



**THE CORPORATION OF THE TOWN OF LASALLE
REGULAR MEETING OF COUNCIL
AGENDA**

**Tuesday, February 12, 2019, 7:00 PM
Council Chambers, LaSalle Civic Centre, 5950 Malden Road**

	Pages
A. OPENING BUSINESS	
1. Call to Order and Moment of Silent Reflection	
2. Disclosures of Pecuniary Interest and the General Nature Thereof	
3. Adoption of Minutes	6
RECOMMENDATION	
That the minutes of the closed & regular meetings of Council held January 22, 2019 BE ADOPTED as presented.	
4. Mayors Comments	
B. PRESENTATIONS	
1. LaSalle Economic Development Plan	13
Presentation by Aileen Murray from Mellor Murray Consulting	
C. DELEGATIONS	
1. Montgomery Drive Closure Petition	35
Delegate: Stu Smith	

RECOMMENDATION

That the report of the Director of Public Works dated January 31, 2019 (PW-01-19) prepared in response to a petition submitted requesting the closure of Montgomery Drive BE RECEIVED; and that Administration BE AUTHORIZED to co-ordinate a meeting with the Ontario Ministry of Transportation (MTO) to discuss safety concerns of the Montgomery Drive and Hwy 3 intersection; and further that the MTO be requested to review these safety concerns and provide a response relative to safety of this intersection.

D. PUBLIC MEETINGS AND/OR HEARINGS

E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION

1. Life After Fifty (LAF) LaSalle Cafe 52

RECOMMENDATION

That the report of the Director of Culture and Recreation dated January 30, 2019 (C&R 01-19) regarding the closing of the LaSalle Cafe located at the Town Civic Centre BE APPROVED; and that administration BE AUTHORIZED to post the vacancy and report back on proposals received.

2. Vollmer Concession Services 54

RECOMMENDATION

That the report of the Director of Culture and Recreation dated January 30, 2019 (C&R 02-2019) regarding the continuation of staff delivery of Vollmer Concession Services BE APPROVED; and an annual update BE PROVIDED on the concession operations business plan.

3. Front Rd Watermain Replacement - Award to Consultant 56

RECOMMENDATION

That the report of the Manager of Engineering dated February 4, 2019 (PW-02-19) regarding the Front Road Watermain Replacement BE RECEIVED and that consulting services for the design and tendering of the Front Road Watermain Replacement Project BE AWARDED to Dillon Consulting at a cost of \$85,500.00 and that the corresponding By-Law be adopted during the By-Law stage of the agenda.

4. Ojibway Oaks Pedestrian Bridge Pathway Fencing and Project Update 58
- RECOMMENDATION
That the report of the Manager of Engineering dated February 4, 2019 (PW-03-19) regarding the existing wood fence along the pathway adjacent to the Ojibway Oaks Bridge on Town property BE RECEIVED; and that the project to replace this fence BE GRANTED to Titan Contracting; and that additional maintenance work on the Newman and Brunette Park pedestrian bridges at a combined cost of \$67,104.00 BE APPROVED.
5. Appointment of Drainage Engineer - low area near 4th Concession Drain 63
- RECOMMENDATION
That the report of the Manager of Engineering dated February 4, 2019 (PW-04-19) recommending R.C. Spencer & Associates be appointed as the drainage engineer under Section 4 of the Drainage Act for the preparation of a report for the low area near 4th Concession Drain BE APPROVED.
6. Mike Raymond Drive Proposed Crosswalk 68
- RECOMMENDATION
That the report of the Manager of Roads and Parks dated February 4, 2019 (PW-05-19) recommending the implementation of a 30 km/hr speed limit and Community Safety Zone with signage on Mike Raymond Dr. from Malden Road to Diotte BE APPROVED; and that administration meet with High School representatives to discuss any further issues regarding crossing Mike Raymond Drive and general use of the parking lot to the South.
7. AMICO Properties Inc. request grant approval for an extension to Draft Approval of Phase 3B of the Forest Trails Estates Subdivision 74
- RECOMMENDATION
That the report of the Director of Development & Strategic Initiatives dated February 5, 2019 (DS-06-19) regarding the request from Amico Properties Inc. (Gudrin Beggs, Manager of Planning) for a two-year extension ending April 22, 2021 on Draft Plan Approval for Phase 3 of the Forest Trail Estates Subdivision BE APPROVED and that a copy of this resolution be forwarded to the Manager of Planning Services for the County of Essex, Bill King.
8. Town of Mono - Municipal Voter's List 78
- For Council decision.

F. INFORMATION ITEMS TO BE RECEIVED

1. Summary of Reports to Council 81

RECOMMENDATION

That the report of the Chief Administrative Officer dated January 11, 2019 being a summary of reports to Council BE RECEIVED.

G. BY-LAWS 82

RECOMMENDATION

That the following By-Laws BE GIVEN first reading:

8272 - A By-Law to amend By-Law 7852 to Establish User Fees or Charges for Services, Activities or the Use of Property

8273 - A By-Law to authorize an agreement Majesty the Queen in the right of the Province of Ontario as represented by the Minister of Transportation related to funding provided b under the Dedicated Gas Tax Funds for Public Transportation Program

8274 - A By-Law to appoint Alternate Member to Essex County Council

8275 - A By-Law to authorize the execution of an Agreement for Professional Services with Dillon Consulting Limited for Front Road Watermain Replacement Project

RECOMMENDATION

That By-Law numbers 8272 to 8275 BE GIVEN second reading.

RECOMMENDATION

That by-law numbers 8272 to 8275 BE GIVEN third reading and finally passed.

H. COUNCIL QUESTIONS

I. STATEMENTS BY COUNCIL MEMBERS

J. REPORTS FROM COMMITTEES

K. NOTICES OF MOTION

L. MOTION TO MOVE INTO CLOSED SESSION

M. CONFIRMATORY BY-LAW

N. SCHEDULE OF MEETINGS

By-Law Committee Meeting - February 19, 2019 @ 4:30 p.m.

