



**THE CORPORATION OF THE TOWN OF LASALLE  
REGULAR MEETING OF COUNCIL  
AGENDA**

**Tuesday, April 9, 2019, 7:00 PM  
Council Chambers, LaSalle Civic Centre, 5950 Malden Road**

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**Pages**

**A. OPENING BUSINESS**

1. Call to Order and Moment of Silent Reflection
2. Disclosures of Pecuniary Interest and the General Nature Thereof
3. Adoption of Minutes 6

**RECOMMENDATION**

That the minutes of the closed and regular meetings of Council held March 26, 2019 BE ADOPTED as presented.

4. Mayors Comments

**B. PRESENTATIONS**

**C. DELEGATIONS**

**D. PUBLIC MEETINGS AND/OR HEARINGS**

**E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION**

1. Revisions to the Council Compensation and Travel Policy 13

**RECOMMENDATION**

That the report of the Deputy Clerk dated March 25, 2019 (CL-11-19) regarding the Council Compensation and Travel Policy BE RECEIVED and that the revised Council Compensation and Travel Policy BE APPROVED.

2. Award of RFQ-PW-2019-04 Fleet Purchase - Single Axle Snow Plow for Roads Department 20
- RECOMMENDATION  
That the report of the Manager of Roads and Parks dated March 29, 2019 (PW-12-19) regarding a Request for Quotation (RFQ) for a Single Axle Snow Plow BE RECEIVED and that the RFQ BE AWARDED to Carrier Centers in the amount of \$239,850.00 (plus HST) for a 2020 International HV607 SBA Single Axle full size snow plow with snow equipment.
3. Request for Tender (RFT) Contract Award for Front Road Bridge at Turkey Creek Rehabilitation 22
- RECOMMENDATION  
That the report of the Manager of Engineering (PW-13-19) dated April 1, 2019 regarding a RFT for the rehabilitation of Front Road Bridge at Turkey Creek BE RECEIVED; and that the contract BE AWARDED to Amico Infrastructures Inc. at a price of \$2,258,902.00 (plus HST); and that the corresponding By-Law BE ADOPTED during the By-Law stage of the Agenda.
4. 2018 Year End Reports 26
- RECOMMENDATION  
That the report of the Manager of Finance & Deputy Treasurer (FIN-06-2019) dated March 15, 2019 regarding 2018 Year End Reports BE RECEIVED; and that the Capital Fund Analysis, Reserves, Reserve Fund, Deferred Revenue Schedule and Cash & Investments Report for the year ended December 31, 2018 BE APPROVED; and that Administration amend the schedules for activity associated with Essex Power Corporation BE AUTHORIZED.
5. Closure and Sale of Alley 33
- RECOMMENDATION  
That the report of the Town Solicitor, Deputy Clerk, Director of Strategic Initiatives and Chief Administrative Officer (AD-02-2019) dated April 9, 2019 regarding the process of closure and sale of alleys BE RECEIVED; and that Option 'C' The "Program" Method BE ADOPTED as presented; and that administration BE AUTHORIZED to proceed with implementing and a policy and funding program with regards to the closing and selling of an unopened street or alley.
6. Town of Kingsville Resolution Re: Phragmites Control 43  
For Council decision.

7. Parks, Recreation & Events Committee Meeting Minutes March 21, 2019 45

RECOMMENDATION

That the recommendations contained in the minutes of the Parks, Recreation & Events Committee Meeting dated March 21, 2019 BE APPROVED.

8. Town Page in LaSalle Post 49

For Council decision.

**F. INFORMATION ITEMS TO BE RECEIVED**

1. 2018 4th Quarter Report 53

RECOMMENDATION

That the report of the Manager of Finance & Deputy Treasurer and Supervisor of Accounting dated March 28, 2019 (FIN-04-19) regarding the financial position of the municipality as of the fourth (4th) quarter of 2018 BE RECEIVED.

2. 2019 First Quarter Property Tax Write Offs 83

RECOMMENDATION

That the report of the Supervisor of Revenue dated April 1, 2019 (FIN - 08-19) regarding Property Tax Write Offs from January, February and March 2019 BE RECEIVED.

3. Council Member Attendance at Meetings Q1 January to March 2019 84

RECOMMENDATION

That the report of the Deputy Clerk dated April 1, 2019 (CL-12-19) regarding Council member attendance at Council and Committee meetings for the period of January to March 2019 (4th Quarter) BE RECEIVED.

4. Summary of Reports to Council 89

RECOMMENDATION

That the report of the Chief Administrative Officer dated April 9, 2019 being a summary of reports to Council BE RECEIVED.

**G. BY-LAWS**

**RECOMMENDATION**

That the following By-Laws BE GIVEN first reading:

**8292** - A By-law to amend Zoning by-law No. 5050, the Town’s Comprehensive Zoning By-Law, as amended

**8293** - A By-law to amend Zoning by-law No. 5050, the Town’s Comprehensive Zoning By-Law, as amended

**8294** - A By-Law to authorize the execution of a Developers Severance Agreement with Head Construction and Supply Company Limited

**8295** - A By-Law to authorize the execution of a Developers Severance Agreement with Scott D’Amore

**8296** - A By-law to authorize execution of an Agreement between the Corporation of the Town of LaSalle and Amico Infrastructure Inc. for the Front Road Bridge at Turkey Creek Rehabilitation

**8297** - A By-Law to authorize the execution of a Developer’s Severance Agreement with Russell Shea and Linda Dianne Shea

**8298** - A By-Law to authorize execution of an Agreement between the Corporation of the Town of LaSalle and Pepsico Beverages Canada for the exclusive supply of beverage products

**RECOMMENDATION**

That By-Law numbers 8292 to 8298 BE GIVEN second reading.

**RECOMMENDATION**

That By-Law numbers 8292 to 8298 BE GIVEN third reading and finally passed.

**H. COUNCIL QUESTIONS**

**I. STATEMENTS BY COUNCIL MEMBERS**

**J. REPORTS FROM COMMITTEES**

**K. NOTICES OF MOTION**

**L. MOTION TO MOVE INTO CLOSED SESSION**

**M. CONFIRMATORY BY-LAW**



**N. SCHEDULE OF MEETINGS**

Police Services Board Meeting - April 15, 2019 @ 5:00 p.m.

Strategic Planning Assessment Meeting - April 16, 2019 @ 3:30 p.m.

By-Law Committee - April 16, 2019 @ 4:30 p.m.

Planning Advisory Committee - April 16, 2019 @ 5:30 p.m.

Committee of Adjustment - April 17, 2019 @ 5:30 p.m.

Regular Council Meeting - April 23, 2019 @ 7:00 p.m.

**O. ADJOURNMENT**



## REPORT OF CLOSED MEETING OF LASALLE TOWN COUNCIL

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March 26, 2019  
5:30 pm

**Members in attendance:**

Mayor Marc Bondy  
Deputy Mayor Crystal Meloche  
Councillor Mike Akpata  
Councillor Mark Carrick  
Councillor Sue Desjarlais  
Councillor Anita Riccio-Spagnuolo  
Councillor Jeff Renaud

**Also in attendance:**

Joe Milicia, Chief Administrative Officer  
Agatha Robertson, Clerk  
Linda Jean, Deputy Clerk  
Rick Hyra, Human Resources Manager

Mayor Bondy calls the meeting to order at 5:30 p.m.

**Disclosures of Pecuniary Interest and the General Nature Thereof**

Deputy Mayor Meloche declares a conflict of interest on item #9 report CL-09-19 Part Time Compensation, of the Personnel Committee minutes, as a family member is employed at the Vollmer Complex.

Motion 90/19

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That Council move into closed session at 5:31 p.m. to discuss the following items:

1. Personal Matters about Identifiable Individuals & Labour Relations – Personnel Committee minutes dated March 19, 2019 s. 239(2)(b) & s. 239(2)(d)

**Carried.**

Motion 91/19

Moved by: Councillor Akpata

Seconded by: Councillor Renaud

That Council move back into public session at 5:54 p.m.

**Carried.**

1. Personal Matters about Identifiable Individuals & Labour Relations – Personnel Committee Minutes dated March 19, 2019 s. 239(2)(b) & s. 239(2)(d)

Motion 92/19

Moved by: Councillor Carrick

Seconded by: Councillor Desjarlais

That the confidential minutes of the Personnel Committee Meeting Minutes held March 19, 2019 BE ADOPTED as presented and that Administration BE AUTHORIZED to proceed in accordance with the verbal instructions of Council.

**Carried.**

Deputy Mayor Meloche declares a conflict and abstains from voting on item #9 report CL-09-19 Part Time Compensation, of the Personnel Committee minutes.

There being no further business, the meeting is adjourned at 5:52 p.m.

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Mayor – Marc Bondy

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Clerk – Agatha Robertson



**THE CORPORATION OF THE TOWN OF LASALLE**

**Minutes of the Regular Meeting of the Town of LaSalle Council held on**

March 26, 2019

7:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present: Mayor Marc Bondy, Deputy Mayor Crystal Meloche, Councillor Michael Akpata, Councillor Mark Carrick, Councillor Sue Desjarlais, Councillor Jeff Renaud, Councillor Anita Riccio-Spagnuolo

Administration Present: J. Milicia, Chief Administrative Officer, A. Armstrong, Director of Council Services & Clerk, L. Jean, Deputy Clerk, D. Langlois, Director of Finance and Treasurer, L. Silani, Director of Development & Strategic Initiatives, P. Marra, Director of Public Works, D. Hadre, Corporate Communications & Promotions Officer, D. Sutton, Fire Chief, R. Hyra, Human Resource Manager, G. Ferraro, Manager of Finance & Deputy Treasurer, N. DiGesù, Manager of IT, D. Dadalt, Legal Counsel, P. Funaro, Manager of Recreation & Culture  
Mike Foreman, Acting Staff Sergeant, LaSalle Police

**A. OPENING BUSINESS**

1. Call to Order and Moment of Silent Reflection

Mayor Bondy calls the meeting to order at 7:00 p.m.

2. Disclosures of Pecuniary Interest and the General Nature Thereof

None disclosed.

3. Adoption of Minutes

93/19

Moved by: Councillor Desjarlais

Seconded by: Councillor Renaud

That the minutes of the regular meeting of Council held March 12, 2019 BE ADOPTED as presented.

**Carried.**

4. Mayors Comments

Mayor Bondy thanks Town of LaSalle Administration, LaSalle Police Service, and LaSalle Fire Service for organizing an event held on March 20, 2019 for the arrival of Her Honour, the Honourable Elizabeth Dowdeswell, the Lieutenant Governor of Ontario.

**B. PRESENTATIONS**

1. Vaping Advertisements

Petar Bratic, Town of LaSalle Student, appears before Council to present his position on Vaping (e-cigarettes) advertisements.

Eric Nadalin, Manager, Chronic Disease and Injury Prevention, Windsor-Essex County Health Unit, appears before council to speak to the statement submitted by Dr. Wahid Ahmed (Medical Officer of Health) regarding Vaping Advertisements in public spaces and to answer any questions from Council.

2. Administration Report - Vaping Products - Advertising

94/19

Moved by: Councillor Akpata

Seconded by: Councillor Renaud

That the report of the Director of Council Services/ Clerk dated March 19, 2019 (CL-10-19) regarding Vaping Products –Advertising BE RECEIVED for information; and that Legal Counsel BE REQUESTED to report back to Council outlining any legal implications should Council request that administration prepare a By-Law which restricts e-cigarette advertising in public places; and that Mayor Bondy, on behalf of Council, write James Van Loon, Director General, Tobacco Control Directorate, Controlled Substances and Cannabis Branch urging further restrictions in the *Tobacco and Vaping Products Act* to reduce the impact of vaping product advertising and promotion on youth; and that a copy of this resolution be sent to all members of the Association of Municipalities of Ontario (AMO).

**Carried.**

**C. DELEGATIONS**

**D. PUBLIC MEETINGS AND/OR HEARINGS**

**E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION**

1. Social Media Policy Update

95/19

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Riccio-Spagnuolo

That the report of the Corporate Communication and Promotions Officer dated March 18, 2019 (CAO-C&P-08-19) regarding revised Social Media Policy for the Town of LaSalle BE APPROVED.

**Carried.**

2. Heritage Park Playground

96/19

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Desjarlais

That the report from the Director of Culture and Recreation dated March 22, 2019 (C&R 2019-04) regarding a Request for Quotation (RFQ) for a new accessible playground including rubber surface at Heritage Park BE RECEIVED; and that the RFQ BE AWARDED TO Park n' Play in the amount of \$297,289 +HST; and that the successful playground design BE PRESENTED to the LaSalle Accessibility Advisory Committee; and further that staff coordinate the playground project install in conjunction with the drainage project works at Heritage Park in a timeline that minimizes the disruption of access to the park for residents.

**Carried.**

3. Code of Conduct for Chief Building Official and all Inspectors appointed by the Town of LaSalle under the Ontario Building Code Act

97/19

Moved by: Councillor Desjarlais

Seconded by: Councillor Carrick

That the report of the Director of Development & Strategic Initiatives dated March 19, 2019 regarding a Code of Conduct for Chief Building Official and all Inspectors appointed by the Town of LaSalle under the Ontario Building Code Act BE APPROVED.

**Carried.**

**F. INFORMATION ITEMS TO BE RECEIVED**

1. Summary of Reports to Council

98/19

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Riccio-Spagnuolo

That the report of the Chief Administrative Officer dated March 26, 2019 being a summary of reports to Council BE RECEIVED.

**Carried.**

**G. BY-LAWS**

99/19

Moved by: Councillor Renaud

Seconded by: Councillor Carrick

That the following By-Laws BE GIVEN first reading:

**8289** - By-Law to establish a system of administrative penalties in the Town of LaSalle

**8290** - A By-law for the appointment of screening officers and hearing officers to adjudicate reviews and appeals of administrative penalties

**Carried.**

100/19

Moved by: Councillor Renaud

Seconded by: Councillor Carrick

That By-Law numbers 8289 and 8290 BE GIVEN second reading.

**Carried.**

101/19

Moved by: Councillor Renaud

Seconded by: Councillor Carrick

That By-Law numbers 8289 and 8290 BE GIVEN third reading and finally passed.

**Carried.**

**H. COUNCIL QUESTIONS**

**I. STATEMENTS BY COUNCIL MEMBERS**

Councillor Akpata expresses appreciation to Administration for helping a resident correct the school board support on his property taxes.

Councillor Carrick advises he has received positive comments from a resident regarding fitness classes held at the Vollmer Complex.

Deputy Mayor Meloche reminds us that "Play for a Cure" will be held this Friday, March 29, 2019 at the Vollmer Complex and thanks Administration for their professionalism and speediness in preparing for this event.

**J. REPORTS FROM COMMITTEES**

**K. NOTICES OF MOTION**

**L. MOTION TO MOVE INTO CLOSED SESSION**

**M. CONFIRMATORY BY-LAW**

102/19

Moved by: Councillor Renaud

Seconded by: Deputy Mayor Meloche

That Confirmatory By-Law #8291 BE GIVEN first reading.

**Carried.**

103/19

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Councillor Carrick

That Confirmatory By-Law #8291 BE GIVEN second reading.

**Carried.**

104/19

Moved by: Councillor Akpata

Seconded by: Councillor Desjarlais

That Confirmatory By-Law #8291 BE GIVEN third reading and finally passed.

**Carried.**

**N. SCHEDULE OF MEETINGS**

Accessibility Advisory Committee - April 2, 2019 @ 4:00 p.m.

Strategic Planning Environmental Meeting - April 2, 2019 @ 5:00 p.m.

Regular Council Meeting - April 9, 2019 @ 7:00 p.m.

Police Services Board Meeting - April 15, 2019 @ 5:00 p.m.

Strategic Planning Assessment Meeting - April 16, 2019 @ 3:30 p.m.

By-Law Committee - April 16, 2019 @ 4:30 p.m.

Planning Advisory Committee - April 16, 2019 @ 5:30 p.m.

Committee of Adjustment - April 17, 2019 @ 5:30 p.m.

Regular Council Meeting - April 23, 2019 @ 7:00 p.m.

**O. ADJOURNMENT**

Meeting adjourned at the call of the Chair 7:58 p.m.

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Mayor: Marc Bondy

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Deputy Clerk: Linda Jean





The Corporation of the Town of LaSalle

<b>Date</b>	March 25, 2019	<b>Report No:</b>	CL-11-19
<b>Directed To:</b>	Mayor and Members of Council	<b>Attachments:</b>	Copy of res. 07/19 Compensation and Travel Policy
<b>Department:</b>	Council Services	<b>Policy References:</b>	
<b>Prepared By:</b>	Linda Jean – Deputy Clerk		
<b>Subject:</b>	Revisions to the Council Compensation and Travel Policy		

**RECOMMENDATION:**

That the report of the Deputy Clerk dated March 25, 2019 (CL-11-19) regarding the Council Compensation and Travel Policy BE RECEIVED and that the revised Council Compensation and Travel Policy BE APPROVED.

**REPORT:**

The Council Compensation and Travel Policy has been revised to reflect changes made to committee payments as per resolution 07/19 adopted on January 8, 2019.

Committee payments which were previously paid on a committee basis, are now paid in a lump sum and added to the annual salary of members of Council. To reflect this change, Section 5 a) (highlighted in yellow) of the Council Compensation and Travel Policy will be removed and the policy shall be updated accordingly.

Respectfully submitted,

Linda Jean, Deputy Clerk

Reviewed by:							
CAO 	Finance	Council Services 	Public Works	DSI	Culture & Rec	Fire	

January 8, 2019 Regular Meeting of Council

Resolution 07/19

That the report of the Chief Administrative Officer dated December 18, 2018 (CAO-03-2019) regarding Council Compensation BE RECEIVED; that the annual salary of Members of Council BE ADJUSTED to reflect an equal after tax amount as was earned under previous legislation which allowed a 1/3 tax free exemption; that Council salary continue to be adjusted on an annual basis matching those increases provided to the non-union group; and further that committee payments which were previously paid on a committee basis be paid in a lump sum and added to the annual salary.

**Carried.**



**THE CORPORATION OF THE TOWN OF LASALLE  
POLICY MANUAL**

<b>POLICY MANUAL SECTION:</b>	<b>POLICY NUMBER:</b>
Governance - General	G-GEN-004
<b>POLICY NAME:</b>	<b>AUTHORITY:</b>
Council Compensation & Travel	113/17
<b>DATE APPROVED:</b>	<b>DEPARTMENT RESPONSIBLE:</b>
March 28, 2017	Council Services
<b>REVISION DATES:</b>	<b>REVIEW DATE:</b>
	March 2019
<b>STATUS:</b>	
Active	

**PURPOSE:**

The purpose of the Council Compensation & Travel Policy is to define compensation and eligible expenses for the Mayor and members of Council of the Town of LaSalle.

**POLICY STATEMENT:**

Section 283 of the Municipal Act states that a municipality may pay any part of the remuneration and expenses of the members of a local board of the municipality and of the officers and employees of the local board.

Section 284(1) of the Municipal Act requires that the Treasurer of a municipality in each year on or before March 31 shall provide an itemized statement on remuneration and expenses paid in the previous year to each member of Council in respect of his or her services as a member of the Council or any other body, including a local board, to which the member has been appointed by Council or on which the member holds office by virtue of being a member of Council.

**SCOPE:**

This policy applies to all elected Council members during their term. It is understood that the authority for the expenditure of funds for any and all expenses covered by this Policy is limited to those amounts allocated by the annual budget.

**POLICY:**

1. MILEAGE

- a) Mileage for travel outside of Essex County shall be reimbursed pursuant to the rate as established from time to time by Revenue Canada.
- b) Members of Council are not eligible for mileage for travel within Essex County.

2. STIPENDS - COUNCIL MEETINGS

- a) Council shall not be paid a stipend for attendance at regular meetings of Council starting after 5:00 p.m.
- b) A Council meeting that commences prior to 5:00 p.m. shall provide for a stipend of \$75.00 payable to each member of Council present at the meeting.

3. STIPENDS - SPECIAL COUNCIL MEETINGS

- a) A special meeting of Council is defined as a meeting not regularly scheduled and for the hearing of special business. A special Council meeting shall provide for a stipend of \$150.00 for full day, or \$87.50 for a half day meeting. payable to those members of Council present at the meeting.
- b) A meeting held that could be constituted as either a half day or full day stipend, shall be declared at the end of the applicable meeting by the Mayor/Chair, and who will then submit an expense sheet for all members attending the meeting.

4. STIPENDS - MEETINGS (Non-Council Meetings)

- a) A \$75.00 stipend is applicable to a Council member who attends meetings, events, or announcements if the meeting, event or announcement is held outside of Essex County. A stipend is not provided for meetings, events, or announcements held within Essex County.

5. STIPENDS - BOARD OR COMMITTEE APPOINTMENTS

- a) Each member of Council appointed to any of the following internal Boards or Committees, shall be paid a stipend for attendance at the rate of \$2,000.00 per annum, per Committee.

Citizen of the Year  
Fire Committee  
Accessibility Advisory  
Personnel  
Planning Advisory  
Police Services

Remembrance  
Festival and Events  
Water/Waste Water  
Recreation  
By-law Enforcement Review  
Strategic Plan



6. STIPENDS - ATTENDANCE AT TRAINING, EDUCATIONAL WORKSHOPS

- a) The following stipends shall be paid to Council members for attendance at training, or educational workshops as follows:

Full Day	\$ 175.00
Half Day	\$ 87.50
Less than half day	\$ 75.00

\*includes training and workshops either within or outside of Essex County

7. ATTENDANCE AT SOCIAL/NETWORKING EVENTS

- a) A social/networking event is defined as any special event, one day or less, usually with lunch or dinner where tickets are usually purchased in advance (e.g. Warden's Luncheon, Community Services Luncheon, Chamber Events).
- b) A Council member is not eligible for the stipend nor any portion of a stipend for attendance at social/networking events.

8. CONFERENCES/SEMINARS

- a) Conferences and seminars are defined as any type of educational session organized by any person or group intended to educate and train on a specific topic and include educational workshops.
- b) The annual conference/seminar limit for a Council member shall be established during the annual budget deliberations and approved through the approval of the Town's Annual Budget.
- c) One spousal registration shall be paid for per year.
- d) A Council member shall not exceed the annual allotted amount. In the event that the member of Council does exceed the prescribed amount, the same shall be deducted from the annual stipend/salary/remuneration of the applicable Council member.
- e) A stipend shall be paid to a Council member who attends a conference or seminar at a rate of \$175.00 per day or part thereof (including travel days).
- f) The actual amount of overnight accommodation for room rental shall be allowed, excluding room charges or room services. A receipt for room rental shall be obtained and attached to the Expense Summary Report.
- g) No hotel expenses will be allowed for conferences/seminars held in the City of Windsor.

- h) A daily meal allowance may be claimed by members of Council attending a conference/convention in the amount of \$65.00 per day (including travel days) for meals (breakfast, lunch and dinner).
- i) Administration will make arrangements for the registration and accommodations for workshops training courses and conferences.

## 9. TRANSPORTATION

- a) Council members will be reimbursed for reasonable travel expenses incurred on authorized Town business. All travel expenses must be properly documented in the required format for approval and reimbursement (Expense Summary Report form attached as Appendix "A" to this Policy).
- b) All corporate transportation will be conducted in the most economical manner possible.
- c) Whenever possible, tickets should be booked at least ten (10) days in advance to benefit from any discounts offered by the carrier.
- d) Private Vehicles:
  - Council members may use their own vehicle for business travel purposes.
  - Parking, tolls, and ferries required will be reimbursed provided appropriate receipts are submitted with expense claim. Loss or damage to the vehicle while parked shall not be the responsibility of the Town.
  - When one or more members of Council are travelling in the same vehicle, only the owner of said vehicle is entitled to reimbursement for mileage expenses.
  - Commuting expenses are not reimbursable.
  - Any costs associated with the maintenance, fuel, vehicular breakdown, or damage incurred while driving a personal vehicle are covered in the mileage rate, and will not be reimbursed.
- e) Rental Cars:
  - When vehicles are rented, compact or economy models will be used in order to realize cost-savings.
  - Exceptions may be made regarding vehicle size in the event of two or more passengers, or load requirements.
  - All accidents must be reported in writing immediately upon return, or earlier with trips lasting more than 3 days after damage has occurred. A police report is also required.
  - Council members will be reimbursed for damage rider insurance purchased at the time of vehicle rental.
  - Pre-purchase of gas at the rental counter is discouraged.
- f) Public Transportation:
  - The cost of public transportation, i.e. taxis, buses or subways, will be reimbursed provided appropriate receipts are submitted with expense claim. Expenses related to personal travel will not be reimbursed.

- g) Rail Travel:
  - All reservations will be made in coach class.
  - Council members may be reimbursed for first class accommodation when travelling by rail provided the trip extends over a normal meal period (Breakfast/lunch/dinner).
- h) Air Travel
  - Coach class shall be used as the standard in the interests of costs-savings.
  - Business class may be authorized by the Mayor in the event that less expensive seats are not available or the departure time is not acceptable.
- i) Reimbursement Cap
  - When travelling out of province, Council members shall be reimbursed for the amount of air fare regardless of which method of travel is selected.

#### 10. EXPENSE CLAIMS/REPORTS

- a) Expense claims for eligible expenses are to be submitted by individual members of Council to the Mayor for approval.
- b) Expense claims for eligible expenses for the Mayor are to be submitted to the Deputy Mayor for approval.
- c) Following the return from attendance at a conference or seminar, an Expense Summary Report shall be completed and submitted to the Mayor for approval in the form attached as Appendix "A" to the Policy.

#### **RESPONSIBILITIES:**

This Policy shall be reviewed once every term of Council by the current Council.

#### **POLICY REVIEW**

This policy will be periodically reviewed and updated as required. This policy must be reviewed by the stated review date and approved by the responsible department.

#### **REFERENCES AND RELATED DOCUMENTS:**

Ontario Municipal Act.

Policy #7 and corresponding amendments (PO-616-90) 162/93, PO-1320/95, 3909/99, 5072/01, 6328/03, 9110/10 to be rescinded and B/L 6648 to be repealed.

Resolution 07/19.

#### **ATTACHMENTS:**

Travel Expense Voucher-Conferences and Seminars- Appendix "A"  
Per Diem-Meetings, Conferences and Seminars- Appendix "B"



The Corporation of the Town of LaSalle

<b>Date</b>	March 29, 2019	<b>Report No:</b>	PW-12-19
<b>Directed To:</b>	Mayor and Members of Council	<b>Attachments:</b>	
<b>Department:</b>	Public Works	<b>Policy References:</b>	
<b>Prepared By:</b>	Mark Beggs – Manager of Roads and Parks		
<b>Subject:</b>	Fleet Purchase – Single Axle Snow Plow for the Roads Department		

**RECOMMENDATION:**

For Council to approve the purchase of a 2020 International HV607 SBA Single Axle full size snow plow with snow equipment for the Public Works Department from Carrier Centers at a total cost of \$239,850 (plus taxes)

**REPORT:**

The Public Works Department requires replacement of a 2007 International Snow Plow Unit, which has reached the end of its useful life as a full time snowplow, and will be repurposed as a backup snowplow, and dump truck. Our current back up truck, a 2006 5 Ton Dump Truck/Plow, will be repurposed as a Dump Truck for the Water/Wastewater Department.

