



**TOWN OF AMHERSTBURG  
COUNCIL MEETING  
AGENDA**

**Monday, January 22, 2018**

**6:00 PM**

**Council Chambers**

**271 Sandwich Street South, Amherstburg, ON, N9V 2A5**

For information pertaining to this agenda or to arrange for any additional accessibility needs please contact Tammy Fowkes, Deputy Clerk at [tfowkes@amherstburg.ca](mailto:tfowkes@amherstburg.ca)

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**Pages**

**1. CALL TO ORDER**

**2. SPECIAL IN-CAMERA COUNCIL MEETING**

That Council move into an In-Camera Meeting of Council at 5:00 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

**ITEM A - Greater Essex County District School Board (GECDSB) High School Location** - Section 239(2)(c) - A proposed or pending acquisition or disposition of land by the municipality or local board.

**ITEM B - 7860 County Road 20** - Section 239(2)(c) - A proposed or pending acquisition or disposition of land by the municipality or local board.

**ITEM C - Hobbs Litigation Update** - Section 239(2)(e) - Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, Section 239(2)(f) - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**ITEM D - Ontario Municipal Board (OMB) Update - Boblo Island** - Section 239(2)(f) - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

*(In-Camera Council Meeting Agenda items)*

**4. ADJOURNMENT OF IN-CAMERA COUNCIL MEETING**

**5. RESUMPTION OF REGULAR COUNCIL MEETING**

That Council resume Regular session at     p.m.

**6. NATIONAL ANTHEM**

**7. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

*(Public Council Meeting Agenda Items)*

**8. MINUTES OF PREVIOUS MEETING**

That the minutes **BE ADOPTED** and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- 8.1 Special Council Meeting Minutes - Planning - December 11, 2017 10
- 8.2 Regular Council Meeting Minutes - December 11, 2017 14

**9. DELEGATIONS**

- 9.1 Proposed Renovation to Cenotaph and Creation of "Walk of Heros" - Laurie Cavanaugh, President, Lena Mangoff Lazanja, Secretary, RCL Branch 157, and Chris Gibb, Board Member, Marsh Collection 32

That the delegation **BE RECEIVED**.

**10. REPORTS – POLICE SERVICES**

There are no reports.

## 11. REPORTS – CORPORATE SERVICES

### 11.1 By-law 2018-08 Temporary Borrowing

37

It is recommended that:

1. The report from the Director of Corporate Services/Treasurer dated January 11, 2018 regarding By-law 2018-08 Temporary Borrowing **BE RECEIVED**;
2. **By-law 2018-08** being a by-law to provide for the temporary borrowing of an upset limit of seven million dollars in funds for the Town of Amherstburg **BE APPROVED** in accordance with Section 407 of the Municipal Act; and,
3. **By-law 2018-08** being a by-law to provide for the temporary borrowing of an upset limit of seven million dollars in funds for the Town of Amherstburg be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

## 12. REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There are no reports.

## 13. REPORTS – ENGINEERING AND PUBLIC WORKS

### 13.1 Engineering Services - Southeast Quadrant Servicing Class Environmental Assessment

43

It is recommended that:

1. The report from the Manager of Engineering dated December 20, 2017, regarding the Engineering Services - Southeast Quadrant Servicing Class Environmental Assessment **BE RECEIVED**;
2. An agreement with Stantec Consulting Ltd. to provide Engineering Services to complete the Southeast Quadrant Servicing Class Environmental Assessment **BE AUTHORIZED** in the amount of \$225,000 (excluding H.S.T.);
3. The Director of Corporate Services **BE DIRECTED** to **PRE-COMMIT \$225,000** in the 2018 Wastewater budget; and,
4. **By-law 2018-04** being a by-law to enter into an agreement with Stantec Consulting Ltd. to provide engineering services required to complete the Southeast Quadrant Servicing Class Environmental Assessment be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

It is recommended that:

1. The report from the Manager of Roads and Fleet dated January 9, 2018 regarding the Multi-Use Tractor Unit Tender Results **BE RECEIVED**;
2. An agreement with Work Equipment Ltd. for the purchase of a Multi-Use Tractor Unit **BE APPROVED** in the amount of \$193,242.24.00 (including Non-Recoverable H.S.T.);
3. The Treasurer **BE DIRECTED** to internally finance the equipment purchase for a 5 year period in accordance with the calculation in Appendix A;
4. The Treasurer **BE DIRECTED** to charge \$3,357 to the Winter Control and the Parks Vehicle and Equipment Maintenance Operating Budget Accounts based on seasonal use of the equipment; and,
5. **By-law 2018-07** being a by-law to enter into an agreement with Work Equipment Limited, Box 244, Courtland, Ontario, N0J 1E0 for the purchase of a Multi-Use Tractor Unit be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

14. REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

There are no reports.

## 15. REPORTS - CAO's OFFICE

### 15.1 Open Air Fires - Consultation Results and Final Report

72

It is recommended that:

1. The report from the Fire Chief dated December 8, 2017 regarding **BE RECEIVED**;
2. The revised Open Air Fires By-law attached, (Appendix "3") **BE APPROVED**, as presented;
3. **By-law 2018-01** being a by-law to regulate the setting of open air fires, fire prevention, including the prevention of the spreading of fires; and, establishing the conditions associated with where open air fires may be set, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same; and,
4. The Town of Amherstburg User Fee by-law be amended to reflect the additional fees set out in **By-law 2018-01**.

### 15.2 Revisions to 2018 Calendar of Council Meetings

94

It is recommended that:

1. The report from the Deputy Clerk dated January 8, 2018, regarding Revisions to the 2018 Calendar of Council Meetings **BE RECEIVED**; and,
2. The 2018 Calendar of Council Meetings **BE AMENDED** to observe Remembrance Day on Monday, November 12, 2018, and reflect that Town Hall will re-open on Wednesday, January 2, 2019, after the 2018 Christmas holiday break.

**16. INFORMATION REPORTS**

That the following information reports **BE RECEIVED**:

16.1	DWQMS – 2017 Status Update	98
16.2	January 4, 2018 – January 16, 2018 Accounts Payable	111
16.3	Monthly Activity Report – APSB Meeting of November 21, 2017	143
16.4	Monthly Fire Department Activity Report - December 2017	170

**17. CONSENT CORRESPONDENCE**

That the following consent correspondence **BE RECEIVED**:

17.1	2018 NHL Alumni Benefit Tour - Scotiabank	175
17.2	Agricultural Drainage Infrastructure Program - OMAFRA	178
17.3	62nd Annual Training & Educational Symposium - OMFPOA Chapter 8	184

**18. CONSENT OTHER MINUTES**

That the following minutes **BE RECEIVED**:

18.1	Drainage Board Meeting Minutes - January 9, 2018	186
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**19. UNFINISHED BUSINESS**

19.1	Unfinished Business Lists as at January 22, 2018	189
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**20. NEW BUSINESS**

**21. REPORT OUT FROM IN CAMERA SESSION**

There is nothing to report out.

22. NOTICE OF MOTION

There are no Notices of Motion.

23. BY-LAWS

23.1 By-law 2018-09 - Confirmatory By-law

195

It is recommended that:

**By-law 2018-09** being a by-law to confirm all resolutions of the Municipal Council Meeting held January 22, 2018, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

24. ADJOURNMENT

That Council rise and adjourn at     p.m.



**TOWN OF AMHERSTBURG**  
**COUNCIL MEETING**  
**SPECIAL COUNCIL MEETING - PLANNING**  
**Monday, December 11, 2017**  
**5:30 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

**MINUTES**

**PRESENT**

Mayor Aldo DiCarlo  
Deputy Mayor Bart DiPasquale  
Councillor Leo Meloche  
Councillor Diane Pouget  
Councillor Rick Fryer

Giovanni (John) Miceli, CAO  
Paula Parker, Municipal Clerk  
Tammy Fowkes, Deputy Clerk

**ABSENT**

Councillor Lavigne  
Councillor Joan Courtney

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**CALL TO ORDER**

The Mayor called the meeting to order at 5:34 p.m.

## **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

There were no disclosures of pecuniary interest noted.

## **SPECIAL PLANNING REPORTS**

### **3.1 Zoning By-law Amendment for 6245 Concession 6 N, Part Lot 3, Concession 6**

Jeff Laramie, Applicant, addressed Council and requested that By-law 2017-99 be considered at the Regular Council Meeting directly following Special session rather than at a future Regular Council Meeting.

The Manager of Planning Services recommended the by-law be considered at this evening's Regular session. She advised Council that considering the by-law this evening does not affect the Planning Act and there wasn't any additional public input received.

Resolution # 20171212-979

**Moved By** Councillor Fryer  
**Seconded By** Councillor Pouget

**That:**

- 1. The report from the Manager of Planning Services dated November 16, 2017, regarding the Zoning By-law Amendment for 6245 Concession 6 N, Part Lot 3, Concession 6 BE RECEIVED; and,**
- 2. Pending Council consideration of written and oral comments received at this public meeting, Zoning By-law 2017-99 BE CONSIDERED at the December 11, 2017 Regular Council Meeting.**

The Mayor put the Motion.

**Motion Carried**

**ADJOURNMENT**

**Moved By** Councillor Fryer

**Seconded By** Councillor Meloche

**That Council rise and adjourn at 5:37 p.m.**

The Mayor put the Motion.

**Motion Carried**

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MAYOR – ALDO DICARLO

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MUNICIPAL CLERK – PAULA PARKER





**TOWN OF AMHERSTBURG**  
**REGULAR COUNCIL MEETING**  
**Monday, December 11, 2017**  
**6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

**MINUTES**

**PRESENT**

Mayor Aldo DiCarlo  
Deputy Mayor Bart DiPasquale  
Councillor Lavigne  
Councillor Leo Meloche  
Councillor Diane Pouget  
Councillor Rick Fryer

Giovanni (John) Miceli, CAO  
Paula Parker, Municipal Clerk  
Tammy Fowkes, Deputy Clerk

**ABSENT**

Councillor Joan Courtney

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**CALL TO ORDER**

The Mayor called the meeting to order at 6:02 p.m.

## **RECOGNITION**

### **5.1 Canada 150 Medal - Frank Gorham, Town Crier**

Mr. Gorham rang the bell in commencement of the last Regular Council Meeting for 2017. Mr. Gorham entered Council Chambers with the Provincial Marine.

A video clip was played of Mr. Gorham announcing the birth of the Mayor's daughter.

The Mayor presented Mr. Gorham with a Canada 150 Medal for his contribution and commitment to the preservation of the Town's history.

### **5.2 Presentation of Belle Vue House print to Dale Kidd, President, Provincial Marine, for Fundraising Efforts for the Belle Vue House Restoration.**

The Mayor presented Mr. Kidd with a limited edition print of the Belle Vue House for fundraising efforts for its restoration.

## **NATIONAL ANTHEM**

## **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

*Item # 9.4* - Councillor Fryer declared a conflict of interest with respect to programming for Rose City Gymnastics in the Operating Budget. He advised that his daughter teaches gymnastics for Rose City Gymnastics at the Libro Centre.

*Item # 9.4* - Councillor Pouget and Councillor Lavigne declared a conflict of interest with respect to the Belle Vue line items in the Capital Budget due to their residence being in close proximity to the Belle Vue property.

*Item # 13.3* - Councillor Pouget declared a conflict of interest with respect to the Police Request for Proposal (RFP) Update. She advised that her son-in-law works for the Windsor Police Service.

*Item # 13.3* - Deputy Mayor DiPasquale declared a conflict of interest with respect to the Police Request for Proposal (RFP) Update. He advised that his daughter works for the Windsor Police Service.

## **MINUTES OF PREVIOUS MEETING**

Resolution # 20171211-980

**Moved By** Councillor Fryer

**Seconded By** Councillor Meloche

**That the minutes BE ADOPTED and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:**

**4.1 Regular Council Meeting Minutes - November 27, 2017**

**4.2 Special In-Camera Council Meeting Minutes - November 27, 2017**

The Mayor put the Motion.

**Motion Carried**

## **DELEGATIONS**

**6.1 Rumble Strips in Front of Residential Property - Dino & Melissa Gidillini**

Councillor Fryer moved the motion with direction to Administration to look into alternatives to rumble strips and provide a report to Council.

Resolution # 20171211-981

**Moved By** Councillor Meloche

**Seconded By** Councillor Fryer

**That:**

- 1. That the delegation BE RECEIVED; and,**
- 2. Administration BE DIRECTED to look into alternatives to rumble strips and provide a report to Council on the findings.**

Jim Poberezny, resident on 8<sup>th</sup> Concession, addressed Council with respect to the rumble strips located in front of his property.

The Mayor put the Motion.

**Motion Carried**

## PRESENTATIONS

### 7.1 Grant Request for The House Youth Centre - Ashley Marchand, Activities Co-ordinator

Councillor Fryer moved the motion in addition to item # 13.2 as written.

Resolution # 20171211-982

**Moved By** Councillor Fryer  
**Seconded By** Councillor Meloche

**That:**

1. The presentation BE RECEIVED;
2. The report from the Municipal Clerk dated December 4, 2017, regarding Additional 2018 Grants to Community Group Request BE RECEIVED;
3. The requested funding for the additional 2018 Grant to Community Group Request BE CONSIDERED as a part of the 2018 Operating Budget; and,
4. OPTION 2 – Use of Contingency BE APPROVED as the funding source for the 2018 Operating Budget.

The Mayor put the Motion.

**Motion Carried**

## REPORTS – POLICE SERVICES

There were no reports.

### 7.2 Presentation of Game Used Hockey Stick from the November 1-5<sup>th</sup>, 2017 U18 National Women's Hockey Championships in Quebec City – Erica Fryer, Ontario Women's Hockey Association Team Ontario.

Resolution # 20171211-983

**Moved By** Councillor Lavigne  
**Seconded By** Councillor Meloche

**That the presentation BE RECEIVED.**

The Mayor put the Motion.

**Motion Carried**

## **REPORTS – CORPORATE SERVICES**

### **9.1 Charity, Heritage, Legion, COAHP and Vacancy Rebates issued in 2017**

Resolution # 20171211-984

**Moved By** Councillor Meloche

**Seconded By** Councillor Lavigne

**That:**

- 1. The report from the Supervisor of Revenue dated November 27, 2017 regarding the Charity, Heritage, Vacancy and COAHP Rebate Program Issued in 2017 BE RECEIVED; and,**
- 2. By-law 2017-105 being a by-law to strike taxes from roll, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign the same.**

The Mayor put the Motion.

**Motion Carried**

### **9.2 2017 Write-Offs Issued**

Resolution # 20171211-985

**Moved By** Councillor Meloche

**Seconded By** Councillor Lavigne

**That:**

- 1. The report from the Supervisor of Revenue dated November 27, 2017 regarding 2017 Write-Offs Issued BE RECEIVED;**
- 2. The write-offs and assessment changes BE APPROVED as presented; and,**
- 3. By-law 2017-104 being a by-law to strike taxes from the tax roll and to adjust assessment values on properties be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

**Motion Carried**

### **9.3 MLS Real Estate Services RFP Results**

Resolution# 20171211-986

**Moved By** Councillor Fryer

**Seconded By** Councillor Meloche

**That:**

1. **The report from Financial Planning Administrator dated November 16, 2017 regarding MLS Real Estate Services – Request for Proposal Results BE RECEIVED;**
2. **The contract to the selected proponent, being Royal Lepage Binder Real Estate - Frank Binder broker of record, to supply real estate services for the Town for a two-year term effective January 1, 2018 to December 31, 2019 with an option to extend the term for one additional year BE APPROVED; and,**
3. **By-law 2017-98 being a by-law to enter into a contract with Royal Lepage Binder Real Estate to perform real estate services be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

**Motion Carried**

Agenda item # 12.1 was moved forward.

## **REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES**

### **12.1 Cat Control**

Councillor Fryer moved the motion without the recommendation to direct Administration to draft a by-law to address the feeding of wildlife and feral cats.

Resolution # 20171211-987

**Moved By** Councillor Fryer  
**Seconded By** Councillor Lavigne

**That:**

- 1. The report from the Manager of Licensing and Enforcement dated November 30, 2017, regarding Cat Control BE RECEIVED;**
- 2. Program Option 3 to include 30 additional Spay and Neuter vouchers for CAT and SNAP and a CAT Intake Program BE APPROVED;**
- 3. Funding Option 2 BE APPROVED as the funding source and the Treasurer BE DIRECTED to fund the additional \$5,000 amount for Program Option 3 from the 2018 contingency line item in the 2018 Operating Budget; and,**
- 4. Administration BE AUTHORIZED to enter into a one (1) year agreement with the Windsor Essex County Humane Society for a Cat Intake Services Program.**

The Mayor put the Motion.

**Motion Carried**

## **REPORTS – CORPORATE SERVICES**

### **9.4 2018 Final Approved Budget**

The Rose City Gymnastics program funding in the Operating Budget and the Belle Vue House funding in the Capital Budget was separated out from the motion due to declared conflicts of interest.

Resolution # 20171211-988

**Moved By** Councillor Fryer  
**Seconded By** Deputy Mayor DiPasquale

**That:**

- 1. The report from the Director of Corporate Services/Treasurer, dated December 1, 2017, regarding 2018 Final Approved Budget BE RECEIVED;**
- 2. A municipal tax increase of 0.83 % BE APPROVED;**

3. **The 2017 Town Gross Operating Budget of \$26,888,488 and a net tax levy of \$20,743,562 excluding funding for Rose City Gymnastics within the Budget Document BE APPROVED;**
4. **The 2018 Town Gross Capital Budget of \$5,062,130 (as can be seen in the appendices) excluding funding for the Belle Vue House BE APPROVED and FUNDED from:**
  - **\$1,000,000 - 2018 Gas Tax**
  - **\$1,142,316 - Ontario Community Infrastructure Fund**
  - **\$1,720,000 - Tax Levy through Operations**
  - **\$149,630 - Police Operations**
  - **\$75,000- Fleet Reserve Transfer**
  - **\$50,000- LED Reserve Transfer**
  - **\$50,000- AODA Reserve Transfer**
  - **\$15,000- Economic Development Reserve**
  - **\$56,184- Working Capital Reserve**
  - **\$402,000- Capital Reserve Levy**
  - **\$402,000- Capital Replacement Levy**
5. **A pre-commitment of \$300,000 to the 2019 Town Capital Budget BE APPROVED for reconstruction of Creek Road;**
6. **A pre-commitment of \$75,000 to the 2019-2021 Town Capital Budget BE APPROVED for Water Rescue Equipment;**
7. **A pre-commitment of \$72,000 to the 2019-2022 Town Capital Budget BE APPROVED for a Fire Training Simulator;**
8. **The Director of Corporate Services/Treasurer BE AUTHORIZED to make the necessary transfers to fund capital projects as required from operations and reserves as per the 2018 Capital Budget;**
9. **The Director of Corporate Services/Treasurer BE AUTHORIZED to transfer the funds collected from the 2.75% Capital Replacement Levy to the Capital Replacement Reserve; and,**
10. **The Director of Corporate Services/Treasurer BE AUTHORIZED to transfer the funds collected from the 2.75% Capital Reserve Levy to the Capital Reserve.**

The Mayor put the Motion.

**Motion Carried**

Councillor Fryer removed himself from discussion and voting with respect to the funding for Rose City Gymnastics due to his declared conflict of interest.

Resolution # 20171211-989

**Moved By** Councillor Pouget  
**Seconded By** Councillor Meloche

**That the funding for Rose City Gymnastics within the Budget Document BE APPROVED.**

The Mayor put the Motion.

**Motion Carried**

Councillor Pouget and Councillor Lavigne removed themselves from discussion and voting with respect to the funding for the Belle Vue House due to their declared conflict of interest.

Resolution # 20171211-990

**Moved By** Councillor Fryer  
**Seconded By** Councillor Meloche

**That the funding for the Belle Vue House within the 2018 Capital Budget BE APPROVED.**

The Mayor put the Motion.

**Motion Carried**

## **REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE**

There were no reports.

## **REPORTS – ENGINEERING AND PUBLIC WORKS**

### **11.1 Special Benefit Cost of Driveway Hard Surfaces**

Resolution # 20171211-991

**Moved By** Councillor Lavigne  
**Seconded By** Deputy Mayor DiPasquale

**That:**

1. **The report from the Drainage Superintendent and Engineering Coordinator dated October 6, 2017, regarding the Special Benefit Cost of Driveway Hard Surfaces BE RECEIVED; and,**
2. **Administration BE AUTHORIZED to move forward with Option 3 as identified in the report.**

The Mayor put the Motion.

**Motion Carried**

## **11.2 Right of Way Permits**

Resolution # 20171211-992

**Moved By** Councillor Fryer  
**Seconded By** Councillor Lavigne

**That:**

1. **The report from the Manager of Roads and Fleet dated November 21, 2017 regarding Right of Way Permits BE RECEIVED; and,**
2. **By-law 2017-81 being a by-law to regulate activity on Town Highways, Road Allowances and Right of Ways BE APPROVED.**

The Mayor put the Motion.

**Motion Carried**

## **11.3 Sidewalk Winter Control**

Resolution # 20171211-993

**Moved By** Councillor Fryer  
**Seconded By** Councillor Pouget

**That Bylaw 2005-04 being a by-law respecting the removal of snow and ice from the sidewalks on the highways in front of, alongside or at the rear of occupied or unoccupied premises BE REPEALED.**

The Mayor put the Motion.

**Motion Carried**

## REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

### 12.1 Cat Control

*(As dealt with above)*

### 12.2 2018 User Fees as Amended

Resolution # 20171211-994

**Moved By** Councillor Meloche

**Seconded By** Deputy Mayor DiPasquale

**That:**

1. **The report from the Manager of Licensing and Enforcement dated November 1, 2017 regarding 2018 User Fee By-law as Amended BE RECEIVED; and,**
2. **By-law 2017-96 being a by-law to permit the Town of Amherstburg to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property BE APPROVED.**

The Mayor put the Motion.

**Motion Carried**

### 12.3 Meadowview Estates- Relief from Subdivision Agreement and Development Manual regarding the Issuance of Additional Model Home Permits

Resolution # 20171211-995

**Moved By** Councillor Lavigne

**Seconded By** Deputy Mayor DiPasquale

**That:**

1. **The report from the Manager of Planning Services and the Chief Building Official dated December 6, 2017 regarding Meadowview Estates - Relief from Subdivision Agreement and Development Manual regarding the Issuance of Additional Model Home Permits BE RECEIVED; and,**
2. **That Council SUPPORT the request for 4 additional building permits (2 permits for single detached units, and 1 for a semi-detached unit, requiring two building permits).**

The Mayor put the Motion.

**REPORTS - CAO's OFFICE**

**13.1 Medical Tiered Response**

Resolution # 20171211-996

**Moved By** Councillor Fryer

**Seconded By** Councillor Meloche

**That:**

1. The report from the Fire Chief dated November 20, 2017 regarding Medical Tiered Response BE RECEIVED; and,
2. Two (2) changes BE IMPLEMENTED as a pilot programming change to ensure fire services staff and resources are available for core mandated fire services and those medical assist calls where there is value added to patient outcomes:
  - a) That specifically Amherstburg's participation in the Medical Tiered Response Agreement between the Essex Windsor Emergency Medical Services (EWEMS) and the County of Essex be amended to reflect a change to the circumstances surrounding limited EMS resource deployment (Significant Delay section).
  - b) The deployment model within the AFD properly ensure, the availability of sufficient staff resources for calls not requiring large numbers i.e. Medical Calls, CO alarm calls with no symptoms, spill control, other Priority 2 responses, Etc.

The Mayor put the Motion.

Motion Carried

**13.2 Additional 2018 Grant to Community Group Request**

*(As dealt with above in item # 7.1)*

**13.3 Police Request for Proposal (RFP) Update**

Deputy Mayor DiPasquale and Councillor Pouget removed themselves from discussion due to their declared conflict of interest.

The Chief Administrative Officer provided Council with a Power Point presentation with respect to the Windsor Police Service proposal and answered Council questions. Mike Mitchell, MPM Consulting, was present.

Resolution # 20171211 -997

**Moved By** Councillor Meloche  
**Seconded By** Councillor Fryer

**That:**

1. **Council CONCUR with the Joint Police Advisory Committee's recommendation that the proposal received by the Windsor Police Services is viable to move forward to the public consultation phase;**
2. **The Joint Police Advisory Committee BE DIRECTED to move forward with public consultation meetings to solicit community input as required to satisfy the mandate of the committee; and,**
3. **The Joint Police Advisory Committee BE DIRECTED to present Council its findings from the public consultation meetings and TO PROVIDE Council with a recommendation at the February 26, 2018, Regular Council Meeting.**

The Mayor put the Motion.

**Motion Carried**

**Moved By** Councillor Meloche  
**Seconded By** Councillor Fryer

**That Council recess for a break at 7:49 p.m.**

The Mayor put the Motion.

**Motion Carried**

**Moved By** Councillor Meloche  
**Seconded By** Councillor Lavigne

**That Council resume Regular session at 8:02 p.m.**

The Mayor put the Motion.

**Motion Carried**

## **INFORMATION REPORTS**

Resolution # 20171211-998

**Moved By** Councillor Meloche  
**Seconded By** Councillor Fryer

**That the following information reports BE RECEIVED:**

- 14.1 Building Activity - January to November 2017**
- 14.2 2017 Third Quarter Operating, Water and Waste Water Variance**
- 14.3 Monthly Activity Report – APSB Meeting of November 6, 2017**
- 14.4 Monthly Activity Report – APSB Meeting of October 17, 2017**
- 14.5 Monthly Fire Department Activity Report – November 2017**
- 14.6 2018 Election – Procedures for Vote and Vote Counting Equipment**
- 14.7 November 22, 2017 – December 5, 2017 Accounts Payable**

The Mayor put the Motion.

**Motion Carried**

## **CONSENT CORRESPONDENCE**

Resolution # 20171211-999

**Moved By** Councillor Fryer  
**Seconded By** Councillor Pouget

**That the following consent correspondence BE RECEIVED:**

- 15.1 Police Costing Comparisons - Email from Linda Saxon**
- 15.2 Proposed Changes to the Cannabis Act (Bill-45) - Windsor-Essex County Board of Health**
- 15.3 Tax Changes Proposed by the Federal Government - Essex County Federation of Agriculture**
- 15.4 Gravel Watch Ontario Correspondence - Cornerstone Standards Council**

The Mayor put the Motion.

**Motion Carried**

Resolution # 20171211-1000

**Moved By** Councillor Meloche  
**Seconded By** Councillor Fryer

**Item # 15.3 - That the correspondence from the Essex County Federation of Agriculture regarding their concern over the proposed tax changes BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried**

Resolution # 20171211-1001

**Moved By** Councillor Fryer  
**Seconded By** Councillor Meloche

**Item # 15.2 – That the correspondence from the Windsor Essex County Board of Health regarding the proposed changes to the Cannabis Act (Bill 45) BE SUPPORTED and that a letter BE SENT to all municipalities and AMO.**

The Mayor put the Motion.

**Motion Carried**

## **CORRESPONDENCE**

### **16.1 Eating Disorder Awareness Week (EDAW) - February 1 - 7, 2018**

Resolution # 20171211-1002

**Moved By** Councillor Fryer  
**Seconded By** Councillor Lavigne

**That:**

- 1. The correspondence from the National Eating Disorder Information Centre regarding Eating Disorder Awareness Week BE RECEIVED; and,**
- 2. February 1-7, 2018, BE PROCLAIMED as Eating Disorder Awareness Week in the Town of Amherstburg.**

The Mayor put the Motion.

**Motion Carried**

## **CONSENT OTHER MINUTES**

Resolution # 20171211-1003

**Moved By** Councillor Meloche  
**Seconded By** Councillor Fryer

**That the following minutes BE RECEIVED:**

- 17.1 Committee of Adjustment Meeting Minutes - October 31, 2017**
- 17.2 Co-An Park Meeting Minutes - November 8, 2017**
- 17.3 Heritage Committee Meeting Minutes - November 16, 2017**
- 17.4 Drainage Board Meeting Minutes - December 5, 2017**

The Mayor put the Motion.

**Motion Carried**

## **UNFINISHED BUSINESS**

There was no Unfinished Business brought forward.

## **NEW BUSINESS**

There was no New Business brought forward.

## **REPORT OUT FROM IN CAMERA SESSION**

### **November 27<sup>th</sup>, 2017 Meeting**

Council met on November 27<sup>th</sup>, 2017, for a Special In-Camera meeting at 7:43 p.m. and discussed (1) item as provided for under Section 239 of the Municipal Act:

**ITEM A – Grant Group Concerns** heard under Section 239(2)(b) of the Act. There is nothing further to report on this matter.

## **NOTICE OF MOTION**

There were no Notices of Motion.

**BY-LAWS**

**22.1 By-law 2017-100 - Appoint Property Standards Officer**

Resolution # 20171211-1004

**Moved By** Councillor Meloche  
**Seconded By** Councillor Fryer

**That By-law 2017-100 being a by-law to Appoint Property Standards Officers be taken as having been read three times and finally passed and the Mayor and Clerks BE AUTHORIZED to sign same.**

The Mayor put the Motion.

**Motion Carried**

**22.2 By-law 2017-107 - Appoint Dog Control Officer and Pound Facility**

Resolution # 20171211-1005

**Moved By** Councillor Meloche  
**Seconded By** Councillor Fryer

**That By-law 2017-107 being a by-law to Appoint Dog Control Officer and Pound Facility be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

**Motion Carried**

**22.3 By-law 2017-106 - Confirmatory By-law**

Resolution # 20171211-1006

**Moved By** Councillor Meloche  
**Seconded By** Councillor Fryer

**That By-law 2017-106 being a by-law to confirm all resolutions of the Municipal Council Meetings held November 28th, 29th, and December 11th, 2017, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

**Motion Carried**

**ADJOURNMENT**

**Moved By** Councillor Meloche  
**Seconded By** Councillor Lavigne

**That Council rise and adjourn at 8:19 p.m.**

The Mayor put the Motion.

**Motion Carried**

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MAYOR – ALDO DICARLO

---

MUNICIPAL CLERK – PAULA PARKER



## Town of Amherstburg Delegation Request Form

I wish to appear before:

Council

Advisory Committee of Council Specify: \_\_\_\_\_

Date of Meeting: Jan. 22, 2018  
MONDAY NOVEMBER 27, 2017  
Name of Delegate(s): LAURIE CAVANAUGH - BRANCH 157 PRESIDENT  
CHRIS GIBB - MARSH COLLECTION BOARD MEMBER  
LENA MANGOFF LAZANJA - BRANCH 157 SECRETARY  
Address: 281 DALHOUSIE ST. AMHERSTBURG N9V1X1  
Phone: (519) 736-4485 Email: relbranch157@cogeco.net

Attending as an Individual

Representing a Group/Organization ROYAL CANADIAN LEGION BR. 157  
(Name of Group/Organization/Business)

Have you contacted Administration regarding this matter?  Yes  No

If yes, who? \_\_\_\_\_

Reason(s) for Delegation Request (subject matter to be discussed):  
If the request is in response to an item on the agenda, please specify the item by  
agenda item #.

- ① RENOVATION TO THE CENOTAPH/MEMORIAL  
MONUMENT IN KING'S NAVY YARD PARK.  
(PERMISSION TO ADD TO MONUMENT - STAND  
ALONE PLAQUES w/ STORIES/INFO ABOUT  
THOSE LISTED ON CENOTAPH)  
AND ...

(Use a separate page if more space is required or attach additional documentation.)

- ② CREATION OF "WALK OF HEROES" - BANNERS WITH  
PICTURES OF LOCAL VETERANS ON LIGHT  
STANDARDS (FROM FORT 32 TO BRANCH 157)

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*\*Speaking notes and presentation materials must accompany this request.**

Additional documentation attached?

Yes

No

*DOCUMENT SAMPLES FOR COUNCILLORS  
PROVIDED BY MARSH COLLECTION*

Will a PowerPoint presentation be made?

Yes

No

**Note:** An electronic copy of the PowerPoint presentation is required to be submitted to the Town Clerk no later than 12:00 noon on the Friday before the meeting.

The completed Delegation Request Form is to be submitted to the Town Clerk, Town of Amherstburg, 271 Sandwich Street South, Amherstburg, ON N9V 2A5  
Phone: 519.736.0012 Fax: 519.736.5403 or email [pparker@amherstburg.ca](mailto:pparker@amherstburg.ca).

**For office use only:**

Date request received: Nov. 13/17 Request Received by (initials): PP.

Request relates to: Memorial Initiative - RCL Branch 157 + the Marsh Collection

Staff Report: N/A Staff Name: N/A

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. Questions regarding collection of the information on this form or additional accessibility requirements may be directed to the Municipal Clerk, 271 Sandwich Street South, Amherstburg, ON N9V 2A5, 519.736.0012.



# Binational Heritage Peace Garden Trail

## Fort Covington Peace Garden

Dedicated October 13, 2012



On September 21, 1812, the American Major General Zachary Taylor led the 10,000 men of the 1st Army to the Battle of Fort Mifflin, which was the last battle of the War of 1812. The site marks the original location of Fort Covington, a small American fortification that contained a series of earthen forts, and temporary structures.



Building A Binational Legacy: A Permanent Trail Linking Canadian & U.S. Heritage, Architectural & Garden Sites & Events



[www.BinationalHeritagePeaceGardenTrail.com](http://www.BinationalHeritagePeaceGardenTrail.com)

**Binational Heritage Peace Garden Trail**  
Fort Covington Peace Garden  
Dedicated October 13, 2012



1812

Fort Covington was built in 1812 as a military installation to protect the western end of the Erie Canal. It was the site of a battle between British and American forces during the War of 1812. The fort was destroyed by fire in 1813 and the site was abandoned. The Peace Garden was established in 1992 to commemorate the 181st anniversary of the fort's destruction and to promote peace and reconciliation between the United States and Canada.

Building A Binational Legacy: A Permanent Trail Linking Canada & U.S. Heritage, Architecture & Garden Arts & Events





## THE CORPORATION OF THE TOWN OF AMHERSTBURG

### OFFICE OF CORPORATE SERVICES

*MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.*

Author's Name: Justin Rousseau	Report Date: January 11, 2018
Author's Phone: 519 736-0012 ext. 2259	Date to Council: January 22, 2018
Author's E-mail: <a href="mailto:jrousseau@amherstburg.ca">jrousseau@amherstburg.ca</a>	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: By-law 2018-08 Temporary Borrowing

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#### 1. RECOMMENDATION:

It is recommended that:

1. The report from the Director of Corporate Services/Treasurer dated January 11, 2018 regarding By-law 2018-08 Temporary Borrowing **BE RECEIVED**;
2. **By-law 2018-08** being a by-law to provide for the temporary borrowing of an upset limit of seven million dollars in funds for the Town of Amherstburg **BE APPROVED** in accordance with Section 407 of the Municipal Act; and,
3. **By-law 2018-08** being a by-law to provide for the temporary borrowing of an upset limit of seven million dollars in funds for the Town of Amherstburg be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

#### 2. BACKGROUND:

The Municipal Act allows for the Temporary borrowing of funds for municipal operations. Section 407 of the Act states the following:

##### ***Borrowing for expenses***

*407. (1) At any time during a fiscal year, a municipality may authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amounts that the municipality considers necessary to meet the expenses of the municipality for*

*the year and of the amounts, whether or not they are expenses for the year, that the municipality requires in the year for,*

- (a) reserve, sinking and retirement funds;*
- (b) principal and interest due on any debt of the municipality;*
- (c) school purposes;*
- (d) other purposes the municipality is required by law to provide for; and*
- (e) the amount of principal and interest payable by a person or municipality primarily liable for a debt, if the municipality has guaranteed the debt and the debt is in default. 2001, c. 25, s. 407 (1); 2009, c. 18, Sched. 18, s. 6 (1).*

On January 9, 2017, Town Council passed a Temporary Borrowing By-law 2017-02 for the municipal operations of 2017.

The adoption of a Temporary Borrowing By-law is standard practice for the Town and is a vehicle which provides the Town authorization to temporarily borrow funds for municipal purposes. This exercise is done annually to ensure accountability, transparency and to support the temporary borrowing needs of the Town.

### **3. DISCUSSION:**

To ensure that the Town operates in accordance with the Municipal Act, administration has prepared the annual Temporary Borrowing By-law for Council's consideration and adoption. By-law 2018-08 provides Council an update on the current amount of temporary funds authorized for the Town's line of credit. By-law 2018-08 further rescinds By-law 2017-02.

### **4. RISK ANALYSIS:**

Financial Institutions lending monies to municipalities require Temporary Borrowing By-laws to be updated annually to ensure that Administration has the authority to borrow temporary funds. A failure to do so may delay the Town's ability to access funds required for municipal operations and may place the Town in non-compliance of the operating line of credit agreement.

### **5. FINANCIAL MATTERS:**

The Town of Amherstburg currently has an approved borrowing limit of Seven Million dollars from WFCU for the Town's operating line of credit. It is important to note that this approval **does not seek an increase** from past years requirements.

### **6. CONSULTATIONS:**

There were no consultations on this report.

7. **CONCLUSION:**

That Council approve By-law 2018-08 as required to allow for prudent financial administration of the Town as per the Municipal Act.



---

Justin Rousseau  
**Director of Corporate Services/Treasurer**

JR

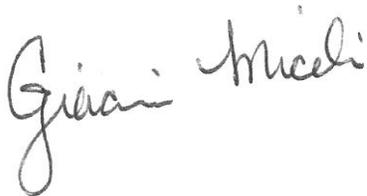
## Report Approval Details

Document Title:	Temporary Borrowing By-Law .docx
Attachments:	- 2018-08 Operating Loan Borrowing Bylaw.doc
Final Approval Date:	Jan 16, 2018

This report and all of its attachments were approved and signed as outlined below:



**Mark Galvin - Jan 16, 2018 - 1:06 PM**



**John Miceli - Jan 16, 2018 - 2:21 PM**



**Paula Parker - Jan 16, 2018 - 3:26 PM**

**CORPORATION OF THE TOWN OF AMHERSTBURG**

BY-LAW NO. 2018-08

**By-law to provide for temporary borrowing until the taxes are collected and other revenues are received.**

---

**WHEREAS** Section 317 (1, 2, 3, 4) of **The Municipal Act 2001**, Chapter 25, provides that the Council of a local municipality to provide for temporary borrowing, until the taxes are collected and other revenues are received, of the amount council considers necessary to meet the current expenditures of the municipality for one year;

**WHEREAS** the Council of the Corporation of the Town of Amherstburg deems it necessary to borrow the sum of Seven Million Dollars to meet the current expenditures of the Corporation for the year 2018.

**BE IT THEREFORE ENACTED AS A BY LAW OF THE SAID CORPORATION OF THE TOWN OF AMHERSTBURG AS FOLLOWS:**

1. The Head of Council and Director of Corporate Services/Treasurer are hereby authorized to borrow from The Town's Financial Institution from time to time by way of promissory note or bankers' acceptance a sum or sums not exceeding at any one time, Seven Million Dollars to meet the current expenditures of the Corporation for the year 2018.
2. The Head of Council and Director of Corporate Services/Treasurer are hereby authorized to sign on behalf of the Corporation and to furnish to the said Bank from time to time promissory notes or bankers' acceptances for the sum or sums so borrowed with interest or any other charges at such rate as the Bank may from time to time determine.
3. The Head of Council and Director of Corporate Services/Treasurer are hereby authorized and directed to furnish to the said Bank as it may from time to time request a statement showing the nature and amount of the estimated revenues of the current year not yet collected or of the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.
4. All sums borrowed from the said Bank and any interest thereon and any other charges in connection therewith shall be a charge upon the whole of the revenues of the Corporation for the current year and for any preceding years as and when such revenues are received and that the Head of Council and Director of Corporate Services/Treasurer are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank an Agreement or Agreements of the Corporation, in the form annexed hereto charging the said revenues of the Corporation with payment of all sums borrowed from the Bank and any interest thereon and any other charges in connection therewith.
5. The Head of Council and Director of Corporate Services/Treasurer are hereby authorized and directed to apply in payment of all sums borrowed from the said Bank and any interest thereon and any other charges in connection therewith, of all of the money's hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and of all of the moneys collected or received from any other source.

6. By-law 2017-02 is hereby repealed effective January 1, 2018.

7. This By-law shall come into force and effect on January 1, 2018.

Read a first, second and third time and finally passed this 22nd day of January 2018.

\_\_\_\_\_  
Mayor - Aldo DiCarlo

\_\_\_\_\_  
Clerk - Paula Parker



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Engineering Services - Southeast Quadrant Servicing Class Environmental Assessment

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Manager of Engineering dated December 20, 2017, regarding the Engineering Services - Southeast Quadrant Servicing Class Environmental Assessment BE RECEIVED;
2. An agreement with Stantec Consulting Ltd. to provide Engineering Services to complete the Southeast Quadrant Servicing Class Environmental Assessment BE AUTHORIZED in the amount of \$225,000 (excluding H.S.T.);
3. The Director of Corporate Services BE DIRECTED to PRE-COMMIT \$225,000 in the 2018 Wastewater budget; and,
4. By-law 2018-04 being a by-law to enter into an agreement with Stantec Consulting Ltd. to provide engineering services required to complete the Southeast Quadrant Servicing Class Environmental Assessment be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

2. BACKGROUND:

As part of the Town's initiative to provide the required infrastructure to allow for development of the Southeast Quadrant (generally the lands surrounding the Fryer

Street / Lowes Sideroad intersection) the Town must complete a Class Environmental Assessment (EA).

### **3. DISCUSSION:**

The Town currently has a very limited number of buildable lots within the settlement area identified by the province. The Southeast Quadrant lands offer one of the larger areas that can be developed for residential use. This area has a number of different land owners and due to this fact the Town is working to provide a servicing strategy that will provide the necessary infrastructure for all of the developable lands in this area.

In February 2017, the Town entered into an agreement with Stantec Consulting to complete a preliminary sanitary and water servicing study for the southeast quadrant lands. This agreement was authorized by the CAO based on procurement policy FINAN-PR-POL-01.

This study generally included reviewing existing Town infrastructure along with the proposed developments in the area to determine a number of potential servicing strategies. These different strategies were then reviewed and a preferred solution was selected. Preliminary design was then undertaken including probable costing for the servicing. Stantec was chosen to complete this servicing study as a number of other local engineering firms were already involved representing the developers in the area. Stantec had no connection to any of the developers in the area and has an extensive background in completing projects of this nature locally.

The Town received the draft study, including proposed costing, and reviewed the results with the potential developers. We have received confirmation from 3 of the 5 developers that they want the project to proceed. Administration is working with the 4<sup>th</sup> developer to address some of their concerns while the 5<sup>th</sup> landowner has requested to be excluded from the servicing.

Although final draft plans and designs have not been completed for these developable properties Stantec used conceptual designs and typical housing densities to determine approximate number of residential units per development. With the three confirmed developers there is a potential for 1277 residential units with an additional 500 with the 4<sup>th</sup> developer.

Administration requested that Stantec provide a proposal to complete the Class EA for this project based on the number of engineers already involved in other capacities and Stantec's previous background with the project. It should be noted that the \$225,000 is the upset limit for the project and that the work will be billed on an hourly basis based on work performed.

It should be noted that Section 24 of the Town's procurement policy FINAN-PR-POL-01 allows for the CAO to grant an exemption to the procurement and purchasing procedures.

Specifically, within Section 24 of the procurement policy, there is a provision with respect to Consulting or Professional Services that allows for the CAO to waive the requirement to use a sealed bid process for Consulting or Professional Services. This project meets the criteria of item a. and partially items b. & c listed below.

*24.3.8. Consulting and Professional Services*

*24.3.8.1. If it has been deemed necessary to obtain a firm to provide consulting and/or professional services, the CAO may waive the requirement to use a sealed bid process for the acquisition of these services and may approve a consultant or professional services for a particular project without competitive process where one or more of the following conditions exist:*

- a. The works are a continuation of a previous project*
- b. The firm has demonstrated unique qualifications to undertake the project including in-house experience or historical data of the Municipality*
- c. Time constraints restrict the ability to seek proposals or quotations that would result in increased costs or loss of provincial or federal funding*

It is Administration's position that Stantec is best suited and equipped to complete the Class EA quickly and efficiently, moving the entire project forward as expediently as possible. The developers are anxious to move this project forward as quickly as possible to take advantage of the current housing market as well as capitalize on the positive forward movement the Town is making, positioning ourselves as the a residential destination of choice.

**4. RISK ANALYSIS:**

Not awarding the Class EA to Stantec would delay the project by a significant amount of time. Timing to move forward with this project is critical due to the current housing market and developer demand. The Town is working on a number of initiatives to make Amherstburg a residential destination of choice in the region and having available building lots is a key component for this.

**5. FINANCIAL MATTERS:**

It is proposed that the Class EA portion of the project be funded through the 2018 Wastewater capital budget. The 2019 general tax capital, water and wastewater budgets will include portions of this project as it moves from Class EA and engineering design stage to the construction phase.

The Town will be recovering a portion of the costs (including interest) for the design and construction of the infrastructure required to service this area for development. All of the sanitary sewer and watermain costs will be recoverable. There are a number of different ways the Town can recover these costs such as lump sum payment, yearly repayment or an area specific DC for example. Administration will work directly with the developers

to determine which methods of repayment best suit all parties. These repayment agreements will be brought to Council for approval. Preliminary estimates that were completed for the original servicing study place the cost of this work at \$9,011,000. These estimates carry a level of accuracy of +30% to -15%.

A portion of the roadwork (including storm sewers) would need to be funded through general tax and development charges. This work would include the full reconstruction of Fryer Street from Pickering to Lowes and the full reconstruction of Lowes Sideroad from Sandwich Street to Meloche Road. Preliminary estimates that were completed for the original servicing study place the cost of this work at \$8,062,000. This estimate is based on converting these roads to an urban cross-section including curbs and storm sewers. These projects have been outlined in the development charge study of 2014.

From a potential revenue perspective the estimated 1,777 homes would generate an estimated \$22,644,311 in development fees (using the 2018 development charge fee of \$12,743 for single family and semi-detached dwellings)

From an ongoing municipal tax perspective assuming an average home price of \$250,000 for the full build out of 1,777 homes, would generate approximately \$4,100,000 in annual municipal revenue based on the 2018 mill rate. This revenue would remain in perpetuity on a yearly basis.

**6. CONSULTATIONS:**

N/A

**7. CONCLUSION:**

Approving the Engineering Services to complete the Class EA is the next step in developing the Southeast quadrant lands.



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Todd Hewitt  
**Manager of Engineering**

th

## Report Approval Details

Document Title:	2018 01 22 Engineering Services - Southeast Quadrant Class EA.docx
Attachments:	- Agreement - Engineering Services SE Quadrant Class EA.pdf - By-law 2018-04 Engineering Services -Southeast Quadrant Class EA.pdf - Stantec Proposal SE Quadrant Servicing Class EA.pdf
Final Approval Date:	Jan 16, 2018

This report and all of its attachments were approved and signed as outlined below:



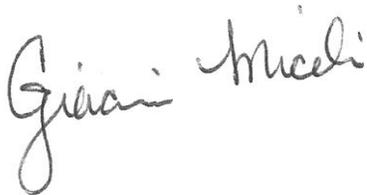
**Antonietta Giofu - Jan 12, 2018 - 2:34 PM**



**Justin Rousseau - Jan 15, 2018 - 10:36 AM**



**Mark Galvin - Jan 16, 2018 - 11:11 AM**



**John Miceli - Jan 16, 2018 - 1:35 PM**



**Paula Parker - Jan 16, 2018 - 2:05 PM**

**AGREEMENT**

**THIS AGREEMENT** made in triplicate this 22<sup>th</sup> day of January, 2018

**BETWEEN THE CORPORATION OF THE TOWN OF AMHERSTBURG**

(hereinafter called the Corporation) of the first part.

AND

**Stantec Consulting Ltd.**

(hereinafter called the Consultant) of the second part.

**WHEREAS** the Corporation is desirous that certain services should be provided for the implementation of:

**ENGINEERING SERVICES - SOUTHEAST QUADRANT SERVICING  
CLASS ENVIRONMENTAL ASSESSMENT**

In the Town of Amherstburg and has accepted a Proposal by the Consultant for this purpose.

**NOW THIS AGREEMENT WITNESSES AS FOLLOWS:**

The Consultant hereby covenants and agrees to provide all and every kind of labour and materials for, and to undertake and complete in strict accordance with his Proposal dated the:

11<sup>st</sup> day of December, 2017

And the Consultant Documents are annexed hereto and form part of this Agreement to the same extent as fully embodied herein, the provision of the above noted works for the sum of:

Two Hundred and Twenty Five Thousand Dollars (\$ 2 2 5 , 0 0 0 . 0 0 ) excluding H.S.T.

The estimated total cost of the effort to deliver the scope described above, excluding applicable taxes. Invoices will be billed based on the actual effort expended, with monthly invoicing on a time and materials basis for services rendered plus reimbursable expenses, not to exceed the upset limit without the Town's prior approval of a budget increase due to a change in scope of work.

The Consultant further covenants and agrees to undertake and complete the said work in a customarily accepted professional standard under the supervision and direction and to the reasonable satisfaction of the Town of Amherstburg Engineering and Public Works Department acting reasonably within the specified time in his Quotation.

The Consultant further covenants and agrees that he will at all times, indemnify and save harmless, the Corporation of the Town of Amherstburg along with their respective officers and servants, from and against all loss and damages which may be made or brought against the above listed to the proportionate extent caused by the negligent acts, omissions or willful misconduct of the Consultant, its servants, agents or employees.

In the event that the Consultant fails to commence correction of any non-performance or negligent performance of this Agreement within five (5) days of receiving written notice thereof, the Corporation of the Town of Amherstburg may terminate this Agreement forthwith.

Either party may terminate this Agreement without cause on sixty (60) days written notice to the other.

The liability of the Corporation of the Town of Amherstburg shall be limited to payment for all authorized work performed to the termination date, less the reasonable costs of correcting or performing the said work. Neither party shall in any event, be liable to the other for any consequential damages or other costs related to the termination of this Agreement.

The Consultant is not responsible for damages or delays in performance caused by acts of God, strikes, lockouts, accidents or other events beyond the control of the Consultant. In any such event, the Consultant's contract price and schedule shall be equitably adjusted.

The Consultant covenants that throughout the Term, it shall take out and keep in full force and effect, or cause to be taken out and kept in full force and effect at the Consultant's cost:

(a) Commercial General Liability insurance in respect of the Lands and the Works contained therein against claims for personal injury, death, property damage or loss, indemnifying and protecting the Requestor and the Town to the inclusive limit of not less than Five Million Dollars (\$5,000,000.00). A Certificate of Insurance indicating the required coverage and additional insured requirements will be delivered to the Town prior to the commencement of the Works.

Such policies shall not be terminated, cancelled or materially altered unless written notice of such termination, cancellation or material alteration is given by the insurers to the Town at least thirty (30) business days before the effective date thereof.

The Corporation hereby covenants and agrees that if the said Work is duly and properly executed and materials are provided as aforesaid, and if the said Consultant carries out, performs and observes all of the requirements and conditions of this Agreement, the Corporation will pay to the Consultant, the price set forth in his Quotation, such payment or

payments to be made in accordance with the provisions of the General Conditions of the Contract to above.

This Agreement and everything herein contained shall enure to the benefit of and be binding upon the parties hereto, their heirs, executors, administrators, successors and assigns, respectively.

**IN WITNESS WHEREOF** the parties hereto have hereunto affixed their Corporate Seals, if any, duly attested by the signature of their proper officers in that behalf, respectively.

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WITNESS AS TO SIGNATURE OF  
CONSULTANT

---

Consultant's Signature and Seal

---

STANTEC CONSULTING LTD.

---

Consultant's Name

---

100-140 OUELLETTE PLACE, WINDSOR, ON N8X 1L9

---

Consultant's address

**CORPORATION OF THE TOWN OF AMHERSTBURG**

---

WITNESS AS TO SIGNATURE OF  
CORPORATION

---

Aldo DiCarlo - Mayor

---

Paula Parker - Clerk

**THE CORPORATION OF THE TOWN OF AMHERSTBURG**

**BY-LAW NO. 2018-04**

**By-law to enter into an Agreement with Stantec Consulting Ltd. to provide the Engineering Services for the Southeast Quadrant Class Environmental Assessment**

---

**WHEREAS** under Section 9 of the Municipal Act 2001, S.O., 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

**AND WHEREAS** under Section 8(1) of the Municipal Act 2001, S.O., 2001, c. 25, as amended, shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

**AND WHEREAS** the Council of The Corporation of the Town of Amherstburg deems it expedient to enter into an agreement with Stantec Consulting Ltd. to provide the Engineering Services for the Southeast Quadrant Class Environmental Assessment

**NOW THEREFORE** the Council of The Corporation of the Town of Amherstburg enacts as follows:

1. That the Council of The Corporation of the Town of Amherstburg agrees to enter into the contract as attached hereto as Schedule "A" to this By-law.
2. That the Mayor and Clerk are hereby authorized to sign and seal said agreement on behalf of The Corporation of Town of Amherstburg.
3. This By-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and finally passed this 22th day of January, 2018.

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MAYOR – ALDO DICARLO

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MUNICIPAL CLERK – PAULA PARKER



Stantec Consulting Ltd.  
140 Ouellette Place, Suite 100  
Windsor, Ontario N8X 1L9  
Tel: (519) 966-2250  
Fax: (519) 966-5523

December 11, 2017  
File: 165681082-004

The Corporation of the Town of Amherstburg  
512 Sandwich Street South  
Amherstburg, Ontario, N9V 3R2

**Attention: Mr. Todd Hewitt  
Manager of Engineering & Operations**

Dear Todd,

**Reference: Proposal for Engineering Services  
Amherstburg Southeast Quadrant Servicing - Class EA**

We are pleased to submit our proposal for engineering services for the above referenced project.

#### **UNDERSTANDING OF ASSIGNMENT**

The intent of this project is to carry out a Class Environmental Assessment to provide both sewage and water supply infrastructure to service new developments within the areas making up the Town of Amherstburg's (Town) southeast quadrant as presented in Figure 1.

The scope of this assignment is to consist of the following:

Prepare a Municipal Class Environmental Assessment (Class EA) to service the Town's Southeast Quadrant with sewage and water supply infrastructure in accordance with the requirements of the Ontario Environmental Assessment Act and Municipal Engineers Association Municipal Class Environmental Assessment Process (MEACEAP).

Our proposal has been prepared on the assumption that the Class EA is carried out as a Schedule "B" activity with the completion of Phase's 1 & 2 of the Class EA process.

It is our understanding that the above Class EA is to be completed in a timely fashion to facilitate the development and servicing of vacant lands within the southeast quadrant under Phase V and beyond both in the near and long term.

To achieve this objective, Stantec is to commence work on the Class EA immediately following the execution of a Professional Services Agreement. It is anticipated that the Class EA can be completed by September of 2018 assuming reasonable and timely input and review comments from all stakeholders as well as no Part II Order requests. The key factor for timely completion of this Class EA is anticipated to be weather related conditions which will dictate when several field assessments including surveys, studies, etc. can be undertaken and completed.

#### **SCOPE OF SERVICES & WORK PLAN**

The following scope of services and work plan is proposed for this assignment.

##### **1. Project Setup**

1. Project initiation meeting with Town including:
  - a. Confirmation on scope of work and adjust as required;
  - b. Discussion of project schedule;
  - c. Preparation of meeting minutes.
2. Preparation of project implementation plan (PIP) and review detailed scope of services with Town.



December 11, 2017  
Mr. Todd Hewitt  
Manager of Engineering & Operations  
Page 2 of 10

**Reference: Proposal for Engineering Services  
Amherstburg Southeast Quadrant Servicing - Class EA**

**2. Phase 1 of MEACEA Process**

Phase 1 of the Class EA process involves the development, evaluation and establishment of the problem statement(s) including:

1. Review existing reports/studies and data collection;
2. Identify review agencies/stakeholders (railways, regulatory agencies, businesses, First Nations, property owners, etc.);
3. Prepare Notice of Commencement and advertise. The Town will be responsible for all advertisements of the notice in any fashion such as mailings, newspapers, websites, etc. including all fees and expenses associated with the advertisements.
4. Define Problem/Opportunity.

**3. Phase 2 of the MEACEA Process**

Phase 2 of the Class EA process involves identifying and evaluating alternative solutions to address the problem statement(s) and evaluating and establishing the preferred solution(s) including:

1. Identifying alternative solutions to the problem;
  - a. Default - "Do Nothing" alternative;
  - b. Sewage - Consideration of two (2) alternatives for sewage servicing plans of the Study Area;
  - c. Water - Consideration of two (2) alternatives for water servicing plans of the Study Area;
2. Environmental Inventory review;
  - a. Existing/Future Land Use - in concert with the Town's Planning Department, Stantec to review Official Plan Zoning By-laws, development applications, etc., to establish existing and future land uses within study area;
  - b. Natural Environment;
    - i. Terrestrial Habitat (vegetation and wildlife):
      - Collect and review available background information for study area including data obtained via consultation with Ministry of Natural Resources and Forestry (MNRF), Essex Region Conservation Authority (ERCA), and Town of Amherstburg. Data to also be compiled from a variety of secondary sources, including Land Information Ontario (LIO) database, Natural Heritage Information Centre (NHIC) database, Species at Risk Ontario List and various wildlife atlases.
      - Conduct field investigations consisting of single season visits to document presence/absence of species at risk and provincially rare plant species, and also conduct habitat assessments using standard protocols such as Ecological Land Classification and the Significant Wildlife Habitat Technical Guide and supporting EcoRegion Criteria Schedules.
      - Prepare standalone technical memorandum to summarize existing conditions and evaluation of relative sensitivities and significance. Memorandum to compile natural heritage data on georeferenced plans in GIS environment including sensitive and significant features. Provide recommendations on mitigating impacts to species at risk or other sensitive environmental features while identifying regulatory requirements. Potential regulatory requirements may include mitigation or authorization requirements under the Endangered Species Act, Migratory Birds Convention Act, or ERCA regulation.



December 11, 2017

Mr. Todd Hewitt

Manager of Engineering & Operations

Page 3 of 10

**Reference: Proposal for Engineering Services  
Amherstburg Southeast Quadrant Servicing - Class EA**

ii. Fisheries Habitat/Aquatic Resources;

Based on a preliminary review of Essex Region Conservation Authority mapping and the 2005 Fish Habitat Management Plan (ERCA), there is only one (1) currently identified fish habitat area within the study area; that being Big Creek. There are municipal drains located within the ERCA Regulation Limit as follows:

- Norbury Drain, running westerly and northerly adjacent to the Amherst Quarries lands
- Second Concession Road Drain, running parallel to the east side of Fryer Street
- Second Concession Road Drain South, running southeasterly through the study area from Fryer Street to Big Creek
- Lebert Drain, running parallel to the west side of Second Concession South

The work plan associated with Big Creek and these drains currently includes:

- Review of background information for these drain features to determine if any fish habitat issues have previously been identified
- Contact with ERCA staff to discuss any concerns related to these drain features
- Documentation of any background information/issues in the EA report
- Provision of recommendations for mitigation related to construction of the preferred alternative

Should consultations with ERCA identify concerns related to Big Creek or drain features and ERCA recommends that a fisheries inventory is to be completed, then this work would be considered extra and not included in our proposal and Stantec can provide a quotation to complete such an assessment at that time.

iii. Contamination Overview Study (COS);

- The COS is to be comprised of a modified Phase 1 Environmental Site Assessment (ESA). This is to include a review of publicly available historical records pertaining to potential environmental concerns, completion of a site visit (which includes a windshield survey to verify information gathered in the review of historical records), and the preparation of a report to document the findings. The study is to deviate from a Phase 1 ESA as outlined in CSA Z768-01 in that it will not include building assessments or individual walk-throughs of any property, fire insurance plans will not be ordered, and city directories will not be assessed. Additionally, interviews with individual landowners will not be completed as part of the site reconnaissance; however, available Town personnel familiar with the study area may be interviewed as part of the assessment process. Lastly, requests will not be made to the Ontario Ministry of the Environment and Climate Change (MOECC) for information they have on file for the properties within the study area. Stantec will rely on obtaining this information by requesting a database search of the COS study area from Ecolog Environmental Risk Information Services (ERIS).
- Stantec is to subcontract and engage ERIS to search a variety of databases containing information relevant to the assessment of potential environmental concerns. It is assumed that one ERIS report will be obtained encompassing the study area presented in Figure 1. Further, Stantec is to review in-house historical aerial photographs, in-house fire insurance plans (if available), online aerial imagery (e.g., Google Earth™), Google Street View™, and available previously completed environmental site assessment reports for the work construction areas as part of the historical review. In addition, an allowance has been provided for the purchase of



December 11, 2017

Mr. Todd Hewitt

Manager of Engineering & Operations

Page 4 of 10

**Reference: Proposal for Engineering Services  
Amherstburg Southeast Quadrant Servicing - Class EA**

approximately two (2) historical aerial photographs, if required, from the National Air Photo Library.

- The site visit is to be a windshield survey and therefore both the subject site and the adjoining properties are to be viewed from publicly accessible roadways that in some cases may not be safe to step on. Therefore, due to obstructions of view or access restrictions imposed by working on or near an operational roadway, the presence of some potentially contaminating land uses might not be confirmed or determined within certain locations during the site visit. The site visit assessment is to be limited to areas visible from accessible locations.
- Services are to include COS described above to identify and document actual and potential sources of contamination within or adjacent to the study limits. At this time, no provision has been made for the inclusion of any scope of work for an excess materials management plan (EMMP), Phase I or II Environmental Site Assessments (ESAs), or a designated substance survey (DSS). Recommendations on the need for these additional assessments can be provided to the Town following completion of the COS, some of which, could potentially be combined with geotechnical investigations required for construction of the works.

c. Social Environment;

i. The access needs of residents and emergency services are to be assessed.

ii. Noise Assessment

Stantec to undertake a noise assessment for the recommended solution based on MOECC's Environmental Guide for Noise document (NPC-300) to determine the need for noise attenuation measures. A noise report is to be prepared detailing the results of the analysis and conceptual details of recommended mitigation measures (if any).

The following steps are to be undertaken:

- Data Collection and Review - Review of available data including existing receptors, planned sources of noise onsite, and zoning of adjacent lands, and operating scenario. Acoustical assessments are to be based on preliminary drawings developed as part of the Class EA.
- Modelling - The potential acoustical effect at the receptors are to be established through a modelling approach approved by MOECC. The assessment would establish criteria for current and future conditions and noise control requirements determined and compliance established.
- Mitigation Design - If the acoustic impact were to exceeds the permissible limit at receptors, then the acoustical team are to discuss potential mitigation measures and their feasibility.
- Noise Assessment Report - A noise assessment report is to be prepared, detailing the analysis, modelling and results of the acoustic assessment. This report is to detail the mitigation measures required, its design, and its technical feasibility.

iii. Air Assessment

Due to the nature of the subject works, we have assumed that a full air quality assessment will not be required and not included in our proposal as the expected air quality impacts are anticipated to be minor. However, Stantec will provide recommendations in the Class EA report for localized mitigation measures to be implemented to minimize any potential



December 11, 2017

Mr. Todd Hewitt

Manager of Engineering & Operations

Page 5 of 10

**Reference: Proposal for Engineering Services  
Amherstburg Southeast Quadrant Servicing - Class EA**

impacts on ambient air quality from pumping stations, forcemain air-release chambers, and construction emissions.

iv. Aesthetics

Stantec is to provide commentary on building materials to be used in the construction of any sewage pumping station(s) with regards to conformance with local development standards and proposed developments in vicinity of said stations.

d. Cultural Environment:

i. Archeological Assessment

The objective of the Stage 1 archaeological assessment will be to gather information about the study area's geography, history, current land conditions and any previous archaeological research within the vicinity. This assessment will provide a description and detailed evaluation of all features of archaeological potential noted for the project. The Stage 1 archaeological assessment is to be completed according to specifications of the Ministry of Tourism, Culture and Sport's (MTCS) 2011 Standards and Guidelines for Consultant Archaeologists (Government of Ontario 2011) and is to include the following tasks:

- Review of relevant archaeological, historic and environmental literature pertaining to the project and study area;
- Review of an updated listing of archaeological sites from the MTCS's Archaeological Sites Database; and
- Review of historic maps of the study area.

The Stage 1 archaeological assessment will be used to determine the archaeological potential of the area proposed to be impacted by construction. The Stage 1 assessment will also identify any areas within the study area that have been subject to extensive and deep land alterations (disturbances) that have eradicated any potential for the identification and documentation of archaeological resources.

The information gathered during the Stage 1 archaeological assessment is then be used to recommend further archaeological work, as applicable, in the form of a Stage 2 archaeological assessment. From a preliminary review of the study area and readily available data, it is our opinion that a Stage 2 archaeological assessment will be necessary. Hence, an allowance has been included in our proposal to carry out a Stage 2 archaeological assessment.

The Stage 2 archaeological assessment is to consist of a physical survey of the study area using a mix of survey methodology based on terrain, including test pit survey method at five and ten meter intervals (where applicable), as well as pedestrian survey at five meter intervals. It will be important that the proponent arranges to have all agricultural lands and any accessible lands ploughed in advance of the archaeological assessment. The MTCS standards require that all agricultural and accessible land be recently ploughed and sufficiently weathered to improve the visibility of archaeological resources. For any areas which are inaccessible for ploughing, or linear corridors that are 10 meters wide or less within agricultural fields, the physical survey of the study area is to consist of the test pit survey method at a five-meter intervals. For areas within municipal right-of-way's adjacent to urban developments, the physical survey is to consist of the test pit survey method at



December 11, 2017

Mr. Todd Hewitt

Manager of Engineering & Operations

Page 6 of 10

**Reference: Proposal for Engineering Services  
Amherstburg Southeast Quadrant Servicing - Class EA**

ten-meter intervals to confirm modern disturbance. If modern disturbances are not observed, the survey will move to five meter intervals.

Areas of significant disturbance such as existing buildings and laneways, or areas of previous earth-moving activities and disturbance will not require an assessment but will be photo documented in accordance with MTCS stipulations. Moreover, areas that are deemed to be steeply sloped (e.g. greater than 200) will also not require an assessment but will be photo documented in accordance with MTCS stipulations.

The resultant report is to provide recommendations as to whether additional Stage 3 archaeological assessment is required. A Stage 3 archaeological assessment falls outside of the present scope of work and has not included in our proposal.

Should a Stage 3 archaeological assessment be required, Stantec can provide a proposal and price to carry out the assessment to the Town at that time.

ii. Heritage

A Cultural Heritage Assessment Report (CHAR) is to be undertaken to identify and evaluate potential built and cultural heritage landscape resources within the Study Area.

The CHAR is to include an inventory of previously identified protected properties within the Study Area (if any) and an inventory of potential heritage resources over 40 years of age, including both built heritage resources and cultural heritage landscapes, to satisfy the Ministry of Tourism, Culture and Sport (MTCS) Criteria for Evaluating Potential for Built Heritage Resources and Cultural Heritage Landscapes checklist.

Municipal planning staff are to be consulted to determine the presence of protected or previously identified heritage resources in the study area (if any). Provincial agencies including the Ontario Heritage Trust and MTCS are to be consulted to determine the presence of any additional protected properties within the study area.

A background history of the study area is to be prepared and supplemented by a site visit where a windshield survey is to be completed to identify potential heritage resources using the nationally accepted 40-year threshold for identification. Following this, each potential heritage resource is to be assessed according to Ontario Regulation 9/06 to determine cultural heritage value or interest. Where impacts may be anticipated, the CHAR is to identify recommendations for mitigation strategies to avoid or reduce adverse impacts on cultural heritage resources. Recommendations are to be made to avoid or mitigate those impacts based on the Ministry of Tourism, Culture and Sport's InfoSheet #5: Heritage Impact Assessments and Conservation Plans from the Heritage Resources in the Land Use Planning Process Cultural Heritage and Archaeology Policies of the Ontario Provincial Policy Statement, 2005, as required.

e. Economic Environment

Any economic impact that results from this project is to be examined and considered part of the overall assessment, including any changes in land use as well as costs of construction of the improvements, property costs and maintenance costs.

f. First Nations

Through communications with various First Nations indigenous groups, Stantec to inventory all lands, treaty rights and land claims within the study area.

While not a requirement during Stage 1 and Stage 2 archaeological assessments, the MTCS recommends beginning Aboriginal engagement early on in the assessment process as it has



December 11, 2017  
Mr. Todd Hewitt  
Manager of Engineering & Operations  
Page 7 of 10

**Reference: Proposal for Engineering Services  
Amherstburg Southeast Quadrant Servicing - Class EA**

been Stantec's archaeological team's experience that early engagement with First Nations is beneficial. Stantec recommends integrating the process of Aboriginal engagement for the archaeological program with the wider Aboriginal consultation process in place for the project.

Typically, the engagement would include notification to interested communities of any upcoming archaeological field work as well as requesting First Nations monitors to join our archaeological crews during the survey, excavation, and strategy formulation processes. No allowance for the arrangement for the presence and payment of First Nations monitors has been included in our proposal as part of the Stage 1-2 archaeological assessment works proposed herein. Any Aboriginal engagement practices conducted during the course of the project are to comply with the MTCS's 2011 Standards and Guidelines for Consultant Archaeologists and the draft technical bulletin on Engaging Aboriginal Communities in Archaeology.

Should the Town wish to pursue supplementary Aboriginal consultation as recommended by Stantec as part of the archaeological assessments, then the subsequent additional scope of work including a schedule and price is to be discussed with the Town.

**3. Evaluation of Alternative Solutions**

An evaluation matrix is to be developed indicating benefits and disadvantages of each alternative solution with respect to evaluation criteria. Potential criteria considered for evaluation matrix include Engineering (traffic safety considerations, construction staging), Social Environment (pedestrian/cyclist access, recreation, noise, compatibility with the town's land use and transportation policies), Natural Environment (terrestrial habitat and vegetation), Financial (construction and engineering costs), Property impacts, etc.

4. Establish recommended alternative solution(s);
5. Determine potential environmental impacts and mitigation measures;
6. Prepare conceptual drawings/sketches;
7. Prepare conceptual opinions of probable capital & construction costs;
8. Preparation and coordination of one (1) public information center (PIC), excluding all advertising and venue costs; document consultation procedures and feedback received;
9. Completion of Class Environmental Assessment Project File Report and review with Town;
10. Present Class EA Report to Town Council and obtain authorization to proceed to Notice of completion.
11. Prepare and coordinate advertisement of Notice of Completion with Town; address comments within prescribed 30-day review period. The Town will be responsible for all advertisements of the notice in any fashion such as mailings, newspapers, websites, etc. including all fees and expenses associated with the advertisements.
12. Finalize Class EA report based on feedback and file with the Town for Council adoption.



**Reference: Proposal for Engineering Services  
Amherstburg Southeast Quadrant Servicing - Class EA**

**EXCLUSIONS**

General

- One consolidated set of review comments from the Town on the draft report.
- It is assumed one review by the Town prior to finalizing the report.
- G-Tel locates.
- Advertising costs for Notices and PIC.
- PIC venue costs.

Terrestrial Habitat

- Scope only includes a desktop review of the Study Area and single season field investigations to confirm features.
- No more than three field days for investigation.
- No targeted wildlife surveys, including surveys for Species at Risk and rare species.
- No tree inventories.
- Additional study and authorization requirements under the Endangered Species Act will be identified; however, submission of an Information Gathering Form or application under the Act are excluded.

Fisheries Habitat/Aquatic Resources

- Field work to consist of a single season visit to an estimated six (6) watercourse crossings.
- Watercourse crossings are accessible and, where necessary, permission to access crossings will be secured by the Town.
- No Species at Risk (SAR) permitting will be required.
- No Department of Fisheries and Oceans (DFO) Request for Review will be required.

Contamination Overview Study

- No Phase I or II ESA, DSS, or EMMP are required to be completed. If required, separate cost estimates and work programs will be presented to the Town for consideration.
- No environmental soil or groundwater sampling or building material sampling will be conducted as part of the currently proposed work program. After completion of the COS, a separate cost estimate and work program could be presented to the Town for these tasks (if required).
- No more than one (1) previously existing environmental report for the project will be reviewed as part of the COS.

Noise Assessments

- No ambient sound or vibration measurements.
- No vibration assessment.
- No more than one (1) assessment of one alternative.

Archeological/Heritage Assessments

- It is assumed that clear and unfettered access to the study area will be granted or be able to be secured by the Town on behalf of Stantec.
- Conditions detrimental to the identification and documentation of areas of archaeological potential, including snow covered ground, crop overburden, heavy rains, etc., will delay the Stage 1 and Stage 2 property inspections. The property inspections will be conducted when, in Stantec's opinion, the ground conditions will meet the MTCS' stipulations. Stantec will not be held responsible for any delays or costs associated with such delays caused by detrimental field conditions.
- Stantec will not be held responsible for any delays or additional costs associated with delays or changes in the methodological approach resulting from First Nations issues. Should methodological



**Reference: Proposal for Engineering Services  
 Amherstburg Southeast Quadrant Servicing - Class EA**

changes arise as a result of First Nations involvement, a change in scope and budget may be required and will be prepared in consultation with the Town.

- No more than one (1) MTCS revision to all archaeological assessment reports. If the MTCS requires extra edits outside of MTCS' standard practice, a change of scope in work and budget may be needed and will be prepared by Stantec in consultation with the Town.
- Every archaeological investigation involves the risk of encountering human remains. If human remains are uncovered, Stantec will inform the client immediately and all archaeological work being conducted at the site in question will cease until such time the required approvals are in place to allow the resumption of the investigations. Stantec will not be held responsible in any way for delays or additional costs associated with the discovery of human remains.

**ENGINEERING FEES**

The following is our proposed budget engineering fee based on our understanding of this assignment and our proposed work plan.

<b>Class EA Phase 1 Assessment</b>	<b>\$ 30,000</b>
<b>Class EA Phase 2 Assessment</b>	<b>\$ 169,000</b>
<b>Sub-Total Professional Fees</b>	<b>\$ 199,000</b>
<b>8% Flat Rate Disbursement</b>	<b>\$ 16,000</b>
<b>Major Expenses</b>	<b>\$ 10,000</b>
<b>Total Budget Engineering Fee (HST Exclusive)</b>	<b>\$ 225,000</b>

The engineering budget fee established for this assignment is largely based on our experience on similar projects. This fee is to be reviewed at each project meeting and adjustments made to the execution of the assignment as required to maintain the fee. Any clear changes or deviations in the scope of the work is to be identified and discussed with the Town as they occur and the fee revised to suit if needed.

Professional fees shown are in Canadian dollars for engineering work related to the scope of work outlined herein. Minor expenses, including mileage, incidental printing costs, communications and general office expenses are covered under the Flat Rate Disbursement. The above fees are to be viewed as an upset budget limit for the engineering services outlined in this proposal. Work is to be invoiced on an hourly basis for the actual time effort necessary to carry out the assignment up to the upset budget amount.

The above total budget engineering fee does not include any allowance and/or costs for engaging specialty consultants to carry out any specialty work such as surveying, geotechnical investigations/testing, noise reports, environmental studies, etc. other than what has been included herein. Should any significant and/or unforeseen project specific expenses arise during the project which is not covered under this proposal, then the Town will reimburse Stantec for the total cost of the expense plus 10% markup.

Also note that the above total budget engineering fee does not include any allowance for advertising costs nor for any applications required by any regulatory agency. Fees related to permits and approvals have not been included in our fee and will be the responsibility of and at the total expense of the Town. It is understood that the Town will directly engage and pay for the local survey firm of VSHHB to carry out any survey work required for the project.

Geotechnical investigations are anticipated to be needed to carry out the assignment. It is understood that the Town will directly engage and pay the firm of Golder to carry out any geotechnical investigations identified as being required to complete the Class EA.



December 11, 2017  
Mr. Todd Hewitt  
Manager of Engineering & Operations  
Page 10 of 10

**Reference: Proposal for Engineering Services  
Amherstburg Southeast Quadrant Servicing - Class EA**

Overall, should it become apparent that the scope of work expands beyond that identified in this proposal and additional engineering services will be required to ensure the successful completion of this assignment; then Stantec shall advise and request authorization from the Town prior to proceeding with any additional work and the associated additional fees negotiated.

We trust that you will find our proposal fully meets your needs. We are prepared to commence work immediately upon the execution of a mutually acceptable professional services agreement. Please contact me directly should you have any questions or require additional information.

Sincerely yours,

**STANTEC CONSULTING LTD.**

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Attachment – Figure 1



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Multi-Use Tractor Unit Tender Results

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Manager of Roads and Fleet dated January 9, 2018 regarding the Multi-Use Tractor Unit Tender Results BE RECEIVED;
2. An agreement with Work Equipment Ltd. for the purchase of a Multi-Use Tractor Unit BE APPROVED in the amount of \$193,242.24.00 (including Non-Recoverable H.S.T.);
3. The Treasurer BE DIRECTED to internally finance the equipment purchase for a 5 year period in accordance with the calculation in Appendix A;
4. The Treasurer BE DIRECTED to charge \$3,357 to the Winter Control and the Parks Vehicle and Equipment Maintenance Operating Budget Accounts based on seasonal use of the equipment; and,
5. By-law 2018-07 being a by-law to enter into an agreement with Work Equipment Limited, Box 244, Courtland, Ontario, N0J 1E0 for the purchase of a Multi-Use Tractor Unit be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

2. BACKGROUND:

On December 12, 2017, Council approved the Winter Sidewalks Maintenance Program. The Town recently advertised on the Town's website using the Bids and Tenders

bidding system for a Municipal Tractor and Attachments. This purchase will be utilized in the Winter Sidewalks Maintenance Program.

**3. DISCUSSION:**

On December 19, 2017, the Town advertised tenders for the Municipal Tractor and Attachments. The tenders were picked up by 5 companies. Tenders closed at 11:00 a.m. on Tuesday, January 9, 2018. The Town received 2 tender submissions and a public tender opening was held shortly after 11:00 a.m.

Administration has completed a review of the tenders received to ensure there were no mathematical errors in the tenders. The final tender results are as follows:

<b>Company</b>	<b>Total Tender</b>
<b>Work Equipment Ltd.</b>	\$189,900.00
<b>Joe Johnson Equipment Inc.</b>	\$196,157.10

The prices are excluding HST.

The tractor will include a folding V plow, a rear mounted drop salter/spreader, a 51” snow blower and a boomfall mower. This unit will be utilized to complete the Winter Sidewalk Maintenance Program as well as provide roadside ditch brushing and weed maintenance during the summer months ensuring that this piece of equipment is fully utilized throughout the year. Public Works currently **contracts out** the roadside ditch brushing and weed maintenance services. This will be **eliminated** with this purchase.

**4. RISK ANALYSIS:**

This unit will assist Roads staff in completing Winter Sidewalk Maintenance Program. The unit will be outfitted with GPS to track location and operation of the unit for plowing and salting. This information will be utilized in claims involving slip and fall injuries.

**5. FINANCIAL MATTERS:**

This original sidewalk winter control report approved by Council had the follow wording with regards to financing options:

*“Administration is recommending the purchase of a Trackless MT-7 with winter attachment and boom mower for summer use at a sum of \$189,900.00. The unit would be leased-to-own over a fiveyear duration with 20% remaining to be paid out at the end of the five years. The monthly amount is approximately \$3,100.00. This lease will be covered under the Public Work Winter Control Operating budget.”*

Upon further review of the leasing and financing options it was determined that an alternative financing plan of a self-funded monthly repayment plan would provide financial advantage to the town.

Interest rates in the estimated lease were 4.9% and should the town finance the equipment internally on the operating line of credit and charge back the winter control budget monthly the current rate would be 2.35%.

This change in interest rate and funding model will save interest cost of \$10,429 over the five year period.

Since the town would be internally financing the equipment over a period of 60 months it would no longer be feasible to have the 20% buyout option on the equipment. This would increase the monthly contribution to the winter control budget from \$3,100 to \$3,357 a month; however the buyout of \$37,980 under the leasing option would no longer be needed.

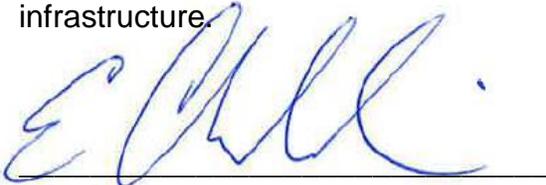
The five year financing plan is presented in detail under Appendix A to this report at the current rate of 2.35%.

**6. CONSULTATIONS:**

Administration has checked the reference provided by the successful bidder. Financial Services consulted with the Town's Account Manager at our financial institution with regards to financing strategies.

**7. CONCLUSION:**

This unit will assist staff with Winter Sidewalk Maintenance Program as well as provide roadside ditch brush and weed maintenance. This unit has a variety of additional attachments which can be obtained in the future to assist staff in maintaining the Town's infrastructure.



Eric Chamberlain  
**Manager of Roads and Fleet**

**EC**

## Report Approval Details

Document Title:	Multi-Use Tractor Unit - Tender Award.docx
Attachments:	- By-law 2018-07 - Multi-Use Tractor and Attachments.doc - Work Equipment Ltd - AGREEMENT MAYOR approval.docx - Schedule A - Financing.pdf
Final Approval Date:	Jan 16, 2018

This report and all of its attachments were approved and signed as outlined below:



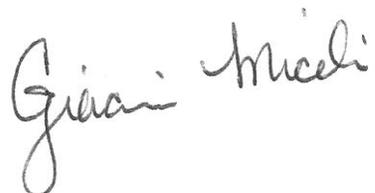
**Antonietta Giofu - Jan 11, 2018 - 2:03 PM**



**Justin Rousseau - Jan 11, 2018 - 2:22 PM**



**Mark Galvin - Jan 11, 2018 - 2:44 PM**



**John Miceli - Jan 15, 2018 - 5:11 PM**



**Paula Parker - Jan 16, 2018 - 1:54 PM**

**THE CORPORATION OF THE TOWN OF AMHERSTBURG**

**BY-LAW NO. 2018-07**

**By-law to enter into a contract with Work Equipment Ltd. for the  
Multi-Use Tractor and Attachments**

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**WHEREAS** under Section 9 of the Municipal Act 2001, S.O., 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

**AND WHEREAS** under Section 8(1) of the Municipal Act 2001, S.O., 2001, c. 25, as amended, shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

**AND WHEREAS** the Council of The Corporation of the Town of Amherstburg deems it expedient to enter into a contract with Work Equipment Limited for the Multi-Use Tractor and Attachments.

**NOW THEREFORE** the Council of The Corporation of the Town of Amherstburg enacts as follows:

1. That the Council of The Corporation of the Town of Amherstburg agrees to enter into the contract as attached hereto as Schedule "A" to this By-law.
2. That the Mayor and Clerk are hereby authorized to sign and seal said agreement on behalf of The Corporation of Town of Amherstburg.
3. This By-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and finally passed this 22<sup>nd</sup> day of January, 2018.

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MAYOR – ALDO DICARLO

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MUNICIPAL CLERK – PAULA PARKER

## **AGREEMENT**

**THIS AGREEMENT** made in quadruplicate this 22<sup>nd</sup> day of January 2018.

**BETWEEN THE CORPORATION OF THE TOWN OF AMHERSTBURG**  
(hereinafter called the Corporation) of the first part.

AND

**WORK EQUIPMENT LIMITED.**  
(hereinafter called the Contractor) of the second part.

**WHEREAS** the Corporation is desirous that certain works should be designed for the implementation of:

### **MULTI-USE TRACTOR AND ATTACHMENTS**

In the Town of Amherstburg and has accepted a Tender by the Contractor for this purpose.

#### **NOW THIS AGREEMENT WITNESSES AS FOLLOWS:**

The Contractor hereby covenants and agrees to provide and supply at his expense, all and every kind of labour and materials for, and to undertake and complete in strict accordance with his Tender dated the:

9th day of January 2018

And the Contract Documents (consisting of the contents and requirements for this Tender, including all modifications thereof and incorporated in the said documents before their execution) prepared by the Town of Amherstburg and all of which said documents are annexed hereto and form part of this Agreement to the same extent as fully embodied herein, the construction of the above noted works for the sum of:

One Hundred Eighty-Nine Thousand, Nine Hundred dollars and 00 Cents

( \$ 189,900.00 ) excluding H.S.T.

