



**TOWN OF AMHERSTBURG
COUNCIL MEETING
AGENDA**

Monday, March 20, 2017

6:00 PM

Council Chambers

271 Sandwich Street South, Amherstburg, ON, N9V 2A5

For information pertaining to this agenda or to arrange for any additional accessibility needs please contact Tammy Fowkes, Deputy Clerk at tfowkes@amherstburg.ca

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Pages

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT REFLECTION**
- 3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**
(Public Council Meeting Agenda Items)

4. MINUTES OF PREVIOUS MEETING

That the minutes **BE ADOPTED** and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

4.1 Special In-Camera Meeting Minutes - January 9, 2017

4.2 Special In-Camera Meeting Minutes - January 10, 2017

4.3 Special In-Camera Meeting Minutes - January 23, 2017

4.4 Regular Council Meeting Minutes - January 23, 2017 8

5. DELEGATIONS

5.1 Request to Offset Development Charges for 182 Pickering Drive - Steve Newman and John Lajoy, South Pointe Apartments 25

That the delegation **BE RECEIVED**.

5.2 Sign By-law Rules and Restrictions - Carl Gibb, Fundraising Chair, Rotary Ribfest Committee 27

That the delegation **BE RECEIVED**.

5.3 Preservation of Nature Habitat - Greg Nemeth 31

That the delegation **BE RECEIVED**.

6. REPORTS – POLICE SERVICES

There are no reports.

7. REPORTS – CORPORATE SERVICES

There are no reports.

8. REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There are no reports.

9. **REPORTS – ENGINEERING AND PUBLIC WORKS**

There are no reports.

10. **REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES**

10.1 **2017 Special Events Approval**

37

It is recommended that:

1. The report from the Public Events Committee (PEC) dated March 6, 2017 regarding 2017 Special Events Approval **BE RECEIVED**;
2. That the events **BE APPROVED** as listed:
 - Good Friday Procession of the Cross – April 14, 2017
 - Amherstburg Minor Baseball Opening Day Parade – May 6, 2017;
3. The following events **BE EXEMPT** and road closures **BE PERMITTED** to begin prior to 5pm for the events listed;
 - Good Friday Procession of the Cross – April 14, 2017
 - Amherstburg Minor Baseball Opening Day Parade – May 6, 2017; and,
4. The Public Events Committee **BE DIRECTED** to confirm that the requirements identified by the Committee are met prior to the event.

10.2 **Zoning By-law Amendment for 6000 County Rd 20, Ure's Country Kitchen and Variety**

43

It is recommended that:

1. The report from the Manager of Planning Services dated March 1, 2017, regarding the Zoning By-law Amendment for 6000 County Rd 20, Ure's Country Kitchen and Variety **BE RECEIVED**; and,
2. **Zoning By-law 2017-11** being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

10.3 **Zoning By-law Amendment for Concession 1, Part of Lots 12 and 13, Kingsbridge Subdivision Phase 8B-1** 61

It is recommended that:

1. The report from the Manager of Planning Services dated March 1 2017, regarding the Zoning By-law Amendment for Concession 1, Part of Lots 12 and 13 **BE RECEIVED**; and,
2. **By-law 2017-05** being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

10.4 **Appeal to the Ontario Municipal Board and Scheduled Hearing regarding a request for Minor Variance A/22/16 – Lisa Stiles, 16 Laird Ave N** 81

It is recommended that:

1. The report from the Manager of Planning Services dated February 17, 2017, regarding the Appeal to the Ontario Municipal Board and Scheduled Hearing regarding a request for Minor Variance A/22/16 – Lisa Stiles, 16 Laird Ave N, **BE RECEIVED**; and,
2. Administration **BE DIRECTED** to participate at the Ontario Municipal Board hearing commencing on April 18, 2017 and further that Administration **BE AUTHORIZED** to retain the necessary professional services inclusive of the Town Solicitor.

11. **REPORTS - CAO's OFFICE**

11.1 **Committee Appointment – Drainage Board** 114

It is recommended that:

1. The report from the Deputy Clerk dated March 6, 2017, regarding Committee Appointment – Drainage Board **BE RECEIVED**; and,
2. Brad Laramie **BE APPOINTED** as a member of the Drainage Board from March 20, 2017 until November 15, 2018.

11.2 **Council Committee Appointments – Parks Advisory Committee and Recreation and Culture Advisory Committee**

(Report to follow)

12. INFORMATION REPORTS

That the following information reports **BE RECEIVED**:

12.1	2017-19 Business Plan Amherstburg Police Service	118
12.2	Monthly Activity Report – APSB Meeting of January 17, 2017	168
12.3	Audit and Finance Advisory Committee 2016 Achievements and 2017 Goals	226
12.4	2016 Annual Treasurer’s Report	231
12.5	2016 Annual Report on Development Charge Reserve Funds	239
12.6	February 22, 2017 – March 14, 2017 Accounts Payable	243

13. CONSENT CORRESPONDENCE

That the following consent correspondence **BE RECEIVED**:

13.1	Ure's Miniature Golf - Submission from Neighbours	287
13.2	Birdies and Bogies for Belle Vue Golf Tournament	289
13.3	Thank you Letter - Essex Region Conservation Authority	291
13.4	2017 Senior of the Year Award - Minister of Senior Affairs	292
13.5	Community Water Fluoridation Committee - Regional Municipality of Peel Resolution	294
13.6	Automated External Defibrillators in Ontario Schools - Township of Zorra Resolution	296

14. CORRESPONDENCE

14.1 Flypast Authorization Letter - Canadian Forces Snowbirds 298

It is recommended that:

1. The correspondence from the Canadian Air Division Headquarters, National Defence, **BE RECEIVED**; and,
2. The Town **AUTHORIZE** the flyover as required by the Canadian Forces Snowbirds for their event in May 2017.

15. CONSENT OTHER MINUTES

That the following minutes **BE RECEIVED**:

15.1 Audit and Finance Advisory Committee Minutes - November 8, 2016 300

15.2 Audit and Finance Advisory Committee Minutes - November 22, 2016 302

15.3 Economic Development Advisory Committee Minutes - January 24, 2017 304

15.4 Economic Development Advisory Committee Minutes - February 7, 2017 307

15.5 Committee of Adjustment Minutes - January 31, 2017 309

16. UNFINISHED BUSINESS

16.1 Unfinished Business Lists as at March 20, 2017 316

17. NEW BUSINESS

18. REPORT OUT FROM IN CAMERA SESSION

19. NOTICE OF MOTION

There are no Notices of Motion.

20. BY-LAWS

20.1 2017-21 - Confirmatory By-law

322

It is recommended that:

That **By-law 2017-21** being a by-law to confirm all resolutions of the Municipal Council Meeting held March 20th, 2017, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

21. SPECIAL IN-CAMERA MEETING

That Council move into an In-Camera Meeting of Council directly following Regular session pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

ITEM A – Proposed Property Acquisition - Section 239(2)(c) –A proposed or pending acquisition or disposition of land by the municipality or local board.

ITEM B – Lease Agreement - Section 239(2)(c) –A proposed or pending acquisition or disposition of land by the municipality or local board.

22. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

(In-Camera Council Meeting Agenda items)

23. ADJOURNMENT OF IN-CAMERA MEETING

24. RESUMPTION OF REGULAR COUNCIL MEETING

25. ADJOURNMENT

That Council rise and adjourn at p.m.



**TOWN OF AMHERSTBURG
COUNCIL MEETING**

**Monday, January 23, 2017
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg, ON

MINUTES

PRESENT

Mayor Aldo DiCarlo
Deputy Mayor Bart DiPasquale
Councillor Joan Courtney
Councillor Rick Fryer
Councillor Jason Lavigne
Councillor Leo Meloche
Councillor Diane Pouget

Giovanni (John) Miceli, Chief Administrative Officer
Paula Parker, Municipal Clerk
Tammy Fowkes, Deputy Clerk

CALL TO ORDER

The Mayor called the meeting to order at 6:02 p.m.

MOMENT OF SILENT REFLECTION

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF
(Public Council Meeting Agenda items)

Councillor Fryer declared a conflict of interest with respect to item # 6.2, more specifically the programming line in the Recreation Services budget, due to his daughter teaching gymnastics for a 3rd party contract at the Libro Centre.

Councillor Lavigne declared a conflict of interest with respect to item # 6.1 due to his parent's residence being located adjacent to the Belle Vue property.

Councillor Pouget declared a conflict of interest with respect to item # 6.1 due to her residence being close to the Belle Vue property.

MINUTES OF PREVIOUS MEETING

Resolution # 20170123-541

Moved By Councillor Fryer

Seconded By Councillor Lavigne

That the minutes BE ADOPTED and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

4.1 Regular Council Meeting Minutes - November 28, 2016

The Mayor put the Motion.

Motion Carried

REPORTS – POLICE SERVICES

There were no reports.

REPORTS – CORPORATE SERVICES

6.1 Belle Vue Grant Application- National Cost Sharing Program for Heritage Places

Councillors Lavigne and Pouget removed themselves from discussion and voting on the matter.

Shirley Curson-Prue, President, Belle Vue Conservancy, spoke with respect to the grant application.

Resolution # 20170123-542

Moved By Councillor Meloche
Seconded By Councillor Courtney

That:

1. **The report from the Director of Corporate Services/Treasurer and the Manager of Tourism dated, January 4, 2017, regarding Belle Vue Grant Application- National Cost Sharing Program BE RECEIVED; and,**
2. **Administration BE AUTHORIZED to submit a grant application to the National Cost Sharing Program for Heritage Places for the maximum amount eligible under this program of \$1.0 million.**

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney	X	
Deputy Mayor DiPasquale	X	
Councillor Fryer		X
Councillor Lavigne	Conflict	
Councillor Meloche		X
Councillor Pouget	Conflict	
Mayor DiCarlo	X	

Motion Carried

6.2 2017 Final Approved Budget

Resolution # 20170123-543

Moved By Councillor Meloche
Seconded By Deputy Mayor DiPasquale

Councillor Meloche moved the motion with an amendment to exclude the Recreation Services budget and the Belle Vue items in the

Capital Budget due to the conflict of interest declared by Councillors Fryer, Lavigne, and Pouget.

That:

- 1. The report from the Director of Corporate Services/Treasurer, dated January 11, 2017, regarding 2017 Final Approved Budget BE RECEIVED;**
- 2. A municipal tax increase of 1.87 % BE APPROVED;**
- 3. The 2017 Town Gross Operating Budget of \$25,774,425 and a net tax levy of \$20,108,009 BE APPROVED;**
- 4. The 2017 Town Gross Capital Budget of \$8,253,581 (as can be seen in the appendices), with the exception of Recreation Services and the Belle Vue line items, BE APPROVED and FUNDED from:**
 - \$1,000,000 - 2017 Gas Tax**
 - \$806,205 - Ontario Community Infrastructure Fund**
 - \$1,705,000 - Tax Levy through Operations**
 - \$149,630 - Police Operations**
 - \$123,000 - IT Operations**
 - \$469,946- Working Capital Reserve**
 - \$75,000- Fleet Reserve Transfer**
 - \$50,000- LED Reserve Transfer**
 - \$50,000- AODA Reserve Transfer**
 - \$2,200,000- Grants and Other Subsidies**
 - \$1,624,800- Debentures;**
- 5. A pre-commitment of \$412,300 to the 2018 Town Capital Budget BE APPROVED for reconstruction of the traffic signals and intersection at Pickering and Sandwich Street;**
- 6. A pre-commitment of \$35,000 to the 2018 Town Capital Budget BE APPROVED for construction of the new sidewalk from Season Retirement Home to Lowes Side Road;**
- 7. The Director of Corporate Services/Treasurer BE AUTHORIZED to make the necessary transfers to fund capital projects as required from operations and reserves as per the 2017 Capital Budget;**

8. **The Director of Corporate Services/Treasurer BE AUTHORIZED to transfer the funds collected from the 2% Capital Replacement Levy to the Capital Replacement Reserve; and,**
9. **The Director of Corporate Services/Treasurer BE AUTHORIZED to transfer the funds collected from the 2% Capital Reserve Levy to the Capital Reserve.**

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney	X	
Deputy Mayor DiPasquale	X	
Councillor Fryer		X
Councillor Lavigne	X	
Councillor Meloche	X	
Councillor Pouget	X	
Mayor DiCarlo	X	

Motion Carried

Councillor Fryer removed himself from discussion and voting with respect to the Recreation Services budget in the Capital Budget.

Resolution #20170123-544

Moved By Councillor Meloche
Seconded By Councillor Lavigne

That the Recreation Services budget BE APPROVED in the Capital Budget.

The Mayor put the Motion.

Motion Carried

Councillors Lavigne and Pouget removed themselves from discussion and voting with respect to the Belle Vue items in the Capital Budget.

Resolution #20170123-545

Moved By Councillor Meloche
Seconded By Deputy Mayor DiPasquale

That the Belle Vue line items BE APPROVED in the Capital Budget.

The Mayor put the Motion.

Motion Carried

6.3 Temporary Borrowing By-law

Resolution # 20170123-546

Moved By Councillor Lavigne

Seconded By Deputy Mayor DiPasquale

That:

- 1. The report from the Director of Corporate Services/Treasurer dated December 16, 2016 regarding By-law 2017-02 Temporary Borrowing BE RECEIVED;**
- 2. By-law 2017-02 being a by-law to provide for the temporary borrowing of an upset limit of seven million dollars in funds for the Town of Amherstburg BE APPROVED in accordance with Section 407 of the Municipal Act; and,**
- 3. By-Law 2017-02 be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There were no reports.

REPORTS – ENGINEERING AND PUBLIC WORKS

- 8.1 Canard Valley Estates Subdivision - Acceptance of Underground Infrastructure, Base Asphalt and Curbs and Placement of Surface Asphalt and Sidewalk on 1 year Maintenance**

Resolution # 20170123-547

Moved By Councillor Fryer
Seconded By Councillor Courtney

That:

1. **The report from the Manager of Engineering dated December 8, 2016, regarding the Canard Valley Estates Subdivision - Acceptance of Underground Infrastructure, Base Asphalt and Curbs and Placement of Surface Asphalt and Sidewalk on 1 year Maintenance BE RECEIVED;**
2. **The recommendations of the Consulting Engineer, Meo and Associates Inc. BE APPROVED;**
3. **The underground infrastructure, base asphalt and curbs BE ACCEPTED and ASSUMED; and,**
4. **The surface asphalt and sidewalks BE PLACED on a 1 year maintenance period, commencing October 19, 2016.**

The Mayor put the Motion.

Motion Carried

REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

9.1 2017 Spay and Neuter Voucher Program

Resolution # 20170123-548

Moved By Councillor Meloche
Seconded By Councillor Fryer

That:

1. **The report from the Manager of Licensing and Enforcement dated January 5, 2017 regarding the 2017 Spay and Neuter Voucher Program BE RECEIVED; and,**
2. **The 2017 Spay and Neuter Voucher Program BE APPROVED.**

The Mayor put the Motion.

REPORTS - CAO's OFFICE

10.1 Committee Vacancies – Audit and Finance Advisory Committee and Economic Development Advisory Committee

Resolution # 20170123-549

Moved By Councillor Fryer

Seconded By Councillor Meloche

Councillor Fryer moved the motion with an amendment to re-advertise for additional applicants for the Economic Development Advisory Committee.

That:

- 1. The report from the Deputy Clerk dated January 9, 2017, regarding Committee Vacancies – Audit and Finance Advisory Committee and Economic Development Advisory Committee BE RECEIVED;**
- 2. Carolyn Davies BE APPOINTED as the Amherstburg Chamber of Commerce representative for the Audit and Finance Advisory Committee, as nominated by the Amherstburg Chamber of Commerce; and,**
- 3. Administration BE DIRECTED to re-advertise the vacancy to acquire additional applicants for the Economic Development Advisory Committee.**

The Mayor put the Motion.

Motion Carried

10.2 Boblo Island Emergency Planning

Resolution # 20170123-550

Moved By Councillor Fryer

Seconded By Councillor Meloche

That:

1. **The report from the Municipal Clerk/Risk Manager dated January 3, 2017 regarding Boblo Island Emergency Planning BE RECEIVED; and,**
2. **Administration BE DIRECTED to contact Fisheries and Oceans Canada, Canadian Coast Guard to negotiate a special assistance agreement during the winter months to aide with uninterrupted ferry service for Boblo Island residents.**

The Mayor put the Motion.

Motion Carried

10.3 Joint Police Advisory Committee Consultant Recommendation

Resolution # 20170123-551

Moved By Councillor Lavigne

Seconded By Councillor Meloche

That:

1. **The report from the Joint Police Advisory Committee BE RECEIVED;**
2. **Administration BE DIRECTED to engage the services of MPM consulting to assist the Joint Police Advisory Committee in moving forward the Police Costing and/or Police Amalgamations for Council's future consideration;**
3. **The Mayor & Clerk BE AUTHORIZED to sign the agreement with MPM Consulting; and,**
4. **The Joint Police Advisory Committee BE DIRECTED to do all of the following:**
 - a. **Develop an RFP for costing for Windsor and LaSalle to respond to**
 - b. **Explore and analyze the possibility of amalgamation of police services with LaSalle and/or Windsor**
 - c. **Work with the OPP on the OPP Costing**
 - d. **Report back to Council with the Joint Police Advisory Committee findings and recommendations.**

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney	X	
Deputy Mayor DiPasquale	X	
Councillor Fryer		X
Councillor Lavigne	X	
Councillor Meloche	X	
Councillor Pouget		X
Mayor DiCarlo	X	

Motion Carried

INFORMATION REPORTS

Resolution # 20170123-552

Moved By Councillor Meloche

Seconded By Councillor Lavigne

That the following information reports BE RECEIVED:

- 11.1 DWQMS – 2016 Status Update**
- 11.2 Meloche Road Reconstruction – Project Update**
- 11.3 Monthly Activity Report – APSB Meeting November 15, 2016**
- 11.4 December 7, 2016 – January 18, 2017 Accounts Payable**

The Mayor put the Motion.

Motion Carried

CONSENT CORRESPONDENCE

Resolution # 20170123-553

Moved By Councillor Fryer

Seconded By Councillor Meloche

That the following consent correspondence BE RECEIVED:

- 12.1 Expansion of Provincially Funded Dental Health Programs for Adults with Low Incomes - Windsor Essex County Health Unit**

- 12.2 Request to Recognize Municipal Fire Services as part of the Provincial Governments Infrastructure Strategy - Township of Hornepayne
- 12.3 Support Postal Banking - Richmond Hill Resolution
- 12.4 Military Service Recognition Book - Royal Canadian Legion, Ontario Command
- 12.5 Inequity in Property Taxation on Railway Right-of-Way`s - Fort Frances Resolution
- 12.6 Bill 77 - Public Participation Act, 2016 - Randy Hillier, MPP, Perth
- 12.7 21st Annual Hockey for Hospice Tournament – The Hospice of Windsor & Essex County Inc.

The Mayor put the Motion.

Motion Carried

Resolution # 20170123-554

Moved By Councillor Fryer
Seconded By Councillor Lavigne

Item 12.3 - That Administration BE DIRECTED to send a letter in support of Richmond Hill's resolution regarding postal banking.

The Mayor put the Motion.

Motion Carried

Resolution # 20170123-555

Moved By Councillor Fryer
Seconded By Councillor Courtney

Item # 12.4 - That Administration BE DIRECTED to place a black and white ½ page ad in the Military Service Recognition Book.

The Mayor put the Motion.

Motion Carried

CORRESPONDENCE

13.1 Request to Proclaim February as Heart Month - Heart & Stroke Foundation, Windsor Essex County Office

Resolution # 20170123-556

Moved By Councillor Fryer
Seconded By Councillor Pouget

That:

- 1. The correspondence from the Heart and Stroke Foundation regarding Heart Month BE RECEIVED; and,**
- 2. The month of February BE PROCLAIMED as Heart Month in the Town of Amherstburg.**

The Mayor put the Motion.

Motion Carried

CONSENT OTHER MINUTES

Resolution # 20170123-557

Moved By Councillor Fryer
Seconded By Councillor Pouget

That the following minutes BE RECEIVED:

- 14.1 Joint Police Advisory Committee Meeting Minutes - July 6, 2016**
- 14.2 Committee of Adjustment Meeting Minutes - October 25, 2016**
- 14.3 Committee of Adjustment Meeting Minutes - November 29, 2016**
- 14.4 Drainage Board Meeting Minutes - November 1, 2016**
- 14.5 Economic Development Advisory Committee - November 1, 2016**

The Mayor put the Motion.

Motion Carried

UNFINISHED BUSINESS

1. Councillor Pouget asked for an update with respect to when the by-law is coming to Council to designate the remaining lands in the Kings Navy Yard Park under the Heritage Act.

The Chief Administrative Officer advised Council that an individual has started working towards that by-law on behalf of the Heritage Committee and in collaboration with Administration and it should be before Council in the next couple of months.

2. Councillor Pouget asked for an update with respect to internet speeds within the Town and inquired if any grants are available.

The Director of Corporate Services/Treasurer advised Council that IT has been working to bring the best solution for the Town with respect to internet services and is hoping to bring information and available grant opportunities to Council within the next month or so.

3. Councillor Fryer asked when the green traffic signal going down Simcoe Street at Richmond Street will be fixed as it is still blinking.

The Director of Engineering and Public works advised Council that the contractor has been contacted and he is waiting on the required supplies.

4. Councillor Fryer asked if the snow removal routes/practices will be changed in the rural route areas, more specifically in River Canard and in Malden areas now that there are two employees scheduled on afternoons.

The Director of Engineering and Public Works advised Council that the Collective Agreement allowed for two full time employees to be placed on the afternoon and midnight shifts as of January 2017 and that both employees have received their snow removal training. She advised further that the Manager of Public Works is looking into the best way to utilize those employees on the snow removal routes.

5. Councillor Meloche asked where the snow is being placed with respect to the sidewalk snow removal program.

The Chief Administrative Officer advised Council that it all depends on the amount of snow to be removed. He explained that there are attachments on the equipment that can place the snow into a truck to be transported in the event of a large snowfall or pushed onto a resident's lawns should it be small amount of snow.

6. Councillor Pouget asked for an update with respect to the plaque honouring Senator and Mrs. Whelan for the Walk that Changed the World.

The Chief Administrative Officer advised Council that the Manager of Tourism and Culture has been working with the family to find an appropriate location and he will ask that a report be brought to update Council further.

NEW BUSINESS

1. Councillor Pouget advised Council that she receives complaints every week regarding a staging area with large trucks and semis being parked illegally after By-law Enforcement hours on Friday nights after 4:30 p.m. up until Monday morning. She advised further that the debris on the property was supposed to be used to restore the shoreline in April 2015 and was then pushed to November 2015 and it continues to be delayed.

The Chief Administrative Officer advised Council that he will investigate the concern and get back to Council.

2. Councillor Meloche asked if there is a by-law that prohibits parking on the boulevards areas.

The Mayor asked that these questions be directed to Administration beforehand so that an answer can be prepared for the meeting.

REPORT OUT FROM IN CAMERA SESSION

December 12th, 2016 Meeting

Council met on December 12th, 2016, for a Special In-Camera meeting at 7:24 pm and discussed (1) item as provided for under Section 239 of the Municipal Act:

ITEM A – Possible Disposition of Property heard under Section 239(2)(c) of the Act. There is nothing further to report on this matter.

NOTICE OF MOTION

There were no Notices of Motion.

BY-LAWS

19.1 2017-06 - Confirmatory By-law

Resolution # 20170123-558

Moved By Councillor Fryer

Seconded By Councillor Lavigne

That By-law 2017-06 being a by-law to confirm all resolutions of the Municipal Council Meetings held January 9th, 10th, and 23rd, 2017, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

SPECIAL IN-CAMERA MEETING

Resolution # 20170123-559

Moved By Councillor Lavigne

Seconded By Councillor Pouget

That Council move into an In-Camera Meeting of Council at 8:03 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

ITEM A – Proposed Property Acquisition - Section 239(2)(c) –A proposed or pending acquisition or disposition of land by the municipality or local board.

ITEM B - 499 Dalhousie Street Water Charges - Section 239(2)(b) - Personal matters about an identifiable individual, including municipal or local board employees.

ITEM C - Employment Contract - Fire Department - Section 239(2)(b) - Personal matters about an identifiable individual, including municipal or local board employees; and, Section 239(2)(d) - Labour relations or employee negotiations.

ITEM D - Update on Property Acquisition - Section 239(2)(c) - A proposed or pending acquisition or disposition of land by the municipality or local board.

The Mayor put the Motion.

Motion Carried

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

ADJOURNMENT OF IN-CAMERA MEETING @ 9:30 P.M.

RESUMPTION OF REGULAR COUNCIL MEETING

Moved By Councillor Meloche

Seconded By Councillor Pouget

That Council resume Regular session at 9:31 p.m.

The Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Pouget
Seconded By Councillor Courtney

That Council rise and adjourn at 9:31 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER



Town of Amherstburg Delegation Request Form

I wish to appear before:

Council

Advisory Committee of Council Specify: _____

Date of Meeting: Monday March 20, 2017

Name of Delegate(s): Steve Newman, John Lajoy

Address: [REDACTED]

Phone: 416-630-8910 off; [REDACTED] mail: [REDACTED]

Attending as an Individual

Representing a Group/Organization South Pointe Apartments
(Name of Group/Organization/Business)

Have you contacted Administration regarding this matter? Yes No

If yes, who? Rebecca Belanger, Planning

Reason(s) for Delegation Request (subject matter to be discussed):
If the request is in response to an item on the agenda, please specify the item by
agenda item #.

Request for a development charge offset in connection with the development of a 32 unit
affordable housing project for seniors at 182 Pickering Drive.

(Use a separate page if more space is required or attach additional documentation.)

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below:

N/A

****Speaking notes and presentation materials must accompany this request.**

Additional documentation attached?

Yes

No

Will a PowerPoint presentation be made?

Yes

No

Note: An electronic copy of the PowerPoint presentation is required to be submitted to the Town Clerk no later than 12:00 noon on the Friday before the meeting.

The completed Delegation Request Form is to be submitted to the Town Clerk, Town of Amherstburg, 271 Sandwich Street South, Amherstburg, ON N9V 2A5
Phone: 519.736.0012 Fax: 519.736.5403 or email pparker@amherstburg.ca.

For office use only:

Date request received: March 14, 2017 Request Received by (initials): TF

Request relates to: Development Charges for 182 Pickering

Staff Report: N/A Staff Name: N/A

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. Questions regarding collection of the information on this form or additional accessibility requirements may be directed to the Municipal Clerk, 271 Sandwich Street South, Amherstburg, ON N9V 2A5, 519.736.0012.

REQUEST UNDER S.7 OF BY-LAW 2015-35
FOR A CONDITIONAL GRANT TO
OFFSET THE DEVELOPMENT CHARGES
PAYABLE IN
CONNECTION WITH THE CONSTRUCTION
OF SOUTH POINTE APARTMENTS
A NEW 32 UNIT SENIOR AFFORDABLE
HOUSING PROJECT
AT 182 PICKERING DRIVE
AMHERSTBURG, ONT

1. DESCRIPTION OF PROJECT
2. LEGISLATIVE BACKDROP
3. BENEFIT TO THE COMMUNITY
4. BENEFIT TO THE RESIDENTS
5. CLOSING REMARKS – PLANNING FOR THE FUTURE



Town of Amherstburg Delegation Request Form

I wish to appear before:

- Council
- Advisory Committee of Council Specify: _____

Date of Meeting: MARCH 20, 2017

Name of Delegate(s): ROTARY RIBFEST COMMITTEE

Address: _____

Phone: _____ Email: _____

Attending as an Individual

Representing a Group/Organization ROTARY RIBFEST COMMITTEE
(Name of Group/Organization/Business)

Have you contacted Administration regarding this matter? Yes No

If yes, who? _____

Reason(s) for Delegation Request (subject matter to be discussed):
If the request is in response to an item on the agenda, please specify the item by
agenda item #.

SIGN BY LAW RULES & RESTRICTIONS
SEE PRESENTATION LETTER

(Use a separate page if more space is required or attach additional documentation.)

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below:

N/A

****Speaking notes and presentation materials must accompany this request.**

Additional documentation attached? Yes No

Will a PowerPoint presentation be made? Yes No

Note: An electronic copy of the PowerPoint presentation is required to be submitted to the Town Clerk no later than 12:00 noon on the Friday before the meeting.

The completed Delegation Request Form is to be submitted to the Town Clerk, Town of Amherstburg, 271 Sandwich Street South, Amherstburg, ON N9V 2A5
Phone: 519.736.0012 Fax: 519.736.5403 or email pparker@amherstburg.ca.

For office use only:

Date request received: Feb. 2017 Request Received by (initials): RP

Request relates to: Sign by-law

Staff Report: N/A Staff Name: N/A

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. Questions regarding collection of the information on this form or additional accessibility requirements may be directed to the Municipal Clerk, 271 Sandwich Street South, Amherstburg, ON N9V 2A5, 519.736.0012.

AMHERSTBURG ROTARY RIBFEST CONCERNS

- * 14 days for event advertising signs [maximum]
- ** no portable event advertising signs
- *** no event signs on residential property
- **** event signs only in front of commercial property

The Ribfest Committee [associated with the Amherstburg Rotary Club] is totally opposed to these regulations. They are too restrictive and they pose a problem in getting people to come to our event. I might add an event that has had no problems over the years and has brought thousands of people to town.

These signs that we put up are professionally made by a local business. 14 days is not long enough to properly advertise an event.

It is a known fact that you have to pass a road sign three times to know what it actually says.

We have spent considerable money in acquiring these signs and now we cannot use them

For 7 years we have put these signs up 4 weeks prior to our event and the day after they are removed.

Two years ago we had 15,000 people. Last year we had just over 10,000.

Is this a result of your restrictions on our advertising. Quite likely some of it. It is ironical that we can put up any of our signs in Harrow, Kingsville, Leamington, Cottam, Essex, Lakeshore, LaSalle and even Windsor. How many phone calls, how many complaints have we had. **"ZERO"**.

Here in our Town, the place of our event, you are putting restrictions on our advertising signs.

We spend thousands of dollars, with bill boards, radio, news paper and lawn signs to get people to come to this event.

I have been told that some business' make more sales on this weekend than any other weekend in the summer. ""This weekend""

You can say that we allow you to put up a banner????

If somebody comes into town on County Rd. 20 and turns down Alma street they will never see the banner. If they come in Simcoe or County Rd. 20 and go to Canadian Tire or Wal-Mart or the other stores in that area, they will never see the banner. Why do you want to restrict residents from showing their support for our event. With no signs on residential property?

We usually put up about 10 of the white post signs and a few wire push in signs. They are strategically placed at high traffic areas.

All of these signs are professionally done by Action Signs. The big signs cost a lot of money to build and we spend hundreds of dollars each year updating these signs,

You allow roofing , siding, renovation company's [from out of town] to advertise for weeks. But we can't do it once per year.

I don't understand your concerns.

This Ribfest committee works 12 months a year preparing for this event. I don't know how many of you have been involved in putting on an event like this, but it is a lot of time and work. It is frustrating when rules and regulations keep changing. I.E. Health Unit,,, Town,,, and other agencies The Rotary Club has invested or been part of Millions of dollars of investment in Amherstburg.

The Rotary Clock, the inclusive playground and the Miracle field to name a few. You would not have the arena and that complex if it was not for the Rotary Club and the Miracle Field [the first one in Canada]. When the Premier was down to announce the funding, he said The Miracle Field put it at the top of the list.

This spring in partnership with the Fire Dept. and Amherstburg Community Services we are planning on supplying at little or no cost, Carbon Monoxide Detectors to low income families. This is similar to our smoke detector giveaway a few years ago.

We are presently contemplating another new project that the Town desperately needs. An announcement could come shortly. Money that we raise goes back into projects for the Town

We would like to:

- Have 28 days for our advertising signs to be erected
- Be allowed to put up mobile road signs
- Be allowed to put up signs in front of commercial & residential property.

We are respectfully asking that you amend the by-law to allow for these requests.

"The Rotary Club of Amherstburg & The Rotary Ribfest Committee"



Town of Amherstburg Delegation Request Form

I wish to appear before:

Council

Advisory Committee of Council Specify: _____

Date of Meeting: March 20

Name of Delegate(s): Erna Nemeth

Address: _____

Phone: _____ Email: _____

Attending as an Individual

Representing a Group/Organization na
(Name of Group/Organization/Business)

Have you contacted Administration regarding this matter? Yes No

If yes, who? na

Reason(s) for Delegation Request (subject matter to be discussed):
If the request is in response to an item on the agenda, please specify the item by agenda item #.

Trying to justify the savings and preservation of nature habitat.

Erna Nemeth

(Use a separate page if more space is required or attach additional documentation.)

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below:

n/a

****Speaking notes and presentation materials must accompany this request.**

Additional documentation attached?

Yes

No

Will a PowerPoint presentation be made?

Yes

No

Note: An electronic copy of the PowerPoint presentation is required to be submitted to the Town Clerk no later than 12:00 noon on the Friday before the meeting.

The completed Delegation Request Form is to be submitted to the Town Clerk, Town of Amherstburg, 271 Sandwich Street South, Amherstburg, ON N9V 2A5
Phone: 519.736.0012 Fax: 519.736.5403 or email pparker@amherstburg.ca.

For office use only:

Date request received: Mar. 13/17 Request Received by (initials): AP

Request relates to: Savings + preservation of nature habitat.

Staff Report: n/a Staff Name: n/a

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

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11/26/11

131

HABITAT NEEDS RESTORATION AND PROTECTION

It has been calculated that Alma to the Greenway Trail is 1.1 kilometers. The distance is not quite 1.1 kilometers.

There is more acreage along this portion of the Big Creek north of Alma than most realize. Seventy percent of this regions breeding bird population calls this area home annually. Over 200 species of birds need north of Alma annually for nesting or as a flyway and rest area till they move on farther north to their eventual nesting grounds.

I have said this time and time again. Habitat lose is the principal reason for wildlife declines. Wetlands such as the Big Creek are the most productive types of ecosystems in the world. The Ontario Ministry of Natural Resources has accredited the Big Creek north of Alma as a Provincially Significant Wetland, Significant Woodland and a Big Creek Marsh Life Science Area. Why is it ignored, abused and slowly left to die? Its protected, and abusing protected habitat is SUPPOSEDLY unlawful. Is this how organizations that are in place to protect fragile ecosystems can be relied upon? How can Canada have faith in our ministries? Canada needs our hope restored! I write my articles based on facts and evidence. How many care about saving our last remaining and most valuable habitats? Species are constantly added to the species at risk list. Species need space. Without sufficient area numbers decline. Species need wetlands. Ontario's most valuable space.

70% of our wetlands have been destroyed in the last 35 years and in a few short years north of Alma will be added to the 70%. Unfortunately it does not have to be this way. A few days of thoughtful caring every year from the right people and north of Alma could be restored to its once beautiful ecosystem.

North of Alma is the most valuable unprotected ecosystem in Essex County and possibly Ontario for its size and specie numbers. It deserves more credit when considering its responsibility.

Consistent specie numbers are a very reliable indication for habitat value.

The Ontario Ministry of Natural Resources studied the Big Creek Watershed in 2009. In November 2011 they did their presentation before our Amherstburg council. The presenter stated that they calculated over 550 different species along the Big Creek Watershed from the extreme north end to Lake Erie. The presenter also said they very rarely reach 500 species on any study of a ecosystem and there are as many or more birds going through this area as there is at Point Pelee National Park. Immediately he said "thats remarkable".

On September 27, 2012 in the Windsor Star a particular article stated that Essex County has become a first priority natural area in Canada.

The Western Lake Erie Watersheds priority natural area is a defined area for protection that includes land in southern Essex County.

Environment Canada, Fisheries and Oceans Canada, the Ontario Ministry of Natural Resources, the Nature Conservancy of Canada, Ducks Unlimited Canada and the Essex Region Conservation Authority have all agreed to work together and focus on this area. This area is important because we have the most species at risk of both plant and animal anywhere in Canada and we have the most fragmented habitat.

Again on September 27 2012 Jeff Watson at that time stated that it may involve land acquisition projects and it was hoped the new focus will encourage land owners to voluntarily agree to continue to keep their lands in a natural state. How long did this new focus last?

About 3% of the area is protected as a national park or conservation lands which is the lowest amount of protected areas in any region in Ontario.

Richard Wyma, general manager of the Essex Region Conservation Authority, said the agreement recognizes the importance of the Carolinian habitat. The Essex Region Conservation Authority has been a tremendous asset to the Essex County region. Think about what they have accomplished?

19-5

North of Alma Ontario Ministry of Natural Resources- -Site 52
AS STATED BY THE ONTARIO MINISTRY OF NATURAL RESOURCES

Site 52 is the most complex site in the Big Creek Watershed. Seventeen natural community types were observed including a prairie type. The site encompasses dry tablelands, valley slopes, shallow ravines and a broad floodplain of swamps and marshes.

In succession Site 52 contains meadow to thickets to dogwood and hawthorn and in more advanced stages to poplar and Black Walnut. The mature woodlands are oak and hickory dominated.

The floodplain has a mix of Silver Maple swamp marshes of various composition and shallow open water areas. Ash dominated swamps have devolved to Buttonbush swamps in many cases but also to common reed marsh in other places. Site 52 has the largest number of significant species of any study site in the Big Creek Watershed.

By the way the distance from Alma to the Greenway Trail is precisely 5,280 feet or on mile. Original calculation was 1.1 kilometer. The distance is 672 feet further and adds another 44.7 acres. Enough habitat to accommodate every species we have in the county and occasionally a non native species. Sufficient, diverse habitat. Where else in the county can this be found?

It is said that nature and wildlife define Canada. How do we define our Canadian reputation when we deliberately watch our most valuable ecosystems waste away? Why do we now circulate promising articles and studies that give hope but little else.

Its disappointing. Turn the T V on to a nature program. Lots of beautiful species. Lots of bad news. Specie declines, poaching, habitat lose, global warming, garbage and NOISE pollution for a few.

Read the paper lately? Liberals paper the country with cheques. How much money was allotted to save wildlife habitat in the Essex County? With all the money put out I'd be happy with just 1%. That is all I would need. With 1% of the total I could save a lot of lives.

Greg Nemeth
Nature and Wildlife Enthusiast

Point Pelee became a National Park on May 29th 1918 to protect the area and to accommodate the many people who enjoyed bird watching.

Point Pelee had many more animals then today, as many as 400 bears were harvested in one winter alone, while taking 10,000 muskrat pelts every spring for the auction in April. The Whitetail deer were killed by the 1,000's until there was only a few remaining.

Today I hear that there are lots of Whitetail Deer along with other animals in our area. What is a lot and how do we compare? I do know that every year as many as five more species are again added to the specie at risk list. Wildlife numbers could increase if there was more protected habitat.

Human beings are the principle reason why every animal has entered the specie at risk list or has become extinct. Wildlife needs more habitat, especially the most important and productive habitat. Wetlands!

Can you imagine, thousands of animals at Point Pelee and the only types of habitat there was woodland cover, marsh and the dunes.

Every living organism is trying as hard as they can for their long term survival and we prove time and again that most human beings just don't care. When do we start showing our compassionate side?

Species Totals north of Alma

BIG CREEK WATERSHED WEST SIDE LAGOON EAST SIDE THOMAS ROAD NORTH SIDE ALMA AND SOUTH SIDE GREENWAY TRAIL.

NO DUPLICATED SPECIES WITH THE EXCEPTION OF WHITE-TAIL DEER

The collage contains the following sections and content:

- REDWATER SOIL LAGOON (Top Left):** Includes photos of yellow flowers, a bird, and a note about the lagoon's location and species richness.
- NORTH SIDE ALMA (Middle Left):** Contains several handwritten notes in green ink, one mentioning 'Western Gull' and another discussing 'All ecosystems depend on wetland partnerships for long term survival'.
- EAST SIDE THOMAS ROAD (Middle Center):** Features a large handwritten note and photos of birds and plants.
- SOUTH SIDE GREENWAY TRAIL (Bottom Right):** Includes photos of various birds, butterflies, and insects, with corresponding handwritten notes.
- Map:** A central map shows the layout of the lagoon with labels for 'REDWATER SOIL LAGOON', 'NORTH SIDE ALMA', 'EAST SIDE THOMAS ROAD', and 'SOUTH SIDE GREENWAY TRAIL'.
- Species List:** A handwritten list includes: 'WESTERN GULL', 'AMERICAN COOT', 'WOOD DUCK', 'MALLARD DUCK', 'BROWN PELICAN', 'GREEN HERON', 'BLACK FLAMINGO', 'SANDHILL CRANE', 'WAVY LEGGED CRANE', 'SPRING BIRD', 'RING-BILLED GULL', 'SCOTT'S TERN', 'WILSON'S PHALAROP', 'NORTH ATLANTIC SKUA', 'AMERICAN COTTONTAIL', 'SAND DOLLAR', 'AMERICAN BAY NET WEAVER', 'FLORIDA SANDHILL WEAVER', 'FLORIDA SKUA', 'MAGNIFICENT HONEYCREEPER', 'MAGNIFICENT TOWHEE', 'MAGNIFICENT NODDY', 'MAGNIFICENT ANTHUS', 'MAGNIFICENT TITMICE', 'MAGNIFICENT WEAVER', 'MAGNIFICENT SPARKLING', 'MAGNIFICENT GULL', 'MAGNIFICENT WOODPECKER', 'MAGNIFICENT SCREECH OWL', 'MAGNIFICENT CATWING', 'MAGNIFICENT MONARCH BUTTERFLY', 'MAGNIFICENT BUTTERFLY', 'MAGNIFICENT BEETLE', 'MAGNIFICENT SPIDER', 'MAGNIFICENT SNAIL', 'MAGNIFICENT WORM', 'MAGNIFICENT PLANT', 'MAGNIFICENT ANIMAL', 'MAGNIFICENT ROCK', 'MAGNIFICENT SAND', 'MAGNIFICENT WATER', 'MAGNIFICENT SKY', 'MAGNIFICENT EARTH', 'MAGNIFICENT AIR', 'MAGNIFICENT FIRE'.



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: 2017 Special Events Approval

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Public Events Committee (PEC) dated March 6th, 2017 regarding 2017 Special Events Approval BE RECEIVED;
2. That the events BE APPROVED as listed:
- Good Friday Procession of the Cross - April 14th, 2017
- Amherstburg Minor Baseball Opening Day Parade - May 6th, 2017
3. The following events BE EXEMPT and road closures BE PERMITTED to begin prior to 5pm for the events listed;
- Good Friday Procession of the Cross - April 14th, 2017
- Amherstburg Minor Baseball Opening Day Parade - May 6th, 2017; and,
4. The Public Events Committee BE DIRECTED to confirm that the requirements identified by the Committee are met prior to the event.

2. BACKGROUND:

At the October 5, 2015 Special Council Meeting Council approved the Special Events Policy. As per Council's request, Section 7.3 of the policy states:

“7.3. Council has the authority and responsibility to:

7.3.1 Consider any exemptions to Municipal By-laws for Public Events.

7.3.2. Consider and approve any new events presented by the PEC.

7.3.3. Consider and approve all recurring events presented by the PEC.”

Each Event Organizer is required to follow the Public Events Manual, fill out the required forms and submit to the Public Events Committee (PEC). The Public Events Manual and Forms are attached to the report for Council’s reference to illustrate the PEC’s comprehensive list of requirements to ensure public safety for all attendees, while protecting the Town’s interests and assets.

On February 28th, 2017 the PEC reviewed applications submitted by the Event Organizers for the following events:

- Good Friday Procession of the Cross – April 14th, 2017
- Amherstburg Minor Baseball Opening Day Parade – May 6th, 2017

The PEC reviewed each application in detail and has informed the Event Organizer of every requirement that must be met to allow the event to proceed. This includes ensuring the event conforms to all Town By-laws, Town insurance requirements and Provincial laws. As per Section 7.3 of the Public Event’s Policy, the Event Organizers have also been informed that each event must be approved by Council before they may continue with their event planning.

At the January 25, 2016 Council meeting, Council passed the following motion:

“That:

1. *Road closures NOT BE PERMITTED prior to 5:00 pm without Council consent.”*

Accordingly, all road closures requested prior to 5:00 pm have been identified by the PEC and are outlined below for Council’s approval.

3 DISCUSSION:

A synopsis of each event and required by-law exemption details are as follows:

Event	Annual Good Friday Walk - “Procession of the Cross”
Event Organizer	St. John the Baptist Church
Event Date	April 14 th , 2017
Event Time	10:30am to 1pm

Event Location	Roadway
Event Details	Annual Good Friday walk
Road Closure before 5PM	Rolling road closure controlled by Police presence beginning at 10:30am from St. John the Baptist Church - North on Brock Street - West on Richmond Street - North on Sandwich Street - West on Rankin - stop at Richmond Terrace - South on Dalhousie Street - East on Richmond Street - South on Ramsey Street - stop at Christ Anglican Church - East on Park Street - North on Sandwich Street - East on Simcoe Street - North on Brock Street back to the steps of St. John the Baptist Church
Designation of Significant Event for SOP	N/A

Event	Opening Day Parade
Event Organizer	Amherstburg Minor Baseball Association
Event Date	May 6 th , 2017
Event Time	10am to 11am
Event Location	Roadway
Event Details	Parade of approximately 200 people accompanied by the Anderdon School Marching Band
Road Closure before 5PM	Rolling road closure controlled by Police presence beginning at 10:00am from Centennial Park - South on Victoria Street - West on Simcoe Street - North on Sandwich Street - East on Richmond Street - South on Victoria Street back to Centennial Park
Designation of Significant Event for SOP	N/A

4. RISK ANALYSIS

The Clerk identifies the Town's insurance requirements and relays the information to each Event Organizer. Special events on Town property are not able to proceed until the Clerk is satisfied the insurance requirements are met. A Management Staff member from the PEC will be in attendance or on call for each event to ensure the event is operating in accordance with all Town policies, rules and regulations. Administration is

in the process of finalizing the on-call Manager schedule for events in 2017. Once the schedule is complete a copy will be distributed to Council and to the Event Organizers.

It should be noted, that should these events not be approved, it may have the following detrimental effects on the community:

- Less awareness and exposure for the Town to attract visitors which could result in economic loss for the Town and it's businesses;
- A lack of support from Council may discourage long standing volunteer associations from providing social and economic opportunities. This would result in a perception of non-worth for their volunteer efforts;
- Less exposure for the Town reducing its tourism market share;
- Less exposure for the Town reducing its ability to attract new residents;
- Less exposure for the Town reducing its value to potential investors;
- Tourism is a primary industry for the Town of Amherstburg, reducing events will directly impact employment opportunities;
- Event experiences are learning opportunities for our guests, which promote repeat visits, the deep history Amherstburg has to offer and showcases our local museums and Fort Malden; and
- Events financially support not-for-profit organizations, to ensure sustainability within our community.

5. **FINANCIAL MATTERS:**

Each event application received was submitted with the required \$250 deposit. The Event Organizers will be responsible to pay for equipment rentals, facility rentals and all other costs associated with their event in accordance with the Town's User Fee By-law, as amended. The cost to set up the rented equipment by Town staff is funded from the operational budget. Any damages to Town equipment or property are recoverable from the Event Organizer.

6. **CONSULTATIONS:**

The Public Events Committee was consulted inclusive of Amherstburg Police and Fire. The PEC reviewed each application and has identified through correspondence to each Event Organizer on what requirements must be met and the By-law exemptions that must be obtained in order to be granted a Special Event Permit for their respective events, pending Council approval of this report.

7. **CONCLUSION:**

The PEC is confident that once all requirements are met by the Event Organizers, the events held in the Town of Amherstburg in 2017 will enhance the community experience for both residents and visitors alike.



Nicole Rubli (*on behalf of the PEC*)
Manager of Licensing and Enforcement

HJS

NOTIFICATION :				
Name	Address	Email Address	Telephone	FAX
St John the Baptist Church – Procession of the Cross				
Amherstburg Minor Baseball Association – Opening Day Parade				

Report Approval Details

Document Title:	2017 - Special Events Approval.docx
Attachments:	N/A
Final Approval Date:	Mar 14, 2017

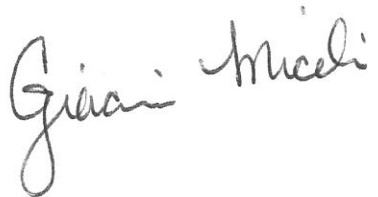
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 7, 2017 - 12:37 PM



Justin Rousseau - Mar 8, 2017 - 10:41 AM



John Miceli - Mar 8, 2017 - 3:38 PM



Paula Parker - Mar 14, 2017 - 3:02 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: March 1, 2017
Author's Phone: 519 736-5408 ext. 2124	Date to Council: March 20, 2017
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Zoning By-law Amendment for 6000 County Rd 20, Ure's Country Kitchen and Variety

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Planning Services dated March 1, 2017, regarding the Zoning By-law Amendment for 6000 County Rd 20, Ure's Country Kitchen and Variety **BE RECEIVED**; and,
2. **Zoning By-law 2017-11** being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. **BACKGROUND:**

The Statutory Public Meeting was held at 4:30 p.m. February 27, 2017, to hear public comments on an application for a Zoning By-law Amendment for 6000 County Rd 20. The application was submitted by Randy and Laurie Ure. The subject lands affected by the proposed amendment are described as Part of Lot 67, Concession Road 6 W.

The purpose of the Zoning By-law Amendment is to amend the permitted uses on the subject lands noted above. The parcel is zoned Special Provision Commercial Neighbourhood (CN-1) Zone in the Town of Amherstburg Zoning By-law 1999-52, as amended, and designated Neighbourhood Commercial in the Town's Official Plan.

The effect of the Zoning By-law Amendment will be to allow for an additional use on the lands of an 18-hole miniature golf course. The proposed miniature golf course use will occur on a vacant portion of the subject property to the east of the restaurant and variety store. The Zoning By-law Amendment will also include a definition of "miniature golf course" in Section 2, Definitions, of Zoning By-law 1999-52.

The proposed miniature golf course will also be subject to Site Plan Control in accordance with Section 41 of the Planning Act.

3. DISCUSSION:

There were public inquiries regarding this rezoning in advance of the public meeting and members from the public who spoke at the public meeting. The record of attendance from the public meeting has been attached to this report. There were questions raised by members of Council which were answered by Planning Administration.

The comments by the neighbours included concerns regarding impacts of lighting, drainage and traffic. Specifically, the neighbours have attended the Planning Department after the public meeting and again expressed additional comments. The Planning Department has passed along the additional comments to the developer and their engineering consultant. Based on the Town's Official Plan, site plan control is identified as an effective means to address compatibility between land uses to address and manage the proposed new development.

A lighting plan was submitted by the applicants as part of the site plan control submission, and shields can be added such that there is no light cast to the east or south, although the levels on the plan are quite low and limited within the first ten feet on the two neighbouring properties.

At the time of the drafting of this report, the County had been contacted and sent the Notice of Zoning By-law Amendment and Site Plan Control application with drawings along with a request for comments particularly as it relates to traffic and drainage. As comments are received from the County they will be sent to the proponent, their consultant and Public Works and changes will be incorporated through the Site Plan Control process.

4. RISK ANALYSIS:

The recommendation presents no risk to the municipality.

5. FINANCIAL MATTERS:

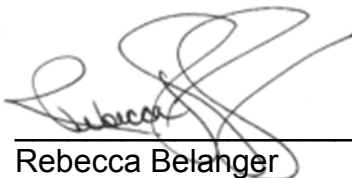
The costs associated with the application and planning processes are the responsibility of the developer.

6. CONSULTATIONS:

No further consultation is required to meet the statutory requirements of the Planning Act regarding this Zoning By-law Amendment.

7. CONCLUSION:

Administration recommends that Zoning By-law 2017-11 be approved by Council, given three readings and finally passed and the Mayor and Clerk be authorized to sign same. Administration is recommending approval of the miniature golf course as an additional permitted use on the property. The details and amendments to the site can be modified through the site plan control process including, lighting, drainage, traffic control and parking to address concerns raised by agencies and neighbours. These concerns have been sent to the owner and their engineering consultant to be addressed through amendments to the site plan as necessary.



Rebecca Belanger
Manager of Planning Services

af

Report Approval Details

Document Title:	Zoning By-law Amendment for 6000 County Rd 20.docx
Attachments:	- ZBA for 6000 County Rd 20 - ATTACHMENTS.pdf
Final Approval Date:	Mar 14, 2017

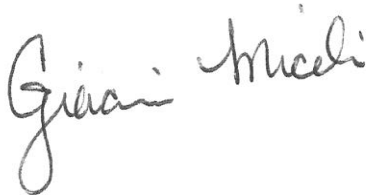
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 7, 2017 - 12:41 PM



Justin Rousseau - Mar 8, 2017 - 10:41 AM



John Miceli - Mar 8, 2017 - 3:41 PM



Paula Parker - Mar 14, 2017 - 3:04 PM



Town of Amherstburg
ZBA-2-17 - 6000 County Rd 20



**CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2017-11**

**By-law to amend Zoning By-law No. 1999-52
6000 County Rd 20, Amherstburg**

WHEREAS By-law 1999-52, as amended, is a land use control by-law regulating the use of lands and the character, location and use of buildings and structures within the Town of Amherstburg;

AND WHEREAS the Council of the Town of Amherstburg deems it appropriate and in the best interest of proper planning to amend By-law 1999-52, as herein provided;

AND WHEREAS this By-law conforms to the Official Plan for the Town of Amherstburg;

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. Schedule "A", Map 73 of By-law 1999-52, as amended, is hereby amended by changing the zone symbol on those lands shown as "Zone Change from CN-1 to CN-13" on Schedule "A" attached hereto and forming part of this By-law from "Special Provision Commercial Neighbourhood (CN-1) Zone" to "Special Provision Commercial Neighbourhood (CN-13) Zone".
2. Section 17(4) Special Provisions of the Town of Amherstburg Zoning By-law 1999-52 is hereby amended by adding a new clause (m) after clause (l) as follows:

“(m) CN-13

Notwithstanding any other provisions of this by-law to the contrary, within any area zoned CN-13 on Schedule "A" hereto, the following special provisions shall apply:

 - (i) Uses Permitted
 1. an automobile service station;
 2. a miniature golf course;
 3. any use permitted in CN Zone.
3. That Section 2, Definitions of the Town of Amherstburg Zoning By-law 1999-52, as amended, is hereby amended by the addition of the following definition to be inserted into the By-law in an appropriate alphabetic location.

“Miniature golf course” means an area of land or a building, structure or premises or part thereof, operated for profit or gain as a commercial place of amusement in which facilities are provided to simulate the game of golf or any aspect of the game on a small scale, but does not include a golf ball driving range.”
4. THIS By-law shall take effect from the date of passage by Council and shall come into force in accordance with Section 34 of the Planning Act, R.S.O. 1990.

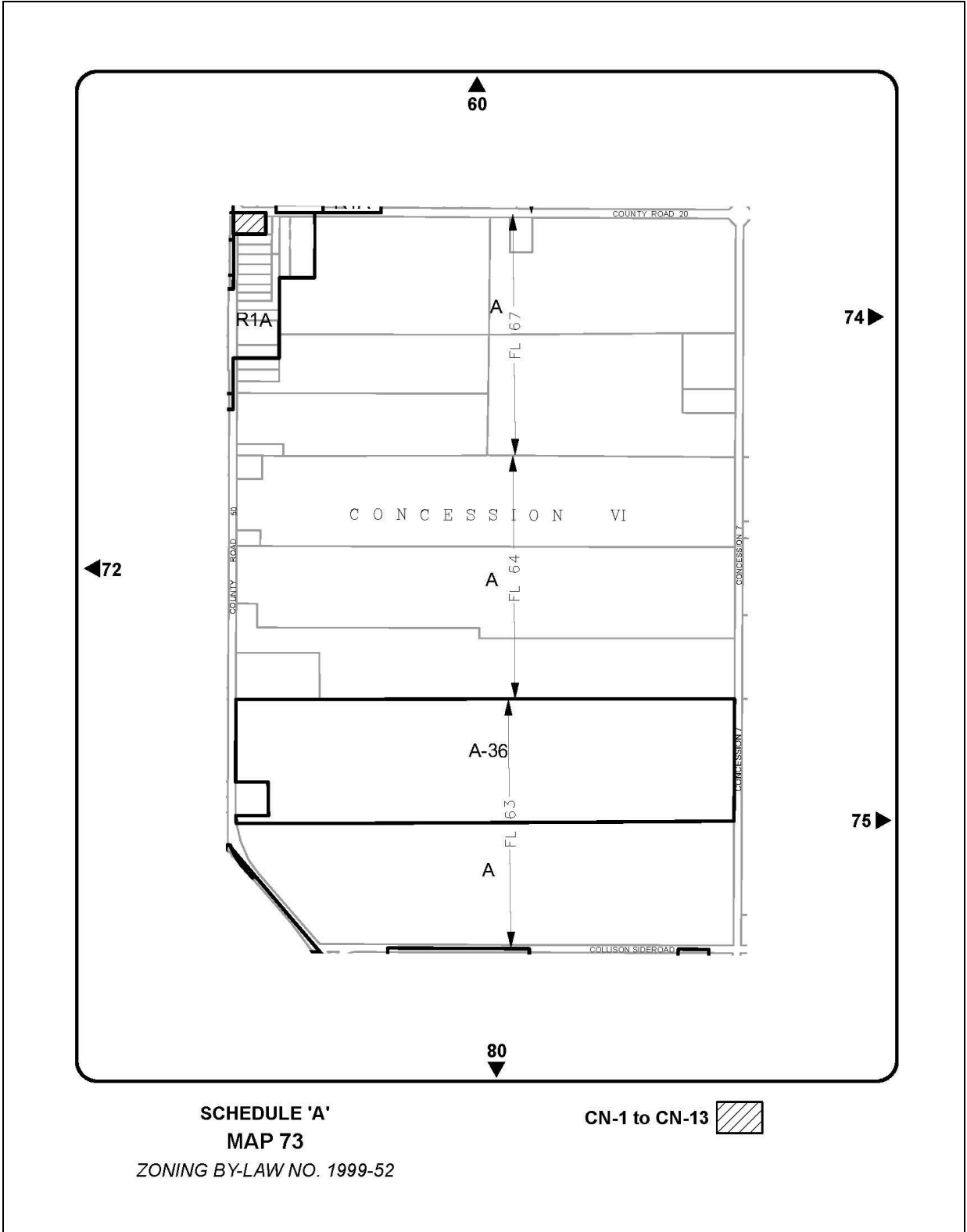
Read a first, second and third time and finally passed this 20th day of March, 2017.

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER

TOWN OF AMHERSTBURG

SCHEDULE "A" TO BY-LAW NO. 2017-11
A BY-LAW TO AMEND BY-LAW NO. 1999-52



MAYOR- ALDO DICARLO

CLERK- PAULA PARKER



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Zoning By-law Amendment for 6000 County Road 20- Ure's Country Kitchen and Variety

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Manager of Planning Services dated January 30, 2017 regarding the Zoning By-law Amendment for Part of Lot 67, Concession 6 W, 6000 County Rd 20, Amherstburg BE RECEIVED; and,
2. Pending Council consideration of written and oral comments received at this public meeting, Zoning By-law 2017-11 BE CONSIDERED at a future regular Council meeting.

2. BACKGROUND:

Randy and Laurie Ure ("the Applicants") have filed an application with the Town to amend the Town of Amherstburg Zoning By-law 1999-52 for a 0.85 acre parcel of land situated on the south side of County Rd 20, municipally known as 6000 County Road 20. The subject lands affected by the proposed amendment are described as Part of Lot 67, Concession 6 W. An aerial view map showing the location of the subject lands is attached to this report.

The proposed amendment to the Zoning By-law has been requested to allow for the additional use for the establishment of an 18-hole miniature golf course. The parcel is

zoned Special Provision Commercial Neighbourhood (CN-1) in the Town of Amherstburg Zoning By-law 1999-52, as amended, and designated Neighbourhood Commercial in the Town's Official Plan.

3. **DISCUSSION:**

The subject lands have been under the ownership of Randy and Laurie since 1988 and they wish to diversify their business opportunities. Presently, they operate a gas station, convenience store, restaurant and sale of wood on the site. The owners propose to remove the chainsawing and sale of wood on the eastern portion of the lands and replace it with a high-end miniature golf course which has been professionally designed by Harris Miniature Golf Designers.

Neighbouring uses include residential to the east, north, and south, and a coin operated car wash to the west. The property fronts onto County Road 50 and County Road 20. Section IV of the Provincial Policy Statement (PPS) states that growth and development shall be focussed within urban and rural settlement areas while supporting the viability of rural areas. *"It recognizes that the wise management of land use change may involve directing, promoting or sustaining development."* Section 1.1.1 of the PPS states that *"Healthy, liveable and safe communities are sustained by: accommodating an appropriate range and mix of residential, employment (including industrial and commercial), institutional (including places of worship, cemeteries and long-term care homes), recreation, park and open space, and other uses to meet long-term needs."*

The County of Essex Official Plan includes these lands as part of the Secondary Settlement Area. The request for an additional commercial use on these lands would be in conformity with the County of Essex Official Plan. Section 4.4.1 of the Town's Official Plan, the Neighbourhood Commercial Policies state: *"the scale of development shall be guided by the population of the area to be served, the location of the site relative to abutting land uses and road classification. The actual size of the uses permitted will be specified by the Zoning By-law."*

Adequate parking shall be provided for all permitted uses, and access points to such parking shall be limited in number and designed in a manner that will minimize the danger to both vehicular and pedestrian traffic.

No open storage shall be permitted in Neighbourhood Commercial areas.

The location of the Neighbourhood Commercial areas shall be in accordance with Schedules "A" and "B". Any new Neighbourhood Commercial facilities will require an amendment to this Plan, and shall be sited to minimize its effect on adjoining Residential areas.

The building or buildings contained within a Neighbourhood Commercial area, and any lighting or signs, shall be designed and arranged so as to blend in with the character of the adjacent Residential area, and all development will be subject to Site Plan Control.

The Neighbourhood Commercial uses may be included in separate zoning classifications in the implementing Zoning By-Law."

The owners have submitted their application for site plan control which has been circulated to agencies and departments as well as the Town's Accessibility Committee for comments.

4. RISK ANALYSIS:

The public meeting is the initial step in the planning process to hear public and agency comments regarding the proposed additional use of the lands to determine if any concerns are raised. A copy of the site plan for the miniature golf course has been included with the attachments. There is an opportunity to address any issues with the site plan through additional consultation and meetings, and Council is only requested to consider adding the use of the miniature golf course at this time.

5. FINANCIAL MATTERS:

The cost associated with the applications and planning processes are the responsibility of the developer.

6. CONSULTATIONS:

The proposed Zoning By-law Amendment was published and circulated to the required agencies, property owners and municipal departments in accordance with the requirements of the Planning Act, R.S.O. 1990, c.P. 13 and associated regulations.

The Essex Region Conservation Authority (ERCA) provided correspondence which stated that the site is not located within an area regulated under the jurisdiction of the ERCA (under Section 28 of the *Conservation Authorities Act*) and that they have no objections.

This space left blank intentionally.

7. **CONCLUSION:**

It is recommended that comments received at this public meeting be summarized into a report and brought back for Council's information and consideration at an upcoming Council meeting.



