majesty.

#### ARTICLE 4.00 TAXES AND OTHER CHARGES

4.01 The Licensee covenants and agrees to pay, in addition to the Licence Fee, all applicable taxes, rates, duties, assessments, levies, fees or other impositions whatsoever charged upon the Land in relation to the Licensee's use of the Land or upon the Licensee in respect thereof.

#### ARTICLE 5.00 ENVIRONMENTAL PROTECTION

- 5.01 The Licensee covenants and agrees that all activities on the Land shall be conducted in compliance with Applicable Environmental Law, and in accordance with environmental practices acceptable to the Minister if there is no Applicable Environmental Law.
- 5.02 The Licensee covenants and agrees that:
  - (a) it shall implement and comply with any specifications, mitigative measures and any environmental protection measures from the analysis of environmental impacts done in accordance with any Applicable Environmental Law, and any applicable policies, directives and procedures acceptable to the Minister. Such specifications, mitigative measures and environmental protection measures dated the 1<sup>st</sup> day of June 2015 attached hereto and forming part hereof as Schedule "C" shall become covenants which form part of this Licence;
  - (b) any required analysis of environmental impacts relating to its physical works and activities on the Land shall be conducted in accordance with any Applicable Environmental Law, regulations made thereunder and any applicable policies, directives and procedures acceptable to the Minister; and
  - (c) it shall implement and comply with any specifications, mitigative measures and environmental protection measures as set forth in any analysis of environmental impacts referred to in (b), and shall become covenants which form part of this Licence.
- 5.03 The Licensee covenants and agrees to ensure that no Contaminant shall be used, emitted, discharged, stored or disposed of except in strict compliance with Applicable Environmental Law and in accordance with environmental practices acceptable to the Minister if there is no Applicable Environmental Law. The Licensee shall implement and comply with any specifications, mitigative measures and environmental protection measures as required by the Minister regarding the use, emission, discharge, storage or disposal of any Contaminant. Such specifications, mitigative measures and environmental protection measures shall become covenants which form part of this Licence.

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- 5.04 The Licensee covenants and agrees to provide the Minister with written notice of any anticipated or actual adverse environmental impacts attributable to the use of the Land immediately upon discovery by the Licensee, and if the Minister considers remedial action to be necessary, the Licensee hereby agrees to undertake remedial action immediately using the appropriate technology, design or repair to the satisfaction of the Minister and pay the costs of such remedial action. Furthermore, the Licensee agrees that all such remedial action shall be undertaken in accordance with Applicable Environmental Law, and in accordance with environmental practices acceptable to the Minister if there is no Applicable Environmental Law, and in a manner so as to minimize any impact on the Land and elsewhere.
- 5.05 The Licensee covenants and agrees that should the Licensee fail to take any mitigative measures required by the Minister as set forth in Article 5.02 and 5.03, or fail to commence and diligently complete the remedial action required in Article 5.04, the Minister may, upon written notice to the Licensee, carry out the specifications, complete the required mitigative measures or remedial action and charge the costs thereof, including reasonable costs for administration, to the Licensee, and such costs will constitute a debt due and owing to Her Majesty and shall be payable upon demand.

#### ARTICLE 6.00 SUBMISSION OF PLANS AND SPECIFICATIONS

6.01 The Licensee shall submit plans and specifications for any construction, additions and alterations to the Land including any Structures for the approval of the Superintendent, in accordance with but not limited to the current development review process, site management plans, community plans, by-laws, guidelines, approvals, requirements, standards, orders, directives, zoning and such other regulations that are applicable to the Land and such other requirements specified by the Superintendent.

#### ARTICLE 7.00 ALIENATION

7.01 The Licensee shall not, at law or otherwise, assign, transfer, sublicence or otherwise alienate this Licence or any of the rights hereunder.

#### ARTICLE 8.00 LIABILITY AND INDEMNITY

- 8.01 The Licensee shall not have any claim or demand against Her Majesty or any of Her servants, agents and all those for whom Her Majesty is responsible at law, for detriment, damage, accident or injury of any nature whatsoever or howsoever caused to the Land or to any person or property thereon, except in the case of the negligence of Her Majesty, Her servants, agents and all those for whom Her Majesty is responsible at law.
- 8.02 The Licensee shall at all times indemnify and save harmless Her Majesty or any of Her servants, agents and all those for whom Her Majesty is responsible at law, from and against all claims, demands, losses, costs, damages, actions, suits or proceedings by whomsoever made, brought or prosecuted in any manner based upon, arising out of, related to, occasioned by or attributable to:
  - (a) the Licensee's use of the Land or the use of the Land by all those for whom the Licensee is responsible at law;
  - (b) any action taken or things done or maintained by virtue thereof, or the exercise in any manner of rights or fulfilment of any obligations arising hereunder.

#### ARTICLE 9.00 INSURANCE

- 9.01 The Licensee covenants and agrees that:
  - (a) during the Period, it shall, at its sole expense, obtain and maintain general liability insurance in such amounts and on such terms as a prudent operator should maintain. Such insurance will provide that Her Majesty is named as an additional insured and shall include coverage for bodily injury, including death, to any person, as well as the loss of or damage to any property, to the extent that liability for these things is connected with the Licensee's use of the Land. Furthermore, the Licensee shall increase the amount of such insurance and obtain such additional coverage as the Superintendent may from time to time require, based

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on the prevailing limits and coverages for the type of land use described in Article 2.01 (a);

- (b) the insurance referred to in (a) shall:
  - be issued by an insurance company or companies which would be satisfactory to the Superintendent and shall provide for a minimum of thirty (30) days notice in writing by such company or companies to the Licensee and to Her Majesty of cancellation or amendment of such insurance;
  - shall contain a waiver of any subrogation rights the Licensee's insurers may have against Her Majesty and against those for whom Her Majesty is responsible at law except in the case of negligence of Her Majesty, Her servants and agents and all those for whom Her Majesty is responsible at law;
  - (iii) provide for cross liability, that is to say, that the insurance shall indemnify each named insured and each additional insured in the same manner as though separate policies were issued in respect of any action brought against any of the insureds by any other insured;
- (c) it shall not do or omit to do or allow anything to be done or omitted to be done on the Land which will in any way impair or invalidate such insurance referred to herein.

#### ARTICLE 10.00 REMOVAL OF IMPROVEMENTS

- 10.01 Upon expiration or termination of this Licence, the Licensee shall sever and remove all of the Licensee's Structures from the Land. If the Licensee fails to remove all of the Licensee's Structures within thirty (30) days of the expiration or termination of this Licence, the Superintendent may remove the Licensee's Structures and charge the costs thereof, including reasonable costs for administration, to the Licensee and such costs shall constitute a debt due and owing to Her Majesty and shall be payable upon demand.
- 10.02 Subsequent to the removal of all of the Licensee's Structures in accordance with this Article, the Licensee shall rehabilitate the Land in accordance with instructions from the Superintendent and to the satisfaction of the Superintendent. If the Licensee fails to comply with this Article then the Superintendent may rehabilitate the Land and charge the costs thereof, including reasonable costs for administration, to the Licensee, and such costs shall constitute a debt due and owing to Her Majesty and shall be payable upon demand.

#### ARTICLE 11.00 CONDITION OF THE LAND UPON EXPIRATION OR TERMINATION

- 11.01 The Licensee covenants and agrees that upon expiration or termination of this Licence, the Licensee shall at its own cost:
  - (a) complete an analysis of environmental impacts as required by any Applicable Environmental Law and regulations made thereunder, and by any applicable policies, directives and procedures acceptable to the Minister;
  - (b) remove any or all of the Licensee's Structures from the Land;
  - (c) clean up the Land in respect to all Contaminant in accordance with Applicable Environmental Law, and in accordance with environmental practices acceptable to the Minister if there is no Applicable Environmental Law;
  - (d) leave the Land free from all garbage and debris;
  - (e) restore the land to a good state of maintenance and repair,

all to the satisfaction of the Superintendent in his sole discretion.

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11.02 If the Licensee fails to comply with the provisions of Article 11.01, the Minister may, upon written notice to the Licensee, complete the obligations of the Licensee and charge the costs thereof, including reasonable costs for administration, to the Licensee and such costs shall constitute a debt due and owing to Her Majesty and shall be payable upon demand.

#### ARTICLE 12.00 OFFICIAL LANGUAGES

12.01 The Licensee shall endeavour to provide services to the public in both official languages of Canada and to ensure that signs, notices and printed materials used for the purpose of informing the public are written in both official languages, and the Licensee will upon the request of the Superintendent obtain the approval of the Superintendent prior to their being displayed or distributed.

#### ARTICLE 13.00 MISCELLANEOUS

- 13.01 Any notice, request or other communication required by or affecting this Licence may be served upon the parties hereto by sending it by mail, facsimile or other electronic message which provide a hard copy, postage or charges prepaid addressed to:
  - (a) in the case of Her Majesty; Minister of the Environment c/o the Superintendent of Southwestern Ontario Fort Malden National Historic Site of Canada P.O. Box 38 Amherstburg, Ontario N9V 2Z2

and

(b) in the case of the Licensee;

the Licensee's last known address, or to the Land itself, or by leaving it at that address, or by personally serving it upon the party referred to therein.

Any notice addressed by mail to Her Majesty or to the Licensee pursuant to this Article will be deemed to have been effectively given on the seventh (7th) business day following the date of mailing. Such addresses may be changed from time to time by either party giving notice as provided herein. In the event of any disruption of postal service, notices will be personally served upon the parties hereto.

- 13.02 The failure of Her Majesty to require the fulfilment of any obligation of the Licensee, or to exercise any rights herein contained shall not constitute a waiver or acquiescence or surrender of those obligations or rights.
- 13.03 The parties hereto specifically covenant and agree that no partnership, joint venture or any agency relationship is created or intended to be created between Her Majesty and the Licensee pursuant to this Licence. The only relationship is that of licensor and licensee.
- 13.04 No exercise of any specific right or remedy of Her Majesty shall prejudice or preclude Her Majesty from exercising any other right or remedy provided by this Licence or allowed at law or in equity. No right or remedy provided to Her Majesty by this Licence or at law or in equity shall be exclusive or dependent upon any other such right or remedy, and Her majesty may, from time to time, exercise any one or more such rights or remedies independently or in combination.
- 13.05 The captions and headings throughout this Licence are inserted for convenience of reference only and are not intended to describe, define or limit the scope, extent or intent of this Licence, or any provision thereof.
- 13.06 Where there is more than one Licensee, all covenants and other provisions herein contained shall be construed as being joint and several, and when the context so requires or permits, the singular number shall be read as if the plural were expressed, and the masculine gender as if the feminine or neuter, as the case may be, were expresses.

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13.07 This Licence constitute the entire agreement between the Licensee and Her Majesty with respect to the subject matter of this Licence. There are no collateral warranties or agreements.

IN WITNESS WHEREOF, Superintendent, Southwestern Ontario Field Unit, Parks Canada Agency, on behalf of Her Majesty has hereunto set his hand and seal and The Corporation of the Town of Amherstburg has hereunto affixed its corporate seal attested to by its proper signing officers duly authorized in that behalf.

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#### SIGNED, SEALED AND DELIVERED

by the Superintendent, Southwestern Ontario, Field Unit Parks Canada Agency, on behalf of Her Majesty, in the presence of:

Witness -

Louis R. Lavoie, Superintendent Southwestern Ontario Field Unit ) Parks Canada Agency

SEALED, DELIVERED AND ATTESTED TO By The Corporation of the Town of Amherstburg

Witness -

Name: Title:

I have authority to bind the corporation.



SCHEDULE "A" SITE PLAN

#### SCHEDULE "B" OPERATIONAL REQUIREMENTS

1) The Licensee will have access to the grounds of Fort Malden National Historic Site of Canada as follows:

a)	June 29, 2017	Drop off Stage:	5:00 pm
b)	June 30, 2017	Event Set Up:	8:00 am
C)	July 1, 2017	Event Day:	8:00 am - 12:00 am (midnight)
d)	July 2-3, 2017	Event Take-down	7:00 am

- 2) The Licensee will be given and sign for a key which will be returned immediately after the event. Under no circumstances is the key to be reproduced or given to anyone other than the individual signing for it.
- 3) The Licensee will be responsible for the provision and cost of portable toilets and will ensure that their installation and removal are completed in accordance with the proper procedures. The Licensee shall ensure that one of the portable toilets be handicapped accessible and the location of the portable toilets shall be approved by the Site Manager or their designate.
- 4) The Licensee will most carefully observe and maintain all rules and practices of public safety and security customary to a public event of this nature. The said rules will include, but, are not limited to the following:
  - a) All matters relating to fees and licences required by all levels of government (Example SOCAN, Re:Sound, Liquor Licences, etc.);
  - b) No alcohol is to be brought or consumed on Site;
  - c) An Ambulance station is to be set up on the Site grounds;
  - d) No signs are to be erected on Site without the prior approval of the Site manager or their designate;
  - e) Spectators for the event will use only the designated parking areas; and
  - f) The rights of Site visitors may not be violated or impeded by the licensee, their volunteers or the operation of the event.
- 5) Ensure that the grounds of the Site are left in the same condition as upon arrival and will ensure that all litter is appropriately disposed of.

## Schedule "C" Environmental Mitigation and Environmental Protection Measures

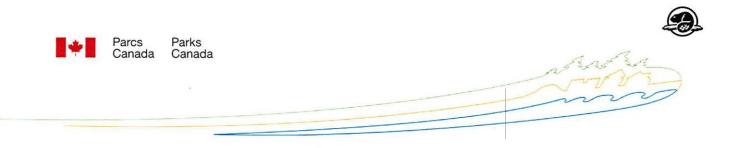
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## Parks Canada

Best Management Practice for Special Events at the National Historic Sites

Southwestern Ontario Field Unit June 1, 2015



This Best Management Practice (BMP) allows the following described events, activities, and/or works to be undertaken at the National Historic Sites (NHS) within the Southwestern Ontario Field Unit (SOFU) (Appendix 1). BMPs are pre-determined environmental management and mitigation measures for defined routine, repetitive projects (e.g. culvert replacements), or activities (e.g. erosion control), with well understood and predictable effects. BMPs approved at the field unit level are an acceptable Environmental Impact Analysis (EIA) pathway as they fulfill Parks Canada Agency's (PCA) obligations under CEAA 2012 as a manager of federal land. BMPs may also be used to conform to Parks Canada's *Cultural Resource Management Policy* with respect to the conservation of cultural resources.

The use of this BMP is to be at the discretion of the Environmental Assessment (EA) Officer responsible for the field unit, who may recommend its use or determine if another approval process is required [e.g. basic impact analysis (BIA) or detailed impact analysis (DIA) with additional mitigation measures]. If this BMP is used, then the decision must be recorded in the PCA EA tracking system. Project managers are responsible to ensure all terms and conditions described as mitigation measures within the BMP are strictly adhered to where applicable.

Name of BMP	Special Events at the National Historic Sites within the Southwestern Ontario Field Unit
Scope of Application:	<ul> <li>The following special events are addressed in this BMP:</li> <li>Concerts</li> <li>Sporting and Community Events (including weddings, car shows, etc.)</li> </ul>
	<ul> <li>Filming</li> <li>Terrestrial Ecotourism</li> <li>Encampments</li> <li>Theatrical Performances</li> <li>Corporate Trade Shows</li> </ul>
	<ul> <li>For each of these special events, the following activities are addressed:</li> <li>Set up/maintenance/removal/dismantling of temporary staging/sets/ signage/fencing/tents/small-scale above-ground culverts/etc.</li> <li>Machinery/equipment maintenance/transportation/operation/storage</li> <li>Preparation/maintenance of the grounds (i.e. mowing grass), and removal of temporary small-scale amounts of above-ground soil/gravel/mulch/ geotextile materials to improve grading/site drainage/etc.)</li> <li>Installation/operation/removal of portable washrooms</li> <li>Set up/removal of waste/recycle facilities</li> <li>Preparation/removal of vendor stands/promotional displays</li> <li>Food preparation/clean-up</li> <li>Set up/use/removal of generators/sound/lighting/audiovisual equipment</li> <li>Set up/use/removal of pyrotechnics/special effects/campfires/black powder</li> <li>Event participants - traffic control, parking, public safety, &amp; security officials</li> <li>The event - people attending the special event</li> <li>Generation/disposal of wastes/recyclables produced</li> </ul>
Exceptions:	<ul> <li>Any special event that is likely to have an adverse effect on cultural resources. Events that have the potential to adversely affect cultural resources are subject to an assessment of impact of interventions.</li> <li>Any special event that is likely to have an adverse effect, either directly or indirectly, on a species at risk (SAR) and/or its habitat, and/or that would require a permit under the <i>Species at Risk Act</i> (SARA). For the purposes of this document, SAR include:</li> </ul>

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	<ul> <li>Species identified on the List of Wildlife Species at Risk set out in Schedule 1 of SARA, and the critical habitats or the residences of individuals of that species, as those terms are defined in subsection 2(1) of SARA.</li> <li>Species that have been recognized as "at risk" by the Committee on the Status of Endangered Wildlife in Canada (COSEWIC), or by provincial authorities.</li> <li>Note: The Field Unit Superintendent or designate may determine at their discretion that a BMP alone may not be sufficient to prevent adverse environmental effects, and recommend a BIA or DIA with additional mitigation measures instead.</li> </ul>
Approved Geographic Area of Application:	Southwestern Ontario NHS (Appendix 1): Fort Malden Bois Blanc Island Lighthouse and Blockhouse Woodside HMCS Haida Fort George including Navy Hall, the Agora, and the Commons Butler's Barracks including the Commons Fort Mississauga

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Determini	
Potential	Components of the environment that may be affected:
Key Effects:	The project environmental effects will vary depending on the type of special event and
<u> </u>	its location(s) within the national historic site.
Cultural	Potential adverse effects to cultural resources, as well as the heritage values of the
Resources:	NHS during the event, which could be as a result of:
	Trampling/parking/vehicles/temporary facilities/equipment;
	• Use of cultural resources as supports for signage, and event-related equipment
	and infrastructure;
	• Risk of fire to the cultural resources related to the proximate use of electrical and pyrotechnical equipment;
	• Damage to the landscape and landscape features in the case of an accidental spill of fuel, oil, odour control chemicals, etc.;
	• Adverse effects to the sense of place for the NHS from the noise, additional
	equipment and infrastructure, and the large number of people on the site; and
	<ul> <li>Possible vandalism to exterior and interior (i.e. if they're accessible within</li> </ul>
	buildings during the event) cultural resources.
	bundings during the event) cultural resources.
	Potential adverse effects to unknown archaeological resources, resulting from:
	<ul> <li>trampling/parking/vehicles/temporary facilities/equipment;</li> </ul>
	o excavations; or
	<ul> <li>puncturing the ground for the installation of fencing, tent pegs, signage, or other items.</li> </ul>
Flora:	• Trampling/destruction primarily in the mowed areas; however, small shrubs and
	trees in the adjacent habitats may also be trampled, harmed from equipment,
	crew transportation, parking, and people attending the event;
	• Vandalism in the form of scarring trees or plants may also occur;
	<ul> <li>Potential damage to flora in the case of an accidental spill (e.g. fuel, oil, odour</li> </ul>
l	control chemicals, human waste, etc.);
	• Machinery and equipment that are not properly cleaned before going on-site, as
	well as soil/gravel/mulch materials that are temporarily used for site preparation
	could potentially introduce invasive and/or exotic seeds to the special event area;
	and
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	Potential effects to floral SAR. Federally listed SAR found at Butler's Barrack
	<ul> <li>Fotential energy is the same of the state of</li></ul>
Fauna:	<ul> <li>Adverse effects to terrestrial fauna as a result of trampling. This may apply to nesting birds in grassy areas, such as the bobolink (COSEWIC – THR) at Fort George NHS;</li> </ul>
	<ul> <li>Adverse effects to other small animals. Eastern foxsnakes (<i>Elaphe gloydi</i> – END) near the shoreline at Fort Malden NHS and eastern wood pewees [COSEWIC – Special Concern (SC)] in the forest at Butler's Barracks NHS have been observed. These SAR are likely to escape the special event areas;</li> </ul>
	<ul> <li>Adverse effects to small animals nesting, feeding, and/or sheltering around the NHS infrastructure. Chimney swifts (<i>Chaetura pelagica</i> – THR) and barn swallows (<i>Hirundo rustica</i> – COSEWIC: THR) could potentially nest, take shelter, and/or feed around the NHS buildings. The little brown myotis (<i>Myotis</i> <i>lucifugus</i> – END), northern myotis (<i>Myotis septentrionalis</i> – END), and tri- colored bats (<i>Perimyotis subflavus</i> – END) could migrate through, feed, and take shelter around the NHS (i.e. in tree holes, around the buildings, etc.). These animals could be disturbed by nearby special event activities;</li> </ul>
	<ul> <li>Possible effects to plants such as milkweed which are used by monarchs (Danaus plexippus – SC);</li> </ul>
	<ul> <li>Possible effects to aquatic wildlife or fish/mussel SAR [e.g. lake sturgeon (Acipenser fulvescens – COSEWIC: THR) off the shoreline of Fort Malden] adjacent to Fort Malden, Butler's Barracks, Fort George, and Fort Mississauga NHS;</li> </ul>
	• The transportation of machinery/equipment/materials to and from the special event area could result in some road mortality that is associated with all vehicular traffic at the NHS;
	<ul> <li>Noise and human presence may disrupt wildlife in the area;</li> </ul>
	<ul> <li>Access of wildlife to human food, garbage, and recycling; and</li> </ul>
	• Potential harm to wildlife from chemical use or accidental spill(s) (e.g. odour control chemicals, human waste, and vehicle, generator, and other equipment fuels).
Soil Quality, Drainage, and Erosion	Potential for soil contamination as a result of accidental fuel or oil leaks, human wastes/odour controlling chemicals from accidental spills of portable washrooms, food and wondon waste water and refuse and
unu Eroston	<ul> <li>food and vendor waste water, and refuse; and</li> <li>Potential for adverse effects to soil quality and drainage due to compaction from equipment and machinery, parking on grass, as well as from visitors attending the event.</li> </ul>
Surface and Ground Water	• Potential to affect surface or ground water as a result of accidental spills from machinery and equipment, portable washrooms, or food and vendor waste water, and refuse; and
Quality	• Soil compaction may result in reduced water/soil infiltration rates increasing surface runoff and potential siltation to surface water (e.g. in drainage systems during wet weather events).
Visitor Experience	• Potential positive effects to visitor experience may arise as a result of the event. The PCA target markets for the event participants will include youth, as well as new and/or urban Canadians. Attracting or bringing in these target markets will

and Socio-	help augment the special event participants' knowledge of the historic site, other
economics	NHS within southwestern Ontario, and Parks Canada;
ceonomics	<ul> <li>Potential for short-term, negative effects to visitor experience as a result of the</li> </ul>
	event (i.e. temporary changes in the views, reduced access to certain areas in the NHS, noise from the event set-up, operation, and demobilization, and the presence of machinery/equipment/debris/people on-site). Some visitors may feel
	the type of event detracts from the NHS experience as well as the national historic site's reason for commemoration;
	<ul> <li>Use of pyrotechnics and other noise may detract visitors from the historical</li> </ul>
	atmosphere, and affect the peace and enjoyment of nearby property owners;
	Restrictions to traffic flow or increased traffic in the area could make travel more difficult for NHS visitors as well as community residents (e.g. temporary closures
	of portions of the NHS and roads); and
	<ul> <li>Limited services in town available to visitors and/or community residents.</li> </ul>
Public Safety	• Potential for an increased risk to public safety as a result of a special event (e.g.
	staging, proximity to water, greater number of people on-site, consumption of
	alcoholic beverages on-site, equipment/crew transportation, use of pyrotechnics
	or other special effects, etc.);
	• There is potential for an increased risk to the public and staff if the event area is
	not well signed and workers are not wearing personal protective equipment
	(PPE). The risks to safety increase with the movement and operation of
	machinery/equipment/materials to and from the work area; possible storage of
	materials on-site; handling of chemicals (i.e. fuels, etc.); exposure to harmful
	biota (i.e. poison ivy, thorny vines, etc.) and inclement weather; and from accidents and malfunctions;
	<ul> <li>Traffic accidents involving vehicles and pedestrians, as well as the potential for</li> </ul>
	rowdy behaviour may contribute to public safety concerns; and
Ain Orieliter	
Air Quality	Potential for increased dust, greenhouse gas, and other exhaust emissions from     popula's unbiable travelling to and from the energial guents, as well as from the
	people's vehicles travelling to and from the special events, as well as from the
	vehicles and equipment (i.e. generators, refrigerators, etc.) used during activities
	associated with the set-up, operation, and demobilization of the special events;
	and
	• Use of pyrotechnics and special effects during the event will have effects on air
	quality.
General/	Refuse from the event will add to waste generation and ultimately consume more
Cumulative	landfill space; and
Effects	Cumulative effects could result if environmental components are affected by
	interactions between multiple projects (i.e. special events) at the same locations
	within the national historic sites over extended periods of time.

Mitigations	
Cultural	• The site is a national historic site and must be treated as such. The event
Resources	organizers must recognize that all special event work/activities at the NHS are
	subject to the CRM Policy and the Standards and Guidelines for the
	Conservation of Historic Places in Canada. When and where possible, cultural
	resources should be protected by specifically excluding them from the event,

	preventing unauthorized access to them, and/or PCA staff diligently monitoring them;
	<ul> <li>Under Parks Canada's direction, areas with known cultural resources (including archaeological resources and historic objects) will be demarcated and protected to prevent unauthorized access and adverse effects from the event's activities and participants (Appendix 2). This may include flagging tape, fencing, or other temporary structures, padlocks, security personnel, and/or signage to avoid sensitive areas as indicated by a PCA officials and/or archaeologist;</li> <li>Excavation of any sort is prohibited;</li> <li>Puncturing the ground for the installation of fencing, tent pegs, signage, or any other purpose is prohibited, except in areas that have been reviewed by an archaeologist and/or qualified SOFU CRM Advisor staff (i.e. to ensure that no adverse effects to subsurface cultural resources). Non-intrusive temporary fencing, signage, or structure stabilizing mechanisms (that do not puncture the ground) are recommended;</li> </ul>
	• The locations of event structures will be reviewed by PCA Cultural Resource Management Specialists to ensure they will not cause significant adverse effects to cultural resources and the overall commemorative integrity of the site;
	<ul> <li>Use of cultural resources as supports for equipment, infrastructure, and signage is strictly prohibited;</li> </ul>
	• Security will be increased for NHS buildings accessible during the event in order to protect sensitive interiors of heritage buildings and artifacts;
	• A plan of recovery will be required in a case where a major accident could result in adverse effects to cultural resources;
	• Care will be taken when operating heavy machinery or equipment. If the work has the potential to cause soil compaction in areas not previously assessed by an archaeologist, an archaeologist should be contacted to provide direction about how to mitigate impacts on potential archaeological resources;
	<ul> <li>If archaeological resources are uncovered during project activities, then event organizers will isolate the specific area and restrict access until a PCA archaeologist is notified to provide further direction. Additional mitigation</li> </ul>
	measures may be provided at such a time to prevent any damage to these resources. Remediation activities may be required;
	<ul> <li>Should buried artifacts, the remains and/or evidence of ancient persons and people, and any objects of historic value and worth be discovered, they remain the property of the Crown, and all such objects shall be protected and immediately brought to the knowledgeable PCA representative. Management Directive 2.3.1 for Human Remains, Cemeteries, and Burial Grounds will be followed if any remains are discovered; and</li> <li>Venue organizer shall protect subsurface infrastructure, historical features, profiles, and ground features as directed by a PCA representative.</li> </ul>
Flora	<ul> <li>No vegetation is to be removed from the site;</li> <li>Machinery and equipment should be properly cleaned before going on-site, and only clean, local soil/gravel/mulch materials should be utilized at the NHS to avoid the potential introduction of invasive and/or exotic seeds to the special event area; and</li> <li>Any viable vegetation imported for use during the special event must consist of</li> </ul>

Fauna	<ul> <li>The disturbance, destruction, or removal of a nest or egg of a migratory bird; or to be in possession of a live migratory bird, or its carcass, skin, nest, or egg, is prohibited pursuant to the <i>Migratory Birds Convention Act</i>;</li> <li>Event officials must notify PCA staff immediately of any problem wildlife encounter;</li> <li>The feeding, enticement, or harassment of wildlife is prohibited;</li> <li>Garbage and recycle receptacles utilized should be of a design that eliminates wildlife access to the greatest extent possible (i.e. raccoons, birds, wasps, bees, etc.);</li> <li>Any materials that pose a hazard to wildlife must be stored in secured buildings or containers as directed by PCA;</li> <li>Should temporary snow fencing be required during the life of the event (i.e. set-up, operation, and take down), it will be approved of and/or directed by PCA staff, and it must be of a design that will prevent snakes and other species from becoming entangled in the structure;</li> <li>Under the direction of PCA staff, any temporary snow fencing must not be erected or placed in any water body (i.e. lake, river), and must be above the high water mark; and</li> </ul>
	• Vehicle speed will be posted and enforced by the police force of jurisdiction, in order to avoid causing accidental harm to wildlife.
Species at Risk	<ul> <li>SAR habitat should be protected using barriers. Depending on the nature of the event, specific protective measures will be implemented to protect SAR individuals, residences, and critical habitats, when required; and</li> <li>PCA staff will hold a pre-event briefing to inform event officials of potential SAR that may be encountered during project activities. It is illegal to harass or harm SAR. PCA will inform event officials of the requirements they must undertake should SAR be encountered during the event, including event set-up and closure. Event staff should make every effort to record any SAR sightings (date, location, distinguishing features, etc.) and submit those findings to PCA.</li> <li>N.B. If necessary, maps with species at risk in and around the BMP areas</li> </ul>
	will be generated, dated, and available from the EA Officer in order to protect SAR during the event. These maps will be updated as new information becomes available about SAR at the national historic sites.
Soil and Water Quality, Drainage, and Erosion	<ul> <li>Promptly return property to its natural state to prevent erosion;</li> <li>If necessary, then provide a suitable number of portable washroom facilities, including a suitable number of wheelchair accessible washrooms. Ensure the supplier follows proper installation, operation, and removal procedures;</li> <li>Properly dispose of waste water in designated areas under the direction of PCA staff;</li> <li>In temporary parking areas (e.g. the Commons at Fort George), should there be a significant rain event on the special event date, silt curtains or screens must be installed in adjoining drainage ditches in order to control siltation. If silt screens are required, then they must be checked daily to ensure they are in good working condition; and</li> <li>Minimize vehicle traffic on exposed soils and stabilized high traffic areas.</li> </ul>
Visitor Experience, Public Safety, and	<ul> <li>Reduce volume on sound equipment during visitor hours, if possible;</li> <li>Any special events noise levels must comply with the community's Noise By-laws. For example, at NHS in Niagara-on-the-Lake, sound checks and other amplified</li> </ul>

Socio- economics	sound is not permitted before 1:00pm and all amplified sound will end at
	11:00pm as a strict curfew;
	Use of special effects/pyrotechnics/black powder must comply with the
	Explosives Act and Regulations under PCA's direction. Parks Canada Black
	Powder Specialists will provide specific direction for the use of black powder on-
	site;
	<ul> <li>Hold special events after visitor hours whenever possible;</li> </ul>
	<ul> <li>All activities must be in compliance with the Occupational Health and Safety Act and Canada Labour Code;</li> </ul>
	• All activities must be in compliance with the National Fire Code of Canada, as
	well as site-specific fire control plans, fire orders, and evacuation procedures;
	<ul> <li>Structures, equipment, etc., located within the national historic site must be made safe (barricaded, signed, etc.);</li> </ul>
	• Schedule events (i.e. which require traffic interruptions) to avoid peak times
	whenever possible;
	<ul> <li>Event organizers must ensure local residents are notified of the event including notification of road closures, traffic flow adjustments, and any other impediments</li> </ul>
	to obtaining local services;
	Depending on the scale of the special event, PCA may require the event organizer     to any a Decking and Traffic Flow Plan. Origin Management Plan and Security
	to prepare a Parking and Traffic Flow Plan, Crisis Management Plan, and Security
	Plan to be reviewed and approved by the appropriate agencies including PCA;
	<ul> <li>Rescue capability (e.g. accidents in or near water) and/or emergency protocols for all events are to be submitted by the Licence of Occupation holder to PCA prior to</li> </ul>
	the event date;
	• All activities are subject to review by the SOFU Visitor Safety Coordinator;
	Provide security procedures to keep participants in designated special event
	areas;
	Ensure adequate PCA staff, security, police, and Emergency Medical Services
	(EMS) are in place to deal with any visitor and/or general public concerns or
	issues;
	Ensure local EMS are notified of the event and pyrotechnical materials are set-up,
	stored, and used according to associated hazardous material manufacturer data
	sheets and fire code legislation/regulations; and
	<ul> <li>For large-scale events, approved traffic control and parking plans must be strictly adhened to including.</li> </ul>
	adhered to including:
	<ul> <li>Clear signage identifying parking location information, road closures, and traffic flow directional information;</li> </ul>
	<ul> <li>Traffic control officials must be clearly identifiable to the public;</li> <li>Provisions for emergency services will be included within the traffic plan; and</li> </ul>
Ain Quality	
Air Quality	<ul> <li>Use of ethanol blended fuel/biodiesel is encouraged for all vehicles, machinery, and equipment;</li> </ul>
	and equipment; Vahieles must not be left to idle; and
	Vehicles must not be left to idle; and     Any enabled event use of numetechnics (enable of fasts (black neuroden must comply)
	• Any special event use of pyrotechnics/special effects/black powder must comply with the <i>Explosives Act and Regulations</i> under PCA's direction.
General/ Cumulative	Event officials must comply with all federal, provincial, regional, and municipal     legislation applicable at the NHS:
Effects	legislation applicable at the NHS; PCA will determine if a Spill Personne Plan must be provided by the years
2))0013	<ul> <li>PCA will determine if a Spill Response Plan must be provided by the venue organizer prior to the event. If required, then this plan will be subject to the</li> </ul>

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	approval of the site. The event organizer is responsible to have appropriate containment, spill kit, and clean up equipment on-site in accordance with the approved Spill Response Plan to ensure a rapid response to any spill. Report spills to Environment Canada – Environmental Emergencies (613-239-6065), the Ontario Ministry of the Environment and Climate Change – Spills Action Centre (1-800-268-6060), and Parks Canada Agency; Storage of hazardous materials must comply with the <i>Canadian Environmental</i> <i>Protection Act</i> ; Potentially hazardous wastes will be separated from normal waste through segregation of storage areas and proper labeling of containers;
•	The event organizer will assume monitoring of the site and its assets, and the security of people. He/She will be held responsible for damages related to vandalism, theft, and other similar events related to movable or immovable assets (including cultural resources) on the site.
•	Provide and label waste-separation/recycling containers; Encourage the use of reusable, recyclable, and/or compostable food service packaging and serving materials;
•	Properly separate and dispose of all wastes/recyclables generated according to regulations at facilities licensed to receive them following the event (e.g. community Solid Waste By-laws and Provincial Landfill Material Ban);
•	No waste is permitted to be buried or burned on-site;
•	Security will be increased for buildings accessible during the event;
•	Special events equipment must be stored at a location approved by PCA;
•	Vehicles will not be permitted in sensitive natural or archaeological areas as indicated by PCA;
•	Parking and access routes to the special event must only be in PCA designated areas;
•	Vehicles are restricted to paved, graveled, and level-grass surfaces, or as directed by PCA officials;
	The operating, refueling, and maintenance of vehicles/equipment, and the handling and storage of toxic materials (e.g. fuels, oils, and chemicals) will be carried out in such a way as to avoid contamination of the soil and water. Use impermeable pads or surfaces where appropriate/necessary;
•	All refueling is restricted to designated areas and will be at least 30m from any water body (i.e. lake, river) or municipal storm water drain;
•	Use new or well-maintained equipment, preferably fitted with fully functioning emission control systems/mufflers/exhaust systems, engine covers, etc.;
•	Implement security procedures to keep participants in the designated special event areas;
•	Return property to its natural state as soon as possible after the event in accordance with PCA's Resource Conservation and Cultural Resource Management specifications;
•1	A post-event assessment should be done by SOFU staff to confirm that all mitigation measures were applied; and
•	Potential cumulative effects will need to be assessed as part of any future EIAs or BMPs developed for the NHS to ensure continued protection of the identified sensitive resources.

