



**TOWN OF AMHERSTBURG
COUNCIL MEETING
AGENDA**

Monday, May 8, 2017

6:00 PM

Council Chambers

271 Sandwich Street South, Amherstburg, ON, N9V 2A5

For information pertaining to this agenda or to arrange for any additional accessibility needs please contact Tammy Fowkes, Deputy Clerk at tfowkes@amherstburg.ca

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Pages

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT REFLECTION**
- 3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**
(Public Council Meeting Agenda Items)

4. MINUTES OF PREVIOUS MEETING

That the minutes **BE ADOPTED** and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- 4.1 Special In-Camera Meeting Minutes - February 27, 2017 @ 7:33 p.m.
- 4.2 Special In-Camera Meeting Minutes - February 27, 2017 @ 9:11 p.m.
- 4.3 Regular Council Meeting Minutes - March 20, 2017 11
- 4.4 Special In-Camera Meeting Minutes - March 20, 2017
- 4.5 Special Council Meeting Minutes - March 27, 2017 23
- 4.6 Special In-Camera Meeting Minutes - March 27, 2017

5. DELEGATIONS

- 5.1 Request to Amend Zoning By-law to Allow Chickens in Residential Areas - William Brush 27
That the delegation **BE RECEIVED**.
- 5.2 Request to Waive Fees for Farmers Market - Steeve Bouchard, Amherstburg Farmers Market 30
That the delegation **BE RECEIVED**.
- 5.3 Request to Waive Fees for Garden Tour - Maxine Iller, Amherstburg Fort Malden Horticultural Society 32
That the delegation **BE RECEIVED**.
- 5.4 Request to Extend Hours of Alcohol Service for Annual Ride for Dad Event - David Lauzon, President and Lena Mangoff, Board Secretary, Royal Canadian Legion, Fort Malden Branch 157 34
That the delegation **BE RECEIVED**.

6. REPORTS – POLICE SERVICES

There are no reports.

7. REPORTS – CORPORATE SERVICES

7.1 Final 2017 Tax Rating By-Law 2017-36 35

It is recommended that:

1. The report from the Supervisor of Revenue, dated April 19, 2017, **BE RECEIVED**; and,
2. **By-law 2017-36** being a by-law to adopt the 2016 assessments be taken as having been read three times, and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign the same.

7.2 Demolition of Duffy's Tavern and Inn – Tender Results 44

It is recommended that:

1. The report from the Financial Planning Administrator dated April 26, 2017, regarding the Demolition of Duffy's Tavern and Inn - Tender Results **BE RECEIVED**;
2. An agreement with Jones Group Ltd. to complete the Duffy's Tavern and Inn Demolition **BE APPROVED** in the amount of \$280,049.50 (excluding H.S.T.) to be funded from the General Reserve; and,
3. **By-law 2017-41** being a by-law to enter into an agreement with Jones Group Ltd. to complete the Duffy's Tavern and Inn Demolition be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

7.3 Big Creek Wetland Signs 50

It is recommended that:

1. The report from the Director of Corporate Services dated March 13, 2017, regarding the Big Creek Wetland Signs **BE RECEIVED**;
2. The design of the Big Creek Wetland Signs, as informative signs as presented in Appendix A **BE APPROVED**; and,
3. The signs **BE ERECTED** within the Cypher System Greenway along the Big Creek corridor between Thomas Road and the 3rd Concession North.

8. REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There are no reports.

9. REPORTS – ENGINEERING AND PUBLIC WORKS

9.1 2017 Road Repairs Program Tender Results

54

It is recommended that:

1. The report from the Manager of Roads and Fleet dated April 24, 2017 regarding the 2017 Road Repairs Tender Results **BE RECEIVED**;
2. An agreement with Nasci Construction Services Ltd., 5140 Dumouchelle, Windsor, Ontario, N9A 6J3 for the 2017 Road Repairs Tender **BE APPROVED** in the amount of \$101,475.00 excluding H.S.T.; and,
3. **By-law 2017-39** being a by-law to enter into an agreement with Nasci Construction Services Ltd. for the 2017 Road Repairs project be taken as have been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

9.2 2017 Tandem Truck and Winter Package Tender Results

60

It is recommended that:

1. The report from the Manager of Roads and Fleet dated April 13, 2017 regarding the 2017 Tandem Truck and Winter Package Tender Results **BE RECEIVED**;
2. An agreement with Team Truck Centres Ltd. for the purchase of a 2017 Tandem Truck and Winter Package **BE APPROVED** in the amount of \$276,409.62 (including Non-Recoverable H.S.T.);
3. The budgetary surplus of \$43,590.38 as a result of the tender price and any funds associated with the sale of Unit 305 **BE TRANSFERRED** to the Fleet Reserve in accordance with the Article 27.4 of the Town's Procurement Policy; and,
4. **By-law 2017-35** being a by-law to enter into an agreement with TEAM Truck Centres Limited 745 Wilton Grove Road, London, ON N6N 1N7 for the purchase of a 2017 Tandem Truck and Winter Package be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

It is recommended that:

1. The report from the Manager of Roads and Fleet dated May 2, 2017 regarding the Sidewalk Replacement Program **BE RECEIVED**;
2. The Director of Corporate Services/Treasurer **BE AUTHORIZED** to:
 - **PRE-COMMIT \$93,000** to the 2018 Capital Budget to expand the Sidewalk Replacement Program for 2017 as attached in Appendix “A”; and,
 - **BE DIRECTED** to issue a Purchase Order in accordance with the Town’s procurement policy to expand the Sidewalk Replacement Program for 2017 as attached in Appendix “A” .

10. REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

10.1 2017 Special Events Approval

It is recommended that:

1. The report from the Public Events Committee (PEC) dated April 19, 2017, regarding 2017 Special Events Approval **BE RECEIVED**;
2. That the events **BE APPROVED** as listed:
 - **Ride for Dad – May 28, 2017**
 - **Annual Garden Tour – June 16 & 17, 2017**
 - **Amherstburg Ice Cream Festival – July 1, 2017**
3. The following event **BE EXEMPT** and **PERMITTED** for road closures to begin prior to 5pm:
 - **Ride for Dad – May 28,2017**; and,
4. The Public Events Committee **BE DIRECTED** to confirm that the requirements identified by the Committee are met prior to the event.

It is recommended that:

1. The report from the Manager of Planning Services dated April 25, 2017, regarding the Zoning By-law Amendment for 1435 Front Rd N, File # ZBA-3-17 **BE RECEIVED**; and,
2. **Zoning By-law 2017-23** being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

11. REPORTS - CAO's OFFICE

11.1 Council Committee Appointments – Parks Advisory Committee and Recreation and Culture Advisory Committee

(As deferred from March 20, 2017)

It is recommended that:

1. The report from the Deputy Clerk dated March 6th, 2017, regarding Council Committee Appointments – Parks Advisory Committee and Recreation and Culture Advisory Committee **BE RECEIVED**;
2. Councillor _____ **BE APPOINTED** to the Recreation and Culture Advisory Committee as required in R.R.O. 1990, Regulation 797 of the Ministry of Tourism and Recreation Act;
3. ~~The Local Boards/Committees – Terms of Reference **BE WAIVED** to allow for one Council liaison on the Parks Advisory Committee for the remainder of the 2014-2018 term; **OR**,~~
4. Councillor _____ **BE APPOINTED** to the Parks Advisory Committee.

12. INFORMATION REPORTS

That the following information reports **BE RECEIVED**.

12.1	Electric Vehicle Charging Station	97
12.2	Former Boblo Dock Update	101
12.3	April 19, 2017 – May 2, 2017 Accounts Payable	187
12.4	Monthly Activity Report – APSB Meeting of March 21, 2017	216

13. CONSENT CORRESPONDENCE

That the following consent correspondence **BE RECEIVED**.

13.1	Request for Amherstburg Town Council to Support Funding for Great Lakes - Town of LaSalle Resolution	345
13.2	Request for Amherstburg Town Council to Support the Initial Phase of the Basic Income Plan for Ontario - Tony DiBartolomeo	347
13.3	A Model Site Alteration By-law - Ontario Soil Regulation Task Force	362
13.4	Draft Action Plan for Lake Erie - Environment and Climate Change Canada	364
13.5	Hydro Charges for Seasonal Residents - Township of North Frontenac Resolution	369
13.6	Lincoln M. Alexander Award - Ministry of Citizenship and Immigration	370
13.7	Request for Provincial Support Regarding Opioid Strategy - Lanark County Resolution	371

14. CORRESPONDENCE

14.1	Request to Light Up a Landmark for Brain Tumour Awareness Month - Lisa Porter, PhD, Associate Professor University of Windsor	375
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It is recommended that:

1. The correspondence regarding the request to light up a landmark in the Town of Amherstburg **BE RECEIVED**; and,
2. The Town **PARTAKE** in lighting up a landmark during the month of May in celebration of The Brain Tumour Foundation of Canada's 35th Anniversary.

15. CONSENT OTHER MINUTES

That the following minutes **BE RECEIVED**.

15.1	Heritage Committee Meeting Minutes - February 9, 2017	377
15.2	Economic Development Advisory Committee Minutes - March 7, 2017	380
15.3	Committee of Adjustment Meeting Minutes - March 28, 2017	383

16. OTHER MINUTES

16.1 Traffic Committee Meeting Minutes - January 19, 2017

386

It is recommended that:

1. The Traffic Committee Meeting Minutes of January 19, 2017 **BE RECEIVED**;
2. The request for a speed bump on Fryer Street north of Richmond Street **BE DENIED**;
3. The 3 designated disabled parking spaces in front of Duffy's on Dalhousie Street **BE REMOVED**;
4. The request for a 4-way stop at Alma Street and Victoria Street **BE DENIED**;
5. The request to place a Crossing Guard at Victoria Street and Alma Street **BE DENIED**; and,
6. The reconsideration for a speed reduction on McLellan Avenue **BE DENIED**.

17. UNFINISHED BUSINESS

17.1 Unfinished Business Lists as at May 8, 2017

389

18. NEW BUSINESS

19. REPORT OUT FROM IN CAMERA SESSION

20. NOTICE OF MOTION

There were no Notices of Motion.

21. **BY-LAWS**

21.1 **By-law 2017-45 - Confirmatory By-law**

396

It is recommended that:

By-law 2017-45 being a by-law to confirm all resolutions of the Municipal Council Meeting held May 8th, 2017, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

22. **SPECIAL IN-CAMERA COUNCIL MEETING**

That Council move into an In-Camera Meeting of Council directly following Regular session pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason:

ITEM A - Proposed Property Acquisition & Disposition - Section 239 (2)(c) - A proposed or pending acquisition or disposition of land by the municipality or local board.

23. **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEROF**

(In-Camera Council Meeting Agenda items)

24. **ADJOURNMENT OF IN-CAMERA COUNCIL MEETING**

25. **RESUMPTION OF REGULAR COUNCIL MEETING**

26. **ADJOURNMENT**

That Council rise and adjourn at p.m.



TOWN OF AMHERSTBURG

COUNCIL MEETING

Monday, March 20, 2017

6:00 PM

MINUTES

Council Chambers, 271 Sandwich Street South, Amherstburg, ON

PRESENT

Mayor Aldo DiCarlo
Councillor Joan Courtney
Councillor Jason Lavigne
Councillor Leo Meloche
Councillor Diane Pouget
Councillor Rick Fryer

Giovanni (John) Miceli, Chief Administrative Officer
Paula Parker, Municipal Clerk
Tammy Fowkes, Deputy Clerk

ABSENT

Deputy Mayor Bart DiPasquale

CALL TO ORDER

The Mayor called the meeting to order at 6:06 p.m.

MOMENT OF SILENT REFLECTION

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF *(Public Council Meeting Agenda Items)*

There were no disclosures of pecuniary interest noted.

The Mayor removed items # 10.2 and # 13.1 from the agenda as the applicants requested that the items not be dealt with at this time.

MINUTES OF PREVIOUS MEETING

Resolution # 20170320-612

Moved By Councillor Fryer
Seconded By Councillor Pouget

That the minutes BE ADOPTED and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- 4.1 Special In-Camera Meeting Minutes - January 9, 2017**
- 4.2 Special In-Camera Meeting Minutes - January 10, 2017**
- 4.3 Special In-Camera Meeting Minutes - January 23, 2017**
- 4.4 Regular Council Meeting Minutes - January 23, 2017**

The Mayor put the Motion.

Motion Carried

DELEGATIONS

- 5.1 Request to Offset Development Charges for 182 Pickering Drive - Steve Newman, South Pointe Apartments**

Resolution # 20170320-613

Moved By Councillor Fryer
Seconded By Councillor Meloche

That the delegation BE RECEIVED and Administration BE DIRECTED to bring back a report and a new development agreement for Council consideration.

The Mayor put the Motion.

Motion Carried

5.2 Sign By-law Rules and Restrictions - Carl Gibb, Laura George, and Tony Ross, Rotary Ribfest Committee

Resolution # 20170320-614

Moved By Councillor Fryer
Seconded By Councillor Pouget

That the delegation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

5.3 Preservation of Nature Habitat - Greg Nemeth

Resolution # 20170320-615

Moved By Councillor Lavigne
Seconded By Councillor Meloche

That the delegation BE RECEIVED and Administration BE DIRECTED to schedule a day & time with Mr. Nemeth to walk the Big Creek area.

The Mayor put the Motion.

Motion Carried

REPORTS – POLICE SERVICES

There were no reports.

REPORTS – CORPORATE SERVICES

There were no reports.

REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There were no reports.

REPORTS – ENGINEERING AND PUBLIC WORKS

There were no reports.

REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

10.1 2017 Special Events Approval

Resolution # 20170320-616

Moved By Councillor Pouget

Seconded By Councillor Lavigne

That:

- 1. The report from the Public Events Committee (PEC) dated March 6, 2017 regarding 2017 Special Events Approval BE RECEIVED;**
- 2. That the events BE APPROVED as listed:**
 - Good Friday Procession of the Cross – April 14, 2017**
 - Amherstburg Minor Baseball Opening Day Parade – May 6, 2017;**
- 3. The following events BE EXEMPT and road closures BE PERMITTED to begin prior to 5pm for the events listed;**
 - Good Friday Procession of the Cross – April 14, 2017**
 - Amherstburg Minor Baseball Opening Day Parade – May 6, 2017;**
 - and,**
- 4. The Public Events Committee BE DIRECTED to confirm that the requirements identified by the Committee are met prior to the event.**

The Mayor put the Motion.

Motion Carried

10.2 Zoning By-law Amendment for 6000 County Rd 20, Ure's Country Kitchen and Variety

This item was stricken from the agenda.

10.3 Zoning By-law Amendment for Concession 1, Part of Lots 12 and 13, Kingsbridge Subdivision Phase 8B-1

Resolution # 20170320-617

Moved By Councillor Lavigne

Seconded By Councillor Pouget

That:

- 1. The report from the Manager of Planning Services dated March 1 2017, regarding the Zoning By-law Amendment for Concession 1, Part of Lots 12 and 13 BE RECEIVED; and,**
- 2. By-law 2017-05 being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

10.4 Appeal to the Ontario Municipal Board and Scheduled Hearing regarding a request for Minor Variance A/22/16 – Lisa Stiles, 16 Laird Ave N

Resolution # 20170320-618

Moved By Councillor Fryer

Seconded By Councillor Meloche

That:

- 1. The report from the Manager of Planning Services dated February 17, 2017, regarding the Appeal to the Ontario Municipal Board and Scheduled Hearing regarding a request for Minor Variance A/22/16 – Lisa Stiles, 16 Laird Ave N, BE RECEIVED; and,**

2. **Administration BE DIRECTED to participate at the Ontario Municipal Board hearing commencing on April 18, 2017 and further that Administration BE AUTHORIZED to retain the necessary professional services inclusive of the Town Solicitor.**

The Mayor put the Motion.

Motion Carried

REPORTS - CAO's OFFICE

11.1 Committee Appointment – Drainage Board

Resolution # 20170320-619

Moved By Councillor Lavigne
Seconded By Councillor Meloche

That:

1. **The report from the Deputy Clerk dated March 6, 2017, regarding Committee Appointment – Drainage Board BE RECEIVED; and,**
2. **Brad Laramie BE APPOINTED as a member of the Drainage Board from March 20, 2017 until November 15, 2018.**

The Mayor put the Motion.

Motion Carried

Moved By Councillor Fryer
Seconded By Councillor Lavigne

That Council RECESS for 5 minutes at 8:05 p.m.

The Mayor put the Motion.

Motion Carried

Moved By Councillor Meloche
Seconded By Councillor Courtney

That Council RESUME Regular session at 8:21p.m.

The Mayor put the Motion.

Motion Carried

11.2 Council Committee Appointments – Parks Advisory Committee and Recreation and Culture Advisory Committee

Resolution # 20170320-620

Moved By Councillor Meloche
Seconded By Councillor Fryer

Councillor Meloche moved the motion with an amendment to have one Council liaison on the Parks Advisory Committee and to defer the Council liaison appointment on the Recreation and Culture Advisory Committee.

That:

- 1. The report from the Deputy Clerk dated March 6th, 2017, regarding Council Committee Appointments – Parks Advisory Committee and Recreation and Culture Advisory Committee BE RECEIVED;**
- 2. The Council liaison appointment to the Recreation and Culture Advisory Committee as required in R.R.O. 1990, Regulation 797 of the Ministry of Tourism and Recreation Act BE DEFERRED to the next Regular meeting.**
- 3. The Local Boards/Committees – Terms of Reference BE WAIVED to allow for one Council liaison on the Parks Advisory Committee for the remainder of the 2014-2018 term.**

The Mayor put the Motion.

Motion Carried

INFORMATION REPORTS

Resolution # 20170320-621

Moved By Councillor Fryer
Seconded By Councillor Pouget

That the following information reports BE RECEIVED:

- 12.1 2017-19 Business Plan Amherstburg Police Service**
- 12.2 Monthly Activity Report – APSB Meeting of January 17, 2017**
- 12.3 Audit and Finance Advisory Committee 2016 Achievements and 2017 Goals**
- 12.4 2016 Annual Treasurer’s Report**
- 12.5 2016 Annual Report on Development Charge Reserve Funds**
- 12.6 February 22, 2017 – March 14, 2017 Accounts Payable**

The Mayor put the Motion.

Motion Carried

CONSENT CORRESPONDENCE

Resolution # 20170320-622

Moved By Councillor Fryer
Seconded By Councillor Lavigne

That consent correspondence items #13.2 - #13.6 BE RECEIVED:

- 13.1 Ure's Miniature Golf - Submission from Neighbours**
This item was stricken from the agenda
- 13.2 Birdies and Bogies for Belle Vue Golf Tournament**
- 13.3 Thank you Letter - Essex Region Conservation Authority**
- 13.4 2017 Senior of the Year Award - Minister of Senior Affairs**
- 13.5 Community Water Fluoridation Committee - Regional Municipality of Peel Resolution**
- 13.6 Automated External Defibrillators in Ontario Schools - Township of Zorra Resolution**

The Mayor put the Motion.

Motion Carried

CORRESPONDENCE

14.1 Flypast Authorization Letter - Canadian Forces Snowbirds

Resolution # 20170320-623

Moved By Councillor Fryer

Seconded By Councillor Lavigne

That:

- 1. The correspondence from the Canadian Air Division Headquarters, National Defence, BE RECEIVED; and,**
- 2. The Town AUTHORIZE the flyover as required by the Canadian Forces Snowbirds for their event in May 2017.**

The Mayor put the Motion.

Motion Carried

CONSENT OTHER MINUTES

Resolution # 20170320-624

Moved By Councillor Meloche

Seconded By Councillor Pouget

That the following minutes BE RECEIVED:

- 15.1 Audit and Finance Advisory Committee Minutes - November 8, 2016**
- 15.2 Audit and Finance Advisory Committee Minutes - November 22, 2016**
- 15.3 Economic Development Advisory Committee Minutes - January 24, 2017**

**15.4 Economic Development Advisory Committee Minutes -
February 7, 2017**

15.5 Committee of Adjustment Minutes - January 31, 2017

The Mayor put the Motion.

Motion Carried

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

1. Councillor Meloche advised Council that he has received comments regarding the Belle Vue Conservancy fundraising campaign sign that is erected at the Library and questioned the fairness of the process for allowing signs.

The Chief Administration Officer advised Council that the Belle Vue Conservancy is raising funds on behalf of the Town for Town property and the municipality is exempt from any of its by-laws.

NOTICE OF MOTION

There were no Notices of Motion.

BY-LAWS

19.1 2017-21 - Confirmatory By-law

Resolution # 20170320-625

Moved By Councillor Fryer

Seconded By Councillor Pouget

That By-law 2017-21 being a by-law to confirm all resolutions of the Municipal Council Meeting held March 20th, 2017, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

SPECIAL IN-CAMERA MEETING

Resolution # 20170320-626

Moved By Councillor Lavigne
Seconded By Councillor Pouget

That Council move into an In-Camera Meeting of Council at 8:55 p.m., pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

ITEM A – Proposed Property Acquisition - Section 239(2)(c) –A proposed or pending acquisition or disposition of land by the municipality or local board.

ITEM B – Lease Agreement - Section 239(2)(c) –A proposed or pending acquisition or disposition of land by the municipality or local board.

The Mayor put the Motion.

Motion Carried

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF *(In-Camera Council Meeting Agenda items)*

There were no disclosures of pecuniary interest noted.

ADJOURNMENT OF IN-CAMERA MEETING @ 9:53 P.M.

RESUMPTION OF REGULAR COUNCIL MEETING

Moved By Councillor Courtney
Seconded By Councillor Meloche

That Council RESUME Regular session at 9:54 p.m.

The Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Fryer

Seconded By Councillor Pouget

That Council rise and adjourn at 9:54 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER



**TOWN OF AMHERSTBURG
SPECIAL COUNCIL MEETING**

**Monday, March 27, 2017
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

MINUTES

PRESENT

Mayor Aldo DiCarlo
Councillor Joan Courtney
Councillor Rick Fryer
Councillor Jason Lavigne
Councillor Leo Meloche
Councillor Diane Pouget

Giovanni (John) Miceli, Chief Administrative Officer
Paula Parker, Municipal Clerk
Rebecca Belanger, Manager of Planning Services

ABSENT

Deputy Mayor Bart DiPasquale

CALL TO ORDER

The Mayor called the meeting to order at 6:02 p.m.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

SPECIAL PLANNING REPORTS

3.1 Official Plan Amendment to consider the Addition of Breweries in Agricultural Areas

The Manager of Planning Services provided Council with an overview of the Official Plan Amendment to consider the addition of breweries in agricultural areas.

The Mayor invited comments from the public. There were no comments.

Resolution # 20170327-628

Moved By Councillor Fryer
Seconded By Councillor Pouget

That:

1. **The report from the Manager of Planning Services dated March 6, 2017, regarding Official Plan Amendment No. 4 for the Addition of Breweries in Agricultural Areas BE RECEIVED; and,**
2. **Pending Council consideration of written and oral comments received at this public meeting, that Official Plan Amendment No. 4, By-law 2017-08, BE CONSIDERED at a future regular Council meeting.**

The Mayor put the Motion.

Motion Carried

SPECIAL IN-CAMERA MEETING

Resolution # 20170327-629

Moved By Councillor Pouget
Seconded By Councillor Courtney

That Council move into an In-Camera Meeting of Council at 6:04 p.m., pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

ITEM A – Appeal to Ontario Municipal Board (OMB) - Section 239(2)(f) - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

ITEM B – Building and By-law Divisions Organizational Structure - Section 239(2)(d) – Labour relations or employee negotiations.

The Mayor put the Motion.

Motion Carried

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

ADJOURNMENT OF IN-CAMERA MEETING @ 7:53 P.M.

RESUMPTION OF SPECIAL COUNCIL MEETING

Moved By Councillor Fryer
Seconded By Councillor Pouget

That Council RESUME Special session at 7:56 p.m.

The Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Courtney
Seconded By Councillor Meloche

That Council rise and adjourn at 7:56 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER



Town of Amherstburg Delegation Request Form

I wish to appear before:

Council

Advisory Committee of Council Specify: _____

Date of Meeting: May 8, 2017

Name of Delegate(s): William Brush

Address: _____

Phone: _____ Email: _____

Attending as an Individual

Representing a Group/Organization _____
(Name of Group/Organization/Business)

Have you contacted Administration regarding this matter? Yes No

If yes, who? _____

Reason(s) for Delegation Request (subject matter to be discussed):
If the request is in response to an item on the agenda, please specify the item by
agenda item #.

Revision of by-laws concern poultry
ownership in residential areas.

(Use a separate page if more space is required or attach additional documentation.)

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below:

NA

****Speaking notes and presentation materials must accompany this request.**

Additional documentation attached? Yes No

Will a PowerPoint presentation be made? Yes No

Note: An electronic copy of the PowerPoint presentation is required to be submitted to the Town Clerk no later than 12:00 noon on the Friday before the meeting.

The completed Delegation Request Form is to be submitted to the Town Clerk, Town of Amherstburg, 271 Sandwich Street South, Amherstburg, ON N9V 2A5
Phone: 519.736.0012 Fax: 519.736.5403 or email pparker@amherstburg.ca.

For office use only:

Date request received: MAY 3/17 Request Received by (initials): AP

Request relates to: Request to revise by-law re: urban chickens

Staff Report: NA Staff Name: NA

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. Questions regarding collection of the information on this form or additional accessibility requirements may be directed to the Municipal Clerk, 271 Sandwich Street South, Amherstburg, ON N9V 2A5, 519.736.0012.

Delegation request

Proposed revision of bylaw concerning poultry.

- *The benefits to children in developing and producing their own food*
- *The benefits to children in caring for animals*
- *The benefits to families, health and income*
- *The declaration on the right to development*
- *Ontario Society for the Prevention of Cruelty to Animals Act*
- *Farm animal welfare laws Canada*



Town of Amherstburg Delegation Request Form

I wish to appear before:

Council

Advisory Committee of Council Specify: _____

Date of Meeting: May 08

Name of Delegate(s): Steve Bouchard

Address: [Redacted]

Phone: [Redacted] Email: [Redacted]

Attending as an individual

Representing a Group/Organization Amherstburg Farmers Market
(Name of Group/Organization/Business)

Have you contacted Administration regarding this matter? Yes No

If yes, who? _____

Reason(s) for Delegation Request (subject matter to be discussed):
If the request is in response to an item on the agenda, please specify the item by agenda item #.

- permission to set up at
white church
- fees waived

(Use a separate page if more space is required or attach additional documentation.)

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below:

N/A

****Speaking notes and presentation materials must accompany this request.**

Additional documentation attached?

Yes

No

Will a PowerPoint presentation be made?

Yes

No

Note: An electronic copy of the PowerPoint presentation is required to be submitted to the Town Clerk no later than 12:00 noon on the Friday before the meeting.

The completed Delegation Request Form is to be submitted to the Town Clerk, Town of Amherstburg, 271 Sandwich Street South, Amherstburg, ON N9V 2A5
Phone: 519.736.0012 Fax: 519.736.5403 or email pparker@amherstburg.ca.

For office use only:

Date request received: May 21/17. Request Received by (initials): PP

Request relates to: Request to waive fees

Staff Report: N/A Staff Name: N/A

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. Questions regarding collection of the information on this form or additional accessibility requirements may be directed to the Municipal Clerk, 271 Sandwich Street South, Amherstburg, ON N9V 2A5, 519.736.0012.



Town of Amherstburg Delegation Request Form

I wish to appear before:

Council

Advisory Committee of Council Specify: _____

Date of Meeting: May 8, 2017

Name of Delegate(s): Amherstburg Fort Malden Horticultural Society

Address: _____

Phone: _____ Email: _____

Attending as an Individual

Representing a Group/Organization AFMHS
(Name of Group/Organization/Business)

Maxine Iler.

Have you contacted Administration regarding this matter? Yes No

If yes, who? Helen Sweet.

Reason(s) for Delegation Request (subject matter to be discussed):
If the request is in response to an item on the agenda, please specify the item by agenda item #.

Waiving of Event fees re: Garden Tour

(Use a separate page if more space is required or attach additional documentation.)

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below:

****Speaking notes and presentation materials must accompany this request.**

Additional documentation attached?

Yes

No

Will a PowerPoint presentation be made?

Yes

No

Note: An electronic copy of the PowerPoint presentation is required to be submitted to the Town Clerk no later than 12:00 noon on the Friday before the meeting.

The completed Delegation Request Form is to be submitted to the Town Clerk, Town of Amherstburg, 271 Sandwich Street South, Amherstburg, ON N9V 2A5
Phone: 519.736.0012 Fax: 519.736.5403 or email pparker@amherstburg.ca.

For office use only:

Date request received: APRIL 10/17 Request Received by (initials): JF

Request relates to: Request to waive event fees

Staff Report: _____ Staff Name: _____

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. Questions regarding collection of the information on this form or additional accessibility requirements may be directed to the Municipal Clerk, 271 Sandwich Street South, Amherstburg, ON N9V 2A5, 519.736.0012.



Town of Amherstburg Delegation Request Form

I wish to appear before:

Council

Advisory Committee of Council Specify: _____

Date of Meeting: MAY 8th 2017

Name of Delegate(s): DAVID LAUZON - PRESIDENT
LENA MANGOFF LAZANJA - BOARD SECRETARY

Address: 281 DALHOUSIE ST.

Phone: (519) 736-4485 Email: rc1branch157@cogeca.net
cell# LENA

Attending as an Individual

Representing a Group/Organization ROYAL CANADIAN LEGION FORT MALDEN
(Name of Group/Organization/Business) BRANCH 157

Have you contacted Administration regarding this matter? Yes No

If yes, who? Helen Sweet (+ Special Events Committee)

Reason(s) for Delegation Request (subject matter to be discussed):

If the request is in response to an item on the agenda, please specify the item by agenda item #.

Royal Canadian Legion Branch 157 participation in
Annual "RIDE FOR DAD" * RE: Event approval +
Approval for Extension of Hours, liquor
Licensing (extending established licensing hours
to accommodate participants)
* Event Application has already been submitted and

(Use a separate page if more space is required or attach additional documentation.)

A.G.C.O. Extension has been submitted; only
waiting for Town approval to accompany
documents to finalize event details.

* MAY 28
2017



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Final 2017 Tax Rating By-Law 2017-36

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Supervisor of Revenue, dated April 19, 2017, regarding Final 2017 Tax Rating By-law 2017-36 BE RECEIVED; and,
2. By-law 2017-36 being a by-law to adopt the 2016 assessments be taken as having been read three times, and finally passed and the Mayor and Clerk BE AUTHORIZED to sign the same.

2. BACKGROUND:

The final weighted assessment total, which was confirmed on the returned assessment roll in December 2016, is \$2,180,016,585. This signifies an increase of \$33,255,444 or 1.54% higher than the previous year weighted assessment.

In March 2017, County Council passed the following By-laws:

- By-law 12-2017 to adopt estimates for the sums required during the year 2017 for the Corporation of the County of Essex and to establish tax rates for same against its constituent lower tier municipalities.
• By-law 11-2017 to establish tax ratios for the year 2017 for the Corporation of the County of Essex and its constituent lower tier municipalities.

On April 3, 2017, the Minister of Finance established the education tax rates for year 2017 for the benchmark residential and other property classes. The finalized rates will be set in regulation shortly.

The Council of the Town of Amherstburg adopted the 2017 budget on January 23, 2017.

On a home with an assessment of \$191,000, the municipal portion of taxes for 2017 will be \$1,759.87 compared to \$1,727.66 in 2016. This represents a total municipal portion tax increase of \$32.22 or a 1.86% increase over last year.

When factoring in the County, Education, Municipal, Capital Replacement Levy and Capital Reserve Levy the total cost to the owner of a home with a residential assessment of \$191,000 for 2017 will be \$3,069.02 compared to \$3,038.09 in 2016. This represents a total tax increase of \$30.93 or a 1.02% increase over last year.

Levy Description	2016 Taxes	2017 Taxes	\$ Change	% Change
County Levy	882.25	896.86	14.62	1.66%
Education Levy	359.08	341.89	-17.19	-4.79%
Municipal Levy	1727.66	1759.87	32.22	1.86%
Capital Replace Levy	34.55	35.20	0.64	1.86%
Capital Reserve Levy	34.55	35.20	0.64	1.86%
191000.00	3038.09	3069.02	30.93	1.02%

Levy Description	2016 Rate	2017 Rate
County Levy	0.00461909	0.00469561
Education Levy	0.00188000	0.00179000
Municipal Levy	0.00904533	0.00921400
Capital Replace Levy	0.00018091	0.00018428
Capital Reserve Levy	0.00018091	0.00018428

3. **DISCUSSION:**

At the time of entering into budget deliberations, final assessments were not available to Administration. Based on historical data an estimated assessment increase of 1.5% growth to total CVA values was used for budgetary assumptions. This translated into a projected weighted average assessment of \$2,182,323,657. Using the estimated weighted average assessments, it was projected that the municipal tax levy for 2017 would be \$20,108,009 for budget purposes. Upon return of the final tax roll data the weighted average assessment for the Town was confirmed to be \$2,180,016,585. Since final assessments became available, it is now known that the municipal tax levy will be actually be \$20,086,673, resulting in a negative variance of \$21,336 or 0.10% of the total tax rate.

4. **RISK ANALYSIS:**

N/A

5. FINANCIAL MATTERS:

The levy breakdown is as follows and is consistent with the requisitions submitted:

1. For general municipal purposes the net levy will be \$20,086,673.
2. For municipal capital replacement purposes the net levy will be \$401,733. This levy is for the purpose of addressing the infrastructure funding gap that currently exists.
3. For municipal capital reserve purposes the net levy will be \$401,733. This levy is for the purpose of building cash reserves to help mitigate the Town's need for future long term debt.
4. For County purposes the net levy will be \$10,236,508.
5. For school board purposes the net levy will be \$5,783,912.

A breakdown of the tax levies are shown on Schedule "B".

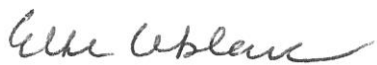
6. CONSULTATIONS:

The Director of Corporate Services / Treasurer was consulted on this report.

7. CONCLUSION:

By-law 2017-36 is before Council for adoption in order to approve and utilize the assessments for 2017 and to provide the authorization to levy taxes for the 2017 year incorporating the various documents previously outlined by the County of Essex and Province of Ontario.

The total amount to be levied for 2017 is \$36,910,559 not including local improvements or supplementary tax revenue.



Elke Leblanc
Supervisor of Revenue

EI

Report Approval Details

Document Title:	2017 Final Tax Rating By-Law 2017-36.docx
Attachments:	- 2017 Final Rating By-law 2017-36.docx - Schedule A - Final Tax Rating By-Law 2017-36.xlsx - Schedule B - Final Tax Rating By-Law 2017-36.xlsx
Final Approval Date:	May 2, 2017

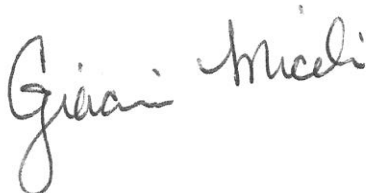
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Apr 25, 2017 - 2:39 PM



Mark Galvin - Apr 27, 2017 - 10:22 AM



John Miceli - Apr 27, 2017 - 2:46 PM



Paula Parker - May 2, 2017 - 10:22 AM

THE CORPORATION OF THE TOWN OF AMHERSBURG

BY-LAW NO. 2017-36

BY-LAW TO ADOPT THE 2016 ASSESSMENTS ON WHICH TAXES SHALL BE LEVIED FOR THE YEAR 2017, TO LEVY TAXES FOR THE YEAR 2017, AND TO PROVIDE FOR THE COLLECTION THEREOF.

WHEREAS the Assessment Roll for the year 2016 has been confirmed;

AND WHEREAS the Council of the Town of Amherstburg, in accordance with the provisions of the Municipal Act, 2001, S.O. 2001, Section 290, has prepared and provisionally adopted the estimates of all sums required during the year 2017 for the purposes of the municipality, including sums required by law to be provided for school purposes and for any board, commission or other body has reviewed its estimates for the year 2017;

AND WHEREAS the Council of the County of Essex, has passed By-law 11-2017, being a by-law to establish tax ratios for the County of Essex and for all local municipalities within the boundaries of the County of Essex for the year 2017 as follows: Residential/Farm property class is 1.0000; Multi-Residential property class is 1.9554; Commercial property class is 1.082044; Parking Lots/Vacant Land property class is 0.5620; Office Building property class is 1.1640; Industrial property class is 1.9425; Large Industrial property class is 2.6861; Farmlands property class is 0.2500; Pipelines property class is 1.3030; Managed Forests property class is 0.2500; and Landfill property class is 1.047098;

AND WHEREAS the Council of the County of Essex, has passed By-law 12-2017, being a by-law to adopt the estimates for the sums required during the year 2017 for the County of Essex and to establish tax rates for same against the local municipalities;

AND WHEREAS the Council of the County of Essex, in said By-law 12-2017 has established tax rate reductions as follows:

- a) vacant and excess lands in commercial property subclasses is 30%;
- b) vacant and excess lands in the industrial property subclasses is 35%;
- c) the first subclass of farmland awaiting development in the residential/farm property class is 75%;
- d) the first subclass of farmland awaiting development in all other classes except residential/farm property class to be calculated as follows:

Percentage Reduction = $100 - [(100-R) / T]$ where,

R is the percentage reduction for the municipality for the first subclass for the residential property class; and

T is the amount equal to the tax rate for the property class divided by the tax rate for the residential property class,

- e) the second subclass of farmland awaiting development for all property classes is 75%;

AND WHEREAS, the Assessment Roll prepared in 2016 and upon which the taxes for 2017 are to be levied, was certified by the Assessment Commissioner on December 13, 2016, the whole of the Assessment for real property, according to the said last assessment roll, is as detailed on Schedule A.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AMHERSTBURG ENACTS AS FOLLOWS:

1. THAT the estimates of the Corporation of the Town of Amherstburg, for the year 2017 be as they are hereby adopted.
2. THAT the sums to be raised by means of taxation for the year 2017 be as follows, subject to the adjustments adopted in the estimates, which adjustments are by law required to be made:
 - a) For general municipal purposes the net levy will be \$20,086,673;
 - b) For County purposes the net levy will be \$10,236,508;
 - c) For School purposes the net levy will be \$5,783,912.
3. THAT there shall be levied and collected upon the whole assessment for real property, according to the last certified assessment roll, the rates of taxation for the year 2017 as set out in Appendix B.
4. Special rates will be applied, in addition to the rates outlined in clause 3 for the purpose of generating revenue for Capital Replacement and Capital Reserves as set out in Appendix B.
 - a) For capital replacement the net levy will be \$401,733;
 - b) For capital reserve the net levy will be \$401,733.
5. THAT all other rates as provided for in the Statutes of Ontario and in the by-laws of the municipality, be levied and collected in the manner directed and authorized by said Statutes and By-laws.
6. THAT all taxes, local improvements, and other special rates shall be paid into the office of the Treasurer or the Collector of Taxes of the Town of Amherstburg.
7. THAT all taxes, local improvements, and other special rates shall be payable in the following manner and on the following dates:
 - a) All amounts of \$100.00 and under, on or before July 31, 2017 or a date as may be determined by the Treasurer to be in compliance with the Municipal Act,
 - b) All amounts in excess of \$100.00 levied on real property:

Fifty percent on the **31st day of July, 2017;**
Fifty percent on the **31st day of October, 2017**
 - c) In the event that the above dates cannot be adhered to as a result of changes to provisions as may be prescribed by the Province of Ontario, the Treasurer may amend the above dates to comply with the said provisions.
8. THAT a penalty charge of one and one quarter percent (1¼ %) on the first day in which default occurs shall be imposed for non-payment of taxes.
9. THAT a late payment charge of one and one quarter percent (1¼ %) on the first day of each calendar month thereafter on the outstanding taxes due shall be imposed for non-payment of taxes.
10. THAT exception shall be made to clause 8 and 9 above for tax accounts where no penalties or interest have been charged on the account for the previous 3 year period. Said exception to penalty must be requested by the ratepayer and accounts shall be granted a grace period of 15 business days for payment with penalties and interest charges applying as described in clause 8 and 9 above.

11. THAT failure to receive a tax notice does not exempt the property owner from penalty and late payment charges as outlined in clause 8 and 9 above.
12. THAT the Treasurer and the Collector may accept part payment from time to time on account of any installments, provided that acceptance of such part payment shall not affect the collection of the percentage charges imposed under Clause 8 or 9 of this by-law.
13. THAT the Collector may mail or cause to be mailed to the address of the residence, the notice specifying the amount of taxes and local improvement rates payable by such persons.
14. This by-law comes into force and effect upon final passing thereof.

READ A FIRST, SECOND, AND THIRD TIME AND FINALLY PASSED THIS 23rd DAY OF May 2017.

Mayor – Aldo DiCarlo

Clerk – Paula Parker

TOWN OF AMHERSTBURG

BY-LAW NO. 2017-36

SCHEDULE "A"

Property Class	Assessment
Residential	1,861,460,227
Res. Farm 1	863,575
Multi-Residential	26,265,698
Commercial - Full	91,285,570
Commercial - Excess Land	3,528,750
Commercial - Vacant Land	4,761,875
Comm. New Const. - Full	9,107,600
Comm. New Const. - Excess Land	73,100
Shopping Centre	18,875,725
Industrial - Full	24,444,687
Industrial - Full Shared PIL	87,950
Industrial - Excess Land	2,169,350
Industrial - Vacant Land	5,227,000
Industrial - New Construction Full	1,464,250
Large Industrial - Full	5,683,722
Large Industrial - Excess Land	68,901
Pipeline - Full	11,489,000
Farm	168,613,150
Managed Forest	693,725
Total	2,236,163,855

Taxable Rate & Classification			Year 2017		Municipal Rate	County Rate	Education Rate	Cap Replace Levy Rate	Cap Reserve Levy Rate	Capital Replacement	Capital Reserve	Municipal Levy	County Levy	Education Levy	Pub Eng 56.378%	Pub Fre 1.245%	Sep Eng 32.812%	Sep Fre 9.565%	
			Raw Assessment	Ratio															Weighted Assessment
Residential	RT	Public English	1,337,238,796	1.000000	1,337,238,796	0.00921400	0.00469561	0.00179000	0.00018428	0.00018428	246,426.37	246,426.37	12,321,318.27	6,279,151.86	2,393,657.44				
	RT	Public French	4,409,090	1.000000	4,409,090	0.00921400	0.00469561	0.00179000	0.00018428	0.00018428	812.51	812.51	40,625.36	20,703.37	7,892.27		7,892.27		
	RT	Separate English	457,518,481	1.000000	457,518,481	0.00921400	0.00469561	0.00179000	0.00018428	0.00018428	84,311.51	84,311.51	4,215,575.28	2,148,328.35	818,958.08			818,958.08	
	RT	Separate French	59,551,435	1.000000	59,551,435	0.00921400	0.00469561	0.00179000	0.00018428	0.00018428	10,974.14	10,974.14	548,706.92	279,630.31	106,597.07				106,597.07
	RT	No Designated Support	2,742,425	1.000000	2,742,425	0.00921400	0.00469561	0.00179000	0.00018428	0.00018428	505.37	505.37	25,268.70	12,877.36	4,908.94	2,767.56	61.12	1,610.72	469.54
	R1	Res. Farm 1	863,575	0.250000	215,894	0.00230350	0.00117390	0.00044750	0.00004607	0.00004607	39.78	39.78	1,989.25	1,013.75	386.45	217.87	4.81	126.80	36.96
Multi-Residential	MT	Public English	21,899,278	1.955400	42,821,848	0.01801706	0.00918180	0.00179000	0.00036034	0.00036034	7,891.21	7,891.21	394,560.51	201,074.79	39,199.71	39,199.71			
	MT	Public French	44,235	1.955400	86,497	0.01801706	0.00918180	0.00179000	0.00036034	0.00036034	15.94	15.94	796.98	406.16	79.18		79.18		
	MT	Separate English	4,053,139	1.955400	7,925,508	0.01801706	0.00918180	0.00179000	0.00036034	0.00036034	1,460.51	1,460.51	73,025.63	37,215.11	7,255.12			7,255.12	
	MT	Separate French	269,046	1.955400	526,093	0.01801706	0.00918180	0.00179000	0.00036034	0.00036034	96.95	96.95	4,847.42	2,470.33	481.59				481.59
Commercial	CT	Full	91,285,570	1.082044	98,775,003	0.00996995	0.00508086	0.01355735	0.00019940	0.00019940	18,202.26	18,202.26	910,112.88	463,809.20	1,237,590.42	697,728.73	15,408.00	406,078.17	118,375.52
	CU	Excess Land	3,528,750	0.757431	2,672,785	0.00697897	0.00355660	0.00949015	0.00013958	0.00013958	492.54	492.54	24,627.04	12,550.35	33,488.35	18,880.06	416.93	10,988.20	3,203.16
	CX	Vacant Land	4,761,875	0.562000	2,676,174	0.00517827	0.00263893	0.00703341	0.00010357	0.00010357	493.17	493.17	24,658.26	12,566.25	33,492.22	18,882.24	416.98	10,989.47	3,203.53
Comm. New Const.	XT	Full	9,107,600	1.082044	9,854,824	0.00996995	0.00508086	0.01140000	0.00019940	0.00019940	1,816.05	1,816.05	90,802.35	46,274.44	103,826.64	58,535.38	1,292.64	34,067.60	9,931.02
	XU	Excess Land	73,100	0.757431	55,368	0.00697897	0.00355660	0.00798000	0.00013958	0.00013958	10.20	10.20	510.16	259.99	583.34	328.87	7.26	191.40	55.80
Shopping Centre	ST	Full	18,875,725	1.082044	20,424,365	0.00996995	0.00508086	0.01355735	0.00019940	0.00019940	3,763.80	3,763.80	188,190.10	95,904.92	255,904.81	144,274.01	3,186.01	83,967.49	24,477.30
Industrial	IT	Full Occupied	24,444,687	1.942500	47,483,804	0.01789820	0.00912122	0.01390000	0.00035796	0.00035796	8,750.32	8,750.32	437,515.77	222,965.37	339,781.15	191,561.82	4,230.28	111,488.99	32,500.07
	IH	Full Shared PIL	87,950	1.942500	170,843	0.01789820	0.00912122	0.01390000	0.00035796	0.00035796	31.48	31.48	1,574.15	802.21	1,222.51	689.22	15.22	401.13	116.93
	IU	Excess Land	2,169,350	1.262625	2,739,076	0.01163383	0.00592879	0.00903500	0.00023268	0.00023268	504.76	504.76	25,237.84	12,861.62	19,600.08	11,050.13	244.02	6,431.18	1,874.75
	IX	Vacant Land	5,227,000	1.262625	6,599,741	0.01163383	0.00592879	0.00903500	0.00023268	0.00023268	1,216.20	1,216.20	60,810.01	30,989.79	47,225.95	26,625.04	587.96	15,495.78	4,517.16
	JT	Full - New Const.	1,464,250	1.942500	2,844,306	0.01789820	0.00912122	0.01140000	0.00035796	0.00035796	524.15	524.15	26,207.43	13,355.75	16,692.45	9,410.87	207.82	5,477.13	1,596.63
Large Industrial	LT	Full Occupied	5,683,722	2.686100	15,267,046	0.02474973	0.01261288	0.01390000	0.00049499	0.00049499	2,813.41	2,813.41	140,670.56	71,688.10	79,003.74	44,540.73	983.60	25,922.71	7,556.71
	LU	Excess Land	68,901	1.745965	120,299	0.01608732	0.00819837	0.00903500	0.00032175	0.00032175	22.17	22.17	1,108.43	564.88	622.52	350.96	7.75	204.26	59.54
Pipeline	PT	Full	11,489,000	1.303000	14,970,167	0.01200584	0.00611838	0.01390000	0.00024012	0.00024012	2,758.70	2,758.70	137,935.12	70,294.07	159,697.10	90,034.03	1,988.23	52,399.81	15,275.03
Farm	FT	Public English	144,165,074	0.250000	36,041,269	0.00230350	0.00117390	0.00044750	0.00004607	0.00004607	6,641.68	6,641.68	332,084.25	169,235.38	64,513.87	64,513.87			
	FT	Public French	282,500	0.250000	70,625	0.00230350	0.00117390	0.00044750	0.00004607	0.00004607	13.01	13.01	650.74	331.63	126.42		126.42		
	FT	Separate English	20,872,858	0.250000	5,218,215	0.00230350	0.00117390	0.00044750	0.00004607	0.00004607	961.61	961.61	48,080.63	24,502.65	9,340.60			9,340.60	
	FT	Separate French	3,292,718	0.250000	823,180	0.00230350	0.00117390	0.00044750	0.00004607	0.00004607	151.70	151.70	7,584.78	3,865.32	1,473.49				1,473.49
	TT	Public English	371,934	0.250000	92,984	0.00230350	0.00117390	0.00044750	0.00004607	0.00004607	17.13	17.13	856.75	436.61	166.44	166.44			
Managed Forest	TT	Public French	1,040	0.250000	260	0.00230350	0.00117390	0.00044750	0.00004607	0.00004607	0.05	0.05	2.40	1.22	0.47		0.47		
	TT	Separate English	312,755	0.250000	78,189	0.00230350	0.00117390	0.00044750	0.00004607	0.00004607	14.41	14.41	720.43	367.14	139.96			139.96	
	TT	Separate French	7,996	0.250000	1,999	0.00230350	0.00117390	0.00044750	0.00004607	0.00004607	0.37	0.37	18.42	9.39	3.58				3.58
	2017 Total Taxable Assessment			2,236,163,855		2,180,016,585						401,733.46	401,733.46	20,086,672.81	10,236,507.66	5,783,911.94	3,813,415.01	37,156.97	1,601,534.59



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Demolition of Duffy's Tavern and Inn – Tender Results

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Financial Planning Administrator dated April 26, 2017, regarding the Demolition of Duffy's Tavern and Inn - Tender Results BE RECEIVED;
2. An agreement with Jones Group Ltd. to complete the Duffy's Tavern and Inn Demolition BE AUTHORIZED in the amount of \$280,049.50 (excluding H.S.T.) funded from the General Reserve; and,
3. By-law 2017-41 being a by-law to enter into an agreement with Jones Group Ltd. to complete the Duffy's Tavern and Inn Demolition be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

2. BACKGROUND:

On September 12, 2016, Council adopted the following resolution:

That:

- 1. The CAO BE AUTHORIZED to move forward with the professional services required to remove conditions of the Agreement of Purchase and Sale for the Acquisition of 306 Dalhousie (Duffy's), Amherstburg , Ontario;
2. The Mayor and Clerk BE AUTHORIZED to execute all necessary documents required to complete the acquisition of 306 Dalhousie (Duffy's);

3. *Administration BE DIRECTED to seek senior levels of government funding to assist in the redevelopment plan of 306 Dalhousie (Duffy's) ;*
4. *Administration BE DIRECTED to seek fundraising initiatives with stakeholder groups to assist in the redevelopment of 306 Dalhousie; and,*
5. *The redevelopment of 306 Dalhousie (Duffy's) BE SUBJECT to Council approval once funding opportunities have materialized.”*

At that time, Administration was authorized by Council to move forward with the acquisition of the Duffy's property for \$1,675,000. Subsequently, Administration engaged Golder Associates to complete Phase I and Phase II environmental assessments which led to the renegotiated price of the Duffy's property for \$1,115,000 a reduction of \$560,000. the Town completed the purchase of the Duffy's property on February 14, 2017. The price reduction has allowed the Town the opportunity to accelerate the demolition of the Duffy's site within the funding envelope approved by Council for the acquisition of the site.

4. DISCUSSION:

Administration engaged the services of Golder to assist the Town in the demolition consulting which includes the following scope of services:

- Designated Substance Survey
- Design and Specification Development of Demolition
- Tender Administration
- Contract Administration
- Abatement Monitoring of Designated Substances
- Commitment of General Review
- Project Documents and Permit Closures
- Health & Safety Compliance

In accordance with Golders scope of professional services provided, Golder inspected the property and presented Administration with a Designated Substance Survey (DSS) of the property. The DSS confirmed asbestos, lead, mercury and silica present in different areas of the former tavern building. The abatement requirements were included in in the Tender specifications for all proponents.

On March 29, 2017, the Town advertised the Tender, prepared by Golder Associates, for the Demolition of Duffy's Tavern and Inn. The Tender was posted on the Bids & Tenders online site and officially closed at 11:00 am on Tuesday, April 25, 2017. The

Town received 7 bids and a private opening was held at that time with representatives from Administration and Golder Associates, present.

The results of the Tender ranked from lowest to highest bid are as follows:

CONTRACTOR	BID PRICE - EXCL HST
JONES	\$ 280,049.50
BUDGET ENVIRONMENTAL DISPOSAL INC..	\$ 452,316.50
NEW RISE	\$ 609,099.50
MGI	\$ 655,049.50
GAGNON	\$ 713,249.50
SCHOUTEN	\$ 744,349.50
RUDAKS	\$ 808,263.50

The demolition work is expected to take 11 weeks to complete.

5. RISK ANALYSIS:

Should Council wish not to award the Duffy’s Tavern and Inn Demolition Tender, the Town may be exposed to increased liability as the Duffy’s site will continue to deteriorate and may be the subject of break ins, graffiti or vandalism. These types of activities are unwanted and may have a negative effect on the Town’s image and may result in the unnecessary use of Town resources. Furthermore, it should be noted that the Queen Charlotte development to the north of the Duffy’s site is presently under construction and the demolition of the Duffy’s former motel building will become increasingly more complex as the building progresses. Moving forward with the demolition of the buildings is optimal as the Queen Charlotte is under construction and not occupied. Should Council wish not to move forward at this time the municipality may face additional financial and liability risks as the Queen Charlotte moves further along in completion and eventual occupancy.

6. FINANCIAL MATTERS:

As of April 28, 2016, the Town has spent \$1,157,515.76 on the purchase of the Duffy’s site, legal costs and consulting fees. Moving forward with the proposed demolition at a cost of \$280,049.50 plus h.s.t does not exceed the Council approved expenditure of \$1,675,000. The Council approved funding source for the Duffy’s acquisition is the Town’s general reserve fund.

7. CONSULTATIONS:

Golder Associates – Consultants, including Designated Substance Survey

8. CONCLUSION:

Administration recommends that Council award the Duffy's Tavern and Inn Demolition project to Jones Group Ltd. The recommendation will finish the site with aggregate upon the completion of the demolition and clean up.



Bobbi Reive
Financial Planning Administrator

Report Approval Details

Document Title:	Demolition of Duffy's Tavern and Inn.docx
Attachments:	- 2017-41 - Duffy's Tavern Demo - Contract Jones Group.pdf - Jones Group Agreement - May2017.pdf
Final Approval Date:	May 2, 2017

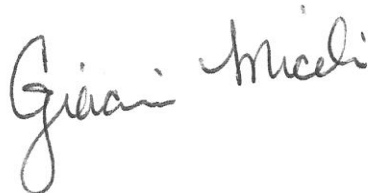
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Apr 27, 2017 - 11:16 AM



Mark Galvin - Apr 27, 2017 - 3:11 PM



John Miceli - Apr 28, 2017 - 12:00 PM



Paula Parker - May 2, 2017 - 1:09 PM

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NUMBER 2017-41

**A By-law to enter into an Agreement with Jones Group Ltd.
to complete the Duffy's Tavern and Inn Demolition**

WHEREAS under Sections 8, 9 and 11 of the Municipal Act 2001, S.O., 2001, c. 25, as amended, authorizes council to enter into agreements;

AND WHEREAS Subsection 5(1) of the Municipal Act 2001, S.O., 2001, c. 25, as amended, provides that the powers of a municipality shall be exercised by council;

AND WHEREAS subsection 5(3) of the Municipal Act 2001, S.O., 2001, c. 25, as amended, provides that a municipal power shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Town of Amherstburg enacts as follows:

1. That the Council of The Corporation of the Town of Amherstburg agrees to enter into the agreement with Jones Group Ltd. for the demolition of the Duffy's Tavern and Inn, as referenced in Schedule A located in the Clerks Dept. agreement file # 2017-41.
2. That the Mayor and Clerk are hereby authorized to sign and seal said agreement on behalf of The Corporation of Town of Amherstburg.
3. This By-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and finally passed this 8th day of May, 2017.

MAYOR – Aldo DiCarlo

CLERK – Paula Parker



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Big Creek Wetland Signs

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Director of Corporate Services dated March 13, 2017, regarding the Big Creek Wetland Signs BE RECEIVED;
2. The design of the Big Creek Wetland Signs, as informative signs as presented in Appendix A BE APPROVED; and,
3. The signs BE ERECTED within the Cypher System Greenway along the Big Creek corridor between Thomas Road and the 3rd Concession North .

2. BACKGROUND:

At the June 27, 2016 and July 11, 2016 Council meetings, Mr. Greg Nemeth delegated before Council regarding the preservation of the Big Creek Wetland in the area of Thomas Road and Alma Street. Council passed the following motion (Resolution # 20160711-301):

That the delegation BE RECEIVED and the CAO and Treasurer BE DIRECTED to bring a report back to the August meeting to see if signage can be bought and erected starting at Thomas Road and County Road 16, within the 2016 Budget or a report prepared to commit the signage to the 2017 Budget.

On August 8th, 2016, Administration brought back a report with quotes for the cost of signs and Council passed the following motion (Resolution # 20160808-333)

“That Council APPROVE the purchase of Big Creek Wetland signage and contact the County of Essex about erecting signs in the right of way.”

It was also stated that the design of the signs should be brought back to Council for approval.

3. DISCUSSION:

The Manager of Roads and Fleet began working with the County of Essex, the Essex Region Conservation Agency and Mr. Nemeth to create a design that promoted conservation and was uniform to other signs of like nature in the region.

The final design is an incorporation of photos by Mr. Nemeth and a design by the sign designer used by the Essex Region Conservation Agency and is entitled “Big Reasons to Love Big Creek”. One sign outlines the wildlife that is native to the region, and the other sign outlines the pollinators and flora species that are in the region.

The design is intended to be an information sign (not a road sign) that outlines why Big Creek is vital to the species in the area. The original report to Council expressed concerns with the placement of road signs on the former Nexen property, which is currently subject to 2 Certificates of Property Use (CPUs) issued by the Ministry of the Environment and Climate Change (MOECC), with Risk Management Measures attached to the property. Being mindful of these factors administration began to research options that would both mitigate this risk and promote the region and conservation of Big Creek. Administration worked with the Essex Region Conservation Authority and came up with an alternative area for sign placement.

It is believed that placement of the information sign would be more appropriate set back away from the road in the area of the entrances along the Big Creek corridor between Thomas Road and the 3rd Concession North. Administration has received approval from the Essex Region Conservation Authority to allow the Town to erect the information signs along the Cypher System Greenway.

4. RISK ANALYSIS:

The erection of the originally proposed road sign may increase trespassing complaints in the 99 Thomas Road area and potentially increase liability for the Town. Currently, this area is unmarked and surrounded by largely privately owned industrial property. Should people access the privately owned area without permission, they would be trespassing on private property and may be subject to charges. Similar charges may not apply to municipally owned lands however it is important for Council to note that the Town does not have a designated, maintained trail system on municipally owned lands. In both cases, the lands are not intended for public use. Should this occur an argument could be made that the Town encouraged this activity by the placement and advertisement of the signs. More importantly should an incident occur on privately owned lands, it is possible that a private land owner may attempt to seek damages against the Town based on drawing attention to and encouraging access to an area that is not intended for public use.

The Town owned portion of this area is the former Nexen property, which is currently subject to 2 Certificates of Property Use (CPUs) issued by the Ministry of the Environment and Climate Change (MOECC), with Risk Management Measures attached to the property. In recent review of this property by Administration, Dillon Consulting and the MOECC, it was indicated that Area 1 must refrain from being used as agricultural, residential, parkland or institutional. Area 2 must also refrain from being used as agricultural, residential, parkland or institutional. Parkland is included as prohibited in Area 2 at this time on the CPU registered on this property, however it has been identified that this is an error and parkland should not be included as a restriction in Area 2 and was considered in the original Risk Assessment Assumptions completed by Dillon Consulting in 2008. Until such time as the CPU can be amended and reregistered on title, the prohibition remains.

The erection of the information signs along the Cypher System Greenway would be placed on public land overseen by the Essex Region Conservation area and would pose less risk of both trespassing and distracted driving.

Should Council decide a road sign is more appropriate than an informational sign, administration would recommend that the road sign be limited in information, graphic photos and messaging, so as to dissuade motorists from slowing down and/or stopping.

5. FINANCIAL MATTERS:

The cost for sign design, consisting of 2 signs, is \$1,600 for design and purchase and will be funded through the 2017 Operating budget of Public Works. Installation will be done in kind by the roads department of the Town of Amherstburg.

6. CONSULTATIONS:

The Manager of Roads and Fleet, the Essex Region Conservation Agency, Mr. Greg Nemeth.

7. CONCLUSION:

Administration recommends that the sign design and erection of the Cypher System Greenway option be approved by Mayor and Council.



Justin Rousseau
Director, Corporate Services/Treasurer

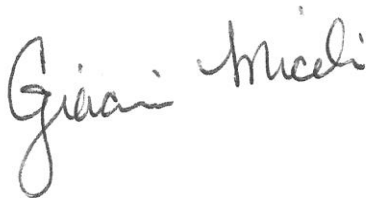
Report Approval Details

Document Title:	Big Creek Wetland Signs.docx
Attachments:	- BigCreekSigns.pdf
Final Approval Date:	May 2, 2017

This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - May 2, 2017 - 10:28 AM



John Miceli - May 2, 2017 - 2:32 PM



Paula Parker - May 2, 2017 - 8:29 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Eric Chamberlain	Report Date: April 24, 2017
Author's Phone: 519 736-3664 ext. 2312	Date to Council: May 8, 2017
Author's E-mail: echamberlain@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: 2017 Road Repairs Program Tender Results

1. RECOMMENDATION:

It is recommended that:

1. The report from the Manager of Roads and Fleet dated April 24, 2017 regarding the 2017 Road Repairs Tender Results **BE RECEIVED**;
2. An agreement with Nasci Construction Services Ltd, 5140 Dumouchelle, Windsor, Ontario, N9A 6J3 for the 2017 Road Repairs Tender **BE APPROVED** in the amount of \$101,475.00 excluding H.S.T.; and,
3. **By-law 2017-39** being a by-law to enter into an agreement with Nasci Construction Services Ltd. for the 2017 Road Repairs project be taken as have been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. BACKGROUND:

The Town recently advertised on the Town's website using the Bids and Tenders bidding system for the 2017 Road Repairs. This program provides for the asphalt repairs on various roads in the rural area of Amherstburg.

3. DISCUSSION:

On March 30, 2017, the Town advertised tenders for the 2017 Road Repairs. The tenders were picked up by 8 companies. Tenders closed at 11:00 a.m. on Thursday

April 20, 2017. The Town received 2 tender submissions and a public tender opening was held shortly after 11:00 a.m.

Administration has completed a review of the tenders to ensure there were no mathematical errors in the tenders. The final tender results are:

- | | |
|-------------------------------------|--------------|
| 1. Nasci Construction Services Ltd. | \$101,475.00 |
| 2. Jeff Shepley Excavating Ltd. | \$102,663.00 |

4. RISK ANALYSIS:

Not awarding the 2017 Road Repairs Tender would allow the roads that have been identified in this program to deteriorate and will lead to additional repair costs. Further deterioration of roads that have been identified to be in need of repair may also lead to future damage claims against the Town.

5. FINANCIAL MATTERS:


Council approved \$150,000 in the 2017 Capital Budget for the Road Repairs Program to be funded from Gas Tax Revenues. The lowest tender price is \$101,475.00 excluding H.S.T. which is within the approved budget amount. The non-recoverable H.S.T. amount is \$1,785.96. In light of the tender results \$46,739.04 remains available to fund additional road repairs by the department. Additional repairs will be completed in accordance with the Town's Procurement Policy.

6. CONSULTATIONS:

None.

7. CONCLUSION:

Administration recommends that Council award the tender for the 2017 Road Repairs Program to: Nasci Construction Services Ltd., 5140 Dumouchelle, Windsor, Ontario N9A 6J3.



Eric Chamberlain
Manager of Roads and Fleet

EC

Report Approval Details

Document Title:	2017 Road Repairs Tender Award.docx
Attachments:	- By-law 2017-39 - 2017 Road Repairs.doc - Nasci Construction Services Ltd - AGREEMENT MAYOR approval.docx
Final Approval Date:	May 2, 2017

This report and all of its attachments were approved and signed as outlined below:



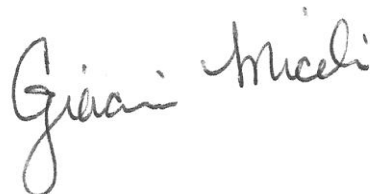
Antonietta Giofu - May 2, 2017 - 8:06 AM



Justin Rousseau - May 2, 2017 - 9:28 AM



Mark Galvin - May 2, 2017 - 10:06 AM



John Miceli - May 2, 2017 - 2:36 PM



Paula Parker - May 2, 2017 - 8:41 PM

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2017-39

**By-law to enter into a contract with Nasci Construction Services Ltd. for the
2017 Road Repairs Program**

WHEREAS under Section 9 of the Municipal Act 2001, S.O., 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

AND WHEREAS under Section 8(1) of the Municipal Act 2001, S.O., 2001, c. 25, as amended, shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

AND WHEREAS the Council of The Corporation of the Town of Amherstburg deems it expedient to enter into a contract with Nasci Construction Services Limited for the 2017 Road Repairs Program.

NOW THEREFORE the Council of The Corporation of the Town of Amherstburg enacts as follows:

1. That the Council of The Corporation of the Town of Amherstburg agrees to enter into the contract as attached hereto as Schedule "A" to this By-law.
2. That the Mayor and Clerk are hereby authorized to sign and seal said agreement on behalf of The Corporation of Town of Amherstburg.
3. This By-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and finally passed this 8th day of May, 2017.

MAYOR – ALDO DICARLO

MUNICIPAL CLERK – PAULA PARKER

AGREEMENT

THIS AGREEMENT made in quadruplicate this 8th day of May 2017.

BETWEEN THE CORPORATION OF THE TOWN OF AMHERSTBURG
(hereinafter called the Corporation) of the first part.

AND

NASCI CONSTRUCTION SERVICES LIMITED.
(hereinafter called the Contractor) of the second part.

WHEREAS the Corporation is desirous that certain works should be designed for the implementation of:

2017 ROAD REPAIRS PROGRAM

In the Town of Amherstburg and has accepted a Tender by the Contractor for this purpose.

NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

The Contractor hereby covenants and agrees to provide and supply at his expense, all and every kind of labour and materials for, and to undertake and complete in strict accordance with his Tender dated the:

20th day of April 2017

And the Contract Documents (consisting of the contents and requirements for this Tender, including all modifications thereof and incorporated in the said documents before their execution) prepared by the Town of Amherstburg and all of which said documents are annexed hereto and form part of this Agreement to the same extent as fully embodied herein, the construction of the above noted works for the sum of:

One Hundred and One Thousand, Five Hundred Sixty-Five dollars and Zero Cents

(\$ 101,565.00) excluding H.S.T.

The Contractor further covenants and agrees to undertake and complete the said work in a proper workmanlike manner under the supervision and direction and to the entire satisfaction of the Town of Amherstburg Engineering and Public Works Department, within the specified time in his Tender. Time shall be deemed the essence of the contract.

The Contractor further covenants and agrees that he will at all times, indemnify and save harmless, the Corporation of the Town of Amherstburg along with their respective officers, servants and agents, from and against all loss and damages whatsoever which may be made or brought against the above listed by reason or in consequence of the non-execution of negligent execution thereof by the Contractor, its servants, agents or employees.

The Corporation hereby covenants and agrees that if the said Work is duly and properly executed and materials are provided as aforesaid, and if the said Contactor carries out, performs and observes all of the requirements and conditions of this Agreement, the Corporation will pay to the Contractor, the price set forth in his Tender, such payment or payments to be made in accordance with the provisions of the General Conditions of the Contract to above.

This Agreement and everything herein contained shall endure to the benefit of and be binding upon the parties hereto, their heirs, executors, administrators, successors and assigns, respectively.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their Corporate Seals, if any, duly attested by the signature of their proper officers in that behalf, respectively.

WITNESS AS TO SIGNATURE OF
CONTRACTOR

Contractor's Signature and Seal

Contractor's Name

Contractor's address

CORPORATION OF THE TOWN OF AMHERSTBURG

WITNESS AS TO SIGNATURE OF
CORPORATION

Aldo DiCarlo, Mayor

Paula Parker, Clerk



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Eric Chamberlain	Report Date: April 13, 2017
Author's Phone: 519 736-3664 ext. 2312	Date to Council: May 8, 2017
Author's E-mail: echamberlain@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: 2017 Tandem Truck and Winter Package Tender Results

1. RECOMMENDATION:

It is recommended that:

1. The report from the Manager of Roads and Fleet dated April 13, 2017 regarding the 2017 Tandem Truck and Winter Package Tender Results **BE RECEIVED**;
2. An agreement with Team Truck Centres Ltd. for the purchase of a 2017 Tandem Truck and Winter Package **BE AUTHORIZED** in the amount of \$276,409.62 (including Non-Recoverable H.S.T.);
3. The budgetary surplus of \$43,590.38 as a result of the tender price and any funds associated with the sale of Unit 305 **BE TRANSFERRED** to the Fleet Reserve in accordance with the Article 27.4 of the Town's Procurement Policy; and,
4. **By-law 2017-35** being a by-law to enter into an agreement with TEAM Truck Centres Limited 745 Wilton Grove Road, London, ON N6N 1N7 for the purchase of a 2017 Tandem Truck and Winter Package be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. BACKGROUND:

The Town recently advertised on the Town's website using the Bids and Tenders bidding system for the 2017 Tandem Truck and Winter Package Tender. This purchase will replace Unit 305 – 1995 Single Axle International Truck currently utilized in the north east rural area of the Town of Amherstburg.

3. DISCUSSION:

On March 28, 2017, the Town advertised tenders for the 2017 Tandem Truck and Winter Package. The tenders were picked up by 4 companies. Tenders closed at 11:00 a.m. on Tuesday, April 11, 2017. The Town received 3 tender submissions and a public tender opening was held shortly after 11:00 a.m.

Administration has completed a review of the tenders received to ensure there were no mathematical errors in the tenders. During the review it was determined that one company did not include the additional cost of the 5 year warranty in the final tender price where the other companies did include the cost. The final tender price for that company was adjusted to include this cost. The final tender results are as follows:

Company	Tender excluding 5 year Warranty	5 year Warranty	Total Tender including 5 year Warranty
401 Trucksource Inc	\$266,331.50	\$11,884.00	\$278,215.50
Team Truck Centre	\$261,136.95	\$10,492.00	\$271,628.95
Leamington International	\$266,540.03	\$9,153.50	\$275,693.53

The prices are excluding HST.

4. RISK ANALYSIS:

The new Tandem Truck will improve the level of service during winter events. The new truck will have improved carrying capacity for salt which will improve the efficiency of service by reducing the amount of times that the current truck needs to reload with salt. In addition, the truck will have the ability to pre-wet the salt which will accelerate the activation of the salt.

5. FINANCIAL MATTERS:

Council approved \$320,000 in the 2017 Capital Budget for the replacement of Unit 305 that was funded as a transfer to capital out of current operations. The lowest tender price received is \$271,628.95 excluding H.S.T from Team Truck Centre.

Tendered Price	\$271,628.95
Non-refundable HST	\$4,780.67
TOTAL	\$276,409.62
2017 Capital Budget Amount	\$320,000.00
Surplus	\$43,590.38

In light of the favourable tender amount received Administration is recommending that the surplus funds of \$43,590.38 be placed in the Fleet Reserve. In addition, once the new truck has been delivered, Administration will dispose of Unit 305 which is a 1995 International in accordance with Article 27-Disposal of Surplus Goods of the Towns Procurement Policy-PR-POL01. As per the policy funds that are realized from the sale of Unit 305 will be deposited into the Fleet Reserve. These additional funds will be used in the future as a funding source to replace ongoing fleet requirements.