Rebecca Belanger
Manager of Planning Services

af

DEPARTMENTS/OTHERS CONSULTED:

Name: Office of Engineering and Public Works

Phone #: 519 736-3664 ext. 313

Name: Building Services

Phone #: 519 736-5408 ext. 4136

Name: Fire Services

Phone #: 519 736-6500

Name: Union Gas

Email: ONTUGLandsINQ@uniongas.com

Name: Ontario Power Generation

Email: Executivevp.lawanddevelopment@opg.com

Name: Essex Region Conservation Authority

Phone #: 519 776-5209

Name: Windsor Essex Catholic District School Board

Phone #: 519 253-2481

Report Approval Details

Document Title:	Statutory Public Meeting to Consider Zoning By-law Amendment for 6000 County Rd 20.docx
Attachments:	- Statutory Public Meeting to Consider ZBA for 6000 County Rd 20 - ATTACHMENTS.pdf
Final Approval Date:	Feb 17, 2017

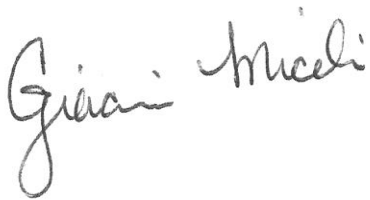
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Feb 10, 2017 - 1:49 PM



Justin Rousseau - Feb 10, 2017 - 3:01 PM



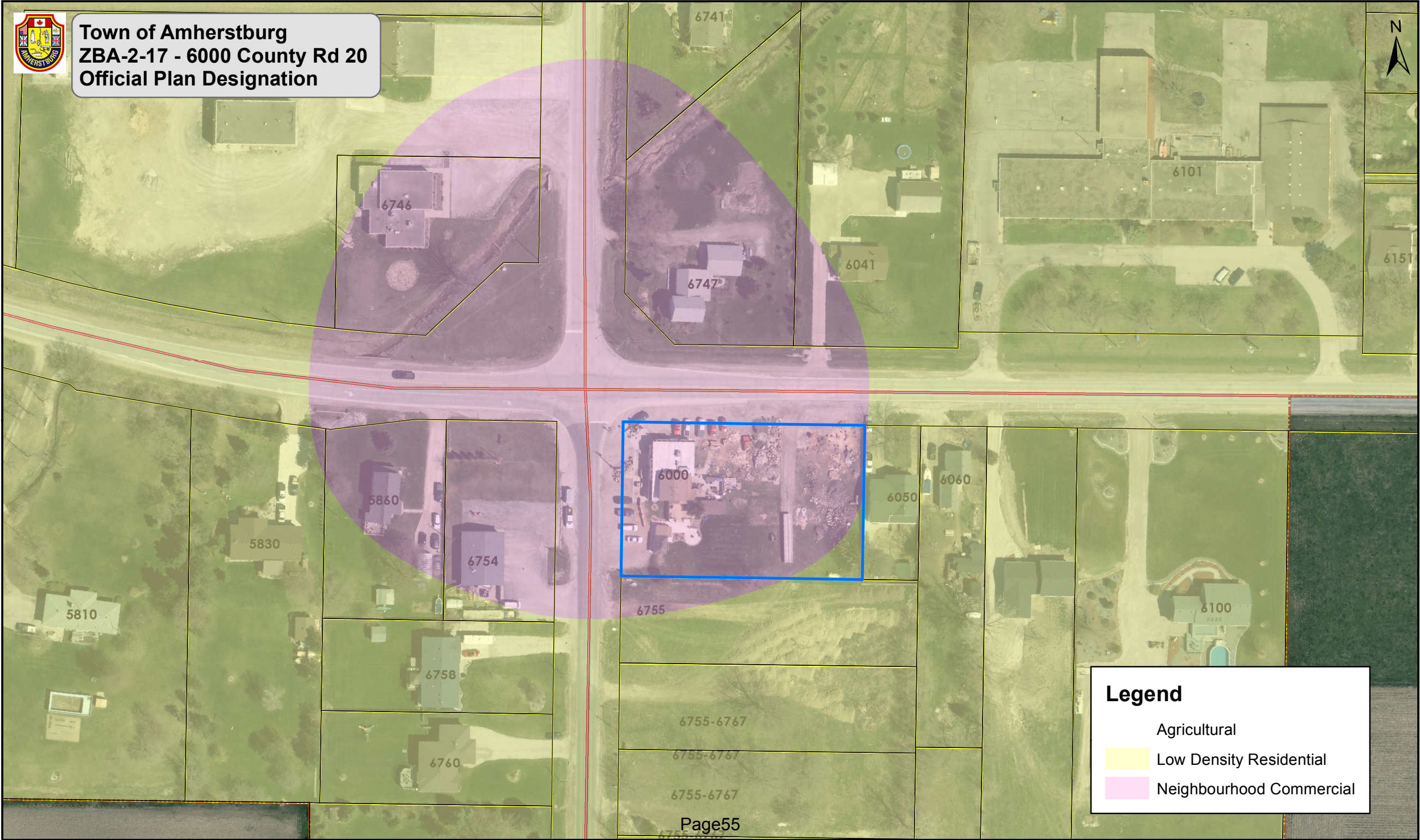
John Miceli - Feb 15, 2017 - 1:54 PM



Paula Parker - Feb 17, 2017 - 11:42 AM



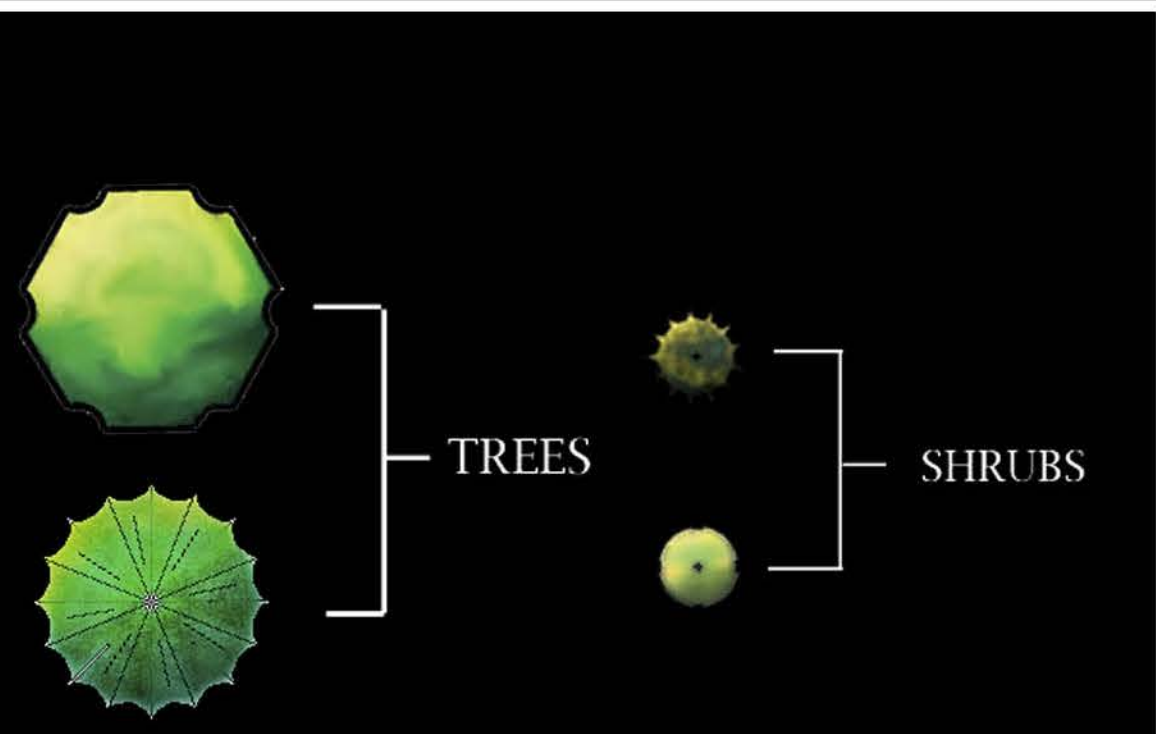
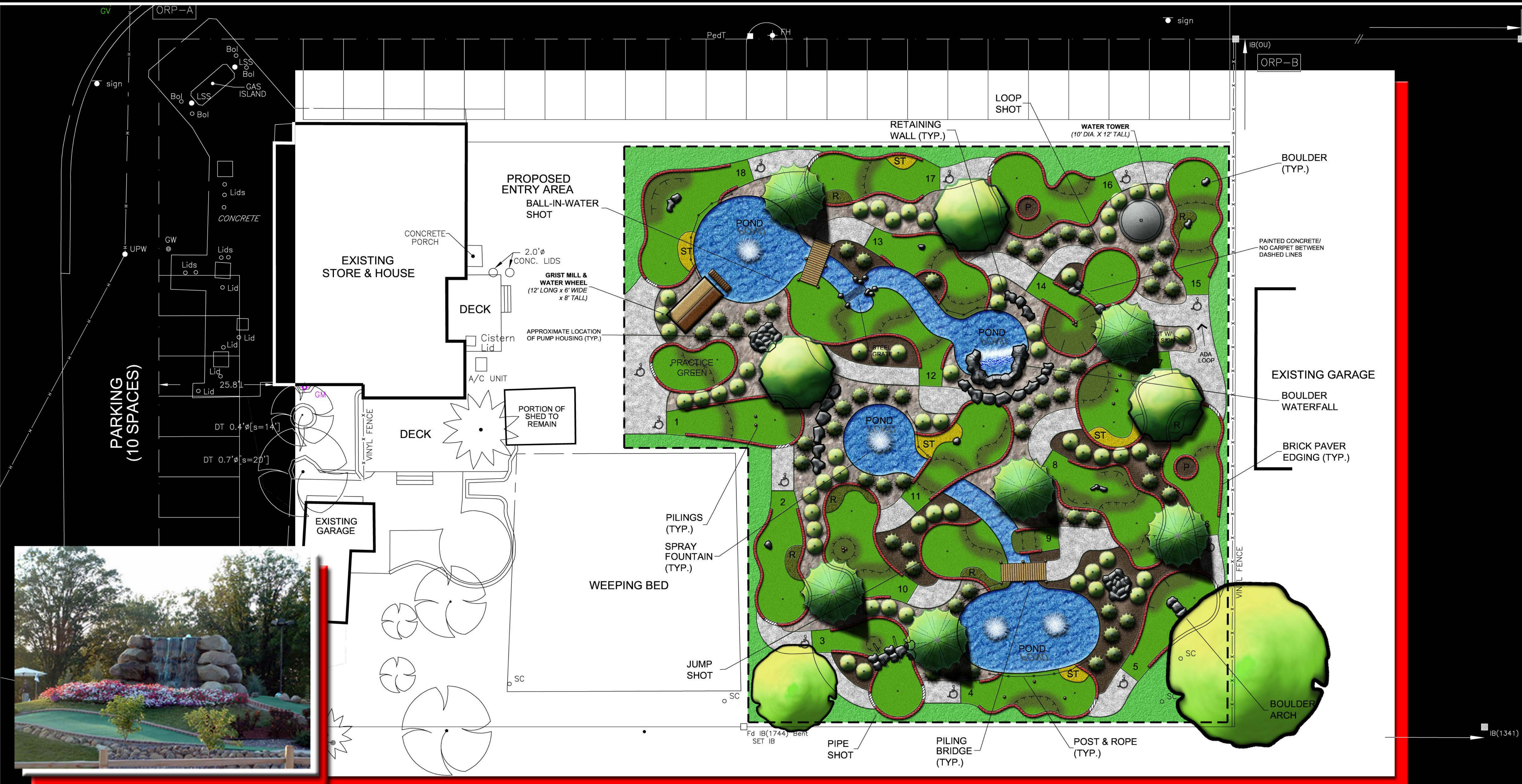
**Town of Amherstburg
ZBA-2-17 - 6000 County Rd 20
Official Plan Designation**



Legend

- Agricultural
- Low Density Residential
- Neighbourhood Commercial





HARRIS
Miniature Golf
THE LEADER IN COURSE DESIGN & CONSTRUCTION
For 50+ Years!

Handicap accessible portions of the course(s) are designed in accordance with ADAAG (Americans with Disabilities Act Accessibility Guidelines) Chapter 10 Section 1007.

REUSE OF DOCUMENTS:
This document, and the designs incorporated herein, are the property of Harris Miniature Golf Courses, Inc. and are not to be used in whole or in part for construction of this, or any other project without written authorization of Harris Miniature Golf Courses, Inc.

Scale 1"=10'-0"

0' 10' 20'

GRAPHICS LEGEND:
R- Rough
ST- Sand Trap
*Note: color carpet may be used in place of natural sand
Elevation Change
Embarkment

PROJECT: Ure's Miniature Golf Harrow, Ontario

DRAWN BY: J. Onyszczyk DATE: 11 / 16 / 16
CHECKED BY: A. Lynn JOB #: 16-82-2

COLOR RENDERING SHEET: 10 OF 10




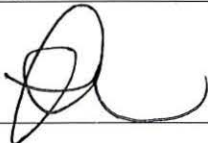
REVISIONS:

DATE PRINTED: 11 / 21 / 16

PUBLIC MEETING ATTENDANCE RECORD

Date: Monday, February 27 at 4:30 p.m.

**Special Council Meeting – 6000 County Road 20 –
Ure's Country Kitchen & Variety**

NAME (please print clearly)	ADDRESS and PHONE # (please print clearly)	SIGNATURE
DAN + MARYANNE BRESON	6100 County Rd 20 W RR5 Harrow, ON N0R1G0 51936-2883	
Randy & Laurie Ure	6060 County Rd 20 W Harrow 519 736 7555	
Jeff & Lisa McBride	6760 County Rd 50 Harrow ON 519 567 6726	
LEO LANGRISH	31 HILTON CRT 519 990 4550	

Kingbridge
ZOA
Draft
Plan
Submission

Personal information on this form is collected under the authority of the Municipal Act, 2011. The information will be used to send you minutes of this meeting, and/or agendas for future meetings/events. Questions about this collection can be directed to Brenda Percy, Director, Legislative Services/Clerk at 271 Sandwich Street South, Amherstburg, Ontario N9V 2A5, telephone 519-736-0012.



regs@erca.org
P.519.776.5209
F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

February 09, 2017

Ms. Rebecca Belanger, Manager of Planning Services
Town of Amherstburg
271 Sandwich St. S.
Amherstburg ON N9A 4L2

Dear Ms. Belanger:

RE: Zoning By-Law Amendment ZBA-2-17 6000 COUNTY RD 20
ARN 372952000002200; PIN: 705730001

The following is provided for your information and consideration as a result of our review of Zoning By-Law Amendment ZBA-2-17. The purpose of the amendment to the zoning by-law is to amend the permitted uses on the subject lands. The parcel is zoned Special Provision Commercial Neighbourhood (CN-1) Zone in the Town of Amherstburg zoning by-law and designated Neighbourhood Commercial in the Official Plan.

We note that we have already provided our comments on the application for site plan control associated with this parcel of land.

NATURAL HAZARD POLICIES OF THE PPS, 2014

We have reviewed our floodline mapping for this area and it has been determined this site is **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06).

WATER RESOURCES MANAGEMENT

Our office has reviewed the proposal and has no concerns relating to stormwater management.

NATURAL HERITAGE POLICIES OF THE PPS 2014

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance under the Provincial Policy Statement (PPS 2014). Based on our review, we have no objection to the application with respect to natural heritage policies.

FINAL RECOMMENDATION



Ms. Belanger
February 09, 2017

Our office has reviewed the proposed amendment to the zoning by-law and we have no objection to the admendment of the permitted uses.

If you should have any questions or require any additional information, please do not hesitate to contact the ERCA Watershed Planner, Michael Nelson by phone at (519) 776-5209 ext. 347 or by e-mail at mnelson@erca.org.

Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Mike Nelson".

Michael Nelson, *Watershed Planner*
/mn





THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: March 1, 2017
Author's Phone: 519 736-5408 ext. 2124	Date to Council: March 20, 2017
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Zoning By-law Amendment for Concession 1, Part of Lots 12 and 13, Kingsbridge Subdivision Phase 8B-1

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Planning Services dated March 1 2017, regarding the Zoning By-law Amendment for Concession 1, Part of Lots 12 and 13 **BE RECEIVED**; and,
2. **By-law 2017-05** being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. **BACKGROUND:**

The Statutory Public Meeting was held at 5:00 p.m. February 27, 2017, to hear public comments on an application for a Zoning By-law Amendment for Kingsbridge Subdivision Phase 8B-1. The application was submitted by Mike Dunn representing 1078217 Ontario Limited. The subject lands are located to the east of Knobb Hill Drive and north of McLellan Avenue, and are described as Concession 1, Part of Lots 12 and 13.

The purpose of the Zoning By-law Amendment is to change the zoning of the subject lands noted above from the "Agricultural (A) Zone" to "Residential First Density (R1)

Zone” to permit the development of 55 single detached dwelling units in Kingsbridge Subdivision. The proposed Amendment to the Zoning By-law is in conformity with the policies in the Official Plan. The lands are designated Low Density Residential in the Town’s Official Plan.

The draft plan of subdivision application which is County of Essex file No. 37-T-17001, was considered at the same public meeting.

3. DISCUSSION:

There were no public inquiries regarding this rezoning in advance of the public meeting. One resident spoke at the public meeting. Council directed administration to follow-up with the Traffic Committee to determine the extent of a traffic study for Texas Road to address the comments raised during the public meeting. The record of attendance from the public meeting has been attached to this report. There were questions raised by members of Council which were answered by Planning Administration; there are no outstanding issues regarding the rezoning application. The lands are capable of servicing once the Town and developer negotiate the terms of a subdivision agreement which will come forward to Council for approval in the near future.

There were no concerns raised by Town departments or external agencies regarding the proposed Zoning By-law Amendment.

The subject lands are designated Low Density Residential in the Town of Amherstburg Official Plan.

4. RISK ANALYSIS:

The recommendation presents no risk to the municipality.

5. FINANCIAL MATTERS:

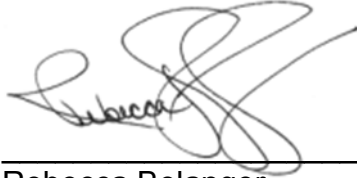
The costs associated with the application and planning processes are the responsibility of the developer.

6. CONSULTATIONS:

No further consultation is required to meet the statutory requirements of the Planning Act regarding this Zoning By-law Amendment.

7. **CONCLUSION:**

Administration recommends that Zoning By-law 2017-05 be approved by Council, given three readings and finally passed and the Mayor and Clerk be authorized to sign same.

A handwritten signature in black ink, appearing to read "Rebecca", is written over a horizontal line.

Rebecca Belanger
Manager of Planning Services

af

Report Approval Details

Document Title:	Zoning By-law Amendment for Kingsbridge Subdivision Phase 8B-1.docx
Attachments:	- ZBA for Kingsbridge Phase 8B-1 - ATTACHMENTS.pdf
Final Approval Date:	Mar 14, 2017

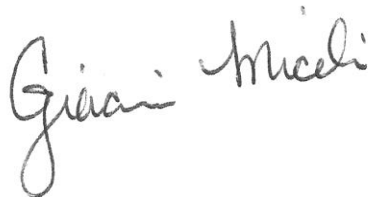
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 7, 2017 - 12:43 PM



Justin Rousseau - Mar 8, 2017 - 11:07 AM



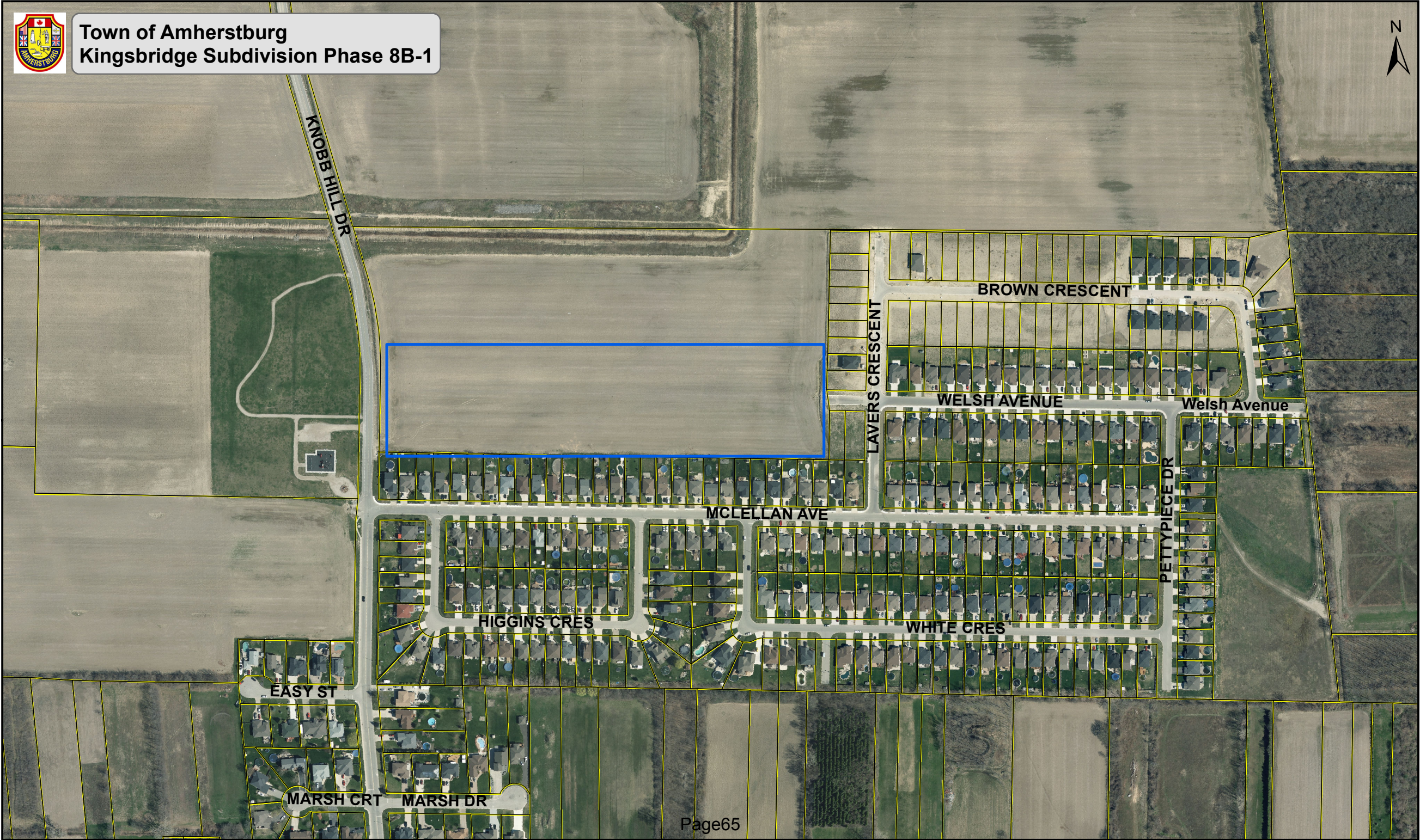
John Miceli - Mar 8, 2017 - 3:51 PM



Paula Parker - Mar 14, 2017 - 3:06 PM



Town of Amherstburg
Kingsbridge Subdivision Phase 8B-1



INTEGRATION DATA

COORDINATES ARE DERIVED FROM GRID OBSERVATIONS USING THE CAN-NET NETWORK SERVICE AND ARE REFERRED TO UTM ZONE 17 (81° WEST LONGITUDE) NAD83 (CSRS) (1997.0).
COORDINATE VALUES ARE TO AN URBAN ACCURACY IN ACCORDANCE WITH SECTION 14(2) O.REG 216/10

POINT ID	NORTHING	EASTING
ORP-A	N4666980.543	E326223.181
ORP-B	N4666751.080	E326277.117

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

CURVE SCHEDULE

CURVE	RADIUS	ARC	CHORD	CHORD BEARING
CT	303.05	33.11	33.10	N01°01'20"E

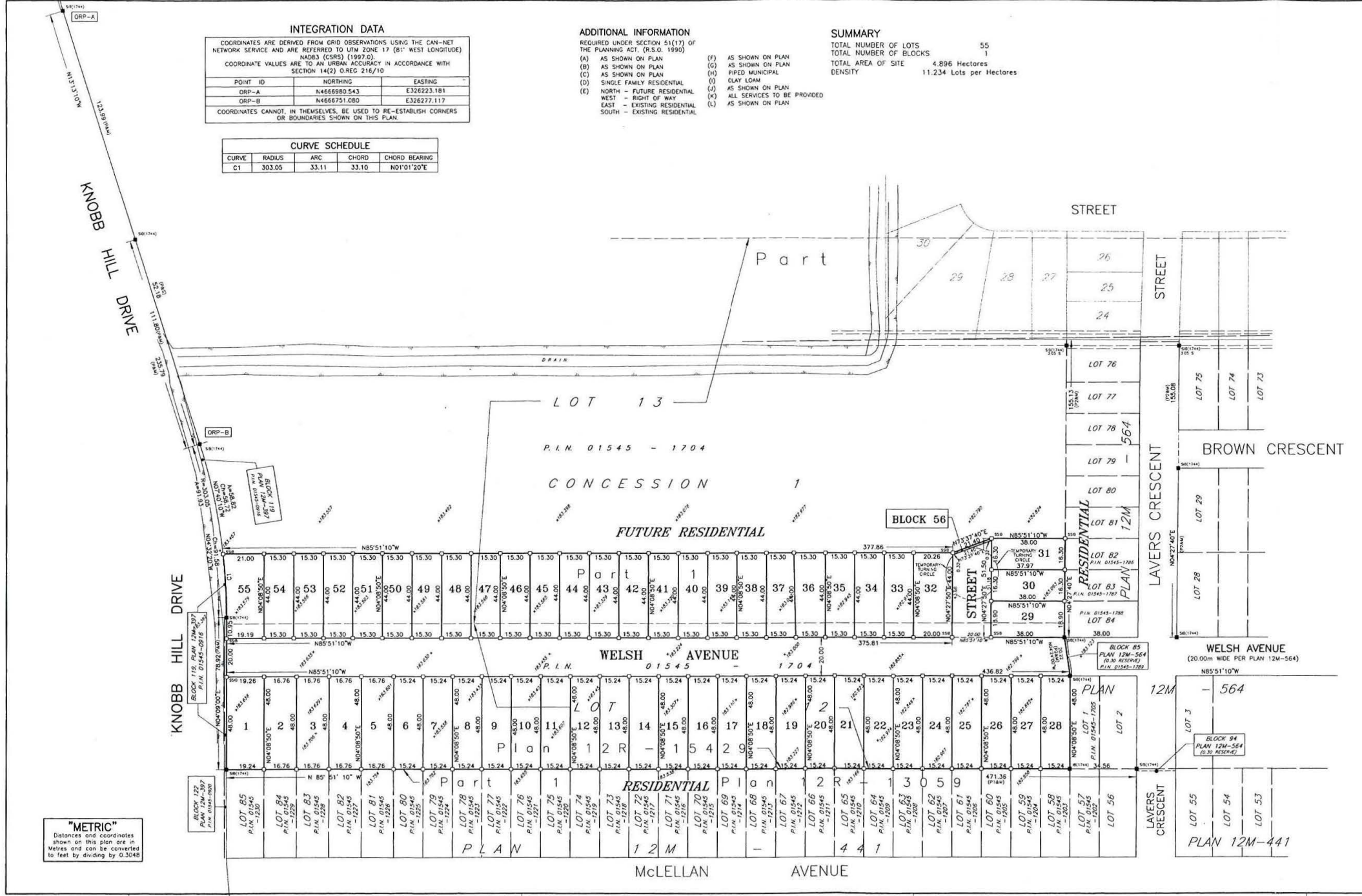
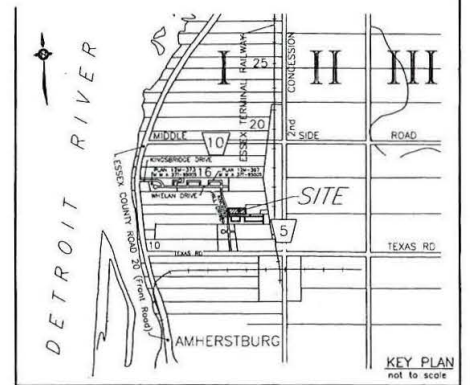
ADDITIONAL INFORMATION
REQUIRED UNDER SECTION 51(17) OF THE PLANNING ACT, (R.S.O. 1990)

(A) AS SHOWN ON PLAN
(B) AS SHOWN ON PLAN
(C) AS SHOWN ON PLAN
(D) SINGLE FAMILY RESIDENTIAL
(E) NORTH - FUTURE RESIDENTIAL
WEST - RIGHT OF WAY
EAST - EXISTING RESIDENTIAL
SOUTH - EXISTING RESIDENTIAL

(F) AS SHOWN ON PLAN
(G) AS SHOWN ON PLAN
(H) PIPED MUNICIPAL
(I) CLAY LOAM
(J) AS SHOWN ON PLAN
(K) ALL SERVICES TO BE PROVIDED
(L) AS SHOWN ON PLAN

SUMMARY

TOTAL NUMBER OF LOTS 55
TOTAL NUMBER OF BLOCKS 1
TOTAL AREA OF SITE 4.896 Hectares
DENSITY 11,234 Lots per Hectares



DRAFT PLAN OF SUBDIVISION
OF
PART OF LOTS 12 & 13,
CONCESSION 1
GEOGRAPHIC TOWNSHIP OF ANDERDON
NOW IN THE
TOWN OF AMHERSTBURG
COUNTY OF ESSEX, ONTARIO
© VERHAEGEN • STUBBERFIELD • HARTLEY • BREWER • BEZARE INC.

SCALE = 1:1000
0 10.00 20.00 40.00 60.00 80.00 METRES

LEGEND AND NOTES
BEARINGS ARE UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS "A" AND "B" BY REAL TIME NETWORK OBSERVATIONS.
DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99994555

ALL MONUMENTS SHOWN THUSLY □ ARE IRON BARS (IB) UNLESS OTHERWISE NOTED.
58 DENOTES 25mm X 25mm X 1.22m STANDARD IRON BAR
58SB DENOTES 25mm X 25mm X 0.61m SHORT STANDARD IRON BAR
18 DENOTES 18mm X 18mm X 0.61m IRON BAR
18# DENOTES 19mm diameter X 0.61m ROUND IRON BAR
CS DENOTES CUT-CROSS
SP DENOTES 5mm X 50mm STEEL PIN
S DENOTES SURVEY MONUMENT FOUND
S# DENOTES SURVEY MONUMENT SET AND MARKED 1744
W# DENOTES WITNESS
M DENOTES MEASURED
O# DENOTES OBSERVED REFERENCE POINT
S#B'S SHOWN ON THIS PLAN HAVE BEEN SET IN LIEU OF SIB'S WHERE THE POSSIBILITY THAT UNDERGROUND UTILITIES EXIST.
(S/P) DENOTES SET PROPORTIONALLY (O) DENOTES ORIGIN UNKNOWN
(P) DENOTES PLAN 12M-397 (P#) DENOTES PLAN 12M-441
(P2) DENOTES PLAN 12M-564 (P2) DENOTES PLAN 12R-15429
(1744) DENOTES VERHAEGEN STUBBERFIELD HARTLEY BREWER BEZARE INC., O.L.S.
(A) DENOTES C.G.R. ARMSTRONG, O.L.S.

OWNER'S CERTIFICATE
I HEREBY AUTHORIZE THE FILING OF THIS DRAFT PLAN FOR APPROVAL.
1078217 ONTARIO LIMITED
DATE: _____ MICHAEL DUNN
"I HAVE THE AUTHORITY TO BIND THE CORPORATION"

SURVEYOR'S CERTIFICATE
I CERTIFY THAT:
THE BOUNDARIES OF THE LANDS TO BE SUBDIVIDED AND THEIR RELATIONSHIP TO THE ADJACENT LANDS HAVE BEEN ACCURATELY AND CORRECTLY SHOWN.
DATE JULY 8, 2016
Andrew S. Mantha
ANDREW S. MANTHA
ONTARIO LAND SURVEYOR
FOR VERHAEGEN • STUBBERFIELD • HARTLEY • BREWER • BEZARE INC.

WINDSOR
844 Ottawa Street
N6K 2E1
Ph: (519)258-1772
Fax: (519)258-1791

LEAMINGTON
187 Talbot Street East
N8B 1L8
Ph: (519)322-2375
Fax: (519)322-2616

VERHAEGEN STUBBERFIELD HARTLEY BREWER BEZARE INC.
ONTARIO LAND SURVEYORS
www.vshbssurveys.com

DRAWN BY: D.J. CAD DATE: July 8, 2016 1:47 PM
CHECKED BY: OLS CAD FILE: 42790500.dwg
WORK ORDER: 4-27905 FILE NO.: E-AND-1-12 PLAN FILE NO.: C-4249

"METRIC"
Distances and coordinates shown on this plan are in Metres and can be converted to feet by dividing by 0.3048

**CORPORATION OF THE TOWN AMHERSTBURG
BY-LAW NO. 2017-05**

**By-law to amend Zoning By-law No. 1999-52,
Kingsbridge Subdivision, Amherstburg**

WHEREAS By-law 1999-52, as amended, is a land use control by-law regulating the use of lands and the character, location and use of buildings and structures within the Town of Amherstburg;

AND WHEREAS the Council of the Town of Amherstburg deems it appropriate and in the best interest of proper planning to amend By-law 1999-52, as herein provided;

AND WHEREAS this By-law conforms to the Official Plan for the Town of Amherstburg;

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. Schedule "A", Map 20 of By-law 1999-52, as amended, is hereby amended by changing the zone symbol on those lands shown as "Zone Change from A to R1" on Schedule "A" attached hereto and forming part of this By-law from "Agricultural (A) Zone" to "Residential First Density (R1) Zone".
2. This By-law shall take effect from the date of passage by Council and shall come into force in accordance with Section 34 of the Planning Act, R.S.O. 1990.

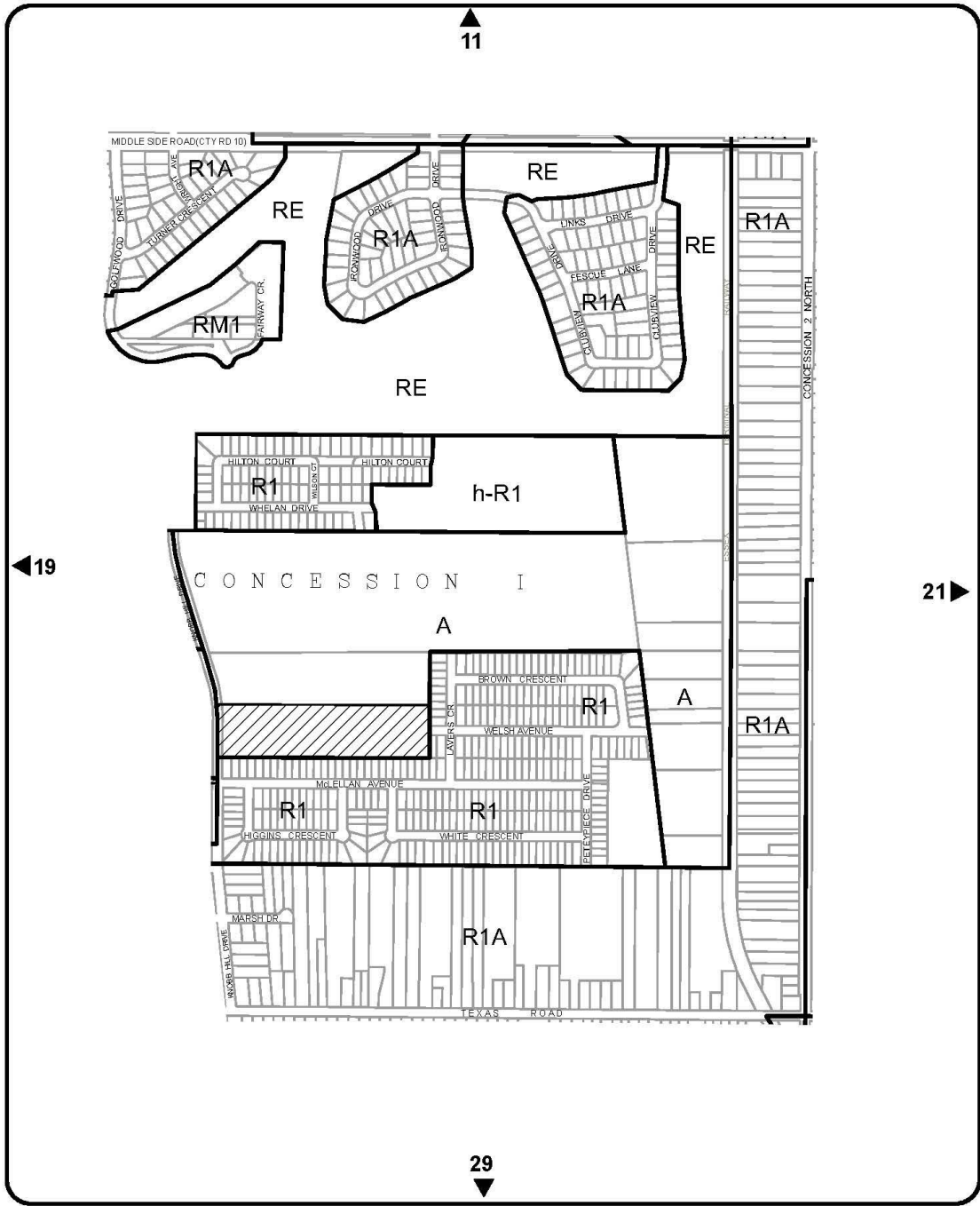
Read a first, second and third time and finally passed this 20th day of March, 2017.

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER

TOWN OF AMHERSTBURG

**SCHEDULE "A" TO BY-LAW NO. 2017-05
A BY-LAW TO AMEND BY-LAW NO. 1999-52**



SCHEDULE 'A'
MAP 20
ZONING BY-LAW NO. 1999-52

A to R1 

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER

**NOTICE OF PUBLIC MEETING
TO CONSIDER A ZONING BY-LAW AMENDMENT**

TAKE NOTICE that the Council of the Corporation of the Town of Amherstburg will hold a public meeting on **Monday, February 27, 2017 commencing at 5:00 p.m.** in the Town of Amherstburg Council Chambers, 271 Sandwich Street South, Amherstburg, Ontario, to consider a proposed amendment to the Town of Amherstburg Zoning By-law 1999-52 under Section 34 of the Planning Act, RSO 1990 cP.13.

THE SUBJECT LANDS affected by the proposed amendment are located to the east of Knobb Hill Drive and north of McLellan Avenue, and are described as Concession 1, Part of Lots 12 and 13. The property has 78.92 m frontage on Knobb Hill and a depth of ± 398.19 m with a total area of 4.896 hectares (see key map below).

THE PURPOSE OF THE AMENDMENT TO ZONING BY-LAW No. 1999-52 is to change the zoning of the subject lands noted above from the “**Agricultural (A) Zone**” to “**Residential First Density (R1) Zone**” to permit the development of 55 single detached dwelling units in Kingsbridge Subdivision. The proposed Amendment to the Zoning By-law is in conformity with the policies in the Official Plan. The lands are designated Low Density Residential in the Town’s Official Plan.

The draft plan of subdivision application which is County of Essex file No. 37-T-17001, will be considered at the same public meeting.

ANY PERSON may attend the public meeting and/or make written or verbal representation in support of or in opposition to the proposed Zoning By-law Amendment. *We cannot guarantee the exact time the application will be considered by Council as the time varies depending on the number of items on the agenda and complexity of each application brought forward.*

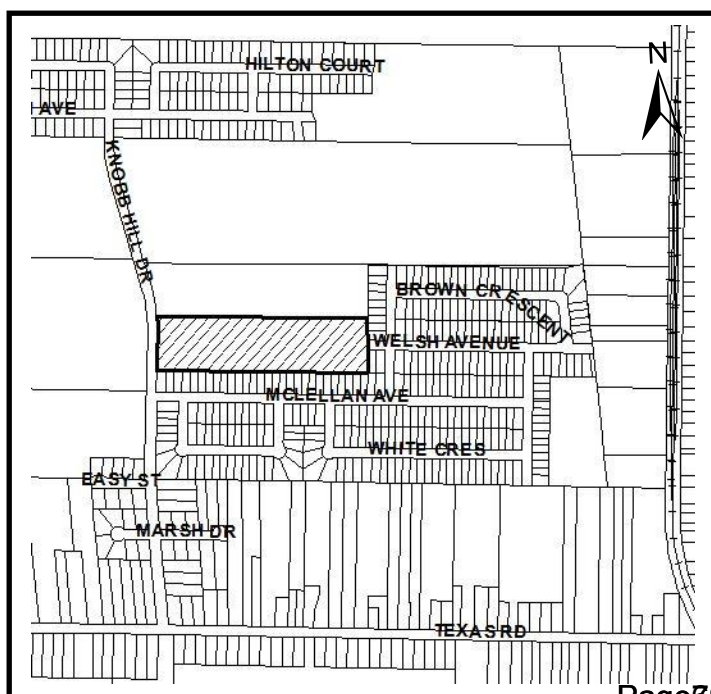
IF A PERSON OR PUBLIC BODY does not make oral submissions at a public meeting or make written submissions to the Town of Amherstburg before the by-law is passed, the person or public body is not entitled to appeal the decision of the Town of Amherstburg to the Ontario Municipal Board.

IF A PERSON OR PUBLIC BODY does not make oral submissions at a public meeting, or make written submissions to the Town of Amherstburg before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there is reasonable grounds to do so.

ADDITIONAL INFORMATION relating to the proposed Zoning By-law Amendment (File No. ZBA/1/17) is available for inspection at the Town of Amherstburg Planning Offices at the Libro Centre, 3295 Meloche Road, during normal office hours, 8:30 a.m. to 4:30 p.m. or at the Town website www.amherstburg.ca . If you wish to be notified of the passage of the proposed by-law you must make a written request to the Town at the address below.

DATED at the Town of Amherstburg this 26th day of January, 2017.

KEY MAP



Rebecca Belanger, MCIP, RPP
Manager of Planning Services
Town of Amherstburg
Libro Centre
3295 Meloche Road
Amherstburg, Ontario N9V 2Y8
Telephone: (519) 736-5408
Fax No. (519) 736-9859
Website: www.amherstburg.ca

INTEGRATION DATA

COORDINATES ARE DERIVED FROM GRID OBSERVATIONS USING THE CAN-NET NETWORK SERVICE AND ARE REFERRED TO UTM ZONE 17 (81° WEST LONGITUDE) NAD83 (CSRS) (1997.0). COORDINATE VALUES ARE TO AN ACCURACY IN ACCORDANCE WITH SECTION 14(2) O. REG 216/10

POINT ID	NORTHING	EASTING
ORP-A	N4666980.543	E326223.181
ORP-B	N4666751.080	E326277.117

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

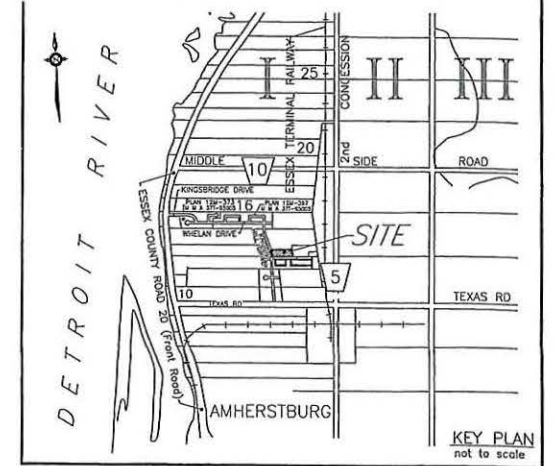
CURVE SCHEDULE

CURVE	RADIUS	ARC	CHORD	CHORD BEARING
C1	303.05	24.71	24.71	N00°13'40"E

ADDITIONAL INFORMATION
 REQUIRED UNDER SECTION 51(17) OF THE PLANNING ACT, (R.S.O. 1990)

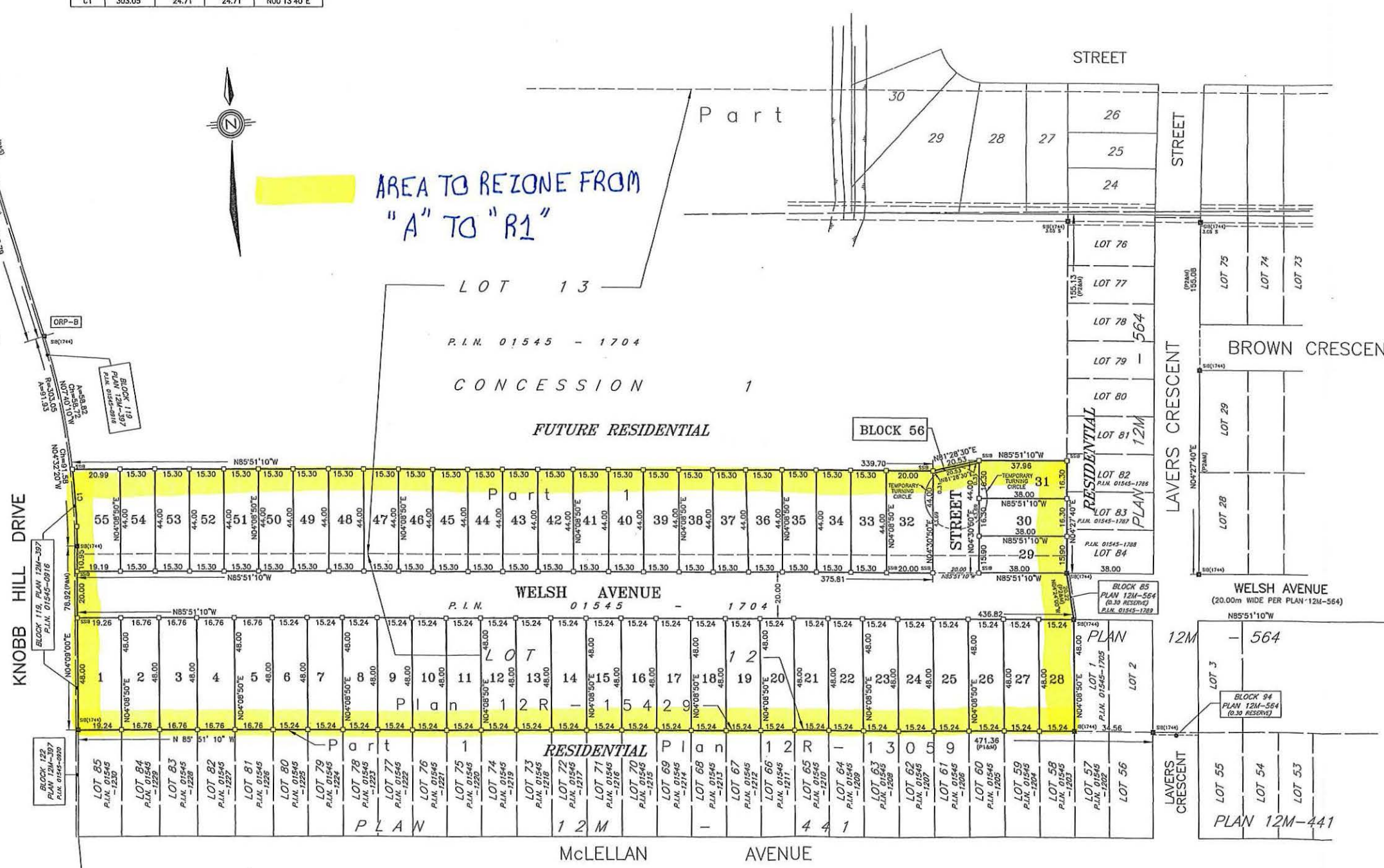
(A) AS SHOWN ON PLAN	(F) AS SHOWN ON PLAN
(B) AS SHOWN ON PLAN	(G) AS SHOWN ON PLAN
(C) AS SHOWN ON PLAN	(H) PIPED MUNICIPAL
(D) SINGLE FAMILY RESIDENTIAL	(I) CLAY LOAM
(E) NORTH - FUTURE RESIDENTIAL	(J) AS SHOWN ON PLAN
WEST - RIGHT OF WAY	(K) ALL SERVICES TO BE PROVIDED
EAST - EXISTING RESIDENTIAL	(L) AS SHOWN ON PLAN
SOUTH - EXISTING RESIDENTIAL	

SUMMARY
 TOTAL NUMBER OF LOTS 55
 TOTAL AREA OF SITE 4.896 Hectares
 DENSITY 11.234 Lots per Hectares



AREA TO REZONE FROM "A" TO "R1"

LOT 13
 P.L.N. 01545 - 1704
 CONCESSION 1
 FUTURE RESIDENTIAL



DRAFT PLAN OF SUBDIVISION
 OF PART OF LOTS 12 & 13,
 CONCESSION 1
 GEOGRAPHIC TOWNSHIP OF ANDERDON
 NOW IN THE
 TOWN OF AMHERSTBURG
 COUNTY OF ESSEX, ONTARIO
 © VERHAEGEN • STUBBERFIELD • HARTLEY • BREWER • BEZAIRE INC.

SCALE = 1:1000
 0 10.00 20.00 40.00 60.00 80.00 100.00 METRES

LEGEND AND NOTES
 BEARINGS ARE UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS "A" AND "B" BY REAL TIME NETWORK OBSERVATIONS.
 DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99994655

ALL MONUMENTS SHOWN THUSLY □ ARE IRON BARS (Ø) UNLESS OTHERWISE NOTED.
 SØ DENOTES 25mm X 25mm X 1.22m STANDARD IRON BAR
 SØB DENOTES 25mm X 25mm X 0.61m SHORT STANDARD IRON BAR
 Ø DENOTES 18mm X 15mm X 0.61m IRON BAR
 Ø# DENOTES 19mm diameter X 0.61m ROUND IRON BAR
 CC DENOTES CUT-CROSS
 SP DENOTES 5mm X 50mm STEEL PIN
 DENOTES SURVEY MONUMENT FOUND
 □ DENOTES SURVEY MONUMENT SET AND MARKED 1744
 WT. DENOTES WITNESS L DENOTES PERPENDICULAR
 Ø DENOTES SET Ø# DENOTES MEASURED (Ø) DENOTES DEED
 OHP DENOTES OBSERVED REFERENCE POINT
 SØB'S SHOWN ON THIS PLAN HAVE BEEN SET IN LIEU OF SIB'S WHERE THE POSSIBILITY THAT UNDERGROUND UTILITIES EXIST.
 (Ø/P) DENOTES SET PROPORTIONALLY (Ø#) DENOTES ORIGIN UNKNOWN
 (Ø) DENOTES PLAN 12M-397 (Ø1) DENOTES PLAN 12M-441
 (Ø2) DENOTES PLAN 12M-564 (Ø2) DENOTES PLAN 12R-15429
 (1744) DENOTES VERHAEGEN STUBBERFIELD HARTLEY BREWER BEZAIRE INC., O.L.S.
 (Ø) DENOTES C.O.R. ARMSTRONG, O.L.S.

OWNER'S CERTIFICATE
 I HEREBY AUTHORIZE THE FILING OF THIS THIS DRAFT PLAN FOR APPROVAL.
 1078217 ONTARIO LIMITED
 DATE: _____
 MICHAEL DUNN
 I HAVE THE AUTHORITY TO BIND THE CORPORATION"

SURVEYOR'S CERTIFICATE
 I CERTIFY THAT:
 THE BOUNDARIES OF THE LANDS TO BE SUBDIVIDED AND THEIR RELATIONSHIP TO THE ADJACENT LANDS HAVE BEEN ACCURATELY AND CORRECTLY SHOWN.

DATE JULY 4, 2016
 ANDREW S. MANTHA
 ONTARIO LAND SURVEYOR
 for VERHAEGEN • STUBBERFIELD • HARTLEY • BREWER • BEZAIRE INC.

WINDSOR 544 Ottawa Street N8K 2E1 Ph: (519) 258-1772 Fax: (519) 258-1761
 LEAMINGTON 187 Talbot Street East N8H 1L8 Ph: (519) 322-2375 Fax: (519) 322-2375
 VERHAEGEN STUBBERFIELD HARTLEY BREWER BEZAIRE INC.
 ONTARIO LAND SURVEYORS www.vshbbsurveys.com
 DRAWN BY: D.J. CAD Date: July 7, 2016 2:03 PM
 CHECKED BY: OLS CAD File: 42790500.dwg
 WORK ORDER: 4-27805 FILE NO.: E-AND-1-12 PLAN FILE NO.: C-4249



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: January 30, 2017
Author's Phone: 519 736-5408 ext. 2124	Date to Council: February 27, 2017
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Proposed Draft of Subdivision and Zoning By-law Amendment for Kingsbridge Subdivision Phase 8B-1 File No.37-T-17001

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Planning Services dated January 30, 2017 regarding a proposed Draft Plan of Subdivision and Zoning By-law Amendment for Kingsbridge Subdivision Phase 8B-1 **BE RECEIVED**;
2. The Draft Plan of Subdivision, File No. 37-T-17001, from 1078217 Ontario Ltd., as shown on the attached Schedule A, during this statutory Public Meeting **BE CONSIDERED**;
3. Pending Council consideration of written and oral comments received at this Public Meeting, that administration **BE DIRECTED** to advise the approval authority (County of Essex) that Council supports Draft Plan Approval for this phase of Kingsbridge Subdivision; and,
4. Pending Council consideration of written and oral comments received at this Public Meeting, Zoning By-law 2017-05 **BE CONSIDERED** at a future regular Council meeting.

2. BACKGROUND:

1078217 Ontario Limited (“the Applicant”) has filed an application with the County of Essex for approval of a Draft Plan of Subdivision for 56 lots which would support 55 single dwelling units in Kingsbridge Subdivision (County of Essex File No. 37-T-17001). The County of Essex, as the approval authority, has circulated the proposed subdivision and requested that the municipality hold a public meeting based on Section 51(21) of the Planning Act to obtain public comments.

The subject lands are located east of Knobb Hill Drive and north of McLellan Avenue and are described as Part of Lots 12 and 13, Concession 1 (Anderdon). The land area associated with the proposed plan of subdivision is 4.896 hectares (12.10 acres).

The developer is seeking a Zoning By-law Amendment concurrently with the Draft Plan of Subdivision from the “Agricultural (A) Zone” to “Residential First Density (R1) Zone”. The proposed Amendment to the Zoning By-law is in conformity with the policies in the Official Plan. The lands are designated Low Density Residential in the Town’s Official Plan.

3. DISCUSSION:

The County of Essex, through correspondence provided to the Town on January 18, 2017, requested that the municipality hold the statutory Public Meeting to obtain comments on the application for Draft Plan of Subdivision which is Phase 8B-1 of Kingsbridge Subdivision.

The proposed Plan of Subdivision provides for 55 single detached dwellings. The proposed Draft Plan of Subdivision contemplates a maximum gross residential density of 11.234 units per hectare which is within the allowance of 22 units per hectare. The subject property is designated Low Density Residential in the Town’s Official Plan and therefore the proposal conforms with the land use policies in the Town’s Official Plan. The application is consistent with the Provincial Policy Statement and the County of Essex Official Plan.

Adjacent Land Uses

North	Vacant Future Residential Development
South	Single Detached Residential Uses
East	Single Detached Residential Uses
West	Knobb Hill Drive and Pat Thrasher Park

All of the proposed lots will front onto 20m wide public streets which connect to Knobb Hill Drive. The subject lands are part of an existing Master Plan for Kingsbridge Subdivision. The proposed development will have full municipal water, sanitary and storm sewer services.

The lands are presently zoned Agricultural (A) Zone and the applicant has concurrently requested a rezoning to Residential First Density (R1) Zone to permit the single detached dwellings and lot sizes proposed in the subdivision. A certificate to

that effect has been received from the Ontario Land Surveyor retained by the developer.

The Plan of Subdivision is attached as Schedule A to this report. The developer is providing a continuation of the size and style of single detached dwellings found in Kingsbridge Subdivision. The development will conform to the standards in the Town's Development Manual and other policies. A pre-application meeting was held on January 11, 2017 with the applicant, Manager of Planning from the County, Administration from the Town and ERCA to discuss complete application submission requirements and to confirm any outstanding matters.

On December 16, 2016 the developer obtained the Letter of Clearance from the Ontario Ministry of Natural Resources and Forestry. The site servicing drawings have been reviewed by the Public Works department and the developer should be in a position to begin servicing the subject lands shortly after obtaining draft plan approval and any requirement permits and clearances from other departments/agencies as required. Town Administration has been working closely with the County and ERCA to finalize the stormwater design for this phase of the development. The final details regarding routing, planning for major and minor storm events, overland flow routing and managing to prevent ponding in the field are yet to be confirmed by Baird and Associates.

Through additional engineering analysis commissioned by the developer, there has been a confirmation that sanitary capacity is available for this phase of the development.

During the previous phases of Kingsbridge, concern had been raised about the availability of a second road access to Knobb Hill and this phase of the subdivision would provide the access for not only the new 55 lots but the existing homes on Brown, Lavers and Welsh that had identified a preference for the access in the past.

The County is presently seeking the Town's endorsement of the proposed draft Plan of Subdivision. The County of Essex as the approval authority has directed the municipality to hold the statutory public meeting for the subdivision and Zoning By-law Amendment and obtain public comments, and that these concerns from partner agencies would be addressed prior to approval by the County.

The approval of a draft Plan of Subdivision is granted for a three year time period at which time an extension can be requested by the developer.

4. RISK ANALYSIS:

The recommendation presents little to no risk to the municipality.

5. FINANCIAL MATTERS:

The cost associated with the applications and planning processes are the responsibility of the developer.

6. CONSULTATIONS:

The proposed Zoning By-law Amendment was published and circulated to the required agencies, property owners and municipal departments in accordance with the requirements of the Planning Act, R.S.O. 1990, c.P. 13 and associated regulations.

The Essex Region Conservation Authority (ERCA) provided correspondence which stated that the lands are not located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result a permit is not required for issues related to Section 28. There is concern however with the potential impact of the quality and quantity of runoff in the downstream watercourse due to future development on this site. It is recognized that water resources management concerns are being addressed through their comments on the Draft Plan of Subdivision and involvement in the review of the stormwater management plans for the subject development and request inclusion of the following conditions in the Subdivision Agreement:

1. That the developer undertakes an engineering analysis to identify stormwater quality and quantity measures as necessary to control any increases in flows in downstream watercourses, up to and including the 1:100 year design storm, to the satisfaction of the Municipality and the Essex Region Conservation Authority.
2. That the developer installs stormwater management measures identified above, as part of the development of the site, to the satisfaction of the Municipality and the Essex Region Conservation Authority.
3. That the developer obtains the necessary permit or clearance from the Essex Region Conservation Authority prior to undertaking site alterations and/or construction activities.

The Essex Region Conservation Authority is aware that the owners have already submitted an Application for Permit to this office along with the required fees and are in the process of reviewing the application along with other associated reviews of the application for draft plan of subdivision.

An Environmental Impact Assessment is not required for this application for zoning by-law amendment because the location of the subject property is physically separated from the natural heritage feature by existing development or infrastructure. **Therefore, this application is consistent with the natural heritage policies of the PPS 2014.**

The Engineering and Public Works Department provided comments which are attached to this report identifying comments relating to the servicing drawings.

Union Gas Limited ("Union") provided correspondence stating a request that as a condition of final approval the owner/developer provide to Union Gas the necessary easements and/or agreements required by Union for the provision of gas services for this project in a form satisfactory to Union.

Canada Post provided correspondence which states that the mail service will be provided through the use of centralized Community Mail Boxes (CMBs).

7. CONCLUSION:

It is recommended that comments received at this public meeting regarding the Zoning By-law Amendment be summarized into a report and brought back for Council's information along with the draft By-law for Council's consideration at the next meeting. It is further recommended, that Council approve a motion of support for Kingsbridge Phase 8B-1 and that any comments received at this public meeting be sent to the County of Essex as required in regard to draft plan of subdivision 37-T-17001.



Rebecca Belanger
Manager of Planning Services

af

DEPARTMENTS/OTHERS CONSULTED:

Name: Bill King, Manager of Planning Services, County of Essex

Phone#: 519 776-6441 ext. 1329

Name: Office of Engineering and Public Works

Phone #: 519 736-3664 ext. 313

Name: Building Services

Phone #: 519 736-5408 ext. 4136

Name: Fire Services

Phone #: 519 736-6500

Name: Union Gas

Email: ONTUGLandsINQ@uniongas.com

Name: Ontario Power Generation

Email: Executivevp.lawanddevelopment@opg.com

Name: Essex Region Conservation Authority

Phone #: 519 776-5209

Name: Windsor Essex Catholic District School Board

Phone #: 519 253-2481

Name: Canada Post

Phone #: 519 494-1596

Report Approval Details

Document Title:	Statutory Public Meeting to Consider Draft Plan of Subdivision and ZBA for Kingsbridge Subdivision Phase 8B-1.docx
Attachments:	- Statutory Public Meeting to Consider Plan of Subdivision and ZBA for Kingsbridge Phase 8B-1 - ATTACHMENTS.pdf
Final Approval Date:	Feb 17, 2017

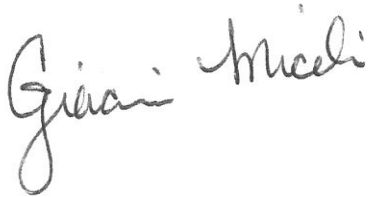
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Feb 10, 2017 - 1:52 PM



Justin Rousseau - Feb 14, 2017 - 4:37 PM



John Miceli - Feb 15, 2017 - 1:45 PM




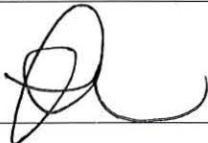


Paula Parker - Feb 17, 2017 - 11:34 AM

PUBLIC MEETING ATTENDANCE RECORD

Date: Monday, February 27 at 4:30 p.m.

**Special Council Meeting – 6000 County Road 20 –
Ure's Country Kitchen & Variety**

NAME (please print clearly)	ADDRESS and PHONE # (please print clearly)	SIGNATURE
DAN + MARYANNE BRESON	6100 County Rd 20 W RR5 Harrow, ON N0R1G0 51936-2883	
Randy & Laurie Ure	6060 County Rd 20 W Harrow 519 736 7555	
Jeff & Lisa McBride	6760 County Rd 50 Harrow ON 519 567 6726	
LEO LANGRISH	31 HILTON CRT 519 990 4550	

Kingbridge
ZOA
Draft
Plan
Submission

Personal information on this form is collected under the authority of the Municipal Act, 2011. The information will be used to send you minutes of this meeting, and/or agendas for future meetings/events. Questions about this collection can be directed to Brenda Percy, Director, Legislative Services/Clerk at 271 Sandwich Street South, Amherstburg, Ontario N9V 2A5, telephone 519-736-0012.



regs@erca.org
P.519.776.5209
F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

February 09, 2017

Ms. Rebecca Belanger, Manager of Planning Services
Town of Amherstburg
271 Sandwich St. S.
Amherstburg ON N9A 4L2

Dear Ms. Belanger:

RE: Zoning By-Law Amendment ZBA-1-17 KNOBB HILL DR (Welsh Cres Extension-8B Phase-1)
ARN 372942000018100; PIN: 015451704
Applicant: 1078217 ONTARIO LIMITED

The following is provided for your information and consideration as a result of our review of Zoning By-Law Amendment ZBA-1-17. The purpose of the amendment is to change the zoning of the subject lands from Agricultural (A) Zone to Residential First Density (R1) Zone to permit the development of 55 single detached dwelling units in the Kingsbridge Subdivision (37-T-17001).

NATURAL HAZARD POLICIES OF THE PPS, 2014

We have reviewed our floodline mapping for this area and it has been determined this site is **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06).

WATER RESOURCES MANAGEMENT

We are concerned with the potential impact of the quality and quantity of runoff in the downstream watercourse due to future development on this site. We recognize that water resources management concerns are being addressed through our comments on the draft plan of subdivision and our involvement in the review of the stormwater management plans for the subject development. We request inclusion of the following conditions in the Subdivision Agreement:

1. That the developer undertakes an engineering analysis to identify stormwater quality and quantity measures as necessary to control any increases in flows in downstream watercourses, up to and including the 1:100 year design storm, to the satisfaction of the Municipality and the Essex Region Conservation Authority.
2. That the developer installs stormwater management measures identified above, as part of the development of the site, to the satisfaction of the Municipality and the Essex Region Conservation Authority.

Ms. Belanger
February 09, 2017

3. That the developer obtains the necessary permit or clearance from the Essex Region Conservation Authority prior to undertaking site alterations and/or construction activities.

We are aware the the owners have already submitted an Application for Permit to this office along with the required fees. We are in the process of reviewing the application along with our other associated reviews of the application for draft plan of subdivision.

NATURAL HERITAGE POLICIES OF THE PPS 2014

It is our recommendation to the Municipality that an Environmental Impact Assessment is not required for this application for zoning by-law amendment because the location of the subject property is physically separated from the natural heritage feature by existing development or infrastructure. Therefore, we can advise the Municipality that this application is consistent with the natural heritage policies of the PPS 2014.

We request to receive a copy of the Notice of Decision on this application.

If you should have any questions or require any additional information, please do not hesitate to contact the ERCA Watershed Planner, Michael Nelson by phone at (519) 776-5209 ext. 347 or by e-mail at mnelson@erca.org.

Thank you.

Sincerely,



Michael Nelson, *Watershed Planner*
/mn





THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Appeal to the Ontario Municipal Board and Scheduled Hearing regarding a request for Minor Variance A/22/16 – Lisa Stiles, 16 Laird Ave N

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Manager of Planning Services dated February 17, 2017, regarding the Appeal to the Ontario Municipal Board and Scheduled Hearing regarding a request for Minor Variance A/22/16 – Lisa Stiles, 16 Laird Ave N, BE RECEIVED;
2. Administration BE DIRECTED to participate at the Ontario Municipal Board hearing commencing on April 18, 2017 and further that Administration BE AUTHORIZED to retain the necessary professional services inclusive of the Town Solicitor.

2. BACKGROUND:

It has been a longstanding practice to prepare a report to Council to seek instructions regarding Legal and Planning Administration staff attendance at Ontario Municipal Board Hearings, once an appeal is received or a Hearing has been scheduled. The Planning Act provides that decisions of the Committee of Adjustment and conditions imposed by the Committee of Adjustment may be appealed to the Ontario Municipal Board. The OMB schedules hearings and provides a minimum of 30 days notice.

On Tuesday, November 29, 2016, a Committee of Adjustment meeting was held and the Committee received the attached planning report from the Manager of Planning Services.

The Committee of Adjustment denied the minor variance application which requested relief from Section 3(1)(d) of the General Provisions, Zoning By-law 1999-52 as amended which requires: *Any accessory building or structure shall comply with the zone requirements and all other provisions hereof applicable to the zone in which such accessory building or structure is located, except that nothing in this By-law shall apply to prevent the erection of:*

A building or structure accessory to a dwelling, anywhere in an interior side yard or a rear yard, provided that such accessory building or structure is not located closer than 1.0 metre to any lot line - Section 3(1)(d)(i)

In December of 2016, the applicant filed an appeal with the Ontario Municipal Board (OMB) due to the denial of the minor variance application. At the end of January, Administration received the Board's Appointment for Hearing for the commencement of the hearing on April 18, 2017. Council's direction with respect to administration's participation at the upcoming hearing is therefore sought.

3. DISCUSSION:

The hearing is scheduled to begin on April 18, 2017 for one day. Legal Counsel is recommending that the Manager of Planning Services and the Town's Chief Building Official be available as a courtesy to the Board Chairman and to provide the history of the application. As the property is located on the Detroit River and regulated under the Conservation Authorities Act, the Director of Watershed Management Services from the Essex Region Conservation Authority has also been identified as a witness to be available by the Board for questioning at the Hearing.

4. RISK ANALYSIS:

The OMB is an independent and impartial adjudicative tribunal which hears and considers disputes under the *Planning Act*.

As this is a decision of the Committee of Adjustment that appears to have no material impact on an area wide or Town wide issue or interest the Town's interests on this matter are not town-wide.

5. FINANCIAL MATTERS:

Administration anticipates the costs associated with the Ontario Municipal Board hearing will be in the range of \$4,500 for the one day hearing. OMB hearing costs are non-recoverable expenses to the Town unless a motion is introduced at the conclusion of the hearing seeking an award of costs.

6. **CONSULTATIONS:**

Edward J. Posliff – Legal Counsel- Mousseau, DeLuca, McPherson, Prince LLP.

7. **CONCLUSION:**

To Council for information and direction.



Rebecca Belanger
Manager of Planning Services

RLB/af

DEPARTMENTS/OTHERS CONSULTED:

Name: Edward Posliff, Mousseau, DeLuca, McPherson, Prince LLP

Phone #: 519 258-0615 ext.



**COMMITTEE OF ADJUSTMENT
TOWN OF AMHERSTBURG**

TO: Chairman D. Cozens and Members of
Committee of Adjustment

FROM: Rebecca Belanger, Manager of Planning Services

DATE: November 17, 2016

FILE # **Minor Variance Application A/22/16**

LOCATION: **16 Laird Ave N**

APPLICANT: Christopher Lawlor & Lisa Stiles

ASSOCIATED APPLICATIONS: N/A

VARIANCE REQUESTED

The applicant is requesting relief from Section 3(1)(d) of the General Provisions, Zoning By-law 1999-52, as amended, which requires: *Any accessory building or structure shall comply with the zone requirements and all other provisions hereof applicable to the zone in which such accessory building or structure is located, except that nothing in this By-law shall apply to prevent the erection of:*

A building or structure accessory to a dwelling, anywhere in an interior side yard or a rear yard, provided that such accessory building or structure is not located closer than 1.0 metre to any lot line - Section 3(1)(d)(i)

The applicant proposes that the existing composite deck will have a sideyard setback of 0.2m (8 inches). Therefore the amount of relief requested is 0.8 m.

*Please note that the application was previously deferred October 25th, 2016 by the Committee of Adjustment.