#### **Glossary of Acronyms**

BIA – Basic Impact Analysis BMP - Best Management Practice CEAA - Canadian Environmental Assessment Act CNPA – Canada National Park Act COSEWIC - Committee on the Status of Endangered Wildlife in Canada CRM - Cultural Resource Management DIA - Detailed Impact Analysis EA - Environmental Assessment EIA - Environmental Impact Analysis EMS – Emergency Medical Services END - Endangered (SARA or COSEWIC status) NHS - National Historic Site PCA - Parks Canada Agency PPE - Personal Protective Equipment SAR - Species at Risk SARA – Species at Risk Act SC - Special Concern (SARA or COSEWIC status) SRank -- Subnational (or Provincial) Rank SOFU -- Southwestern Ontario Field Unit

THR - Threatened (SARA or COSEWIC status)

June 2015

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#### **Development and Review Team**

#### Team of specialists who took part in the development and review of the BMP:

Joanne Tuckwell – SAR Specialist, Natural Resource Conservation Branch, National Office Lynda Villeneuve – Senior Advisor, Heritage Conservation Branch, National Office Virginia Sheehan – Senior Advisor, Heritage Conservation Branch, National Office Rachel Brooks – Archaeologist, Cultural Resource Branch, National Office Kevin Leclair – Geomatics Technician, Point Pelee National Park Dwight Bourdin – Resource Conservation Manager (2013/14), Point Pelee National Park

#### Authors:

Rachel Windsor – Resource Management Technician II, Point Pelee National Park Kelly Scott – Resource Management Officer II - EA Coordinator, Point Pelee National Park Mark Yeates – EA Specialist, Natural Resource Conservation Branch, National Office

#### **Recommended by:**

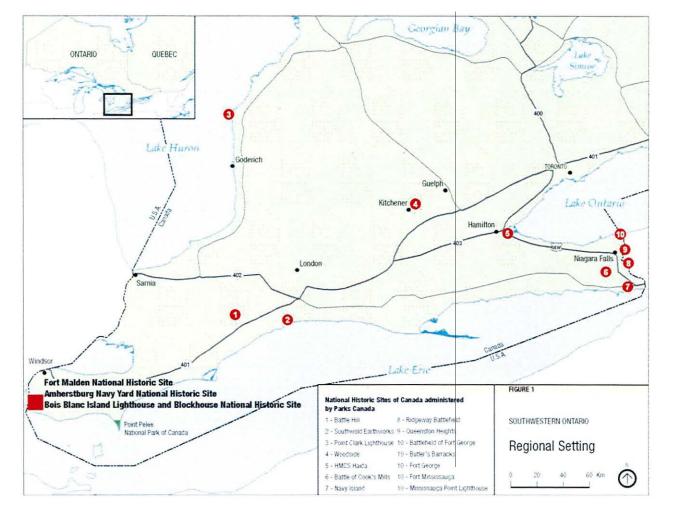
Name: Eric Nielsen	Position: A/Manager National Historic Sites Southwestern Ontario Field Unit
Signature:	Date:

#### FUS Approval:

Name: Eric Nielsen	Position: a/Southwestern Ontario Field Unit Superintendent
Signature:	Date: 257; - 06 - 03

#### June 2015



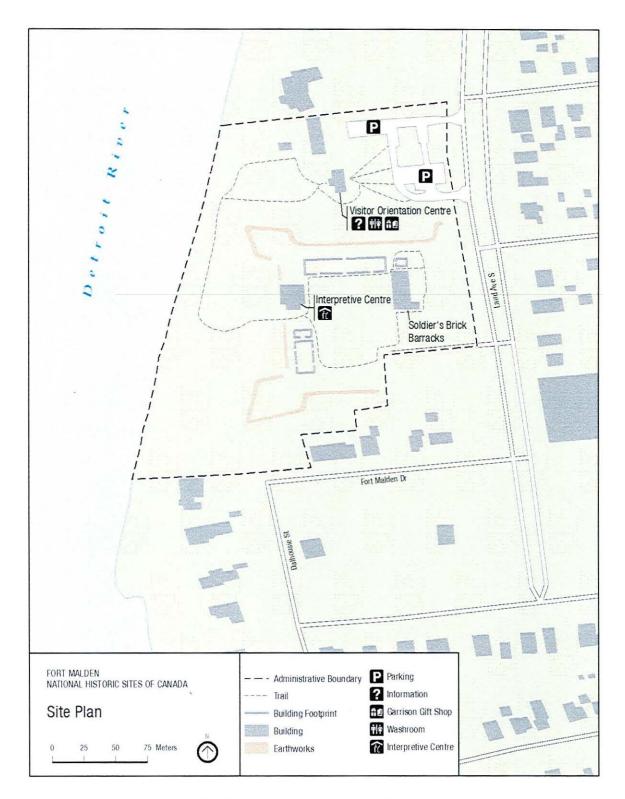


## Appendix 1 - Maps of the Southwestern Ontario Field Unit National Historic Sites

National Historic Sites Located in Southwestern Ontario

June 2015

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Fort Malden National Historic Site (older map - needs to be updated)

June 2015

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## THE CORPORATION OF THE TOWN OF AMHERSTBURG

## BY-LAW NO. 2017-55

## By-law authorizing the Licence of Occupation Agreement between the Corporation of the Town of Amherstburg and Her Majesty the Queen

**WHEREAS** under Section 8 of the Municipal Act 2001, S.O., 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

**AND WHEREAS** under Section 9(1) (a) and (b) of the Municipal Act 2001, S.O., 2001, c. 25, as amended, Section 8 shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

**AND WHEREAS** the Council of the Town of Amherstburg deems it expedient to enter into Licence of Occupation Agreement for a period of 3 days commencing on the 30<sup>th</sup> day of June and ending on the 2<sup>nd</sup> day of July, 2017 for the **Canada Day Celebrations** at Fort Malden National Historic Site;

**NOW THEREFORE** the Council of the Corporation of the Town of Amherstburg enacts as follows:

- 1. That the Council of the Corporation of the Town of Amherstburg agrees to enter into the Licence of Occupation Agreement which can be referenced as Schedule "A", located in the Clerk's Department agreement file # A-2017-55.
- 2. That the Mayor and Clerk are hereby authorized to sign and seal said agreement on behalf of The Corporation of Town of Amherstburg.
- 3. This By-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and finally passed this 12<sup>th</sup> day of June, 2017.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER



## THE CORPORATION OF THE TOWN OF AMHERSTBURG

## OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Tammy Fowkes	Report Date: May 29, 2017
Author's Phone: 519 736-0012 ext. 2216	Date to Council: June 12, 2017
Author's E-mail: tfowkes@amherstburg.ca	Resolution #: N/A

#### To: Mayor and Members of Town Council

Subject: Regular Council Meeting Date Change – August 2017

#### 1. <u>RECOMMENDATION:</u>

It is recommended that:

- 1. The report from the Deputy Clerk dated May 29, 2017, regarding Regular Council Meeting Date Change August 2017, **BE RECEIVED;** and,
- 2. The August Regular Council Meeting date **BE AMENDED** from August 14<sup>th</sup>, 2017 to August 21<sup>st</sup>, 2017.

## 2. <u>BACKGROUND</u>:

At its meeting of October 27, 2016, Council approved the 2017 Calendar of Council Meetings with meetings occurring on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month. During the months of July and August, one meeting was approved per month. August's meeting is scheduled on August 14, 2017.

## 3. <u>DISCUSSION</u>:

The 2017 Annual Conference for The Association of Municipalities of Ontario (AMO) is taking place in Ottawa on August 13-16, 2017. Subsequent to the approval of the 2017 Calendar of Council Meetings, the Mayor, Chief Administration Officer, and two Councillors have registered for the AMO Conference. Registration remains open until August 11, 2017, for Councillors who may express interest in attending. To ensure quorum, Administration recommends that the Regular Council Meeting on August 14, 2017, be moved to August 21, 2017. Should Council agree with the proposed August

21, 2017 date, a notice will be published on the Town's website and in the River Town Times to advise the general public of the meeting date amendment.

## 4. <u>RISK ANALYSIS:</u>

There is no risk associated with this report.

## 5. FINANCIAL MATTERS

The cost for one  $\frac{1}{4}$  page advertisement in the River Town Times is \$120.00 (excluding H.S.T).

## 6. <u>CONSULTATIONS</u>:

The Municipal Clerk was consulted and concurs with the Regular Council Meeting date change in August.

# 7. <u>CONCLUSION</u>:

The Regular Council Meeting in August will be moved from August 14, 2017, to August 21, 2017, as a result of the AMO Conference on August 13-16, 2017.

Tammy Fowkes Deputy Clerk

Paula Parker Municipal Clerk

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## **Report Approval Details**

Document Title:	Regular Council Meeting Date Change - August 2017.docx
Attachments:	- 2017 Calendar of Council Meetings.pdf
Final Approval Date:	Jun 6, 2017

This report and all of its attachments were approved and signed as outlined below:

Justin Rousseau - May 31, 2017 - 9:43 AM

Mark Galvin - Jun 1, 2017 - 10:15 AM

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John Miceli - Jun 1, 2017 - 10:55 AM

Paula Parker - Jun 6, 2017 - 11:38 AM

# 2017 SCHEDULE AMHERSTBURG COUNCIL MEETINGS

		J	Α	Ν					F	Ε	В					Μ	Α	R		
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16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
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30																				
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15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
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														31	Jan 1	Jan 2				
	Re	gular	Cou	ncil N	<b>/lee</b> tir	ng			<b>Statu</b> t (Town							Town	Hall	Close	ed	
	March Break				FCM – Annual Conference and Trade Show (Ottawa)			de	AMO Conference (Ottawa)											
OSUM – AMO Small Urban Municipalities (Blue Mountain Resort)				OGRA Conference (Toronto)				ROMA Conference (Toronto)												
	(Blue Mountain Resort)																			
	Special Council Meetings - 2018 Budget         Nov. 6 <sup>th</sup> – Budget Presentation & Tabling         Nov. 18 <sup>th</sup> – Public Engagement Session         Nov. 28 <sup>th</sup> – 30 <sup>th</sup> - Budget Deliberations         Dec. 11 <sup>th</sup> – Final Approval of 2018 Budget (Regular Council Meeting)         Page327																			



# THE CORPORATION OF THE TOWN OF AMHERSTBURG

## OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: May 25, 2017
Author's Phone: 519 736-0012 ext. 2259	Date to Council: June 12, 2017
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: NA

#### To: Mayor and Members of Town Council

Subject: 2016 Year- End Key Ratios and Indicators

#### 1. <u>RECOMMENDATION:</u>

It is recommended that:

 The report from the Director of Corporate Services/Treasurer dated May 25, 2017, regarding 2016 Year-End Key Ratios and Indicators BE RECEIVED for information.

## EXECUTIVE SUMMARY:

Ratio	2016	2015	Trend
Liquidity Ratios			
Current Ratio	1.77:1	1.81:1	Û
Tax Receivable as a Percentage of Total Tax Revenue	10.30%	11.26%	Î
Receivable as a Percentage of Total Revenue	15.79%	19.21%	Û
Accounts Receivables over Payables	\$2,039,573	\$438,130	Ţ
<u>Financial Leverage</u> <u>Ratios</u>			
Long Term Debt to Long Term Assets (Cost)	10.02%	10.75%	Û

Long Term Debt to Long Term Assets (NBV)	16.64%	17.67%	Û
Long Term Debt to Equity	20.84%	22.53%	Û
Annual Debt Repayment Limit	13.60%	15.40%	Î

## 2. <u>BACKGROUND</u>:

In the past there has been a misunderstanding in the information provided by the Financial Services Department and Council with regard to the year-end financial reporting process. Significant progress has been made on this front in recent years

The Deloitte Report noted the need for review of financial indicators and benchmarking, as a best practice the Town should implement, in the following observation:

# *"6.3.1 Financial and operational effectiveness including benchmarking and best practices*

Management has indicated that there are no formal benchmarks or best practice sources that they rely on. When needed to be able to validate approaches or look for assistance in terms of making changes to current processes or policies, management will consult other local towns to discuss practices and determine what would be feasible to implement within Amherstburg."

The following report outlines key financial indicators and benchmarks for the Town resulting from the 2016 Audited Financial Statements.

## 3. <u>DISCUSSION</u>:

Financial ratios quantify many aspects of a business and are an integral part of the financial statement analysis. Management and financial analysts use financial ratios to compare the strengths and weaknesses in various companies. This report is designed to look at some key financial indicators for the Town of Amherstburg at both the 2015 & 2016 year-end periods. The financial ratio analysis focuses on important indicators such as the Town's liquidity ratios, tax and accounts receivable ratios, financial leverage ratios, as well as other important factors.

**<u>Appendix A</u>** of this report outlines the detailed ratio calculations that were undertaken by the Financial Services Department.

#### Liquidity Ratios

**Current Ratio:** This ratio is used to provide a picture of the Town's ability to pay back its short-term liabilities (debt and payables) with its short-term assets (cash, receivables). The higher the current ratio, the more capable the Town is of paying its obligations. A ratio under 1 suggests that the Town would be unable to pay off its obligations if they came due at that point in time.

Most commercial banks call for a current ratio of no less than 1:1 or 1.25:1 as part of the banking covenants.

Current Ratio	2016	2015
See Appendix A (1)	1.77:1	1.81:1

The Town's Current Ratio and cash liquidity has decreased from 2015 to 1.77:1 which means the Town has current assets that outweigh its current debts at a rate of 1.77 to 1. This is a good indicator to support improved cash flow strength over the past three years. The decrease from the prior year is due to the fact that there is a significant amount of construction projects on the go at year-end, adding additional pressure on accounts payable and short-term borrowings. The largest of these projects is the Edgewater sewage diversion project.

It is important to note that some of this cash flow is restricted for the purpose of future capital replacement.

**Tax Receivables as a Percentage of Total Tax Revenue:** This is used to determine how much of the Town's annual taxation revenue remains uncollected at year end. Uncollected tax revenues negatively affect the municipality's cash flow.

Tax Receivable as a Percentage of Total Tax Revenue	2016	2015
See Appendix A (2)	10.30%	11.26%

The amount of tax receivable, as a percentage of total tax revenue, has decreased from the prior year. The Financial Services Department has been working to reduce this number below 10% for a number of years. This can be challenging as the collection of taxes have very strict rules and guidelines with the municipality having secured creditor status as it relates to outstanding municipal taxes. Administration is pleased to report that the number is in the 10% range and that 10% is viewed as a favourable by the Ministry of Municipal Affairs. Administration is also happy to report that subsequent to year end a significant arrears account of over \$200,000 was collected upon.

The following is a key indicator for both the Ministry of Municipal Affairs and the Town's Banking provider.

**Total Accounts Receivable as a Percentage of Total Income:** This is used to determine how much of the total revenue remains uncollected at year end. Uncollected revenues negatively affect the municipality's cash flow.

Receivable as a Percentage of Total Revenue	2016	2015
See Appendix A (3)	15.79%	19.21%

The amount of total receivables, as a percentage of total revenue, has seen improvement over 2015, in the areas of tax receivables and trade receivables. The Financial Services Department has made, and continues to make, increased collection

efforts on trade receivables and tax receivables in order to improve the cash flow of the Town.

**Total Accounts Receivable over Accounts Payable (use of operating cash flow):** This shows the amount of cash flow that the Town is financing at year end by carrying more Accounts Receivable than Accounts Payable. This use of operating cash flow is the reason it becomes difficult for the Town to fund, in cash, equity reserves such as the Tax Stabilization Reserve and the Water and Wastewater equity reserves.

Accounts Receivables over Payables	2016	2015
Total Accounts Receivables	\$6,708,033	\$6,968,175
Total Accounts Payable	<u>\$4,668,460</u>	<u>\$6,530,045</u>
Use of Cash Flow	\$2,039,573	\$438,130
See Appendix A (4)		

The above table shows the amount of cash flow the Town is carrying at year end. As noted above, Administration is making efforts to reduce accounts receivable and improve cash flow for the Town. Items such as local improvements and drainage works financed by the Town for residents over long periods of time place additional pressure on total accounts receivable and cash flow. Tools like the drainage line of credit, implemented in 2015, help the Town manage cash flow effectively. In 2016 accounts payable were reduced with the use of temporary financing tools like a temporary construction loan for the Edgewater Diversion Project, which have added cost to temporary bank indebtedness on the financial statements. This temporary financing tool is needed until grant funds are received.

#### Financial Leverage Ratios

**Total Long Term Debt to Long Term Assets:** is defined as the ratio of total long term debt to total assets, expressed as a percentage, and can be interpreted as the proportion of the Town's assets that are financed by debt. The higher this ratio, the greater the Town's financial risk.

Long Term Debt to Long Term Assets (Cost)	2016	2015
Total Long Term Debt	\$41,424,447	\$43,951,350
Total Tangible Capital Assets (Cost)	<u>\$413,417,801</u>	<u>\$408,817,612</u>
Debt as a Percentage of Assets (Cost)	10.02%	10.75%
See Appendix A (5)		

Long Term Debt to Long Term Assets (NBV)	2016	2015
Total Long Term Debt	\$41,424,447	\$43,951,350
Total Tangible Capital Assets (NBV)*	<u>\$249,018,630</u>	<u>\$248,677,411</u>
Debt as a Percentage of Assets (NBV)*	16.64%	17.67%
See Appendix A (5)		

\*(NBV) Net Book Value: The net value of an asset which is equal to its original cost (its book value) minus amortization

The Town has seen improvement and reduction in both relationships – as a percentage of Asset NBV and a percentage of Asset Cost. This is a positive sign as it identifies that debt levels are decreasing. The ratio indicates that of the total infrastructure the Town owns, 10.02% of the original cost (Cost) of the infrastructure is funded by debt. Therefore if one were to look at what the assets of the town may be worth today (NBV), then one would find that 16.64% of the Town's Infrastructure is funded by long term debt.

**Total Long Term Debt to Equity:** This relationship indicates what proportion of equity and debt the Town is using to finance its assets. A high ratio usually indicates a higher degree of business risk because the entity must meet principal and interest payments on its obligations.

Long Term Debt to Equity	2016	2015
Total Long Term Debt	\$41,424,447	\$43,951,350
Accumulated Surplus	<u>\$198,807,031</u>	<u>\$195,103,458</u>
Debt as a Percentage of	20.84%	22.53%
Accumulated Surplus		
See Appendix A (6)		

This Ratio indicates improvement in the reduction of long term debt as compared to the total town surplus. This is a positive sign as it indicates that the total debt is reducing as compared to total town surplus.

## Important Factors

During the Deloitte Report, it was discovered that restricted funds like Development Charges and Gas Tax were not supported with specified cash accounts. This was corrected in November of 2014, with the exception of interest that was owing to the development charge account for borrowing going back to 2002. Council has approved a funding strategy to fund the interest due to the development charges reserve over a two year period, that two year period has now elapsed and the development charges account is fully funded.

## **Development Charges**

Restricted Funds vs. Cash Backed Accounts	2016	2015
Development Charge Accounting Balance	\$5,137,488	\$5,153,425
Development Charge Cash Balance	<u>\$5,137,488</u>	<u>\$5,005,858</u>
Difference	\$Nil	\$147,567
See Appendix A (7)		

#### Gas Tax

Restricted Funds vs. Cash Backed Accounts	2016	2015
Gas Tax Accounting Balance	\$340,247	\$346,278
Gas Tax Cash Balance	\$143,636	\$435,351
Transfer owing to/from General	<u>\$196,611</u>	<u>\$(89,073)</u>
Difference	\$Nil	\$Nil
See Appendix A (7)		

#### Grant Funds

Restricted Funds vs. Cash Backed Accounts	2016	2015
Grant Funds Accounting Balance	\$1,1081,697	\$1,105,452
Grant Funds Cash Balance	\$989,768	\$552,924
Transfer owing from General	\$91,928	<u>\$Nil</u>
Amount Used to Finance WIP (Texas Road)	<u>\$Nil</u>	<u>\$552,528</u>
Difference	\$Nil	\$Nil
See Appendix A (7)		

**Contingent Liabilities:** Note 14 of the Town of Amherstburg Financial Statements states the following:

"From time to time, the Town is subject to claims and other lawsuits that arise in the ordinary course of business, some of which may seek damages in substantial amounts. Liability for any claims and lawsuits are recorded to the extent that the probability of a loss is likely and it is estimable."

Currently, no legal action has met the definition of "probable loss" and at this time no "verifiable estimate" has been reached. However, it is important to note that the Town of Amherstburg is involved in litigation with the following upset limits:

Claimant	Year Claim Initiated	Amount of Claim	Reason for Claim
Facca Incorporated CV-13-19969	2013	\$2,704,700 <sup>(1)</sup> plus taxes interest and costs	Delay Claim ,liquidated damages, various disputed contract issues for Wastewater Treatment Plant
Hobbs CV-16-23500	2015	\$100,000 plus cost of pre-judgment and post-judgment, cost of action on a full indemnity basis and further relief	In respect to the service upon him of a Trespass

(1) The Town has accrued \$ 584,801.41 in the financial statements that will be used to offset this expenditure should that become necessary

The Town is self-insured for claims up to a maximum of \$50,000 and is responsible for these payouts as well, however in cases where claims exceed the self-insured amount the Town's insurance provider responds with these actions being handled by their legal counsel.

Annual Debt Repayment Limit (Municipal FIR): is calculated based on data contained in the FIR, as submitted to the Ministry. That limit is called the municipality's Annual Repayment Limit.

The Debt and Financial Obligation Limits regulation places a limit on how much a municipality can commit to principal and interest payments relating to debt and financial obligations, without first obtaining approval from the Ontario Municipal Board.

In summary, municipalities are limited in their long-term borrowing to 25% of certain annual revenues or receipts, less most ongoing annual long-term debt service costs (and similarly less most annual payments for other long-term financial obligations).

Annual Debt Repayment Limit	2016	2015
Total Revenue for ARL	\$35,054,230	\$31,550,413
25% of Revenue ( Debt Limit)	<u>\$8,763,558</u>	<u>\$7,887,603</u>
Actual Principal and Interest Payments	\$(4,767,856)	\$(4,864,425)
Additional Room	\$3,995,702	\$3,023,178
Actual Percentage of Revenue Debt is using	13.60%	15.40%

The Annual Debt Repayment Limit is as follow:

The Ministry of Municipal Affairs and Housing Annual Debt Repayment states that the Town of Amherstburg can have annual debt payment of principal and interest in the amount of \$8,763,558 before the Town is outside the approved debt repayment limit. The Town has additional annual repayment room of \$3,995,702. The Town has utilized 13.60% of the maximum approved 25% of total revenue as approved by the Ministry. The Town is within the Ministry Annual Debt Repayment limits and is within the amounts approved in the Town's Loans and Borrowing Policy.

For Council's information this repayment capacity suggests that the Town is able to borrow additional long term debt of \$59,500,000 using 3% for 20 years, or upwards of \$78,000,000 using a 3% for 30 years debenture. Administration does not support the issuance of additional debt and this debt repayment capacity should only be used in situations that are considered emergency in nature. The Town is looking for ways to reduce its reliance on long term debt. It is however important to realize that the Town is well within its Annual Debt Repayment Limit mandated by the Ministry of Municipal Affairs and Housing.

## 4. <u>RISK ANALYSIS:</u>

Future financial risk exists if the Town does not continue to evaluate the operations by performing ratio analysis and benchmarking progress towards the Town's long term financial goals.

## 5. FINANCIAL MATTERS:

No financial implications exist with this report. It is for information purposes only.

## 6. <u>CONSULTATIONS</u>:

The Supervisor of Accounting, the Clerk and KPMG LLP were consulted with regards to this report.

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## 7. <u>CONCLUSION</u>:

The Financial Services Department completed the 2016 Financial Statements well within reasonable time frames. Positive trends in debt reduction and improved cash flow stability are also being observed with the results of 2016.

- Al-1

Justin Rousseau Director of Corporate Services /Treasurer

JR

## **Report Approval Details**

Document Title:	2016 Year-End Key Ratios and Indicators .docx
Attachments:	- 2016 year end Ratio.pdf
Final Approval Date:	Jun 6, 2017

This report and all of its attachments were approved and signed as outlined below:

Mark Galvin - May 29, 2017 - 1:50 PM

ficiani Miceli

John Miceli - May 30, 2017 - 11:50 AM

Paula Parker - Jun 6, 2017 - 11:19 AM

#### Ratio Analysis & Important Factors Town of Amherstburg 2016

			2016		2015
	Liquidity Ratio				
	Current Ratio				
(1)	Current Assets				
	Cash Taxes Receivable Trade and Other Receivable Drainage Receivable	\$ \$ \$ \$	15,485,116 2,324,234 3,097,806 1,285,993	\$ \$ \$	11,644,662 2,388,528 3,296,680 1,282,967
	Prepaid Expenses	\$	612,323	\$	606,768
	Total Assets	\$	22,805,472 A	\$	19,219,605 A
	Current Liabilities				
	Bank Indebtedness	\$	9,277,318	\$	5,552,568
	Less: Construction & Demand Loans Short Term Indebtedness	\$ \$	(1,096,514)	<u>\$</u> \$	(1,459,201)
	Short Term Indebtedness	\$	8,180,804	\$	4,093,367
	Accounts Payable and Accrued Liabilities Accrued Interest on Long Term Debt	\$ \$	3,849,796 818,664	\$ \$	5,668,217 861,828
	Total Current Liabilities	\$	12,849,264 B	\$	10,623,412 B
	Ratio A/B		1.77		1.81
(2)	Tax Receivable as a percentage of total taxes		2016		2015
	Taxes Receivable/ Taxes				
	Taxes	\$	22,574,732	\$	21,217,582
	Taxes Receivable	\$	2,324,234	\$	2,388,528
	Percentage of Receivables		10.30%		11.26%
(3)	Total Accounts Receivable as a percentage of total incom	e			
			2016		2015
	Total Revenue	\$	42,491,362	\$	36,274,444
	Taxes Receivable	\$	2,324,234	\$	2,388,528
	Trade and other Receivables	\$ \$	3,097,806	\$ \$	3,296,680
	Drainage Receivables	\$	<u>1,285,993</u> 6,708,033	\$	1,282,967 6,968,175
	Percentage of Receivables		15.79%		19.21%
(4)	Accounts Receivable over Accounts Payable ( use of cas	h flow)	2016		2015
	Taxes Receivable	\$	2,324,234	\$	2,388,528
	Trade and other Receivables	\$ ¢	3,097,806	\$ ¢	3,296,680
	Drainage Receivables	<u>\$</u> \$	<u>1,285,993</u> 6,708,033	<u>\$</u> \$	1,282,967 6,968,175
	Accounts Payable and accrued liabilities	\$ \$	3,849,796	\$ \$	5,668,217
	Accrued interest on long term debt	\$	818,664	\$	861,828
		\$	4,668,460	\$	6,530,045
	Use of cash flow	\$	2,039,573	\$	438,130

Financial Leverage Ratio

(6)

(7)

Ass
A

		2016		2015
Total Long Term Debt to Long Term Assets Ratio				
Total Debt				
Municipal debt	\$	39,509,269	\$	41,630,321
Plus Contruction & Demand Loans		1,096,514	\$	1,459,201
Accured interest	\$ \$	818,664	\$	861,828
	\$	41,424,447	\$	43,951,350
Tangible Capital Assets (NBV)	\$	249,018,630	\$	248,677,411
Debt as a percentage of Assets (NBV)		16.64%		17.67%
Tangible Capital Assets (Cost)	\$	413,417,801	\$	408,817,612
Debt as a percentage of Assets Cost		10.02%		10.75%
Total Debt to Equity Ratio		2016		2015
Total Debt				
Municipal debt	\$	39,509,269	\$	41,630,321
Plus Contruction Loans	\$	1,096,514	\$	1,459,201
Accured interest	\$	818,664	\$	861,828
	\$	41,424,447	\$	43,951,350
Accumlated Surplus	\$	198,807,031	\$	195,103,458
Debt as a percentage of Accumalted Surplus		20.84%		22.53%
Important Factors				
Deferred Revenue to Cash Back Resitricted Cash				
		2016		2015
Deferred Revenue				
Development Charges	\$	5,137,488	\$	5,153,425
Gas Tax	\$	340,247	\$	346,278
Grants	\$	1,081,697	\$	1,105,452
Total	\$	6,559,432	\$	6,605,155
Resitricted Cash Account & WIP				
Development Charges	\$	5,137,488.00	\$	5,005,858.09
Grant Account	\$	989,768.95	\$	552,923.84
WIP for Texas Road Financed by Grant Account			\$	552,528.16
Transfer pending from Gas Tax to General	\$	196,610.92	\$	(89,072.51)
Transfer pending from Grant to General	\$	91,928.05	-	
Gas Tax	\$	143,636.08	\$	435,351.38
Total	\$	6,559,432.00	\$	6,457,588.96
Difference	\$	-	\$	147,566.04



# THE CORPORATION OF THE TOWN OF AMHERSTBURG

## OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: May 31, 2017
Author's Phone: 519 736-0012 ext. 2259	Date to Council: June 12, 2017
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: N/A

#### To: Mayor and Members of Town Council

Subject: May 31, 2017 Reserve and Restricted Cash Update

#### 1. <u>RECOMMENDATION:</u>

It is recommended that:

1. The report from the Director of Corporate Services/Treasurer dated May 31, 2017, regarding the May 31, 2017 Reserve Funds and Restricted Cash Update, **BE RECEIVED for information**.