This tender replaces 1 of the 4 large snow plows owned by the Town. The remaining 3 Units are a 1996 International, a 2000 International and a 1999 Mack; it should be noted that these units are either beyond or approaching the end of their useful life. Administration is planning for the replacement of the three units over the next 5 years and will bring forward capital budget requests for Council's consideration. Replacement of the aging fleet is critical to the continued success of the Town's winter control program.

6. CONSULTATIONS:

Administration has consulted the references provided in the 'Submission and References' and is satisfied with the services provided by Team Truck Centres.

7. CONCLUSION:

The 2017 tandem truck will replace Unit 305, a 1995 single axle truck, which is well beyond its useful life. The new truck will improve the level of service to Amherstburg residents.



Eric Chamberlain
Manager of Roads and Fleet

EC

Report Approval Details

Document Title:	2017 Tandem Truck and Winter Package Tender Results.docx
Attachments:	- By-law 2017-35 - Tandem Truck with Winter Package.doc - Team Truck Centres Ltd - AGREEMENT MAYOR approval.docx
Final Approval Date:	May 2, 2017

This report and all of its attachments were approved and signed as outlined below:



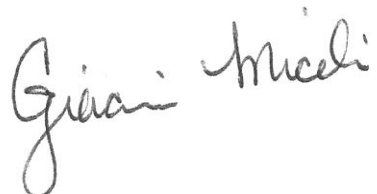
Antonietta Giofu - Apr 24, 2017 - 1:56 PM



Justin Rousseau - Apr 26, 2017 - 11:26 AM



Mark Galvin - Apr 27, 2017 - 10:04 AM



John Miceli - Apr 27, 2017 - 2:48 PM



Paula Parker - May 2, 2017 - 10:30 AM

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2017-35

By-law to enter into a contract with Team Truck Centres Ltd. for the Tandem Truck with Winter Package

WHEREAS under Section 9 of the Municipal Act 2001, S.O., 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

AND WHEREAS under Section 8(1) of the Municipal Act 2001, S.O., 2001, c. 25, as amended, shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

AND WHEREAS the Council of The Corporation of the Town of Amherstburg deems it expedient to enter into a contract with Team Truck Centres Limited for the Tandem Truck with Winter Package.

NOW THEREFORE the Council of The Corporation of the Town of Amherstburg enacts as follows:

1. That the Council of The Corporation of the Town of Amherstburg agrees to enter into the contract as attached hereto as Schedule "A" to this By-law.
2. That the Mayor and Clerk are hereby authorized to sign and seal said agreement on behalf of The Corporation of Town of Amherstburg.
3. This By-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and finally passed this 8th day of May, 2017.

MAYOR – ALDO DICARLO

MUNICIPAL CLERK – PAULA PARKER

AGREEMENT

THIS AGREEMENT made in quadruplicate this 8th day of May 2017.

BETWEEN THE CORPORATION OF THE TOWN OF AMHERSTBURG
(hereinafter called the Corporation) of the first part.

AND

TEAM TRUCK CENTRES LIMITED.
(hereinafter called the Contractor) of the second part.

WHEREAS the Corporation is desirous that certain works should be designed for the implementation of:

TANDEM TRUCK WITH WINTER PACKAGE

In the Town of Amherstburg and has accepted a Tender by the Contractor for this purpose.

NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

The Contractor hereby covenants and agrees to provide and supply at his expense, all and every kind of labour and materials for, and to undertake and complete in strict accordance with his Tender dated the:

11th day of April 2017

And the Contract Documents (consisting of the contents and requirements for this Tender, including all modifications thereof and incorporated in the said documents before their execution) prepared by the Town of Amherstburg and all of which said documents are annexed hereto and form part of this Agreement to the same extent as fully embodied herein, the construction of the above noted works for the sum of:

Two Hundred Seventy-One Thousand, Six Hundred Twenty-Eight dollars and 95 Cents

(\$ 2 7 1 , 6 2 8 . 9 5) excluding H.S.T.

The Contractor further covenants and agrees to undertake and complete the said work in a proper workmanlike manner under the supervision and direction and to the entire satisfaction of the Town of Amherstburg Engineering and Public Works Department, within the specified time in his Tender. Time shall be deemed the essence of the contract.

The Contractor further covenants and agrees that he will at all times, indemnify and save harmless, the Corporation of the Town of Amherstburg along with their respective officers, servants and agents, from and against all loss and damages whatsoever which may be made or brought against the above listed by reason or in consequence of the non-execution of negligent execution thereof by the Contractor, its servants, agents or employees.

The Corporation hereby covenants and agrees that if the said Work is duly and properly executed and materials are provided as aforesaid, and if the said Contractor carries out, performs and observes all of the requirements and conditions of this Agreement, the Corporation will pay to the Contractor, the price set forth in his Tender, such payment or payments to be made in accordance with the provisions of the General Conditions of the Contract to above.

This Agreement and everything herein contained shall endure to the benefit of and be binding upon the parties hereto, their heirs, executors, administrators, successors and assigns, respectively.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their Corporate Seals, if any, duly attested by the signature of their proper officers in that behalf, respectively.

WITNESS AS TO SIGNATURE OF
CONTRACTOR

Contractor's Signature and Seal

Contractor's Name

Contractor's address

CORPORATION OF THE TOWN OF AMHERSTBURG

WITNESS AS TO SIGNATURE OF
CORPORATION

Aldo DiCarlo, Mayor

Paula Parker, Clerk



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Eric Chamberlain	Report Date: May 2, 2017
Author's Phone: 519 736-3664 ext. 2312	Date to Council: May 8, 2017
Author's E-mail: echamberlain@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Sidewalk Replacement Program

1. RECOMMENDATION:

It is recommended that:

1. The report from the Manager of Roads and Fleet dated May 2, 2017 regarding the Sidewalk Replacement Program **BE RECEIVED**;
2. The Director of Corporate Services/Treasurer **BE AUTHORIZED** to:
 - a. **PRE-COMMIT \$93,000** to the 2018 Capital Budget to expand the Sidewalk Replacement Program for 2017 as attached in Appendix "A"; and,
 - b. **BE DIRECTED** to issue a Purchase Order in accordance with the Town's procurement policy to expand the Sidewalk Replacement Program for 2017 as attached in Appendix "A"

2. BACKGROUND:

There are approximately 5.21 kilometers of interlocking brick sidewalks in the Town of Amherstburg. Of the 5.21 kilometres, approximately 2.06 kilometres are located in the downtown core. The remaining 3.15 kilometres are located outside the downtown core. This report deals with the 3.15 kilometres of interlocking brick sidewalk outside the downtown area.

The interlocking brick sidewalks were installed in the late 1980's and are approximately 30 years old. The sidewalks are settling and have become a potential health & safety hazard thus attracting liability for the Town. The condition of the interlocking brick sidewalks has resulted in an increased number of trip and fall accidents and claims against the Town.

Council approved \$50,000 in the 2017 Capital Budget for the Sidewalk Replacement Program. It is the intention of Administration to continue the replacement of the interlocking stone sidewalks in subsequent years until all of the interlocking brick sidewalks were replaced throughout the Town..

3. DISCUSSION:

On March 15, 2017, the Town advertised tenders for the 2017 Brick Sidewalk Replacement. The tenders were picked up by 15 companies. Tenders closed at 11:00 a.m. on Tuesday April 20, 2017. The Town received 5 tender submissions and a public tender opening was held shortly after 11:00 a.m.

The final tender results were as follows:

1. Giorgi Bros. (1994) Inc.	\$28,238.50
2. Direct Flows Inc.	\$39,798.70
3. Pierascenzi Construction Ltd.	\$45,242.00
4. Nasci Construction Services Ltd.	\$55,921.78
5. Ingratta Cement and Drainage Inc.	\$73,179.32

The original tender included the removal of the interlocking brick from North Street to Simcoe Street on the east side of Sandwich Street South which represents approximately 0.4 kilometers of the total 3.15 kilometers in the proposed program. Due to favourable pricing received by Giorgi Bros., Administration was able to add an additional 307 square meters of sidewalk to be replaced utilizing the original budgeted amount of \$50,000. In accordance with the Town's Procurement Policy a purchase order was issued by the Director of Engineering and Public Works authorizing the works to proceed. Funding for these works were approved in the 2017 Capital Budget.

In light of the favorable pricing received by Giorgi Bros., the Director of Engineering and Public Works requested an exemption of the Procurement Policy from the CAO in accordance with Article 24.3.2(e) to expand the 2017 brick sidewalk replacement program. Article 24.3.2 (e) allows for the CAO to grant the exemption if the following condition is met:

Work is required at a location where a contractor has already been secured through a procurement process, with established unit prices and it is considered to be beneficial and cost effective to extend the unit prices for the work to be completed for the Town. This shall only apply if the project for which the unit prices are to be extended was substantially completed less than one calendar year.

The request from the Director does meet the test of the exemption in 24.3.2 9(e) however no funding is in place in 2017 to allow the CAO to expand this program for the works to be funded as is required by Article 9.0 of the Town's procurement policy.

Therefore, Administration is seeking approval from Council to pre-commit funds in the 2018 capital budget to allow these works to proceed.

Based on the prices provided by this contractor, it is estimated that Administration would require an additional amount of \$93,000 to complete the additional 0.8 kilometers of sidewalk for a total of 1.2 kilometers... The expansion of this program would allow the interlocking brick to be removed along both sides of Sandwich Street South from Park Street to North Street and replaced with concrete. For Council's reference a drawing is attached as Appendix "A" illustrating the scope of work proposed by Administration. It would also include improvements to the unsignalized intersection curbs to permit the installation of Tactile Walking Surface indicators to ensure Accessibility for Ontarians with Disabilities (AODA) requirements are met.. The work does not include the signalized intersections at Simcoe and Richmond which will require more extensive engineered design to meet AODA standards for signalized intersection. Administration will bring these intersection improvements forward in future budgets.

4. RISK ANALYSIS:

The condition of the interlocking brick sidewalks has become a potential hazard to the public and requires removal and replacement. Trip and fall claims on the interlocking brick sidewalks have risen in the last 3 years. Replacement of the interlocking brick to concrete will greatly reduce this risk to the Town. Concrete sidewalks are uniform and consistent for pedestrians. This work also includes improvements to the curb approaches with the addition of Tactile Walking Surface Indicators at the unsignalized intersection which also reduces the potential for incidents and liability for the Town.

It is important for Council to note that the Town is self-insured for the first \$50,000 of a claim. For the 3 year period of 2013 to 2016 the Town received a total of 8 trip and fall claims on municipal sidewalks and has paid out \$10,940.99 in investigation expenses to date. At present, the Town estimates that there may be a potential charge to the insurance reserve of \$235,000 to satisfy the outstanding claims. The Town also presently has two outstanding litigations for sidewalk trip and falls with claims for damages totaling \$1,450,000.

5. FINANCIAL MATTERS:

Administration has budgeted \$50,000 in the 2017 Capital Budget for the Sidewalk Replacement Program. This program will continue and will be submitted annually to allow for the removal of the interlocking brick and installation of concrete sidewalks throughout the Town. Administration is requesting that Council pre-commit \$93,000 of the 2018 Capital Budget to take advantage of the favorable prices provided by the contractor. Moving forward in this manner will allow the Town to save significant costs. For example, the tender submitted by Giorgi was \$11,565.70 or 41% less than next lowest bidder to complete 0.4 kilometers of sidewalk. Expanding the program to complete and additional 0.8 kilometers for \$93,000 will allow the Town to realize approximately \$23,131 in savings for this scope of work. However, in order for the Town to realize these savings the Town may incur approximately \$2,139 in interest costs. Therefore, the net financial benefit to the Town by moving forward in this manner is estimated to be \$20,992.

Moving forward in this manner will also allow the town to mitigate its exposure to increased construction costs in 2018 and 2019, as well as save additional staff resources to prepare tenders for sidewalk repairs.

6. CONSULTATIONS:

The contractor was consulted and concurs with the values provided in the report.

7. CONCLUSION:

The removal of the interlocking brick will reduce the hazards to pedestrian traffic. The improvements will provide updates to the unsignalized intersection for AODA compliance.



Eric Chamberlain
Manager of Roads and Fleet

EC

Report Approval Details

Document Title:	Sidewalk Replacement Program.docx
Attachments:	Map
Final Approval Date:	May 3, 2017

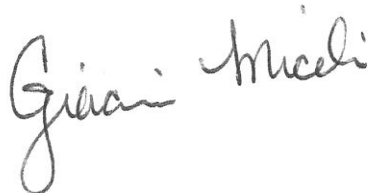
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - May 3, 2017 - 9:55 AM



Mark Galvin - May 3, 2017 - 10:42 AM

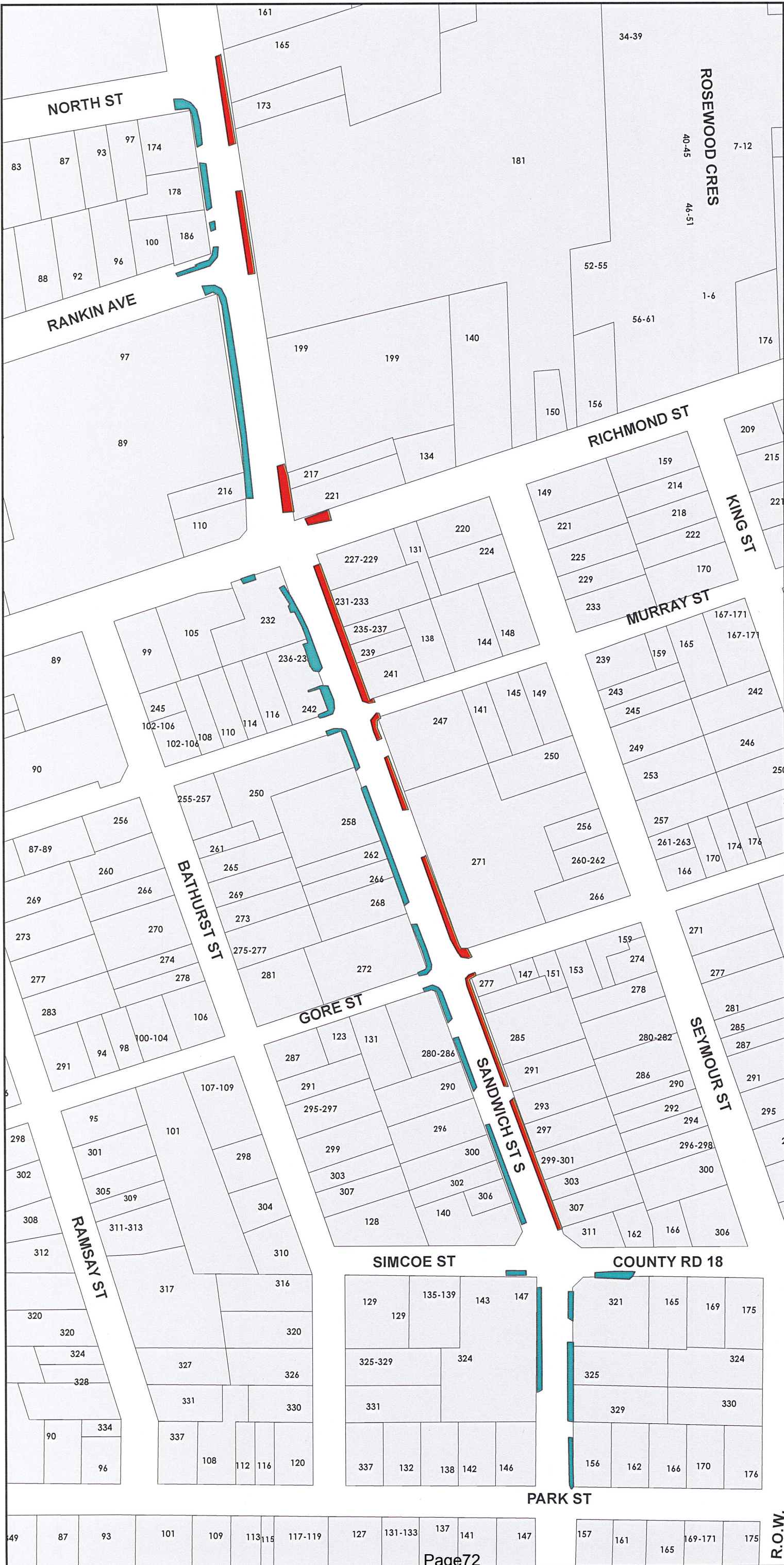


John Miceli - May 3, 2017 - 3:03 PM



Paula Parker - May 3, 2017 - 3:50 PM

2017 SIDEWALK REPLACEMENT PROGRAM



■ - Original Contract
■ - Additional Works

R.O.W.



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: 2017 Special Events Approval

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Public Events Committee (PEC) dated April 19, 2017, regarding 2017 Special Events Approval BE RECEIVED;
2. That the events BE APPROVED as listed:
- Ride for Dad - May 28, 2017
- Annual Garden Tour - June 16 & 17, 2017
- Amherstburg Ice Cream Festival - July 1, 2017
3. The following event BE EXEMPT and PERMITTED for road closures to begin prior to 5pm:
- Ride for Dad - May 28, 2017; and,
4. The Public Events Committee BE DIRECTED to confirm that the requirements identified by the Committee are met prior to the event.

2. BACKGROUND:

At the October 5, 2015 Special Council Meeting Council approved the Special Events Policy. As per Council's request, Section 7.3 of the policy states:

"7.3. Council has the authority and responsibility to:

- 7.3.1 Consider any exemptions to Municipal By-laws for Public Events.
- 7.3.2. Consider and approve any new events presented by the PEC.
- 7.3.3. Consider and approve all recurring events presented by the PEC.”

Each Event Organizer is required to follow the Public Events Manual, fill out the required forms and submit to the Public Events Committee (PEC). The Public Events Manual and Forms are attached to the report for Council’s reference to illustrate the PEC’s comprehensive list of requirements to ensure public safety for all attendees, while protecting the Town’s interests and assets.

On April 19, 2017, the PEC met and reviewed applications submitted by the Event Organizers for the following events:

- **Ride for Dad – May 28, 2017**
- **Annual Garden Tour – June 16 & 17, 2017**
- **Amherstburg Ice Cream Festival – July 1, 2017**

The PEC reviewed each application in detail and has informed the Event Organizer of every requirement that must be met to allow the event to proceed. This includes ensuring the event conforms to all Town By-laws, Town insurance requirements and Provincial laws. As per Section 7.3 of the Public Event’s Policy, the Event Organizers have also been informed that each event must be approved by Council before they may continue with their event planning.

At the January 25, 2016 Council meeting, Council passed the following motions:

“That:

1. *The use of the Downtown Core for Festivals and Events subject to the criteria established in the Town’s Festival and Events Policy BE APPROVED; and,*
2. *Road closures NOT BE PERMITTED prior to 5:00 pm without Council consent*

Accordingly, all road closures requested prior to 5:00 pm have been identified by the PEC and are outlined below for Council’s approval.

3. DISCUSSION:

A synopsis of each event and required by-law exemption details are as follows:

Event	Ride for Dad
Event Organizer	Royal Canadian Legion Fort Malden Branch 157
Event Date	May 28, 2017
Event Time	10:00am to 12:30pm
Event Location	Dalhousie Street from Gore Street to Richmond Street
Event Details	The Royal Canadian Legion Branch 157 will be the first stop along the route for the annual Windsor and Essex County 2017 Ride for Dad motorcycle run. This is a charitable event to raise money for prostate cancer

	research and development.
Road Closure before 5PM	10:00am to 12:30pm – Dalhousie Street – Between Richmond Street and Gore Street Murray Street from Ramsay to Dalhousie Street
Designation of Significant Event for SOP	The Royal Canadian Legion submitted an application to the Alcohol and Gaming Commission to extend their liquor license sales hours to begin at 10:00am instead of 11am. As part of the application, AGCO requires that the event be deemed municipally significant. The PEC reviewed this request. The PEC feels that this event is municipally significant and raises money for a great cause to assist in research and development for prostate cancer. However, it is the PEC's position that the request to extend the hours to be able to serve alcohol earlier than normal to the drivers participating in Ride for Dad should not be supported from a municipal perspective. It is always within the purview of Council to not follow the recommendation of the PEC and, in this case, deem the event municipally significant if they choose to do so.
Noise By-law Exemption	Not required

Event	Annual Garden Tour
Event Organizer	Amherstburg Fort Malden Horticultural Society
Event Date	June 16 & 17, 2017
Event Time	Friday 4pm – 8pm / Saturday 10am-4pm
Event Location	Throughout Town and Toddy Jones Park
Event Details	32nd annual. A self-guided tour of spectacular private gardens. Tickets purchased day of tour at Toddy Jones Park during tour times.
Road Closure before 5PM	N/A
Designation of Significant Event for SOP	N/A
Noise By-law Exemption	N/A

Event	Ice Cream Festival
Event Organizer	Kim Hamilton
Event Date	July 1, 2017
Event Time	9am to 10pm
Event Location	Toddy Jones Park
Event Details	Face painting, photo booth, bouncy castles, photo booth, craft and food vendors.
Road Closure before 5PM	N/A
Designation of Significant Event for SOP	N/A
Noise By-law Exemption	N/A

4. **RISK ANALYSIS:**

The Clerk identifies the Town's insurance requirements and relays the information to each Event Organizer. Special events on Town property are not able to proceed until the Clerk is satisfied the insurance requirements are met. A Management Staff member from the PEC will be in attendance and on call for each event to ensure the event is operating in accordance with all Town policies, rules and regulations.

It should be noted, that should these events not be approved, it may have the following detrimental effects on the community:

- Less awareness and exposure for the Town to attract visitors which could result in economic loss for the Town and it's businesses;
- A lack of support from Council may discourage long standing volunteer associations from providing social and economic opportunities. This would result in a perception of non-worth for their volunteer efforts;
- Less exposure for the Town reducing its tourism market share;
- Less exposure for the Town reducing its ability to attract new residents;
- Less exposure for the Town reducing its value to potential investors;
- Tourism is a primary industry for the Town of Amherstburg, reducing events will directly impact employment opportunities;
- Event experiences are learning opportunities for our guests, which promote repeat visits, the deep history Amherstburg has to offer and showcases our local museums and Fort Malden;
- Events financially support not-for-profit organizations, to ensure sustainability within our community.

5. **FINANCIAL MATTERS:**

Each event application received was submitted with the required \$250 deposit. The Event Organizers will be responsible to pay for equipment rentals, facility rentals and all other costs associated with their event as per the Town's User Fee By-law, as amended. The cost to set up the rented equipment by Town staff comes from the operational budget. Any damages to Town equipment or property are recoverable from the Event Organizer

6. **CONSULTATIONS:**

The Public Events Committee was consulted inclusive of Amherstburg Police and Fire. The PEC reviewed each application and has corresponded with the Event Organizers on what requirements must be met and the By-law exemptions that must be obtained in order to be granted a Special Event Permit for their respective events, pending Council approval of this report.

7. CONCLUSION:

The PEC is confident that once all requirements are met by the Event Organizers, the events held in the Town of Amherstburg in 2017 will enhance the community experience for both residents and visitors alike.



Nicole Rubli
Manager of Licensing and Enforcement

HJS

NOTIFICATION :				
Name	Address	Email Address	Telephone	FAX
Royal Canadian Legion Fort Malden Branch 157 – Ride for Dad	281 Dalhousie St, Amherstburg ON, N9V 1X1	rclbranch157@cogeco.net	519 736 4485	
Amherstburg Fort Malden Horticultural Society – Annual Garden Tour				
Kim Hamilton – Amherstburg Ice Cream Festival		theicecreamfestival@gmail.com	519 965 8876	

Report Approval Details

Document Title:	2017 Special Events Approval IV.docx
Attachments:	
Final Approval Date:	May 2, 2017

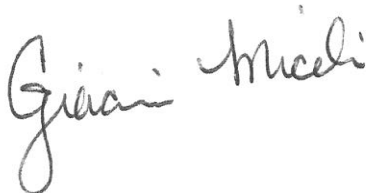
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Apr 27, 2017 - 10:18 AM



Justin Rousseau - Apr 27, 2017 - 11:20 AM



John Miceli - Apr 27, 2017 - 3:11 PM



Paula Parker - May 2, 2017 - 10:52 AM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: April 25, 2017
Author's Phone: 519 736-5408 ext. 2124	Date to Council: May 8, 2017
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Zoning By-law Amendment for 1435 Front Rd N

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Planning Services dated April 25, 2017, regarding the Zoning By-law Amendment for 1435 Front Rd N, File # ZBA-3-17 **BE RECEIVED**; and,
2. **Zoning By-law 2017-23** being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. **BACKGROUND:**

The Statutory Public Meeting was held at 3:30 p.m., April 24, 2017, to hear public comments on an application for a Zoning By-law Amendment for 1435 Front Rd N. The application was submitted by Cynthia Thrasher on behalf of Jabbour Yaghi. The 0.824 acre parcel of land is situated on the east side of Front Road N, municipally known as 1435 Front Rd N. The subject lands affected by the proposed amendment are described as Part of Lot 27, Concession 1.

The lands described above will be subject to an application for consent and the proposed amendment to the Zoning By-law will allow for the creation of a new residential lot. The parcel is zoned Agricultural (A) in the Town of Amherstburg Zoning by-law 1999-52, as amended, and designated Low Density Residential in the Town's Official Plan.

3. DISCUSSION:

There were no public inquiries regarding this rezoning in advance of the public meeting and no members from the public spoke at the public meeting. The record of attendance from the public meeting has been attached to this report. There were questions raised by members of Council which were answered by Planning Administration.

There were no concerns raised by Town departments or external agencies regarding the proposed Zoning By-law Amendment.

4. RISK ANALYSIS:

The recommendation presents no risk to the municipality.

5. FINANCIAL MATTERS:

The costs associated with the application and planning processes are the responsibility of the developer.

6. CONSULTATIONS:

No further consultation is required to meet the statutory requirements of the Planning Act regarding this Zoning By-law Amendment.

7. CONCLUSION:

Administration recommends that Zoning By-law 2017-23 be approved by Council, given three readings and finally passed and the Mayor and Clerk be authorized to sign same



Rebecca Belanger
Manager of Planning Services

af

Report Approval Details

Document Title:	Zoning By-law Amendment for 1435 Front Rd N.docx
Attachments:	- Zoning By-law Amendment for 1435 Front Rd N - ATTACHMENTS.pdf
Final Approval Date:	May 2, 2017

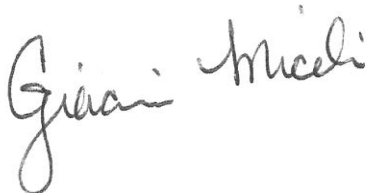
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Apr 27, 2017 - 10:56 AM



Justin Rousseau - Apr 27, 2017 - 11:21 AM



John Miceli - Apr 27, 2017 - 3:09 PM



Paula Parker - May 2, 2017 - 10:45 AM



Town of Amherstburg
ZBA-3-17 - 1435 Front Rd N



1484

COUNTY RD 20

1459

1453

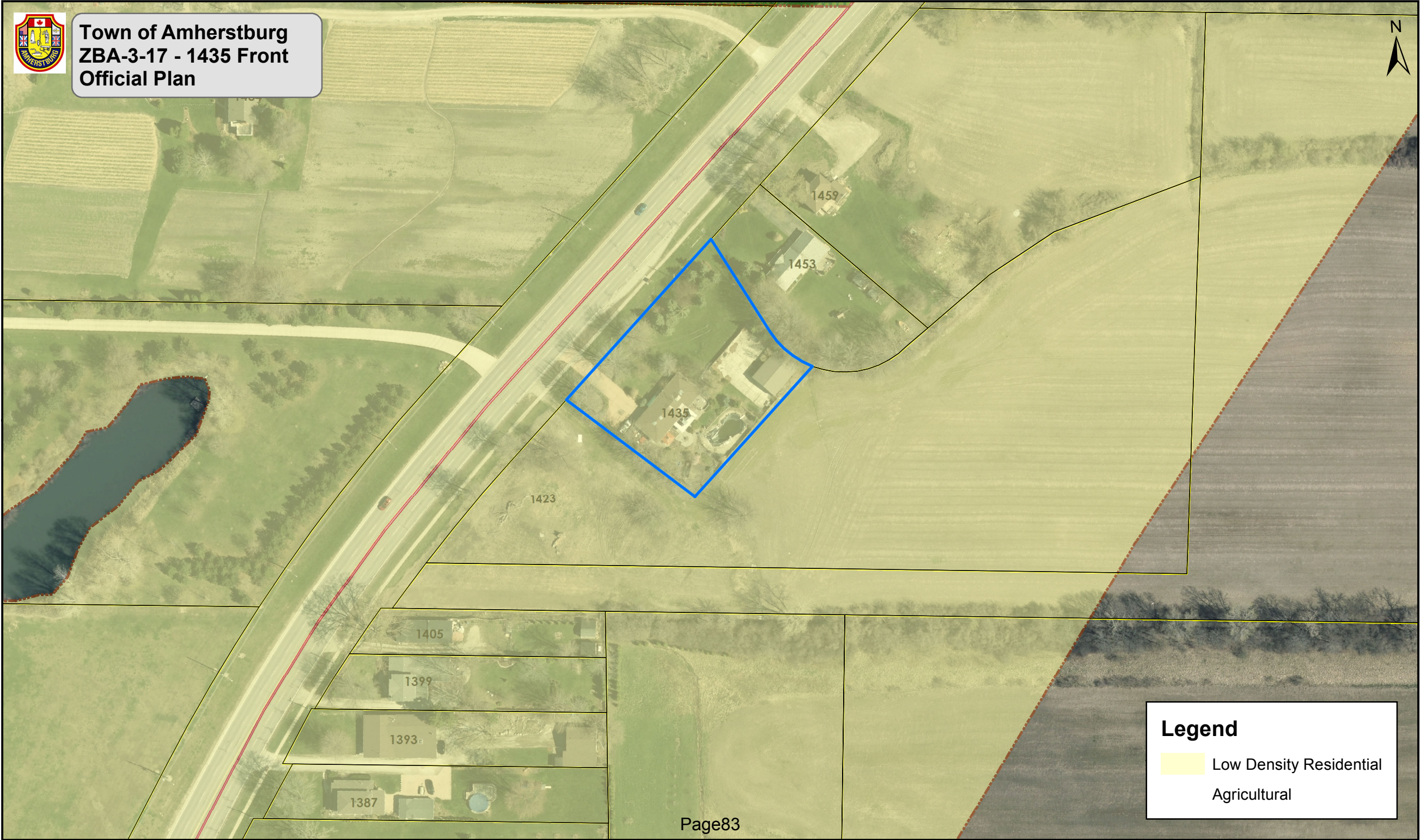
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1423



1405



**Town of Amherstburg
ZBA-3-17 - 1435 Front
Official Plan**



Legend

-  Low Density Residential
-  Agricultural

CORPORATION OF THE TOWN OF AMHERSTBURG
NOTICE OF PUBLIC MEETING
TO CONSIDER A ZONING BY-LAW AMENDMENT

TAKE NOTICE that the Council of the Corporation of the Town of Amherstburg will hold a public meeting on **Monday, April 24, 2017 commencing at 3:30 p.m.** in the Town of Amherstburg Council Chambers, 271 Sandwich Street South, Amherstburg, Ontario, to consider a proposed amendment to the Town of Amherstburg Zoning By-law 1999-52 under Section 34 of the Planning Act, RSO 1990 cP.13.

THE SUBJECT LANDS affected by the proposed amendment are described as Part of Lot 27, Concession 1, municipally known as 1435 Front Rd N. The property has 235 ft frontage and 175 ft irregular depth with a total area of 0.824 acres. (see key map below)

THE PURPOSE OF THE AMENDMENT TO ZONING BY-LAW No. 1999-52 is to change the zoning of the subject lands noted above from the **“Agricultural (A) Zone”** to **“Residential Type 1A (R1A) Zone”**. The lands described above will be subject to an application for consent for the creation of a new residential lot.

THE EFFECT OF THE ZONING BY-LAW AMENDMENT will be to allow for residential uses on the subject property. The proposed Amendment to the Zoning By-law is in conformity with the policies in the Official Plan. The lands are designated Low Density Residential in the Town’s Official Plan.

ANY PERSON may attend the public meeting and/or make written or verbal representation in support of or in opposition to the proposed Zoning By-law Amendment.

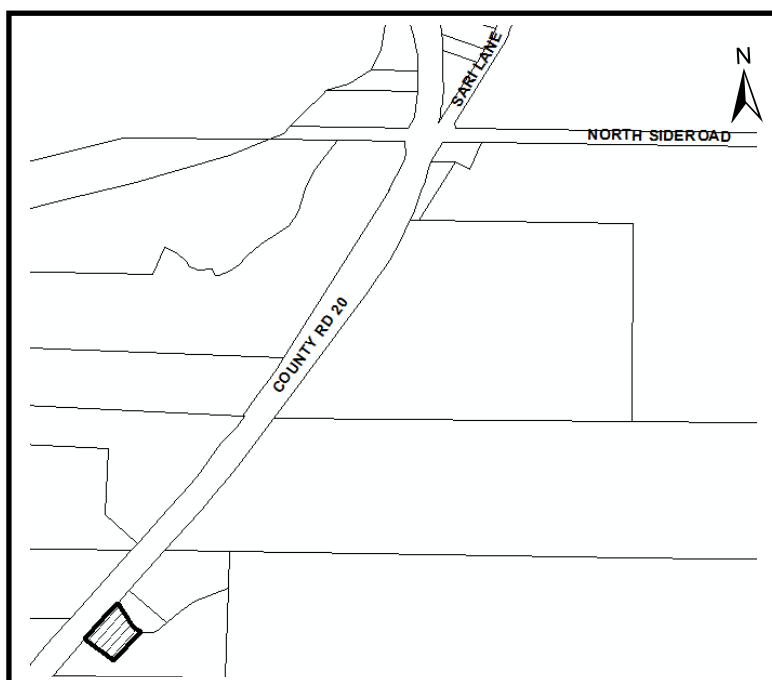
IF A PERSON OR PUBLIC BODY does not make oral submissions at a public meeting or make written submissions to the Town of Amherstburg before the by-law is passed, the person or public body is not entitled to appeal the decision of the Town of Amherstburg to the Ontario Municipal Board.

IF A PERSON OR PUBLIC BODY does not make oral submissions at a public meeting, or make written submissions to the Town of Amherstburg before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there is reasonable grounds to do so.

ADDITIONAL INFORMATION relating to the proposed Zoning By-law Amendment (File No. ZBA/3/17) is available for inspection at the Town of Amherstburg Planning Offices at the Libro Centre, 3295 Meloche Road, during normal office hours, 8:30 a.m. to 4:30 p.m. or at the Town website www.amherstburg.ca. If you wish to be notified of the passage of the proposed by-law you must make a written request to the Town at the address below.

DATED at the Town of Amherstburg this 30th day of March, 2017.

KEY MAP



Rebecca Belanger, MCIP, RPP
Manager of Planning Services
Town of Amherstburg
Libro Centre
3295 Meloche Road
Amherstburg, Ontario N9V 2Y8
Telephone: (519) 736-5408
Fax No. (519) 736-9859
Website: www.amherstburg.ca

**CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2017-23**

**By-law to amend Zoning By-law No. 1999-52
1435 Front Rd N, Amherstburg**

WHEREAS By-law 1999-52, as amended, is a land use control by-law regulating the use of lands and the character, location and use of buildings and structures within the Town of Amherstburg;

AND WHEREAS the Council of the Town of Amherstburg deems it appropriate and in the best interest of proper planning to amend By-law 1999-52, as herein provided;

AND WHEREAS this By-law conforms to the Official Plan for the Town of Amherstburg;

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. Schedule "A", Map 10 of By-law 1999-52, as amended, is hereby amended by changing the zone symbol on those lands shown as "Zone Change from A to R1A" on Schedule "A" attached hereto and forming part of this By-law from "Agricultural (A) Zone" to "Residential Type 1A (R1A) Zone".
2. THIS By-law shall take effect from the date of passage by Council and shall come into force in accordance with Sections 34 of the Planning Act, R.S.O. 1990, c.P. 13.

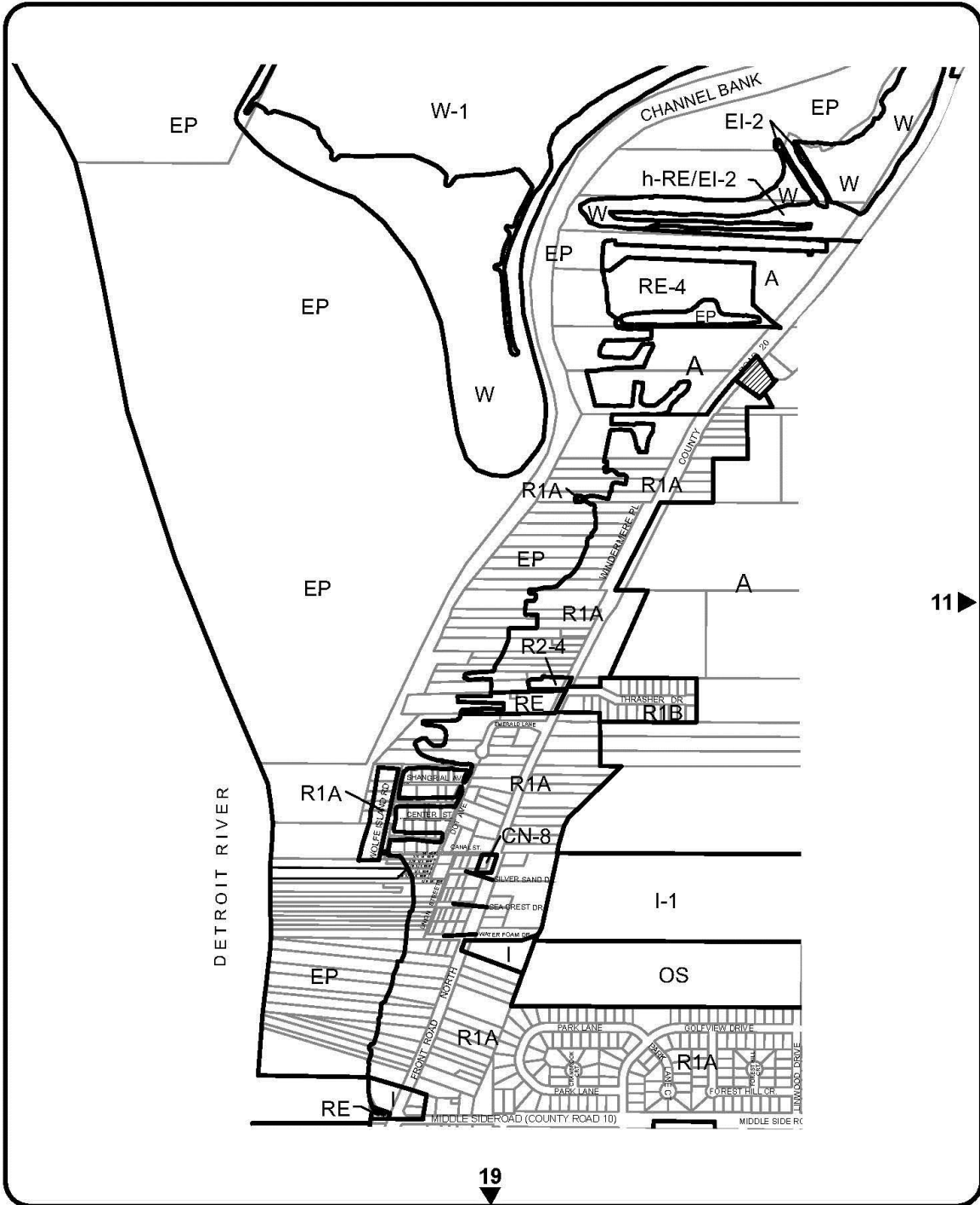
Read a first, second and third time and finally passed this 8th day of May, 2017.

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER

TOWN OF AMHERSTBURG

SCHEDULE "A" TO BY-LAW No. 2017-23
 A BY-LAW TO AMEND BY-LAW No. 1999-52



SCHEDULE 'A'
MAP 10
 ZONING BY-LAW NO. 1999-52

A to R1A 

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER

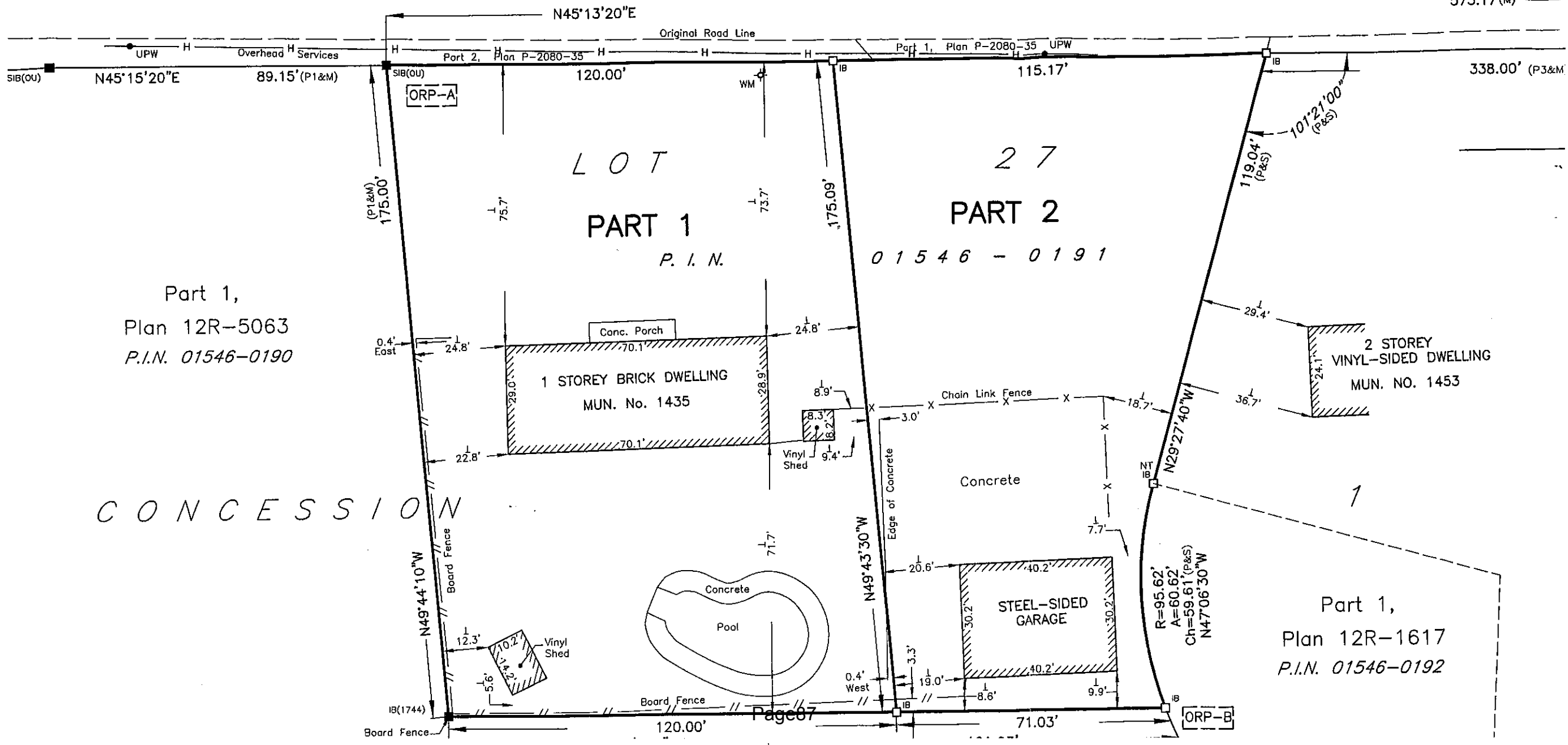
COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

P. I. N. 01546-0433

THE KING'S HIGHWAY No. 18 (FRONT ROAD)

(WIDENED BY M.T.O. PLAN P-2080-35, INST. No. R338604)

573.17'(M)



Part 1,
Plan 12R-5063
P.I.N. 01546-0190

Part 1,
Plan 12R-1617
P.I.N. 01546-0192



regs@erca.org
P.519.776.5209
F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

April 10, 2017

Ms. Rebecca Belanger, Manager of Planning Services
Town of Amherstburg
271 Sandwich St. S.
Amherstburg ON N9A 4L2

Dear Ms. Belanger:

RE: Zoning By-Law Amendment ZBA-3-17 1435 FRONT RD N
ARN 372946000010700; PIN: 015460191
Applicant: Jabbour Yaghi

The following is provided for your information and consideration as a result of our review of Zoning By-Law Amendment ZBA-3-17. We understand that the owner is requesting that the zoning be amended from an "agricultural zone" to a "Residential Type 1A (R1A) Zone". This lot will then be subject to an application for consent for the creation of a new residential lot.

NATURAL HAZARD POLICIES OF THE PPS, 2014

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservation Authorities Act*, (Ontario Regulation No. 158/06). The subject parcel falls within the regulated area of the Detroit River. The property owner will be required to obtain a Permit from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by the regulations.

WATER RESOURCES MANAGEMENT

Our office has reviewed the proposal and has no concerns relating to stormwater management.

NATURAL HERITAGE POLICIES OF THE PPS 2014

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance under the Provincial Policy Statement (PPS 2014). Based on our review, we have no objection to the application with respect to natural heritage policies.

FINAL RECOMMENDATION

We have no objections to this Zoning By-law Amendment.

Ms. Belanger
April 10, 2017

If you have any questions or require any additional information, please contact the Watershed Planner, Michael Nelson by phone at (519) 776-5209 ext. 347 or by e-mail at mnelson@erca.org.

Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Mike Nelson".

Michael Nelson, *Watershed Planner*
/cor



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council
Subject: Council Committee Appointments – Parks Advisory Committee and Recreation and Culture Advisory Committee (As deferred from March 20, 2017)

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Deputy Clerk dated March 6th, 2017, regarding Council Committee Appointments – Parks Advisory Committee and Recreation and Culture Advisory Committee BE RECEIVED;
2. Councillor _____ BE APPOINTED to the Recreation and Culture Advisory Committee as required in R.R.O. 1990, Regulation 797 of the Ministry of Tourism and Recreation Act;
3. The Local Boards/Committees – Terms of Reference BE WAIVED to allow for one Council liaison on the Parks Advisory Committee for the remainder of the 2014-2018 term; OR,
4. Councillor _____ BE APPOINTED to the Parks Advisory Committee.

2. BACKGROUND:

At its January 26th, 2015 meeting, Council appointed Councillor Courtney and Councillor Pouget to the Parks Advisory Committee for the 2014-2018 Term of Council. At the

same meeting, Council also appointed Councillor Fryer and Councillor Lavigne to the Recreation and Culture Advisory Committee for the same term of Council.

These appointments were made as per each of the committee's Terms of Reference which indicate:

"Two Councillors will be selected and approved by Council to serve as "Representatives" and shall be appointed for the duration of the elected term of Council"

3. DISCUSSION:

Since the 2015 appointments, the following Council resignations have been submitted to the Clerk:

- Councillor Fryer - Recreation and Culture Advisory Committee – resigned on October 5th, 2015
- Councillor Courtney - Parks Advisory Committee – resigned on February 14th, 2017

As per the Local Boards/Committees – Terms of Reference, adopted by Council in October 2015 and amended in March 2016, Council's role within their committee structure is the following:

"Responsibilities of Council Member Appointee(s)

Every board and committee shall include at least 1 Council liaison, but shall not exceed 2, who has all of the rights and privileges of any other member, including voting.

In addition, the Council member is also responsible for:

- *Ensuring the members are fairly and appropriately engaged;*
- *Liaising between Council and the board/committee, providing information and clarification;*
- *Ensuring members are aware of Council issues that may affect the goals and objectives of the board/committee, including past actions of Council;*
- *When necessary and appropriate, explain the rationale behind the board/committee's recommendation when brought forward to Council.*

The Mayor is ex-officio, a member of all committees, sub-committees and ad-hoc committees of Council and is entitled to vote, make motions and amendments."

As members with all of the same rights and privileges as any other member, Council liaison presence at committee meetings affects quorum, majority and voting on matters. It is the responsibility of each member to advise the staff liaison and Chair when they cannot attend a scheduled committee meeting.

The Recreation and Culture Advisory Committee is also legislated by the Ministry of Tourism and Recreation Act R.R.O. 1990, to include at least 2 members of Council. Ontario Regulation 797, section 3 states the following:

“A recreation committee shall be composed of at least five persons of whom at least two shall be members of the appointing body or bodies.”

Therefore, Council is required to appoint 1 additional Council liaison to the Recreation and Culture Advisory Committee. The Parks Advisory Committee has no such legislated requirement and Council may choose to remain with only 1 Council liaison on this committee.

4. RISK ANALYSIS:

As per the Local Boards/Committee – Terms of Reference, the Parks Advisory Committee advises Council on matters relating to the beautification, horticulture, forestry and landscaping initiatives of the Town’s green space and parks. If Council chooses not to fill the Council liaison vacancy, the Local Boards/Committees Terms of Reference should be waived to allow for one representative for the remainder of the term.

The Local Boards/Committee – Terms of Reference indicates that the Recreation and Culture Advisory Committee assists in enabling the community to participate more directly in the decision-making process to ensure that adequate leisure opportunities exist for all residents and to encourage active lifestyles. Failure to fill the Council representative vacancy will result in non-compliance of Ontario Regulation 797 of the Recreation Act.

5. FINANCIAL MATTERS:

There are no financial considerations with respect to filling the Council representative vacancies.

6. CONSULTATIONS:

The Municipal Clerk was consulted on this report and concurs with the recommendations.

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7. **CONCLUSION:**

Administration recommends filling the Council liaison vacancies on both the Parks Advisory Committee and the Recreation and Culture Advisory Committee.



Tammy Fowkes
Deputy Clerk



Paula Parker
Municipal Clerk

tf

Report Approval Details

Document Title:	Council Committee Appointments - Parks Advisory Committee and Recreation and Culture Advisory Committee.docx
Attachments:	- Councillor Courtney resignation - Parks Advisory Committee.pdf
Final Approval Date:	Mar 15, 2017

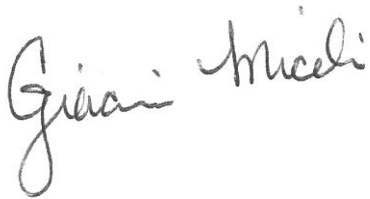
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Mar 8, 2017 - 10:22 AM



Mark Galvin - Mar 10, 2017 - 11:55 AM



John Miceli - Mar 10, 2017 - 11:57 AM



Paula Parker - Mar 15, 2017 - 10:50 AM

Report Approval Details

Document Title:	Council Committee Appointments - Parks Advisory Committee and Recreation and Culture Advisory Committee.docx
Attachments:	- Councillor Courtney resignation - Parks Advisory Committee.pdf
Final Approval Date:	May 3, 2017

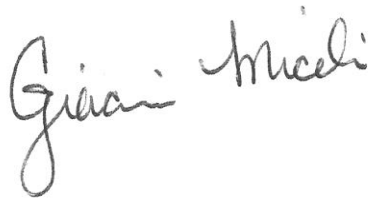
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - May 3, 2017 - 1:45 PM



Mark Galvin - May 3, 2017 - 1:54 PM



John Miceli - May 3, 2017 - 3:16 PM



Paula Parker - May 3, 2017 - 3:36 PM

From: Joan Courtney [<mailto:joan@amherstburg.ca>]
Sent: Tuesday, February 14, 2017 2:41 PM
To: Paula Parker
Subject: Parks Committee

Dear Paula...

It is with sincere regret that I find I must resign my position on the parks Committee. Due to conflicts with my work schedule I find that I cannot attend the meetings as I should; and that is not fair to the other members who work so diligently on this committee. I welcome any opportunity to help out in special events that will take place in the future. I am proud of all the hard work the Parks Committee does to make our Town so beautiful. We are fortunate to have such a great group of vounteers!

Sincerely,
Councillor Joan Courtney



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Antonietta Giofu	Report Date: April 10, 2017
Author's Phone: 519 736-3664 ext. 2320	Date to Council: May 8, 2017
Author's E-mail: agiofu@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Electric Vehicle Charging Station

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Director of Engineering and Public Works dated April 10, 2017 regarding the Electric Vehicle Charging Station **BE RECEIVED for information.**

2. **BACKGROUND:**

The province of Ontario, through the Ministry of Transportation, invested \$20 million into the Electric Vehicle Chargers Ontario grant program to support the build-out of a network of public electric vehicle charging stations across Ontario.

The province called for applications from public and private sector partners who wished to install fast-charging electric vehicle stations in cities, along highways and at workplaces, apartments, condominiums, and public places across Ontario.

On January 25, 2016 a report was brought to Council regarding the Town's application to this program. The report outlined 3 locations that were being recommended by Administration. As per Council's direction, a fourth location was added to the final application that was submitted to the Ministry. On March 23, 2016 the Town received approval for \$65,592 for one Level 3 electric vehicle charging station at the Libro Centre location.

3. DISCUSSION:

Administration has been working with Essex Power on this initiative and has recently finalized the commissioning of the charging station at the Libro Centre. In speaking with other municipalities and the supplier of the station, it is recommended that the Town charge a cost equivalent to current electricity costs plus a 5% administrative charge.

The administrative charge includes the cost associated with the communication and network services with Greenlots. Greenlots monitors the station and its usage and administers the payment process. The administrative charge also covers the cost of preparing the reports required by the Ministry of Transportation. The Town must provide quarterly reports to the Ministry for five years after the station's in-service date. These reports will provide the Ministry with the number of vehicles charged, total kilowatts hours per usage and per reporting period and the revenue received during the reporting period. Administration has reviewed recent electricity bills for the Libro Centre, the current electricity rates listed with the Ontario Electricity Board and the average charges being applied by other municipalities and have determined that a cost of \$0.20 per kilowatt hour would be appropriate for this station. This rate will be revisited in the event that current electricity rates change significantly.

There are two methods in which payment can be made by the users of the charging station. The most commonly utilized method is through a smartphone mobile application. Users download a free Greenlots application to their smartphone, register as a user and provide a payment method to their account. The smartphone would then be used to initiate the charge and to process the cost associated to each charge. The second method that can be utilized at the charging station is through the use of a RFID Authentication Card. The RFID Authentication Cards will be available for purchase at the Libro Center and would act as a pre-paid credit card.

4. RISK ANALYSIS:

There is no risk associated to this initiative. The Electric Vehicle Charging Station installed at the Libro Center provides residents with an increased level of service and an amenity not provided in all municipalities. It also supports cleaner vehicles in our community, improves the environment, and helps support Ontario's Climate Change Strategy.

5. FINANCIAL MATTERS:

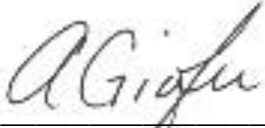
The grant received from the Electric Vehicle Chargers Ontario grant program in the amount of \$65,592 provided the total cost to purchase and install the electric vehicle charging station. The user cost of \$0.20 per kilowatt hour has been established to cover all electricity charges and administrative costs associated to this station. At this time it is difficult to predict annual revenue from this initiative as there is no historical data on the program. Any revenue generated by the charging station will be a positive variance in 2017 and administration will include an estimate for the 2018 budget process.

6. **CONSULTATIONS:**

Representatives from Essex Power Corporation were consulted in the preparation of this report.

7. **CONCLUSION:**

To Council for information.



Antonietta Giofu
Director of Engineering and Public Works

AG

Report Approval Details

Document Title:	Electric Vehicle Charging Station.docx
Attachments:	N/A
Final Approval Date:	May 2, 2017

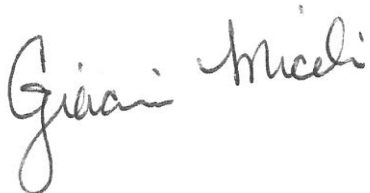
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Apr 25, 2017 - 3:13 PM



Mark Galvin - Apr 27, 2017 - 10:30 AM



John Miceli - Apr 27, 2017 - 3:05 PM



Paula Parker - May 2, 2017 - 10:42 AM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Giovanni (John) Miceli	Report Date: April 27, 2017
Author's Phone: 519 736-0012 ext. 2228	Date to Council: May 8, 2017
Author's E-mail: jmiceli@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Former Boblo Dock Update

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Chief Administrative Officer dated April 27, 2017, regarding the Former Boblo Ferry Dock – W/S Front Road South **BE RECEIVED for information.**

2. **BACKGROUND:**

On March 21, 2016, Council adopted the following resolution (Resolution # 20160321-118)

- "1. *The report from the Manager of Planning Services dated March 7, 2016, regarding the Former Boblo Ferry Dock- W/S Front Rd South **BE RECEIVED;***
2. *Administration **BE DIRECTED** to send correspondence to the Department of Fisheries and Oceans requesting information regarding the future use of the dock; and,*
3. *Administration **BE DIRECTED** to send photos and invite the Department of Fisheries and Oceans to speak with Administration and forward a copy of the motion to the abutting property owner, the Parks Advisory Committee and the Economic Development Advisory Committee."*

The report from the Manager of Planning Services noted the ownership of the dock resides with the Department of Fisheries and Oceans. Administration has been

communicating with the Department of Fisheries and Oceans regularly since the March 21st, 2016 Council meeting.

3. **DISCUSSION:**

On May 1, 2017 the CAO was advised from Mr. William Ariss of the Real Property Division of the Central & Arctic Region Fisheries & Oceans Canada advising that the Boblo Wharf would **not be declared surplus** at this point in time. Mr. Ariss advised that:

1. A condition assessment and preliminary costing has been completed for the Boblo Island Ferry Dock on January 31, 2017 (attached report).
2. That the department is undertaking a review of the various wharfs in the Sarnia to Amherstburg corridor. Upon completion of the review the department will determine whether the wharf is to be repaired, removed, divested, or some combination thereof.

Should the Coast Guard determine that the department no longer has an interest in the wharf, then divestiture of the site will be considered. Mr. Ariss has advised that the divestiture process of the wharf requires DFO to offer a site first to other Federal Departments and then to the Province. Mr. Ariss has also advised that it would be difficult at this point whether the wharf would be transferred to the municipality with monies associated for repairs or if the Department would look to demolish it.

Attached for Council's consideration is the PWGSC- Boblo Island Ferry Dock Condition Assessment and Option Study dated January 2017. In summary the report provides two options for Public Works Government Services Canada (PWGSC) to consider:

Option 1: Demolish the pier and restore the site to its natural state

Option 2: Demolish the pier and reconstruct a new pier with new piles to enable public access.

4. **RISK ANALYSIS:**

N/A

5. **FINANCIAL MATTERS:**

Cost estimates for the options are provided in Section 4.0 of the report as follows:

Scenario	Estimate
Scenario 1- Repair of Pier	\$579,546
Scenario 2A- Demolition of Pier including Piles	\$524,807
Scenario 2B- Demolition of Pier Excluding Piles	\$337,488

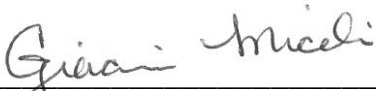
It is important for Council to note that the estimates were developed on a Class D level which should not to be considered final and must continue to be refined through the design process. Class D estimates are indicative of a project being considered for budget development and place holder purposes. It is also important to note that Option 2 of the consultant's recommendation suggests a cost far greater than Scenario 1 which is defined as a repair of the existing pier and not new construction. It would not be unreasonable for one to conclude that the cost to demolish and construct a new pier may be in excess of \$1,000,000.

6. **CONSULTATIONS:**

N/A

7. **CONCLUSION:**

This report is to provide Council with an update on the status of the Boblo dock. It is unknown as to when the decision will be finalized however it appears that based conversations with DFO, that late summer or fall of 2017 will be the earliest time a decision will be made.



Giovanni (John) Miceli
Chief Administrative Officer

GJM

Report Approval Details

Document Title:	2017 04 27 - Former Boblo Dock update.docx
Attachments:	- Boblo Ferry Wharf - Detailed Assessment V2.pdf
Final Approval Date:	May 2, 2017

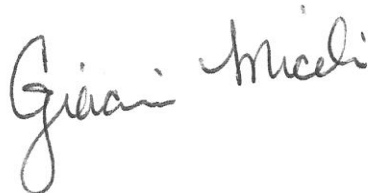
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - May 1, 2017 - 2:43 PM



Mark Galvin - May 2, 2017 - 10:13 AM



John Miceli - May 2, 2017 - 2:24 PM



Paula Parker - May 2, 2017 - 8:13 PM

PWGSC

BOBLO ISLAND FERRY DOCK

CONDITION ASSESSMENT AND OPTION STUDY

R.073354.001

JANUARY 2017



BOBLO ISLAND FERRY DOCK CONDITION ASSESSMENT AND OPTION STUDY

PWGSC

Rev 0

Project N°: 151-02202-04
R.073354.001
Date: January 2017

—
WSP Canada Inc.
600 Cochrane Drive, 5th Floor
Markham, ON L3R 5K3

Phone: 905-475-8727
Fax: 905-475-5904
www.wspgroup.com





Your Ref: R.073354.001

Our Ref: 151-02202-00

January 31, 2017

Mr. Ron Hewitt
PWGSC
4900 Yonge Street, 12th Floor
North York, Ontario M2N 6A6

**Subject: Boblo Island Ferry Dock
Condition Assessment and Option Study**

Dear Mr. Hewitt,

WSP is pleased to submit to PWGSC the 2017 Investigation Report for the inspection of the Boblo Island Ferry Dock in Amherstburg, ON.

We trust this is in accordance with PWGSC's request, and please do not hesitate to contact the undersigned should you have any questions or concerns.

Yours truly,

A handwritten signature in black ink, appearing to read "H. Walsh", is written over a horizontal line.

Harvey Walsh, P. Eng
Director, Dam Safety & Hydropower
Ontario Energy Group

WSP Canada Inc.
600 Cochrane Drive, 5th Floor
Markham, ON L3R 5K3

Phone: 905-4758727
Fax: 905-475-5904
www.wspgroup.com

REVISION HISTORY

VERSION	DATE	DESCRIPTION
0	JAN 31,2017	DRAFT – Issued for Review

SIGNATURES

PREPARED BY



Adam Roper, P. Eng
Structural Engineer

APPROVED BY



Harvey Walsh, P. Eng
Director, Dam Safety & Hydropower
Ontario Energy Group

This report was prepared by *WSP Canada Inc.* for the account of *Public Works and Government Services Canada (PWGSC)* in accordance with the professional services agreement. The disclosure of any information contained in this report is the sole responsibility of the intended recipient. The material in it reflects *the author's* best judgement in light of the information available to it at the time of preparation. Any use which a third party makes of this report, or any reliance on or decisions to be made based on it, are the responsibility of such third parties. *WSP Canada Inc.* accepts no responsibility for damages, if any, suffered by any third party as a result of decisions made or actions based on this report. This limitations statement is considered part of this report.

The original of the technology-based document sent herewith has been authenticated and will be retained by WSP for a minimum of ten years. Since the file transmitted is now out of WSP's control and its integrity can no longer be ensured, no guarantee may be given with regards to any modifications to be made to this document.

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APPENDICES

Appendix A Communication
Appendix B Drawings

1 INTRODUCTION

1.1 SCOPE OF WORK

WSP Group Inc. (WSP) was retained by Public Works and Government Services Canada (PWGSC) to undertake the inspection of the Boblo Island Ferry Dock and prepare a condition assessment, which will determine the options available for repair, WSP was also asked to provide Class D cost estimates for two potential future scenarios, listed below:

1. To repair the wharf to where it would be safe once again for use by the public.
2. Provide a cost estimate to demolish and remove the entire wharf:
 - a. Including the wood pilings.
 - b. Excluding the wood pilings.

WSP was also asked to obtain six (6) 1-litre pail sized samples from the river bed in the vicinity of the pier. This was undertaken at the time of the inspection and sent to the testing laboratory on behalf of the Client. Analysis of the results was not part of the scope of this phase of the work.

The inspection limits were from the Southern-most timber deck board to the Northern end of the pier.

The repair options are intended to bring the pier to a serviceable condition to allow for the use by pedestrians only, but no equipment or machinery. The scope of work as directed by PWGSC can be found in Appendix A.

1.2 REFERENCE MATERIAL

There was no reference material provided to WSP.

2 GENERAL DESCRIPTION OF THE PIER

2.1 SITE LOCATION

The Boblo Island Ferry Dock is located in Amherstburg, Ontario on the shoreline of the Detroit River and is accessed just south of the Front Road South-Dalhousie St. Intersection. The dock remains unused and there is no existing record of any maintenance occurring to the dock since the parks closure. The location of the ferry dock is shown in Figure 1 below.



Figure 1: Location of the Boblo Island Ferry Dock

2.2 DESCRIPTION AND HISTORICAL BACKGROUND

The Boblo Island Ferry Dock was used to provide ferry service to the Boblo Island Amusement Park until the parks closure in 1993. Though little information exists about the docks history or original construction, it was likely erected sometime in the 1950s-1960s during the period of popularity of amusement parks. Since the parks closure, it is assumed that the dock has remained unused and unmaintained. Its perimeter is fenced by chain-link along the shore to prevent public access to the dock.

The dock is approximately 4.5 m (15') wide by 70 m (230 ') in length and is of predominately timber construction. The structure is supported by steel channels bolted together to form beams along both sides of the dock which are directly connected to timber piles on each side. There are 14 rows of timber piles spaced at approximately 4.9 m (16'). The timber decking, which is supported by the underlying timber joists and steel channels, is covered by a timber framed structure with corrugated steel roofing and wooden handrails.

At the offshore end of the dock is a steel apron which would have supported the ferry ramp when in operation. The steel apron is supported by steel beams connected to the last row of piles. The wooden pile on the north side of the last row (supporting the steel apron) has been replaced by a steel pile. Along the berth are 5 timber pile clusters (dolphins) which would have been used to berth and moor the ferries, three (3) on the north side of the dock and two (2) to the south.

The shoreline is protected by large armor stone rip-rap. The dock is connected to the shore by a concrete slab on grade cast on top of the armor stone. The slab on grade leads to the entrance of a tunnel which runs under Front Road South. The earth is retained at the tunnel entrance by concrete retaining walls on each side. Coated steel pipe hand rails run on each side along the length of the retaining walls, onto the concrete slab, and connecting to the dock's timber post. The tunnel under Front Road South is now sealed shut with a masonry block wall.

A utility cable runs along the concrete slab and connects to a junction box on the ferry dock. This previously supplied electricity for lighting along the dock, and is connected to small overhead lights that run along the length of the dock. It was not investigated during the inspection, due to safety concerns, whether this still remains an active connection.

Figure 2-2 View of Northern end of pier looking along bent line 14 toward the South-West.



Figure 2-2 View of Northern end of pier looking along bent line 14 toward the South-East.



Figure 2-3 View of Northern end of pier looking along bent line 14 toward the North East.



2.3 REFERENCE SYSTEM

The reference system for bent and pile numbering is shown in drawings S01 and S02. These drawings also indicate the main structural members as discussed in section 3.

3 INSPECTION RESULTS

3.1 RECOMMENDATION

Typically a marine structure, such as the Boblo Ferry Dock Pier, would have a service life of 50 years, as such the pier has surpassed its service life. The inspection was conducted on the 7th December 2016 and was a detailed visual inspection without any testing or coring of the materials to determine their strength, extent of any insect and marine borer infestation or the condition of connections between the structural elements including the decking, handrails and the pier roof framing should be undertaken to ascertain their strength prior to opening to the public that were not visible at time of inspection. Based on the findings of the inspection and without the aforementioned testing information, it is recommended that the pier either be demolished and the site restored to a natural state or a new pier, including new piles, be constructed in its place to enable public access.

The repair options stated below would bring the pier to a serviceable condition, based on the visual inspection performed but additional repairs and costs may arise once areas not available for inspection are opened up. The service life of the pier with these repairs could not be verified.

As part of the recommendations are to reinstate the painted coatings to many of the structural members. No testing was undertaken to ascertain if the existing paints were lead-based or contained other such harmful substances. Testing should be undertaken prior to any modification of the existing paint to determine if any additional health and safety or environmental protections measures need to be undertaken.

3.2 DISCUSSION OF INSPECTION RESULTS

The general condition of each of the major pier elements is described below. Tables itemizing specific members with damage or deterioration follow the general descriptions.

Inspection reference materials are presented in the appendices described below:

- Section 5 Photographs Taken During the Inspection

In reviewing the inspection findings, note the following:

- The term “monitor” is used to describe an element with damage and/or deterioration which does not require immediate remedial action although it is anticipated that repairs will be required in the future. Such elements should be monitored in future inspections so that the future condition can be compared to the condition stated herein. The comparison will establish the rate of deterioration which will assist future inspectors to make better determination of the need for, and the extent of, possible future repairs.
- Items that are “recommended” for repair or replacement should be completed before the pier is subject to pedestrian loading. With respect to the recommended repair options it is intended, as per the scope of work (Appendix A) that the intended loading is pedestrian only and no machinery or equipment. These recommendations are intended to return the pier to a serviceable condition subject to the aforementioned purpose.

It should be noted that at the time of inspection the visibility underwater was such that the diver was not able to visually assess or take video images of the underwater sections of the pier. The diver had to rely on feeling each pile to try and ascertain any deterioration. With the diving equipment, the accuracy of this was limited.

Recommendations have been included assuming that the pier will only be used for public access and will no longer function as an embark/disembark location for a ferry.

3.3 PIER SUPERSTRUCTURE

3.3.1 ROOF

Table 3-1 - Damage to Roof

Bent No.	Description of Damage	Recommendation for Repair	Photo Ref no.
Approach to 1	2 missing panels.	Replace missing panels. Remove existing paint, prepare surface and repaint all panels.	
1 to 2	2 substantially damaged panel. Paint loss on underside of 25%	Replace damaged panel. Remove existing paint, prepare surface and repaint all panels.	53
2 to 3	Paint loss on underside of 25%	Remove existing paint, prepare surface and repaint all panels.	53
3 to 4	Paint loss on underside of 25%	Remove existing paint, prepare surface and repaint all panels.	53
4 to 5	Paint loss on underside of 25%	Remove existing paint, prepare surface and repaint all panels.	53
5 to 6	Paint loss on underside of 25%	Remove existing paint, prepare surface and repaint all panels.	53
6 to 7	Paint loss on underside of 25%	Remove existing paint, prepare surface and repaint all panels.	53
7 to 8	Paint loss on underside of 25%	Remove existing paint, prepare surface and repaint all panels.	53
8 to 9	1 missing panel. Paint loss on underside of 25%	Replace missing and damaged panels. Remove existing paint, prepare surface and repaint all panels.	53
9 to 10	4 missing panels, 2 substantially damaged. Paint loss on underside of 30%	Replace missing and damaged panels. Remove existing paint, prepare surface and repaint all panels.	52

10 to 11	7 missing panels. Paint loss on underside of 40%.	Replace missing and damaged panels. Remove existing paint, prepare surface and repaint all panels.	52
11 to 12	3 missing panels, 2 substantially damaged. Paint loss on underside of 30%.	Replace missing and damaged panels. Remove existing paint, prepare surface and repaint all panels.	52
12 to 13	3 missing panels and one substantially damaged. Paint loss on underside of 25%.	Replace missing and damaged panels. Remove existing paint, prepare surface and repaint all panels.	51
13 to 14	3 missing and two substantially damaged panels. Paint loss on underside of 25%.	Replace missing and damaged panels. Remove existing paint, prepare surface and repaint all panels.	51
14 to end of pier			

3.3.2 ROOF SUPPORTS & HANDRAILS

All of the handrails should be tested in more detail to ensure they are properly attached to and supported by the deck and supporting roof frame. The handrail should also be checked against relevant codes, standards and municipal requirements to confirm they are adequate. In this report, recommendation is given to reinstate the hand railing based on the existing design however, this does leave an approximate 300mm ledge of deck past the handrails on either side of the pier that from a safety perspective may be a hazard, as an area past the barrier that the public can access.

