



**TOWN OF AMHERSTBURG
COUNCIL MEETING
AGENDA**

Monday, January 13, 2020

6:00 PM

Council Chambers

271 Sandwich Street South, Amherstburg, ON, N9V 2A5

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Pages

- 1. CALL TO ORDER**
- 2. NATIONAL ANTHEM**
- 3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**
(Public Council Meeting Agenda Items)
- 4. REPORT OUT FROM IN-CAMERA SESSION - January 6, 2020**

5. MINUTES OF PREVIOUS MEETING

That the minutes **BE ADOPTED** and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

5.1	Special In-Camera Meeting Minutes - September 18, 2019	
5.2	Special In-Camera Council Meeting Minutes - September 23, 2019	
5.3	Special Council Meeting Minutes - Planning - September 23, 2019	7
5.4	Regular Council Meeting Minutes - September 23, 2019	10
5.5	Special Council Meeting Minutes - September 30, 2019	26

6. DELEGATIONS

6.1	Sunparlor R/C Flyers Inc. - Exemption to and Review of Noise By-law - Paul Sousa	28
	That the delegation BE RECEIVED .	
6.2	Opposing SunParlour R/C Flyers Noise Exemption Request - Tom and Mary Bateman	46
	That the delegation BE RECEIVED .	
6.3	Construction of New Fieldhouse and Entrance Way to Miracle League - Chuck Bondy and Brian McGee, Miracle League of Amherstburg	54
	That the delegation BE RECEIVED .	

7. PRESENTATIONS

7.1	Legion Noise Study Findings - Colin Novak, Akoustik Engineering Ltd.	62
	That the presentation BE RECEIVED .	

8. REPORTS – CORPORATE SERVICES

No reports at this time.

9. REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

9.1 TRUE Festival

70

It is recommended that:

1. The proposed TRUE Festival Program **BE APPROVED**;
2. The TRUE Festival **BE EXEMPT AND PERMITTED** for road closures to begin prior to 5pm;
3. An exemption **BE GRANTED** to Section 3 of the Kings Navy Yard Park By-law #2004-89 to allow for the following public events in the Kings Navy Yard Park;
4. An exemption from table number 3-1-2 of Noise By-law #2001-43 with respect to the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers to allow for music **BE GRANTED** for the TRUE festival; and,
5. The TRUE Festival **BE DEEMED** as a municipally significant event for the purpose of applying for a Special Occasion Permit from the Alcohol and Gaming Commission of Ontario (AGCO).

It is recommended that:

1. The Joint Use Agreement between the Town of Amherstburg and the GECDSB **BE APPROVED**;
2. The Mayor and Clerk **BE AUTHORIZED** to execute the Joint Use Agreement with the GECDSB for the remainder of the 2019/2020 school year satisfactory in technical content to the Director of Parks, Facilities, Recreation and Culture, in financial content to the Director of Corporate Services and in legal content to the Director of Planning, Development and Legislative Services; and
3. Administration **BE DIRECTED** to report back, following the end of the 2019/2020 school year, on outcomes from the Agreement and recommendations on continuation of and or amendments to the Agreement.

10. **REPORTS – ENGINEERING AND PUBLIC WORKS**

No reports at this time.

11. **REPORTS – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES**

11.1 **Removal of Part Lot Control, Big Creek Subdivision 12M-505**

It is recommended that:

1. **By-law 2020-002** being a by-law to remove certain lands described for Part Lot Control exemption be taken as having been read three times and finally passed and the Mayor and Clerk **be authorized** to sign same; and,

12. **REPORTS - CAO's OFFICE**

No reports at this time.

13. INFORMATION REPORTS

That the following information reports **BE RECEIVED**:

13.1	Cheque Listing for the Month of December 2019	150
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14. CONSENT CORRESPONDENCE

That the following consent correspondence **BE RECEIVED**:

14.1	Windsor Police Services - Amherstburg Detachment Policing Activities 2019	198
14.2	Essex County Letter to the Minister - Climate Change Emergency Declaration	199
14.3	Royal Canadian Legion - Military Service Recognition Book	202
14.4	City of Pickering - Addressing Growing Municipal Liability and Insurance Costs	204
14.5	Human Rights Day with Call for Student Art, Poetry and Media	224
14.6	Minister Todd Smith - Ontario's Poverty Reduction Strategy	227

15. CONSENT OTHER MINUTES

That the following minutes **BE RECEIVED**:

15.1	Audit and Finance Advisory Committee Minutes - November 6, 2019	231
15.2	Audit and Finance Advisory Committee Minutes - November 15, 2019	237

16. UNFINISHED BUSINESS

16.1	Unfinished Business List as at January 13, 2020	249
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17. NEW BUSINESS

18. NOTICE OF MOTION

None.

19. BY-LAWS

19.1 By-law 2020-008 - Confirmatory By-law

251

That **By-law 2020-008** being a by-law to Confirm all Resolutions of the Municipal Council Meetings held January 6th and 13th, 2020, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

20. SPECIAL IN-CAMERA COUNCIL MEETING

That Council move into an In-Camera Meeting of Council directly following Regular session pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason:

Item A - Section 239(2)(d) - Labour relations or employee negotiations.

21. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

(In-Camera Council Meeting Agenda Items)

22. ADJOURNMENT OF SPECIAL IN-CAMERA COUNCIL MEETING

23. RESUMPTION OF REGULAR COUNCIL MEETING

24. ADJOURNMENT

That Council rise and adjourn at p.m.



TOWN OF AMHERSTBURG
SPECIAL COUNCIL MEETING - PLANNING
Monday, September 23, 2019
4:00 PM

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

MINUTES

PRESENT

Deputy Mayor Leo Meloche
Councillor Donald McArthur
Councillor Michael Prue
Councillor Marc Renaud
Councillor Patricia Simone

Giovanni (John) Miceli, CAO
Paula Parker, Clerk
Tammy Fowkes, Deputy Clerk
Frank Garardo, Manager of Planning Services
Mark Galvin, Director, Planning Development and
Legislative Services

ABSENT

Mayor Aldo DiCarlo
Councillor Peter Courtney

CALL TO ORDER

The Deputy Mayor called the meeting to order at 4:03 p.m.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

SPECIAL PLANNING REPORTS

3.1 Zoning By-Law Amendment - 4380 Concession 4 S

The Manager of Planning Services provided an overview of the Zoning By-law Amendment for 4380 Concession 4 S and answered Council questions.

The Deputy Mayor invited the public to comment. There were no comments heard.

Resolution # 20190923-450

Moved By Councillor Prue
Seconded By Councillor Renaud

That:

- 1. Comments from the public with respect to Zoning By-law Amendment at 4380 Conc. 4 S. (File ZBA-17-19) by David & Carol Mailloux BE RECEIVED and SUMMARIZED in a future report to Council.**

The Deputy Mayor put the Motion.

Motion Carried

3.2 Zoning By-Law Amendment - ES Howard Ave

The Manager of Planning Services provided an overview of the Zoning By-law Amendment for ES Howard Avenue and answered Council questions.

The Deputy Mayor invited the public to comment. The following were heard:

- Megan Dragicevic - 7981 Howard Ave.
- Sarah Sinasac - Applicant Representative, Dillon Consulting

Resolution # 20190923-451

Moved By Councillor Renaud
Seconded By Councillor McArthur

That:

- 1. Pending Council consideration of written and oral comments received at this public meeting regarding the Zoning By-law Amendment for Part of Lot 14, Concession 7, municipally known as E/S Howard Ave, Amherstburg & Zoning By-law 2019-076 BE CONSIDERED at a future regular Council meeting.**

The Deputy Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Simone

Seconded By Councillor McArthur

That Council rise and adjourn at 4:43 p.m.

The Deputy Mayor put the Motion.

Motion Carried

DEPUTY MAYOR – LEO MELOCHE

CLERK – PAULA PARKER



**TOWN OF AMHERSTBURG
REGULAR COUNCIL MEETING
Monday, September 23, 2019
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

MINUTES

PRESENT

Deputy Mayor Leo Meloche
Councillor Donald McArthur
Councillor Michael Prue
Councillor Marc Renaud
Councillor Patricia Simone

Giovanni (John) Miceli, CAO
Paula Parker, Clerk
Tammy Fowkes, Deputy Clerk

ABSENT

Mayor Aldo DiCarlo
Councillor Peter Courtney

CALL TO ORDER

The Deputy Mayor called the meeting to order at 6:08 p.m.

NATIONAL ANTHEM

MAYOR'S OFFICE - WELCOME & ADDRESS

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF *(Public Council Meeting Agenda Items)*

Councillor Prue declared pecuniary interest with respect to Item # 7.2 due to the delegate being his wife.

Councillor Renaud declared pecuniary interest with respect to Item # 8.2 because he is the President of the Amherstburg Minor Hockey Association (AMHA) which pays User Fees to the Libro Centre.

REPORT OUT FROM IN-CAMERA SESSION - September 18, 2019

Council met on September 18, 2019, for a Special In-Camera Meeting at 12:09 pm and discussed (1) item as provided for under Section 239 of the Municipal Act:

Item A - heard under Section 239(2)(b)(d)&(e) of the Act. There is nothing further to report.

MINUTES OF PREVIOUS MEETING

Resolution # 20190923-452

Moved By Councillor Simone
Seconded By Councillor McArthur

That the minutes BE ADOPTED and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- 6.1 Special In-Camera Council Meeting Minutes - July 15, 2019**
- 6.2 Special Council Meeting Minutes - Planning - July 15, 2019**

6.3 Regular Council Meeting Minutes - July 15, 2019

The Deputy Mayor put the Motion.

Motion Carried

DELEGATIONS

7.1 Breast Cancer Awareness Month, October Initiatives - Alison Baldwin, Gisele Seguin & Cristina Naccarato, Windsor Regional Hospital Foundation

Resolution # 20190923-453

Moved By Councillor Renaud
Seconded By Councillor Simone

That:

1. **The delegation BE RECEIVED; and,**
2. **The month of October BE PROCLAIMED as Breast Cancer Awareness Month in the Town of Amherstburg.**

The Deputy Mayor put the Motion.

Motion Carried

Resolution # 20190923-454

Moved By Councillor Prue
Seconded By Councillor McArthur

That:

1. **A table BE AUTHORIZED at the Libro Centre on the third weekend of October to allow for the Windsor Regional Foundation to collect donations during Breast Cancer Awareness Month; and,**
2. **All associated fees for the table set up BE WAIVED.**

The Deputy Mayor put the Motion.

Motion Carried

7.2 Belle Vue Conservancy Status Report - Shirley Curson-Prue, President, Belle Vue Conservancy

Councillor Prue removed himself from discussion and voting due to his declared pecuniary interest.

Resolution # 20190923-455

Moved By Councillor Simone
Seconded By Councillor McArthur

That:

- 1. The delegation BE RECEIVED; and,**
- 2. The Town FACILITATE donations and issue receipts for the Belle Vue property until such time as Belle Vue Conservancy received charitable status.**

The Deputy Mayor put the Motion.

Motion Carried

REPORTS – CORPORATE SERVICES

8.1 Development Charges Background Study and By-law 2019-083

Ron DeJonge, Everjonge Homes, addressed Council with respect to the Development Charges Background Study and By-law.

Moved By Councillor Simone
Seconded By Councillor McArthur

That the delegation BE RECEIVED.

The Deputy Mayor put the Motion.

Motion Carried

Nancy Neale, Watson and Associates, addressed Council with respect to the Development Charges Study and By-law.

Moved By Councillor Prue
Seconded By Councillor Renaud

That the motion for Item # 8.1 BE LAID ON THE TABLE to allow time for Ms. Neale to provide an amended by-law schedule.

The Deputy Mayor put the Motion.

Motion Carried

Council moved to Item # 8.2

8.2 2020 User Fees By-law

Councillor Renaud removed himself from discussion and voting due to his declared pecuniary interest.

Councillor Simone moved the motion with an amendment to remove Basement Finished - After New Construction, from Schedule B - Building Services - Part 2.

Resolution # 20190923-456

Moved By Councillor Simone
Seconded By Councillor Renaud

That:

- 1. The changes in fees and charges for the 2020 User Fees By-law BE APPROVED as outlined in the report; and,**
- 2. By-law 2019-082 being a by-law to Establish User Fees or Charges for Services, Activities or the Use of Property be taken as having been read 3 times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same, as amended.**

The Deputy Mayor put the Motion.

Motion Carried

REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There were no reports.

REPORTS – ENGINEERING AND PUBLIC WORKS

10.1 Placement of Underground Infrastructure, Curbs and Base Asphalt on Maintenance – Kingsbridge Subdivision Phase 7A/9A

Resolution # 20190923-457

Moved By Councillor Simone
Seconded By Councillor Renaud

That:

1. The recommendations of the consulting engineer, BairdAE regarding the Placement of Underground Infrastructure, Curbs and Base Asphalt on Maintenance – Kingsbridge Subdivision Phase 7A/9A BE **ACCEPTED**; and,
2. The underground infrastructure, base asphalt and curbs for Kingsbridge Subdivision Phase 7A/9A BE **PLACED** on a 1-year maintenance period, commencing August 29, 2019.

The Deputy Mayor put the Motion.

Motion Carried

10.2 Kingsbridge Subdivision Phase 8B-1 - Acceptance of Infrastructure and Placement of Infrastructure on Maintenance

Resolution # 20190923-458

Moved By Councillor Prue
Seconded By Councillor McArthur

That:

1. The recommendations of the consulting engineer, Baird AE for Kingsbridge Subdivision Phase 8B-1 for the Acceptance of Infrastructure and Placement of Infrastructure on Maintenance BE **ACCEPTED**;

2. **The curbs and base asphalt along Welsh Avenue from Lavers Crescent to Knobb Hill Drive for Kingsbridge Subdivision Phase 8B-1 BE ACCEPTED and ASSUMED as outlined in the report; and,**
3. **The sidewalk and surface asphalt along Welsh Avenue from Lavers Crescent to Knobb Hill for Kingsbridge Subdivision Phase 8B-1 BE PLACED on a 1-year maintenance period, commencing August 29, 2019.**

The Deputy Mayor put the Motion.

Motion Carried

10.3 Placement of Underground Infrastructure, Pathway, Curbs and Base Asphalt on Maintenance – Kingsbridge Subdivision - Knobb Hill Drive Phase 2 (Whelan Avenue to Welsh Avenue)

Resolution # 20190923-459

Moved By Councillor Prue

Seconded By Councillor McArthur

That:

1. **The recommendations of the consulting engineer, BairdAE for Placement of Underground Infrastructure, Pathway, Curbs and Base Asphalt on Maintenance – Kingsbridge Subdivision - Knobb Hill Drive Phase 2 (Whelan Avenue to Welsh Avenue) BE ACCEPTED; and,**
2. **The underground infrastructure, pathway, base asphalt and curbs for Kingsbridge Subdivision - Knobb Hill Drive Phase 2 (Whelan Avenue to Welsh Avenue) BE PLACED on a 1-year maintenance period, commencing August 29, 2019.**

The Deputy Mayor put the Motion.

Motion Carried

REPORTS – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

11.1 Zoning By-law Amendment - 514, 528 and Vacant Land (V/L) Simcoe Street

Resolution # 20190923-460

Moved By Councillor Renaud
Seconded By Councillor Simone

That:

1. **The report from the Manager of Planning Services dated September 9, 2019 regarding a Zoning By-law Amendment at 514, 528 and Vacant Land (V/L) Simcoe Street, Part of Lot 62, Concession 7 BE RECEIVED; and,**
2. **By-law 2019-047 being a by-law to amend Zoning By-law No. 1999-52, for Special Provision Residential Second Density (R2-6) Zone, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Deputy Mayor put the Motion.

Motion Carried

REPORTS - CAO's OFFICE

There were no reports.

INFORMATION REPORTS

Resolution #20190923-461

Moved By Councillor Renaud
Seconded By Councillor Simone

That the following information reports BE RECEIVED:

- 13.1 **Monthly Fire Department Activity Report – August 2019**
- 13.2 **2019 Second Quarter Operating Variance as at June 30, 2019**
- 13.3 **2019 KNYF Fishing Extension**

The Deputy Mayor put the Motion.

Motion Carried

Resolution # 20190923-462

Moved By Councillor McArthur

Seconded By Councillor Prue

That:

1. **Administration BE DIRECTED to explore expanded fishing opportunities within the Town and bring back a report by March 2020; and,**
2. **All public fishing areas within the Town BE ADVERTISED.**

The Deputy Mayor put the Motion.

Motion Carried

CONSENT CORRESPONDENCE

Resolution # 20190923-463

Moved By Councillor Simone

Seconded By Councillor Renaud

That the following consent correspondence BE RECEIVED:

- 14.1 **2019 Policing Activity Report**
- 14.2 **Provincial Funding Cuts to Legal Aid Ontario - Chatham-Kent Resolution**
- 14.3 **International Day of the Girl - October 11, 2019**
- 14.4 **Single-Use Disposable Wipes - City of Kitchener Resolution**
- 14.5 **Lobby Provincial Ministers for Electronic Delegations - Township of Larder Lake**
- 14.6 **Mandatory Septic System Reports - Hastings Highlands Resolution**
- 14.7 **Upper Thames River Conservation Authority Programs - Township of Zorra Resolution**

The Deputy Mayor put the Motion.

Motion Carried

CONSENT OTHER MINUTES

Resolution # 20190923-464

Moved By Councillor Prue
Seconded By Councillor Simone

- 15.1 That the Audit Advisory Committee Meeting Minutes of September 10, 2019 BE RECEIVED, the Terms of Reference BE APPROVED; and, the name change to Audit and Finance Advisory Committee BE APPROVED.**

The Deputy Mayor put the Motion.

Motion Carried

Resolution # 20190923-465

Moved By Councillor Prue
Seconded By Councillor Renaud

That the motion from Item # 8.1 BE TAKEN from the table.

The Deputy Mayor put the Motion.

Motion Carried

Council moved back to Item # 8.1

Nancy Neale provided Council with an amended schedule for By-law 2019-083.

Resolution # 20190923-466

Moved By Councillor Prue
Seconded By Councillor Simone

That the existing rate BE EXTENDED from October 4, 2019 to December 31, 2019 with the new rate effective January 1, 2020.

The Deputy Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney	Absent	Absent
Councillor McArthur		X
Deputy Mayor Meloche	X	
Councillor Prue		X
Councillor Renaud	X	
Councillor Simone	X	
Mayor DiCarlo	Absent	Absent

Motion Carried

8.1 Resolution # 20190923-467

Councillor Renaud moved the motion with an amendment to the imposition of Development Charges, to be effective October 4, 2019, as amended, for the five (5) year period ending October 4, 2024 and that the Development Charges By-law 2014-101 be repealed on October 4, 2019.

Moved By Councillor Renaud

Seconded By Councillor McArthur

That:

- 1. The report from the Director of Corporate Services dated August 27, 2019 regarding Development Charges Background Study and By-law - 2019 BE RECEIVED;**
- 2. Wherever appropriate, grants, subsidies and other contributions be clearly designated by the donor as being to the benefit of existing development or new development, as applicable;**
- 3. The assumptions contained in the 2019 Development Charges Background Study, dated July 24, 2019 BE ADOPTED as an anticipation with respect to capital grants, subsidies and other contributions;**
- 4. The Development Charges approach to calculating wastewater charges on the wastewater serviced area and on a uniform Municipal-wide basis for all services BE CONTINUED;**

5. **The capital projects set out in Chapter 5 of the 2019 Development Charges Background Study dated July 24, 2019 BE APPROVED, subject to annual review during the capital budget process;**
6. **The 2019 Development Charges Background Study, dated July 24, 2019 as prepared by Watson & Associates Economists Ltd. BE APPROVED AND ADOPTED;**
7. **No further public meeting be required with respect to the 2019 Development Charges Background Study and By-law;**
8. **By-law 2019-083 being a by-law for the imposition of Development Charges, to be effective October 4, 2019, as amended, for the five (5) year period ending October 4, 2024, be taken as having been read three times and finally adopted and the Mayor and Clerk BE AUTHORIZED to sign same; and,**
9. **Development Charges By-law 2014-101 BE REPEALED on October 4, 2019.**

The Deputy Mayor put the Motion.

Motion Carried

OTHER MINUTES

16.1 Parks and Recreation Advisory Committee Minutes - September 9, 2019

Resolution # 20190923-468

Moved By Councillor Simone

Seconded By Councillor McArthur

That the following recommendations from the September 11, 2019, Parks and Recreation Advisory Committee Meeting BE APPROVED:

- **That Council direct Administration to INVESTIGATE the feasibility of placing two or three baseball diamonds at Purdie Park for the 2020 season.**
- **That Council direct Administration to BRING BACK a draft definition of Urban Amherstburg including an appendix that identifies the boundaries of the primary and secondary settlement areas.**

- That Council direct Administration to INVESTIGATE the feasibility, possible locations, possible community partners and best practices involved in the creation of a dog park.
- That Council direct Administration to INVESTIGATE the feasibility of restoring the two (2) out-of-repair tennis courts at Malden Centre Park for Pickleball use.
- That the Parks and Recreation Advisory Committee recognizes the importance of the Skate Park to the Town of Amherstburg and that Council direct Administration to INVESTIGATE a short list of locations and costs associated therein for relocating the Skate Park.
- That Council direct Administration to CONSIDER options for naturalizing parks to reduce the upkeep and beautify the park in conjunction with the 50 Million Tree Program.
- That Council direct Administration to REPORT BACK on how the above motions are referenced in the Parks Master Plan.

The Deputy Mayor put Motion.

Motion Carried

16.2 Audit Advisory Committee Minutes - August 29, 2019

Resolution # 20190923-469

Moved By Councillor Simone
Seconded By Councillor Prue

That the recommendation from the August 29, 2019, Audit Advisory Committee Meeting BE APPROVED:

- That the Audit Advisory Committee budget for training match other Committees at \$1,500.

The Deputy Mayor put the Motion.

Motion Carried

UNFINISHED BUSINESS

1. Councillor Renaud asked for an update with respect to an additional entry and exit into the Kingsbridge Subdivision.

The Director of Planning, Development, and Legislative Services advised Council that he would contact the developer to see what stage the development is at.

NEW BUSINESS

Resolution # 20190923-470

Moved By Councillor McArthur
Seconded By Councillor Simone

That Administration BE DIRECTED to revisit the \$25 fire permit fee and bring back a report outlining the statistics of the fire permit system over the past 2 years.

The Deputy Mayor put the Motion.

Motion Carried

NOTICE OF MOTION

There were no Notices of Motion.

BY-LAWS

Resolution # 20190923-471

Moved By Councillor Simone
Seconded By Councillor Prue

20.1 By-law 2019-067 - New Bridge on the Collison Drain for Laramie Farms - 3rd & Final Reading

That By-law 2019-067 being a by-law to Provide for the New Bridge on the Collison Drain for Laramie Farms be taken as having been read a 3rd & Final time and the Mayor and Clerk BE AUTHORIZED to sign same.

20.2 By-law 2019-087 - Confirmatory By-law

That By-law 2019-087 being a by-law to Confirm all Resolutions of the Municipal Council Meetings held on September 18th & 23rd, 2019, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Deputy Mayor put the Motion.

Motion Carried

SPECIAL IN-CAMERA COUNCIL MEETING

Resolution # 20190923-472

Moved By Councillor Simone
Seconded By Councillor Prue

The Clerk advised Council that Item B was no longer required to be discussed.

That Council move into an In-Camera Meeting of Council at 8:21 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason:

Item A - Section 239(2)(b) - Personal matters about an identifiable individual, including municipal or local board employees.

The Deputy Mayor put the Motion.

Motion Carried

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

(In-Camera Agenda Meeting Items)

Councillor McArthur declared pecuniary interest on the In-Camera Item in the Special In-Camera Meeting.

ADJOURNMENT

Council rose & adjourned in Special In-Camera session at 8:50 p.m.

DEPUTY MAYOR – LEO MELOCHE

CLERK – PAULA PARKER



**TOWN OF AMHERSTBURG
SPECIAL COUNCIL MEETING
Monday, September 30, 2019
5:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

MINUTES

PRESENT

Mayor Aldo DiCarlo
Deputy Mayor Leo Meloche
Councillor Donald McArthur
Councillor Marc Renaud
Councillor Patricia Simone

Giovanni (John) Miceli, CAO
Paula Parker, Clerk

ABSENT

Councillor Peter Courtney
Councillor Michael Prue

CALL TO ORDER

The Mayor called the meeting to order at 5:02 p.m.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

REPORT - CORPORATE SERVICES

3.1 Development Charges By-law 2019-083 – Revised Tables

Resolution # 20190930-475

Moved By Deputy Mayor Meloche
Seconded By Councillor Simone

That the revised tables to By-law 2019-083 being a by-law for the imposition of Development Charges, effective October 4, 2019 for the five (5) year period ending October 4, 2024 (at 12:01am), BE APPROVED and included in By-law 2019-083 passed on September 23, 2019.

The Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Renaud
Seconded By Councillor Simone

That Council rise and adjourn at 5:04 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER



Delegation Request Form

I wish to appear before *

Council

Advisory Committee of Council

Date of Meeting *

11/25/2019



Name of Delegate(s) *

Paul Sousa

Address *

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

Capacity in which you will be attending *

Attending as an Individual

Representing a Group / Organization

Name of Group / Organization / Business *

Sunparlor R/C Flyers Inc. 4819 4th Con N. Amherstburg Ont.

Have you contacted Administration regarding this matter? *

Yes

No

Who from Town Administration have you contacted? *

Paula Parker & B J Wilder

Reason(s) for Delegation Request (subject matter to be discussed). If the request is in response to an item on the agenda, please specify the item's agenda # *

Section #3 of by-law #2001-43, RC airplane model flying with internal combustion engines

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below

Will a powerpoint presentation be made? *

Yes

No

Note: An electronic copy of the PowerPoint presentation is required to be submitted to delegations@amherstburg.ca no later than 12:00 noon on the Friday before the meeting.

Please upload speaking notes and presentation materials - 4 Attachments Max (10MB Each) (pdf, doc, docx, xls, xlsx, jpg, jpeg, gif, png, tif)

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. Questions regarding collection of the information on this form or additional accessibility requirements may be directed to the Municipal Clerk, 271 Sandwich Street South, Amherstburg, ON N9V 2A5, 519.736.0012.

SunParlor R/C



Flyers



**4819 4th Concession North, Amherstburg
Ontario, Canada**



SUNPARLOR R/C FLYERS

My Name:

Paul Sousa – Member and newly elected President of SunParlor R/C Flyers (SPRCF) located at “**Tower Field**” 4819 4th Con North Amherstburg Ont.

Good evening Mayor DiCarlo and Members of Council. I am here tonight on behalf of the members of SunParlor R/C Flyers.

We have 12 members of SunParlor R/C Flyers that are residents of Amherstburg, some of them were able to make it here tonight but I have included in your package all their names, addresses contact info if you need any information from them. As you can see we also have a large presence of our members here tonight as they are worried about our beloved hobby at Tower Field.

Why are we here tonight;

We had a visit from the By-Law Officer on September 18, 2019 at Tower Field, as a result of the existing by-law, we were given a “**cease any activity**” as the majority of our Model Airplanes use internal combustion engines. This was a change to the By-law in 2001, as we were not aware of the change presented to us that day when we received the order.

We are requesting an amendment to the Noise By-law # 2001-43 section #3;

“The operation of a combustion engine which is, or is used in, or is intended for use in, a toy, or replica of any device, which model or replica has no function other than amusement and which is not a conveyance”

to include “Prohibited between the hours of 9:00pm to 9:00am under Agriculture zoning”

We are also requesting for an exemption to this By-law until a review from council to our request for the amendment.

I have also provided current Noise By-law documents from surrounding Cities, Towns and Municipalities in which all either have no or have a time included to prohibit the use of a combustion engine in Agricultural zoning as we are seeking. These are included in digital version on the USB drive and one hard copy.

History of SunParlor R/C Flyers;

We have been operating at “**Tower Field**” since 1975. An agreement in late 1974 between Wally Dowhan, Chief Engineer for CKWW at the time and with one of our own Percy Grondin for the flying site location, in which was the creation of our new Club home, Tower Field.

During this time, this site has provided a safe, open location for the enjoyment of flying radio-controlled model airplanes with combustion engines. SPRCF has maintained a perfect safety record and has always been respectful of the Town and its residents.

Included in your package that you have received, you will find a letter from Model Aeronautics of Canada (MAAC) stating our **Perfect Safety** record at our current location at Tower field. MAAC is an organization that not only supports Model aviation but supplies Liability Insurance to its members and to Club Flying locations. Each member carries a 7.5-million-dollar liability insurance coverage. You must be a current member of MAAC in good standing, as it is mandatory before becoming a member of SPRCF and fly at Tower Field,

Some facts about the club;

- Our member's age range from 8 to 90 years old.
- Radio controlled airplanes is a popular activity for retirees, many relocate to the Amherstburg area.
- Average number of members in the club is approximately 80 at any given time (86 members for 2019)
- Open to everyone and provide free flight training to any member, also provide assisted flights with a buddy box (training radio) to anyone that wishes to enter the hobby without actually purchasing anything.
- We have a free yearly Open House/Air Show for the Public with Kids gliders "they build and fly" and also a candy drop.

With the recent, focus on STEM (science, technology, engineering, and mathematics) in our schools. SPRCF provides an option for students to practice these skills in a safe, challenging environment. Over the years, members have visited local schools and scout groups to explain/teach aerodynamics as part of the flight curriculum with aids as hands on flying with small aircraft, flight simulators, visual and written material. We also have had members mentor with the Engineering Department at the University of Windsor as part of the heavy lift competition.

Events held at Tower Field;

Throughout the year we have several events which include not only our members but R/C pilots from across the province and surrounding US states, in which spend their time here in Amherstburg with accommodations, entertainment and dining. Also a large amount of public of all ages attend our events as they love the interaction with the pilots, model airplanes and competitions. The smiles that we receive from the little ones and their parents as they build their glider planes is priceless.

Also included your package;

- 1) An overview map of Tower Field, showing our No fly zones
- 2) SunParlor R/C Flyers Field Rules and Guidelines
- 3) Transport Canada Exemption from Canadian Aviation Regulations
- 4) Pictures taken at one of our Air Shows/Open House Events
- 5) List of Members who reside in Amherstburg
- 6) On the USB drive, small video of Tower Field, more event videos and pictures, also a digital copy of the surrounding Cities, Town and Municipalities Noise By-laws



The Corporation of The Town of Amherstburg

P.O BOX 159
271 SANDWICH ST. SOUTH
AMHERSTBURG, ONTARIO
N9V 2Z3

LICENSING & ENFORCEMENT DEPARTMENT
BUS (519) 736-0012 EXT 2225

B.J. WILDER
BY-LAW ENFORCEMENT OFFICER
Email: bwilder@amherstburg.ca

September 18, 2019

Sun Parlour R/C Flyers Inc.
Attention: Mr. Duane Pickersgill
Attention: Mr. Paul Sousa

RE: Noise By-law Violation at 4819 Concession 4 North, Amherstburg Ontario

Please be advised that as a result of a noise complaint an inspection was conducted on **September 18, 2019** at the address identified above. The inspection revealed the property was being used to fly a remote controlled flying device propelled by a combustion engine. The complaint and the inspection indicate that this property is regularly used for the purpose of operating/flying planes or other devices propelled by a combustion engine. This property is zoned as Agricultural in accordance with the Town Zoning By-law #1999-52 (as amended.) Please be advised that Section 3 By-law ~~#1999-52~~ **#2001-43** prohibits the following at all times in a Residential or Agricultural area:

“The operation of a combustion engine which is, or is used in, or is intended for use in, a toy, or replica of any device, which model or replica has no function other than amusement and which is not a conveyance.”

As a result of the investigation findings you are requested to **cease any activity** that constitutes a violation of Section 3 of By-law #2001-43. Section 5 of the By-law does grant opportunity for your Club to apply to Council for an exemption from provisions of the By-law. I have included an application form for your consideration and use should you decide to seek an exemption.

Thank you

B.J. Wilder
By-law Enforcement Officer
Town of Amherstburg



Sun Parlor Radio Control Flyers Inc.

FIELD RULES AND GUIDELINES

FIELD RULES

- 1) Any actions contravening to the following rules and /or the M.A.A.C. rules are subject to a warning. Continued disregard for the rules and guidelines by any individual will be reviewed by the executive board with the possibility of not being welcomed to return to our club.
- 2) The field and facilities are to be used by members who are in possession of a current M.A.A.C. and SPRCF club membership. Any out of county guest may use the club's facilities up to three times per year if accompanied by a club member. This guest must have proof of a current M.A.A.C. or A.M.A membership. (insurance)
- 3) Access to the Tower Field is from the 4th concession by the road adjacent the south boundary of the field .
- 4) Parking will be limited to the gravel lot which is bordered by rail road ties, on the south side of the pits and runways, with exception to special event.
- 5) No internal combustion engine operation (except for field maintenance equipment)is permitted before 9:00am on any day of the week.
- 6) **All** areas of the field will be kept clean. Each member is responsible to remove their own garbage . If you are a smoker do not throw your butts on the field or in the portable toilet you must take them home with you.
- 7) All engines and aircraft using our field must meet the noise limitations of 90 db at a distance of 7 meters. Suspect aircraft will be tested at a 360 degree perimeter at full throttle with the highest recorded reading by the sound meter being used.
- 8) Members who have not obtained their level 1 restricted wings (fly only the aircraft you were trained on or one similar in performance) are not permitted to fly without an instructor alongside said member during flight.
- 9) It is the responsibility of anyone operating a gasoline or turbine powered (not Glow)aircraft to have a suitable fire extinguisher with them at the starting box at all times .
- 10) Pets are permitted in the parking area on a maximum 10 foot (3 meter) leash. It is the owners responsibility to clean up after their pet.
- 11) You must have your name and address inside your aircraft for identification.
- 12) **You must show proof of current M.A.A.C. membership before being issued a club membership.**
 - 3) No smoking beyond the spectator safety fence will be permitted at any time.
- 14) Cell phone use is to be limited to spectator and parking area **only** .
- 15) You must taxi out to runways via taxi ways only.
- 16) Any member under the age of 16 years must be accompanied by a parent or guardian when at the field.
- 17) Any turbine powered aircraft must use a reasonable means of deflecting exhaust during start up as to not damage the field and surrounding properties.
- 18) there will be no alcohol or illicit drugs consumption permitted at the field at any time.

SPRCF GUIDELINES

- 1) **PLEASE RESPECT YOUR FIELD**
- 2) Flyers will cooperate with the method of frequency control approved by the club. If you cause an aircraft crash due to interference and it is proven that you are at fault, you will be required to replace the lost aircraft or provide the cash value for damages.
- 3) Aircraft will be prepared for flight on one of the cement starting pads or raised starting stations with the aircraft's forward direction facing the flight field. Do not start or arm engines in the pits. **This also applies to battery powered electric aircraft**
- 4) All flyers are required to display their current membership card at the frequency box while occupying the field.
- 5) No flying over the pits, parking lot, spectator area or restricted (no fly) zones. Know that the flight line is **always** beyond the petro mat .
- 6) All runways and grass landing area should always be kept clear for emergency landings. Please note it is mandatory to call out landing prior to a landing attempt.
- 7) Landings will be made with the pilots back to the pits.
- 8) Prior to a low fly by, no person should be on the field beyond the pilot line. All low fly-bys **must** be called out.
- 9) When more than one aircraft is in the air, pilots must fly in the same circuit or in different sections of the field as decided by mutual agreement between the pilots flying at that time.



September 25, 2019

To: Whom it may concern

From: Linda Patrick
Secretary/Treasurer

Re: Sun Parlor R/C Club

Dear Sir/Madam:

I have been asked to confirm the status of the above-named club. The club was grandfathered in as a chartered club in 1975 and remains an active club within MAAC. The club has been at the Tower Field at current location of 4819, 4th Concession North Amherstburg, ON. Our accident claims records go back to 1996, with no incidents involving the Sun Parlor club.

It is hoped that this information is of assistance in establishing the status of the Sun Parlor R/C Club.

Respectfully,

Linda Patrick



Model Aeronautics Association of Canada

Modélistes Aéronautiques Associés du Canada

9 – 5100 South Service Road, Burlington, Ontario L7L 6A5

Tel (905)632-9808 Fax (905)632-3304 Toll Free 1-855-FLY-MAAC (359-6222)

Web www.maac.ca Email office@maac.ca



Join Because You Want To

EXEMPTION FROM PART IX OF THE *CANADIAN AVIATION REGULATIONS*

Pursuant to subsection 5.9(2) of the *Aeronautics Act*, and after taking into account that the exemption is in the public interest and is not likely to adversely affect aviation safety or security, I hereby exempt Model Aeronautics Association of Canada, Unit 9, 5100 South Service Road, Burlington, Ontario and their members in good standing from the requirements set out in Part IX of the *Canadian Aviation Regulations (CARs)* as amended from time to time, subject to the following conditions.

Part IX of the CARs governs the use of small remotely piloted aircraft systems (RPAS).

PURPOSE

The purpose of this exemption is to allow members of the Model Aeronautics Association of Canada (MAAC) to operate remotely piloted aircraft systems within Canadian airspace while abiding by all applicable MAAC safety guidelines as amended from time to time.

APPLICATION

This exemption applies to Model Aeronautics Association of Canada (MAAC) and their members in good standing that operate remotely piloted aircraft systems weighing between 250 grams and 35 kilograms in accordance with MAAC's safety guidelines as amended from time to time.

CONDITIONS

This exemption is subject to the following conditions:

1. MAAC shall review and, if required, update its rules, procedures, and safety guidelines annually to ensure they reflect the most current safety practices and information;
2. MAAC shall maintain a list of all active members, their respective membership numbers, postal codes, the approximate number of models they intend to have airworthy for the year in question, and, shall provide this information to the Minister on an annual basis;
3. Prior to sanctioning a field in Class C, D, E, F, or any other type of restricted airspace, MAAC shall obtain an authorization through a written agreement from the appropriate controlling agency or user agency for the area. The agreement shall include operational boundaries, maximum altitudes, and communication protocols to facilitate the safe operation of RPAS at the field;

4. Prior to sanctioning a field which is within 3NM of an aerodrome, outside of controlled airspace and listed in the *Canadian Flight Supplement (CFS)* or the *Canadian Water Aerodrome Supplement (CWAS)*, MAAC shall establish procedures to ensure that RPAS do not conflict with or pose a hazard to other aircraft in the vicinity;
5. MAAC shall keep a list of incidents and accidents between MAAC operated RPAS and other aircraft or persons on the ground that are not members of the association to which this exemption applies. MAAC shall provide this list to the Minister upon request.
6. The member of MAAC shall not operate a RPAS unless the pilot or a visual observer has the aircraft in visual line-of-sight at all times during flight;
7. The member of MAAC operating a RPAS shall give way to power-driven heavier-than-air aircraft, airships, gliders and balloons at all times;
8. The member of MAAC operating a RPAS shall be in good standing with the association, namely have paid all dues and be following all MAAC rules;
9. The member of MAAC operating a RPAS shall adhere to the most current version of the applicable MAAC rules, procedures, and safety guidelines;
10. The member of MAAC shall not operate a RPAS unless the member has successfully demonstrated to a person delegated by MAAC in accordance with MAAC's rules, procedures, and safety guidelines that the member has sufficient knowledge and experience to control the RPAS in a safe and competent manner unless in the case where the member is under the direct supervision of a qualified MAAC instructor;
11. The member of MAAC operating a RPAS shall mark their aircraft with their MAAC member number in a way that the owner can be identified;
12. The member of MAAC operating a RPAS in Class C, D, E, F, or any other type of restricted airspace shall take-off, launch, land, or recover from a field sanctioned by MAAC or, in the case where the field is not sanctioned by MAAC, the member of MAAC shall obtain, prior to entering the airspace, an authorization from the appropriate controlling agency or user agency;
13. The member of MAAC operating a RPAS in Class C, D, E, F, or in any type of restricted airspace shall adhere to all the conditions that are detailed in the agreement with the controlling agency or user agency for the area;

14. The member of MAAC operating a RPAS within 3NM of an aerodrome outside of controlled airspace and identified in the *Canadian Flight Supplement (CFS)* or the *Canadian Water Aerodrome Supplement (CWAS)* shall, take-off, launch, land, or recover from either

a) a field sanctioned by MAAC; or

b) a field which is not sanctioned by MAAC and establish procedures to ensure that RPAS do not conflict with or pose a hazard to other aircraft in the vicinity.

15. The member of MAAC shall not operate a RPAS in such a reckless or negligent manner as to endanger or be likely to endanger aviation safety or the safety of any person.

VALIDITY

This exemption is in effect from June 1, 2019 until the earliest of the following:

a) the date on which any condition set out in this exemption is breached; or

b) the date on which this exemption is cancelled in writing by the Minister where he is of the opinion that it is no longer in the public interest or is likely to adversely affect aviation safety or security.

DATED at Ottawa, Ontario, this *17* day of May, 2019 on behalf of the Minister of Transport.



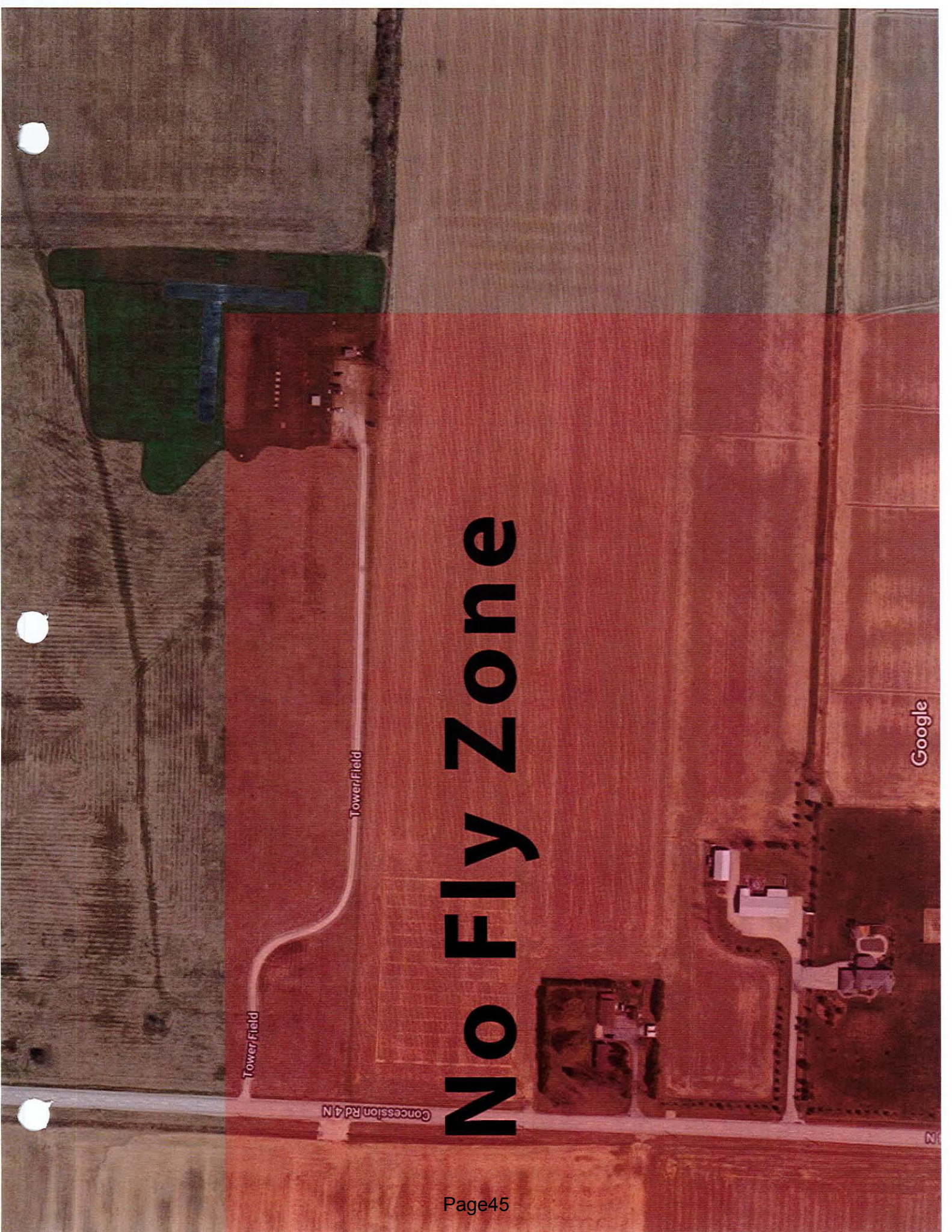
Nicholas Robinson
Director General, Civil Aviation











No Fly Zone



Town of Amherstburg Delegation Request Form

I wish to appear before:

Council

Advisory Committee of Council Specify: _____

Date of Meeting: JANUARY 13 2020

Name of Delegate(s): TOM + MARY BATEMAN

Address: _____

Phone: 519 _____

Attending as an Individual

Representing a Group/Organization RESIDENTS OF 4700 BLOCK - 4th CONCESSION
(Name of Group/Organization/Business)

Have you contacted Administration regarding this matter? Yes No

If yes, who? B.J. WILDER, By-LAW ENFORCEMENT OFFICER

Reason(s) for Delegation Request (subject matter to be discussed):
If the request is in response to an item on the agenda, please specify the item by
agenda item #.

NOISE BY LAW (2001-43) EXEMPTION REQUEST TO BE
MADE BY SUN PARLOUR RADIO CONTROL FLYERS FOR
PROPERTY LOCATED AT 4819 4th CONCESSION NORTH

(Use a separate page if more space is required or attach additional documentation.)

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below:

THE RESIDENTS OF THE 4700 BLOCK OF THE 4th CONCESSION
ARE OPPOSED TO GRANTING ANY FORM OF AN EXEMPTION
TO THE EXISTING NOISE By-LAW

****Speaking notes and presentation materials must accompany this request.**

Additional documentation attached?

Yes

No

Will a PowerPoint presentation be made?

Yes

No

Note: An electronic copy of the PowerPoint presentation is required to be submitted to the Town Clerk no later than 12:00 noon on the Friday before the meeting.

The completed Delegation Request Form is to be submitted to the Town Clerk, Town of Amherstburg, 271 Sandwich Street South, Amherstburg, ON N9V 2A5
Phone: 519.736.0012 Fax: 519.736.5403 or email pparker@amherstburg.ca.

For office use only:

Date request received: _____ Request Received by (initials): _____

Request relates to: _____

Staff Report: _____ Staff Name: _____

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. Questions regarding collection of the information on this form or additional accessibility requirements may be directed to the Municipal Clerk, 271 Sandwich Street South, Amherstburg, ON N9V 2A5, 519.736.0012.

December 30 2019

TO: Mayor and Members of Amherstburg Council

RE: Noise By-Law Exemption Request by Sun Parlour RC Flyers

The residents of the 4700 Block of the 4th Concession North are vehemently opposed to the granting of any form of exemption to the Town's Noise By-Law in favour of the Sun Parlour RC Flyers model airplane club.

The intended purpose of the bylaw is to protect the Town's residents and landowners from the noise and nuisances created by activities that are prohibited under the bylaw. The operation of these model airplanes are specifically identified under the listing of prohibited sound generating activities in Table 3-1. The operation of these prohibited model airplanes create numerous negative impacts from the constant noise and nuisances that significantly prohibit the residents use and enjoyment of their properties.

The noise and nuisances created by these operations have been tolerated for many years with multiple request made by residents to the Club to reduce the noise levels and eliminate the operation of the model airplanes off the designated flying field and over adjacent fields, homes and public roads. These requests have not been successful in changing the negative conditions or behaviour of the Club's members.

In recent years the noise levels have increased significantly due to suspected increases in the size and power of the airplanes as well as more frequent and longer distant flights beyond the limits of their field. In addition jet powered units are now being flown at the site creating incredible levels of noise. The operation of the planes off their field over adjacent properties created additional safety concerns for the residents.

Throughout the Summer of 2019 multiple requests and discussions took place with representatives of the Club's Executive to attempt to gain compliance with their own internal set of rules, decrease the noise levels generated and eliminate the flights beyond the limits of their field over other people's property for which they do not have permission. These efforts were not successful and did not result in any changes to the conditions that the residents are having to endure.

A formal complaint was made to the Town's By-Law Enforcement Department which upon investigation found the Club's activities to be in direct violation of By-Law 2001-43 as the operation of combustion engine powered model airplanes are specifically prohibited within the Amherstburg Town Limits. The Club was instructed by the By-Law Enforcement Officer to cease the operation of these units immediately. These orders to date have not been fully complied with as airplanes are still periodically being operated at the site. Compliance with the Town's regulations and the Club's own rules regarding issues such as hours of operation and no fly zones has been poor as members appear to not consider these to be binding.

The current operations of the Club have become unbearable for the residents, with noise levels being created so loud that the planes can be heard inside the house with the windows closed. Sound levels of 92 decibels have been recorded two properties away from the field. The noise is generated from early morning (outside the Club's own approved operating hours) till dusk seven days a week and can be likened to a gas powered weed whipper or chainsaw running next door all day long. This makes it difficult to enjoy an evening coffee in one's backyard or host a weekend family barbeque while dealing with the constant drone of the plane's engines and flights over the properties.

The residents of the 4700 Block of the 4th Concession have indicated their opposition to an exemption by signing the attached petition. Exemptions to a bylaw such as this should only be considered for non-recurring or onetime special events. It is suggested that it would be inappropriate to consider granting an exemption for a continuous activity that is specifically prohibited under the By-Law.

On a final note, the SunParlour RC Flyer Club cannot be considered value added to the Town of Amherstburg as they as an organization do not contribute to the Town's tax base and it is further suspected that the majority of its members are not residents of Amherstburg. The residents have endured the negative impacts created by these model airplanes and are looking for the Town to support them in seeking the ability to enjoy their properties without the noise and nuisances through the enforcement of the existing By-Law.

The residents of the 4700 Block of the 4th Concession implore Council to provide its residents with protection from the noise and nuisance created by the operation of these model airplanes as prohibited under By-Law 2002-43 by not granting any form of exemption to the Sun Parlour RC Flyers.

With respect, residents of the 4700 Block 4th Concession North

Amherstburg BY-LAW 2001-43 specifically prohibits the operation of combustion engines for toys or models which would include model airplanes. The purpose of this BY-LAW is to protect residents from being subjected to the noise and nuisance created by these operations.

As such we the following residents are opposed to the provision of an exemption to the BY-LAW for the Sun Parlour RC Flyers.

Name	Address	Signature
Elaine Troubley	4803-4TH CONC	Elaine Troubley
Janet Mator	4767 CONCESSION 51 4 N	Janet Mator
TOM BATEMAN	4789 4 th CONCESSION	T. R. Bateman
DAVE ROUSSEL	4773 4TH CON	D. Rousell
Christine Drouillard	4768 CONCESSION 4	C. Drouillard
P. Mator	4742 CON 4	P. Mator

September 25 2019

Town of Amherstburg

271 Sandwich St. S.

Amherstburg, ON N9V 2A5

Attention: B.J. Wilder, By-Law Enforcement Officer

RE: Noise By-Law Violation 4819 4th Concession North

Dear Sir;

We are providing this correspondence as a follow up to our discussions and emails. We understand that upon investigation it was found that the model airplane operation located at 4819 4th Concession North is in violation of the Town's noise By-Law and as such they have been instructed that the cease flying combustion engine units at the site. It has been suggested that the Club may wish to request an exemption to the By-Law from Council.

We are formally requesting that we receive prior notice that an application for an exemption has been requested for Council's consideration as it is intended to appear before Council representing the neighbourhood in opposition to the granting of an exemption. Attached to this correspondence you will find a memo of "opposition" signed by the residents in the neighbourhood.

We would additionally request that if an application for exemption is made that it not be scheduled during the period of October 11 to October 22 as we will be out of the Country and unable to attend the Council meeting. This issue as you can appreciate is of paramount importance to ourselves and the neighbourhood and it is imperative that we be allowed to share our concerns with Council so they may understand the magnitude of the issues and the inappropriateness of granting an exemption.

The following background information will highlight the neighborhood concerns related to the violation of the Noise By-Law created by the operation of the model airplanes.

The purpose of the By-Law 2001-43 is to protect residents from noise in order to allow the use and enjoyment of their property without the negative impacts from the constant noise and nuisance created by the model airplane operations. The noise and nuisance has been tolerated for many years with several past requests of the Club to limit the flying of units off their field. In recent years the noise levels have increased significantly due to suspected increasing in size and power of the planes as well as more

frequent and distant flights beyond the limits of their field. Jet powered units are also now being flown at the site creating incredible levels of noise.

Throughout the summer of 2019 multiple requests and discussions took place with representatives of the Club's executives to again gain compliance with their own rules, decrease the noise generated by the planes and eliminate the flights beyond the field limits. We were not successful in gaining resolution to our concerns. The current operation has become unbearable for ourselves and the neighbours prompting the contact with the By-Law Enforcement Office. For example on several occasions units have been operating that generate such significant levels of noise that they can be heard inside the house with the windows closed and sound levels on our property of 92db have been recorded. The noise is generated from early morning till dusk seven days a week and can be likened to a gas powered weed whipper or chainsaw running next door all day long. It makes it difficult to enjoy an evening coffee in the backyard or host a weekend family barbeque while dealing with the constant drone of the plane's engines. Since the order to cease combustion engine operations was issued there has continued to be several instances where those units have been operating.

The residents of the neighbourhood are vehemently opposed to the granting of an exemption to the By-Law and are looking to Council to protect its residents from the noise and nuisance created by the model airplane operations as specifically identified in the By-Law's prohibition.

Thanks you for your consideration

A handwritten signature in black ink, appearing to read 'T. Bateman', written in a cursive style.

Tom Bateman, bateman@cdpwise.net 519-978-2984

4789 4th Concession North,

Cc: Paula Parker, Clerk

Amherstburg BY-LAW 2001-43 specifically prohibits the operation of combustion engines for toys or models which would include model airplanes. The purpose of this BY-LAW is to protect residents from being subjected to the noise and nuisance created by these operations.

As such we the following residents are opposed to the provision of an exemption to the BY-LAW for the Sun Parlour RC Flyers.