## 2. <u>BACKGROUND</u>:

The May 31, 2017 report provides the cash balances of the Reserve Funds and Restricted Cash Accounts for the Town as at May 31, 2017.

In an effort to improve the lines of communication between the Financial Services Department and Council, administration has committed to provide Council with quarterly reports regarding the financial position of Equity Reserves, Reserve Funds and Restricted Cash Funds. The following definitions are presented for Council's review for reference in the reading of this report.

<u>Reserve Funds</u> represent amounts segregated from general revenues for designated requirements approved by Council; this is done in accordance with Section 417(1) of the Municipal Act. These accounts should be supported by actual cash flow.

**Equity Reserve** represents the accumulated earnings (accumulated surplus) within the Town.

The above is an accounting figure only; it is not always funded in actual cash flow. It should be noted that in prior reports presented to Council it was unclear if this was properly explained.

**<u>Restricted Cash</u>** represents monies earmarked for a specific purpose and therefore not available for immediate and general use by an organization. The reporting of restricted cash is shown separately from cash and equivalents on the balance sheet when the amount is material. The purpose for which the cash is restricted is generally disclosed in the notes to the financial statements. It is a good practice to support restricted cash accounts with actual cash flow.

Differences in the meanings of the above terms, and the lack of reporting of actual cash balances by previous Administration to Council, was a contributing factor that led to the Town's financial hardship.

## 3. <u>DISCUSSION</u>:

The following is a list of reserve fund accounts and restricted cash accounts held by the Town:

#### Reserve Funds

Watermain Reserve Fund Life Cycle Replacement Reserve Fund (New levy) Capital Reserve Levy Fund (New levy – monies held in same account as Life Cycle Replacement Reserve Fund)

#### Equity Reserves

WasteWater Capital Reserve Fund Equity Reserve Fund Water Capital Reserve Fund Tax Stabilization WasteWater Reserve Water Reserve

#### **Restricted Cash**

Gas Tax Account OCIF & Grant Account (New bank Account) Employee Benefit Account Ranta Memorial Fund Account Development Charge Account

## Reserve Funds

Watermain Reserve Fund

Accouting Balance December 31, 2016	Bank Balance May 31, 2017	Accounting Balance May 31, 2017	Difference	Is Account Fully Funded in Cash
\$422,157	\$424,567 (1)	\$424,567	Nil	Yes

(1) A Net increase of \$2,410 is a result of one contribution of \$2,000 dollars for a watermain and interest income of \$410 dollars was also earned in the reserve.

Life Cycle Replacement Reserve Fund

Accounting Balance December 31, 2016	Bank Balance May 31, 2017	Accounting May 31, 2017	Difference	Is Account Fully Funded in Cash
\$1,048,845	\$98,593 (1)	\$98,593	Nil	Yes

(1) The decrease of \$950,252 includes payments for Duffy's of \$959,081 and interest income of \$8,829 dollars, earned in the reserve.

Capital Reserve Levy Reserve Fund

Accounting Balance December 31, 2016	Bank Balance May 31, 2017	Accounting Balance May 31, 2017	Difference	Is Account Fully Funded in Cash
\$764,699	\$764,699	\$764,699	Nil	Yes

## Equity Reserves

Waste Water Capital Reserve

Accounting Balance December 31, 2016	Bank Balance May 31, 2017	Accounting Balance May 31, 2017	Less: Work In Progress approved in budget from	Accounting Balance Less WIP	Difference	Is Account Fully Funded
			budget from internal funding			in Cash
\$2,570,962	\$2,438,108	\$2,579,509	sources \$(141,401)	\$2,438,108	Nil	Yes

The Waste Water Working Capital Reserve follows the new practice established by Administration that encumbers unused capital funds from prior budgets into its own reserve account for working capital. For incomplete projects the approved budget less the amount of Work in Progress will be transferred into the capital reserve.

#### Equity Reserves

Name of	Accounting	Bank Balance	Accounting	Less:	Accounting	Difference	ls
Reserve	Balance	May 31, 2017	Balance May	Work In	Balance Less		Account
	December		31, 2017	Progress	WIP		Fully
	31, 2016			approved			Funded
				in budget			in Cash
				from internal			
				funding			
				sources			
Working	\$2,359,952	\$1,869,625	\$2,422,101	\$(552,476)	\$1,869,625	Nil	Yes
Capital	• ,,	+ ,,	Ŧ / / -	· ()	• • • • • • • •		
Computer	\$192,363	\$253,863	\$253,863		\$253,863	Nil	Yes
Reserve							
Police	\$521,213	\$596,028	\$596,028		\$596,028	Nil	Yes
Election	\$51,693	\$69,193	\$69,193		\$69,193	Nil	Yes
Building	\$100,000	\$100,000	\$100,000		\$100,000	Nil	Yes
Department							
Libro	\$100,000	\$100,000	\$100,000		\$100,000	Nil	Yes
ECDEV	\$15,000	\$15,000	\$15,000		\$15,000	Nil	Yes
Insurance	<u>\$280,776</u>	<u>\$280,776</u>	<u>\$280,776</u>		<u>\$280,776</u>	Nil	Yes
Total	\$3,620,997	\$3,284,485	\$3,836,961	\$(552,476)	\$3,284,485	Nil	Yes

The Working Capital Reserve follows the new practice established by Administration that encumbers unused capital funds from prior budgets into its own reserve account for working capital. For incomplete projects the approved budget less the amount of Work in Progress will be transferred into the capital reserve.

## Water Capital Reserve

Accounting Balance December 31, 2016	Bank Balance May 31, 2017	Accounting Balance May 31, 2017	Less: Work In Progress approved in budget from internal funding	Accounting Balance Less WIP	Diff	Is Account Fully Funded in Cash
			sources			
\$715,187	\$716,160	\$716,160	\$Nil	\$716,160	Nil	Yes

The Water Capital Reserve follows the new practice established by Administration that encumbers unused capital funds from prior budgets into its own reserve account for working capital. For incomplete projects the approved budget less the amount of Work in Progress will be transferred into the capital reserve.

Tax Stabilization Reserve

Accounting Balance December 31, 2016	Bank Balance May 31, 2017	Accounting Balance May 31, 2017	Difference	Is Account Fully Funded in Cash
\$1,530,461	\$Nil	\$1,530,461	\$(1,530,461)	No

The Tax Stabilization Reserve is the reserve in which the general rate budget surplus or deficit for each year is closed out annually. This represents the surplus earning of the general tax rate over all the years of the Town. This reserve will not be funded in cash because the Town has uses of cash flow that are not reflected in the budget, the largest being the amount of accounts receivable the Town is carrying at any given point in time, this receivable uses the Town's operating cash flow and makes funding the Tax Stabilization Reserve in cash a non-viable financial practice for the Municipality. The Town's General Bank Account will retain any cash flow from operation surpluses from this reserve.

Adjustments to this Reserve are typically only made at year end.

#### Wastewater Reserve

Accounting Balance December 31, 2016	Bank Balance May 31, 2017	Accounting May 31, 2017	Difference	Is Account Fully Funded in Cash
\$589,283	\$Nil	\$589,283	\$(589,283)	No

The Waste Water Reserve is the reserve in which the wastewater budget surplus or deficit for each year is closed out to. This represents the surplus earning of the wastewater rate over all the years of the Town. This reserve will not be funded in cash because the Town has uses of cash flow that are not reflected in the budget, the largest being the amount of accounts receivable the Town is carrying at any given point in time, this receivable uses the Town's wastewater operating cash flow and makes funding the Waste Water Equity Reserve in cash a non-viable financial practice for the Municipality. The Town's Waste Water Operating Bank Account will retain any cash flow from operation surpluses from this reserve.

Adjustments to this Reserve are typically only made at year end.

## Water Reserve

Accounting Balance December 31, 2016	Bank Balance May 31, 2017	Accounting Balance May 31,2017	Difference	Is Account Fully Funded in Cash
\$182,744	\$Nil	\$182,744	\$(182,744)	No

The Water Reserve is the reserve in which the water budget surplus or deficit for each year is closed out to. This represents the surplus earning of the water rate over all the years of the Town. This reserve will not be funded in cash because the Town has uses of cash flow that are not reflected in the budget, the largest being the amount of accounts receivable the Town is carrying at any given point in time, this receivable uses the Town's water operating cash flow and make funding the Water Equity Reserve in cash a non-viable financial practice for the Municipality. The Town's Water Operating Bank Account will retain any cash flow from operation surpluses from this reserve.

Adjustments to this Reserve are typically only made at year end.

#### Restricted Cash

Gas Tax

Accounting	Collected	Spent on	Bank	Accounting	Difference	ls
Balance	inclusive of	Capital &	Balance May	Balance		Account
December	interest	Work In	31, 2017	Less WIP		Fully
31, 2016		Progress		May 31,		Funded
				2017		in Cash
\$340,247	\$542	\$ (196,071)	\$144,718	144,718	Nil	Yes

#### OCIF & Grant Funds

Accounting Balance December 31,2016	Collected inclusive of interest	Spent on Capital & Work in Progress	Bank Balance May 31, 2017	Accounting Balance Less WIP May 31, 2017	Difference	Is Accou nt Fully Funde d in Cash
\$1,081,696	\$183,666		\$1,265,362	\$1,265,362	Nil	Yes

This new account was set up to keep grant and OCIF money in its own account for those specific capital projects.

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## Employee Benefits

Bank Balance December 31, 2016	Bank Balance May 31, 2017	Accounting Balance May 31, 2017	Difference	Is Account Fully Funded in Cash
\$232,573	\$266,030	\$266,030	Nil	Yes

## Ranta Memorial Fund

Bank	Interest	Bank	Accounting	Difference	ls
Balance	earned	Balance	Balance		Account
December		May 31,	May 31,		Fully
31, 2016		2017	2017		Funded
					In Cash
\$159,194	\$858	\$160,052	\$160,052	Nil	Yes

## **Development Charges**

Account	2016 Year End Balance	Interest Earned	Contributions Received	Usage	May 31, 2017 Accounting Balance	May 31, 2017 Bank Balance	Difference	Is Account Fully Funded In Cash
Fire	\$157,752		\$8,512		\$166,264	\$166,264	Nil	Yes
Police	\$83,326				\$83,326	\$83,326	Nil	Yes
Public Works	\$886,567		\$42,699		\$929,266	\$929,266	Nil	Yes
Parks	\$895,516				\$895,516	\$895,516	Nil	Yes
Park Land Reserve	\$204,078				\$204,078	\$204,078	Nil	Yes
Sewer	\$679,008		\$49,411	-504,194 (1)	\$224,225	\$224,225	Nil	Yes
Sewer Anderdon	\$40,089				\$40,089	\$40,089	Nil	Yes
Water	\$1,497,567		\$46,876		\$1,544,443	\$1,544,443	Nil	Yes
Water Anderdon	\$6,430				\$6,430	\$6,430	Nil	Yes
Recreation	\$9,243				\$9,243	\$9,243	Nil	Yes
Administration	\$ 21,810		\$1,711		\$23,521	\$23,521	Nil	Yes
Investment Income	\$592,601	\$26,187			\$618,788	\$618,788	Nil	Yes
Continued Development	<u>\$63,500</u>				<u>\$63.500</u>	<u>\$63,500</u>	<u>Nil</u>	<u>Yes</u>
Total	\$5,137,487	\$26,187	\$149,209	(504,194)	\$4,808,689	\$4,808,689	Nil	No

1) Development charge fund approved annual repayment of the loans for the Amherstburg Waste Water Treatment Plant.

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## 4. <u>RISK ANALYSIS:</u>

If further planning is not done in 2017 and going forward to increase these Cash Reserve Funds and Restricted Cash Accounts, the Town will continue to fall behind our neighbouring Municipalities with respect to cash reserves and restricted funds to help guard against increasing debt levels and lack of funding for infrastructure.

#### 5. FINANCIAL MATTERS:

The following information is an update on actual cash held in Reserve Funds and Restricted Cash Accounts. The following is a summary of cash held by the Town.

Account	Bank Balance at May 31, 2017	Accounting Balance at May 31, 2017 Less WIP	Difference	Is account fully funded in cash
<b>Reserve Funds</b>				
Water Main	\$424,567	\$424,567	Nil	Yes
Life Cycle				
Replacement				
Reserve Fund				
	\$98,593	\$98,593	Nil	Yes
Capital Reserve				
Fund	<u>\$764,699</u>	<u>764,699</u>	Nil	Yes
Total Reserve				
<u>Funds</u>	<u>\$1,287,859</u>	<u>\$1,287,859</u>	Nil	Yes
Equity				
Reserves				
WasteWater				
Capital Reserve	\$2,438,108	\$2,438,108	Nil	Yes
Water Capital	ψ2, <del>4</del> 30,100	φ2, <del>4</del> 30,100		103
Reserve	\$716,160	\$716,160	Nil	Yes
Equity Reserve	\$3,284,485	\$3,284,485	Nil	Yes
Tax Stabilization	\$ Nil (1)	\$1,530,461	\$(1,530,461)	No (1)
Wastewater		ψ1,000,401	ψ(1,000,401)	
Reserve	\$ Nil (1)	\$ 589,283	\$(589,283)	No (1)
Water Reserve	\$ Nil (1)	\$ 182,744	\$(182,744)	No (1)
Total Equity	<u> </u>	<u> </u>		
Reserves	<u>\$6,438,753</u>	<u>8,741,241</u>	\$(2,302,488)	No (1)
Restricted Cash				
Gas Tax	\$144,718	\$144,718	Nil	Yes
OCIF & Grant	\$1,265,362	\$1,265,362	Nil	Yes
Employee				
Benefits	\$266,030	\$266,030	Nil	Yes
Ranta Memorial		• / • • • • • •		
Fund	\$160,052	\$160,052	Nil	Yes
Development				
Charges	<u>\$4,808,689</u>	<u>\$4,808,689</u>	Nil	Yes
<b>Total Restricted</b>	<u>\$6,644,851</u>	<u>\$6,644,851</u>	Nil	Yes

<u>Cash</u>				
TOTAL				
Reserves &				
<b>Restricted Cash</b>	<u>\$14,371,463</u>	<u>\$16,673,951</u>	\$(2,302,488)	No

(1) Cash flow for these reserves is held in the operating accounts of the Town and can fluctuate daily.

## 6. CONSULTATIONS:

N/A

## 7. <u>CONCLUSION</u>:

The report is provided for the information of the Mayor and Members of Council.

10

Justin Rousseau Director of Corporate Services/Treasurer

JR

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## **Report Approval Details**

Document Title:	May 31, 2017 Reserve and Restricted Cash Update.docx
Attachments:	N/A
Final Approval Date:	Jun 6, 2017

This report and all of its attachments were approved and signed as outlined below:

Mark Galvin - May 29, 2017 - 11:38 AM

ficiani Miceli

John Miceli - May 30, 2017 - 3:22 PM

Paula Parker - Jun 6, 2017 - 11:22 AM



# THE CORPORATION OF THE TOWN OF AMHERSTBURG

## OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: May 23, 2017
Author's Phone: 519 736-0012 ext. 2259	Date to Council: June 12, 2017
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: N/A

#### To: Mayor and Members of Town Council

Subject: May 17, 2017 – June 6, 2017 Accounts Payable

#### 1. <u>RECOMMENDATION:</u>

It is recommended that:

 The report from the Director of Corporate Services/Treasurer dated May 23, 2017, regarding May 17, 2017 – June 6, 2017, Accounts Payable BE RECEIVED for information.

#### 2. <u>BACKGROUND</u>:

On July 11, 2016, Council adopted the following motion:

"The Treasurer BE AUTHORIZED to release funds for payables as per the Treasurer's duties, set out in Section 286(1)(c) of the Municipal Act, 2001."

Based on this motion, the accounts payable list will be presented to Council and the public for information at each meeting to continue with open and transparent government operations.

## 3. DISCUSSION:

The Accounts Payables list is attached. All cheques have been signed by approved signing authorities as per the Council approved policies.

## 4. <u>RISK ANALYSIS:</u>

The Town of Amherstburg is a complex entity with many different payment terms and contracts. While the possibility of late payment and interest charges exists, this is mitigated by allowing the Treasurer the ability to rectify the issues as they present themselves.

#### 5. FINANCIAL MATTERS:

The funds in the amount of Appendix A have been paid during the applicable period.

## 6. CONSULTATIONS:

N/A

## 7. <u>CONCLUSION</u>:

The following is presented to the Mayor and Council for information.

Ja -

Justin Rousseau Director of Corporate Services/Treasurer

JR

## **Report Approval Details**

Document Title:	May 17, 2017 – June 6, 2017 Accounts Payable.docx
Attachments:	AP Listing
Final Approval Date:	Jun 6, 2017

This report and all of its attachments were approved and signed as outlined below:

Justin Rousseau - May 23, 2017 - 1:47 PM

Mark Galvin - May 29, 2017 - 11:40 AM

. Miceli ina

John Miceli - May 29, 2017 - 2:19 PM

Paula Parker - Jun 6, 2017 - 11:10 AM

	MHERSTBUR		ept-(Co	omputer)		AP5130 Date :	Jun 06, 2	Pag 2017 Time		1
/endor: Batch : Department:	2WA074 To ZUL Ali Ali	180			E	Cheque Bank : Class :	Print Date 1 To 99 All	: 17-May-2017	<b>To</b> 06-Jun-20	
	Vendor Name Description CC1	CC2	CC3	GL Account Name				Batch Invc Date	Invc Due Date	e Amount
DEPARTMENT		GENE								
MAY 2017 10-2-0000000-1	FIRE DUES MAY 2 156	2017		REFIGHTERS ASSOC A/P - PAYROLL DED FIRE				577 31-May-2017	′ 31-May-2017	297.60
MAY 2017 10-2-0000000-1		Y 2017	SSOCIAT	ION A/P - PAYROLL DED POLI				577 31-May-2017	-	5,251.40
MAY 17, 2017 10-1-0000000-2			ATED ON I	PROPERTY TAX FROM 2016 A/R PROP TAX REFUND OV		IF		532 17-May-2017	-	1,577.65
	CADUCEON ENVI WATER SAMPLES	-	ITAL LAB	ORATORIES WATER SERVICE MAINTEN	IANCE			530 05-May-2017	05-May-2017	118.09
	CERTIFIED LABO FH GREASE 850	RATORIE	S	HYDRANT MAINTENANCE				606 18-May-2017	′ 18-May-2017	375.67
80-5-0000000-0	FIRE HYDRANT G 0850 CHRISTIAN JODIE			HYDRANT MAINTENANCE				569 18-May-2017	7 18-May-2017	663.25
10-2-0000000-2				ARENA REFUND CLEARING	3			577 31-May-2017	' 31-May-2017	20.00
	TRANSMITTERS			WATER METER REPAIRS &	MTNCE			606 23-May-2017	-	5,369.76
10716047933 80-5-0000000-0 <b>EMC530</b>	( )	TION		WATER METER REPAIRS &	MTNCE			606 23-May-2017		5,369.76
38604140-00 80-5-0000000-0	WATER SERVICE 1755	MATERIA	ΛL.	WATER SERVICE MAINTEN	IANCE			569 10-May-2017		1,823.84
80-5-0000000-0	WATER MAIN SAE 1810 THE FEED STORE			WATER - MAIN MAINTENAN	ICE			606 19-May-2017	19-May-2017	370.64
80-5-0000000-0				WATER - MAIN MAINTENAN T SCHOOL BOARD	ICE			569 11-May-2017	11-May-2017	280.24
MAY 2017 10-2-0000000-0	MAY 2017 PUB SH 1112	ICOOL BO	DARD DE	/ CHARGE A/P - PUB SCH BRD. DEV C	HARGE			577 31-May-2017	-	1,830.00
00292292 80-5-0000000-0	GREAT LAKES SA HARD HAT LONEF 1161 HEATON SANITA	RS	ODUCTS	CLOTHING				530 05-May-2017	05-May-2017	117.27
80-5-0000000-0				VALVE MAINTENANCE				606 11-May-2017		1,808.00
80-5-0000000-0 30327	WATER SERVICE		;	WATER SERVICE MAINTEN				530 02-May-2017 606 24-May-2017	24-May-2017	1,582.00
80-5-0000000-0 30332 80-5-0000000-0	WATER MAIN REF	PAIR		WATER SERVICE MAINTEN				606 29-May-2017	29-May-2017	1,808.00 2,034.00
80-5-0000000-0	WATER MAIN REF 0810 HETEK SOLUTIOI			WATER - MAIN MAINTENAN Page	<sup>ICE</sup> 353			606 30-May-2017	-	2,034.00

HET208 HETEK SOLUTIONS INC INV0023672 CALIBRATION OF AIR TESTERS

606 16-May-2017 16-May-2017

#### TOWN OF AMHERSTBURG

All

All

Vendor : Batch :

Department :

#### Council/Board Report By Dept-(Computer)

2WA074 To ZUL180

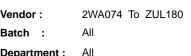


AP5130		Page	:	2	
Date :	Jun 06, 2017	7 Time	:	8:36 am	
Cheque	Print Date :	17-May-2017	То	06-Jun-2017	
Bank :	1 To 99				
Class :	All				

Vendor Vendor Name Invoice Description **Batch Invc Date** Invc Due Date G.L. Account CC1 CC2 CC3 **GL Account Name** Amount DEPARTMENT 0000000 GENERAL EQUIPMENT MAINTENANCE 271.20 80-5-0000000-0420 IBE01 **IBEW - LOCAL 636** MAY 2017 MAY 2017 IBEW DUES 577 31-May-2017 31-May-2017 10-2-0000000-1145 A/P - PAYROLL DED. - UNIO 3,350.21 JOE MELOCHE FORD SALES LTD JOF055 **REPLACED THE SHIFT INDICATOR #WM-07** 09-May-2017 1.101022 530 09-May-2017 VEHICLE & EQUIPMENT MTCE. 80-5-0000000-0402 35.23 **KEY MELISSA KEY001** MAY 31, 2017 ARENA REFUND CLEARING 577 31-May-2017 31-May-2017 20.00 ARENA REFUND CLEARING 10-2-0000000-2109 LAWSON PRODUCTS INC LAW731 9304925239 COTTER PINS FOR CURB STOPS 569 09-May-2017 09-May-2017 80-5-0000000-0755 WATER SERVICE MAINTENANCE 238.45 LEB002 LEBLANC CARLY MAY 31, 2017 ARENA REFUND CLEARING 577 31-May-2017 31-May-2017 10-2-0000000-2109 ARENA REFUND CLEARING 20.00 MALDEN AUTOMOTIVE **MAL256 REPLACED FRONT BRAKES ON #WM-07** 606 10-May-2017 5294-148457 10-May-2017 80-5-0000000-0402 VEHICLE & EQUIPMENT MTCE. 69.68 MEA01 THE MEARIE GROUP MAY 2017 BENEFITS 26959 568 01-Jun-2017 01-Jun-2017 **BENEFITS - ESSEX POWER - WATER DEPARTMEN** 80-5-0000000-0211 923.59 MEE02 **MEEKS GUYLAINE** MAY 17, 2017 ARENA REFUND CLEARING 532 17-May-2017 17-May-2017 10-2-0000000-2109 ARENA REFUND CLEARING 39.67 MINISTER OF FINANCE **MIN222** 1272 TAX SALE ADVERTISING 558 24-May-2017 24-May-2017 TAX REG. - REGISTRATION C 10-1-0000000-1503 169.50 MOU001 MOUSSEAU DELUCA MCPHERSON PRINCE PAYMENT CERT REVIEW-WATER TOWER 55037 530 30-Apr-2017 30-Apr-2017 ENGINEERING FEES 135.60 80-5-0000000-0328 NSF INTERNATIONAL STRATEGIC REGISTRATIONS NSF150 **EXTERNAL AUDIT** 4031402 530 02-May-2017 02-May-2017 80-5-0000000-0920 DWQMS MAINTENANCE 3,922.55 **OME001** OMERS MAY 2017 **OMERS CONTRIBUTION MAY 2017** 577 30-May-2017 30-May-2017 10-2-0000000-1144 OMERS PAYABLE 152,767.14 **ONT001 ONTARIO CLEAN WATER AGENCY** INV000094081 LAB EQUIPMENT 606 26-Apr-2017 26-Apr-2017 80-5-0000000-0612 **GENERAL MAINTENANCE - AWWTP** 2,960.19 INV000094123 LAB SUPPLIES 606 27-Apr-2017 27-Apr-2017 80-5-0000000-0612 **GENERAL MAINTENANCE - AWWTP** 349.89 INV000094124 ROOF REPAIRS 606 27-Apr-2017 27-Apr-2017 80-5-0000000-0612 **GENERAL MAINTENANCE - AWWTP** 895.49 INV000094147 CONTRACT COSTS 529 01-May-2017 01-May-2017 CONTRACT COSTS - AWWTP 592.92 80-5-0000000-0604 80-5-0000000-0604 CONTRACT COSTS - AWWTP 584.91 80-5-0000000-0604 CONTRACT COSTS - AWWTP 52.457.39 INV000094430 MANIFOLD MOUNT 10-May-2017 606 10-May-2017 **GENERAL MAINTENANCE - AWWTP** 80-5-0000000-0612 319.02 Page354 **PRE148** PREVIEW INSPECTIONS AND CONSULTING **AOTRIL 2017 MAINTENANCE BILLING** 0417 569 09-May-2017 09-May-2017

#### TOWN OF AMHERSTBURG

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Vendor Name

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Invoice Description **Batch Invc Date** Invc Due Date G.L. Account CC1 CC2 CC3 **GL Account Name** Amount DEPARTMENT 0000000 GENERAL **BACKFLOW - PREVENTION** 2,147.00 80-5-0000000-0815 RTT067 **RIVER TOWN TIMES** 00092331 ADVERTISING 532 17-May-2017 17-May-2017 10-1-0000000-1503 TAX REG. - REGISTRATION C 120.00 00092416 **ADVERTISING** 577 24-May-2017 24-May-2017 10-1-0000000-1503 TAX REG. - REGISTRATION C 74.25 SHA840 SALIM SHARBELL 200721 **RETURN OF INDEMNITY** 512 16-May-2017 16-May-2017 INDEMNITY FEES 1,000.00 10-2-0000000-2140 **TRI132** TRICKEY ET AL TAX TEAM INC. TAX REG COSTS ROLL 420-29500 9949 512 13-Mar-2017 13-Mar-2017 TAX REG. - REGISTRATION C 452.00 10-1-0000000-1503 **TRU429** 401 TRUCKSOURCE INC. REPLACED THE HYDRAULIC PUMP ON #WM-08 90403316 530 02-May-2017 02-May-2017 80-5-0000000-0402 VEHICLE & EQUIPMENT MTCE. 674.20 WIG035 WIGLE HOME HARDWARE BUILDING CENTRE PAINTING SUPPLIES 606 23-May-2017 23-May-2017 107605 HYDRANT MAINTENANCE 166.53 80-5-0000000-0850 PAINT 107657 606 25-May-2017 25-May-2017 HYDRANT MAINTENANCE 44.05 80-5-0000000-0850 WOR03 WORKPLACE SAFETY & INSURANCE BOARD MAY 2017 MAY 2017 PREMIUMS 577 30-May-2017 30-Jun-2017 10-2-0000000-1153 A/P - PAYROLL DED. - WSIB 23,447.21 **Department Totals :** 280,979.04 DEPARTMENT 1001020 ADMINISTRATION AMC610 АМСТО 12067 **ADVERTISING** 558 05-May-2017 05-May-2017 ADVERTISING 565.00 10-5-1001020-0307 ARC180 **ARCHITECTTURA BELLVUE** 1719T01 GRANT APPLICATION ASSIST 532 08-May-2017 08-May-2017 40-7-1001020-0005 BELLEVUE PROPERTY 5,282.75 **BENETEAU TIMOTHY BEN720** MAY 17, 2017 Claim cost 532 17-May-2017 17-May-2017 10-5-1001020-0507 CLAIMS COSTS 192.00 CAN380 **CANADIAN TIRE STORE #281** APR 2017 APRIL 2017 PURCHASES 539 30-Apr-2017 30-Apr-2017 10-5-1001020-0317 BUILDING MAINT. - TOWN HALL P&F DEPT 4.51 BUILDING MAINT. - TOWN HALL P&F DEPT 10-5-1001020-0317 76.75 GIO275 **GIORGI BROS (1994) INC** 10294 SIDEWALK REPAIR-SANDWICH EAST SIDE 577 29-May-2017 29-May-2017 10-5-1001020-0317 BUILDING MAINT. - TOWN HALL P&F DEPT 3.500.00 GOL452 **GOLDER ASSOCIATES LTD** 846513 **TENDER FOR DUFFY'S** 558 27-Apr-2017 27-Apr-2017 40-7-1001020-0006 DUFFY'S PROPERTY 19,210.00 MCT455 MCTAGUE LAW FIRM 141775 LEGAL FEES 577 16-May-2017 16-May-2017 10-5-1001020-0325 LEGAL FEES 5,672.43 16-May-2017 141808 LEGAL FEES 577 16-May-2017 LEGAL FEES 10-5-1001020-0325 39.55 Page355 141809 LEGAL FEES 577 16-May-2017 16-May-2017 LEGAL FEES 10-5-1001020-0325 1,692.07