Invitations for Request for Quotation (RFQ-PW-2019-04) was posted on the Bids & Tenders Web Site to area truck dealerships for the supply of full size 5-Ton Snow Plow with Viking Plow, plow Wing and Salting equipment. Quotations were received on Wednesday March 27, 2019 from 2 suppliers and the results are as follows:

- Carrier Trucks with Viking Gear - \$ 239,850 (plus taxes)
- Team Centers with Viking Gear - \$ 247,994.31 (plus taxes)

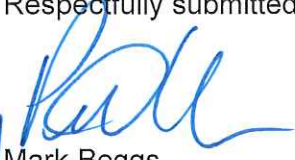
The trucks supplied by Carrier Centers will be 2020 International HV607 SBA Truck with Viking Plow Gear, Plow Wing and Salting Equipment. The vehicles meet or exceed the current Town of LaSalle vehicle specifications.





Funding for this purchase is from the 2019 budget for a new 5-Ton Snowplow. The budget for the truck is \$225,000. The remaining \$14,850.00 will come from existing equipment reserves.

It is recommended that the replacement 5-ton snowplow with plow, plow wing and salting gear be purchased from Carrier Centers at a total cost of \$239,850 plus taxes.

Respectfully submitted,

  
for | Mark Beggs  
Manager of Roads and Parks

Reviewed by:							
CAO 	Treasury	Clerks	Public Works 	Planning	Cult. & Rec.	Building	Fire



The Corporation of the Town of LaSalle

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<b>Date</b>	April 1, 2019	<b>Report No:</b>	PW-13-19
<b>Directed To:</b>	Mayor and Members of Council	<b>Attachments:</b>	~ Dillon Bid Summary
<b>Department:</b>	Public Works	<b>Policy References:</b>	
<b>Prepared By:</b>	Jonathan Osborne – Manager of Engineering		
<b>Subject:</b>	Front Rd Bridge at Turkey Creek Rehabilitation – Contract Award		

**RECOMMENDATION:**

That Council award the contract for the Rehabilitation of Front Rd Bridge at Turkey Creek to Amico Infrastructures Inc. at a contract price of \$2,258,902.00.

**REPORT:**

**Background:**

Through the Town's biannual bridge needs study, the Front Rd bridge at Turkey Creek was identified as a top priority for rehabilitation. This bridge is located just north of Reaume, along Front Rd, and is covered under the connecting link agreement with the County of Essex. Through that agreement, the cost of the project will be split 50/50 with the County, with the exception of any work done to the watermain and sidewalks, which are our responsibility.

**Tendering/Budget/Funding:**

In 2018, Dillon Consulting was retained to carry out the design for this work, in an effort to begin construction in spring of 2019.

Tenders went out on March 11, 2019, and the following bids were received on Wednesday March 27, 2019:

Amico Infrastructures Inc. \$2,258,902.00  
Facca Inc. \$2,453,900.00

The Town of LaSalle had budget \$1,000,000 for this project, and the County of Essex had budgeted \$975,000. Although the tender prices are over budget, based on the condition of the bridge, it is our recommendation to proceed with the project. We have been in contact with the County, and they wish to proceed as well on the basis that they will pay for their proportionate share of the final construction costs.

The project would be fully funded through the gas tax fund.



**Schedule:**

If Council moves forward with the recommendation, construction would begin in May and extend into mid-October. The work would be staged to have 2 lanes of traffic open during construction. There will have to be up to 4 short term full road closures for bridge jacking, but these will occur at off-peak times, most likely at night.

Respectfully submitted,



Jonathan Osborne, P.Eng.  
Manager of Engineering

Reviewed by:							
CAO	Treasury	Clerks	Public Works	Planning	Cult. & Rec.	Building	Fire
							

Our File: 17-5306 (Corr.)



March 27, 2019

**SENT VIA EMAIL AND MAIL**

Corporation of the Town of LaSalle  
5950 Malden Road  
LaSalle, ON  
N9H 1S4

Attention: Jonathan Osborne, P.Eng.  
Manager of Engineering

**Rehabilitation of Front Road Bridge (#2029)  
Over Turkey Creek in the Town of LaSalle  
Summary of Tender Results**

Two tenders were received on March 27, 2019, for this project. The tender results are summarized as follows:

<b>Tenderer</b>	<b>Total Tender Price (Excluding applicable taxes)</b>
Amico Infrastructures Inc.	\$2,258,902.00
Facca Incorporated	\$2,453,900.00

Based on our review of the tender submissions, Amico Infrastructures Inc., did not include a Unit Price Dollar amount for Item 51 b). In the tender of Facca Incorporated, a transcribing error was made for Item 49 and for Item 54, Tenderer did not insert a Unit Price or Total Price. The Total Tender Price as shown above does not change the original standings of the Tenderers.

There were no other irregularities identified in the tenders received for this work.

All Tenderers submitted the required 10% of tender price Bid Bond which you have retained. All Tenderers acknowledged receipt of the Addendum Nos. 1 and 2.

We have confirmed with Mr. Jamie Di Laudo, P.Eng., of Amico Infrastructures Inc. that Amico Infrastructures Inc. is prepared to proceed with this project in accordance with the Contract Documents and their tender submission.

3200 Deziel Drive  
Suite 608  
Windsor, Ontario  
Canada  
N8W 5K8  
Telephone  
**519.948.5000**  
Fax  
519.948.5054

**Dillon Consulting  
Limited**

*Corporation of the Town of LaSalle*

*Page 2*

*March 27, 2019*

Based on their lowest tender submission, we recommend that the tender be awarded to Amico Infrastructures Inc. for the Total Tender Price of \$2,258,902.00 (excluding applicable taxes).

Subject to Council's approval of our recommendation, we will prepare the necessary agreements for signing.

Yours sincerely,

**DILLON CONSULTING LIMITED**

A handwritten signature in black ink, appearing to read "Brad Schmidt", with a long horizontal flourish extending to the right.

Bradley Schmidt, P.Eng.,  
Project Manager

HB:d



## The Corporation of the Town of LaSalle

<b>Date:</b>	March 15, 2019	<b>Report No:</b>	FIN-06-2019
<b>Directed To:</b>	Members of Council	<b>Attachments:</b>	A-Capital Fund Analysis B-Reserves, Reserve Fund, Deferred Revenue Schedule C-Cash & Investments Report
<b>Department:</b>	Finance		
<b>Prepared By:</b>	Gaetano (Tano) Ferraro, CPA, CMA Manager of Finance & Deputy Treasurer	<b>Policy References:</b>	None
<b>Subject:</b>	2018 Year End Reports		

**Recommendation:**

- That Council approve and adopt the Capital Fund Analysis, Reserves, Reserve Fund, Deferred Revenue Schedule and the Cash and Investments Report for the year ended December 31, 2018
- That Council authorize Administration to amend the schedules for the activity associated with Essex Power Corporation

**Report:**

Attached are the Capital Fund Analysis, Reserves, Reserve Fund and Deferred Revenue Schedule and Cash and Investments Report to be approved and adopted by Council for the year ended December 31, 2018. This approval is required by the auditors of the corporation as part of the year end procedures.

If you have any questions please do not hesitate to contact me.

\_\_\_\_\_  
Gaetano (Tano) Ferraro, CPA, CMA  
Manager of Finance & Deputy Treasurer

\_\_\_\_\_  
Dale Langlois, CPA, CA  
Director of Finance & Treasurer

<b>Reviewed by:</b>						
CAO	<i>Finance</i>	<i>Council Services</i>	<i>Environmental Services</i>	<i>Planning &amp; Development</i>	<i>Culture &amp; Recreation</i>	<i>Fire Services</i>

TOWN OF LASALLE  
 CAPITAL FUND ANALYSIS  
 DECEMBER 31, 2018

28/02/2019

PROJECTS	ENDING BALANCE DEC 31,2017	CAPITAL EXPENSES	OPERATING EXPENSES	INTEREST	CONTR- GENERAL	CONTR- RESERVES/ RESERVE FUND	CONTR- DEFERRED REVENUE	CONTR- GRANT/DEBT	CONTR- OTHER	ENDING BALANCE DEC 31, 2018
TECHNOLOGY	0.00	99,807.35	10,133.26	715.99		(110,656.60)				0.00
Replace desktops/laptops	0.00	17,715.61		58.69		(17,774.30)				0.00
Network equipment	0.00	7,366.09		63.60		(7,429.69)				0.00
Server equipment & upgrades	0.00	9,969.26		114.94		(10,084.20)				0.00
Software	0.00		9,036.29	26.38		(9,062.67)				0.00
VC Camera Upgrade	0.00	61,057.86		452.38		(61,510.24)				0.00
Telephone System	0.00		1,096.97			(1,096.97)				0.00
VC UPS	0.00	3,698.53				(3,698.53)				0.00
STRATEGIC INITIATIVES	0.00	62,581.34	64,696.83	520.10		(41,448.54)		(86,349.73)		0.00
Todd/Malden Roundabout-Sculpture	0.00	62,581.34				(6,294.11)		(56,287.23)		0.00
Economic Development Strategic Plan	0.00		64,696.83	520.10		(35,154.43)		(30,062.50)		0.00
HYDRO GENERATOR	32,583.35		1,637.17	243.51				(26,253.71)		8,210.32
CAPITAL-ADMIN/FINANCIAL SERVICES	(51,550.28)									(51,550.28)
Over financed activities	(51,550.28)									(51,550.28)
CAPITAL-FIRE	0.00	25,299.57	46,106.46	96.81		(71,502.84)				0.00
Radio Link Hardware	0.00	8,107.22		93.47		(8,200.69)				0.00
Outdoor Lighting	0.00		1,333.06	3.34		(1,336.40)				0.00
Defibrillators	0.00	7,021.44				(7,021.44)				0.00
Rescue Tools	0.00	10,170.91				(10,170.91)				0.00
Fire Master Plan	0.00		28,455.40			(28,455.40)				0.00
Fire Simulator Mobile Unit	0.00		16,318.00			(16,318.00)				0.00
CAPITAL-POLICE	0.00	57,306.52				(57,306.52)				0.00
Vehicle	0.00	57,306.52				(57,306.52)				0.00
CAPITAL-ROADS	0.00	30,241.86	157,679.27	830.83		(99,463.34)				89,288.62
Traffic Light Synchronization	0.00		14,004.81	98.29		(14,103.10)				0.00
GPS Equipment	0.00	20,089.87		133.98		(20,223.85)				0.00
Transportation Master Plan	0.00		88,703.71	584.91						89,288.62
Mill & Pave-Ramblewood (2017)	0.00		1,373.76	13.65		(1,387.41)				0.00
Oakdale Trails development	0.00	10,151.99				(10,151.99)				0.00
Signal Assessment	0.00		53,596.99			(53,596.99)				0.00
TRANSIT	0.00	22,265.09	104,931.25	164.67			(104,931.25)	(55,262.00)		(32,832.24)
Buses (2)	0.00		104,931.25				(104,931.25)			0.00
Bus Shelters	0.00	22,265.09		164.67				(55,262.00)		(32,832.24)
BRIDGE	0.00		31,138.56	30.38		(31,168.94)				0.00
Bridge Study	0.00		31,138.56	30.38		(31,168.94)				0.00
SIDEWALK CONSTRUCTION	0.00		120,560.10			(120,560.10)				0.00
Sidewalk Ramps	0.00		120,560.10			(120,560.10)				0.00
TRAILS	0.00	137,273.01	9,640.25	1,843.44		(104,450.70)		(44,306.00)		0.00
Trail Signs	0.00	137,273.01		1,814.03		(94,781.04)		(44,306.00)		0.00
Pedestrian Bridge Study	0.00		6,587.45	26.65		(6,614.10)				0.00
Pathway-Disputed	0.00		3,052.80	2.76		(3,055.56)				0.00

TOWN OF LASALLE  
CAPITAL FUND ANALYSIS  
DECEMBER 31, 2018

28/02/2019

PROJECTS	ENDING BALANCE DEC 31,2017	CAPITAL EXPENSES	OPERATING EXPENSES	INTEREST	CONTR- GENERAL	CONTR- RESERVES/ RESERVE FUND	CONTR- DEFERRED REVENUE	CONTR- GRANT/DEBT	CONTR- OTHER	ENDING BALANCE DEC 31, 2018
DRAINS	0.00		196,664.08	755.98		(22,825.56)		(50,000.00)	(124,594.50)	0.00
Herb Gray Parkway Drainage Reports	0.00		124,594.50						(124,594.50)	0.00
Drainage Works SAR	0.00		2,858.44	7.15		(2,865.59)				0.00
Storm Sewer Condition	0.00		63,400.48	748.83		(14,149.31)		(50,000.00)		0.00
Front Road Park Drainage	0.00		915.84			(915.84)				0.00
Storm Water Study (ERCA)	0.00		4,894.82			(4,894.82)				0.00
CAPITAL-FACILITIES & FLEET	16,909.03	575,410.31	76,981.66	4,884.42		(670,418.42)			(3,767.00)	0.00
Tower Analysis	5,457.60		2,035.20	168.90		(3,894.70)			(3,767.00)	0.00
VC Greenhouse Gas Challenge	11,451.43			266.62		(11,718.05)				0.00
VC Arena Compressor	0.00	37,814.02		530.74		(38,344.76)				0.00
Roads-Snow Plow	0.00	245,093.75		2,825.98		(247,919.73)				0.00
Outdoor Pool-Skimmer Basket	0.00		3,635.14	33.59		(3,668.73)				0.00
Parks-Mowers (3)	0.00	46,249.92		324.58		(46,574.50)				0.00
VC Condition Assessment	0.00		21,369.60	153.00		(21,522.60)				0.00
VC Outdoor Family Washroom Conversion	0.00		807.68	5.66		(813.34)				0.00
Roads-Dump Trailer	0.00	117,150.33		553.50		(117,703.83)				0.00
VC Outdoor Concession Water Fountain	0.00		2,375.08	5.95		(2,381.03)				0.00
VC Tile Arena Shower Floors	0.00		8,936.26	15.90		(8,952.16)				0.00
PW Barn Floors	0.00	68,535.36				(68,535.36)				0.00
Roads-Pickup Truck-VIN#556727	0.00	40,050.27				(40,050.27)				0.00
Backflow Prevention	0.00		37,822.70			(37,822.70)				0.00
Parks-Landscape Trailer	0.00	6,618.07				(6,618.07)				0.00
Roads-Trailer	0.00	6,063.07				(6,063.07)				0.00
VC-Golf Cart	0.00	7,835.52				(7,835.52)				0.00
CAPITAL-CULTURE & RECREATION	0.00		40,088.23	125.70		(40,213.93)				0.00
Front Road Park Planters	0.00		3,317.38	23.28		(3,340.66)				0.00
Baseball Diamond-Covers	0.00		4,151.81	19.61		(4,171.42)				0.00
Baseball Diamond-Netting	0.00		30,819.04	82.81		(30,901.85)				0.00
VC Outdoor Bike Repair Station	0.00		1,800.00			(1,800.00)				0.00
CAPITAL-PARKS	0.00	104,517.10	64,598.52	367.18		(99,482.80)		(50,000.00)	(20,000.00)	0.00
Accessible Playground-Marcotte Park	0.00	54,354.14				(4,354.14)		(50,000.00)		0.00
Floating Dock	0.00	50,162.96		257.52		(30,420.48)			(20,000.00)	0.00
Pickle Ball Court Repairs	0.00		23,446.18	109.66		(23,555.84)				0.00
Vollmer Master Plan	0.00		17,400.96			(17,400.96)				0.00
Field Assessment	0.00		9,222.41			(9,222.41)				0.00
Christmas Lights	0.00		10,789.29			(10,789.29)				0.00
Dock Storage	0.00		3,739.68			(3,739.68)				0.00
CAPITAL-PLANNING & DEVELOPMENT	0.00		32,443.73	291.26		(32,734.99)				0.00
Official Plan Review	0.00		32,443.73	291.26		(32,734.99)				0.00
CAPITAL-WATER	0.00	147,230.65					(147,230.65)			0.00
Guillotine Package	0.00	15,188.90								0.00
Loader Backhoe	0.00	132,041.75					(132,041.75)			0.00
CAPITAL-SEWER	0.00	15,620.16	13,664.20	53.65			(29,338.01)			0.00
PS-Other Maintenance	0.00		13,664.20	53.65			(13,717.85)			0.00
Pump Rebuild PS1	0.00	15,620.16					(15,620.16)			0.00



TOWN OF LASALLE  
 CAPITAL FUND ANALYSIS  
 DECEMBER 31, 2018

28/02/2019

PROJECTS	ENDING BALANCE DEC 31,2017	CAPITAL EXPENSES	OPERATING EXPENSES	INTEREST	CONTR- GENERAL	CONTR- RESERVES/ RESERVE FUND	CONTR- DEFERRED REVENUE	CONTR- GRANT/DEBT	CONTR- OTHER	ENDING BALANCE DEC 31, 2018
<b>WORK IN PROGRESS</b>										
CELL TOWER BUILDING	0.00	406,989.69		629.62		(407,619.31)				0.00
PARKING LOT SIGNS	0.00	12,704.38				(12,704.38)				0.00
LASALLE WELCOME SIGNS	0.00	2,755.30				(2,755.30)				0.00
TIME & ATTENDANCE SYSTEM	0.00	52,750.18				(52,750.18)				0.00
TRAFFIC SIGNAL-PATHWAY (Todd Lane (OMCIP	126,720.13	36,248.10		4,341.09		(157,108.98)		(10,200.34)		0.00
TODD/MALDEN ROUNDABOUT	0.00	176,714.15		3,008.60		(179,722.75)				0.00
TODD/MALDEN ROUNDABOUT-Sculpture Base	0.00	27,015.24				(27,015.24)				0.00
MILL & PAVE PROGRAM	0.00	1,157,627.19		27.99		(893,779.05)		(263,876.13)		0.00
BRIDGES (Front Road/Turkey Creek Bridge)	43,701.29	62,155.02		1,751.90						107,608.21
PATHWAY (Todd Lane (OMCIP))	141,378.04	3,230.22		2,786.26		(133,773.42)		(13,621.10)		0.00
GILBERT PARK TRAIL	24,154.65	7,829.96		716.08		(32,700.69)				0.00
PEDESTRIAN BRIDGE-OJIBWAY OAKS	0.00	3,976.78				(3,976.78)				0.00
STREET LIGHTING (LED Project)	(11,810.55)	27,072.59				(15,262.04)				0.00
CHAPPUS DRAIN	10,147.77		18,633.27	516.17						29,297.21
BESSETTE DRAIN	6,354.81		27,194.34	585.02						34,134.17
LEPAIN DRAIN	17,542.74		50,052.30	1,170.59						68,765.63
WEST BRANCH CAHILL DRAIN	11,834.17		6,728.67	479.79						19,042.63
ST MICHAELS DRAIN	0.00		518.21	2.60						520.81
VC HVAC UPGRADE	0.00	120,890.89		1,317.83		(122,208.72)				0.00
VC ICE PLANT	0.00	386,790.38		854.67			(387,645.05)			0.00
PW FUEL GATES	0.00	20,864.58		16.65		(20,881.23)				0.00
TODD/MALDEN ROUNDABOUT	4,739.04			119.15		(4,858.19)				0.00
SPLASH PAD PROJECT	0.00	76,432.76		1,446.15		(77,878.91)				0.00
HOWARD INDUST PARK (INT)	31,526.01			762.86						32,288.87
WATERMAIN-Orford Watermain	0.00	4,576.66		77.02			(4,653.68)			0.00
WATERMAIN-Sprucewood Watermain	0.00	5,596.35		89.60			(5,685.95)			0.00
WATERMAIN-Canard Watermain	0.00	7,472.75		55.77			(7,528.52)			0.00
DRINKING WATER SYSTEM INITIATIVE	0.00		42,030.66	29.13			(42,059.79)			0.00
CAPITAL-SEWER (Sewage Capacity)	2,807,418.00						(500,000.00)			2,307,418.00
PS 1 STRUCTURE REPAIRS (CWWF)	6,273.80	591,109.95		6,104.48			(175,982.95)	(427,105.28)	(400.00)	0.00
FOURTH CONCESSION DRAIN	0.00		21,812.67	88.63						21,901.30
BURKE DRAIN	0.00		6,462.18	25.76						6,487.94
HOWARD AVENUE DRAIN	0.00		800.00	4.01						804.01
HOWARD/BOUFFARD MASTER DRAINAGE PLA	0.00		94,042.66	280.92						94,323.58
RIVERDANCE PROPERTY	(42,972.48)									(42,972.48)
TODD LANE	0.00		508.80			(508.80)				0.00
HERITAGE STORM IMPROVEMENT	0.00	114,687.84		603.75						115,291.59
NEW TOWN HALL/LIBRARY	0.00	48,736.29	(1,160.95)			(47,575.34)				0.00
WATERFRONT	0.00	1,869,157.74								1,869,157.74
	<u>3,174,949.52</u>	<u>6,500,937.95</u>	<u>1,238,586.38</u>	<u>38,816.01</u>	<u>0.00</u>	<u>(3,695,312.59)</u>	<u>(1,405,055.85)</u>	<u>(736,844.45)</u>	<u>(438,891.34)</u>	<u>4,677,185.63</u>

TOWN OF LASALLE  
RESERVES & RESERVE FUNDS SCHEDULE  
DECEMBER 31, 2018

28/02/2019

	BALANCE DEC 31,2017	CONTR- GENERAL FUND	CONTR- RESERVES/ RES FUND	CONTR- DEFERRED REVENUE	CONTR- OTHER/ DEVELOPERS	INTEREST	TRANSFER- GENERAL FUND	TRANSFER- CAPITAL FUND	TRANSFER- RESERVES/ RES FUND	TRANSFER- OTHER	BALANCE DEC 31,2018
<b>RESERVES</b>											
GREEN SPACE/WOODLOT	424,723.72				9,033.50					(1,852.03)	431,905.19
<b>VEHICLE &amp; EQUIPMENT</b>											
TECHNOLOGY	454,928.37	153,000.00						(110,656.60)			497,271.77
FACILITY CAPITAL	936,938.89	199,900.00			2,520.00			(153,933.40)			985,425.49
FIRE	83,207.40	458,000.00			3,000.00			(71,502.84)		(1,189.78)	471,514.78
POLICE	300,000.00						(37,729.45)	(57,306.52)			204,964.03
FUEL SYSTEM	83,539.43	20,504.02						(20,881.23)			83,162.22
FLEET	1,303,639.69	459,000.00			42,281.38			(472,764.99)			1,332,156.08
PARKS & PARKLAND WORKS	443,664.98	252,000.00						(163,629.48)			532,035.50
CULTURE & RECREATION	478,990.83	40,000.00						(20,741.62)			498,249.21
	4,084,909.59	1,582,404.02	0.00	0.00	47,801.38	0.00	(37,729.45)	(1,071,416.68)	0.00	(1,189.78)	4,604,779.08
<b>INFRASTRUCTURE</b>											
SIDEWALKS/TRAILS/STREETLIGHTS/DRIVEWAYS	505,545.79				20,600.00			(305,351.81)			220,793.98
ROADS NETWORK	1,853,486.99	1,785,000.00						(1,150,860.17)			2,487,626.82
ASSET REPLACEMENT & REPAIR	3,020,386.34	3,340,200.00			559,705.95			(676,588.06)			6,243,704.23
DRAINS & STORM WATER MANAGEMENT	1,835,826.81	1,020,000.00						(22,825.56)			2,833,001.25
TRANSIT	450,000.00	49,063.77									499,063.77
	7,665,245.93	6,194,263.77	0.00	0.00	580,305.95	0.00	0.00	(2,155,625.60)	0.00	0.00	12,284,190.05
<b>SPECIAL PROJECTS</b>											
ACCESSIBILITY PROJECTS	4,539.37	2,019.97									6,559.34
HR / HEALTH & SAFETY	85,000.00	50,000.00						(52,750.18)			82,249.82
ELECTION	56,361.41	28,800.00			696.00					(70,445.85)	15,411.56
INSURANCE	279,971.82	83,300.00								(53,702.71)	309,569.11
STRATEGIC PLANNING	563,489.82	175,000.00						(151,689.26)			586,800.56
PLANNING PROJECTS	173,584.87	38,000.00						(32,734.99)			178,849.88
	1,162,947.29	377,119.97	0.00	0.00	696.00	0.00	0.00	(237,174.43)	0.00	(124,148.56)	1,179,440.27
TAX STABILIZATION	3,508,558.95	504,000.00									4,012,558.95
WORKING CAPITAL	445,252.60				69,750.00					(61,535.27)	453,467.33
VOLLMER CENTRE	1,612,349.58	172,417.00						(231,095.88)			1,553,670.70
<b>RESERVES</b>	<b>18,903,987.66</b>	<b>8,830,204.76</b>	<b>0.00</b>	<b>0.00</b>	<b>707,586.83</b>	<b>0.00</b>	<b>(37,729.45)</b>	<b>(3,695,312.59)</b>	<b>0.00</b>	<b>(188,725.64)</b>	<b>24,520,011.57</b>
<b>RESERVE FUNDS</b>											
BUILDING ACTIVITY	(256,201.56)	77,132.61			2,250.00						(176,818.95)
ESSEX POWER CORPORATION * to be updated	12,120,605.00										12,120,605.00
<b>RESERVE FUNDS</b>	<b>11,864,403.44</b>	<b>77,132.61</b>	<b>0.00</b>	<b>0.00</b>	<b>2,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,943,786.05</b>
<b>RESERVES/RESERVE FUNDS</b>	<b>30,768,391.10</b>	<b>8,907,337.37</b>	<b>0.00</b>	<b>0.00</b>	<b>709,836.83</b>	<b>0.00</b>	<b>(37,729.45)</b>	<b>(3,695,312.59)</b>	<b>0.00</b>	<b>(188,725.64)</b>	<b>36,463,797.62</b>

TOWN OF LASALLE  
 DEFERRED REVENUE FUND SCHEDULE  
 DECEMBER 31, 2018

28/02/2019

	BALANCE DEC 31,2017	CONTR- GENERAL FUND	CONTR- DEFERRED REVENUE	CONTR- OTHER/ DEVELOPERS	INTEREST	TRANSFER- GENERAL FUND	TRANSFER- CAPITAL FUND	TRANSFER- RESERVES/ RES FUND	TRANSFER- OTHER	BALANCE DEC 31,2018
<b><u>DEFERRED REVENUE</u></b>										
SEWER PROJECTS	1,695,301.42	1,095,000.00			40,478.87		(705,320.96)			2,125,459.33
WATER PROJECTS	3,614,874.97	1,790,000.00			139,378.72		(207,158.59)			5,337,095.10
WATER EMERGENCY	1,500,000.00									1,500,000.00
<b>DEVELOPMENT CHARGES</b>										
DC (SINGLE/SEMI)	6,213,652.00			1,531,784.00						7,745,436.00
DC (OTHER MULTIPLE)	370,092.00			27,816.00						397,908.00
DC (APARTMENT)	0.00									0.00
DC (NO SEWER AREA)	0.00									0.00
DC (NON-RESIDENTIAL)	0.00									0.00
DC (SPECIAL AREAS)	12,917.89									12,917.89
DC (PREV B/L'S)	3,686,365.72									3,686,365.72
DC (INTEREST)	298,414.62				294,349.81					592,764.43
DC (EXPENSES)	(823,906.92)					(411,953.46)				(1,235,860.38)
	9,757,535.31	0.00	0.00	1,559,600.00	294,349.81	(411,953.46)	0.00	0.00	0.00	11,199,531.66
DC (NON-GROWTH PROJECTS-MUN)	13,677,868.42	520,000.00			395,114.00					14,592,982.42
FEDERAL GAS TAX	2,202,132.94	1,459,691.06			73,446.59		(387,645.05)			3,347,625.54
PROVINCIAL GAS TAX/TRANSIT	344,242.57	52,271.00			7,113.34	(253,128.51)	(104,931.25)			45,567.15
OCIF FORMULA BASED	812.23	469,420.00			7,750.42					477,982.65
DEPOSITS FROM DEVELOPERS	2,121,874.98			919,436.86	69,685.58			(565,633.96)		2,545,363.46
CONTRIBUTIONS FROM DEVELOPERS	815,360.21			54,250.00	19,794.89					889,405.10
PARKLAND DEDICATION	285,389.18			92,250.00	9,847.08					387,486.26
<b>D E F E R R E D R E V E N U E</b>	<b>36,015,392.23</b>	<b>5,386,382.06</b>	<b>0.00</b>	<b>2,625,536.86</b>	<b>1,056,959.30</b>	<b>(665,081.97)</b>	<b>(1,405,055.85)</b>	<b>0.00</b>	<b>(565,633.96)</b>	<b>42,448,498.67</b>