Planning Advisory Committee Meeting - February 19, 2019 @ 5:30 p.m.

Committee of Adjustment - February 20, 2019 @ 5:30 p.m.

Regular Council Meeting - February 26, 2019 @ 7:00 p.m.

O. ADJOURNMENT



REPORT OF CLOSED MEETING OF LASALLE TOWN COUNCIL

January 22, 2019
6:00 pm

Members in attendance:

Mayor Marc Bondy
Deputy Mayor Crystal Meloche
Councillor Mike Akpata
Councillor Mark Carrick
Councillor Sue Desjarlais
Councillor Anita Riccio-Spagnuolo
Councillor Jeff Renaud

Also in attendance:

Joe Milicia, Chief Administrative Officer
Agatha Robertson, Director of Council Services & Clerk
Linda Jean, Deputy Clerk

Mayor Bondy calls the meeting to order at 6:00 p.m.

Disclosures of Pecuniary Interest and the General Nature Thereof

None.

Motion 20/19

Moved by: Councillor Renaud

Seconded by: Councillor Meloche

That Council move into closed session at 6:00 p.m. to discuss the following item:

1. Personal Matters about Identifiable Individuals - Appointment of Lay Representative to Essex Power Board (Confidential Report CAO-04-19) s. 239(2)(b)

Carried.

Motion 21/19

Moved by: Councillor Renaud

Seconded by: Councillor Desjarlais

That Council move back into public session at 6:10 p.m.

Carried.

1. Personal Matters about Identifiable Individuals

Motion 22/19

Moved by: Councillor Akpata

Seconded by: Councillor Renaud

That the confidential report of the Chief Administrative Officer dated January 16, 2019 (CAO-04-19) regarding the appointment of lay representative to Essex Power Board BE RECEIVED as presented and that the term of the current lay representative Joe Graziano BE EXTENDED until December 31, 2020 and that the current term of the Council representative, Mayor Bondy, BE EXTENDED to the end of the municipal term November 14, 2022.

Carried

There being no further business, the meeting is adjourned at 6:10 p.m.

Mayor – Marc Bondy

Clerk – Agatha Robertson



THE CORPORATION OF THE TOWN OF LASALLE

Minutes of the Regular Meeting of the Town of LaSalle Council held on

January 22, 2019

7:00 p.m.

Council Chambers, LaSalle Civic Centre, 5950 Malden Road

Members of Council Present: Mayor Marc Bondy, Deputy Mayor Crystal Meloche, Councillor Michael Akpata, Councillor Mark Carrick, Councillor Sue Desjarlais, Councillor Jeff Renaud, Councillor Anita Riccio-Spagnuolo

Members of Council Absent: M. Beggs, Manager of Roads & Parks

Administration Present: J. Milicia, Chief Administrative Officer, A. Armstrong, Director of Council Services & Clerk, L. Jean, Deputy Clerk, L. Silani, Director of Development & Strategic Initiatives, P. Marra, Director of Public Works, A. Burgess, Supervisor of Planning & Development, J. Columbus, Director of Culture and Recreation, D. Hadre, Corporate Communications & Promotions Officer, D. Sutton, Fire Chief, N. DiGesù, Manager of IT, D. Dadalt, Legal Counsel

A. OPENING BUSINESS

1. Call to Order and Moment of Silent Reflection

Mayor Bondy calls the meeting to order at 7:00 p.m.

2. Disclosures of Pecuniary Interest and the General Nature Thereof

None disclosed.

3. Adoption of Minutes

23/19

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Akpata

That the minutes of the regular meeting of Council held January 8, 2019 and the Budget Meeting of Council held January 10 & 11, 2019 BE ADOPTED as presented.

Carried.

4. Mayors Comments

None.

B. PRESENTATIONS

None.

C. DELEGATIONS

None.

D. PUBLIC MEETINGS AND/OR HEARINGS

1. Proposed Rezoning Application on 6355 Disputed Road

Mohamed Tabib (applicant and owner) and Cindy Prince, AMICO Properties Inc. appears before Council in support of rezoning approximately 1 hectre of land located north of Bouffard Road and west of Disputed Road municipally known as 6355 Disputed Road, from an Agricultural Zone-"A" to a Traditional Neighbourhood Design Zone "TND R1-1" to develop three (3) new single detached building lots.

None in attendance in opposition to application.

24/19

Moved by: Councillor Desjarlais

Seconded by: Deputy Mayor Meloche

That the report of the Supervisor of Planning & Development Services dated January 19, 2019 (DS-04-19) Mohamed Tabib (applicant and owner) and Tracey Pillon-Abbs, RPP (agent) to rezone approximately 1 hectre of land located north of Bouffard Road and west of Disputed Road municipally known as 6355 Disputed Road, from an Agricultural Zone-"A" to a Traditional Neighbourhood Design Zone "TND R1-1" to develop three (3) new single detached building lots BE APPROVED based on the applicant's proposed plan; and that the amendment to the existing severance agreement BE APPROVED; and that the zoning by-law for the subject lands BE ADOPTED during the bylaw stage of the agenda.

Carried.

E. REPORTS / CORRESPONDENCE FOR COUNCIL ACTION

1. Appointing Alternate to County Council

25/19

Moved by: Councillor Desjarlais

Seconded by: Councillor Renaud

That the report of the Deputy Clerk dated January 15, 2019 (CL-02-19) regarding an appointment of an alternate to County Council BE RECEIVED; and that the Mayor BE AUTHORIZED to determine the necessity for an alternate member and if necessary who the alternate member will be.

Carried.

