



**THE CORPORATION OF THE TOWN OF LASALLE
REGULAR MEETING OF COUNCIL
AGENDA**

Tuesday, June 11, 2019, 6:00 PM
Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Pages

A. OPENING BUSINESS

1. Call to Order and Moment of Silent Reflection
2. Disclosures of Pecuniary Interest and the General Nature Thereof
3. Adoption of Minutes 5

RECOMMENDATION

That the minutes of the regular meeting of Council held May 28, 2019 BE ADOPTED as presented.

4. Mayors Comments

B. PRESENTATIONS

1. Tourism Windsor Essex Pelee Island (TWEPI) 10
CEO Gordon Orr and Vice President Lynette Bain of Tourism Windsor Essex Pelee Island (TWEPI), along with Dawn Hadre, Corporate Communication & Promotions Officer present the 2018 Year End Review, discuss plans for 2019 and unveil the 2019-2020 Official Visitor Guide.

C. DELEGATIONS

1. Morton Drive Sidewalk Request (Matchette Road to Front Road) 49
Delegate: Monique Hachey

RECOMMENDATION

That the report of the Director of Public Works dated May 31, 2019 (PW-18-19) regarding a request to have sidewalks installed on Morton Drive from Matchette Road to Front Road BE RECEIVED for information; and that proceeding with any works on Morton Drive BE POSTPONED pending results from a grant application to the Investing in Canada Infrastructure Program (ICIP).

D. PUBLIC MEETINGS AND/OR HEARINGS

- 1. Removal Holding Zone Symbol Application 52

Public meeting to consider the request of Dan & Al Durocher (applicant and owner) to remove the holding zone symbol on approximately 1500 squared metres of land located along the east side of Front Road, north of Victory Street, municipally known as 2325 Front Road to recognize the existing single detached dwelling.

E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION

- 1. MADD Signs 55

RECOMMENDATION

That the report of the Director of Public Works dated May 31, 2019 (PW-16-19) regarding Mothers Against Drunk Driving (MADD) campaign signs BE RECEIVED; and that the location of nine (9) permanent MADD signs BE APPROVED; and that an in kind contribution of approximately \$3,000.00 to the non-profit organization for installation and maintenance BE APPROVED.

- 2. Heritage Estate Stormwater Improvements RFP 67

RECOMMENDATION

That the report of the Director of Public Works dated May 31, 2019 (PW-17-19) regarding a Request for Proposal (RFP) for the Heritage Estates Stormwater Improvements BE RECEIVED; and that J&J Lepera Infrastructure Inc. BE AWARDED the RFP in the amount of \$4,746,203.70 with the proviso of removing the provisional items; and that a corresponding By-Law BE APPROVED during the By-Law stage of the agenda.

- 3. Support of a New Regional Hospital 73

For Council decision.

F. INFORMATION ITEMS TO BE RECEIVED

1. LaSalle Fire Service 2018 Annual Report 75

RECOMMENDATION

That the report of the Fire Chief dated June 3, 2019 (FIRE 19-09) regarding the LaSalle Fire Service 2018 Annual Report BE RECEIVED for information.

2. Summary of Reports to Council 100

RECOMMENDATION

That the report of the Chief Administrative Officer dated June 11, 2019 being a summary of reports to Council BE RECEIVED.

G. BY-LAWS 102

RECOMMENDATION

That the following By-Laws BE GIVEN first reading:

8320 - A By-law to amend Zoning by-law No. 5050, the Town's Comprehensive Zoning By-Law, as amended

8321 - A By-law to amend Zoning by-law No. 5050, the Town's Comprehensive Zoning By-Law, as amended

8322 - A By-Law to authorize the execution of a Developer's Severance Agreement with Sedigheh Soltani

8323 - A By-law to authorize execution of an Agreement between the Corporation of the Town of LaSalle and J&J Lepera Infrastructure Inc. for the Heritage Estates Stormwater Improvements

RECOMMENDATION

That By-Law numbers 8320 to 8323 BE GIVEN second reading.

RECOMMENDATION

That By-Law numbers 8320 to 8323 BE GIVEN third reading and finally passed.

H. COUNCIL QUESTIONS

I. STATEMENTS BY COUNCIL MEMBERS

J. REPORTS FROM COMMITTEES

K. NOTICES OF MOTION

L. MOTION TO MOVE INTO CLOSED SESSION

M. CONFIRMATORY BY-LAW

N. SCHEDULE OF MEETINGS

Police Services Board Meeting - June 17, 2019 @ 5:00 p.m.

Strategic Planning Assessment Committee - June 18, 2019 @ 3:30 p.m.

By-Law Committee - June 18, 2019 @ 4:30 p.m.

Planning Advisory Committee - June 18, 2019 @ 5:30 p.m.

Committee of Adjustment - June 19, 2019 @ 5:30 p.m.

Parks Recreation & Events Committee - June 20, 2019 @ 9:00 a.m.

Regular Council Meeting - June 25, 2019 @ 6:00 p.m.

O. ADJOURNMENT



THE CORPORATION OF THE TOWN OF LASALLE

Minutes of the Regular Meeting of the Town of LaSalle Council held on

May 28, 2019

6:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present: Mayor Marc Bondy, Deputy Mayor Crystal Meloche, Councillor Michael Akpata, Councillor Mark Carrick, Councillor Sue Desjarlais, Councillor Jeff Renaud, Councillor Anita Riccio-Spagnuolo

Administration Present: J. Milicia, Chief Administrative Officer, A. Armstrong, Director of Council Services & Clerk, L. Jean, Deputy Clerk, D. Langlois, Director of Finance and Treasurer, L. Silani, Director of Development & Strategic Initiatives, P. Marra, Director of Public Works, J. Columbus, Director of Culture and Recreation, D. Hadre, Corporate Communications & Promotions Officer, D. Sutton, Fire Chief, R. Hyra, Human Resource Manager, G. Ferraro, Manager of Finance & Deputy Treasurer, N. DiGesù, Manager of IT, D. Dadalt, Legal Counsel

A. OPENING BUSINESS

1. Call to Order and Moment of Silent Reflection

Mayor Bondy calls the meeting to order at 6:00 pm.

2. Disclosures of Pecuniary Interest and the General Nature Thereof

None disclosed.

3. Adoption of Minutes

169/19

Moved by: Councillor Desjarlais

Seconded by: Councillor Riccio-Spagnuolo

That the minutes of the Closed and Regular Meetings of Council held May 14, 2019 and the minutes of the Special Meeting of Council held May 23, 2019 BE ADOPTED as presented.

Carried.

4. Mayors Comments

None.

B. PRESENTATIONS

1. Town of LaSalle Rendez-vous Voyageur Event

Julie Columbus, Director of Culture & Recreation, appears before council and provides an update on the Town of LaSalle Rendez-vous Voyageur event taking place on September 20 and 21, 2019 at Gil Maure Park, 1180 Front Road.

C. DELEGATIONS

D. PUBLIC MEETINGS AND/OR HEARINGS

E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION

1. Malden Rd Environmental Assessment Addendum - Consulting Contract Award

170/19

Moved by: Councillor Desjarlais

Seconded by: Deputy Mayor Meloche

That the report of the Director of Public Works dated May 16, 2019 (PW-15-19) regarding a Request For Proposal (RFP) for the Malden Road Environmental Assessment Addendum BE RECEIVED and that Stantec Consulting Ltd. BE AWARDED the request for proposal in the amount of \$298,754.00 plus HST; and that the corresponding By-Law allowing for the execution of an agreement between the Town of LaSalle and Stantec Consulting Ltd. BE APPROVED during the By-Law stage of the agenda.

Carried.

2. Preparation of a new LaSalle Strategic Plan RFP Contract Award

171/19

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Carrick

That the report of the Director of Development & Strategic Initiatives and the Corporate Communications and Promotions Officer dated May 20, 2019 (DS-15-2019) regarding the LaSalle Strategic Plan Request for Proposal (RFP) Contract Award BE RECEIVED and that the LaSalle Strategic Plan RFP BE AWARDED to Strategy Corp for the amount not to exceed \$89,178 plus HST and that the corresponding By-Law BE ADOPTED during the By-Law stage of the agenda.

Carried.

3. The appointment of proxy holders to cast the municipality's vote at Essex Power Corporation's 2019 Shareholders' Annual Meeting

172/19

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Akpata

That the report of the Director of Council Services/Clerk dated May 21, 2019 (CL-15-19) regarding the appointment of proxy holders to cast the municipality's vote at Essex Power Corporation's 2019 shareholders' annual meeting BE RECEIVED; and that Mayor Marc Bondy BE APPOINTED proxy holder for the Town of LaSalle to cast its shareholder's votes at Essex Power Corporation's 2019 shareholders' annual meeting scheduled for June 26, 2019; and that Joe Graziano BE APPOINTED as an alternate proxy holder for the Town of LaSalle to cast its shareholder's votes at Essex Power Corporation's 2019 shareholders' annual meeting in the event Mayor Bondy is absent from the meeting; and that the Mayor and Clerk BE AUTHORIZED to sign all necessary proxy forms and that the forms BE FORWARDED to Essex Power Corporation.

Carried.

4. Town of Aurora Council Resolution - Response to Bill 108

173/19

Moved by: Councillor Carrick

Seconded by: Councillor Renaud

That correspondence received from the Town of Aurora dated May 15, 2019 regarding an opposition to Bill 108, the More Homes, More Choice Act to enable consultation with Municipalities to ensure that its objectives for sound decision-making for housing growth that meets local needs will be reasonably achieved BE RECEIVED for information.

Carried.

F. INFORMATION ITEMS TO BE RECEIVED

1. May 21, 2019 Strategic Planning Promotion & Communication Committee Meeting Update

174/19

Moved by: Councillor Renaud

Seconded by: Councillor Riccio-Spagnuolo

That the report of the Corporate Communication and Promotions Officer dated May 3, 2019 (CAO-C&P-12-19) regarding the May 2, 2019 Strategic Planning Promotion & Communication Committee meeting update BE RECEIVED for information.

Carried.

2. Month End Financial Statements

175/19

Moved by: Councillor Desjarlais

Seconded by: Councillor Renaud

That the Financial Statement, Capital Fund Analysis and Reserves and Reserve Fund Schedule ending April 30, 2019 BE RECEIVED for information.

Carried.

3. Schedule of Reports to Council

176/19

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Desjarlais

That the report of the Chief Administrative Officer dated May 28, 2019 being a summary of reports to Council BE RECEIVED.

Carried.

G. BY-LAWS

177/19

Moved by: Councillor Desjarlais

Seconded by: Deputy Mayor Meloche

That the Procedural By-law rules BE WAIVED to allow for residents to appear before Council without registering their request to be listed as a delegate with the Clerks Office prior to the regular meeting of Council.

Carried.

Richelle Dolan, property owner, appears before Council requesting By-Law #8316 be deferred and is disputing the expropriation of her property.

Larry Serre, property owner, appears before Council to ensure it is understood that By-Law #8316 will authorize Administration to begin proceedings for the expropriation process.

Michael Byrd, property owner, appears before Council to request his property be removed from By-Law #8316.

178/19

Moved by: Councillor Desjarlais

Seconded by: Councillor Renaud

That the following By-Laws BE GIVEN first reading:

8316- A By-law to authorize the acquisition of certain lands for parkland and waterfront development within the Town of LaSalle

8317 - A By-Law to authorize execution of an Agreement between the Corporation of the Town of LaSalle and StrategyCorp Inc. for Consulting Services to prepare a new Strategic Plan for the Town

8318 - A By-Law to authorize execution of an Agreement between the Corporation of the Town of LaSalle and Stantec Consulting Ltd. for the Malden Road Environmental Assessment Addendum

Carried.

179/19

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Desjarlais

That By-Law numbers 8316 to 8318 BE GIVEN second reading.

Carried.

180/19

Moved by: Councillor Carrick

Seconded by: Councillor Renaud

That By-Law numbers 8316 to 8318 BE GIVEN third reading and finally passed.

Carried.

H. COUNCIL QUESTIONS

None.

I. STATEMENTS BY COUNCIL MEMBERS

On May 25, 2019 Deputy Mayor Meloche attended the 4th Annual Vaisakhi Celebration presented by Windsor Bhangra Club at St. Thomas of Villanova Secondary School.

On Sunday May 26, 2019, Deputy Mayor Meloche attended the first Night Market of the Season and congratulates Administration for a job well done.

On the weekend of May 24-25, 2019 Councillor Carrick and Councillor Riccio-Spagnuolo attended the 24 Hour Drum Marathon where Jeff Burrows performed.

J. REPORTS FROM COMMITTEES

None.

K. NOTICES OF MOTION

L. MOTION TO MOVE INTO CLOSED SESSION

M. CONFIRMATORY BY-LAW

182/19

Moved by: Councillor Renaud

Seconded by: Councillor Akpata

That Confirmatory By-Law #8319 BE GIVEN first reading.

Carried.

183/19

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Councillor Carrick

That Confirmatory By-Law #8319 BE GIVEN second reading.

Carried.

184/19

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Akpata

That Confirmatory By-Law #8319 BE GIVEN third reading and finally passed.

Carried.

N. SCHEDULE OF MEETINGS

LaSalle Accessibility Advisory Committee - June 4, 2019 @ 4:00 p.m.

Strategic Planning Environmental Committee - June 5, 2019 @ 4:00 p.m.

Regular Council Meeting - June 11, 2019 @ 6:00 p.m.

Police Services Board Meeting - June 17, 2019 @ 5:00 p.m.

Strategic Planning Assessment Committee - June 18, 2019 @ 3:30 p.m.

By-Law Committee - June 18, 2019 @ 4:30 p.m.

Planning Advisory Committee - June 18, 2019 @ 5:30 p.m.

Committee of Adjustment - June 19, 2019 @ 5:30 p.m.

Parks Recreation & Events Committee - June 20, 2019 @ 9:00 a.m.

Regular Council Meeting - June 25, 2019 @ 6:00 p.m.

O. ADJOURNMENT

Meeting adjourned at the call of the Chair 6:53 pm.

Mayor: Marc Bondy

Deputy Clerk: Linda Jean

LaSalle Town Council
Tuesday June 11th, 2019

WHERE CAN
WE
TAKE YOU?



visitwindsor.essex.com



TOURISM
**WINDSOR
ESSEX**
PELEE ISLAND

Windsor Essex Pelee Island will be a top of mind regional tourism destination in Ontario offering authentic and diverse visitor experiences.