The Contractor further covenants and agrees to undertake and complete the said work in a proper workmanlike manner under the supervision and direction and to the entire satisfaction of the Town of Amherstburg Engineering and Public Works Department, within the specified time in his Tender. Time shall be deemed the essence of the contract.

The Contractor further covenants and agrees that he will at all times, indemnify and save harmless, the Corporation of the Town of Amherstburg along with their respective officers, servants and agents, from and against all loss and damages whatsoever which may be made or brought against the above listed by reason or in consequence of the non-execution of negligent execution thereof by the Contractor, its servants, agents or employees.

The Corporation hereby covenants and agrees that if the said Work is duly and properly executed and materials are provided as aforesaid, and if the said Contactor carries out, performs and observes all of the requirements and conditions of this Agreement, the Corporation will pay to the Contractor, the price set forth in his Tender, such payment or payments to be made in accordance with the provisions of the General Conditions of the Contract to above.

This Agreement and everything herein contained shall endure to the benefit of and be binding upon the parties hereto, their heirs, executors, administrators, successors and assigns, respectively.

**IN WITNESS WHEREOF** the parties hereto have hereunto affixed their Corporate Seals, if any, duly attested by the signature of their proper officers in that behalf, respectively.

\_\_\_\_\_  
WITNESS AS TO SIGNATURE OF  
CONTRACTOR

\_\_\_\_\_  
Contractor's Signature and Seal

\_\_\_\_\_  
Contractor's Name

\_\_\_\_\_  
Contractor's address

**CORPORATION OF THE TOWN OF AMHERSTBURG**

\_\_\_\_\_  
WITNESS AS TO SIGNATURE OF  
CORPORATION

\_\_\_\_\_  
Aldo DiCarlo, Mayor

\_\_\_\_\_  
Paula Parker, Clerk



Amortizing Debenture Schedule

Organization Name                      Town of Amherstburg  
Principal Amount                        \$189,900.00  
Annual Interest Rate                    2.3500%  
Loan Term (Year)                        5  
Debenture Date (m/d/yyyy)            1/2/2018  
Maturity Date (m/d/yyyy)              1/3/2023  
Payment Frequency                      Monthly  
Loan Type                                 Amortizing

Payment Date	Total Payment	Principal Amount	Interest Amount	Principal Balance
2/1/2018	\$3,357.68	\$2,985.79	\$371.89	\$186,914.21
3/1/2018	\$3,357.68	\$2,991.64	\$366.04	\$183,922.57
4/2/2018	\$3,357.68	\$2,997.50	\$360.18	\$180,925.07
5/1/2018	\$3,357.68	\$3,003.37	\$354.31	\$177,921.70
6/1/2018	\$3,357.68	\$3,009.25	\$348.43	\$174,912.45
7/3/2018	\$3,357.68	\$3,015.14	\$342.54	\$171,897.31
8/1/2018	\$3,357.68	\$3,021.05	\$336.63	\$168,876.26
9/4/2018	\$3,357.68	\$3,026.96	\$330.72	\$165,849.30
10/1/2018	\$3,357.68	\$3,032.89	\$324.79	\$162,816.41
11/1/2018	\$3,357.68	\$3,038.83	\$318.85	\$159,777.58
12/3/2018	\$3,357.68	\$3,044.78	\$312.90	\$156,732.80
1/2/2019	\$3,357.68	\$3,050.74	\$306.94	\$153,682.06
2/1/2019	\$3,357.68	\$3,056.72	\$300.96	\$150,625.34
3/1/2019	\$3,357.68	\$3,062.71	\$294.97	\$147,562.63
4/1/2019	\$3,357.68	\$3,068.70	\$288.98	\$144,493.93
5/1/2019	\$3,357.68	\$3,074.71	\$282.97	\$141,419.22
6/3/2019	\$3,357.68	\$3,080.73	\$276.95	\$138,338.49
7/2/2019	\$3,357.68	\$3,086.77	\$270.91	\$135,251.72
8/1/2019	\$3,357.68	\$3,092.81	\$264.87	\$132,158.91
9/3/2019	\$3,357.68	\$3,098.87	\$258.81	\$129,060.04
10/1/2019	\$3,357.68	\$3,104.94	\$252.74	\$125,955.10

Payment Date	Total Payment	Principal Amount	Interest Amount	Principal Balance
11/1/2019	\$3,357.68	\$3,111.02	\$246.66	\$122,844.08
12/2/2019	\$3,357.68	\$3,117.11	\$240.57	\$119,726.97
1/2/2020	\$3,357.68	\$3,123.21	\$234.47	\$116,603.76
2/3/2020	\$3,357.68	\$3,129.33	\$228.35	\$113,474.43
3/2/2020	\$3,357.68	\$3,135.46	\$222.22	\$110,338.97
4/1/2020	\$3,357.68	\$3,141.60	\$216.08	\$107,197.37
5/1/2020	\$3,357.68	\$3,147.75	\$209.93	\$104,049.62
6/1/2020	\$3,357.68	\$3,153.92	\$203.76	\$100,895.70
7/2/2020	\$3,357.68	\$3,160.09	\$197.59	\$97,735.61
8/4/2020	\$3,357.68	\$3,166.28	\$191.40	\$94,569.33
9/1/2020	\$3,357.68	\$3,172.48	\$185.20	\$91,396.85
10/1/2020	\$3,357.68	\$3,178.69	\$178.99	\$88,218.16
11/2/2020	\$3,357.68	\$3,184.92	\$172.76	\$85,033.24
12/1/2020	\$3,357.68	\$3,191.16	\$166.52	\$81,842.08
1/4/2021	\$3,357.68	\$3,197.41	\$160.27	\$78,644.67
2/1/2021	\$3,357.68	\$3,203.67	\$154.01	\$75,441.00
3/1/2021	\$3,357.68	\$3,209.94	\$147.74	\$72,231.06
4/1/2021	\$3,357.68	\$3,216.23	\$141.45	\$69,014.83
5/3/2021	\$3,357.68	\$3,222.53	\$135.15	\$65,792.30
6/1/2021	\$3,357.68	\$3,228.84	\$128.84	\$62,563.46
7/2/2021	\$3,357.68	\$3,235.16	\$122.52	\$59,328.30
8/3/2021	\$3,357.68	\$3,241.50	\$116.18	\$56,086.80
9/1/2021	\$3,357.68	\$3,247.84	\$109.84	\$52,838.96
10/1/2021	\$3,357.68	\$3,254.20	\$103.48	\$49,584.76
11/1/2021	\$3,357.68	\$3,260.58	\$97.10	\$46,324.18
12/1/2021	\$3,357.68	\$3,266.96	\$90.72	\$43,057.22
1/4/2022	\$3,357.68	\$3,273.36	\$84.32	\$39,783.86
2/1/2022	\$3,357.68	\$3,279.77	\$77.91	\$36,504.09
3/1/2022	\$3,357.68	\$3,286.19	\$71.49	\$33,217.90
4/1/2022	\$3,357.68	\$3,292.63	\$65.05	\$29,925.27

Payment Date	Total Payment	Principal Amount	Interest Amount	Principal Balance
5/2/2022	\$3,357.68	\$3,299.08	\$58.60	\$26,626.19
6/1/2022	\$3,357.68	\$3,305.54	\$52.14	\$23,320.65
7/4/2022	\$3,357.68	\$3,312.01	\$45.67	\$20,008.64
8/2/2022	\$3,357.68	\$3,318.50	\$39.18	\$16,690.14
9/1/2022	\$3,357.68	\$3,325.00	\$32.68	\$13,365.14
10/3/2022	\$3,357.68	\$3,331.51	\$26.17	\$10,033.63
11/1/2022	\$3,357.68	\$3,338.03	\$19.65	\$6,695.60
12/1/2022	\$3,357.68	\$3,344.57	\$13.11	\$3,351.03
1/3/2023	\$3,357.59	\$3,351.03	\$6.56	\$0.00
<b>Total</b>	<b>\$201,460.71</b>	<b>\$189,900.00</b>	<b>\$11,560.71</b>	

**DISCLAIMER:**

Infrastructure Ontario does not warrant or make any representations regarding the use or the results of the use of the calculator found herein in terms of their correctness, accuracy, timeliness, reliability, or otherwise. Under no circumstances shall Infrastructure Ontario be held liable for any damages, whether direct, incidental, indirect, special, or consequential, and including, without limitation, lost revenues or lost profits, arising from or in connection with your use or reliance on the calculator found herein.

This calculator is provided for general illustrative purposes only and does not constitute investment advice. To take into account your specific circumstances, you should obtain professional investment, legal and/or tax advice, as appropriate.



## THE CORPORATION OF THE TOWN OF AMHERSTBURG

### OFFICE OF THE CAO

*MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.*

Author's Name: Bruce Montone	Report Date: December 8, 2017
Author's Phone: 519 736-6500 ext. 2241	Date to Council: January 8, 2018
Author's E-mail: <a href="mailto:bmontone@amherstburg.ca">bmontone@amherstburg.ca</a>	Resolution #: 20170710-801

To: Mayor and Members of Town Council

Subject: Open Air Fires - Consultation Results and Final Report

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#### 1. RECOMMENDATION:

It is recommended that:

1. The report from the Fire Chief dated December 8, 2017 regarding Open Air Fires - Consultation Results and Final Report **BE RECEIVED**;
2. The revised Open Air Fires By-law attached, (Appendix "3") **BE APPROVED**, as presented;
3. **By-law 2018-01** being a by-law to regulate the setting of open air fires, fire prevention, including the prevention of the spreading of fires; and, establishing the conditions associated with where open air fires may be set, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same; and,
4. The Town of Amherstburg User Fee by-law be amended to reflect the additional fees set out in **By-law 2018-01**.

#### EXECUTIVE SUMMARY:

Existing municipal open air fire regulations (By-law 1998-91) are designed to provide controls for the prevention of fires and the spreading of fires for the protection of life and property. "Open air fire" includes brush fires used to dispose of wood or brush in a controlled fashion, campfires, chimineas and outdoor fireplaces but does not include barbecues.

Open Air Fires presently are banned across the municipality, with the exception of areas where farming is conducted, following proper notification.

Currently, illegal open air fires and primarily campfires are conducted and occur regularly throughout the municipality without notice, regulation nor appropriate resources to enforce the current by-law which prohibits open air fires throughout the developed areas of the Town of Amherstburg.

As an update to previous reports, since February 2016 until **November 30<sup>th</sup>, 2017** (21 Months) the Fire Service has responded to 75 calls associated with open fires. A cost associated with paying volunteer fire fighters for these responses has totaled \$16,176.00. In the same time period \$14,625.00 was invoiced for 39 of the occurrences.

As a solution to balancing the public desire to allow open air fires, continue farming business operations and to provide controls for the prevention of fires and the spreading of fires for the protection of life and property, a proposed new by-law and policy was drafted during the Summer of 2017 for discussion purposes, the By-law included many features contained in other municipal by-laws. It also included a permit program for open air fires with a fee for the setting of open air campfires and outdoor fireplaces, and a fee for specific event campfires with special circumstances, as well as minimum application requirements.

The rural farming community also requires the ability to conduct open burning as part of farming business operations and land clearing activities. Consistent with the current by-law, the drafted bylaw 2018-01 states farming businesses will not incur a fee but are required to have the site inspected and approved and shall notify the Fire Department at least 2 hrs prior to the commencement of open fire operations.

For fire prevention and public safety education purposes, the size of the fire; permitted materials to be burned; permitted distances from other material and public roadways are stipulated. Open air fire supervision requirements and precautionary measures to be taken is outlined in the by-law.

To address feedback received, each property should be assessed by Fire Department staff to determine fire safety conditions as well as a demand within the community. Open air Campfires will be permitted where the conditions permit throughout the municipality but, Bon Fires and larger brush burning will continue to not be permitted in any residential area.

The by-law establishes a Town-wide permit program for open air fires with an annual \$25 fee for the setting of open air fires, and a \$75 fee for specific event campfires and outdoor fireplaces with special circumstances, as well as minimum application requirements.

As directed by Council, a series of three (3) evening public open house sessions were held for the Public to receive information and provide comment on August 17<sup>th</sup>, September 12<sup>th</sup> & 26<sup>th</sup> 2017. In addition, an anonymous survey for public input was conducted throughout the period. The results of public input is contained in (Appendix 1) attached to this report.

Based on the feedback received a series of issues are presented for council consideration & are included in (Appendix 2) and include but are not limited to:

- The most popular request is to allow small Campfires.
- The most complained about activity received by the Department is Large Bon-Fire activity.
- The most Contentious issue raised is the smoke production. (This is addressed in the by-law through requiring the fire to be immediately extinguished after use and the items permitted to be burned.)

## 2. **BACKGROUND:**

Effective January 1, 2003, the authority previously contained in the Municipal Act for dealing with fire protection and fire prevention matters was transferred to the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c.4, as amended (the "FPPA"). Section 7.1 of the FPPA states that a council of a municipality may pass by-laws:

- regulating fire prevention, including the prevention of the spreading of fires; and,
- regulating the setting of open air fires, including establishing the times during which open air fires may be set.

The Town of Amherstburg inherited from the former municipalities by-laws regulating the setting of open air fires and outlining conditions under which these fires may be set. Generally, the current by-law (1998-91) provides for the prohibition of open air fires in all areas except land where farming is being conducted.

Open air fire by-laws are designed to control the maintenance of satisfactory conditions for the prevention and spreading of fires for the protection of life and property.

Open air burning and campfires are currently taking place in all (Urban, Sub-Urban and Rural) areas of the Town of Amherstburg. The current situation where campfires are not permitted anywhere is resulting in illegal burns taking place in Spring, Summer and Fall with no appropriate controls in place. The burning of Grass and Leaves also takes place intermittently and feedback indicates that current Yard Waste programs are not at some times of year meeting the needs of many properties.

Enforcement of the current by-law is not manageable with current resources. Fire Services is limited to responding to complaints with very little information often resulting in full station responses. Previously reported is that since February of 2016 until July of 2017 (17 Months) the Fire Service had responded to 54 calls associated with open fires. A cost associated with paying volunteer fire fighters for these responses had totaled almost \$12,480.00. The fee collected through the Current Municipal Fees Bylaw only partially offset the cost of administration and enforcement. In the same time period \$6,975.00 was invoiced for 19 of the occurrences. Fire administration provided additional training, amended operating processes and as a result since February 2016 until **November 30<sup>th</sup>, 2017** (21 Months) the Fire Service has responded to 75 calls associated with open fires. A cost associated with paying volunteer fire fighters for these responses has now totaled \$16,176.00. In the same time period \$14,625.00 was invoiced for 39 of the occurrences, providing a much improved cost recovery situation.

Open Air Fire By-laws are designed to control the maintenance of satisfactory conditions for the prevention and spreading of fires for the protection of life and property. Council should consider replacing the existing bylaw with an Open Air Fire By-law and permit program (Appendix 3) that reflects the advice provided by Fire Administration (Appendix 2) and the input received by the public included as (Appendix 1).

Doing so, will ensure Fire Services is aware of where Open- Air fires are conducted and will have suitable opportunity to ensure sites are safe and fires are conducted with proper safety measures in place.

Consideration should be given to replacement of the existing open air fire bylaw to establish up to date standardized conditions for permits and widely accepted open air fire regulations and practices for public safety.

### **3. DISCUSSION:**

Open air fire means the burning of material such as wood and brush where the flame is not wholly contained and is, thereby, open to the air, and includes camp fires, chimineas and outdoor fireplaces but, does not include propane, Natural Gas and Briquette type barbecues.

The Ontario Fire Code states that open air fires shall not be permitted unless approved by the Chief Fire Official, or unless such fires consists of a small confined fire, supervised at all times and used to cook food on a grill or a barbecue. It is also identified that fires for the purpose of cooking be extinguished immediately after the food is cooked. The purpose of this requirement is to protect people and communities from the risk of being exposed to fire or related irritants.

The Fire Chief is responsible for granting approvals for open air fires at the municipal level. If necessary, Fire Services is also responsible for inspecting the proposed site.

### **Overview of An Open Air Fire By-law**

The final proposed Open Air Fire By-law, would include the following provisions found in the existing municipal by-law:

- an explanation of what constitutes “open air fire”;
- conditions under which open air fires may be conducted with the approval of the Chief Fire Official; and,
- areas by land use type in which open air fires may take place, in consideration of prevention of fires and public safety.
- Farm Businesses will not be negatively impacted and will retain most of the current practices.

The proposed by-law permits campfires only within the settlement areas of the municipality but restricts their size to 3 ft. X 3 ft. (1mX1m) and only where such burning can be carried out safely based on an approved site inspection and provides for control over open air fires. **Bonfires will not be allowed** in any residential location within the municipality.

The Rural Areas of the Municipality where Farming is conducted will continue to be allowed Land Clearing and Brush Burning.

## **Open Air Fires – Permit Program**

### Permit Program

The proposed by-law would establish an annual permit program for open air fires (Camp Fires) to help identify locations where these activities are planned.

The permit program will enable the Amherstburg Fire Department to provide applicants with fire prevention information and impose safety related conditions as appropriate. The Fire Chief would only issue such permits once the applicant has met all the conditions in accordance with the municipal and provincial requirements. An open-air fire permit does not relieve the applicant of his/her responsibility to comply with all other regulations or statutes.

Processing fees of \$25 (Annual Open Air Fire Permit) and \$75 (Specific Event Open Air Fire Permit) respectively are proposed for the processing of the permits. These fees will enable the Town to recover related administration costs.

### General Open Air Fire Restrictions

The proposed by-law provides that:

- there be no open air fires when a ban on open air fires is issued by the Fire Chief
- in all of the Municipality, a permit be obtained
- Open air fires are permitted only in areas that have a site inspection prior and with a permit.
- no open air fires occur before sunrise and after sunset for the burning of brush; and
- provisions for registered farm business operations

Open air fires would be further regulated in relation to: the method used to light the fire; the size of the fire; prohibited material(s) being burned; (i.e. grass, leaves, garbage, pressure or creosote treated wood, plastics or other combustibles that produce toxic fumes or excessive smoke are prohibited); distances from other combustible material (including buildings, decks and fences) and distances from public roadways (setbacks). Campfires must be completely extinguished after use and not be allowed to smolder.

At certain times of the year and as conditions warrant, the Fire Chief may issue a complete ban on open air fires. When a ban is issued, all open air fires are prohibited with the exception of actual cooking that is taking place on a barbecue. For public health and safety reasons, the Fire Chief can limit open air fires even when a permit has been issued.

## Campfires and Outdoor Fireplaces

In addition to the general requirements for open air fires, additional requirements specific to campfires and outdoor manufactured fireplaces would be included in the proposed by-law. These additional requirements recognize the differences between certain types of open air fires, while still providing for public safety.

The Ontario Fire Marshal (OFM) has stated that the use of outdoor fireplaces such as chimineas should be classified as an open air fire and be treated as such. The proposed by-law classifies outdoor fireplaces as open air fires. Outdoor fireplaces and chimineas vary in design from a steel firebox with a screened opening and short vent stack to a clay fire pot with an opening for fuel loading and a short vent stack, similar in appearance to a large flower vase, each having specific requirements. Barbecues may be used outdoors in all areas of the Town except balconies without prior authorization from the Fire Chief.

### Specific Events

The proposed by-law provides that camp fires or open air fires in an outdoor fireplace in an urban area, or “no burn” zone, may be authorized by the Fire Chief for cultural, religious or recreational specific events held by a legally-recognized not-for-profit organizations or religious institutions on approved sites, subject to specific guidelines for the event. A fee of \$75 is proposed for this one-time permit, which is valid only for the day or days of the specific event.

### ENVIRONMENTAL CONSIDERATIONS

The proposed by-law recognizes that only untreated wood may be burnt, thereby reducing any environmental concerns which may be associated with burning, and maintains the intent of by-law 2014-109 regarding emissions from solid fuel burning appliances.

Fires on waterways or ice over waterways (lakes, rivers, streams) is prohibited.

Worthy of note is that the proposed by-law is superseded by any, and all, provincial and/or federal statutes as they pertain to open air fires.

### Rural Implications

Rural distinctiveness recognized by the former municipal regulations has been maintained or has undergone minimal modification to help its representation in the context of the proposed by-law.

#### **4. RISK ANALYSIS:**

Open air burning and campfires will continue to take place in all (Urban, Sub-Urban and Rural) areas of the Town of Amherstburg. The current situation where illegal burns take place in Spring Summer and Fall with no appropriate controls in place will continue if changes are not made. Enforcement of the current by-law is not manageable with

current resources. Fire Services is currently limited to responding to complaints. Costs to ratepayers will continue to rise without appropriate controls and Public Education.

**5. FINANCIAL MATTERS:**

The fees collected from the proposed permit program will be expected to partially offset the cost of administration and enforcement. The fees have been set at nominal rates in order to encourage compliance and to assist with Fire Service awareness.

The estimated intake on the program is hard to predict however 1,000 properties in Amherstburg would lead to the following scenario:

Estimated Revenue	\$25,000
Less: Estimated Cost	
Volunteer Hours ( 30 Min Per Inspection = 500 Working Hours at a Rate of \$21.75 Per hour)	\$(10,875)
10% Statutory Deductions	\$(1,087)
Administrative Estimate from Fire Administration work	\$(5,000)
Administrative Estimate from Financial Staff work	<u>\$(5,000)</u>
Net Profit	<u>\$3,038</u>

Estimated cost of conducting 1,000 inspections is \$21,962 estimated cost for the program to reach all 9000 properties would be \$197,658.

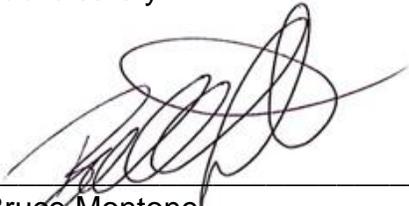
**6. CONSULTATIONS:**

Consultation and review was conducted with:

- Ontario Ministry of the Environment, Model Municipal Code of Practice for Open Air Burning in Ontario (2010 ed.)
- Canadian Council of Ministers of the Environment, Guidance Document for Canadian Jurisdictions on Open-Air Burning (2016 ed.)
- Forest Fires Prevention Act R.S.O.
- Essex County Municipalities, City of Chatham Kent, City of Ottawa, City of Hamilton, City of Brandon Man.
- A series of Three (3) evening public open house sessions was provided on August 17<sup>th</sup>, September 12 & 26, 2017. and an Anonymous Survey (Appendix 1)

**7. CONCLUSION:**

Control of Open Air Burning is necessary and begins with accurate information on where it is occurring within the municipality. Education on proper safe practices is required and strict consistent enforcement is useful to ensure an acceptable level of public safety.



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Bruce Montone  
**Fire Chief**

bm/BM

**DEPARTMENTS/OTHERS CONSULTED:**

**Name:** Nicole Rubli *Manager of Licensing and Enforcement*

**Phone #:** 519 736-0012 ext. 2251

## Report Approval Details

Document Title:	Open Air Fires - Consultation Results and Final Report.docx
Attachments:	- Appendix 2 - Fire Administration Advice.pdf      APP 1 - Survey - Appendix 3 2018- 01- Open Burn Final.doc
Final Approval Date:	Jan 16, 2018

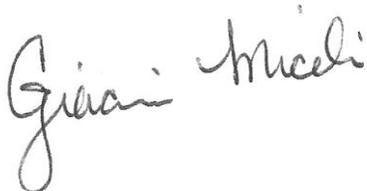
This report and all of its attachments were approved and signed as outlined below:



**Justin Rousseau - Jan 9, 2018 - 9:58 AM**



**Mark Galvin - Jan 11, 2018 - 11:30 AM**



**John Miceli - Jan 16, 2018 - 12:35 PM**



**Paula Parker - Jan 16, 2018 - 2:13 PM**

Open Burn By-Law Changes -Public Consultations

Open Burn Public Consultations Summary

Three Session were held on August 17<sup>th</sup>, September 12<sup>th</sup>, and September 26<sup>th</sup>, 2017

We had approximately 100 residents attend across the three sessions. The groups were equally split between for a change and against a change. There was no overwhelming or significantly repeated comments or recommendations offered by the groups.

Following the summary are the transcribed comments from each meeting.

Below are comments provided by the public that were for our consideration at more than one meeting or suggested more than once across the three sessions.

Permits:

In favour of permit system but change the fee.
Repeat offenders to the bylaw should be banned from acquiring a permit.
Do away with the Permit system.

Fees:

Implement a onetime fee good forever
--------------------------------------

Restrictions:

Make clearance requirements smaller.
Restrict in town but not in rural areas of the municipality

Miscellaneous:

Full Public Education program should be included with changes to the bylaw.
Open yard waste center to deal with the large amount of yard waste.
Nuisance callers should be fined

Opposed:

This would lower life quality for a family member with health problems.
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The following were comments received by the public but were not repeated by multiple individuals or at multiple sessions

Enforcing this bylaw will tie up staff from performing their regular duties.
Believes that status quo is the best option because firefighters need the smoke to know of structure fires and for residents to call it in early enough for firefighters to have a chance.
Opposed to the cost and amount of work the fire department would require to see this project realized.
Change Nuisance smoke from entering the home to entering the property.
Ban Drinking and fire setting.
Eliminate Permit for Farmers
Do not gather personal information that can be stolen.
Allow old building materials on farm properties to aid farmers in eliminating liabilities by taking down old buildings.
Include Smokers in this bylaw.
Large fines for those who burn in restricted areas.
Make clearance requirements larger.
Remove schools from sensitive receptors.
Make permit more expensive for offenders who are reapplying.
Eliminate the fee.
Firefighters should not be allowed to pick and choose which fires should be put out. All fire complaints should be treated the same.
Beach burning should be approved for beach clean up

Open Burn Public Consultations Recordings Transcriptions

Session 17/08 /17 began at 7:00 PM.

Chief Montone presentation on Open Burning began 7:04 PM and concluded at 7:47 PM.

Name	Comment	Time
1	Three quick questions: On a long weekend a full time firefighter would never be able to return to the station or make it to each call.  Should not each permit holder prove they have liability insurance in case of a fire.	7:48 PM
2	If the permit system is expensive do away of it. In favour of open burns but would rather see information on the website. Scrap the permit system.	7:50 PM
3	Lakewood beach for a long time. In favour of open burns but is embarrassed of the large response by fire to open burn	7:52 PM

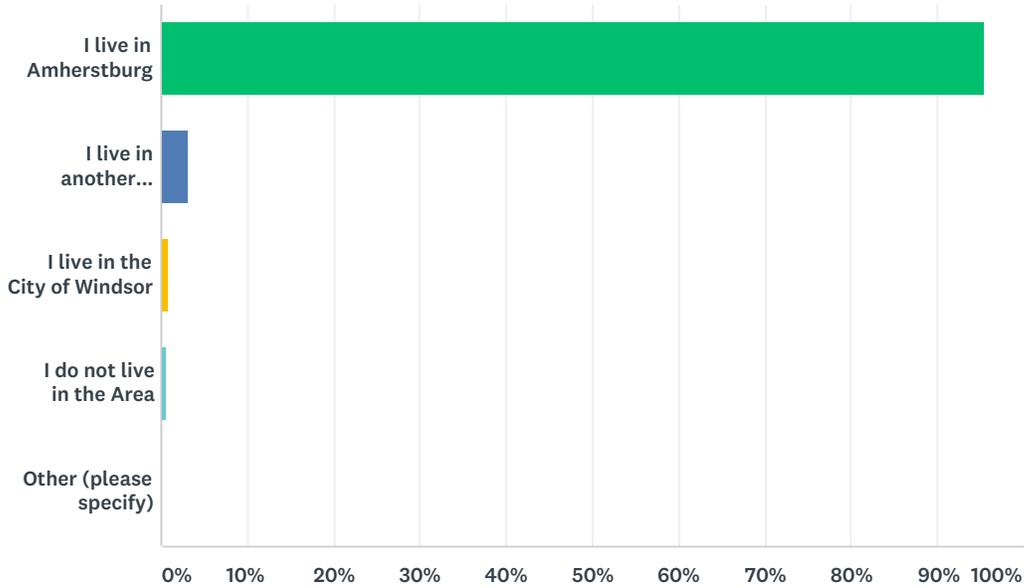
	complaints. This is a large part of what Amherstburg is about and believes that the bylaw is overreacting.	
4	Front Road North, his wife has a severe reaction to smoke and currently. Would like to see the bylaw even more restricted. Would like to change smoke nuisance to smoke entering the property not just the home. Would like to ban starting fires when alcohol is allowed. Also questioned why we do not issue both	7:55 PM
5	Front Road north, Agrees with the previous speaker. Wondering if 911 is an option when neighbours are having a fire.  Suggested that we do a door to door campaign to inform those who would burn in a restricted. Suggested volunteers are pulled to perform this work.	7:57 PM
6	How did the fire department choose the \$25 fee for permits?  On the restricted area, in the town proper, owns a large property with a beach area would like to burn, believes that he has plenty of space.  Questions the open burn line, thought	8:00 PM
7	Lives on Sandwich St, Firstly believes that if this is passed that a full public education campaign to inform people of what is acceptable. Believes that response to a call needs to be timely. Question: are smokers included? Answer is no.  Doctor note	8:05 PM
8	Has lived in town and has two fires a year. Because of lot sizes he would not be able to burn.	8:07 PM
9	Believes it is a burden to have farmers to get annual permits and to call in. Believes that our system is putting resident's information at risk by asking for so much information. Believes that the Fire Chief should not have the right to restrict people from burning. Would like to see the bylaw get rid of anything that is already in the fire code. Believes health is important but unfortunately restricting farmers puts them at risk of harming their farming restrictions.	8:09 PM
10	If a council is making a decision on this he is surprised that council is not in full attendance.  Would like to see building materials on farm properties to be able to be burned to allow farmers to eliminate liabilities by taking down old buildings on properties.  Questioned if farmers would like	8:20 PM

11	<p>Would like to know if liabilities are considered when pulling full time firefighters out of station 2 area.</p> <p>Pointed out that a smoker was in the presentation.</p> <p>How will we enforced the banning of paper being used for fires when most people use it to start fires.</p> <p>Believes that status quo is the best option because firefighters need the smoke to know of structure fires and for residents to call it in early enough for firefighters to have a chance.</p> <p>Believes complacencies would become the norm because of the smell of smoke would be everywhere.</p>	8:22 PM
12	<p>His concern that at the end of this process this will costs the town a large amount of money. Believes that this will create a full time job for our FPO when he already has a job to do. Does not want to see Fire ask for more resources when this system demands more of current staff.</p>	8:33 PM
13	<p>Disagrees with having a permit. If a permit is passed recommends that a onetime fee is put into place that would be good forever going forward.</p>	8:41 PM
14	<p>Permit and the fee should not be included in this program. Rather upon FD arrival the public education given at this time.</p>	8:45 PM
15	<p>Suggested that a report be provided to council after a period of time to give them an idea of whether or not they made the right choice.</p>	8:46 PM
16	<p>Education should not just be for those burning but also those who call in open burn complaints when the burn was legal in the first place.</p>	
17	<p>Without councilors present how can we ensure council will make the right choice.</p>	
18	<p>Believes that no forgiveness for those burning in restricted areas. Fines must be issued in those areas.</p>	
19	<p>Lives in the restricted area but owns a large property and believes should able burn.</p>	
<p><b>Second Session – Session 12/09/17 began at 7:00 PM at Station 2</b></p>		
1	<p>Owens a large property that has approximately 6 neighbours that believes that a 6000 sq ft property would never be able to have a safe fire.</p>	
2	<p>Repeat offenders should be restricted from receiving a permit.</p>	
3	<p>Permits good for making money for the municipality. Money could be used to repair the sewer system and other infrastructure. Permits should increase in price and all is one price.</p>	
4	<p>Schools should not be included as they are not in school during burning hours which is the afternoon and the weekend.</p>	

5	Believes restricting in town vs. those areas that have very few neighbours and larger property sizes is good.	8:15
6	Not enough time for camp sites, or vacationing just to have a bon fire. Backyard campfires should be allowed. Also prevents drinking and driving by allowing residents to enjoy their own backyard rather than having to travel.	8:20
7	Open the yard waste center to deal with the large amount of yard waste that is produced on large properties. Even if it is only open one day a month with limited staff would be enough to take care of the issue.	8:25
8	Enforcement is an issue if the enforcer is allowed to make a call based on their opinion. All staff should be on the same level when it comes to the rules of enforcer.	
9	Resident does not support an increased permit of \$75. Would like to see increase permit costs for first and second time offenders and no permit ever again for third time offenders.	8:39
10	Closed	8:40
Third Session – Session 26/09/17 began at 7:00 AM		
1	Currently new residents to the town of Amherstburg have no “Welcome Wagon” that notifies them of town bylaws and welcomes them to town. Most people burn which gives the impression that it has been allowed in Amherstburg. Laws like this need to be communicated to the new public.	8:10
2	Open burns will be a good thing for the community. It unites the family and is a long standing tradition in a family.	8:15
3	Nuisance calls is the current issue for the municipality as fires are going on for valid reasons and safely but complaints cause costs to the municipality by having FD respond.	8:16
4	People burn when laundry is out, and when windows are open which cause harm to neighbours.	8:17
5	Wood coming from the river and lake pile up on the beach. Resident would like to be able to burn up the debris after the wood is dry and good to burn.	8:27

### Q1 Tell us about yourself...

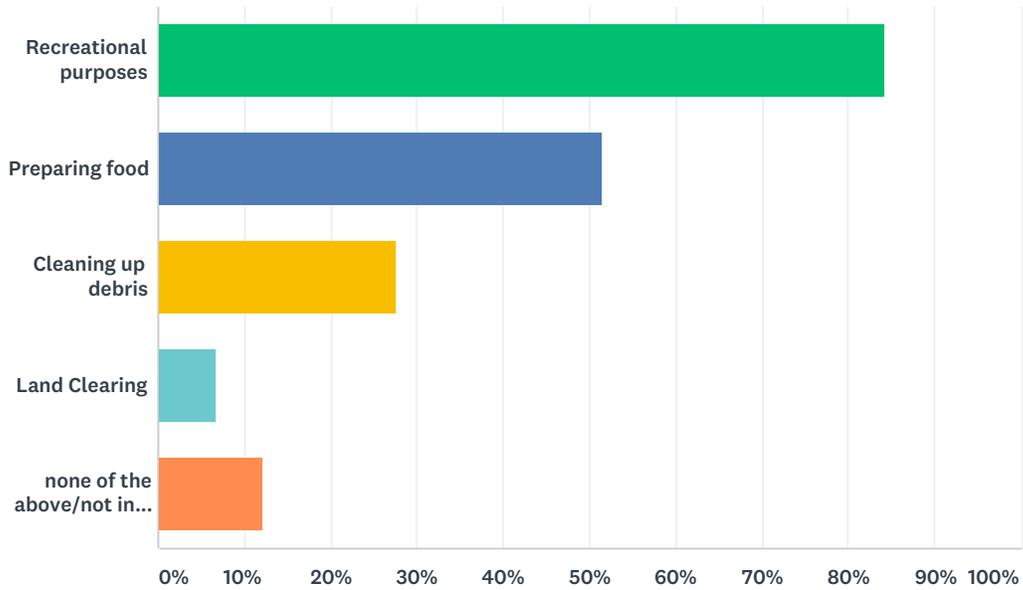
Answered: 723 Skipped: 0



ANSWER CHOICES	RESPONSES	
I live in Amherstburg	95.44%	690
I live in another Municipality in Essex County	3.18%	23
I live in the City of Windsor	0.83%	6
I do not live in the Area	0.55%	4
Other (please specify)	0.00%	0
<b>TOTAL</b>		<b>723</b>

## Q2 On my property I would like to use open fires for...

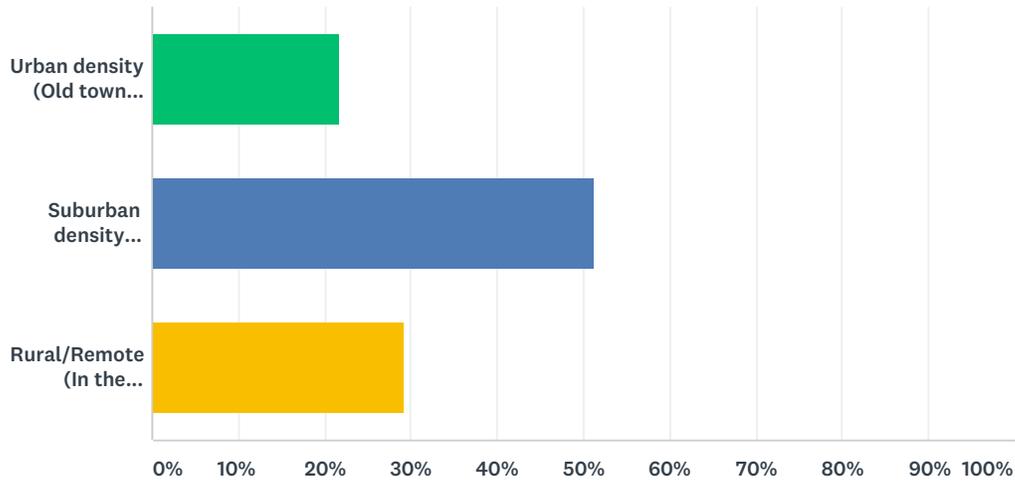
Answered: 722 Skipped: 1



ANSWER CHOICES	RESPONSES	
Recreational purposes	84.21%	608
Preparing food	51.39%	371
Cleaning up debris	27.70%	200
Land Clearing	6.79%	49
none of the above/not in favor of open air burning	12.05%	87
Total Respondents: 722		

### Q3 I consider where I live to be:

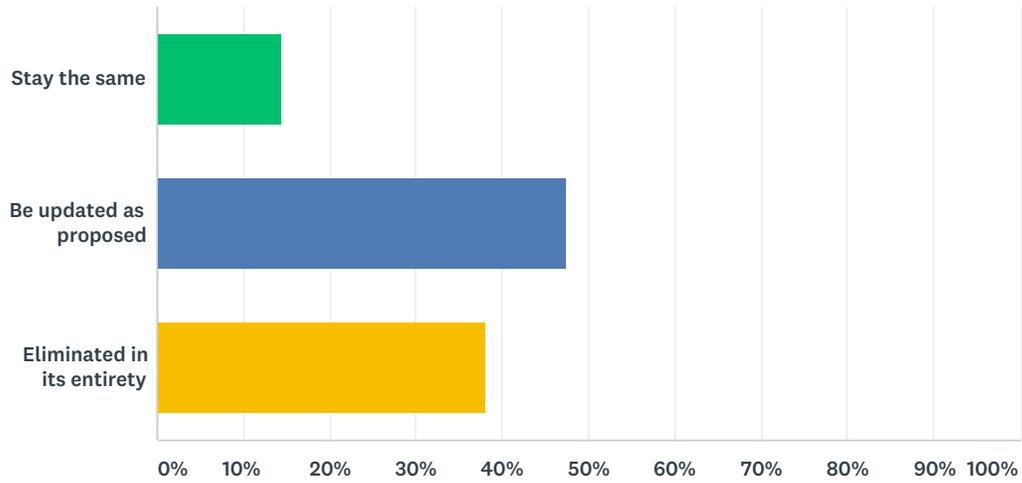
Answered: 719 Skipped: 4



ANSWER CHOICES	RESPONSES	
Urban density (Old town proper)	21.84%	157
Suburban density (Subdivision)	51.32%	369
Rural/Remote (In the Country)	29.35%	211
Total Respondents: 719		

### Q4 I would like to see the current By-Law restricting open air fires:

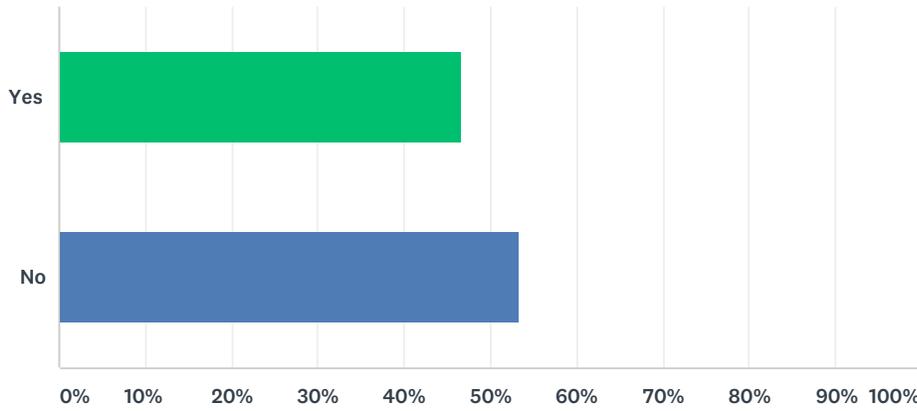
Answered: 691 Skipped: 32



ANSWER CHOICES	RESPONSES
Stay the same	14.47% 100
Be updated as proposed	47.47% 328
Eliminated in its entirety	38.06% 263
TOTAL	691

### Q5 I am concerned about Air Quality in my Community

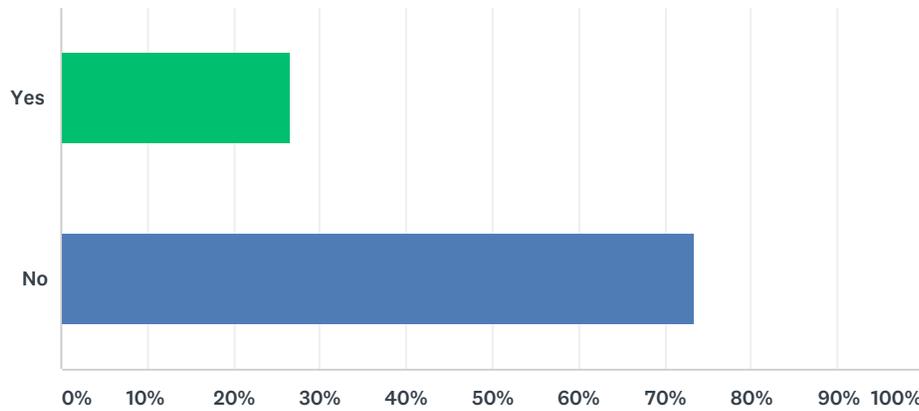
Answered: 700 Skipped: 23



ANSWER CHOICES	RESPONSES	
Yes	46.57%	326
No	53.43%	374
TOTAL		700

### Q6 I am concerned about odours from an open air fire affecting me or my neighbours

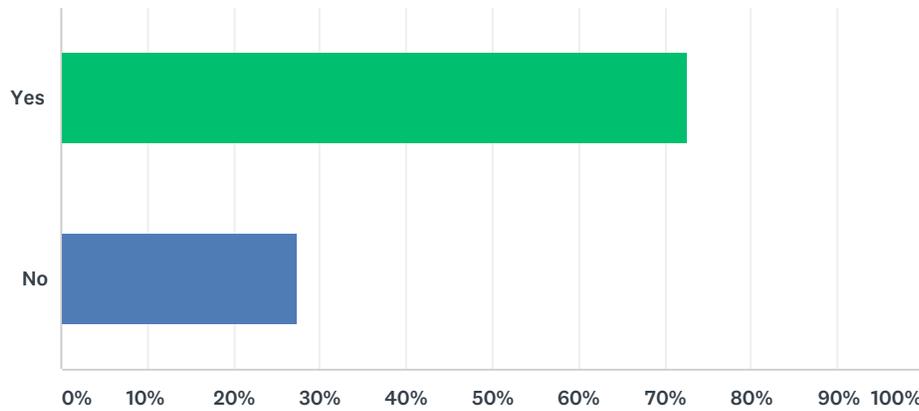
Answered: 700 Skipped: 23



ANSWER CHOICES	RESPONSES	
Yes	26.57%	186
No	73.43%	514
TOTAL		700

### Q7 I would consider other means of disposing of tree limbs, branches and sticks

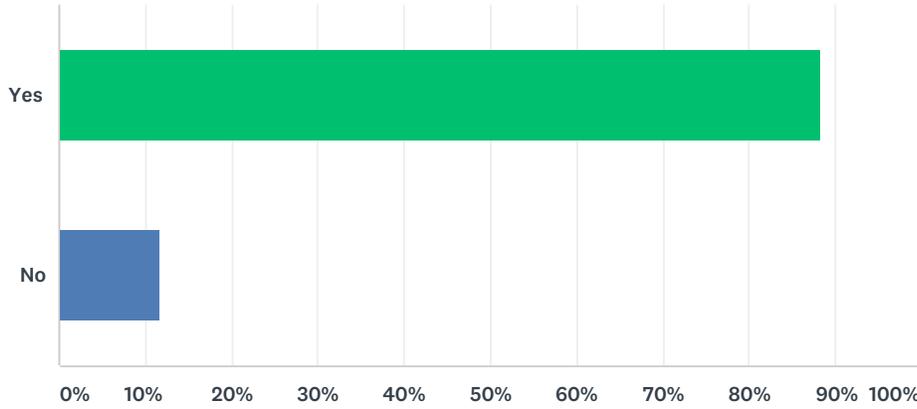
Answered: 701 Skipped: 22



ANSWER CHOICES	RESPONSES	
Yes	72.61%	509
No	27.39%	192
TOTAL		701

### Q8 I like the idea of allowing small campfires

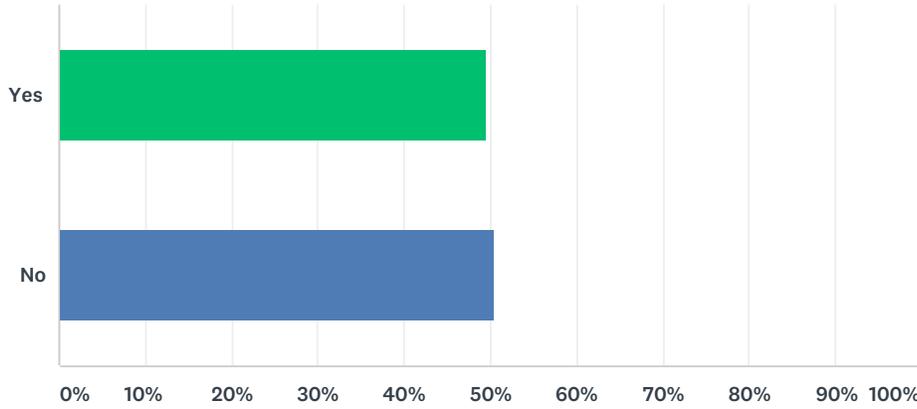
Answered: 703 Skipped: 20



ANSWER CHOICES	RESPONSES	
Yes	88.19%	620
No	11.81%	83
TOTAL		703

### Q9 I like the idea of allowing larger Bon fires

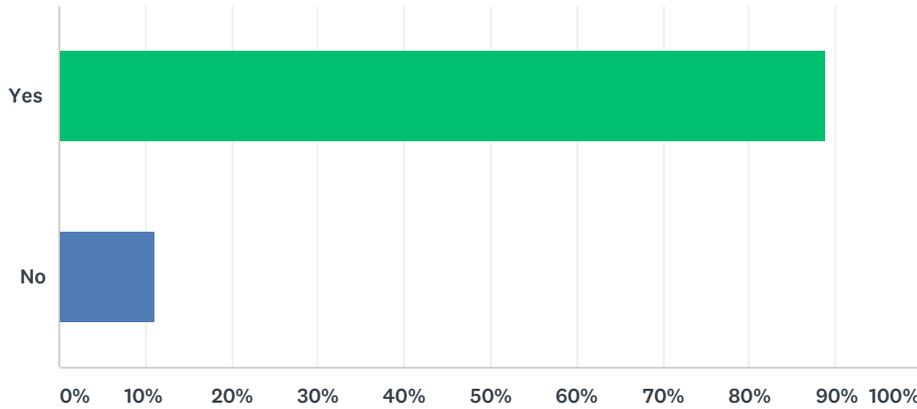
Answered: 702 Skipped: 21



ANSWER CHOICES	RESPONSES	
Yes	49.57%	348
No	50.43%	354
TOTAL		702

# Q10 Manufactured outdoor fireplaces (including Chimneas) should be allowed

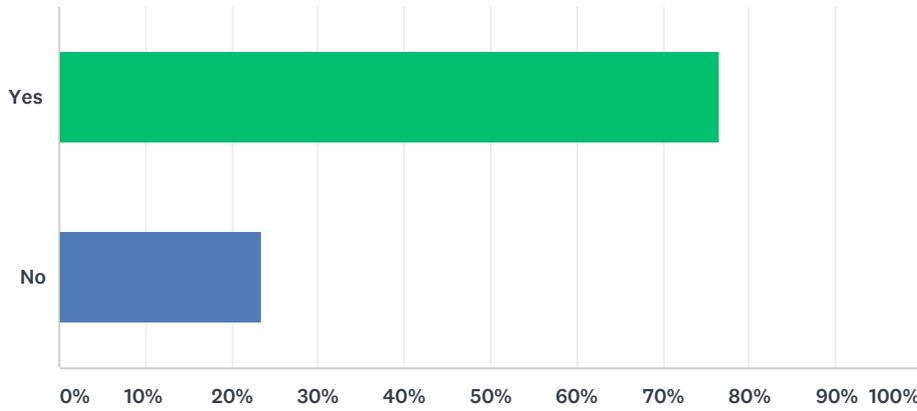
Answered: 702 Skipped: 21



ANSWER CHOICES	RESPONSES	
Yes	88.89%	624
No	11.11%	78
TOTAL		702

# Q11 I like the idea of allowing working farms to burn for business

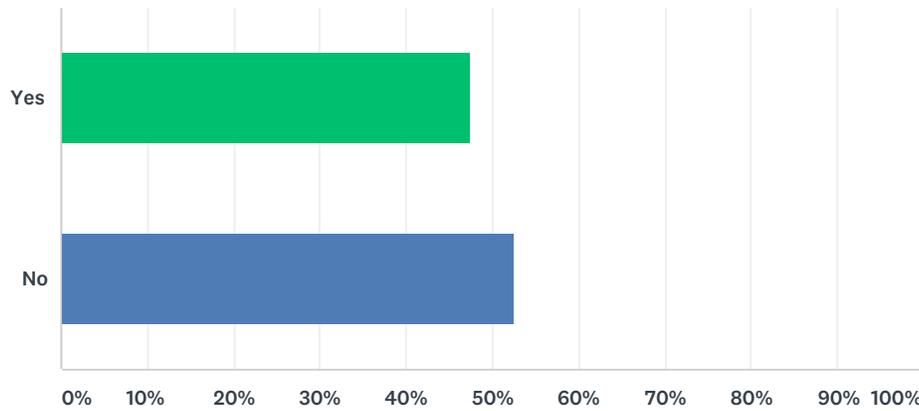
Answered: 700 Skipped: 23



ANSWER CHOICES	RESPONSES	
Yes	76.57%	536
No	23.43%	164
TOTAL		700

# Q12 I like the Idea of an annual permit to assist in education and control of open burning

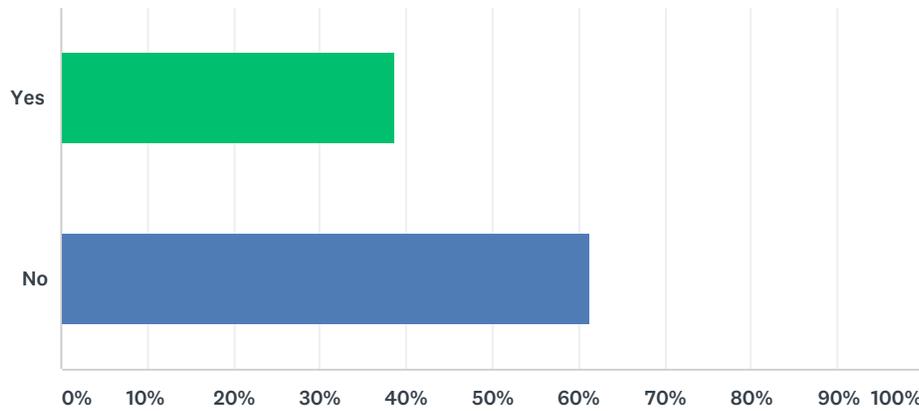
Answered: 696 Skipped: 27



ANSWER CHOICES	RESPONSES	
Yes	47.41%	330
No	52.59%	366
TOTAL		696

### Q13 I believe a restriction on times when fires can occur should be included

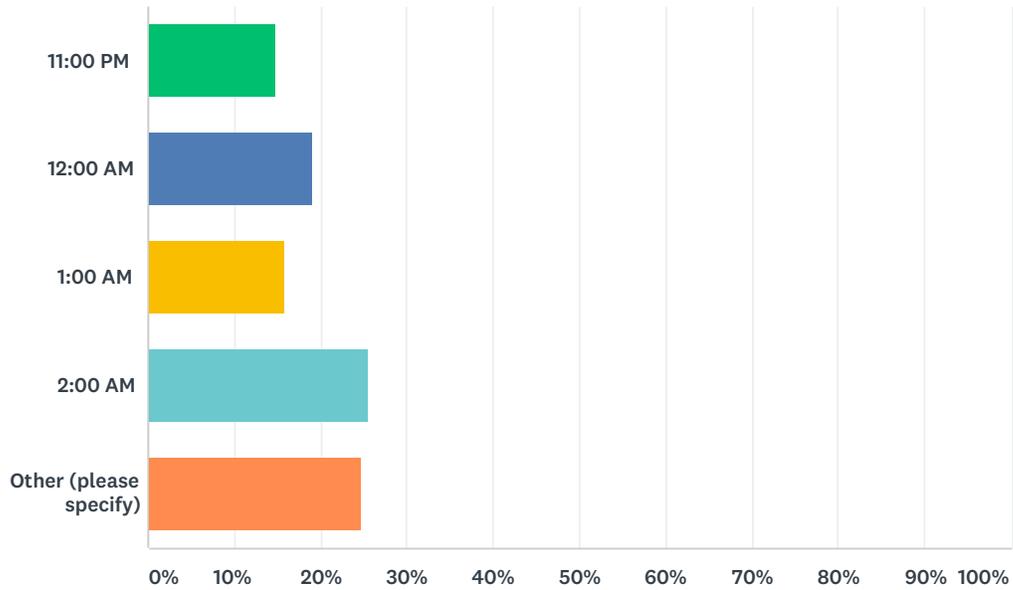
Answered: 701 Skipped: 22



ANSWER CHOICES	RESPONSES	
Yes	38.80%	272
No	61.20%	429
TOTAL		701

### Q14 If yes to the previous question, I think fires should be allowed until:

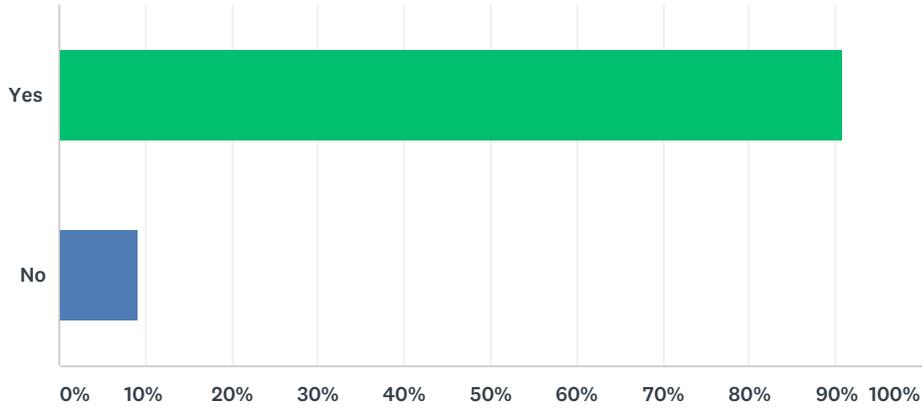
Answered: 452 Skipped: 271



ANSWER CHOICES	RESPONSES	
11:00 PM	14.82%	67
12:00 AM	19.03%	86
1:00 AM	15.93%	72
2:00 AM	25.44%	115
Other (please specify)	24.78%	112
<b>TOTAL</b>		<b>452</b>

### Q15 I feel I have enough information to burn safely

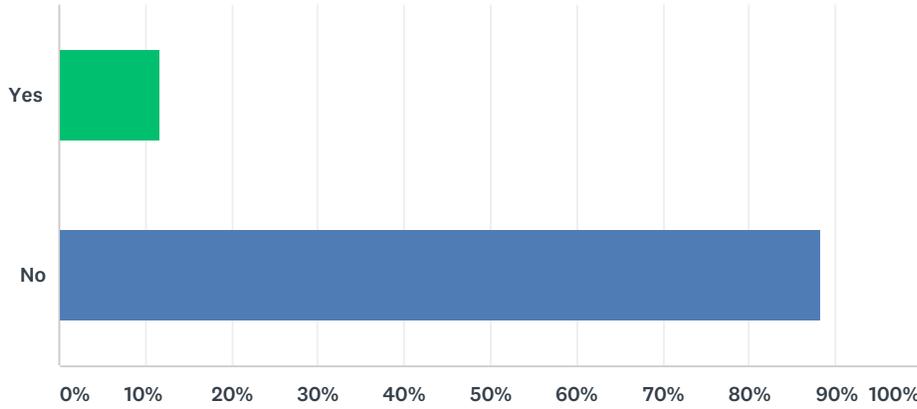
Answered: 680 Skipped: 43



ANSWER CHOICES	RESPONSES	
Yes	90.88%	618
No	9.12%	62
TOTAL		680

### Q16 I feel I need more information on safe practices for Open Air Burning

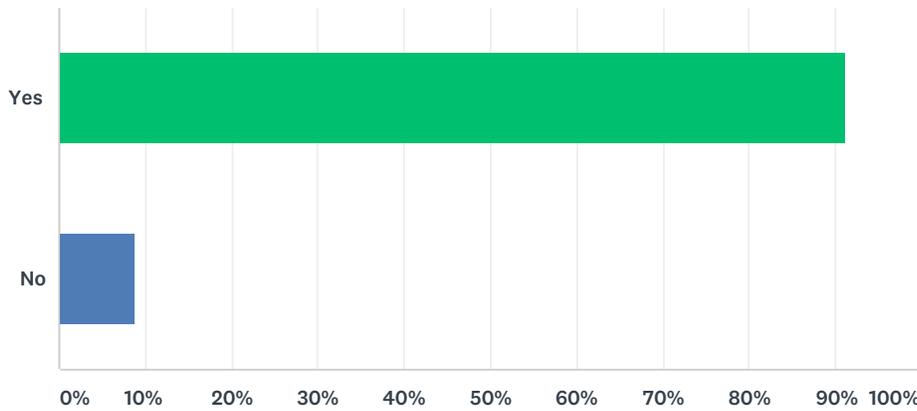
Answered: 679 Skipped: 44



ANSWER CHOICES	RESPONSES	
Yes	11.78%	80
No	88.22%	599
TOTAL		679

# Q17 I have the tools and suppression resources to properly supervise my fire

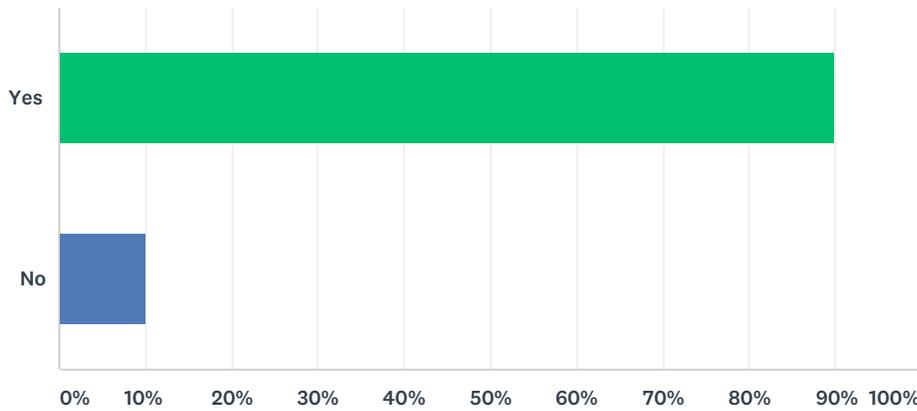
Answered: 679 Skipped: 44



ANSWER CHOICES	RESPONSES	
Yes	91.31%	620
No	8.69%	59
TOTAL		679

### Q18 I have enough space on my property to be a safe distance from combustibles and structures

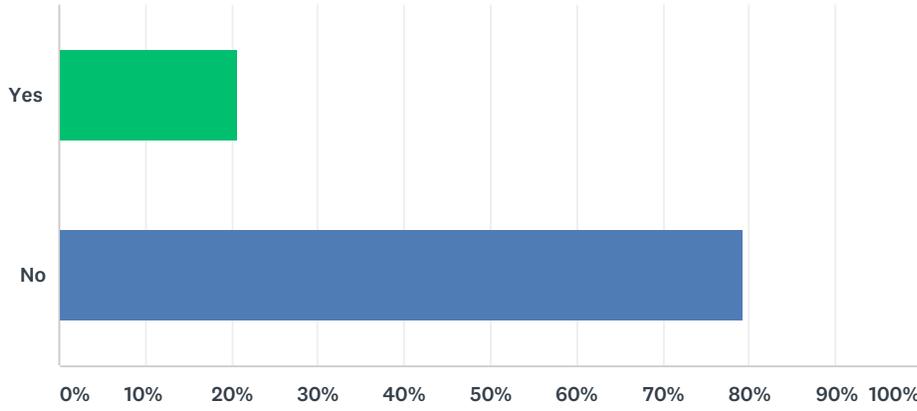
Answered: 679 Skipped: 44



ANSWER CHOICES	RESPONSES	
Yes	89.99%	611
No	10.01%	68
TOTAL		679

### Q19 I'm safe, but I have concerns about my neighbours

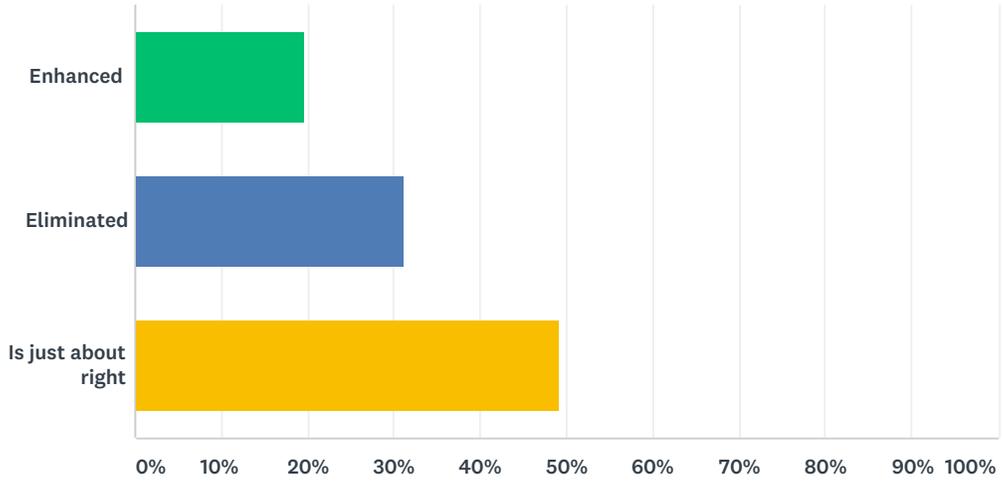
Answered: 683 Skipped: 40



ANSWER CHOICES	RESPONSES	
Yes	20.79%	142
No	79.21%	541
TOTAL		683

### Q20 I think enforcement for violators should be:

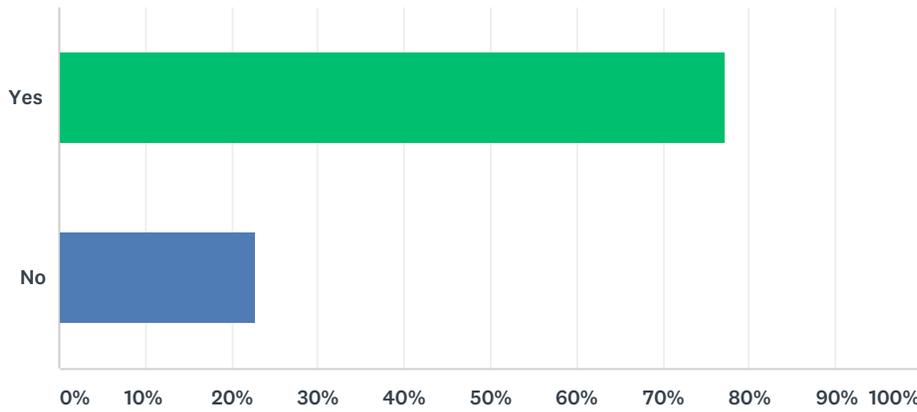
Answered: 682 Skipped: 41



ANSWER CHOICES	RESPONSES
Enhanced	19.65% 134
Eliminated	31.09% 212
Is just about right	49.27% 336
TOTAL	682

### Q21 Special considerations should be given to protect sensitive receptors like Nursing homes, daycare centers, and other citizens who may be vulnerable to the impact of wood smoke

Answered: 686 Skipped: 37



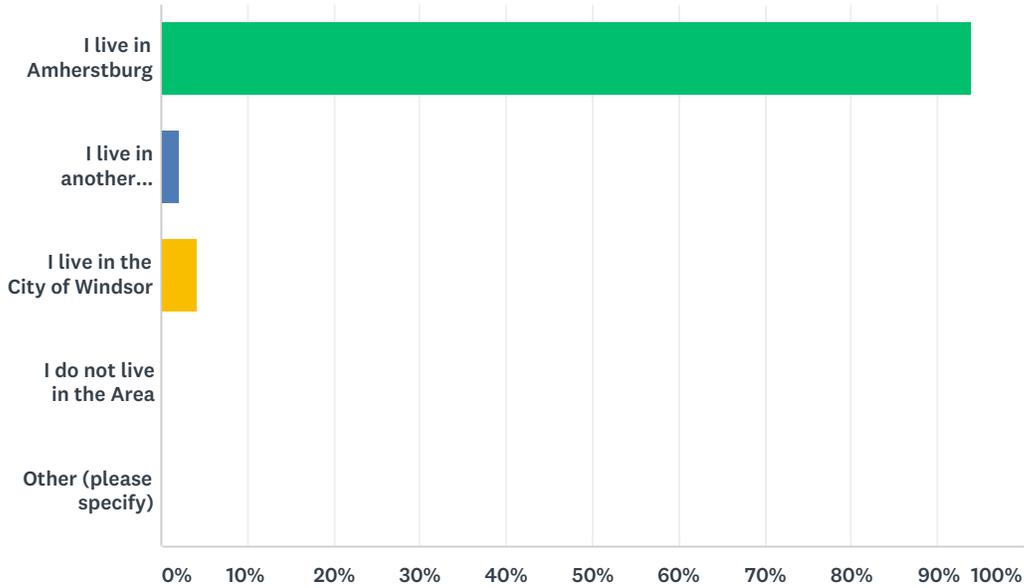
ANSWER CHOICES	RESPONSES	
Yes	77.11%	529
No	22.89%	157
TOTAL		686

## Q22 Any additional comments or concerns

Answered: 273 Skipped: 450

### Q1 Tell us about yourself...

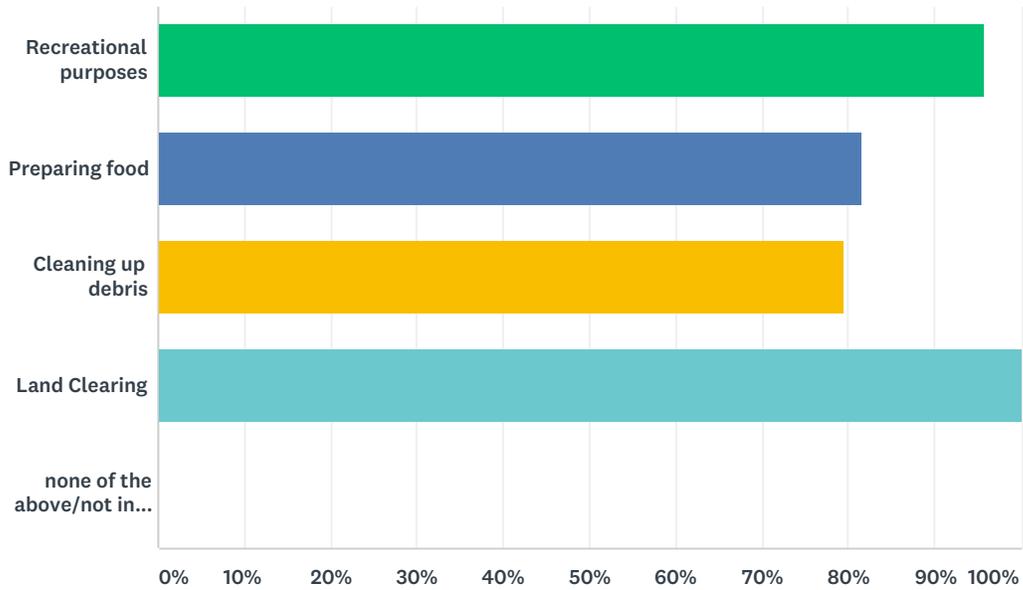
Answered: 49 Skipped: 0



ANSWER CHOICES	RESPONSES	
I live in Amherstburg	93.88%	46
I live in another Municipality in Essex County	2.04%	1
I live in the City of Windsor	4.08%	2
I do not live in the Area	0.00%	0
Other (please specify)	0.00%	0
<b>TOTAL</b>		<b>49</b>

## Q2 On my property I would like to use open fires for...

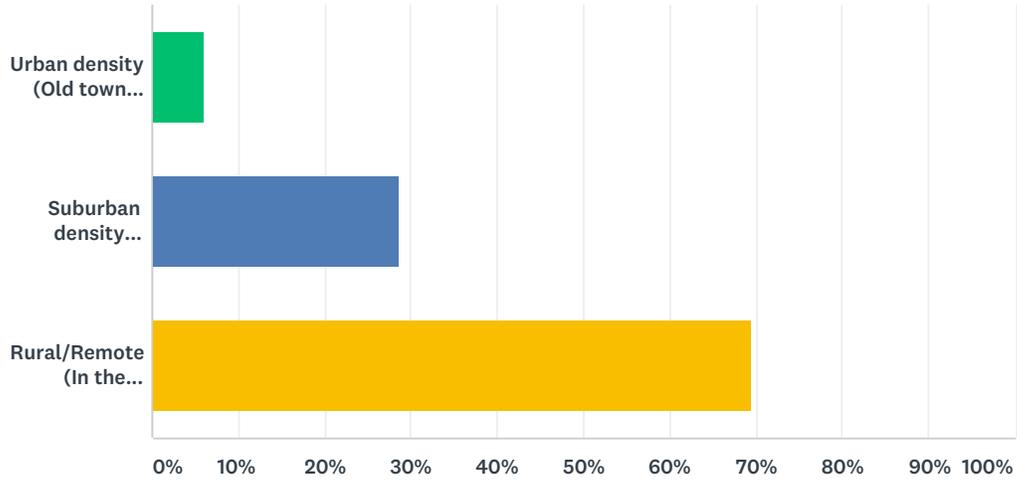
Answered: 49 Skipped: 0



ANSWER CHOICES	RESPONSES	
Recreational purposes	95.92%	47
Preparing food	81.63%	40
Cleaning up debris	79.59%	39
Land Clearing	100.00%	49
none of the above/not in favor of open air burning	0.00%	0
Total Respondents: 49		

### Q3 I consider where I live to be:

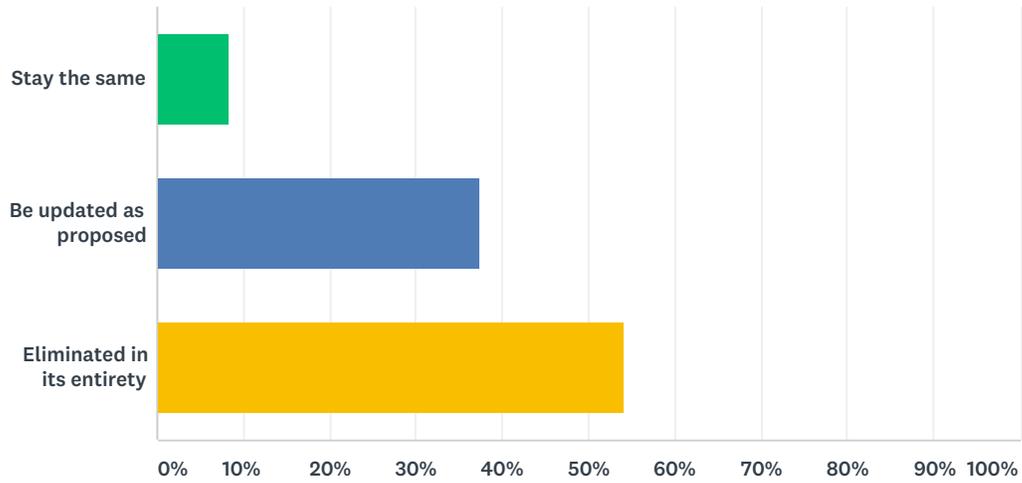
Answered: 49 Skipped: 0



ANSWER CHOICES	RESPONSES
Urban density (Old town proper)	6.12% 3
Suburban density (Subdivision)	28.57% 14
Rural/Remote (In the Country)	69.39% 34
Total Respondents: 49	

### Q4 I would like to see the current By-Law restricting open air fires:

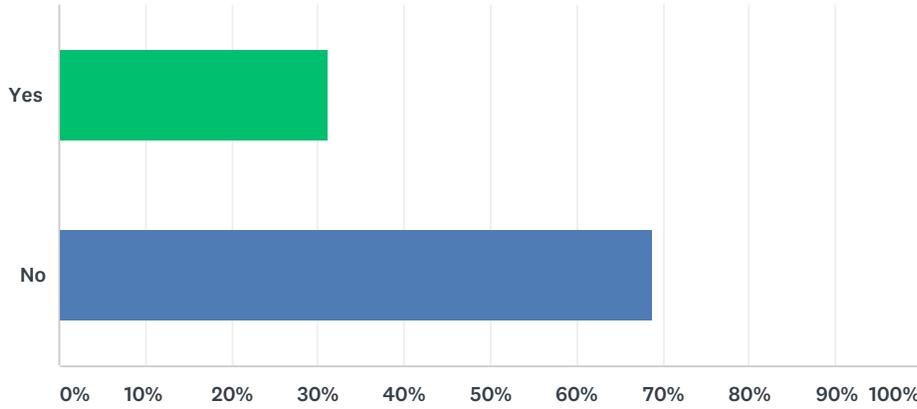
Answered: 48 Skipped: 1



ANSWER CHOICES	RESPONSES
Stay the same	8.33% 4
Be updated as proposed	37.50% 18
Eliminated in its entirety	54.17% 26
TOTAL	48

### Q5 I am concerned about Air Quality in my Community

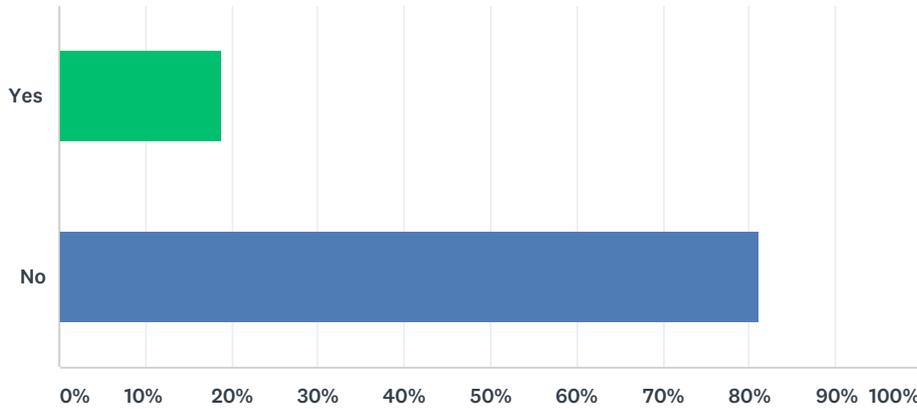
Answered: 48 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	31.25%	15
No	68.75%	33
TOTAL		48

### Q6 I am concerned about odours from an open air fire affecting me or my neighbours

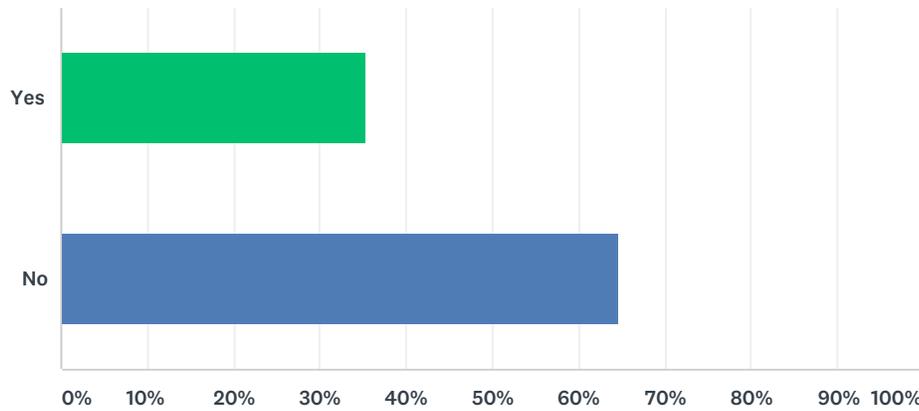
Answered: 48 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	18.75%	9
No	81.25%	39
TOTAL		48

### Q7 I would consider other means of disposing of tree limbs, branches and sticks

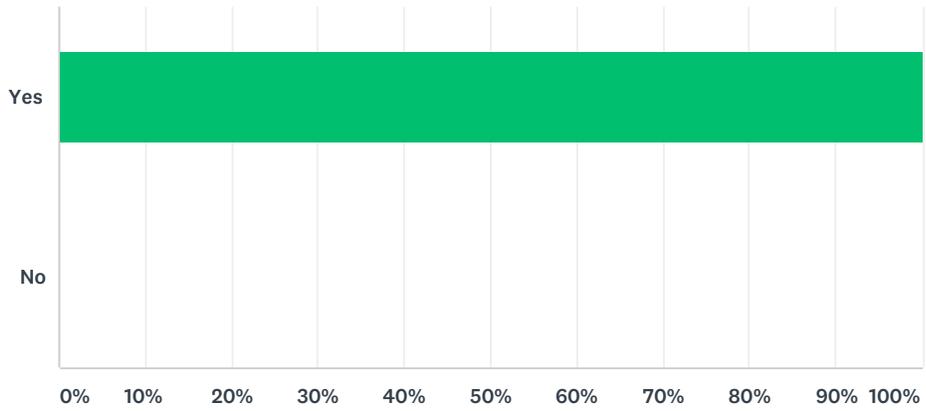
Answered: 48 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	35.42%	17
No	64.58%	31
TOTAL		48

### Q8 I like the idea of allowing small campfires

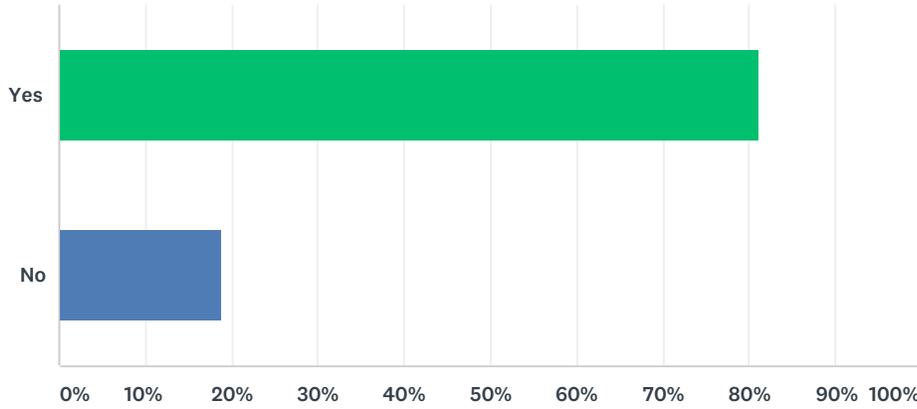
Answered: 48 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	100.00%	48
No	0.00%	0
TOTAL		48

### Q9 I like the idea of allowing larger Bon fires

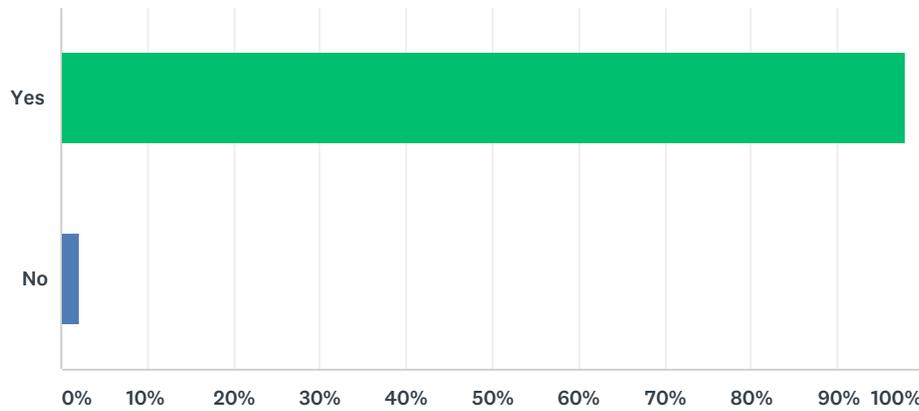
Answered: 48 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	81.25%	39
No	18.75%	9
TOTAL		48

# Q10 Manufactured outdoor fireplaces (including Chimneas) should be allowed

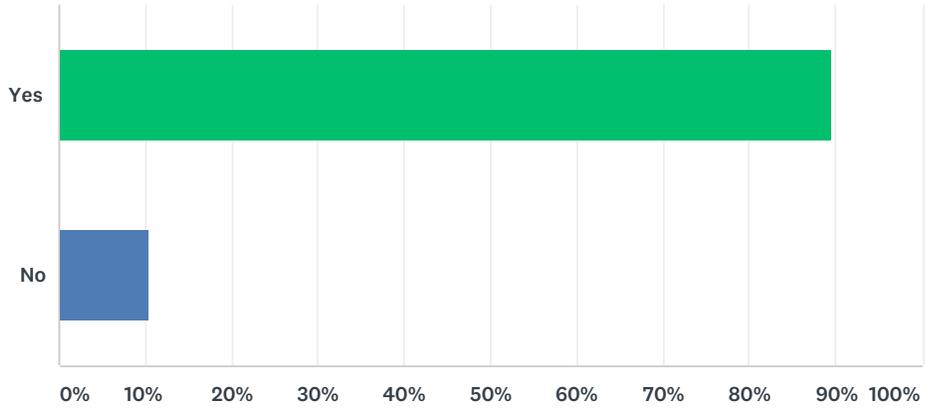
Answered: 48 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	97.92%	47
No	2.08%	1
TOTAL		48

# Q11 I like the idea of allowing working farms to burn for business

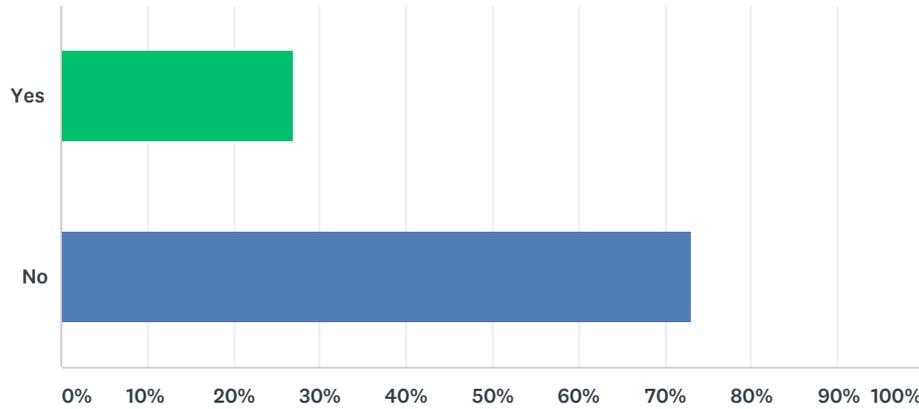
Answered: 48 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	89.58%	43
No	10.42%	5
TOTAL		48