2. Recognition of LaSalle Volunteers

The following volunteer names are drawn at random to receive Windsor Symphony Orchestra tickets to the Saturday, February 16, 2019 performance of "Gershwin Meets Steinway":

Adriana Angelidis, LaSalle Rotary Club

Mandy Knight, Girl Guides

Nikki Meloche, St. Joseph's School

Wade Hicks, 95th Scout Group

Connie Huschilt, LaSalle Choir

Danielle Findlay, LaSalle Minor Hockey Association

F. INFORMATION ITEMS TO BE RECEIVED

1. Council Member Attendance at Meetings Q4 October to December, 2018

26/19

Moved by: Councillor Renaud

Seconded by: Councillor Carrick

That the report of the Deputy Clerk dated January 15, 2019 (CL-03-19) regarding Council member attendance at Council and committee meetings for the period of October to December, 2018 (4th Quarter) BE RECEIVED.

Carried.

2. Correspondence from the Hospice of Windsor & Essex County

27/19

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Councillor Renaud

That the correspondence received from the Hospice of Windsor & Essex County dated January 4, 2019 regarding appreciation for the Town of LaSalle's ongoing commitment to support Hospice by hosting the 23rd Annual Hockey for Hospice Tournament at the Vollmer Culture and Recreation Complex to help raise more than \$347,000 for Hospice BE RECEIVED.

Carried.

3. Summary of Reports to Council

28/19

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Carrick

That the report of the Chief Administrative Officer dated January 22, 2019 being a summary of reports to Council BE RECEIVED.

Carried.

G. BY-LAWS

29/19

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Councillor Carrick

That the following By-Laws BE GIVEN first reading:

8266 - A By-Law to amend Zoning by-law No. 5050, the Town's Comprehensive Zoning By-Law, as amended

8267 - A By-Law to amend Zoning by-law No. 5050, the Town's Comprehensive Zoning By-Law, as amended

8268 - A By-Law to authorize the execution of a Developer's Severance Agreement with John Tedesco and David Sam Maggio

8269 - A By-Law to authorize the execution of a Developer's Severance Agreement with Kathleen Marie Ouellette

8270 - A By-Law to adopt the budget for year 2019

Carried.

30/19

Moved by: Councillor Renaud

Seconded by: Councillor Akpata

That By-Law numbers 8266 to 8270 BE GIVEN second reading.

Carried.

31/19

Moved by: Councillor Renaud

Seconded by: Councillor Akpata

That by-law numbers 8266 to 8270 BE GIVEN third reading and finally passed.

Carried.

H. COUNCIL QUESTIONS

None.

I. STATEMENTS BY COUNCIL MEMBERS

None.

J. REPORTS FROM COMMITTEES

None.

K. NOTICES OF MOTION

None.

L. MOTION TO MOVE INTO CLOSED SESSION

None.

M. CONFIRMATORY BY-LAW

32/19

Moved by: Councillor Renaud

Seconded by: Councillor Carrick

That Confirmatory By-Law #8271 BE GIVEN first reading.

Carried.

33/19

Moved by: Deputy Mayor Meloche

Seconded by: Councillor Akpata

That Confirmatory By-Law #8271 BE GIVEN second reading

Carried.

34/19

Moved by: Councillor Riccio-Spagnuolo

Seconded by: Councillor Desjarlais

That Confirmatory By-Law #8271 BE GIVEN third reading and finally passed.

Carried.

N. SCHEDULE OF MEETINGS

Committee of Adjustment - January 23, 2019 @ 5:30 p.m.

Regular Council Meeting - February 12, 2019 @ 7:00 p.m.

By-Law Committee - February 19, 2019 @ 3:30 p.m.

Planning Advisory Committee Meeting - February 19, 2019 @ 5:00 p.m.

Committee of Adjustment - February 20, 2019 @ 5:30 p.m.

Regular Council Meeting - February 26, 2019 @ 7:00 p.m.

O. ADJOURNMENT

Meeting adjourned at the call of the Chair 7:16 p.m.

Mayor: Marc Bondy

Deputy Clerk: Linda Jean



Economic Development Plan





Strategic Planning Process





Demographic highlights



Population 30,180 (2016)

Population Growth:

- 3.6% 2006 to 2011
- 5.4% 2011 to 2016

Growth Projections:

- 35,470 by 2031
- Up 5,000 from 2016

LaSalle projected to have the fastest growth rate in Essex County



Demographic highlights: Education



Adult* population considerably more educated



34.5% have university degree (29% across Canada)



Higher concentration of post-secondary graduates with **education** and **health** qualifications.



Above average share with STEM qualifications (science, technology, engineering and mathematics).



Labour market highlights: Commuting



Highest commuting rate in Ontario
Over 86% of LaSalle workers commute out for work



Sixth lowest commuting time in Ontario
<13% have one-way commute of 30+ minutes



Labour market highlights



LaSalle has a **high concentration of workers in**



Manufacturing (LQ=2.26)*



Education (LQ=1.35)



Health care (LQ=1.23)



Arts & entertainment (LQ=1.53).



Relatively more in **finance and insurance** compared to overall Windsor CMA.

*LQ = Location Quotient where the Canadian level = 1.00.



Income profile highlights



Highest median personal income in Ontario
Top 5 median employment income
(full time, full year workers)*.



35% above average household income



5.6% of LaSalle's population below poverty line
14% across Canada.











*among municipalities across Ontario with a population of at least 20,000.



Initial market threshold analysis

(concentration of firms and employment)



					
	Industry	Well below	Below	Average	Comments
	Retail trade				Below average building supplies, electronics, gas stations
	Finance and insurance				Above average investment firms, well below bank branches
	Professional services				Below: legal, IT, consulting, but higher than average engineering
	Health care				Above average: doctors, avg. physical therapists, etc., below for most others
	Accommodation				Below average across the board
	Food services				Below average across the board
	Personal services				Above average: veterinarian services



Community and Stakeholder Consultation



17 key stakeholder interviews



45 workshop participants



453 completed surveys



Strategic Priorities



Capacity

Dedicated staff resources and budget, investment in infrastructure, targeted incentives.