VISION



We are a tourism industry collaborative committed to enhancing the region's economy and quality of life through:

- Supporting industry development and individual operators
- Effectively marketing our destination
- Actively facilitating partner engagement



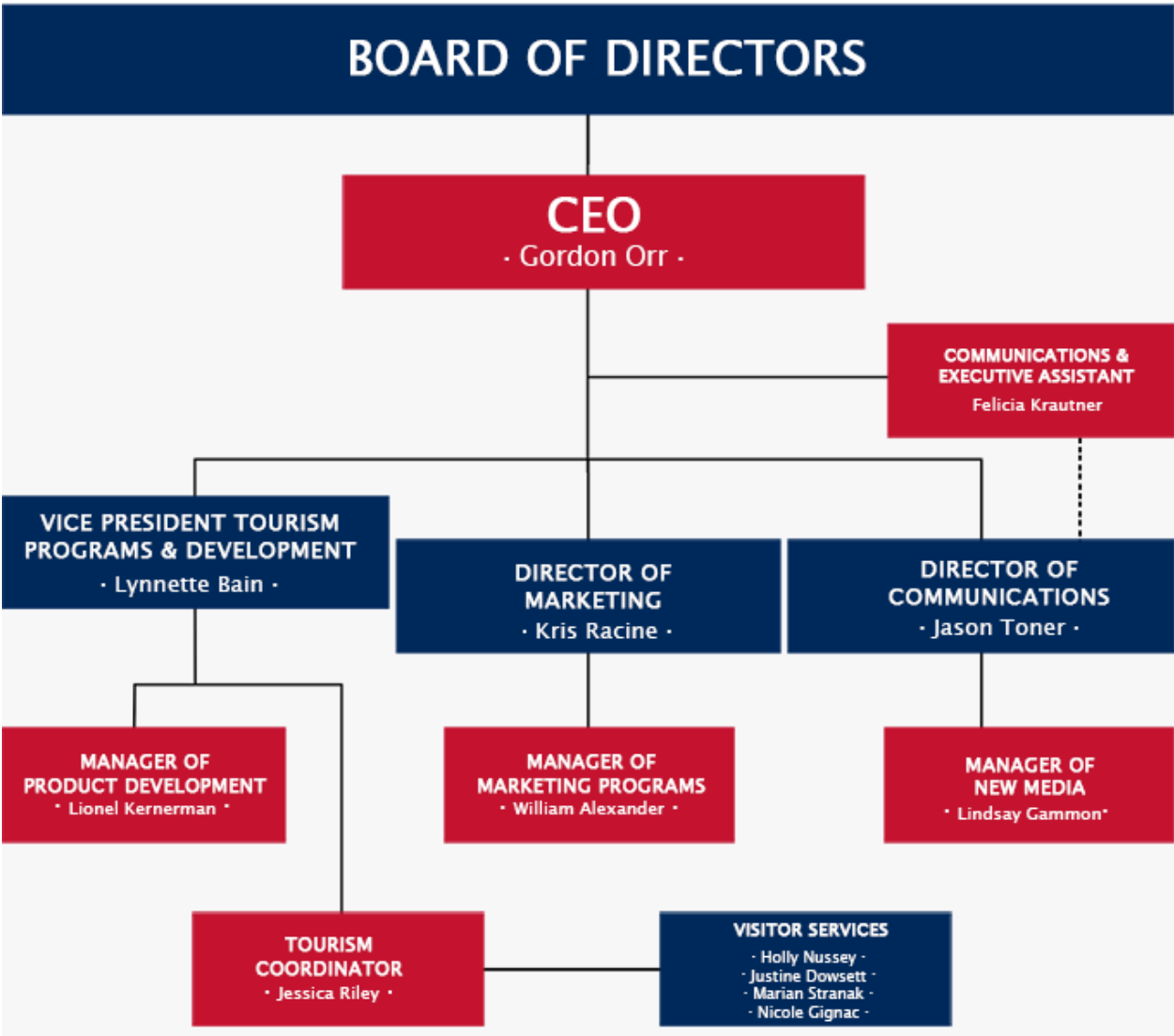
MISSION

The core functions of Tourism Windsor Essex Pelee Island in building a united tourism industry are:

- Marketing & Communications
- Visitor Services
- Event Attraction
- Product & Program Development



MANDATE



ORGANIZATIONAL CHART



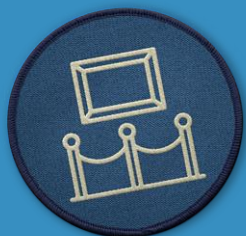
EXECUTIVE

- Mayor Nelson Santos - Chair
- Councilor Irek Kusmierczyk - Vice-Chair
- Danielle Stuebing – ERCA, Director-At-Large
- Gordon Orr - Secretary/Treasurer*

DIRECTORS

- Mayor Drew Dilkens - City of Windsor
- Warden Gary McNamara - County of Essex
- Mayor Ray Durocher - Township of Pelee
- Deputy Mayor Crystal Meloche - Town of LaSalle
- Councilor Jo-Anne Gignac - City of Windsor
- Natalie Lepine - Senior Manager Resort & Hotel Sales, Caesars Windsor
- Tom O'Brien – Partner, Cooper's Hawk Vineyards
- Chris Savard - General Manager, Devonshire Mall

*non-voting member



BOARD OF DIRECTORS



ON THE HORIZON



2019 Canadian Society of Association Executives
Season Summit
July 10-12, 2019



Berkley 81 Canadian Fishing Championship
August 8-11, 2019



Kingville Highland Golf
June 22, 2019



International Ozone Association
August 30 - September 3, 2021



PGA Tour Canada-Mackenzie Tour
Windsor Championship
July 1-7, 2019



Can-Am Police & Fire Games
July 25-31, 2022

EVENT DEVELOPMENT



Hosted two large provincial conferences
2018 Tourism Industry Association of Ontario Summit and the Ontario Motor Coach Association Marketplace

Along with the Municipality of Leamington, hosted the 2018 Southwest Ontario Tourism Corporation Conference



Attended and participated in at least one festival in each of our towns/municipalities



Hosted our 5th Annual Staycation Expo at Devonshire Mall including tastings
Approximately 20 partners from across the region participated

In partnership with County Wide Active Transportation System (CWATS), participated in all municipalities/towns promoting active living



Hosted several consumer trade shows featuring our various products.
The Gourmet Food & Wine Show
October 22-25, 2018

MANDATE

Functions in building a united tourism industry are:

- Marketing and Communications
- Visitor Services
- Product and Program Development
- Event Attraction

DESTINATION DEVELOPMENT



Launched W.E. Made It, an online resource highlighting handcrafted artisanal Windsor Essex-made goods



Ontario Tourism Innovation Lab

Launched the Ontario Tourism Innovation Lab, a program focused on finding, fostering and supporting new tourism experiences, product ideas, and collaborative partnerships within Windsor Essex

Winery - from left, Amy Sato - Crafted on the Riverfront, Michael D'Arcy - Racism Artistry, Janie Desjardins-Groves - G.I. Heritage Brewing Company

W.E. HEART LOCAL MAKER'S SERIES



In partnership with The Essex County Federation of Agriculture (ECFA) and Libre Credit Union, TWEPF hosted 2 Makers Classes in our W.E. Heart Local series this summer featuring hands on experiences with local chefs, producers, growers and butchers to learn why it's so much better to support local



Partnership with Ontario's SouthWest
Created by iCulture

Bloggers/Writers
19 in total visited our region
199 of our stakeholders were visited and promoted as a result

OUR VISION

Windsor Essex Pelee Island will be a top of mind regional tourism destination in Ontario offering authentic and diverse visitor experiences.



2018 YEAR IN REVIEW





WHERE CAN
WE
TAKE YOU?



EPIC Wine Route

Canada's Hottest Wine Region
EPIC WINERIES

Caesars Windsor

Let the good times roll. Experience glitz and prestige on the gaming floor.

caesarswindsor.ca



Barrels Bottles & Brews

Home of Canadian whisky and 11 craft breweries and distilleries.

barrelsandbottlesandbrews.ca



visitwindsor-essex.com



WHERE CAN
WE
TAKE YOU?



The Island Unplugged | Pelee Island, ON

Kingsville Highland Games

June 22, 2019 | Kingsville, ON
kingsville.ca



The Island Unplugged Music Festival

August 2&3, 2019 | Pelee Island, ON
theislandunplugged.org



Kingsville Folk Music Festival

August 9 - 11, 2019 | Kingsville, ON
kingsvillefolkfest.org



#PLAYQG | visitwindsor-essex.com



NEW MARKETING CAMPAIGN



CANADA'S SOUTHERN-MOST POINT

Discover Point Pelee National Park



VISIT WINDSOR ESSEX

#DISCOVERYQG

KEEP THE GOOD TIMES ROLLING

Discover Caesars Windsor



VISIT WINDSOR ESSEX

#PLAYQG



EXPLORE & POUR

Discover Our Craft Breweries & Distilleries!



VISIT WINDSOR ESSEX

DISCOVER OUR DOWNTOWN TRAILS

Explore Windsor's Waterfront



VISIT WINDSOR ESSEX

TASTE WINDSOR STYLE PIZZA

Shredded Pepperoni is a Must



VISIT WINDSOR ESSEX

DISCOVER OUR EPIC WINE COUNTRY

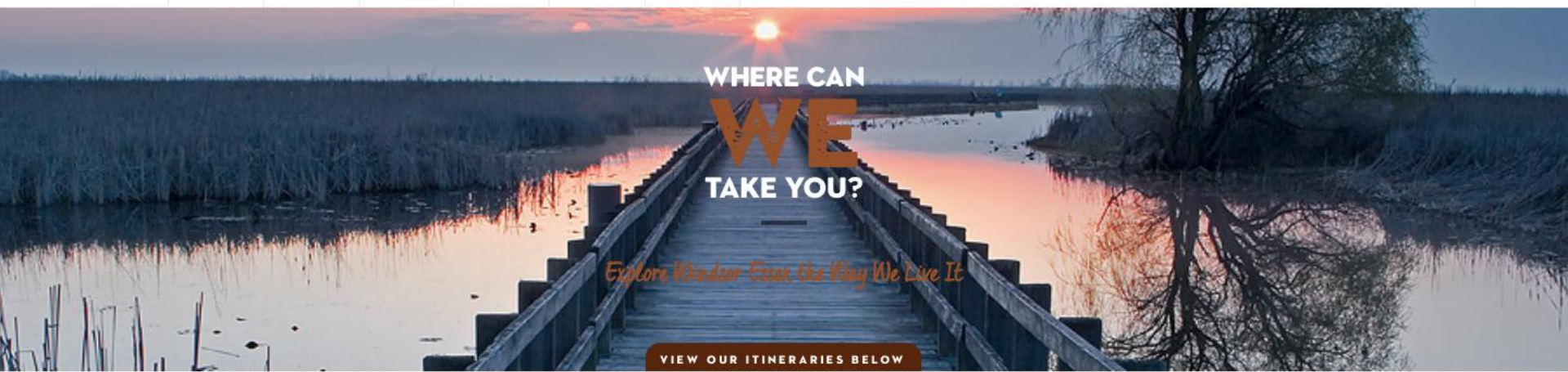
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VISIT WINDSOR ESSEX



NEW MARKETING CAMPAIGN





WHERE CAN
WE
TAKE YOU?

Explore Windsor Essex the Way We Live It

VIEW OUR ITINERARIES BELOW

WHERE TO DINE

FOOD & DRINK

FOOD & DRINK

A SLICE OF WINDSOR PIZZA

By Tourism Windsor Essex

FOOD & DRINK

EPIC WINERIES DAYTRIPPERS GUIDE

By Tourism Windsor Essex



visitwindsor^{essex}.com



RESTAURANTS

HIP EATERIES & AUTHENTIC CUISINE

Lakeside charm is so prevalent here, suburban full-timers wish they could live in their cottages year-round. Waves lapping at your backyard offer a peace of mind during the day and depth of dreams in the evening.

#CULINARYQG

BREAKFAST | BURGERS | FARM-TO-TABLE | FINE DINING | GLOBAL EATS | ITALIAN | PERCH | PIZZA | PUB & WINGS | SANDWICH | SUSHI | SWEETS | VEGETARIAN



Artisan Grill
269 Dalhousie St, Amherstburg, ON, N9V 7W8
(519) 733-9009
www.artisangrill.ca/

Artisan Grill is a premium casual restaurant located in Historic Downtown Amherstburg. We are fully licensed and have...



Bistro 42
130 County Road 50 E, Colchester, ON, N0R 1G0
(519) 584-2684
www.bistro42.ca

Bistro 42, where Classics meet Fusion. Experience our southern hospitality with the farm to table creations of our...



Caesars Windsor
377 Riverside Drive East, Windsor, Ontario, N3A 7H7
(800) 991-7777
www.caesars.com/caesars-windsor/restaurants

Experience a gourmet adventure, starting with delectable, award-winning Henos Steakhouse. Esteemed chefs go to delicious culinary heights from...



Calabria Coastal Bistro
23 County Rd 34, Cottam, ON
(519) 839-5671

Located in the heart of Cottam, our casual dining bistro offers a variety of tastes to meet any...



Crave Family Grill & Pub
26 Erie Street N, Leamington, ON, N8H 2Z3
(519) 322-0032

Crave Family Grill & Pub replaces Gilligan's as Leamington's go to for the best food and family friendly...



F&B Walkerville
2090 Wyandotte St. E., Windsor, ON
(519) 975-8547
fandbwalkerville.com

Windsor's premier cocktail, wine, and small plates speakeasy. Secretly located in the basement level of the Blockroom Road...



EVENTS

EVENTS FROM: DATE: EVENTS TO: DATE: SEARCH: KEYWORD:

CLEAR FILTERS REFINER SEARCH

Annual Festivals | Arts & Culture | Entertainment | Food & Drink | Outdoor Adventure



May Art Gallery Listings in Windsor Essex
Wednesday, May 1 to Friday, May 31
This month's art gallery listings in Windsor Essex!

Show |



May Museum Listings in Windsor Essex
Wednesday, May 1 to Friday, May 31
Take a look at this month's museum listings in Windsor Essex!

Show |



May Printable Calendar
Wednesday, May 1 to Friday, May 31
We love to explore and we know you do too! Keep our handy printable calendar of events nearby to stay "in-the-know" about everything going on in our region. The calendar never stops with page after page of fun things to see and do.

Show |



Windsor River Cruises: 2 Hour Sightseeing Tour
Wednesday, May 1
3:00 pm to 5:00 pm
Ouellette Avenue and Riverside Drive, 78 Riverside Dr W, Windsor

Enjoy a special two hour Windsor River Cruise along the shorelines of Windsor and Detroit!

Show |



Hillman Marsh Shorebird Celebration
Wednesday, May 1 to Sunday, May 18
Hillman Marsh, 1626 Marsao Rd 2, Leamington

Bird enthusiasts from around the world make Leamington one of their bucket list destinations each May.

Show |



Symphony for the Senses
Wednesday, May 1
6:30 pm to 8:30 pm
North 42 Degrees Estate Winery, 130 County Rd 50, Starnoc

Enjoy an enchanted evening of music, wine and cuisine with North 42 Degrees Estate Winery and the Windsor Symphony Orchestra!

Show |



Bubbles & Blooms with The Cheese



Cheese Board Workshop with The



Live Music at Carrots N' Dates



← Back | More Food & Drink Itineraries >

EPIC WINERIES DAYTRIPPERS GUIDE

Windsor Essex wine is becoming a commonly understood phenomenon to fans of fermented grapes everywhere. Located at the same latitude as the Mediterranean and some of Europe's popular wine regions, Pelee Island and the Lake Erie North Shore receive more sun hours than any other area in Canada. This allows for the exquisite production of grape varieties that are crafted into wines worth savouring on any special occasion.



SPRUCEWOOD SHORES ESTATE WINERY

Sample handcrafted 100% Ontario VQA wines at this premier lakefront destination. Located on the sandy shores of Lake Erie, visitors can enjoy picnic lunches on the beach or simply surround themselves with picturesque ponds, vineyards and gardens.

ATTRACTIONS

- Sprucewood Shores Estate Winery**
 7238 County Road 50 W., Amherstburg, Ontario, N0R 1G0
 (519) 738-9233
www.sprucewoodshores.com/
 Sample handcrafted 100% Ontario VQA wines at one of Ontario's premier lakefront destination Wineries. Located on the sandy...
- Oxley Estate Winery**
 535 County Rd. 50, Harrow, Ontario, N0R 1G0
 (519) 738-3264
oxleyestatewinery.com/
 Oxley Estate Winery, in the heart of the wine route on charming County Road 50, makes small batch...
- North 42 Degree Estate Winery**
 192 County Road 92 East, Colchester, Ontario, N0R1G0
 (519) 884-2624
www.north42degrees.com



INSTAGRAM

FOLLOW+



TWITTER

FOLLOW+

- Tourism Windsor Essex @TWEP1**
 ICYMI: 2019/2020 @twep1 Visitor Guide Released. Read the full primer (and see the guide) at <http://bit.ly/3g8h3vq> #TQO
- Tourism Windsor Essex @TWEP1**
 Check out the best things to see & do in #TQO in the 4th Annual Best of Windsor Essex Awards. Check... <https://t.co/93hplq3ARk>
- Tourism Windsor Essex @TWEP1**
 Buy local - Buy #WEMade. Click <https://t.co/788Uc5t096> for the best guide to buying local in #TQO, celebrating lo... <https://t.co/F1QZP9m37>