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Vendor : Batch : Department :	2WA074 To ZUL180 All All		Cheque Bank : Class :	Print Date 1 To 99 All	: 17-May-2017	<b>To</b> 06-Jun-20	17
Vendor Invoice G.L. Account	Vendor Name Description CC1 CC2 CC3	GL Account Name		E	Batch Invc Date	Invc Due Date	e Amount
		DN					
MET052 2126 10-5-1001020-( 10-5-1001020-(	0317	Building Maint Town Hall P&F Building Maint Town Hall P&F			539 30-Apr-2017	30-Apr-2017	25.00 35.00
<b>MON183</b> 016736/M 10-5-1001020-(		OFFICE SUPPLIES			532 30-Mar-2017	30-Mar-2017	989.82
<b>MOU001</b> 54991 40-7-1001020-(	MOUSSEAU DELUCA McPHERSON F LEGAL FEES 0006	PRINCE DUFFY'S PROPERTY			532 30-Apr-2017	30-Apr-2017	1,567.55
55029 10-5-1001020-(		LEGAL FEES			558 30-Apr-2017	30-Apr-2017	271.20
55030 10-5-1001020-( 55031	LEGAL FEES	LEGAL FEES			577 30-Apr-2017 532 30-Apr-2017	30-Apr-2017 30-Apr-2017	1,966.20
10-5-1001020-( 55032 10-5-1001020-(	LEGAL FEES	LEGAL FEES			532 30-Apr-2017	30-Apr-2017	135.60 135.60
55033 10-5-1001020-(	LEGAL FEES 0325	LEGAL FEES			532 30-Apr-2017	30-Apr-2017	372.90
55034 10-5-1001020-( 55036	LEGAL FEES 0325 LEGAL FEES	LEGAL FEES			532 30-Apr-2017 532 30-Apr-2017	30-Apr-2017 30-Apr-2017	135.60
10-5-1001020-( 55065	LEGAL FEES	AUDIT FEES - FINANCE DEPT			577 30-Apr-2017	30-Apr-2017	135.60
10-5-1001020-( <b>NEO150</b> MAY 30, 2017	NEOPOST LEASING SERVICES CAN	LEGAL FEES ADA LTD			577 30-May-2017	30-May-2017	67.80
10-5-1001020-( <b>PUR700</b> 434582425	0304 <b>PUROLATOR INC.</b> COURIER EXPENSE	POSTAGE & COURIER			532 05-May-2017		2,260.00
10-5-1001020-( 434647273	0304 RMA SHIPMENT	POSTAGE & COURIER			532 12-May-2017	,	4.43
10-5-1001020-( 434647274 10-5-1001020-(	GEAR CLEANING AND UNIFORM DEL	POSTAGE & COURIER LIVERY POSTAGE & COURIER			532 12-May-2017	12-May-2017	4.90 17.44
434711751 10-5-1001020-( 434780998	COURIER EXPENSE 0304 BUNKER GEAR CLEANING	POSTAGE & COURIER			539 19-May-2017 577 26-May-2017	19-May-2017 26-May-2017	13.95
10-5-1001020-( RTT067		POSTAGE & COURIER			577 20-May-2017	20-1viay-2017	13.01
00092416 10-5-1001020-( 00092420	ADVERTISING 0307 CREDIT FOR ADVERTISING	ADVERTISING			577 24-May-2017	-	148.50
00092420 10-5-1001020-0 <b>STA444</b>		ADVERTISING 446C			577 24-May-2017	24-May-2017	-186.45
44450362 10-5-1001020-( 44492487	OFFICE SUPPLIES 0301 OFFICE SUPPLIES	OFFICE SUPPLIES			512 16-May-2017 539 18-May-2017	16-May-2017 18-May-2017	122.73
44492487 10-5-1001020-( 44492819 10-5-1001020-(	0301 OFFICE SUPPLIES	OFFICE SUPPLIES Page356 OFFICE SUPPLIES			539 18-May-2017		23.94 10.51

44492819OFFICE SUPPLIESPage35610-5-1001020-0301OFFICE SUPPLIES44514509OFFICE SUPPLIES

10.51 558 23-May-2017 23-May-2017

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Council/B	oard Report By Dept-(Co	omputer)	Date:	Jun 06, 2017 Time	<b>e :</b> 8:36 am
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Department :	All	CI	Class : /	All	
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G.L. Account	•	GL Account Name			Amount
DEPARTMENT	1001020 ADMINISTRATIO	ON			
10-5-1001020-0	)301	OFFICE SUPPLIES			85.50
VER944	VERHAEGAN STUBBERFIELD HART				
4-28206 40-7-1001020-0	SURVEY - WATERFRONT DEVELOPI	MENT DUFFY'S PROPERTY		558 28-Apr-2017	28-Apr-2017 5,316.65
407 1001020 0			C	Department Totals :	49,908.04
DEPARTMENT					
RTT067	RIVER TOWN TIMES				
	ADVERTISING			532 17-May-2017	17-May-2017
10-5-1001022-2		TRANSFER TO RESERVE			175.00
SOB083	SOBEYS AMHERSTBURG			500 00 A 0017	00 4 00 47
APR 2017 10-5-1001022-0	APRIL 2017 INVOICES	MEETINGS		539 30-Apr-2017	30-Apr-2017 238.38
10-5-1001022-0		MEETINGS			10.67
			[	Department Totals :	424.05
DEPARTMENT					
MUN428	MUNICIPAL WORLD INC				
32724	SUBSCRIPTION			512 07-Apr-2017	07-Apr-2017
10-5-1001023-0		MEMBERSHIPS AND SUB CAO			91.76
			[	Department Totals :	91.76
DEPARTMENT	1001024 HUMAN RESOL	JRCES			
PHY110	PHYSIO-CONTROL CANADA SALES	S LTD C/O T11076C			
	DEFIB PADS			558 09-May-2017	•
10-5-1001024-0	J250	HEALTH AND SAFETY - HUMAN RESOU		Department Totals :	122.72 122.72
				·	
DEPARTMENT	1001025 INFORMATION	TECHNOLOGY			
ACT409	ACTIVE NETWORK LTD.				
	CLASS DEBIT MACHINE MAINTENAN			532 30-Apr-2017	•
10-5-1001025-0 <b>APP302</b>	APPLIED COMPUTER SOLUTIONS I				623.76
38074		IWARE/SERVER UPGRADE PROJECT		532 09-May-2017	09-May-2017
40-7-1001025-0	)201	COMPUTER HARDWARE - FIRE			2,683.75
	CITYVIEW A DIVISION OF N HARRIS	5			
CT033767 40-7-1001025-0	SOFTWARE LICENSING	FINANCIAL SYSTEMS		558 04-May-2017	04-May-2017 81,473.00
COG005					01,410.00
8053258	INTERNET			512 09-May-2017	09-May-2017
10-5-1001025-0		INTERNET ACCESS			2,133.44
					40 4
IN566958 10-5-1001025-0	COMPUTER MAINTENANCE/OFFICE	E SUPPLIES COMPUTER MAINTENANCE		532 19-Apr-2017	19-Apr-2017 565.71
	PHONE HEADSET/WIRELESS ACCE			532 08-May-2017	
10-5-1001025-0	)310	COMPUTER MAINTENANCE			602.01
IN570879 10-5-1001025-0	LAPTOP BAGS/KEYBOARDS AND MI	ICE COMPUTER MAINTENANCE		558 16-May-2017	16-May-2017 390.13
	CHARGING DOCKS FOR LIBRO REC			558 17-May-2017	
10-5-1001025-0		COMPUTER MAINTERAGE 357			176.00
FED462	FEDERAL EXPRESS CANADA LTD				

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Vendor Invoice G.L. Account	Vendor Name Description CC1	CC2	CC3	GL Account Name	Batch Invc Date	Invc Due Date Amount
DEPARTMENT	1001025	INFO	RMATION	TECHNOLOGY		
7-369-82140 10-5-1001025-0	CLEARING FEES			COMPUTER MAINTENANCE	577 18-May-2017	18-May-2017 13.95
MIK315	MIKE'S COMPUTE	ER SHOF	•			
WIN-101679 10-5-1001025-0	RAM UPGRADE			COMPUTER MAINTENANCE	577 23-May-2017	23-May-2017 130.88
NEO150	NEOPOST LEASI					100.00
6167288 10-5-1001025-0	POSTAGE MACHI			BUSINESS MACHINES LEASE	577 15-May-2017	15-May-2017 503.58
THI235	THINK! WIRELES	S SOLUT	IONS INC			
0000009113 10-5-1001025-0	GPS UPGRADES- 0406	PWD		GPS	532 17-May-2017	17-May-2017 2,090.50
THO119	THOMSON MARK					
251 40-7-1001025-0	RECREATION SO	FTWARE		FINANCIAL SYSTEMS	577 29-May-2017	29-May-2017 175.00
					partment Totals :	91,561.71
		UNFI	NANCED [	JRAINS		
<b>BAI027</b> 12-040-11 10-1-1008030-§	BAIRD AE ENGINEERING FE 2010	ES		LEO BEAUDOIN DRAIN IMPROVEMENTS	512 05-May-2017	05-May-2017 2,539.11
MRM173	MR.MRS JOSEPH	DENOO				_,
480087 10-1-1008030-8	PUMP STATION R			LEO BEAUDOIN PUMP	558 10-May-2017	10-May-2017 457.65
NJP045	N.J. PERALTA EN	GINEERI	NG LTD			
17-051 10-1-1008030-9	ENGINEERING FE 9023	ES		WILLOW BEACH PUMP SYSTEM REVIEW	558 10-May-2017	10-May-2017 7,910.00
RCS261	RC SPENCER AS					
16-557-05 10-1-1008030-9				OUELLETTE DRAIN WEST-OUTLET IMPROVEME	558 01-May-2017 NTS	01-May-2017 1,017.00
ROO009	ROOD ENGINEER ENGINERRING FE				E12 08 May 2017	08 May 2017
REI-2017055 10-1-1008030-9		223		PIKE ROAD DRAIN IMPROVEMENTS	512 08-May-2017	20,558.94
				De	partment Totals :	32,482.70
DEPARTMENT	2010000	FIRE	DEPARTM			
2WA074	2WAY AUTOMOTI	VE & INC	USTRIAL	SUPPLY		
3672 10-5-2010000-0	TIRE END 0402			VEHICLE & EQUIPMENT MTCE.	558 18-May-2017	18-May-2017 25.74
AJS141	A.J. STONE CO L	ΓD				
0000133547 10-5-2010000-(	BATTERIES FOR <sup>-</sup> )402	THERMA	LIMAGIN	G CAMERA VEHICLE & EQUIPMENT MTCE.	577 24-May-2017	24-May-2017 370.84
<b>BRO291</b> MAY 2017	BROOKER MARY				558 16-May-2017	16-Mav-2017
10-5-2010000-0				UNIFORMS		35.00
CAN380	CANADIAN TIRE	STORE #	281			
APR 2017 10-5-2010000-0				BUILDING MAINTENANCE - FIRE P&F DEPT	539 30-Apr-2017	30-Apr-2017 11.29
<b>EMC530</b> 37534413-00 10-5-2010000-0	EMCO CORPORA MATERIALS FOR		ESSOR IN		512 26-Apr-2017	26-Apr-2017 664.35
	WATER LINE FOR	FIRE AS	PER DC		512 26-Apr-2017	

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Description

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G.L. Account

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DEPARTMENT	2010000 FIRE DEPARTME	NT			
10-5-2010000-0	)317	BUILDING MAINTENANCE - FIRE P&F DEPT			122.92
37534796-00 10-5-2010000-(	MATETRIALS FOR COMPRESSOR INS 0317	STALLATION BUILDING MAINTENANCE - FIRE P&F DEPT	512 28-Apr-2017	28-Apr-2017	7.49
37535168-00 10-5-2010000-(	PLUMBING SUPPLIES FOR FIRE DEP 0317	T BUILDING MAINTENANCE - FIRE P&F DEPT	532 04-May-2017	04-May-2017	6.79
37535468-00 10-5-2010000-(	PLUMBING SUPPLIES 0317	BUILDING MAINTENANCE - FIRE P&F DEPT	532 09-May-2017	09-May-2017	54.83
FIR349	FIRE ENGINEERING				
692868011 10-5-2010000-(	ANNUAL SUBSCRIPTION 0251	FIRE PREVENTION & TRAININ	577 28-Mar-2017	28-Mar-2017	37.00
FIR955	FIRST ALERT CANADA				
96539423 10-5-2010000-0	SMOKE AND CO ALARMS 0251	FIRE PREVENTION & TRAININ	539 08-Mar-2017	08-Mar-2017	847.50
96634154	CO ALARMS		539 11-May-2017	11-May-2017	
10-5-2010000-0		FIRE PREVENTION & TRAININ		10	,559.85
GUA929	GUARDIAN FIRE PROTECTION		F77 04 A. 0047	04 4	
106 10-5-2010000-(	STATION 2 ANNUAL FIRE EXTINGUISI 0402	HER INSPECTION VEHICLE & EQUIPMENT MTCE.	577 24-Apr-2017	24-Apr-2017	84.75
107 10-5-2010000-(	ANNUAL FIRE EXTINGUISHER INSPE 0402	CTION VEHICLE & EQUIPMENT MTCE.	577 24-Apr-2017	24-Apr-2017	84.75
KEL198	KELCOM RADIO DIVISION				
80007358 10-5-2010000-(	RADIO AIRTIME 0319	RADIO MAINTENANCE	539 16-May-2017	16-May-2017 4	,552.77
80007435	RADIO AIRTIME		539 16-May-2017	16-May-2017	
10-5-2010000-(	0319	RADIO MAINTENANCE			751.45
MET052	METRO KING PEST CONTROL INC.				
2126 10-5-2010000-( 10-5-2010000-(		BUILDING MAINTENANCE - FIRE P&F DEPT BUILDING MAINTENANCE - FIRE P&F DEPT	539 30-Apr-2017	30-Apr-2017	30.00 25.00
MLS149	M&L SUPPLY FIRE & SAFETY - 36351				25.00
0000146016 10-5-2010000-0	LEATHER PASSPORTS FOR FIREFIGH		532 08-May-2017	08-May-2017 1	,287.66
MON183	MONARCH OFFICE SUPPLY LTD				,
016736/M 10-5-2010000-0	OFFICE SUPPLIES	OFFICE SUPPLIES	532 30-Mar-2017	30-Mar-2017	127.04
OMF753	ONTARIO MUNICIPAL FIRE PREVENT	ION OFFICER			
170517 10-5-2010000-(	OMFPOA ANNUAL DUES 0251	FIRE PREVENTION & TRAININ	532 17-May-2017	17-May-2017	150.00
PAR372	PARRLINE ELECTRICAL WHOLESAL	E			
67251 10-5-2010000-(	MAINTENANCE MATERIALS 0317	BUILDING MAINTENANCE - FIRE P&F DEPT	539 17-May-2017	17-May-2017	112.25
RIC13	RICCARDO'S ITALIAN RESTAURANT				
MAY 7, 2017 10-5-2010000-(	FOOD FOR RETIREMENT BANQUET	RECEPTIONS & AWARDS	532 07-May-2017	-	,810.42
SAN107	SANIGEAR				
10436 10-5-2010000-(	BUNKER GEAR CLEANING )402	VEHICLE & EQUIPMENT MTCE.	558 09-May-2017	09-May-2017	124.30
SEN03	SENTRY FIRE & SAFETY SERVICES				
C405272	HYDROSTATIC TESTING OF CASCAD		532 05-May-2017	05-May-2017	813 60

VEHICLE & EQUIPMENT MTCE. Page359 UNI351 UNIFORM UNIFORMS 46448 UNIFORM FOR FIRE CHIEF

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813.60

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Vendor : Batch :	2WA074 To ZUL180 All		REAL PROPERTY OF	Cheque Bank :	Print Date : 1 To 99	17-May-2017	<b>To</b> 06-Jun-20	17
Department :	All			Class :	All			
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G.L. Account	CC1 CC2	CC3 GL Account	Name					Amount
DEPARTMENT 10-5-2010000-0		DEPARTMENT UNIFORMS						332.22
WIG035	WIGLE HOME HARDWAR							552.22
107519	STATION SUPPLIES	E BOILDING CENTRE				577 19-May-2017	19-May-2017	
10-5-2010000-(		EQUIPMENT				577 13-Way-2017	19-1viay-2017	47.04
107538 10-5-2010000-(	COOLANT FOR ENGINE 1 0402		QUIPMENT MTCE.			577 20-May-2017	20-May-2017	32.75
WIN101	WINDSOR SPRING & ALIO	GNMENT						
IN00074346 10-5-2010000-(	TANKER 3 ANNUAL INSPE 0402		QUIPMENT MTCE.			577 23-May-2017	2	1,448.93
WOR03	WORKPLACE SAFETY &	INSURANCE BOARD						
MAY 2017 10-5-2010000-(	MAY 2017 PREMIUMS 0208	BENEFITS - \	WORKER'S COMP.			577 30-May-2017		1,462.09
					Departmer	nt Totals :	27	7,020.62
DEPARTMENT	<b>2020000</b> POLI	ICE DEPARTMENT						
AGR835	AGRIS CO-OPERATIVE LI	ГD						
600039780 10-5-2020000-(	GASOLINE 0401	GASOLINE				532 09-May-2017	2	1,399.90
600040009 10-5-2020000-(	GASOLINE 0401	GASOLINE				532 16-May-2017	16-May-2017	1,239.23
600040286 10-5-2020000-(	GASOLINE 0401	GASOLINE				577 23-May-2017	2	1,244.37
600040496 10-5-2020000-(	GASOLINE 0401	GASOLINE				577 30-May-2017	-	1,241.82
BLO909	BLONDIE CLEANERS LT	D.						
APRIL 2017 10-5-2020000-(	APRIL 2017 DRY CLEANIN 0253	NG CLEANING				532 01-May-2017	01-May-2017	46.22
CAR645	CARRIER CENTERS							
04P422445 10-5-2020000-(	OIL FILTERS FOR CRUISE		QUIPMENT MTCE.			558 15-May-2017	15-May-2017	25.76
CHI02	CHIKAZ GENE							
MAY 29, 2017 10-5-2020000-(	GUARD DUTY 0371	PRISONER E	XPENSES			577 29-May-2017	29-May-2017	60.00
COL140	COLIN JOHNSTON MEDIA	ATION ARBITRATION SER	VICES					
MAY 31, 2017 10-5-2020000-(	CONSULTING 0327	PROFESSIO	NAL FEES			577 31-May-2017		1,949.25
D&D656	D & D ENTERPRISE							
MAY 12, 2017 10-5-2020000-(	SHOULDER PATCHES & S 0252	SILVER/GOLD MAPLE LEA UNIFORMS	AVES			532 12-May-2017	12-May-2017	755.97
DIR572	DIRECTDIAL.COM							
IN571923 10-5-2020000-(	PRINTER MAINTENANCE		ER SUPPLIES			577 25-May-2017	25-May-2017	69.80
FRO400	FRONTLINE OUTFITTERS	3						
0000031130 10-5-2020000-(	UNIFORM SHIRTS/PANTS 0252	AMICONE UNIFORMS				558 17-May-2017	17-May-2017	528.66

558 18-May-2017 18-May-2017

189.84

532 16-May-2017 16-May-2017 571.78 532 16-May-2017 16-May-2017

80007361 RADIO MAINTENANCE

JANI SAFE INC.

**KELCOM RADIO DIVISION** 

RADIO MAINTENANCE

JANITORIAL

Page360 RADIO MAINTENANCE

VIROX

JAN268

173670

KEL198

80007360

10-5-2020000-0318

10-5-2020000-0319

All All

Vendor Name

Vendor : Batch :

Vendor

Department :

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vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	е
G.L. Account	•	CC2	CC3	GL Account Name			Amount
	2020000						
DEPARTMENT 10-5-2020000-0		POL	ICE DEPAI	RADIO MAINTENANCE			197.75
MAL256							197.75
	REPLACED ONE		GHT BULE	3 IN #305 VEHICLE & EQUIPMENT MTCE.	558 16-May-2017	16-May-2017	6.59
	REPLACED TWO	MARKEF	R LIGHTS (	ON #P-300 TRAILER VEHICLE & EQUIPMENT MTCE.	577 23-May-2017	23-May-2017	9.11
MET052	METRO KING PE	ST CON	TROL INC.				0.11
2126	PEST CONTROL				539 30-Apr-2017	30-Apr-2017	
10-5-2020000-0			017	BUILDING MAINTENANCE	000 00 Apr 2017	007.012017	30.00
MIN107	MINISTER OF FI		NTARIO P	POLICE COLLEGE			
080457	KIM RATHBONE	TRAININ	G		532 08-May-2017	08-May-2017	
10-5-2020000-0	)254			POLICE TRAINING		,	425.00
PAC124	PACIFIC SAFET	PRODU	CTS INC				
IN065720 10-5-2020000-0	OUTER CARRIEI 0252	R- BURAN	٩Y	UNIFORMS	532 15-May-2017	15-May-2017	137.33
IN065882 10-5-2020000-0	CHIEF BERTHIA	UME OUT	ER/INNEF	R CARIIER UNIFORMS	558 23-May-2017	23-May-2017	668.55
PUR700	PUROLATOR IN	C.					
434682214 10-5-2020000-0	COURIER			COURIER & EXPRESS	558 19-May-2017	19-May-2017	165.19
ROY120	ROYAL CANADI		ITED PO				
1800000366 10-5-2020000-0	FINGERPRINTS			MISCELLANEOUS EXPENSES	577 16-May-2017	16-May-2017	50.00
RTT067	RIVER TOWN TI	MES					
00092417 10-5-2020000-0	REQUEST FOR I			BOARD EXPENSES	577 24-May-2017	24-May-2017	111.87
STA444	STAPLES ADVA	NTAGE (N	IIS C/O TO	4446C			
44429362 10-5-2020000-0	BUSINESS CARI	•		OFFICE SUPPLIES	512 11-May-2017	11-May-2017	24.72
THU01	THUNDER ROAD						
151051 10-5-2020000-0	SERVICE TO MC			VEHICLE & EQUIPMENT MTCE.	532 08-May-2017	,	1.196.59
TUR070	TURRIS SITES D		MENT CO				,
TSDC-2599 10-5-2020000-0	GPS			GPS COMMUNICATION	532 01-Jun-2017	01-Jun-2017	578.64
WOR03	WORKPLACE SA	AFETY &	INSURAN				
	MAY 2017 PREM			BENEFITS - WORKER'S COMP.	577 30-May-2017	30-Jun-2017	224.94
					Department Totals :	1	3,148.88
DEPARTMENT	2022012	POL	ICE CAPIT	ÄL			
MSJ355	MSJ AUTOMOTI	VE SERV	ICE LTD				
95615	REMOVAL FROM	1 303			577 31-May-2017	31-May-2017	
40-7-2022012-0	0001			VEHICLE REPLACEMENT	Department Totals :		996.66 <b>996.66</b>
DEPARTMENT				PARTMENT			
ATT075	ATTWOOD DAVE						
		-					

PROFESSIONAL FERSage361

TOFA 2017-05 MAY 2017 SERVICES 10-5-2043010-0327

MON183 MONARCH OFFICE SUPPLY LTD

	MHERSTBURG oard Report By Dept-(Co	mputer)	AP5130 Date : Jun 06, 2	<b>Page</b> 2017 <b>Time</b>	
Vendor : Batch : Department :	2WA074 To ZUL180 All All		Cheque Print Date Bank : 1 To 99 Class : All	9: 17-May-2017	<b>To</b> 06-Jun-2017
Vendor Invoice G.L. Account	Vendor Name Description CC1 CC2 CC3	GL Account Name		Batch Invc Date	Invc Due Date Amount
<b>DEPARTMENT</b> 016736/M	OFFICE SUPPLIES			532 30-Mar-2017	
10-5-2043010-0	301	OFFICE SUPPLIES	Departm	ent Totals :	252.72 7,743.89
DEPARTMENT KEL198 80007362	2043015 LICENSING AND KELCOM RADIO DIVISION EQUIPMENT	ENFORCEMENT		512 16-May-2017	16-May-2017
10-5-2043015-0 <b>TER04</b>	1420 TERANET INC.	SMALL EQUIPMENT			200.01
10-5-2043015-0		PROFESSIONAL FEES - L&E	RY	532 01-May-2017	01-May-2017 500.00
10-5-2043015-0		SOCIETY		539 27-Apr-2017	50.00
20424 10-5-2043015-0	ANIMAL CONTROL 904	ANIMAL CONTROL - OTHER	Departm	539 04-May-2017 	250.00 1,000.01
DEPARTMENT	3010000 PUBLIC WORKS		·		
ARA105	ARAMARK REFRESHMENT				
2570962 10-5-3010000-0	COFFEE SUPPLIES 1301	OFFICE SUPPLIES		512 08-May-2017	08-May-2017 132.12
	420	VEHICLE & EQUIPMENT MTCE. EQUIPMENT EQUIPMENT		539 30-Apr-2017	30-Apr-2017 62.12 79.97 42.87
	CARRIER CENTERS ENGINE FILTERS FOR #110 402	VEHICLE & EQUIPMENT MTCE.		512 05-May-2017	05-May-2017 73.09
	ENGINE FILTERS FOR #116	VEHICLE & EQUIPMENT MTCE.		512 08-May-2017	
04P422431 10-5-3010000-0	ATTACHMENT LATCHES FOR #WT-8 1402	VEHICLE & EQUIPMENT MTCE.		558 17-May-2017	17-May-2017 35.91
	DELTA POWER EQUIPMENT LTD REPLACED THE SHIELD CURTAIN AN 1402	ID BLADES ON #DM-1 VEHICLE & EQUIPMENT MTCE.		558 12-May-2017	12-May-2017 1,143.84
10-5-3010000-0	CREDIT FOR RETURNED PARTS FOR	VEHICLE & EQUIPMENT MTCE. 8 #607 VEHICLE & EQUIPMENT MTCE.		512 05-May-2017 558 09-May-2017	242.85
	DILLON CONSULTING				
10-5-3010000-0		ROADS NEEDS STUDY		512 25-Apr-2017	25-Apr-2017 1,130.00
1000162574	THE FEED STORE CUTTER HEADS FOR #WT-3	VEHICLE & EQUIPMENT MTCE.		558 15-May-2017	-
10-5-3010000-0 GRE330	GREAT LAKES SAFETY PRODUCTS				167.35
00292303 10-5-3010000-0	BATTERY EQUIPMENT	CLOTHING Page36	2	512 05-May-2017	05-May-2017 895.34
	HERITAGE TIRE SALES INC. TWO NEW FRONT TIRES INSTALLED	C C		558 17-May-2017	17-May-2017

All All

Vendor Name

Description

Vendor :

Batch :

Vendor Invoice

106897

CAUTION TAPE

Department :

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Description				Baton invo Bato	Into Buo Buto	
CC1	CC2	CC3	GL Account Name			Amount
3010000	PUBL	IC WORK	'S			
0402			VEHICLE & EQUIPMENT MTCE.			381.35
JOHN DEERE FIN	NANCIAL					
	ER FOR #	¥207	VEHICLE & EQUIPMENT MTCE.	558 19-Apr-2017	19-Apr-2017	35.61
LAWSON PRODU	JCTS INC					
	S FOR SH	IOP SUPF	PLY VEHICLE & EQUIPMENT MTCE.	558 09-May-2017	09-May-2017	368.87
MALDEN AUTOM	IOTIVE					
ENGINE OIL FOR	#110			512 05-May-2017	05-May-2017	
0402			VEHICLE & EQUIPMENT MTCE.			64.07
	NAL SPR	AY FOR S	HOP SUPPLY VEHICLE & EQUIPMENT MTCE.	512 06-May-2017	06-May-2017	15.80
-	RIGHT O	JTER TIE	ROD END #110 VEHICLE & EQUIPMENT MTCE.	512 08-May-2017	08-May-2017	184.95
ENGINE OIL FOR	#110			512 08-May-2017	08-May-2017	
0402			VEHICLE & EQUIPMENT MTCE.			31.24
	R #LB-1		VEHICLE & EQUIPMENT MTCE.	558 15-May-2017	15-May-2017	6.96
	#407		VEHICLE & EQUIPMENT MTCE.	558 15-May-2017	15-May-2017	16.06
	S FOR SH	OP SUPP	LY VEHICLE & EQUIPMENT MTCE.	558 16-May-2017	16-May-2017	16.94
	IT FOR #S	SC-407	VEHICLE & EQUIPMENT MTCE.	558 16-May-2017	16-May-2017	23.01
	R #210		VEHICLE & EQUIPMENT MTCE.	558 17-May-2017	17-May-2017	16.20
	CALS FOI	R SHOP S		558 17-May-2017	17-May-2017	10.62
REPLACED THE	STARTER	R ON #115		577 24-May-2017	24-May-2017	242.07
	ST CONT	ROL INC.				-
PEST CONTROL-	APRIL 20	)17		539 30-Apr-2017	30-Apr-2017	
			PWD JANITORIAL/MAINTENANCE			35.00
						25.00 25.00
			PWD JANITORIAL/MAINTENANCE			25.00 25.00
MICHELIN NORT	HAMERI	CA (CANA	NDA) INC c/o			
-	AR TIRES	S ON #205	VEHICLE & EQUIPMENT MTCE.	577 12-May-2017	-	1,544.94
	(ING ASS	OCIATION				
	NSPECTI	ON BOOK	S FOR SHOP SUPPLY VEHICLE & EQUIPMENT MTCE.	577 19-May-2017	19-May-2017	311.88
	)					
	JPLERS F	OR SHOP	P SUPPLY VEHICLE & EQUIPMENT MTCE.	558 04-May-2017	04-May-2017	163.05
	).					
COURIER FEES			MUNICIPAL DRAIN EXPENSE	512 28-Apr-2017	28-Apr-2017	4.43
	ITAGE (M	IS C/O TO				
OFFICE SUPPLIE	-			512 05-May-2017	05-May-2017	
0301			OFFICE SUPPLIES Page363			72.04
WIGLE HOME HA	RDWAR		IG CENTRE			
	CC1     3010000     402     JOHN DEERE FII     HYDRAULIC FILT     402     LAWSON PRODU     NUTS AND BOLT     MALDEN AUTOM     ENGINE OIL FOR     402     BATTERY TERMI     402     BATTERY TERY     40     BATTERY TERY     B	CC1CC23010000PUBL0402JOHN DEERE FINANCIALHYDRAULIC FILTER FOR #0402LAWSON PRODUCTS INCNUTS AND BOLTS FOR SH0402BATTERY TERMINAL SPR/0402BATTERY TERMINAL SPR/0402SPARKPLUG FOR #LB-10402OIL FILTER FOR #4070402OIL FILTER FOR #4070402OIL FILTERS FOR #2100402OIL CHANGE DECALS FOR SH0402OIL CHANGE DECALS FOR0402COLTARIO THE STARTER0402METRO KING PEST CONTPEST CONTROL- APRIL 20031831803183180318CONTARIO TRUCKING ASS0AILY VEHICLE INSPECTION0402PINCESS AUTOHYDRAULIC COUPLERS FOR0402PINCESS AUTOHYDRAULIC COUPLERS FOR0402	CC1         CC2         CC3           3010000         PUBLIC WORK           3010000         PUBLIC WORK           JOHN DEERE FINANCIAL         HYDRAULIC FILTER FOR #207           HYDRAULIC FILTER FOR M207         DA102           LAWSON PRODUCTS INC         NUTS AND BOLTS FOR SHOP SUPPO           NUTS AND BOLTS FOR SHOP SUPPO         DA102           BATTERY TERMINAL SPRAY FOR S         DA102           BATTERY TERMINAL SPRAY FOR S         DA102           SPARKPLUG FOR #LB-1         DA102           SPARKPLUG FOR #LB-1         DA102           OIL FILTER FOR #407         DA102           OIL FILTER FOR #210         DA102           OIL FILTER FOR #210         DA102           OIL CHANGE DECALS FOR SHOP SUPPO         DA102           OIL CHANGE DECALS FOR SHOP SUPPO         DA102           DIL CHANGE DECALS FOR SHOP SUPPO         DA102           METRO KING PEST CONTROL APRIL 2017         DA18           DA18         DA18           DA18         DA18           DA18         DA18           DA18         DA18           DA18         DA18           DA19         PENCESS AUTO           HYDRAULIC COUPLERS FOR SHOP           DA112         VEHIC	CC1         CC2         CC3         GLAccount Name           301000         PUBLIC WORKS           JOHN DEERE FINANCIAL         VEHICLE & EQUIPMENT MTCE.           JUND ADDERE FINANCIAL         VEHICLE & EQUIPMENT MTCE.           LYORAULIC FILTER FOR #207         VEHICLE & EQUIPMENT MTCE.           LAWSON PRODUCTS INC         VEHICLE & EQUIPMENT MTCE.           NUTS AND BOLTS FOR SHOP SUPPLY         VEHICLE & EQUIPMENT MTCE.           MALDEN AUTOMOTIVE         VEHICLE & EQUIPMENT MTCE.           BATTERY TERMINAL SPRAY FOR SHOP SUPPLY         VEHICLE & EQUIPMENT MTCE.           MALTERY TERMINAL SPRAY FOR SHOP SUPPLY         VEHICLE & EQUIPMENT MTCE.           MO2         VEHICLE & EQUIPMENT MTCE.           SPARKPLUG FOR #110         VEHICLE & EQUIPMENT MTCE.           M02         VEHICLE & EQUIPMENT MTCE.           NTRILE GLOVES FOR SHOP SUPPLY         VEHICLE & EQUIPMENT MTCE.           M02         VEHICLE & EQUIPMENT MTCE.           M1702         VEHICLE & EQUIPMENT MTCE.           M1702 <td< td=""><td>C1         C2         C3         GLAcount Name           301000         PUBLIC WORKS         VEHICLE &amp; EQUIPMENT MTCE.         558 19-Apr-2017           JOY         VEHICLE &amp; EQUIPMENT MTCE.         558 19-Apr-2017           JOY         VEHICLE &amp; EQUIPMENT MTCE.         558 09-May-2017           LAWSON PRODUCTS INC         VEHICLE &amp; EQUIPMENT MTCE.         558 09-May-2017           JOY         VEHICLE &amp; EQUIPMENT MTCE.         512 06-May-2017           JOY         VEHICLE &amp; EQUIPMENT MTCE.         558 15-May-2017           JOY         VEHICLE &amp; EQUIPMENT MTCE.         558 15-May-2017           JOY         VEHICLE &amp; EQUIPMENT MTCE.         558 16-May-2017           JOY</td><td>CC1         CC2         CC3         GL Account Name           301000         PUBLIC WORKS         VEHICLE &amp; EQUIPMENT MTCE.         568 19.Apr.2017         19.Apr.2017           JOHN DEERE FINANCIAL         VEHICLE &amp; EQUIPMENT MTCE.         568 00.May.2017         09.May.2017           MOR2         VEHICLE &amp; EQUIPMENT MTCE.         568 00.May.2017         09.May.2017           MUSE AND DOUTS FINC         VEHICLE &amp; EQUIPMENT MTCE.         568 00.May.2017         06.May.2017           MUDEN AUTOMOTIVE         VEHICLE &amp; EQUIPMENT MTCE.         512 06.May.2017         06.May.2017           MUDEN AUTOMOTIVE         VEHICLE &amp; EQUIPMENT MTCE.         512 06.May.2017         06.May.2017           MUDEN AUTOMOTIVE         VEHICLE &amp; EQUIPMENT MTCE.         512 06.May.2017         06.May.2017           MUDEN AUTOMOTIVE         VEHICLE &amp; EQUIPMENT MTCE.         568 15.May.2017         06.May.2017           MOR2         VEHICLE &amp; EQUIPMENT MTCE.         568 15.May.2017         15.May.2017           MOR2         VEHICLE &amp; EQUIPMENT MTC</td></td<>	C1         C2         C3         GLAcount Name           301000         PUBLIC WORKS         VEHICLE & EQUIPMENT MTCE.         558 19-Apr-2017           JOY         VEHICLE & EQUIPMENT MTCE.         558 19-Apr-2017           JOY         VEHICLE & EQUIPMENT MTCE.         558 09-May-2017           LAWSON PRODUCTS INC         VEHICLE & EQUIPMENT MTCE.         558 09-May-2017           JOY         VEHICLE & EQUIPMENT MTCE.         512 06-May-2017           JOY         VEHICLE & EQUIPMENT MTCE.         558 15-May-2017           JOY         VEHICLE & EQUIPMENT MTCE.         558 15-May-2017           JOY         VEHICLE & EQUIPMENT MTCE.         558 16-May-2017           JOY	CC1         CC2         CC3         GL Account Name           301000         PUBLIC WORKS         VEHICLE & EQUIPMENT MTCE.         568 19.Apr.2017         19.Apr.2017           JOHN DEERE FINANCIAL         VEHICLE & EQUIPMENT MTCE.         568 00.May.2017         09.May.2017           MOR2         VEHICLE & EQUIPMENT MTCE.         568 00.May.2017         09.May.2017           MUSE AND DOUTS FINC         VEHICLE & EQUIPMENT MTCE.         568 00.May.2017         06.May.2017           MUDEN AUTOMOTIVE         VEHICLE & EQUIPMENT MTCE.         512 06.May.2017         06.May.2017           MUDEN AUTOMOTIVE         VEHICLE & EQUIPMENT MTCE.         512 06.May.2017         06.May.2017           MUDEN AUTOMOTIVE         VEHICLE & EQUIPMENT MTCE.         512 06.May.2017         06.May.2017           MUDEN AUTOMOTIVE         VEHICLE & EQUIPMENT MTCE.         568 15.May.2017         06.May.2017           MOR2         VEHICLE & EQUIPMENT MTCE.         568 15.May.2017         15.May.2017           MOR2         VEHICLE & EQUIPMENT MTC