### Q12 I like the Idea of an annual permit to assist in education and control of open burning

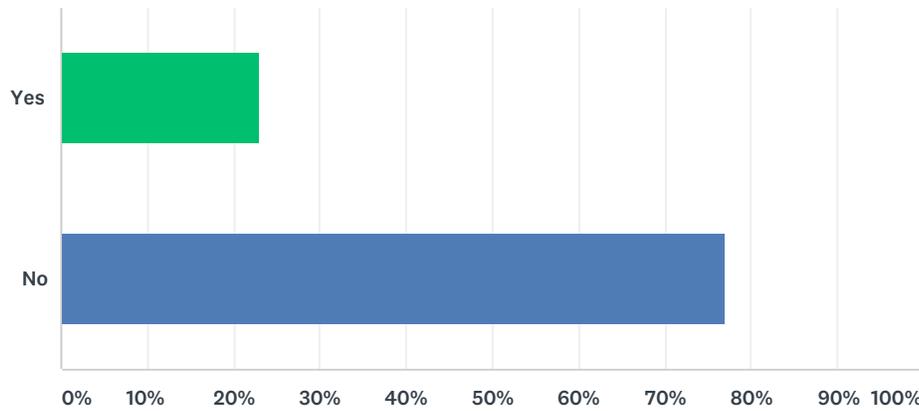
Answered: 48 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	27.08%	13
No	72.92%	35
TOTAL		48

### Q13 I believe a restriction on times when fires can occur should be included

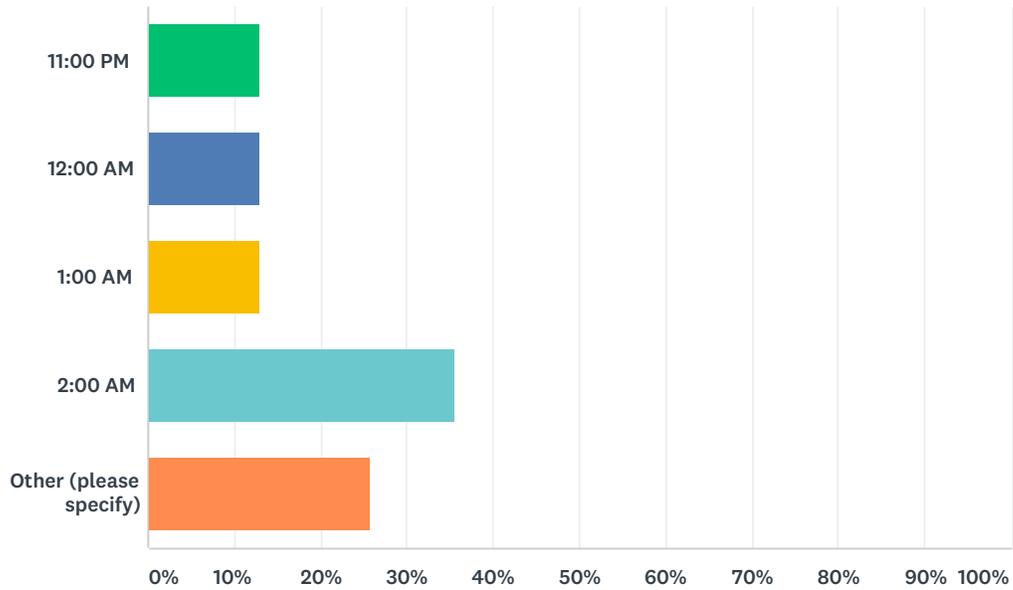
Answered: 48 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	22.92%	11
No	77.08%	37
TOTAL		48

### Q14 If yes to the previous question, I think fires should be allowed until:

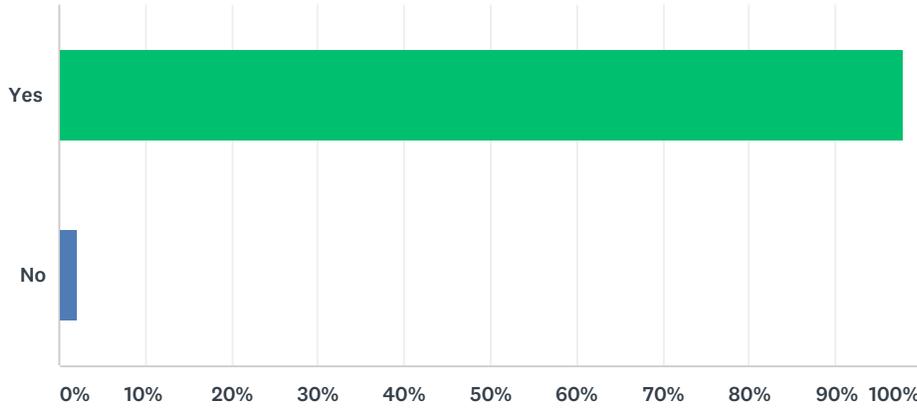
Answered: 31 Skipped: 18



ANSWER CHOICES	RESPONSES	
11:00 PM	12.90%	4
12:00 AM	12.90%	4
1:00 AM	12.90%	4
2:00 AM	35.48%	11
Other (please specify)	25.81%	8
<b>TOTAL</b>		<b>31</b>

### Q15 I feel I have enough information to burn safely

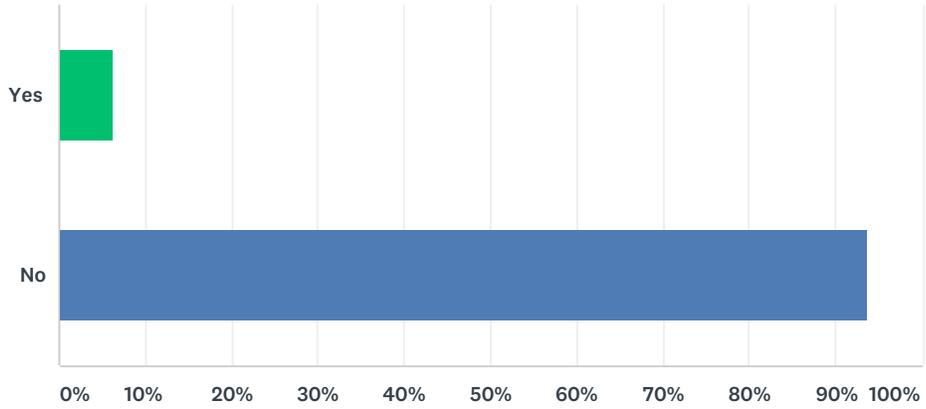
Answered: 48 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	97.92%	47
No	2.08%	1
TOTAL		48

### Q16 I feel I need more information on safe practices for Open Air Burning

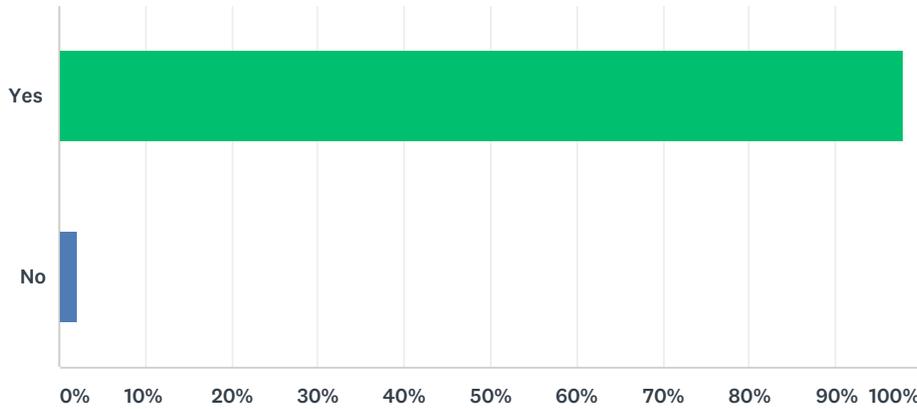
Answered: 48 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	6.25%	3
No	93.75%	45
TOTAL		48

### Q17 I have the tools and suppression resources to properly supervise my fire

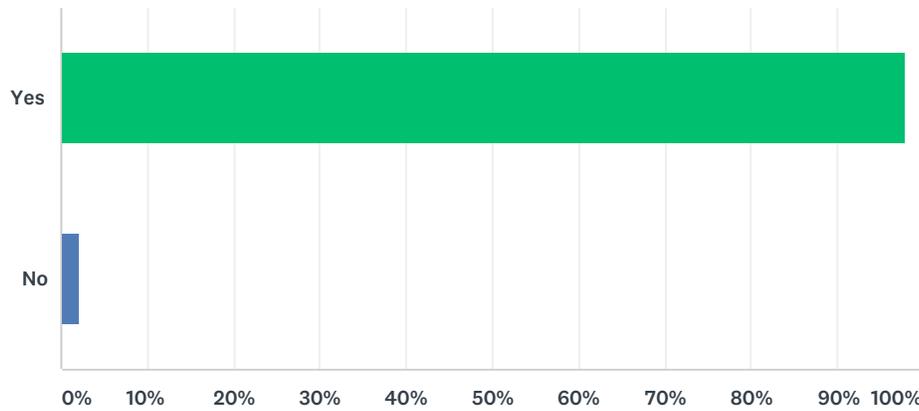
Answered: 48 Skipped: 1



ANSWER CHOICES	RESPONSES
Yes	97.92% 47
No	2.08% 1
TOTAL	48

### Q18 I have enough space on my property to be a safe distance from combustibles and structures

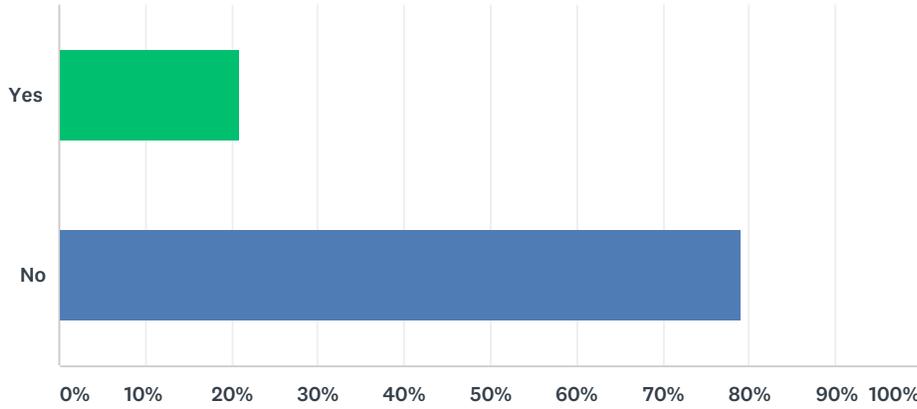
Answered: 48 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	97.92%	47
No	2.08%	1
TOTAL		48

### Q19 I'm safe, but I have concerns about my neighbours

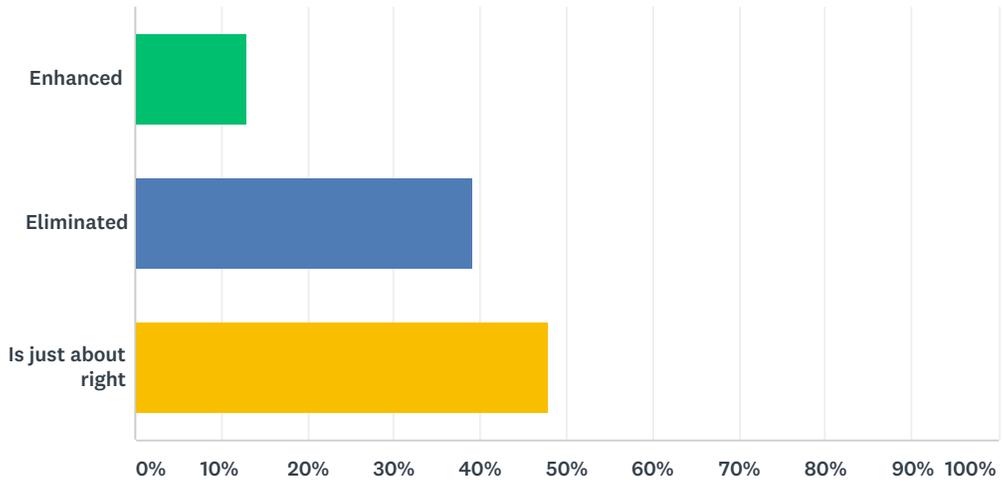
Answered: 48 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	20.83%	10
No	79.17%	38
TOTAL		48

### Q20 I think enforcement for violators should be:

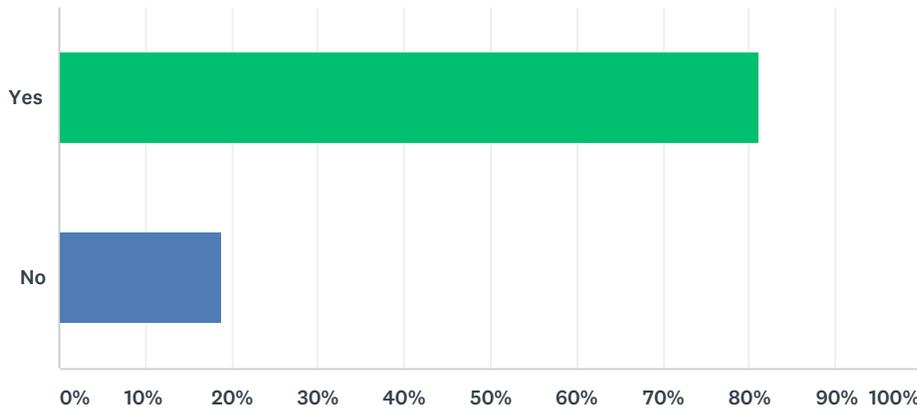
Answered: 46 Skipped: 3



ANSWER CHOICES	RESPONSES
Enhanced	13.04% 6
Eliminated	39.13% 18
Is just about right	47.83% 22
TOTAL	46

### Q21 Special considerations should be given to protect sensitive receptors like Nursing homes, daycare centers, and other citizens who may be vulnerable to the impact of wood smoke

Answered: 48 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	81.25%	39
No	18.75%	9
TOTAL		48

## Q22 Any additional comments or concerns

Answered: 15 Skipped: 34

## Q22 Any additional comments or concerns

Answered: 64 Skipped: 23

#	RESPONSES	DATE
1	Questions 15 to 19 assume you are in favor of open air burning	9/26/2017 11:33 PM
2	three of my surrounding neighbours have open fire pits...cooking fires as they call them. One is withing 30 feet of their home. Smoke from their fires seem to float to, and into our home. We are not able to enjoy the open air with our windows open. In addition, my wife has sensitive breathing issues, and the smoke often bothers her. We do not believe fires, other than of course natural fireplaces, should be allowed in subdivisions. We do not have a problem with farmers, or persons with some acreage, having limited fires.	9/26/2017 7:50 PM
3	All permits should be \$75.00 Only larger properties with sparce population from Concession . 3 east to Walker Rd should be allowed to open burn All residential and urban areas should be limited to the use of closed outdoor appliances that burn wood or charcoal for the purpose of warmth, cooking food, and relaxation. No burning of sofas, please.	9/26/2017 12:34 PM
4	Our neighbor has 4 sources on his property to burn wood.Smoke from any of them when the wind is just right, comes right to our home.We have to close the house up and put on the AC.This has been a problem for years.When we called the police they asked my neighbor to stop burning and he said no.I have breathing issues I'm dealing with.The smoke burns the eyes and we can't enjoy our home and property on those nights.	9/26/2017 2:06 AM
5	what about those who use CPAP machines to breath throw the nite?	9/22/2017 1:02 PM
6	No effective way to monitor what is being burned in back yards. Town went to great lengths to ban smoking on all municipal property, it makes no sense to allow smoke from burns where people live.	9/21/2017 5:23 PM
7	It is naive to think that the people who are currently breaking the bylaw by having open burns will follow any new regulations allowing fires, buying permits, calling before having a fire. Also, saying that a lot must be at least 60' x 100' in size is ridiculous. Are you suggesting that the fire will be in the middle of the lot? There is a house in the way, making that impossible, which means any fires would be fairly close to surrounding lots, buildings, trees, etc and sparks do fly. If attending to these fires is costing the town money, then the full cost of each response should be born entirely by the home owner who is breaking the bylaw and putting others at risk. There should be no further warnings....if you break the bylaw, you get fined....end of story. And if the fine does not cover the cost of a response, then increase the fine. And make any fines incremental...if you get caught a second time, the fine goes up, etc. Open fires increase air pollution, putting people's health at risk. For those with lung problems, this could be fatal. Also, fires do spread. If left unattended, or if improperly extinguished, dry lawns, trees and buildings could be put at risk and could burn. If you want a fire, go to a campground where campfires are allowed.	9/20/2017 9:23 PM
8	Always totally enforce the current penalties (financial and otherwise) required under the current bylaw. Increase these penalties to cover complete fire department costs to respond to illegal open burning.	9/20/2017 8:20 PM
9	Open burn should NOT be allowed. Who will pay for damage from sparks and smoke? My shade umbrellas and pool have been damaged in the past. You can't control where sparks and burning embers end up. Treated wood and cardboard will be burned! Lot size will not matter, fire will be at edge of lot!	9/20/2017 2:01 PM
10	This survey is very misleading from question number 12 and on which discusses like the new bylaw is already in. Is this another twist it around like Mardi Gras until you get the answers you want then force it down our throats? There is an overwhelming amount of information to support NO BURN!!! The town will be held liable for bringing in a bylaw that they know already has a negative affect on public safety and health. This bylaw change has divided the community and council should be ashamed of themselves for even bringing this up.	9/14/2017 4:12 PM

11	Amending the current bylaw to allow open fires is a huge step backwards for Amherstburg. Many jurisdictions throughout Canada are banning open fires altogether and strictly regulating woodstoves and or fireplace emissions citing environmental and health concerns. It is well documented that wood burning is a contributor to air pollution, which affects human health, so it makes no sense whatsoever that Amherstburg would knowingly put the public health at risk by allowing an increase of fine particle emissions in residential areas. The proposed amendment will create conflicts between neighbours, it will cost the taxpayers money, and could quite possibly end up in civil lawsuits against the Town citing negligence in allowing smoke to harm resident's health and damage to property. Remember, we have the right to clean air! Please keep the current bylaw in place allowing only agricultural zoned properties access to burn (with restrictions), and keep the smoke out of our residential homes and properties. Thank you. By the way, some of your questions are very misleading and seem as though they would only pertain as if the new amendments are already in place (question 13 and on).	9/14/2017 10:44 AM
12	Any kind of wood burning in ANY kind of burning unit (chimenea, pit,...) should NOT be allowed within the urban area of Amherstburg. The only acceptable alternative would be the propane fireplaces. We would also ask that the residential waste yard be reopened to help facilitate the removal of leaves, branches, etc from the town. This would be greatly appreciated even if it was once or twice a month especially in the Fall.	9/13/2017 10:42 AM
13	I think the survey shows that you,at some point had the right idea,that is,it is important whether one lives in the "old town" or in a more rural area.The existing 'no burn' by-law is entirely appropriate in the town and should continue in force on a broad brush basis.It is a mistake to attempt to decide who can or cannot burn on a lot by lot basis inside the old town parameters.It will also be very difficult and expensive to administer such a by-law.Neighbours will be calling in to complain that it appears to them a fire is too high or too close to a hedge or may be burning what the neighbour thinks is yard waste and the Fire Dept will need to make an expensive call. On the other hand,fires in the rural parts of the municipality,properly supervised,are perfectly appropriate. People with smoke allergies or other respiratory issues living in the urban part of town ,have a right to expect that the burn free town they have moved into or been living in for years will not,all of a sudden be changed to a burning,smoky place.People living in the rural areas may not necessarily be clinging to the same expectations. This,urban vs rural distinction,not only makes common sense it will be simple and inexpensive to administer,with no need to issue licences or field complaints from neighbours who are uncertain whether their neighbour has a proper licence or whether he is complying with the constraints of the by-law. Furthermore,the higher concentration of vulnerable people,our children,our elderly living in nursing homes are located in the town and deserve our consideration and protection,as do the folks,young and old using our public parks,or simply walking the town's streets or going to restaurants. It makes no sense to move backwards to force exposure to smoky polluted air after all the advances that have been gained in banning and reducing smoke exposure.I note at the recent Harvest Fest there was no cigarette smoking allowed,yet it appears some believe that open fires in town is ok. Open fires belong in the rural areas.They do not belong in the town.	9/11/2017 10:33 PM
14	I think if you have a large yard (size decided by town) with a space clear from other things (decided by town) then you should be allowed to apply for a renewable permit to properly use a firepit for cooking food as long as smoke does not become a nuisance for neighbours. There should be safety precautions and things to extinguish a fire necessary to hold permit. Our neighbour recently built a wood deck in the back corner of his property bordering our fence and put on this deck a firepit with a lid. There is a bit of stone around the bottom but basically it is sitting on wood. We did not know the bylaws but assumed this is not permitted, especially so close to our yard and with all the surrounding wood. Luckily they don't use it very much and there isn't a ton of smoke when they do but safety being on a wood deck and with the wood surround right beside our wood fence is concerning. At the same time, it's not like we want to report a neighbour. It is annoying as we have a pool located in this corner, which we got a permit for and located the proper distance from the fence, and sometimes when we are swimming, we have the smoke and definitely the smell of the fire from the firepit. Any kind of regulations may help with future people wanting to have fires this but for the existing people who already do it, I'm pretty sure it's not in the budget to check all the Abrg properties for offenders.	9/11/2017 9:20 PM
15	Council should obtain a copy of Lampton Shores burning by law. The best part is if it causes nuisance your neighbour it must be put out. I will drop of a copy of the by law to the council office	8/17/2017 5:24 PM
16	I would like to see all the proposed changes before the bylaw is changed. I can't find these on your Web site right now. I would like to know specifics about what recourse we would have if a neighbor ignores our concerns about smoke coming in my house. I would like to know specifics about what materials they are allowed to burn and what recourse we have if they are burning inappropriate materials.	8/17/2017 4:42 PM

17	How can we be sure the wood people are burning is safe? The smell and fumes from neighbours having fires has negatively affected our quality of life. Camp fires do not belong in residential neighbourhoods.	8/16/2017 4:50 PM
18	I do not agree with any fire being allowed. Campfires are for camping, which I do not do.	8/15/2017 9:10 PM
19	<p>Please help me to protect the health and safety of myself and my family from the thoroughly researched, well-known, and expert-acknowledged risks of burning: reject any changes to our ban on fires in Amherstburg. I have to believe that the majority of Council would never support lifting our ban if they truly consider and understand what, and who, is at stake. Joan Courtney publicly spoke of her wish that her granddaughter partake in making smores around a campfire. That wish can be fulfilled at an approved campground, with our ban safely in place, to protect those of us who can't afford such a wish. Joan, my 3 year old granddaughter has cancer. She lives in Windsor, where Chief Montone, now our Chief, supported Windsor's ban to protect health, safety, property and the environment. You can read his quotes to that effect on Windsor Fire's website to this day. If my neighbours are allowed to burn carcinogens in their backyards, she'll have to stay in Windsor where she's safe and protected, and I'll be denied her entirely – because I would never put anything before a vulnerable child's health – would you? Please vote to ensure that all grandmas in Amherstburg continue to see their grandchildren, and do all you can to make sure they are all safe in our homes. With the ban, we both see our granddaughters at home safely. Without it, you deny me mine. If this feels like a personal appeal, it most assuredly is; it couldn't be more so. When you speak of your family, please remember ours are just as important to us. It is egregiously offensive, given my own compromised health status and that of my granddaughter, to read Rick Fryer's public comment that he "feels for" us, as he lobbies for his self-interest and refuses residents opposing his position opportunity to be heard by Council in a public meeting when it was requested of him. No, Rick, you certainly don't feel our experience, and I hope you never do. If, however, as a Councillor and a parent of children, you fail to protect the health and safety of Amherstburg's residents and their children as priorities, I hope you'll have opportunity as a private citizen to reconsider what are truly priorities before taking on a leadership role again. Shame on those on Council who have to date not responded to the written concerns and distraught requests from residents to support the ban on grounds of health and safety. The level of fear and distress this illogical and self-interested proposal to lift the ban has caused is completely unnecessary. Both sides can get what they want with no bylaw change whatsoever. If what you want is a campfire and you are not at health and safety risk by having one, go to a campground. If your health is such that you are not safe there, stay at home, and enjoy the carcinogen-free air you are entitled to, all year round, and at all times of day. The idea that certain places, like day cares and medical centres, would be declared sensitive receptors and protected is condescending and wholly inadequate – where do those frequenting these places live the majority of hours of the day? At home – and that is where they need to be protected, for they have nowhere else to go, unlike those who can simply go to a campground for their fires. If this is really about those who don't want to bag yard debris for pick up as we currently do at no risk to anyone, residents in vulnerable health need a Council that has the courage to assert HEALTH, SAFETY, THE ENVIRONMENT AND PROPERTY ARE SIMPLY MORE IMPORTANT THAN CONVENIENCE AND RECREATION. Some of you have, and have had, proud careers in law enforcement and public safety, and are currently in positions of leadership and trust. These roles require you to take into account the best interest of all of the residents, not just the loudest, or most well-versed in manipulating Council's outcomes. You have the experience to know that the Fire Chief was requested to write a report on the logistics of changing the bylaw, and not on whether it was desirable for public health and safety, the environment and property. Read his own words on this on Windsor Fire's site, and then get the public health input you need from bona fide health experts. A Fire Chief's logistics report is inadequate to address public health and safety, and even to address the overall advisability of this change. The documents his report relies upon counsel against open burns – read those, too, along with the health information, before considering changes. Those of you with relevant public service experience know that poor policy, such as lifting a ban that keeps us safe, has historically had tragic, lethal results. Don't let it be the legacy of this Council – who worked hard to combat the dangers of cigarette smoke, ironically – to allow the recreational/convenience whims of a few to violate the rights of the majority to a healthy, safe, environment, free of carcinogens at all times of day, in every season. I am relying on this Council to prioritize the health and safety of all residents, our property and the environment and continue the protections afforded by our ban on fires. They are a completely unnecessary, unjustifiable, plainly evident risk for accident, injury, illness and death. The cost of failure to do the right thing in this case is not recoverable, and, for this voter, neither is my vote.</p>	8/14/2017 5:55 PM

20 strenuously object to the proposed bylaw change. The change is at the behest of a few citizens of Amherstburg who wish to have a campfire or burn trash they could otherwise dispose of in their backyards, without consideration of how that will impact the health of their neighbours, especially those already suffering respiratory and/or allergic conditions. The EPA, states "These health hazards are multiple such as aggravating lung disease, causing asthma attacks, acute bronchitis and may also increase susceptibility to respiratory infections. Long term exposures have been associated with problems such as reduced lung function and the development of chronic bronchitis. Some studies show long term exposure may be linked to cancer and to harmful developmental and reproductive effects such as infant mortality and low birth weight." How do the wishes of a few to engage in campground activities equate to denying the rights of all to a healthy and safe outdoor environment in every season and at all times, free of completely avoidable pollutants and carcinogens that bring them respiratory illness and allergic distress? While not all danger and environmental hazards are preventable, outdoor burning certainly is, and I implore you leave the current protections for our citizens in place – and moreover, to increase enforcement of them. Many residents in neighbourhoods where illegal burning occurs are unable to even open their windows, as their homes then fill with pollutants and allergens, creating a further unnecessary overheating hazard for those without air conditioning, along with the incredibly unfair situation of non-optional house arrest for the remainder, regardless of the season or time of day the burning occurs. Add to this that they are then forced to watch helplessly the actual and near-damage being inflicted on their homes and property when these illegal fires become unmanageable, hoping desperately that our emergency services are not already responding to an unpreventable emergency and are thus available to respond to this type of avoidable nuisance call that is nonetheless dangerous and illness-provoking at best, and deadly at worst. Making citizens with compromised respiratory conditions stay locked indoors is clearly unfair and inequitable, as our neighbours who wish to have campfires can simply go to a campground, while we have only one home and can go nowhere else to escape air made hazardous to our compromised health, completely unnecessarily. The current by-laws is the only protection for us, and those in similar situations. Please remember ALL of the needs of ALL of Amherstburg's residents. The current bylaw is brilliant in its simplicity! All open burning is illegal. Ergo when a complaint comes in the enforcement body attends the scene, sees the fire and knows there has been a violation of the law. There is no decision to make, a Provincial offence notice is issued and a fine of up to 1000 dollars is imposed and the cost of the response may be invoiced to the perpetrator. Lowering the bar because some chose to violate the existing bylaw instead of enforcing it will only increase the amount of burning in town. Those who fail to comply and have open air burns now while its still illegal will obviously continue to do the same without a permit, and of course, without consideration of their neighbours' health. Having a convoluted bylaw will make enforcement more difficult for authorities as instead of a binary option of fire or no fire, they will have to decide on the spot what is burning, what is the size of the fire, how it was ignited and is the person who is or isn't watching it competent to do so with the right tools on hand, and skills (since they aren't firefighters) to contain the fire to prevent property damage, or much worse. I ask that this motion be defeated in favour of leaving the well-considered and strong bylaw we have in place for very sound reasons, for priority rationales of health and safety. If this Council still elects, despite the Fire Chief's own public stated positions about the health and safety dangers of these fires per his own quoted words on Windsor Fire's website, then these amendments are needed, at a minimum: -Specifically to the proposed bylaw the "negative impact" definition, section "t" needs to be changed to remove the words "a Building located on", so that the simple presence of smoke entering another's property is grounds for immediate cessation of the fire. Similarly, Item g "Campfire" material to be burned should be restricted to natural propane, natural gas, of charcoal briquettes." -Insert new section of bylaw should read "No Person shall set a recreational or an open fire if the wind conditions OR the quality of the burn restricts neighbours from enjoyment of the normal use of their property or causes discomfort to persons in the immediate area", in order to balance the rights of those of us who simply want to be outside in our own yards without breathing carcinogens this Council is considering allowing our next door neighbours to burn, to our detriment. Immediate cessation of burns causing discomfort and restricting normal use and enjoyment of their properties to neighbours must be required. -Insert" No person shall light and or operate a fire of any kind while under the influence of alcohol or any other intoxicant". Breathalyzers and proof of intoxication are not necessary. The mere presence of intoxicants like alcohol and other intoxicants coupled with fire is an unacceptable safety risk as they are known to slow both physiological reactions needed to control and extinguish fires as well as judgment and mental acuity, as well as historically linked to increases in harm to people and property. This restriction will also prohibit the drunken nuisance parties, fights and calls to police that often result from the lethal combination of fire and intoxicants.

8/14/2017 3:31 PM

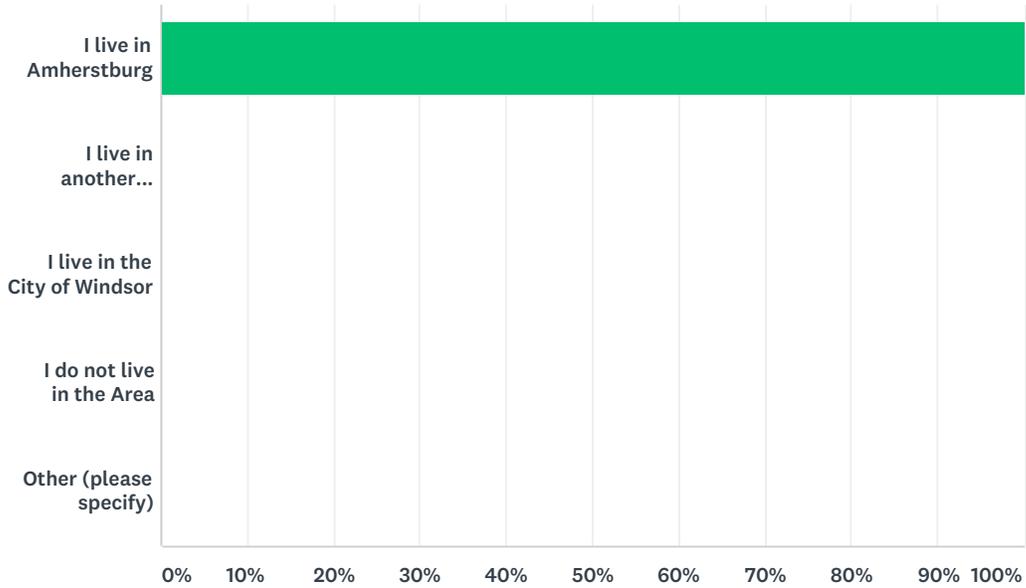
21	The town can't even enforce the current bylaw. How will they enforce the new one? People are having fires now and it's illegal. They don't care. How is a new bylaw going to make people compliant? They don't care now, they won't care then either. You need enforcement 24/7. Enforcement needs to be fast, efficient and consistent. I live in a subdivision. I don't think anybody in a subdivision should be having a fire, even a small one. The smoke is disturbing. And there are fences, trees, sheds, bushes etc all over the place. It's time to step up the enforcement. Nobody, other than farmers, should be having fires.	8/13/2017 7:23 PM
22	We do not need fires burning in the open they are a major fire hazard in addition to dry condition which further enhance the occurrence of wild fires. Smoking is now frowned on why do we need to inhale smoke from fires set by other people, which is more concentrated in hazardous particles which penetrate our homes. The particles linger and do not dissipate. Please refrain from this backward practice which does not benefit but hurts the health of the majority of the population.	8/11/2017 1:09 PM
23	I am opposed to allowing fire pits. I know some people in my neighbourhood who use fire pits because on occasion, when I open my windows at night, the smell filters through my house. I do not like the smell. It sometimes is overpowering. If a \$25.00 fee were charged, how are you going to monitor who has a permit or not? I can guarantee that many people will use their pits without a permit. If the town goes this route, then people should display their permit on the front porch of their home. The permit should be a bright neon colour that can be visible from the road. This colour should change from year to year. Again, I am totally opposed to fire pits and open burns.	8/10/2017 11:16 AM
24	Questions #15, 16, 17 should have a box for "not applicable" as per responses given on previous numbers. (when not in favour) Also, I live in a new subdivision where there is not a lot of space between homes. Due to our proximity to the Detroit river, the 4 long blocks where our house is located in the subdivision, creates one huge wind tunnel down the backyards and street. Our neighbours on either side have fire pits which they use a couple of times a week. One is located about 15 feet from our bedroom window - a large and low window. I am asthmatic and have a heart condition and I feel that I should not be subjected to a smoke-filled house/bedroom just because the neighbour likes to have a fire. It is bad enough that we are subjected to the foul odours and air pollution that blow downwind from Windsor and Detroit. Why someone needs a fire when it is 30c is questionable. I moved to the area to get away from fires: they belong in camping areas.	8/9/2017 4:44 PM
25	Fires have no place in urban and suburban areas. Farms should be under tighter restrictions as well.	8/9/2017 6:30 AM
26	Having MS and use breathing devices at times to breathe are appalled at the thought people are trying to change the by law to allow open burning to smoke out innocent people like me!! People have more of a right to clean air than others have a right to pollute it with senseless smoke from open burns! People already burn garbage, pressure treat ect and thats not right and I called and will continue to call the fire dept despite the by law	8/7/2017 11:18 PM
27	With cap and trade being added to our gasoline tax and union gas bills I wonder why we feel the need to allow the air to be polluted so a person cannot enjoy fresh air. Campfires are for campsites, cottages	8/6/2017 2:38 PM
28	My newish neighbour burned junk close to my side of his yard a few times and the prevailing winds blow my way. It stunk of who knows what. I think my pee-yew gestures have made him stop, but we cannot monitor or trust everyone to use common sense. Your survey questions sometimes force an inaccurate answer, especially if one opposes all urban town burns due to density and neighbour idiocy.	8/6/2017 11:45 AM
29	ONCE THEY START NO STOPPING OR CONTROLLING, MY NEIBOURS BURN BLDING MATERIALS CHASE ME INTO HOUSE CANT ENJOY YARD OR WORK OUTSIDE	8/6/2017 8:58 AM
30	Ban them	8/6/2017 7:48 AM
31	Open fires do nothing to enhance the quality of life for the citizens of Amherstburg	8/5/2017 12:22 PM
32	Many people have asthma and smoke exacerbates their symptoms.	8/5/2017 8:18 AM
33	my wife has severe COPD	8/4/2017 9:30 PM
34	As tax payers, smoke from bon fires entering my home is wrong. How would you like to close up your windows on a cool night and put the air on. When you have neighbors right next door burning should not be allowed with any wood product. Natural gas pits then would be an option to look at.	8/4/2017 5:01 PM
35	We smell smoke now on a regular basis. Don't know where it comes from so can't report it. We live in a sub division so it should not be happening.	8/4/2017 4:23 PM

36	Some of the questions were hard to answer because they made them think you were in favour of allowing fires. I am not in favour of allowing fires of any kind in town, only on the outskirts on farms	8/4/2017 2:38 PM
37	Open air burning (polluting) should not be allowed in residential areas at all.	8/4/2017 8:55 AM
38	Open-air fires should not be allowed in residential areas period. Some people will burn toxic materials and it can't be controlled. We do not want smoke coming in our windows from The Neighbors. When the air is heavy / humid, smoke can travel a long way and stay low. No open fires please in residential areas.	8/4/2017 8:41 AM
39	This is going to create more problems, people not keeping the law now and you think they will keep it if you have open fires .We have to shut our windows as niebours have open fires on weekends and it stinks . In nice weather we would love to keep them open but cannot. Our homes are close to each other and according to your map we can all have fires , which to me is totally ridiculous . Please do not have open fires in our town . Thank you ??	8/4/2017 8:14 AM
40	While the town has regular pickup of yard waste,there is no reason or excuse for burning.	8/4/2017 6:56 AM
41	I dislike the smell of smoke in my house. I live in a subdivision and should be able to open my windows on nice evenings without filling my house full of smoke.	8/3/2017 11:26 PM
42	I totally disagree with any type of fires. As an asthmatic, I have difficulty breathing when a fire is nearby even with all of my windows closed. This is affecting my health and well-being. As a citizen of Amherstburg, I feel I have a right to clean air and not be exposed in my own home to something that makes me sick. This should not be a majority rules issue. If one person's health is adversely affected, fires should not be allowed. Thank you.	8/3/2017 11:26 PM
43	No fires in residential areas....any time we want to actually open our windows, we can't, because our neighbour is burning something and the house fills up with smoke!	8/3/2017 10:37 PM
44	I do not believe open burns should take place in a subdivision. I have asthma. Even going into a home with a wood burning fireplace starts an asthma attack. I try to avoid any kind of asthma trigger, smoke being one. Imagine if I get new neighbors who like to party outside with a large bon fire every night possible! The smoke would definitely be making it into my home. My health and my ability to attend work to make a living will definitely be affected! Lung disease is a serious illness. There are too many inconsiderate and uneducated people out there in the world who only care about themselves and not the well being of others. The close quarters of a subdivision is not a place for open burns.	8/3/2017 9:53 PM
45	Campfires are meant for the county, not in the subdivision. If people want to have campfires in town they can move to the county or go to a campground. Why should I have to close my windows at night and turn on the A/C just so my house doesn't stink like a campground? Totally uncalled for and disrespectful to neighbours who don't want campfires because we live in the subdivision. And the idea it's ok for cooking food on is ridiculous. Charcoal is fine. Not wood. People can buy an BBQ or dig a hole in ground and use charcoal. We shouldn't have to smell campfire smoke	8/3/2017 9:48 PM
46	I don't think we should have any burning permitted in subdivisions. It would probably be okay on the concession roads where the lots are farther apart. I don't think it's ok for Texas Road either, which I see is in the area ok to burn. Just because a councillor lives on that road and wants to have a fire doesn't mean he should (he already did break the by-law). The lots there aren't that big either, still fairly close to neighbours. I don't think there is any way to have a safe fire in a subdivision. The map is ridiculous. Lot after lot that can't have a fire, then suddenly one that can. It should be a blanket, "no burn" in the subdivisions and core areas (Texas Road and Knob Hill included), but okay on concession roads. The people that want to have a bonfire so bad can either go camping or buy a property on one of the concessions. Also, whatever happens, the town needs to enforce the bylaw. The one we have doesn't get enforced if at all. Considering a councillor admitted on the radio that he burned brush and leaves on his Texas Road property and he's no farmer. Did he get fined for breaking the bylaw? Does anybody get fined for breaking the current bylaw? It seems that you think we can't enforce the current bylaw, so why not loosen it up? That's ridiculous. Enforce our bylaws, otherwise nobody takes anything seriously and just do what they want. No burning in subdivisions and populated areas. Period.	8/3/2017 7:51 PM
47	people are not responsible and considerate of their neighbors . had a neighbor that totally smoked us out with his small fire putting things in it that he shouldn't have . almost had to go to the hospital because of it	8/3/2017 6:00 PM

48	I think that the map needs to be reconsidered. For example, I live across from the tennis courts by the old arena on Victoria st. and we were good to apply for permits according to the map. The land size may meet guidelines but there are 60 units on that property. Same with the coop behind us. Clearly a mistake.	8/3/2017 4:27 PM
49	Air quality is important; therefore, I am against any burning at all. I have a neighbor who likes to burn nightly. Can never open our windows at night. The smoke and smell triggers our allergies and ruins our air quality. It is not necessary to burn at all in our community.	8/3/2017 3:26 PM
50	Its a bad idea period!!!	8/3/2017 2:56 PM
51	On a cool evening after a warm day to be able to open my windows but then have to close them because of someone burning is not right and the answer I get is close your Windows from the one that is burning again not right!!!	8/3/2017 2:37 PM
52	Thoroughly opposed to the idea of any kind of open burning.	8/3/2017 1:46 PM
53	Open air burning of wood is a bad idea in any subdivision or any populated areas ... It's bad for the environment and will infringe on too many peoples space that don't want to smell wood burning or smoke in their homes if they want to leave their windows open. This is a very bad idea that will lead to neighbours getting into fights over this.	8/3/2017 1:35 PM
54	Should not be allowed in subdivision areas. Homes are too close. Smoke is not wanted in my home. I want to be able to open my windows.	8/3/2017 1:33 PM
55	No fires at all	8/3/2017 1:29 PM
56	No fires please	8/3/2017 1:13 PM
57	This survey is obviously geared to allow burning . Not a fair survey at all .	8/3/2017 1:11 PM
58	see absolutely no need to allow anyone to need to have uncontrolled bonfires or open air fires anywhere within the town limits .. there are more than enough certified safe outdoor fireplaces gas and log burning available on the market to address anyone's need for an outdoor fire in their yards. This ensures that this is confined in a safe manner for everyone yet still provides the desired affect. People are not always sensible when it comes to open burning and this can cause unfortunate accidents and have an undesirable affect on anyone who lives nearby due to pollution.	8/3/2017 1:08 PM
59	The possible strain on our fire dept could be costly. How would a person with a breathing risk be identified and how could they prevent a neighbour from burning. It should not be allowed	8/3/2017 12:52 PM
60	NO FIRES CAUSE OF IGNORANT, UNREASONABLE IDIOTS.... OUR AROGANT NEIGHBOUR MAKES A HUGE FIRE PIT... FIRE 20 FT FROM MY HOUSE AND MY HOUSE HAS WOOD SHINGLES AND JUST LAUGHFS WHEN BURNING ASHES FLOAT TOWARDS MY HOUSE. NICE EH !!!!!	8/3/2017 12:49 PM
61	I don't think burning shoul be allowed in subdivisions, the houses are too close to one another. Everyone in a subdivision has the right to be able to keep their windows open. We pay taxes too.Out in country where neighbors are far apart is acceptable in my opinion.	8/3/2017 12:37 PM
62	I live in the downtown core and I am concerned because of all of the old fences and homes. I believe that people do not know what to burn and throw garbage and plastic plates and other objects in the fire. I am not opposed to fires out in the concessions...just in the town. The yards are too small and people are not always prudent with safety. This does not seem very progressive to me with all of the issues of pollution and risking arguments between neighbours.	8/3/2017 11:56 AM
63	I think the new map is very hard to read and understand. There area a few homes in my subdivision that are ok to burn, but the rest are not. I don't think people should be having fires of any type in a subdivision. How can some lots in the subdivision be okay when most are not? I think it would be easier and clearer to say no burning in the monopoly subdivision (for example) and okay to burn on concession roads. I noticed Texas Road is okay to burn, but most of those lots aren't very big either. I hope Texas Road wasn't approved to burn simply because that's where the councillor that wants this lives. I also think enforcement needs to be stepped up. We need to know who to call and complain about these fires and there needs to be fines and penalties. This is costing the taxpayers a lot of money and all for nothing. Also, what happens if someone in the subdivision applies for the permit and when the fire department inspects the property, finds out they have a shed or whatever too close and they can't burn after all. Do they get their fee back? I think this issue has divided the community. It's a shame.	8/3/2017 11:05 AM
64	leave well enough ALONE no burning for any reason	8/3/2017 10:19 AM

### Q1 Tell us about yourself...

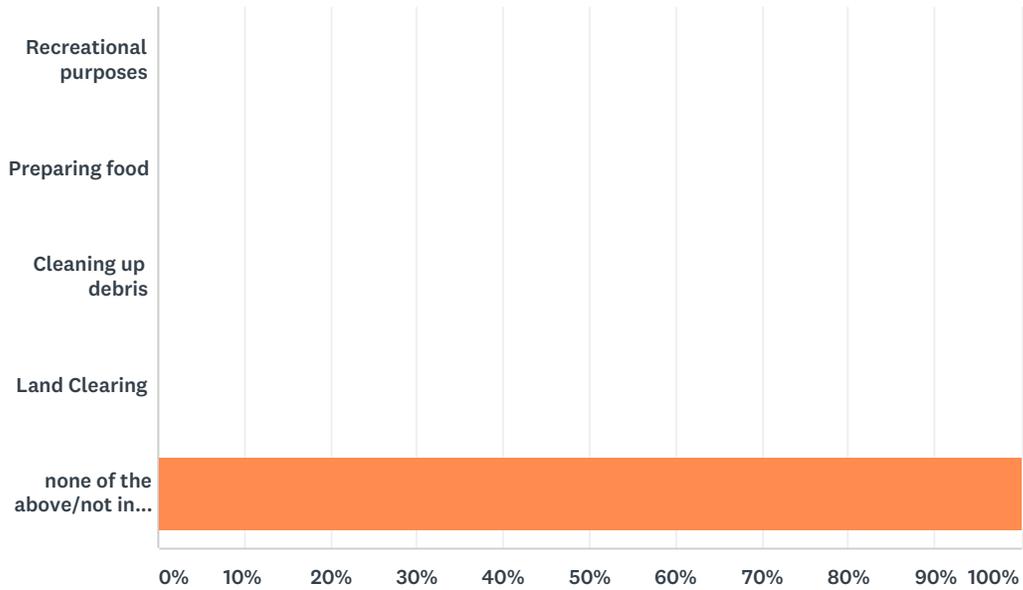
Answered: 87 Skipped: 0



ANSWER CHOICES	RESPONSES	
I live in Amherstburg	100.00%	87
I live in another Municipality in Essex County	0.00%	0
I live in the City of Windsor	0.00%	0
I do not live in the Area	0.00%	0
Other (please specify)	0.00%	0
<b>TOTAL</b>		<b>87</b>

## Q2 On my property I would like to use open fires for...

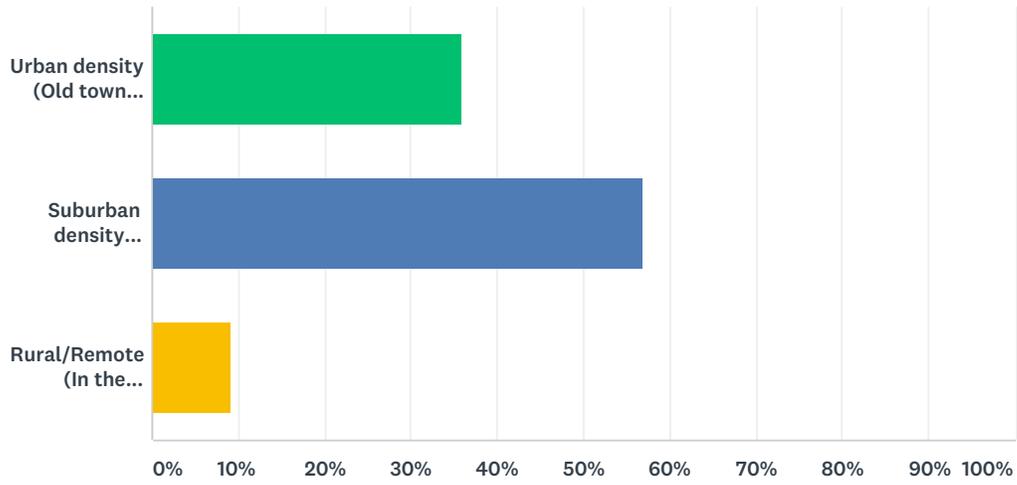
Answered: 87 Skipped: 0



ANSWER CHOICES	RESPONSES	
Recreational purposes	0.00%	0
Preparing food	0.00%	0
Cleaning up debris	0.00%	0
Land Clearing	0.00%	0
none of the above/not in favor of open air burning	100.00%	87
Total Respondents: 87		

### Q3 I consider where I live to be:

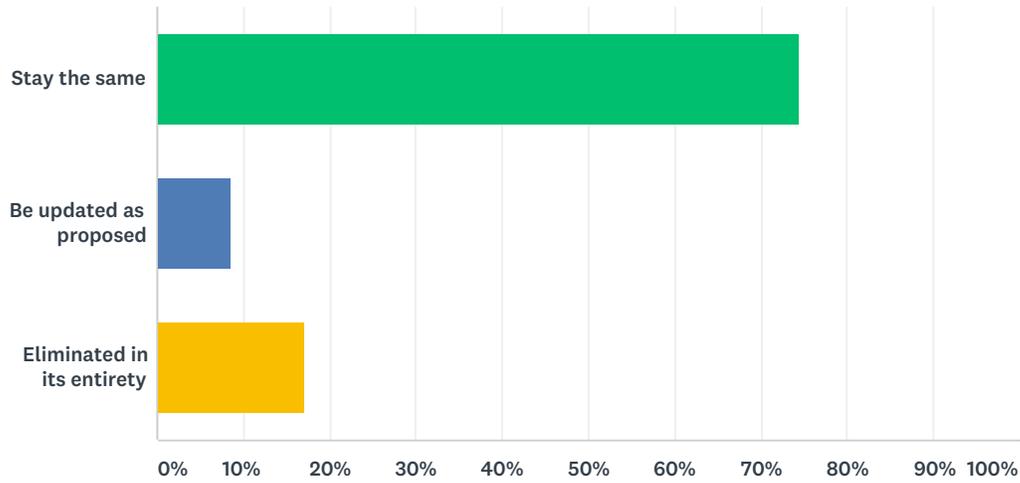
Answered: 86 Skipped: 1



ANSWER CHOICES	RESPONSES	
Urban density (Old town proper)	36.05%	31
Suburban density (Subdivision)	56.98%	49
Rural/Remote (In the Country)	9.30%	8
Total Respondents: 86		

### Q4 I would like to see the current By-Law restricting open air fires:

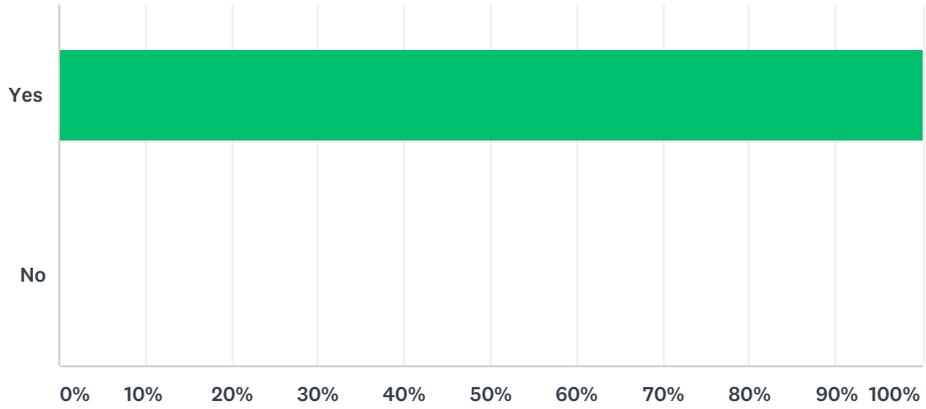
Answered: 82 Skipped: 5



ANSWER CHOICES	RESPONSES
Stay the same	74.39% 61
Be updated as proposed	8.54% 7
Eliminated in its entirety	17.07% 14
TOTAL	82

### Q5 I am concerned about Air Quality in my Community

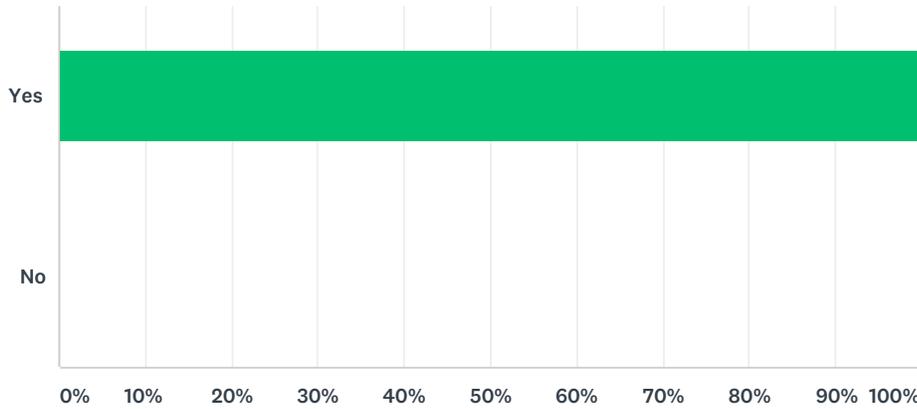
Answered: 83 Skipped: 4



ANSWER CHOICES	RESPONSES	
Yes	100.00%	83
No	0.00%	0
TOTAL		83

# Q6 I am concerned about odours from an open air fire affecting me or my neighbours

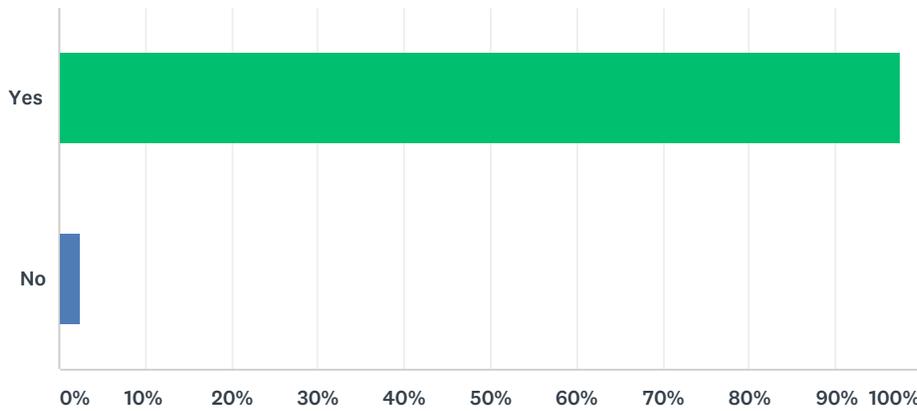
Answered: 83 Skipped: 4



ANSWER CHOICES	RESPONSES	
Yes	100.00%	83
No	0.00%	0
TOTAL		83

### Q7 I would consider other means of disposing of tree limbs, branches and sticks

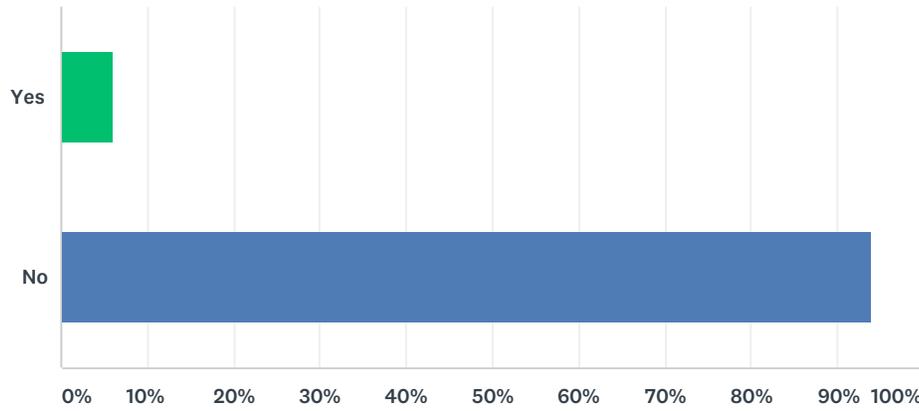
Answered: 83 Skipped: 4



ANSWER CHOICES	RESPONSES	
Yes	97.59%	81
No	2.41%	2
TOTAL		83

### Q8 I like the idea of allowing small campfires

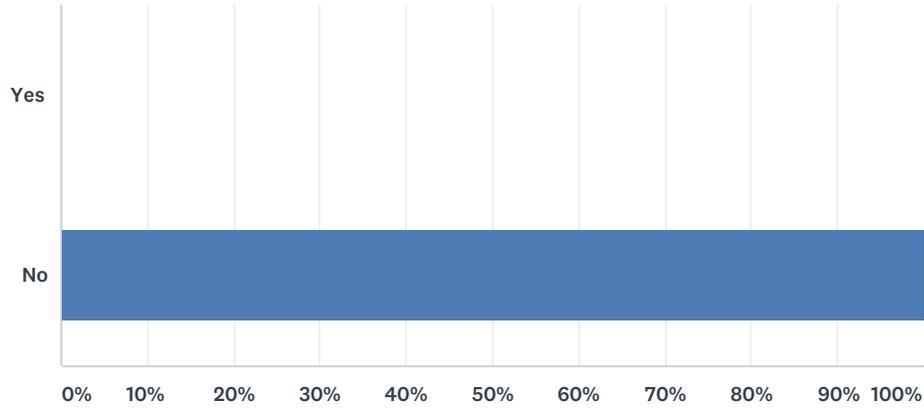
Answered: 83 Skipped: 4



ANSWER CHOICES	RESPONSES	
Yes	6.02%	5
No	93.98%	78
TOTAL		83

### Q9 I like the idea of allowing larger Bon fires

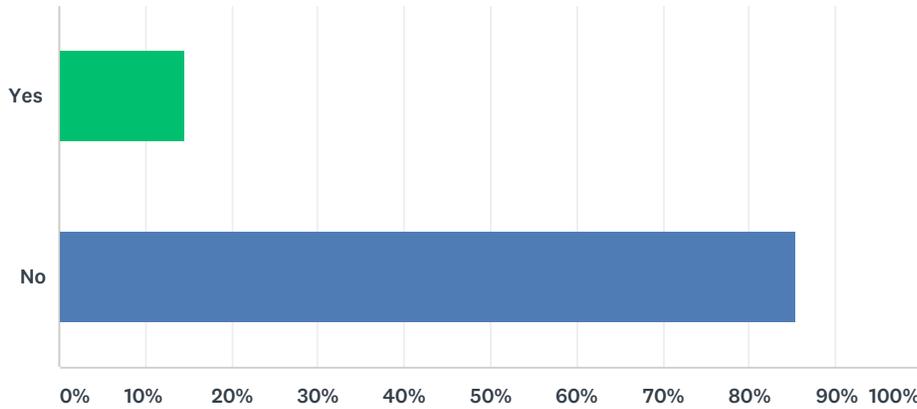
Answered: 83 Skipped: 4



ANSWER CHOICES	RESPONSES	
Yes	0.00%	0
No	100.00%	83
TOTAL		83

### Q10 Manufactured outdoor fireplaces (including Chimneas) should be allowed

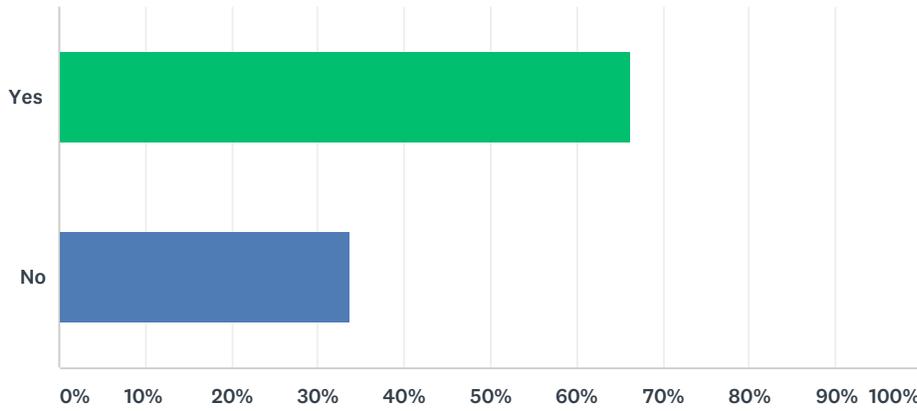
Answered: 82 Skipped: 5



ANSWER CHOICES	RESPONSES	
Yes	14.63%	12
No	85.37%	70
TOTAL		82

### Q11 I like the idea of allowing working farms to burn for business

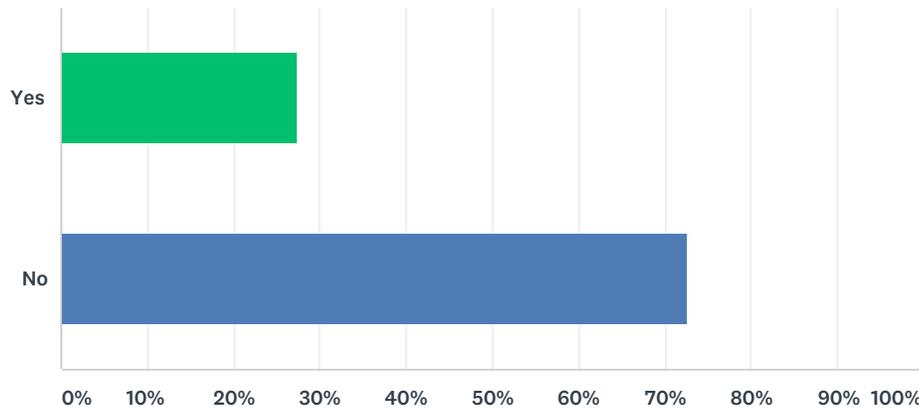
Answered: 83 Skipped: 4



ANSWER CHOICES	RESPONSES	
Yes	66.27%	55
No	33.73%	28
TOTAL		83

### Q12 I like the Idea of an annual permit to assist in education and control of open burning

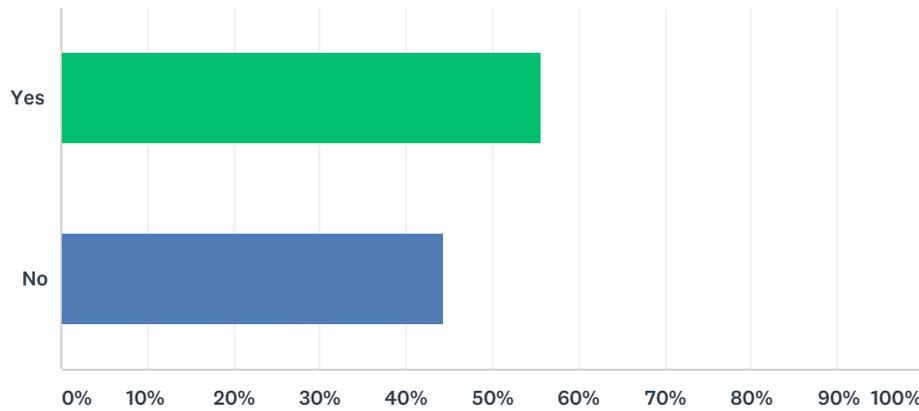
Answered: 80 Skipped: 7



ANSWER CHOICES	RESPONSES	
Yes	27.50%	22
No	72.50%	58
TOTAL		80

### Q13 I believe a restriction on times when fires can occur should be included

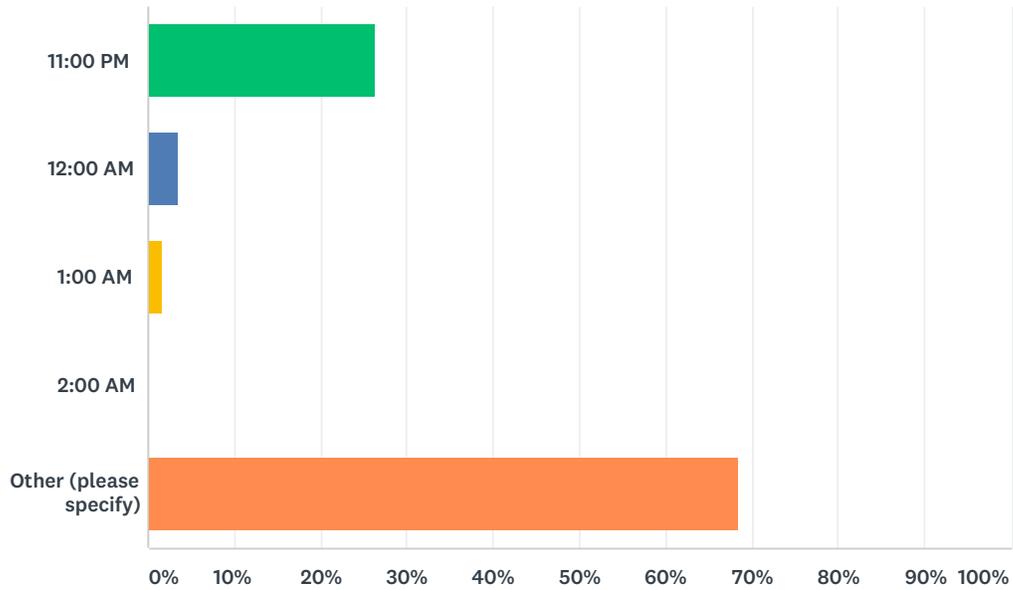
Answered: 81 Skipped: 6



ANSWER CHOICES	RESPONSES	
Yes	55.56%	45
No	44.44%	36
TOTAL		81

### Q14 If yes to the previous question, I think fires should be allowed until:

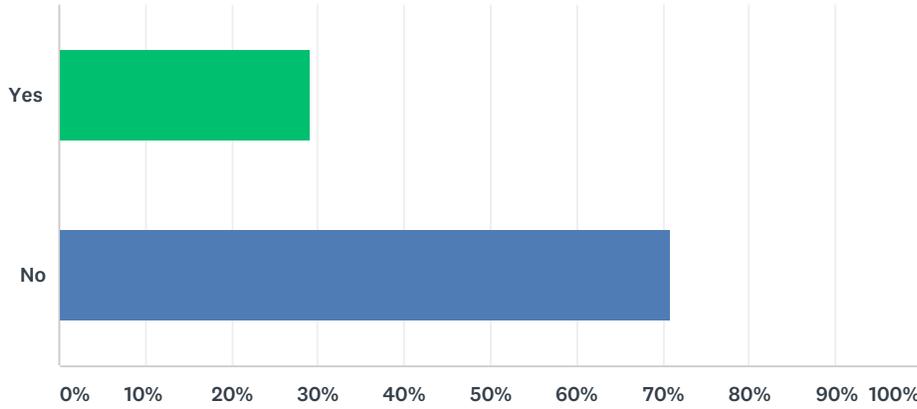
Answered: 57 Skipped: 30



ANSWER CHOICES	RESPONSES
11:00 PM	26.32% 15
12:00 AM	3.51% 2
1:00 AM	1.75% 1
2:00 AM	0.00% 0
Other (please specify)	68.42% 39
<b>TOTAL</b>	<b>57</b>

### Q15 I feel I have enough information to burn safely

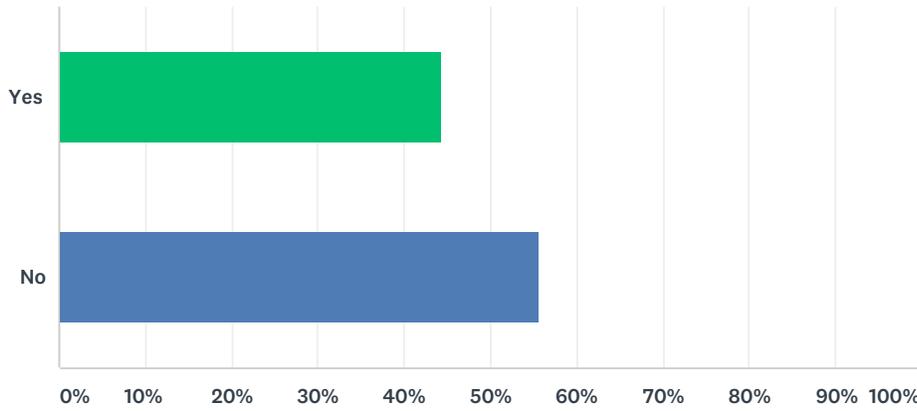
Answered: 69 Skipped: 18



ANSWER CHOICES	RESPONSES	
Yes	28.99%	20
No	71.01%	49
TOTAL		69

### Q16 I feel I need more information on safe practices for Open Air Burning

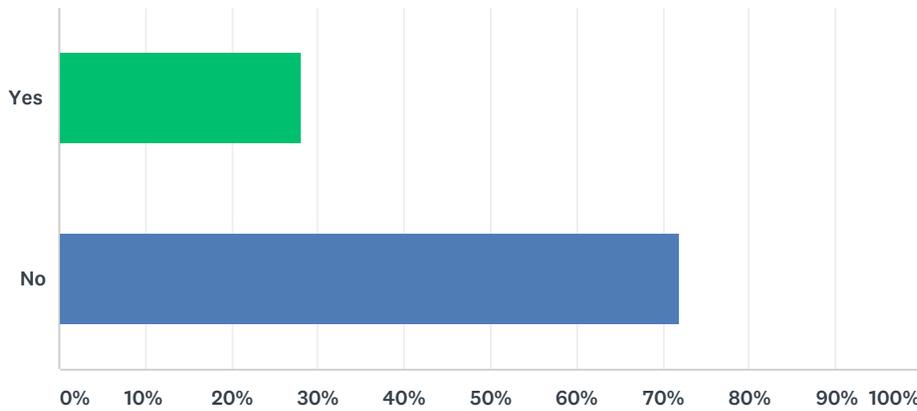
Answered: 70 Skipped: 17



ANSWER CHOICES	RESPONSES	
Yes	44.29%	31
No	55.71%	39
TOTAL		70

### Q17 I have the tools and suppression resources to properly supervise my fire

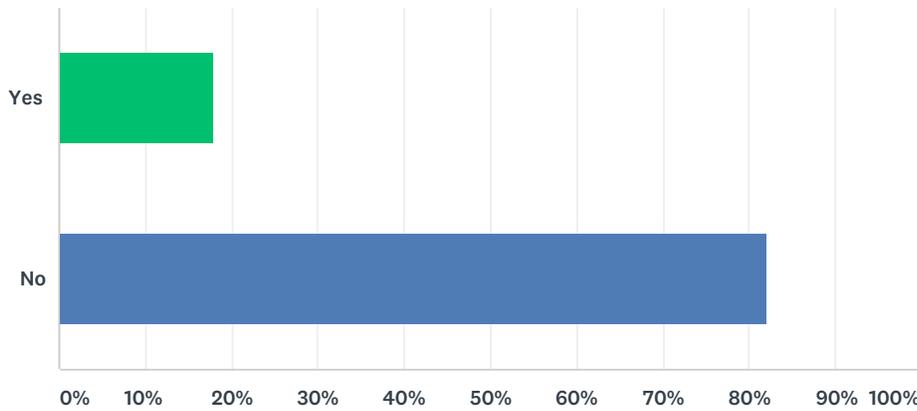
Answered: 68 Skipped: 19



ANSWER CHOICES	RESPONSES	
Yes	27.94%	19
No	72.06%	49
TOTAL		68

### Q18 I have enough space on my property to be a safe distance from combustibles and structures

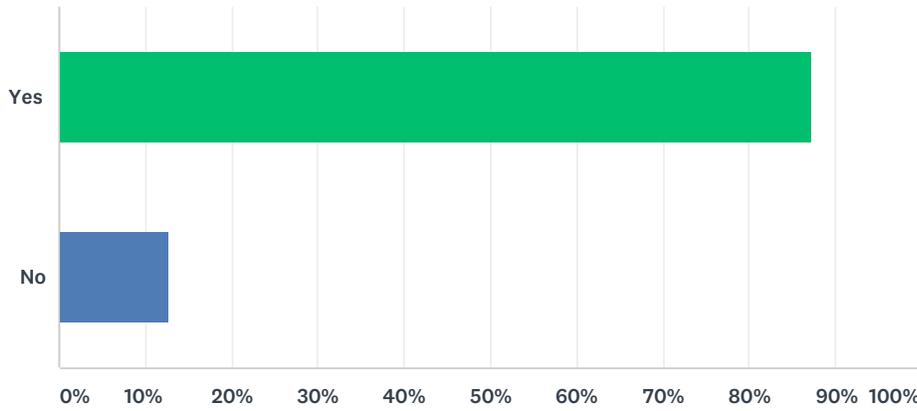
Answered: 67 Skipped: 20



ANSWER CHOICES	RESPONSES	
Yes	17.91%	12
No	82.09%	55
TOTAL		67

### Q19 I'm safe, but I have concerns about my neighbours

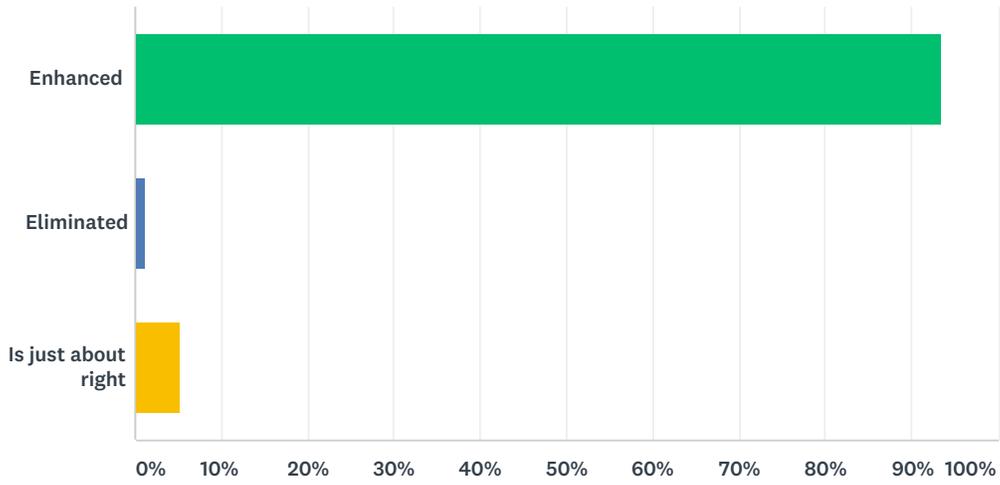
Answered: 70 Skipped: 17



ANSWER CHOICES	RESPONSES	
Yes	87.14%	61
No	12.86%	9
TOTAL		70

### Q20 I think enforcement for violators should be:

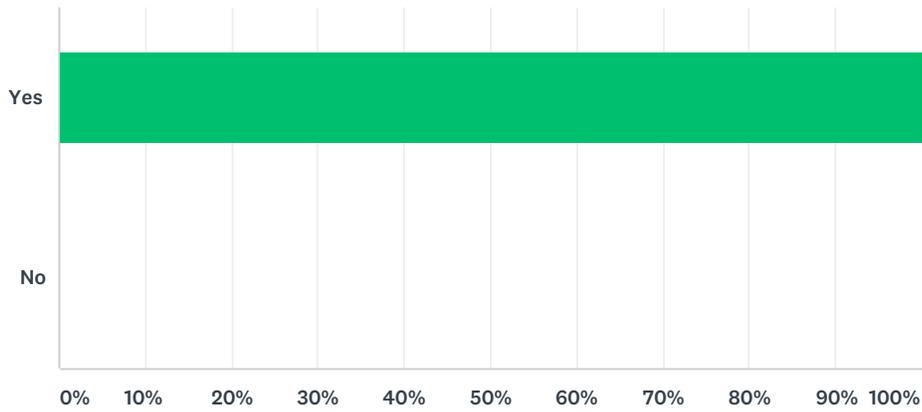
Answered: 77 Skipped: 10



ANSWER CHOICES	RESPONSES
Enhanced	93.51% 72
Eliminated	1.30% 1
Is just about right	5.19% 4
TOTAL	77

### Q21 Special considerations should be given to protect sensitive receptors like Nursing homes, daycare centers, and other citizens who may be vulnerable to the impact of wood smoke

Answered: 75 Skipped: 12



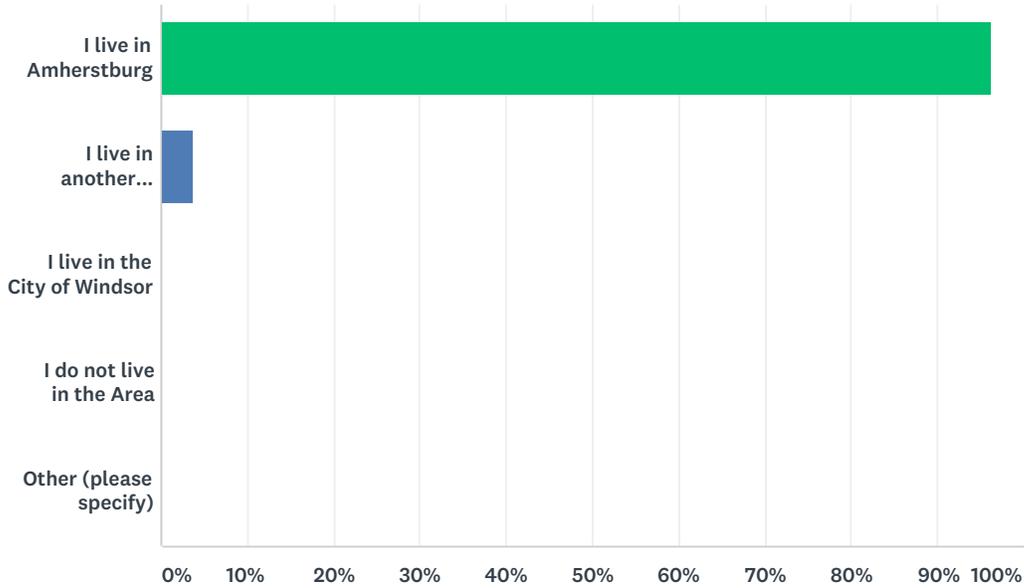
ANSWER CHOICES	RESPONSES	
Yes	100.00%	75
No	0.00%	0
TOTAL		75

## Q22 Any additional comments or concerns

Answered: 64 Skipped: 23

### Q1 Tell us about yourself...

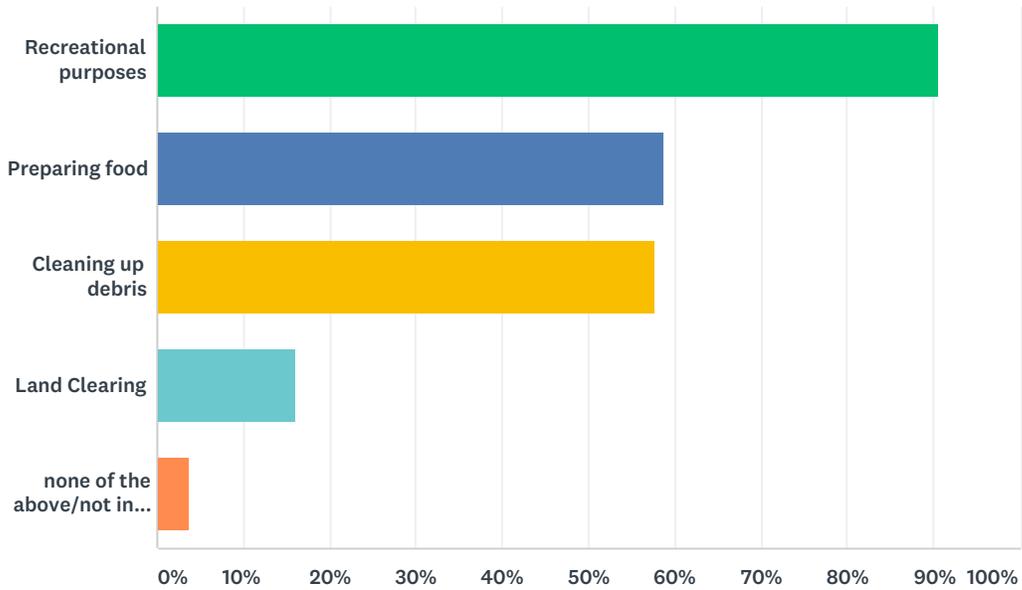
Answered: 211 Skipped: 0



ANSWER CHOICES	RESPONSES	
I live in Amherstburg	96.21%	203
I live in another Municipality in Essex County	3.79%	8
I live in the City of Windsor	0.00%	0
I do not live in the Area	0.00%	0
Other (please specify)	0.00%	0
<b>TOTAL</b>		<b>211</b>

## Q2 On my property I would like to use open fires for...

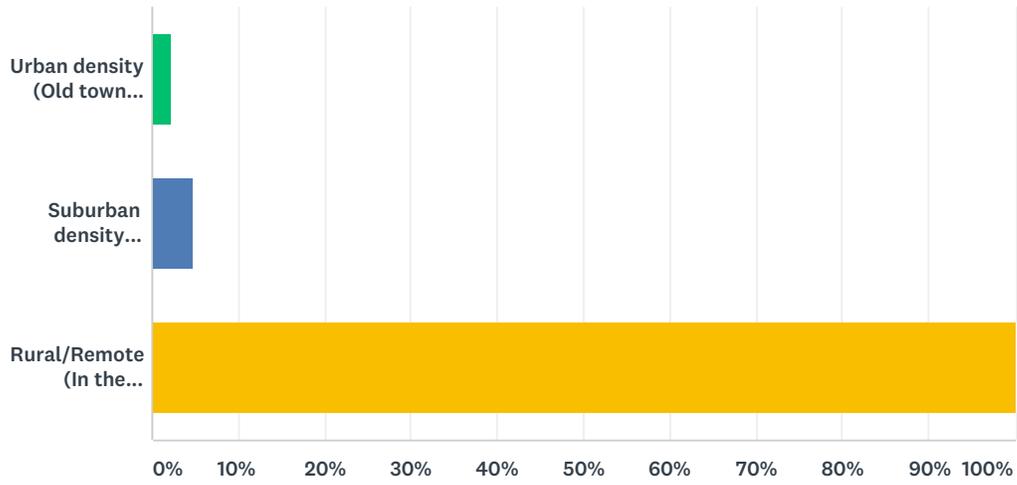
Answered: 211 Skipped: 0



ANSWER CHOICES	RESPONSES	
Recreational purposes	90.52%	191
Preparing food	58.77%	124
Cleaning up debris	57.82%	122
Land Clearing	16.11%	34
none of the above/not in favor of open air burning	3.79%	8
Total Respondents: 211		

### Q3 I consider where I live to be:

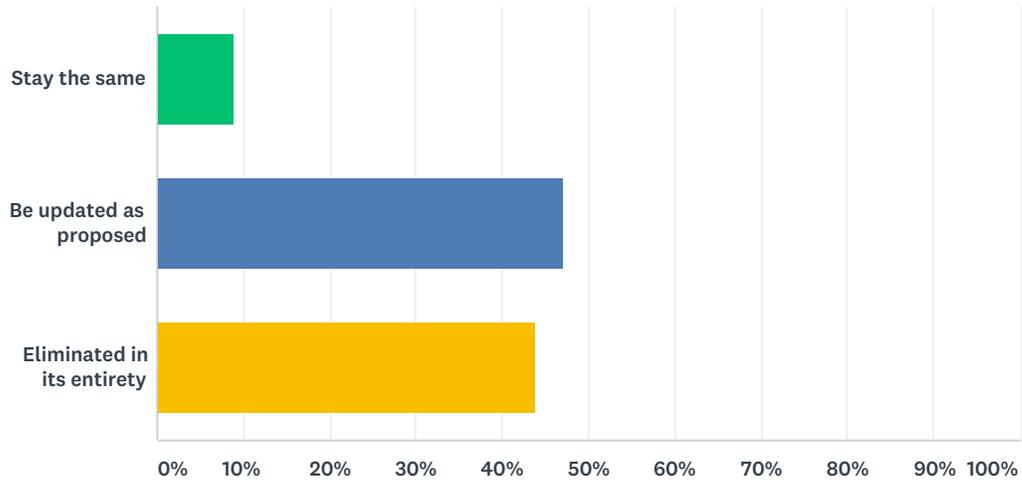
Answered: 211 Skipped: 0



ANSWER CHOICES	RESPONSES
Urban density (Old town proper)	2.37% 5
Suburban density (Subdivision)	4.74% 10
Rural/Remote (In the Country)	100.00% 211
Total Respondents: 211	