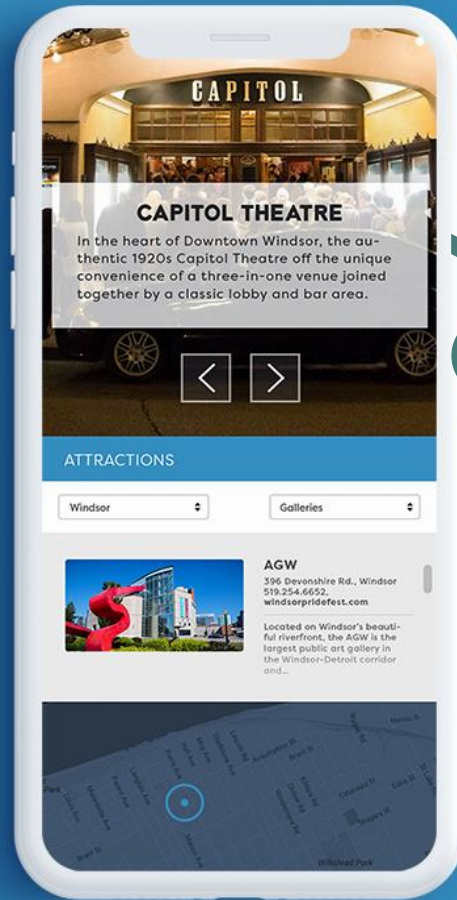
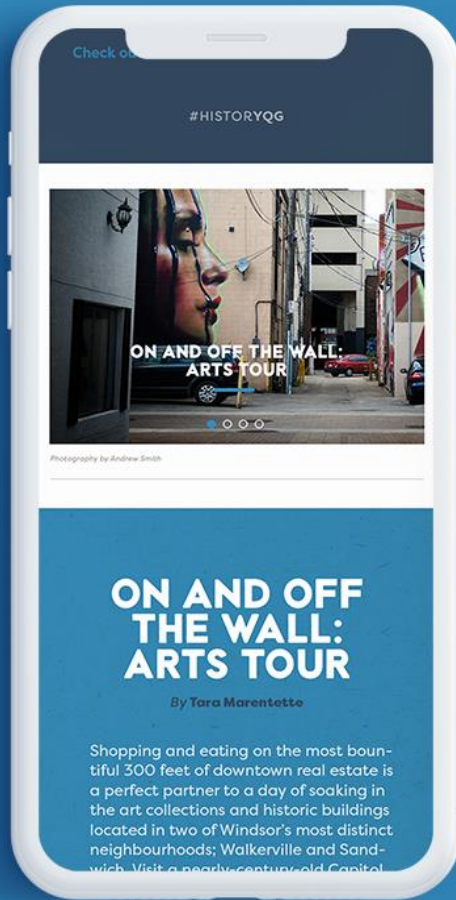
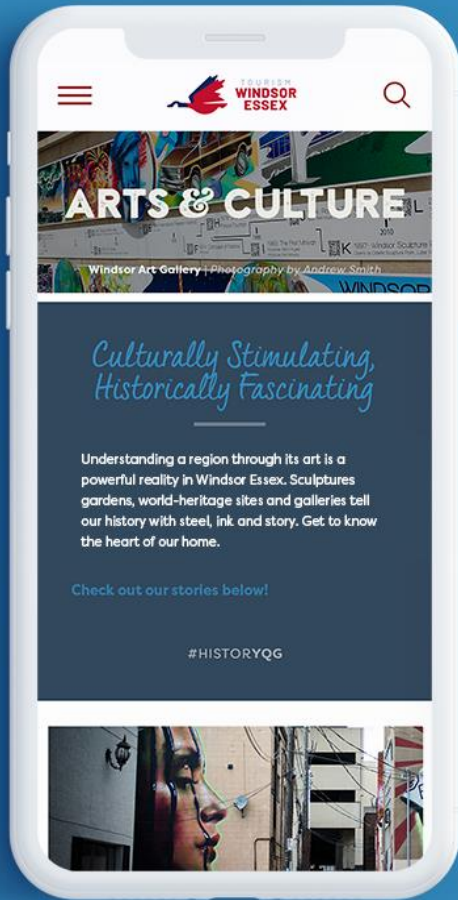
WEEKEND IT IN WINDSOR

SHARE ARTICLE
 12 13 14

WINDSOR WINE



visitwindsor.essex.com



70%

of current site traffic is from mobile platforms



MOBILE WEBSITE



4th annual

BEST OF WINDSOR ESSEX AWARDS



TOURISM
WINDSOR
ESSEX
PELEE ISLAND



46 awards

—
42% increase in votes



4th annual

**BEST OF WINDSOR ESSEX
AWARDS**

BARREL TRAIL

Pour & Explore



COFFEE TRAIL

Full of Perks



EPIC WINERIES

EPIC Wine Route



WE HEART LOCAL

Local Tastes Better



TOURISM PROGRAMS



EXPLORE & SHOP THE
MAKERS & ARTISANS
OF WINDSOR ESSEX



W.E. MADE IT

OCCUPANCY
RATE

65.66%
up 3.50%

AVERAGE DAILY
ROOM RATE

\$125.35
up \$7.63

REVENUE PER
AVAILABLE ROOM

\$82.61
up \$9.12



KEY PERFORMANCE INDICATORS

HOTELS YEAR OVER YEAR

28



TOURISM
WINDSOR
ESSEX
PELEE ISLAND

SOCIAL MEDIA



45,527

ENGAGEMENTS

15,609

TOTAL FOLLOWERS



27,119

ENGAGEMENTS

4,392

TOTAL FOLLOWERS



33,877

ENGAGEMENTS

7,909

TOTAL FOLLOWERS



46,883

VIEWS

153k engagements
(9.5% over 2017)



KEY PERFORMANCE INDICATORS

DIGITAL YEAR OVER YEAR



TOURISM
WINDSOR
ESSEX
PELEE ISLAND

MARKETING DATABASE

Subscribers: 18,142

Opens: 97,850

Clicks: 47,373

STAKEHOLDER DATABASE

Subscribers: 1,453

Opens: 15,730

Clicks: 3,786

113k
Engagements

(26.9% increase
over 2017)

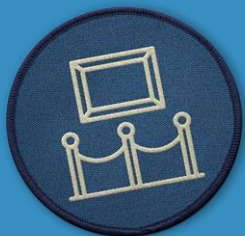


KEY PERFORMANCE INDICATORS

DIGITAL YEAR OVER YEAR



WINDSOR
AMHERSTBURG
ESSEX
LAKESHORE
LASALLE
LEAMINGTON
KINGSVILLE
PELEE ISLAND
TECUMSEH



ONE REGION. COUNTLESS
STORIES.

PROVINCE OF ONTARIO

\$34.1 billion in annual receipts

4.3% of GDP



ONTARIO BY THE NUMBERS



PROVINCE OF ONTARIO

\$34.1 billion in annual receipts

4.3% of GDP



WINDSOR & ESSEX COUNTY



16k employees

\$1 / 2 BILLION economic benefit



#TOURISMMATTERS



What's

NEW

What's

NEXT





TOURISM
**WINDSOR
ESSEX**
PELEE ISLAND

2019/2020

DESTINATION DEVELOPMENT STRATEGY
& MARKETING PLAN



2019/2020

**DESTINATION DEVELOPMENT
& MARKETING PLAN**

35



OUTDOOR ADVENTURE

- Two Wheeled Adventures
- Waterfront



FOOD & DRINK

- Culinary & Wine
- Beverage Discovery Trails



ENTERTAINMENT

- Gaming
- Events
- Shopping



ARTS & CULTURE

- Cultural Districts
- Arts Initiatives



AREAS OF FOCUS



Boblo Trail Amherstburg & Colchester

Boblo Island is a great escape from the city. It's a beautiful island with a rich history and a variety of recreational activities. The Boblo Trail is a scenic route that takes you through the heart of the island and around the perimeter. It's a great way to enjoy the views and the fresh air.

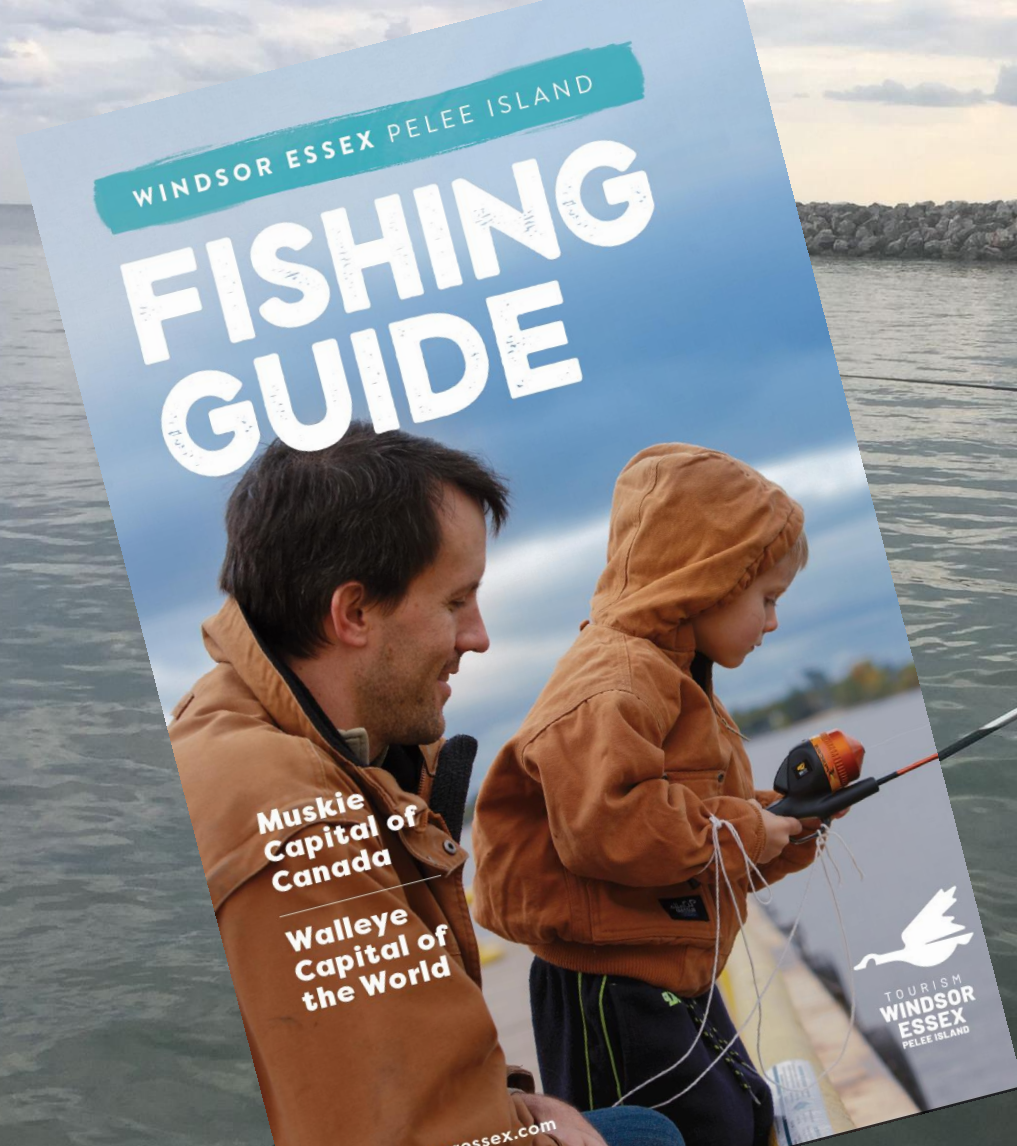
- Perfect for all levels of cyclists. The trail is well-maintained and has a variety of terrain.
- History buffs will enjoy the many historical sites and landmarks along the way.
- The trail is also a great place to enjoy the views and the fresh air.



WINDSOR ESSEX Cycle Tourism Map



CYCLE TOURISM MAP



FISHING GUIDE



85k distributed across Ontario and into Ohio & Michigan



2019/2020

OFFICIAL VISITOR GUIDE



TOURISM
WINDSOR
ESSEX
PELEE ISLAND

TOURISM WINDSOR ESSEX PELEE ISLAND

ANNUAL GENERAL MEETING

THURSDAY JUNE 13TH | 11:30AM

PRESENTED BY: **wfcu**
CREDIT UNION

AT

Canadian Historical Aircraft Association

AGM • LUNCH • EXPLORE & POUR

TICKETS: \$45 | MAY 24 - JUNE 8
FEES INCLUDED

visitwindsor-essex.com



2019

ANNUAL GENERAL MEETING



Program Pop-Ups

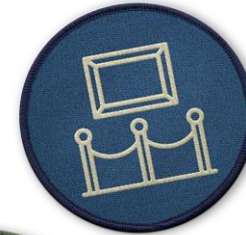
- Pelee Island in the City (May 28th) in Ford City
- WE Heart Local (June 6th) in LaSalle
- Ontario Craft Beer Week (June 12th) in Windsor
- Ontario Wine Week (June 21st & 22nd) in Devonshire Mall

Media Events

- Cycle Tourism Map launch
- Barrels Bottles & Brews Flight Log and Video launch
- 2019 Annual General Meeting
- WE Heart Local Map launch
- Wine Route Map launch

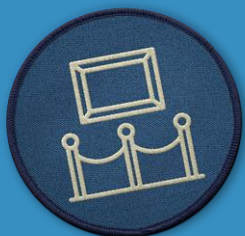
Events

- Chamber of Commerce June Social @ Cooper's Hawk Vineyard



JUNE IS TOURISM MONTH





OUR TEAM



LASALLE CRAFT BEER FESTIVAL





REGISTER NOW AT

BIT.LY/TRAILSYMPOSIUM

CONNECTING COMMUNITIES

South Western Ontario Trails Symposium

FRIDAY JUNE 1, 2018 | 9AM - 3PM



TOWN OF LASALLE
VOLLMER RECREATION COMPLEX

In partnership with Ontario Trails Council.



TRAILS SYMPOSIUM



Pottery Cupboard | LaSalle



EXPLORE & SHOP THE
MAKERS & ARTISANS
OF WINDSOR ESSEX



W.E. MADE IT

If you love craft beer then you wanna join us tonight at the LaSalle Craft Beer Festival. Click bit.ly/2McwZNz for details - then stop by the @twepi booth for your chance to win an exclusive takeaway from the event



This Sunday get ready to be livin' LaSalle at the first night market of the season. Click bit.ly/2WTqjdr and join us for food, music, games, & fun. #YQG



Sweet. Juicy. Fresh. Today's the last day of the LaSalle Strawberry Festival. Join us for delicious bites & great family fun! bit.ly/2GOTVA2



DIGITAL PROMOTION



RENDEZ-VOUS VOYAGEUR

SEPTEMBER - 20 & 21 - SEPTEMBRE 2019



RENDEZ-VOUS VOYAGEUR



THANK
YOU





The Corporation of the Town of LaSalle

Date	May 31, 2019	Report No:	PW-18-19
Directed To:	Mayor and Members of Council	Attachments:	-letter from resident
Department:	Public Works	Policy References:	
Prepared By:	Peter Marra, P.Eng. – Director of Public Works		
Subject:	Morton Drive Sidewalk Request (Matchette Road to Front Road)		

RECOMMENDATION:

For Council to receive this report for information.

For Council to concur and await the results of the grant application prepared for Morton Drive.

REPORT:

This report has been prepared in response to a letter received from Monique Hachey on May 16, 2019 (attached). In the letter, Ms. Hachey is requesting sidewalks be installed on Morton, from Matchette Road to Front Road, pointing to the issue of pedestrian safety.

Administration would concur that pedestrian facilities would be suitable and justified for Morton. However, we have not moved forward with any design or work because of the current condition of the existing infrastructure within that road are also in need of repair.

The current condition of the infrastructure on Morton Drive between Matchette and Front is as follows:

- No existing sidewalk or multi-use trail
- Pavement in poor condition, no curb and gutter
- Storm drainage consists of open ditch and various older ditch infills

- An existing concrete box culvert road crossing, on a municipal drain, is in need of replacement. Also this culvert is identified in our bridge needs study
- Watermain from 1960's which is in need of replacement
- Sanitary sewer in very good condition

As most of the infrastructure on Morton is in need of replacement, administration has held off on completing any of the singular items knowing that this road is in need of a full reconstruction.

Recognizing the needs of Morton, earlier this year, administration has applied for a grant, the Investing in Canada Infrastructure Program (ICIP) – Rural and Northern Stream, to reconstruct Morton. Our estimated cost for this reconstruction work and addition of storm sewers, curb and gutter, and pedestrian facility is \$6,823,500. If successful with the grant, the Town's portion would be \$2,657,416, and construction would be in 2020. The town has yet to hear any news with respect to this grant application.

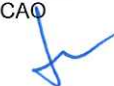
If the Town is not successful with this grant, administration will continue to work within our capital plan and see how Morton fits into the priority list.

It should also be noted that Morton is partially owned by the City of Windsor in this section, although they have no residential or commercial fronting the street. The Town would be requesting the City contribute to the cost of this project. How the City would respond to such a request is unknown.

At this time, we are recommending that Council continue to await notification on if the Town has been successful with the grant, and administration can follow up accordingly.