Table 3-2 - Damage to Roof Frame & Handrails

Bent No.	Description of Damage	Recommendation for Repair	Photo Ref no.
Approach to 1	Paint loss of supports, handrails and roof truss is 50%. Fungi growth covering 25% of surface area of all members.	Remove existing paint, prepare surface and paint. Monitor for future deterioration.	57
1 to 2	Paint loss of supports, handrails and roof truss is 35%. Fungi growth covering 25% of surface area of all members.	Remove existing paint, prepare surface and paint. Monitor for future deterioration.	57
2 to 3	Paint loss of supports, handrails and roof truss is 35%. Fungi growth covering 25% of surface area of all members.	Remove existing paint, prepare surface and paint. Monitor for future deterioration.	57
3 to 4	Paint loss of supports, handrails and roof truss is 35%. Fungi growth covering 25% of surface area of all members.	Remove existing paint, prepare surface and paint. Monitor for future deterioration.	57

4 to 5	Paint loss of supports, handrails and roof truss is 35%. Fungi growth covering 25% of surface area of all members.	Remove existing paint, prepare surface and paint. Monitor for future deterioration.	57
5 to 6	Paint loss of supports, handrails and roof truss is 35%. Fungi growth covering 25% of surface area of all members.	Remove existing paint, prepare surface and paint. Monitor for future deterioration.	57
6 to 7	Paint loss of supports, handrails and roof truss is 35%. Fungi growth covering 25% of surface area of all members.	Remove existing paint, prepare surface and paint. Monitor for future deterioration.	57
7 to 8	Paint loss of supports, handrails and roof truss is 40%. Fungi growth covering 25% of surface area of all members.	Remove existing paint, prepare surface and paint. Monitor for future deterioration. Replace cross members.	57
8 to 9	Paint loss of supports, handrails and roof truss is 50%. Fungi growth covering 25% of surface area of all members. Cross members substantially damaged or missing.	Remove existing paint, prepare surface and paint. Monitor for future deterioration. Replace cross members.	56
9 to 10	Paint loss of supports, handrails and roof truss is 50%. Fungi growth covering 25% of surface area of all members. Cross members substantially damaged or missing.	Remove existing paint, prepare surface and paint. Monitor for future deterioration. Replace cross members.	52, 56
10 to 11	Paint loss of supports, handrails and roof truss is 60%. Fungi growth covering 25% of surface area of all members. Cross members substantially damaged or missing.	Remove existing paint, prepare surface and paint. Monitor for future deterioration. Replace cross members.	52, 56
11 to 12	Paint loss of supports, handrails and roof truss is 50%. Fungi growth covering 10% of surface area of all members. Cross members substantially damaged or missing.	Remove existing paint, prepare surface and paint. Monitor for future deterioration. Replace cross members.	52, 55, 56
12 to 13	Paint loss of supports, handrails and roof truss is 50%. Fungi growth covering 10% of surface area of all members. Cross members substantially damaged or missing.	Remove existing paint, prepare surface and paint. Monitor for future deterioration. Replace cross members.	51, 56
13 to 14	Paint loss of supports, handrails and roof truss is 75%. Fungi growth covering 50% of surface area of all members. Cross members substantially damaged or missing.	Remove existing paint, prepare surface and paint. Monitor for future deterioration. Replace cross members.	51, 56
14 to end of pier	Paint loss of supports, handrails and roof truss is 75%. Fungi growth covering 20% of surface area of all members. 2m section of intermediate barrier has become detached. Cross members substantially damaged or missing. Extend handrail to the end of the pier (or to the location of future barrier).	Remove existing paint, prepare surface and paint. Monitor for future deterioration. Replace cross members. Replace 2m section of intermediary barrier. Extend handrail.	51, 55, 56

3.3.3 DECKING

The decking was visually inspected, missing and substantially damaged deck boards are indicated in the table below. However the deck needs further work at the time of repair to ensure a level surface is obtained prior to opening to the public such that there are no trip hazards.

Table 3-3 – Damage to Decking

Bent No.	Description of Damage	Recommendation for Repair	Photo Ref no.
Approach to 1			
1 to 2	2 substantially damaged deck boards. In general, fungi covers approximately 40% of the underside of the deck boards and 80% of their surface.	Replace damaged deck boards. Clean, prepare surface and paint deck boards. Monitor for future deterioration.	
2 to 3	3 substantially damaged deck boards. In general, fungi covers approximately 40% of the underside of the deck boards and 80% of their surface.	Replace damaged deck boards. Clean, prepare surface and paint deck boards. Monitor for future deterioration.	
3 to 4	2 substantially damaged deck boards. In general, fungi covers approximately 40% of the underside of the deck boards and 80% of their surface.	Replace damaged deck boards. Clean, prepare surface and paint deck boards. Monitor for future deterioration.	
4 to 5	3 substantially damaged deck boards. In general, fungi covers approximately 40% of the underside of the deck boards and 80% of their surface.	Replace damaged deck boards. Clean, prepare surface and paint deck boards. Monitor for future deterioration.	
5 to 6	1 missing deck board (1m length). 2 missing deck boards (0.5m in length). 2 damaged deck boards. In general, fungi covers approximately 40% of the underside of the deck boards and 80% of their surface.	Replace damaged and missing deck boards. Clean, prepare surface and paint deck boards. Monitor for future deterioration.	
6 to 7	3 substantially damaged deck boards. In general, fungi covers approximately 40% of the underside of the deck boards and 80% of their surface.	Replace damaged deck boards. Clean, prepare surface and paint deck boards. Monitor for future deterioration.	
7 to 8	2 missing deck boards (1m in length) adjacent to pile 8E. 2 missing deck boards (1m in length) and 1 damaged deck board adjacent to pile 8C. In general, fungi covers approximately 40% of the underside of the deck boards and 80% of their surface.	Replace damaged and missing deck boards. Clean, prepare surface and paint deck boards. Monitor for future deterioration.	20

8 to 9	2 substantially damaged deck boards. In general, fungi covers approximately 40% of the underside of the deck boards and 80% of their surface.	Replace damaged deck boards. Clean, prepare surface and paint deck boards.	
9 to 10	3 substantially damaged deck boards. In general, fungi covers approximately 40% of the underside of the deck boards and 80% of their surface.	Replace damaged deck boards. Clean, prepare surface and paint deck boards.	
10 to 11	4 deck boards missing (350mm in length). In general, fungi covers approximately 40% of the underside of the deck boards and 80% of their surface.	Replace damaged and missing deck boards. Clean, prepare surface and paint deck boards.	23
11 to 12	3 missing deck boards (0.3m length). In general, fungi covers approximately 40% of the underside of the deck boards and 80% of their surface.	Replace damaged deck boards. Clean, prepare surface and paint deck boards.	
12 to 13	3 substantially damaged deck boards. In general, fungi covers approximately 40% of the underside of the deck boards and 80% of their surface.	Replace damaged deck boards. Clean, prepare surface and paint deck boards. Monitor for future deterioration.	
13 to 14	Steel decking starts mid-way between bents 13 and 14 and continues to the end of the pier. In general, fungi covers approximately 40% of the underside of the deck boards and 80% of their surface.	Replace deck boards in existing timber deck areas. Remove existing steel deck and replace with timber decking. Clean, prepare surface and paint deck boards. Monitor for future deterioration.	29
14 to end of pier	4 missing deck boards and 1 cracked deck board. Steel apron has no paint and approximately 25% CSL due to corrosion, however this could not be verified on site. In general, fungi covers approximately 40% of the underside of the deck boards and 80% of their surface.	Replace deck boards in existing timber deck areas. Remove existing steel deck and replace with timber decking. Clean, prepare surface and paint deck boards. Monitor for future deterioration.	30, 54, 58

3.3.4 PASSENGER LOADING EQUIPMENT:

3.3.4.1 STEEL APRON:

The equipment used to raise and lower the steel apron is severely corroded and requires replacement (Photo 54) if the pier is to be used as a ferry loading/unloading facility. If the future intended use of the pier is for pedestrian access only the equipment and associated supporting structure does not need to be replaced but should be removed to deter members of the public from accessing these structures and as long as they are not structurally supportive members of the pier. It has been recommended to remove the existing steel apron and replace it with timber decking as the interface between the existing steel and timber is a trip hazard. If the steel deck is left in, that interface should be remedied to remove all trip hazards. The

end of the steel apron that protrudes past the gate should be removed to also deter public access if the steel deck is not removed.

3.3.4.2 GATE:

The existing gate is not adequate, should the pier in the future be used for pedestrian access only, a more substantial and permanent barrier should be installed that complies with relevant codes, standards and municipal requirements. It is recommended that this permanent barrier at the end of the pier should be relocated further North of its existing location as currently an approximate 750mm ledge remains past the gate that could be a safety concern.

3.4 PIER SUBSTRUCTURE

3.4.1 PILES

In addition to the repairs noted below, it is recommended to consider the removal of the three mooring piles/dolphins (14A, 14H and 14I) (estimated cost of \$30,000) to mitigate navigation issues around the pier. It is also recommended to consider the removal piles 14B and 14G (estimated cost of \$15,000) to deter public access to these piles. Pile 14F is a steel pile that appears to have been added after original construction to replace the original timber pile (14E) that had deteriorated and could no longer support the pier. The pile itself is in a serviceable condition and the framing members appear to also be in a serviceable condition. While not of structural concern, this pile and frame may be a safety concern as the public may want to access it as it is beyond the existing gate. It is recommended to investigate this from a public safety concern as to whether this should be relocated. This cost has not been included in the cost estimates however, an approximate cost estimate would be \$10,000 for pile and frame removal and \$40,000 for new pile installation.

Table 3-4 Description of Damage to Piles

Bent No.	Pile	splits above Waterline:			splits below Waterline1:			Cross-Sectional Loss (CSL)	Notes:	Recommendations for repair	Photo Ref No.
		Quantity	Width (mm)	Length (mm)	Quantity	Width (m)	Length (m)	Estimated section loss (%)			
1	C	Multiple	hairline	Top of pile to waterline				10%	Metal sheet (approx. 100mm in width and 300mm in length) bolted to pile. The 7mm split is directly below of the steel longitudinal beams.	Monitor for further deterioration.	6
	E	Multiple	hairline	Top of pile to waterline				10%			
	Multiple	8	750								
2	C	Multiple	hairline	Top of pile to waterline				10 - 20%	CSL of 20% at splash zone.	Monitor for further deterioration.	7
		Multiple	6	Top of pile to waterline							
	D	Multiple	hairline	Top of pile to waterline				10%	Not connected to the pier, pile is 600 mm short of underside of pier.		1
	E	Multiple	hairline	Top of pile to waterline				10%	The 15mm split is directly below of the steel longitudinal beams.	Monitor for further deterioration.	8
		1	15	Top of pile to waterline							
Multiple	6	1000			300						
3	C	Multiple	hairline	Top of pile to waterline				10%		Monitor for further deterioration.	
		1	6	330							
		1	15	500							
	E	Multiple	3	Top of pile to waterline				10 - 30%	Increased section loss in splash zone. Approx. 30% CSL from waterline to 300mm below waterline. Delamination of timber.	Add pile jacket at the splash zone.	2, 9
		1	12	top of pile to waterline							
Multiple	6	900									
4		Multiple	hairline	Top of pile to waterline				10%	Increased section loss in splash zone. Approx. 15% CSL from waterline to 150mm below. The 25mm	Pile Banding	11

	1	12	750	500		split is directly below one of the steel longitudinal bearing beams.		
	1	25	Top of pile to 400mm below waterline					
	Multiple	hairline	Top of pile to waterline					
	E	2	6	Top of pile to waterline	10%	Increased section loss in splash zone. Approx. 15% CSL from waterline to 150mm below.	Monitor for further deterioration.	3
5	Multiple	hairline	Top of pile to waterline					
	C	1	5	600	10%	The 20mm split is directly below one of the steel longitudinal bearing beams.	Monitor for further deterioration.	12
	1	20	Top of pile to waterline	100				
	E	Multiple	hairline	Top of pile to waterline	10 - 20%	Increased section loss in splash zone. Approx. 20% CSL from waterline to 150mm below.	Monitor for further deterioration.	
6	Multiple	hairline	Top of pile to waterline					
	C	1	20	Top of pile to waterline	10 - 20%	Approx. 20% CSL at splash zone. The 20mm split is directly below one of the steel longitudinal beams.	Pile Banding	17
	Multiple	5	Top of pile to waterline					
	E	1	12	Top of pile to waterline	15 - 75%	Splits penetrate entire cross section. Interior of pile is hollow. The 30mm and 75mm splits are directly below on of the longitudinal steel beams. CSL at splash zone increased to 75%. Significant delamination/disintegration of timber. The 30 mm split appears to begin where steel longitudinal beam connection is located through the pile. The 75mm split is directly below one of the longitudinal steel beams.	Replace Pile	13, 14, 15, 16
7	1	30	600	600				
	1	75	1200	500				
	C	Multiple	hairline	Top of pile to waterline	10 - 15%	The 5mm splits are at the splash zone. CSL of 15% at the splash zone. The 3mm splits are in the area below the longitudinal steel beam.	Monitor for further deterioration.	
	Multiple	3	300					
	Multiple	hairline	Top of pile to waterline					
	E	Multiple	5	250	250	10 - 15%	The 5mm splits are at the splash zone. CSL of 15% at the splash zone.	Monitor for further deterioration.

8	C	Multiple	hairline	Top of pile to waterline		10 - 15%	CSL of 15% at the splash zone	Monitor for further deterioration.	
	E	Multiple	hairline	Top of pile to waterline		10 - 25%	CSL of 25% at the splash zone	Monitor for further deterioration.	
9	C	Multiple	hairline	Top of pile to waterline		10 - 15%	CSL of 15% at the splash zone	Monitor for further deterioration.	
		Multiple	3 to 5	Top of pile to waterline					
	E	Multiple	hairline	Top of pile to waterline		10 - 20%	CSL of 20% at the splash zone	Monitor for further deterioration.	21
		Multiple	3	500					
10	C	Multiple	hairline	Top of pile to waterline		10 - 20%	CSL of 20% at splash zone	Monitor for further deterioration.	
	E	Multiple	hairline	Top of pile to waterline		10 - 20%	CSL of 20% at splash zone	Monitor for further deterioration.	
		Multiple	5	300	100				
11	C	Multiple	hairline	Top of pile to waterline		10 - 15%	CSL of 15% at splash zone	Monitor for further deterioration.	
	E	Multiple	hairline	Top of pile to waterline		10 - 25%	CSL of 25% at splash zone. The 5mm split is directly below the steel longitudinal beam.	Monitor for further deterioration.	
		Multiple	5	600	600				
12	C	Multiple	hairline	Top of pile to waterline		10 - 20%	CSL of 20% at splash zone. The 5mm split is directly below the steel longitudinal beam.	Monitor for further deterioration.	
		Multiple	3 to 5	300					
	E	Multiple	hairline	Top of pile to waterline		15 - 75%	Split penetrates entire cross section. Interior of pile is hollow. Delaminated section (50mm deep and surface area of approximately 0.125m ²), directly below one of the steel longitudinal beams. Pile has split at the top directly below the Northern-most steel longitudinal beam and provides no support.	Replace Pile	24, 25, 26
		Multiple	100	750					
13	C	Multiple	hairline	Top of pile to waterline		10 -30%	CSL of 30% at splash zone. The two 75mm splits have caused delamination of a depth of approx. 75mm and a surface area of approximately 0.02m ² .	Pile Jacket	28
		2	75	200	250				
		1	6	600					

14	D	Multiple	hairline	Top of pile to waterline		Not connected to the pier, pile is 600 mm short of underside of pier.	Monitor for further deterioration.	27	
	E	Multiple	hairline	Top of pile to waterline	10%		Monitor for further deterioration.		
	A	Multiple	hairline	Top of pile to waterline		50 - 100%	Consists of approximately 7 piles tied together very loosely with steel wire. In some piles CSL is 100% and disconnected at the splash zone.	Recommended to consider be removed for navigation purposes.	38
		Multiple	50 - 125	1000 - 2500					
	B	Multiple	hairline	Top of pile to waterline		30 - 75%	Consists of 2 piles tied together very loosely with steel wire. One pile has section loss of 75%.	Recommended to consider removal (if not structurally supporting the pier) to deter public accessing it.	33
		Multiple	6	Top of pile to waterline					
	C	Multiple	hairline	Top of pile to waterline		10%		Monitor for further deterioration.	34
		Multiple	3 to 5	Top of pile to waterline					
	E	Multiple	hairline	Top of pile to waterline	1		Pile only protrudes 100mm out of the water, and has been split into 2 pieces that are 100mm apart. Pile no longer provides any structural support. Appears to have been replaced by pile 14F.		30
	F					5%	Steel pipe pile.	Monitor for further deterioration.	31
	G	Multiple	hairline	Top of pile to waterline		30 - 50%	Consists of 2 piles tied together very loosely with steel wire.	Recommended to consider removal (if not structurally supporting the pier) to deter public accessing it.	30, 32
		Multiple	10	Top of pile to waterline					
	H	Multiple	hairline	Top of pile to waterline		40 - 90%	Consists of approximately 14 piles tied together very loosely with steel wire. In some piles CSL is 90% at the splash zone.	Recommended to consider be removed for navigation purposes.	37
		Multiple	50 - 125	1000 - 2500					
Multiple		10	Top of pile to waterline						

I	Multiple	hairline	Top of pile to waterline				
	Multiple	50 - 125	1000 - 2500	40 - 100%	Consists of approximately 7 piles tied together very loosely with steel wire. Two pile are completely disconnected at the splash zone.	Recommended to consider be removed for navigation purposes.	35, 36
	Multiple	6	Top of pile to waterline				

Notes:

1 - Visibility at time of dive was not enough to visually inspect the piles below the waterline. Diver's relied on feeling each pile for damage.

General - All splits are vertical unless stated otherwise.

2 - CSL – Cross-section loss?

3.4.2 TRANSVERSE BEAMS – BEAM TYPE A

The transverse beams are timber 51mm by 305mm (2" by 12") beams. There are extra bracing members provided by beams of the same size running in a diagonal direction and in the longitudinal direction at the mid-point between pile gridlines C and E, under the deck (photo 19).

Table 3-5 - Damage to Transverse Beams, Type A

Bent No.	Description of Damage	Recommendation for Repair	Photo Ref no.
Approach to 1	Rot on underside of majority of beams. CSL of 15% is assumed. Connection to longitudinal timber beams approximately 25% CSL due to corrosion.	Monitor for future deterioration.	5
1 to 2	Rot on underside of majority of beams. CSL of 15% is assumed. Connection to longitudinal timber beams approximately 25% CSL due to corrosion. Four of the underside, mid-point longitudinal bracing members appear to have shifted from their original position and need to be reinstated. Two of these members are damaged, missing 50% of their section and one member is missing entirely. There is potentially an insect nest at the location of the missing mid-span member.	Monitor for future deterioration. Reinstate bracing members.	8, 42, 43, 44
2 to 3	Rot on underside of majority of beams. CSL of 15% is assumed. Connection to longitudinal timber beams approximately 25% CSL due to corrosion.	Monitor for future deterioration.	8
3 to 4	Rot on underside of majority of beams. CSL of 15% is assumed. Connection to longitudinal timber beams approximately 25% CSL due to corrosion.	Monitor for future deterioration.	8
4 to 5	Rot on underside of majority of beams. CSL of 15% is assumed. Multiple areas of fungi growth on approximately 25% of the beams. Connection to longitudinal timber beams approximately 25% CSL due to corrosion.	Monitor for future deterioration.	10
5 to 6	Rot on underside of majority of beams. CSL of 15% is assumed. Multiple areas of fungi growth on approximately 10% of the beams. Connection to longitudinal timber beams approximately 15% CSL due to corrosion. Delamination of timber directly adjacent to Pile 6E.	Monitor for future deterioration.	13

6 to 7	Rot on underside of majority of beams. CSL of 15% is assumed. Multiple areas of fungi growth on approximately 40% of the beams. Connection to longitudinal timber beams approximately 15% CSL due to corrosion.	Monitor for future deterioration.	
7 to 8	Rot on underside of majority of beams. CSL of 20% is assumed. Multiple areas of fungi growth on approximately 30% of the beams. Connection to longitudinal timber beams approximately 15% CSL due to corrosion.	Monitor for future deterioration.	19
8 to 9	Rot on underside of majority of beams. CSL of 20% is assumed. Multiple areas of fungi growth on approximately 75% of the beams. Connection to longitudinal timber beams approximately 15% CSL due to corrosion.	Monitor for future deterioration.	21
9 to 10	Rot on underside of majority of beams. CSL of 15% is assumed. Multiple areas of fungi growth on approximately 80% of the beams. Connection to longitudinal timber beams approximately 15% CSL due to corrosion. Potential insect or other such nest on bent 10 located under the decking at the top of one of the transverse beams.	Further investigation into potential insect nest. Monitor for future deterioration.	22, 41
10 to 11	Rot on underside of majority of beams. CSL of 15% is assumed. Multiple areas of fungi growth on approximately 60% of the beams. Connection to longitudinal timber beams approximately 15% CSL due to corrosion.	Monitor for future deterioration.	
11 to 12	Rot on underside of majority of beams. CSL of 15% is assumed. Multiple areas of fungi growth on approximately 60% of the beams. Connection to longitudinal timber beams approximately 15% CSL due to corrosion.	Monitor for future deterioration.	24
12 to 13	Rot on underside of majority of beams. CSL of 15% is assumed. Multiple areas of fungi growth on approximately 50% of the beams. Connection to longitudinal timber beams approximately 15% CSL due to corrosion.	Monitor for future deterioration.	27
13 to 14	Transverse steel support beams - new configuration as compared to the approach up to mid-way between bent 13 and 14. There is a CSL of approx. 20% due to corrosion.	Monitor for future deterioration.	29
14 to end of pier	Steel I-beam spans between pile 14 C and the steel pile 14F. There is a triangular steel frame around this pile. Steel triangular frame has CSL of 10% due to corrosion, paint loss of 25%. Transverse beam has CSL due to corrosion of 20% and paint loss of 100% or may not have been painted originally. Two timber beams at end of pier have CSL of 50%.	Monitor for future deterioration. Prepare surface and paint steel. Replace timbers at end of pier.	30, 31, 58

3.4.3 LONGITUDINAL TIMBER BEAMS – BEAM TYPE B

Table 3-6 - Damage to Longitudinal Timber Beams, Type B

Bent No.	Description of Damage	Recommendation for Repair	Photo Ref no.
Approach to 1	Fungi growth on beams clearly visible, extent could not be verified on site.	Monitor for further deterioration.	
1 to 2	Fungi growth on beams clearly visible, extent could not be verified on site.	Monitor for further deterioration.	6
2 to 3	Fungi growth on beams clearly visible, extent could not be verified on site.	Monitor for further deterioration.	
3 to 4	Fungi growth on beams clearly visible, extent could not be verified on site.	Monitor for further deterioration.	
4 to 5	Fungi growth on beams clearly visible, extent could not be verified on site.	Monitor for further deterioration.	
5 to 6	Fungi growth on beams clearly visible, extent could not be verified on site.	Monitor for further deterioration.	
6 to 7	Fungi growth on beams clearly visible, extent could not be verified on site.	Monitor for further deterioration.	
7 to 8	Fungi growth on beams clearly visible, extent could not be verified on site.	Monitor for further deterioration.	
8 to 9	Fungi growth on beams clearly visible, extent could not be verified on site.	Monitor for further deterioration.	
9 to 10	Fungi growth on beams clearly visible, extent could not be verified on site.	Monitor for further deterioration.	
10 to 11	Fungi growth on beams clearly visible, extent could not be verified on site.	Monitor for further deterioration.	
11 to 12	Fungi growth on beams clearly visible, extent could not be verified on site.	Monitor for further deterioration.	
12 to 13	Fungi growth on beams clearly visible, extent could not be verified on site.	Monitor for further deterioration.	40 (typical condition of pier)
13 to 14	Fungi growth on beams clearly visible, extent could not be verified on site. Timber ends mid-way between bents 13 and 14.	Monitor for further deterioration.	
14 to end of pier			

3.4.4 LONGITUDINAL STEEL BEAMS – BEAM TYPE C.

Table 3-7 - Damage to Longitudinal Steel Beams, Type C

Bent No.	Description of Damage	Recommendation for Repair	Photo Ref no.
Approach to 1			

1 to 2	North side has a CSL of 15% - 25% due to corrosion. 40% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 10 - 20% in general due to corrosion. South side has a CSL of 15% due to corrosion. 25% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 10% in general due to corrosion.	Remove existing paint, prepare surface and paint. Monitor for further deterioration.	6
2 to 3	North side has CSL of 15% - 25% due to corrosion. 40% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 10 - 20% in general due to corrosion. South side has a CSL of 15% due to corrosion. 25% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 10% in general due to corrosion.	Remove existing paint, prepare surface and paint. Monitor for further deterioration.	
3 to 4	North side has CSL of 15% - 25% due to corrosion. 40% loss of paint on outside of beam. 100% loss of paint on interior side and 20% on underside of beam (may not have been painted originally). Connections have assumed CSL of 10 - 20% in general due to corrosion. South side has a CSL of 15% due to corrosion. 25% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 10% in general due to corrosion.	Remove existing paint, prepare surface and paint. Monitor for further deterioration.	10
4 to 5	North side has CSL of 15% - 25% due to corrosion. 20% loss of paint on outside of beam. 100% loss of paint on interior side and 20% on underside of beam (may not have been painted originally). Connections have assumed CSL of 10 - 20% in general due to corrosion. South side has a CSL of 15% due to corrosion. 25% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 10% in general due to corrosion.	Remove existing paint, prepare surface and paint. Monitor for further deterioration.	

5 to 6	<p>North side has CSL of 15% due to corrosion. 25% loss of paint on outside of beam. 100% loss of paint on interior side and 30% on underside of beam (may not have been painted originally). Connections have assumed CSL of 10 - 20% in general due to corrosion. Staining of beam directly above pile. South side has a CSL of 15% due to corrosion. 40% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 10 - 20% in general due to corrosion.</p>	<p>Remove existing paint, prepare surface and paint. Monitor for further deterioration.</p>
6 to 7	<p>North side has CSL of 15% due to corrosion. 25% loss of paint on outside of beam. 100% loss of paint on interior side and 30% on underside of beam (may not have been painted originally). Connections have CSL of 25% in general and approximately 25% have 30% CSL due to corrosion. South side has a CSL of 15% due to corrosion. 25% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 10% in general due to corrosion.</p>	<p>Remove existing paint, prepare surface and paint. Monitor for further deterioration.</p>
7 to 8	<p>North side has CSL of 15% due to corrosion. 25% loss of paint on outside of beam. 100% loss of paint on interior side and 50% on underside of beam (may not have been painted originally). Connections have assumed CSL of 10 - 20% in general due to corrosion. Staining of beam directly above pile. South side has a CSL of 15% - 25% due to corrosion. 25% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 10% in general due to corrosion.</p>	<p>Remove existing paint, prepare surface and paint. Monitor for further deterioration.</p>
8 to 9	<p>North side has CSL of 15% due to corrosion. 25% loss of paint on outside of beam. 100% loss of paint on interior side and 50% on underside of beam (may not have been painted originally). Connections have CSL of 25% in general and approximately 25% have 30% CSL due to corrosion. Staining of beam directly above pile. South side has a CSL of 15% - 25% due to corrosion. 40% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 10 - 20% in general due to corrosion.</p>	<p>Remove existing paint, prepare surface and paint. Monitor for further deterioration.</p>

9 to 10	<p>North side has CSL of 15% due to corrosion. 25% loss of paint on outside of beam. 100% loss of paint on interior side and 60% on underside of beam (may not have been painted originally). Connections have assumed CSL of 10 - 20% in general due to corrosion. Staining of beam directly above pile. South side has a CSL of 15% - 25% due to corrosion. 40% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 10 - 20% in general due to corrosion.</p>	<p>Remove existing paint, prepare surface and paint. Monitor for further deterioration.</p>
10 to 11	<p>North side has CSL of 15% due to corrosion. 25% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 10 - 20% in general due to corrosion. Staining of beam directly above pile. South side has a CSL of 15% - 25% due to corrosion. 40% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 10 - 20% in general due to corrosion. South side has a CSL of 15% - 25% due to corrosion. 40% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 10 - 20% in general due to corrosion.</p>	<p>Remove existing paint, prepare surface and paint. Monitor for further deterioration.</p>
11 to 12	<p>CSL of 15% due to corrosion. 25% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 10 - 20% in general due to corrosion. Staining of beam directly above pile. South side has a CSL of 15% - 25% due to corrosion. 40% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 15 - 20% in general due to corrosion.</p>	<p>Remove existing paint, prepare surface and paint. Monitor for further deterioration.</p>

12 to 13	<p>CSL of 15% due to corrosion. 25% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 10 - 20% in general due to corrosion. . Staining of beam directly above pile. South side has a CSL of 15% - 25% due to corrosion. 40% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 15 - 20% in general due to corrosion.</p>	<p>Remove existing paint, prepare surface and paint. Monitor for further deterioration.</p>	40 (typical condition of pier)
13 to 14	<p>New configuration for the deck support begins at the mid-way point between bent 13 and 14 and continues to the end of the pier. North side longitudinal beams have approx. 25% CSL due to corrosion. Connections have assumed CSL of 10 - 20% in general due to corrosion. Staining of beam directly above pile up to mid-way between bents 13 and 14. South side has a CSL of 15% - 25% due to corrosion. 40% loss of paint on outside of beam. 100% loss of paint on interior side and underside of beam (may not have been painted originally). Connections have assumed CSL of 15 - 20% in general due to corrosion.</p>	<p>Remove existing paint, prepare surface and paint. Monitor for further deterioration.</p>	29
14 to end of pier			

3.4.5 LONGITUDINAL TIMBER BEAMS – BEAM TYPE D

Table 3-8 - Damage to Longitudinal Timber Beams, Type D.

Bent No.	Description of Damage	Recommendation for Repair	Photo Ref no.
Approach to 1	<p>Paint loss of 50%. CSL of 35% along length of beam and 40% at connection to adjacent type D beam. Connections have CSL of 30% due to corrosion. South side has Paint loss of 100%. CSL of 15% along length of beam and 30% at connection to adjacent type D beam above pile 5E. Connections have CSL of 15% due to corrosion.</p>	<p>Remove existing paint, prepare surface and paint. Monitor for further deterioration.</p>	46

1 to 2	Paint loss of 50%. CSL of 30% along length of beam and 30% at connection to adjacent type D beam. Connections have CSL of 25% due to corrosion. South side has Paint loss of 100%. CSL of 15% along length of beam and 30% at connection to adjacent type D beam above pile 5E. Connections have CSL of 15% due to corrosion.	Remove existing paint, prepare surface and paint. Monitor for further deterioration.	46
2 to 3	Paint loss of 75%. CSL of 25% along length of beam and 25% at connection to adjacent type D beam. Connections have CSL of 25% due to corrosion. South side has Paint loss of 100%. CSL of 15% along length of beam and 30% at connection to adjacent type D beam above pile 5E. Connections have CSL of 15% due to corrosion.	North side member - Remove existing paint, prepare surface and paint. Monitor for further deterioration. South side member - replace timber.	47
3 to 4	Paint loss of 90%. CSL of 25% along length of beam and 25% at connection to adjacent type D beam. Connections have CSL of 25% due to corrosion. South side has Paint loss of 100%. CSL of 15% along length of beam and 50% at connection to adjacent type D beam above pile 5E. Connections have CSL of 15% due to corrosion.	North side member - Remove existing paint, prepare surface and paint. Monitor for further deterioration. South side member - replace timber.	47
4 to 5	Paint loss of 50%. CSL of 25% along length of beam and 100% at connection to adjacent type D beam above pile 5E. Connections have CSL of 25% due to corrosion. South side has Paint loss of 100%. CSL of 15% along length of beam and 100% at connection to adjacent type D beam above pile 5E. Connections have CSL of 15% due to corrosion.	North side member - Remove existing paint, prepare surface and paint. Monitor for further deterioration. South side member - replace timber.	47, 48
5 to 6	Paint loss of 70%. CSL of 25% along length of beam and 50% at connection to adjacent type D beam above pile 5E. Connections have CSL of 25% due to corrosion. South side has Paint loss of 100%. CSL of 15% along length of beam and 100% at connection to adjacent type D beam above pile 5E. Connections have CSL of 15% due to corrosion. 2m section of beam has top third of beam missing at mid-span between bents.	North side member - Remove existing paint, prepare surface and paint. Monitor for further deterioration. South side member - replace timber.	49, 53

6 to 7	Paint loss of 20%. CSL of 25% along length of beam and 60% at connection to adjacent type D beam above pile 5E. Connections have CSL of 25% due to corrosion. South side has Paint loss of 100%. CSL of 15% along length of beam and 25% at connection to adjacent type D beam above pile 5E. Connections have CSL of 15% due to corrosion.	North side member - Remove existing paint, prepare surface and paint. Monitor for further deterioration. South side member - replace timber.	49
7 to 8	Paint loss of 70%. CSL of 25% along length of beam and 70% at connection to adjacent type D beam above pile 5E. Connections have CSL of 25% due to corrosion. South side has Paint loss of 100%. CSL of 15% along length of beam and 25% at connection to adjacent type D beam above pile 5E. Connections have CSL of 15% due to corrosion.	North side member - Remove existing paint, prepare surface and paint. Monitor for further deterioration. South side member - replace timber.	49
8 to 9	Paint loss of 70%. CSL of 25% along length of beam and 50% at connection to adjacent type D beam above pile 5E. Connections have CSL of 25% due to corrosion. South side has Paint loss of 100%. CSL of 15% along length of beam and 25% at connection to adjacent type D beam above pile 5E. Connections have CSL of 15% due to corrosion.	Replace North and South members.	49
9 to 10	Paint loss of 70%. CSL of 25% along length of beam and 50% at connection to adjacent type D beam above pile 5E. Connections have CSL of 25% due to corrosion. South side has Paint loss of 100%. CSL of 15% along length of beam and 25% at connection to adjacent type D beam above pile 5E. Connections have CSL of 15% due to corrosion.	Replace North and South members.	50
10 to 11	Paint loss of 70%. CSL of 25% along length of beam and 50% at connection to adjacent type D beam above pile 5E. Connections have CSL of 25% due to corrosion. South side has Paint loss of 100%. CSL of 15% along length of beam and 50% at connection to adjacent type D beam above pile 5E. Connections have CSL of 15% due to corrosion.	Replace North side member. Reinstate paint on South side member and monitor for further deterioration.	50
11 to 12	Paint loss of 70%. CSL of 25% along length of beam and 50% at connection to adjacent type D beam above pile 5E. Connections have CSL of 25% due to corrosion. South side has Paint loss of 100%. CSL of 30% along length of beam and 15% at connection to adjacent type D beam above pile 5E. Connections have CSL of 15% due to corrosion.	Replace North side member. Reinstate paint on South side member and monitor for further deterioration.	50

12 to 13	North Side has Paint loss of 70%. CSL of 25% along length of beam and 50% at connection to adjacent type D beam above pile 5E. Connections have CSL of 25% due to corrosion. South side has Paint loss of 100%. CSL of 30% along length of beam and 15% at connection to adjacent type D beam above pile 5E. Connections have CSL of 15% due to corrosion.	Replace North side member. Reinstate paint on South side member and monitor for further deterioration.	50, 51
13 to 14	Paint loss of 50%. CSL of 25% along length of beam and 30% at connection to adjacent type D beam above pile 5E. Connections have CSL of 25% due to corrosion. South side has Paint loss of 100%. CSL of 15% along length of beam and 15% at connection to adjacent type D beam above pile 5E. Connections have CSL of 15% due to corrosion.	Replace North side member. Reinstate paint on South side member and monitor for further deterioration.	50, 51
14 to end of pier	Paint loss of 70%. CSL of 25% along length of beam and 25% at connection to adjacent type D beam above pile 5E. Connections have CSL of 25% due to corrosion. South side has Paint loss of 100%. CSL of 15% along length of beam and 15% at connection to adjacent type D beam above pile 5E. Connections have CSL of 15% due to corrosion.	Replace North side member. Reinstate paint on South side member and monitor for further deterioration.	50, 51

4 COST ESTIMATES

In reviewing the above estimated costs, note the following:

- The estimate is based on in-house experience.
- The estimate is in Canadian dollars and is based on prices at the first quarter (Q1) 2017.
- The estimate assumes a competitive bidding process.
- Environmental permits and approvals are not included.
- The estimate is based on replacement of structural elements with those of similar type and size.
- The estimate includes an allowance for mobilization / demobilization. There may be an opportunity for cost savings if the work can be done in conjunction with other work in the vicinity so that mobilization / demobilization costs can be shared.
- The estimate does not include:
 - Any applicable taxes.

- Escalation.
- Allowances for ongoing future maintenance, upgrades, or further remedial measures unless indicated.
- An allowance of 15% has been given for engineering and construction management services.
- An allowance for contingency has been included of 25% of the total estimated cost. The contingency is not a reflection of the accuracy of the estimate, but covers undefined items of work which will have to be performed, and elements of cost which will be incurred, but which are not explicitly detailed or described due to the level of engineering and estimating which has been completed to date.
- The total estimated cost, including contingency, is considered accurate to a Class D level.

4.1 SCENARIO 1 - REPAIR OF PIER

Table 4-1 – Scenario 1 - Estimated cost

Item No.	Item	Total
1	Replace Roof Panels	\$10,588
2	Reinstate paint coating to roof panels	\$8,085
3	Reinstate paint coating to handrails and roof support frames	\$25,672
4	Install new handrailing	\$330
5	Install new chainlink	\$1,140
6	Replace roof support members	\$1,760
7	Replace missing and damaged deck boards	\$577
8	Reinstate paint coating to deck	\$19,250
9	Remove steel deck between bents 13 and the North end of the pier.	\$27,500
10	Replace deck boards in location of removed steel deck	\$1,822
11	Remove steel apron lifting equipment and piles	\$16,500
12	Install permanent barrier at North end of pier handrailing and chainlink at end of pier	\$2,200
13	Install Pile Bandings	\$8,800
14	Replace piles	\$143,000
15	Install pile jackets	\$33,000
16	Reinstate bracing members under deck (Type A)	\$1,320
17	Replace transverse timber beams under deck (Type A)	\$2,200
18	Reinstate paint coating to longitudinal steel beams (Type C)	\$6,868
19	Reinstate paint coating to longitudinal timber beams (Type D)	\$1,287
20	Replace longitudinal timber beams (Type D)	\$2,063
21	Subtotal	\$313,962

22	Mobilization / demobilization of Contractor	\$100,000
23	Subtotal with mobilization / demobilization	\$413,962
24	Project Management and construction services (15%)	\$62,094
25	Contingency (25%)	\$103,490
26	Total Estimated Cost (Excluding Tax)	\$579,546

4.2 SCENARIO 2A – DEMOLITION OF PIER INCLUDING PILES

This estimate is based on complete removal of the piles.

Table 4-2 – Scenario 2a - Estimated cost

Item No.	Item	Total
1	Removal of roof, frame and handrails	\$87,500
2	Removal of decking	\$8,750
3	Removal of timber longitudinal and transverse beams	\$17,500
4	Removal of steel longitudinal beams	\$28,000
5	Removal of piles	\$147,000
6	Disposal Fees	\$6,096
7	Subtotal	\$294,846
8	Mobilization / demobilization of Contractor	\$125,000
9	Subtotal with mobilization / demobilization	\$419,846
10	Contingency (25%)	\$104,961
11	Total Estimated Cost (Excluding Tax)	\$524,807

4.3 SCENARIO 2B – DEMOLITION OF PIER EXCLUDING PILES

This estimate is based on removing the pier structure and leaving the piles at their current elevation above water level.

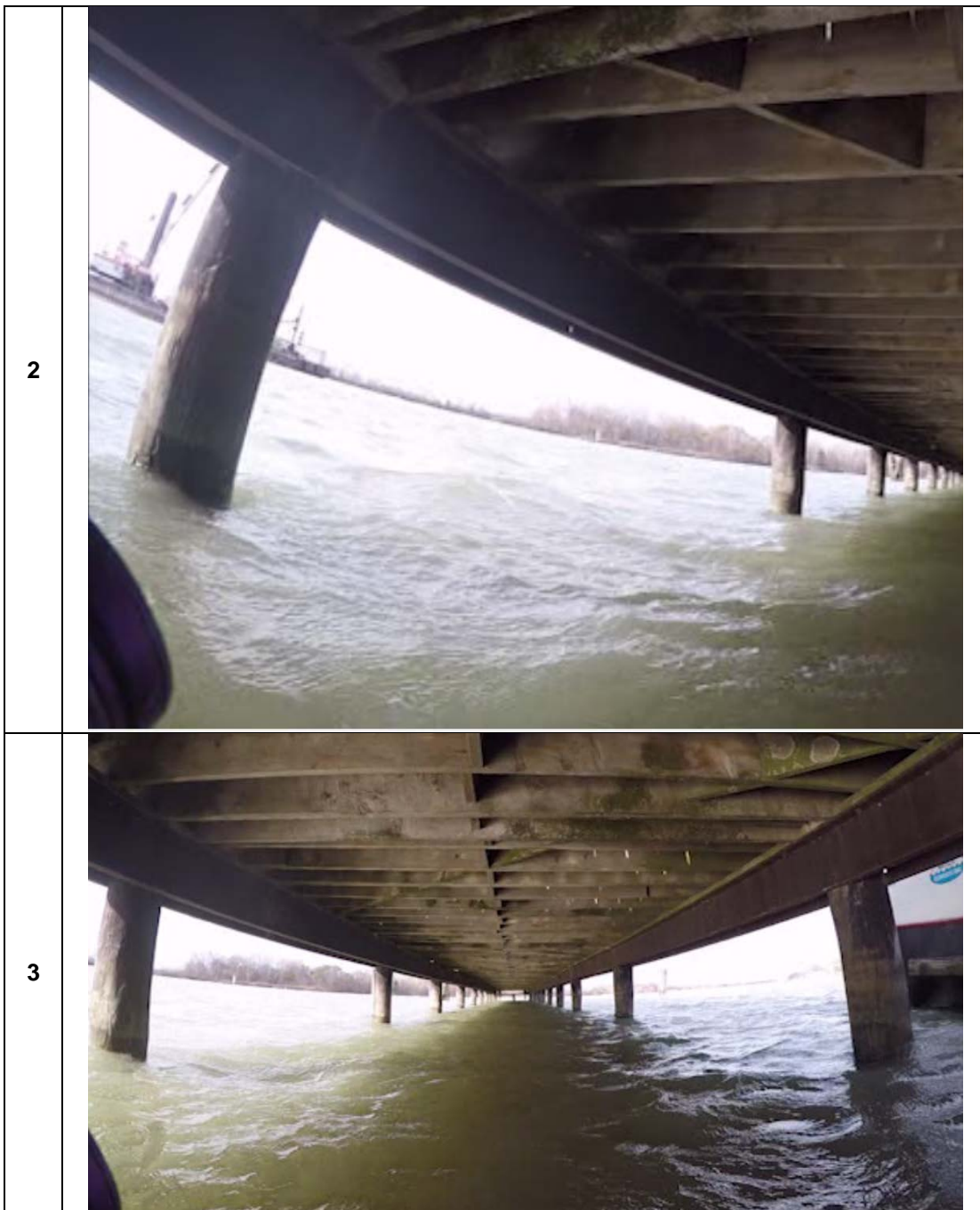
Table 4-3 – Scenario 2b - Estimated Cost

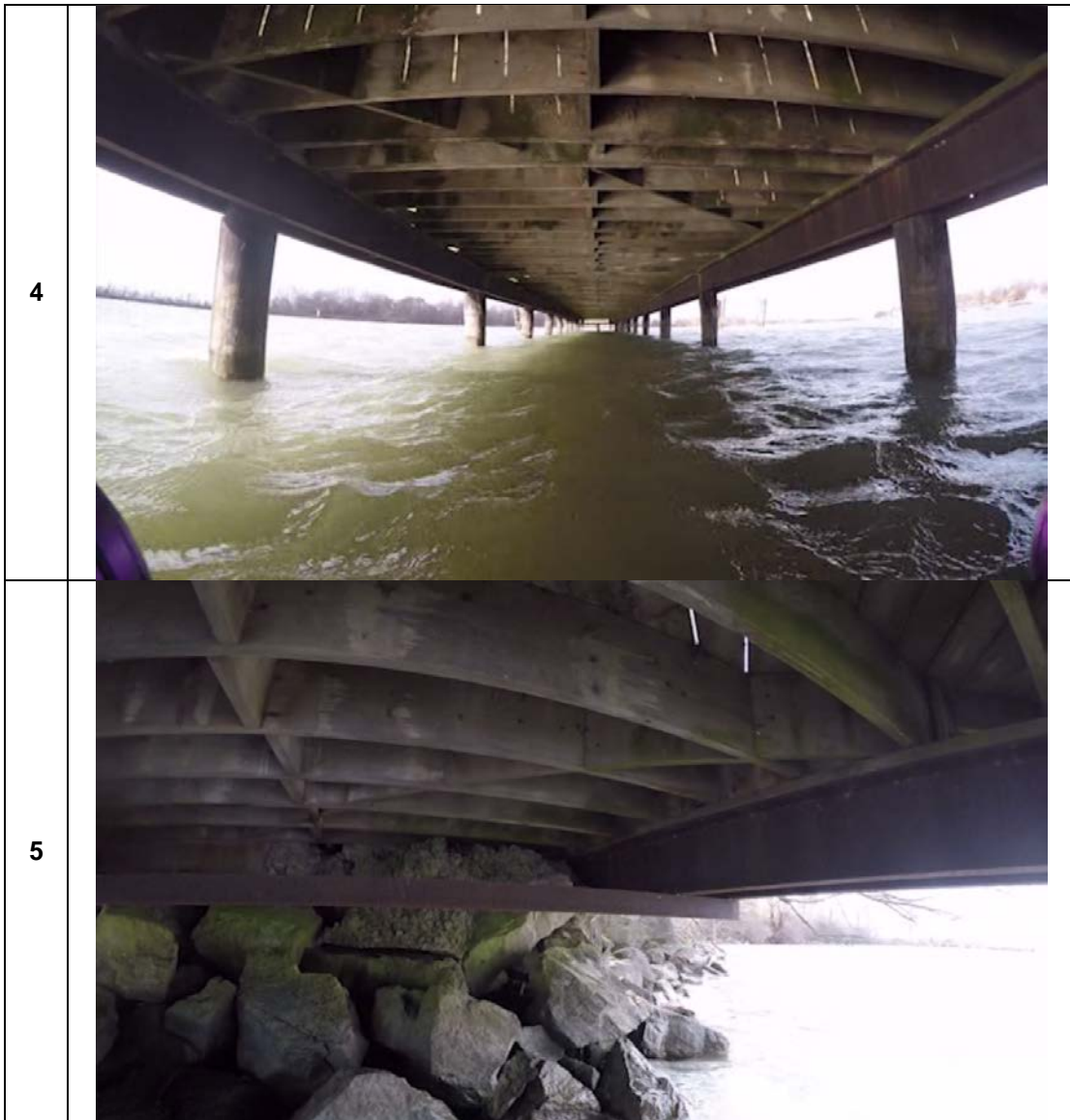
Item No.	Item	Total
1	Removal of roof, frame and handrails	\$87,500
2	Removal of decking	\$8,750
3	Removal of timber longitudinal and transverse beams	\$17,500
4	Removal of steel longitudinal beams	\$28,000
5	Disposal Fees	\$3,240
6	Subtotal	\$144,990

7	Mobilization / demobilization of Contractor	\$125,000
8	Subtotal with mobilization / demobilization	\$269,990
9	Contingency (25%)	\$67,498
10	Total Estimated Cost (Excluding Tax)	\$337,488

5 PHOTO LOG

#	Photo
1	



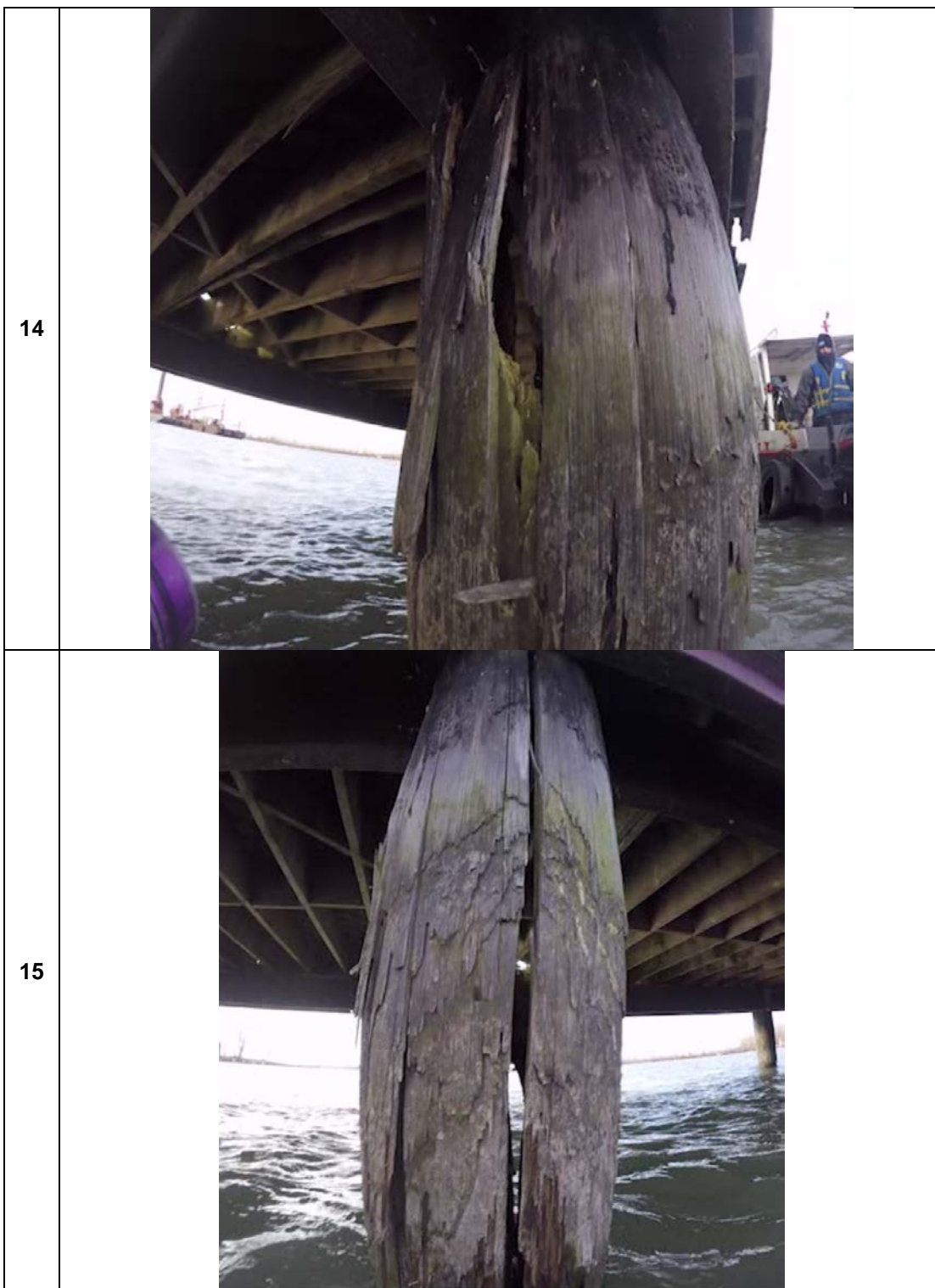












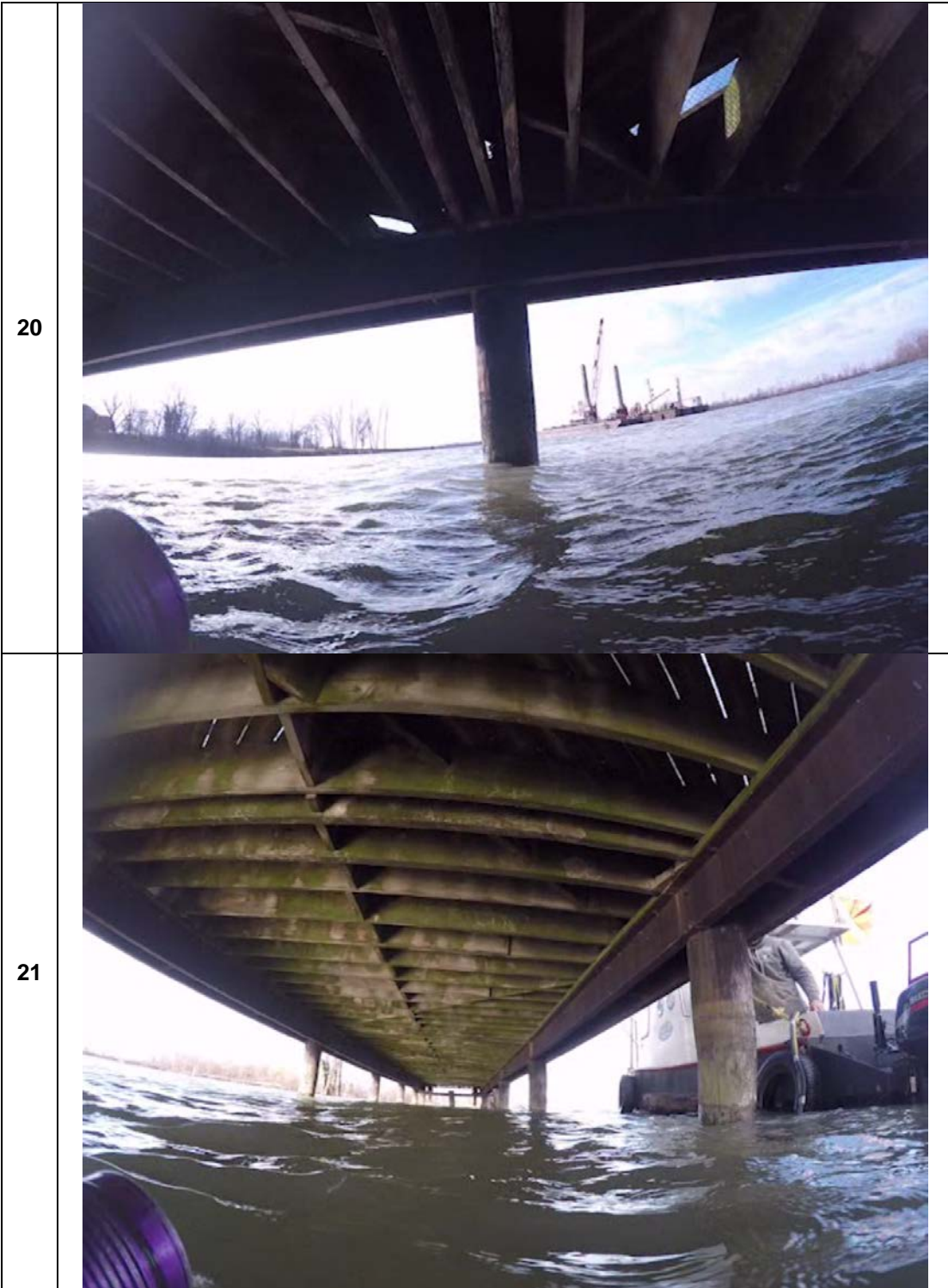


18



19







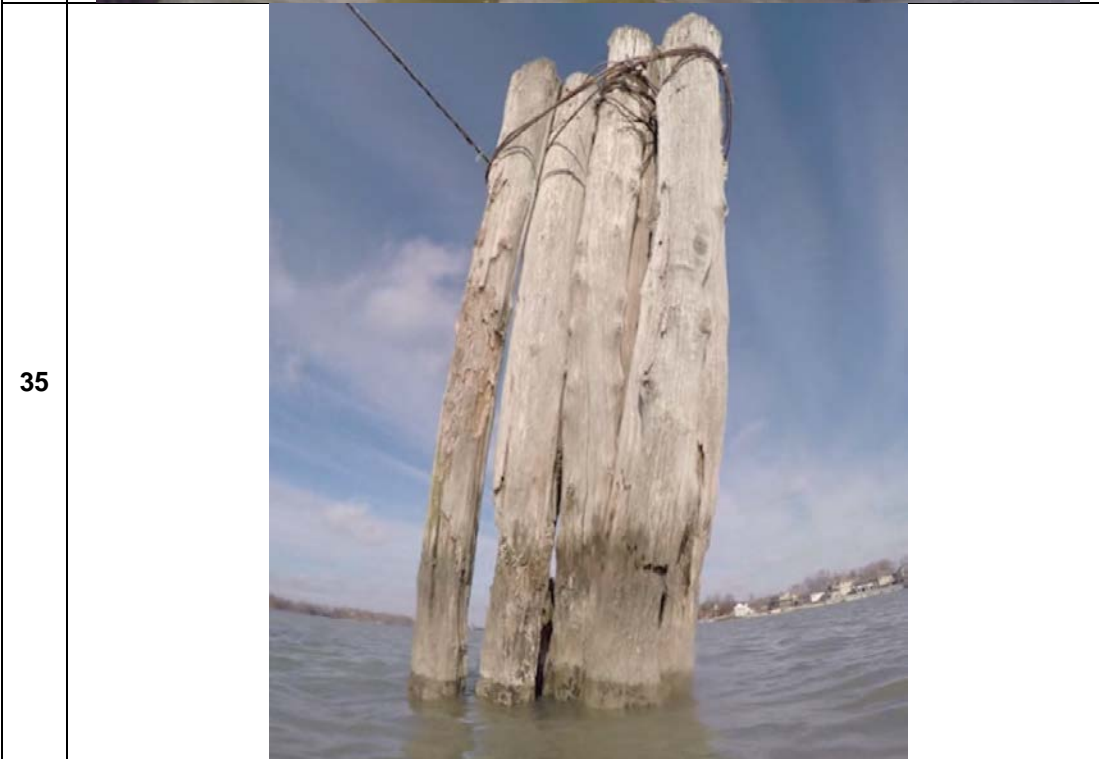

















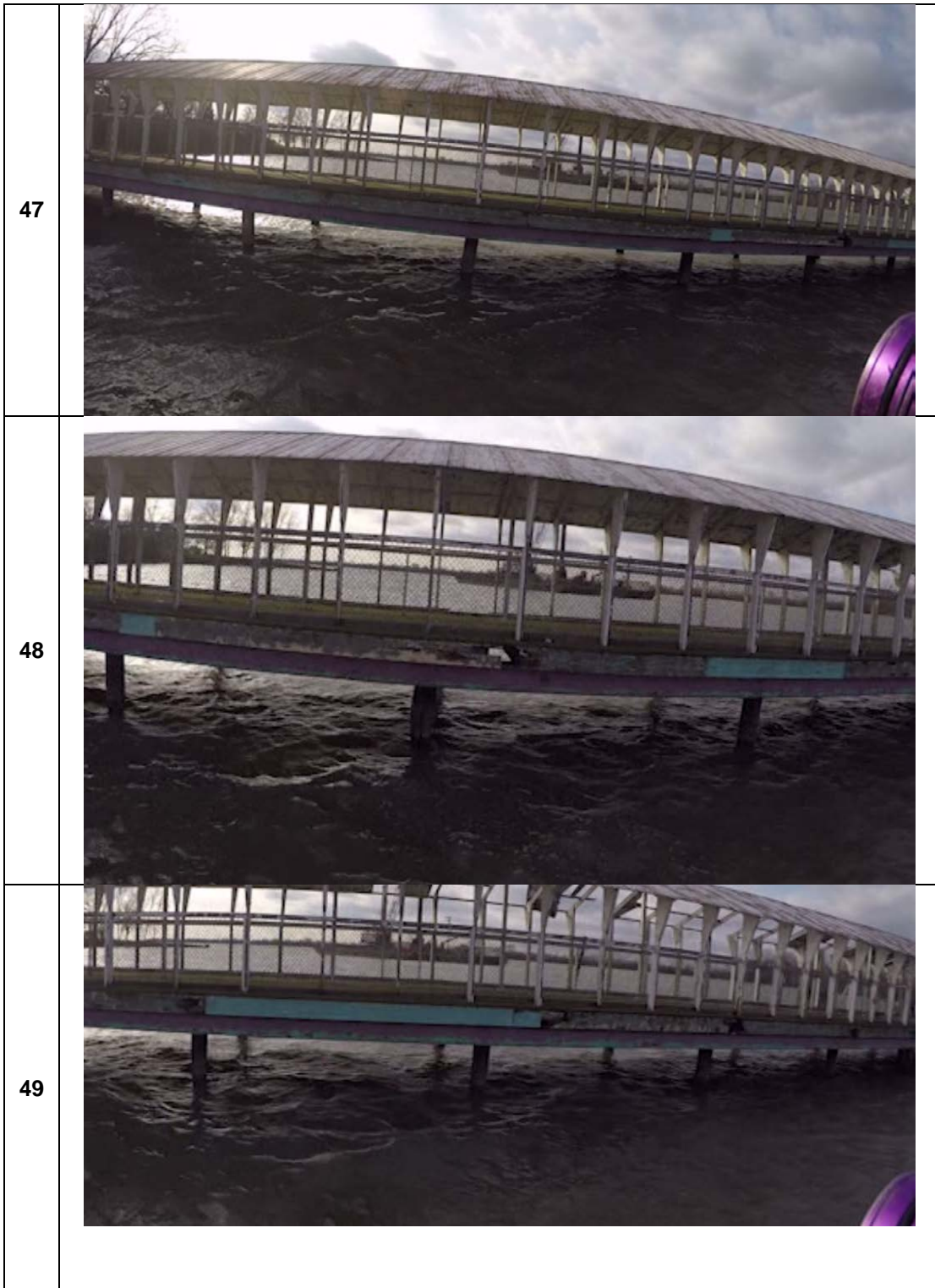
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<p>38</p>	



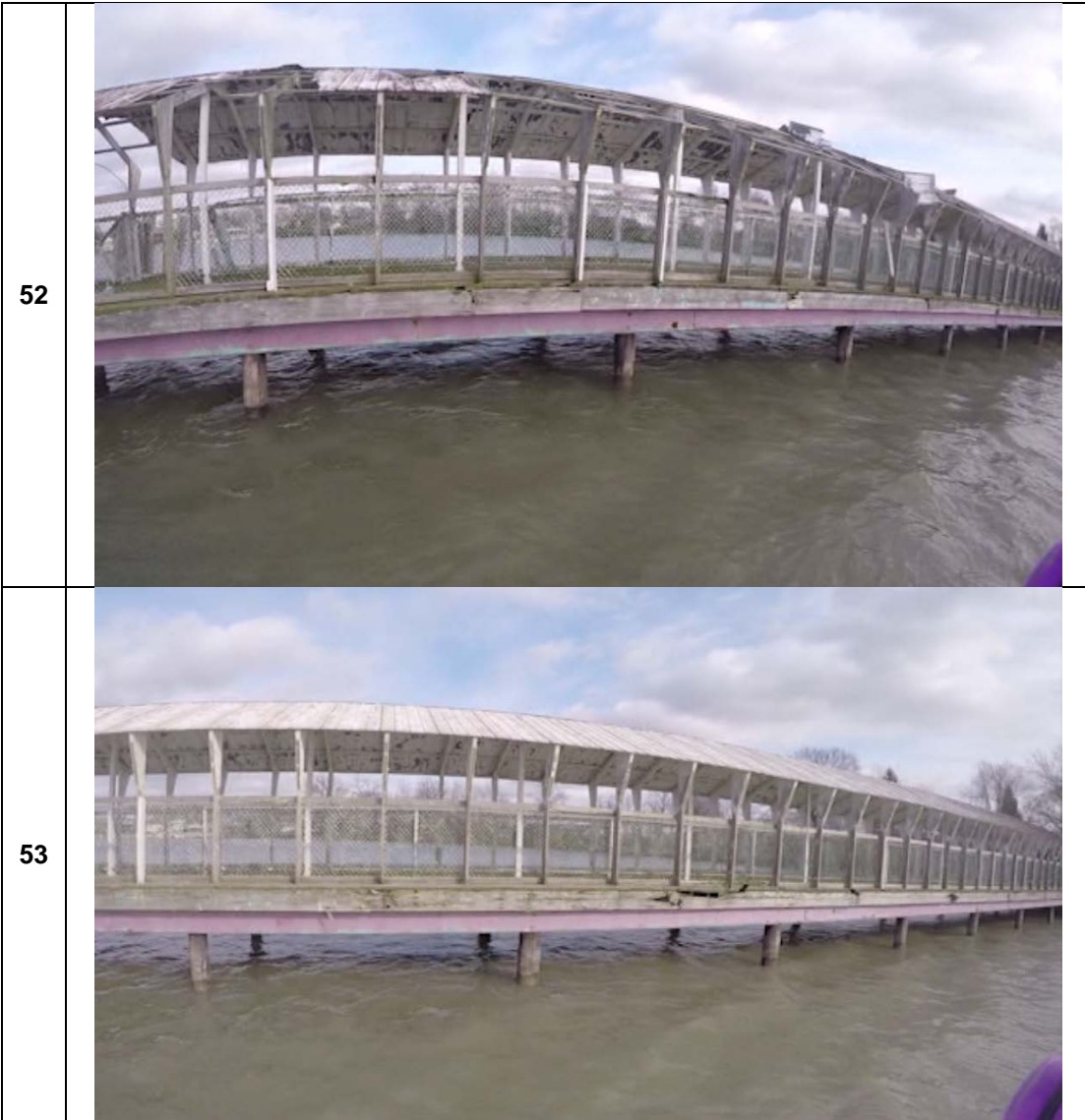


43	
44	















Appendix A

COMMUNICATION

From: Ronald Hewitt
To: [Young, Lisa M](mailto:Young_Lisa_M); [Roper, Adam](mailto:Roper_Adam); [Walsh, Harvey](mailto:Walsh_Harvey)
Cc: [Beaucage, Al](mailto:Beaucage_Al); [Jack To](mailto:Jack_To)
Subject: RE: BOBLO PIER - SCOPE OF WORK TO COMPLETE INSPECTION TO DFO-RP REQUIREMENTS - REVISED 2016 11 10
Date: November-10-16 11:37:25 AM

Thanks Lisa

Ronald Hewitt (416 512 5842)

From: Young, Lisa M [<mailto:Lisa.Young@dfo-mpo.gc.ca>]
Sent: November-10-16 11:35 AM
To: Roper, Adam <Adam.Roper@wspgroup.com>; Ronald Hewitt <Ronald.Hewitt@pwgsc-tpsgc.gc.ca>; Walsh, Harvey <Harvey.Walsh@wspgroup.com>
Cc: Beaucage, Al <Al.Beaucage@dfo-mpo.gc.ca>; Jack To <Jack.To@pwgsc-tpsgc.gc.ca>
Subject: RE: BOBLO PIER - SCOPE OF WORK TO COMPLETE INSPECTION TO DFO-RP REQUIREMENTS - REVISED 2016 11 10

4 litre (1 gallon) with lid. I grabbed them from Home depot last time.

From: Roper, Adam [<mailto:Adam.Roper@wspgroup.com>]
Sent: November 10, 2016 11:32 AM
To: Ronald Hewitt; Walsh, Harvey
Cc: Young, Lisa M; Beaucage, Al; Jack To
Subject: RE: BOBLO PIER - SCOPE OF WORK TO COMPLETE INSPECTION TO DFO-RP REQUIREMENTS - REVISED 2016 11 10

Hi Ron,

Would you be able to confirm the size of pail that is required for the samples?

Thanks,

Adam

From: Ronald Hewitt [<mailto:Ronald.Hewitt@pwgsc-tpsgc.gc.ca>]
Sent: November-10-16 8:52 AM
To: Roper, Adam <Adam.Roper@wspgroup.com>; Walsh, Harvey <Harvey.Walsh@wspgroup.com>
Cc: Young, Lisa M <Lisa_M.Young@dfo-mpo.gc.ca>; CCG BEAUCAGE AL (al.beaucage@dfo-mpo.gc.ca) <al.beaucage@dfo-mpo.gc.ca>; Jack To <Jack.To@pwgsc-tpsgc.gc.ca>
Subject: FW: BOBLO PIER - SCOPE OF WORK TO COMPLETE INSPECTION TO DFO-RP REQUIREMENTS - REVISED 2016 11 10

Hi all,

I've added the DFO samples to the scope.

Ronald Hewitt (416 512 5842)

From: Ronald Hewitt
Sent: November-09-16 12:23 PM
To: 'Roper, Adam' <Adam.Roper@wspgroup.com>; 'Walsh, Harvey' <Harvey.Walsh@wspgroup.com>
Cc: CCG BEAUCAGE AL (al.beaucage@dfo-mpo.gc.ca) <al.beaucage@dfo-mpo.gc.ca>; 'Young, Lisa M' <Lisa.M.Young@dfo-mpo.gc.ca>; BILL ARISS (Bill.Ariss@dfo-mpo.gc.ca) <Bill.Ariss@dfo-mpo.gc.ca>
Subject: BOBLO PIER - SCOPE OF WORK TO COMPLETE INSPECTION TO DFO-RP REQUIREMENTS

Hi Adam/Harvey,

Please provide a proposal for the work described below.

Amherstburg Wharf Asset Condition Report

Background:

Fisheries and Oceans Canada (DFO) owns a wharf located on the mainland in a channel of the lower Detroit River at Amherstburg, ON. The wharf was once used by passengers boarding vessels for the short trip over to Boblo Island. The wharf has not been in use for many years. DFO now wants to know the condition of this wharf to help determine options related to the assets future.

The Canadian Coast Guard Base in Amherstburg is located at 370 Dalhousie Road. The wharf for this project is located south of the CCG Base just past where Dalhousie meets Front Road.

A visual inspection was carried out by WSP on July 16th 2016 (enclosed). The client wishes to expand the scope to include:

Complete an inspection/survey of the Amherstburg wharf in question and report on the condition of the structure's various components as well as its overall condition. The components to be reported on includes the above and below water condition of the structures wood piles. Additionally take 6 pail sized samples from the lake bed in the vicinity of the Pier, as directed by DFO.

The asset condition report is to include two Class D cost estimates:

1. Provide a cost estimate to repair the wharf to where it would be safe once again for use by the public.
2. Provide a cost estimate to demolish and remove the entire wharf including and excluding the wood pilings.