### Q4 I would like to see the current By-Law restricting open air fires:

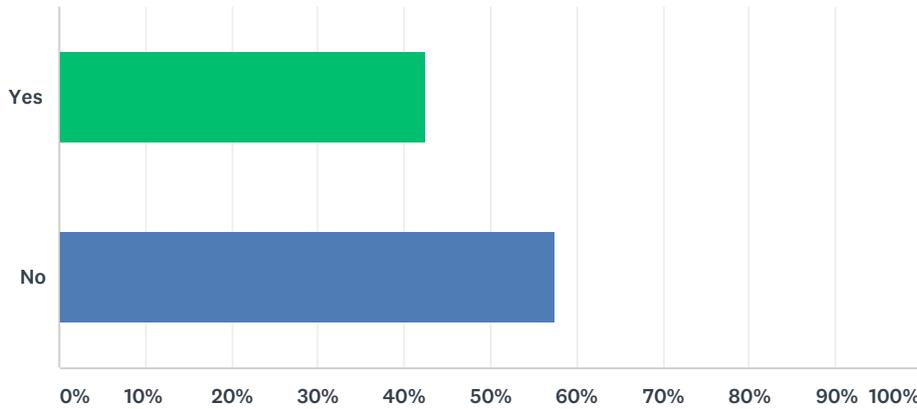
Answered: 198 Skipped: 13



ANSWER CHOICES	RESPONSES
Stay the same	9.09% 18
Be updated as proposed	46.97% 93
Eliminated in its entirety	43.94% 87
TOTAL	198

### Q5 I am concerned about Air Quality in my Community

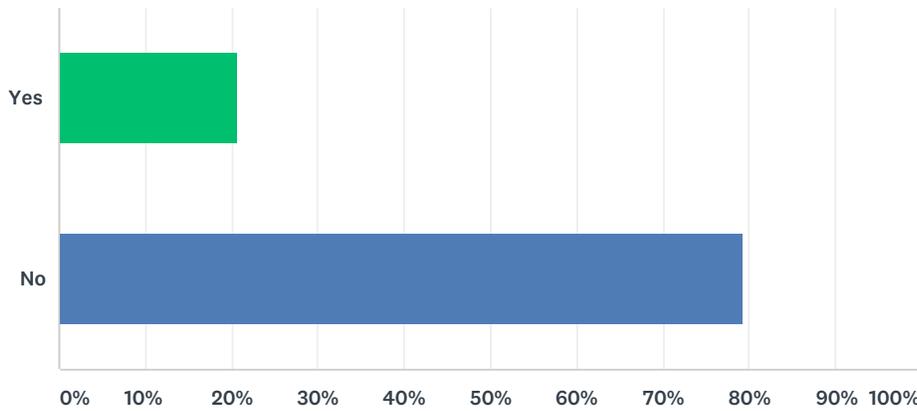
Answered: 203 Skipped: 8



ANSWER CHOICES	RESPONSES	
Yes	42.36%	86
No	57.64%	117
TOTAL		203

### Q6 I am concerned about odours from an open air fire affecting me or my neighbours

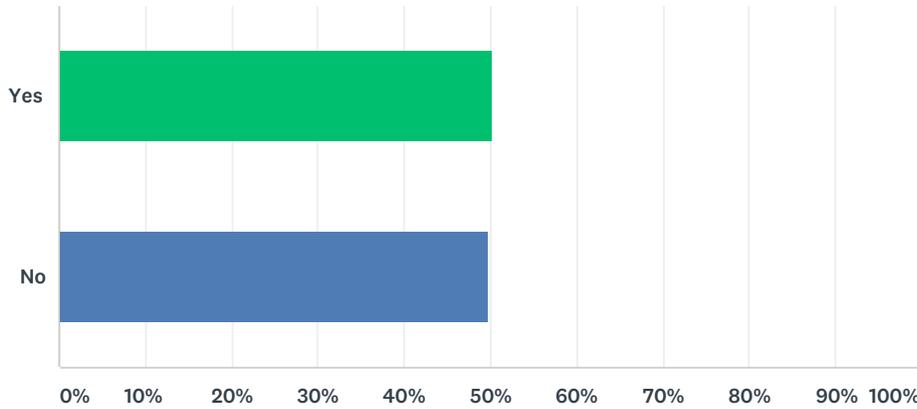
Answered: 202 Skipped: 9



ANSWER CHOICES	RESPONSES	
Yes	20.79%	42
No	79.21%	160
TOTAL		202

### Q7 I would consider other means of disposing of tree limbs, branches and sticks

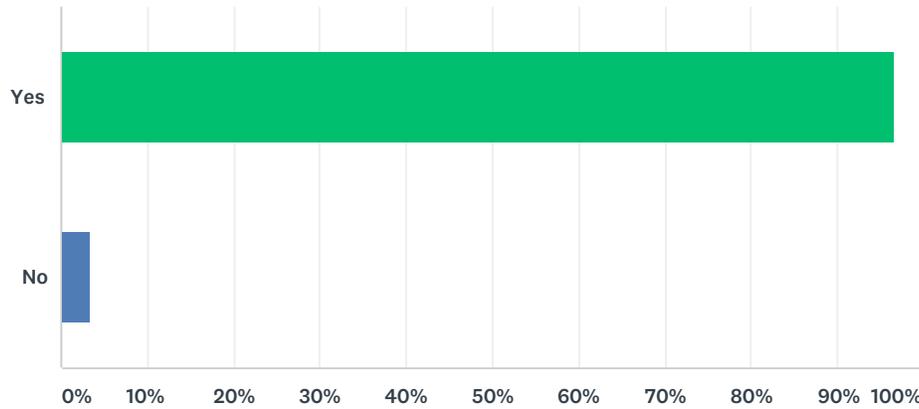
Answered: 203 Skipped: 8



ANSWER CHOICES	RESPONSES	
Yes	50.25%	102
No	49.75%	101
TOTAL		203

### Q8 I like the idea of allowing small campfires

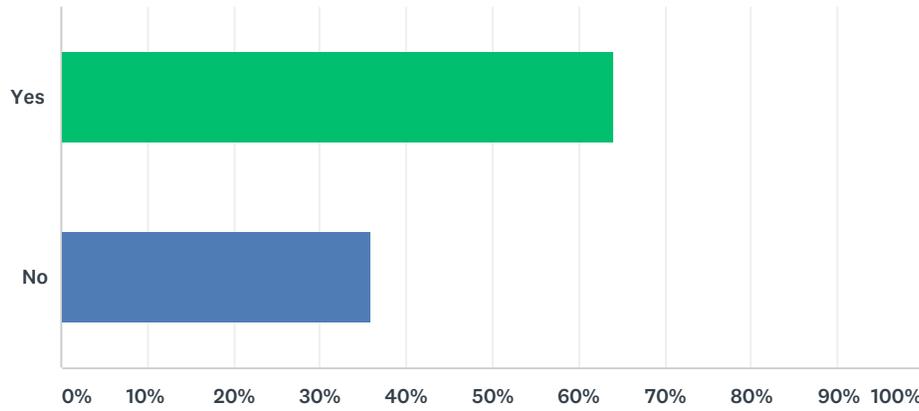
Answered: 204 Skipped: 7



ANSWER CHOICES	RESPONSES	
Yes	96.57%	197
No	3.43%	7
TOTAL		204

### Q9 I like the idea of allowing larger Bon fires

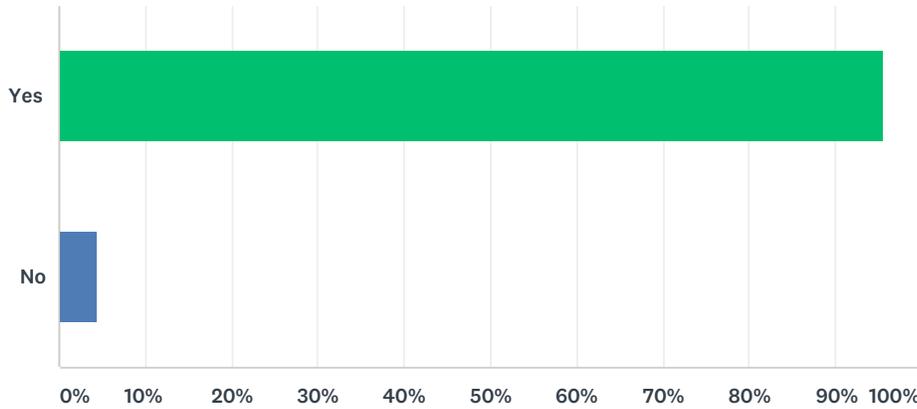
Answered: 203 Skipped: 8



ANSWER CHOICES	RESPONSES	
Yes	64.04%	130
No	35.96%	73
TOTAL		203

### Q10 Manufactured outdoor fireplaces (including Chimneas) should be allowed

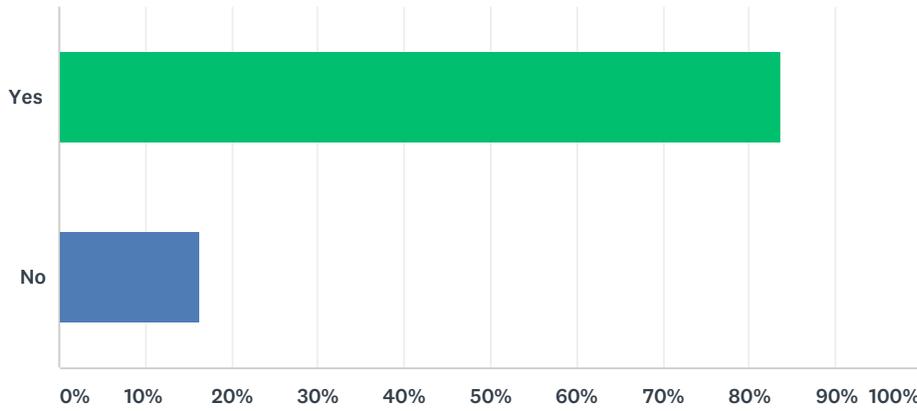
Answered: 203 Skipped: 8



ANSWER CHOICES	RESPONSES	
Yes	95.57%	194
No	4.43%	9
TOTAL		203

# Q11 I like the idea of allowing working farms to burn for business

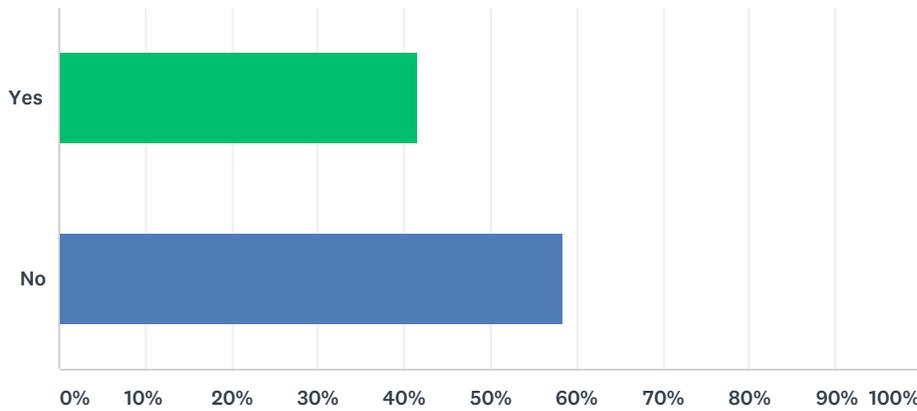
Answered: 203 Skipped: 8



ANSWER CHOICES	RESPONSES	
Yes	83.74%	170
No	16.26%	33
TOTAL		203

### Q12 I like the Idea of an annual permit to assist in education and control of open burning

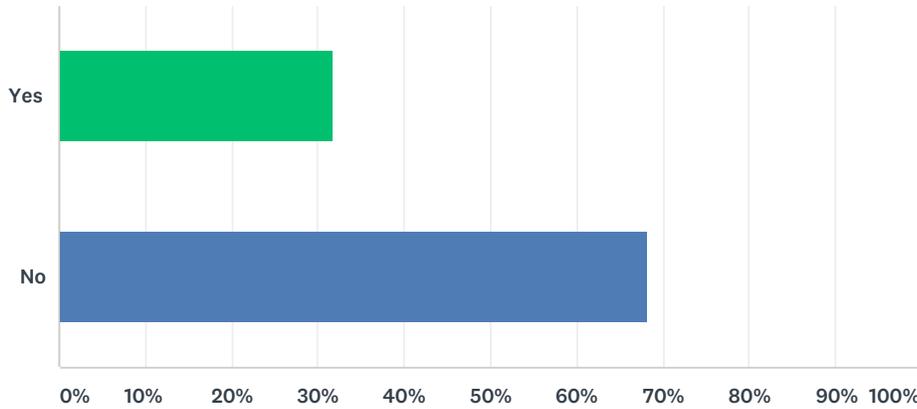
Answered: 202 Skipped: 9



ANSWER CHOICES	RESPONSES	
Yes	41.58%	84
No	58.42%	118
TOTAL		202

### Q13 I believe a restriction on times when fires can occur should be included

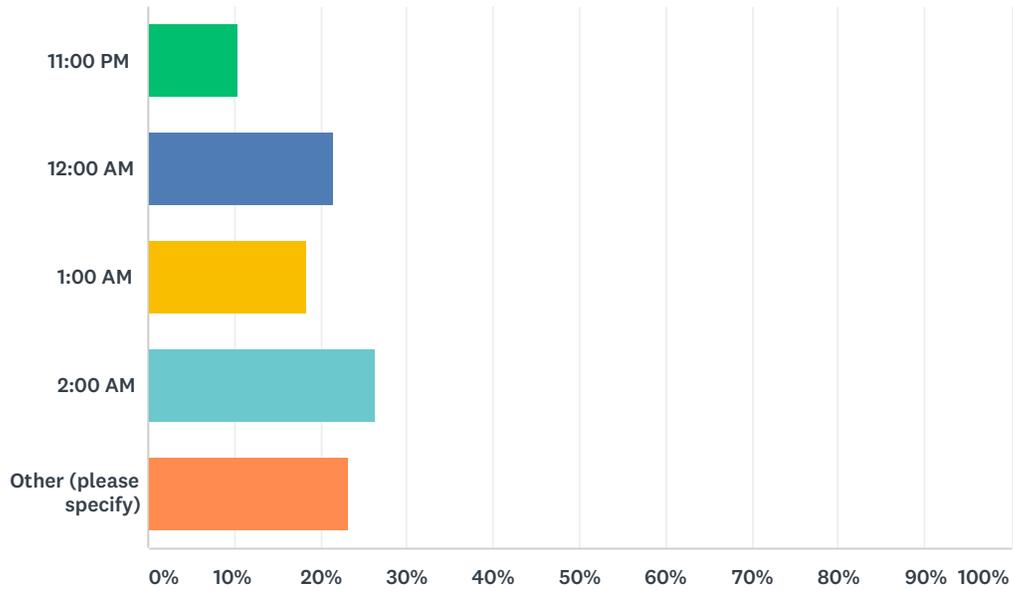
Answered: 204 Skipped: 7



ANSWER CHOICES	RESPONSES	
Yes	31.86%	65
No	68.14%	139
TOTAL		204

### Q14 If yes to the previous question, I think fires should be allowed until:

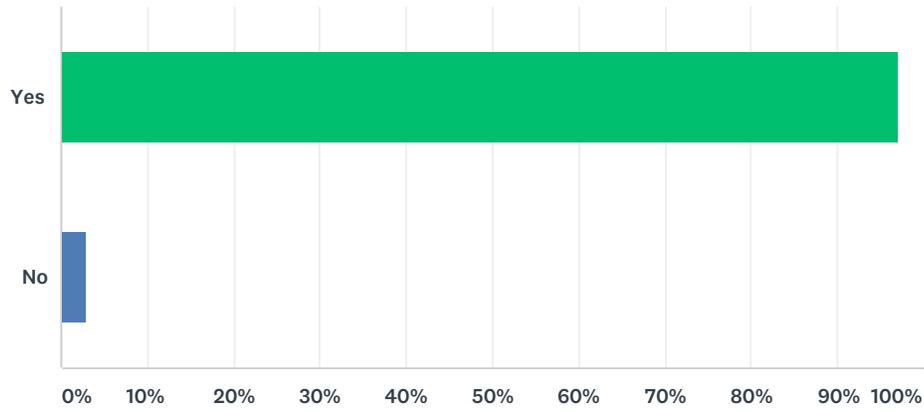
Answered: 125 Skipped: 86



ANSWER CHOICES	RESPONSES	
11:00 PM	10.40%	13
12:00 AM	21.60%	27
1:00 AM	18.40%	23
2:00 AM	26.40%	33
Other (please specify)	23.20%	29
<b>TOTAL</b>		<b>125</b>

### Q15 I feel I have enough information to burn safely

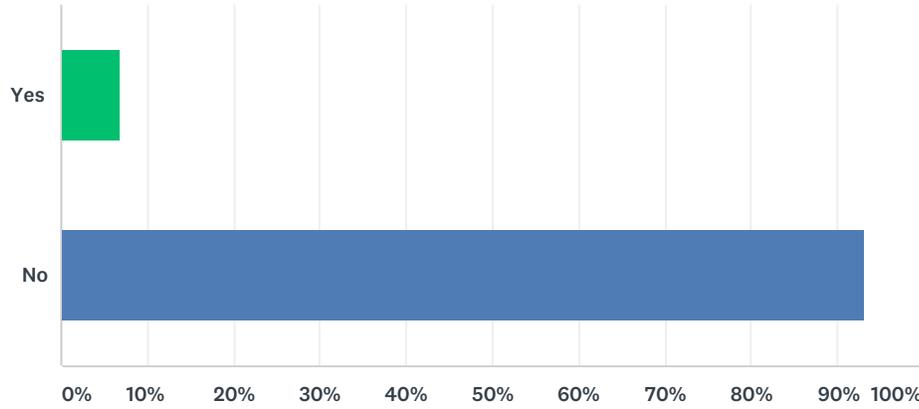
Answered: 200 Skipped: 11



ANSWER CHOICES	RESPONSES	
Yes	97.00%	194
No	3.00%	6
TOTAL		200

### Q16 I feel I need more information on safe practices for Open Air Burning

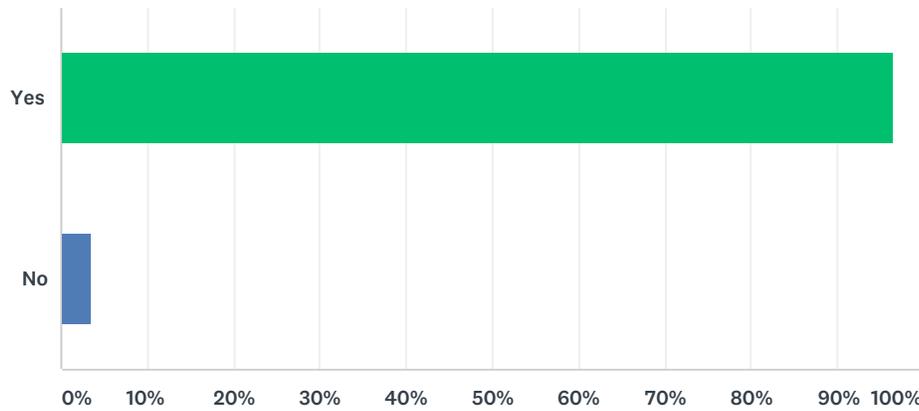
Answered: 200 Skipped: 11



ANSWER CHOICES	RESPONSES	
Yes	7.00%	14
No	93.00%	186
TOTAL		200

# Q17 I have the tools and suppression resources to properly supervise my fire

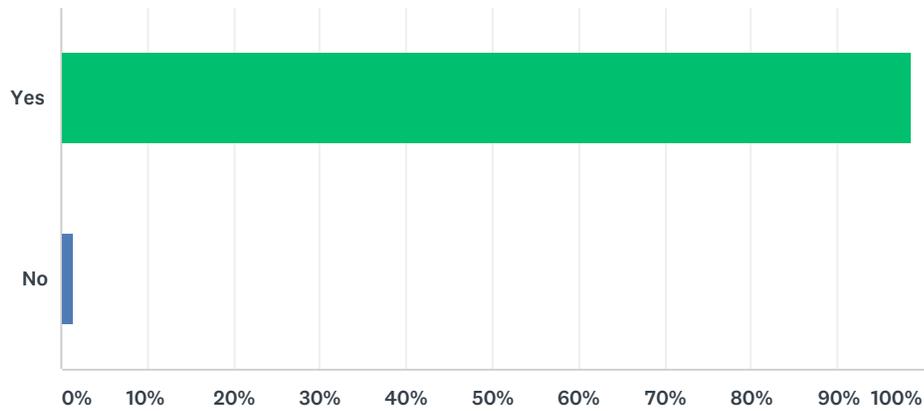
Answered: 200 Skipped: 11



ANSWER CHOICES	RESPONSES	
Yes	96.50%	193
No	3.50%	7
TOTAL		200

### Q18 I have enough space on my property to be a safe distance from combustibles and structures

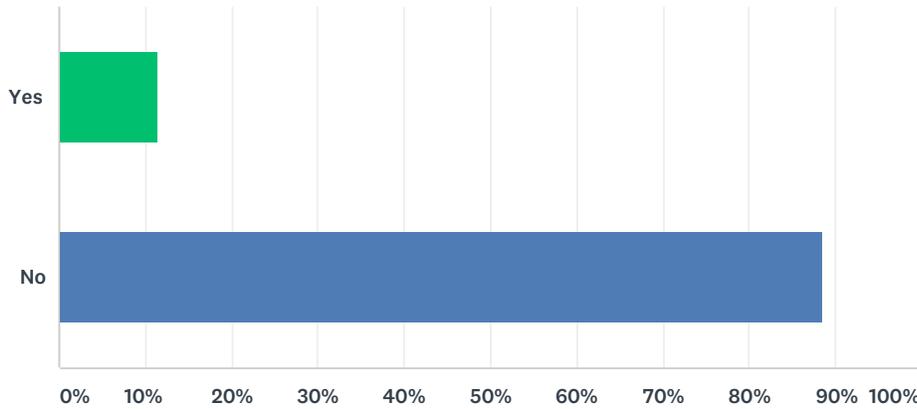
Answered: 200 Skipped: 11



ANSWER CHOICES	RESPONSES	
Yes	98.50%	197
No	1.50%	3
TOTAL		200

### Q19 I'm safe, but I have concerns about my neighbours

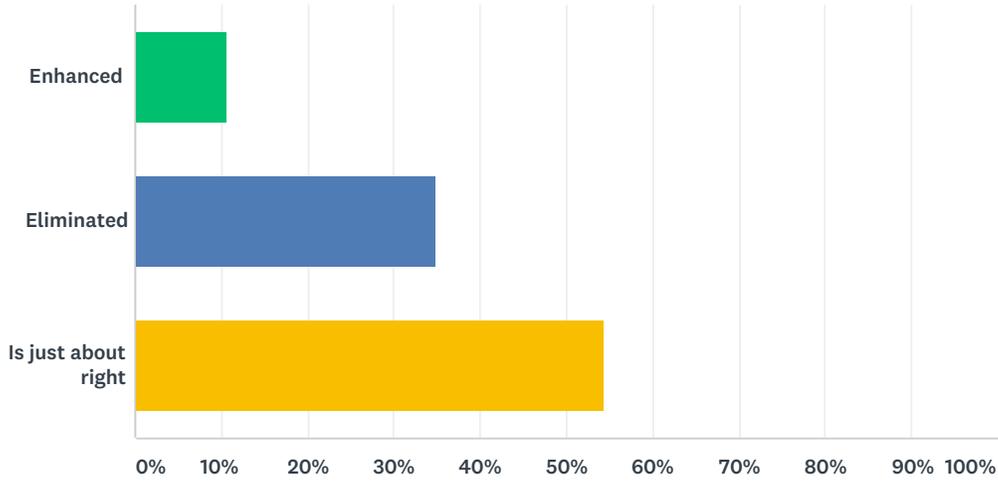
Answered: 200 Skipped: 11



ANSWER CHOICES	RESPONSES	
Yes	11.50%	23
No	88.50%	177
TOTAL		200

### Q20 I think enforcement for violators should be:

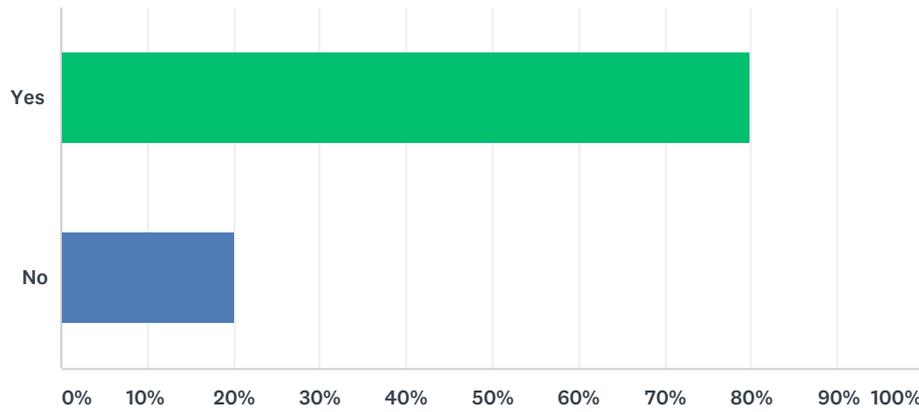
Answered: 195 Skipped: 16



ANSWER CHOICES	RESPONSES
Enhanced	10.77% 21
Eliminated	34.87% 68
Is just about right	54.36% 106
TOTAL	195

### Q21 Special considerations should be given to protect sensitive receptors like Nursing homes, daycare centers, and other citizens who may be vulnerable to the impact of wood smoke

Answered: 200 Skipped: 11



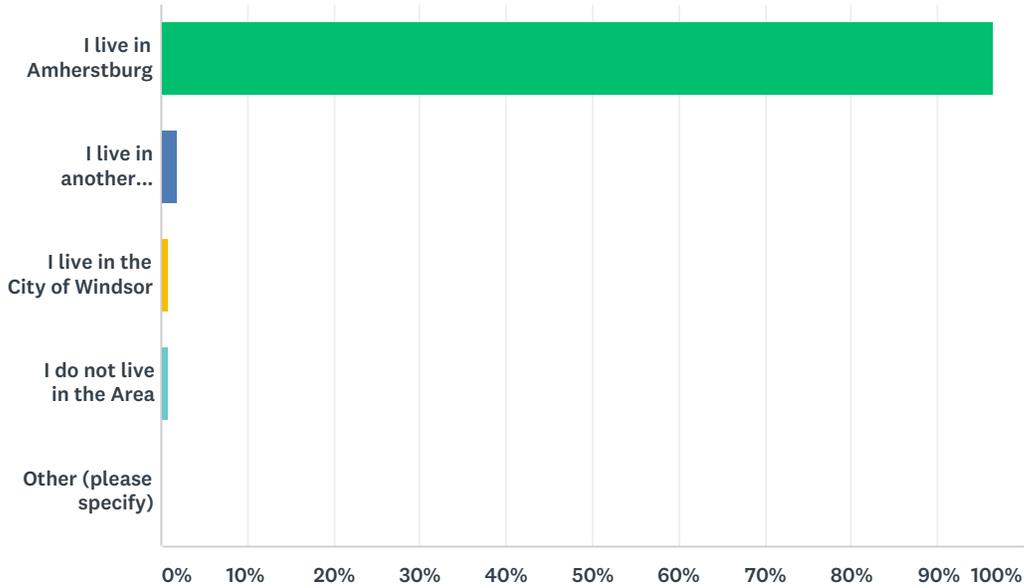
ANSWER CHOICES	RESPONSES	
Yes	80.00%	160
No	20.00%	40
TOTAL		200

## Q22 Any additional comments or concerns

Answered: 70 Skipped: 141

### Q1 Tell us about yourself...

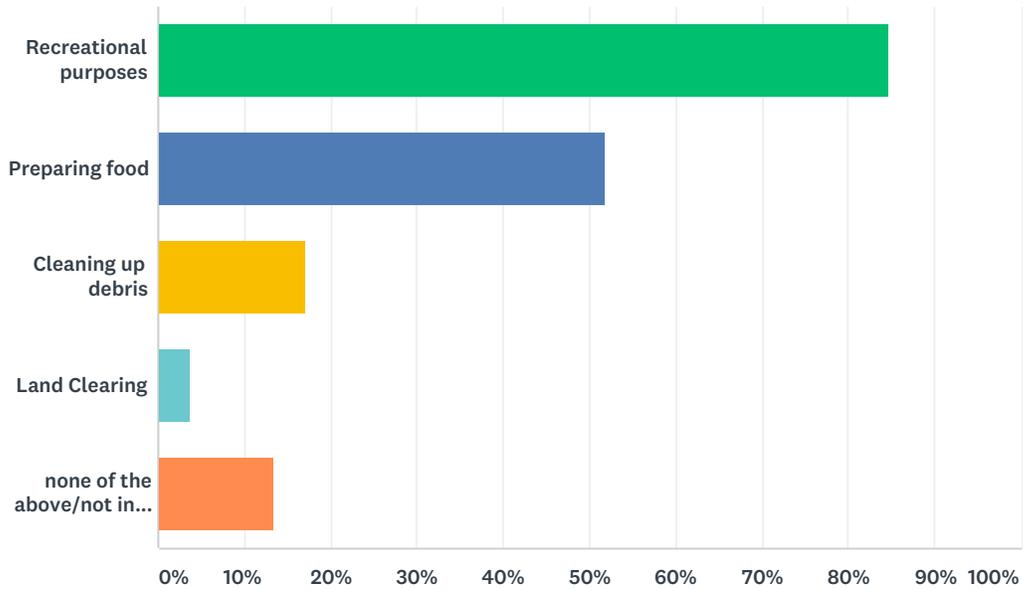
Answered: 369 Skipped: 0



ANSWER CHOICES	RESPONSES	
I live in Amherstburg	96.48%	356
I live in another Municipality in Essex County	1.90%	7
I live in the City of Windsor	0.81%	3
I do not live in the Area	0.81%	3
Other (please specify)	0.00%	0
<b>TOTAL</b>		<b>369</b>

## Q2 On my property I would like to use open fires for...

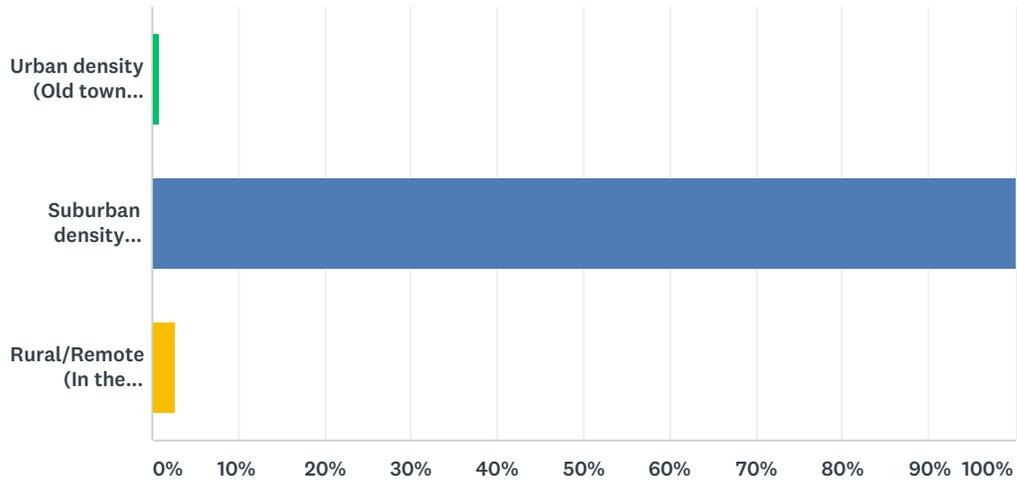
Answered: 368 Skipped: 1



ANSWER CHOICES	RESPONSES	
Recreational purposes	84.78%	312
Preparing food	51.90%	191
Cleaning up debris	17.12%	63
Land Clearing	3.80%	14
none of the above/not in favor of open air burning	13.32%	49
Total Respondents: 368		

### Q3 I consider where I live to be:

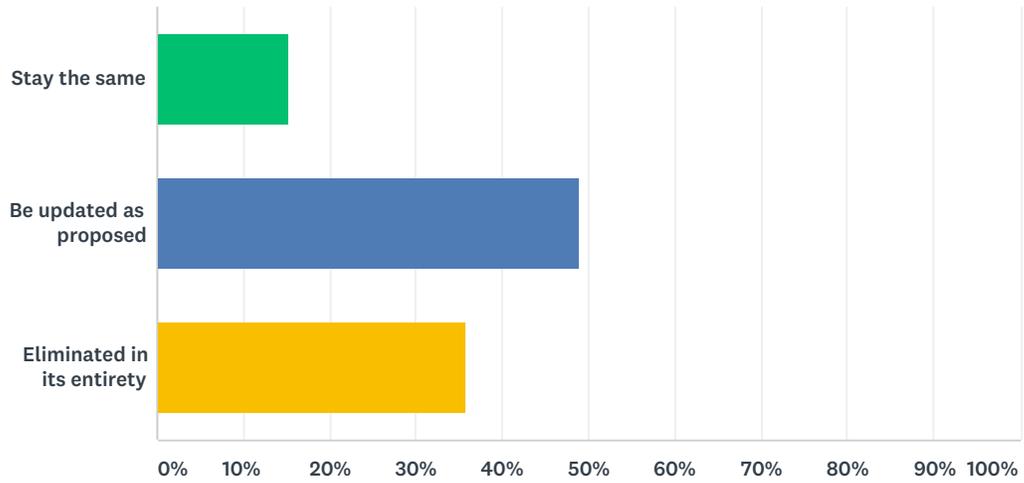
Answered: 369 Skipped: 0



ANSWER CHOICES	RESPONSES
Urban density (Old town proper)	0.81% 3
Suburban density (Subdivision)	100.00% 369
Rural/Remote (In the Country)	2.71% 10
Total Respondents: 369	

### Q4 I would like to see the current By-Law restricting open air fires:

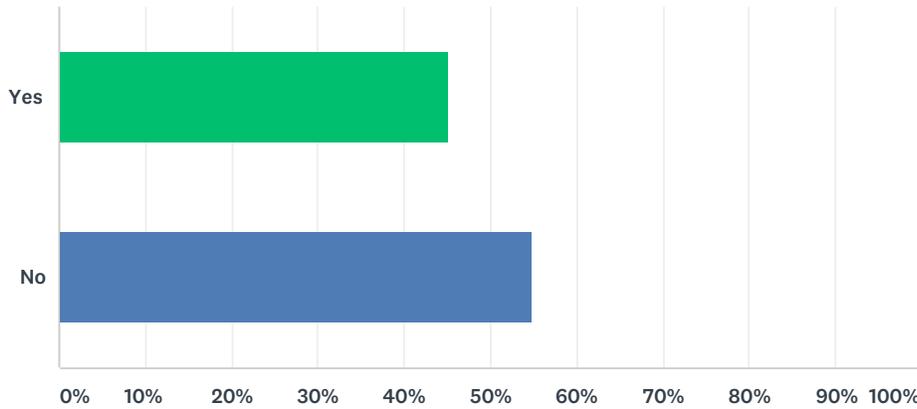
Answered: 352 Skipped: 17



ANSWER CHOICES	RESPONSES
Stay the same	15.34% 54
Be updated as proposed	48.86% 172
Eliminated in its entirety	35.80% 126
TOTAL	352

### Q5 I am concerned about Air Quality in my Community

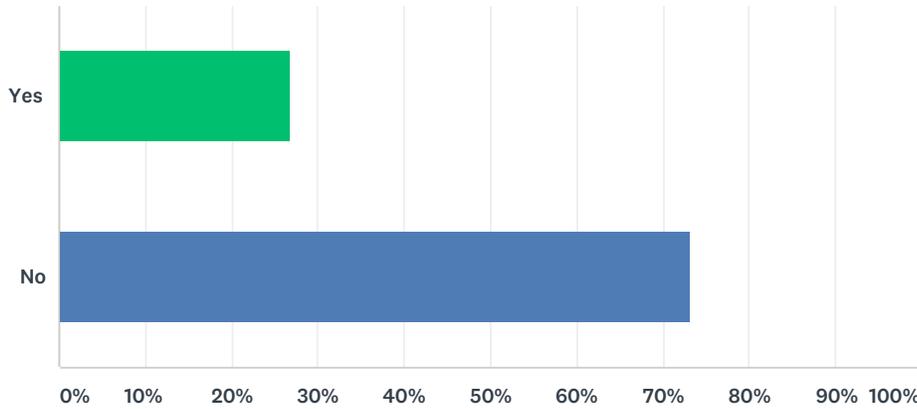
Answered: 354 Skipped: 15



ANSWER CHOICES	RESPONSES	
Yes	45.20%	160
No	54.80%	194
TOTAL		354

### Q6 I am concerned about odours from an open air fire affecting me or my neighbours

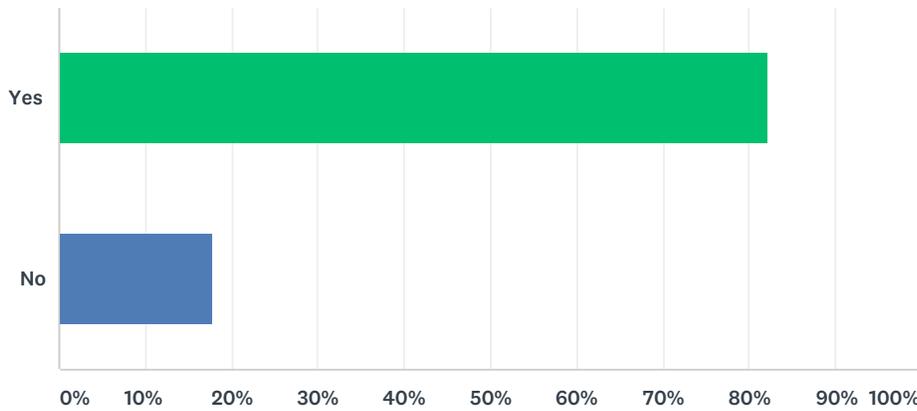
Answered: 355 Skipped: 14



ANSWER CHOICES	RESPONSES	
Yes	26.76%	95
No	73.24%	260
TOTAL		355

### Q7 I would consider other means of disposing of tree limbs, branches and sticks

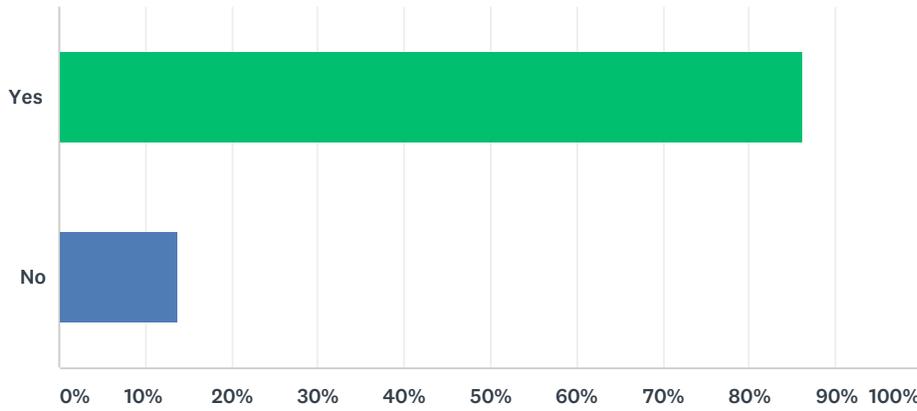
Answered: 355 Skipped: 14



ANSWER CHOICES	RESPONSES	
Yes	82.25%	292
No	17.75%	63
TOTAL		355

### Q8 I like the idea of allowing small campfires

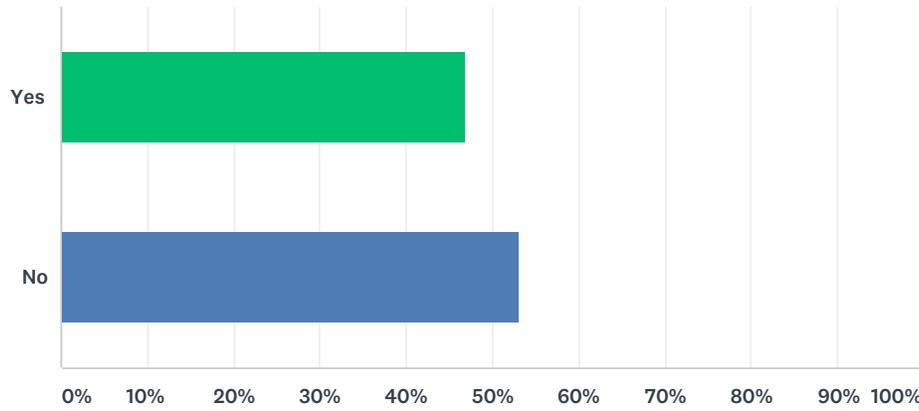
Answered: 357 Skipped: 12



ANSWER CHOICES	RESPONSES	
Yes	86.27%	308
No	13.73%	49
TOTAL		357

### Q9 I like the idea of allowing larger Bon fires

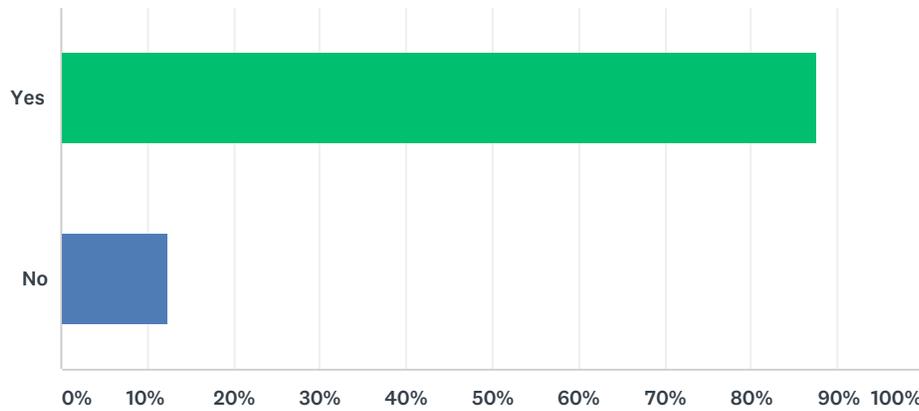
Answered: 357 Skipped: 12



ANSWER CHOICES	RESPONSES	
Yes	46.78%	167
No	53.22%	190
TOTAL		357

# Q10 Manufactured outdoor fireplaces (including Chimneas) should be allowed

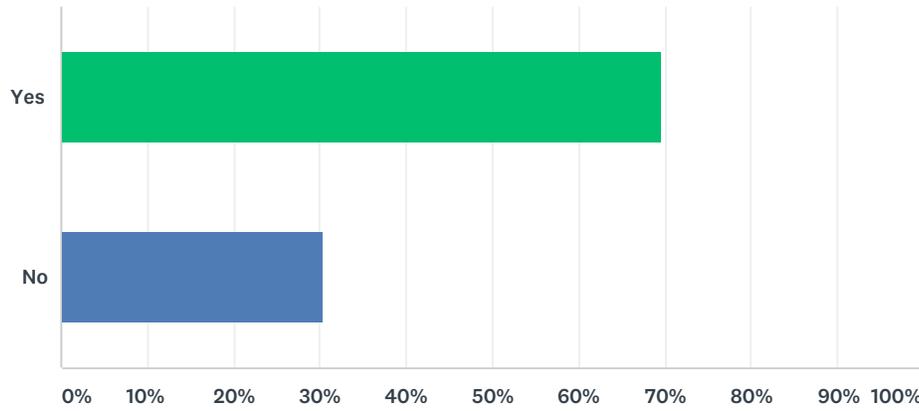
Answered: 356 Skipped: 13



ANSWER CHOICES	RESPONSES	
Yes	87.64%	312
No	12.36%	44
TOTAL		356

# Q11 I like the idea of allowing working farms to burn for business

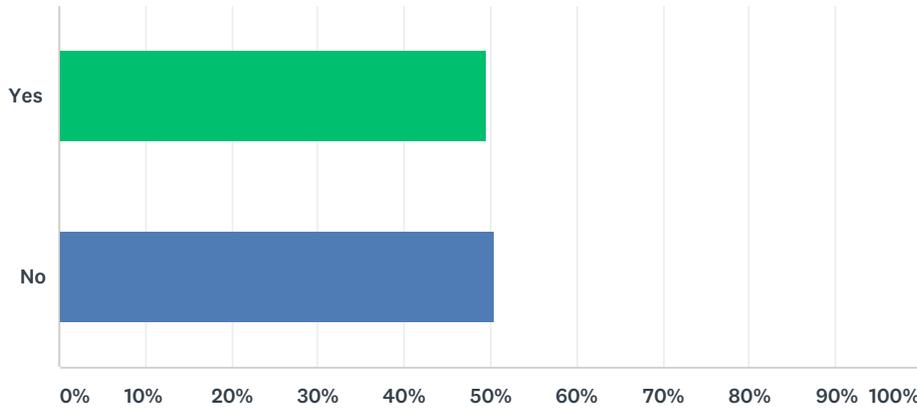
Answered: 356 Skipped: 13



ANSWER CHOICES	RESPONSES	
Yes	69.66%	248
No	30.34%	108
TOTAL		356

# Q12 I like the Idea of an annual permit to assist in education and control of open burning

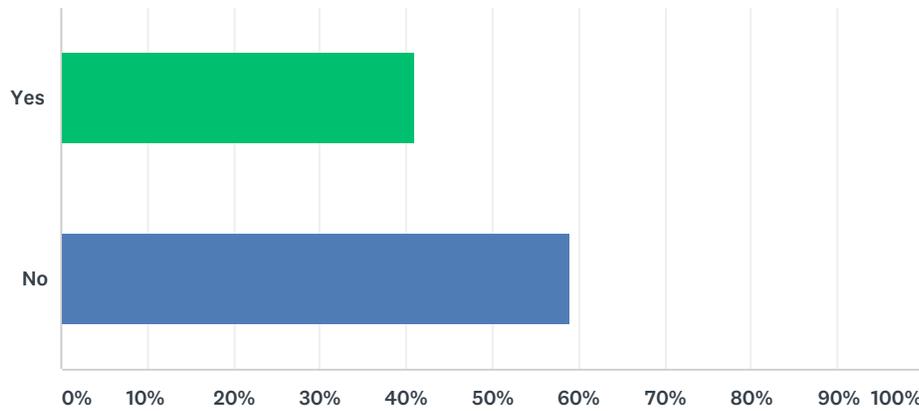
Answered: 355 Skipped: 14



ANSWER CHOICES	RESPONSES	
Yes	49.58%	176
No	50.42%	179
TOTAL		355

### Q13 I believe a restriction on times when fires can occur should be included

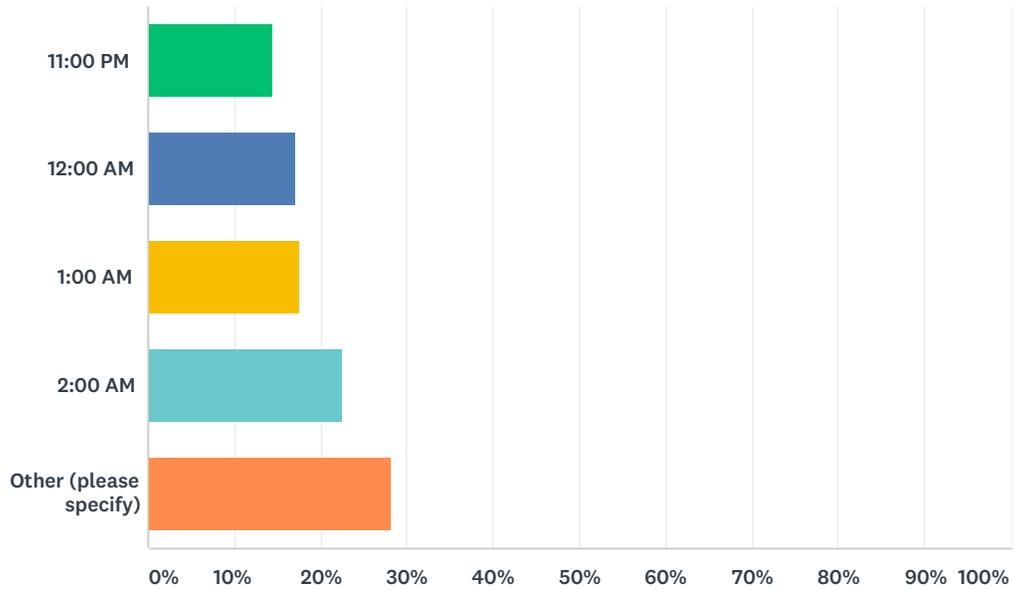
Answered: 356 Skipped: 13



ANSWER CHOICES	RESPONSES	
Yes	41.01%	146
No	58.99%	210
TOTAL		356

### Q14 If yes to the previous question, I think fires should be allowed until:

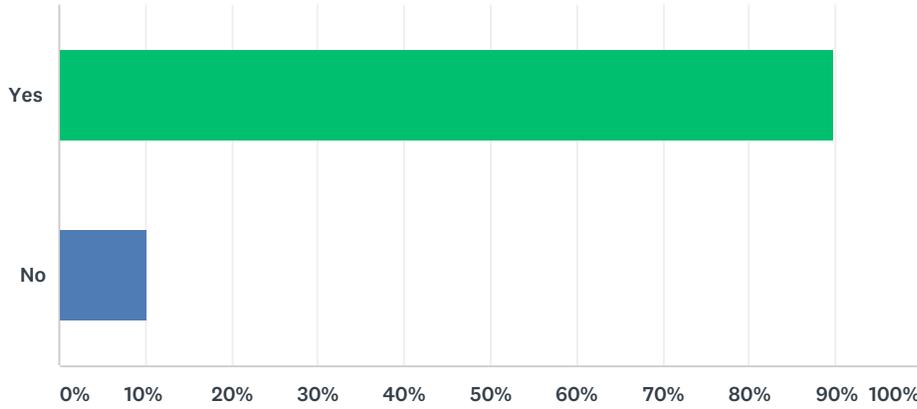
Answered: 234 Skipped: 135



ANSWER CHOICES	RESPONSES	
11:00 PM	14.53%	34
12:00 AM	17.09%	40
1:00 AM	17.52%	41
2:00 AM	22.65%	53
Other (please specify)	28.21%	66
<b>TOTAL</b>		<b>234</b>

### Q15 I feel I have enough information to burn safely

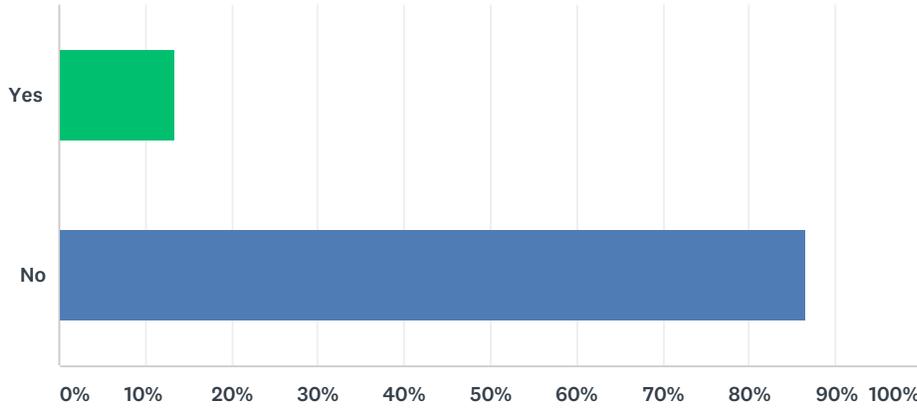
Answered: 344 Skipped: 25



ANSWER CHOICES	RESPONSES	
Yes	89.83%	309
No	10.17%	35
TOTAL		344

### Q16 I feel I need more information on safe practices for Open Air Burning

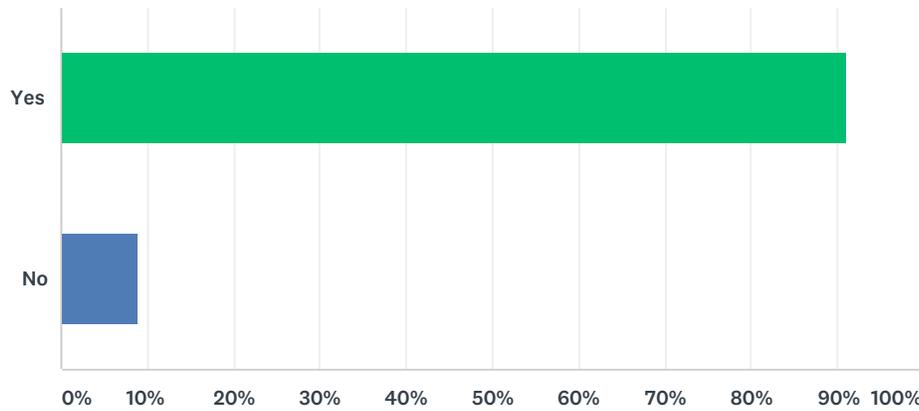
Answered: 342 Skipped: 27



ANSWER CHOICES	RESPONSES	
Yes	13.45%	46
No	86.55%	296
TOTAL		342

# Q17 I have the tools and suppression resources to properly supervise my fire

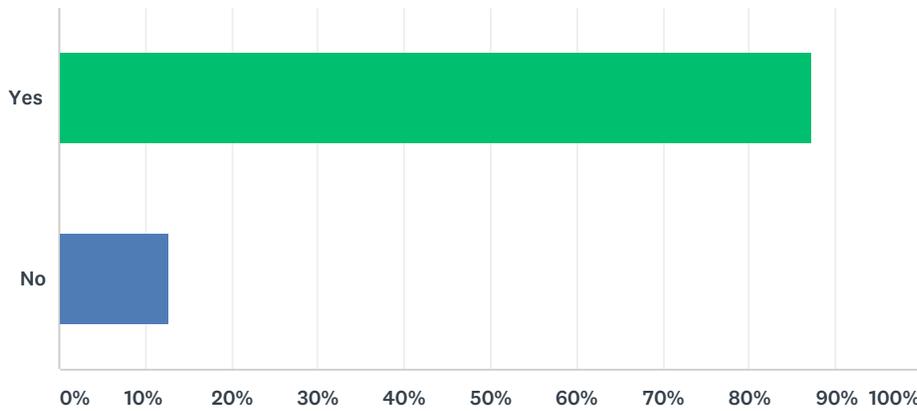
Answered: 343 Skipped: 26



ANSWER CHOICES	RESPONSES	
Yes	90.96%	312
No	9.04%	31
TOTAL		343

### Q18 I have enough space on my property to be a safe distance from combustibles and structures

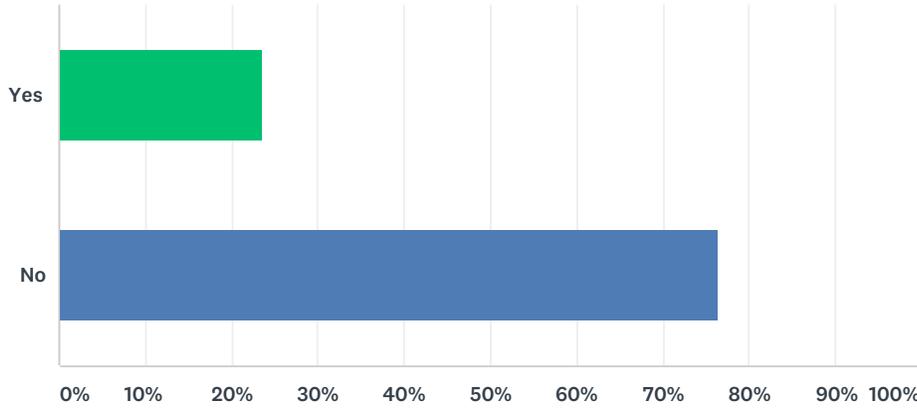
Answered: 344 Skipped: 25



ANSWER CHOICES	RESPONSES	
Yes	87.21%	300
No	12.79%	44
TOTAL		344

### Q19 I'm safe, but I have concerns about my neighbours

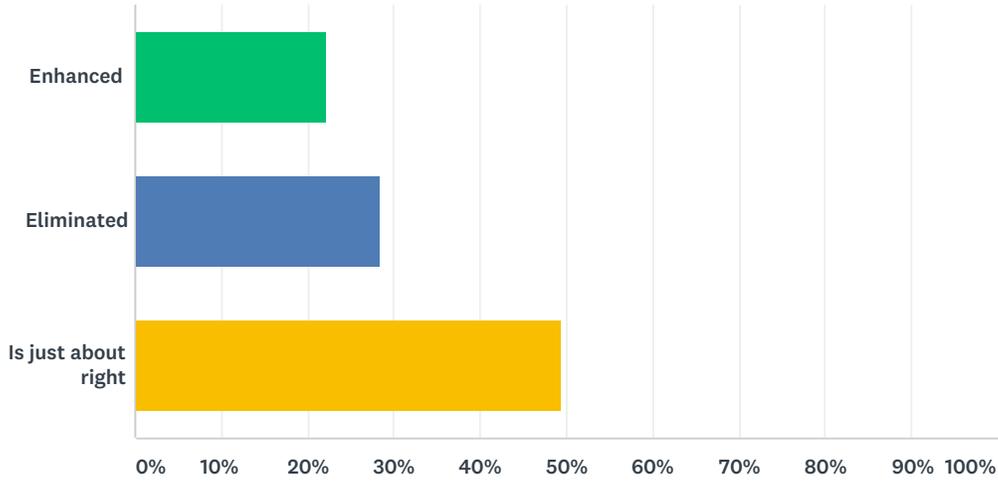
Answered: 347 Skipped: 22



ANSWER CHOICES	RESPONSES	
Yes	23.63%	82
No	76.37%	265
TOTAL		347

### Q20 I think enforcement for violators should be:

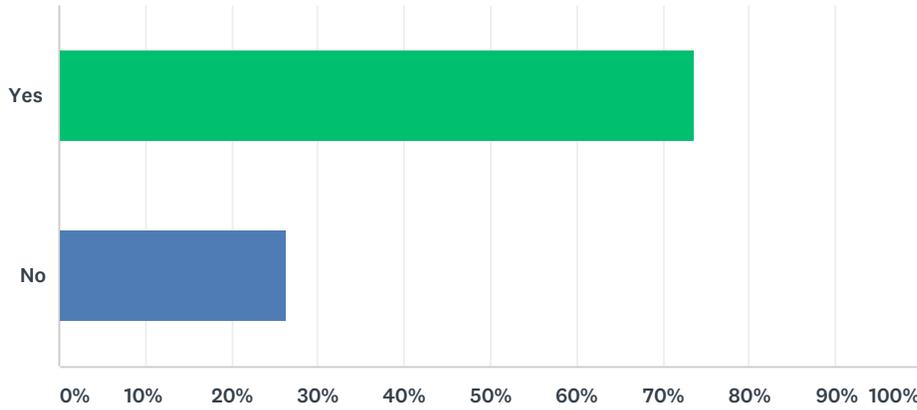
Answered: 347 Skipped: 22



ANSWER CHOICES	RESPONSES
Enhanced	22.19% 77
Eliminated	28.53% 99
Is just about right	49.28% 171
TOTAL	347

### Q21 Special considerations should be given to protect sensitive receptors like Nursing homes, daycare centers, and other citizens who may be vulnerable to the impact of wood smoke

Answered: 348 Skipped: 21



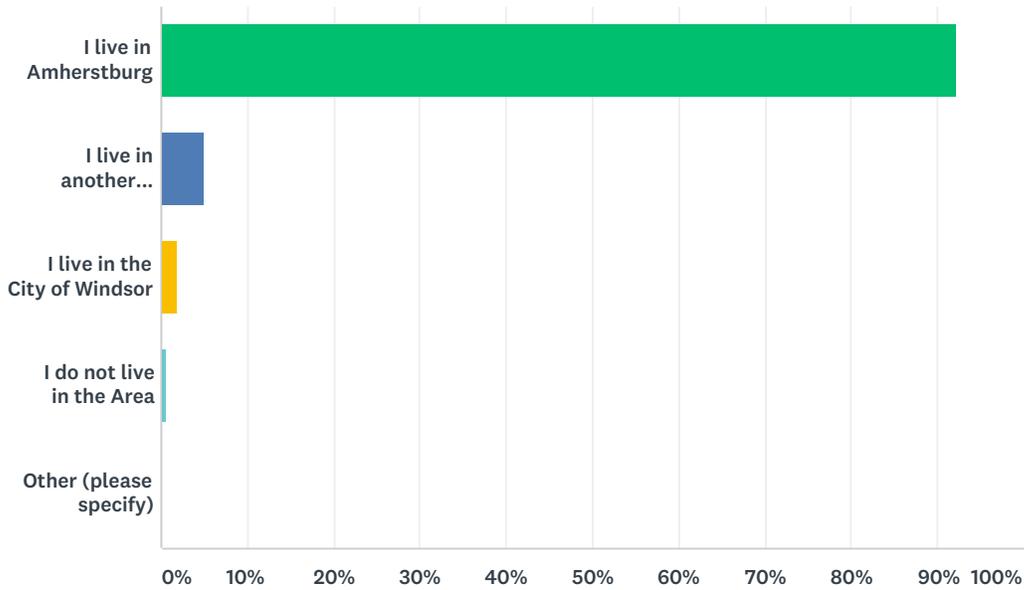
ANSWER CHOICES	RESPONSES	
Yes	73.56%	256
No	26.44%	92
TOTAL		348

## Q22 Any additional comments or concerns

Answered: 141 Skipped: 228

### Q1 Tell us about yourself...

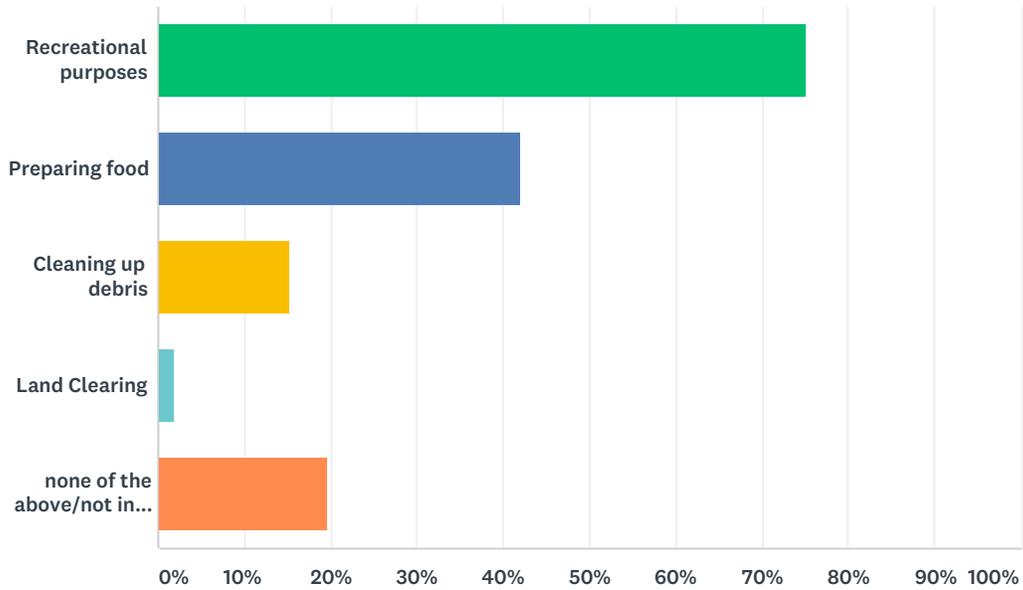
Answered: 157 Skipped: 0



ANSWER CHOICES	RESPONSES	
I live in Amherstburg	92.36%	145
I live in another Municipality in Essex County	5.10%	8
I live in the City of Windsor	1.91%	3
I do not live in the Area	0.64%	1
Other (please specify)	0.00%	0
<b>TOTAL</b>		<b>157</b>

## Q2 On my property I would like to use open fires for...

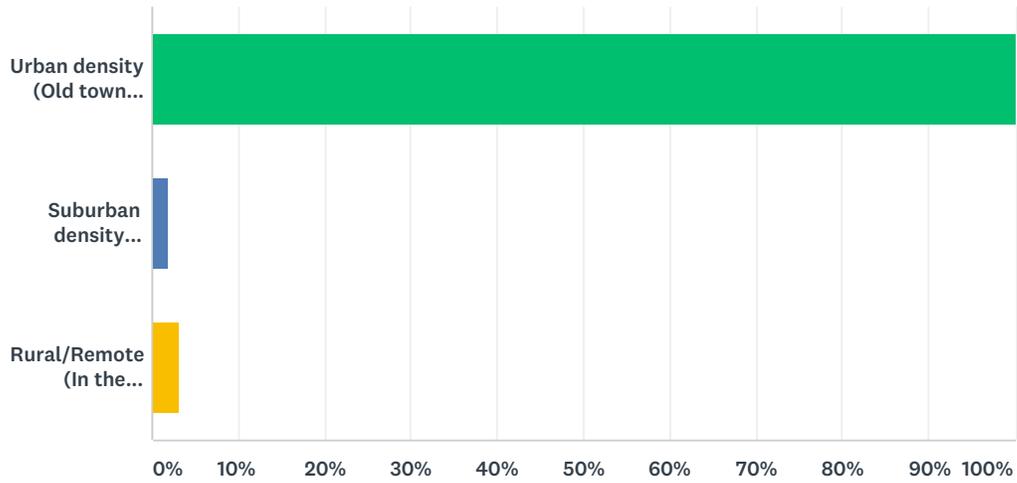
Answered: 157 Skipped: 0



ANSWER CHOICES	RESPONSES	
Recreational purposes	75.16%	118
Preparing food	42.04%	66
Cleaning up debris	15.29%	24
Land Clearing	1.91%	3
none of the above/not in favor of open air burning	19.75%	31
Total Respondents: 157		

### Q3 I consider where I live to be:

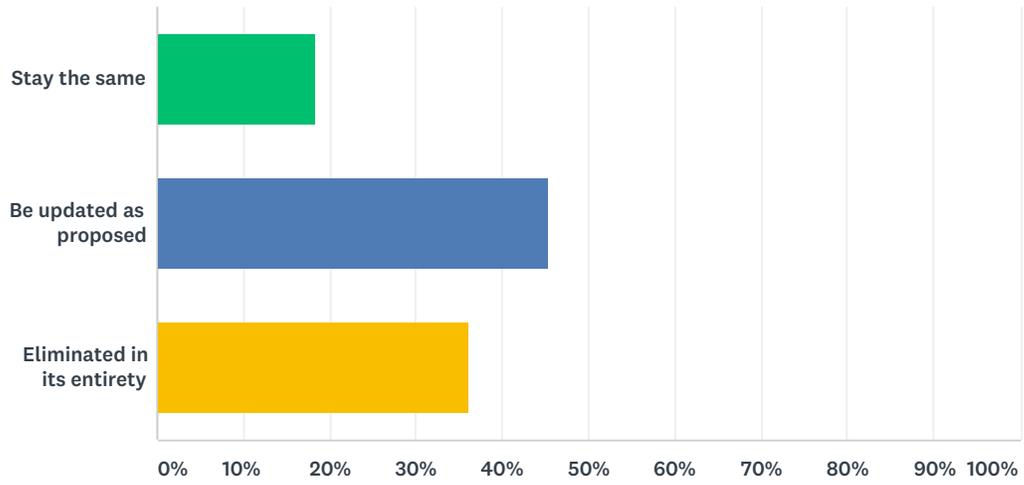
Answered: 157 Skipped: 0



ANSWER CHOICES	RESPONSES	
Urban density (Old town proper)	100.00%	157
Suburban density (Subdivision)	1.91%	3
Rural/Remote (In the Country)	3.18%	5
Total Respondents: 157		

### Q4 I would like to see the current By-Law restricting open air fires:

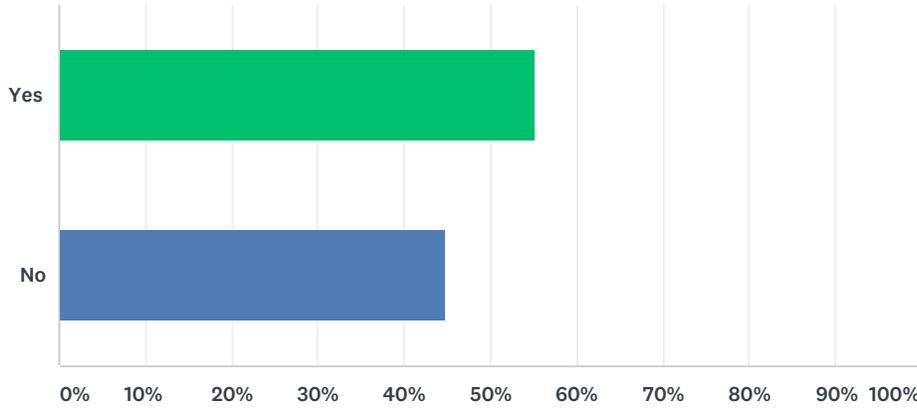
Answered: 152 Skipped: 5



ANSWER CHOICES	RESPONSES
Stay the same	18.42% 28
Be updated as proposed	45.39% 69
Eliminated in its entirety	36.18% 55
TOTAL	152

### Q5 I am concerned about Air Quality in my Community

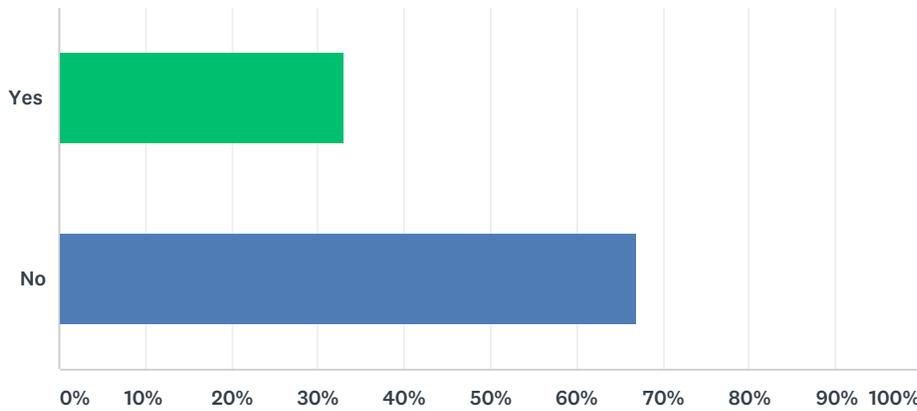
Answered: 154 Skipped: 3



ANSWER CHOICES	RESPONSES	
Yes	55.19%	85
No	44.81%	69
TOTAL		154

### Q6 I am concerned about odours from an open air fire affecting me or my neighbours

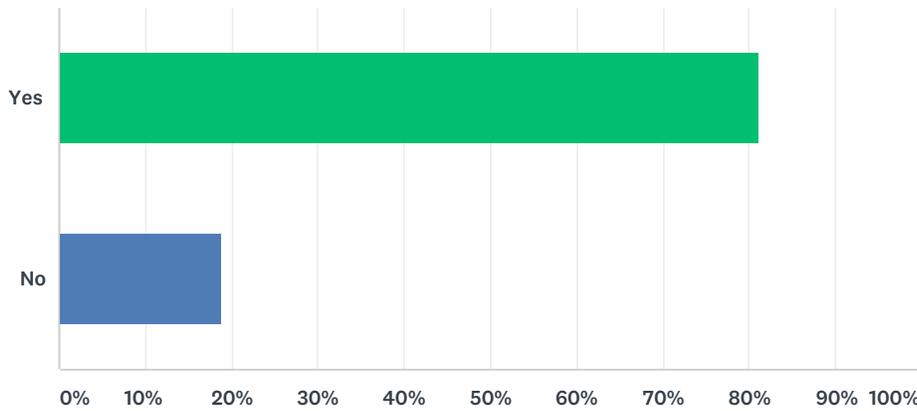
Answered: 154 Skipped: 3



ANSWER CHOICES	RESPONSES	
Yes	33.12%	51
No	66.88%	103
TOTAL		154

### Q7 I would consider other means of disposing of tree limbs, branches and sticks

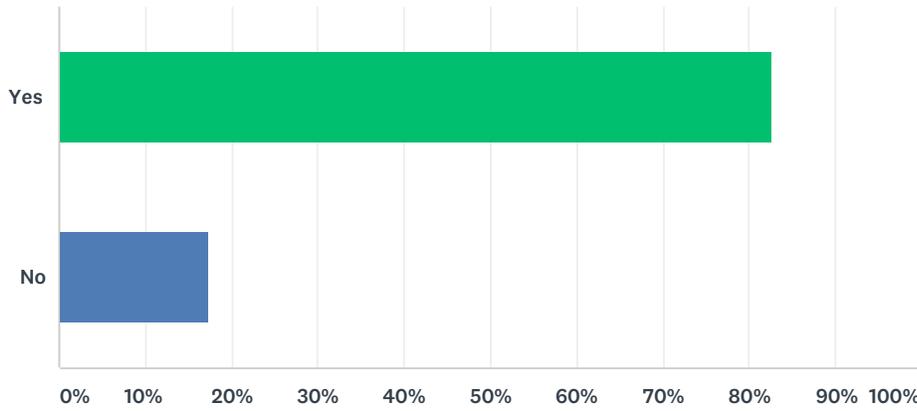
Answered: 154 Skipped: 3



ANSWER CHOICES	RESPONSES	
Yes	81.17%	125
No	18.83%	29
TOTAL		154

### Q8 I like the idea of allowing small campfires

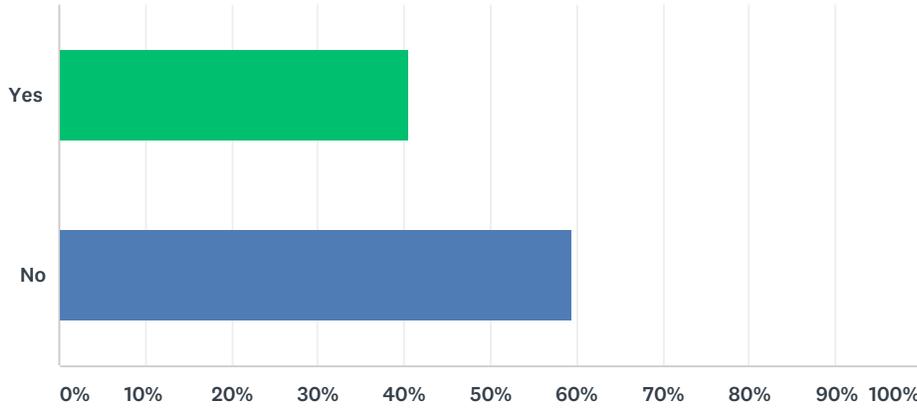
Answered: 155 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	82.58%	128
No	17.42%	27
TOTAL		155

### Q9 I like the idea of allowing larger Bon fires

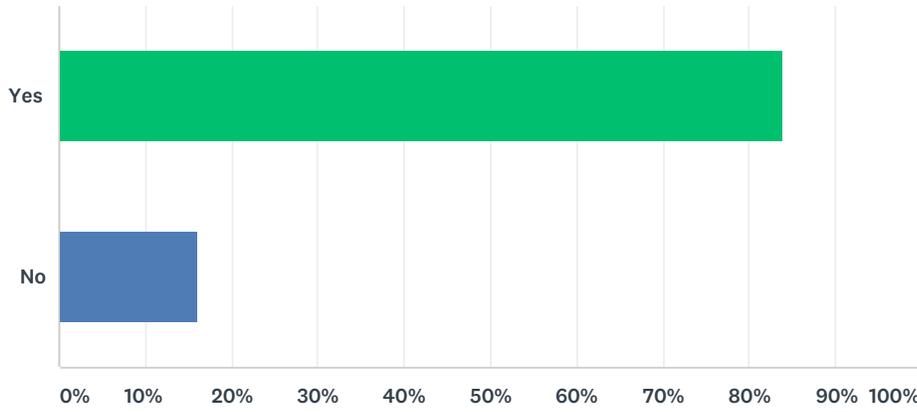
Answered: 155 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	40.65%	63
No	59.35%	92
TOTAL		155

### Q10 Manufactured outdoor fireplaces (including Chimneas) should be allowed

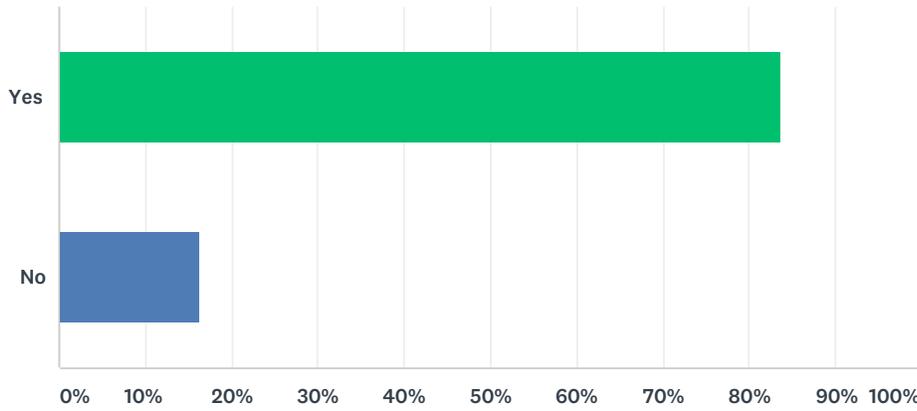
Answered: 156 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	83.97%	131
No	16.03%	25
TOTAL		156

### Q11 I like the idea of allowing working farms to burn for business

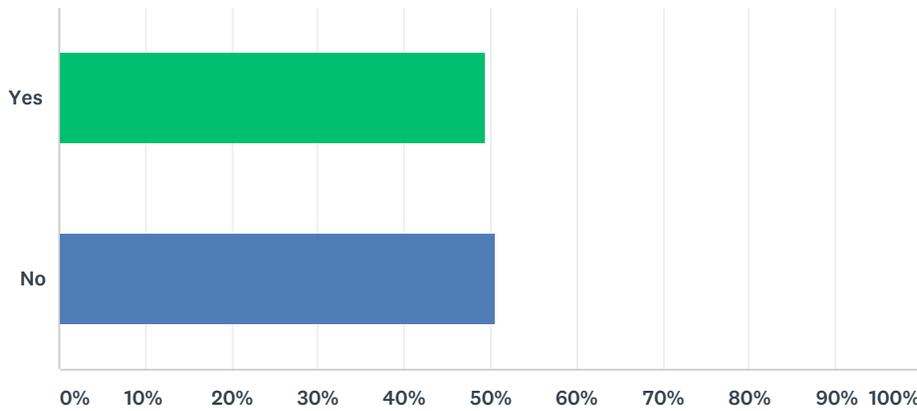
Answered: 154 Skipped: 3



ANSWER CHOICES	RESPONSES	
Yes	83.77%	129
No	16.23%	25
TOTAL		154

### Q12 I like the Idea of an annual permit to assist in education and control of open burning

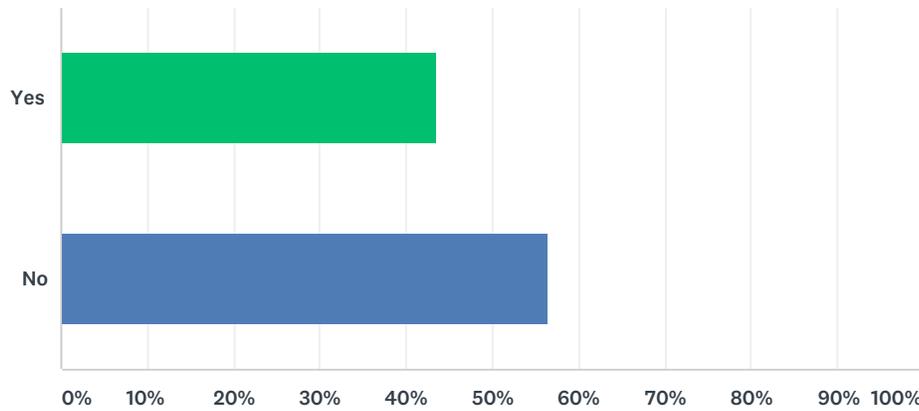
Answered: 152 Skipped: 5



ANSWER CHOICES	RESPONSES	
Yes	49.34%	75
No	50.66%	77
TOTAL		152

### Q13 I believe a restriction on times when fires can occur should be included

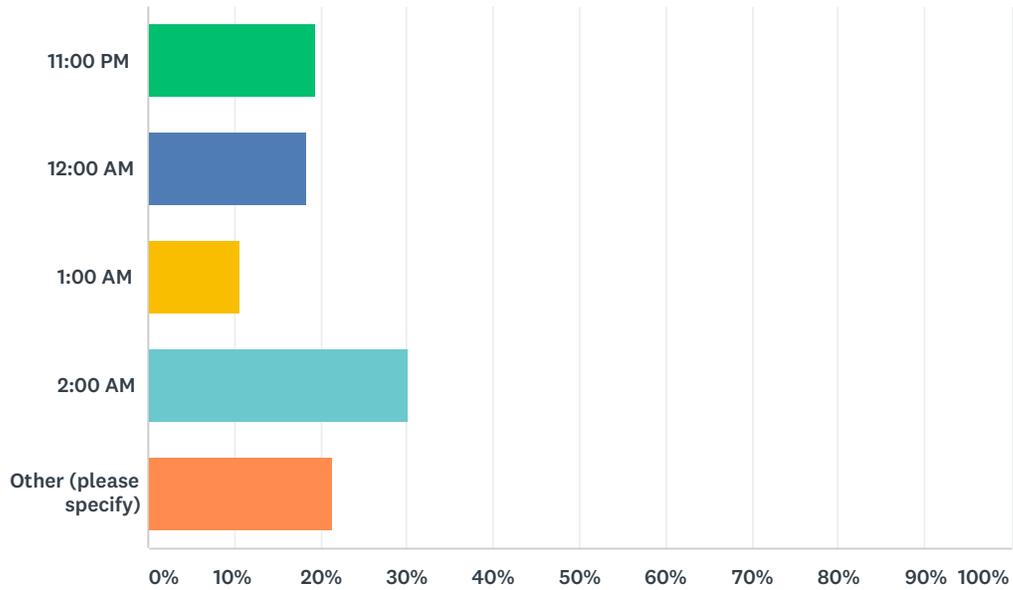
Answered: 154 Skipped: 3



ANSWER CHOICES	RESPONSES	
Yes	43.51%	67
No	56.49%	87
TOTAL		154

### Q14 If yes to the previous question, I think fires should be allowed until:

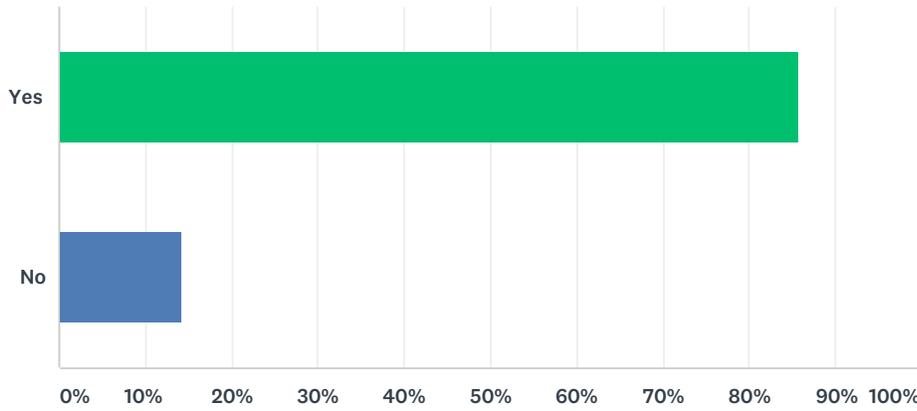
Answered: 103 Skipped: 54



ANSWER CHOICES	RESPONSES	
11:00 PM	19.42%	20
12:00 AM	18.45%	19
1:00 AM	10.68%	11
2:00 AM	30.10%	31
Other (please specify)	21.36%	22
<b>TOTAL</b>		<b>103</b>