Name	Address	Signature
Elaine Trumbley	4803 4TH CONC	Elaine Trumbley
Janet Morton	4767 CONCESSION 51 4 N	Janet Morton
TOM BATEMAN	4789 4 th CONCESSION	T. R. Bateman
DAVE ROUSSEL	4773 4 th CONC	D. Russell
Christine Drouillard	4768 CONCESSION 4	C. Drouillard
P. Morton	4742 CONC 4	P. Morton



Delegation Request Form

I wish to appear before *

- Council
- Advisory Committee of Council

Date of Meeting *

12/9/2019 

Name of Delegate(s) *

Chuck Bondy / Brian McGee

Address *

[REDACTED]

[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]

Capacity in which you will be attending *

- Attending as an Individual
- Representing a Group / Organization

Name of Group / Organization / Business *

Miracle League of Amherstburg

Have you contacted Administration regarding this matter? *

- Yes
- No

Who from Town Administration have you contacted? *

Phil Roberts

Reason(s) for Delegation Request (subject matter to be discussed). If the request is in response to an item on the agenda, please specify the item's agenda # *

Construction of New Fieldhouse and Entrance Way to Miracle League

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below

Will a powerpoint presentation be made? *

Yes

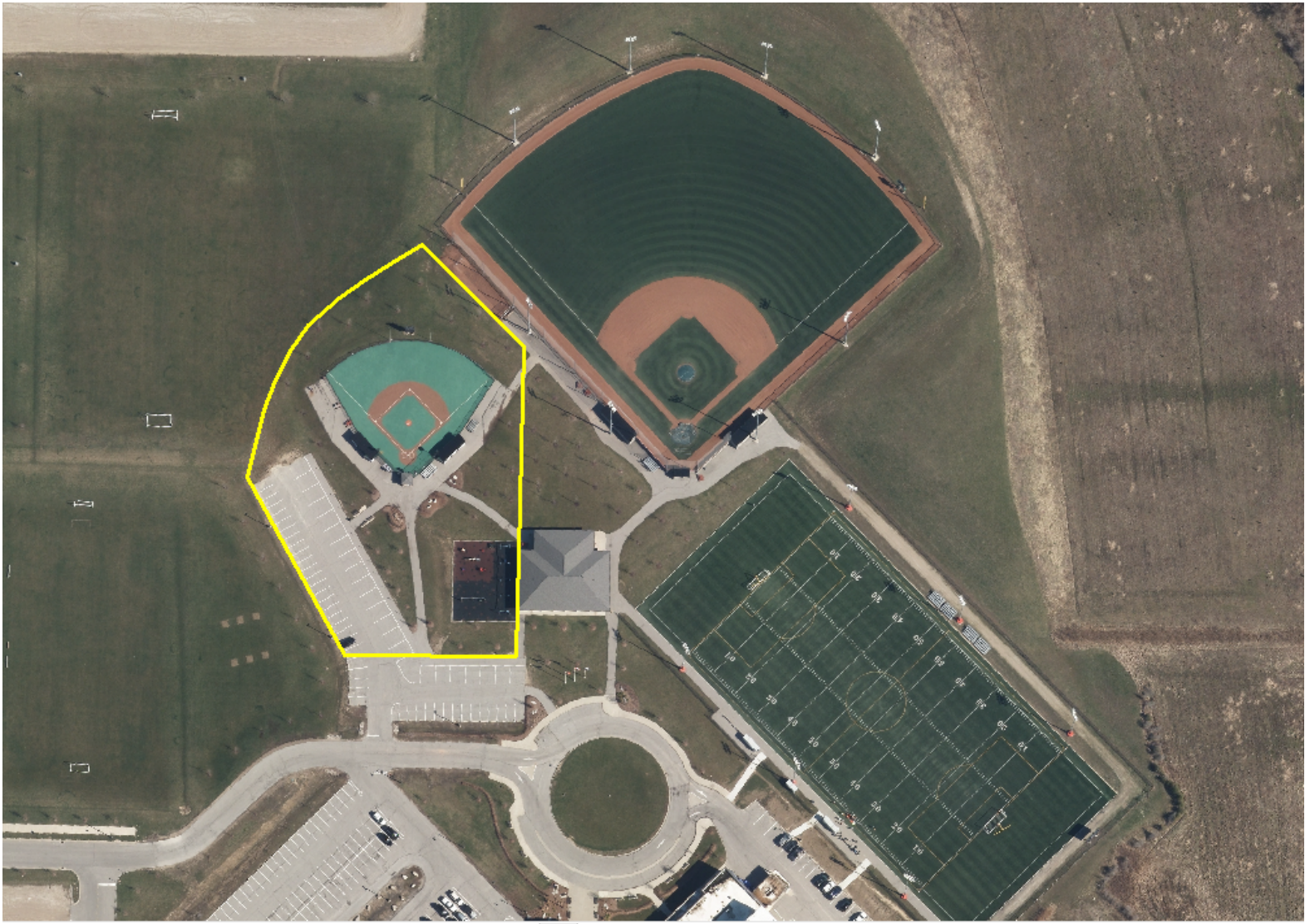
No

Note: An electronic copy of the PowerPoint presentation is required to be submitted to delegations@amherstburg.ca no later than 12:00 noon on the Friday before the meeting.

Please upload speaking notes and presentation materials - 4 Attachments Max (10MB Each) (pdf, doc, docx, xls, xlsx, jpg, jpeg, gif, png, tif)

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Imagination Park – Amherstburg

Delegation to Amherstburg Council – January 13th, 2020

The Miracle League has existed as the first of its kind in Canada at the Libro Centre since 2010. The Miracle League supports all inclusive play for persons with physical disabilities in a true ballpark setting. The success of the League and program has generated the need and want to expand our program to include structures and a specialized playground; the Imagination Park.

In consultation with Town Administration and with the development of the recent Libro Secondary Plan concurrent with the Great Space, Great Places grant application there has been identified feature parks within the overall Libro Park site. Our feature park, The Imagination Park can now have a defined footprint.

It is our preference to not be included in considerations for project funding from Town driven initiatives but to immediately fund the Imagination Park initiatives through our established donors, sponsorship and advertisers.

Project Request:

That Council allow the construction of an entrance way arch at the principle entrance walkway from the parking lot. This supports the delineation and recognition of the Imagination Park. We would like to start construction in spring 2020. (see attached site plan).

That Council allow the construction of a four (4) bay shed totaling 480 sq. ft (40' X 12") in the area adjacent the Miracle Diamond. This supports some of our operational and revenue generating needs. We would like to start construction in Spring 2020. (see attached site plan).

That Council approve in principle by reserving space for the construction of a total accessible play ground for future construction. This play ground expands the program from Miracle League to Imagination Park. (see attached diagram and site plan).

Supporting Request:

That Council waive fees for Amherstburg building or administration requirements or permits for drawings, engineering and works approval.

That Council support this project with ground preparation (excavation and soil removal) using Parks or Public Works resources for the construction of the 4 bay shed.

That Council continue to support the Miracle League by allowing exclusive control and revenue collection from advertising and sponsorship opportunities within the Imagination Park.

Conditions for consideration:

That the Town of Amherstburg ultimately be responsible for the maintenance of the newly constructed structures.

The current level of landscape service is as the Parks and Libro Facilities departments can afford however we would like consideration to partner with the Town to provide a greater level of service within the Imagination Park using both Town and volunteer efforts.



Amherstburg Miracle League Playground

19-2071A

Sales Representative

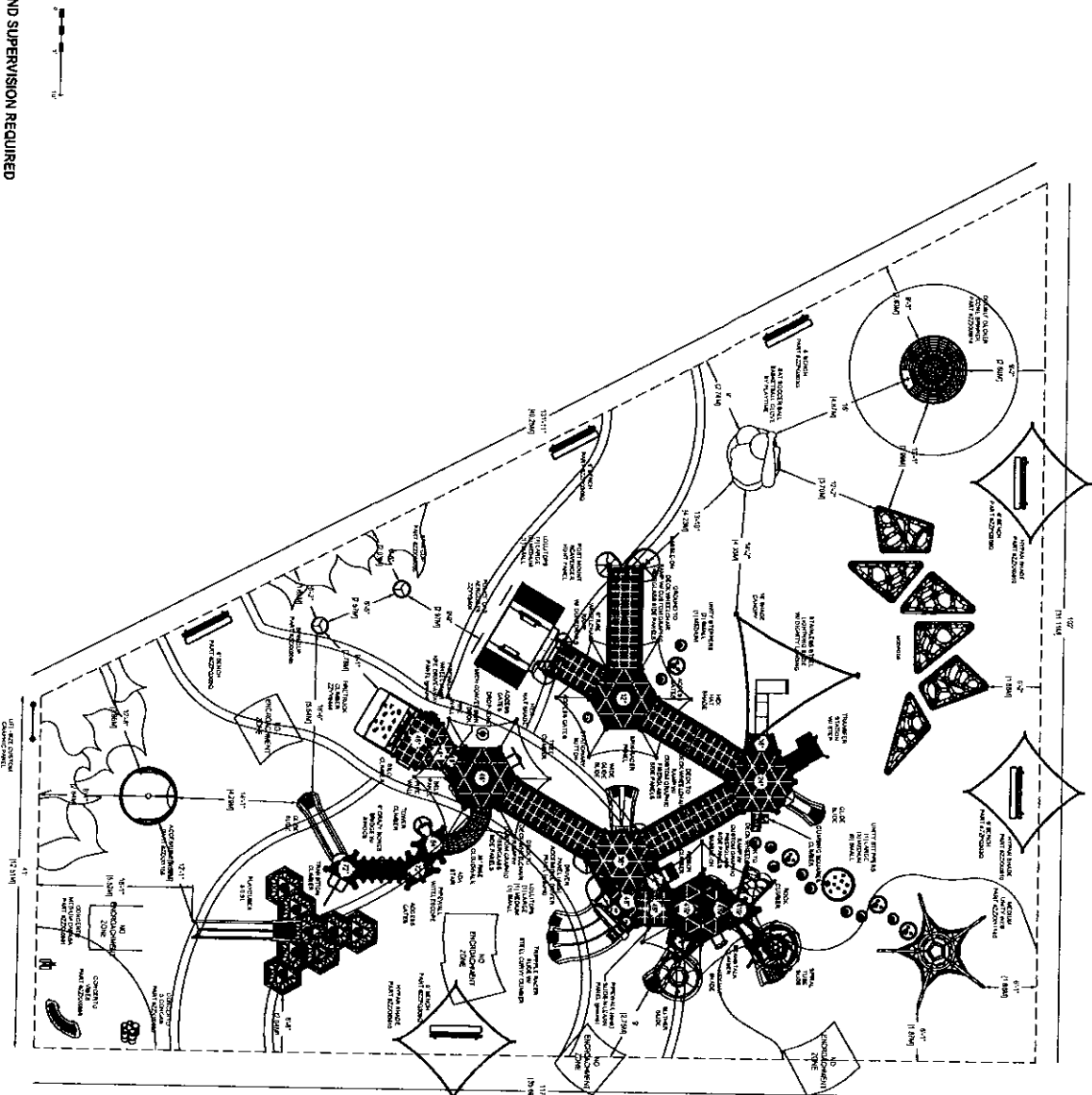


Equipment Manufacturer



POST & COMPONENT	ROTOMOLD PLASTIC	2-COLOR PLASTIC	ECO-ARMOR
Plum	Teal	Beige-Gray	Blue
Chartreuse	Chartreuse	Blue-Yellow	
Red	Orange	ROPE, BOULDERS & SHADE	
		Red	Blue

PLAYGROUND SUPERVISION REQUIRED



NEW WORLD PARK SOLUTIONS
42 Woodway Trail
Brantford, ON N3R 6G7

EQUIPMENT SIZE:
52'6" X 93' X 19'9"

USE ZONE:
102' X 117'

AREA:
8,365 Sq. Ft. PERIMETER:
391 Ft. 11 In.

FALL HEIGHT:
12 Ft. 2 In.

USER CAPACITY:
276 AGE GROUP:
5-12

ADA SCHEDULE			
Transfer	15	9	4
Transfer	25	14*	12
Total Transfer Play Areas		30	
Total Ground Level Play Areas		14*	

✓ CSA Z614-14



PROJECT NO:
19-2071A SCALE:
NOT TO SCALE

DRAWN BY:
MICHAEL BORDNER Paper Size
B

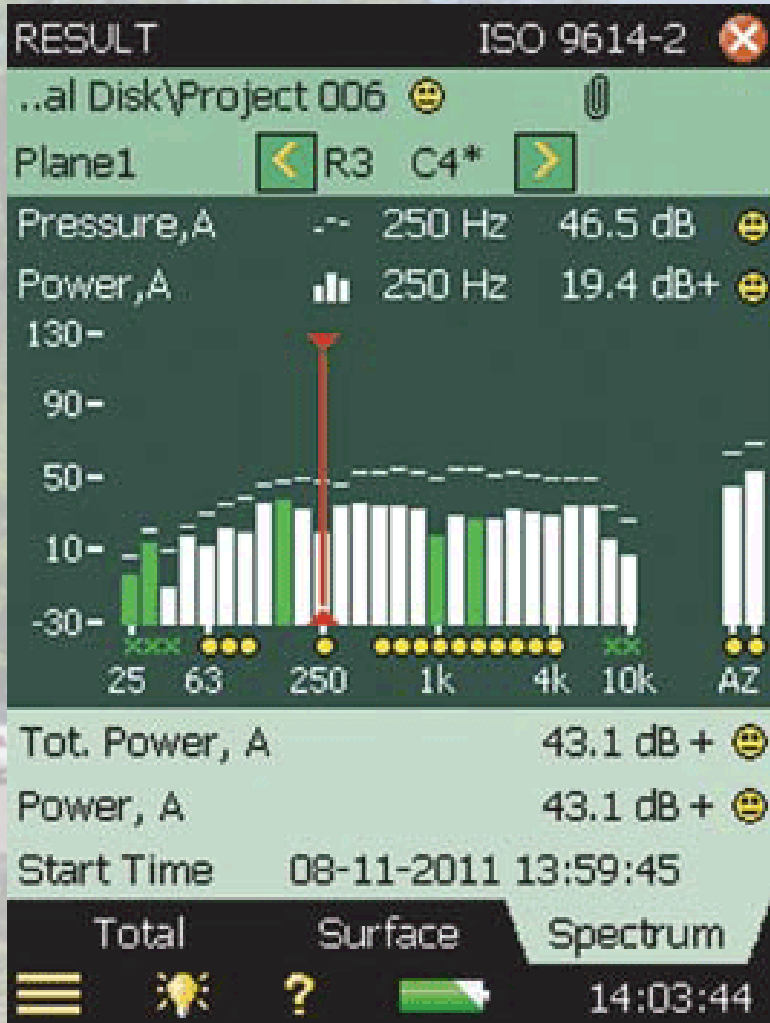
DATE:
27-JUNE-19

AMHERSTBURG MIRACLE LEAGUE PLAYGROUND

AMHERSTBURG, ONTARIO

Amherstburg Legion Noise Study

Report and Recommendations



Colin Novak Ph.D., P.Eng.
Akoustik Engineering Limited
January 11, 2020

Approach

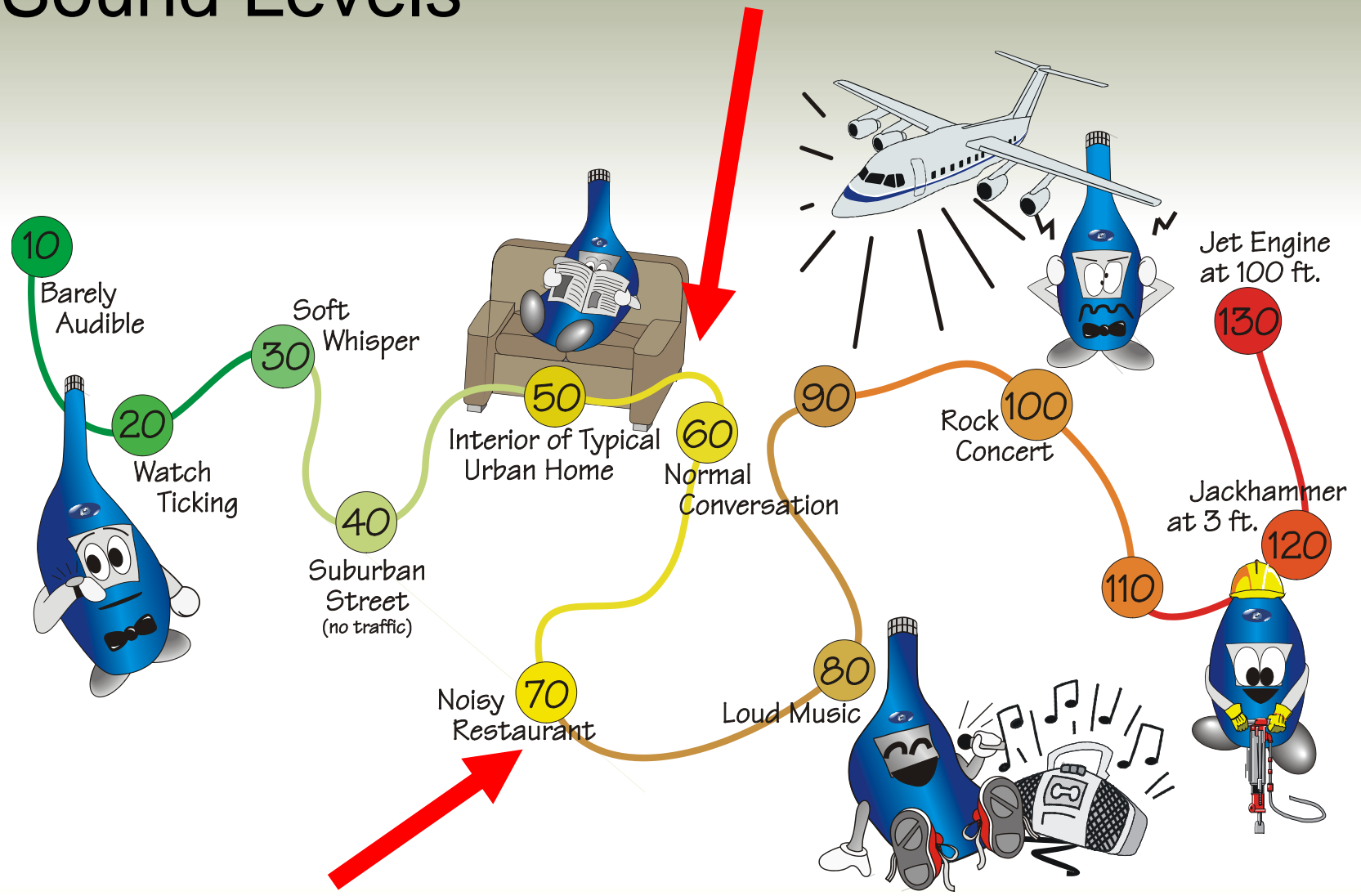
- A Bruel & Kjaer Type 2250 noise monitor with outdoor microphone was installed at third level residential window opposite to the Legion patio
- The community ambient sound levels were compared to the sound levels during periods with band performances
- Noise levels were measured and logged hourly for 4 weekends (9 days with band performances)
- Reported data for each period included:
 - A-weighted equivalent sound level (L_{eq})
 - A-weighted maximum sound level (L_{max})
 - A-weighted minimum sound level (L_{min})



Typical Sound Levels

- Typical indoor sound level is 50 dB during the daytime and 35 to 40 dB at night
- Municipal street traffic noise measured outside is typically between 50 dB and 65 dB
- Building façade and windows should reduce outside noise to the inside of a dwelling by 10 dB

Typical Sound Levels



Perception of Sound Levels

Change in Sound Level (dB)	Change in Perceived Loudness
3	Just perceptible
5	Noticeable difference
10	Twice (or 1/2) as loud
15	Large change
20	Four times (or 1/4) as loud



Data Summary Comparing Ambient Noise Levels to Band Performance Noise Levels

Date	Average Leq (dBA) (Ambient/Band)	Maximum Leq (dBA) (Ambient/Band)
June 29, 2019	59 / 67	63 / 74
June 30, 2019	59 / 65	63 / 71
July 01, 2019	58 / 69	60 / 74
August 16, 2019	62 / 71	60 / 74
August 17, 2019	60 / 71	64 / 76
August 23, 2019	63 / 70	66 / 74
August 24, 2019	58 / 69	60 / 71
August 25, 2019	56 / 64	61 / 66
August 30, 2019	60 / 68	68 / 72
Averaged Delta	9 dBA	10 dBA

Discussion / Recommendations

- Noise impacts at nearby residential receptors are significant, especially when compared to:
 - Ambient noise levels
 - Time of day and duration
 - Qualitatively (significant low frequency impacts)
- Case Law example (Gordon vs. LEV3L Vodka Emporium, 2017)
- Typical noise standards (City of Toronto 55 dBA, Ministry of Environment 50/55 dBA)
- Recommended maximum noise level for Amplified Sound to be 55 dBA, or the ambient at the time, which ever is greater

Thank you for listening!





THE CORPORATION OF THE TOWN OF AMHERSTBURG
OFFICE OF PARKS, FACILITIES, RECREATION & CULTURE

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Anne M. Rota	Report Date: December 2, 2019
Author's Phone: 519 730-1309	Date to Council: January 13, 2020
Author's E-mail: arota@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: TRUE Festival

1. RECOMMENDATION:

It is recommended that:

1. The proposed TRUE Festival Program **BE APPROVED**;
2. The TRUE Festival **BE EXEMPT AND PERMITTED** for road closures to begin prior to 5pm;
3. An exemption **BE GRANTED** to Section 3 of the Kings Navy Yard Park By-law #2004-89 to allow for the following public events in the Kings Navy Yard Park;
4. An exemption from table number 3-1-2 of Noise By-law #2001-43 with respect to the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers to allow for music **BE GRANTED** for the TRUE festival; and,
5. The TRUE Festival **BE DEEMED** as a municipally significant event for the purpose of applying for a Special Occasion Permit from the Alcohol and Gaming Commission of Ontario (AGCO).

2. BACKGROUND:

On May 31, 2019, the Town of Amherstburg submitted a grant application for the Canadian Experiences Fund to the Federal Economic Development (FED DEV) Agency for Southern Ontario. The Town of Amherstburg was successful in receiving approval for \$250,000 in funding to enhance winter economic development through facility

improvements (infrastructure) and expansion of the River Lights Winter Festival. This report outlines the programming description as outlined in the FED DEV agreement.

Municipalities play a key role in combatting discrimination against LGBTQ2+ individuals. Fostering equality and respect for all citizens is a role that belongs to all levels of government under Canada's Charter of Rights and Freedoms as well as under human rights codes at various levels. Municipalities have a responsibility to govern service delivery in a way that is inclusive and accessible, to ensure the safety of residents and to promote a sense of belonging and inclusiveness. Attached to the report for Council's review is the LGBTQ2+ Inclusiveness- Toolkit for Inclusive Municipalities in Canada and Beyond that was developed by the Canadian Commission for UNESCO- Coalition of Municipalities to assist municipalities in meeting their responsibilities.

Noise Exemption

Noise By-law #2001-43 prohibits the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers or other electro mechanical transducers, and intended for the production, reproduction or amplification of sound in residential, commercial and agricultural areas.

Notwithstanding anything contained in the Noise By-law, a person may apply to Council for an exemption from any of the provisions of the Noise By-law with respect to any source of sound or vibration. Council, by resolution, may grant the exemption applied for and can impose terms and conditions as Council deems appropriate.

As per the Noise Policy if an event affects a large number of residents or community at large, an ad will be placed in the local paper for one week advising of the noise exemption request and provide residents an opportunity to submit their concerns.

Administration is recommending that Council approve the event and noise exemption at this time. Administration will place an ad in the local paper and if there are concerns or objections to the noise exemption, Administration will draft a report for the January 27th Council meeting advising Council of those concerns for their review.

Road Closures

At the January 25, 2016 Council meeting, Council passed the following motions:

"That:

- 1. The use of the Downtown Core for Festivals and Events subject to the criteria established in the Town's Festival and Events Policy BE APPROVED; and,*
- 2. Road closures NOT BE PERMITTED prior to 5:00 pm without Council consent."*

Accordingly, the road closure request prior to 5:00 pm has been identified by Administration and are outlined below for Council's approval:

Dalhousie Street at Richmond Street to north of the Legion Parking Lot (see map) on Saturday, February 15, 2020 from 3:00 p.m. to Sunday, February 16, 2020 at 12:00 a.m.

Park Use Exemption

By-law #2004-89 regulates the use of Kings Navy Yard Park and designated it a passive park. Section 3 of By-law 2004-89 states the following:

“Public, private and non-profit functions will be allowed by permit. This will protect the grounds, the gardens, sprinkler system and facilities and at the same time simplify the scheduling of such events. Council retains final discretion in the awarding of permits.”

The Town does not issue a physical permit to allow these types of functions listed in the Kings Navy Yard Park; however, Section 3 implies that these types of functions would be permitted upon application, with Council’s approval.

A Council approved exemption is required for Section 3, of By-law 2004-89 to allow the True Festival event to proceed in Kings Navy Yard Park.

Special Occasion Permit

In accordance with the conditions of a Special Occasion Permit (special occasion liquor license) issued by AGCO, a resolution of Council is required designating the event as one of municipal significance. This is a condition of the AGCO if the requesting organization does not have charitable or non-profit status.

3. DISCUSSION:

The project description and purpose of the grant is as follows:

1. To support economic diversification during the tourism winter season, by further supporting development of alternative tourism driven activities and attractions:
 - To increase visitation including day trips and overnight stays.
 - To increase visitor spend with a longer event.
 - To increase opportunity for local museums and galleries to increase their visitation and experiences by including them in our programming.
2. To expand awareness of Amherstburg as a premier year round tourist destination.
3. To educate visitors in Canadian culture through festival programming.
4. To attract LGBTQ2+ visitors through marketing, programming and new themed light display.

The TRUE Festival in downtown Amherstburg is proposed, but not limited to, the following program:

TRUE Festival Program

- 5:00 p.m. to 10:00 p.m.
- An inclusive street dance party
- Stage with celebrity DJ
- Live performances
- Ice Sculptures
- Costume Contest
- Warming Igloo licenced area operated by a local business (yet to be determined) under the businesses own Special Occasion Permit (SOP)
- Downtown businesses promotional program in the participating stores and businesses
- Sensitivity training opportunity for businesses and Municipal departments

4. RISK ANALYSIS

TRUE Festival addresses purpose #4 of the Canadian Experiences Fund Contribution Agreement.

The risk in not meeting a term or condition of this Agreement is that the Minister may then declare that an Event of Default has occurred. This could result in not receiving full funding and may also jeopardize pending and future applications with the FED DEV agency.

5. FINANCIAL MATTERS:

As noted above, the Town's application under the Canadian Experiences Fund has been approved to a maximum of grant of \$250,000. The program in the approved application requires expenditures as follows:

Capital Costs; includes electrical upgrades and displays	\$ 175,000
Labour Costs; up to 2 contract employees for electrical and set up	43,750
Other Non-Capital Costs including new programming	<u>31,250</u>
Total	\$ 250,000

The TRUE Festival is part of the new programming component of the grant application with a funding allocation of \$31,250.

At this time Administration is still tracking all aspects of the grant and will provide the final reports to FED DEV as outlined in the Agreement upon completion of the program.

6. CONSULTATIONS:

- The Manager of Parks, Greenspaces and Naturalized Areas was consulted on this report.
- The Manager of Licensing and Enforcement was consulted on this report.
- The Fire Department was consulted on this report.
- The Amherstburg Chamber of Commerce was consulted on this report.

- Pride Windsor Essex was consulted on this report.

7. **CONCLUSION:**

The toolkit that was developed for inclusive Municipalities was developed with the input of Municipalities in an effort to support The United Nation's New Urban Agenda that was adopted at the United Nations Conference on Housing and Sustainable Urban Development (Habitat III) in 2016. The United Nations set global standards of achievement in sustainable urban development, rethinking the way we build, manage, and live in our communities.

Moving forward Amherstburg is well poised to attract new markets through an inclusive community event such as the TRUE festival. Working with businesses and in particular extending winter activity and sales is a key objective of this project.

Therefore, Administration recommends that Council endorse the TRUE Festival and approve the requested exemptions for the event.



Anne Rota
Manager of Tourism and Culture



LGBTQ2+ Inclusiveness

Toolkit for
Inclusive Municipalities
in Canada and Beyond



United Nations
Educational, Scientific and
Cultural Organization



CANADIAN
COMMISSION
FOR UNESCO

With the support of the

International Coalition
of Inclusive and
Sustainable Cities – ICCAR

Written for the Canadian Commission for UNESCO (CCUNESCO) by:
Caitlin Downie, [SOCIAL iMPACT Research & Consulting](#)

Project coordination

Cynthia Lacasse, Programme Officer, Social and Human Sciences, Canadian Commission for UNESCO

The Canadian Commission for UNESCO would like to thank the people who have agreed to contribute their knowledge and expertise to the development of this document:

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- Jacq Brasseur, [UR Pride Centre for Sexuality & Gender Diversity](#)
- Jeremy Dias, [Canadian Centre for Gender & Sexual Diversity \(CCGSD\)](#)
- Bushra Ebadi, [Youth Advisory Group, Canadian Commission for UNESCO](#)
- Helen Kennedy, [Egale Canada](#)
- Jinny Mailhot, [Corporation de développement communautaire du Haut-Saint-François](#)
- Frederick Russell-Rivoallan, [United Nations Educational, Scientific and Cultural Organization \(UNESCO\)](#)

Canadian Commission for UNESCO

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The [Canadian Commission for UNESCO](#) helps Canadians share knowledge locally and globally in order to create better societies and build peace in the minds of everyone. To do so, the Commission facilitates cooperation in the fields of education, science, culture, communication and information to address some of the most complex challenges facing the world today. With its initiatives and networks, CCUNESCO supports the [United Nations 2030 Agenda for Sustainable Development](#) and other UNESCO priorities. The Commission operates under the authority of the Canada Council for the Arts.



Table of content

02 Preface

03 Introduction

- 04 Background
- 06 The Role of Municipalities

07 LGBTQ2+ 101

- 07 Population
- 08 Terminology
- 09 Key Concepts
- 10 Intersectionality
- 11 Pronouns

12 Ongoing Challenges

- 12 Communication
- 13 Crime and Policing
- 14 Human Resources
- 15 Youth
- 16 Seniors
- 17 Infrastructure & Recreation
- 18 Health

20 What Next?

- 20 Quick Wins
- 21 Do's
- 21 Don'ts
- 22 Plan for Change
- 23 Strategies to Support LGBTQ2+ Residents

30 Appendix A: Templates & Resources

- 30 Inclusive Washrooms
- 35 Gender-Neutral Writing Resources
- 35 Gender-Inclusive Survey Questions
- 36 Commitment Statement
- 36 Email Signature Sample
- 36 Name Tags

38 Appendix B: Glossary

41 Appendix C: Timeline of LGBTQ2+ Rights in Canada

43 Appendix D: Works Cited



Preface

Over the past several decades, Canada has made considerable progress in recognizing the rights of the LGBTQ2+ community. Thanks to the adoption of the *Canadian Charter of Rights and Freedoms* and many other pieces of legislation, the systemic discrimination previously experienced by this segment of Canadian society has diminished. The Senate of Canada, which ensures that bills forwarded to it from the House of Commons respect the rights of minorities, has played an important role in this regard. Indeed, the Senate recently reaffirmed and strengthened these rights during its debates on both Bill C-16, which prohibits discrimination against transgender people, and Bill C-66, which establishes a procedure to expunge certain historically-unjust convictions of members of the LGBTQ2+ community.

Despite this progress, we are aware that much remains to be done so that this community is accepted and respected throughout the country. This initiative of the Canadian Commission for UNESCO is therefore timely because it goes beyond lofty principles and provides concrete tools to municipalities so that they can uphold these rights, regardless of where the municipality is located in Canada. Municipal governments are often the public authorities that people contact first and as such are an administrative sector that has a crucial role to play in the inclusion of, and respect for, the LGBTQ2+ minority.

The involvement of municipalities is all the more essential because the profile of the LGBTQ2+ community is constantly evolving. There is now greater cultural, ethnic and religious diversity among LGBTQ2+ persons, and the influx of asylum-seekers fleeing discrimination because of their sexual

orientation or their sexual or gender identity poses a major challenge for our cities and villages in terms of welcome and support. Approaches need to take account of these new realities. Fortunately, inspiring initiatives have been undertaken across the country to welcome, include and integrate the LGBTQ2+ community, as eloquently described in this document.

We are pleased to lend our names to this guide because, as Senators, we have the constitutional responsibility to protect minority rights, whether linguistic, Indigenous, ethnic or sexual. We will therefore enthusiastically promote this tool in our respective milieux, and each of us will continue to speak out in the Senate on behalf of a more inclusive society for our country's sexual minorities.

Julie Miville-Dechêne,
Independent Senator from Quebec

René Cormier,
Independent Senator from New Brunswick



Introduction

The [International Coalition of Sustainable and Inclusive Cities - ICCAR](#) was launched in March 2004 by [UNESCO \(the United Nations Educational, Scientific and Cultural Organization\)](#). It consists of a network of cities interested in sharing their experiences in order to improve their policies against racism and all forms of discrimination, exclusion and intolerance. In response to the challenges arising from racism and discrimination and recognizing the jurisdiction of municipal authorities in Canada on many of these issues, the Canadian Commission for UNESCO and its partners invited Canadian municipalities to become part of this larger international movement by joining the Canadian Coalition of Municipalities against Racism and Discrimination (CCMARD), renamed [Coalition of Inclusive Municipalities](#) in 2019.

Since its founding, the Coalition has supported the work of municipalities in undertaking anti-racism and anti-discrimination work and promoting the adoption of more inclusive practices. The network of municipalities developed as a result of the Coalition's continued promotion of collaboration and the sharing of best practices and resources. This publication joins a multitude of other resources and toolkits developed to support municipalities across Canada to address human rights in their communities.

Municipalities and partners involved in lesbian, gay, bisexual, trans, queer, and Two Spirit (LGBTQ2+) issues have provided input and shared their experiences, lessons and successes in this publication in an attempt to strengthen and empower municipalities to undertake LGBTQ2+ inclusiveness initiatives. This publication is designed

to provide some background information, promising practices and recommendations for municipalities. The practices and tools provided in this document are merely examples, and municipalities are encouraged to explore which ones are most appropriate and impactful for their own residents and the contexts in which they operate. This document does not pretend to present all promising examples or tools developed in Canada to advance LGBTQ2+ inclusion but rather selected examples aimed at informing the work of municipalities regardless of their size or location. Human rights are an ever-evolving field and therefore this publication represents the context of the time and constraints in which it was written.

We hope that this publication will be useful for local governments interested in improving their policies and programs to address LGBTQ2+ rights, inclusiveness, and equity. We invite them to take action to ensure that their environments are inclusive, safe, and free from discrimination.

Sébastien Goupil
Secretary-General
Canadian Commission for UNESCO

● Background

LGBTQ2+ individuals remain one of the most marginalized groups worldwide. A recent United Nations High Commissioner for Human Rights Report outlines widespread violence against LGBTQ2+ populations. Further, the report points to a lack of protections and continued systemic discrimination which contribute to the ongoing vulnerability of this group.ⁱ However, the report also indicates that there has been rapid progress toward inclusion and equality including nations adopting legal protections of sexual orientation and gender, abolishing criminal sanctions and legalizing same sex marriage.



Resource

The UN publication *Living Free and Equal (2016)* outlines how states are tackling violence and discrimination against LGBTQ2+ people.

The United Nations Agenda 2030 is a 15-year global framework centered on an ambitious set of [17 Sustainable Development Goals \(SDGs\)](#), including Goal 11 of making cities and human settlements inclusive, safe, resilient and sustainable. At the heart of the SDGs is a commitment to ensure “no one is left behind”. This principle directly relates to the realities of LGBTQ2+ people who have, on many occasions, been “left behind”. Although the document reiterates principles such as inclusion of all, irrespective of sex, it does not make explicit references to sexual orientation or gender identity.



Resource

The study *Sustainable Development Goals and LGBT Inclusion* demonstrates some of the ways LGBTQ2+ equality can be achieved. It showcases some of the work that is already being done worldwide to ensure that they are fully included and have their needs met. Practical actions are also suggested.

The United Nation’s [New Urban Agenda](#), adopted at the United Nations Conference on Housing and Sustainable Urban Development (Habitat III) in 2016, sets global standards of achievement in sustainable urban development, rethinking the way we build, manage, and live in cities.ⁱⁱ The document does not address or acknowledge LGBTQ2+ rights despite a push to do so from countries such as Canada, the United States, Mexico and the European Union. The inclusion of LGBTQ2+ people in a list of “vulnerable groups” who should not be discriminated against was blocked from being included in the agenda by 17 countries.ⁱⁱⁱ Evidently, the international debate over LGBTQ2+ rights and inclusion is alive and well. In this international context, UNESCO remains committed to protecting the rights of LGBTQ2+ individuals and to fighting prejudice, violence, and inequality.

In Canada, societal shifts have taken place steadily, moving towards more acceptance of LGBTQ2+ rights mirroring a number of legislative and policy achievements for LGBTQ2+ individuals since the 1960s. In 2017, Canadian attitudes towards same sex marriage increased to 74% of Canadians being

in favour, which is up from 41% in 1997.^{iv} Despite the positive shift in Canadian attitudes and legislated protection of LGBTQ2+ rights, there remains a multitude of challenges for LGBTQ2+ individuals and their families. LGBTQ2+ individuals continue to experience discrimination and bullying, are at risk for poorer health outcomes, including mental health challenges, and experience systemic barriers with relation to accessing employment, housing, healthcare and support services.

Equal Rights Coalition

The [Equal Rights Coalition \(ERC\)](#) protects and advances the rights of LGBTI people. With 40 member states including Canada, it also engages with civil society organizations and multilateral agencies.



Resource

[UN Free and Equal](#) is a campaign to raise awareness of homophobic and transphobic violence and discrimination and promote respect for the rights of LGBTQ2+ people.

● The Role of Municipalities

Within this context, municipalities play a key role in combatting discrimination against LGBTQ2+ individuals. Fostering equality and respect for all citizens is a role that belongs to all levels of government under Canada’s Charter of Rights and Freedoms as well as under human rights codes at various levels. Municipalities have a unique position: closely connected to residents, they can address and advance LGBTQ2+ rights by enacting policies and programs. Municipalities have a responsibility to govern service delivery in a way that is inclusive and accessible, to ensure the safety of residents and

to promote a sense of belonging and inclusiveness. Furthermore, as employers, municipalities are obligated to maintain a safe and healthy work environment and are liable if harassment takes place in the workplace that the employer knew or should have known about. As changes occur both societally and legislatively, it is important for municipalities to address the ongoing challenges that LGBTQ2+ individuals face within their communities and to work to foster a safe and inclusive environment for all residents.

Benefits for Municipalities^v

1

Improved Economic Life

- Better attraction and retention of residents and employees
- Increased productivity of employees

3

Improved Efficiency

- Improved service delivery
- Fewer complaints
- Reduced risk of liability

2

Improved Community Life

- Increased civic involvement
- More cohesive society
- Safer community

4

Improved Response to Incidents of Discrimination

- Better prepared
- More effective response



Resource

[The Human Rights Campaign Foundation](#) evaluates municipal LGBTQ2+ inclusiveness.



LGBTQ2+ 101

● Population

Statistics on the LGBTQ2+ population remain unclear and difficult to measure; however, Statistics Canada estimates 3% of Canadians aged 18-59 identify as homosexual or bisexual.^{vi} This is expected to be a gross underrepresentation and should be considered the minimum percentage of Canadians identifying as homosexual or bisexual. Other studies indicate over 5% of Canadians identify as LGBT^{vii} and still others argue as many as 14% of students identify as LGBTQ.^{viii} While the number of Canadians who identify as LGBTQ2+ is not certain, the contributions of LGBTQ2+ individuals to Canada are impactful. For example, LGBTQ2+ people actively contribute to Canadian society in healthcare, human rights, scientific advancement, public education, and arts and culture.

LGBTQ2+

This document uses “LGBTQ2+” to encompass many different sexualities, sexes and genders, including lesbian, gay, bisexual, trans, queer and Two Spirit identities. The plus sign (+) recognizes the diverse identities not captured in the acronym. There are many possible variations of the acronym.

● Terminology

It is important when working with LGBTQ2+ issues to be cognizant of terminology and to understand key concepts related to gender and sexual orientation. The language used is constantly changing and evolving as the understanding of these concepts changes, deepens and is refined. While the diversity of sexuality, sex and gender is not new, in many societies, there has not been accurate and respectful language available to describe these diverse identities. Languages are constantly evolving, are culturally specific, and change from place to place. Many LGBTQ2+ individuals are at the forefront of choosing language that is appropriate and empowering to describe themselves. Given this rapid development and redevelopment of terms, the list of definitions in *Appendix B: Glossary* should be viewed as a general guide with the understanding that it is far from exhaustive.

Two Spirit

Many Indigenous LGBTQ+ people use the term Two Spirit instead of, or in addition to, identifying as LGBTQ+. Two Spirit is an English-language umbrella term used by many Indigenous peoples to describe their gender and/or sexual orientation identities and reclaim the pre-colonization traditional roles and traditions of Indigenous LGBTQ+ people. Many Indigenous languages have specific words to describe those who are attracted to people of the same gender and those who express their gender in different ways:^{ix}

ayahkwêw (Cree)

sipiniq (Inuktitut)

puoin (Mi'kmaq)

ogokwe (Ojibwe)

sx'ints (Nuxalk)

Indigenous LGBTQ+

Two Spirit individuals have unique perspectives, experiences and challenges.

The Canadian Centre for Gender and Sexual Diversity launched a [Two-Spirit inclusion campaign](#) that creates spaces, conversations and tools to support Two Spirit inclusiveness.

[Two Spirits, One Voice](#) (Egale Canada) supports persons who identify as both LGBTQ and Indigenous.

● Key Concepts

Organizations, including municipalities that look to foster more inclusive policies and practices, must seek to understand the impact, the systemic barriers and the complex nature of concepts such as sex, gender and sexual orientation and the ways that they intersect with other identities an individual may possess. These are often misunderstood, used incorrectly or conflated with one another.

Sexual Orientation – Attraction or lack of attraction to others. Some sexual orientations include lesbian, gay, bisexual, heterosexual, pansexual, asexual, etc. Sexual orientation may also be referred to as “attraction”. Sexual orientations such as bisexuality, pansexuality and asexuality continue to be largely misunderstood and are often targets of discrimination and hate not only from outside of the LGBTQ2+ community but from within it as well. The particular experiences and victimization of these individuals must be considered when planning and implementing LGBTQ2+ inclusion initiatives.

Gender – Sense of self as a man, woman, non-binary or gender-fluid person, etc. Gender is a social construct influenced by biological characteristics and societal norms. Gender is often assigned at birth based on the sex that is assigned at birth.

Sex/Assigned Sex – A label based on biological characteristics such as genitals, chromosomes, reproductive organs and hormones. Sex is usually assigned at birth (as male or female) by a medical practitioner based on external genital characteristics. When sexual and reproductive anatomy does not fall within the medical parameters used to assign sex as either male or female, an individual may be described as intersex.

Trans and Non-Binary individuals

Trans and non-binary individuals identify as a gender different from that which they were assigned at birth. Municipalities should consider the specific challenges many trans individuals face, including safe washroom and change room facilities, respectful use of names and pronouns and support throughout a person's transition if this is the path chosen by that person.

Intersex

Municipalities can play an important role in supporting intersex people by actively working to end the stigma and resulting shame and secrecy around the topic through awareness and public education initiatives. Further, municipalities can work with other levels of government and with not-for-profit organizations to eliminate unwanted genital surgeries, to provide patient-centered health care and other forms of support.

● Intersectionality

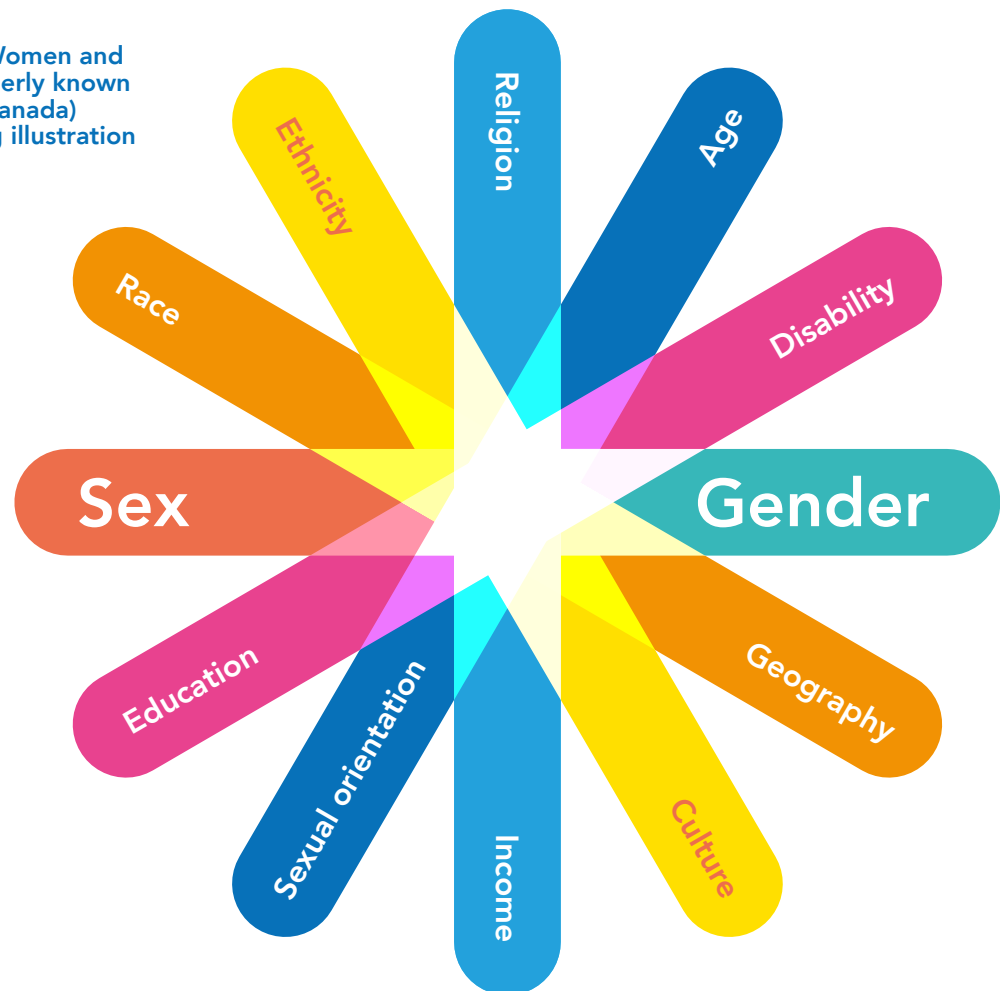
In addition to being LGBTQ2+, an individual's other identities, such as race or religion, can mean being at a greater risk of experiencing the effects of systems of oppression and discrimination. For example, a gay man may experience homophobia while a gay Jewish woman may experience anti-Semitism and sexism in addition to homophobia. An intersectional approach avoids focusing on one aspect of identity and instead recognizes the simultaneous and overlapping identities and experiences of privilege and oppression an individual may hold. The term "intersectionality" was coined by Kimberlé Crenshaw to examine and understand the interconnectedness of race and sex in systems of oppression.



Resource

IGLYO offers a [guide on intersectionality with activities, checklists and practices for municipalities](#).

The Department for Women and Gender Equality (formerly known as Status of Women Canada) provides the following illustration of intersectionality:



● Pronouns

Using the name and pronouns that people wish to be addressed by is respectful and important, thereby ensuring a safer and more inclusive environment for all. Individuals may use pronouns such as she/her/hers, he/him/his, them/they/theirs, ze/hir/hirs, etc. Which pronouns an individual chooses to use is up to them. Practicing pronouns that are unfamiliar to you is a great way to help you learn and incorporate them into your vocabulary. It is important to not use the phrase “preferred pronouns”, as this implies that a pronoun is a “preference” rather than a necessity. It is also important to consider honorifics (Mr./Ms./Mrs.), especially when a person identifies

as non-binary — for example, “Mx” is a gender-neutral honorific. Pronouns can be added to email signatures, forms and name tags to help clarify how an individual should be addressed, in addition to providing an important symbol of inclusiveness. Municipalities may also consider auditing all policies, forms and correspondence templates for gendered language, honorifics and pronoun use. For more information, see *Appendix A*.

Pronoun Chart ^x				
Title	Subject	Object	Pronoun	Pronunciation
Ms./Mrs.	she	her	hers	as shown
Mr.	he	him	his	as shown
Mx.	they	them	their	mix, as shown
Mx.	ze	hir	hirs	mix, zhee, here, heres
Mx.	ze	zir	zirs	mix, zhee, zhere, zheres
Mx.	xe	xem	xyr	mix, zhee, zhem, zhere

Best Practices

- Add a place for pronouns on registration forms and name tags
- Ask how trans clients/residents prefer to be addressed (in case they are not “out” to others)
- In meetings, ask individuals to introduce themselves using their preferred pronouns



Quick Tip

If you don't know someone's pronouns:

- Ask “Can I confirm what name you go by and what your pronouns are?”
- Avoid using gendered language. Use “Good evening, everyone” instead.
- Avoid using pronouns. For example, say “The client requested an evening appointment.”

Everyone makes mistakes! Apologize briefly and move the conversation along. Keep practicing so that you can get it right next time.



Ongoing Challenges

Municipalities play a key role in the lives of residents and oversee many of the programs and services that most impact residents' day-to-day lives. The following are areas of significant challenge regarding which LGBTQ2+ individuals often experience barriers. These are also areas that municipalities can focus on in supporting and/or implementing change that can positively impact the lives of all their residents.

● Communication

Communication with and about the LGBTQ2+ population within municipalities is an important part of acknowledging the specific challenges LGBTQ2+ individuals face. Municipal communication can work to build and maintain strong relationships with residents and organizations and support the development of adequate and appropriate services to serve all residents. Engaging and consulting with LGBTQ2+ individuals, families and support organizations is essential to addressing barriers that exist and improving inclusiveness and equity.

Adequate and appropriate data collection is also lacking, and there are often challenges in collecting and providing reliable information about the LGBTQ2+ community. One widespread problem is the use of gender binary-centric questions on forms and surveys. The vast majority of forms and surveys provide male/female options. This serves to further marginalize trans and non-binary individuals and erases them from statistics, and it leads to inaccurate data collection and under informed decision making. Further, there is often a conflation of terms such as sex and gender, and the lack of intersectional approaches to data collection makes it difficult to understand the specific and diverse experiences of LGBTQ2+ individuals. The lack of reliable data is a continued barrier to developing and implementing resources and support for LGBTQ2+ individuals.

Advisory Committees – Hamilton, ON

The City of Hamilton has an [LGBTQ2+ advisory committee](#) to evaluate the city's efforts toward LGBTQ2+ inclusiveness.



Quick Tip

Is there a legitimate reason to collect information on gender? If not, leave it out. If there is, incorporate diverse response options that include more options than simply male and female on census forms, surveys, applications, etc. Many employers are also conducting workplace inclusion surveys, thereby providing a way for employees to self-disclose and to help the organization track their progress and meet their inclusiveness goals.

▶ 75%

of LGBT respondents felt that employers should provide an opportunity for employees to self-identify or disclose information about themselves at work.^{xi}

● Crime and Policing

An important consideration for municipalities is protecting the safety and welfare of their residents, especially those who are at a higher risk of being victimized and marginalized. LGBTQ2+ people continue to experience systemic and interpersonal discrimination and hate in their daily lives, workplaces, social interactions, public spaces, schools and justice systems as well as when accessing services. Municipalities can work collaboratively with law enforcement to develop and implement strategies that decrease crimes targeting LGBTQ2+ individuals and support residents.

According to a 2014 Statistics Canada report, 31% of lesbian and gay individuals and 39% of bisexual individuals over 18 had experienced discrimination in the last five years. The same report found that 50% of individuals reporting discrimination said that they experienced the discrimination in their workplace.^{xii} Hate crimes motivated by sexual orientation had more than doubled in 2008 over the previous year and remained the most violent of all hate crimes.^{xiii} The intersectionality of identities can lead to increased risk of marginalization, discrimination, and hate. For example, LGBTQ+ individuals who are racialized or live with a disability are at a higher risk of being discriminated against. Municipalities can work closely with LGBTQ2+ residents through community engagement and consultation to address the victimization of LGBTQ2+ people, and focus on community awareness, public education and support for victims of hate crimes and incidents.

▶ **Lesbian and gay Canadians are**

2x

as likely to be victims of violent victimization.

▶ **Bisexual Canadians are nearly**

9x

more likely to be sexually assaulted.



Quick Tip

Provide a list of local LGBTQ2+ friendly resources on the municipality's website.

Community–Police Relationships – Vancouver, BC

The Vancouver Police Department (VPD) [LGBTQ2S+ Liaison Officer](#) works with community agencies to improve safety for LGBTQ2S+ people. The Department recently implemented a new policy for officers who interact with transgender individuals, and produced a related training video, "[Walk With Me.](#)" In 2016, it implemented the [Safe Place](#) program, an ongoing initiative that involves outreach to local businesses and institutions.

Acknowledging Mistakes – Police Apologies

Police departments in various cities (including Montreal, Calgary and Toronto) have formally apologized to LGBTQ2+ communities in recent years for raids on gay bars and bathhouses and other actions that contributed to the marginalization of LGBTQ2+ residents.

● Human Resources

As employers, municipalities have a responsibility to provide an inclusive and respectful work environment for all employees. LGBTQ2+ employees continue to experience barriers and discrimination in the workplace, including in the areas of hiring and promotions, work environment and interpersonal interactions. According to statistics, 38% of “out” LGB employees experience discrimination at work; the figure more than doubles (80%) in the case of trans individuals.^{xiv} Examples of discrimination in the workplace include not accommodating an employee for gender confirmation surgery,¹ refusing to use the individual’s chosen name and pronouns, not updating documents to reflect an individual’s chosen name and gender, making negative comments about someone’s physical characteristics or mannerisms, etc.

It is important to accommodate employees, regardless of whether or not they took gender affirming measures, such as a legal name change. Municipalities can support a more inclusive workplace by providing mandatory training for employees to increase understanding of LGBTQ2+ identities, develop empathy, increase knowledge of human rights and improve their ability to foster safer and more respectful environments for employees and residents. Additionally, municipalities should examine current hiring and promotion practices and identify areas that can be improved in order to foster more LGBTQ2+ inclusive practices.

Pride at Work Canada – Winnipeg, MB
The City of Winnipeg became a Regional Partner of [Pride at Work Canada](#) in 2012.



Resource

[Egale Canada and the Canadian Centre for Gender and Sexual Diversity \(CCGSD\)](#) provide professional development training across Canada. Customized workshops increase understanding, create behavioural change and foster positive spaces.



Quick Tip

Ensure that your hiring panel is diverse and has received training on unconscious bias and gender and sexual orientation diversity.



Resource

Pride at Work’s [“Hiring Across All Spectrums”](#) provides inclusive hiring and workplace practices and a practical checklist for employers.