512 03-May-2017 03-May-2017

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G.L. Account CC1 CC2 CC3 **GL Account Name** Amount DEPARTMENT 3010000 PUBLIC WORKS EQUIPMENT 10-5-3010000-0420 16.94 106961 BLADES AND KEYS 512 05-May-2017 05-May-2017 10-5-3010000-0420 EQUIPMENT 65.46 WINDSOR STARTER'S POWERHOUSE **WIN342** 05-May-2017 17-21897 ALTERNATOR FOR #607 512 05-May-2017 10-5-3010000-0402 VEHICLE & EQUIPMENT MTCE. 223.74 WIN380 WINDSOR TIRE INC. **REPAIRED TWO LEAKING TIRES ON #220** 558 17-May-2017 W065150 17-May-2017 VEHICLE & EQUIPMENT MTCE. 243.52 10-5-3010000-0402 HAD ALL4 REAR TIRES REPLACED ON #205 558 17-May-2017 W065151 17-May-2017 VEHICLE & EQUIPMENT MTCE. 10-5-3010000-0402 235.05 Department Totals : 8,466.90 DEPARTMENT 3015010 MECHANIC ACKLANDS-GRAINGER INC ACK297 9448636457 MECHANIC HEAD PROTECTION CAP 577 19-May-2017 19-May-2017 10-5-3015010-0420 MECHANIC EQUIPMENT 20.34 **MAL256** MALDEN AUTOMOTIVE GREASE GUN COUPLERS FOR SHOP USE 5294-148867 558 17-May-2017 17-May-2017 10-5-3015010-0420 MECHANIC EQUIPMENT 17.12 **Department Totals :** 37.46 ROADS DEPARTMENT 3020000 **GIORGI BROS (1994) INC** GIO275 SIDEWALK REPAIR-SANDWICH EAST SIDE 10294 577 29-May-2017 29-May-2017 10-5-3020000-0725 STREET REPAIRS & MAINT. 3,580.00 **HEATON SANITATION** HEA693 29960 REPAIR AROUND STORM SEWER OUTLET 558 08-May-2017 08-May-2017 10-5-3020000-0757 STORM SEWER CLEANING & FLUSHING 1,130.00 **ONT001 ONTARIO CLEAN WATER AGENCY** INV000094441 PUMP UPGRADES 577 10-May-2017 10-May-2017 STORM SEWER CLEANING & FLUSHING 2,332.72 10-5-3020000-0757 **TOP-IT ASPHALT MAINTENANCE INC TOP811** ROAD PAINT LINES 13325 512 08-May-2017 08-May-2017 STRIPING & LINE PAINTING 10-5-3020000-0726 1,895.58 WAL101 WALKER AGGREGATES 268321 STONE FOR GRAVEL ROAD 512 29-Apr-2017 29-Apr-2017 STONE 3,904.21 10-5-3020000-0715 WOLSELEY CANADA INC WOL533 MATERIALS 5418553 512 28-Apr-2017 28-Apr-2017 10-5-3020000-0757 STORM SEWER CLEANING & FLUSHING 1,140.59 **Department Totals :** 13.983.10 DEPARTMENT 3022010 **ROADS CAPITAL - 2010** COC485 COCO PAVING (1990) INC MAY 11, 2017 PAYMENT CERTIFICATE #14 539 11-May-2017 11-May-2017 11,300.00 40-7-3022010-0014 TEXAS ROAD **Department Totals :** 11,300.00

GIO275

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All

Vendor Name

Description

Department :

Vendor

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/endor :	2WA074 To ZUL1	180			RUSE I	Cheque	Print Date	: 17-May-2017	<b>To</b> 06-Jun-2017
Batch :	All				CASTO	Bank :	1 To 99		
Department :	All					Class :	All		
Invoice	Vendor Name Description		•••				I	Batch Invc Date	Invc Due Date
G.L. Account	t CC1	CC2	CC3	GL Account Name					Amou
DEPARTMENT	. 3022017	ROAL	S CAPITA	L _2017					
10294	SIDEWALK REPAIR	-		-				577 29-May-2017	29-May-2017
40-7-3022017-0				SIDEWALK REPLA	CEMENT PRGM				55,676.0
							-	ent Totals :	55,676.0
DEPARTMENT	 3030000	WINT	ER CONTR						
ERB168	E.R. (BILL) VOLLA	NS LTD.							
1613	ATTACHMENTS FC	OR VENT	RAC MAC	HINE				577 25-May-2017	25-May-2017
10-5-3030000-0	)710			WINTER CONTRO	L		Denertm		7,312.0
							Departmo	ent Totals : 	7,312.0
DEPARTMENT	4012006	SANIT	ARY SEW	ER CAPITAL - 2006					
CH2154	CH2M HILL CANA	DA LIMIT	ED						
3292714 40-7-4012006-0	ENGINEERING FEI	ES		AWWTP - ABURG				512 01-May-2017	-
			HERSON I		WASTEWATER FL		IV. AS		3,604.7
	LEGAL FEES							532 30-Apr-2017	30-Apr-2017
40-7-4012006-0	0056			AWWTP - ABURG	WASTEWATER PL	ANT & EN	-		1,676.9
							Departmo	ent Totals :	5,281.0
DEPARTMENT	4012013	WAST	EWATER	CAPITAL					
CH2154	CH2M HILL CANA	DA LIMIT	ED						
3292713 40-7-4012013-0	ENGINEERING FEI	ES		NEW FORCEMAIN	& PLIMP STATION	J		512 01-May-2017	01-May-2017 30,737.1
40120100	,000					·	Departme	ent Totals :	30,737.
DEPARTMENT ONT001	4017720 ONTARIO CLEAN \			WER5					
INV000094053	AFTER HOURS CA		GENCI					602 25-Apr-2017	
10-5-4017720-0	0613 MUSKRAT CONTR			OCWA UNEXPECT	EDITEMS			602 26-Apr-2017	1,793.0 26-Apr-2017
10-5-4017720-0		OL		MAINTENANCE ITI	EMS - OCWA			002 20-Api-2017	340.9
INV000094147 10-5-4017720-0	CONTRACT COST	S		CONTRACT O.C.W	<i>I</i> .A.			529 01-May-2017	01-May-2017 13,586.0
INV000094417 10-5-4017720-0	PUMP TUBING			MAINTENANCE ITI	EMS - OCWA			604 10-May-2017	10-May-2017 65. <sup>-</sup>
	CLEAN WET WELL	-		MAINTENANCE ITI				604 10-May-2017	
	AFTER HOURS CA	ALLS		MAINTENANCE III				603 12-May-2017	
10-5-4017720-0				OCWA UNEXPECT	ED ITEMS				1,127.
							Departmo	ent Totals :	17,488.8
DEPARTMENT	· 4017730	EDGE	WATER SI	EWERS					
ONT001	ONTARIO CLEAN	WATER /	GENCY						
INV000094114 10-5-4017730-0	LAGOON TREATMI 0612	ENT		OCWA MAINTENAI	NCE ITEMS			603 27-Apr-2017	27-Apr-2017 17,531.8
	PUMP STATION AL	ARMS		OCWA MAINTENAI				603 27-Apr-2017	
	CONTRACT COST	S						529 01-May-2017	
10-5-4017730-0				CONTRACT O.C.W					14,076.4
INV000094434 10-5-4017730-0				OCWA MAINTENAI	Page365			605 10-May-2017	10-May-2017 246.2

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Vendor: Batch : Department:	2WA074 To ZUL180 All All		Cheque Print Date : 17-May-201 Bank : 1 To 99 Class : All	17 <b>To</b> 06-Jun-2017
Vendor Invoice	Vendor Name Description		Batch Invc Date	
G.L. Account	t CC1 CC2 CC3	GL Account Name		Amount
DEPARTMENT	4017730 EDGEWATER	SEWERS		
	MAINTENANCE-LAGOON TREATM		603 10-May-2	-
10-5-4017730-0 INV000094520		OCWA MAINTENANCE ITEMS	603 12-May-2	18,471.81 2017 12-May-2017
10-5-4017730-(	0613	OCWA UNEXPECTED ITEMS	Department Totals :	367.50 <b>51,029.59</b>
DEPARTMENT		RG SEWERS		
ESS360	ESSEX WINDSOR SOLID WASTE A	UTH		
24954 10-5-4017740-(	REFUSE TIPPING FEES	LANDFILL CHARGES	529 30-Apr-20	017 30-Apr-2017 4,741.83
HEA693	HEATON SANITATION			
30183 10-5-4017740-(	SEWER FLUSHING	SEWER FLUSHING	529 03-May-2	2017 03-May-2017 1,921.00
ONT001	ONTARIO CLEAN WATER AGENCY			,02100
INV000094084 10-5-4017740-0	GAS DETECTOR	OCWA MAINTENANCE ITEMS	602 26-Apr-20	017 26-Apr-2017 305.39
	DRAIN PIPE FAB	OCWA MAINTENANCE ITEMS	604 26-Apr-2	
	HOIST POWER		602 26-Apr-20	•
10-5-4017740-( INV000094087 10-5-4017740-(	HS2 SENSOR RELOCATE	OCWA MAINTENANCE ITEMS	604 26-Apr-20	407.04 017 26-Apr-2017 432.48
	DOOR LOCKS-PS2		602 26-Apr-20	•
10-5-4017740-( INV000094089 10-5-4017740-(	DRYER INSTALL	OCWA MAINTENANCE ITEMS	602 26-Apr-20	178.08 017 26-Apr-2017 3,118.30
	FOG NOZZLE	OCWA MAINTENANCE ITEMS	602 26-Apr-20	
INV000094091 10-5-4017740-(	BATTERY BACKUP	OCWA MAINTENANCE ITEMS	603 26-Apr-20	017 26-Apr-2017 190.12
	SAMPLES-BELWOOD	OCWA MAINTENANCE ITEMS	604 26-Apr-20	
INV000094127 10-5-4017740-0	CO2 SENSOR	OCWA MAINTENANCE ITEMS	603 27-Apr-20	017 27-Apr-2017 905.66
	CONTRACT COSTS	CONTRACT O.C.W.A.	529 01-May-2	
INV000094437 10-5-4017740-(	PUMP TUBING 0612	OCWA MAINTENANCE ITEMS	604 10-May-2	2017 10-May-2017 65.76
INV000094438 10-5-4017740-(	HS2 SENSOR 0612	OCWA MAINTENANCE ITEMS	605 10-May-2	2017 10-May-2017 284.93
INV000094440 10-5-4017740-(	RECIRC PUMP 0612	OCWA MAINTENANCE ITEMS	605 10-May-2	2017 10-May-2017 192.31
INV000094443 10-5-4017740-0	WASHED WET WELL 0612	OCWA MAINTENANCE ITEMS	605 10-May-2	2017 10-May-2017 863.36
INV000094444 10-5-4017740-0	SECURITY RECORDER 0612	OCWA MAINTENANCE ITEMS	605 10-May-2	2017 10-May-2017 1,654.89
INV000094445 10-5-4017740-0	SAMPLES-BELWOOD	OCWA MAINTENANCE ITEMS	605 10-May-2	2017 10-May-2017 537.56
	AFTER HOUR CALL INS	OCWA UNEXPECTED ITEMS	603 12-May-2	
ONY296	ONYX ENGINEERING	Page366		
3119 10-5-4017740-(		OM CELLULAR TO PRIVATE WIRELESS OCWA MAINTENANCE ITEMS	S BRIDGE 577 24-May-2	2017 24-May-2017 2,486.00

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Vendor : Batch : Department :	2WA074 To ZUL All All	-			Cr Ba		te: 17-May-2017	<b>To</b> 06-Jun-2017
/endor nvoice G.L. Account	Vendor Name Description t CC1	CC2	CC3	GL Account Name			Batch Invc Date	Invc Due Date Amount
DEPARTMENT	4017740	AMHI	ERSTBUR	G SEWERS				
<b>WOL533</b> 5445401 10-5-4017740-0	WOLSELEY CANA SEWER REPAIR P. 0759	-		SERVICE CONNECTION	REPAIR & MTC		567 17-May-2017 	17-May-2017 1,598.25 <b>51,384.87</b>
						•		
<b>DEPARTMENT ONT001</b> INV000094055	4017750 ONTARIO CLEAN	WATER		C SEWER			605 25-Apr-2017	25-Apr-2017
10-5-4017750-0 INV000094072	0613 ALUMINUM FEED	REPAIR	S	OCWA UNEXPECTED IT	EMS		605 26-Apr-2017	110.00 26-Apr-2017
10-5-4017750-0 INV000094074	0612 DRAIN VALVE			OCWA MAINTENANCE IT	TEMS		605 26-Apr-2017	476.40 26-Apr-2017
10-5-4017750-0 INV000094075				OCWA MAINTENANCE IT	TEMS		605 26-Apr-2017	131.27 26-Apr-2017
10-5-4017750-0 INV000094147	0612 CONTRACT COST	S		OCWA MAINTENANCE IT	TEMS		529 01-May-2017	2,201.58 01-May-2017
10-5-4017750-0	)604			CONTRACT O.C.W.A.		Depart	ment Totals :	9,779.42 <b>12,698.67</b>
DEPARTMENT	4017755	MCLE	OD SBR S	SEWER				
ONT001	ONTARIO CLEAN	WATER	AGENCY					
INV000094054 10-5-4017755-0	AFTER HOURS CA 0613	ALLS		OCWA UNEXPECTED IT	EMS		602 25-Apr-2017	25-Apr-2017 2,176.00
NV000094073 10-5-4017755-0	ALUMINUM PUMP 0604			CONTRACT OCWA			602 26-Apr-2017	26-Apr-2017 610.56
NV000094079 10-5-4017755-0	0612			OCWA MAINTENANCE IT	TEMS		602 26-Apr-2017	26-Apr-2017 217.28
INV000094121 10-5-4017755-0	ROOF MEMBRANE	E REPAI	RS	OCWA MAINTENANCE IT	TEMS		604 27-Apr-2017	27-Apr-2017 854.78
INV000094122 10-5-4017755-0	ELECTRICAL REP 0612	AIR		OCWA MAINTENANCE IT	TEMS		604 27-Apr-2017	27-Apr-2017 230.89
10-5-4017755-0		S		CONTRACT OCWA			529 01-May-2017	15,314.68
10-5-4017755-0				OCWA MAINTENANCE IT	TEMS		604 10-May-2017	1,171.77
10-5-4017755-0				OCWA MAINTENANCE IT	TEMS		604 10-May-2017	684.58
INV000094519 10-5-4017755-0	AFTER HOURS CA 0613	ALLS		OCWA UNEXPECTED IT	EMS		603 12-May-2017	730.00
						-	ment Totals :	21,990.54
DEPARTMENT			O SEWER					
	ONTARIO CLEAN		AGENCY		- 10		603 25-Apr-2017	•
	CONTRACT COST	S					529 01-May-2017	
10-5-4017760-0	1004			CONTRACT OCWA - BOE	520	Depart	ment Totals :	7,784.18 <b>8,031.68</b>
DEPARTMENT	4067715	GAR	BAGE DISE	POSAL Pag	ge367			
ESS360	ESSEX WINDSOR	SOLID	WASTE AU		90007			
25015	REFLISE TIPPING						512 30-Apr-2017	

25015 REFUSE TIPPING FEES

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<b>DEPARTMENT</b> 10-5-4067715-0		GARB	AGE DIS	POSAL LANDFILL CHARGES				20,547.08
25022 10-5-4067715-0	YARD WASTE TIPPI	NG FEE		YARDWASTE LANDFILL TIPPING		512 30-	-Apr-2017	30-Apr-2017 5,031.39
	REFUSE TIPPING F	EE				512 30-	-Apr-2017	30-Apr-2017
10-5-4067715-0	)602			LANDFILL CHARGES		Department Totals	s :	34,696.00 <b>60,274.47</b>
DEPARTMENT	7010000	PARKS		ECREATION PROGRAMMING				
ACT456	ACTION SIGNS & D							
10407 10-5-7010000-0	MARKETING EXPEN 0349	NSE		MARKETING		539 27-	-Apr-2017	27-Apr-2017 33.90
AMH75	AMHERSTBURG MI	NOR HO	OCKEY A	SSOCIATION C/O MARC				
10-4-7010000-1	1307			LOPMENT CAMP REGISTRATION RECREATION - SPECIAL EVENTS		512 19-	-Dec-2016	19-Dec-2016 981.50
NOV 7/2016 10-4-7010000-1		IT AND (	GOALIE	SESSION REGISTRATIONS RECREATION - SPECIAL EVENTS		512 07-	-Nov-2016	07-Nov-2016 4,962.50
CAN380	CANADIAN TIRE ST	-	81			500.00	A	00 4
APR 2017 10-5-7010000-0 10-5-7010000-0 10-5-7010000-0	)421	ASES		RECREATION EXPENSES CONCESSION EQUIPMENT CONCESSION EQUIPMENT		539-30-	-Apr-2017	30-Apr-2017 268.95 220.19 327.69
DIR572	DIRECTDIAL.COM							
IN566958 10-5-7010000-0	COMPUTER MAINTI 0301	ENANCE	E/OFFICE	E SUPPLIES OFFICE SUPPLIES		532 19-	-Apr-2017	19-Apr-2017 565.70
MRS347	KOZMA BONNIE							
001 10-5-7010000-0		RAKFAS	r with s	SANTA RECREATION EXPENSES		539 11-	May-2017	11-May-2017 350.00
NAP110	NAPLES PIZZA BDAY PARTY EXPE					F00 07	May 0047	07 Mar 0047
147 10-5-7010000-0		NGE		RECREATION EXPENSES		559 27-	-way-2017	27-May-2017 33.00
148 10-5-7010000-0	BDAY PARTY EXPE 0420	NSE		RECREATION EXPENSES		539 28-	-May-2017	28-May-2017 33.00
SOB083	SOBEYS AMHERST							
APR 2017 10-5-7010000-0 10-5-7010000-0		ES		RECREATION EXPENSES RECREATION EXPENSES		539 30-	-Apr-2017	30-Apr-2017 58.50 51.87
STP610	ST PETER ACHS C/	Ο ΡΕΤΕ	R THYRI					01.07
MARCH 31/201 10-4-7010000-1	2017 BALL HOCKEY					512 31-	-Mar-2017	31-Mar-2017 1,438.50
						Department Totals	3:	9,325.30
DEPARTMENT	7012017	CAPIT						
PLA128	PLAYWORKS							
TT17-046 40-7-7012017-0	MIRACLE LEAGUE \$	SWING		MIRACLE LEAGUE - SWING		547 12-	-Apr-2017	12-Apr-2017 10,940.83
TOW033	TOWN OF ESSEX		o /=					
40-7-7012017-0			_OAT	CO AN CAPITAL IMPROVEMENT F	'RG		-Apr-2017	832.21
SALES0000000 40-7-7012017-0	CO-AN PARK MOWE	ΞK		CO AN CAPITAL IMPROVEMENT F Page368	'RG	539 08- Department Totals	-May-2017 s :	08-May-2017 8,776.80 <b>20,549.84</b>
1								_0,0.004

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Vendor Invoice	Vendor Name Description	<b>663</b>	<u> </u>		Batch Invc Date	Invc Due Date Amou						
G.L. Account	CC1	CC2	CC3	GL Account Name			Amount					
DEPARTMENT	7017000	PARK	(S MAINTI	ENANCE								
ALL796		IS										
IN0140093 10-5-7017000-0	SUPPLIES 1322			GENERAL SUPPLIES - PARKS & REC	558 30-Mar-2017	30-Mar-2017	4,844.76					
CAN380	CANADIAN TIRE	STORE #	281									
APR 2017 10-5-7017000-0 10-5-7017000-0		CHASES		VEHICLE & EQUIPMENT MAINTENANCE PARKS GENERAL SUPPLIES - PARKS & REC	539 30-Apr-2017	30-Apr-2017	50.84 61.00					
CAR645	CARRIER CENTI	ERS										
04P422131 10-5-7017000-0	REPLACED AIR ( )402	CLEANER	ON #PG-	23 VEHICLE & EQUIPMENT MAINTENANCE PARKS	558 11-May-2017	11-May-2017	26.24					
04P422204 10-5-7017000-0	REPLACED THE 402	BLADE C	ONTROL	ON #PG-13 VEHICLE & EQUIPMENT MAINTENANCE PARKS	558 11-May-2017	11-May-2017	140.97					
04P422244 10-5-7017000-0	MOWER DECK F 9402	ARTS FO	R #PG-40	VEHICLE & EQUIPMENT MAINTENANCE PARKS	577 19-May-2017	19-May-2017	364.79					
04P422281 10-5-7017000-0	-			VEHICLE & EQUIPMENT MAINTENANCE PARKS	558 12-May-2017	12-May-2017	20.08					
FEE256	THE FEED STOR	RE										
1000162884 10-5-7017000-0				GENERAL SUPPLIES - PARKS & REC	512 17-May-2017	17-May-2017	59.05					
GCD118	G.C. DUKE EQU											
01-48468 10-5-7017000-0 <b>GRE330</b>	RADIATOR HOSI 1402 GREAT LAKES S			VEHICLE & EQUIPMENT MAINTENANCE PARKS	558 12-May-2017	12-May-2017	300.74					
00292647 10-5-7017000-0	HEALTH AND SA			GENERAL SUPPLIES - PARKS & REC	577 12-May-2017	12-May-2017	280.35					
KEL198	KELCOM RADIO	DIVISION	I									
80007359 10-5-7017000-0	RADIO AIRTIME 9404			RADIO AIR TIME	558 16-May-2017	16-May-2017	600.03					
LUC170	LUCIER GLOVE	& SAFET	Y PRODU	CTS								
21970 10-5-7017000-0	-			GENERAL SUPPLIES - PARKS & REC	558 09-Apr-2017	09-Apr-2017	367.25					
22395 10-5-7017000-0	UNIFORMS			GENERAL SUPPLIES - PARKS & REC	558 10-May-2017	10-May-2017	772.89					
22438 10-5-7017000-0	UNIFORMS-PAR	KS		GENERAL SUPPLIES - PARKS & REC	558 12-May-2017	12-May-2017	204.87					
MAL256	MALDEN AUTON	IOTIVE										
5294-148532 10-5-7017000-0	REPLACED THE 0402	BRAKES	ON #WM-	07 VEHICLE & EQUIPMENT MAINTENANCE PARKS	577 11-May-2017	11-May-2017	49.18					
5294-148617 10-5-7017000-0	MOWER DECK E 9402	BELT FOR	#PG-40	VEHICLE & EQUIPMENT MAINTENANCE PARKS	558 12-May-2017	12-May-2017	65.75					
10-5-7017000-0				VEHICLE & EQUIPMENT MAINTENANCE PARKS	558 16-May-2017	16-May-2017	30.80					
10-5-7017000-0		OR LINE	TRIMMER	S VEHICLE & EQUIPMENT MAINTENANCE PARKS	577 18-May-2017	18-May-2017	9.47					
<b>POO427</b> 0000231 10-5-7017000-0	POOLOCITY CONTRACTED S 0336	ERVICES	-PARKS	CONTRACTED SERVICES	558 25-May-2017	25-May-2017	734.50					
PUR700	PUROLATOR INC	C.										
434513693 10-5-7017000-0	COURIER FEES				512 28-Apr-2017	28-Apr-2017	4.43					
<b>WIG035</b> 106831	WIGLE HOME HA		E BUILDIN	IG CENTRE Page369	577 02-May-2017	02-May-2017						

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Vendor Invoice	Vendor Na Descriptio	n				Batch Invc Date	Invc Due Date	ount
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10-5-7017000-0					GENERAL SUPPLIES - PARKS & REC		8	35.82
107122 10-5-7017000-0	FENCE RE	epair Ki	NYP		GENERAL SUPPLIES - PARKS & REC	512 10-May-2017	10-May-2017 1,01	8.21
107221 10-5-7017000-0	SUPPLIES				GENERAL SUPPLIES - PARKS & REC	512 12-May-2017	12-May-2017	39.55
107247 10-5-7017000-0	SUPPLIES				GENERAL SUPPLIES - PARKS & REC	512 13-May-2017	13-May-2017	8.22
107267 10-5-7017000-0	SUPPLIES				GENERAL SUPPLIES - PARKS & REC	512 13-May-2017	13-May-2017 11	11.53
107288 10-5-7017000-0	SUPPLIES				GENERAL SUPPLIES - PARKS & REC	512 15-May-2017	15-May-2017 -46	61.92
107339 10-5-7017000-0	SUPPLIES	-PARKS			GENERAL SUPPLIES - PARKS & REC	577 15-May-2017	15-May-2017 2	20.33
107364 10-5-7017000-0	SUPPLIES	-PARKS			GENERAL SUPPLIES - PARKS & REC	577 16-May-2017	16-May-2017 7	7.97
107540 10-5-7017000-0	PARK SUP	PLIES			GENERAL SUPPLIES - PARKS & REC	558 20-May-2017	20-May-2017	67.49
107580 10-5-7017000-0	PARK SUP	PLIES			GENERAL SUPPLIES - PARKS & REC	558 23-May-2017	23-May-2017	50.80
WIN454	WINDSOR	LAWNS	CAPE					
20170429 10-5-7017000-0	CONTRAC	TED SE	RVICES	- PARKS	CONTRACTED SERVICES	558 29-Apr-2017	29-Apr-2017 2,30	)5.20
						Department Totals :	12,31	11.19
DEPARTMENT	7017002		FACI	LITIES				
CAN380	CANADIAN	N TIRE S	STORE #	281				
APR 2017 10-5-7017002-0	APRIL 201				GENERAL SUPPLIES- GLOBAL	539 30-Apr-2017	30-Apr-2017 3	30.49
PAR372	PARRLINE	ELECT		VHOLES			C	
66564 10-5-7017002-0	MAINTENA				JANITORIAL - GLOBAL	532 24-Apr-2017	24-Apr-2017 2.54	13.05
66734 10-5-7017002-0	MAINTENA	ANCE M	ATERIAL	S	GENERAL SUPPLIES- GLOBAL	577 01-May-2017	01-May-2017	60.17
67069 10-5-7017002-0	MAINTENA )322	ANCE M	ATERIAL	S	GENERAL SUPPLIES- GLOBAL	539 12-May-2017		21.21
67252 10-5-7017002-0	MAINTENA )322	ANCE M	ATERIAL	S	GENERAL SUPPLIES- GLOBAL	539 17-May-2017	2	11.56
						Department Totals :	3,06	6.48
DEPARTMENT	7017010		KING	'S NAVY	YARD PARK			
EMC530	EMCO CO	RPORA	TION					
37535167-00 10-5-7017010-0	MAINTENA )317	ANCE M	ATERIAL	S	PARKS BUILDING MAINTENANCE P&F	532 04-May-2017	-	9.07
37535291-00 10-5-7017010-0		ANCE M	ATERIAL	S	PARKS BUILDING MAINTENANCE P&F	532 08-May-2017	2	6.75
37535291-01 10-5-7017010-0		ANCE M	ATERIAL	S	PARKS BUILDING MAINTENANCE P&F	532 08-May-2017	2	7.74
37535291-02		ANCE M	ATERIAL	S	PARKS BUILDING MAINTENANCE P&F	532 08-May-2017	-	5 63

37535291-02 MAINTENANCE MATERIALS 10-5-7017010-0317

MET052 METRO KING PEST CONTROL INC.