Respectfully submitted,

Peter Marra, P.Eng.
Director of Public Works

Reviewed by:							
CAO 	Treasury	Clerks	Public Works	Planning	Cult. & Rec.	Building	Fire



The Corporation of the Town of LaSalle

Date:	May 31, 2019	Report No:	DS-17-2019
Directed To:	Mayor and Members of Council	Attachments:	Figure 1
Department:	Development & Strategic Initiatives		
Prepared By:	Allen Burgess, MCIP, RPP. Supervisor of Planning & Development Services	Policy References:	Official Plan Zoning By-law 5050
Subject:	Application to Remove the Holding Symbol	Our File No:	Z-03-19
Registered Owner :	Dan & Al Durocher		
Location of Application:	<i>1500 sq. metres of land, located along the east side of Front Road between Gary Avenue and Victory Street, municipally known as 2325 Front Road</i>		

RECOMMENDATION:

Based on the information provided within this report, it is recommended that:

- Approval be granted to this holding zone symbol removal application;
- To maintain proper drainage, the Applicant shall be required, as a condition of the Committee of Adjustment, to provide evidence to the satisfaction of the Town Engineer, that proper grading and drainage is present for the subject lands;

REPORT:

Introduction:

This report is intended to provide members of Council with comments and recommendations regarding an application that has been submitted requesting Council approval for the removal of the holding zone symbol from approximately 1500 sq. metres of land, located along the east side of Front Road between Gary Avenue and Victory Street, municipally known as 2325 Front Road. If approved, this application would recognize the existing single detached dwelling.

Figure 1 attached depicts the location of the lands affected by this application.

Official Plan / Zoning:

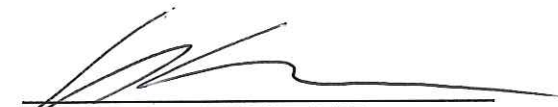
The Official Plan for the municipality designates the lands subject to this application "Residential District", the existing dwelling is in keeping with the intent and policies of the approved Official Plan. When the original zoning maps were created the existing dwelling was part of a farm lot and the lands were zoned Residential Three Holding. As part of a concurrent consent application, the owner intends to convey the balance of the farm lot and consolidate it with the farm to the north, and maintain the existing dwelling. In order to do so, the owner need to remove the holding zone to a depth of approximately 55 metres. The existing accessory structure will merge with farm and continue to be used for farm related storage.


Comments and Discussion:

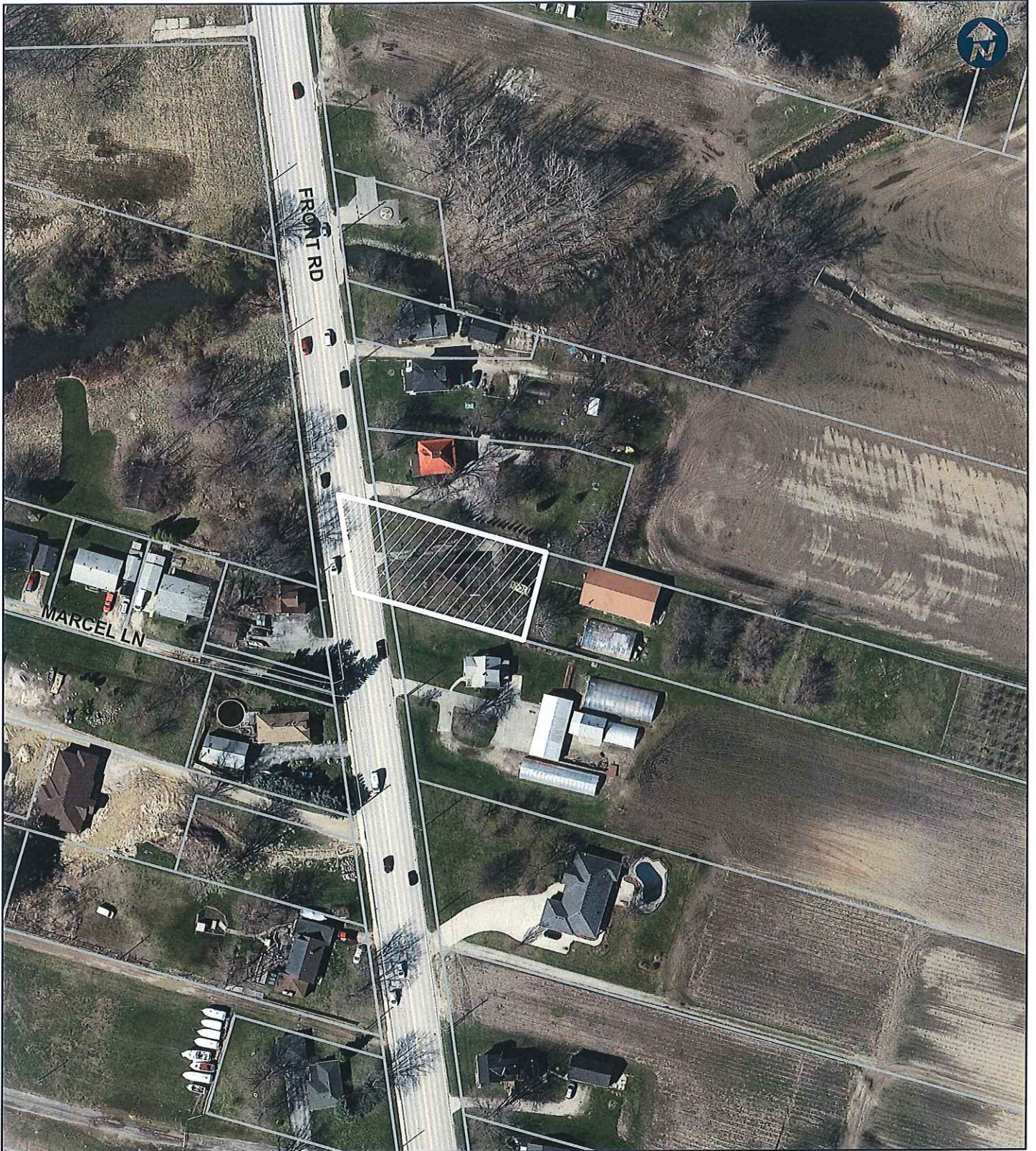
In assessing the merits of this application, the following comments are offered for Council's consideration:

- i) The continued consolidation of these lands in the short term benefits the existing farm operations and their efficient uses of the land. In the future, the development process will be accelerated, as land consolidations will have already occurred, and developers will be negotiating with a reduced number of landowners.
- ii) To maintain proper drainage, the Applicant shall be required to provide evidence to the satisfaction of the Town Engineer, that proper grading and drainage is present. This will benefit the existing and future owners, and ii is intended to reduce grading and flooding issues in the future as development occurs;
- iii) There is no new buildings or development being proposed on the subject lands at this time. As a result, there is no necessity to prepare or register a development/severance agreement at this time.


Respectfully,


Allen Burgess, MCIP, RPP.
Supervisor of Planning & Development
Services


Reviewed by:						
CAO	Finance	Clerk	Public Works	Development & Strategic Initiatives	Culture & Recreation	Fire
						



Legend:

 Subject Lands

Title: **FIGURE 1 - KEY PLAN**

	Scale: 1:800	File No: Z-03-2019
	Prepared For: Planning Dept.	Applicant: Dan & Al Durocher
	Prepared By: DSI	Date: May 31, 2019
	Notes: This document is not a Legal Plan of Survey.	



The Corporation of the Town of LaSalle

Date	May 31, 2019	Report No:	PW-16-19
Directed To:	Mayor and Members of Council	Attachments:	~ Figure 1 ~ 9 detailed location sketches
Department:	Public Works	Policy References:	
Prepared By:	Peter Marra, P.Eng. – Director of Public Works		
Subject:	MADD Signs		

RECOMMENDATION:

That Council approve the installation of the nine MADD signs throughout the Town and also approve contributing approximately \$3,000.00 to this organize of in-kind contribution.

REPORT:

This report is prepared in response to a Council question and a request from Mother Against Drunk Driving (MADD) to permanently erect campaign signs throughout the Town.

MADD is initiating a campaign regarding calling 911 to report suspected drunk driving and as such they have approached the Town to erect campaign signs in the Town. MADD would provide the signs and the Town would provide in kind contribution to this non-profit organization for installation, maintenance, etc.

As such administration has been meeting with representations from MADD to discuss the locations. **Figure 1**, enclosed, you will find an overall Town map showing all the proposed locations. Also enclosed you will find nine detailed location sketches of the individual site locations showing in more detail where the signs will be installed.

Overall, there will be 4 large signs (48" x 72") and 5 small signs (24" x 30"). Contained in Figure 1, you will see two signs, being installed by the County of Essex, one on Malden Road at River Canard and one on Front Road at Malden Road.


It should be noted, that all of the location for the small signs have a potential for conflict/concern from existing residents or business in those respective areas.


The locations of the signs has been picked to be the least intrusive to the existing residents as possible given their proposed locations. The sign have also been reviewed so not to obstruct and minimize sight line for motorists.

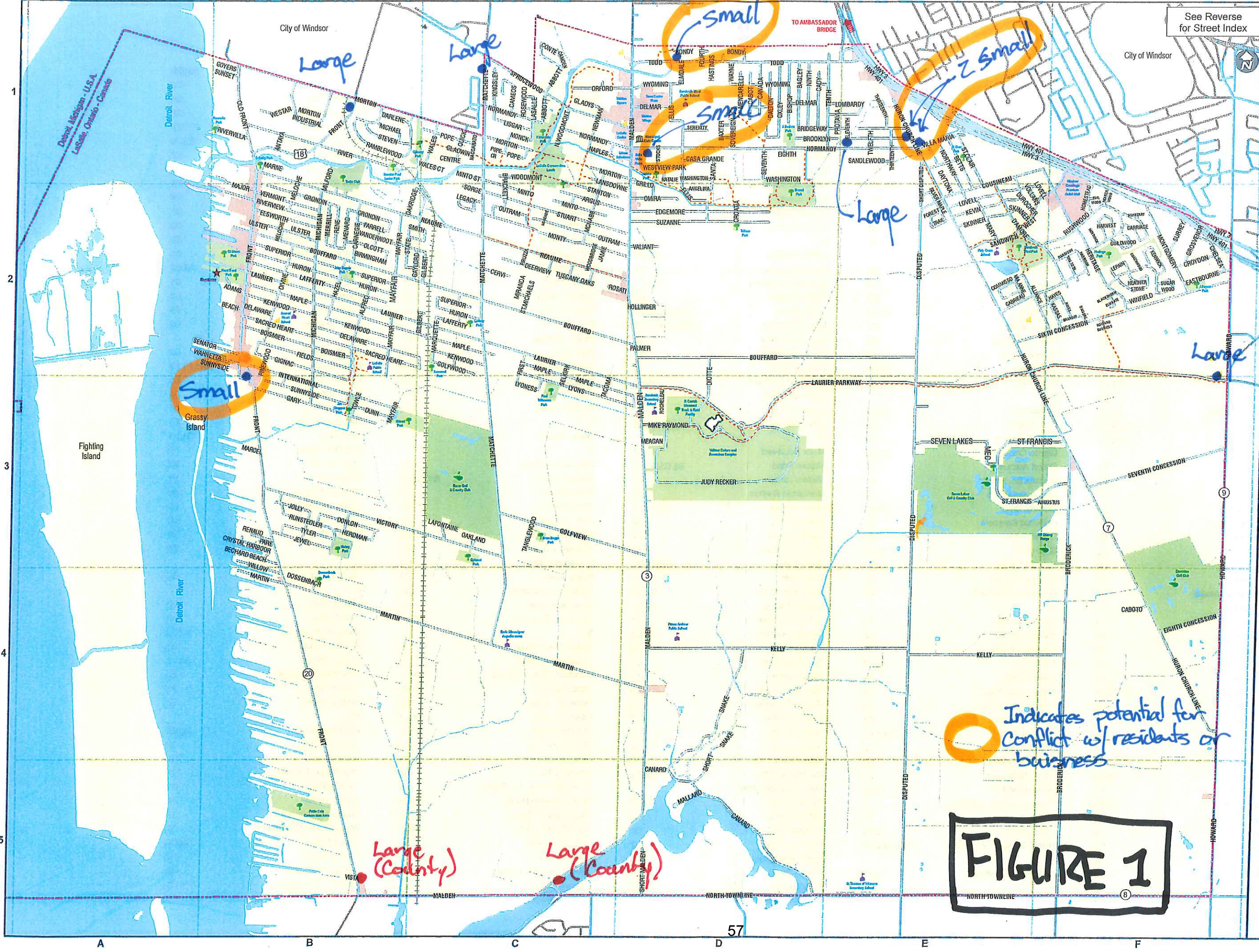
In all the Town contribution toward this initiative for installation will be approximately \$3,000.00. This has not been budgeted for in 2019, however, will be covered by reserves.

It is recommended that Council approve the installation of the 9 MADD signs throughout the Town and also approve contributing approximately \$3,000.00 to this non-profit organization for in kind contribution.

Respectfully submitted,


Peter Marra, P.Eng.
Director of Public Works

Reviewed by:							
CAO 	Treasury	Clerks	Public Works	Planning	Cult. & Rec.	Building	Fire



Street Map

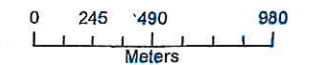
Regional Plan:



Legend:

- Municipal Civic Centre
- Riverdance
- Public Parks
- Schools
- Religious Organizations
- Golf Courses
- Trails/Pathways
- Commercial Areas

The information within the Town of LaSalle Street Map is provided "as is" without warranty of any kind, either expressed or implied, including but not limited to the implied warranties of merchantability and fitness for a particular purpose. The Corporation of the Town of LaSalle assumes no liability for any alleged or actual, incidental or consequential damages resulting from the furnishing, performance or use of this Map.



COPYRIGHT
 THIS IS NOT A LEGAL PLAN OF SURVEY. This map is the property of the Corporation of the Town of LaSalle and may not be reproduced without expressed permission and authorization.
 Provided by the:
 TOWN OF LASALLE FINANCE DEPARTMENT
 5950 Malden Road - LaSalle, Ontario - N9H 1S4
 TEL: (519) 969-7770 FAX: (519) 969-9952

Check out the Town of LaSalle's online Interactive Mapping Service.
www.infolasalle.ca
 Revised: April 2017