Ronald Hewitt, P. Eng.	Ronald Hewitt, P. Eng.
<i>Senior Project Manager</i>	<i>Gestionnaire principal de projets</i>
Professional and Technical Programs	Programmes Professionnels et Techniques
PWGSC Public Works and Government Services Canada	TPSGC Travaux publics et Services gouvernementaux Canada
Ontario Region	Région de l'Ontario
4900 Yonge Street	4900, rue Yonge
Toronto, Ontario, M2N 6A6	Toronto, Ontario, M2N 6A6
Telephone: 416.512.5842	Téléphone: 416.512.5842
Email: ronald.hewitt@pwgsc-tpsgc.gc.ca	Courriel: ronald.hewitt@pwgsc-tpsgc.gc.ca

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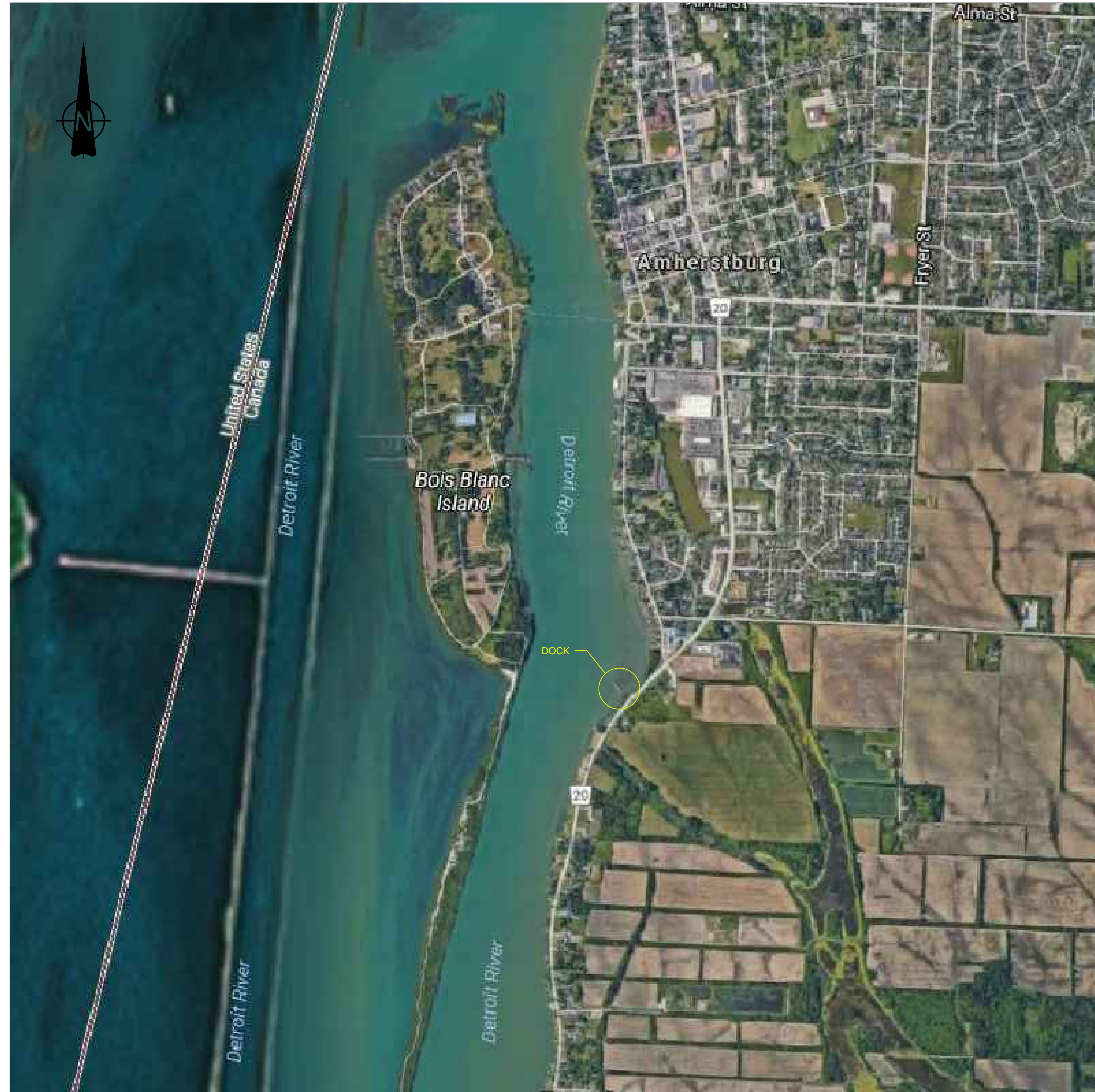
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Appendix B

DRAWINGS

INSPECTION OF BOBLO FERRY DOCK

R.073354.001



LOCATION PLAN

DRAWING INDEX

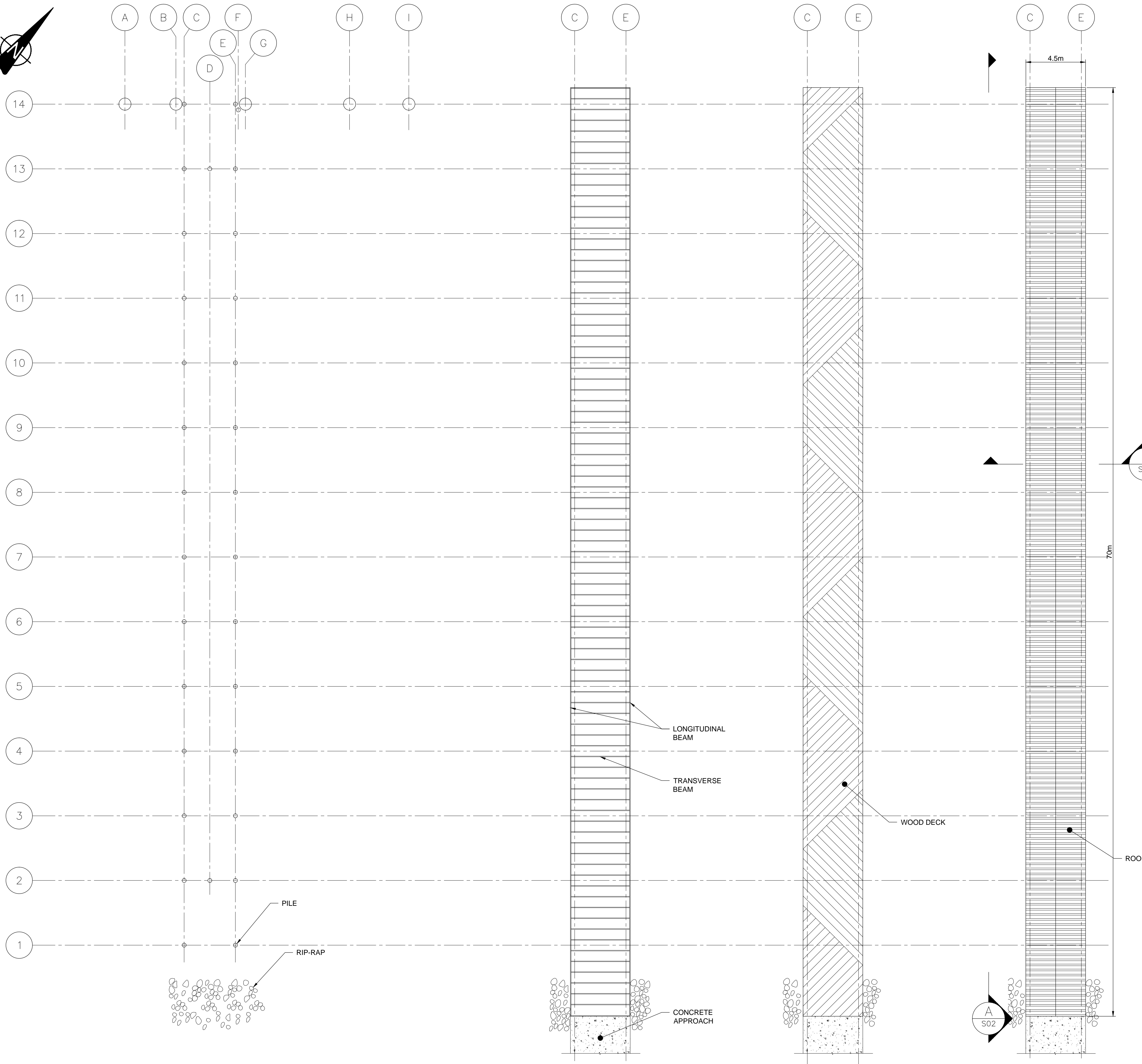
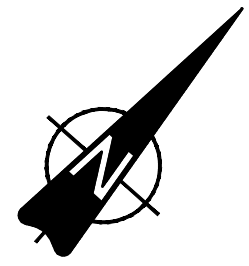
DWG No.	DESCRIPTION
G01	COVER PAGE
S01	PLAN VIEWS
S02	ELEVATION, SECTION AND DETAILS



600 COCHRANE DRIVE, 5th FLOOR
MARKHAM ONTARIO CANADA L3R 5K3
TEL.: 905-475-7270 | FAX: 905-475-5994 | WWW.WSPGROUP.COM



Public Works and
Government Services Canada
Travaux publics et
Services gouvernementaux Canada



NOTES:
 1. DETERIORATION OF STRUCTURE NOT SHOWN.
 2. ALL DIMENSIONS ARE APPROXIMATE.



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04		
03		
02		
01	ISSUED FOR INFORMATION	
revision		date

Do not scale drawings.
 Verify all dimensions and conditions on site and immediately notify the Departmental Representative of all discrepancies.

A	Detail No. No. du détail
B	drawing no. - where detail required dessin no. - où détail exigé
C	drawing no. - where detailed dessin no. - où détaillé

project title
titre du projet

INSPECTION OF BOBLO FERRY DOCK

drawing title
titre du dessin

PLAN VIEWS

drawn by
dessiné par MZ

designed by
conçue par AR

approved by
approuvé par HW

bid
offre R.H. project manager
administrateur de projets

project date
date du projet

project no.
no. du projet 151-02202-00

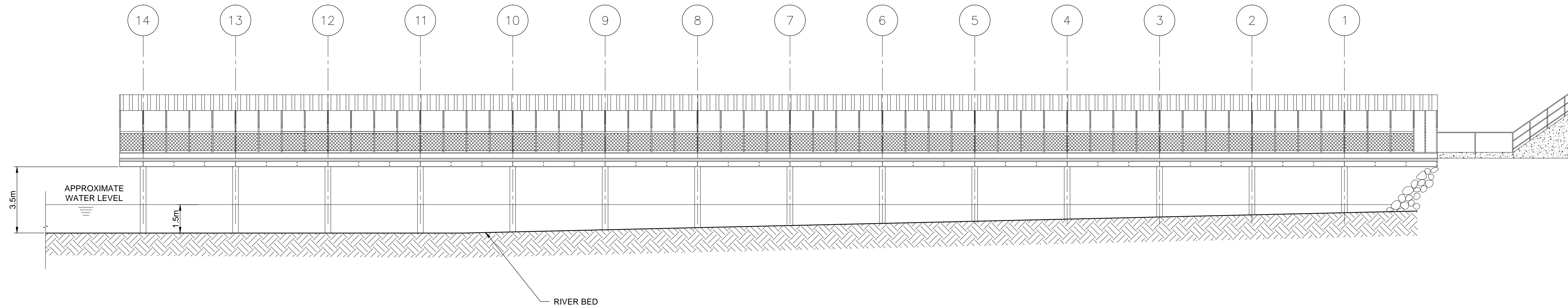
drawing no.
dessiné no. S01

NOT FOR CONSTRUCTION

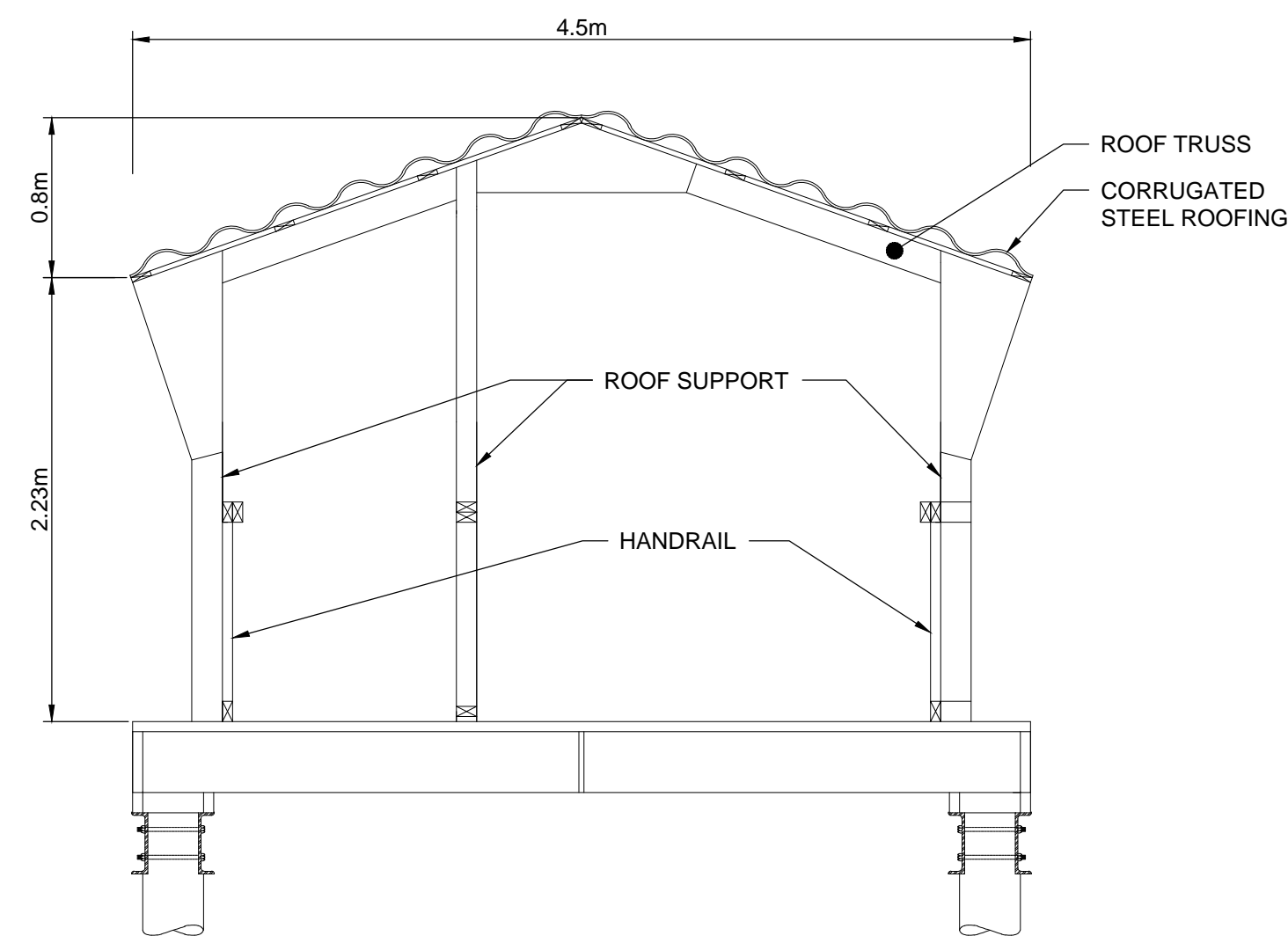


600 COCHRANE DRIVE, 5th FLOOR
MARKHAM ONTARIO CANADA L3R 9K3
TEL: 905-475-7270 | FAX: 905-475-5994 | WWW.WSPGROUP.COM

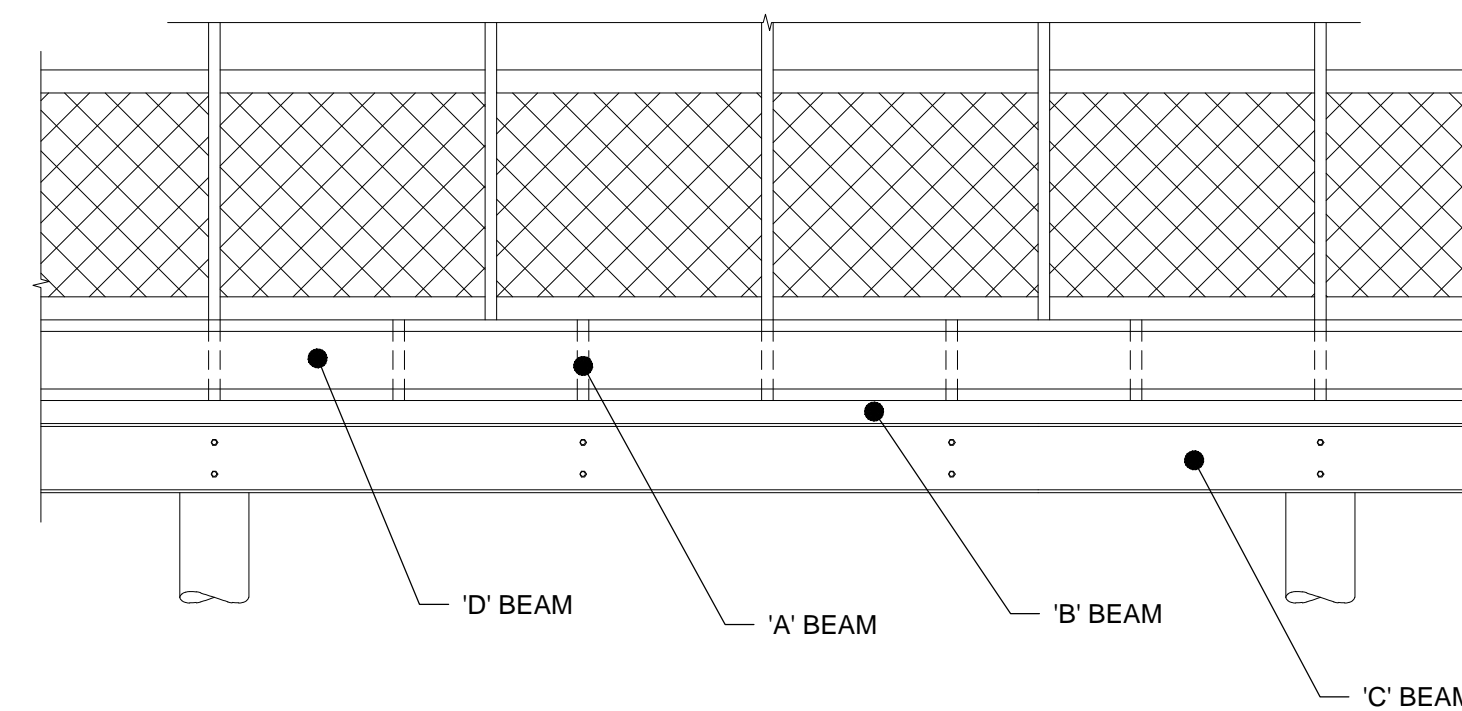
NOTES:
1. DETERIORATION OF
STRUCTURE NOT SHOWN.
2. ALL DIMENSIONS ARE
APPROXIMATE.



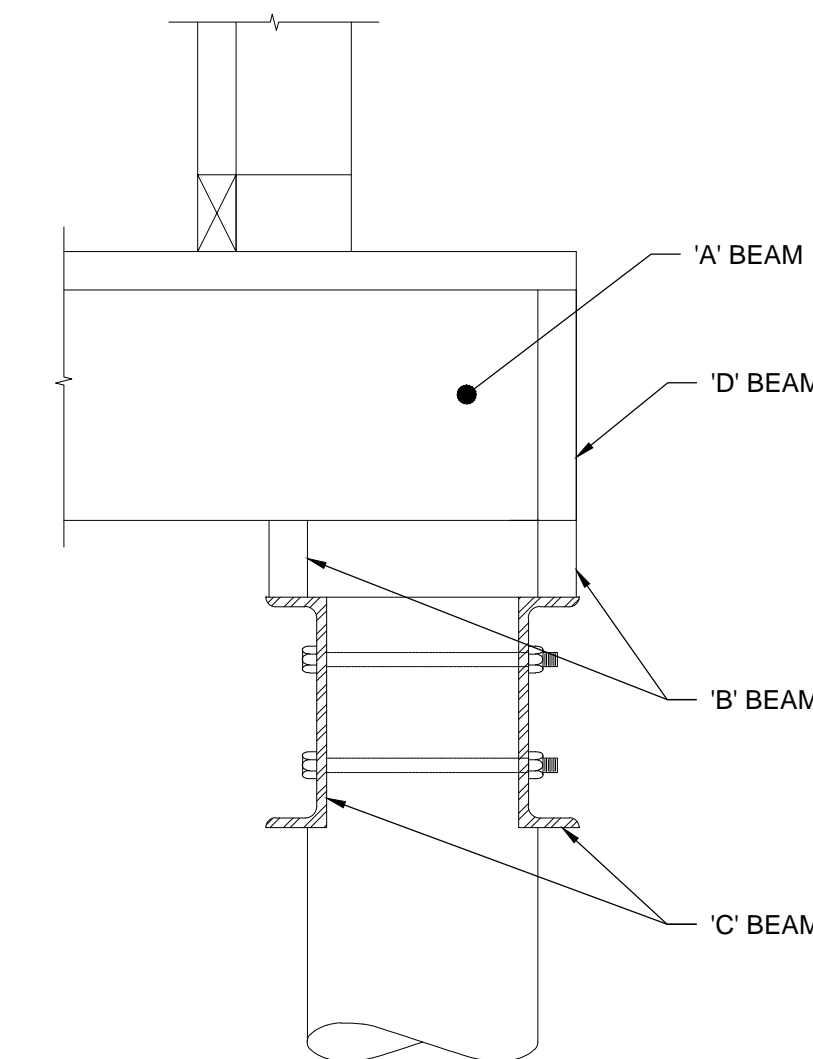
ELEVATION **A**
SCALE: N.T.S. S01



SECTION **B**
SCALE: N.T.S. S01



DETAIL **A** TYPICAL DECK SIDE ELEVATION
N.T.S. -



DETAIL **B** TYPICAL PILE CONNECTION
N.T.S. -

NOT FOR
CONSTRUCTION

04		
03		
02		
01	ISSUED FOR INFORMATION	
revision		date

Do not scale drawings.
Verify all dimensions and conditions on site and immediately
notify the Departmental Representative of all discrepancies.

A B C	A	Detail No.
	B	No. du détail
	C	drawing no. - where detail required dessin no. - où détail exigé
		drawing no. - where detailed dessin no. - où détaillé

project title
titre du projet

INSPECTION OF
BOBLO FERRY DOCK

drawing title
titre du dessin

ELEVATION, SECTION
AND DETAILS

drawn by
dessiné par

MZ

designed by
conc par

AR

approved by
approuvé par

HW

bid
offre

R.H

project manager
administrateur
de projets

project date
date du projet

project no.
no. du projet

151-02202-00

drawing no.
dessiné no.

S02



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: May 2, 2017
Author's Phone: 519 736-0012 ext. 2259	Date to Council: May 8, 2017
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: April 19, 2017 – May 2, 2017 Accounts Payable

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Director of Corporate Services/Treasurer dated May 2, 2017, regarding April 19, 2017 – May 2, 2017, Accounts Payable **BE RECEIVED for information.**

2. **BACKGROUND:**

On July 11, 2016, Council adopted the following motion:

“The Treasurer BE AUTHORIZED to release funds for payables as per the Treasurer’s duties, set out in Section 286(1)(c) of the Municipal Act, 2001.”

Based on this motion, the accounts payable list will be presented to Council and the public for information at each meeting to continue with open and transparent government operations.

3. DISCUSSION:

The Accounts Payables list is attached. All cheques have been signed by approved signing authorities as per the Council approved policies.

4. RISK ANALYSIS:

The Town of Amherstburg is a complex entity with many different payment terms and contracts. While the possibility of late payment and interest charges exists, this is mitigated by allowing the Treasurer the ability to rectify the issues as they present themselves.

5. FINANCIAL MATTERS:

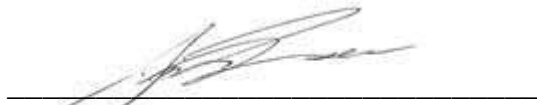
The funds in the amount of Appendix A have been paid during the applicable period.

6. CONSULTATIONS:

N/A

7. CONCLUSION:

The following is presented to the Mayor and Council for information.



Justin Rousseau
Director of Corporate Services/Treasurer

JR

Report Approval Details

Document Title:	April 19, 2017 – May 2, 2017 Accounts Payable.docx
Attachments:	AP Listing
Final Approval Date:	May 2, 2017

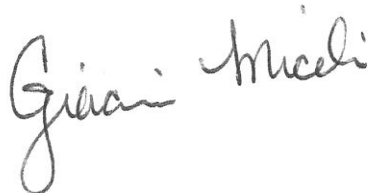
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Apr 25, 2017 - 3:15 PM



Mark Galvin - Apr 27, 2017 - 10:31 AM



John Miceli - Apr 27, 2017 - 2:49 PM



Paula Parker - May 2, 2017 - 10:34 AM



Vendor : A1C740 To ZUL180

Batch : All

Department : All

Cheque Print Date : 19-Apr-2017 To 02-May-2017

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				GL Account Name	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3						
DEPARTMENT 0000000 EXPENDITURES									
ACC334	ACCURATE CREATIONS SPORTS & PROMO GEAR								
2011	CLOTHING								
80-5-0000000-0161					CLOTHING	439	15-Apr-2017	15-Apr-2017	362.49
BEL195	BELFOR PROPERTY RESTORATION								
205546	RETURN OF INDEMNITY-65 MALDEN HILL								
10-2-0000000-2140					INDEMNITY FEES	402	19-Apr-2017	19-Apr-2017	1,000.00
CAN380	CANADIAN TIRE STORE #281								
MAR 2017	PURCHASE EXPENSES								
80-5-0000000-0420					EQUIPMENT MAINTENANCE	391	31-Mar-2017	31-Mar-2017	115.01
CER600	CERASA DESIGN BUILD INC								
197793	RETURN OF INDEMNITY-800 CONCESSION 2 N								
10-2-0000000-2140					INDEMNITY FEES	402	19-Apr-2017	19-Apr-2017	1,000.00
COU151	COULSON DESIGN BUILD INC.								
206369	RETURN OF INDEMNITY-401 GREENWAY								
10-2-0000000-2140					INDEMNITY FEES	402	19-Apr-2017	19-Apr-2017	1,000.00
DAN535	DANIHER TOP SOIL								
26111	RESTORATION TOP SOIL								
80-5-0000000-0755					WATER SERVICE MAINTENANCE	414	12-Apr-2017	12-Apr-2017	415.84
DES344	DESLIPPE PAUL								
208710	RETURN OF INDEMNITY-344 LOWES SIDE RD								
10-2-0000000-2140					INDEMNITY FEES	402	19-Apr-2017	19-Apr-2017	500.00
EMC530	EMCO CORPORATION								
38603817-00	SERVICE MATERIAL								
80-5-0000000-0755					WATER SERVICE MAINTENANCE	414	07-Apr-2017	07-Apr-2017	2,260.11
ESS273	ESSEX POWERLINES CORPORATION								
JC6767	MARCH BILLING								
80-5-0000000-0420					EQUIPMENT MAINTENANCE	414	31-Mar-2017	31-Mar-2017	16,272.97
ESS609	ESSEX REGION CHILDREN'S WATER FESTIVAL								
APRIL 2017	2017 CONSERVATION PROGRAM								
80-5-0000000-0951					WATER CONSERVATION PROGRAM	414	20-Apr-2017	20-Apr-2017	1,500.00
EVA338	EVANS UTILITY & MUNICIPAL SUPPLY								
0000152598	CHLORINE CHECK PILLS								
80-5-0000000-0810					WATER - MAIN MAINTENANCE	414	13-Apr-2017	13-Apr-2017	442.96
GOL05	MIKE GOLDING								
1995	NEW 4" SERVICE								
80-5-0000000-0755					WATER SERVICE MAINTENANCE	414	16-Mar-2017	16-Mar-2017	678.00
GRE05	GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD								
APRIL 2017	APRIL 2017 PUB SCHOOL BOARD DEV CHARGE								
10-2-0000000-0112					A/P - PUB SCH BRD. DEV CHARGE	435	28-Apr-2017	28-Apr-2017	610.00
GRE330	GREAT LAKES SAFETY PRODUCTS								
00291180	GLOVES AND GLASSES								
80-5-0000000-0420					EQUIPMENT MAINTENANCE	414	10-Apr-2017	10-Apr-2017	134.04
GRE679	GREG BAILEY LTD								
0000048392	HOSE								
80-5-0000000-0855					COIN OPERATED FILLING STATIONS REPAIRS	414	11-Apr-2017	11-Apr-2017	103.03
GRO005	GROLEAU CHRIS								
67930	RETURN OF INDEMNITY-5 TENNESSEE								
10-2-0000000-2140					INDEMNITY FEES	402	19-Apr-2017	19-Apr-2017	1,000.00



Vendor : A1C740 To ZUL180

Batch : All

Department : All

Cheque Print Date : 19-Apr-2017 To 02-May-2017

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000 EXPENDITURES					
HEA693 HEATON SANITATION					
29630	LEAK REPAIRS	414	28-Mar-2017	28-Mar-2017	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,299.50
30010	CURB BOX REPAIRS	414	10-Apr-2017	10-Apr-2017	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,921.00
MEA01 THE MEARIE GROUP					
26,717	APRIL BENEFITS	414	27-Mar-2017	27-Mar-2017	
80-5-0000000-0211	BENEFITS - ESSEX POWER - WATER DEPARTMEN				923.59
26839	CONTRIBUTIONS	442	25-Apr-2017	25-Apr-2017	
80-5-0000000-0211	BENEFITS - ESSEX POWER - WATER DEPARTMEN				923.59
NOR156 NORTRAX CANADA INC.					
721801	ENGINE WIRING HARNESS FOR #WM-09	414	13-Apr-2017	13-Apr-2017	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				1,425.71
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000093375	WELDING	414	22-Mar-2017	22-Mar-2017	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				145.29
INV000093509	OPERATIONS AND MAINTENANCE	414	01-Apr-2017	01-Apr-2017	
80-5-0000000-0604	CONTRACT COSTS - AWWTP				52,457.39
80-5-0000000-0604	CONTRACT COSTS - AWWTP				592.92
80-5-0000000-0604	CONTRACT COSTS - AWWTP				584.91
TOW056 TOWNE SHOPPE					
240	2017 PWD CLOTHING	414	27-Mar-2017	27-Mar-2017	
80-5-0000000-0161	CLOTHING				2,254.23
TRI132 TRICKEY ET AL TAX TEAM INC.					
10030	MAIL FIRST NOTICES	417	18-Apr-2017	18-Apr-2017	
10-1-0000000-1503	TAX REG. - REGISTRATION C				158.20
10061	TAX REG COSTS-ROLL540-19000	417	24-Apr-2017	24-Apr-2017	
10-1-0000000-1503	TAX REG. - REGISTRATION C				621.50
VAL239 VALDEZ ENGINEERING					
205429	RETURN OF INDEMNITY- 110 ST ARNAUD	402	19-Apr-2017	19-Apr-2017	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
106102	NITRILE GLOVES	414	11-Apr-2017	11-Apr-2017	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				36.14
WOR179 WORRELL JOHN					
197794	IDEMNITY RETURN	391	11-Apr-2017	11-Apr-2017	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
Department Totals :					92,738.42

DEPARTMENT 1001011 COUNCIL - MAYOR					
AMH20 AMHERSTBURG TREASURY PETTY CASH					
APRIL 2017	PETTY CASH PURCHASES	391	18-Apr-2017	18-Apr-2017	
10-5-1001011-0140	COMM. ALLOWANCE - COUNCIL - MAYOR				50.00
10-5-1001011-0340	MAYOR - PUBLIC RECEPTIONS, ETC.				40.00
Department Totals :					90.00



Vendor : A1C740 To ZUL180

Batch : All

Department : All

Cheque Print Date : 19-Apr-2017 To 02-May-2017

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 ADMINISTRATION					
12010	JOB POSTING	435	11-Apr-2017	11-Apr-2017	
10-5-1001020-0307	ADVERTISING				565.00
AMH20 AMHERSTBURG TREASURY PETTY CASH					
APRIL 2017	PETTY CASH PURCHASES	391	18-Apr-2017	18-Apr-2017	
10-5-1001020-0301	OFFICE SUPPLIES				4.79
10-5-1001020-0301	OFFICE SUPPLIES				9.63
10-5-1001020-0301	OFFICE SUPPLIES				6.50
10-5-1001020-0301	OFFICE SUPPLIES				2.23
10-5-1001020-0301	OFFICE SUPPLIES				4.27
10-5-1001020-0301	OFFICE SUPPLIES				4.97
10-5-1001020-0301	OFFICE SUPPLIES				4.79
10-5-1001020-0301	OFFICE SUPPLIES				4.27
10-5-1001020-0301	OFFICE SUPPLIES				9.57
AMO200 A M O					
PS001134	JOB POSTING	435	12-Apr-2017	12-Apr-2017	
10-5-1001020-0307	ADVERTISING				271.20
AON574 AON HEWITT INC.					
M31-0122568	2016 AUDIT	439	25-Apr-2017	25-Apr-2017	
10-5-1001020-0326	AUDIT FEES - FINANCE DEPT				3,390.00
BAY145 BAY-VIEW GLASS AND MIRROR					
20161434	MAINTENANCE REPAIRS	439	31-Mar-2017	31-Mar-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				1,593.45
CAN380 CANADIAN TIRE STORE #281					
MAR 2017	PURCHASE EXPENSES	391	31-Mar-2017	31-Mar-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				69.44
ESS360 ESSEX WINDSOR SOLID WASTE AUTH					
IN000009030	FEES FOR RECYCLING LIGHT BULBS	391	06-Apr-2017	06-Apr-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				136.73
ESS500 ESSEX REGION CONSERVATION FOUNDATION					
APRIL 26, 2017	DONATION FOR CYPHER SYSTEM GREENWAY	439	26-Apr-2017	26-Apr-2017	
10-5-1001020-0348	DONATIONS - GLOBAL				100,000.00
GRA550 GRAND & TOY					
K954638	OFFICE SUPPLIES	417	13-Apr-2017	13-Apr-2017	
10-5-1001020-0301	OFFICE SUPPLIES				76.16
MOU001 MOUSSEAU DELUCA McPHERSON PRINCE					
54833	LEGAL FEES	417	31-Mar-2017	31-Mar-2017	
10-5-1001020-0325	LEGAL FEES				1,220.40
54835	LEGAL FEES	417	31-Mar-2017	31-Mar-2017	
10-5-1001020-0325	LEGAL FEES				446.35
54838	LEGAL FEES	417	31-Mar-2017	31-Mar-2017	
10-5-1001020-0325	LEGAL FEES				711.90
APRIL 5,2017	LEGAL FEES	439	05-Apr-2017	05-Apr-2017	
10-5-1001020-0325	LEGAL FEES				293.80
ONT200 ONTARIO BUILDING OFFICIALS ASSOCIATION					
0000004601	JOB POSTING	435	10-Apr-2017	10-Apr-2017	
10-5-1001020-0307	ADVERTISING				345.59
ONT271 OMFPOA C/O MISSISSAUGA FIRE AND					
170411	JOB POSTING	435	11-Apr-2017	11-Apr-2017	
10-5-1001020-0307	ADVERTISING				300.00



Vendor : A1C740 To ZUL180

Batch : All

Department : All

Cheque Print Date : 19-Apr-2017 To 02-May-2017

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 ADMINISTRATION					
ONT520 ONTARIO ASSOCIATION OF FIRE CHIEFS					
54415	JOB POSTING	435	11-Apr-2017	11-Apr-2017	
10-5-1001020-0307	ADVERTISING				367.25
PAR372 PARRLINE ELECTRICAL WHOLESALE					
66740	MAINTENANCE MATERIAL	439	23-Mar-2017	23-Mar-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				997.25
PUR700 PUROLATOR INC.					
434383005	COURIER EXPENSE	391	14-Apr-2017	14-Apr-2017	
10-5-1001020-0304	POSTAGE & COURIER				15.09
434383007	COURIER EXPENSE	391	14-Apr-2017	14-Apr-2017	
10-5-1001020-0304	POSTAGE & COURIER				25.81
REC09 RECEIVER GENERAL - CANADA REVENUE AGENCY TECHNOLOG					
FIR037-13572	SERVICE TO TOWN HALL	439	13-Apr-2017	13-Apr-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				360.58
RTT067 RIVER TOWN TIMES					
00091909	ADVERTISING	391	12-Apr-2017	12-Apr-2017	
10-5-1001020-0307	ADVERTISING				119.99
10-5-1001020-0307	ADVERTISING				148.50
00092001	ADVERTISING	417	17-Apr-2017	17-Apr-2017	
10-5-1001020-0307	ADVERTISING				148.50
10-5-1001020-0307	ADVERTISING				74.25
10-5-1001020-0307	ADVERTISING				175.00
10-5-1001020-0307	ADVERTISING				175.00
10-5-1001020-0307	ADVERTISING				74.25
00092124	ADVERTISING	439	26-Apr-2017	26-Apr-2017	
10-5-1001020-0307	ADVERTISING				74.25
10-5-1001020-0307	ADVERTISING				148.50
10-5-1001020-0307	ADVERTISING				74.25
STA444 STAPLES ADVANTAGE (MIS C/O T04446C)					
44121407	OFFICE SUPPLIES	391	04-Apr-2017	04-Apr-2017	
10-5-1001020-0301	OFFICE SUPPLIES				39.89
44234105	OFFICE SUPPLIES	417	19-Apr-2017	19-Apr-2017	
10-5-1001020-0301	OFFICE SUPPLIES				8.58
44234632	OFFICE SUPPLIES	417	19-Apr-2017	19-Apr-2017	
10-5-1001020-0301	OFFICE SUPPLIES				4.07
TAR324 TARGET BUILDING MATERIALS LTD					
25380	CEILING TILES FOR TOWN HALL	391	07-Apr-2017	07-Apr-2017	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				306.68
Department Totals :					112,808.73

DEPARTMENT 1001021 TREASURY					
MUN408 MUNICIPAL TAX ADVISORY GROUP INC.					
000038	ASSESSMENT REVIEW	435	31-Jan-2017	31-Jan-2017	
10-5-1001021-0327	PROFESSIONAL FEES				282.50
RC0263	ASSESSMENT REVIEW-DEC	435	31-Dec-2016	31-Dec-2016	
10-5-1001021-0327	PROFESSIONAL FEES				423.75
Department Totals :					706.25



Vendor : A1C740 To ZUL180

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Department : All

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Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 1001022 CLERKS

SOB083 SOBEYS AMHERSTBURG

MAR 2017 PURCHASE RECEIPTS 391 31-Mar-2017 31-Mar-2017

10-5-1001022-0342 MEETINGS 110.71

Department Totals : 110.71

DEPARTMENT 1001023 C.A.O.

GAL575 GALLAGHER MCDOWALL ASSOCIATES

7001 PROFESSIONAL FEES 435 31-Mar-2017 31-Mar-2017

10-5-1001023-0327 PROFESSIONAL FEES 1,511.38

Department Totals : 1,511.38

DEPARTMENT 1001024 HUMAN RESOURCES

AMH20 AMHERSTBURG TREASURY PETTY CASH

APRIL 2017 PETTY CASH PURCHASES 391 18-Apr-2017 18-Apr-2017

10-5-1001024-0240 EMPLOYEE RECOGNITION 16.39

AMH298 AMHERSTBURG FOOD & FELLOWSHIP MISSION

APRIL 25, 2017 DONATION-MEMORY OF HARRY TAYLOR 435 25-Apr-2017 25-Apr-2017

10-5-1001024-0240 EMPLOYEE RECOGNITION 75.00

ERG938 ERGONOW INCORPORATED

2411 WORKSTATION ACCOMDATION 435 04-Apr-2017 04-Apr-2017

10-5-1001024-0250 HEALTH AND SAFETY - HUMAN RESOURCES 169.50

SAF305 SAFETYCARE INC.

62398 HEALTH AND SAFETY VIDEO LIBRARY 435 20-Apr-2017 20-Apr-2017

10-5-1001024-0250 HEALTH AND SAFETY - HUMAN RESOURCES 666.70

WOR299 WORKSMART SAFETY & HR SOLUTIONS

2017-0149 CORPORATE TRAINING 435 31-Jan-2017 31-Jan-2017

10-5-1001024-0351 TRAINING & CONFERENCES - HUMAN RESOURCES 491.55

Department Totals : 1,419.14

DEPARTMENT 1001025 INFORMATION TECHNOLOGY

COG005 COGECO CONNEXION INC

8052424 INTERNET & MPLS ISTE VPN'S 391 10-Apr-2017 10-Apr-2017

10-5-1001025-0332 INTERNET ACCESS 2,133.44

DIR572 DIRECTDIAL.COM

IN565619 COMPUTER BATTERY 391 07-Apr-2017 07-Apr-2017

10-5-1001025-0310 COMPUTER MAINTENANCE 194.36

IN565956 COMPUTER REPLACEMENTS 391 11-Apr-2017 11-Apr-2017

40-7-1001025-0002 COMPUTER HARDWARE 3,047.27

IN566505 LAPTOP BATTERY 435 17-Apr-2017 17-Apr-2017

10-5-1001025-0310 COMPUTER MAINTENANCE 194.36

IN566906 MONITOR MOUNT, WIRELESS HEADSET 435 19-Apr-2017 19-Apr-2017

10-5-1001025-0310 COMPUTER MAINTENANCE 679.98

SCH320 SCHOOLEY MITCHELL

EC0342 PHONE SERVICE 402 19-Apr-2017 19-Apr-2017

10-5-1001025-0345 CELL PHONE 484.44

10-5-1001025-0315 TELEPHONE 4,998.27

STA444 STAPLES ADVANTAGE (MIS C/O T04446C



Vendor : A1C740 To ZUL180

Batch : All

Department : All

Cheque Print Date : 19-Apr-2017 To 02-May-2017

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 1001025 INFORMATION TECHNOLOGY							
44185614	LAPTOP CASE				391 11-Apr-2017	11-Apr-2017	
10-5-1001025-0310				COMPUTER MAINTENANCE			37.28
44256933	MONITOR AND KEYBOARD MOUNTS				435 20-Apr-2017	20-Apr-2017	
10-5-1001025-0310				COMPUTER MAINTENANCE			496.05
SYL102 SYLOGIST LTD.							
SI-0536	SRM SITE MAINTENANCE & SUPPORT				402 20-Dec-2016	20-Dec-2016	
10-5-1001025-0310				COMPUTER MAINTENANCE			3,741.22
THI235 THINK! WIRELESS SOLUTIONS INC.							
0000008800	PUBLIC WORKS GPS VEHICLE MONITORING				391 01-Apr-2017	01-Apr-2017	
10-5-1001025-0406				GPS			766.42
TOS075 TOSHIBA LEADING INNOVATION							
AR3139892	BUSINESS SUPPLIES				439 20-Apr-2017	20-Apr-2017	
10-5-1001025-0308				PHOTOCOPIES			2,137.58
Department Totals :							18,910.67

DEPARTMENT 1001029 RECORDS RETENTION							
CAN380 CANADIAN TIRE STORE #281							
MAR 2017	PURCHASE EXPENSES				391 31-Mar-2017	31-Mar-2017	
10-5-1001029-0317				BUILDING MAINTENANCE - RECORDS RETENTION			1,355.89
Department Totals :							1,355.89

DEPARTMENT 1008030 UNFINANCED DRAINS							
BAI027 BAIRD AE							
12-040-10	DRAINAGE PROJECTS IMPROVEMENTS AND DRAINAGE MEETINGS				439 03-Apr-2017	03-Apr-2017	
10-1-1008030-9010				LEO BEAUDOIN DRAIN IMPROVEMENTS			1,489.91
DIL426 DILLON CONSULTING							
166856	ENGINEERING DURING CONSTRUCTION				402 12-Apr-2017	12-Apr-2017	
10-1-1008030-9011				DUFOR DRAIN IMPROVEMENTS			2,648.27
RCS261 RC SPENCER ASSOC. INC.							
16-557-04	ENGINEERING FEES				439 03-Apr-2017	03-Apr-2017	
10-1-1008030-9033				OUELLETTE DRAIN WEST-OUTLET IMPROVEMENTS			1,864.50
REG742 REG CLARK TRUCKING LTD							
1617-443	DRAIN CLEANING				402 07-Apr-2017	07-Apr-2017	
10-1-1008030-8790				RENAUD DRAIN			17,247.19
Department Totals :							23,249.87

DEPARTMENT 2010000 FIRE DEPARTMENT							
AMA468 AMA SPORTSMAN ASSOICATION							
28	HALL RENTAL				428 22-Apr-2017	22-Apr-2017	
10-5-2010000-0340				RECEPTIONS & AWARDS			452.00
BET358 BETTER LOCKSMITHS INC							
15002A	BUILDING MAINTENANCE				391 28-Mar-2017	28-Mar-2017	
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			175.15
CAN380 CANADIAN TIRE STORE #281							
MAR 2017	PURCHASE EXPENSES				391 31-Mar-2017	31-Mar-2017	
10-5-2010000-0402				VEHICLE & EQUIPMENT			6.77
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			124.16



Vendor : A1C740 To ZUL180

Batch : All

Department : All

Cheque Print Date : 19-Apr-2017 To 02-May-2017

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Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE DEPARTMENT				
FIR100	FIRE MARSHALL'S PUBLIC FIRE SAFETY COUNCIL				
IN147929	PUBLIC EDUCATION MATERIALS	391	05-Apr-2017	05-Apr-2017	
10-5-2010000-0251	FIRE PREVENTION & TRAININ				1,349.22
KEL198	KELCOM RADIO DIVISION				
80007217	RADIO AIRTIME	402	17-Apr-2017	17-Apr-2017	
10-5-2010000-0319	RADIO MAINTENANCE				4,552.77
KEN122	KENT COMPRESSOR CO				
023608	REPAIR ON COMPRESSOR AT STATION 2	439	01-Aug-2016	01-Aug-2016	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				135.60
PAR372	PARRLINE ELECTRICAL WHOLESALE				
65741	REPAIRS TO RE LAMP STATION 2	391	03-Mar-2017	03-Mar-2017	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				503.01
66075	MAINTENANCE MATERIALS	391	06-Mar-2017	06-Mar-2017	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				247.33
PUB100	PUBLIC SAFETY SERVICES				
2751	HAM OPERATOR EQUIPMENT FOR EOC	435	01-Apr-2017	01-Apr-2017	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				3,358.36
RCA067	RCAP LEASING INC.				
1121328	SIREN LEASE	402	07-Apr-2017	07-Apr-2017	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				1,664.53
SAF034	SAFEDESIGN APPAREL LTD				
250070	FIREFIGHTING GEAR	402	07-Apr-2017	07-Apr-2017	
10-5-2010000-0420	EQUIPMENT				15,730.68
SAN107	SANIGEAR				
10285	BUNKER GEAR CLEANING	402	13-Apr-2017	13-Apr-2017	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				75.72
SPA256	SPARTAN SLING MANUFACTURING INC.				
1703124	ROPE AND CHAIN TESTING	402	14-Mar-2017	14-Mar-2017	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				677.44
SUN293	SUNSET ENTERPRIZE & WELDING				
318062	RACK FOR SCBA BOTTLES	417	18-Apr-2017	18-Apr-2017	
10-5-2010000-0420	EQUIPMENT				1,113.05
THA150	THAMES COMMUNICATIONS				
17-438310	SWISSPHONE PAGERS	417	13-Apr-2017	13-Apr-2017	
10-5-2010000-0420	EQUIPMENT				5,539.26
THI226	THIER RENOVATIONS				
APRIL 17, 2017 FIRE HALL #3 ROOF REPAIR		435	17-Apr-2017	17-Apr-2017	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				361.60
TRI249	TRI GRAPHICS				
5074	BUSINESS CARDS FOR FIRE CHIEF	391	17-Apr-2017	17-Apr-2017	
10-5-2010000-0301	OFFICE SUPPLIES				88.15
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE				
105810	STATION SUPPLIES	391	03-Apr-2017	03-Apr-2017	
10-5-2010000-0301	OFFICE SUPPLIES				12.17
106120	STATION SUPPLIES	391	11-Apr-2017	11-Apr-2017	
10-5-2010000-0318	JANITORIAL				97.27
WIN101	WINDSOR SPRING & ALIGNMENT				
IN00073973	REPAIR TO ENGINE #2	417	19-Apr-2017	19-Apr-2017	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000 FIRE DEPARTMENT					
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				108.25
IN00074037	ANNUAL ON RESCUE 2	417	24-Apr-2017	24-Apr-2017	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				1,452.31
WOR415 WORK AUTHORITY					
382165	SHOES AND WORK BOOS FOR FULL TIME FIREFIGHTERS	435	23-Apr-2017	23-Apr-2017	
10-5-2010000-0252	UNIFORMS				587.56
Department Totals :					38,412.36

DEPARTMENT 2020000 POLICE DEPARTMENT					
ADT615 ADT SECURITY SERVICES CANADA					
69394811	ALARM MONITORING	439	01-May-2017	01-May-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				154.28
AGR835 AGRIS CO-OPERATIVE LTD					
600038981	GASOLINE	391	11-Apr-2017	11-Apr-2017	
10-5-2020000-0401	GASOLINE				1,492.19
600039090	GASOLINE	435	18-Apr-2017	18-Apr-2017	
10-5-2020000-0401	GASOLINE				1,584.21
CHI02 CHIKAZ GENE					
APR 18, 2017	PRISONER GUARD	391	18-Apr-2017	18-Apr-2017	
10-5-2020000-0371	PRISONER EXPENSES				75.00
APRIL 20, 2017	GUARD DUTY	435	20-Apr-2017	20-Apr-2017	
10-5-2020000-0371	PRISONER EXPENSES				67.50
COL103 COLT CANADA CORPORATION					
23659	PARTS FOR C8S	439	24-Apr-2017	24-Apr-2017	
10-5-2020000-0252	UNIFORMS				728.86
COM120 THE COMMISSIONER ROYAL CANADIAN MOUNTED POLICE					
1800000112	RCMP FINGERPRINTS	417	06-Apr-2017	06-Apr-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				25.00
EXP407 407 EXPRESS TOLL ROUTE					
APRIL 21, 2017	407 TOLL FEE	439	21-Apr-2017	21-Apr-2017	
10-5-2020000-0254	POLICE TRAINING				33.47
FRO400 FRONTLINE OUTFITTERS					
0000030755	DUTY GLOVES	435	24-Apr-2017	24-Apr-2017	
10-5-2020000-0252	UNIFORMS				936.75
0000030756	RATHBONE PATROL PANTS	435	24-Apr-2017	24-Apr-2017	
10-5-2020000-0252	UNIFORMS				283.07
KCS127 KCS SUPPLY					
17-4083	BLANKETS FOR VEHICLES	417	18-Apr-2017	18-Apr-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				72.00
KEL198 KELCOM RADIO DIVISION					
80007219	MAINTENANCE TOWER CONTRACT	417	17-Apr-2017	17-Apr-2017	
10-5-2020000-0319	RADIO MAINTENANCE				571.78
80007220	RADIO MAINTENANCE	417	17-Apr-2017	17-Apr-2017	
10-5-2020000-0319	RADIO MAINTENANCE				197.75
KEL363 KEL COMMUNICATIONS LTD					
RC00003784	RADIO MAINTENANCE	391	01-Apr-2017	01-Apr-2017	
10-5-2020000-0319	RADIO MAINTENANCE				425.49
MAL256 MALDEN AUTOMOTIVE					



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000	POLICE DEPARTMENT				
5294-147583	OIL FILTER FOR #312	439	24-Apr-2017	24-Apr-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				9.16
MOU001	MOUSSEAU DELUCA McPHERSON PRINCE				
APRIL 5,2017	LEGAL FEES	439	05-Apr-2017	05-Apr-2017	
10-5-2020000-0325	LEGAL FEES				67.80
OFF321	OFFICE SOLUTIONS INC				
51006	KEYS MADE FOR DESK	435	31-Mar-2017	31-Mar-2017	
10-5-2020000-0301	OFFICE SUPPLIES				22.54
PUR700	PUROLATOR INC.				
434221709	COURIER EXPENSE	439	31-Mar-2017	31-Mar-2017	
10-5-2020000-0306	COURIER & EXPRESS				13.68
434416348	COURIER EXPENSE	439	21-Apr-2017	21-Apr-2017	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				21.16
RAC462	RACICOT CHRYSLER				
CCCS237327	VEHICLE REPAIRS 303	391	07-Apr-2017	07-Apr-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				834.47
CCCS238231	305 REPAIRS	417	20-Apr-2017	20-Apr-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				143.50
CCCS238232	303 REPAIRS	391	13-Apr-2017	13-Apr-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				314.75
STA444	STAPLES ADVANTAGE (MIS C/O T04446C				
44232690	PADLOCKS	417	19-Apr-2017	19-Apr-2017	
10-5-2020000-0301	OFFICE SUPPLIES				16.29
44270598	COPY PAPER	439	24-Apr-2017	24-Apr-2017	
10-5-2020000-0301	OFFICE SUPPLIES				142.38
TOS075	TOSHIBA LEADING INNOVATION				
AR3139892	BUSINESS SUPPLIES	439	20-Apr-2017	20-Apr-2017	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				207.73
TOT060	TOTALLYONE CORPORATE OFFICE				
C3000IN15746	PHONE FOR MENTAL HEALTH OFFICER	391	12-Apr-2017	12-Apr-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				434.19
TRI249	TRI GRAPHICS				
5084	STATIONARY	417	25-Apr-2017	25-Apr-2017	
10-5-2020000-0301	OFFICE SUPPLIES				427.70
TUR070	TURRIS SITES DEVELOPMENT CORP.				
TSDC-2573	TOWER SITES	391	01-Apr-2017	01-Apr-2017	
10-5-2020000-0319	RADIO MAINTENANCE				578.64
WOR415	WORK AUTHORITY				
378951	BOOTS FOR GAZDIG AND MCCURDY	435	09-Apr-2017	09-Apr-2017	
10-5-2020000-0252	UNIFORMS				340.00
381462	CHAMBERS AND AMICONE BOOTS	435	23-Apr-2017	23-Apr-2017	
10-5-2020000-0252	UNIFORMS				340.00
Department Totals :					10,561.34
DEPARTMENT 2043015	LICENSING AND ENFORCEMENT				
KEL198	KELCOM RADIO DIVISION				
80007221	EQUIPMENT	435	17-Apr-2017	17-Apr-2017	
10-5-2043015-0420	SMALL EQUIPMENT				200.01



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Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 2043015	LICENSING AND ENFORCEMENT							
MDC153	M.D.CHARLTON CO. LTD							
50528	UNIFORMS							
10-5-2043015-0252	UNIFORMS - BYLAW ENFORCEMENT							
						435 21-Apr-2017	21-Apr-2017	67.80
Department Totals :								267.81
DEPARTMENT 3010000	PUBLIC WORKS							
ACC334	ACCURATE CREATIONS SPORTS & PROMO GEAR							
2011	CLOTHING							
10-5-3010000-0161	CLOTHING							
						439 15-Apr-2017	15-Apr-2017	362.51
CAN380	CANADIAN TIRE STORE #281							
MAR 2017	PURCHASE EXPENSES							
10-5-3010000-0401	GASOLINE							
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE							
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE							
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE							
10-5-3010000-0420	EQUIPMENT							
10-5-3010000-0420	EQUIPMENT							
10-5-3010000-0301	OFFICE SUPPLIES							
10-5-3010000-0301	OFFICE SUPPLIES							
10-5-3010000-0301	OFFICE SUPPLIES							
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.							
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.							
						391 31-Mar-2017	31-Mar-2017	28.22
								318.56
								554.50
								28.24
								135.50
								16.94
								96.52
								15.80
								-34.93
								24.85
								8.97
CAR645	CARRIER CENTERS							
04P420466	CREDIT FOR RETURNED SLACK ADJUSTER #205							
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.							
						402 06-Apr-2017	06-Apr-2017	-116.51
04P420646	FRONT BRAKE DUSTG SHIELDS FOR #306							
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.							
						402 07-Apr-2017	07-Apr-2017	120.37
04P420757	DASH LIGHTS FOR #205							
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.							
						402 12-Apr-2017	12-Apr-2017	49.27
04P420954	DASH PANEL LIGHTS FOR #306							
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.							
						417 17-Apr-2017	17-Apr-2017	149.23
04P421160	REPLACED THE AIR RESERVOIR CABLES #116							
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.							
						417 19-Apr-2017	19-Apr-2017	72.86
04P421275	AIR TANK MOUNT CABLES FOR #116							
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.							
						439 20-Apr-2017	20-Apr-2017	87.46
04P421450	OIL FILTERS FOR SHOP SUPPLY							
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.							
						439 24-Apr-2017	24-Apr-2017	27.12
EXP381	EXPRESSWAY TRUCKS							
02S15535	ENGINE DIAGNOSIS ON #55-1							
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.							
						417 13-Apr-2017	13-Apr-2017	1,660.77
MAL256	MALDEN AUTOMOTIVE							
5294-146851	NUTS FOR AIR CLEANER #306							
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.							
						402 11-Apr-2017	11-Apr-2017	11.59
5294-147044	BRAKE LINE PARTS FOR #510							
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.							
						417 13-Apr-2017	13-Apr-2017	68.85
5294-147078	REAR BRAKE CALIPERS							
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.							
						402 13-Apr-2017	13-Apr-2017	289.03
5294-147080	REAR BRAKE PADS FOR #510							
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.							
						402 13-Apr-2017	13-Apr-2017	64.32



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
5294-147156	ROTORS FOR #510	417	18-Apr-2017	18-Apr-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				121.45
5294-147181	REAR BRAKE ROTORS FOR #510	417	18-Apr-2017	18-Apr-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				91.30
5294-147190	RETURNED PARTS CREDIT #150	417	18-Apr-2017	18-Apr-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-244.19
5294-147194	FRONT BRAKE HOSES FOR #510	417	18-Apr-2017	18-Apr-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				72.12
5294-147257	BRAKE FLUID FOR #510	417	19-Apr-2017	19-Apr-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				22.59
5294-147300	REPLACED FRONT BRAKES #410	402	19-Apr-2017	19-Apr-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				85.45
5294-147341	BRAKE LINE PARTS FOR #510	439	20-Apr-2017	20-Apr-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				8.86
MCG870	MCGRAIL FARM EQUIPMENT				
38820	HYDRAULIC FILTER FOR #207	439	19-Apr-2017	19-Apr-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				35.61
MIC117	MICHELIN NORTH AMERICA (CANADA) INC c/o				
DA000595583	TIRES FOR #510	439	13-Apr-2017	13-Apr-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				538.33
PAR24	PARTSMASTER				
50063373	HARDEDNED WEAR PLATE KIT FOR LOADER BUCKET ON #108	402	31-Mar-2017	31-Mar-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				449.56
PAR372	PARRLINE ELECTRICAL WHOLESALE				
66110	BUILDING MATERIALS	391	09-Mar-2017	09-Mar-2017	
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				541.18
66164	LIGHTING PUBLIC WORKS	391	09-Mar-2017	09-Mar-2017	
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				192.73
THR251	THRASHER SALES & LEASING LTD				
631876	BRAKE LINES FOR #310	439	20-Apr-2017	20-Apr-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				125.35
TIN145	TINO'S AUTO SERVICE				
8689	A/C REPAIR FOR #410	439	20-Apr-2017	20-Apr-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				107.29
TOW056	TOWNE SHOPPE				
241	2017 CLOTHING	402	27-Mar-2017	27-Mar-2017	
10-5-3010000-0161	CLOTHING				3,063.87
TRA689	TRACTION WINDSOR				
396257317	REAR BRAKE CHAMBERS FOR #306	402	06-Apr-2017	06-Apr-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				146.88
396257371	AIR DRYER SERVICE PARTS FOR #306	402	07-Apr-2017	07-Apr-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				276.59
396258001	AIR DRYER KIT FOR #205	417	17-Apr-2017	17-Apr-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				57.91
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE				
105353	LUNCH ROOM RENO	402	31-Mar-2017	31-Mar-2017	
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				346.65
106139	SUPPLIES	435	12-Apr-2017	12-Apr-2017	

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 3010000 PUBLIC WORKS							
10-5-3010000-0318				PWD JANITORIAL/MAINTENANCE			114.08
106190	KEY CUT FOR TOWN HALL				435 13-Apr-2017	13-Apr-2017	
10-5-3010000-0318				PWD JANITORIAL/MAINTENANCE			6.76
WIN380 WINDSOR TIRE INC.							
W064356	TIRE REPAIR ON # 607				417 12-Apr-2017	12-Apr-2017	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			175.72
Department Totals :							10,376.13
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DEPARTMENT 3015010 MECHANIC							
CAN380 CANADIAN TIRE STORE #281							
MAR 2017	PURCHASE EXPENSES				391 31-Mar-2017	31-Mar-2017	
10-5-3015010-0420				MECHANIC EQUIPMENT			33.89
MAL256 MALDEN AUTOMOTIVE							
5294-146749	HEAVY DUTY TIRE PRESSURE GAUGE FOR SHOP USE				402 08-Apr-2017	08-Apr-2017	
10-5-3015010-0420				MECHANIC EQUIPMENT			41.58
Department Totals :							75.47
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DEPARTMENT 3020000 ROADS							
RIV260 RIVARD EXCAVATING LTD							
10417	CULVERT AND GABION TO PROTECT ROAD				402 24-Mar-2017	24-Mar-2017	
10-5-3020000-0730				CULVERTS & BRIDGES			9,777.48
Department Totals :							9,777.48
<hr/>							
DEPARTMENT 3022010 ROADS CAPITAL - 2010							
MOU001 MOUSSEAU DELUCA McPHERSON PRINCE							
54837	MELOCHE RD-LEGAL FEE				417 31-Mar-2017	31-Mar-2017	
40-7-3022010-0001				TAR & CHIP PROGRAM			285.38
RCS261 RC SPENCER ASSOC. INC.							
1545004C	ENGINEERING				439 03-Apr-2017	03-Apr-2017	
40-7-3022010-0014				TEXAS ROAD			4,376.49
Department Totals :							4,661.87
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DEPARTMENT 3022015 ROADS CAPITAL - 2015							
AMA580 AMACO EQUIPMENT							
E00219	2 TON ASPHALT HOT BOX TRAILER				417 19-Apr-2017	19-Apr-2017	
40-7-3022015-0001				ROADS REPAIR PROGRAM			23,560.50
Department Totals :							23,560.50
<hr/>							
DEPARTMENT 3022016 ROADS CAPTIAL - 2016							
GOL452 GOLDER ASSOCIATES LTD							
845062	GFCO TECHNICIAN				439 21-Apr-2017	21-Apr-2017	
40-7-3022016-0004				ALMA ST RECONSTRUCTION			6,008.66
Department Totals :							6,008.66
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DEPARTMENT 3022017 ROADS CAPITAL -2017							
STA310 STANTEC CONSULTING LTD							
1159069	ENGINEERING FEES				439 28-Mar-2017	28-Mar-2017	



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Department : All

Cheque Print Date : 19-Apr-2017 To 02-May-2017

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 3022017 ROADS CAPITAL -2017							
40-7-3022017-0004				ENG FOR DEVELOP. OF SW QUADRANT			10,001.18
Department Totals :							10,001.18
<hr/>							
DEPARTMENT 4012006 SANITARY SEWER CAPITAL - 2006							
FAC209 FACCA INCORPORATED							
PWD-SW-07-0: PAYMENT CERTIFICATE #46					402 21-Dec-2016	21-Dec-2016	
40-7-4012006-0056				AWWTP - ABURG WASTEWATER PLANT & ENV. AS			424,858.58
MOU001 MOUSSEAU DELUCA McPHERSON PRINCE							
54839 LEGAL					417 31-Mar-2017	31-Mar-2017	
40-7-4012006-0056				AWWTP - ABURG WASTEWATER PLANT & ENV. AS			135.60
Department Totals :							424,994.18
<hr/>							
DEPARTMENT 4012011 WASTEWATER CAPITAL - 2011							
MAP266 MAPLE REINDERS CONSTRUCTORS LTD							
22949 PROGRESS PAYMENT CERTIFICATE #11					402 31-Jan-2017	31-Jan-2017	
40-7-4012011-0003				AMHERST. PCP PS NO.2 UPGRADE			135,772.57
Department Totals :							135,772.57
<hr/>							
DEPARTMENT 4012013 WASTEWATER CAPITAL							
ACT456 ACTION SIGNS & DESIGNS INC.							
10371 SIGNS					444 07-Apr-2017	07-Apr-2017	
40-7-4012013-0003				NEW FORCEMAIN & PUMP STATION			423.75
Department Totals :							423.75
<hr/>							
DEPARTMENT 4012015 WASTEWATER CAPITAL							
CIV330 CIVICA INFRASTRUCTURE INC							
101102 ENGINEERING FEES					444 31-Mar-2017	31-Mar-2017	
40-7-4012015-0001				AWWTP-INFLOW & INFILTRATION ENGINEERING			70,375.41
Department Totals :							70,375.41
<hr/>							
DEPARTMENT 4017720 MCGREGOR SEWERS							
ONT001 ONTARIO CLEAN WATER AGENCY							
INV000093364 SERVICE GATE REPAIR					413 22-Mar-2017	22-Mar-2017	
10-5-4017720-0612				MAINTENANCE ITEMS - OCWA			496.08
INV000093368 WELDING					413 22-Mar-2017	22-Mar-2017	
10-5-4017720-0612				MAINTENANCE ITEMS - OCWA			132.03
INV000093370 SECURITY ONE					413 22-Mar-2017	22-Mar-2017	
10-5-4017720-0612				MAINTENANCE ITEMS - OCWA			361.20
INV000093509 OPERATIONS AND MAINTENANCE					414 01-Apr-2017	01-Apr-2017	
10-5-4017720-0604				CONTRACT O.C.W.A.			15,314.68
10-5-4017720-0604				CONTRACT O.C.W.A.			13,586.07
INV000093782 CALL-INS					444 06-Apr-2017	06-Apr-2017	
10-5-4017720-0613				OCWA UNEXPECTED ITEMS			837.50
Department Totals :							30,727.56
<hr/>							
DEPARTMENT 4017730 EDGEWATER SEWERS							
ONT001 ONTARIO CLEAN WATER AGENCY							



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4017730 EDGEWATER SEWERS					
INV000093378	P.S #4 WELDING	413	22-Mar-2017	22-Mar-2017	
10-5-4017730-0612	OCWA MAINTENANCE ITEMS				719.19
INV000093509	OPERATIONS AND MAINTENANCE	414	01-Apr-2017	01-Apr-2017	
10-5-4017730-0604	CONTRACT O.C.W.A.				14,076.49
INV000093786	CALL-INS	444	06-Apr-2017	06-Apr-2017	
10-5-4017730-0613	OCWA UNEXPECTED ITEMS				502.50
INV000093795	PUMP STATION REPARIS	413	06-Apr-2017	06-Apr-2017	
10-5-4017730-0612	OCWA MAINTENANCE ITEMS				1,328.74
Department Totals :					16,626.92

DEPARTMENT 4017740 AMHERSTBURG SEWERS					
ESS273 ESSEX POWERLINES CORPORATION					
JC6768	MARCH BILLING	413	31-Mar-2017	31-Mar-2017	
10-5-4017740-0504	COLLECTION EXPENSE				1,159.24
HEA693 HEATON SANITATION					
29666	VDL SECURE LINE	413	31-Mar-2017	31-Mar-2017	
10-5-4017740-0759	SERVICE CONNECTION REPAIR & MTCE.				728.85
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000093387	WELDING	413	22-Mar-2017	22-Mar-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				1,085.77
INV000093389	EXTERIOR LAMPS	413	02-Mar-2017	02-Mar-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				221.18
INV000093390	HOSE AND NOZZEL	444	22-Mar-2017	22-Mar-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				235.19
INV000093391	PUMP REPAIRS	413	22-Mar-2017	22-Mar-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				1,262.20
INV000093509	OPERATIONS AND MAINTENANCE	414	01-Apr-2017	01-Apr-2017	
10-5-4017740-0604	CONTRACT O.C.W.A.				28,529.01
INV000093789	CALL-INS	444	06-Apr-2017	06-Apr-2017	
10-5-4017740-0613	OCWA UNEXPECTED ITEMS				920.00
INV000093799	COURIER	413	06-Apr-2017	06-Apr-2017	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				556.43
Department Totals :					34,697.87

DEPARTMENT 4017750 BIG CREEK RBC SEWER					
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000093509	OPERATIONS AND MAINTENANCE	414	01-Apr-2017	01-Apr-2017	
10-5-4017750-0604	CONTRACT O.C.W.A.				9,779.42
Department Totals :					9,779.42

DEPARTMENT 4017755 MCLEOD SBR SEWER					
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000093371	VALVE	413	22-Mar-2017	22-Mar-2017	
10-5-4017755-0612	OCWA MAINTENANCE ITEMS				202.17
INV000093373	ELECTRICAL MAINTENANCE	413	22-Mar-2017	22-Mar-2017	
10-5-4017755-0612	OCWA MAINTENANCE ITEMS				425.23
Department Totals :					627.40



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DEPARTMENT 4017760 BOBLO SEWER

ONT001 ONTARIO CLEAN WATER AGENCY

INV000093509 OPERATIONS AND MAINTENANCE 414 01-Apr-2017 01-Apr-2017

10-5-4017760-0604 CONTRACT OCWA - BOBLO 7,784.18

Department Totals : 7,784.18

DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING

MAR131 MARIA'S RESTAURANT

APRIL 6, 2017 SPECIAL EVENT-AMHA BANQUET 391 06-Apr-2017 06-Apr-2017

10-5-7010000-0771 SPECIAL EVENTS 2,778.11

NAP110 NAPLES PIZZA

140 BDAY PARTY EXPENSE 391 07-Apr-2017 07-Apr-2017 33.00

10-5-7010000-0420 RECREATION EQUIPMENT

141 BDAY PARTY EXPENSE 391 08-Apr-2017 08-Apr-2017 33.00

10-5-7010000-0420 RECREATION EQUIPMENT

RTT067 RIVER TOWN TIMES

00091909 ADVERTISING 391 12-Apr-2017 12-Apr-2017 148.50

10-5-7010000-0307 ADVERTISING

00092124 ADVERTISING 439 26-Apr-2017 26-Apr-2017 120.00

10-5-7010000-0307 ADVERTISING

SOB083 SOBEYS AMHERSTBURG

MAR 2017 PURCHASE RECEIPTS 391 31-Mar-2017 31-Mar-2017

10-5-7010000-0420 RECREATION EQUIPMENT 34.89

10-5-7010000-0420 RECREATION EQUIPMENT 62.93

SOU20 SOUTH SHORE TENT & PARTY RENTAL

APRIL 4-7, 201 SPECIAL EVENT COST - AMHA BANQUET 391 04-Apr-2017 04-Apr-2017

10-5-7010000-0771 SPECIAL EVENTS 1,159.38

VIL04 THE VILLAGE SHOPPE

APRIL 6, 2017 EASTER EGG HUNT EXPENSE 391 06-Apr-2017 06-Apr-2017 170.58

10-5-7010000-0420 RECREATION EQUIPMENT

Department Totals : 4,540.39

DEPARTMENT 7012017 CAPITAL

TOW033 TOWN OF ESSEX

IVC000000000 BLEACHERS AT CO-AN PARK 435 21-Apr-2017 21-Apr-2017

40-7-7012017-0002 CO AN CAPITAL IMPROVEMENT PRG 2,662.30

Department Totals : 2,662.30

DEPARTMENT 7017000 PARKS MAINTENANCE

CAN380 CANADIAN TIRE STORE #281

MAR 2017 PURCHASE EXPENSES 391 31-Mar-2017 31-Mar-2017

10-5-7017000-0420 PARKS MAINTENANCE EQUIPMENT 338.99

10-5-7017000-0322 GENERAL SUPPLIES - PARKS & REC 63.26

10-5-7017000-0322 GENERAL SUPPLIES - PARKS & REC 124.27

10-5-7017000-0322 GENERAL SUPPLIES - PARKS & REC 14.68

CAR645 CARRIER CENTERS

04P420684 AIR AND OIL FILTERS FOR #PG-2 402 07-Apr-2017 07-Apr-2017

10-5-7017000-0402 VEHICLE & EQUIPMENT MAINTENANCE PARKS 35.64

04P420733 BLADES AND OTHER PARTS FOR PARKS EQUIPMENT 402 11-Apr-2017 11-Apr-2017



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017000	PARKS MAINTENANCE				
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				906.85
04P420818	BOLTS AND ROLLERS FOR PARKS EQUIPMENT	402	11-Apr-2017	11-Apr-2017	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				265.28
04P420847	PARTS FOR MOWERS	402	12-Apr-2017	12-Apr-2017	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				-182.56
04P421076	PTO SWITCH FOR #PG-33	439	19-Apr-2017	19-Apr-2017	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				54.01
04P421182	PARTS FOR #PG-40	439	21-Apr-2017	21-Apr-2017	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				162.73
04P421358	REPLACED BROKEN CABLE ON #PG-39	439	25-Apr-2017	25-Apr-2017	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				71.03
CRE222	CREIGHTON ROCK DRILL LIMITED				
INV142701	HYDAULIC OIL FOR #PG-32	439	13-Apr-2017	13-Apr-2017	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				464.20
FEE256	THE FEED STORE				
1000160765	PARL SUPPLIES	439	20-Apr-2017	20-Apr-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				649.75
FLA364	FLAGS UNLIMITED				
240700	FLAG PARTS FOR PARKS	391	11-Apr-2017	11-Apr-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				494.01
GCD118	G.C. DUKE EQUIPMENT LTD				
01-46850	CASTER BUSHINGS FOR #PG-32	439	24-Apr-2017	24-Apr-2017	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				33.90
GRE330	GREAT LAKES SAFETY PRODUCTS				
00291622	GENERAL HEALTH AND SAFETY	439	20-Apr-2017	20-Apr-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				67.27
HER247	HERITAGE TIRE SALES INC.				
99406	MOWER DECK TIRES FOR #PG-32	417	11-Apr-2017	11-Apr-2017	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				220.62
KEL198	KELCOM RADIO DIVISION				
80007218	RADIO AIRTIME	439	17-Apr-2017	17-Apr-2017	
10-5-7017000-0404	RADIO AIR TIME				600.03
MAL256	MALDEN AUTOMOTIVE				
5294-146796	HYDRAULIC FILTERS FOR PG-33	402	10-Apr-2017	10-Apr-2017	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				22.80
5294-146798	CREDIT FOR RETURNED HYDRAULIC FILTERS	402	10-Apr-2017	10-Apr-2017	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				-22.80
5294-146807	BRAKE LINE FOR #710	402	10-Apr-2017	10-Apr-2017	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				61.69
5294-147550	FRONT BRAKES FOR #PG-1	439	24-Apr-2017	24-Apr-2017	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				85.45
MIL345	MILLS WOODWORKING				
14927	PARK BENCHES	391	06-Apr-2017	06-Apr-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				1,073.50
NAN202	NANTAIS SOURCE FOR SPORTS				
501635	TENNIS NETS	417	18-Apr-2017	18-Apr-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				1,333.40
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE				