PLANNING INFORMATION

Official Plan Designation: Low Density Residential

By-law No. 1999-52: Special Provision Restricted Residential First Density (R1-8) Zone & Environmental Protection (EP)

Christopher Lawlor and Lisa Stiles - A/22/16

Existing Use: Residential

Neighbouring Uses: Residential

TECHNICAL INFORMATION

Property Size: 15,565 sq ft

Existing Structures: Single detached dwelling, detached garage and composite deck

Proposed Interior Side Yard: 0.2 m

Required Interior Side Yard: 1.0 m

Relief Requested: 0.8 m

ANALYSIS

1) Planning Act Requirements

When considering this application, the Committee must consider the four tests as outlined in Section 45(1) of the Planning Act, R.S.O. 1990, as amended, which states that the Committee be of the opinion that the variance:

- a) Maintains the general intent and purpose of the Official Plan;
- b) Maintains the general intent and purpose of the Zoning By-law;
- c) Is desirable for the appropriate development or use of the land, building or structures; and
- d) Is minor in nature.

The application must meet all of the above tests.

2) Official Plan Policies

The subject property is designated Low Density Residential in Amherstburg's Official Plan. Single detached dwellings and accessory uses are permitted in accordance with Section 4.3.1 of the Official Plan. In accordance with Section 4.2.3 the residential character of the neighbourhood is being maintained and does not present a burden to existing facilities or services.

The proposed land use maintains the intent of the Official Plan.

3) **Zoning By-law**

The subject property is zoned Special Provision Residential First Density Restricted (R1-8) Zone. The water is zoned Environmental Protection (EP). Section 3(1)(d)(i) requires a minimum side yard setback of 1.0 m for accessory structures anywhere in an interior side yard or rear yard.

The applicant has constructed an L-shaped composite deck addition out from their patio area with a side yard setback of 0.2 m. The applicant is requesting relief from Zoning By-law 1999-52, as amended, of 0.8 m. The Zoning By-law was reviewed in the context of this property and no other variances have been noted to be required.

4) **Appropriate Development**

The proposed variance does not appear to change the use of the land for residential purposes. A review of the file and aerial photography indicates that the subject property has been renovated and developed over the past 30 years to be terraced from property line to property line in the rear yard. The proposed composite deck extension would represent an extension to the existing setback of the development on the south side of the property in the rear yard due to the historical terracing of the property.

5) **Minor in Nature**

No precise definition for what constitutes “minor” exists. Rather, it is a culmination of the review of the Official Plan, Zoning By-law and attempts to address the “big picture” for what the proposed development represents. Each application must be assessed on its own set of circumstances. It should be noted that minor is not a mathematical determination, nor a formulaic calculation of which the Committee can rely on in a substantial manner. The concept of minor and interpretation is flexible and therefore and interpretation must be made on the unique circumstances of each application.

Necessity, Desirability and Adverse Impact

In determining whether a variance is minor, the Committee will also consider the necessity and desirability of the variance. The property owner has provided on their application an extension to their rear yard amenity space based on the historical terracing of their property.

The neighbour to the south of the applicant has submitted correspondence which identifies concerns relating to adverse impact. The neighbour specifically notes a loss of privacy through the location of the deck.

The Committee will also need to consider how the variance if granted would impact on the immediate neighbours and the character of the neighbourhood. The consideration of adverse impact should be one factor in considering the desirability and necessity part

of the test but not the specific deciding factor. All of these components are to be considered in determining whether the application is minor in nature.

6) There are not any physical hazards associated with the property nor would there appear to be any environmental concerns.

7) Agency Comments:

See attached.

The Essex Region Conservation Authority submitted correspondence which states: *“the subject parcel falls within the regulated area of the Detroit River. At this time, we note that the property owners have submitted an application for an ERCA permit to this office and we have undertaken a preliminary review of the proposal. We feel optimistic that our concerns will be readily addressed through our permit process and therefore would have no objections to the Minor Variance application with regard to Section 28 of the Conservation Authorities Act.”*

RECOMMENDATION:

The Committee will need to consider each of the four tests noted above in the context of this application, as well as the comments received from any public in attendance at the Committee of Adjustment meeting or written comments received. Each component of the four tests has been described in detail above such that it can be given due consideration to this particular application.

Respectfully Submitted,
Town of Amherstburg

A handwritten signature in black ink, appearing to read 'Rebecca', with a large, stylized flourish extending to the right.

Rebecca Belanger, MCIP RPP
Manager of Planning Services



Partner Municipalities

October 18, 2016

Town of Amherstburg

Town of Essex

Town of Kingsville

Town of Lakeshore

Town of Lasalle

Municipality of
Leamington

Township of Pelee

Town of Tecumseh

City of Windsor

Ms. Rebecca Belanger, Manager of Planning Services
Town of Amherstburg
271 Sandwich St. S.
Amherstburg ON N9A 4L2

Dear Ms. Belanger:

RE: Application for Minor Variance A-22-16 16 LAIRD AVE N
ARN 372931000000104; PIN: 015441343
Applicant: Christopher Lawlor & Lisa Stiles

The following is provided for your information and consideration as a result of our review of Application for Minor Variance A-22-16. We understand that the owners wish to construct an extension of the pool deck on the waterside of the dwelling, and are seeking relief from the side yard setback distance.

SECTION 28 CONSERVATION AUTHORITIES ACT

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservation Authorities Act*, (Ontario Regulation No. 158/06). The subject parcel falls within the regulated area of the Detroit River.

At this time, we note that the property owner's have submitted an application for ERCA Permit to this office and we have undertaken a pre-liminary review of the proposal. We feel optimistic that our concerns will be readily addressed through our permit process, therefore would have no objections to this Minor Variance application with regard to Section 28 of the Conservation Authorities Act.

WATER RESOURCES MANAGEMENT

Our office has reviewed the proposal and has no concerns relating to stormwater management.

NATURAL HERITAGE POLICIES OF THE PPS 2014

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance under the Provincial Policy Statement (PPS 2014).

Based on our review, we have no objection to the application with respect to natural heritage policies.



Ms. Belanger
October 18, 2016

FINAL RECOMMENDATION

We have no objections to this application.

If you should have any questions or require any additional information, please do not hesitate to contact the ERCA Watershed Planner, Michael Nelson by phone at (519) 776-5209 ext. 347 or by e-mail at mnelson@erca.org.

Thank you.

Sincerely,



Michael Nelson, *Watershed Planner*
/cor



From: [Shane McVitty](#)
To: [Amy Farkas](#)
Subject: RE: Committee of Adjustment Notices of Public Hearing - November 29th Mtg
Date: Wednesday, November 16, 2016 3:33:07 PM

Good afternoon Amy,

Comments from PWD regarding the CoA applications are as follows:

A/22/16 – No concerns from PWD

A/24/16 – No concerns from PWD

B/29/16 – No sanitary – septic field required

- Drainage apportionment required
- Water service required
- Driveway access to severed parcel from municipal roadway (Alma) required. May require culvert across roadside ditch.

Thanks,
Shane

Shane McVitty

Drainage Superintendent / Engineering Coordinator

512 Sandwich St. South, Amherstburg, ON, N9V 3R2
Tel: 519-736-3664 Fax: 519-736-7080 TTY: 519-736-9860



5 Bloom Provincial Award (2015)...see you at the Nationals!



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From: Amy Farkas [mailto:afarkas@amherstburg.ca]
Sent: Thursday, November 10, 2016 9:28 AM
To: Antonietta Giofu; Bruce Bratt; Dave Attwood; Denise Kimmerly-Machier; ERCA Notice & Applications (planning@erca.org); Giovanni (John) Miceli; Lee Tome; Mark Alzner; Mark Galvin; Michelle Lavin-Chittle; Paula Parker; Shane McVitty; Stephen Brown
Subject: Committee of Adjustment Notices of Public Hearing - November 29th Mtg

Good morning,

From: [Lee Tome](#)
To: [Amy Farkas](#)
Subject: FW: Committee of Adjustment Notices of Public Hearing - November 29th Mtg
Date: Tuesday, November 15, 2016 3:01:46 PM
Attachments: [B-29-16 - Notice Circulation - V-L Alma St.pdf](#)
[A-22-16 - Notice Circulation - 16 Laird Ave N - Nov 29.pdf](#)
[A-24-16 - Notice Circulation - 503 Colony Court.pdf](#)

Amy

On behalf of Amherstburg Fire, I submit the following comments

1. B/29/16- Wismer Brothers Ltd.- V/L Alma Street- Amherstburg Fire has no objection to the application to sever a parcel of land 10.38 acres in size for the purposes of creating a new industrial lot.
2. A/22/16- Lawlor & Stiles- 16 Laird Ave North- Amherstburg Fire has no objection to the application to request relief from Section 3(1)(d) of Zoning Bylaw 1999-52. The amount of relief requested is 0.8m.
3. A/24/16- Rauti Construction Ltd.- 503 Colony Court- Amherstburg Fire has no objection to the application to construct a single family dwelling. There is also no objection to the request for relief from Zoning Bylaw 1999-52 for an additional 2.4% of lot coverage.

Lee Tome

Deputy Chief

271 Sandwich St. South, Amherstburg, ON, N9V 2A5

Tel: 519-736-6500 x2230 Fax: 519-736-3683 TTY: 519-736-9860



5 Bloom Provincial Award (2015)...see you at the Nationals!



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From: Amy Farkas [mailto:afarkas@amherstburg.ca]

Sent: Thursday, November 10, 2016 9:28 AM

To: Antonietta Giofu; Bruce Bratt; Dave Attwood; Denise Kimmerly-Machier; ERCA Notice & Applications (planning@erca.org); Giovanni (John) Miceli; Lee Tome; Mark Alzner; Mark Galvin; Michelle Lavin-Chittle; Paula Parker; Shane McVitty; Stephen Brown

Subject: Committee of Adjustment Notices of Public Hearing - November 29th Mtg

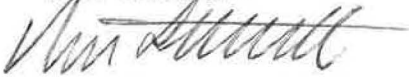
Good morning,

Please find attached the applications to the Committee of Adjustment for the November 29th meeting for your review and comments.

From: [REDACTED]
Subject: Committee of Adjustment
Date: September 30, 2016 at 2:10 PM
To: rbelanger@amherstburg.ca

I Neil Stewart, 42 Alma Street, Amherstburg will be contesting the Minor Variance Application submitted by the residents of 16 Laird N., Amherstburg. Unfortunately due to prior commitments I will be unable to attend the Committee of Adjustment Meeting scheduled for October 25th, 2016. I am therefore requesting the hearing to be set back by approximately one month to a date at the end of November. I am also granting permission to all members of the Committee of Adjustment open access to my property at 42 Alma Street whether I am present or not. The area in question is at the north west corner and I feel an onsite viewing will be beneficial in making a decision.

Neil Stewart



Sent from my iPad

Committee of Adjustment

Ref. A/22/16 Lawlor/Stiles

I Neil Stewart of 42 Alma Street contest the Minor Variance Application by the residents of 16 Laird North on the grounds that a setback of 1 metre to 0.2 metres from the property line is not minor but 80%.

How has this 8" reduction in the length of the deck been arrived at? Quite simply the end joist that supports the deck boards is 9" from the property line fence so anyone with a skil saw could complete this task in 15 minutes. See drawing 1 which is attached. This is not a small deck. With the 8" reduction in length it is 347 sq. ft. If the Minor Variance Application is rejected and the deck reduced by 1 metre to comply with the building code it is 305 sq ft. It is not like this is a small backyard and they are trying to maximize all of their living space, this is a large piece of property. The deck sq. footage could easily have been achieved, within the building code, as they have more than adequate space. If this variance is granted the property line fence should be returned to its original height within the fence bylaw standard and a 16 ft. long 36" high railing installed, as an 8" gap between the property line fence and the end of the deck is an obvious safety hazard.

This deck has been constructed L-shaped with 16.2 ft. of it on the property line as shown in drawing 2 attached. With the deck being elevated and overlooking our patio, which is 25 ft. away, any privacy we had has been lost. The photograph attached will attest to this.

I have looked at similar properties in the immediate neighbourhood both North and South along the riverfront and not one of them has this situation of a deck imposing on their neighbour.

The 1 metre setback stated in the Zoning Bylaw is intended to provide citizens with privacy and to prevent neighbours from imposing on each other.

If this variance is granted what is to stop the residents of 16 Laird N from erecting one of those gazebos (which can be purchased at most Hardware Stores and Building Centres) on the shaded-in area illustrated on drawing 2 attached.

On the 20th of September I requested, by e-mail and hard copy, to the Planning Department that due to prior commitments I will be unable to attend the Committee of Adjustment Meeting scheduled for October 25th and asking that this meeting be deferred to a date in late November.. In that request I also stated that members of the Committee of Adjustment have full access to my property at 42 Alma Street whether I am present or not.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Neil Stewart', with a long horizontal flourish extending to the right.

Neil Stewart

END CUT OFF WITH SKIL SAW

DECK BOARDS

8"

END SUPPORT JOIST

9"

DRAWING 1

THIS DRAWING 2 MIL TO 1" INCH SCALE.

PROPERTY LINE

SHADED IN AREA

16 HAIR N

42 ALUMS.

DRAWING 2

THIS DRAWING 1 MIL TO 1" INCH SCALE

1 METRE REDUCTION

DECK 305 SALT

8" REDUCTION

DECK 347 SALT





LEARDI LAW FIRM
BARRISTERS & SOLICITORS • NOTARIES PUBLIC

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November 21, 2016

To: Town of Amherstburg, Committee of Adjustment Fax no. (519) 736-9859
Attention: Rebecca Belanger, Secretary- Treasurer

RE: A/22/16 – Lawlor/Stiles

Total pages including this cover: 5

Please find attached further submissions regarding the application on behalf of the applicants.

Sincerely,

ANTHONY R. LEARDI/pe

Cc: Lisa Stiles & Christopher Lawlor

RE: A/22/16

APPLICANTS: LISA STILES AND CHRISTOPHER LAWLOR

SUBMISSIONS ON BEHALF OF THE APPLICANTS

MAINTAINS THE GENERAL INTENT AND PURPOSE OF THE OFFICIAL PLAN

The general intent and purpose of the official plan for this area is to maintain it as a single family residential area. The applicants maintain the area as a single family residential area.

MAINTAINS THE GENERAL INTENT AND PURPOSE OF THE ZONING BY-LAW

The general intent and purpose of the zoning by-law for this area is to maintain it as a single family residential area. The applicants maintain the area as a single family residential area.

THE VARIANCE IS DESIRABLE FOR THE APPROPRIATE DEVELOPMENT OR USE OF THE LAND, BUILDING OR STRUCTURES

It is important to realize that this property is a sloping property. The land slopes down towards the river. In fact, that house is really built into the side of a slope. A property owner cannot build a sloping deck. The deck must be built level. A level deck will necessarily rise above the slope. The property owner has the right to build a level deck. The deck surround a pool and this is a common use.

THE VARIANCE IS MINOR

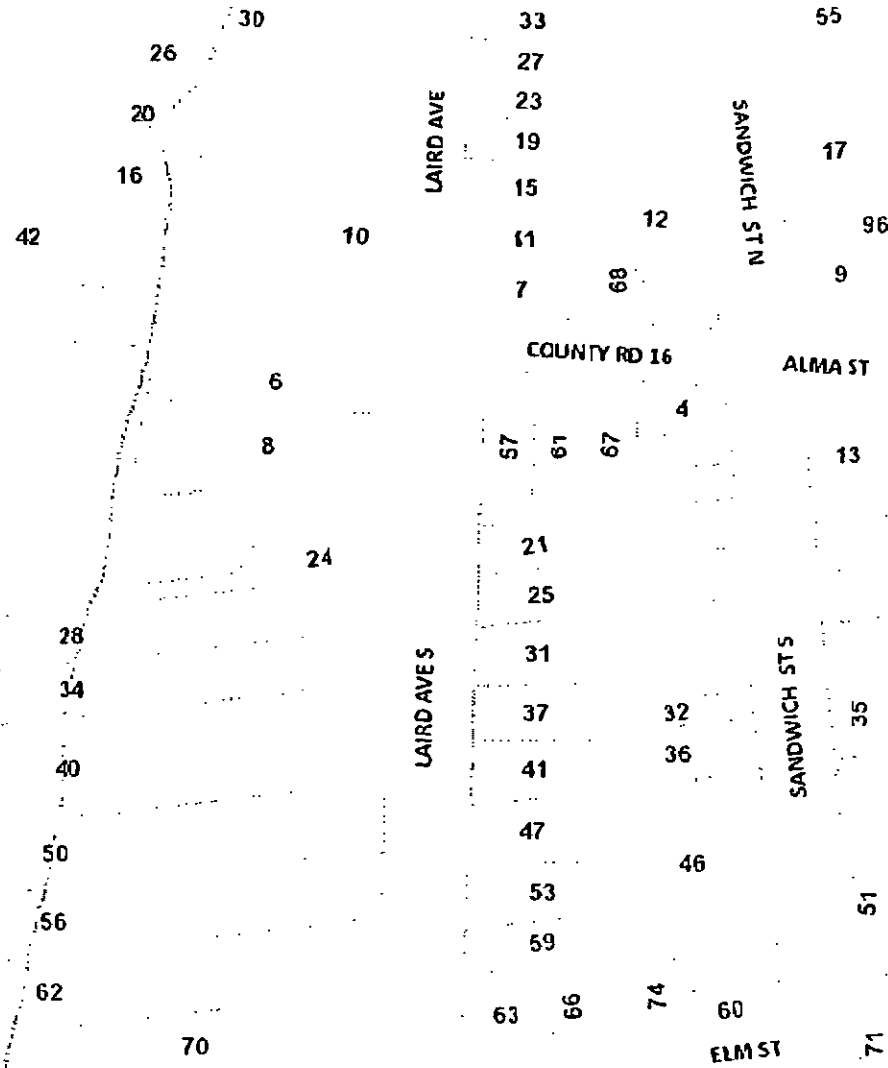
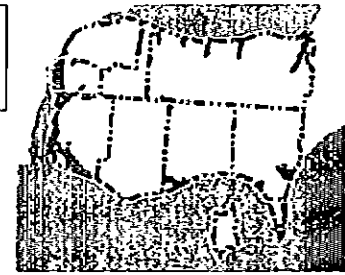
Development along the West side of Laird Avenue was consistently developed to ensure that every single lot commenced at Laird Avenue and proceeded West all the way to the waterline or further. In addition, every single property was allowed to have only one house on it and every single property has development in the backyard. The Applicants suggest a setback of eight inches rather than one meter. This is consistent with development of the neighbourhood.

The objector's lot deviated from all the other lots on the west side of Laird Avenue. The objector built a house on what is essentially one-third the size of a normal lot on the west side of Laird Avenue. The objector built a house in what is essentially the back yard of the Applicants' lot. The Committee of Adjustment would never permit that to happen today.











In addition, not only is the Objector's lot located in the "back yard" of everyone else's lot, the Objector added a balcony on to the back of his house. He can easily see everything going on in the Applicants' yard from his balcony. If there is an issue regarding privacy, it is created by the fact that not only is the Objector's house located in the Applicants' "back yard," but the Objector has also built a balcony that eliminates any privacy for the Applicants.

The Applicants have developed their lot consistently with all the other lots on the west side of Laird Avenue. It is the Objector's lot which is inconsistent with the development in the neighbourhood.

Lots on the West side of Laird Avenue, Amherstburg

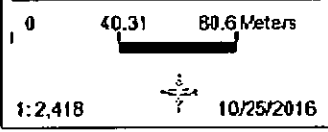


Legend

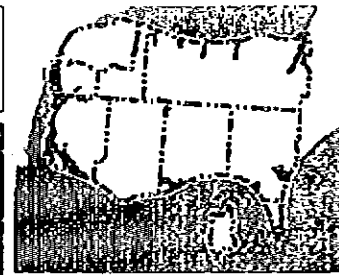
-  Landmarks
-  Windsor Airport
-  Streets (20,000 >) White
-  Streets (20,000 >) Black
-  Street
-  Assessment Parcels
-  Municipal Boundary
-  <all other values>
-  Pelee Island
-  Lakes

Notes
Every lot on the west side of Laird Avenue stretches from Laird Avenue to the water. The objector's lot is inconsistent with the development of the neighbourhood.











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Lots on the West side of Laird Avenue, Amherstburg

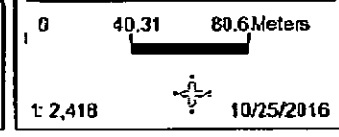


Legend

-  Landmarks
-  Windsor Airport
-  Streets (20,000 >) White
-  Streets (20,000 >) Black
-  Street
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Environment and Land Tribunals Ontario
Ontario Municipal Board
 655 Bay Street, Suite 1500 Toronto, Ontario M5G 1E5
 TEL: (416) 212-6349 or Toll Free: 1-866-448-2248
 FAX: (416) 326-5370
 www.elto.gov.on.ca

**APPELLANT FORM (A1)
 PLANNING ACT**

**SUBMIT COMPLETED FORM
 TO MUNICIPALITY/APPROVAL AUTHORITY**

Date Stamp - Appeal Received by Municipality

RECEIVED

DEC 19 2016

Town of Amherstburg

Receipt Number (OMB Office Use Only)

Part 1: Appeal Type (Please check only one box)

SUBJECT OF APPEAL	TYPE OF APPEAL	PLANNING ACT REFERENCE (SECTION)
Minor Variance	<input checked="" type="checkbox"/> Appeal a decision	45(12)
Consent/Severance	<input type="checkbox"/> Appeal a decision	53(19)
	<input type="checkbox"/> Appeal conditions imposed	
	<input type="checkbox"/> Appeal changed conditions	53(27)
	<input type="checkbox"/> Failed to make a decision on the application within 90 days	53(14)
Zoning By-law or Zoning By-law Amendment	<input type="checkbox"/> Appeal the passing of a Zoning By-law	34(19)
	<input type="checkbox"/> Application for an amendment to the Zoning By-law – failed to make a decision on the application within 120 days	34(11)
	<input type="checkbox"/> Application for an amendment to the Zoning By-law – refused by the municipality	
Interim Control By-law	<input type="checkbox"/> Appeal the passing of an Interim Control By-law	38(4)
Official Plan or Official Plan Amendment	<input type="checkbox"/> Appeal a decision	17(24) or 17(36)
	<input type="checkbox"/> Failed to make a decision on the plan within 180 days	17(40)
	<input type="checkbox"/> Application for an amendment to the Official Plan – failed to make a decision on the application within 180 days	22(7)
	<input type="checkbox"/> Application for an amendment to the Official Plan – refused by the municipality	
Plan of Subdivision	<input type="checkbox"/> Appeal a decision	51(39)
	<input type="checkbox"/> Appeal conditions imposed	51(43) or 51(48)
	<input type="checkbox"/> Failed to make a decision on the application within 180 days	51(34)

Part 2: Location Information

16 Laird Ave W, Amherstburg, ON, N9V 2T6.
 Address and/or Legal Description of property subject to the appeal:

Municipality/Upper tier: Town of Amherstburg.

Part 3: Appellant Information

First Name: Lisa Last Name: STILES

Company Name or Association Name (Association must be incorporated – include copy of letter of incorporation)

Professional Title (if applicable):

E-mail Address: lisa1stiles@yahoo.com
By providing an e-mail address you agree to receive communications from the OMB by e-mail.

Daytime Telephone #: 519.564.7092 Alternate Telephone #: 310.893.9927

Fax #:

Mailing Address: 16 Laird Ave N Amherstburg
Street Address Apt/Suite/Unit# City/Town

Ontario NAV 2T6
Province Country (if not Canada) Postal Code

Signature of Appellant: [Signature] Date: Dec 19, 2016
(Signature not required if the appeal is submitted by a law office.)

Please note: You must notify the Ontario Municipal Board of any change of address or telephone number in writing. Please quote your OMB Reference Number(s) after they have been assigned.

Personal information requested on this form is collected under the provisions of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended, and the *Ontario Municipal Board Act*, R.S.O. 1990, c. O. 28 as amended. After an appeal is filed, all information relating to this appeal may become available to the public.

Part 4: Representative Information (if applicable)

I hereby authorize the named company and/or individual(s) to represent me:

First Name: Last Name:

Company Name:

Professional Title:

E-mail Address:
By providing an e-mail address you agree to receive communications from the OMB by e-mail.

Daytime Telephone #: Alternate Telephone #:

Fax #:

Mailing Address: Street Address Apt/Suite/Unit# City/Town

Province Country (if not Canada) Postal Code

Signature of Appellant: Date:

Please note: If you are representing the appellant and are NOT a solicitor, please confirm that you have written authorization, as required by the Board's Rules of Practice and Procedure, to act on behalf of the appellant. Please confirm this by checking the box below.

I certify that I have written authorization from the appellant to act as a representative with respect to this appeal on his or her behalf and I understand that I may be asked to produce this authorization at any time.

Part 5: Language and Accessibility

Please choose preferred language: English French

We are committed to providing services as set out in the *Accessibility for Ontarians with Disabilities Act, 2005*. If you have any accessibility needs, please contact our Accessibility Coordinator as soon as possible.

Part 6: Appeal Specific Information

1. Provide specific information about what you are appealing. For example: Municipal File Number(s), By-law Number(s), Official Plan Number(s) or Subdivision Number(s):

(Please print) Amherstburg. A/22/16.
Committee of Adjustment Denial
Section 3(1)(d)(i) of Zoning By-Law 1999.52 as amended.

2. Outline the nature of your appeal and the reasons for your appeal. Be specific and provide land-use planning reasons (for example: the specific provisions, sections and/or policies of the Official Plan or By-law which are the subject of your appeal - if applicable). **If more space is required, please continue in Part 9 or attach a separate page.

(Please print) I am appealing the minor variance denial by the Committee of adjustment as I feel the unique property terracing of the existing landscape was not considered. The four tests of a minor variance were satisfied. The Essex Conservation Authority and Building Department posed

THE FOLLOWING SECTIONS (a&b) APPLY ONLY TO APPEALS OF ZONING BY-LAW AMENDMENTS UNDER SECTION 34(11) OF THE PLANNING ACT.

a) DATE APPLICATION SUBMITTED TO MUNICIPALITY: _____
(If application submitted before January 1, 2007 please use the O1 'pre-Bill 51' form.)

b) Provide a brief explanatory note regarding the proposal, which includes the existing zoning category, desired zoning category, the purpose of the desired zoning by-law change, and a description of the lands under appeal:
**If more space is required, please continue in Part 9 or attach a separate page.

[Empty box for explanatory note]

Bill 73 - This question applies only to official plans/amendments, zoning by-laws/amendments and minor variances that came into effect/were passed on or after July 1, 2016.

1. Is the 2-year no application restriction under section 22(2.2) or 34(10.0.0.2) or 45(1.4) applicable?
a. No
b. Yes

Part 7: Related Matters (if known)

Are there other appeals not yet filed with the Municipality? YES NO
Are there other planning matters related to this appeal? YES NO
(For example: A consent application connected to a variance application)

If yes, please provide OMB Reference Number(s) and/or Municipal File Number(s) in the box below:

(Please print)

Part 8: Scheduling Information

How many days do you estimate are needed for hearing this appeal? half day 1 day 2 days 3 days
 4 days 1 week More than 1 week – please specify number of days: _____

How many expert witnesses and other witnesses do you expect to have at the hearing providing evidence/testimony?

Describe expert witness(es)' area of expertise (For example: land use planner, architect, engineer, etc.):
_____ architect/engineer _____

Do you believe this matter would benefit from mediation? YES NO
(Mediation is generally scheduled only when all parties agree to participate)

Do you believe this matter would benefit from a prehearing conference? YES NO
(Prehearing conferences are generally not scheduled for variances or consents)

If yes, why? _____

Part 9: Other Applicable Information ** Attach a separate page if more space is required.

2 cont

no issue. I feel a vocal vindictive neighbour poisoned the process.
I am requesting relief from Section 3(i)(d) of the General Provisions By-Law 1999.52 as amended which requires an accessory building or structure shall comply with zone requirements "such that the accessory building or structure is not located closer than 1.0m to any lot line - Section 3(i)(d)(i). I am seeking a side yard setback of 0.2m (8") therefore the relief requested is 0.8m. The existing property has been professionally terraced landscaped 30+ years to accommodate the home being built into the side of a waterfront 35' hillside. Along fence contained within the property line boundaries is a retaining wall. The terracing is a combination of poured concrete and flagstone. A 2 level pool and spa are contained within concrete, with a 5' drop between the spa and pool for waterfall. The composite deck is a direct extension of the existing stamped concrete pool level terrace contained within the existing retaining

2 cont. from Part 9.

wall. This pool level extension is for family use and supervision of the pool. It also allows for storage beneath as a cement extension would not. Where the extension seamlessly attaches to the cement terrace it is 2'-3' varying with the lower rock, the ground slopes down bringing the maximum height to 6" Some heights below the composite deck extension are 20". The grade changes quickly. We build a level deck.

A setback of 1.0m from the existing fence would only create a "dead zone" within the retaining wall, and create a hazard.

Extension and continuation of the poured concrete using the same material within the retaining wall would not only be of great expense but very permanent.

This property is very unique in its "escarpment-like" terracing boasting 7 distinct levels extending from retaining wall to retaining wall.

Luck Finkle

Part 10: Required Fee

Total Fee Submitted: \$ 300.00

Payment Method: Certified cheque Money Order Solicitor's general or trust account cheque

- The payment must be in Canadian funds, **payable to the Minister of Finance.**
- **Do not send cash.**
- **PLEASE ATTACH THE CERTIFIED CHEQUE/MONEY ORDER TO THE FRONT OF THIS FORM.**

AMHERSTBURG COMMITTEE OF ADJUSTMENT

The Committee met on November 28, 2016 at 4:30 p.m. and attended 16 Laird Ave. and 42 Alma. There was no discussion at the sites and no members of the public were present although the neighbours were notified on the notice of the site visit. The owner, Mr. Lawlor provided access to 16 Laird for all members of the Committee of Adjustment. After a viewing of this property, the Committee attended the site to the south 42 Alma. Mr. Stewart provided access to 42 Alma where all members of the Committee of Adjustment viewed the subject property from 42 Alma.

Present: D. Cozens, S. Ducedre, M. Prue, D. Shaw, A. Smith

Also Present: R. Belanger, Secretary/Planner

Introductions of the Committee members and administration.

DISCLOSURE OF INTEREST

There were no disclosures of interest.

ADOPTION OF MINUTES

Moved by A. Smith
Seconded by D. Shaw

That the Committee move approval of the minutes as amended held October 25, 2016.

-Carried-

APPLICATIONS

(1) **A/22/16** Christopher Lawlor & Lisa Stiles
16 Laird Ave N
3729-310-000-00104

Public in Attendance: Christopher Lawlor, Anthony Leardi, Lisa Stiles, Neil Stewart, Ron Sutherland

The applicant is requesting relief from Section 3(1)(d) of the General Provisions, Zoning By-law 1999-52, as amended, which requires: *Any accessory building or structure shall comply with the zone requirements and all other provisions hereof applicable to the zone in which such accessory building or structure is located, except that nothing in this By-law shall apply to prevent the erection of:*

A building or structure accessory to a dwelling, anywhere in an interior side yard or a rear yard, provided that such accessory building or structure is not located closer than 1.0 metre to any lot line - Section 3(1)(d)(i)

The applicant proposes that the existing composite deck will have a sideyard setback of 0.2m (8 inches). Therefore the amount of relief requested is 0.8 m.

*Please note that the application was previously deferred October 25th, 2016 by the Committee of Adjustment.

The subject property is designated Low Density Residential in the Official Plan and zoned Special Provision Restricted First Density (R1-8) Zone and Environmental Protection (EP) in Zoning By-law 1999-52, as amended.

The following correspondence was received from the various agencies circulated:

- (i) Letter dated October 18, 2016 from the Essex Region Conservation Authority- The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservation Authorities Act*, (Ontario Regulation No. 158/06). The subject parcel falls within the regulated area of the Detroit River. At this time, the property owners have submitted an application for ERCA Permit to this office and have undertaken a preliminary review of the proposal. ERCA feels optimistic that concerns will be readily addressed through the permit process, and therefore would have no objections to this Minor Variance application with regard to Section 28 of the Conservation Authorities Act. Further, There are no concerns relating to stormwater management and no objections to the application with respect to natural heritage policies.
- (ii) Email dated November 15, 2016 from Deputy Fire Chief / Fire Prevention & Inspection Officer – Amherstburg Fire has no objection to the application.
- (iii) Letter dated September 30, 2016 from Neil Stewart, 42 Alma Street – In the correspondence Mr. Stewart states that he contests the Minor Variance application and requests that the matter be deferred from the originally scheduled October 25, 2016 Committee of Adjustment meeting to the November 29th meeting. Further, Mr. Stewart expresses concerns that the variance request is not minor in nature.
- (iv) Letter dated November 21, 2016 from Anthony Leardi, Leardi Law Firm - The correspondence, on behalf of the applicants, provides support for the application in regards to the four tests as outlined in Section 45(1) of the Planning Act, R.S.O. 1990.
- (v) Email dated November 16, 2016 from the Drainage Superintendent / Engineering Coordinator – No concerns from the Public Works Department
- (vi) Planning Report dated November 17, 2016 from Rebecca Belanger.

Committee Discussion:

Anthony Leardi, Solicitor for Mrs. Stiles and Mr. Lawlor appeared on behalf of the applicant. Mr. Leardi provided submissions on why he felt that the application met the four tests of a minor variance. Mr. Leardi stated that as the property is sloping the property owner needed to build a deck around their pool to make use of the sloping topography of the land. Ms. Stiles stated that the property was professionally terraced from fence to fence and that the house was built in the 1970's.

Neil Stewart, 42 Alma, neighbour to the south appeared in opposition to the application. Mr. Stewart's letter of opposition had been provided to the Committee in advance of the meeting. Mr. Stewart stated his appreciation for the previous deferral of the application and that his house was built in 1976 and purchase in 1977 from Rocco D'Alimonte Construction. He stated that he had reached a previous compromise with the neighbours at 16 Laird that said that they would remove the deck.

The Committee asked a number of questions for clarification from Mr. Stewart and the applicants. Mr. Leardi advised that his clients have paid for all permits and associated penalties.

After significant discussion and an attempt to look for a compromise, the following resolution was put forth:

Moved by D. Shaw
Seconded by S. Ducedre

That Application A/23/16 be denied.

- Carried -

Reasons of Committee – The Committee heard presentations of the adjacent neighbour as well as the applicant. The Committee also received written correspondence from the adjacent neighbour, the applicant's legal counsel, departments and agencies. The Committee, having considered the evidence presented and having reviewed the associated site plans, was not satisfied that the variance is minor, desirable for the appropriate development or use of the land, and that the general intent of the Zoning By-law and Official Plan will be maintained.

(2) A/24/16 Rauti Construction Ltd
c/o Angela Rauti
503 Colony Court
3729-460-000-41066

Public in Attendance: Angela Rauti

The applicant is currently proposing the construction of a single detached dwelling with a building footprint of 2078 sq ft. 181 sq ft of the structure will be a covered patio. The applicant is requesting relief from Zoning By-law 1999-52, as amended, Section 8(3)(g) which permits a maximum lot coverage of 35% in a Residential Second Density (R2) Zone. The lot area of the subject property is 5565 sq ft which allows for 1948 sq ft of lot coverage.

The proposed single detached dwelling has a building footprint of 1897 sq ft resulting in 34.08% lot coverage. The total building footprint for the covered patio is 181 sq ft resulting in an additional lot coverage of 3.25%. Together the total lot coverage proposed is 37.4%. Therefore the amount of relief requested is 2.4% (312 sq ft).

The subject property is designated Low Density Residential and zoned Residential Second Density (R2) & Residential Multiple First Density (RM1) in By-law 1999-52, as amended.

The following correspondence was received from the various agencies circulated:

- (i) Letter dated November 15, 2016 from the Essex Region Conservation Authority- The above noted lands are **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06). There are no concerns relating to stormwater management and no objections to the application with respect to natural heritage policies.
- (ii) Email dated November 15, 2016 from Deputy Fire Chief / Fire Prevention & Inspection Officer – Amherstburg Fire has no objection to the application.
- (iii) Email dated November 16, 2016 from the Drainage Superintendent / Engineering Coordinator – No concerns from the Public Works Department
- (iv) Planning Report dated November 17, 2016 from Rebecca Belanger.

Committee Discussion:

Ms. Rauti, applicant gave a brief submission regarding the request. The Committee had a number of questions of the applicant which were answered by the Manager of Planning and the applicant.

After a discussion the following resolution was put forth:

Moved by S. Ducedre
Seconded by D. Shaw

That Application A/24/16 be approved.

- Carried-

Reasons of Committee – The Committee having considered the evidence presented, and having reviewed the plans and correspondence on file, is satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is in keeping with the intent of the Official Plan and Zoning By-law. The Committee did not receive written or oral submissions pertaining to the minor variance application.

(3) **B/29/16** Wismer Bros. Ltd & Darfarms Inc.
c/o Gerry Wismer & Darwin Wismer
V/L Alma St
3729-360-000-02001

Public in Attendance: Gerry Wismer, Darwin Wismer

The applicant is proposing to sever a parcel of land being 600 ft frontage by 754 ft depth with an area of 10.38 acres for purposes of creating a new industrial lot. The remaining parcel being 1384 ft frontage by 454 ft depth with an area of 24.0 acres is vacant land.

The following correspondence was received from the various agencies circulated:

- (i) Letter dated November 15, 2016 from the Essex Region Conservation Authority - Portions of the above noted lands are subject to the Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservation Authorities Act*, (Ontario Regulation No. 158/06). These portions of the subject parcel fall within the regulated area of the following watercourses/waterbodies: Darrah Drain and Faucher Drain. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by the regulations.

There is also concern with the potential impact of the quality and quantity of runoff in the downstream watercourse due to future development on the proposed retained or severed parcels. ERCA therefore would request the inclusion of the following conditions in any future Site Plan Control Agreement:

1. That the developer undertakes an engineering analysis to identify stormwater quality and quantity measures as necessary to control any increases in flows in downstream watercourses, up to and including the 1:100 year design storm, to the satisfaction of the Municipality and the Essex Region Conservation Authority.
2. That the developer installs stormwater management measures identified above, as part of the development of the site, to the satisfaction of the Municipality and the Essex Region Conservation Authority.
3. That the developer obtains the necessary permit or clearance from the Essex Region Conservation Authority prior to undertaking site alterations and/or construction activities.

It is advised that the owners submit an Application for Permit to this office along with the associated base cost fee of \$1750.000 (for the first hectare of the development), plus the additional \$400.00 per hectare for the remainder of the development. There are no objections to the application with respect to natural heritage policies.

- (ii) Email dated November 15, 2016 from Deputy Fire Chief / Fire Prevention & Inspection Officer – Amherstburg Fire has no objection to the application.
- (iii) Email dated November 16, 2016 from the Drainage Superintendent / Engineering Coordinator – A septic field and a drainage apportionment is required. Further, driveway access to severed parcel from the municipal roadway (Alma Street) is required with the possibility of a culvert across the roadside ditch.
- (iv) Planning Report dated November 17, 2016 from Rebecca Belanger.

Committee Discussion:

Mr. G. Wismer applicant appeared before the Committee to summarize the application. He stated that Ken Harris, the owner of Superior Wood products intends to purchase the 10 acres proposed for severance and relocate his business from the current location on St. Arnaud in the SKD Building. He further stated that the property his serviced with registered plans for rear yard drainage and easements and that as each property is approved individual owners will manage their own drainage.

The Committee moves a motion to approve the severance. The Chairman directs the Secretary of the Committee to read the proposed conditions aloud. The Committee amends condition 5. To state "prior to the issuance of the building permit." Mr. Wismer was agreeable to condition 7. as it was drafted. He noted that he met with the Manager of Planning in advance of the Committee meeting to provide background with regard to the watermain upgrade.

After a discussion the following resolution was put forth:

Moved by M. Prue
Seconded by A. Smith

That Application B/29/16 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; a copy to be provided to the municipality.
2. The applicant submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That an assessment apportionment for any and all drains affected by the severance be completed in accordance with the provisions of the Drainage Act and that all costs associated with said apportionment be paid by the applicant.
5. That an access bridge must be constructed to the subject property where one does not exist. If the access is constructed over a municipal drain, it will be completed in accordance with the provisions of the Drainage Act, and if the access is constructed over a roadside drain it will be completed under the supervision of the Town's Manager of Engineering and Operation prior to the issuance of the building permit. The owner will undertake to advise any new purchaser of this understanding.
6. That the subject lot be serviced with an appropriate storm drainage system to be developed under the supervision and to the satisfaction of the Town Drainage Superintendent.
7. That the applicant pay \$24.29 per lineal foot for the subject severed lot, frontage fee for the Alma Street waterline upgrade to the satisfaction of the Municipality in accordance with the requirements of the By-law prior to the stamping of the deed.
8. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

- Carried-

Reasons of Committee – The Committee having considered the evidence presented,

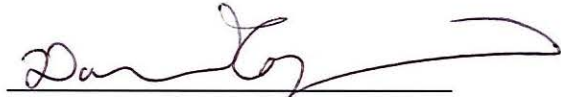
and having reviewed the plans and correspondence on file, is satisfied that the request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The Committee did not receive written or oral submissions pertaining to the consent application.

NEXT MEETING

The next meeting is scheduled for Tuesday, December 13, 2016 at 7:30 a.m.

ADJOURNMENT

The meeting adjourned at 8:45 a.m.


Chairman- Dave Cozens


Secretary- Rebecca Belanger



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Committee Appointment – Drainage Board

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Deputy Clerk dated March 6, 2017, regarding Committee Appointment – Drainage Board BE RECEIVED; and,
2. Brad Laramie BE APPOINTED as a member of the Drainage Board from March 20th, 2017 until November 15th, 2018.

2. BACKGROUND:

Council, at its December 12th, 2016 meeting, passed the following motion:

That:

.....Josh Mailloux BE APPOINTED as a member of the Drainage Board from December 12th, 2016 until on November 30th, 2018;.....”

After notifying the successful candidate of his appointment to the Drainage Board, it was brought the attention of the Clerk’s department that Mr. Mailloux is a Volunteer Firefighter for the Amherstburg Fire Department. As such, Mr. Mailloux falls into the definition of a part time employee because he is paid and on call for his volunteer status with the Town and must follow Policy C00-00 Code of Conduct for Staff/Employees.

Section 7.0 states:

'No full-time or part-time permanent Municipal employee shall be appointed to serve on a Municipal Board, Commission or Committee unless appointed as an Administrative Representative.....'

The Drainage Board has been conducting its meetings with a member vacancy since the Clerk learned of the discrepancy in Policy C00-00. The Drainage Superintendent, as the staff liaison, has indicated that quorum has been a concern at some meetings since then and filling this vacancy is necessary at this time.

3. DISCUSSION:

Council, at its February 27th, 2017 meeting, reconsidered the December 12th, 2016 appointment to the Drainage Board to ensure the requirements of section 7.0 of Policy C00-00 Code of Conduct for Staff/Employees are met and opted to appoint another applicant to the Board.

In accordance with the Terms of Reference for Local Boards/Committees, the Clerk is responsible for carrying out the direction of Council with respect to the recruitment of board/committee members and the filling of vacancies.

In accordance with section 8.3 of the Boards and Committees Appointment Policy which indicates, *"Whenever possible, vacancies will be filled from the Short Listed Applicants for particular Boards and Committees,"* Administration has provided the short list of applicants for the Drainage Board in a Private and Confidential memo for Council's consideration.

From the applications received, the Clerk and the Drainage Superintendent identified suitable candidates for Council consideration and appointment. From the Short Listed Applicants Brad Laramie is recommended to Council for appointment to the vacancy of lay member on the Drainage Board.

The term of the new member will be from March 20th, 2017 until November 15, 2018.

4. RISK ANALYSIS:

Filling the vacancy ensures appropriate representation on the Board as set out in the Terms of Reference for Local Boards/Committees.

5. FINANCIAL MATTERS:

Should Council choose not to accept the recommendation to appoint Brad Laramie to the Drainage Board, and re-advertise for additional applicants, the cost associated with filling the vacancy is for the ¼ page advertisement in the local newspaper. The cost of one advertisement is \$105.00 plus HST.

6. **CONSULTATIONS:**

The Municipal Clerk was consulted on this report and concurs with the recommendation.

7. **CONCLUSION:**

The purpose of this report is to fill the lay member vacancy on the Drainage Board.



Tammy Fowkes
Deputy Clerk



Paula Parker
Municipal Clerk

tf

Report Approval Details

Document Title:	Committee Appointment - Drainage Board.docx
Attachments:	N/A
Final Approval Date:	Mar 14, 2017

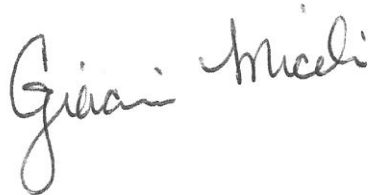
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Mar 8, 2017 - 10:19 AM



Mark Galvin - Mar 10, 2017 - 11:53 AM



John Miceli - Mar 10, 2017 - 11:55 AM



Paula Parker - Mar 14, 2017 - 3:23 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Tammy Fowkes	Report Date: March 6, 2017
Author's Phone: 519 736-0012 ext. 2216	Date to Council: March 20, 2017
Author's E-mail: tfowkes@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Council Committee Appointments – Parks Advisory Committee and Recreation and Culture Advisory Committee

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Deputy Clerk dated March 6th, 2017, regarding Council Committee Appointments – Parks Advisory Committee and Recreation and Culture Advisory Committee **BE RECEIVED**;
2. Councillor _____ **BE APPOINTED** to the Recreation and Culture Advisory Committee as required in R.R.O. 1990, Regulation 797 of the Ministry of Tourism and Recreation Act;
3. The Local Boards/Committees – Terms of Reference **BE WAIVED** to allow for one Council liaison on the Parks Advisory Committee for the remainder of the 2014-2018 term; **OR**,
4. Councillor _____ **BE APPOINTED** to the Parks Advisory Committee.

2. **BACKGROUND:**

At its January 26th, 2015 meeting, Council appointed Councillor Courtney and Councillor Pouget to the Parks Advisory Committee for the 2014-2018 Term of Council. At the

same meeting, Council also appointed Councillor Fryer and Councillor Lavigne to the Recreation and Culture Advisory Committee for the same term of Council.

These appointments were made as per each of the committee's Terms of Reference which indicate:

"Two Councillors will be selected and approved by Council to serve as "Representatives" and shall be appointed for the duration of the elected term of Council"

3. DISCUSSION:

Since the 2015 appointments, the following Council resignations have been submitted to the Clerk:

- Councillor Fryer - Recreation and Culture Advisory Committee – resigned on October 5th, 2015
- Councillor Courtney - Parks Advisory Committee – resigned on February 14th, 2017

As per the Local Boards/Committees – Terms of Reference, adopted by Council in October 2015 and amended in March 2016, Council's role within their committee structure is the following:

"Responsibilities of Council Member Appointee(s)

Every board and committee shall include at least 1 Council liaison, but shall not exceed 2, who has all of the rights and privileges of any other member, including voting.

In addition, the Council member is also responsible for:

- *Ensuring the members are fairly and appropriately engaged;*
- *Liaising between Council and the board/committee, providing information and clarification;*
- *Ensuring members are aware of Council issues that may affect the goals and objectives of the board/committee, including past actions of Council;*
- *When necessary and appropriate, explain the rationale behind the board/committee's recommendation when brought forward to Council.*

The Mayor is ex-officio, a member of all committees, sub-committees and ad-hoc committees of Council and is entitled to vote, make motions and amendments."

As members with all of the same rights and privileges as any other member, Council liaison presence at committee meetings affects quorum, majority and voting on matters. It is the responsibility of each member to advise the staff liaison and Chair when they cannot attend a scheduled committee meeting.

The Recreation and Culture Advisory Committee is also legislated by the Ministry of Tourism and Recreation Act R.R.O. 1990, to include at least 2 members of Council. Ontario Regulation 797, section 3 states the following:

“A recreation committee shall be composed of at least five persons of whom at least two shall be members of the appointing body or bodies.”

Therefore, Council is required to appoint 1 additional Council liaison to the Recreation and Culture Advisory Committee. The Parks Advisory Committee has no such legislated requirement and Council may choose to remain with only 1 Council liaison on this committee.

4. RISK ANALYSIS:

As per the Local Boards/Committee – Terms of Reference, the Parks Advisory Committee advises Council on matters relating to the beautification, horticulture, forestry and landscaping initiatives of the Town’s green space and parks. If Council chooses not to fill the Council liaison vacancy, the Local Boards/Committees Terms of Reference should be waived to allow for one representative for the remainder of the term.

The Local Boards/Committee – Terms of Reference indicates that the Recreation and Culture Advisory Committee assists in enabling the community to participate more directly in the decision-making process to ensure that adequate leisure opportunities exist for all residents and to encourage active lifestyles. Failure to fill the two Council representative vacancies will result in non-compliance of Ontario Regulation 797 of the Recreation Act.

5. FINANCIAL MATTERS:

There are no financial considerations with respect to filling the Council representative vacancies.

6. CONSULTATIONS:

The Municipal Clerk was consulted on this report and concurs with the recommendations.

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7. **CONCLUSION:**

Administration recommends filling the Council liaison vacancies on both the Parks Advisory Committee and the Recreation and Culture Advisory Committee.



Tammy Fowkes
Deputy Clerk



Paula Parker
Municipal Clerk

tf

Report Approval Details

Document Title:	Council Committee Appointments - Parks Advisory Committee and Recreation and Culture Advisory Committee.docx
Attachments:	- Councillor Courtney resignation - Parks Advisory Committee.pdf
Final Approval Date:	Mar 15, 2017

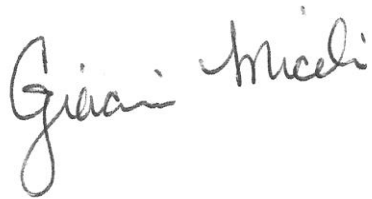
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Mar 8, 2017 - 10:22 AM



Mark Galvin - Mar 10, 2017 - 11:55 AM



John Miceli - Mar 10, 2017 - 11:57 AM



Paula Parker - Mar 15, 2017 - 10:50 AM

From: Joan Courtney [<mailto:joan@amherstburg.ca>]
Sent: Tuesday, February 14, 2017 2:41 PM
To: Paula Parker
Subject: Parks Committee

Dear Paula...

It is with sincere regret that I find I must resign my position on the parks Committee. Due to conflicts with my work schedule I find that I cannot attend the meetings as I should; and that is not fair to the other members who work so diligently on this committee. I welcome any opportunity to help out in special events that will take place in the future. I am proud of all the hard work the Parks Committee does to make our Town so beautiful. We are fortunate to have such a great group of vounteers!

Sincerely,
Councillor Joan Courtney



THE CORPORATION OF THE TOWN OF AMHERSTBURG

POLICE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Tim Berthiaume	Report Date: March 1, 2017
Author's Phone: 519 736-8559 ext. 223	Date to Council: March 20, 2017
Author's E-mail: tberthiaume@amherstburgpolice.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: 2017-19 Business Plan Amherstburg Police Service

1. **RECOMMENDATION:**

It is recommended that:

1. The report of the Chief of Police dated March 1, 2017 regarding the 2017-19 Business Plan for the Amherstburg Police Service **BE RECEIVED for information.**

2. **BACKGROUND:**

The *Police Services Act* requires that all Police Boards in Ontario prepare, at least once every three years, a business plan that addresses its core business functions and addresses how it will provide effective services to the community it serves.

As part of this process, the Chief and Deputy Chief undertook to conduct community surveys, from community partners and open public forums to seek feedback.

This process provided the Board and the Police Service with the necessary information, feedback and direction to help develop and prioritize objectives and goals for this three year cycle.

3. DISCUSSION:

Provided for Council's information as Appendix "A" is the 2017-19 Business Plan for the Amherstburg Police Service.

4. RISK ANALYSIS:

No risks have been identified.

5. FINANCIAL MATTERS:

N/A

6. CONSULTATIONS:

No consultations were required.

7. CONCLUSION:

For Council's Information.



Tim Berthiaume
Chief of Police

NL

Report Approval Details

Document Title:	2017-19 Business Plan Amherstburg Police Service.docx
Attachments:	Business Plan
Final Approval Date:	Mar 14, 2017

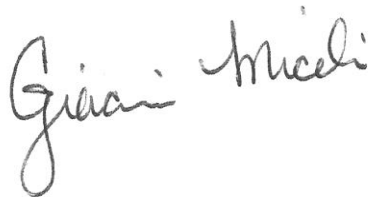
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Mar 7, 2017 - 9:37 AM



Mark Galvin - Mar 7, 2017 - 12:39 PM



John Miceli - Mar 8, 2017 - 3:12 PM



Paula Parker - Mar 14, 2017 - 2:55 PM

Amherstburg Police Service



2017 - 2019 Business Plan



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2017 - 2019 Business Plan



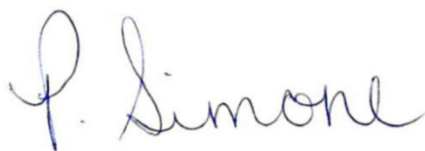
MESSAGE FROM THE CHAIR AND CHIEF OF POLICE

As the Chair of the Amherstburg Police Services Board and the Chief of Police, we are pleased to present the Amherstburg Police Service 2017-2019 Business Plan. This Plan is a result of the Board, the Service and citizens coming together to identify the needs and expectations of this great community.

The plan confirms our commitment to our mission to be a first class police service, working in partnership with our diverse community, for the benefit of all.

As leaders of this organization we are committed to the perpetual examination of our operations and service delivery in order to identify efficiencies. Our goal is to continually improve the service we provide to ensure the safety and well-being of the citizens of Amherstburg.

We would like to acknowledge the efforts of all our community and policing partners for their help in developing this plan.



Patricia Simone, Chair
Amherstburg Police Services Board



Timothy Berthiaume, Chief of Police
Amherstburg Police Service



2017 - 2019 Business Plan



Amherstburg Police Service

OUR MOTTO

"People—Just Like You"

OUR MISSION

**To be a first class police service, working in partnership
with our diverse community, for the benefit of all**

OUR CORE VALUES

We will achieve our mission through dedication to the following core values:

Integrity in Everything We Do

**Commitment to Helping Victims
of Crime**

Openness and Accountability

Commitment to Crime Prevention

Our Strength is Our People

**Commitment to Community
Partnerships**

Respect for All Persons

Commitment to Continuous

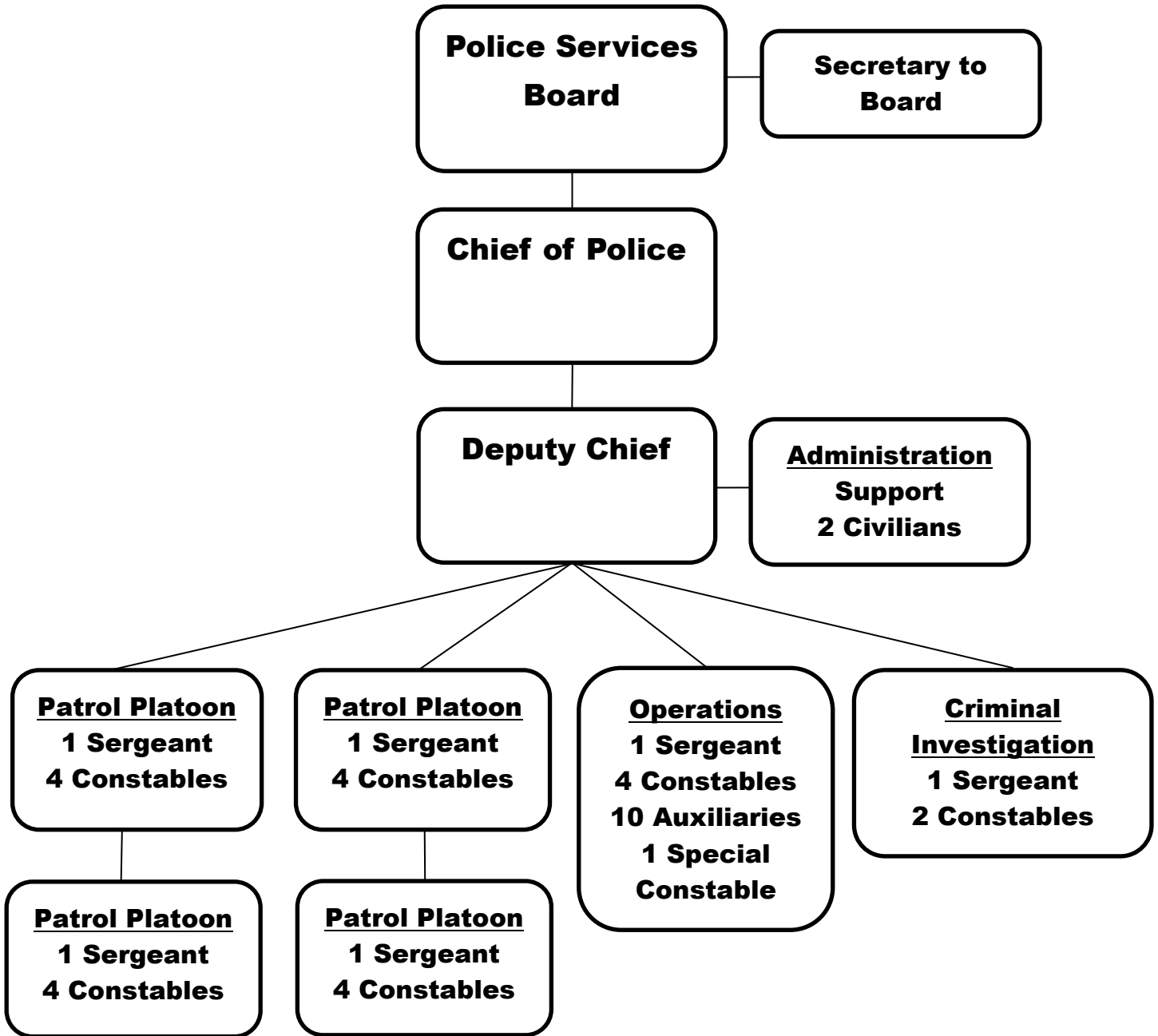
Fair and Consistent Law Enforcement



2017 - 2019 Business Plan



Organization Chart



2017 - 2019 Business Plan



Our Organization

Adequate and Effective Policing

Police Services Board

The Amherstburg Police Services Board is formed under the authority of the *Police Services Act* of Ontario. The Board is comprised of five members. These include the Mayor, a member of Council, a local citizen appointed by Council and two provincially appointed members. A Chair and Co-Chair are designated each year. The Board holds regular public meetings monthly. The location varies but it is usually held at the Amherstburg Police Service facilities.

The Board is responsible for ensuring the provision of adequate and effective police services, establishing policies for the effective management of the police service, recruiting and appointing the Chief and Deputy Chief of Police, reviewing administration of the complaints system and other requirements as outlined in the *Police Services Act*.

Administration

The administration of the Service is currently comprised of a Chief of Police and a Deputy Chief of Police. The duties of the Chief of Police and the administration team are to administer the police service, oversee its operation in accordance with the objectives, priorities and policies established by the *Police Services Act* and the Board. The *Police Services Act* requires the Service to police the municipality in a manner reflecting the needs of the community, maintain discipline, ensuring that community-oriented policing is provided and administer the public complaints system in accordance with the Act. Numerous monthly and annual reports for the Board and the Province are produced to ensure the Service is being managed properly as required by the Act.



2017 - 2019 Business Plan



Our Organization

Operations Sergeant

The Service has one Operations Sergeant. His areas of responsibility include overseeing of special events; Auxiliary Police; the Traffic Branch; Core Officer; Community Services; building maintenance; training, the Marine Unit; and health and safety.

Uniform Patrol

Uniform patrol is under the direction of the Deputy Chief and consists of sixteen Constables and four Sergeants. These officers work a 12-hour shift system providing 24-hour coverage, 365 days a year. The responsibility of Uniform Patrol is to respond to calls for service, investigate motor vehicle collisions; preserve the peace; prevent crimes; provide assistance to citizens and victims of crime; apprehend criminals and other offenders; lay charges and participate in prosecutions; execute warrants; enforce by-laws; and perform other lawful duties as assigned.

Due to our status as a smaller police service, many of our Uniform Patrol members are highly trained generalists who have added responsibilities and expertise. This includes, but is not limited to:

Fully Trained Identification Officers	Scenes of Crime Investigators
Sexual Assault Investigators	Child Sex Investigators
Collision Analysts and Scene Investigators	Coach Officers
Domestic Violence Officers and a Coordinator	Drug Investigation Specialists
Fraud Officers	Major Case Management Specialists
Intoxilyzer Operators	Marine Unit Officers
Motorcycle Unit Officers	Bicycle Riding Officers
Training Officers and more	

A commitment to career development and job enrichment see officers rotated into specialized units such as Community Services and Criminal Investigations. As these positions require specialized training, officers who are rotated back into uniform duties bring all their advanced skill sets with them. This allows for greater flexibility on patrol duties to handle a wide assortment of calls which normally would be reassigned back into such areas as Criminal Investigations Branch (CIB).

Our Organization

Community Service Officer

The Community Service Officer (CSO) is under the direction of the Operations Sergeant. The CSO's major responsibilities include development, coordination and delivery of educational programming to students at our eight elementary schools and two high schools. This also includes the Values Influences & Peers (VIP) Program to Grade 6 students. The CSO Officer coordinates and delivers relevant presentations to various other organizations and events all year throughout the community. The position administers prevention programs such as the VIP Program. This officer sits on, and participates in, many committees within the town and in the county. This position also has numerous other responsibilities such as the Parks Watch Program. Parks Watch utilizes civilian volunteers to patrol the numerous parks in our community to observe and report back vandalism or suspicious activity. On occasion this position will also back up the Uniform Patrol Officers or cover a shift when there is a shortage.

Traffic Branch

The Traffic Branch consists of two Constables who report to the Operations Sergeant and are tasked with targeted traffic enforcement in problem areas and to generally make traffic enforcement their priority. They also back up the Uniform Patrol Officers on calls for service and on occasion will cover a patrol shift that is short staffed. They also act as a resource to the Town's Traffic Committee.



2017 - 2019 Business Plan



Our Organization

Core Officer

This position is held by a Senior Constable under the direction of the Operations Sergeant. This officer's salary is partially recovered from the Province. The major responsibilities of this officer is to patrol the downtown core, develop a rapport with the businesses and the youth of our community and to patrol Navy Yard Park to ensure vandalism is held in check. The officer is sometimes deployed at night for surveillance and is also a back-up to the regular patrol officers. Due to the high visibility of this position, this officer is usually the first contact visitors have with our Police Service.

Training

The Police Service does not maintain a full time training branch, however, six officers have training expertise in various aspects of policing and perform some training duties. These include a Firearms/Defensive Tactics Instructor; a CPR/First Aide instructor; Radar; Communicable Diseases; and Coach Officers. We use a multi-faceted approach to training. Some training is conducted in-house or in a cooperative effort between the Amherstburg and LaSalle Police Service. Some training is done for us by Windsor Police Service on a contract basis. In addition, some training is also done for us by the OPP. Both the Ontario Police College and Canadian Police College also are utilized extensively. We are also members of the Ontario Police Video Training Cooperative . This Cooperative allows our members to avail themselves of up-to-date training videos.

Facilitation of Training is under the domain of the Operations Sergeant.



2017 - 2019 Business Plan



Our Organization

Auxiliary Police

The Auxiliary Unit consists of nine Auxiliary Constables and one Auxiliary Sergeant. The Auxiliary Unit falls under the auspices of the Operations Sergeant. These members are community volunteers who undertake a fairly extensive training program and then volunteer many hours riding along with Uniform Patrol officers and providing much needed assistance at dozens of community events, parades and the many functions to which the Town of Amherstburg plays host. They are a valuable resource to the Service and our community. Most members serve a minimum of five years in the unit before moving on to other life goals.

Criminal Investigation Branch

There are two Detective Constables and one Detective Sergeant assigned to this branch as Criminal Investigators. Their major responsibilities include investigation or overseeing the more serious criminal offences and cases where circumstances indicated a strong possibility of foul play. They are tasked with maintaining and developing informants; conducting witness and suspect interviews; crime scene investigation; collecting evidence; obtaining and executing search warrants; arresting suspects; preparing crown briefs; attending court; and, when required, conducting surveillance.



2017 - 2019 Business Plan



Facilities

Facilities

The Amherstburg Police Service maintains one police facility located at 532 Sandwich Street South, in the Town of Amherstburg Ontario.

This building has a front public entrance with security access controls, and is open to the public for personal service between the hours of 8:00 AM and 4:00 PM during regular business days. During the off hours there is a doorbell the public can ring and if a police member is in the building they will respond. If no one is in the building there is a red telephone on the wall of the outer lobby which has a direct connection to dispatch and directions for its use.

This facility is a 9519 square feet one level building. It is a modern and effective building with adequate space for the 34 people working out of this site. The building is adequately heated and air conditioned in season. All requirements of the provincial building, fire, as well as health and safety codes are maintained. All requirements of the *Police Services Act*, such as lock up facilities; interviewing facilities; change rooms and lockers; washroom facilities; the security system; secure property and records rooms; office space for employees; first aid equipment; and other requirements are in compliance with legislation. In December, 2009, Policing Standards Ontario Inspectors conducted an in-depth review of the police facility. Their report indicated all aspects of the facility to be adequate and in compliance with all legal and policy requirements. In addition, the *Workplace Violence Act* came into legislation in 2010. The Act required a secure room for all workplaces in Ontario to allow for protection in the event of a domestic violence incident which occurs in the workplace. Although all police services are well placed for security (i.e. cameras, alarms etc.), the Service still designated a room as a "secure room". To this end, dead bolts were placed in the CPIC/Community Services Office which can be locked only from the inside.

The Joint Health and Safety Community perform monthly inspections of the building and submit written reports on any areas of concern or requiring repair. All work orders are submitted promptly and repairs are made.

Our Core Functions

Legislated core functions can be found in O.Reg. 3/99 ADEQUACY AND EFFECTIVENESS OF POLICE SERVICES under *Police Services Act*, R.S.O. 1990, c.P.15

There are six Core Functions necessary to ensure the adequate and effective policing;

1. Crime Prevention
2. Law Enforcement
3. Victims Assistance
4. Public Order Maintenance
5. Emergency Response
6. Administration & Infrastructure

These core services are delivered to the community by members of the Amherstburg Police Service, either by direct means, or through contracting out, as provided for the Adequacy Standards Regulation.