### Q15 I feel I have enough information to burn safely

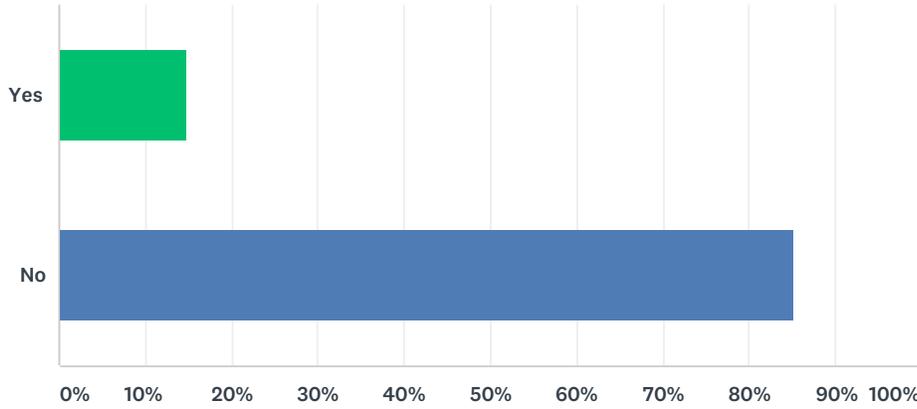
Answered: 148 Skipped: 9



ANSWER CHOICES	RESPONSES	
Yes	85.81%	127
No	14.19%	21
TOTAL		148

### Q16 I feel I need more information on safe practices for Open Air Burning

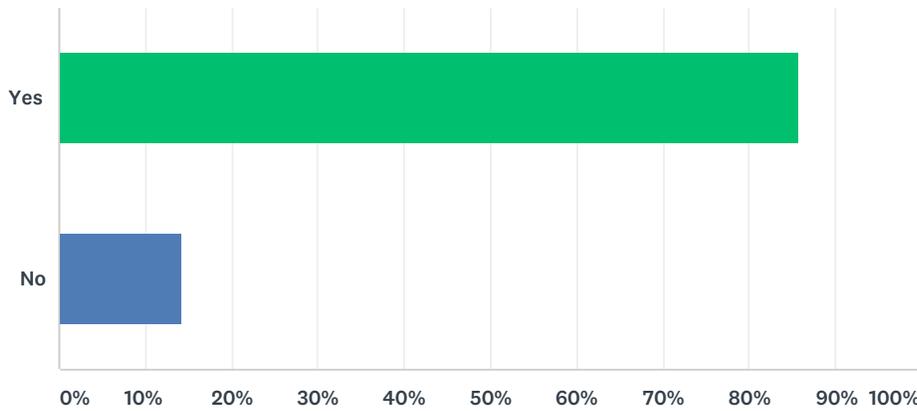
Answered: 149 Skipped: 8



ANSWER CHOICES	RESPONSES	
Yes	14.77%	22
No	85.23%	127
TOTAL		149

### Q17 I have the tools and suppression resources to properly supervise my fire

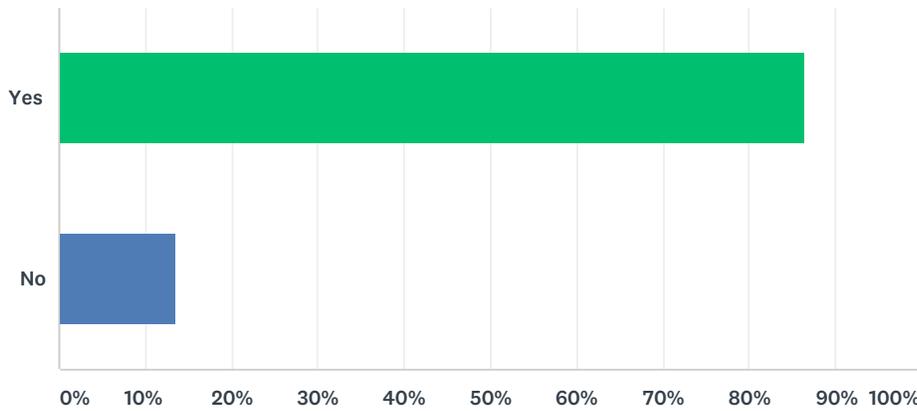
Answered: 148 Skipped: 9



ANSWER CHOICES	RESPONSES	
Yes	85.81%	127
No	14.19%	21
TOTAL		148

### Q18 I have enough space on my property to be a safe distance from combustibles and structures

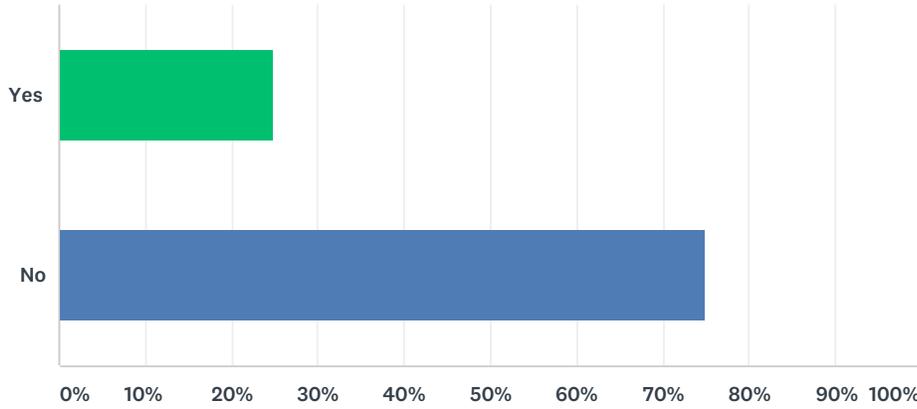
Answered: 147 Skipped: 10



ANSWER CHOICES	RESPONSES	
Yes	86.39%	127
No	13.61%	20
TOTAL		147

### Q19 I'm safe, but I have concerns about my neighbours

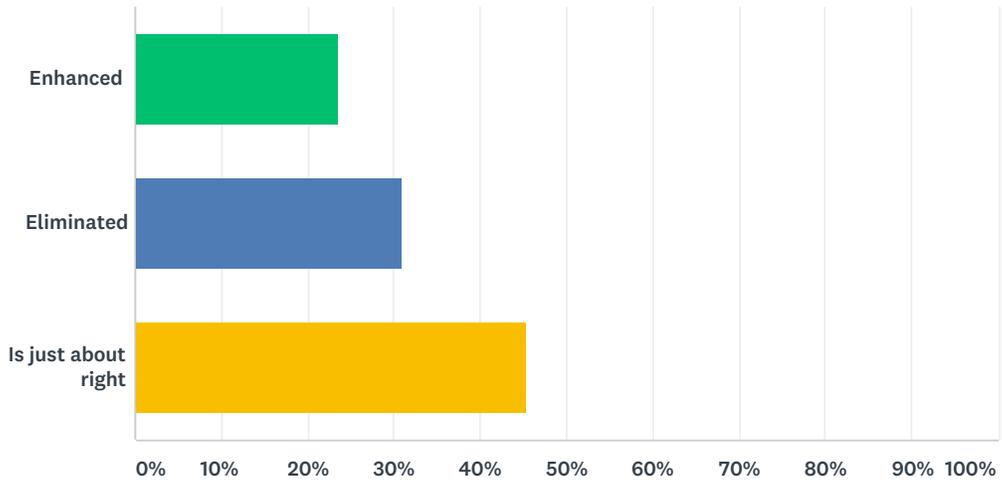
Answered: 148 Skipped: 9



ANSWER CHOICES	RESPONSES	
Yes	25.00%	37
No	75.00%	111
TOTAL		148

### Q20 I think enforcement for violators should be:

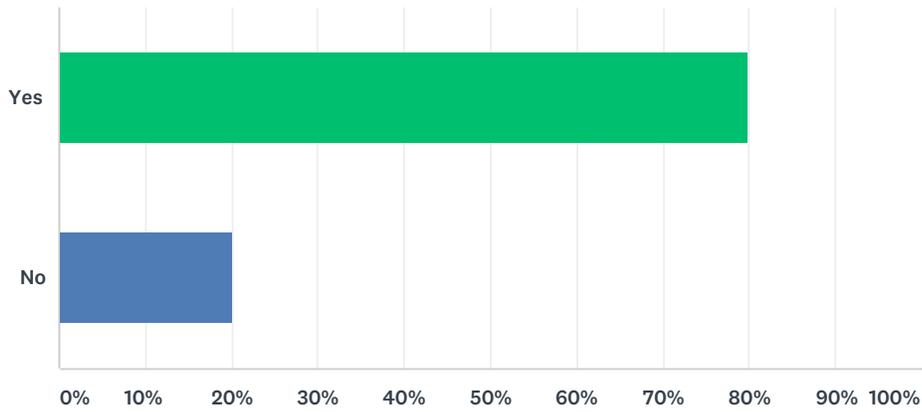
Answered: 152 Skipped: 5



ANSWER CHOICES	RESPONSES
Enhanced	23.68% 36
Eliminated	30.92% 47
Is just about right	45.39% 69
TOTAL	152

### Q21 Special considerations should be given to protect sensitive receptors like Nursing homes, daycare centers, and other citizens who may be vulnerable to the impact of wood smoke

Answered: 150 Skipped: 7



ANSWER CHOICES	RESPONSES	
Yes	80.00%	120
No	20.00%	30
TOTAL		150

## Q22 Any additional comments or concerns

Answered: 70 Skipped: 87

## Q22 Any additional comments or concerns

Answered: 209 Skipped: 426

#	RESPONSES	DATE
1	i have attended two meetings and it seems to come down to respect and common sense. Most people use this but there will always be those who do not ( with or without a bylaw) Education followed by enforcement will be required. We live on the edge of the lake and have over 200 feet of sand to the waters edge.. In the past we would gather up the driftwood and then burn what was legal Other wise it just sits there until the next storm moves it down the beach When the yard waste depot was open we could bring some of it there it would be very difficult to cut it down to size for roadside collection I will look forward to the council decision .	9/27/2017 3:13 PM
2	We want to enjoy recreational fires but we have a nuisance neighbour that is constantly calling the town on us. She has even called the fire department and we haven't even had a fire. I think that something should be done about the way complaints are logged.	9/26/2017 10:59 PM
3	My zone was clear and now there is a neighbor that says she needs the zone to be red because of a lung disease. She smokes and we feel that willfully inhaling poison , pretty much negates her right to determine what responsible adults do in our yard within the boundaries of the law. I will challenge her claim if this passes and I will prove there's no reason for myself or fellow neighbors to lose out on Safe ,recreational fires because of her .	9/26/2017 10:54 PM
4	Outdoor fireplaces, stone fire pits, etc should be allowed if appropriate suppression resources are at the ready, environmental conditions are such that there is no threat to adjacent combustibles or negative affect on neighbours. Outdoor open burn appliances should not be limited to "manufactured" but should meet criteria with regard to containment of fuel and embers. Permit holders should not have to provide notice of an open air fire in an outdoor fireplace or campfire. Larger burns should not be allowed without notice and should occur only in daylight. Some people have a difficult time minding their own business. If they suspect someone is non compliant they will report it even though it is not an emergency, there is no indication that the fire is not in control, there is no indication the fire is unattended and it is having no negative impact on the caller. Such callers should be asked these questions before sending anyone to investigate. In this day of instant communication, if there truly is something to be concerned about, either the person involved in the burn or someone else very close to the site will alert authorities if necessary.	9/26/2017 10:52 PM
5	Special consideration should be made for nursing house schools ect with a time table that those residents may have open burns after those buildings close for the day( schools). For the nursing home maybe after visitation hours as the residents should not be able to leave the building ect. 25 dollars is a fair price for a permit. It does not need to be anymore. Would like to see the propose red zone map for the 6th concesssion south by station 3 as it did not show it clearly in the proposal if it was a red zone or not. There was a larger picture of the town covering over were i live. thanks	9/26/2017 9:41 PM
6	We live in the country and have been having fires in our fireplace in the backyard for many years. Now all of a sudden we're not supposed to. I think the citizens that live in the rural areas should be allowed to have open burns as long as their property is large enough.	9/26/2017 4:39 PM
7	the reason that i left some questions unanswered was that there were not enough proper choices of replies to the questions.	9/26/2017 4:17 PM
8	N/A	9/26/2017 11:08 AM
9	Let's get this updated bylaw in place soon....	9/26/2017 9:39 AM
10	I feel if your Neighbors do not have a problem with your fire it should be ok to have one.	9/25/2017 6:10 PM
11	I have a large property that backs on to a field. And my neighbors are not close	9/25/2017 1:00 PM
12	I'm a very responsible person I have a smoker that I would like to use.and have a fair size property.	9/25/2017 12:50 PM
13	No	9/22/2017 9:03 AM
14	Status quo is fine. We don't need more regulation & government.	9/21/2017 7:21 PM
15	The only bylaw should be a fine for recklessness or disturbing the peace	9/21/2017 7:13 PM

16	We live on an 1 acre plot of land. My neighbours enjoy bonfires but we have resisted so not to encourage disregard of rules. That said, if the by law went through we would be happy to comply with the rules. We would enjoy our outdoor backyard more and ensure it is down safely.	9/21/2017 2:06 PM
17	Let people enjoy things	9/21/2017 1:50 PM
18	I think this isnt a issue and we should stop wasting tax money on sending firefighters to camp fires. People have been having fires for recreational purposes since the beginning of time. If it's a drought then yes lay the fines but no drought don't waste everyone's time with meetings and fines for recreational fires	9/9/2017 3:18 PM
19	my last answer should be yes for nursing homes and daycares. It's the neighbours that I do not agree to. Any miserable neighbour can use that as an excuse to not allow their neighbours to burn.	9/7/2017 2:12 PM
20	What is wrong with a small fire on a weekend?	9/1/2017 8:58 PM
21	It is currently unfortunate to be unable to have camp fires especially living in the county. The few people that do ruin it for others is a small number compared to the amount of people who have safe and controlled camp fires and enjoy it with their families. Hopefully soon the town will realize this and vote in favour of this family activity and not be influenced by the negative views of the the people that do not agree.	8/29/2017 5:14 PM
22	No free citizen should require government permission for a camp fire on their own property.	8/24/2017 12:19 AM
23	There are too many bylaws in this town. Education is the best way of managing people who want to have fires.	8/19/2017 9:15 AM
24	None.	8/18/2017 7:22 PM
25	Burning leafs or items that emit lots of smoke shouldn't be aloud.	8/17/2017 8:25 PM
26	I moved to 2381 County Rd 20 about 3 years ago and was surprised to here about the burn bylaws. I lived in La Salle most of my life in a sub division and never had fires because of all the houses so close by. One of the reasons I bought my place in Amherstburg was because of the rural area and I would be able to enjoy camp fires at night. I feel I am a considerate person but I don't see the problem with a small controlled fire in a rural setting, I would have no problem with buying a permit if this helped controlling the situation.... Thanks	8/15/2017 2:29 PM
27	I've contradicted myself a bit in this survey as I like small fires for roasting wieners, etc., but have COPD and worry about air quality. So I don't have overly string feelings either way, really.	8/14/2017 9:14 AM
28	the map of allowed and not allowed properties is not big enough to read to determine if our address is included in the safe zone or not	8/14/2017 8:22 AM
29	There should be no need to get permission the day of the fire if you need to purchase a permit. I could see maybe an 800 number set up incase there needs to be restrictions on fires (draughts, winds etc).....After permit is received then calling 800 number an automated recording should tell you fire yes or no.	8/14/2017 5:33 AM
30	I have had small bonfires in my fire bowl for years with no issues, no complaints. just because I live in the older part of town shouldn't put me in the red zone on your map. My lot is 60x100. More than enough room for a small fire bowl.	8/12/2017 6:30 PM
31	Leave well enough alone. We don't have the resources to enforce anything but a complaint driven by-law. Just because Councillor Fryer wants to burn brush on his property doesn't mean we change the whole by-law. Shame on him!	8/11/2017 9:53 PM
32	It would be so nice to have the grandkids around a nice relaxing fire. I hope this goes though.	8/11/2017 4:39 PM
33	I think the initiation of a change to the open air burning policy to one that is allowable is a step in the right direction. (Within allowable specifications- such as distance to structures, ensuring a hose or means of putting out fire is nearby, guidelines on what can be burnt (ie. wood, brush, etc versus plastics, tires, etc), and that violations should receive a fine (ie. if an inspection is done and there is no hose nearby then a fine system implemented).	8/11/2017 10:33 AM
34	I believe an open fire in Amherstburg should be allowed. You need to educate and understand your surroundings. Ensure your fire is manned at all times. I have been enjoying fires for 20 years until a couple of weeks ago when a neighbour called the FD ??	8/10/2017 12:16 PM
35	The size of the fire should be limited. Example : No pallets!	8/8/2017 8:03 PM

36	There should not be a fee for having a fire on your own property. A phone call or email to the city stating that you are having a fire on a certain day should suffice. This is how Harrow handles it and it worked quite well when we were there.	8/8/2017 5:12 PM
37	People just need to use good judgment.	8/8/2017 5:42 AM
38	My camp fire would be beyond safe because I want it to be safe for my kids & enjoy it with them there also all about safety they know all the rules about campfires & they always follow them! I also think my neighborhood would be OK with it too because they would like to be able to have fires with their families making memories with our kids are the campfire because not all of us can afford to go camping all the time it does get expensive to pay for a campsite when in our own backyards we could do the same thing for free roast marshmallows & hotdogs & even make hobo pies I'd love to do that with my kids! So please consider people in the town of Amherstburg to be able to have campfires in their backyards with their families with some safety restrictions! ?????	8/7/2017 11:30 PM
39	On Malden fire service 25 years the only calls we got bonfires was because neighbors couldn't get along or didn't like each other or fighting over kids	8/7/2017 11:01 PM
40	Please let common sense prevail.	8/7/2017 8:42 PM
41	Having fires at night with my family is. Nice way to bond and I have the best childhood memories hanging out with my mom and family making memories laughing and bonding with cousins while being outdoors I want my grandkids to have the same and don't we did not need a dime to do so	8/7/2017 4:27 PM
42	People have to be respectful of weather/wind conditions disturbing neighbors etc. Used to always have backyard fires with no problems at all.	8/7/2017 11:55 AM
43	Majority of ppl in town have fire pits or fire bowls which are contained. Nursing homes and day care centres have closed windows and majority of ppl aren't having fires during the day time when the day cares are open. Ppl have jobs. I think this is just a way to get more money from us. I've lived in this town my whole life and have not once heard of an incident regarding Bon fires. If the town is so concerned about our air, why should a permit make a difference.	8/7/2017 11:17 AM
44	The bylaw should specifically address and allow small, contained fires ie. chimineas, enclosed outdoor fireplaces....	8/7/2017 8:59 AM
45	I live in town and have a small fire pit that we use maybe once or twice a year. The neighbors on either side of me, as well as behind me and across the road all have small fire pits as well. Everyone has had a small campfire at some point or another to relax around, and it affects no one negatively. I think that the fire issue should remain a complaint based enforcement, as the vast majority of people do use common sense when burning things. I have burned pine cones in my fire pit when collecting them in the yard in the spring - others have burned small branches. No one burns chemicals, etc, that pollutes the air.	8/7/2017 8:44 AM
46	We don't need more restrictions and money grabs for simple things like campfires .	8/7/2017 6:53 AM
47	with use of reasonable not restrictive measures burns should be allowed on PRIVATE property...	8/6/2017 10:54 PM
48	Let us have open backyard fires for free, no permit FREE.	8/6/2017 11:22 AM
49	Nursing homes and day cares leave their windows closed, I would know, I work there. If we are all considerate adults, that use common sense, there should be no issue with a backyard fire for recreation, to clear the property of debris ( twigs and such that fall from trees, or to cook.	8/6/2017 10:51 AM
50	I live in the county with one neighbour we have a small fire to heat my pool it's safe and out of harms way I would like to have to not worry about being fined. I can see if people live in a subdivision with house on top of house that may not be safe but county should not have restrictions.	8/6/2017 10:49 AM
51	I believe that people should be educated in the proper way to control any burning of debris, wood and even the proper way to work an indoor fireplace. But to restrict us to a policy to not allow any outside burns just creates tension in our community.	8/6/2017 10:08 AM
52	Costs, regulations and best practices should be easily available to residents e.g. like info posted on recyclables calendar with the most important info highlighted in BOLD print - safe distances, times for fires, fine amounts etc., we could also look at reducing some fees which may be too high now to subsidize for educational purposes.	8/6/2017 9:42 AM

53	i believe anyone who has a small fire in their back yard knows the importance of safety, people are not stupid. we were always allowed fires until someone complained and then the entire town was punished by no fires this is not fair. and in all the time we were all allowed to have fun in our back yards, what is the ratio of fires that people were hurt, i don't know the figures but i assume it was next to none	8/6/2017 9:22 AM
54	Information should be provided to residents that although they are issued a permit for a recreational fire they are still responsible for the smoke it creates.	8/6/2017 9:05 AM
55	I use a woodfired pool heater. I believe it would be ridiculous, and unfair to say we are no longer allowed to use this very cheap source of heat also we cook on our fire and use it to clean up our yard waste, and debris from the trees ... please take this into special consideration as all of our fires are highly controlled...	8/6/2017 9:02 AM
56	We like fires ?? let us burn	8/6/2017 8:58 AM
57	It is my property. As long as the fires are safe and confined, there should not be rules on whether I can have a fire on my property or not.	8/6/2017 8:57 AM
58	The question about keeping current bylaw vrs adopting new proposed or eliminating completely should also have an option of wanting a bylaw but still feel the need for review option. People dont follow current bylaw anyways. My neighbor burns all the time. I feel the \$25 is a money grab. Dont we pay enough for our taxes already??	8/6/2017 8:56 AM
59	I will buy a permit if I have to, but only to avoid the fines for what I truly believe should be allowed on private property. I will vote in the next election for those that vote for un-restricted unregulated open burn on private property.	8/5/2017 11:09 PM
60	Fire department being dispatched for controlled Bon fire complaints is an immense waste of money and resources. Residents need to attempt to reason with neighbours if they have a valid issue with the fire prior to contacting the authorities. A fee to have camp fires feels like robbery. If we are so hard up for money don't give 100k to ERCA on a whim.	8/5/2017 10:10 PM
61	I am in a subdivision and believe in a restricted zone. People burn all the time . Lift restrictions on lot size or allow for small campfire or chiminea, or clearance area of 10-15 ft. Like other municipalities. People are capable of burning safely, don't be so restrictive to lot size. Common sense exists, people don't want to burn their own property down and they don't . . Waste of time to create a bylaw for farm properties , and few in town. Create one that is for all residents.	8/5/2017 6:25 PM
62	Please allow for small open fires in our backyard. Give it a try, if it costs the town money because of the idiots that get carried away then charge the residents for a permit. And can we figure this out asap...summer is almost over!	8/5/2017 5:30 PM
63	Permit should allow anytime fire. You should not have to call everyday to have a campfire once permit is received.	8/5/2017 5:23 PM
64	We have neighbours who burn often and it's not just wood it smells of plastic or debris and I have to close my windows it makes my house stink and I feel it could be cancer causing material	8/5/2017 1:48 PM
65	With so many people spending time too much on their cell phones, Internet or in front of the TV it would be nice to give people the opportunity to get out doers and reconnect around a camp fire.	8/5/2017 1:21 PM
66	It would be nice to be able to have small fires. Everyone needs to use common sense. People need to be a bit more accepting and less involved in other people's business.	8/5/2017 12:22 PM
67	Allowing chimera or firepits proposes minimal impact to the susceptible as most of these types of fires are done in the evening. Daycare are closed, seniors are home etc. Also requiring a license or permit will reduce the number of those willing to go through the process. Having restrictions on size is fires based on the size and location if your property is also a good idea (ie a farm with 50 acres should be able to have a larger fire than a home in the subdivision in town).	8/5/2017 9:10 AM
68	There should be less restriction not more.	8/5/2017 8:59 AM
69	Put the fee money into the fire department. For better equipment and training.	8/5/2017 8:01 AM
70	I think small bonfires in the town are ok as long as it's not too large. Just something were you can sit outside at night have a drink and roast marshmallows. Nothing crazy just mostly for relaxation in the summer months etc.	8/4/2017 10:29 PM
71	NA	8/4/2017 9:05 PM
72	let us have bon fires this isnt fair	8/4/2017 7:43 PM

73	Just eliminate the no burn bylaw.	8/4/2017 7:22 PM
74	PLEASE DO NOT PUNISH THE MAJORITY FOR THE STUPID MINORITY !	8/4/2017 6:48 PM
75	Stop wasting out time on stupid ideas.	8/4/2017 5:04 PM
76	daycares would only be affected if the burn was nearby and during the day. Most people want to enjoy a fire at night, not during the day	8/4/2017 4:29 PM
77	I think that leaves should not be allowed to be burned in the fall. Too much smoke comes into the windows and the smell is too strong.	8/4/2017 3:23 PM
78	Recreational camp fires pose no more danger than an indoor wood burning fireplace. They are a great source of entertainment for family and friends. Noise levels should be policed and a permit put in place for camp fires . Anyone caught not paying for a permit or burning during a restriction such as an unusually dry summer etc should be penalized monetarily. I would love to pay a set fee annually to have a campfire in my rear yard.	8/4/2017 2:50 PM
79	None	8/4/2017 2:18 PM
80	I have breathing problems myself but enjoy an occasional fire when weather conditions allow...to say that people are not responsible enough to know when it is safe is an insult. Most people in this town have common sense when it comes to these things. I agree that tires, treated wood and plastic should never be burnt in open areas.	8/4/2017 2:18 PM
81	Punsh the ppl who don't burn dry proper wood burning supplies like burning trash, brush ect... Or if fire to way to big. Limit the ideal feet of maximum flames within the fire safty in the areas of Aburg. Stop punishing the whole town over a few who have no respect for their neighbours and burn inappropriate item's and have a fire not safe from being too big.	8/4/2017 1:50 PM
82	I think small fires are okay in most subdivisions but I would only allow big fires in the county where folks are far from neighbours.	8/4/2017 12:17 PM
83	I have about 70 trees on my property that take a lot of work to keep healthy. I live in the country with minimal neighbors we like to sit by a small fire with family and friends and don't hurt anyone. Do what you think is right for people in subdivisions but leave the country people be. I had this discussion with the mayor when we were amalgamating and was assured that the town would not be interfering with our way of life. Some laws just make criminals of everyone and lead to people not respecting laws. Another thing is that children have little to do out side and sitting around a camp fire with the family is a great way to get them off there electronic devices and connect with the family.	8/4/2017 9:08 AM
84	If done safely it should be no problem to have small campfires in your own yard as long as you have room. If you have a small yard then a chimnea would be an option.	8/4/2017 8:22 AM
85	We own a day care centre, not only are we not concerned about our neighbours fires, we would like to have our own cook outs with the kids. The current restrictions are ridiculous. It's time to make a change.	8/4/2017 8:13 AM
86	people already do it, it's our property we should have a right to a basic caveman skill. regulate it so the general population of idiots do not abuse it or make it more dangerous than it is.	8/4/2017 8:04 AM
87	Many of these questions can't be answered fully because of so many variables and different situations. Example I would answer a question differently depending on rural vs urban situations.	8/4/2017 7:51 AM
88	as growing up as a kid we all gathered around a fire pit to socialize and enjoy family time gazing at stars and just enjoying the out doors relaxing.	8/4/2017 7:14 AM
89	It's nice to see that this is being discussed the current rules do need to be updated.	8/4/2017 6:55 AM
90	Na	8/3/2017 11:37 PM
91	No	8/3/2017 10:59 PM
92	I find it unbelievable that we cannot have a fire!	8/3/2017 10:50 PM
93	No	8/3/2017 10:50 PM
94	Who will monitor all these fires....people on small property lots will not be able to have fires?...people are having fires now and no problems ...if not responsible or considerate to neighbours...fine them	8/3/2017 10:28 PM
95	Excellent job using technology to conduct this survey. I think it was a great idea.	8/3/2017 10:22 PM

96	I am a middle aged adult who would love to sit and have a tiny fire in a firepit while in my backyard. I am responsible and can be respectful of neighbours and fire safety.	8/3/2017 10:07 PM
97	Have safe fires using common sense. Respect your neighbours. No problem!	8/3/2017 10:01 PM
98	This type of by-law is long overdue	8/3/2017 9:59 PM
99	Outdoor pits/ outdoor fireplaces that are legally sold in ontario stores and are permitted to be sold, should not be banned period. If the government of ontario has not banned them what gives and small town the right to?	8/3/2017 9:53 PM
100	I believe that if the public receives some education on how to proceed safely with open air burning, we will all benefit and the town will be that much safer.	8/3/2017 9:40 PM
101	I hope the new bi-law is passed so we can enjoy campfires with our children.	8/3/2017 9:35 PM
102	I believe we should be allowed to have small fires that are covered by a grate in our backyards provided they aren't close to homes and garages	8/3/2017 9:32 PM
103	I very much enjoy family time roasting hotdogs and marshmallows in the summer. please dont take this away.	8/3/2017 9:31 PM
104	People living in town and people leaving outside of town should have different guild lines. Obviously when the homes and businesses are close together there should some rules	8/3/2017 9:25 PM
105	I think it's acceptable for open fires as long as it is safe and in control.	8/3/2017 9:16 PM
106	Common sense. If anyone complains then reduce or put the fire out.	8/3/2017 9:11 PM
107	common sense should prevail. people should not be dicks and no by-law will ever eliminate them. the few ruin it for the majority	8/3/2017 8:53 PM
108	No	8/3/2017 8:45 PM
109	I like the permit because most people will burn anything anytime. Some people need this be told when it's ok to burn and what to burn. I always burn when there is little to no wind and I burn clean dried wood so there is no smoke ever. I've been having fires in the monopoly subdivision for ever and never had a complaint because I burn with respect to my neighbors.	8/3/2017 8:22 PM
110	No	8/3/2017 7:57 PM
111	I live on kentucky and hate seeing my area in red. I am responsible and want to be able to enjoy a small camp fire in my backyard.	8/3/2017 7:42 PM
112	I think that if people are educated and are safe I don't see a problem with the fires. People have been having them as far as I can remember and there were no problems then.	8/3/2017 7:26 PM
113	reduce the amount of space needed. should be able to request and pay for survey to have slightly less space. not maybe backyards have a 60ft diameter available without a pool, garage, shed, fence etc	8/3/2017 7:12 PM
114	I believe it is a right of passage to sit by a campfire, toast marshmallows and hot dogs. It does get people outside,especially kids.	8/3/2017 7:10 PM
115	No	8/3/2017 6:44 PM
116	I have been having campfires for 25 years and would be willing to pay the 25\$ annual fee. Maybe a good idea to impose a fine for people who call in false accusations, if they call 3 times or more they would get a fine. If a person wishes to make a complaint they would be required to leave their name, address and phone number-no anonymous callers accepted!	8/3/2017 6:29 PM
117	Maybe set a diameter guideline of a fire, nothing more than 3ft wide, this would ensure small family sized fires rather than large bonfires. Maybe bonfires have to be 100ft from a wooded area or something similar	8/3/2017 6:24 PM
118	We have a small fire pit,and love to do hot dogs, and make smores for our Grandchildren. It is a beautiful memory for us and our Family.... Please allow us to have this moment.....	8/3/2017 6:17 PM
119	I feel 5 metres is more then a safe distance from any buildings or fences for fires.	8/3/2017 6:00 PM
120	Wayne Jackson is a silly man	8/3/2017 5:55 PM

121	People will (and do) have bonfires regardless of the current by-laws. This update is a great way to present proper fire safety, how to build non-toxic fires, safe size, and to bring awareness to no fires in dry weather or high winds. Fires using a combination of hard and soft wood generally burn clean. This is also a good way to save money for the town. If someone is going to use the unfounded argument that proper bonfires cause serious pollution then would need to ban indoor wood burning fire places too. Updating the bylaw will not create Victorian-era city smog, which I am sure some opposing residents are picturing; clean and properly prepared fires should not be compared to cigarette smoke or car emissions, and individuals who suggest that should do valid research on the topic. Cooking over the fire is a great experience and creates flavors that can't be mimicked, and who could image a life without s'mores. Thank you for considering updating this by-law.	8/3/2017 5:49 PM
122	The only thing is... the money from permits must be directed to our schools.	8/3/2017 5:09 PM
123	Many happy memories are made around a campfire. Traditions need not be restricted due to location as long as safety is followed by all.	8/3/2017 5:00 PM
124	Don't like the restrictions on distance from structures. Too much	8/3/2017 5:00 PM
125	It seems ridiculous that a burn permit is being considered. It's either a bylaw or not. We won't be given a permit to drive as fast as I like because I have the right equipment and knowledge to do so.	8/3/2017 4:39 PM
126	No	8/3/2017 4:29 PM
127	No burning of plastics.. Pressure treated wood.. Painted wood.. And if a person has a problem with smoke from your fire.. It will have to be reviewed.. He or she could have a medical problem..some neighbours just don't get along so no sure of the answer for that..I'm for having a fee to offset the cost if a truck has to go out for two neighbours disagreeing..	8/3/2017 3:24 PM
128	The distances are too restrictive for small fires 15 ft would be more than adequate for an 2 foot fire with proper extinguishing and control. Roasting hotdogs and marshmallows and an intimate family gathering does not require the space for 100 people.	8/3/2017 3:14 PM
129	I like fire	8/3/2017 3:12 PM
130	This new bylaw is set up as a cash grab!	8/3/2017 3:03 PM
131	Enforcement officers should have the latitude to consider if a specific burn is offensive or in non compliance. And have the ability to shutdown a burn. Also days of intended use should be considered to avoid abuse by residents. This information should be included in the permit.	8/3/2017 2:57 PM
132	New rules and guidelines are needed for sure. Violators should be fined heavily especially in heavily populated areas.A fee should be charged to have that right to have a campfire and with that comes responsibility. If this is not a money maker make the fees \$ 15.00 for the year. Thanks and good luck	8/3/2017 2:57 PM
133	We should be allowed to have responsible Bon fires without a permit. If your not responsible then that's when you should be fined. No need for permit. We have enough things in our lives to pay. Mr Fryer is causing nothing but problems.	8/3/2017 2:40 PM
134	I don't think all area's of Amherstburg should be painted with the same brush.	8/3/2017 2:39 PM
135	I agree with fining or some sort of punishment for unsafe open burns, but those of us that do it safely and respecting our Community and neighbours should be allowed to open burn.	8/3/2017 2:34 PM
136	None	8/3/2017 2:26 PM
137	a camp fire is no different than a fireplace.	8/3/2017 2:24 PM
138	People should be able to enjoy their property at their own risk. Only neighbour complaints should be considered	8/3/2017 2:22 PM
139	I live in the country to enjoy the country with family and grandkids. I think things should be supervised and enforced for safety but let people enjoy their property with safety measures in place	8/3/2017 2:20 PM
140	This is a tough call. On one hand some rule followers will be allowed to have a social event a few times a year, on the other there will be yahoos who burn pressure treated or painted wood and can land planes with the emmense flames. Enforcement is key.	8/3/2017 2:19 PM
141	I'm pleased you're addressing the issue.	8/3/2017 2:09 PM

142	Open fires should be allowed, provided they are safe and not produce overabundance of smoke. In cases where pressure treat, painted wood, excessive wet wood ( producing smoke ), are being burned, charges should be considered. Also the proposed property size of 60x100 feet discriminates towards older part of town which had larger building lots. more defined criteria, not building lot size should be established. I have been burning safely for over 20 years without any incident or intervention.	8/3/2017 2:03 PM
143	I don't appreciate the town trying to govern my back yard! I already pay far too much in taxes. I am responsible. Back yard or any burns for that matter have existed for eternity and now suddenly we are concerned about air quality from burning wood!? Just STOP already.	8/3/2017 1:54 PM
144	When you treat adults like children- you get immaturity at its finest. Trust us to be mature adults who will do the right thing- let us enjoy a bonfire. It is a bonfire for the love of God- not disposing of nuclear waste or sitting in front of electronics. It is a time to be with friends and family- enjoy nature and our yards.	8/3/2017 1:50 PM
145	If it burns...burn it	8/3/2017 1:48 PM
146	consideration should be given to those who live on beach front property and would not affect immediate neighbours when they are notified in advance of a campfire	8/3/2017 1:41 PM
147	people show be considerate of their neighbors and not burn when smoke is blowing the wrong way.	8/3/2017 1:38 PM
148	It would be nice for the people in town to have a bonfire on a beautiful night, In the areas with close neighbours it should be small and contained.	8/3/2017 1:37 PM
149	Just let us have Bon fires ??	8/3/2017 1:28 PM
150	I find open air burning useful for eliminating non-compostable organic yard debris (branches, twigs, nuts...) that cannot be conveniently or practically "bundled" so as to qualify for the yard waste pick-up program currently in place. I'm in an open rural area where I can burn courteously, but I'm not sure how that can be done in an urban setting. I also hang laundry out of doors, as do some of my neighbours, and this practice is greatly adversely affected by smoke. If I resided in an urban area with close-by neighbours, I would be concerned about the type of materials being burned. Is it chemically untreated vegetation, or does it contain chemical toxins? How does a municipality monitor or prevent burning of improper materials?	8/3/2017 1:28 PM
151	I put up with fire place smoke all winter what's the difference between the two .	8/3/2017 1:25 PM
152	I don't believe a permit needs to be necessary for a small fire for cooking or leisure	8/3/2017 1:24 PM
153	30 foot clearance in all directions seems excessive. I don't know anybody who has that kind of space in their yard, without a single shed, tree, bush, shrub in some direction. A rule that extreme would essentially eliminate anybody's ability to even apply for a permit, and thus negate the purpose of having a permitting system altogether. Fires will go on without permits as before, and effectively, nothing will change.	8/3/2017 1:20 PM
154	I don't know what current enforcement is so I checked " ok as is "	8/3/2017 1:19 PM
155	Include common subdivision lot sizes. 60x100 is too big. Enclosed fire pits and chimneas in 100 x50 or so	8/3/2017 1:18 PM
156	Dont prohibit anyone but regulate by size of fire based on location and property size. Everyone should be able to have a small fire if they can be responsible	8/3/2017 1:12 PM
157	I one of the persons who would like to be able to have a bonfire in my backyard, yet if it is not allowed for safety and other reasons, that is okay, too. When looking around my backyard, I believe with the 10m restriction, I will not be able to have a fire, due to fencing, shed, pool, shrubbery, etc. In the end I think most people who live in subdivisions will fall into that category and will be angry that the ability to burn "legally" was dangled like a carrot and then snatched away due to all the restrictions. I cannot believe how divisive this issue has been for our community and will leave bad feelings within the community. This will be very difficult to police/monitor, as it stands now, people are burning illegally and minimal enforcement and will end up costing alot of money in enforcement and lead to anger and bad feelings within our community. This whole bylaw will be a nightmare to enforce and I don't think many people within the subdivision areas will meet the standards to burn, causing a rift and increase in illegal burning. Also, will the \$25.00 fee be refunded, if, after inspection a person does not meet the standards to burn? As I said, I am okay, either way. I cannot believe how polarizing this issue has become and why it had to be brought forward in the first place ?? The simple "people should be allowed to have a little fire in the backyard" issue has divided our Town and it has turned into something not "so simple" after all.	8/3/2017 1:12 PM

158	Charging a fee is obscured. We pay enough in taxes. If someone violates the bylaw then charge them accordingly with respect to costs.	8/3/2017 1:11 PM
159	And no need to pay for a permit...thats a money grab!	8/3/2017 1:09 PM
160	It's my property, I don't need the town in my business	8/3/2017 12:59 PM
161	There should be no permits mandated or costs for persists. We pay enough taxes in Amherstburg, so much so that you donated \$100,000.	8/3/2017 12:57 PM
162	We live in a society where the majority rules. As long as people are being safe, allow them to have campfire, roast marshmallows, cook hot dogs, converse and share stories. Print/share safety guidelines; offer tips for starting a fire without a lot of initial smoke (my personal issue lol) Have the By-law Enforcement officer drive around doing checks and offering suggestions. If people are being generally respectful of their neighbours, then they have done their part.	8/3/2017 12:54 PM
163	Many of these questions do not fully give the opportunity for residents to articulately describe how they feel about this issue; some of the answers could be interpreted different ways. Example: Question 4: I do not know exactly what is being proposed, so I am unable to accurately answer this question, although I did for the sake of taking this important survey. Another question asks whether I am concerned about air quality...I am, but I am not concerned that a backyard fire will destroy our air quality. I'm more concerned with commercial vehicles spouting thick black obnoxious deisel exhaust everywhere than a sweet-smelling waft of burning wood :) I am a resident living in the Crown Ridge sub-division and have enjoyed many calm, safe, controlled backyard fires with various neighbors for the past decade. I believe that we all need to use common sense and courtesy with anything we do on our property, including recreational burning and noise. I believe that a resident SHOULD be allowed to have a reasonably sized contained fire on his/her property, but must ensure that common courtesy is being practiced: -Know your neighbors, talk to them and refrain from doing things that will provoke them -Don't burn pressure-treated wood or other items that produce dangerous/toxic smoke -Be aware of your neighbors and how they feel and how it affects them -Contain the fire properly, both horizontally and vertically! -Don't burn within a reasonable distance of structures/fences/etc. -Don't burn overly wet/stinky wood that will cause excess smoke -Permits?! Maybe, but the permit would have to prove that there has been some education that has taken place. Taxing it will not make it safer. I understand that part of this issue is the huge wasted expense that is caused when the fire department is called out to a backyard fire. Although I do not have the statistics, I suspect that 90% or more of these calls result in ordering the owner to extinguish a small, safe, controlled burn which was not a real safety concern. Also, (again without stats), I suspect that most if not all of these cases were called into the fire department in place of a noise complaint or smoke complaint that should not have been called into an EMERGENCY line in the first place. In other words, angry/spiteful neighbors are using the fire department as a tool when they don't agree with their neighbor's actions. Since the police are on patrol 24/7 they should be the proper point of contact for situations like these, and if citizens are deliberately using the fire department in non-emergency cases, this is a HUGE problem which requires education as well as punitive action. In the above situation, the appropriate behaviour in a neighborhood would be to first attempt to speak with the 'offending' neighbor. Failing that, the police should be contacted rather than the fire department unless it's truly believed that there is a dangerous/emergency situation! I hope you'll take the time to read this input; as I stated at the beginning of my speech, the survey really does not convey my real thoughts on the issue, and could be easily mis-interpreted and made to serve either side of this argument! It would be a shame to need to punish everyone for a small number of people's foolish/dangerous actions when some education and common courtesy could prevail and 'extinguish' 90% or more of the problem. Thank you	8/3/2017 12:52 PM
164	I do not support an annual fee for small backyard camp/bonfires. If a complaint is received by fire officials they should attend the location, inspect the fire and educate/issue a warning if necessary. If the fire is deemed to be dangerous or warnings are not adheared to, then issue a fine.	8/3/2017 12:49 PM
165	I would be open to an annual burn fee but more in the range of 15\$ a year with paperwork, instructions and guidelines on how to burn safely. I like the rules for lakeshore township. Repeat offenders of the rules should be charged as well as neighbors who complain excessively for no valid reason.	8/3/2017 12:48 PM
166	Current map is ridiculous. My neighbours can have a camp fire but i cannot on the same street.	8/3/2017 12:43 PM
167	All in support of new bylaw changes	8/3/2017 12:37 PM
168	I think rural people should be able to responsibly burn on their own property	8/3/2017 12:35 PM

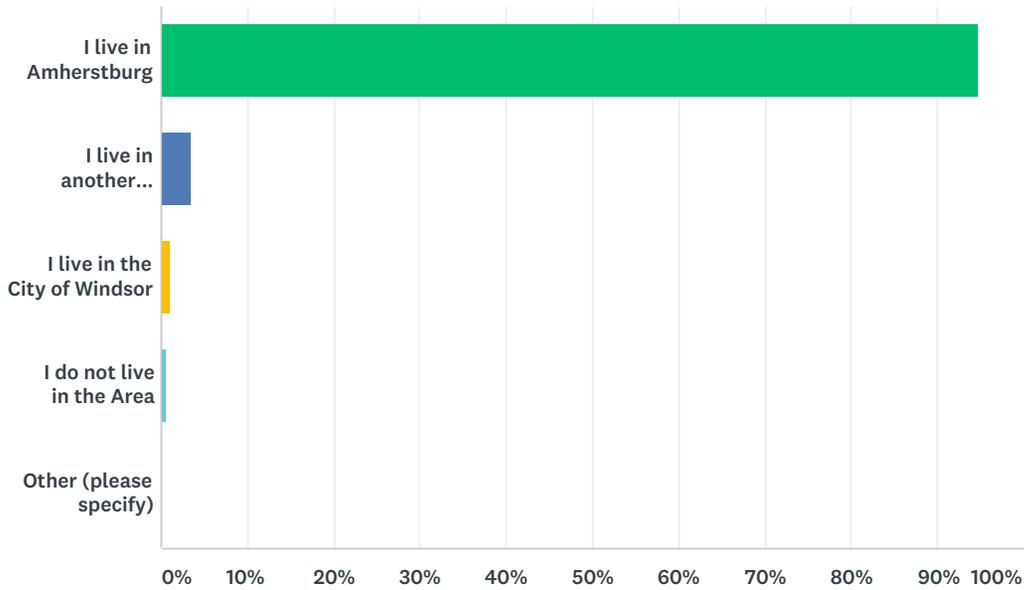
169	Some people just need to be taught about common sense when having a campfire. Like respecting their neighbours and not burning old wood which will cause the acrid smoke people hate.	8/3/2017 12:33 PM
170	Rural amherstburg should not have any restrictions on open burns as looking no as its responsible, were not driving to town to dispose of leaves from the 10 trees in our yard, don't punish everyone for the handful of people that shouldn't be burning! Thanks	8/3/2017 12:30 PM
171	10 meters from the fire pit would eliminate almost everyone within the urban town boundaries. I believe that those dimensions should be reviewed.	8/3/2017 12:27 PM
172	Most people are considerate enough to see which way the wind is blowing so as not to disturb anyone or not to have a campfire in higher wind. I'm ok with small campfires. Larger fires are different. I think a fire pit diameter dimension could work. It would limit the size of a campfire fire in town.	8/3/2017 12:26 PM
173	We live on a farm we do have th clear brush and small trees from fence rows. Before burning we call fire department, for approval. For personal use we have a gas fire pit. I have asthma and I am affected from neighbors burning leaves, wet straw, tree branches any time of day and night. So have to close windows turn on air. So having bylaws for open bon fires is a necessity.	8/3/2017 12:25 PM
174	There should not be a fee	8/3/2017 12:24 PM
175	I think if you are going to enforce this bylaw you must enforce ALL bylaws. It's only fair. No exceptions for family and/or friends of the bylaw officers. (especially regarding dogs)	8/3/2017 12:24 PM
176	Not the most fair survey questions. Should allow for individual explanations of questions. Some common sense should prevail. Most people don't burn toxic wood in a back yard fire. More damage has been done with barbq catching houses on fire.	8/3/2017 12:23 PM
177	Have Fun, be safe and let's all enjoy a nice relaxing fire in our own back yards!	8/3/2017 12:19 PM
178	In the country we have debris from trees, etc, that need to be burned but we are afraid to for fear of being reported	8/3/2017 12:16 PM
179	The campfire restriction distance is ridiculous. 15 feet from a fence or building is more than enough. Tax payers deserve to have some recreational freedoms.	8/3/2017 12:15 PM
180	smores! nuff said	8/3/2017 12:14 PM
181	fires for recreational use only in any urban area and subdivisions. I live in Golfview and neighbours burn yard waste frequently during the day - causes issues for my son with asthma.	8/3/2017 11:59 AM
182	I think that if people are responsible and follow the rules there should be nothing wrong with having a few friends over to enjoy a bonfire. I have been a seasonal camper at the local campground and see no reason why small backyard campfires should not be allowed... at a campground there are many campfires burning and not far from trailers, tents, ect... and they haveno problems there. With not much else to do around this town would be nice to at least be able to enjoy a campfire in your own backyard.	8/3/2017 11:56 AM
183	I believe people should be allowed to have small back yard fireplaces without the need for a permit or a phone call for permission to use it.	8/3/2017 11:53 AM
184	Charging annual "permit fees" feels like a money grab/additional taxing - no more taxes	8/3/2017 11:50 AM
185	Please, Stop the money grabbing. We are human and have the right to have a fire. if there are complaints, People with special needs then by all means lets accommodate. But stop using the Police to enforce your greed at the end of a gun. Because lets be honest... What happens if someone refuses your Bylaw? to stand up for what they think is right. Who will you use to enforce your will upon them? -Just stop.	8/3/2017 11:43 AM
186	This should be allowed, have safety measures in place but I do not believe we need to be paying for something when we already pay enough in land taxes. As for air quality we live across from a Nuclear plant.	8/3/2017 11:39 AM
187	Open it up for all residents. There will be enough specifications and limits for everyone to enjoy a small camp fire safely. Open burn calls to the fire dept are already too costly. This could be an excellent revenue making venture.	8/3/2017 11:38 AM
188	I believe that the majority of citizens are responsible and do not need to be monitored. I very much dislike the smell of campfire smoke but would never use that as a reason to not allow my neighbours to enjoy a fire.	8/3/2017 11:36 AM

189	i would love to have my outdoor fires back, have many conversations with my family, love to smell burning wood, it's like having camping trips. Having a wood fireplace in my home i know that safety is very important, Please bring back outdoor open air fires, i surely miss them	8/3/2017 11:33 AM
190	I grew up in Walkerville but came out frequently to the fort and special events. The smell of a fire be it leafs or cook fire at the fort or people enjoying a late night bonfire has always reminded me of our historic town. I now live in the 'Hole and still enjoy the scents attributed to recreational fires or otherwise. I do sympathize with the people suffer from respiratory ailments but at the same time you live across from some of the worst polluters in Michigan.. I feel that taking away man's most basic tool and right to fire would only make sense in places where there is an imminent threat of fire spreading. Of course the examples of people burning household refuse, shingles, plastic etc should be dealt with as both environmental offenders and fined for breaching local burn code. I also feel the distance limits are a bit much as far as where a fire can be had and what size yard it can be had in.	8/3/2017 11:32 AM
191	None.	8/3/2017 11:31 AM
192	Not all town residents live in subdivisions. Open air burns should be allowed especially for those living in larger property areas.	8/3/2017 11:29 AM
193	The proposed bylaw is far too strict. It's true not everyone is educated when having a small fire but I think there are plenty of other options in educating people rather than an ultra intrusive bylaw. The hotline before burning to help educate people is a great idea but the permit is ridiculous as people are just going to rebel and burn. Look at how the people reacted when the implementation of the new proposed tree bylaw was presented....it was scrapped. NOBODY that pays taxes wants to be told what they can and can't do on their own property to such a drastic degree. Please don't ruin Amherstburg by being the over governed municipality!	8/3/2017 11:28 AM
194	Whyvarevtheb2 camp grounds in town allowed to burn????	8/3/2017 11:24 AM
195	I believe small camp fires that are in control, should be allowed, with water by your fire. I do agree some people do take it to far with Large out of control Bon Fires this needs to be controlled and Farms not sure to much about their reasons but it should be controlled as well.	8/3/2017 11:22 AM
196	I think that cooking fires and chiminies should be allowed, the times for a cooking fire is during day and night. I have been a resident of Amherstburg for 16 years, my children and their friends grew up enjoying campfires, cooking fires and our neighbors too. We all practice safety and teach safety for fires for our children and respect for our neighbors. This should not be restricted to have nothing at all, or 10 meters from our home? There is no lots now that can even be apart of that regulation. I also want to ask if my lot is 50 by 120, am I not allowed to cook on a fire? Use a chiminines? That to me is not fare, because my fire is contained and if you now want to take our little bit of happiness away, family bonding and memories well that just really unfortunate taking away a Canadian past time culture for families. Shameful.	8/3/2017 11:22 AM
197	The proposal as written is far too restrictive. These allowances, time of day burns etc. Need to be relaxed a bit. And anything you can buy at tge store including fire pit chimineas etc. Should be allowed . These are made for the purpose expressly to safely burn.	8/3/2017 11:17 AM
198	There are too many restrictions period. As long as u are being responsible while having a small bonfire, you should be able to continue to do so	8/3/2017 11:16 AM
199	As long as you sre respectful of your neighbours ir should be good. No big open fires in regular size subdivision lots. Property should be considered when having a bonfire. I am in a subdivision nut have no backyard neighbour that is close and live in a cul-de-sac so side neighbours are not an issue. Plus always respect them and invite them or check for open windows	8/3/2017 11:14 AM
200	The open air burning permit is the most idiotic idea I have ever heard	8/3/2017 11:09 AM
201	I think the current 30 metre distance is far too much. Small campfires should be allowed in the suburbs, it doesn't take a bonfire to roast some marshmallows. If you're concerned about safety maybe add a safety course and an age. Most people aren't idiots when it comes to possibly burning their home down if they screw up.	8/3/2017 11:05 AM
202	This is nothing more than a money grab by the municipality to sell me back the right to enjoy my own property. Barbecues cause more structure fires than my backyard campfire ever will. This is an utter and complete waste of council's time and entirely devoid of any common sense. Have you all lost your minds?	8/3/2017 11:04 AM
203	The town has bigger concerns don't they? All this wasted \$ on committees bylaws etc	8/3/2017 11:03 AM
204	None.	8/3/2017 10:49 AM

205	Small fires should be allowed	8/3/2017 10:19 AM
206	I'm not opposed to a change in the bylaw. I just want to ensure that those who are going to do open burns on their property are not going to be careless and set other structures on fire or use it every weekend for a reason to party and make noise. I do live right in the middle of town and not keen on in town open burns for burning garbage and tree limbs or leaves but for a small campfire and grill some hot dogs and steaks sure. Country living is much more open and should have better burn access for what they burn. Just my opinion. ??	8/3/2017 10:19 AM
207	I heard of a proposal of 10m clearance... For a recreational backyard campfire I feel 10m in all directions is too restrictive. 5m would be safe for typical campfires... Hard pressed to say there's anywhere near those types of clearance distances from trailers, tents, trees etc with multiple campfires in a typical campground. No need to make such restrictive clearance requirements for backyard campfires.	8/3/2017 10:12 AM
208	I believe that enclosed fire pits like chimineas and small campfires should be allowed on properties that have 5m clearance from all buildings, property lines, and fencing. The larger restriction limits small campfires from being able to take place even though they would be safe. Burning for any other purpose should be restricted as proposed.	8/3/2017 9:27 AM
209	good luck to your deliberations	8/3/2017 9:13 AM

### Q1 Tell us about yourself...

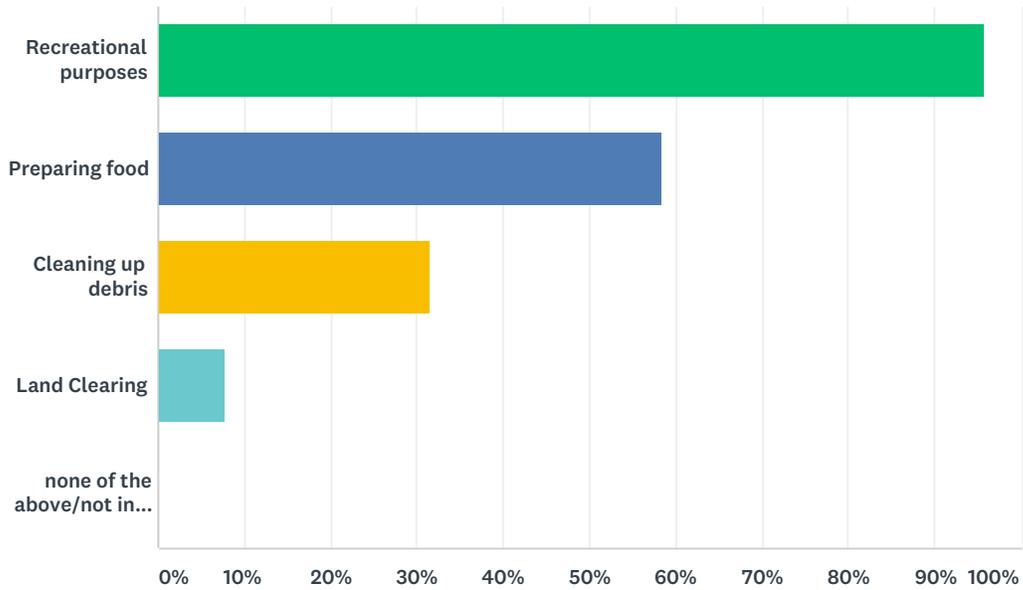
Answered: 635 Skipped: 0



ANSWER CHOICES	RESPONSES	
I live in Amherstburg	94.80%	602
I live in another Municipality in Essex County	3.62%	23
I live in the City of Windsor	0.94%	6
I do not live in the Area	0.63%	4
Other (please specify)	0.00%	0
<b>TOTAL</b>		<b>635</b>

## Q2 On my property I would like to use open fires for...

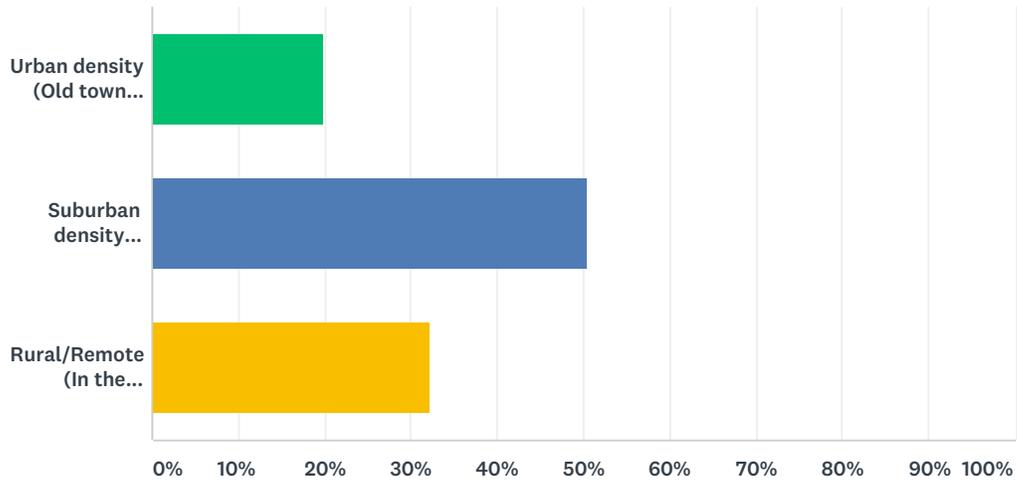
Answered: 635 Skipped: 0



ANSWER CHOICES	RESPONSES	
Recreational purposes	95.75%	608
Preparing food	58.43%	371
Cleaning up debris	31.50%	200
Land Clearing	7.72%	49
none of the above/not in favor of open air burning	0.00%	0
Total Respondents: 635		

### Q3 I consider where I live to be:

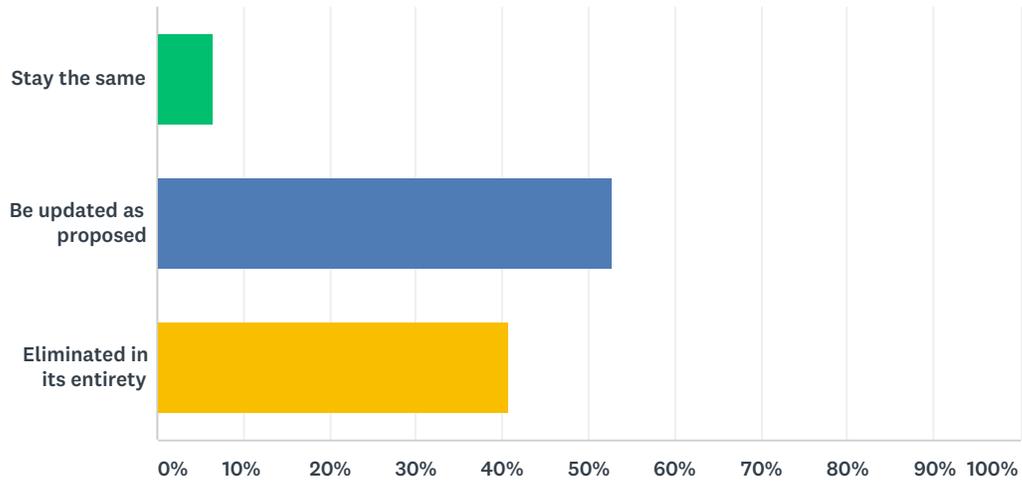
Answered: 632 Skipped: 3



ANSWER CHOICES	RESPONSES	
Urban density (Old town proper)	19.94%	126
Suburban density (Subdivision)	50.47%	319
Rural/Remote (In the Country)	32.12%	203
Total Respondents: 632		

### Q4 I would like to see the current By-Law restricting open air fires:

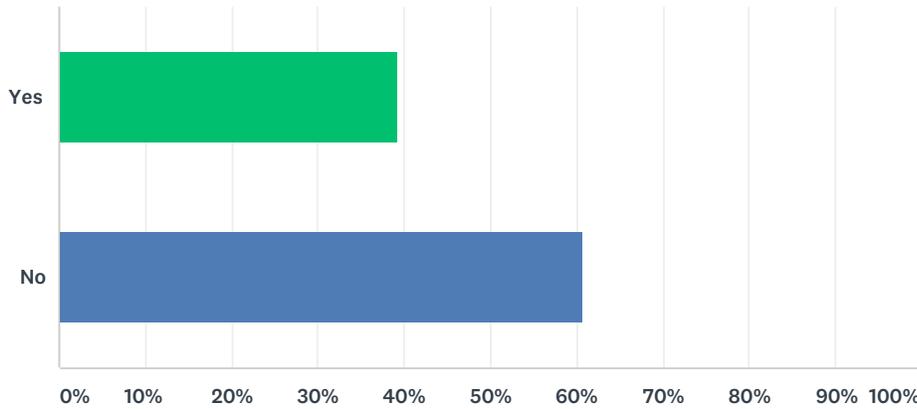
Answered: 608 Skipped: 27



ANSWER CHOICES	RESPONSES	
Stay the same	6.41%	39
Be updated as proposed	52.80%	321
Eliminated in its entirety	40.79%	248
TOTAL		608

### Q5 I am concerned about Air Quality in my Community

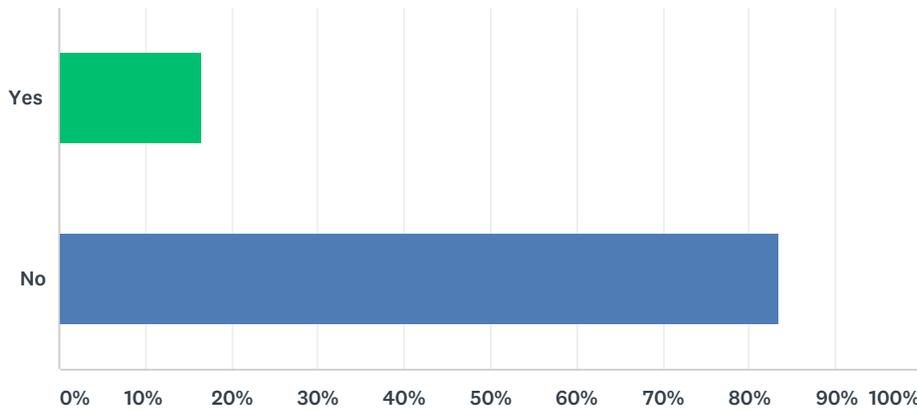
Answered: 616 Skipped: 19



ANSWER CHOICES	RESPONSES	
Yes	39.29%	242
No	60.71%	374
TOTAL		616

# Q6 I am concerned about odours from an open air fire affecting me or my neighbours

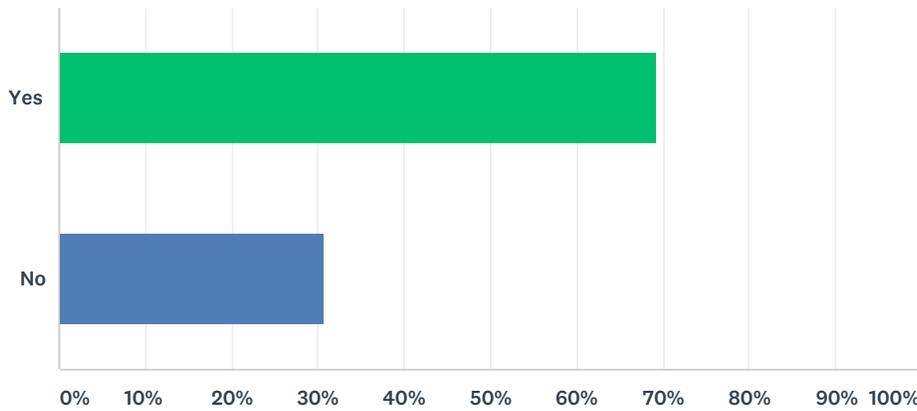
Answered: 616 Skipped: 19



ANSWER CHOICES	RESPONSES	
Yes	16.56%	102
No	83.44%	514
TOTAL		616

### Q7 I would consider other means of disposing of tree limbs, branches and sticks

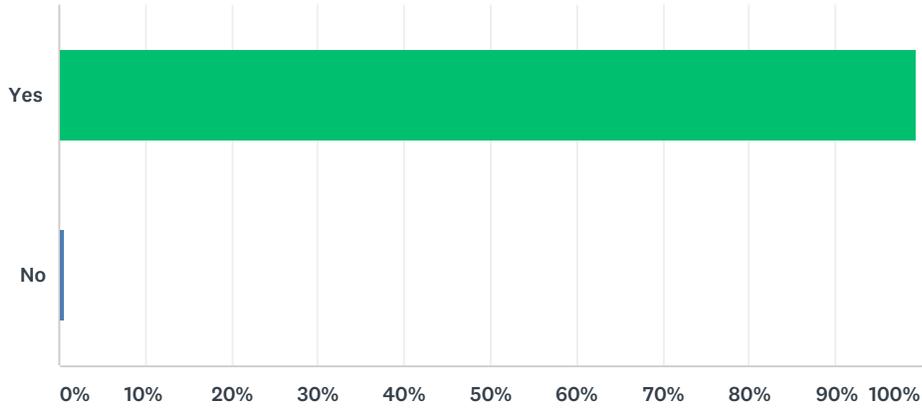
Answered: 617 Skipped: 18



ANSWER CHOICES	RESPONSES	
Yes	69.21%	427
No	30.79%	190
TOTAL		617

### Q8 I like the idea of allowing small campfires

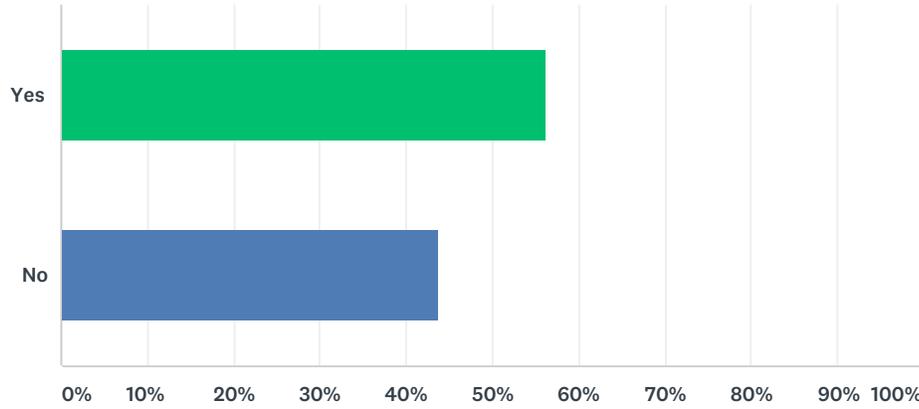
Answered: 619 Skipped: 16



ANSWER CHOICES	RESPONSES	
Yes	99.35%	615
No	0.65%	4
TOTAL		619

### Q9 I like the idea of allowing larger Bon fires

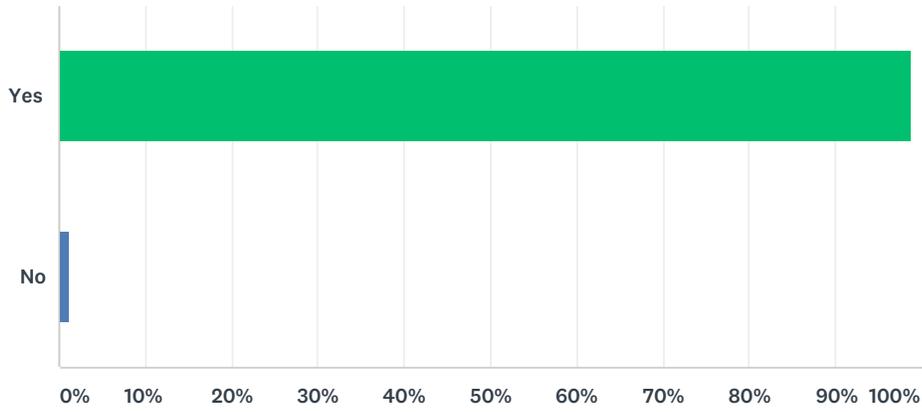
Answered: 618 Skipped: 17



ANSWER CHOICES	RESPONSES	
Yes	56.31%	348
No	43.69%	270
TOTAL		618

# Q10 Manufactured outdoor fireplaces (including Chimneas) should be allowed

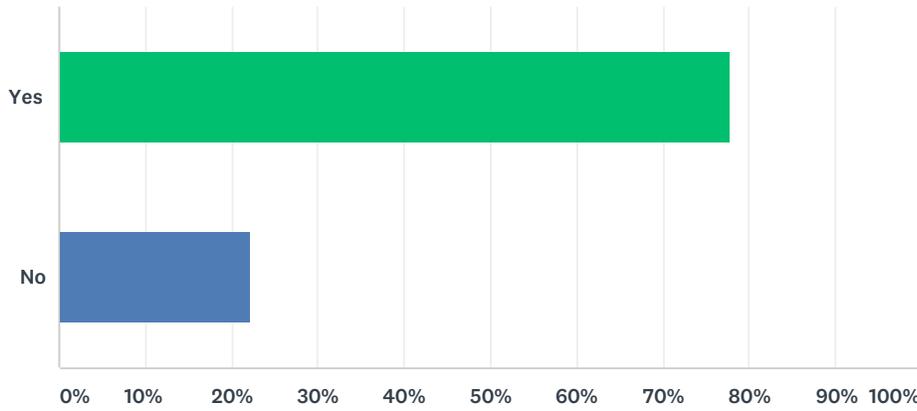
Answered: 619 Skipped: 16



ANSWER CHOICES	RESPONSES	
Yes	98.71%	611
No	1.29%	8
TOTAL		619

# Q11 I like the idea of allowing working farms to burn for business

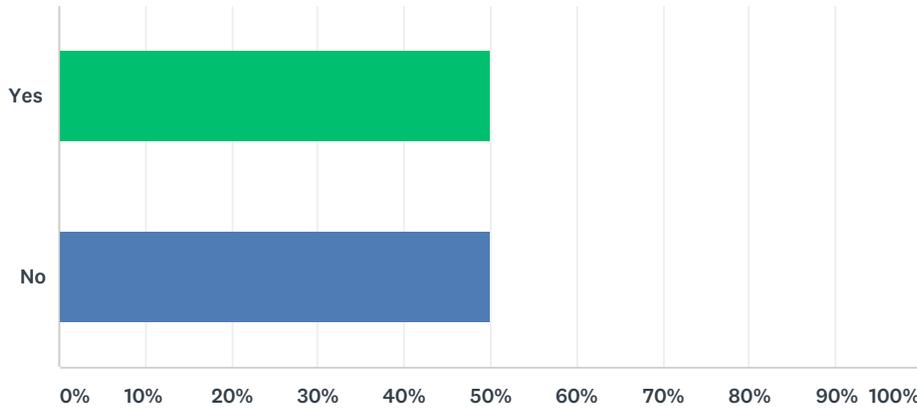
Answered: 616 Skipped: 19



ANSWER CHOICES	RESPONSES	
Yes	77.92%	480
No	22.08%	136
TOTAL		616

# Q12 I like the Idea of an annual permit to assist in education and control of open burning

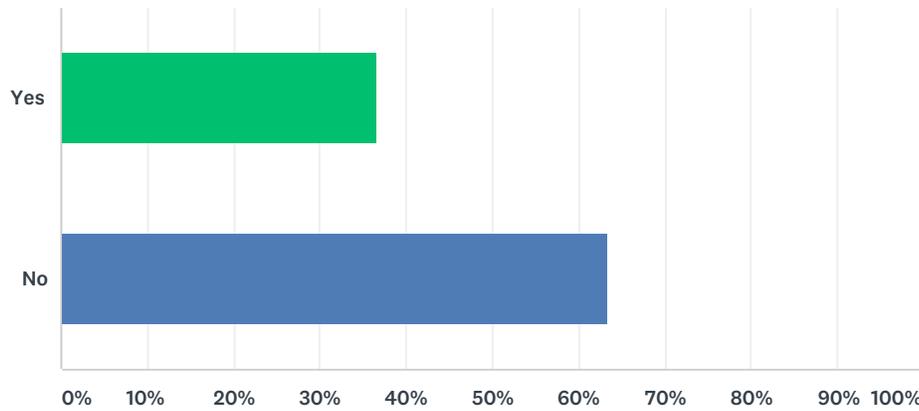
Answered: 615 Skipped: 20



ANSWER CHOICES	RESPONSES	
Yes	49.92%	307
No	50.08%	308
TOTAL		615

### Q13 I believe a restriction on times when fires can occur should be included

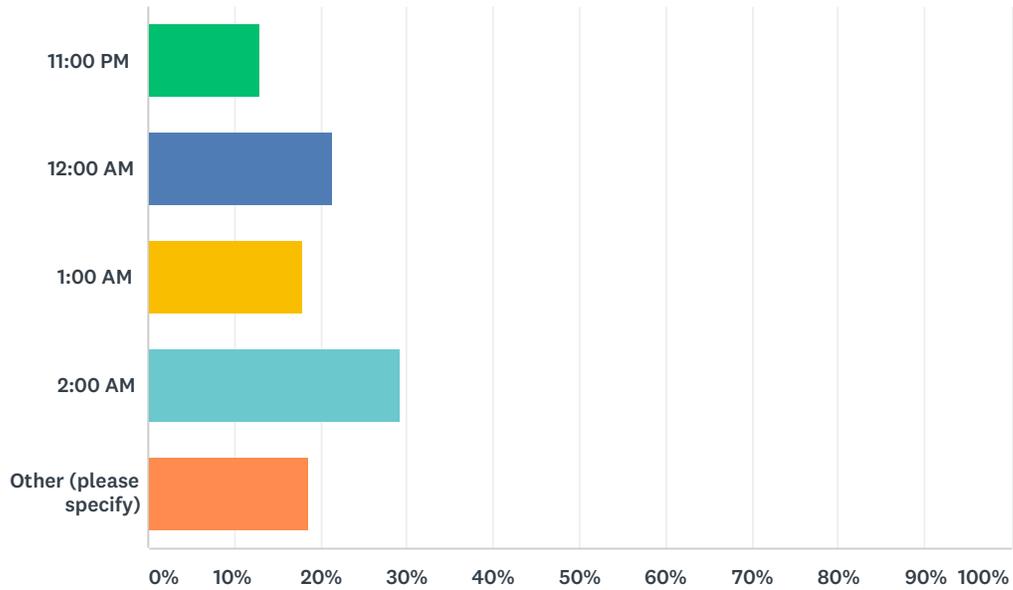
Answered: 619 Skipped: 16



ANSWER CHOICES	RESPONSES	
Yes	36.51%	226
No	63.49%	393
TOTAL		619

### Q14 If yes to the previous question, I think fires should be allowed until:

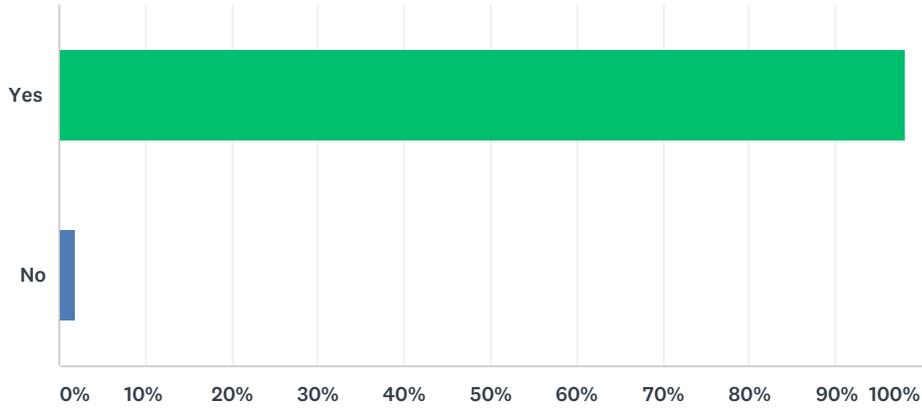
Answered: 394 Skipped: 241



ANSWER CHOICES	RESPONSES	
11:00 PM	12.94%	51
12:00 AM	21.32%	84
1:00 AM	18.02%	71
2:00 AM	29.19%	115
Other (please specify)	18.53%	73
<b>TOTAL</b>		<b>394</b>

### Q15 I feel I have enough information to burn safely

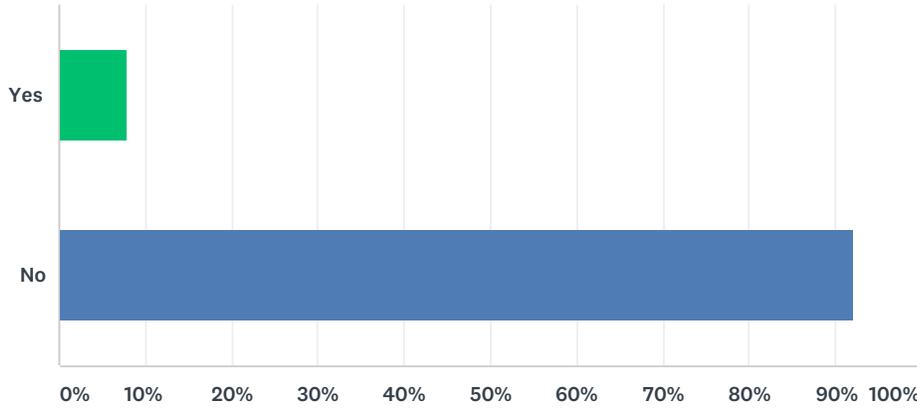
Answered: 610 Skipped: 25



ANSWER CHOICES	RESPONSES	
Yes	98.03%	598
No	1.97%	12
TOTAL		610

### Q16 I feel I need more information on safe practices for Open Air Burning

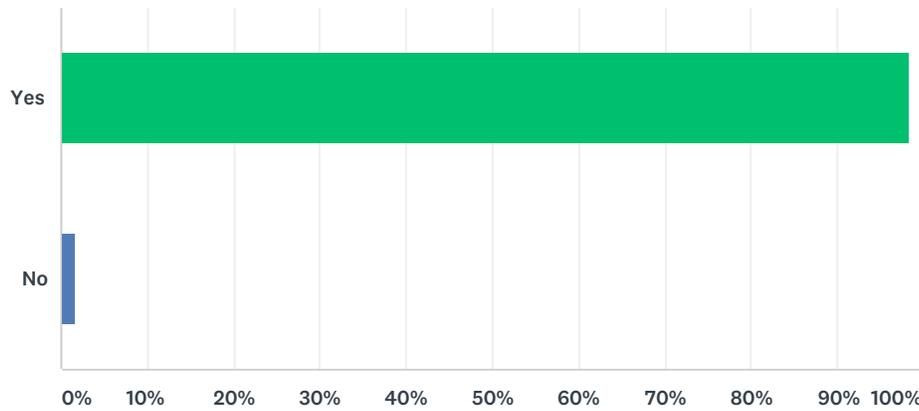
Answered: 608 Skipped: 27



ANSWER CHOICES	RESPONSES	
Yes	7.89%	48
No	92.11%	560
TOTAL		608

# Q17 I have the tools and suppression resources to properly supervise my fire

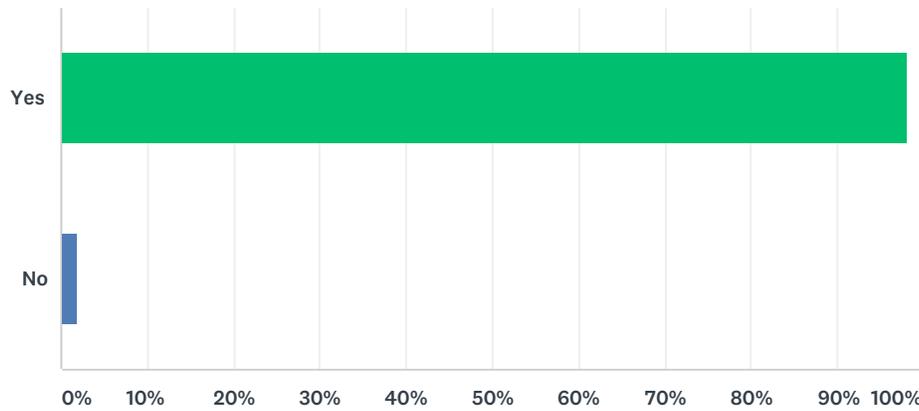
Answered: 610 Skipped: 25



ANSWER CHOICES	RESPONSES	
Yes	98.36%	600
No	1.64%	10
TOTAL		610

### Q18 I have enough space on my property to be a safe distance from combustibles and structures

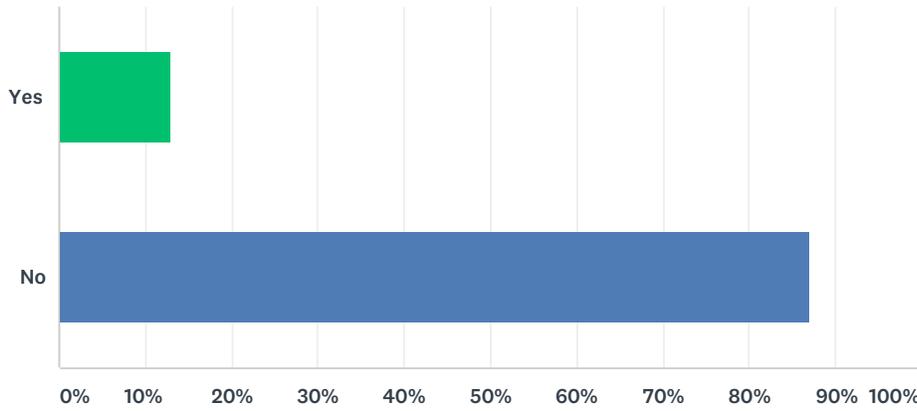
Answered: 611 Skipped: 24



ANSWER CHOICES	RESPONSES	
Yes	98.04%	599
No	1.96%	12
TOTAL		611

### Q19 I'm safe, but I have concerns about my neighbours

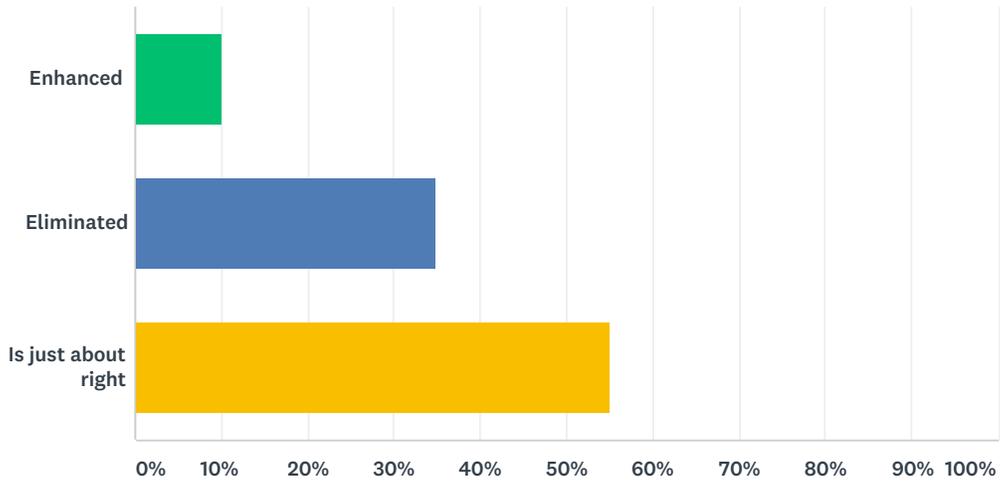
Answered: 612 Skipped: 23



ANSWER CHOICES	RESPONSES	
Yes	13.07%	80
No	86.93%	532
TOTAL		612

### Q20 I think enforcement for violators should be:

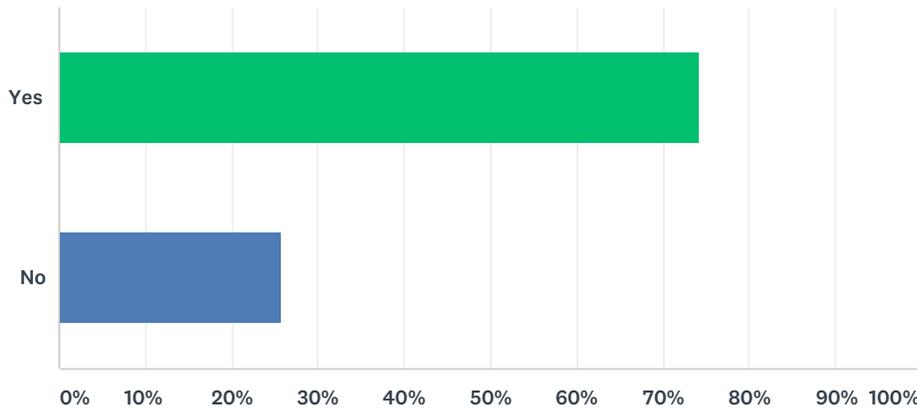
Answered: 604 Skipped: 31



ANSWER CHOICES	RESPONSES
Enhanced	10.10% 61
Eliminated	34.93% 211
Is just about right	54.97% 332
TOTAL	604

### Q21 Special considerations should be given to protect sensitive receptors like Nursing homes, daycare centers, and other citizens who may be vulnerable to the impact of wood smoke

Answered: 610 Skipped: 25



ANSWER CHOICES	RESPONSES	
Yes	74.26%	453
No	25.74%	157
TOTAL		610

## Q22 Any additional comments or concerns

Answered: 209 Skipped: 426

 <h2 style="text-align: center;">Open Burn Fire Administration Advice</h2>	
Issue	Fire Administration Comment
Repeat offenders to the bylaw should be banned from acquiring a permit. Make permit more expensive for offenders who are reapplying.	Permanent exclusion from the permit system may be legally problematic. Administration could consider establishing policies regarding frequency of offenses and seasonal suspension.
Do away with the Permit system.	The Permit is a means by which the chief fire official documents his approval and denial. It is also the means that a property owner can demonstrate that their specific circumstances is approved and meets the requirements set out in this bylaw. Provincial legislation and the proposed bylaw require formal approval of site circumstances.
Implement a onetime fee good forever.	Fire Administration would be in favour of a escalated single fee, i.e. \$100.00, that would not be forever but rather good until circumstances change.
Make clearance requirements smaller.	Recommended bylaw includes an option for proper shielding which may have an impact on clearance requirements. In addition, manufactured outdoor fire places may have reduced clearances based on manufacture recommendations.
Restrict in town but not in rural areas of the municipality	The proposed bylaw includes a site by site inspection and determination. Bon Fires will not be permitted in residential areas.
Full Public Education program should be included with changes to the bylaw.	Fire Administration agrees
Open yard waste center to deal with the large amount of yard waste.	Current yard waste collection program does not meet the need of all residents, i.e. excessively large treed properties.
Nuisance callers should be fined	Fire Administration disagrees as this may become a deterrent to legitimate complaints.
This would lower life quality for a family member with health problems. Change Nuisance smoke from entering the home to entering the property.	The proposed bylaw includes an expanded definition of adverse effects together with mandatory extinguishment requirements after use which should address the majority of concerns
Enforcing this bylaw will tie up staff from performing their regular duties.	Prevention activities are part of staffs regular duties.
Believes that status quo is the best option because firefighters need the smoke to know of structure fires and for residents to call it in early enough for firefighters to have a chance.	The fire service relies on public notification of fires and locations and do not regularly travel throughout the community looking for smoke.
Opposed to the cost and amount of work the fire department would require to see this project realized.	It is estimated that the first year of implementation will be slightly onerous however, unless changes are made properties should not require an additional visit going forward. Based on the recommended fee costs should be absorbed.
Ban Drinking and fire setting.	This is beyond the scope of this program.
Eliminate Permit for Farmers	Fire Administration disagrees as safety requirements are for all.
Do not gather personal information that can be stolen.	Current municipal IT policies address the protection of personal information
Allow old building materials on farm properties to aid farmers in eliminating liabilities by taking down old buildings.	Safe practices for demolition in accordance with the Ontario Fire and Building Codes are required.
Include Smokers(BBQ) in this bylaw.	Smokers used for the purpose of cooking are permitted under the Ontario Fire Code.
Large fines for those who burn in restricted areas.	It is beyond the scope of this bylaw and is included in the Municipal Fee Bylaw.
Make clearance requirements larger.	Clearances included in the proposed bylaw meet recommended provincial standards.
Remove schools from sensitive receptors.	The proposed bylaw includes amendments to sensitive receptors definition and includes hours of operation.
Eliminate the fee. In favour of permit system but change the fee.	Eliminating the fee would impact the overall cost of this program. This is at councils discretion.
Firefighters should not be allowed to pick and choose which fires should be put out. All fire complaints should be treated the same.	The proposed bylaw has set out extensive prohibitions and permit conditions that will be administered equally throughout the municipality
Beach burning should be approved for beach clean up	The proposed bylaw provides for site by site inspections for considerations



## Open Burn Fire Administration Advice

### What we heard on the street...

<p>The most complained about activity is bon fires</p>	<p>Bon Fires range in size but are always larger than a campfire and often involve a large number of people and sometimes excessive alcohol use causing additional safety concerns. Due to limited space requirements in most residential areas, the expedient way to deal with this concern is to not permit them anywhere in the residential area of town.</p>
<p>Most common desire is small Camp fires</p>	<p>Campfire pose the least amount of risk and by limiting the size can be accommodated in many locations.</p>
<p>The most contentious issue raised is smoke production</p>	<p>Including a mandatory extinguishment requirement will address many of the concerns regarding smoke as fires will not be allowed to be left unattended and smoldering. Public education on materials that can be burn will also contribute to this issue.</p>
<p>The issue of broad stroke prohibited areas, i.e. residential vs. rural. (maps)</p>	<p>Many of the lots within the built up area are not sized in a uniform way where one neighbour may have the opportunity to apply for the permit and others may not. Each campfire site should be assessed based on individual circumstances, i.e. fencing, sheds, etc.. As a result, it is recommended that maps strictly based on lot size is not the best way to determine lot suitability.</p>

**THE CORPORATION OF THE TOWN OF AMHERSTBURG**

**BY-LAW NO. 2018-01**

**By-law to regulate open air burning within the Town of Amherstburg**

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**WHEREAS** the Municipal Act, S.O. 2001, c. 25, as amended authorizes the municipality to regulate matters related to the health, safety and well-being of persons;

**AND WHEREAS** Section 7.1 (1) (a) of the Fire Protection and Prevention Act, S.O. 1997, c. 4, as amended provides that a Council of a municipality may pass By-laws regulating fire prevention, including the prevention of spreading fire;

**AND WHEREAS** Section 7.1 (1) (b) of the Fire Protection and Prevention Act, S.O. 1997, c. 4, as amended provides that a Council of a municipality may pass By-laws regulating the Setting of Open Air Fires, including establishing the times during which Open Air Fires may be Set;

**AND WHEREAS** Section 391 states that a municipality may pass by-laws imposing fees or charges on any class of Persons for services or activities provided or done by or on behalf of it; and

**AND WHEREAS** the Council of the Corporation of the Town of Amherstburg deems it expedient to regulate the setting of Open Air Fires, including establishing the times during which Open Air Fires may be Set.