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017000 PARKS MAINTENANCE					
106194	SUPPLIES	391	13-Apr-2017	13-Apr-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				215.74
106631	PARK SUPPLIES	439	26-Apr-2017	26-Apr-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				17.47
WOR415 WORK AUTHORITY					
378950	PARKS GENERAL SUPPLIES	391	09-Apr-2017	09-Apr-2017	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				442.09
Department Totals :					7,613.30
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DEPARTMENT 7017002 FACILITIES					
CAN380 CANADIAN TIRE STORE #281					
MAR 2017	PURCHASE EXPENSES	391	31-Mar-2017	31-Mar-2017	
10-5-7017002-0322	GENERAL SUPPLIES- GLOBAL				209.36
JAN268 JANI SAFE INC.					
172858	JANITORIAL SUPPLIES	439	17-Apr-2017	17-Apr-2017	
10-5-7017002-0318	JANITORIAL - GLOBAL				1,283.09
PAR372 PARRLINE ELECTRICAL WHOLESALE					
66232	MAINTENANCE MATERIALS	435	18-Mar-2017	18-Mar-2017	
10-5-7017002-0322	GENERAL SUPPLIES- GLOBAL				121.48
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
106336	KEY CUTTING	435	19-Apr-2017	19-Apr-2017	
10-5-7017002-0322	GENERAL SUPPLIES- GLOBAL				6.76
Department Totals :					1,620.69
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DEPARTMENT 7017010 KING'S NAVY YARD PARK					
CAN380 CANADIAN TIRE STORE #281					
MAR 2017	PURCHASE EXPENSES	391	31-Mar-2017	31-Mar-2017	
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				40.09
PAR372 PARRLINE ELECTRICAL WHOLESALE					
M65725	MAINTENANCE MATERIALS	435	01-Mar-2017	01-Mar-2017	
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				166.36
THI226 THIER RENOVATIONS					
APRIL 16, 2017	MALDEN PARK ROOF REPAIR	435	16-Apr-2017	16-Apr-2017	
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				344.65
APRIL 21, 2017	PARKS NORTH BUILDING ROOF REPAIR	435	21-Apr-2017	21-Apr-2017	
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				412.45
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
105828	KEY CUTTING	435	03-Apr-2017	03-Apr-2017	
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				6.76
106366	PIPE AND COUPLING	435	19-Apr-2017	19-Apr-2017	
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				27.09
Department Totals :					997.40
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DEPARTMENT 7017300 LIBRO					
ACT456 ACTION SIGNS & DESIGNS INC.					
10363	TRUCK SIGNAGE	391	04-Apr-2017	04-Apr-2017	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				36.16



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300	LIBRO				
AGO713	AGO INDUSTRIES INC				
729265	CLOTHING PANTS	391	03-Apr-2017	03-Apr-2017	
10-5-7017300-0161	CLOTHING				128.05
BAY145	BAY-VIEW GLASS AND MIRROR				
20161453	RINK GLASS REPAIRS	439	18-Apr-2017	18-Apr-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				1,015.87
CAN380	CANADIAN TIRE STORE #281				
MAR 2017	PURCHASE EXPENSES	391	31-Mar-2017	31-Mar-2017	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				39.65
10-5-7017300-0318	JANITORIAL				-22.59
10-5-7017300-0318	JANITORIAL				48.54
10-5-7017300-0318	JANITORIAL				75.13
10-5-7017300-0317	BUILDING MAINTENANCE				104.08
10-5-7017300-0317	BUILDING MAINTENANCE				158.18
10-5-7017300-0962	PREMIER BASEBALL FIELD				59.62
10-5-7017300-0317	BUILDING MAINTENANCE				259.89
CFI263	CF INDUSTRIAL				
00004199	GENERATOR MAINTENANCE	435	13-Apr-2017	13-Apr-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				1,881.45
CIN177	CINTAS CANADA LIMITED				
847282636	LIBRO CENTRE MATS	439	14-Apr-2017	14-Apr-2017	
10-5-7017300-0336	CONTRACTED SERVICES				69.73
847283604	CLEANING FEE	435	21-Apr-2017	21-Apr-2017	
10-5-7017300-0336	CONTRACTED SERVICES				69.73
DOW547	DOWLER KARN				
3544969	PROPANE	391	30-Mar-2017	30-Mar-2017	
10-5-7017300-0401	GASOLINE / PROPANE				27.12
3553971	PROPANE FOR ZAMBONI	439	11-Apr-2017	11-Apr-2017	
10-5-7017300-0401	GASOLINE / PROPANE				189.84
3554616	PROPANE FOR ZAMBONI	439	12-Apr-2017	12-Apr-2017	
10-5-7017300-0401	GASOLINE / PROPANE				71.19
97826	PROPANE	391	29-Mar-2017	29-Mar-2017	
10-5-7017300-0401	GASOLINE / PROPANE				152.03
EMC530	EMCO CORPORATION				
37532217-00	LIBRO PLUMBING SUPPLIES	391	28-Mar-2017	28-Mar-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				79.50
37532363-00	PLUMBING SUPPLIES	391	29-Mar-2017	29-Mar-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				31.17
FCF160	FCFP				
INV095585	BI-MONTHLY INSPECTION	391	10-Apr-2017	10-Apr-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				163.29
GOR299	GORDON FOOD SERVICE CAN. LTD. - ONTARIO DIVISION				
1648967	CONCESSION PURCHASES	391	05-Apr-2017	05-Apr-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				848.70
GRE330	GREAT LAKES SAFETY PRODUCTS				
00290881	SAFETY EQUIPMENT	391	03-Apr-2017	03-Apr-2017	
10-5-7017300-0250	HEALTH AND SAFETY				58.76
JAC351	JACK SMITH FUELS LTD				
IN296650	ANTIFREEZE DRUM	435	10-Apr-2017	10-Apr-2017	



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300	LIBRO				
10-5-7017300-0336	CONTRACTED SERVICES				1,317.86
IN296921	ANTIFREEZE DRUM	435	12-Apr-2017	12-Apr-2017	
10-5-7017300-0336	CONTRACTED SERVICES				2,635.73
JAN268 JANI SAFE INC.					
172729	REPAIRS TO AUTO SCRUBBER	391	07-Apr-2017	07-Apr-2017	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				214.70
LOB898 LOBLAW'S INC					
MARCH 2017	CONCESSION PURCHASES	391	31-Mar-2017	31-Mar-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				73.98
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				59.31
MAR003 MAR-CO CLAY PRODUCTS INC					
71689	MAINTENANCE MATERIAL-PREMIER DIAMOND	439	12-Apr-2017	12-Apr-2017	
10-5-7017300-0962	PREMIER BASEBALL FIELD				577.09
NEL277 NELLA CUTLERY (HAMILTON) INC					
IN2340086	ZAMBONI BLADES SHARPENED	435	05-Apr-2017	05-Apr-2017	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				28.25
PAR372 PARRLINE ELECTRICAL WHOLESALE					
66333	MATERIALS TO MAKE ELECTRICAL SAFE IN CONCESSION	391	21-Mar-2017	21-Mar-2017	
10-5-7017300-0250	HEALTH AND SAFETY				171.27
66410	MAINTENANCE MATERIALS	402	30-Mar-2017	30-Mar-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				240.78
66770	BALLAST LIBRO CENTRE	402	30-Mar-2017	30-Mar-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				807.45
SOB083 SOBEYS AMHERSTBURG					
MAR 2017	PURCHASE RECEIPTS	391	31-Mar-2017	31-Mar-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				88.93
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				63.31
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				30.90
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				40.94
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				41.23
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				55.54
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				32.63
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				28.98
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				25.13
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				38.42
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				63.97
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				9.98
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				27.98
VOL382 VOLLMER INC.					
W16227	REFRIGERATION REPAIRS	391	06-Apr-2017	06-Apr-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				3,612.75
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
105987	PAINT SUPPLIES FOR RINK	435	04-Apr-2017	04-Apr-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				186.56
106397	KEY CUTTING	435	20-Apr-2017	20-Apr-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				6.76
106450	PIPE SUPPLIES	435	21-Apr-2017	21-Apr-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				57.84
WIN210 WINDSOR FACTORY SUPPLY LTD					
4492264	MAINTENANCE MATERIALS TO REPAIR NETTING	439	11-Apr-2017	11-Apr-2017	



Vendor : A1C740 To ZUL180

Batch : All

Department : All

Cheque Print Date : 19-Apr-2017 To 02-May-2017

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300 LIBRO					
10-5-7017300-0962	PREMIER BASEBALL FIELD				428.77
4492272	BATTERIES FOR TOILET SENSORS	417	11-Apr-2017	11-Apr-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				39.60
4492352	MATERIALS TO ADD DRAIN TO ROOFTOP WATERTOWER	417	11-Apr-2017	11-Apr-2017	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				191.74
4492356	BATTERIES FOR BATHROOM SENSORS	417	11-Apr-2017	11-Apr-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				39.60
4492710	MOVING CART	417	12-Apr-2017	12-Apr-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				249.31
WIN270 WINDSOR DISPOSAL SERVICES LTD					
0000834999	RECYCLE FEES CARDBOARD	391	01-Apr-2017	01-Apr-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				66.78
0000836560	CARDBOARD RECYCLING	417	01-May-2017	01-May-2017	
10-5-7017300-0336	CONTRACTED SERVICES				66.57
Department Totals :					17,165.73

DEPARTMENT 7017730 99 THOMAS ROAD					
CAN380 CANADIAN TIRE STORE #281					
MAR 2017	PURCHASE EXPENSES	391	31-Mar-2017	31-Mar-2017	
10-5-7017730-0317	99 THOMAS RD - BUILDING MAIN				180.03
10-5-7017730-0317	99 THOMAS RD - BUILDING MAIN				32.58
10-5-7017730-0317	99 THOMAS RD - BUILDING MAIN				106.51
10-5-7017730-0317	99 THOMAS RD - BUILDING MAIN				53.19
10-5-7017730-0317	99 THOMAS RD - BUILDING MAIN				27.32
PAR372 PARRLINE ELECTRICAL WHOLESALE					
66111	ELECTRICAL SUPPLIES	391	09-Mar-2017	09-Mar-2017	
10-5-7017730-0317	99 THOMAS RD - BUILDING MAIN				507.09
66112	BUILDING MATERIALS	391	09-Mar-2017	09-Mar-2017	
10-5-7017730-0317	99 THOMAS RD - BUILDING MAIN				153.52
66233	BUILDING MATERIALS	391	18-Mar-2017	18-Mar-2017	
10-5-7017730-0317	99 THOMAS RD - BUILDING MAIN				456.24
66242	BUILDING MATERIALS	391	22-Mar-2017	22-Mar-2017	
10-5-7017730-0317	99 THOMAS RD - BUILDING MAIN				279.75
Department Totals :					1,796.23

DEPARTMENT 7037620 GORDON HOUSE					
PAR372 PARRLINE ELECTRICAL WHOLESALE					
65724	BUILDING MATERIALS	391	01-Mar-2017	01-Mar-2017	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				188.20
Department Totals :					188.20

DEPARTMENT 8010000 PLANNING					
MOU001 MOUSSEAU DELUCA McPHERSON PRINCE					
54834	LEGAL FEES	417	31-Mar-2017	31-Mar-2017	
10-5-8010000-0325	LEGAL FEES				1,118.70
54836	LEGAL FEES	417	31-Mar-2017	31-Mar-2017	
10-5-8010000-0325	LEGAL FEES				644.10
THO199 THOMSON REUTERS CANADA					

Council/Board Report By Dept-(Computer)



Vendor : A1C740 To ZUL180

Batch : All

Department : All

Cheque Print Date : 19-Apr-2017 To 02-May-2017

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 8010000 PLANNING					
8244234	PLANNING ACT 2017	439	17-Apr-2017	17-Apr-2017	
10-5-8010000-0301	OFFICE SUPPLIES				115.27
Department Totals :					1,878.07

DEPARTMENT 8020000 TOURISM VISITOR INFORMATION CENTRE					
COM112 COMMUNITIES IN BLOOM					
CIB17-14	REGISTRATION FEE	391	10-Jan-2017	10-Jan-2017	
10-5-8020000-0340	COMMUNITY EVENTS				1,155.00
MAG067 MAGICAL MELODY					
0000012	CANADA DAY BELLE AND SPIDERMAN	439	11-Apr-2017	11-Apr-2017	
10-5-8020000-0340	COMMUNITY EVENTS				225.00
RTT067 RIVER TOWN TIMES					
00091947	2017 VISITOR GUIDE	439	17-Apr-2017	17-Apr-2017	
10-5-8020000-0307	ADVERTISING				15,509.25
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
106327	HOT WATER TANK AT VISITOR CENTRE	435	18-Apr-2017	18-Apr-2017	
10-5-8020000-0317	BUILDING MAIN - NORTH GATE VISITOR P&F				13.55
Department Totals :					16,902.80

DEPARTMENT 8020100 SPECIAL EVENTS & FESTIVALS					
STJ225 ST JOHN THE BAPTIST PARISH					
APRIL 14, 2017	REFUND OF SECURITY DEPOSIT FOR "PROCESSION OF THE CROSS" GOOD FRIDA WALK	435	14-Apr-2017	14-Apr-2017	
10-4-8020100-1306	EVENT REVENUE				250.00
Department Totals :					250.00

Computer Paid Total : 1,154,028.23

Council/Board Report By Dept-(EFT)



Vendor : A1C740 To ZUL180

Batch : All

Department : All

EFT Paid Date : 19-Apr-2017 To 02-May-2017

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000 GENERAL					
AMH19 AMHERSTBURG PAYROLL-TOWN OF					
PP16-2017	PP16-2017 PAYROLL TRANSFER	403	20-Apr-2017	20-Apr-2017	
10-1-0000000-0202	PAYROLL A/C 9103910				122,434.27
PP17-2017	PP17-2017 PAYROLL TRANSFER	436	27-Apr-2017	27-Apr-2017	
10-1-0000000-0202	PAYROLL A/C 9103910				131,227.17
ESS46 ESSEX POWERLINES CORPORATION					
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017	390	31-Mar-2017	31-Mar-2017	
80-5-0000000-0316	UTILITIES				135.60



Vendor : A1C740 To ZUL180

Batch : All

Department : All

EFT Paid Date : 19-Apr-2017

To 02-May-2017

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 0000000 GENERAL

REC04 RECEIVER GENERAL

PP14-2017 FUL	PP14-2017 PAYROLL TAXES FULL TIME	348	06-Apr-2017	19-Apr-2017	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				43,654.64
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				6,749.62
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				18,126.62
PP14-2017 PAR	PP14-2017 PAYROLL TAXES PART TIME	348	06-Apr-2017	19-Apr-2017	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				3,797.20
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,688.80
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				818.73
PP15-2017 FUL	PP15-2017 PAYROLL TAXES FULL TIME	379	13-Apr-2017	26-Apr-2017	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				34,629.02
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				5,904.47
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				15,990.96
PP15-2017 PAR	PP15-2017 PAYROLL TAXES PART TIME	379	13-Apr-2017	26-Apr-2017	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,915.40
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				953.82
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				4,268.61
Department Totals :					392,294.93

DEPARTMENT 1001020 ADMINISTRATION

ESS46 ESSEX POWERLINES CORPORATION

MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017	390	31-Mar-2017	31-Mar-2017	
10-5-1001020-0316	UTILITIES - TOWN HALL P&F DEPT				2,039.26
Department Totals :					2,039.26

DEPARTMENT 1001021 TREASURY

BRI459 BRINKS CANADA

2993540229	MONTHLY CHARGE	457	30-Apr-2017	30-Apr-2017	
10-5-1001021-0336	CONTRACTED SERVICES - BRINKS				1,446.40
Department Totals :					1,446.40

DEPARTMENT 1001025 INFORMATION TECHNOLOGY

BEL01 BELL CANADA

APR 2017	APR 2017 MONTHLY CHARGES	377	01-Apr-2017	01-Apr-2017	
10-5-1001025-0315	TELEPHONE				1,682.56

BEL03 BELL MOBILITY INC.

APR 2017	APR 2017 USAGE	407	06-Apr-2017	06-Apr-2017	
10-5-1001025-0332	INTERNET ACCESS				340.52
10-5-1001025-0345	CELL PHONE				2,236.11

BEL12 BELL CANADA

APR 2017	APR 2017 SERVICES	376	01-Apr-2017	01-Apr-2017	
10-5-1001025-0315	TELEPHONE				109.61
10-5-1001025-0315	TELEPHONE				169.32

Department Totals : **4,538.12**

DEPARTMENT 1008030 UNFINANCED DRAINS

ESS46 ESSEX POWERLINES CORPORATION

MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017	390	31-Mar-2017	31-Mar-2017	
10-1-1008030-8965	WILLOW BEACH PUMP				142.83



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 Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1008030				UNFINANCED DRAINS				
Department Totals :								142.83
DEPARTMENT 2010000				FIRE DEPARTMENT				
ESS46	ESSEX POWERLINES CORPORATION							
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017				390	31-Mar-2017	31-Mar-2017	
10-5-2010000-0316				UTILITIES - FIRE P&F DEPT				161.90
Department Totals :								161.90
DEPARTMENT 2020000				POLICE DEPARTMENT				
BEL01	BELL CANADA							
APR 2017	APR 2017 MONTHLY CHARGES				377	01-Apr-2017	01-Apr-2017	
10-5-2020000-0315				TELEPHONE				507.52
BEL03	BELL MOBILITY INC.							
APR 2017	APR 2017 USAGE				407	06-Apr-2017	06-Apr-2017	
10-5-2020000-0406				GPS COMMUNICATION				112.58
10-5-2020000-0332				INTERNET ACCESS				34.36
10-5-2020000-0315				TELEPHONE				651.61
ESS46	ESSEX POWERLINES CORPORATION							
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017				390	31-Mar-2017	31-Mar-2017	
10-5-2020000-0316				UTILITIES - POLICE DEPT				2,041.80
Department Totals :								3,347.87
DEPARTMENT 3010000				PUBLIC WORKS				
ESS46	ESSEX POWERLINES CORPORATION							
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017				390	31-Mar-2017	31-Mar-2017	
10-5-3010000-0316				UTILITIES - PWD				1,655.01
Department Totals :								1,655.01
DEPARTMENT 3050000				STREET LIGHTING				
ESS46	ESSEX POWERLINES CORPORATION							
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017				390	31-Mar-2017	31-Mar-2017	
10-5-3050000-0316				UTILITIES				15,324.16
Department Totals :								15,324.16
DEPARTMENT 3250000				TRAFFIC CONTROL				
ESS46	ESSEX POWERLINES CORPORATION							
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017				390	31-Mar-2017	31-Mar-2017	
10-5-3250000-0316				UTILITIES - TRAFFIC LIGHTS				1,435.78
Department Totals :								1,435.78
DEPARTMENT 4017740				AMHERSTBURG SEWERS				
ESS46	ESSEX POWERLINES CORPORATION							
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017				390	31-Mar-2017	31-Mar-2017	
10-5-4017740-0316				UTILITIES - SEWERS				23,180.80
Department Totals :								23,180.80
DEPARTMENT 4017755				MCLEOD SBR SEWER				

TOWN OF AMHERSTBURG
Council/Board Report By Dept-(EFT)



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 Date : May 02, 2017 Time : 10:49am

Vendor : A1C740 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 19-Apr-2017 To 02-May-2017
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4017755 MCLEOD SBR SEWER					
ESS46 ESSEX POWERLINES CORPORATION					
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017	390	31-Mar-2017	31-Mar-2017	
10-5-4017755-0316	UTILITIES				355.41
Department Totals :					355.41
DEPARTMENT 4017760 BOBLO SEWER					
ESS46 ESSEX POWERLINES CORPORATION					
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017	390	31-Mar-2017	31-Mar-2017	
10-5-4017760-0316	UTILITIES				164.01
Department Totals :					164.01
DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING					
ESS46 ESSEX POWERLINES CORPORATION					
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017	390	31-Mar-2017	31-Mar-2017	
10-5-7010000-0316	UTILITIES - KNYP PRIVY				748.16
Department Totals :					748.16
DEPARTMENT 7010160 LION'S POOL PROGRAMMING					
ESS46 ESSEX POWERLINES CORPORATION					
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017	390	31-Mar-2017	31-Mar-2017	
10-5-7010160-0316	UTILITIES - LIONS POOL				221.72
Department Totals :					221.72
DEPARTMENT 7010170 SPLASH PAD PROGRAMMING					
ESS46 ESSEX POWERLINES CORPORATION					
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017	390	31-Mar-2017	31-Mar-2017	
10-5-7010170-0316	UTILITIES - TODDY JONES P&F				1,155.37
Department Totals :					1,155.37
DEPARTMENT 7010180 SCOUT HALL PROGRAMMING					
ESS46 ESSEX POWERLINES CORPORATION					
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017	390	31-Mar-2017	31-Mar-2017	
10-5-7010180-0316	UTILITIES - SCOUTS HALL P&F				191.92
Department Totals :					191.92
DEPARTMENT 7017035 WIGLE PARK					
ESS46 ESSEX POWERLINES CORPORATION					
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017	390	31-Mar-2017	31-Mar-2017	
10-5-7017035-0316	UTILITIES-WIGLE PARK WASHROOMS P&F				161.92
Department Totals :					161.92
DEPARTMENT 7017040 CENTENNIAL PARK					
ESS46 ESSEX POWERLINES CORPORATION					
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017	390	31-Mar-2017	31-Mar-2017	
10-5-7017040-0316	UTILITIES-CENTENNIAL PARK WASHROOMS P&F				273.34
Department Totals :					273.34

TOWN OF AMHERSTBURG
Council/Board Report By Dept-(EFT)



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Vendor : A1C740 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 19-Apr-2017 To 02-May-2017
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 7017070 MALDEN CENTRE PARK									
ESS46 ESSEX POWERLINES CORPORATION									
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017					390	31-Mar-2017	31-Mar-2017	
10-5-7017070-0316	UTILITIES-MALDEN PARK WASHROOMS P&F								60.15
Department Totals :									60.15
DEPARTMENT 7017135 DUFFY'S PROPERTY									
ESS46 ESSEX POWERLINES CORPORATION									
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017					390	31-Mar-2017	31-Mar-2017	
10-5-7017135-0316	UTILITIES - DUFFY'S PROPERTY								1,145.76
Department Totals :									1,145.76
DEPARTMENT 7017300 LIBRO									
ESS46 ESSEX POWERLINES CORPORATION									
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017					390	31-Mar-2017	31-Mar-2017	
10-5-7017300-0316	UTILITIES								2,458.32
Department Totals :									2,458.32
DEPARTMENT 7017730 99 THOMAS ROAD									
ESS46 ESSEX POWERLINES CORPORATION									
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017					390	31-Mar-2017	31-Mar-2017	
10-5-7017730-0316	99 THOMAS RD - UTILITIES								86.02
Department Totals :									86.02
DEPARTMENT 7027510 AMHERSTBURG LIBRARY									
ESS46 ESSEX POWERLINES CORPORATION									
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017					390	31-Mar-2017	31-Mar-2017	
10-5-7027510-0317	CARNEGIE LIBRARY - BUILDING MAIN								50.51
Department Totals :									50.51
DEPARTMENT 7037140 MALDEN COMMUNITY CENTRE									
ESS46 ESSEX POWERLINES CORPORATION									
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017					390	31-Mar-2017	31-Mar-2017	
10-5-7037140-0316	UTILITIES - MALDEN COMM. CENTRE P&F								160.29
Department Totals :									160.29
DEPARTMENT 7037610 ACS BUILDING									
ESS46 ESSEX POWERLINES CORPORATION									
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017					390	31-Mar-2017	31-Mar-2017	
10-5-7037610-0316	UTILITIES - ACS BUILDING P&F								884.49
Department Totals :									884.49
DEPARTMENT 7037620 GORDON HOUSE									
ESS46 ESSEX POWERLINES CORPORATION									
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017					390	31-Mar-2017	31-Mar-2017	
10-5-7037620-0316	UTILITIES - GORDON HOUSE P&F								259.38
Department Totals :									259.38



Vendor : A1C740 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 19-Apr-2017 To 02-May-2017
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 8020000	TOURISM VISITOR INFORMATION CENTRE							
ESS46	ESSEX POWERLINES CORPORATION							
MAR 2017	ELECTRICITY, WATER & SEWAGE MAR 2017				390	31-Mar-2017	31-Mar-2017	
10-5-8020000-0316	UTILITIES - NORTH GATE VISITOR P&F							331.73
Department Totals :								331.73

EFT Paid Total : 454,275.56

Total Unpaid for Approval : 0.00
 Total Manually Paid for Approval : 0.00
 Total Computer Paid for Approval : 1,154,028.23
 Total EFT Paid for Approval : 454,275.56
 Grand Total ITEMS for Approval : 1,608,303.79



THE CORPORATION OF THE TOWN OF AMHERSTBURG

POLICE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Tim Berthiaume	Report Date: April 21, 2017
Author's Phone: 519 736-8559 ext. 223	Date to Council: May 8, 2017
Author's E-mail: tberthiaume@amherstburgpolice.ca	Resolution #: 20160411-145

To: Mayor and Members of Town Council

Subject: Monthly Activity Report – APSB Meeting of March 21, 2017

1. RECOMMENDATION:

It is recommended that:

1. The report from the Chief of Police dated April 21, 2017 regarding the Monthly Activity Report – APSB Meeting of March 21, 2017 **BE RECEIVED for information.**

2. BACKGROUND:

At the April 10, 2016 meeting, Council passed the following resolution (Resolution #20160411-145):

“That Administration BE DIRECTED to provide monthly activity reports within the Building department, Fire department, and Police Services.”

The Amherstburg Police Services Board (the Board) is responsible for the provision of adequate and effective police services in the municipality. The Board meets monthly and adopts minutes from the “Open” and In-Camera meetings. The public minutes include, but are not limited to, the activities of the Amherstburg Police Service, crime and traffic statistics, legislation updates and other information relevant to the Service.

3. DISCUSSION:

Provided for Council's information, as Appendices 'A' and 'B', are the minutes, agenda and attachments from the Amherstburg Police Services Board public meeting of March 21, 2017.

4. RISK ANALYSIS:

No risks have been identified.

5. FINANCIAL MATTERS:

N/A

6. CONSULTATIONS:

No consultations required.

7. CONCLUSION:

Council for Information



Tim Berthiaume
Chief of Police

NL

Report Approval Details

Document Title:	Monthly Report .docx
Attachments:	- March 21 2017 Appendices to Council Report dated April 21 2017.pdf
Final Approval Date:	May 2, 2017

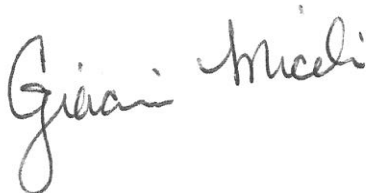
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Apr 25, 2017 - 3:21 PM



Mark Galvin - Apr 27, 2017 - 10:32 AM



John Miceli - Apr 27, 2017 - 2:49 PM



Paula Parker - May 2, 2017 - 10:34 AM

**MINUTES OF THE
PUBLIC MEETING OF THE
AMHERSTBURG POLICE SERVICES BOARD HELD
Tuesday, March 21, 2017 at 4:30 o'clock p.m.
Amherstburg Police Service, Community Room,
532 Sandwich Street South, Amherstburg, Ontario**

PRESENT:	Patricia Simone	Chair
	Robert Rozankovic	Vice-Chair
	Mayor Aldo DiCarlo	Member
	Councillor Jason Lavigne	Member
ALSO PRESENT:	Don Brown	Staff Sergeant
	Secretary	Nancy Leavoy
REGRETS:	Tim Berthiaume	Chief
	Ian Chappell	Deputy Chief

CALL TO ORDER

The Chair calls the meeting to order at 4:35 o'clock p.m. and the Board considers the agenda, being Schedule "A" attached hereto as follows:

SECTION 1

1.1 Adoption of Agenda

Moved by Councillor Lavigne, seconded by Mr. Rozankovic,
That the agenda for the meeting of the Amherstburg Police Services Board held
March 21, 2017 **BE ADOPTED** as presented.
Carried.

1.2 Declarations of Conflict of Interest

No conflicts of interest are declared.

1.3 Adoption of Minutes

Moved by Mr. Rozankovic, seconded by Councillor Lavigne,

That the minutes of the meeting of the Amherstburg Police Services Board held February 21,
2017 **BE ADOPTED** as presented.
Carried.

1.4 Business Arising from the Minutes of February 21, 2017

No business arising from the minutes.

SECTION 2

2.1 Petitions and Delegations: nil

SECTION 3

3.1 Chief Berthiaume's Reports

Moved by Councillor Lavigne, seconded by Mayor DiCarlo,
That the following reports of the Chief of Police as presented by Staff Sergeant Brown
BE RECEIVED as reported:

- 3.1a Dispatching Stats from LaSalle Police Service: February 2017
- 3.1b APS Monthly Stats for December 2016 and January 2017
- 3.1c Media Release(s):
 - i. Passenger in Single Vehicle Rollover Succumbs to His Injuries
 - ii. Man Faces Charges After Fleeing from Police
- 3.1d Chief Berthiaume – Topics for Discussion
 - i. 2016 Ontario Community Safety Survey

with Items 3.1d i. and iii. being dealt with by separate motions.
Carried.

3.1d i. Paid Duty Requests

Moved by Mr. Rozankovic, seconded by Councillor Lavigne,
That the draft Pay Duty Contract **BE DEFERRED** to the April 18, 2017 agenda for
discussion regarding payment under Paragraph 11.
Carried.

3.1d iii. Transfer of Vehicle to Public Works

Moved by Mr. Rozankovic, seconded by Councillor Lavigne,
That the Chief of Police **BE AUTHORIZED** to transfer Dodge Police Cruiser No. 303 to the
Town of Amherstburg Public Work's Department as this vehicle is due to be retired from the
Police Service fleet and further that the book value credit **BE PLACED** in the appropriate
General Ledger account.
Carried.

SECTION 4

4.1 Policies, Agreements, and By-laws

4.1a KEL Communications: Adjustment to Monthly Rate Caldwell North

Moved by Mayor DiCarlo, seconded by Mr. Rozankovic,
That notice from KEL Communications regarding the change to the monthly rental
rate for the antenna at the Caldwell North site based on the change in the Consumer
Price Index (CPI) of \$6.15 per month effective February 2017 to January 2018 as set
out in paragraph 3. of the agreement signed February 1, 2014 **BE NOTED**.
Carried.

4.1b RFP for Towing

Moved by Mr. Rozankovic, seconded by Councillor Lavigne,
That the Chief of Police **BE AUTHORIZED** to issue a Request for Proposal for
Amherstburg Police Service Specification for Passenger Motor Vehicle Towing and
Storage Proposal for a two year contract (with an option for a one year extension),
as the current contract expires June 23, 2017.
Carried.

SECTION 5

5.1 Financial Reports/Board Account

5.1a Outstanding Accounts Payable

Moved by Councillor Lavigne, seconded by Mayor DiCarlo,
That the outstanding accounts payable for the period of February 15 to
March 14, 2017 **BE ACCEPTED AND PAID** as submitted.
Carried.

SECTION 6

6.1 Personnel Matters/Multi-Cultural/Recruitment

No report.

6.2 Legal Matters

No report.

6.3 Board Matters

No report.

SECTION 7

7.1 Building/Equipment/Physical Resources

No report.

SECTION 8

8.1 Reading Information/Misc.

No report.

8.2 Ministry of the Solicitor General, Ministry of Community Safety & Correctional Services/And Other Government Matters

Moved by Councillor Lavigne, seconded by Mr. Rozankovic,
That the following correspondence **BE RECEIVED** for information:

- 8.2a MCS&CS
- i. Drug Recognition Expert (DRE) Questionnaire
 - ii. Sexual Violence and Harassment
 - iii. Annual Reporting – Violent Crime Linkage Analysis System and Major Case Management
 - iv. Safety, Licencing Appeals and Standards Tribunals Ontario – Ontario Parole Board: An Active Partner if Canada’s Journey to Reconciliation
 - v. Revised Constable Selection System Pre-Background Questionnaire
 - vi. Ministry of Labour’s PTSD Summit, *Making Progress on Prevention*

- 8.3 O.A.P.S.B.
- i. Member Response Required Possible By-Law Change
- Carried.

8.4 Upcoming Meetings/Conferences

8.4a OAPSB – Zone 6 Meeting – Wednesday, April 19, 2017 – Aylmer
Draft Agenda - RSVP by April 12, 2017 to ecampbell@aylmerpolice.com
- Noted.

8.4b OAPSB’s 55th Annual AGM and Spring Conference June 21-24 –Noted.

8.4c Public Meeting

The next public meeting of the Amherstburg Police Services Board will be Tuesday, April 18, 2017 at 5:00 o’clock p.m., (*following the in-camera meeting starting at 4:30 o’clock p.m.*) in the Community Room, Amherstburg Police Service Building, 532 Sandwich Street South.

8.5 New Business

No new business.

8.6 Pending Matters

No pending matters

8.7 Adjournment

Moved by Mayor DiCarlo, seconded by Mr. Rozankovic,
That the Board **RISE OUT** of the public meeting of the Amherstburg Police Services Board.
Carried.

Moved by Mayor DiCarlo, seconded by Mr. Rozankovic,
There being no further business, the Amherstburg Police Services Board **BE ADJOURNED**
at 4:50 o'clock p.m.

Certified Correct: April 18, 2017

Patricia Simone, Chair

Nancy Leavoy, Secretary

**AGENDA
and Schedule "A"
to the Minutes of the
Public Meeting of the
AMHERSTBURG POLICE SERVICES BOARD HELD
Tuesday, March 21, 2017 at 5:00 o'clock p.m.
Amherstburg Police Service, Community Room,
532 Sandwich Street South, Amherstburg, Ontario**

SECTION 1

- 1.1 Adoption of the Agenda**
- 1.2 Declarations of Conflict of Interest**
- 1.3 Adoption of Minutes**
 - i. Adoption of the minutes of the meeting of the Amherstburg Police Services Board held February 21, 2017 – *under separate cover***
- 1.4 Business Arising from the Minutes of February 21, 2017**

SECTION 2

- 2.1 Petitions and Delegations**

SECTION 3

- 3.1 Chief Berthiaume's Reports**
 - 3.1a Dispatching Stats from LaSalle Police Service: February 2017 - *attached***
 - 3.1b APS Monthly Stats for December 2016 and January 2017 – *attached***
 - 3.1c Media Release(s):**
 - i. Passenger in Single Vehicle Rollover Succumbs to His Injuries - *attached***
 - ii. Man Faces Charges After Fleeing from Police - *attached***
 - 3.1d Chief Berthiaume – Topics for Discussion**
 - i. Paid Duty Requests – *attached***
 - ii. 2016 Ontario Community Safety Survey – *attached***
 - iii. Transfer of Vehicle to Public Works**

SECTION 4

4.1 Policies, Agreements, and By-laws

4.1a KEL Communications: Adjustment to Monthly Rate Caldwell North – *attached*

4.1b RFP for Towing

Note: The Board, at its closed meeting of February 21, 2017 approved the following motion. The motion must now be approved in open session:

“That the Chief of Police **BE AUTHORIZED** to issue a Request for Proposal for Amherstburg Police Service Specification for Passenger Motor Vehicle Towing and Storage Proposal for a two year contract (with an option for a one year extension), as the current contract expires June 23, 2017.”

The Requests for Proposals will be distributed at a meeting (advertised) on March 28th

SECTION 5

5.1 Financial Reports/Board Account

5.1a Outstanding Accounts Payable from February 15 to March 14, 2017 - *attached*

SECTION 6

6.1 Personnel Matters/Multi-Cultural/Recruitment

6.2 Legal Matters

6.3 Board Matters

SECTION 7

7.1 Building/Equipment/Physical Resources

SECTION 8

8.1 Reading Information/Misc.

8.1a OPAC Website – *attached*

8.2 Ministry of the Solicitor General, Ministry of Community Safety & Correctional Services/And Other Government Matters

8.2a MCS&CS

- i. Drug Recognition Expert (DRE) Questionnaire - *attached*
- ii. Sexual Violence and Harassment – *attached*
- iii. Annual Reporting – Violent Crime Linkage Analysis System & Major Case Management – *attached*
- iv. Safety, Licencing Appeals and Standards Tribunals Ontario – Ontario Parole Board: An Active Partner in Canada’s Journey to Reconciliation – *attached*
- v. Revised Constable Selection System Pre-Background Questionnaire – *attached*
- vi. Ministry of Labour’s PTSD Summit, *Making Progress on Prevention* - *attached*

8.3 O.A.P.S.B./C.A.P.G. Communication/Board Matters

8.3a O.A.P.S.B

- i. Member Response Required Possible By-Law Change – *attached*

8.3b CAPG – *n/a*

8.4 Upcoming Meetings/Conferences

8.4a OAPSB – Zone 6 Meeting – Wednesday, April 19, 2017 – Aylmer
Draft Agenda – *attached*

RSVP by April 12, 2017 to ecampbell@aylmerpolice.com

8.4b OAPSB’s 55th Annual AGM & Spring Conference June 21-24 – *attached*

8.4c Public Meeting

The next public meeting of the Amherstburg Police Services Board will be Tuesday, April 18, 2017 at 5:00 o'clock p.m. (following the in-camera meeting starting at 4:30 o'clock p.m.) in the Community Room, Amherstburg Police Service Building, 532 Sandwich Street South.

8.5 New Business

8.6 Pending Matters

8.7 Adjournment



LaSalle Police Service

1880 Normandy Street, LaSalle, Ontario, N9H 1P8

Phone (519) 969-5210 Fax (519) 969-2662

www.police.lasalle.on.ca

John Leontowicz
Chief of Police

March 1, 2017

Chief Tim Berthiaume
Amherstburg Police Service
532 Sandwich Street South
Amherstburg, Ontario,
N9V 2Z3

Dear Chief Tim Berthiaume:

In accordance with Clause 3(a) of the Dispatching Agreement between the Corporation of the Town of LaSalle and the Corporation of the Town of Amherstburg, please find below the number of calls/dispatches for the month of February 2017.

Total Number of Calls: 926

If you require additional information, please do not hesitate to contact my office at 519-969-5210, extension 2751.

Sincerely,

A handwritten signature in black ink, appearing to read "Chuck Scanlan". The signature is fluid and cursive, written over a white background.

Chuck Scanlan,
A/Chief of Police

xc: Amherstburg P.S.B.

	Occ #	Date/Time Reported	Location	Officer
926	Feb			
	2	D001 - Alcohol - Licence Suspension		
	7	D002 - 911 Trouble Unknown		
	28	D005 - Alarm		
	3	D006 - Animal Complaint		
	3	D008 - Assault Complaint		
	14	D009 - Assist Ambulance		
	1	D010 - Assist Fire Department		
	40	D011 - Assist Public		
	8	D012 - Assist Other Police Service		
	3	D013 - Attempt Criminal Act		
	1	D018 - Broadcast/Zone Alert		
	3	D020 - By-Law - Dogs		
	4	D021 - By-Law - Noise		
	5	D022 - By-Law - Parking		
	2	D024 - Child Custody Dispute		
	31	D026 - Community Services		
	7	D028 - Court		
	4	D029 - Crisis Intervention		
	1	D030 - Death		
	1	D033 - Dispute		
	6	D035 - Document Service		
	3	D036 - Domestic Dispute		
	7	D037 - Driving Complaint		
	2	D038 - Drugs - Cannabis		
	4	D042 - Escort		
	38	D047 - Follow Up Investigation		
	60	D048 - Foot Patrol		
	8	D049 - Fraud		
	6	D051 - Harassment Complaint		
	9	D053 - Impaired Driving Complaint		
	6	D056 - Information Received		
	1	D057 - Insecure Premise		
	1	D062 - Lunch		
	3	D064 - Mental Health Act		
	9	D065 - Mischief		
	1	D066 - Missing Person		
	4	D067 - MVA - Fail To Remain		
	1	D069 - MVA - Personal Injury		
	21	D070 - MVA - Property Damage		
	3	D072 - Person To Be Removed		
	3	D073 - Phone Call		
	3	D076 - Property - Found		
	8	D077 - Property - Lost		
	3	D083 - RIDE Program		
	2	D087 - Special Detail		
	19	D089 - Station Detail		
	1	D090 - Suspended Driver Served		
	2	D091 - Suspicious Circumstances		
	7	D092 - Suspicious Person		
	11	D093 - Suspicious Vehicle		
	5	D094 - Theft		
	2	D095 - Theft - Shoplifting		
	1	D096 - Theft - Vehicle		
	3	D097 - Threats		
	3	D098 - Traffic Complaint		
	323	D100 - Traffic Stop		
	2	D101 - Trespass Complaint		
	1	D102 - Vehicle/Equipment Repair		
	4	D107 - Youth Complaint		
	4	D110 - Disorderlies		
	1	D115 - General Patrol		
	98	D117 - Vehicle Check		
	3	D118 - Person Check		
	2	D119 - Training		
	16	D120 - 911 Possible Misdialed		
	1	D122 - Property Check		

	Occ #	Date/Time Reported	Location	Officer
	1		D123 - Admin Detail	
	5		D125 - Family Dispute	
	1		D126 - Directed Patrol	
	30		D135 - FOCUS Patrol	

TO POLICE SERVICES BOARD

MEMORANDUM

From: Chief Timothy Berthiaume
Date: March 15, 2017
Subject: **MONTHLY STATS REPORT December 2016**

Chair and Board Members:

STATISTICAL REPORT – December 2016

	2016	2016	2015	2015
	December	YTD	December	YTD
Assault (all)	0	53	10	85
Break & Enter	3	48	7	44
Thefts (all)	7	307	10	171
Mischief	3	70	6	70
Drug Offences	2	30	4	35
Impaired Driving	4	15	2	7
Traffic Charges	45	3167	87	2322
Other Provincial	4	80	5	36
Parking Tickets	2	62	6	100

***Statistics in this report are approximate based on current UCR stats and are subject to change resulting from back log inputs and occurrence audits.**

Chief Timothy Berthiaume

TO POLICE SERVICES BOARD

MEMORANDUM

From: Chief Timothy Berthiaume
Date: March 15, 2017
Subject: **MONTHLY STATS REPORT January 2017**

Chair and Board Members:

STATISTICAL REPORT – January 2017

	2017	2017	2016	2016
	January	January	January	YTD
Assault (all)	5	5	3	3
Break & Enter	2	2	1	1
Thefts (all)	7	7	16	16
Mischief	3	3	7	7
Drug Offences	3	3	2	2
Impaired Driving	2	2	2	2
Traffic Charges	316	316	284	284
Other Provincial	7	7	0	0
Parking Tickets	4	4	5	5

*Statistics in this report are approximate based on current UCR stats and are subject to change resulting from back log inputs and occurrence audits.

Chief Timothy Berthiaume



Amherstburg Police Service

**Media
Release**

532 Sandwich St. S.
Amherstburg, Ontario
N9V 3R2

FROM: Communications Bureau

Date: March 13, 2017

Passenger of Single Vehicle Rollover Succumbs to His Injuries

A 16 year old passenger of the accident back on February 13, 2017 has died as result of his injuries sustained in the accident.

Back on Monday February 13, 2017 at around 3:15pm, a 2014 Chevrolet Impala, carrying four sixteen year old males, was north bound on Concession 4 Road North, north of North Side Road in Amherstburg.

The driver lost control of the vehicle and the vehicle rolled, landing in a farmer's field. All four occupants managed to exit the vehicle as it then caught fire.

All four occupants were transported to hospital. Three of the occupants were treated for minor injuries, while the 16 year old male was transported to a hospital in Detroit with serious injuries and later died as result of those injuries.

At this time the investigation is ongoing.

If anyone witnessed the collision or may have information relevant to the investigation, you are encouraged to contact police at **519-736-3622**, or Crime Stoppers anonymously at **519-258-8477 (TIPS)** or online at **www.catchcrooks.com**.

Constable Shawn McCurdy
Media Relations Officer
519-736-2252 Ext 343



Amherstburg Police Service

**Media
Release**

532 Sandwich St. S.
Amherstburg, Ontario
N9V 3R2

FROM: Communications Bureau

Date: March 14, 2017

Man Faces Several Charges after Fleeing from Police

On Monday March 13, 2017 Amherstburg Police received an information BOLO from Leamington OPP in relation to a stolen vehicle and possible parental child abduction that had occurred in their area and the driver of the stolen vehicle could be arrested on Reasonable and Probable grounds for Theft of Automobile. The vehicle was described as a 2003 Black Chrysler Concord and the driver was a 26 year old man from Windsor.

At approximately 11:19 a.m. Amherstburg Police observed the vehicle travelling north bound in the 1100 block of County Road 20 South. Police activated their Emergency lighting in attempt to stop the vehicle, the vehicle failed to stop for police. At this time police attempted to safely stop the vehicle by doing a rolling block with several police units which was unsuccessful. The suspect vehicle proceeded to flee from police driving erratically and at high rates of speed North Bound on Sandwich Street, at this time police disengaged the pursuit and followed the vehicle at a safe distance.

The Suspect vehicle continued to drive erratically and in a dangerous manner North Bound on Sandwich Street with no regard to traffic laws.

When the suspect vehicle approached the intersection of Sandwich Street and Alma Street the suspect vehicle left the road way to evade stopped police cars stopped at that intersection, striking several objects and parked vehicles including an Amherstburg Police car, the vehicle continued to Flee from police east bound on Alma Street and eventually stopped on a front lawn on Fort Street in the Town of Amherstburg.

The male was arrested at this location without incident. It was learned that the man had his 9 month old son in the vehicle at the time and due to the seriousness of this incident, the Children's Aid Society was contacted and is involved with the care of the child.

The 26 year old man is facing several Criminal Code driving offences, other Criminal Code Offences and Highway Traffic Act Offences and is being held for a show cause hearing and will appear in court later today.

Investigation is ongoing.

If anyone witnessed the collision or may have information relevant to the investigation, you are encouraged to contact police at **519-736-3622**, or Crime Stoppers anonymously at **519-258-8477 (TIPS)** or online at **www.catchcrooks.com**.

Constable Shawn McCurdy
Media Relations Officer
519-736-2252 Ext 343

www.amherstburg.ca

APS098/2008

**Request for Paid Duty
Amherstburg Police Services Board
Pay Duty Contract**

Part 1: REQUEST - The person and the organization requesting the pay duty services are solely responsible for full payment within 30 days of the event.

Surname:		First Name:		Organization:	
		D/L # (Mandatory)			
Billing Address: (#, street, unit, city, province, postal code)					
#	Street Name	Unit #	City	Province	Postal Code
Contact Phone # - Requester:		Fax # - Requester:		Date Request Being Made:	

Part 2: EVENT DETAILS

Event Name / Description:		Date:	Time: (00:00 - 24:00) Note - partial hours will be billed at the full hour rate From: To:
Is alcohol being served at the event? Yes No			
Address of Event:			Location:
Contact Person at Event:		Contact Phone # day of Event:	Approximate Number Attending Event:
Duties Expected to be Performed: Security Escort Traffic Other:			
Additional Details:			

Part 3: PAY DUTY RATE: Per resource / per hour includes does not include 13% H.S.T.. Payment rates subject to change annually. 4 Hour minimum

	# Required	# of Hours	Rate / Hour (2013)	Total
Per officer			\$ 66.54	\$
Prisoner Escort	2 Minimum		\$ 133.08	\$
Vehicle			\$ 30.00	\$
Marine Officers	2 Minimum		\$ 133.08	\$
Marine Vessel			\$ 60.00	\$
			Sub- Total	
			H.S.T.	
			TOTAL	\$

Part 4: ACKNOWLEDGEMENT of TERMS of AGREEMENT

It is understood that my signature below acknowledges that I have read, understand and agree to the Pay Duty Terms & Conditions (which are incorporated into this Contract by reference) and that I accept and agree to abide by the said Terms & Conditions. If this request is made on behalf of a corporation or an organization, I certify that I have the authority to bind the corporation or organization. Further, I agree that my signature compels me, personally, to pay the amount owing should the corporation or organization not pay the invoice within 30 days of the date of the invoice.

Name (print): _____ Signature: _____
 Position (if applicable): _____ Date: _____

APPROVAL: Approved Denied

Request Approved / Denied by:	Date Approved / Denied :	Reason if Denied:	
Employee Name:	Employee #:	Employee Name:	Employee #:
Employee Name:	Employee #:	Employee Name:	Employee #:

Amherstburg Police Service Pay Duty Contract – Terms and Conditions

General

1. Pay duty services requested by way of this Contract are subject to prior approval by the Chief of Police. In the event that approval is not granted, the Contract shall become null and void.
2. No pay duty services will be provided for events conducted outside the boundaries of Town of Amherstburg unless approved by the Chief of Police.
3. There is a minimum charge of four (4) hours per officer per pay duty.
4. Officers assigned will be in full uniform. No officers will attend in plain clothes unless authorized by the Chief of Police.
5. Police officers are only to be contracted for police-related duties.
6. Requesters must comply with all applicable federal, provincial and municipal laws, including the *Employment Standards Act* and the *Occupational Health and Safety Act*. The Pay Duty Applicant shall permit officers/civilian member(s) to an eating period of at least 30 minutes at intervals that will result in the employee working no more than five consecutive hours without an eating period. This does not apply if the Pay duty Applicant and the officer/civilian member(s) agree, whether or not in writing, that the employee is to be given two eating periods that together total at least 30 minutes in each consecutive five-hour period.

Amendments

- made by Amherstburg Police Service (APS):

8. The paid duty services may be modified by the Chief of Police. In the event of modification from the originally requested services, the requester must be notified and consent to the modifications, unless circumstances reasonable prevent such notification and consent. In the event that the requester when notified does not consent, this contract is void.

- made by Requester:

9. Any modifications requested by the requester from the originally requested services require written notice, no less than 48 hours prior to the event, to the Chief of Police and the consent of the Chief. Any modification under this clause that increases the number of officers and/or hours of paid duty will result in an increase in the contract amount payable based upon the hourly rates stated therein.

Emergencies

10. In the event of an emergency that impacts the Police Service's staffing needs, the Police Service reserves the right to cancel a pay duty without notice.

Payment

11. ~~The majority of contracts for a pay duty will be invoiced after the event by the Police Service. A deposit, as determined by the Chief of Police, may be required prior to the event.~~ Terms of payment when invoicing are 30 days net. If payment is not received, the matter may be sent to collections or other legal action taken. **The person and the organization requesting the pay duty service is solely responsible for full payment of the invoice(s).**
12. Partial hours will be billed at the full hour rate (i.e. 15 minutes = 1 hour).
13. The Amherstburg Police Service reserves the right to request payment in full, or to require the person / organization requesting the pay duty service to submit a security deposit, in advance of the pay duty completion.

Cancellations

14. Pay duty cancellations must be submitted in advance of the event, to the office of the Chief of Police.
15. **Cancellation notifications not received by the Police Service at least 48 hours prior to the commencement of the event will result in a minimum charge of four (4) hours being applied for each Police Service member booked for the pay duty. If payment was made in advance, reimbursement will be made for all other payments over and above the required four (4) hour minimum charge.**

16. **Short Notice cancellations that occur outside of the normal business hours (Monday – Friday 0800-1600hrs) must be directed to the on duty Sergeant by attending the police station.**

Staffing

17. The Amherstburg Police Service reserves the right to determine the minimum number of officers/supervisors required for the performance of all pay duties in accordance with best practices and Service policy.
18. A minimum of 2 officers is required where alcohol is being served.
19. Each individual officer performing a pay duty will be paid by the Police Service and all applicable taxes and deductions will be the responsibility of the Police Service.

Vehicles

20. The Amherstburg Police Service reserves the right to determine whether a vehicle(s) is required for the pay duty based on best practices and Service policy.
21. Vehicles are separate contract items, which are assigned to pay duties based on their availability.
22. There is a minimum one-hour charge if a vehicle is requested for a pay duty.

Indemnification

23. The signatory in Part 4 of the Pay Duty Contract and/or any entity which the signatory has authority to bind shall indemnify and hold harmless the Amherstburg Police Service, the Amherstburg Police Services Board, The Municipality of the Town of Amherstburg, and their respective members, councillors, employees, agents, successors and assigns (collectively "the Indemnified Parties") from any and all liability, loss, costs, damages, and expenses (including legal, expert, and consultant costs), causes of action, actions, claims, demands, lawsuits or other proceedings (collectively "Claim" or "Claims"), by whomever made, sustained, brought or prosecuted, including for third party bodily injury (including death), personal injury, and property damage, in any way based upon, occasioned by or attributable to anything done or omitted to be done by the signatory or its employees or agents during the course of the Event, including negligence. In the event that the Indemnified Parties are named as parties to a Claim(s), the signatory agrees that it shall, at the Indemnified Parties' election, either assume the Indemnified Parties' defence or co-operate with them in the defence of any such Claims, including providing the Indemnified Parties with prompt notice of any such Claims and the provision of all material documentation.

23 a.) Where the paid duty involves a motor vehicle, other than a motor vehicle owned by the Town of Amherstburg or the Amherstburg Police Service, proof of general liability insurance from the requester in the amount of \$1,000,000.00 along with proof of automobile insurance is required.

Disclaimer of Warranties

24. It is acknowledged that the Pay Duty Contract is a service agreement. The Police Service and The Police Services Board ("the Board") disclaim all representations or warranties, express or implied, including without limitation, any warranties regarding quality, suitability, merchantability, fitness for a particular purpose or otherwise of any services or any goods provided incidental to the services provided under the Pay Duty Contract.

Entire Agreement

25. The Pay Duty Contract represents the entire and integrated Agreement between the requester and the Police Service and the Board supersedes all prior negotiations, representations or agreements, either written or oral. There are no covenants, representations, warranties, promises or undertakings of any kind other than those expressly set forth herein. In the event of an inconsistency between the terms of this Agreement and any schedule hereto, the terms of this Agreement shall prevail and govern.

Governing Law

26. This Agreement shall be interpreted, performed and enforced in accordance with the laws of the Province of Ontario. Any action or proceedings taken related to the Pay Duty Contract shall be commenced in a court of competent jurisdiction in the Province of Ontario and the Indemnified Parties agree to irrevocably attorn to the jurisdiction of such court.

NEWS RELEASE



**Item 3.1d ii.
March 21, 2017**

FOR IMMEDIATE RELEASE

2016 Ontario Community Safety Survey

Polices Services Held in High Regard Across Ontario

Some see crime, relations with the community getting worse

TORONTO December 22nd – In a random sampling of public opinion taken by The Forum Poll™ among 7729 Ontario residents of 38 towns that have their own police forces, the vast majority feel safe in their communities, have confidence in their police services, and find them trustworthy and courteous; just slightly fewer are satisfied with the last time they encountered a police officer and are satisfied with their police services overall. Some feel, however, that there is more crime in the past year, or that the relationship between the police and the community has gotten worse in the past year.

Vast majority feel safe in their city

Almost all respondents feel safe in their communities (87%) and one half feel “very safe” (48%). Feeling very safe is common to the oldest (54%), males (51%) rather than females (45%) and among those who claim a middle eastern background (54%).

Confidence in police very high

The vast majority are confident in their local police (82%), and as many as 4-in-10 (44%) have a great deal of confidence. High confidence in police is characteristic of the oldest (57%), the least educated (50%) and aboriginal Canadians (51%).

Almost all find their police trustworthy

The vast majority say their police are trustworthy (84%) and close to half say they are very trustworthy (47%). High trust in police is common to the oldest (58%).

Half see police as “very courteous”

Almost all find their police courteous (85%) and almost half find them “very courteous” (48%). Seeing the police as very polite is common to the oldest (62%), females (53%) rather than males (44%), the least educated (55%) and aboriginal Canadians (55%).

Satisfaction with police interactions high

Among the one half of respondents who had an encounter with a police officer in the past year (48%), the wide majority are satisfied with the interaction (79%), and more than half found it “very satisfactory” (56%). High satisfaction with a recent police interaction is characteristic of the oldest (69%), the least educated (63%) and aboriginal Canadians (60%).

MEDIA INQUIRIES:

William Schatten
Vice President,
Research and Analytics
wschatten@forumresearch.com
416.960.1310

HIGHLIGHTS:

TORONTO

December 22nd, 2016

- The vast majority feel safe in their towns, have confidence in their police services, and find them trustworthy and courteous; just slightly fewer are satisfied with the last time they encountered a police officer and are satisfied with police services they use overall
- Almost all respondents feel safe in their communities (87%) and one half feel “very safe” (48%)
- The vast majority are confident in their local police (82%), and as many as 4-in-10 (44%) have a great deal of confidence
- The vast majority say their police are trustworthy (84%) and close to half say they are very trustworthy (47%)

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Three quarters are satisfied overall

When respondents are asked about their satisfaction overall with the police services they have received in the past year, three quarters are satisfied (72%) and as many as 4-in-10 find the service "very satisfactory" (39%). High satisfaction overall is common to the oldest (45%), eastern Ontario (44%), the least educated (44%) and aboriginal Canadians (51%).

Twice as many see more crime than see less crime this year

One quarter of respondents say there is more crime in their communities now than a year ago (25%), while less than half this proportion, about a tenth, say there is less crime (11%). As many as one half say crime levels have not changed (49%) and about one sixth don't have an opinion (16%).

Plurality say police treat everyone fairly

The plurality of those asked, about 4-in-10, say the police treat everyone fairly (38%), while just fewer say they treat people "somewhat fairly" (33%). One seventh say police do not treat everyone fairly at all (14%) and a similar proportion don't venture an opinion (15%).

One fifth see relations between community and police as worse now

While one half say relations between their community and the police have not changed in the past year (49%), one fifth see the relationship getting worse (21%), while fewer see it getting better (15%). A similar proportion don't offer an opinion (15%).

Violent crime seen as top priority for police

Violent crime is seen as the top police priority by one half (48%), and is followed by property crime (15%), drug crime (14%), and improving relations with the community (14%). Few see traffic enforcement as a priority (9%).

Just more than one tenth are crime victims

Just more than a tenth have been victims of a crime in the past year (13%), and this is most common among the youngest (19%), aboriginal Canadians (23%), black Canadians (20%) and those who identify as a minority (18%).

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HIGHLIGHTS:

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- One quarter of respondents say there is more crime in their communities now than a year ago (25%)
- The plurality of those asked, about 4-in-10, say the police treat everyone fairly (38%), while just fewer say they treat people "somewhat fairly" (33%)
- "It appears that, with some local variations, Ontario's local police forces do a very good job securing their communities, and getting along with those they serve and protect. That being said, it also appears that some see crime on the rise, and some are less than satisfied with their interactions with the police," said Forum Research Vice President, William Schatten

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"It appears that, with some local variations, Ontario's local police forces do a very good job securing their communities, and getting along with those they serve and protect. That being said, it also appears that some see crime on the rise, and some are less than satisfied with their interactions with the police," said Forum Research Vice President, William Schatten.

William Schatten, is the Vice President of Research and Analytics at Forum Research. He can be reached at wschatten@forumresearch.com or at (416) 960-1310.

Methodology

The Forum Poll™ was conducted by Forum Research with the results based on an interactive voice response telephone survey of 7729 randomly selected Ontarians. The poll was conducted between November 27th and December 13th, 2016.

Results based on the total sample are considered accurate +/- 1%, 19 times out of 20. Subsample results will be less accurate. Margins of error for subsample (such as age, gender) results are available at www.forumresearch.com/samplestim.asp

Where appropriate, the data has been statistically weighted by age, region, and other variables to ensure that the sample reflects the actual population according to the latest Census data.

This research is not necessarily predictive of future outcomes, but rather, captures opinion at one point in time. Forum Research conducted this poll as a public service and to demonstrate our survey research capabilities. Forum houses its poll results in the Data Library of the Department of Political Science at the University of Toronto.

With offices across Canada and around the world, 100% Canadian-owned Forum Research is one of the country's leading survey research firms. This Forum Poll™ and other polls may be found at Forum's poll archive at www.forumresearch.com/polls.asp

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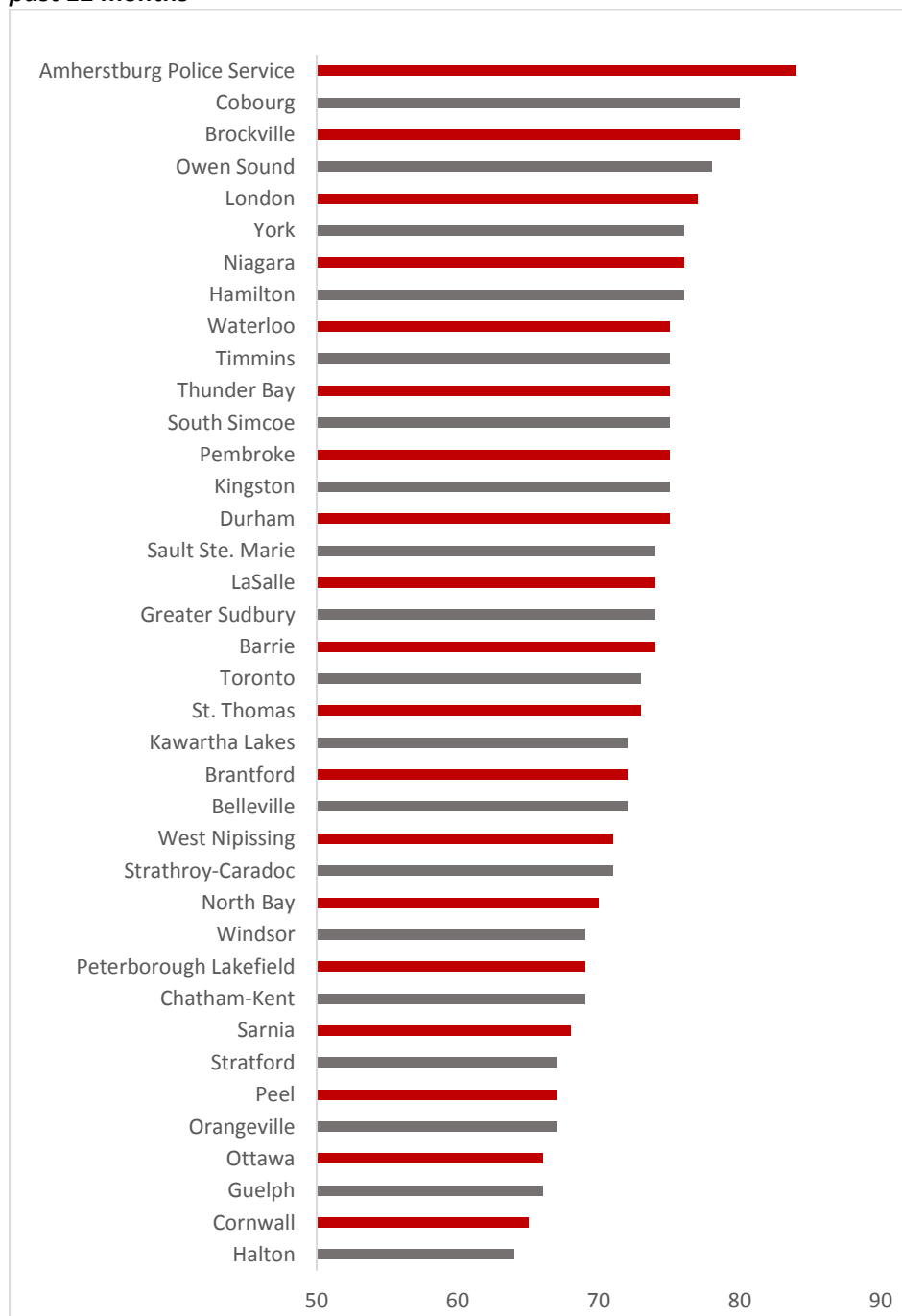
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Regional Comparative Graphs

Proportion of respondents that indicated they are very satisfied, or somewhat satisfied with the delivery of their local police services over the past 12 months



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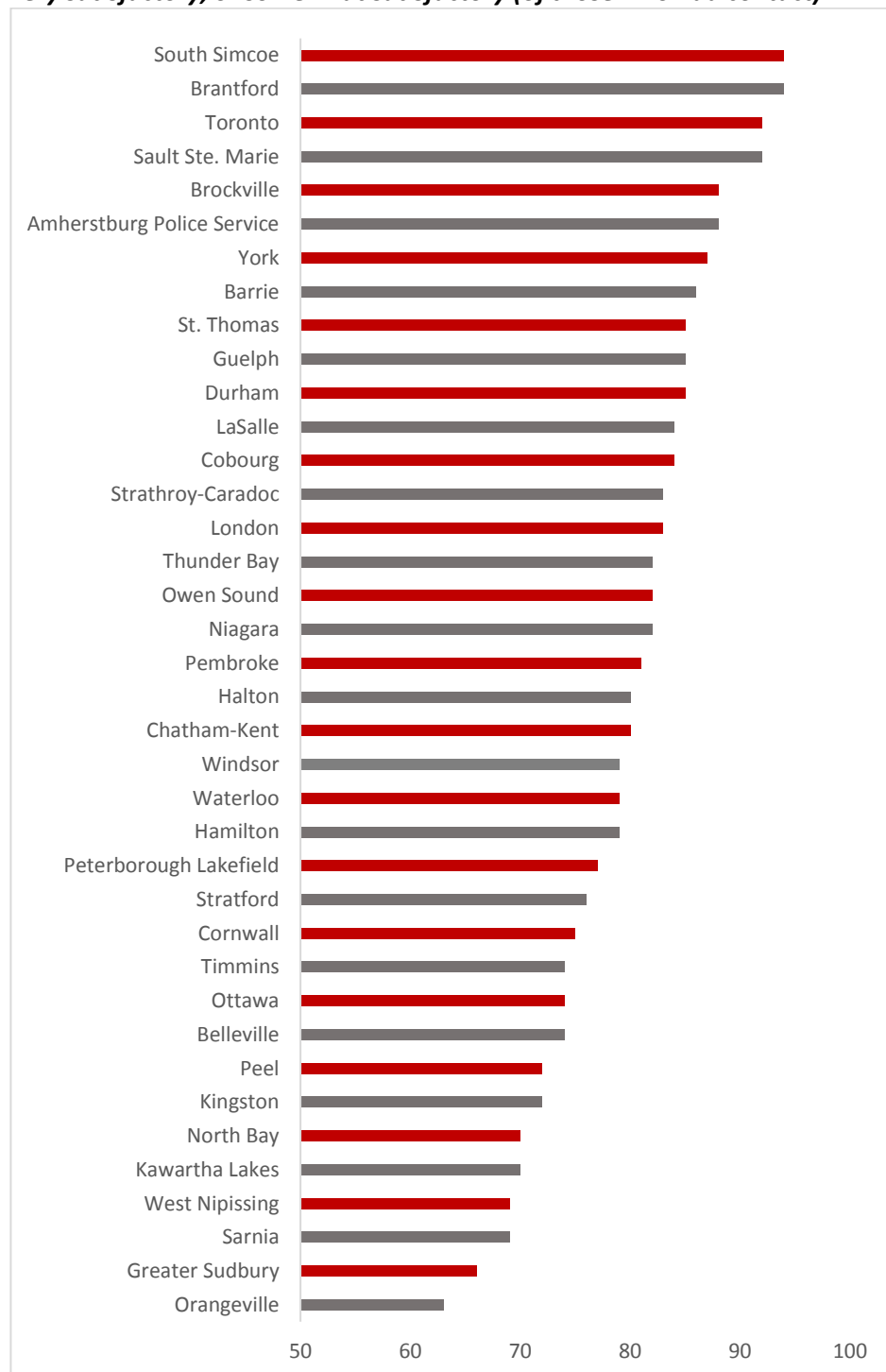
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Proportion of respondents indicating their interaction with a police officer was very satisfactory, or somewhat satisfactory (of those who had contact)



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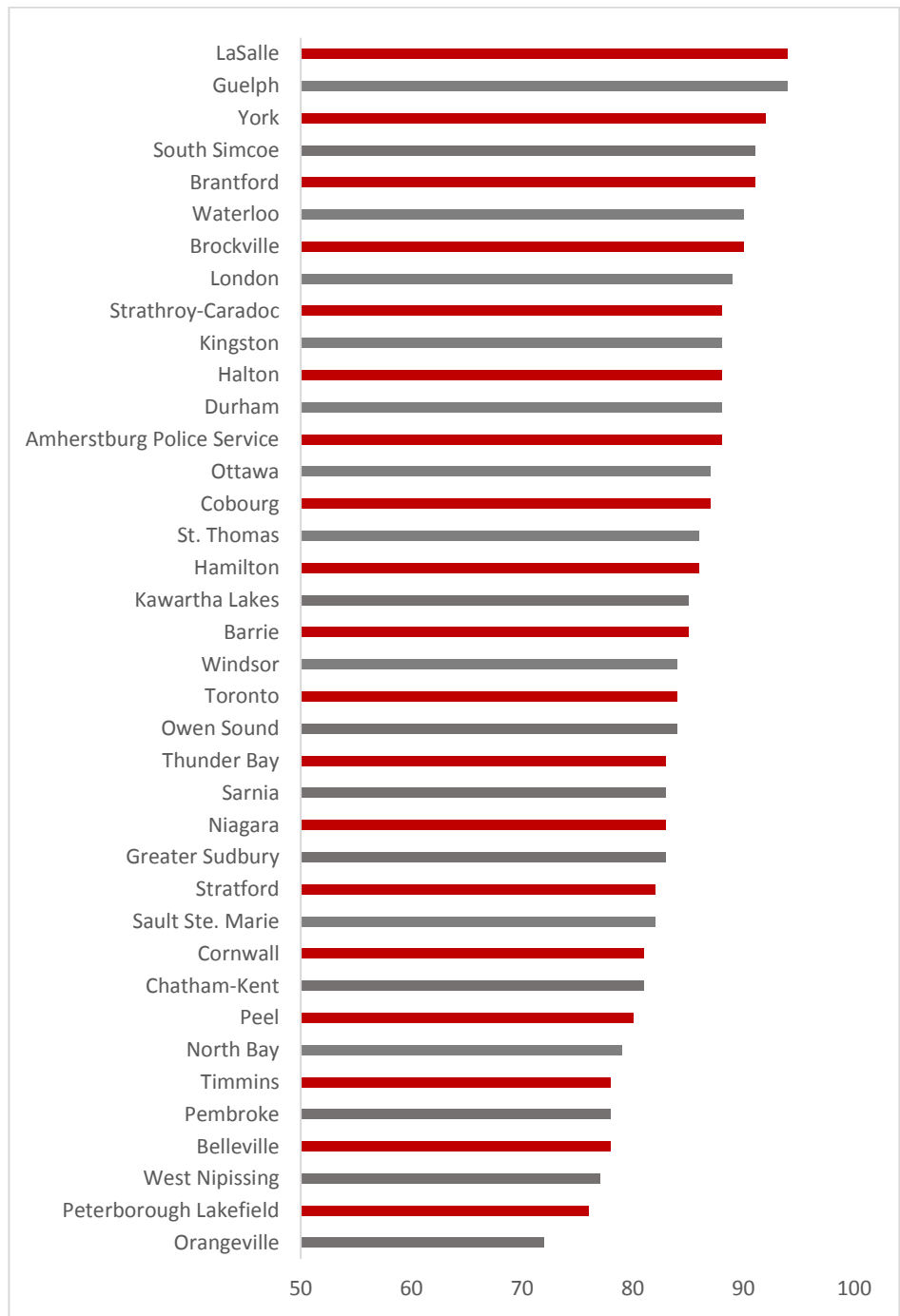
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Proportion of respondents indicating their police services are very trustworthy, or somewhat trustworthy