2017 - 2019 Business Plan



The Community We Serve

Community

Steeped in historic charm and situated on the banks of the Detroit River at the mouth of Lake Erie, Amherstburg is one of the oldest towns in the Province of Ontario. The unique, centuries old buildings and lovely waterfront setting make Amherstburg the perfect scenic getaway. Identified as a "*War of 1812*" community, it has an interesting history going back as far as 1796 when Fort Malden was established. At the same time, it has many modern amenities making it an unforgettable destination. There is much to see and do in Amherstburg including the Fort Malden Museum, the Fort Malden Historic Site, the Park House Museum, Amherstburg Navy Yard National Historic Site of Canada, and the Amherstburg Freedom Museum. There are many wonderful parks where one can stroll along the waterfront. Amherstburg is also home to the beautiful Bob-lo Island. It was formerly an amusement park enjoyed by many from the Windsor and Detroit area for years. It is now residential and features beautiful homes in a spectacular setting. There are many exceptional restaurants in Amherstburg as well.

Amherstburg was voted as the *2015 People's Choice Winner; Great Places in Canada*. With many beautiful gardens, Amherstburg was recognized as a *Communities in Bloom 5 Bloom* winner in 2015 with special floral and heritage features.

In 2016 Amherstburg won an award from Ontario Parks Association for BEST container plant and hanging baskets.

Amherstburg also ranked as the Safest Community by Statistics Canada four out the five past years.



2017 - 2019 Business Plan



Statistics

Provincial Offences

	2013	2014	2015
Traffic Offence Charges	1680	1733	2322
Liquor Offence Charges	46	49	32
Other Provincial	70	49	31
Total	1796	1831	2385

Other Statistics

	2013	2014	2015
Motor Vehicle Collisions	357	282	378
R.I.D.E. Programs	12	9	11
Summonses & Subpoenas Served	127	230	207
Parking Tickets	127	143	100
Police Clearances	1541	1421	1422
False 911 Calls	477	463	421
Actual 911 Calls	35	28	23
Total	512	491	444



2017 - 2019 Business Plan



Statistics

Mental Health

	2013	2014	2015	2016
Mental Health Calls for Service*	25	66	64	67

***Does not include incidents where mental health was an issue but was dealt with by another means i.e., Charges, Domestic, etc.**



2017 - 2019 Business Plan





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	Reported 2013	Reported 2014	Reported 2015	Unfounded 2013	Unfounded 2014	Unfounded 2015	Actual 2013	Actual 2014	Actual 2015	Cleared By Charged 2013	Cleared By Charged 2014	Cleared by Charged 2015	Cleared By Other 2013	Cleared By Other 2013	Cleared By Other 2015	Clearance Percentage 2013	Clearance Percentage 2013	Clearance Percentage 2015
Murder																0.0%	0.0%	0.0%
Attempt Murder																0.0%	0.0%	0.0%
Robbery	3	2	1				3	2			2	1				0.0%	100.0%	100.0%
Break & Enter	43	25	43	3		2	40	25	41	2	7	3		1		5.0%	32.0%	7.3%
Theft Over	9	4	11	2	1	2	7	3	9							0.0%	0.0%	22.2%
Theft Under	145	105	155	21		15	124	105	140	5	5	10	1	2	4	4.8%	8.7%	10.0%
Possession Stolen Goods	2	2	1				2	2	1	2	2	1				100.0%	100.0%	100.0%
Fraud	35	31	49	9		28	28	31	21	8	2	5	1			26.9%	8.5%	23.8%
Mischief	105	77	68	11	8	3	94	69	65	6	5	3	1	1		7.4%	8.7%	4.6%
Assaults (all)	82	53	64	16	21	18	47	37	46	44	33	41	1			95.7%	89.2%	89.1%
Drugs	9	31	26	2	26	11	7	6	15	7	6	12			3	100.0%	100.0%	100.0%
Firearms	1	2			2		1			1						100.0%	0.0%	0.0%
Arson	1	1	4				1	1	4			1				0.0%	0.0%	25.0%
Impaired Driving	14	12	14	4	5	10	9	7	4	9	7	3				100.0%	100.0%	75.0%
Federal Statutes		1						1			1					0.0%	100.0%	0.0%
Other Criminal Code	26	37	35	7		14	19	37	21	15	29	17			1	78.0%	78.4%	85.7%
	475	383	471	75	63	103	380	326	368	97	99	99	4	4	8	26.6%	31.6%	29.1%



S.W.O.T. Analysis

Strengths, Weakness, Opportunities and Threats

Strengths	Weaknesses	Opportunities	Threats
Public overwhelmingly supports local police	Follow up with complainant/victims	Generate vulnerable persons registry	OPP Costing
Chief has made himself available to the public and Councillors	Negative impression of policing profession as a result of incidents in large urban areas	Explore less lethal use of force options	Downloading of provincial responsibilities i.e. additional mandatory training
Auxiliary police program – 10 dedicated volunteers	Budget pressures combined with reduction in grants	Intelligence lead traffic enforcement	Complexity and reporting requirements of legislation, investigations, etc.
Officers are highly committed to Community Policing		Intelligence lead crime prevention and initiatives	Police becoming first point of contact for social issues, such as mental health calls
Officers/Staff are well trained and equipped		Increase social media outreach	
Excellent response times			
Transparent and Accountable			
Dedicated Traffic, Criminal Investigation, Community Services, P.A.V.I.S., and Core Officer Units			
Highly Specialized Training and Trainers			
One of the safest communities in Canada			



2017 - 2019 Business Plan



Business Planning

O Reg. 3/99

In 1999, the Ontario Government introduced Ontario Regulation 3/99, the Police Adequacy and Effectiveness Standards Regulation, commonly referred to as Adequacy Standards. In accordance with Ontario Regulation 3/99, Section 30 requires that:

“30. (1) Every board shall prepare a business plan for its police force at least once every three years. O. Reg. 3/99, s. 30 (1).

(2) The business plan shall address:

- (a) the objectives, core business and functions of the police force, including how it will provide adequate and effective police services;
- (b) quantitative and qualitative performance objectives and indicators relating to,
 - (i) the police force’s provision of community-based crime prevention initiatives, community patrol and criminal investigation services,
 - (ii) community satisfaction with police services,
 - (iii) emergency calls for service,
 - (iv) violent crime and clearance rates for violent crime,
 - (v) property crime and clearance rates for property crime,
 - (vi) youth crime and clearance rates for youth crime,
 - (vii) police assistance to victims of crime and re-victimization rates, and
 - (viii) road safety;
- (c) information technology;
- (d) resource planning; and
- (e) police facilities. O. Reg. 3/99, s. 30 (2).”



Business Plan Development Process

Overview

The Police Services Act and its regulations requires all Police Boards in Ontario, including the Amherstburg Police Services Board to prepare, at least once every three years, a business plan that addresses its core business functions and addresses how it will provide effective police services to the community it serves.

The Plan for next business cycle included environmental and internal scanning processes. Community surveys, departmental input and several open public forums were also utilized.

The business planning process provided the Board and Police Service with the necessary information, feedback and direction to help us develop and prioritize our objectives and goals for this three year business plan cycle.

Community Survey

Our environmental (public) scanning began in the spring and included a 21 question community survey that was available until the end of December 2016. This questionnaire was posted on our website, handed out personally to our educational and community partners and was available at our office. The matter was well publicized through our media contacts as well. The purpose was to gather information from the public that addressed the core competences and other issues required in forming the business plan.



2017 - 2019 Business Plan



Business Plan Development Process

Internal Input

The Amherstburg Police Association membership was invited to submit any proposals they wished to see implemented for our next three year business cycle. The Amherstburg Police Association further engages in regular meetings with the management team to discuss concerns or input from the members. Areas such as career development, technological improvements or process management are regularly brought forth.

External Input

In order to maximize direct feedback, the Service sent out hundreds of invitations to participate in the process. Various community partners including service groups, businesses and target audiences were involved in the business planning process. Several public presentations were completed and the feedback was appreciated. Ongoing dialogue continues, not just for this business planning cycle, but rather for ongoing improvement of our service.

Police Services Board

As with our Police Advisory Board, the Police Services Board engages in ongoing dialogue with the Service through monthly meetings.

The following pages highlight responses to the survey, and helped to direct the goals and objectives for the next three years.



2017 - 2019 Business Plan



Business Plan Process Feedback

Community Survey

In response to Question One (**Q: 1.**) the Community Survey responses showed that 82% of the respondents believed Amherstburg possess a low crime rate while another 15% believed it to be average. Respondents (88.5%) feel very safe in the Town of Amherstburg; 87% feel very safe in the parks; 92.5% feel very safe in their neighbourhood; and 86.5% feel very safe at work. Only 55% of the respondents felt safe when it come to traffic.

In all areas except traffic respondents feel slightly less safe during night time hours.

Q: 2. How serious do you think the following problems are in the Town of Amherstburg?

	Somewhat— Very Serious		Somewhat— Very Serious
Break and	63%	Drug Offences	60%
Thefts	44%	Young Offenders	58%
Assaults	30%	Impaired Drivers	42%
Damage to Prop- erty	52%	Fraud/False Pretence	41%
Liquor offences	56%	Robberies	42%
Traffic Offences	44%	Other: Racing Motorcycles	50%
Domestic Violence	61%	Other: Breaking into Cars	50%

Business Plan Process Feedback

Q: 3. How well do you think the Amherstburg Police Service deals with the following type of incidents in the Town of Amherstburg?

Incident	Adequate—Well
Break and Enters	100%
Thefts	98%
Assaults	96%
Damage to Property	95%
Liquor Offences	97%
Traffic Offences	91%
Domestic Violence	97%
Drug Offences	94%
Young Offenders	95%
Impaired Drivers	96%
Fraud/False Pretence	99%
Robberies	99%
Other	N/A

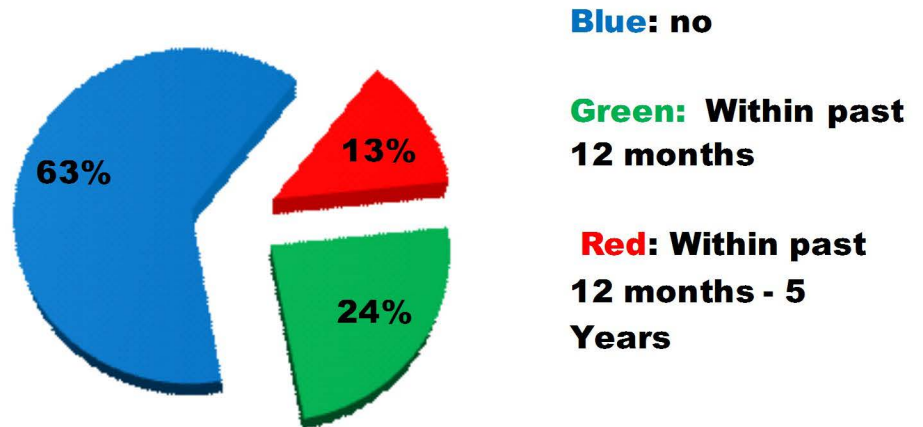


2017 - 2019 Business Plan



Business Plan Process Feedback

Q: 4 Have you ever been in contact (non social) with the Amherstburg Police Service?



Business Plan Process Feedback

Q: 5. *If you have been in contact (non social) with the Amherstburg Police Service, what was your level of satisfaction with the contact?*

Incident Type	Somewhat—Very Satisfied
Traffic Enforcement	67%
As a person reporting a crime where	80%
Traffic Accident	60%
Reporting a problem in your	67%
As a suspect	0% (2 responses, not satisfied)
Requesting information	92%
Casual conversation with on duty	92%
Other: Police clearance	100%
Other: car hit in parking lot	100%
Other: Dealing with phone scam	100%
Other: son brought home drunk—no charges pressed	100%
Other: False Alarm	100%
Other: Dialed 211	100%



2017 - 2019 Business Plan



Business Plan Process Feedback

Q: 6 . Please evaluate the current performance of the Amherstburg Police Service in the following areas:

	Good - Excellent		Good - Excellent
Fairness	95%	Willingness to work and participate with neighborhood, groups	93%
Quickness in responding to call	91%	Visible Police Presence	82%
Successfully satisfying your call	87%	Vehicle Patrols	84%
Sensitivity to victims of crime	87%	Foot Patrols	76%
Courtesy	85%		



2017 - 2019 Business Plan



Business Plan Process Feedback

Q: 7. While you may not have had a direct experience with the following programs, please indicate how important each is to you as a resident of Amherstburg: Crime Prevention

Somewhat - Very Important

Neighbourhood Watch	98%
Block Parent	93%
Car Patrols	99%
Impaired Driving (RIDE)	96%
Motorcycle Patrol	83%
School Safety Programs	99%
Drug Enforcement	88%
Traffic Enforcement	95%
Marine Unit	88%
Foot Patrols	93%
Victim Assistance	100%
Bicycle Patrol	89%
Seniors Program	98%
Crime Stoppers	99%
Dog Services	81%

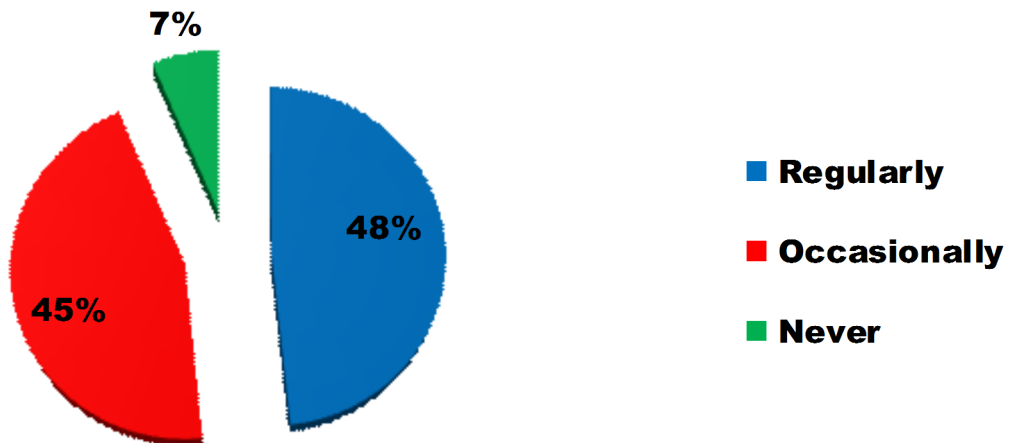


2017 - 2019 Business Plan



Business Plan Process Feedback

Q: 8. How Often Citizens see Patrol Cars in Their Neighbourhood?



Q: 9 In your opinion is there a requirement for additional : ?

|

Activity	Yes	No
Car Patrols	52%	48%
Bicycle Patrols	34%	66%
Marine Patrols	16%	84%
Motorcycle Patrols	26%	74%
Foot Patrols	48%	52%
Parking Enforcement	28%	72%



2017 - 2019 Business Plan



Business Plan Process Feedback

Q: 10. How important do you think the following activities are in providing Police Service in the Town of Amherstburg?

	Somewhat - Very Important
Spot Checks for Impaired Drivers	98%
Vehicle Patrols	95%
School Patrols	99%
Drug Enforcement	98%
Liquor Enforcement	94%
Marine Patrol	80%
Foot Patrols	88%
Traffic Enforcement	98%
Bicycle Patrol	84%
Community Relations	100%
Victim Assistance	99%
Follow-up	100%
Parking Enforcement	85%



2017 - 2019 Business Plan



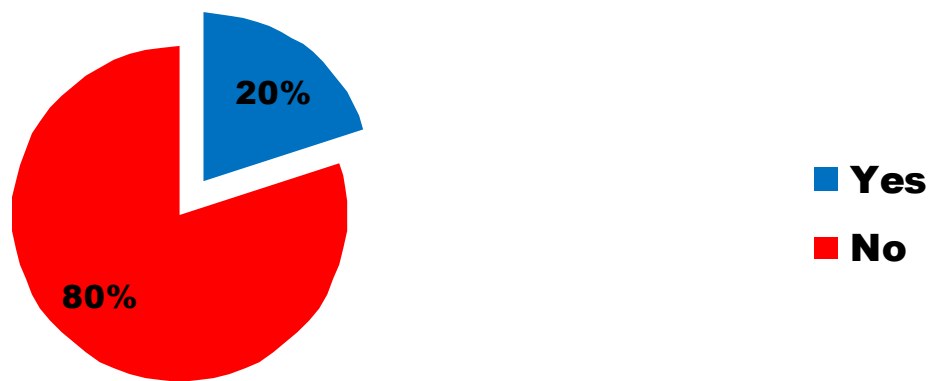
Business Plan Process Feedback

Q: 11. Please rate the following police functions in order of importance to you

Somewhat - Very Important

Public Education	99%
Investigation of Crime	100%
Crime Prevention	100%
Law Enforcement	100%
Responding to Calls	100%
Problem Solving	98%
Crime Solving	100%
Parking Enforcement	83%

Q: 12. Have you ever been a victim of crime in Amherstburg?

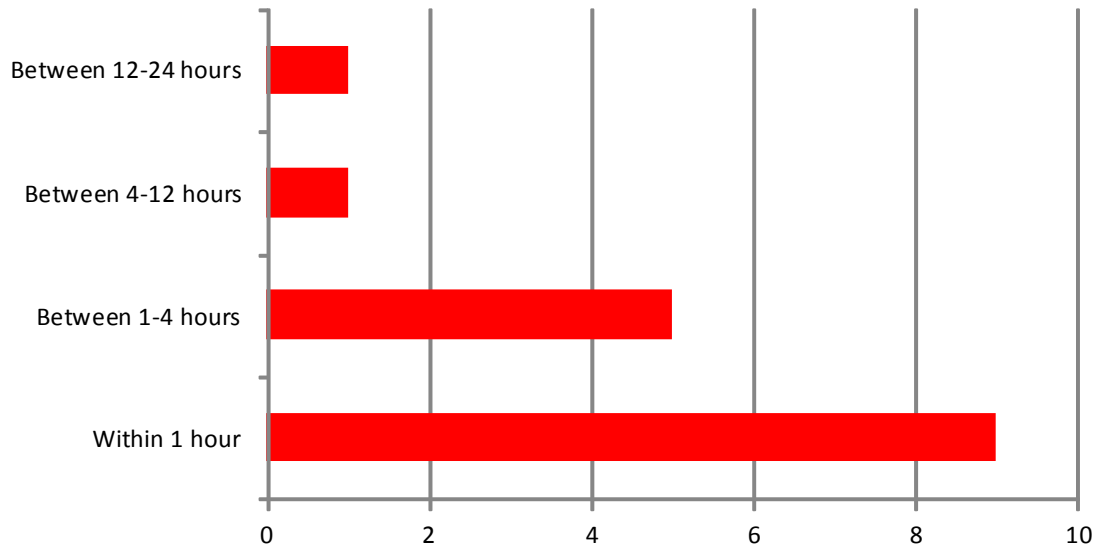


2017 - 2019 Business Plan

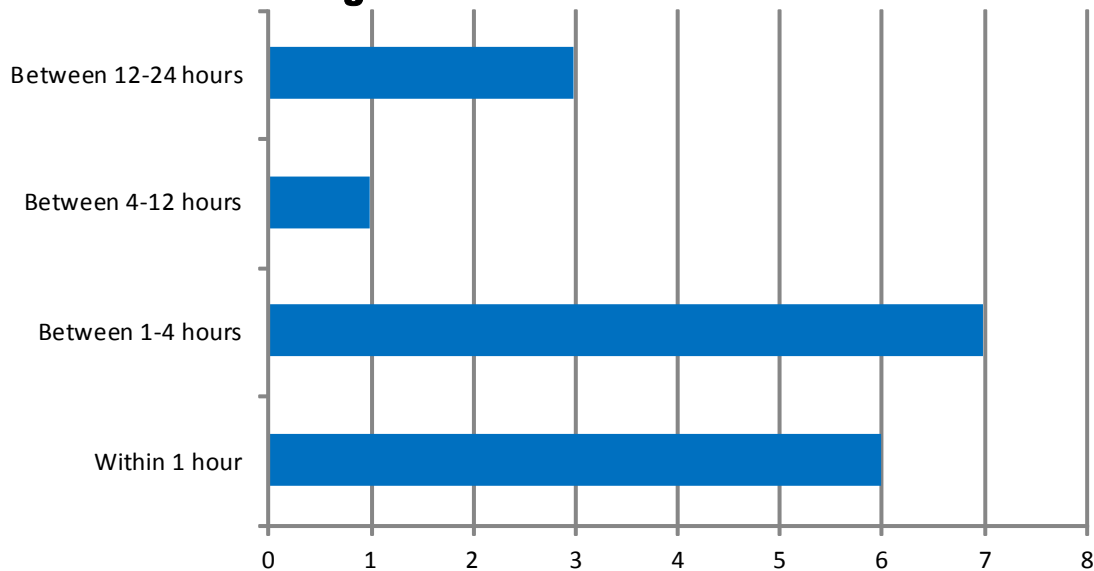


Business Plan Process Feedback

Q: 13. How soon after you discovered the crime did you report it?



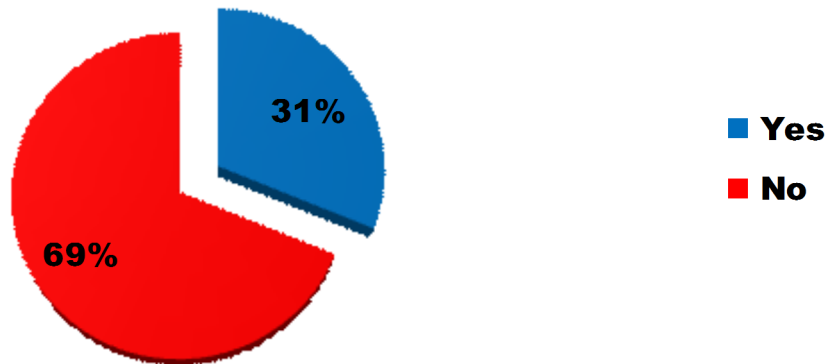
Q: 14. How long after you reported the crime did the Amherstburg Police come to investigate?



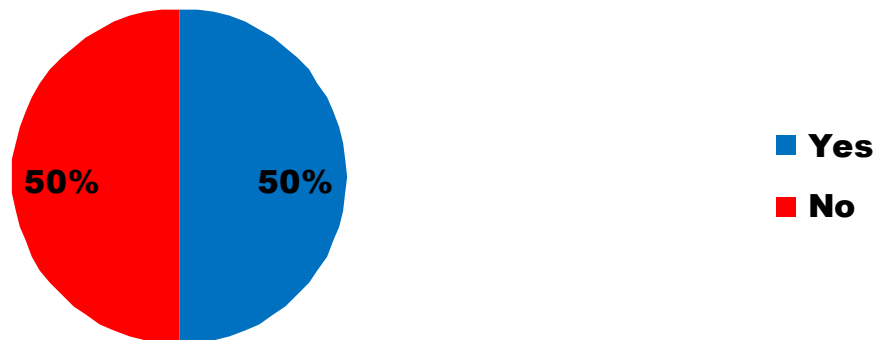
Business Plan Process Feedback

The Amherstburg Police Service scored very low in questions #15 & 16.

Q: 15. Did any person from the Amherstburg Police Service contact you and advise you of the progress of the investigation of the crime?



Q. 16. If Attending Court was Required, Did the Citizen Receive Notice in Time to Make Arrangements?

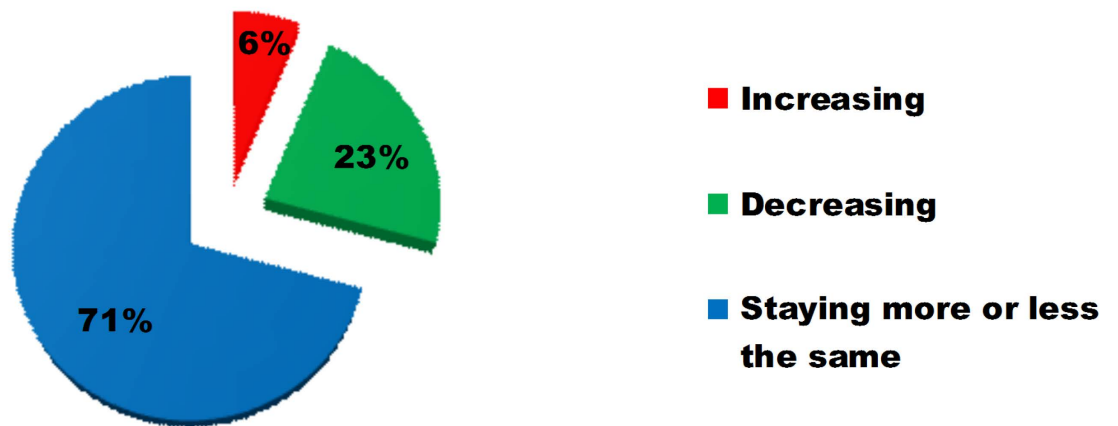


Business Plan Process Feedback

Q: 17. Were you advised by someone from the Amherstburg Police Service as to the outcome of the trial?



Q: 18. Do you think crime in Amherstburg is:

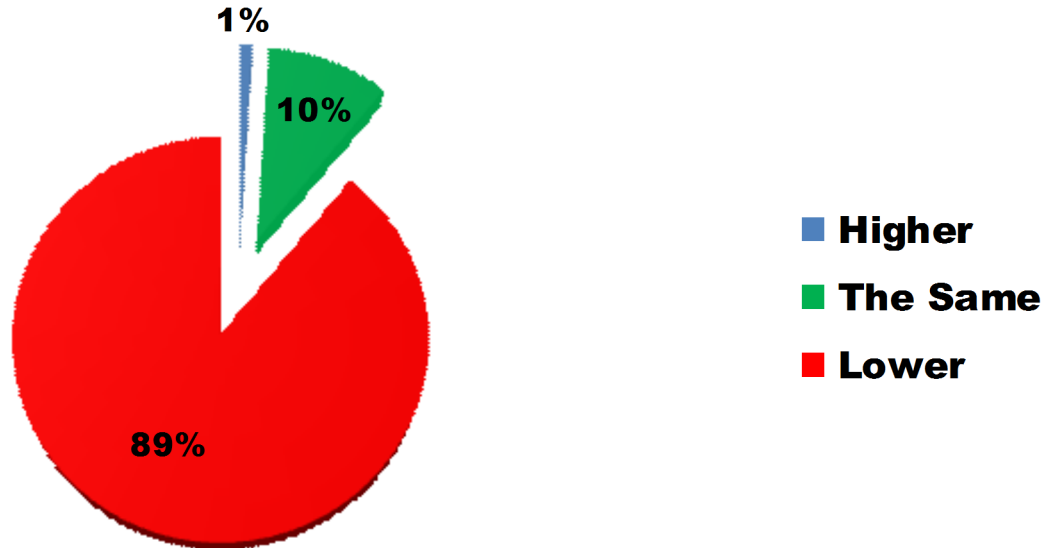


2017 - 2019 Business Plan



Business Plan Process Feedback

Q: 19. Do you think the crime rate in Amherstburg, as compared to the rest of Ontario is:



Q: 20. How safe do you feel during daylight hours in Amherstburg?

Location	Somewhat Safe - Very Safe
Amherstburg	98%
Park	99%
Your Own Neighbourhood	99%
Traffic	94%
At Work	99%



2017 - 2019 Business Plan



Business Plan Process Feedback

Q: 21. *How safe do you feel during night hours in Amherstburg?*

Location	Somewhat Safe - Very Safe
Amherstburg	98%
Park	91%
Your Own Neighbourhood	98%
Traffic	95%
At Work	97%



2017 - 2019 Business Plan



GOALS AND OBJECTIVES

In summary, as a result of the meetings held with the public, community groups and service clubs, and in evaluating the 21 question survey, the following pages highlight the Goals and Objectives for the 2017-19 Business Plan.

These Goals and Objectives will be reviewed regularly and updated as situations arise and changes are needed. This is especially important given that the Province of Ontario is currently undertaking an extensive review of the existing Police Services Act. It is expected that the new Act will be introduced in the spring of 2017.

It is the desire of the Amherstburg Police Services Board and the Amherstburg Police Service to provide the best possible policing for the community. In addition to excellence in policing, it also our goal to maintain our status as one of the safest communities in Canada. This is not without challenges as property crimes are on the rise across the Province, including Amherstburg. One of the ways to alleviate the occurrence of property crimes, is to provide education to the community. Encouraging the citizens to be proactive (i.e. locking car doors, front doors, garages); contacting the police if you see suspicious activity and generally being aware of your surroundings.

As mentioned in the opening letter from the Chief of Police and the Chair of the Amherstburg Police Services Board , it is our goal and objective to be a first class police service, working in partnership with our diverse community of the benefit of all.

The following pages outline our Goals and Objectives for 2017-2019.

Goals and Objectives

Goal # 1 - Community Satisfaction

MAINTAIN THE HIGH LEVEL OF COMMUNITY SATISFACTION WITH THE AMHERSTBURG POLICE SERVICE

Objective:

- **Maintain the high level of community satisfaction with the police service**
- **Continue to seek public feedback to identify community needs and expectations**

Performance Measurement

- **Compare public complaints on an annual basis**

Goal # 2 - Emergency Response

MAINTAIN OUR GOOD EMERGENCY RESPONSE TIMES

Objective

- **Maintain good response times**

Performance Measurement

- **Monitor response times and public feedback about response times**
- **Maintain training levels for all staff**



2017 - 2019 Business Plan



Goals and Objectives

Goal # 3 - Community Patrol

48 % of respondents observed patrol cars in their neighbourhood regularly and 45% of respondents observe patrols cars in their neighbourhood on an occasional basis. 7% report never seeing a patrol car.

IMPROVE PATROL CARS VISIBILTY IN NEIGHBOURHOODS

Objective:

- **Improve patrol car visibility in all neighbourhoods.**

Performance Measurement

- **Increase survey response percentages.**

Goal # 4 - Criminal Investigation

MAINTAIN A WELL TRAINED THREE OFFICER CRIMINAL INVESTIGATION BRANCH

Objective:

- **Maintain a well trained three officer C.I. Branch**

Performance Measurement

- **Ensure officers assigned to the C.I. Branch have the necessary knowledge, skills, abilities and training to conduct criminal investigations.**



2017 - 2019 Business Plan



Goals and Objectives

Goal #5 - Violent Crime

IMPROVE THE CLEARANCE RATE OF VIOLENT CRIME

Objective:

- Improve the clearance rate of violent crime.

Performance Measurement

- An improvement in the clearance rate as provided by Stats Canada.

Goal # 6 - Property Crimes

The Town of Amherstburg experienced a 213% increase in property crimes over 2015 figures.

REDUCE PROPERTY CRIMES - IMPROVE CLEARANCE RATES

Objective:

Reduce property crimes through education, law enforcement and crime prevention methods.

- Focus on directed patrols in high crime areas
- Utilize the electronic messaging board and social media to keep citizens informed
- Utilize crime prevention programs such as *Lock It or Lose It* to reduce preventable crimes

Performance Measurement

- A significant reduction in property crime, in particular, thefts from unlocked vehicles.
- Improved clearance rates

Goals and Objectives

Goal #7 - Youth Crime

REDUCE YOUTH CRIME AND IMPROVE CLEARANCE RATES

Objective:

- Reduce youth crime and improve clearance rates

Performance Measurement

- Reach out to youth via V.I P. Program and B-RAD and stress the importance of crime prevention
- Reduction in youth crime and improved clearance rate

Goal # 8 - Assistance to Victims of Crime

A large portion of survey respondents advised that they were not contacted by the Amherstburg Police about the progress of a crime or the outcome of a trial

IMPROVE COMMUNICATIONS WITH VICTIMS OF CRIME

Objective:

- To improve communication with all victims of crime

Performance Measurement

- Develop a follow-up protocol for victims of crime
- Increase follow-up reports and improve survey results for next business plan cycle



2017 - 2019 Business Plan



Goals and Objectives

Goal # 9 - Information Technology

UPDATE IN-CAR INFORMATION TECHNOLOGY

Objective:

- Modernize the In-Car Information Technology

Performance Measurement

- Increase efficiencies and reduce time spent by officers doing reports in the office

Goal # 10 - Resource Planning

Our Strength is Our People

MAINTAIN PROFESSIONAL DEVELOPMENT OF ALL STAFF

Objective:

- Examine the training needs of all staff
- Secure training as required

Performance Measurement

- Maintain or exceed current training levels



2017 - 2019 Business Plan



Goals and Objectives

Continued

Goal # 11 - Police Facilities

UPDATE THE FACILITIES AS REQUIRED

Our current facilities are adequate and effective however some aspects of the building require updating

Objective:

- **Update the building as required**

Performance Measurement

- **Paint offices and replace flooring as required**

Goal # 12 - Road Safety

REDUCE MOTOR VEHICLE COLLISIONS

Objective:

- **Reduce motor vehicle collisions**

Performance Measurement

- **A reduction in motor vehicle collisions**



2017 - 2019 Business Plan



Goals and Objectives

Goal # 13 - Three Main Focus Areas

MAINTAIN, EXPAND AND/OR MODIFY AS NECESSARY OUR EXISTING CRIME PREVENTION INITIATIVES, COMMUNITY PATROL AND CRIMINAL INVESTIGATION SERVICES TO MEET THE EVER CHANGING COMMUNITY NEEDS.

Objective:

- **Ensure community needs are met**

Performance Measurement

- **Track crime statistics**
- **Track community feedback**
- **Make adjustments to service delivery as required**

Goal # 14- Non-Lethal Use of Force Options

EXPAND NON-LETHAL USE OF FORCE OPTIONS

Technology continues to improve in the area of non-lethal use of force options

Objective:

- **Continually examine the most up to date non-lethal use of options and technology**

Performance Measurement

- **Secure the most up to date non-lethal use of force options and deploy front line officers as necessary and practical**

2017-19 Business Plan						
Revenues		2017 *	2018**		2019**	
10-4-2020000-0630	CPP Grant	(60,000)	(60,000)		(60,000)	100.00%
10-4-2020000-0631	1000 Officer Program	(35,000)	(35,000)		(35,000)	100.00%
10-4-2020000-0750	POA Revenue	(96,000)	(96,000)		(96,000)	100.00%
10-4-2020000-1022	Provincial Court Service Upload	(35,797)	(40,000)		(40,000)	100.00%
10-4-2020000-1023	Police - Guns and Gangs		(70,000)		(70,000)	100.00%
10-4-2020000-1024	Paid Duty Recoverable	(30,000)	(30,000)		(30,000)	100.00%
10-4-2020000-1025	Police Reports	(40,000)	(40,000)		(40,000)	100.00%
10-4-2020000-1026	Police Miscellaneous Receipts	(7,500)	(7,500)		(7,500)	100.00%
10-4-2020000-1027	Ride Grant	(13,500)	(13,500)		(13,500)	100.00%
10-4-2020000-1028	Other Grants	-	-			#DIV/0!
10-4-2020000-1029	Joint Court Services Return	(40,000)	(40,000)		(40,000)	100.00%
10-4-2024010-0605	YIPI Provincial Grant	(4,000)	(4,000)		(4,000)	100.00%
Total Revenues - Police		(361,797)	(436,000)	120.51%	(436,000)	100.00%
Expenses						
Salaries and Wages						
10-5-2020000-0101	Salaries - Full Time	3,445,771	3,609,342	104.75%	3,684,636	102.09%
10-5-2020000-0102	Salaries - Overtime	222,000	235,000	105.86%	240,000	102.13%
10-5-2024010-0112	Salaries - Part Time	29,000	31,000	106.90%	33,000	106.45%
10-5-2020000-0104	Salaries - CR RE; WSIB					
10-5-2020000-0105	Salaries - CR RE: STD					
10-5-2020000-0108	Salaries - Shift Premium	41,000	42,000	102.44%	43,000	102.38%
	Sick Bank Reduction	75,000	77,000	102.67%	79,000	102.60%
Total Salaries and Wages - Police		3,812,771	3,994,342	104.76%	4,079,636	102.14%

Benefits						
10-5-2020000-0201	Benefits - CPP	84,815	87,179	103.03%	87,179	100.00%
10-5-2020000-0202	Benefits - EI	33,837	34,808	103.48%	34,808	100.00%
10-5-2020000-0203	Benefits - OMERS	423,988	447,110	105.45%	458,711	102.59%
10-5-2020000-0204	Benefits - EHT	67,192	70,497	104.92%	71,928	102.03%
10-5-2020000-0205	Benefits - Greenshield	223,147	226,147	101.34%	226,147	100.00%
10-5-2020000-0207	Benefits - Life and Disability	201,037	206,982	102.96%	223,147	107.81%
10-5-2020000-0208	Benefits - WSIB	87,457	90,278	103.23%	90,412	100.15%
10-5-2020000-0209	Benefits - Post Retirement	7,280	7,280	100.00%	7,280	100.00%
10-5-2020000-0212	Benefits - Gym Memberships	7,000	7,000	100.00%	7,000	100.00%
Total Benefits - Police		1,135,353	1,177,281	103.69%	1,206,612	102.49%
General Expenses						
10-5-2020000-0252	Uniforms & Equipment	36,000	40,000	111.11%	45,000	112.50%
10-5-2020000-0253	Cleaning	425	600	141.18%	600	100.00%
10-5-2020000-0254	Police Training	50,000	50,000	100.00%	50,000	100.00%
10-5-2020000-0260	Board Expenses	3,000	3,000	100.00%	3,000	100.00%
10-5-2020000-0261	Board Seminars	2,000	2,000	100.00%	2,000	100.00%
10-5-2020000-0301	Office Supplies	7,000	8,000	114.29%	9,000	112.50%
10-5-2020000-0304	Postage	700	800	114.29%	900	112.50%
10-5-2020000-0306	Courier and Express	850	1,800	211.76%	1,950	108.33%
10-5-2020000-0307	Advertising	250	250	100.00%	250	100.00%
10-5-2020000-0308	Photocopier Supplies	1,900	1,100	57.89%	1,300	118.18%

	10-5-2020000-0309	Office Machine Maintenance	300	300	100.00%	300	100.00%
	10-5-2020000-0310	Computer Maintenance	13,000	13,000	100.00%	13,000	100.00%
	10-5-2020000-0312	Equipment Leases	2,600	2,600	100.00%	2,600	100.00%
	10-5-2020000-0313	Law Books	1,700	1,700	100.00%	1,700	100.00%
	10-5-2020000-0320	Forensic Identification Expense & TI	2,000	4,500	225.00%	4,500	100.00%
	10-5-2020000-0329	Optic	38,000	46,000	121.05%	46,000	100.00%
	10-5-2020000-0332	Internet Access	3,000	2,500	83.33%	2,500	100.00%
	10-5-2020000-0350	Professional Memberships	3,300	2,500	75.76%	2,500	100.00%
	Total General Expenses - Police		166,025	180,650	108.81%	187,100	103.57%
	Building						
	10-5-2020000-0314	General Insurance	22,400	23,400	104.46%	24,400	104.27%
	10-5-2020000-0315	Telephone	23,000	24,000	104.35%	24,000	100.00%
	10-5-2020000-0316	Utilities	24,000	26,000	108.33%	28,000	107.69%
	10-5-2020000-0317	Building Maintenance	20,400	20,400	100.00%	20,400	100.00%
	10-5-2020000-0318	Janitorial	25,000	25,000	100.00%	25,000	100.00%
	10-5-2020000-0360	Misc./ Receptions and Awards	4,500	4,500	100.00%	4,500	100.00%
	10-5-2020000-0370	Community Services	4,500	4,500	100.00%	4,500	100.00%
	10-5-2020000-0371	Prisoner Expenses	3,000	3,000	100.00%	3,000	100.00%
	10-5-2020000-0506	Insurance Deductable	5,000	5,000	100.00%	5,000	100.00%
	10-5-2020000-0322	General Supplies	250	250	100.00%	250	100.00%
	Total Building - Police		132,050	136,050	103.03%	139,050	102.21%
	Professional and Consulting Fees						
	10-5-2020000-0323	Joint Court Costs	25,000	25,000	100.00%	25,000	100.00%
	10-5-2020000-0324	Dispatching	323,584	250,000	77.26%	257,500	103.00%
	10-5-2020000-0325	Legal Fees	50,000	40,000	80.00%	40,000	100.00%
	10-5-2020000-0327	Professional Fees	25,000	25,000	100.00%	25,000	100.00%
	10-5-2020000-0334	Investigation Expense	2,000	1,000	50.00%	1,000	100.00%
	Total Professional and Consulting Fees - Police		425,584	341,000	80.13%	348,500	102.20%



Contact Information

**Amherstburg Police Service
532 Sandwich Street South
Amherstburg, Ontario
N9V 3R2**

Telephone: 519-736-8559

Communication Centre: 519-736-3622

Website: www.amherstburg.ca/police

Email: info@amherstburgpolice.ca



THE CORPORATION OF THE TOWN OF AMHERSTBURG

POLICE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Tim Berthiaume	Report Date: February 27, 2017
Author's Phone: 519 736-8559 ext. 223	Date to Council: March 20, 2017
Author's E-mail: tberthiaume@amherstburgpolice.ca	Resolution #: 20160411-145

To: Mayor and Members of Town Council

Subject: Monthly Activity Report – APSB Meeting of January 17, 2017

1. RECOMMENDATION:

It is recommended that:

1. The report of the Chief of Police dated February 27, 2017 regarding the Monthly Activity Report – APSB meeting of January 17, 2017 **BE RECEIVED for information.**

2. BACKGROUND:

At the April 10, 2016 meeting, Council passed the following resolution (Resolution # 20160411-145):

“That Administration BE DIRECTED to provide monthly activity reports within the Building department, Fire department, and Police Services.”

The Amherstburg Police Services Board (the Board) is responsible for the provision of adequate and effective police services in the municipality. The Board meets monthly and adopts minutes from the “Open” and In-Camera meetings. The public minutes include, but are not limited to, the activities of the Amherstburg Police Service, crime and traffic statistics, legislation updates and other information relevant to the Service.

3. DISCUSSION:

Provided for Council's information as Appendices "A" and "B" are the minutes, agenda and attachments from the Amherstburg Police Services Board public meeting of January 17, 2017.

4. RISK ANALYSIS:

No risks have been identified.

5. FINANCIAL MATTERS:

N/A

6. CONSULTATIONS:

No consultations were required.

7. CONCLUSION:

For Council's Information.



Tim Berthiaume
Chief of Police

NL

Report Approval Details

Document Title:	Monthly Activity Report - APSB Meeting of January 17, 2017.docx
Attachments:	Jan. 17, 2017 – APP A and B – Minutes and Agenda
Final Approval Date:	Mar 14, 2017

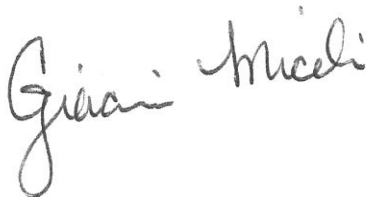
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Mar 7, 2017 - 9:25 AM



Mark Galvin - Mar 7, 2017 - 12:38 PM



John Miceli - Mar 8, 2017 - 3:09 PM



Paula Parker - Mar 14, 2017 - 2:52 PM

**MINUTES
for the
CALLING OF NOMINATIONS AND
ELECTION OF OFFICERS
AMHERSTBURG POLICE SERVICES BOARD FOR 2017
AT THE MEETING OF JANUARY 17, 2017**

1.1 Annual Election of Chair and Vice-Chair (January to December 2017)

The Secretary calls the meeting to order at 4:35 o'clock p.m., and calls for nominations for the position of Chair for the Amherstburg Police Services Board.

Moved by Mr. Rozankovic, seconded by Mayor DiCarlo,
That Patricia Simone **BE NOMINATED** for the position of Chair of the Amherstburg Police Services Board.
Carried.

The Secretary asks if there are any further nominations for the position of Chair.

Hearing none, Ms. Simone is acclaimed as Chair of the Amherstburg Police Services Board for 2017.

Moved by Mayor DiCarlo, seconded by Councillor Lavigne,
That Bob Rozankovic **BE NOMINATED** for the position of Vice-Chair of the Amherstburg Police Services Board.
Carried.

The Secretary asks if there are any further nominations for the position of Vice-Chair.

Hearing none, Robert Rozankovic is acclaimed as Vice-Chair of the Amherstburg Police Services Board for 2017.

There being no further business, the meeting is adjourned at 4:37 o'clock p.m.

Certified Correct: February 21, 2017

Original Signed by Patricia Simone

Patricia Simone, Chair

Original Signed by Nancy Leavoy

Nancy Leavoy, Secretary

**MINUTES OF THE
PUBLIC MEETING OF THE
AMHERSTBURG POLICE SERVICES BOARD HELD
Tuesday, January 17, 2017 at 5:00 o'clock p.m.
Amherstburg Police Service, Community Room,
532 Sandwich Street South, Amherstburg, Ontario**

PRESENT:	Patricia Simone	Chair
	Robert Rozankovic	Vice-Chair
	Mayor Aldo DiCarlo	Member
	Councillor Jason Lavigne	Member
ALSO PRESENT:	Tim Berthiaume	Chief
	Nancy Leavoy	Secretary
REGRETS:	Ian Chappell	Deputy Chief

CALL TO ORDER

The Chair calls the meeting to order at 5:10 o'clock p.m. and the Board considers the agenda, being Schedule "A" attached hereto as follows:

SECTION 1

1.1 Adoption of Agenda

Moved by Mr. Rozankovic, seconded by Councillor Lavigne,
That the agenda for the meeting of the Amherstburg Police Services Board held
January 17, 2017 **BE ADOPTED** presented.
Carried.

1.2 Declarations of Conflict of Interest

No conflicts of interest are declared.

1.3 Adoption of Minutes

Moved by Councillor Lavigne, seconded by Mayor DiCarlo,
That the minutes of the meeting of the Amherstburg Police Services Board held December 6,
2016 **BE ADOPTED** as presented.
Carried.

1.4 Business Arising from the Minutes of December 6, 2016

No business arising from the minutes.

SECTION 2

2.1 Petitions and Delegations

Mr. and Mrs. R. Cumberland, newly moved to Amherstburg, attend the meeting for observation and interest.

The Chair welcomes them to the meeting.

SECTION 3

3.1 Chief Berthiaume's Reports

3.1a Dispatching Stats from LaSalle Police Service: December, 2016

3.1b APS Monthly Stats for November, 2016

The Chief notes the increase in break-ins. He states that the majority of the break-ins are by persons from outside of the community, and in some cases, a single person (who has now been apprehended) has admitted to over 70 thefts.

3.1c Media Release(s):

i. Smash and Grab Dylan's Mart

3.1d Chief Berthiaume – Topics for Discussion

i. Policing Effectiveness and Modernization “PEM” Grant 2017/18

The Chief advises that this new grant takes the place of three previous grants: Provincial Anti-Violence Strategy (PAVIS); 1000 Officers, and the Community Policing Partnerships (CPP) Program.

ii. Hiring of New Constable - The new constable is Keith Humber. He is from this area and will begin his duties soon,

Moved by Councillor Lavigne, seconded by Mayor DiCarlo,
That the following reports of the Chief of Police **BE RECEIVED** as reported:

3.1a Dispatching Stats from LaSalle Police Service: December, 2016

3.1b APS Monthly Stats for November, 2016

3.1c Media Release(s):

i. Smash and Grab Dylan's Mart

3.1d Chief Berthiaume – Topics for Discussion

iii. Policing Effectiveness and Modernization “PEM” Grant 2017/18

iv. Hiring of New Constable

Carried.

3.2 Annual Reports

Moved by Councillor Lavigne, seconded by Mayor DiCarlo,
That the following annual reports **BE RECEIVED** as submitted:

- 3.2a 2016 FOI Statistical Report
- 3.2b 2016 Suspect Apprehension Pursuits
- 3.2c 2016 Public Complaints
- 3.2d 2016 Chief's Complaints
- 3.2e 2016 Use of Force

Carried.

SECTION 4

4.1 Policies, Agreements, and By-laws

No report.

SECTION 5

5.1 Financial Reports/Board Account

5.1a Outstanding Accounts

Move by Councillor Lavigne, seconded Mr. Rozankovic,
That the outstanding accounts payable for the period of November 30, 2016 to
January 10, 2017 **BE ACCEPTED AND PAID** as submitted.
Carried.

SECTION 6

6.1 Personnel Matters/Multi-Cultural/Recruitment

No report.

6.2 Legal Matters

No report.

6.3 Board Matters

No report.

SECTION 7

7.1 Building/Equipment/Physical Resources

No report.

SECTION 8

8.1 Reading Information/Misc.

No correspondence.

8.2 Ministry of the Solicitor General, Ministry of Community Safety & Correctional Services/And Other Government Matters

8.2a MCS&CS

Moved by Mr. Rozankovic, seconded by Councillor Lavigne,
That the following **BE RECEIVED** for information:

- i. Supporting Ontario's First Responders Act, 2016
 - ii. Update on Strategy to End Human Trafficking
- Carried.

8.3 O.A.P.S.B./C.A.P.G. Communication/Board Matters

8.3a O.A.P.S.B - no correspondence.

8.3b CAPG – no correspondence.

8.4 Upcoming Meetings/Conferences

8.4a Public Meeting

The following are the scheduled dates of meetings for 2017 (all meetings are on Tuesdays at 4:30 o'clock p.m. (start in-camera meeting)).

The public meeting will begin at 5:00 p.m., (or as soon thereafter following the in-camera meeting) in the Community Room, Amherstburg Police Service Building, 532 Sandwich Street South):

February 21, 2017
March 21, 2017
April 18, 2017
May 16, 2017
June 20, 2017
July 18, 2017 *–If Required*

August – *No Meeting*
September 19, 2017
October 17, 2017
November 21, 2017
December 12, 2017 *(one week earlier than regular date)*

8.5 New Business

No new business.

8.6 Pending Matters

No new business.

8.7 Adjournment

Moved by Mayor DiCarlo, seconded by Mr. Rozankovic,
That the Board **RISE OUT** of the public meeting of the Amherstburg Police Services Board.
Carried.

Moved by Mayor DiCarlo, seconded by Mr. Rozankovic,
There being no further business, the Amherstburg Police Services Board **ADJOURNS** at 5:20 o'clock p.m.
Carried.

Certified Correct: January 17, 2017

Patricia Simone, Vice-Chair

Nancy Leavoy, Secretary

AGENDA **APPENDIX 'B'**
And Schedule “A”
to the Minutes of the
Public Meeting of the
AMHERSTBURG POLICE SERVICES BOARD HELD
Tuesday, January 17, 2017 at 4:30 o’clock p.m.
Amherstburg Police Service, Community Room,
532 Sandwich Street South, Amherstburg, Ontario

SECTION 1

- 1.1 Adoption of the Agenda**
- 1.2 Declarations of Conflict of Interest**
- 1.3 Adoption of Minutes**

Adoption of the minutes of the meeting of the Amherstburg Police Services Board held December 6, 2016 – *under separate cover*

- 1.4 Business Arising** from the Minutes of December 6, 2016

SECTION 2

- 2.1 Petitions and Delegations**

SECTION 3

- 3.1 Chief Berthiaume’s Reports**

3.1a Dispatching Stats from LaSalle Police Service: December, 2016 - *attached*

3.1b APS Monthly Stats for November, 2016 – *attached*

3.1c Media Release(s):

- i. Smash and Grab Dylan’s Mart

3.1d Chief Berthiaume – Topics for Discussion

- i. **Policing Effectiveness and Modernization “PEM” Grant 2017/18** – *attached*

Note from OAPSB:

At the specific request of OAPSB today, the grant deadline has been extended to 1 March 2017.

Per the attached guidelines, municipal police services boards and OPP section 10 municipalities currently receiving funding under TAVIS, PAVIS, CPP and/or 1,000 Officers will be **eligible for the same amount of funding** they were allocated in 2016/17. Please note that initiatives currently receiving funding under the aforementioned grant programs are eligible for funding under the PEM Grant, permitting all other criteria outlined in these guidelines are met.

ii. **Hiring of New Constable - verbal**

3.2 Annual Reports – all attached

3.2a 2016 FOI Statistical Report

3.2b 2016 Suspect Apprehension Pursuits

3.2c 2016 Public Complaints

3.2d 2016 Chief's Complaints

3.2e 2016 Use of Force

SECTION 4

4.1 Policies, Agreements, and By-laws

SECTION 5

5.1 Financial Reports/Board Account

5.1a Outstanding Accounts for the period of November 30 to January 10, 2017 –
attached

SECTION 6

6.1 Personnel Matters/Multi-Cultural/Recruitment

6.2 Legal Matters

6.3 Board Matters

SECTION 7

7.1 Building/Equipment/Physical Resources

SECTION 8

8.1 Reading Information/Misc.

8.2 Ministry of the Solicitor General, Ministry of Community Safety & Correctional Services/And Other Government Matters

8.2a MCS&CS

- i. Supporting Ontario's First Responders Act, 2016 – attached**
- ii. Update on Strategy to End Human Trafficking - attached**

8.3 O.A.P.S.B./C.A.P.G. Communication/Board Matters

8.3a O.A.P.S.B – n/a

8.3b CAPG – n/a

8.4 Upcoming Meetings/Conferences

8.4a Public Meeting

The following are proposed dates of meetings for 2017 (all meetings are on Tuesdays at 4:30 o'clock p.m. (start closed meeting)).

The public meeting will begin at 5:00 p.m., in the Community Room, Amherstburg Police Service Building, 532 Sandwich Street South):

February 21, 2017
March 21, 2017
April 18, 2017
May 16, 2017
June 20, 2017
July 18, 2017 – *Only if Required*
August – *No Meeting*
September 19, 2017
October 17, 2017
November 21, 2017
December 12, 2017 (*one week earlier than regular date*)

8.5 New Business

8.6 Pending Matters

8.7 Adjournment



John Leontowicz
Chief of Police

ITEM 3.1a

January 17, 2017

LaSalle Police Service

1880 Normandy Street, LaSalle, Ontario, N9H 1P8

Phone (519) 969-5210 Fax (519) 969-2662

www.police.lasalle.on.ca

January 3, 2017

Chief Tim Berthiaume
Amherstburg Police Service
532 Sandwich Street South
Amherstburg, Ontario,
N9V 2Z3

Dear Chief Tim Berthiaume:

In accordance with Clause 3(a) of the Dispatching Agreement between the Corporation of the Town of LaSalle and the Corporation of the Town of Amherstburg, please find below the number of calls/dispatches for the month of December 2016.

Total Number of Calls: 542

If you require additional information, please do not hesitate to contact my office at 519-969-5210, extension 2751.

Sincerely,

Chuck Scanlan,
Deputy of Chief of Police

xc: Amherstburg P.S.B.

	Occ #	Date/Time Reported	Location	Officer
542	Dec			
	1	D001 - Alcohol - Licence Suspension		
	14	D002 - 911 Trouble Unknown		
	32	D005 - Alarm		
	2	D008 - Assault Complaint		
	6	D009 - Assist Ambulance		
	4	D010 - Assist Fire Department		
	33	D011 - Assist Public		
	6	D012 - Assist Other Police Service		
	1	D013 - Attempt Criminal Act		
	1	D016 - Board Of Works/Hydro		
	4	D017 - Break And Enter		
	5	D018 - Broadcast/Zone Alert		
	3	D020 - By-Law - Dogs		
	5	D021 - By-Law - Noise		
	4	D022 - By-Law - Parking		
	3	D023 - By-Law - Other		
	3	D024 - Child Custody Dispute		
	1	D025 - Civil Dispute		
	15	D026 - Community Services		
	4	D028 - Court		
	5	D029 - Crisis Intervention		
	1	D030 - Death		
	1	D033 - Dispute		
	10	D035 - Document Service		
	3	D036 - Domestic Dispute		
	7	D037 - Driving Complaint		
	1	D038 - Drugs - Cannabis		
	26	D047 - Follow Up Investigation		
	29	D048 - Foot Patrol		
	3	D049 - Fraud		
	4	D051 - Harassment Complaint		
	16	D053 - Impaired Driving Complaint		
	10	D056 - Information Received		
	1	D057 - Insecure Premise		
	1	D060 - Landlord/Tenant Dispute		
	1	D061 - Liquor Offence		
	1	D063 - Medical Assistance		
	2	D064 - Mental Health Act		
	4	D065 - Mischief		
	1	D066 - Missing Person		
	3	D067 - MVA - Fail To Remain		
	3	D069 - MVA - Personal Injury		
	40	D070 - MVA - Property Damage		
	3	D072 - Person To Be Removed		
	6	D073 - Phone Call		
	3	D075 - Prisoner Escort		
	4	D076 - Property - Found		
	2	D077 - Property - Lost		
	1	D083 - RIDE Program		
	1	D087 - Special Detail		
	15	D089 - Station Detail		
	3	D091 - Suspicious Circumstances		
	7	D092 - Suspicious Person		
	12	D093 - Suspicious Vehicle		
	7	D094 - Theft		
	1	D095 - Theft - Shoplifting		
	2	D097 - Threats		
	2	D098 - Traffic Complaint		
	1	D099 - Traffic Detail		
	45	D100 - Traffic Stop		
	4	D101 - Trespass Complaint		
	1	D102 - Vehicle/Equipment Repair		
	2	D105 - Warrant - Executed		
	3	D107 - Youth Complaint		
	1	D110 - Disorderlies		
	2	D111 - Hunting Complaint		

	Occ #	Date/Time Reported	Location	Officer
	2		D116 - Neighbour Dispute	
	59		D117 - Vehicle Check	
	2		D118 - Person Check	
	1		D119 - Training	
	13		D120 - 911 Possible Misdialed	
	2		D123 - Admin Detail	
	11		D125 - Family Dispute	
	4		D126 - Directed Patrol	

TO POLICE SERVICES BOARD

MEMORANDUM

From: Chief Timothy Berthiaume
Date: January 11, 2017
Subject: **MONTHLY STATS REPORT November 2016**

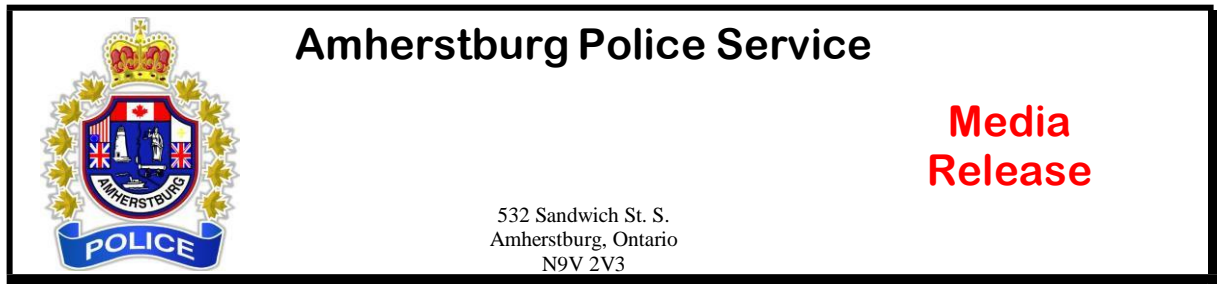
Chair and Board Members:

STATISTICAL REPORT – October 2016

	2016	2016	2015	2015
	November	YTD	November	YTD
Assault (all)	4	53	6	75
Break & Enter	4	45	3	37
Thefts (all)	12	300	26	161
Mischief	2	67	3	64
Drug Offences	2	28	3	31
Impaired Driving	1	11	0	5
Traffic Charges	232	3122	178	2235
Other Provincial	0	16	0	31
Parking Tickets	2	60	7	94

***Statistics in this report are approximate based on current UCR stats and are subject to change resulting from back log inputs and occurrence audits.**

Chief Timothy Berthiaume



FROM: Communications Bureau

Date: January 9, 2017

Amherstburg Police Request Public Assistance in identifying Smash and Grab Suspect

On January 9, 2017 at approximately 3:19 a.m. Amherstburg Police were dispatched to Dylan's Mart located at 274 Simcoe Street in Amherstburg for an Alarm. Upon Police arrival they found the front door glass had been smashed out.

Officer found the cash register had been broken into and learned that a large sum of cash was taken along with a tray of lottery tickets. Surveillance footage was checked and the suspect is described as;

Male wearing a light colored hoodie, dark shoes and a light colored canvass backpack with three (3) dark colored stripes.

Anyone with information or recognizes the person in the photo's below is asked to contact the Amherstburg Police Service at 519-736-3622 or Windsor/Essex Crime Stoppers at 519-258-8477.

**Contact: Sr. Cst Shawn McCurdy 114
Media Relations Officer
519-736-2252 Ext 318**

www.amherstburg.ca

APS098/2008





Ministry of Community Safety and Correctional Services

**Policing Effectiveness and
Modernization
“PEM” Grant
(2017/18)**

Application Instructions and Guidelines

INTRODUCTION

The Ministry of Community Safety and Correctional Services (MCSCS) is pleased to present the Policing Effectiveness and Modernization (PEM) Grant. The PEM Grant is a transitional program for police services currently receiving funding under the Toronto Anti-Violence Intervention Strategy (TAVIS), Provincial Anti-Violence Intervention Strategy (PAVIS) and the Community Policing Partnerships (CPP) and Safer Communities – 1,000 Officers Partnership (1,000 Officers) programs.

In the short-term, the PEM Grant will support police services currently receiving funding under TAVIS, PAVIS, CPP and 1,000 Officers as they implement local initiatives that modernize the delivery of policing services. These guidelines outline the grant process, eligibility criteria and examples of activities that may be implemented as part of initiatives under the PEM Grant.

CONTEXT

Expectations that communities have of their police services have changed and therefore change is required in the way the police interact with their communities and how community safety services are delivered. These new expectations have created additional pressures on the police to ensure they establish effective community partnerships, demonstrate accountability and inclusiveness, and are transparent in their delivery of information and decision-making.

To prepare for the future of community safety services, police services need to identify best practices for service delivery, including new technologies that advance and support their public safety functions. This may require a review of how existing public safety personnel are utilized to ensure the most appropriate personnel are responding to the needs of the community.

COLLABORATION AND PARTNERSHIPS

MCSCS has affirmed that ensuring the safety and well-being of our communities cannot be achieved by one agency or sector alone. Community safety and well-being should be a shared responsibility, including but not limited to community members, traditional and political leaders, the police and other justice partners, community organizations, healthcare providers, social services, victim services, education, housing, cultural groups and private enterprise.

In recognition of the work already underway in many Ontario communities to move towards collaborative approaches to community safety and well-being, applicants are encouraged to work with their community partners in the development and implementation of their modernization initiatives. Applicants should demonstrate how their initiatives use collaboration and partnerships with other multi-sector agencies to implement activities and achieve common goals.

ACTIVITIES

Police services must provide a comprehensive outline of the activities that will be implemented as part of their initiative(s) in their application. Some examples of initiatives to modernize policing services may include:

- ❖ services that utilize the continuum of public safety personnel to ensure the most appropriate personnel are responding to the needs of the community (e.g., mobile crisis response teams with special constables and mental health service providers responding to emergency situations);
- ❖ research and evaluations to support modernization efforts (e.g., specialized technologies, consolidation of service delivery); and
- ❖ tools for de-escalation.

ELIGIBILITY CRITERIA

Who is eligible?

- ❖ Municipal police services and Ontario Provincial Police (OPP) municipal contract locations currently receiving funding under TAVIS, PAVIS, CPP and/or 1,000 Officers.

What is eligible?

- ❖ Initiatives that modernize and improve the efficiency and effectiveness of community safety and policing services.

Eligible budget items:

- ❖ **Public safety personnel: officer salary and/or** contractual work/secondments to support alternative service delivery options.
- ❖ **Mobilization and engagement:** education and training for police services and their partners.
- ❖ **Research and analysis:** costs associated with research into new/innovative policing techniques, including evaluations of policing practices, tools and resources.
- ❖ **Equipment (up to a maximum of 20%):** costs associated with purchasing equipment to modernize community safety service delivery.
- ❖ **Other:** additional costs associated with the implementation of initiative(s) and the development of new/improved services.

What is not eligible - the PEM Grant will not cover expenses related to:

- ❖ non-police related initiatives; and/or
- ❖ body-worn cameras.

FUNDING & APPLICATION REVIEW

Municipal and OPP municipal police services boards (PSB) currently receiving funding under TAVIS, PAVIS, CPP and/or 1,000 Officers will be eligible for up to the amount of funding they

were allocated in 2016/17, permitting all other criteria outlined in these guidelines are met. Funding will be provided based on demonstrated need.

Applications that qualify under the eligibility criteria will be reviewed by a PEM Grant Review Committee. The Review Committee's primary mandate will be to evaluate applications based on eligibility and assessment criteria and make recommendations for funding to the Minister of Community Safety and Correctional Services.

OUTCOMES & PERFORMANCE INDICATORS

As part of the Strategy for a Safer Ontario, MCSCS is moving towards funding initiatives that are outcomes-based in order to demonstrate results for Ontario communities.

To demonstrate that initiative(s) funded under the PEM Grant are improving policing effectiveness and modernization, successful PEM Grant recipients will be required to report to MCSCS on local and provincial outcomes. In order to consistently demonstrate provincial outcomes, MCSCS may also require funding recipients to report back on provincially-identified performance indicators, once all applications have been submitted. Applicants will be required to identify local outcomes related to their initiative(s) in their application, and all successful PEM Grant recipients will be required to report on the following two provincial outcomes:

Outcome #1:

- ❖ Enhanced effectiveness of policing services.

Examples of Performance Indicators:

- ❖ Percent increase in the number of individuals (e.g., community partners) who reported that the police are more effective in delivering services as a result of the initiative(s).
- ❖ Percent increase in the number of police officers who reported having access to appropriate resources (e.g., tools, training) to do their job more effectively as a result of the initiative(s).
- ❖ Percent increase in the number of initiatives that effectively utilize the continuum of public safety personnel.
- ❖ Percent increase in the number of partnerships established that result in effectiveness and modernization of policing service delivery.

Outcome #2:

- ❖ Enhanced efficiency of policing services.

Examples of Performance Indicators:

- ❖ Percent decrease in policing costs through effective allocation of resources and/or consolidation of service delivery as a result of the initiative(s).
- ❖ Percent decrease in policing resources (e.g., personnel, time) dedicated to specific tasks as a result of the initiative(s) that may include new/specialized technologies.

ASSESSMENT CRITERIA

Please review the following Assessment Criteria carefully. It includes important information that must be addressed in your application. Ensure you answer each component of every question in as much detail that is required.

Do not leave any questions blank on the application form. Where not applicable, please insert N/A.

- 1) Demonstrated Need: Indicate the need for your initiative(s) and Ministry funding.**

 - ✓ Provide brief statistical data that demonstrates the need for your modernization initiative(s) and how your initiative(s) will address this need.
 - ✓ Identify factors limiting your police service’s ability to implement the modernization initiative. Explain why funding is beyond current local capability.