TOWN OF LASALLE  
CASH AND INVESTMENTS  
DECEMBER 31, 2018

Sector/Class	Policy		Details					Value	Term Limitations				
	Maximum Sector Limit of the Portfolio	Maximum Term Limitation	Issuer	Broker	Issue	Maturity	Interest	Total Amount	Sector	< 1 year 25%-100%	1-3 years 75%	3-5 years 50%	5 - 10 years 25%
Federal Canada	25%	10 years 10 years							0.00%				
Provincial Province	25%	10 years							0.00%				
Municipal Municipalities, Regions & Counties School Boards Other Agencies & Authorities One: Public Sector Group of Funds	25%	10 years 10 years 10 years 10 years			Dec 1,2018	on demand	variable	322,543.34		322,543.34			
Financial Institutions Schedule I Banks Schedule II Banks and Credit Unions	100%	10 years 10 years							0.00%				
<b>TOTAL: EXTERNAL INVESTMENTS</b>								<b>322,543.34</b>		<b>100.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>
<b>CASH</b>													
General Account			Windsor Family Credit Union					1,171,728.18		1,171,728.18			
Sewer Account			Windsor Family Credit Union					585,558.68		585,558.68			
Water Account			Windsor Family Credit Union					950,993.12		950,993.12			
Reserves Account			Windsor Family Credit Union					17,961,773.87		17,961,773.87			
Capital Deposits Account			Windsor Family Credit Union					40,090,589.10		40,090,589.10			
<b>TOTAL: CASH</b>								<b>60,760,642.95</b>		<b>100.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>
<b>INVESTMENT IN ESSEX POWER</b>													
Investment in Special Class A Shares			Essex Power (\$207,738 + \$45,522)					253,260.00					253,260.00
Investment in Common & Preferred Shares (Jan 1,2018)			Essex Power (\$12,120,605)										
<b>TOTAL: INVESTMENT IN ESSEX POWER</b>								<b>253,260.00</b>					
<b>GRAND TOTAL: CASH AND INVESTMENTS</b>								<b>61,336,446.29</b>		<b>61,083,186.29</b>	<b>0.00</b>	<b>0.00</b>	<b>253,260.00</b>
									99.6%	0.0%	0.0%	0.4%	



## The Corporation of the Town of LaSalle

<b>Date:</b>	April 9, 2019	<b>Report No:</b>	AD-02-2019
<b>Directed To:</b>	Members of Council	<b>Attachments:</b>	(A) Report Number CAO-01jm-2018
<b>Department:</b>	Administration		
<b>Prepared By:</b>	Domenic Dadalt Town Solicitor  Kevin Miller  Larry Silani Director of Strategic Initiatives  Joe Milicia, CPA ,CA Chief Administrative Officer	<b>Policy References:</b>	None
<b>Subject:</b>	Closure and Sale of Alleys		

### Recommendation:

That Council adopt **Option C – The “Program” Method**, and direct Administration to proceed with implementing and administering a policy and funding program<sup>1</sup> with regards to the closing and selling of an unopened street or alley as described. In the alternative, Council can provide direction to Administration to create a policy and funding program that best fits Council’s wishes.

### Report:

#### Background

This Report is presented as a result of the direction from Council on September 25, 2018, wherein Administration was directed to provide a report outlining a process in which costs are reduced and/or subsidized by the tax base, including the breakdown of costs, with respect to the closing and selling of unopened streets or alleys. Specifically, this matter arose due to the proposed closing of an alley abutting 1125 to 1195 Minto Avenue and 1115 and 1175 Stuart Boulevard.

For the purposes of this Report, any reference to an “alley” will refer to both an alley and an unopened street.

The closing and selling of an alley has been dealt with a number of ways by the Town. Typically, the process has been based on a full cost recovery from the adjacent landowner. The Town has always taken the position that a ratepayer in the rural area should not have part of their taxes used to pay for the costs of closing and selling an alley to a homeowner in the urban area. This position was maintained whether

the closure was done by a Court Order made with the consent of the affected property owners or by the passing of a By-law.

As residents affected by the current alley closing process are unhappy with the costs personally incurred or with the fact that they do not see any good reason to close an alley, Administration has been tasked with providing alternatives and describing the impacts of revising the alley closing process. From there, Council shall provide a decision with respect to how Administration should proceed with alley closing requests.

Before reviewing the options, it should be noted that resident feedback has been “that there is no incentive under the current process to property owners to purchase the alley”. In order to satisfy this concern, a significant reduction in the costs to property owners (to provide the incentive) would be required, affecting the overall budget and/or funds available in the Green Fund and may have ramifications when dealing with new developments. Administration will not revisit in detail the issues raised in the Stuart and Minto alley closing, which were addressed in Report No. CAO-01jm-2018, dated September 19, 2018, attached as Schedule “A”. However, there are a number of critical factors identified in the 2018 report, such as cost to the landowner, cost to the municipality and municipal liability, which factors are considered when assessing each of the options presented below for Council’s consideration.

#### **Option A – The “Piece by Piece” Method**

The Process:

Using this method, if a resident requests to purchase an alley adjacent to his or her property, there will be review of the aerial photography and Town staff will determine whether or not the alley can be sold to the resident, as well as how much of the alley may be transferred. At this point, the resident will be responsible for having a Reference Plan prepared and paying the appropriate legal and land fees associated with the purchase.

Anticipated Advantages:

The advantages of this method are that the Town likely maintains full cost recovery, while the landowner can get what he or she wants relatively quickly, as there is no input required from abutting landowners.

Anticipated Issues:

There are a number of negative aspects with this approach. Firstly, the individual landowner applying for the alley purchase has to foot the bill for the application solely. With a simple Reference Plan costing approximately \$1500, legal fees, as well as land fees based on the Town’s prescribed rates, this could be seen as prohibitively expensive, especially in light of the fact that one of the complaints of the current system is the costs. Secondly, by closing and selling portions of an alley, it is possible that the Town could end up in a position where remnants of Town-owned land is completely landlocked and inaccessible without crossing through a resident’s private property, which is not be desirable for either party. Finally, there is a concern on the legal side with respect to liability that would remain with the Town for each portion of the alley that remains in the Town’s name. As summarized in the 2018 report, if someone were to be injured while on any land owned by the Town, the Town faces a potential lawsuit for damages suffered by that person. Even without taking into consideration the prohibitive costs to the resident, when assessing this procedure as the sole method of closing alleys from a legal perspective, Administration would not recommend this option.

## **Option B – The “Whole Alley” Method**

### The Process:

This is the method that the Town has employed in recent years. The process is indicated in the attached 2018 report, but is recreated here:

1. The applications filed by an interested property owner, together with the aerial photos, are reviewed by administration, to determine the extent of the alley that is to be closed.
2. A surveyor is contacted to provide an estimate of the cost of a Reference Plan, which is required now by the Province to describe the various portions of the alley that can be conveyed to the adjacent landowners.
3. An estimate is then prepared by the Town's lawyer of the legal and surveying cost to close and to convey the alley. The total estimated cost is then divided by the number of property owners affected, and a letter is sent to each owner advising them that the alley is going to be closed. Each owner is given the option of sharing in the cost of the closing and to buy their share of the alley to the centre line. They are also provided with an estimate of the purchase price of the alley and the registration costs. If they wish to participate, they are asked to pay their share of the closing costs now, with the purchase price and registration costs to be paid once the closing is completed. If they do not want to buy their share of the alley, they are required to remove any items they have on the alley, and to stop using the alley if they have been doing so.
4. If an adjacent property owner does not want to buy their share of the alley, the property owner behind them is then given the opportunity to buy the entire depth of the alley behind them. If that person does not want to buy the extra half of the alley, then both of these affected owners will receive a letter advising them that the Town will install a fence around that portion of the alley, and the land within that fence will be allowed to regenerate to its natural state.
5. Once it has been determined how many property owners wish to participate, and their payments have been received, the Reference Plan is ordered from the surveyor, and the By-law is prepared and presented to Council at a public meeting.
6. After the alley has been closed, each participating owner is notified of their respective purchase price, taxes and registration costs. Once those funds have been received, the Deed is prepared, is signed by both them and the Town, and then it is registered.
7. In order to accommodate the needs of property owners looking to acquire title to an alley expeditiously, the Town could allow the individual landowner to pursue Option A, while the Town proceeds with Option B. The landowner would be informed that proceeding in such a manner would not permit the landowner to take part in the cost-sharing afforded by pursuing the longer Option B approach.

#### Anticipated Advantages:

Provided that multiple residents can participate, there is the possibility of cost savings compared to Option A, as the costs can be split over a number of parties. These potential savings are dependent on the number of parties involved in the alley closing, but the costs of the Reference Plan and the legal fees can be split amongst all of the landowners partaking in the alley transfer. The liability of the Town and the creation of a checkerboard of Town-owned and privately-owned alley portions is also minimized as entire alleys can be transferred at one time. This procedure allows for an equitable solution to all residents in the alley, as each is treated in the same manner.

#### Anticipated Issues:

The time it takes to complete an alley closing and sale when there are numerous residents involved takes a much lengthier period of time, due to the notice requirements given to abutting landowners. The policy could be modified to be more restrictive in terms of the notice timing allowed to address this, but being too restrictive could end up punishing residents who are not otherwise available to respond to the notice in a timely manner for legitimate reasons.

There is also the issue of collaboration, wherein certain residents wish to participate in the alley purchasing process while others do not, creating a conflict amongst neighbours and leaving the Town's administration or council in the middle, ultimately having to side with one group over another. There may also be significant costs associated even after splitting the expenses amongst a group, which is seen as prohibitive – particularly by the residents who do not wish to participate in the alley closing and purchase in the first place. This is the case in the proposed closing of an alley abutting 1125 to 1195 Minto Avenue and 1115 and 1175 Stuart Boulevard, which is the driving force behind this Report.

With respect of the costs, Administration was directed to outline a process in which costs are reduced and/or subsidized by the tax base, including a breakdown of the costs. Administration has drafted a program based on this approach and applied it to the Minto and Stuart scenario. In the example of the Minto and Stuart alley closing, the Town's out-of-pocket disbursements per individual amounts to roughly \$900. This includes registering the deeds, getting a sheriff's certificate and getting a Reference Plan. This amount does not include any administrative fees or legal fees for Administrative staff time, nor does it include a cost for the land being transferred. In summary, if the Town charges anything below \$900 to a resident for an alley closing, the Town is subsidizing the individual. Any amount above \$900 can be split towards the legal / administrative costs and the land costs.

The fees paid for the land are part of what goes into the Town's "Green Fund", which is used to purchase natural or protected land. On a 70' alley, the land cost is likely between \$500 and \$750 alone, depending on whether or not the land is subject to an easement or not. If Council is looking for full cost recovery, it is not unreasonable to suggest another \$200-\$300 in legal fees per landowner as well. Once the fixed costs mentioned in the previous paragraph are added in, it becomes clear in the Minto and Stuart alley closing example that the average charge per landowner should be approximately \$1,800, if Council were to adopt a full cost recovery approach. The amount quoted at the time was \$1,550.



## **Option C – The “Program” Method**

### The Process:

The third option is adopting a method employed by other municipalities around Ontario in an effort to mitigate liability and provide a method to transfer portions of alley to appropriate residents in a manner that is cost-friendly to the residents. This can be achieved by creating a systematic alley-closing program with appropriate funding, whereby the Town administration chooses a certain number of alleys per year, closes them and transfers the appropriate pieces to each appropriate abutting landowner. The costs of the Reference Plans required would be paid for by the Town. Council can direct whether or not legal fees and land costs should be borne by the Town as well, allowing the residents to receive their respective portion of an alley for a nominal fee. Residents who apply for specific alley closings and transfers can be given priority as well, ensuring that requests can be done in a timely manner, with the Town moving onto other alleys only when there are no requested closings in queue. Should funding run out in a given year, Administration could default to Option A with the understanding that the Program would resume on that alley the next year. This way, a resident can decide if he or she wishes to have the alley transferred in a timely (yet costly) manner or wait for the Program to begin the alley.

### Anticipated Advantages:

The largest advantage, from a legal standpoint, is the eventual mitigation of risk. As alleys held in the Town's name are transferred to landowners, the risk of a lawsuit for damages for injuries suffered on said land disappears. Having a program in place can also assist in mitigating damages should a resident suffer an injury on Town land while still in the Town's name, as legal counsel could show to a court that a policy is in place to address the liability concerns. The other major advantage is the reduced cost to the residents, as the Town would cover the most substantial costs associated with the alley closing and transfer. This addresses some of the main concerns expressed in the Stuart and Minto alley closing, whereby cost would not be a factor for those opposed to the closing. The Program will also eliminate the concern of angering neighbours over an alley closing request, as the costs and work are handled by the Town. Prioritizing the closing of alleys requested by residents will also allow for closings to be done in a timely manner for residents, albeit likely slower than Option A. If Council directs a nominal fee be charged to residents under the Program, then there is the possibility of some minor cost recovery, although it will fall short of a full recovery.

### Anticipated Issues:

As the Program shifts costs from the individual residents over to the Town, there has to be appropriate budgeting in place to adequately fund the Program. The amount that can be budgeted for the Program will determine the length of time required for it to be completed, but this is very likely a multi-year program given the number of Town-owned alleys that should be transferred to residents. The length of the Program will be determined by the amount of funding and human resources provided to administer the Program.

### Conclusion:

While the Program method marks a definitive shift from the full cost recovery method that has been the Town's basis for closing and transferring alleys, the long-term mitigation of legal liability and the avoidance of landowner disputes make Option C the most attractive for Administration. Should Council agree with Administration's recommendation to select Option C, Administration proposes that for the remainder of 2019 the alleys currently in queue be closed using the Program method. This period of time will allow

Administration to gather information with respect to the timing and costs associated with administering the Program, and allow for an informed report in the 2020 budget.

All of which is respectfully submitted.

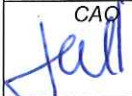
Yours truly,

  
Kevin Miller  
~~Deputy Clerk~~

  
Domenic Dadalt  
Town Solicitor

  
Larry Silani  
Director of Strategic Initiatives

\_\_\_\_\_  
Joe Milicia, CPA, CA  
Chief Administrative Officer

Reviewed by:						
 CAO	Finance	Council Services	Public Works	Development & Strategic Initiatives	Culture & Recreation	Fire Services



The Corporation of the Town of LaSalle

<b>Date:</b>	September 19, 2018	<b>Report No:</b>	CAO-01jm-2018
<b>Directed To:</b>	Members of Council	<b>Attachments:</b>	Correspondence from P. Weir
<b>Department:</b>	Administration		
<b>Prepared By:</b>	Kevin Miller Acting Clerk  Allen Burgess Supervisor of Planning  Christine Riley Town Solicitor  Joe Milicia, CPA ,CA Chief Administrative Officer	<b>Policy References:</b>	None
<b>Subject:</b>	Closure and Sale of Alley		

**Recommendation:**

That Council either (a) Reaffirm the current practice with respect to alley closures and sales, or (b) direct Administration to provide a report outlining a process in which costs are reduced and/or subsidized by the tax base.

**Report:**

**Background**

The letter from Ms. Weir and others along Minto Avenue and Stuart Boulevard raised a number of issues, each of which require a separate response, as set out in the topics below. Attached to this report is the request from the residents residing at 1125 to 1195 Minto and 1175 Stuart, which abut an alley that is the subject of an alley closing request.

**Liability**

In a meeting with Mr. Miller, the residents indicated they were not satisfied with the reasons they had previously received from either he or Mrs. Riley on the potential "liability" as the reason for closing alleys.

There is no doubt that in the event any person is injured while on any land owned by the Town, including an unopened alley or street, the town would face a potential lawsuit for damages suffered by that person. Whether the injuries were caused due to the location of structures placed on the alley with or without permission, or by an unseen hole or sudden dip in the ground, the Town could be faced with having to defend a claim for damages.

Many of these unopened alleys and streets have been enclosed within the fences of adjacent property owners, and are being used on a regular basis as part of their backyard. While some residents have just used the alley as a landscaped area, many others have placed on the alley sheds on concrete bases, swimming pools, pool aprons and other similar structures.

The liability issue has become more of a concern in the recent past due to the increase in litigation faced by municipal and other public entities. In addition, since the County of Essex has obtained, and provided to the Town, aerial photos of the properties in the Town, and with the ability to overlay digital mapping onto those photos, the Town is becoming increasingly aware of the extent by which the Town-owned alleys are being used and occupied by ratepayers as part of their own private property. The Town is now in a position to determine, with some degree of accuracy, whether or not someone is using Town property for their own benefit, and the extent of that use.

In light of the number of unopened alleys and streets within the Town, Council has determined it would be appropriate to begin to take positive steps to address the use of these Town-owned lands by residents. As these alleys on the multitude of old subdivision plans registered in the 1910's and 1920's were never opened and used by the Town for municipal services, garbage pick-up, or for access to private garages, the Town has no need to maintain ownership of them. As a result, Councils over the years have taken steps to close parts of many alleys and to sell them to the adjacent landowners. This process has continued since at least the 1940's.

#### **Current Process**

The process followed to date for closing and selling an unopened street or alley has been based on a full cost recovery from the adjacent landowner. The Town has always taken the position that a ratepayer in the rural area should not have part of their taxes used to pay for the costs of closing and selling an alley to a homeowner in the urban area. This position was maintained whether the closure was done by a Court Order made with the consent of the affected property owners, or more recently by the passing of a By-law.

The steps being taken in the current process are as follows:

1. The applications filed by an interested property owner, together with the aerial photos, are reviewed by administration, to determine the extent of the alley that is to be closed.
2. A surveyor is contacted to provide an estimate of the cost of a Reference Plan, which is required now by the Province to describe the various portions of the alley that can be conveyed to the adjacent landowners.
3. An estimate is then prepared by the Town's lawyer of the legal and surveying cost to close and to convey the alley. The total estimated cost is then divided by the number of property owners affected, and a letter is sent to each owner advising them that the alley is going to be closed. Each owner is given the option of sharing in the cost of the closing and to buy their share of the alley to the centre line. They are also provided with an estimate of the purchase price of the alley and the registration costs. If they wish to participate, they are asked to pay their share of the closing costs now, with the purchase price and registration costs to be paid once the closing is completed. If they do not want to buy their share of the alley, they are required to remove any items they have on the alley, and to stop using the alley if they have been doing so.

4. If an adjacent property owner does not want to buy their share of the alley, the property owner behind them is then given the opportunity to buy the entire depth of the alley behind them. If that person does not want to buy the extra half of the alley, then both of these affected owners will receive a letter advising them that the Town will install a fence around that portion of the alley, and the land within that fence will be allowed to regenerate to its natural state.
5. Once it has been determined how many property owners wish to participate, and their payments have been received, the Reference Plan is ordered from the surveyor, and the By-law is prepared and presented to Council at a public meeting.
6. After the alley has been closed, each participating owner is notified of their respective purchase price, taxes and registration costs. Once those funds have been received, the Deed is prepared, is signed by both them and the Town, and then it is registered.

#### **Cost Estimate in This Case**

There are 14 properties that are adjacent to the alley concerned in this case. Of those properties, 3 of them appear to have taken possession of the entire 14-ft. depth of the alley within their backyard fence. Assuming that those 3 properties acquire ownership of that part of the alley already being used as part of their backyard, there are 3 property owners behind them that would not be given the opportunity to buy any part of the alley. That leaves only 11 property owners to share in the closing and surveying cost. Instead of increasing the cost to the remaining owners, the 3 owners who would get the full 14 ft. were charged for 2/14th share of the closing and surveying costs, with the remaining 8 properties each paying a 1/14<sup>th</sup> share.

The estimated cost of the Reference plan was \$5,600.00 plus HST. The legal fee was \$2,000.00. With disbursements and HST, the total estimated cost was \$9,505.04. The 3 property owners who were to obtain the whole alley were asked to pay \$1,360.00 each, while the remaining 8 owners were asked to pay \$680.00 each.

In the event some of the property owners do not participate, then the location of these owners would have to be reviewed to determine if there could be some cost savings on the Reference Plan. The share of the costs to be paid by each of the participating owners may then be increased or decreased. Adjustments are made as required, to ensure that the closing and sale are completed on a full cost-recovery basis.

#### **Financial Impacts of Alley Sales**

The financial impact of the closure and sale of alleys is done on a cost recovery basis. There are effectively three financial parts to the alley closing and sale process – (1) costs associated to the reference plan, (2) costs associated to legal fees and disbursements and (3) costs associated to land costs.

The financial aspects of the reference plan, legal fees and disbursements are general fixed in nature with little ability by the Town to influence or reduce those costs. In the future, with the move towards an on-staff solicitor there may be an opportunity to reduce or eliminate the legal cost, however this would limit the opportunity to offset the cost of in-house legal.

The Town is in full control of the third financial aspect of the process with proceeds from the sale of municipally land going to fund the purchase of environmental sensitive lands through the Green Fund. However, should the land price be reduced or eliminated this would curtail the purchase of environmental sensitive lands unless other budget allocations are made.

**Current request from residents on Minto/Stuart**

Administration has met with these residents to explain the alley closing process and understand their concerns. At the conclusion of the meeting, the residents were informed that the Town is following the current practice of alley closures and that should they wish to have a different outcome they should submit their request in writing to Council.

Of the suggestions made in the correspondence Administration is not prepared to recommend any of the options are they would either expose the municipality to continued liability (residents using Town land) or would push cost onto the tax base (costs of legal, surveying to be covered by the Town) or the elimination of contributions to the Green Fund from the sale of municipally owned property.

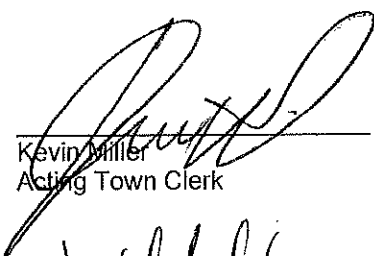
It would appear that the affected residents are unwilling to accept the current alley closing and sale practice and would like the municipality to ignore the use of municipality owned property and maintain the status quo. Otherwise, as an alterative they would like the municipality to assume some or all of the financial burden of closing and convening the alley to them.

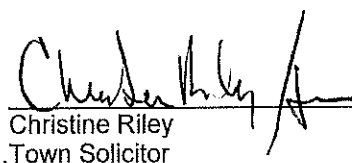
Currently Administration is under direction from Council to proceed under the current practice. Should Council wish to change this, it is recommended that Council suspense all alley sales in process and direct Administration to prepare a report on the alternatives and impacts of a revised alley closing practice.

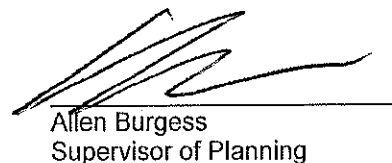
It should be noted that the feedback from residents has been "that there is no incentive under the current process to property owners to purchase the alley". In order to satisfy this concern it is anticipated that if a report from Administration is requested it would include a significant reduction in the costs to property owners (to provide the incentive) which would affect the overall budget and/or funds available in the Green Fund and may have ramifications when dealing with new developments. If Council is not prepare to consider and implement these impacts, it is recommended that the current practice endorsed and continue.

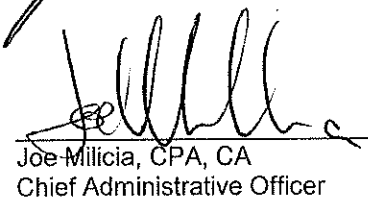
All of which is respectfully submitted.

Yours truly,

  
Kevin Miller  
Acting Town Clerk

  
Christine Riley  
Town Solicitor

  
Allen Burgess  
Supervisor of Planning

  
Joe Milicia, CPA, CA  
Chief Administrative Officer

Reviewed by:						
CAO	Finance	Council Services	Public Works	Development & Strategic Initiatives	Culture & Recreation	Fire Services



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
Phone: (519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**SENT VIA EMAIL**

March 29, 2019

The Right Honourable Justin Trudeau  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON K1A 0A2

-and-

The Honourable Catherine McKenna  
Minister of Environment and Climate Change  
Fontaine Building 12th floor  
200 Sacré-Coeur Blvd  
Gatineau, QC K1A 0H3

Dear Sir/Madam:

**RE: KINGSVILLE TOWN COUNCIL RESOLUTION ON PHRAGMITES CONTROL**

At its Regular Meeting held Monday, March 25, 2019 Council of the Town of Kingsville passed the following resolution:

**"214-2019**

**Moved By** Councillor Thomas Neufeld  
**Seconded By** Councillor Laura Lucier

**WHEREAS** *Phragmites australis* (herein referred to as "Phragmites") is an invasive perennial grass that continues to cause severe damage to our wetlands, beaches and municipal drainage systems across Essex County;

**AND WHEREAS** *Phragmites* grows and spreads rapidly, allowing the plant to invade new areas and grow into large monoculture stands in a short amount of time, and is a plant that secretes toxins from its roots into the soil which impede the growth of neighbouring plant species;

**AND WHEREAS** *Phragmites* results in loss of biodiversity and species richness, loss of habitat, changes in hydrology due to its high metabolic rate, changes in nutrient cycling as it is slow to decompose, an increased fire hazard due to the combustibility of its dead stalks, and can have an adverse impact on agriculture, particularly in drainage ditches;

**AND WHEREAS** invasive *Phragmites* has been identified as Canada's worst invasive plant species by Agriculture and Agrifood Canada;

**AND WHEREAS** controlling invasive Phragmites before it becomes well established reduces environmental impacts, time, and costs;

**AND WHEREAS** according to the Ministry of the Environment, best management practices for Phragmites include early detection, herbicide application, mowing, compressing or rolling, prescribed burning, and controlled flooding;

**AND WHEREAS** these best management practices are most effective when used in tandem as opposed to when used as stand-alone control measures;

**AND WHEREAS** herbicides containing surfactants are prohibited for use in aquatic environments in Canada, meaning that Canadians are not able to fully implement best management practices.