FIGURE 1

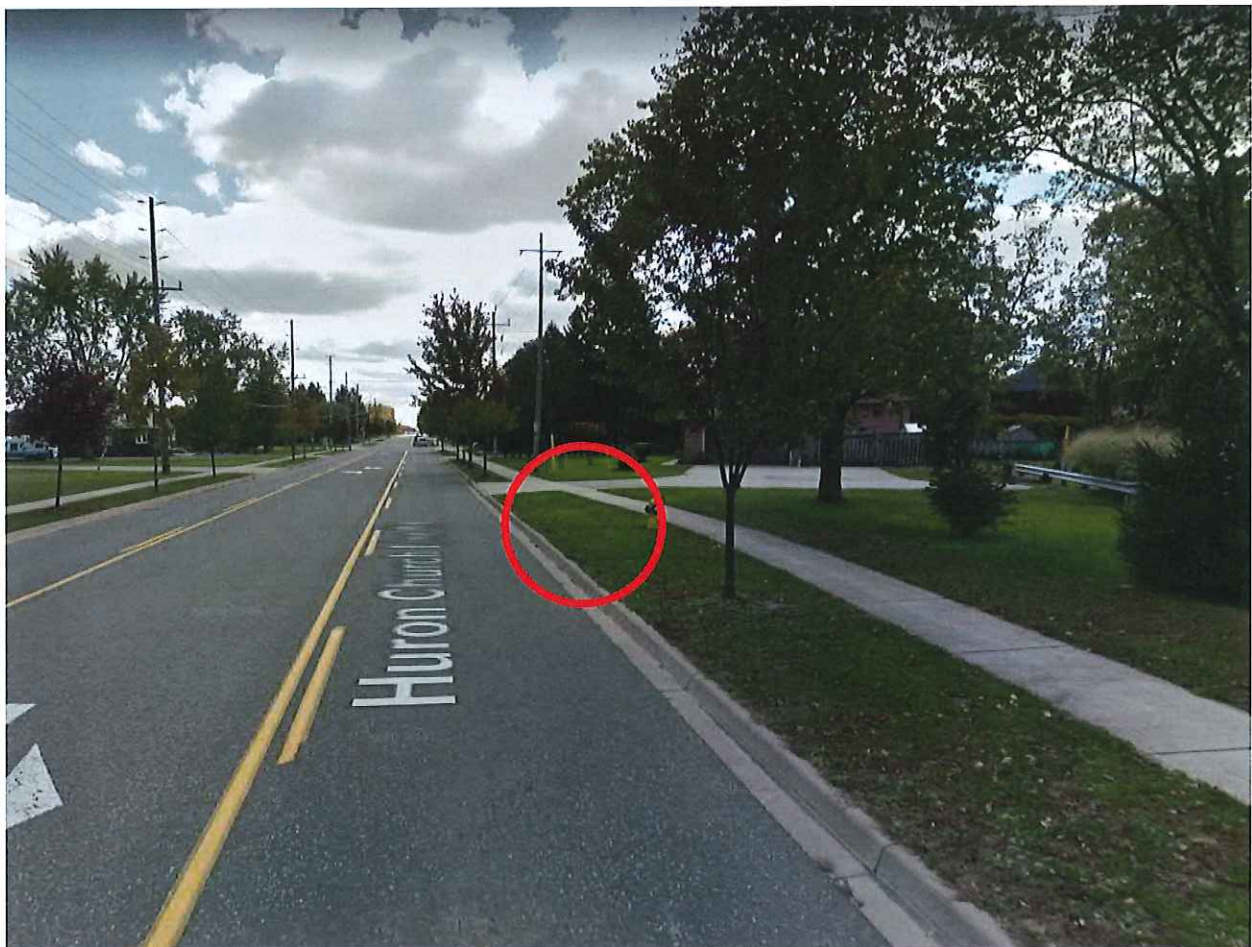
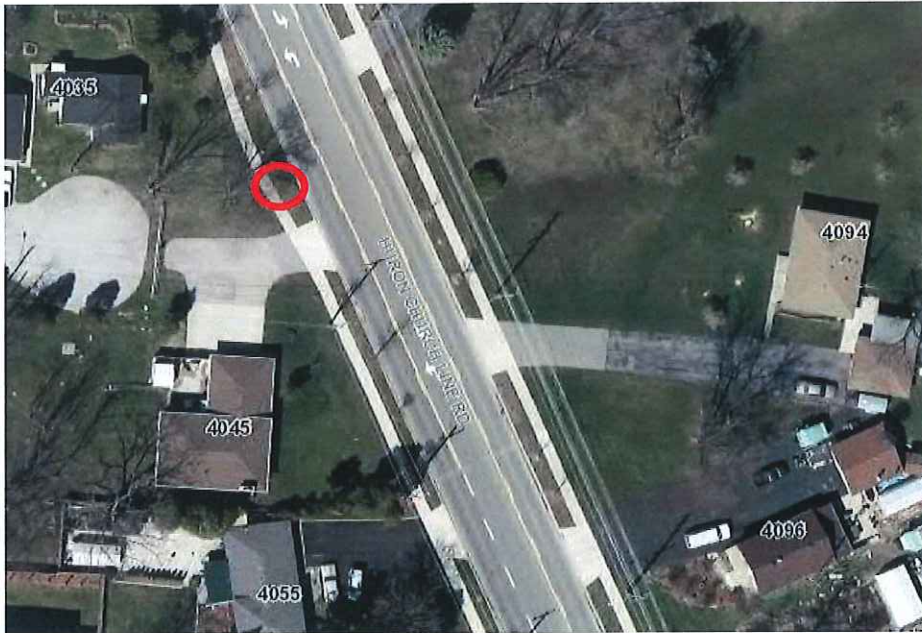
Huron Church Line (north bound traffic)

Small sign on new post



Huron Church Line (south bound traffic)

Small sign on new post



Front Road (south bound traffic)

Small sign on new post



Normandy Road (east bound traffic)

Small sign try to use existing sign posts



Todd Lane (west bound traffic)

Small sign on existing light standard



Normandy Road (west bound traffic)

Large sign on new posts



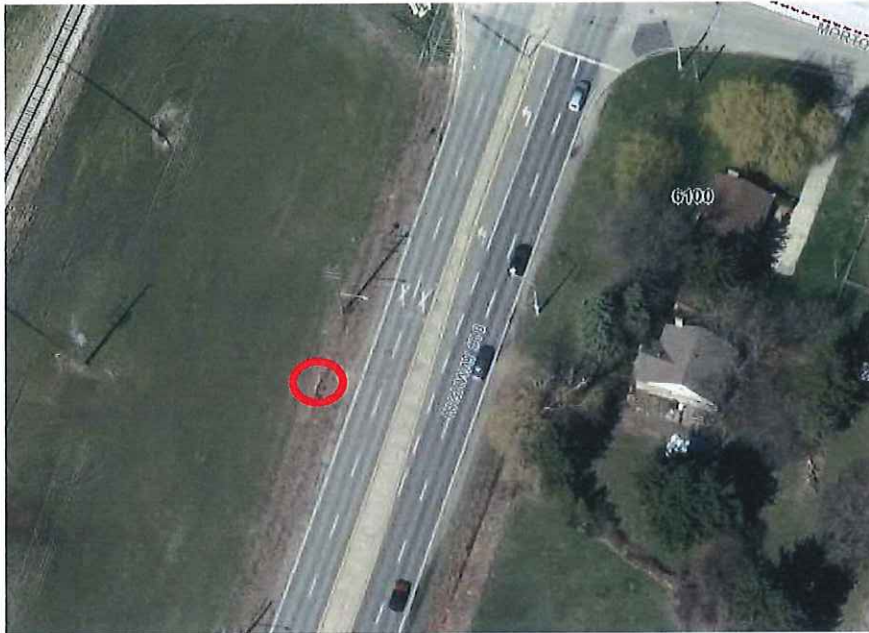
Laurier Parkway (west bound traffic)

Large sign on new posts



Front Road (south bound traffic)

Large sign on new posts



Matchette Road (south bound traffic)

Large sign on new posts





The Corporation of the Town of LaSalle

Date	May 31, 2019	Report No:	PW-17-19
Directed To:	Mayor and Members of Council	Attachments:	~ Stantec Tender Report letter
Department:	Public Works	Policy References:	
Prepared By:	Peter Marra, P.Eng. – Director of Public Works		
Subject:	Heritage Estates Stormwater Improvements		

RECOMMENDATION:

That Council concur and award the Heritage Estates Stormwater Improvements tender to J&J Lepera Infrastructure Inc. with the proviso of removing the provisional.

That Council approve the appropriate bylaw to allow for the execution of an agreement between the Town and J&J Lepera Infrastructure Inc. for this contract.

REPORT:

The Town went out for tender for the proposed Heritage Estates Stormwater Improvements. Tenders closed on May 28, 2019 and five submission were received. Stantec Consulting conducted a tender review and enclosed is a copy of their analysis.

The low bid was submitted by J&J Lepera Infrastructures Inc. with a corrected amount of \$5,557,771.00 (plus HST). It should be noted that this price includes all of the proposed playground and park upgrades that were subsequently added to the project.

This project was designed to provide for the improvements to the Heritage Estates area and to provide for the ultimate improved stormwater outlet for the proposed Oliver Farms upgrades as well.

Financials/Budget Review

This project is subject to a grant. The original pre-design budget set for this project was for a total of \$3.0 million, of which \$1.5 million was from a grant and the Town budgeted for the other \$1.5 million through the 2019 budget session.

During the course of the detail design, and taking into account the major disruption to Heritage Park, the Town added \$0.6 million to the overall project budget to reconstruct the playground and completely rebuild the remaining portions of the park. Giving the overall approved budget of \$3.6 million.

Just prior to tendering, the Town and Stantec completed a new engineer's estimate and at that time we recognized that the \$3.6 million budget would fall short. Taking this into account, the Town made portions of the project provisional in nature so that this would allow the Town to get pricing, however, upon award of the contract would allow us to remove the provisional portions of the project in order to maintain costs close to the allocated budget.

The portions of this project that have been made provisional are those that provide for the improved outlet to the eventual future Oliver Farms improvements. These works are not need now, though, will be needed in the future when improvements in the Oliver Farms proceed. The following table provides a summary of base price versus provisional pricing.

Tender summary base price versus provisional price

		Status	Note
Total Price	\$5,557,771.00		
Base Price	\$4,746,203.70	Proceed	Includes contingency allowances and all work for park rebuild
Provisional Items	\$ 811,567.30	Remove	Will need to completed in the future to move forward with Oliver Farms improvements

Identifying the base price is still not within budget, the following table summarizes how the project will be financed identifying the budgeted and unbudgeted for allocations:

Funding Source	2019 Budget – identified for this project	In 2019 budget - but not originally intended for this project	Unbudgeted	Total
NDMP Grant	\$1,500,000			\$1,500,000
2019 Capital Budget	\$1,500,000			\$1,500,000
Approved Park Upgrade	\$ 600,000			\$600,000
2019 Mill & Pave Budget		\$ 65,000		\$65,000
Sanitary Sewer Budget		\$ 86,000		\$86,000
Additional Funding Required (Asset Replacement and Repair Reserve)			\$995,204	\$995,204
Total	\$3,600,000	\$151,000	\$995,204	\$4,746,204

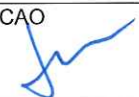
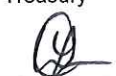
We have spoken with representative from J&J Lepera and they are okay with this process and removal of provisional items and have indicated that they are ready to proceed once awarded the contract.

Therefore, it is recommended that the contract be awarded to J&J Lepera with the proviso of removing the provisional items and that at the appropriate time in the meeting a bylaw be passed allowing for the execution of a contract between the Town and J&J Lepera.

Respectfully submitted,



Peter Marra, P.Eng.
Director of Public Works

Reviewed by:							
CAO 	Treasury 	Clerks	Public Works	Planning	Cult. & Rec.	Building	Fire



Legal Entity
 Stantec Consulting Ltd.
 140 Ouellette Place, Suite 100
 Windsor, Ontario N8X 1L9
 Tel: (519) 966-2250
 Fax: (519) 966-5523

May 30, 2019
 File: 165620163

The Corporation of the Town of LaSalle
 5950 Malden Road
 LaSalle, On
 N9H 1S4

**Attention: Peter Marra, P. Eng.
 Director of Public Works**

Dear Sir,

**Reference: Tender Report
 Heritage Estates Stormwater Improvements**

Tenders for the above referenced project were received at the Town of LaSalle offices until 12:00 pm Tuesday, May 28, 2019. A total of five (5) tenders were submitted, with the tenders opened publicly on that date. The tender amounts (excluding HST) are shown below.

<u>CONTRACTOR</u>	<u>TENDER PRICE (Not Including HST)</u>
1. J&J Lepera Infrastructures Inc.	\$5,557,771.00*
2. Coco Paving Inc.	\$5,956,211.00
3. Amico Infrastructures Inc.	\$6,068,950.00
4. Sterling Ridge Infrastructure Inc.	\$6,242,049.20*
5. D'Amore Construction (2000) Ltd.	\$6,312,450.00

* - Denotes Corrected Totals

Four (4) Addenda were issued during tendering. All five tenderers noted that they had received the four (4) Addenda in their Form of Tender.

The tenders were checked for inconsistencies, omissions, unbalanced pricing and other items that would raise concerns. No major inconsistencies, omissions or unbalanced pricing were found in any of the tenders.

Statements "A" to "D" were completed by all tenderers as required.



May 30, 2019
Peter Marra, P. Eng.
Director of Public Works
Page 2 of 3

**Reference: Tender Report
Heritage Estates Stormwater Improvements**

The tenders were checked for mathematical errors. The following errors were noted:

J.&J. Lepera Infrastructure Inc. had multiplication errors in Section B. Amount values for item numbers 33 to 36 were incorrect. They were revised from \$782, \$1,564, \$3,909 and \$1,564 to \$1,584, \$3,080, \$7,818, and \$3,128 respectively. This changed the total for Section B from \$3,373,491.70 to \$3,381,262.70 and the total tender price (excluding HST) from \$5,550,000.00 to \$5,557,771.00. The HST and Total Tender Price were also revised to \$722,510.23 and \$6,280,281.23 due to the above noted changes.

Coco paving Inc. made an addition error when adding the 13% HST to the Total Price. The Total Tender Price including HST was revised from \$6,730,517.43 to \$6,730,518.43.

Amico Infrastructures Inc. had a multiplication error in Item B22 j). The amount value for this item was revised from \$146,625 to \$142,625, however, the totals of all sections were correct.

Sterling Ridge Infrastructure had multiplication errors in Section B. Amount values for item No. 5 c) & d) were revised from \$ 17,750.00 and \$16,500.00 to \$21,300.00 and \$13,750.00 respectively. This error changed the total for section B from \$4,157,026.60 to \$4,157,826.60 and the total tender price (excluding HST) from \$6,241,249.20 to \$6,242,049.20. The HST and Total Tender Price were also revised to \$81,146.40 and \$7,053,515.60 due to the above noted changes.

A 10% bid bond was included with all tenders as required.

MECP approval for the construction of sewers is a requirement for this project. MECP approval is expected to be received shortly. No work should commence until MECP approval is received and the Town should consider waiting for MECP approval before entering into an agreement with any contractor.

The engineer's Pre-Tender opinion of probable cost for this work was \$5,039,406.50.00 (excluding HST) which was based on historical prices for similar projects.

J&J Lepera Infrastructures Inc. was the low bidder for this project. The tender price of \$5,557,771.00 excludes HST and includes a total contingency allowance of \$199,850.00. The tender price also includes several provisional items that could be deleted from this contract. J&J Lepera Infrastructures Inc.'s bid is approximately 9.3 % higher than the engineer's opinion of probable cost, approximately 6.7 % lower than the second lowest tenderer and approximately 8.4% lower than the third lowest tenderer. J&J Lepera Infrastructures Inc.'s bid is also approximately 12.0 % lower than the highest tenderer, which is considered normal for this type of project.



May 30, 2019
Peter Marra, P. Eng.
Director of Public Works
Page 3 of 3

**Reference: Tender Report
Heritage Estates Stormwater Improvements**

In our opinion, **J&J Lepera Infrastructures Inc.** and their list of proposed subcontractors have the resources and experience to successfully complete this project. We have worked with them on other projects and those projects were completed within budget and on schedule.

We recommend the project be awarded to J&J Lepera Infrastructures Inc. at the unit prices indicated in the tender.

Feel free to call if you have any questions or require additional information.

Regards,

STANTEC CONSULTING LTD.

A handwritten signature in black ink that reads "Clarence Jubenville". The signature is written in a cursive style with a large, circular flourish at the end.

Clarence Jubenville, P.Eng.
Sr. Project Engineer
Phone: (519) 966-2250 Ext. 241
Fax: (519) 966-5523
clarence.jubenville@stantec.com

c.



May 24, 2019

Mayor Drew Dilkens
350 City Hall Square West
P.O. Box 1607, Suite 202
Windsor, Ontario N9A 6S1

Attention: Mayor Drew Dilkens

Dear Mayor Dilkens,

RE: Support of a new regional hospital for Windsor-Essex County

At their meeting of May 21, 2019 the Council of the Town of Lakeshore duly passed the following resolution number 283-05-2019.

WHEREAS a new regional hospital in Windsor-Essex County is desperately needed and would help improve the quality of healthcare in Windsor-Essex County; and

WHEREAS Windsor-Essex County has an opportunity to obtain a new regional hospital, which will serve all of the region for decades to come; and

WHEREAS almost half of the population of Windsor-Essex County, currently reside in the County of Essex / outside of the City of Windsor; and

WHEREAS growth statistics indicate that the municipalities in the County of Essex are increasing in size and population, which is a trend that is expected to continue and will likely result in the majority of the population of Windsor-Essex County residing in the County of Essex / outside of the City of Windsor; and

WHEREAS the current location of the majority of hospital services in the extreme northwest corner of Windsor-Essex County, does not adequately serve the residents living in the County of Essex / outside the City of Windsor; and

WHEREAS the share of local funding for any new regional hospital in Windsor-Essex County is to be shared equally between the City of Windsor and the County of Essex.

NOW THEREFORE BE IT HEREBY RESOLVED THAT that the Town of Lakeshore supports placing any new regional hospital services, in a location that serves the majority of the residents of Windsor-Essex County; and

BE IT FURTHER RESOLVED THAT that the Town of Lakeshore supports moving forward with the proposed location for the new regional hospital, which will serve the region as a whole, and should help improve healthcare for the majority of residents in Windsor-Essex County; and

BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to the City of Windsor, County of Essex, Town of Tecumseh, Town of Lasalle, Town of Amherstburg, Town of Essex, Town of Kingsville, Municipality of Leamington, the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Horwath, Leader of the New Democratic Party, the Honourable Christine Elliott, Minister of Health and Long-Term Care, Ms. Lisa Gretzky, MPP for Windsor West, Mr. Taras Natyshak, MPP for Essex, Mr. Percy Hatfield, MPP for Windsor-Tecumseh, and Mr. Rick Nicholls, MPP for Chatham-Kent-Leamington.

Carried Unanimously

Should you require any additional information with respect to the above matter, please contact the undersigned.