- 2) Activities: Provide a comprehensive outline of the activities that will be implemented as part of the initiative(s).**

 - ✓ Demonstrate that your initiative(s) is a best/promising practice and/or describe how it is new and/or innovative to your service.
 - ✓ Describe in detail all of the activities that you will implement during the initiative(s) and how they will improve policing effectiveness and modernization.
 - ✓ Identify who will benefit from each activity (e.g., the community, police service).
 - ✓ Clearly indicate when each activity will be implemented.

- 3) Partnerships: If applicable, provide an overview of the different partnerships that will be utilized during your initiative.**

 - ✓ Identify who you will be partnering with (e.g., mental health service provider, local government).
 - ✓ Describe each partners role and how they will contribute to the success of your modernization initiative.

- 4) Evaluation Strategy: Indicate the expected outcomes that will result from your initiative(s), the performance indicators that will be measured to assess achievement of outcomes against expected targets, and the baseline data for those indicators. Where applicable, ensure that outcomes and performance indicators reflect input from all partners.**

 - ✓ Outline your locally-identified outcomes for your initiative.
 - ✓ Outline your locally-identified performance indicators – qualitative and/or quantitative – to demonstrate that local and provincial outcomes have been achieved.
 - ✓ Indicate the targets you will use to assess achievement of outcomes.
 - ✓ Indicate the baseline data from which you will be able to assess change.
 - ✓ Identify which partner will collect each indicator and how often.



TIP: *Expected Outcomes are the positive impacts or changes your activities are expected to make in your community.*

- A performance **indicator** is an observable, measurable piece of information (i.e., numeric result) about a particular outcome, which shows to what extent the outcome has been achieved.
- **Quantitative** indicators are numeric or statistical measures that are often expressed in terms of unit of analysis (e.g., frequency of, percentage of, ratio of, variance with).
- **Qualitative** information is non-measurable information that describes attributes, characteristics, properties, etc. It can include descriptive judgments or perceptions (e.g., program participants' verbal or written feedback) measured through an open-ended questionnaire or an interview.
- **Target** is the planned result to be achieved within a particular time frame. Along with the baseline, this provides an anchor against which current performance results can be compared. Reasonable targets are challenging but achievable.
- **Baseline** data is information captured initially to establish the starting point against which to measure the achievement of outcomes.

5) Equipment: If applicable, advise what equipment you will be purchasing and how it will help to enhance the effectiveness and modernization of your service. Please provide details.

- ✓ Indicate if your service currently has the equipment for which you are requesting funding. If yes, indicate why additional equipment is required.
- ✓ Advise how the equipment will help enhance the effectiveness and modernization of your service.
- ✓ Include details on academic research that supports the beneficial use of this equipment, including effectiveness and modernization.
- ✓ Note: only 20% of the funding requested from MCSCS may be used to pay for equipment.

6) Budget: Using the Budget Sheet provided, clearly itemize all expenditures associated with the initiative and answer the questions below.

- ✓ Clearly describe the need/use for the items that are being requested as part of the initiative(s) Budget as indicated under the Demonstrated Need section.
- ✓ Budget items without an associated explanation may not be funded.
- ✓ Note: only 10% of the funding requested from MCSCS may be used to pay external consultants.

CONTRACTUAL AGREEMENT

As part of the terms of funding, MCSCS will enter into a contractual agreement with PSBs approved for PEM Grant funding. Agreements will be for one year – from April 1, 2017, to March 31, 2018. Funds will be released to the PSB after all of the applicable documentation has

been submitted and the contractual agreement has been signed by all parties. The funds must be used for the purposes described in the application and according to the terms of the contractual agreement. As part of the contractual agreement, recipients will be required to complete and submit interim and final reports to MCSCS.

Standard government procedures regarding grants will be followed. The contract will outline:

- purposes for which the grant funding will be used;
- commitments to be undertaken or specific activities to support the application;
- interim and final reporting dates, including performance indicators; and
- funding disbursement schedule.

LENGTH OF APPLICATION FORM

Completed application forms (excluding the budget sheet) **must not exceed 10 pages**.

Please do not include any attachments or website addresses as part of your responses. They will **not** be reviewed.

APPLICATION SUBMISSION

An electronic version of the completed application form and budget sheet must be submitted to MCSCS in their **original format (NOT scanned versions)**. Please submit these files by email to Silvana.Burke@Ontario.ca and James.Y.Lee@Ontario.ca.

In addition to the above, please scan a signed copy of the completed application form and budget sheets and all required documentation for your application and submit them by email to Silvana.Burke@Ontario.ca and James.Y.Lee@Ontario.ca.

APPLICATION DEADLINE

Completed application forms and budget sheets must be received by **4:00 p.m. (Eastern Standard Time) on Friday, February 10, 2017**.

GENERAL AND TECHNICAL ASSISTANCE

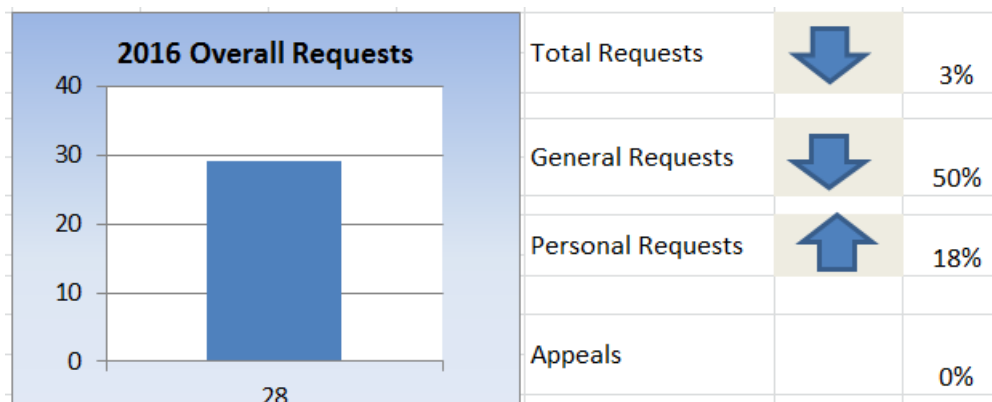
For questions about the grant or application process, please contact Silvana Burke, Community Safety Analyst, at Silvana.Burke@Ontario.ca or (416) 314-8245. For technical assistance on using the application form or budget sheet, please contact James Lee, Community Safety Analyst, at James.Y.Lee@Ontario.ca or (416) 325-6039.

AMHERSTBURG POLICE SERVICE

TO: Chief T. Berthiaume
 DATE: January 3, 2017
 FROM: Margo Purdie
 Re: Information and Privacy Commissioner/Ontario
 Statistical Report for the Reporting Year 2016

Please find attached a copy of our annual report for the reporting year 2016 submitted on behalf of the board. All applications were processed in a timely manner.

Listed below is a brief year to year comparison.



Amherstburg Police Service	2014	2015	2016
Overall Requests	30	29	28
General Records	2	6	3
Personal Information	28	23	25



The Year-End Statistical Report
for the
Information and Privacy Commissioner of Ontario

**Statistical Report of
Amherstburg Police Service
for the Reporting Year 2016**

under the
Municipal Freedom of Information and Protection of Privacy Act

Section 1: Identification

1.1	Organization Name	Amherstburg Police Service
	Head of Institution Name & Title	Patricia Simone
	Head of Institution E-mail Address	nleavoy@amherstburgpolice.ca
	Management Contact Name & Title	Chief Tim Berthiaume
	Management Contact E-mail Address	tberthiaume@amherstburgpolice.ca
	Primary Contact Name & Title	Margo Purdie, FOI Co-Ordinator
	Primary Contact Email Address	mpurdie@amherstburgpolice.ca
	Primary Contact Phone Number	5197362252
	Primary Contact Fax Number	5197368310
	Primary Contact Mailing Address 1	532 Sandwich St. S. Box 70
	Primary Contact Mailing Address 2	
	Primary Contact Mailing Address 3	
	Primary Contact City	Amherstburg
	Primary Contact Postal Code	N9V 3R2
1.2	Your institution is:	Police Services Board

Section 2: Inconsistent Use of Personal Information

2.1	Whenever your institution uses or discloses personal information in a way that differs from the way the information is normally used or disclosed (an inconsistent use), you must attach a record or notice of the inconsistent use to the affected information.	0
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Your institution received:

- Your institution received:
- No formal written requests for access or correction
- Formal written requests for access to records

Section 3: Number of Requests Received and Completed

Enter the number of requests that fall into each category.

- 3.1** New Requests received during the reporting year
- 3.2** Total number of requests completed during the reporting year

	Personal Information	General Records
	25	3
	25	3

Section 4: Source of Requests

Enter the number of requests you completed from each source.

- 4.1** Individual/Public
- 4.2** Individual by Agent
- 4.3** Business
- 4.4** Academic/Researcher
- 4.5** Association/Group
- 4.6** Media
- 4.7** Government (all levels)
- 4.8** Other
- 4.9** Total requests (Add Boxes 4.1 to 4.8 = 4.9)

	Personal Information	General Records
	25	0
	0	0
	0	2
	0	1
	0	0
	0	0
	0	0
	0	0
	25	3

BOX 4.9 must equal BOX 3.2

Section 5: Time to Completion

How long did your institution take to complete all requests for information? Enter the number of requests into the appropriate category. How many requests were completed in:

- 5.1** 30 days or less
- 5.2** 31 - 60 days
- 5.3** 61 - 90 days
- 5.4** 91 days or longer
- 5.5** Total requests (Add Boxes 5.1 to 5.4 = 5.5)

	Personal Information	General Records
	25	3
	0	0
	0	0
	0	0
	25	3

BOX 5.5 must equal BOX 3.2

Section 6: Compliance with the Act

In the following charts, please indicate the number of requests completed, within the statutory time limit and in excess of the statutory time limit, under each of the four different situations:

- NO notices issued;
- BOTH a Notice of Extension (s.27(1)) and a Notice to Affected Person (s.28(1)) issued;
- ONLY a Notice of Extension (s.27(1)) issued;
- ONLY a Notice to Affected Person (s.28(1)) issued.

Section 6: Compliance with the Act

Please note that the four different situations are mutually exclusive and the number of requests completed in each situation should add up to the total number of requests completed in Section 3.2.(Add Boxes 6.3 + 6.6 + 6.9 + 6.12 = BOX 6.13 and BOX 6.13 must equal BOX 3.2)

A. No Notices Issued

	Personal Information	General Records
6.1 Number of requests completed within the statutory time limit (30 days) where neither a Notice of Extension (s.27(1)) nor a Notice to Affected Person (s.28(1)) were issued.	25	3
6.2 Number of requests completed in excess of the statutory time limit (30 days) where neither a Notice of Extension (s.27(1)) nor a Notice to Affected Person (s.28(1)) were issued.	0	0
6.3 Total requests (Add Boxes 6.1 + 6.2 = 6.3)	25	3

B. Both a Notice of Extension (s.27(1)) and a Notice to Affected Person (s.28(1)) Issued

	Personal Information	General Records
6.4 Number of requests completed within the time limits permitted under both the Notice of Extension (s.27(1)) and a Notice to Affected Person (s.28(1)).	0	0
6.5 Number of requests completed in excess of the time limit permitted by the Notice of Extension (s.27(1)) and the time limit permitted by the Notice to Affected Person (s.28(1)).	0	0
6.6 Total requests (Add Boxes 6.4 + 6.5 = 6.6)	0	0

C. Only a Notice of Extension (s.27(1)) Issued

	Personal Information	General Records
6.7 Number of requests completed within the time limits permitted under both the Notice of Extension (s.27(1)).	0	0
6.8 Number of requests completed in excess of the time limit permitted by the Notice of Extension (s.27(1)).	0	0
6.9 Total requests (Add Boxes 6.7 + 6.8 = 6.9)	0	0

D. Only a Notice to Affected Person (s.28(1)) Issued

	Personal Information	General Records
6.10 Number of requests completed within the time limits permitted under both the Notice to Affected Person (s.28(1)).	0	0
6.11 Number of requests completed in excess of the time limit permitted by the Notice to Affected Person (s.28(1)).	0	0
6.12 Total requests (Add Boxes 6.10 + 6.11 = 6.12)	0	0

E. Total Completed Requests (sections A to D)

	Personal Information	General Records
6.13 Total requests (Add Boxes 6.3 + 6.6 + 6.9 + 6.12 = 6.13)	25	3

BOX 6.13 must equal BOX 3.2

Section 6a: Contributing Factors

Please outline any factors which may have contributed to your institution not meeting the statutory time limit. If you anticipate circumstances that will improve your ability to comply with the Act in the future, please provide details in the space below.

Section 7: Disposition of Requests

What course of action was taken with each of the completed requests? Enter the number of requests into the appropriate category.

	Personal Information	General Records
7.1 All information disclosed	6	2
7.2 Information disclosed in part	19	1
7.3 No information disclosed	0	0
7.4 No responsive records exists	0	0
7.5 Request withdrawn, abandoned or non-jurisdictional	0	0
7.6 Total requests (Add Boxes 7.1 to 7.5 = 7.6)	25	3

BOX 7.6 must be greater than or equal to BOX 3.2

Section 8: Exemptions & Exclusions Applied

For the Total Requests with Exemptions/Exclusions/Frivolous or Vexatious Requests, how many times did your institution apply each of the following? (More than one exemption may be applied to each request)

	Personal Information	General Records
8.1 Section 6 — Draft Bylaws, etc.	0	0
8.2 Section 7 — Advice or Recommendations	0	0
8.3 Section 8 — Law Enforcement ¹	0	0
8.4 Section 8(3) — Refusal to Confirm or Deny	12	1
8.5 Section 8.1 — Civil Remedies Act, 2001	0	0
8.6 Section 8.2 — Prohibiting Profiting from Recounting Crimes Act, 2002	0	0
8.7 Section 9 — Relations with Governments	0	0
8.8 Section 10 — Third Party Information	0	0
8.9 Section 11 — Economic/Other Interests	0	0
8.10 Section 12 — Solicitor-Client Privilege	0	0
8.11 Section 13 — Danger to Safety or Health	0	0
8.12 Section 14 — Personal Privacy (Third Party) ²	0	5
8.13 Section 14(5) — Refusal to Confirm or Deny	0	0
8.14 Section 15 — Information soon to be published	0	0
8.15 Section 20.1 Frivolous or Vexatious	0	0
8.16 Section 38 — Personal Information (Requester)	12	0

Section 8: Exemptions & Exclusions Applied

8.17 Section 52(2) — Act Does Not Apply ³	0	0
8.18 Section 52(3) — Labour Relations & Employment Related Records	0	0
8.19 Section 53 — Other Acts	0	0
8.20 PHIPA Section 8(1) Applies	0	0
8.21 Total Exemptions & Exclusions Add Boxes 8.1 to 8.20 = 8.21	24	6

¹ not including Section 8(3)

² not including Section 14(5)

³ not including Section 52(3)

Section 9: Fees

Did your institution collect fees related to request for access to records?

	Personal Information	General Records	Total
9.1 Number of REQUESTS where fees other than application fees were collected	2	1	3
9.2.1 Total dollar amount of application fees collected	\$125.00	\$15.00	\$140.00
9.2.2 Total dollar amount of additional fees collected	\$14.10	\$120.00	\$134.10
9.2.3 Total dollar amount of fees collected (Add Boxes 9.2.1 + 9.2.2 = 9.2.3)	\$139.10	\$135.00	\$274.10
9.3 Total dollar amount of fees waived	\$20.00	\$0.00	\$20.00

Section 10: Reasons for Additional Fee Collection

Enter the number of REQUESTS for which your institution collected fees other than application fees that apply to each category.

	Personal Information	General Records	Total
10.1 Search time	0	0	0
10.2 Reproduction	2	1	3
10.3 Preparation	0	0	0
10.4 Shipping	0	0	0
10.5 Computer costs	0	0	0
10.6 Invoice costs (and other as permitted by regulation)	0	0	0
10.7 Total (Add Boxes 10.1 to 10.6 = 10.7)	2	1	3

Section 11: Correction and Statements of Disagreement

Did your institution receive any requests to correct personal information?

	Personal Information
11.1 Number of correction requests received	0
11.2 Correction requests carried forward from the previous year	0
11.3 Correction requests carried over to next year	0

Section 11: Correction and Statements of Disagreement

11.4 Total Corrections Completed [(11.1 + 11.2) - 11.3 = 11.4]

0

BOX 11.4 must equal BOX 11.9

What course of action did your institution take regarding the requests that were received to correct personal information?

11.5 Correction(s) made in whole

0

11.6 Correction(s) made in part

0

11.7 Correction refused

0

11.8 Correction requests withdrawn by requester

0

11.9 Total requests (Add Boxes 11.5 to 11.8 = 11.9)

0

BOX 11.9 must equal BOX 11.4

In cases where correction requests were denied, in part or in full, were any statements of disagreement attached to the affected personal information?

11.10 Number of statements of disagreement attached:

0

Personal Information

If your institution received any requests to correct personal information, the Act requires that you send any person(s) or body who had access to the information in the previous year notification of either the correction or the statement of disagreement. Enter the number of notifications sent, if applicable.

11.11 Number of notifications sent:

0

Personal Information

Note:

This report is for your records only and should not be faxed or mailed to the Information and Privacy Commissioner of Ontario in lieu of online submission. Faxed or mailed copies of this report will NOT be accepted. Please submit your report online at: <https://statistics.ipc.on.ca>.

Thank You for your cooperation!

Declaration:

I, Chief Tim Berthiaume, confirm that all the information provided in this report, furnished by me to the Information and Privacy Commissioner of Ontario, is true, accurate and complete in all respects.

Signature

Date

Memo

To: Amherstburg Police Services Board
From: Deputy Chief of Police Ian Chappell
Date: January 4th 2017

Re: Suspect Apprehension Pursuits 2016

Mr. Chair, Board Members:

The 2016 Suspect Apprehension Pursuit Report for your perusal.

Ontario Regulation 266/10, Sec. 14 (1) under the Ontario Police Services Act states:

"If an officer engages in a suspect apprehension pursuit and the officer is a member of an Ontario police force as defined in the Interprovincial Policing Act, 2009, the police force of which the officer is a member shall ensure that the particulars of the pursuit are recorded on a form and in a manner approved by the Solicitor General."

The Amherstburg Police Service did not have any Suspect Apprehension Pursuits in 2016.

Deputy Chief of Police
Ian G. Chappell
04 January 2017

ITEM 3.2c
January 17, 2017

NAME OF POLICE SERVICE	Amherstburg – Public Complaints	FOR YEAR 2016
TOTAL OFFICERS (Total Sworn Officers)		31
TOTAL PUBLIC (New)		5
TOTAL COMPLAINTS COMPLETED		5
COMPLAINTS CARRIED OVER (From 2015)		
COMPLAINTS CARRIED FORWARD (Into 2017)		1
<u>ALLEGATIONS</u>		
INCIVILITY		1
NEGLECT OF DUTY		1
DISCREDITABLE CONDUCT		1
EXCESSIVE USE OF FORCE		
EXERCISE OF AUTHORITY		2
UNSATISFACTORY WORK PERFORMANCE		
BREACH ORDER/POLICY		
INSUBORDINATION		
DECEIT		
OTHER		
<u>RESOLUTIONS</u>		
POLICE SERVICE ACT CHARGES		
COUNSELLED		
PERFORMANCE MANAGEMENT – VERBAL WARNING		
PERFORMANCE MANAGEMENT- DOCUMENTATION		
WITHDRAWN		
UNSUBSTANTIATED		3
UNFOUNDED		1
PENDING CONDUCT INVESTIGATIONS FOR 2017		1
NOT DEALT WITH /DECLINED TO PROCEED		

NAME OF POLICE SERVICE	Amherstburg – Chief Complaints	FOR YEAR 2015
TOTAL OFFICERS (Total Sworn Officers)		31
TOTAL CHIEF COMPLAINTS (New)		5
TOTAL COMPLAINTS		3
COMPLAINTS CARRIED OVER (From 2015)		1
COMPLAINTS CARRIED FORWARD (Into 2017)		2
<u>ALLEGATIONS</u>		
INCIVILITY		
NEGLECT OF DUTY		3
DISCREDITABLE CONDUCT		1
EXCESSIVE USE OF FORCE		
EXERCISE OF AUTHORITY		
UNSATISFACTORY WORK PERFORMANCE		
BREACH ORDER/POLICY		
INSUBORDINATION		
DECEIT		
OTHER		
<u>RESOLUTIONS</u>		
POLICE SERVICE ACT CHARGES		7 counts
COUNSELLED		
PERFORMANCE MANAGEMENT – VERBAL WARNING		
PERFORMANCE MANAGEMENT- DOCUMENTATION		
WITHDRAWN		
UNSUBSTANTIATED		
UNFOUNDED		
INFORMAL DISCIPLINE-POLICE SERVICES ACT		2
PENDING CONDUCT INVESTIGATIONS FOR 2017		1

ITEM 3.2e
January 17, 2017

<i>Use Of Force Report-2016</i>													
Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec.	Type Totals
Firearm-Discharged	1			1	1		1	1					
Firearm-pointed				1									
Handgun-Drawn													
Aerosol Weapon													
Impact Weapon-Hard													
Impact Weapon-Soft													
Empty Hand-Hard													
Empty Hand-Soft													
Other-Specify													
Taser deployed						1							
Taser pointed													
Total Month	1	0	0	2	1	1	1	1	0	0	0	0	7
Total Use of Force Reports - All Types	7												
20 January 2016 - an injured deer was dispatched by firearm													
16 April 2016 - Firearm pointed at male after he discharged firearm outside of residence													
23 April 2016 - an injured deer was dispatched by firearm													
13 May 2016 - an injured deer was dispatched by firearm													
06 June 2016 - assaultive and resistant suspect tased in order to arrest													
06 July 2016 - an injured deer was dispatched by firearm													
02 August 2016 - A sick coyote was dispatched by firearm													

January 10, 2017

TO THE CHAIRPERSON AND MEMBERS OF THE AMHERSTBURG POLICE BOARD.

I HAVE EXAMINED THE FOLLOWING ACCOUNTS AND WOULD RECOMMEND THEM FOR PAYMENT.

Niza Fadel

NIZA FADEL, SUPERVISOR OF ACCOUNTING

TOWN OF AMHERSTBURG
Council/Board Report By Dept-(Computer)



AP5130 Page : 1
 Date : Jan 10, 2017 Time : 3:07 pm

Vendor : A1C740 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 30-Nov-2016 To 10-Jan-2017
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
AGR835 AGRIS CO-OPERATIVE LTD					
600036543	GASOLINE		1229 22-Nov-2016	22-Nov-2016	
10-5-2020000-0401	GASOLINE				1,138.41
600036710	GASOLINE		1229 30-Nov-2016	30-Nov-2016	
10-5-2020000-0401	GASOLINE				1,340.06
600036872	REGULAR GASOLINE		1275 06-Dec-2016	06-Dec-2016	
10-5-2020000-0401	GASOLINE				1,262.93
600037024	GASOLINE		1314 13-Dec-2016	13-Dec-2016	
10-5-2020000-0401	GASOLINE				1,401.64
600037175	GASOLINE		1317 20-Dec-2016	20-Dec-2016	
10-5-2020000-0401	GASOLINE				1,431.05
600037249	GASOLINE		1317 28-Dec-2016	28-Dec-2016	
10-5-2020000-0401	GASOLINE				1,351.41
AMH41 AMHERSTBURG POLICE PETTY CASH					
DEC 2, 2016	PETTY CASH DEC 2, 2016		1260 02-Dec-2016	02-Dec-2016	
10-5-2020000-0252	UNIFORMS				28.24
10-5-2020000-0254	POLICE TRAINING				34.99
10-5-2020000-0254	POLICE TRAINING				13.56
10-5-2020000-0254	POLICE TRAINING				44.65
10-5-2020000-0254	POLICE TRAINING				24.75
10-5-2020000-0254	POLICE TRAINING				29.58
10-5-2020000-0254	POLICE TRAINING				29.81
10-5-2020000-0304	POSTAGE				2.03
10-5-2020000-0360	MISCELLANEOUS EXPENSES				25.17
10-5-2020000-0360	MISCELLANEOUS EXPENSES				15.00
10-5-2020000-0360	MISCELLANEOUS EXPENSES				40.00
10-5-2020000-0360	MISCELLANEOUS EXPENSES				5.65
10-5-2020000-0370	COMMUNITY SERVICES				23.40
BEN13 BENNETT RORY					
2016	2016 GYM MEMBERSHIP		1229 30-Nov-2016	30-Nov-2016	
10-5-2020000-0252	UNIFORMS				330.00
NOV 29, 2016	OFFICER BENNETT - CLIPS FOR VEST		1229 29-Nov-2016	29-Nov-2016	
10-5-2020000-0252	UNIFORMS				31.08
BLO909 BLONDIE CLEANERS LTD.					
NOV 30, 2016	DRY CLEANING NOV 2016		1259 30-Nov-2016	30-Nov-2016	
10-5-2020000-0253	CLEANING				35.04
BOH02 BOHDAL DAVID					
2016 GYM	2016 GYM MEMBERSHIP		1314 20-Dec-2016	20-Dec-2016	
10-5-2020000-0212	BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
BRO03 BROWN DON					
2016	2016 GYM MEMBERSHIP		1229 30-Nov-2016	30-Nov-2016	
10-5-2020000-0212	BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
2016 CLOTHIN	2016 CLOTHING ALLOWANCE		1229 29-Nov-2016	29-Nov-2016	
10-5-2020000-0252	UNIFORMS				750.00
CAP03 CAPEL-CURE MATT					
DEC 20 2016	ATTENDING OPC		1314 20-Dec-2016	20-Dec-2016	
10-5-2020000-0254	POLICE TRAINING				100.00
GYM 2016	2016 GYM MEMBERSHIP		1274 26-Nov-2016	26-Nov-2016	



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
10-5-2020000-0212					350.00
	BENEFITS - EMPLOYEE MEMBERSHIPS				
CHA20 CHALLANS ANDREW					
2016	2016 GYM MEMBERSHIP	1260	05-Dec-2016	05-Dec-2016	
10-5-2020000-0212					350.00
	BENEFITS - EMPLOYEE MEMBERSHIPS				
DEC 5, 2016	CLOTHING ALLOWANCE	1260	05-Dec-2016	05-Dec-2016	
10-5-2020000-0252					375.00
	UNIFORMS				
CHA26 CHAMBERS AARON					
2016	2016 GYM MEMBERSHIP	1259	25-Nov-2016	25-Nov-2016	
10-5-2020000-0212					350.00
	BENEFITS - EMPLOYEE MEMBERSHIPS				
CHI02 CHIKAZ GENE					
JAN 3, 2017	GUARD DUTY	10	03-Jan-2017	03-Jan-2017	
10-5-2020000-0371					60.00
	PRISONER EXPENSES				
NOV 28, 2016	GUARD DUTY	1259	28-Nov-2016	28-Nov-2016	
10-5-2020000-0371					60.00
	PRISONER EXPENSES				
CIT350 CITY OF WINDSOR					
165838	JOINT FORCE COURT AGREEMENT	1259	30-Nov-2016	30-Nov-2016	
10-5-2020000-0323					6,250.00
	JOINT COURT COSTS				
COL103 COLT CANADA CORPORATION					
23329	SLINGS	1317	15-Dec-2016	15-Dec-2016	
10-5-2020000-0252					316.40
	UNIFORMS				
COM120 THE COMMISSIONER ROYAL CANADIAN MOUNTED POLICE					
1800002907	FINGERPRINTS INV#18521	1314	08-Dec-2016	08-Dec-2016	
10-5-2020000-0360					50.00
	MISCELLANEOUS EXPENSES				
COM18 COMMISSIONAIRES OTTAWA					
346353	GUARD DUTY	1317	10-Dec-2016	10-Dec-2016	
10-5-2020000-0371					165.07
	PRISONER EXPENSES				
COX02 COX MIKE					
228453	MEDICAL NOTE	1301	15-Dec-2016	15-Dec-2016	
10-5-2020000-0360					100.00
	MISCELLANEOUS EXPENSES				
DAM06 D'AMORE NICK					
2016 GYM	2016 FGYM MEMBERSHIP	1229	29-Nov-2016	29-Nov-2016	
10-5-2020000-0252					350.00
	UNIFORMS				
DUP12 DUPUIS NICK					
2016	2016 GYM MEMBERSHIP	1229	30-Nov-2016	30-Nov-2016	
10-5-2020000-0252					350.00
	UNIFORMS				
2016 EXPENSI	2016 CLOTHING EXPENSES	1260	06-Dec-2016	06-Dec-2016	
10-5-2020000-0252					750.00
	UNIFORMS				
NOV 29, 2016	VEST CLIPS OFFICER DUPUIS	1229	29-Nov-2016	29-Nov-2016	
10-5-2020000-0252					31.08
	UNIFORMS				
FRO400 FRONTLINE OUTFITTERS					
28648	JACKET	1229	21-Nov-2016	21-Nov-2016	
10-5-2020000-0252					351.15
	UNIFORMS				
28801	JACKET FOR SGT. RIDDELL	1260	01-Dec-2016	01-Dec-2016	
10-5-2020000-0252					348.97
	UNIFORMS				
29082	NATHAN HARRIS - UNIFORMS	1317	21-Dec-2016	21-Dec-2016	
10-5-2020000-0252					547.68
	UNIFORMS				



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DEPARTMENT 2020000 POLICE DEPARTMENT					
29083	JACKET - CHIEF BERTHIAUME		1317 21-Dec-2016	21-Dec-2016	
10-5-2020000-0252	UNIFORMS				317.93
29084	UNIFORM SWEATER - D'AMORE		1317 21-Dec-2016	21-Dec-2016	
10-5-2020000-0252	UNIFORMS				61.75
29161	UNIFORM ORDER OFFICER SMITH		1317 23-Dec-2016	23-Dec-2016	
10-5-2020000-0252	UNIFORMS				346.83
GAZ01 GAZDIG SEAN					
2016 GYM	2016 GYM MEMBERSHIP		1229 29-Nov-2016	29-Nov-2016	
10-5-2020000-0252	UNIFORMS				350.00
OCT 3, 2016	VEST CLIPS FOR OFFICER GAZDIG		1229 30-Nov-2016	30-Nov-2016	
10-5-2020000-0252	UNIFORMS				31.08
GOO198 GOODYEAR CANADA INC					
79803295	WINTER TIRES 305		1259 29-Nov-2016	29-Nov-2016	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				322.16
79803299	WINTER TIRES 306		1259 29-Nov-2016	29-Nov-2016	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				644.33
79803301	WINTER TIRES - 303		1259 29-Nov-2016	29-Nov-2016	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				644.33
GRE330 GREAT LAKES SAFETY PRODUCTS					
287048	FLARES		1275 13-Dec-2016	13-Dec-2016	
10-5-2020000-0252	UNIFORMS				545.27
HAR08 HARRIS NATHAN					
2016 GYM	2016 GYM MEMBERSHIP		1229 29-Nov-2016	29-Nov-2016	
10-5-2020000-0212	BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
JOE055 JOE MELOCHE FORD SALES LTD					
IJ00542	CAR WASH		1259 30-Nov-2016	30-Nov-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				112.00
IJ00648	CAR WASH		1317 30-Dec-2016	30-Dec-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				84.00
RJ02301	302 REPAIRS		1259 02-Nov-2016	02-Nov-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				98.99
KEL198 KELCOM RADIO DIVISION					
102011013-3	REFURBISHED PORTABLE RADIOS		1301 14-Dec-2016	14-Dec-2016	
10-5-2020000-0252	UNIFORMS				5,779.95
80006655	RADION MAINTENANCE JAN 2017		1314 16-Dec-2016	16-Dec-2016	
10-5-2020000-0319	RADIO MAINTENANCE				571.78
80006656	RADIO MAINTENANCE JAN 2017		1314 16-Dec-2016	16-Dec-2016	
10-5-2020000-0319	RADIO MAINTENANCE				197.75
KEL363 KEL COMMUNICATIONS LTD					
3667	RADIO TOWERS		1260 01-Dec-2016	01-Dec-2016	
10-5-2020000-0319	RADIO MAINTENANCE				418.51
3700	RADIO TOWERS		10 02-Jan-2017	02-Jan-2017	
10-5-2020000-0319	RADIO MAINTENANCE				418.51
KOP738 THE KOP SHOP					
49	VEST MODIFICATIONS		1259 21-Nov-2016	21-Nov-2016	
10-5-2020000-0252	UNIFORMS				155.37



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DEPARTMENT 2020000 POLICE DEPARTMENT

LEB01 O'BRIEN MAGGIE

2016 CLOTHIN 2016 CLOTHING ALLOWANCE 1229 29-Nov-2016 29-Nov-2016
 10-5-2020000-0252 UNIFORMS 666.57

2016 GYM 2016 GYM MEMBERSHIP 1301 19-Dec-2016 19-Dec-2016
 10-5-2020000-0212 BENEFITS - EMPLOYEE MEMBERSHIPS 270.80

LUC289 LUCAS WORKS! (WINDSOR) INC.

113035 BOARD SECRETARY WAGES 1260 08-Dec-2016 08-Dec-2016
 10-5-2020000-0327 PROFESSIONAL FEES 739.11

113199 BOARD SECRETARY 10 05-Jan-2017 05-Jan-2017
 10-5-2020000-0327 PROFESSIONAL FEES 969.51

MAL256 MALDEN AUTOMOTIVE

140272 FRONT BRAKE PARTS FOR #303 1229 21-Nov-2016 21-Nov-2016
 10-5-2020000-0402 VEHICLE & EQUIPMENT MTCE. 249.06

140297 CREDIT FOR RETURNED BRAKE PARTS 1229 22-Nov-2016 22-Nov-2016
 10-5-2020000-0402 VEHICLE & EQUIPMENT MTCE. -249.06

140307 REAR BRAKE ROTORS FOR #303 1229 22-Nov-2016 22-Nov-2016
 10-5-2020000-0402 VEHICLE & EQUIPMENT MTCE. 249.17

140955 WINDSHIELD WIPER NOZZLE #303 1275 06-Dec-2016 06-Dec-2016
 10-5-2020000-0402 VEHICLE & EQUIPMENT MTCE. 6.55

141433 SPARK PLUGS FOR #306 1314 15-Dec-2016 15-Dec-2016
 10-5-2020000-0402 VEHICLE & EQUIPMENT MTCE. 79.19

5294-140652 REPLACED WIPER BLADES ON #313 1259 29-Nov-2016 29-Nov-2016
 10-5-2020000-0402 VEHICLE & EQUIPMENT MTCE. 30.56

MAR365 MARCOTTE LAW

DEC 06 2016 PROFESSION FEES 1275 06-Dec-2016 06-Dec-2016
 10-5-2020000-0327 PROFESSIONAL FEES 8,772.87

MCC01 MCCURDY SHAWN

NOV 29, 2016 VEST CLIPS FOR OFFICER MCCURDY 1229 29-Nov-2016 29-Nov-2016
 10-5-2020000-0252 UNIFORMS 31.08

MDC153 M.D.CHARLTON CO. LTD

42537 IMPACT MUNITIONS FOR GUNS 1260 02-Dec-2016 02-Dec-2016
 10-5-2020000-0252 UNIFORMS 531.00

49274 GLOVE UNIFORMS 1314 15-Dec-2016 15-Dec-2016
 10-5-2020000-0252 UNIFORMS 117.15

MET052 METRO KING PEST CONTROL INC.

2114 MAY 2016 PEST CONTROL 1301 28-Oct-2016 28-Oct-2016
 10-5-2020000-0317 BUILDING MAINTENANCE 33.90

2115 JUNE 2016 PEST CONTROL 1301 28-Oct-2016 28-Oct-2016
 10-5-2020000-0317 BUILDING MAINTENANCE 33.90

2117 JULY 2016 PEST CONTROL 1301 28-Oct-2016 28-Oct-2016
 10-5-2020000-0317 BUILDING MAINTENANCE 33.90

2118 AUG 2016 PEST CONTROL 1301 28-Oct-2016 28-Oct-2016
 10-5-2020000-0317 BUILDING MAINTENANCE 33.90

2119 SEP 2016 PEST CONTROL 1301 28-Oct-2016 28-Oct-2016
 10-5-2020000-0317 BUILDING MAINTENANCE 33.90

MIL207 MILITARY INSTITUTE OF WINDSOR

TOWN OF AMHERSTBURG
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 Date : Jan 10, 2017 Time : 3:07 pm

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
JAN 21 2017	ANNUAL CHARTER NIGHT MESS DINNER	1275	12-Dec-2016	12-Dec-2016	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				65.00
MIN107 MINISTER OF FINANCE ONTARIO POLICE COLLEGE					
78304	PROMOTIONAL	1259	14-Jun-2016	14-Jun-2016	
10-5-2020000-0254	POLICE TRAINING				35.00
79041	KIM RATHBONE GITC	1259	19-Oct-2016	19-Oct-2016	
10-5-2020000-0254	POLICE TRAINING				1,260.00
79224	OFFICER PIZZALA IDENT. COURSE	1259	16-Nov-2016	16-Nov-2016	
10-5-2020000-0254	POLICE TRAINING				6,260.00
MIN25 MINISTER OF FINANCE PAYMENT PROCESSING CENTRE					
17091216014	OPTIC BILLING 4TH QUARTER	1314	09-Dec-2016	09-Dec-2016	
10-5-2020000-0329	OPTIC MAINTENANCE				7,163.23
MON183 MONARCH OFFICE SUPPLY LTD					
494528/M	NOV 2016 OFFICE SUPPLIES	1274	29-Nov-2016	29-Nov-2016	
10-5-2020000-0301	OFFICE SUPPLIES				25.06
MOR26 MORNEAU SHEPELL LTD.					
DEC 2016	DEC 2016	1275	15-Dec-2016	15-Dec-2016	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				265.99
NIA570 NIAGARA REGIONAL POLICE SERVICE					
NOV 21 2016	POLICE VIDEO TRAINING	1274	21-Nov-2016	21-Nov-2016	
10-5-2020000-0254	POLICE TRAINING				650.00
ONT040 ONTARIO ASSOCIATION OF CHIEFS OF POLICE					
M6415	OACP MEMBERSHIP	1317	13-May-2016	13-May-2016	
10-5-2020000-0252	UNIFORMS				1,271.82
ONT267 1603933 ONTARIO INC. O/A E. BERYL MACMILLAN					
61504	RECORDING - HEARING	1317	14-Dec-2016	14-Dec-2016	
10-5-2020000-0327	PROFESSIONAL FEES				209.05
OWE06 OWEN STEVE					
NOV 15 2016	AWARDS BANQUET	1229	15-Nov-2016	15-Nov-2016	
10-5-2020000-0370	COMMUNITY SERVICES				1,574.00
PIT565 PITTAO'S AUTO CARE INC					
51202	REPAIRS TO 308	1260	03-Dec-2016	03-Dec-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				135.59
PIZ04 PIZZALA RYAN					
2016 GYM	2016 GYM MEMBERSHIP	1275	15-Dec-2016	15-Dec-2016	
10-5-2020000-0212	BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
POT06 POTTLE CHRISTIAN					
2016	2016 GYM MEMBERSHIP	1229	30-Nov-2016	30-Nov-2016	
10-5-2020000-0212	BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
PUR700 PUROLATOR INC.					
433196021	COURIER	1275	09-Dec-2016	09-Dec-2016	
10-5-2020000-0306	COURIER & EXPRESS				14.98
433262232	COURIER	1317	16-Dec-2016	16-Dec-2016	
10-5-2020000-0306	COURIER & EXPRESS				5.82
RAC462 RACICOT CHRYSLER					
CCCS235630	REPAIRS #306	1314	16-Dec-2016	16-Dec-2016	

TOWN OF AMHERSTBURG
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AP5130 Page : 6
 Date : Jan 10, 2017 Time : 3:07 pm

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000	POLICE DEPARTMENT				
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				271.14
CCCS235953	SERVICE 303	10	03-Jan-2017	03-Jan-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				48.08
REC09	RECEIVER GENERAL - CANADA REVENUE AGENCY TECHNOLOG				
13368	THIRD PARTY REMITTANCE; ACCT #872358064RP0001 - REPAIRS TO HEATING SYSTEM	1259	28-Nov-2016	28-Nov-2016	
10-5-2020000-0317	BUILDING MAINTENANCE				203.40
REL010	RELIGHTING				
DEC 2016	LIGHT BULBS	1317	19-Dec-2016	19-Dec-2016	
10-5-2020000-0317	BUILDING MAINTENANCE				13.56
RID01	RIDDELL SCOTT				
2016 GYM	2016 GYM MEMBERSHIP	1301	15-Dec-2016	15-Dec-2016	
10-5-2020000-0212	BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
ROC572	ROCKY CANADA INC.				
1271970	OFFICER PELACCIA'S BOOTS	1229	24-Oct-2016	24-Oct-2016	
10-5-2020000-0252	UNIFORMS				106.79
SHO301	THE SHOE NETWORK INC.				
16054	BOOTS	1275	07-Dec-2016	07-Dec-2016	
10-5-2020000-0252	UNIFORMS				104.98
STA444	STAPLES ADVANTAGE (MIS C/O T04446C				
43078788	PAPER OFFICE SUPPLIES	1260	06-Dec-2016	06-Dec-2016	
10-5-2020000-0301	OFFICE SUPPLIES				223.95
43114463	LABEL PRINTER & LABELS	1275	09-Dec-2016	09-Dec-2016	
10-5-2020000-0301	OFFICE SUPPLIES				63.37
STE150	STERLING MARKING PRODUCTS				
6685648	OFFICE STAMP	1317	16-Dec-2016	16-Dec-2016	
10-5-2020000-0301	OFFICE SUPPLIES				68.73
TAY03	TAYLOR MELISSA				
2016	2016 GYM MEMBERSHIP	1229	30-Nov-2016	30-Nov-2016	
10-5-2020000-0212	BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
THI235	THINK! WIRELESS SOLUTIONS INC.				
8127	GPS TRACKING	1260	01-Dec-2016	01-Dec-2016	
10-5-2020000-0406	GPS COMMUNICATION				135.60
THR129	THREAT4				
T4-2519	INNER EAR PIECES	1301	02-Dec-2016	02-Dec-2016	
10-5-2020000-0252	UNIFORMS				54.56
THR251	THRASHER SALES & LEASING LTD				
631591	ENGINE OIL FOR CRUISERS	1314	06-Dec-2016	06-Dec-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				176.55
631621	ENGINE OIL FOR CRUISERS	1314	15-Dec-2016	15-Dec-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				296.15
631623	CREDIT FOR ENGINE OIL FOR CRUISERS	1314	15-Dec-2016	15-Dec-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				-60.75
TOW595	TOWN OF LASALLE				
2466	DISPATCHING	1317	21-Dec-2016	21-Dec-2016	
10-5-2020000-0324	DISPATCHING - POLICE				77,646.84

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DEPARTMENT 2020000 POLICE DEPARTMENT					
TRI249	TRI GRAPHICS				
5035	RECEIPT BOOKLETS FOR CARDING		1314 16-Dec-2016	16-Dec-2016	
10-5-2020000-0301	OFFICE SUPPLIES				268.94
TUR070	TURRIS SITES DEVELOPMENT CORP.				
TSDC-1963	RADIO SITE MCGREGOR		1260 01-Dec-2016	01-Dec-2016	
10-5-2020000-0319	RADIO MAINTENANCE				570.65
TSDC-2412	RADIO TOWERS JAN 2017		10 02-Jan-2017	02-Jan-2017	
10-5-2020000-0319	RADIO MAINTENANCE				570.65
UNI351	UNIFORM UNIFORMS				
45769	PANTS - AUXILLARY LEMIRE		1317 21-Dec-2016	21-Dec-2016	
10-5-2020000-0252	UNIFORMS				102.83
WIL07	WILEY WILLIAM				
2016	2016 GYM MEMBERSHIP		1259 29-Nov-2016	29-Nov-2016	
10-5-2020000-0212	BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
NOV 29, 2016	VEST CLIPS FOR OFFICER WILEY		1229 29-Nov-2016	29-Nov-2016	
10-5-2020000-0252	UNIFORMS				31.08
WIN400	WINDSOR POLICE SERVICE				
DEC 2016	FIREARMS & USE OF FORCE TRAINING 2016		1317 31-Dec-2016	31-Dec-2016	
10-5-2020000-0254	POLICE TRAINING				4,904.20
WOR03	WORKPLACE SAFETY & INSURANCE BOARD				
NOV 2016	NOV 2016 REMITTANCE		1229 30-Nov-2016	30-Nov-2016	
10-5-2020000-0208	BENEFITS - WORKER'S COMP.				211.20
ZIM01	ZIMMERMAN DON				
2016	2016 GYM MEMBERSHIP		1229 30-Nov-2016	30-Nov-2016	
10-5-2020000-0212	BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
Department Totals :					152,475.44



Vendor : A1C740 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

EFT Paid Date : 30-Nov-2016 To 10-Jan-2017
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT								
BEL03 BELL MOBILITY INC.								
DEC 2016	DEC 2016 USAGE				1291	14-Dec-2016	14-Dec-2016	
10-5-2020000-0315				TELEPHONE				527.14
10-5-2020000-0332				INTERNET ACCESS				50.85
10-5-2020000-0406				GPS COMMUNICATION				106.37
COG02 COGECO PAYMENT CENTRE								
DEC 2016	DEC 2016 INTERNET				1214	03-Nov-2016	01-Dec-2016	
10-5-2020000-0332				INTERNET ACCESS				152.49
ESS46 ESSEX POWERLINES CORPORATION								
NOV 2016	ELECTRICITY, WATER & SEWAGE NOV 2016				1307	30-Nov-2016	30-Nov-2016	
10-5-2020000-0316				UTILITIES - POLICE DEPT				2,048.98
GRE03 GREEN SHIELD CANADA								
DEC 2016	DEC 2016 BENEFITS				1220	01-Dec-2016	01-Dec-2016	
10-5-2020000-0205				BENEFITS - GREENSHIELD				16,816.60
10-5-2020000-0206				BENEFITS - GREENSHIELD RE				10,522.84
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
DEC 2016	DEC 2016 BENEFITS				1221	01-Dec-2016	01-Dec-2016	
10-5-2020000-0207				BENEFITS - LIFE & DISABIL				13,647.76
JAN 2017	JAN 2017 BENEFITS				13	02-Jan-2017	02-Jan-2017	
10-5-2020000-0207				BENEFITS - LIFE & DISABIL				11,753.74
TEL02 TELUS								
NOV 2016	NOV-DEC 2016 MONTHLY CHARGES				1263	25-Nov-2016	25-Nov-2016	
10-5-2020000-0315				TELEPHONE				542.40
UNI01 UNION GAS LTD								
NOV 2016	NOV 2016 USAGE				1238	30-Nov-2016	30-Nov-2016	
10-5-2020000-0316				UTILITIES - POLICE DEPT				83.96
USB01 US BANK NATIONAL ASSOCIATION-VISA								
DEC 2016	vVISA PURCHASES NOV/DEC 2016				1337	06-Dec-2016	06-Dec-2016	
10-5-2020000-0360				MISCELLANEOUS EXPENSES				42.88
10-5-2020000-0401				GASOLINE				59.00
10-5-2020000-0360				MISCELLANEOUS EXPENSES				142.38
10-5-2020000-0370				COMMUNITY SERVICES				215.33
10-5-2020000-0360				MISCELLANEOUS EXPENSES				35.78
10-5-2020000-0360				MISCELLANEOUS EXPENSES				72.00
10-5-2020000-0252				UNIFORMS				1,371.55
10-5-2020000-0402				VEHICLE & EQUIPMENT MTCE.				1,436.31
10-5-2020000-0317				BUILDING MAINTENANCE				404.77
Department Totals :								60,033.13

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	152,475.44
Total EFT Paid for Approval :	60,033.13
Grand Total ITEMS for Approval :	212,508.57

**Ministry of Community Safety
and Correctional Services**

Public Safety Division

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12th Floor
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Fax: 416 314-4037

**Ministère de la Sécurité communautaire
et des Services correctionnels**

Division de la sécurité publique

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Toronto ON M7A 2H3

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Télééc.: 416 314-4037



MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: ***Supporting Ontario's First Responders Act, 2016***

DATE OF ISSUE:	December 15, 2016
CLASSIFICATION:	For Action
RETENTION:	April 23, 2017
INDEX NO.:	16-0071
PRIORITY:	Normal

This memo is being shared on behalf of the Ministry of Labour as a reminder to all Police Services Boards and Chiefs of their obligations under the *Ministry of Labour Act*.

The *Supporting Ontario's First Responders Act, 2016* came into force on April 6, 2016. This legislation is a key component of Ontario's strategy to address prevention of and resiliency to post-traumatic stress disorder (PTSD). The Act included amendments to the *Ministry of Labour Act* to allow the Minister of Labour to direct certain employers to provide the Minister with information about their plans to prevent PTSD and authorizes the Minister to publish any information collected.

Under this authority, the Minister of Labour directed all employers who employ workers to whom section 14 of the *Workplace Safety and Insurance Act, 1997* applies to provide the Minister with information on their workplace PTSD prevention plans no later than April 23, 2017. Please refer to the enclosed copy of the Notice of Direction, published in the April 23, 2016 Ontario Gazette Vol. 149-17 at pages 923-24. This direction was also communicated to all Ontario municipalities in April 2016 in the attached letter from the Minister of Labour.

You will find resources to help you build prevention plans and programs at <http://www.firstrespondersfirst.ca/>.

Information about prevention plans must be submitted in an electronic word file to: ptsdprevention@ontario.ca. Where submission by this method is not possible, employers may mail information to: Ontario Ministry of Labour, 400 University Avenue, 14th Floor, Toronto, ON, M7A 1T7.

Should you have any questions with respect to legislative requirements, please contact Neil Salter, Manager, Workplace Insurance and Health and Safety Policy, Ministry of Labour, at (416) 325-4575 or neil.salter@ontario.ca.

A handwritten signature in black ink, appearing to read 'S. Beckett', with a stylized flourish at the end.

Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division



The Ontario Gazette

La Gazette de l'Ontario

Vol. 149-17
Saturday, 23 April 2016

Toronto

ISSN 00302937
Le samedi 23 avril 2016

Parliamentary Notice

Avis parlementaire

Royal Assent

THE PROVINCE OF ONTARIO

Toronto, Wednesday, April 6, 2016, 3:55 p.m.

In the name of Her Majesty the Queen, Her Honour the Lieutenant Governor, assented to the following bill in her office:-

Bill 163 An Act to amend the Workplace Safety and Insurance Act, 1997 and the Ministry of Labour Act with respect to posttraumatic stress disorder.
[S.O. 2016, Chapter 4]

DEBORAH DELLER
Clerk of the Legislative Assembly

(149-G224E)

Ontario Highway Transport Board

Commission des transports routiers

de l'Ontario

Periodically, temporary applications are filed with the Board. Details of these applications can be made available at anytime to any interested parties by calling (416) 326-6732.

The following are applications for extra-provincial and public vehicle operating licenses filed under the Motor Vehicle Transport Act, 1987, and the Public Vehicles Act. All information pertaining to the applicant i.e. business plan, supporting evidence, etc. is on file at the Board and is available upon request.

Any interested person who has an economic interest in the outcome of these applications may serve and file an objection within 29 days of this publication. The objector shall:

1. complete a Notice of Objection Form,
2. serve the applicant with the objection,

Sanction royale

PROVINCE DE L'ONTARIO

Toronto, mercredi, 6 avril, 2016, 15 h 55

Au nom de Sa Majesté la Reine, Son Honneur la lieutenant-gouverneure, a accordé la sanction royale au projet de loi suivant, dans son bureau:-

Projet de loi 163 Loi modifiant la Loi de 1997 sur la sécurité professionnelle et l'assurance contre les accidents du travail et la Loi sur le ministère du Travail relativement à l'état de stress post-traumatique.
[L.O. 2016, Chapitre 4]

La greffière de l'Assemblée législative
DEBORAH DELLER

(149-G224F)

3. file a copy of the objection and provide proof of service of the objection on the applicant with the Board,
4. pay the appropriate fee.

Serving and filing an objection may be by hand delivery, mail, courier or facsimile. Serving means the date received by a party and filing means the date received by the Board.

LES LIBELLÉS DES DEMANDES PUBLIÉES CI-DESSOUS SONT AUSSI DISPONIBLES EN FRANÇAIS SUR DEMANDE.

Pour obtenir de l'information en français, veuillez communiquer avec la Commission des transports routiers au 416-326-6732.

ANZ Transportation Services Inc. 47684
402-2446 Bank Street, Ottawa, ON K1T 1S1

Applies for an extra-provincial licence as follows:
For the transportation of passengers on a chartered trip from points in the Cities of Toronto and Ottawa, and the Regional Municipalities of Peel, York, Durham, and Niagara Falls to the Ontario/Quebec and Ontario/U.S.A. border crossings for furtherance:

1. to points as authorized by the relevant jurisdiction and for the return of the same passengers on the same chartered trip to point of origin;

Date	Name of Corporation Dénomination sociale de la société	Ontario Corporation Number Numéro de la société en Ontario
2016-04-05	VALCAR DEVELOPMENTS INC.	002094930
2016-04-05	WEST STREET HOLDINGS LTD.	001093277
2016-04-05	1026662 ONTARIO INC.	001026662
2016-04-05	1637107 ONTARIO INC.	001637107
2016-04-05	1698433 ONTARIO LIMITED	001698433
2016-04-05	1709377 ONTARIO LTD.	001709377
2016-04-05	1714149 ONTARIO INC.	001714149
2016-04-05	1851741 ONTARIO INC.	001851741
2016-04-05	1854304 ONTARIO INC.	001854304
2016-04-05	1888052 ONTARIO LIMITED	001888052
2016-04-05	1897988 ONTARIO INC.	001897988
2016-04-05	1909708 ONTARIO INC.	001909708
2016-04-05	2033237 ONTARIO INC.	002033237
2016-04-05	2247471 ONTARIO INC.	002247471
2016-04-05	2271416 ONTARIO INC.	002271416
2016-04-05	2329732 ONTARIO INC.	002329732
2016-04-05	2412412 ONTARIO INC.	002412412
2016-04-05	2494467 ONTARIO INC.	002494467
2016-04-05	356123 ONTARIO LIMITED	000356123
2016-04-05	864525 ONTARIO INC.	000864525
2016-04-06	ANOVIA PAYMENTS CANADA, INC.	002393896
2016-04-06	ASHCOM INC.	002368101
2016-04-06	BRACCO BROS. AUTO SALES LIMITED	000236821
2016-04-06	CANADIAN EXECUTIVE CONSULTANTS INC.	000717194
2016-04-06	D.W. KING & COMPANY INC.	001280775
2016-04-06	FAMOUS ALI'S RESTAURANT CORPORATION	002265403
2016-04-06	FOURBRIDGES FINANCIAL INC.	002415311
2016-04-06	FURMAN FRUITS & VEGETABLES INC.	002387115
2016-04-06	JONDON HOLDINGS LIMITED	001706141
2016-04-06	KOU-BAX RESTAURANT LTD.	000449537
2016-04-06	KS EQUITIES NO. 2 INC.	002065077
2016-04-06	NUVO ELECTRONICS INC.	000892490
2016-04-06	PRAYOSHA METALS CORPORATION	002385170
2016-04-06	QUEENSBURY SERVICES LTD.	001031293
2016-04-06	RDD FREIGHT INTERNATIONAL (CANADA) INC.	002176733
2016-04-06	REAL CAPITAL INVESTMENTS LIMITED	002417579
2016-04-06	ROUND TABLE DISCUSSIONS INC.	001178570
2016-04-06	SMASHING ANIMATION INC.	002432237
2016-04-06	STONE RIDGE FARMS (HOUSE) INC.	001036291
2016-04-06	UPTOWN GARDEN INC.	002438151
2016-04-06	VALED ASSOCIATES INC.	001062623
2016-04-06	WILLIAM CLARFIELD HOLDINGS INC.	000753456
2016-04-06	YORKVILLE LASER ACUPUNCTURE & MASSAGA THERAPY INC.	001906934
2016-04-06	1025914 ONTARIO INC.	001025914
2016-04-06	1331313 ONTARIO INC.	001331313
2016-04-06	1496958 ONTARIO INC.	001496958
2016-04-06	1661794 ONTARIO INC.	001661794
2016-04-06	1701394 ONTARIO INC.	001701394
2016-04-06	1712382 ONTARIO INC.	001712382
2016-04-06	1754688 ONTARIO INC.	001754688
2016-04-06	2068314 ONTARIO INC.	002068314

Date	Name of Corporation Dénomination sociale de la société	Ontario Corporation Number Numéro de la société en Ontario
2016-04-06	2102372 ONTARIO INC.	002102372
2016-04-06	2108163 ONTARIO INC.	002108163
2016-04-06	2108979 ONTARIO INC.	002108979
2016-04-06	2111987 ONTARIO INC.	002111987
2016-04-06	2138875 ONTARIO INC.	002138875
2016-04-06	2281645 ONTARIO INC.	002281645
2016-04-06	2345418 ONTARIO LTD.	002345418
2016-04-06	2385893 ONTARIO INC.	002385893
2016-04-06	2405903 ONTARIO INC.	002405903
2016-04-06	2460260 ONTARIO INC.	002460260
2016-04-06	2462736 ONTARIO INC.	002462736
2016-04-06	696495 ONTARIO LTD.	000696495

WILLIAM D. SNELL
Director, Ministry of Government Services
Directeur, Ministère des Services
gouvernementaux

(149-G228)

Erratum Notice Avis d'erreur

ONTARIO CORPORATION NUMBER 720086

Vide Ontario Gazette, Vol. 149-12 dated March 19, 2016

NOTICE IS HEREBY GIVEN that the notice issued under section 241(4) of the Business Corporations Act set out in the March 19, 2016 issue of the Ontario Gazette with respect to Echo Technology Inc. was issued in error and is null and void.

Cf. Gazette de l'Ontario, Vol. 149-12 datée du 19 mars 2016

PAR LA PRÉSENTE, nous vous informons que l'avis émis en vertu de l'article 241(4) de la Loi sur les sociétés par actions et énoncé dans la Gazette de l'Ontario du 19 mars 2016 relativement à Echo Technology Inc. a été délivré par erreur et qu'il est nul et sans effet.

WILLIAM D. SNELL
Director, Ministry of Government Services
Directeur, Ministère des Services
gouvernementaux

(149-G229)

Notice of Direction Made Pursuant to Subsection 9.1(1) of the *Ministry of Labour Act*

Pursuant to the authority granted to me in subsection 9.1(1) of the *Ministry of Labour Act*, as the Minister of Labour, I hereby direct, all employers who employ workers to whom section 14 of the *Workplace Safety and Insurance Act, 1997* applies, to provide me information relating to their plans to prevent posttraumatic stress disorder arising out of and in the course of employment at the employer's workplace, which may include a workplace prevention plan.

I am directing those employers to provide me with information on their workplace posttraumatic stress disorder prevention plans no later than April 23, 2017, one year from the date of the posting of this notice. The information shall be provided in an electronic Word file and shall be submitted to: ptsdprevention@ontario.ca. Where submission by this method is not possible, employers may mail information to: Ontario Ministry of Labour, 400 University Avenue, 14th Floor, Toronto, ON, M7A 1T7.

Pursuant to subsection 9.1(4) of the Act, I also have the authority to publish the information provided to me and would direct employers not to include any personal information in any of the information filed.

Made by:
KEVIN FLYNN
Minister of Labour
Dated: April 14, 2016

(149-G230E)

Avis de directive prise en vertu du paragraphe 9.1 (1) de la Loi sur le ministère du Travail

En vertu du pouvoir que me confère le paragraphe 9.1 (1) de la Loi sur le ministère du Travail (la Loi), en qualité de ministre du Travail, j'ordonne par la présente aux employeurs qui emploient des travailleurs auxquels

s'applique l'article 14 de la Loi de 1997 sur la sécurité professionnelle et l'assurance contre les accidents du travail de me fournir des renseignements concernant leurs plans de prévention de l'état de stress post-traumatique survenant du fait et au cours de l'emploi au lieu de travail de l'employeur, ce qui peut inclure un plan de prévention dans le lieu de travail.

J'ordonne à ces employeurs de me fournir des renseignements concernant leurs plans de prévention de l'état de stress post-traumatique au lieu de travail, avant le 23 avril 2017 au plus tard, un an à partir de la date d'affichage du présent avis. Ces renseignements devront être fournis dans un fichier Word électronique et envoyés à ptsdprevention@ontario.ca. Si la transmission électronique n'est pas possible, les employeurs peuvent envoyer leurs renseignements par la poste à l'adresse suivante : Ministère du Travail de l'Ontario, 400, avenue University, 14^e étage, Toronto (Ontario) M7A 1T7.

En vertu du paragraphe 9.1 (4) de la Loi, j'ai également le pouvoir de publier les renseignements qui m'ont été fournis et je recommande aux employeurs de ne pas inclure de renseignements personnels dans les documents qu'ils m'envoient.

Fait par :
KEVIN FLYNN
ministre du Travail
Date: 14 avril 2016

(149-G230F)

Foreign Cultural Objects Immunity from Seizure Act Determination Détermination de la Loi sur l'insaisissabilité des biens culturels étrangers

Pursuant to delegated authority and in accordance with subsection 1(1) of the *Foreign Cultural Objects Immunity from Seizure Act*, R.S.O. 1990, c.F-23, the works of art or objects of cultural significance listed in Schedule "A" attached hereto, which works or objects are to be on temporary exhibit during the *Marvellous Creatures: Animal Fables in Islamic Art* exhibition at The Aga Khan Museum in Toronto, Ontario pursuant to loan agreement between The Aga Khan Museum and the lender listed in the attached Schedule "A" are hereby determined to be of cultural significance and the temporary exhibition of these works or objects in Ontario is in the interest of the people of Ontario.

DATE: April 13, 2016
Determined by Kevin Finnerty, Assistant Deputy Minister
Culture Division
Ministry of Tourism, Culture and Sport

Schedule "A"
List of Works
Marvellous Creatures: Animal Fables in Islamic Art
The Aga Khan Museum

	Lender	Artist	Object/Art	Date	Medium	Dimension	Inventory #
1	Qatar Museums Authority	Unknown	Tapestry	1575 – 1599	silk, metal thread	220 x 151 cm	CA.2.1997
2	Qatar Museums Authority	Unknown	Flask	8th – 11th Century	Glass	37 x 70 x 35 mm	GL.280.2004
3	Qatar Museums Authority	Unknown	Beaker	13th Century	Glass	31 x 8.8 cm	GL.380.2008
4	Qatar Museums Authority	Unknown	Bottle	873 – 999	Glass	168 x 100 mm	GL.515.2009
5	Qatar Museums Authority	Unknown	Plaque	10th Century	Glass	10.4 x 6 x 2 cm	GL.534.2012
6	Qatar Museums Authority	Unknown	Flask	975–1025	Rock crystal	31 x 8.8 cm	HS.20.2004
7	Qatar Museums Authority	Unknown	Hilt	1650–1700	Jade	168 x 100 mm	HS.24.2004
8	Qatar Museums Authority	Unknown	Flask	970–1050	Rock crystal	4.3 x 10 x 2.8 cm	HS.34.2004
9	Qatar Museums Authority	Unknown	Earring	1000–1157	Gold alloy	6 x 2.5 x 0.9 cm	JE.217.
10	Qatar Museums Authority	Unknown	Folio	1478	Ink, Opaque Watercolour, Gilt Paint	410 x 285 mm	MIA.2014.21.8

**Ministry of Community Safety
and Correctional Services**

Public Safety Division

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**Ministère de la Sécurité communautaire
et des Services correctionnels**

Division de la sécurité publique

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Toronto ON M7A 2H3

Tél.: 416 314-3377
Télééc.: 416 314-4037



MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: **Update on the Implementation of Ontario's Strategy to
End Human Trafficking**

DATE OF ISSUE:	January 5, 2017
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	17-0001
PRIORITY:	Normal

At the request of the Ministry of Community and Social Services (MCSS), I am sharing an update on the implementation of the Strategy to End Human Trafficking.

For further details, please see the attached memo from Karen Chan, Assistant Deputy Minister for the Community and Developmental Services Division, and correspondence from the Hon. Helena Jaczek, Minister of Community and Social Services, and the Hon. Tracy MacCharles, Minister Responsible for Women's Issues.

Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

**Ministry of Community
and Social Services**

Assistant Deputy Minister
Community and Developmental
Services Division

*Hepburn Block, 6th floor
80 Grosvenor Street
Toronto ON M7A 1E9
Tel: 416 325-5581
Fax: 416 325-5432*

**Ministère des Services
sociaux et communautaires**

Sous-ministre adjoint
Division des services communautaires
et des services aux personnes
ayant une déficience intellectuelle

*Édifce Hepburn, 6^e étage
80, rue Grosvenor
Toronto (Ontario) M7A 1E9
Téléphone : 416 325-5581
Télécopieur : 416 325-5432*



December 16, 2016

MEMORANDUM TO: Stephen Beckett
Assistant Deputy Minister
Public Safety Division
Ministry of Community Safety and Correctional Services

FROM: Karen Chan
Assistant Deputy Minister
Community and Developmental Services Division
Ministry of Community and Social Services

RE: Stakeholder Communication: Update on the Implementation
of the Strategy to End Human Trafficking

Dear Mr. Beckett:

On June 30 2016, Ontario announced its *Strategy to End Human Trafficking*, which will invest up to \$72 million to increase awareness and coordination, improve survivors' access to services for diverse populations including, Indigenous women, men and youth, and enhance justice-sector initiatives.

As part of the Strategy, the Ministry of Community and Social Services (MCSS) has established a Provincial Anti-Human Trafficking Coordination Office which will work, in collaboration with the Ontario Women's Directorate (OWD) and other ministry partners to lead the coordination of the Strategy's implementation, across all ministries.

MCSS and OWD would like to share some key updates regarding the implementation of the Strategy, as well as the recent announcement of the appointment of Jennifer Richardson as the new Director of the Provincial Anti-Human Trafficking Coordination Office, with stakeholders across the relevant sectors.

Please see attached the letter to stakeholders, jointly signed by Minister Jaczek and Minister MacCharles.

As you are aware, the letter provides some information that may be of particular interest to your stakeholders, including:

- Criminal Intelligence Service Ontario has begun including human trafficking training in a number of course materials, and the Ontario Provincial Police has convened consultation meetings with municipal and First Nations policing partners across the province to inform the potential development of an anti-human trafficking investigations coordination team.
- The Ministry of the Attorney General's expansion of the Victim/Witness Assistance Program (V/WAP) is underway with the hiring of three new specialized V/WAP staff in locations with highest number of human trafficking cases in Ontario: Newmarket, Peel, and Toronto, beginning in 2016 through 2017-18.
- The Ministry of Community Safety and Correctional Services, in partnership with the Ministry of Children and Youth Services, will be leading the development of province-wide human trafficking protocols between children's aid societies and local police services to improve identification of victims, to proactively identify at-risk youth, and to better support victims of human trafficking and sexual exploitation. This initiative is in its early stages, with a review of existing Ontario protocols between children's aid societies and local police services currently underway.