**NOW THEREFORE BE IT RESOLVED** that the Municipality of Kingsville, having recognized the need to implement best management practices, and being a leader among Ontario municipalities in efforts to control Phragmites, calls on the Canadian Federal Government to take the appropriate regulatory measures to expedite and approve the use of herbicides in aquatic environments by the 2019 growing season as well as the use of aerial control measures; and

**BE IT FURTHER RESOLVED** that this Resolution be forwarded to Essex County municipalities, the local MP and MPP for Essex, the Premier of Ontario, Conservation Ontario, the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), the Leader of the Official Opposition, and the Prime Minister of Canada.

**CARRIED”**

Yours very truly,



Jennifer Astrologo, Director of Corporate Services/Clerk  
Corporate Services Department

cc: The Hon. Doug Ford, Premier of Ontario  
The Hon. Andrew Scheer, Leader of the Official Opposition  
Andrea Horwath, Leader of the Official Opposition (Ontario)  
Ministry of the Environment, Conservation and Parks  
Tracey Ramsey, MP  
Taras Natyshak, MPP  
Federation of Canadian Municipalities  
Association of Municipalities of Ontario  
Conservation Ontario  
Agriculture and Agri-food Canada  
Town of Amherstburg  
Town of Essex  
Town of Lakeshore  
Town of LaSalle  
Municipality of Leamington  
Town of Tecumseh

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amo@amo.on.ca  
info@conservationontario.ca  
aafc.info.aac@canada.ca





**The Corporation of the Town of LaSalle**  
**Minutes of a meeting of the Parks, Recreation & Events Advisory Committee**  
**Meeting**

March 21, 2019, 9:00 a.m.  
Sandwich West Room  
2nd Floor LaSalle Civic Centre  
5950 Malden Road

Present:

Councillor Sue Desjarlais  
Councillor Jeff Renaud

Staff Present:

J. Columbus, Director of Culture & Recreation  
P. Marra, Director of Public Works  
P. Funaro, Recreation Manager  
M. Beggs, Manager of Parks and Roads  
M. Masonovich, Manager of Fleet & Facilities  
G. Ferraro, Manager of Finance/Deputy Treasurer  
K. Scherer, Recreation Coordinator

Regrets: M. Akpata, Councillor  
T. Brydon, Supervisor of Parks

**1. Call to Order**

Councillor Desjarlais calls the meeting to order at 9:07am.

**2. Disclosures of Pecuniary Interest and the General Nature Thereof**

None

**3. Adoption of Minutes from Previous Meeting**

**Moved By:** Councillor Desjarlais

**Seconded By:** Councillor Jeff Renaud

That the minutes of the meeting of the Parks, Recreation and Events committee meeting dated Feb 7, 2019 BE ADOPTED as presented.

**Carried.**

**4. Business Arising from the Minutes**

None

**5. Reports**

**5.1 Heritage Park Playground (C&R 2019-04) - J. Columbus**

**Moved By:** Councillor Desjarlais

**Seconded By:** Councillor Jeff Renaud

That the report from the Director of Culture and Recreation dated March 22, 2019 (C&R 2019-04) regarding the recommendation of Park n' Play to supply and install the new accessible playground at Heritage Park in the amount of \$297,289 + HST BE APPROVED;

AND THAT the successful playground design be presented to the Accessibility Committee;

AND FURTHER that the staff coordinate the playground project install in conjunction with the drainage project works at Heritage Park in a timeline that minimizes the disruption of access to the park for residents:

**Carried.**

**5.2 Vollmer Soccer Field Resting Schedule 2019 (PW-C&R-2019-04) - M. Beggs**

**Moved By:** Councillor Desjarlais

**Seconded By:** Councillor Jeff Renaud

RECOMMENDATION

That the report from the Manager of Roads and Parks presenting the Field Resting Schedule for 2019 BE RECEIVED.

**Carried.**

**5.3 Vollmer Field Maintenance - Increase in Level of Service (Budget Report) (PW-58-18) - P. Marra**

**Moved By:** Councillor Desjarlais

**Seconded By:** Councillor Jeff Renaud

That Council receive this report and during budget deliberation approve the level of service increases budgeted for in the 2019 budget such the enhancements can be implemented through 2019 for field maintenance at the Vollmer specifically additional maintenance, select soccer field drainage enhancements, ongoing soil analysis and staff training.

That Council further approve carrying forward all other field maintenance level of services increases to the Vollmer Master Planning process and they be included in the master plan.

**Carried.**

**5.4 Outdoor Pool Usage with Amherstburg (C&R 2019-05) - J. Columbus**

**Moved By:** Councillor Desjarlais

**Seconded By:** Councillor Jeff Renaud

**RECOMMENDATION:**

That the report from the Director of Culture and Recreation dated March 22, 2019 (C&R 2019-05) regarding the update on the outdoor pool for 2019 summer operations BE RECEIVED.

**Carried.**

**5.5 2019 Strawberry Festival Update (C&R 2019-05) - P. Funaro**

**Moved By:** Councillor Desjarlais

**Seconded By:** Councillor Jeff Renaud

That the report from the Recreation Manager dated March 20, 2019 (C&R 2019-05) regarding the 2019 Strawberry Festival be RECEIVED for information;

AND FURTHER that the 2019 amended event budget attached be APPROVED.

**Carried.**

**6. New Business**

**LED Light Changeover**

P. Marra indicated that he is working with a consultant to provide a summary to the committee.

**Pool Natatorium & HVAC System**

P. Marra indicated that he is working on a report to provide to the committee.

**7. Next Meeting**

The next scheduled meeting will be held on Thursday April 18 at 9am.

**8. Adjournment**

The meeting is adjourned at the call of Councillor Desjarlais ir at 9:55am.



The Corporation of the Town of LaSalle

<b>Date</b>	April 2, 2019	<b>Report No:</b>	CAO-C&P-09-19
<b>Directed To:</b>	Mayor and Members of Council	<b>Attachments:</b>	Report CAO-C&P-05-19
<b>Department:</b>	Administration	<b>Policy References:</b>	
<b>Prepared By:</b>	Dawn Hadre, Corporate Communication and Promotions Officer		
<b>Subject:</b>	Town Page in LaSalle Post		

**RECOMMENDATION:**

For Council's consideration.

**REPORT:**

At the March 7, 2019 Strategic Planning Promotion/Communication Committee meeting, members discussed the option of placing a full page advertisement in the LaSalle Post to make the community aware of upcoming programs, services and events (Report CAO-C&P-09-05 is attached). The following resolution was made:

Moved By: Councillor Desjarlais  
Seconded By: Councillor Renaud

That the report from the Corporate Communication and Promotions Officer dated February 25, 2019 (CAO-C&P-05-19) regarding the cost of implementing a full-page monthly publication in the LaSalle Post to share information with the senior population BE RECEIVED and that sharing information in this type of platform at a cost of approximately \$1,190.00 plus HST per month BE AUTHORIZED in principle and that a follow-up report be provided at a future meeting.  
Carried.

The LaSalle Post is delivered to about 10,000 homes in LaSalle through the Windsor Star or the Star Review Ad Bundle. It is possible that some residents have chosen not to receive the Windsor Star and/or the Star Review Ad Bundle, which means they would not receive the LaSalle Post at their home.

About 500 copies are available free of charge at some convenience stores, businesses, Zehrs, Windsor Crossing Premium Outlet, Vollmer Complex and the LaSalle Civic

Centre. The free copies do have a tendency to run out, depending on the stories in each issue.


A digital version of the LaSalle Post is not available (and is not included in the digital version of the weekly ads). Administration could share the advertisement with the community on the Town's website and social media pages.

Options include printing the advertisement monthly, bi-monthly or quarterly. Information would be gathered from all departments to include in the advertisement. This project will be accounted for in the Strategic Plan Budget.

Respectfully submitted,



Dawn Hadre  
Corporate Communication and Promotions Officer

Reviewed by:							
CAO 	Treasury	Clerks	Env. Services	Planning	Parks & Rec	Building	Fire



The Corporation of the Town of LaSalle

<b>Date</b>	February 25, 2019	<b>Report No:</b>	CAO-C&P-05-19
<b>Directed To:</b>	Strategic Planning Promotion/Communication Committee	<b>Attachments:</b>	
<b>Department:</b>	Administration	<b>Policy References:</b>	
<b>Prepared By:</b>	Dawn Hadre, Corporate Communication and Promotions Officer		
<b>Subject:</b>	Town Page in LaSalle Post		

**RECOMMENDATION:**

For the Strategic Planning Promotion/Communication Committee's consideration.

**REPORT:**

In response to a request from Council, administration has investigated the cost to place a full-page of municipal-related information in the LaSalle Post once a month. To print in spot-colour (black and white and one other colour), the advertisement would cost approximately \$1,190 plus HST per month. This would be done in an attempt to share information with the senior population of LaSalle, some of whom have indicated that they would appreciate receiving information in this type of platform.

In December 2017/January 2018, administration conducted a survey in the community about communications. The survey was shared on social media and through the LaSalle Messenger community newsletter. Of the 210 respondents, just over 50% indicated that they find out Town news through the LaSalle Post, and just under half of the respondents find out event information through the LaSalle Post (Facebook was the number one answer for both questions). This supports the suggestion from the senior population that residents do read the LaSalle Post expecting to find municipal news and event information.

As a reminder, information is currently shared with the public in a number of ways: Town website (individual pages and news/announcements page), Facebook, Twitter, Instagram, monthly email blast, tax/water bill inserts, LaSalle Messenger Newsletter (printed twice a year), LaSalle Community Guide (printed annually), school newsletter (printed 3-4 times annually), flyers, media releases/public service announcements, activity guide, advertisements, lobby screens and outdoor digital signs.

Many departments place advertisements in the LaSalle Post throughout the year. Some of the information in those advertisements could be included in the larger monthly advertisement (depending on the timing of the notice) reducing the need for so many advertisements throughout the year (ex. public information centres, job openings, events, holiday hours etc.). The page could also include interesting facts and information about the history of LaSalle.

The page would be published once a month, and would include information from all departments as required. It would be similar to the Community Page that was published monthly in the LaSalle Silhouette. It would be printed on the same week each month so that it will become familiar. This advertisement will not affect the distribution of media releases/public service announcements as we would continue to share information with all local media.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "D. Hadre".

Dawn Hadre  
Corporate Communication and Promotions Officer





## The Corporation of the Town of LaSalle

<b>Date:</b>	March 28, 2019	<b>Report No:</b>	FIN-04-19
<b>Directed To:</b>	Members of Council	<b>Attachments:</b>	A: December 2018 Financial Statement B: Capital Fund Analysis C: Reserves, Reserve Fund, Deferred Revenue Statement D: Cash & Investments Report
<b>Department:</b>	Finance	<b>Policy References:</b>	None
<b>Prepared By:</b>	Gaetano (Tano) Ferraro, CPA, CMA Manager of Finance & Deputy Treasurer Diane Hansen, Supervisor of Accounting		
<b>Subject:</b>	4 <sup>th</sup> Quarter Report		

**Purpose:**

To provide a report to Members of Council detailing the financial position of the municipality as of the 4<sup>th</sup> quarter.

**Background:**

As part of the year end Auditor's recommendations, they recommended that Administration prepare quarterly reviews for Members of Council in addition to the financial statements, which are submitted to and received by Council on a monthly basis.

**Analysis and Comments:**

Corporate Results:

Revenue	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Operating Fund	35,277,400	36,799,537	104.3%	32,527,000	33,397,894	102.7%
Water Fund	5,516,000	5,366,222	97.3%	4,762,000	5,312,939	111.6%
Wastewater Fund	4,017,800	3,897,730	97.0%	3,208,000	3,950,692	123.2%
<b>Corporate Total</b>	<b>44,811,200</b>	<b>46,063,489</b>	<b>102.8%</b>	<b>40,497,000</b>	<b>42,661,525</b>	<b>105.3%</b>

Expenditures	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Operating Fund	35,277,400	36,697,735	104.0%	32,527,000	33,278,850	102.3%
Water Fund	5,516,000	5,364,330	97.3%	4,762,000	5,309,537	111.5%
Wastewater Fund	4,017,800	3,895,137	97.0%	3,208,000	3,945,660	123.0%
<b>Corporate Total</b>	<b>44,811,200</b>	<b>45,957,201</b>	<b>102.6%</b>	<b>40,497,000</b>	<b>42,534,047</b>	<b>105.0%</b>

**Overall Summary:**

The operating fund is in a surplus position of \$101,802. Additional transfers to reserves was made as the fund performed better than budget.

The water fund is in a surplus position of \$3,893. An additional transfer to the water projects reserve fund was made in the amount of \$632,100 as this division performed better than budget.

The wastewater fund is in a surplus position of \$2,593. The transfer to the sewer projects reserve fund was less than budgeted by \$88,900 as this division performed less than budget.

**Departmental Results:**

Revenue	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Departmental Total	35,277,400	36,799,537	104.3%	32,527,000	33,397,894	102.7%
General Levy	31,706,300	31,841,529	100.4%	29,127,100	29,317,774	100.7%
Supplementary Levy	195,000	1,035,028	530.8%	345,000	774,445	224.5%

**Comments:**

Supplementary taxes are \$840,028 higher than expected. Most of the general/corporate revenue activity is higher than budget, though reductions were noted in POA and Provincial Gas Tax.

Interest/Penalties-Taxes	275,000	297,655	108.2%	275,000	280,806	102.1%
Interest Income	300,000	717,883	239.3%	200,000	402,841	201.4%
EPC Income	545,000	561,593	103.0%	540,000	544,968	100.9%

**Comments:**

The Essex Power dividend is slightly higher than expected. Interest income is higher than budget and the prior year due to higher bank account balances and recent increases in the interest rate.

Mayor & Council	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	0	921	100.0%	0	683	100.0%
Labour Costs	267,400	241,166	90.2%	264,500	245,052	92.7%
Operating Costs	104,200	86,980	83.5%	98,700	72,487	73.4%
Departmental Total	371,600	327,225	88.1%	363,200	316,856	87.2%

**Comments:**

Overall this department is under budget by \$44,375. Specifically expenses in the areas of labour costs and conferences/seminars were under budget, while administrative expenses exceeded budget.

Finance & Administration	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	842,700	856,032	101.6%	821,200	839,746	102.3%
Labour Costs	1,633,300	1,776,485	108.8%	1,651,300	1,664,592	100.8%
Operating Costs	530,100	497,705	93.9%	526,800	560,629	106.4%
Departmental Total	1,320,700	1,418,159	107.4%	1,356,900	1,385,474	102.1%

Comments:

The Finance & Administration department is over budget by \$97,459. Expenses related to labour costs (succession planning/replacement), conferences/seminars, and legal fees are higher than budget. Tax write offs are lower than budget.

Council Services	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	24,800	44,055	177.6%	24,800	48,289	194.7%
Labour Costs	980,900	922,024	94.0%	843,600	921,952	109.3%
Operating Costs	143,600	107,979	75.2%	113,800	74,203	65.2%
Departmental Total	1,099,700	985,948	89.7%	932,600	947,865	101.6%

Comments:

Council Services is under budget by \$113,752. Revenue in the areas of marriage licenses and ceremonies continues to exceed budget, and an unbudgeted payment for the Safety Groups Program was received. While legal expenses were over budget this was offset by lower than budgeted labour and health and safety/HR projects expenditures. All other expense categories are under budget.

Financial Services	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Labour Costs	261,200	0	0.0%	0	0	100.0%
Operating Costs	10,408,200	12,362,274	118.8%	9,227,200	10,603,423	114.9%
Departmental Total	10,669,400	12,362,274	115.9%	9,227,200	10,603,423	114.9%

Comments:

The division is over budget by \$1,692,874 as additional transfers to reserves were completed as several departments were under budget.

Division of IT	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Labour Costs	476,100	460,100	96.6%	440,500	458,443	104.1%
Operating Costs	439,100	425,472	96.9%	433,500	424,755	98.0%
Departmental Total	915,200	885,572	96.8%	874,000	883,198	101.1%

Comments:

The IT division is under budget by \$29,628, primarily as a result of lower than budgeted labour and administrative expenses.



Fire	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	10,000	9,840	98.4%	10,000	5,617	56.2%
Labour Costs	2,053,800	2,149,961	104.7%	1,968,500	1,953,068	99.2%
Operating Costs	627,700	644,955	102.7%	509,100	516,476	101.4%
Departmental Total	2,671,500	2,785,075	104.3%	2,467,600	2,463,927	99.9%

**Comments:**

Fire Services is over budget by \$113,575. Labour costs, personnel expenses such as training and clothing, as well as vehicle maintenance expenses exceeded budgeted amounts, while administrative expenses were less than budgeted.

Police / Dispatch	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Labour Costs	6,711,000	6,688,598	99.7%	6,681,500	6,356,213	95.1%
Departmental Total	7,100,900	7,066,165	99.5%	6,843,900	6,721,757	98.2%

**Comments:**

Referred to the Police Services Board.

Police Services Board	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Labour Costs	40,500	38,044	93.9%	40,500	37,196	91.8%
Departmental Total	64,600	43,105	66.7%	67,500	85,892	127.3%

**Comments:**

Referred to the Police Services Board.

Public Works Summary	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	10,610,300	10,375,522	97.8%	9,026,100	10,366,590	114.9%
Labour Costs	5,883,400	5,672,249	96.4%	5,529,900	5,331,182	96.4%
Operating Costs	12,363,500	12,213,336	98.8%	10,656,900	11,857,729	111.3%
Total Expenditures	18,246,900	17,885,585	98.0%	16,186,800	17,188,911	106.2%
Net Department Activity	7,636,600	7,510,063	98.3%	7,160,700	6,822,321	95.3%

**Comments:**

Refer to Appendix A for comments.

Culture & Recreation Summary	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	2,499,500	2,518,998	100.8%	2,477,600	2,440,250	98.5%
Labour Costs	1,975,400	1,919,764	97.2%	1,889,100	1,778,967	94.2%
Operating Costs	592,400	610,104	103.0%	528,700	557,042	105.4%
Total Expenditures	2,567,800	2,529,868	98.5%	2,417,800	2,336,009	96.6%
Net Department Activity	68,300	10,870	15.9%	(59,800)	(104,241)	174.3%

**Comments:**

Refer to Appendix B for comments.

Development & Strategic Initiatives	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	42,500	113,481	267.0%	42,500	168,851	397.3%
Labour Costs	547,200	553,643	101.2%	526,800	537,467	102.0%
Operating Costs	90,800	84,844	93.4%	90,200	82,138	91.1%
Departmental Total	595,500	525,006	88.2%	574,500	450,754	78.5%

**Comments:**

The department is under budget by \$70,494. Revenue was higher than expected by \$68,750 and legal fees related to by-law enforcement were less than expected.

Building Division	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Construction Revenue	636,100	718,437	112.9%	636,100	956,751	150.4%
Other Revenue	7,800	11,566	148.3%	7,800	17,876	229.2%
Shortfall Covered by Revenue Fund	0	(0)	100.0%	0	0	100.0%
Transfer to Reserve Fund	8,900	77,133	866.7%	0	308,991	100.0%
Labour Costs	443,000	349,756	79.0%	457,800	420,206	91.8%
Operating Costs	192,000	303,115	157.9%	186,100	245,430	131.9%
Departmental Total	0	0	100.0%	0	0	100.0%

**Comments:**

Building permit revenue exceeded budget by \$86,104 due to permit fee rates increases that occurred at the beginning of the year and higher than expected building activity. This resulted in a transfer of \$77,133 to the building activity reserve fund to cover the accumulated shortfall from previous years (per Bill 124 requirements). Labour costs are less than budget but are offset by miscellaneous expenses relating to contractual expenses.

Non Departmental	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Conservation Authority	246,000	260,817	106.0%	246,000	242,737	98.7%

**Comments:**

The activity is consistent with the budget.

Protective Inspection & Control						
Larvicide Program	5,000	7,864	157.3%	5,000	3,950	79.0%
Dog Pound Facilities	15,000	8,000	53.3%	15,000	12,781	85.2%
Animal Control Expenses	19,400	18,565	95.7%	19,400	18,565	95.7%
Spay/Neuter Vouchers	2,000	895	44.8%	2,000	1,350	67.5%
Dog Licences Revenue	20,000	19,601	98.0%	20,000	20,068	100.3%

**Comments:**

The larvicide program expenses are slightly higher than budget. Dog licenses revenue is on target with budget and all other animal control expenses are less than budget.

Emergency Measures	31,000	31,799	102.6%	31,000	26,547	85.6%
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**Comments:**

The activity is consistent with the budget.

Non Departmental	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Winter Control	200,000	198,007	99.0%	200,000	204,989	102.5%

Comments:

This account captures the sole cost of salt with respect to winter control. Minimal snow events occurred than expected in the 1<sup>st</sup> quarter and 4<sup>th</sup> quarter. Unused salt from 2017 (\$92,890) was transferred to 2018. At the end of 2018 unused salt (\$164,724) was transferred to 2019.

Traffic Control	82,000	95,804	116.8%	83,000	59,903	72.2%
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Comments:

Hydro for traffic signals is less than budget, however, the maintenance component is higher than budget.

LaSalle Transit (includes Handi-Transit)	225,000	225,000	100.0%	225,000	225,000	100.0%
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Comments:

LaSalle Transit commenced operation in September 2017 with free rides until December 31, 2017. Revenue collected for the sale of tickets/passes was \$60,203. The Windsor service agreements totaled \$460,043. The LaSalle Transit accounts were funded by the Provincial Gas Tax and general revenue and at year end \$49,064 was transferred to the transit reserve.

Street Lighting	260,000	257,578	99.1%	296,000	273,148	92.3%
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Comments:

A decrease in hydro costs for street lights has been realized due to the Town wide LED street light conversion program which took effect commencing July 1, 2016. This is offset by higher than budgeted street light maintenance costs.

Crossing Guards	89,000	80,807	90.8%	85,300	81,110	95.1%
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Comments:

No significant variances to report.

Garbage Collection	625,000	630,031	100.8%	590,000	599,792	101.7%
Garbage Disposal	915,000	928,753	101.5%	880,000	907,740	103.2%

Comments:

Both the garbage collection and garbage disposal programs are slightly over budget.

Weed Cutting Expense	25,000	0	0.0%	25,000	0	0.0%
Weed Cutting Revenue	25,000	0	0.0%	25,000	(32)	-0.1%

Comments:

The approved weed cutting program has been implemented on a cost recovery basis.

**Recommendations:**

- That Council receive the 4<sup>th</sup> quarter report as presented.

If you have any further questions, please do not hesitate to contact the author(s) of this report.


Respectfully,



Gaetano (Tano) Ferraro, CPA, CMA  
Manager of Finance & Deputy Treasurer



Diane Hansen  
Supervisor of Accounting

Reviewed by:							
CAO 	Finance	Clerk	Environmental Services	Planning	Culture & Recreation	Building	Fire

Cc. All Departments, Boards and Services (Town of LaSalle)



**Appendix A**  
**Public Works – Divisional Activity**

Public Works Summary	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	10,610,300	10,375,522	97.8%	9,026,100	10,366,590	114.9%
Labour Costs	5,883,400	5,672,249	96.4%	5,529,900	5,331,182	96.4%
Operating Costs	12,363,500	12,213,336	98.8%	10,656,900	11,857,729	111.3%
Total Expenditures	18,246,900	17,885,585	98.0%	16,186,800	17,188,911	106.2%
Net Department Activity	7,636,600	7,510,063	98.3%	7,160,700	6,822,321	95.3%

**Comments:**

Overall, the Public Works department is \$126,537 under budget. Specifics are noted below.

Public Works Corporate	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	994,200	985,035	99.1%	975,700	982,421	100.7%
Labour Costs	1,141,300	1,040,052	91.1%	1,103,600	1,049,781	95.1%
Operating Costs	478,500	462,286	96.6%	468,100	467,425	99.9%
Departmental Total	625,600	517,304	82.7%	596,000	534,784	89.7%

**Comments:**

The Public Works Corporate division is under budget by \$108,296. Labour/benefit costs are less than budget by \$101,248 due to periodic position vacancies and an unbudgeted grant (\$24,609).

Roads / Drainage	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	0	17,811	100.0%	0	12,861	0.0%
Labour Costs	630,600	712,036	112.9%	1,118,600	891,276	79.7%
Operating Costs	535,100	404,679	75.6%	499,300	382,358	76.6%
Departmental Total	1,165,700	1,098,904	94.3%	1,617,900	1,260,773	77.9%

**Comments:**

The Roads/Drainage division is under budget by \$66,796. Labour costs are higher than budget. Equipment expenses, roadside maintenance, crack sealing and tree trimming activities were less than budget.

Drainage	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Labour Costs	426,800	409,840	96.0%	0	261,040	100.0%
Departmental Total	426,800	409,840	96.0%	0	261,040	100.0%

**Comments:**

The Drainage division is under budget by \$16,960. Overtime costs are less than budget.



**Appendix A**  
**Public Works – Divisional Activity**

Storm Sewers	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Labour Costs	115,900	100,904	87.1%	0	59,052	100.0%
Departmental Total	115,900	100,904	87.1%	0	59,052	100.0%

**Comments:**

The Storm Sewers division is under budget by \$14,996.

Facilities & Fleet	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	(47,300)	(55,568)	117.5%	(45,400)	(58,641)	129.2%
Labour Costs	1,491,000	1,529,886	102.6%	1,398,700	1,360,821	97.3%
Operating Costs	2,684,500	2,822,494	105.1%	2,564,000	2,517,951	98.2%
Departmental Total	4,128,200	4,296,812	104.1%	3,917,300	3,820,131	97.5%

**Comments:**

The Fleet and Facilities division is over budget by \$168,612. Labour cost are over budget in the areas of full-time overtime and part-time labour. Hydro and natural gas is less than budget (\$227,280 and \$6,432 respectively) and water/sewer is over budget (\$38,074 at the Vollmer Centre). Fuel and vehicle maintenance is over budget. Equipment maintenance is over budget (\$213,265) particularly in the arena, aquatic centre and outdoor pool.

Parks	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	35,000	53,156	151.9%	35,000	49,035	140.1%
Labour Costs	806,900	783,726	97.1%	689,000	636,725	92.4%
Operating Costs	410,500	366,372	89.3%	375,500	307,285	81.8%
Departmental Total	1,182,400	1,096,943	92.8%	1,029,500	894,975	86.9%

**Comments:**

The Parks division is under budget by \$85,457. Labour costs are under budget as well as various expenses included within program services. Boat ramp revenue collected exceeded the budgeted amount.

**Appendix A**  
**Public Works – Divisional Activity**

Water	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	5,516,000	5,366,222	97.3%	4,762,000	5,312,939	111.6%
Labour Costs	984,600	821,549	83.4%	951,900	740,754	77.8%
Operating Costs	4,531,400	4,542,781	100.3%	3,810,100	4,568,783	119.9%
Departmental Total	0	(1,893)	100.0%	0	(3,402)	100.0%

**Comments:**

The water fund is in a surplus position of \$1,893. An additional transfer to the water projects reserve fund was made in the amount of \$632,100 as this division performed better than budget.

Commencing January 1, 2017, the Town is now issuing water/sewer bills (commercial-monthly and residential-quarterly). Total revenue generated is \$149,778 less than budget offset by lower than budgeted labour and water purchase costs.