2126 PEST CONTROL- APRIL 2017 10-5-7017010-0317 Page370 PARKS BUILDING MAINTENANCE P&F

PARKS BUILDING MAINTENANCE P&F

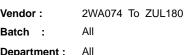
539 30-Apr-2017 30-Apr-2017

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Vendor : Batch : Department :	2WA074 To ZUL180 All All		Cheque Bank : Class :	Print Date 1 To 99 All	: 17-May-2017	<b>To</b> 06-Jun-20	17
Vendor Invoice	Vendor Name Description			E	Batch Invc Date	Invc Due Date	
G.L. Account	CC1 CC2 CC3	GL Account Name					Amount
<b>DEPARTMENT</b> 10-5-7017010-(	0317	PARKS BUILDING MAINTENANCE P	&F				25.00
<b>PAR372</b> 66736 10-5-7017010-(	PARRLINE ELECTRICAL WHOLESAI MAINTENANCE MATERIALS	PARKS BUILDING MAINTENANCE P	&F		577 01-May-2017	01-May-2017	242.86
67232 10-5-7017010-(	MAINTENANCE MATERIALS	PARKS BUILDING MAINTENANCE P			512 15-May-2017	15-May-2017	8.49
67250 10-5-7017010-(	MAINTENANCE MATERIALS 0317	PARKS BUILDING MAINTENANCE P	&F		539 17-May-2017	17-May-2017	232.76
67253 10-5-7017010-(	MAINTENANCE MATERIALS 0317	PARKS BUILDING MAINTENANCE P	&F		539 17-May-2017	17-May-2017	128.82
67336 10-5-7017010-( <b>WIG035</b>		PARKS BUILDING MAINTENANCE P	&F		577 30-May-2017	30-May-2017	107.15
107525 10-5-7017010-(	WIGLE HOME HARDWARE BUILDIN MALDEN CENTER PAVILLION PANEL 0317		&F		577 19-May-2017	19-May-2017	3.38
				Departme	ent Totals : 		837.65
DEPARTMENT	7017300 LIBRO						
ACC134	ACCESS DOORS N MORE						
37108 10-5-7017300-(		BUILDING MAINTENANCE			539 19-May-2017	19-May-2017	397.76
ACC334	ACCURATE CREATIONS SPORTS &	PROMO GEAR			500 40 May 2047	40 May 2047	
2033 10-5-7017300-(	CUSTOM STAFF CLOTHING 0161	CLOTHING			539 18-May-2017	-	2,521.03
ACT456	ACTION SIGNS & DESIGNS INC.						
10441 10-5-7017300-(		OUTDOOR SOCCER (NAT TURF)			539 17-May-2017	17-May-2017	806.37
<b>CAN380</b> 09052017 10-5-7017300-(	CANADIAN TIRE STORE #281 CREDIT-RETURNED ITEM 0317	BUILDING MAINTENANCE			539 09-May-2017	09-May-2017	-139.41
APR 2017 10-5-7017300-( 10-5-7017300-( 10-5-7017300-( 10-5-7017300-( 10-5-7017300-(	APRIL 2017 PURCHASES 0317 0317 0317 0317 0317 0317 0318	BUILDING MAINTENANCE BUILDING MAINTENANCE BUILDING MAINTENANCE BUILDING MAINTENANCE BUILDING MAINTENANCE JANITORIAL			539 30-Apr-2017	30-Apr-2017	13.44 57.03 22.59 59.84 205.86 29.37
<b>CIN177</b> 847286474	CINTAS CANADA LIMITED ARENA MATS				512 12-May-2017	12-May-2017	
10-5-7017300-( 847287440		CONTRACTED SERVICES			539 19-May-2017	19-May-2017	80.34
10-5-7017300-( 847288370		CONTRACTED SERVICES			577 26-May-2017	26-May-2017	80.34
10-5-7017300-0							80.34
GOR299 1696661	GORDON FOOD SERVICE CAN. LTD CONCESSION PURCHASE	- UNTAKIO DIVISION			539 26-Apr-2017	26-Apr-2017	
10-5-7017300-( 1719432		CANTEEN PURCHASES Bus&Dev			539 26-Api-2017	-	1,337.63
10-5-7017300-(	0384	CANTEEN PURCHASES Bus&Dev					1,060.66
<b>GRE330</b> 00292774 10-5-7017300-(	GREAT LAKES SAFETY PRODUCTS HEALTH AND SAFETY ITEMS	Page371			539 16-May-2017	16-May-2017	332.42
00292785	HEALTH AND SAFETY ITEMS				539 16-May-2017	16-May-2017	502.72

### Council/Board Report By Dept-(Computer)



Vendor

10-5-7017300-0962

4520153

TURNBUCKLE

Vendor Name



AP5130		Page	:	20
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Invoice Description **Batch Invc Date** Invc Due Date G.L. Account CC1 CC2 CC3 **GL Account Name** Amount DEPARTMENT 7017300 I IBRO HEALTH AND SAFETY 260.87 10-5-7017300-0250 **JAN268** JANI SAFE INC. 173315-1 JANITORIAL SUPPLIES 539 18-May-2017 18-May-2017 10-5-7017300-0318 JANITORIAL 53.56 173630 JANITORIAL SUPPLIES 539 18-May-2017 18-May-2017 10-5-7017300-0318 JANITORIAL 45.90 MALDEN AUTOMOTIVE MAL256 5294-148569 **REPLACED THE U-JOINT ON #FM-1** 577 11-May-2017 11-May-2017 VEHICLE & EQUIPMENT MTCE. 10-5-7017300-0402 31.66 METRO KING PEST CONTROL INC. **MET052** PEST CONTROL-APRIL 2017 2126 539 30-Apr-2017 30-Apr-2017 10-5-7017300-0317 **BUILDING MAINTENANCE** 40.00 10-5-7017300-0317 BUILDING MAINTENANCE 25.00 PAR372 PARRLINE ELECTRICAL WHOLESALE MAINTENANCE MATERIALS 66735 577 01-May-2017 01-May-2017 10-5-7017300-0317 BUILDING MAINTENANCE 110.74 66820 MAINTENANCE MATERIALS 532 07-Apr-2017 07-Apr-2017 10-5-7017300-0317 **BUILDING MAINTENANCE** 206.24 SIMPLISTIC LINES INC. SIM535 FIELD MARKING PAINT 1732051917 539 19-May-2017 19-May-2017 OUTDOOR SOCCER (NAT TURF) 1,550.36 10-5-7017300-0960 SOB083 SOBEYS AMHERSTBURG APR 2017 **APRIL 2017 INVOICES** 539 30-Apr-2017 30-Apr-2017 10-5-7017300-0384 **CANTEEN PURCHASES Bus&Dev** 48.45 10-5-7017300-0384 CANTEEN PURCHASES Bus&Dev 53.27 10-5-7017300-0384 CANTEEN PURCHASES Bus&Dev 141.81 CANTEEN PURCHASES Bus&Dev 10-5-7017300-0384 69.45 10-5-7017300-0384 CANTEEN PURCHASES Bus&Dev 164.20 10-5-7017300-0384 CANTEEN PURCHASES Bus&Dev 32.80 10-5-7017300-0384 CANTEEN PURCHASES Bus&Dev 65.03 UNI677 UNIQUE COMMUNICATIONS INC SECURITY MONITORING 12061 532 17-May-2017 17-May-2017 10-5-7017300-0336 CONTRACTED SERVICES 271.20 VOL382 VOLLMER INC. W16679 REPAIRS TO GEO BED PIPING 532 10-May-2017 10-May-2017 10-5-7017300-0331 REFRIGERATION MAINTENANCE 15,839.54 WIG035 WIGLE HOME HARDWARE BUILDING CENTRE 107319 BASEBALL DIAMOND SUPPLIES 539 15-May-2017 15-May-2017 10-5-7017300-0962 PREMIER BASEBALL FIELD 29.11 WINDSOR FACTORY SUPPLY LTD WIN210 4518046 MAINTENANCE MATERIALS 532 16-May-2017 16-May-2017 10-5-7017300-0317 BUILDING MAINTENANCE 162.47 4518064 CABLIE TIES NETTING 532 16-May-2017 16-May-2017 10-5-7017300-0317 BUILDING MAINTENANCE 80.70 4518081 RODS TO REPAIRS CHAIRS 532 16-May-2017 16-May-2017 10-5-7017300-0317 BUILDING MAINTENANCE 97.27 539 17-May-2017 MAINTENANCE SUPPLIES 17-May-2017 4519058 BUILDING MAINTENANCE 10-5-7017300-0317 254.70 SAFETY TRACK TAPE 539 17-May-2017 4519078 17-May-2017 **BUILDING MAINTENANCE** 10-5-7017300-0317 88.37 CABLES AND TURNBUCKLE 4520152 539 18-May-2017 18-May-2017

PREMIER BASEBALL PAGE 372

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Vendor: Batch : Department:	2WA074 To ZUL1 Ali Ali	80		Cheque I Bank : Class :	Print Date : 1 To 99 All	17-May-2017	<b>To</b> 06-Jun-20	17
Vendor Invoice	Vendor Name Description	000 000	GL Account Name		Bate	ch Invc Date	Invc Due Date	e Amount
G.L. Account	CC1	CC2 CC3						Amount
<b>DEPARTMENT</b> 10-5-7017300-( 4520154 10-5-7017300-(	0962 CABLE CLIPS	LIBRO	PREMIER BASEBALL FIELD		53	39 18-May-2017	18-May-2017	48.19 52.30
					Department	Totals :	26	6,932.85
DEPARTMENT	7017501 H.L. HAMILTON INS		G COMMUNITY FOUNDATION					
14348, 14349, 70-5-7017501-	INSURANCEFOR F 0314	OUNDATION	INSURANCE		57	77 05-Apr-2017	•	2,097.36
					Department	Totals :		2,097.36
DEPARTMENT	7017730	99 THOMAS RC	חענ					
<b>ACC134</b> 37106 10-5-7017730-0	ACCESS DOORS N GARAGE DOOR SE 0317	I <b>MORE</b> RVICE	99 THOMAS RD - BUILDING MAIN		53	39 19-May-2017	19-May-2017	254.25
<b>CAN380</b> APR 2017 10-5-7017730-0	CANADIAN TIRE S APRIL 2017 PURCH 0317		99 THOMAS RD - BUILDING MAIN		53	39 30-Apr-2017	30-Apr-2017	58.75
					Department	Totals :		313.00
DEPARTMENT	7027510	AMHERSTBURG	G LIBRARY					
<b>MET052</b> 2126 10-5-7027510-0			CARNEGIE LIBRARY - BUILDING M	AIN	53	39 30-Apr-2017	30-Apr-2017	25.00
<b>SAV085</b> IN0000000290( 10-5-7027510-(	SAVARIA SIS BATTERY ELEVATO 0317	DR	CARNEGIE LIBRARY - BUILDING M	AIN	51	12 02-May-2017	02-May-2017	57.91
					Department	Totals :		82.91
DEPARTMENT		ACS BUILDING						
2126 10-5-7037610-0	PEST CONTROL- A )317	PRIL 2017	BUILDING MAINACS BUILDING P8	kF		39 30-Apr-2017	30-Apr-2017	30.00
					Department			30.00
DEPARTMENT MET052 2126	METRO KING PEST PEST CONTROL- A				53	39 30-Apr-2017	30-Apr-2017	
10-5-7037620-0	)317		BUILDING MTCE - GORDON HOUS	E P&F	Department	Totals :		25.00 <b>25.00</b>
		PLANNING						
	LUCAS WORKS! (V PLANNING CLERK 0101		SALARIES - FULL TIME		53	32 10-May-2017	10-May-2017	681.65
10-5-8010000-0			SALARIES - FULL TIME		53	32 17-May-2017	17-May-2017	681.65
MON183 016736/M 10-5-8010000-0			OFFICE SUPPLIES		53	32 30-Mar-2017	30-Mar-2017	60.01
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Vendor Name Description CC1 CC2 CC3	GL Account Name	В	atch Invc Date	Invc Due Date Amount
8010000 PLANNING				
LEGAL FEES 910	PLANNING - OTHER FEES		532 30-Apr-2017	30-Apr-2017 203.40
		Departme	nt Totals :	1,626.71
8020000 TOURISM VISITO	DR INFORMATION CENTRE			
AMHERSTBURG FREEDOM MUSEUN	Λ			
AMHERSTBURG FREEDOM EMANCIF 1355		PRODUCTS	577 30-May-2017	30-May-2017 150.00
	CLE SERVICES			00.14
340	COMMUNITY EVENTS			29-May-2017 678.00
340	COMMUNITY EVENTS		577 29-May-2017	29-May-2017 1,356.00
BANNERS	PRINTED MATERIAL PROMOTIONAL	PRODUCTS	577 24-May-2017	24-May-2017 343.52
GREG BAILEY LTD				0.000
POWER WASHER PARTS 317	BUILDING MAIN - NORTH GATE VISI	TOR P&F	577 29-May-2017	29-May-2017 41.09
PARRLINE ELECTRICAL WHOLESAL	E			
MAINTENANCE MATERIALS 317	BUILDING MAIN - NORTH GATE VISI	TOR P&F	577 23-May-2017	23-May-2017 147.32
			577 21-May-2017	
	COMMUNITY EVENTS			264.00
ADVERTISING			532 17-May-2017	17-May-2017 297.00
ADVERTISING			577 24-May-2017	
SARAH PARKS HORSEMANSHIP				
PONY RIDES FOR CANADA DAY 340	COMMUNITY EVENTS		558 19-Jan-2017	19-Jan-2017 1,627.20
SOUNDS PLUS				
340	SHELTER COMMUNITY EVENTS		532 05-Apr-2017	05-Apr-2017 2,258.87
			577 22 May 2017	22 May 2017
1340	COMMUNITY EVENTS		577 25-Way-2017	2,825.00
TOURISM WINDSOR ESSEX PELEE	SLAND			
WINE MAP AD 3355	PRINTED MATERIAL\PROMOTIONAL	PRODUCTS	558 18-May-2017	18-May-2017 395.50
URBAN FIT				
CANADA DAY ZUMBA 340	COMMUNITY EVENTS		558 23-May-2017	23-May-2017 300.00
	ſS		500 46 May 0047	16 May 2017
CANUCK IT UP CTV 9307	ADVERTISING		532 16-May-2017	16-May-2017 5,650.00
WIGLE HOME HARDWARE BUILDING	G CENTRE			
VISITORS CENTRE FRIDGE STAND 317	Page374 BUILDING MAIN - NORTH GATE VISI		577 17-May-2017	17-May-2017 36.10
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107582 10-5-8020000-0	VISITOR'S CENTER	REXIL	IGHIS	BUILDING MAIN - NO	RTH GATE VISIT	FOR P&F		577	23-May-201	7 2	3-May-2017	13.55
							Departme	ent To	otals :			16,457.40
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DEPARTMENT ONT001	ONTARIO CLEAN V		-	L.								
	PUMP REBUILD (V		AGENCT	LOW LIFT VFD INSTA				606	26-Apr-2017	2	6-Apr-2017	37,456.02
	HIGH LIFT VFD			HIGH LIFT #1 PUMP L				606	6 26-Apr-2017	2	6-Apr-2017	41,644.67
	FACILITY ASSESS	MENTS		WATER TREATMENT		Y PLAN		606	5 10-May-201	7 1		
							Departme	ent To	otals :		ł	85,474.18
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TOWN OF AMHERSTBURG		AP5130	<b>Page</b> : 24		
Council/Board Report By D	Dept-(EFT)	Date : Jun 06, 2017	Time: 8:36am		
Vendor: 2WA074 To ZUL180	Res S	EFT Paid Date: 17-May-2017	<b>To</b> 06-Jun-2017		
Batch : All	MSTO	Bank : 1 To 99			
Department : All		Class : All			
Vendor Code Vendor Name Invoice No. Description G.L. Account CC1 CC2 CC3	GL Account Name	Batch Invc Date	Invc Due Date Amount		
DEPARTMENT 0000000 GENE	RAL				
10-2-0000000-1141	A/P - PAYROLL DED INC.		33,532.33		
PP20-2017 PAR PP20-2017 PAYROLL TAXI	ES PART TIME	528 17-May-2017	25-May-2017		
10-2-0000000-1141	A/P - PAYROLL DED INC.		5,134.85		
10-2-000000-1143	A/P - PAYROLL DED E.I.		1,216.81		
10-2-0000000-1142	A/P - PAYROLL DED CPP		2,500.54		
PP21-2017 FUL PP21-2017 FULL TIME PA	YROLL TAXES	551 25-May-2017	05-Jun-2017		
10-2-0000000-1142	A/P - PAYROLL DED CPP		14,315.70		
10-2-0000000-1143	A/P - PAYROLL DED E.I.		5,283.65		
10-2-0000000-1141	A/P - PAYROLL DED INC.		33,204.29		
PP21-2017 PAR PP21-2017 PART TIME PA	YROLL TAXES	551 25-May-2017	05-Jun-2017		
10-2-0000000-1141	A/P - PAYROLL DED INC.		7,739.99		
10-2-0000000-1143	A/P - PAYROLL DED E.I.		1,384.38		
10-2-0000000-1142	A/P - PAYROLL DED CPP		2,950.80		
		Department Totals :	592,238.90		

DEPARTMENT	1001020	ADMINISTRATI	ON				
CER125	CERIDIAN CANA	ADA LTD					
170790	APR1-30, 2017 PR	OF HUMAN RES	OURCES		546 30-Apr-2017	7 30-Apr-2017	
10-5-1001020-0	325		LEGAL FEES				3,322.20
ESS46	ESSEX POWER	LINES CORPOR	ATION				
APR 2017	ELECTRICITY, WA	TER & SEWAGE	APR 2017		507 30-Apr-2017	7 30-Apr-2017	
10-5-1001020-0	316		UTILITIES - TO	VN HALL P&F DEPT			2,233.81
UNI01	UNION GAS LTD	)					
APR 2017	APRIL 2017 USAG	E			472 30-Apr-2017	7 30-Apr-2017	
10-5-1001020-0	316		UTILITIES - TO\	VN HALL P&F DEPT			307.11
10-5-1001020-0	316		UTILITIES - TO\	VN HALL P&F DEPT			256.58
10-5-1001020-0	316		UTILITIES - TO	VN HALL P&F DEPT			91.50
					Department Totals :		6,211.20
DEPARTMENT	1001021	TREASURY					
BRI459	BRINKS CANAD	Δ					
3004040229	SERVICE CHARGE				545 31-May-201	7 31-May-2017	,
10-5-1001021-0		LOT OR MAT 201		SERVICES - BRINKS	545 51-May-201	7 51-May-2017	1,446.40
					Department Totals :		1,446.40
DEPARTMENT	1001025	INFORMATION					
BEL03	BELL MOBILITY						
MAY 2017	MAY 2017 USAGE				536 06-May-201	7 06-May-2017	,
10-5-1001025-0			COMPUTER MA	INTENANCE		1 00 may 2011	60.31
10-5-1001025-0			CELL PHONE				2,170.86
10-5-1001025-0			INTERNET ACC	ESS			376.57
					Department Totals :		2,607.74
DEPARTMENT	2010000	FIRE DEPARTM	 1ENT				
ESS46	ESSEX POWER						
				Page376	507 00 1 00 1		
APR 2017	ELECTRICITY, WA	IER & SEWAGE		•	507 30-Apr-2017	7 30-Apr-2017	
10-5-2010000-0	316		UTILITIES - FIR	E P&F DEPT			184.16

UTILITIES - FIRE P&F DEPT

10-5-2010000-0316

	MHERSTBURG		FT)	AP5130 Date :	Jun	06, 2017	Page : 28 Time : 83	
/endor : Batch : Department :	2WA074 To ZUL1 All All	180		EFT Paid Bank : Class :	Date : 1 To 99 All	17-May-2017	<b>To</b> 06-Jur	n-2017
/endor Code nvoice No. 3.L. Account	Vendor Name Description CC1 CC2	CC3 GL Acco	punt Name		Batch	Invc Date	Invc Due Da	ate Amoun
								Amount
	HYDRO ONE NE							
<b>HYD02</b> MAY 2017	MAY AND APRIL 20				572	29-May-2017	29-May-201	7
10-5-2010000-0			EMERGENCY OPERATIONS CENTRE	EXPENSES	572	25 Way 2017	20 Way 201	, 82.36
UNI01	UNION GAS LTD	ı						
APR 2017	APRIL 2017 USAG	E			472	30-Apr-2017	30-Apr-2017	7
10-5-2010000-0								76.73
10-5-2010000-0 10-5-2010000-0			UTILITIES - FIRE P&F DEPT UTILITIES - FIRE P&F DEPT					256.58 91.49
				Dep	oartment 1	Fotals :		691.32
DEPARTMENT	2020000	POLICE DEPAR	 IMENT					
BEL03	BELL MOBILITY							
MAY 2017	MAY 2017 USAGE				536	06-May-2017	06-May-201	7
10-5-2020000-0	0315		TELEPHONE					569.79
10-5-2020000-0			GPS COMMUNICATION					108.44
10-5-2020000-0								33.90
ESS46					507	20 Apr 2017	20 Apr 201	7
APR 2017 10-5-2020000-0	ELECTRICITY, WA	IER & SEWAGE A	UTILITIES - POLICE DEPT		507	30-Apr-2017	30-Apr-2017	, 1,859.09
UNI01	UNION GAS LTD							1,000.00
APR 2017	APRIL 2017 USAG				472	30-Apr-2017	30-Apr-2017	7
10-5-2020000-0		-	UTILITIES - POLICE DEPT			0074012011	00 Apr 2011	298.11
				Dep	oartment 1	Totals :		2,869.33
DEPARTMENT	3010000	PUBLIC WORKS						
ESS46	ESSEX POWER	LINES CORPORA	ΓΙΟΝ					
APR 2017 10-5-3010000-0	ELECTRICITY, WA				507	30-Apr-2017	30-Apr-2017	7 1,584.71
UNI01	UNION GAS LTD	)						
APR 2017	APRIL 2017 USAG	E			472	30-Apr-2017	30-Apr-2017	7
10-5-3010000-0			UTILITIES - PWD					849.72
10-5-3010000-0 10-5-3010000-0			UTILITIES - PWD UTILITIES - PWD					169.77 153.14
10-3-3010000-0	510		UTILITIES - FWD	Dor	ortmont 7			2,757.34
				-	partment 1			
DEPARTMENT	3050000	STREET LIGHTI	NG					
ESS46	ESSEX POWER	LINES CORPORA	ΓΙΟΝ					
APR 2017	ELECTRICITY, WA	TER & SEWAGE A			507	30-Apr-2017	30-Apr-2017	
10-5-3050000-0	1310		UTILITIES	Dep	partment 1	Fotals :		13,210.90 13,210.90
	2250000	TRAFFIC CONT	201	-				
DEPARTMENT ESS46		LINES CORPORA						
APR 2017	ELECTRICITY, WA				507	30-Apr-2017	30-Apr-2017	7
10-5-3250000-0			UTILITIES - TRAFFIC LIGHTS		007			1,325.99
				Dep	partment 1	Fotals :		1,325.99
DEPARTMENT	4017740	AMHERSTBURG	SEWERS					
ESS46	ESSEX POWER	LINES CORPORA	ΓΙΟΝ					
APR 2017	ELECTRICITY, WA		PR 2017		507	30-Apr-2017	30-Apr-2017	7
10-5-4017740-0	,		UTILITIES - SEWER Page 377					20,412.23
UNI01	UNION GAS LTD	1						

Vendor : Batch : Department :	2WA074 To ZUL1					
	All All	180		EFT Paid Date : 17-May-2017 Bank : 1 To 99 Class : All	<b>To</b> 06-Jun-	·2017
Vendor Code Invoice No. G.L. Account	Vendor Name Description CC1 CC2	CC3 GL Acco	ount Name	Batch Invc Date	Invc Due Da	te Amount
DEPARTMENT	4017740	AMHERSTBURG	SEWERS			
APR 2017 10-5-4017740-03	APRIL 2017 USAG 316	E	UTILITIES - SEWERS	472 30-Apr-2017  Department Totals :	•	1,773.61 <b>22,185.84</b>
DEPARTMENT	4017755	MCLEOD SBR S	EWER			
<b>UNI01</b> APR 2017 10-5-4017755-03	UNION GAS LTD APRIL 2017 USAG 316		UTILITIES	472 30-Apr-2017 	7 30-Apr-2017	205.45
				Department Totals :		205.45
DEPARTMENT		LINES CORPORA		507 30-Apr-2017	30-Apr-2017	
10-5-7010000-03 UNI01			UTILITIES - KNYP PRIVY			710.43
APR 2017 10-5-7010000-03	APRIL 2017 USAG 316	E	UTILITIES - KNYP PRIVY	472 30-Apr-2017	30-Apr-2017	79.97
				Department Totals :		790.40
DEPARTMENT	ESSEX POWER	LION'S POOL PF	TION			
APR 2017 10-5-7010160-03	ELECTRICITY, WA 316	IER & SEWAGE A	UTILITIES - LIONS POOL	507 30-Apr-2017  Department Totals :	′ 30-Apr-2017	219.06 <b>219.06</b>
DEPARTMENT	7010170	SPLASH PAD PF	ROGRAMMING			
<b>ESS46</b> APR 2017 10-5-7010170-03	ELECTRICITY, WA	LINES CORPORA TER & SEWAGE A		507 30-Apr-2017		1,388.86
				Department Totals :		1,388.86
ESS46	7010180 ESSEX POWER ELECTRICITY, WA	SCOUT HALL PF	ROGRAMMING TION	507 30-Apr-2017	′ 30-Apr-2017	198.74
<b>UNI01</b> APR 2017 10-5-7010180-03	UNION GAS LTD APRIL 2017 USAG 316		UTILITIES - SCOUTS HALL P&F	472 30-Apr-2017	30-Apr-2017	141.75
				Department Totals :		340.49
	7017035					
	ESSEX POWER		TION			
	ELECTRICITY, WA			507 30-Apr-2017 &F Department Totals :	30-Apr-2017	167.53 <b>167.53</b>
	7017040		AKK			
ESS46						
	ELECTRICITY, WA			507 30-Apr-2017	30-Apr-2017	283.39