¹ Gender confirmation surgery (also known as gender reassignment surgery or sex reassignment surgery) is any surgical procedure where a person’s body is altered to align with their internal sense of self.

● Youth

LGBTQ2+ youth are at a particularly high risk, as they are exposed to high rates of bullying, discrimination and harassment in schools.^{xv} They are also more at risk of experiencing cyberbullying or cyberstalking.^{xvi} Homophobic violence also targets students who are wrongly perceived to be LGBT because they do not appear to conform to gender norms.^{xvii} Youth often experience more barriers than adults in accessing support and resources. Such barriers include a lack of affordability, a lack of access to transportation and a lack of support from family and/or peers. LGBTQ2+ youth are particularly at risk of experiencing rejection from their families. When it occurs, it puts LGBTQ2+ youth at a higher risk for homelessness, depression, anxiety, eating disorders, mental health issues, suicide, etc. Municipalities can help address the problem through preventative community programming and funding not-for-profit organizations that support LGBTQ2+ youth. Establishing GSAs (Gay–Straight Alliances or Gender–Sexuality Alliances) or drop-in youth programs that are LGBTQ2+ friendly, and engaging LGBTQ2+ youth through internships or advisory councils are all examples of positive steps that municipalities can support.

▶ **74%**
of trans students are verbally harassed

▶ **64%**
of LGBTQ students reported feeling unsafe at school

▶ **21%**
of LGBTQ students are physically harassed or assaulted

Action Plan for Transgender Youth – Toronto, ON

The City of Toronto developed a [report on the experiences of trans individuals and how the city can better support trans youth](#). The report includes a recommendation to form an interdepartmental working group to develop an inclusive action plan.



Resources

UNESCO works to promote universal human rights for all, including the right to education and safety for LGBTQ2+ people. More information on [UNESCO's work on homophobic and transphobic violence in education](#) is available on the Organization's Website.



[Homeless Hub](#) provides research and educational tools on LGBTQ2+ youth homelessness. LGBTQ2+ youth experience homelessness disproportionately, and often feel existing supports are not LGBTQ2+ and/or youth friendly.



The [Alberta Civil Liberties Research Centre \(ACLRC\)](#) provides publications, services, resources and other tools to help organizations that serve LGBTQ2+ youth.



Egale Canada commissioned a [research report](#) on what school is like for sexual and/or gender minority students.

From Redneck to Rainbow – Grande Prairie, AB

The City of Grande Prairie's Youth Council advocated for further protections for LGBTQ2+ students in Alberta and developed the documentary [From Redneck to Rainbow](#).



Quick Tip

Support Gay–Straight Alliances / Gender–Sexuality Alliances as well as parent support programs, which are important in helping prevent LGBTQ2+ youth homelessness and mental health challenges.

● Seniors

Since the 1960s, legislative and policy changes, along with societal shifts in Canada, have granted more rights and freedoms to the LGBTQ+ community and enhanced acceptance of LGBTQ2+ individuals. Many younger LGBTQ2+ individuals have experienced these positive changes and have benefitted from them. However, many LGBTQ2+ seniors who have paved the way for these policy changes have not benefitted in the same way. Advocacy continues to be required because their peers have been slower to change their attitudes and behaviours.



Resource

QMunity offers recommendations in [Aging Out](#), a resource for queer and trans seniors.

Discrimination due to sexual orientation or gender is often compounded by experiences of ageism along with other forms of discrimination (racism, sexism, etc.). Within this context, many LGBTQ2+ seniors remain in—or return to—the closet. This secrecy has led to a lack of visibility for LGBTQ2+ seniors and contributes to social isolation for many LGBTQ2+ seniors. Further, assisted living and residential care can often be areas where systemic discrimination and peer prejudice weigh heavily on LGBTQ2+ seniors. This often negatively impacts their ability or willingness to access services or results in seniors hiding their identities upon moving into care facilities, which can lead to serious consequences on their health outcomes and mental well-being.^{xviii}

Municipalities can support seniors through preventative community programming, funding for not-for-profit organizations that support seniors and that use an inclusive and intersectional framework, and supporting the development of senior care infrastructure and support that are LGBTQ2+ inclusive.

Older LGBTQ – The 519, ON

The 519 offers numerous programs to support LGBTQ2+ seniors, including a drop-in program, book club, intergenerational workshops, senior pride events and a choir.

Pour que vieillir soit gai – Fondation Émergence, QC

The [Fondation Émergence](#) offers resources specific to LGBTQ2+ seniors in French.



Resources

Egale Canada provides resources for [supporting LGBTQ2+ seniors](#), including awareness campaign posters, the LGBTQI2S Seniors Resource Map and [Crossing the Rainbow Bridge](#).



The Government of Canada has published [“Social isolation of seniors: A focus on LGBTQ seniors in Canada”](#) to help organizations and service providers address LGBTQ2+ seniors’ needs.

● Infrastructure & Recreation



Resource

The UNESCO publication [Colour? What Colour? Report on the fight against discrimination and racism in football](#) includes a section that addresses homophobia. Many aspects of the document are also relevant for other sports.

Facilities should be positive environments that are safe and inclusive for all users. Unfortunately, many facilities continue to maintain binary gendered washrooms and change rooms putting trans, and non-binary individuals at a higher risk of experiencing violence, hate, and harassment. Many trans and non-binary individuals avoid these spaces for fear of being harassed, ostracized or discriminated against. In fact, 57% of trans Ontarians avoided using public washrooms due to fear for their safety and 97% of those who had experienced violence due to being trans reported avoiding public spaces.^{xix} Many trans individuals do not use public washrooms and/or restrict their water intake to limit their need to use washroom facilities. These tactics can result in physical and/or mental health problems, including higher rates of urinary tract infections and other kidney-related issues.

Trans and Gender Variant Inclusion in Accessing Parks & Recreation – Vancouver, BC

After the City of Vancouver's Park Board identified a lack of inclusiveness in parks and recreation services as barriers for LGBTQ2+ individuals, the [Trans* and Gender Variant Inclusion Working Group](#) made recommendations for creating more trans-inclusive public spaces and programming. Programs include a weight room drop-in program and a set time for trans, gender-diverse and Two Spirit people to swim. During the swim period, change rooms are universal and blinds are drawn on the pool.

The Vancouver Park Board has two part-time staff who are transgender, gender-variant or Two-Spirit. They help train staff, provide information to staff and customers, collect lived experience narratives and engage with members of the trans,* gender-variant and two-spirit communities.

Sports and recreation are also areas which widely remain toxic environments for LGBTQ2+ individuals. Homophobia and transphobia in sports and recreation continues to be a prevalent issue. Many LGBTQ2+ athletes are forced to hide their identities and endure bullying and harassment. Locker rooms and change rooms in particular are spaces of vulnerability and present a high risk for LGBTQ2+ individuals. These spaces are often fraught with heteronormative² language and behaviour, including comments about the opposite sex and homophobic and transphobic language. Municipalities have a role to play in providing safer spaces for LGBTQ2+ individuals accessing parks, recreation and sports. Infrastructure such as gender-neutral change rooms and washrooms, along with single-stall options, are a key step to creating safer spaces for LGBTQ2+ individuals. Other forms of support include providing targeted programs and events for LGBTQ2+ residents, training and supporting all gender programming, implementing policies and procedures for recreation facilities, and educating staff to engage and support LGBTQ2+ individuals.



Resource

The Canadian Centre for Gender & Sexual Diversity has developed [*Sports Inclusion: A Supportive Guidebook for LGBTQ2S+ Athletes and Becoming a Better Ally in the Sports World.*](#)



Quick Tip

Make all single stall washrooms more inclusive by removing gendered signage.

² Heteronormativity is the assumption that heterosexuality and binary cisgender (see glossary in Appendix B) identities are the norm. It includes a system of attitudes or bias in favour of opposite-sex attraction and binary genders (male and female).

● Health

Municipalities can advocate for improved healthcare services for their residents as well as play a role in the promotion of health. Research consistently indicates that experiencing discrimination, prejudice and stigma create chronically high levels of stress for minority and/or marginalized groups, including LGBTQ2+ individuals. This excessive exposure to stress often leads to poorer mental and physical health outcomes.^{xx} Health authorities have recognized the ill effects of homophobia and transphobia on health, leading to disparities in health outcomes for gender and sexual minorities compared to individuals who are cisgender and/or heterosexual.^{xxi}

A lack of sensitive LGBTQ2+ healthcare services from knowledgeable people has been noted throughout Canada and negatively impacts health outcomes of LGBTQ2+ people. Trans individuals often struggle to access adequate and appropriate healthcare, including simple services unrelated to their trans status. Denied care, transphobia, misgendering,³ and “trans broken arm syndrome”⁴ are all challenges trans patients may face in accessing healthcare. LGBTQ2+ individuals also experience challenges including homophobia and heteronormative care (particularly with regards to pregnancy and family planning). As a result, some individuals avoid seeking the healthcare they require, leading to poorer health outcomes.^{xxii}

Rainbow Health Ontario

[Rainbow Health Ontario](#) offers training, research, consultation services, and resources and tools to improve healthcare for LGBTQ2+ individuals and their families.

³ Misgendering is the use of pronouns or gendered language the individual does not use or identify with.

⁴ “Trans broken arm syndrome” refers to the phenomenon of healthcare providers assuming or relating all medical needs to an individual’s trans status.

While healthcare is primarily a provincial mandate, municipal governments can support the health, safety and well-being of residents by ensuring community services and programs mesh seamlessly with healthcare services and support, and vice versa. Furthermore, municipalities can implement changes to better support LGBTQ2+ residents, such as advocating for healthcare practitioners to adopt guidelines for serving the LGBTQ2+ population, advocating for training for healthcare practitioners, supporting LGBTQ2+ not-for-profit organizations, and launching public awareness campaigns to decrease prejudice and stigma that lead to poorer health outcomes.



Resource

Trans Care BC has developed [Gender-affirming Care for Trans, Two-Spirit, and Gender Diverse Patients in BC](#), a toolkit for healthcare providers.



What Next?

Quick Wins

1

Provide safe access to washrooms and change rooms

- ✓ Replace signage on all single-stall washrooms to gender-neutral signs (see Appendix A)
- ✓ Communicate effectively that individuals have the right to use the washroom most comfortable for them (this may include a notice or guideline document)
- ✓ Ensure staff direct individuals to all washrooms rather than assuming which washroom an individual may use

3

Audit workplace forms, policies and procedures for gender-inclusive language

- ✓ Ensure dress codes are not set out in binary terms but rather guidelines for all individuals
- ✓ Remove questions about gender and/or sex if not needed
- ✓ Provide non-binary options when requesting information on gender and/or sex
- ✓ Use gender-neutral language throughout (i.e. use “parent” rather than “mother/father,” use “child” rather than “son/daughter,” use “partner” rather than “husband/wife,” etc.)

2

Use the correct pronouns

- ✓ Add pronouns and honorifics to email signatures and name badges
- ✓ Start meetings with introductions that include pronouns
- ✓ Advise customer service and human resource staff to use non-gendered greetings

4

Develop and communicate a commitment statement to diversity and inclusion

- ✓ Use the statement on all job postings
- ✓ Provide the statement on your website
- ✓ Communicate the commitment to all employees

5

Support employee resource groups

- ✓ Encourage employees to meet and support each other
- ✓ Ask employee resource groups for their input in developing more inclusive practices and spaces

6

Celebrate Pride and recognize LGBTQ2+ related days of observance

- ✓ Financially support and participate in your community's Pride celebrations
- ✓ Sign a proclamation for Pride day/week/month
- ✓ Raise a pride flag
- ✓ Implement a rainbow crosswalk

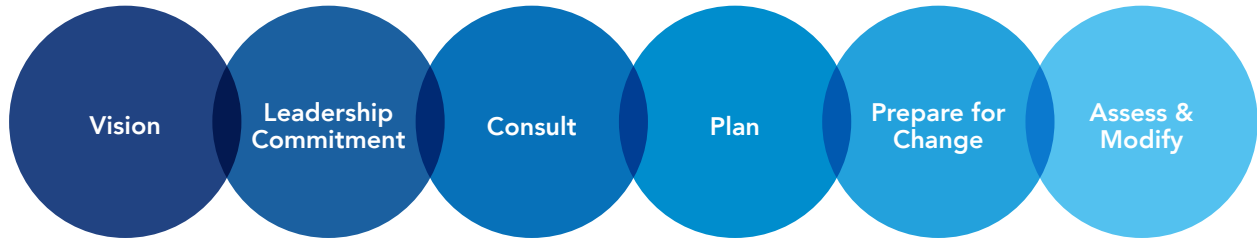
Do's

- ✓ Maintain confidentiality of an individual's medical and/or social history.
- ✓ Recognize an individual's chosen name and pronouns on all documents and in all systems.
- ✓ Use gender-neutral terms ("Hi everyone," "partner," "parent," "child," etc.).
- ✓ Educate yourself and your staff on updated terminology, human rights and inclusive practices.
- ✓ Ask what pronouns an individual uses.

Don'ts

- ✗ "Out" someone without their explicit permission. Each person decides who it is safe to come out to and this decision is entirely up to them.
- ✗ Make remarks or jokes about someone's physical appearance or mannerisms.
- ✗ Misgender someone (use pronouns or gendered language the individual does not use). If you make a mistake, apologize, move on, and practice on your own so you can improve.
- ✗ Require medical proof unless legitimately necessary for medical leave requests
- ✗ Ask personal or inappropriate questions (such as about someone's anatomy or the medical procedures they've undergone) unless that person has given explicit permission for you to ask or it is legitimately required for you to know.
- ✗ Deadname someone (use a name someone no longer uses, often the name an individual was given at birth).

● Plan for Change



Before undertaking change on LGBTQ2+ inclusion measures, set a clear, shared vision on what that change should look like. **Assess how the municipality is currently doing as pertains to LGBTQ2+ inclusiveness** as a guardian of the public interest, as an organization with relation to the fulfillment of human rights, and as a community sharing responsibility for respecting and promoting human rights and diversity.

Develop a clear link between the vision for LGBTQ2+ inclusion measures and your organization’s strategic plan, business plan and other guiding documents. Leaders at all levels of the organization should be on board and committed to the vision to ensure success. Municipalities can start to build a case for LGBTQ2+ inclusion work, including attraction and retention of talent, employee engagement, resident satisfaction, enhanced service delivery, and safety and well-being of all residents.

Some tools to help assess LGBTQ2+ inclusiveness:

- 🔍 [Human Rights Campaign Foundation and the Equality Federation Institute’s “Municipal Equality Index: A nationwide evaluation of municipal law”](#)
- 🔍 [Pride at Work Canada’s “Hiring Across All Spectrums: A report on broadening opportunities for LGBTQ2+ jobseekers”](#)

Some resources to help build the case for LGBTQ2+ inclusiveness:

- 🔍 [Catalyst’s “Building LGBT-Inclusive Workplaces: Engaging Organizations and Individuals in Change”](#)
- 🔍 [Deloitte’s “Waiter, is that inclusion in my soup?: A new recipe to improve business performance”](#)
- 🔍 [Centre for Talent Innovation’s “The Power of “Out” 2.0: LGBT in the workplace”](#)
- 🔍 [McKinsey’s “Diversity Matters”](#)

Develop an LGBTQ2+ advisory committee and community and/or employee **engagement sessions**. Gather lived experiences, challenges, existing barriers and suggested strategies for improvement.

Some examples of existing LGBTQ2+ advisory committees:

- ✓ The [City of Hamilton's LGBTQ Advisory Committee](#)
- ✓ The [City of Vancouver's LGBTQ2+ Advisory Committee](#)
- ✓ The [Calgary Police Service's Sexuality and Gender Diversity Chief's Advisory Board](#)

Based on the advisory committee and engagement session input, **develop a comprehensive plan** that will move your organization closer to your shared vision. Include a framework for evaluating the plan's success.

Some examples of municipal plans:

- ✓ The [City of Toronto's Action Plan for Transgender Youth](#)
- ✓ The [City of Vancouver's Trans* and Gender Variant Inclusion Working Group Report](#)

Prepare your target audience for the changes prior to implementing them through public awareness and employee engagement campaigns, and by sharing the plan on the municipality's website. Once the plan has been implemented and initiated, evaluate the progress, collect feedback from employees, residents, and the advisory committee, and modify the plan accordingly.

● Strategies to Support LGBTQ2+ Residents

Diversity is often celebrated in Canadian municipalities as a positive asset of our communities; however, diversity itself does not automatically result in inclusion. Inclusion must be intentionally fostered and developed and continuously cultivated. Furthermore, there is a misconception that LGBTQ2+ people aren't present in our workplaces or don't access municipal services. This often results in low buy-in or lack of urgency in addressing LGBTQ2+ inclusion. However, a low overt presence of LGBTQ2+ people is often directly correlated with a lack of inclusion within these spaces and services. Municipalities can play a leading role in proactively assessing, anticipating and removing barriers that may prevent LGBTQ2+ individuals from equitable access, participation or opportunity. Municipalities can make positive changes towards LGBTQ2+ inclusiveness within their communities through policy changes, hiring practices, public event participation and specific LGBTQ2+ programs and services. Moreover, when a discriminatory incident or hate crime occurs or when an accommodation is requested, municipalities have a duty to respond in a timely and efficient manner that supports the LGBTQ2+ individual.

Write It Down

Municipalities of all sizes and budgets can take a positive step towards inclusiveness by ensuring their anti-discrimination, respectful workplace or equivalent policies specifically mention sexual orientation, gender, gender identity and gender expression. Making this explicit is important in ensuring all employees are aware of the municipal stance and that LGBTQ2+ individuals are protected. LGBTQ2+ individuals are more comfortable applying for jobs at an organization that has publicized LGBTQ2+ related policies like anti-discrimination policies and guidelines.^{xxiii}

Inclusive Policy – Hamilton, ON

The City of Hamilton implemented a [*Protocol for Gender Identity and Gender Expression; Transgender and Gender Non-Conforming Persons*](#) in 2017 to foster a more inclusive environment. It covers privacy, identification, language, administrative systems, data collection, dress code, washrooms, change facilities, employee transition and more.



Quick Tip

Ensure gender-neutral language is used throughout your policies and procedures. Keep an eye out for instances where he/she, wife/husband, son/daughter, etc. are used.

Guidelines Relating to Trans Students – Commission scolaire de Montréal, QC

The school board published [*Lignes directrices relatives aux élèves transgenres*](#), a guide to supporting trans students. In French only.

Employee Transition Guidelines – Red Deer, AB

The City of Red Deer has developed a handbook for supporting trans employees. Based on one employee's experience with transitioning, it provides steps and resources for supporting employees who are transitioning.

The City used a collaborative approach between Human Resources, the transitioning employee, and the employee's department to ensure the employee was supported through their transition process. The process was a learning experience for all, and succeeded because the City prioritized the employee's wishes. For example, the employee decided who they wished to inform and when. As a signatory of the Coalition of Inclusive Municipalities, the City offered a supportive environment. Challenges included staff or clients who were uncomfortable or held prejudiced views. These were mitigated by having the full support of the Human Resources department, being able to respond quickly to incidents, and focusing on the employee's rights and needs.

The City of Red Deer and the Alberta Human Rights Commission gave a joint presentation to the Alberta Urban Municipalities Association (AUMA) entitled "[How to Support Transgender Employees.](#)"

Guidelines for Accommodating Gender Identity and Gender Expression – Toronto, ON

The document outlines the City's legal obligation to accommodate individuals in accordance with the City's Human Rights and Anti-Harassment/Discrimination Policy and Ontario's Human Rights Code.

Stand Behind, Not in Front

Empowering LGBTQ2+ communities to advocate for themselves through capacity building is an important component of being a good ally. Municipalities can be strong allies by helping facilitate the creation of LGBTQ2+ groups, mentor potential leaders and support learning and growth opportunities. Providing safe spaces for meetings, offering training for leaders and providing information about registering as a group are simple ways to support LGBTQ2+ groups and leaders.

Kindred – Cochrane, AB

The Town of Cochrane helped create [Kindred](#), an organization that promotes and celebrates diversity, equality and inclusion. Kindred organizes workshops, hosts events and advocates for the LGBTQ2+ community.

Such groups can play an important role in supporting municipalities as they undertake equality efforts and continue to improve and implement practices that are inclusive. Working together to share information, resources, expertise and lived experiences is important in moving forward together as communities that are welcoming, accessible and inclusive.

Municipalities can commit to financially supporting organizations and initiatives that provide important services and resources for LGBTQ2+ individuals and families or that improve awareness of the challenges faced by LGBTQ2+ people. Advisory committees are another way for municipalities to support their LGBTQ2+ residents and can facilitate the identification of challenges and collaborative work on strategies.

Symposium on Sexual Diversity and Gender in a Rural Context – Haut-Saint-François, QC

The Community Development Corporation co-organized the first [symposium on sexual and gender identity in rural Canada](#). Representatives from the municipality joined community organizations, educational bodies, provincial representatives and others to learn about LGBTQ2+ inclusiveness and challenges. In French only.



Quick Tip

Support the creation of employee resource groups (ERGs) that provide safer and more supportive environments for LGBTQ2+ employees and can support positive change within the organization. Consult the [Toolkit for Diversity and Inclusion Practitioners](#) developed by the Canadian Centre for Diversity and Inclusion to learn more.

Rendez-vous de la fierté Acadie Love – Caraquet, NB

The municipality of Caraquet, New-Brunswick, is a key partner of the [Rendez-vous de la fierté Acadie Love festival](#). Held for the first time in 2017, Acadie Love promotes inclusion, solidarity and awareness of the issues faced by LGBTQ2+ communities. In French only.

Say It Loud

Public statements and proclamations from municipalities can send a strong message: that discrimination and hate will not be tolerated in the community. These statements not only show the LGBTQ2+ community that the municipality is supportive of its members, but they may also diminish the likelihood of backlash and overt discrimination from occurring. Municipalities can proclaim Pride Week in their region annually, implement an equality commitment statement that specifies sexual orientation and gender or adopt an inclusion policy.

Pride Week Proclamation – New Glasgow, NS

The Mayor of New Glasgow signs a proclamation each year recognizing Pride Week. It is publicly read at a flag-raising ceremony.

Inclusion Program – Victoria, BC

The City of Victoria Council passed a motion in 2017 entitled “Transgender, gender non-binary, and two-spirit equity and inclusion policy” and directed the administration to develop a plan to carry out recommended actions to include LGBTQ2+ people. Victoria has begun to tackle these issues by training staff on gender expression and gender identity, updating washroom signage, and reviewing and updating policies and service practices. A formal motion from the Council ensured commitment from the top down and allowed for change throughout the organization. An action plan including specific indicators of success along with a budget to implement the plan are key.



Resource

Rainbow Cities is a network of international cities committed to LGBTQ2+ inclusiveness. These cities exchange experiences, implement best practices and actively fight discrimination.

Provide Safer Spaces

LGBTQ2+ individuals accessing services experience discrimination and harassment at a significantly higher rate than their cisgender and/or straight peers. This pervasive experience of discrimination and harassment instills fear and can result in LGBTQ2+ individuals avoiding facilities and services or experiencing anxiety when accessing those things. Washrooms and change rooms in particular are often spaces where LGBTQ2+ individuals experience harassment, discrimination and even violence. This may include challenging a person’s right to use that space, telling an individual to leave, verbal and/or physical assault, insisting the individual must use a single-stall washroom or forcibly removing an individual from the space. Equal access to washrooms and access to facilities without discrimination, harassment or abuse is protected under the *Canadian Human Rights Act* (Bill C-16).

Municipalities can provide safer, more inclusive spaces and services for employees and residents by providing gender-neutral washrooms, having inclusive posters and stickers that indicate the space as an inclusive one, and training employees to respond to instances of resistance and opposition to inclusive washrooms. It is important to support trans individuals' rights to use whichever washroom they feel safest using.

Gender-Neutral Washrooms – Oakville, ON

Gender-neutral signage was added to washrooms in municipal buildings and recreation centres.



Quick Tip

Change all single-stall washroom signage to gender-neutral signs. Use signs indicating what is available in the washroom (i.e. toilet, change table, wheelchair accessible, etc.) rather than gender symbols are ideal.

Rainbow Spaces – Wood Buffalo, AB

The Regional Municipality of Wood Buffalo set out to develop a Diversity & Inclusion Community Plan to strategically align its initiatives with the Coalition of Inclusive Municipalities' commitments and include LGBTQ2+ voices in the development of the plan. One challenge was the lack of a visible and organized LGBTQ2+ group in the region after a hate incident occurred where a pride flag was publicly burned. The lack of an LGBTQ2+ organization, pride events and other programs had resulted in many LGBTQ2+ individuals feeling isolated, unsupported and unsafe.

The municipality supported the creation of Pride YMM, which now hosts an annual Pride celebration, drag events, LGBTQ2+ awareness training and more. As Pride YMM gained visibility and support, businesses began requesting stickers to designate their spaces as LGBTQ2+ friendly.

Through the Regional Advisory Committee on Inclusion, Diversity, and Equality, the municipality worked with Pride YMM to develop a program to help businesses develop more safe and inclusive spaces. The program, entitled "Rainbow Spaces," calls on businesses to take concrete steps like using gender-inclusive language on forms, introducing anti-discrimination policies, offering training, and implementing gender-inclusive washrooms. Businesses that complete these steps are recognized publicly with a Rainbow Spaces decal. Businesses and organizations have responded positively to the initiative.

For more information, email diversity.woodbuffalo@rmwb.ca.

Do Your Homework

Continuous learning opportunities for employees are a key component to creating more LGBTQ2+ inclusive workplaces for employees and services for residents. Online courses, webinars and in-person training can ensure that employees are up to date on inclusive terminology, are aware of human rights legislation and have strategies to create safer, more inclusive spaces for co-workers and residents.

Human Rights Training – Ottawa, ON

The City of Ottawa offers all new employees and managers mandatory training on LGBTQ2+ rights.

shOUT! – Charlottetown, PEI

PEI's shOUT! is an annual gender and sexuality awareness conference featuring workshops, presentations and discussions about issues faced by LGBTQ2+ individuals in PEI.



Resource

Egale Canada offers training opportunities.

Celebrate Together

Group identities have been shown to have protective characteristics with relation to marginalized groups, which can help individuals deal with discrimination and stigma. For example, if an individual is racialized and experiences discrimination, they most likely have family members or friends who have also experienced this form of discrimination and can receive support from them. However, many LGBTQ2+ individuals are the only individual in their family who are LGBTQ2+ and therefore do not have the same shared experience of discrimination as their family members, nor the same level of support. This can cause feelings of isolation and difficulty in forming a strong identity and sense of self. Furthermore, those who are not “out,” may feel very isolated, which can be detrimental to their well-being and health outcomes.

Fête Arc-en-ciel – Québec City, QC

The City of Québec supports the annual Fête Arc-en-ciel (Quebec City Pride Festival). With musical and artistic performances, movie screenings and workshops, the celebration advocates for the rights of LGBTQ2+ individuals.

Programs and events such as Pride parades, LGBTQ2+ friendly programming and specific support groups, such as Gay–Straight Alliances / Gender–Sexuality Alliances, are key in combatting isolation. These events provide a safer environment for LGBTQ+ individuals to be “out” and decrease feelings of isolation and loneliness in LGBTQ+ individuals, which contributes to better health outcomes for LGBTQ+ individuals.

Access, Equity, and Human Rights Awards – Toronto, ON

The City of Toronto honours residents and organizations that make major contributions to LGBTQ2+ rights and inclusion.

Pride – Whitehorse, YK

The City of Whitehorse runs Whitehorse Pride and other events throughout the year to celebrate the contributions of the LGBTQ2+ community and recognize the ongoing challenges its members face. Pride and transgender flags are raised annually at City Hall and council members actively participate in the pride parade. The city was one of the first in Canada to paint a [permanent transgender crosswalk](#).

Whitehorse also hosts events and initiatives like the “Bridging Gender Divides” workshops, a Queer Film Festival, Rainbow clubs, a PRISM Yukon College student group and All Genders Yukon Support Group. This visible support makes a strong statement and raises awareness of discrimination.



Resource

The City of Vancouver has developed [guidelines](#), including a checklist, to help staff plan and run more inclusive public events, consultations and meetings.

Important Dates



March 31 – International Transgender Day of Visibility

April 10 – Day of Pink

May 17 – International Day Against Homophobia and Transphobia

June – Pride Month

October 11 – National Coming Out Day

October 26 – Intersex Awareness Day

November 20 – Transgender Day of Remembrance

December 10 – Human Rights Day



Appendix A: Templates & Resources

i. Inclusive Washrooms

The following templates are reprinted with permission from the Regional Advisory Committee on Inclusion, Diversity, and Equality (RACIDE). Contact diversity.woodbuffalo@rmwb.ca for more information.

Sample Notice

Note: A notice or guideline document such as the template below can provide front line staff with a quick tool to use if there are any questions or concerns about gender inclusive washrooms. This document may be printed and posted at information desks or any other appropriate location that is easily accessible when providing customer service support.

(company name) is committed to providing safe and inclusive access to washroom facilities for all of its employees and visitors. Under the (insert local relevant legislation), all persons, including trans people, are permitted to use the washroom facilities that best correspond to their gender, gender identity and/or gender expression without recourse or discrimination.

The facilities on the property are multi-occupant with lockable single-occupant stalls that provide privacy for all users. (Insert location of single-stall washroom). Under the (insert local relevant legislation), individuals have the right to use the facility of their choosing while remaining free from harassment of any kind. Those requiring increased privacy or who are uncomfortable using gender-inclusive washrooms for any reason may use the single-stall washroom.

Inclusive Washroom Policy

Note: Every workplace will have their own format for policies and procedures. The sample policy provided here is a basic policy and is meant to illustrate important information that should be included in an inclusive washroom policy. Organizations may wish to add additional procedural information for staff handling complaints regarding the washroom policy as well as other policies and procedures for providing support to transgender employees and visitors.

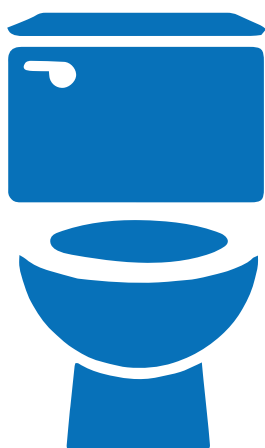
- 1. Policy Statement:** (company name) is committed to providing access to gender-inclusive washroom and toilet facilities for all customers, visitors, volunteers and employees.
- 2. Purpose:** To support trans and non-binary employees, guests and residents of (company name), parents with young children, people with disabilities that require assistance from an attendant of a different gender and people who require added privacy for a variety of reasons. This policy will allow individuals to have a safe and accessible facility to use and the option of using a washroom that best corresponds with their gender identity or gender expression.

3. **Background:** Equal access to washrooms and facilities without discrimination, harassment or abuse is protected under the Alberta Human Rights Act Bill 7 Amendment (insert your provincial equivalent if applicable) and the *Canadian Human Rights Act* (Bill C-16). Everyone needs a washroom, and providing safe and accessible washrooms is important. Gender inclusive washrooms are safer spaces that anyone, regardless of gender identity or gender expression, can use.
4. **Definitions:**
 - 4.1. **Trans and non-binary** – Umbrella terms used to refer to individuals whose gender does not match up with the sex and/or gender they were assigned at birth.
 - 4.2. **Gender inclusive washroom** – Facility that can be used by anyone, regardless of gender identity and/or gender expression. It may be single stall or multi-stall.
 - 4.3. **Employee** – Any individual hired by (company name).
 - 4.4. **Visitor** – A customer, a client or any individual otherwise accessing the services of (company name).
5. **Applications:**
 - 5.1. Individuals are permitted to use the washroom facilities that best correspond to their gender, gender identity and/or gender expression.
 - 5.1.1. No individual shall be asked about the sex they were assigned at birth, or to provide proof of the sex they were assigned at birth, the status of their medical transition, or to otherwise prove their gender when accessing washroom facilities.
 - 5.2. Single-stall washrooms are available for anyone to use and are clearly marked with non-gendered signage.
 - 5.3. No individual shall be forced by staff or other visitors to use the single-stall washroom.
 - 5.4. It is the responsibility of individuals requiring increased privacy or who are uncomfortable using gender-inclusive washrooms for any reason to instead use a single-stall washroom.
 - 5.5. Staff shall indicate where all washrooms are located regardless of the perceived gender of the individual requesting access to the washroom facilities.

Signage

The following washroom signage templates are reprinted with permission from Pride YMM. These may be copied or reprinted as needed with credit provided to Pride YMM. Contact infoprideymm@gmail.com for more information.

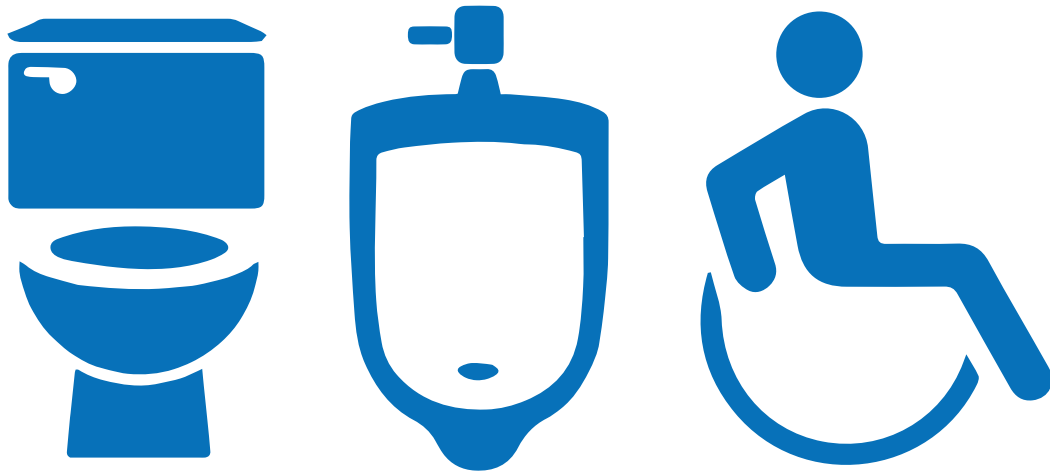
RESTROOM



SINGLE-STALL

*Reprinted with permission from Pride YMM
infoprideymm@gmail.com*

RESTROOM



MULTIPLE-STALL

*Reprinted with permission from Pride YMM
infoprideymm@gmail.com*

WOMEN'S RESTROOM



**INDIVIDUALS ARE WELCOME
TO USE THE WASHROOM MOST
COMFORTABLE FOR THEM.**

ii. Gender-Neutral Writing Resources

- ✓ [Gender-Inclusive Writing Correspondence: Translation Bureau](#)
- ✓ [Gender-Neutral Writing Part 1 The Pronoun Problem: Translation Bureau](#)
- ✓ [Writing Gender-Neutral Teaching Guides: Government of Québec](#)

iii. Gender-Inclusive Survey Questions

Before questions are drafted, ensure the information being collected is required for the organization to successfully serve its clients and employees. Additionally, be sure to avoid conflating sex, gender, and sexual orientation. These are different concepts that it may or may not be necessary for you to collect. Ensure that this information is held in the strictest confidence and is stored securely.

Every effort should be made to keep information about transitioning employees confidential and it should be shared only if and when a trans individual provides explicit permission to do. The trans individual is the one who decides who is told, and when and what they are told. This is extremely important to ensure the safety of the trans person. Finally, keep in mind that many transgender individuals may prefer to identify as male or female and therefore your gender statistics may not accurately indicate the number of trans and non-binary individuals.

Helpful resources on this topic include:

- ✓ [Transgender-inclusive measures of sex/gender for population surveys: Mixed-methods evaluation and recommendations](#)
- ✓ [Assessing the Feasibility of Asking About Gender Identity in the Current Population Survey: Results from Focus Groups with Members of the Transgender Population](#)
- ✓ [Why \(and how!\) to ask survey questions on sexual orientation and gender identity](#)

Sample Open-Ended Gender-Related Question:

Gender: _____

Sample Combined (Open and Closed) Gender-Related Question:

Which gender do you most identify with?

- Woman
- Man
- Non-Binary
- Two-Spirit
- Not Listed: _____
- Prefer Not to Answer

Sample Closed-Ended Gender-Related Question:

Which gender do you most identify with?

- Woman
- Man
- Non-Binary
- Two-Spirit
- Not listed
- Prefer Not to Answer

Sample Closed-Ended Sex-Assigned-at-Birth-Related Question:

What sex were you assigned at birth, meaning on your original birth certificate?

- Female
- Male
- Intersex
- None
- Prefer Not to Answer

iv. Commitment Statement

Note: A commitment statement may be used on job postings, websites or other materials and platforms to indicate the organization's commitment to inclusion. Such a statement should be backed by adopting inclusive strategies such as those laid out in this document.

(company name) strives to be a diverse and inclusive organization that supports equality and is committed to fostering a supportive environment for all. We do not discriminate based on race, colour, ancestry, place of origin, religious beliefs, gender, gender identity, gender expression, physical or mental disability, age, marital status, family status, source of income or sexual orientation.

v. Email Signature Sample

Jane Doe
Pronouns: She/Her/Hers
Executive Assistant
ABCD Company

vi. Name Tags

The following name tag templates are reprinted with permission from the [Canadian Centre for Gender and Sexual Diversity](#).

HELLO MY NAME IS...

MY PRONOUNS ARE...

HELLO MY NAME IS...

MY PRONOUNS ARE...

HELLO MY NAME IS...

MY PRONOUNS ARE...

HELLO MY NAME IS...

MY PRONOUNS ARE...

HELLO MY NAME IS...

MY PRONOUNS ARE...

HELLO MY NAME IS...

MY PRONOUNS ARE...



Appendix B:

Glossary

The following definitions have been adapted from the University of British Columbia's Positive Space Campaign⁵, the National Centre for Transgender Equality and Qmunity, the Government of Canada: Gender and sexual diversity glossary⁶, and the Canadian Centre for Gender and Sexual Diversity.^{xxiv}

Agender – A person who identifies as having no gender or as outside of gender.

Asexual – A person who experiences sexual attraction and/or desire for sex to a lesser degree than most people.

Binary – The view that there are only two totally distinct, opposite and static genders and sexes (masculine/feminine, male/female) to identify with and/or express. While many societies currently view gender and/or sex through this lens and consider it to be universal, a number of societies recognize more than two genders and/or sexes. Across all societies, there are also many people who experience gender and/or sex fluidly, identifying with different genders and/or sexes at different times.

Bisexual – A person who is attracted to people who are the same sex as them and people who are a different sex than them. Note: people commonly refer to bisexual as “attraction to **both** sexes,” but this is incorrect, as there are more than two sexes.

Cisgender – A person who identifies as the sex and/or gender they were assigned at birth. “Cis-” is a Latin prefix meaning “on the same side [as]” or “on this side [of].”

Dyadic – People who are assigned a sex that fits the rigid, medical definitions of “male” or “female.” This term is rare, but generally used to express that a person is non-intersex. Because intersex people and dyadic (non-intersex) people are generally assigned as male or female, making note of this distinction is considered important.

Gender Expression – How a person presents their gender to others, often through behaviour, clothing, hairstyle, voice or body characteristics.

Gender Identity – An individual's internal sense of self in the context of gender. Some gender identities include: woman, man, genderqueer, genderfluid, non-binary, etc. Gender is an internal identity construct and is not necessarily visible or obvious to others. Note: the term “gender identity” is often used when discussing trans people, whereas the term “gender” is often used when speaking about cisgender people. Gender is always an identity and therefore the term “gender identity” is somewhat redundant. However, the term is used in Canadian legislation and therefore is used in this document.

⁵ “Terminology” The University of British Columbia: Positive Space Campaign. Retrieved from <http://positivespace.ubc.ca/terminology>

⁶ <https://www.btb.termiplus.gc.ca/publications/diversite-diversity-eng.html>

Gender Fluid – Gender fluidity conveys a wider, more flexible range of gender identity and/or expression. Gender fluid people reject common restrictive boundaries of gender identity and expression as well as stereotypical expectations of masculinity and femininity as static.

Heterosexual – Someone who is attracted to people of a different sex – in other words, women who like men or men who like women. The term “straight” is also used.

Homosexual – A person who is attracted to people of the same sex – in other words women who like women or men who like men. The terms “gay” and “lesbian” are also used.

Intersex – A person who is assigned a sex that involves reproductive or sexual anatomy and/or chromosome patterns that do not seem to fit rigid medical definitions of “male” or “female”. Intersex conditions are also known as differences of sex development (DSD). Intersex persons are often subject to surgical intervention at birth (with or without the parental consent or knowledge). “Intersex” has replaced the term “hermaphrodite,” which is widely considered to be outdated, inaccurate and offensive. An intersex individual may or may not identify as part of the trans community; however, the terms “intersex” and “trans” are distinct and should not be used interchangeably.

Non-binary – A person who describes themselves as fitting outside of the “man” and “woman” categories in our society. Non-binary people can identify in multiple ways such as genderqueer, bigender, agender or simply non-binary.

Pansexual – Someone who is attracted to people of all genders. “Pan-” is a Latin prefix meaning “all.” “Pansexuality” is a term evolved from the history of “bisexuality,” where some individuals wanted a term that specifically included people of all genders and sexes. This term is often used by those who wish to include their attraction towards trans and intersex people.

Privilege – Refers to structural social, economic and political advantages or rights held by people from some majority groups on the basis of gender, race, sexual orientation, social class, etc. For example, cisgender men often experience privilege that people of other genders and sexes do not.

Queer – An umbrella term that seeks to encompass a broad range of identities, behaviours, and expressions. It is also a personal identity that has been reclaimed because “queer” has been historically used as an inflammatory term. However, not all individuals feel the same way about the re-appropriation of this term and some individuals are still uncomfortable with it. Sometimes it is used as a short form that includes lesbian, gay, bisexual, transsexual and transgender people. Not all trans people see trans identities as being part of the term “queer.”

Trans, Transgender or Trans-Identified – A person who identifies as a gender different from the sex and/or gender they were assigned at birth. “Trans-” is a Latin prefix meaning “across.” Being transgender should be understood as a relationship to one’s gender rather than an actual gender. For example, a person’s gender is not “trans woman”: their gender is “woman” but their relationship to womanhood is “trans.” “Transgender” is a broad term and “trans” is shorthand for “transgender”. “Transgender” is correctly used as an adjective, not a noun. Thus, “transgender people” is appropriate but “transgenders” is disrespectful. Transgender individuals may or may not use binary language (man, woman) depending on how they identify.

Transsexual – An outdated and pejorative term that should not be used. It was used to describe people whose gender was different from their sex assigned at birth. The term was generally used to describe those who seek to undergo medical or surgical intervention to change their sexed bodies. The term is considered overly clinical and overly sexualizes trans people.

Two Spirit – A contemporary English term that was coined in a 1990 gathering in Winnipeg, Manitoba, of Indigenous LGBTQ2+ people who found that the mainstream terms (lesbian, gay, trans, etc.) were not reflective of the unique ways of being and existing that Indigenous LGBTQ+ people experienced. In many Indigenous languages, there are traditional ways of describing people who engage in same-gender relationships or who express gender differently, and some Indigenous theorists argue that the term “Two Spirit” is meant to try to explain this reality to non-Indigenous people. Generally, this term is used to express the spiritual relationship that an Indigenous person has with their sexuality and/or gendered experience. Not all Indigenous LGBTQ2+ people identify as Two Spirit. However, a person who is not Indigenous should not identify as Two Spirit.



Appendix C: Timeline of LGBTQ2+ Rights in Canada

Pre-Colonization

The traditions of Indigenous communities often recognized the existence of sexual and gender diversity. Two Spirit individuals were often considered to be gifted and held important roles within their communities.

1861

Sodomy was punishable by sentences of 10 years to life in prison.

1948

The criminal code was amended to include the terms “criminal sexual psychopath” and “dangerous sexual offender,” which were used to charge LGBTQ2+ individuals.

1969

Private sexual acts between consenting individuals over the age of 21 were decriminalized.

—
The Stonewall riots broke out in New York City, where police attempted to raid a popular gay bar while patrons resisted.

1978

Immigration could no longer be denied on the basis of homosexuality.

1981

Nearly 300 men were arrested by Toronto police in raids on four bathhouses. The event became known as Canada’s Stonewall. Three thousand people took to the streets in protest, leading to the creation of the Lesbian and Gay Pride Day in Toronto.

Continued on next page

1980s – early 2000s

Raids took place and individuals were charged with being “found-ins” at “bawdy-houses” or any location where “indecent acts” took place.

1996

Sexual orientation was added to the *Canadian Human Rights Act*.

2005

Same sex marriage was legalized in Canada, making it the fourth country in the world to do so.

2016

Bill C-16 was passed to amend the *Canadian Human Rights Act* and the *Criminal Code* in order to add protections concerning gender identity and gender expression.

2017

The Government of Canada announced that passports and immigration documents would have gender-neutral options.

2018

The Government of Canada formally apologized to those affected by harmful and discriminatory legislation, policies and practices, leading to the oppression of LGBTQ2+ people in Canada.

A more in-depth look at Canadian LGBTQ2+ history can be found on the [Canadian Centre for Gender and Sexual Diversity \(CCGSD\)](#) website.



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FREE
EVENT

TRUE AMHERSTBURG

be who you are


CUPID DASH .5K
REGISTER TODAY!

BOOGIE NIGHT IN THE STREETS

Come and dance in the illuminated streets
of Downtown Amherstburg!

SATURDAY, FEBRUARY 15, 2020
5PM TO 11PM



Dress in 70's boogie attire and dance to the beats of DJ XXXXX and DJ XXXX.

visitamherstburg.ca/true



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PARKS, FACILITIES, RECREATION & CULTURE

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rick Daly	Report Date: November 25, 2019
Author's Phone: 519 736.5712 ext. 2122	Date to Council: January 13, 2019
Author's E-mail: rdaly@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: Joint Use Agreement with GECDSB for Use of Recreational Facilities

1. RECOMMENDATION:

It is recommended that:

1. The Joint Use Agreement between the Town of Amherstburg and the GECDSB **BE APPROVED**;
2. The Mayor and Clerk **BE AUTHORIZED** to execute the Joint Use Agreement with the GECDSB for the remainder of the 2019/2020 school year satisfactory in technical content to the Director of Parks, Facilities, Recreation and Culture, in financial content to the Director of Corporate Services and in legal content to the Director of Planning, Development and Legislative Services; and
3. Administration **BE DIRECTED** to report back, following the end of the 2019/2020 school year, on outcomes from the Agreement and recommendations on continuation of and or amendments to the Agreement.

2. BACKGROUND:

According to the Framework for Recreation in Canada (2015), people are seeking to become more active, but in a less structured way.

For adults and older adults, drop-in activities offer the freedom to choose activities or programs and the frequency with which they participate. These participants, ages 45 to 75, do not want to be tied to specific times in which to take part in activities. They tend to opt for inexpensive one-time offerings, rather than a session of classes, to fulfill their leisure and recreation needs.

For older adults, participation in active recreation adds vitality and quality to life. It positively affects functional capacity, mental health, fitness levels, the prevention and management of chronic diseases and disability, and overall wellbeing. Engaging in physical activity with others can help older adults build social networks that promote overall health. However, the inventory of community owned infrastructure often limits a municipality's ability to meet the specific programming requirements. In an effort to apply creative, 'outside the box' and cost effective solutions to this service level gap, municipalities are looking to community partnerships, such as use of school board property.

The Ministry of Education provides funding to Public School Boards to support and work with local municipalities to create joint use agreements so that rental fees are minimized and use of school property is maximized. The Greater Essex County District School Board (GECDSB) had not created a Joint Use Agreement (JUA) with any of the local municipalities until 2017, when it partnered with the Town of LaSalle.

Additionally, the current Parks Master Plan recommends that the Town coordinate with GECDSB to ensure existing municipal parks and facilities are maximized through joint use agreements and that resources are not duplicated. (*Section 6.6 – Programming, Special Events & Partnerships; recommendation #19*)

3. DISCUSSION:

Currently, structured and unstructured programming occurs throughout the spaces available at the Libro Centre including:

- Ground Floor Multipurpose Room – Karate, Gymnastics, Ballet
- Community Room – Creative Canvas Art Classes, Let's Get Cooking, Ballroom Dancing
- Indoor Turf Field – Turf Tots, Ultimate Frisbee, Mini Kicks and Youth Soccer, All Sorts of Sports,
- Essex Power Energy Zone – Essex EmPOWERment Girls Group,
- Upstairs Multipurpose Room – Silly Scientists, Let's LEGO!, Messy Munchkins

The Town is in the process of leasing out the Ground Floor Multipurpose Room to a medical practitioner eliminating that space for programming use. This seriously affects Administration's ability to continue to provide two of the highest participatory programs the Town offers – Karate and Gymnastics. Currently, there are 45 young people registered in Gymnastics and 35 registered in Karate for the Fall 2019 Session. These numbers are consistent from session to session during the year.

- Winter 2019 (January – March) – 41 Gymnastics; 34 Karate
- Spring 2019 (April – June) - 49 Gymnastics; 36 Karate
- Fall 2019 (October – December) – 45 Gymnastics; 35 Karate

- Winter 2018 (January – March) – 52 Gymnastics; 26 Karate
- Spring 2018 (April – June) – 47 Gymnastics; 29 Karate
- Fall 2018 (October – December) – 52 Gymnastics, 28 Karate

****Note:** Due to the Summer Camp Program, regular programming is not organized during the summer session.

In addition to space at the Libro Centre being utilized for programming, Administration rents facilities from the GECDSB for unstructured programming in Pickleball and Basketball. Both are drop in programs which allow participants to attend and play when their schedules allow. Administration is looking to bolster use of school board facilities to offset the loss of space at the Libro Centre.

Administration met with representatives of the GECDSB to discuss a possible Joint Use Agreement between the Town of Amherstburg and the GECDSB. The attached draft JUA has been negotiated that benefits the schools in using town owned facilities during school hours. Often, facilities are underutilized between the hours of 8:30 am and 4:30 pm, except for drop in programming such as Shift Workers' Shiny Hockey or Turf Tots. The JUA would allow the public schools located in Amherstburg to use Town facilities at an extremely reduced rate, which would mean a cost savings to the GECDSB.

Conversely, the Town would have the ability to utilize school property outside of normal school hours, as outlined in the draft JUA, to expand recreation programming.

With a JUA in place, the Town can provide programming opportunities such as, but not limited to, the following:

- Sports: Badminton, Volleyball, Floor Hockey, Tennis, Dodgeball, Pickleball, Basketball
- Camps: Specialty Camps such as Basketball Camp, Badminton Camp
- Arts: Dramatic Arts, Photography, Music

The new programming can be a mixture of drop-in activities, organized league play or structured programs. The cost to rent these school facilities is negligible resulting in the ability to offer more programs using our local schools' gymnasiums and classrooms.

Without a JUA, the average cost to rent a gymnasium for a 10-week 2-hour program would be \$656 for GECDSB. The amount spent on this rental would equate to 26 programs ten weeks in length, under the draft JUA (\$25 per 10 week permit).

4. RISK ANALYSIS:

Use of school properties without a Joint Use Agreement in place would make expanding recreation programming, both structured and unstructured, cost prohibitive. It would restrict future programming to only Town owned properties such as the Libro Centre, which do not include facilities like gymnasiums. Approval of the attached draft JUA would provide more opportunities for residents to have active lifestyles as outlined in the Framework for Recreation in Canada by increasing the number of facilities available to utilize for recreation programming and activities.

5. FINANCIAL MATTERS:

By having a JUA in place, the Town can increase revenues with program expansion while lowering expenses from an hourly rental fee averaging \$656.00 per session to a mere \$25.00 permit fee per session.

While programming revenue would increase, there would be a decrease in rental revenue as the local schools, particularly General Amherst High School, would be able to utilize town owned recreation facilities at a significantly reduced rate. General Amherst’s rentals for 2018 totalled \$3,991.92 in revenue. Under the JUA, the school would only be required to pay \$25 permit fee plus \$30/game (for ice use only). Of note, use of the facilities at Libro Centre for school use is restricted to a timeframe that does not experience extensive use already.

The loss of revenue derived from the school board renting our facilities could be offset by revenue received from programs that are held on school property, under a JUA. An example of program scheduling and the revenue derived under a JUA is as follows:

GENERAL AMHERST

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6:00						Morning 9am-12pm Junior Basketball
6:30	Adult Zumba	Senior Fitness	Pickleball	Senior Fitness	Pickleball (up to 3 courts)	
7:00		Adult Yoga		Aerobics		
7:30	Aerobics/Fitness		Basketball (2 simultaneous games can be played)	Teen Floor Hockey		Afternoon 2 pm-4 pm Youth Open Gym
8:00		Family Open Gym				
8:30	Adult Floor Hockey					
9:00						
9:30						
10:00						
10:30						

ANDERDON PUBLIC SCHOOL

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6:00					Parent and Tot Busy Bodies	Morning 9am-12pm Junior Girls Basketball
6:30	Family Scooter Ball	Adult Yoga	Line Dancing	Senior Yoga		
7:00		Thai Chi		Yin Yoga		
7:30						
8:00	Basketball	Women’s Floor Hockey	Adult Hip-hop	Women’s Volleyball		
8:30						
9:00						
9:30						
10:00						
10:30						

MALDEN CENTRAL PUBLIC SCHOOL

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6:00					Parent and Tot Busy Bodies	Morning 9am-12pm Senior Basketball
6:30						
7:00						
7:30						
8:00						
8:30	Tennis	Dodgeball	Senior Fitness	Women's Volleyball		
9:00						
9:30						
10:00						
10:30						

AMHERSTBURG PUBLIC SCHOOL

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday						
6:00					Youth Open Gym	Morning Stroller Fit						
6:30							Karate Level 1 & 2	Thai Chi	Tennis	Zumba		
7:00								Thai Chi Level 2		Tabata		
7:30							Tennis	Badminton	Senior Fitness	Youth Volleyball		
8:00												
8:30												
9:00												
9:30												
10:00												
10:30												

The weekly revenue realized based on the above schedules:

	Adult Drop-in	\$8.25/person	30 Adult Drop-in Programs with 12 participants each Weekly Revenue: \$2,970.00
	Senior Drop-in	\$5.25/person	5 Senior Drop-in Programs with 12 participants each Weekly Revenue: \$315.00
	Family Drop-in	\$3.25/person \$9.00/family of 5	4 Drop-in Family Programs with 12 participants each Weekly Revenue: \$98.00
	Junior/Youth	\$5.00/person	5 Drop-in Programs with 12 participants each Weekly Revenue: \$300.00

Weekly Revenue: \$3,683.00/week.
 Weekly Wage Costs: \$1,143.00/week (based on wage of \$14.85/hr.)
 Weekly Benefit Costs: \$140/week (based on 12% of wages)
 Weekly Equipment Cost: \$200/week (based on 40 weeks of equipment use)

Total Revenue over Costs: \$2,200.00/week

Typically, drop-in programs are scheduled in 10 week session. Therefore, the total revenue over costs for a 10 week session could total approximately **\$22,000.00**.