We kindly request that you share the letter with stakeholders, as you see appropriate.

Thank you for your ongoing commitment to ensuring that survivors of human trafficking or persons at risk of victimization have access to crucial services and supports in the community.

Sincerely,

Karen Chan

c. Lisa Priest, Assistant Deputy Minister, Ontario Women's Directorate

**Ministry of Community
and Social Services**

Minister's Office

Hepburn Block
Queen's Park
Toronto ON M7A 1E9
Tel.: (416) 325-5225
Fax.: (416) 325-3347

**Minister
Responsible for
Women's Issues**

6th Floor
400 University Avenue
Toronto ON M7A 2R9
Tel.: (416) 314-0300

**Ministère des Services
sociaux et communautaires**

Bureau du Ministre

Édifice Hepburn
Queen's Park
Toronto (Ontario) M7A 1E9
Tél. : (416) 325-5225
Télééc. : (416) 325-3347

**Ministre déléguée
à la Condition
féminine**

6^e étage
400, avenue University
Toronto ON M7A 2R9
Tél.: (416) 314-0300



Dear Agency and Community Partner:

On June 30 2016, Ontario announced its *Strategy to End Human Trafficking*, which will invest up to \$72 million to increase awareness and coordination, improve survivors' access to services for diverse populations including; Indigenous women, men and youth and enhance justice-sector initiatives.

As part of the Strategy, the new Provincial Anti-Human Trafficking Coordination Office will work, in collaboration with the Ontario Women's Directorate and other ministry partners to improve cross-sector coordination and collaboration, support an enhanced network of services for survivors of human trafficking, and promote inter-jurisdictional action. The office will also fund agencies and front-line workers, including those serving Indigenous communities, to help victims and survivors access the full spectrum of services and supports needed to exit human trafficking, and recover and heal from the trauma of this victimization.

I am pleased to announce that, following a rigorous selection process, Ontario has named Jennifer Richardson as the Director of this new office. Ms. Richardson has spent over 22 years combating human trafficking, and herself was a victim of human trafficking. Jennifer hails from Manitoba where she was the senior manager of Manitoba's Sexual Exploitation Unit and Tracia's Trust: Manitoba's Sexual Exploitation Strategy.

Many of the Strategy's initiatives have begun, and I would like to take this opportunity to give you a brief summary of the work that has been happening over the last five months:

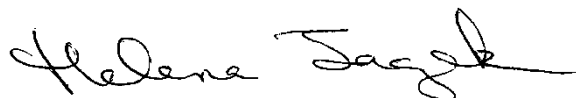
- The Provincial Anti-Human Trafficking Office has designed critical tools and structures to track and monitor progress across multiple ministries and to evaluate the impact of the Strategy.
- The Office will conduct engagement with stakeholders on the design and development of a Community-Based Supports Fund – an open and competitive call for proposals to expand and improve community services for survivors of human trafficking in Winter 2016-17.
 - The Ministry of Health and Long-Term Care will be contributing to support proposals from community-based service providers to enhance access to mental health and addiction services for survivors of human trafficking.
- The Office will also conduct engagement in Winter 2016-17 on the development of an Indigenous-Led Initiatives Fund, that will be designed, developed, and delivered with Indigenous organizations and communities.
- The Ministry of Children and Youth Services is leading the development of province-wide human trafficking protocols between children's aid societies and local police services to improve identification of victims, to proactively identify at-risk youth, and to better support victims of human trafficking and sexual exploitation. Additionally, the ministry recently released a call for applications as part of the expansion of the Youth-in-Transition-Worker Program to support youth leaving the care of children's aid societies and Indigenous Child Wellbeing Societies, who may be at risk or survivors of human trafficking.
- The Ministry of Labour is in the process of training approximately 450 Occupational Health and Safety Inspectors and Employment Standards Officers to increase awareness of the indicators of human trafficking and make possible referrals to the appropriate agencies.
- The Ontario Women's Directorate is leading work with the federal-provincial-territorial Status of Women forum to identify potential actions to address human trafficking across jurisdictions.

- Criminal Intelligence Service Ontario has begun including human trafficking training in a number of course materials, and the Ontario Provincial Police has convened consultation meetings with municipal and First Nations policing partners across the province to inform the potential development of an anti-human trafficking investigations coordination team.
- The Ministry of the Attorney General's expansion of the Victim/Witness Assistance Program (V/WAP) is underway with the hiring of three new specialized V/WAP staff in locations with highest number of human trafficking cases in Ontario: Newmarket, Peel, and Toronto, beginning in 2016 through 2017-18.

We recognize the importance of supporting and working together with service providers who deliver crucial services to survivors and persons at risk, to live without the threat or experience of exploitation and violence. I would like to commend you for your ongoing commitment to addressing human trafficking in your communities.

As we continue to work across ministries in implementing Ontario's new Strategy, we look forward to working with you to ensure that the solutions we develop are comprehensive, effective and responsive to the needs of communities across the province.

Sincerely,



Hon. Dr. Helena Jaczek
Minister of Community and Social Services



Hon. Tracy MacCharles
Minister Responsible for Women's Issues

c. Jennifer Richardson, Director, Provincial Anti-Human Trafficking Coordination Office



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: *Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.*

Author's Name: Justin Rousseau & John Purdie, Chair	Report Date: March 8, 2017
Author's Phone: 519 736-0012 ext. 2259	Date to Council: March 20, 2017
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Audit and Finance Advisory Committee 2016 Achievements and 2017 Goals

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Audit and Finance Advisory Committee dated March 8, 2017 regarding Audit and Finance Advisory Committee 2016 Achievements and 2017 Goals **BE RECEIVED for information.**

2. **BACKGROUND:**

The Audit and Finance Advisory Committee (Committee) was established in May of 2015 by the Town of Amherstburg (Town). The seven member committee is comprised of professionals with accounting (2) and legal (2) designations in addition to two members of Town of Amherstburg Council (Council) and a representative from the Amherstburg Chamber of Commerce. Per the terms of reference the committee mandate is *"to consider matters related to the Town of Amherstburg financial affairs and report its findings, opinions and recommendations to Council."*

Over the past two years the Audit and Finance Advisory Committee has undertaken some very new initiatives for the Town of Amherstburg. The following is an update of the achievement of the past year and the goals for the year to come.

3. DISCUSSION:

In 2016, the 3 major accomplishments and initiatives for the committee were as follows:

- Report and presentation to Council on the 2017 Operating and Capital Budgets.
- Continued work on the Libro Centre analysis.
- Committee review and input into the Town's Strategic Plan.

2017 Budget Review

The Committee prepared a report for Council providing recommendations on the 2017 Budget and some of the major items within the budget. The committee was able to share its opinion on the focus of the municipality's allocation of budgetary funds.

Valuable regional benchmarking was brought to Council's attention in the report with regards to the tax rate, as well as alternative financing strategies. The Committee also reviewed the Town's staffing report outlining the need for additional resources within the organization; the committee shared its recommendations on this report and its opinions on staffing request.

Libro Centre Analysis

The Committee undertook the preliminary comparison of Libro Centre operational budget and actual results since its completion in 2010. It also compared the Libro Centre's operational budget and actual results with a neighbouring complex. After the preliminary review the Committee wanted to compare it to other neighbouring and like complexes from around the province. There was also a request for some additional information on utilization rates. At the current point in time the Committee is still working on this initiative and updating based on the current operating results and challenges at the Libro Centre.

Strategic Plan Input

The Committee was presented with the Town's 5 year strategic plan prior to Council adoption and was able to offer comments and opinions on the strategic direction of the Town. The committee provided input on the Investment in Infrastructure and Fiscal Sustainability pillars in the plan.

For 2017, the 3 main goals of the committee are as follows:

- Completion of the Libro Centre Review

- 2018 Budget Review
- Development of the Long Term Financial Plan in conjunction with the Strategic Plan

Libro Centre Analysis

The Committee shall continue its work on the completion of the Libro centre analysis.

The Committee would like to focus on utilization rates and ideas how to generate additional revenue to cover expenditures. As well as cost reduction measures.

2018 Budget Review

The Committee goal is to work with the staff liaison to ensure a budget report similar to the one provided for 2017 is made available to Council on the first day of Budget deliberations which is currently scheduled for November 28th 2017.

Review and recommendation to the proposed the Long Term Financial Plan

Council has received a draft Strategic Financials Plan Discussion Paper; it outlined financial models and cash flow projections for the municipality.

The Audit and Finance Committee envisions a review of the Asset Management plan, the Strategic Financial Plan and the allocation of funding resources to deliver the desired results consistent with the Community Strategic Master Plan.

The Committees goal is to provide insight into this process to help provide financial stability for the Town to achieve the desired goals and objectives of the community.

4. RISK ANALYSIS:

There is no risk associated with this report.

5. FINANCIAL MATTERS:

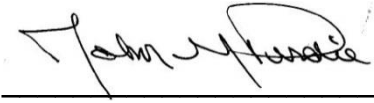
None noted.

6. CONSULTATIONS:

The report was presented to and approved by the Audit and Finance Committee on March 8th, 2017.

7. **CONCLUSION:**

The report is prepared for Councils for information.



John G Purdie CPA, CMA

Chair



Justin Rousseau
Director of Corporate Services/Treasurer

JR

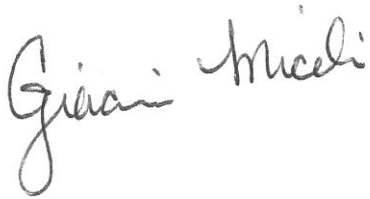
Report Approval Details

Document Title:	Audit and Finance Advisory Committee 2016 Achievements and 2017 Goals.docx
Attachments:	N/A
Final Approval Date:	Mar 14, 2017

This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 10, 2017 - 11:51 AM



John Miceli - Mar 10, 2017 - 12:02 PM



Paula Parker - Mar 14, 2017 - 5:33 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: February 24, 2017
Author's Phone: 519 736-0012 ext. 2259	Date to Council: March 20, 2017
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: NA

To: Mayor and Members of Town Council

Subject: 2016 Annual Treasurer's Report

1. RECOMMENDATION:

It is recommended that:

1. The report from the Director of Corporate Services/Treasurer dated February 24, 2017, regarding 2016 Annual Treasurer's Report **BE RECEIVED for information.**

2. BACKGROUND:

Section 284 of the Municipal Act, 2001, requires that the Treasurer of a municipality shall in each year on or before March 31, provide to Council of the municipality an itemized statement of remuneration and expense payments in the previous year.

It shall include each member of council in respect of his or her services as a member of the council or any other body, including a local board to which the member has been appointed by council or on which the member holds office by virtue of being a member of council.

It shall also include each person other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

Section 284 of the Municipal Act, 2001 also dictates as a mandatory item, that the statement shall identify the by-law under which the remuneration or expenses were authorized to be paid.

3. DISCUSSION:

The following is the report for 2016, for funds paid to members of Council and to each person, appointed by Council.

4. RISK ANALYSIS:

The Treasurer's report is required by the Municipal Act, a failure to provide an itemized statement of remuneration and expense payments for the 2016 year as required by section 284 would place the municipality in a state of non-compliance. Additionally, political risk exists if the report is not received.

5. FINANCIAL MATTERS:

Name	Remuneration for:	Amount
DiCarlo, Aldo	Amherstburg Town Council*, County of Essex Council, Essex Power Board of Directors, and Police Services Board	\$50,069.78
DiPasquale, Bart	Amherstburg Town Council*, County of Essex Council	\$33,258.28
Lavigne, Jason	Amherstburg Town Council*, and Police Services Board	\$20,157.00
Courtney, Joan	Amherstburg Town Council*	\$19,015.16
Pouget, Diane	Amherstburg Town Council*	\$17,404.44
Meloche, Leo	Amherstburg Town Council*	\$20,194.29
Fryer, Richard	Amherstburg Town Council*, and ERCA Board	\$19,662.66
Gemmell, Pauline	Police Services Board	\$1,200.00
Rozankovic, Robert	Police Services Board	\$1,200.00

Simone, Patricia	Police Services Board	\$1,200.00
Cozens, David	Committee of Adjustment	\$825.00
Ducedre, Sherry	Committee of Adjustment	\$900.00
Prue, Michael	Committee of Adjustment	\$825.00
Shaw, Donald	Committee of Adjustment	\$975.00
Smith, Duncan	Committee of Adjustment	\$825.00
Sutherland, Ron	ERCA Board and Drainage Board	\$2,106.76
Ayers, Gary	Drainage Board	\$585.60
Bezaire, Robert	Drainage Board	\$874.98
Major, Allan	Drainage Board	\$1,030.92
Pillon, Lloyd Robert	Drainage Board	\$1,037.40
McDonald, John	Economic Development Advisory Committee	\$1,094.99
Hertel, Paul	Heritage Committee	\$1,074.64
Honor, Robert	Heritage Committee	\$1,073.52

*Amherstburg Town Council remuneration amount consists of: Salaries, Public Receptions, Conventions and Seminars, Travel and Mileage and Communication Allowance. Amounts may vary among Council members.

For a detailed breakdown including by-laws of appointment please see Appendix A.

6. CONSULTATIONS:

The Supervisor of Revenue and Municipal Clerk were consulted on this report.

7. **CONCLUSION:**

For review by Mayor and Council, to be received for information.



Justin Rousseau
Director of Corporate Services/Treasurer

JR

DEPARTMENTS/OTHERS CONSULTED:

Name: Supervisor of Revenue

Phone #: 519 736-0012 ext. 2252

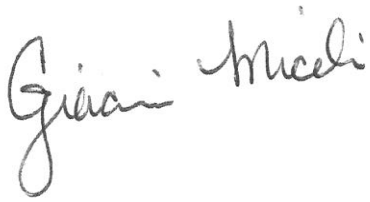
Report Approval Details

Document Title:	2016 Annual Treasurer's Report.docx
Attachments:	- Treasurer's Report 2016 - Data.pdf
Final Approval Date:	Mar 14, 2017

This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 1, 2017 - 3:27 PM



John Miceli - Mar 8, 2017 - 3:06 PM



Paula Parker - Mar 14, 2017 - 2:50 PM

**TOWN OF AMHERSTBURG
TREASURER'S REPORT
FOR THE YEAR ENDED DECEMBER 31, 2016**

Pursuant to Section 284 of the Ontario Municipal Act 2001

COUNCIL

DICARLO, Aldo (Mayor) Town of Amherstburg	Appointing By-Law 2014-126 & 2014-111	Salary	\$ 26,872.68
		Communication Allowance	\$ 1,374.54
		Per Diem (Inclusive of CPP & EI Expense)	\$ 103.98
		Public Receptions	\$ 500.00
		Training and Conferences	\$ -
		Travel & Mileage	\$ 712.94
		Total	\$ 29,564.14
<hr/>			
County Council	County By-Law 54-2014	Salary	\$ 8,981.40
		Indemnities	\$ 213.44
		Travel & Mileage	\$ 573.46
		Conferences	\$ 1,872.34
		Total	\$ 11,640.64
<hr/>			
Essex Power	2014-126	Salary	\$ 4,000.00
		Meeting Fees	\$ 3,500.00
		Travel & Mileage	\$ 165.00
		Total	\$ 7,665.00
<hr/>			
		Total of Amherstburg, County and Essex Power	\$ 48,869.78
<hr/>			
DIPASQUALE, Bart (Deputy) Town of Amherstburg	Appointing By-Law 2014-126 & 2014-111	Salary	\$ 18,413.40
		Communication Allowance	\$ 1,339.00
		Per Diem (Inclusive of CPP & EI Expense)	\$ -
		Public Receptions	\$ 45.00
		Training and Conferences	\$ -
		Travel & Mileage	\$ 174.22
		Total	\$ 19,971.62
<hr/>			
County Council	County By-Law 54-2014	Salary	\$ 8,981.40
		Indemnities	\$ 1,387.06
		Travel & Mileage	\$ 1,087.78
		Conferences	\$ 1,830.42
		Total	\$ 13,286.66
<hr/>			
		Total of Amherstburg and County	\$ 33,258.28
<hr/>			

**TOWN OF AMHERSTBURG
TREASURER'S REPORT
FOR THE YEAR ENDED DECEMBER 31, 2016**

Pursuant to Section 284 of the Ontario Municipal Act 2001

LAVIGNE, Jason Town of Amherstburg	Appointing By-Law 2014-126 & 2014-111	Salary Communication Allowance Per Diem (Inclusive of CPP & EI Expense) Public Receptions Training and Conferences Travel & Mileage Total	\$ 15,936.12 \$ 1,393.83 \$ 727.22 \$ - \$ 788.64 \$ 111.26 \$ 18,957.07
COURTNEY, Joan Town of Amherstburg	Appointing By-Law 2014-126 & 2014-111	Salary Communication Allowance Per Diem (Inclusive of CPP & EI Expense) Public Receptions Training and Conferences Travel & Mileage Total	\$ 15,936.12 \$ 1,350.16 \$ 727.22 \$ - \$ 890.40 \$ 111.26 \$ 19,015.16
POUGET, Diane Town of Amherstburg	Appointing By-Law 2014-126 & 2014-111	Salary Communication Allowance Per Diem (Inclusive of CPP & EI Expense) Public Receptions Training and Conferences Travel & Mileage Total	\$ 15,936.12 \$ 1,268.06 \$ 103.59 \$ - \$ 96.67 \$ - \$ 17,404.44
MELOCHE, Leo Town of Amherstburg	Appointing By-Law 2014-126 & 2014-111	Salary Communication Allowance Per Diem (Inclusive of CPP & EI Expense) Public Receptions Training and Conferences Travel & Mileage Total	\$ 15,936.12 \$ 1,223.33 \$ 830.81 \$ 342.86 \$ 1,000.18 \$ 860.99 \$ 20,194.29
FRYER, Richard Town of Amherstburg	Appointing By-Law 2014-126 & 2014-111	Salary Communication Allowance Per Diem (Inclusive of CPP & EI Expense) Public Receptions Training and Conferences Travel & Mileage Total	\$ 15,936.12 \$ 1,232.47 \$ 830.81 \$ - \$ 843.64 \$ 169.62 \$ 19,012.66

**TOWN OF AMHERSTBURG
TREASURER'S REPORT
FOR THE YEAR ENDED DECEMBER 31, 2016**

Pursuant to Section 284 of the Ontario Municipal Act 2001

POLICE SERVICE BOARD

DICARLO, Aldo	Appointing By-Law	Honorarium	\$ 1,200.00
LAVIGNE, Jason	2014-126 & 2015-10	Honorarium	\$ 1,200.00
GEMMELL, Pauline		Honorarium	\$ 1,200.00
ROZANKOVIC, Robert		Honorarium	\$ 1,200.00
SIMONE, Patricia		Honorarium	\$ 1,200.00
Total Police Service Board			\$ 6,000.00

COMMITTEE OF ADJUSTMENT

COZENS, David	Appointing By-Law	Honorarium	\$ 825.00
DUCEDRE, Sherry	2015-07	Honorarium	\$ 900.00
PRUE, Michael		Honorarium	\$ 825.00
SHAW, Donald		Honorarium	\$ 975.00
SMITH, Duncan		Honorarium	\$ 825.00
Total Committee of Adjustment			\$ 4,350.00

ACCESSIBILITY COMMITTEE

HOUSTON, Kenneth	Appointing By-Law	Honorarium	\$ 100.00
WHITTAL, William	2015-10	Honorarium	\$ 300.00
Total Accessibility Committee			\$ 400.00

ERCA BOARD

FRYER, Richard	Appointing By-Law	Per Diem & Mileage	\$ 650.00
SUTHERLAND, Ron	2015-126 & 2015-116	Per Diem & Mileage	\$ 1,078.00
Total ERCA Board			\$ 1,728.00

DRAINAGE BOARD

AYERS, Gary	Appointing By-Law	Honorarium	\$ 450.00
AYERS, Gary	2016-27	Drainage Course	\$ 135.60
BEZAIRE, Robert		Honorarium	\$ 525.00
BEZAIRE, Robert		Drainage Course	\$ 349.98
MAJOR, Allan		Honorarium	\$ 675.00
MAJOR, Allan		Drainage Course	\$ 355.92
PILLON, Lloyd Robert		Honorarium	\$ 675.00
PILLON, Lloyd Robert		Drainage Course	\$ 362.40
SUTHERLAND, Ronald		Honorarium	\$ 675.00
SUTHERLAND, Ronald		Drainage Course	\$ 353.76
Total Drainage Board			\$ 4,557.66

HERITAGE COMMITTEE

HONOR, Robert	Appointing By-Law	Ontario Heritage Conference	\$ 1,073.52
HERTEL, Paul	2015-12	Ontario Heritage Conference	\$ 1,074.64
Total Heritage Committee			\$ 2,148.16

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

MCDONALD, John	Appointing By-Law	Think Smarter - Economic Development Forum	\$ 1,094.99
	2015-10	Total Economic Development Advisory Committee	\$ 1,094.99



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: March 3, 2017
Author's Phone: 519 736-0012 ext. 2259	Date to Council: March 20, 2017
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: NA

To: Mayor and Members of Town Council

Subject: 2016 Annual Report on Development Charge Reserve Funds

1. RECOMMENDATION:

It is recommended that:

1. The report from the Director of Corporate Services/Treasurer dated March 3, 2017, regarding the 2016 Annual Report on Development Charge Reserve Funds **BE RECEIVED for information.**

2. BACKGROUND:

Municipalities collect Development Charges to fund infrastructure costs related to growth from new development. These Development Charges are collected in accordance with the *Development Charges Act, 1997*, S.O. 1997, c.27. One of the requirements of the Act is that each year the Treasurer prepares an annual report on the Development Charge reserve funds.

3. DISCUSSION:

At the start of 2016, the Town had a balance of approximately \$5,153,424 in our Development Charge Reserve Fund. The Town ended the year with a year-end balance of \$5,137,487.

In 2016, the Development Charge Reserve Fund was used to fund \$504,194 for 32.24% of the loan payments for the Amherstburg Wastewater Treatment Plant and \$859,000 was used to fund the Council approved Texas Road Reconstruction. Below is a schedule outlining the statement of change in the Development Charge Reserve Fund for 2016:

Account	2015 Year End Balance	Interest Earned	Contributions Received	Usage	December 31, 2016 Accounting Balance	December 31, 2016 Bank Balance	Difference	Is Account Fully Funded In Cash
Fire	\$91,013		\$66,739		\$157,752	\$157,752	Nil	Yes
Police	\$82,985		\$342		\$83,327	\$83,327	Nil	Yes
Public Works	\$1,405,324		\$340,242	\$(859,000)	\$886,566	\$886,566	Nil	Yes
Parks	\$894,490		\$1,025		\$895,515	\$895,515	Nil	Yes
Park Land Reserve	\$203,778		\$300		\$204,078	\$204,078	Nil	Yes
Sewer	\$726,599		\$456,603	\$(504,194)	\$679,008	\$679,008	Nil	Yes
Sewer Anderdon	\$36,271		\$3,818		\$40,089	\$40,089	Nil	Yes
Water	\$1,076,657		\$420,910		\$1,497,567	\$1,497,567	Nil	Yes
Water Anderdon	\$5,832		\$598		\$6,430	\$6,430	Nil	Yes
Recreation	\$8,343		\$900		\$9,243	\$9,243	Nil	Yes
Administration	\$8,460		\$13,351		\$21,811	\$21,811	Nil	Yes
Investment Income (1)	\$550,172	\$42,429			\$592,601	\$592,601	Nil	Yes
Continued Development	\$63,500				\$63,500	\$63,500	Nil	Yes
Total	\$5,153,424	\$42,429	\$1,304,828	\$(1,363,194)	\$5,137,487	\$5,137,487	\$Nil	Yes

(1) Borrowing from The Development Charge Account is permissible under the *Municipal Act*, providing the amount is paid back with interest. On November 17, 2014, Council approved the replenishment of the Development Charge Account. Subsequently the account was repaid in full, with the exception of \$482,894 of interest which was calculated on the yearly borrowing and prime rates going back to 2003. The effects of that interest income earned by the Development Charge Account was entered into the accounting records in 2014. The interest due to the Development Charge Reserve Fund was fully repaid in 2016.

4. RISK ANALYSIS:

A level of risk exists should continued planning and due diligence, to increase these Cash Reserve Funds and Restricted Cash Accounts is not maintained A failure to undertake such an exercise may place the Town of Amherstburg in an adverse position.

5. **FINANCIAL MATTERS:**


There are no financial implications with regard to this report.

6. **CONSULTATIONS:**

N/A

7. **CONCLUSION:**

The report is reviewed by the Mayor and Members of Town Council and be received for information.



Justin Rousseau
Director, Corporate Services/Treasurer

JR

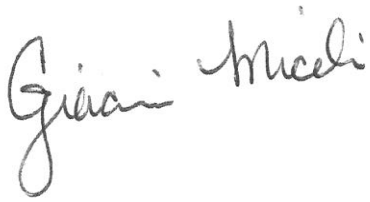
Report Approval Details

Document Title:	2016 Development Charge Report.docx
Attachments:	N/A
Final Approval Date:	Mar 14, 2017

This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 7, 2017 - 12:47 PM



John Miceli - Mar 8, 2017 - 3:22 PM



Paula Parker - Mar 14, 2017 - 2:58 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: February 27, 2017
Author's Phone: 519 736-0012 ext. 2259	Date to Council: March 20, 2017
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: February 22, 2017 – March 14, 2017 Accounts Payable

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Director of Corporate Services/Treasurer dated February 27, 2017, regarding February 22, 2017 – March 14, 2017, Accounts Payable **BE RECEIVED for information.**

2. **BACKGROUND:**

On July 11, 2016, Council adopted the following motion:

“The Treasurer **BE AUTHORIZED** to release funds for payables as per the Treasurer’s duties, set out in Section 286(1)(c) of the Municipal Act, 2001.”

Based on this motion, the accounts payable list will be presented to Council and the public for information at each meeting to continue with open and transparent government operations.

3. **DISCUSSION:**

The Accounts Payables list is attached. All cheques have been signed by approved signing authorities as per the Council approved policies.

4. RISK ANALYSIS:

The Town of Amherstburg is a complex entity with many different payment terms and contracts. While the possibility of late payment and interest charges exists, this is mitigated by allowing the Treasurer the ability to rectify the issues as they present themselves.

5. FINANCIAL MATTERS:

The funds in the amount of Appendix A have been paid during the applicable period.

6. CONSULTATIONS:

N/A

7. CONCLUSION:

The following is presented to the Mayor and Council for information.



Justin Rousseau
Director of Corporate Services/Treasurer

JR



Vendor : A1C740 To ZUL180

Batch : All

Department : All

Cheque Print Date : 22-Feb-2017 To 14-Mar-2017

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000 GENERAL					
AMH001 AMHERSTBURG PROFESSIONAL FIREFIGHTERS ASSOC					
FEB 2017	FEB 2017 DUES	232	28-Feb-2017	28-Feb-2017	
10-2-0000000-1156	A/P - PAYROLL DED. - FIRE				297.60
AMH22 AMHERSTBURG POLICE ASSOCIATION					
FEB 2017	FEB 2017 DUES	232	28-Feb-2017	28-Feb-2017	
10-2-0000000-1146	A/P - PAYROLL DED. - POLI				5,305.31
CAN380 CANADIAN TIRE STORE #281					
FEBRUARY 20	FEB 2017 PURCHASES	232	28-Feb-2017	28-Feb-2017	
80-5-0000000-0161	CLOTHING				65.53
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				73.44
80-5-0000000-0420	EQUIPMENT MAINTENANCE				169.49
COU151 COULSON DESIGN BUILD INC.					
R 177618	RETURN OF INDEMNITY FEE @ 3739 CONCESSION 3 N 2014-133	216	28-Feb-2017	28-Feb-2017	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
R#188553	383 TEXAS ROAD 2015-122 INDEMNITY FEE	243	07-Mar-2017	07-Mar-2017	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
DIX661 DIXON ALLAN ROY					
R#36453	RETURN OF INDEMNITY FEE @ 7121 TEXAS RD 2005-23	216	17-Feb-2017	17-Feb-2017	
10-2-0000000-2140	INDEMNITY FEES				500.00
ERT180 EARTH HOLDINGS INC.					
EHJI008707	METER REPAIRS	191	31-Jan-2017	31-Jan-2017	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				1,084.80
EHJI008796	BATTERIES	248	23-Feb-2017	23-Feb-2017	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				153.20
ESS273 ESSEX POWERLINES CORPORATION					
JC6713	WATER BILLING JAN 2017	191	31-Jan-2017	31-Jan-2017	
80-5-0000000-0504	COLLECTION EXPENSE				16,272.97
FIR418 FIRST ELEMENTS INC.					
AMH-001	WORKING AT HEIGHTS	180	08-Feb-2017	08-Feb-2017	
80-5-0000000-0249	TRAINING				1,243.00
FVO217 F. VOLPATTI CONSTRUCTION INC.					
R# 204293	INDEMNITY FEE 225 BROCK ST - 2016-295	180	17-Feb-2017	17-Feb-2017	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
GRE05 GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD					
FEB 2017	FEB 2017 PUB SCHOOL BOARD DEV CHARGES	216	28-Feb-2017	28-Feb-2017	
10-2-0000000-0112	A/P - PUB SCH BRD. DEV CHARGE				915.00
GRE330 GREAT LAKES SAFETY PRODUCTS					
288858	RUBBER GLOVE CERT	191	08-Feb-2017	08-Feb-2017	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				188.38
289369	CONFINED SPACE EQUIP	248	23-Feb-2017	23-Feb-2017	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				100.93
HEA693 HEATON SANITATION					
29050	REPAIRS	248	14-Feb-2017	14-Feb-2017	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				1,017.00
29606	CURB BOX REPAIRS	248	22-Feb-2017	22-Feb-2017	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,299.50
HEI608 HEISE BRIAN					
R#202830	RETURN INDEMNITY FEE R#202830 PERMIT #2016-239	243	10-Mar-2017	10-Mar-2017	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	GENERAL				
10-2-0000000-2140	INDEMNITY FEES				500.00
IBE01 IBEW - LOCAL 636					
FEB 2017 FEB 2017 UNION DUES		232	28-Feb-2017	28-Feb-2017	
10-2-0000000-1145	A/P - PAYROLL DED. - UNIO				3,408.08
KEL117 KELCOM TELEMESSAGING					
W78745-0217 ANSWERING SERVICE		180	01-Feb-2017	01-Feb-2017	
80-5-0000000-0316	UTILITIES				31.25
W78745-0317 ANSWERING SERVICE		243	01-Mar-2017	01-Mar-2017	
80-5-0000000-0316	UTILITIES				30.09
KEL198 KELCOM RADIO DIVISION					
80006940 RADIO AIRTIME - MARCH BILLING		243	16-Feb-2017	16-Feb-2017	
80-5-0000000-0404	VEHICLE & RADIO LICENCES				1,700.08
MAL256 MALDEN AUTOMOTIVE					
5294-144991 STORAGE CABINET FOR #WM-07		249	04-Mar-2017	04-Mar-2017	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				299.56
MCM173 MCMAHON JAMES					
R#196585 RETURN OF INDEMNITY FEE @ 1736 ERIE AVE 2016-021		216	17-Feb-2017	17-Feb-2017	
10-2-0000000-2140	INDEMNITY FEES				500.00
MEA01 THE MEARIE GROUP					
26598 MARCH BENEFITS		249	01-Mar-2017	01-Mar-2017	
80-5-0000000-0211	BENEFITS - ESSEX POWER - WATER DEPARTMEN				923.59
MIN24 MINISTRY OF FINANCE-PAYMENT					
2016 ANNUAL 2016 ANNUAL RECONCILIATION		232	28-Feb-2017	28-Feb-2017	
80-5-0000000-0204	BENEFITS - E.H.T.				88.08
MOR26 MORNEAU SHEPELL LTD.					
FEB 2017 498084, 498085, 498086 & 498087		180	22-Feb-2017	22-Feb-2017	
80-5-0000000-0207	BENEFITS - LIFE & DISABILITY				72.54
NOR156 NORTRAX CANADA INC.					
674246 SERVICE CALL TO REPAIR TRANSMISSION PROBLEM #WM-09		191	27-Jan-2017	27-Jan-2017	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				1,371.76
685303 REPAIRS TO TRANSMISSION		248	14-Feb-2017	14-Feb-2017	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				1,286.93
OME001 OMERS					
FEB 2017 FEB 2017 CONTRIBUTIONS		232	28-Feb-2017	28-Feb-2017	
10-2-0000000-1144	OMERS PAYABLE				156,962.40
ONT001 ONTARIO CLEAN WATER AGENCY					
92236 OPERATIONS & MAINTENANCE FEBRUARY 2017		192	01-Feb-2017	01-Feb-2017	
80-5-0000000-0604	CONTRACT COSTS - AWWTP				592.96
80-5-0000000-0604	CONTRACT COSTS - AWWTP				584.91
80-5-0000000-0604	CONTRACT COSTS - AWWTP				58,633.17
92584 COMPRESSOR SERVICE		248	14-Feb-2017	14-Feb-2017	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				1,580.33
92585 VENT MOTOR		248	14-Feb-2017	14-Feb-2017	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				749.76
PRI752 PRIORITY FIRE EQUIPMENT INC					
R#205771 RETURN OF INDEMNITY FEE @ 421 DALHOUSIE ST 2016-340		216	22-Feb-2017	22-Feb-2017	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
PUB100 PUBLIC SAFETY SERVICES					



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	GENERAL				
2740 BATTERY		248	01-Feb-2017	01-Feb-2017	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				29.38
REN408 RENAUD MICHAEL					
R# 190458 INDEMNITY DEPOSIT 4085 CONCESSION 4 N - 2015-212		162	02-Feb-2017	02-Feb-2017	
10-2-0000000-2140	INDEMNITY FEES				500.00
ROS13 ROSATI CONSTRUCTION INC.					
R# 206364 INDEMNITY DEPOSIT 310 THOMAS RD - 2017-001		162	09-Feb-2017	09-Feb-2017	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
SIL013 SILLS KIRK & VERONIKA					
R#206371 RETURN OF INDEMNITY FEE @ 13 JONES CRT 2017-011		216	22-Feb-2017	22-Feb-2017	
10-2-0000000-2140	INDEMNITY FEES				500.00
TRI132 TRICKEY ET AL TAX TEAM INC.					
9853 TAX REG COSTS		216	14-Feb-2017	14-Feb-2017	
10-1-0000000-1503	TAX REG. - REGISTRATION C				45.20
9855 TAX REG COSTS		216	15-Feb-2017	15-Feb-2017	
10-1-0000000-1503	TAX REG. - REGISTRATION C				113.00
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
104600 PICK HANDLES		248	23-Feb-2017	23-Feb-2017	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				35.01
WIN270 WINDSOR DISPOSAL SERVICES LTD					
823845 GARBAGE COLLECTION		162	01-Feb-2017	01-Feb-2017	
10-1-0000000-2066	A/R - CLEARING				302.56
WOL533 WOLSELEY CANADA INC					
5168898 WATER METER SETTERS		191	17-Feb-2017	17-Feb-2017	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,972.30
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
FEB 2017 FEB 2107 REMITTANCE		232	28-Feb-2017	28-Feb-2017	
10-2-0000000-1153	A/P - PAYROLL DED. - WSIB				23,732.41
WOR415 WORK AUTHORITY					
367145 BOOTS - ROADS & WATER		216	05-Feb-2017	05-Feb-2017	
80-5-0000000-0161	CLOTHING				2,248.60
XEL395 XEL BACKHOE & BOBCAT SERVICES					
785963 FLOAT CHARGES TO SEND #WM-09 FOR REPAIR		248	02-Feb-2017	02-Feb-2017	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				395.50
Department Totals :					292,875.60
DEPARTMENT 1001010	COUNCIL				
CUS128 CUSTOM CREATIONS					
444918 PUBLIC RECEPTIONS COUNCIL		232	07-Feb-2017	07-Feb-2017	
10-5-1001010-0340	PUBLIC RECEPTIONS, ETC... - COUNCIL				576.30
ROY805 THE ROYAL CANADIAN LEGION - PROJECT OFFICE					
JAN 30, 2017		162	30-Jan-2017	30-Jan-2017	
10-5-1001010-0340	PUBLIC RECEPTIONS, ETC... - COUNCIL				695.00
Department Totals :					1,271.30
DEPARTMENT 1001011	COUNCIL - MAYOR				
AMH268 AMHERSTBURG CHAMBER COMMERCE					



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001011	COUNCIL - MAYOR				
3184	BUSINESS EXCELLENCE AWARDS TICKETS	243	04-Mar-2017	04-Mar-2017	
10-5-1001011-0340	MAYOR - PUBLIC RECEPTIONS, ETC.				100.00
Department Totals :					100.00

DEPARTMENT 1001020	ADMINISTRATION				
AMH179	AMHERSTBURG COMMUNITY SERVICES				
FEB 2017	2017 COMMUNITY GRANT PROGRAM	162	01-Feb-2017	01-Feb-2017	
10-5-1001020-0353	GRANTS TO ORGANIZATIONS				5,000.00
AMH214	AMHERSTBURG HISTORIC SITES ASSOCIATION				
FEB 2017	2017 COMMUNITY GRANT PROGRAM	162	01-Feb-2017	01-Feb-2017	
10-5-1001020-0353	GRANTS TO ORGANIZATIONS				8,500.00
AMH277	AMHERSTBURG FREEDOM MUSEUM				
FEB 2017	2017 COMMUNITY GRANT PROGRAM	162	01-Feb-2017	01-Feb-2017	
10-5-1001020-0353	GRANTS TO ORGANIZATIONS				6,500.00
AMH298	AMHERSTBURG FOOD & FELLOWSHIP MISSION				
FEB 2017	2017 COMMUNITY GRANT PROGRAM	162	01-Feb-2017	01-Feb-2017	
10-5-1001020-0353	GRANTS TO ORGANIZATIONS				1,500.00
AND310	CLAIMS PRO INC.				
FEB 20, 2017	PAYOUT FOR POTHOLE DAMAGE -	224	20-Feb-2017	20-Feb-2017	
10-5-1001020-0506	INSURANCE DEDUCTIBLE - ADMINISTRATION				844.97
BAY145	BAY-VIEW GLASS AND MIRROR				
20161282	MAINTENANCE MATERIALS	180	06-Feb-2017	06-Feb-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				621.50
CAN380	CANADIAN TIRE STORE #281				
FEBRUARY 20 FEB 2017 PURCHASES		232	28-Feb-2017	28-Feb-2017	
10-5-1001020-0316	UTILITIES - TOWN HALL P&F DEPT				47.45
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				27.07
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				40.65
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				59.83
CAT229	CAT ASSISTANCE TEAM				
FEB 2017	2017 COMMUNITY ASSISTANCE PROGRAM	162	01-Feb-2017	01-Feb-2017	
10-5-1001020-0353	GRANTS TO ORGANIZATIONS				5,000.00
CHR317	CHRIST ANGLICAN CHURCH				
FEB 2017	2017 COMMUNITY GRANT PROGRAM	162	01-Feb-2017	01-Feb-2017	
10-5-1001020-0353	GRANTS TO ORGANIZATIONS				750.00
CLA508	CLAIMSPRO INC.				
33620-583508	INTERIM INVOICE	216	22-Feb-2017	22-Feb-2017	
10-5-1001020-0506	INSURANCE DEDUCTIBLE - ADMINISTRATION				889.00
33620-583593	FINAL BILL - CLAIM WITHDRAWN	216	23-Feb-2017	23-Feb-2017	
10-5-1001020-0506	INSURANCE DEDUCTIBLE - ADMINISTRATION				1,313.95
33620-584050	FINAL - PYNE CLAIM	216	27-Feb-2017	27-Feb-2017	
10-5-1001020-0506	INSURANCE DEDUCTIBLE - ADMINISTRATION				276.00
COU360	COUNTY OF ESSEX				
12364	911 SERVICES JAN 1 - JUN 30, 2017	162	06-Feb-2017	06-Feb-2017	
10-5-1001020-0337	911 SERVICE				6,048.12
EMC530	EMCO CORPORATION				
37528814-00	TOILET REPAIRS	224	08-Feb-2017	08-Feb-2017	
10-5-1001020-0316	UTILITIES - TOWN HALL P&F DEPT				57.92



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020	ADMINISTRATION				
FIR350	FIRST STOP SERVICES				
2457		162	01-Feb-2017	01-Feb-2017	
10-5-1001020-0301	OFFICE SUPPLIES				113.00
2506	OFFICE SUPPLIES	232	28-Feb-2017	28-Feb-2017	
10-5-1001020-0301	OFFICE SUPPLIES				149.25
GOL452	GOLDER ASSOCIATES LTD				
826574	ENVIRONMENTAL ASSESSMENTS	162	03-Feb-2017	03-Feb-2017	
40-7-1001020-0006	DUFFY'S PROPERTY				14,998.63
GRA550	GRAND & TOY				
K785206	COPY PAPER	243	01-Mar-2017	01-Mar-2017	
10-5-1001020-0301	OFFICE SUPPLIES				173.34
HOU247	HOUSE OF SHALOM INC				
FEB 2017	2017 COMMUNITY GRANT PROGRAM	162	01-Feb-2017	01-Feb-2017	
10-5-1001020-0353	GRANTS TO ORGANIZATIONS				7,000.00
IND181	INDOOR ENVIRONMENTAL SPECIALIST				
C2802	DSS STUDY	232	28-Feb-2017	28-Feb-2017	
40-7-1001020-0005					6,260.20
MGS306	M.G.S. REAL ESTATE CONSULTING INC				
FEB 2017		162	06-Feb-2017	06-Feb-2017	
40-7-1001020-0006					1,585.00
MOU251	MOUSSEAU DELUCA				
54481	PROPERTY SALE	216	27-Jan-2017	27-Jan-2017	
40-7-1001020-0003	CAPITAL - ADMINISTRATION				1,008.80
54547	LEGAL FEES	216	31-Jan-2017	31-Jan-2017	
10-5-1001020-0325	LEGAL FEES				1,634.26
NEO150	NEOPOST LEASING SERVICES CANADA LTD				
232920170131		162	01-Feb-2017	01-Feb-2017	
10-5-1001020-0304	POSTAGE & COURIER				2,586.41
FEB 2017	POSTAGE ACT #2565538 FOR LIBRO CENTRE MAILING MACHINE	216	28-Feb-2017	28-Feb-2017	
10-5-1001020-0304	POSTAGE & COURIER				1,000.00
PAR372	PARRLINE ELECTRICAL WHOLESALE				
65837	MAINTENANCE MATERIALS	258	07-Feb-2017	07-Feb-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				142.38
PUR663	PURE WATER BRAND				
FEB 28, 2017	FEB 2017 WATER	224	28-Feb-2017	28-Feb-2017	
10-5-1001020-0301	OFFICE SUPPLIES				70.58
PUR700	PUROLATOR INC.				
433730559		162	03-Feb-2017	03-Feb-2017	
10-5-1001020-0304	POSTAGE & COURIER				10.06
433795013		180	10-Feb-2017	10-Feb-2017	
10-5-1001020-0304	POSTAGE & COURIER				4.43
433857848	COURIER	216	17-Feb-2017	17-Feb-2017	
10-5-1001020-0304	POSTAGE & COURIER				10.25
433926638	COURIER	216	24-Feb-2017	24-Feb-2017	
10-5-1001020-0304	POSTAGE & COURIER				4.43
433926990	SHIP SAW FOR REPAIR	216	24-Feb-2017	24-Feb-2017	
10-5-1001020-0304	POSTAGE & COURIER				24.65
433994402	COURIER	243	03-Mar-2017	03-Mar-2017	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 ADMINISTRATION					
10-5-1001020-0304	POSTAGE & COURIER				4.43
RTT067 RIVER TOWN TIMES					
90972	ADVERTISING	162	01-Feb-2017	01-Feb-2017	
10-5-1001020-0307	ADVERTISING				167.81
10-5-1001020-0307	ADVERTISING				83.90
10-5-1001020-0307	ADVERTISING				83.90
10-5-1001020-0307	ADVERTISING				135.61
10-5-1001020-0307	ADVERTISING				83.90
10-5-1001020-0307	ADVERTISING				83.90
10-5-1001020-0307	ADVERTISING				83.90
91055	ADVERTISING	216	08-Feb-2017	08-Feb-2017	
10-5-1001020-0307	ADVERTISING				83.91
10-5-1001020-0307	ADVERTISING				111.86
10-5-1001020-0307	ADVERTISING				111.86
10-5-1001020-0307	ADVERTISING				111.86
10-5-1001020-0307	ADVERTISING				197.74
10-5-1001020-0307	ADVERTISING				83.91
10-5-1001020-0307	ADVERTISING				83.91
10-5-1001020-0307	ADVERTISING				167.81
10-5-1001020-0307	ADVERTISING				83.91
91114	ADVERTISING	216	15-Feb-2017	15-Feb-2017	
10-5-1001020-0307	ADVERTISING				167.81
10-5-1001020-0307	ADVERTISING				91.15
10-5-1001020-0307	ADVERTISING				91.15
10-5-1001020-0307	ADVERTISING				91.15
10-5-1001020-0307	ADVERTISING				135.60
91248	ADVERTISING	216	22-Feb-2017	22-Feb-2017	
10-5-1001020-0307	ADVERTISING				135.60
10-5-1001020-0307	ADVERTISING				167.81
10-5-1001020-0307	ADVERTISING				83.90
10-5-1001020-0307	ADVERTISING				83.90
91401	ADVERTISING	243	02-Mar-2017	02-Mar-2017	
10-5-1001020-0307	ADVERTISING				446.35
91461	ADVERTISING	243	01-Mar-2017	01-Mar-2017	
10-5-1001020-0307	ADVERTISING				167.80
10-5-1001020-0307	ADVERTISING				83.90
10-5-1001020-0307	ADVERTISING				83.90
10-5-1001020-0307	ADVERTISING				132.78
10-5-1001020-0307	ADVERTISING				132.78
STA444 STAPLES ADVANTAGE (MIS C/O T04446C)					
43559079		162	03-Feb-2017	03-Feb-2017	
10-5-1001020-0301	OFFICE SUPPLIES				18.10
43658873		180	15-Feb-2017	15-Feb-2017	
10-5-1001020-0301	OFFICE SUPPLIES				14.60
43812966	OFFICE SUPPLIES	243	06-Mar-2017	06-Mar-2017	
10-5-1001020-0301	OFFICE SUPPLIES				30.04
43820796	OFFICE SUPPLIES	243	07-Mar-2017	07-Mar-2017	
10-5-1001020-0301	OFFICE SUPPLIES				47.55
43825647	OFFICE SUPPLIES	243	07-Mar-2017	07-Mar-2017	
10-5-1001020-0301	OFFICE SUPPLIES				44.95
STE150 STERLING MARKING PRODUCTS					
6724853	OFFICE SUPPLIES	232	23-Feb-2017	23-Feb-2017	



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 ADMINISTRATION					
10-5-1001020-0301	OFFICE SUPPLIES				99.66
TYC452 TYCO INTEGRATED FIRE & SECURITY					
79206400	FIRE ALARM TEST & INSPECTIONS	258	30-Jan-2017	30-Jan-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				495.45
VER140 VERSABANK					
418545014-794		180	07-Feb-2017	07-Feb-2017	
10-5-1001020-0503	BANK CHARGES				25.00
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
104145		162	07-Feb-2017	07-Feb-2017	
40-7-1001020-0005	BELLEVUE PROPERTY				28.24
104166		162	08-Feb-2017	08-Feb-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				19.20
104569	AUTOMATIC DOOR REPAIRS FIRE STATION SIDE	224	22-Feb-2017	22-Feb-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				11.84
WIN210 WINDSOR FACTORY SUPPLY LTD					
4446499	PLUMBING MATERIAL TOWN HALL	180	07-Feb-2017	07-Feb-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				38.08
Department Totals :					78,984.54

DEPARTMENT 1001021 TREASURY					
AMH268 AMHERSTBURG CHAMBER COMMERCE					
3184	BUSINESS EXCELLENCE AWARDS TICKETS	243	04-Mar-2017	04-Mar-2017	
10-5-1001021-0351	TRAINING & CONFERENCES				50.00
CAN250 CANADIAN PAYROLL ASSOCIATION					
168243 2017-2 E LEBLANC #168243		243	01-Mar-2017	01-Mar-2017	
10-5-1001021-0350	MEMBERSHIPS				259.90
LOC200 LOCAL AUTHORITY SERVICES LTD					
EPT001034	EPT SUBSCRIPTION 2017	180	09-Feb-2017	09-Feb-2017	
10-5-1001021-0350	MEMBERSHIPS				282.50
MOR26 MORNEAU SHEPELL LTD.					
FEB 2017	498084, 498085, 498086 & 498087	180	22-Feb-2017	22-Feb-2017	
10-5-1001021-0207	BENEFITS - LIFE & DISABILITY				40.32
REI002 REIVE BOBBI					
FEB 24, 2017	OPBA CERTIFICATE COURSE FEB 24, 2017	216	24-Feb-2017	24-Feb-2017	
10-5-1001021-0351	TRAINING & CONFERENCES				153.51
10-5-1001021-0351	TRAINING & CONFERENCES				35.00
10-5-1001021-0351	TRAINING & CONFERENCES				315.36
10-5-1001021-0351	TRAINING & CONFERENCES				14.50
ROU08 ROUSSEAU JUSTIN					
FEB 2, 2017	TREASURER FORUM	180	02-Feb-2017	02-Feb-2017	
10-5-1001021-0351	TRAINING & CONFERENCES				177.25
Department Totals :					1,328.34

DEPARTMENT 1001022 CLERKS					
MOR26 MORNEAU SHEPELL LTD.					
FEB 2017	498084, 498085, 498086 & 498087	180	22-Feb-2017	22-Feb-2017	
10-5-1001022-0207	BENEFITS - LIFE & DISABILITY - CLERKS				16.12



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 1001022 CLERKS

Department Totals : 16.12

DEPARTMENT 1001023 C.A.O.

AMH268 AMHERSTBURG CHAMBER COMMERCE

3184 BUSINESS EXCELLENCE AWARDS TICKETS 243 04-Mar-2017 04-Mar-2017
 10-5-1001023-0342 MEETING EXPENSES - C.A.O. 50.00

IBE01 IBEW - LOCAL 636

FEB 17, 2017 PROFESSIONAL FEES 216 17-Feb-2017 17-Feb-2017
 10-5-1001023-0327 PROFESSIONAL FEES 250.00

MOR26 MORNEAU SHEPELL LTD.

FEB 2017 498084, 498085, 498086 & 498087 180 22-Feb-2017 22-Feb-2017
 10-5-1001023-0207 BENEFITS - LIFE & DISABIL - C.A.O. 24.18

MUN621 MUNICIPAL RISK SERVICES LTD

912961 RISK MANAGEMENT WORKSHOP 180 22-Feb-2017 22-Feb-2017
 10-5-1001023-0351 CONVENTIONS & SEMINARS - C.A.O. 145.77

Department Totals : 469.95

DEPARTMENT 1001024 HUMAN RESOURCES

LEB001 LEBLANC ADRIEN

FEB 2017 BATTERIES 180 14-Feb-2017 14-Feb-2017
 10-5-1001024-0250 HEALTH AND SAFETY - HUMAN RESOURCES 21.45

LIN001 LINDSAY ALEXANDER

1 CLEARANCE FORM 162 07-Feb-2017 07-Feb-2017
 10-5-1001024-0250 HEALTH AND SAFETY - HUMAN RESOURCES 45.00

FEB 17, 2017 FINGERPRINTS

10-5-1001024-0250 HEALTH AND SAFETY - HUMAN RESOURCES 70.00

LUC289 LUCAS WORKS! (WINDSOR) INC.

113439 CANDIDATE TESTING 216 16-Feb-2017 16-Feb-2017
 10-5-1001024-0327 PROFESSIONAL FEES 565.00

MOR26 MORNEAU SHEPELL LTD.

FEB 2017 498084, 498085, 498086 & 498087 180 22-Feb-2017 22-Feb-2017
 10-5-1001024-0207 BENEFITS - LIFE & DISABIL - HUMAN RESOUR 16.12

PAR39 PARKER PAULA

FEB 27, 2017 FORM 10-5-1001024-0250 216 27-Feb-2017 27-Feb-2017
 HEALTH AND SAFETY - HUMAN RESOURCES 45.00

PUB495 PUBLIC SERVICES HEALTH & SAFETY ASSOCIATION

222053 HEALTH AND SAFETY WEBINAR 216 13-Jan-2017 13-Jan-2017
 10-5-1001024-0250 HEALTH AND SAFETY - HUMAN RESOURCES 22.60

Department Totals : 785.17

DEPARTMENT 1001025 INFORMATION TECHNOLOGY

ADV329 ADVANCE BUSINESS SYSTEMS

588711 NEOPOST MAILING MACHINE RENTAL 216 01-Feb-2017 01-Feb-2017
 10-5-1001025-0312 PHOTOCOPY LEASE 678.00

APP302 APPLIED COMPUTER SOLUTIONS INC

37497 SERVICE CALL 232 27-Feb-2017 27-Feb-2017
 10-5-1001025-0310 COMPUTER MAINTENANCE 105.94



Vendor : A1C740 To ZUL180

Batch : All

Department : All

Cheque Print Date : 22-Feb-2017 To 14-Mar-2017

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001025 INFORMATION TECHNOLOGY					
COG005 COGECO CONNEXION INC					
8050777	INTERNET LIBRO	180	09-Feb-2017	09-Feb-2017	
10-5-1001025-0332	INTERNET ACCESS				2,133.44
COU360 COUNTY OF ESSEX					
12415	WEBSITE ANNUAL HOSTING FEE	216	17-Feb-2017	17-Feb-2017	
10-5-1001025-0311	WEBSITE DEVELOPMENT & SOFTWARE				3,407.45
DIR572 DIRECTDIAL.COM					
558774	IPHONE CHARGING CABLES	216	16-Feb-2017	16-Feb-2017	
10-5-1001025-0345	CELL PHONE				339.00
IN557400	VIDEO DISPLAY ADAPTER	180	07-Feb-2017	07-Feb-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				288.15
KEL117 KELCOM TELEMESSAGING					
W78745-0217	ANSWERING SERVICE	180	01-Feb-2017	01-Feb-2017	
10-5-1001025-0315	TELEPHONE				52.09
W78745-0317	ANSWERING SERVICE	243	01-Mar-2017	01-Mar-2017	
10-5-1001025-0315	TELEPHONE				50.17
MOR26 MORNEAU SHEPELL LTD.					
FEB 2017	498084, 498085, 498086 & 498087	180	22-Feb-2017	22-Feb-2017	
10-5-1001025-0207	BENEFITS - LIFE & DISABILITY				32.24
NEO150 NEOPOST LEASING SERVICES CANADA LTD					
2303483	NEOPOST MAINTENANCE CONTRACT	232	23-Feb-2017	23-Feb-2017	
10-5-1001025-0312	PHOTOCOPY LEASE				1,118.02
6161020	NEOPOST LEASE	180	01-Feb-2017	01-Feb-2017	
10-5-1001025-0312	PHOTOCOPY LEASE				700.72
STA444 STAPLES ADVANTAGE (MIS C/O T04446C					
43669848	LABEL MACHONE TAPE REFILLS	216	16-Feb-2017	16-Feb-2017	
10-5-1001025-0301	OFFICE SUPPLIES				103.36
43759418	TONER	232	28-Feb-2017	28-Feb-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				167.58
TEX600 TEXTHELP INC.					
24314	YEAR WEBSITE BROWSEALLOUD SERVICE FEE	216	22-Feb-2017	22-Feb-2017	
10-5-1001025-0311	WEBSITE DEVELOPMENT & SOFTWARE				2,932.35
THI235 THINK! WIRELESS SOLUTIONS INC.					
8453	PWD VEHICLE GPS MONTHLY	162	01-Feb-2017	01-Feb-2017	
10-5-1001025-0406	GPS				766.42
8634	PWD - VEHICLE GPS	243	01-Mar-2017	01-Mar-2017	
10-5-1001025-0406	GPS				766.42
THI740 THINKTEL COMMUNICATIONS - A DIVISION OF DISTRIBUTE					
1132926	MONTHLY PHONE LINE CHARGES	162	06-Feb-2017	06-Feb-2017	
10-5-1001025-0315	TELEPHONE				333.58
1135110	TELEPHONE SIP TRUNK	243	06-Mar-2017	06-Mar-2017	
10-5-1001025-0315	TELEPHONE				331.70
TOS075 TOSHIBA LEADING INNOVATION					
AR3099334	PHOTOCOPIES JAN 15 2017 TO FEB 14 2017	232	27-Feb-2017	27-Feb-2017	
10-5-1001025-0308	PHOTOCOPIES				6,399.95
TOT060 TOTALLYONE CORPORATE OFFICE					
C3000IN15186	REPLACEMENT CELL PHONE	162	01-Feb-2017	01-Feb-2017	
10-5-1001025-0345	CELL PHONE				459.88

TOWN OF AMHERSTBURG
Council/Board Report By Dept-(Computer)



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Vendor : A1C740 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 22-Feb-2017 To 14-Mar-2017
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001025	INFORMATION TECHNOLOGY				
C3000IN15444	CELL PHONE REPLACEMENT - LIBRO	243	06-Mar-2017	06-Mar-2017	
10-5-1001025-0345	CELL PHONE				206.79
Department Totals :					21,373.25

DEPARTMENT 1001029	RECORDS RETENTION				
BOO022	BOOKSHELF BINDERY LTD				
43486	BY-LAWS BOUND	180	31-Jan-2017	31-Jan-2017	
10-5-1001029-0317	BUILDING MAINTENANCE - RECORDS RETENTION				310.75
Department Totals :					310.75

DEPARTMENT 1008030	UNFINANCED DRAINS				
BAI027	BAIRD AE				
12-056-19	ENGINEERING FEES	243	01-Mar-2017	01-Mar-2017	
10-1-1008030-9009	NORTH TOWNLINE DRAIN IMPROVEMENTS				181.37
ESS53	ESSEX REGION CONSERVATION AUTHORITY				
10187	ERCA PERMIT	232	27-Feb-2017	27-Feb-2017	
10-1-1008030-9031	7TH CONCESSION RD DR S-PARKS ACCESS				150.00
HIC441	HICKS ELECTRIC				
8887	SERVICE CALLS	162	04-Feb-2017	04-Feb-2017	
10-1-1008030-8555	LEO BEAUDOIN PUMP				1,082.54
8888	REPLACE OVERLOAD BLOCK	162	04-Feb-2017	04-Feb-2017	
10-1-1008030-8515	LAKWOOD PUMP #2				517.01
NEV950	NEVAN CONSTRUCTION INC				
12-056 FINAL	FINAL PROGRESS PAYMENT - NORTH TOWNLINE DRAIN 12-056	243	01-Mar-2017	01-Mar-2017	
10-1-1008030-9009	NORTH TOWNLINE DRAIN IMPROVEMENTS				20,479.54
PUR700	PUROLATOR INC.				
433858440	SHIP CONTRACT DOCUMENTS TO ENGINEER	232	17-Feb-2017	17-Feb-2017	
10-1-1008030-9011	DUFOR DRAIN IMPROVEMENTS				4.43
RCS261	RC SPENCER ASSOC. INC.				
16-546-02	ENGINEERING FEES WILFRED BONDY DRAIN	232	31-Jan-2017	31-Jan-2017	
10-1-1008030-9032	WILFRED BONDY DRAIN-MAILLOUX ACCESS BRID				3,729.00
16-557-02	ENGINEERING FEES - OUELLETTE DRAIN OUTLET	232	31-Jan-2017	31-Jan-2017	
10-1-1008030-9033	OUELLETTE DRAIN WEST-OUTLET IMPROVEMENTS				3,669.68
Department Totals :					29,813.57

DEPARTMENT 2010000	FIRE DEPARTMENT				
ACC334	ACCURATE CREATIONS SPORTS & PROMO GEAR				
1990	FIREFIGHTER SHIRTS	216	22-Feb-2017	22-Feb-2017	
10-5-2010000-0252	UNIFORMS				1,297.25
CAN380	CANADIAN TIRE STORE #281				
FEBRUARY 20 FEB 2017 PURCHASES		232	28-Feb-2017	28-Feb-2017	
10-5-2010000-0420	EQUIPMENT				-20.00
10-5-2010000-0420	EQUIPMENT				119.17
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				62.13
CAR005	CARLETON UNIFORMS INC.				
73521	UNIFORM CLOTHING	216	16-Feb-2017	16-Feb-2017	
10-5-2010000-0252	UNIFORMS				734.50
DEP275	DEPENDABLE EMERGENCY VEHICLES A DIV OF				



Vendor : A1C740 To ZUL180

Batch : All

Department : All

Cheque Print Date : 22-Feb-2017 To 14-Mar-2017

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE DEPARTMENT				
P80238	FIREFIGHTING FOAM	216	24-Feb-2017	24-Feb-2017	
10-5-2010000-0420	EQUIPMENT				2,699.34
EMC530	EMCO CORPORATION				
37528820-00	LAUNDRY TUB HOOKUP	224	09-Feb-2017	09-Feb-2017	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				49.45
FEE256	THE FEED STORE				
1000158212	REPAIRED STIHL CHOP SAW FROM STN 3	243	02-Mar-2017	02-Mar-2017	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				20.54
HAI240	HAIDY MARTIN				
17-001	SCBA TRAINING	162	01-Feb-2017	01-Feb-2017	
10-5-2010000-0254	FIRE FIGHTER TRAINING				186.45
KAL132	KAL TIRE 837 - WINDSOR				
837113205	TIRE REPAIR TO RESCUE 3	216	07-Feb-2017	07-Feb-2017	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				281.17
KEL198	KELCOM RADIO DIVISION				
80006935	RADIO AIRTIME AND PAGING	216	16-Feb-2017	16-Feb-2017	
10-5-2010000-0319	RADIO MAINTENANCE				4,552.77
MLS149	M&L SUPPLY FIRE & SAFETY - 3635112				
145111	HELMETS	162	07-Feb-2017	07-Feb-2017	
10-5-2010000-0420	EQUIPMENT				2,603.11
MOR26	MORNEAU SHEPELL LTD.				
FEB 2017	498084, 498085, 498086 & 498087	180	22-Feb-2017	22-Feb-2017	
10-5-2010000-0207	BENEFITS - LIFE & DISABIL				435.25
ONT520	ONTARIO ASSOCIATION OF FIRE CHIEFS				
53826	HICKS MORLEY LABOUR SEMINAR	216	20-Dec-2016	20-Dec-2016	
10-5-2010000-0351	CONVENTIONS & SEMINARS				621.50
54139	O AFC CONFERENCE	243	06-Mar-2017	06-Mar-2017	
10-5-2010000-0351	CONVENTIONS & SEMINARS				875.75
PAR372	PARRLINE ELECTRICAL WHOLESALE				
65640	MAINTENANCE MATERIALS	258	12-Feb-2017	12-Feb-2017	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				-117.52
65892	MAINTENANCE MATERIALS	258	12-Feb-2017	12-Feb-2017	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				-117.52
65893	MAINTENANCE MATERIALS	258	13-Feb-2017	13-Feb-2017	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				69.43
RCA067	RCAP LEASING INC.				
1034735	SIREN RENTAL - MARCH 2017	224	07-Feb-2017	07-Feb-2017	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				3,329.06
REC06	RECEIVER GENERAL-INDUSTRY CANADA				
20170005799	ANNUAL RADIO LICENSE RENEWAL	216	04-Feb-2017	04-Feb-2017	
10-5-2010000-0319	RADIO MAINTENANCE				639.00
SHA001	SHAW KYLE				
FEB 2017	SAFETY BOOTS	216	28-Feb-2017	28-Feb-2017	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				150.00
STA444	STAPLES ADVANTAGE (MIS C/O T04446C				
43749852	FLASH DRIVES	216	27-Feb-2017	27-Feb-2017	
10-5-2010000-0420	EQUIPMENT				22.37
SUN293	SUNSET ENTERPRIZE & WELDING				



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Cheque Print Date : 22-Feb-2017 To 14-Mar-2017

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000 FIRE DEPARTMENT					
318047	ACCOUNTIBILITY BOARDS	162	07-Feb-2017	07-Feb-2017	
10-5-2010000-0420	EQUIPMENT				1,017.00
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
104007	PAINT STATION 2	162	01-Feb-2017	01-Feb-2017	
10-5-2010000-0318	JANITORIAL				231.48
104026	EQUIPMENT FOR CUBE VAN	180	02-Feb-2017	02-Feb-2017	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				65.07
104069	HOOKS	180	03-Feb-2017	03-Feb-2017	
10-5-2010000-0420	EQUIPMENT				12.63
104372	JANITORIAL SUPPLIES	216	15-Feb-2017	15-Feb-2017	
10-5-2010000-0318	JANITORIAL				91.54
104434	HOSE FOR STATION 2	216	16-Feb-2017	16-Feb-2017	
10-5-2010000-0420	EQUIPMENT				59.88
104654	COOLANT FOR FIRE TRUCK	258	25-Feb-2017	25-Feb-2017	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				32.75
104723	MAINTENANCE MATERIALS	224	28-Feb-2017	28-Feb-2017	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				2.35
104726	LIGHT SWITCHES FOR STATION 2	258	28-Feb-2017	28-Feb-2017	
10-5-2010000-0420	EQUIPMENT				30.84
104742	HOSE FOR STATION 2	224	28-Feb-2017	28-Feb-2017	
10-5-2010000-0420	EQUIPMENT				59.88
104748	MAINTENANCE MATERIALS	243	01-Mar-2017	01-Mar-2017	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				9.37
104772	MAINTENANCE MATERIALS	243	02-Mar-2017	02-Mar-2017	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				56.00
104833	MAINTENANCE MATERIALS	243	03-Mar-2017	03-Mar-2017	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				2.67
WIN210 WINDSOR FACTORY SUPPLY LTD					
4452382	FLASHLIGHT BATTERY	180	15-Feb-2017	15-Feb-2017	
10-5-2010000-0420	EQUIPMENT				56.49
4455208	SCBA MASK DISINFECTANT	216	21-Feb-2017	21-Feb-2017	
10-5-2010000-0420	EQUIPMENT				242.72
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
FEB 2017	FEB 2107 REMITTANCE	232	28-Feb-2017	28-Feb-2017	
10-5-2010000-0208	BENEFITS - WORKER'S COMP.				1,462.09
WOR415 WORK AUTHORITY					
367884		180	05-Feb-2017	05-Feb-2017	
10-5-2010000-0420	EQUIPMENT				-150.00
367885	WORK BOOTS	180	05-Feb-2017	05-Feb-2017	
10-5-2010000-0420	EQUIPMENT				574.29
369120	WORK BOOTS	216	12-Feb-2017	12-Feb-2017	
10-5-2010000-0420	EQUIPMENT				600.00
Department Totals :					22,950.25