Vendor Code Invoice No.         Vendor Name Description CC1         Batch Invo Date           GL. Account SL. Account         CC2         CC3         GL Account Name         Batch Invo Date           DEPARTMENT 7017040         CENTENNIAL PARK         472         30-Apr-2017           APR 2017         APRIL 2017 USAGE         472         30-Apr-2017           DOPARTMENT 7017040-0316         UTILITIES-CENTENNIAL PARK WASHROOMS PAF	39.16 322.55 30-Apr-2017 175.94		
Batch : All Class	Invc Due Date Amount 30-Apr-2017 39.16 322.55 		
Vendor Cade Description GL Account DEPARTMENT 7017040 DEPARTMENT 7017040 CENTENNIAL PARK APR 2017 APRIL 2017 USAGE UTILITIES-CENTENNIAL PARK APR 2017 APRIL 2017 USAGE UTILITIES-CENTENNIAL PARK WASHROOMS PAF Department Totals : DEPARTMENT 7017115 BELLEVUE HOUSE ESS46 ESSEX POWERLINES CORPORATION APR 2017 LECTRICITY, WATER & SEWAGE APR 2017 DEPARTMENT 7017135 DUFFY'S PROPERTY ESS46 ESSEX POWERLINES CORPORATION APR 2017 LECTRICITY, WATER & SEWAGE APR 2017 DOF-7017300-0316 UTILITIES - BELLEVUE HOUSE DEPARTMENT 701730 LIBRO ESS46 ESSEX POWERLINES CORPORATION APR 2017 LECTRICITY, WATER & SEWAGE APR 2017 DOF-7017300-0316 UTILITIES - DUFFY'S PROPERTY DEPARTMENT 701730 LIBRO ESS46 ESSEX POWERLINES CORPORATION APR 2017 LECTRICITY, WATER & SEWAGE APR 2017 DOF-7017300-0316 UTILITIES - DUFFY'S PROPERTY DEPARTMENT 701730 LIBRO ESS46 ESSEX POWERLINES CORPORATION APR 2017 LECTRICITY, WATER & SEWAGE APR 2017 DOF-7017300-0316 UTILITIES HYDO2 HYDO2 NE NETWORKS APR2017 LECTRICITY, WATER & SEWAGE APR 2017 CONCESSION PURCHASE APR2017 LIBRO USAGE HYDO2 APR 2017 DOF-7017300-0316 UTILITIES HYDO2 HYDRO ONE NETWORKS APR2017 LIBRO USAGE APR 2017 APR	Amoun 30-Apr-2017 322.55 30-Apr-2017 175.94		
Invoice No.         Description CC1         CC2         CC3         GL Account Name         Batch         Invc Date           DEPARTMENT         7017040         CENTENNIAL PARK         472         30-Apr-2017           R0-57017040-0316         UTILITIES-CENTENNIAL PARK WASHROOMS PAF         Department         Totals           DEPARTMENT         701715         BELLE VUE HOUSE         Department         Totals           DEPARTMENT         701715         BELLE VUE HOUSE         ESS4         ESSEX         POWERLINES CORPORATION           APR 2017         ELECTRICITY, WATER & SEWAGE APR 2017         507         30-Apr-2017           10-5-7017135-0316         UTILITIES - BELLEVUE HOUSE         DEpartment         Totals           DEPARTMENT         701735         DUFFYS PROPERTY         Essex         PowerLINES CORPORATION           APR 2017         ELECTRICITY, WATER & SEWAGE APR 2017         507         30-Apr-2017           10-5-7017300-0316         UTILITIES - DUFFYS PROPERTY         Department         Totals :           DEPARTMENT         701730         LIBRO         ESS4         ESSEX POWERLINES CORPORATION           APR 2017         LIDRO USAGE         UTILITIES         507         30-Apr-2017           10-5-7017300-0316         UTILITIES         UTILITIES <td>Amount 30-Apr-2017 322.55 30-Apr-2017 175.94</td>	Amount 30-Apr-2017 322.55 30-Apr-2017 175.94		
APR 2017         APRIL 2017 USAGE         472         30-Apr-2017           10-5-7017040-0316         UTILITIES-CENTENNIAL PARK WASHROOMS PAF         Department Totals :	39.16 322.55 30-Apr-2017 175.94		
10-5-7017040-0316 UTILITIES-CENTENNIAL PARK WASHROOMS P&F  Department Totals :  Department Totals  ESS46 ESSEX POWERLINES CORPORATION  APR 2017 ELECTRICITY, WATER & SEWAGE APR 2017 10-5-7017115-0316 UTILITIES - BELLEVUE HOUSE ESS46 ESSEX POWERLINES CORPORATION APR 2017 ELECTRICITY, WATER & SEWAGE APR 2017 10-5-7017135-0316 UTILITIES - DUFFY'S PROPERTY ESS46 ESSEX POWERLINES CORPORATION APR 2017 ELECTRICITY, WATER & SEWAGE APR 2017 10-5-7017300-0316 UTILITIES DEPARTMENT 7017300 LIBRO ESS46 ESSEX POWERLINES CORPORATION APR 2017 ELECTRICITY, WATER & SEWAGE APR 2017 DOF70171300-0316 UTILITIES DEPARTMENT 7017300 ULBRO ESS46 ESSEX POWERLINES CORPORATION APR 2017 LIBRO USAGE HYDRO HYDRO ONE NETWORKS APR2017 LIBRO USAGE HYDRO HYDRO ONE NETWORKS APR2017 LIBRO USAGE UTILITIES DOF7017300-0316 UTILITIES DOF701700 DOF701700-0	39.16 322.55 30-Apr-2017 175.94		
Department Totals :	322.55 30-Apr-2017 175.94		
DEPARTMENT 7017115         BELLEVUE HOUSE           ESS46         ESSEX POWERLINES CORPORATION           APR 2017         ELECTRICITY, WATER & SEWAGE APR 2017           10-5-7017115-0316         UTILITIES - BELLEVUE HOUSE           DEPARTMENT 7017135         DUFFY'S PROPERTY           ESS46         ESSEX POWERLINES CORPORATION           APR 2017         ELECTRICITY, WATER & SEWAGE APR 2017           10-5-7017135-0316         UTILITIES - DUFFY'S PROPERTY           DEPARTMENT 7017300         LIBRO           ESS46         ESSEX POWERLINES CORPORATION           APR 2017         ELECTRICITY, WATER & SEWAGE APR 2017           10-5-7017300-0316         UTILITIES           DEPARTMENT 7017300         LIBRO           ESS46         ESSEX POWERLINES CORPORATION           APR 2017         LIBRO           ESS46         ESSEX POWERLINES CORPORATION           APR 2017         LIBRO           HYDO2         HYDRO ONE NETWORKS           APR2017         LIBRO USAGE           HYDO2         HYDRO ONE NETWORKS           APR2017         LIBRO UTILITIES           10-5-7017300-0316         UTILITIES           DI-5-7017300-0316         UTILITIES           PEPO1         PEPSI BOTTLING GROUP (CANADA) CO	30-Apr-2017 175.94		
DEPARTMENT         T017115         BELLEVUE HOUSE           ESS46         ESSEX POWERLINES CORPORATION         507         30-Apr-2017           10-5-7017115-0316         UTILITIES - BELLEVUE HOUSE         507         30-Apr-2017           DEPARTMENT         7017135         DUFFYS PROPERTY         Department Totals :	175.94		
APR 2017       ELECTRICITY, WATER & SEWAGE APR 2017       507       30-Apr-2017         10-5-7017115-0316       UTILITIES - BELLEVUE HOUSE       Department Totals :         DEPARTMENT       7017135       DUFFY'S PROPERTY         ESS46       ESSEX POWERLINES CORPORATION         APR 2017       ELECTRICITY, WATER & SEWAGE APR 2017       507       30-Apr-2017         10-5-7017135-0316       UTILITIES - DUFFY'S PROPERTY	175.94		
10-5-7017115-0316       UTILITIES - BELLEVUE HOUSE	30-Apr-2017 175.94 <b>175.94</b>		
Department Totals :           DEPARTMENT 7017135         DUFFY'S PROPERTY           ESS46         ESSEX POWERLINES CORPORATION           APR 2017         ELECTRICITY, WATER & SEWAGE APR 2017         507 30-Apr-2017           10-5-7017135-0316         UTILITIES - DUFFY'S PROPERTY         Department Totals :           DEPARTMENT 7017300         LIBRO         ESS46         ESSEX POWERLINES CORPORATION           APR 2017         ELECTRICITY, WATER & SEWAGE APR 2017         507 30-Apr-2017           10-5-7017300-0316         UTILITIES         HYDO2           HYDO2         HYDRO ONE NETWORKS         495 30-Apr-2017           10-5-7017300-0316         UTILITIES         10-5-7017300-0316           10-5-7017300-0316         UTILITIES         10-5-7017300-0316           10-5-7017300-0316         UTILITIES         467 25-Apr-2017           10-5-7017300-0316         UTILITIES         467 25-Apr-2017           10-5-7017300-0316         UTILITIES         467 25-Apr-2017           10-5-7017300-0316         UTILITIES         472 30-Apr-2017           10-5-7017300-0316         UTILITIES         Department Totals :           UN01         UNION GAS LTD         472 30-Apr-2017           10-5-7017300-0316         UTILITIES         Department Totals : <t< td=""><td></td></t<>			
DEPARTMENT         7017135         DUFFY'S PROPERTY           ESS46         ESSEX POWERLINES CORPORATION         507         30-Apr-2017           10-5-7017135-0316         UTILITIES - DUFFY'S PROPERTY         507         30-Apr-2017           Department         Totals :	 		
DEPARTMENT         T V117135         DUFFYS PROPERTY           ESS46         ESSEX POWERLINES CORPORATION         507         30-Apr-2017           10-5-7017135-0316         UTILITIES - DUFFY'S PROPERTY         507         30-Apr-2017           Department Totals			
APR 2017       ELECTRICITY, WATER & SEWAGE APR 2017       507       30-Apr-2017         10-5-7017135-0316       UTILITIES - DUFFY'S PROPERTY       Department Totals :         DEPARTMENT       7017300       LIBRO         ESS46       ESSEX POWERLINES CORPORATION       APR 2017       507       30-Apr-2017         10-5-7017300-0316       UTILITIES       HYDRO ONE NETWORKS       APR2017       LIBRO USAGE       495       30-Apr-2017         10-5-7017300-0316       UTILITIES       UTILITIES       495       30-Apr-2017       10-5-7017300-0316       UTILITIES         10-5-7017300-0316       UTILITIES       495       30-Apr-2017       10-5-7017300-0316       UTILITIES         PEP01       PEPSI BOTTLING GROUP (CANADA) CO       467       25-Apr-2017         10-5-7017300-0316       UTILITIES       472       30-Apr-2017         10-5-7017300-0316       UTILITIES       472       30-Apr-2017         10-5-7017300-0316       UTILITIES       472       30-Apr-2017         10-5-7017300-0316       UTILITIES       Empartment Totals :       Empartment Totals :       Empartment Totals :         UNI01       UNION GAS LTD       472       30-Apr-2017       10-5-7017300-0316       UTILITIES       Empartment Totals :       Empartment Totals :       <			
10-5-7017135-0316       UTILITIES - DUFFY'S PROPERTY         Department Totals :         Department Totals :         DEPARTMENT 7017300         LIBRO         ESS46       ESSEX POWERLINES CORPORATION         APR 2017       ELECTRICITY, WATER & SEWAGE APR 2017       507       30-Apr-2017         10-5-7017300-0316       UTILITIES         HYDO2       HYDRO ONE NETWORKS         APR2017       LIBRO USAGE       495       30-Apr-2017         10-5-7017300-0316       UTILITIES         10-5-7017300-0316       UTILITIES         PEP01       PEPSI BOTTLING GROUP (CANADA) CO         17563010       CONCESSION PURCHASE       467       25-Apr-2017       10-5-7017300-0316       UTILITIES         UNIO1       UNION GAS LTD         APR 2017       APR 2017       20 -Apr-2017       10-5-7017300-0316       UTILITIES         UNIO1       UNIO1       APR 2017       Apr-2017 <td <="" colspan="2" td=""><td></td></td>	<td></td>		
Department         Totals :           DEPARTMENT         7017300         LIBRO           ESS46         ESSEX POWERLINES CORPORATION           APR 2017         ELECTRICITY, WATER & SEWAGE APR 2017         507         30-Apr-2017           10-5-7017300-0316         UTILITIES         495         30-Apr-2017           10-5-7017300-0316         UTILITIES         495         30-Apr-2017           10-5-7017300-0316         UTILITIES         495         30-Apr-2017           10-5-7017300-0316         UTILITIES         467         25-Apr-2017           10-5-7017300-0316         UTILITIES         467         25-Apr-2017           10-5-7017300-0316         UTILITIES         467         25-Apr-2017           10-5-7017300-0316         CONCESSION PURCHASE         467         25-Apr-2017           10-5-7017300-0384         CANTEEN PURCHASES Bus&Dev         467         25-Apr-2017           10-5-7017300-0316         UTILITIES         472         30-Apr-2017           10-5-7017300-0316         UTILITIES         Department Totals :	30-Apr-2017		
DEPARTMENT         7017300         LIBRO           ESS46         ESSEX POWERLINES CORPORATION           APR 2017         ELECTRICITY, WATER & SEWAGE APR 2017         507         30-Apr-2017           10-5-7017300-0316         UTILITIES         495         30-Apr-2017           10-5-7017300-0316         UTILITIES         407         25-Apr-2017           10-5-7017300-034         CANTEEN PURCHASES Bus&Dev         407         25-Apr-2017           10-5-7017300-034         CANTEEN PURCHASES Bus&Dev         407         25-Apr-2017           10-5-7017300-0316         UTILITIES         407         25-Apr-2017           10-5-7017300-0316         UTILITIES         472         30-Apr-2017           10-5-7017300-0316         UTILITIES         472         30-Apr-2017           10-5-7017300-0316         UTILITIES         472         30-Apr	437.14		
DEPARTMENT       7017300       LIBRO         ESS46       ESSEX_POWERLINES CORPORATION       APR 2017       SEC TRICITY, WATER & SEWAGE APR 2017       507       30-Apr-2017         10-5-7017300-0316       UTILITIES       UTILITIES       30-Apr-2017       10-5-7017300-0316       10-5-7017300-0316       10-5-7017300-0316       10-5-7017300-0316       10-5-7017300-0316       UTILITIES       10-5-7017300-0316       10-5-7017300-0316       10-5-7017300-0316       10-5-7017300-0316       10-5-7017300-0316       10-5-7017300-0316       10-5-7017300-0316       25-Apr-2017       10-5-7017300-0316       25-Apr-2017       10-5-7017300-0316       10-5-7017300-0316       10-5-7017300-0316       25-Apr-2017       10-5-7017300-0316       10-5-701730-0316       10-5-701730-0316       25-Apr-2017       10-5-7017300-0316       10-5-701730-0316       10-5-701730-0316       10-5-701730-0316       10-5-701730-0316       10-5-701730-0316       10-5-701730-0316       10-5-701730-0316       10-5-701730-0316       10-5-701730-0316       10-5-701730-0316       10-5-701730-0316       10-5-701730-0316       10-5-701730-0316       10-5-701730-0316       10-5-701730-0316	437.14		
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# The Corporation of The **Town of Amherstburg**

May 26, 2017

Dear Mayor and Members of Town Council,

At its meeting on May 17, 2017, the Amherstburg Accessibility Advisory Committee discussed the Town's ongoing project of replacing the interlock brick sidewalks with concrete sidewalks.

The committee members would like to thank the Mayor and Members of Town Council for recognizing the need to ensure that the sidewalks throughout the Town of Amherstburg are safe and accessible for all residents.

Sincerely,

The Amherstburg Accessibility Advisory Committee Bill Whittall – Chair Ken Houston – Co-Chair Angela Kelly Andy Bolley Justine Silvaggio Marie Allen Councillor Rick Fryer Staff Liaison – Dawne Homenuik

> Website: www.amherstburg.ca 271 SANDWICH ST. SOUTH, AMHERSTBURG, ONTARIO N9V 2A5 Phone: (519) 736-0012 Faxp(519) 736-5403 TTY: (519)736-9860



# Legal and Clerks Services

Office of the City Clerk PO Box 3012, 50 Church Street St. Catharines, ON L2R 7C2 Phone: 905.688.5600 Fax: 905.682.3631 TTY: 905.688.4TTY (4889)

May 18, 2017

The Right Honourable Justin Trudeau Sent via email: justin.trudeau@parl.gc.ca Office of the Prime Minister 80 Wellington Street Ottawa, ON K1A 0A2

### Re: Resolution – Canada's 150<sup>th</sup> Birthday – Request to Waive Taxes Our File No. 35.11.2

Please be advised that the Council of the City of St. Catharines, at its regular meeting held on May 8, 2017, gave consideration to a motion from the Township of Adjala - Tosorontio, with regard to their request to waive the taxes payable on purchase of a Canadian flag or Canada 150<sup>th</sup> Anniversary flag.

The Mayor and Members of Council passed the following motion, Moved by Councillor Britton:

"That Council support the resolution from the Township of Adjala – Tosorontio, regarding the waiving of taxes on the purchase of a Canadian flag or Canada 150 Anniversary Flag for Canada's 150th Birthday, and forward our support to the Government of Canada and back to the originating township; and

That staff contact all Niagara MP's to inquire if their offices provide flags to residents for free; and

That all Canadian Flags are made in Canada. FORTHWITH"

Should you have any questions, please do not hesitate to contact me at extension 1506.

Bonnie Nistico-Dunk

cc Township of Adjala-Tosorontio (email) Hon. Kathleen Wynne, Premier (email) Ontario Municipalities (email)



No. 19

Date: May 15, 2017 Moved by: Seconded by:

**WHEREAS** the Council of the Town of Shelburne would like to acknowledge the sacrifice made by many Canadians who died while serving our Country during conflicts abroad;

**AND WHEREAS** the Council of the Town of Shelburne would like to be champions of the #150Tree Initiative by planting a Hero Tree along the Highway of Heros;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Town of Shelburne authorizes the purchase of a "Hero Tree" in the amount of \$150.00;

**AND FURTHER THAT** the Council of the Town of Shelburne challenges every municipality in the Province of Ontario to do the same.

Carmed

Requested Vote to be recorded

[]Yes

[ ] No

Mayor Bennington Councillor Benotto Councillor Chambers Deputy Mayor Dunlop Councillor Egan Councillor Mills Councillor Sample	Yea [ ] [ ] [ ] [ ] [ ] [ ]	Nay [ ] [ ] [ ] [ ] [ ]
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# **MUNICIPALITÉ · EAST FERRIS · MUNICIPALITY**



390 HIGHWAY 94, CORBEIL, ONTARIO P0H 1K0 TEL.: (705) 752-2740 FAX.: (705) 752-2452 Email: municipality@eastferris.ca

> REGULAR COUNCIL MEETING HELD May 23<sup>rd</sup>, 2017

No. 2017-174

Moved by Councillor Champagne

Seconded by Councillor Rochefort

THAT Council for the Municipality of East Ferris supports the letter from Cheryl Gallant, Member of Parliament regarding the Trudeau Liberals removing the tax-exempt portion of remuneration paid to local officials from their 2017 Federal Deficit Budget;

AND FURTHER that copies of this resolution be forwarded to Premier of Ontario, Kathleen Wynne, Local MP, Anthony Rota and Ontario municipalities.

Carried Mayor Vrebosch

CERTIFIED to be a true copy of Resolution No. 2017-174 passed by the Council of the Municipality of East Ferris on the 23<sup>rd</sup>, day of May, 2017.

Mónica L. Hawkins, AMCT Clerk



MUNICIPALITY OF EAST FERRIS MUNICIPALITY OF EAST FERRIS MAY 0 2 2017 RENFREW-NIPISSING-PEMBROKE www.cherylgallant.com

April 12th, 2017

Clerk-Treasurer East Ferris Township 390 Highway 94 Corbeil, Ontario, P0H 1K0

Dear Clerk-Treasurer,

As you may be aware, the 2017 Federal Deficit Budget raises personal taxes by targeting all municipal politicians, school board trustees, and elected members of municipal utilities boards, commissions, and corporations.

On Page 208 of the budget, the Trudeau Liberals removed the tax-exempt portion of remuneration paid to local officials.

Introduced in 1947 under the federal *Income Tax Act*, the purpose of the one-third tax-free expense allowance was to provide "an allowance for expenses incidental to the discharge of the person's duties as an elected officer."

Unlike some elected officials in cities who receive office budgets, car and expense allowances as well as sixdigit salaries, this is not the case with most municipal politicians I know, with a majority of our councillors receiving a base salary of less than \$20,000.

As it was described to me by a local Mayor about this tax grab:

"Most municipal Council members in rural areas are already very poorly compensated for the work they do in their communities. As Mayor my hourly compensation is well below minimum wage. I make far less than any other municipal staff person working similar hours on behalf of the municipality. It is extremely difficult to attract good candidates into municipal politics now. Removing the 1/3 tax exemption on Council remuneration without compensating for that loss will make it nigh on impossible."

It is the expectation of debt-obsessed Ottawa that remuneration will be "grossed-up" (increasing the salary to offset the increased tax payment) so as not to impact the take-home pay received by a mayor and councillors. This in turn will boost individual tax bills for elected officials as well as costs to ratepayers, who are already struggling with increasing property taxes.

Rather than curbing the abuse of taxpayer money this tax grab claims to stop, by eliminating the tax-free provision, Municipalities will no longer be required to review their remuneration by law at a public meeting once during their four-year term.

Municipalities will now be forced to divert funds which would be spent on roads, bridges or clean water to reimbursing elected officials. This, along with the increased borrowing costs associated with the federal government's infrastructure bank scheme, will place increased pressure to raise property taxes, making home ownership more unaffordable.

This tax grab is an unfair burden on Canadian Municipalities and local ratepayers. The Trudeau Liberals need to be told their spending problem cannot be solved on the backs of home owners struggling to make ends meet.

Sincerely,

Thiry Lallant

Cheryl Gallant, M.P. Renfrew—Nipissing—Pembroke CG:sf

Cheryl Gallant, M.P.	自动的
Constituency Office	
84 Isabella St. Pembroke, ON, K8A 5S5	
(Tel) 613-732-4404	
(Fax) 613-732-4697	日前國國語日

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### AMHERSTBURG COMMITTEE OF ADJUSTMENT

Minutes of a meeting of the Amherstburg Committee of Adjustment held Tuesday, March 28, 2017 at 7:30 a.m. in the Council Chambers.

Present: D. Cozens, S. Ducedre, M. Prue, D. Shaw, A. Smith

Also Present: R. Belanger, Secretary/Planner

Introductions of the Committee members and administration.

### DISCLOSURE OF INTEREST

There were no disclosures of interest.

### ADOPTION OF MINUTES

Moved by A. Smith Seconded by S. Ducedre

That the Committee move approval of the minutes held February 28, 2017.

-Carried-

APPLICATIONS

(1) <u>A/4/17</u>

Robert & Denise Bondy 305 Ramsay St 3729-110-000-07600

Public in Attendance: Robert Bondy, Mr. P. Fernandez, Lila Renaud, Terry Edwards

The applicant is requesting relief from Zoning By-law 1999-52, as amended, Section 3(1)(b), to permit the construction of a single detached dwelling with a 2,509 sq ft footprint. Relief is being requested from Section 12(3)(g) which permits a maximum lot coverage of 40%. The proposed total new development will have a lot coverage of 52.2%. Therefore, the applicant is requesting relief of 12.2%.

The subject property is designated Heritage Residential and zoned Residential Heritage (RH) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies circulated:

- (i) Letter dated February 21, 2017 from the Essex Region Conservation Authority -The above noted lands are **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from the ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06). There are no concerns relating to stormwater management and no objections to the application with respect to natural heritage policies.
- (ii) Email dated February 15, 2017 from the Chief Building Official Roof drainage should be tied to the storm sewer through gutters and downspouts. Rear yard drainage should also be provided.

- (iii) Email dated February 15, 2017 from Deputy Chief/ Fire Prevention & Inspection Officer – Amherstburg Fire has no objection to the application
- (iv) Letter from Lila Renaud In the correspondence Ms. Renaud states that she is concerned about the condition of the soil on the subject property, conformity with the design of the neighbouring homes, fencing, and the impact on a tree at the back of her property.
- (v) Planning Report dated March 21, 2017 from Rebecca Belanger.

Committee Discussion:

Mr. Bondy stated that the lot itself is 40'x121' and the house is technically a ranch style, he states that he believes it will fit in with the neighbourhood. The Chairman verified that there are no existing buildings on the property and that this is where the home was demolished. The Committee also questioned components of the design including the stairs at the rear as a grade entrance to the basement. Member Prue questioned how the access to the attic is gained and the applicant identified that there is a door and that the dormer is decorative only. Mrs. Lila Renaud, a neighbour to the south stated that for a period of time the home was not connected to the sanitary sewer and she believes that sewage was buried and states concerns with the quality of the soil. The Committee identified that the quality of the soil is outside of the mandate of the Committee and direct the Planner to make a note of this item in the minutes. The Committee questioned Mrs. Renaud regarding the items in her letter. The Chairman asked Mrs. Renaud whether she has seen what the house will look like as she had made a note of this in her letter. There was discussion regarding the installation of a fence as Mrs. Renaud noted that in her letter. Mr. Bondy said he would install the fence if Mrs. Renaud prefers. The Committee recommended that a surveyor stake out the fence. Member Shaw questioned the applicant on how he proposes to build and not encroach on the neighbouring lots. Mr. Fernandez stated that the setbacks are not uncommon and are built within regularly. He stated that this will not be an issue. The Committee guestioned the length of the driveway and it was stated to be 14ft. The Committee further questioned the distance to the sidewalk and there was no confirmation. Chairman Cozens stated that the parking space is too short. Member Ducedre identified that parking of cars cannot be blocking the sidewalk. There was some discussion about removing the garage to reduce the request for lot coverage. Mr. Fernandez pulled out another alternative which featured 47.5% lot coverage rather than 52.2%. He stated that the difference was that only a portion of the terrace is covered. Member Ducedre stated that this design is not minor either. The Chairman questioned whether the garage could be smaller and the terrace reduced.

A motion for a ten minute recess was put forth by Member Prue and seconded by D. Shaw. After the return to the meeting, the Chairman questioned the applicant and his designer where they were at and they had proposed to reduce the lot coverage by 450 sq.ft. removing an amount of the covered porch in back and putting the grade entrance stair in the garage. Member Ducedre suggested that a decision could not be made today as they need an actual proposal in front of them to review. The Chairman summarized the concerns including the north sideyard encroachments, short parking space, percentage of lot coverage and the requirement to know the distance between the garage and the sidewalk.

After a discussion the following resolution was put forth:

Moved by M. Prue Seconded by S .Ducedre

That Application A/4/17 be deferred.

- Carried-

March 28, 2017 COA Minutes Page 3

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, moved to defer the application to a future meeting pending further discussion with the Town of Amherstburg Planning Department and the preparation of revised building plans. The Committee was of the opinion that the application as proposed did not meet the four tests of a minor variance. The Committee received and considered written submissions pertaining to the minor variance application.

### NEXT MEETING

The next meeting is scheduled for Tuesday, April 25, 2017 at 7:30 a.m.

### ADJOURNMENT

The meeting adjourned at 8:45 am.

Chairman- Dave Cozens

Belanger Secr



# JOINT POLICE ADVISORY COMMITTEE

# Thursday, April 27, 2017 4:30 PM

Town Hall, 271 Sandwich Street South, Amherstburg

# MINUTES

PRESENT	John Miceli, Chair Tim Berthiaume Rick Fryer Steve Owen (Police Association Alternate) Bob Rozankovic Pat Simone
	Tammy Fowkes, Secretary
ABSENT	Jason Lavigne

### CALL TO ORDER

The Chair called the meeting to order at 4:30 p.m.

### **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

There were no disclosures of pecuniary interest noted.

### ACCEPTANCE OF THE AGENDA

Moved by Bob Rozankovic Seconded by Tim Berthiaume

### That the agenda be accepted as presented.

The Chair put the Motion.

Motion Carried

### ADOPTION OF THE PREVIOUS MINUTES

Moved by Tim Berthiaume Seconded by Bob Rozankovic

That the JPAC Minutes of January 16, 2016 BE ADOPTED as presented.

The Chair put the Motion.

**Motion Carried** 

### ORDER OF BUSINESS

### 5.1 MPM Consulting

Michael Mitchell, MPM Consulting, was present to discuss the Service Delivery consultation services.

Mr. Mitchell advised the committee that he would like to prepare a rough draft of the RFP to present to the committee before public consultation.

Discussion ensued with respect to the items to be included in the draft RFP.

Tm Berthiaume advised the committee that the OPP Costing is in the queue and it is estimated to be completed in the fall of 2017.

The Chair provided the committee with recent correspondence from the Ontario Civilian Police Commission (*attached*, *dated April 13, 2017*) regarding the City of St. Mary's request for Approval of the *Police Services Act* to Contract with the City of Stratford/Stratford Police Service. Discussion ensued with respect to the outcome of the St. Mary's case.

Mr. Mitchell stated that he will present the rough draft RFP to the committee at their next meeting and then discuss the next steps at that meeting.

### ADJOURNMENT

Moved by Tim Berthiaume Seconded by Bob Rozankovic

That the Committee rise and adjourn at 5:58 p.m.

The Chair put the Motion.

**Motion Carried** 

Miceli, Chair

Tammy Fowkes, Secretary

Joint Police Advisory Committee (JPAC) Minutes Thursday, April 27, 2017



# ONTARIO CIVILIAN POLICE COMMISSION

- DATE: 13 April 2017
- CASE NAME: St. Marys' Request for Approval under s. 5(1)(6) of the *Police Services Act* to Contract with the City of Stratford/Stratford Police Service
- FILE: 2017-ADJ-006

# In the Matter of the City of St. Marys' Request for Approval under s. 5(1)(6) of the Police Services Act, R.S.O. 1990, c. P.15 to Contract with the City of Stratford/Stratford Police Service

# <u>ORDER</u>

1. The Town of St. Marys is currently policed by the Ontario Provincial Police, but is seeking to contract for services with the City of Stratford. If St. Marys was geographically contiguous to Stratford or with an area policed by the Stratford Police Service, the Town could simply contract with Stratford for policing services pursuant to s. 5(1)(4) of the *Police Services Act* (the "PSA"). Because there is no contiguity, St. Marys seeks the approval of the OCPC,

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pursuant to s. 5(1)(6) of the PSA to "...adopt a different method of providing police services".

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2. For the reasons set out below, the OCPC approves St. Marys' proposal to provide police services by contracting with the City of Stratford for policing services to be provided by the Stratford Police Service, subject to receipt by the OCPC of the final agreement between St. Marys and the City of Stratford/Stratford Police Service.

# Background: Municipal Responsibilities in Relation to Providing "Adequate and Effective Policing"

- 3. S.4(1) of the PSA provides: "Every municipality to which this subsection applies shall provide adequate and effective police services in accordance with its needs." Generally, the subsection applies to both upper- and lower-tier municipalities throughout Ontario.
- 4. Pursuant to S.5(1) a municipality must provide policing services through one of the following six methods:
  - i. The council may establish a police force, the members of which shall be appointed by its police services board under clause 31 (1) (a).
  - ii. The council may enter into an agreement under section 33 with one or more other councils to constitute a joint board and the joint board may appoint the members of a police force under clause 31 (1) (a).

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iii. The council may enter into an agreement under section 6 with one or more other councils to amalgamate their police forces.

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- iv. The council may enter into an agreement under section 6.1 with the council of another municipality to have its police services provided by the board of the other municipality, on the conditions set out in the agreement, if the municipality that is to receive the police services is contiguous to the municipality that is to provide the police services or is contiguous to any other municipality that receives police services from the same municipality.
- v. The council may enter into an agreement under section 10, alone or jointly with one or more other councils, to have police services provided by the Ontario Provincial Police.
- vi. With the Commission's approval, the council may adopt a different method of providing police services.
- 5. S. 27 further requires every municipality that maintains its own police service to establish a police services board. Pursuant to s. 31, police services boards (PSBs) are further vested with responsibilities for the provision of "adequate and effective police services in the municipality".

### **Request from St. Marys, Ontario**

- 6. Currently, the Town of St. Marys discharges its responsibility for providing police services pursuant to s. 5(1)(5): It is party to a contract with the Ontario Provincial Police (OPP). St. Marys has a PSB, with duties largely as set out in s. 10(9) of the PSA.
- 7. St. Marys is seeking to terminate its contract with the OPP and enter into a new contractual arrangement with the City of Stratford. Under the proposed new arrangement, the Stratford Police Service (SPS) would provide policing for St. Marys.
- 8. As noted, municipalities are responsible for providing adequate and effective police services pursuant to s. 4.1 of the PSA and they may decide which method of discharging this responsibility is appropriate, whether it be maintenance of a police service, contracting with the OPP, contracting with another contiguous municipality or another method.
- 9. Under s. 5(1) of the PSA, municipalities generally do not require approval from the OCPC in relation to their policing arrangements. In the current situation, for example, St. Marys would be able to enter a contractual arrangement with Stratford without any OCPC approval, but for the fact that they are not geographically contiguous municipalities. Under s. 5(1)(4) and s. 6.1, contiguity is a prerequisite for contractual agreements between municipalities.

10. However, s. 5(1)(6) allows municipalities to seek OCPC approval for alternative methods of providing police services: The council "...may adopt a different method of policing with the approval of the Ontario Civilian Police Commission."

## OCPC Process in Relation to s. 5(1)(6) Approval

- 11. While s. 5(1)(6) requires OCPC approval where a municipality seeks to provide police services in an alternative way, the subsection sets out no procedural or process requirements for the OCPC to follow in considering a request. The provision does not require a hearing or a public meeting.
- 12. In the present case, the OCPC asked the City of St. Marys to provide a written submission setting out the proposed policing arrangement.
- 13. For reasons set out below, the OCPC grants approval to the City of St. Marys to enter into the proposed arrangement with Stratford. For the purpose of transparency, the OCPC has issued a public decision in relation to the approval.
- 14. S. 5(1)(6) does not set out any specific test for the OCPC to apply in determining whether or not to grant an approval under s. 5(1)(6). Decisions relating to provision of policing services in Ontario must be made with reference to the "adequacy and effectiveness" standard set out in the PSA.
- 15. However, a plain reading of the PSA places primary responsibility for providing adequate and effective police services on municipalities. As previously noted, s. 4 of the

PSA provides: "Every municipality to which this subsection applies shall provide adequate and effective police services in accordance with its needs." S. 4(2) goes on to describe minimum standards for adequate and effective policing as including: "...1. Crime prevention. 2. Law enforcement. 3. Assistance to victims of crime. 4. Public order maintenance. 5. Emergency response."

- 16. In addition to the broad roles of municipalities and PSBs, the "Adequacy and Effectiveness of Police Services" Regulation—O. Reg. 3/99—made under the PSA places many highly-specific responsibilities on chiefs of police in relation to the actual provision of policing in any given municipality. Further, the Minister of Community Safety and Correctional Services has a regulatory role as described in s. 3(2) of the PSA to "... (a) monitor police forces to ensure that adequate and effective police services are provided at the municipal and provincial levels".
- 17. Although the OCPC has a role in relation to "adequacy and effectiveness" of police services, the OCPC must be respectful of the statutory roles of municipalities, PSBs, police services themselves, and MCSCS in this same regard. The only explicit role enumerated for the OCPC in relation to "adequate and effective" is set out in s. 9(2) of the PSA. That subsection provides that if the Commission finds that a municipal police force is not providing adequate and effective police services or is not complying with the PSA or regulations, it may communicate that finding to the board of a municipality and direct the board to take the measures that the Commission considers necessary. As with s. 5(1)(6), the provision sets out no specific process that the OCPC must

follow to make a determination and provides no other guidance. In a related vein, s. 23 and s. 24 of the PSA allow the OCPC to take certain measures where a PSB or municipal police force "...has flagrantly or repeatedly failed to comply with prescribed standards of police services".

## **Decision in Relation to the Request for St. Marys**

- 18. After careful review of the proposal from St. Marys, the OCPC grants its consent pursuant to s. 5(1)(6) of the PSA for the Town of St. Marys to contract with the SPS for policing services. The Town of St. Marys has provided a highly-detailed proposal in support of its request for approval.
- 19. At the outset, it should be made clear that the OCPC has no statutory role to play in relation to St. Marys' decision to cease contracting with the OPP. Municipalities do not have to seek approval from the OCPC to contract with the OPP or terminate a contract. In any case, St. Marys indicates that it has given notice to the OPP that it is undertaking a review of alternate policing options and may not be renewing its current contract which is set to expire on December 31, 2017.
- 20. The St. Marys' proposal sets out a detailed explanation of why it reviewed its existing policing model. The explanation provided significant background information for the OCPC on how St. Marys came to its decision and discussed its concerns about local service levels and needs. The proposal also sets out the various options considered in relation to provision of police services. For example, St. Marys has considered establishing its own police service. This said, decisions about

how to provide policing services in local communities are primarily decisions to be made by municipalities themselves and/or their respective PSBs. Except in extraordinary situations where the OCPC's intervention is necessary pursuant to s. 9 or s. 23 or 24 of the PSA, it is generally not appropriate or necessary for the OCPC to second-guess policy and fiscal choices made by municipalities and/or PSBs in accordance with their statutory roles under the PSA.