Note: Participant numbers for drop-in programs fluctuate from week to week, but the average participation in drop in programming is 12 participants.

It should be noted that additional drop in revenue and increased programming cost were not considered during the development of the 2020 Budget, and variances in both would be expected to occur.

6. CONSULTATIONS:

Administration worked with the Greater Essex County District School Board FS Process Engineer to draft the JUA between the Town of Amherstburg and GECDSB. The final draft has the approval of the GECDSB.

7. CONCLUSION:

The Joint Use Agreements will build capacity of our recreation programming opportunities by developing new programs that the Town wouldn't have been able to provide given the gymnasium facilities. The JUA is also an opportunity to build a solid partnership with GECDSB on a long term basis.



Rick Daly
Manager – Recreation Services

DEPARTMENTS/OTHERS CONSULTED:

Name: Mark Galvin, Director of Planning, Development and Legislative Services
Phone #: 519 736-5712 ext. 2137

Name: Paula Parker, Clerk
Phone #: 519 736-0012 ext. 2238

NOTIFICATION :

Name	Address	Email Address	Telephone	FAX

Report Approval Details

Document Title:	Joint Use Agreements for Use of Recreation Facilities.docx
Attachments:	- Joint Use Agreement with GECDSB - Nov 26 2018.pdf
Final Approval Date:	Jan 8, 2020

This report and all of its attachments were approved and signed as outlined below:



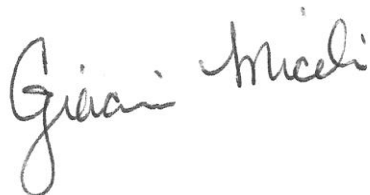
Phil Roberts



Mark Galvin



Cheryl Horrobin



John Miceli



Paula Parker

JOINT USE AGREEMENT

This Agreement is made as of the 1st day of January, 2020.

BETWEEN:

GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD
(hereinafter the “**GECD SB**”)

and

THE CORPORATION OF THE TOWN OF AMHERSTBURG
(hereinafter the “**Municipality**”)

NOW THEREFORE THIS AGREEMENT WITNESSES that, in consideration for the mutual promises and obligations herein contained and other good and valuable consideration (the receipt and sufficiency of which is hereby acknowledged), it is agreed between the GECD SB and the Municipality as follows:

GENERAL

1. In this Agreement, the following terms and expressions have the respective meanings hereinafter set forth:

“**Policy**” means GECD SB Policy and Regulation P/R-PL-03 Community Use of School Facilities;

“**Procedure**” means GECD SB Administrative Procedure, Community Use of School Facilities (CUS-Rentals) AP-PL-06;

“**Non-School Hours**” means between the hours of 6:00 p.m. and 10:30 p.m. Monday through Friday; and

“**Normal School Hours**” means between the hours of 8:00 a.m. and 6:00 p.m. Monday through Friday.

“Special Events Hours” means between the hours of 8 a.m. and 8 p.m. on Saturday and or Sunday.

2. The GECD SB shall, from time to time, during Non-School Hours and Special Events Hours make available to the Municipality for use in connection with recreational programs of the Municipality the indoor and outdoor facilities of the GECD SB as set out in Schedule "A" of this Agreement (the **“Board Facilities”**), at the rates set out in Schedule “B” hereto, subject in each case to the execution of a rental contract by and between the parties and to any prior scheduled use of the respective facilities by others, and provided that such programming does not interfere with regular scheduling or maintenance of the GECD SB. Such use shall be subject to the terms and conditions of Policy and the Procedure, both of which are hereby incorporated by reference.

3. The GECD SB shall consider requests of the Municipality to use the equipment related to Board Facilities while such facilities are being used by the Municipality. Equipment usage is subject to final approval by the GECD SB’s Rental Office, Facility Service Department.

4. The Municipality shall, from time to time, during Normal School Hours make available for use to the GECD SB the indoor and outdoor facilities of the Municipality, as set out in Schedule "C" of this Agreement (the **“Municipal Facilities”**), for the facility rates set out in Schedule “D” hereto, subject in each case to execution of a rental contract by and between the parties and to any prior scheduled use of the respective facilities by others, and provided that such programming does not interfere with regular scheduling or maintenance of the Municipality. Such use shall be subject to the Conditions of Use and Town Policies, both of which are hereby incorporated by reference.

5. The Municipality shall consider requests of the GECDSB to use the equipment related to Municipal Facilities while such facilities are being used by the GECDSB. Equipment usage is subject to final approval by the Town's Recreation Services Division, Department of Parks, Facilities, Recreation and Culture.
6. All fees and deposits payable under this Agreement shall be payable, including applicable taxes, at the time of booking
7. All amounts payable arising from use of a facility shall be invoiced and payable, including applicable taxes, after the facility use in accordance with the facility provider's policy and procedures, as amended from time to time.
8. Any unpaid amount, including returned/NSF items, shall incur fees, penalties and or interest in accordance with the facility provider's policies and procedures, as amended from time to time.
9. The Municipality shall use the Board Facilities solely for the purpose of conducting community use programs, including youth and adult recreational classes and such other purposes as may be stipulated in the applicable GECDSB rental contract. The GECDSB shall use the Municipal Facilities solely for the educational and recreational programs of its students and such other purposes as may be stipulated in the applicable Municipality rental contract and outlined in the Conditions of Use.
10. Each party shall, at its expense and at all times: strictly comply with all requirements of law which apply to the respective facilities and that party's use of or conduct of activities therein; and, ensure the like compliance of all persons using such facilities for whom in law it is responsible.

11. Each party agrees to: observe and comply with all policies, procedures, rules and regulations that the other party has in effect, from time to time, respecting the use or rental of its facilities, equipment and related personnel services; and, ensure the like compliance of all persons using such facilities for whom in law it is responsible.

12. Notwithstanding anything contained herein, it is agreed that either party may, in its sole discretion, amend its list of facilities and the respective rates therefore set out in the Schedules hereto by written notice to the other specifying the effective date of such amendment and the specifics of same; provided that, at least three months' prior written notice of such change(s) is given to the other party. Any such amendment shall take effect on the latest of: the date specified in the "Notice"; and, the expiration of such three month notice period.

SCHEDULING AND CANCELLATIONS

13. Matters relating to scheduling, insurance and cancellations of the use of facilities will, in the case of the GECDSD Facilities be governed by the Policy and the Procedure, as amended from time to time, and, in the case of the Municipal Facilities, will be governed by the Municipality's policies and procedures in effect from time to time.

14. Scheduling of any GECDSD Facility and the use of any related equipment will be subject to final approval of the GECDSD's Rental Office, Facility Services Department.

15. Scheduling of any Municipal Facility or use of any related equipment under the control of the Municipality will be subject to the final approval of the Municipality's Parks, Facilities, Recreation and Culture Department.

MAINTENANCE - DAMAGE – EQUIPMENT

16. Notwithstanding any other terms or conditions in this Agreement, if a GECDSB Facility that is the subject of a rental contract between the parties hereto, or any part thereof, or any equipment, machinery, systems, facilities or improvement contained therein or made thereto, require repair, replacement or alteration or become damaged or destroyed through any act or omission of the Municipality, or persons using the GECDSB facility with permission of the Municipality, or in connection with a Municipality program, or any other persons for whom the Municipality is responsible for at law, GECDSB shall be entitled to effect any and all necessary repairs and replacements and the Municipality shall be responsible for the cost of same and shall reimburse the GECDSB for same, promptly, on demand.

17. Notwithstanding any other terms or conditions in this Agreement, if a Municipal Facility that is the subject of a rental contract between the parties hereto, or any part thereof, or any equipment, machinery, systems, facilities or improvement contained therein or made thereto, require repair, replacement or alteration or become damaged or destroyed through any act or omission of the GECDSB, or persons using the Municipal Facility with permission of the GECDSB or in connection with a GECDSB program, or any other persons for whom the GECDSB is responsible for at law, the Municipality shall be entitled to effect any and all necessary repairs or replacements and the GECDSB shall be responsible for the cost of same and shall reimburse the Municipality for same, promptly, on demand.

INSURANCE

18. Each party shall, at all times throughout the Term and any renewal thereof, and at its own expense, maintain with insurers acceptable to the other party, Commercial General

Liability Insurance for third party bodily injury, personal injury and property damage, to an inclusive limit of Five Million Dollars (\$5,000,000) per occurrence with such policy to provide for the other party as an additional insured and which shall also provide for thirty (30) days prior written notice of cancellation to be given to the additionally insured party. Each party shall provide the other with a valid Certificate of Insurance that references this Agreement and confirms the foregoing requirements prior to the issuance of any rental contract to such party.

DEFAULT

19. If either party defaults in the payment of a rental charge, or any other cost or expense properly payable by it under this Agreement, or defaults in the performance of any other covenant or condition hereof, the other party may give such party a notice of such default, and if the notified party does not cure any such default within fourteen (14) days after the giving of such notice, then the notifying party may terminate this Agreement or at the option of the notifying party cancel any rental contract with respect to the facility in connection with which the default occurred with no costs applicable to the notifying party related to said cancellation on not less than five (5) days' notice to the notified party. No such termination shall relieve the defaulting party from any liability as herein provided. No failure to enforce any provision hereof shall be deemed a waiver by either party.

NOTICES

20. Any notice given, or required to be given hereunder, shall be given by e-mail to such e-mail address as the receiving party designates from time to time. For the purposes of the Municipality, unless expressly changed by the Municipality, all notices shall be given to the Town Clerk.

FORCE MAJEURE

21. Despite anything contained in this Agreement, if either the GECDSB or the Municipality is in good faith delayed or hindered in or prevented from the performance of any term of this Agreement by reason of strikes, labour trouble, inability to procure materials or services; power failure; governmental laws; regulations or controls; riot; fire; destruction of one or more of its facilities; civil commotion; insurrection; terrorism; invasion; war or warlike operation; act of God or other reason which is not the fault of the party delayed in performing the work or doing the acts required under the terms of this Agreement, then performance of this obligation is excused for the period of the delay.

INDEMNIFICATION

22. The Municipality shall indemnify and hold the GECDSB harmless from and against all liability, loss, claims, demands, costs and expenses, including reasonable legal fees, occasioned wholly or in part by: any negligence, acts or omissions of the employees and personnel of the Municipality and all others for whom the Municipality is responsible for at law; and, out of a breach of the Municipality's obligations under this Agreement. Conversely, the GECDSB shall indemnify and hold the Municipality harmless from and against all liability, loss, claims, demands, costs and expenses, including reasonable legal fees, occasioned wholly or in part by: any negligence or acts or omissions by GECDSB employees and personnel and all others for whom the GECDSB is responsible for at law; and, out of a breach of the GECDSB's obligations under this Agreement.

TERM AND TERMINATION

23. This Agreement shall commence on January 1, 2020 and shall continue for a period of 1 year (the “**Term**”), unless terminated earlier pursuant to the provisions herein set out. This Agreement may be subject to amendment or renewal upon such terms and conditions as may be mutually agreed in writing by and between the GECDSB and the Municipality. Subject to the above, unless either party gives written notice to the other indicating the Agreement shall terminate at the end of the then current yearly term at least three months prior to the end of such yearly term, this Agreement shall be automatically renewed for a successive further one (1) year term.

24. So long as this Agreement is in effect, the parties agree to meet on or before June 15 of each year to review the terms of the Agreement and their respective experience with the arrangements contemplated hereunder.

25. This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.

26. This Agreement may be executed in several counterparts, each of which so executed shall be deemed to be an original, and such counterparts together shall constitute but one and the same instrument. A facsimile or electronic portable document format (.pdf) signature of any party shall be sufficient to constitute the original execution of this Agreement by such party for all purposes.

IN WITNESS WHEREOF, the parties have executed this Agreement in accordance with the effective dates provided herein.

GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD

Name:
Title: Chairperson of the Board

Name:
Title: Director of Education

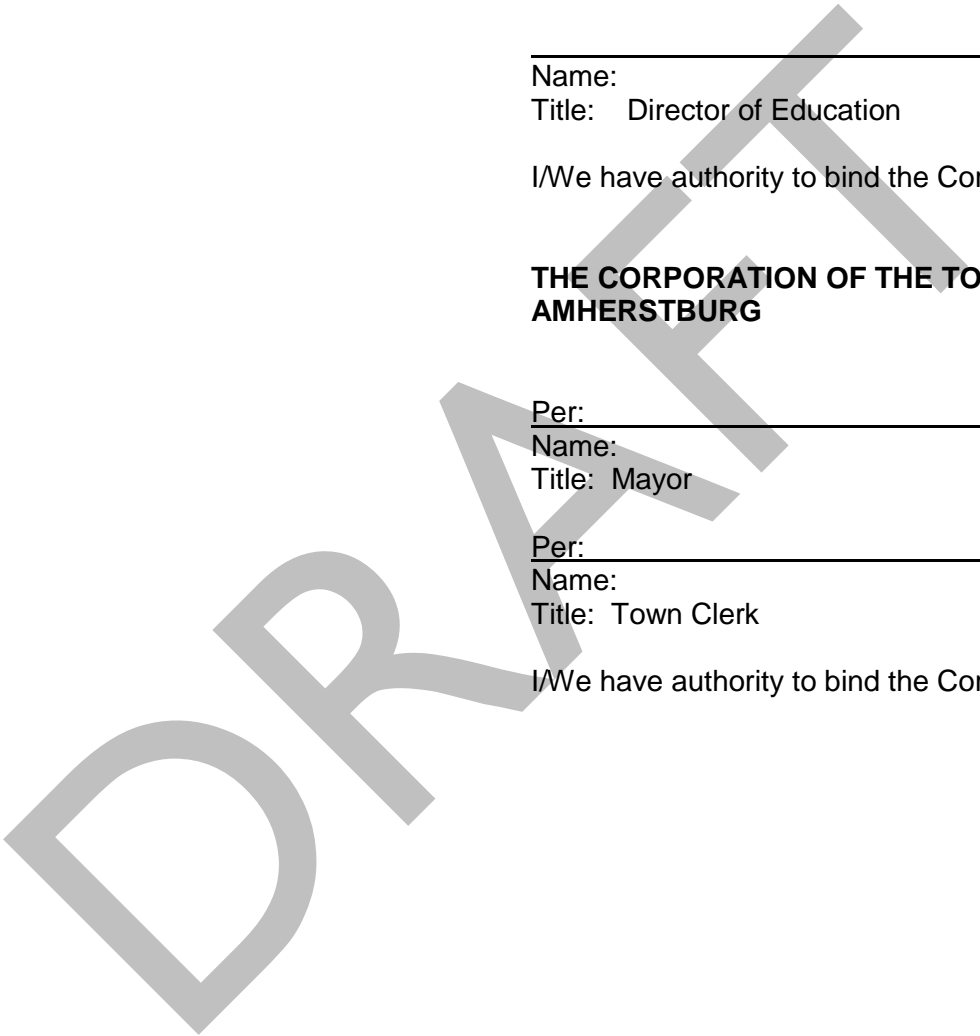
I/We have authority to bind the Corporation.

THE CORPORATION OF THE TOWN OF AMHERSTBURG

Per:
Name:
Title: Mayor

Per:
Name:
Title: Town Clerk

I/We have authority to bind the Corporation.



SCHEDULE A

Board Facilities Available to the Municipality

Facility	Indoor Facilities	Dates
Indoor Facilities are generally available: - Monday through Friday (6:30 pm to 10:30 pm) - Saturday/Sunday (Special Events only 8:00 am – 8:00 pm)		October 1 to June*
Malden Centre Elementary School 5620 County Rd. 20 Amherstburg, ON N9V 0C8	1 Single Gymnasium	October 1 to June*
Amherstburg Public School 252 Hamilton Amherstburg, ON N9V 1E1	1 Single Gymnasium	October 1 to June*
Anderdon Public School 3170 Middle Side Road Amherstburg, ON N9V 2Y9	1 Single Gymnasium	October 1 to June*
General Amherst High School 130 Sandwich Street S. Amherstburg, ON N9V 1Z8 (based on current school location. To be amended when new school is constructed)	1 Double Gymnasium 1 Single Gymnasium Home Economics Lab	October 1 to June*
Western Secondary School 5791 N. Townline Amherstburg, ON N9V 2Y9	1 Double Gymnasium	October 1 to June*

* Dates in June for Indoor Facilities will be available for booking until the end of the school calendar, unless approved for use for a Special Event.

Facility	Outdoor Facilities	Dates
Outdoor facilities are generally available: - Monday through Friday (6 pm to 10:30 pm) - Saturday/Sunday (any time)		May 15 to October 31
Malden Centre Elementary School	Athletic Fields	May 15 to October 31
Amherstburg Public School	Athletic Fields	May 15 to October 31
Anderdon Public School	Athletic Fields	May 15 to October 31
General Amherst High School	Athletic Fields	May 15 to October 31

SCHEDULE B

Board Facilities Rates

Facility	Rate
Permit Fee	\$25.00
Rental Rate Gymnasium	\$0/hour
Rental Rate Outdoor Facilities	\$0/hour
Clean-up Charge (Weekends)	Cost recovery

DRAFT

SCHEDULE C

Municipal Facilities Available to the GECDSB

Facility	Indoor Facilities	Dates
Indoor Facilities are generally available: - Monday through Friday (8:00 am to 4:30 pm)* Except Libro Centre Arena – Ice – available 8:00 am to 4:20 pm		
Libro Credit Union Centre 3295 Meloche Road Amherstburg, ON N9V 2Y8	Arena - Ice	Sept – May
Libro Credit Union Centre 3295 Meloche Road Amherstburg, ON N9V 2Y8	Indoor Turf	Sept – June
Libro Credit Union Centre 3295 Meloche Road Amherstburg, ON N9V 2Y8	Arena – Dry Floor	May - June

Facility	Outdoor Facilities	Dates
Outdoor Facilities are generally available: - Monday through Friday (8:00 am to 4:30 pm)		
Malden Centre Park	Baseball Diamonds (5)	May, June, September
Malden Centre Park	Pavilion	Sept – Oct; Apr – June
Wigle Park	Baseball Diamond (1)	May, June, September
Toddy Jones Park	Pavilion	Sept – Oct; Apr – June
Libro Centre	Premier Baseball Diamond (1)	Sept – Oct; Apr – June
Libro Centre	Premier Turf Field	Sept – Nov; Apr - June

SCHEDULE D

Municipality Facility Rates

Facility	Rate
Permit Fee	\$25.00 + HST
Malden Centre Park (Diamonds)	\$0/hour
Malden Centre Park (Pavilion)	\$0/hour
Wigle Park (Diamond)	\$0/hour
Toddy Jones Park (Pavilion)	\$0/hour
Libro Centre (Ice)	\$0/hour (practice)
Libro Centre (Ice)	\$30.00/game
Libro Centre (Premier Diamond) - 2 hrs	\$0/hour
Libro Centre (Premier Turf) – 2 hrs	\$0/hour
Clean-up Charge	Cost recovery

DRAFT



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Removal of Part Lot Control, Big Creek Subdivision 12M-505

1. RECOMMENDATION:

It is recommended that:

- 1. By-law 2020-002 being a by-law to remove certain lands described for Part Lot Control exemption be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same; and,

2. BACKGROUND:

On October 7, 2013, Council passed By-law 2013-96 removing certain lands from Part Lot Control within Plan 12M-505 (Big Creek Subdivision). An amendment, By-law 2015-112, was approved by Council on September 28, 2015, extending the expiration date and amending the legal description of By-law 2013-96.

On October 14, 2015, Council passed By-law 2015-118 removing certain lands from Part Lot Control within Plan 12M-505 (Big Creek Subdivision).

On August 17, 2017, Council passed By-law 2015-118 removing certain lands from Part Lot Control within Plan 12M-505 (Big Creek Subdivision). By-Law 2015-118 was passed with an expiration date of September 11, 2019. A new By-Law is required to complete the final registration of the applicant's semi-detached unit within Big Creek subdivision.

3. DISCUSSION:

The Town is in receipt of a request that Council pass a By-law exempting a portion of

Big Creek Subdivision, Lots Parts 7,8,9,10,11,12,55,56,57,58,59 and 60 plan 12R27409 also designated as Lots 28, 29, and 30 Plan 12M505 in the above subdivision from the part lot control provisions of the Planning Act, R.S.O. 1990, c.P.13, to enable the conveyance of semi-detached units for freehold ownership on the above lots.

Administration has therefore prepared By-Law 2020-002 for Council consideration providing for an expiration date of and amending the legal description of the lands yet to be conveyed. Part Lot Control will once again apply to the lands described.

The proposal is in compliance with the Town's planning documents and the Planning Act, R.S.O. 1990, c.P. 13, provides Council with this authority.

4. RISK ANALYSIS:

The recommendation presents little to no risk to the municipality. The proposed By-Law will allow for severance of the semi-detached units for final registration.

5. FINANCIAL MATTERS:

All costs associated with the application are the responsibility of the applicant. It is anticipated approval of this application will expedite the continued development in this subdivision.

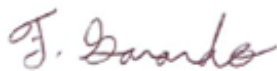
The future development of the subdivision will add additional assessment to the Town's property tax base, as well as additional users to the water and wastewater system to help create revenue through growth.

6. CONSULTATIONS:

There were no consultations on this report.

7. CONCLUSION:

Administration recommends the approval of the requests for renewal of part lot control exemptions as the proposal is in compliance with the Town's planning documents and the Planning Act, R.S.O. 1990, c.P. 13, provides Council with this authority. The renewal of part lot control exemptions, will allow the developer to transfer lots within this portion of the subdivision.



Frank Garardo
Manager of Planning Services

KD

Report Approval Details

Document Title:	Removal of Part Lot Control, Big Creek Subdivision 12M-505.docx
Attachments:	- Report to Council-January 13-Part Lot Control Exemption 12M-505-ATTACHMENTS.pdf
Final Approval Date:	Jan 6, 2020

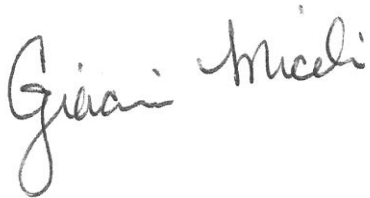
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin

No Signature - Task assigned to Cheryl Horrobin was completed by assistant Justin Rousseau

Cheryl Horrobin



John Miceli



Paula Parker

**CORPORATION OF THE TOWN AMHERSTBURG
BY-LAW NO. 2020-002**

**A By-law to remove certain lands from Part Lot Control
(Registered Plan 12M505)
(Big Creek Subdivision)**

WHEREAS Subsection 5 of Section 50 of the Planning Act, R.S.O 1990, Chapter P13 provides that Part Lot Control shall apply where land is within a plan of subdivision;

AND WHEREAS Subsection 7 of Section 50 of the Planning Act provides that Council may by by-law provide that Subsection 5 does not apply to land that is within such a registered plan of subdivision or part of parts thereof as is or are designated in the by-law, and, where the by-law is approved by the County of Essex, Subsection 5 ceases to apply to such land;

And WHEREAS it is deemed desirable that the provision of Subsection 5 shall not apply to certain lands within Registered Plan 12M505.

AND WHEREAS Subsection 7.3 of Section 50 of the Planning Act provides that the by-law expires at the expiration of the time frame specified in the by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AMHERSTBURG HEREBY ENACTS AS FOLLOWS:

1. Subsection 5 of Section 50 of the Planning Act, RSO 1990, Chapter P13 does not apply to the following;

All and singular those certain parcels or tracts of land and premises situate, lying and being in the Town of Amherstburg, the County of Essex, and Province of Ontario and being composed of lots 28, 29, and 30 on Plan 12M505, being parts 7, 8, 9, 10, 11, and 12 and parts 55, 56, 57, 58, 59, and 60 on Reference Plan 12R27409.

2. That this By-Law shall come into force and effect upon approval thereof by the County of Essex.

This By-law shall expire on the 13th day of January, 2022.

Read a first, second and third time and finally passed this 13th day of January 2020.

MAYOR- ALDO DICARLO

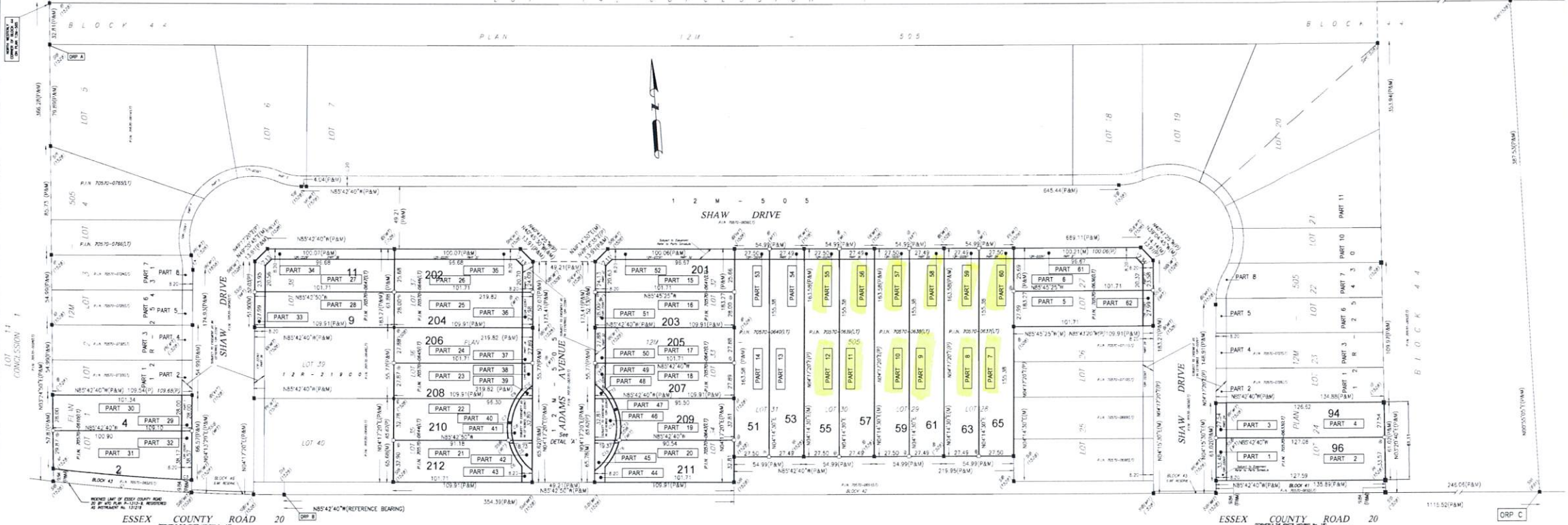
CLERK- PAULA PARKER

POINT	NORTHING	EASTING
A	15285059.56	1067454.98
B	15284893.14	1067815.59
C	15284609.76	1066728.06

COORDINATES CAN BE USED IN THEMSELVES, BE USED TO RE-ESTABLISH CORNER OR BOUNDARIES SHOWN ON THIS PLAN.

PARTS SCHEDULE					PARTS SCHEDULE					PARTS SCHEDULE					PARTS SCHEDULE					PARTS SCHEDULE					PARTS SCHEDULE				
PART	LOT	CONC. PLAN	PARCEL P.I.N./V.M.	AREA (M ²)	PART	LOT	CONC. PLAN	PARCEL P.I.N./V.M.	AREA (M ²)	PART	LOT	CONC. PLAN	PARCEL P.I.N./V.M.	AREA (M ²)	PART	LOT	CONC. PLAN	PARCEL P.I.N./V.M.	AREA (M ²)	PART	LOT	CONC. PLAN	PARCEL P.I.N./V.M.	AREA (M ²)	PART	LOT	CONC. PLAN	PARCEL P.I.N./V.M.	AREA (M ²)
1	LOT 24		PART OF 70570-0638(LT)	274.8	12	PART LOT 30		PART OF 70570-0640(LT)	4271.4	23	PART LOT 36		PART OF 70570-0642(LT)	2813.5	34	PART LOT 38		PART OF 70570-0644(LT)	1075.2	45	PART LOT 30		PART OF 70570-0646(LT)	236.4	56	PART LOT 30		PART OF 70570-0648(LT)	225.0
2	LOT 24		PART OF 70570-0638(LT)	4289.4	13	PART LOT 31		PART OF 70570-0640(LT)	4271.4	24	PART LOT 37		PART OF 70570-0642(LT)	2813.5	35	PART LOT 39		PART OF 70570-0644(LT)	1075.2	46	PART LOT 31		PART OF 70570-0646(LT)	236.4	57	PART LOT 31		PART OF 70570-0648(LT)	225.0
3	LOT 24		PART OF 70570-0638(LT)	222.8	14	PART LOT 32		PART OF 70570-0640(LT)	4273.0	25	PART LOT 38		PART OF 70570-0642(LT)	2847.9	36	PART LOT 40		PART OF 70570-0644(LT)	1276.1	47	PART LOT 32		PART OF 70570-0646(LT)	112.7	58	PART LOT 32		PART OF 70570-0648(LT)	225.0
4	LOT 27	12M-505	PART OF 70570-0636(LT)	3483.2	15	PART LOT 33	12M-505	PART OF 70570-0641(LT)	2594.7	26	PART LOT 39	12M-505	PART OF 70570-0643(LT)	2862.2	37	PART LOT 41	12M-505	PART OF 70570-0645(LT)	228.7	48	PART LOT 33	12M-505	PART OF 70570-0647(LT)	66.5	59	PART LOT 33	12M-505	PART OF 70570-0649(LT)	225.0
5	LOT 27		PART OF 70570-0636(LT)	2846.7	16	PART LOT 34		PART OF 70570-0641(LT)	2547.9	27	PART LOT 40		PART OF 70570-0643(LT)	2264.7	38	PART LOT 42		PART OF 70570-0645(LT)	193.5	49	PART LOT 34		PART OF 70570-0647(LT)	190.2	60	PART LOT 34		PART OF 70570-0649(LT)	225.0
6	LOT 27		PART OF 70570-0636(LT)	2594.3	17	PART LOT 35		PART OF 70570-0642(LT)	2635.7	28	PART LOT 41		PART OF 70570-0644(LT)	2847.0	39	PART LOT 43		PART OF 70570-0646(LT)	56.4	50	PART LOT 35		PART OF 70570-0648(LT)	228.6	61	PART LOT 35		PART OF 70570-0650(LT)	1073.3
7	LOT 28		PART OF 70570-0637(LT)	4273.0	18	PART LOT 36		PART OF 70570-0643(LT)	2806.0	29	PART LOT 1		PART OF 70570-0645(LT)	2226.6	40	PART LOT 35		PART OF 70570-0647(LT)	118.4	51	PART LOT 36		PART OF 70570-0649(LT)	229.6	62	PART LOT 36		PART OF 70570-0651(LT)	226.3
8	LOT 28		PART OF 70570-0637(LT)	4271.4	19	PART LOT 37		PART OF 70570-0644(LT)	2562.0	30	PART LOT 2		PART OF 70570-0646(LT)	2831.0	41	PART LOT 36		PART OF 70570-0648(LT)	488.9	52	PART LOT 37		PART OF 70570-0650(LT)	1073.8					
9	LOT 29		PART OF 70570-0638(LT)	4271.4	20	PART LOT 38		PART OF 70570-0645(LT)	3214.2	31	PART LOT 1		PART OF 70570-0647(LT)	3478.4	42	PART LOT 36		PART OF 70570-0649(LT)	223.5	53	PART LOT 38		PART OF 70570-0651(LT)	225.5					
10	LOT 29		PART OF 70570-0638(LT)	4271.4	21	PART LOT 39		PART OF 70570-0646(LT)	3217.3	32	PART LOT 1		PART OF 70570-0648(LT)	314.6	43	PART LOT 37		PART OF 70570-0650(LT)	175.2	54	PART LOT 39		PART OF 70570-0652(LT)	225.0					
11	LOT 30		PART OF 70570-0639(LT)	4271.4	22	PART LOT 40		PART OF 70570-0647(LT)	3002.1	33	PART LOT 30		PART OF 70570-0649(LT)	229.5	44	PART LOT 34		PART OF 70570-0651(LT)	173.5	55	PART LOT 40		PART OF 70570-0653(LT)	225.0					

PARTS 1 - 4 (INCLUDE) COMPRISES ALL OF PIN 70570-0638(LT), PARTS 5, 6, 8, 11 & 12 (INCLUDE) COMPRISES ALL OF PIN 70570-0636(LT), PARTS 7, 8, 9, 30 & 36 (INCLUDE) COMPRISES ALL OF PIN 70570-0640(LT), PARTS 10, 11, 12, 30 & 36 (INCLUDE) COMPRISES ALL OF PIN 70570-0642(LT), PARTS 13, 14, 15 & 54 (INCLUDE) COMPRISES ALL OF PIN 70570-0644(LT), PARTS 15, 16, 17 & 24 (INCLUDE) COMPRISES ALL OF PIN 70570-0646(LT), PARTS 17, 18, 45, 49 & 50 (INCLUDE) COMPRISES ALL OF PIN 70570-0648(LT), PARTS 19, 20, 44, 45 & 47 (INCLUDE) COMPRISES ALL OF PIN 70570-0640(LT), PARTS 21, 22, 40, 41, 42 & 43 (INCLUDE) COMPRISES ALL OF PIN 70570-0644(LT), PARTS 23, 24, 37, 38 & 39 (INCLUDE) COMPRISES ALL OF PIN 70570-0646(LT), PARTS 25, 26 & 36 (INCLUDE) COMPRISES ALL OF PIN 70570-0648(LT), PARTS 27, 28, 33 & 34 (INCLUDE) COMPRISES ALL OF PIN 70570-0641(LT), PARTS 29 - 32 (INCLUDE) COMPRISES ALL OF PIN 70570-0610(LT), PARTS 1, 2, 29, 31, 32, 40, 43, 47, 48, 50 & 51 ARE SUBJECT TO EASEMENT AS SHOWN ON PIN 70570-0610(LT), PARTS 3, 4, 42, 46, 48 & 49 ARE SUBJECT TO EASEMENT AS SHOWN ON PIN 70570-0610(LT)

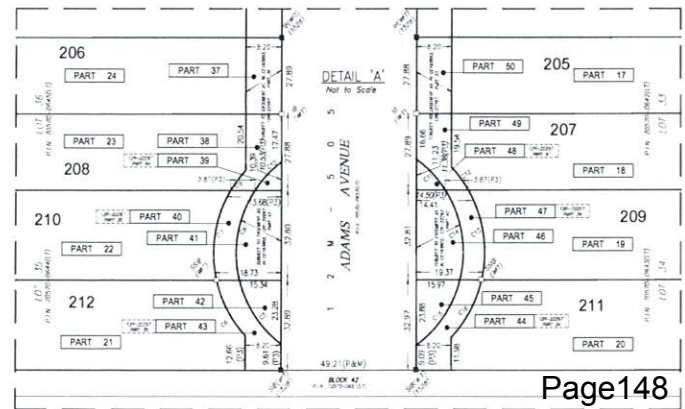


ESSEX COUNTY ROAD
 DISTANCES HEREON ARE HORIZONTAL GROUND AND CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.999947380

BEARING REFERENCE
 BEARINGS ARE UTM GRID, DERIVED FROM THE OBSERVED REFERENCE POINTS A AND B, BY USE OF THE NETWORK (NTR) OBSERVATIONS MADE UTM ZONE 17 (CGRS), (2010)

A CLOCKWISE ROTATION OF 1°22'50" MUST BE APPLIED TO PLAN 12M-505 FOR PLAN COMPARISONS.

SCALE: 1"=20'
 0' 35' 105'
 FEET



No	ARC	RADIUS	CHORD	BEARING
C1	108.84	1587.00	106.81	N81°08'21"W
C2	100.79	1577.17	100.76	N81°01'41"W
C3	8.21	1577.17	8.21	N83°00'38"W
C4	11.58	49.21	11.55	N22°28'53"W
C5	28.41	41.67	37.69	N29°07'56"W
C6	23.26	44.95	22.81	N23°44'07"W
C7	34.01	44.95	33.20	N13°07'39"E
C8	34.24	41.67	33.28	N13°57'02"E
C9	4.12	44.95	9.10	N40°36'47"E
C10	14.31	21.61	14.24	N14°19'04"E
C11	16.48	42.13	15.42	N38°50'54"W
C12	10.43	45.41	10.41	N27°22'28"W
C13	33.97	45.41	33.16	N04°21'39"W
C14	34.19	42.13	33.26	N05°09'51"W
C15	29.31	42.13	26.73	N35°01'16"E
C16	24.05	45.41	23.77	N32°15'55"E

LEGEND

- SIB DENOTES 25 mm x 3 mm x 122 mm STANDARD IRON BAR
- S5B DENOTES 25 mm x 3 mm x 9.8 mm SHORT STANDARD IRON BAR
- S1B DENOTES 16 mm x 16 mm x 6.61 m IRON BAR
- S2B DENOTES 16 mm Diameter x 0.61 m ROUND IRON BAR
- (P2) DENOTES PLAN 12M-25431
- (P3) DENOTES PLAN 12M-22297
- (P1) DENOTES PLAN 12M-25430
- (P4) DENOTES PLAN 12M-22297
- (P5) DENOTES PLAN 12M-25430
- (P6) DENOTES PLAN 12M-22297
- (P7) DENOTES PLAN 12M-25430
- (P8) DENOTES PLAN 12M-22297
- (P9) DENOTES HOWARD B. HEAD, O.L.S.
- (1884) DENOTES TOTAL TECH SURVEYING INC., O.L.S.
- (1884) DENOTES TOTAL TECH SURVEYING INC., O.L.S.
- (1201) DENOTES ROSS A. CLARKE LIMITED, O.L.S.

PLAN 12R- 27409

REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT
 DATE: JUNE 20, 2018

RECEIVED AND DEPOSITED
 DATE: 2018/06/25

LINDA BURSEY
 REPRESENTATIVE FOR LAND REGISTRAR FOR THE LAND TITLES DIVISION OF ESSEX (12)

PLAN OF SURVEY
 OF LOTS 1, 24, and LOTS 27 - 38
 on PLAN 12M-505,
 IN THE TOWN OF AMHERSTBURG
 COUNTY OF ESSEX, ONTARIO

TOTAL TECH SURVEYING INC.

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:
 1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
 2. THE SURVEY WAS COMPLETED ON THE 5th DAY OF SEPTEMBER, 2017.

DATE: JUNE 20, 2018

BLOESS J. SUTHERLAND
 ONTARIO LAND SURVEYOR
 for TOTAL TECH SURVEYING INC.

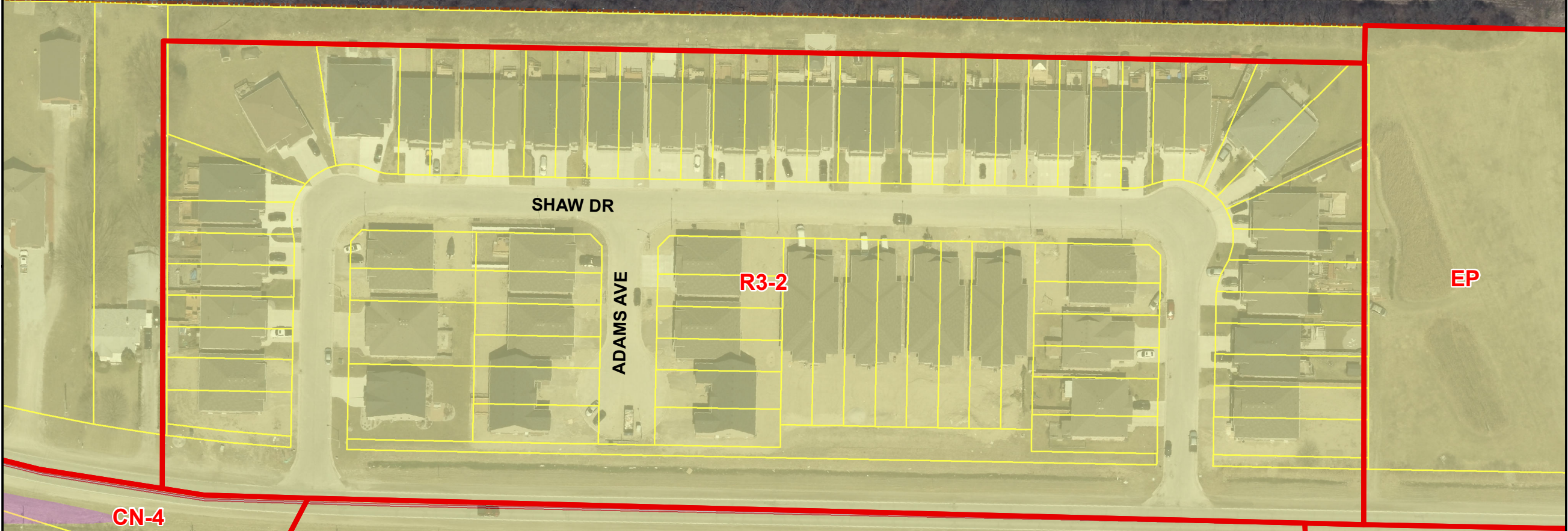
Total Tech Surveying Inc.

341 Todd St. N.
 Units 2 & 3
 Essex, ON N8M 2W3
 (519) 776-9887

Drawn by: W.R.G. Checked by: E.J.S. Job No: 2017-337 Plan No: D-232







A



CN-4

A

Legend

-  Zoning
-  Agricultural
-  Low Density Residential
-  Neighbourhood Commercial

CN-1

EP
W



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: December 20, 2019
Author's Phone: 519 736 0012 ext. 2259	Date to Council: January 13, 2020
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Cheque Listing for the Month of December 2019

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Treasurer dated December 20, 2019, regarding Cheque Listing for the Month of December 2019 **BE RECEIVED for information**

2. **BACKGROUND:**

On June 24 2019, Council adopted the following resolution:

"That the Accounts Payable reports be re-added to the agenda."

It is noted that the report is actually a transmittal of the listing of cheques issued for the subject month.

3. **DISCUSSION:**

The list of cheques issued in the month of December 2019 is attached for information. The cheques are issued by the Town to satisfy commitments or obligations as a result of services rendered, goods purchased and received or contractual obligations in accordance with Council approved operating or capital budgets and/or the Council approved Procurement Policy.

4. **RISK ANALYSIS:**

N/A

5. **FINANCIAL MATTERS:**


There is no financial impact from the recommendation in this report.

6. **CONSULTATIONS:**

N/A

7. **CONCLUSION:**

This report is provided for information.


Justin Rousseau
Treasurer

JR

DEPARTMENTS/OTHERS CONSULTED: Name: Phone #: 519 ext.

NOTIFICATION :				
Name	Address	Email Address	Telephone	FAX

Report Approval Details

Document Title:	Cheque Listing for the Month of December 2019.docx
Attachments:	- Accounts paid December 1 - December 20 2019.pdf
Final Approval Date:	Jan 6, 2020

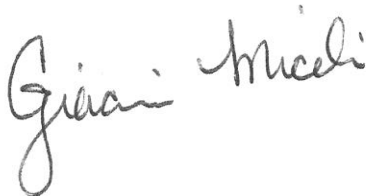
This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Cheryl Horrobin was completed by assistant Justin Rousseau

Cheryl Horrobin



Mark Galvin



John Miceli



Paula Parker



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	GENERAL				
AMH001	AMHERSTBURG PROFESSIONAL FIREFIGHTERS ASSOC				
NOVEMBER 2019 DUES FOR THE MONTH OF NOVEMBER 2019		1403	30-Nov-2019	30-Nov-2019	
10-2-0000000-1156	A/P - PAYROLL DED. - FIRE				420.96
APP302	APPLIED COMPUTER SOLUTIONS INC				
46650	NETWORK MONITORING	1457	19-Dec-2019	19-Dec-2019	
10-1-0000000-2070	PREPAID EXPENSES				5,356.20
BEN838	BENETEAU BERNARD				
233579	RETURN OF INDEMNITY DEPOSIT FOR 94 STATES AVENUE	1452	12-Dec-2019	12-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				500.00
CAD285	CADUCEON ENVIRONMENTAL LABORATORIES				
19-16388	MAINTENANCE	1343	05-Nov-2019	05-Nov-2019	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				118.65
CAN380	CANADIAN TIRE STORE #281				
NOVEMBER 2019 NOVEMBER 30, 2019 PURCHASES		1467	30-Nov-2019	30-Nov-2019	
10-1-0000000-2070	PREPAID EXPENSES				388.38
10-1-0000000-2070	PREPAID EXPENSES				-241.50
10-1-0000000-2070	PREPAID EXPENSES				25.40
10-1-0000000-2070	PREPAID EXPENSES				19.20
10-1-0000000-2070	PREPAID EXPENSES				22.00
10-1-0000000-2070	PREPAID EXPENSES				199.95
10-1-0000000-2070	PREPAID EXPENSES				51.96
80-5-0000000-0810	WATER - MAIN MAINTENANCE				6.77
OCTOBER 2019 OCTOBER 2019 PURCHASES		1467	31-Oct-2019	31-Oct-2019	
10-1-0000000-2070	PREPAID EXPENSES				118.62
10-1-0000000-2070	PREPAID EXPENSES				62.08
10-1-0000000-2070	PREPAID EXPENSES				11.29
80-5-0000000-0755	WATER SERVICE MAINTENANCE				6.77
80-5-0000000-0810	WATER - MAIN MAINTENANCE				39.53
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				108.39
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				30.83
SEPTEMBER 2019 SEPTEMBER 2109 PURCHASES		1450	30-Sep-2019	30-Sep-2019	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				81.29
CAR231	CARON ROD				
2019-140	REFUND OF INDEMNITY FEES, 231 ST ARNAUD	1341	28-Nov-2019	28-Nov-2019	
10-2-0000000-2135	INDEMNITY FEE - RIGHT OF WAY				1,000.00
CIT350	CITY OF WINDSOR				
0000178265	TRAINING	1450	08-Oct-2019	08-Oct-2019	
80-5-0000000-0249	TRAINING				605.12
COL286	COLBRO EQUIPMENT RENTAL				
123848-0	MF-9	1458	03-Dec-2019	03-Dec-2019	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				12.09
COM046	COM PETERS INC				
4689	SOFTWARE AS A SERVICE	1343	01-Nov-2019	01-Nov-2019	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				395.50
4727	SOFTWARE AS A SERVICE	1458	02-Dec-2019	02-Dec-2019	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				395.50
COR408	ICONIX WATERWORKS LIMITED PARTNERSHIP				
10916131142	SUPPLIES	1343	18-Oct-2019	18-Oct-2019	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				261.88
DAV210	DAVIS KRISTINA				
NOVEMBER 6, SEWER VIDEO		1343	30-Nov-2019	30-Nov-2019	
80-5-0000000-0815	BACKFLOW - PREVENTION				337.87
DEB030	DEBEC EDWARD				

Council/Board Report By Dept-(Computer)



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	GENERAL				
DECEMBER 11 WRITE OFF		1450	11-Dec-2019	11-Dec-2019	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				5,158.58
DIP001	DIPIERDOMENICO KATHY				
225140	RETURN OF INDMENITY DEPOSIT FOR 290 SANDWICH ST S, 2018-395	1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
DUF147	DUFOUR NADJA				
232819	RETURN OF INDMENITY DEPOSIT FOR 147 MEADOWVIEW AVENUE	1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				500.00
DUP07	DUPUIS DENIS				
231899	RETURN OF INDMENITY DEPOSIT FOR 509 WELSH AVENUE, 2019-236	1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				500.00
ESC060	ESCRIBE SOFTWARE LTD				
2176	WEBCASTING FOR COUNCIL	1457	29-Nov-2019	29-Nov-2019	
10-1-0000000-2070	PREPAID EXPENSES				25,340.25
EVE782	EVERJONGE HOMES				
223129	RETURN OF INDEMNITY FEE FOR 352 LAVERS CRESCENT, 2018-269	1452	10-Dec-2019	10-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
223130	RETURN OF INDEMNITY FEE FOR 360 LAVERS CRES, 2018-268	1452	10-Dec-2019	10-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
223404	RETURN OF INDEMNITY FEE FOR 368 LAVERS, 2018-306	1452	10-Dec-2019	10-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
223405	RETURN OF INDEMNITY FEE FOR 304 PATTEN, 2018-307	1452	10-Dec-2019	10-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
223508	RETURN OF INDEMNITY FEE FOR 308 PATTEN, 2018-312	1452	10-Dec-2019	10-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
223877	RETURN OF INDEMNITY FEE FOR 312 PATTEN, 2018-313	1452	10-Dec-2019	10-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
223879	RETURN OF INDEMNITY DEPOSIT FOR 294 WELSH AVENUE, 2018-317	1341	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
225035	RETURN OF INDEMNITY FEE FOR 372 LAVERS CRESCENT, 2018-376	1452	12-Dec-2019	12-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
225411	RETURN OF INDEMNITY FEE FOR 169 DAVIS, 2018-391	1452	10-Dec-2019	10-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
225413	RETURN OF INDMENITY DEPOSIT FOR 165 DAVIS STREET, 2018-389	1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
EXP407	407 EXPRESS TOLL ROUTE				
NOV 21, 2019	OCT 21 TO NOV 20, 2019	1415	21-Nov-2019	21-Nov-2019	
80-5-0000000-0249	TRAINING				29.48
FAU025	FAUCHER LAURA				
228378	RETURN OF INDMENITY DEPOSIT FOR 25 LAIRD AVENUE S, 2019-056	1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
GGC033	G & G CONTRACTING 1078262 ONTARIO LTD				
213269	RETURN OF INDMENITY DEPOSIT FOR 207 ADAMS, 2017-169	1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
213273	RETURN OF INDEMNITY DEPOSIT FOR 85 SHAW DRIVE, 2017-160	1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
213288	RETURN OF INDEMNITY FEE FOR 212 ADAMS AVENUE, 2017-173	1452	12-Dec-2019	12-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
215340	RETURN OF INDEMNITY FEE FOR 55 SHAW DRIVE, 2017-281	1452	12-Dec-2019	12-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
215342	RETURN OF INDEMNITY FEE FOR 59 SHAW DRIVE, 2017-283	1452	12-Dec-2019	12-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	GENERAL				
GIB327 GIBBS KARL					
232686	RETURN OF INDEMNITY DEPOSIT FOR 327 WELSH AVENUE, 2019-343	1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				500.00
GRA772 GRAVEL MARTIN					
232493	RETURN OF INDEMNITY DEPOSIT FOR 772 RICHMOND, STREET, 2019-317	1341	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
GRE05 GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD					
NOVEMBER 2(NOVEMBER 2019 PUB SCHOOL DEVELOPMENT CHARGES		1403	30-Nov-2019	30-Nov-2019	
10-2-0000000-0112	A/P - PUB SCH BRD. DEV CHARGE				7,865.00
GRE330 GREAT LAKES SAFETY PRODUCTS					
00327522	SUPPLIES	1343	29-Oct-2019	29-Oct-2019	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				31.41
00327523	SUPPLIES	1343	29-Oct-2019	29-Oct-2019	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				213.64
00328006	SUPPLIES	1343	08-Nov-2019	08-Nov-2019	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				151.07
00328706	SUPPLIES	1458	28-Nov-2019	28-Nov-2019	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				162.72
GRE3991 GREENWAY MICHAEL					
2228385	RETURN OF INDEMNITY DEPOSIT FOR 3991 CONCESSION 3 S, 2019-065	1340	19-Nov-2019	19-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
GRE679 GREG BAILEY LTD					
0000053108	MAINTENANCE	1343	29-Oct-2019	29-Oct-2019	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				16.45
0000053182	SOUTH YARD FILLING STATION	1415	20-Nov-2019	20-Nov-2019	
80-5-0000000-0855	COIN OPERATED FILLING STATIONS REPAIRS				33.28
HAR117 HARRISON SABINA					
230775	RETURN OF INDEMNITY DEPOSIT FOR 117 BOARDWALK AVENUE, 2019-238	1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
HDS100 HDS SUPPLY CONSTRUCTION & INDUSTRIAL BRAFASCO					
INV108934077	SUPPLIES	1458	15-Nov-2019	15-Nov-2019	
80-5-0000000-0161	CLOTHING				370.42
INV108934080	SUPPLIES	1458	15-Nov-2019	15-Nov-2019	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				124.47
INV108934106	SUPPLIES	1458	15-Nov-2019	15-Nov-2019	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				380.07
INV108951829	SUPPLIES	1458	26-Nov-2019	26-Nov-2019	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				225.98
HEA693 HEATON SANITATION					
338509	VACTOR FLUSHER	1415	14-Nov-2019	14-Nov-2019	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,017.00
339912	VACTOR FLUSHER	1343	23-Nov-2019	23-Nov-2019	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				1,084.80
IBEO1 IBEW - LOCAL 636					
NOVEMBER 2(NOVEMBER 2019 MONTHLY DUES		1403	01-Nov-2019	01-Nov-2019	
10-2-0000000-1145	A/P - PAYROLL DED. - UNIO				3,260.30
JDR287 JD RENOVATION					
2231944	RETURN OF INDEMNITY DEPOSIT FOR 3908 CONCESSION 3 N, 2019-237	1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
KEL198 KELCOM RADIO DIVISION					
80011365	RADIO AIRTIME	1343	15-Nov-2019	15-Nov-2019	
80-5-0000000-0404	VEHICLE & RADIO LICENCES				1,726.02

Council/Board Report By Dept-(Computer)