DEPARTMENT 2020000 POLICE DEPARTMENT

ADT615 ADT SECURITY SERVICES CANADA

68576122 ALARM

10-5-2020000-0317

BUILDING MAINTENANCE

162 01-Feb-2017 01-Feb-2017

146.92



Vendor : A1C740 To ZUL180

Batch : All

Department : All

Cheque Print Date : 22-Feb-2017 To 14-Mar-2017

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
AGR835 AGRIS CO-OPERATIVE LTD					
600037782	GASOLINE	162	03-Feb-2017	03-Feb-2017	
10-5-2020000-0401	GASOLINE				1,730.03
600037856	GASOLINE	180	09-Feb-2017	09-Feb-2017	
10-5-2020000-0401	GASOLINE				1,807.19
600037969	GASOLINE	216	17-Feb-2017	17-Feb-2017	
10-5-2020000-0401	GASOLINE				1,735.79
600038188	GASOLINE	243	01-Mar-2017	01-Mar-2017	
10-5-2020000-0401	GASOLINE				1,404.19
600068060	GASOLINE	216	21-Feb-2017	21-Feb-2017	
10-5-2020000-0401	GASOLINE				1,545.50
ALC060 ALCOHOL COUNTERMEASURE SYSTEMS					
1066594	ALCOHOL SOLUTION AND MOUTHPIECES	216	15-Feb-2017	15-Feb-2017	
10-5-2020000-0252	UNIFORMS				338.44
AMH268 AMHERSTBURG CHAMBER COMMERCE					
3184	BUSINESS EXCELLENCE AWARDS TICKETS	243	04-Mar-2017	04-Mar-2017	
10-5-2020000-0370	COMMUNITY SERVICES				50.00
AMH41 AMHERSTBURG POLICE PETTY CASH					
FEB 8, 2017	PETTY CASH	216	08-Feb-2017	08-Feb-2017	
10-5-2020000-0252	UNIFORMS				33.90
10-5-2020000-0254	POLICE TRAINING				63.29
10-5-2020000-0304	POSTAGE				19.21
10-5-2020000-0304	POSTAGE				96.05
10-5-2020000-0304	POSTAGE				28.82
10-5-2020000-0360	MISCELLANEOUS EXPENSES				13.55
10-5-2020000-0360	MISCELLANEOUS EXPENSES				5.64
10-5-2020000-0360	MISCELLANEOUS EXPENSES				11.29
MARCH 7, 2017	PETTY CASH MAR 7, 2017	243	07-Mar-2017	07-Mar-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				9.03
10-5-2020000-0360	MISCELLANEOUS EXPENSES				5.25
10-5-2020000-0360	MISCELLANEOUS EXPENSES				12.43
10-5-2020000-0360	MISCELLANEOUS EXPENSES				15.75
10-5-2020000-0360	MISCELLANEOUS EXPENSES				23.25
10-5-2020000-0401	GASOLINE				61.90
10-5-2020000-0252	UNIFORMS				33.90
10-5-2020000-0252	UNIFORMS				33.90
10-5-2020000-0254	POLICE TRAINING				49.45
10-5-2020000-0254	POLICE TRAINING				28.84
BLO909 BLONDIE CLEANERS LTD.					
FEB 2017	DRY CLEANING FEB 2017	232	28-Feb-2017	28-Feb-2017	
10-5-2020000-0253	CLEANING				11.64
JAN 2017	DRY CLEANING JAN 2017	180	31-Jan-2017	31-Jan-2017	
10-5-2020000-0253	CLEANING				11.64
BRO03 BROWN DON					
MARCH 6, 2017	POLICE TRAINING	243	06-Mar-2017	06-Mar-2017	
10-5-2020000-0254	POLICE TRAINING				295.22
CAN078 CANADIAN ASSOCIATION OF POLICE GOVERNANCE					
FEB 27, 2017	MEMBERSHIP DUES FOR BOARD 2017	216	27-Feb-2017	27-Feb-2017	
10-5-2020000-0260	BOARD EXPENSES				725.00
CAN380 CANADIAN TIRE STORE #281					



Vendor : A1C740 To ZUL180

Batch : All

Department : All

Cheque Print Date : 22-Feb-2017 To 14-Mar-2017

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000	POLICE DEPARTMENT				
FEBRUARY 20 FEB 2017 PURCHASES		232	28-Feb-2017	28-Feb-2017	
10-5-2020000-0320	FORENSIC IDENTIFICATION EXPENSE				19.20
10-5-2020000-0317	BUILDING MAINTENANCE				15.80
10-5-2020000-0317	BUILDING MAINTENANCE				28.17
10-5-2020000-0360	MISCELLANEOUS EXPENSES				27.12
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				3.94
CAR645 CARRIER CENTERS					
04P418510 FILTERS FOR CRUISERS		224	15-Feb-2017	15-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				33.63
CHA366 CHATHAM-KENT POLICE SERVICE					
APR 2017 REGISTRATION FEE - CHIEF		216	28-Feb-2017	28-Feb-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				135.60
APRIL 2017 REGISTRATION DEPUTY CHIEF		216	28-Feb-2017	28-Feb-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				135.60
CHI02 CHIKAZ GENE					
MARCH 1, 201 GUARD DUTY		243	01-Mar-2017	01-Mar-2017	
10-5-2020000-0371	PRISONER EXPENSES				60.00
COM120 THE COMMISSIONER ROYAL CANADIAN MOUNTED POLICE					
1800003852 FINGERPRINTING		216	01-Feb-2017	01-Feb-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				100.00
DIR572 DIRECTDIAL.COM					
5559312 PRIVACY SCREEN FILTER & MOUSE		216	22-Feb-2017	22-Feb-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				333.35
IN560068 PHOTOCOPIES		232	28-Feb-2017	28-Feb-2017	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				64.98
EDG04 THE BILYK GROUP A/O EDGE SAFETY TRAINING SOLUTIONS					
41860 POLICE TRAINING		162	02-Feb-2017	02-Feb-2017	
10-5-2020000-0254	POLICE TRAINING				2,306.33
ELE290 ELECTROZAD SUPPLY CO LTD					
S3115419.001 CENTRAL VAC SYSTEM SALLY PORT		258	06-Feb-2017	06-Feb-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				777.63
EXP407 407 EXPRESS TOLL ROUTE					
FEB 21, 2107 TOLLS TO TORONTO MIDLAND		232	21-Feb-2017	21-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				41.98
FRO400 FRONTLINE OUTFITTERS					
29663 OFFICER ADAIR		162	02-Feb-2017	02-Feb-2017	
10-5-2020000-0252	UNIFORMS				841.96
29762 ZIMMERMAN UNIFORM ORDER		216	14-Feb-2017	14-Feb-2017	
10-5-2020000-0252	UNIFORMS				508.88
30019 SGT PANTS - BOHDAL		243	03-Mar-2017	03-Mar-2017	
10-5-2020000-0252	UNIFORMS				212.70
GAZ01 GAZDIG SEAN					
JAN 30 - FEB 2 C8 ARMOURER COURSE		162	02-Feb-2017	02-Feb-2017	
10-5-2020000-0401	GASOLINE				20.00
10-5-2020000-0254	POLICE TRAINING				50.00
10-5-2020000-0254	POLICE TRAINING				423.75
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				6.20
GOO198 GOODYEAR CANADA INC					
0082402911 2 TIRES 305		243	06-Mar-2017	06-Mar-2017	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000	POLICE DEPARTMENT				
10-5-2020000-0405	VEHICLE MTCE. - TIRES				335.72
HER247 HERITAGE TIRE SALES INC.					
49559	BALANCE TIRES #305	180	15-Feb-2017	15-Feb-2017	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				96.05
JOE055 JOE MELOCHE FORD SALES LTD					
IJ00758	REPLACED THE SPARK PLUGS IN #301	216	10-Feb-2017	10-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				53.22
IJ00812	CAR WASH	224	28-Feb-2017	28-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				182.00
KCS127 KCS SUPPLY					
17-2102	FENTANYL MASKS	224	28-Feb-2017	28-Feb-2017	
10-5-2020000-0252	UNIFORMS				194.59
KEL198 KELCOM RADIO DIVISION					
80006937	RADIO MAINTENANCE	216	16-Feb-2017	16-Feb-2017	
10-5-2020000-0319	RADIO MAINTENANCE				571.78
80006938	RADIO MAINTENANCE	216	16-Feb-2017	16-Feb-2017	
10-5-2020000-0319	RADIO MAINTENANCE				197.75
KEL363 KEL COMMUNICATIONS LTD					
RC00003729	RADIO TOWERS	162	01-Feb-2017	01-Feb-2017	
10-5-2020000-0319	RADIO MAINTENANCE				425.49
RC00003757	RADIO TOWERS	243	01-Mar-2017	01-Mar-2017	
10-5-2020000-0319	RADIO MAINTENANCE				425.49
LEA005 LEAVOY NANCY					
FEB 22, 2017	TICKETS FOR BOARD MEMBER - HEROES BANQUET	224	22-Feb-2017	22-Feb-2017	
10-5-2020000-0260	BOARD EXPENSES				50.00
LUC289 LUCAS WORKS! (WINDSOR) INC.					
113014	BOARD SECRETARY	243	09-Mar-2017	09-Mar-2017	
10-5-2020000-0327	PROFESSIONAL FEES				1,166.84
113354	BOARD SECRETARY	162	02-Feb-2017	02-Feb-2017	
10-5-2020000-0327	PROFESSIONAL FEES				819.85
113379	BOARD SECRETARY	162	09-Feb-2017	09-Feb-2017	
10-5-2020000-0327	PROFESSIONAL FEES				136.15
MAL256 MALDEN AUTOMOTIVE					
5294-143715	WIPER BLADES #310	180	06-Feb-2017	06-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				30.56
5294-143787	WIPER BLADES #308	180	08-Feb-2017	08-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				30.56
5294-144762	REPLACED BATTERY IN #304 CORE CREDIT TBA	224	28-Feb-2017	28-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				162.77
5294-144835	REPLACED FRONT BRAKES ON #302	243	01-Mar-2017	01-Mar-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				86.31
MAX080 MAXILL					
441631	HAND SANITIZER TOOLS	224	28-Feb-2017	28-Feb-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				113.00
MCC01 MCCURDY SHAWN					
JAN 31 - FEB 2	STATCAN UCR WORKSHOP	162	02-Feb-2017	02-Feb-2017	
10-5-2020000-0254	POLICE TRAINING				390.99
10-5-2020000-0254	POLICE TRAINING				500.66



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G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 2020000 POLICE DEPARTMENT

MDC153 M.D.CHARLTON CO. LTD

45971	AMMUNITION	162	01-Feb-2017	01-Feb-2017	
10-5-2020000-0252					467.28
46027	CARTRIDGES	162	01-Feb-2017	01-Feb-2017	
10-5-2020000-0254					2,825.59
46106	TAZER BATTERIES	162	02-Feb-2017	02-Feb-2017	
10-5-2020000-0252					526.31
46337	HANDCUFF POUCHES	162	08-Feb-2017	08-Feb-2017	
10-5-2020000-0252					98.45
46444	MIC HOLDER	180	09-Feb-2017	09-Feb-2017	
10-5-2020000-0252					55.85
46813	ROUNDS FOR C8S	216	16-Feb-2017	16-Feb-2017	
10-5-2020000-0252					442.72
47105	TAZER HOLSTERS RH&LH	216	22-Feb-2017	22-Feb-2017	
10-5-2020000-0252					700.77

MOR26 MORNEAU SHEPELL LTD.

FEB 2017	498084, 498085, 498086 & 498087	180	22-Feb-2017	22-Feb-2017	
10-5-2020000-0207					265.99

MSJ355 MSJ AUTOMOTIVE SERVICE LTD

93555	EXPEDITION UPGRADES	162	13-Feb-2017	13-Feb-2017	
10-5-2020000-0402					3,088.66
93573	301 REPAIRS	162	13-Feb-2017	13-Feb-2017	
10-5-2020000-0402					69.75
93590	305 REPAIRS	162	13-Feb-2017	13-Feb-2017	
10-5-2020000-0402					78.34
93607	306 REPAIRS	162	14-Feb-2017	14-Feb-2017	
10-5-2020000-0402					280.32
93633	CUSTOM MOUNT SHOT GUN TRUNK #301	180	15-Feb-2017	15-Feb-2017	
10-5-2020000-0402					1,108.83

ONT267 1603933 ONTARIO INC. O/A E. BERYL MACMILLAN

61772	HEARING	162	03-Feb-2017	03-Feb-2017	
10-5-2020000-0327					264.76
61850	HEARING - REPORTER	216	09-Feb-2017	09-Feb-2017	
10-5-2020000-0327					264.76

PAC124 PACIFIC SAFETY PRODUCTS INC

IN064834	ANDREW OUTER VEST	243	08-Mar-2017	08-Mar-2017	
10-5-2020000-0252					137.33

PUR700 PUROLATOR INC.

433765081		162	10-Feb-2017	10-Feb-2017	
10-5-2020000-0306					14.74
433828767	COURIER	216	17-Feb-2017	17-Feb-2017	
10-5-2020000-0306					35.06
433893838	COURIER	216	24-Feb-2017	24-Feb-2017	
10-5-2020000-0306					10.28

RAC462 RACICOT CHRYSLER

CCCS236081	REPAIRS 303	258	09-Jan-2017	09-Jan-2017	
10-5-2020000-0402					237.24
CCCS236930	REPAIRS #305	180	14-Feb-2017	14-Feb-2017	
10-5-2020000-0402					101.64



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
REC06 RECEIVER GENERAL-INDUSTRY CANADA					
20170006324	RADIO TOWERS LICENSING RENEWAL	216	04-Feb-2017	04-Feb-2017	
10-5-2020000-0319	RADIO MAINTENANCE				2,135.00
ROS070 ROSELLI FRANK					
FEB 10, 2017	PROFESSIONAL FEE - HEARING OFFICER	216	10-Feb-2017	10-Feb-2017	
10-5-2020000-0327	PROFESSIONAL FEES				2,685.00
RTT067 RIVER TOWN TIMES					
91049	AUXILIARIES AD	162	08-Feb-2017	08-Feb-2017	
10-5-2020000-0307	ADVERTISING				111.87
STA444 STAPLES ADVANTAGE (MIS C/O T04446C)					
43659503	DYMO REFILLS	180	16-Feb-2017	16-Feb-2017	
10-5-2020000-0301	OFFICE SUPPLIES				109.47
43756586	OFFICE SUPPLIES	224	28-Feb-2017	28-Feb-2017	
10-5-2020000-0301	OFFICE SUPPLIES				137.70
43794603	OFFICE SUPPLIES	243	03-Mar-2017	03-Mar-2017	
10-5-2020000-0301	OFFICE SUPPLIES				109.47
STE150 STERLING MARKING PRODUCTS					
6737741	COMMISSIONAIRE STAMP	243	07-Mar-2017	07-Mar-2017	
10-5-2020000-0301	OFFICE SUPPLIES				71.07
THI235 THINK! WIRELESS SOLUTIONS INC.					
8452	GPS	162	01-Feb-2017	01-Feb-2017	
10-5-2020000-0406	GPS COMMUNICATION				135.60
8633	GPS	243	01-Mar-2017	01-Mar-2017	
10-5-2020000-0406	GPS COMMUNICATION				135.60
WES647 WEST INC					
281	GALA TICKETS FOR CHIEF AND OWEN	216	15-Feb-2017	15-Feb-2017	
10-5-2020000-0370	COMMUNITY SERVICES				170.00
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
FEB 2017	FEB 2107 REMITTANCE	232	28-Feb-2017	28-Feb-2017	
10-5-2020000-0208	BENEFITS - WORKER'S COMP.				224.94
Department Totals :					39,564.00

DEPARTMENT 2043010 BUILDING DEPARTMENT					
FIR418 FIRST ELEMENTS INC.					
AMH-001	WORKING AT HEIGHTS	180	08-Feb-2017	08-Feb-2017	
10-5-2043010-0351	CONVENTIONS & SEMINARS				497.20
MAL256 MALDEN AUTOMOTIVE					
5294-144677	BATTERY FOR #104 CORE CREDIT TBA	224	27-Feb-2017	27-Feb-2017	
10-5-2043010-0402	VEHICLE & EQUIPMENT MTCE.				128.91
MOR26 MORNEAU SHEPELL LTD.					
FEB 2017	498084, 498085, 498086 & 498087	180	22-Feb-2017	22-Feb-2017	
10-5-2043010-0207	BENEFITS - LIFE & DISABIL				16.12
Department Totals :					642.23

DEPARTMENT 2043015 LICENSING AND ENFORCEMENT					
CEN06 21ST CENTURY K-9 INC.					
FEB 2017	FEB 9 - MAR 8, 2017 ANIMAL CONTROL	216	09-Feb-2017	09-Feb-2017	
10-5-2043015-0903	ANIMAL CONTROL - CONTRACT				2,260.00



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2043015 LICENSING AND ENFORCEMENT					
JAN9 - FEB8, 2 ANIMAL CONTROL		180	08-Feb-2017	08-Feb-2017	
10-5-2043015-0903	ANIMAL CONTROL - CONTRACT				2,260.00
KEL198 KELCOM RADIO DIVISION					
80006939 EQUIPMENT		216	16-Feb-2017	16-Feb-2017	
10-5-2043015-0420	SMALL EQUIPMENT				200.01
MDC153 M.D.CHARLTON CO. LTD					
43617 UNIFORMS		232	20-Dec-2016	20-Dec-2016	
10-5-2043015-0252	UNIFORMS - BYLAW ENFORCEMENT				344.65
MOR26 MORNEAU SHEPELL LTD.					
FEB 2017 498084, 498085, 498086 & 498087		180	22-Feb-2017	22-Feb-2017	
10-5-2043015-0207	BENEFITS - LIFE & DISABILITY				24.18
WIL11 WILDER B.J.					
FEB 2017 HEARING		162	09-Feb-2017	09-Feb-2017	
10-5-2043015-0352	TRAVEL & MILEAGE				40.00
Department Totals :					5,128.84

DEPARTMENT 3010000 PUBLIC WORKS					
ACC134 ACCESS DOORS N MORE					
36657 REPAIRS TO NORTH YARD		216	10-Feb-2017	10-Feb-2017	
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				6,441.00
36679 MAINTENANCE GARAGE DOORS		216	14-Feb-2017	14-Feb-2017	
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				274.59
AMH268 AMHERSTBURG CHAMBER COMMERCE					
3184 BUSINESS EXCELLENCE AWARDS TICKETS		243	04-Mar-2017	04-Mar-2017	
10-5-3010000-0351	CONVENTIONS & SEMINARS				50.00
ARA105 ARAMARK REFRESHMENT					
525974 COFFEE SUPPLIES		216	13-Feb-2017	13-Feb-2017	
10-5-3010000-0301	OFFICE SUPPLIES				14.59
CAN380 CANADIAN TIRE STORE #281					
FEBRUARY 20 FEB 2017 PURCHASES		232	28-Feb-2017	28-Feb-2017	
10-5-3010000-0420	EQUIPMENT				37.28
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				20.31
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				15.81
CAR645 CARRIER CENTERS					
04P418307 FILTERS FOR #209		224	23-Feb-2017	23-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				64.60
04P418509 LUBE		224	14-Feb-2017	14-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				30.74
04P418516 FILTERS FOR #220		224	14-Feb-2017	14-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				43.80
DEL545 DELTA POWER EQUIPMENT LTD					
P07994 HYDRAULIC OIL COOLER		180	07-Feb-2017	07-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				476.05
ESS959 ESSEX LINEN SUPPLY LTD					
384787 FLOOR MATS & RAGS		180	02-Feb-2017	02-Feb-2017	
10-5-3010000-0301	OFFICE SUPPLIES				63.68
388087 MATS & RAGS		243	02-Mar-2017	02-Mar-2017	
10-5-3010000-0301	OFFICE SUPPLIES				63.68



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
FIR418	FIRST ELEMENTS INC.				
AMH-001	WORKING AT HEIGHTS	180	08-Feb-2017	08-Feb-2017	
10-5-3010000-0351	CONVENTIONS & SEMINARS				1,243.00
GAT290	GATA INDUSTRIAL SERVICES INC.				
0202-11285	EQUIPMENT SAFETY INSPECTIONS	180	02-Feb-2017	02-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				2,090.27
HER247	HERITAGE TIRE SALES INC.				
49745	REPAIR LEAKING TIRE	243	07-Mar-2017	07-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				50.85
KEL198	KELCOM RADIO DIVISION				
80006940	RADIO AIRTIME - MARCH BILLING	243	16-Feb-2017	16-Feb-2017	
10-5-3010000-0404	VEHICLE & RADIO LICENCES				1,700.09
KUC134	KUCERA CONSTRUCTION EQUIPMENT				
CW18429	REPLACEMENT KEYS FOR #108	216	09-Feb-2017	09-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				20.07
LAW731	LAWSON PRODUCTS INC				
9304721013	NUTS, BOLTS, HARDWARE FOR SHOP SUPPLY AND ROAD SIGNS	224	15-Feb-2017	15-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				736.36
MAL256	MALDEN AUTOMOTIVE				
5294-143915	REPLACED THE FUEL SUPPLY HOSE ON #T-3	216	10-Feb-2017	10-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				2.00
5294-143931	COOLANT FOR SHOP SUPPLY	216	10-Feb-2017	10-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				38.19
5294-144011	REAR AXLE OIL FOR \$M-2	224	13-Feb-2017	13-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				78.31
5294-144064	NITRITE GLOVES FOR SHOP SUPPLY	224	14-Feb-2017	14-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				16.94
5294-144098	AIR FILTER FOR #410	224	14-Feb-2017	14-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				13.54
5294-144706	REPLACE LIGHT ON SALTER #115	224	27-Feb-2017	27-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				11.29
5294-144875	REPLACED ENGINE OIL COOLER LINES #115	243	02-Mar-2017	02-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				158.54
5294-145100	REPLACED FUEL FILTER ON THE MAIN YARD GAS PUMP	243	07-Mar-2017	07-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				23.00
MCV001	MCVITTY SHANE				
JAN 2017	CONFERENCE JAN 25-26, 2017	216	26-Jan-2017	26-Jan-2017	
10-5-3010000-0351	CONVENTIONS & SEMINARS				223.74
MIC117	MICHELIN NORTH AMERICA (CANADA) INC c/o				
DA0005884082	REPLACED FRONT TIRE ON #209	224	14-Feb-2017	14-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				1,097.25
MIC240	MICELI VINCE				
FEB 2017	BATHROOM FIXTURE	162	02-Feb-2017	02-Feb-2017	
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				157.07
MOR26	MORNEAU SHEPELL LTD.				
FEB 2017	498084, 498085, 498086 & 498087	180	22-Feb-2017	22-Feb-2017	
10-5-3010000-0207	BENEFITS - LIFE & DISAB				96.72
MWH215	M.W.H. PETROLEUM EQUIPMENT LTD				



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
555726	GAS PUMP REPAIR	224	06-Feb-2017	06-Feb-2017	
10-5-3010000-0401	GASOLINE				349.85
PAR372 PARRLINE ELECTRICAL WHOLESALE					
65547	MAINTENANCE MATERIALS	258	17-Feb-2017	17-Feb-2017	
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				52.55
PRI100 PRINCESS AUTO					
02125241	SLOW MOVING VEHICLE SIGNS FOR SHOP SUPPLY	224	15-Feb-2017	15-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				68.56
STE366 STERLING FUELS					
0048373	FUEL FOR VEHICLES	224	01-Feb-2017	01-Feb-2017	
10-5-3010000-0401	GASOLINE				2,729.19
0048380	FUEL FOR EQUIPMENT	224	01-Feb-2017	01-Feb-2017	
10-5-3010000-0401	GASOLINE				240.62
0048381	FUEL FOR TRUCKS	224	01-Feb-2017	01-Feb-2017	
10-5-3010000-0401	GASOLINE				667.93
0048382	FUEL FOR TRUCKS	224	01-Feb-2017	01-Feb-2017	
10-5-3010000-0401	GASOLINE				1,559.20
0048383	FUEL FOR EQUIPMENT	224	01-Feb-2017	01-Feb-2017	
10-5-3010000-0401	GASOLINE				468.84
0048773	FUEL FOR VEHICLES	232	15-Feb-2017	15-Feb-2017	
10-5-3010000-0401	GASOLINE				2,552.24
0048778	FUEL FOR TRUCKS	232	15-Feb-2017	15-Feb-2017	
10-5-3010000-0401	GASOLINE				447.71
0048780	FUEL FOR TRUCKS	232	15-Feb-2017	15-Feb-2017	
10-5-3010000-0401	GASOLINE				1,417.54
0048781	FUEL FOR EQUIPMENT	232	15-Feb-2017	15-Feb-2017	
10-5-3010000-0401	GASOLINE				483.08
THR251 THRASHER SALES & LEASING LTD					
631778	REPLACED DRIVERS DOOR WEATHERSTRIP #N5	243	02-Mar-2017	02-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				84.61
TIM208 TIM'S TREE SERVICE					
2420-17	TREE TRIMMING	180	04-Feb-2017	04-Feb-2017	
10-5-3010000-0650	REFORESTATION EXPENSES				299.45
3120	TRIM TREE	243	01-Mar-2017	01-Mar-2017	
10-5-3010000-0650	REFORESTATION EXPENSES				364.99
TRA689 TRACTION WINDSOR					
396252876	HYDRAULIC COUPLERS #205	180	06-Feb-2017	06-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				22.48
396253139	FUEL FILTERS #209	180	09-Feb-2017	09-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				110.29
396254663	LIGHTS FOR #306	243	02-Mar-2017	02-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				53.93
396254664	ELECTRICAL CONNECTORS FOR #115	243	02-Mar-2017	02-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				9.65
TSC401 TSC STORES LTD					
9208	CUST #4904	180	07-Feb-2017	07-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				75.02
9413	CONVEYOR SHAFT BEARING #116	180	08-Feb-2017	08-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				25.98



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000 PUBLIC WORKS					
VIK426 VIKING CIVES LTD					
2666583	CONVEYOR GEARBOX & SPROCKETS FOR #116 SPROCKETS RETURNED FOR CRE	224	15-Feb-2017	15-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				1,136.17
2666586	CONVEYOR CHAIN LINKS FOR #116	224	15-Feb-2017	15-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				63.91
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
104123		162	06-Feb-2017	06-Feb-2017	
10-5-3010000-0316	UTILITIES - PWD				48.41
WIN342 WINDSOR STARTER'S POWERHOUSE					
17-20976	ALTERNATOR #108	180	02-Feb-2017	02-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				203.40
WIN380 WINDSOR TIRE INC.					
W062988	REPLACED FRONT TIRES ON #607	224	14-Feb-2017	14-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				1,056.01
W063113	LABOUR TO REPLACE FRONT TIRES ON #209	224	14-Feb-2017	14-Feb-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				182.61
WOR415 WORK AUTHORITY					
367145	BOOTS - ROADS & WATER	216	05-Feb-2017	05-Feb-2017	
10-5-3010000-0161	CLOTHING				1,290.65
367146	BOOTS	180	05-Feb-2017	05-Feb-2017	
10-5-3010000-0161	CLOTHING				169.49
368408	BOOTS FOR CHRIS CASH	224	12-Feb-2017	12-Feb-2017	
10-5-3010000-0161	CLOTHING				230.51
Department Totals :					31,818.23

DEPARTMENT 3015010 MECHANIC					
CAN380 CANADIAN TIRE STORE #281					
FEBRUARY 20 FEB 2017 PURCHASES		232	28-Feb-2017	28-Feb-2017	
10-5-3015010-0420	MECHANIC EQUIPMENT				24.85
MAL256 MALDEN AUTOMOTIVE					
5294-144718 TIP CLEANERS FOR SHOP TORCHES		224	27-Feb-2017	27-Feb-2017	
10-5-3015010-0420	MECHANIC EQUIPMENT				9.12
Department Totals :					33.97

DEPARTMENT 3020000 ROADS					
AMI07 AMICO INFRASTRUCTURES INC.					
J015685	2017-EPW-04 CURB ASPHALT REPAIR	224	31-Dec-2016	31-Dec-2016	
10-5-3020000-0725	STREET REPAIRS & MAINT.				6,144.76
CED150 CEDAR SIGNS					
44837	2017-EPW-05 SIGNS	224	03-Feb-2017	03-Feb-2017	
10-5-3020000-0740	TRAFFIC SIGNS				6,505.17
COU360 COUNTY OF ESSEX					
12356	SIGNS	224	03-Feb-2017	03-Feb-2017	
10-5-3020000-0740	TRAFFIC SIGNS				596.71
D&D100 D & D EXCAVATING & DRAINAGE					
318	DITCH MAINTENANCE	232	20-Feb-2017	20-Feb-2017	
10-5-3020000-0756	DITCHING				423.75
ESS160 ESSEX TERMINAL RAILWAY CO					



Vendor : A1C740 To ZUL180

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3020000 ROADS					
0017411-IN	ROADS COST - MAINT TEXAS ROAD	224	01-Feb-2017	01-Feb-2017	
10-5-3020000-0720	RAILWAY CROSSINGS				262.37
HEA693 HEATON SANITATION					
29457	HYDRO VAC HOLES FOR SIGNS	232	16-Feb-2017	16-Feb-2017	
10-5-3020000-0740	TRAFFIC SIGNS				1,469.00
29601	HYDRO VAC HOLES FOR SIGNS	232	14-Feb-2017	14-Feb-2017	
10-5-3020000-0740	TRAFFIC SIGNS				1,130.00
29605	HYDRO VAC FOR SIGNS	232	22-Feb-2017	22-Feb-2017	
10-5-3020000-0740	TRAFFIC SIGNS				452.00
KIM249 KIMBALL LUMBER & BUILDING SUPPLIES LTD.					
01-A525294	POST FOR SIGN REPAIRS	224	16-Feb-2017	16-Feb-2017	
10-5-3020000-0740	TRAFFIC SIGNS				292.94
WAL101 WALKER AGGREGATES					
267074	GRAVEL FOR ROADS	224	11-Feb-2017	11-Feb-2017	
10-5-3020000-0715	STONE				1,447.70
267146	STONE FOR ROADS	232	18-Feb-2017	18-Feb-2017	
10-5-3020000-0715	STONE				74.42
267231	STONE FOR ROADS	232	25-Feb-2017	25-Feb-2017	
10-5-3020000-0715	STONE				1,410.25
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
02 520698	POST FOR SIGN REPAIRS	224	15-Feb-2017	15-Feb-2017	
10-5-3020000-0740	TRAFFIC SIGNS				-181.85
104341	HARDWARE FOR SIGNS	224	14-Feb-2017	14-Feb-2017	
10-5-3020000-0740	TRAFFIC SIGNS				69.92
104383	POST FOR SIGN REPLACEMENTS	224	15-Feb-2017	15-Feb-2017	
10-5-3020000-0740	TRAFFIC SIGNS				181.85
104703	HARDWARE FOR SIGNS	232	27-Feb-2017	27-Feb-2017	
10-5-3020000-0740	TRAFFIC SIGNS				21.75
104908	POST & BACKING FOR INFO SIGNS	243	07-Mar-2017	07-Mar-2017	
10-5-3020000-0740	TRAFFIC SIGNS				477.89
Department Totals :					20,778.63
<hr/>					
DEPARTMENT 3022016 ROADS CAPTIAL - 2016					
AMI07 AMICO INFRASTRUCTURES INC.					
FEB 28 2017	N416A HOLDBACK RELEASE	232	28-Feb-2017	28-Feb-2017	
40-7-3022016-0001	MELOCHE RD				7,930.59
CIT350 CITY OF WINDSOR					
166658	LINE PAINTING - ALMA	216	27-Jan-2017	27-Jan-2017	
40-7-3022016-0004	ALMA ST RECONSTRUCTION				7,684.00
GOL452 GOLDER ASSOCIATES LTD					
826446	GEOTECHNICAL	216	03-Feb-2017	03-Feb-2017	
40-7-3022016-0004	ALMA ST RECONSTRUCTION				6,426.59
Department Totals :					22,041.18
<hr/>					
DEPARTMENT 3030000 WINTER CONTROL					
BLU409 BLUELINE RENTAL INC.					
261306-0004	BACKHOE RENTAL	232	25-Feb-2017	25-Feb-2017	
10-5-3030000-0710	WINTER CONTROL				4,298.05



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT	3030000	WINTER CONTROL				
JEF296	JEFF SHEPLEY EXCAVATING LTD					
10104	HAULING SALT				232	15-Feb-2017 15-Feb-2017
10-5-3030000-0710				WINTER CONTROL		440.11
KSW113	K&S WINDSOR SALT LTD.					
5300295862	SALT FOR WINTER CONTROL				224	06-Feb-2017 06-Feb-2017
10-5-3030000-0710				WINTER CONTROL		8,224.50
ONT283	1786715 ONTARIO LTD. O/A FORT MALDEN INDUSTRIAL					
B1920	SALT SHED RENTAL				232	24-Feb-2017 24-Feb-2017
10-5-3030000-0710				WINTER CONTROL		2,373.00
SIM464	SIMPSON'S FENCE LTD					
6028	REPAIR FENCE QUOTE#14997				224	10-Feb-2017 10-Feb-2017
10-5-3030000-0710				WINTER CONTROL		480.25
TAR324	TARGET BUILDING MATERIALS LTD					
24870	SALT CONTAINERS				180	03-Feb-2017 03-Feb-2017
10-5-3030000-0710				WINTER CONTROL		1,841.90
WOR055	WORK EQUIPMENT LTD.					
041523	WINTER SIDEWALK MACHINE				232	17-Jan-2017 17-Jan-2017
10-5-3030000-0710				WINTER CONTROL		3,503.00
041765	SIDEWALK RENTAL				232	15-Feb-2017 15-Feb-2017
10-5-3030000-0710				WINTER CONTROL		3,503.00
041872	SIDEWALK CLEARING MACHINE - MARCH 2017				243	02-Mar-2017 02-Mar-2017
10-5-3030000-0710				WINTER CONTROL		3,503.00
41651	RENTAL SIDEWALK MACHINE				162	01-Feb-2017 01-Feb-2017
10-5-3030000-0710				WINTER CONTROL		3,503.00
					Department Totals :	31,669.81

DEPARTMENT	3050000	STREET LIGHTING				
HIC441	HICKS ELECTRIC					
88884	REPAIR ST LIGHTS - WO#15020				224	31-Jan-2017 31-Jan-2017
10-5-3050000-0331				GENERAL MAINTENANCE		803.32
88889	ST LIGHT MAINTENANCE				180	04-Feb-2017 04-Feb-2017
10-5-3050000-0331				GENERAL MAINTENANCE		292.56
88896	ST. LIGHT REPAIR WO#15024				224	14-Feb-2017 14-Feb-2017
10-5-3050000-0331				GENERAL MAINTENANCE		1,080.28
88897	ST LIGHT REPAIRS WO#15023				224	14-Feb-2017 14-Feb-2017
10-5-3050000-0331				GENERAL MAINTENANCE		420.36
					Department Totals :	2,596.52

DEPARTMENT	4012006	SANITARY SEWER CAPITAL - 2006				
MOU251	MOUSSEAU DELUCA					
54526	LEGAL FEES				219	31-Jan-2017 31-Jan-2017
40-7-4012006-0056				AWWTP - ABURG WASTEWATER PLANT & ENV. AS		2,915.40
54546	LEGAL FEES				219	31-Jan-2017 31-Jan-2017
40-7-4012006-0056				AWWTP - ABURG WASTEWATER PLANT & ENV. AS		271.20
					Department Totals :	3,186.60

DEPARTMENT	4012011	WASTEWATER CAPITAL - 2011				
CH2154	CH2M HILL CANADA LIMITED					

TOWN OF AMHERSTBURG
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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 4012011 WASTEWATER CAPITAL - 2011							
3291694	ENGINEERING				192 27-Jan-2017	27-Jan-2017	
40-7-4012011-0003				AMHERST. PCP PS NO.2 UPGRADE			9,125.32
Department Totals :							9,125.32

DEPARTMENT 4012015 WASTEWATER CAPITAL							
ONT001 ONTARIO CLEAN WATER AGENCY							
92580	ELECTRICAL UPGRADES				250 14-Feb-2017	14-Feb-2017	
40-7-4012015-0010				PUMP STATIONS - UPGRADE ELECTRICAL PANEL			16,520.03
92581	ELECTRICAL UPGRADES				250 14-Feb-2017	14-Feb-2017	
40-7-4012015-0010				PUMP STATIONS - UPGRADE ELECTRICAL PANEL			41,708.55
Department Totals :							58,228.58

DEPARTMENT 4017720 MCGREGOR SEWERS							
HEA693 HEATON SANITATION							
29604	PUMP STATION MAINT				250 21-Feb-2017	21-Feb-2017	
10-5-4017720-0612				MAINTENANCE ITEMS - OCWA			678.00
ONT001 ONTARIO CLEAN WATER AGENCY							
92236	OPERATIONS & MAINTENANCE FEBRUARY 2017				192 01-Feb-2017	01-Feb-2017	
10-5-4017720-0604				CONTRACT O.C.W.A.			13,814.00
92593	MCGREGOR LAGOONS				250 14-Feb-2017	14-Feb-2017	
10-5-4017720-0613				OCWA UNEXPECTED ITEMS			477.50
Department Totals :							14,969.50

DEPARTMENT 4017730 EDGEWATER SEWERS							
HEA693 HEATON SANITATION							
29514	CLEAN WET WELLS				192 08-Feb-2017	08-Feb-2017	
10-5-4017730-0612				OCWA MAINTENANCE ITEMS			1,130.00
ONT001 ONTARIO CLEAN WATER AGENCY							
92236	OPERATIONS & MAINTENANCE FEBRUARY 2017				192 01-Feb-2017	01-Feb-2017	
10-5-4017730-0604				CONTRACT O.C.W.A.			14,312.65
92582	GAUGE REPLACEMENT				250 14-Feb-2017	14-Feb-2017	
10-5-4017730-0612				OCWA MAINTENANCE ITEMS			263.04
92596	AFTER HOURS				250 14-Feb-2017	14-Feb-2017	
10-5-4017730-0613				OCWA UNEXPECTED ITEMS			557.50
Department Totals :							16,263.19

DEPARTMENT 4017740 AMHERSTBURG SEWERS							
ESS273 ESSEX POWERLINES CORPORATION							
JC6714	SEWER BILLING JAN 2017				192 31-Jan-2017	31-Jan-2017	
10-5-4017740-0504				COLLECTION EXPENSE			1,159.24
ESS360 ESSEX WINDSOR SOLID WASTE AUTH							
24627	SLUDGE				250 31-Jan-2017	31-Jan-2017	
10-5-4017740-0602				LANDFILL CHARGES			4,036.78
HEA693 HEATON SANITATION							
28021	FLUSH CONNECTION				250 17-Feb-2017	17-Feb-2017	
10-5-4017740-0759				SERVICE CONNECTION MTCE.			678.00
29362	OIL CLEAN IN RIVER				192 06-Feb-2017	06-Feb-2017	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4017740 AMHERSTBURG SEWERS					
10-5-4017740-0331	GENERAL MAINTENANCE				2,599.00
29442	SEWER FLUSHING	192	06-Feb-2017	06-Feb-2017	
10-5-4017740-0750	SEWER FLUSHING				1,921.00
29443	SEWER FLUSHING	192	07-Feb-2017	07-Feb-2017	
10-5-4017740-0750	SEWER FLUSHING				1,808.00
29445	SEWER FLUSHING	192	08-Feb-2017	08-Feb-2017	
10-5-4017740-0750	SEWER FLUSHING				1,921.00
29446	SEWER FLUSHING	192	09-Feb-2017	09-Feb-2017	
10-5-4017740-0750	SEWER FLUSHING				1,921.00
29447	SEWER FLUSHING	192	10-Feb-2017	10-Feb-2017	
10-5-4017740-0750	SEWER FLUSHING				1,921.00
29448	SEWER FLUSHING	192	13-Feb-2017	13-Feb-2017	
10-5-4017740-0750	SEWER FLUSHING				1,469.00
29525	MANHOLE CLEANING	250	22-Feb-2017	22-Feb-2017	
10-5-4017740-0331	GENERAL MAINTENANCE				2,881.50
29528	MANHOLE CLEANING	250	23-Feb-2017	23-Feb-2017	
10-5-4017740-0331	GENERAL MAINTENANCE				2,881.50
KEL117 KELCOM TELEMESSAGING					
W78745-0217	ANSWERING SERVICE	180	01-Feb-2017	01-Feb-2017	
10-5-4017740-0316	UTILITIES - SEWERS				20.84
W78745-0317	ANSWERING SERVICE	243	01-Mar-2017	01-Mar-2017	
10-5-4017740-0316	UTILITIES - SEWERS				20.07
ONT001 ONTARIO CLEAN WATER AGENCY					
92236	OPERATIONS & MAINTENANCE FEBRUARY 2017	192	01-Feb-2017	01-Feb-2017	
10-5-4017740-0604	CONTRACT O.C.W.A.				34,303.35
92587	PRESSURE SWITCH	250	14-Feb-2017	14-Feb-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				860.11
92588	LAB SAMPLES	250	14-Feb-2017	14-Feb-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				560.80
92589	SENSOR CABLE	250	14-Feb-2017	14-Feb-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				234.58
92598	AFTER HRS	250	14-Feb-2017	14-Feb-2017	
10-5-4017740-0613	OCWA UNEXPECTED ITEMS				3,312.50
92678	BOILER REPAIR	250	17-Feb-2017	17-Feb-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				498.63
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
104113	4" PIPE	192	06-Feb-2017	06-Feb-2017	
10-5-4017740-0759	SERVICE CONNECTION REPAIR & MTCE.				82.48
Department Totals :					65,090.38

DEPARTMENT 4017750 BIG CREEK RBC SEWER					
ONT001 ONTARIO CLEAN WATER AGENCY					
92236	OPERATIONS & MAINTENANCE FEBRUARY 2017	192	01-Feb-2017	01-Feb-2017	
10-5-4017750-0604	CONTRACT O.C.W.A.				9,943.49
Department Totals :					9,943.49



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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 4017755 MCLEOD SBR SEWER							
92236	OPERATIONS & MAINTENANCE FEBRUARY 2017				192 01-Feb-2017	01-Feb-2017	
10-5-4017755-0604	CONTRACT OCWA						15,571.61
92594	LABOUR				250 14-Feb-2017	14-Feb-2017	
10-5-4017755-0613	OCWA UNEXPECTED ITEMS						745.00
Department Totals :							16,316.61

DEPARTMENT 4017760 BOBLO SEWER							
ONT001 ONTARIO CLEAN WATER AGENCY							
92236	OPERATIONS & MAINTENANCE FEBRUARY 2017				192 01-Feb-2017	01-Feb-2017	
10-5-4017760-0604	CONTRACT OCWA - BOBLO						7,914.77
Department Totals :							7,914.77

DEPARTMENT 4057710 GARBAGE COLLECTION							
WIN270 WINDSOR DISPOSAL SERVICES LTD							
823845	GARBAGE COLLECTION				162 01-Feb-2017	01-Feb-2017	
10-5-4057710-0602	GARBAGE COLLECTION						36,835.15
823856	BOBLO				162 01-Feb-2017	01-Feb-2017	
10-5-4057710-0602	GARBAGE COLLECTION						160.14
823857	WTP				162 01-Feb-2017	01-Feb-2017	
10-5-4057710-0602	GARBAGE COLLECTION						487.99
824509	GARBAGE COLLECTION - JAN 2017				224 31-Jan-2017	31-Jan-2017	
10-5-4057710-0602	GARBAGE COLLECTION						29.90
824510	GARBAGE COLLECTION - JAN 2017				224 31-Jan-2017	31-Jan-2017	
10-5-4057710-0602	GARBAGE COLLECTION						29.90
824812	OLD ARENA BIN				224 01-Feb-2017	01-Feb-2017	
10-5-4057710-0602	GARBAGE COLLECTION						6.10
828027	GARBAGE BIN @ SOUTH YARD				243 01-Mar-2017	01-Mar-2017	
10-5-4057710-0602	GARBAGE COLLECTION						54.92
828029	GARBAGE COLLECTION				243 01-Mar-2017	01-Mar-2017	
10-5-4057710-0602	GARBAGE COLLECTION						160.14
828030	GARBAGE COLLECTION				243 01-Mar-2017	01-Mar-2017	
10-5-4057710-0602	GARBAGE COLLECTION						501.72
Department Totals :							38,265.96

DEPARTMENT 4067715 GARBAGE DISPOSAL							
ESS360 ESSEX WINDSOR SOLID WASTE AUTH							
24676	JAN 2017 REFUSE TIPPING FEES				224 31-Jan-2017	31-Jan-2017	
10-5-4067715-0602	LANDFILL CHARGES						19,844.11
24683	JAN 2017 YARD WASTE TIPPING FEES				224 31-Jan-2017	31-Jan-2017	
10-5-4067715-0601	YARDWASTE LANDFILL TIPPING						227.76
8910	JAN 2017 - GARBAGE COLLECTION TIPPING FEES				224 31-Jan-2017	31-Jan-2017	
10-5-4067715-0602	LANDFILL CHARGES						34,696.00
WIN270 WINDSOR DISPOSAL SERVICES LTD							
823845	GARBAGE COLLECTION				162 01-Feb-2017	01-Feb-2017	
10-5-4067715-0603	YARD WASTE - HAULING TO LANDFILL						9,284.25
828178	PARK WASTE - THOMAS RD				232 18-Feb-2017	18-Feb-2017	
10-5-4067715-0607	PWD YARD CLEAN UP EXPENSES						1,046.52



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G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 4067715 GARBAGE DISPOSAL

Department Totals : 65,098.64

DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING

CAN380 CANADIAN TIRE STORE #281

FEBRUARY 20 FEB 2017 PURCHASES 232 28-Feb-2017 28-Feb-2017
 10-5-7010000-0420 RECREATION EQUIPMENT 100.00

CTC329 CTC PRO SHOP #281

1703 UNIFORMS 162 02-Feb-2017 02-Feb-2017
 10-5-7010000-0349 MARKETING 1,052.15

MOR26 MORNEAU SHEPELL LTD.

FEB 2017 498084, 498085, 498086 & 498087 180 22-Feb-2017 22-Feb-2017
 10-5-7010000-0207 BENEFITS - LIFE & DISABILITY 32.24

MUN621 MUNICIPAL RISK SERVICES LTD

912961 RISK MANAGEMENT WORKSHOP 180 22-Feb-2017 22-Feb-2017
 10-5-7010000-0351 CONVENTIONS & SEMINARS 145.77

NAP110 NAPLES PIZZA

122 BDAY PARTY EXP 162 04-Feb-2017 04-Feb-2017
 10-5-7010000-0420 RECREATION EQUIPMENT 33.00

123 BDAY PARTY EXP 162 04-Feb-2017 04-Feb-2017
 10-5-7010000-0420 RECREATION EQUIPMENT 33.00

124 BDAY PARTY EXP 162 04-Feb-2017 04-Feb-2017
 10-5-7010000-0420 RECREATION EQUIPMENT 33.00

125 BDAY PARTY EXP 162 05-Feb-2017 05-Feb-2017
 10-5-7010000-0420 RECREATION EQUIPMENT 33.00

126 BDAY PARTY EXPENSE 232 10-Feb-2017 10-Feb-2017
 10-5-7010000-0420 RECREATION EQUIPMENT 33.00

129 BDAY PARTY PURCHASE 232 25-Feb-2017 25-Feb-2017
 10-5-7010000-0420 RECREATION EQUIPMENT 33.00

131 BDAY PARTY PURCHASE 243 04-Mar-2017 04-Mar-2017
 10-5-7010000-0420 RECREATION EQUIPMENT 33.00

132 BDAY PARTY EXPENSE 243 01-Mar-2017 01-Mar-2017
 10-5-7010000-0420 RECREATION EQUIPMENT 33.00

PAR145 PARE ASHLEY

FEB 10, 2017 ADVERTISING FOR WALK CHALLENGE 232 10-Feb-2017 10-Feb-2017
 10-5-7010000-0307 ADVERTISING 40.00

RTT067 RIVER TOWN TIMES

91055 ADVERTISING 216 08-Feb-2017 08-Feb-2017
 10-5-7010000-0307 ADVERTISING 167.81

91114 ADVERTISING 216 15-Feb-2017 15-Feb-2017
 10-5-7010000-0307 ADVERTISING 167.81

91248 ADVERTISING 216 22-Feb-2017 22-Feb-2017
 10-5-7010000-0307 ADVERTISING 273.46

SOB083 SOBEYS AMHERSTBURG

FEB 2017 CONCESSION PURCHASE 232 28-Feb-2017 28-Feb-2017
 10-5-7010000-0420 RECREATION EQUIPMENT 56.61

10-5-7010000-0420 RECREATION EQUIPMENT 60.02

10-5-7010000-0420 RECREATION EQUIPMENT 107.64

STP610 ST PETER ACHS C/O PETER THYRRING



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING					
JAN-APR 2017 FACILITY RENTAL SPACE - REC PROGRAMMING		232	30-Jan-2017	30-Jan-2017	
10-5-7010000-0420	RECREATION EQUIPMENT				791.00
VIL04 THE VILLAGE SHOPPE					
MARCH 6, 201 EASTER EGG HUNT EXPENSE		243	06-Mar-2017	06-Mar-2017	
10-5-7010000-0420	RECREATION EQUIPMENT				394.60
Department Totals :					3,653.11

DEPARTMENT 7012017 CAPITAL					
COA01 CO-AN RECREATIONAL PARK					
FEB 2017 2016 CAPITAL EXPENSES & 2017 OPERATING COST		180	22-Feb-2017	22-Feb-2017	
40-7-7012017-0002	CO AN CAPITAL IMPROVEMENT PRG				2,820.00
IND181 INDOOR ENVIRONMENTAL SPECIALIST					
C2750 DEMOLITION SITE TOUR		162	05-Feb-2017	05-Feb-2017	
40-7-7012017-0001	ARENA DEMOLITION				587.60
Department Totals :					3,407.60

DEPARTMENT 7017000 PARKS MAINTENANCE					
ACK297 ACKLANDS-GRAINGER INC					
9357258905 EQUIPMENT H&S		216	10-Feb-2017	10-Feb-2017	
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				69.99
CAN380 CANADIAN TIRE STORE #281					
FEBRUARY 20 FEB 2017 PURCHASES		232	28-Feb-2017	28-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				76.82
COA01 CO-AN RECREATIONAL PARK					
FEB 2017 2016 CAPITAL EXPENSES & 2017 OPERATING COST		180	22-Feb-2017	22-Feb-2017	
10-5-7017000-1300	CO-AN PARK EXPENSES				17,500.00
COL286 COLBRO EQUIPMENT RENTAL					
91656-0 TOOLS & EQUIP		162	08-Feb-2017	08-Feb-2017	
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				580.99
GRE330 GREAT LAKES SAFETY PRODUCTS					
288835 H&S EQUIPMENT SUPPLIES		216	08-Feb-2017	08-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				24.39
KEL198 KELCOM RADIO DIVISION					
80006936 RADIO AIRTIME		258	16-Feb-2017	16-Feb-2017	
10-5-7017000-0404	RADIO AIR TIME				600.03
KIM249 KIMBALL LUMBER & BUILDING SUPPLIES LTD.					
01-A526107 PICNIC TABLES		243	02-Mar-2017	02-Mar-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				339.00
MAL256 MALDEN AUTOMOTIVE					
5294-143567 OIL FILTER #PG-30		180	02-Feb-2017	02-Feb-2017	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				7.37
MOR26 MORNEAU SHEPELL LTD.					
FEB 2017 498084, 498085, 498086 & 498087		180	22-Feb-2017	22-Feb-2017	
10-5-7017000-0207	BENEFITS - LIFE & DISABIL - PARKS & GRDS				80.60
MUN621 MUNICIPAL RISK SERVICES LTD					
912961 RISK MANAGEMENT WORKSHOP		180	22-Feb-2017	22-Feb-2017	
10-5-7017000-0351	TRAINING & CONFERENCES				145.77



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017000 PARKS MAINTENANCE					
PLA02 PLAYPOWER LT CANADA INC. T44069C					
60016987	SUPPLIES	258	24-Feb-2017	24-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				111.87
POW372 POWER DISTRIBUTION SUPPLY					
1702	HYDRO BOX REPLACEMENT LIDS	258	24-Feb-2017	24-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				262.73
THR251 THRASHER SALES & LEASING LTD					
631725	HANDLE #RS-1	180	01-Feb-2017	01-Feb-2017	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				8.32
TSC401 TSC STORES LTD					
8609	CUST #4904	162	02-Feb-2017	02-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				152.53
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
104014	COVERALLS	162	01-Feb-2017	01-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				11.29
104036	SUPPLIES	162	02-Feb-2017	02-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				44.05
104110	GENERAL	232	06-Feb-2017	06-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				28.24
104209	SUPPLIES	162	09-Feb-2017	09-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				94.84
104334	SUPPLIES	162	13-Feb-2017	13-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				107.09
104360	SUPPLIES	216	14-Feb-2017	14-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				88.07
104433	SUPPLIES	216	16-Feb-2017	16-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				62.14
104472	SUPPLIES	216	17-Feb-2017	17-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				51.37
104651	SUPPLIES	216	24-Feb-2017	24-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				23.22
104712	SUPPLIES	216	27-Feb-2017	27-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				408.30
104715	SUPPLIES	216	27-Feb-2017	27-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				124.30
104718	SUPPLIES	216	27-Feb-2017	27-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				92.59
104736	SUPPLIES	232	28-Feb-2017	28-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				24.96
104745	BARRICADES	232	28-Feb-2017	28-Feb-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				118.62
104782	PICNIC TABLES	243	02-Mar-2017	02-Mar-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				325.37
104785	PICNIC TABLES	243	02-Mar-2017	02-Mar-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				29.39
104801	SUPPLIES	243	02-Mar-2017	02-Mar-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				66.17
104847	SUPPLIES	243	03-Mar-2017	03-Mar-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				123.59



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 7017000 PARKS MAINTENANCE

104850	PICNIC TABLES		243 03-Mar-2017	03-Mar-2017	
10-5-7017000-0322		GENERAL SUPPLIES - PARKS & REC			78.68
104917	SUPPLIES		243 07-Mar-2017	07-Mar-2017	
10-5-7017000-0322		GENERAL SUPPLIES - PARKS & REC			8.11
WOR415	WORK AUTHORITY				
367147	BOOT ALLOWANCE		162 05-Feb-2017	05-Feb-2017	
10-5-7017000-0322		GENERAL SUPPLIES - PARKS & REC			327.68
Department Totals :					22,198.48

DEPARTMENT 7017002 FACILITIES

JAN268	JANI SAFE INC.				
171490	JANITORIAL		216 17-Feb-2017	17-Feb-2017	
10-5-7017002-0318		JANITORIAL - GLOBAL			1,179.21
Department Totals :					1,179.21

DEPARTMENT 7017010 KING'S NAVY YARD PARK

CAN380	CANADIAN TIRE STORE #281				
FEBRUARY 20 FEB 2017 PURCHASES			232 28-Feb-2017	28-Feb-2017	
10-5-7017010-0317		PARKS BUILDING MAINTENANCE P&F			28.24
PAR372	PARRLINE ELECTRICAL WHOLESALE				
65548	MAINTENANCE MATERIALS		258 17-Feb-2017	17-Feb-2017	
10-5-7017010-0317		PARKS BUILDING MAINTENANCE P&F			6.10
65778	MAINTENANCE MATERIALS		258 01-Feb-2017	01-Feb-2017	
10-5-7017010-0317		PARKS BUILDING MAINTENANCE P&F			92.48
65894	MAINTENANCE MATERIALS		258 13-Feb-2017	13-Feb-2017	
10-5-7017010-0317		PARKS BUILDING MAINTENANCE P&F			915.57
POW372	POWER DISTRIBUTION SUPPLY				
1701	FUSE HOLDERS		180 07-Feb-2017	07-Feb-2017	
10-5-7017010-0317		PARKS BUILDING MAINTENANCE P&F			226.52
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE				
104638	SIGNS		224 24-Feb-2017	24-Feb-2017	
10-5-7017010-0317		PARKS BUILDING MAINTENANCE P&F			60.50
Department Totals :					1,329.41

DEPARTMENT 7017300 LIBRO

AAB547	AABCO PROPANE				
96854	PROPANE		180 01-Feb-2017	01-Feb-2017	
10-5-7017300-0401		GASOLINE / PROPANE			232.59
97045	PROPANE		224 22-Feb-2017	22-Feb-2017	
10-5-7017300-0401		GASOLINE / PROPANE			258.43
97107	PROPANE		180 08-Feb-2017	08-Feb-2017	
10-5-7017300-0401		GASOLINE / PROPANE			258.43
97173	PROPANE		224 15-Feb-2017	15-Feb-2017	
10-5-7017300-0401		GASOLINE / PROPANE			206.74
97307	PROPANE		243 01-Mar-2017	01-Mar-2017	
10-5-7017300-0401		GASOLINE / PROPANE			248.60
AGO713	AGO INDUSTRIES INC				
720320	CLOTHING		180 02-Feb-2017	02-Feb-2017	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300	LIBRO				
10-5-7017300-0161	CLOTHING				128.05
720323	CLOTHING	180	02-Feb-2017	02-Feb-2017	
10-5-7017300-0161	CLOTHING				139.35
721813	CARGO PANTS	224	13-Feb-2017	13-Feb-2017	
10-5-7017300-0161	CLOTHING				883.43
BAR240	BARRETTE'S SMALL ENGINES INC. - OLDCASTLE				
30610	AIR CLEANER	224	14-Feb-2017	14-Feb-2017	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				19.14
BET358	BETTER LOCKSMITHS INC				
14769A	REPAIR BROKEN LOCK	243	07-Mar-2017	07-Mar-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				107.35
BRE497	BRENNER PACKERS LTD.				
39151	CONCESSION PURCHASE	162	03-Feb-2017	03-Feb-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				250.00
39525	CONCESSION PURCHASE	232	17-Feb-2017	17-Feb-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				250.00
39639	CONCESSION PURCHASE	232	24-Feb-2017	24-Feb-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				250.00
CAN380	CANADIAN TIRE STORE #281				
FEBRUARY 20 FEB 2017 PURCHASES		232	28-Feb-2017	28-Feb-2017	
10-5-7017300-0318	JANITORIAL				114.62
10-5-7017300-0318	JANITORIAL				45.18
10-5-7017300-0317	BUILDING MAINTENANCE				12.18
10-5-7017300-0317	BUILDING MAINTENANCE				37.81
10-5-7017300-0250	HEALTH AND SAFETY				29.36
10-5-7017300-0317	BUILDING MAINTENANCE				22.31
10-5-7017300-0317	BUILDING MAINTENANCE				14.87
10-5-7017300-0725	PARKING LOT MAINTENANCE - UCCU (2011)				45.18
CIN177	CINTAS CANADA LIMITED				
847272457		162	03-Feb-2017	03-Feb-2017	
10-5-7017300-0336	CONTRACTED SERVICES				69.73
847273492		162	10-Feb-2017	10-Feb-2017	
10-5-7017300-0336	CONTRACTED SERVICES				69.73
847274491	MATS	216	17-Feb-2017	17-Feb-2017	
10-5-7017300-0336	CONTRACTED SERVICES				69.73
847275517	MATS	224	24-Feb-2017	24-Feb-2017	
10-5-7017300-0336	CONTRACTED SERVICES				69.73
847276518	ARENA MATS	243	03-Mar-2017	03-Mar-2017	
10-5-7017300-0336	CONTRACTED SERVICES				69.73
847277535	ARENA MATS	243	10-Mar-2017	10-Mar-2017	
10-5-7017300-0336	CONTRACTED SERVICES				69.73
COL128	COLONIAL COFFEE CO. LTD.				
A734100	CONCESSION PURCHASE	162	02-Feb-2017	02-Feb-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				147.30
A734544	CONCESSION PURCHASE	162	09-Feb-2017	09-Feb-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				86.00
A734995	CONCESSION PURCHASE	243	02-Mar-2017	02-Mar-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				147.30
CUL391	CULLIGAN WATER				



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Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 7017300		LIBRO						
6245890		WATER COOLERS				258 28-Feb-2017	28-Feb-2017	
10-5-7017300-0336					CONTRACTED SERVICES			81.24
ELE290	ELECTROZAD SUPPLY CO LTD							
S3119376.001		LED LIGHTS				224 07-Feb-2017	07-Feb-2017	
10-5-7017300-0317					BUILDING MAINTENANCE			353.13
EMC530	EMCO CORPORATION							
37528085-00		FILTER FOR BOTTLE FILL STATION				216 02-Feb-2017	02-Feb-2017	
10-5-7017300-0317					BUILDING MAINTENANCE			191.40
37528365-00		REFRIGERATION PUMP GLYCOL				216 06-Feb-2017	06-Feb-2017	
10-5-7017300-0331					REFRIGERATION MAINTENANCE			431.66
37528807-00		PLUMBING REPAIR				224 08-Feb-2017	08-Feb-2017	
10-5-7017300-0317					BUILDING MAINTENANCE			30.63
FAL686	FALLS WHOLESALE LIMITED							
046968		CONCESSION PURCHASE				232 02-Feb-2017	02-Feb-2017	
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			321.93
046969		CONCESSION PURCHASE				232 02-Feb-2017	02-Feb-2017	
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			837.80
047534		CONCESSION PURCHASE				243 03-Mar-2017	03-Mar-2017	
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			1,024.68
047535		CONCESSION PURCHASE				243 03-Mar-2017	03-Mar-2017	
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			736.04
FCF160	FCFP							
INV093503		SPRINKLER INSPECTION				224 24-Feb-2017	24-Feb-2017	
10-5-7017300-0317					BUILDING MAINTENANCE			163.29
GOR299	GORDON FOOD SERVICE CAN. LTD. - ONTARIO DIVISION							
1512768		CONCESSION PURCHASE				162 01-Feb-2017	01-Feb-2017	
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			858.21
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			398.24
1527686		CONCESSION PURCHASE				232 08-Feb-2017	08-Feb-2017	
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			1,423.80
1557166		CONCESSION PURCHASE				232 22-Feb-2017	22-Feb-2017	
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			1,660.67
1562689		CONCESSION PURCHASE				232 24-Feb-2017	24-Feb-2017	
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			1,224.42
1572394		CONCESSION PURCHASE				243 01-Mar-2017	01-Mar-2017	
10-5-7017300-0384					CANTEEN PURCHASES Bus&Dev			617.91
JAC351	JACK SMITH FUELS LTD							
IN293213		ANTIFREEZE				162 01-Feb-2017	01-Feb-2017	
10-5-7017300-0336					CONTRACTED SERVICES			1,317.86
IN293427		ANTIFREEZE				162 06-Feb-2017	06-Feb-2017	
10-5-7017300-0336					CONTRACTED SERVICES			1,317.86
IN293982		ANTIFREEZE				224 16-Feb-2017	16-Feb-2017	
10-5-7017300-0336					CONTRACTED SERVICES			1,317.86
JAN268	JANI SAFE INC.							
170971-1		JANITORIAL SUPPLIES				162 03-Feb-2017	03-Feb-2017	
10-5-7017300-0318					JANITORIAL			324.47
171494		SQUEEGEE KIT FOR AUTO SCRUBBER				243 06-Mar-2017	06-Mar-2017	
10-5-7017300-0317					BUILDING MAINTENANCE			845.24
171783		JANITORIAL SUPPLIES				243 06-Mar-2017	06-Mar-2017	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300	LIBRO				
10-5-7017300-0318	JANITORIAL				1,496.49
LIN001 LINDSAY ALEXANDER					
LOWES	PLUMBING SUPPLIES	162	21-Jan-2017	21-Jan-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				5.65
LUC170 LUCIER GLOVE & SAFETY PRODUCTS					
20744	CLOTHING	224	28-Dec-2016	28-Dec-2016	
10-5-7017300-0161	CLOTHING				457.54
MAL256 MALDEN AUTOMOTIVE					
5294-144552	LIBRO ARENA SPRINKLER COMPRESSOR	224	24-Feb-2017	24-Feb-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				18.16
MCM948 M.C.M. SNACK FOODS					
35830	CONCESSION PURCHASE	162	02-Feb-2017	02-Feb-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				151.00
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				144.64
35854	CONCESSION PURCHASE	232	15-Feb-2017	15-Feb-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				229.36
35878	CONCESSION PURCHASE	243	02-Mar-2017	02-Mar-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				52.00
MOR26 MORNEAU SHEPELL LTD.					
FEB 2017	498084, 498085, 498086 & 498087	180	22-Feb-2017	22-Feb-2017	
10-5-7017300-0207	BENEFITS - LIFE & DISABIL				241.80
MUN621 MUNICIPAL RISK SERVICES LTD					
912961	RISK MANAGEMENT WORKSHOP	180	22-Feb-2017	22-Feb-2017	
10-5-7017300-0351	CONVENTIONS & SEMINARS				145.77
NAN202 NANTAIS SOURCE FOR SPORTS					
891081	HOCKEY HELMETS	180	13-Feb-2017	13-Feb-2017	
10-5-7017300-0250	HEALTH AND SAFETY				1,685.68
NAP110 NAPLES PIZZA					
128	BDAY PARTY EXPENSE	232	25-Feb-2017	25-Feb-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				33.00
NEL277 NELLA CUTLERY (HAMILTON) INC					
IN2337112	SHARPEN ICE SURFACING BLADES	224	09-Feb-2017	09-Feb-2017	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				56.50
NUC146 NUCCELLI'S FROZEN YOGURT					
11757	CONCESSION PURCHASE	232	16-Feb-2017	16-Feb-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				295.07
11769	CONCESSION PURCHASE	232	18-Feb-2017	18-Feb-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				258.18
PAR372 PARRLINE ELECTRICAL WHOLESALE					
65800	MAINTENANCE MATERIALS	258	03-Feb-2017	03-Feb-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				191.08
PEL001 PELLERITO MARCO					
FEB 2017	TSSA GASFITTER TECH G2	162	02-Feb-2017	02-Feb-2017	
10-5-7017300-0350	MEMBERSHIPS				100.00
RIX606 RIX CONSUMER SERVICES					
10401	MAINTENANCE DOORS SENIORS ENTRANCE	180	08-Feb-2017	08-Feb-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				220.35
SHE592 SHERWIN WILLIAMS CO.					