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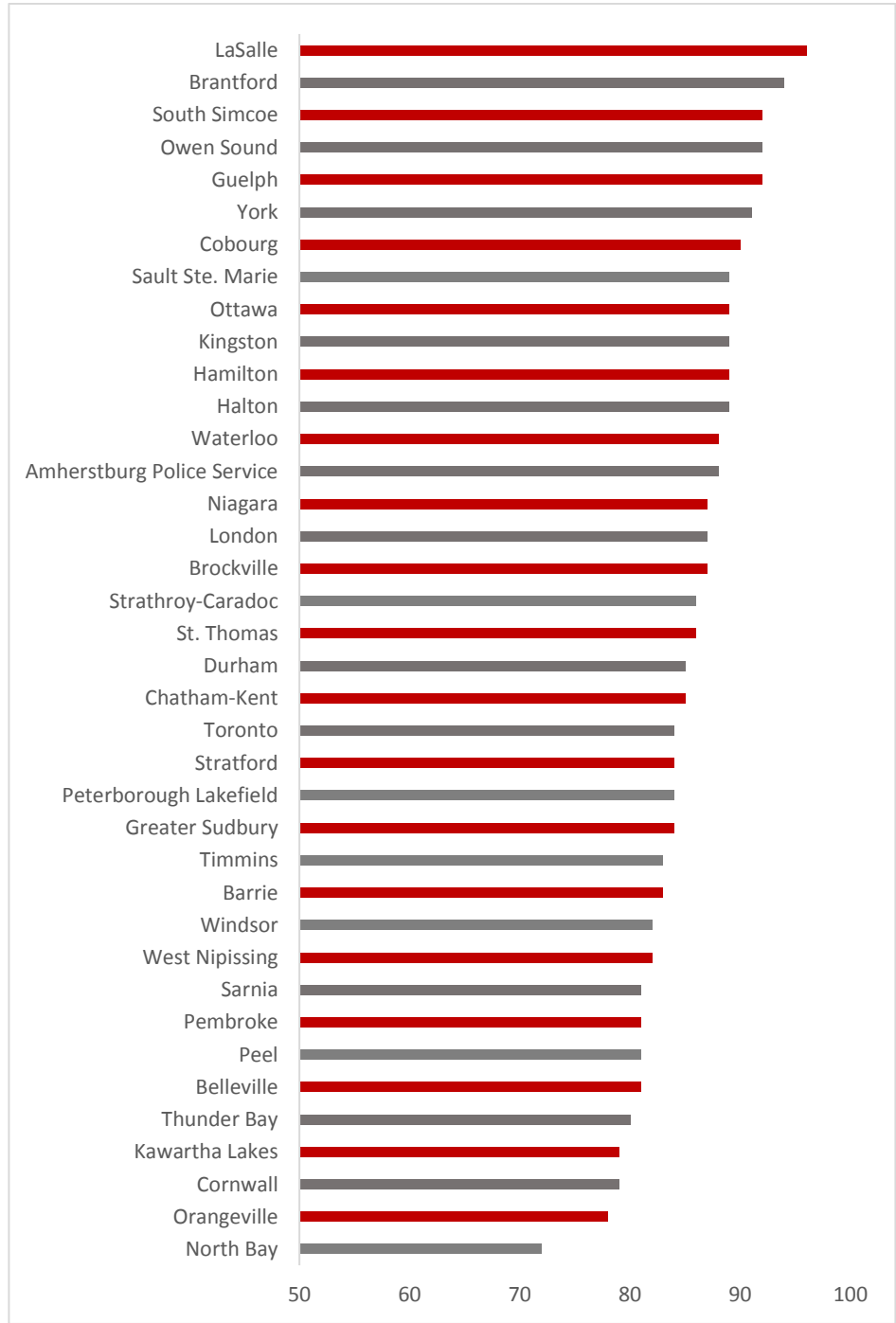
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Proportion of respondents indicating their police services are very courteous, or somewhat courteous



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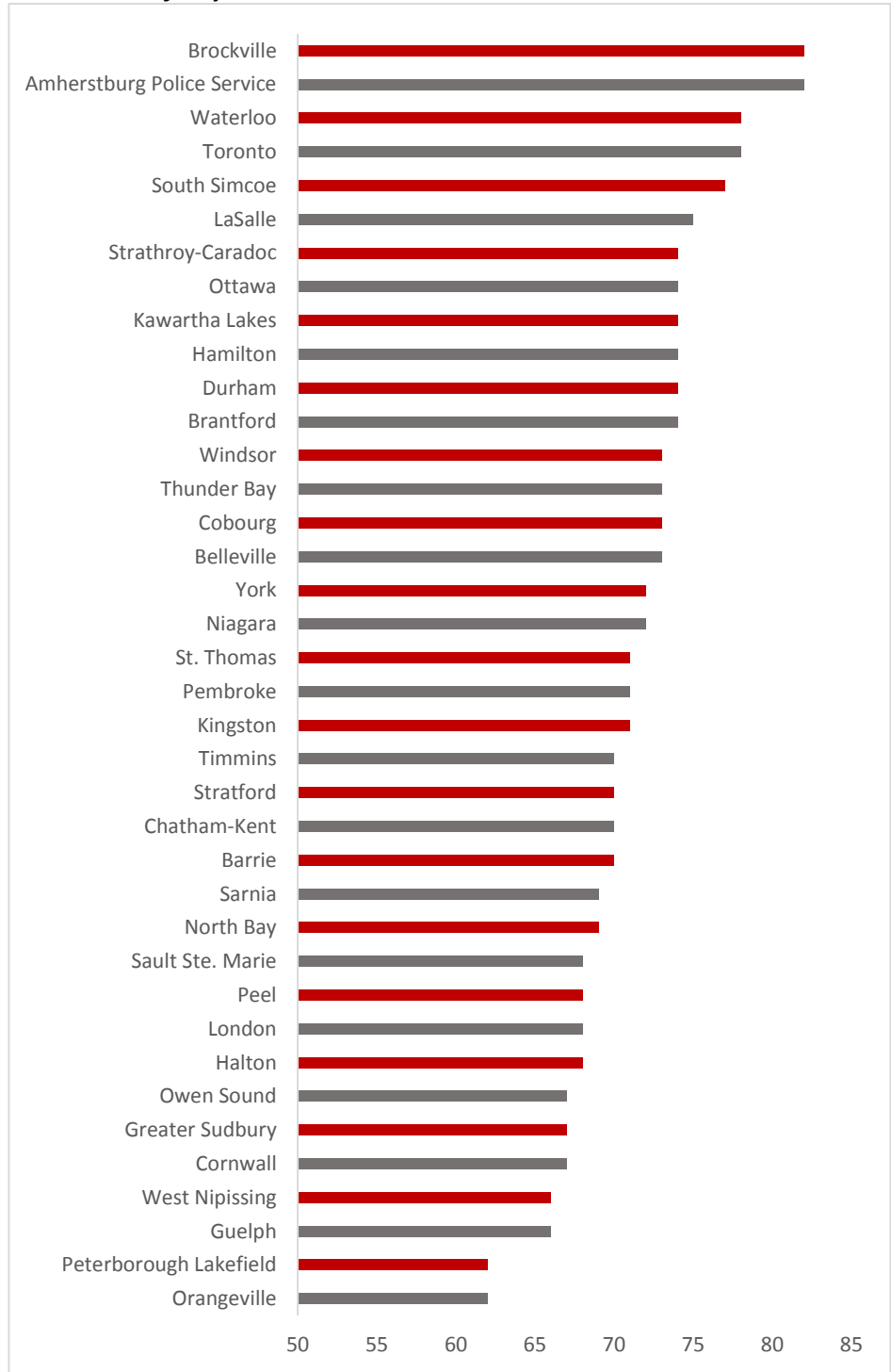
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Proportion of respondents indicating their police services treat everyone fairly, or somewhat fairly



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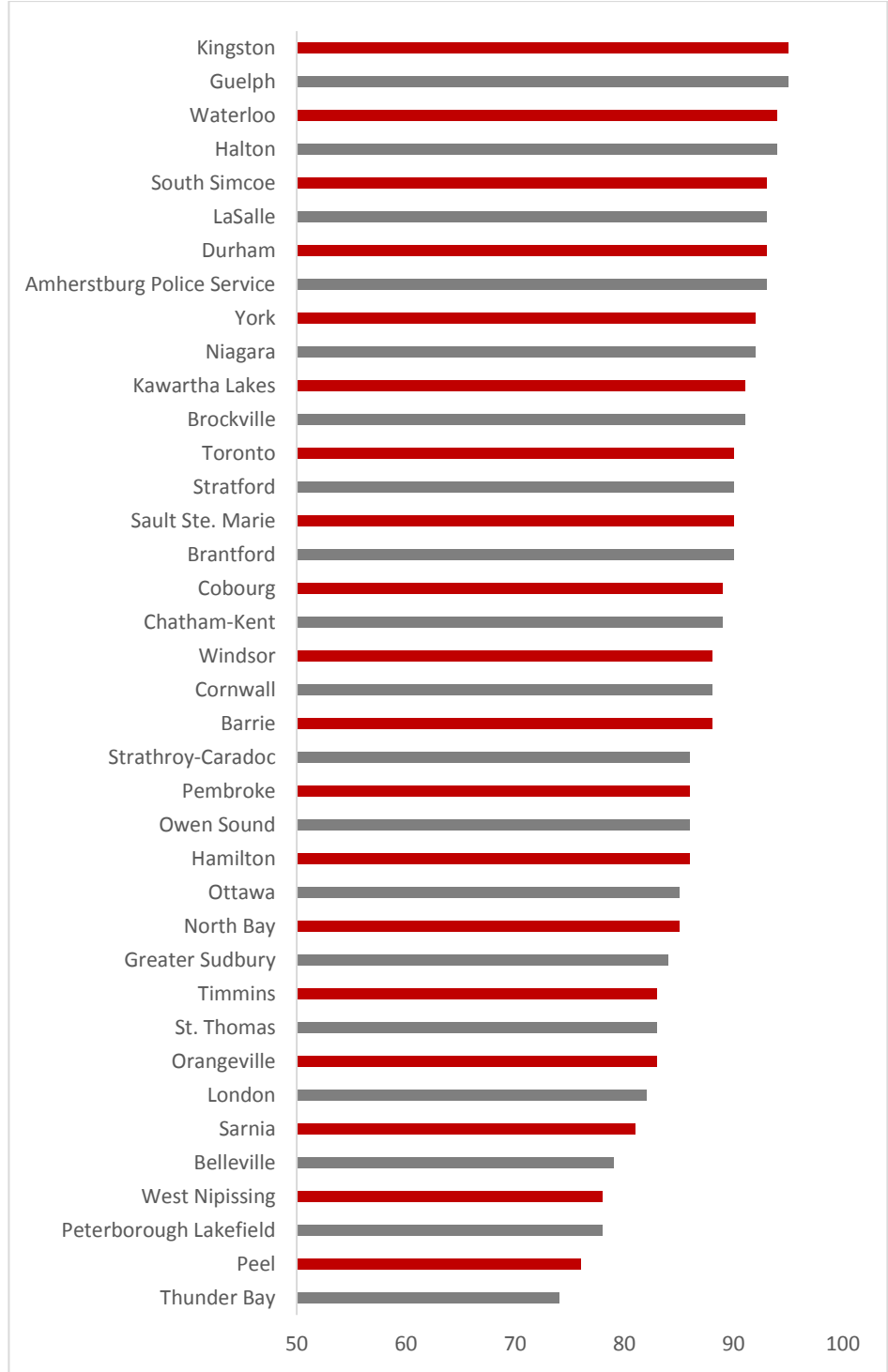
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Proportion of respondents indicating they feel very safe, or reasonably safe



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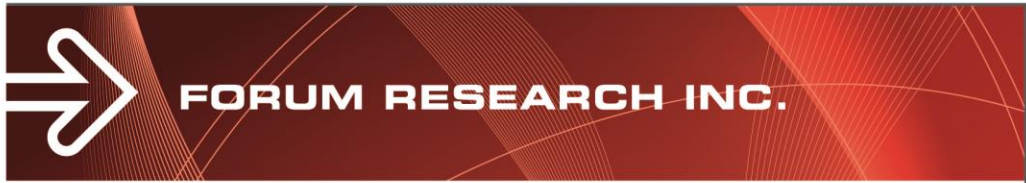
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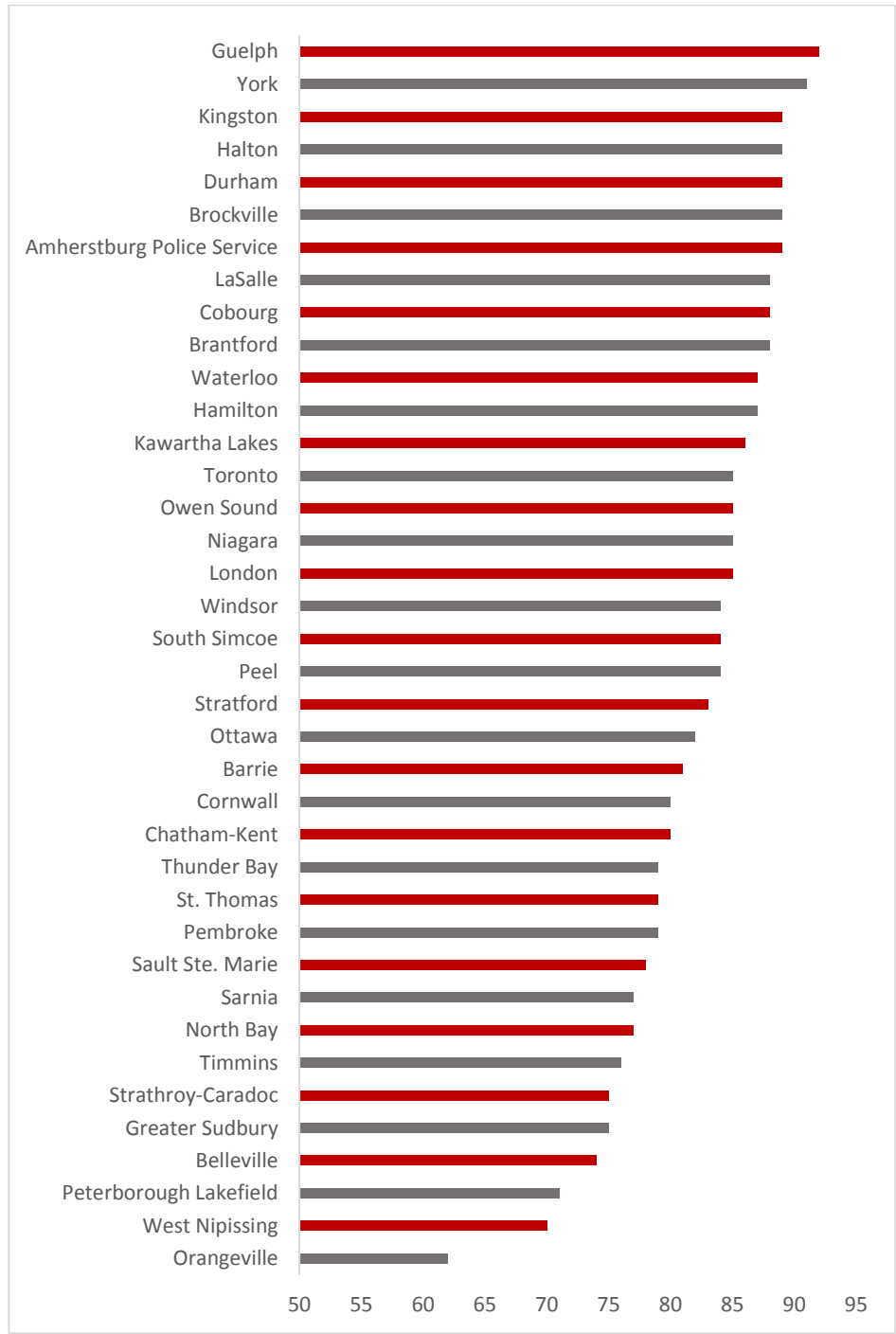
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Proportion of respondents indicating they have a great deal of confidence, or some confidence in their local police service



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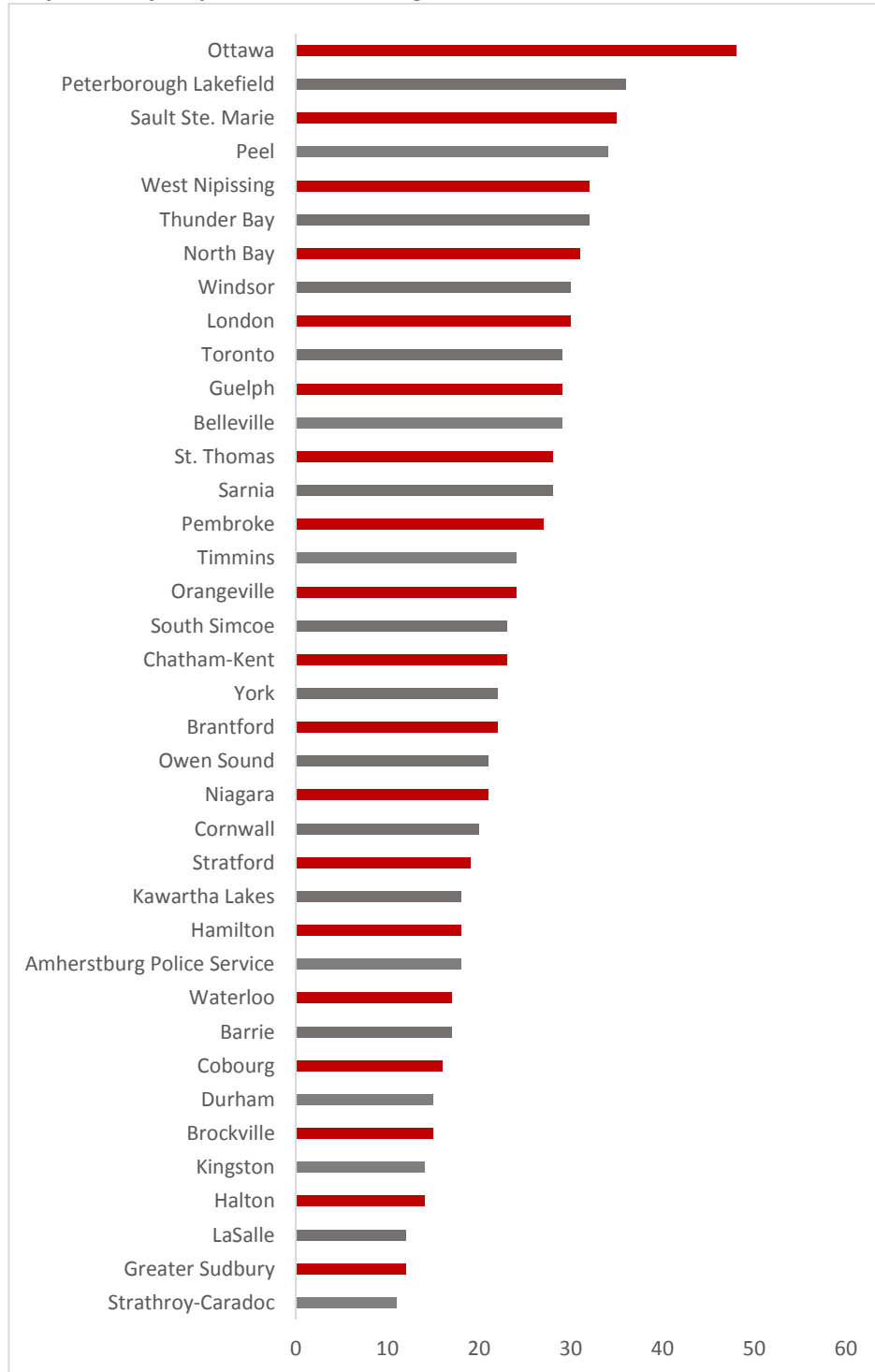
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Proportion of respondents indicating there is more crime now than 12 months ago



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Perception of Safety

In general, how safe do feel in the city or town you live in? Is it...?

[All Respondents]

Age / Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
NET: TOP2	87	83	86	88	89	91	87	87
NET: BTM2	11	15	12	11	8	5	11	11
Very safe	48	43	46	48	52	54	51	45
Reasonably safe	39	40	40	40	38	37	36	42
Somewhat unsafe	8	9	9	8	6	4	7	8
Very unsafe	3	5	3	3	2	1	3	3
I don't know	2	2	2	1	2	4	3	2

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Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
NET: TOP2	87	80	86	86	86	86	92
NET: BTM2	11	16	11	12	13	12	7
Very safe	48	43	44	49	48	47	55
Reasonably safe	39	36	42	37	37	38	37
Somewhat unsafe	8	10	8	8	10	9	5
Very unsafe	3	5	4	4	3	3	2
I don't know	2	5	3	2	1	2	1

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
NET: TOP2	87	87	90	88	89	88	83
NET: BTM2	11	12	8	9	9	10	14
Very safe	48	52	46	51	50	51	39
Reasonably safe	39	35	44	38	39	37	44
Somewhat unsafe	8	7	6	8	7	7	9
Very unsafe	3	4	1	1	1	3	5
I don't know	2	1	2	3	2	2	3

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Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	7729	311	215	166	99	59	78	6347	454
NET: TOP2	87	80	78	81	89	90	84	88	80
NET: BTM2	11	16	16	11	7	6	15	10	16
Very safe	48	52	41	41	33	40	54	49	39
Reasonably safe	39	28	38	40	56	50	29	39	42
Somewhat unsafe	8	10	11	9	4	2	8	7	12
Very unsafe	3	6	5	2	3	4	6	3	4
I don't know	2	4	6	8	4	4	2	2	4

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Amount of Crime Compared to Last Year

Compared to 12 months ago, is there more, less or about the same amount of crime in the city or town you live in?

[All Respondents]

Age / Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
More crime	25	27	28	24	22	19	23	26
Less crime	11	12	11	8	10	12	11	10
About the same amount of crime	49	45	47	53	53	51	50	49
I don't know	16	16	14	15	15	17	16	15

Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
More crime	25	27	27	26	20	22	25
Less crime	11	21	12	10	10	9	9
About the same amount of crime	49	36	43	51	56	56	56
I don't know	16	16	18	13	15	12	11

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
More crime	25	27	29	22	23	23	27
Less crime	11	13	7	11	10	11	9
About the same amount of crime	49	45	47	50	50	51	49
I don't know	16	16	17	17	17	15	15

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Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	7729	311	215	166	99	59	78	6347	454
More crime	25	37	34	30	26	44	24	23	26
Less crime	11	20	15	11	22	6	14	10	9
About the same amount of crime	49	27	31	41	34	27	42	53	43
I don't know	16	17	20	18	18	23	19	14	22

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Confidence in Local Police Service

How much confidence do you have in your local police service?

[All Respondents]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
NET: TOP2	82	74	80	85	85	92	78	86
NET: BTM2	18	26	20	15	15	8	22	14
A great deal of confidence	44	35	41	46	48	57	43	45
Some confidence	38	39	39	39	37	35	36	40
Not much confidence	12	16	13	11	11	7	14	10
None at all	6	10	8	4	3	2	8	4

Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
NET: TOP2	82	78	82	82	81	81	80
NET: BTM2	18	22	18	18	19	19	20
A great deal of confidence	44	49	45	43	45	39	47
Some confidence	38	29	38	40	37	43	33
Not much confidence	12	13	13	11	12	13	14
None at all	6	9	5	7	7	5	6

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
NET: TOP2	82	82	85	87	87	82	77
NET: BTM2	18	18	15	13	13	18	23
A great deal of confidence	44	46	43	48	47	45	37
Some confidence	38	36	42	39	40	37	40
Not much confidence	12	11	14	8	9	13	15
None at all	6	7	1	5	4	5	8

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Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	7729	311	215	166	99	59	78	6347	454
NET: TOP2	82	83	85	80	84	82	87	82	74
NET: BTM2	18	17	15	20	16	18	13	18	26
A great deal of confidence	44	51	41	37	48	39	48	44	38
Some confidence	38	32	45	43	36	43	40	38	36
Not much confidence	12	8	7	14	11	11	1	13	16
None at all	6	9	8	6	4	7	12	5	10

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Local Police Service: Trustworthiness

In your opinion, how trustworthy are your local police service? Is it...?

[All Respondents]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
NET: TOP2	84	78	79	86	88	94	81	88
NET: BTM2	16	22	21	14	12	6	19	12
Very trustworthy	47	39	44	48	50	58	45	49
Somewhat trustworthy	37	39	35	39	38	36	36	39
Not very trustworthy	11	13	15	10	8	5	12	9
Not trustworthy at all	5	9	6	4	3	1	7	3

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Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
NET: TOP2	84	82	85	83	84	84	82
NET: BTM2	16	18	15	17	16	16	18
Very trustworthy	47	50	46	46	46	42	49
Somewhat trustworthy	37	32	38	37	38	41	32
Not very trustworthy	11	10	10	11	10	12	13
Not trustworthy at all	5	8	5	6	6	4	5

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
NET: TOP2	84	84	84	86	86	86	81
NET: BTM2	16	16	16	14	14	14	19
Very trustworthy	47	48	43	50	49	49	42
Somewhat trustworthy	37	35	41	36	37	37	39
Not very trustworthy	11	10	12	9	10	10	13
Not trustworthy at all	5	7	4	5	4	5	6

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Ethnicity

%	Total	Aborigina l	Asia n	Blac k	East India n	Latin America n	Middle Easter n	Whit e	Somethin g else
Sample	772 9	311	215	166	99	59	78	6347	454
NET: TOP2	84	83	86	79	87	89	84	85	77
NET: BTM2	16	17	14	21	13	11	16	15	23
Very trustworth y	47	50	44	40	47	39	47	47	43
Somewhat trustworth y	37	33	41	39	40	50	37	37	34
Not very trustworth y	11	10	8	15	12	4	4	10	16
Not trustworth y at all	5	7	6	7	2	7	12	5	7

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Local Police Service: Courteousness

In your opinion, how courteous are your local police service? Is it...?

[All Respondents]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
NET: TOP2	85	78	83	87	89	94	83	88
NET: BTM2	15	22	17	13	11	6	17	12
Very courteous	48	40	42	48	55	62	44	53
Somewhat courteous	37	37	40	40	35	32	39	36
Not very courteous	10	13	11	10	9	5	11	8
Not courteous at all	5	9	7	3	2	1	6	4

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Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
NET: TOP2	85	85	85	83	84	88	84
NET: BTM2	15	15	15	17	16	12	16
Very courteous	48	50	49	46	46	48	48
Somewhat courteous	37	34	36	37	38	40	36
Not very courteous	10	8	10	12	11	7	11
Not courteous at all	5	7	5	6	5	5	5

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
NET: TOP2	85	84	84	87	87	86	83
NET: BTM2	15	16	16	13	13	14	17
Very courteous	48	49	40	48	47	50	46
Somewhat courteous	37	35	45	39	40	36	37
Not very courteous	10	9	15	9	10	9	12
Not courteous at all	5	6	1	4	3	5	6

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Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	7729	311	215	166	99	59	78	6347	454
NET: TOP2	85	84	85	81	83	79	80	86	81
NET: BTM2	15	16	15	19	17	21	20	14	19
Very courteous	48	55	43	39	50	43	49	49	42
Somewhat courteous	37	30	43	42	32	36	32	37	38
Not very courteous	10	9	8	12	12	15	7	10	11
Not courteous at all	5	7	7	7	5	7	13	4	8

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Local Police Officers: Fairness

In your opinion, do your local police officers treat everyone fairly?

[All Respondents]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
Yes	38	34	36	39	41	44	40	37
Somewhat	33	33	35	34	32	31	31	35
Not at all	14	19	17	13	11	6	16	12
I don't know or prefer not to say	15	14	12	14	17	19	14	16

Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
Yes	38	41	36	37	40	36	40
Somewhat	33	32	36	35	31	37	32
Not at all	14	17	14	15	14	14	16
I don't know or prefer not to say	15	11	14	14	15	12	12

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
Yes	38	40	34	39	38	40	34
Somewhat	33	33	44	32	34	31	34
Not at all	14	15	12	11	11	13	18
I don't know or prefer not to say	15	13	11	18	17	16	13

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Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	7729	311	215	166	99	59	78	6347	454
Yes	38	43	33	30	36	32	46	39	36
Somewhat	33	27	35	33	37	36	28	33	31
Not at all	14	19	14	22	16	19	8	13	17
I don't know or prefer not to say	15	11	18	16	11	14	18	15	17

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Local Police Service: Community Relationship

*In the past 12 months, has the relationship between your local police service and the community gotten better, gotten worse, or has not changed?
 Would you say it has...?*

[All Respondents]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
Gotten better	15	17	13	13	14	16	15	15
Did not change	49	44	48	52	53	53	51	48
Gotten worse	21	25	25	20	17	13	21	20
I don't know or prefer not to say	15	14	14	15	15	18	13	17

Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
Gotten better	15	29	16	15	14	11	11
Did not change	49	37	52	50	49	54	55
Gotten worse	21	19	18	22	23	20	25
I don't know or prefer not to say	15	15	14	14	14	14	9

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
Gotten better	15	18	15	12	12	15	15
Did not change	49	52	51	51	51	48	48
Gotten worse	21	17	19	18	18	22	23
I don't know or prefer not to say	15	13	15	19	18	15	14

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December 22nd, 2016

Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	7729	311	215	166	99	59	78	6347	454
Gotten better	15	35	21	15	17	13	17	13	14
Did not change	49	39	45	43	55	49	43	51	42
Gotten worse	21	15	11	20	15	23	20	21	24
I don't know or prefer not to say	15	11	22	22	14	15	19	14	20

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Local Police Service: Top Priority

*In your opinion, what should be the top priority of your local police service?
Is it...?*

[All Respondents]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
Property crimes (like having something stolen or your house broken into)	15	15	13	14	16	16	17	12
Violent crimes (like robbery or being assaulted)	48	48	50	49	49	42	44	52
Traffic enforcement (for example speeding or traffic congestion)	9	8	9	9	10	12	9	10
Drug enforcement	14	14	14	16	13	13	13	14
Improving its relationship with the community	14	15	14	12	13	17	17	12

Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
Property crimes (like having something stolen or your house broken into)	15	20	16	15	12	15	12
Violent crimes (like robbery or being assaulted)	48	41	45	48	48	52	50
Traffic enforcement (for example speeding or traffic congestion)	9	8	10	12	10	7	8
Drug enforcement	14	14	14	12	17	14	15
Improving its relationship with the community	14	16	15	14	12	13	14

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December 22nd, 2016

Region

	%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample		7729	1215	210	1497	1707	2794	2013
Property crimes (like having something stolen or your house broken into)	15	14	8	15	14	17	13	
Violent crimes (like robbery or being assaulted)	48	48	61	50	51	46	47	
Traffic enforcement (for example speeding or traffic congestion)	9	9	4	12	11	9	9	
Drug enforcement	14	14	4	10	9	15	17	
Improving its relationship with the community	14	15	23	13	14	14	14	

Ethnicity

	%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample		7729	311	215	166	99	59	78	6347	454
Property crimes (like having something stolen or your house broken into)	15	22	20	7	10	20	10	14	15	
Violent crimes (like robbery or being assaulted)	48	36	38	47	46	39	45	50	42	
Traffic enforcement (for example speeding or traffic congestion)	9	10	9	9	9	8	11	9	10	
Drug enforcement	14	18	14	10	10	16	10	14	15	
Improving its relationship with the community	14	14	19	26	25	16	24	13	17	

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Victim of a Crime in the Past Year

In the past 12 months, were you personally the victim of a crime?

[All Respondents]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
Yes	13	19	15	12	9	6	14	12
No	82	74	80	83	87	91	81	83
I don't know or prefer not to say	5	7	5	5	4	3	5	5

TORONTO

December 22nd, 2016

Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
Yes	13	16	12	10	15	14	14
No	82	76	82	83	81	82	84
I don't know or prefer not to say	5	8	6	7	4	4	3

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
Yes	13	14	14	9	9	14	15
No	82	80	81	87	86	82	79
I don't know or prefer not to say	5	6	5	5	5	4	6

Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	7729	311	215	166	99	59	78	6347	454
Yes	13	23	11	20	8	8	4	12	17
No	82	69	78	73	90	90	85	83	75
I don't know or prefer not to say	5	8	11	6	2	2	11	4	9

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Contact with Police Officer in the Last 12 Months

Have you had contact with a local police officer in the last 12 months?

[All Respondents]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
Yes	48	53	56	51	43	32	51	45
No	48	42	39	46	54	65	44	51
I don't know or prefer not to say	4	5	5	3	3	3	4	3

Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
Yes	48	45	42	47	50	55	60
No	48	50	54	50	47	43	37
I don't know or prefer not to say	4	5	4	3	3	2	3

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
Yes	48	51	41	43	42	48	51
No	48	46	55	53	53	48	44
I don't know or prefer not to say	4	3	5	4	4	4	4

Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	7729	311	215	166	99	59	78	6347	454
Yes	48	55	32	49	42	52	28	49	48
No	48	40	62	47	57	42	67	48	43
I don't know or prefer not to say	4	5	6	3	1	6	4	3	9

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December 22nd, 2016

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Satisfaction with Interaction During Police Contact

How satisfied were you with the interaction with the police officer? Was it...?

[Has had contact with police officer in the last 12 months]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	3206	334	363	654	863	992	1495	1672
NET: TOP2	79	71	80	84	84	88	80	79
NET: BTM2	19	28	18	15	14	10	19	20
Very satisfactory	56	47	53	61	63	69	55	57
Somewhat satisfactory	24	24	27	23	21	18	25	22
Not very satisfactory	11	14	9	11	9	7	10	11
Not satisfactory at all	9	14	9	4	6	4	8	9
I don't know or prefer not to say	1	1	2	1	1	2	1	1

TORONTO

December 22nd, 2016

Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	3206	288	523	459	398	349	522
NET: TOP2	79	73	80	77	76	81	83
NET: BTM2	19	24	19	22	24	17	16
Very satisfactory	56	55	54	56	55	53	57
Somewhat satisfactory	24	19	26	21	21	28	25
Not very satisfactory	11	9	10	12	12	12	10
Not satisfactory at all	9	15	10	9	12	5	6
I don't know or prefer not to say	1	2	0	1	1	2	1

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	3206	497	81	561	642	1185	882
NET: TOP2	79	78	92	81	83	80	78
NET: BTM2	19	22	8	17	16	19	21
Very satisfactory	56	56	57	58	58	57	53
Somewhat satisfactory	24	21	35	23	25	23	25
Not very satisfactory	11	13	6	10	9	9	12
Not satisfactory at all	9	9	1	7	6	9	9
I don't know or prefer not to say	1	1	0	2	2	1	1

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Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	3206	139	64	69	39	23	22	2652	198
NET: TOP2	79	79	82	78	81	78	51	80	77
NET: BTM2	19	20	18	15	19	17	49	19	22
Very satisfactory	56	60	56	52	40	47	36	57	47
Somewhat satisfactory	24	18	26	26	41	31	14	23	31
Not very satisfactory	11	11	4	12	13	13	20	11	12
Not satisfactory at all	9	9	14	2	6	4	29	8	10
I don't know or prefer not to say	1	1	0	7	0	5	0	1	1

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December 22nd, 2016

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TORONTO
December 22nd, 2016

Local Police Service: Overall Satisfaction

Overall, how satisfied with the delivery of your local police services over the past 12 months? Would you say it was...?

[All Respondents]

Age/Gender

%	Total	18-34	35-44	45-54	55-64	65+	Male	Female
Sample	7729	637	646	1282	2015	3149	3217	4430
NET: TOP2	72	68	73	74	74	77	73	72
NET: BTM2	14	21	15	12	11	5	15	12
Very satisfactory	39	36	35	42	40	45	38	40
Somewhat satisfactory	33	32	38	32	33	32	35	32
Not very satisfactory	9	14	9	8	7	3	10	8
Not satisfactory at all	5	8	6	4	4	2	6	4
I don't know or prefer not to say	14	11	12	14	15	19	12	16

Income

%	Total	<20K	20-40K	40-60K	60-80K	80-100K	100-250K
Sample	7729	745	1491	1125	876	717	963
NET: TOP2	72	72	74	73	70	75	78
NET: BTM2	14	18	13	14	18	11	13
Very satisfactory	39	47	41	37	38	35	41
Somewhat satisfactory	33	24	33	36	32	40	37
Not very satisfactory	9	11	8	9	12	8	8
Not satisfactory at all	5	6	5	5	5	4	5
I don't know or prefer not to say	14	11	14	12	13	13	9

Region

%	Total	E. Ont	416	905	GTA	SW. Ont	N. Ont
Sample	7729	1215	210	1497	1707	2794	2013
NET: TOP2	72	72	73	73	73	72	73
NET: BTM2	14	16	11	11	11	14	15
Very satisfactory	39	44	33	37	37	41	36
Somewhat satisfactory	33	28	40	36	37	31	37
Not very satisfactory	9	11	8	6	7	9	9
Not satisfactory at all	5	6	3	4	4	5	6
I don't know or prefer not to say	14	12	16	16	16	14	12

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Ethnicity

%	Total	Aboriginal	Asian	Black	East Indian	Latin American	Middle Eastern	White	Something else
Sample	7729	311	215	166	99	59	78	6347	454
NET: TOP2	72	77	76	65	79	62	71	73	61
NET: BTM2	14	14	11	22	3	28	19	13	22
Very satisfactory	39	51	37	28	29	44	40	40	33
Somewhat satisfactory	33	27	39	37	49	18	31	34	27
Not very satisfactory	9	8	6	15	2	20	9	8	13
Not satisfactory at all	5	6	5	7	1	8	10	5	9
I don't know or prefer not to say	14	9	13	13	18	9	9	14	17

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December 22nd, 2016

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ONTARIO COMMUNITY SAFETY SURVEY™

AMHERSTBURG POLICE SERVICE

Report by Forum Research Inc.

Perception of Safety

Confidence

Trust

Fairness

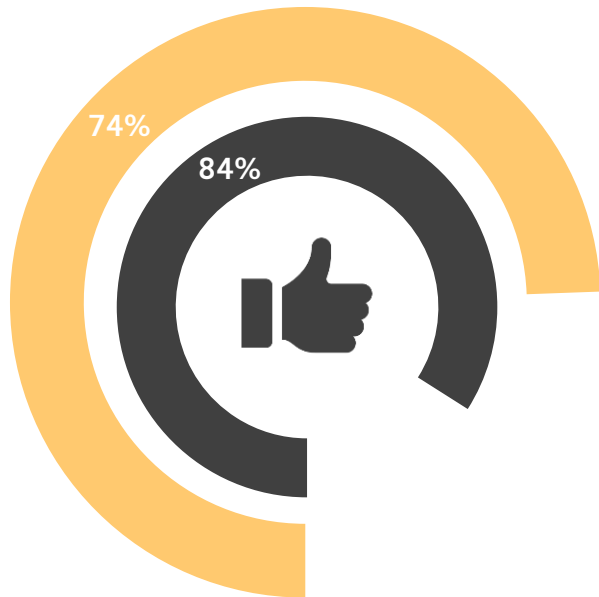
INTERACTION WITH OFFICERS



Residents of Ontario were asked to indicate the degree to which they felt their local Police services were Trustworthy, Courteous, and Fair. Percentages represent the proportion of respondents who indicated their local Police services were very much or somewhat Trustworthy, Courteous, and Fair.

PROVINCIAL RESULTS

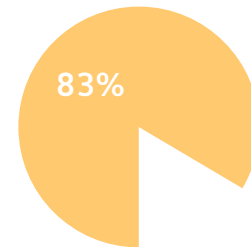
LOCAL RESULTS



OVERALL SATISFACTION

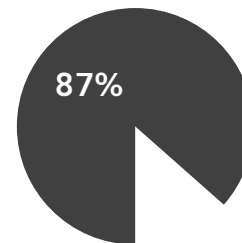
Percentages represent the proportion of respondents who indicated the delivery of their local Police services were very or somewhat satisfactory.

Overall satisfaction with the Amherstburg Police Service is above the Ontario Provincial Average.



INTERACTION SATISFACTION

Percentages represent the proportion of respondents who indicated that interaction to be very or somewhat satisfactory.

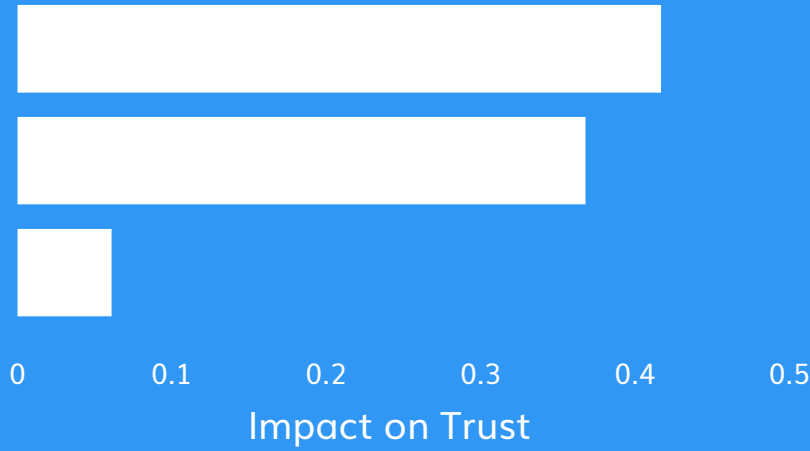


Of those who interacted with the Amherstburg Police Service in 2016, satisfaction was above the Ontario Provincial Average.

FAIR TREATMENT

COURTEOUSNESS

COMMUNITY RELATIONSHIP

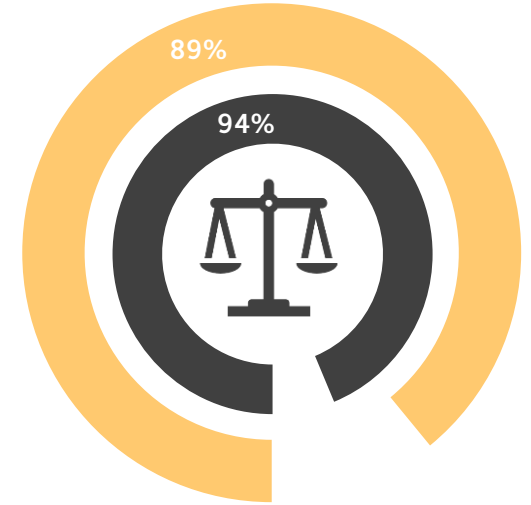


Ontario residents' trust in the police service is one of the most important issues examined in the Ontario Community Safety Survey™.

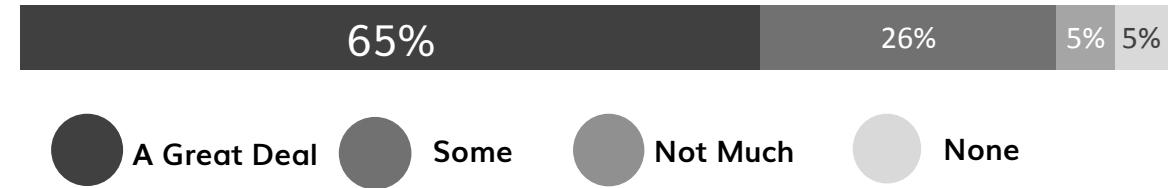
To assess the driving factors influencing trust we built a statistical model. The results of our model provide the most important factors driving trust in your police service and their relative impact.

TRUST IN POLICE

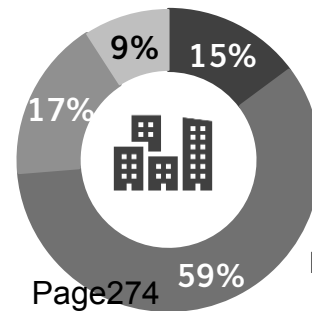
PERCEPTION OF SAFETY



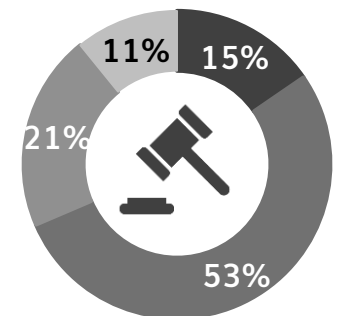
CONFIDENCE IN LOCAL POLICE SERVICE



CRIME COMPARED TO LAST YEAR



RELATIONSHIP WITH COMMUNITY COMPARED TO LAST YEAR





January 23, 2017

Attention: Treasury Department
Corporation of the Town of Amherstburg – Police Service
532 Sandwich Street South
Amherstburg, ON N9V 2Z3

To Whom It May Concern:

**RE: Adjustment to Monthly Rental Rate effective for month of February 2017
Based on CPI rate change – CALDWELL NORTH SITE**

Please find below the calculation of the change in the monthly rental rate based on the change in the Consumer Price Index (CPI). The monthly rental amount will be adjusted according to the new rate listed below.

Calculation of CPI adjustment

CPI rate of change (Source: Bank of Canada Website)

	CPI Rate	% Change
From: Dec 2015	126.5	
To: Nov 2016	<u>128.6</u>	
	<u>2.1</u>	<u>1.66%</u>

The new rental rate effective February 2017 is as follows:

Current rent as per terms of the lease	\$370.39
Accumulated CPI Adjustment including above change	<u>\$ 6.15</u>
New Rate (Feb 2017 to Jan 2018)	<u>\$376.54</u>

Please do not hesitate to contact me at any time if you have any questions or concerns.

Best Regards,

Sabrina Lattuca

KEL Communications
363 Eugenie Street East
Windsor, Ontario N9E 4N8

(519) 946-2926 – telephone
(519) 971-2886 – fax
slattuca@kelcom.com

March 14, 2017

March 14, 2017

TO THE CHAIRPERSON AND MEMBERS OF THE AMHERSTBURG POLICE BOARD.

I HAVE EXAMINED THE FOLLOWING ACCOUNTS AND WOULD RECOMMEND THEM FOR PAYMENT.

Niza Fadel

NIZA FADEL, SUPERVISOR OF ACCOUNTING

Council/Board Report By Dept-(Computer)



Vendor : A1C740 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 15-Feb-2017 To 14-Mar-2017
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
ADT615	ADT SECURITY SERVICES CANADA				
68576122	ALARM				
10-5-2020000-0317	BUILDING MAINTENANCE	162	01-Feb-2017	01-Feb-2017	146.92
AGR835	AGRI CO-OPERATIVE LTD				
600037782	GASOLINE				
10-5-2020000-0401	GASOLINE	162	03-Feb-2017	03-Feb-2017	1,730.03
600037856	GASOLINE				
10-5-2020000-0401	GASOLINE	180	09-Feb-2017	09-Feb-2017	1,807.19
600037969	GASOLINE				
10-5-2020000-0401	GASOLINE	216	17-Feb-2017	17-Feb-2017	1,735.79
600038188	GASOLINE				
10-5-2020000-0401	GASOLINE	243	01-Mar-2017	01-Mar-2017	1,404.19
600068060	GASOLINE				
10-5-2020000-0401	GASOLINE	216	21-Feb-2017	21-Feb-2017	1,545.50
ALC060	ALCOHOL COUNTERMEASURE SYSTEMS				
1066594	ALCOHOL SOLUTION AND MOUTHPIECES				
10-5-2020000-0252	UNIFORMS	216	15-Feb-2017	15-Feb-2017	338.44
AMH268	AMHERSTBURG CHAMBER COMMERCE				
3184	BUSINESS EXCELLENCE AWARDS TICKETS				
10-5-2020000-0370	COMMUNITY SERVICES	243	04-Mar-2017	04-Mar-2017	50.00
AMH41	AMHERSTBURG POLICE PETTY CASH				
FEB 8, 2017	PETTY CASH				
10-5-2020000-0252	UNIFORMS	216	08-Feb-2017	08-Feb-2017	33.90
10-5-2020000-0254	POLICE TRAINING				63.29
10-5-2020000-0304	POSTAGE				19.21
10-5-2020000-0304	POSTAGE				96.05
10-5-2020000-0304	POSTAGE				28.82
10-5-2020000-0360	MISCELLANEOUS EXPENSES				5.64
10-5-2020000-0360	MISCELLANEOUS EXPENSES				11.29
10-5-2020000-0360	MISCELLANEOUS EXPENSES				13.55
MARCH 7, 2017	PETTY CASH MAR 7, 2017				
10-5-2020000-0252	UNIFORMS	243	07-Mar-2017	07-Mar-2017	33.90
10-5-2020000-0252	UNIFORMS				33.90
10-5-2020000-0254	POLICE TRAINING				49.45
10-5-2020000-0254	POLICE TRAINING				28.84
10-5-2020000-0360	MISCELLANEOUS EXPENSES				23.25
10-5-2020000-0360	MISCELLANEOUS EXPENSES				9.03
10-5-2020000-0360	MISCELLANEOUS EXPENSES				5.25
10-5-2020000-0360	MISCELLANEOUS EXPENSES				12.43
10-5-2020000-0360	MISCELLANEOUS EXPENSES				15.75
10-5-2020000-0401	GASOLINE				61.90
BLO909	BLONDIE CLEANERS LTD.				
FEB 2017	DRY CLEANING FEB 2017				
10-5-2020000-0253	CLEANING	232	28-Feb-2017	28-Feb-2017	11.64
JAN 2017	DRY CLEANING JAN 2017				
10-5-2020000-0253	CLEANING	180	31-Jan-2017	31-Jan-2017	11.64
BRO03	BROWN DON				
MARCH 6, 2017	POLICE TRAINING				
		243	06-Mar-2017	06-Mar-2017	

TOWN OF AMHERSTBURG
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 Class : All

Vendor : A1C740 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
10-5-2020000-0254	POLICE TRAINING				295.22
CAN078 CANADIAN ASSOCIATION OF POLICE GOVERNANCE					
FEB 27, 2017	MEMBERSHIP DUES FOR BOARD 2017	216	27-Feb-2017	27-Feb-2017	
10-5-2020000-0260	BOARD EXPENSES				725.00
CAN380 CANADIAN TIRE STORE #281					
FEBRUARY 20 FEB 2017	PURCHASES	232	28-Feb-2017	28-Feb-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				15.80
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				3.94
10-5-2020000-0360	MISCELLANEOUS EXPENSES				27.12
10-5-2020000-0320	FORENSIC IDENTIFICATION EXPENSE				19.20
10-5-2020000-0317	BUILDING MAINTENANCE				28.17
CAR645 CARRIER CENTERS					
04P418510	FILTERS FOR CRUISERS	224	15-Feb-2017	15-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				33.63
CHA366 CHATHAM-KENT POLICE SERVICE					
APR 2017	REGISTRATION FEE - CHIEF	216	28-Feb-2017	28-Feb-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				135.60
APRIL 2017	REGISTRATION DEPUTY CHIEF	216	28-Feb-2017	28-Feb-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				135.60
CHI02 CHIKAZ GENE					
MARCH 1, 201	GUARD DUTY	243	01-Mar-2017	01-Mar-2017	
10-5-2020000-0371	PRISONER EXPENSES				60.00
COM120 THE COMMISSIONER ROYAL CANADIAN MOUNTED POLICE					
1800003852	FINGERPRINTING	216	01-Feb-2017	01-Feb-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				100.00
DIR572 DIRECTDIAL.COM					
559312	PRIVACY SCREEN FILTER & MOUSE	216	22-Feb-2017	22-Feb-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				333.35
IN560068	PHOTOCOPIES	232	28-Feb-2017	28-Feb-2017	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				64.98
EDG04 THE BILYK GROUP A/O EDGE SAFETY TRAINING SOLUTIONS					
41860	POLICE TRAINING	162	02-Feb-2017	02-Feb-2017	
10-5-2020000-0254	POLICE TRAINING				2,306.33
ELE290 ELECTROZAD SUPPLY CO LTD					
S3115419.001	CENTRAL VAC SYSTEM SALLY PORT	258	06-Feb-2017	06-Feb-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				777.63
EXP407 407 EXPRESS TOLL ROUTE					
FEB 21, 2107	TOLLS TO TORONTO MIDLAND	232	21-Feb-2017	21-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				41.98
FRO400 FRONTLINE OUTFITTERS					
29663	OFFICER ADAIR	162	02-Feb-2017	02-Feb-2017	
10-5-2020000-0252	UNIFORMS				841.96
29762	ZIMMERMAN UNIFORM ORDER	216	14-Feb-2017	14-Feb-2017	
10-5-2020000-0252	UNIFORMS				508.88
30019	SGT PANTS - BOHDAL	243	03-Mar-2017	03-Mar-2017	
10-5-2020000-0252	UNIFORMS				212.70
GAZ01 GAZDIG SEAN					

TOWN OF AMHERSTBURG
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 Bank : 1 To 99
 Class : All

Vendor : A1C740 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
JAN 30 - FEB 2 C8 ARMOURER COURSE					
10-5-2020000-0254	POLICE TRAINING	162	02-Feb-2017	02-Feb-2017	423.75
10-5-2020000-0254	POLICE TRAINING				50.00
10-5-2020000-0401	GASOLINE				20.00
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				6.20
GOO198 GOODYEAR CANADA INC					
0082402911	2 TIRES 305	243	06-Mar-2017	06-Mar-2017	335.72
10-5-2020000-0405	VEHICLE MTCE. - TIRES				
HER247 HERITAGE TIRE SALES INC.					
49559	BALANCE TIRES #305	180	15-Feb-2017	15-Feb-2017	96.05
10-5-2020000-0405	VEHICLE MTCE. - TIRES				
JOE055 JOE MELOCHE FORD SALES LTD					
IJ00758	REPLACED THE SPARK PLUGS IN #301	216	10-Feb-2017	10-Feb-2017	53.22
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				
IJ00812	CAR WASH	224	28-Feb-2017	28-Feb-2017	182.00
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				
KCS127 KCS SUPPLY					
17-2102	FENTANYL MASKS	224	28-Feb-2017	28-Feb-2017	194.59
10-5-2020000-0252	UNIFORMS				
KEL198 KELCOM RADIO DIVISION					
80006937	RADIO MAINTENANCE	216	16-Feb-2017	16-Feb-2017	571.78
10-5-2020000-0319	RADIO MAINTENANCE				
80006938	RADIO MAINTENANCE	216	16-Feb-2017	16-Feb-2017	197.75
10-5-2020000-0319	RADIO MAINTENANCE				
KEL363 KEL COMMUNICATIONS LTD					
RC00003729	RADIO TOWERS	162	01-Feb-2017	01-Feb-2017	425.49
10-5-2020000-0319	RADIO MAINTENANCE				
RC00003757	RADIO TOWERS	243	01-Mar-2017	01-Mar-2017	425.49
10-5-2020000-0319	RADIO MAINTENANCE				
LEA005 LEAVOY NANCY					
FEB 22, 2017	TICKETS FOR BOARD MEMBER - HEROES BANQUET	224	22-Feb-2017	22-Feb-2017	50.00
10-5-2020000-0260	BOARD EXPENSES				
LUC289 LUCAS WORKSI (WINDSOR) INC.					
113014	BOARD SECRETARY	243	09-Mar-2017	09-Mar-2017	1,166.84
10-5-2020000-0327	PROFESSIONAL FEES				
113354	BOARD SECRETARY	162	02-Feb-2017	02-Feb-2017	819.85
10-5-2020000-0327	PROFESSIONAL FEES				
113379	BOARD SECRETARY	162	09-Feb-2017	09-Feb-2017	136.15
10-5-2020000-0327	PROFESSIONAL FEES				
MAL256 MALDEN AUTOMOTIVE					
5294-143715	WIPER BLADES #310	180	06-Feb-2017	06-Feb-2017	30.56
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				
5294-143787	WIPER BLADES #308	180	08-Feb-2017	08-Feb-2017	30.56
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				
5294-144762	REPLACED BATTERY IN #304 CORE CREDIT TBA	224	28-Feb-2017	28-Feb-2017	162.77
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				
5294-144835	REPLACED FRONT BRAKES ON #302	243	01-Mar-2017	01-Mar-2017	

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Vendor : A1C740 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 15-Feb-2017 To 14-Mar-2017
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 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				86.31
MAX080 MAXILL					
441631	HAND SANITIZER TOOLS	224	28-Feb-2017	28-Feb-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				113.00
MCC01 MCCURDY SHAWN					
JAN 31 - FEB 2 STATCAN UCR WORKSHOP					
10-5-2020000-0254	POLICE TRAINING	162	02-Feb-2017	02-Feb-2017	500.66
10-5-2020000-0254	POLICE TRAINING				390.99
MDC153 M.D.CHARLTON CO. LTD					
45971	AMMUNITION	162	01-Feb-2017	01-Feb-2017	
10-5-2020000-0252	UNIFORMS				467.28
46027	CARTRIDGES	162	01-Feb-2017	01-Feb-2017	
10-5-2020000-0254	POLICE TRAINING				2,825.59
46106	TAZER BATTERIES	162	02-Feb-2017	02-Feb-2017	
10-5-2020000-0252	UNIFORMS				526.31
46337	HANDCUFF POUCHES	162	08-Feb-2017	08-Feb-2017	
10-5-2020000-0252	UNIFORMS				98.45
46444	MIC HOLDER	180	09-Feb-2017	09-Feb-2017	
10-5-2020000-0252	UNIFORMS				55.85
46813	ROUNDS FOR C8S	216	16-Feb-2017	16-Feb-2017	
10-5-2020000-0252	UNIFORMS				442.72
47105	TAZER HOLSTERS RH&LH	216	22-Feb-2017	22-Feb-2017	
10-5-2020000-0252	UNIFORMS				700.77
MOR26 MORNEAU SHEPELL LTD.					
FEB 2017 498084, 498085, 498086 & 498087					
10-5-2020000-0207	BENEFITS - LIFE & DISABIL	180	22-Feb-2017	22-Feb-2017	265.99
MSJ355 MSJ AUTOMOTIVE SERVICE LTD					
93555	EXPEDITION UPGRADES	162	13-Feb-2017	13-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				3,088.66
93573	301 REPAIRS	162	13-Feb-2017	13-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				69.75
93590	305 REPAIRS	162	13-Feb-2017	13-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				78.34
93607	306 REPAIRS	162	14-Feb-2017	14-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				280.32
93633	CUSTOM MOUNT SHOT GUN TRUNK #301	180	15-Feb-2017	15-Feb-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				1,108.83
ONT267 1603933 ONTARIO INC. O/A E. BERYL MACMILLAN					
61772	HEARING	162	03-Feb-2017	03-Feb-2017	
10-5-2020000-0327	PROFESSIONAL FEES				264.76
61850	HEARING - REPORTER	216	09-Feb-2017	09-Feb-2017	
10-5-2020000-0327	PROFESSIONAL FEES				264.76
PAC124 PACIFIC SAFETY PRODUCTS INC					
IN064834	ANDREW OUTER VEST	243	08-Mar-2017	08-Mar-2017	
10-5-2020000-0252	UNIFORMS				137.33
PUR700 PUROLATOR INC.					
433765081		162	10-Feb-2017	10-Feb-2017	

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Vendor : A1C740 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 15-Feb-2017 To 14-Mar-2017
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
10-5-2020000-0306	COURIER & EXPRESS				14.74
433828767	COURIER	216	17-Feb-2017	17-Feb-2017	35.06
10-5-2020000-0306	COURIER & EXPRESS				10.28
433893838	COURIER	216	24-Feb-2017	24-Feb-2017	10.28
10-5-2020000-0306	COURIER & EXPRESS				
RAC462 RACICOT CHRYSLER					
CCCS236081	REPAIRS 303	258	09-Jan-2017	09-Jan-2017	237.24
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				
CCCS236930	REPAIRS #305	180	14-Feb-2017	14-Feb-2017	101.64
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				
REC06 RECEIVER GENERAL-INDUSTRY CANADA					
20170006324	RADIO TOWERS LICENSING RENEWAL	216	04-Feb-2017	04-Feb-2017	2,135.00
10-5-2020000-0319	RADIO MAINTENANCE				
ROS070 ROSELLI FRANK					
FEB 10, 2017	PROFESSIONAL FEE - HEARING OFFICER	216	10-Feb-2017	10-Feb-2017	2,685.00
10-5-2020000-0327	PROFESSIONAL FEES				
RTT067 RIVER TOWN TIMES					
91049	AUXILIARIES AD	162	08-Feb-2017	08-Feb-2017	111.87
10-5-2020000-0307	ADVERTISING				
STA444 STAPLES ADVANTAGE (MIS C/O T04446C					
43659503	DYMO REFILLS	180	16-Feb-2017	16-Feb-2017	109.47
10-5-2020000-0301	OFFICE SUPPLIES				
43756586	OFFICE SUPPLIES	224	28-Feb-2017	28-Feb-2017	137.70
10-5-2020000-0301	OFFICE SUPPLIES				
43794603	OFFICE SUPPLIES	243	03-Mar-2017	03-Mar-2017	109.47
10-5-2020000-0301	OFFICE SUPPLIES				
STE150 STERLING MARKING PRODUCTS					
6737741	COMMISSIONAIRE STAMP	243	07-Mar-2017	07-Mar-2017	71.07
10-5-2020000-0301	OFFICE SUPPLIES				
THI235 THINK! WIRELESS SOLUTIONS INC.					
8452	GPS	162	01-Feb-2017	01-Feb-2017	135.60
10-5-2020000-0406	GPS COMMUNICATION				
8633	GPS	243	01-Mar-2017	01-Mar-2017	135.60
10-5-2020000-0406	GPS COMMUNICATION				
WES647 WEST INC					
281	GALA TICKETS FOR CHIEF AND OWEN	216	15-Feb-2017	15-Feb-2017	170.00
10-5-2020000-0370	COMMUNITY SERVICES				
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
FEB 2017	FEB 2107 REMITTANCE	232	28-Feb-2017	28-Feb-2017	224.94
10-5-2020000-0208	BENEFITS - WORKER'S COMP.				
Department Totals :					39,564.00

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Vendor : A1C740 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

EFT Paid Date : 15-Feb-2017 To 14-Mar-2017
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name	Invoice No.	Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 2020000 POLICE DEPARTMENT							
BEL01	BELL CANADA						
FEB 2017	FEB 2017 MONTHLY CHARGES						
10-5-2020000-0315				TELEPHONE	140	01-Feb-2017	01-Feb-2017
							497.36
BEL03	BELL MOBILITY INC.						
FEB 2017	FEB 2017 USAGE						
10-5-2020000-0315				TELEPHONE	182	06-Feb-2017	06-Feb-2017
				INTERNET ACCESS			515.99
				GPS COMMUNICATION			51.08
							104.07
COG02	COGECO PAYMENT CENTRE						
FEB 2017	FEB 2017 INTERNET						
10-5-2020000-0332				INTERNET ACCESS	112	01-Feb-2017	01-Feb-2017
							152.49
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING						
FEB 2017	FEB 2017 BENEFITS						
10-5-2020000-0207				BENEFITS - LIFE & DISABIL	202	01-Feb-2017	01-Feb-2017
							14,108.99
MAR 2017	MAR 2017 BENEFITS						
10-5-2020000-0207				BENEFITS - LIFE & DISABIL	203	01-Mar-2017	01-Mar-2017
							14,045.78
TEL02	TELUS						
JAN 2017	JAN - FEB 2017 MONTHLY CHARGES						
10-5-2020000-0315				TELEPHONE	111	25-Jan-2017	25-Jan-2017
							542.74
UNI01	UNION GAS LTD						
JAN 2017	JAN 2017 USAGE						
10-5-2020000-0316				UTILITIES - POLICE DEPT	105	30-Jan-2017	30-Jan-2017
							554.11
Department Totals :							30,572.61

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	39,564.00
Total EFT Paid for Approval :	30,572.61
Grand Total ITEMS for Approval :	70,136.61



25 Grosvenor Street, Suite 15-300
Toronto ON M7A 1Y6
Phone: 416-314-3520
Fax: 416-314-3522
Email: OPAC.applications@ontario.ca

Welcome our Improved Website!

Did you know the Ontario Police Arbitration Commission produces summaries of Rights police arbitration awards made under Part VIII of the *Police Services Act*? Summaries and full awards are published on our website, www.policearbitration.on.ca. In 2016, OPAC rolled out a new website with improved features and new content:

Search arbitration awards by grievance type:

- a) Rights Awards Database
- b) Duty of Fair Representation Awards Database
- c) Section 40 Awards Database
- d) Interest Awards Database

Agency Accountability Page contains our most recent approved Business Plans, Annual Reports, and Memorandum of Understanding;

Advanced arbitration award search by:

- a) Type
- b) Classification
- c) Region
- d) Municipality
- e) Arbitrator
- f) Keyword(s)

Collective Agreements list includes all agreements on file which can be requested by phone or email.

Searching for an Award

Click on “Search Arbitration Decisions” and select the type of award. Note: due to the small number of DFR and Section 40 Awards, the database of those awards only appear in list form and do not have advanced search options. You can use the “Basic Search” or “Advanced Search” or leave all fields blank to access the full Rights or Interest databases.

Please email collective agreements, awards, applications and feedback to OPAC.applications@ontario.ca

Ministry of Community Safety
and Correctional Services

Public Safety Division

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

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Ministère de la Sécurité communautaire
et des Services correctionnels

Division de la sécurité publique

25, rue Grosvenor
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Toronto ON M7A 2H3

Tél.: 416 314-3377
Télééc.: 416 314-4037



MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: **Drug Recognition Expert (DRE) Questionnaire**

DATE OF ISSUE:	February 24, 2017
CLASSIFICATION:	Response Required
RETENTION:	March 17, 2017
INDEX NO.:	17-0014
PRIORITY:	High

As the Province of Ontario prepares for the anticipated legalization of cannabis, the Ministry of Community Safety and Correctional Services is developing policy options to help address anticipated impacts to public safety, included drug-impaired driving. A key component of this work is the assessment of the Standard Field Sobriety Tests (SFST) and Drug Recognition Expert (DRE) evaluations.

You may be aware that the Ontario Police College has recently sent out a voluntary survey focused on current and anticipated needs for SFST and DRE training. I want to thank those of you who have taken the time to complete this survey.

The ministry recognizes that more comprehensive baseline data is needed to effectively assess the SFST and DRE programs. To that end, we have engaged multi-ministry partners to develop a *Drug Recognition Expert Questionnaire*, which will help establish how these programs are currently used across the province as well as the challenges associated with them.

Police services are required to complete the attached PDF questionnaire and submit responses to MCS.PPD.RESEARCHSRV@ontario.ca no later than March 17, 2017.

Should you have any questions regarding the questionnaire, please contact Rosa Taddeo at rosa.taddeo@ontario.ca or (416) 314-0207.

Responses to the questionnaire will be aggregated and reported back through a future All Chiefs Memorandum. The results will also be shared with ministry and federal/provincial/territorial partners, and may be made publicly available under the Open Government initiative.

Thank you for your collaboration and participation.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Beckett", with a stylized flourish at the end.

Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

DRUG RECOGNITION EXPERT QUESTIONNAIRE

Introduction

The Federal government has committed to legalize, strictly regulate and restrict access to cannabis, and to introduce legislation in Spring 2017. Ontario's Premier has committed to working with the federal government on legalization of cannabis.

As part of this work, the Ministry of Community Safety and Correctional Services is reaching out to police services to obtain information on the Standard Field Sobriety Tests (SFST) and Drug Recognition Expert (DRE) evaluations in Ontario. The Ministry is seeking preliminary information that would help establish baseline indicators for assessing DRE outcomes.

The information requested may also assist the Ministry in developing policy options that would help mitigate anticipated impacts to public safety associated with legalization of cannabis and further inform a cannabis framework for the province of Ontario.

The Ministry is requesting information related to SFST and DRE through a short questionnaire.

Responses to the questionnaire will be aggregated, and may be made publicly available under the Open Government initiative. The responses may also be shared with other parties.

The collection, retention and disclosure of this information will be carried out in accordance with all applicable legislation and regulations.

If you have any questions regarding the questionnaire, please contact **Rosa Taddeo** at **416-314-0207**.

Please email the completed questionnaire to **MCS.PPD.RESEARCHSRV@ontario.ca** by **Friday, March 17, 2017**.

Thank you in advance for your participation.

Questions

1. For the past three calendar years, please provide the following information regarding SFST and DRE training:

	2014	2015	2016
Number of officers trained in SFST over the course of the year			
Average cost (e.g., tuition, travel and accommodation) related to SFST training per officer			
Number of officers trained in DRE over the course of the year			
Average cost (e.g., tuition, travel and accommodation) related to DRE training per officer			

2. Currently, how many SFST / DRE officers are active in their SFST / DRE role?

Number of SFST officers (<i>full-time equivalents</i>) <i>(Please exclude officers who are trained in DRE)</i>	
Number of DRE officers (<i>full-time equivalents</i>)	

3. On average, how long do DRE officers remain in a role with DRE evaluation duties?

Please select the appropriate time frame corresponding to the number.

For example, the same length of time can be reported as: 18 Months or 1.5 Years.

(Please select the time frame)

4. For the past three calendar years, please provide the following information related to SFST and DRE evaluations:

	2014	2015	2016
Number of SFSTs performed as a result of suspected drug impairment			
Number of times an SFST required a DRE evaluation, and where a DRE officer was not available (e.g., DRE officer busy / too far to provide services in a timely manner / not on duty, etc.)			
Number of DRE evaluations conducted			
Number of charges laid as a result of DRE evaluations			
Number of cases requiring DRE officer testimony in court, regardless of whether testimony was provided or not			
Number of cases where DRE officer provided testimony in court			
Number of DRE related charges that resulted in a guilty plea to the original charge			
Number of DRE related charges that resulted in a guilty plea to a lesser charge			
Number of DRE related charges that resulted in a trial and conviction			

	2014	2015	2016
Number of DRE related charges that resulted in a trial and finding of "not guilty"			
Number of DRE related charges that were "withdrawn"			
Number of DRE related charges that were "stayed"			

5. For 2016, please provide the total number of DRE evaluations conducted by each DRE officer.

*Please **do not** provide names of DRE officers.*

Please provide information in the text box as per the example below.

Enter the number of DRE evaluations where each row represents an individual officer.

Officer A = 25 evaluations

Officer B = 23 evaluations

Officer C = 27 evaluations

etc.

6. Based on your experience, please identify the main challenges with SFST and DRE program. *Please identify all that apply by ranking them in the order of importance with '1' being the greatest challenge.*

- Judicial confidence in the expertise
- Objectivity, validity and reliability of DRE evaluations
- Resources to support expertise (e.g., court preparation, opportunities to recertify, community of practice, etc.)
- Officer interest in training / developing expertise
- Effectiveness of DRE training in preparing officers to accurately evaluate drug impairment
- Training costs / funding
- Capacity and coverage (number of officers trained and available, number of officers for larger territory)
- Competing priorities / scheduling at the service level
- Attrition rate from the program
- Other, please specify

7. Is there any other pertinent information related to the DRE evaluations that you would like to share?

Contact Information

Please provide your contact information, as it may be required for follow-up purposes.

Police Service Name:	<input type="text"/>
Contact Name:	<input type="text"/>
Position Title:	<input type="text"/>
Telephone No:	<input type="text"/>
E-mail:	<input type="text"/>

Thank you for completing this questionnaire!

Ministry of Community Safety
and Correctional Services

Ministère de la Sécurité communautaire
et des Services correctionnels



Public Safety Division

Division de la sécurité publique

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MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: Sexual Violence and Harassment

DATE OF ISSUE:	February 22, 2017
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	17-0013
PRIORITY:	High

I am writing to you today to share important information regarding sexual violence and harassment.

Please find attached a memo from the Honourable Marie-France Lalonde, Minister of Community Safety and Correctional Services for further information.