Wastewater	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	4,017,800	3,897,730	97.0%	3,208,000	3,950,692	123.2%
Labour Costs	286,300	274,256	95.8%	268,100	331,733	123.7%
Operating Costs	3,731,500	3,620,881	97.0%	2,939,900	3,613,927	122.9%
Departmental Total	0	(2,593)	100.0%	0	(5,032)	100.0%

**Comments:**

The wastewater fund is in a surplus position of \$2,593. The transfer to the sewer projects reserve fund was less than budgeted by \$88,900 as this division performed less than budget.

Commencing January 1, 2017, the Town is now issuing water/sewer bills (commercial-monthly and residential-quarterly). Total revenue generated is \$120,000 less than budget. Labour is under budget and wastewater treatment expenses are also slightly under budget.

**Appendix B**  
**Culture and Recreation – Divisional Activity**

Culture & Recreation Summary	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	2,499,500	2,518,998	100.8%	2,477,600	2,440,250	98.5%
Labour Costs	1,975,400	1,919,764	97.2%	1,889,100	1,778,967	94.2%
Operating Costs	592,400	610,104	103.0%	528,700	557,042	105.4%
Total Expenditures	2,567,800	2,529,868	98.5%	2,417,800	2,336,009	96.6%
Net Department Activity	68,300	10,870	15.9%	(59,800)	(104,241)	174.3%

**Comments:**

Overall, the Culture and Recreation department is \$57,430 better than budget at the end of 2018. Specifics are noted below.

Culture & Recreation Corporate	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	81,400	82,871	101.8%	79,200	106,995	135.1%
Labour Costs	907,200	835,038	92.1%	876,800	813,961	92.8%
Operating Costs	325,000	343,639	105.7%	265,000	275,307	103.9%
Departmental Total	1,150,800	1,095,805	95.2%	1,062,600	982,273	92.4%

**Comments:**

This division is \$54,995 under budget. Labour is under budget primarily as a result of a position vacancy, while marketing/advertising/promotion costs were higher than budget.

Culture & Recreation Community Programs	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	363,000	426,704	117.6%	342,800	362,494	105.7%
Labour Costs	272,900	288,534	105.7%	214,700	241,212	112.4%
Operating Costs	30,400	36,525	120.1%	31,900	33,753	105.8%
Departmental Total	(59,700)	(101,644)	170.3%	(96,200)	(87,529)	91.0%

**Comments:**

Community programming performed better than budget by \$41,944. Revenue collected is better than budget by \$63,704 offset by labour costs exceeding budget by \$15,634.

**Appendix B**  
**Culture and Recreation – Divisional Activity**

Culture & Recreation Cultural Programs	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget	Actual to Dec 31,2017
Revenue	5,000	14,791	295.8%	8,100	12,963	160.0%	12,963
Operating Costs	48,500	38,493	79.4%	41,000	40,378	98.5%	40,378
Departmental Total	43,500	23,702	54.5%	32,900	27,415	83.3%	27,415

Comments:

This division performed better than budget by \$19,798.

Culture & Recreation Hospitality	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	241,400	223,411	92.6%	245,600	239,663	97.6%
Labour Costs	98,200	91,658	93.3%	95,000	100,950	106.3%
Operating Costs	93,500	101,987	109.1%	100,800	102,599	101.8%
Departmental Total	(49,700)	(29,765)	59.9%	(49,800)	(36,114)	72.5%

Comments:

The hospitality division did not meet budget by \$19,935. Concession sales were less than budgeted, while cost of concession products purchased was over budget. Labour costs were slightly below budget.

Vollmer Centre Arenas	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	815,800	817,311	100.2%	851,300	812,622	95.5%
Operating Costs	0	0	#DIV/0!	0	0	#DIV/0!
Departmental Total	(815,800)	(817,311)	100.2%	(851,300)	(812,622)	95.5%

Comments:

The arena division is slightly better than budget by \$1,511, which is all ice rental related. Equipment repairs and maintenance has been transferred to the Facilities and Fleet division.



**Appendix B**  
**Culture and Recreation – Divisional Activity**

Vollmer Centre Aquatic Centre	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	611,200	572,249	93.6%	584,200	565,941	96.9%
Labour Costs	479,500	463,820	96.7%	467,900	396,972	84.8%
Operating Costs	50,000	45,632	91.3%	40,000	51,999	130.0%
Departmental Total	(81,700)	(62,797)	76.9%	(76,300)	(116,970)	153.3%

Comments:

The aquatic centre division is less than budget by \$18,903. Revenue was \$39,000 less budgeted, which was offset by lower than budgeted labour and materials/supplies costs. The aquatic centre was closed from late August to early October to complete repairs and general maintenance such as repairs to the air handling system, pool liner, general cleaning and painting.

Vollmer Centre Fitness Centre	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	342,000	349,936	102.3%	328,000	305,274	93.1%
Labour Costs	187,500	199,653	106.5%	207,100	190,307	91.9%
Operating Costs	45,000	43,828	97.4%	50,000	53,007	106.0%
Departmental Total	(109,500)	(106,455)	97.2%	(70,900)	(61,960)	87.4%

Comments:

The fitness centre did not meet budget by \$3,045, though overall performed better than the prior year.

LaSalle Outdoor Pool	2018 Budget	Actual to Dec 31,2018	Percentage of Budget	2017 Budget	Actual to Dec 31,2017	Percentage of Budget
Revenue	39,700	31,726	79.9%	38,400	34,299	89.3%
Labour Costs	30,100	41,060	136.4%	27,600	35,564	128.9%
Departmental Total	(9,600)	9,334	-97.2%	(10,800)	1,265	-11.7%

Comments:

The outdoor pool did not meet budget by \$18,934. The operation of the outdoor pool was extended through the month of September to offer alternative options for pool users as the Vollmer Complex pool was closed for the month of September to complete repairs and maintenance. Labour costs were over budget by \$10,960 and revenue did not meet budget by \$7,974.

TOWN OF LASALLE  
FINANCIAL STATEMENT  
DECEMBER 31, 2018

	2018 Budget	2018 YTD Actual December	\$ VARIANCE Budget to Actual	2018 % Budget to Actual	2017 Budget	2017 YTD Actual December	2017 % Budget to Actual
<b>Revenues</b>							
General Levy	(31,706,300)	(31,841,529.25)	(135,229.25)	100.4%	(29,127,100)	(29,317,773.83)	100.7%
Supplementary Levy	(195,000)	(1,035,028.48)	(840,028.48)	530.8%	(345,000)	(774,444.87)	224.5%
Payments in Lieu of Taxes-General	(43,600)	(43,648.95)	(48.95)	100.1%	(41,900)	(41,640.79)	99.4%
Payments in Lieu of Taxes-Supplementary	0	(1,494.39)	(1,494.39)	100.0%	0	0.00	100.0%
Local Improvements	(19,300)	(19,266.08)	33.92	99.8%	(19,300)	(19,266.08)	99.8%
Other Revenues	(3,313,200)	(3,858,569.41)	(545,369.41)	116.5%	(2,993,700)	(3,244,768.26)	108.4%
Revenues	<b>(35,277,400)</b>	<b>(36,799,536.56)</b>	<b>(1,522,136.56)</b>	<b>104.3%</b>	<b>(32,527,000)</b>	<b>(33,397,893.83)</b>	<b>102.7%</b>
<b>Expenditures</b>							
<b>Mayor &amp; Council</b>							
Wages/Benefits	267,400	241,166.03	(26,233.97)	90.2%	264,500	245,052.37	92.7%
Administrative Expenses	38,500	50,637.58	12,137.58	131.5%	35,500	24,982.58	70.4%
Personnel Expenses	40,200	14,970.68	(25,229.32)	37.2%	39,200	26,505.68	67.6%
Program Services	25,500	21,371.78	(4,128.22)	83.8%	24,000	20,998.24	87.5%
Expenditures	371,600	328,146.07	(43,453.93)	88.3%	363,200	317,538.87	87.4%
Other Revenues	0	(921.24)	(921.24)	100.0%	0	(682.74)	100.0%
Mayor & Council	<b>371,600</b>	<b>327,224.83</b>	<b>(44,375.17)</b>	<b>88.1%</b>	<b>363,200</b>	<b>316,856.13</b>	<b>87.2%</b>
<b>Finance &amp; Administration</b>							
Wages/Benefits	1,633,300	1,776,485.28	143,185.28	108.8%	1,651,300	1,664,591.57	100.8%
Administrative Expenses	170,400	178,881.63	8,481.63	105.0%	168,100	164,049.78	97.6%
Personnel Expenses	37,500	49,313.31	11,813.31	131.5%	36,500	45,477.07	124.6%
Program Services	322,200	269,510.27	(52,689.73)	83.7%	322,200	351,102.36	109.0%
Expenditures	2,163,400	2,274,190.49	110,790.49	105.1%	2,178,100	2,225,220.78	102.2%
Other Revenues	(842,700)	(856,031.86)	(13,331.86)	101.6%	(821,200)	(839,746.30)	102.3%
Finance & Administration	<b>1,320,700</b>	<b>1,418,158.63</b>	<b>97,458.63</b>	<b>107.4%</b>	<b>1,356,900</b>	<b>1,385,474.48</b>	<b>102.1%</b>
<b>Council Services</b>							
Wages/Benefits	980,900	922,024.25	(58,875.75)	94.0%	843,600	921,951.61	109.3%
Administrative Expenses	27,100	13,057.99	(14,042.01)	48.2%	25,200	10,092.68	40.1%
Personnel Expenses	49,100	22,270.32	(26,829.68)	45.4%	45,300	25,959.72	57.3%
Program Services	67,400	70,630.52	3,230.52	104.8%	43,300	35,980.46	83.1%
Transfers to Own Funds	0	2,019.97	2,019.97	100.0%	0	2,169.65	100.0%
Expenditures	1,124,500	1,030,003.05	(94,496.95)	91.6%	957,400	996,154.12	104.1%
Other Revenues	(24,800)	(44,054.70)	(19,254.70)	177.6%	(24,800)	(48,289.38)	194.7%
Council Services	<b>1,099,700</b>	<b>985,948.35</b>	<b>(113,751.65)</b>	<b>89.7%</b>	<b>932,600</b>	<b>947,864.74</b>	<b>101.6%</b>
<b>Financial Services</b>							
Wages/Benefits	261,200	0.00	(261,200.00)	0.0%	0	0.00	100.0%
Long Term Debt Capital Financing	1,964,200	1,964,173.50	(26.50)	100.0%	1,964,200	1,964,173.50	100.0%
Long Term Debt Charges	19,300	19,266.08	(33.92)	99.8%	19,300	19,266.08	99.8%
Program Services	205,000	30,152.28	(174,847.72)	0.0%	160,000	56,359.84	0.0%
Transfers to Own Funds	8,219,700	10,348,682.06	2,128,982.06	125.9%	7,083,700	8,563,623.26	120.9%
Financial Services	<b>10,669,400</b>	<b>12,362,273.92</b>	<b>1,692,873.92</b>	<b>115.9%</b>	<b>9,227,200</b>	<b>10,603,422.68</b>	<b>114.9%</b>
<b>Division of IT (DoIT)</b>							
Wages/Benefits	476,100	460,099.76	(16,000.24)	96.6%	440,500	458,442.80	104.1%
Administrative Expenses	277,100	267,630.32	(9,469.68)	96.6%	274,500	268,044.15	97.7%
Personnel Expenses	9,000	4,842.16	(4,157.84)	53.8%	9,000	6,710.68	74.6%
Transfers to Own Funds	153,000	153,000.00	0.00	100.0%	150,000	150,000.00	100.0%
Financial Services	<b>915,200</b>	<b>885,572.24</b>	<b>(29,627.76)</b>	<b>96.8%</b>	<b>874,000</b>	<b>883,197.63</b>	<b>101.1%</b>
<b>Fire</b>							
Wages/Benefits	2,053,800	2,149,960.60	96,160.60	104.7%	1,968,500	1,953,068.21	99.2%
Administrative Expenses	60,400	57,288.83	(3,111.17)	94.9%	59,400	59,883.97	100.8%
Personnel Expenses	110,600	122,960.45	12,360.45	111.2%	107,500	107,516.90	100.0%
Vehicle/Equipment Expenses	125,700	135,506.97	9,806.97	107.8%	120,200	127,998.70	106.5%
Program Services	23,000	21,198.50	(1,801.50)	92.2%	18,000	17,075.98	94.9%
Transfers to Own Funds	308,000	308,000.00	0.00	100.0%	204,000	204,000.00	100.0%
Expenditures	2,681,500	2,794,915.35	113,415.35	104.2%	2,477,600	2,469,543.76	99.7%
Other Revenues	(10,000)	(9,839.90)	160.10	98.4%	(10,000)	(5,616.73)	56.2%
Fire	<b>2,671,500</b>	<b>2,785,075.45</b>	<b>113,575.45</b>	<b>104.3%</b>	<b>2,467,600</b>	<b>2,463,927.03</b>	<b>99.9%</b>

TOWN OF LASALLE  
FINANCIAL STATEMENT  
DECEMBER 31, 2018

	2018 Budget	2018 YTD Actual December	\$ VARIANCE Budget to Actual	2018 % Budget to Actual	2017 Budget	2017 YTD Actual December	2017 % Budget to Actual
<b>Police / Dispatch</b>							
Wages/Benefits	6,711,000	6,688,597.52	(22,402.48)	99.7%	6,681,500	6,356,212.75	95.1%
Administrative Expenses	170,200	183,576.76	13,376.76	107.9%	171,900	181,467.91	105.6%
Personnel Expenses	112,000	122,155.62	10,155.62	109.1%	116,000	121,727.89	104.9%
Facility Expenses	155,000	164,867.33	9,867.33	106.4%	160,000	159,799.99	99.9%
Vehicle/Equipment Expenses	141,100	141,262.46	162.46	100.1%	136,900	129,023.14	94.3%
Program Services	138,000	275,177.47	137,177.47	199.4%	138,000	162,659.64	117.9%
Transfers to Own Funds	0	0.00	0.00	100.0%	76,000	275,255.90	362.2%
Expenditures	7,427,300	7,575,637.16	148,337.16	102.0%	7,480,300	7,386,147.22	98.7%
Grants	(63,800)	(159,105.89)	(95,305.89)	249.4%	(52,000)	(56,392.78)	108.5%
Contributions from Own Funds	0	(37,729.45)	(37,729.45)	100.0%	0	0.00	100.0%
Other Revenues	(262,600)	(312,636.48)	(50,036.48)	119.1%	(584,400)	(607,997.27)	104.0%
Police / Dispatch	7,100,900	7,066,165.34	(34,734.66)	99.5%	6,843,900	6,721,757.17	98.2%
<b>Police Services Board</b>							
Wages/Benefits	40,500	38,043.59	(2,456.41)	93.9%	40,500	37,196.35	91.8%
Administrative Expenses	16,000	14,858.24	(1,141.76)	92.9%	17,300	12,610.94	72.9%
Personnel Expenses	7,100	2,952.19	(4,147.81)	41.6%	8,700	2,909.37	33.4%
Program Services	1,000	(12,748.79)	(13,748.79)	-1274.9%	1,000	33,180.71	3318.1%
Expenditures	64,600	43,105.23	(21,494.77)	66.7%	67,500	85,897.37	127.3%
Other Revenues	0	0.00	0.00	100.0%	0	(5.00)	100.0%
Police Services Board	64,600	43,105.23	(21,494.77)	66.7%	67,500	85,892.37	127.3%
<b>Conservation Authority</b>							
Program Services	246,000	260,817.00	14,817.00	106.0%	246,000	242,737.00	98.7%
<b>Protective Inspection &amp; Control</b>							
Program Services	41,400	35,323.78	(6,076.22)	85.3%	41,400	36,645.73	88.5%
Other Revenues	(20,000)	(19,601.00)	399.00	98.0%	(20,000)	(20,068.00)	100.3%
Protective Inspection & Control	21,400	15,722.78	(5,677.22)	73.5%	21,400	16,577.73	77.5%
<b>Emergency Measures</b>							
Program Services	31,000	31,798.96	798.96	102.6%	31,000	26,547.41	85.6%
<b>Public Works Summary</b>							
Wages/Benefits	5,883,400	5,672,249.40	(211,150.60)	96.4%	5,529,900	5,331,182.30	96.4%
Long Term Debt	412,000	411,953.46	(46.54)	100.0%	412,000	411,953.46	100.0%
Administrative Expenses	358,500	343,819.21	(14,680.79)	95.9%	352,600	348,167.88	98.7%
Personnel Expenses	120,000	118,467.20	(1,532.80)	98.7%	115,500	119,256.62	103.3%
Facility Expenses	1,931,700	1,790,885.44	(140,814.56)	92.7%	1,825,400	1,771,396.50	97.0%
Vehicle/Equipment Expenses	603,000	854,264.30	251,264.30	141.7%	588,100	574,315.30	97.7%
Program Services	6,377,200	5,588,542.19	(788,657.81)	87.6%	5,905,600	5,793,502.45	98.1%
Transfers to Own Funds	2,561,100	3,105,404.02	544,304.02	121.3%	1,457,700	2,839,136.44	194.8%
Expenditures	18,246,900	17,885,585.22	(361,314.78)	98.0%	16,186,800	17,188,910.95	106.2%
Contributions from Own Funds	(412,000)	(411,953.46)	46.54	100.0%	(412,000)	(411,953.46)	100.0%
Other Revenues	(10,198,300)	(9,963,568.77)	234,731.23	97.7%	(8,614,100)	(9,954,636.55)	115.6%
Public Works Summary	7,636,600	7,510,062.99	(126,537.01)	98.3%	7,160,700	6,822,320.94	95.3%
<b>Public Works Corporate</b>							
Wages/Benefits	1,141,300	1,040,052.09	(101,247.91)	91.1%	1,103,600	1,049,780.94	95.1%
Administrative Expenses	358,500	343,819.21	(14,680.79)	95.9%	352,600	348,167.88	98.7%
Personnel Expenses	120,000	118,467.20	(1,532.80)	98.7%	115,500	119,256.62	103.3%
Expenditures	1,619,800	1,502,338.50	(117,461.50)	213.8%	1,571,700	1,517,205.44	65.5%
Other Revenues	(994,200)	(985,034.96)	9,165.04	99.1%	(975,700)	(982,421.46)	100.7%
Public Works Corporate	625,600	517,303.54	(108,296.46)	82.7%	596,000	534,783.98	89.7%
<b>Roads/Drainage</b>							
Wages/Benefits	630,600	712,035.72	81,435.72	112.9%	1,118,600	891,276.22	79.7%
Vehicle/Equipment Expenses	34,000	19,754.21	(14,245.79)	58.1%	34,000	15,649.73	46.0%
Program Services	501,100	384,924.36	(116,175.64)	76.8%	465,300	366,707.93	78.8%
Expenditures	1,165,700	1,116,714.29	(48,985.71)	95.8%	1,617,900	1,273,633.88	78.7%
Other Revenues	0	(17,810.65)	(17,810.65)	100.0%	0	(12,860.89)	0.0%
Roads/Drainage	1,165,700	1,098,903.64	(66,796.36)	94.3%	1,617,900	1,260,772.99	77.9%

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	2018 Budget	2018 YTD Actual December	\$ VARIANCE Budget to Actual	2018 % Budget to Actual	2017 Budget	2017 YTD Actual December	2017 % Budget to Actual
<b>Drainage</b>							
Wages/Benefits	426,800	409,840.17	(16,959.83)	96.0%	0	261,039.62	100.0%
Expenditures	426,800	409,840.17	(16,959.83)	89.2%	0	261,039.62	100.0%
Drainage	426,800	409,840.17	(16,959.83)	9.7%	0	261,039.62	100.0%
<b>Storm Sewers</b>							
Wages/Benefits	115,900	100,903.78	(14,996.22)	87.1%	0	59,052.09	100.0%
Expenditures	115,900	100,903.78	(14,996.22)	0.0%	0	59,052.09	0.0%
Storm Sewers	115,900	100,903.78	(14,996.22)	95.1%	0	59,052.09	100.0%
<b>Facilities &amp; Fleet</b>							
Wages/Benefits	1,491,000	1,529,886.10	38,886.10	102.6%	1,398,700	1,360,821.36	97.3%
Facility Expenses	1,931,700	1,790,885.44	(140,814.56)	92.7%	1,825,400	1,771,396.50	97.0%
Vehicle/Equipment Expenses	533,500	811,204.93	277,704.93	152.1%	523,600	530,118.27	101.2%
Transfer to Own Funds	219,300	220,404.02	1,104.02	100.5%	215,000	216,436.44	100.7%
Expenditures	4,175,500	4,352,380.49	176,880.49	104.2%	3,962,700	3,878,772.57	97.9%
Other Revenues	(47,300)	(55,568.35)	(8,268.35)	117.5%	(45,400)	(58,641.39)	129.2%
Facilities & Fleet	4,128,200	4,296,812.14	168,612.14	104.1%	3,917,300	3,820,131.18	97.5%
<b>Parks</b>							
Wages/Benefits	806,900	783,726.42	(23,173.58)	97.1%	689,000	636,725.03	92.4%
Vehicle/Equipment Expenses	15,500	10,959.58	(4,540.42)	70.7%	15,500	11,243.06	72.5%
Program Services	395,000	355,412.81	(39,587.19)	90.0%	360,000	296,041.99	82.2%
Expenditures	1,217,400	1,150,098.81	(67,301.19)	94.5%	1,064,500	944,010.08	88.7%
Other Revenues	(35,000)	(53,155.73)	(18,155.73)	151.9%	(35,000)	(49,035.10)	140.1%
Parks	1,182,400	1,096,943.08	(85,456.92)	92.8%	1,029,500	894,974.98	86.9%
<b>Water</b>							
Wages/Benefits	984,600	821,549.18	(163,050.82)	83.4%	951,900	740,754.29	77.8%
Vehicle/Equipment Expenses	20,000	12,345.58	(7,654.42)	61.7%	15,000	17,304.24	115.4%
Program Services	3,353,500	2,740,435.18	(613,064.82)	81.7%	3,065,100	3,101,478.81	101.2%
Transfers to Own Funds	1,157,900	1,790,000.00	632,100.00	154.6%	730,000	1,450,000.00	198.6%
Expenditures	5,516,000	5,364,329.94	(151,670.06)	97.3%	4,762,000	5,309,537.34	111.5%
Consumption/Base Rate Revenues	(5,417,000)	(5,160,200.24)	256,799.76	95.3%	(4,664,000)	(5,150,739.50)	110.4%
Other Revenues	(99,000)	(206,022.25)	(107,022.25)	208.1%	(98,000)	(162,199.54)	165.5%
Water	0	(1,892.55)	(1,892.55)	100.0%	0	(3,401.70)	100.0%
<b>Wastewater</b>							
Wages/Benefits	286,300	274,255.94	(12,044.06)	95.8%	268,100	331,732.75	123.7%
Long Term Debt Charges	412,000	411,953.46	(46.54)	100.0%	412,000	411,953.46	100.0%
Vehicle/Equipment Expenses	8,000	6,157.57	(1,842.43)	77.0%	0	0.00	100.0%
Program Services	2,127,600	2,107,769.84	(19,830.16)	99.1%	2,015,200	2,029,273.72	100.7%
Transfers to Own Funds	1,183,900	1,095,000.00	(88,900.00)	92.5%	512,700	1,172,700.00	228.7%
Expenditures	4,017,800	3,895,136.81	(122,663.19)	97.0%	3,208,000	3,945,659.93	123.0%
Contributions from Own Funds	(412,000)	(411,953.46)	46.54	100.0%	(412,000)	(411,953.46)	100.0%
Consumption/Base Rate Revenues	(3,592,800)	(3,454,822.52)	137,977.48	96.2%	(2,783,000)	(3,506,824.65)	126.0%
Other Revenues	(13,000)	(30,954.07)	(17,954.07)	238.1%	(13,000)	(31,914.02)	245.5%
Wastewater	0	(2,593.24)	(2,593.24)	100.0%	0	(5,032.20)	100.0%
<b>Winter Control</b>							
Program Services	200,000	198,007.04	(1,992.96)	99.0%	200,000	204,988.77	102.5%
<b>Traffic Control</b>							
Program Services	82,000	95,803.59	13,803.59	116.8%	83,000	59,903.24	72.2%
<b>Handi-Transit</b>							
Program Services	61,000	43,309.20	(17,690.80)	71.0%	61,000	55,646.67	91.2%
<b>LaSalle Transit</b>							
Program Services	225,000	489,268.00	264,268.00	217.5%	225,000	151,657.16	67.4%
Transfers to Own Funds	0	49,063.77	49,063.77	100.0%	0	225,000.00	100.0%
Expenditures	225,000	538,331.77	313,331.77	239.3%	225,000	376,657.16	167.4%
Contributions from Own Funds	0	(253,128.51)	(253,128.51)	100.0%	0	(151,239.13)	100.0%
Other Revenues	0	(60,203.26)	(60,203.26)	100.0%	0	(418.03)	100.0%
LaSalle Transit	225,000	225,000.00	0.00	100.0%	225,000	225,000.00	100.0%