Connection

Community and business networks and regional partnerships.






Focus

Targeting high potential opportunities / sectors:

- Development nodes – waterfront development, commercial districts
- Investment attraction strategy
- Residential attraction.

Best Practices: Economic Development Capacity

Funding and staffing norms: municipal economic development*

	Staff	3 to 10 per 100,000 Average 5-6 staff per 100,000
	Share of municipal budget	0.4% to 1% of total budget
	Spending per capita	\$5 to \$20 per capita

*For small to medium-sized municipalities.



Best Practices: Business Improvement Associations



Community/Name	Population	Members	Levy	Staff	Board Size	Chamber
LaSalle	30,180					No
Amherstburg*	21,936					Yes
Essex Centre	20,427	200	\$100,000	1 PT	9	No
Kingsville	21,552	160	\$100,000	1 FT	12	No
Belle River on the Lake (Lakeshore)	36,611	145	\$116,000	1 PT	10	No
Leamington Uptown	27,595	200	\$98,000	1 PT	11	Yes
Tecumseh	23,229	400	\$109,000	1 FT, 1 PT.	9	No



Best Practices: Waterfront Plans



- **Location specific:** Demonstrates local culture, history, assets and values.
- **Connected:** Connecting waterfront destinations and adjacent neighbourhoods, reinforcing perpendicular streets and connections.
- **Public:** Ensuring public access.
- **Multifunctional:** Incorporating a variety of uses (commercial and residential), all day and all year long activities.
- **Multimodal:** Supporting a variety of transportation modes (walking, cycling, transit, cars and boats).

Economic Development Plan Elements



Economic Development Plan



Mission

To **grow LaSalle's economy** through **deliberate actions**, building economic development **capacity** and forging regional and community **connections**.



Vision

Economic growth that **builds on and supports** LaSalle's exceptional **quality of life**.



Economic Development Plan



A vibrant local economy, with an adequate shovel-ready land supply

Invest in the infrastructure, tools, resources, programs that provide the foundation for continued growth and economic development activity.



A vibrant waterfront district

Establish LaSalle's waterfront as a destination for recreation, higher density residential, mixed-uses, commercial and tourism activity.



A supportive planning environment

Strengthen and formalize the connection between economic development, land use, transportation and infrastructure planning to facilitate and encourage business investment.



Targeted investment attraction and support

Attract new services and other business investment, diversify tax revenues and increase services and jobs in LaSalle.



Business community engagement/collaboration

Harness the power of the business community to establish LaSalle as a dynamic centre of commercial activity.

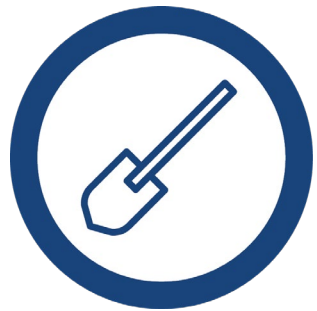


Economic Development Plan



5 goals & related objectives

29 specific actions





Goal 1 A vibrant local economy



Goal 1	A vibrant local economy, with an adequate shovel-ready land supply.
Objective	Invest in the infrastructure, tools, resources, programs that provide the foundation for continued growth and economic development activity.

Action:

1. Ensure there is sufficient shovel-ready residential and commercial land by completing, funding and implementing the Bouffard and Howard drainage plan in partnership with the private sector.
2. Facilitate and support the creation of and maintenance of an adequate supply of vacant residential and non-residential properties.
3. Establish economic development as a pillar in the LaSalle Corporate/Community Strategic Plan.
4. Provide permanent funding for economic development programming and strategic infrastructure investments.
5. Complete the Master Drainage Plan for the Town’s largest remaining greenfield area, and partner with the major landowners/developers to secure the necessary funding and cost-sharing agreements to construct the required trunk infrastructure improvements.
6. Leverage other sources of funding to support economic development programming, and assist with major infrastructure renewal and expansions.
7. Develop a business retention and expansion program with a focus on retail, manufacturing and service businesses, restaurants, and other commercial activities that serve the needs of a growing urban community.
8. Leverage regional economic development organizations and activities to ensure LaSalle is aligned with regional efforts and local benefits are maximized.



Implementation Plan



4. Targeted investment attraction and support.	Priority	Ongoing	Start			
			Immediate	<1 year	< 3 years	3 to 5 years
Attract new services and other business investment, diversify tax revenues and increase services and jobs in LaSalle.						
1. Develop an investment attraction program targeting professional services, restaurants and firms supporting the expanding residential housing market in LaSalle.	High					
2. Establish a business retention and expansion program.	Critical					
3. Implement a community marketing program with a focus on business expansion and attraction.	High					
4. Create an economic development section within the LaSalle website.	Critical	Ongoing	Immediate			
5. Develop digital and print collateral marketing materials to support the marketing program.	High					
6. Ensure LaSalle is investment ready and has compiled relevant data for potential development opportunities (e.g. land/building inventory, demographics, planning processes, financing and other services required to invest and grow in LaSalle).	Critical	Ongoing				



LaSalle Value Proposition

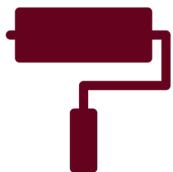
Business Cases for 3 sectors



Restaurants (all types)



Professional and personal services
(legal, insurance, healthcare, financial institutions)



Home improvement, furnishings and décor
stores and services



Value Propositions



LaSalle Restaurant Opportunities in LaSalle February 2019

THE TOWN OF LASALLE: A GROWING APPETITE FOR RESTAURANT CHOICES

5.4%	52%	40%
POPULATION GROWTH 2011 TO 2016	MORE DISCRETIONARY INCOME THAN AVG. CANADIAN HOME	COUPLES WITH CHILDREN

The Town of LaSalle is an attractive market for restaurants due to its fast growing and affluent population. LaSalle is located in the Windsor metropolitan area with quick access to highways 401 and 3, an international border crossing and a regional population of 400,000. The LaSalle restaurant market is poised to grow by 52% in the next 15 years¹.