The Minister is asking all police services boards and chiefs of police in Ontario to consider conducting a review of sexual assault investigations and I am requesting that information regarding the outcome of such a review be shared with the ministry, through your Police Services Advisor, for reference.

Should your police service require any assistance in relation to conducting a review, please contact your Police Services Advisor for further discussion on such a matter.

Sincerely,

Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division



Office of the Minister

Bureau de la ministre

25 Grosvenor Street
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MEMORANDUM TO: Chairs, Police Services Boards

SUBJECT: Sexual Violence and Harassment

Sexual violence and harassment has no place in our society. That is why in 2015 our government launched the *It's Never Okay: An Action Plan to Stop Sexual Violence and Harassment* (Action Plan), a plan aimed at changing attitudes and behaviors, creating awareness in our communities and increasing support for survivors.

As the Minister of Community Safety and Correctional Services, a woman and a mother, I fully support Minister Goodale's call to police services across Canada to re-examine their handling of sexual assault cases. I echo his message and ask that all police services boards and chiefs of police in Ontario begin similar reviews of the way sexual assault cases are handled, including policies and procedures at the local level. I would also encourage all police services, in conducting such reviews, to consider working collaboratively with local community and justice partners. Once complete, I ask that all findings be shared with my Ministry to inform our ongoing work to ensure victims of sexual violence feel safe reporting these crimes to police and that when they do, they are granted the timely and dignified response from our justice system that they deserve.

I am pleased to see that several police services in Ontario, including the Ontario Provincial Police (OPP), have already proactively started reviews. I commend these police services for taking swift and decisive action.

Work to tackle this issue is already underway in Ontario, but we know there is always more that we can do. Through the Strategy for a Safer Ontario, our government is re-examining policing as a whole, working to modernize and standardize police practices across the province. Through the Action Plan, we funded research in the field of sexual violence and are taking a number of steps with regard to sexual assault cases, including enhanced training for police and improving data collection. Further, my Ministry also recently launched a new grant program to support a more compassionate and sensitive response from police, including support services provided to survivors as well as police investigative practices. The successful recipients of this new program were announced earlier this week.

Thank you for your attention on this important matter and we look forward to hearing from your services as the work on your reviews progresses.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Lalonde', written in a cursive style.

Marie-France Lalonde
Minister

Ministry of Community Safety
and Correctional Services

Ministère de la Sécurité communautaire
et des Services correctionnels

Public Safety Division

Division de la sécurité publique

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MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Annual Reporting Requirements – Violent Crime Linkage
Analysis System and Major Case Management**

DATE OF ISSUE:	February 28, 2017
CLASSIFICATION:	Response Required
RETENTION:	March 24, 2017
INDEX NO.:	17-0015
PRIORITY:	Normal

Ontario Regulations 550/96 and 354/04 of the *Police Services Act* require every chief of police to prepare and submit an annual report to the Ministry regarding Violent Crime Linkage Analysis System (ViCLAS) and Major Case Management (MCM) respectively.

As you know, the annual reporting requirements were streamlined last year to combine the two reports into one. The attached blended annual reporting form for MCM and ViCLAS is to be submitted by each police service no later than March 24, 2017. The report can be submitted electronically to OPP.GHQ.ViCLAS@opp.ca, or in hardcopy form to the Provincial ViCLAS Centre, Ontario Provincial Police, 777 Memorial Avenue, 2nd Floor, Orillia, Ontario L3V 7V3

If you have any questions about the form, please contact S/Sgt. Kelly Grubb at Kelly.Grubb@opp.ca (ViCLAS) or Kenneth Cribley at Kenneth.Cribley@ontario.ca (MCM).

Stephen Beckett
Assistant Deputy Minister
Public Safety Division

Attachment

ViCLAS/Major Case Management Annual Report

In accordance with the *Police Services Act*, ViCLAS Regulation (*O. Reg 550/96*) and Major Case Management Regulation (*O. Reg 354/04*) s. 2(1), every chief of police shall prepare and submit to the Ministry an annual report.

Identify the number of cases in the appropriate categories and submit to the undersigned on or before **March 24, 2017**.

	Police Service:	Report for the Year: 2016	Total:
Criteria Offences	Any ViCLAS submissions for non-criteria cases		
	Homicides and attempted homicides, solved or unsolved		
	Non Familial/Domestic Sexual assaults, solved or unsolved including sexual interference, and attempted sexual assaults, sexual exploitation and invitation to sexual touching		
	Non-familial abductions and attempted non-familial abductions		
	Missing person occurrences where circumstances indicate a strong possibility of foul play		
	Found human remains/identified body that are known or suspected to be homicide		
	Criminal harassment where the harasser is not known to the victim		
	Luring of a child or attempted luring of a child, solved or unsolved		
	Supplementary ViCLAS submissions (material change or investigative update)		
	Any other cases designated as a major case pursuant to the Ontario Major Case Management Manual <i>("Non-traditional" major cases where the designated software was used)</i>		
	Multi-Jurisdictional Major Cases	Multi-Jurisdictional Major Cases: Yes <input type="checkbox"/> No <input type="checkbox"/> <i>If yes – please specify name(s) of police service(s) and project name(s)/incident or occurrence number</i>	
Review	Name and Rank		
	Email Address	Signature and Date	

EMAIL SUBMISSIONS TO:
OPP.GHQ.ViCLAS@opp.ca

OR

MAIL SUBMISSIONS TO:
Provincial ViCLAS Centre
Ontario Provincial Police
777 Memorial Avenue, 2nd Floor
Orillia, ON L3V 7V3

If you have any questions with regard to completing the report, please contact:
S/Sgt. Kelly Grubb at Kelly.Grubb@opp.ca (ViCLAS) or Kenneth.Cribley@ontario.ca, (MCM)

**Safety, Licensing Appeals and
Standards Tribunals Ontario**

*Ontario Parole Board
Ontario Civilian Police Commission
Licence Appeal Tribunal
Fire Safety Commission
Animal Care Review Board*

250 Dundas Street West
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Toll Free Tel: 1-844-242-0608
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**Tribunaux de la sécurité, des appels en
matière de permis et des normes Ontario**

*Commission ontarienne des libérations
conditionnelles
Commission civile de l'Ontario sur la police
Tribunal d'appel en matière de permis
Commission de la sécurité-incendie
Commission d'étude des soins aux animaux*

250, rue Dundas Ouest
4e étage, Bureau 401
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Tél. : 416-327-6500
Télé. : 416-327-6379
Sans frais Tél. : 1-844-242-0608
Site web: www.slasto.gov.on.ca



MEMORANDUM TO: OPB Stakeholders & Partners

DATE: March 13, 2017

FROM: Linda P. Lamoureux
Executive Chair
Safety, Licensing Appeals and Standards Tribunals Ontario

SUBJECT: The Ontario Parole Board:
An Active Partner in Canada's Journey to Reconciliation

I wish to inform you that the Safety, Licensing Appeals and Standards Tribunals Ontario (SLASTO) has developed a digital publication entitled; *The Ontario Parole Board: An Active Partner in Canada's Journey to Reconciliation*. The publication is available on SLASTO's website [here](#).

Underpinned by SLASTO's commitment to reconciliation, the publication explores SLASTO's efforts in alleviating systemic barriers for Indigenous parole applicants and building relationships with Indigenous partners. It features achievements specifically made to the process of Circle Hearings.

This publication will be one of a series of special articles as SLASTO continues to improve access to justice for those involved in the parole process.

the Ontario Parole Board:

An Active Partner in Canada's Journey to Reconciliation



Ontario

Safety, Licensing Appeals and Standards Tribunals Ontario

Tribunaux de la sécurité, des appels en matière de permis et des normes Ontario

**Safety, Licensing Appeals and
Standards Tribunals Ontario**

*Ontario Parole Board
Ontario Civilian Police Commission
Licence Appeal Tribunal
Fire Safety Commission
Animal Care Review Board*

**Tribunaux de la sécurité, des appels en
matière de permis et des normes Ontario**

*Commission ontarienne des libérations
conditionnelles
Commission civile de l'Ontario sur la police
Tribunal d'appel en matière de permis
Commission de la sécurité-incendie
Commission d'étude des soins aux animaux*



Introduction

Truth is a powerful word that should be defined by the individual, not by the masses.

To an Indigenous person seeking parole, *truth* means having the freedom to share their story and to have their voice heard. The history of colonialism and the legacy of residential schools and other assimilative laws and policies, are too often overlooked when parole release decisions are issued, creating a systemic barrier for Indigenous applicants and silencing their voices.

To alleviate this barrier and move towards a place of reconciliation, the Ontario Parole Board (OPB) has been proactive in contributing to Canada's Journey to Reconciliation by creating space for Indigenous voices through the practice of Circle hearings.

The Ontario Parole Board

The OPB is an independent and quasi-judicial administrative tribunal that is responsible for deciding on the return of offenders to the community, through supervised conditional release.

The OPB has provincial jurisdiction within Ontario to grant, deny or revoke parole or to cancel an applicant's parole before release. Public safety is the OPB's main priority when determining if a parole applicant is a risk to the community.

On April 1, 2013, the OPB joined the Safety, Licensing Appeals and Standards Tribunals Ontario (SLASTO), a cluster of adjudicative tribunals including the Animal Care Review Board, the Fire Safety Commission, the Licence Appeal Tribunal and the Ontario Civilian Police Commission.

DID YOU KNOW

The Ontario Parole Board was established in **1916**.

Calls to Action

In December 2015, Canada's Truth and Reconciliation Commission issued a report with 94 Calls to Action, urging all levels of government to work together towards reconciliation.

In response to the Truth and Reconciliation Commission's Calls to Action, SLASTO's Executive Chair, Linda P. Lamoureux, recognized the urgency for action to uphold SLASTO's role within Canada's reconciliation process, and designated Karen R. Restoule as the cluster's Lead of Indigenous Services to help the cluster navigate the reconciliation process.

Karen R. Restoule is of the Anishinabek Nation and is a member of Dokis First Nation. Ms. Restoule worked as Director of the Justice Sector with the Chiefs of Ontario and has worked with the Ministry of Community Safety and Correctional Services as both a consultant addressing systemic discrimination with the provincial correctional system and as a probation and parole officer.

DID YOU KNOW

You can learn more about the Truth and Reconciliation Commission's Calls to Action report and other findings by visiting: www.trc.ca

Indigenous Services

The mission of SLASTO's Indigenous Services is to ensure that every Indigenous individual, who comes before any SLASTO tribunal, has access to culturally appropriate services.

SLASTO's Indigenous Services' objectives include:

- Increasing SLASTO's capacity to understand the unique circumstances of Indigenous peoples, and how these translate to meeting their unique legal needs.
- Improving relationships between SLASTO leadership and Indigenous communities.
- Identifying areas where SLASTO can create space for processes led by Indigenous peoples.
- Contributing to the elimination of over representation of Indigenous people in custody and consider alternative options to incarceration.

DID YOU KNOW

Since clustering with SLASTO in 2013, the OPB has held over **88** Circle hearings.

An Active Partner

In July 2016, at the request of Ms. Lamoureux, Ms. Restoule and Mr. Vince Pawis, an Elder with the White Buffalo Road Healing Lodge, worked together to review the OPB's Circle hearing process. Ms. Restoule and Mr. Pawis identified significant opportunity for improving the process and presented recommendations to the OPB.

To show commitment in being an active partner in reconciliation, SLASTO took immediate action and implemented the following recommendations:

- Ensuring all Circle hearings are facilitated by an Elder, not an OPB member.
- Ensuring all protocols of the Circle are respected.
- Increasing the availability of translators for Indigenous languages.
- Ensuring that applicants are provided with the opportunity to share their unique circumstances and present alternative options to incarceration within an applicant's parole plan, as set out by the *Gladue* decision.

By implementing these recommendations, the OPB now delivers an administrative process that is respectful, inclusive, accessible, and most importantly, a process that is responsive to the unique needs of Indigenous peoples.

DID YOU KNOW

In 1999, the Supreme Court of Canada issued a decision *R v Gladue*, which directed sentencing judges to consider the broad systemic factors and personal background that affect Indigenous peoples within the criminal justice system.

What is a Circle Hearing?

A Circle hearing is an alternative method to a mainstream parole hearing and is conducted with the same desired outcome, which is to determine if an applicant is suitable for reintegration within the community.

Circle hearings are led and facilitated by Elders who are considered the gatekeepers of Indigenous knowledge and history, and hold critical roles in Indigenous communities.

The role of an Elder in a Circle hearing is dynamic and can include:

- Facilitating the Circle hearing process.
- Providing culturally appropriate support to the applicant.
- Providing advice and guidance to the OPB members.

DID YOU KNOW

Circles represent important principles in Indigenous culture including equality, balance, inclusivity and continuity.

Circles also represent the seasonal pattern of life and renewal, as they are unbroken and have no beginning or end.

Protocols of a Circle

After a Circle hearing is opened by an Elder with a blessing or a ceremony, the Elder sets out the process for the hearing and passes the Eagle Feather to the applicant, who is the first to speak.

The applicant can take as much or as little time as they want to tell their story: who they are, where they come from, the circumstances that led them to their involvement related to the current offences, what they have done during their time in jail, and details of the plan they have prepared for release.

The OPB conducts only one Circle hearing per day to allow for a more in-depth hearing process.

DID YOU KNOW

The **Eagle Feather** is considered a messenger to the Creator and is a symbol of Indigenous teachings such as respect, humility, truth, love, courage, wisdom and honour. In a Circle hearing, only the person holding the Eagle Feather has the right to speak.

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Participants of a Circle

What makes a Circle hearing unique is that participants sit together in a circle, eliminating hierarchy and restoring balance, to discuss the impact of the offence on the victim, the applicant, their families, and the community.

In addition to the sitting Elder, the applicant, and the members of the OPB, participants of the Circle can also include the applicant's support person, a Native Institutional Liaison Officer (NILO), a correctional officer, and if present, the victim and their support person.

As the Eagle Feather makes its way around the Circle, all participants are given the opportunity to speak, building a relationship of trust and increasing the strength of the Circle.

DID YOU KNOW

There has been an **increase** in the number of requests for a Circle hearing by Indigenous applicants since Ms. Restoule's and Mr. Pawis' review of the Circle hearing process.

Building Relationships

In November 2016, SLASTO travelled to Shawanaga First Nation, an Indigenous community located north of Parry Sound, to meet with Vince Pawis and learn about the work that Pawis and the White Buffalo Road Healing Lodge have done within their community and surrounding areas.

The White Buffalo Road Healing Lodge is a non-profit organization dedicated to encouraging pride within the Indigenous community and promoting cross-cultural understanding. The White Buffalo Road Healing Lodge has played a critical role in the development of programming and facilities offered to Indigenous offenders at the Sudbury Jail.

Understanding the importance of establishing relationships with Indigenous communities is a key component in working towards reconciliation and SLASTO is committed to building trust and open communication with Indigenous partners.

DID YOU KNOW

At the **Sudbury Jail**, Indigenous inmates are able to participate in programming that provides access to Indigenous traditions and practices, including traditional drumming, smudging, pipe and sweat lodge ceremonies

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Pictured above, the SLASTO team and Vince Pawis stand in front of the Sudbury Jail sweat lodge on November 21, 2016.

From left to right: Benson Cowan, Head of Legal, SLASTO; Linda P. Lamoureux, Executive Chair, SLASTO; Vince Pawis, Elder, White Buffalo Road Healing Lodge; Karen R. Restoule, Vice-Chair and Indigenous Services Lead, SLASTO; and Chris Popovich, Executive Advisor, SLASTO



Pictured above, the Sudbury Jail sweat lodge (left) and totem pole depicting the buffalo, the bear, the wolf and the eagle (right).

Images courtesy of: Sudbury Jail

Conclusion

While the OPB has made significant improvements to the Circle hearing process, the journey to reconciliation does not stop there. The OPB and SLASTO continue to look for opportunities where improvements to the parole hearing process can be made for all applicants.

By building key relationships with Indigenous partners, reshaping perspective and ensuring that respect is at the forefront of all parole hearing processes, SLASTO and the OPB are committed to providing access to restorative justice and integrating Indigenous legal principles and traditions into the justice system.

Ministry of Community Safety
and Correctional Services

Ministère de la Sécurité communautaire
et des Services correctionnels

Public Safety Training Division

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MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: **Revised Constable Selection System Pre-Background
Questionnaire**

DATE OF ISSUE:	March 8, 2017
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	17-0017
PRIORITY:	Normal

Please be advised that the Ministry of Community Safety and Correctional Services has completed a review of the Constable Selection System (CSS) Pre-Background Questionnaire (PBQ) and Pre-Background Questionnaire Guidelines in relation to questions pertaining to the *Youth Criminal Justice Act* (YCJA), and will be issuing revised documents.

As you may know, the PBQ is the background check component of the CSS. The CSS is a suite of tools designed to assess the suitability of police constable applicants in Ontario. It is based on comprehensive research that determines the knowledge, skills and abilities necessary for police constables in Ontario.

The ministry has granted the Ontario Association of Chiefs of Police (OACP) a licence to use the CSS, the authority to sub-license the system for use by police services or police services boards, as well as any third party for use in testing services. The CSS is currently used by 40 municipal police services, a First Nations police service, as well as the Ontario Provincial Police, as part of their recruitment processes.

Following a review of the PBQ, the ministry has determined that it is necessary to include an explicit reminder at the beginning of Section C, Criminal Record, that, pursuant to the YCJA, a young person who is found guilty of an offence is deemed not to have been convicted or found guilty if they are discharged absolutely, or if their youth sentence or disposition has ceased to have effect.

In addition, Criminal Record question number 18 has been revised to clarify that the response should identify any offences or acts committed in another country that would be considered a criminal offence in Canada.

The revised PBQ and Guidelines will reflect the above changes, and will be sent through the OACP's test vendor, Applicant Testing Services, to CSS police services.

If you have any enquiries, please contact Morgan Terry, Manager Operations Unit, at Morgan.Terry@ontario.ca or (416) 326-9347, or Lisa Hughes, Standards Development Officer, Operations Unit, at Lisa.Hughes@ontario.ca or (416) 314-3032.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Beckett', with a stylized flourish at the end.

Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

Letter from Ministry of Labour contained in email from Holly Doty, OAPSB as follows:

**Item 8.2a vi.
March 21, 2017**

Good morning!

On behalf of the Ministry of Labour's PTSD Summit, *Making Progress on Prevention*:

It is my pleasure to let you know that the Ministry of Labour's PTSD Summit, *Making Progress on Prevention* on October 25, 2016, was a resounding success. Bringing together workers, employers, and experts from a wide range of sectors, along with members of the Ontario Public Service, the summit provided a great opportunity to share different perspectives and consider emerging practices and approaches for mitigating and preventing post-traumatic stress disorder (PTSD).

In the summit's keynote address, Mr. Bob Delaney, former undercover police officer and National Basketball Association (NBA) referee, described his harrowing work infiltrating organized crime and how those experiences would later lead to PTSD. With peer-to-peer support, he overcame the stigma associated with PTSD and now works to educate others and support awareness, understanding and development of mental health and wellness.

Through the panel discussions speakers explained how instrumental peer support can be in mitigating and treating PTSD, and what best practices and approaches are currently being harnessed. The speakers also discussed the important role employers and employees' families play in supporting those suffering from PTSD, and the value of social supports in a successful recovery and return to work.

With the summit completed, it is now time to utilize the knowledge shared and networks created to make progress on preventing work-related PTSD and build resiliency. As you know, key to this is developing organizational prevention plans. The Ministry of Labour has produced a detailed summit report which can serve as a useful resource. The report provides a comprehensive overview of the keynote address, panel discussions and the three breakout sessions, as well as a recap of the summit's highlights. It is available online at www.labour.gov.on.ca/english/hs/pubs/ptsd_summit2016.php, and I encourage you to share the report with colleagues.

As our government continues to move forward on the important issue of workplace mental health, it is heartening to know that we can count on your commitment and support. We recognize that more work lies ahead of us, and that together we can make significant strides in preventing PTSD, and enhancing the mental health and safety of workers in Ontario.

Thank you for your interest in this year's summit. Please accept my best wishes.

Sincerely,

[Original signed by]

Kevin Flynn

Minister of Labour

2016 PTSD Summit

Making Progress on Prevention

Hosted by Ontario Minister of Labour Kevin Flynn

#TalkingPTSD

Summit on

Post-Traumatic Stress Disorder

Making Progress on Prevention

October 25, 2016

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Highlights of the Day

- Over **150 participants** attended the 2016 PTSD Summit
- The hashtag **#TalkingPTSD** has been trending since then

Participants came from a range of backgrounds:

- ✓ Police services
- ✓ Firefighter services
- ✓ Emergency medical services
- ✓ Corrections
- ✓ Health care
- ✓ Transit
- ✓ Social services
- ✓ Mental health advocates
- ✓ Researchers
- ✓ Mental health agencies

On October 25, 2016, the Ministry of Labour hosted the **PTSD Summit: Making Progress on Prevention**. The summit, hosted by the Honourable Kevin Flynn, Minister of Labour, brought together workers, employers and experts from a wide range of sectors along with members of the Ontario Public Service. More than 150 participants convened to share their insights and discuss emerging practices for mitigating and preventing post-traumatic stress disorder (PTSD). The dialogue helped to move forward our understanding of ways to protect employees and promote mental health and wellness in the workplace.

Speakers shared experiences and insights, generating conversation on topics relevant to workplaces today. Many organizations are working toward building comprehensive prevention approaches with respect to work-related PTSD, trauma, and mental health. Discussion topics included:

- Best practices for designing effective peer support programs
- Emerging approaches for effectively engaging families in support
- Resources and tools for promoting mental health and resiliency
- Developing and evaluating organizational prevention plans and procedures



Left to right: The Honourable Kevin Flynn, Minister of Labour, with Bob Delaney

Participants and speakers moved the conversation beyond recognizing mental health issues to expanding our understanding of the concrete interventions, tools, frameworks, and capabilities needed in workplaces to build and implement robust approaches to prevention, early intervention, and ongoing care and support.

It was a day of dialogue and connecting, of raising important questions, and collectively formulating solutions. The summit set the ground for new partnerships and initiatives.

The day was moderated by **Camille Quenneville**, *Chief Executive Officer, Canadian Mental Health Association, Ontario Division*. She welcomed participants with an overview of the program and highlighted the importance of the summit. Five years ago, such a summit would not have drawn the professional diversity present in the room that day, she said. Economists have indicated that mental health problems and illnesses cost the Canadian economy at least \$50 billion per year, Ms. Quenneville noted, findings which have helped to raise awareness.

Deputy Minister of Labour **Sophie Dennis** welcomed participants to the summit and described Minister Flynn's long-held interest in mental health, his passion for the issue and ongoing commitment to making change. She spoke of his recent contribution—the introduction of Bill 163, the Supporting Ontario's First Responders Act (Posttraumatic Stress Disorder), 2016. The bill passed unanimously in April, and the Minister continues to be dedicated to creating opportunities for learning and sharing to support prevention of workplace PTSD.

Summit host the **Honourable Minister Kevin Flynn** expressed his appreciation that many individuals in the room have provided leadership in helping government to move forward in addressing work-related traumatic mental stress. Minister Flynn stressed that, with PTSD, we need to focus on prevention and related opportunities and resources. He shared the view that working environments with positive mental health practices and prevention plans are essential. He also described the government's previous accomplishments, including both the roundtable and the March 2015 summit on work-related traumatic mental stress, and shared how that first summit pushed the government to propose Bill 163, the Supporting Ontario's First Responders Act.

Minister Flynn said that Ontario leads the country in mental health prevention, but that there is still more to do. The province's Supporting Ontario's First Responders Act, 2016 provides the presumption that PTSD diagnosed in first responders is work-related, allowing for faster access to WSIB benefits, resources and treatment. The Minister said that improvement lies with a comprehensive approach that includes both legislative and preventative measures, such as working to identify how to prevent PTSD from affecting individuals in the first place.

Minister Flynn noted that he will be publishing employer prevention plans requested under Bill 163, and discussed online resources such as firstrespondersfirst.ca, which lays out a framework for developing prevention plans. This website is a valuable resource that has come about because of the legislation. He asked everyone to go back to their organizations and communities to work on prevention plans and to continue this absolutely necessary work.

Keynote address

Former undercover police officer, retired NBA referee and author of the book, *Surviving the Shadows: A Journey of Hope into Post-Traumatic Stress*, **Bob Delaney** gave the keynote address. He shared his inspiring story of grappling with PTSD and how he made strides toward healing, which led to his current passion for building awareness of PTSD.

He recounted his personal experiences as a New Jersey State police officer working undercover, in conjunction with an FBI investigation and as part of a presidential task force. Mr. Delaney's three years of undercover work with organized crime required taking on a new persona. His identity was then revealed to the high-ranking organized crime leaders with whom he had built trusting relationships. He related how the discovery of his real identity, and his ensuing confrontation with these crime figures, led to serious security and emotional challenges.

Mr. Delaney shared the PTSD symptoms he struggled with as a result of this work experience, and the stigma he experienced, which often prevents people from seeking treatment for years. He described factors that supported his healing, such as peer-to-peer support, which he views as "the first line of defence." Mr. Delaney asked how we might create environments that allow this to happen and stressed the value of educational awareness programs to help those affected understand their triggers. He summed it up with this vision: "Experiences, plus intellectual readiness, plus reflection and being reflective of what takes place, equals development and growth. That's the reason I like to think of PTSD as PTSDevelopment."



Keynote speaker Bob Delaney

Designing PEER SUPPORT programs

Curt Arthur, *Executive Lead, Transformation Secretariat, Ministry of Community Safety and Correctional Services*, shared insights from Ontario's corrections sector, which is evolving in the area of mental health. Participants heard about the importance of promoting the mental health of both clients and employees in an integrated way. Correctional services are forging a way with an understanding of human and monetary resources,



Left to right: Curt Arthur, Dr. Ash Bender and Dave Connor

and knowing that with the right interventions, significant changes can be made. Their approach includes using the National Standard of Canada for Psychological Health and Safety in the Workplace as a foundation, and considering specific hazards that contribute to psychological harm, having a baseline understanding of the mental health, resiliency and coping skills of the workforce, and building in evaluation mechanisms to support continuous improvement. For peer support, correctional services are investigating different peer support models so that the right models are in place for the needs of specific workplace settings.

Dr. Ash Bender, *Occupational Psychiatrist and Assistant Professor, Faculty of Medicine, University of Toronto. Staff Psychiatrist and workplace trauma expert, Centre for Addiction and Mental Health (CAMH)*. Dr. Bender related key observations from research which tracked individuals involved in the 9/11 rescue efforts. This included studying those who did not experience PTSD, providing more understanding and insight into the psychological qualities that may help protect people from traumatic events. Dr. Bender said the research identified such qualities as a higher sense of purpose, perceived preparedness, greater perceived social support, and active and positive coping.

He discussed that, for organizations to build mentally healthy workplaces, it is important to first assess risk factors—such as adversarial approaches to managing those at risk.

Dr. Bender described a model for occupational stress intervention that consists of prevention, intervention and recovery, and identified peer support as a critical element. He shared best practices for peer support, which he described as a mechanism where co-workers can provide a bridge between an employee with a problem and the people who can help them, and that organizations can make decisions on the degree to which their peer support program is formal or informal. He said that high quality peer support is likelier when peers undergo a formal application and selection process, are respected by their peers, and participate in ongoing training, supervision, review, and accreditation to ensure they maintain their skills.

Dave Connor, *retired district Fire Chief, public safety sector consultant*, identified that peer support can be the cornerstone of a mental health strategy in organizations, and that the amount of work to keep it going is substantial. He explained that there are many recipes for building an effective peer support program and that all can work—the important thing is to use what works for the individual organization and strive for continuous improvement. Mr. Connor said education should start in recruit training and discussed the need to include management, leadership, and especially spouses in peer support, as they notice changes in their partners more than co-workers do. He explained that employers need to vet peer supporters for suitability, and that partnerships with other peer support teams can be extremely beneficial. He provided several examples of support training systems that are available online, and said that using effective cost recovery can help fund mental health programs and actually save an organization money in the long term. Mr. Connor left participants with a quote: “It’s not joyful people who are grateful, it’s grateful people who are joyful.”

Engaging FAMILIES in support

Chief Bruce Krauter, *Essex-Windsor Emergency Medical Services*, spoke about innovative tactics his paramedic service uses to engage family members, and his organization’s evolving approach for including families in mental health programming. To involve the whole family and friends, the commencement celebration for new hires now has a new component—the Chief speaks about the importance of family support, as “families and friends are the first line of defence for a paramedic’s mental health.” Once paramedics are with the organization, mental health workshops and engagement sessions are offered, and made available to families as well. Chief Krauter spoke about the power of social media for connecting with families about upcoming events, news and updates. He had a critical message for summit participants: “You can’t just meet with families once, but rather, every year, every quarter. You have to keep up with them.”

Jennifer Thompson, *Early Intervention Analyst, York Regional Police Peer Support Unit*, shared her organization’s philosophy that spouses and family members are the true first responders for the organization’s first responders. Providing families and spouses with proper resources, training and other supports through the *York Beyond the Blue* program enables families to thrive in their roles as support systems for their police officers. Ms. Thompson, lead for this program, outlined some specific supports in place, such as a unique family-oriented peer support program, with 11 fully trained spousal peer support members.

Dr. Heidi Cramm, *Assistant Professor, School of Rehabilitation Therapy, Queen’s University*, lead researcher in family and veteran mental health with the Canadian Institute for Military and Veteran Health Research. Dr. Cramm highlighted research from her field that can be leveraged to help understand family experiences in high trauma sectors. She reported on the strong evidence that when military personnel or veterans experience operational stress injuries, it can negatively impact family members and partners—leading to problems such as relationship struggles, secondary trauma to family members, and violence to partners. The perception of social support, said Dr. Cramm, is one of the most critical factors for an individual’s successful recovery from PTSD. Also essential is the need for prevention and early detection to support families before they “crash and burn.” Dr. Cramm suggested that, to make progress in this field, operational stress injuries need to be understood within a family context, and approaches such as using technology to promote access to support services needed to support families.

Afternoon break-out sessions

In the afternoon, participants took part in one of three sessions, which explored developing an effective PTSD prevention plan, lessons learned when putting a PTSD prevention plan into action, and mental health resources and tips to strengthen PTSD resiliency. Session facilitators then reported to all summit participants on implementation strategies discussed.

See pages 8 to 15 for more on the session strategies and resources for planning, action and resiliency.



Left to right: Ron Kelusky, Chief Bill Boyes, Sergeant Beth Milliard and Dr. Lori Gray

Measuring and Evaluating workplace mental health and PTSD PREVENTION programs

Dr. Greg Anderson, *Dean, Office of Applied Research & Graduate Studies, Justice Institute of British Columbia*, presented some lessons learned from his experience evaluating prevention and resiliency programs, as well as methods and considerations for organizations when evaluating the success of their programs. He noted that measurement and evaluation lay the foundation for evidence-based practices and will help make better decisions with a larger impact. Dr. Anderson spoke on the role that organizations and employers can play in measuring and evaluating programs, points to consider when choosing measurement tools, and the importance of tools aligning with the organization's objectives. He advised to start by identifying goals and an objective to define outcomes, and then examine the literature to see if a program exists and also does what it's intended to do. He ended his presentation by saying that context is important—for example: what works in the military may not work in a police force—and that it's imperative to make sure that the program is relevant and meets the needs specific to the workplace.

Closing remarks

At the end of the summit, Minister Flynn thanked attendees for helping to address work-related PTSD in Ontario. He remarked on the accelerating interest that has been shown in the topic of mental health, an interest which has moved faster than any other he's seen over his years in politics. Five to ten years ago, no one was talking about workplace mental health, but then discussions began with first responder communities and it became clear that progress is being made. Minister Flynn is determined to see Ontario be a leader. He said that despite all the advances, PTSD remains incurable—you can cope, but it will always be with you—which drives the need for prevention.

Minister Flynn reflected on the day's important themes and said presenters all had a similar message—we can do this, we can change this—and by bringing expertise together we are breaking new ground. He reminded the audience that certain employers are required to submit their prevention plans to him by April 23, 2017, and he wants to see employers create plans that work well for their organizations. The idea behind publishing the prevention plans is to be able to share new findings and learn from each other's work—so that it becomes a “race to the top.” Minister Flynn thanked first responders and other professions for the work they do on a regular basis to keep us safe and keep our economy going. He expressed his optimism that by next year's summit the prevention plans will be in place and we will be much further ahead.

Survey feedback:

- **Over 95 per cent** of respondents said their expectations were met or exceeded by the summit
- “Very good and credible panellists”
- “Each of the talks embedded some very valuable information that will be helpful in training and program development”
- “Great having the Minister open and close this summit”
- “There are a lot of people within our service that will benefit from this information”



The Honourable Kevin Flynn, Minister of Labour

Developing an Effective PTSD Prevention Plan

FACILITATED BREAK-OUT SESSION

Speakers shared insights on how employers can build an effective PTSD prevention plan for their workers. They highlighted some of the critical elements to consider when putting plans together.

A PTSD prevention plan refers to the Minister of Labour's new legislative authority, established by the Supporting Ontario's First Responders Act, 2016, to request employers whose workers are covered under the PTSD presumption to submit information on their PTSD prevention plans to the ministry.

Sergeant Beth Milliard, *York Regional Police*, explained that many organizations experience challenges in finding funds to support workplace mental health programs. She noted that it's in the employer's best interest to invest earlier and prevent issues from occurring, or it will end up costing them more later on. She outlined an effective program model, used by York Regional Police, that organizations can use to build their plans. The "COPE" model signifies Create, Occupational Stress Injury, Partnership and Education. Sergeant Milliard highlighted some initiatives and resources, such as a wellness team that includes six peer support members and a service dog, partnering with other organizations, and a list of on-call psychologists who are easy to access. She emphasized that educating members in what they are feeling and what they are experiencing is the most important element.

Chief Bill Boyes, *Barrie Fire and Emergency Services*, stated that though culture change is slow, increased awareness can result in noticeable changes. He shared his experience with developing and implementing wellness programs that include peer support, communications, training and new modified work policies. Chief Boyes described the importance of taking a comprehensive approach based on local data to assist with decision making. People are an organization's most valuable resource, he said, and emphasized employers should make a commitment to constantly improve their support for them.

Dr. Lori Gray, *Licensed Clinical, Forensic, Rehabilitation Psychologist*, shared insights into building effective prevention plans. She described some fundamentals of a program that includes primary prevention, promotion of resiliency—the secondary prevention, consisting of early interventions—and the tertiary prevention of ongoing care. Dr. Gray noted there should be a strategic relationship between peer support members and mental health professionals. Proactive outreach programs at key stages, such as employee recruitment, can help to reduce mental health claims by up to 40 per cent, she said. Dr. Gray suggested that comprehensive programs show the best results and organizations should tailor theirs to reflect their service: "There is no one size fits all."

Prevention strategies and tips

Following the presentations, participants identified some key prevention strategies and tips:

- Create opportunities for **partnerships and share best practices**
- Identify **resources and tools** to develop and implement prevention and support programs
- Programs need **trust, accountability and integrity**
- Peer supporters need to ensure they have **support** in place for themselves as well
- A properly functioning peer-to-peer support system is key to addressing trauma in a way that should **feel safe** to workers
- Psychological **screening** is equally as important as physical assessment
- Organize programs based on workers' feedback and **suggestions**
- Modify policies and procedures to **reflect** mental health injuries
- Consider **family support** for first responders
- Emphasis on **proactive approach**, raising awareness and building resiliency
- **Quality assurance** is a key aspect of any plan
- Constantly review, update and **improve** programs
- **Creative opportunities** to fund workplace programs
- Free **resources exist** and should be used when creating a plan
- Tailor programs and plans to **meet the needs** of individual workplaces
- Organizations that have developed prevention plans should **share** them with others who could benefit
- **Prevention** is necessary and a better place to dedicate resources

Putting a Prevention Plan into ACTION

FACILITATED BREAK-OUT SESSION

Speakers drew on their experiences to discuss how organizations can effectively put PTSD prevention plans into action. The session explored learning from challenges, then building effective approaches based on those insights. Participants heard about key practices to help them successfully implement a prevention plan.

Marie-Claude Laporte, *Senior Advisor, Disability Management and Wellness, VIA Rail*, talked about post-traumatic stress among locomotive engineers at VIA and ongoing initiatives there. Initiatives include VIA's critical incident care program—employees involved are treated as victims of the incident—and the organization's evolving approach to supporting recovery. This includes providing a specialized nurse to assist employees following incidents and throughout their recovery period. The number of cases when employees have claimed PTSD benefits, over and above VIA's program, has declined dramatically—from 271 cases in 2009 to 0 in 2015, Ms. Laporte noted. VIA attributes the decline to a combination of the three days employees are given off work after an incident and other follow-up care, such as peer support. Ms. Laporte advised that mental health programs require constant improvement and evaluation. She said that management plays a vital role, and that managers are trained to promote a psychologically healthy and safe workplace through the *Leadership School* at VIA.

Chief Tony Bavota, *Fire Chief, City of Burlington*, spoke about traumatic events following a train derailment in February 2012. He described the scene, when more than 40 staff—police, paramedics and firefighters—searched to save lives for over 90 minutes. He recalled approaching the end of the search and the sound of cell phones ringing; knowing callers were surely looking for family members and loved ones. A debrief was held immediately, but it wasn't until more information surfaced months later that everyone understood the true depth of the situation. Chief Bavota said that several individuals were struggling with what they had encountered and took it to their colleagues. The department brought in a guest psychologist, who explained that PTSD and depression share similar signs and symptoms and must be diagnosed by a medical professional—treatments are different, so self-diagnosis won't work. Since then, the workplace focus has been on building personal resilience, peer support programs and supervisor training. Chief Bavota noted that employees can be suspicious of senior management but most trust their immediate supervisors. Training needs to be given to direct reports, he said, because that's who will be called on for help.

Michelle McRae, *Coordinator, Wellness Programs, Ontario Provincial Police's Wellness Unit*, spoke about the process involved in developing a prevention plan. She mentioned the importance of reflection for identifying desired outcomes. The OPP are building programs with a fundamental model that incorporates intervention, training, and policies and procedures. Their goal, said Ms. McRae, is to improve the mental health of members in order to improve response to the communities they serve. The OPP takes a proactive approach with psychological support programs for high-risk roles, such as work in child abuse and undercover units. Members must meet with a psychologist at least once a year and be cleared to continue work. Ms. McRae stressed that supporting workers and communities begins with shared values in awareness and reducing stigma. It also includes training and resources, fostering internal and external partnerships, and evaluating impacts, she said.

Action strategies

Following the presentations, participants identified some key action strategies:

- Understand there are **multiple ways to achieve change**
- Create a **culture of understanding and common language**—including programs to **reduce stigma**—to encourage workers to seek help
- Organizations need **appropriate funding** to support recovery
- Emphasize that a program needs to be **very accessible** (multiple points of access: Online, in workplace, etc., which must be highly visible in the organization)
- **Support at the highest levels** of the organization is imperative
- **Data** is needed to support implementation and **evaluate efficacy** of programs
- **Engage trauma experts** in planning and utilize existing programs
- Educate all workplace parties and systems in the idea that the injury is **honourable**, which will lead to more workers seeking the treatment they need
- Important to have systems that respond to people’s needs in a **timely manner**
- **Build individual resiliency** through evidence-based approaches (for instance, teaching how to reflect rather than react), through training, and by creating opportunity for workplaces to access resiliency-building resources
- **Establish partnerships** with organizations in similar sectors to share knowledge and expand resources

Strengthening Mental Health RESILIENCY

FACILITATED BREAK-OUT SESSION

Participants heard from speakers about best practices and emerging directions in promoting resiliency and workplace mental health tools, with a focus on developments that may affect high trauma sectors. The discussion focused on the evolving nature of workplace mental health resources, and significant and useful resiliency tools for high trauma workplaces.

Michael Pietrus, *Director, Mental Health First Aid & Opening Minds, Mental Health Commission of Canada*, advised that participants should “think evidence-based” and develop a comprehensive strategy, as “no one single program is a panacea.” Mr. Pietrus shared the Mental Health Commission of Canada’s Mental Health Continuum tool, part of the Road to Mental Readiness program (R2MR). The tool helps R2MR training participants to understand the signs and indicators of changes in emotions, attitudes, thinking and behaviours, he explained, through the range of mental health changes that may occur in an individual’s life. He believes that the tool helps build an understanding that recovery is possible, and that individuals can live with a mental illness while still enjoying full mental health and continuing to be contributing members of society. According to Mr. Pietrus, stigma is likely an individual’s largest barrier to seeking help—though, as he explains, early help-seeking is critically important. In his view, the environment can play a crucial role in supporting a worker’s search for help.

Emily Ambos, *Human Resources Generalist, Michael Garron Hospital*, shared her organization’s commitment to addressing mental health, a commitment built into Michael Garron’s strategic plan. She discussed the wide range of tools being applied in her workplace, such as Mental Health First Aid, Second Victim Peer Support, yoga and mindfulness meditation for staff, as well as training for all managers in workplace mental health and its signs and symptoms. A top down approach is critical for bringing about change, Ms. Ambos emphasized. Addressing stigma is vital for effective implementation, she said, and for ensuring that people seek help as soon as possible after a work-related traumatic event.



Left to right: Dr. Bill Howatt, Emily Ambos, Michael Pietrus and Peter Simpson

Dr. Bill Howatt, *Chief Research and Development Officer for Workforce Productivity, Morneau Shepell*, described the abundance of workplace mental health tools and resources available and emphasized the importance of implementing tools, building on a foundation of evidence, and working within a framework and from an organizational commitment. He highlighted that, before putting tools or prevention plans in place, workplaces need to have a baseline understanding of their workforce at both the individual and organizational levels. Dr. Howatt presented a broad framework that involves looking at the whole person and whole work experience. To assess risk factors for workplace PTSD, he suggested a model which recognizes that risks for PTSD are greater when traumatic exposures are accompanied by “work stress loads” and “life stress loads.” Dr. Howatt discussed the need for tools that build capabilities for coping skills within the workforce, through both structured training and encouraging daily practice of coping skills—introducing the idea of daily practice in cognitive hygiene. We get focused on plans and on helping individuals, he noted, forgetting that culture and work environment play a big role.

Resiliency tools

Following the presentations, participants identified some key resources and resiliency strategies:

- Important to **tailor comprehensive strategies** to the organization and be multifaceted
- Identify the **range of coping** strategies
- Determine what **data** is best to collect and ensure programs are built upon research
- Opportunities for the Ministry of Labour to share **best practices** of other employers on strengthening personal resiliency (including what initiatives are offered, how they are delivered, and how often)
- **Families** play a key role in early identification and often facilitate support for their loved ones—families should be involved in the plans and be provided information on how to access programs
- Leadership is an important factor in the **sustainability** of change
- There is **no “one-size-fits-all” solution**—plans should be developed based on the type of work performed and structured to the needs of workers
- **Reducing stigma** through education and by raising awareness to change the **workplace culture** around mental health
- **Simplify the national standard** on workplace psychological health and safety so it becomes more accessible and easy for organizations to implement
- Provide more traumatic mental stress **training for new recruits** and continue training throughout their careers
- Improve funding and worker **benefits** for psychological assistance
- Free **online toolkits** such as www.firstrespondersfirst.ca, developed as a part of the Ministry of Labour’s PTSD prevention strategy

Making Progress on PREVENTION

To conclude the day, summit participants were invited to write down any additional comments they had on making progress with PTSD prevention in their own organizations, and on what they took away from the day.

Below is a sample of quotes from summit participants.

<p>Training and education</p>	<p>“Ongoing training for peer support members is essential”</p> <p>“Staff training can help to build resiliency and reduce stigma”</p> <p>“Create training programs for family members to help identify early signs and symptoms”</p> <p>“Develop training programs to educate all staff on mental health issues, resiliency, and removing stigma”</p>
<p>Peer support system</p>	<p>“There must be peer support in place for peer support members”</p> <p>“The programs should be easily accessible”</p> <p>“Peer supporters require constant training to be effective”</p> <p>“Using technology and social media is brilliant”</p>
<p>Engaging families</p>	<p>“Family members are the first responder to the first responder”</p> <p>“Family members can play a key role in early intervention and it’s important to provide them with valuable resources”</p> <p>“Essential topic—I have ideas on how to implement this now”</p>

Other areas where feedback and commitments were made:

Family supports	<p>“We plan to strengthen communications”</p> <p>“This struck a chord—moving this up as a priority”</p>
Funds for mental health	<p>“I now know that partnerships can help with resource limitations”</p>
Sharing best practices	<p>“I look forward to the Minister publishing prevention plans”</p>
Building management capacity	<p>“A top down approach is a key factor in stigma reduction and culture change”</p> <p>“Leadership training will now include promoting mental health”</p>
Leveraging the summit to create change	<p>“The summit covered aspects I did not consider—I plan to go back to my organization and implement change”</p> <p>“I made valuable contacts and partnerships that will help to make progress a lot faster in my organization”</p>
Leveraging connections and networks	<p>“This summit provided me with excellent networking connections! Many thanks to the presenters and organizers. Job well done!”</p>

“Speakers were excellent, very knowledgeable, well laid out. Can’t wait for next year’s summit”

“Defines ‘learning is power’ ... great individuals, networking ... and informative. Well done and thank you!”

Participant feedback

Reminder

Certain employers are required to submit their prevention plans to the Minister of Labour by April 23, 2017. Prevention plans should be submitted in electronic Word format to ptsdprevention@ontario.ca. Where submission by this method is not possible, information can be mailed to:

Ontario Ministry of Labour
400 University Avenue, 14th Floor
Toronto, ON M7A 1T7

Att: **PTSD Prevention Plan**

The Ontario Psychological Association, recognizing the sensitivity of the summit topic, provided informal counselling to attendees and links to helpful resources.

Thank you to
Dr. Niki Fitzgerald,
Dr. Lisa Couperthwaite and
the association.

Appendix: Speaker Bios

Moderator

CAMILLE QUENNEVILLE

Chief Executive Officer, Canadian Mental Health Association (CMHA), Ontario Division

The CMHA is one of the oldest voluntary organizations in the country and provides direct service to more than 100,000 people in 120-plus communities. Before joining CMHA Ontario, Camille Quenneville served in senior leadership roles for public policy and government communications and with Children’s Mental Health Ontario and the Ontario Public School Boards’ Association. She also served as chief of staff to the province’s first Minister of Children and Youth Services at Queen’s Park. More recently, the government invited Camille to serve on the Ontario Mental Health and Addictions Leadership Advisory Council, where she provides advice on the government’s mental health and addictions strategy. Ms. Quenneville is also a member of the Ministry of Labour’s Prevention Council.

Morning Speakers

KEYNOTE

BOB DELANEY

Retired undercover police officer and NBA referee

Former New Jersey State Police officer and veteran NBA referee Bob Delaney shares insights from his personal experience of living with PTSD. Prior to his 24-year career as an NBA official, Bob worked for the New Jersey State Police and is well known for his undercover work infiltrating the mafia. He developed PTSD as a result of his three-year undercover investigation. Bob has become a leader in the PTSD education and awareness movement and has dedicated the last 30 years to speaking with members of law enforcement, the military, firefighters and emergency service workers. His latest book is *Surviving the Shadows: A Journey of Hope into Post-Traumatic Stress*.

PANELISTS: BEST PRACTICES FOR DESIGNING EFFECTIVE PEER SUPPORT PROGRAMS IN HIGH TRAUMA SECTORS

CURT ARTHUR

Executive Lead, Transformation Secretariat, Ministry of Community Safety and Correctional Services

With a career spanning three decades in correctional services in both corporate and operations leadership roles, Curt Arthur has been tasked with laying the groundwork for the Correctional Services Transformation Strategy. This includes development of a workplace strategy that supports a healthy, safe, inclusive work environment—with an integrated human rights plan and occupational stress injury response framework. Previously, Curt was Assistant Deputy Minister of the ministry's Operational Support Division, which initiated the Post-Traumatic Stress Disorder initiative, and director of Northern Region Institutional Services.

DR. ASH BENDER, MD, FRCPC

Occupational Psychiatrist and Assistant Professor, Faculty of Medicine, University of Toronto. Staff Psychiatrist, Centre for Addiction and Mental Health (CAMH)

At CAMH, Ash Bender is a staff psychiatrist and former medical head of the Work, Stress and Health program, a multidisciplinary program specializing in the assessment, treatment and research of occupational disability. He has several publications on workplace mental health and has conducted research on the management of psychological injury in the workplace. Ash has performed numerous independent assessments for worker's compensation, private insurers, employers and the courts and provides workplace consultation and training as co-founder of Workplace Insight.

DAVE CONNOR

Retired District Fire Chief, public safety sector consultant, mental health trainer and peer support team developer

Dave Connor is a decorated 35-year veteran of Mississauga Fire and Emergency Services (MFES), serving Ontario's third largest city. He initiated the MFES Peer Support Program in 1989 and continues to serve as the retiree advocate. Dave co-developed and delivered a mental health training program to more than 600 members, and assisted City Employee Health Services in implementing the National Standard for Psychological Safety at MFES. Dave has provided leadership communication training to hundreds of company officers. He specializes in assisting employers in meeting their obligations associated with the Supporting Ontario's First Responders Act (Posttraumatic Stress Disorder), 2016. He is a public safety sector consultant, mental health trainer and developer of peer support teams.

PANELISTS: DISCUSSION ON HOW TO EFFECTIVELY ENGAGE FAMILIES IN SUPPORT

CHIEF BRUCE KRAUTER

Essex-Windsor Emergency Medical Services

Bruce Krauter began his career in paramedicine with Windsor Provincial Ambulance in 1983 and progressed through the ranks and different land ambulance models until his appointment as Chief of Essex-Windsor EMS in July 2014. Bruce has spearheaded educational and preventative programs to enhance the delivery of care in emergency services. Most recently, the Ontario Association of Paramedic Chiefs gave him the honour of leading the Ontario Paramedic Monument project, a profound recognition of those who have made the ultimate sacrifice while serving as paramedics in the province. Bruce has witnessed numerous cases of paramedics struggling with mental wellness and understands that both responders and their families require support, assistance and guidance, not only during a tragic event but in following years.

JENNIFER THOMPSON

Early Intervention Analyst, Peer Support Unit, York Regional Police

Jennifer Thompson has worked as a civilian performing various roles within York Regional Police for over 15 years. She is currently the early intervention analyst within the Peer Support Unit. Jennifer's analytical skills, psychology degree, teaching certificate and, most importantly, lived experiences have made her a valuable asset to the Peer Support Unit. Her candid ability to speak about her struggles as well as her drive to bring awareness to mental health and the importance of peer support have been huge assets in the development of York Regional Police's peer support team. Her focus has extended to spouses of members, as she is also the spouse of a police officer and knows first-hand the struggles a spouse faces.

DR. HEIDI CRAMM

Assistant Professor, School of Rehabilitation Therapy, Queen's University

In addition to her role at Queen's University, Heidi Cramm is the Interim Co-Scientific Director of the Canadian Institute for Military and Veteran Health Research, and the lead for academic military and veteran family research in Canada. Her research program focuses on children and family health, with an emphasis on mental health, and the impact of trauma and parental mental health on family health. Heidi has also extended her research into the area of first responder family health.

Afternoon Speakers

SESSION A: DEVELOPING AN EFFECTIVE PTSD PREVENTION PLAN

SERGEANT BETH MILLIARD

York Regional Police

Beth Milliard coordinates and implements mental health training and education for York Regional Police members, is responsible for the internal 45-member Peer Support Team, Project Safeguard, liaises and consults with psychologists, and is responsible for the ongoing implementation of recommendations from the Ombudsman's report. Beth has been asked to consult with many police services on initial start-up of their peer support teams and to implement a safeguard program. She also worked with the Mental Health Commission of Canada and the Canadian Portal Knowledge Network to create an online training module for police suicide prevention and awareness.

CHIEF BILL BOYES

City of Barrie

Bill Boyes is the Fire Chief and Director of Emergency Services for Barrie Fire and Emergency Service, which has 180 staff across six branches, including a communications centre that dispatches for 20 surrounding fire departments. Bill is working towards completing a Ph.D. in human resources management, which supplements his Master's degree in public policy and administration and Bachelor in public management from the University of Guelph. He has been elected to the National Fire Protection Association Fire Service Section Executive Board and is a member of several committees, including the International Association of Fire Chiefs' Firefighter Safety Through Advanced Research working group, the Canadian Association of Fire Chiefs' Labour Relations Committee, and the Ontario Association of Fire Chiefs' Urban Fire Service Advisory Committee. Bill has a wealth of knowledge and experience in mitigating and preventing mental illness in the workplace.

DR. LORI K. GRAY, PH.D., C. PSYCH.

Licensed Clinical, Forensic, Rehabilitation Psychologist

Lori Gray focuses on the issue of trauma through her work with first responders, victims, and criminal offenders. She is the staff psychologist for one of the largest emergency medical services in Canada and provides consultation, crisis support, and education to other emergency services, first responders, and victim services agencies. Lori's background also includes work with CAMH (Psychological Trauma Program and the Law and Mental Health Program), Detroit Receiving Hospital (level one trauma centre in inner city Detroit), the Ministry of the Attorney General, and Corrections Canada, as well as post-secondary teaching. She has received multiple awards for her work, including the Future Pioneers of Psychology Award from the American Psychological Association, and sits on several advisory boards in her field.

SESSION B: LESSONS LEARNED WHEN PUTTING A PTSD PREVENTION PLAN INTO ACTION

MARIE-CLAUDE LAPORTE

Senior Advisor, Disability Management and Wellness, VIA Rail

Marie-Claude Laporte has more than 20 years of experience in occupational health and safety. She specializes in claim management and manages the return to work program following a physical or mental health incident. Most recently, Marie-Claude has been working with VIA Rail in the disability management and wellness unit, implementing initiatives towards supporting psychological health and safety in the workplace. Marie-Claude has a Bachelor's degree in Industrial Relations and is an advent member of *Ordre des conseillers en ressources humaines agréés*.

CHIEF TONY BAVOTA, BA, MPA, CFO

Fire Chief, City of Burlington

Tony Bavota has worked in emergency services for more than 26 years, and with the City of Burlington for the last 21 years. During his career with the Burlington Fire Department, Tony has held progressive responsibilities, and became Fire Chief in 2013. He is well versed in all facets of the fire service, including prevention and public education. He also has extensive corporate experience, gained in part as assistant to the city manager. In 2011, Tony earned a Masters of Public Administration from the University of Western Ontario and holds a diploma in Public Administration and a Bachelor of Arts Economics degree. Tony is a peer assessor with the Centre for Public Safety Excellence and holds the designation of Chief Fire Officer. Before joining the Burlington Fire Department, he worked with the Guelph Police Service as a constable and tactical response unit member.

MICHELLE MCRAE

Coordinator, Wellness Programs, Ontario Provincial Police's Wellness Unit

Michelle McRae has been a key member of the OPP's Operational Stress Injuries Working Group as an adviser and team lead. She continues in her capacity as coordinator to support the implementation of programs/services which focus on overall wellness for members, retirees and their families. Michelle has worked with the OPP since 2011 and been a member of the broader Ontario Public Service in various human resources roles since 2006. She is a graduate of McMaster University and holds a Certificate in Workplace Mental Health Leadership from Morneau Shepell/Queen's University, as well as an Executive Certificate in Conflict Management from Stitt Feld Handy/University of Windsor Faculty of Law.

SESSION C: MENTAL HEALTH RESOURCES WORKSHOP AND TIPS TO STRENGTHEN PTSD RESILIENCY

MICHAEL PIETRUS

Director, Mental Health First Aid & Opening Minds, Mental Health Commission of Canada

Under Michael's leadership, the Mental Health Commission of Canada launched Opening Minds, its 10-year anti-stigma, anti-discrimination initiative and the largest systematic effort to reduce the stigma of mental illness in Canadian history. Michael is a founder and co-chair of the Global Anti-stigma Alliance, composed of more than 20 organizations from around the world working to reduce the stigma associated with mental illness. He sits on the board of the Alberta Lieutenant Governor's Circle on Mental Health and Addictions and is a member of the advisory committee for the Centre for Dignity, Recovery and Empowerment in San Francisco, California.

EMILY AMBOS

Human Resources Generalist, Michael Garron Hospital

Emily Ambos has been in the field of human resources for ten years in both public and private sectors. She has been at Michael Garron Hospital (formerly Toronto East General Hospital) in the role of human resources generalist for five years and has been involved in several initiatives there to support a mentally healthy workplace. Emily is co-chair of the Mental Health at Work committee, which works to ensure that patients and staff are their whole selves while receiving care or working at the hospital. For instance, currently she is spearheading a large diversity initiative to create, foster and support an inclusive environment for members of the LGBTQ community. Emily is also a certified emotional intelligence and *Three Conversations of Leadership* facilitator.

DR. BILL HOWATT

Chief Research and Development Officer for Workforce Productivity, Morneau Shepell

Bill Howatt has over 25 years' experience in strategic HR, mental health and addictions, and leadership. He is a regular contributor to The Globe and Mail and has published numerous books and articles, such as *The Coping Crisis, Pathways to Coping, TalOp: Taking the Guesswork Out of Management*, the Howatt HR Elements Series, the Wiley Series on Addictions, *Human Services Counselor's Toolbox, The Addiction Counselor's Desk Reference*, and *The Addiction Counsellor's Toolbox*. Dr. Howatt is the creator of various workplace mental health tools. His educational background includes a Ph.D., Ed.D, post doctorate in Behavioral Science, University of California, Los Angeles, Semel Institute for Neuroscience and Human Behavior, RTC, RSW, ICADC.

SPEAKER: MEASURING AND EVALUATING WORKPLACE MENTAL HEALTH AND PTSD PREVENTION PROGRAMS

DR. GREG ANDERSON

Dean, Office of Applied Research & Graduate Studies, Justice Institute of British Columbia

Greg Anderson oversees two research centres at the Justice Institute and provides research and administrative oversight of collaborative applied research projects. The Justice Institute of British Columbia is a public post-secondary institution with a mission to develop dynamic justice and public safety professionals through its exceptional applied education, training and research. Greg's research interests lie in occupational fitness and health, and occupational physiology of physically demanding occupations. He recently developed and assessed an online learning tool for first responders to improve their personal resilience prior to deployment. He is well published in both pure science and practitioner journals, and has been a speaker who translates the science for practitioners, providing them with a better understanding of the fundamental theory behind popular practice.



OAPSB Member Response Required Possible By Law Change

Greetings Fellow OAPSB Members,

The OAPSB Board of Directors has been reviewing the Association Bylaw in preparation for new Provincial legislation regarding not-for-profit corporations. The current Bylaw is posted at: https://oapSB.ca/wp-content/uploads/by_law_no_1_oapSB_amended_20apr12.pdf

In our review, we have noticed the following disconnect:

- A Police Services Board is legislatively expected to act with one consensus-based voice, and it is “Police Services Boards” ***rather than individuals that are*** members ***of*** OAPSB
- Meanwhile, our voting system at the Annual General Meeting (AGM) is based on **individual members present, rather than member boards**

This inconsistency is evident in various places throughout the current Bylaw.

We would like to clarify this matter, and are seeking your input. Specifically, we are asking that **each** member Police Services Board indicate which of the following it prefers:

1. **Board membership**, and **one vote per individual person** for each AGM item (status quo)
2. **Board membership**, and **one vote per Board** for each AGM item
3. **Individual membership for members of Police Services Boards**, and **one vote per each individual member** for each AGM item

Please click [HERE](#) to submit your response to the question above.

Item 8.3a
March 21, 2017

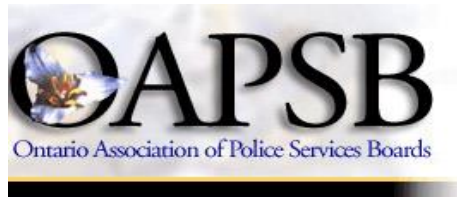
Please respond by **8 April 2017**, indicating clearly which Police Services Board is responding.

Thank You,

Fran Caldarell, OAPSB Bylaw Committee Chair

Holly Doty
Ontario Association of Police Services Boards
111 Waterloo St., Suite 610, London, Ontario
T: 1-800-831-7727 | C: 519.636.7707
admin@oapsb.ca

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**Ontario Association of Chiefs of Police
Ontario Association of Police Service Boards**

ZONE 6

NOTICE OF MEETING (209)

Wednesday, April 19th, 2017

8:00 a.m.

Saxonia Hall

48371 Talbot Street West

Aylmer, ON

Hosted by the Aylmer Police Service

Please contact Zone Secretary Sonya Mackenzie (OAPSB) or
Acting Chief Mark Campbell (OACP) if you have an item for the Agenda:

smackenzie@strathroy-caradoc.ca / chief@scps.on.ca

Please **R.S.V.P.** if you are attending by Wednesday, April 12^{5th} to:

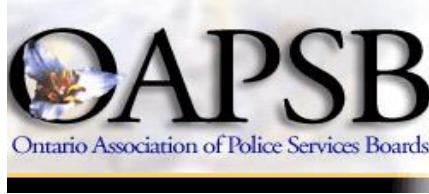
Ms. Erica Campbell
Executive Assistant to the Chief of Police

ecampbell@aylmerpolice.com

519-773-3146



Ontario Association of Chiefs of Police



Ontario Association of Police Services Boards

ZONE 6 Meeting (209] Wednesday, April 19th, 2017

Saxonia Hall 48371 Talbot Street West, Aylmer, hosted by Aylmer Police Service

AGENDA

08:00 ARRIVAL & COFFEE

08:30 Breakfast

09:00 WELCOME and INTRODUCTIONS

- **Greetings from:** [Chief Andre Reymer](#)
- "Round-the-Room" Introductions

09:10 Ministry of Community Safety and Correctional Services Report - [Mr. Tom Gervais](#)

09:20 OACP President - [Chief Charles Bordeleau, Ottawa Police Service](#)

09:50 WeedMD - [Bruce Skully, CEO \(Guest Speaker\)](#)

10:20 Coffee Break

10:35 Break to O.A.C.P. Meeting / O.A.P.S.B. Meeting.

10:40 O.A.C.P. BUSINESS MEETING

- Minutes from Meeting 208 in Amherstburg
- Motion to adopt minutes
- Business Arising from the Minutes
- O.P.C. Report - [Director Bruce Herridge](#)
- Zone Director's Report - [Chief Gary Conn](#)
- Treasurer's Report - [Acting Chief Mark Campbell](#)
- New Business - Roundtable



Registration is now open for OAPSB's 55th Annual
AGM & Spring Conference on June 21 - 24 at Blue
Mountain Resort!

Dear Members,

It is my pleasure to invite you to attend the OAPSB 2017 Spring Conference & AGM from June 21 – 24th, 2017 at the Blue Mountain Resort in Blue Mountain.

We have put together a very interesting and informative program featuring a variety of special guest speakers, topical learning sessions, networking opportunities and social events.

The future holds many changes not only for policing, but also for police governance. Attending the OAPSB Conference will provide you with information about those potential changes, allow you to influence what and how reforms will take shape, and help you prepare to implement such changes within your board and community.

Known for skiing in the winter, golfing in the summer and its amazing spas Blue Mountain Resort is located just northwest of Collingwood.

This year we will be offering a companion program that will consist of a luxury spa day, three hot breakfasts, 2 dinners (including an Elvis Tribute Evening and the Gala), 2 receptions and 1 drink ticket. Please refer to the companion program details. Tourist information will also be available at the Registration Desk.

A Preliminary Conference Program, Preliminary Companion Program, transportation information, a map and directions to Blue Mountain Resort, as well as a personalized hotel reservation link and information is available on the OAPSB website under <https://oapSB.ca/events/2017-spring-conference/>.

All registrations and payment are due by June 14th, 2017. **Please note that member boards**

Item 8.4b

March 21, 2017

will be charged for any guest rooms they have reserved on or after June 1st, whether or not they are occupied during the conference. In other words, if you have rooms reserved that you don't need, please free them up early, to help out your colleagues and avoid unnecessary costs.

We're looking forward to seeing you in Blue Mountain in June!

Sincerely,
Eli El-Chantiry, President & Chair, OAPSB



Corporation of the Town of LaSalle

5950 Malden Road, LaSalle, Ontario, N9H 1S4
Phone: 519-969-7770 Fax: 519-969-4469 www.town.lasalle.on.ca

Office of the Director of Council Services

Brenda Andreatta, Director of Council Services/Clerk

April 13, 2017

Paula Parker
Clerk, Town of Amherstburg
271 Sandwich St. St.
Amherstburg, ON N9V 2A5

Dear Ms. Parker:

Re: Funding for the Great Lakes

LaSalle Town Council at its meeting held April 11, 2017 considered the matter of the recent decision by the United States Government to eliminate funding to the Environmental Protection Agency thereby negatively impacting the Great Lakes. Council adopted the following resolution:

CR 142/17

Whereas algal blooms in Lake Erie threaten its natural and economic resources by negatively impacting the use of water for drinking, fishing, boating and swimming; and

Whereas Lake Erie experienced the largest harmful algal bloom in its history in 2015; and

Whereas toxins from algal blooms can cause severe health issues; and

Whereas communities that depend on Lake Erie as a source for drinking water have made significant investments to ensure it is free from dangerous levels of algal toxins and nuisance algae; and

Whereas algal blooms limit the enjoyment of Lake Erie beaches and other recreational water activities; and

Whereas, local tourism, commercial and residential property values and the commercial and recreational fishing industry may be negatively affected due to the presence of algal blooms; and

Whereas, the United States recently announced a proposal to cut funding to the Environmental Protection Agency that pays 97 percent of the costs for Great Lakes pollution cleanup thereby putting the future health of the Great Lakes in danger,

NOW THEREFORE BE IT RESOLVED that the Minister of Fisheries and Oceans Canada, Ontario Minister of Environment and Climate Change and the Mayors of Great Lakes and St. Lawrence Cities Initiative BE REQUESTED to lobby U.S. State representatives to overturn the decision by the U.S. federal government to drastically reduce spending on the health of the Great Lakes, and that a copy of this resolution BE FORWARDED to local MP's and MPP's, Essex County municipalities, AMO and FCM to request support of the initiative.



The importance of the Great Lakes to this region cannot be overstated. Your assistance in bringing this matter to the attention of Amherstburg Town Council with a request to support the resolution is appreciated.

Sincerely,

A handwritten signature in blue ink that reads "Brenda Andreatta". The signature is written in a cursive, flowing style.

Brenda Andreatta
Director Council Services/Clerk

From: Antonio DiBartolomeo [<mailto:antoniodibartolomeo@yahoo.ca>]

Sent: April 24, 2017 11:20 PM

To: hpayne@citywindsor.ca; Aldo DiCarlo <adicarlo@amherstburg.ca>

Subject: Basic Income Project

The Ontario Premier has announced the launch of a Basic Income pla for Ontario. I am asking your assistance in getting council's support of a resolution calling on Province of Ontario to include Essex Windsor in the initial phase of the program.

Thank you for considering my request, for the benefit of the Region's unemployed.

Tony DiBartolomeo
519-791-2353.

2016 Ontario Budget

Chapter I: Building Prosperity and Creating Jobs

[DOWNLOAD PDF](#)

[Previous](#)

[Next](#)

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Section E: Towards a Fair Society

All Ontarians should have the opportunity to realize their full potential. Building on the existing strong foundation of public services, Ontario is improving the supports necessary to lift people out of poverty and help them live a meaningful life to the benefit of Ontario's economy and society.

Long-Term Affordable Housing Strategy

Every person in Ontario should have access to adequate and affordable housing. When people have a stable place to call home, they are healthier and better positioned to work and contribute to their community and the economy.

Since 2003, the government has committed over \$4 billion to affordable housing. This includes initiatives such as the Investment in Affordable Housing Program, which supports low-income households to access new affordable housing, receive down-payment assistance to purchase an affordable home, and repair and modify their homes, as well as dedicated funding assistance for the housing needs of off-reserve Indigenous households.

Ontario's Long-Term Affordable Housing Strategy (LTAHS), launched in 2010, sets out a roadmap for addressing Ontario's housing needs. In keeping with a commitment made under the Poverty Reduction Strategy, the government is updating the LTAHS to continue the transformation of Ontario's housing and homelessness system, with a focus on flexible and portable benefits that respond to individuals' changing housing needs.

The updated LTAHS will also incorporate findings and recommendations from the Expert Advisory Panel's report on homelessness, "A Place to Call Home." In October 2015, in response to the panel's report, the government committed to a number of immediate and long-term actions, including setting a target to end chronic homelessness in Ontario in 10 years.

As part of the update of LTAHS, the government is announcing that it will:

- Bring forward proposed legislative and regulatory changes to increase the supply and sustainability of affordable housing;

- Through Budget Talks, the government heard that Ontarians were interested in creating a portable housing subsidy that would be a cost-effective way to help address the province's affordable housing challenge. This *Budget* sets out a pilot program to test this initiative.

Develop a framework for a portable housing benefit and transformation of social and supportive housing programs/systems to ensure that people get the help they need, where and how they need it;

- Adopt key steps to end chronic homelessness, including planning to require enumeration at the local level to gather data about homelessness; and
- Develop a housing strategy specific to Indigenous peoples.

In the *2016 Budget*, the government will invest a total of \$178 million over three years to provide housing subsidies and benefits to additional households, including support for the construction of up to 1,500 new supportive housing units over the long term. This funding will help accelerate the goal to end chronic homelessness, and it will include:

- \$45 million over three years to enhance flexible local funding for the Community Homelessness Prevention Initiative (CHPI). Every \$15 million invested in CHPI supports approximately 2,600 households experiencing homelessness to obtain housing, or prevents approximately 14,200 households from becoming homeless; and
- \$2.4 million in 2016–17 to pilot a new portable housing benefit that would offer more options for those fleeing domestic violence, benefiting approximately 500 households.

While these investments and measures are very important, the Province recognizes that it cannot address Ontario's housing needs alone. As such, the government looks forward to working with its federal counterpart to fund critical affordable housing infrastructure moving forward.

Supporting Vulnerable Populations

Vulnerable Ontarians need support to help ensure their financial stability and well-being and to fully participate in their communities.

Developmental Services

Since 2004, the government has been committed to transforming Ontario's developmental services system with the goal of supporting people to live as independently as possible in inclusive communities across Ontario.

In the *2014 Budget*, the government committed to investing \$810 million in the community and developmental services system over three years. This investment will help people to be fully included in the fabric of communities and live as independently as possible.

Significant progress has already been made towards achieving these goals through this new investment. For example, since August 2014, the government has:

- Approved new direct funding through the Passport and Special Services at Home programs for more than 14,000 children and adults. This means completely eliminating the 2014 Special Services at Home program waitlist;
- Approved new residential supports for over 500 adults in urgent need;
- Approved 12 creative housing initiatives recommended by the Housing Task Force, for a total investment of \$3.5 million over two years;
- Approved 38 projects under the Employment and Modernization Fund, including a new Centre for Excellence for Employment Services to improve employment services and build community and employer networks to share best practices and research about employment;
- Provided grants totalling over \$600,000 to six research projects from academic and community-based organizations from the Developmental Services Research Grant Fund; and
- Launched the Independent Facilitation Demonstration Project to provide independent facilitation and planning to 1,100 adults. The effectiveness of this service — in improving people’s lives and supporting planning towards long-term goals — will be evaluated.

Looking ahead, the Province remains committed to addressing growth in demand. The government will also be approving projects in 2016–17 from a second call for proposals for the Employment and Modernization Fund and the Housing Task Force.

Special Needs Strategy

Ontario is committed to providing comprehensive resources and support for children and youth with special and complex needs.

With this in mind, the Province is continuing to move ahead with its Special Needs Strategy to help children and youth receive timely and effective services at home, at school, in the community and as they transition to adulthood.

Under the Special Needs Strategy, Ontario has made progress in three key areas:

- Getting children the right help sooner — Trained providers will have a new developmental screen for children in the preschool years, allowing enhanced screening for potential risks to the child’s development as early as possible;
- Coordinating service planning — New service planning coordinators for children and youth with multiple or complex special needs will connect families to the right services and supports; and
- Making supports and service delivery seamless — Integrating the delivery of rehabilitation services, such as speech-language therapy, occupational therapy and physiotherapy, to make services easier to access and seamless from birth through the school years.