Sincerely,



Kristen Newman
Director of Legislative and Legal Services

KN/ml

cc: The Hon. Doug Ford
The Hon. Andrea Horwath
The Hon. Christine Elliott
Tracey Ramsey MP
Lisa Gretzky MPP
Taras Natyshak MPP
Percy Hatfield MPP
Rick Nicholls MPP
County of Essex
Town of Amherstburg
Town of Essex
Town of Kingsville
Town of Lasalle
Municipality of Leamington
Town of Tecumseh

premier@ontario.ca
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tnatyshak-gp@ndp.on.ca
phatfield-gp@ndp.on.ca
rick.nicholls@pc.ola.org



The Corporation of the Town of LaSalle

Date	June 3, 2019	Report No:	Fire 19-09
Directed To:	Mayor and Members of Council	Attachments:	2018 Annual Report
Department:	Fire Service	Policy References:	
Prepared By:	D. Sutton, Fire Chief		
Subject:	2018 Annual Report		

RECOMMENDATION:

Report to be received for information purposes

REPORT:

The attached report provides a summary of emergency response statistics and administrative activity conducted by the LaSalle Fire Service in 2018.

Respectfully,

Dave Sutton
Fire Chief / C.E.M.C

Reviewed by:							
CAO 	Treasury	Clerks	Public Works	Planning	Culture & Rec	Building	Fire



LASALLE FIRE SERVICE
Annual Report 2018

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Our mission is guided by commitment to our core values:

RESPECT, INTEGRITY, TEAMWORK

EXECUTIVE SUMMARY

LaSalle Fire Service experienced a typical and somewhat predictable year in 2018 with regard to emergency response activity. Calls for service continued to trend upward, with a total call volume of 409 responses. In terms of structure fires and associated dollar loss resulting from fires, 2018 was a relatively fire-safe year for the Town of LaSalle. There were thirteen fires with reported dollar loss in 2018. Four property loss fires occurred in single-family residential structures, and two in multi unit residential buildings. There were also four vehicle fires, three outdoor fire resulting in reported loss. The total reported fire loss in the municipality for 2018 was \$314,700.00. There were no fire fatalities, however there were six recorded fire-related injuries resulting from one unfortunate outdoor fire incident.

A large measure of the credit for consistently maintaining favourable performance benchmarks is attributable to our aggressive and proactive approach to public education and inspection programs, with a focus on making residents and building owners aware of their obligations for family and public safety, and assisting them in preventing preventable fires. The importance of these programs aimed at influencing public behavior and awareness in relation to fire safety cannot be overstated, or overlooked. It is a vital on-going primary initiative and a critical factor not only for public safety, but also in maintaining a sustainable level of required emergency response activity.

Overall actual operating costs for service delivery increased slightly primarily due to labour and inflationary increases, however in order to responsibly plan for service level enhancements that may be required in the future, Council also approved an increase in the annual contribution to reserve funds. In terms of human resources and staff development, significant transition in the leadership of both major support divisions occurred in 2018. As result of the retirements of two long serving full-time personnel, new officer positions were promoted to lead both the Fire Prevention Division and the Training Division. Both of these positions are also key leadership positions within the department, reporting directly to the chief officers.

A number of operational projects were undertaken in 2018. A collaborative committee of fire service and IT staff continued to implement initial phases of an ongoing project to utilize mobile technology and tablets to enhance record keeping and improve efficiency in daily station duties. Most day-to-day functions, checklists, and required follow-up documentation have been transitioned to an electronic format using tablets. The committee continues to work toward implementation of further applications for field use including pre-incident planning and interactive mapping capabilities. As directed by Council, a request for proposals was issued in June for a Fire Master Plan. The comprehensive project including a Community Risk Assessment and Master Plan was subsequently awarded to the successful consultant with the process commencing in August. The final report is expected to be presented to Council in the summer of 2019.

A radio communications study was also approved by Council to facilitate better awareness and prudent long-term planning among all radio communications users in the municipality. The study is expected to provide recommendations and options for future required upgrades and radio replacements as required by each user group. An RFP for the project was issued in August and a steering committee was established among all municipal departments with radio communications needs. The selected consultant launched the project in November and the final report and recommendations are expected by summer of 2019.

Firefighter training continues to be a significant area of activity to ensure adequate emergency response. Despite the transition of personnel in the training division, a total of eighty (80) in-house training sessions were delivered our training staff, in addition to numerous on-line programs, officer level and specialized out-sourced courses, and courses taken by staff at the Ontario Fire College, all coordinated by our Training Officers and staff. The availability of locally delivered officer level training for volunteer officers and qualified senior firefighters continues to be a challenge. Through on-going collaboration among Windsor & Essex County chief officers and training officers, as well as some anticipated technology enhancements for testing through the Ontario Fire College, potential solutions to current availability challenges are being sought.

Increasing call volumes and turnover of volunteer staff continue to increase the strain on the effectiveness of the current paid-on-call response model. Following a large recruit hiring of eight new firefighters in 2017, an additional five new recruits were hired in February, to fill vacancies that had occurred over the previous year, and another 3 were taken on in September to fill additional vacancies. By the end of 2018 there were six additional vacant positions, and another recruitment process was required. The resulting infusion of youth and enthusiasm, although positive in moderation, particularly in the long-term perspective, also presents a number of challenges and pressures on our relatively small organization in the short term. As we continue to attempt to adapt our structure and operations to be responsive to the growing and changing fire protection needs of the community by maintaining adequate staffing levels, and attempting to develop opportunities for practical experience, there is also an increasingly proportionate additional demand for required training at all levels of the organization.

Given the fact that approximately 2-3 years of training and experience are required to ensure a firefighter is fully qualified to competently perform all expected duties, the recent higher levels of turnover effectively reduces the available compliment of responders that are qualified for full firefighting duties, including the operation of required emergency response vehicles. Combined with minimal levels of on-duty full-time staff for emergency response, and continued growth in the community with increasing numbers of larger single and multi-residential buildings, the resulting impact on the effectiveness of the current emergency response model is of increasing concern.

Proactive public fire safety education continues to be a primary area of focus. In 2018 LaSalle Fire Service was active with on-going seasonal messaging over multiple media formats including social media channels, with tips and advice aimed at educating and encouraging residents to take proactive measures to ensure their safety. A public open-house was conducted at the fire station with interactive demonstrations and displays for all age levels. Other events were held throughout the year in partnerships with various businesses and community events, to promote fire safety awareness.

**LASALLE FIRE SERVICE
STAFF ORGANIZATION**

FIRE CHIEF
D. SUTTON

DEPUTY FIRE CHIEF
E. THIESSEN

ADMINISTRATIVE ASSISTANT
S. NANTAIS

CAPTAIN / FIRE PREVENTION OFFICER
M. MAYEA (Retired early 2018)
M. WILEY (As of February 2018)

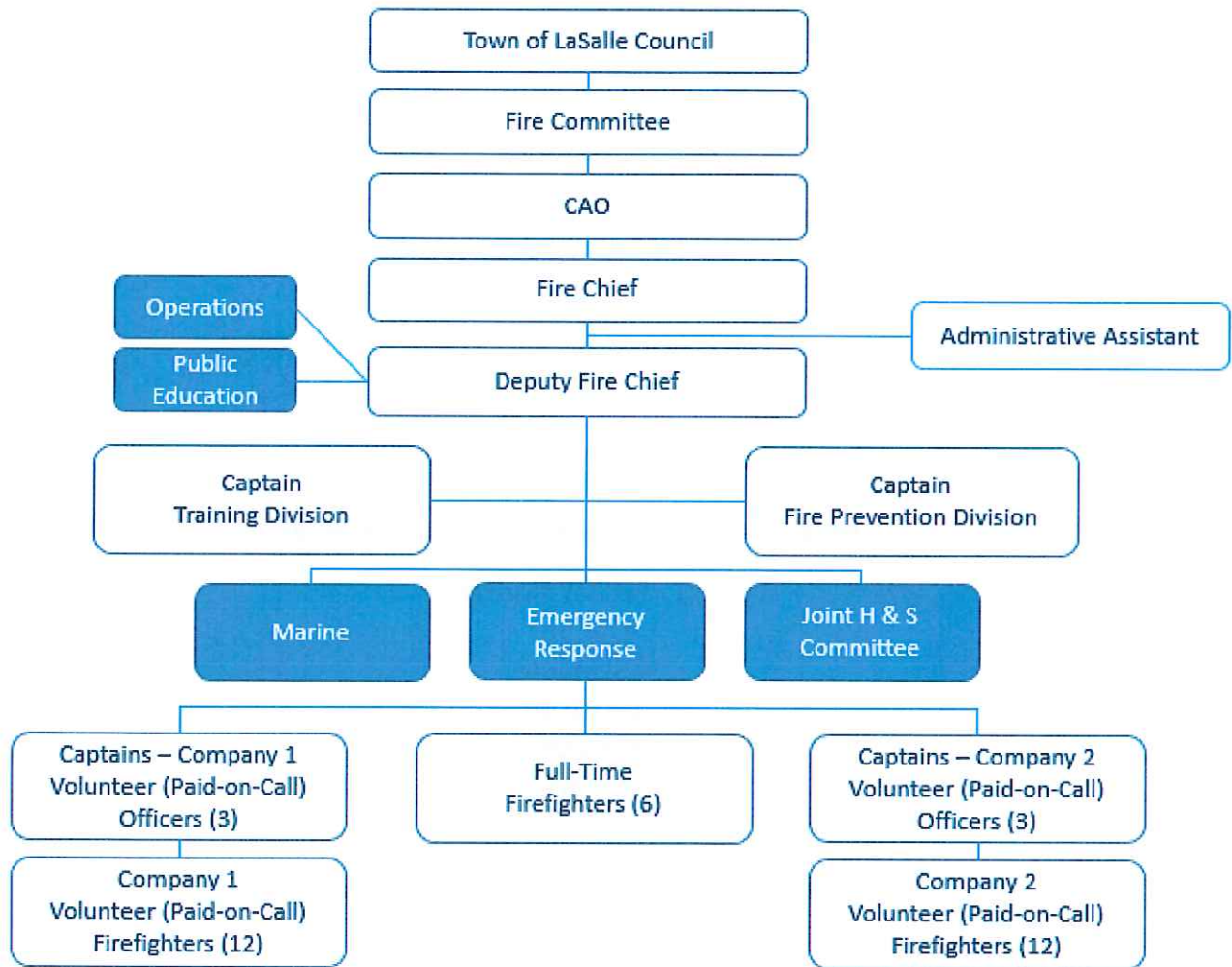
CAPTAIN / TRAINING OFFICER
C. THIBERT
J. PRICE (Training Instructor as of November 26, 2018)

FULL-TIME FIREFIGHTERS
R. BONDY
K. SEMANDE
C. LUSSIER
R. MOORE
R. CURTIS
J. TOUSIGNANT (February 2018)

VOLUNTEER /PAID-ON-CALL FIREFIGHTERS (30)
(list as of end of 2018)

COMPANY 1	COMPANY 2
VACANT	VACANT
CAPTAIN M. SEGUIN	CAPTAIN J. GRIFFITH
CAPTAIN B. BARTLETT	CAPTAIN J. PRICE
J. CHAUVIN	J. SHINKAR
C. SEGUIN	M. BONDY
P. HOMENICK	N. FIELDS
C. CARR	G. LEGOOD
M. O'BRIGHT	T. CLARKE
C. FECTEAU	M. CARLONE
R. O'NEILL	B. THOMAN
J. MACNEIL	R. O'NEILL
R. LEE	B. TAYLOR
J. BLANCHETTE	M. DAY
VACANT	J. HARRIS
VACANT	VACANT

LaSalle Fire Service – Organizational Chart 2018



PERSONNEL CHANGES

- 1 Full-time firefighter retired – R. Bondy
- 2 Full-time firefighters hired Feb. 2018 – J. Tousignant
- 1 Full-time firefighter left Training Officer position for Full-time Firefighter position, Dec. 2018
- 1 Full-time FPO retired
- 1 Full-time firefighter promoted to Fire Prevention Officer, Feb. – M. Wiley
- 1 Volunteer (paid-on-call) Captain promoted to Full-Time Training Instructor – J. Price
- 7 Volunteer (paid-on-call) personnel resigned (2 Captains and 5 Firefighters)
- 9 Volunteer (paid-on-call) Firefighter positions were filled

CONTINUING EDUCATION INITIATIVES & CONFERENCES

D. Sutton	O AFC Conference – Labour Relations O AFC Conference – Suburban/Rural O AFC Conference & Annual General Meeting
E. Thiessen	Fire Department Instructors International Conference Public Policy course – Western University OFMEM CO & Smoke Alarm Program Training Session A.M.O. Conference The Supervisor’s Role as Trainer and Coach Seminar OFC NFPA 1521 Incident Safety Officer course
S. Nantais	Ontario Fire Chiefs’ Administrative Assistants Association Conference
C. Thibert	OFM NFPA 1521 Incident Safety Officer course Fire Department Instructors International Conference High Angle Rescue Training
M. Wiley	OMFPOA Training & Education Symposium OFC Vulnerable Occupancy Seminar OFC Fire Code Division B, Part 9 course OFC NFPA 1521 Incident Safety Officer course OFC Commercial Cooking & Fire Code Div B, Part 4 course BCIN, Legal Process course OBC Fire Protection Course
R. Curtis	OFC NFPA 1002 Pump Ops course OFC NFPA 1021 Fire Officer II course

C. Lussier	OFC Fire Investigation course
R. Moore	High Angle Rescue Training

PUBLIC EDUCATION

A wide variety of public education programs were delivered to a total aggregate audience of over 1600 persons in 2018. These interactive programs included targeted presentations to all the area elementary schools with education programs for specific age levels of students, as well as hosting numerous various groups of children for visits and educational programs at the fire station. Public education displays were also conducted at public venues such as events at the Vollmer Recreation Complex, the public library, and the Strawberry Festival, as well as in partnership with various business and community partners such as retirement homes, daycare facilities. Adult education opportunities were also conducted such as a smoke alarm & carbon monoxide alarm campaign at a local hardware store, and fire safety programs specifically designed for seniors, older adults and adults with mobility limitations, living in multi-residential buildings have been developed and delivered by appointment. Public education materials and displays include public fire safety tips and



information, as well as emergency preparedness and emergency planning information for families and residents to encourage personal resiliency in the event of large-scale municipal emergencies.

Proactive public fire safety education continues to be a primary area of focus. In 2018 LaSalle Fire Service was active with on-going seasonal messaging over multiple media formats including social media channels, with tips and advice aimed at educating and encouraging residents to take proactive measures to ensure their safety. Through frequent interactions with our residents via social media, these platforms also provide a direct means of rapidly reaching nearly 2500 followers with any important relevant emergency information. The hallmark of our public education program continues to be our Fire Prevention Week activities. In 2018, a targeted program was delivered to all senior elementary Grade 7 and 8 students in all our elementary schools. This program focuses on

kitchen and cooking safety, as well as storage & safe use of products appropriate for pre-teens and teenager age groups. Our efforts in educating elementary school students is validated in part by testimonials and examples of children influencing the fire safety behaviors of parents, and reacting appropriately to potential emergency situations. In 2018 an Open House was conducted at the fire station as part of our annual fall Fire Prevention activities. Staff collaborated to provide a number of interactive as well as static displays and activities for all ages of participants. The event was very well received and attracted



approximately 500 residents over 3 days. Positive feedback and follow-up requests for information confirmed the success of the event.

In addition to fire safety programs provided by the department, our members and the LaSalle Firefighter’s Association continue to be active in the community on a volunteer basis supporting numerous organizations & making positive contributions to the quality of life in the community.

FIRE PREVENTION ACTIVITY

Basic public fire protection in Ontario is regulated by the *Fire Protection and Prevention Act, 1997*, as amended. The legislation establishes minimum requirements including a community risk assessment, a smoke alarm program with home escape planning, public education program, and fire safety inspections, to meet the needs and circumstances of the community. LaSalle Fire Service continues to meet, or at times exceed, the minimum requirements of the legislation with a proactive public education program, fire safety inspections, and code enforcement.



All fire department staff contribute in the success of our aggressive smoke alarm, and carbon monoxide alarm program. Compliance with requirements for smoke alarm and carbon monoxide alarm legislation is confirmed whenever practical in all residences attended by the fire service during emergency response activity and calls for service. In 2018, 401 smoke alarms were inspected in 141 homes, resulting in the replacement or installation of 54 smoke alarms, and the replacement of 43 batteries. In cases of faulty alarms, or non-compliance with smoke alarm and carbon monoxide legislation, options include installation of a loaner alarm until the required device can be replaced, invoicing for units that are installed, and issuing Provincial Offence tickets, when required.