**NOW THEREFORE** the Council of The Corporation of the Town of Amherstburg enacts as follows:

**1. DEFINITIONS**

In this by-law:

**“Act”** means the Fire Protection and Prevention Act, 1997, S.O. 1997, c.4, as amended, and the regulations enacted thereunder as amended from time to time;

**“Adverse Effect”** includes:

- i. impairment of the quality of the natural environment for any use that can be made of it
- ii. injury or damage to property or to plant or animal life
- iii. harm or material discomfort to any Person
- iv. an adverse effect on the health of any Person
- v. impairment of the safety of any Person
- vi. rendering any property or plant or animal life unfit for human use
- vii. loss of enjoyment of normal use of property
- viii. interference with the normal conduct of business
- ix. nuisances including but not limited to excessive smoke, odour, dust, airborne sparks, embers or reduced visibility on roadways, railways or airfields
- x. Smoke that enters into a Building located on other property that may cause discomfort or loss of enjoyment to persons;

**“Applicant”** means a Person eighteen (18) years of age or more who is a registered legal Owner of the property upon which the Open Air Fire is to be burned or a Person eighteen (18) years of age or more who is the Occupier of the property up on which the Open Air Fire is to be burned and who has been provided with permission by a registered legal Owner of the property to burn an Open Air Fire;

### Appendix 3

**“Barbeque”** means a portable or fixed device fueled by propane, natural gas or charcoal briquettes and designed and intended solely for the cooking of food in the open air, but does not include Outdoor Fireplaces and Campfires;

**“Bon Fire”** means a fire on a Farm contained by non-Combustibles and exceeds 1m in length X 1m in width X 1m height is for recreational purposes and/or occurs after sunset and before sunrise;

**“Brush Fire”** means an open air fire where the size of the material to be burned is greater than 1mX1mX1m and does not exceed 3m in height, or width or length, and is set for the purpose of burning wood, tree limbs, and branches;

**“Building”** means any structure having a roof supported by walls and/or columns which is used or intended to be used for the shelter accommodation or enclosure of Persons animals or chattels;

**“Burn drum”** means an Open Air Fire Set and Maintained in an open top steel barrel that does not exceed 1.5 m in diameter and 1.5 m in height and where the Open Air Fire is Set and Maintained for the purposes of burning wood, tree limbs, branches and non-Compostable Material limited to paper and sisal twine;

**“Campfire”** means a fire designed for cooking, recreational enjoyment or warmth that meets the following conditions:

- i. the site of the fire is bare rock or other non-Combustible Material
- ii. the space above the one metre area around the fire is at least three metres from vegetation and
- iii. the fire does not exceed one metre in height and one metre in diameter.

**“Campground”** means an area of land owned or operated by a Person and that contains camp sites for the purpose of providing overnight accommodation for tents and trailers in exchange for monetary payment;

**“Cooking Fire”** is defined as a fire created for the sole purpose of cooking food and the burning consists of a small, confined fire that is supervised at all times and used to cook food on a grill or Barbecue. The Cooking Fire must be fully Extinguished after the food is cooked.

**“Combustible material”** means material capable of burning including wood, paper, plastic and vegetation;

**“Council”** means the Council of the Corporation of the Town of Amherstburg;

**“Dangerous condition”** means any condition as determined by the Fire Chief that increases the risk of the spread of a fire or is adverse to public safety;

**“Extinguish”** means an Open Air Fire that fully ceases from burning to a degree that the ashes are cold or no longer emits heat ensuring smouldering of material does not occur. (A buried fire is not considered extinguished);

**“Farm”** means land devoted to the practice of farming and used primarily for the raising of livestock or the production, storage or processing of agricultural and horticultural produce or foods but does not include land used only as a residential occupancy. The Farm shall be registered as a farming business as defined in the *Farm Registration and Farm Organizations Funding Act, 1993*, S.O. 1993, c. 21, as amended;

**“Fire ban”** means a period of time during which the Fire Chief declares a total ban on Open Air Fires;

**“Firebreak”** means open space that surrounds an Open Air Fire and serves as a non-combustible obstacle to the spread of fire;

### Appendix 3

**“Fire Chief”** means the person appointed by Town Council as Fire Chief for the Town or authorized designate, and for the purposes of this by-law includes Municipal Law Enforcement Officer;

**“Highway”** means a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, designed and intended for, or used by, the general public for the passage of vehicles and includes the area between the lateral property lines thereof;

**“Maintain”** means to allow an Open Air Fire to continue to burn, and “maintained” and “maintaining” have a corresponding meaning;

**“Municipal Law Enforcement Officer”** means an individual appointed by the Town for the purpose of enforcing Town by-laws;

**“Occupant”** means any Person or Persons over the age of eighteen (18) years in possession of the property;

**“Open Air Fire”** means the burning of material such as untreated wood, tree limbs and branches where the flame is not wholly contained and includes Campfires, Bonfires, Burn Drums, Brush Burning, Windrows and Outdoor Fireplaces, but does not include Barbecues and Personal Warming Devices;

**“Open Air Fire Permit (Permit)”** means a written conditional authorization issued and administered by the Fire Chief to Set an Open Air Fire, as per any restrictions and conditions contained within this by-law or as may be specified on the Open Air Permit itself;

**“Outdoor Fireplace Unit or Recreational Fireplace Unit”** means a: manufactured wood- burning appliance, site-built masonry fireplace, fire pit, chimenea, clay or metal fireplace, portable wood-burning devices used for outdoor recreation or heating, or other enclosed container used outdoors and not fueled by natural gas or propane and designed to hold a small fire, not exceeding one metre (3.2 feet) in any direction; but does not include pellet fuelled Barbèques or industrial ‘wood-waste’ combustors;

**“Owner”** shall include any Person who is an owner of land either jointly or in common with any other Person or persons and shall include any or all of such persons;

**“Permit Holder”** means a Person eighteen (18) years of age or more to whom an Open Air Permit has been issued by the Fire Chief;

**“Person”** means any individual, Owner, Occupant, association, firm, partnership, corporation, agent or trustee and the heirs, executors, or other legal representatives of a Person to whom the context can apply according to law;

**“Personal warming device”** means a gas-fueled appliance used for personal warming that is in conformance with the Technical Standards and Safety Act, 2000, S.O. 2000, c. 16, as may be amended from time to time, is for outdoor use and is installed in accordance with the manufacturer’s instructions;

**“Prohibited Materials”** include:

- i. Construction and demolition waste or materials including roofing tiles or shingles
- ii. Hazardous substances including but not limited to batteries, household chemicals, pesticides, asbestos, used oil, gasoline, paints, varnishes, and solvents
- iii. Furniture and appliances
- iv. Tires and rubber materials
- v. Any plastic materials including but not limited to nylon, PVC or ABS plastics, polystyrene or urethane foam, and synthetic fabrics, plastic films and plastic

## Appendix 3

containers.

- vi. Newspaper, cardboard, office paper
- vii. Treated or painted wood including but not limited to plywood, composite wood products or other wood products that are painted, varnished or treated with preservatives.
- viii. Leaves and grass clippings except leaves attached to tree limbs;

**“Restricted Area”** means areas where types of Open Air Fires are prohibited or Permits are denied by the Fire Chief;

**“Sensitive Receptor Place”** include:

- i. A health care facility
- ii. A senior citizens’ residence or long-term care facility
- iii. A child care facility during operating hours
- iv. An educational facility during operating hours
- v. An environmentally sensitive area
- vi. A place specified by the Town as a place where discharges of smoke may cause a risk to human health;

**“Set”** means to light an Open Air Fire, and “setting” has a corresponding meaning;

**“Town”** means the Corporation of the Town of Amherstburg;

**“Windrow”** means an Open Air Fire on a Farm where the size of the material to be burned does not exceed 50 m in length, 5 m in width and 3 m in height and that is set and maintained solely for the purposes of burning wood, tree limbs and branches as part of farming practices for clearing agricultural land.

## **2. INTERPRETATION**

- 2.1 In this by-law, a word interpreted in the singular number has a corresponding meaning when used in the plural.
- 2.2 Nothing in this by-law shall be interpreted as reducing or eliminating compliance with the provisions of all applicable Federal or Provincial statutes and regulations related to open air burning, and in particular the Fire Protection and Prevention Act.
- 2.3 In this by-law the word “metre” shall be represented by the abbreviation “m” and the word “centimeter” shall be represented by the abbreviation “cm”.
- 2.4 The by-law includes the Schedules annexed hereto, and the Schedules are hereby declared to form part of this by-law.

## **3. PROHIBITIONS**

- 3.1 No Person shall Set or Maintain an Open Air Fire without an Open Air Permit.
- 3.2 No Person shall Set or Maintain an Open Air Fire in a Restricted Area.
- 3.3 No Person shall Set or Maintain an Open Air Fire during a Fire Ban.
- 3.4 No Person shall Set or Maintain an Open Air Fire that burns Prohibited Materials.
- 3.5 No Person shall Set or Maintain an Open Air Fire in a manner that violates a condition of the Open Air Permit in Section 6, 7, 8, or 9.
- 3.6 No Person shall Set or Maintain an Open Air Fire on any roadway, Highway,

## Appendix 3

park, easement, or on ice of a lake, pond, stream or body of water.

- 3.7 No Person shall Set or Maintain an Open Air Fire on public property owned or operated by the Town without written permission of the Fire Chief and/or Council.
- 3.8 No Person shall Set or Maintain an Open Air Fire where it causes Adverse Effects.
- 3.9 No Person shall Set or Maintain an Open Air Fire within 100 m from a Sensitive Receptor Place.
- 3.10 No person shall set or Maintain an Open Air Fire defined as a Bon Fire or Windrow, unless on a Farm and under a valid Permit.
- 3.11 No Person shall obstruct, hinder or otherwise interfere with a Municipal Law Enforcement Officer in the lawful carrying out of their duties and responsibilities under the provisions of this by-law.

### **4. EXEMPTIONS**

- 4.1 The Amherstburg Fire Department shall be exempt from the provisions of this by-law with respect to Open Air Fires for the purposes of training, educating individuals on fire safety or for research purposes.
- 4.2 Professional fire prevention trainers shall be exempt from the provisions of this by-law with respect to Open Air Fires set for the purposes of fire safety training pursuant to Section 2.8.2.1 of the Fire Code.
- 4.3 The Town shall be exempt from the provisions of this by-law with respect to Open Air Fires related to municipal works.
- 4.4 The use of a Barbeque or a Personal Warming Device is exempt from obtaining an Open Air Fire Permit

### **5. OPEN AIR FIRE PERMIT**

- 5.1 Any Person eighteen (18) years of age or older may make a written application for an Open Air Fire Permit to the Fire Chief prior to the proposed date of the first Open Air Fire.
- 5.2 Any Person Owning or operating a Campground may make a written application for an Open Air Fire Permit to the Fire Chief prior to the proposed date of the first Open Air Fire.
- 5.3 Any Person Owning and operating a Farm may make a written application for an Open Air Fire Permit to the Fire Chief prior to the proposed date of the first Open Air Fire.
- 5.4 The application shall include:
  - 5.4.1 the name, address, email address and phone number of the Applicant;
  - 5.4.2 the Owner's written consent to an Open Air Fire, if the Applicant is not the Owner of the property;
  - 5.4.3 the municipal address of the location of the proposed Open Air Fire;
  - 5.4.4 the Open Air Fire Permit fee;
  - 5.4.5 Farm business registration number if required;

## Appendix 3

- 5.4.6 other information as may be required by the Fire Chief;
- 5.5 A Permit is valid on the date of issue and for the balance of the calendar year in which the permit is issued.
- 5.6 The Fire Chief reserves the right to issue or deny issuing an Open Air Fire Permit.
- 6. OPEN AIR FIRE PERMIT CONDITIONS**
- 6.1 The Permit Holder shall comply at all times with the Act and all other applicable municipal by-laws, provincial and federal laws.
- 6.2 A Permit for an Open Air Fire is not transferable to another Person or to a new location.
- 6.3 No Permit Holder shall Set or Maintain an Open Air Fire unless the Permit Holder:
  - 6.3.1 Open-Air burning shall be constantly attended and supervised by a competent Person of at least eighteen (18) years of age to ensure that the Fire is kept under control. The Person shall have readily available for use such Fire Extinguishing equipment as may be necessary for the total control of the fire.
  - 6.3.2 Prior to leaving the site, the Open-Air Fire shall be completely Extinguished.
  - 6.3.3 Produces his or her Permit upon being so directed by the Fire Chief;
  - 6.3.4 Has equipment capable of extinguishing the fire such as rakes, shovels, or water immediately available for use at the site of the Open Air Fire;
  - 6.3.5 Immediately extinguishes the Open Air Fire upon so ordered by the Fire Chief;
  - 6.3.6 Burns from sunrise to sunset on any day with the exceptions of Campfires and Outdoor Fireplaces;
  - 6.3.7 Burns only Combustible Materials or fuel permitted in a Burn Drum
  - 6.3.8 Complies to any additional conditions to a Permit imposed by the Fire Chief;
- 6.4 Where the material to be burned in an Open Air Fire is more than 1 m but less than 2m in length, width and height or is in a Burn Drum, no Permit Holder shall Set or Maintain an Open Air Fire:
  - 6.4.1 At a distance of less than 30 m from any Building, hedge, fence, lot line, overhead wiring or a Highway and at a distance of less than 25 m from another Open Air Fire;
  - 6.4.2 At a distance of at least a 15 m radius where Combustible Material other than a Building, hedge, fence, lot line or overhead wiring or a Highway is present;
- 6.5 Where the material to be burned in an Open Air Fire is between 2 m and 3 m in length, width and height or is in a Burn Drum, no Permit Holder shall Set or Maintain an Open Air Fire:

## Appendix 3

- 6.5.1 At a distance of less than 60 m from any building, hedge, fence, lot line overhead wiring or a Highway and at a distance of less than 25 m from another Open Air Fire;
- 6.5.2 At a distance of at least a 15 m radius where Combustible Material other than a Building, hedge, fence, lot line or overhead wiring or a Highway is present.

### **7 OPEN AIR PERMIT CAMPFIRE CONDITIONS**

- 7.1 No Permit Holder shall Set or Maintain a Campfire unless the Permit Holder:
  - 7.1.1 Receives permission on the day of the proposed Campfire;
  - 7.1.2 Ensures that a Person eighteen (18) years of age or older Maintains constant watch and control over the Campfire at all times from the time of the Setting of the Campfire until it is fully Extinguished;
  - 7.1.3 Produces his or her Permit upon being so directed by the Fire Chief;
  - 7.1.4 Has equipment capable of Extinguishing the fire such as rakes, shovels, or water immediately available for use at the site of the Campfire;
  - 7.1.5 Immediately extinguishes the Campfire upon so ordered by the Fire Chief;
  - 7.1.6 Burns only dry firewood;
  - 7.1.7 Ensures the Campfire does not exceed 1 metre in width at the largest point or is piled higher than 1 metre in height;
  - 7.1.8 Ensures the Campfire is located at a distance of not less than 15 m from any Building, hedge, fence, lot line, Highway, overhead wiring or other Combustible Material;
  - 7.1.9 Ensure the Campfire is located a distance of not less than 10 m from any Building, hedge, fence, lot line, overhead wiring or other Combustible Material or a Highway where the Campfire is surrounded by non-Combustible material to a minimum height of 40 cm.
  - 7.1.10 Complies with any additional conditions to a Permit imposed by the Fire Chief.

### **8 OPEN AIR PERMIT OUTDOOR FIREPLACE CONDITIONS**

- 8.1 No Permit Holder shall Set or Maintain an Outdoor Fireplace unless the Permit Holder:
  - 8.1.1 Receives permission on the day of the proposed Outdoor Fireplace Fire;
  - 8.1.2 Ensures that a Person eighteen (18) years of age or older Maintains constant watch and control over the Outdoor Fire Place Fire at all times from the time of the Setting of the Outdoor Fireplace Fire until it is fully extinguished;

## Appendix 3

- 8.1.3 Produces his or her Permit upon being so directed by the Fire Chief;
- 8.1.4 Has equipment capable of extinguishing the fire such as rakes, shovels, or water immediately available for use on the Outdoor Fireplace Fire;
- 8.1.5 Immediately extinguishes the Outdoor Fireplace Fire upon so ordered by the Fire Chief;
- 8.1.6 Burns only dry firewood;
- 8.1.7 Ensures the Outdoor Fireplace Fire is located at a distance of not less than 5 m from any Building, hedge, fence, lot line, Highway, overhead wiring or other Combustible Material or in accordance with manufacturer or listing agency (i.e ULC, Warnock Hersey) recommendations;
- 8.1.8 Complies with any additional conditions to a Permit imposed by the Fire Chief.

### 9 **OPEN AIR PERMIT WINDROW, BRUSH FIRE & BONFIRE CONDITIONS**

- 9.1 No Permit Holder shall Set or Maintain a Windrow, Brush Fire or a Bonfire unless the Permit Holder:
  - 9.1.1 Receives permission on the day of the proposed Windrow;
  - 9.1.2 Sets or Maintains a Windrow between Monday to Friday, inclusive;
  - 9.1.3 Ensures that a Person eighteen (18) years of age or older Maintains constant watch and control over the Windrow, Brush Fire or Bonfire at all times from the time of the Setting of the Windrow, Brush Fire or Bonfire until it is fully Extinguished;
  - 9.1.4 Produces his or her Permit upon being so directed by the Fire Chief;
  - 9.1.5 Has equipment capable of Extinguishing the fire such as rakes, shovels, or water immediately available for use at the site of the Windrow, Brush Fire or Bonfire;
  - 9.1.6 Immediately Extinguishes the Windrow, Brush Fire or Bonfire upon so ordered by the Fire Chief;
  - 9.1.7 Ensures the Windrow is located a distance of not less than 90 m from a Building, overhead wiring or Highway;
  - 9.1.8 Ensures the Windrow is located a distance of not less than 60 m from a wooden fence rail, hedge or standing timber;
  - 9.1.9 Ensures the Windrow is located a distance of not less than 30 m from any other Combustible Material;
  - 9.1.10 Ensures a firebreak of 5 m in width surrounds the Windrow until it is Extinguished;
  - 9.1.11 Ensures the Windrow is constructed at right angles to the prevailing wind direction;
  - 9.1.12 Ensure the Windrow is constructed on soil other than peat soil types;

## Appendix 3

9.1.13 Ensure there is a separation distance of at least 15 m between the ends of the Windrows and at least 25 m between parallel Windrows, of more than one Windrow is Set or Maintained at the same time;

9.1.14 Ensure the Windrow is Set first at its centre;

9.1.15 Ceases to add material to the Windrow if a Fire Ban comes into effect;

9.1.16 Ensures the Brush Fire is located a distance of not less than 30 m from any Lot Line, Fence, Building or Combustible Material;

9.1.17 Ensures the Bonfire is located a distance of not less than 15 m from any Building, hedge, fence, lot line, overhead wiring or other Combustible Material or a Highway;

9.1.18 Ensures the Bonfire is located a distance of not less than 15 m from any other Combustible Material.

### 10 **SPECIAL EVENT OPEN AIR FIRE**

10.1 A community not-for-profit organization or a religious institution may apply in writing to the Fire Chief for an Open Air Fire Permit to conduct Campfires or Open Air Fire in an Outdoor Fireplace for cultural, religious or recreational specific events.

10.2 The Fire Chief may issue an Open Air Permit subject to compliance with Section 6, 7 or 8 as applicable and any other conditions imposed by the Fire Chief.

10.3 A Permit issued for a special event is valid only for the days or days of the specific event.

### 11 **PERMIT FEES**

11.1 The non-refundable Permit application fee is set out in of the Town's User Fee By-law as amended from time to time.

### 12 **REVOCAION**

12.1 A Permit issued to a Permit Holder may be revoked by the Fire Chief if in his or her opinion a dangerous condition exists in or near the site of the Open Air Fire.

12.2 A Permit issued to a Permit Holder may be revoked by the Fire Chief if the Permit Holder fails to comply with the requirements of the Permit and any other provisions of this by-law.

### 13 **OFFENCES AND PENALTIES**

13.1 Every person who contravenes any section of this by-law is, upon conviction, guilty of an offence and shall be liable to a fine as provided for by the Provincial Offences Act, R.S.O. 1990, c.P. 33, as amended, and be subjected to any other penalties permitted by law for each offence.

13.2 If a contravention of this by-law results in Amherstburg Fire Services being dispatched to the property, the Owner may be invoiced at the discretion of the Fire Chief for the cost of the response in accordance with the Town's User Fee

Appendix 3

By-law as amended from time to time.

14 **SEVERABILITY**

- 14.1 Should any paragraph, clause or provision of the By-law be declared invalid by a court of competent jurisdiction, the same shall not affect the validity of the By-law as a whole or any part of thereof, other than the part which was declared to be invalid.
- 14.2 When any requirement of this by-law is at variance with any other by-law in effect in the Town or with any applicable provincial or federal statute or regulation, the more restrictive requirement shall apply unless otherwise stated in such legislation.

15 **REPEAL**

- 15.1 By-law 1998-91 being a by-law restricting the setting of fires within the Town of Amherstburg is hereby repealed.

16 **SHORT TITLE**

- 16.1 This by-law may be referred to as the Open Air Fire By-law.

Read a first, second and third time and finally passed this 8<sup>th</sup> day of January, 2018.

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MAYOR – ALDO DICARLO

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CLERK – PAULA PARKER

Appendix 3



## THE CORPORATION OF THE TOWN OF AMHERSTBURG

### OFFICE OF THE CAO

*MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.*

<b>Author's Name: Tammy Fowkes</b>	<b>Report Date: January 8, 2018</b>
<b>Author's Phone: 519 736-0012 ext. 2216</b>	<b>Date to Council: January 22, 2018</b>
<b>Author's E-mail: <a href="mailto:tfowkes@amherstburg.ca">tfowkes@amherstburg.ca</a></b>	<b>Resolution #: N/A</b>

**To: Mayor and Members of Town Council**

**Subject: Revisions to 2018 Calendar of Council Meetings**

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#### 1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Deputy Clerk dated January 8, 2018, regarding Revisions to the 2018 Calendar of Council Meetings **BE RECEIVED**;
2. The 2018 Calendar of Council Meetings **BE AMENDED** to observe Remembrance Day on Monday, November 12, 2018, and reflect that Town Hall will re-open on Wednesday, January 2, 2019, after the 2018 Christmas holiday break.

#### 2. **BACKGROUND:**

Council, at its meeting of October 23, 2017, approved the 2018 Calendar of Council Meetings. The approved calendar identified the Saturday, November 11, 2018 Remembrance Day holiday being observed on Friday, November 9, 2018. The approved calendar also identified Town Hall as closed on January 2, 2019.

#### 3. **DISCUSSION:**

Upon further review, it was noted that neighbouring municipalities are observing the Saturday, Remembrance Day holiday on Monday, November 12, 2018, rather than Friday, November 9, 2018.

As per the Employment Standards Act, it is at the employer's discretion whether to observe the holiday on the Friday or Monday if the holiday falls on a non-work day. As a result of the proposed revision, the Monday, November 12, 2018 Council Meeting would subsequently be moved to Tuesday, November 13, 2018.

Further, Town Hall offices should re-open on Wednesday, January, 2, 2019 after the 2018 Christmas holiday break.

**4. RISK ANALYSIS:**

There is no risk associated with this report.

**5. FINANCIAL MATTERS:**

There are no financial implications associated with this report.

**6. CONSULTATIONS:**

The Municipal Clerk was consulted on this report and concurs with the recommendations.

**7. CONCLUSION:**

The revised 2018 Calendar of Council Meetings is before Council for consideration.



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Tammy Fowkes  
**Deputy Clerk**

TF

## Report Approval Details

Document Title:	Revisions to the 2018 Calendar of Council Meetings.docx
Attachments:	- REVISED 2018 Calendar of Council Meetings.pdf
Final Approval Date:	Jan 16, 2018

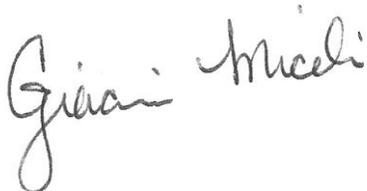
This report and all of its attachments were approved and signed as outlined below:



**Justin Rousseau - Jan 9, 2018 - 10:09 AM**



**Mark Galvin - Jan 10, 2018 - 9:20 AM**



**John Miceli - Jan 15, 2018 - 4:15 PM**



**Paula Parker - Jan 16, 2018 - 1:28 PM**

**REVISED**  
**2018 SCHEDULE**  
**AMHERSTBURG COUNCIL MEETINGS**

J A N							F E B							M A R						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17	11	12	13	14	15	16	17
21	22	23	24	24	26	27	18	19	20	21	22	23	24	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28				25	26	27	28	29	30	31
A P R							M A Y							J U N						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	28	29	30	31			24	25	26	27	28	29	30
J U L							A U G							S E P						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4							1
8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8
15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15
22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22
29	30	31					26	27	28	29	30	31		23	24	25	26	27	28	29
														30						
O C T							N O V							D E C						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3							1
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29
														30	31	Jan 1	Jan 2	Jan 3	Jan 4	Jan 5

	Regular Council Meeting		Statutory Holiday (Town Hall closed)		Town Hall Closed
	March Break		FCM – Annual Conference & Trade Show (Halifax)		AMO Conference (Ottawa)
	OSUM – AMO Small Urban Municipalities (Niagara Falls)		OGRA Conference (Toronto)		ROMA Conference (Toronto)
	FCM – Sustainable Communities (Ottawa)		Special Council Meeting (tentative)		Election Day 2018-2022 Term of Council



## THE CORPORATION OF THE TOWN OF AMHERSTBURG

### OFFICE OF ENGINEERING AND PUBLIC WORKS

*MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.*

Author's Name: Dwayne Grondin	Report Date: December 13, 2017
Author's Phone: 519 736-3664 ext. 2314	Date to Council: January 22, 2018
Author's E-mail: <a href="mailto:dgrondin@amherstburg.ca">dgrondin@amherstburg.ca</a>	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: DWQMS – 2017 Status Update

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#### 1. RECOMMENDATION:

It is recommended that:

1. The report from the Manager of Environmental Services dated December 13, 2017, regarding the DWQMS – 2017 Status Update **BE RECEIVED for information.**

#### 2. BACKGROUND:

The Safe Drinking Water Act, 2002 (SWDA) requires owners of municipal residential drinking water systems to have an accredited operating authority. In order to maintain accreditation, an operating authority must establish and maintain a quality management system (QMS). A requirement of the QMS is an annual Management Review where management evaluates the continuing suitability, adequacy and effectiveness of the Quality Management System.

#### 3. DISCUSSION:

##### Management Review Meeting

Element 20 of the Drinking Water Quality Management Standards requires the creation and implementation of a Management Review procedure. It specifies that within a 12 month frequency a management review must take place where top management sees how the QMS has performed, identifies any deficiencies in the system, initiates improvements and reports the results to the owner.

A management review must evaluate the continuing suitability, adequacy and effectiveness of the Quality Management System and includes consideration of:

- a) incidents of regulatory non-compliance,
- b) incidents of adverse drinking-water tests,
- c) deviations from critical control point limits and response actions,
- d) the efficacy of the risk assessment process,
- e) internal and third-party audit results,
- f) results of emergency response testing,
- g) operational performance,
- h) raw water supply and drinking water quality trends,
- i) follow-up on action items from previous management reviews,
- j) the status of management action items identified between reviews,
- k) changes that could affect the Quality Management System,
- l) consumer feedback,
- m) the resources needed to maintain the Quality Management System,
- n) the results of the infrastructure review,
- o) Operational Plan currency, content and updates, and
- p) staff suggestions.

Attached to this report are the minutes of the 2017 Management Review held on December 1, 2017.

Also attached, for Council's information, is the 2016 summary of Water Programs/Activities which provides a quick reference of works completed in 2016. The 2017 summary is currently being prepared and will be brought to Council once completed.

#### **4. RISK ANALYSIS:**

Yearly reporting to Council on the status of the Town's Quality Management System is mandatory in retaining accreditation.

#### **5. FINANCIAL MATTERS:**

There are no financial implications associated with this report.

#### **6. CONSULTATIONS:**

N/A

7. **CONCLUSION:**

The 2017 DWQMS status update is provided for council's information.



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Dwayne Grondin  
**Manager of Environmental Services**

DG

## Report Approval Details

Document Title:	DWQMS - 2017 Status Update.docx
Attachments:	- DWQMS Management Review Meeting Minutes - Dec 17.pdf - QMS 2016 Annual Summary of Water Programs Activities Spreadsheet.pdf - QMS 2016 Annual Summary of Water Programs Activities Summary.pdf
Final Approval Date:	Jan 16, 2018

This report and all of its attachments were approved and signed as outlined below:



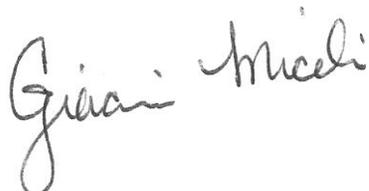
**Antonietta Giofu - Jan 4, 2018 - 11:59 AM**



**Justin Rousseau - Jan 9, 2018 - 10:01 AM**



**Mark Galvin - Jan 10, 2018 - 9:37 AM**



**John Miceli - Jan 15, 2018 - 4:18 PM**



**Paula Parker - Jan 16, 2018 - 1:57 PM**

# Minutes of DWQMS Management Review

Wednesday December 1, 2017

**LOCATION:** Public Works Office – 9:30am

**PRESENT:** Antonietta Giofu, Director of Engineering & Public Works, Town of Amherstburg  
Justin Rousseau, Director of Corporate Services / Treasurer, Town of Amherstburg  
Dwayne Grondin, Manager of Environmental Services, Town of Amherstburg  
Dan Rawlins, Senior Operations Manager, OCWA

**DISTRIBUTION:** All of the above

Meeting chaired by Dwayne Grondin

DESCRIPTION
<p><b>A. <u>Incidents of Regulatory Non-Compliance</u></b></p> <p>Dwayne reviewed the regulatory non-compliance from the January 31, 2017 Drinking Water System Inspection Report from the MOE.</p> <p><b>1. Operators were not examining continuous monitoring test results or they were not examining the results within 72 hours of the test.</b> On December 8, 2016, the operator was unable to upload the filter effluent turbidity data from the data loggers in order to review the minimum, maximum and average data pertaining to December 7. On January 3, 2017, it was recognized by the operating authority, when compiling data for the monthly filter performance compliance report for December that the December 7 filter effluent trending charts were not in the binder file. The data was reviewed on January 3, 2017 albeit after the 72 hours. <b>Action(s) Required:</b> According to the operating authority, an operators meeting was held on January 19, 2017 to review and discuss the non-compliance of December 7 data review not within 72 hours. Operators were made aware of the proper procedures in order to properly review print and file filter effluent turbidity and chlorine residual data. No further action is required at this time.</p> <p><b>2. The following instance(s) of non-compliance were also noted during the inspection:</b> The Ministry was unable to confirm that Filter 4 was disinfected in accordance with the AWWA C653 -Standard for Disinfection of Water Treatment Plants, as required by DWWP No. 026-201 Schedule B Condition 2.3, when it was taken out of service in 2016 for inspection/maintenance. For more detail, please refer to Page 11 "Other Inspection Findings --Non-Compliance". <b>Action(s) Required:</b> 1. No later than May 3, 2017, the owner and operating authority shall review and update SOP No. OCWA-C3-26 entitled "Filter Maintenance – Annual". The SOP shall be in accordance with AWWA C653-13. 2. No later than May 3, 2017, the owner and operating authority shall obtain the current version of AWWA C653- Disinfection of Water Treatment Plants and include a copy of the document in the Amherstburg Area Water Treatment Plant Filter Maintenance binder. The current version is AWWA C653-13. 3. No later than May 3, 2017 the owner and operator shall review the following documents and train the operators working in the Amherstburg Area Water Treatment Plant on these documents: - Schedule B, Condition 2.3 of DWWP No. 026-201, and - Schedule E, of MDWL No. 026-101 and - SOP No. OCWA-C3-26 entitled "Filter Maintenance – Annual", (to be revised per action required item No. 1) and - AWWA C653-13 Disinfection of Water Treatment Plants</p>

4. The owner and operating authority shall ensure that copies of the AWWA Standards specified in DWWP No. 026- 201 Schedule B, Condition 2.3, are always kept current for operator reference, and reference to the AWWA standards in any Standard Operating Procedures are also kept current.

**B. Incidents of adverse drinking water tests**

No incidents of adverse tests during this review period.

**C. Deviations from critical control limits and response actions**

No deviations from critical control points during this review period.

**D. The efficacy of the risk assessment process**

The annual review was performed by Dwayne Grondin on February 15, 2017.  
A full review will be completed in 2018 by the QMS team. At that time the new changes to consider the hazardous events listed by the MOECC will be incorporated.

**E. Internal and third-party audit results**

Internal Audit

An internal audit was performed on December 7, 2016 by Todd Hewitt. 1 Opportunity for Improvement was identified. The next internal audit is scheduled for December 2017.

Third Party Audit

NSF International performed the recertification audit on January 19 & 20, 2017. One Opportunity for Improvements was identified.

Next third party audit will be a desktop audit and will be scheduled for early 2018.

**F. Results of emergency response testing**

Procedure AMBP-107 "Watermain Break Repairs" and AMBP-108 "Water Valve Repair" were revised in April 2016 to reflect the Ministries changes in disinfection procedures. On May 30, 2017 a watermain break occurred on Richmond Street, the procedures were followed and the form was utilized.

**G. Operational Performance**

No issues were identified with overall operational issues.

**H. Water supply and drinking water quality trends**

The Ontario Clean Water Agency (OCWA) submitted the Annual Summary Report for the Amherstburg. No issues were identified.

**I. Follow-up on action items from previous Management Reviews**

Not applicable

<p><b>J. <u>The status of management action items identified between reviews</u></b></p> <p>Not applicable</p>
<p><b>K. <u>Changes that could affect the QMS</u></b></p> <p>The Town received a memorandum from the MOECC May 8, 2017 regarding revisions to the DWQMS. The MOECC has listed potential hazardous events that are to be incorporated into the next scheduled risk assessment.</p>
<p><b>L. <u>Consumer feedback</u></b></p> <p>D. Grondin reviewed the file with the customer feedback/issues with water quality for 2017 to date. Currently there have been 5 concerns which have all been followed up with and addressed.</p>
<p><b>M. <u>The resources needed to maintain the QMS</u></b></p> <p>All resources that are required to maintain the QMS are in place. Budgets approved annual by capital including operation and capital costs.</p>
<p><b>N. <u>The results of the infrastructure review</u></b></p> <p>A five year capital plan has been outlined in the Water Model. Review of infrastructure was completed during this process for 2017 and will be repeated for the 2018 budget.</p>
<p><b>O. <u>Operational Plan currency, content and updates</u></b></p> <p>The operational plan/procedures were reviewed in February 2017.</p>
<p><b>P. <u>Staff suggestions</u></b></p> <p>An addition of a water/ wastewater supervisor to coordinate daily activities would alleviate some strain on the manager and would allow time for a more proactive approach to the DWQMS.</p>

Meeting adjourned at 11:00 a.m.

**ANNUAL SUMMARY OF WATER PROGRAMS/ACTIVITIES 2016**

<b>Watermain - New Installations</b>			
<b>WO#</b>	<b>Date</b>	<b>Address</b>	<b>Comments</b>
16984	14-Jan-16	Golfview Phases 4C & 4D	
<b>Watermain - Replacements</b>			
<b>WO#</b>	<b>Date</b>	<b>Address</b>	<b>Comments</b>
17130	23-Mar-16	Parkside Drive	Lower watermain for drainage project
<b>Watermain - Repairs</b>			
<b>WO#</b>	<b>Date</b>	<b>Address</b>	<b>Comments</b>
17360	25-Jun-16	520 Richmond Street	Watermain break
17576	30-Jun-16	4557 Concession 4 South	Watermain break
17817	22-Sep-16	505 Alma Street	Install repair sleeve
n/a	3-Oct-16	538 Richmond Street	Watermain repair
<b>Fire Hydrant - New Installations</b>			
<b>WO#</b>	<b>Date</b>	<b>Address</b>	<b>Comments</b>
<b>Fire Hydrant - Replacements</b>			
<b>WO#</b>	<b>Date</b>	<b>Address</b>	<b>Comments</b>
<b>Fire Hydrant - Repairs</b>			
<b>WO#</b>	<b>Date</b>	<b>Address</b>	<b>Comments</b>
17109	28-Jan-16	River Canard Bridge FH# 511	Install FH security strap
17108	28-Jan-16	Sprucewood Shores Winery	Install FH security strap
16795	1-Mar-16	6253 Concession 6 North FH# 316	Removed grease from top operation & pumped FH
17141	5-May-16	186 Dalhousie Street	Installed FH marker
17435	16-May-16	815 Front Road North	Raised FH valve tower 4"
17303	19-May-16	154 Texase Road	Lowered FH valve tower
17835	18-Oct-16	Canard Estates Subdivision	Moved hydrant back 3 feet
17307	2-Nov-16	Richmond Street across from TD	Replaced flange
18064	16-Nov-16	Thomas Road FH# 1123	Install new operation on FH
10527	30-Nov-16	Across from 7940 Collison FH# 677	Replaced pins
18022	2-Dec-16	274 Dalhousie Street	FH# 1092 pumped dry and greased ports
18020	2-Dec-16	13 Reynolds Court FH# 849	Replaced seal and bonnet
18019	2-Dec-16	13 Kentucky FH# 824	Changed out top O-ring
18024	7-Dec-16	35 Emerald Lane	Replaced O-ring FH# 68
18027	7-Dec-16	7055 Eagle Crescent	Replaced O-ring FH# 360
18023	8-Dec-16	815 Front Road North	replaced O-ring FH# 53
18031	8-Dec-16	8481 North Sideroad	Replaced O-ring FH# 441
18032	20-Dec-16	Smith Industrial Drive FH# 345	Raised 6"
10529	18-Dec-16	Flynn Court FH# 984	Flushed and took residual, pumped for winter
<b>Water Valve - New Installations</b>			
<b>WO#</b>	<b>Date</b>	<b>Address</b>	<b>Comments</b>
<b>Water Valves - Replaced</b>			
<b>WO#</b>	<b>Date</b>	<b>Address</b>	<b>Comments</b>
<b>Water Valves - Repaired</b>			
<b>WO#</b>	<b>Date</b>	<b>Address</b>	<b>Comments</b>
17125	15-Mar-16	Parkside Drive	Rebuild 6" valve
17103	16-Mar-16	Texas Road & Concession 2 North	Rebuilt 6" valves prior to road reconstruction
17585	10-Jul-16	Alma & Meloche	Replaced top section of valve
17369	10-Jul-16	8106 McGregor Court	Repaired leak in blow off
17569	19-Jul-16	1692 Park Avenue	Cut asphalt & put valve tower to grade
17383	27-Sep-16	Concession 5 N. & County Road 8	Installed new valve tower
17842	2-Nov-16	6902 County Road 50	Replaced top section of valve tower

<b>Water Valves - Exercised</b>			
<b>WO#</b>	<b>Date</b>	<b>Address</b>	<b>Comments</b>
17562	13-Jun-16	Meloche Road & Alma	Turned water valves on
17565	15-Jun-16	Mediterranean Avenue	Opened valves and flushed
17579	7-Jul-16	Texas Road	Mainline valves checked
<b>Water Services - New Installations</b>			
<b>WO#</b>	<b>Date</b>	<b>Address</b>	<b>Comments</b>
16781	9-Dec-15	145 Fryer Street	Installed 3/4" water service
16780	9-Dec-15	143 Fryer Street	Installed 3/4" water service
17566	13-Jul-16	1680 Park Avenue	Installed 3/4" water service
17807	24-Aug-16	3980 Concession 3 South	Pulled new copper service for vacant lot
17812	7-Sep-16	7107 North Sideroad	Installed 2" meter pit at lot line
17578	16-Sep-16	421 Dalhousie Street	Installed 2" water service to pump station
17844	3-Nov-16	736 Concession 2 North	Installed 3/4" water service
17849	7-Nov-16	274 Dalhousie Street	Installed 8 - 3/4" service saddles
9699	29-Nov-16	2451 County Road 10	Installed 3/4" water service
<b>Water Services - Replaced</b>			
<b>WO#</b>	<b>Date</b>	<b>Address</b>	<b>Comments</b>
17124	11-Mar-16	104 Lake Erie Drive	Replaced plastic service with copper
17557	2-Jun-16	170 Girard	Changed from 3/4" to 1" service
<b>Water Services - Repaired</b>			
<b>WO#</b>	<b>Date</b>	<b>Address</b>	<b>Comments</b>
17131	8-Apr-16	Golfview Drive	Service hit by contractor, installed coupling
17699	8-Aug-16	3980-3984 Concession 3 South	Service leak
17805	25-Aug-16	87 Willow Beach Road	Repaired poly service
n/a	20-Oct-16	182 Clubview Drive	Sump pump connection before meter
<b>Water Meters - New Installations</b>			
<b>WO#</b>	<b>Date</b>	<b>Address</b>	<b>Comments</b>
18112	3-Jan-16	123 Tilford Lane	new construction
16845	5-Jan-16	425 Old Colony Trail	new construction
18111	9-Jan-16	477 Old Colony Trail	new construction
17058	15-Jan-16	3973 Concession 3 North	new construction
16950	15-Jan-16	383 Texas Road	new construction
16928	15-Jan-16	12070 Ducharme Lane	new construction
17070	25-Jan-16	5698A Concession 5 North	renovation
16915	26-Jan-16	501 Alma Street	new construction
14370	25-Feb-15	114 Forhan Street	new construction
17073	27-Jan-16	132 Forhan Street	new construction
16909	1-Feb-16	43 Martin	new construction
16910	1-Feb-16	128 Forhan Street	new construction
17064	3-Feb-16	12083 Old Malden Road	new construction
16814	8-Feb-16	37 Hilton Court	new construction
17095	16-Feb-16	12081 Ducharme Lane	new construction
16582	18-Feb-16	423 Old Colony Trail	new construction
17087	22-Feb-16	8404 Annie Avenue	new construction
17096	26-Feb-16	744 Front Road North	new construction
16396	29-Feb-16	7036 Smith Industrial	installed new water meter
17093	3-Mar-16	8394 Aalbers	new construction
17094	3-Mar-16	8419 Annie Avenue	new construction
17051	8-Mar-16	130 Riverfront Park Crescent	new construction
17213	9-Mar-16	404 Brown Crescent	new construction

17209	10-Mar-16	68 Shaw Drive	new construction
17091	10-Mar-16	1 Shaw Drive	new construction
17215	11-Mar-16	8431 Middle Sideroad	new construction
16554	21-Mar-16	12077 Ducharme Lane	new construction
17226	23-Mar-16	10 Hilton Court	new construction
17238	4-Apr-16	143 Fryer Street	new construction
17081	4-Apr-16	6767 County Road 50	new construction
17098	6-Apr-16	319 Lavers	new construction
17243	6-Apr-16	39 Hilton Court	new construction
17097	22-Apr-16	321 Lavers	new construction
17286	26-Apr-16	2372 County Road 20 North	new construction
17293	29-Apr-16	126 Riverfront Park Crescent	new construction
17401	2-May-16	66 Shaw Drive	new construction
17300	2-May-16	64 Shaw Drive	new construction
17299	4-May-16	58 Shaw Drive	new construction
17294	6-May-16	124 Riverfront Park Crescent	new construction
17242	12-May-16	548 Concession 2 North	new construction
17406	13-May-16	479 Old Colony Trail	new construction
17227	24-May-16	34 Martin Crescent	new construction
17222	24-May-16	130 Forhan Street	new construction
17444	26-May-16	7040 Eagle Crescent	new construction
17409	27-May-16	485 Old Colony Trail	new construction
17474	31-May-16	145 Fryer Street	new construction
17470	31-May-16	9180 County Road 41	new construction
17292	3-Jun-16	122 Riverfront Park Crescent	new construction
17497	13-Jun-16	409 Brown Crescent	new construction
17489	13-Jun-16	329 Lavers	new construction
17494	14-Jun-16	8391 Annie Avenue	new construction
17407	20-Jun-16	481 Old Colony Trail	new construction
17484	21-Jun-16	60 Shaw Drive	new construction
17485	21-Jun-16	62 Shaw Drive	new construction
17483	21-Jun-16	56 Shaw Drive	new construction
17482	21-Jun-16	54 Shaw Drive	new construction
17609	23-Jun-16	129 Forhan Street	new construction
17614	23-Jun-16	131 Forhan Street	new construction
17620	27-Jun-16	507 Colony Court	new construction
17099	30-Jun-16	124 Whelan	new construction
17488	5-Jul-16	325 Lavers	new construction
17621	8-Jul-16	420 Brown Crescent	new construction
17649	11-Jul-16	4315 Concession 4 South	demolished/reconstructed
17638	15-Jul-16	429 Brown Crescent	new construction
17662	19-Jul-16	12081 Ducharme Lane	new construction
17408	22-Jul-16	483 Old Colony Trail	new construction
17679	25-Jul-16	257 King Street	demolished/reconstructed
17682	27-Jul-16	428 Brown Crescent	new construction
17291	29-Jul-16	120 Riverfront Park Crescent	new construction
17670	8-Aug-16	800 Concession 2 North	new construction
17756	8-Aug-16	2 Hilton Court	new construction
17766	17-Aug-16	129 Riverfront Park Crescent	new construction
17639	17-Aug-16	436 Brown Crescent	new construction
17755	18-Aug-16	2360 Front Road North	new construction

17783	24-Aug-16	6759 County Road 50	new construction
1777	25-Aug-16	132 Elmstead	new construction
17781	25-Aug-16	416 Brown Crescent	new construction
17752	25-Aug-16	421 Brown Crescent	new construction
17671	29-Aug-16	478 Old Colony Trail	new construction
17768	2-Sep-16	133 Riverfront Park Crescent	new construction
17856	13-Sep-16	331 Lavers	new construction
17861	14-Sep-16	456 Brown Crescent	new construction
17855	14-Sep-16	47 Martin Crescent	new construction
17871	15-Sep-16	435 Old Colony Trail	new construction
17767	19-Sep-16	131 Riverfront Park Crescent	new construction
17700	19-Sep-16	453 Brown Crescent	new construction
17751	4-Oct-16	433 Brown Crescent	new construction
17917	6-Oct-16	46 Martin Crescent	new construction
17765	7-Oct-16	127 Riverfront Park Crescent	new construction
17927	7-Oct-16	137 Riverfront Park Crescent	new construction
17930	13-Oct-16	130 Lakewood Drive	new construction
17674	13-Oct-16	484 Old Colony Trail	new construction
17899	13-Oct-16	457 Brown Crescent	new construction
17919	14-Oct-16	8395 Annie Avenue	new construction
17887	20-Oct-16	218 Lakewood Drive	new construction
17929	21-Oct-16	139 Riverfront Park Crescent	new construction
17906	24-Oct-16	437 Brown Crescent	new construction
17960	26-Oct-16	152 Meloche Road	new construction
17672	28-Oct-16	480 Old Colony Trail	new construction
17951	28-Oct-16	12085 Ducharme Lane	new construction
17948	1-Nov-16	222 Golfview Drive	new construction
17971	10-Nov-16	3 Heaton	new construction
17673	15-Nov-16	482 Old Colony Trail	new construction
17990	17-Nov-16	407 Greenway Court	new construction
18073	18-Nov-16	13 Venetian	new construction
17646	18-Nov-16	3977 Concession 3 North	new construction
17928	25-Nov-16	135 Riverfront Park Crescent	new construction
17975	1-Dec-16	3859 Concession 3 North	new construction
17970	8-Dec-16	24 McBride Road	new construction
18074	8-Dec-16	15 Venetian	new construction
18072	13-Dec-16	395 Welsh Avenue	new construction
18110	14-Dec-16	475 Old Colony Trail	new construction
18121	15-Dec-16	7190 Essex Road 50	demolished/reconstructed
18115	15-Dec-16	452 Brown Crescent	new construction
18106	16-Dec-16	441 Brown Crescent	new construction
18123	21-Dec-16	432 Brown Crescent	new construction
<b>Water Meters - Replaced</b>			
<b>WO#</b>	<b>Date</b>	<b>Address</b>	<b>Comments</b>
16943	5-Jan-16	16 Sandwich St. S.	replaced water meter
17055	11-Jan-16	143 Boarkwalk	2016 water meter replacement program
17062	15-Jan-16	318 Briar Ridge	2016 water meter replacement program
17066	18-Jan-16	108 Mediterranean	replaced water meter
17079	3-Feb-16	51 North Street	replaced water meter
17202	22-Feb-16	627 Richmond Street	replaced water meter
17009	23-Feb-16	194 Park Street	replaced water meter

17089	24-Feb-16	340 Cherrylawn	2016 water meter replacement program
17018	15-Mar-16	208 George Street	replaced pit meter
17017	15-Mar-16	270 George Street	replaced pit meter
17255	11-Apr-16	5536 Concession 5 North	2016 water meter replacement program
17023	12-Apr-16	291 Murray Street	replaced pit meter
17024	12-Apr-16	190 Richmond Street	replaced pit meter
17026	14-Apr-16	25 Laird Avenue	replaced pit meter
17025	14-Apr-16	44 Sandwich St. South Unit1200	replaced water meter
17013	14-Apr-16	260 Bathurst Street	replaced water meter
17290	22-Apr-16	59 Laird Avenue	replaced pit meter
17279	22-Apr-16	580 Gold Coast Drive	changed from 1" to 3/4" water meter
17411	3-May-16	9567 Walker Road	replaced pit meter
17142	7-May-16	156 Mediterranean Avenue	replaced water meter
17458	25-May-16	105 Richmond Street	replaced water meter
17554	30-May-16	130 Essex Blvd.	replaced water meter
17603	14-Jun-16	497 Texas Road	replaced pit meter
17604	14-Jun-16	2244 Front Road North	replaced pit meter
17045	27-Jun-16	70 Elm	replaced water meter
17629	28-Jun-16	3030 Middle Sideroad	replaced water meter
17654	18-Jul-16	108 Illinois	replaced water meter
17050	26-Jul-16	8510 Middle Sideroad	replaced water meter
170449	26-Jul-16	323 Parkside	replaced pit meter
17771	15-Aug-16	3591 Concession 3 North	replaced water meter
17704	25-Aug-16	6930 Concession 6 North	replaced pit meter
17785	25-Aug-16	112 Links	replaced water meter
17711	7-Sep-16	505 Arquette	replaced water meter
17872	14-Sep-16	192 Park Lane Court	replaced water meter
17713	15-Sep-16	304 Bathurst	replaced water meter
17714	15-Sep-16	211 St. Arnaud St.	replaced pit meter
17885	21-Sep-16	1487 Concession 2 North	replaced water meter
17878	21-Sep-16	0 Simcoe Street	replaced water meter
17916	5-Oct-16	339 Forest Hill Crescent	2016 water meter replacement program
17721	7-Oct-16	9599 Walker Road	replaced pit meter
17913	7-Oct-16	197 Ryan	replaced water meter
17720	13-Oct-16	6551 Concession 6 North	replaced pit meter
17831	13-Oct-16	65 Sandwich St. North	replaced pit meter
17832	14-Oct-16	4094 Concession 4 North	replaced water meter
17936	18-Oct-16	25 Fryer Street	replaced pit meter
17722	18-Oct-16	450 Poplar	replaced water meter
17903	27-Oct-16	214 Beneteau	2016 water meter replacement program
17904	29-Oct-16	1271 Concession 2 North	2016 water meter replacement program
17973	1-Nov-16	15525 County Road 8	replaced water meter
17983	3-Nov-16	14445 Concession 14	replaced water meter
17937	16-Nov-16	316 Bathurst	replaced water meter
17989	17-Nov-16	284 King Street	replaced water meter
17724	17-Nov-16	77 Gore Street	replaced pit meter
17733	8-Dec-16	284 George	replaced pit meter
17738	16-Dec-16	109 Gore Street	replaced water meter
17985	16-Dec-16	107 Gore Street	replaced water meter





## THE CORPORATION OF THE TOWN OF AMHERSTBURG

### OFFICE OF CORPORATE SERVICES

*MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.*

Author's Name: Justin Rousseau	Report Date: January 8, 2018
Author's Phone: 519 736-0012 ext. 2259	Date to Council: January 22, 2018
Author's E-mail: <a href="mailto:jrousseau@amherstburg.ca">jrousseau@amherstburg.ca</a>	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: January 4, 2018 – January 16, 2018 Accounts Payable

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#### 1. RECOMMENDATION:

It is recommended that:

1. The report from the Director of Corporate Services/Treasurer dated January 8, 2018, regarding January 4, 2018 – January 16, 2018, Accounts Payable **BE RECEIVED for information.**

#### 2. BACKGROUND:

On July 11, 2016, Council adopted the following motion:

*"The Treasurer **BE AUTHORIZED** to release funds for payables as per the Treasurer's duties, set out in Section 286(1)(c) of the Municipal Act, 2001."*

Based on this motion, the accounts payable list will be presented to Council and the public for information at each meeting to continue with open and transparent government operations.

**3. DISCUSSION:**

The Accounts Payables list is attached. All cheques have been signed by approved signing authorities as per the Council approved policies.

**4. RISK ANALYSIS:**

The Town of Amherstburg is a complex entity with many different payment terms and contracts. While the possibility of late payment and interest charges exists, this is mitigated by allowing the Treasurer the ability to rectify the issues as they present themselves.

**5. FINANCIAL MATTERS:**

The funds in the amount of Appendix A have been paid during the applicable period.

**6. CONSULTATIONS:**

N/A

**7. CONCLUSION:**

The following is presented to the Mayor and Council for information.



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Justin Rousseau  
Director of Corporate Services/Treasurer

JR

## Report Approval Details

Document Title:	January 4, 2018 – January 16, 2018 Accounts Payable.docx
Attachments:	AP Listing
Final Approval Date:	Jan 16, 2018

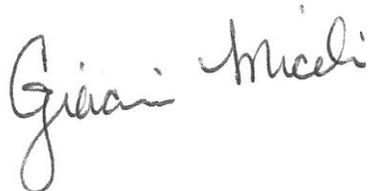
This report and all of its attachments were approved and signed as outlined below:



**Justin Rousseau - Jan 11, 2018 - 8:56 AM**



**Mark Galvin - Jan 11, 2018 - 10:36 AM**



**John Miceli - Jan 15, 2018 - 4:21 PM**



**Paula Parker - Jan 16, 2018 - 1:33 PM**



Vendor : 001 To ZUL180  
 Batch : All  
 Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018  
 Bank : 1 To 99  
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 0000000</b>	GENERAL				
<b>AMH001 AMHERSTBURG PROFESSIONAL FIREFIGHTERS ASSOC</b>					
DECEMBER 20 MONTHLY DUES FOR DECEMBER 2017		1551	27-Dec-2017	27-Dec-2017	
10-2-0000000-1156	A/P - PAYROLL DED. - FIRE				396.80
<b>AMH22 AMHERSTBURG POLICE ASSOCIATION</b>					
DECEMBER 20 MONTHLY POLICE DUES		1551	27-Dec-2017	27-Dec-2017	
10-2-0000000-1146	A/P - PAYROLL DED. - POLI				5,402.28
<b>AMH29 AMHERSTBURG FIREMAN'S ASSOCIATION</b>					
DECEMBER 20 2017 DUES (PAID DEC 2017) COVERS JUNE 1, 2017 - DEC 1, 2017		1551	27-Dec-2017	27-Dec-2017	
10-2-0000000-1156	A/P - PAYROLL DED. - FIRE				2,950.00
<b>CAN236 CANADIAN FENCE CONTRACTORS - 1954812</b>					
161 FENCE GATE REPORT		1536	23-Nov-2017	23-Nov-2017	
80-5-0000000-0331	GENERAL MAINTENANCE				1,215.12
<b>CAN380 CANADIAN TIRE STORE #281</b>					
OCTOBER 201 PURCHASES FOR THE MONTH OF OCTOBER 2017		1507	31-Oct-2017	31-Oct-2017	
10-1-0000000-2066	A/R - CLEARING				365.92
80-5-0000000-0331	GENERAL MAINTENANCE				109.02
<b>DIR03 DIRECTOR OF FAMILY RESPONSIBLTY</b>					
DECEMBER20 THIRD PARTY REMITTANCE FOR THE MONTH OF DECEMBER 2017		1551	27-Dec-2017	27-Dec-2017	
10-2-0000000-1158	A/P PAYROLL DED. - GARNISHMENT CRA				617.51
<b>ESS273 ESSEX POWERLINES CORPORATION</b>					
249635-00 249635-00 499 DALHOUSIE ST. - LORI FARMER - COLLECTED OUTSTANDING WATER CHARGES		20	09-Jan-2018	09-Jan-2018	
10-2-0000000-1255	OTHER CHARGES BILLED TO PROPERTY TAXES				2,989.54
JC7154 NOVEMBER 2017 WATER BILLING		1536	30-Nov-2017	30-Nov-2017	
80-5-0000000-0504	COLLECTION EXPENSE				16,272.97
<b>GIR782 GIRARD DENIS</b>					
372947000001 REFUND CREDIT BALANCE ON PROPERTY TAX ACCOUNT DUE TO WRITE OFF PROCESSED		1508	15-Dec-2017	15-Dec-2017	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				3,385.43
<b>GRE05 GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD</b>					
DECEMBER 20 DECEMBER 2017 PUB SCHOOL BAORD CHARGE		1551	17-Dec-2017	17-Dec-2017	
10-2-0000000-0112	A/P - PUB SCH BRD. DEV CHARGE				1,525.00
<b>GRE330 GREAT LAKES SAFETY PRODUCTS</b>					
00301037 ELECTRICAL GLOVE - RE-CERT		1536	06-Dec-2017	06-Dec-2017	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				79.90
<b>HEA693 HEATON SANITATION</b>					
31929 METER PIT INSTAL		1536	05-Dec-2017	05-Dec-2017	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,921.00
31934 BLOW-OFF REPAIR		1536	13-Dec-2017	13-Dec-2017	
80-5-0000000-0845	BLOWOFF REPAIRS, UPGRADES, NEW INSTALLS				2,034.00
<b>HET208 HETEK SOLUTIONS INC</b>					
INV0026147 CALIBRATION OF C02 DETECTOR		1536	04-Dec-2017	04-Dec-2017	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				497.20
<b>IBEO1 IBEW - LOCAL 636</b>					
DECEMBER 20 DECEMBER 2017 UNION DUES		1551	27-Dec-2017	27-Dec-2017	
10-2-0000000-1145	A/P - PAYROLL DED. - UNIO				3,388.59
<b>JOE055 JOE MELOCHE FORD SALES LTD</b>					
IJJ01754 BEACON FOR # WM-09		1536	19-Dec-2017	19-Dec-2017	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				324.87
<b>LOM039 LOMBARDO SEBASTIEN</b>					
372942000065 REFUND CREDIT BALANCE ON PROPERTY TAX ACCOUNT DUE TO WRITE OFF		1508	15-Dec-2017	15-Dec-2017	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				88.36

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Cheque Print Date : 04-Jan-2018 To 16-Jan-2018  
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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 0000000</b>	GENERAL				
<b>MAL256 MALDEN AUTOMOTIVE</b>					
5294-161197	REPLACED THE AIR FILTER # WM-01	1554	21-Dec-2017	21-Dec-2017	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				13.03
5294-161684	REPLACED THE BATTERY IN # WM-01 - CORE	21	04-Jan-2018	04-Jan-2018	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				168.73
5294-161702	CORE RETURNED FOR CREDIT	21	04-Jan-2018	04-Jan-2018	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				-13.56
5294-161739	REPLACED THE BATTERY IN #WM-02 -	21	05-Jan-2018	05-Jan-2018	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				168.73
5294-161744	CORE RETURNED FOR CREDIT	21	05-Jan-2018	05-Jan-2018	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				-13.56
<b>MAL960 MALOTT JEFF</b>					
197813	IDEMNITY RETURN FOR 132 ELMSTEAD 2016 CHEQUE RE-ISSUED TO REPLACE CHQ# 54644 WHICH WAS STALE DATED	1548	29-Nov-2017	29-Nov-2017	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
<b>MEA01 THE MEARIE GROUP</b>					
DECEMBER 2017 DECEMBER 2017 BENEFITS		1554	20-Dec-2017	20-Dec-2017	
80-5-0000000-0211	BENEFITS - ESSEX POWER - WATER DEPARTMEN				1,108.33
<b>NOR100 NOR-BUILT CONSTRUCTION</b>					
18337	14 BETRAND DEPOSIT REFUND	1552	20-Dec-2017	20-Dec-2017	
10-2-0000000-2134	DEPOSITS - SANITARY & STORM SEWER TAP				3,000.00
80-2-0000000-2150	WATER DEPOSITS				1,175.67
1884	164 ALMA DEPOSIT REFUND	1552	20-Dec-2017	20-Dec-2017	
10-2-0000000-2134	DEPOSITS - SANITARY & STORM SEWER TAP				1,500.00
80-2-0000000-2150	WATER DEPOSITS				1,308.87
<b>ONT104 ONTARIO ONE CALL LTD</b>					
201784052	LOCATES (NOVEMBER 2017)	1536	30-Nov-2017	30-Nov-2017	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				295.83
<b>PRE148 PREVIEW INSPECTIONS AND CONSULTING</b>					
1117	NOVEMBER 2017 BILLING	1536	07-Dec-2017	07-Dec-2017	
80-5-0000000-0815	BACKFLOW - PREVENTION				2,147.00
<b>PRO18 PROVINCIAL OFFENCES OFFICE (WINDSOR-ESSEX)</b>					
372944000004	FINE # 0860 999 15 3512.00	1508	20-Sep-2017	20-Sep-2017	
10-2-0000000-1435	A/P - CITY OF WINDSOR				6,305.00
<b>SHE515 SHEV CORP</b>					
372904000000	REFUND CREDIT BALANCE ON PROPERTY TAX ACCOUNT DUE TO WRITE OFF	1508	15-Dec-2017	15-Dec-2017	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				1,723.12
<b>TOP811 TOP-IT ASPHALT MAINTENANCE INC</b>					
13841	ASPHALT RESTORATION	1536	29-Nov-2017	29-Nov-2017	
80-5-0000000-0840	VALVE MAINTENANCE				548.05
<b>TRA689 TRACTION WINDSOR</b>					
396274798	HYDRAULIC COUPLERS & CAPS FOR #WM-09	1536	19-Dec-2017	19-Dec-2017	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				218.29
<b>TRI132 TRICKEY ET AL TAX TEAM INC.</b>					
10908	PREPAIR, MAIL FINAL TAX NOTICES	20	05-Jan-2018	05-Jan-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				423.75
<b>UNI300 UNITED WAY OF WINDSOR-ESSEX COUNTY</b>					
OCTOBER-DECEMBER 4TH QUARTER 2017		1508	27-Dec-2017	27-Dec-2017	
10-2-0000000-1147	A/P - PAYROLL DED. - UNIT				1,079.00
<b>WAL101 WALKER AGGREGATES</b>					
273829	FILL SAND	1536	18-Nov-2017	18-Nov-2017	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				467.59

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Vendor : 001 To ZUL180

Batch : All

Department : All

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Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 0000000 GENERAL</b>							
<b>WIN270 WINDSOR DISPOSAL SERVICES LTD</b>							
0000874176				GARBAGE COLLECTION	20 02-Jan-2018	02-Jan-2018	
10-1-0000000-2066				A/R - CLEARING			378.02
<b>WIS06 WISMER RANDAL &amp; BETSY</b>							
3729400039001				REFUND CREDIT BALANCE ON PROPERTY TAX ACCT DUE TO WRIE OFF PROCESS	1508 15-Dec-2017	15-Dec-2017	
10-1-0000000-2138				A/R PROP TAX REFUND OWING			1,296.12
<b>WOL533 WOLSELEY CANADA INC</b>							
6120044				FH ASSEMBLY & MATERIAL	1536 17-Nov-2017	17-Nov-2017	
80-5-0000000-0755				WATER SERVICE MAINTENANCE			3,317.79
80-5-0000000-0850				HYDRANT MAINTENANCE			1,521.96
<b>Department Totals :</b>							<b>72,701.27</b>
<hr/>							
<b>DEPARTMENT 1001010 COUNCIL</b>							
<b>BMO243 BMO INVESTMENTS INC.</b>							
2018 CONTRIBUTION					20 11-Jan-2018	11-Jan-2018	
10-5-1001010-0214				BENEFITS - CONTRIBUTION COUNCIL			1,104.84
<b>MCG956 MCGREGOR COLUMBIAN CLUB</b>							
305047				JPAC PUBLIC CONSULT	1551 18-Dec-2017	18-Dec-2017	
10-5-1001010-0340				PUBLIC RECEPTIONS, ETC... - COUNCIL			339.00
<b>Department Totals :</b>							<b>1,443.84</b>
<hr/>							
<b>DEPARTMENT 1001020 ADMINISTRATION</b>							
<b>ACT456 ACTION SIGNS &amp; DESIGNS INC.</b>							
10720				OFFICE SUPPLIES	1551 19-Dec-2017	19-Dec-2017	
10-5-1001020-0301				OFFICE SUPPLIES			339.00
<b>CAN380 CANADIAN TIRE STORE #281</b>							
OCTOBER 201 PURCHASES FOR THE MONTH OF OCTOBER 2017					1507 31-Oct-2017	31-Oct-2017	
10-5-1001020-0317				BUILDING MAINT. - TOWN HALL P&F DEPT			13.55
<b>CLA508 CLAIMSPRO INC.</b>							
33620-607713				CLAIM	1508 13-Dec-2017	13-Dec-2017	
10-5-1001020-0506				INSURANCE DEDUCTIBLE - ADMINISTRATION			736.00
33620-609620				CLAIM	20 03-Jan-2018	03-Jan-2018	
10-5-1001020-0506				INSURANCE DEDUCTIBLE - ADMINISTRATION			322.00
<b>FIR350 FIRST STOP SERVICES</b>							
2976				OFFICE SUPPLIES	1552 31-Dec-2017	31-Dec-2017	
10-5-1001020-0301				OFFICE SUPPLIES			113.00
<b>GOL452 GOLDER ASSOCIATES LTD</b>							
8881813				PHASE 1 AND 2 ENVIRONMENTAL SITE ASSESSMENTS 290, 296 AND 306 DALHOUSIE STREET	1508 26-Sep-2017	26-Sep-2017	
40-7-1001020-0006				DUFFY'S PROPERTY			8,915.98
<b>KPM434 KPMG LLP TP4348</b>							
8001819469				PROFESSIONAL SERVICES	1551 19-Dec-2017	19-Dec-2017	
10-5-1001020-0326				AUDIT FEES - FINANCE DEPT			5,650.00
<b>MET052 METRO KING PEST CONTROL INC.</b>							
2131				MONTHLY SERVICE AT VARIOUS LOCATIONS	1551 30-Sep-2017	30-Sep-2017	
10-5-1001020-0317				BUILDING MAINT. - TOWN HALL P&F DEPT			39.55
10-5-1001020-0317				BUILDING MAINT. - TOWN HALL P&F DEPT			28.25
10-5-1001020-0317				BUILDING MAINT. - TOWN HALL P&F DEPT			28.25
<b>MON183 MONARCH OFFICE SUPPLY LTD</b>							
064388				DECEMBER 2017 PURCHASES	1552 29-Dec-2017	29-Dec-2017	
10-5-1001020-0301				OFFICE SUPPLIES			798.48
<b>MOU001 MOUSSEAU DELUCA McPHERSON PRINCE</b>							



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G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 1001020 ADMINISTRATION</b>					
56390	LEGAL FEES	1548	30-Nov-2017	30-Nov-2017	
10-5-1001020-0325	LEGAL FEES				339.00
56391	LEGAL FEES	1548	30-Nov-2017	30-Nov-2017	
10-5-1001020-0325	LEGAL FEES				39.55
56392	LEGAL FEES	1548	30-Nov-2017	30-Nov-2017	
10-5-1001020-0325	LEGAL FEES				949.20
56393	LEGAL FEES	1548	30-Nov-2017	30-Nov-2017	
10-5-1001020-0325	LEGAL FEES				130.52
56394	LEGAL FEES	1548	30-Nov-2017	30-Nov-2017	
10-5-1001020-0325	LEGAL FEES				5,565.25
80622	LEGAL FEES	1548	30-Nov-2017	30-Nov-2017	
10-5-1001020-0325	LEGAL FEES				169.50
80638	LEGAL FEES	1548	30-Nov-2017	30-Nov-2017	
10-5-1001020-0325	LEGAL FEES				302.28
<b>PAR372 PARRLINE ELECTRICAL WHOLESALE</b>					
72727	ELETRICAL MAINTENANCE	1508	22-Nov-2017	22-Nov-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				104.54
73859	ELETRICAL MAINTENANCE	1508	13-Nov-2017	13-Nov-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				194.41
73871	ELETRICAL MAINTENANCE	1508	14-Nov-2017	14-Nov-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				98.80
73917	ELECTRICAL MAINTENANCE	1508	20-Nov-2017	20-Nov-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				488.17
<b>PUR663 PURE WATER BRAND</b>					
DECEMBER 2017	DECEMBER INVOICE 000254519, 000256091 & 000257310	1551	31-Dec-2017	31-Dec-2017	
10-5-1001020-0301	OFFICE SUPPLIES				93.08
<b>PUR700 PUROLATOR INC.</b>					
436545707	COURIER	1548	01-Dec-2017	01-Dec-2017	
10-5-1001020-0304	POSTAGE & COURIER				4.43
436545709	BUNKER GEAR CLEANING	1552	01-Dec-2017	01-Dec-2017	
10-5-1001020-0304	POSTAGE & COURIER				18.60
436609227	COURIER	1552	08-Dec-2017	08-Dec-2017	
10-5-1001020-0304	POSTAGE & COURIER				36.27
436609228	BUNKER GEAR CLEANING	1552	08-Dec-2017	08-Dec-2017	
10-5-1001020-0304	POSTAGE & COURIER				18.91
436674781	COURIER	1548	15-Dec-2017	15-Dec-2017	
10-5-1001020-0304	POSTAGE & COURIER				23.58
436742790	COURIER	1548	22-Dec-2017	22-Dec-2017	
10-5-1001020-0304	POSTAGE & COURIER				4.43
<b>RTT067 RIVER TOWN TIMES</b>					
00094450	ADVERTISING	1508	17-Dec-2017	17-Dec-2017	
10-5-1001020-0307	ADVERTISING				167.81
10-5-1001020-0307	ADVERTISING				83.90
00094505	ADVERTISING	1551	17-Dec-2017	17-Dec-2017	
10-5-1001020-0307	ADVERTISING				167.81
10-5-1001020-0307	ADVERTISING				167.80
00094582	ADVERTISING	1552	27-Dec-2017	27-Dec-2017	
10-5-1001020-0307	ADVERTISING				335.61
00094667	ADVERTISING	20	03-Jan-2018	03-Jan-2018	
10-5-1001020-0307	ADVERTISING				167.81
<b>WIG035 WIGLE HOME HARDWARE BUILDING CENTRE</b>					
114846	SIGN HOOKS	20	08-Jan-2018	08-Jan-2018	
10-5-1001020-0307	ADVERTISING				5.97

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G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 1001020 ADMINISTRATION</b>					
114901	BUILDING MAINTENANCE SUPPLIES	20	09-Jan-2018	09-Jan-2018	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				23.02
<b>Department Totals :</b>					<b>26,684.31</b>
-----					
<b>DEPARTMENT 1001021 TREASURY</b>					
<b>AMC610 AMCTO</b>					
2018MEMBER: AMCTO MEMEBERSHIP FEE: JANUARU 1 THR TO DECEMBER 31, 2018		1508	13-Nov-2017	13-Nov-2017	
10-5-1001021-0350	MEMBERSHIPS				233.91
<b>MUN216 MUNICIPAL FINANCE OFFICERS' ASSOCIATION OF</b>					
NOVEMBER 2( 2018 MUNICIPAL MEMBERSHIP INVOICE		1508	20-Nov-2017	20-Nov-2017	
10-5-1001021-0350	MEMBERSHIPS				355.95
<b>Department Totals :</b>					<b>589.86</b>
-----					
<b>DEPARTMENT 1001023 C.A.O.</b>					
<b>AMO200 A M O</b>					
MEM005813	2017 MEMBERSHIP	20	02-Jan-2018	02-Jan-2018	
10-5-1001023-0350	MEMBERSHIPS - C.A.O.				6,593.15
<b>JON02 JONES GROUP</b>					
1620	CRANE SERVICES	20	08-Jan-2018	08-Jan-2018	
10-5-1001023-0327	CRANE SERVICES				10,678.94
<b>Department Totals :</b>					<b>17,272.09</b>
-----					
<b>DEPARTMENT 1001025 INFORMATION TECHNOLOGY</b>					
<b>APP302 APPLIED COMPUTER SOLUTIONS INC</b>					
39915	PHONE SYSTEM - SERVICE CALL	1552	21-Dec-2017	21-Dec-2017	
10-5-1001025-0315	TELEPHONE				317.81
39994	PHONE EQUIPMENT MAINTENANCE/NETWORK MAINTENANCE	20	03-Jan-2018	03-Jan-2018	
10-5-1001025-0310	COMPUTER MAINTENANCE				1,550.15
10-5-1001025-0315	TELEPHONE				5,582.37
40029	NIC CARD FOR BACK UP SERVER	20	09-Jan-2018	09-Jan-2018	
10-5-1001025-0310	COMPUTER MAINTENANCE				172.82
<b>CAN380 CANADIAN TIRE STORE #281</b>					
OCTOBER 201 PURCHASES FOR THE MONTH OF OCTOBER 2017		1507	31-Oct-2017	31-Oct-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				180.78
<b>COG005 COGECO CONNEXION INC</b>					
8060138	INTERNET AND IPVPN ACCESS	20	08-Jan-2018	08-Jan-2018	
10-5-1001025-0332	INTERNET ACCESS				3,167.39
<b>MIC409 MICROSOFT</b>					
EO3004WK2V	EMAIL HOSTING AND MAINTENANCE	1507	08-Dec-2017	08-Dec-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				10,298.82
<b>MIK315 MIKE'S COMPUTER SHOP</b>					
WIN-166890	HARD DRIVE AND RAM UPGRADES	20	06-Jan-2018	06-Jan-2018	
10-5-1001025-0310	COMPUTER MAINTENANCE				283.51
<b>SER102 SERENIC SOFTWARE A SYLOGIST COMPANY</b>					
SI-2884	SERVICE REQUEST MANAGER LICENSING	1552	15-Dec-2017	15-Dec-2017	
10-5-1001025-0310	COMPUTER MAINTENANCE				4,003.09
<b>THI740 THINKTEL COMMUNICATIONS - A DIVISION OF DISTRIBUTE</b>					
1157841	LANDLINE ACCESS	20	05-Jan-2018	05-Jan-2018	
10-5-1001025-0315	TELEPHONE				311.68
<b>Department Totals :</b>					<b>25,868.42</b>