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	2018 Budget	2018 YTD Actual December	\$ VARIANCE Budget to Actual	2018 % Budget to Actual	2017 Budget	2017 YTD Actual December	2017 % Budget to Actual
<b>Street Lighting</b>							
Program Services	260,000	257,578.02	(2,421.98)	99.1%	296,000	273,148.11	92.3%
<b>Crossing Guards</b>							
Wages/Benefits	87,200	80,039.41	(7,160.59)	91.8%	83,500	80,112.94	95.9%
Administrative Expenses	800	750.60	(49.40)	93.8%	800	750.60	93.8%
Program Services	1,000	17.29	(982.71)	1.7%	1,000	246.14	24.6%
Crossing Guards	89,000	80,807.30	(8,192.70)	90.8%	85,300	81,109.68	95.1%
<b>Garbage Collection</b>							
Program Services	625,000	630,031.36	5,031.36	100.8%	590,000	599,791.99	101.7%
<b>Garbage Disposal</b>							
Program Services	915,000	928,753.10	13,753.10	101.5%	880,000	907,739.50	103.2%
<b>Culture &amp; Recreation Summary</b>							
Wages/Benefits	1,975,400	1,919,763.89	(55,636.11)	97.2%	1,889,100	1,778,967.08	94.2%
Administrative Expenses	51,500	52,333.92	833.92	101.6%	49,200	47,397.25	96.3%
Personnel Expenses	33,800	37,762.78	3,962.78	111.7%	27,800	27,509.80	99.0%
Vehicle/Equipment Expenses	7,500	7,193.44	(306.56)	95.9%	15,000	20,111.24	134.1%
Program Services	284,600	300,397.16	15,797.16	105.6%	271,700	296,720.71	109.2%
Transfers to Own Funds	215,000	212,417.00	(2,583.00)	98.8%	165,000	165,302.50	100.2%
Expenditures	2,567,800	2,529,868.19	(37,931.81)	98.5%	2,417,800	2,336,008.58	96.6%
Grants	0	0.00	0.00	100.0%	0	(20,000.00)	100.0%
Other Revenues	(2,499,500)	(2,518,998.43)	(19,498.43)	100.8%	(2,477,600)	(2,420,249.91)	97.7%
Culture & Recreation Summary	68,300	10,869.76	(57,430.24)	15.9%	(59,800)	(104,241.33)	174.3%
<b>Culture &amp; Recreation Corporate</b>							
Wages/Benefits	907,200	835,038.02	(72,161.98)	92.1%	876,800	813,961.28	92.8%
Administrative Expenses	51,500	52,333.92	833.92	101.6%	49,200	47,397.25	96.3%
Personnel Expenses	33,800	37,762.78	3,962.78	111.7%	27,800	27,509.80	99.0%
Vehicle/Program Expenses	7,500	5,811.75	(1,688.25)	77.5%	7,500	5,760.58	76.8%
Program Services	57,200	75,313.19	18,113.19	131.7%	55,500	69,336.37	124.9%
Transfers to Own Funds	175,000	172,417.00	(2,583.00)	98.5%	125,000	125,302.50	100.2%
Expenditures	1,232,200	1,178,676.66	(53,523.34)	95.7%	1,141,800	1,089,267.78	95.4%
Grants	0	0.00	0.00	100.0%	0	(20,000.00)	100.0%
Other Revenues	(81,400)	(82,871.17)	(1,471.17)	101.8%	(79,200)	(86,994.98)	109.8%
Culture & Recreation Corporate	1,150,800	1,095,805.49	(54,994.51)	95.2%	1,062,600	982,272.80	92.4%
<b>Culture &amp; Recreation Community Programs</b>							
Wages/Benefits	272,900	288,534.29	15,634.29	105.7%	214,700	241,212.22	112.4%
Program Services	30,400	36,525.31	6,125.31	120.2%	31,900	33,752.56	105.8%
Expenditures	303,300	325,059.60	21,759.60	107.2%	246,600	274,964.78	111.5%
Other Revenues	(363,000)	(426,703.72)	(63,703.72)	117.6%	(342,800)	(362,493.54)	105.7%
Culture & Recreation Community Programs	(59,700)	(101,644.12)	(41,944.12)	170.3%	(96,200)	(87,528.76)	91.0%
<b>Culture &amp; Recreation Cultural Programs</b>							
Program Services	48,500	38,493.33	(10,006.67)	79.4%	41,000	40,378.00	98.5%
Other Revenues	(5,000)	(14,791.33)	(9,791.33)	295.8%	(8,100)	(12,962.75)	160.0%
Culture & Recreation Cultural Programs	43,500	23,702.00	(19,798.00)	54.5%	32,900	27,415.25	83.3%
<b>Culture &amp; Recreation Hospitality</b>							
Wages/Benefits	98,200	91,658.15	(6,541.85)	93.3%	95,000	100,950.18	106.3%
Vehicle/Equipment Expenses	0	0.00	0.00	100.0%	2,500	5,535.94	221.4%
Program Services	93,500	101,987.49	8,487.49	109.1%	98,300	97,063.06	98.7%
Expenditures	191,700	193,645.64	1,945.64	101.0%	195,800	203,549.18	104.0%
Other Revenues	(241,400)	(223,410.75)	17,989.25	92.6%	(245,600)	(239,662.94)	97.6%
Culture & Recreation Hospitality	(49,700)	(29,765.11)	19,934.89	59.9%	(49,800)	(36,113.76)	72.5%
<b>VRC Arenas</b>							
Vehicle/Equipment Expenses	0	0.00	0.00	100.0%	0	0.00	100.0%
Other Revenues	(815,800)	(817,310.57)	(1,510.57)	100.2%	(851,300)	(812,622.33)	95.5%
VRC Arenas	(815,800)	(817,310.57)	(1,510.57)	100.2%	(851,300)	(812,622.33)	95.5%

	2018 Budget	2018 YTD Actual December	\$ VARIANCE Budget to Actual	2018 % Budget to Actual	2017 Budget	2017 YTD Actual December	2017 % Budget to Actual
<b><u>VRC Aquatic Centre</u></b>							
Wages/Benefits	479,500	463,820.33	(15,679.67)	96.7%	467,900	396,972.14	84.8%
Vehicle/Equipment Expenses	0	1,381.69	1,381.69	100.0%	0	1,212.69	100.0%
Program Services	50,000	44,250.31	(5,749.69)	88.5%	40,000	50,785.99	127.0%
Expenditures	529,500	509,452.33	(20,047.67)	96.2%	507,900	448,970.82	88.4%
Other Revenues	(611,200)	(572,248.87)	38,951.13	93.6%	(584,200)	(565,940.58)	96.9%
VRC Aquatic Centre	<b>(81,700)</b>	<b>(62,796.54)</b>	<b>18,903.46</b>	<b>76.9%</b>	<b>(76,300)</b>	<b>(116,969.76)</b>	<b>153.3%</b>
<b><u>VRC Fitness Centre</u></b>							
Wages/Benefits	187,500	199,653.43	12,153.43	106.5%	207,100	190,307.48	91.9%
Vehicle/Equipment Expenses	0	0.00	0.00	100.0%	5,000	7,602.03	152.0%
Program Services	5,000	3,827.53	(1,172.47)	76.6%	5,000	5,404.73	108.1%
Transfers to Own Funds	40,000	40,000.00	0.00	100.0%	40,000	40,000.00	100.0%
Expenditures	232,500	243,480.96	10,980.96	104.7%	257,100	243,314.24	94.6%
Grants	0	0.00	0.00	100.0%	0	0.00	100.0%
Other Revenues	(342,000)	(349,936.00)	(7,936.00)	102.3%	(328,000)	(305,273.99)	93.1%
VRC Fitness Centre	<b>(109,500)</b>	<b>(106,455.04)</b>	<b>3,044.96</b>	<b>97.2%</b>	<b>(70,900)</b>	<b>(61,959.75)</b>	<b>87.4%</b>
<b><u>LaSalle Outdoor Pool</u></b>							
Wages/Benefits	30,100	41,059.67	10,959.67	136.4%	27,600	35,563.78	128.9%
Vehicle/Equipment Expenses	0	0.00	0.00	100.0%	0	0.00	100.0%
Program Services	0	0.00	0.00	100.0%	0	0.00	100.0%
Expenditures	30,100	41,059.67	10,959.67	136.4%	27,600	35,563.78	128.9%
Other Revenues	(39,700)	(31,726.02)	7,973.98	79.9%	(38,400)	(34,298.80)	89.3%
LaSalle Outdoor Pool	<b>(9,600)</b>	<b>9,333.65</b>	<b>18,933.65</b>	<b>-97.2%</b>	<b>(10,800)</b>	<b>1,264.98</b>	<b>-11.7%</b>
<b><u>Development &amp; Strategic Initiatives</u></b>							
Wages/Benefits	547,200	553,642.87	6,442.87	101.2%	526,800	537,467.26	102.0%
Administrative Expenses	20,200	20,524.60	324.60	101.6%	20,100	18,553.16	92.3%
Personnel Expenses	9,200	9,436.86	236.86	102.6%	9,200	3,474.61	37.8%
Program Services	23,400	16,882.44	(6,517.56)	72.2%	22,900	22,110.37	96.6%
Transfers to Own Funds	38,000	38,000.00	0.00	100.0%	38,000	38,000.00	100.0%
Expenditures	638,000	638,486.77	486.77	100.1%	617,000	619,605.40	100.4%
Grants	0	(2,230.63)	(2,230.63)	100.0%	0	(2,881.37)	100.0%
Other Revenues	(42,500)	(111,250.00)	(68,750.00)	261.8%	(42,500)	(165,970.00)	390.5%
Development & Strategic Initiatives	<b>595,500</b>	<b>525,006.14</b>	<b>(70,493.86)</b>	<b>88.2%</b>	<b>574,500</b>	<b>450,754.03</b>	<b>78.5%</b>
<b><u>Building Division</u></b>							
Wages/Benefits	443,000	349,756.29	(93,243.71)	79.0%	457,800	420,205.55	91.8%
Administrative Expenses	4,600	4,806.08	206.08	104.5%	5,900	4,265.88	72.3%
Personnel Expenses	10,700	5,722.05	(4,977.95)	53.5%	10,700	6,727.32	62.9%
Program Services	176,700	292,586.49	115,886.49	165.6%	169,500	234,436.68	138.3%
Transfers to Own Funds	8,900	77,132.61	68,232.61	866.7%	0	308,991.47	100.0%
Expenditures	643,900	730,003.52	86,103.52	113.4%	643,900	974,626.90	151.4%
Contributions from Own Funds	0	0.00	0.00	100.0%	0	0.00	100.0%
Other Revenues	(643,900)	(730,003.52)	(86,103.52)	113.4%	(643,900)	(974,626.90)	151.4%
Building Division	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>100.0%</b>	<b>0</b>	<b>0.00</b>	<b>100.0%</b>
<b><u>Agriculture / Reforestation</u></b>							
Program Services	25,000	0.00	(25,000.00)	0.0%	25,000	0.00	0.0%
Other Revenues	(25,000)	0.00	25,000.00	0.0%	(25,000)	0.00	0.0%
Agriculture / Reforestation	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>100.0%</b>	<b>0</b>	<b>0.00</b>	<b>100.0%</b>
Expenditures	<b>35,277,400</b>	<b>36,693,248.80</b>	<b>1,415,848.80</b>	<b>104.0%</b>	<b>32,527,000</b>	<b>33,270,415.97</b>	<b>102.3%</b>
Total	<b>0</b>	<b>(106,287.76)</b>	<b>(106,287.76)</b>	<b>100.0%</b>	<b>0</b>	<b>(127,477.86)</b>	<b>100.0%</b>
General Fund	0	(101,801.97)	(101,801.97)	100.0%	0	(119,043.96)	100.0%
Water Fund	0	(1,892.55)	(1,892.55)	100.0%	0	(3,401.70)	100.0%
Wastewater Fund	0	(2,593.24)	(2,593.24)	100.0%	0	(5,032.20)	100.0%

TOWN OF LASALLE  
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PROJECTS	ENDING BALANCE DEC 31,2017	CAPITAL EXPENSES	OPERATING EXPENSES	INTEREST	CONTR- GENERAL	CONTR- RESERVES/ RESERVE FUND	CONTR- DEFERRED REVENUE	CONTR- GRANT/DEBT	CONTR- OTHER	ENDING BALANCE DEC 31, 2018
TECHNOLOGY	0.00	99,807.35	10,133.26	715.99		(110,656.60)				0.00
Replace desktops/laptops	0.00	17,715.61		58.69		(17,774.30)				0.00
Network equipment	0.00	7,366.09		63.60		(7,429.69)				0.00
Server equipment & upgrades	0.00	9,969.26		114.94		(10,084.20)				0.00
Software	0.00		9,036.29	26.38		(9,062.67)				0.00
VC Camera Upgrade	0.00	61,057.86		452.38		(61,510.24)				0.00
Telephone System	0.00		1,096.97			(1,096.97)				0.00
VC UPS	0.00	3,698.53				(3,698.53)				0.00
STRATEGIC INITIATIVES	0.00	62,581.34	64,696.83	520.10		(41,448.54)		(86,349.73)		0.00
Todd/Malden Roundabout-Sculpture	0.00	62,581.34				(6,294.11)		(56,287.23)		0.00
Economic Development Strategic Plan	0.00		64,696.83	520.10		(35,154.43)		(30,062.50)		0.00
HYDRO GENERATOR	32,583.35		1,637.17	243.51				(26,253.71)		8,210.32
CAPITAL-ADMIN/FINANCIAL SERVICES	(51,550.28)									(51,550.28)
Over financed activities	(51,550.28)									(51,550.28)
CAPITAL-FIRE	0.00	25,299.57	46,106.46	96.81		(71,502.84)				0.00
Radio Link Hardware	0.00	8,107.22		93.47		(8,200.69)				0.00
Outdoor Lighting	0.00		1,333.06	3.34		(1,336.40)				0.00
Defibrillators	0.00	7,021.44				(7,021.44)				0.00
Rescue Tools	0.00	10,170.91				(10,170.91)				0.00
Fire Master Plan	0.00		28,455.40			(28,455.40)				0.00
Fire Simulator Mobile Unit	0.00		16,318.00			(16,318.00)				0.00
CAPITAL-POLICE	0.00	57,306.52				(57,306.52)				0.00
Vehicle	0.00	57,306.52				(57,306.52)				0.00
CAPITAL-ROADS	0.00	30,241.86	157,679.27	830.83		(99,463.34)				89,288.62
Traffic Light Synchronization	0.00		14,004.81	98.29		(14,103.10)				0.00
GPS Equipment	0.00	20,089.87		133.98		(20,223.85)				0.00
Transportation Master Plan	0.00		88,703.71	584.91						89,288.62
Mill & Pave-Ramblewood (2017)	0.00		1,373.76	13.65		(1,387.41)				0.00
Oakdale Trails development	0.00	10,151.99				(10,151.99)				0.00
Signal Assessment	0.00		53,596.99			(53,596.99)				0.00
TRANSIT	0.00	22,265.09	104,931.25	164.67			(104,931.25)	(55,262.00)		(32,832.24)
Buses (2)	0.00		104,931.25				(104,931.25)			0.00
Bus Shelters	0.00	22,265.09		164.67				(55,262.00)		(32,832.24)
BRIDGE	0.00		31,138.56	30.38		(31,168.94)				0.00
Bridge Study	0.00		31,138.56	30.38		(31,168.94)				0.00
SIDEWALK CONSTRUCTION	0.00		120,560.10			(120,560.10)				0.00
Sidewalk Ramps	0.00		120,560.10			(120,560.10)				0.00
TRAILS	0.00	137,273.01	9,640.25	1,843.44		(104,450.70)		(44,306.00)		0.00
Trail Signs	0.00	137,273.01		1,814.03		(94,781.04)		(44,306.00)		0.00
Pedestrian Bridge Study	0.00		6,587.45	26.65		(6,614.10)				0.00
Pathway-Disputed	0.00		3,052.80	2.76		(3,055.56)				0.00

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PROJECTS	ENDING BALANCE DEC 31,2017	CAPITAL EXPENSES	OPERATING EXPENSES	INTEREST	CONTR- GENERAL	CONTR- RESERVES/ RESERVE FUND	CONTR- DEFERRED REVENUE	CONTR- GRANT/DEBT	CONTR- OTHER	ENDING BALANCE DEC 31, 2018
DRAINS	0.00		196,664.08	755.98		(22,825.56)		(50,000.00)	(124,594.50)	0.00
Herb Gray Parkway Drainage Reports	0.00		124,594.50						(124,594.50)	0.00
Drainage Works SAR	0.00		2,858.44	7.15		(2,865.59)				0.00
Storm Sewer Condition	0.00		63,400.48	748.83		(14,149.31)		(50,000.00)		0.00
Front Road Park Drainage	0.00		915.84			(915.84)				0.00
Storm Water Study (ERCA)	0.00		4,894.82			(4,894.82)				0.00
CAPITAL-FACILITIES & FLEET	16,909.03	575,410.31	76,981.66	4,884.42		(670,418.42)			(3,767.00)	0.00
Tower Analysis	5,457.60		2,035.20	168.90		(3,894.70)			(3,767.00)	0.00
VC Greenhouse Gas Challenge	11,451.43			266.62		(11,718.05)				0.00
VC Arena Compressor	0.00	37,814.02		530.74		(38,344.76)				0.00
Roads-Snow Plow	0.00	245,093.75		2,825.98		(247,919.73)				0.00
Outdoor Pool-Skimmer Basket	0.00		3,635.14	33.59		(3,668.73)				0.00
Parks-Mowers (3)	0.00	46,249.92		324.58		(46,574.50)				0.00
VC Condition Assessment	0.00		21,369.60	153.00		(21,522.60)				0.00
VC Outdoor Family Washroom Conversion	0.00		807.68	5.66		(813.34)				0.00
Roads-Dump Trailer	0.00	117,150.33		553.50		(117,703.83)				0.00
VC Outdoor Concession Water Fountain	0.00		2,375.08	5.95		(2,381.03)				0.00
VC Tile Arena Shower Floors	0.00		8,936.26	15.90		(8,952.16)				0.00
PW Barn Floors	0.00	68,535.36				(68,535.36)				0.00
Roads-Pickup Truck-VIN#556727	0.00	40,050.27				(40,050.27)				0.00
Backflow Prevention	0.00		37,822.70			(37,822.70)				0.00
Parks-Landscape Trailer	0.00	6,618.07				(6,618.07)				0.00
Roads-Trailer	0.00	6,063.07				(6,063.07)				0.00
VC-Golf Cart	0.00	7,835.52				(7,835.52)				0.00
CAPITAL-CULTURE & RECREATION	0.00		40,088.23	125.70		(40,213.93)				0.00
Front Road Park Planters	0.00		3,317.38	23.28		(3,340.66)				0.00
Baseball Diamond-Covers	0.00		4,151.81	19.61		(4,171.42)				0.00
Baseball Diamond-Netting	0.00		30,819.04	82.81		(30,901.85)				0.00
VC Outdoor Bike Repair Station	0.00		1,800.00			(1,800.00)				0.00
CAPITAL-PARKS	0.00	104,517.10	64,598.52	367.18		(99,482.80)		(50,000.00)	(20,000.00)	0.00
Accessible Playground-Marcotte Park	0.00	54,354.14				(4,354.14)		(50,000.00)		0.00
Floating Dock	0.00	50,162.96		257.52		(30,420.48)			(20,000.00)	0.00
Pickle Ball Court Repairs	0.00		23,446.18	109.66		(23,555.84)				0.00
Vollmer Master Plan	0.00		17,400.96			(17,400.96)				0.00
Field Assessment	0.00		9,222.41			(9,222.41)				0.00
Christmas Lights	0.00		10,789.29			(10,789.29)				0.00
Dock Storage	0.00		3,739.68			(3,739.68)				0.00
CAPITAL-PLANNING & DEVELOPMENT	0.00		32,443.73	291.26		(32,734.99)				0.00
Official Plan Review	0.00		32,443.73	291.26		(32,734.99)				0.00
CAPITAL-WATER	0.00	147,230.65				(147,230.65)				0.00
Guillotine Package	0.00	15,188.90				(15,188.90)				0.00
Loader Backhoe	0.00	132,041.75				(132,041.75)				0.00
CAPITAL-SEWER	0.00	15,620.16	13,664.20	53.65		(29,338.01)				0.00
PS-Other Maintenance	0.00		13,664.20	53.65		(13,717.85)				0.00
Pump Rebuild PS1	0.00	15,620.16				(15,620.16)				0.00

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 CAPITAL FUND ANALYSIS  
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PROJECTS	ENDING BALANCE DEC 31,2017	CAPITAL EXPENSES	OPERATING EXPENSES	INTEREST	CONTR- GENERAL	CONTR- RESERVES/ RESERVE FUND	CONTR- DEFERRED REVENUE	CONTR- GRANT/DEBT	CONTR- OTHER	ENDING BALANCE DEC 31, 2018
<b>WORK IN PROGRESS</b>										
CELL TOWER BUILDING	0.00	406,989.69		629.62		(407,619.31)				0.00
PARKING LOT SIGNS	0.00	12,704.38				(12,704.38)				0.00
LASALLE WELCOME SIGNS	0.00	2,755.30				(2,755.30)				0.00
TIME & ATTENDANCE SYSTEM	0.00	52,750.18				(52,750.18)				0.00
TRAFFIC SIGNAL-PATHWAY (Todd Lane (OMCIP	126,720.13	36,248.10		4,341.09		(157,108.98)		(10,200.34)		0.00
TODD/MALDEN ROUNDABOUT	0.00	176,714.15		3,008.60		(179,722.75)				0.00
TODD/MALDEN ROUNDABOUT-Sculpture Base	0.00	27,015.24				(27,015.24)				0.00
MILL & PAVE PROGRAM	0.00	1,157,627.19		27.99		(893,779.05)		(263,876.13)		0.00
BRIDGES (Front Road/Turkey Creek Bridge)	43,701.29	62,155.02		1,751.90						107,608.21
PATHWAY (Todd Lane (OMCIP))	141,378.04	3,230.22		2,786.26		(133,773.42)		(13,621.10)		0.00
GILBERT PARK TRAIL	24,154.65	7,829.96		716.08		(32,700.69)				0.00
PEDESTRIAN BRIDGE-OJIBWAY OAKS	0.00	3,976.78				(3,976.78)				0.00
STREET LIGHTING (LED Project)	(11,810.55)	27,072.59				(15,262.04)				0.00
CHAPPUS DRAIN	10,147.77		18,633.27	516.17						29,297.21
BESSETTE DRAIN	6,354.81		27,194.34	585.02						34,134.17
LEPAIN DRAIN	17,542.74		50,052.30	1,170.59						68,765.63
WEST BRANCH CAHILL DRAIN	11,834.17		6,728.67	479.79						19,042.63
ST MICHAELS DRAIN	0.00		518.21	2.60						520.81
VC HVAC UPGRADE	0.00	120,890.89		1,317.83		(122,208.72)				0.00
VC ICE PLANT	0.00	386,790.38		854.67			(387,645.05)			0.00
PW FUEL GATES	0.00	20,864.58		16.65		(20,881.23)				0.00
TODD/MALDEN ROUNDABOUT	4,739.04			119.15		(4,858.19)				0.00
SPLASH PAD PROJECT	0.00	76,432.76		1,446.15		(77,878.91)				0.00
HOWARD INDUST PARK (INT)	31,526.01			762.86						32,288.87
WATERMAIN-Orford Watermain	0.00	4,576.66		77.02			(4,653.68)			0.00
WATERMAIN-Sprucewood Watermain	0.00	5,596.35		89.60			(5,685.95)			0.00
WATERMAIN-Canard Watermain	0.00	7,472.75		55.77			(7,528.52)			0.00
DRINKING WATER SYSTEM INITIATIVE	0.00		42,030.66	29.13			(42,059.79)			0.00
CAPITAL-SEWER (Sewage Capacity)	2,807,418.00						(500,000.00)			2,307,418.00
PS 1 STRUCTURE REPAIRS (CWWF)	6,273.80	591,109.95		6,104.48			(175,982.95)	(427,105.28)	(400.00)	0.00
FOURTH CONCESSION DRAIN	0.00		21,812.67	88.63						21,901.30
BURKE DRAIN	0.00		6,462.18	25.76						6,487.94
HOWARD AVENUE DRAIN	0.00		800.00	4.01						804.01
HOWARD/BOUFFARD MASTER DRAINAGE PLA	0.00		94,042.66	280.92						94,323.58
RIVERDANCE PROPERTY	(42,972.48)									(42,972.48)
TODD LANE	0.00		508.80			(508.80)				0.00
HERITAGE STORM IMPROVEMENT	0.00	114,687.84		603.75						115,291.59
NEW TOWN HALL/LIBRARY	0.00	48,736.29	(1,160.95)			(47,575.34)				0.00
WATERFRONT	0.00	1,869,157.74								1,869,157.74
	<u>3,174,949.52</u>	<u>6,500,937.95</u>	<u>1,238,586.38</u>	<u>38,816.01</u>	<u>0.00</u>	<u>(3,695,312.59)</u>	<u>(1,405,055.85)</u>	<u>(736,844.45)</u>	<u>(438,891.34)</u>	<u>4,677,185.63</u>

TOWN OF LASALLE  
RESERVES & RESERVE FUNDS SCHEDULE  
DECEMBER 31, 2018

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	BALANCE DEC 31,2017	CONTR- GENERAL FUND	CONTR- RESERVES/ RES FUND	CONTR- DEFERRED REVENUE	CONTR- OTHER/ DEVELOPERS	INTEREST	TRANSFER- GENERAL FUND	TRANSFER- CAPITAL FUND	TRANSFER- RESERVES/ RES FUND	TRANSFER- OTHER	BALANCE DEC 31,2018
<b>RESERVES</b>											
GREEN SPACE/WOODLOT	424,723.72				9,033.50					(1,852.03)	431,905.19
<b>VEHICLE &amp; EQUIPMENT</b>											
TECHNOLOGY	454,928.37	153,000.00						(110,656.60)			497,271.77
FACILITY CAPITAL	936,938.89	199,900.00			2,520.00			(153,933.40)			985,425.49
FIRE	83,207.40	458,000.00			3,000.00			(71,502.84)		(1,189.78)	471,514.78
POLICE	300,000.00						(37,729.45)	(57,306.52)			204,964.03
FUEL SYSTEM	83,539.43	20,504.02						(20,881.23)			83,162.22
FLEET	1,303,639.69	459,000.00			42,281.38			(472,764.99)			1,332,156.08
PARKS & PARKLAND WORKS	443,664.98	252,000.00						(163,629.48)			532,035.50
CULTURE & RECREATION	478,990.83	40,000.00						(20,741.62)			498,249.21
	4,084,909.59	1,582,404.02	0.00	0.00	47,801.38	0.00	(37,729.45)	(1,071,416.68)	0.00	(1,189.78)	4,604,779.08
<b>INFRASTRUCTURE</b>											
SIDEWALKS/TRAILS/STREETLIGHTS/DRIVEWAYS	505,545.79				20,600.00			(305,351.81)			220,793.98
ROADS NETWORK	1,853,486.99	1,785,000.00						(1,150,860.17)			2,487,626.82
ASSET REPLACEMENT & REPAIR	3,020,386.34	3,340,200.00			559,705.95			(676,588.06)			6,243,704.23
DRAINS & STORM WATER MANAGEMENT	1,835,826.81	1,020,000.00						(22,825.56)			2,833,001.25
TRANSIT	450,000.00	49,063.77									499,063.77
	7,665,245.93	6,194,263.77	0.00	0.00	580,305.95	0.00	0.00	(2,155,625.60)	0.00	0.00	12,284,190.05
<b>SPECIAL PROJECTS</b>											
ACCESSIBILITY PROJECTS	4,539.37	2,019.97									6,559.34
HR / HEALTH & SAFETY	85,000.00	50,000.00						(52,750.18)			82,249.82
ELECTION	56,361.41	28,800.00			696.00					(70,445.85)	15,411.56
INSURANCE	279,971.82	83,300.00								(53,702.71)	309,569.11
STRATEGIC PLANNING	563,489.82	175,000.00						(151,689.26)			586,800.56
PLANNING PROJECTS	173,584.87	38,000.00						(32,734.99)			178,849.88
	1,162,947.29	377,119.97	0.00	0.00	696.00	0.00	0.00	(237,174.43)	0.00	(124,148.56)	1,179,440.27
TAX STABILIZATION	3,508,558.95	504,000.00									4,012,558.95
WORKING CAPITAL	445,252.60				69,750.00					(61,535.27)	453,467.33
VOLLMER CENTRE	1,612,349.58	172,417.00						(231,095.88)			1,553,670.70
<b>RESERVES</b>	<b>18,903,987.66</b>	<b>8,830,204.76</b>	<b>0.00</b>	<b>0.00</b>	<b>707,586.83</b>	<b>0.00</b>	<b>(37,729.45)</b>	<b>(3,695,312.59)</b>	<b>0.00</b>	<b>(188,725.64)</b>	<b>24,520,011.57</b>
<b>RESERVE FUNDS</b>											
BUILDING ACTIVITY	(256,201.56)	77,132.61			2,250.00						(176,818.95)
ESSEX POWER CORPORATION * to be updated	12,120,605.00										12,120,605.00
<b>RESERVE FUNDS</b>	<b>11,864,403.44</b>	<b>77,132.61</b>	<b>0.00</b>	<b>0.00</b>	<b>2,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,943,786.05</b>
<b>RESERVES/RESERVE FUNDS</b>	<b>30,768,391.10</b>	<b>8,907,337.37</b>	<b>0.00</b>	<b>0.00</b>	<b>709,836.83</b>	<b>0.00</b>	<b>(37,729.45)</b>	<b>(3,695,312.59)</b>	<b>0.00</b>	<b>(188,725.64)</b>	<b>36,463,797.62</b>