Moving forward, the government is investing \$17.8 million over the next three years to support:

- Enhanced complex special needs services transition and integrated delivery of rehabilitation services by hiring 68 more service planning coordinators; and
- Establishing up to seven more Regional Service Resolution Agencies to review and allocate funding for children with multiple and/or complex special needs.

Autism Services

The government is investing \$333 million over five years to redesign and consolidate autism services in Ontario so that more children and youth receive critical interventions sooner and achieve improved outcomes through services that are better matched to their needs. Towards this end, the government will:

- Implement consistent clinical decision-making criteria to narrow the focus of Intensive Behavioural Intervention (IBI) so that it is delivered to more children and in the appropriate developmental window;
- Transition older children currently waiting for and receiving IBI to a more appropriate and individualized service, based on research evidence;
- Expand Applied Behaviour Analysis (ABA) services by increasing the intensity and duration of ABA, to provide more children and youth at all developmental stages with services that are more responsive to their individual needs; and
- Expand early intervention services to complement the redesign of IBI and ABA, and ensure young children receive support as early as possible.

It's Never Okay: An Action Plan to Stop Sexual Violence and Harassment

In March 2015, Ontario released “It’s Never Okay: An Action Plan to Stop Sexual Violence and Harassment,” which outlined the government’s approach to combat sexual violence and harassment and improve support for survivors. At that time, the Province further committed to work with Indigenous partners to develop a separate specific strategy on the issue of violence against Indigenous women, which was released in February 2016.

“It’s Never Okay” outlines concrete steps to help change attitudes, provide more supports for survivors, and make workplaces and campuses safer and more responsive to complaints about sexual violence and harassment. Steps taken to date include:

- Introducing legislation related to “It’s Never Okay: An Action Plan to Stop Sexual Violence and Harassment,” to build a province where everyone is free from the threat of sexual violence and harassment. For further details, see *Prevention of Violence against Indigenous Women* later in this section.
- Investing over \$1.1 million each year for the next three years to enhance specialized counselling services and community outreach support for survivors of sexual assault and domestic violence; and
- Enhancing awareness through a public education campaign that includes multilingual television and print ads and a successful social media campaign around #WhoWillYouHelp and #ItsNeverOkay.

Drug Benefits for Low-Income Seniors

The government is making changes to the Ontario Drug Benefit Program to raise the income threshold for low-income seniors, allowing a greater number of seniors to qualify for reduced fees, resulting in lower costs for medications. Co-payments and deductibles will be adjusted for other seniors. Other changes to Ontario's Public Drug Programs are highlighted in this chapter and in [Chapter II, Section B: *Transforming Government and Managing Costs*](#).

Social Assistance

The Province's social assistance programs provide supports for Ontarians in need of help.

As Ontario's economy grows, the government remains committed to leaving no one behind. Maintaining an effective social safety net is one part of the government's broader efforts to reduce poverty and ensure inclusion in communities and the economy.

In 2016, the government will build on its previous investments in social assistance by:

- Increasing social assistance rates by 1.5 per cent for adults receiving Ontario Works and people with disabilities relying on the Ontario Disability Support Program (ODSP); and
- Providing a further top-up to those with the lowest social assistance rates — singles without children receiving Ontario Works — bringing their total increase to \$25 per month, which is \$100 more per month than they received in 2012.

These rate increases will take effect in September 2016 for ODSP and in October 2016 for Ontario Works. Municipalities will not be required to share the cost of the Ontario Works rate increase until January 2017.

Ontario will also take steps to help increase the incomes of single-parent families who receive both social assistance and child support payments. Currently, families receiving child support have their social assistance benefits reduced by the full amount of child support they receive. This means that families receiving social assistance are no better off when they receive child support, and the parent responsible for making child support payments may feel little incentive to do so.

Over the next year, the government will introduce changes to social assistance rules so that families receiving social assistance who receive child support payments can benefit from more of this income.

Ontario will continue to work with people with lived experience and delivery partners to modernize the delivery of social assistance, better integrate services and reduce unnecessary intrusion into clients' lives.

For example, the Province will:

- Introduce a reloadable payment card for ODSP clients who are unable to open or maintain bank accounts and to reduce the use of paper-based practices;
- Build on pilots launched in 2015–16 to provide more self-service options for clients;
- Introduce improvements to the ODSP adjudication and medical review process; and
- Remove the current requirement for persons already determined to be eligible for adult developmental services to be re-adjudicated for eligibility under ODSP.

In the *2015 Budget*, Ontario introduced a consultation on social assistance rate restructuring. Through ongoing discussions, there emerged a clear consensus on the need to move policy considerations beyond social assistance rates to include aspects of the broader income security system.

As a result, this year, the government will continue to engage with delivery partners, clients and sector advocates to chart the path to comprehensive reform that effectively reduces poverty, supports people in their efforts to participate in the economy, and provides human services in a way that makes sense to the people who need them. This process will look across government and at the broader income security landscape to ensure that various existing and future programs work together to help Ontarians. The government will also engage with First Nation, Inuit and Metis communities to ensure that the path forward recognizes unique challenges on- and off-reserve and helps all Ontarians live a better life.

One area of research that will inform the path to comprehensive reform will be the evaluation of a Basic Income pilot. The pilot project will test a growing view at home and abroad that a basic income could build on the success of minimum wage policies and increases in child benefits by providing more consistent and predictable support in the context of today’s dynamic labour market. The pilot would also test whether a basic income would provide a more efficient way of delivering income support, strengthen the attachment to the labour force, and achieve savings in other areas, such as health care and housing supports. The government will work with communities, researchers and other stakeholders in 2016 to determine how best to design and implement a Basic Income pilot.

Supporting Workers and Families in a Changing Labour Market

Through Budget Talks, Ontarians increasingly called on government to respond to issues surrounding precarious employment. Ontario is taking a number of steps in this *Budget* to address these concerns.

The modern labour market has experienced an increase in non-standard employment, some of which is considered “precarious.” This includes temporary workers, part-time workers who want full-time work and low-wage workers who juggle multiple jobs. Between 1997 and 2015, non-standard employment grew at an average annual rate of 2.3 per cent, nearly double the rate of standard employment.

While non-standard employment in the right circumstances can provide people with greater flexibility, it can also mean lower and unpredictable earnings and limited access to employer-sponsored health benefits, and can put strain on workers and their families.

Ontario is taking steps to ensure fairness in the labour market and more secure wages to help people maximize their potential.

Changing Workplaces Review

Ontario is moving to ensure that labour and employment laws reflect the realities of the modern workplace to provide security to workers, while also providing businesses the support they need.

In 2015, the government initiated the Changing Workplaces Review and appointed two Special Advisers to lead the consultations on Ontario's labour and employment laws, including the *Labour Relations Act, 1995*, and the *Employment Standards Act, 2000*.

The Special Advisers are now considering input from the public consultations and commissioned research. It is expected that an interim report will be released in early 2016. The final report and recommendations are expected to be released in summer 2016.

Gender Wage Gap Strategy

The Gender Wage Gap Strategy builds on progress made by the government to strengthen women's economic opportunities and address barriers preventing women's full participation in the labour force.

To support the development of the strategy, the government has established a Gender Wage Gap Steering Committee to begin effectively addressing the many factors that contribute to Ontario's gender wage gap. The committee, which was appointed in April 2015, is concluding its regional public consultations, stakeholder meetings and online survey, and is anticipated to make recommendations in May 2016 that will help shape the implementation of the Province's Gender Wage Gap Strategy. The broad consultation approach will support recommended actions for business, government, labour and all Ontarians to address the impacts of the gender wage gap on women at work, in their families and in their communities.

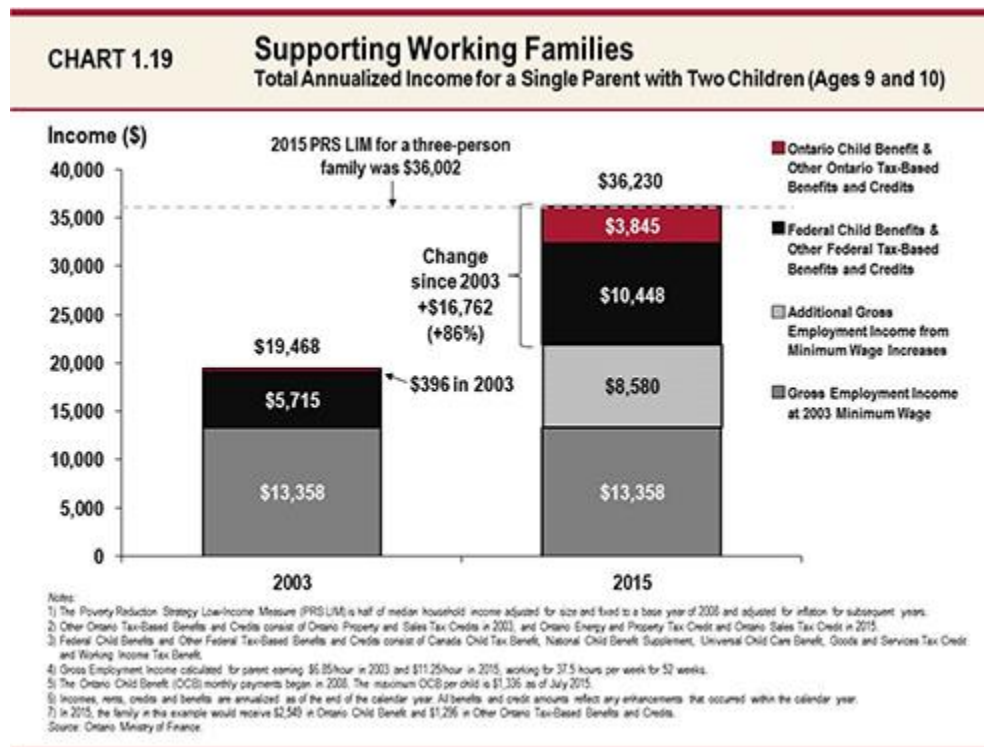
Increasing Children's Benefits and the Minimum Wage

Ontario provides support for low- to moderate-income families through the Ontario Child Benefit (OCB). This benefit, along with other provincial and federal tax and benefit programs, enhances the incomes of low- to moderate-income families, helps reduce child poverty and provides a more stable income base for those who may experience uncertain earnings. The OCB, which supports about one million children in over 500,000 families, helped recipients weather the effects of the recent economic downturn. Through indexing, the government is also ensuring that the OCB helps protect families from increases in the cost of living.

The government has also helped low-income workers and families by raising the minimum wage by 64 per cent since 2003. Most recently, in October 2015, it was raised to \$11.25 per hour to adjust to inflation.

Enhancements to the OCB, federal children’s benefits and increases in the minimum wage have significantly increased the total incomes of working families with children.

As shown in Chart 1.19, a single parent with two children, ages 9 and 10, working full time at minimum wage experienced a total income of \$36,230 by the end of 2015, which represents an 86 per cent increase compared to 2003. This family’s total income was higher than the 2015 Poverty Reduction Strategy Low-Income Measure (PRS LIM).



[Accessible description of chart](#)

Healthy Smiles Ontario Program

The Healthy Smiles Ontario program enables more children and youth aged 17 and under from low-income families to receive free dental care. It also ensures that children continue to receive dental care when their families transition from social assistance. The government has improved access to children’s dental services by integrating a number of publicly funded dental programs and creating a one-window application process.

Economic Empowerment

Economic empowerment takes different forms for different people. For example, Ontarians with limited resources need better tools to achieve financial stability; youth and people with disabilities need better training and access to employment. The government is committed to improving the tools and opportunities necessary to support the economic and social inclusion of all Ontarians.

Financial Empowerment

Financial empowerment helps low-income individuals and families improve their credit scores, increase savings and develop long-term financial management plans.

The government is already engaged in programs that support these important goals. For example, financial literacy is integrated in the Ontario curriculum for students in Grades 4 to 12, so they have the knowledge and skills to take responsibility for managing their personal financial well-being with confidence and competence. In addition, the Province funds the Financial Empowerment and Problem Solving (FEPS) program, a pilot project offered through three community agencies. The program provides low-income people with individualized counselling and hands-on help to those in financial crisis to obtain banking services, apply for benefits such as Canada Learning Bonds to save for their children's education, manage debt and enable participants to move from crisis to longer-term financial planning.

The Province is taking further steps to increase support for financial empowerment initiatives.

The government will invest up to \$1 million annually over five years to partner with Prosper Canada to provide a range of financial empowerment tools and services to more communities across Ontario. The initiative will be evaluated to determine the effectiveness of the tools and services on enhancing the financial stability and empowerment of participants.

Through Budget Talks, the government heard from Ontarians a desire for increased financial education opportunities for youth.

The government will also provide up to \$650,000 in matching funding to the Ontario Chamber of Commerce to support Funny Money, an innovative program for high school students that complements the approach to financial literacy education in the school curriculum. Funny Money uses humour to educate youth about money management, credit, debt and savings to empower students with the knowledge they need to make good financial choices.

Employment Strategy for People with Disabilities

The Province has taken a number of steps to better support people with disabilities by helping them connect to the labour market and engaging and supporting employers.

One of these steps includes the creation of the Partnership Council on Employment Opportunities for People with Disabilities, to work with and encourage employers in hiring people with disabilities.

Over the next year, the government will develop a provincial employment strategy for people with disabilities that will:

- Establish a cohesive made-in-Ontario vision with goals, priorities and desired outcomes to ensure Ontarians have access to a continuum of employment and training services;

- Provide a better service experience through streamlined access to employment and training services that recognize the varied needs and employment goals of individual clients; and
- Engage employers as active partners in breaking down employment barriers for people with disabilities and promoting inclusive workplaces.

This strategy will build on the Province’s significant progress towards its objective of an accessible Ontario by 2025. In support of The Path to 2025: Ontario’s Accessibility Action Plan, and as part of ongoing efforts to make it easier for people with disabilities to participate in their workplaces and communities, the Province will introduce amendments to 11 statutes, targeting areas that represent barriers to accessibility. These amendments modernize procedures related to service, timelines and notice requirements, and include amendments to:

- The *Accessibility for Ontarians with Disabilities Act, 2005*, providing extensions to legislated timelines to accommodate people with disabilities, and permitting people with disabilities to submit documents to government in accessible formats;
- The *Homemakers and Nurses Services Act* and the *Public Vehicles Act*, replacing outdated terminology; and
- The *Public Hospitals Act* and the *Substitute Decisions Act, 1992*, requiring notices to be communicated by more accessible methods.

As well, Ontario’s Accessible Employment Standard requires businesses with 50 or more employees to make employment practices accessible to meet the needs of employees and job applicants with disabilities, as of January 1, 2016.

Building Inclusive Communities

Ensuring that all Ontarians have the opportunity to overcome barriers to social and economic inclusion contributes to the strength of Ontario’s communities.

Local Poverty Reduction Fund

The Local Poverty Reduction Fund is a \$50 million, six-year program designed to evaluate community-driven interventions that prevent or lift people out of poverty. From the 2015 Call for Proposals, Ontario is now supporting 41 projects in over 20 communities across the province to improve the lives of people living in poverty and build evidence about programs that work.

Projects Financed through the Local Poverty Reduction Fund:

- The **City of Greater Sudbury** will introduce two client navigators (one Indigenous and the other bilingual) to the Out of the Cold emergency shelter program to assist participants to move from street to home, and evaluate the impact.
- **Tungasuvvingat Inuit**, based in Ottawa, is collaborating with community partners to develop, implement and evaluate an Urban Inuit Employment Strategy to facilitate the development of training and workforce experiences

for Ontario's growing urban Inuit population to help their clients find stable employment and build a more secure future.

- **Woodgreen Community Services**, based in Toronto, will evaluate its Transition to Success (TTS) program that helps female single-parent families who have experienced poverty and homelessness transition into employment. The program is holistic and provides wrap-around services to single women with children.

The next call for proposals for the Local Poverty Reduction Fund will be launched in spring 2016. Over the course of 2016 and 2017, a total of \$10 million will be targeted for projects related to homelessness.

Addressing Racism in Ontario

The government recognizes and values diversity in all Ontarians and Ontario communities, and is committed to actively promoting and pursuing racial equity in provincial policy development, implementation and evaluation. To this end, the Province is moving forward with a plan to address racism in all forms, including individual, systemic and cultural, and to advance equality for all Ontarians regardless of race, ethnicity, creed or cultural background.

This plan will include the creation of a new Directorate that will work with key partners such as business and community organizations, educational institutions and the Ontario Human Rights Commission.

Through this plan, the Directorate will:

- Increase public education and awareness of racism to create a more inclusive province; and
- Apply an anti-racism lens in developing, implementing and evaluating government policies, programs and services.

Ontario recently passed legislation to formally recognize February as Black History Month on an annual basis. This legislation recognizes the significant contributions Black Canadians have made to the development and betterment of Ontario throughout its long history.

The government will also introduce mandatory Indigenous cultural competency and anti-racism training for all employees across the Ontario Public Service.

Social Support and Integration

Ontario is promoting integration by eliminating barriers and implementing change to reflect the province's diverse communities. The government plans to build on its inclusive approach by proposing legislative amendments to enable people from traditional cultures who have a single naming practice to have that name reflected in vital events, such as birth certificates and change of name certifications.

Ontario is also committed to providing settlement and integration supports targeted for newcomers and refugees, while ensuring the broader pursuit of racial equity in provincial policy.

Ontario's efforts towards integration also include new support for the Muslim Resource Centre for Social Support and Integration (MRCSSI) to expand the organization's work to help clients overcome challenges that affect their family safety. The MRCSSI is a not-for-profit organization whose goal is to help families and individuals overcome the challenge of pre- and post-migration stressors, cultural differences, poverty and loss of social status. Annual funding of \$200,000 will allow the MRCSSI to provide more efficient services and build on its Culturally Integrative Family Safety Response Model. The funding will also support MRCSSI to collaborate with other agencies to provide culturally integrated individual intervention, case coordination, staff training and community capacity building.

Supporting the Settlement of Refugees in Ontario

Helping newcomers integrate successfully into communities and workplaces helps support Ontario's economic prosperity. The government is committing additional funding of \$2 million in 2016–17 to ensure the continuation of important coordination efforts that provide support to welcome and settle refugees in Ontario. Since December 2015, Ontario has welcomed more than 8,000 Syrian refugees, and anticipates up to another 2,000 by the end of February.

This will bring the government's total commitment to \$12.5 million for international relief efforts, direct supports for refugees, as well as for organizations and groups that are privately sponsoring refugees.

In November 2015, the government announced the appointment of a dedicated Executive Lead to ensure seamless, coordinated and appropriate support for the refugees who arrive in Ontario. This coincided with the establishment of a Ministers' Ad Hoc Committee on Refugees to support the provincial commitment to help settle thousands of Syrian refugees. The committee is co-chaired by the Minister of Citizenship, Immigration and International Trade and the Minister of Health and Long-Term Care.

The committee is tasked with overseeing and coordinating a cross-government response to prepare for incoming refugees and helping them settle and integrate once they arrive. It is working closely with the federal government to determine how Ontario can best support a national plan for refugee settlement. Work to date has included providing incoming refugees with health services and emergency medical assistance, and collaborating with the Canadian Red Cross to ensure that additional emergency social services are available as needed.

Supporting Opportunities for Indigenous Peoples

It is critical that the government move forward on a number of fronts to improve economic opportunities and support sustainable opportunities for Indigenous peoples in Ontario.

Aboriginal Healing and Wellness Strategy

In November 2014, the government announced an investment of over \$10 million in the Aboriginal Healing and Wellness Strategy (AHWS) to help reduce family violence and violence against Indigenous women, and improve Indigenous health, healing and wellness.

The government will invest in the AHWS annually to continue to support over 450 Indigenous health and healing projects, including:

- Ongoing funding for Talk4Healing, a helpline for Indigenous women in the north who have limited access to services;
- Establishing new healing-lodge sites to provide residential programs that address the underlying impacts of sexual assault, family dysfunction and physical, mental and emotional abuse;
- Training for front-line workers in areas such as mental health and addictions, traditional healing practices, crisis intervention, grief counselling and family violence; and
- Funding to address the high costs of delivering programs in northern, remote and fly-in communities.

Mental Health and Addictions Strategy

Ontario is providing \$2 million to 10 Indigenous organizations to engage with their communities and make recommendations on unique mental health and addictions issues facing Indigenous peoples across the province. A dedicated Indigenous engagement process, launched with First Nation, Métis and urban Indigenous partners, will continue to inform the Province's 10-year Mental Health and Addictions Strategy.

Prevention of Violence against Indigenous Women

Following the release of "It's Never Okay: An Action Plan to Stop Sexual Violence and Harassment," the Province further committed to work with Indigenous partners to develop a separate specific strategy on the issue of violence against Indigenous women.

Ontario is committed to a Long-Term Strategy to End Violence against Indigenous Women, promoting wellness and family supports to address the impacts of violence on Indigenous families. The strategy will include an investment of \$100 million over three years to support a number of initiatives such as:

- Working together with Indigenous partners to design and deliver culturally appropriate interventions that address the root causes of violence, trauma and overrepresentation of First Nations, Métis and Inuit children in the child welfare and youth justice systems;
- Supporting the "Kizhaay Anishinaabe Niin — I Am a Kind Man" program that supports healing and violence prevention for Indigenous men, including offenders;
- Hosting the fifth National Aboriginal Women's Summit in 2016; and
- Developing new missing persons legislation and reviewing missing persons guidelines.

In recognizing the increased likelihood of Indigenous women victimized through the human trafficking trade, Ontario is also moving forward with the development of a strategy to stop

human trafficking, which will include supports targeted for Indigenous and non-Indigenous women.

Truth and Reconciliation Commission of Canada Report

Ontario is making it a priority to act on the Calls to Action released by the Truth and Reconciliation Commission of Canada in June 2015 by working in partnership with First Nation, Inuit and Métis peoples to acknowledge and teach the history and legacy of residential schools, take action to close gaps in outcomes, and build culturally sensitive and community-based services. That is why the government is working with First Nation, Métis and Inuit partners in revising the curriculum to include greater requirements for students to learn about Indigenous perspectives, cultures, histories and contributions, including treaties and the residential school experience. As part of a broader awareness campaign, the Province is also supporting two public service announcements: one will tell the truth about Canada's residential schools, and one will advocate a deeper understanding of treaties.

The government will continue to engage Indigenous partners on policies and programs that respond to the report's recommendations. Ontario will continue to take steps, in partnership with Indigenous communities, to ensure that Indigenous voices are heard within government, including in policy- and decision-making.

Chart Descriptions

Chart 1.19: Supporting Working Families

The bar chart shows the change in total annualized income for a single parent with two children ages nine and 10, working full-time at minimum wage between 2003 and 2015. In 2003, the total annualized income was \$19,468. In 2015, the total annualized income for that family type stood at \$36,230, or 86 per cent higher than in 2003.

[Return to Chart 1.19](#)

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From: Ontario Soil Regulation Task Force [<mailto:info=osrtf.ca@mail22.atl111.rsgsv.net>] **On Behalf Of**
Ontario Soil Regulation Task Force
Sent: Thursday, April 20, 2017 5:52 PM
To: General Inquiry
Subject: A Model Site Alteration By-law

To the Mayor and Members of Council
Town of Amherstburg
Atten: The Clerk

2017/04/20

A Model Site Alteration By-law

A site alteration by-law is intended to protect the environment and neighbouring properties from any alterations to the land on a property, typically excavations and fill for buildings and driveways. However, some municipalities are finding that their by-law is inadequate when large amounts of fill are being brought in to a property for disposal. This excess soil comes from construction projects and some comes from the remediation of contaminated sites. The Ontario Soil Regulation Task Force (OSRTF) is a not-for-profit volunteer organization whose members have been involved with this issue for several years. Through our involvement with municipalities that had revised their site alteration by-laws to deal with the disposal of excess soil, we have developed a model site alteration by-law that we are making available to you. If your municipality has already revised their by-law, we applaud you.

20 million cubic metres of excess soil are disposed of each year in Ontario, as estimated by the Residential and Civil Construction Alliance of Ontario. Much of it is excavated for the basements of condo towers or subways and some of it is from the redevelopment of contaminated properties. The impact of the dumping of excess soil and contaminated soil has been felt in many communities. The noise, dust, and traffic from hundreds of trucks a day in and out of a single site can be very disruptive. There were placard-waving protesters at one disposal site. A disposal site near drinking water wells has been found to have cyanide in its soil at 3000 times the allowable limit. A homeowner who took a few loads of supposedly clean fill found carcinogenic dry cleaning fluid in his well water. Fill brought in for a sheep farmer's barnyard turned out to be toxic to the sheep. Issues with soil disposal sites have been on the front page of local papers and were a factor in several municipal elections. There are strong incentives to dump contaminated soil improperly. A presentation by a Toronto legal firm to a conference of municipal lawyers stated that "every load of hazardous soil dumped illegally is worth as much as \$6000 in saved tipping fees" to those dumping it improperly. Any cleanup costs can be in the millions of dollars. The same presentation said "municipalities run the risk of being sued in cases where contaminated or even clean soil may be deposited on private or public lands if they fail to use their enforcement powers available to them."

The Ministry of the Environment and Climate Change (MOECC) has responded to this problem with a

guideline document “Management of Excess Soil - A Guide for Best Management Practices” and last year with a “Excess Soil Management Policy Framework” that is being implemented. The guideline document and the framework put a lot of the soil management responsibility on municipalities and their site alteration by-laws. The Ministry of Municipal Affairs funded an on-line excess soil by-law tool at <http://www.excesssoils.com/>, which OSRTF contributed material to. OSRTF has taken an active part in workshops and conferences over the past few years including the 2015 AMO conference. Our researcher, Carmela Marshall, has given many deputations to municipal councils on the issue of fill sites and site alteration by-laws based on our experiences, research, and involvement with officials at all levels of government. Case studies and reference information can be found at <http://osrtf.ca> and <http://lakeridgecitizens.ca>. The model by-law which has been developed incorporates guidance from MOECC and has been peer reviewed by professionals. Elements of the model have been incorporated into several updated site alteration by-laws.

The model by-law and the companion documents of a rational document, a model fill agreement, and a model fill management plan are available on our website at <http://osrtf.ca/osrtf/model-fill-by-law-project/> . Upon request, we could provide them as printed documents or on a USB memory stick. An OSRTF representative can be made available to discuss this issue with council or staff. Please contact OSRTF at info@osrtf.ca if your council would like our assistance in improving the management of excess soil.

With regards,

Ian McLaurin
Ontario Soil Regulation Task Force
97 Chalk Lake Road
Port Perry, ON L9L 2C2
Canada

[Add us to your address book](#)

ian.mclaurin@osrtf.ca

You can [unsubscribe from this list](#)

From: Parent, Averil [<mailto:aparent@citywindsor.ca>]

Sent: 26-Apr-17 12:06 PM

To: Aldo DiCarlo <adicarlo@amherstburg.ca>; Borrelli, Paul <pborrelli@citywindsor.ca>; 'Debby Grant' <japandemonium@gmail.com>; 'Derek Coronado' <dcoronado@cogeco.net>; 'Edwin Tam' <ekltam@gmail.com>; Francis, Fred <ffrancis@citywindsor.ca>; 'Jesse Gardner Costa' <zissoucosta@gmail.com>; 'Joseph Passa' <joseph@passa.ca>; 'Mike Nelson' <mnelson@erca.org>; 'Nelson Santos' <nsantos@kingsville.ca>; 'Radwan Tamr' <radwan.tamr@genivar.com>

Subject: FW: Let's Talk Lake Erie: Will you help us spread the word?

FYI WECEC. There is not enough time for a WECEC response but you might be interested in commenting on behalf of the organizations you are involved with.

Averil

From: Manuel, Audrey (EC) [<mailto:audrey.manuel@canada.ca>]

Sent: Wednesday, April 26, 2017 11:40 AM

To: Kadour, Karen

Subject: Let's Talk Lake Erie: Will you help us spread the word?

Good morning,

I am sending this email to your organization because I believe that you, your clients and/or your readership have a vested interest in Lake Erie water quality.

I imagine the topic of algae in Lake Erie has come up in conversation amongst your constituents. Let it be known that we, at Environment and Climate Change Canada, are as concerned as they are and we really want to hear from them as we develop our plan of action to address the problem.

Canada and Ontario have recently released a Draft Nutrient Domestic Action Plan for public comment. Public input will be an important part of our decision-making process for Lake Erie, and will help us determine how we will reduce phosphorus loadings from Canadian sources.

We have an extensive network of organizations and citizens that we have engaged directly but we'd really like to spread the word beyond our own contacts if possible. I believe that the people involved with your organization would be interested in providing us comments, I'm just not sure that they're aware of the opportunity, and so I'm asking if you'd be willing to spread the word through your network?

In hopes that you will agree to help with this, I have attached a summary document that contains all of the basic information you might want/need to provide your contacts. The document contains information on where they can go to participate (consultation website links), the hashtags we are promoting, our own social media connections, some language that might help you to articulate the issue and the approach we are taking to address it, and a few questions and answers that might be useful for you.

Your support in getting the word out on this issue would be much appreciated. We, in the Federal government, believe that engaging the public to contribute to decision-making is key to

success. This issue is far reaching and a lot of people are being impacted by the algae problems in Lake Erie. We are taking great strides to address this problem and public contributions are so appreciated. Sometimes it's the people who are closest to the water who raise the most relevant points and oftentimes provide us unique ideas for addressing issues that we may not think of ourselves.

We are also more than willing to help you further if you require it so please don't hesitate to send Kelly Phillips an email at kelly.phillips@canada.ca or give her a call at (416) 739-5899 for more information.

The public comment period for the Canada-Ontario Draft Action Plan for Lake Erie has been extended by an additional 15 days. The new deadline to submit comments is **Wednesday May 24, 2017**.

Thank you kindly,

Audrey Manuel

Strategic Engagement Officer
Regional Director General's Office
Environment and Climate Change Canada | Government of Canada
audrey.manuel@canada.ca | Tel.: (416) 739-4811

Draft Nutrient Domestic Action Plan Engagement Avenues and Suggested Language

Contact info

Consultation website: www.letstalklakeerie.ca

French link: www.parlonslacierie.ca

How to participate

1. Read the document under the page “Read the Draft Action Plan” at www.letstalklakeerie.ca or www.parlonslacierie.ca
2. Register and activate your account
3. Visit “Submit Your Ideas and Actions!” to respond to questions
4. View other visitors’ responses and vote for the ones you like

Social media information

Suggested hashtags: of #LetsTalkLakeErie & #ParlonsLacÉrié

Twitter: @environmentca

Facebook: Environment and Natural Resources in Canada

Key messages

The Government of Canada and the Province of Ontario have released a draft action plan that will help to reduce high amounts of phosphorus and the growth of toxic and nuisance algae in Lake Erie.

Reducing the amount of phosphorus entering Lake Erie is the best way to minimize algal blooms, which can be harmful to human health and the environment. While phosphorus is an essential nutrient for plant and animal life, scientists have identified that excess phosphorus is the cause of algal blooms in the lake.

Phosphorus enters Lake Erie from many sources, including runoff from urban centres, agricultural lands, sewage treatment plants, airborne particles, septic systems, and industrial discharges. This draft plan identifies actions that can be taken by the governments of Canada and of Ontario in conjunction with key sectors to achieve the goal of reducing phosphorus in Lake Erie by 40 percent.

Stakeholders and community members are encouraged to comment on the draft action plan before May 9, 2017. This input will inform the final action plan for the Canadian side of Lake Erie.

Shorter option

Canada is working with its partners to develop a Canada-Ontario Action Plan to help reduce the amount of phosphorus – a key factor causing algae – from entering Lake Erie. Your comments and ideas will help build a final Plan with specific actions to help restore water quality in Lake Erie.

Stakeholders and community members are encouraged to comment on the draft action plan before May 9, 2017. This input will inform the final action plan for the Canadian side of Lake Erie.

Other

The Great Lakes are one of the world's largest sources of freshwater, and one of the most diverse ecosystems on earth. Canada and its partners in the US and at home have a long history of working together to protect them.

As part of our commitment to protect the Great Lakes, the Government of Canada is taking action to combat toxic and nuisance algae threatening Lake Erie water quality and ecosystem health.

Canada and Ontario are working on a Domestic Action Plan to outline how targets set with the US to reduce the amount of phosphorus entering Lake Erie will be met in Canada.

Canada is pleased to have launched engagement on a draft Domestic Action Plan, and encourages Canadians to participate in the public input opportunities over the next several months.

Public input will be an important part of our decision-making process for Lake Erie, and how we will reduce phosphorus loadings from Canadian sources.

Questions and Answers

Algae in Lake Erie

Q What is the algae problem in Lake Erie?

A Toxic and nuisance algal blooms in Lake Erie have increased over the past decade, causing significant impacts on the environment, economy and human health.

Q What are the impacts of this issue for residents of the Lake Erie basin?

A Algae can threaten water quality, including drinking water supply, degrade fish and wildlife populations and habitats, foul beaches, and clog intake pipes. Occasionally water

treatment plants have had to close, and the lake's important commercial fishery is increasingly at risk.

Some estimates suggest that the costs of harmful and nuisance algal blooms to Canadian Lake Erie basin in a business-as-usual scenario could reach \$272 million per year.

This estimate factors in increased costs associated with drinking water treatment, losses to sports and commercial fisheries, reduced property values, reduced tourism revenue, and the loss of ecosystem services (e.g. fish, waterfowl, drinking water, recreational opportunities) healthy habitats provide.

Q Why are we focusing on reducing phosphorus as a way to address harmful algae blooms?

A In the right quantities, both phosphorus and algae are essential to a healthy Lake Erie; however too much phosphorus results in too much algae in the lake.

Controlling phosphorus is widely recognized as the best way to reduce toxic and nuisance algae in Lake Erie.

Canada's Domestic Action Plan

Q Why is the DAP focus only on Lake Erie, when algae and nearshore water quality are issues throughout the Great Lakes Basin?

A Lake Erie is the most heavily impacted of all the Great Lakes. This is acknowledged in the Great Lakes Water Quality Agreement which commits Canada and the United States to review, revise and/or develop concentration and loadings objectives for offshore and nearshore water of the Great Lakes, starting with Lake Erie.

Concentrating efforts on Lake Erie will address the lake at greatest risk and maximize return on investment, while producing science and policy approaches that we can also apply to the other Great Lakes and elsewhere in Canada.



6648 Road 506, Plevna, Ontario, K0H 2M0
Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352
www.northfrontenac.ca

May 1, 2017

Via Email: premier@ontario.ca

Honourable Kathleen Wynne, President, Lake Sustainability Planning Committee
Legislative Assembly of Ontario
Queen's Park
Room 281, 111 Wellesley Street West
Toronto, ON
M7A 1A1

Dear Ms. Wynne:

RE: Hydro Reduction of 25% Not Applicable to Seasonal Residents

Please be advised that the Council of the Corporation of North Frontenac passed the following Motion at their meeting on April 28, 2017:

Moved by Councillor Good, Seconded by Deputy Mayor Perry #222-17

WHEREAS Council passed Resolution #180-17 approving Councillor Hermer's Notice of Motion be brought forward at the April 28, 2017 Council Meeting regarding Hydro Rates including the 25% reduction not being applicable to seasonal residents, delivery charges etc.;

AND WHEREAS the government has reduced Hydro One consumers' delivery charges by 17% with an additional 8% HST to Ontario Residents;

AND WHEREAS due to unreasonable requirements for reduction most seasonal residents do not qualify for the reduction;

AND WHEREAS all consumers residing within a native reserve are exempt from the delivery charges;

THEREFORE BE IT RESOLVED THAT in the name of fairness and equality the Council of the Township of North Frontenac requests these charges be removed from all Hydro One customers billing;

AND THAT a copy of this resolution be provided to the Premier of Ontario; the Minister of Energy; all Municipalities within the Province; and Randy Hillier, MPP.

Carried

Yours truly,

Tara Mieske

Tara Mieske
Clerk/Planning Manager
TM/jd

cc: Ontario Minister of Energy
Randy Hillier, MPP
All Municipalities within the Province of Ontario

**Ministry of Citizenship
and Immigration**

Minister
6th Floor
400 University Avenue
Toronto ON M7A 2R9
Tel.: (416) 325-6200
Fax: (416) 325-6195

**Ministère des Affaires civiques et
de l'Immigration**

Ministre
6^e étage
400, avenue University
Toronto ON M7A 2R9
Tél.: (416) 325-6200
Télééc.: (416) 325-6195



April 2017

Dear Friends,

It is my pleasure to invite you to submit a nomination for the **Lincoln M. Alexander Award**.

Established in 1993, the Lincoln M. Alexander Award recognizes up to three young Ontarians who have demonstrated exemplary leadership in contributing to the elimination of racial discrimination in Ontario. Recipients will be celebrated at a special ceremony, and receive a cash prize of \$5,000 and a framed certificate.

To submit a nomination for this award:

1. Visit ontario.ca/honoursandawards.
2. Select the category based on award type.
3. Click on **Lincoln M. Alexander Award**.
4. Download the PDF form.
5. Read the eligibility criteria and instructions carefully.
6. Fill out the form and submit it **no later than May 31, 2017**. Instructions for submitting your nomination package can be found on the website.

If you have questions, please call 416-314-7526, toll free 1-877-832-8622 or TTY 416-327-2391, or email ontariohonoursandawards@ontario.ca.

I hope you will take this opportunity to acknowledge a young person from your school or community who has made an important contribution to eliminating racial discrimination in Ontario.

Thank you for your attention to this important recognition program.

Sincerely,

A handwritten signature in black ink that reads "Laura Albanese". The signature is written in a cursive style.

Laura Albanese
Minister



April 27th, 2017

The Honourable Kathleen Wynne, M.P.P., Premier of Ontario
Legislative Building
Queen's Park
Toronto, Ontario M7A 1A1

Dear Ms. Wynne:

Re: Request for Provincial Support: Opioid Strategy

At the regular session of Lanark County Council held on April 26th, 2017, the Council of the Corporation of the County of Lanark adopted the following resolution seeking provincial support in relation to the opioid crisis:

MOTION #CC-2017-67

WHEREAS, communities across the province and country are responding to the escalating risk of opioid overdoses and deaths;

AND WHEREAS, Ontario alone has witnessed 13 years of increasing deaths due to opioid overdoses, to the point that deaths related to such overdoses are now double those from motor vehicle collisions (*excerpt from Prescription for Life www.drugstrategy.com*);

AND WHEREAS, according to the Regional Supervising Coroner East Region, Leeds, Grenville and Lanark (LGL), our region is not immune to the opioid problem, as there were 24 opioid related deaths between 2010 and 2014, as well as 7 suspected opioid-related deaths in the region in the past 12 months, and individuals participating in the Public Health Unit Harm Reduction Program have reported 23 non-fatal opioid related overdoses in the past 6 months;

AND WHEREAS, opioids, such as morphine and fentanyl patches, are prescribed by physicians to treat pain;



/2

AND WHEREAS, fentanyl patches and other opioid pills are being diverted from their initial purpose, and are being sold illicitly to be smoked, chewed, ingested or injected for a high, which over time, requires more and more opioid to get the same high, which leads to overdose and potentially death;

AND WHEREAS, a particular concern with fentanyl patches, including illicit fentanyl and its related analogues, is that these drugs are available and easily imported illegally from other countries, and the amount of fentanyl varies on each portion of the patch leading to a higher risk of overdose;

AND WHEREAS, illicit fentanyl has been confirmed in many other street drugs such as heroin, fake oxycontin pills, cocaine, and crystal meth;

AND WHEREAS, police in our area have reported seizing diverted fentanyl (an opioid) patches, illicit fentanyl, and drugs laced with fentanyl;

AND WHEREAS, the Leeds, Grenville and Lanark District Health Unit is working with the community to develop a community response plan to the opioid situation in collaboration with many stakeholders including police, fire, EMS, community organizations, municipalities, health service providers, and the education sector;

AND WHEREAS, the Health Unit has the lead in expanding surveillance of the problem, ensuring individuals who are using opioids and their family/friends have access to naloxone which can reverse respiratory failure from an overdose, and providing information and education to the public, in addition to working with municipalities and the community on the social determinants of health such as poverty, unemployment, lack of social supports, and inadequate housing, that can have a negative impact on the health of individuals and communities, as well as address the underlying root causes of substance misuse;

AND WHEREAS, in October of 2016, the Honourable Minister of Health and Long-Term Care, Dr. Eric Hoskins announced the Ontario Provincial Opioid Strategy to tackle the public health crisis related to problematic use of opioids by looking at multiple sectors including physician prescribing, overdose monitoring, opioid prescription monitoring, and enhancing harm reduction and addiction services.



/3

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Corporation of the County of Lanark respectfully requests the provincial government to enhance our local response to the opioid problem in our community, by enacting the following:

- Ensure all first responders, including police and fire, have access to provincially funded naloxone that can reverse an opioid overdose, and training in its use, due to the fact that in our rural region volunteer firefighters are often the first ones on the scene of an opioid overdose, and it is critical that the individual(s) who has overdosed receive naloxone as soon as possible to prevent death; and
- Ensure all places that support vulnerable people in the community, have access to publicly funded naloxone, and training in its use; and
- Provide a provincially funded public opioid education campaign, including social media to complement the efforts of individual communities; and
- Provide additional provincial funding for addiction and mental health services that would assist in treating people with mental illness to reduce and/or eliminate self-medication with opioids, and would provide addiction services to help people overcome their opioid addiction.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Dr. Eric Hoskins, Ministry of Health and Long-Term Care, Lanark-Frontenac-Lennox and Addington MP Scott Reid and MPP Randy Hillier, Carleton-Mississippi Mills MPP Jack MacLaren, FCM (Federation of Canadian Municipalities), AMO (Association of Municipalities of Ontario) and all municipalities in the Province of Ontario.

Honourable Premier, this is a crisis situation and we need strong leadership from the provincial and federal governments to coordinate with communities and urgently invest in the solutions to stop the epidemic, including addictions treatment, supportive housing, prevention and drug policy reform. We desperately need a nationwide emergency response as opioid addiction devastates families and communities and overdose deaths reach an even more horrific toll. We very much look forward to a favourable response.

Page 3 of 4



/4

If you require any further information, please do not hesitate to contact Leslie Drynan, County Clerk/Deputy CAO at 613-267-4200 ext. 1502 or via email at ldrynan@lanarkcounty.ca or Dr. Paula Stewart MD, FRCPC Medical Officer of Health and Chief Executive Officer for Leeds, Grenville and Lanark District Health Unit (LGLDHU) at 613-345-5685.

Sincere regards,

A handwritten signature in black ink that reads "Bill Dobson".

Bill Dobson
Warden

BD/ld

cc:

Honourable Minister Dr. Eric Hoskins, Ministry of Health and Long-Term Care
Lanark-Frontenac-Lennox and Addington MP Scott Reid and MPP Randy Hillier
Carleton-Mississippi Mills MPP Jack MacLaren
FCM (Federation of Canadian Municipalities)
AMO (Association of Municipalities of Ontario)
EOWC (Eastern Ontario Wardens Caucus)
All municipalities in the Province of Ontario
Dr. Paula Stewart, Medical Officer of Health for LGLDHU

From: Lisa Porter [<mailto:lporter@uwindsor.ca>]
Sent: Friday, April 21, 2017 12:14 PM
To: Aldo DiCarlo
Cc: Paula Parker
Subject: RE: declaration

This is so great, thank you for following up!

The Brain Tumour Foundation of Canada celebrates May as Brain Tumour Awareness Month. We have roughly ~25 people in the Windsor and surrounding areas that are dealing with a primary brain tumour diagnosis at any given time and almost 100 people that have a brain tumour because another cancer has moved to the brain. Brain tumours are the #1 solid cancer to affect children and in the past few years our region has lost several children to this disorder. This is a particularly devastating diagnosis as there is no cure and the disease takes away their identity rather quickly. It is hard on the patient and on the caregivers and loved ones. This May the Brain Tumour Foundation is asking if communities would change the colour of a landmark as a way of showing their support to these families. Grey or Orange are Brain Tumour Foundation Colours.

Here is the list of landmarks that have committed to date (below). I could put you in touch with Amy to list Amherstburg as a landmark area and we could send photos for them to post and circulate? I think it would be a great way to show off the beauty of Amherstburg, and the wonderful, kind people who live in our town (can you tell that I live in Aburg? LOL!)

Thank you for your consideration! Lisa

In 2017, we would love to see 35 landmarks light up to mark Brain Tumour Foundation of Canada's [35th Anniversary!](#)

If you can help light up a landmark in your area, please contact [Amy](#) who would love to hear from you!

Here are some of the landmarks that are confirmed for 2017 so far:

- May 1 - 31: City Hall, Fredericton, NB will lit up orange for the entire month of May!
- May 1: BC Place, Vancouver, BC
- May 1: Science World, Vancouver, BC
- May 1: Telus Spark, Calgary, AB
- May 2: Vancouver City Hall, Vancouver, BC
- May 3: CN Tower, Toronto, ON *Note: a standard light show will run for eight minutes at the top of every hour
- May 3: City Hall, Toronto, ON
- May 3: 3D Toronto sign, Toronto, ON
- May 5: BMO Building, Montreal, ON

- May 8: Reconciliation Bridge, Calgary, AB
- May 11: The Peace Bridge, Fort Erie, ON
- May 14 - 20: The Forks, Winnipeg, MB will turn the canopy orange for the week!
- May 15: City Hall, the JA Taylor Building at Wellington and Dundas, the Fountain at the Forks, London Life, and the Convention Centre, London, ON
- May 25: Skylon Tower, Niagara Falls, ON

If you see any of these places lit up, please send [Amy](#) photos!

Lisa Porter, PhD
Translational Research Director WCRG
Associate Prof. Univ. of Windsor
www.porterlab.com
www.windsorcancerresearch.ca

MINUTES OF HERITAGE COMMITTEE
February 9, 2017
5:30 PM – LIBRO CENTER

1.0 PRESENT: Dante Pagliaroli, Robert honor, Simon Chamely, Shirley Curson-Prue, Jennie Lajoie, Steve Brown, Staff Liason, Mical Palumbo

ABSENT: Leo Meloche, Stephanie Pouget-Papak

Brief introduction by attending members. Welcome to new member Jennie Lajoie.

2.0 APPROVAL OF THE AGENDA

There was some question as to whether we could make additions to the agenda. Steve confirmed that items may not be added to the agenda as the agenda is posted on the Town website 48 hours before the meeting.

D. Pagliaroli/M. Palumbo

That the agenda be approved as printed. Carried.

3.0 REVIEW OF MINUTES

Shirley mentioned Item 5 regarding the discussion of Meg Reiner being reinstated as a member of the Heritage Committee. It was confirmed that because she is working for the Town this would be a conflict of interest.

Shirley pointed to the 2nd paragraph of Item 6.1 saying that Rebecca's version made more sense The Urban Design Guidelines with a heritage theme better identified the heritage district boundaries and is more current.

Shirley also questioned the time frame for completion and if anything was definitive as there was no answer. She wondered if the Heritage Committee would be consulted. Steve mentioned that there was a part time planner approved in the Town budget but we still do not have a specific time frame. Shirley said that she would connect with Rebecca to see if she could get more information.

S. Curson-Prue/D.Pagliaroli

That the minutes of November 24, 2017 be approved as printed. Carried.

4.0 REVIEW OF NEW CORRESPONDENCE

4.1 CHO News – Winter 2017

The committee will review the CHO News before the next committee meeting and if there are any questions/ideas they can be brought forward at the next meeting.

5.0 REVIEW OF NEW BUSINESS

5.1 Election of Chair and Vice Chair and volunteer for Recording Secretary

Motion by Jennie to have Simon and Shirley acclaimed. Dante 2nd. Carried.
Simon Chamely was acclaimed as the Committee Chair.
Shirley Curson Prue was acclaimed as the Committee Vice Chair.

It was unanimous that each member will take a turn being secretary. Mical Palumbo offered to be recording secretary for this meeting.

6.0 REVIEW OF OUTSTANDING BUSINESS

6.1 Plaque Suggestions – Bellevue, Christ Church, First Baptist Church at 232 Gore (Steve)

Steve said that the budget has been passed and therefore we can expedite the plaques. Steve will get a computer version of the plaques to bring to the next meeting. Robert will double check to make sure the dates and spelling are correct.

There was some discussion about the old plaques on Heritage buildings. The old plaques do not conform to the new Heritage Act and the new ones do.

6.2 Excerpt from Official Plan – 6.4 Heritage Conservation

Steve suggested the committee members read this before the next meeting. It was agreed that we will come back to discuss this at the next meeting.

There was some discussion about the Open House as it was originally supposed to take place tonight. Shirley will check with Ann Rota to pick a date that will not conflict with other Town events. The consensus was to have the Open House on the Belle Vue grounds.

6.3 Kings Navy Yard progress (Steve)

Steve said there would be an update in April. Looking at having part of the Navy Yard designated. The Town Council has asked that the designation be cleaned up and to look at the specific attributes that will give the Navy Yard Heritage designation. Meg Reiner is doing research on this. Meg Reiner will report to the committee first. The committee will then report to council on what the heritage designation would look like. Steve said that they might have to hold a public meeting.

6.4 Registry Update Status (Steve)

This is not resolved. Still outstanding with no update.

6.5 Doris Gaspar update on Interest List to go to Council (Steve)

There was discussion on the process to designate a property. Meg Reiner is working about 8 hours a week on this project

6.6 Budget 2017 (Steve)

Steve said that the budget has been approved as presented. Part of that means that two representatives can go to the Heritage conference in Ottawa June 8th to the 10th. At the next meeting names will be put forward. Dante mentioned that \$1000 is set aside for the Meet & Greet. The plaques were also included as part of this budget.

6.7 Urban Design Guidelines Status (Steve)

No current updates available. Will review this at the next meeting.

There was a question from Robert about properties of interest. Are there other buildings outside our current list that we may want to look at for Heritage Designation? Steve said if anyone had any suggestions regarding a particular building to contact him. The committee can certainly review these.


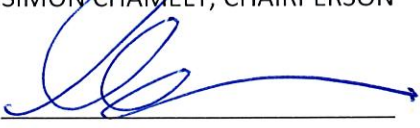
7.0 NEXT MEETING DATES

Simon asked if there were any objections to the meeting dates. There were no objections. The committee maintained the following upcoming meeting dates for 2017:

April 20, June 15, September 21, November 16

8.0 Adjournment

J. Lajoie/D. Pagliaroli
That the meeting adjourn. Carried.


SIMON CHAMELY, CHAIRPERSON

F6R MICAL PALUMBO



Amherstburg Economic Development Advisory Committee

March 7, 2017 at 5:30p.m. - Town Hall – Board Room

MINUTES

PRESENT

Bob Rozankovic	John McDonald
Councillor Leo Meloche	Marta Leardi-Anderson
Carolyn Davies	John Edwards
John Miceli	Staff Liaison Nicole Rubli

ABSENT WITH NOTICE

Joe Varacalli Deputy Mayor Bart DiPasquale

CALL TO ORDER

The Chair called the meeting to order at **5:36 p.m.**

DISCLOSURE OF PECUNIARY INTEREST

None

ACCEPTANCE OF AGENDA

Moved by: Marta Leardi-Anderson
Seconded by: Carolyn Davies

That there are no required changes and the agenda be accepted as presented.

The Chair put the Motion

Motion Carried

MINUTES OF PREVIOUS MEETING

Moved by: John McDonald
Seconded by: Leo Meloche

That the minutes of the meeting of the AEDAC held on January 24, 2017 at 5:30 at 5:30p.m. and February 7, 2017 at 6:00 p.m. be adopted as printed and circulated.

The Chair put the Motion

Motion Carried

ORDER OF BUSINESS

1. New Committee Member Welcome

The Committee welcomed new Committee members Marta Leardi-Anderson, John Edwards and Chamber Representative Carolyn Davies.

2. Meeting with Local Businesses/Program for Business Attraction/Sustainability

Moved by: Leo Meloche

Seconded by: John McDonald

That the Economic Development Advisory Committee invites the Amherstburg Chamber of Commerce Board of Directors to the next meeting to discuss local business attraction and sustainability.

The Chair put the Motion

Motion Carried

3. Essay/Multimedia Contest Follow Up

Moved by: John McDonald

Seconded by: John Edwards

That the Economic Development Advisory Committee review past practices and establish a basis for moving forward in the first term of the new school year .

The Chair put the Motion

Motion Carried

UNFINISHED BUSINESS

1. That the Committee explore the opportunity to host guest speakers to speak in Amherstburg to assist the Committee in developing the Town's Strategic Plan. (July 9, 2015 Meeting)

- Bob to speak to CAO Miceli about having Eddie Francis and Rakesh Naidu present at a Council meeting.
- This initiative is tabled to September 2016.
- This initiative will be tabled to 2017
- **Dates to be provided of upcoming Committee meetings to see if WEEDC CEO Stephen MacKenzie can attend a meeting to address the Committee.**

2. Discussion on having an essay contest for local high school students.

- Staff liaison to contact winners and honourable mention
- The 1st place entry will be read at the Council meeting Dec. 12/16.
- Lessons learned on the contest will be discussed at the March 7th meeting.

NEW BUSINESS

1. Discussion surrounding ensuring the Committee is informed of the new initiatives being presented to Council as it relates to Economic Development. CAO Miceli relayed to the Committee that there are a number of initiatives Administration are working on, that align with the Strategic Plan that will be presented to Council. The Staff Liaison will ensure the Committee is receiving up to date information.
2. Committee was made aware of the Community Accessibility Forum 2017 that is being held locally on April 26th at the University of Windsor, hosted by the Accessibility Directorate of Ontario.
3. The Committee requested a list of the commercial and industrial properties that are available within the Town.

NEXT MEETING DATE

April 4, 2017 at 5:30p.m., Town Hall Board Room

ADJOURNMENT

Moved by: John McDonald
Seconded By: John Edwards

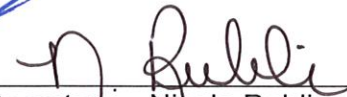
That the meeting adjourn at 7:03 p.m.

The Chair put the Motion

Motion Carried



Chair – Bob Rozankovic



Secretary – Nicole Rubli

AMHERSTBURG COMMITTEE OF ADJUSTMENT

Minutes of a meeting of the Amherstburg Committee of Adjustment held Tuesday, March 28, 2017 at 7:30 a.m. in the Council Chambers.

Present: D. Cozens, S. Ducedre, M. Prue, D. Shaw, A. Smith

Also Present: R. Belanger, Secretary/Planner

Introductions of the Committee members and administration.

DISCLOSURE OF INTEREST

There were no disclosures of interest.

ADOPTION OF MINUTES

Moved by A. Smith

Seconded by S. Ducedre

That the Committee move approval of the minutes held February 28, 2017.

-Carried-

APPLICATIONS

- (1) **A/4/17** Robert & Denise Bondy
305 Ramsay St
3729-110-000-07600

Public in Attendance: Robert Bondy, Mr. P. Fernandez, Lila Renaud, Terry Edwards

The applicant is requesting relief from Zoning By-law 1999-52, as amended, Section 3(1)(b), to permit the construction of a single detached dwelling with a 2,509 sq ft footprint. Relief is being requested from Section 12(3)(g) which permits a maximum lot coverage of 40%. The proposed total new development will have a lot coverage of 52.2%. Therefore, the applicant is requesting relief of 12.2%.

The subject property is designated Heritage Residential and zoned Residential Heritage (RH) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies circulated:

- (i) Letter dated February 21, 2017 from the Essex Region Conservation Authority - The above noted lands are **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from the ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06). There are no concerns relating to stormwater management and no objections to the application with respect to natural heritage policies.
- (ii) Email dated February 15, 2017 from the Chief Building Official – Roof drainage should be tied to the storm sewer through gutters and downspouts. Rear yard drainage should also be provided.

- (iii) Email dated February 15, 2017 from Deputy Chief/ Fire Prevention & Inspection Officer – Amherstburg Fire has no objection to the application
- (iv) Letter from Lila Renaud – In the correspondence Ms. Renaud states that she is concerned about the condition of the soil on the subject property, conformity with the design of the neighbouring homes, fencing, and the impact on a tree at the back of her property.
- (v) Planning Report dated March 21, 2017 from Rebecca Belanger.

Committee Discussion:

Mr. Bondy stated that the lot itself is 40'x121' and the house is technically a ranch style, he states that he believes it will fit in with the neighbourhood. The Chairman verified that there are no existing buildings on the property and that this is where the home was demolished. The Committee also questioned components of the design including the stairs at the rear as a grade entrance to the basement. Member Prue questioned how the access to the attic is gained and the applicant identified that there is a door and that the dormer is decorative only. Mrs. Lila Renaud, a neighbour to the south stated that for a period of time the home was not connected to the sanitary sewer and she believes that sewage was buried and states concerns with the quality of the soil. The Committee identified that the quality of the soil is outside of the mandate of the Committee and direct the Planner to make a note of this item in the minutes. The Committee questioned Mrs. Renaud regarding the items in her letter. The Chairman asked Mrs. Renaud whether she has seen what the house will look like as she had made a note of this in her letter. There was discussion regarding the installation of a fence as Mrs. Renaud noted that in her letter. Mr. Bondy said he would install the fence if Mrs. Renaud prefers. The Committee recommended that a surveyor stake out the fence. Member Shaw questioned the applicant on how he proposes to build and not encroach on the neighbouring lots. Mr. Fernandez stated that the setbacks are not uncommon and are built within regularly. He stated that this will not be an issue. The Committee questioned the length of the driveway and it was stated to be 14ft. The Committee further questioned the distance to the sidewalk and there was no confirmation. Chairman Cozens stated that the parking space is too short. Member Ducedre identified that parking of cars cannot be blocking the sidewalk. There was some discussion about removing the garage to reduce the request for lot coverage. Mr. Fernandez pulled out another alternative which featured 47.5% lot coverage rather than 52.2%. He stated that the difference was that only a portion of the terrace is covered. Member Ducedre stated that this design is not minor either. The Chairman questioned whether the garage could be smaller and the terrace reduced.

A motion for a ten minute recess was put forth by Member Prue and seconded by D. Shaw. After the return to the meeting, the Chairman questioned the applicant and his designer where they were at and they had proposed to reduce the lot coverage by 450 sq.ft. removing an amount of the covered porch in back and putting the grade entrance stair in the garage. Member Ducedre suggested that a decision could not be made today as they need an actual proposal in front of them to review. The Chairman summarized the concerns including the north sideyard encroachments, short parking space, percentage of lot coverage and the requirement to know the distance between the garage and the sidewalk.

After a discussion the following resolution was put forth:

Moved by M. Prue
Seconded by S .Ducedre

That Application A/4/17 be deferred.

- Carried-

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, moved to defer the application to a future meeting pending further discussion with the Town of Amherstburg Planning Department and the preparation of revised building plans. The Committee was of the opinion that the application as proposed did not meet the four tests of a minor variance. The Committee received and considered written submissions pertaining to the minor variance application.


NEXT MEETING

The next meeting is scheduled for Tuesday, April 25, 2017 at 7:30 a.m.

ADJOURNMENT

The meeting adjourned at 8:45 am.


Chairman- Dave Cozens


Secretary- Rebecca Belanger

Amherstburg Traffic Committee Minutes

Thursday January 19th, 2017 at 2:00 p.m.

Council Chambers

PRESENT

Jason Lavigne- Chair
Nicole Rubli
Al Reaume

Eric Chamberlain
Antonio Marra

ABSENT WITH NOTICE

Ian Chappell

MEMBERS OF PUBLIC

CALL TO ORDER 2:25 P.M.

ADOPTION OF MINUTES

Moved by Antonio Marra
Seconded by Eric Chamberlain

That the minutes of the meeting of the Amherstburg Traffic Committee held on November 17th, 2016 at 2:00pm be adopted as printed and circulated.

Motion carried

ORDER OF BUSINESS

- 1 Committee nominations for the electing of the Chair and Vice Chair of the Traffic Committee for 2017.

Moved by Antonio Marra
Seconded by Eric Chamberlain

The Committee re-elected Councilor Lavigne as Chair. The Committee elected Nicole Rubli to the role of Vice Chair

Motion Carried

- 2 Request from resident to install a speed bump north on Fryer Street from Richmond Street.

Moved by Eric Chamberlain
Seconded by Nicole Rubli

That the Committee recommends no action at this time as there is continued Police enforcement in this area.

Motion Carried

- 3 Traffic Committee to review the necessity for the 3 designated disabled parking spaces in front of Duffy's on Dalhousie Street.

Moved by Eric Chamberlain
Seconded by Nicole Rubli

That the Committee recommend that the 3 designated parking spaces be removed.

Motion Carried

UNFINISHED BUSINESS

- Committee to review the Traffic Committee administrative report produced to establish parameters and guidelines before its presentation to Council.

That the Traffic Committee requests Administration to prepare a draft policy to be brought back to the Committee for review and approval before it is brought to Council.

Nicole and Eric will meet to discuss how to proceed with this policy document.

- Request from resident for a 4 way stop at Alma Street & Victoria Street. Safety concern for children crossing to attend Amherstburg Public School.

The Traffic Committee requests that the Police evaluate the intersection to see if it warrants a crossing guard.

Moved by Al Reaume
Seconded by Nicole Rubli

That the Traffic Committee deny the request for a 4 way stop; also, that statistical information received from the Police Department does not warrant a crossing guard at this location.

Motion Carried

- Request from resident for a 4 way stop at the intersection of George Street and Murray Street. Close proximity of houses to the roadway impedes the sightlines when entering the intersection from George Street.

By-law Enforcement contacted the property owner at 196 Murray Street to request that the tree impeding sightlines be trimmed. After re-assessment by the Traffic Committee it was decided that the lower branches still needed to be removed. Request for By-law Enforcement to issue an order.

By-law Enforcement Officer re-visited the location and concluded that even with no foliage on the tree vehicles still have to creep out into the road to proceed.

Eric Chamberlain will visit the location and provide opinion at the next Traffic Committee meeting.

- Request from Todd Hewitt, Manager of Engineer and Operations, to review parking restrictions on Texas Road. Currently, No Parking signs are erected on the north side only.

Referred to Engineer for their recommendation.

Eric Chamberlain will e-mail the Engineer for a resolution. If they cannot provide a solution the Traffic Committee will make the decision.

- Request from resident to reconsider the denial to reduce the speed limit on McLellan Avenue.

Speed counters to be placed at the location. Deferred until the data is available.

Moved by Eric Chamberlain
Seconded by Nicole Rubli

The Traffic Committee deny the reconsideration for a speed reduction at this location. Speed data received over a one month period was not conducive with reducing the speed limit. Other criteria taken into account also did not support this request.

Motion Carried

NEW BUSINESS

NEXT MEETING DATE

The next meeting of the Amherstburg Traffic Committee is scheduled for March 2nd, 2017 at 2:00 pm in Council Chambers, Town Hall, 271 Sandwich Street South.

ADJOURNMENT

Moved by Eric Chamberlain
Seconded by Nicole Rubli

That there being no further business the meeting adjourn at 2:35pm

Motion carried



Chair

CAO Office - Open Council Motions

UFB Item	Assigned to	Assigned date	Due Date	Councillors	MOTION	Dept Comments/Status
20160222-81	John Miceli	22-Feb-16		Pouget/Fryer	<p>That Council direct Administration to prepare and present a by-law to designate, under the Ontario Heritage Act, the entire remaining public municipal lands of the King's Navy Yard Park, as described in a report of the Chief Administrative presented at a Regular Council meeting on September 14, 2015, and as recommended by the Heritage Committee on September 17, 2015, and acknowledged by Council on November 23, 2015; and further,</p> <p>That the by-law include the following roll numbers:</p> <ul style="list-style-type: none"> • 372924 00000 8500 • 372924 00000 8100 • 379911 00000 1900 • 372911 00000 1500 • 372911 00000 1600 • 372911 00000 1400 • 372911 00000 1300 	Administration compiling information for report. Presentation and report to Council scheduled for the May 23rd meeting.

Engineering and Public Works - Open Council Motions

UFB Item	Assigned to	Assigned date	Due Date	Councillors	MOTION	Dept Comments/Status
EPW 12	Antonietta Giofu	16-Nov-15		Deputy Mayor DiPasquale/Pouget	Direct Administration to investigate a grant policy to address special benefits such as asphalt and concrete driveways retroactive to January 1, 2015	Administration compiling information for report
20160509-211	Antonietta Giofu	09-May-16		Pouget/Meloche	That Administration BE DIRECTED to bring back a report outlining the intended use of "multi-use" sidewalks and further to provide Council with clarification regarding bike regulations on sidewalks.	Administration compiling information for report

Finance Department - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
20160627-295	Justin Rousseau	27-Jun-16		Fryer/Pouget	That Administration BE DIRECTED to bring a report regarding internet speeds provided throughout the Town	Administration compiling information

Parks, Facilities, Recreation and Culture - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
20160425-156	Rick Daly & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to bring back a report outlining options regarding brick donations.	Administration compiling information for report
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibility of adding present day green spaces.	Administration compiling information for report - Awaiting completion of the Parks Master Plan
20160509-212	Anne Rota	09-May-16		Pouget/Fryer	That the Town fund and erect a plaque in the honour of the late Senator Eugene Whelan and his wife, Mrs. Elizabeth Whelan for their role in entertaining the former Soviet Ambassador Aleksander Yakovlev and Mikhail Gorbachev while visiting our historic Town, marking the location of the "Walk that Changed the World" for consideration and voting at the May 9th, 2016, Regular Council Meeting.	Administration compiling information for report - Update report went to Council September 12, 2016.

Planning, Development and Legislative Services - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
ECDEV 2	Tony DeThomasis	10-Dec-14			That Council direct Administration to bring a report on the discrepancy between Marsh Drive and Marsh Court, and the process to change the street name.	Policy under development.
20160321-127	Mark Galvin	21-Mar-16		Fryer/Lavigne	That Administration BE DIRECTED to expedite the process of bringing the Sign By-law to Council to be updated and in the interim for the present by-law to be enforced and further that Council gives the Park's Advisory Committee the opportunity to review and offer advice on this new by-law.	Report in progress.
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibly of adding present day green spaces.	In progress - Awaiting completion of the Parks Master Plan

Unfinished Business Lists - eScribe as at May 8, 2017

Meeting Type	Meeting Site	Department	Agenda Item	Assigned To	Due Date	Category	Status	Comments	Priority	Description
Regular Council Meeting	Regular Council Meeting_Sep12_2016		DELEGATIONS	Dawn Morencie, Justin Rousseau, Rick Daly		Report Back	Incomplete	Resolution # 20160912-346	High	Direct Administration to bring back a report outlining reduced rental rates for the indoor turf at the Libro Centre and how the reduced rates will effect the overall 2017 budget.
Special Council Meeting	Special Council Meeting_Sep19_2016	Planning, Development & Legislative Services	Removal of Holding Zone for 7809 Howard Ave	Rebecca Belanger, Dawn Morencie, Mark Galvin		None	Incomplete	Resolution # 20160919-372 The Emergency Response Plan was requested from the Jones Group and has not yet been received.	High	Provide the Emergency Plan and ECA to the residents surrounding 7809 Howard Ave.
Regular Council Meeting	Regular Council Meeting_Nov14_2016	CAO	Accessibility Renovation to Municipal Buildings/Infrastructure	Dawn Morencie, Paula Parker	11/17/2016	Report Back	Incomplete	Stems from a discussion with the AAAC. John & Rebecca were present for the meeting for the community strat plan. Resolution from AAAC: That Administration develop a policy (that the committee reviews and edits) to ensure the Town is promoting accessibility in the strategic plan and ask that \$50,000 a year, starting in the 2017 annual capital budget, be set aside for promoting accessibility in public buildings.	Normal	follow up policy development as per resolution.
Special Council Meeting	Special Council Meeting_Nov29_2016		2017 BUDGET DELIBERATIONS	Dawn Morencie		None	Incomplete		Normal	Resolution # 20170110-518 Libro Centre Budget That: 1. The report from the Chief Administrative Officer dated October 21, 2016, regarding the additional Municipal position of Director of Parks, Facilities, Recreation and Culture BE RECEIVED; and, 2. The position BE REFERRED back to the CAO for restructuring of the department and a report brought back to Council. Note: this meeting date says Nov 29th which was the original budget date but this budget discussion actually took place on Jan. 10, 2017.
Regular Council Meeting	Regular Council Meeting_Feb13_2017	Final	Essex County Library Board Refund of Surplus Funds - Essex County Council Resolution	Justin Rousseau, Dawn Morencie		Correspondence	Incomplete		Normal	Resolution # 20170213-585 That Administration BE DIRECTED to send a letter to Essex County Council requesting its share of the funds be sent back to Amherstburg.
Regular Council Meeting	Regular Council Meeting_Feb27_2017	Final	Carbon Tax Credits for Municipalities	Justin Rousseau, Dawn Morencie		None	Incomplete		Normal	Resolution # 20170227-605 That Administration BE DIRECTED to bring a report back to Council regarding the impact of Carbon Tax Credits on Town of Amherstburg.
Regular Council Meeting	Regular Council Meeting_Feb27_2017	CAO	Employee Code of Conduct / Committee Structure	Paula Parker	4/13/2017	Report Back	Incomplete		Normal	No formal resolution made Paula to bring back a by-law appointing JPAC committee members if necessary (similar to Emergency Management Committee). And update policies - option 2 of the report
Regular Council Meeting	Regular Council Meeting_Mar20_2017	Final	Request to Offset Development Charges for 182 Pickering Drive - Steve Newman, South Pointe Apartments	Dawn Morencie, Rebecca Belanger		Report Back	Incomplete		Normal	Administration to bring back report and new development agreement for council consideration.
Regular Council Meeting	Regular Council Meeting_Mar20_2017	Final	Preservation of Nature Habitat - Greg Nemeth	Dawn Morencie		Report Back	Incomplete	CAO walk is scheduled for Thursday May 4, 2017	Normal	Administration BE DIRECTED to schedule a day and time with Mr. Nemeth to walk the Big Creek area.
Regular Council Meeting	Regular Council Meeting_Apr10_2017	CAO	DELEGATIONS	John Miceli/Dawn Morencie		Report Back	Incomplete		Normal	That the delegation BE RECEIVED and Administration BE DIRECTED to prepare a report on the feasibility of the Verdi Club's request to use space at the Libro Centre.

Unfinished Business Lists - eScribe as at May 8, 2017

Meeting Type	Meeting Site	Department	Agenda Item	Assigned To	Due Date	Category	Status	Comments	Priority	Description
Regular Council Meeting	Regular Council Meeting_Apr10_2017	Final	Essex Windsor EMS Presentation to Council - Bruce Krauter, Chief, Essex Windsor EMS	Dawn Morencie, Tammy Fowkes		Correspondence	Incomplete		Normal	That Council direct Administration to request a report from Essex County to see if there is a way to alleviate the differences municipalities pay for EMS services. That Council direct Administration to send a letter to Essex County Council to review the current EMS services and provide the funding necessary to improve the areas that are in need and that the letter be sent to all municipalities and local members of Parliament.
Regular Council Meeting	Regular Council Meeting_Apr24_2017		NEW BUSINESS	Dawn Morencie, Antonietta Giofu		None	Incomplete		Normal	Will provide resolution # when assigned. That Administration BE DIRECTED to bring a report regarding the feasibility of implementing bike lanes on Sandwich Street.

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2017 - 45

**By-law to Confirm the Proceedings of the Council
of the Corporation of the Town of Amherstburg**

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council;

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

WHEREAS it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the Proceedings of the Council of the Corporation of the Town of Amherstburg at its meeting be confirmed and adopted by By-law; and,

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. THAT the action(s) of the Council of the Corporation of the Town of Amherstburg in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Town of Amherstburg, documents and transactions entered into during the May 8th, 2017, meeting of Council, are hereby adopted and confirmed, as if the same were expressly contained in this By-law;
2. THAT the Mayor and proper officials of the Corporation of the Town of Amherstburg are hereby authorized and directed to do all things necessary to give effect to the action(s) of the Council of the Corporation of the Town of Amherstburg during the said meetings referred to in paragraph 1 of this By-law;
3. THAT the Mayor and Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Town of Amherstburg to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 8th day of May, 2017.

MAYOR – Aldo DiCarlo

CLERK – Paula Parker