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	GENERAL				
KEN211 KEN LAPAIN & SONS LTD					
2631 UNIT WM-08		1343	07-Nov-2019	07-Nov-2019	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				695.61
KNM541 KNM YARD CARE					
1513 GRASS CUTTING		1452	30-Jul-2019	30-Jul-2019	
80-5-0000000-0331	GENERAL MAINTENANCE				1,440.75
LAI130 LAING'S LAWN CARE & PEST CONTROL					
3141 RIVERA REPAIRS		1415	30-Oct-2019	30-Oct-2019	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				1,954.90
LAN306 LANCOP ADRIAN					
230811 RETURN OF INDEMNITY DEPOSIT FOR 306 LINWOOD, 2019-224		1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
MCG12 MCGUIRE MARK					
231135 RETURN OF INDEMNITY DEPOSIT FOR 6871 CONCESSION 6 N, 2019-254		1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				500.00
MCL180 MCLEAN JASON					
DECEMBER 10 PRE-AUTHORIZED PAYMENT PLAN BUT MADE AN ONLINE PAYMENT TOWARDS HIS TAXED REFUNDED BACK		1450	10-Dec-2019	10-Dec-2019	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				1,260.00
MCL656 MCLEAOD BROS. COLLISION SERVICE					
12893 REPAIRS		1458	06-Dec-2019	06-Dec-2019	
80-5-0000000-0405	VEHICLE MTCE. - TIRES				3,414.86
MEA01 THE MEARIE GROUP					
30,616 NOVEMBER 2019 BENEFITS		1458	29-Nov-2019	29-Nov-2019	
80-5-0000000-0211	BENEFITS - ESSEX POWER - WATER DEPARTMEN				765.49
MIC117 MICHELIN NORTH AMERICA (CANADA) INC c/o					
DA0007448996 TIRE WM-04		1458	21-Nov-2019	21-Nov-2019	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				1,177.92
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000117252 ADDITIONAL SERVICES		1458	24-Oct-2019	24-Oct-2019	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				60.00
INV000117967 ADDITIONAL SERVICES		1343	20-Nov-2019	20-Nov-2019	
80-5-0000000-0680	LIFE CYCLE EXPENSES				760.89
INV000117968 ADDITIONAL SERVICES		1343	20-Nov-2019	20-Nov-2019	
80-5-0000000-0680	LIFE CYCLE EXPENSES				2,102.16
INV000117969 ADDITIONAL SERVICES		1343	20-Nov-2019	20-Nov-2019	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				141.32
INV000117985 ADDITIONAL SERVICES		1343	20-Nov-2019	20-Nov-2019	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				1,180.42
INV000118019 ADDITIONAL SERVICES		1343	20-Nov-2019	20-Nov-2019	
80-5-0000000-0680	LIFE CYCLE EXPENSES				3,886.77
ONT104 ONTARIO ONE CALL LTD					
201906179 PHONE CALLS		1458	30-Nov-2019	30-Nov-2019	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				325.71
ONT241 JO JACKS					
234075 RETURN OF INDEMNITY FEE FOR		1452	12-Dec-2019	12-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
ONT3235 2017549 ONTARIO LTD C/O TODAY MANAGEMENT					
DECEMBER 11 WRITE OFF		1450	11-Dec-2019	11-Dec-2019	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				1,232.19
PER155 PERISSINATTI ADAM					
222750 RETURN OF INDEMNITY DEPOSIT FOR 155 TEXAS ROAD, 2018-236		1340	18-Nov-2019	18-Nov-2019	

Council/Board Report By Dept-(Computer)



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	GENERAL				
10-2-0000000-2140	INDEMNITY FEES				1,000.00
PIT335 PITRE SARTO					
232688	RETURN OF INDEMNITY DEPOSIT FOR 3352 CONC 3 N, 2019-320	1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				500.00
PIT565 PITTAO'S AUTO CARE INC					
056295	UNIT WM-04	1458	25-Nov-2019	25-Nov-2019	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				2,043.12
PRE148 PREVIEW INSPECTIONS AND CONSULTING					
1119	ADMINISTRATION OF CROSS CONNECTON CONTROL PROGRAM FOR NOVEMBER :	1458	04-Dec-2019	04-Dec-2019	
80-5-0000000-0815	BACKFLOW - PREVENTION				2,147.00
PUR595 PURVES ROBERT & NICOLE					
223523	RETURN OF INDEMNITY DEPOSIT FOR 595 LAKESIDE DRIVE, 2018-230	1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
QUI05 QUINTIGLIANI ROMANO & MARY					
212080	RETURN OF INDEMNITY DEPOSIT FOR 4265 CONCESSION 4 SOUTH, 2017-178	1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
ROA335 ROATH TRAVIS					
231905	RETURN OF INDEMNITY DEPOSIT FOR 335 WELSH AVENUE, 2019-282	1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
ROS13 ROSATI CONSTRUCTION INC.					
229811	RETURN OF INDEMNITY FEE FOR 365 SANDWICH ST S, 2019-139	1452	12-Dec-2019	12-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
SER329 SERRAN SCOTT					
234290	RETURN OF INDEMNITY DEPOSIT FOR 94 STATES AVENUE, 2019-419	1452	12-Dec-2019	12-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
SMI567 SMITH ALEX					
232494	RETURN OF INDMENITY DEPOSIT FOR 567 SIMCOE STREET, 2019-315	1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				500.00
SOU309 SOUCIE NATHAN					
225868	RETURN OF INDEMNITY DEPOSIT FOR 3091 COUNTY ROAD 20, 2018-344	1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				500.00
SUN293 SUNSET ENTERPRIZE & WELDING					
318256	MAINTENANCE	1458	05-Nov-2019	05-Nov-2019	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				480.10
TRA689 TRACTION WINDSOR					
396322947	UNIT WM08	1415	31-Oct-2019	31-Oct-2019	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				123.31
UPS490 UPS CANADA					
5107161318	COURIER	1415	05-Nov-2019	05-Nov-2019	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				39.90
VAN007 VANDERMUREN MARY					
231136	RETURN OF INDEMNITY DEPOSIT FOR 7 LANDOR DRIVE, 2019-246	1340	19-Nov-2019	19-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				500.00
VIN04 VINCE FERRO CONSTRUCTION					
216226	RETURN OF INDEMNITY FEE FOR 433 SANDWICH STREET UNIT 4, 2017-351	1452	12-Dec-2019	12-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
VIN042 VIGNEUX TIMOTHY					
2224937	RETURN OF INDEMNITY DEPOSIT FOR 42 MARTIN CRESCENT, 2018-392	1340	18-Nov-2019	18-Nov-2019	
10-2-0000000-2140	INDEMNITY FEES				500.00
WIN270 WINDSOR DISPOSAL SERVICES LTD					
GW000097674: MONTHLY GARBAGE COLLECTION		1405	01-Dec-2019	01-Dec-2019	
10-1-0000000-2031	A/R - FLOW THROUGH INVOICES				385.85

Council/Board Report By Dept-(Computer)



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 000000 GENERAL					
WOL533 WOLSELEY CANADA INC					
8662324	SUPPLIES	1343	19-Oct-2019	19-Oct-2019	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				945.83
8835393	SUPPLIES	1458	19-Nov-2019	19-Nov-2019	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				3,301.04
8885381	SUPPLIES	1458	19-Dec-2019	19-Dec-2019	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				845.81
WOR415 WORK AUTHORITY					
532691	SUPPLIES	1343	05-Dec-2019	05-Dec-2019	
80-5-0000000-0331	GENERAL MAINTENANCE				454.12
Department Totals :					123,190.74

DEPARTMENT 1001010 COUNCIL					
CIB048 CIBC SECURITIES					
NOVEMBER 29 RRSPP CONTRIBUTION		1340	29-Nov-2019	29-Nov-2019	
10-5-1001010-0201	BENEFITS - C.P.P. - COUNCIL				2,139.72
REN001 RENAUD CHAD					
NOVEMBER 9, STREET NAME CHANGE		1403	09-Nov-2019	09-Nov-2019	
10-5-1001010-0342	COUNCIL MEETINGS				170.71
STP610 ST PETER ACHS COLLEGE SCHOOL					
NOVEMBER 13 COUNCIL MEETING EXPENSE		1450	13-Nov-2019	13-Nov-2019	
10-5-1001010-0342	COUNCIL MEETINGS				112.50
Department Totals :					2,422.93

DEPARTMENT 1001020 ADMINISTRATION					
ADV329 ADVANCE BUSINESS SYSTEMS					
689924	TOWN HALL POSTAGE MACHINE SERVICE	1341	26-Nov-2019	26-Nov-2019	
10-5-1001020-0304	POSTAGE & COURIER				240.19
COL286 COLBRO EQUIPMENT RENTAL					
1236340	SUPPLIES	1450	25-Nov-2019	25-Nov-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				858.80
EMC530 EMCO CORPORATION					
37507027	320 RICHMOND	1452	09-Oct-2019	09-Oct-2019	
40-7-1001020-0012	320LIH ST. BERNARD'S 320 RICHMOND				19.89
37510234	SUPPLIES	1403	10-Oct-2019	10-Oct-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				298.42
37512406	320 RICHMOND	1403	04-Nov-2019	04-Nov-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				25.94
37512721	320 RICHMOND	1403	07-Nov-2019	07-Nov-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				42.28
37512817	320 RICHMOND	1452	07-Nov-2019	07-Nov-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				35.35
37512838	320 RICHMOND	1452	07-Nov-2019	07-Nov-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				27.63
37515302	320 RICHMOND	1452	04-Dec-2019	04-Dec-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				145.23
37515327	SUPPLIES	1450	04-Dec-2019	04-Dec-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				80.68
37515822	MAINTENANCE	1450	10-Dec-2019	10-Dec-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				209.36
MIN25 MINISTER OF FINANCE PAYMENT PROCESSING CENTRE					
NOVEMBER 30 CUSTOMER # 645130 INTEREST PAYMENT		1450	30-Nov-2019	30-Nov-2019	



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 ADMINISTRATION					
10-5-1001020-0502	INTEREST EXPENSE				34.61
MYL033 MYLEN					
16450	MILLWORK RECEPTION DESK	1450	29-Nov-2019	29-Nov-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				4,600.00
NEO150 NEOPOST LEASING SERVICES CANADA LTD					
6218968	PUBLIC WORKS POSTAGE MACHINE LEASE	1340	01-Nov-2019	01-Nov-2019	
10-5-1001020-0304	POSTAGE & COURIER				663.25
6219845	LIBRO CENTRE POSTAGE MACHINE LEASE	1340	15-Nov-2019	15-Nov-2019	
10-5-1001020-0304	POSTAGE & COURIER				503.58
NOVEMBER 2: DPOC ACCOUNT # 232920, POSTAGE REFILL					
10-5-1001020-0304	POSTAGE & COURIER	1340	22-Nov-2019	22-Nov-2019	1,695.00
PAR372 PARRLINE ELECTRICAL WHOLESALE					
85137	ELECTRICAL SUPPLIES	1452	03-Oct-2019	03-Oct-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				3,231.87
85139	ELECTRICAL SUPPLIES	1452	03-Oct-2019	03-Oct-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				312.55
85212	ELECTRICAL SUPPLIES	1452	10-Oct-2019	10-Oct-2019	
40-7-1001020-0012	320RIC ST. BERNARD'S 320 RICHMOND				17.36
85219	ELECTRICAL SUPPLIES	1452	11-Oct-2019	11-Oct-2019	
40-7-1001020-0012	320RIC ST. BERNARD'S 320 RICHMOND				625.67
85447	ELECTRICAL SUPPLIES	1450	18-Oct-2019	18-Oct-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				509.09
85463	ELECTRICAL REPAIRS	1450	21-Oct-2019	21-Oct-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				2,332.01
85500	ELECTRICAL SUPPLIES	1450	24-Oct-2019	24-Oct-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				81.27
85964	ELECTRICAL SUPPLIES- 320 RICHMOND	1342	13-Nov-2019	13-Nov-2019	
40-7-1001020-0012	320ACS ST. BERNARD'S 320 RICHMOND				5,580.49
40-7-1001020-0012	320LIH ST. BERNARD'S 320 RICHMOND				6,021.06
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				3,083.95
85999	ELECTRICAL SUPPLIES	1452	18-Nov-2019	18-Nov-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				177.98
86180	ELECTRICAL SUPPLIES	1452	25-Nov-2019	25-Nov-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				1,478.47
86208	ELECTRICAL SUPPLIES	1452	27-Nov-2019	27-Nov-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				56.36
90208	ELECTRICAL SUPPLIES	1450	01-Oct-2019	01-Oct-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				135.04
90214	ELECTRICAL SUPPLIES	1450	01-Oct-2019	01-Oct-2019	
40-7-1001020-0012	320RIC ST. BERNARD'S 320 RICHMOND				1,703.05
PUR700 PUROLATOR INC.					
443012132	COURIER	1340	08-Nov-2019	08-Nov-2019	
10-5-1001020-0304	POSTAGE & COURIER				22.84
443138155	COURIER	1450	22-Nov-2019	22-Nov-2019	
10-5-1001020-0304	POSTAGE & COURIER				13.59
443138156	COURIER	1411	22-Nov-2019	22-Nov-2019	
10-5-1001020-0304	POSTAGE & COURIER				6.33
443256446	COURIER	1467	06-Dec-2019	06-Dec-2019	
10-5-1001020-0304	POSTAGE & COURIER				9.06
443265639	COURIER	1467	06-Dec-2019	06-Dec-2019	
10-5-1001020-0304	POSTAGE & COURIER				9.06
443318480	COURIER	1467	13-Dec-2019	13-Dec-2019	
10-5-1001020-0304	POSTAGE & COURIER				18.12



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 ADMINISTRATION					
443327794	COURIER	1467	13-Dec-2019	13-Dec-2019	
10-5-1001020-0304	POSTAGE & COURIER				4.53
REN217 RENE ROY GROUP INC.					
2001	PROGRESS PAYMENT	1341	27-Nov-2019	27-Nov-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				79,905.69
RTT067 RIVER TOWN TIMES					
2907	ADVERTISING	1403	30-Oct-2019	30-Oct-2019	
10-5-1001020-0307	ADVERTISING				174.51
10-5-1001020-0307	ADVERTISING				87.26
10-5-1001020-0307	ADVERTISING				87.26
3083	ADVERTISING	1340	27-Nov-2019	27-Nov-2019	
10-5-1001020-0307	ADVERTISING				174.52
10-5-1001020-0307	ADVERTISING				87.26
10-5-1001020-0307	ADVERTISING				141.02
3174	ADVERTISING	1452	11-Dec-2019	11-Dec-2019	
10-5-1001020-0307	ADVERTISING				174.51
WIN210 WINDSOR FACTORY SUPPLY LTD					
5147836	SUPPLIES	1452	21-Nov-2019	21-Nov-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				952.18
5147845	320 RICHMOND	1452	21-Nov-2019	21-Nov-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				9,626.04
5152527	SUPPLIES	1452	28-Nov-2019	28-Nov-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				675.52
5155683	SUPPLIES	1452	03-Dec-2019	03-Dec-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				221.96
5157411	SUPPLIES	1452	05-Dec-2019	05-Dec-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				349.85
5158294	320 RICHMOND	1452	06-Dec-2019	06-Dec-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				134.56
5158899	320 RICHMOND	1452	09-Dec-2019	09-Dec-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				-289.42
Department Totals :					127,412.68

DEPARTMENT 1001021 TREASURY					
CIT350 CITY OF WINDSOR					
0000178265	TRAINING	1450	08-Oct-2019	08-Oct-2019	
10-5-1001021-0351	TRAINING & CONFERENCES				112.71
FIR350 FIRST STOP SERVICES					
4863	SHREDDING SERVICES	1403	30-Nov-2019	30-Nov-2019	
10-5-1001021-0301	OFFICE SUPPLIES				46.67
PUR663 PURE WATER BRAND					
NOVEMBER 2019	000340544, 000343195, 000345544 NOVEMBER 2019	1403	30-Nov-2019	30-Nov-2019	
10-5-1001021-0301	OFFICE SUPPLIES				23.27
Department Totals :					182.65

DEPARTMENT 1001022 CLERKS					
CLA508 CLAIMSPRO INC.					
33620-693180	INSURANCE CLAIM COST	1457	23-Oct-2019	23-Oct-2019	
10-5-1001022-0507	CLAIMS COSTS - CLERKS				1,080.00
EXP407 407 EXPRESS TOLL ROUTE					
OCT 21, 2019	SEP 21 TO OCT 20, 2019, ACT# 858 994 736	1403	21-Oct-2019	21-Oct-2019	
10-5-1001022-0402	VEHICLE & EQUIP MAINTENANCE				4.46

Council/Board Report By Dept-(Computer)



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Invc Date	Invc Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001022 CLERKS					
FIR350	FIRST STOP SERVICES				
4863	SHREDDING SERVICES	1403	30-Nov-2019	30-Nov-2019	
10-5-1001022-0301	OFFICE SUPPLIES				46.67
PUR663	PURE WATER BRAND				
NOVEMBER 2019	000340544, 000343195, 000345544 NOVEMBER 2019	1403	30-Nov-2019	30-Nov-2019	
10-5-1001022-0301	OFFICE SUPPLIES				23.27
Department Totals :					1,154.40
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DEPARTMENT 1001023 C.A.O.					
FIR350	FIRST STOP SERVICES				
4863	SHREDDING SERVICES	1403	30-Nov-2019	30-Nov-2019	
10-5-1001023-0301	OFFICE SUPPLIES				46.66
PUR663	PURE WATER BRAND				
NOVEMBER 2019	000340544, 000343195, 000345544 NOVEMBER 2019	1403	30-Nov-2019	30-Nov-2019	
10-5-1001023-0301	OFFICE SUPPLIES				23.27
Department Totals :					69.93
<hr/>					
DEPARTMENT 1001024 HUMAN RESOURCES					
ERG938	ERGONOW INCORPORATED				
4668	ACCOMODATIONS	1405	29-Nov-2019	29-Nov-2019	
10-5-1001024-0250	HEALTH AND SAFETY - HUMAN RESOURCES				2,166.19
MAR006	MARIANNE LOVE CONSULTING INC.				
2221.19	PROFESSIONAL FEES	1405	07-Nov-2019	07-Nov-2019	
10-5-1001024-0327	PROFESSIONAL FEES				1,087.63
MED200	MEDIATION SERVICES C/O MRS. P.A. PATTERSON				
NOVEMBER 2019	PROFESSIONAL FEES & CORPORATE TRAINING	1405	26-Nov-2019	26-Nov-2019	
10-5-1001024-0327	PROFESSIONAL FEES				233.00
10-5-1001024-0249	CORPORATE TRAINING				1,936.50
PAR560	PARLETTE JAKE				
DECEMBER 7, 2019	DJ SERVICES FOR STAFF APPRECIATION HOLIDAY BANQUET	1365	07-Dec-2019	07-Dec-2019	
10-5-1001024-0240	EMPLOYEE RECOGNITION				400.00
PRE058	PRECISION JEWELLERS				
DECEMBER 3, 2019	LONG SERVICE AWARDS	1370	03-Dec-2019	03-Dec-2019	
10-5-1001024-0240	EMPLOYEE RECOGNITION				1,104.57
PUR700	PUROLATOR INC.				
442686140	COURIER	1405	04-Oct-2019	04-Oct-2019	
10-5-1001024-0301	OFFICE SUPPLIES				14.01
RTT067	RIVER TOWN TIMES				
3083	ADVERTISING	1340	27-Nov-2019	27-Nov-2019	
10-5-1001024-0372	RECRUITMENT EXPENSES				87.26
3174	ADVERTISING	1452	11-Dec-2019	11-Dec-2019	
10-5-1001024-0372	RECRUITMENT EXPENSES				87.26
Department Totals :					7,116.42
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DEPARTMENT 1001025 INFORMATION TECHNOLOGY					
APP302	APPLIED COMPUTER SOLUTIONS INC				
46270	ROUTER MAINTENANCE WORK	1340	31-Oct-2019	31-Oct-2019	
10-5-1001025-0310	COMPUTER MAINTENANCE				459.06
46300	NETWORK EQUIPMENT MAINTENANCE	1340	19-Nov-2019	19-Nov-2019	
10-5-1001025-0310	COMPUTER MAINTENANCE				5,077.53
10-5-1001025-0315	TELEPHONE				3,630.88



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001025 INFORMATION TECHNOLOGY					
46335	BACKUP SERVER WARRANTY	1340	19-Nov-2019	19-Nov-2019	
10-5-1001025-0310	COMPUTER MAINTENANCE				930.85
46524	ADDRESS CHANGE	1457	19-Nov-2019	19-Nov-2019	
10-5-1001025-0310	COMPUTER MAINTENANCE				423.75
CAN380 CANADIAN TIRE STORE #281					
NOVEMBER 2(NOVEMBER 30, 2019 PURCHASES					
10-5-1001025-0301	OFFICE SUPPLIES	1467	30-Nov-2019	30-Nov-2019	16.92
CIT913 CITYVIEW A DIVISION OF N HARRIS COMPUTER CORP					
CT044483	CITYVIEW IMPLEMENTATION MILESTONES	1457	09-Dec-2019	09-Dec-2019	
40-7-1001025-0008	FINANCIAL SYSTEMS				41,022.42
CT044500	UPDATE FEES FOR 2020	1457	11-Dec-2019	11-Dec-2019	
40-7-1001025-0008	FINANCIAL SYSTEMS				5,096.30
DIR572 DIRECTDIAL.COM					
IN699693	WIRELESS ACCESS POINTS - LIFECYCLE REPLACEMENTS	1340	08-Nov-2019	08-Nov-2019	
40-7-1001025-0002	COMPUTER HARDWARE				983.10
IN701222	LIFECYCLE REPLACEMENTS, NETWORK SWITCH, ACCESSORIES FOR COMPUTER REPLACEMENTS	1457	19-Nov-2019	19-Nov-2019	
40-7-1001025-0002	COMPUTER HARDWARE				3,058.91
IN701224	TONER FOR TREASURY RECEPTION PRINTER	1457	19-Nov-2019	19-Nov-2019	
10-5-1001025-0308	PHOTOCOPIES				313.01
IN701703	USB TO SERIAL ADAPTER	1457	22-Nov-2019	22-Nov-2019	
10-5-1001025-0310	COMPUTER MAINTENANCE				40.68
IN702323	WEB CONFERENCE & EQUIPMENT & KEYBOARD TRAY	1457	26-Nov-2019	26-Nov-2019	
10-5-1001025-0310	COMPUTER MAINTENANCE				175.15
IN702342	SOLID STATE DRIVE UPGRADE FOR TIER 2 COMPUTERS	1457	26-Nov-2019	26-Nov-2019	
10-5-1001025-0310	COMPUTER MAINTENANCE				519.80
IN704830	LIFECYCLE COMPUTER REPLACEMENTS	1457	09-Dec-2019	09-Dec-2019	
40-7-1001025-0002	COMPUTER HARDWARE				22,086.98
IN704953	TONERS FOR FACILITIES AND ACCOUNTING	1457	09-Dec-2019	09-Dec-2019	
10-5-1001025-0308	PHOTOCOPIES				232.78
IN705202	PRINTER USAGE AND MAINTENANCE	1457	10-Dec-2019	10-Dec-2019	
10-5-1001025-0308	PHOTOCOPIES				130.63
ESR012 ESRI CANADA					
90142124	ARCPAD MAINTENANCE AND RENEWAL	1340	30-Nov-2019	30-Nov-2019	
10-5-1001025-0310	COMPUTER MAINTENANCE				457.65
KEL117 KELCOM TELEMESSAGING					
1912-06702	AFTER HOURS ANSWERING SERVICE FOR PWD	1457	01-Dec-2019	01-Dec-2019	
10-5-1001025-0315	TELEPHONE				140.23
KEL198 KELCOM RADIO DIVISION					
102018486-1	POLICE RADIO BACKHAUL LINK REPLACEMENT	1340	31-Oct-2019	31-Oct-2019	
40-7-1001025-0002	COMPUTER HARDWARE				25,634.05
MIK315 MIKE'S COMPUTER SHOP					
WIN-318080	WIRELESS MICE	1340	25-Oct-2019	25-Oct-2019	
10-5-1001025-0310	COMPUTER MAINTENANCE				107.59
WIN-319760	UPS BATTERY REPLACEMENT/LCD REPLACEMENT	1340	31-Oct-2019	31-Oct-2019	
10-5-1001025-0310	COMPUTER MAINTENANCE				400.54
WIN-320052	PRESENTATION KITS - REMOTS AND ADAPTERS	1340	01-Nov-2019	01-Nov-2019	
10-5-1001025-0310	COMPUTER MAINTENANCE				432.43
PUB04 PUBLIC SECTOR DIGEST INC.					
12054	SOFTWARE	1411	01-Jun-2019	01-Jun-2019	
10-5-1001025-0310	COMPUTER MAINTENANCE				9,291.97
SHR157 SHRED-IT INTERNATIONAL ULC					



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001025 INFORMATION TECHNOLOGY					
81008884404	HARD DRIVE DESTRUCTION & DISPOSAL	1457	15-Nov-2019	15-Nov-2019	
10-5-1001025-0310	COMPUTER MAINTENANCE				1,516.30
THI235 THINK! WIRELESS SOLUTIONS INC.					
1109	GPS	1340	11-Aug-2019	11-Aug-2019	
10-5-1001025-0406	GPS				1,196.61
1425	GPS	1457	05-Dec-2019	05-Dec-2019	
10-5-1001025-0406	GPS				1,196.61
THI740 THINKTEL COMMUNICATIONS - A DIVISION OF DISTRIBUTE					
1211413	PHONE SYSTEM LANDLINE ACCESS	1340	06-Nov-2019	06-Nov-2019	
10-5-1001025-0315	TELEPHONE				349.09
1213848	PHONE SYSTEM LANDLINE ACCES	1457	05-Dec-2019	05-Dec-2019	
10-5-1001025-0315	TELEPHONE				332.93
TOS075 TOSHIBA BUISNESS SOLUTIONS; A DIVISION OF					
AR3841569	COPIER USAGE AND MAINTENANCE	1340	19-Nov-2019	19-Nov-2019	
10-5-1001025-0308	PHOTOCOPIES				81.39
AR3841570	COPIER USAGE AND MAINTENANCE	1340	19-Nov-2019	19-Nov-2019	
10-5-1001025-0308	PHOTOCOPIES				5.06
AR3841571	COPIER USAGE AND MAINTENANCE	1340	19-Nov-2019	19-Nov-2019	
10-5-1001025-0308	PHOTOCOPIES				2,212.91
TOT060 TOTALLYONE CORPORATE OFFICE					
27295	PHONE REPLACEMENT	1457	12-Dec-2019	12-Dec-2019	
10-5-1001025-0345	CELL PHONE				559.63
Department Totals :					128,113.74
<hr/>					
DEPARTMENT 1002000 COMMITTEES					
COM024 COMMUNITY HERITAGE ONTARIO					
2020 MEMBER 2020 MEMBERSHIP RENEWAL		1341	28-Nov-2019	28-Nov-2019	
10-5-1002000-0368	HERITAGE COMMITTEE				100.00
Department Totals :					100.00
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DEPARTMENT 1008030 UNFINANCED DRAINS					
DIL426 DILLON CONSULTING					
209486	CONTRACT ADMIN AND INSPECTION	1405	29-Nov-2019	29-Nov-2019	
10-1-1008030-9048	PARKS DRAIN - S.4 PETITION				2,384.07
DRA100 DRAINAGE SUPERINTENDENTS ASSOCIATION OF ONTARIO					
NOVEMBER 2' 2020 MEMBERSHIP DUES FOR DSAO		1341	21-Nov-2019	21-Nov-2019	
10-5-1008030-0350	MEMBERSHIPS				175.00
ESS53 ESSEX REGION CONSERVATION AUTHORITY					
IN000016318	ERCA PERMIT APPLICATIONS FOR DRAINAGE WORKS	1403	06-Nov-2019	06-Nov-2019	
10-1-1008030-8145	BEETHAM DRAIN				200.00
10-1-1008030-8060	9th CONC DRAIN				200.00
10-1-1008030-8340	GORE ATKIN DRAIN				200.00
HIC441 HICKS ELECTRIC					
10112	RE-SUPPORT CABLE FOR SERVICE CONDUCTOR	1403	14-Nov-2019	14-Nov-2019	
10-1-1008030-8515	LAKEWOOD PUMP #2				163.85
KNM541 KNM YARD CARE					
1513	GRASS CUTTING	1452	30-Jul-2019	30-Jul-2019	
10-1-1008030-8965	WILLOW BEACH PUMP				101.70
10-1-1008030-8965	WILLOW BEACH PUMP				84.75
LAN231 LAND IMPROVEMENT CONTRACTORS OF ONTARIO					
NOVEMBER 2' REGISTRATION DUES FOR THE 2020 LICO CONFERENCE IN LONDON ONTARIO JANUARY 22 & 23,		1340	29-Nov-2019	29-Nov-2019	

Council/Board Report By Dept-(Computer)



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 1008030				UNFINANCED DRAINS			
10-5-1008030-0351				TRAINING & PROFESSIONAL DEVELOPMENT			237.30
NJP045	N.J. PERALTA ENGINEERING LTD						
19-239	ENGINEERING FEES FOR NEW MAINTENANCE SCHEDULE REPORT				1341 22-Nov-2019	22-Nov-2019	
10-1-1008030-9593	CORNWALL DRAIN-MAINTENANCE						6,457.75
QUI07	QUINLAN INC.						
19307	FINAL PPC				1405 16-Sep-2019	16-Sep-2019	
10-1-1008030-9048	PARKS DRAIN - S.4 PETITION						5,198.00
RDO421	R DOBBIN ENGINEERING INC						
222.19	ENGINEERING FEES				1405 11-Nov-2019	11-Nov-2019	
10-1-1008030-9039	JOHN PARKS DRAIN NO 1 - LOWER PORTION						44,318.60
RIV260	RIVARD EXCAVATING LTD						
1861	MAINTENANCE - 2019-EPW-34				1467 13-Dec-2019	13-Dec-2019	
10-1-1008030-8600	MAYVILLE DRAIN						10,283.00
ROO009	ROOD ENGINEERING INC.						
REI-2020002	ENGINEERING AND CONTRACT ADMIN FEES				1341 20-Nov-2019	20-Nov-2019	
10-1-1008030-9037	ODETTE DRAIN-S. 4 PETITION-BASTIEN ENCL						14,351.00
Department Totals :							84,355.02
DEPARTMENT 2010000				FIRE DEPARTMENT			
ACK297	ACKLANDS-GRAINGER INC						
9369326146	4 GAS SENSOR				1452 26-Nov-2019	26-Nov-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.						381.65
AJS141	A.J. STONE CO LTD						
0000150029	HOUSE GASKET				1405 03-Dec-2019	03-Dec-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.						49.04
0000150248	PPE				1457 13-Dec-2019	13-Dec-2019	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT						536.65
ANN105	ANNEX PUBLISHING & PRINTING INC.						
BK0002341	TEXTBOOKS				1405 17-Sep-2019	17-Sep-2019	
10-5-2010000-0254	FIRE FIGHTER TRAINING						143.41
BEN262	BENSON AUTO PARTS						
20459826	UNIT COMMAND 3				1450 19-Nov-2019	19-Nov-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.						149.15
BRO291	BROOKER MARY ANNE						
03/50	UNIFORM ALTERATIONS				1452 13-Dec-2019	13-Dec-2019	
10-5-2010000-0252	UNIFORMS						8.00
CAN01	CANADIAN ASSOCIATION OF FIRE CHIEFS						
300003132	MEMBERSHIP				1452 03-Dec-2019	03-Dec-2019	
10-5-2010000-0350	MEMBERSHIPS						327.70
CAN380	CANADIAN TIRE STORE #281						
NOVEMBER 2(NOVEMBER 30, 2019 PURCHASES					1467 30-Nov-2019	30-Nov-2019	
10-5-2010000-0318	OPERATING SUPPLIES						89.63
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES						745.95
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES						464.32
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.						62.99
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.						58.74
10-5-2010000-0432	WATER RESCUE EQUIP/PROGRAM						67.30
OCTOBER 201 OCTOBER 2019 PURCHASES					1467 31-Oct-2019	31-Oct-2019	
10-5-2010000-0251	FIRE PREVENTION & TRAININ						28.22
10-5-2010000-0420	FIREFIGHTING EQUIPMENT						199.93
10-5-2010000-0420	FIREFIGHTING EQUIPMENT						181.90
10-5-2010000-0318	OPERATING SUPPLIES						67.75
10-5-2010000-0318	OPERATING SUPPLIES						46.57



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE DEPARTMENT				
SEPTEMBER 2 SEPTEMBER 2109 PURCHASES		1450	30-Sep-2019	30-Sep-2019	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				191.16
10-5-2010000-0420	FIREFIGHTING EQUIPMENT				11.29
10-5-2010000-0420	FIREFIGHTING EQUIPMENT				25.97
CAR645 CARRIER CENTERS					
04P462534 REPAIR T-3		1452	04-Dec-2019	04-Dec-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				74.06
05P502923 ENGINE 2 PUMP SHIFT REPAIR		1405	30-Oct-2019	30-Oct-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				3,266.77
05P502927 WINDOW REGULATOR REPAIR ENGINE 2 PARTS		1405	13-Nov-2019	13-Nov-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				333.52
05P502932 PART FOR ENGINE 2 REPAIR		1405	08-Nov-2019	08-Nov-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				33.74
CIT350 CITY OF WINDSOR					
0000178702 FIRE DISPATCHING		1405	27-Nov-2019	27-Nov-2019	
10-5-2010000-0324	DISPATCHING				20,290.80
0000178851 SIMULATOR		1452	04-Dec-2019	04-Dec-2019	
10-5-2010000-0351	TRAINING & PROF.DEVELOPMENT				16,318.00
COU132 COUNTY TOWING INC.					
19-01925 VEHICLE - RAM		1340	15-Nov-2019	15-Nov-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				135.32
DIR572 DIRECTDIAL.COM					
IN704380 EOC PROJECTOR		1457	05-Dec-2019	05-Dec-2019	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				1,075.76
FIR100 FIRE MARSHALL'S PUBLIC FIRE SAFETY COUNCIL					
IN156079 CO ALARMS		1405	27-Nov-2019	27-Nov-2019	
10-5-2010000-0251	FIRE PREVENTION & TRAININ				342.39
GRE679 GREG BAILEY LTD					
0000053193 REPAIR POWER WASHER STATION 3		1450	25-Nov-2019	25-Nov-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				128.75
0000053197 STATION 3 ADDITIONAL PARTS TO POWER WASHER REPAIR		1450	26-Nov-2019	26-Nov-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				58.52
INT355 INTERNATIONAL SAFETY SYSTEMS INC.					
185492 POST CHECK ANNUAL		1452	11-Dec-2019	11-Dec-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				1,237.35
KEL198 KELCOM RADIO DIVISION					
80011360 RADIO AIR TIME		1340	15-Nov-2019	15-Nov-2019	
10-5-2010000-0319	COMMUNICATION EQUIP MAINTENANCE				3,742.56
MAL256 MALDEN AUTOMOTIVE					
5294-203604 FIRE COMMAND 3		1450	19-Nov-2019	19-Nov-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				43.46
MIN25 MINISTER OF FINANCE PAYMENT PROCESSING CENTRE					
1107111911370 FIRE COLLEGE COURSES		1340	07-Dec-2019	07-Dec-2019	
10-5-2010000-0254	FIRE FIGHTER TRAINING				130.00
PIT565 PITTAO'S AUTO CARE INC					
056242 RAM REPAIRS		1405	15-Nov-2019	15-Nov-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				721.74
RTT067 RIVER TOWN TIMES					
3083 ADVERTISING		1340	27-Nov-2019	27-Nov-2019	
10-5-2010000-0307	ADVERTISING				141.02
SAN107 SANIGEAR					
3507 PPE MAINTENANCE		1341	26-Nov-2019	26-Nov-2019	



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000 FIRE DEPARTMENT					
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				230.29
ULI350 ULINE CANADA CORPORATION					
6015659	MAP STORAGE - MASTER FIRE PLAN	1340	08-Nov-2019	08-Nov-2019	
10-5-2010000-0327	PROFESSIONAL FEES				84.75
6019842	RETURN - MAP STORAGE	1340	08-Nov-2019	08-Nov-2019	
10-5-2010000-0327	PROFESSIONAL FEES				-105.66
WEB319 WP - WEB & PRINT BOUTIQUE					
FB006069	WEBSITE	1452	10-Dec-2019	10-Dec-2019	
10-5-2010000-0307	ADVERTISING				3,435.20
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
136595	SUPPLIES	1411	26-Nov-2019	26-Nov-2019	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				55.35
136829	1B EQUIPMENT	1450	03-Dec-2019	03-Dec-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				95.28
WIN210 WINDSOR FACTORY SUPPLY LTD					
5143205	TRAFFIC CONES	1340	14-Nov-2019	14-Nov-2019	
10-5-2010000-0420	FIREFIGHTING EQUIPMENT				555.96
Department Totals :					56,262.25

DEPARTMENT 2012019 CAPITAL					
CED150 CEDAR SIGNS					
58619	MAINTENANCE	1450	25-Oct-2019	25-Oct-2019	
40-7-2012019-0002	AUTO EXTRICATION EQUIP				1,421.17
Department Totals :					1,421.17

DEPARTMENT 2020000 POLICE DEPARTMENT					
CAN380 CANADIAN TIRE STORE #281					
SEPTEMBER 2 SEPTEMBER 2109 PURCHASES		1450	30-Sep-2019	30-Sep-2019	
10-5-2020000-0317	BUILDING MAINTENANCE				15.81
10-5-2020000-0318	JANITORIAL				19.39
JAN268 JANI SAFE INC.					
195970	JANITORIAL	1452	05-Dec-2019	05-Dec-2019	
10-5-2020000-0318	JANITORIAL				126.66
KEL198 KELCOM RADIO DIVISION					
80011362	MAINTENANCE CONTRACT	1340	15-Nov-2019	15-Nov-2019	
10-5-2020000-0319	RADIO MAINTENANCE				571.78
80011363	MAINTENANCE CONTRACT	1340	15-Nov-2019	15-Nov-2019	
10-5-2020000-0319	RADIO MAINTENANCE				197.75
KEL363 KEL COMMUNICATIONS LTD					
RC00004598	RADIO TOWER CALDWELL NORTH SIDE	1340	01-Oct-2019	01-Oct-2019	
10-5-2020000-0319	RADIO MAINTENANCE				444.06
RC00004626	RADIO TOWEL LEASE	1340	01-Nov-2019	01-Nov-2019	
10-5-2020000-0319	RADIO MAINTENANCE				444.06
RC00004652	TOWER SPACE LEASE - CALDWELL NORTH	1457	01-Dec-2019	01-Dec-2019	
10-5-2020000-0319	RADIO MAINTENANCE				444.06
TOW033 TOWN OF ESSEX					
SALES0000000(HARROW SITE TOWER LEASE		1457	14-Nov-2019	14-Nov-2019	
10-5-2020000-0319	RADIO MAINTENANCE				3,729.00
TRO104 TROY LIFE & FIRE SAFETY LTD.					
1000183498	WINDSOR POLICE ANNUAL INSPECTION	1450	29-Nov-2019	29-Nov-2019	
10-5-2020000-0317	BUILDING MAINTENANCE				423.75
TUR070 TURRIS SITES DEVELOPMENT CORP.					

TOWN OF AMHERSTBURG
Council/Board Report By Dept-(Computer)



AP5130 Page : 15
 Date : Dec 18, 2019 Time : 3:41 pm

Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
514104	MCGREGOR TOWER SPACE LEASE	1457	01-Dec-2019	01-Dec-2019	
10-5-2020000-0319	RADIO MAINTENANCE				620.20
Department Totals :					7,036.52

DEPARTMENT 2043010 BUILDING DEPARTMENT					
CAN380 CANADIAN TIRE STORE #281					
OCTOBER 201	OCTOBER 2019 PURCHASES	1467	31-Oct-2019	31-Oct-2019	
10-5-2043010-0301	OFFICE SUPPLIES				61.01
SEPTEMBER 2	SEPTEMBER 2109 PURCHASES	1450	30-Sep-2019	30-Sep-2019	
10-5-2043010-0301	OFFICE SUPPLIES				101.69
Department Totals :					162.70

DEPARTMENT 2043015 LICENSING AND ENFORCEMENT					
AKO106 AKOUSTIK ENGINEERING LIMITED					
19-72	PROFESSIONAL FEES	1405	05-Dec-2019	05-Dec-2019	
10-5-2043015-0327	PROFESSIONAL FEES - L&E				5,650.00
AMH220 AMHERSTBURG ANIMAL CLINIC					
263889	SPAY/NEUTER VOUCHER	1403	22-Nov-2019	22-Nov-2019	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				50.00
269013	SPAY/NEUTER VOUCHER	1403	11-Nov-2019	11-Nov-2019	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				50.00
CAN380 CANADIAN TIRE STORE #281					
NOVEMBER 2	NOVEMBER 30, 2019 PURCHASES	1467	30-Nov-2019	30-Nov-2019	
10-5-2043015-0301	OFFICE SUPPLIES				15.81
JOE055 JOE MELOCHE FORD SALES LTD					
RJ20152	REPAIR BL 106	1450	11-Oct-2019	11-Oct-2019	
10-5-2043015-0402	VEHICLE & EQUIPMENT MAINTENANCE				5.59
KEL198 KELCOM RADIO DIVISION					
80011364	RADIO AIRTIME	1403	15-Nov-2019	15-Nov-2019	
10-5-2043015-0420	SMALL EQUIPMENT				118.48
LAS139 LASALLE ANIMAL HOSPITAL					
84157	SPAY/NEUTER PROGRAM	1403	22-Nov-2019	22-Nov-2019	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				50.00
84501	SPAY/NEUTER PROGRAMS	1457	23-Nov-2019	23-Nov-2019	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				150.00
MDC15301 MDC LAW ENFORCEMENT & MILITARY EQUIPMENT					
4010130	UNIFORMS	1457	15-Nov-2019	15-Nov-2019	
10-5-2043015-0252	UNIFORMS - BYLAW ENFORCEMENT				225.37
PUR663 PURE WATER BRAND					
NOVEMBER 2	000340544, 000343195, 000345544 NOVEMBER 2019	1403	30-Nov-2019	30-Nov-2019	
10-5-2043015-0301	OFFICE SUPPLIES				23.27
TOT060 TOTALLYONE CORPORATE OFFICE					
27295	PHONE REPLACEMENT	1457	12-Dec-2019	12-Dec-2019	
10-5-2043015-0345	BY-LAW ENF. - CELL PHONE EXPENSE				397.48
WIN137 WINDSOR-ESSEX COUNTY HUMANE SOCIETY					
NOVEMBER 2	ANIMAL CONTROL FOR THE MONTH OF NOVEMBER 2019	1405	01-Nov-2019	01-Nov-2019	
10-5-2043015-0903	ANIMAL CONTROL - CONTRACT				2,500.00
21517176	SPAY/NEUTER PROGRAM	1457	07-Nov-2019	07-Nov-2019	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				50.00
NOVEMBER 1,	STRAY CAT INTAKE PROGRAM	1405	01-Nov-2019	01-Nov-2019	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				175.00

TOWN OF AMHERSTBURG
 Council/Board Report By Dept-(Computer)



AP5130 Page : 16
 Date : Dec 18, 2019 Time : 3:41 pm

Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 2043015	LICENSING AND ENFORCEMENT				
NOVEMBER 1: SPAY/NEUTER PROGRAM			1405 13-Nov-2019	13-Nov-2019	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				350.00
Department Totals :					9,811.00

DEPARTMENT 3010000	PUBLIC WORKS				
AMH432	AMHERSTBURG CHEVEROLET-BUICK-GMC				
64559	UNIT 103		1450 22-Nov-2019	22-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				58.13
BEN260	BENSON TIRE				
12974889	UNIT 308		1403 12-Nov-2019	12-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				581.34
12975141	UNIT 308		1403 22-Nov-2019	22-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				581.20
12975227	UNIT 205		1450 28-Nov-2019	28-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				140.12
BEN262	BENSON AUTO PARTS				
20459107	UNIT 305		1403 08-Nov-2019	08-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				570.38
20459487	UNIT 306		1403 13-Nov-2019	13-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				61.26
20461019	UNIT 220		1457 04-Dec-2019	04-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				186.66
20461023	UNIT 220		1457 04-Dec-2019	04-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				101.10
20461251	UNIT PW-01		1457 09-Dec-2019	09-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				47.41
BRA565	BRANDT				
7600320	UNIT 220		1457 04-Dec-2019	04-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				96.56
CAN380	CANADIAN TIRE STORE #281				
NOVEMBER 21 NOVEMBER 30, 2019 PURCHASES			1467 30-Nov-2019	30-Nov-2019	
10-5-3010000-0420	EQUIPMENT				173.27
10-5-3010000-0420	EQUIPMENT				227.06
10-5-3010000-0420	EQUIPMENT				-41.80
10-5-3010000-0420	EQUIPMENT				305.02
10-5-3010000-0420	EQUIPMENT				104.99
10-5-3010000-0420	EQUIPMENT				11.28
10-5-3010000-0420	EQUIPMENT				18.50
10-5-3010000-0420	EQUIPMENT				56.47
10-5-3010000-0301	OFFICE SUPPLIES				107.34
10-5-3010000-0420	EQUIPMENT				67.64
OCTOBER 201 OCTOBER 2019 PURCHASES			1467 31-Oct-2019	31-Oct-2019	
10-5-3010000-0420	EQUIPMENT				181.78
SEPTEMBER 2 SEPTEMBER 2109 PURCHASES			1450 30-Sep-2019	30-Sep-2019	
10-5-3010000-0420	EQUIPMENT				135.59
10-5-3010000-0420	EQUIPMENT				45.18
10-5-3010000-0420	EQUIPMENT				85.81
10-5-3010000-0420	EQUIPMENT				35.01
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				20.27
CAR645	CARRIER CENTERS				
04P461353	UNIT 306		1405 14-Nov-2019	14-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				1,276.84
04P461418	UNIT 306		1405 21-Nov-2019	21-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				556.10



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
04P461463	ROADS STOCK	1403	15-Nov-2019	15-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				180.44
04P461794	UNIT 306	1403	22-Nov-2019	22-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				40.22
04P461821	UNIT 306	1403	22-Nov-2019	22-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				49.69
04P461867	SHOP STOCK	1403	23-Nov-2019	23-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				80.43
04P461974	UNIT 306	1403	25-Nov-2019	25-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				132.21
04P461993	UNIT 306	1403	26-Nov-2019	26-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				432.55
04P461997	UNIT 306	1403	25-Nov-2019	25-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				43.41
04P462086	UNIT 306	1403	26-Nov-2019	26-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				181.73
04P462497	VEHICLE WASH SOAP	1450	04-Dec-2019	04-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				304.08
04P462499	VEHICLE WASH SOAP	1457	11-Dec-2019	11-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				304.08
04P462679	VEHICLE WASH SOAP	1452	06-Dec-2019	06-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				101.36
04P462800	UNIT 112	1457	09-Dec-2019	09-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				151.31
04P462809	ROADS STOCK	1457	12-Dec-2019	12-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				302.61
04S417539	UNIT 116	1403	19-Nov-2019	19-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				7,320.94
CAR660	CARDINAL				
1946130	PARTS DELIVERY	1403	31-Oct-2019	31-Oct-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				294.41
CHE230	CHECKER INDUSTRIAL LTD				
90472711	UNIT 306	1457	29-Nov-2019	29-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				58.08
90473150	ROADS STOCK	1450	05-Dec-2019	05-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				54.78
CIT350	CITY OF WINDSOR				
0000178265	TRAINING	1450	08-Oct-2019	08-Oct-2019	
10-5-3010000-0351	TRAINING & CONFERENCES				605.12
COL128	COLONIAL COFFEE CO. LTD.				
785162	COFFEE	1403	14-Nov-2019	14-Nov-2019	
10-5-3010000-0301	OFFICE SUPPLIES				16.50
786023	COFFEE	1457	05-Dec-2019	05-Dec-2019	
10-5-3010000-0301	OFFICE SUPPLIES				57.19
DAN991	DAN'S TREE SERVICES				
230	TREE MAINTENANCE	1403	05-Nov-2019	05-Nov-2019	
10-5-3010000-0650	T-TRIM TREE MAINTENANCE				19,351.25
DLM470	D.L.M. EMISSIONS TESTING				
9044	EMISSIONS TEST FOR TRUCKS	1403	14-Nov-2019	14-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				315.00
DRA100	DRAINAGE SUPERINTENDENTS ASSOCIATION OF ONTARIO				
2020 MEMBER 2020 MEMBERSHIP		1452	13-Dec-2019	13-Dec-2019	
10-5-3010000-0351	TRAINING & CONFERENCES				175.00



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
EMC530	EMCO CORPORATION				
37505017	CREDIT	1403	15-Aug-2019	15-Aug-2019	
10-5-3010000-0420	EQUIPMENT				-24.11
ESS959	ESSEX LINEN SUPPLY LTD				
27258	MATS AND RAGS	1403	28-Nov-2019	28-Nov-2019	
10-5-3010000-0301	OFFICE SUPPLIES				100.58
FLU1650	FLUID BASICS INC				
42008	WINTER CALIBRATION	1450	24-Nov-2019	24-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				322.68
42009	WINTER CALIBRATION	1450	24-Nov-2019	24-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				322.68
42010	WINTER CALIBRATION - 112	1450	24-Nov-2019	24-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				322.68
42011	WINTER CALIBRATION	1450	24-Nov-2019	24-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				310.75
GRE330	GREAT LAKES SAFETY PRODUCTS				
00328705	SAFETY EQUIPMENT	1450	28-Nov-2019	28-Nov-2019	
10-5-3010000-0420	EQUIPMENT				321.70
GRE679	GREG BAILEY LTD				
0000053158	REPAIR VEHICLE WASH STATION	1403	13-Nov-2019	13-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				117.03
HEA693	HEATON SANITATION				
39940	VACTOR FLUSH	1467	11-Dec-2019	11-Dec-2019	
10-5-3010000-0765	MUNICIPAL DRAIN EXPENSE				1,043.00
HIC441	HICKS ELECTRIC				
10135	SERVICE REQUEST	1340	18-Nov-2019	18-Nov-2019	
10-5-3010000-0765	MUNICIPAL DRAIN EXPENSE				384.20
LAN231	LAND IMPROVEMENT CONTRACTORS OF ONTARIO				
NOVEMBER 21 REGISTRATION DUES FOR THE 2020 LICO CONFERENCE IN LONDON ONTARIO JANUARY 22 & 23,		1340	29-Nov-2019	29-Nov-2019	
10-5-3010000-0351	TRAINING & CONFERENCES				237.30
LAW731	LAWSON PRODUCTS INC				
9307177833	SHOP STOCK	1403	18-Nov-2019	18-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				890.68
9307196078	SHOP STOCK	1403	25-Nov-2019	25-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				2,395.73
LKQ176	LKQ CANADA AUTO PARTS INC				
111414211	UNIT TH-1	1403	31-Oct-2019	31-Oct-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				102.83
112155959	UNIT TH-2	1450	25-Nov-2019	25-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				254.25
MAL256	MALDEN AUTOMOTIVE				
5294-200343	SHOP USE	1403	27-Sep-2019	27-Sep-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				18.03
5294-201449	CREDIT	1403	16-Oct-2019	16-Oct-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-10.32
5294-202754	ROADS STOCK	1403	05-Nov-2019	05-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				359.25
5294-202783	UNIT 510	1403	06-Nov-2019	06-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				53.05
5294-202855	UNIT 306	1450	07-Nov-2019	07-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				24.80



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 3010000				PUBLIC WORKS			
5294-203206	UNIT 209				1403 13-Nov-2019	13-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			183.03
5294-203208	UNIT 103				1403 13-Nov-2019	13-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			90.78
5294-203273	UNIT 103				1403 14-Nov-2019	14-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			281.69
5294-203815	UNIT 103				1450 22-Nov-2019	22-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			182.25
5294-204398	UNIT 103				1450 03-Dec-2019	03-Dec-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			293.20
MIC117 MICHELIN NORTH AMERICA (CANADA) INC c/o							
DA0007448631	SPARE TIRE FOR TH-3				1450 21-Nov-2019	21-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			268.71
MWH215 M.W.H. PETROLEUM EQUIPMENT LTD							
61797	FUEL TANKS, COMMUNICATION REPAIRS				1450 18-Nov-2019	18-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			674.20
PIT565 PITTAO'S AUTO CARE INC							
056162	UNIT HB-01				1403 05-Nov-2019	05-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			112.99
PRI100 PRINCESS AUTO							
1252936	SUPPLIES				1403 26-Nov-2019	26-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			1,601.81
1384208	SHOP MATERIALS				1450 29-Nov-2019	29-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			1,452.03
1384212	CREDIT				1450 29-Nov-2019	29-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			-1,355.99
257973	SUPPLIES				1403 21-Nov-2019	21-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			93.25
PUR700 PUROLATOR INC.							
442950287	PARTS DELIVERY				1403 01-Nov-2019	01-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			11.57
443012135	PARTS DELIVERY				1403 08-Nov-2019	08-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			39.53
RAC462 RACICOT CHRYSLER							
CCCS260378	TH-02				1450 03-Dec-2019	03-Dec-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			280.60
RCH120 R. CHITTLE WOOD PRODUCTS & SERVICES							
915	WOOD STAKES				1403 04-Apr-2019	04-Apr-2019	
10-5-3010000-0420				EQUIPMENT			331.09
STE366 STERLING FUELS							
0082182	FUEL FOR VEHICLES				1403 22-Nov-2019	22-Nov-2019	
10-5-3010000-0401				GASOLINE			3,632.95
0082192	NORTH YARD - FUEL FOR EQUIPMENT				1403 22-Nov-2019	22-Nov-2019	
10-5-3010000-0401				GASOLINE			230.50
0082193	NORTH YARD - FUEL FOR TRUCKS				1405 22-Nov-2019	22-Nov-2019	
10-5-3010000-0401				GASOLINE			654.74
0082196	SPECIAL DELIVERY TO TODDY JONES - WARMING HOUSE				1403 22-Nov-2019	22-Nov-2019	
10-5-3010000-0401				GASOLINE			134.92
0082197	MAIN YARD - FUEL FOR EQUIPMENT				1403 22-Nov-2019	22-Nov-2019	
10-5-3010000-0401				GASOLINE			894.98
0082198	MAIN YARD FUEL FOR TRUCKS				1403 22-Nov-2019	22-Nov-2019	
10-5-3010000-0401				GASOLINE			1,434.61

Council/Board Report By Dept-(Computer)