TOWN OF LASALLE  
 DEFERRED REVENUE FUND SCHEDULE  
 DECEMBER 31, 2018

28/02/2019

	BALANCE DEC 31, 2017	CONTR- GENERAL FUND	CONTR- DEFERRED REVENUE	CONTR- OTHER/ DEVELOPERS	INTEREST	TRANSFER- GENERAL FUND	TRANSFER- CAPITAL FUND	TRANSFER- RESERVES/ RES FUND	TRANSFER- OTHER	BALANCE DEC 31, 2018
<b><u>DEFERRED REVENUE</u></b>										
SEWER PROJECTS	1,695,301.42	1,095,000.00			40,478.87		(705,320.96)			2,125,459.33
WATER PROJECTS	3,614,874.97	1,790,000.00			139,378.72		(207,158.59)			5,337,095.10
WATER EMERGENCY	1,500,000.00									1,500,000.00
<b>DEVELOPMENT CHARGES</b>										
DC (SINGLE/SEMI)	6,213,652.00			1,531,784.00						7,745,436.00
DC (OTHER MULTIPLE)	370,092.00			27,816.00						397,908.00
DC (APARTMENT)	0.00									0.00
DC (NO SEWER AREA)	0.00									0.00
DC (NON-RESIDENTIAL)	0.00									0.00
DC (SPECIAL AREAS)	12,917.89									12,917.89
DC (PREV B/L/S)	3,686,365.72									3,686,365.72
DC (INTEREST)	298,414.62				294,349.81					592,764.43
DC (EXPENSES)	(823,906.92)					(411,953.46)				(1,235,860.38)
	9,757,535.31	0.00	0.00	1,559,600.00	294,349.81	(411,953.46)	0.00	0.00	0.00	11,199,531.66
DC (NON-GROWTH PROJECTS-MUN)	13,677,868.42	520,000.00			395,114.00					14,592,982.42
FEDERAL GAS TAX	2,202,132.94	1,459,691.06			73,446.59		(387,645.05)			3,347,625.54
PROVINCIAL GAS TAX/TRANSIT	344,242.57	52,271.00			7,113.34	(253,128.51)	(104,931.25)			45,567.15
OCIF FORMULA BASED	812.23	469,420.00			7,750.42					477,982.65
DEPOSITS FROM DEVELOPERS	2,121,874.98			919,436.86	69,685.58			(565,633.96)		2,545,363.46
CONTRIBUTIONS FROM DEVELOPERS	815,360.21			54,250.00	19,794.89					889,405.10
PARKLAND DEDICATION	285,389.18			92,250.00	9,847.08					387,486.26
<b>DEFERRED REVENUE</b>	<b>36,015,392.23</b>	<b>5,386,382.06</b>	<b>0.00</b>	<b>2,625,536.86</b>	<b>1,056,959.30</b>	<b>(665,081.97)</b>	<b>(1,405,055.85)</b>	<b>0.00</b>	<b>(565,633.96)</b>	<b>42,448,498.67</b>

TOWN OF LASALLE  
 CAPITAL FUND ANALYSIS  
 DECEMBER 31, 2018

28/02/2019

PROJECTS	ENDING BALANCE DEC 31,2017	CAPITAL EXPENSES	OPERATING EXPENSES	INTEREST	CONTR- GENERAL	CONTR- RESERVES/ RESERVE FUND	CONTR- DEFERRED REVENUE	CONTR- GRANT/DEBT	CONTR- OTHER	ENDING BALANCE DEC 31, 2018
TECHNOLOGY	0.00	99,807.35	10,133.26	715.99		(110,656.60)				0.00
Replace desktops/laptops	0.00	17,715.61		58.69		(17,774.30)				0.00
Network equipment	0.00	7,366.09		63.60		(7,429.69)				0.00
Server equipment & upgrades	0.00	9,969.26		114.94		(10,084.20)				0.00
Software	0.00		9,036.29	26.38		(9,062.67)				0.00
VC Camera Upgrade	0.00	61,057.86		452.38		(61,510.24)				0.00
Telephone System	0.00		1,096.97			(1,096.97)				0.00
VC UPS	0.00	3,698.53				(3,698.53)				0.00
STRATEGIC INITIATIVES	0.00	62,581.34	64,696.83	520.10		(41,448.54)		(86,349.73)		0.00
Todd/Malden Roundabout-Sculpture	0.00	62,581.34				(6,294.11)		(56,287.23)		0.00
Economic Development Strategic Plan	0.00		64,696.83	520.10		(35,154.43)		(30,062.50)		0.00
HYDRO GENERATOR	32,583.35		1,637.17	243.51				(26,253.71)		8,210.32
CAPITAL-ADMIN/FINANCIAL SERVICES	(51,550.28)									(51,550.28)
Over financed activities	(51,550.28)									(51,550.28)
CAPITAL-FIRE	0.00	25,299.57	46,106.46	96.81		(71,502.84)				0.00
Radio Link Hardware	0.00	8,107.22		93.47		(8,200.69)				0.00
Outdoor Lighting	0.00		1,333.06	3.34		(1,336.40)				0.00
Defibrillators	0.00	7,021.44				(7,021.44)				0.00
Rescue Tools	0.00	10,170.91				(10,170.91)				0.00
Fire Master Plan	0.00		28,455.40			(28,455.40)				0.00
Fire Simulator Mobile Unit	0.00		16,318.00			(16,318.00)				0.00
CAPITAL-POLICE	0.00	57,306.52				(57,306.52)				0.00
Vehicle	0.00	57,306.52				(57,306.52)				0.00
CAPITAL-ROADS	0.00	30,241.86	157,679.27	830.83		(99,463.34)				89,288.62
Traffic Light Synchronization	0.00		14,004.81	98.29		(14,103.10)				0.00
GPS Equipment	0.00	20,089.87		133.98		(20,223.85)				0.00
Transportation Master Plan	0.00		88,703.71	584.91						89,288.62
Mill & Pave-Ramblewood (2017)	0.00		1,373.76	13.65		(1,387.41)				0.00
Oakdale Trails development	0.00	10,151.99				(10,151.99)				0.00
Signal Assessment	0.00		53,596.99			(53,596.99)				0.00
TRANSIT	0.00	22,265.09	104,931.25	164.67			(104,931.25)	(55,262.00)		(32,832.24)
Buses (2)	0.00		104,931.25				(104,931.25)			0.00
Bus Shelters	0.00	22,265.09		164.67				(55,262.00)		(32,832.24)
BRIDGE	0.00		31,138.56	30.38		(31,168.94)				0.00
Bridge Study	0.00		31,138.56	30.38		(31,168.94)				0.00
SIDEWALK CONSTRUCTION	0.00		120,560.10			(120,560.10)				0.00
Sidewalk Ramps	0.00		120,560.10			(120,560.10)				0.00
TRAILS	0.00	137,273.01	9,640.25	1,843.44		(104,450.70)		(44,306.00)		0.00
Trail Signs	0.00	137,273.01		1,814.03		(94,781.04)		(44,306.00)		0.00
Pedestrian Bridge Study	0.00		6,587.45	26.65		(6,614.10)				0.00
Pathway-Disputed	0.00		3,052.80	2.76		(3,055.56)				0.00



TOWN OF LASALLE  
 CAPITAL FUND ANALYSIS  
 DECEMBER 31, 2018

28/02/2019

PROJECTS	ENDING BALANCE DEC 31,2017	CAPITAL EXPENSES	OPERATING EXPENSES	INTEREST	CONTR- GENERAL	CONTR- RESERVES/ RESERVE FUND	CONTR- DEFERRED REVENUE	CONTR- GRANT/DEBT	CONTR- OTHER	ENDING BALANCE DEC 31, 2018
TECHNOLOGY	0.00	99,807.35	10,133.26	715.99		(110,656.60)				0.00
Replace desktops/laptops	0.00	17,715.61		58.69		(17,774.30)				0.00
Network equipment	0.00	7,366.09		63.60		(7,429.69)				0.00
Server equipment & upgrades	0.00	9,969.26		114.94		(10,084.20)				0.00
Software	0.00		9,036.29	26.38		(9,062.67)				0.00
VC Camera Upgrade	0.00	61,057.86		452.38		(61,510.24)				0.00
Telephone System	0.00		1,096.97			(1,096.97)				0.00
VC UPS	0.00	3,698.53				(3,698.53)				0.00
STRATEGIC INITIATIVES	0.00	62,581.34	64,696.83	520.10		(41,448.54)		(86,349.73)		0.00
Todd/Malden Roundabout-Sculpture	0.00	62,581.34				(6,294.11)		(56,287.23)		0.00
Economic Development Strategic Plan	0.00		64,696.83	520.10		(35,154.43)		(30,062.50)		0.00
HYDRO GENERATOR	32,583.35		1,637.17	243.51				(26,253.71)		8,210.32
CAPITAL-ADMIN/FINANCIAL SERVICES	(51,550.28)									(51,550.28)
Over financed activities	(51,550.28)									(51,550.28)
CAPITAL-FIRE	0.00	25,299.57	46,106.46	96.81		(71,502.84)				0.00
Radio Link Hardware	0.00	8,107.22		93.47		(8,200.69)				0.00
Outdoor Lighting	0.00		1,333.06	3.34		(1,336.40)				0.00
Defibrillators	0.00	7,021.44				(7,021.44)				0.00
Rescue Tools	0.00	10,170.91				(10,170.91)				0.00
Fire Master Plan	0.00		28,455.40			(28,455.40)				0.00
Fire Simulator Mobile Unit	0.00		16,318.00			(16,318.00)				0.00
CAPITAL-POLICE	0.00	57,306.52				(57,306.52)				0.00
Vehicle	0.00	57,306.52				(57,306.52)				0.00
CAPITAL-ROADS	0.00	30,241.86	157,679.27	830.83		(99,463.34)				89,288.62
Traffic Light Synchronization	0.00		14,004.81	98.29		(14,103.10)				0.00
GPS Equipment	0.00	20,089.87		133.98		(20,223.85)				0.00
Transportation Master Plan	0.00		88,703.71	584.91						89,288.62
Mill & Pave-Ramblewood (2017)	0.00		1,373.76	13.65		(1,387.41)				0.00
Oakdale Trails development	0.00	10,151.99				(10,151.99)				0.00
Signal Assessment	0.00		53,596.99			(53,596.99)				0.00
TRANSIT	0.00	22,265.09	104,931.25	164.67			(104,931.25)	(55,262.00)		(32,832.24)
Buses (2)	0.00		104,931.25				(104,931.25)			0.00
Bus Shelters	0.00	22,265.09		164.67				(55,262.00)		(32,832.24)
BRIDGE	0.00		31,138.56	30.38		(31,168.94)				0.00
Bridge Study	0.00		31,138.56	30.38		(31,168.94)				0.00
SIDEWALK CONSTRUCTION	0.00		120,560.10			(120,560.10)				0.00
Sidewalk Ramps	0.00		120,560.10			(120,560.10)				0.00
TRAILS	0.00	137,273.01	9,640.25	1,843.44		(104,450.70)		(44,306.00)		0.00
Trail Signs	0.00	137,273.01		1,814.03		(94,781.04)		(44,306.00)		0.00
Pedestrian Bridge Study	0.00		6,587.45	26.65		(6,614.10)				0.00
Pathway-Disputed	0.00		3,052.80	2.76		(3,055.56)				0.00

TOWN OF LASALLE  
 CAPITAL FUND ANALYSIS  
 DECEMBER 31, 2018

28/02/2019

PROJECTS	ENDING BALANCE DEC 31,2017	CAPITAL EXPENSES	OPERATING EXPENSES	INTEREST	CONTR- GENERAL	CONTR- RESERVES/ RESERVE FUND	CONTR- DEFERRED REVENUE	CONTR- GRANT/DEBT	CONTR- OTHER	ENDING BALANCE DEC 31, 2018
DRAINS	0.00		196,664.08	755.98		(22,825.56)		(50,000.00)	(124,594.50)	0.00
Herb Gray Parkway Drainage Reports	0.00		124,594.50						(124,594.50)	0.00
Drainage Works SAR	0.00		2,858.44	7.15		(2,865.59)				0.00
Storm Sewer Condition	0.00		63,400.48	748.83		(14,149.31)		(50,000.00)		0.00
Front Road Park Drainage	0.00		915.84			(915.84)				0.00
Storm Water Study (ERCA)	0.00		4,894.82			(4,894.82)				0.00
CAPITAL-FACILITIES & FLEET	16,909.03	575,410.31	76,981.66	4,884.42		(670,418.42)			(3,767.00)	0.00
Tower Analysis	5,457.60		2,035.20	168.90		(3,894.70)			(3,767.00)	0.00
VC Greenhouse Gas Challenge	11,451.43			266.62		(11,718.05)				0.00
VC Arena Compressor	0.00	37,814.02		530.74		(38,344.76)				0.00
Roads-Snow Plow	0.00	245,093.75		2,825.98		(247,919.73)				0.00
Outdoor Pool-Skimmer Basket	0.00		3,635.14	33.59		(3,668.73)				0.00
Parks-Mowers (3)	0.00	46,249.92		324.58		(46,574.50)				0.00
VC Condition Assessment	0.00		21,369.60	153.00		(21,522.60)				0.00
VC Outdoor Family Washroom Conversion	0.00		807.68	5.66		(813.34)				0.00
Roads-Dump Trailer	0.00	117,150.33		553.50		(117,703.83)				0.00
VC Outdoor Concession Water Fountain	0.00		2,375.08	5.95		(2,381.03)				0.00
VC Tile Arena Shower Floors	0.00		8,936.26	15.90		(8,952.16)				0.00
PW Barn Floors	0.00	68,535.36				(68,535.36)				0.00
Roads-Pickup Truck-VIN#556727	0.00	40,050.27				(40,050.27)				0.00
Backflow Prevention	0.00		37,822.70			(37,822.70)				0.00
Parks-Landscape Trailer	0.00	6,618.07				(6,618.07)				0.00
Roads-Trailer	0.00	6,063.07				(6,063.07)				0.00
VC-Golf Cart	0.00	7,835.52				(7,835.52)				0.00
CAPITAL-CULTURE & RECREATION	0.00		40,088.23	125.70		(40,213.93)				0.00
Front Road Park Planters	0.00		3,317.38	23.28		(3,340.66)				0.00
Baseball Diamond-Covers	0.00		4,151.81	19.61		(4,171.42)				0.00
Baseball Diamond-Netting	0.00		30,819.04	82.81		(30,901.85)				0.00
VC Outdoor Bike Repair Station	0.00		1,800.00			(1,800.00)				0.00
CAPITAL-PARKS	0.00	104,517.10	64,598.52	367.18		(99,482.80)		(50,000.00)	(20,000.00)	0.00
Accessible Playground-Marcotte Park	0.00	54,354.14				(4,354.14)		(50,000.00)		0.00
Floating Dock	0.00	50,162.96		257.52		(30,420.48)			(20,000.00)	0.00
Pickle Ball Court Repairs	0.00		23,446.18	109.66		(23,555.84)				0.00
Vollmer Master Plan	0.00		17,400.96			(17,400.96)				0.00
Field Assessment	0.00		9,222.41			(9,222.41)				0.00
Christmas Lights	0.00		10,789.29			(10,789.29)				0.00
Dock Storage	0.00		3,739.68			(3,739.68)				0.00
CAPITAL-PLANNING & DEVELOPMENT	0.00		32,443.73	291.26		(32,734.99)				0.00
Official Plan Review	0.00		32,443.73	291.26		(32,734.99)				0.00
CAPITAL-WATER	0.00	147,230.65				(147,230.65)				0.00
Guillotine Package	0.00	15,188.90				(15,188.90)				0.00
Loader Backhoe	0.00	132,041.75				(132,041.75)				0.00
CAPITAL-SEWER	0.00	15,620.16	13,664.20	53.65		(29,338.01)				0.00
PS-Other Maintenance	0.00		13,664.20	53.65		(13,717.85)				0.00
Pump Rebuild PS1	0.00	15,620.16				(15,620.16)				0.00

TOWN OF LASALLE  
 CAPITAL FUND ANALYSIS  
 DECEMBER 31, 2018

28/02/2019

PROJECTS	ENDING BALANCE DEC 31,2017	CAPITAL EXPENSES	OPERATING EXPENSES	INTEREST	CONTR- GENERAL	CONTR- RESERVES/ RESERVE FUND	CONTR- DEFERRED REVENUE	CONTR- GRANT/DEBT	CONTR- OTHER	ENDING BALANCE DEC 31, 2018
<b>WORK IN PROGRESS</b>										
CELL TOWER BUILDING	0.00	406,989.69		629.62		(407,619.31)				0.00
PARKING LOT SIGNS	0.00	12,704.38				(12,704.38)				0.00
LASALLE WELCOME SIGNS	0.00	2,755.30				(2,755.30)				0.00
TIME & ATTENDANCE SYSTEM	0.00	52,750.18				(52,750.18)				0.00
TRAFFIC SIGNAL-PATHWAY (Todd Lane (OMCIP	126,720.13	36,248.10		4,341.09		(157,108.98)		(10,200.34)		0.00
TODD/MALDEN ROUNDABOUT	0.00	176,714.15		3,008.60		(179,722.75)				0.00
TODD/MALDEN ROUNDABOUT-Sculpture Base	0.00	27,015.24				(27,015.24)				0.00
MILL & PAVE PROGRAM	0.00	1,157,627.19		27.99		(893,779.05)		(263,876.13)		0.00
BRIDGES (Front Road/Turkey Creek Bridge)	43,701.29	62,155.02		1,751.90						107,608.21
PATHWAY (Todd Lane (OMCIP))	141,378.04	3,230.22		2,786.26		(133,773.42)		(13,621.10)		0.00
GILBERT PARK TRAIL	24,154.65	7,829.96		716.08		(32,700.69)				0.00
PEDESTRIAN BRIDGE-OJIBWAY OAKS	0.00	3,976.78				(3,976.78)				0.00
STREET LIGHTING (LED Project)	(11,810.55)	27,072.59				(15,262.04)				0.00
CHAPPUS DRAIN	10,147.77		18,633.27	516.17						29,297.21
BESSETTE DRAIN	6,354.81		27,194.34	585.02						34,134.17
LEPAIN DRAIN	17,542.74		50,052.30	1,170.59						68,765.63
WEST BRANCH CAHILL DRAIN	11,834.17		6,728.67	479.79						19,042.63
ST MICHAELS DRAIN	0.00		518.21	2.60						520.81
VC HVAC UPGRADE	0.00	120,890.89		1,317.83		(122,208.72)				0.00
VC ICE PLANT	0.00	386,790.38		854.67			(387,645.05)			0.00
PW FUEL GATES	0.00	20,864.58		16.65		(20,881.23)				0.00
TODD/MALDEN ROUNDABOUT	4,739.04			119.15		(4,858.19)				0.00
SPLASH PAD PROJECT	0.00	76,432.76		1,446.15		(77,878.91)				0.00
HOWARD INDUST PARK (INT)	31,526.01			762.86						32,288.87
WATERMAIN-Orford Watermain	0.00	4,576.66		77.02			(4,653.68)			0.00
WATERMAIN-Sprucewood Watermain	0.00	5,596.35		89.60			(5,685.95)			0.00
WATERMAIN-Canard Watermain	0.00	7,472.75		55.77			(7,528.52)			0.00
DRINKING WATER SYSTEM INITIATIVE	0.00		42,030.66	29.13			(42,059.79)			0.00
CAPITAL-SEWER (Sewage Capacity)	2,807,418.00						(500,000.00)			2,307,418.00
PS 1 STRUCTURE REPAIRS (CWWF)	6,273.80	591,109.95		6,104.48			(175,982.95)	(427,105.28)	(400.00)	0.00
FOURTH CONCESSION DRAIN	0.00		21,812.67	88.63						21,901.30
BURKE DRAIN	0.00		6,462.18	25.76						6,487.94
HOWARD AVENUE DRAIN	0.00		800.00	4.01						804.01
HOWARD/BOUFFARD MASTER DRAINAGE PLA	0.00		94,042.66	280.92						94,323.58
RIVERDANCE PROPERTY	(42,972.48)									(42,972.48)
TODD LANE	0.00		508.80			(508.80)				0.00
HERITAGE STORM IMPROVEMENT	0.00	114,687.84		603.75						115,291.59
NEW TOWN HALL/LIBRARY	0.00	48,736.29	(1,160.95)			(47,575.34)				0.00
WATERFRONT	0.00	1,869,157.74								1,869,157.74
	<u>3,174,949.52</u>	<u>6,500,937.95</u>	<u>1,238,586.38</u>	<u>38,816.01</u>	<u>0.00</u>	<u>(3,695,312.59)</u>	<u>(1,405,055.85)</u>	<u>(736,844.45)</u>	<u>(438,891.34)</u>	<u>4,677,185.63</u>

TOWN OF LASALLE  
RESERVES & RESERVE FUNDS SCHEDULE  
DECEMBER 31, 2018

28/02/2019

	BALANCE DEC 31,2017	CONTR- GENERAL FUND	CONTR- RESERVES/ RES FUND	CONTR- DEFERRED REVENUE	CONTR- OTHER/ DEVELOPERS	INTEREST	TRANSFER- GENERAL FUND	TRANSFER- CAPITAL FUND	TRANSFER- RESERVES/ RES FUND	TRANSFER- OTHER	BALANCE DEC 31,2018
<b>RESERVES</b>											
GREEN SPACE/WOODLOT	424,723.72				9,033.50					(1,852.03)	431,905.19
<b>VEHICLE &amp; EQUIPMENT</b>											
TECHNOLOGY	454,928.37	153,000.00						(110,656.60)			497,271.77
FACILITY CAPITAL	936,938.89	199,900.00			2,520.00			(153,933.40)			985,425.49
FIRE	83,207.40	458,000.00			3,000.00			(71,502.84)		(1,189.78)	471,514.78
POLICE	300,000.00						(37,729.45)	(57,306.52)			204,964.03
FUEL SYSTEM	83,539.43	20,504.02						(20,881.23)			83,162.22
FLEET	1,303,639.69	459,000.00			42,281.38			(472,764.99)			1,332,156.08
PARKS & PARKLAND WORKS	443,664.98	252,000.00						(163,629.48)			532,035.50
CULTURE & RECREATION	478,990.83	40,000.00						(20,741.62)			498,249.21
	4,084,909.59	1,582,404.02	0.00	0.00	47,801.38	0.00	(37,729.45)	(1,071,416.68)	0.00	(1,189.78)	4,604,779.08
<b>INFRASTRUCTURE</b>											
SIDEWALKS/TRAILS/STREETLIGHTS/DRIVEWAYS	505,545.79				20,600.00			(305,351.81)			220,793.98
ROADS NETWORK	1,853,486.99	1,785,000.00						(1,150,860.17)			2,487,626.82
ASSET REPLACEMENT & REPAIR	3,020,386.34	3,340,200.00			559,705.95			(676,588.06)			6,243,704.23
DRAINS & STORM WATER MANAGEMENT	1,835,826.81	1,020,000.00						(22,825.56)			2,833,001.25
TRANSIT	450,000.00	49,063.77									499,063.77
	7,665,245.93	6,194,263.77	0.00	0.00	580,305.95	0.00	0.00	(2,155,625.60)	0.00	0.00	12,284,190.05
<b>SPECIAL PROJECTS</b>											
ACCESSIBILITY PROJECTS	4,539.37	2,019.97									6,559.34
HR / HEALTH & SAFETY	85,000.00	50,000.00						(52,750.18)			82,249.82
ELECTION	56,361.41	28,800.00			696.00					(70,445.85)	15,411.56
INSURANCE	279,971.82	83,300.00								(53,702.71)	309,569.11
STRATEGIC PLANNING	563,489.82	175,000.00						(151,689.26)			586,800.56
PLANNING PROJECTS	173,584.87	38,000.00						(32,734.99)			178,849.88
	1,162,947.29	377,119.97	0.00	0.00	696.00	0.00	0.00	(237,174.43)	0.00	(124,148.56)	1,179,440.27
TAX STABILIZATION	3,508,558.95	504,000.00									4,012,558.95
WORKING CAPITAL	445,252.60				69,750.00					(61,535.27)	453,467.33
VOLLMER CENTRE	1,612,349.58	172,417.00						(231,095.88)			1,553,670.70
<b>RESERVES</b>	<b>18,903,987.66</b>	<b>8,830,204.76</b>	<b>0.00</b>	<b>0.00</b>	<b>707,586.83</b>	<b>0.00</b>	<b>(37,729.45)</b>	<b>(3,695,312.59)</b>	<b>0.00</b>	<b>(188,725.64)</b>	<b>24,520,011.57</b>
<b>RESERVE FUNDS</b>											
BUILDING ACTIVITY	(256,201.56)	77,132.61			2,250.00						(176,818.95)
ESSEX POWER CORPORATION * to be updated	12,120,605.00										12,120,605.00
<b>RESERVE FUNDS</b>	<b>11,864,403.44</b>	<b>77,132.61</b>	<b>0.00</b>	<b>0.00</b>	<b>2,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,943,786.05</b>
<b>RESERVES/RESERVE FUNDS</b>	<b>30,768,391.10</b>	<b>8,907,337.37</b>	<b>0.00</b>	<b>0.00</b>	<b>709,836.83</b>	<b>0.00</b>	<b>(37,729.45)</b>	<b>(3,695,312.59)</b>	<b>0.00</b>	<b>(188,725.64)</b>	<b>36,463,797.62</b>

TOWN OF LASALLE  
 DEFERRED REVENUE FUND SCHEDULE  
 DECEMBER 31, 2018

28/02/2019

	BALANCE DEC 31, 2017	CONTR- GENERAL FUND	CONTR- DEFERRED REVENUE	CONTR- OTHER/ DEVELOPERS	INTEREST	TRANSFER- GENERAL FUND	TRANSFER- CAPITAL FUND	TRANSFER- RESERVES/ RES FUND	TRANSFER- OTHER	BALANCE DEC 31, 2018
<b><u>DEFERRED REVENUE</u></b>										
SEWER PROJECTS	1,695,301.42	1,095,000.00			40,478.87		(705,320.96)			2,125,459.33
WATER PROJECTS	3,614,874.97	1,790,000.00			139,378.72		(207,158.59)			5,337,095.10
WATER EMERGENCY	1,500,000.00									1,500,000.00
<b>DEVELOPMENT CHARGES</b>										
DC (SINGLE/SEMI)	6,213,652.00			1,531,784.00						7,745,436.00
DC (OTHER MULTIPLE)	370,092.00			27,816.00						397,908.00
DC (APARTMENT)	0.00									0.00
DC (NO SEWER AREA)	0.00									0.00
DC (NON-RESIDENTIAL)	0.00									0.00
DC (SPECIAL AREAS)	12,917.89									12,917.89
DC (PREV B/L'S)	3,686,365.72									3,686,365.72
DC (INTEREST)	298,414.62				294,349.81					592,764.43
DC (EXPENSES)	(823,906.92)					(411,953.46)				(1,235,860.38)
	9,757,535.31	0.00	0.00	1,559,600.00	294,349.81	(411,953.46)	0.00	0.00	0.00	11,199,531.66
DC (NON-GROWTH PROJECTS-MUN)	13,677,868.42	520,000.00			395,114.00					14,592,982.42
FEDERAL GAS TAX	2,202,132.94	1,459,691.06			73,446.59		(387,645.05)			3,347,625.54
PROVINCIAL GAS TAX/TRANSIT	344,242.57	52,271.00			7,113.34	(253,128.51)	(104,931.25)			45,567.15
OCIF FORMULA BASED	812.23	469,420.00			7,750.42					477,982.65
DEPOSITS FROM DEVELOPERS	2,121,874.98			919,436.86	69,685.58			(565,633.96)		2,545,363.46
CONTRIBUTIONS FROM DEVELOPERS	815,360.21			54,250.00	19,794.89					889,405.10
PARKLAND DEDICATION	285,389.18			92,250.00	9,847.08					387,486.26
<b>DEFERRED REVENUE</b>	<b>36,015,392.23</b>	<b>5,386,382.06</b>	<b>0.00</b>	<b>2,625,536.86</b>	<b>1,056,959.30</b>	<b>(665,081.97)</b>	<b>(1,405,055.85)</b>	<b>0.00</b>	<b>(565,633.96)</b>	<b>42,448,498.67</b>

TOWN OF LASALLE  
 CASH AND INVESTMENTS  
 DECEMBER 31, 2018

Sector/Class	Policy		Details					Value Sector	Term Limitations				
	Maximum Sector Limit of the Portfolio	Maximum Term Limitation	Issuer	Broker	Issue	Maturity	Interest		Total Amount	< 1 year 25%-100%	1-3 years 75%	3-5 years 50%	5 - 10 years 25%
Federal Canada	25%	10 years 10 years							0.00%				
Provincial Province	25%	10 years							0.00%				
Municipal Municipalities, Regions & Counties School Boards Other Agencies & Authorities One: Public Sector Group of Funds	25%	10 years 10 years 10 years 10 years							100.00%				
Financial Institutions Schedule I Banks Schedule II Banks and Credit Unions	100%	10 years 10 years			Dec 1,2018	on demand	variable	322,543.34		322,543.34			
<b>TOTAL: EXTERNAL INVESTMENTS</b>								<b>322,543.34</b>		<b>100.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>
<b>CASH</b>													
General Account			Windsor Family Credit Union					1,171,728.18		1,171,728.18			
Sewer Account			Windsor Family Credit Union					585,558.68		585,558.68			
Water Account			Windsor Family Credit Union					950,993.12		950,993.12			
Reserves Account			Windsor Family Credit Union					17,961,773.87		17,961,773.87			
Capital Deposits Account			Windsor Family Credit Union					40,090,589.10		40,090,589.10			
<b>TOTAL: CASH</b>								<b>60,760,642.95</b>		<b>100.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>
<b>INVESTMENT IN ESSEX POWER</b>													
Investment in Special Class A Shares			Essex Power (\$207,738 + \$45,522)					253,260.00					253,260.00
Investment in Common & Preferred Shares (Jan 1,2018)			Essex Power (\$12,120,605)										
<b>TOTAL: INVESTMENT IN ESSEX POWER</b>								<b>253,260.00</b>					
<b>GRAND TOTAL: CASH AND INVESTMENTS</b>								<b>61,336,446.29</b>		<b>61,083,186.29</b>	<b>0.00</b>	<b>0.00</b>	<b>253,260.00</b>
										99.6%	0.0%	0.0%	0.4%



The Corporation of the Town of LaSalle

<b>Date:</b>	April 1, 2019	<b>Report No:</b>	FIN-08-2019
<b>Directed To:</b>	Mayor and Members of Council	<b>Attachments:</b>	None
<b>Department:</b>	Finance		
<b>Prepared By:</b>	Marilyn Abbruzzese, B.A., BComm Supervisor of Revenue	<b>Policy References:</b>	None
<b>Subject:</b>	2019 First Quarter Property Tax Write Offs		

**Recommendation:**

- That Council receives the report from January, February and March for Property Tax Write Offs.