In buildings other than single family detached residences, our fire prevention officer completed a total of 194 fire safety inspections in 2018. These inspections are conducted in all relevant occupancy types including commercial, industrial, assembly, institutional, and multi-unit residential. All complaints and requests for inspections were completed as required. The objectives of our proactive inspection program are to educate and provide fire safety advice to building owners and staff, and assist in successfully resolving various fire code violations to achieve compliance. Enforcement activity, including Fire Marshal Orders, Provincial Offence Notices, and charges in relation to Ontario Fire Code and municipal by-law violations, is



conducted when required. These fire safety inspections are critical to promote public safety in the community and to reduce the potential for fire-related injuries and deaths resulting from preventable fires.

The Fire Prevention division is also responsible for conducting investigations to determine the cause and origin of all reported fires. In addition to education, inspection and enforcement activities, and fire investigations, the Fire Prevention division is also responsible to review fire safety plans required by businesses and residential facilities and issue approval, conduct plans reviews for fire safety components of new buildings, coordinate pre-planning activities to familiarize emergency response personnel with risks and layout features of various buildings, process and approve permits for fireworks displays, and ensure compliance with annual legislative requirements for all care facilities, schools and licenced day care facilities. A fire prevention representative from the fire service also participates with other municipal officials on the Special Events Resource Team, to review plans for any festivals or events proposed to be hosted at municipal venues. This participation helps ensure compliance with established codes and standards for the safety of all participants, and also helps to ensure adequate emergency plans are in place for the proposed event. Routine duties also require the Fire Prevention Officer's attendance at numerous meetings, events and on-going professional development sessions.

LaSalle Fire Service has traditionally maintained a very effective and proactive overall fire prevention program. There are increasing concerns however, that previous levels of effectiveness cannot be sustained. The division continues to experience a steadily increasing workload, attributed largely to the positive growth that the community has sustained, as well as ever-expanding regulatory requirements. Steady growth in the community over time continues to expand the building stock of buildings requiring fire prevention services in the areas of plans review, inspections, and pre-planning activities. There has also been a corresponding increase in general fire prevention inquiries, complaints and requests for inspections. Serving in a dual role as a senior full-time officer for emergency response, increasing call volumes also continue to impact the time devoted to fire prevention activities. The department continues to meet the minimum legislated requirements for fire prevention activity, however we continue to struggle with the capacity to maintain important proactive programs recommended in our growing community, such as pre-incident planning, and routine or periodic fire safety inspections in residential and assembly buildings.

TRAINING ACTIVITY

A total of eighty-five (85) training sessions were conducted “in-house” within the department at various levels in 2018, with the average firefighter receiving approximately 120 hours of internally delivered training, in addition to external courses.

There are several concurrent levels of training provided within the department to meet the needs of personnel at various stages of experience and responsibility. As an establish policy approved by Council, LaSalle Fire Service has traditionally trained and certified all firefighters in accordance with the standards set out by the Office of the Fire Marshal using the NFPA Standard for Firefighter



Professional Qualifications and curriculum, as the basic foundation of our training program. The recruit or entry level program includes “Firefighter Level I and Level II” training, delivered in a blended format of on-line self-directed study, as well as classroom theory, and hands-on practical training sessions typically scheduled twice monthly. In addition the recruit program also includes driver training and fire pumper operations courses, and a basic hazardous material curriculum. Upon completion of each level of required training, independent written and skills testing are arranged through the Office of the Fire Marshal for verification and final certification. The period required to complete this basic level program



and achieve certification to Firefighter Level II is typically two to three years. This recruit training program cycles on an on-going basis with recently hired volunteer (paid-on-call) firefighters typically at various stages in the program.

Upon completion of the basic Firefighter I & II recruit level, firefighters continue regular, on-going “general” level training twice monthly, including more advanced proficiency of firefighting skills, and specialized or technical training in areas such as auto extrication, hazardous materials, ice & water rescue, medical first responder, confined space, marine operations, etc. They are also eligible for officer level courses as required by the department. The officer level training program includes NFPA Instructor I, Fire Officer Level I and II certification, and Incident Command courses provided externally through the Ontario Fire College, partnerships with third party providers, as well as monthly sessions within the department.

Implementation of a recently established company officer development program is ongoing for current and new volunteer Captains, subject to annual course availability and budget considerations. The program is consistent with recognized provincial standards and department needs. Area departments continue to be challenged in the ability to provide local access to NFPA accredited officer level courses. On-going collaboration with area partners is assisting in the availability of officer level training programs. A joint training committee has been established among Windsor & Essex County fire services to assess common needs, and coordinate resources for delivery of common training where practical. The model will use a blended format, which combines on-line self-directed study, assignments and classroom sessions, practical sessions, and finally testing and certification scheduled locally, conducted by the OFMEM testing unit. Particularly for paid-on-call personnel, this format makes officer level training and certification far more practical and accessible than the alternative of having to travel to the Ontario Fire College to attend one or two week courses.



Collaborative partnerships also allowed our personnel to take advantage of realistic training facilities in the region. Several area partners have purchased and share the use of a mobile live-fire training unit. In 2018 our own live-fire training program was implemented. The ability to conduct live-fire training at our own facility on an on-going basis greatly enhances the proficiency of our personnel at all levels, and is a major component of our training programs.

In another example of collaborative partnerships, the LaSalle Fire and Police Services assisted the local Navy Reserve unit in the

planning and delivery of a training day for reserve members from across this region of the province designed to familiarize military personnel with municipal emergency planning processes and procedures. A portion of the training day was hosted in LaSalle with activities intended to expose members to interaction with a typical municipal emergency management structure in the event of a deployment to assist municipalities on a large-scale emergency incident.

Some specialized, externally provided training was also made possible during the period covered by this report. Leveraging the availability of specialized grant funding allowed for the provision of an NFPA Hazardous Materials Operations course at our facility for all department personnel over two weekends.

IN-HOUSE ONGOING TRAINING CONDUCTED

- Recruit training – on-line study, FF I and FF II practical sessions & instructor sign-offs, exam preparation & exams
- Live Fire training
- Fire-ground operations
- Wildland operations
- Auto Extrication
- Forcible Entry
- Search & Rescue operations
- SCBA endurance drills
- Health & Wellness training
- Personal protective equipment, physical agility with SCBA (bi-annual), respiratory program - mask fit testing
- Emergency Vehicle Operator driver course
- Officer Level Training – pre-planning, incident command, building familiarization, scene assessment
- Health & safety training, policies and Operational Guideline training and on-line training through LaSalle Systems 24/7 and Target Solutions

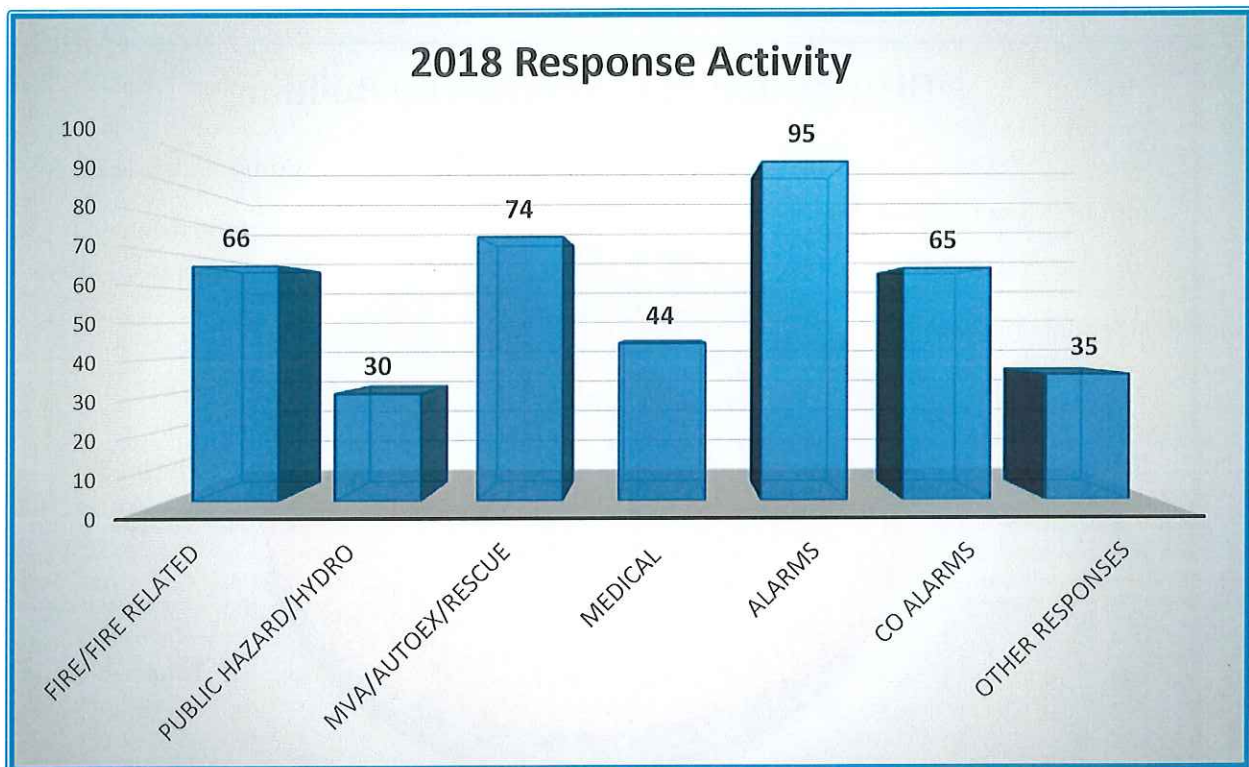
SPECIALIZED TRAINING CONDUCTED

- Base Hospital program Train the trainer – CPR/Defib. Annual training
- Mental health Peer Support training provided by regional coalition
- Hazardous Materials Operations
- Aerial tower operation training – tower crew
- Blue Card Incident Command training - for newly promoted Company Officers
- Various Officer level NFPA courses
- Marine Operations

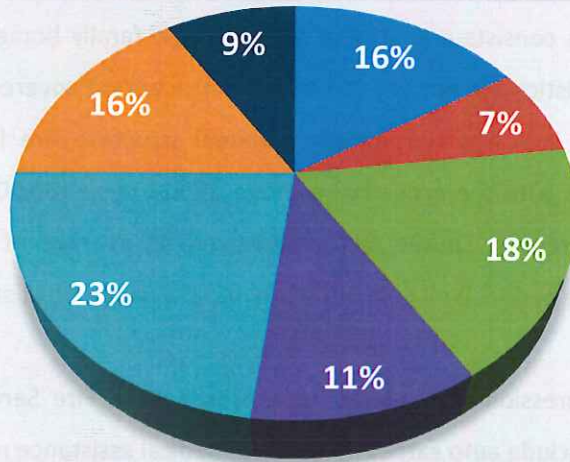
RESPONSE ACTIVITY

LaSalle Fire Service responded to 409 calls for service in 2018, which resulted in approximately \$315,000 in fire loss. The fire loss consists primarily of fires in single-family homes, as well as several vehicles. Although provincial statistics are not yet available for the period covered by this report, the five-year average for 2013-2017 indicates that LaSalle's annual structure fire loss, at \$24 per \$100,000 of assessment is consistent with the provincial average of \$23 per \$100,000. In terms of the number or frequency of fire occurrences, LaSalle has experienced an average of 6 structure fires per 10,000 structures over the same period, well below the provincial average of 11 structure fires per 10,000.

In addition to fire suppression and related responses, LaSalle Fire Service also provides emergency response services that include auto extrication, tiered medical assistance response, ice and water rescue, hazardous materials response, and limited technical rescue capabilities such as confined space, and elevator rescues. A breakdown of response activity by general response category is provided below.

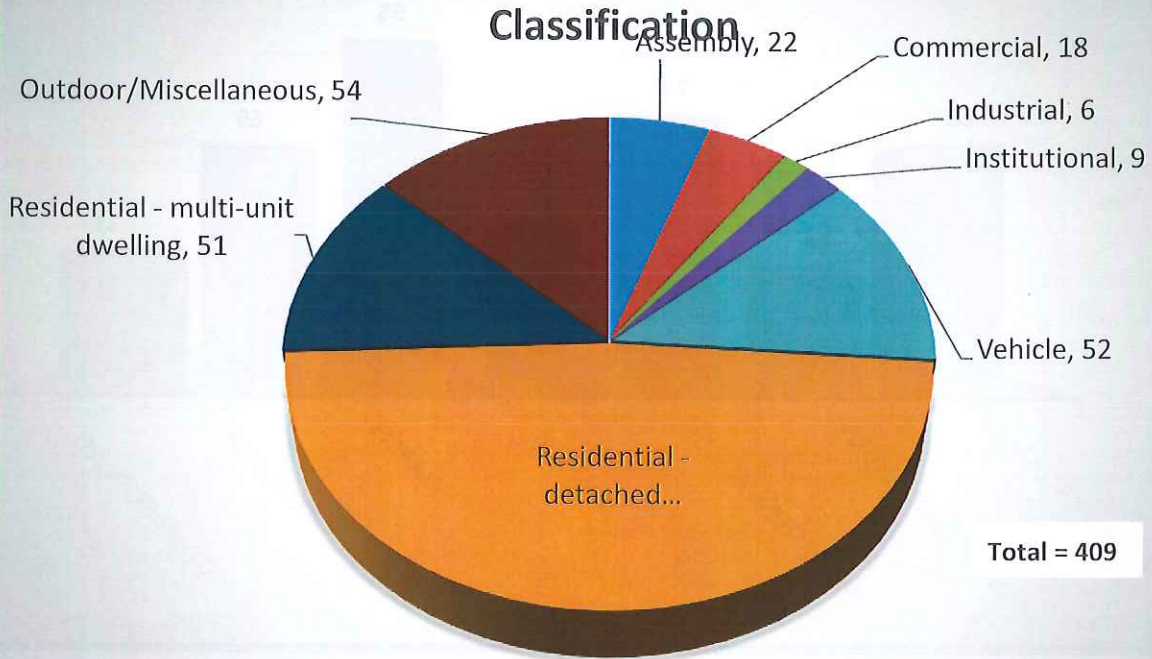


Response Activity by % - 2018



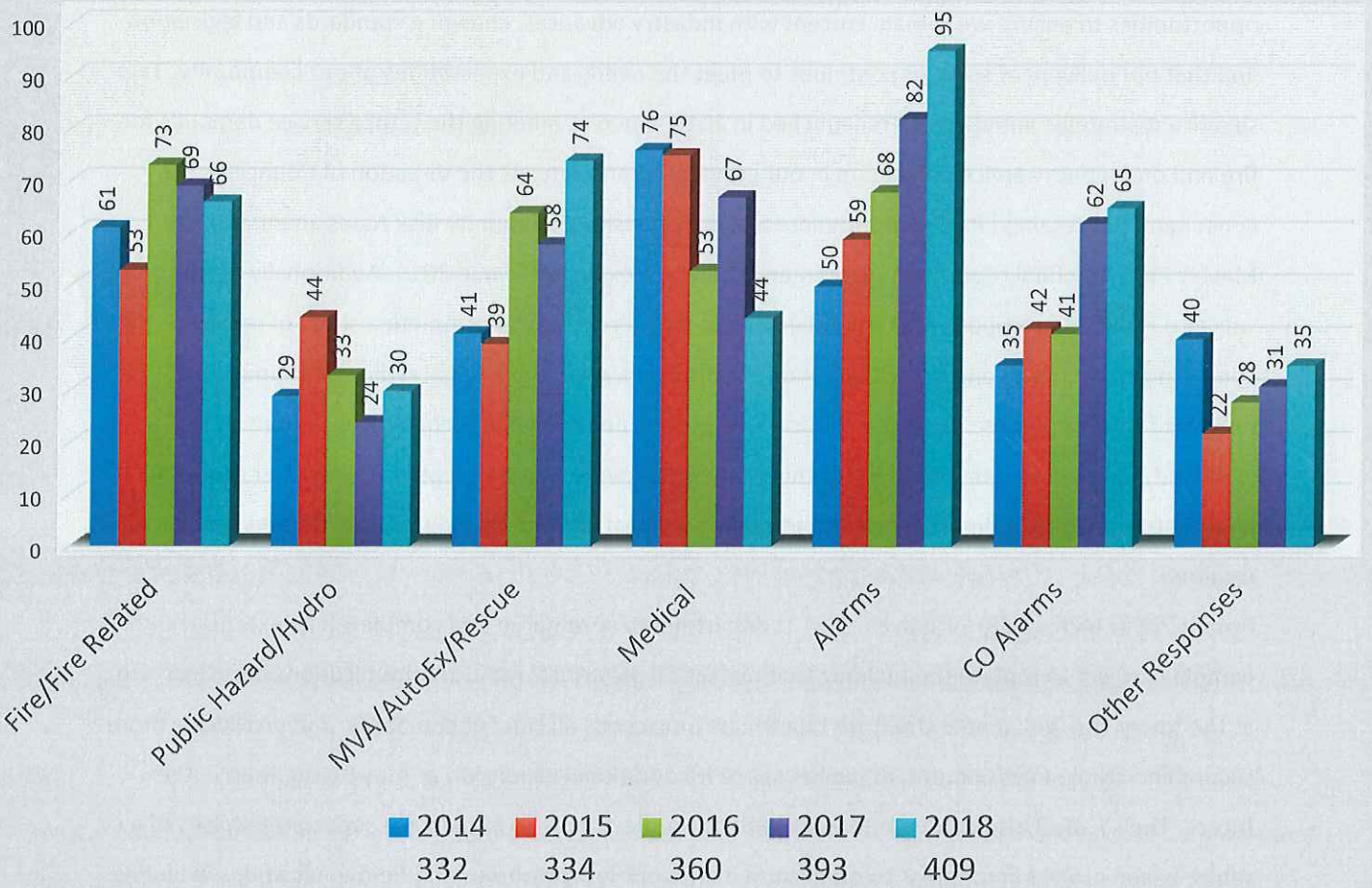
- Fire/Fire Related
- Public Hazard/Hydro
- MVA/AutoEx/Rescue
- Medical
- Alarms
- CO Alarms
- Other Responses