HIGHLIGHTS

- **LaSalle's is growing:** Population increased by 5.4% between 2011 and 2016.
- Forecasted to add more population than all other municipalities in Essex County through 2031 (excluding the City of Windsor).
- **Young population:** over 25% under the age of 20.
- **Higher share of couple families with children** – 72% more as a share of all households.
- **Affluent population:** 58% of households have \$90,000 in household income (or more) compared to 27% in the City of Windsor.
- The average household has 52% more discretionary income than the average household across Canada.

GROWING POPULATION

There are over 30,000 people living in the Town of LaSalle today. The Town is forecast to experience robust growth to nearly 36,000 residents by 2031.

¹ Includes impact of increased number of households and a 2% natural growth rate.

Town of LaSalle – Restaurant Business Case 1

LaSalle Restaurant Opportunities in LaSalle February 2019

CONSUMER PROFILE

LaSalle has an attractive consumer market for the restaurant sector.

- The population has a much higher than average discretionary income (after taxes and shelter costs).
- Most residents work outside the community during the day and many would prefer to access services closer to home.
- The population is growing quickly with a steady household growth rate.
- The population is more educated with a higher share of professional workers.

Evening and weekend dining

LaSalle's residents are the key dining-out demographic of couples and families. In LaSalle, 67 percent of households are couple families with no children or couple families with children. The share of couples and families is well above the City of Windsor (44 percent) and the country as a whole (52 percent). The greater share of couples and families translates into greater potential restaurant spending.

Daytime dining in LaSalle

Given a large commuter base, LaSalle has a significant potential market for restaurants during the day. There are over 17,000 people in LaSalle during the day.

Spending from existing restaurants

Residents of LaSalle already spend their money on dining out, much of it currently outside LaSalle. New restaurants in LaSalle have the potential of attracting additional spending in LaSalle. In a survey of residents, 80% indicated they would like more dining options in LaSalle.

Family structure in LaSalle (2016)

Category	LaSalle	Windsor (City)	Canada
Couples - no children	24%	12%	9%
Couples - with children	40%	23%	26%
Lone parent families	9%	21%	9%
Other*	27%	44%	39%

*Includes persons living alone or those sharing a dwelling but not as a family. Source: Statistics Canada 2016 Census.

Working in LaSalle and those that do not work.

Business Case 33

Contents

- Community data
 - Demographics, Income, QOL
- Market size
- Sector profile
- Commercial districts
- Workforce
- Competition
- Consumer profile
- Transit, traffic patterns
- Contact information

Thank you

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The Corporation of the Town of LaSalle

Date	January 31, 2019	Report No:	PW-01-19
Directed To:	Mayor and Members of Council	Attachments:	~ petition ~ 2010 Conditions ~ 2017 Conditions
Department:	Public Works	Policy References:	
Prepared By:	Peter Marra, P.Eng. – Director of Public Works		
Subject:	Montgomery Drive Closure Petition		

RECOMMENDATION:

That Council receive the petition submitted regarding closure of Montgomery Drive.

That Council authorize administration to reach out to the Ontario Ministry of Transportation (MTO) to coordinate a meeting to discuss safety concerns of the Montgomery Drive and Hwy 3 intersection and further request that the MTO review the safety concerns and provide a response relative to safety of this intersection.

REPORT:

This report is being prepared to address a petition received through the clerk's office regarding installing a "cul-de-sac at the north end of Montgomery Drive due to high traffic speed and serious safety concerns entering and exiting the road". A copy of the petition is enclosed as an attachment to this report.

Background Information

Montgomery Drive is located in the northeast corner of the Town of LaSalle in the neighborhood known as Oliver Farms. The neighborhood of Oliver Farms consist generally of the following streets.

- Montgomery Drive, Eastbourne Avenue, Croydon Drive, Surrey Drive, Grosvenor Drive and Chelsea Drive

The area was developed as part of the Veteran Land Act after the Second World War. The neighborhood was developed with primarily five overall access/egress points at the time of development and remained relatively unchanged until about 2011. Enclosed is a sketch of what the neighborhood looked like in 2010. The Oliver Farms neighborhood contains approximately 119 single family homes.

Commencing in approximately 2004 and receiving final approval in approx. mid 2009, the government of Ontario undertook an Environmental Assessment (EA) for a new border crossing and highway connection route to the 401. This study involved extensive community outreach and public consultation. During the final approved plan, two of the existing five connection points into this neighborhood were removed those being Surrey Drive and Grosvenor Drive. Surrey was turned into a cul-de-sac with an approx. length of 250m and Grosvenor's connection was eliminated at, and now terminates at Chelsea. Enclosed is a sketch of the condition in 2017 of what this looks like.

It should be noted that the closure of the two roads (Surrey & Grosvenor) noted above was a result of the government of Ontario and was not completed by, or paid for, by the Town of LaSalle. Therefore, the Town and residents were on the receiving end of the finalized EA and the elimination of the two connections was primarily due to the Ontario government trying to create a sub-terrain highway 401 with tunnels along its route. Construction of the Herb Gray Parkway occurred between 2011 and 2015.

The Town of LaSalle no longer supports the installation of cul-de-sac in new developments where other practical alternatives exist to complete road and pedestrian connectivity. Furthermore, best practices for maximum cul-de-sac length should be strictly limited to a range of 180m to 300m. In the past, when the Town did accept cul-de-sac's the maximum length of the cul-de-sac was restricted to 230m as a maximum length.

As shown on the 2017 condition sketch, Surrey drive is currently a 250m long cul-de-sac. If the closure of Montgomery were to occur at Hwy 3, this would create Surrey and Montgomery as 410m and 560m long cul-de-sac's respectively.

Furthermore, with a closure of Montgomery Dr. this would only allow for two access/egress points, in relative close proximity to each other, into a neighborhood containing approx. 119 homes.