**Report:**

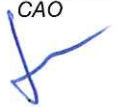

Further to Council's direction please find below a summary of the property tax write offs for the first quarter of 2019.

SUMMARY OF TAX WRITE OFFS FOR JANUARY, FEBRUARY & MARCH 2019		
Class	Assessment (Increase)/Decrease	Municipal Tax Impact
RT - Residential	362,959	\$1,983.17
<b>TOTAL</b>	<b>362,959</b>	<b>\$1,983.17</b>

If you have any further questions, please do not hesitate to contact me.

Yours truly,

Marilyn Abbruzzese, B.A., BComm  
Supervisor of Revenue

<i>Reviewed by:</i>						
 CAO	 Finance	Council Services	Environmental Services	Planning & Development	Culture & Recreation	Fire Services



The Corporation of the Town of LaSalle

<b>Date</b>	April 1, 2019	<b>Report No:</b>	CL-12-19
<b>Directed To:</b>	Mayor and Members of Council	<b>Attachments:</b>	Attendance Charts
<b>Department:</b>	Council Services	<b>Policy References:</b>	
<b>Prepared By:</b>	Linda Jean Deputy Clerk		
<b>Subject:</b>	Council Member Attendance at Meetings – Q1 – January to March, 2019		



**RECOMMENDATION:**

That the report of the Deputy Clerk dated April 1, 2019 (CL-12-19) regarding Council member attendance at Council and committee meetings for the period of January to March, 2019 (Quarter 1) BE RECEIVED.

**REPORT:**

Attached for information purposes, are Council member meeting attendance records from January to March, 2019. (Quarter 1)

  
 \_\_\_\_\_  
 Linda Jean  
 Deputy Clerk

Reviewed by:							
CAO 	Finance	Council Services 	Public Works	DSI	Culture & Rec	Fire	



## 2019 QUARTER 1 COUNCIL ATTENDANCE RECORD

### REGULAR COUNCIL MEETING

MEETING DATE	MARC BONDY	CRYSTAL MELOCHE	MIKE AKPATA	MARK CARRICK	SUE DESJARLAIS	JEFF RENAUD	ANITA RICCIO-SPAGNUOLO
January 8	YES	YES	YES	YES	YES	YES	YES
January 22	YES	YES	YES	YES	YES	YES	YES
February 12	YES	YES	YES	YES	NO	YES	YES
February 26	YES	YES	YES	YES	YES	YES	NO
March 12	NO	YES	YES	YES	YES	YES	YES
March 26	YES	YES	YES	YES	YES	YES	YES

### WATER & WASTEWATER COMMITTEE

MEETING DATE	MARC BONDY	CRYSTAL MELOCHE	MIKE AKPATA	MARK CARRICK	SUE DESJARLAIS	JEFF RENAUD	ANITA RICCIO-SPAGNUOLO
January 22	YES	YES	YES	YES	YES	YES	YES
March 26	YES	YES	YES	YES	YES	YES	YES

### PERSONNEL COMMITTEE

MEETING DATE	MARC BONDY	CRYSTAL MELOCHE	JEFF RENAUD
March 19	YES	YES	YES

## 2019 QUARTER 1 COUNCIL ATTENDANCE RECORD

---

### ACCESSIBILITY COMMITTEE

MEETING DATE	SUE DESJARLAIS	MARK CARRICK	ANITA RICCIO - SPAGNUOLO
February 5	No meeting		

### FESTIVAL, EVENTS & RECREATION COMMITTEE

MEETING DATE	MIKE AKPATA	SUE DESJARLAIS	JEFF RENAUD
January	No Meeting		
February 7	YES	YES	YES
March 21	NO	YES	YES

### FIRE COMMITTEE

MEETING DATE	MARC BONDY	MARK CARRICK	JEFF RENAUD
January 17	YES	YES	YES
March 21	YES	YES	YES

### POLICE SERVICES BOARD COMMITTEE

MEETING DATE	MARC BONDY	CRYSTAL MELOCHE	
January 14	YES	YES	
February 18	No meeting		
March 25	YES	YES	

**2019 QUARTER 1  
COUNCIL ATTENDANCE RECORD**

---

**STRATEGIC PLANING - PROMOTION & COMMUNICATION COMMITTEE**

MEETING DATE	MIKE AKPATA	SUE DESJARLAIS	JEFF RENAUD
January	No meeting		
March 7	YES	YES	YES

*Mayor Bondy attended as ex-officio on: March 7*

**STRATEGIC PLANING - ENVIRONMENTAL COMMITTEE**

MEETING DATE	SUE DESJARLAIS	MARK CARRICK	ANITA RICCIO-SPAGNUOLO
February 5	YES	YES	YES

*Mayor Bondy attended as ex-officio on: February 5*

**STRATEGIC PLANING - EXPANDING ASSESSMENT COMMITTEE**

MEETING DATE	CRYSTAL MELOCHE	MIKE AKPATA	ANITA RICCIO-SPAGNUOLO
February 19	YES	YES	YES

*Mayor Bondy attended as ex-officio on: February 19*

**STRATEGIC PLANING - HR & FINANCIAL COMMITTEE**

MEETING DATE	MARC BONDY	CRYSTAL MELOCHE	JEFF RENAUD
January	No meeting		
March 5	No meeting		

## 2019 QUARTER 1

### COUNCIL ATTENDANCE RECORD

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#### PLANNING ADVISORY COMMITTEE

MEETING DATE	CRYSTAL MELOCHE	MIKE AKPATA	ANITA RICCIO-SPAGNUOLO
February		No meeting	

#### BY-LAW COMPLIANCE COMMITTEE

MEETING DATE	CRYSTAL MELOCHE	MIKE AKPATA	ANITA RICCIO-SPAGNUOLO
February 19	YES	YES	YES

## Schedule of Reports for Council April 9, 2019

Council Resolution or Member Question	Subject	Department	Report to Council	Comments
Councillor Carrick	Review of capital reinvestment fees	Culture & Recreation	Referred to 2020 Budget	Requested at the January 9, 2019 Budget Meeting of Council
79/19	Location and size of 10 signs promoting Canada's Campaign 911 Program (MADD)	Public Works	April, 2019	Requested at the March 12, 2019 Regular Meeting of Council
94/19	Legal implications of restricting e-cigarette (Vaping) advertising in public places	Legal Counsel	May, 2019	Requested at the March 26, 2019 Regular Meeting of Council
68/19	Discharge of Firearms on/ near waterways	Police	Public Meeting	<p>“That correspondence received from Deputy Chief Kevin Beaudoin, LaSalle Police Service, dated February 8, 2019 regarding the discharge of firearms within the Town of LaSalle BE RECEIVED for information and that a Public Meeting BE SCHEDULED to address this matter, and that affected parties BE NOTIFIED in advance of the Public Meeting.”</p> <p><b>Carried</b></p>

**THE CORPORATION OF THE TOWN OF LASALLE**

**BY-LAW NO. 8292**

A By-law to amend Zoning by-law No. 5050, the  
Town's Comprehensive Zoning By-Law, as  
amended

**Whereas** authority is granted under Section 34 of the Planning Act, R.S.O. 1990, and amendments thereto, to the Council of the Town of LaSalle to pass this By-law;

**And whereas** this by-law conforms to the Official Plan in effect for the Town of LaSalle, as amended;

**Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:**

1. Schedule "C", Map 16, of By-law 5050, as amended, is hereby further amended by the removal of the holding zone symbol for those lands as indicated on Schedule "A" attached hereto and forming part of this by-law.
2. This by-law shall take effect from the date of passing by Council and shall come into force in accordance with Section 36 of the Planning Act, R.S.O. 1990.

**Read** a first and second time and finally passed this 9th day of April, 2019.

1st Reading – April 9, 2019

\_\_\_\_\_  
Mayor

2nd Reading – April 9, 2019

3rd Reading – April 9, 2019

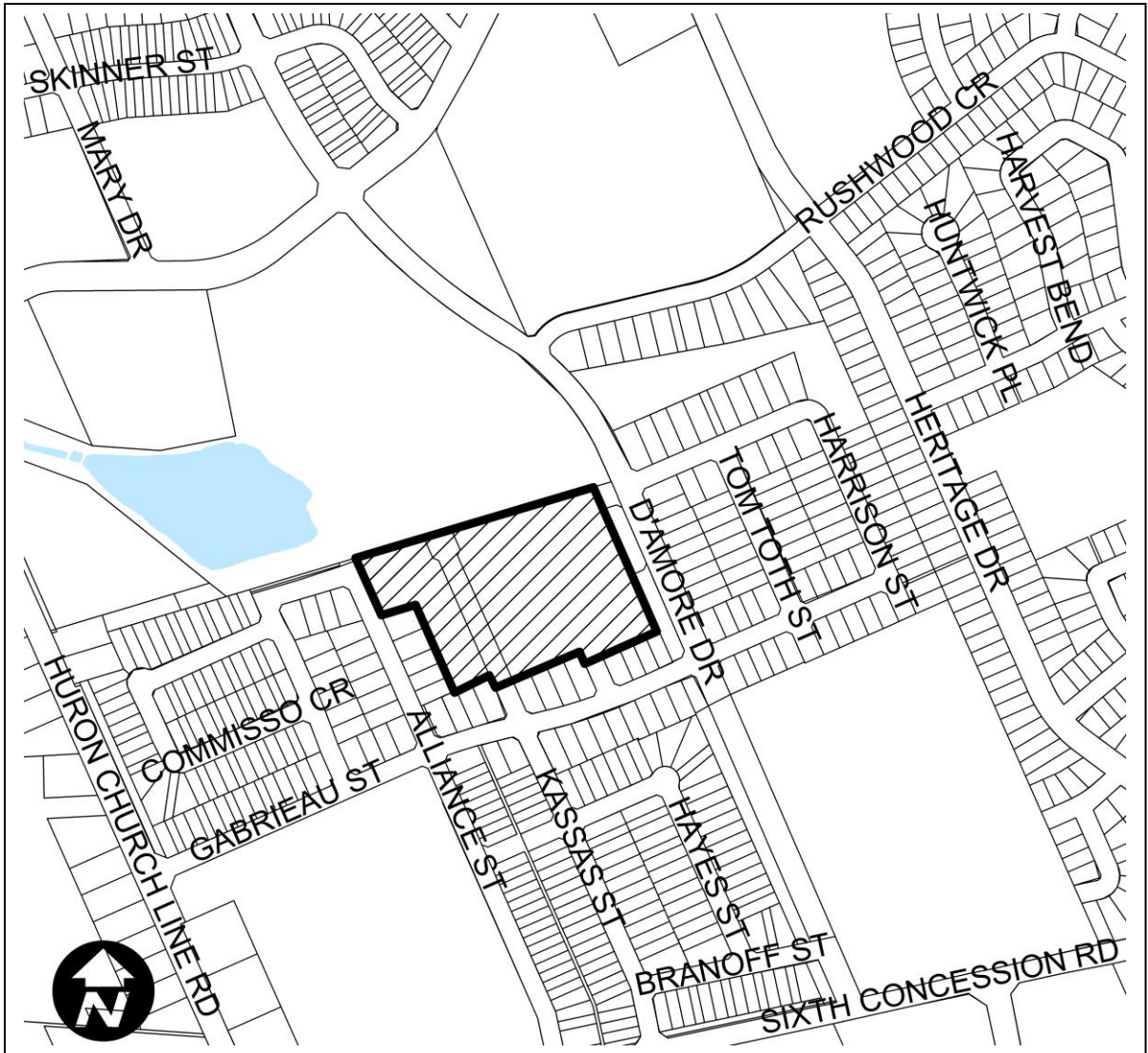
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Clerk

**BY-LAW NO. 8292**

**SCHEDULE "A"**

**Plan 1362 part of Block "A"  
12R-24175 part of part 52  
12R-26809 parts 1 & 2**

**Town of LaSalle**



**Residential Three holding Zone- "R3-h" to a Residential Three Zone- "R3"**

**This is Schedule "A" to By-Law No. 8292**

**Passed on April 9, 2019**

**Signed**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**THE CORPORATION OF THE TOWN OF LASALLE**

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1st Reading – April 9, 2019

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Mayor

2nd Reading – April 9, 2019

3rd Reading – April 9, 2019

\_\_\_\_\_  
Clerk

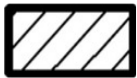
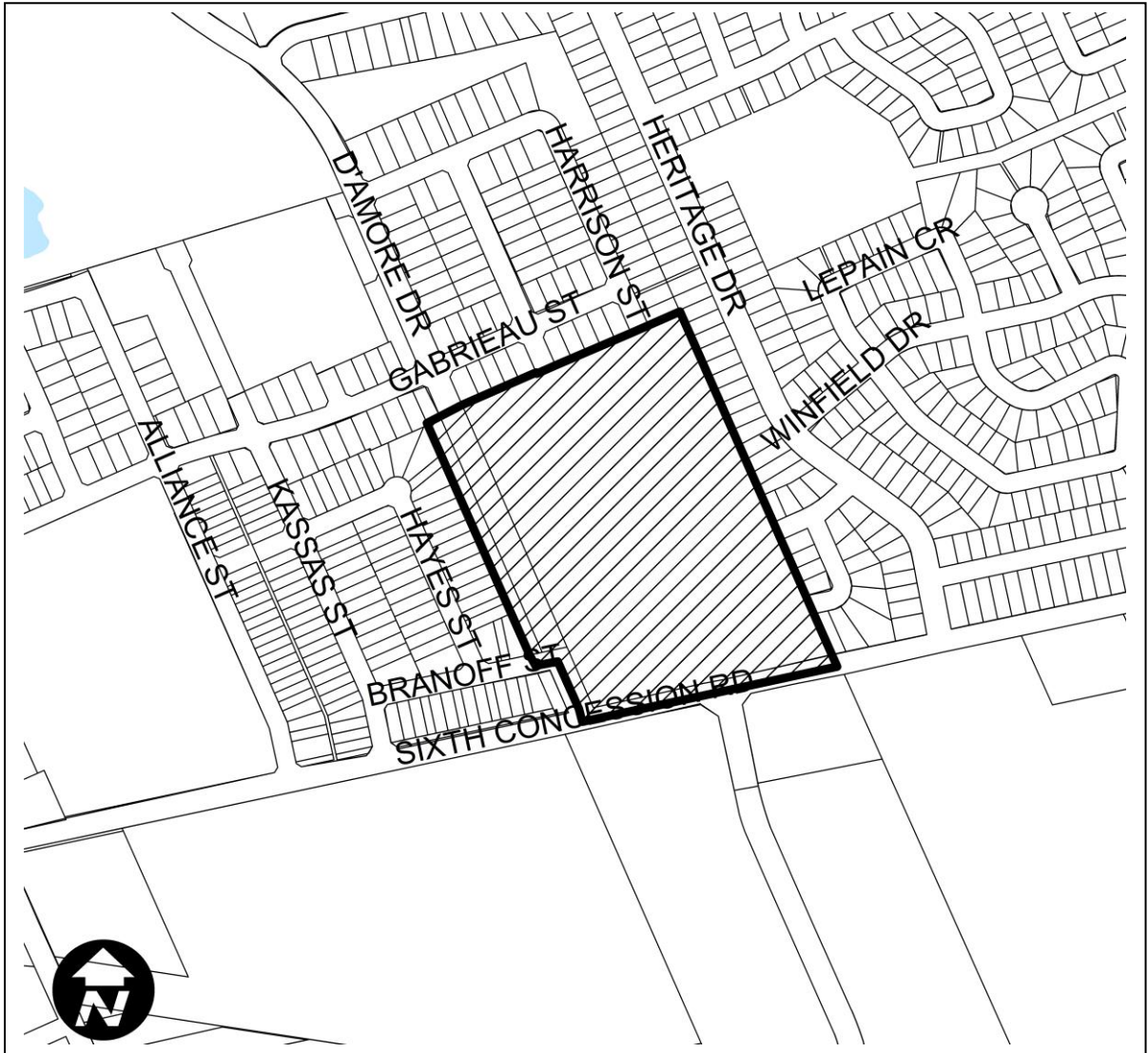


**BY-LAW NO. 8293**

**SCHEDULE "A"**

**Concession 5 part of lot 2  
12M-571 part of Block 37  
12R-18646 part of part 8  
12R-25336 parts 1 2 4 & 6  
And part of Harrison Street**

**Town of LaSalle**



**Residential Three holding Zone- "R3-h" to a Residential Three Zone- "R3"**

**This is Schedule "A" to By-Law No. 8293**

**Passed on April 9, 2019**

**Signed**

\_\_\_\_\_

\_\_\_\_\_

**THE CORPORATION OF THE TOWN OF LASALLE**

**BY-LAW NO. 8294**

A By-Law to authorize the execution of a Developers  
Severance Agreement with Scott D'Amore

**Whereas** Scott D'Amore has made an application to the Corporation,  
Concession 5 part of lot 2, 12M-571 part of Block 37, 12R-18646 part of part 8,  
12R-25336 parts 1 2 4 & 6 and part of Harrison Street, in the Town of LaSalle, in  
County of Essex;

**And whereas** the Corporation deems it expedient to grant the request on certain  
conditions;

**Now therefore the Council of the Corporation of the Town of LaSalle hereby  
enacts as follows:**

1. That the Corporation of the Town of LaSalle enter into a Developers  
Agreement with Scott D'Amore has made an application to the  
Corporation, Concession 5 part of lot 2, 12M-571 part of Block 37, 12R-  
18646 part of part 8, 12R-25336 parts 1 2 4 & 6 and part of Harrison  
Street, in the Town of LaSalle, in County of Essex, a copy of which  
Agreement is attached hereto and forms a part of this By-law.
2. That the Mayor and the Clerk be and the same are hereby authorized to  
execute the said Developer's Agreement on behalf of the Corporation  
and affix the Corporate seal thereto, as well as any and all other  
documents that may be necessary to give effect to the terms of the said  
Agreement.
3. That this by-law shall come into force on the passing thereof.

**Read** a first and second time and finally passed this 9th day of April, 2019.

1st Reading – April 9, 2019

\_\_\_\_\_  
Mayor

2nd Reading – April 9, 2019

3rd Reading – April 9, 2019

\_\_\_\_\_  
Clerk

**THE CORPORATION OF THE TOWN OF LASALLE**

**BY-LAW NO. 8295**

A By-law to authorize the execution of a Developers Severance Agreement with Scott D'Amore

**Whereas** Scott D'Amore has made an application to the Corporation to create thirty six (36) new single-detached building lots along Mia Anne Street Plan 1362 part of Block "A", 12R-24175 part of part 52 and 12R-26809 parts 1 & 2, in the Town of LaSalle, in County of Essex.

**And whereas** the Corporation deems it expedient to grant the request on certain conditions;

**Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:**

1. That the Corporation of the Town of LaSalle enter into a Developers Agreement with Scott D'Amore has made an application to the Corporation to create thirty six (36) new single-detached building lots along Mia Anne Street Plan 1362 part of Block "A", 12R-24175 part of part 52 and 12R-26809 parts 1 & 2, in the Town of LaSalle, in County of Essex, a copy of which Agreement is attached hereto and forms a part of this By-law.
2. That the Mayor and the Clerk be and the same are hereby authorized to execute the said Developer's Agreement on behalf of the Corporation and affix the Corporate seal thereto, as well as any and all other documents that may be necessary to give effect to the terms of the said Agreement.
3. This by-law shall come into force on the passing thereof.

**Read** a first and second time and finally passed this 9th day of April, 2019.

1st Reading – April 9, 2019

\_\_\_\_\_  
Mayor

2nd Reading – April 9, 2019

3rd Reading – April 9, 2019

\_\_\_\_\_  
Clerk

**THE CORPORATION OF THE TOWN OF LASALLE**

**BY-LAW NO. 8296**

A By-law to authorize execution of an Agreement between the Corporation of the Town of LaSalle and Amico Infrastructure Inc. for the Front Road Bridge at Turkey Creek Rehabilitation

**Whereas** the Corporation of the Town of LaSalle (Corporation) issued a Request for Tender (RFT) for the rehabilitation of Front Road Bridge at Turkey Creek;

**And whereas** the Corporation has agreed to award the contract to Amico Infrastructure Inc. on certain terms and conditions;

**And whereas** the Corporation deems it expedient to enter into an Agreement with Amico Infrastructure Inc. setting out the terms and conditions that have been agreed to with the Corporation.

**Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:**

1. That the Mayor and Clerk be and they are hereby authorized and empowered on behalf of the The Corporation of the Town of LaSalle, to execute an Agreement with Amico Infrastructure Inc. a copy of which Agreement is attached hereto, and forms part of this By-Law.
2. That this By-Law shall come into force and take effect upon on the date of the third and final reading thereof.

**Read** a first and second time and finally passed this 9th day of April 2019.

1st Reading – April 9, 2019

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2nd Reading – April 9, 2019

3rd Reading – April 9, 2019

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**THE CORPORATION OF THE TOWN OF LASALLE**

**BY-LAW NO. 8297**

A By-Law to authorize the execution of a  
Developer's Severance Agreement with Russell  
Shea and Linda Dianne Shea

**Whereas** Russell Shea and Linda Dianne Shea have made an application to the Corporation to develop certain lands lying in part of Lot 3, Concession 5 and part of Lot 19, Registered Plan 1468, in the Town of LaSalle, in the County of Essex;

**And Whereas** the Corporation deems it expedient to grant the request on certain conditions;

**Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:**

1. That the Corporation of the Town of LaSalle enter into a Developer's Severance Agreement with Russell Shea and Linda Dianne Shea regarding the proposed residential development of one (1) new building lot fronting on Montgomery Drive, in the Town of LaSalle, in the County of Essex, a copy of which Agreement is attached hereto and forms a part of this By-Law.
2. That the Mayor and the Clerk be and the same are hereby authorized to execute the said Developer's Severance Agreement on behalf of the Corporation and affix the Corporation's seal thereto, as well as any and all other documents that may be necessary to give effect to the terms of the said Agreement
3. That this By-Law shall come into force on the passing thereof.

**Read** a first and second time and finally passed this 9th day of April, 2019.

1st Reading – April 9, 2019

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Mayor

2nd Reading – April 9, 2019

3rd Reading – April 9, 2019

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Clerk

**THE CORPORATION OF THE TOWN OF LASALLE**

**BY-LAW NO. 8298**

A By-Law to authorize execution of an Agreement between the Corporation of the Town of LaSalle and Pepsico Beverages Canada for the exclusive supply of beverage products

**Whereas** the Council of The Corporation of the Town of LaSalle (Town) is desirous of entering into an Agreement with Pepsico Beverages Canada (Pepsico) for the exclusive supply of carbonated soft drinks and other beverage products for outlets operated by the Town;

**And whereas** the term of the Agreement shall be from April 16, 2015 through April 15, 2020;

**Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:**

1. That the the Mayor and Clerk be and they are hereby authorized and empowered on behalf of the The Corporation of the Town of LaSalle, to execute an Agreement with Pepsico Beverages Canada a copy of which Agreement is attached hereto, and forms part of this By-Law.
2. That this By-Law shall come into force and take effect upon on the date of the third and final reading thereof.

**Read** a first and second time and finally passed this 9th day of April, 2019.

1st Reading – April 9, 2019

\_\_\_\_\_  
Mayor

2nd Reading – April 9, 2019

3rd Reading – April 9, 2019

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Clerk