- 21. In the present case, the first issue to be considered is whether or not the OCPC has the authority to approve the St. Marys proposal. The language of s. 5(1) is clear in this regard. S. 5(1)(1)-(5) set out a number of options for police services that municipalities may choose on their own without OCPC approval. S. 5(1)(6) allows municipalities to go with a different method of providing police services, provided the OCPC approves. Neither s. 5(1)(6) itself nor any other provision of the PSA or the regulations set out any restrictions or limits, whatsoever, on the "different methods" that may be approved pursuant to the subsection.
- 22. In the absence of any statutory or regulatory guidance for the OCPC in making a decision under s. 5(1)(6), the OCPC has considered whether or not, on its face, the St. Marys/Stratford proposal would violate the PSA or fail to constitute "adequate and effective" policing. The most important feature considered in this regard is the confirmation by St. Marys and the proposed contract police service, the SPS, that delivery of police services in St. Marys will be fully compliant with O. Reg. 3/99, Adequacy and Effectiveness of Police Services. Following the takeover of policing by the SPS, the SPS will obviously remain bound by all provisions of the

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PSA and its regulations in relation to all of its activities, in both Stratford and St. Marys. This means that the SPS will continue to be subject to oversight by MCSCS and will have to maintain compliance at all times with O. Reg. 3/99 and all other applicable standards. The OCPC's approval of the St. Marys proposal is contingent on this commitment to ongoing compliance with O. Reg. 3/99 by the SPS.

- 23. Given the lack of contiguity between St. Marys and Stratford, the proposal notes that "...there is a natural concern that responses to calls for service will be delayed". The proposal goes on to indicate that St. Marys is currently served by an OPP detachment located 20.1 KM away from St. Marys, while the Stratford police headquarters is 20.3 KM away. The proposal further indicates that the SPS would have an officer stationed in St. Marys at all times, while the OPP does not necessarily have an officer in town at all times. St. Marys has clearly turned its mind to the issue of response time and considers policing by the SPS to provide for response times which are adequate.
- 24. The proposal makes note of public support for the initiative to contract with the SPS. The proposal indicates that a public meeting was held in January 2017 to discuss the contracting proposal. The proposal also indicates that councillors believe the change to be well-supported. The central point, from the perspective of the OCPC however, is that the decision on contracting with SPS is made by the St. Marys Town Council, the duly-elected representatives of the people of the Town. As noted previously, s. 4 of the PSA provides: "Every municipality to which this subsection applies shall provide adequate and effective police services in

accordance with its needs." Broad decisions about how to provide policing services are clearly those of municipalities.

- 25. Finally, St. Marys' proposal notes the financial risk of a significant policing event, such that St. Marys would be required to pay additional fees to the SPS. The decision that the financial risk is manageable is a decision that is solely and squarely within the ambit of the municipal government. The OCPC has no role to play in this regard and takes no position on the issue.
- 26. The OCPC notes that under the St. Marys proposal, a Community Policing Advisory Committee (CPAC) would be established. The CPAC would be established and appointed by St. Marys. The CPAC would meet monthly with the Chief of the SPS and would have a role akin to that of the current St. Marys' Board under s. 10(9) of the PSA. Establishment of a CPAC would also be analogous to the appointment of an advisor under s. 6.1(2) of the PSA.

Under s. 6.1(2) of the PSA, a contiguous municipality contracting with a neighbouring police service would be entitled to appoint a person to advise the neighbouring board about objectives and priorities. The OCPC does not object to the proposal to create a CPAC, with the proviso that the principles in s. 6.1(3) and (4) should be applied when creating the CPAC, e.g., the term of office for members of the CPAC should not exceed the term of office of the council appointing the members.

Of greater significance, the document establishing terms of reference for the CPAC should be consistent with the PSA in

relation to restrictions on interference with day-to-day operations. For example, similar to s. 31(4) of the PSA, it should be made clear that the role of the CPAC is not to direct, or purport to direct, the chief of police with respect to specific operational decisions or day-to-day operations. Similar to s. 31(3), it should be made clear that the CPAC and individual members of the CPAC may not give orders or directions to other members of the SPS.

27. The OCPC therefore approves the proposal put forth by St. Marys to adopt a different method of policing pursuant to s. 5(1)(6) of the PSA subject to the receipt by the OCPC of the final agreement between St. Marys and the City of Stratford/Stratford Police Service.

**DATED** at Toronto, this 13<sup>th</sup> day of April 2017.

D. S. Joranne

D. Stephen Jovanovic Associate Chair

# Amherstburg Accessibility Advisory Committee

# May 17, 2017 at 4:30 p.m. Town Hall – Board Room

# **MINUTES**

#### PRESENT

Bill Whittall, Chair Ken Houston, Co-Chair Andrew Bolley Marie Allen Angela Kelly Justine Silvaggio

Staff Liaison - Dawne Homenuik John Miceli, CAO

#### ABSENT

**Councillor Rick Fryer** 

#### CALL TO ORDER

The Chair called the meeting to order at 4:37 p.m.

#### **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

There were no disclosures of pecuniary interests noted.

#### ACCEPTANCE OF AGENDA

Moved by: Justine Silvaggio Seconded by: Andy Bolley

# That there are no required changes and the agenda BE ACCEPTED as presented.

The Chair put the Motion.

Motion Carried

#### MINUTES OF PREVIOUS MEETING

Moved by: Andy Bolley Seconded by: Angela Kelly That the minutes of the meeting of the AAAC held on March 22, 2017, at 4:30 p.m. be adopted as printed and circulated (*copy attached for reference*), and further that the minutes be signed by the Chair or Co-Chair.

The Chair put the Motion.

#### Motion Carried

#### ORDER OF BUSINESS

1. John Miceli, CAO – Sidewalk extension from Lowes Sideroad to Seasons Retirement Home

John spoke to the committee regarding the sidewalk extension from Lowes Sideroad to Seasons Retirement Home. He relayed to the committee all the information he had from Council and AAAC minutes. The members thanked John for attending and providing information to them.

2. Rick Daly, Manager of Recreation Services – Public Skating Policy

Rick Daly was unable to attend and will be at the July 19 meeting.

3. Site Plan – 433 Sandwich Street South – Home Health Centre

Andy Bolley moved, Justine Silvaggio seconded:

That the committee has no new concerns for the Planning Department regarding the revised site plan for 433 Sandwich Street South.

The Chair put the Motion.

#### Motion Carried

4. Site Plan – 365 Sandwich Street South

Angela Kelly moved, Justine Silvaggio seconded:

That the committee has no comments or concerns for the Planning Department regarding the site plan for 365 Sandwich Street South.

The Chair put the Motion.

#### **Motion Carried**

5. Site Plan – 8728 Howard Avenue – G-L Heritage Brewing Co.

Justine Silvaggio moved, Andy Bolley seconded:

# That the committee has no comments or concerns for the Planning Department regarding the site plan for 8728 Howard Avenue.

The Chair put the Motion.

Motion Carried

6. Building audits

Angela Kelly moved, Justine Silvaggio seconded:

That the committee will accept the building audits at the next meeting (July 19) and will go into the buildings provided there have been changes made and the committee has been notified of those changes. If no changes have been made, the pre-existing audits completed in 2015/2016 can be used and that will be written on the audit forms.

The Chair put the Motion.

**Motion Carried** 

Justine Silvaggio moved, Angela Kelly seconded:

To have Dawne or a member of Town Council make contact with other advisory committees throughout Windsor-Essex to see how they are operating their building audits.

The Chair put the Motion.

Motion Carried

7. RTT Ad

Marie Allen moved, Justine Silvaggio seconded:

To have Dawne create an RTT ad regarding Community Living Month and the raising of the flag at Town Hall.

The Chair put the Motion.

**Motion Carried** 

#### UNFINISHED BUSINESS

1. Ontario Accessibility Resource Guides

Dawne handed out copies to the committee members and also let them know that there are copies of the guide at Town Hall and the Libro Centre.

#### NEW BUSINESS

1. Making Accessibility Happen Guides

Dawne handed out copies to the committee members.

2. Accessibility Workshop – Moving from Accommodation to Inclusion

Dawne informed the committee members of the workshop taking place in Learnington and will send out the flyer to them via e-mail.

- 3. Justine told the committee that she noticed a parking spot at the Dollar Tree that may or may not be an accessible parking spot; it was difficult to tell because it was not clearly marked. Justine said she would take a picture of the spot after the meeting and send it to Dawne. Dawne will follow-up with the By-law and Licensing Department to see where they are with the Accessible Parking Initiative that began in the fall.
- 4. The committee discussed writing a letter to Town Council thanking them for replacing the interlock brick sidewalks with concrete sidewalks.

Ken Houston moved, Justine Silvaggio seconded:

To have Dawne write a letter to Council thanking them for going forward with the project of replacing the interlock brick sidewalks with concrete sidewalks.

The Chair put the Motion.

#### **Motion Carried**

#### NEXT MEETING DATE

July 19, 2017 at 4:30 p.m. Town Hall, Board Room

#### **ADJOURNMENT**

Moved by: Justine Silvaggio Seconded by: Marie Allen

#### That the meeting adjourn at 5:26 p.m.

The Chair put the Motion.

Motion Carried

Chair – Bill Whittall

Secretary – Dawne Homenuik



## TOWN OF AMHERSTBURG DRAINAGE BOARD Tuesday, June 6, 2017 6:00 PM

Council Chambers, 271 Sandwich Street South, Amherstburg

# **MINUTES**

#### PRESENT

Ron Sutherland, Chair Allan Major, Vice-Chair Bob Pillon Bob Bezaire Brad Laramie

Shane McVitty, Drainage Superintendent & Engineering Coordinator Nicole Humber, Recording Secretary

#### **ABSENT WITH NOTICE**

#### CALL TO ORDER

The Chair called the meeting to order at 6:00 p.m.

#### **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

There were none.

#### MINUTES OF PREVIOUS MEETING

Al Major moved, Bob Bezaire seconded:

#### That the minutes of the previous meeting BE ADOPTED:

#### 1. Drainage Board Meeting Minutes – May 2, 2017

The Chair put the Motion.

#### **Motion Carried**

#### 4. CONSIDERATION OF ENGINEER'S REPORT

#### 4.1 White Drain Outlet

David Basilious from Baird AE provided the Board with a brief overview of the revised assessment schedule report for the White Drain Outlet. The assessment schedule was revised to accommodate the development of the Kingsbridge Subdivision. As a result, the White Drain watershed has increased approximately 2 hectares. Mr. Basilious explained that the Town can use this updated assessment schedule to assess costs to landowners in the future when there is maintenance completed on the drain. There is no cost to residents at this time, as the Developer is bearing all the costs of this Engineer's Report.

The Chair asked if anyone in the gallery had any questions.

The Board heard from the following:

 Josh Mann – Hilton Court Mr. Mann inquired about the scope of work that would be completed on the White Drain.

Mr. Basilious advised Mr. Mann that there is no work proposed at this time. He also offered clarification of the watershed limits shown within the report.

The Chair asked if the Board Members had any questions.

The Board heard from the following:

• Brad Laramie requested clarification as to why the original assessment schedule was revised, given that he was not a Board Member when the first assessment schedule was considered by the Drainage Board.

Mr. Basilious indicated that the watershed was adjusted due to the development of the Kingsbridge Subdivision, and specifically the arrangement of the storm sewer and storm water management infrastructure within the subdivision.

Bob Pillon moved, Al Major seconded:

#### That:

- 1. The revised engineer's report, prepared by Baird AE on April 25, 2017, for the White Drain Outlet **BE RECEIVED**;
- 2. The revised engineer's report for the Maintenance Schedule of Assessment for the White Drain Outlet **BE CONSIDERED**;
- 3. The **PROVISIONAL ADOPTION** of By-law 2017-03 of the revised engineer's report for the Maintenance Schedule of Assessment for the White Drain Outlet **BE BROUGHT** to the next Regular Council meeting for Council's consideration; and,
- 4. Administration **BE DIRECTED** to schedule the Court of Revision for the revised Maintenance Schedule of Assessment for the White Drain Outlet.

The Chair put the motion.

#### Motion Carried

#### 4.2 Morgan Drain – Main and South Branch

David Basilious from Baird AE provided the Board with a brief overview of the revised assessment schedule report for the Morgan Drain – Main and South Branch. The assessment schedule was revised to accommodate the development of the Kingsbridge Subdivision. Mr. Basilious explained that the Town can use this updated assessment schedule to assess costs to landowners in the future when there is maintenance completed on the drain. There is no cost

to residents at this time, as the Developer is bearing all the costs of this Engineer's Report.

The Chair asked if anyone in the gallery had any questions.

The Board heard from the following:

• Ken Worden – 389 White Crescent

Mr. Worden expressed concern with the lack of maintenance done on the Morgan Drain. He indicated that residents had contacted the Town a couple years ago to request maintenance on the drain and nothing has been done.

Shane McVitty, Drainage Superintendent and Engineering Coordinator advised Mr. Worden that he was not aware of a request for maintenance since he had become Drainage Superintendent a year ago. Mr. McVitty informed Mr. Worden that he would meet with him onsite to discuss maintenance on the drain.

Peter Kosyk – 3875 3<sup>rd</sup> Concession N Mr. Kosyk inquired if any work is proposed for the Morgan Drain and voiced his concern with his maintenance assessment value for future works on the Morgan Drain. He added that he would be upset if his maintenance assessment has increased from the previous Engineer's report as a result of subdivision developments.

Mr. McVitty advised that there presently is no work scheduled or requested for the Morgan Drain. He added that this would change, should a landowner submit a request for maintenance on the drain. Mr. McVitty indicated that the Engineer will look into Mr. Kosyk's assessment and provide comment to Mr. Kosyk with respect to the last engineering report. Mr. Kosyk was advised that if he was unhappy with his assessment he may appeal to the Court of Revision.

The Chair asked if the Board Members had any questions.

The Board heard from the following:

• Bob Pillon asked if trees fell on the developer's side of the drain, would the developer be responsible for clean up.

Mr. McVitty indicated that in any instance where a tree has fallen in a municipal drain or any other maintenance work is required, the Town would follow normal maintenance procedures. This would include using Town resources or soliciting the services of a contractor.

Brad Laramie moved, Bob Bezaire seconded:

#### That:

- 1. The revised engineer's report, prepared by Baird AE on April 25, 2017, for the Morgan Drain Main and South Branch **BE RECEIVED**;
- 2. The revised engineer's report for the Maintenance Schedule of Assessment for the Morgan Drain Main and South Branch **BE CONSIDERED**;
- The PROVISIONAL ADOPTION of By-law 2017-04 of the revised engineer's report for the Maintenance Schedule of Assessment for the Morgan Drain – Main and South Branch BE BROUGHT to the next Regular Council meeting for Council's consideration; and,
- 4. Administration **BE DIRECTED** to schedule the Court of Revision for the revised Maintenance Schedule of Assessment for the Morgan Drain Main and South Branch.

The Chair put the motion.

#### **Motion Carried**

#### 5. ORDER OF BUSINESS

Ron Sutherland advised the Board Members that a letter to Town resident David Mailloux has been included in their information binder and if anyone had any questions regarding same they could speak with Mr. McVitty.

#### 6. NEXT MEETING DATE

Tuesday, July 4, 2017 @ 6:00 p.m.

#### 7. ADJOURNMENT

The meeting adjourned at 6:27 p.m.

Chair – Ron Sutherland

Staff Liaison – Shane McVitty



# The Corporation of The **Town of Amherstburg**

May 31, 2017

Dave Mailloux 500 Alma Street Amherstburg, ON N9V 2Y9

FILE NO: PWD-MD-2016-008

#### SUBJECT: Letter Submitted to Drainage Board and Council

Dear Mr. Mailloux:

Please be advised that your letter dated May 2, 2017, outlining your concerns surrounding the procedures followed for the construction of a new residential access culvert for your property, was included in the minutes from the May 2, 2017 Drainage Board meeting. These minutes were subsequently made part of the May 23<sup>rd</sup> Council meeting agenda and were thereby available for Council's review and consideration. At this meeting, your letter was briefly discussed and clarification was provided by administration in response to Council's questions. Furthermore, at the direction of Council, Administration wishes to herewith respond to your concerns with the intention of providing you with further clarification surrounding the matters raised by your letter.

Any work of improvement that takes place within an existing Municipal Drain (i.e. a drain that has been constructed under a by-law passed according to the provisions of the Drainage Act) must be completed in accordance with the report of an engineer appointed by the Municipality. Roadside ditches within the Town of Amherstburg are not considered to be Municipal Drains and therefore are not governed by the provisions of the Drainage Act. It is for this reason that improvements within a roadside ditch, such as the installation of a new access culvert, do not necessarily require the involvement of an engineer, often making such works less expensive than comparable works within a Municipal Drain.

Your letter has suggested that the Drainage Act be revised, if necessary, to expand on the duties and/or authority of the Drainage Superintendent to deal with revisions or additions to Municipal Drains, and that these revisions or additions could be incorporated under a succeeding engineering report. It should be pointed out, that the Town of Amherstburg does not have the authority to make any changes to the Drainage Act, as it is legislated by the province of Ontario. Any amendments to the Drainage Act, including changes to the roles of the engineer and/or the drainage superintendent, can only be enacted under the authority of the Government of Ontario. Until such time, the Town is bound by the current legislation.

In addition to the hurdles that would have to be cleared to amend the Act, completing improvements to a Municipal Drain without the benefit of an engineer's report is impractical for other reasons. Firstly, the Municipality does not have the required resources to complete such projects. This includes staff, survey

Website: www.amherstburg.ca 271 SANDWICH ST. SOUTH, AMHERSTBURG, ONTARIO N9V 2A5 Phone: (519) 736-0012 Fax equipment and software related design tools. Secondly, as you have pointed out in your letter, any improvement completed by the Town without an engineering report would eventually have to be accepted by an engineer and adopted under an engineering report. This poses a risk, considering that the engineer could take issue with the design, installation, or other aspect of the improvement and decide that the work should not be adopted as part of the drain. In this unwanted situation, the Municipality, and possibly landowners, could be faced with financial liability and/or the replacement or removal of the original drainage work. Lastly, the role of the engineer, as described under Section 11 of the Drainage Act, is to perform the duty assigned "honestly and faithfully, and without fear of, favour to or prejudice against any person." This section of the Act is included in part to specifically ensure that the engineer complete his work as an independent and impartial consultant. By having a municipal employee take on the duties of the engineer, impartiality could be called into question, thereby threatening the integrity of the processes established under the Drainage Act.

If you have any questions or comments regarding the information provided in this letter, please do not hesitate to contact myself directly.

Respectfully yours,

Shane McVitty, P.Eng Drainage Superintendent & Engineering Coordinator

Encl.

cc: Paula Parker, Municipal Clerk Members of the Town of Amherstburg Drainage Board

#### THE CORPORATION OF THE TOWN OF AMHERSTBURG

#### BY-LAW NO. 2017 - 03

#### By-law to provide for the New Maintenance Schedule for the White Drain Outlet based on the Drainage Report by Baird AE.

**WHEREAS** a new maintenance schedule for the White Drain Outlet was recommended by the Drainage Superintendent and Engineering Coordinator as a result of development changes within the watershed of the drain;

**WHEREAS** Council of the Corporation of the Town of Amherstburg felt it necessary to appoint an engineer for the purpose of preparation of an engineer's report for a new maintenance schedule under section 76 of the Drainage Act;

**WHEREAS** Council of the Corporation of the Town of Amherstburg has authorized Halliday Pearson, P. Eng., Baird AE. to prepare a report and said report dated April 25<sup>th</sup>, 2017, can be referenced as Schedule A, as attached hereto;

**AND WHEREAS** the report was considered and adopted by the Amherstburg Drainage Board at the meeting held on Tuesday, June 6<sup>th</sup>, 2017; and,

**NOW THEREFORE** the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

#### 1. AUTHORIZATION

The attached report is adopted and the new maintenance schedule be authorized as specified in the engineer's report

Read a first and second time and provisionally adopted this 12<sup>th</sup> day of June, 2017.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

Read a third time and finally passed this <u>day of</u>, 2017.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

#### THE CORPORATION OF THE TOWN OF AMHERSTBURG

#### BY-LAW NO. 2017 - 04

#### By-law to provide for the New Maintenance Schedule for the Morgan Drain – Main and South Branch Outlet based on the Drainage Report by Baird AE.

**WHEREAS** a new maintenance schedule for the Morgan Drain – Main and South Branch Outlet was recommended by the Drainage Superintendent and Engineering Coordinator as a result of development changes within the watershed of the drain;

**WHEREAS** Council of the Corporation of the Town of Amherstburg felt it necessary to appoint an engineer for the purpose of preparation of an engineer's report for a new maintenance schedule under section 76 of the Drainage Act;

**WHEREAS** Council of the Corporation of the Town of Amherstburg has authorized Halliday Pearson, P. Eng., Baird AE. to prepare a report and said report dated April 25, 2017, can be referenced as Schedule A, as attached hereto;

**AND WHEREAS** the report was considered and adopted by the Amherstburg Drainage Board at the meeting held on Tuesday, June 6<sup>th</sup>, 2017; and,

**NOW THEREFORE** the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

#### 1. AUTHORIZATION

The attached report is adopted and the new maintenance schedule be authorized as specified in the engineer's report

Read a first and second time and provisionally adopted this 12<sup>th</sup> day of June, 2017.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

Read a third time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2017.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

#### CAO Office - Open Council Motions

UFB Item	Assigned to	Assigned date	Due Date	Councillors	MOTION	Dept Comments/Status
20160222-81	John Miceli	22-Feb-16		Pouget/Fryer	present a by-law to designate, under the Ontario Heritage Act, the entire remaining public municipal lands of the King's Navy Yard Park, as described in a report of the Chief Administrative presented at a Regular Council meeting on September 14, 2015, and as recommended by the Heritage Committee on September 17, 2015, and acknowledged by Council on November 23, 2015; and further, That the by-law include the following roll numbers: • 372924 00000 8500 • 372924 00000 8100 • 379911 00000 1900 • 372911 00000 1500 • 372911 00000 1600 • 372911 00000 1400	Administration compiling information for report. Presentation and report to Council scheduled for

#### Engineering and Public Works - Open Council Motions

UFB Item	Assigned to	Assigned date	Due Date	Councillors	MOTION	Dept Comments/Status
EPW 12	Antoniettta Giofu	16-Nov-15		Deputy Mayor DiPasquale/Pouget	Direct Administration to investigate a grant policy to address special benefits such as ashphalt and concrete driveways retroactive to January 1, 2015	Administration compiling information for report
20160509-211	Antoniettta Giofu	09-May-16		Pouget/Meloche	That Administration BE DIRECTED to bring back a report outlining the intended use of "multi-use" sidewalks and further to provide Council with clarification regarding bike regulations on sidewalks.	Administration compiling information for report

#### Finance Department - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
20160627-295	Justin Rousseau	27-Jun-16		Fryer/Pouget	That Administration BE DIRECTED to bring a report regarding internet speeds provided throughout the Town	Administration compiling information

#### Parks, Facilities, Recreation and Culture - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
20160425-156	Rick Daly & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to bring back a report outlining options regarding brick donations.	Administration compiling information for report
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibility of adding present day green spaces.	Administration compiling information for report - Awaiting completion of the Parks Master Plar
20160509-212	Anne Rota	09-May-16		Pouget/Fryer	That the Town fund and erect a plaque in the honour of the late Senator Eugene Whelan and his wife, Mrs. Elizabeth Whelan for their role in entertaining the former Soviet Ambassador Aleksander Yakovlev and Mikhail Gorbachev while visiting our historic Town, marking the location of the "Walk that Changed the World" for consideration and voting at the May 9th, 2016, Regular Council Meeting.	Administration compiling information for report - Update report went to Council <b>September 12</b> , <b>2016</b> .

#### Planning, Development and Legislative Services - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
ECDEV 2	Tony DeThomasis	10-Dec-14			That Council direct Administration to bring a report on the discrepancy between Marsh Drive and Marsh Court, and the process to change the street name.	Policy under development.
20160321-127	Mark Galvin	21-Mar-16		Fryer/Lavigne	That Administration BE DIRECTED to expedite the process of bringing the Sign By-law to Council to be updated and in the interim for the present by-law to be enforced and further that Council gives the Park's Advisory Committee the opportunity to review and offer advice on this new by-law.	Report in progress.
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibly of adding present day green spaces.	In progress - Awaiting completion of the Parks Master Plan

#### Unfinished Business Lists - eScribe as at June 12, 2017

Meeting Type	Meeting Site	Department	Agenda Item	Assigned To	Due Date	Category	Status	Comments	Priority	Description
Special Council Meeting	Special Council Meeting Sep19 2016	Planning, Development & Legislative Services	Removal of Holding Zone for 7809 Howard Ave	Rebecca Belanger, Dawn Morencie, Mark Galvin		None	Incomplete	Resolution # 20160919-372The Emergency Response Plan was requested from the Jones GRoup and has not yet been received.	High	Provide the Emergency Plan and ECA to the residents surrounding 7809 Howard Ave.
Regular Council Meeting	Regular Council Meeting Nov14 2016	CAO	Accessibility Renovation to Municipal Buildings/Infrastructure	Dawn Morencie, Paula Parker	11/17/2016	Report Back	Incomplete	Stems from a discussion with the AAC. John & Rebecca were present for the meeting for the community strat plan. Resolution from AAAC: That Administration develop a policy (that the committee reviews and edits) to ensure the Town is promoting accessibility in the strategic plan and ask that 550,000 a year, starting in the 2017 annual capital budget, be set aside for promoting accessibility in public buildings.	Normal	follow up policy development as per resolution.
Special Council Meeting	Special Council Meeting Nov 29 2016	*	2017 BUDGET DELIBERATIONS	Dawn Morencie		None	Incomplete		Normal	Resolution # 20170110-518 Libro Centre Budget That: 1. The report from the Chief Administrative Officer dated October 21, 2016, regarding the additional Municipal position of Director of Parks, Facilities, Recreation and Culture BE RECEIVED; and, 2. The position BE REFERED back to the CAO for restructurin, of the department and a report brough back to Council. Note: this meeting date says Nov.29th which was the original budget date but this budget discussion actually took place on Jan. 10, 2017.
Regular Council Meeting	Regular Council Meeting Feb27 2017	Final	Carbon Tax Credits for Municipalities	Justin Rousseau, Dawn Morencie		None	Incomplete		Normal	Resolution # 20170227-605 That Administration BE DIRECTED to bring a report back to Council regarding the impact of Carbon Tax CreditsÅ on Town of Amherstburg.
Regular Council Meeting	Regular Council Meeting Feb 27 2017	CAO	Employee Code of Conduct / Committee Structure	Paula Parker	4/13/2017	Report Back	Incomplete		Normal	No formal resolution made Paula to bring back a by-law appointing JPAC committee members if necessary (similar to Emergency Management Committee). And update policies - option 2 of the report
Regular Council Meeting	Regular Council Meeting Mar 20 2017	Final	lopment Charges for 182 Pickering Drive - Steve Newman, S	Dawn Morencie, Rebecca Belanger, Mark Galvin		Report Back	Incomplete		Normal	Administration to bring back report and new development agreement for council consideration.
Regular Council Meeting	Regular Council Meeting Apr 24 2017		NEW BUSINESS	Dawn Morencie, Antonietta Giofu		None	Incomplete		Normal	Resolution # 20170424-684 Â That Administration BE DIRECTED to bring a report regarding the feasibility of implementing bike lanes on Sandwich Street
Regular Council Meeting	Regular Council Meeting May 08 2017	Corporate Services	Big Creek Wetland Signs	Eric Chamberlain, Dawn Morencie, Antonietta Giofu		None	Incomplete		Normal	locate signs on greenway at bollards east of Thomas Road and at Fox Rd.

#### Unfinished Business Lists - eScribe as at June 12, 2017

Meeting Type	Meeting Site	Department	Agenda Item	Assigned To	Due Date	Category	Status	Comments	Priority	Description
Regular Council Meeting	Regular Council Meeting May 08 2017	CAO	Former Boblo Dock Update	Dawn Morencie		None	Incomplete	Clarification: Council asked that John bring this eveningsÅ report on the Former Boblo Dock Update to the Parks Committee	Normal	Resolution # 20170508-706 That the CAO BE DIRECTED to continue to explore opportunities to access the Boblo Dock and to bring the dock back to usable condition for the residents and to send the Boblo update report to the Parks Advisory Committee.
Regular Council Meeting	Regular Council Meeting May 08 2017		NEW BUSINESS	Dawn Morencie		None	Incomplete	O meeting with Mr. Morency Wednesday May 1	Normal	Resolution # 20170508-712 That the CAO BE DIRECTED to speak with Bob Morencie abou Mr. Morencie's noise concerns coming from the car wash on the corner of Sandwich St and Simcce and to bring a report back to update Council.
Regular Council Meeting	Regular Council Meeting May 08 2017		NEW BUSINESS	Antonietta Giofu, Dawn Morencie		None	Incomplete		Normal	Resolution # 20170508-713 That Administration BE DIRECTED to bring report to Council regarding the street sweeper schedule and the areas covered
Regular Council Meeting	Regular Council Meeting May 08 2017	Final	Request to Amend Zoning By-law to Allow Chickens in Residential Areas - William Brush	Rebecca Belanger, Dawn Morencie, Mark Galvin	8/31/2017	Report Back	Incomplete		Normal	Resolution # 20170508-692 That Administration BE DIRETCED to bring back a report on the feasibility of amendments to the Zoning By-JawÅ by the end of the summer.
Regular Council Meeting	Regular Council Meeting May 08 2017	CAO	Council Committee Appointments Parks Advisory Committee and Recreation and Culture Advisory Committee	Dawn Morencie, Paula Parker	8/31/2017	None	Incomplete		Normal	Resolution # 20170508-704 That the report from the Deputy Clerk dated March 6, 2017, regarding Council Committee Appointments - Parks Advisory Committee and Recreation and Culture Advisory Committee BE TABLED until the end of summer.
Regular Council Meeting	Regular Council Meeting May 23 2017	Final	Request for Parkette in Dedication of The Honourable Eugene Whelan - Roxanne Ouellette	Dawn Morencie		None	Incomplete		Normal	Resolution # 20170523-719 That the delegation BE RECEIVED and Administration BE DIRECTED to bring back a report regarding the request from Roxanne Ouellette and further lobby the Federal Governmen to form a partnership to purchase the land with permission from the Whelan family.

#### THE CORPORATION OF THE TOWN OF AMHERSTBURG

#### BY-LAW NO. 2017 - 57

# By-law to Confirm the Proceedings of the Council of the Corporation of the Town of Amherstburg

**WHEREAS** pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council;

**WHEREAS** pursuant to Section 5(3) of the Municipal Act, 2001, S.0. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

**WHEREAS** it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the Proceedings of the Council of the Corporation of the Town of Amherstburg at its meeting be confirmed and adopted by By-law; and,

**NOW THEREFORE** the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

- 1. THAT the action(s) of the Council of the Corporation of the Town of Amherstburg in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Town of Amherstburg, documents and transactions entered into during the June 12<sup>th</sup>, 2017, meeting of Council, are hereby adopted and confirmed, as if the same were expressly contained in this By-law;
- THAT the Mayor and proper officials of the Corporation of the Town of Amherstburg are hereby authorized and directed to do all things necessary to give effect to the action(s) of the Council of the Corporation of the Town of Amherstburg during the said meetings referred to in paragraph 1 of this By-law;
- 3. THAT the Mayor and Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Town of Amherstburg to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 12<sup>th</sup> day of June, 2017.

MAYOR – Aldo DiCarlo

CLERK – Paula Parker