Montgomery Dr is also part of the Town of LaSalle transit route. Any closure of Montgomery Dr will need to be implemented and coordinated into changes with the transit service.

From an engineering, maintenance, development, planning and emergency services standpoint, closing Montgomery would create a very unrealistic cul-de-sac length's and a more potentially unsafe situation with access and egress for emergency response. .

Past Studies for the Area

It was noted earlier that the Ontario government from 2004 to 2009, involving public consultation, conducted an EA. It should also be noted that the Town also conducted two additional studies indirectly and directly involving this area.

Indirect - Transit Study started mid-2015, phase 1 completed early 2016 and phase 2 completed late 2016 with transit start-up/implementation Sept 2017.

Direct - Heritage Estates/Oliver Farms Flooding and Preliminary Design EA, started mid-2015 and completed and approved mid-2017.

Both of these studies involved extensive public consultation with the Heritage Estates/Oliver Farms Flooding and Preliminary Design (Heritage Study) EA following the environmental assessment act. The Heritage Study involved direct mailings to all affected residents in this neighborhood. The Heritage Study also looked at solutions to address storm drainage concerns of the area, and addressed the reconstruction of the Oliver Farms neighborhood.

The report was finalized and approved by council in late 2017. During the studies three public meetings, plans were developed and displayed. Comments were sought through comments sheets and the public was requested to submit them to form the public record.

The final report is available on the Town's web site. The final report contains all the information that was presented to the public and contains all formal submission of public comments. The online report also contains depictions of what the reconstructed Oliver Farms will look like when completed in order to solve drainage concerns and rebuild the local streets. During this process, there were no comments or discussion brought forward from the public about closing Montgomery.

Process Required to Close Montgomery Drive

Unfortunately, in order to address the closure and installation of a cul-de-sac on Montgomery, it is not a simple process that can be implemented without conducting an EA. With closing Montgomery, this will ultimately push traffic elsewhere and all surrounding areas will need to be evaluated and adjacent residents informed of what is occurring involving a public process. In addition, the Town would not support creating a cul-de-sac, therefore, an alternative connection point would need to be explored and that would result in acquisition of private property in order to loop Montgomery to Surrey and/or into the Heritage Estates. This EA could take about 12 months to complete and cost about \$100,000.00 (currently not in the 2019 budget).

Furthermore, the intersection of Montgomery and Hwy 3 is under the ownership and jurisdiction of the MTO. Any possible EA may need to be lead and or co-proponents with the MTO to evaluate closure options and any possible changes to the intersection.

Plan Implementation from 2017 Heritage Study EA

The detail design, implementation and construction of the proposed improvements to solve drainage concerns as identified in the 2017 Heritage Study EA are underway.

In early 2018, the Town was successful in receiving grant money through the National Disaster Management Program (NDMP) to carry out the first phase of the proposed improvements. Phase 1 work relates to work within Heritage Estates/Heritage Park.

In late 2018, the Town submitted for the next intake of the NDMP grant to implement phase 2 of the proposed improvements. Phase 2 relates to Montgomery Drive. The announcement of success on the late 2018 submission should be made soon. Should there be any direction to vary from what is currently approved and/or to change direction and review the closure of Montgomery; the Town should advise the NDMP grant that we are no longer interested in funding. The reason to decline the grant is based on timeline to complete construction and spending of the grant.

Resident Concerns

There appears to be concerns from the resident about the intersection of Hwy 3 and Montgomery Drive while accessing and egressing the neighborhood. This intersection is under the control and jurisdiction of the Ontario Ministry of Transportation (MTO). The design, operation, maintenance and overall responsibility of the intersection lies with the MTO.

Closure




Administration has reviewed the road closure request through the various departments, from public works, planning and fire services. Given the extent and length of what a proposed cul-de-sac would be and the process in order to close Montgomery Drive, it is recommended that Council receive the petition from the residents at this time and no further action occur relative to a closure process of Montgomery Drive.

Furthermore, administration is aware of the safety concerns brought forward relative to the Hwy 3 and Montgomery Drive intersection. Because this intersection is under the jurisdiction of the MTO, it is recommended that Council authorize administration to have discussions with MTO relative to concerns brought forward herein.

Respectfully submitted,



Peter Marra, P.Eng.
Director of Public Works

Reviewed by:							
CAO 	Treasury	Clerks	Public Works	Planning 	Cult. & Rec.	Building	Fire 

We are requesting that the North end of Montgomery Drive be turned into a cul-de-sac due to high speed traffic, and serious safety concerns when entering and exiting the road.

Name (print)	Address (print)	Signature
Maria Warner	Montgomery	Maria Warner
Mike White	Montgomery	Mike White
TIM MENNIEA	Montgomery	Tim Menniea
Andrea Stehle	Montgomery	Andrea Stehle
MARC STEHLE	Montgomery	Marc Stehle
AMANDA DUDNT	MONTGOMERY	Amanda Dudnt
Rob Menzies	Montgomery	Rob Menzies
Walter Kraken	Montgomery	Walter Kraken
JACOB CHRISTIAN	MONTGOMERY	Jacob Christian
Jillie Patry	"	Jillie Patry
Bob Beaton	Montgomery	Bob Beaton
Harry Beaton	"	Harry Beaton
Tim Kellin	Montgomery	Tim Kellin
Melissa Alliet	Montgomery	Melissa Alliet
Stuart Smith	Montgomery	Stuart Smith
GARRY SELBY	MONTGOMERY	Garry Selby
James Livingston	Surrey	James Livingston
G. FORSTER	MONTGOMERY	G. Forster
Rob Mayville	Montgomery	Rob Mayville
TOM VROZ	PROSEVADOR	Tom Vroz
Jesse Homenuik	Montgomery Dr	Jesse Homenuik
A. KILGARY	MONTGOMERY	A. Kilgary
CAROL MACVILLE	MONTGOMERY Dr.	Carol Macville
Gina Smith	Montgomery	Gina Smith

We are requesting that the North end of Montgomery Drive be turned into a cul-de-sac due to high speed traffic, and serious safety concerns when entering and exiting the road.