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300 LIBRO					
2904-6	MATERIAL TO REPAIR LINE PAINTER	216	16-Feb-2017	16-Feb-2017	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				37.28
SOB083 SOBEYS AMHERSTBURG					
FEB 2017	CONCESSION PURCHASE	232	28-Feb-2017	28-Feb-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				71.71
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				109.13
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				48.98
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				86.90
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				52.55
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				45.11
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				111.13
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				60.11
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				49.62
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				54.38
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				42.77
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				49.30
STE531 STERLING MOTOR TECHNOLOGY INC					
11927		162	02-Feb-2017	02-Feb-2017	
10-5-7017300-0336	CONTRACTED SERVICES				1,391.37
11933		162	02-Feb-2017	02-Feb-2017	
10-5-7017300-0336	CONTRACTED SERVICES				1,481.53
12327	GYCOL PUMP	243	03-Mar-2017	03-Mar-2017	
10-5-7017300-0336	CONTRACTED SERVICES				1,434.82
VOL382 VOLLMER INC.					
W15211	REGRIGERATION REPAIRS	216	14-Feb-2017	14-Feb-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				7,963.30
W15225	REFRIGERATION REPAIRS	216	14-Feb-2017	14-Feb-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				3,605.42
W15231	REFRIGERATION REPAIRS CRANKCASE HEATERS	216	14-Feb-2017	14-Feb-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				720.74
W15355	REFRIGERATION KUBE REPAIRS	224	23-Feb-2017	23-Feb-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				3,014.87
W15366	REFRIGERATION REPAIRS	224	23-Feb-2017	23-Feb-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				5,453.27
W15367	REFRIGERATION REPAIRS	224	23-Feb-2017	23-Feb-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				4,123.89
W15463	HEATING REPAIRS	258	27-Feb-2017	27-Feb-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				1,613.92
W15486	REFRIGERATION REPAIRS	258	28-Feb-2017	28-Feb-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				3,301.23
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
104136	BANNERS	162	07-Feb-2017	07-Feb-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				54.53
104251	MAINTENANCE MATERIALS	258	10-Feb-2017	10-Feb-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				13.53
WIL06 WILLIAMS FOOD EQUIPMENT					
IN00615441	COFFEE MACHINE	224	15-Feb-2017	15-Feb-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				491.55
WIN210 WINDSOR FACTORY SUPPLY LTD					
4443351	MAINTENANCE MATERIALS	162	02-Feb-2017	02-Feb-2017	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300 LIBRO					
10-5-7017300-0317	BUILDING MAINTENANCE				169.50
4443901 SAFETY GRIPS		162	02-Feb-2017	02-Feb-2017	
10-5-7017300-0250	HEALTH AND SAFETY				149.74
4444713 TOOLS MAINTENANCE		162	03-Feb-2017	03-Feb-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				39.64
4448432 MAINTENANCE MATERIALS		180	09-Feb-2017	09-Feb-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				85.76
4449384 HEALTH & SAFETY ICE GRIPS		180	10-Feb-2017	10-Feb-2017	
10-5-7017300-0250	HEALTH AND SAFETY				100.61
4462313 MAINTENANCE MATERIALS		243	01-Mar-2017	01-Mar-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				75.11
4467883 MAINTENANCE MATERIALS		243	08-Mar-2017	08-Mar-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				89.82
4467884 RODS TO REPAIR CHAIRS		243	08-Mar-2017	08-Mar-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				85.94
4468013 MAINTENANCE MATERIALS		243	08-Mar-2017	08-Mar-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				11.33
4468650 TIES FOR SOCCER NETS		243	09-Mar-2017	09-Mar-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				20.22
4468836 MAINTENANCE MATERIALS		243	09-Mar-2017	09-Mar-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				102.26
4468837 MAINTENANCE MATERIALS		243	09-Mar-2017	09-Mar-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				6.59
WIN270 WINDSOR DISPOSAL SERVICES LTD					
810635 CARDBOARD RECYCLE NOV 2016		224	01-Nov-2016	01-Nov-2016	
10-5-7017300-0336	CONTRACTED SERVICES				57.66
823877 TOWN OF AMHERSTBURG		162	01-Feb-2017	01-Feb-2017	
10-5-7017300-0336	CONTRACTED SERVICES				58.52
828050 CARDBOARD RECYCLE		243	01-Mar-2017	01-Mar-2017	
10-5-7017300-0336	CONTRACTED SERVICES				59.50
WOR415 WORK AUTHORITY					
368409 SAFETY BOOTS		180	12-Feb-2017	12-Feb-2017	
10-5-7017300-0161	CLOTHING				134.46
Department Totals :					62,342.81
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DEPARTMENT 7017313 LIBRO CAPITAL					
JOE055 JOE MELOCHE FORD SALES LTD					
17184 CARGO VAN		216	23-Feb-2017	23-Feb-2017	
40-7-7017313-0006	UTILITY CARGO VAN - FACILITIES				35,464.81
17185 CARGO VAN		216	23-Feb-2017	23-Feb-2017	
40-7-7017313-0006	UTILITY CARGO VAN - FACILITIES				35,464.81
Department Totals :					70,929.62
<hr/>					
DEPARTMENT 7017730 99 THOMAS ROAD					
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
104421 SUPPLIES		216	16-Feb-2017	16-Feb-2017	
10-5-7017730-0317	99 THOMAS RD - BUILDING				82.94
WIN210 WINDSOR FACTORY SUPPLY LTD					

TOWN OF AMHERSTBURG
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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017730	99 THOMAS ROAD				
4468032	MAINTENANCE MATERIALS	243	08-Mar-2017	08-Mar-2017	
10-5-7017730-0317	99 THOMAS RD - BUILDING MAIN				55.53
Department Totals :					138.47

DEPARTMENT 7027510	AMHERSTBURG LIBRARY				
BET358	BETTER LOCKSMITHS INC				
14623A	LOCK BY ELEVATOR	224	21-Feb-2017	21-Feb-2017	
10-5-7027510-0317	CARNEGIE LIBRARY - BUILDING MAIN				79.10
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE				
104420	KEY CUT	216	16-Feb-2017	16-Feb-2017	
10-5-7027510-0317	CARNEGIE LIBRARY - BUILDING MAIN				10.14
Department Totals :					89.24

DEPARTMENT 7037620	GORDON HOUSE				
LIN001	LINDSAY ALEXANDER				
FEB 2017	BOXES PURCHASED FOR GORDON HOUSE	162	02-Feb-2017	02-Feb-2017	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				34.37
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE				
104223		162	10-Feb-2017	10-Feb-2017	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				44.79
104687	GORDON HOUSE WINDOW REPAIR	224	27-Feb-2017	27-Feb-2017	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				34.85
Department Totals :					114.01

DEPARTMENT 8010000	PLANNING				
BAI027	BAIRD AE				
17-030-01	DRAINAGE ENGINEER	180	06-Feb-2017	06-Feb-2017	
10-5-8010000-0327	PROFESSIONAL FEES				565.00
17-032-01	DRAINAGE ENGINEER	180	06-Feb-2017	06-Feb-2017	
10-5-8010000-0327	PROFESSIONAL FEES				565.00
CAC190	CANADIAN ASSOCIATION OF CERTIFIED PLANNING				
06151242-2017	2017 ANNUAL DUES	162	02-Feb-2017	02-Feb-2017	
10-5-8010000-0350	MEMBERSHIPS				205.00
MOR26	MORNEAU SHEPELL LTD.				
FEB 2017	498084, 498085, 498086 & 498087	180	22-Feb-2017	22-Feb-2017	
10-5-8010000-0207	BENEFITS - LIFE & DISABIL				16.12
MOU251	MOUSSEAU DELUCA				
54548	LEGAL FEES	216	31-Jan-2017	31-Jan-2017	
10-5-8010000-0325	LEGAL FEES				203.40
Department Totals :					1,554.52

DEPARTMENT 8020000	TOURISM VISITOR INFORMATION CENTRE				
FES459	FESTIVAL TENT & PARTY RENTALS INC.				
91527	CANADA DAY	216	22-Feb-2017	22-Feb-2017	
10-5-8020000-0340	COMMUNITY EVENTS				271.20
MAG018	MAGIC LIGHT				
110640	CANADA DAY ITEMS	258	28-Feb-2017	28-Feb-2017	

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 8020000	TOURISM VISITOR INFORMATION CENTRE				
10-5-8020000-0355	PRINTED MATERIAL\PROMOTIONAL PRODUCTS				276.45
MOR26 MORNEAU SHEPELL LTD.					
FEB 2017 498084, 498085, 498086 & 498087		180	22-Feb-2017	22-Feb-2017	
10-5-8020000-0207	BENEFITS - LIFE & DISABILITY				16.12
RED127 REDLINE INFLATABLES					
3480 CANADA DAY		216	22-Feb-2017	22-Feb-2017	
10-5-8020000-0340	COMMUNITY EVENTS				434.35
REN703 RENAUD VALERIE					
FEBRUARY 23 CANUCK IT UP DESIGN		243	06-Mar-2017	06-Mar-2017	
10-5-8020000-0307	ADVERTISING				200.00
RTT067 RIVER TOWN TIMES					
91492 PHONE BOOK MAP		243	02-Mar-2017	02-Mar-2017	
10-5-8020000-0307	ADVERTISING				1,130.00
TOU333 TOURISM WINDSOR ESSEX PELEE ISLAND					
2893 TWEPI ABURG AD		258	09-Feb-2017	09-Feb-2017	
10-5-8020000-0307	ADVERTISING				1,864.50
Department Totals :					4,192.62

DEPARTMENT 8020100	SPECIAL EVENTS & FESTIVALS				
RTT067 RIVER TOWN TIMES					
90972 ADVERTISING		162	01-Feb-2017	01-Feb-2017	
10-4-8020100-1306	EVENT REVENUE				83.90
Department Totals :					83.90

Computer Paid Total : 1,080,168.29

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Vendor Code Invoice No.	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	GENERAL				
AMH19 AMHERSTBURG PAYROLL-TOWN OF					
PP08-2017 PP08-2017 PAYROLL TRANSFER		189	23-Feb-2017	23-Feb-2017	
10-1-0000000-0202	PAYROLL A/C 9103910				130,995.47
PP09-2017 PP09-2017 PAYROLL TRANSFER		217	02-Mar-2017	02-Mar-2017	
10-1-0000000-0202	PAYROLL A/C 9103910				125,894.94
PP10-2017 PP10-2017 PAYROLL TRANSFER		245	09-Mar-2017	09-Mar-2017	
10-1-0000000-0202	PAYROLL A/C 9103910				123,508.79
DIR03 DIRECTOR OF FAMILY RESPONSIBILTY					
FEB 2017 FEB 2017 FAMILY SUPPORT		241	28-Feb-2017	07-Mar-2017	
10-2-0000000-1155	A/P - PAYROLL DED. - FAM.				3,150.00
REC04 RECEIVER GENERAL					



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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 0000000				GENERAL				
PP07-2017 FUL	PP07-2017 PAYROLL TAXES FULL TIME				179	16-Feb-2017	24-Feb-2017	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP							17,282.86
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.							6,451.31
10-2-0000000-1141	A/P - PAYROLL DED. - INC.							35,931.74
PP07-2017 PAR	PP07-2017 PAYROLL TAXES PART TIME				179	16-Feb-2017	24-Feb-2017	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP							1,822.02
10-2-0000000-1141	A/P - PAYROLL DED. - INC.							4,693.69
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.							973.47
PP08-2017 FUL	PP08-2017 PAYROLL TAXES FULL TIME				190	23-Feb-2017	03-Mar-2017	
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.							5,921.49
10-2-0000000-1141	A/P - PAYROLL DED. - INC.							33,006.49
10-2-0000000-1142	A/P - PAYROLL DED. - CPP							15,818.02
PP08-2017 PAR	PP08-2017 PAYROLL TAXES PART TIME				190	23-Feb-2017	03-Mar-2017	
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.							1,036.02
10-2-0000000-1142	A/P - PAYROLL DED. - CPP							2,342.38
10-2-0000000-1141	A/P - PAYROLL DED. - INC.							5,912.28
PP09-2017 FUL	PP09-2017 PAYROLL TAXES FULL TIME				218	02-Mar-2017	10-Mar-2017	
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.							6,039.81
10-2-0000000-1141	A/P - PAYROLL DED. - INC.							34,854.81
10-2-0000000-1142	A/P - PAYROLL DED. - CPP							16,146.42
PP09-2017 PAR	PP09-2017 PAYROLL TAXES PART TIME				218	02-Mar-2017	10-Mar-2017	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP							2,013.34
10-2-0000000-1141	A/P - PAYROLL DED. - INC.							4,411.69
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.							1,007.15
PP10-2017 FUL	PP10-2017 PAYROLL TAXES FULL TIME				242	09-Mar-2017	09-Mar-2017	
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.							5,952.94
10-2-0000000-1141	A/P - PAYROLL DED. - INC.							33,732.69
10-2-0000000-1142	A/P - PAYROLL DED. - CPP							15,857.22
PP10-2017 PAR	PP10-2017 PAYROLL TAXES PART TIME				242	09-Mar-2017	09-Mar-2017	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP							1,880.08
10-2-0000000-1141	A/P - PAYROLL DED. - INC.							4,095.27
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.							933.50
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
FEB 2017	FEB 2017 BENEFITS				202	01-Feb-2017	01-Feb-2017	
80-5-0000000-0207	BENEFITS - LIFE & DISABILITY							2,281.63
MAR 2017	MAR 2017 BENEFITS				203	01-Mar-2017	01-Mar-2017	
80-5-0000000-0207	BENEFITS - LIFE & DISABILITY							2,281.03
Department Totals :								646,228.55

DEPARTMENT 1001021				TREASURY				
BRI459 BRINKS CANADA								
2955500229	SERVICE FOR FEBRUARY 2017 - LIBRO				231	01-Feb-2017	01-Feb-2017	
10-5-1001021-0336	CONTRACTED SERVICES - BRINKS							2,435.88
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
FEB 2017	FEB 2017 BENEFITS				202	01-Feb-2017	01-Feb-2017	
10-5-1001021-0207	BENEFITS - LIFE & DISABILITY							3,225.75
MAR 2017	MAR 2017 BENEFITS				203	01-Mar-2017	01-Mar-2017	
10-5-1001021-0207	BENEFITS - LIFE & DISABILITY							3,222.29
Department Totals :								8,883.92



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Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT	1001022	CLERKS				
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
FEB 2017	FEB 2017 BENEFITS		202	01-Feb-2017	01-Feb-2017	
10-5-1001022-0207		BENEFITS - LIFE & DISABIL - CLERKS				874.46
MAR 2017	MAR 2017 BENEFITS		203	01-Mar-2017	01-Mar-2017	
10-5-1001022-0207		BENEFITS - LIFE & DISABIL - CLERKS				857.93
Department Totals :						1,732.39

DEPARTMENT	1001023	C.A.O.				
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
FEB 2017	FEB 2017 BENEFITS		202	01-Feb-2017	01-Feb-2017	
10-5-1001023-0207		BENEFITS - LIFE & DISABIL - C.A.O.				858.76
MAR 2017	MAR 2017 BENEFITS		203	01-Mar-2017	01-Mar-2017	
10-5-1001023-0207		BENEFITS - LIFE & DISABIL - C.A.O.				844.60
Department Totals :						1,703.36

DEPARTMENT	1001024	HUMAN RESOURCES				
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
FEB 2017	FEB 2017 BENEFITS		202	01-Feb-2017	01-Feb-2017	
10-5-1001024-0207		BENEFITS - LIFE & DISABIL - HUMAN RESOUR				742.39
MAR 2017	MAR 2017 BENEFITS		203	01-Mar-2017	01-Mar-2017	
10-5-1001024-0207		BENEFITS - LIFE & DISABIL - HUMAN RESOUR				721.22
Department Totals :						1,463.61

DEPARTMENT	1001025	INFORMATION TECHNOLOGY				
BEL03	BELL MOBILITY INC.					
FEB 2017	FEB 2017 USAGE		182	06-Feb-2017	06-Feb-2017	
10-5-1001025-0315		TELEPHONE				17.23
10-5-1001025-0332		INTERNET ACCESS				286.18
10-5-1001025-0345		CELL PHONE				1,947.68
BEL12	BELL CANADA					
FEB 2017	FEB 2017 SERVICES		139	01-Feb-2017	01-Feb-2017	
10-5-1001025-0315		TELEPHONE				109.61
10-5-1001025-0315		TELEPHONE				158.20
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
FEB 2017	FEB 2017 BENEFITS		202	01-Feb-2017	01-Feb-2017	
10-5-1001025-0207		BENEFITS - LIFE & DISABILITY				1,066.29
MAR 2017	MAR 2017 BENEFITS		203	01-Mar-2017	01-Mar-2017	
10-5-1001025-0207		BENEFITS - LIFE & DISABILITY				1,332.19
TEL02	TELUS					
JAN 2017	JAN - FEB 2017 MONTHLY CHARGES		111	25-Jan-2017	25-Jan-2017	
10-5-1001025-0332		INTERNET ACCESS				276.99
10-5-1001025-0345		CELL PHONE				22.60
Department Totals :						5,216.97

DEPARTMENT	2010000	FIRE DEPARTMENT				
HYD02	HYDRO ONE NETWORKS					
FEB 201	EMER 2N CONC LOT 10, SIRENS		193	10-Feb-2017	10-Feb-2017	
10-5-2010000-0800		EMERGENCY OPERATIONS CENTRE EXPENSES				41.20
FEB 2017	EMER 2S CONC LOT 20, SIRENS		177	10-Feb-2017	01-Mar-2017	



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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount	
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 2010000		FIRE DEPARTMENT							
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				41.20	
SHA253	SHAW DIRECT								
MAR 2017	MAR 4 - APR 2, 2017 SATELLITE				251	04-Mar-2017	04-Mar-2017		
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				75.71	
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
FEB 2017	FEB 2017 BENEFITS				202	01-Feb-2017	01-Feb-2017		
10-5-2010000-0207				BENEFITS - LIFE & DISABIL				1,656.06	
MAR 2017	MAR 2017 BENEFITS				203	01-Mar-2017	01-Mar-2017		
10-5-2010000-0207				BENEFITS - LIFE & DISABIL				1,595.81	
Department Totals :								3,409.98	

DEPARTMENT 2020000		POLICE DEPARTMENT							
BEL03	BELL MOBILITY INC.								
FEB 2017	FEB 2017 USAGE				182	06-Feb-2017	06-Feb-2017		
10-5-2020000-0406				GPS COMMUNICATION				104.07	
10-5-2020000-0332				INTERNET ACCESS				51.08	
10-5-2020000-0315				TELEPHONE				515.99	
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
FEB 2017	FEB 2017 BENEFITS				202	01-Feb-2017	01-Feb-2017		
10-5-2020000-0207				BENEFITS - LIFE & DISABIL				14,108.99	
MAR 2017	MAR 2017 BENEFITS				203	01-Mar-2017	01-Mar-2017		
10-5-2020000-0207				BENEFITS - LIFE & DISABIL				14,045.78	
TEL02	TELUS								
JAN 2017	JAN - FEB 2017 MONTHLY CHARGES				111	25-Jan-2017	25-Jan-2017		
10-5-2020000-0315				TELEPHONE				542.74	
Department Totals :								29,368.65	

DEPARTMENT 2043010		BUILDING DEPARTMENT							
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
FEB 2017	FEB 2017 BENEFITS				202	01-Feb-2017	01-Feb-2017		
10-5-2043010-0207				BENEFITS - LIFE & DISABIL				620.81	
MAR 2017	MAR 2017 BENEFITS				203	01-Mar-2017	01-Mar-2017		
10-5-2043010-0207				BENEFITS - LIFE & DISABIL				389.45	
Department Totals :								1,010.26	

DEPARTMENT 2043015		LICENSING AND ENFORCEMENT							
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
FEB 2017	FEB 2017 BENEFITS				202	01-Feb-2017	01-Feb-2017		
10-5-2043015-0207				BENEFITS - LIFE & DISABILITY				822.84	
MAR 2017	MAR 2017 BENEFITS				203	01-Mar-2017	01-Mar-2017		
10-5-2043015-0207				BENEFITS - LIFE & DISABILITY				822.75	
Department Totals :								1,645.59	

DEPARTMENT 3010000		PUBLIC WORKS							
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
FEB 2017	FEB 2017 BENEFITS				202	01-Feb-2017	01-Feb-2017		
10-5-3010000-0207				BENEFITS - LIFE & DISABIL				3,571.81	
MAR 2017	MAR 2017 BENEFITS				203	01-Mar-2017	01-Mar-2017		
10-5-3010000-0207				BENEFITS - LIFE & DISABIL				3,567.76	



Vendor : A1C740 To ZUL180

Batch : All

Department : All

EFT Paid Date : 22-Feb-2017 To 14-Mar-2017

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name											
Invoice No.	Description											
G.L. Account	CC1	CC2	CC3	GL Account Name		Batch	Inv Date	Inv Due Date				Amount
DEPARTMENT 3010000				PUBLIC WORKS								
Department Totals :											7,139.57	
DEPARTMENT 7010000				PARKS AND RECREATION PROGRAMMING								
BEL34	BELL											
FEB 2017	FEB SATELLITE SERVICES					236	10-Feb-2017	10-Feb-2017				
10-5-7010000-0349				MARKETING								70.00
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING											
FEB 2017	FEB 2017 BENEFITS					202	01-Feb-2017	01-Feb-2017				
10-5-7010000-0207				BENEFITS - LIFE & DISABILITY								349.60
MAR 2017	MAR 2017 BENEFITS					203	01-Mar-2017	01-Mar-2017				
10-5-7010000-0207				BENEFITS - LIFE & DISABILITY								349.60
Department Totals :											769.20	
DEPARTMENT 7017000				PARKS MAINTENANCE								
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING											
FEB 2017	FEB 2017 BENEFITS					202	01-Feb-2017	01-Feb-2017				
10-5-7017000-0207				BENEFITS - LIFE & DISABIL - PARKS & GRDS								1,768.82
MAR 2017	MAR 2017 BENEFITS					203	01-Mar-2017	01-Mar-2017				
10-5-7017000-0207				BENEFITS - LIFE & DISABIL - PARKS & GRDS								1,765.18
Department Totals :											3,534.00	
DEPARTMENT 7017300				LIBRO								
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING											
FEB 2017	FEB 2017 BENEFITS					202	01-Feb-2017	01-Feb-2017				
10-5-7017300-0207				BENEFITS - LIFE & DISABIL								3,937.80
MAR 2017	MAR 2017 BENEFITS					203	01-Mar-2017	01-Mar-2017				
10-5-7017300-0207				BENEFITS - LIFE & DISABIL								1,182.20
Department Totals :											5,120.00	
DEPARTMENT 8010000				PLANNING								
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING											
FEB 2017	FEB 2017 BENEFITS					202	01-Feb-2017	01-Feb-2017				
10-5-8010000-0207				BENEFITS - LIFE & DISABIL								1,194.24
MAR 2017	MAR 2017 BENEFITS					203	01-Mar-2017	01-Mar-2017				
10-5-8010000-0207				BENEFITS - LIFE & DISABIL								1,194.24
Department Totals :											2,388.48	
DEPARTMENT 8020000				TOURISM VISITOR INFORMATION CENTRE								
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING											
FEB 2017	FEB 2017 BENEFITS					202	01-Feb-2017	01-Feb-2017				
10-5-8020000-0207				BENEFITS - LIFE & DISABILITY								587.04
MAR 2017	MAR 2017 BENEFITS					203	01-Mar-2017	01-Mar-2017				
10-5-8020000-0207				BENEFITS - LIFE & DISABILITY								587.04
Department Totals :											1,174.08	

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	1,080,168.29
Total EFT Paid for Approval :	720,788.61
Grand Total ITEMS for Approval :	<u>1,800,956.90</u>

March 2, 2017

Town of Amherstburg
271 Sandwich Street South
Amherstburg, Ontario
N9V 2A5

Dear Mayor, Ms. Belanger, and Council:

Re: Ure's Miniature Golf - File #ZBA/2/17

This is in response to the proposed miniature golf course on the Ure's property at 6000 County Road 20. We have the following concerns:

1. **Parking.** The proposal provides for parking along both County Road 50 and County Road 20. According to Ms. Belanger, these slots are to be 9 x 18'. Note that the average length of a full size car, SUV, or minivan is 17 feet.

On the plans, at best, there appear to be barely 20 feet between the proposed nose-end of the parking slots and the highway at the east edge of the property (at Homme's property line) with more than 10 feet being off Ure property. At worst are the slots along the store at County Road 20 where there appear to be about 15 feet between the store wall and the road according to the plans.

As stated by Randy in the town hall meeting, the pumps are too close to the road due to the road being moved many years ago. We currently live with the fact that the current layout of parking already causes obstruction as, when there are cars parked along the store on County Road 20, one must creep out into the intersection to check for oncoming traffic. There currently is no shoulder room for these parked cars to back out onto before entering the highway. Cars are forced to back out directly onto the highway. This is already a dangerous situation. Adding even more parking along County Road 20 following the current layout will only compound this problem further.

2. **Drainage.** In 2012, neighbours along County Road 50 and County Road 20 were charged to upgrade the drain. Will irrigation of the golf course put more strain on this relatively new drain? As it stands, our sump pumps run every time it rains.

3. Lighting. There are five proposed lamp posts emitting 29540 lumens of light each. How will this illuminate the area, especially beyond Ure's property? This is a quiet, rural area. We moved to this area for that reason and to be away from the bright lights of a city.

We hope that these questions can be answered and issues resolved before moving ahead.

Sincerely,

Lisa McBride LISA McBRIDE

Jeff McBride Jeff McBride

Steve Snoes Steve Snoes

Sarah McAllen Sarah McAllen

Mary Anne Beeson Mary Anne Beeson

Dan Beeson Dan Beeson

Jennifer Bryans Jennifer Bryans

Brian Heise Brian Heise



March 9, 2017

Dear Mayor and Council,

I am writing to you as a member of the Belle Vue Conservancy to extend an invitation to attend the upcoming *Birdies and Bogies for Belle Vue* golf tournament. The tournament and dinner reception will be held at Sutton Creek Golf Course on Saturday, May 13th.

This event has the potential to become an annual fundraiser that brings together the Amherstburg community to work toward the preservation of this important piece of our history. Your attendance is sure to help convey the significance of this initiative to our Town.

I invite you to attend this event to show your support and enjoy a round of golf in good company.

Please find attached a bit of information about the tournament.

Thank you for your consideration. Sincerely,

A handwritten signature in cursive script that reads "Meg Reiner".

Meg Reiner

HERITAGE SITE RESTORATION FUNDRAISER

BIRDIES AND BOGIES

FOR

Belle Vue

GOLF TOURNAMENT

Swinging back TO THE 1920'S



**SATURDAY
MAY 13TH 2017**

1PM SCRAMBLE

\$150

PER PERSON

INCLUDES:

Golf cart, lunch during golf,
dinner and registration gift

REGISTER TODAY

Download a registration form at:
www.bellevueconservancy.com

FOR MORE INFORMATION:

MEG REINER

519-890-4425

Megreiner9@gmail.com

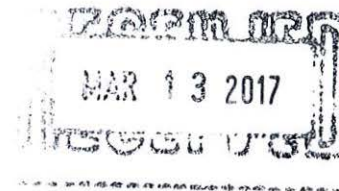


TITLE
SPONSOR



March 3, 2017

Mayor & Council
Town of Amherstburg
271 Sandwich Street South
Amherstburg, Ontario N9V 2A5



Dear Mayor and Council:

RE: Delegation Presentation February 13, 2017

Thank you for the opportunity to address you and your Council on the evening of Monday, February 13, 2017. We appreciate the time and consideration given to the presentation of the ERCA 2016 Annual Report, 2017 ERCA Budget and projects proposed in your municipality in 2017.

We look forward to continued collaboration on the projects and initiatives that we currently share with the Town of Amherstburg and look forward to shared opportunities that may come in the coming year.

Should you have questions or comments, please contact me directly via phone, 519-776-5209, extension 353; or email, rwyma@erca.org

Sincerely,

Richard J.H. Wyma
General Manager/Secretary-Treasurer

/ck

**Minister of
Seniors Affairs**

6th Floor
400 University Avenue
Toronto ON M7A 2R9
Tel.: (416) 314-9710
Fax: (416) 325-4787

**Ministre des Affaires
des personnes âgées**

6^e étage
400, avenue University
Toronto ON M7A 2R9
Tél.: (416) 314-9710
Télééc.: (416) 325-4787



March 2017

Dear Mayor, Reeve and Members of Council:

I am pleased to invite you to participate in the [2017 Senior of the Year Award](#). This annual award was established in 1994 to give each municipality in Ontario the opportunity to **honour one outstanding local senior**, who after the age of 65 has enriched the social, cultural or civic life of his or her community.

Pay tribute to a Senior of the Year award recipient and show how seniors are making a difference in your community!

Make a nomination for [Senior of the Year!](#)

Deadline is April 30, 2017.

A certificate, provided by the Ontario government, is signed by Her Honour the Honourable Elizabeth Dowdeswell, Lieutenant Governor, myself as Minister of Seniors Affairs, and the local Head of Council.

The Government of Ontario is proud to offer this partnership with the municipalities. Seniors have generously offered their time, knowledge, expertise and more to make this province a great place to live. It is important to recognize their valuable contributions.

If you have questions, please contact the Ontario Honours and Awards Secretariat:

Email: ontariohonoursandawards@ontario.ca
Phone: 416 314-7526
Toll-free: 1 877-832-8622
TTY: 416 327-2391

Thank you in advance for taking the time to consider putting forward the name of a special senior in your community.

Sincerely,

A handwritten signature in black ink, appearing to read "Dipika".

The Honourable Dipika Damerla
Minister



Office of the Chair

February 22, 2017

Resolution Number 2017-68

The Honourable Kathleen Wynne
Premier of Ontario
Queen's Park
Toronto, ON M7A 1A1

Dear Premier:

Subject: **Motion of the Community Water Fluoridation Committee (CWFC-1/2017)
Regarding Regional Fluoridation**

I am writing to advise that Regional Council approved the following resolution at its meeting held on Thursday, February 9, 2017:

Resolution 2017-68:

Whereas the Minister of Health and Long Term Care is working to establish a health system in Ontario that is based on helping people stay healthy, delivering good care when people need it, and protecting the health system for future generations;

And whereas, the Ministry of Health and Long Term Care has changed its focus to work towards better health care for Ontarians, and stewardship has become its mission and mandate;

And whereas, this new stewardship role will mean that the Ministry will provide overall direction and leadership for the system, developing legislation, regulations, standards, policies and directives to support the health of Ontarians;

And whereas, on January 7, 2016 the Region of Peel received a letter from the Minister of Health and Long Term Care, Dr. Eric Hoskins, supporting the benefits of water fluoridation as an important measure to protect the health of Ontarians;

And whereas, the Province of Ontario is responsible for *The Safe Drinking Water Act*, the purposes of which include (i) recognizing that the people of Ontario are entitled to expect their drinking water be safe and (ii) providing for the protection of human health and the prevention of drinking water health hazards through the control and regulation of drinking water systems and drinking water testing;

And whereas, Municipal Councillors do not have the detailed familiarity to interpret data regarding the efficacy of Hydrofluorosilicic Acid [HFSA] in water

fluoridation treatments and are struggling with a range of conflicting reports and public concern on the matter of fluoridation;

Therefore be it resolved, that Regional of Peel Council request the Premier of Ontario, and the Minister of Health and Long Term Care, whose mandate it is to protect the health of Ontarians, (i) to undertake appropriate and comprehensive toxicity testing necessary to reassure the public that the use of HFSA in water fluoridation treatments is safe; and (ii) take legislative responsibility for the regulation and administration of HFSA in water fluoridation treatments across the province relieving local governments from what is a provincial responsibility;

And further, that copies of this resolution be circulated to MPPs, the Association of Municipalities of Ontario and municipalities across Ontario.

On behalf of Regional Council, I request that you give consideration to the above resolution.



Frank Dale
Regional Chair and Chief Executive Officer

FD:sm

c: Ontario MPP's
Pat Vanini, Executive Director, Association of Municipalities of Ontario
Ontario Municipalities
Nancy Polsinelli, Commissioner, Health Services, Region of Peel
Dr. Eileen de Villa, Medical Officer of Health, Region of Peel



TOWNSHIP OF ZORRA

274620 27th Line, PO Box 306, Ingersoll, ON, N5C 3K5
Ph. (519) 485-2490 · 1-888-699-3868 · Fax: (519) 485-2520

March 1, 2017

Honourable Kathleen Wynne, Premier of Ontario
Legislative Building - Room 281
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Wynne:

Please be advised the Council of the Township of Zorra passed the following resolution at its February 14, 2017 regular meeting:

“WHEREAS, Automated External Defibrillators are used to treat sudden cardiac arrest and have been proven to be life-saving during the waiting time period for emergency services;

AND WHEREAS, for every minute a person in cardiac arrest goes without being successfully treated by defibrillation, the chance of survival decreases by 7 percent in the first, and decreases by 10 percent per minute as time advances past 3 minutes;

AND WHEREAS, Andrew Stoddart, a 15 year old boy, passed away while playing soccer in Kintore, Ontario, an AED on site may have increased his odds of survival. Andrew's Legacy foundation has currently purchased 22 AEDs for across Oxford County, including all three elementary schools in Zorra Township;

AND WHEREAS, Thames Valley District School Board has yet to put together a policy for having AED's in place in all, or any, of their public elementary and secondary schools;

THEREFORE BE IT RESOLVED THAT the Township of Zorra requests that the Premier, and Minister of Education, develop a policy that enables all schools and school boards in Ontario, including the Thames Valley District School Board, that allows individual elementary and secondary schools to have an AED installed in their schools;

AND THAT the Township of Zorra request that the Thames Valley District School Board and all other schools in Ontario develop a policy to install AEDs in all schools in Ontario as soon as possible for the safety of our children.

AND THAT this resolution be sent to the Premier, Minister of Education, AMO, Thames Valley District School Board; and all Ontario Municipalities for consideration and support.”

Disposition: Carried

If you have any questions, please do not hesitate to contact me.

Yours truly,

A handwritten signature in cursive script, appearing to read "Karen Martin".

Karen Martin
Clerk

cc: Minister of Education
Association of Municipalities of Ontario (AMO)
Thames Valley District School Board
All Ontario Municipalities

17-011

Dawn Morencie

From: noreply@esolutionsgroup.ca on behalf of Paul McCann <pmccann@ch2a.ca>
Sent: March-07-17 9:25 PM
To: General Inquiry
Subject: Flypast Authorization Letter
Attachments: City of Windsor - Letter of Support088b47dd-d4bd-42fa-8e6e-002951609ae6.docx

Dear Mayor,

We will be conducting an airshow at Windsor Airport on May 27-28, featuring the Canadian Forces Snowbirds. As part of this event, we are requesting that the Snowbirds overfly the neighbouring municipalities. The date and time of this flypast would be determined once approval is obtained. To have this flypast considered by the Snowbirds, a letter is required authorizing the flypast and with the specific phrasing "as low as 500 ft". This letter does not guarantee their participation or that the flypast will be conducted as low as 500 ft. We are requesting that this authorization letter be issued by you. I have attached a sample letter for your consideration. Once an approval is granted by the Snowbirds, we will coordinate a date and time for the flypast with you. Thank you.

Origin: <https://www.amherstburg.ca/en/town-hall/Mayor-and-Council.aspx>

This email was sent to you by Paul McCann<pmccann@ch2a.ca> through <https://www.amherstburg.ca/>.

March 10, 2017

Captain Gregory Mendes
Special Events
1 Canadian Air Division Headquarters
National Defence
P.O. Box 1700 Stn. Forces
Winnipeg, Manitoba, R3J 3Y5

Re: Approval for Amherstburg flyover

Dear Captain Mendes:

The Town of Amherstburg is pleased to provide this letter of support to fly over our community as part of your air display participation in May, 2017. We trust that the over flight of our community, inclusive of May 25 to May 30, abides by all safety and government regulation. Further, it is our understanding and approval that the flight operations of the Canadian Forces Snowbirds and other Royal Canadian Air Force aircraft may at times be conducted as low as 500 hundred feet over the city and airport.

On behalf of the Town of Amherstburg, we are thrilled to welcome back the Snowbirds and Royal Canadian Air Force aircraft to our region.

Sincerely,

Mayor Aldo DiCarlo



AMHERSTBURG AUDIT AND FINANCE COMMITTEE

November 8th, 2016 Town Hall Board Room

6:00 PM

MINUTES

PRESENT: John Purdie - Chair
Todd Langlois - Vice Chair Terry
Hall
Leo Meloche, Council Liaison
Robert Auger
Justin Rousseau, Staff Liaison
Rick Fryer, Council Liaison

ABSENT:
Mike Scherer

OTHERS PRESENT: Tammy Fowkes, Town Deputy Clerk

1. Call To Order

The Chair called the meeting to order at 6:04 PM.

2. Disclosure of Pecuniary Interest & General Nature thereof

There were no disclosures of pecuniary interest noted.

1. Approval of agenda Approval of agenda

Moved by Leo Meloche
Seconded by Todd Langlois

That the agenda of this meeting be approved.

The Chair put the Motion.

Motion Carried

2.

3. Adoption of Prior Minutes – September 21, 2016

Moved by Leo Meloche

Seconded by Terry Hall

That the prior minutes of the committee meeting be approved.

The Chair put the Motion.

Motion Carried

4. Discussion of 2017 Budget

Discussion and work took place on the Committee report for the 2017 budget the following Direction was given to the staff liaison:

Direction to update comparative numbers from the prior year's report

Direction to confirm dates and time for presentation

5. Correspondence

Correspondence was received that Mike Scherer will be stepping down as the Chamber Representative

6. Unfinished business

There was discussion about completing the work on the Libro Centre

7. New business

None noted

8. Adjournment

Moved by Todd Langlois

Seconded by Terry Hall

That the committee rise and adjourn at 8:20 PM



Chair – John Purdie



Staff Liaison– Justin Rousseau



AMHERSTBURG AUDIT AND FINANCE COMMITTEE

November 22th, 2016 Town Hall Board Room

6:00 PM

MINUTES

PRESENT: John Purdie - Chair
Todd Langlois - Vice Chair Terry
Hall
Leo Meloche, Council Liaison
Robert Auger
Justin Rousseau, Staff Liaison

ABSENT:
Mike Scherer
Rick Fryer, Council Liaison

OTHERS PRESENT: Tammy Fowkes, Town Deputy Clerk

1. Call To Order

The Chair called the meeting to order at 6:15 PM.

2. Disclosure of Pecuniary Interest & General Nature thereof

There were no disclosures of pecuniary interest noted.

1. Approval of agenda Approval of agenda

Moved by Leo Meloche
Seconded by Robert Auger

That the agenda of this meeting be approved.

The Chair put the Motion.

Motion Carried

2.

3. Discussion of 2017 Budget

Discussion and work took place on the Committee report for the 2017 budget.

Moved by: Leo Meloche

Seconded by: Robert Auger

That the 2017 Budget report be approved with the changes discussed

The Chair put the Motion.

Motion Carried

4. Correspondence

None noted

5. Unfinished business

None Noted

6. New business

None noted

7. Adjournment

Moved by Leo Meloche

Seconded by Todd Langlois

That the committee rise and adjourn at 11:01 PM



Chair – John Purdie



Staff Liaison– Justin Rousseau



Amherstburg Economic Development Advisory Committee

January 24, 2017 at 5:30p.m.

Town Hall – Board Room

MINUTES

PRESENT

Bob Rozankovic
Allan Halowski
Joe Varacalli
John Miceli

John McDonald
Councillor Leo Meloche
Deputy Mayor Bart DiPasquale
Staff Liaison Nicole Rubli

ABSENT WITH NOTICE

CALL TO ORDER

The Chair called the meeting to order at **5:33 p.m.**

DISCLOSURE OF PECUNIARY INTEREST

None

ACCEPTANCE OF AGENDA

Moved by: Deputy Mayor DiPasquale

Seconded by: John McDonald

That there are no required changes and the agenda be accepted as presented.

The Chair put the Motion

Motion Carried

MINUTES OF PREVIOUS MEETING

Moved by: Joe Varacalli

Seconded by: John McDonald

That the minutes of the meeting of the AEDAC held on December 6, 2016 at 5:30p.m. be adopted as amended.

The Chair put the Motion

Motion Carried

PRESENTATIONS

1. Dan Circelli, Director of Marketing, Connecting Windsor-Essex - Who is Connecting Windsor-Essex and the SWIFT initiative.

Moved by: Joe Varacalli

Seconded by: John McDonald

That the Economic Development Advisory Committee RECEIVE the presentation.

The Chair put the Motion

Motion Carried

UNFINISHED BUSINESS

1. That the Committee explore the opportunity to host guest speakers to speak in Amherstburg to assist the Committee in developing the Town's Strategic Plan. (July 9, 2015 Meeting)

- Bob to speak to CAO Miceli about having Eddie Francis and Rakesh Naidu present at a Council meeting.
- This initiative is tabled to September 2016.
- This initiative will be tabled to 2017

2. Discussion on having an essay contest for local high school students.

- Staff liaison to contact winners and honourable mention
- The 1st place entry will be read at the Council meeting Dec. 12/16.
- Lessons learned on the contest will be discussed at the March 7th meeting.

NEW BUSINESS

1. **Special Meeting Called**

Moved by: Leo Meloche

Seconded by: John McDonald

That the Economic Development Committee SCHEDULE a Special Meeting for February 7th, 2017 at 6PM.

The Chair put the Motion

Motion Carried

2. Councillor Meloche feels the community should have a defined program for business development to attract new business and expand existing businesses. This item will be discussed at the next regular Committee meeting.
3. The Staff Liaison informed the Committee that a report will be drafted for Council regarding the Committee's 2016 accomplishments. This will be reviewed by the Committee at the Feb. 7th Special meeting.

NEXT MEETING DATE

Special Meeting - February 7, 2017 at 6:00p.m., Town Hall Board Room

ADJOURNMENT

Moved by: Joe Varacalli

Seconded By: Leo Meloche

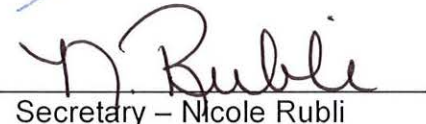
That the meeting adjourn at 7:20 p.m.

The Chair put the Motion

Motion Carried



Chair – Bob Rozankovic



Secretary – Nicole Rubli



Amherstburg Economic Development Advisory Committee

February 7, 2017 at 5:30p.m.

Town Hall – Board Room

MINUTES

PRESENT

Bob Rozankovic John McDonald
Allan Halowski Councillor Leo Meloche
Deputy Mayor Bart DiPasquale
Staff Liaison Nicole Rubli

ABSENT WITH NOTICE: Joe Varacalli

CALL TO ORDER

The Chair called the meeting to order at **6:00 p.m.**

DISCLOSURE OF PECUNIARY INTEREST

None

ORDER OF BUSINESS

1. SWIFT Initiative

Moved by: John McDonald
Seconded by: Leo Meloche

That Administration CONTACT at their earliest opportunity Connect Windsor Essex and request that they present the SWIFT Initiative to Council.

2. 2016 Committee Achievements – Report to Council

Moved by: Allan Halowski
Seconded by: John McDonald

That the 2016 Committee Achievement report BE RECEIVED.

NEW BUSINESS

1. Dr. Halowski expressed that Council should have more information on business sustainability in the Town. Discussion surrounding the Committee working with the Chamber of Commerce to host a meeting with local businesses. Further discussion with the Chamber to see if there is any interest in holding a joint meeting with Town businesses.

NEXT MEETING DATE

March 7, 2017 at 5:30p.m., Town Hall Board Room

ADJOURNMENT

Moved by: Leo Meloche

Seconded By: John McDonald

That the meeting adjourn at 6:38 p.m.

The Chair put the Motion

Motion Carried



Chair – Bob Rozankovic



Secretary – Nicole Rubli

AMHERSTBURG COMMITTEE OF ADJUSTMENT

Minutes of a meeting of the Amherstburg Committee of Adjustment held Tuesday, January 31, 2017 at 7:30 a.m. in the Council Chambers.

Present: D. Cozens, S. Ducedre, M. Prue, D. Shaw, A. Smith

Also Present: R. Belanger, Secretary/Planner

Introductions of the Committee members and administration.

DISCLOSURE OF INTEREST

There were no disclosures of interest.

ADOPTION OF MINUTES

Moved by A. Smith
Seconded by M. Prue

That the Committee move approval of the minutes as amended held December 13, 2016.

-Carried-

APPLICATIONS

(1) **A/1/17** Mariane Salim
8403 Annie Ave
3729-380-000-09006

Public in Attendance: Mr. Salim

The applicant is requesting relief from Zoning By-law 1999-52, as amended, to permit the construction of a single detached dwelling, attached garage and covered porch with a 3601 sq ft footprint. Relief is being requested from Section 6(3)(g) which permits a maximum lot coverage of 30%. The proposed new development will have a total lot coverage of 34.3%. The applicant is requesting relief of 5% to permit a total lot coverage of 35%.

The subject property is designated Low Density Residential and zoned Residential First Density Zone Type 1A (R1A) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies circulated:

- (i) Letter dated January 23, 2017 from the Essex Region Conservation Authority- The above noted lands are **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from the ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06). There are no concerns relating to stormwater management and no objections to the application with respect to natural heritage policies.
- (ii) Email dated January 19, 2017 from the Drainage Superintendent / Engineering Coordinator – No concerns from the Public Works Department
- (iii) Email dated January 20, 2017 from Deputy Chief/ Fire Prevention & Inspection

Officer – Amherstburg Fire has no objection to the application

(iv) Planning Report dated January 23, 2017 from Rebecca Belanger.

Committee Discussion:

Mr. Salim addressed the Committee. Mr. Salim stated that the relief is requested to allow for the style of home along with a covered porch. He further advised that the situation is the same as the home that they built next door and the same amount of relief. The Committee questioned to confirm that the sides of the covered porch would remain open. Mr. Salim was agreeable to maintain the sides of the covered porch open.

After a discussion the following resolution was put forth:

Moved by D. Shaw

Seconded by S. Ducedre

That Application A/1/17 be approved.

- Carried-

Reasons of Committee – The Committee having considered the evidence presented, and having heard that the sides of the covered porch will remain open, is satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is in keeping with the intent of the Official Plan and Zoning By-law. The Committee did not receive written or oral submissions pertaining to the minor variance application.

(2) A/3/17

182 Pickering Inc. c/o Architectura Inc.
182 Pickering Dr.
3729-090-000-07100/07102

Public in Attendance: Steve Newman, Mike Rutherford, Derrick Champagne

The applicant is requesting relief from Section 3(21)(g) of Zoning By-law 1999-52, as amended, which requires a setback of one metre (3.3 ft) from any side lot line for parking areas of multiple residential dwellings. The proposed parking area will not have a setback from the lot line; therefore the applicant is requesting relief of one metre (3.3 ft). The applicant is also requesting relief from Section 3(28)(a)(viii) which permits a yard encroachment of 1.5 metres (4.9 ft) for heat pumps, air conditioners, and/or air exchangers. The applicant is seeking relief of 1.9 m for the future placement of a generator for a proposed apartment building.

*Please note that the developer has also submitted an application for Site Plan Control.

The subject property is designated Low Density Residential in the Official Plan and Residential Multiple Second Density (RM2) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies circulated:

(i) Letter dated January 24, 2017 from the Essex Region Conservation Authority- The above noted lands are **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from the ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06). In regards to water resources management, the Municipality should ensure that these issues are considered by the project engineer in the site development proposal and recommend that the municipality ensure that the release rate is controlled to the capacity available in

the existing storm sewer. In addition, that stormwater quality and stormwater quantity are addressed up to and including the 1:100 year storm event and be in accordance with the guidance provided by the Stormwater Management Planning and Guidance Manual, prepared by the Ministry of the Environment (MOE, March 2003) and any other Municipal requirements (e.g., Development Standards Manual). It is further recommended that the stormwater management analysis be completed to the satisfaction of the Municipality. There are no objections to the application with respect to natural heritage policies.

- (ii) Email dated January 19, 2017 from the Drainage Superintendent / Engineering Coordinator – No concerns from the Public Works Department
- (iii) Email dated January 20, 2017 from Deputy Chief/ Fire Prevention & Inspection Officer – Amherstburg Fire has no objection to the application
- (iv) Letter dated January 25, 2017 from Derrick Champagne, 378 King Street – In the correspondence Mr. Champagne states that he is concerned about the removal of a tree located behind his property and will be attending the public hearing on January 31, 2017.
- (v) Planning Report dated January 23, 2017 from Rebecca Belanger.

Committee Discussion:

Mr. Rutherford addressed the Committee and stated that the purpose of the minor variance application is to allow for one additional parking space and an area for the cars to back up into and maneuver. Mr. Rutherford also acknowledged the purpose of the relief for a future, potential generator. Mr. Newman, owner and developer stated that the generator would only operate in the times of power failure. The Committee questioned whether the generator area would have a fence around it and the owner confirmed that it would. Mr. Champagne, a neighbour from King St. addressed the Committee and stated that he had previously submitted comments and concerns regarding the location of a tree. He had asked that the tree be considered to remain if possible. The Planner advised that the owners had commissioned a topographic survey including all existing tree locations as required. The Chairman identified that the individual tree has nothing to do with the minor variance application and suggested that the tree issue be considered as part of site plan control and that the owner and neighbour discuss the matter to determine if they could find a solution.

After a discussion the following resolution was put forth:

Moved by M. Prue
Seconded by S. Ducedre

That Application A/3/17 be approved.

- Carried-

Reasons of Committee – The Committee, having considered the evidence presented by those in attendance, and having reviewed the planning reports and correspondence on file is satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is in keeping with the intent of the Official Plan and Zoning By-law. The Committee received and considered oral submissions pertaining to the minor variance application from a neighbour.

(3) **B/1/17** Enio Parete
539 Lakeside Dr.
3729-510-000-19400

Public in Attendance: Enio Parete

The applicant is proposing to sever a parcel of land being 10 ft frontage by a depth of 155 ft with an area of 1550 sq ft for purposes of a lot addition to merge with 543 Lakeside Dr. The remaining parcel being 50 ft frontage by a depth of 155 ft with an area of 7750 sq ft (approx.) contains one single detached dwelling.

The subject property is designated Low Density Residential in the Official Plan and Residential Type 1A (R1A) Zone in By-law 1999-52, as amended

- (i) Letter dated January 24, 2017 from the Essex Region Conservation Authority- The above noted lands are subject to the Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservation Authorities Act*, (Ontario Regulation No. 158/06). The subject parcel falls within the regulated area of the following watercourses/ waterbodies: Lake Erie. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by the regulations. There are no concerns relating to stormwater management and no objections to the application with respect to natural heritage policies.
- (ii) Email dated January 19, 2017 from the Drainage Superintendent / Engineering Coordinator – No concerns from the Public Works Department
- (iii) Email dated January 20, 2017 from Deputy Chief/ Fire Prevention & Inspection Officer – Amherstburg Fire has no objection to the application
- (iv) Planning Report dated January 23, 2017 from Rebecca Belanger.

Committee Discussion:

Mr. Parete addressed the Committee with regard to the purpose of the application. The applicant stated that he and his wife would like to put an addition on their home to the east of the subject land for the lot addition. He said that they require additional space for their family. The Committee had a number of questions pertaining to conformance with the Town's Official Plan and Zoning By-law. Member Prue questioned the applicant as to whether the lot addition would create a new lot line for the existing home at 539 Lakeside Drive where the side yard would be insufficient. Mr. Parete stated that he had done measurements on site and felt confident that there would be a sufficient side yard remaining for the home at 539 Lakeside Dr. Member Prue also read out portions of the planning report, acknowledging that the lot addition would create the need for a minor variance for lot frontage and lot area at 539 Lakeside and possibly a minor variance for lot coverage at 543 Lakeside Dr. Due to the number of questions and unknowns, the Committee recommended that that applicant have a survey completed of both lots to confirm answers to all of the questions pertaining to the need for minor variances for side yard setbacks for 539 Lakeside Dr. and lot coverage at 543 Lakeside Dr..

After a discussion the following resolution was put forth:

Moved by M. Prue
Seconded by A. Smith

That Application B/1/17 be deferred.

- Carried-

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file moved to defer the application to a future meeting pending further discussion with the Town of Amherstburg Planning Department and the preparation of a survey of the subject property. The Committee did not receive written or oral submissions pertaining to the consent application.

(4) B/30/16 Ross & Lauren Drouillard
V/L Concession 8
3729-380-000-07900

Public in Attendance: Ross Drouillard, Rob Donison

The applicant is proposing to sever a parcel of land being 22 ft frontage and 270 ft depth (L-shaped) and an area of 0.55 ± acres (23,816 sq ft) for the purpose of a lot addition which will merge with 9824 Walker Rd. The remaining retained agricultural parcel has 277 ft frontage and 4435 ft irregular depth and an area of 48.01± acres.

The subject property is designated Agricultural in the Official Plan and zoned Agricultural (A) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies circulated:

- (i) Letter dated January 24, 2017 from the Essex Region Conservation Authority- The above noted lands are **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from the ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06). There are no concerns relating to stormwater management and no objections to the application with respect to natural heritage policies.
- (ii) Email dated December 2, 2016 from the Drainage Superintendent / Engineering Coordinator – A drainage apportionment is required.
- (iii) Email dated January 20, 2017 from Deputy Chief/ Fire Prevention & Inspection Officer – Amherstburg Fire has no objection to the application
- (iv) Planning Report dated January 23, 2017 from Rebecca Belanger.

Committee Discussion:

Mr. Drouillard addressed the Committee and stated that the application had been amended from the last meeting. He stated that the requested lot addition and proposed barn would not create the need for a minor variance for lot coverage. Several of the Committee members acknowledged that they had driven by Mr. Donison's house and observed cement mixers, scaffolding, commercial vehicles and trailers on the property. They again questioned Mr. Donison about his intended use of the building as he already has two large out buildings and is requesting the lot addition to build a third barn and he is not a farmer. After significant questioning by the Committee, Mr. Donison admitted to running his masonry business from the property. Chairman Cozens stated that there is a process to follow for Mr. Donison to seek compliance with the Town's Zoning By-law in order to run a rural home occupation. The Planner advised on the process which would be a Zoning By-law Amendment application. The Committee identified a concern that the business is not in conformity with the Zoning By-law and that the proposed lot addition is requested so that a third barn can be constructed on this lot which is not agricultural.

After a discussion the following resolution was put forth:

That Application B/30/16 be denied.

Moved by M. Prue
Seconded by A. Smith

-Carried-

Reasons of Committee - The Committee, having considered the evidence presented and having reviewed the plans and correspondence on file is denying the request as it is not in conformity with Amherstburg's Official Plan and is not consistent with the Provincial Policy Statement. The Committee did not receive written or oral submissions pertaining to the consent application.

(5) A/2/17 Denise Fernandes c/o Dillon Consulting
4483 Concession 4 N
3729-400-000-01700

Public in Attendance: Denise Fernandes, Luis Jahn, Melanie Muir (Dillon Consulting), Jim Renick (Jim Renick & Associates), Ernest Bezaire, Mr. Spearing (Denise Fernandes father)

The applicant is requesting relief from Zoning By-law 1999-52, as amended, to allow for a boarding kennel on the subject land. Relief is being requested from Section 26(3)(m) which requires boarding kennels to have a minimum setback of 2000 ft (609 m) from an existing dwelling on a lot other than the lot upon which the boarding kennel is proposed. The proposed boarding kennel will have a setback of 206 ft (62.73 m) from the closest existing dwelling. Therefore the amount of relief requested is 1794 ft (546.8 m).

The subject property is designated Agricultural in the Official Plan and zoned Agricultural (A) Zone in By-law 1999-52, as amended.

- (i) Letter dated January 24, 2017 from the Essex Region Conservation Authority- The above noted lands are subject to the Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservation Authorities Act*, (Ontario Regulation No. 158/06). The subject parcel falls within the regulated area of the following watercourses/ waterbodies: Long Marsh Drain. The property owner will be required to obtain a Permit and/or Clearance from the ERCA prior to any construction or site alteration or other activities affected by the regulations. There are no concerns relating to stormwater management and no objections to the application with respect to natural heritage policies.
- (ii) Email dated January 19, 2017 from the Drainage Superintendent / Engineering Coordinator – No concerns from the Public Works Department
- (iii) Email dated January 20, 2017 from Deputy Chief/ Fire Prevention & Inspection Officer – Amherstburg Fire has no objection to the application
- (iv) Email dated January 30, 2017 from Jim Renick, Jim Renick & Associates, on behalf of Ernest and Diane Bezaire of 4489 Concession 4 N, and Tom Diemer of 4490 Concession 4 N – In the correspondence Mr. Renick requests that Minor Variance application A/2/17 be refused as it fails to meet the four-part test set out in the Planning Act. The correspondence includes an email dated January 26, 2017 from Tom Storey, Principal Planner, Storey Samways Planning Ltd., further proposing that the application does not satisfy the four-part test and should be refused.
- (v) Planning Report dated January 20, 2017 from Rebecca Belanger.

Committee Discussion:

Mrs. Muir, Planner from Dillon Consulting addressed the Committee. She stated that in her professional opinion, the application has met the four part test of a minor variance. She stated that construction inside the building had already been completed and that it was sound-proofed for a dog kennel use. She also stated that although Council had

directed that the matter proceed by way of a Site Specific Zoning By-law Amendment, as there was no change in land use requested but a setback reduction, that she felt a Minor Variance application through discussion with her client was appropriate. There were comments brought forward regarding the walking of the dogs away from the building and over to the walking track. Mr. Jahn, a neighbour from 3871 Middle Sideroad, addressed the Committee. Mr. Jahn stated that there are dogs that live further away at 4388 4th Concession and that he can hear them barking when they are left outside. The Committee questioned the number of dogs that would be walked at a time and the length of time that the dogs would be outside. Mrs. Fernandes provided comments regarding the length of time that the dogs would be outside which is for the purpose of walking and doing their business. Mr. Renick addressed the Committee and stated that he represents a group of neighbours. Mr. Renick identified a concern with the fact Council directed this matter to proceed by way of a Zoning By-law Amendment and the applicant decided to proceed with a Minor Variance. He reads out and summarizes the comments from Tom Storey, Senior Planner from Storey, Samways. The Chairman expresses comments regarding the proximity of the boarding kennel and parking lot to the neighbour to the north, Mr. Bezaire. Member Prue expresses concerns regarding the process being followed and the prior direction of Council. Mrs. Fernandes was questioned by the Committee and expressed her commitment to go through the Site Plan Control process.

After a discussion the following resolution was put forth:

Moved by D. Shaw
Seconded by S. Ducedre

That Application A/2/17 be approved.

- Carried-

Reasons of Committee – The Committee, having considered the evidence presented by those in attendance, and having reviewed the planning reports and correspondence on file, is satisfied that the variance sought is minor in nature, that it is desirable for the appropriate development or use of the land, and that the general intent of the Zoning By-law and the Official Plan is maintained. The Committee received and considered written and oral submissions pertaining to the minor variance application.

NEXT MEETING

The next meeting is scheduled for Tuesday, February 28, 2017 at 7:30 a.m.

ADJOURNMENT

The meeting adjourned at 10:05 am.


Chairman- Dave Cozens


Secretary- Rebecca Belanger

CAO Office - Open Council Motions

UFB Item	Assigned to	Assigned date	Due Date	Councillors	MOTION	Dept Comments/Status
20160222-81	John Miceli	22-Feb-16		Pouget/Fryer	<p>That Council direct Administration to prepare and present a by-law to designate, under the Ontario Heritage Act, the entire remaining public municipal lands of the King's Navy Yard Park, as described in a report of the Chief Administrative presented at a Regular Council meeting on September 14, 2015, and as recommended by the Heritage Committee on September 17, 2015, and acknowledged by Council on November 23, 2015; and further,</p> <p>That the by-law include the following roll numbers:</p> <ul style="list-style-type: none"> • 372924 00000 8500 • 372924 00000 8100 • 379911 00000 1900 • 372911 00000 1500 • 372911 00000 1600 • 372911 00000 1400 • 372911 00000 1300 	Administration compiling information for report. Heritage Committee presentation scheduled for the April 10th Council meeting.

Engineering and Public Works - Open Council Motions

UFB Item	Assigned to	Assigned date	Due Date	Councillors	MOTION	Dept Comments/Status
EPW 12	Antonietta Giofu	16-Nov-15		Deputy Mayor DiPasquale/Pouget	Direct Administration to investigate a grant policy to address special benefits such as asphalt and concrete driveways retroactive to January 1, 2015	Administration compiling information for report
20160509-211	Antonietta Giofu	09-May-16		Pouget/Meloche	That Administration BE DIRECTED to bring back a report outlining the intended use of "multi-use" sidewalks and further to provide Council with clarification regarding bike regulations on sidewalks.	Administration compiling information for report

Finance Department - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
20160627-295	Justin Rousseau	27-Jun-16		Fryer/Pouget	That Administration BE DIRECTED to bring a report regarding internet speeds provided throughout the Town	Administration compiling information

Parks, Facilities, Recreation and Culture - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
20160425-156	Rick Daly & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to bring back a report outlining options regarding brick donations.	Administration compiling information for report
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibility of adding present day green spaces.	Administration compiling information for report - Awaiting completion of the Parks Master Plan
20160509-212	Anne Rota	09-May-16		Pouget/Fryer	That the Town fund and erect a plaque in the honour of the late Senator Eugene Whelan and his wife, Mrs. Elizabeth Whelan for their role in entertaining the former Soviet Ambassador Aleksander Yakovlev and Mikhail Gorbachev while visiting our historic Town, marking the location of the "Walk that Changed the World" for consideration and voting at the May 9th, 2016, Regular Council Meeting.	Administration compiling information for report - Update report went to Council September 12, 2016.

Planning, Development and Legislative Services - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
ECDEV 2	Tony DeThomasis	10-Dec-14			That Council direct Administration to bring a report on the discrepancy between Marsh Drive and Marsh Court, and the process to change the street name.	Policy under development.
20160321-127	Mark Galvin	21-Mar-16		Fryer/Lavigne	That Administration BE DIRECTED to expedite the process of bringing the Sign By-law to Council to be updated and in the interim for the present by-law to be enforced and further that Council gives the Park's Advisory Committee the opportunity to review and offer advice on this new by-law.	Report in progress.
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibly of adding present day green spaces.	In progress - Awaiting completion of the Parks Master Plan

Unfinished Business Lists - eScribe as at February 27, 2017

Meeting Type	Meeting Site	Department	Agenda Item	Assigned To	Due Date	Category	Status	Comments	Priority	Description
Regular Council Meeting	Regular Council Meeting_Sep12_2016		DELEGATIONS	Dawn Morencie, Justin Rousseau, Rick Daly		Report Back	Incomplete	Resolution # 20160912-346	High	Direct Administration to bring back a report outlining reduced rental rates for the indoor turf at the Libro Centre and how the reduced rates will effect the overall 2017 budget.
Special Council Meeting	Special Council Meeting_Sep19_2016	Planning, Development & Legislative Services	Removal of Holding Zone for 7809 Howard Ave	Rebecca Belanger, Dawn Morencie, Mark Galvin		None	Incomplete	Resolution # 20160919-372	High	Provide the Emergency Plan and ECA to the residents surrounding 7809 Howard Ave.
Regular Council Meeting	Regular Council Meeting_Oct11_2016	Final	Temperature Control in Community Room at the Libro Centre - Fern Elliott, Golden Age Club	John Miceli, Dawn Morencie		Report Back	Incomplete	Resolution # 20161011-396	High	That: 1. The delegation BE RECEIVED; 2. The Chief Administrative Officer BE DIRECTED to negotiate with the Golden Age Club to extend their lease agreement for another 5 years; 3. Administration BE DIRECTED to bring a report back to Council as to why the dressing rooms are hot and the Community Room is cold at the Libro Centre; and, 4. A heating device BE ADDED to the Community Room that is controlled by the user with an upset limit of \$25,000.
Regular Council Meeting	Regular Council Meeting_Nov14_2016	CAO	Accessibility Renovation to Municipal Buildings/Infrastructure	Dawne Bondy	11/17/2016	Report Back	Incomplete		Normal	follow up policy development as per resolution.
Special Council Meeting	Special Council Meeting_Nov29_2016	Parks, Facilities, Recreation & Culture	Libro Centre Financial Update	Dawn Morencie		None	Incomplete		Normal	Resolution # 20170109-500 That the report from the CAO, Manager of Facilities, and Manager of Recreation Services dated November 15, 2016, regarding Libro Centre Financial Update BE DEFERRED until additional details, including what is not running properly at the Libro Centre, can be brought back in a report to Council. NOTE: this meeting date says Nov. 29th because it was the original budget date but the report went forward on Jan. 9th, 2017.
Special Council Meeting	Special Council Meeting_Nov29_2016		2017 BUDGET DELIBERATIONS	Dawn Morencie		None	Incomplete		Normal	Resolution # 20170110-518 Libro Centre Budget That: 1. The report from the Chief Administrative Officer dated October 21, 2016, regarding the additional Municipal position of Director of Parks, Facilities, Recreation and Culture BE RECEIVED; and, 2. The position BE REFERRED back to the CAO for restructuring of the department and a report brought back to Council. Note: this meeting date says Nov. 29th which was the original budget date but this budget discussion actually took place on Jan. 10, 2017.
Regular Council Meeting	Regular Council Meeting_Jan23_2017	Final	Support Postal Banking - Richmond Hill Resolution	Tammy Fowkes, Dawn Morencie		Correspondence	Incomplete		Normal	Resolution # 20170123-554 Item 12.3 - That Administration BE DIRECTED to send a letter in support of Richmond Hill's resolution regarding postal banking.

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2017 - 21

**By-law to Confirm the Proceedings of the Council
of the Corporation of the Town of Amherstburg**

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council;

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

WHEREAS it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the Proceedings of the Council of the Corporation of the Town of Amherstburg at its meeting be confirmed and adopted by By-law; and,

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. THAT the action(s) of the Council of the Corporation of the Town of Amherstburg in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Town of Amherstburg, documents and transactions entered into during the March 20th, 2017, meeting of Council, are hereby adopted and confirmed, as if the same were expressly contained in this By-law;
2. THAT the Mayor and proper officials of the Corporation of the Town of Amherstburg are hereby authorized and directed to do all things necessary to give effect to the action(s) of the Council of the Corporation of the Town of Amherstburg during the said meetings referred to in paragraph 1 of this By-law;
3. THAT the Mayor and Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Town of Amherstburg to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 20th day of March, 2017.

MAYOR – Aldo DiCarlo

CLERK – Paula Parker