



**TOWN OF AMHERSTBURG  
COUNCIL MEETING  
SUPPLEMENTARY AGENDA**

**Monday, April 23, 2018**

**6:00 p.m.**

**Council Chambers**

**271 Sandwich Street South, Amherstburg**

**For information pertaining to this agenda or to arrange for any additional accessibility needs please contact Tammy Fowkes, Deputy Clerk at [tfowkes@amherstburg.ca](mailto:tfowkes@amherstburg.ca)**

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**11. REPORTS – CAO's OFFICE**

**11.1 Belle Vue Restoration Project – Roof Stabilization Tender Results**

It is recommended that:

1. The report from the Chief Administrative Officer dated April 11, 2018, regarding the Belle Vue Restoration Project - Roof Stabilization Tender Results **BE RECEIVED**; and,
2. The tender from 818185 Ontario Inc. – o/a Robertson Restoration to complete the Belle Vue Roof Stabilization **BE ACCEPTED** in the amount of \$258,400 plus HST and that the Mayor and Clerk **BE AUTHORIZED** to execute any related agreements for completion of the works.



## THE CORPORATION OF THE TOWN OF AMHERSTBURG

### OFFICE OF CORPORATE SERVICES

*MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.*

Author's Name: Giovanni (John) Miceli	Report Date: April 11, 2018
Author's Phone: 519 736-0012 ext. 2228	Date to Council: April 23, 2018
Author's E-mail: <a href="mailto:jmiceli@amherstburg.ca">jmiceli@amherstburg.ca</a>	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Belle Vue Restoration Project - Roof Stabilization Tender Results

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#### 1. RECOMMENDATION:

It is recommended that:

1. The report from the Chief Administrative Officer dated April 11, 2018, regarding the Belle Vue Restoration Project - Roof Stabilization Tender Results **BE RECEIVED**; and,
2. The tender from 818185 Ontario Inc. – o/a Robertson Restoration to complete the Belle Vue Roof Stabilization **BE ACCEPTED** in the amount of \$258,400 plus HST and that the Mayor and Clerk **BE AUTHORIZED** to execute any related agreements for completion of the works.

#### 2. BACKGROUND:

Council approved \$325,000 in the 2018 Capital Budget for the Belle Vue Restoration project, of which \$250,000 is to be funded from donations.

Administration identified the roof stabilization project as the top priority among the restoration projects, which will protect and secure the building envelope prior to other works being completed.

As such, ERA Architects Inc. (consultant) was engaged to evaluate the building and to prepare a comprehensive list of specifications for the project RFT, with a focus on ensuring the historical aesthetics of the building would be respected.

A Request for Tender (RFT) for the Belle Vue Roof Stabilization project was advertised on March 8, 2018 at [www.bidsandtenders.ca](http://www.bidsandtenders.ca) and on the Town's website. The RFT included optional items for Temporary Weather Protection and Lightning Protection.

### 3. **DISCUSSION:**

The RFT for this project closed at 11:00 a.m. on Thursday April 5, 2018. Two tenders were received by the deadline and a public opening was held shortly after 11:00 a.m.

The tenders were reviewed by the consultant and both bidders were confirmed to be compliant and qualified to complete the work.

The tender results and the separate bid amounts for the two optional items identified in the tender were as follows:

Bidder	Base Tender Amount (excl. HST)	Option 1 - Temporary Weather Protection	Option 2 - Lightning Protection	Total (excl. HST)
818185 Ontario Inc. o/a Robertson Roofing	\$247,000	\$ 2,000	\$11,400	\$260,400
Roof Tile Management Inc	\$365,700	\$43,000	\$ 2,000	\$410,700

818185 Ontario Inc. (o/a Robertson Roofing) is the low tender, and the addition of optional items does not change the order of the tender results.

Administration is recommending the optional lightning protection be included in this phase of the restoration process, as the cost may increase should the contractor be required to return at a later date. As a result the total recommended tender award is as follows:

Recommended Bidder	Base Tender Amount (excl. HST)	Option 2 - Lightning Protection	Total Tender (excl. HST)
818185 Ontario Inc. o/a Robertson Roofing	\$247,000	\$11,400	\$258,400

**4. RISK ANALYSIS:**

A decision by Council not to award the Belle Vue Roof Stabilization project tender would mean the building will continue to be exposed to the elements, which will further deteriorate the structure and hinder progress on the restoration effort of the Belle Vue property.

A risk should also be noted regarding reliance on donation pledges to fund project costs; the Town would need to fund any shortfall that arises if pledged donations are not collected.

**5. FINANCIAL MATTERS:**

The 2018 Capital Budget includes \$325,000 for the Belle Vue Restoration project. Project funding is based on receipt of \$250,000 from donations and the balance from the general tax levy.

To date donations total \$211,000 of which \$176,000 have been received and \$35,000 are pledged but not yet collected. As shown below, an additional \$400 in donations is required to fund the Roof Stabilization cost. Fundraising efforts will continue to pursue that amount and additional funding toward the overall Belle Vue Restoration project.

The following shows the overall Belle Vue Restoration project budget for 2018 in relation to the estimated cost for the Roof Stabilization Project.

<b>2018 Belle Vue Restoration Project</b>	<b>Budget</b>	<b>Estimated Actual</b>	<b>Difference (Over)/Under</b>
Roof Stabilization Project Costs (1):			
Architectural fees		\$ 18,000	
Contract Administration		7,000	
Construction - Roof Stabilization		258,400	
	<b>\$325,000</b>	<b>\$283,400</b>	<b>\$41,600</b>
Funding Source:			
Donations	\$250,000	\$208,400	\$41,600
General Tax Levy	75,000	75,000	0
	<b>\$325,000</b>	<b>\$283,400</b>	<b>\$41,600</b>

(1) The Roof stabilization Project is one of two projects that have been identified for 2018. The second project is the architectural design and specifications for the window assessment which is for \$8,000 which will also be funded from the \$325,000 approved capital works budget.

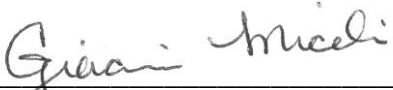
The \$41,600 difference shown above is the remaining 2018 budget that would be available for other works such as the window assessment project or other works that will meet the overall Belle Vue Restoration Project objectives.. However, that amount is subject to collection of 2018 donation pledges of \$35,000, required to fund the Roof Stabilization, plus additional donation funding of at least \$39,000 (\$400 plus \$38,600) being collected in 2018.

6. **CONSULTATIONS:**

ERA Architects Inc.

7. **CONCLUSION:**

Administration is recommending that Council award the Belle Vue Roof Stabilization project to 818185 Ontario o/a Robertson Roofing.



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Giovanni (John) Miceli  
**Chief Administrative Officer**

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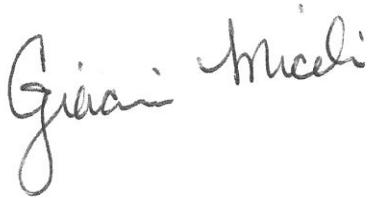
## Report Approval Details

Document Title:	Belle Vue Roof Stabilization-Tender Results.docx
Attachments:	N/A
Final Approval Date:	Apr 17, 2018

This report and all of its attachments were approved and signed as outlined below:



**Cheryl Horrobin - Apr 16, 2018 - 11:11 AM**



**John Miceli - Apr 17, 2018 - 9:30 AM**



**Paula Parker - Apr 17, 2018 - 2:41 PM**