Distribution of Responses by Building Classification



- Assembly
- Industrial
- Vehicle
- Residential - multi-unit dwelling
- Commercial
- Institutional
- Residential - detached dwelling
- Outdoor/Miscellaneous

Response Activity - % of Total Call Volume 5 Year Comparison



OTHER INITIATIVES

In addition to emergency response activity, and on-going or routine training, public education and fire prevention activities, LaSalle Fire Service maintains a focus on continuous improvement and planning opportunities to ensure we remain current with industry advances, changing standards and legislation, and that our delivery of services continues to meet the needs and expectations of our community. Two significant strategic initiatives were launched in 2018 aimed at meeting the future service demands for fire and emergency service protection in our growing community. At the direction of Council, a consultant was retained in July to complete a comprehensive Community Risk Assessment and Fire Master Plan. The final report and recommendations are expected in mid 2019. Additionally a consultant was also retained in response for a detailed Request for Proposals to complete a study of radio communications needs and potential options to provide a robust municipal radio communications network for all radio users, based on anticipated growth and available technology solutions. It is expected that the recommendations of this study will provide a common platform for user groups to migrate to over time as improvements and replacement of current individual radio systems are required.

Among other technology initiatives, the I.T. department coordinated and completed an extensive and complex project to replace the building that houses all the critical radio communications infrastructure at the tower site with a new structure that meets or exceeds all current standards, and provides a more secure and sterile environment, as well as space for additional expansion as may be required in the future. The I.T. staff also continue to work with our project team to implement successive phases of a tablet-based project in progress to modernize daily workflow processes and field applications including pre-incident planning, fire safety inspections and mapping for incidents.



Staff wellness has also become an area of additional focus. A structured Wellness Committee meets regularly to review various health & safety as well as general wellness initiatives. In a somewhat unique relationship LaSalle Fire Service partnered with the University of Windsor Nursing program to provide a co-op placement for 4th year nursing students. 2 students each

semester worked at the fire station to conduct research & provide advice on various subjects, such as nutrition, appropriate exercise and mental health, with a particular focus on the firefighter lifestyle and work routine, as directed by the Wellness Committee.

In addition to this health initiative, LaSalle Fire Service is also an active participant in a coalition of emergency services from the region to support mental health among first responders. This regional group operates on grant funding by the Ministry of Labour and is operated through the local Canadian Mental Health Association. Though this program several of our personnel have been professionally trained in the Peer Support role to provide assistance to our members and/or members of other first responder organizations following critical incidents or as may be needed on an individual basis. The coalition also supports and promotes other support services for mental health among first responder organizations.



Administratively, initiatives to improve our current service delivery model continue to be an on-going priority. The recent transition in the Fire Prevention division has provided an opportunity to review and prioritize appropriate levels service delivery in that area, including fire safety inspection priorities and priorities, and pre-planning activity. As identified in the Fire Prevention section of this report, gaps have been identified where service delivery is not currently optimal, primarily due to workload and current staffing levels.

Additionally, efforts were made to determine an effective method of tracking response times for volunteer (paid-on-call) responders in personal vehicles. Many of the alternatives for improved service delivery of emergency response require a clear understand of response time challenges with the current emergency response model. To better support the data to be used

in the current Fire Master Plan study, a vendor with a potential tracking product was as sought to conduct a pilot project to track response of individual responders in their private vehicles relative to the arrival times of fire department apparatus. This pilot project will help to better inform the master plan study of the current state response model.

LaSalle Fire Service remains committed to responsible forward planning and continuous improvement in order to maintain an appropriate level of service, and to meet the changing needs of the community. I welcome the opportunity to further discuss our activities and services, and invite anyone to contact me with any questions, suggestions or concerns.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dave Sutton", with a long horizontal flourish extending to the right.

Dave Sutton,

Fire Chief / CEMC

Schedule of Reports for Council June 11, 2019

Council Resolution or Member Question	Subject	Department	Report to Council	Comments
Councillor Carrick	Review of capital reinvestment fees	Culture & Recreation	Referred to 2020 Budget	Requested at the January 9, 2019 Budget Meeting of Council "Councillor Carrick requests an Administrative report be prepared reviewing capital reinvestment fees."
68/19	Discharge of Firearms on/near waterways	Police	Public Meeting	Requested at the February 26, 2019 Regular Meeting of Council "That correspondence received from Deputy Chief Kevin Beaudoin, LaSalle Police Service, dated February 8, 2019 regarding the discharge of firearms within the Town of LaSalle BE RECEIVED for information and that a Public Meeting BE SCHEDULED to address this matter, and that affected parties BE NOTIFIED in advance of the Public Meeting."
77/19	Location and size of 10 signs promoting Canada's Campaign 911 Program (MADD)	Public Works	June, 2019	Requested at the March 12, 2019 Regular Meeting of Council "That the presentation of Chaouki Hamkam, Community Leader, MADD, Windsor Essex County, regarding Mothers Against Drunk Driving, (MADD) Canada's Campaign 911 Program BE RECEIVED; and that the request to install ten (10) signs in the Town of LaSalle to advertise this program BE FORWARDED to Administration for review; and that Administration BE DIRECTED to meet with Chaouki Hamkam, Community Leader, MADD Windsor & Essex County; and that Administration REPORT BACK to Council outlining the preferred locations and the recommended size of the sign." See Report PW-16-19 on today's agenda.
149/19	Validity of a Town By-Law restricting e-cigarette advertising in public places	Administration	August, 2019	Requested at the May 14, 2019 Regular Meeting of Council "That the report of Legal Counsel dated May 14, 2019 (AD-03-19) regarding the validity of a Town By-Law restricting e-cigarette advertising in public places BE DEFERRED; and that Legal Counsel contact the Ministry of Health and Long Term Care to seek further information regarding Section 18 of the Smoke Free Ontario Act; and that an updated Administrative Report BE PREPARED to include these findings."

**Schedule of Reports for Council
June 11, 2019**

152/19	No Parking - Judy Recker Crescent	Public Works	July, 2019	<p>Requested at the May 14, 2019 Regular Meeting of Council</p> <p>“That the report of the Manager of Engineering dated May 3, 2019 (PW-14-19) regarding the prohibition of parking on Judy Recker Crescent for its entirety BE APPROVED; and that the corresponding By-Law BE APPROVED during the By-Law stage of the agenda; and that an Administrative Report BE PREPARED regarding an additional access from Judy Recker Crescent to Malden Road.”</p>
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THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8320

A By-law to amend Zoning by-law No. 5050, the Town's Comprehensive Zoning By-Law, as amended.

Whereas authority is granted under Section 34 of the Planning Act, R.S.O. 1990, and amendments thereto, to the Council of the Town of LaSalle to pass this By-law;

And Whereas this by-law conforms to the Official Plan in effect for the Town of LaSalle, as amended;

Now Therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. Schedule "C", Map 27, of By-law 5050, as amended, is hereby further amended by the removal of the holding zone symbol for those lands as indicated on Schedule "A" attached hereto and forming part of this by-law.
2. This by-law shall take effect from the date of passing by Council and shall come into force in accordance with Section 36 of the Planning Act, R.S.O. 1990.

Read a first and second time and finally passed this 11th day of June, 2019.

1st Reading – June 11, 2019

Mayor

2nd Reading – June 11, 2019

3rd Reading – June 11, 2019

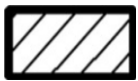
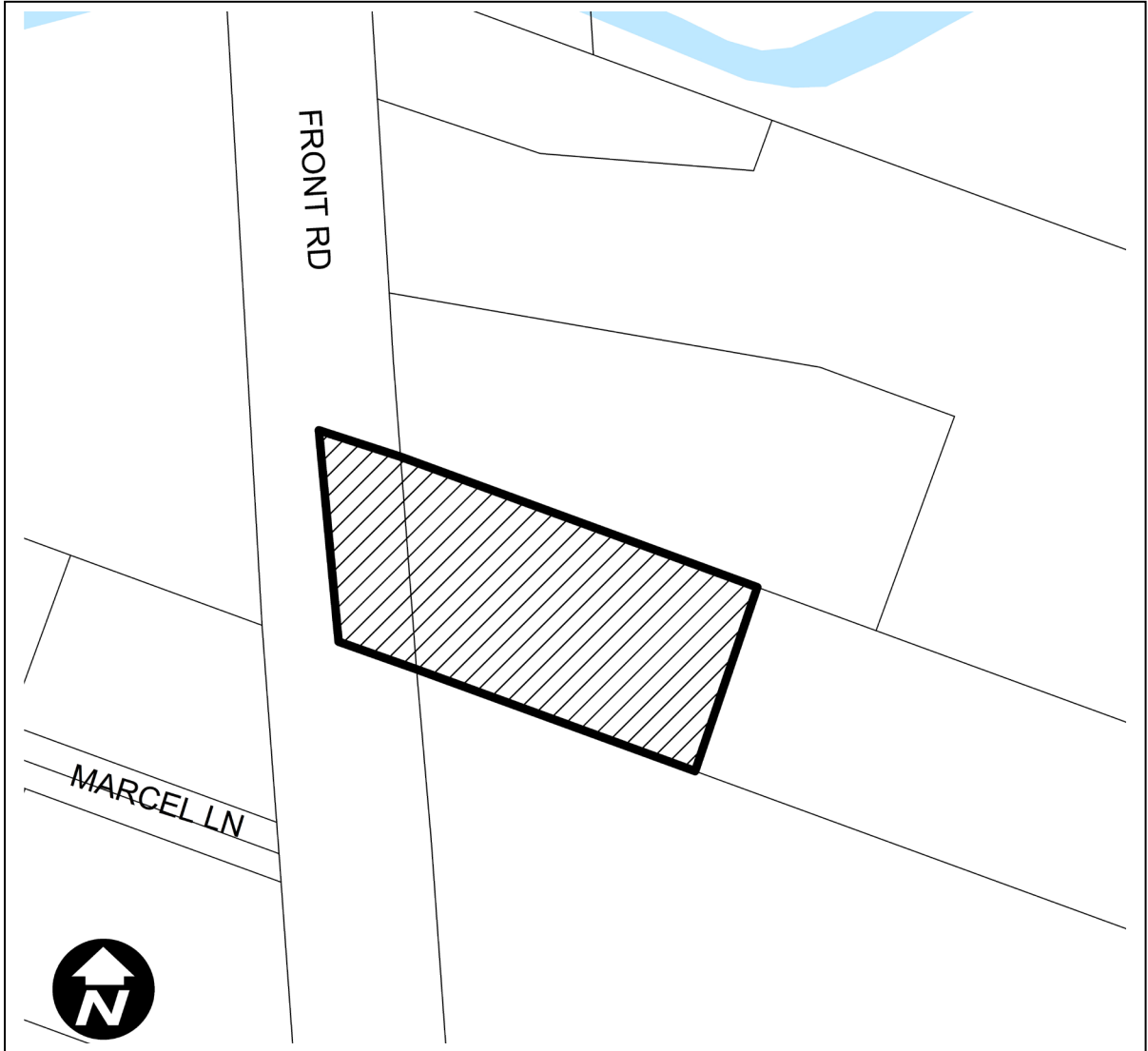
Clerk

BY-LAW NO. 8320

SCHEDULE "A"

Concession 1 part of lot 24

Town of LaSalle



Residential Three holding Zone- "R3-h" to a Residential Three Zone- "R3"

This is Schedule "A" to By-Law No. 8320

Passed on June 11, 2019

Signed

Mayor

Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8321

A By-law to amend Zoning by-law No. 5050, the Town's Comprehensive Zoning By-Law, as amended.

Whereas authority is granted under Section 34 of the Planning Act, R.S.O. 1990, and amendments thereto, to the Council of the Town of LaSalle to pass this By-law;

And Whereas this by-law conforms to the Official Plan in effect for the Town of LaSalle, as amended;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. Schedule "C", Map 11, of By-law 5050, as amended, is hereby further amended by the removal of the holding zone symbol for those lands as indicated on Schedule "A" attached hereto and forming part of this by-law.
2. This by-law shall take effect from the date of passing by Council and shall come into force in accordance with Section 36 of the Planning Act, R.S.O. 1990.

Read a first and second time and finally passed this 11th day of June, 2019.

1st Reading – June 11, 2019

Mayor

2nd Reading – June 11, 2019

3rd Reading – June 11, 2019

Clerk

BY-LAW NO. 8321

SCHEDULE "A"

Plan 849 lots 1 to 6 and Block "C"

Town of LaSalle



Residential One holding Zone- "R1-h" to a Residential One Zone- "R1"
This is Schedule "A" to By-Law No. 8321

Passed on June 11, 2019

Signed

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8322

A By-Law to authorize the execution of a
Developer's Severance Agreement with Sedigheh
Soltani

Whereas Sedigheh Soltani has made an application to the Corporation to develop certain lands lying in Lots 1 to 6, Block C, Registered Plan 849, now designated as Parts 1 and 2 on Reference Plan 12R-27813 in the Town of LaSalle, in the County of Essex;

And Whereas the Corporation deems it expedient to grant the request on certain conditions;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That the Corporation of the Town of LaSalle enter into a Developer's Severance Agreement with Sedigheh Soltani regarding the proposed residential development of one (1) new building lot fronting on Bouffard Road, in the Town of LaSalle, in the County of Essex, a copy of which Agreement is attached hereto and forms a part of this By-Law.
2. That the Mayor and the Clerk be and the same are hereby authorized to execute the said Developer's Severance Agreement on behalf of the Corporation and affix the Corporation's seal thereto, as well as any and all other documents that may be necessary to give effect to the terms of the said Agreement
3. This By-Law shall come into force on the passing thereof.

Read a first and second time and finally passed this 11th day of June, 2019.

1st Reading – June 11, 2019

Mayor

2nd Reading – June 11, 2019

3rd Reading – June 11, 2019

Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8323

A By-law to authorize execution of an Agreement
between the Corporation of the Town of LaSalle and
J&J Lepera Infrastructure Inc. for the Heritage
Estates Stormwater Improvements

Whereas the Corporation of the Town of LaSalle (Corporation) issued a Request for Proposal (RFP) for the Heritage Estates Stormwater Improvements;

And whereas the Corporation has agreed to award the contract to J&J Lepera Infrastructure Inc. on certain terms and conditions;

And whereas the Corporation deems it expedient to enter into an Agreement with J&J Lepera Infrastructure Inc. setting out the terms and conditions that have been agreed to with the Corporation.

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That the Mayor and Clerk be and they are hereby authorized and empowered on behalf of the The Corporation of the Town of LaSalle, to execute an Agreement with J&J Lepera Infrastructure Inc. a copy of which Agreement is attached hereto, and forms part of this By-Law.
2. That this By-Law shall come into force and take effect upon on the date of the third and final reading thereof.

Read a first and second time and finally passed this 11th day of June 2019.

1st Reading – June 11, 2019

Mayor

2nd Reading – June 11, 2019

3rd Reading – June 11, 2019

Clerk