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 1008030 UNFINANCED DRAINS</b>							
<b>BAI027 BAIRD AE</b>							
12-04016				ENGINEERING FEES CONTRACT ADMIN	1533 24-Nov-2017	24-Nov-2017	
10-1-1008030-9010				LEO BEAUDOIN DRAIN IMPROVEMENTS			1,351.17
17-120-04				ENGINEERING FEES - REPORT PREPARATION	1533 01-Dec-2017	01-Dec-2017	
10-1-1008030-9589				SHUELL CREEK DRAIN			1,211.93
17-120-05				ENGINEERING FEES	20 02-Jan-2018	02-Jan-2018	
10-1-1008030-9589				SHUELL CREEK DRAIN			1,333.40
17-161-01				DRAINAGE APPORTIONMENT FOR THE FRENCH, COLLISO AND JEROME DEGRYSE DRAINS	20 02-Jan-2018	02-Jan-2018	
10-1-1008030-9800				ENGINEER'S APPORTIONMENTS - DRAINS			565.00
17-165-01				DRAINAGE APPORTIONMENT FOR MALDEN CENTRE DRAIN AND ALBERT MCGEE D	20 02-Jan-2018	02-Jan-2018	
10-1-1008030-9800				ENGINEER'S APPORTIONMENTS - DRAINS			565.00
<b>D&amp;D100 D &amp; D EXCAVATING &amp; DRAINAGE</b>							
341				COOKS DRAIN CLEAR OUT	1533 20-Dec-2017	20-Dec-2017	
10-1-1008030-8210				COOKS DRAIN UPPER PORTION			30,469.38
<b>NJP045 N.J. PERALTA ENGINEERING LTD</b>							
17-246				ENGINEERING FEES	1548 18-Dec-2017	18-Dec-2017	
10-1-1008030-9023				WILLOW BEACH PUMP SYSTEM REVIEW			2,045.30
17-260				ENGINEERING FEES	1548 21-Dec-2017	21-Dec-2017	
10-1-1008030-9588				DOLPHIS MELOCHE DRAIN - ACCESS CULVERTS			2,644.20
<b>RIV260 RIVARD EXCAVATING LTD</b>							
1542				CONSTRUCTION, DRAIN CLEAN OUT	1548 01-Dec-2017	01-Dec-2017	
10-1-1008030-8360				GRONDIN DRAIN UPPER PORTION			5,311.00
1544				CONSTRUCTION, DRAIN CLEAN OUT	1548 01-Dec-2017	01-Dec-2017	
10-1-1008030-8240				DOLPHIS-MELOCHE DRAIN			19,294.75
<b>Department Totals :</b>							<b>64,791.13</b>
<hr/>							
<b>DEPARTMENT 2010000 FIRE DEPARTMENT</b>							
<b>ACK297 ACKLANDS-GRAINGER INC</b>							
9641408951				BLANKETS	1507 14-Dec-2017	14-Dec-2017	
10-5-2010000-0420				EQUIPMENT			71.87
965207773				ALL PURPOSE ABSORBENT	1507 21-Dec-2017	21-Dec-2017	
10-5-2010000-0318				JANITORIAL			150.52
<b>AJS141 A.J. STONE CO LTD</b>							
0000136947				NOMEX HOODS	1551 19-Dec-2017	19-Dec-2017	
10-5-2010000-0423				PERSONAL PROTECTIVE EQUIPMENT			98.07
0000137148				NOMEX HOODS	20 08-Jan-2018	08-Jan-2018	
10-5-2010000-0423				PERSONAL PROTECTIVE EQUIPMENT			845.07
<b>AND601 ANDY CAP TRUCK STUFF</b>							
126344				TONNEAU COVER FOR COMMAND 1	1551 28-Dec-2017	28-Dec-2017	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			850.89
<b>BAY145 BAY-VIEW GLASS AND MIRROR</b>							
34991				LABOUR TO REMOVE MIRROR	1551 18-Dec-2017	18-Dec-2017	
10-5-2010000-0318				JANITORIAL			316.40
<b>BOO105 BOOKSTORE - ANNEX PUBLISHING &amp; PRINTING</b>							
IN59766				SMOKE ALAMRS	1551 15-Dec-2017	15-Dec-2017	
10-5-2010000-0251				FIRE PREVENTION & TRAININ			525.45
<b>CAN380 CANADIAN TIRE STORE #281</b>							
OCTOBER 201				PURCHASES FOR THE MONTH OF OCTOBER 2017	1507 31-Oct-2017	31-Oct-2017	
10-5-2010000-0318				JANITORIAL			28.23
10-5-2010000-0318				JANITORIAL			158.18
<b>CHA001 911 CHARITY HOCKEY TOURNAMENT</b>							

## Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180  
 Batch : All  
 Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018  
 Bank : 1 To 99  
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 2010000</b>	<b>FIRE DEPARTMENT</b>						
JANUARY 2018 23 ANNUAL 911 CHARITY HOCKEY TOURNAMENT					1 04-Jan-2018	04-Jan-2018	
10-5-2010000-0340				RECEPTIONS & AWARDS			820.00
<b>COU132 COUNTY TOWING INC.</b>							
61294				SERVICE CALL - PICKED UP @ PUBLIC WORKS AND DELIVERED TO STATION 3 MALDEN CENTRE	1551 06-Dec-2017	06-Dec-2017	
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			124.30
61296				SERVICE CALL PICKED UP AT STATION 3 AND DROPPED OFF AT PUBLIC WORKS	1551 08-Dec-2017	08-Dec-2017	
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			146.90
<b>DAR402 DARCH FIRE</b>							
65396				GEAR RACKS FOR STATION 1	1507 21-Nov-2017	21-Nov-2017	
10-5-2010000-0423				PERSONAL PROTECTIVE EQUIPMENT			8,138.26
65397				GEAR RACKS FOR STATION 3	1507 15-Dec-2017	15-Dec-2017	
10-5-2010000-0423				PERSONAL PROTECTIVE EQUIPMENT			7,776.66
65398				GEAR RACKS FOR STATION 2	1507 21-Nov-2017	21-Nov-2017	
10-5-2010000-0423				PERSONAL PROTECTIVE EQUIPMENT			9,641.61
<b>EMC530 EMCO CORPORATION</b>							
37543500-00				MAINTENANCE MATERIALS	1552 17-Aug-2017	17-Aug-2017	
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			156.44
37552340-00				MAINTENANCE MATERIALS	1552 14-Dec-2017	14-Dec-2017	
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			2.92
37553572-00				MAINTENANCE MATERIALS	1552 13-Dec-2017	13-Dec-2017	
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			82.48
37554040-00				MAINTENANCE MATERIALS	1552 19-Dec-2017	19-Dec-2017	
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			10.71
<b>FIR100 FIRE MARSHALL'S PUBLIC FIRE SAFETY COUNCIL</b>							
IN50268				TRAINING MANUALS	1507 11-Dec-2017	11-Dec-2017	
10-5-2010000-0251				FIRE PREVENTION & TRAININ			212.07
<b>FIR955 FIRST ALERT CANADA</b>							
96994442				SMOKE ALARMS	1551 19-Dec-2017	19-Dec-2017	
10-5-2010000-0251				FIRE PREVENTION & TRAININ			584.78
<b>KAL132 KAL TIRE 837 - WINDSOR</b>							
837124690				TIRE REPAIR	1551 22-Nov-2017	22-Nov-2017	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			172.99
<b>KEL198 KELCOM RADIO DIVISION</b>							
105008751-1				REMOTE MIC FOR STATION 3 PORTABLE RADIO	1507 29-Dec-2017	29-Dec-2017	
10-5-2010000-0319				COMMUNICATION EQUIP MAINTENANCE			110.18
800008316				PAGER AMD RADIO AIRTIME	1551 15-Dec-2017	15-Dec-2017	
10-5-2010000-0319				COMMUNICATION EQUIP MAINTENANCE			4,552.77
<b>KEY289 KEYSTONE AUTOMOTIVE - WINDSOR</b>							
WN634872				DRIVERS SIDE MIRROR FOR # C-2	1533 11-Dec-2017	11-Dec-2017	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			101.66
<b>MAL256 MALDEN AUTOMOTIVE</b>							
5294-161487				AIR LINE HOSE	1551 30-Dec-2017	30-Dec-2017	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			30.95
5294-161592				OIL FILTER FOR #C-1	20 03-Jan-2018	03-Jan-2018	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			8.59
5294-161595				TRANSMISSION FOR FILTER & OIL FOR # C-1	20 03-Jan-2018	03-Jan-2018	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			96.38
5294-161607				REPLACED THE FRONT BRAKES # C-1	20 03-Jan-2018	03-Jan-2018	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			206.54
<b>MET052 METRO KING PEST CONTROL INC.</b>							
2131				MONTHLY SERVICE AT VARIOUS LOCATIONS	1551 30-Sep-2017	30-Sep-2017	



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018

Bank : 1 To 99

Class : All

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G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 2010000</b>				<b>FIRE DEPARTMENT</b>			
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			33.90
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			28.25
<b>MIN25</b>	<b>MINISTER OF FINANCE PAYMENT PROCESSING CENTRE</b>						
18221117008	TRAINING				1507 30-Nov-2017	30-Nov-2017	
10-5-2010000-0251				FIRE PREVENTION & TRAININ			390.00
<b>MON183</b>	<b>MONARCH OFFICE SUPPLY LTD</b>						
064388	DECEMBER 2017 PURCHASES				1552 29-Dec-2017	29-Dec-2017	
10-5-2010000-0301				OFFICE SUPPLIES			108.41
<b>OKT366</b>	<b>OK TIRE STORE - SANTING</b>						
0000174555	VECHILE WASH SOAP, AND 1 PAIL FOR VECHILES				20 09-Jan-2018	09-Jan-2018	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			84.75
<b>ONT520</b>	<b>ONTARIO ASSOCIATION OF FIRE CHIEFS</b>						
55358	DEPUTY CHIEF JOB POSTING				1507 13-Dec-2017	13-Dec-2017	
10-5-2010000-0307				ADVERTISING			367.25
<b>PAR372</b>	<b>PARRLINE ELECTRICAL WHOLESALE</b>						
72867	ELECTRICAL MAINTENANCE				1508 28-Nov-2017	28-Nov-2017	
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			146.82
73918	ELETRICAL MAINTENANCE				1508 20-Nov-2017	20-Nov-2017	
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			46.51
<b>RAC462</b>	<b>RACICOT CHRYSLER</b>						
55151	REPLACED THE DRIVER'S SIDE MIRROR # C-2				20 04-Jan-2018	04-Jan-2018	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			290.41
55152	TRANSMISSION FILTER & PAN FOR # C-1				20 04-Jan-2018	04-Jan-2018	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			121.14
<b>RCA067</b>	<b>RCAP LEASING INC.</b>						
1423082	SIREN RENTAL				1551 08-Dec-2017	08-Dec-2017	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES			3,329.06
<b>REC402</b>	<b>RECONNAISSANCE WILLIAMS LTD</b>						
92678	DEPARTMENT COIN				1551 15-Dec-2017	15-Dec-2017	
10-5-2010000-0340				RECEPTIONS & AWARDS			2,010.27
<b>THA150</b>	<b>THAMES COMMUNICATIONS</b>						
CHA20IN9088	PAGER REPAIR				1551 08-Dec-2017	08-Dec-2017	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			68.93
CHA30IN8902	PAGER REPAIR				1507 08-Dec-2017	08-Dec-2017	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			79.66
CHA30OE2418	PAGER REPAIR				1551 06-Dec-2017	06-Dec-2017	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			79.66
<b>VIL417</b>	<b>VILLA CONSTRUCTION</b>						
6608	BREAK OUT BLOCK OPENING, REPLAY BLOCKS TO ALLOW OPENING FOR BLOWEF				1508 12-Dec-2017	12-Dec-2017	
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			1,966.20
6616	LABOUR & MATERIAL TO REMOVE EXISTING WINDOW SUPPLY AND INSTALL NEW WINDOW FRAME				1508 13-Dec-2017	13-Dec-2017	
10-5-2010000-0316				UTILITIES - FIRE P&F DEPT			2,609.51
<b>WIG035</b>	<b>WIGLE HOME HARDWARE BUILDING CENTRE</b>						
114206	UTILITY KNIFE				1551 08-Dec-2017	08-Dec-2017	
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			14.66
114437	PAINT SUPPLIES FOR STATION 2				1507 15-Dec-2017	15-Dec-2017	
10-5-2010000-0318				JANITORIAL			62.07
114512	BOLTS FOR GEAR RACKS				1507 18-Dec-2017	18-Dec-2017	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			26.87
114513	MASONARY DRILL				1507 18-Dec-2017	18-Dec-2017	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			19.19



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 2010000 FIRE DEPARTMENT</b>							
114590	ANCHORS FOR GEAR RACKS				1551 21-Dec-2017	21-Dec-2017	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			76.79
114674	PRE MIXED FUEL				1551 28-Dec-2017	28-Dec-2017	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			11.29
114798	SCREWS TO INSTALL CEILING TILES				20 04-Jan-2018	04-Jan-2018	
10-5-2010000-0318				JANITORIAL			19.06
114806	PREMIXED FUEL				20 05-Jan-2018	05-Jan-2018	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			45.15
114855	HOSE NOZZLE				20 08-Jan-2018	08-Jan-2018	
10-5-2010000-0318				JANITORIAL			42.91
<b>WOR415 WORK AUTHORITY</b>							
427441	UNIFORM SHOES				1507 17-Dec-2017	17-Dec-2017	
10-5-2010000-0252				UNIFORMS			93.78
<b>Department Totals :</b>							<b>48,194.37</b>
<hr/>							
<b>DEPARTMENT 2020000 POLICE DEPARTMENT</b>							
<b>AGR835 AGRIS CO-OPERATIVE LTD</b>							
600046200	GASOLINE				1507 11-Dec-2017	11-Dec-2017	
10-5-2020000-0401				GASOLINE			1,109.39
<b>APP302 APPLIED COMPUTER SOLUTIONS INC</b>							
39994	PHONE EQUIPMENT MAINTENANCE/NETWORK MAINTENANCE				20 03-Jan-2018	03-Jan-2018	
10-5-2020000-0310				COMPUTER MAINTENANCE			154.83
<b>CAN380 CANADIAN TIRE STORE #281</b>							
OCTOBER 201 PURCHASES FOR THE MONTH OF OCTOBER 2017					1507 31-Oct-2017	31-Oct-2017	
10-5-2020000-0360				MISCELLANEOUS EXPENSES			54.22
<b>CIT350 CITY OF WINDSOR</b>							
0000169956	3RD QUARTER - JOINT FORCES				1507 28-Nov-2017	28-Nov-2017	
10-5-2020000-0323				JOINT COURT COSTS			6,250.00
0000170159	4TH QUARTER JFO				1507 05-Dec-2017	05-Dec-2017	
10-5-2020000-0323				JOINT COURT COSTS			6,250.00
0000170187	WINDSOR OFFICER REPLACING OUR OFFICER @ COURTS				1507 05-Dec-2017	05-Dec-2017	
10-5-2020000-0323				JOINT COURT COSTS			381.44
<b>COU132 COUNTY TOWING INC.</b>							
61484	TOW UNIT # 304				1507 04-Dec-2017	04-Dec-2017	
10-5-2020000-0402				VEHICLE & EQUIPMENT MTCE.			96.05
<b>DIR572 DIRECTDIAL.COM</b>							
IN600683	FAILED HARD DRIVE REPLACEMENT - POLICE				1552 20-Dec-2017	20-Dec-2017	
10-5-2020000-0310				COMPUTER MAINTENANCE			413.30
<b>EXP407 407 EXPRESS TOLL ROUTE</b>							
DECEMBER 21 407 TOLL NOV 21 TO DEC 21, 2017					1552 21-Dec-2017	21-Dec-2017	
10-5-2020000-0254				POLICE TRAINING			22.25
<b>GOO198 GOODYEAR CANADA INC</b>							
0090809667	TIRES				1551 13-Dec-2017	13-Dec-2017	
10-5-2020000-0405				VEHICLE MTCE. - TIRES			670.32
0090809669	TIRES				1551 13-Dec-2017	13-Dec-2017	
10-5-2020000-0405				VEHICLE MTCE. - TIRES			335.16
<b>GRE330 GREAT LAKES SAFETY PRODUCTS</b>							
00301412	FLARES				1507 15-Dec-2017	15-Dec-2017	
10-5-2020000-0252				UNIFORMS			817.67
<b>JOH441 JOHNSTONE &amp; COWLING MANAGEMENT INC</b>							
2002173	LEGAL FEES				1552 29-Dec-2017	29-Dec-2017	
10-5-2020000-0325				LEGAL FEES			3,971.39



Vendor : 001 To ZUL180

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Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018

Bank : 1 To 99

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G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 2020000</b>				POLICE DEPARTMENT			
2002174	LEGAL FEES				1552 29-Dec-2017	29-Dec-2017	
10-5-2020000-0325				LEGAL FEES			1,207.41
<b>KEL198</b>	<b>KELCOM RADIO DIVISION</b>						
80008318	RADIO MAINTENANCE				1551 15-Dec-2017	15-Dec-2017	
10-5-2020000-0319				RADIO MAINTENANCE			571.78
80008319	RADIO MAINTENANCE				1551 15-Dec-2017	15-Dec-2017	
10-5-2020000-0319				RADIO MAINTENANCE			197.75
<b>KEL363</b>	<b>KEL COMMUNICATIONS LTD</b>						
RC00004006	RADIO MAINTENANCE				1507 01-Dec-2017	01-Dec-2017	
10-5-2020000-0319				RADIO MAINTENANCE			425.49
<b>LUM131</b>	<b>LUMED MANAGEMENT</b>						
3312	CAR WASH				1551 31-Dec-2017	31-Dec-2017	
10-5-2020000-0402				VEHICLE & EQUIPMENT MTCE.			200.01
<b>MAL256</b>	<b>MALDEN AUTOMOTIVE</b>						
5294-160661	REPLACED A HEAD LIGHT BULB # 301				1533 13-Dec-2017	13-Dec-2017	
10-5-2020000-0402				VEHICLE & EQUIPMENT MTCE.			41.52
<b>MDC153</b>	<b>M.D.CHARLTON CO. LTD</b>						
68703	HOLSTERS				1551 18-Dec-2017	18-Dec-2017	
10-5-2020000-0252				UNIFORMS			284.54
69935	HOLSTERS				1551 18-Dec-2017	18-Dec-2017	
10-5-2020000-0252				UNIFORMS			435.83
<b>MET052</b>	<b>METRO KING PEST CONTROL INC.</b>						
2131	MONTHLY SERVICE AT VARIOUS LOCATIONS				1551 30-Sep-2017	30-Sep-2017	
10-5-2020000-0317				BUILDING MAINTENANCE			33.90
<b>MIN25</b>	<b>MINISTER OF FINANCE PAYMENT PROCESSING CENTRE</b>						
14041217001	OPTIC				1507 04-Dec-2017	04-Dec-2017	
10-5-2020000-0329				OPTIC MAINTENANCE			7,163.23
<b>MSJ355</b>	<b>MSJ AUTOMOTIVE SERVICE LTD</b>						
99895	302 CLEAN & REPAIR RADAR REMOTE				20 08-Jan-2018	08-Jan-2018	
10-5-2020000-0402				VEHICLE & EQUIPMENT MTCE.			99.67
<b>OFF321</b>	<b>OFFICE SOLUTIONS INC</b>						
52060	HUTCH REPAIR				1551 13-Nov-2017	13-Nov-2017	
10-5-2020000-0317				BUILDING MAINTENANCE			150.29
52062	CHAIR REPAIR				1551 13-Nov-2017	13-Nov-2017	
10-5-2020000-0317				BUILDING MAINTENANCE			71.19
<b>ONT177</b>	<b>ONTARIO ASSOCIATION OF POLICE SERVICES BOARD</b>						
2017-11-22	OAPSB MEMBER (31-50)				1551 22-Nov-2017	22-Nov-2017	
10-5-2020000-0260				BOARD EXPENSES			1,533.48
<b>PAC124</b>	<b>PACIFIC SAFETY PRODUCTS INC</b>						
IN068723	OUTER CARRIER PIZZALA				1552 27-Sep-2017	27-Sep-2017	
10-5-2020000-0252				UNIFORMS			137.33
<b>PAR372</b>	<b>PARRLINE ELECTRICAL WHOLESALE</b>						
72728	ADAPTER				1551 22-Nov-2017	22-Nov-2017	
10-5-2020000-0317				BUILDING MAINTENANCE			21.20
<b>PUR700</b>	<b>PUROLATOR INC.</b>						
436777923	COURIER				1552 29-Dec-2017	29-Dec-2017	
10-5-2020000-0306				COURIER & EXPRESS			23.45
<b>RAC462</b>	<b>RACICOT CHRYSLER</b>						
55150	BATTERY FOR KEYFOB UNIT 305				20 03-Jan-2018	03-Jan-2018	
10-5-2020000-0402				VEHICLE & EQUIPMENT MTCE			6.78
<b>REC09</b>	<b>RECEIVER GENERAL - CANADA REVENUE AGENCY TECHNOLOG</b>						
113973	MAINTENANCE CONTRACT				1551 31-Dec-2017	31-Dec-2017	

## Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 2020000</b>				<b>POLICE DEPARTMENT</b>			
10-5-2020000-0317				BUILDING MAINTENANCE			1,544.52
<b>ROY120</b>	<b>ROYAL CANADIAN MOUNTED PO</b>						
1800002937	FINGERPRINTS				1507 15-Nov-2017	15-Nov-2017	
10-5-2020000-0360				MISCELLANEOUS EXPENSES			50.00
<b>STA444</b>	<b>STAPLES ADVANTAGE (MIS C/O T04446C</b>						
46248863	BATTERIES & INK				1551 20-Dec-2017	20-Dec-2017	
10-5-2020000-0301				OFFICE SUPPLIES			25.70
46294173	PENS				20 02-Jan-2018	02-Jan-2018	
10-5-2020000-0301				OFFICE SUPPLIES			53.15
46327780	CALCULATOR				20 05-Jan-2018	05-Jan-2018	
10-5-2020000-0301				OFFICE SUPPLIES			24.73
<b>TRO104</b>	<b>TROY LIFE &amp; FIRE SAFETY LTD.</b>						
1664785	ANNUAL INSPECTION				1507 30-Nov-2017	30-Nov-2017	
10-5-2020000-0317				BUILDING MAINTENANCE			423.75
<b>TUR070</b>	<b>TURRIS SITES DEVELOPMENT CORP.</b>						
432286	RADIO MAINTENANCE				20 02-Jan-2018	02-Jan-2018	
10-5-2020000-0319				RADIO MAINTENANCE			596.71
<b>WOR415</b>	<b>WORK AUTHORITY</b>						
426603	BOOTS SMITH & O'BRIEN				1507 17-Dec-2017	17-Dec-2017	
10-5-2020000-0252				UNIFORMS			340.00
<b>Department Totals :</b>							<b>36,189.43</b>
-----							
<b>DEPARTMENT 2043010</b>				<b>BUILDING DEPARTMENT</b>			
<b>ATT075</b>	<b>ATTWOOD DAVE</b>						
2017-12	PROFESSIONAL SERVICES				1552 31-Dec-2017	31-Dec-2017	
10-5-2043010-0327				PROFESSIONAL FEES			4,980.39
<b>GRA115</b>	<b>GRAPHIC EMPORIUM</b>						
1815	OFFICE SUPPLIES				1508 18-Dec-2017	18-Dec-2017	
10-5-2043010-0301				OFFICE SUPPLIES			67.80
<b>HER247</b>	<b>HERITAGE TIRE SALES INC.</b>						
103062	VECHILE AND EQUIPMENT				1508 28-Nov-2017	28-Nov-2017	
10-5-2043010-0402				VEHICLE & EQUIPMENT MTCE.			255.04
<b>Department Totals :</b>							<b>5,303.23</b>
-----							
<b>DEPARTMENT 2043015</b>				<b>LICENSING AND ENFORCEMENT</b>			
<b>DOU302</b>	<b>DOUGALL AVENUE VETERINARY HOSPITAL</b>						
013	FELINE SPAY				1508 15-Dec-2017	15-Dec-2017	
10-5-2043015-0904				ANIMAL CONTROL - OTHER			50.00
10-5-2043015-0904				ANIMAL CONTROL - OTHER			50.00
<b>GOU335</b>	<b>GOUDREAU PERSONNEL</b>						
IN000011993	CONTRACT				1551 21-Dec-2017	21-Dec-2017	
10-5-2043015-0112				SALARIES - PART TIME			1,589.91
IN000012055	CONTRACT				1551 28-Dec-2017	28-Dec-2017	
10-5-2043015-0112				SALARIES - PART TIME			317.98
<b>KEL198</b>	<b>KELCOM RADIO DIVISION</b>						
80008320	EQUIPMENT				1548 15-Dec-2017	15-Dec-2017	
10-5-2043015-0420				SMALL EQUIPMENT			200.01
<b>MDC153</b>	<b>M.D.CHARLTON CO. LTD</b>						
73606	UNIFORMS				1551 07-Dec-2017	07-Dec-2017	
10-5-2043015-0252				UNIFORMS - BYLAW ENFORCEMENT			269.86
<b>WIN137</b>	<b>WINDSOR-ESSEX COUNTY HUMANE SOCIETY</b>						



Vendor : 001 To ZUL180

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Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 2043015 LICENSING AND ENFORCEMENT</b>					
17451186	FELINE NEUTER		1508 02-Nov-2017	02-Nov-2017	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				50.00
17451319	FELINE NEUTER		1508 02-Nov-2017	02-Nov-2017	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				50.00
17453494	FELINE SPAY		1508 02-Nov-2017	02-Nov-2017	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				50.00
17497544	FELINE SPAY		1508 10-Nov-2017	10-Nov-2017	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				50.00
17498359	FELINE SPAY		1508 10-Nov-2017	10-Nov-2017	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				50.00
17498431	FELINE SPAY		1508 10-Nov-2017	10-Nov-2017	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				50.00
17522340	FELINE NEUTER		1508 14-Nov-2017	14-Nov-2017	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				50.00
17522414	FELINE NEUTER		1508 14-Nov-2017	14-Nov-2017	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				50.00
17599475	FELINE NEUTER		1508 30-Nov-2017	30-Nov-2017	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				50.00
17607989	FELINE SPAY		1552 01-Dec-2017	01-Dec-2017	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				50.00
17608096	FELINE SPAY		1552 01-Dec-2017	01-Dec-2017	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				50.00
17641928	FELINE NEUTER		1552 07-Dec-2017	07-Dec-2017	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				50.00
<b>Department Totals :</b>					<b>3,077.76</b>

<b>DEPARTMENT 3010000 PUBLIC WORKS</b>					
<b>ACC134 ACCESS DOORS N MORE</b>					
37990	SERVICE - OVERHEAD DOOR, REPAIR CABLES		1533 21-Dec-2017	21-Dec-2017	
10-5-3010000-0317	BUILDING MAINTENANCE				180.80
<b>ACK297 ACKLANDS-GRAINGER INC</b>					
9647697482	CUTTING FLUID FOR SHOP SUPPLY		1550 18-Dec-2017	18-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				18.69
<b>ARA105 ARAMARK REFRESHMENT</b>					
2573392	COFFEE SUPPLIES		1533 18-Dec-2017	18-Dec-2017	
10-5-3010000-0301	OFFICE SUPPLIES				132.12
<b>CAN380 CANADIAN TIRE STORE #281</b>					
OCTOBER 201 PURCHASES FOR THE MONTH OF OCTOBER 2017			1507 31-Oct-2017	31-Oct-2017	
10-5-3010000-0420	EQUIPMENT				112.99
10-5-3010000-0420	EQUIPMENT				44.04
10-5-3010000-0420	EQUIPMENT				60.99
<b>CAR645 CARRIER CENTERS</b>					
04P431426	CREDIT FOR RETURNED PART # LB-3		20 03-Jan-2018	03-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-66.81
04P431536	EXHAUST PIPE & CLAMPS FOR # 206		1533 11-Dec-2017	11-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				66.31
04P431650	WASHER FLUID FOR SHOP SUPPLY		1533 11-Dec-2017	11-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				103.51
04P432023	INSTRUMENT PANEL BULB BULBS FOR # 116		1533 18-Dec-2017	18-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				58.93
04P432177	FILTERS FOR # 308		1551 21-Dec-2017	21-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				35.73
04P432373	STERRING GEAR SEAL KIT FOR # 306		1551 28-Dec-2017	28-Dec-2017	



Vendor : 001 To ZUL180

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Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018

Bank : 1 To 99

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<b>DEPARTMENT 3010000</b>	<b>PUBLIC WORKS</b>				
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				292.66
04P432474	REPLACED THE SPEED SENSOR	1551	28-Dec-2017	28-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				128.03
04P432535	BATTERY CORE RETURN CREDIT FOR # SS-1	20	02-Jan-2018	02-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-25.43
04P432573	FILTERS FOR # 206	20	02-Jan-2018	02-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				60.90
04P432647	FILTERS FOR SHOP SUPPLY	20	03-Jan-2018	03-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				36.16
04P432649	FUEL FILTER FOR # 206	20	03-Jan-2018	03-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				23.54
04P432650	SPEED SENSOR FOR # 306	20	03-Jan-2018	03-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				83.79
04P432867	REPLACED FUEL PRIMER ON # 116	20	08-Jan-2018	08-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				203.57
04P432870	REPLACED THE BROKEN FUEL TANK STRAP ON # 116	20	08-Jan-2018	08-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				294.05
04P433016	REPLACED THE ALTERNATOR ON # 306	20	10-Jan-2018	10-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				237.89
<b>COU132 COUNTY TOWING INC.</b>					
61848	TOWING CHARGES TO BRING # 206 TO PWD SHOP	20	02-Jan-2018	02-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				339.00
<b>DIC026 DICAN INC.</b>					
12672	EXTENSION CABLE FOR ROAD WATCH SYSTEM # PW -01	1533	13-Dec-2017	13-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				95.90
<b>EMC530 EMCO CORPORATION</b>					
37552520-00	MAINTENANCE MATERIALS	1552	30-Nov-2017	30-Nov-2017	
10-5-3010000-0317	BUILDING MAINTENANCE				8.40
<b>ESH118 E.S. HUBBELL HIGHWAY AND DRAINAGE PRODUCTS</b>					
11336	SNOW PLOW PARTS FOR SHOP SUPPLY	1550	19-Dec-2017	19-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				1,615.85
<b>ESS959 ESSEX LINEN SUPPLY LTD</b>					
423497	MATS & RAGS	1550	28-Dec-2017	28-Dec-2017	
10-5-3010000-0301	OFFICE SUPPLIES				63.68
<b>GRE330 GREAT LAKES SAFETY PRODUCTS</b>					
00301636	SAFETY EQUIPMENT	1550	22-Dec-2017	22-Dec-2017	
10-5-3010000-0420	EQUIPMENT				386.74
<b>GUA929 GUARDIAN FIRE PROTECTION</b>					
329	FIRE EXTINGUISHER MOUNTING BRACKETS FOR VECHILES	1552	07-Dec-2017	07-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				246.34
<b>HIC441 HICKS ELECTRIC</b>					
9247	STATION MAINTENANCE	1533	11-Dec-2017	11-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				210.18
<b>HOL459 HOLLAND CLEANING SOLUTIONS LTD</b>					
436312	MAINTENANCE MATERIAL	1507	11-Dec-2017	11-Dec-2017	
10-5-3010000-0317	BUILDING MAINTENANCE				333.35
<b>JOE055 JOE MELOCHE FORD SALES LTD</b>					
IJ01755	BEACON FOR # M-1	1533	19-Dec-2017	19-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				324.87
<b>KEL198 KELCOM RADIO DIVISION</b>					
105008677-1	RADIO MAINTENANCE	1550	19-Dec-2017	19-Dec-2017	
10-5-3010000-0420	EQUIPMENT				315.89



Vendor : 001 To ZUL180  
 Batch : All  
 Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018  
 Bank : 1 To 99  
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 3010000</b>	<b>PUBLIC WORKS</b>				
105008678-1	RADIO MAINTENANCE	1550	19-Dec-2017	19-Dec-2017	
10-5-3010000-0420	EQUIPMENT				296.51
105008679-1	RADIO MAINENANCE	1550	19-Dec-2017	19-Dec-2017	
10-5-3010000-0420	EQUIPMENT				296.51
<b>KEN211 KEN LAPAIN &amp; SONS LTD</b>					
IN00103992	SPRING REPAIR ON # 305	1550	19-Dec-2017	19-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				1,057.91
IN00104158	REPLACED ONE HYDRAULIC CYLINDER & CHECKED FRONT END ALIGNMENT # 11	20	04-Jan-2018	04-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				455.62
<b>KUC134 KUCERA CONSTRUCTION EQUIPMENT</b>					
CW19627	CABLE FOR # BL-2	1533	14-Nov-2017	14-Nov-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				49.77
CW19661	OIL & FILTERS FOR # 3080	1550	20-Dec-2017	20-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				123.25
CW19688	MIRROR KIT FOR # 308	1550	28-Dec-2017	28-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				661.05
<b>LAN231 LAND IMPROVEMENT CONTRACTORS OF ONTARIO</b>					
JANUARY 3, 2018	REGISTRATION DUES FOR THE 2018 LICO CONFERENCE IN LONDON ON JANUARY 24 & 25, 2018	20	03-Jan-2018	03-Jan-2018	
10-5-3010000-0351	CONVENTIONS & SEMINARS				152.55
<b>LAW731 LAWSON PRODUCTS INC</b>					
9305472660	NUTS, BOLTS & HARDWARE FOR SHOP SUPPLY	1550	21-Dec-2017	21-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				786.13
<b>MAL256 MALDEN AUTOMOTIVE</b>					
5294-160537	RETURNED FOR CREDIT FOR BELT #BL-1	1533	11-Dec-2017	11-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-11.25
5294-160547	AUGER DRIVE BELT FOR # BL-1	1533	11-Dec-2017	11-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				12.03
5294-160562	IGNITION SWITCH FOR # 801	1533	12-Dec-2017	12-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				41.37
5294-160614	REPLACED THE REAR RED LIGHT BULBS # 116	1533	12-Dec-2017	12-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				31.43
5294-160638	REPLACED ENGINE DRIVE BELT # 80	1533	13-Dec-2017	13-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				21.62
5294-160643	REPLACED THE SPINNER LIGHT BULB # 116	1533	13-Dec-2017	13-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				17.72
5294-160899	POWEER REPLAYS FOR # 801	1533	16-Dec-2017	16-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				27.66
5294-161009	BATTERY PLUG CORE CAHRGE #115	1533	19-Dec-2017	19-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				161.32
5294-161010	SPINNER LIGHT FOR # 305	1533	19-Dec-2017	19-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				17.72
5294-161014	CORE RETURN CREDIT	1533	19-Dec-2017	19-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-13.56
5294-161047	WIRE LOOM FOR SHOP SUPPLY	1533	19-Dec-2017	19-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				8.48
5294-161123	BATTERY TERMINAL SPRAY FOR SHOP SUPPLY	1551	20-Dec-2017	20-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				7.33
5294-161157	ENGINE OIL FOR # 308	1551	21-Dec-2017	21-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				310.28
5294-161283	POWER STREERING FLUID FOR # 306	1551	27-Dec-2017	27-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				34.63
5294-161333	REPLACED THE RIGHT FRONT TURN SIGNAL # 306	1551	28-Dec-2017	28-Dec-2017	



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Cheque Print Date : 04-Jan-2018 To 16-Jan-2018  
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<b>DEPARTMENT 3010000 PUBLIC WORKS</b>					
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				47.05
5294-161336	POWER STEERING FLUID FOR # 306	1551	28-Dec-2017	28-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				18.85
5294-161516	STARTING FLUID FOR # 115	20	02-Jan-2018	02-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				5.12
5294-161541	DRIVE BELT FOR # 801	20	02-Jan-2018	02-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				21.91
5294-161579	BULBS FOR # 116	20	03-Jan-2018	03-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				35.78
5294-161580	LIGHT PIGTAILS FOR # 116	20	03-Jan-2018	03-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				12.20
5294-161581	SNOWBLOWER BELTS FOR # 801	20	03-Jan-2018	03-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				64.26
5294-161907	DRIVE BELT FOR # 801	20	09-Jan-2018	09-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				21.62
5294-161915	DRIVE BELTS FOR # 801	20	09-Jan-2018	09-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				55.30
5294-161942	LUBE FOR INSTALLING TORQUE ARMS # SP-116	22	09-Jan-2018	09-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				14.52
5294-60478	BELT FOR BL-1	1533	11-Dec-2017	11-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				11.25
<b>MET052 METRO KING PEST CONTROL INC.</b>					
2131	MONTHLY SERVICE AT VARIOUS LOCATIONS	1551	30-Sep-2017	30-Sep-2017	
10-5-3010000-0317	BUILDING MAINTENANCE				28.25
10-5-3010000-0317	BUILDING MAINTENANCE				28.25
10-5-3010000-0317	BUILDING MAINTENANCE				39.55
<b>MIC117 MICHELIN NORTH AMERICA (CANADA) INC c/o</b>					
DA0006381445	NEW RIGHT REAR TIRES # 110	1552	27-Dec-2017	27-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				639.58
DA0006381653	NEW LEFT REAR TIRES FOR # 110	1552	27-Dec-2017	27-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				616.98
<b>MON183 MONARCH OFFICE SUPPLY LTD</b>					
064388	DECEMBER 2017 PURCHASES	1552	29-Dec-2017	29-Dec-2017	
10-5-3010000-0301	OFFICE SUPPLIES				229.60
<b>MOR089 MORTON WHOLESAL</b>					
IN264804	HYDRAULIC SEALS FOR # W -305	20	03-Jan-2018	03-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				174.92
<b>MOR172 MORTON INDUSTRIAL SALES &amp; SERVICE LTD.</b>					
IN264609	HYDRAULIC SEALS FOR # SP-205	1550	22-Dec-2017	22-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				156.01
<b>OKT366 OK TIRE STORE - SANTING</b>					
0000174555	VECHILE WASH SOAP, AND 1 PAIL FOR VECHILES	20	09-Jan-2018	09-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				84.75
<b>PAR372 PARRLINE ELECTRICAL WHOLESAL</b>					
72107	LIGHT POLE & LIGHT FOR GAS STATION	1533	08-Dec-2017	08-Dec-2017	
10-5-3010000-0401	GASOLINE				2,204.74
72906	FITTING FOR FUEL TANK INSTAL	1533	01-Dec-2017	01-Dec-2017	
10-5-3010000-0401	GASOLINE				425.42
73817	ELECTRICAL MAINTENANCE	1508	20-Nov-2017	20-Nov-2017	
10-5-3010000-0317	BUILDING MAINTENANCE				110.74
<b>SAF01 SAFETY-KLEEN CANADA INC</b>					
75646061	HYDRAULIC FLUID	1552	21-Dec-2017	21-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				237.30



Vendor : 001 To ZUL180  
 Batch : All  
 Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018  
 Bank : 1 To 99  
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 3010000</b>	<b>PUBLIC WORKS</b>				
75646061-170€	5 PAILS OF HYDRAULIC OIL FOR SHOP SUPPLY	1551	21-Dec-2017	21-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				237.30
<b>STE366</b>	<b>STERLING FUELS</b>				
0059343	FUEL FOR VECHILE	1533	06-Dec-2017	06-Dec-2017	
10-5-3010000-0401	GASOLINE				1,518.08
0059349	FUEL FOR TRUCKS	1533	06-Dec-2017	06-Dec-2017	
10-5-3010000-0401	GASOLINE				427.47
0059367	FUEL FOR VECHILES	1533	07-Dec-2017	07-Dec-2017	
10-5-3010000-0401	GASOLINE				2,774.38
0059372	FUEL FOR TRUCKS	1533	07-Dec-2017	07-Dec-2017	
10-5-3010000-0401	GASOLINE				5,228.80
0059373	FUEL FOR EQUIPMENT	1533	07-Dec-2017	07-Dec-2017	
10-5-3010000-0401	GASOLINE				2,415.04
0059640	FUEL FOR VECHILES	1550	13-Dec-2017	13-Dec-2017	
10-5-3010000-0401	GASOLINE				446.35
0059655	FUEL FOR EQUIPMENT	1550	13-Dec-2017	13-Dec-2017	
10-5-3010000-0401	GASOLINE				279.84
0059656	FUEL FOR TRUCKS	1550	13-Dec-2017	13-Dec-2017	
10-5-3010000-0401	GASOLINE				708.51
0059674	FUEL FOR VECHILES	1550	14-Dec-2017	14-Dec-2017	
10-5-3010000-0401	GASOLINE				1,331.25
0059787	FILTER FOR TRUCKS	1550	16-Dec-2017	16-Dec-2017	
10-5-3010000-0401	GASOLINE				2,248.34
<b>TRA689</b>	<b>TRACTION WINDSOR</b>				
396274186	ANTIFREEZE FOR SHOP SUPPLY	1533	11-Dec-2017	11-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				58.58
396274187	ANTIFREEZE FOR SHOP SUPPLY	1533	11-Dec-2017	11-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				58.31
396274575	TURN SIGNAL FLASHERS FOR SHOP SUPPLY	1533	15-Dec-2017	15-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				51.12
396274653	NEW BEACON FOR # 206	1533	18-Dec-2017	18-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				355.95
396274895	HYDRAULIC HOSE & FITTINGS FOR SHOP SUPPLY	1550	20-Dec-2017	20-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				345.51
396274930	BEACON SWITCH FOR # M-1	1550	21-Dec-2017	21-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				87.44
396275425	STROBE LIGHT FOR # 306	20	03-Jan-2018	03-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				60.84
396275434	INSTALLED ON AUTO DRAIN VALVE ON AIR RESERVOIR FOR # 209	20	03-Jan-2018	03-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				156.58
396275645	SPINNER LIGHTS FOR # 305	20	05-Jan-2018	05-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				52.93
396275931	BATTERY CABLE CONNECTORS FOR # 116	20	10-Jan-2018	10-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				33.04
<b>WIG035</b>	<b>WIGLE HOME HARDWARE BUILDING CENTRE</b>				
114356	LAG BOLTS TO SERVICE # S-115	1533	13-Dec-2017	13-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				15.82
114480	12 PATIO SONES 24X24	1533	18-Dec-2017	18-Dec-2017	
10-5-3010000-0317	BUILDING MAINTENANCE				108.34
114481	12 PATIO STONES 24X24 RETURNED NON-SUITED AND 12 18X18 PATIO STONES PURCHASED	1533	18-Dec-2017	18-Dec-2017	
10-5-3010000-0317	BUILDING MAINTENANCE				-36.61
<b>WIN380</b>	<b>WINDSOR TIRE INC.</b>				



Vendor : 001 To ZUL180  
 Batch : All  
 Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018  
 Bank : 1 To 99  
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT	3010000	PUBLIC WORKS			
W065721	HAD 4 NEW TIRES INSTALLED ON # 308		1550 29-Dec-2017	29-Dec-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				2,282.38
W071985	REPLACED ONE REAR TIRE ON # 306		20 05-Jan-2018	05-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				129.10
<b>Department Totals :</b>					<b>37,227.38</b>

DEPARTMENT	3015010	MECHANIC			
<b>MAL256</b>	<b>MALDEN AUTOMOTIVE</b>				
5294-160963	CUTTING TIP FOR TORCH WRONG PART RETURNED FOR CREDIT		1533 18-Dec-2017	18-Dec-2017	
10-5-3015010-0420	MECHANIC EQUIPMENT				30.25
5294-160978	CREDIT FOR RETURNED TORCH TIP		1533 18-Dec-2017	18-Dec-2017	
10-5-3015010-0420	MECHANIC EQUIPMENT				-30.25
5294-161003	CUTTING TIP FOR SHOP TORCH		1533 19-Dec-2017	19-Dec-2017	
10-5-3015010-0420	MECHANIC EQUIPMENT				27.92
5294-161168	TIRE FILLING CHUCK FOR SHOP USE		1551 21-Dec-2017	21-Dec-2017	
10-5-3015010-0420	MECHANIC EQUIPMENT				14.45
<b>PAR24</b>	<b>PARTSMASTER</b>				
50066356	CUT OFF WHEELS FOR SHOP USE & FLASHBACK ARRESTORS FOR SHOP TORCHE		1550 11-Dec-2017	11-Dec-2017	
10-5-3015010-0420	MECHANIC EQUIPMENT				303.99
<b>Department Totals :</b>					<b>346.36</b>

DEPARTMENT	3020000	ROADS			
<b>CAN380</b>	<b>CANADIAN TIRE STORE #281</b>				
OCTOBER 201	PURCHASES FOR THE MONTH OF OCTOBER 2017		1507 31-Oct-2017	31-Oct-2017	
10-5-3020000-0725	STREET REPAIRS & MAINT.				22.59
<b>CED150</b>	<b>CEDAR SIGNS</b>				
49021	ROAD SIGNS		1533 05-Dec-2017	05-Dec-2017	
10-5-3020000-0740	TRAFFIC SIGNS				2,667.18
<b>ESS160</b>	<b>ESSEX TERMINAL RAILWAY CO</b>				
0018495-IN	RAILROAD CROSSING MAINTENANCE		1550 01-Dec-2017	01-Dec-2017	
10-5-3020000-0720	RAILWAY CROSSINGS				300.12
<b>ROT560</b>	<b>ROTO-MILL INC</b>				
23571	INSTALLED WARNING STRIPS		1533 08-Dec-2017	08-Dec-2017	
10-5-3020000-0725	STREET REPAIRS & MAINT.				11,300.00
<b>Department Totals :</b>					<b>14,289.89</b>

DEPARTMENT	3022015	ROADS CAPITAL - 2015			
<b>BEA107</b>	<b>BEAR CONSTRUCTION &amp; ENGINEERING</b>				
17-087	PROJECT COMPLETION		1548 11-Dec-2017	11-Dec-2017	
40-7-3022015-0002	PEDESTRIAN BRIDGE OVER SUCKER CREEK				98,959.75
<b>SLR626</b>	<b>SLR CONTRACTING GROUP INC.</b>				
4507	FINAL PPC - HOLD BACK RELEASE		1548 04-Dec-2017	04-Dec-2017	
40-7-3022015-0008	CULVERT #7,6TH CONC S. OVER ALVERT MCGEE				19,645.66
<b>Department Totals :</b>					<b>118,605.41</b>

DEPARTMENT	3022016	ROADS CAPTIAL - 2016			
<b>JJL440</b>	<b>J&amp;J LEPERA INFRASTRUCTURES INC</b>				
M4168 (8)	PPC # 8		1548 21-Dec-2017	21-Dec-2017	
40-7-3022016-0001	MELOCHE RD				455,785.53
M416B (7)	PPC # 7		1548 21-Dec-2017	21-Dec-2017	
40-7-3022016-0001	MELOCHE RD				167,578.85

Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 3022016 ROADS CAPTIAL - 2016

Department Totals : 623,364.38

DEPARTMENT 3022017 ROADS CAPITAL -2017

GOL452 GOLDER ASSOCIATES LTD

903616 OTHER REPORT

1548 14-Dec-2017 14-Dec-2017

40-7-3022017-0009 BRIDGE 3008, RIVER CANARD AT CONC 2

3,051.00

Department Totals : 3,051.00

DEPARTMENT 3022018 ROADS CAPITAL - 2018

KUC134 KUCERA CONSTRUCTION EQUIPMENT

DECEMBER 18 NEW/USED BACKHOE

1551 18-Dec-2017 18-Dec-2017

40-7-3022018-0002 BACKHOE REPLACEMENT

87,010.00

Department Totals : 87,010.00

DEPARTMENT 3030000 WINTER CONTROL

BDW317 BD WHAREHOUSING

24 RENTAL OF SALT SHED

1550 25-Dec-2017 25-Dec-2017

10-5-3030000-0710 WINTER CONTROL

2,500.00

COU360 COUNTY OF ESSEX

IN000013291 WEATHER FORCASTING

1533 14-Dec-2017 14-Dec-2017

10-5-3030000-0710 WINTER CONTROL

1,242.00

DUR03 DUROCHER JASON

JANUARY 2018 MAILBOX REPAIR REFUND

20 10-Jan-2018 10-Jan-2018

10-5-3030000-0710 WINTER CONTROL

75.00

JEF296 JEFF SHEPLEY EXCAVATING LTD

10501 SALT DELIVERY

1533 15-Dec-2017 15-Dec-2017

10-5-3030000-0710 WINTER CONTROL

4,214.68

KSW113 K&S WINDSOR SALT LTD.

5300336161 SALT FOR WINTER CONTROL

1533 08-Dec-2017 08-Dec-2017

10-5-3030000-0710 WINTER CONTROL

15,874.76

5300337533 SALT FOR ROADS

1533 13-Dec-2017 13-Dec-2017

10-5-3030000-0710 WINTER CONTROL

3,230.96

5300338071 SALT FOR WINTER CONTROL

1533 14-Dec-2017 14-Dec-2017

10-5-3030000-0710 WINTER CONTROL

12,240.21

5300339284 SALT FOR WINTER CONTROL

1550 18-Dec-2017 18-Dec-2017

10-5-3030000-0710 WINTER CONTROL

2,972.68

5300340532 SALT FOR WINTER CONTROL

1550 20-Dec-2017 20-Dec-2017

10-5-3030000-0710 WINTER CONTROL

3,327.25

5300341337 SALT

1550 21-Dec-2017 21-Dec-2017

10-5-3030000-0710 WINTER CONTROL

5,650.67

5300343383 SALT FOR ROADS

1550 28-Dec-2017 28-Dec-2017

10-5-3030000-0710 WINTER CONTROL

6,393.80

5300344033 SALT FOR ROADS

1550 29-Dec-2017 29-Dec-2017

10-5-3030000-0710 WINTER CONTROL

5,483.99

5300344034 SALT

1550 29-Dec-2017 29-Dec-2017

10-5-3030000-0710 WINTER CONTROL

1,759.07

5300344578 SALT

1550 31-Dec-2017 31-Dec-2017

10-5-3030000-0710 WINTER CONTROL

1,558.24

5300344706 ROADS

20 02-Jan-2018 02-Jan-2018

10-5-3030000-0710 WINTER CONTROL

9,690.07

5300345101 SALT

20 03-Jan-2018 03-Jan-2018

10-5-3030000-0710 WINTER CONTROL

4,887.75

Council/Board Report By Dept-(Computer)



Vendor : 001 To ZUL180  
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 Bank : 1 To 99  
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G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 3030000 WINTER CONTROL</b>					
<b>RTT067 RIVER TOWN TIMES</b>					
00094450	ADVERTISING		1508 17-Dec-2017	17-Dec-2017	
10-5-3030000-0710	WINTER CONTROL				135.60
00094505	ADVERTISING		1551 17-Dec-2017	17-Dec-2017	
10-5-3030000-0710	WINTER CONTROL				135.60
<b>SHE06 SHEPLEY ROAD MAINTENANCE LTD</b>					
10524	HAULING SALT		1550 31-Dec-2017	31-Dec-2017	
10-5-3030000-0710	WINTER CONTROL				2,727.16
<b>WOR055 WORK EQUIPMENT LTD.</b>					
043458	WINTER CONTROL SIDEWALK CLEANING		1550 21-Dec-2017	21-Dec-2017	
10-5-3030000-0710	WINTER CONTROL				3,503.00
<b>Department Totals :</b>					<b>87,602.49</b>

<b>DEPARTMENT 3050000 STREET LIGHTING</b>					
<b>HIC441 HICKS ELECTRIC</b>					
9256	STREET LIGHT REPAIRS		1533 15-Dec-2017	15-Dec-2017	
10-5-3050000-0331	GENERAL MAINTENANCE				7,809.43
9257	STREET LIGHT MAINTENANCE		1533 15-Dec-2017	15-Dec-2017	
10-5-3050000-0331	GENERAL MAINTENANCE				2,816.64
9265	STREET LIGHT REPAIRS		1550 20-Dec-2017	20-Dec-2017	
10-5-3050000-0331	GENERAL MAINTENANCE				859.12
9266	STREET LIGHT MAINTENANCE		1550 20-Dec-2017	20-Dec-2017	
10-5-3050000-0331	GENERAL MAINTENANCE				1,003.44
<b>Department Totals :</b>					<b>12,488.63</b>

<b>DEPARTMENT 4010000 SANITARY SEWERS</b>					
<b>ATL117 ATLAS COPCO COMPRESSORS CANADA</b>					
623091	BLOWER RENTAL		1555 28-Nov-2017	28-Nov-2017	
10-5-4010000-0680	LIFE CYCLE EXPENSES				14,528.41
623092	BLOWER RENTAL		1555 28-Nov-2017	28-Nov-2017	
10-5-4010000-0680	LIFE CYCLE EXPENSES				14,528.41
623093	BLOWER RENTAL		1555 17-Nov-2017	17-Nov-2017	
10-5-4010000-0680	LIFE CYCLE EXPENSES				14,528.41
<b>CH2154 CH2M HILL CANADA LIMITED</b>					
3295325	BOBLO SEWER FEASIBILITY - TO BE RECOVERED FROM DEVELOPER		1555 13-Dec-2017	13-Dec-2017	
10-5-4010000-0328	ENGINEERING FEES				2,453.80
<b>Department Totals :</b>					<b>46,039.03</b>

<b>DEPARTMENT 4012006 SANITARY SEWER CAPITAL - 2006</b>					
<b>CH2154 CH2M HILL CANADA LIMITED</b>					
3295390	ENGINEERING		1550 15-Dec-2017	15-Dec-2017	
40-7-4012006-0056	AWWTP - ABURG WASTEWATER PLANT & ENV. AS				6,887.35
<b>MOU001 MOUSSEAU DELUCA McPHERSON PRINCE</b>					
56395	FACCA DELAY CLAIM LEGAL FEES		1548 30-Nov-2017	30-Nov-2017	
40-7-4012006-0056	AWWTP - ABURG WASTEWATER PLANT & ENV. AS				542.40
<b>Department Totals :</b>					<b>7,429.75</b>

<b>DEPARTMENT 4012013 WASTEWATER CAPITAL - 2013</b>					
<b>CH2154 CH2M HILL CANADA LIMITED</b>					
3295391	DESIGN		1550 15-Dec-2017	15-Dec-2017	
40-7-4012013-0003	NEW FORCEMAIN & PUMP STATION				87,694.36



Vendor : 001 To ZUL180  
 Batch : All  
 Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018  
 Bank : 1 To 99  
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 4012013 WASTEWATER CAPITAL - 2013

Department Totals : 87,694.36

DEPARTMENT 4012017 WASTEWATER CAPITAL -2017

<b>CIV330</b>	<b>CIVICA INFRASTRUCTURE INC</b>				
101825	FIELD INVESTIGATION		1550 22-Dec-2017	22-Dec-2017	
40-7-4012017-0004	I&I PRG SANITARY SEWER RENEW & REPAIR				45,848.65
<b>MAI505</b>	<b>MAITRE DAVE</b>				
392	REFUND FOR SUBSIDY WORK		1508 06-Dec-2017	06-Dec-2017	
40-7-4012017-0004	I&I PRG SANITARY SEWER RENEW & REPAIR				1,300.00
<b>MCG049</b>	<b>MCGLYNN CHRISTINA</b>				
336	SUBSIDY		1508 04-Dec-2017	04-Dec-2017	
40-7-4012017-0004	I&I PRG SANITARY SEWER RENEW & REPAIR				2,300.00
<b>OCH866</b>	<b>OCHS PHIL</b>				
NOVEMBER 7, SUBSIDY WORK			1508 07-Nov-2017	07-Nov-2017	
40-7-4012017-0004	I&I PRG SANITARY SEWER RENEW & REPAIR				1,300.00
<b>SWI02</b>	<b>SWINTAK RON</b>				
314	SUBSIDY WORK		1508 29-Nov-2017	29-Nov-2017	
40-7-4012017-0004	I&I PRG SANITARY SEWER RENEW & REPAIR				1,300.00
<b>WIG035</b>	<b>WIGLE HOME HARDWARE BUILDING CENTRE</b>				
113894	CAPS FOR EAVES		1533 29-Nov-2017	29-Nov-2017	
40-7-4012017-0004	I&I PRG SANITARY SEWER RENEW & REPAIR				36.71
<b>Department Totals :</b>					<b><u>52,085.36</u></b>

DEPARTMENT 4017740 AMHERSTBURG SEWERS

<b>ESS273</b>	<b>ESSEX POWERLINES CORPORATION</b>				
JC7155	SEWER - NOVEMBER 2017 BILLING		1537 30-Nov-2017	30-Nov-2017	
10-5-4017740-0504	COLLECTION EXPENSE				1,159.24
<b>HEA693</b>	<b>HEATON SANITATION</b>				
31537	SEWER REPAIR		1537 30-Nov-2017	30-Nov-2017	
10-5-4017740-0759	SERVICE CONNECTION REPAIR & MTCE.				904.00
31662	CONNECTION REPAIR		1537 27-Sep-2017	27-Sep-2017	
10-5-4017740-0759	SERVICE CONNECTION REPAIR & MTCE.				1,695.00
31932	SEWER FLUSHING		1537 11-Dec-2017	11-Dec-2017	
10-5-4017740-0750	SEWER FLUSHING				2,034.00
31933	SEWER FLUSHING		1537 12-Dec-2017	12-Dec-2017	
10-5-4017740-0750	SEWER FLUSHING				2,034.00
31935	SEWER FLUSHING		1537 14-Dec-2017	14-Dec-2017	
10-5-4017740-0750	SEWER FLUSHING				1,582.00
<b>Department Totals :</b>					<b><u>9,408.24</u></b>

DEPARTMENT 4057710 GARBAGE COLLECTION

<b>WIN270</b>	<b>WINDSOR DISPOSAL SERVICES LTD</b>				
0000874176	GARBAGE COLLECTION		20 02-Jan-2018	02-Jan-2018	
10-5-4057710-0602	GARBAGE COLLECTION				44,437.73
0000874188	GARBAGE COLLECTION		20 02-Jan-2018	02-Jan-2018	
10-5-4057710-0602	GARBAGE COLLECTION				15.26
<b>Department Totals :</b>					<b><u>44,452.99</u></b>

DEPARTMENT 4067715 GARBAGE DISPOSAL

<b>WIN270</b>	<b>WINDSOR DISPOSAL SERVICES LTD</b>				
0000870561	YARD WASTE - PARKS		1533 30-Nov-2017	30-Nov-2017	



Vendor : 001 To ZUL180  
 Batch : All  
 Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018  
 Bank : 1 To 99  
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 4067715 GARBAGE DISPOSAL</b>							
10-5-4067715-0607				PWD YARD CLEAN UP EXPENSES			372.90
0000873753	EXTRA YARD WASTE PICK UP				1533 13-Dec-2017	13-Dec-2017	
10-5-4067715-0603				YARD WASTE - HAULING TO LANDFILL			5,889.24
0000874176	GARBAGE COLLECTION				20 02-Jan-2018	02-Jan-2018	
10-5-4067715-0603				YARD WASTE - HAULING TO LANDFILL			8,767.66
<b>Department Totals :</b>							<b>15,029.80</b>
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<b>DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING</b>							
<b>ASI142 A SIGN 4 SUCCESS</b>							
1575	MARKETING				1552 04-Dec-2017	04-Dec-2017	
10-5-7010000-0740				SIGNS & SIGN MAINTENANCE			813.60
1576	MARKETING				1552 04-Dec-2017	04-Dec-2017	
10-5-7010000-0740				SIGNS & SIGN MAINTENANCE			1,017.00
<b>DEL091 DELISLE SIGNS</b>							
392	MARKETING				1552 03-Dec-2017	03-Dec-2017	
10-5-7010000-0349				MARKETING			720.00
<b>NAP110 NAPLES PIZZA</b>							
194	RECREATION BIRTHDAY PARTY EXPENSE				1552 09-Dec-2017	09-Dec-2017	
10-5-7010000-0420				RECREATION EXPENSES			33.00
<b>RTT067 RIVER TOWN TIMES</b>							
00094450	ADVERTISING				1508 17-Dec-2017	17-Dec-2017	
10-5-7010000-0307				ADVERTISING			83.90
00094667	ADVERTISING				20 03-Jan-2018	03-Jan-2018	
10-5-7010000-0307				ADVERTISING			167.80
<b>Department Totals :</b>							<b>2,835.30</b>
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<b>DEPARTMENT 7012015 CAPITAL</b>							
<b>MON610 MONTEITH BROWN PLANNING CONSULTANTS</b>							
13162	CONSULTING FEES				1548 15-Dec-2017	15-Dec-2017	
40-7-7012015-0001				PARKS MASTER PLAN			8,825.70
<b>Department Totals :</b>							<b>8,825.70</b>
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<b>DEPARTMENT 7012016 CAPITAL</b>							
<b>KGS3TW KG SERVICES ENVIRONMENTAL REMEDIATION SPECIALISTS</b>							
3086	PAYMENT CERTIFICATE # 2				1533 13-Dec-2017	13-Dec-2017	
40-7-7012016-0003				REMOVAL OF UNDERGROUND GAS TANKS			99,620.92
<b>PAR372 PARRLINE ELECTRICAL WHOLESALE</b>							
72769	ELECTRICAL SUPPLIES				1533 27-Nov-2017	27-Nov-2017	
40-7-7012016-0003				REMOVAL OF UNDERGROUND GAS TANKS			225.16
72881	ELECTICAL SUPPLIES				1533 29-Nov-2017	29-Nov-2017	
40-7-7012016-0003				REMOVAL OF UNDERGROUND GAS TANKS			278.23
<b>STE366 STERLING FUELS</b>							
0060204/00620	4500, 2200, 1300 LITRES DOUBLE WALL FUEL STORAGE TANKS WITH EQUIP				1548 20-Dec-2017	20-Dec-2017	
40-7-7012016-0003				REMOVAL OF UNDERGROUND GAS TANKS			37,301.30
<b>VIL417 VILLA CONSTRUCTION</b>							
6600	CONCRETE WORK LIGHT & TANKS				1533 12-Dec-2017	12-Dec-2017	
40-7-7012016-0003				REMOVAL OF UNDERGROUND GAS TANKS			980.73
<b>Department Totals :</b>							<b>138,406.34</b>
-----							
<b>DEPARTMENT 7017000 PARKS MAINTENANCE</b>							
<b>CAN380 CANADIAN TIRE STORE #281</b>							



Vendor : 001 To ZUL180  
 Batch : All  
 Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018  
 Bank : 1 To 99  
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 7017000</b>	<b>PARKS MAINTENANCE</b>				
OCTOBER 201 PURCHASES FOR THE MONTH OF OCTOBER 2017					
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC	1507	31-Oct-2017	31-Oct-2017	2.69
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				30.24
<b>CAR645 CARRIER CENTERS</b>					
04P431417	FILTERS FOR # 508	1533	08-Dec-2017	08-Dec-2017	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				35.53
04P431418	HYDRAULIC FILTER FOR # 508	1533	15-Dec-2017	15-Dec-2017	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				27.37
<b>EVE018 EVERPLAY INSTALLATION INC</b>					
42203	REPAIR TENNIS COURT	1533	28-Nov-2017	28-Nov-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				2,039.65
<b>FES459 FESTIVAL TENT &amp; PARTY RENTALS INC.</b>					
105780	PORTA JOHN	1533	25-Oct-2017	25-Oct-2017	
10-5-7017000-0336	CONTRACTED SERVICES				292.39
<b>HIC441 HICKS ELECTRIC</b>					
9249	REMOVAL OF BANNERS	1548	13-Dec-2017	13-Dec-2017	
10-5-7017000-0336	CONTRACTED SERVICES				282.50
<b>KEL198 KELCOM RADIO DIVISION</b>					
80008317	RADIO AIRTIME	1548	15-Dec-2017	15-Dec-2017	
10-5-7017000-0404	RADIO AIR TIME				600.03
<b>POO427 POOLCITY</b>					
0000264	WINTERIZING FOUNTAINS	1548	24-Nov-2017	24-Nov-2017	
10-5-7017000-0336	CONTRACTED SERVICES				644.10
<b>TOW595 TOWN OF LASALLE</b>					
2017-1001	2017 PARK CONTRIBUTION	1552	26-Oct-2017	26-Oct-2017	
10-5-7017000-1310	RIVER CANARD PARK EXPENSES				5,000.00
2018	RIVER CANARD 2018 PARK CONTRIBUTION	20	09-Jan-2018	09-Jan-2018	
10-5-7017000-1310	RIVER CANARD PARK EXPENSES				5,000.00
<b>WEL02 WELD-CAN MFG. UNLIMITED</b>					
1152	FLAG POLE COUNTER WEIGHTS	20	02-Jan-2018	02-Jan-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				452.00
<b>WIG035 WIGLE HOME HARDWARE BUILDING CENTRE</b>					
103607	MASONARY DRILL BITS	1533	17-Jan-2017	17-Jan-2017	
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				29.92
114313	SNOW SHOVEL	1533	12-Dec-2017	12-Dec-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				48.57
114350	PLASTIC PAIL	1548	13-Dec-2017	13-Dec-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				25.93
114499	EQUIPMENT	1548	18-Dec-2017	18-Dec-2017	
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				82.46
114531	EQUIPMENT RETURNED NON-SUITED	1548	19-Dec-2017	19-Dec-2017	
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				-27.11
<b>WIN454 WINDSOR LAWNSCAPE</b>					
20171026	GRASS CUTTING PARKS	1533	26-Oct-2017	26-Oct-2017	
10-5-7017000-0336	CONTRACTED SERVICES				3,209.20
<b>Department Totals :</b>					<b>17,775.47</b>

## DEPARTMENT 7017002 FACILITIES

## CAN380 CANADIAN TIRE STORE #281

OCTOBER 201 PURCHASES FOR THE MONTH OF OCTOBER 2017  
 10-5-7017002-0322 GENERAL SUPPLIES- GLOBAL 1507 31-Oct-2017 31-Oct-2017 35.89

## TAR324 TARGET BUILDING MATERIALS LTD



Vendor : 001 To ZUL180  
 Batch : All  
 Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018  
 Bank : 1 To 99  
 Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
<b>DEPARTMENT 7017002 FACILITIES</b>							
K29109				CEILING TILES TOWN HALL - FINANCE	20 04-Jan-2018	04-Jan-2018	
10-5-7017002-0317	TOWN			FACILITIES - BUILDING MAINTENANCE			199.13
<b>Department Totals :</b>							<b>235.02</b>
-----							
<b>DEPARTMENT 7017010 KING'S NAVY YARD PARK</b>							
<b>CAN380 CANADIAN TIRE STORE #281</b>							
OCTOBER 201				PURCHASES FOR THE MONTH OF OCTOBER 2017	1507 31-Oct-2017	31-Oct-2017	
10-5-7017010-0317				PARKS BUILDING MAINTENANCE P&F			12.42
<b>MET052 METRO KING PEST CONTROL INC.</b>							
2131				MONTHLY SERVICE AT VARIOUS LOCATIONS	1551 30-Sep-2017	30-Sep-2017	
10-5-7017010-0317				PARKS BUILDING MAINTENANCE P&F			28.25
10-5-7017010-0317				PARKS BUILDING MAINTENANCE P&F			33.90
<b>WIG035 WIGLE HOME HARDWARE BUILDING CENTRE</b>							
114366				KEYCHAIN, TAG PLASTIC, SINGLE KEY CUT	1508 13-Dec-2017	13-Dec-2017	
10-5-7017010-0317				PARKS BUILDING MAINTENANCE P&F			5.39
<b>Department Totals :</b>							<b>79.96</b>
-----							
<b>DEPARTMENT 7017300 LIBRO</b>							
<b>CAN380 CANADIAN TIRE STORE #281</b>							
OCTOBER 201				PURCHASES FOR THE MONTH OF OCTOBER 2017	1507 31-Oct-2017	31-Oct-2017	
10-5-7017300-0318				JANITORIAL			61.27
10-5-7017300-0384				CANTEEN PURCHASES Bus&Dev			118.63
10-5-7017300-0317				BUILDING MAINTENANCE			9.59
10-5-7017300-0317				BUILDING MAINTENANCE			22.01
10-5-7017300-0317				BUILDING MAINTENANCE			35.54
10-5-7017300-0317				BUILDING MAINTENANCE			74.51
10-5-7017300-0317				BUILDING MAINTENANCE			36.14
10-5-7017300-0318				JANITORIAL			33.84
10-5-7017300-0318				JANITORIAL			112.94
10-5-7017300-0402				VEHICLE & EQUIPMENT MTCE.			35.23
<b>CIN177 CINTAS CANADA LIMITED</b>							
847315705				MAT EXCHANGE	1508 15-Dec-2017	15-Dec-2017	
10-5-7017300-0336				CONTRACTED SERVICES			80.34
847318709				MAT EXCHANGE	20 05-Jan-2018	05-Jan-2018	
10-5-7017300-0336				CONTRACTED SERVICES			80.34
<b>COL128 COLONIAL COFFEE CO. LTD.</b>							
750012				CONCESSION PURCHASE	1552 21-Dec-2017	21-Dec-2017	
10-5-7017300-0384				CANTEEN PURCHASES Bus&Dev			225.30
<b>DOW547 DOWLER KARN</b>							
101055				PROPANE	1507 06-Dec-2017	06-Dec-2017	
10-5-7017300-0401				GASOLINE / PROPANE			223.74
101072				PROPANE	1552 20-Dec-2017	20-Dec-2017	
10-5-7017300-0401				GASOLINE / PROPANE			248.60
3760617				PROPANE	1552 14-Dec-2017	14-Dec-2017	
10-5-7017300-0401				GASOLINE / PROPANE			248.60
<b>EMC530 EMCO CORPORATION</b>							
125255-00				MAINTENANCE MATERIALS	1552 04-Dec-2017	04-Dec-2017	
10-5-7017300-0317				BUILDING MAINTENANCE			-172.39
<b>JAC351 JACK SMITH FUELS LTD</b>							
CN009574				DRUM DEPOSIT	1508 03-Nov-2017	03-Nov-2017	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			-135.60
CN009587				DRUM DEPOSIT	1508 10-Nov-2017	10-Nov-2017	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			-101.70



Vendor : 001 To ZUL180  
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 Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018  
 Bank : 1 To 99  
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 7017300 LIBRO</b>					
CN009588	DRUM DEPOSIT	1508	10-Nov-2017	10-Nov-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				-101.70
CN009589	DRUM DEPOSIT	1508	13-Nov-2017	13-Nov-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				-33.90
CN009590	DRUM DEPOSIT	1508	13-Nov-2017	13-Nov-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				-169.50
CN009623	DRUM DEPOSIT	1508	27-Nov-2017	27-Nov-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				-305.10
CN009629	DRUM DEPOSIT	1508	29-Nov-2017	29-Nov-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				-101.70
IN313991	TG A65 EXTENDED LIFE ANTIFREEZE 50/50 PREMIX & DRUM	1508	15-Dec-2017	15-Dec-2017	
10-5-7017300-0336	CONTRACTED SERVICES				1,317.86
IN314953	EXTENDED LIFE ANTIFREEZE	20	04-Jan-2018	04-Jan-2018	
10-5-7017300-0336	CONTRACTED SERVICES				1,317.86
<b>JAN268 JANI SAFE INC.</b>					
178503-1	JANITORIAL SUPPLIES	1507	14-Dec-2017	14-Dec-2017	
10-5-7017300-0318	JANITORIAL				80.93
178599	MAINTENANCE MATERIALS AUTO SCRUBBER	1507	14-Dec-2017	14-Dec-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				66.09
<b>MCM948 M.C.M. SNACK FOODS</b>					
36400	CONCESSION PURCHASE	1552	05-Dec-2017	05-Dec-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				302.04
36430	CONCESSION PURCHASE	1552	22-Dec-2017	22-Dec-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				194.68
<b>MET052 METRO KING PEST CONTROL INC.</b>					
2131	MONTHLY SERVICE AT VARIOUS LOCATIONS	1551	30-Sep-2017	30-Sep-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				45.20
10-5-7017300-0317	BUILDING MAINTENANCE				28.25
<b>MIC097 MICHAEL CHARBONNEAU GRAPHICS &amp; DESIGN</b>					
3086	ICE PAINTING - 2 RINKS, DESIGN, LAYOUT AND PAINT: HOCKEY FOR HOSPICE LOGO & SEASON'S GREETING SIGN	1533	12-Dec-2017	12-Dec-2017	
10-5-7017300-0336	CONTRACTED SERVICES				1,469.00
<b>NEL277 NELLA CUTLERY (HAMILTON) INC</b>					
IN2353606	ICE RESURFACING BLADE SHARPENED	1533	14-Dec-2017	14-Dec-2017	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				56.50
IN2354491	ICE RESURFACING, BLADE SHARPENED	1551	29-Dec-2017	29-Dec-2017	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				56.50
<b>TRE515 TREMBLAR BUILDING SUPPLIES LTD.</b>					
55919	MAINTENANCE MATERIALS	1552	14-Dec-2017	14-Dec-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				38.99
<b>VIL417 VILLA CONSTRUCTION</b>					
6627	CUT-OUT LOW AREA ASPHALT REMOVE & HAUL AWAY, SUPPLY CRUST STONE PAC & OUR CONCRETE PAD	1533	26-Dec-2017	26-Dec-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				1,570.70
6628	MACHINES, TRUCK, & LABOUR ALONG FOOTBALL FIELD ENTRANCE	1533	26-Dec-2017	26-Dec-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				4,212.08
6629	SUPPLY MACHINE, LABOUR, TO GRIND ASPHALT AREA	1533	26-Dec-2017	26-Dec-2017	
10-5-7017300-0725	PARKING LOT MAINTENANCE - UCCU (2011)				762.75
<b>VOL382 VOLLMER INC.</b>					
W19474	SUPPLY & INSTALL VENTILATION DUCTWORK FOR THE CONCESSION AREA	1548	18-Oct-2017	18-Oct-2017	
10-5-7017300-0250	HEALTH AND SAFETY				6,508.80
W20501	TRAINING REFRIDGERATION	1552	11-Dec-2017	11-Dec-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				1,384.25



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 7017300 LIBRO</b>					
W20526	REFRIDGERATION REPAIRS	1552	11-Dec-2017	11-Dec-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				2,825.00
<b>WIG035 WIGLE HOME HARDWARE BUILDING CENTRE</b>					
114856	PARTS FOR ZAMBONI CONDITIONER	20	08-Jan-2018	08-Jan-2018	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				13.73
<b>WIN210 WINDSOR FACTORY SUPPLY LTD</b>					
4672837	MAINTENANCE MATERIALS	1552	19-Dec-2017	19-Dec-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				186.98
<b>WIN270 WINDSOR DISPOSAL SERVICES LTD</b>					
0000869459	GARBAGE COLLECTION	1533	01-Dec-2017	01-Dec-2017	
10-5-7017300-0336	CONTRACTED SERVICES				66.82
<b>Department Totals :</b>					<b>23,030.04</b>
-----					
<b>DEPARTMENT 7027510 AMHERSTBURG LIBRARY</b>					
<b>MET052 METRO KING PEST CONTROL INC.</b>					
2131	MONTHLY SERVICE AT VARIOUS LOCATIONS	1551	30-Sep-2017	30-Sep-2017	
10-5-7027510-0317	CARNEGIE LIBRARY - BUILDING MAIN				28.25
<b>VIL417 VILLA CONSTRUCTION</b>					
6610	LABOUR AND EQUIPMENT TO EXCAVATE GRADE ALONG FRONT OF LIBRARY	1508	12-Dec-2017	12-Dec-2017	
10-5-7027510-0317	CARNEGIE LIBRARY - BUILDING MAIN				4,539.21
6611	LABOUR & EQUIPMENT TO EXCAVATE GRADE ALONG FRONT OF LIBRARY	1508	12-Dec-2017	12-Dec-2017	
10-5-7027510-0317	CARNEGIE LIBRARY - BUILDING MAIN				4,090.60
6630	SAW CUT SPALDING, RAISED CONCRETE IN FRONT OF MAIN ENTRANCE TO LIBRARY TRIP HAZZARD	1533	26-Dec-2017	26-Dec-2017	
10-5-7027510-0317	CARNEGIE LIBRARY - BUILDING MAIN				1,977.50
<b>Department Totals :</b>					<b>10,635.56</b>
-----					
<b>DEPARTMENT 7037610 ACS BUILDING</b>					
<b>MET052 METRO KING PEST CONTROL INC.</b>					
2131	MONTHLY SERVICE AT VARIOUS LOCATIONS	1551	30-Sep-2017	30-Sep-2017	
10-5-7037610-0317	BUILDING MAIN.-ACS BUILDING P&F				33.90
<b>Department Totals :</b>					<b>33.90</b>
-----					
<b>DEPARTMENT 7037620 GORDON HOUSE</b>					
<b>MET052 METRO KING PEST CONTROL INC.</b>					
2131	MONTHLY SERVICE AT VARIOUS LOCATIONS	1551	30-Sep-2017	30-Sep-2017	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				28.25
<b>Department Totals :</b>					<b>28.25</b>
-----					
<b>DEPARTMENT 8010000 PLANNING</b>					
<b>MON183 MONARCH OFFICE SUPPLY LTD</b>					
064388	DECEMBER 2017 PURCHASES	1552	29-Dec-2017	29-Dec-2017	
10-5-8010000-0301	OFFICE SUPPLIES				190.43
<b>MON610 MONTEITH BROWN PLANNING CONSULTANTS</b>					
13163	PROFESSIONAL FEES	1552	15-Dec-2017	15-Dec-2017	
10-5-8010000-0327	PROFESSIONAL FEES				5,596.33
<b>MOU001 MOUSSEAU DELUCA McPHERSON PRINCE</b>					
56341	LEGAL FEES	1548	30-Nov-2017	30-Nov-2017	
10-5-8010000-0325	LEGAL FEES RECOVERABLE				1,059.94
<b>THO199 THOMSON REUTERS CANADA</b>					
8476894		1552	21-Dec-2017	21-Dec-2017	

**TOWN OF AMHERSTBURG**  
**Council/Board Report By Dept-(Computer)**



AP5130 Page : 26  
 Date : Jan 16, 2018 Time : 1:45 pm

Vendor : 001 To ZUL180  
 Batch : All  
 Department : All

Cheque Print Date : 04-Jan-2018 To 16-Jan-2018  
 Bank : 1 To 99  
 Class : All

Vendor Invoice	Vendor Name Description				Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name				
<b>DEPARTMENT 8010000</b>		PLANNING						
10-5-8010000-0301				OFFICE SUPPLIES				276.39
<b>Department Totals :</b>								<b>7,123.09</b>
<b>DEPARTMENT 8020000</b>		TOURISM VISITOR INFORMATION CENTRE						
<b>COM18 COMMISSIONAIRES OTTAWA</b>								
000000361597				STAT HOLIDAY HOURS GUARD CANUCK IT UP	1552	05-Aug-2017	05-Aug-2017	
10-5-8020000-0340				COMMUNITY EVENTS				527.21
<b>Department Totals :</b>								<b>527.21</b>
<b>DEPARTMENT 8020100</b>		SPECIAL EVENTS & FESTIVALS						
<b>AMH214 AMHERSTBURG HISTORIC SITES ASSOCIATION</b>								
OCTOBER 11,				REFUND OF SECURITY DEPOSIT FOR MUSIC OFF THE BACK PORCH	1548	11-Oct-2017	11-Oct-2017	
10-4-8020100-1306				EVENT REVENUE				250.00
<b>RIV268 RIVER LIGHTS</b>								
DECEMBER 20				SECURITY DEPOSIT REFUND FOR HOLIDAY EVENTS	1548	31-Dec-2017	31-Dec-2017	
10-4-8020100-1306				EVENT REVENUE				250.00
<b>ROY281 ROYAL CANADIAN LEGION BRANCH 157</b>								
NOVEMBER 14				SECURITY DEPOSIT FOR REMEMBRANCE DAY PARADE	1548	14-Nov-2017	14-Nov-2017	
10-4-8020100-1306				EVENT REVENUE				122.88
<b>Department Totals :</b>								<b>622.88</b>
<b>DEPARTMENT 8052017</b>		WATER CAPITAL - 2017						
<b>MOR172 MORTON INDUSTRIAL SALES &amp; SERVICE LTD.</b>								
IN263990				HYDRAULIC MOTOR MOUNT FOR NEW TRUCK	1507	05-Dec-2017	05-Dec-2017	
80-7-8052017-0004				REPLACE OF UNIT 5 06GMC TRUCK				1,096.64
<b>Department Totals :</b>								<b>1,096.64</b>
<b>Computer Paid Total :</b>								<b>1,759,496.14</b>

**TOWN OF AMHERSTBURG**  
**Council/Board Report By Dept-(EFT)**



AP5130 Page : 26  
 Date : Jan 16, 2018 Time : 1:45pm

Vendor : 001 To ZUL180  
 Batch : All  
 Department : All

EFT Paid Date : 04-Jan-2018 To 16-Jan-2018  
 Bank : 1 To 99  
 Class : All

Vendor Code Invoice No.	Vendor Name Description				Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name				
<b>DEPARTMENT 0000000</b>		GENERAL						
<b>AMH19 AMHERSTBURG PAYROLL-TOWN OF</b>								
PP#01-2018				PP#01-2018 PAYROLL TRANSFER	24	04-Jan-2018	04-Jan-2018	
10-1-0000000-0302				WFCU-PAYROLL 6429187				128,673.81
PP#02-2018				PP#02-2018 PAYROLL TRANSFER	26	11-Jan-2018	11-Jan-2018	
10-1-0000000-0302				WFCU-PAYROLL 6429187				176,152.88
<b>OMER001 OMERS</b>								
DECEMBER 20				OMERS CONTRIBUTION FOR DECEMBER 2017	25	11-Jan-2018	11-Jan-2018	
10-2-0000000-1144				OMERS PAYABLE				164,083.66
<b>REC04 RECEIVER GENERAL</b>								
PP#2018-01				FU PP#2018-01 FULL TIME PAYROLL TAXES	23	10-Jan-2018	10-Jan-2018	
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				37,709.08



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Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 0000000 GENERAL</b>					
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				16,890.98
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				7,050.53
PP#2018-01 PA PP#2018-01 PART TIME PAYROLL TAXES		23	10-Jan-2018	10-Jan-2018	
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				1,112.66
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				2,235.86
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				4,652.01
PP#2018-02 FU PP#2018-02 FULL TIME PAYROLL TAXES		27	09-Jan-2018	09-Jan-2018	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				83,212.61
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				26,896.86
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				11,081.60
PP#2018-02 PA PP#2018-02 PART TIME PAYROLL TAXES		27	09-Jan-2018	09-Jan-2018	
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				872.13
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,691.68
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				3,869.32
<b>SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING</b>					
JAN 2018 JANUARY 2018 BENEFITS		11	02-Jan-2018	02-Jan-2018	
80-5-0000000-0207	BENEFITS - LIFE & DISABILITY				2,292.04
<b>Department Totals :</b>					<b>668,477.71</b>
-----					
<b>DEPARTMENT 1001021 TREASURY</b>					
<b>SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING</b>					
JAN 2018 JANUARY 2018 BENEFITS		11	02-Jan-2018	02-Jan-2018	
10-5-1001021-0207	BENEFITS - LIFE & DISABILITY				2,697.51
<b>Department Totals :</b>					<b>2,697.51</b>
-----					
<b>DEPARTMENT 1001022 CLERKS</b>					
<b>SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING</b>					
JAN 2018 JANUARY 2018 BENEFITS		11	02-Jan-2018	02-Jan-2018	
10-5-1001022-0207	BENEFITS - LIFE & DISABIL - CLERKS				895.18
<b>Department Totals :</b>					<b>895.18</b>
-----					
<b>DEPARTMENT 1001023 C.A.O.</b>					
<b>SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING</b>					
JAN 2018 JANUARY 2018 BENEFITS		11	02-Jan-2018	02-Jan-2018	
10-5-1001023-0207	BENEFITS - LIFE & DISABIL - C.A.O.				879.40
<b>Department Totals :</b>					<b>879.40</b>
-----					
<b>DEPARTMENT 1001024 HUMAN RESOURCES</b>					
<b>SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING</b>					
JAN 2018 JANUARY 2018 BENEFITS		11	02-Jan-2018	02-Jan-2018	
10-5-1001024-0207	BENEFITS - LIFE & DISABIL - HUMAN RESOUR				758.46
<b>Department Totals :</b>					<b>758.46</b>
-----					
<b>DEPARTMENT 1001025 INFORMATION TECHNOLOGY</b>					
<b>BEL01 BELL CANADA</b>					
DEC 2018 DECEMBER 2017 MONTHLY CHARGES		1541	19-Dec-2017	19-Dec-2017	
10-5-1001025-0315	TELEPHONE				31.60
10-5-1001025-0315	TELEPHONE				57.69
<b>SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING</b>					
JAN 2018 JANUARY 2018 BENEFITS		11	02-Jan-2018	02-Jan-2018	
10-5-1001025-0207	BENEFITS - LIFE & DISABILITY				972.19
<b>Department Totals :</b>					<b>1,061.48</b>



Vendor : 001 To ZUL180  
 Batch : All  
 Department : All

EFT Paid Date : 04-Jan-2018 To 16-Jan-2018  
 Bank : 1 To 99  
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 2010000 FIRE DEPARTMENT</b>					
<b>REL002</b>	<b>RELIANCE HOME COMFORT</b>				
DEC 2017	DECEMBER 2017 RENTAL CHARGES	1513	31-Dec-2017	31-Dec-2017	
10-5-2010000-0316	UTILITIES - FIRE P&F DEPT				27.12
<b>SHA253</b>	<b>SHAW DIRECT</b>				
JAN 2018	JAN 3-FEB 2, 2018 SATELLITE	9	04-Jan-2018	04-Jan-2018	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				79.10
<b>SUN11</b>	<b>SUN LIFE ASSURANCE CO. OF CANADA - BILLING</b>				
JAN 2018	JANUARY 2018 BENEFITS	11	02-Jan-2018	02-Jan-2018	
10-5-2010000-0207	BENEFITS - LIFE & DISABIL				2,474.48
<b>Department Totals :</b>					<b>2,580.70</b>
<b>DEPARTMENT 2020000 POLICE DEPARTMENT</b>					
<b>SUN11</b>	<b>SUN LIFE ASSURANCE CO. OF CANADA - BILLING</b>				
JAN 2018	JANUARY 2018 BENEFITS	11	02-Jan-2018	02-Jan-2018	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				14,614.51
<b>Department Totals :</b>					<b>14,614.51</b>
<b>DEPARTMENT 2043010 BUILDING DEPARTMENT</b>					
<b>SUN11</b>	<b>SUN LIFE ASSURANCE CO. OF CANADA - BILLING</b>				
JAN 2018	JANUARY 2018 BENEFITS	11	02-Jan-2018	02-Jan-2018	
10-5-2043010-0207	BENEFITS - LIFE & DISABIL				678.18
<b>Department Totals :</b>					<b>678.18</b>
<b>DEPARTMENT 2043015 LICENSING AND ENFORCEMENT</b>					
<b>SUN11</b>	<b>SUN LIFE ASSURANCE CO. OF CANADA - BILLING</b>				
JAN 2018	JANUARY 2018 BENEFITS	11	02-Jan-2018	02-Jan-2018	
10-5-2043015-0207	BENEFITS - LIFE & DISABILITY				834.82
<b>Department Totals :</b>					<b>834.82</b>
<b>DEPARTMENT 3010000 PUBLIC WORKS</b>					
<b>SUN11</b>	<b>SUN LIFE ASSURANCE CO. OF CANADA - BILLING</b>				
JAN 2018	JANUARY 2018 BENEFITS	11	02-Jan-2018	02-Jan-2018	
10-5-3010000-0207	BENEFITS - LIFE & DISABIL				3,613.94
<b>Department Totals :</b>					<b>3,613.94</b>
<b>DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING</b>					
<b>SUN11</b>	<b>SUN LIFE ASSURANCE CO. OF CANADA - BILLING</b>				
JAN 2018	JANUARY 2018 BENEFITS	11	02-Jan-2018	02-Jan-2018	
10-5-7010000-0207	BENEFITS - LIFE & DISABILITY				361.67
<b>Department Totals :</b>					<b>361.67</b>
<b>DEPARTMENT 7017000 PARKS MAINTENANCE</b>					
<b>SUN11</b>	<b>SUN LIFE ASSURANCE CO. OF CANADA - BILLING</b>				
JAN 2018	JANUARY 2018 BENEFITS	11	02-Jan-2018	02-Jan-2018	
10-5-7017000-0207	BENEFITS - LIFE & DISABIL - PARKS & GRDS				1,777.25
<b>Department Totals :</b>					<b>1,777.25</b>
<b>DEPARTMENT 7017300 LIBRO</b>					
<b>SUN11</b>	<b>SUN LIFE ASSURANCE CO. OF CANADA - BILLING</b>				
JAN 2018	JANUARY 2018 BENEFITS	11	02-Jan-2018	02-Jan-2018	
10-5-7017300-0207	BENEFITS - LIFE & DISABIL				1,182.20

Council/Board Report By Dept-(EFT)



Vendor : 001 To ZUL180  
 Batch : All  
 Department : All

EFT Paid Date : 04-Jan-2018 To 16-Jan-2018  
 Bank : 1 To 99  
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 7017300	LIBRO				
<b>Department Totals :</b>					<b>1,182.20</b>

DEPARTMENT 7017301	PARKS STORAGE FACILITY				
REL002	RELIANCE HOME COMFORT				
DEC 2017	DECEMBER 2017 RENTAL CHARGES	1513	31-Dec-2017	31-Dec-2017	
10-5-7017301-0316	UTILITIES - OLD VICTORIA ST ARENA P&F				76.35
<b>Department Totals :</b>					<b>76.35</b>

DEPARTMENT 8010000	PLANNING				
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
JAN 2018	JANUARY 2018 BENEFITS	11	02-Jan-2018	02-Jan-2018	
10-5-8010000-0207	BENEFITS - LIFE & DISABIL				1,232.89
<b>Department Totals :</b>					<b>1,232.89</b>

DEPARTMENT 8020000	TOURISM VISITOR INFORMATION CENTRE				
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
JAN 2018	JANUARY 2018 BENEFITS	11	02-Jan-2018	02-Jan-2018	
10-5-8020000-0207	BENEFITS - LIFE & DISABILITY				610.25
<b>Department Totals :</b>					<b>610.25</b>

**EFT Paid Total : 702,332.50**

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	1,759,496.14
Total EFT Paid for Approval :	702,332.50
<b>Grand Total ITEMS for Approval :</b>	<b>2,461,828.64</b>



## THE CORPORATION OF THE TOWN OF AMHERSTBURG

### POLICE SERVICES

**MISSION STATEMENT:** Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Tim Berthiaume	Report Date: December 20, 2017
Author's Phone: 519-736-8559 ext. 223	Date to Council: January 22, 2018
Author's E-mail: <a href="mailto:tberthiaume@amherstburgpolice.ca">tberthiaume@amherstburgpolice.ca</a>	Resolution #: 20160411-125

**To: Mayor and Members of Town Council**

**Subject: Monthly Activity Report – APSB Meeting of November 21, 2017**

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#### 1. **RECOMMENDATION:**

It is recommended that:

1. The report of the Chief of Police dated December 20, 2017 regarding the Monthly Activity Report – APSB Meeting of November 21, 2017 **BE RECEIVED for information.**

#### 2. **EXECUTIVE SUMMARY:**

N/A

#### 3. **BACKGROUND:**

At the April 10, 2016 meeting, Council passed the following resolution (Resolution # 20160411-145):

*“That Administration BE DIRECTED to provide monthly activity reports within the Building department, Fire department, and Police Services.”*

The Amherstburg Police Services Board (the Board) is responsible for the provision of adequate and effective police services in the municipality. The Board meets monthly and adopts minutes from the “Open” and In-Camera meetings. The public minutes include, but are not limited to, the activities of the Amherstburg Police Service, crime and traffic statistics, legislation updates and other information relevant to the Service.