Name (print)	Address (print)	Signature
J. Westenberg	Surrey	<i>[Signature]</i>
D. Trucum	CRAYDON	<i>[Signature]</i>
KAYTEE BAKER	CRAYDON	<i>[Signature]</i>
ARNEK AAKS	CRAYDON	<i>[Signature]</i>
Mark Robinson	GROSVENOR	<i>[Signature]</i>
JC Brette	<i>[Redacted]</i>	<i>[Signature]</i>
Denise Ausman	Eastbourne Ave	<i>[Signature]</i>
Kate Mepa	CRAYDON	<i>[Signature]</i>
Jim Lavery	PASTORNE	<i>[Signature]</i>
Colin Smart	EASTBONNE	<i>[Signature]</i>
DEREK SERRAN	EASTBONNE	<i>[Signature]</i>
Rob O'Neil	EASTBONNE	<i>[Signature]</i>

In 2010, the area had 5 connections into the neighbourhood



Legend

- Essex Terminal Railway
- Water Features
- Parcels

Scale: 1: 5,000.00



0 67.47

134.94 Meters

THIS MAP IS NOT A LEGAL SURVEY

Printed: 1/8/2019 11:35 AM

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Notes



Legend

- Essex Terminal Railway
- Water Features
- Parcels

Scale: 1: 5,000.00



0 67.47

134.94 Meters

THIS MAP IS NOT A LEGAL SURVEY

Printed: 1/8/2019 11:36 AM

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Notes

MONTGOMERY DRIVE
CUL-DE-SAC PROPOSAL



- Used as a thoroughfare
- Increased traffic
- High speeds (policed / speed bump)

An accident(s) waiting to happen

No Right Hand Turning Lane

Bike Path

Bike Path

401 Ramp

- High Speed tailgating
- Blind Turn
- Colliding with Pedestrians
- Fault of pedestrian or drivers

Turning Lane

Bike Path



47

Google Earth



Heading East



Facing West



REASONS FOR A CUL-DE-SAC

- AVOIDS CONFUSION=
SAFETY
- REDUCE RESIDENTIAL
TRAFFIC= SAFETY
- ELIMINATES RISK OF
PEDESTRIANS BEING STRUCK
ON THE TRAILS.
- WILL SAVE LIVES

February 2, 2019

Corporation of the Town of LaSalle

RE: Petition requesting north end of Montgomery Drive become a cul-de-sac

ATTENTION: Town Council

Dear Sir/Madame:

This letter is to express **my extreme opposition** to the above noted petition. As a resident of Oliver Estates since 2002, I offer the following reasons. They are in no particular order as I believe there are many stakeholders involved and each will see the issue from their perspective.

- Since birth of the Herb Gray Parkway the area has had to adapt to multiple changes. The subdivision lost exit accesses from Grosvenor and Surrey. The Montgomery exit provides excellent access to Highways #3 and 401. Closing this forces use of Howard Avenue or Montgomery at 6th Concession.
- Howard Avenue traffic has **increased significantly** as most travellers use the bypass versus the round- about route. Regarding concern over traffic flow this is contrary to what was “sold” to the neighbourhood by the Parkway group.
 - Adding to this is the frequency of “funeral” traffic destined to Heavenly Rest Cemetery. With all due respect this can be a daily occurrence and considerable with cars backed up as far as the 401 overpass.
- With entry at Highway #3, Montgomery Drive recently became a bus route with two stops servicing the surrounding area.
- Limiting access also will force traffic to use Heritage Drive (via 6th Concession) to access Highway #3 thus imposing on that residential neighbourhood.
- Traffic has increased in the surrounding area (Howard bypass and 6th Concession) due to the residents in 300 plus homes built on 6th Concession adjacent to Heritage Alliance Church. This number is going to double again in the near future as approval for another 300 plus is granted.
- Additional expenditures to change recent changes made by the creation of the Parkway. I am cognizant there are justifiable safety complaints/concerns regarding the Montgomery exit as a turning lane was not provided for east bound traffic. Residents were advised the engineers for the Parkway did not believe a turning lane was necessary.

In conclusion, in my opinion making the Montgomery exit a cul-de-sac would result in Oliver Estates being **“BOXED IN”** on 3 sides of major traffic avenues.

I extend my thanks to town council and all stakeholders involved for your time and consideration in this matter.

Yours truly,

Barbara Sanders/Robert Soccini

cc: Councilman Jeff Renaud



The Corporation of the Town of LaSalle

Date	January 30, 2019	Report No:	C & R 2019 -01
Directed To:	Council	Attachments:	correspondence
Department:	Culture and Recreation	Policy References:	
Prepared By:	Director of Culture and Recreation		
Subject:	LAF LaSalle Cafe		

RECOMMENDATION:

That the report from the Director of Culture and Recreation dated January 30, 2019 (C&R 2010-01) regarding the closing of the LaSalle Café located at the Town Civic Centre BE APPROVED;

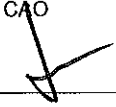
AND THAT staff proceed with posting the vacancy and report back on proposals received.

REPORT:

Staff received correspondence from Life After Fifty providing an update that they are no longer able to operate the LaSalle Café at the Civic Centre and will be ending their commitment of the operations on March 31, 2019. Due to lower than expected sales, difficulty in finding volunteers and new regulations around safe food handling requirements they feel they are unable to fulfill the commitment. There is no agreement or formal contract in place for this service at the Town Civic Centre.

Culture and Recreation services has had a good relationship with the LAF and have worked with their team and volunteer base in other areas including the Strawberry Festival where they have been exceptional partners. Their professionalism has been a benefit adding to the success of the event preparation and delivery. Staff are recommending a call for proposals be put to the community for operation of the Café. All responses received will be collated and reported back to Council for further review.