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
0082345	FUEL FOR HEATER AT WARMING HOUSE	1403	27-Nov-2019	27-Nov-2019	
10-5-3010000-0401	GASOLINE				80.95
0082568	FUEL FOR VEHICLES	1457	04-Dec-2019	04-Dec-2019	
10-5-3010000-0401	GASOLINE				2,460.00
0082574	NORTH YARD - FUEL FOR TRUCKS	1457	04-Dec-2019	04-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				275.74
0082575	SOUTH YARD - FUEL FOR TRUCKS	1457	04-Dec-2019	04-Dec-2019	
10-5-3010000-0401	GASOLINE				758.00
0082576	SOUTH YARD FUEL FOR EQUIPMENT	1457	04-Dec-2019	04-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				513.82
0082579	MAIN YARD FUEL FOR EQUIPMENT	1457	04-Dec-2019	04-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				40.48
10082580	MAIN YARD FUEL FOR TRUCK	1457	04-Dec-2019	04-Dec-2019	
10-5-3010000-0401	GASOLINE				1,427.34
STE615	STEVENS STEEL PRODUCTS INC				
295122	REPAIR DISC MOWER	1403	28-Nov-2019	28-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				1,356.00
SUN293	SUNSET ENTERPRIZE & WELDING				
318259	REPAIR PLOWS	1450	15-Nov-2019	15-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				853.72
TEN131	TENCO INC.				
6845063	UNIT 206	1450	11-Nov-2019	11-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				1,130.55
6845066	UNIT 306	1450	11-Nov-2019	11-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				1,687.12
TOW033	TOWN OF ESSEX				
SALES000000(50 PERCENT OF DRAINS FOR CO-AN 2019		1450	21-Nov-2019	21-Nov-2019	
10-5-3010000-0765	MUNICIPAL DRAIN EXPENSE				508.92
TRA689	TRACTION WINDSOR				
396316257	ROADS STOCK	1403	30-Jul-2019	30-Jul-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				91.61
396322369	UNIT 206	1340	24-Oct-2019	24-Oct-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				15.48
396322437	ROADS STOCK	1403	24-Oct-2019	24-Oct-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				69.22
396322492	ROADS STOCK	1403	25-Oct-2019	25-Oct-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				68.74
396322679	ROADS STOCK	1403	29-Oct-2019	29-Oct-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				143.74
396322788	ROADS STOCK	1405	30-Oct-2019	30-Oct-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				248.65
396322877	ROADS CREDIT	1405	30-Oct-2019	30-Oct-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-255.06
396323378	UNIT 205	1403	07-Nov-2019	07-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				271.20
396323790	ROADS STOCK	1403	12-Nov-2019	12-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				42.89
396323995	ROADS STOCK	1452	14-Nov-2019	14-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				34.80
396324209	UNIT BM-407	1452	19-Nov-2019	19-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				789.92
396324255	UNIT 306	1452	19-Nov-2019	19-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				158.20



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
396324276	UNIT 206	1450	19-Nov-2019	19-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				28.02
396324410	UNIT 306	1450	21-Nov-2019	21-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				88.72
396324422	ROADS STOCK	1450	21-Nov-2019	21-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				133.00
396324559	ROADS STOCK	1450	23-Nov-2019	23-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				86.17
396324679	UNIT 306	1450	26-Nov-2019	26-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				223.71
396324785	ROADS STOCK	1450	27-Nov-2019	27-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				453.60
396324788	UNIT 306	1450	27-Nov-2019	27-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				44.93
396324857	ROADS STOCK	1450	27-Nov-2019	27-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				23.78
396324875	UNIT 205	1450	28-Nov-2019	28-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				70.96
396325007	ROADS STOCK	1450	29-Nov-2019	29-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				506.24
396325392	ROADS STOCK	1457	05-Dec-2019	05-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				23.78
TRU429 401 TRUCKSOURCE INC.					
90540743	ROADS STOCK	1403	05-Nov-2019	05-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				173.32
90540879	ROADS STOCK	1403	06-Nov-2019	06-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				433.30
90540997	ROADS STOCK	1403	06-Nov-2019	06-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				259.98
90542479	UNIT 209	1450	15-Nov-2019	15-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				498.60
90544738	UNIT 209	1457	02-Dec-2019	02-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				510.56
TUR200 TURF CARE PRODUCTS CANADA LIMITED LES PRODUITS TUR					
694084-00	REPAR TORO POLAR TRAX UNIT	1403	05-Nov-2019	05-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				1,365.75
UNI920 UNITED ROTARY BRUSH CORPORATION OF CANADA					
CI42123	UNIT SS-1	1403	21-Oct-2019	21-Oct-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				473.68
CI42330	UNIT SS-1	1457	03-Dec-2019	03-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				552.04
VIK426 VIKING CIVES LTD					
2687585	UNIT 206	1403	18-Nov-2019	18-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				1,641.99
2688068	UNIT 206	1450	29-Nov-2019	29-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				78.57
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
136416	SUPPLIES	1450	20-Nov-2019	20-Nov-2019	
10-5-3010000-0420	EQUIPMENT				31.23
136435	SUPPLIES	1450	21-Nov-2019	21-Nov-2019	
10-5-3010000-0420	EQUIPMENT				18.07
136833	EQUIPMENT	1457	03-Dec-2019	03-Dec-2019	
10-5-3010000-0420	EQUIPMENT				377.63



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 3010000 PUBLIC WORKS							
WOR055 WORK EQUIPMENT LTD.							
047951				TRACKLESS PLOW PARTS	1405 05-Nov-2019	05-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			1,137.12
048280				TRACKLESS	1457 10-Dec-2019	10-Dec-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			122.93
WOR415 WORK AUTHORITY							
574042				BOOTS	1450 01-Dec-2019	01-Dec-2019	
10-5-3010000-0161				CLOTHING			244.07
WUR01 WURTH CANADA LIMITED							
23705475				SHOP USE	1405 25-Oct-2019	25-Oct-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			91.46
23740865				SHOP USE	1405 25-Nov-2019	25-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			154.66
Department Totals :							78,033.03

DEPARTMENT 3015010 MECHANIC							
MAL256 MALDEN AUTOMOTIVE							
5294-203903				SHOP TOOL	1450 25-Nov-2019	25-Nov-2019	
10-5-3015010-0420				MECHANIC EQUIPMENT			15.22
TRA689 TRACTION WINDSOR							
396323460				CODE READER - SHOP TOOL	1403 08-Nov-2019	08-Nov-2019	
10-5-3015010-0420				MECHANIC EQUIPMENT			734.50
Department Totals :							749.72

DEPARTMENT 3020000 ROADS							
CAN380 CANADIAN TIRE STORE #281							
SEPTEMBER 2 SEPTEMBER 2109 PURCHASES					1450 30-Sep-2019	30-Sep-2019	
10-5-3020000-0757				STORM SEWER CLEANING & FLUSHING			81.31
COU360 COUNTY OF ESSEX							
IN000015571				CENTRE LINE PAINTING	1403 29-Nov-2019	29-Nov-2019	
10-5-3020000-0726				ROADS MAINTENANCE - LINE PAINTING			20,047.92
ESS160 ESSEX TERMINAL RAILWAY CO							
0021460-IN				TEXAS ROAD	1403 01-Nov-2019	01-Nov-2019	
10-5-3020000-0720				RAILWAY CROSSINGS			304.30
FAN156 FANTINATO TRUCKING & EXCAVATING INC.							
1740				DRAIN REPAIRS	1405 10-Nov-2019	10-Nov-2019	
10-5-3020000-0730				CULVERTS & BRIDGES			2,542.50
HEA693 HEATON SANITATION							
39929				FLUSHER UNIT	1459 03-Dec-2019	03-Dec-2019	
10-5-3020000-0730				CULVERTS & BRIDGES			1,121.00
KNM541 KNM YARD CARE							
1513				GRASS CUTTING	1452 30-Jul-2019	30-Jul-2019	
10-5-3020000-0725				ROADS MAINTENANCE - GENERAL			1,728.90
10-5-3020000-0757				STORM SEWER CLEANING & FLUSHING			1,666.75
10-5-3020000-0725				ROADS MAINTENANCE - GENERAL			129.95
RIV260 RIVARD EXCAVATING LTD							
1860				MAINTENANCE - 2019--EPW-36	1467 13-Dec-2019	13-Dec-2019	
10-5-3020000-0730				CULVERTS & BRIDGES			9,040.00
RIV500 RIVERTOWN GROUNDS COMPANY LTD							
10675				WALKWAY MAINTENANCE	1403 01-Nov-2019	01-Nov-2019	
10-5-3020000-0725				ROADS MAINTENANCE - GENERAL			689.30



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 3020000	ROADS				
10676	REPAIRS		1403 27-Nov-2019	27-Nov-2019	
10-5-3020000-0725	ROADS MAINTENANCE - GENERAL				762.75
Department Totals :					38,114.68

DEPARTMENT 3022016	ROADS CAPTIAL				
HRY172	HRYCAY CONSULTING ENGINEERS INC.				
M416.10	MELOCHE ROAD RECONSTRUCTION		1403 11-Oct-2019	11-Oct-2019	
40-7-3022016-0001	MELOCHE RD				827.73
Department Totals :					827.73

DEPARTMENT 3022017	ROADS CAPITAL				
HIC441	HICKS ELECTRIC				
10132	STREET LIGHT REPAIR		1403 18-Nov-2019	18-Nov-2019	
40-7-3022017-0008	LED STREET LIGHTING UPGRADE PRG				691.56
Department Totals :					691.56

DEPARTMENT 3022018	ROADS CAPITAL				
HRY172	HRYCAY CONSULTING ENGINEERS INC.				
M424.03	CREEK ROAD REHABILITATION		1403 11-Oct-2019	11-Oct-2019	
40-7-3022018-0003	CREEK RD RECONSTRUCTION				9,049.04
Department Totals :					9,049.04

DEPARTMENT 3022019	ROADS CAPITAL				
CIT350	CITY OF WINDSOR				
0000178668	SANDWICH STREET BIKE LANES		1405 19-Nov-2019	19-Nov-2019	
40-7-3022019-0013	SANDWICH ST BIKE LANES				12,407.33
HRY172	HRYCAY CONSULTING ENGINEERS INC.				
M422.02	SANDWICH STREET BIKE LANES		1450 06-Dec-2019	06-Dec-2019	
40-7-3022019-0013	SANDWICH ST BIKE LANES				4,073.65
M426.01	5TH CONCESSION NORTH & TEXAS ROAD REHABILITATION		1403 16-Oct-2019	16-Oct-2019	
40-7-3022019-0008	CON5 N. (ALMA TO CTY RD 10) RECONSTRUCT				126,536.61
M431.01	MCLEAOD AVENUE AND SOUTH RIVERVIEW REHABILITATION		1403 10-Oct-2019	10-Oct-2019	
40-7-3022019-0002	MCLEOD AVE ENGINEERING EPW-11				12,067.49
40-7-3022019-0002	MCLEOD AVE ENGINEERING EPW-11				12,067.48
NAS514	NASCI CONSTRUCTION SERVICES LTD.				
4654	SANDWICH STREET BIKE LANES PROJECT		1403 08-Nov-2019	08-Nov-2019	
40-7-3022019-0013	SANDWICH ST BIKE LANES				12,564.47
RCS261	RC SPENCER ASSOC. INC.				
19-905-1119	ENGINEERING SERVICES		1403 01-Nov-2019	01-Nov-2019	
40-7-3022019-0012	ENGINEERING-PAVED SHOULDER INSTALL ALMA				10,412.10
TEA795	TEAM TRUCK CENTRES				
05W01250	EPW 3		1405 06-Nov-2019	06-Nov-2019	
40-7-3022019-0004	VEHICLE 206 REPLACEMENT W/PLOW/SALTER				191,207.30
Department Totals :					381,336.43

DEPARTMENT 3030000	WINTER CONTROL				
JEF296	JEFF SHEPLEY EXCAVATING LTD				
11199	SALT DELIVERY		1403 15-Nov-2019	15-Nov-2019	
10-5-3030000-0710	WINTER CONTROL				1,833.05
KSW113	K&S WINDSOR SALT LTD.				
4300466391	SALT FOR WINTER CONTROL		1457 11-Dec-2019	11-Dec-2019	



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3030000 WINTER CONTROL					
10-5-3030000-0710	WINTER CONTROL				6,964.24
5300458643	SALT FOR WINTER CONTROL	1403	12-Nov-2019	12-Nov-2019	
10-5-3030000-0710	WINTER CONTROL				7,393.91
5300461564	SALT FOR WINTER CONTROL	1403	20-Nov-2019	20-Nov-2019	
10-5-3030000-0710	WINTER CONTROL				3,510.86
5300464892	SALT FOR ROADS	1450	05-Dec-2019	05-Dec-2019	
10-5-3030000-0710	WINTER CONTROL				7,497.23
5300465216	SALT FOR WINTER CONTROL	1457	06-Dec-2019	06-Dec-2019	
10-5-3030000-0710	WINTER CONTROL				3,759.28
5300465622	SALT FOR WINTER CONTROL	1457	09-Dec-2019	09-Dec-2019	
10-5-3030000-0710	WINTER CONTROL				3,759.28
5300466010	SALT FOR WINTER CONTROL	1457	10-Dec-2019	10-Dec-2019	
10-5-3030000-0710	WINTER CONTROL				7,006.09
5300466863	SALT FOR WINTER CONTROL	1457	12-Dec-2019	12-Dec-2019	
10-5-3030000-0710	WINTER CONTROL				3,436.19
RTT067 RIVER TOWN TIMES					
3083	ADVERTISING	1340	27-Nov-2019	27-Nov-2019	
10-5-3030000-0710	WINTER CONTROL				141.01
3174	ADVERTISING	1452	11-Dec-2019	11-Dec-2019	
10-5-3030000-0710	WINTER CONTROL				87.26
TUR200 TURF CARE PRODUCTS CANADA LIMITED LES PRODUITS TUR					
70703697-00	TORO UNITS CONVERSION	1405	22-Nov-2019	22-Nov-2019	
10-5-3030000-0710	WINTER CONTROL				1,254.30
Department Totals :					46,642.70

DEPARTMENT 3050000 STREET LIGHTING					
HIC441 HICKS ELECTRIC					
10034	STREET LIGHT REPAIRS	1457	03-Oct-2019	03-Oct-2019	
10-5-3050000-0331	GENERAL MAINTENANCE				879.14
10104	REPAIR STREET LIGHT	1403	11-Nov-2019	11-Nov-2019	
10-5-3050000-0331	GENERAL MAINTENANCE				329.51
10114	STREET LIGHT REPAIRS	1403	14-Nov-2019	14-Nov-2019	
10-5-3050000-0331	GENERAL MAINTENANCE				328.83
10115	REPAIR STREET LIGHT	1403	14-Nov-2019	14-Nov-2019	
10-5-3050000-0331	GENERAL MAINTENANCE				91.53
10128	REPAIR STREET LIGHT	1403	17-Nov-2019	17-Nov-2019	
10-5-3050000-0331	GENERAL MAINTENANCE				164.67
10131	REPAIR STREET LIGHT	1403	18-Nov-2019	18-Nov-2019	
10-5-3050000-0331	GENERAL MAINTENANCE				483.58
10134	STREET LIGHT REPAIR	1403	18-Nov-2019	18-Nov-2019	
10-5-3050000-0331	GENERAL MAINTENANCE				131.08
10136	STREET LIGHT REPAIR	1403	18-Nov-2019	18-Nov-2019	
10-5-3050000-0331	GENERAL MAINTENANCE				91.53
10149	STREET LIGHT REPAIR	1403	22-Nov-2019	22-Nov-2019	
10-5-3050000-0331	GENERAL MAINTENANCE				153.68
10158	REPAIR STREET LIGHT	1450	05-Dec-2019	05-Dec-2019	
10-5-3050000-0331	GENERAL MAINTENANCE				358.21
10167	STREET LIGHT REPAIRS	1457	10-Dec-2019	10-Dec-2019	
10-5-3050000-0331	GENERAL MAINTENANCE				287.02
KIN840 KING LUMINAIRE COMPANY INC					
I-KCA-1912064	REPLACEMENT STREET LIGHT HEAD	1457	06-Dec-2019	06-Dec-2019	
10-5-3050000-0332	INTERSECTION ILLUMINATION				1,210.23

Council/Board Report By Dept-(Computer)



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 3050000	STREET LIGHTING				
Department Totals :					4,509.01

DEPARTMENT 3060000	SIDEWALKS				
CAN380	CANADIAN TIRE STORE #281				
SEPTEMBER 2	SEPTEMBER 2109 PURCHASES		1450 30-Sep-2019	30-Sep-2019	
10-5-3060000-0331	GENERAL MAINTENANCE				110.69
Department Totals :					110.69

DEPARTMENT 3250000	TRAFFIC CONTROL				
COU360	COUNTY OF ESSEX				
IN000015563	RED FISHING BEACONS		1403 19-Nov-2019	19-Nov-2019	
10-5-3250000-0740	TRAFFIC SIGNS				5,978.84
DEL091	DELISLE SIGNS				
001 (2019)	UPDATING PARADE SIGNS		1450 20-Nov-2019	20-Nov-2019	
10-5-3250000-0741	TRAFFIC SIGNS & DEVICES				22.60
HEA693	HEATON SANITATION				
39940	VACTOR FLUSH		1467 11-Dec-2019	11-Dec-2019	
10-5-3250000-0740	TRAFFIC SIGNS				452.00
HUB118	HUBB CAP				
1019281	U-FLANGE POST FOR SIGN INSTALLS		1403 08-Nov-2019	08-Nov-2019	
10-5-3250000-0741	TRAFFIC SIGNS & DEVICES				1,553.75
SUN293	SUNSET ENTERPRIZE & WELDING				
318258	FLASHING LIGHT BRACKETS		1450 05-Nov-2019	05-Nov-2019	
10-5-3250000-0740	TRAFFIC SIGNS				285.07
Department Totals :					8,292.26

DEPARTMENT 4010000	SANITARY SEWERS				
ONT001	ONTARIO CLEAN WATER AGENCY				
INV000117977	ADDITIONAL SERVICES		1344 20-Nov-2019	20-Nov-2019	
10-5-4010000-0680	LIFE CYCLE EXPENSES				447.74
INV000118015	ADDITIONAL SERVICES		1345 20-Nov-2019	20-Nov-2019	
10-5-4010000-0680	LIFE CYCLE EXPENSES				5,230.12
INV000118016	ADDITIONAL SERVICES		1345 20-Nov-2019	20-Nov-2019	
10-5-4010000-0680	LIFE CYCLE EXPENSES				1,743.37
INV000118017	ADDITIONAL SERVICES		1345 20-Nov-2019	20-Nov-2019	
10-5-4010000-0680	LIFE CYCLE EXPENSES				1,743.37
VER140	VERSABANK				
418545014-88	MALDEN SEWER PROJECT - DEBENTURE		1414 07-Nov-2019	07-Nov-2019	
10-2-4010000-1341	MONTHLY PRINCIPAL DEBT PAYMENT - WASTEWA				226,650.12
10-2-4010000-1361	MONTHLY INTEREST DEBT PAYMENT - WASTEWAT				76,034.12
Department Totals :					311,848.84

DEPARTMENT 4012006	SANITARY SEWER CAPITAL				
MOU001	MOUSSEAU DELUCA McPHERSON PRINCE				
60823	LEGAL FEES		1414 31-Oct-2019	31-Oct-2019	
40-7-4012006-0056	AWWTP - ABURG WASTEWATER PLANT & ENV. AS				610.20
Department Totals :					610.20

DEPARTMENT 4017720	MCGREGOR SEWERS				
KNM541	KNM YARD CARE				
1513	GRASS CUTTING		1452 30-Jul-2019	30-Jul-2019	

Council/Board Report By Dept-(Computer)



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4017720 MCGREGOR SEWERS					
10-5-4017720-0612	MAINTENANCE ITEMS - OCWA				209.05
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000117956	ADDITIONAL SERVICES	1344	20-Nov-2019	20-Nov-2019	
10-5-4017720-0612	MAINTENANCE ITEMS - OCWA				1,272.00
INV000117958	ADDITIONAL SERVICES	1344	20-Nov-2019	20-Nov-2019	
10-5-4017720-0612	MAINTENANCE ITEMS - OCWA				488.45
INV000117959	ADDITIONAL SERVICES	1344	20-Nov-2019	20-Nov-2019	
10-5-4017720-0612	MAINTENANCE ITEMS - OCWA				582.54
INV000118004	ADDITIONAL SERVICES	1344	20-Nov-2019	20-Nov-2019	
10-5-4017720-0613	OCWA UNEXPECTED ITEMS				1,515.80
Department Totals :					4,067.84
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DEPARTMENT 4017730 EDGEWATER SEWERS					
KNM541 KNM YARD CARE					
1513	GRASS CUTTING	1452	30-Jul-2019	30-Jul-2019	
10-5-4017730-0612	OCWA MAINTENANCE ITEMS				1,045.25
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000117974	ADDITIONAL SERVICES	1344	20-Nov-2019	20-Nov-2019	
10-5-4017730-0612	OCWA MAINTENANCE ITEMS				763.20
INV000117975	ADDITIONAL SERVICES	1344	20-Nov-2019	20-Nov-2019	
10-5-4017730-0771	OCWA - MEYERS PUMP STATIONS				325.62
Department Totals :					2,134.07
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DEPARTMENT 4017740 AMHERSTBURG SEWERS					
BRO664 BROHM STEVE					
DECEMBER 16	BACKWATER VALVE INSTALLATION	1459	16-Dec-2019	16-Dec-2019	
10-5-4017740-0766	I&I MAINTENANCE				1,000.00
CAM105 CAMPBELL JEANNINE MARIE					
NOVEMBER 30	SUMP PUMP OVERFLOW SUBSIDY	1344	30-Nov-2019	30-Nov-2019	
10-5-4017740-0766	I&I MAINTENANCE				300.00
CAN380 CANADIAN TIRE STORE #281					
NOVEMBER 20	NOVEMBER 30, 2019 PURCHASES	1467	30-Nov-2019	30-Nov-2019	
10-5-4017740-0331	GENERAL MAINTENANCE				30.50
OCTOBER 20	OCTOBER 2019 PURCHASES	1467	31-Oct-2019	31-Oct-2019	
10-5-4017740-0759	SERVICE CONNECTION REPAIR & MTCE.				20.24
ESS360 ESSEX WINDSOR SOLID WASTE AUTH					
28744	LANDFILL CHARGES	1344	31-Oct-2019	31-Oct-2019	
10-5-4017740-0602	LANDFILL CHARGES				9,286.01
HEA693 HEATON SANITATION					
38508	VACTOR FLUSHER	1344	13-Nov-2019	13-Nov-2019	
10-5-4017740-0759	SERVICE CONNECTION REPAIR & MTCE.				1,808.00
39929	FLUSHER UNIT	1459	03-Dec-2019	03-Dec-2019	
10-5-4017740-0750	SEWER FLUSHING				800.00
39930	FLUSHER UNIT	1459	04-Dec-2019	04-Dec-2019	
10-5-4017740-0750	SEWER FLUSHING				1,921.00
39940	VACTOR FLUSH	1467	11-Dec-2019	11-Dec-2019	
10-5-4017740-0750	SEWER FLUSHING				765.00
KNM541 KNM YARD CARE					
1513	GRASS CUTTING	1452	30-Jul-2019	30-Jul-2019	
10-5-4017740-0331	GENERAL MAINTENANCE				197.75
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000115918	ADDITIONAL SERVICES	1459	05-Sep-2019	05-Sep-2019	



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4017740 AMHERSTBURG SEWERS					
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				1,780.80
INV000117976	ADDITIONAL SERVICES	1344	20-Nov-2019	20-Nov-2019	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				549.48
INV000117982	ADDITIONAL SERVICES	1344	20-Nov-2010	20-Nov-2010	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				195.28
INV000117986	ADDITIONAL SERVICES	1344	20-Nov-2019	20-Nov-2019	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				2,129.60
INV000118011	ADDITIONAL SERVICES	1345	20-Nov-2019	20-Nov-2019	
10-5-4017740-0613	OCWA UNEXPECTED ITEMS				2,790.50
S&CC237 S&C CONSTRUCTION CONSULTANTS & RENTALS					
2697	MANHOLE LEVELLING VARIOUS LOCATIONS	1345	09-Nov-2019	09-Nov-2019	
10-5-4017740-0766	I&I MAINTENANCE				10,624.26
2810	MAINTENANCE	1345	12-Nov-2019	12-Nov-2019	
10-5-4017740-0766	I&I MAINTENANCE				5,713.28
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
135996	SUPPLIES	1344	07-Nov-2019	07-Nov-2019	
10-5-4017740-0331	GENERAL MAINTENANCE				121.92
Department Totals :					40,033.62

DEPARTMENT 4017750 BIG CREEK RBC SEWER					
KNM541 KNM YARD CARE					
1513	GRASS CUTTING	1452	30-Jul-2019	30-Jul-2019	
10-5-4017750-0612	OCWA MAINTENANCE ITEMS				875.75
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000011588	ADDITIONAL SERVICES	1459	05-Sep-2019	05-Sep-2019	
10-5-4017750-0612	OCWA MAINTENANCE ITEMS				2,198.02
Department Totals :					3,073.77

DEPARTMENT 4017755 MCLEOD SBR SEWER					
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000117961	ADDITIONAL SERVICES	1344	20-Nov-2019	20-Nov-2019	
10-5-4017755-0612	OCWA MAINTENANCE ITEMS				848.16
INV000118005	ADDITIONAL SERVICES	1344	20-Nov-2019	20-Nov-2019	
10-5-4017755-0613	OCWA UNEXPECTED ITEMS				1,240.00
Department Totals :					2,088.16

DEPARTMENT 4017760 BOBLO SEWER					
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000117278	ADDITIONAL SERVICES	1459	24-Oct-2019	24-Oct-2019	
10-5-4017760-0612	OCWA MAINTENANCE ITEMS				60.00
INV000117963	ADDITIONAL SERVICES	1344	20-Nov-2019	20-Nov-2019	
10-5-4017760-0612	OCWA MAINTENANCE ITEMS				4,111.10
INV000117965	ADDITIONAL SERVICES	1345	20-Nov-2019	20-Nov-2019	
10-5-4017760-0612	OCWA MAINTENANCE ITEMS				168.87
INV000118008	ADDITIONAL SERVICES	1345	20-Nov-2019	20-Nov-2019	
10-5-4017760-0613	OCWA UNEXPECTED ITEMS				1,804.00
Department Totals :					6,143.97

DEPARTMENT 4057710 GARBAGE COLLECTION					
WIN270 WINDSOR DISPOSAL SERVICES LTD					
GW000097357	WTP	1405	01-Nov-2019	01-Nov-2019	
10-5-4057710-0602	GARBAGE COLLECTION				26.35



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4057710 GARBAGE COLLECTION					
GW000097651	SOUTH YARD BIN	1405	09-Nov-2019	09-Nov-2019	
10-5-4057710-0602	GARBAGE COLLECTION				113.00
GW000097674	MONTHLY GARBAGE COLLECTION	1405	01-Dec-2019	01-Dec-2019	
10-5-4057710-0602	GARBAGE COLLECTION				48,363.48
GW000097675	WTP	1405	01-Dec-2019	01-Dec-2019	
10-5-4057710-0602	GARBAGE COLLECTION				40.32
GW000097677	LIBRO CARDBOARD PICK UP	1405	01-Dec-2019	01-Dec-2019	
10-5-4057710-0602	GARBAGE COLLECTION				68.27
GW000097834	CARDBOARD - EPW	1457	30-Nov-2019	30-Nov-2019	
10-5-4057710-0602	GARBAGE COLLECTION				159.35
GW000097834	WTP	1457	30-Nov-2019	30-Nov-2019	
10-5-4057710-0602	GARBAGE COLLECTION				24.45
GW0000973567	SOUTH YARD BIN	1405	01-Nov-2019	01-Nov-2019	
10-5-4057710-0602	GARBAGE COLLECTION				5.40
Department Totals :					48,800.62

DEPARTMENT 4067715 GARBAGE DISPOSAL					
ESS360 ESSEX WINDSOR SOLID WASTE AUTH					
28812	REFUSE TIPPING FEES	1403	31-Oct-2019	31-Oct-2019	
10-5-4067715-0602	LANDFILL CHARGES				23,685.67
28819	TIPPING FEES	1403	31-Oct-2019	31-Oct-2019	
10-5-4067715-0601	YARDWASTE LANDFILL TIPPING				4,930.77
IN000010679	FIXED MONTHLY FEE	1403	31-Oct-2019	31-Oct-2019	
10-5-4067715-0602	LANDFILL CHARGES				37,930.00
WIN270 WINDSOR DISPOSAL SERVICES LTD					
GW000097652	PARKS YARD WASTE BIN	1405	09-Nov-2019	09-Nov-2019	
10-5-4067715-0603	YARD WASTE - HAULING TO LANDFILL				372.90
GW000097674	MONTHLY GARBAGE COLLECTION	1405	01-Dec-2019	01-Dec-2019	
10-5-4067715-0603	YARD WASTE - HAULING TO LANDFILL				9,542.47
GW000097721	SOUTH YARD CLEAN UP	1450	23-Nov-2019	23-Nov-2019	
10-5-4067715-0607	PWD YARD CLEAN UP EXPENSES				186.45
Department Totals :					76,648.26

DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING					
APC145 PARE ASHLEY					
WINTER/SPRII	ACTIVITY GUIDE LAYOUT WINTER/SPRING 2020	1403	30-Nov-2019	30-Nov-2019	
10-5-7010000-0307	ADVERTISING				350.00
ASI142 A SIGN 4 SUCCESS					
1781	SIGN MAINTENANCE	1450	01-Nov-2019	01-Nov-2019	
10-5-7010000-0740	SIGNS & SIGN MAINTENANCE				1,017.00
BRE497 BRENNER PACKERS LTD.					
58143	CONCESSION PURCHASE	1450	22-Nov-2019	22-Nov-2019	
10-5-7010000-0384	CONCESSION PRODUCT				250.00
61374	CONCESSION PURCHASE	1450	06-Dec-2019	06-Dec-2019	
10-5-7010000-0384	CONCESSION PRODUCT				250.00
CAN380 CANADIAN TIRE STORE #281					
NOVEMBER 2(NOVEMBER 30, 2019 PURCHASES	1467	30-Nov-2019	30-Nov-2019	
10-5-7010000-0421	CONCESSION EQUIPMENT				344.55
OCTOBER 201	OCTOBER 2019 PURCHASES	1467	31-Oct-2019	31-Oct-2019	
10-5-7010000-0421	CONCESSION EQUIPMENT				502.73
SEPTEMBER 2	SEPTEMBER 2109 PURCHASES	1450	30-Sep-2019	30-Sep-2019	
10-5-7010000-0421	CONCESSION EQUIPMENT				90.39



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING								
CAP109 CAPPELLANI SABRINA								
AUGUST 2019 TRAINING						1340 31-Aug-2019	31-Aug-2019	
10-5-7010000-0351					CONVENTIONS & SEMINARS			50.00
CHO712 1ST CHOICE AUTO UPHOLSTERY								
OCTOBER 28, MAINTENANCE						1452 28-Oct-2019	28-Oct-2019	
10-5-7010000-0349					MARKETING			825.00
COL128 COLONIAL COFFEE CO. LTD.								
784619 CONCESSION PURCHASE						1340 07-Nov-2019	07-Nov-2019	
10-5-7010000-0384					CONCESSION PRODUCT			112.65
785137 CONCESSION PURCHASE						1450 21-Nov-2019	21-Nov-2019	
10-5-7010000-0384					CONCESSION PRODUCT			112.65
EMB304 EMBRACE REC. THERAPEUTIC RECREATION SERVICES								
91 SOCCER PROGRAM						1340 12-Nov-2019	12-Nov-2019	
10-5-7010000-0420					RECREATION EXPENSES			290.16
GOR299 GORDON FOOD SERVICE CAN. LTD. - ONTARIO DIVISION								
4031136 CONCESSION PURCHASE						1340 01-Nov-2019	01-Nov-2019	
10-5-7010000-0384					CONCESSION PRODUCT			217.00
7017156 CONCESSION PURCHASE						1340 08-Nov-2019	08-Nov-2019	
10-5-7010000-0384					CONCESSION PRODUCT			800.77
7035730 CONCESSION PURCHASE						1340 15-Nov-2019	15-Nov-2019	
10-5-7010000-0384					CONCESSION PRODUCT			1,433.97
7035731 CONCESSION PURCHASE						1340 15-Nov-2019	15-Nov-2019	
10-5-7010000-0384					CONCESSION PRODUCT			243.92
7054363 CONCESSION PURCHASE						1450 22-Nov-2019	22-Nov-2019	
10-5-7010000-0384					CONCESSION PRODUCT			828.62
7092486 CONCESSION PURCHASE						1450 06-Dec-2019	06-Dec-2019	
10-5-7010000-0384					CONCESSION PRODUCT			614.51
KEL535 KELLY MARKLAND PHOTOGRAPHY								
INV0001 EVENT PHOTOGRAPHY						1403 22-Nov-2019	22-Nov-2019	
10-5-7010000-0349					MARKETING			200.00
KOZ001 KOZMA BONNIE								
001 (2019) BREAKFAST WITH SANTA						1403 12-Jan-2019	12-Jan-2019	
10-5-7010000-0420					RECREATION EXPENSES			480.00
MCM948 M.C.M. SNACK FOODS								
37530 CONCESSION PURCHASE						1340 06-Nov-2019	06-Nov-2019	
10-5-7010000-0384					CONCESSION PRODUCT			177.36
37557 CONCESSION PURCHASE						1450 27-Nov-2019	27-Nov-2019	
10-5-7010000-0384					CONCESSION PRODUCT			433.55
NAP110 NAPLES PIZZA								
355 BDAY PARTY						1403 30-Nov-2019	30-Nov-2019	
10-5-7010000-0420					RECREATION EXPENSES			45.00
NUC146 NUCCELLI'S FROZEN YOGURT								
13134 CONCESSION PURCHASE						1340 13-Nov-2019	13-Nov-2019	
10-5-7010000-0384					CONCESSION PRODUCT			303.74
PHO451 PHOENIX SERVICE SOLUTIONS								
20191000006 CONCESSION EQUIPMENT MAINTENANCE						1340 12-Oct-2019	12-Oct-2019	
10-5-7010000-0422					CONCESSION EQUIP MAINTENANCE			717.55
POS236 POST-GAME BREWING COMPANY								
3648 CONCESSION PURCHASE						1403 21-Nov-2019	21-Nov-2019	
10-5-7010000-0384					CONCESSION PRODUCT			496.00
RTT067 RIVER TOWN TIMES								
3174 ADVERTISING						1452 11-Dec-2019	11-Dec-2019	



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7010000	PARKS AND RECREATION PROGRAMMING				
10-5-7010000-0307	ADVERTISING				284.40
SOB083 SOBEYS AMHERSTBURG					
NOVEMBER 2(NOVEMBER 2019 PURCHASES		1452	30-Nov-2019	30-Nov-2019	
10-5-7010000-0420	RECREATION EXPENSES				76.95
10-5-7010000-0384	CONCESSION PRODUCT				16.99
10-5-7010000-0384	CONCESSION PRODUCT				46.48
10-5-7010000-0384	CONCESSION PRODUCT				155.24
10-5-7010000-0384	CONCESSION PRODUCT				20.01
10-5-7010000-0384	CONCESSION PRODUCT				65.24
10-5-7010000-0384	CONCESSION PRODUCT				148.37
10-5-7010000-0384	CONCESSION PRODUCT				139.29
10-5-7010000-0384	CONCESSION PRODUCT				130.62
10-5-7010000-0384	CONCESSION PRODUCT				70.51
10-5-7010000-0384	CONCESSION PRODUCT				361.44
OCTOBER 201 OCTOBER 2019 PURCHASES		1467	31-Oct-2019	31-Oct-2019	
10-5-7010000-0384	CONCESSION PRODUCT				69.91
10-5-7010000-0384	CONCESSION PRODUCT				157.74
10-5-7010000-0384	CONCESSION PRODUCT				74.22
10-5-7010000-0384	CONCESSION PRODUCT				14.77
10-5-7010000-0384	CONCESSION PRODUCT				152.69
10-5-7010000-0384	CONCESSION PRODUCT				62.02
10-5-7010000-0384	CONCESSION PRODUCT				68.04
10-5-7010000-0384	CONCESSION PRODUCT				128.62
10-5-7010000-0384	CONCESSION PRODUCT				121.40
10-5-7010000-0384	CONCESSION PRODUCT				82.95
10-5-7010000-0384	CONCESSION PRODUCT				60.94
10-5-7010000-0384	CONCESSION PRODUCT				48.48
10-5-7010000-0384	CONCESSION PRODUCT				17.05
10-5-7010000-0384	CONCESSION PRODUCT				69.28
10-5-7010000-0384	CONCESSION PRODUCT				48.95
10-5-7010000-0421	CONCESSION EQUIPMENT				28.11
STA444 STAPLES ADVANTAGE (MIS C/O T04446C					
46344786 SUPPLIES (JAN 8, 2018)		1403	30-Nov-2019	30-Nov-2019	
10-5-7010000-0301	OFFICE SUPPLIES				194.51
47429054 SUPPLIES (AUGUST 5, 2018)		1403	30-Nov-2019	30-Nov-2019	
10-5-7010000-0301	OFFICE SUPPLIES				440.46
48084043 SUPPLIES (JULY 30, 2019)		1403	30-Nov-2019	30-Nov-2019	
10-5-7010000-0351	CONVENTIONS & SEMINARS				152.20
48084162 SUPPLIES (JULY 30, 2018)		1403	30-Nov-2019	30-Nov-2019	
10-5-7010000-0301	OFFICE SUPPLIES				43.25
48310480 SUPPLIES (AUGUST 30, 2018)		1403	30-Nov-2019	30-Nov-2019	
10-5-7010000-0301	OFFICE SUPPLIES				121.77
50859493 SUPPLIES		1403	02-Jul-2019	02-Jul-2019	
10-5-7010000-0301	OFFICE SUPPLIES				501.42
51905790 OFFICE SUPPLIES		1340	13-Nov-2019	13-Nov-2019	
10-5-7010000-0301	OFFICE SUPPLIES				100.56
51905847 OFFICE SUPPLIES		1340	13-Nov-2019	13-Nov-2019	
10-5-7010000-0301	OFFICE SUPPLIES				56.45
51905885 OFFICE SUPPLIES		1340	13-Nov-2019	13-Nov-2019	
10-5-7010000-0301	OFFICE SUPPLIES				107.21
52027797 SUPPLIES		1403	27-Nov-2019	27-Nov-2019	
10-5-7010000-0301	OFFICE SUPPLIES				189.81
52059198 SUPPLIES		1403	02-Dec-2019	02-Dec-2019	
10-5-7010000-0301	OFFICE SUPPLIES				27.07



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7010019 2019 REC & CULTURE					
BHO025	BHOFE CONSULTING INC				
201900008	INDOOR/OUTDOOR CAMERA	1403	06-Nov-2019	06-Nov-2019	
40-7-7010019-0001	LIBRO SECURITY				31,365.86
Department Totals :					31,365.86
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DEPARTMENT 7017000 PARKS MAINTENANCE					
AGR835	AGRIS CO-OPERATIVE LTD				
130034189	MAINTENANCE	1450	24-Sep-2019	24-Sep-2019	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				2,136.15
AQU604	AQUA TEMP MECHANICAL CONTRACTORS LIMITED				
6176	WINTERIZING TODDY JONES	1340	15-Nov-2019	15-Nov-2019	
10-5-7017000-0336	CONTRACTED SERVICES				3,499.05
BEN260	BENSON TIRE				
12975140	UNIT PG 30	1403	22-Nov-2019	22-Nov-2019	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				205.80
CAN380	CANADIAN TIRE STORE #281				
NOVEMBER 2(NOVEMBER 30, 2019 PURCHASES		1467	30-Nov-2019	30-Nov-2019	
10-5-7017000-0771	SPECIAL EVENTS				45.19
10-5-7017000-0771	SPECIAL EVENTS				96.02
10-5-7017000-0771	SPECIAL EVENTS				44.02
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				36.23
10-5-7017000-0771	SPECIAL EVENTS				76.79
10-5-7017000-0771	SPECIAL EVENTS				49.61
10-5-7017000-0771	SPECIAL EVENTS				67.66
10-5-7017000-0771	SPECIAL EVENTS				38.40
10-5-7017000-0771	SPECIAL EVENTS				52.41
10-5-7017000-0771	SPECIAL EVENTS				54.22
OCTOBER 201 OCTOBER 2019 PURCHASES		1467	31-Oct-2019	31-Oct-2019	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				3.15
10-5-7017000-0771	SPECIAL EVENTS				26.49
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				441.02
SEPTEMBER 2 SEPTEMBER 2109 PURCHASES		1450	30-Sep-2019	30-Sep-2019	
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				237.27
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				50.77
CHA134	CHATHAM OUTDOOR POWER				
1939	WHEEL MOTOR SEAL KIT	1405	04-Oct-2019	04-Oct-2019	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				419.34
COL286	COLBRO EQUIPMENT RENTAL				
123856-0	PG-41	1450	04-Dec-2019	04-Dec-2019	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				166.82
123881-0	PG-41	1457	05-Dec-2019	05-Dec-2019	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				56.33
DAN991	DAN'S TREE SERVICES				
229	TREE REMOVAL	1340	31-Oct-2019	31-Oct-2019	
10-5-7017000-0650	PARKS FORESTRY				4,520.00
HIC441	HICKS ELECTRIC				
10143	SERVICE REQUEST	1340	18-Nov-2019	18-Nov-2019	
10-5-7017000-0336	CONTRACTED SERVICES				282.50
9934	SERVICE REQUEST	1457	17-Jul-2019	17-Jul-2019	
10-5-7017000-0336	CONTRACTED SERVICES				161.03
KEL198	KELCOM RADIO DIVISION				
80011361	RADIO AIRTIME	1340	15-Nov-2019	15-Nov-2019	
10-5-7017000-0404	RADIO AIR TIME				304.59



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 7017000				PARKS MAINTENANCE			
MAI925	MAISONVILLE MARINE						
NOVEMBER 21 REMOVE INTAKE PIPE AT KINGS NAVY YARD					1450 30-Nov-2019	30-Nov-2019	
10-5-7017000-0336				CONTRACTED SERVICES			1,017.00
MAL256	MALDEN AUTOMOTIVE						
5294-202742 PARKS STOCK					1403 05-Nov-2019	05-Nov-2019	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			62.47
5294-204111 UNIT PG-52					1450 28-Nov-2019	28-Nov-2019	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			31.39
5294-204313 PG-11					1450 02-Dec-2019	02-Dec-2019	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			2.93
MER975	MERCHANTS PAPER CO						
172375 SUPPLIES					1340 13-Nov-2019	13-Nov-2019	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			433.17
PAR372	PARRLINE ELECTRICAL WHOLESALE						
85270 ELECTRICAL SUPPLIES					1341 16-Oct-2019	16-Oct-2019	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			119.42
85453 ELECTRICAL SUPPLIES					1341 18-Oct-2019	18-Oct-2019	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			385.06
85499 ELECTRICAL SUPPLIES					1457 24-Oct-2019	24-Oct-2019	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			221.17
85544 ELECTRICAL SUPPLIES					1341 29-Oct-2019	29-Oct-2019	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			97.18
QUA07	QUALITY TURF - 1866885 ONTARIO LTD.						
4045 RIVERVIEW PLAYGROUND SAFETY SURFACING INSTALLATION					1457 10-Dec-2019	10-Dec-2019	
40-7-7017000-0003				REFURBISH PLAYGROUND - BEAUDOIN PK			5,311.00
SOU370	SOUTHPOINT EQUIPMENT; DIV OF CL BENNINGER EQUIPMEN						
IE01394 PARTS					1450 02-Dec-2019	02-Dec-2019	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			167.18
SUN293	SUNSET ENTERPRIZE & WELDING						
318257 CONTRACTED SERVICES					1450 05-Nov-2019	05-Nov-2019	
10-5-7017000-0336				CONTRACTED SERVICES			167.14
TRA689	TRACTION WINDSOR						
396322945 PARKS STOCK					1405 31-Oct-2019	31-Oct-2019	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			10.16
396322946 PARKS STOCK					1403 31-Oct-2019	31-Oct-2019	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			13.71
TUR200	TURF CARE PRODUCTS CANADA LIMITED LES PRODUITS TUR						
695996-00 REPAIR UNIT PG-52					1405 25-Nov-2019	25-Nov-2019	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			18.26
695996-01 UNIT PG-52					1450 29-Nov-2019	29-Nov-2019	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			165.16
ULI350	ULINE CANADA CORPORATION						
6042680 CARPETED DECK PANEL TRUCK					1340 15-Nov-2019	15-Nov-2019	
10-5-7017000-0420				PARKS MAINTENANCE EQUIPMENT			575.25
WEB461	WEBBER RICHARD						
1997 SUPPLY OF WINTER GREENS					1341 06-Nov-2019	06-Nov-2019	
10-5-7017000-0771				SPECIAL EVENTS			565.00
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE						
136383 SUPPLIES					1342 20-Nov-2019	20-Nov-2019	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			24.85
136438 SUPPLIES					1342 21-Nov-2019	21-Nov-2019	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			4.96



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 7017000		PARKS MAINTENANCE			
136447	SUPPLIES			1342 21-Nov-2019	21-Nov-2019
10-5-7017000-0771			SPECIAL EVENTS		69.55
136547	SUPPLIES			1342 25-Nov-2019	25-Nov-2019
10-5-7017000-0322			GENERAL SUPPLIES - PARKS & REC		167.50
136564	SUPPLIES			1410 25-Nov-2019	25-Nov-2019
10-5-7017000-0322			GENERAL SUPPLIES - PARKS & REC		37.24
136569	SUPPLIES			1342 25-Nov-2019	25-Nov-2019
10-5-7017000-0322			GENERAL SUPPLIES - PARKS & REC		22.59
136646	SUPPLIES			1410 27-Nov-2019	27-Nov-2019
10-5-7017000-0322			GENERAL SUPPLIES - PARKS & REC		25.96
136662	SUPPLIES CREDIT			1405 27-Nov-2019	27-Nov-2019
10-5-7017000-0322			GENERAL SUPPLIES - PARKS & REC		-28.56
136680	SUPPLIES			1411 28-Nov-2019	28-Nov-2019
10-5-7017000-0322			GENERAL SUPPLIES - PARKS & REC		22.00
136882	SUPPLIES			1450 04-Dec-2019	04-Dec-2019
10-5-7017000-0322			GENERAL SUPPLIES - PARKS & REC		15.75
136884	SUPPLIES			1450 04-Dec-2019	04-Dec-2019
10-5-7017000-0322			GENERAL SUPPLIES - PARKS & REC		13.70
137005	SUPPLIES			1457 09-Dec-2019	09-Dec-2019
10-5-7017000-0322			GENERAL SUPPLIES - PARKS & REC		81.87
137007	SUPPLIES			1457 09-Dec-2019	09-Dec-2019
10-5-7017000-0322			GENERAL SUPPLIES - PARKS & REC		22.59
Department Totals :					22,913.51

DEPARTMENT 7017002		FACILITIES			
CAN380 CANADIAN TIRE STORE #281					
OCTOBER 201	OCTOBER 2019 PURCHASES			1467 31-Oct-2019	31-Oct-2019
10-5-7017002-0317	PWD		FACILITIES - BUILDING MAINTENANCE		33.88
10-5-7017002-0318			JANITORIAL - GLOBAL		33.81
SEPTEMBER 2	SEPTEMBER 2109 PURCHASES			1450 30-Sep-2019	30-Sep-2019
10-5-7017002-0317	PWD		FACILITIES - BUILDING MAINTENANCE		18.03
10-5-7017002-0317	PWD		FACILITIES - BUILDING MAINTENANCE		15.81
COX03 COXON'S SALES & RENTALS LTD.					
78000	TRAILER RENTAL			1450 23-Oct-2019	23-Oct-2019
10-5-7017002-0317	PWD		FACILITIES - BUILDING MAINTENANCE		480.25
EMC530 EMCO CORPORATION					
37512295	MAINTENANCE MATERIAL			1403 04-Nov-2019	04-Nov-2019
10-5-7017002-0317	FIRE		FACILITIES - BUILDING MAINTENANCE		22.67
37514259	PARKS BUILDING MAINTENANCE			1452 28-Nov-2019	28-Nov-2019
10-5-7017002-0317	PARKBL		FACILITIES - BUILDING MAINTENANCE		136.68
37515144	FIRE HALL MAINTENANCE			1452 03-Dec-2019	03-Dec-2019
10-5-7017002-0317	FIRE		FACILITIES - BUILDING MAINTENANCE		148.62
37515347	MAINTENANCE			1450 05-Dec-2019	05-Dec-2019
10-5-7017002-0317	FIRE		FACILITIES - BUILDING MAINTENANCE		175.90
ESS959 ESSEX LINEN SUPPLY LTD					
25792	MAT RENTAL			1450 14-Nov-2019	14-Nov-2019
10-5-7017002-0317	GORDOI		FACILITIES - BUILDING MAINTENANCE		22.49
GUA929 GUARDIAN FIRE PROTECTION					
1268	MAINTENANCE			1450 11-Nov-2019	11-Nov-2019
10-5-7017002-0317	TOWN		FACILITIES - BUILDING MAINTENANCE		1,126.05
HOL459 HOLLAND CLEANING SOLUTIONS LTD					
491022	JANITORIAL			1450 30-Aug-2019	30-Aug-2019
10-5-7017002-0318			JANITORIAL - GLOBAL		1,353.51



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017002 FACILITIES					
498880	JANITORIAL SUPPLIES	1450	25-Nov-2019	25-Nov-2019	
10-5-7017002-0318	JANITORIAL - GLOBAL				80.23
499644	JANITORIAL SUPPLIES	1450	03-Dec-2019	03-Dec-2019	
10-5-7017002-0318	JANITORIAL - GLOBAL				1,131.36
JAN268 JANI SAFE INC.					
195494	JANITORIAL SUPPLIES	1450	28-Nov-2019	28-Nov-2019	
10-5-7017002-0318	JANITORIAL - GLOBAL				161.91
195971	JANITORIAL SUPPLIES	1452	05-Dec-2019	05-Dec-2019	
10-5-7017002-0318	JANITORIAL - GLOBAL				2,357.34
MER975 MERCHANTS PAPER CO					
173278	JANITORIAL	1450	22-Nov-2019	22-Nov-2019	
10-5-7017002-0318	JANITORIAL - GLOBAL				66.03
PAP01 PAPAK CONCRETE SAWCUTTING & DRILLING					
28163	BUILDING REPAIRS	1450	31-Oct-2019	31-Oct-2019	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				762.75
PAR372 PARRLINE ELECTRICAL WHOLESALE					
85140	ELECTRICAL SUPPLIES	1341	03-Oct-2019	03-Oct-2019	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				262.02
85187	ELECTRICAL SUPPLIES	1341	09-Oct-2019	09-Oct-2019	
10-5-7017002-0317	PARKBL FACILITIES - BUILDING MAINTENANCE				2,967.66
85220	ELECTRICAL SUPPLIES	1341	11-Oct-2019	11-Oct-2019	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				146.31
85272	ELECTRICAL SUPPLIES	1341	01-Nov-2019	01-Nov-2019	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				1,773.24
85568	ELECTRICAL SUPPLIES	1341	01-Nov-2019	01-Nov-2019	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				194.36
85609	ELECTRICAL SUPPLIES	1341	04-Nov-2019	04-Nov-2019	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				218.86
85955	ELECTRICAL SUPPLIES	1342	13-Nov-2019	13-Nov-2019	
10-5-7017002-0322	GENERAL SUPPLIES- GLOBAL				1,092.78
86103	ELECTRICAL SUPPLIES	1452	28-Nov-2019	28-Nov-2019	
10-5-7017002-0316	CARNEC FACILITIES - UTILITIES				28.53
90224	ELECTRICAL SUPPLIES	1342	01-Oct-2019	01-Oct-2019	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				909.36
VIL417 VILLA CONSTRUCTION					
7089	MAINTENANCE	1340	29-Oct-2019	29-Oct-2019	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				440.70
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
136659	PLUMBING MATERIALS	1452	27-Nov-2019	27-Nov-2019	
10-5-7017002-0317	GORDOI FACILITIES - BUILDING MAINTENANCE				6.76
WIN1506 WINMECH LTD					
INV-0144	BUILDING MAINTENANCE	1452	27-Nov-2019	27-Nov-2019	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				13,328.35
Department Totals :					29,496.25

DEPARTMENT 7017300 LIBRO

BEN262 BENSON AUTO PARTS

20460636	FM-3	1457	29-Nov-2019	29-Nov-2019	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				19.59
20460682	UNIT FM 3	1450	29-Nov-2019	29-Nov-2019	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				334.56
20461202	CREDIT	1457	06-Dec-2019	06-Dec-2019	



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300	LIBRO				
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				-268.92
CAN380 CANADIAN TIRE STORE #281					
OCTOBER 201 OCTOBER 2019 PURCHASES		1467	31-Oct-2019	31-Oct-2019	
10-5-7017300-0250	HEALTH AND SAFETY				180.78
10-5-7017300-0250	HEALTH AND SAFETY				90.39
SEPTEMBER 2 SEPTEMBER 2109 PURCHASES		1450	30-Sep-2019	30-Sep-2019	
10-5-7017300-0960	OUTDOOR SOCCER (NAT TURF)				115.40
CEN859 CENTENNIAL LOCK & SAFE LIMITED					
25790 LOCKSMITH SERVICES		1450	13-Nov-2019	13-Nov-2019	
10-5-7017300-0336	CONTRACTED SERVICES				680.26
CHO712 1ST CHOICE AUTO UPHOLSTERY					
OCTOBER 28, MAINTENANCE		1452	28-Oct-2019	28-Oct-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				825.00
CIN177 CINTAS					
847418372 MAT RENTAL		1450	22-Nov-2019	22-Nov-2019	
10-5-7017300-0336	CONTRACTED SERVICES				100.06
CUL391 CULLIGAN WATER					
2652928 RENTAL WATER COOLER		1450	30-Nov-2019	30-Nov-2019	
10-5-7017300-0336	CONTRACTED SERVICES				81.24
DOW547 DOWLER KARN					
35061197 RENTAL PROPANE CYLINDER		1450	30-Sep-2019	30-Sep-2019	
10-5-7017300-0401	GASOLINE / PROPANE				28.25
35134988 RENTAL PROPANE CYLINDER		1450	31-Oct-2019	31-Oct-2019	
10-5-7017300-0401	GASOLINE / PROPANE				28.25
964669 PROPANE		1450	05-Nov-2019	05-Nov-2019	
10-5-7017300-0401	GASOLINE / PROPANE				232.88
969139 PROPANE		1450	12-Nov-2019	12-Nov-2019	
10-5-7017300-0401	GASOLINE / PROPANE				232.88
974150 PROPANE		1450	19-Nov-2019	19-Nov-2019	
10-5-7017300-0401	GASOLINE / PROPANE				207.00
EMC530 EMCO CORPORATION					
127525 CREDIT		1403	23-Oct-2019	23-Oct-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				-321.65
127526 CREDIT		1403	23-Oct-2019	23-Oct-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				-955.25
37508252 PLUMBING MATERIALS		1452	20-Sep-2019	20-Sep-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				1,045.10
37508252-02 PLUMBING MATERIALS		1452	06-Dec-2019	06-Dec-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				8.85
37511674 PLUMBING REPAIRS		1403	08-Nov-2019	08-Nov-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				901.74
37513631 PLUMBING REPAIRS FIELD HOUSE		1403	18-Nov-2019	18-Nov-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				170.64
37515327-1 PLUMBING MATERIALS		1452	06-Dec-2019	06-Dec-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				18.19
37515483 PLUMBING SUPPLIES		1452	06-Dec-2019	06-Dec-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				75.19
FCF160 FCFP					
INV138668 SPRINKLER INSPECTION		1452	10-Dec-2019	10-Dec-2019	
10-5-7017300-0336	CONTRACTED SERVICES				163.29
LUC170 LUCIER GLOVE & SAFETY PRODUCTS					
38470 UNIFORMS		1450	29-Nov-2019	29-Nov-2019	
10-5-7017300-0161	CLOTHING				4,313.44