4. **DISCUSSION:**

Provided for Council's information, as Appendices 'A' and 'B', are the minutes, agenda and attachments from the Amherstburg Police Services Board public meeting of November 21, 2017.

5. **RISK ANALYSIS:**

No risks have been identified.

6. **FINANCIAL MATTERS:**

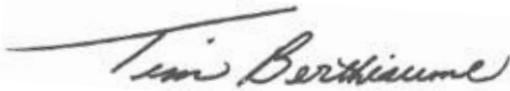
N/A

7. **CONSULTATIONS:**

No consultations were required.

8. **CONCLUSION:**

For Council's Information.



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Tim Berthiaume  
**Chief of Police**

NL

## Report Approval Details

Document Title:	Monthly Activity Report - APSB Meeting of November 21, 2017.docx
Attachments:	- November 21, 2017 APSB Meeting Appendices 'A' and 'B'.pdf
Final Approval Date:	Jan 16, 2018

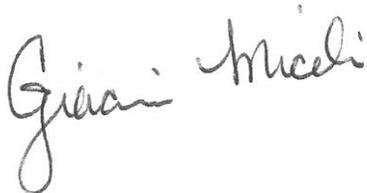
This report and all of its attachments were approved and signed as outlined below:



**Justin Rousseau - Dec 22, 2017 - 2:11 PM**



**Mark Galvin - Jan 5, 2018 - 2:05 PM**



**John Miceli - Jan 15, 2018 - 4:11 PM**



**Paula Parker - Jan 16, 2018 - 1:13 PM**

**MINUTES of the  
Public Meeting of the  
AMHERSTBURG POLICE SERVICES BOARD HELD  
Tuesday, November 21, 2017 at 4:30 o'clock p.m.  
Amherstburg Police Service, Community Room,  
532 Sandwich Street South, Amherstburg, Ontario**

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<b>PRESENT:</b>	Patricia Simone	Chair
	Robert Rozankovic	Vice-Chair
	Mayor Aldo DiCarlo	Member
<b>ALSO PRESENT:</b>	Tim Berthiaume	Chief
	Ian Chappell	Deputy Chief
	Nancy Leavoy	Secretary
<b>REGRETS:</b>	Councillor Jason Lavigne	Member

**CALL TO ORDER**

The Chair calls the meeting to order at 4:54 o'clock p.m. and the Board considers the agenda, as follows:

**SECTION 1****1.1 Adoption of Agenda**

Moved by Mr. Rozankovic, seconded by Mr. Rozankovic,  
That the agenda for the meeting of the Amherstburg Police Services Board held  
November 21, 2017 **BE ADOPTED** as presented.  
Carried.

**1.2 Declarations of Conflict of Interest**

No conflicts of interest are declared

**1.3 Adoption of Minutes**

Moved by Mayor DiCarlo, seconded by Mr. Rozankovic,  
That the minutes of the meetings of the Amherstburg Police Services Board held  
October 17 and November 6, 2017 **BE ADOPTED** as presented.  
Carried.

**1.4 Actions from In-Camera Meeting**

That the Chief of Police **BE AUTHORIZED** to proceed in accordance with the recommendation of the Board with respect to matters reported to the Board at the in-camera meeting of November 21, 2017:

1. Payment of fees relative to a legal matter
  2. Verbal Reports of the Chief of Police
  3. Filling of Administrative Position (referred to the Public Meeting of November 21, 2017)
- Carried.

**1.5 Business Arising from the Minutes of October 17, 2017**

No business arising from the minutes.

**SECTION 2**

**2.1 Petitions and Delegations**

No petitions or delegations

**SECTION 3**

**3.1 Chief Berthiaume's Reports**

**3.1a Dispatching Stats** from LaSalle Police Service: October 2017

**3.1b APS Monthly Stats** for September 2017 (not available)

**3.1c Media Release:**

- i. **Two Break and Enters, Police looking to ID Suspect(s)**

**3.1d Chief Berthiaume – Topics for Discussion**

- i. **Police Clearances: Process, Requirements and Payment: letters requesting exemption from payment**

The Chief advises that the parties who submitted the letters have asked that they be allowed to address the Board at the January 16, 2018 meeting. Actual costs will be provided for the January meeting as well.

**ii. WPS Dispatching**

Training for the transfer of dispatching services to the Windsor Police Service is ongoing and the date for start-up is still December 13, 2017.

Moved by Mayor DiCarlo, seconded by Mr. Rozankovic,

That the following reports of the Chief of Police **BE RECEIVED:**

3.1a Dispatching Stats from LaSalle Police Service: September 2017

3.1b APS Monthly Stats for August 2017 (not available)

3.1c Media Release:

i. Two Break and Enters, Police looking to ID Suspect(s)

3.1d Chief Berthiaume – Topics for Discussion

i. Police Clearances: Process, Requirements and Payment: letters requesting exemption from payment

ii. WPS Dispatching

Carried.

**SECTION 4**

**4.1 Policies, Agreements, and By-laws**

No reports

**SECTION 5**

**5.1 Financial Reports/Board Account**

**5.1a Outstanding Accounts Payable from October 12 to November 9, 2017 – *attached***

Moved by Mr. Rozankovic, seconded by Mayor DiCarlo,

That the outstanding accounts payable for the period October 12 to November 9, 2017

**BE ACCEPTED AND PAID** as submitted.

Carried.

**5.1b OAPSB 2018 Membership Renewal Fee - \$1533.48 (includes tax)**

Moved by Mr. Rozankovic, seconded by Mayor DiCarlo,

That the OAPSB 2018 Membership Renewal Fee in the amount of \$1533.48 (includes taxes)

**BE APPROVED** for payment.

Carried.

**SECTION 6**

**6.1 Personnel Matters/Multi-Cultural/Recruitment**

**i. Filling of Part-Time Administrative Position**

The Chief advises that the part-time position has been filed.

**ii. Process for Filling of Full-Time Administrative Position**

Moved by Mayor DiCarlo, seconded by Mr. Rozankovic,  
That the Chief of Police **BE AUTHORIZED** to advertise for a full-time administrative position at a time the Chief deems appropriate, based on receipt of a letter advising of intended date of retirement by the incumbent.  
Carried.

**6.2 Legal Matters**

No reports

**6.3 Board Matters**

No reports

**SECTION 7**

**7.1 Building/Equipment/Physical Resources**

No reports

**SECTION 8**

**8.1 Reading Information/Misc.**

No reading information received.

**8.2 Ministry of the Solicitor General, Ministry of Community Safety & Correctional Services/And Other Government Ministries**

8.2a MCS&CS, et al – n/a

**8.3 O.A.P.S.B./C.A.P.G. Communication/Board Matters**

8.3a O.A.P.S.B –

i. OAPSB Initial Response to the New Police Services Act - noted

**8.3b CAPG – n/a**

**8.4 Upcoming Meetings/Conferences**

**8.4a Public Meeting**

The next public meeting of the Amherstburg Police Services Board will be Tuesday, December 12, 2017 at 5:00 o'clock p.m., *(following the in-camera meeting starting at 4:30 p.m.)* in the Community Room, Amherstburg Police Service Building, 532 Sandwich Street South.

**8.5 New Business**

No new business

**8.6 Pending Matters**

No pending matters

**8.7 Adjournment**

Moved by Mayor DiCarlo, seconded by Mr. Rozankovic,  
That the Board **RISE OUT** of the public meeting of the Amherstburg Police Services Board.  
Carried.

Moved by Mayor DiCarlo, seconded by Mr. Rozankovic,  
There being no further business, the meeting of the Amherstburg Police Services Board  
**BE ADJOURNED** at 5:07 o'clock p.m.

**Certified Correct: December 12, 2017**

**Book Copy Signed by Patricia Simone**

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Patricia Simone, Chair

**Book Copy Signed by Nancy Leavoy**

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Nancy Leavoy, Secretary

Public Meeting of the  
AMHERSTBURG POLICE SERVICES BOARD HELD  
Tuesday, November 21, 2017 at 4:30 o'clock p.m.  
Amherstburg Police Service, Community Room,  
532 Sandwich Street South, Amherstburg, Ontario

---

**SECTION 1**

**1.1 Adoption of the Agenda**

**1.2 Declarations of Conflict of Interest**

**1.3 Adoption of Minutes**

Adoption of the minutes of the meetings of the Amherstburg Police Services Board held October 17, 2017 and November 6, 2017 – *distributed separately*

**1.4 Business Arising from the Minutes of October 17, 2017 and November 6, 2017**

**SECTION 2**

**2.1 Petitions and Delegations**

**SECTION 3**

**3.1 Chief Berthiaume's Reports**

**3.1a Dispatching Stats** from LaSalle Police Service: October 2017 - *attached*

**3.1b APS Monthly Stats** for August & September 2017 – *to be distributed if available*

**3.1c Media Release:** *(attached)*

i. **Two Break and Enters, Police looking to ID Suspect(s)**

**3.1d Chief Berthiaume – Topics for Discussion**

i. **Police Clearances: Process, Requirements and Payment:** letters requesting exemption from payment – *attached*

ii. **WPS Dispatching** – *update*

**SECTION 4**

**4.1 Policies, Agreements, and By-laws**

No reports

**SECTION 5**

**5.1 Financial Reports/Board Account**

5.1a Outstanding Accounts Payable from October 12 to November 9, 2017 – *attached*

5.1b OAPSB 2018 Membership Renewal Fee - \$1533.48 (includes tax)

**SECTION 6**

**6.1 Personnel Matters/Multi-Cultural/Recruitment**

i. Filling of Part-Time Administrative Position - *update*

**6.2 Legal Matters**

No reports

**6.3 Board Matters**

No reports

**SECTION 7**

**7.1 Building/Equipment/Physical Resources**

No reports

**SECTION 8**

**8.1 Reading Information/Misc.**

No reading information received.

**8.2 Ministry of the Solicitor General, Ministry of Community Safety & Correctional Services/And Other Government Ministries**

8.2a MCS&CS, et al – *n/a*

**8.3 O.A.P.S.B./C.A.P.G. Communication/Board Matters**

8.3a O.A.P.S.B –

i. OAPSB Initial Response to the New Police Services Act - *attached*

8.3b CAPG – *n/a*

**8.4 Upcoming Meetings/Conferences**

8.4a Public Meeting

The next public meeting of the Amherstburg Police Services Board will be Tuesday, December 12, 2017 at 5:00 o'clock p.m., (*following the in-camera meeting starting at 4:30 p.m.*) in the Community Room, Amherstburg Police Service Building, 532 Sandwich Street South.

**8.5 New Business**

**8.6 Pending Matters**

**8.7 Adjournment**

November 21, 2017



# LaSalle Police Service

1880 Normandy Street, LaSalle, Ontario, N9H 1P8

Phone (519) 969-5210 Fax (519) 969-2662

[www.police.lasalle.on.ca](http://www.police.lasalle.on.ca)

**John Leontowicz**  
Chief of Police

November 1, 2017

Chief Tim Berthiaume  
Amherstburg Police Service  
532 Sandwich Street South  
Amherstburg, Ontario,  
N9V 2Z3

Dear Chief Tim Berthiaume:

In accordance with Clause 3(a) of the Dispatching Agreement between the Corporation of the Town of LaSalle and the Corporation of the Town of Amherstburg, please find below the number of calls/dispatches for the month of October 2017.

Total Number of Calls: 954

If you require additional information, please do not hesitate to contact my office at 519-969-5210, extension 2751.

Sincerely,

**Chuck Scantlan,**  
Deputy Chief of Police

cc: Amherstburg P.S.B.

	Occ #	Date/Time Reported	Location	Officer
954			Oct	
	1	D001 - Alcohol - Licence Suspension		
	19	D002 - 911 Trouble Unknown		
	1	D003 - Abandoned Vehicle		
	36	D005 - Alarm		
	4	D006 - Animal Complaint		
	7	D008 - Assault Complaint		
	10	D009 - Assist Ambulance		
	6	D010 - Assist Fire Department		
	68	D011 - Assist Public		
	9	D012 - Assist Other Police Service		
	3	D014 - Attempt Suicide		
	2	D017 - Break And Enter		
	6	D018 - Broadcast/Zone Alert		
	1	D019 - By-Law - Burning		
	5	D020 - By-Law - Dogs		
	6	D021 - By-Law - Noise		
	10	D022 - By-Law - Parking		
	1	D023 - By-Law - Other		
	2	D024 - Child Custody Dispute		
	3	D025 - Civil Dispute		
	13	D026 - Community Services		
	2	D027 - Counterfeit Currency		
	3	D028 - Court		
	4	D029 - Crisis Intervention		
	1	D034 - Disturb The Peace		
	6	D035 - Document Service		
	10	D036 - Domestic Dispute		
	12	D037 - Driving Complaint		
	2	D038 - Drugs - Cannabis		
	1	D040 - Drugs - Other		
	2	D042 - Escort		
	1	D046 - Firearms - FIP, FAC		
	33	D047 - Follow Up Investigation		
	24	D048 - Foot Patrol		
	4	D049 - Fraud		
	6	D051 - Harassment Complaint		
	2	D052 - Hazardous Conditions		
	13	D053 - Impaired Driving Complaint		
	11	D055 - Information Received		
	1	D057 - Insecure Premise		
	6	D064 - Mental Health Act		
	8	D065 - Mischief		
	2	D066 - Missing Person		
	4	D067 - MVA - Fail To Remain		
	2	D069 - MVA - Personal Injury		
	27	D070 - MVA - Property Damage		
	1	D072 - Person To Be Removed		
	4	D073 - Phone Call		
	1	D075 - Prisoner Escort		
	7	D076 - Property - Found		
	2	D077 - Property - Lost		
	1	D085 - Sexual Offence		
	1	D087 - Special Detail		
	11	D089 - Station Detail		
	1	D090 - Suspended Driver Served		
	11	D091 - Suspicious Circumstances		
	18	D092 - Suspicious Person		
	9	D093 - Suspicious Vehicle		
	17	D094 - Theft		
	1	D095 - Theft - Shoplifting		
	1	D096 - Theft - Vehicle		
	3	D097 - Threats		
	3	D098 - Traffic Complaint		
	271	D100 - Traffic Stop		
	6	D101 - Trespass Complaint		
	1	D102 - Vehicle/Equipment Repair		

	Occ #	Date/Time Reported	Location	Officer
	1	D105 - Warrant - Executed		
	12	D107 - Youth Complaint		
	6	D110 - Disorderlies		
	1	D111 - Hunting Complaint		
	1	D115 - General Patrol		
	4	D116 - Neighbour Dispute		
	112	D117 - Vehicle Check		
	7	D118 - Person Check		
	2	D119 - Training		
	13	D120 - 911 Possible Misdiat		
	1	D122 - Property Check		
	1	D123 - Admin Detail		
	7	D125 - Family Dispute		
	5	D126 - Directed Patrol		
	13	D135 - FOCUS Patrol		

	<h2>Amherstburg Police Service</h2>	<h3>Media Release</h3>
<p>532 Sandwich St. S. Amherstburg, Ontario N9V 3R2</p>		

**FROM: Communications**

**Date: November 12, 2017**

### **Two Break and Enters, Police looking to ID Suspect(s)**

On Thursday November 9, 2017 two Amherstburg businesses were broken into in the downtown core. At approximately 10:30pm, a male is captured on several surveillance systems on Richmond Street near Dalhousie Street walking east on Dalhousie Street and lingering in the area. At 10:45pm, the male entered the Musicland store at 59 Richmond Street by kicking in the front door. The male leaves the business five minutes later. A total of approximately \$500 in cash was taken from the business. The same male then proceeds back towards Dalhousie Street.

At 11:55pm, a male, possibly the same individual or someone acting with the same individual, forced his way through the front door at the Artisan Grill, located around the corner from Musicland at 269 Dalhousie Street. The male in this incident was again captured on surveillance. He entered the restaurant but did not take anything once inside. The male is then seen getting into an older model GMC pick-up, with trailer mirrors, a metal rack behind the cab and a tool box in the bed. A second individual was waiting inside the pick-up.

Police are looking to identify the individual in the photos as well as the GMC truck:



[www.amherstburg.ca](http://www.amherstburg.ca)



If anyone may have information relevant to the investigation, you are encouraged to contact police at 519-736-3622, or Crime Stoppers anonymously at 519-258-8477 (TIPS) or online at [www.catchcrooks.com](http://www.catchcrooks.com).

**Constable Steve Owen 142**  
**Community Services Officer**  
**519-736-2252 Ext 343**



Chief Berthiaume

Amherstburg Police Service

Dear Chief Berthiaume: The Society of St. Vincent de Paul Amherstburg Conference has recently had to have our vulnerable sector checks completed as per our volunteer requirements. Several of our members who have successfully passed these checks in the past suddenly had to have their fingerprints done at an additional cost of \$45. This has resulted in an inconvenience and a cost that was not expected. There has also been several members who have had to be printed in the past and now they must go through the process again with an additional \$45 cost that we hope can be avoided in the future. We have several suggestions we would like to present to you during our meeting that may assist all volunteer groups in our town.

We are asking for a meeting with you so we might be able to resolve this issue in a manner that would satisfy your requirements and also assist all volunteer groups who are in the same situation as we are.

**Your assistance in this matter is greatly appreciated**

You can contact us by calling:

Sharon Bombardier H- 519 736 2308 C- 226 260 2308

OR

Terry Hayes H- 519 736 4932 C- 519 965 9424

Nov. 3<sup>rd</sup> 2017

Dear Police Services Board Members,

I am writing to your board concerning police clearances for the members of the Amherstburg St. Vincent de Paul Society. We have been serving the poor in our community since Oscar Bondy founded our group in 1953. His son Richard Oscar Bondy is presently still volunteering to this day. Dick and most of our Conference are now going through our second police clearance as required by our insurance company. The cost for him and his wife Denise (Hannah) is \$85.00 this time around since the RCMP computer decided he should be fingerprinted as well.

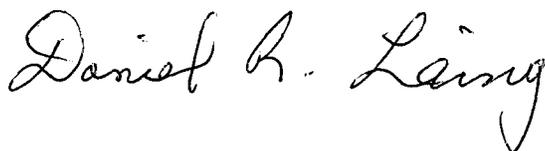
It is a common theme that most of our male members should now be fingerprinted like common criminals to prove their identity. I think this is ridiculous and no way to treat volunteers who are doing their best to keep Amherstburg the safest community in Canada.

Tim McIsaac from the mission tells me his group is being put through the police clearance wringer as well.

Our SSVP conference is composed of single ladies and 15 couples ranging in age from 60 to 92. Most of the couples who go out on calls together never alone, have celebrated their 50<sup>th</sup> wedding anniversary. As well most of us have lived in this community our whole lives and if we were law breakers it would be well known to the local police.

I would appreciate it if we could be excused from the fingerprinting requirement at this time or at least the cost of this pointless exercise. A new policy concerning the treatment of volunteers who are requesting police clearance would also be most helpful. Thank you.

Sincerely

A handwritten signature in cursive script that reads "Daniel R. Laing".

Daniel Roy Laing B.Sc.  
1267 Front Rd. South  
Amherstburg, ON  
N9V2M5  
519 736 6215

**Item 5.1a**  
**November 21, 2017**

November 9, 2017

TO THE CHAIRPERSON AND MEMBERS OF THE AMHERSTBURG POLICE BOARD.

I HAVE EXAMINED THE FOLLOWING ACCOUNTS AND WOULD RECOMMEND THEM FOR PAYMENT.

*Niza Fadel*

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NIZA FADEL, SUPERVISOR OF ACCOUNTING

Council/Board Report By Dept-(Manual)



Vendor : 001 To ZUL180  
 Batch : All  
 Department : 2020000 To 2020000

Manual Paid Date : 12-Oct-2017 To 09-Nov-2017

Bank : 1 To 99  
 Class : All

Vendor	Vendor Name	Invoice No.			Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name					
<b>DEPARTMENT 2020000 POLICE DEPARTMENT</b>									
<b>BOH02</b>	<b>BOHDAL DAVID</b>								
OCT 11, 2017	TRAINING @ WPS OCT 11, 2017				1219	25-Oct-2017	25-Oct-2017		
10-5-2020000-0254				POLICE TRAINING				25.00	
<b>CAPE03</b>	<b>CAPEL-CURE MATT</b>								
OCT 11, 2017	PEER SUPPORT TRAINING OCT 11, 2017				1219	25-Oct-2017	25-Oct-2017		
10-5-2020000-0254				POLICE TRAINING				25.00	
OCT 16, 2017	BODY WORN CAMERA TRAINING OCT 16, 2017				1254	01-Nov-2017	01-Nov-2017		
10-5-2020000-0254				POLICE TRAINING				257.31	
<b>GAZ01</b>	<b>GAZDIG SEAN</b>								
OCT 11, 2017	OACP TRAFFIC SEMINAR OCT 10-11, 2017				1293	08-Nov-2017	08-Nov-2017		
10-5-2020000-0254				POLICE TRAINING				55.00	
<b>MCC01</b>	<b>MCCURDY SHAWN</b>								
OCT 24, 2017	WEAPON DISPOSAL OCT 24, 2017				1254	01-Nov-2017	01-Nov-2017		
10-5-2020000-0360				MISCELLANEOUS EXPENSES				25.00	
<b>OWE06</b>	<b>OWEN STEVE</b>								
OCT 11, 2017	PEER SUPPORT TRAINING - OCT 11, 2017				1219	25-Oct-2017	25-Oct-2017		
10-5-2020000-0254				POLICE TRAINING				25.00	
OCT 24, 2017	GUN DESTRUCTION OCT 24, 2017				1254	01-Nov-2017	01-Nov-2017		
10-5-2020000-0401				GASOLINE				20.00	
10-5-2020000-0360				MISCELLANEOUS EXPENSES				25.00	
<b>RAT001</b>	<b>RATHBONE KIM</b>								
OCT 12, 2017	PEER COUNSELING TRAINING OCT 10-12 & SITUATION TABLE TRAINING OCT 17-19, 2017				1293	08-Nov-2017	08-Nov-2017		
10-5-2020000-0254				POLICE TRAINING				55.00	
<b>ZIM01</b>	<b>ZIMMERMAN DON</b>								
OCT 19, 2017	FIREARMS REQUAL				1254	01-Nov-2017	01-Nov-2017		
10-5-2020000-0254				POLICE TRAINING				50.00	
<b>Department Total :</b>								<b>562.31</b>	



Vendor : 001 To ZUL180  
 Batch : All  
 Department : 2020000 To 2020000

Cheque Print Date : 12-Oct-2017 To 09-Nov-2017  
 Bank : 1 To 99  
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 2020000 POLICE DEPARTMENT</b>					
<b>AAR531</b>	<b>AARWAY COMMUNICATIONS LTD</b>				
8586	WIRING FOR RECEPTION DESK		1224 11-Oct-2017	11-Oct-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				539.01
<b>AGR835</b>	<b>AGRIS CO-OPERATIVE LTD</b>				
600043027	GASOLINE		1169 29-Aug-2017	29-Aug-2017	
10-5-2020000-0401	GASOLINE				1,388.08
600043857	GASOLINE		1169 26-Sep-2017	26-Sep-2017	
10-5-2020000-0401	GASOLINE				1,259.20
600044197	GASOLINE		1173 03-Oct-2017	03-Oct-2017	
10-5-2020000-0401	GASOLINE				1,171.95
600044443	GASOLINE		1224 10-Oct-2017	10-Oct-2017	
10-5-2020000-0401	GASOLINE				1,744.31
600044615	GASOLINE		1224 17-Oct-2017	17-Oct-2017	
10-5-2020000-0401	GASOLINE				1,447.11
600044880	GASOLINE		1261 24-Oct-2017	24-Oct-2017	
10-5-2020000-0401	GASOLINE				1,380.89
<b>APP302</b>	<b>APPLIED COMPUTER SOLUTIONS INC</b>				
39378	POLICE EMAIL ARCHIVER LICENSING		1224 16-Oct-2017	16-Oct-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				1,367.30
<b>D&amp;D656</b>	<b>D &amp; D ENTERPRISE</b>				
2017-393	BASEBALL CAPS		1261 25-Oct-2017	25-Oct-2017	
10-5-2020000-0252	UNIFORMS				135.60
<b>DAV133</b>	<b>DAVTECH ANALYTICAL SERVICE INC</b>				
SI-97694	ALCOTESTER REPAIRED		1169 29-Sep-2017	29-Sep-2017	
10-5-2020000-0252	UNIFORMS				70.85
SI-97695	ALCOTESTER REPAIRED		1169 29-Sep-2017	29-Sep-2017	
10-5-2020000-0252	UNIFORMS				191.17
<b>DIR572</b>	<b>DIRECTDIAL.COM</b>				
IN592070	PHOTOCOPIER MAINTENANCE AND COPIES		1261 24-Oct-2017	24-Oct-2017	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				83.03
IN592212	MONITORS AND PHONE CHARGERS		1261 25-Oct-2017	25-Oct-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				333.35
INV589035	MONITORS		1173 03-Oct-2017	03-Oct-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				590.99
<b>EXP407</b>	<b>407 EXPRESS TOLL ROUTE</b>				
SEPTEMBER ' 407 TOLL			1268 21-Sep-2017	21-Sep-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				24.64
<b>FRO400</b>	<b>FRONTLINE OUTFITTERS</b>				
0000032804	CST OWEN - SHIRTS L/S, S/S		1224 07-Sep-2017	07-Sep-2017	
10-5-2020000-0252	UNIFORMS				264.85
0000033396	SGT TALYLOR L/S SHIRTS		1224 19-Oct-2017	19-Oct-2017	
10-5-2020000-0252	UNIFORMS				145.75
<b>HER247</b>	<b>HERITAGE TIRE SALES INC.</b>				
102137	MOUNT AND BALANCE TIRES		1198 13-Oct-2017	13-Oct-2017	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				152.55
<b>JOE055</b>	<b>JOE MELOCHE FORD SALES LTD</b>				



Vendor : 001 To ZUL180  
 Batch : All  
 Department : 2020000 To 2020000

Cheque Print Date : 12-Oct-2017 To 09-Nov-2017  
 Bank : 1 To 99  
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 2020000 POLICE DEPARTMENT</b>					
IJ01210	CAR WASH		1169 30-Jun-2017	30-Jun-2017	
10-5-2020000-0402		VEHICLE & EQUIPMENT MTCE.			105.00
IJ01290	CAR WASH		1169 28-Jul-2017	28-Jul-2017	
10-5-2020000-0252		UNIFORMS			63.00
IJ01382	CAR WASH		1169 31-Aug-2017	31-Aug-2017	
10-5-2020000-0402		VEHICLE & EQUIPMENT MTCE.			84.00
IJ01484	CAR WASH		1169 30-Sep-2017	30-Sep-2017	
10-5-2020000-0402		VEHICLE & EQUIPMENT MTCE.			28.00
RJ06731	302 REPAIRS		1169 28-Jul-2017	28-Jul-2017	
10-5-2020000-0402		VEHICLE & EQUIPMENT MTCE.			2,576.55
RJ06850	305 REPAIRS		1169 03-Aug-2017	03-Aug-2017	
10-5-2020000-0402		VEHICLE & EQUIPMENT MTCE.			45.20
RJ08096	FUSION REPAIRS		1224 23-Oct-2017	23-Oct-2017	
10-5-2020000-0402		VEHICLE & EQUIPMENT MTCE.			96.04
<b>KEL198 KELCOM RADIO DIVISION</b>					
80008040	RADIO MAINTENANCE		1268 16-Oct-2017	16-Oct-2017	
10-5-2020000-0319		RADIO MAINTENANCE			571.78
80008041	RADIO MAINTENANCE		1268 16-Oct-2017	16-Oct-2017	
10-5-2020000-0319		RADIO MAINTENANCE			197.75
<b>KEL363 KEL COMMUNICATIONS LTD</b>					
RC00003952	RADIO MAINTENANCE		1173 01-Oct-2017	01-Oct-2017	
10-5-2020000-0319		RADIO MAINTENANCE			425.49
<b>LAS110 LASER ART INC.</b>					
32648	PLAQUES AWARDS DINNER		1268 30-Oct-2017	30-Oct-2017	
10-5-2020000-0370		COMMUNITY SERVICES			58.42
<b>LUC289 LUCAS WORKS (WINDSOR) INC.</b>					
114344	BOARD SECRETARY		1268 31-Oct-2017	31-Oct-2017	
10-5-2020000-0327		PROFESSIONAL FEES			460.33
<b>LUM131 LUMED MANAGEMENT</b>					
3058	CAR WASH		1198 30-Sep-2017	30-Sep-2017	
10-5-2020000-0402		VEHICLE & EQUIPMENT MTCE.			150.01
<b>MAL256 MALDEN AUTOMOTIVE</b>					
5294-156685	REPLACED THE REAR BRAKES # PAVIS FUSION		1173 03-Oct-2017	03-Oct-2017	
10-5-2020000-0402		VEHICLE & EQUIPMENT MTCE.			193.39
5294-156803	REPLACED REAR BRAKES # 306		1173 05-Oct-2017	05-Oct-2017	
10-5-2020000-0402		VEHICLE & EQUIPMENT MTCE.			68.78
5294-157235	REAR BRAKE ROTORS FOR # 306		1222 13-Oct-2017	13-Oct-2017	
10-5-2020000-0402		VEHICLE & EQUIPMENT MTCE.			236.71
5294-157545	REPLACED THE FRONT AND REAR BRAKES # 312		1263 18-Oct-2017	18-Oct-2017	
10-5-2020000-0402		VEHICLE & EQUIPMENT MTCE.			418.72
5294-157644	CALIPER PINS FOR # 312		1263 20-Oct-2017	20-Oct-2017	
10-5-2020000-0402		VEHICLE & EQUIPMENT MTCE.			26.17
5294-157933	REPLACED THE FRONT AND REAR BRAKES ON # 309		1261 20-Oct-2017	20-Oct-2017	
10-5-2020000-0402		VEHICLE & EQUIPMENT MTCE.			383.05
<b>MAS108 MASTER CLEANERS</b>					
7475	DRY CLEANING		1224 30-Sep-2017	30-Sep-2017	
10-5-2020000-0253		CLEANING			18.37



Vendor : 001 To ZUL180  
 Batch : All  
 Department : 2020000 To 2020000

Cheque Print Date : 12-Oct-2017 To 09-Nov-2017  
 Bank : 1 To 99  
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 2020000 POLICE DEPARTMENT</b>					
<b>MCG209</b>	<b>MCGRORY DR JAY</b>				
OCTOBER 10, POLICE TRAINING 10-5-2020000-0254	POLICE TRAINING	1173	10-Oct-2017	10-Oct-2017	1,500.00
OCTOBER 10, PROFESSIONAL FEES 10-5-2020000-0327	PROFESSIONAL FEES	1173	10-Oct-2017	10-Oct-2017	2,000.00
<b>MDC153</b>	<b>M.D.CHARLTON CO. LTD</b>				
61741 RH HOLSTERS 2 10-5-2020000-0252	UNIFORMS	1268	24-Oct-2017	24-Oct-2017	453.71
<b>MIK315</b>	<b>MIKE'S COMPUTER SHOP</b>				
WIN-143095 PHONE CHARGER CABLES 10-5-2020000-0310	COMPUTER MAINTENANCE	1261	26-Oct-2017	26-Oct-2017	76.79
<b>MIN107</b>	<b>MINISTER OF FINANCE ONTARIO POLICE COLLEGE</b>				
081261 OFFICER D'AMORE 10-5-2020000-0254	POLICE TRAINING	1224	14-Sep-2017	14-Sep-2017	575.00
<b>MON183</b>	<b>MONARCH OFFICE SUPPLY LTD</b>				
047997 SEPTEMBER 2017 PURCHASES 10-5-2020000-0301	OFFICE SUPPLIES	1224	28-Sep-2017	28-Sep-2017	288.72
<b>OFF01</b>	<b>OFFSHORE - DIV OF 2488724 ONTARIO INC.</b>				
1065 WINTERIZE BOAT 10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.	1224	18-Oct-2017	18-Oct-2017	298.72
<b>PAC124</b>	<b>PACIFIC SAFETY PRODUCTS INC</b>				
IN068081 CAPEL-CURE-OUTER VEST CARRIER 10-5-2020000-0252	UNIFORMS	1261	05-Sep-2017	05-Sep-2017	173.49
<b>PAR372</b>	<b>PARRLINE ELECTRICAL WHOLESALE</b>				
71063 LIGHTS FOR BUILDING 10-5-2020000-0317	BUILDING MAINTENANCE	1226	14-Sep-2017	14-Sep-2017	101.36
71177 BULBS FOR STATION 10-5-2020000-0317	BUILDING MAINTENANCE	1169	29-Sep-2017	29-Sep-2017	26.56
71221 PUTSIDE YARD LIGHT BULB REPLACED 10-5-2020000-0317	BUILDING MAINTENANCE	1226	03-Oct-2017	03-Oct-2017	26.56
<b>PUR700</b>	<b>PUROLATOR INC.</b>				
435915192 COURIER 10-5-2020000-0306	COURIER & EXPRESS	1169	29-Sep-2017	29-Sep-2017	11.81
436114620 COURIER 10-5-2020000-0306	COURIER & EXPRESS	1224	20-Oct-2017	20-Oct-2017	4.43
436181245 COURIER 10-5-2020000-0306	COURIER & EXPRESS	1268	27-Oct-2017	27-Oct-2017	27.01
<b>RAC462</b>	<b>RACICOT CHRYSLER</b>				
CCCS241771 305 REPAIRS 10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.	1173	04-Oct-2017	04-Oct-2017	491.32
CCCS242374 305 REPAIRS 10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.	1173	05-Oct-2017	05-Oct-2017	265.41
<b>ROY120</b>	<b>ROYAL CANADIAN MOUNTED PO</b>				
1800002471 FINGERPRINTS CIVILIAN 10-5-2020000-0360	MISCELLANEOUS EXPENSES	1224	12-Oct-2017	12-Oct-2017	100.00
<b>ROY281</b>	<b>ROYAL CANADIAN LEGION BRANCH 157</b>				

**TOWN OF AMHERSTBURG**  
**Council/Board Report By Dept-(Computer)**



AP5130

Page : 5

Date : Nov 09, 2017

Time : 2:52 pm

Vendor : 001 To ZUL180  
 Batch : All  
 Department : 2020000 To 2020000

Cheque Print Date : 12-Oct-2017 To 09-Nov-2017  
 Bank : 1 To 99  
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
<b>DEPARTMENT 2020000 POLICE DEPARTMENT</b>					
OCT 19, 2017	WREATH FOR REMEMBRANCE DAY	1198	19-Oct-2017	19-Oct-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				75.00
<b>SHI050 SHIELD TECHNOLOGIES</b>					
2017-10-26	LICENSING	1261	26-Oct-2017	26-Oct-2017	
10-5-2020000-0313	LAW BOOKS				203.40
<b>STA444 STAPLES ADVANTAGE (MIS C/O T04446C)</b>					
45674329	C8 BATTERIES	1198	17-Oct-2017	17-Oct-2017	
10-5-2020000-0301	OFFICE SUPPLIES				87.33
<b>STR299 ONTARIO ASSOCIATION OF CHIEFS OF POLICE ZONE 6</b>					
2017	DUES ASSESSMENT 2017, ZONE 6 OACP MEMBERSHIPS	1268	30-Oct-2017	30-Oct-2017	
10-5-2020000-0350	PROFESSIONAL MEMBERSHIPS				400.00
<b>THI235 THINK! WIRELESS SOLUTIONS INC.</b>					
0000009871	GPS	1224	10-Oct-2017	10-Oct-2017	
10-5-2020000-0406	GPS COMMUNICATION				135.60
<b>TOW033 TOWN OF ESSEX</b>					
SALES0000000	RADIO MAINTENANCE	1173	03-Oct-2017	03-Oct-2017	
10-5-2020000-0319	RADIO MAINTENANCE				932.25
<b>TRI249 TRI GRAPHICS</b>					
5150	VECHILE RELEASE FORMS	1224	17-Oct-2017	17-Oct-2017	
10-5-2020000-0301	OFFICE SUPPLIES				158.76
5155	RECEIPT BOOKLETS	1261	27-Oct-2017	27-Oct-2017	
10-5-2020000-0301	OFFICE SUPPLIES				268.94
<b>UNI351 UNIFORM UNIFORMS</b>					
47084	OFFICER MILLER TUNIC	1198	06-Oct-2017	06-Oct-2017	
10-5-2020000-0252	UNIFORMS				689.30
<b>Department Totals :</b>					<b>27,868.86</b>



Vendor : 001 To ZUL180  
 Batch : All  
 Department : 2020000 To 2020000

EFT Paid Date : 12-Oct-2017 To 09-Nov-2017  
 Bank : 1 To 99  
 Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
<b>DEPARTMENT 2020000 POLICE DEPARTMENT</b>								
<b>BEL03</b>	<b>BELL MOBILITY INC.</b>							
OCT 2017	OCTOBER 2017 USAGE				1175	06-Oct-2017	06-Oct-2017	
10-5-2020000-0315				TELEPHONE				570.43
10-5-2020000-0332				INTERNET ACCESS				51.08
10-5-2020000-0406				GPS COMMUNICATION				103.38
<b>COG02</b>	<b>COGECO PAYMENT CENTRE</b>							
OCT 2017	OCTOBER 2017 INTERNET				1155	01-Oct-2017	01-Oct-2017	
10-5-2020000-0332				INTERNET ACCESS				152.49
<b>ESS46</b>	<b>ESSEX POWERLINES CORPORATION</b>							
SEPT 2017	ELECTRICITY, WATER & SEWAGE SEPTEMBER 2017				1138	30-Sep-2017	30-Sep-2017	
10-5-2020000-0316				UTILITIES - POLICE DEPT				1,876.13
<b>GRE03</b>	<b>GREEN SHIELD CANADA</b>							
NOV 2017	NOVEMBER 2017 BENEFITS				1206	01-Nov-2017	01-Nov-2017	
10-5-2020000-0206				BENEFITS - GREENSHIELD RE				11,124.48
10-5-2020000-0205				BENEFITS - GREENSHIELD				17,983.20
<b>SUN11</b>	<b>SUN LIFE ASSURANCE CO. OF CANADA - BILLING</b>							
NOV 2017	NOVEMBER 2017 BENEFITS				1223	01-Nov-2017	01-Nov-2017	
10-5-2020000-0207				BENEFITS - LIFE & DISABIL				14,849.71
<b>TEL02</b>	<b>TELUS</b>							
SEPT 2017	SEPTEMBER 2017 MONTHLY CHARGES				1200	25-Sep-2017	25-Sep-2017	
10-5-2020000-0315				TELEPHONE				542.40
<b>UNI01</b>	<b>UNION GAS LTD</b>							
SEPT 2017	SEPTEMBER 2017 MONTHLY CHARGES				1137	30-Sep-2017	30-Sep-2017	
10-5-2020000-0316				UTILITIES - POLICE DEPT				31.69
<b>WOR03</b>	<b>WORKPLACE SAFETY &amp; INSURANCE BOARD</b>							
OCTOBER 2017	OCTOBER 2017 PREMIUMS				1235	27-Oct-2017	27-Oct-2017	
10-5-2020000-0208				BENEFITS - WORKER'S COMP.				224.94
<b>Department Totals :</b>								<b>47,509.93</b>

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	562.31
Total Computer Paid for Approval :	27,868.86
Total EFT Paid for Approval :	47,509.93
<b>Grand Total ITEMS for Approval :</b>	<b>75,941.10</b>



2 Nov 2017

## **OAPSB INITIAL RESPONSE TO NEW POLICE SERVICES ACT**

The new Police Services Act is the culmination of 5 years of consensus-building among police and community stakeholders, facilitated by the Government of Ontario. Overall, the result represents a balance of those interests.

The Ontario Association of Police Services Boards (OAPSB) has advocated hard over those past 5 years, in the public interest, for:

1. Legislation that features a **more effective** public safety model, bringing together the range of human service providers to address the root causes of marginalization, risk, crime and victimization
2. Legislation that features a **more efficient** policing model, facilitating the selection of non-police service providers for the performance of tasks that do not require a fully trained, fully armed police officer
3. Legislation that features **more relevant** police governance, namely:
  - Clarification of board roles, focussed on **strategic governance of police operations**, rather than human resource management
  - **Mandatory board training**
  - **Better resourcing** of boards in terms of information and advice, and decision-making support – in addition to that provided by police chiefs, and
  - **Meaningful board evaluations** and the provision of feedback to them
4. We've also advocated for more effective oversight of police, and modernized police labour practices that are more reflective of general labour practices across Ontario.

Overall, the new Police Services Act is a momentous attempt at satisfying all stakeholders. It features something for everyone, with relatively minor impositions. It **still needs some fine-tuning**, particularly in the following public-interest areas:

1. The new legislation is extremely prescriptive in what tasks can be **outsourced** to the private sector. The most obvious exclusions are court security and prisoner transport, which are more safely and more efficiently performed by the private sector in other jurisdictions. We suggest any restrictions on out-sourcing should be identified **in regulation, not legislation**, so that those restrictions can be

modernized over time, without the need to create an entirely new Act. We believe this is in the public interest.

2. In preambles, the Government refers to OPP Detachment Boards' role as an "advisory" one. We request clarification that these boards are "**governing**" boards. Otherwise we can't see how this move strengthens governance, as the Government has consistently messaged.
3. The new legislation insists that at least one police board member must participate in police collective bargaining. This imposition doesn't happen anywhere else in any sector in Ontario, and shouldn't happen here. Boards establish direction and audit results; they aren't supposed to take action themselves. In police sector, board members are not recruited nor trained to collectively bargain. No one from Cabinet is required to negotiate directly with the OPP, and no one from a police board should be required to either. This unjustified imposition perpetuates a collective bargaining regime that has resulted in the highest municipal police salaries and benefits in the world, and is not in the public interest. In a recent survey of our members, **92%** of the respondents felt that police boards should be able to **assign the task of bargaining to professionals** inside or outside the police service.

For more information, contact:

Eli El-Chantiry  
Chair  
[eli.el-chantiry@ottawa.ca](mailto:eli.el-chantiry@ottawa.ca)

Fred Kaustinen  
Executive Director  
[fjk.consulting@rogers.com](mailto:fjk.consulting@rogers.com)



## THE CORPORATION OF THE TOWN OF AMHERSTBURG

### OFFICE OF THE CAO

*MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.*

Author's Name: Bruce Montone	Report Date: January 5, 2018
Author's Phone: 519 730-0012 ext. 2241	Date to Council: January 22, 2018
Author's E-mail: <a href="mailto:bmontone@amherstburg.ca">bmontone@amherstburg.ca</a>	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Monthly Fire Department Activity Report - December 2017

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#### 1. RECOMMENDATION:

It is recommended that:

1. The report from the Fire Chief regarding Monthly Fire Department Activity Report - December 2017 **BE RECEIVED for information.**

#### 2. BACKGROUND:

On April 11, 2016, Council adopted the following:

*"That Administration BE DIRECTED to provide monthly activity reports within the Building department, Fire department, and Police Services."*

#### 3. DISCUSSION:

The goal of the Amherstburg Fire Department is to provide fire protection services through a range of programs designed to protect the lives and property of the inhabitants from the adverse effects of fire, sudden medical emergencies or exposure to dangerous conditions created by man or nature.

To achieve this goal the Amherstburg Fire Department utilizes fire suppression and rescue activities, fire inspections, fire investigation, public fire safety education and other fire protection programs as defined by the Fire Protection and Prevention Act, R.S.O.1997, and the Town of Amherstburg, Establishing and Regulating

By-law# 2017 – 67. The attached, represents activities and program information for the month of December 2017.

4. **RISK ANALYSIS:**

N/A

5. **FINANCIAL MATTERS:**

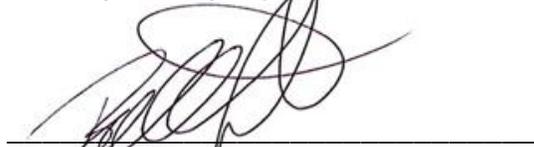
N/A

6. **CONSULTATIONS:**

N/A

7. **CONCLUSION:**

As directed by Council, the Amherstburg Fire Department will continue to provide monthly activity reports.



Bruce Montone  
**Fire Chief**

bm/BM

## Report Approval Details

Document Title:	Monthly Fire Department Activity Report December 2017.docx
Attachments:	- Monthly Dashboard Report Dec17.pdf
Final Approval Date:	Jan 16, 2018

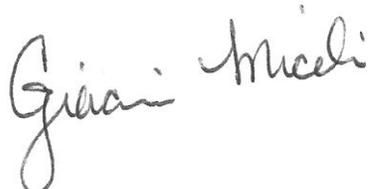
This report and all of its attachments were approved and signed as outlined below:



**Justin Rousseau - Jan 11, 2018 - 9:15 AM**



**Mark Galvin - Jan 11, 2018 - 10:42 AM**



**John Miceli - Jan 15, 2018 - 4:37 PM**



**Paula Parker - Jan 16, 2018 - 1:37 PM**



## FIRE SERVICES

### DASHBOARD

1 - SERVICE LEVEL DELIVERY		2016	YTD 2017	Dec-16	Dec-17
<b>INCIDENTS</b>		412	522	32	50
<b>Inident Types</b>	<b>OFM codes</b>				
Fire	01 - 29	86	70	4	2
False Fire Alarms	31 - 39	97	103	6	12
Public Hazard	41 - 59	29	46	0	4
Rescues	601 - 69	55	68	5	9
Medical	701 - 899	107	137	12	10
Others	91 - 99	38	98	5	13

Number of calls by station		2016	YTD 2017	Dec-16	Dec-17
Station # 1		166	189	15	19
Station # 2		90	98	9	8
Station # 3		50	59	3	5
Duty Officer		106	176	5	18

2 - AVERAGE RESPONSE Targets	2016	YTD 2017	Dec-16	Dec-17
Call processing time	n/a	n/a	n/a	0:01:17
Turn out time	0:03:38	0:03:15	0:03:07	0:03:13
Response time	0:07:05	0:07:07	0:06:42	0:06:57

3 - OTHER STATISTICS	2016	YTD 2017	Dec-16	Dec-17
Total Training Session	170	196	14	18
Total Training Session (Station 1)	47	46	4	3
Total Training Session (Station 2)	46	46	3	3
Total Training Session (Station 3)	46	48	3	4
Total Training Session (Extra)	31	56	4	8
Total Routine Station Maintenance & Inspection	99	148	8	12
Fire Prevention Inspections	133	65	9	9
Tapp-C	1	1	0	1
Fire Safety Plan Reviews	N/A	5	N/A	5
Vulnerable Occupancy Annual inspections	N/A	N/A	0	1



## FIRE SERVICES

### DASHBOARD

4 - COMMUNITY IMPACT	2016	YTD 2017	Dec-16	Dec-17
<b>Total \$ Loss</b> (2017 \$ Loss - an estimate)	2,289,230	875,500	121,000	7,500
<b>Total \$ Saved</b> (2017 \$ Saved - an estimate)	384,500	1,169,750	0	15,000
<b>Residential Fire Related Injuries (Entire)</b>	1	3	0	0
<b>Fire Fighter</b>	0	0	0	0
<b>Public</b>	1	3	0	0
<b>Residential Fire Related Fatalities (Entire)</b>	0	0	0	0

5 - CHIEF'S COMMENTS				
<p>Council support for changes to our Tiered Response protocols and the pilot for deployment changes (squads) is appreciated.</p> <p>December saw additional community activities by the department and the Volunteer Fire fighters Association involved in a Continuing partnership with the Good Fellows fundraising campaign and Xmas Gift Drive.</p>				

31/12/17



## PRESS RELEASE

### THE 2018 NHL ALUMNI BENEFIT TOUR PRESENTED BY SCOTIABANK! CELEBRATING THE 30<sup>TH</sup> ANNIVERSARY OF THE LAW ENFORCEMENT TORCH RUN YOUR FAVORITE FORMER NHL LEGENDS FACE OFF AGAINST THE LAW ENFORCEMENT ALL STARS IN SUPPORT OF SPECIAL OLYMPICS

**(March 10<sup>th</sup>, 2018 – Leamington)** – The Leamington Kinsmen Recreational Complex will play host to Hockey Night in Leamington on Saturday March 10<sup>th</sup>, 2018!

Scotiabank proudly presents the 2018 NHL Alumni Benefit Tour featuring NHL legends from Stanley Cup winning teams, classic original 6 hockey teams and local former NHLers representing your hometown all in support of Special Olympics Ontario and the Law Enforcement Torch Run! The NHL Alumni Tour has proudly hosted hockey legends such as Walter Gretzky, Wendel Clark, Curtis Joseph, Tiger Williams, Theo Fleury and many more!

The Scotiabank NHL Alumni Benefit Tour gives fans a unique experience and an evening to remember that showcases top shelf hockey skills, on ice pranks and old fashioned hockey nostalgia. This great evening provides something for fans of all ages and gives you an exciting opportunity to see a lighter side of these hockey greats while raising money for a great cause.

The Scotiabank NHL Alumni Benefit Tour supports the Special Olympics and Law Enforcement Torch Run's mission "To provide year-round sports training and athletic competition for individuals with intellectual disabilities." Join us for a special night as we celebrate the 30<sup>th</sup> anniversary of the Law Enforcement Torch Run Ontario!

Doors open at 5:00PM, game starts at 6:00pm at the Leamington Kinsmen Recreational Complex, 249 Sherk Street, Leamington, ON.

For ticket information, please visit [www.benefithockey.com](http://www.benefithockey.com). Come out and join in the fun!

**CALL 1-844-363-0500 OR VISIT [WWW.BENEFITHOCKEY.COM](http://WWW.BENEFITHOCKEY.COM)  
TO BOOK YOUR TICKETS TODAY!**



**NHL ALUMNI HOCKEY GAME  
IN SUPPORT OF THE LAW ENFORCEMENT  
TORCH RUN FOR THE  
SPECIAL OLYMPICS ONTARIO**

**PERIOD SPONSOR PACKAGE**

**\$650.00 + HST**

- Your company logo will be featured on the Benefit Hockey Sponsors Wall of Fame
- Souvenir NHL Alumni Jersey
- Half page advertisement in souvenir program
- PA announcements (your company will be announced to introduce/conclude period)
- 15 tickets

**BLUE LINE PACKAGE**

**\$500.00 + HST**

- Your company logo will be featured on the Benefit Hockey Sponsors Wall of Fame
- Half page ad in souvenir program
- 15 tickets

**SLAP SHOT PACKAGE**

**\$300.00 + HST**

- Quarter page ad in souvenir program
- 15 tickets

**WARM UP PACKAGE**

**\$200.00 + HST**

- "Business Card" ad in souvenir program
- 10 tickets

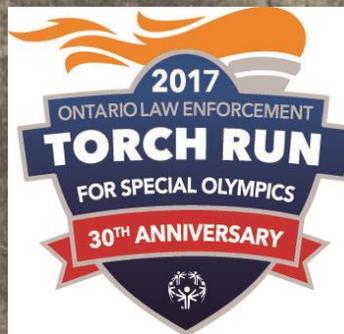
**GOLD LISTING ACKNOWLEDGEMENT**

**\$100.00 + HST**

- "Proud Sponsor" listing in the souvenir program
- 5 tickets

*PLEASE MAKE CHEQUES PAYABLE TO: OLDTIMER BENEFIT HOCKEY  
All of the above packages are subject to applicable taxes.*

**FOR MORE INFORMATION CALL OUR CAMPAIGN OFFICE TOLL FREE AT: 1-844-363-0500**



**NHL ALUMNI HOCKEY GAME  
IN SUPPORT OF THE LAW ENFORCEMENT  
TORCH RUN FOR THE  
SPECIAL OLYMPICS ONTARIO**

**THE ULTIMATE FAN PACKAGE**

**\$1250.00 + HST**

- Your company will receive an autographed company banner autographed by all NHL Alumni players in attendance and shipped to sponsoring company
- Autographed NHL Alumni Jersey (signed by all players in attendance)
- Your company logo will be featured on the Benefit Hockey Sponsors Wall of Fame
- Full page – colour ad in souvenir program (based on availability & timing)
- PA announcements
- 25 tickets
- 4 tickets for VIP 1<sup>st</sup> intermission meet the players in the locker room

**OFFICIAL PLAYER PACKAGE**

**\$1000.00 + HST**

- Your company name will be announced during the opening Player introduction as a sponsor of that player plus if that player scores a goal your company name will be announced again during the goal announcement
- Company logo included in souvenir program on Team Roster page as an Official Player Sponsor
- Full page ad in souvenir program
- 15 tickets
- 2 tickets for VIP 1<sup>st</sup> intermission meet the players in the locker room

**THE HAT TRICK PACKAGE**

**\$800.00 + HST**

- Your company logo will be featured on the Benefit Hockey Sponsors Wall of Fame
- Souvenir NHL Alumni Jersey
- Full page advertisement in souvenir program
- PA announcements
- 15 tickets
- 2 tickets for VIP 1<sup>st</sup> intermission meet the players in the locker room

*PLEASE MAKE CHEQUES PAYABLE TO: OLDTIMER BENEFIT HOCKEY*

*All of the above packages are subject to applicable taxes.*

**FOR MORE INFORMATION CALL OUR CAMPAIGN OFFICE TOLL FREE AT: 1-844-363-0500**

## Environmental Management Branch

Date: December 20, 2017  
To: Council, Clerk and Drainage Superintendent  
From: Sid Vander Veen, Drainage Coordinator

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Subject: **Agricultural Drainage Infrastructure Program**

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**Please ensure that all those named above are made aware of this letter.**

### *a) Status of Processing of Grant Applications:*

- All grant applications for the municipal cost of employing a **drainage superintendent** have been processed.
- There are a small number of **drain maintenance/repair** grant applications that have not been processed because of missing information. All others have been processed.
- **Drain construction/improvement** grant applications:
  - All applications received before April 1, 2017 have been review and most have been processed and paid. There are a few grant applications that have not yet been paid because of missing information.
  - The review and processing of applications received after April 1, 2017 is expected to begin in early January.

### *b) Planning for the 2018/2019 Drainage Act Grants Program*

- i) Grants for the Cost of Employing a Drainage Superintendent: If your municipality employs an approved drainage superintendent and intends to apply for the superintendent grants in the upcoming fiscal year, please complete the attached form entitled "Grant Allocation Request Form - Fiscal Year 2018/19". Your allocation request must be received by our ministry on or before February 28, 2018. You are advised to read ADIP policy 4.1 prior to completing the form.
- ii) Construction/Improvement Projects: Please read Section 2.7 of the ADIP policies. Once your municipality has given third reading to a by-law adopting an engineer's report for the construction or improvement of a municipal drain, you are encouraged to complete and submit a "Drain Queue Notification" form. Please note that if your project is confirmed for funding in one fiscal year and you do not proceed with the project, you must notify the Ministry to queue the project for the following year.

## ATTACHMENT 1

### *Claiming Grants for the Cost of Employing a Drainage Superintendent*

#### PREQUALIFICATION:

Your municipality is eligible to receive grants for the municipal cost of employing a drainage superintendent(s) if your municipality:

- Employs a drainage superintendent who has been approved by OMAFRA and
- Has received a superintendent budget allocation from our Ministry (see covering letter).

#### APPLICATION & CLAIM PERIOD:

- Read and comply with Section 4.0 of the ADIP policies.
- A claim for an approved drainage superintendent may be made for costs incurred from January 1 to December 31, 2017. The claim cannot exceed the budget allocation provided to your municipality.
- Claims must be submitted on the applicable OMAFRA grant application form. To obtain a Microsoft Excel electronic copy of these forms, contact Becky Curran at 519-826-4049 or [becky.curran@ontario.ca](mailto:becky.curran@ontario.ca).

#### REQUIRED SUPPORTING DOCUMENTATION:

In accordance with ADIP Policy 4.3, each drainage superintendent grant application form must be accompanied with records of the time spent performing drainage superintendent duties.

#### APPLICATION DEADLINE: 5:00 p.m. on Wednesday, January 31, 2018

- Grant applications, complete with all supporting documentation, must be received on or before Wednesday, January 31, 2018 on the application forms provided by our Ministry.
- Emailed grant application packages will be accepted until the end of the deadline date. The grant application with original signatures and all supporting documentation must be received within one week of the deadline. If the original documents are not received, the application is deemed incomplete and will not be processed.
- **Faxed applications will no longer be accepted.**
- If, at the deadline your submitted application is not complete, it will not be processed even if supporting documentation is submitted later.

#### NOTES:

1. The grant claim for drainage superintendent services provided by engineering firms must be based on the date the service was provided, not the date of the invoice (e.g. invoice dated January 4, 2018 for services provide from October 1 to December 31, 2017 cannot be claimed as part of the 2018 drainage superintendent grant application).
2. If your municipality employed more than one drainage superintendent in 2017, separate grant applications must be submitted for each individual and signed by that individual.

## ATTACHMENT 2

### *Claiming Grants for Drain Construction or Improvement Projects*

#### PREQUALIFICATION:

- Your municipality is eligible to receive grants for drain construction or improvement projects if the work has been completed in compliance with the petition drain procedures of the Drainage Act and in compliance with all applicable regulations.
- All grant applications for drain construction or improvement projects will be reviewed for compliance with Sections 1 and Sections 2.1 to 2.6 of the ADIP policies.

#### APPLICATION & CLAIM PERIOD:

- Read and comply with Section 2.8 of the ADIP policies.
- Claims can be submitted for all drain construction/improvement work completed before February 15, 2018.
- A separate claim must be submitted for each drain construction/improvement project.
- Claims must be submitted on the applicable OMAFRA grant application form. To obtain a Microsoft Excel electronic copy of these forms, contact Becky Curran at 519-826-4049 or [becky.curran@ontario.ca](mailto:becky.curran@ontario.ca).

#### REQUIRED SUPPORTING DOCUMENTATION:

In accordance with ADIP Policy 2.8, supporting documentation must be provided for each drain construction/improvement grant claim. The supporting documentation includes:

- A copy of the final by-law authorizing the construction or improvement project. If this by-law has been provided to OMAFRA previously, an additional copy need not be sent. A provisionally adopted by-law is not acceptable.
- A copy of the engineer's report for the project. If, through the *Drainage Act* process, a copy of the report had previously been provided to the Ministry, another copy need not be sent.
- Copies of all decisions affecting the report (Court of Revision, Tribunal, Referee).
- Submission of an electronic copy of the drain plan, preferably in a data format that can be imported into the Land Information Ontario data warehouse.

#### APPLICATION DEADLINE: 5:00 p.m. on Thursday, February 15, 2018

- Grant applications for drain construction or improvement work, complete with all supporting documentation, must be received on or before Thursday, February 15, 2018 on the application forms provided by our Ministry.
- **Faxed applications will no longer be accepted.**
- If the deadline is missed or the application is incomplete, a grant application for the work will still be considered up to one year from the date of the completion of the project.

#### NOTES:

Consult with Ministry staff if you have any questions about the requirement for submitting the following types of grant applications:

- Preliminary reports
- Interim and/or final grant applications
- Adjustments (within one year of the completion of the project)

**ATTACHMENT 4**  
***Agricultural Drainage Infrastructure Program (ADIP) Policy Summary***

	<b>SUPERINTENDENT</b>	<b>CONSTRUCTION/IMPROVEMENT</b>	<b>MAINTENANCE/REPAIR</b>
	See ADIP Policy Section 1.0 and 4.0	See ADIP Policy Section 1.0 & 2.0	See ADIP Policy Section 1.0 and 3.0
<b>Grant Application Deadline</b>	January 31, 2018 at 5:00 p.m.	February 15, 2018 at 5:00 p.m.	April 30, 2018 at 5:00 p.m.
Period Covering:	January 1 to December 31, 2017	All construction and improvement projects completed by Feb. 15, 2018	All maintenance/repair and operational work completed in 2017
Ineligible Claims	<ul style="list-style-type: none"> <li>• Costs incurred before Jan. 1, 2017</li> <li>• Any cost not related to employing a drainage superintendent.</li> </ul>	<ul style="list-style-type: none"> <li>• Projects completed more than a year before the submission of the grant application.</li> <li>• See ADIP Policy section 2.3</li> </ul>	<ul style="list-style-type: none"> <li>• Work completed prior to January 1, 2017</li> <li>• Projects less than \$500</li> <li>• Interest charges</li> <li>• Administrative &amp; engineering costs</li> </ul>
Budget Allocation	<ul style="list-style-type: none"> <li>• Still required (see ADIP policy section 4.1)</li> </ul>	<ul style="list-style-type: none"> <li>• Submit Queue Notification forms (see ADIP Policy section 2.7)</li> </ul>	<ul style="list-style-type: none"> <li>• Allocation not required</li> </ul>
Required Supporting Documentation	<ul style="list-style-type: none"> <li>• Must submit time records that support the grant claim.</li> </ul>	<ul style="list-style-type: none"> <li>• Copy of engineer's report, final by-law, decisions of court of revision, tribunal and referee.</li> <li>• Electronic copy of plan</li> </ul>	<ul style="list-style-type: none"> <li>• For one project on the grant application form, provide the following: <ul style="list-style-type: none"> <li>- copy of drain plan showing complete watershed and where the work was done.</li> <li>- maintenance instructions &amp; assessments from engineer's report</li> </ul> </li> </ul>
Other Policy Items	<ul style="list-style-type: none"> <li>• Municipal employees receive expenses = 18% of salary</li> <li>• Municipal employees receive benefits ≤ 35% of salary</li> <li>• Consultants receive actual expenses, not exceeding 18% and may not claim benefits.</li> <li>• Net HST may be claimed on consulting superintendent costs</li> </ul>	<ul style="list-style-type: none"> <li>• See ADIP Policy Sections: <ul style="list-style-type: none"> <li>- 2.1</li> <li>- 2.2</li> <li>- 2.4</li> <li>- 2.5</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Provide a list of all maintenance/repair projects completed in 2017.</li> <li>• To be eligible for grant, properties must be assessed at the Farm Property Class Tax Rate in 2017 or 2018.</li> </ul>

**\*\*\*\*\* Faxed applications will no longer be accepted.**

**DRAIN QUEUE NOTIFICATION\***

**To: The Director, Environmental Management Branch**

From: Name: \_\_\_\_\_

Title: \_\_\_\_\_

Municipality: \_\_\_\_\_

Date: \_\_\_\_\_

The drain construction (Drainage Act Sec. 4) and/or improvement (Drainage Act Sec. 78) project(s) listed in the following table have been adopted by an authorizing by-law. Our municipality anticipates that these project costs will be levied against the property owners in the watershed of the drain in the upcoming year. Therefore, please include these project(s) in the queue for grants under the Agricultural Drainage Infrastructure Program and confirm whether or not the Ministry has sufficient program budget in the current fiscal year to accommodate a grant application.

DRAIN NAME	BY-LAW #	ANTICIPATED DATE OF CONSTRUCTION COMPLETION	ESTIMATED PROJECT TOTAL COST	ESTIMATED GRANT AMOUNT

A copy of the by-law(s) authorizing the work described above must be included with this form.

\* Note: Information on the construction/improvement queue is provided in Section 2.7 of the "Agricultural Drainage Infrastructure Program – Administrative Policies"

<p><b><u>Mail information to:</u></b>                  Ministry of Agriculture, Food and Rural Affairs                  Environmental Management Branch                  3SE, 1 Stone Road West                  Guelph, Ontario, N1G 4Y2                  Attention: Drainage</p>	<p><b>OR</b></p> <p><u>Email information to:</u>                  becky.curran@ontario.ca</p>
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**GRANT ALLOCATION REQUEST FORM - FISCAL YEAR 2018/19**  
**GRANTS FOR THE COST OF EMPLOYING A DRAINAGE SUPERINTENDENT**  
**Agricultural Drainage Infrastructure Program Under The *Drainage Act***

To assist in completing this form, please read the “Agricultural Drainage Infrastructure Program – Administrative Policies”. Municipalities with more than one drainage superintendent may modify this form to accommodate a multiple submission on the condition that the same information is still provided.

Municipality	County/Region/District	Drainage Superintendent
<b>Anticipated Grant Demand for Drainage Superintendent Employment Costs</b> (for drainage superintendent costs incurred between January 1, 2018 to December 31, 2018)		
Salary (see ADIP 4.3a, b & c)		\$
Benefits (see ADIP 4.3e)		\$
Expenses (see ADIP 4.3d)		\$
Net HST (consulting drainage superintendents only)		\$
<b>TOTAL (A)</b>		\$
ANTICIPATED TOTAL SUPERINTENDENT GRANT REQUIREMENT FOR 2018/19 (A/2):		\$

NOTE: Claiming drain maintenance grants no longer requires a maintenance budget allocation.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature - Drainage Superintendent

\_\_\_\_\_ Date

\_\_\_\_\_ Signature - Treasurer

RETURN BY FEBRUARY 28, 2018 TO:

Environmental Management Branch - Drainage  
 Ministry of Agriculture, Food and Rural Affairs  
 3<sup>rd</sup> Floor, 1 Stone Road West  
 Guelph, Ontario, N1G 4Y2

Or

Email: [becky.curran@ontario.ca](mailto:becky.curran@ontario.ca).



13300 Tecumseh Rd East, Suite 618  
Tecumseh, ON N8N 4R8  
Toll-free: 1-888-667-4041  
Phone: 647-930-9484  
Fax: 1-888-909-6785  
Email: [nick@omfpoamagazine.com](mailto:nick@omfpoamagazine.com)  
Web: [www.omfpoa.com](http://www.omfpoa.com)

OMFPOA Chapter 8 Windsor, Essex County,  
Chatham-Kent Region, Fire Departments,  
Fire Prevention Divisions *proud hosts of the*

## **OMFPOA 62<sup>ND</sup> ANNUAL TRAINING & EDUCATIONAL SYMPOSIUM**

**PRESIDENT:**

**JOHN LEE**

Windsor Fire Rescue Service  
815 Goyeau Street  
Windsor, ON N9A 1H7  
[jlee@citywindsor.ca](mailto:jlee@citywindsor.ca)

**SECRETARY:**

**JASON SUCHIU**

Lakeshore Fire Department  
592 St Charles Street  
Belle River, ON N0R 1A0  
[jsuchiu@lakeshore.ca](mailto:jsuchiu@lakeshore.ca)

**T**he OMFPOA Chapter 8 Windsor, Essex County Chatham-Kent Region Fire Prevention Division is honoured to host the 2018 Ontario Municipal Fire Prevention Officers Association Symposium. The OMFPOA is proud to be running this annual education event for the sixty-second time.

On June 10 to June 14 2018, this event will be held at the Caesar's Windsor in Windsor, bringing together fire prevention officers from across Ontario for four days of seminars, resolutions, education and debates on major topics concerning the interests of fire prevention, and consequently, the protection and safety of all the citizens of Ontario.

This important provincial symposium is hosted by different Ontario Fire Departments annually, and the OMFPOA Chapter 8 Windsor, Essex County, Chatham-Kent Region is looking forward to hosting this year's event.

In order to host a successful symposium, we are asking our business friends in the province of Ontario for their support, with an advertisement or sponsorship in our conference book. This informational book will be distributed to all of the many delegates, politicians and other guests who will attend our convention.

Any support to aid in hosting this year's symposium, which concerns the safety of the citizens of Ontario, would be greatly appreciated.

Thank you for your consideration.

Regards,

2018 HOST COMMITTEE

OMFPOA Chapter 8 Windsor, Essex County, Chatham-Kent Region

***Fire Prevention Saves Lives***

***Thank you for your support!***



13300 Tecumseh Rd East, Suite 618  
Tecumseh, ON N8N 4R8  
Toll-free: 1-888-667-4041  
Phone: 647-930-9484  
Fax: 1-888-909-6785  
nick@omfpoamagazine.com  
Web: www.omfpoa.com

OMFPOA Chapter 8 Windsor, Essex County,  
Chatham-Kent Region, Fire Departments,  
Fire Prevention Divisions *proud hosts of the*

## **OMFPOA 62<sup>nd</sup> ANNUAL TRAINING & EDUCATIONAL SYMPOSIUM**

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### **AD SIZES & RATES**

**business card: \$350.00**

dimensions: 3.625" (w) x 2.312" (h), ink: black & white

**one sixth page: \$450.00**

dimensions: 3.625" (w) x 3.166" (h), ink: black & white

**quarter page: \$750.00**

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**TOWN OF AMHERSTBURG  
DRAINAGE BOARD  
Tuesday, January 9, 2017  
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg

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**MINUTES**

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**PRESENT**

Ron Sutherland, Chair  
Allan Major, Vice-Chair  
Bob Bezaire  
Brad Laramie  
Todd Hewitt, Manager of Engineering & Operations  
Nicole Humber, Recording Secretary

**ABSENT**

Bob Pillon  
Shane McVitty, Drainage Superintendent &  
Engineering Coordinator

**CALL TO ORDER**

The Chair called the meeting to order at 6:00 p.m.

**DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

There were none.

## **MINUTES OF PREVIOUS MEETING**

Bob Bezaire moved, Al Major seconded:

**That the minutes of the previous meeting BE ADOPTED:**

### **1. Drainage Board Meeting Minutes – December 5, 2017**

The Chair put the Motion.

**Motion Carried**

## **4. ORDER OF BUSINESS**

### **4.1 Odette Drain Enclosure – S.4 Petition Drain – Time of Filing Extension**

Todd Hewitt, Manager of Engineering & Operations provided the Board with an overview of the Odette Drain Enclosure. Mr. Hewitt advised that a resident is looking to make the Odette Ditches & Watercourse (D&W) Drain a municipal drain. The Odette D & W is known as an "Award" drain, and is governed under a different set of guidelines than the Drainage Act. Mr. Hewitt added that a different landowner has concerns with the amount of time that it is taking to complete the engineer's report. Mr. Hewitt explained that the Drainage Act requires the engineer to submit his or her report within one year. However, he added that report submission beyond this one year window is not uncommon due to various reasons. He advised that Administration would like to extend the time to file for an additional two years. A brief discussion was held regarding the reasons why a resident would want to enclose the drain and why drainage reports sometimes carry on for years.

Al Major moved, Bob Bezaire seconded;

That:

1. The report from the Drainage Superintendent and Engineering Coordinator dated December 19, 2016, regarding the Odette Drain Enclosure – S.4 Petition Drain – Time of Filing Extension BE RECEIVED; and,
2. The time of filing the engineering report for the Odette Drain Enclosure BE EXTENDED by a period of two (2) years from the date of the engineering appointment.

The Chair put the Motion.

**Motion Carried**

**5. NEXT MEETING DATE**

Tuesday, February 6, 2018 @ 6:00 p.m.

**6. ADJOURNMENT**

The meeting adjourned at 6:15 p.m.

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Chair – Ron Sutherland

\_\_\_\_\_  
Staff Liaison – Shane McVitty

Engineering and Public Works - Open Council Motions

UFB Item	Assigned to	Assigned date	Due Date	Councillors	MOTION	Dept Comments/Status
20160509-211	Antonietta Giofu	09-May-16		Pouget/Meloche	That Administration BE DIRECTED to bring back a report outlining the intended use of "multi-use" sidewalks and further to provide Council with clarification regarding bike regulations on sidewalks.	Administration compiling information for report. Completion planned for January 2018.

Parks, Facilities, Recreation and Culture - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibility of adding present day green spaces.	Administration compiling information for report - <b>Awaiting completion of the Parks Master Plan</b>
20160509-212	Anne Rota	09-May-16		Pouget/Fryer	That the Town fund and erect a plaque in the honour of the late Senator Eugene Whelan and his wife, Mrs. Elizabeth Whelan for their role in entertaining the former Soviet Ambassador Aleksander Yakovlev and Mikhail Gorbachev while visiting our historic Town, marking the location of the "Walk that Changed the World" for consideration and voting at the May 9th, 2016, Regular Council Meeting.	Administration compiling information for report - Update report went to Council <b>September 12, 2016.</b>

Planning, Development and Legislative Services - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
ECDEV 2	Tony DeThomasis	10-Dec-14			That Council direct Administration to bring a report on the discrepancy between Marsh Drive and Marsh Court, and the process to change the street name.	Policy under development.
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibly of adding present day green spaces.	In progress - <b>Awaiting completion of the Parks Master Plan</b>

Unfinished Business Lists - eScribe as at January 22, 2018

Assigned To	Comments	Description
Dawn Morencie, Rebecca Belanger, Mark Galvin		Administration to bring back report and new development agreement for council consideration.
Dawn Morencie, Antonietta Giofu	Completion planned for January 2018.	Resolution # 20170424-684 That Administration BE DIRECTED to bring a report regarding the feasibility of implementing bike lanes on Sandwich Street.
Rebecca Belanger, Dawn Morencie, Mark Galvin		Resolution # 20170508-692 That Administration BE DIRECTED to bring back a report on the feasibility of amendments to the Zoning By-law by the end of the summer.
Dawn Morencie	CAO met with Roxanne Ouellette June 27th. Administration has contacted the Whelan family.	Resolution # 20170523-719 That the delegation BE RECEIVED and Administration BE DIRECTED to bring back a report regarding the request from Roxanne Ouellette and further lobby the Federal Government to form a partnership to purchase the land with permission from the Whelan family.
Annette Zahaluk, Dawn Morencie	Awaiting completion of the Parks Master Plan	Resolution # 20170612-760 Administration BE DIRECTED to plant a tree in honour of the Highway for Heroes.
Rebecca Belanger, Mark Galvin, Dawn Morencie		Resolution # 20170612-764 Council DIRECT Administration to ensure that there is appropriate wording in place that all trees planted per the development and site plan agreements are at least 3 inch caliber in size.
Nicole Rubli, Annette Zahaluk, Dawn Morencie	<p>July 14 update - A spot has been chosen to accommodate the August 22nd event for Richmond Nursing Home. This will be communicated to the event organizer and the area will be stanchioned off. Annette is looking into the specs for the 3 accessible spaces for fishing to ensure it meets the requirements of the AODA.</p> <p>Aug 21 Update - Information is being gathered regarding Accessible Fishing Piers and the specifications around them. This information is being gathered from numerous resources AODA, Service Ontario, Ontario Building Code and other agencies.</p>	<p>Resolution # 20170710-793</p> <p>That the delegation BE RECEIVED and the request for exemption to By-law 2004-89 4(b) for accessible space outside the designated fishing area at King's Navy Yard Park BE APPROVED for August 22, 2017 with a rain date of August 23, 2017; and,</p> <p>That Administration BE DIRECTED to designate 3 accessible spaces for fishing within King's Navy Yard Park until other accessible fishing locations are offered by the Town.</p>

Unfinished Business Lists - eScribe as at January 22, 2018

Assigned To	Comments	Description
Nicole Rubli, Dawn Morencie, Mark Galvin	Spoke to Mr. Bondy on August 23rd and provided him an email with all necessary information. Waiting for Mr. Bondy to re-apply with more informatin Spoke to Mr. Bondy waiting on more clarification on items he provided to me November 8th, 2017.	Resolution # 20170821-822 Pouget/Courtney That the request for Sign Variance by Brad Bondy BE DEFERRED until further information can be brought back to Council.
Paula Parker, Dawn Morencie, John Miceli	Administration gathering information	Resolution # 20170821-849 Pouget/Meloche Administration BE DIRECTED to investigate the old agreements between the Town and owners of general chemical properties and reach out to Hoenywell.
Dawn Morencie	Report to Council anticipated for early 2018	Resolution # 20170911-875 Pouget/DiPasquale That Administration BE DIRECTED to investigate the feasibility of a public transportation system that would benefit our residents, especially our seniors and our post secondary students, to travel to and from Windsor.
Dawn Morencie, Angelo Avolio, Mark Galvin, Michelle Lavin-Faucher	Further discussion on specific buildings will be put forward to the Heritage Committee on their agenda November 16, 2017	Resolution # 20170925-903 Courtney/Pouget That Council CONCUR with the June 29, 2017, Heritage Committee recommendation to add the Boblo Island buildings to the Heritage Registry as Properties of Interest.
Dawn Morencie		Resolution # 20171010-919 Fryer/Pouget That Administration BE DIRECTED to bring a report back to Council with options to secure and preserve the Big Creek area north of Alma Street in collaboration with other willing agencies and boards.
Mark Galvin, Rebecca Belanger, Dawn Morencie		Resolution # 20171010-920 Pouget/Fryer That Administration BE DIRECTED to bring back a report to Council to set forth requirements to charge any new homeowner or developer a fee for the Town to plant a tree of 3feet in caliper in front of any new home on Town property that is not part of a subdivision agreement.

Unfinished Business Lists - eScribe as at January 22, 2018

Assigned To	Comments	Description
Nicole Rubli, Dawn Morencie		<p>Resolution # 20171023-925                      Councillor Fryer moved the motion with an amendment to bring a report back to Council (#5)                      Fryer/Pouget                      That:                      The delegation BE RECEIVED;                      The report from the Manager of Licensing and Enforcement dated October 18, 2017, regarding Parking Space Request Delegation from Storey and Denomme Family Dentistry BE RECEIVED;                      The request for reserved and exclusive use of parking spaces in the Public Parking lot located at Ramsay and Richmond Street for Storey and Denomme Family Dentistry BE DENIED;                      Administration BE AUTHORIZED to enter into an Encroachment Agreement with the Owners of 79 Richmond Street to allow for a projecting sign over the Town sidewalk on Richmond Street; and,                      Administration BE DIRECTED to bring a report back providing Council with options for the public parking lot located at Ramsay and Richmond Street.</p>
Todd Hewitt, Eric Chamberlain, Dawn Morencie		<p>Resolution# 20171211-981                      That Administration BE DIRECTED to look into alternatives to rumble strips and provide a report to Council on the findings.</p>

**THE CORPORATION OF THE TOWN OF AMHERSTBURG**

**BY-LAW NO. 2018-09**

**By-law to Confirm the Proceedings of the Council  
of the Corporation of the Town of Amherstburg**

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**WHEREAS** pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council;

**WHEREAS** pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

**WHEREAS** it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the Proceedings of the Council of the Corporation of the Town of Amherstburg at its meeting be confirmed and adopted by By-law; and,

**NOW THEREFORE** the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. THAT the action(s) of the Council of the Corporation of the Town of Amherstburg in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Town of Amherstburg, documents and transactions entered into during the January 22<sup>nd</sup>, 2018, meeting of Council, are hereby adopted and confirmed, as if the same were expressly contained in this By-law;
2. THAT the Mayor and proper officials of the Corporation of the Town of Amherstburg are hereby authorized and directed to do all things necessary to give effect to the action(s) of the Council of the Corporation of the Town of Amherstburg during the said meetings referred to in paragraph 1 of this By-law;
3. THAT the Mayor and Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Town of Amherstburg to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 22<sup>nd</sup> day of January, 2018.

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MAYOR – Aldo DiCarlo

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CLERK – Paula Parker