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300	LIBRO				
MAL256 MALDEN AUTOMOTIVE					
5294-202632 NIT RS-3		1403	04-Nov-2019	04-Nov-2019	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				24.58
PAR372 PARRLINE ELECTRICAL WHOLESAL					
85077 ELECTRICAL SUPPLIES		1342	01-Nov-2019	01-Nov-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				1,827.12
85185 ELECTRICAL SUPPLIES		1341	09-Oct-2019	09-Oct-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				1,563.74
TRA689 TRACTION WINDSOR					
396313965 UNIT RS-3		1403	25-Jun-2019	25-Jun-2019	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				227.94
TRE515 TREMBLAR BUILDING SUPPLIES LTD.					
61948 BUILDING REPAIR MATERIAL		1450	28-Nov-2019	28-Nov-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				70.06
UNI677 UNIQUE COMMUNICATIONS INC					
17466 ALARM CONTRACT		1450	22-Nov-2019	22-Nov-2019	
10-5-7017300-0336	CONTRACTED SERVICES				519.80
VIL417 VILLA CONSTRUCTION					
7093 BUILDING MAINTENANCE CLEANUP		1340	03-Oct-2019	03-Oct-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				870.17
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
136692 SUPPLIES		1411	28-Nov-2019	28-Nov-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				10.72
WIN1506 WINMECH LTD					
INV-0142 REFRIGERATION MAINTENANCE		1405	21-Nov-2019	21-Nov-2019	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				932.25
WIN210 WINDSOR FACTORY SUPPLY LTD					
5150584 PLUMBING MATERIALS		1405	26-Nov-2019	26-Nov-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				160.01
5150585 PLUMBING MATERIALS		1405	26-Nov-2019	26-Nov-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				4,987.39
5160104 PLUMBING MATERIALS		1452	10-Dec-2019	10-Dec-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				103.59
Department Totals :					19,604.53

DEPARTMENT 8010000	PLANNING & LEGISLATIVE SERVICES				
MCT455 MCTAGUE LAW FIRM					
304631 PROFESSIONAL SERVICES		1340	30-Sep-2019	30-Sep-2019	
10-5-8010000-0373	LPAT EXPENSES				2,317.80
304632 PROFESSIONAL SERVICES		1340	30-Sep-2019	30-Sep-2019	
10-5-8010000-0367	GLOBAL LEGAL FEES				2,920.26
305335 PROFESSIONAL FEES		1450	27-Nov-2019	27-Nov-2019	
10-5-8010000-0325	LEGAL FEES				1,459.90
MGS306 M.G.S. REAL ESTATE CONSULTING INC					
NOVEMBER 17 LEGAL FEES		1340	12-Nov-2019	12-Nov-2019	
10-5-8010000-0367	GLOBAL LEGAL FEES				570.00
MOU001 MOUSSEAU DELUCA McPHERSON PRINCE					
60698 LEGAL FEES		1405	31-Oct-2019	31-Oct-2019	
10-5-8010000-0367	GLOBAL LEGAL FEES				443.80
60749 LEGAL FEES		1405	31-Oct-2019	31-Oct-2019	
10-5-8010000-0367	GLOBAL LEGAL FEES				2,791.10
60821 LEGAL FEES		1405	31-Oct-2019	31-Oct-2019	



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 8010000	PLANNING & LEGISLATIVE SERVICES				
10-5-8010000-0367	GLOBAL LEGAL FEES				271.20
60822	LEGAL FEES	1405	31-Oct-2019	31-Oct-2019	
10-5-8010000-0367	GLOBAL LEGAL FEES				1,356.00
PUR700 PUROLATOR INC.					
443204485	COURIER	1467	29-Nov-2019	29-Nov-2019	
10-5-8010000-0301	OFFICE SUPPLIES				4.53
SHI251 SHIBLEY RIGHTON LLP					
196895	GENERAL	1467	30-Sep-2019	30-Sep-2019	
10-5-8010000-0367	GLOBAL LEGAL FEES				1,344.70
THO199 THOMSON REUTERS CANADA					
841291829	OFFICE SUPPLIES	1467	02-Nov-2019	02-Nov-2019	
10-5-8010000-0301	OFFICE SUPPLIES				365.40
Department Totals :					13,844.69

DEPARTMENT 8020000	CAPITAL				
AFF062 AFFLECK SHEET METAL INC.					
17403	LIGHTS DISPLAY	1341	30-Sep-2019	30-Sep-2019	
40-7-8020000-0002	LIGHT DISPLAYS				311.88
AJR145 AJR PUBLISHING INC.					
1840	HOUSE TOURS	1341	31-Oct-2019	31-Oct-2019	
10-5-8020000-0307	WALKTC ADVERTISING				1,649.80
CAN380 CANADIAN TIRE STORE #281					
NOVEMBER 2(NOVEMBER 30, 2019 PURCHASES		1467	30-Nov-2019	30-Nov-2019	
10-5-8020000-0340	RIVERL COMMUNITY EVENTS				84.72
40-7-8020000-0002	LIGHT DISPLAYS				140.07
40-7-8020000-0002	LIGHT DISPLAYS				61.01
40-7-8020000-0002	LIGHT DISPLAYS				80.67
40-7-8020000-0002	LIGHT DISPLAYS				149.04
SEPTEMBER 2 SEPTEMBER 2109 PURCHASES		1450	30-Sep-2019	30-Sep-2019	
10-5-8020000-0340	UNCOMI COMMUNITY EVENTS				132.19
40-7-8020000-0002	LIGHT DISPLAYS				58.12
CIN205 CINNAMON TOAST CREATIVE + STRATEGY					
0003577	GENERAL	1450	21-Jun-2019	21-Jun-2019	
10-5-8020000-0355	GENER/ PRINTED MATERIAL\PROMOTIONAL PRODUCTS				7,768.75
COX03 COXON'S SALES & RENTALS LTD.					
77911	LIGHTS DISPLAY	1340	23-Oct-2019	23-Oct-2019	
40-7-8020000-0002	LIGHT DISPLAYS				4,265.75
DEG150 DE GOEY'S NURSERY & FLOWERS					
1536	RIVER LIGHTS	1341	28-Oct-2019	28-Oct-2019	
10-5-8020000-0340	RIVERL COMMUNITY EVENTS				461.04
ELE290 ELECTROZAD SUPPLY CO LTD					
S3495714.001	LIGHTS DISPLAY	1340	25-Oct-2019	25-Oct-2019	
40-7-8020000-0002	LIGHT DISPLAYS				1,407.80
S3495714.002	LIGHTS DISPLAY	1340	28-Oct-2019	28-Oct-2019	
40-7-8020000-0002	LIGHT DISPLAYS				85.72
S3495714.003	LIGHTS DISPLAY	1340	28-Oct-2019	28-Oct-2019	
40-7-8020000-0002	LIGHT DISPLAYS				2,388.82
S3495714.004	LIGHTS DISPLAY	1340	30-Oct-2019	30-Oct-2019	
40-7-8020000-0002	LIGHT DISPLAYS				2.93
S3495714.005	RIVER LIGHTS GRANTS	1405	31-Oct-2019	31-Oct-2019	
40-7-8020000-0002	LIGHT DISPLAYS				2.93
S3497678.001	LIGHTS DISPLAY CREDIT	1340	28-Oct-2019	28-Oct-2019	
40-7-8020000-0002	LIGHT DISPLAYS				-321.82



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 8020000	CAPITAL				
S3497680.001	LIGHTS DISPLAY	1340	29-Oct-2019	29-Oct-2019	
40-7-8020000-0002	LIGHT DISPLAYS				200.12
GSP636 G&S EQUIPMENT RENTALS					
1932	AMHERSTBURG UNCOMMON	1341	28-Sep-2019	28-Sep-2019	
10-5-8020000-0340	UNCOMI COMMUNITY EVENTS				350.30
HIC441 HICKS ELECTRIC					
10148	RIVER LIGHTS	1341	22-Nov-2019	22-Nov-2019	
10-5-8020000-0340	RIVERL COMMUNITY EVENTS				339.00
LAU595 LAUZON ABSON CARLA					
NOVEMBER 2: HOLIDAY HOUSE TOURS		1403	25-Nov-2019	25-Nov-2019	
10-5-8020000-0340	WALKTC COMMUNITY EVENTS				227.77
LIV564 LIVINGSTON INERNATIONAL					
412-206699	LIGHTS DISPLAY	1340	25-Oct-2019	25-Oct-2019	
40-7-8020000-0002	LIGHT DISPLAYS				5,199.14
ONT842 ONTARIO'S SOUTH WEST					
1036	GENERAL	1457	12-Dec-2019	12-Dec-2019	
10-5-8020000-0307	GENER/ ADVERTISING				2,000.00
PAR372 PARRLINE ELECTRICAL WHOLESALE					
85221	ELECTRICAL SUPPLIES	1340	11-Oct-2019	11-Oct-2019	
40-7-8020000-0002	LIGHT DISPLAYS				629.21
85516	ELECTRICAL SUPPLIES	1342	25-Oct-2019	25-Oct-2019	
40-7-8020000-0002	LIGHT DISPLAYS				794.62
85540	LIGHTS DISPLAY	1340	29-Oct-2019	29-Oct-2019	
40-7-8020000-0002	LIGHT DISPLAYS				1,026.22
85565	ELECTRICAL SUPPLIES	1340	01-Nov-2019	01-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				271.13
85566	ELECTRICAL SUPPLIES	1340	01-Nov-2019	01-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				665.48
85567	ELECTRICAL SUPPLIES	1340	01-Nov-2019	01-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				449.49
85569	ELECTRICAL SUPPLIES	1340	01-Nov-2019	01-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				30.91
85835	ELECTRICAL SUPPLIES	1342	15-Nov-2019	15-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				363.53
85926	ELECTRICAL SUPPLIES	1340	11-Nov-2019	11-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				505.70
85954	ELECTRICAL SUPPLIES	1340	13-Nov-2019	13-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				335.02
86212	ELECTRICAL SUPPLIES	1457	27-Nov-2019	27-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				197.87
PET14 PETTYPIECE DAVID					
NOVEMBER 3: RIVERLIGHTS		1403	30-Nov-2019	30-Nov-2019	
10-5-8020000-0340	RIVERL COMMUNITY EVENTS				600.00
POS740 POSTMEDIA					
265389	RIVER LIGHTS	1452	30-Nov-2019	30-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				1,130.00
POW372 POWER DISTRIBUTION SUPPLY					
1907	LIGHTS DISPLAY	1340	23-Oct-2019	23-Oct-2019	
40-7-8020000-0002	LIGHT DISPLAYS				62.01
1908	LIGHTS DISPLAY	1340	29-Oct-2019	29-Oct-2019	
40-7-8020000-0002	LIGHT DISPLAYS				178.82
TOT060 TOTALLYONE CORPORATE OFFICE					

Council/Board Report By Dept-(Computer)



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 8020000	CAPITAL				
27295	PHONE REPLACEMENT				
10-5-8020000-0345	CELL PHONE	1457	12-Dec-2019	12-Dec-2019	644.67
USH021 USHER MARK					
NOVEMBER 24 RIVER LIGHTS					
10-5-8020000-0340	RIVERL COMMUNITY EVENTS	1340	25-Nov-2019	25-Nov-2019	235.02
VIL417 VILLA CONSTRUCTION					
7079	LIGHTS DISPLAY				
40-7-8020000-0002	LIGHT DISPLAYS	1341	21-Oct-2019	21-Oct-2019	2,954.69
7081	RIVER LIGHTS				
40-7-8020000-0002	LIGHT DISPLAYS	1405	23-Oct-2019	23-Oct-2019	1,992.19
7086	RIVER LIGHTS				
40-7-8020000-0002	LIGHT DISPLAYS	1405	28-Oct-2019	28-Oct-2019	2,938.34
7088	RIVER LIGHTS				
40-7-8020000-0002	LIGHT DISPLAYS	1405	29-Oct-2019	29-Oct-2019	937.90
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
135620	LIGHTS DISPLAY				
40-7-8020000-0002	LIGHT DISPLAYS	1341	25-Oct-2019	25-Oct-2019	666.29
135668	LIGHTS DISPLAY				
40-7-8020000-0002	LIGHT DISPLAYS	1341	28-Oct-2019	28-Oct-2019	84.74
135688	RIVER LIGHTS				
10-5-8020000-0340	RIVERL COMMUNITY EVENTS	1405	28-Oct-2019	28-Oct-2019	124.19
135699	LIGHTS DISPLAY				
40-7-8020000-0002	LIGHT DISPLAYS	1341	28-Oct-2019	28-Oct-2019	50.49
135717	RIVER LIGHTS				
10-5-8020000-0340	RIVERL COMMUNITY EVENTS	1405	29-Oct-2019	29-Oct-2019	73.42
135722	RIVER LIGHTS				
10-5-8020000-0340	RIVERL COMMUNITY EVENTS	1405	29-Oct-2019	29-Oct-2019	28.76
135770	LIGHTS DISPLAY				
40-7-8020000-0002	LIGHT DISPLAYS	1341	30-Oct-2019	30-Oct-2019	12.07
135774	LIGHTS DISPLAY				
40-7-8020000-0002	LIGHT DISPLAYS	1341	30-Oct-2019	30-Oct-2019	84.74
135846	RIVER LIGHTS				
10-5-8020000-0340	RIVERL COMMUNITY EVENTS	1405	02-Nov-2019	02-Nov-2019	19.70
135919	LIGHTS DISPLAY				
40-7-8020000-0002	LIGHT DISPLAYS	1341	05-Nov-2019	05-Nov-2019	5.73
135925	RIVER LIGHTS				
10-5-8020000-0340	RIVERL COMMUNITY EVENTS	1405	05-Nov-2019	05-Nov-2019	26.18
135929	RIVER LIGHTS				
10-5-8020000-0340	RIVERL COMMUNITY EVENTS	1405	05-Nov-2019	05-Nov-2019	17.38
135953	LIGHTS DISPLAY				
40-7-8020000-0002	LIGHT DISPLAYS	1341	06-Nov-2019	06-Nov-2019	16.35
135957	LIGHTS DISPLAY				
40-7-8020000-0002	LIGHT DISPLAYS	1341	06-Nov-2019	06-Nov-2019	152.89
135958	RIVER LIGHTS				
10-5-8020000-0340	RIVERL COMMUNITY EVENTS	1405	06-Nov-2019	06-Nov-2019	27.28
135973	LIGHTS DISPLAY				
40-7-8020000-0002	LIGHT DISPLAYS	1341	06-Nov-2019	06-Nov-2019	16.94
135980	LIGHTS DISPLAY				
40-7-8020000-0002	LIGHT DISPLAYS	1341	06-Nov-2019	06-Nov-2019	37.27
135995	LIGHT DISPLAYS				
40-7-8020000-0002	LIGHT DISPLAYS	1405	07-Nov-2019	07-Nov-2019	788.33
136010	RIVER LIGHTS				
10-5-8020000-0340	RIVERL COMMUNITY EVENTS	1405	07-Nov-2019	07-Nov-2019	4.50

Council/Board Report By Dept-(Computer)



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 8020000 CAPITAL					
136020	SUPPLIES	1342	07-Nov-2019	07-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				33.18
136071	RIVER LIGHTS	1405	09-Nov-2019	09-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				18.17
136075	RIVER LIGHTS	1410	09-Nov-2019	09-Nov-2019	
10-5-8020000-0340	RIVERL COMMUNITY EVENTS				34.72
136079	RIVER LIGHTS	1410	09-Nov-2019	09-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				14.00
136090	RIVER LIGHTS	1410	09-Nov-2019	09-Nov-2019	
10-5-8020000-0340	RIVERL COMMUNITY EVENTS				22.32
136171	RIVER LIGHTS	1410	13-Nov-2019	13-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				63.87
136296	RIVER LIGHTS	1410	16-Nov-2019	16-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				20.29
136344	RIVER LIGHTS	1410	19-Nov-2019	19-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				17.44
136425	RIVER LIGHTS	1410	20-Nov-2019	20-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				62.65
136503	RIVER LIGHTS	1410	23-Nov-2019	23-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				21.56
Department Totals :					46,534.02

DEPARTMENT 8052019 CAPITAL					
HRY172	HRYCAY CONSULTING ENGINEERS INC.				
M427.01	REPLACEMENT OF THE WATERMAIN AND PAVEMENT ON WALNUT DRIVE	1403	11-Oct-2019	11-Oct-2019	
80-7-8052019-0006	WALNUT ST WATERMAIN REPLACEMENT				47,129.25
Department Totals :					47,129.25

Computer Paid Total : 1,839,349.00

Council/Board Report By Dept-(EFT)



Vendor : CAT038 To ZUL180

Batch : All

Department : All

EFT Paid Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Code Invoice No.	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000 GENERAL					
AMH19	AMHERSTBURG PAYROLL~TOWN OF				
PP#49-2019	PP#49-2019 PAYROLL TAXES	1417	05-Dec-2019	05-Dec-2019	
10-1-0000000-0302	WFCU-PAYROLL 6429187				104,500.43
PP#50-2019	PP#50-2019 PAYROLL TRANSFER	1444	12-Dec-2019	12-Dec-2019	
10-1-0000000-0302	WFCU-PAYROLL 6429187				255,675.73
GRE03	GREEN SHIELD CANADA				
DEC 2019	DECEMBER 2019 BENEFITS	1372	01-Dec-2019	01-Dec-2019	
10-1-0000000-2068	A/R - EMPLOYEE BENEFITS REGULAR				-84.53
10-1-0000000-2064	A/R - EMPLOYEE BENEFITS				1,217.10
80-5-0000000-0206	BENEFITS - GREENSHIELD RE - WATER DEPART				1,707.15
80-5-0000000-0205	BENEFITS - GREENSHIELD				4,145.71



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000 GENERAL					
MIN24 MINISTRY OF FINANCE-PAYMENT					
NOVEMBER 20 EHT FOR THE MONTH OF NOVEMBER 2019					
10-2-0000000-1152	A/P - PAYROLL DED. - EHT	1393	30-Nov-2019	30-Nov-2019	12,378.07
OME001 OMERS					
NOVEMBER 20 OMERS CONTRIBUTION FOR THE MONTH OF NOVEMBER 2019					
10-2-0000000-1144	OMERS PAYABLE	1390	30-Nov-2019	30-Nov-2019	111,002.04
REC04 RECEIVER GENERAL					
PP#2019-49 PA PP#2019-49 PART TIME PAYROLL TAXES					
10-2-0000000-1141	A/P - PAYROLL DED. - INC.	1416	05-Dec-2019	05-Dec-2019	3,287.59
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,642.50
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				745.89
PP#2019-49 FU PP#2019-49 FULL TIME PAYROLL TAXES					
10-2-0000000-1142	A/P - PAYROLL DED. - CPP	1416	05-Dec-2019	05-Dec-2019	1,733.28
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				322.86
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				26,162.05
PP#2019-50 FU PP#2019-50 FULL TIME PAYROLL TAXES					
10-2-0000000-1141	A/P - PAYROLL DED. - INC.	1443	12-Dec-2019	12-Dec-2019	27,148.56
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,486.34
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				237.55
PP#2019-50 PA PP#2019-50 PART TIME PAYROLL TAXES					
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.	1443	12-Dec-2019	12-Dec-2019	680.01
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,528.44
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				68,950.44
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
DEC 2019 DECEMBER 2019 BENEFITS					
80-5-0000000-0207	BENEFITS - LIFE & DISABILITY	1434	01-Dec-2019	01-Dec-2019	2,866.48
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
NOVEMBER 20 NOVEMBER 2019 WSIB PREMIUMS					
10-2-0000000-1153	A/P - PAYROLL DED. - WSIB	1392	30-Nov-2019	30-Nov-2019	13,100.16
Department Totals :					640,433.85

DEPARTMENT 1001020 ADMINISTRATION					
GRE03 GREEN SHIELD CANADA					
DEC 2019 DECEMBER 2019 BENEFITS					
10-5-1001020-0206	BENEFITS - GREENSHIELD RE	1372	01-Dec-2019	01-Dec-2019	5,289.40
Department Totals :					5,289.40

DEPARTMENT 1001021 TREASURY					
GRE03 GREEN SHIELD CANADA					
DEC 2019 DECEMBER 2019 BENEFITS					
10-5-1001021-0205	BENEFITS - GREENSHIELD	1372	01-Dec-2019	01-Dec-2019	3,663.52
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
DEC 2019 DECEMBER 2019 BENEFITS					
10-5-1001021-0207	BENEFITS - LIFE & DISABILITY	1434	01-Dec-2019	01-Dec-2019	3,608.10
Department Totals :					7,271.62

DEPARTMENT 1001022 CLERKS					
GRE03 GREEN SHIELD CANADA					
DEC 2019 DECEMBER 2019 BENEFITS					
10-5-1001022-0205	BENEFITS - GREENSHIELD - CLERKS	1372	01-Dec-2019	01-Dec-2019	429.23
10-5-1001022-0205	BENEFITS - GREENSHIELD - CLERKS				1,204.50
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
DEC 2019 DECEMBER 2019 BENEFITS					
10-5-1001022-0207	BENEFITS - LIFE & DISABILITY	1434	01-Dec-2019	01-Dec-2019	3,608.10



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 1001022	CLERKS				
10-5-1001022-0207	BENEFITS - LIFE & DISABIL - CLERKS				1,315.42
Department Totals :					2,949.15

DEPARTMENT 1001023	C.A.O.				
GRE03	GREEN SHIELD CANADA				
DEC 2019	DECEMBER 2019 BENEFITS	1372	01-Dec-2019	01-Dec-2019	
10-5-1001023-0205	BENEFITS - GREENSHIELD - C.A.O.				1,204.50
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
DEC 2019	DECEMBER 2019 BENEFITS	1434	01-Dec-2019	01-Dec-2019	
10-5-1001023-0207	BENEFITS - LIFE & DISABIL - C.A.O.				967.93
Department Totals :					2,172.43

DEPARTMENT 1001024	HUMAN RESOURCES				
GRE03	GREEN SHIELD CANADA				
DEC 2019	DECEMBER 2019 BENEFITS	1372	01-Dec-2019	01-Dec-2019	
10-5-1001024-0205	BENEFITS - GREENSHIELD - HUMAN RESOURCES				803.00
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
DEC 2019	DECEMBER 2019 BENEFITS	1434	01-Dec-2019	01-Dec-2019	
10-5-1001024-0207	BENEFITS - LIFE & DISABIL - HUMAN RESOUR				898.68
Department Totals :					1,701.68

DEPARTMENT 1001025	INFORMATION TECHNOLOGY				
BEL01	BELL CANADA				
NOV 2019	NOVEMBER 2019 MONTHLY CHARGES	1373	01-Nov-2019	01-Nov-2019	
10-5-1001025-0315	TELEPHONE				92.33
COG02	COGECO PAYMENT CENTRE				
NOV 2019	NOVEMBER 2019 INTERNET	1375	01-Nov-2019	01-Nov-2019	
10-5-1001025-0332	INTERNET ACCESS				180.74
10-5-1001025-0332	INTERNET ACCESS				3,167.39
GRE03	GREEN SHIELD CANADA				
DEC 2019	DECEMBER 2019 BENEFITS	1372	01-Dec-2019	01-Dec-2019	
10-5-1001025-0205	BENEFITS - GREENSHIELD				974.55
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
DEC 2019	DECEMBER 2019 BENEFITS	1434	01-Dec-2019	01-Dec-2019	
10-5-1001025-0207	BENEFITS - LIFE & DISABILITY				1,141.35
Department Totals :					5,556.36

DEPARTMENT 1008030	DRAINAGE				
GRE03	GREEN SHIELD CANADA				
DEC 2019	DECEMBER 2019 BENEFITS	1372	01-Dec-2019	01-Dec-2019	
10-5-1008030-0205	BENEFITS GREENSHIELD				401.50
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
DEC 2019	DECEMBER 2019 BENEFITS	1434	01-Dec-2019	01-Dec-2019	
10-5-1008030-0207	BENEFITS LIFE & DISABILITY				420.43
Department Totals :					821.93

DEPARTMENT 2010000	FIRE DEPARTMENT				
COG02	COGECO PAYMENT CENTRE				
NOV 2019	NOVEMBER 2019 INTERNET	1375	01-Nov-2019	01-Nov-2019	
10-5-2010000-0251	FIRE PREVENTION & TRAINING				80.22
FIR333	FIRE DEPARTMENT SAFETY OFFICERS ASSOCIATION				
1865	MEMBERSHIP DUES	1442	14-Nov-2019	14-Nov-2019	



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE DEPARTMENT				
10-5-2010000-0350	MEMBERSHIPS				134.32
GRE03 GREEN SHIELD CANADA					
DEC 2019 DECEMBER 2019 BENEFITS		1372	01-Dec-2019	01-Dec-2019	
10-5-2010000-0205	BENEFITS - GREENSHIELD - FIRE				3,512.75
10-5-2010000-0206	BENEFITS - GREENSHIELD RE				2,298.64
HYD02 HYDRO ONE NETWORKS					
NOV EMERG 212N CONC LOT 10, SIRENS		1407	30-Nov-2019	30-Nov-2019	
10-4-2010000-0800	EMERGENCY OPERATIONS CENTRE GRANT				41.06
NOV EMERG 212S CONC LOT 20, SIRENS		1408	30-Nov-2019	30-Nov-2019	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				42.76
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
DEC 2019 DECEMBER 2019 BENEFITS		1434	01-Dec-2019	01-Dec-2019	
10-5-2010000-0207	BENEFITS - LIFE & DISABIL				2,770.01
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
NOVEMBER 20 NOVEMBER 2019 WSIB PREMIUMS		1392	30-Nov-2019	30-Nov-2019	
10-5-2010000-0208	BENEFITS - WORKER'S COMP.				1,540.74
Department Totals :					10,420.50

DEPARTMENT 2020000	POLICE DEPARTMENT				
CIT350 CITY OF WINDSOR					
DECEMBER 20 WPS CONTRACT FOR DECEMBER 2019		1163	01-Dec-2019	01-Dec-2019	
10-5-2020000-0605	SERVICE CONTRACT -WPS				406,068.92
GRE03 GREEN SHIELD CANADA					
DEC 2019 DECEMBER 2019 BENEFITS		1372	01-Dec-2019	01-Dec-2019	
10-5-2020000-0206	BENEFITS - GREENSHIELD RE				9,317.40
10-5-2020000-0205	BENEFITS - GREENSHIELD				1,120.25
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
DEC 2019 DECEMBER 2019 BENEFITS		1434	01-Dec-2019	01-Dec-2019	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				606.75
Department Totals :					417,113.32

DEPARTMENT 2043010	BUILDING DEPARTMENT				
GRE03 GREEN SHIELD CANADA					
DEC 2019 DECEMBER 2019 BENEFITS		1372	01-Dec-2019	01-Dec-2019	
10-5-2043010-0205	BENEFITS - GREENSHIELD				1,027.98
10-5-2043010-0206	BENEFITS - GREENSHIELD RE				2,191.92
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
DEC 2019 DECEMBER 2019 BENEFITS		1434	01-Dec-2019	01-Dec-2019	
10-5-2043010-0207	BENEFITS - LIFE & DISABIL				1,193.54
Department Totals :					4,413.44

DEPARTMENT 2043015	LICENSING AND ENFORCEMENT				
GRE03 GREEN SHIELD CANADA					
DEC 2019 DECEMBER 2019 BENEFITS		1372	01-Dec-2019	01-Dec-2019	
10-5-2043015-0205	BENEFITS - GREENSHIELD				1,570.33
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
DEC 2019 DECEMBER 2019 BENEFITS		1434	01-Dec-2019	01-Dec-2019	
10-5-2043015-0207	BENEFITS - LIFE & DISABILITY				1,175.09
Department Totals :					2,745.42

DEPARTMENT 3010000 PUBLIC WORKS

GRE03 GREEN SHIELD CANADA



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 01-Dec-2019 To 20-Dec-2019
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 3010000		PUBLIC WORKS			
DEC 2019	DECEMBER 2019 BENEFITS	1372	01-Dec-2019	01-Dec-2019	
10-5-3010000-0206	BENEFITS - GREENSHIELD RE				8,403.96
10-5-3010000-0205	BENEFITS - GREENSHIELD				5,441.34
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
DEC 2019	DECEMBER 2019 BENEFITS	1434	01-Dec-2019	01-Dec-2019	
10-5-3010000-0207	BENEFITS - LIFE & DISABIL				3,608.94
Department Totals :					17,454.24

DEPARTMENT 3022019		ROADS CAPITAL			
COC485 COCO PAVING (1990) INC					
M426C #2	PPC# 2	1331	04-Nov-2019	04-Nov-2019	
40-7-3022019-0015	TEXAS RD				68,228.01
Department Totals :					68,228.01

DEPARTMENT 4012013		WASTEWATER CAPITAL			
JJL440 J&J LEPERA INFRASTRUCTURES INC					
SW-2013-020 # PPC# 13		1339	25-Nov-2019	25-Nov-2019	
40-7-4012013-0003	NEW FORCEMAIN & PUMP STATION				801,905.87
Department Totals :					801,905.87

DEPARTMENT 4017730		EDGEWATER SEWERS			
BEL12 BELL CANADA					
NOV 2019	NOVEMBER 2019 SERVICES	1359	01-Nov-2019	01-Nov-2019	
10-5-4017730-0612	OCWA MAINTENANCE ITEMS				406.11
Department Totals :					406.11

DEPARTMENT 7010000		PARKS AND RECREATION PROGRAMMING			
GRE03 GREEN SHIELD CANADA					
DEC 2019	DECEMBER 2019 BENEFITS	1372	01-Dec-2019	01-Dec-2019	
10-5-7010000-0205	BENEFITS - GREENSHIELD				746.21
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
DEC 2019	DECEMBER 2019 BENEFITS	1434	01-Dec-2019	01-Dec-2019	
10-5-7010000-0207	BENEFITS - LIFE & DISABILITY				671.91
Department Totals :					1,418.12

DEPARTMENT 7017000		PARKS MAINTENANCE			
GRE03 GREEN SHIELD CANADA					
DEC 2019	DECEMBER 2019 BENEFITS	1372	01-Dec-2019	01-Dec-2019	
10-5-7017000-0205	BENEFITS - GREENSHIELD - PARKS & GROUNDS				2,395.62
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
DEC 2019	DECEMBER 2019 BENEFITS	1434	01-Dec-2019	01-Dec-2019	
10-5-7017000-0207	BENEFITS - LIFE & DISABIL - PARKS & GRDS				2,338.06
Department Totals :					4,733.68

DEPARTMENT 7017002		FACILITIES			
GRE03 GREEN SHIELD CANADA					
DEC 2019	DECEMBER 2019 BENEFITS	1372	01-Dec-2019	01-Dec-2019	
10-5-7017002-0205	BENEFITS - GREENSHIELD - FACILITIES				858.46
REL002 RELIANCE HOME COMFORT					
NOV 2019	NOVEMBER 2019 RENTAL CHARGES	1383	30-Nov-2019	30-Nov-2019	
10-5-7017002-0316	FIRE FACILITIES - UTILITIES				27.12
10-5-7017002-0316	PARKST FACILITIES - UTILITIES				76.35



Vendor : CAT038 To ZUL180

Batch : All

Department : All

EFT Paid Date : 01-Dec-2019 To 20-Dec-2019

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 7017002	FACILITIES				
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
DEC 2019	DECEMBER 2019 BENEFITS	1434	01-Dec-2019	01-Dec-2019	
10-5-7017002-0207	BENEFITS - LIFE & DISABIL - FACILITIES				508.04
Department Totals :					1,469.97

DEPARTMENT 7017300	LIBRO				
GRE03	GREEN SHIELD CANADA				
DEC 2019	DECEMBER 2019 BENEFITS	1372	01-Dec-2019	01-Dec-2019	
10-5-7017300-0206	BENEFITS - GREENSHIELD RE				2,360.39
10-5-7017300-0205	BENEFITS - GREENSHIELD				1,027.51
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
DEC 2019	DECEMBER 2019 BENEFITS	1434	01-Dec-2019	01-Dec-2019	
10-5-7017300-0207	BENEFITS - LIFE & DISABIL				508.04
Department Totals :					3,895.94

DEPARTMENT 8010000	PLANNING & LEGISLATIVE SERVICES				
GRE03	GREEN SHIELD CANADA				
DEC 2019	DECEMBER 2019 BENEFITS	1372	01-Dec-2019	01-Dec-2019	
10-5-8010000-0205	BENEFITS - GREENSHIELD				1,002.28
10-5-8010000-0206	BENEFITS - GREENSHIELD RETIREES				1,006.86
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
DEC 2019	DECEMBER 2019 BENEFITS	1434	01-Dec-2019	01-Dec-2019	
10-5-8010000-0207	BENEFITS - LIFE & DISABIL				1,242.75
Department Totals :					3,251.89

DEPARTMENT 8020000	TOURISM VISITOR INFORMATION CENTRE				
GRE03	GREEN SHIELD CANADA				
DEC 2019	DECEMBER 2019 BENEFITS	1372	01-Dec-2019	01-Dec-2019	
10-5-8020000-0205	BENEFITS - GREENSHIELD - TOURISM				1,606.00
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
DEC 2019	DECEMBER 2019 BENEFITS	1434	01-Dec-2019	01-Dec-2019	
10-5-8020000-0207	BENEFITS - LIFE & DISABILITY				1,162.03
Department Totals :					2,768.03

EFT Paid Total : 2,006,420.96

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	1,839,349.00
Total EFT Paid for Approval :	2,006,420.96
Grand Total ITEMS for Approval :	3,845,769.96

**2019-POLICING ACTIVITIES REPORT
WINDSOR POLICE SERVICE AMHERSTBURG DETACHMENT**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
CALLS FOR SERVICE													
Dispatch Generated Incidents (CAD calls)	479	544	439	504	575	557	602	558	544	530	502	444	6278
Self-Generated Walk-In Incidents		18	44	47	54	54	114	126	152	160	137	78	984
Reports	152	118	135	124	168	133	133	167	147	147	134	125	1683
Arrests	16	9	10	14	13	10	22	26	22	32	7	12	193
PROVINCIAL OFFENCES													
Traffic Offences (Part III Summons)	139	89	196(6)	233(2)	203(11)	169(4)	180(10)	179(6)	205(2)	213(7)	75(0)	151(2)	2032(50)
Liquor Offences	0	0	3	0	0	0	0	3	3	0	2	0	11
Other Provincial Offences	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	139	89	205	235	214	173	190	188	210	220	77	0	2093
CRIME STATISTICS													
Break and Enter	16	7	8	5	7	5	5	4	3	3	6	0	69
Theft (all)	17	10	10	7	8	7	11	10	11	13	7	6	117
Theft (MV related)	5	0	2	1	1	2	3	4	5	3	2	2	30
Possession Stolen Goods	0	0	1	3	0	0	1	0	0	2	0	0	7
Fraud	12	4	4	7	4	3	10	12	9	6	7	2	80
Mischief	6	2	11	3	5	8	2	5	7	6	6	1	62
Assault (all)	2	1	6	3	5	4	5	3	3	6	4	4	46
Robbery	0	1	0	0	0	0	0	0	0	0	0	0	1
Attempted Murder	0	0	0	0	0	0	0	0	0	0	0	0	0
Drugs	1	0	0	0	1	0	0	5	0	0	1	0	8
Firearms	0	0	0	0	0	0	0	0	0	0	0	0	0
Firearms Safety Seizure	0	2	3	1	0	1	0	2	2	1	0	1	13
Arson/Fire Calls	1	0	1	1	0	1	0	0	0	1	0	1	6
Sexual Assault	2	0	2	2	0	0	2	3	2	1	1	0	15
Impaired Driving	1	0	0	1	1	2	1	2	3	1	0	1	13
Federal Statutes	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Criminal Code	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	63	27	48	34	32	33	40	50	45	43	34	18	467
COMMUNITY OUTREACH ACTIVITIES													
Community Service Calls	7	22	25	26	24	27	12	2	35	40	35	17	272
Person in Crisis/Coast Follow-Ups	21/37	15/28	14/27	29/24	26/29	16/33	20/29	18/31	22/24	21/31	21/26	17/17	240/333

November 26, 2019

Ministry of the Environment, Conservation and Parks
Attention: Hon. Jeff Yurek, MPP jeff.yurek@pc.ola.org
5th Floor, 777 Bay St.,
Toronto, Ontario,
M7A 2J3

Dear Minister Yurek,

Re: Climate Change Emergency Declaration

At their regular meeting on November 20, 2019 Essex County Council considered a report from the Windsor Essex County Environment Committee and heard from several delegations pertaining to the issue of climate change and the impact this is having on our region. Essex County Council passed the following resolution:

230-2019

Moved By Tom Bain

Seconded By Hilda MacDonald

Whereas the most recent report by the UN Intergovernmental Panel on Climate change (IPCC) has indicated that within less than 12 years, in order to keep the global average temperature increase to 1.5 degrees Celsius and maintain a climate compatible with human civilization, there must be a reduction in carbon emissions of about 45% from 2010 levels, reaching net zero carbon emissions by 2050; and

Whereas based on current projections of the future impacts of human caused climate change, climate change will adversely impact Windsor-Essex's local economy, damage local infrastructure and property, put a strain on municipal budgets and result in significant economic and health burdens for the constituents of Windsor-Essex, particularly our vulnerable populations; and

Whereas climate change will jeopardize the health and survival of many local plant and animal species, as well as their natural environments and ecosystems; and

Whereas Windsor-Essex is already experiencing large and increased climate change impacts, including but not limited to overland flooding, heavy rain event flooding, emergence of invasive species, an increased number of high heat days, the rise of vector borne diseases, the re-emergence of blue-green algae and harmful algal blooms in our lakes and rivers; and

Whereas municipalities are understood to produce and/or have regulatory jurisdiction over approximately 50% of carbon emissions in Canada; and

Whereas the County of Essex joins the Government of Canada and 444 Canadian municipalities (including Vancouver, Ottawa, Montreal, and 18 other Ontario municipalities, among them Chatham-Kent, Sudbury, Sarnia, Guelph, and Kingston) that have declared climate emergencies, some of which are also implementing strategic plans in order to help reduce global carbon emissions and mitigate the impacts of climate change; and

Whereas the City of Windsor, the Essex Region Conservation Authority (ERCA) and the Windsor Essex County Health Unit (WECHU) are committed to and currently undertaking city and regional climate change planning, encompassing both mitigation and adaptation, in partnership with others; and

Whereas the County of Essex, the Essex Region Conservation Authority (ERCA), local municipalities in Essex County, in partnership with other community stakeholders, are undertaking a Regional Community Energy Plan to assist the County of Essex and local municipalities to align with provincial and federal energy policies and programs; and

Whereas this emergency is an opportunity to bring together County, City and Local municipal governments, as well as regional stakeholders to work together on climate change planning and implementation with the aim of protecting our region and contributing to greater national and global climate change response; and

Whereas implementing climate action and making a transition to a low-carbon economy also represents a significant opportunity to stimulate economic growth, increase job opportunities and develop new technologies;

Therefore be it resolved that the Council of the Corporation of the County of Essex declare a Climate Emergency in the knowledge that this is an emergency with no foreseeable conclusion which will require robust and permanent changes in how municipalities conduct their business;

And further that in response to this emergency, the need to reduce overall emissions from the City of Windsor and County of Essex as well as continue to prepare for Windsor-Essex County's climate future are deemed to be high priorities when considering budget direction and in all decisions of council;

And further that the County Administration be directed to identify priority action items, implementation measures and cost requirements for those programs and services it is responsible for, to accelerate and urgently work towards the reduction of emissions and preparing for our climate future;

And further that this declaration be shared with local municipalities in Essex County, who are encouraged to consider endorsing the declaration and identify priority action items, implementation measures, and cost requirements for those programs and services they are responsible for, to accelerate and urgently work towards the reduction of emissions and preparing for our climate future. – **Carried Unanimously**

Should you require further information, please feel free to contact the undersigned at mbirch@countyofessex.ca.

Regards,



Mary Birch
Director of Council and Community Services / Clerk

CC: Minister of the Environment & Climate Change – Jonathan Wilkinson jonathan.wilkinson@parl.gc.ca, MP Essex – Chris Lewis chris.lewis@parl.gc.ca, MP Windsor West – Brian Masse brian.masse@parl.gc.ca, MP Windsor-Tecumseh – Irek Kusmierczyk irek.kusmierczyk@parl.gc.ca, MP Chatham-Kent Leamington – Dave Epp dave.epp@parl.gc.ca, MPP Essex – Taras Natyshak tnatyshak-qp@ndp.on.ca, MPP Windsor West – Lisa Gretzky lgretzky-qp@ndp.on.ca, MPP Windsor-Tecumseh – Percy Hatfield phatfield-qp@ndp.on.ca, MPP Chatham-Kent Leamington – Rick Nicholls rick.nicholls@pc.ola.org Town of Amherstburg adicarlo@amherstburg.ca, Town of Essex lsnively@essex.ca, Town of Kingsville nsantos@kingsville.ca, Town of Lakeshore tbain@lakeshore.ca, Town of LaSalle mbondy@lasalle.ca, Municipality of Leamington macdonald@leamington.ca, Town of Tecumseh gmcnamara@tecumseh.ca, City of Windsor mayoro@citywindsor.ca, Municipality of Chatham-Kent ckmayor@chatham-kent.ca, Windsor Essex County Environment Committee krichters@citywindsor.ca, Essex Region Conservation Authority rwyma@erca.org csanders@erca.org, Citizen's Environmental Alliance of Southwestern Ontario liaison@citizensenvironmentalliance.org, Windsor Law Cities and Climate Action Forum alumni@uwindsor.ca, Association of Municipalities of Ontario (AMO) amopresident@amo.on.ca



www.on.legion.ca

**The Royal Canadian Legion
Ontario Command**

“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in **The Royal Canadian Legion Ontario Command**, representing **Ontario’s Veterans**. Please accept this written request for your support, as per our recent telephone conversation.

The Royal Canadian Legion Ontario Command is very proud to be printing over **10,000 copies** of our 7th annual **“Military Service Recognition Book”**, scheduled for release by September 2020. This unique remembrance publication recognizes and honours our Province's Veterans and helps us fulfill the Legion's role as the **"Keepers of Remembrance"**. Proceeds raised from this annual appeal are also used to support Veterans Transition Programs to help modern day Veterans that suffer from PTSD and other challenges.

The Legion is recognized as one of Canada’s largest Veterans Support Organizations and we are an integral part of the communities we serve. This project helps ensure the Legion’s continued success. We would like to have your organization's support for this Remembrance project by sponsoring an advertisement space in our **"Military Service Recognition Book."**

Please find enclosed a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **Ontario Command Campaign Office** toll free at **1-855-241-6967**.

Thank you for your consideration and/or support.

Sincerely,

**Garry Pond
President**



www.on.legion.ca

The Royal Canadian Legion Ontario Command

“Military Service Recognition Book”

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sold Inside Front/Back Cover (Full Colour)	\$1,853.98	+ \$241.02	= \$2,095.00
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¼ Page (Full Colour)	\$504.42	+ \$65.58	= \$570.00
¼ Page 3.375" X 4.735"	\$415.93	+ \$54.07	= \$470.00
1/10 Page (Full Colour)	\$300.88	+ \$39.12	= \$340.00
1/10 Page (Business Card) 3.375" X 1.735"	\$256.64	+ \$33.36	= \$290.00

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A complimentary copy of this year’s publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the Ontario Command.



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Sent By Email

October 25, 2019

Association of Municipalities of Ontario, President
amopresident@amo.on.ca

Subject: Association of Municipalities of Ontario (AMO)
- Towards a Reasonable Balance: Addressing growing municipal liability and insurance costs
Corr. 35-19
File: A-1400-001-19

The Council of the Corporation of the City of Pickering considered the above matter at a meeting held on October 21, 2019 and adopted the following resolution:

That Corr. 35-19, dated October 1, 2019, AMO submission to the Attorney General of Ontario, regarding addressing growing municipal liability and insurance costs, be endorsed.

A copy of the [original correspondence](#) is attached for your reference.

Should you require further information, please do not hesitate to contact the undersigned at 905.420.4660 extension 2019.

Yours truly



Susan Cassel
City Clerk

SC:lh

Copy: The Honourable Doug Downey
Attorney General - magpolicy@ontario.ca
Hon. Peter Bethlenfalvy, MPP Pickering-Uxbridge
Ralph Walton, Regional Clerk, Director of Legislative Services, Region of Durham
Nicole Cooper, Director of Legislative & Information Services, Town of Ajax
Anne Greentree, Municipal Clerk, Municipality of Clarington

Becky Jamieson, Clerk, Township of Brock

Chris Harris, Clerk, Town of Whitby

Debbie Leroux, Clerk, Township of Uxbridge

Mary Medeiros, City Clerk – Interim, City of Oshawa

John Paul Newman, Director of Corporate Services/Clerk, Township of Scugog

Chief Administrative Officer

Towards a Reasonable Balance:

Addressing growing municipal liability and insurance costs

Submission to the Attorney General of Ontario

October 1, 2019

Table of Contents

Letter to the Attorney General of Ontario	3
Executive Summary	5
Recommendations	7
Insurance Cost Examples	8
Joint and Several in Action - Recent Examples	9
Joint and Several Liability in Action - Other notable cases	11
2011 Review of Joint and Several Liability – Law Commission of Ontario	11
2014 Resolution by the Ontario Legislature and Review by the Attorney General	12
Options for Reform – The Legal Framework	13
The Saskatchewan Experience	15
Insurance Related Reforms	17
Conclusion	18

Sent via email to: doug.downeyco@pc.ola.org
magpolicy@ontario.ca

October 1, 2019

The Honourable Doug Downey
Attorney General of Ontario
McMurtry-Scott Building, 11th Floor
720 Bay Street
Toronto, Ontario
M7A 2S9

Dear Attorney General Downey,

Municipal governments accept the responsibility to pay their fair share of a loss. Always. Making it right and paying a fair share are the cornerstones of our legal system. Citizens expect nothing less of their local governments.

But what is a challenge for municipalities and property taxpayers alike, is being asked to assume someone else's responsibility for someone else's mistake. Municipal governments should not be the insurer of last resort. For municipalities in Ontario, however, the principle of joint and several liability ensures that they are just that.

Joint and several liability means higher insurance costs. It diverts property tax dollars from delivering public services. It has transformed municipalities into litigation targets while others escape responsibility. It forces municipal government to settle out-of-court for excessive amounts when responsibility is as low as 1%.

There must be a better way. There must be a better way to help ensure those who suffer losses are made whole again without asking municipalities to bear that burden alone. There must be a better way to be fair, reasonable, and responsible.

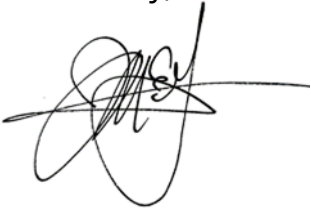
AMO welcomes the government's commitment to review joint and several liability. It is a complex issue that has many dimensions. Issues of fairness, legal principles, "liability chill", insurance failures and high insurance costs are all intertwined. Many other jurisdictions have offered additional protection for municipalities and AMO calls on the Ontario government to do the same.

What follows is a starting point for that discussion. Our paper reasserts key issues from AMO's 2010 paper, AMO's 2011 insurance cost survey, provides more recent examples, and details some possible solutions of which there are many options.

Municipalities are in the business of delivering public services. Municipal governments exist to connect people and to advance the development of a community. It is time to find a reasonable balance to prevent the further scaling back of public services owing to joint and several liability, "liability chill", or excessive insurance costs.

Together with the provincial government, I am confident we can find a better way.

Sincerely,



Jamie McGarvey
AMO President

Executive Summary

AMO's advocacy efforts on joint and several liability in no way intends for aggrieved parties to be denied justice or damages through the courts. Rather, municipal governments seek to highlight the inequity of how much "deep pocket" defendants like municipalities are forced to pay, for both in and out of court settlements.

It is entirely unfair to ask property taxpayers to carry the lion's share of a damage award when a municipality is found at minimal fault or to assume responsibility for someone else's mistake.

Municipal governments cannot afford to be the insurer of last resort. The principle of joint and several liability is costing municipalities and taxpayers dearly, in the form of rising insurance premiums, service reductions and fewer choices. The *Negligence Act* was never intended to place the burden of insurer of last resort on municipalities.

As public organizations with taxation power and "deep pockets," municipalities have become focal points for litigation when other defendants do not have the means to pay. At the same time, catastrophic claim awards in Ontario have increased considerably. In part, joint and several liability is fueling exorbitant increases in municipal insurance premiums.

The heavy insurance burden and legal environment is unsustainable for Ontario's communities. Despite enormous improvements to safety, including new standards for playgrounds, pool safety, and better risk management practices, municipal insurance premiums and liability claims continue to increase. All municipalities have risk management policies to one degree or another and most large municipalities now employ risk managers precisely to increase health and safety and limit liability exposure in the design of facilities, programs, and insurance coverage. Liability is a top of mind consideration for all municipal councils.

Joint and several liability is problematic not only because of the disproportioned burden on municipalities that are awarded by courts. It is also the immeasurable impact of propelling municipalities to settle out of court to avoid protracted and expensive litigation for amounts that may be excessive, or certainly represent a greater percentage than their degree of fault.

Various forms of proportionate liability have now been enacted by all of Ontario's competing Great Lakes states. In total, 38 other states south of the border have adopted proportionate liability in specific circumstances to the benefit of municipalities. Many common law jurisdictions around the world have adopted legal reforms to limit the exposure and restore balance. With other Commonwealth jurisdictions and the majority of state governments in the United States having modified the rule of joint and several liability in favour of some form of proportionate liability, it is time for Ontario to consider various options.

There is precedence in Ontario for joint and several liability reform. The car leasing lobby highlighted a particularly expensive court award made in November of 2004 against a car leasing company by the victim of a drunk driver. The August 1997 accident occurred when the car skidded off a county road near Peterborough, Ontario. It exposed the inequity of joint and several liability for car leasing companies. The leasing companies argued to the government that the settlement had put them at a competitive disadvantage to lenders. They also warned that such liability conditions would likely drive some leasing and rental companies to reduce their business in Ontario. As a result, Bill 18 amended the *Compulsory Automobile Insurance Act*, the *Highway Traffic*

Act and the Ontario *Insurance Act* to make renters and lessees vicariously liable for the negligence of automobile drivers and capped the maximum liability of owners of rental and leased cars at \$1 million. While Bill 18 has eliminated the owners of leased and rented cars as “deep pocket” defendants, no such restrictions have been enacted to assist municipalities.

A 2011 survey conducted by AMO reveals that since 2007, liability premiums have increased by 22.2% and are among the fastest growing municipal costs. Total 2011 Ontario municipal insurance costs were \$155.2 million. Liability premiums made up the majority of these expenses at \$85.5 million. Property taxpayers are paying this price.

These trends are continuing. In August of 2019, it was reported the Town of Bradford West Gwillimbury faces a 59% insurance cost increase for 2019. This is just one example. AMO encourages the municipal insurance industry to provide the government with more recent data and trends to support the industry’s own arguments regarding the impact joint and several has on premiums.

Insurance costs disproportionately affect small municipalities. For 2011, the per capita insurance costs for communities with populations under 10,000 were \$37.56. By comparison, per capita costs in large communities with populations over 75,000 were \$7.71. Property taxpayers in one northern community are spending more on insurance than their library. In one southern county, for every \$2 spent on snowplowing roads, another \$1 is spent on insurance.

In 2016, the Ontario Municipal Insurance Exchange (OMEX), a not-for-profit insurer, announced that it was suspending reciprocal underwriting operations. The organization cited, a “low pricing environment, combined with the impact of joint and several liability on municipal claim settlements” as reasons for the decision. Fewer choices fuels premium increases.

Learning from other jurisdictions is important for Ontario. The Province of Saskatchewan has implemented liability reforms to support its municipalities. As a municipal lawyer at the time, Neil Robertson, QC was instrumental in laying out the arguments in support of these changes. Now a Justice of the Court of Queen’s Bench for Saskatchewan, AMO was pleased to have Neil Robertson prepare a paper and address AMO conference delegates in 2013. Much of the Saskatchewan municipal experience (which led to reforms) is applicable to the Ontario and the Canadian municipal context. Summarised below and throughout this paper are some of Robertson’s key findings.

Robertson found that, regardless of the cause, over the years municipalities in Canada have experienced an accelerating rate of litigation and an increase in amounts of damage awards. He noted these developments challenge municipalities and raise financial, operational and policy issues in the provision of public services.

Robertson describes the current Canadian legal climate as having placed municipalities in the role of involuntary insurer. Courts have assigned municipal liability where liability was traditionally denied and apportioned fault to municipal defendants out of proportion to municipal involvement in the actual wrong.

This increased exposure to liability has had serious ramifications for municipalities, both as a deterrent to providing public services which may give rise to claims and in raising the cost and reducing the availability of insurance. The cost of claims has caused insurers to reconsider not only

what to charge for premiums, but whether to continue offering insurance coverage to municipal clients.

Robertson also makes the key point that it is reasonable for municipal leaders to seek appropriate statutory protections. He wrote:

“Since municipalities exist to improve the quality of life for their citizens, the possibility of causing harm to those same citizens is contrary to its fundamental mission. Careful management and wise stewardship of public resources by municipal leaders will reduce the likelihood of such harm, including adherence to good risk management practices in municipal operations. But wise stewardship also involves avoiding the risk of unwarranted costs arising from inevitable claims.”

And, of course, a key consideration is the reality that insurance premiums, self-insurance costs, and legal fees divert municipal funds from other essential municipal services and responsibilities.

It is in this context that AMO appreciated the commitments made by the Premier and the Attorney General to review the principle of joint and several liability, the impact it has on insurance costs, and the influence “liability chill” has on the delivery of public services. Now is the time to deliver provincial public policy solutions which address these issues.

Recommendations

AMO recommends the following measures to address these issues:

1. The provincial government adopt a model of full proportionate liability to replace joint and several liability.
2. Implement enhancements to the existing limitations period including the continued applicability of the existing 10-day rule on slip and fall cases given recent judicial interpretations, and whether a 1-year limitation period may be beneficial.
3. Implement a cap for economic loss awards.
4. Increase the catastrophic impairment default benefit limit to \$2 million and increase the third-party liability coverage to \$2 million in government regulated automobile insurance plans.
5. Assess and implement additional measures which would support lower premiums or alternatives to the provision of insurance services by other entities such as non-profit insurance reciprocals.
6. Compel the insurance industry to supply all necessary financial evidence including premiums, claims, and deductible limit changes which support its, and municipal arguments as to the fiscal impact of joint and several liability.
7. Establish a provincial and municipal working group to consider the above and put forward recommendations to the Attorney General.

Insurance Cost Examples

The government has requested detailed information from municipalities regarding their insurance costs, coverage, deductibles, claims history, and out-of-court settlements. Municipalities have been busy responding to a long list of provincial consultations on a wide range of topics. Some of the information being sought is more easily supplied by the insurance industry. AMO's 2011 survey of insurance costs produced a sample size of 122 municipalities and assessed insurance cost increases over a five-year period. The survey revealed an average premium increase which exceeded 20% over that period.

All of the same forces remain at play in 2019 just as they were in 2011. Below are some key examples.

Ear Falls - The Township of Ear Falls reports that its insurance premiums have increased 30% over five years to \$81,686. With a population of only 995 residents (2016), this represents a per capita cost of \$82.09. This amount is a significant increase from AMO's 2011 Insurance Survey result. At that time, the average per capita insurance cost for a community with a population under 10,000 was \$37.56. While the Township has not been the subject of a liability claim, a claim in a community of this size could have significant and long-lasting financial and service implications. The Township has also had to impose stricter insurance requirements on groups that rent municipal facilities. This has had a negative impact on the clubs and volunteers' groups and as a consequence, many have cut back on the service these groups provide to the community.

Central Huron - For many years the municipality of Central Huron had a deductible of \$5,000. In 2014, the deductible was increased to \$15,000 to help reduce insurance costs. The municipality also increased its liability coverage in 2014 and added cyber security coverage in 2018. The combined impact of these changes represents a premium cost of \$224,774 in 2019, up from \$141,331 in 2010. Per capita costs for insurance alone are now \$29.67.

Huntsville - Since 2010, the Town of Huntsville reports an insurance premium increase of 67%. In 2019 this represented about 3.75% of the town's property tax levy. At the same time, Huntsville's deductible has increased from \$10,000 to \$25,000. The town also reports a reluctance to hold its own events for fear of any claims which may affect its main policy. Additional coverage is purchased for these events and these costs are not included above.

Ottawa - In August 2018, the City began working with its insurance broker, Aon Risk Solutions ("Aon"), to prepare for the anticipated renewal of the Integrated Insurance Program in April 2019. As the cost of the City's insurance premiums had risen by approximately 25% between 2017 and 2018, this early work was intended to ensure that any further increase could be properly accounted for through the 2019 budget process. Early indications of a possible further 10% premium increase prompted the City and Aon in late 2018 to explore options for a revised Program, and to approach alternative markets for the supply of insurance.

On January 11, 2019, an OC Transpo bus collided with a section of the Westboro Station transit shelter, resulting in three fatalities and numerous serious injuries. This was the second major incident involving the City's bus fleet, following approximately five years after the OC Transpo - VIA train collision in September 2013.

The January 2019 incident prompted insurance providers to re-evaluate their willingness to participate in the City Program. Despite Aon’s work to secure an alternative provider, only Frank Cowan Company (“Cowan”), the City’s existing insurer, was prepared to offer the City an Integrated Insurance Program. Cowan’s offer to renew the City’s Program was conditional on revised terms and limits and at a significant premium increase of approximately 84%, or nearly \$2.1 million per year. According to Cowan, these changes and increases were attributable to seven principle factors, including Joint and Several Liability:

1. Escalating Costs of Natural Global Disasters;
2. Joint and Several Liability;
3. Claims Trends (in the municipal sector);
4. Increasing Damage Awards;
5. Class Action Lawsuits;
6. New and/or Adverse Claims Development; and,
7. Transit Exposure.

Cowan also indicated that the primary policy limits for the 2019-2020 renewal would be lowered from \$25 million to \$10 million per occurrence, thereby raising the likelihood of increased costs for the City’s excess liability policies.

Joint and Several in Action - Recent Examples

The following examples highlight joint and several in action. The following examples have occurred in recent years.

GTA Municipality – A homeowner rented out three separate apartments in a home despite being zoned as a single-family dwelling. After a complaint was received, bylaw inspectors and Fire Prevention Officers visited the property. The landlord was cautioned to undertake renovations to restore the building into a single-family dwelling. After several months of non-compliance, charges under the fire code were laid. The owner was convicted and fined. A subsequent visit by Fire Prevention Officers noted that the required renovations had not taken place. Tragically, a fire occurred which resulted in three fatalities. Despite having undertaken corrective action against the homeowner, joint and several liability loomed large. It compelled the municipality to make a payment of \$504,000 given the 1% rule.

City of Ottawa - A serious motor vehicle accident occurred between one of the City’s buses and an SUV. The collision occurred at an intersection when the inebriated driver of the SUV failed to stop at a red light and was struck by the City bus. This collision resulted in the deaths of the SUV driver and two other occupants, and also seriously injured the primary Plaintiff, the third passenger in the SUV. The secondary action was brought by the family of one of the deceased passengers.

The Court ultimately concluded that the City was 20% liable for the collision, while the SUV driver was 80% at fault. Despite the 80/20 allocation of fault, the City was required to pay all of the approximately \$2.1 million in damages awarded in the primary case and the \$200,000 awarded in the secondary case, bringing the amount paid by the City to a total that was not proportionate to its actual liability. This was due to the application of the principle of joint and several liability, as well as the interplay between the various automobile insurance policies held by the SUV owner and

passengers, which is further explained below. Although the City appealed this case, the Ontario Court of Appeal agreed with the findings of the trial judge and dismissed it.

This case was notable for the implications of various factors on the insurance policies held by the respective parties. While most automobile insurance policies in Ontario provide for \$1 million in third party liability coverage, the insurance for the SUV was reduced to the statutory minimum of \$200,000 by virtue of the fact that the driver at the time of the collision had a blood alcohol level nearly three times the legal limit for a fully licensed driver. This was contrary to the requirements of his G2 license, which prohibit driving after the consumption of any alcohol. Further, while the Plaintiff passengers' own respective insurance provided \$1 million in coverage for underinsured motorists (as the SUV driver was at the time), this type of coverage is triggered only where no other party is in any way liable for the accident. As a result, the primary Plaintiff could only effectively recover the full \$2.1 million in damages if the Court attributed even a small measure of fault to another party with sufficient resources to pay the claim.

In determining that the City was at least partially responsible for the collision, the Court held that the speed of the bus – which according to GPS recordings was approximately 6.5 km/h over the posted limit of 60 kilometres an hour – and momentary inattention were contributing factors to the collision.

To shorten the length of the trial by approximately one week and accordingly reduce the legal costs involved, the parties had earlier reached an agreement on damages and that the findings regarding the primary Plaintiff would apply equally to the other. The amount of the agreement-upon damages took into account any contributory negligence on the part of the respective Plaintiffs, attributable to such things as not wearing a seat belt.

City of Ottawa, 2nd example – A Plaintiff was catastrophically injured when, after disembarking a City bus, he was struck by a third-party motor vehicle. The Plaintiff's injuries included a brain injury while his impairments included incomplete quadriplegia.

As a result of his accident, the Plaintiff brought a claim for damages for an amount in excess of \$7 million against the City and against the owner and driver of the third-party vehicle that struck him. Against the City, the Plaintiff alleged that the roadway was not properly designed and that the bus stop was placed at an unsafe location as it required passengers to cross the road mid-block and not at a controlled intersection.

Following the completion of examinations for discovery, the Plaintiff's claim against the Co-Defendant (the driver of the vehicle which struck the plaintiff) was resolved for \$1,120,000 comprising \$970,000 for damages and \$120,000 for costs. The Co-Defendant's policy limit was \$1 million. The claim against the City was in effect, a "1% rule" case where the City had been added to the case largely because the Co-Defendant's insurance was capped at \$1 million, which was well below the value of the Plaintiff's claim.

On the issue of liability, the pre-trial judge was of the view that the City was exposed to a finding of some liability against it on the theory that, because of the proximity of the bus stop to a home for adults with mental health issues, the City knew or should have known that bus passengers with cognitive and/or physical disabilities would be crossing mid-block at an unmarked crossing. This, according to the judge, could have resulted in a finding being made at trial that the City should

either have removed the bus stop or alternatively, should have installed a pedestrian crossing at this location.

The judge assessed the Plaintiff's damages at \$7,241,000 exclusive of costs and disbursements which he then reduced to \$4,602,930 exclusive of costs and disbursements after applying a reduction of 27.5% for contributory negligence and subtracting the \$970,000 payment made by the Co-Defendant's insurer.

Settlement discussions took place and the judge recommended that the matter be resolved for \$3,825,000 plus costs of \$554,750 plus HST plus disbursements.

Joint and Several Liability in Action - Other notable cases

Deering v Scugog - A 19-year-old driver was driving at night in a hurry to make the start time of a movie. She was travelling on a Class 4 rural road that had no centerline markings. The Ontario Traffic Manual does not require this type of road to have such a marking. The driver thought that a vehicle travelling in the opposite direction was headed directly at her. She swerved, over-corrected and ended up in a rock culvert. The Court found the Township of Scugog 66.7% liable. The at-fault driver only carried a \$1M auto insurance policy.

Ferguson v County of Brant - An inexperienced 17-year-old male driver was speeding on a road when he failed to navigate a curve which resulted in him crossing the lane into oncoming traffic, leaving the roadway, and striking a tree. The municipality was found to have posted a winding road sign rather than a sharp curve sign. The municipality was found 55% liable.

Safranyos et al v City of Hamilton - The plaintiff was leaving a drive-in movie theatre with four children in her vehicle at approximately 1 AM. She approached a stop sign with the intention of turning right onto a highway. Although she saw oncoming headlights she entered the intersection where she was struck by a vehicle driven 15 km/h over the posted speed limit by a man who had just left a party and was determined by toxicologists to be impaired. The children in the plaintiff's vehicle suffered significant injuries. The City was determined to be 25% liable because a stop line had not been painted on the road at the intersection.

Mortimer v Cameron - Two men were engaged in horseplay on a stairway and one of them fell backward through an open door at the bottom of a landing. The other man attempted to break the first man's fall and together they fell into an exterior wall that gave way. Both men fell 10 feet onto the ground below, one of whom was left quadriplegic. The trial judge determined both men were negligent, but that their conduct did not correspond to the extent of the plaintiff's injuries. No liability was attached to either man. The building owner was determined to be 20% and the City of London was found to be 80% liable. The Court awarded the plaintiff \$5 M in damages. On appeal, the City's liability was reduced to 40% and building owner was determined to be 60% liable. The City still ended up paying 80% of the overall claim.

2011 Review of Joint and Several Liability – Law Commission of Ontario

In February 2011 the Law Commission of Ontario released a report entitled, *"Joint and Several Liability Under the Ontario Business Corporations Act"*. This review examined the application of

joint and several liability to corporate law and more specifically the relationship between the corporation and its directors, officers, shareholders and stakeholders.

Prior to the report's release, AMO made a submission to the Law Commission of Ontario to seek to expand its review to include municipal implications. The Law Commission did not proceed with a broader review at that time, but the context of its narrower scope remains applicable to municipalities. In fact, many of the same arguments which support reform in the realm of the *Business Corporations Act*, are the same arguments which apply to municipal governments.

Of note, the Law Commission's¹ report highlighted the following in favour of reforms:

Fairness: "it is argued that it is unfair for a defendant, whose degree of fault is minor when compared to that of other defendants, to have to fully compensate a plaintiff should the other defendants be insolvent or unavailable."

Deep Pocket Syndrome: "Joint and several liability encourages plaintiffs to unfairly target defendants who are known or perceived to be insured or solvent."

Rising Costs of Litigation, Insurance, and Damage Awards: "Opponents of the joint and several liability regime are concerned about the rising costs of litigation, insurance, and damage awards."

Provision of Services: "The Association of Municipalities of Ontario identifies another negative externality of joint and several liability: municipalities are having to delay or otherwise cut back services to limit exposure to liability."

The Law Commission found that the principle of joint and several liability should remain in place although it did not explicitly review the municipal situation.

2014 Resolution by the Ontario Legislature and Review by the Attorney General

Over 200 municipalities supported a motion introduced by Randy Pettapiece, MPP for Perth-Wellington which called for the implementation a comprehensive, long-term solution in 2014. That year, MPPs from all parties supported the Pettapiece motion calling for a reform joint and several liability.

Later that year the Ministry of the Attorney General consulted on three options of possible reform:

1. The Saskatchewan Model of Modified Proportionate Liability

Saskatchewan has adopted a modified version of proportionate liability that applies in cases where a plaintiff is contributorily negligent. Under the Saskatchewan rule, where a plaintiff is contributorily negligent and there is an unfunded liability, the cost of the unfunded liability is split among the remaining defendants and the plaintiff in proportion to their fault.

¹ Law Commission of Ontario. "Joint and Several Liability Under the Ontario *Business Corporations Act*." Final Report, February 2011 Pages 22-25.

2. Peripheral Wrongdoer Rule for Road Authorities

Under this rule, a municipality would never be liable for more than two times its proportion of damages, even if it results in the plaintiff being unable to recover full damages.

3. A combination of both of the above

Ultimately, the government decided not to pursue any of the incremental policy options ostensibly because of uncertainty that insurance cost reductions would result. This was a disappointing result for municipalities.

While these reviews did not produce results in Ontario, many other common law jurisdictions have enacted protections for municipalities. What follows are some of the options for a different legal framework.

Options for Reform – The Legal Framework

To gain a full appreciation of the various liability frameworks that could be considered, for comparison, below is a description of the current joint and several liability framework here in Ontario. This description will help to reader to understand the further options which follow.

This description and the alternatives that follow are taken from the Law Commission of Ontario's February 2011 Report entitled, *"Joint and Several Liability Under the Ontario Business Corporations Act"* as referenced above.²

Understanding the Status Quo and Comparing it to the Alternatives

Where three different defendants are found to have caused a plaintiff's loss, the plaintiff is entitled to seek full payment (100%) from any one of the defendants. The defendant who fully satisfies the judgment has a right of contribution from the other liable parties based on the extent of their responsibility for the plaintiff's loss.

For example, a court may find defendants 1 (D1), 2 (D2) and 3 (D3) responsible for 70%, 20%, and 10% of the plaintiff's \$100,000 loss, respectively. The plaintiff may seek to recover 100% of the loss from D2, who may then seek contribution from D1 and D3 for their 70% and 10% shares of the loss. If D1 and/or D3 is unable to compensate D2 for the amount each owes for whatever reason, such as insolvency or unavailability, D2 will bear the full \$100,000 loss. The plaintiff will be fully compensated for \$100,000, and it is the responsibility of the defendants to apportion the loss fairly between them.

The descriptions that follow are abridged from pages 9-11 of the Law Commission of Ontario's report. These are some of the key alternatives to the status quo.

² Ibid. Page 7.

1. Proportionate Liability

a) Full Proportionate Liability

A system of full proportionate liability limits the liability of each co-defendant to the proportion of the loss for which he or she was found to be responsible. Per the above example, (in which Defendant 1 (D1) is responsible for 70% of loss, Defendant 2 (D2) for 20% and Defendant 3 (D3) for 10%), under this system, D2 will only be responsible for \$20,000 of the \$100,000 total judgement: equal to 20% of their share of the liability. Likewise, D1 and D3 will be responsible for \$70,000 and \$10,000. If D1 and D3 are unable to pay, the plaintiff will only recover \$20,000 from D2.

b) Proportionate Liability where Plaintiff is Contributorily Negligent

This option retains joint and several liability when a blameless plaintiff is involved. This option would cancel or adjust the rule where the plaintiff contributed to their loss. As in the first example, suppose the plaintiff (P) contributed to 20% of their \$100,000 loss. D1, D2 and D3 were responsible for 50%, 20% and 10% of the \$100,000. If D1 and D3 are unavailable, P and D2 will each be responsible for their \$20,000 shares. The plaintiff will remain responsible for the \$60,000 shortfall as a result of the absent co-defendants' non-payment (D1 and D3).

c) Proportionate Liability where Plaintiff is Contributorily Negligent with a Proportionate Reallocation of an Insolvent, Financially Limited or Unavailable Defendant's Share

In this option of proportionate liability, the plaintiff and remaining co-defendants share the risk of a defendant's non-payment. The plaintiff (P) and co-defendants are responsible for any shortfall in proportion to their respective degrees of fault.

Using the above example of the \$100,000 total judgement, with a shortfall payment of \$50,000 from D1 and a shortfall payment \$10,000 from D3, P and D2 must pay for the missing \$60,000. P and D2 have equally-apportioned liability, which causes them to be responsible for half of each shortfall - \$25,000 and \$5,000 from each non-paying defendant. The burden is shared between the plaintiff (if determined to be responsible) and the remaining defendants.

d) Proportionate Liability with a Peripheral Wrongdoer

Under this option, a defendant will be proportionately liable only if their share of the liability falls below a specified percentage, meaning that liability would be joint and several. Using the above example, if the threshold amount of liability is set at 25%, D2 and D3 would only be responsible for 20% and 10%, regardless of whether they are the only available or named defendants. However, D1 may be liable for 100% if it is the only available or named defendant. This system tends to favour defendants responsible for a small portion of the loss, but the determination of the threshold amount between joint and several liability and proportionate liability is arbitrary.

e) Proportionate Liability with a Reallocation of Some or All of an Insolvent or Unavailable Defendant's Share

This option reallocates the liability of a non-paying defendant among the remaining defendants in proportion to their respective degrees of fault. The plaintiff's contributory negligence does not

impact the application of this reallocation. Joint and several liability would continue to apply in cases of fraud or where laws were knowingly violated.

f) Court Discretion

Similar to the fraud exception in the option above, this option includes giving the courts discretion to apply different forms of liability depending on the case.

For example, if a particular co-defendant's share of the fault was relatively minor the court would have discretion to limit that defendant's liability to an appropriate portion.

2. Legislative Cap on Liability

Liability concerns could be addressed by introducing a cap on the amount of damages available for claims for economic loss.

3. Hybrid

A number of jurisdictions provide a hybrid system of proportionate liability and caps on damages. Co-defendants are liable for their portion of the damages, but the maximum total amount payable by each co-defendant is capped to a certain limit.

The Saskatchewan Experience

As referenced earlier in this paper, the Province of Saskatchewan responded with a variety of legislative actions to assist municipalities in the early 2000s. Some of those key developments are listed below which are abridged from *"A Question of Balance: Legislative Responses to Judicial Expansion of Municipal Liability – the Saskatchewan Experience."* The paper was written by Neil Robertson, QC and was presented to the annual conference of the Association of Municipalities of Ontario in 2013. Two key reforms are noted below.

1. Reforming joint and several liability by introducing modified proportionate liability: "The Contributory Negligence Act" amendments

The *Contributory Negligence Act* retained joint and several liability, but made adjustments in cases where one or more of the defendants is unable to pay its share of the total amount (judgement). Each of the parties at fault, including the plaintiff if contributorily negligent, will still have to pay a share of the judgement based on their degree of fault. However, if one of the defendants is unable to pay, the other defendants who are able to pay are required to pay only their original share and an additional equivalent share of the defaulting party's share.

The change in law allows municipalities to reach out-of-court settlements, based on an estimate of their degree of fault. This allows municipalities to avoid the cost of protracted litigation.

Neil Robertson provided the following example to illustrate how this works in practise:

"...If the owner of a house sues the builder for negligent construction and the municipality, as building authority, for negligent inspection, and all three are found equally at fault, they would each be apportioned 1/3 or 33.3%. Assume the damages are \$100,000. If the builder has no funds, then the municipality would pay only its share (\$33,333) and a 1/3 share of the builder's defaulting share

(1/3 of \$33,333 or \$11,111) for a total of \$44,444 (\$33,333 + \$11,111), instead of the \$66,666 (\$33,333 + \$33,333) it would pay under pure joint and several liability.”

This model will be familiar to municipal leaders in Ontario. In 2014, Ontario’s Attorney General presented this option (called the Saskatchewan Model of Modified Proportionate Liability) for consideration. At the time, over 200 municipal councils supported the adoption of this option along with the “Peripheral Wrongdoer Rule for Road Authorities” which would have seen a municipality never be liable for more than two times its proportion of damages, even if it results in the plaintiff being unable to recover full damages. These two measures, if enacted, would have represented a significant incremental step to address the impact of joint and several to Ontario municipalities.

2. Providing for uniform limitation periods while maintaining a separate limitation period for municipalities: “The Limitations Act”

This act established uniform limitation periods replacing many of the pre-existing limitation periods that had different time periods. The Municipal Acts in Saskatchewan provide a uniform one-year limitation period “from time when the damages were sustained” in absolute terms without a discovery principle which can prolong this period. This helps municipalities to resist “legacy” claims from many years beforehand. This act exempts municipalities from the uniform two-year discoverability limitation period.

Limitation periods set deadlines after which claims cannot be brought as lawsuits in the courts. The legislation intends to balance the opportunity for potential claimants to identify their claims and, if possible, negotiate a settlement out of court before starting legal action with the need for potential defendants to “close the books” on claims from the past.

The reasoning behind these limitations is that public authorities, including municipalities, should not to be punished by the passage of time. Timely notice will promote the timely investigation and disposition of claims in the public interest. After the expiry of a limitation period, municipalities can consider themselves free of the threat of legal action, and continue with financial planning without hurting “the public taxpayer purse”. Municipalities are mandated to balance their budgets and must be able to plan accordingly. Thus, legacy claims can have a very adverse affect on municipal operations.

Here in Ontario, there is a uniform limitations period of two years. Municipalities also benefit from a 10-day notice period which is required for slip and fall cases. More recently, the applicability of this limitation deadline has become variable and subject to judicial discretion. Robertson’s paper notes that in Saskatchewan, courts have accepted the one-year limitations period. A further examination of limitations in Ontario may yield additional benefits and could include the one-year example in Saskatchewan and/or the applicability of the 10-day notice period for slip and fall cases.

Other Saskatchewan reforms

Saskatchewan has also implemented other reforms which include greater protections for building inspections, good faith immunity, duty of repair, no fault insurance, permitting class actions, and limiting nuisance actions. Some of these reforms are specific to Saskatchewan and some of these currently apply in Ontario.

Insurance Related Reforms

Government Regulated Insurance Limits

The April 2019 provincial budget included a commitment to increase the catastrophic impairment default benefit limit to \$2 million. Public consultations were led by the Ministry of Finance in September 2019. AMO wrote to the Ministry in support of increasing the limit to \$2 million to ensure more adequate support those who suffer catastrophic impairment.

In 2016, the government lowered this limit as well as third-party liability coverage to \$200,000 from \$1 million. This minimum should also be also be increased to \$2 million to reflect current actual costs. This significant deficiency needs to be addressed.

Insurance Industry Changes

In 1989 the Ontario Municipal Insurance Exchange (OMEX) was established as a non-profit reciprocal insurance provider for Ontario's municipalities. It ceased operations in 2016 citing, "[a] low pricing environment, combined with the impact of joint & several liability on municipal claim settlements has made it difficult to offer sustainable pricing while still addressing the municipalities' concern about retro assessments."³ (Retro assessments meant paying additional premiums for retroactive coverage for "long-tail claims" which made municipal budgeting more challenging.)

The demise of OMEX has changed the municipal insurance landscape in Ontario. That joint and several liability is one of the key reasons listed for the collapse of a key municipal insurer should be a cause for significant concern. Fewer choices fuels cost. While there are other successful municipal insurance pools in Ontario, the bulk of the insurance market is dominated by for-profit insurance companies.

Reciprocal non-profit insurers are well represented in other areas across Canada. Municipalities in Saskatchewan, Alberta, British Columbia are all insured by non-profit reciprocals.

The questions for policy makers in Ontario:

Are there any provincial requirements or regulations which could better support the non-profit reciprocal municipal insurance market?

What actions could be taken to better protect municipalities in Ontario in sourcing their insurance needs?

How can we drive down insurance costs to better serve the needs of municipal property taxpayers?

³ Canadian Underwriter, August 11, 2016 <https://www.canadianunderwriter.ca/insurance/ontario-municipal-insurance-exchange-suspends-underwriting-operations-1004098148/>

Conclusion

This AMO paper has endeavoured to refresh municipal arguments on the need to find a balance to the issues and challenges presented by joint and several liability. It has endeavoured to illustrate that options exist and offer the reassurance that they can be successfully implemented as other jurisdictions have done.

Finding solutions that work will require provincial and municipal commitment. Working together, we can find a better way that is fair, reasonable, and responsible. It is time to find a reasonable balance.

OHRC marks Human Rights Day with call for student art, poetry and media

December 10, 2019

TORONTO – To mark International Human Rights Day, the Ontario Human Rights Commission (OHRC) is calling on students to submit art, poetry and media on “what the right to read means to me” as part of its Right to Read inquiry.

Human Rights Day celebrates the United Nations General Assembly’s adoption of the [Universal Declaration of Human Rights](#) in 1948. This year’s theme – youth standing up for human rights – coincides with the 30th anniversary of the [Convention on the Rights of the Child](#) and puts a spotlight on the inspiring leadership of youth in collective movements for a better future.

“The Commission is inspired by youth-led movements around climate action, anti-racism and the right to education. This initiative aims to empower students with reading disabilities to share their life experiences and ideas for progressive change through creative expression,” said Chief Commissioner Renu Mandhane.

The OHRC invites students to explore the experience of reading disabilities, literacy, the right to read and standing up for human rights, to create art, poetry, sound or video. The deadline for submissions is April 1, 2020.

Students can send their work in any common image, document, audio or video format to the OHRC at communications@ohrc.on.ca. Audio and video files should be limited to 30 seconds or less. For submissions larger than 12 MB, contact communications@ohrc.on.ca for dropbox arrangements.

Students can also spread the word (and the art!) by posting online and tagging the OHRC and use the hashtag #RightToRead. The OHRC is on [Instagram](#), [Facebook](#) and [Twitter](#).

Select pieces may be included in the Right to Read inquiry report or used on OHRC social media with student consent.

Resources

[Right to Read Inquiry terms of reference](#)

[Backgrounder](#)

[Right to Read flyer](#)

[Inquiry privacy policy](#)

www.ohrc.on.ca

www.facebook.com/the.ohrc

twitter.com/OntHumanRights

La CODP est à la recherche d'œuvres artistiques, poétiques et médiatiques d'élèves pour souligner la Journée des droits de la personne

Le 10 décembre 2019

TORONTO – Pour souligner la Journée internationale des droits de la personne, la Commission ontarienne des droits de la personne (CODP) lance un appel aux élèves pour qu'ils soumettent des œuvres artistiques, poétiques et médiatiques sur « ce que le droit de lire signifie pour moi » dans le cadre de l'enquête *Le droit de lire*.

La Journée des droits de la personne célèbre l'adoption de la [Déclaration universelle des droits de l'homme](#) par l'Assemblée générale des Nations Unies en 1948. Le thème de cette année, les jeunes à la défense des droits de la personne, coïncide avec le 30^e anniversaire de la [Convention relative aux droits de l'enfant](#) et met en lumière le leadership inspirant des jeunes dans le cadre de mouvements collectifs de création d'un avenir meilleur.

« Les mouvements des jeunes pour le climat, la lutte antiraciste et le droit à l'éducation sont source de grande inspiration pour la Commission. Cette initiative a pour but de donner aux élèves ayant des troubles de lecture les

moyens de faire part de leur vécu et de leurs idées de changement progressiste par l'entremise de l'expression créative », affirme la commissaire en chef Renu Mandhane.

La CODP invite les élèves à explorer l'expérience des troubles de lecture, de l'alphabétisation, du droit de lire et de la défense des droits de la personne, afin de créer des œuvres artistiques, poétiques, auditives ou visuelles. La date limite de soumission des propositions est le 1^{er} avril 2020.

Les élèves peuvent soumettre leurs œuvres à la CODP dans tout format audio, vidéo, image et document courant, à l'adresse communications@ohrc.on.ca. Les fichiers audio et vidéo devraient être d'une durée maximale de 30 secondes. Communiquez avec communications@ohrc.on.ca pour planifier le téléchargement dans Dropbox de fichiers de 12 Mb et plus.

Les élèves peuvent également faire passer le message (et fleurir l'art étudiant!) dans les médias sociaux, et lier leurs publications à la CODP, notamment avec le mot-clic #RightToRead. La CODP est présente sur [Instagram](#), [Facebook](#) et [Twitter](#).

Une sélection d'œuvres pourrait être incluse dans le rapport sur l'enquête *Le droit de lire* ou des publications de la CODP dans les médias sociaux avec le consentement des artistes.

Ressources

[Mandat – Le droit de lire](#)

[Document d'information – Le droit de lire](#)

[Brochure – Le droit de lire](#)

[Politique relative à la protection des renseignements personnels et de la vie privée – Le droit de lire](#)

<http://www.ohrc.on.ca/fr>
[ODP](#)

www.facebook.com/LaCODP

twitter.com/LaC

**Ministry of Children,
Community and Social
Services**

**Ministère des Services à
l'enfance et des Services
sociaux et communautaires**



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127-2019-9359

December 16, 2019

Dear Municipal Partner:

I am writing to let you know that the Ministry of Children, Community and Social Services, in collaboration with other ministries across government, is currently assessing Ontario's Poverty Reduction Strategy and is launching consultations to inform the development of a new five-year strategy, in accordance with the Poverty Reduction Act, 2009.

Our government believes that the people of Ontario are the province's greatest asset, and when they succeed, our economy and province succeed. However, we know that one in seven Ontario residents live in poverty.

Empowering people and supporting them during challenging times is a priority for our government. We also know that we cannot do this work alone. We are committed to listening and working with individuals, communities, organizations, businesses, Indigenous partners and all levels of government. It is our shared responsibility to create the conditions for success. To do so, we need organizations across the province to share their ideas and feedback about how we can work together to tackle poverty.

Our goal is to drive progress and identify solutions to reduce poverty. To inform our new Poverty Reduction Strategy, we will be asking Ontario residents how we can encourage job creation and connect people to employment opportunities; provide people with the right supports and services; and lower the cost of living and make life more affordable.

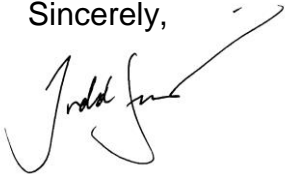
An online survey will be posted in January 2020 for a period of approximately 60 days. I hope that you will respond to the survey and encourage members of your community, including those who have experience living in poverty, to participate. We will share more information about the survey in the new year.

.../cont'd

We are also accepting written submissions and any recommendations for the next strategy as well as feedback on the previous 2014–19 Poverty Reduction Strategy, by e-mail at prso@ontario.ca or by mail at Poverty Reduction Strategy, 3rd Floor, 315 Front Street West, Toronto ON, M7A 0B8. If there are any questions on how identifying information included with a submission will be used, please contact: Manager, Strategic Policy Unit, MCCSS by e-mail at prso@ontario.ca or by telephone at (647) 308-9963.

I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Smith", with a long, sweeping flourish extending to the right.

Todd Smith
Minister

**Ministry of Children,
Community and Social
Services**

**Ministère des Services à
l'enfance et des Services
sociaux et communautaires**



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127-2019-9359

Le 16 décembre 2019

Madame, Monsieur,

Je vous écris pour vous informer que le ministère des Services à l'enfance et des Services sociaux et communautaires s'emploie actuellement, en collaboration avec d'autres ministères du gouvernement, à évaluer la Stratégie ontarienne de réduction de la pauvreté et entame des consultations en vue de l'élaboration d'une nouvelle stratégie quinquennale, conformément à la *Loi de 2009 sur la réduction de la pauvreté*.

Le gouvernement estime que les Ontariennes et les Ontariens sont les principaux atouts de la province et que c'est leur réussite qui garantit le dynamisme de l'économie et l'essor de l'Ontario. Cependant, nous savons que, dans la province, une personne sur sept vit dans la pauvreté.

Le gouvernement s'est fixé comme priorité d'aider les gens à prendre leur avenir en main et à traverser les périodes difficiles. Or, nous ne pouvons pas accomplir ce travail seuls. Nous avons à cœur d'écouter les particuliers, les communautés, les organismes, les entreprises, les partenaires autochtones et tous les ordres de gouvernement, et de travailler à leurs côtés. Il est de notre responsabilité commune de créer les conditions propices à la réussite. À cette fin, nous avons besoin que les organisations de toute la province nous transmettent leurs idées et leurs commentaires sur les moyens d'œuvrer ensemble à la lutte contre la pauvreté.

Notre objectif est d'accélérer les progrès et de trouver des solutions destinées à réduire la pauvreté. En vue de la nouvelle Stratégie de réduction de la pauvreté, nous solliciterons l'avis de la population ontarienne sur les façons d'encourager la création d'emplois, de permettre aux gens de trouver un emploi, de fournir des soutiens et des services appropriés, d'abaisser le coût de la vie et de rendre le quotidien plus abordable.

.../suite

Nous publierons un sondage en ligne en janvier 2020 pendant environ 60 jours. J'espère que vous répondrez à ce sondage et que vous encouragerez les membres de votre communauté, y compris les personnes en situation de pauvreté, à y participer. Nous vous communiquerons de plus amples renseignements sur le sondage en début d'année prochaine.

Nous invitons également les intervenants à nous adresser des observations écrites, à nous faire part de leurs recommandations sur la prochaine stratégie et à nous transmettre leurs commentaires au sujet de la précédente Stratégie de réduction de la pauvreté (2014-2019), soit en nous envoyant un courriel à l'adresse prso@ontario.ca, soit en nous écrivant par courrier postal à l'adresse suivante : Stratégie de réduction de la pauvreté, 315, rue Front Ouest, 3^e étage, Toronto (Ontario) M7A 0B8. Si vous avez des questions relatives à l'utilisation des renseignements identificatoires figurant dans les observations qui nous sont transmises, veuillez communiquer avec la chef, Unité des politiques stratégiques, MSESC, par courriel à l'adresse prso@ontario.ca ou par téléphone au 647 308-9963.

Je me réjouis à l'idée d'échanger avec vous plus en détail.

Je vous prie d'agréer, Madame, Monsieur, mes salutations les plus cordiales.

Le ministre,



Todd Smith



TOWN OF AMHERSTBURG
AUDIT AND FINANCE ADVISORY COMMITTEE MEETING
Tuesday, November 6, 2019
5:30 PM

Council Chambers, Town Hall, 271 Sandwich Street South,
Amherstburg, ON, N9V 2A5

MINUTES

PRESENT

Councillor Michael Prue, Chair
Gordon Moore, Vice Chair
Councillor Patricia Simone
Gillian Heisz
John Purdie

Cheryl Horrobin, Director of Corporate Services
Giovanni (John) Miceli, Chief Administrative Officer
Kevin Fox, Recording Secretary

ABSENT

1.0 CALL TO ORDER

The Chair called the meeting to order at 5:34 p.m.

2.0 DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

3.0 ADOPTION OF AGENDA

Moved By J. Purdie

Seconded By Councillor Simone

That the agenda BE ADOPTED as presented.

The Chair put the Motion.

Motion Carried

4.0 ADOPTION OF MINUTES OF PREVIOUS MEETING

Moved By J. Purdie

Seconded By G. Heisz

That the minutes of the Audit Advisory Committee meeting of September 10, 2019 BE ADOPTED as presented.

The Chair put the Motion.

Motion Carried

5.0 ORDER OF BUSINESS

5.1 Audit and Finance Advisory Committee Meeting Schedule

Moved By G. Heisz

Seconded By J. Purdie

That the first meeting of the Audit and Finance Advisory Committee for the 2020 year BE SCHEDULED for the 24 day of March, 2020 at 5:30 p.m.

The Chair put the Motion.

Motion Carried

5.2 Audit and Finance Advisory Committee Terms of Reference

Moved By G. Heisz

Seconded By Councillor Simone

That the Audit and Finance Advisory Committee Terms of Reference BE RECEIVED for information.

The Chair put the Motion.

Motion Carried

5.3 External Audit Planning Report

Moved By J. Purdie

Seconded By G. Heisz

That the External Audit Planning Report dated October 31, 2019, BE RECEIVED for information.

The Chair put the Motion.

Motion Carried

5.4 Town of Amherstburg Budget Discussion

Moved By G. Heisz

Seconded By J. Purdie

That the prior year Actuals be included in the Summary of Expenses for Council's consideration on this and future budgets.

The Chair put the Motion.

Motion Carried

Moved By G. Heisz

Seconded By Councillor Simone

That the quarter variance report BE PROVIDED to the Audit and Finance Advisory Committee for review beginning with the 4th quarter of 2019.

The Chair put the Motion.

Motion Carried

Moved By G. Moore
Seconded By J. Purdie

That the Consolidated Schedule of Reserve and Reserve Funds INCLUDE the prior year transfers in and transfers out on future budgets.

The Chair put the Motion.

Motion Carried

Moved By G. Moore
Seconded By J. Purdie

That Council LOOK at what the province is mandating in terms of increases.

The Chair put the Motion.

Motion Carried

Moved By G. Heisz
Seconded By J. Purdie

That Council REQUEST INFORMATION on how the \$160,000 of FAC-12 was calculated.

The Chair put the Motion.

Motion Carried

Moved By G. Heisz
Seconded By G. Moore

That Council REQUEST INFORMATION, including the 5 year reviews conducted, and projections prepared related to supplementary taxes and payments in lieu of tax.

The Chair put the Motion.

Motion Carried

(Member Gillian Heisz left meeting)

Moved By J. Purdie

Seconded By G. Moore

That the Audit and Finance Advisory Committee RECESS to allow the Policy and Committee Coordinator to gather information.

The Chair put the Motion.

Motion Carried

Moved By G. Moore

Seconded By J. Purdie

That the Audit and Finance Advisory Committee RESUME the meeting.

The Chair put the Motion.

Motion Carried

Moved By G. Moore

Seconded By J. Purdie

That the Audit and Finance Advisory Committee MEET on November 15, 2019 at 4:30 p.m. in the Council Chambers for a Special Meeting of the Audit and Finance Advisory Committee to discuss the proposed 2020 budget.

The Chair put the Motion.

Motion Carried

6.0 UNFINISHED BUSINESS

None noted.

7.0 NEW BUSINESS

None noted.

8.0 NEXT MEETING

The next meeting of the Audit and Finance Advisory Committee is November 15, 2019 at 4:30 p.m.

9.0 ADJOURNMENT

Moved By J. Purdie

Seconded By G. Moore

That the meeting adjourn at 8:00 p.m.

The Chair put the Motion.

Motion Carried

Committee Chair
Michael Prue

Committee Coordinator
Kevin Fox



TOWN OF AMHERSTBURG
AUDIT AND FINANCE ADVISORY COMMITTEE MEETING
Friday, November 15, 2019
4:30 PM

Council Chambers, Town Hall, 271 Sandwich Street South,
Amherstburg, ON, N9V 2A5

MINUTES

PRESENT

Councillor Michael Prue, Chair
Gordon Moore, Vice Chair
Councillor Patricia Simone
John Purdie

Kevin Fox, Recording Secretary

ABSENT

Cheryl Horrobin, Director of Corporate Services
(Regrets)
Gillian Heisz (Regrets)

1.0 CALL TO ORDER

The Chair called the meeting to order at 4:33 p.m.

2.0 DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

3.0 ADOPTION OF AGENDA

Moved By J. Purdie

Seconded By Councillor Simone

That the agenda BE ADOPTED as presented.

The Chair put the Motion.

Motion Carried

4.0 ADOPTION OF MINUTES OF PREVIOUS MEETING

Moved By J. Purdie

Seconded By Councillor Simone

That the minutes of the Audit Advisory Committee meeting of September 10, 2019 BE ADOPTED as amended.

The Chair put the Motion.

Motion Carried

5.0 ORDER OF BUSINESS

5.1 Town of Amherstburg Budget Discussion

Moved By J. Purdie

Seconded By G. Moore

That the Audit and Finance Advisory Committee PRESENT the Audit and Finance Advisory Committee findings to Council on the 2020 budget.

The Chair put the Motion.

Motion Carried

Moved By Councillor Simone
Seconded By G. Moore

That the three lay members PRESENT the Audit and Finance Advisory Committee findings to Council.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Councillor Simone

That the committee RECESS.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Councillor Simone

That the meeting RESUME.

The Chair put the Motion.

Motion Carried

Moved By G. Moore
Seconded By J. Purdie

That the budget to actual BE PUT on the audited financial statements.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By G. Moore

That the Town of Amherstburg SET targeted reserves that are within a set percentage of the operating expenditures of the Town.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie

Seconded By G. Moore

That the spending INCLUDE a per capita benchmarking element.

The Chair put the Motion.

Motion Defeated

Moved By J. Purdie

Seconded By G. Moore

That Gillian Heisz PRESENT to Council the final paragraph of her written comments, namely;

“Continued investment in infrastructure and assets is important for our overall health in the future, and should be done in accordance with a long term asset management plan. The asset management plan should include rating projects and assets based on risk. Administration should consider benchmarking the age of assets against peers before deciding on the planned spend per year (this metric is useful or more useful than assets per capita). For example, Amherstburg’s age of assets is currently 18.8 years; the Town of Tecumseh’s is effectively the same at 18.5 year. It would be helpful to understand what level of capital expenditure is being proposed by other Municipalities with assets around our same age (though a five year average of expenditures would be necessary for this purpose). What would also be helpful in terms of budget review is understanding which of the projects included in the budget have already been approved by Council.”

The Chair put the Motion.

Motion Carried

Moved By J. Purdie

Seconded By Councillor Simone

That the budget reports INCLUDE the specific rates of CPI increases, construction index and other known amounts, instead of generalities.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By G. Moore

That the Town of Amherstburg INCLUDE a 5 year trend that can be benchmarked against other municipalities.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Councillor Simone

That the amount of tax paid by resident per \$100,000 BE COMPARED against other municipalities.

The Chair put the Motion.

Motion Carried

Moved By G. Moore
Seconded By Councillor Simone

That the motion BE AMENDED to read, “That the operational revenues breakdown INCLUDE figures and percentages and a comparison of other municipalities.”

The Chair put the Motion.

Motion Carried

Moved By G. Moore
Seconded By Councillor Simone

That the motion BE AMENDED to read, “That the operational revenues breakdown and the operational expense breakdown INCLUDE figures and percentages and a comparison of other municipalities.”

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By G. Moore

That the operational revenues breakdown and the operational expense breakdown INCLUDE figures and percentages and a comparison of other municipalities.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie

Seconded By G. Moore

That the presentation of reserves BE CHANGED to include a 4 year comparison of ending balances.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie

Seconded By G. Moore

That the budget INCLUDE a chart to retroactively show staffing increases for four years.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie

Seconded By Councillor Simone

- 1. That the Town of Amherstburg records BE DIGITIZED instead of being stored; and,**
- 2. The \$10,000 request for shelving BE REMOVED.**

The Chair put the Motion.

Motion Carried

Moved By J. Purdie

Seconded By G. Moore

That the Town EXPAND the scope of the Supervisor of Accounting to include the duties in the proposed Manager of Accounting position.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie

Seconded By G. Moore

That the By-law Development Coordinator position BE DEFERRED to next year's budget considerations.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie

Seconded By G. Moore

That an analysis BE PROVIDED on a go forward basis that shows the funding of capital assets from the reserves.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie

Seconded By G. Moore

That CSGL-8 BE FUNDED from the general reserve.

The Chair put the Motion.

Motion Carried

Moved By Councillor Simone

Seconded By J. Purdie

That rules of order BE WAIVED to allow a member of the public, Nancy Atkinson, to speak about the maintenance of cemetery records in the Town of Amherstburg.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie

Seconded By Councillor Simone

That the ongoing cost of computer maintenance BE IDENTIFIED and any cost savings earned.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By G. Moore

That the total value of money transferred from reserve to purchase 320 Richmond BE PROVIDED.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Councillor Simone

That a red font indicate decreases and a black font increases in the budget.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Councillor Simone

That the part-time groundskeeper position BE FILLED by students.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Councillor Simone

That administration INDICATE if Essex and Lasalle will contribute to the costs associated with a full time water/wastewater operator.

The Chair put the Motion.

Motion Carried

Moved By Councillor Simone
Seconded By J. Purdie

That the committee RECESS.

The Chair put the Motion.

Motion Carried

Moved By Councillor Simone
Seconded By J. Purdie

That the meeting RESUME.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Councillor Simone

That the Town of Amherstburg DELETE the 2020 Capital Budget analysis.

The Chair put the Motion.

Motion Defeated

Moved By J. Purdie
Seconded By G. Moore

That Council REQUEST a funding comparison to other municipalities for this budget with regards to table 34.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By G. Moore

That Council BE PROVIDED with 2019 costs for the repair and service to the police radio system.

The Chair put the Motion.

Motion Carried

Moved By G. Moore
Seconded By J. Purdie

That if the Manager of Finance is hired the Audit and Finance Advisory Committee recommends eliminating the expense of Libro-6 in the proposed 2020 Budget.

The Chair put the Motion.

Motion Carried

Moved By G. Moore
Seconded By J. Purdie

That administration EXPLAIN whether the Zoning By-law Review need happen in 2020 or whether the Development Charges Study is needed.

The Chair put the Motion.

Motion Carried

Moved By G. Moore
Seconded By J. Purdie

That the Audit and Finance Advisory Committee recommend reducing the transfer to reserves for police from \$564,000 to \$100,000 to save the taxpayers \$464,000 in the 2020 Budget.

The Chair put the Motion.

Motion Carried

Moved By G. Moore
Seconded By J. Purdie

That Council SEEK CLARIFICATION on insurance premiums.

The Chair put the Motion.

Motion Carried

Moved By G. Moore
Seconded By J. Purdie

That administration EXPLORE taking on more long term debt.

The Chair put the Motion.

Motion Carried

Moved By G. Moore
Seconded By J. Purdie

That a question BE PUT to administration about whether there are any contingencies in case the Town of Amherstburg has to pay a higher share of the proposed cost of the Mega Hospital.

The Chair put the Motion.

Motion Carried

Moved By G. Moore
Seconded By J. Purdie

That a question BE PUT to administration on how the total water capital budget was arrived at.

The Chair put the Motion.

Motion Carried

Moved By Councillor Simone
Seconded By J. Purdie

That a question BE PUT to administration on whether an RFP was done to arrive at the cost of \$60,000 for fire pagers and whether any other technology could be used.

The Chair put the Motion.

Motion Carried

6.0 UNFINISHED BUSINESS

None noted.

7.0 NEW BUSINESS

None noted.

8.0 NEXT MEETING

The next meeting of the Audit and Finance Advisory Committee is March 24, 2020 at 5:30 p.m.

9.0 ADJOURNMENT

Moved By J. Purdie

Seconded By G. Moore

That the meeting adjourn at 8:43 p.m.

The Chair put the Motion.

Motion Carried

Committee Chair
Michael Prue

Committee Coordinator
Kevin Fox

Unfinished Business List - eScribe as at January 13, 2020

Agenda Item	Assigned To	Comment	Description	Date
NEW BUSINESS	Mark Galvin, Angelo Avolio	Reviewing best practices and comparator municipalities. Anticipate Council report for 1st quarter 2020.	Resolution # 20180910-302 Lavigne/Meloche That Administration BE DIRECTED to look at surrounding municipalities regarding fill by-laws and bring back a report for Council's consideration.	10-Sep-18
NEW BUSINESS	Nicole Rubli, Mark Galvin	20190227 - awaiting LPAT decision. RTC will cover full animal control by-law. Public Consultation Meeting was held May 14th, 2019 for Animal control By-law including kennels. Anticipate report to Council in 2020.	Resolution # 20180910-301 Lavigne/Meloche That Administration BE DIRECTED to look at surrounding municipalities and their by-law regarding dogs and kennels and bring a report back for Council's consideration.	10-Sep-18
Feasibility of Developing a Fee for Planting Trees on Public Land	Mark Galvin, Rebecca Belanger	Report to Council with background and Administrative recommendation. Anticipated for Winter 2020. Examining impact of Bill 108 on fees related to parkland.	Resolution # 20181023- 348 Pouget/Courtney That Administration BE DIRECTED to bring a back a report amending the User Fee By-law to contain a fee for the planting of a tree on the right-of-way; and, That the information be sent to the Parks and Recreation Advisory Committee.	23-Oct-18
UNFINISHED BUSINESS	Rebecca Belanger, Mark Galvin	First public consultation scheduled for May 14th. Anticipate report to Council at the end of the 4th quarter 2019	Resolution # 20181023-356 Fryer/Courtney That Administration BE DIRECTED to bring the report regarding urban chickens along with permit fees for Council's consideration.	23-Oct-18
Off-Road Vehicle Use on Municipal Roadways - Kevin Schmidt and Shawn Ellenberger, Essex County ATV Club	Nicole Rubli, Mark Galvin	Meeting held with County and ERCA Administration. Anticipate report to Council in Fall 2019 Administration will hold this report until the regulations associated with Bill 107 are passed by the Province, in speaking with AMO Policy Advisor this is expected in 2020.	Resolution # 20190325-202 Prue/Renaud That Administration continue to work with the Essex County ATV Club, the County of Essex, ERCA, and the Police to find a possible trial area for off-road vehicle use.	25-Mar-19
NEW BUSINESS	Eric Chamberlain, Antonietta Giofu	This will be a long term plan for the downtown core/future developments. Pending outcome of EA process (former Duffy's property) and progress of new developments (i.e. hotel), could affect timing of this report and recommendations presented to Council. Council Resolution #20180212-38 notes: "A downtown core parking study, with funding to be allocated in a future year budget, after the completion of the development of the former Duffy lands BE SUPPORTED." Estimated timing per Development Charge Study is 2020-2021.	Resolution # 20190408-238 Prue/McArthur That Administration BE DIRECTED to prepare a report regarding angled parking on the west side of Dalhousie Street from Richmond Street to Gore Street with the possibility of one-way traffic going south bound.	08-Apr-19
Request to Operate a Refreshment Cart on Town Property - Camille Jabbour	Nicole Rubli, Mark Galvin	Public consultation held on August 22nd 2019, 4 businesses in attendance. Report and By-law will be brought back in January 2020.	Resolution # 20190408-216 Prue/Simone That Administration BE DIRECTED to provide a report to Council outlining discussions with local restaurants and/or interested food purveyors, and to establish suitable locations within the Town to accommodate qualified food purveyors.	08-Apr-19
NEW BUSINESS	Antonietta Giofu, Dawn Morencie	Administration is coordinating options with the County of Essex. Report to Council - March 2020.	Resolution # 20190624-TBD Courtney/McArthur That Administration BE DIRECTED to provide a report to Council regarding the feasibility of safe pedestrian travel along County Road 10.	24-Jun-19
NEW BUSINESS	Antonietta Giofu, Mark Galvin, Frank Garardo	Administration compiling information. Anticipate report to Council in 1st quarter 2020.	Resolution # 20191015-TBD Prue/Simone That Administration BE DIRECTED to bring back a report regarding the finalization of the development of the north end of Boblo Island with the intent to enforce the by-law and development agreement relating to roads, sidewalks, curbs, and lighting, and to outline all municipal costs, if any.	15-Oct-19
Request for the Town of Amherstburg to Take Part in 'Green' Initiatives - Paul Hertel	Eric Chamberlain, Antonietta Giofu, Anne Rota, Phil Roberts, Frank Garardo, Mark Galvin, Kevin Fox, Paula Parker	Committee liaison has been appointed. Anticipate Terms of Reference before Council February 10, 2020.	Resolution # 20191028-TBD Prue/Courtney That: The delegation BE RECEIVED and Mr. Hertel's report BE SENT to the Manager of Planning Services for inclusion at the November 12, 2019 Official Plan meeting; A green review BE DEVELOPED on Town fleet; Green festivals BE INVESTIGATED; Green builds BE INVESTIGATED on all new housing and building developments, and existing commercial, industrial and residential assessed property; and, Administration BE DIRECTED to bring back a report on the feasibility of a Committee on the Environment inclusive of Terms of Reference.	28-Oct-19
2020 BUDGET DELIBERATIONS	John Miceli	Report to follow Servie Delivery Review	Resolution # 20191119-TBD Meloche/Simone That Administration BE DIRECTED to bring back a report on the strategic use of 99 Thomas Road.	19-Nov-19

Unfinished Business List - eScribe as at January 13, 2020

Agenda Item	Assigned To	Comment	Description	Date
2020 BUDGET DELIBERATIONS	Phil Roberts	Scheduled to go before the Committee on January 8, 2020	Resolution # 20191119-TBD Prue/Renaud That: 1. \$75,000 proposed in PARKS CAP-6 to fund capital upgrades at Warren Mickle Park BE AMENDED to \$75,000 to be transferred into the Parks Reserve; and, 2. The Parks and Recreation Advisory Committee PROVIDE a recommendation on its use.	19-Nov-19
2020 BUDGET DELIBERATIONS	John Miceli	Report to follow Servie Delivery Review	Resolution # 20191119-TBD Meloche/McArthur That Administration BE DIRECTED to bring back a report on the organizational structure of the Engineering and Public Works department prior to any further request for staffing.	19-Nov-19
NEW BUSINESS	Antionietta Giofu	Anticipate report to Council January 27, 2020	Resolution # 20191125-TBD Simone/Renaud That a report BE BROUGHT to Council regarding the street sweeper schedule.	25-Nov-19
NEW BUSINESS	Justin Rousseau, Cheryl Horrobin	Report will follow 2019 Year end	Resolution # 20191209-TBD Courtney/Meloche That Administration BE DIRECTED to bring back an information report which outlines the 2020 budget with actuals from 2019 final 4th quarter results.	09-Dec-19
NEW BUSINESS	Antionietta Giofu	Engineering study underway	Resolution # 20191209-TBD McArthur/Prue That Administration BE DIRECTED to investigate the feasibility of a 4-way stop at Pickering Drive and Cherrylawn Crescent, at the intersection closest to Sandwich Street South.	09-Dec-19

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2020-008

**By-law to Confirm the Proceedings of the Council
of the Corporation of the Town of Amherstburg**

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council;

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

WHEREAS it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the Proceedings of the Council of the Corporation of the Town of Amherstburg at its meeting be confirmed and adopted by By-law; and,

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. THAT the action(s) of the Council of the Corporation of the Town of Amherstburg in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Town of Amherstburg, documents and transactions entered into during the January 6 and 13, 2020, meeting of Council, are hereby adopted and confirmed, as if the same were expressly contained in this By-law;
2. THAT the Mayor and proper officials of the Corporation of the Town of Amherstburg are hereby authorized and directed to do all things necessary to give effect to the action(s) of the Council of the Corporation of the Town of Amherstburg during the said meetings referred to in paragraph 1 of this By-law;
3. THAT the Mayor and Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Town of Amherstburg to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 13th day of January, 2020.

MAYOR – Aldo DiCarlo

CLERK – Paula Parker