Director of Culture and Recreation

Reviewed by:							
CAO 	Treasury	Clerks	Env. Services	Planning	Parks & Rec	Building	Fire



East Side Centre
8787 McHugh Street
Windsor, Ontario
N8S 0A1

West Side Centre
635 McEwan Avenue
Windsor, Ontario
N9B 2E9

e: info@lifeafterfifty.ca
p: (519) 254- 1108
f: (519) 254- 1869
www.lifeafterfifty.ca

Julie Columbus
Director of Culture and Recreation
Town of LaSalle
5950 Malden Road
LaSalle, Ontario
N9H 1S4

January 16, 2019

Hello Julie, Happy New Year! I hope you were able to enjoy some family time over the Holidays.

I have wanted to touch base with you about the LaSalle Café. After much consideration we have decided operating the Café in the LaSalle Town Hall is no longer a viable option for us.

There are several factors that have contributed to this decision. The sales have been much lower than expected, however this is not the main reason for ending the service. We have also had difficulty finding volunteers to support this endeavour on a regular basis. We hold ourselves to a high standard when providing services to the community and feel we are unable to fulfill this commitment while providing the level of service we would be proud of.

Ideally we would like to end our commitment by March 31, 2019 however we are certainly willing to work with you on a timeline that would work best for both of us.

We sincerely appreciate the opportunity to have partnered with the Town of LaSalle on this initiative and look forward to future partnerships.

Joyce Nixon
Executive Director
Life After Fifty
635 McEwan Ave. Windsor, ON N9B 2E9
Phone: (519) 254-1108 Ext. 121
jnixon@lifeafterfifty.ca
www.lifeafterfifty.ca

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The Corporation of the Town of LaSalle

Date	January 30, 2019	Report No:	C & R 2019 -02
Directed To:	Council	Attachments:	
Department:	Culture and Recreation	Policy References:	
Prepared By:	Director of Culture and Recreation		
Subject:	Vollmer Concession Services		

RECOMMENDATION:

That the report from the Director of Culture and Recreation dated January 30, 2019 (C&R 2010-02) regarding the continuation of staff delivery of Vollmer Concession Services BE APPROVED;

AND THAT staff provide Council an update annually on the concession operations business plan.

REPORT:

Staff presented a report to Council requesting approval to post an RFP for concession services at the Vollmer Recreation Centre. The RFP calling for submissions for a 3 year contract was posted on the Town’s Bids and Tenders page and shared on our social media platforms. It received coverage on the local AM800 radio station and their Facebook and Twitter accounts.

There was one bid received from Big Daddy’s Coney Island.

Name	Company	Total Annual Payment
Borden Yewchyn	Big Daddy’s Coney Island	\$ 5,330.86

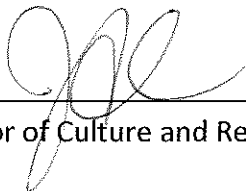
Staff are recommending that the concession services remain within Culture and Recreation Services and an annual update be presented to Council on operations. With feedback from users on operating times, staffing and menu/product control there is some opportunity to look at options for reducing expense. There is a new Team Leader 1 for concession who has shared some ideas on how to increase revenue and reduce cost to improve our business plan. Staff have reviewed the operations of the concession during the quieter months from April – August and suggested some operational efficiencies and alterations that can be used to reduce expense with wages, procedures and increase revenues at the outdoor concession operations throughout the summer months. Reviewing the busier operating times that reflect the hockey

season demonstrates a reasonable profit being driven by sales. To reduce cost and shrink losses the operational time during the “off-season” is where we need to focus some new techniques and planning methods.

We are also looking at vending machine revenue sharing and contracts to grow proceeds in the hospitality area. The new coffee machine and Max Vending machine should generate an additional revenue source of approximately \$1,500/annually. These will assist us in growing our revenue stream overall.

Retaining the concession operations within Culture and Recreation also provides control mechanisms to ensure flexibility to deliver service during tournaments, rentals and events. Staff would have the ability to adjust scheduling as required. It is also an employment opportunity for LaSalle Residents with approximately 25 students employed throughout the year.

Staff recommend that the operation remain the responsibility of Culture and Recreation and that an update be brought to Council in early 2020 on the status of the Concession and impact on the budget.



Director of Culture and Recreation

Reviewed by:							
CAO	Treasury	Clerks	Env. Services	Planning	Parks & Rec	Building	Fire



The Corporation of the Town of LaSalle

Date	February 4, 2019	Report No:	PW-02-19
Directed To:	Mayor and Members of Council	Attachments:	
Department:	Public Works	Policy References:	
Prepared By:	Jonathan Osborne, P.Eng. – Manager of Engineering		
Subject:	Front Rd Watermain Replacement – Award to Consultant		

RECOMMENDATION:

That Council award consulting services for the design of the Front Road watermain replacement to Dillon Consulting.

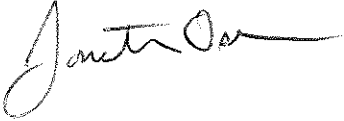
REPORT:

The existing 8" ductile iron watermain along Front Rd between Gary Ave and Malden Rd was installed in 1984. We experience frequent watermain breaks in this section on an annual basis. The replacement of this watermain was identified brought forward during 2019 budget sessions and approved at a budget cost of \$3,000,000.

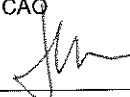

We have reached out to Dillon Consulting to provide a proposal to complete the design, tender and contract administration for the project. Dillon was chosen as the preferred consultant based on their previous knowledge on the existing watermain, and their schedule availability to complete the project. We anticipate surveying and design to occur during the spring, with construction to occur during the summer/fall.

The cost of for Dillon's services would be \$85,500 for the design and tendering of the project. It is recommended that Council award the consulting work for the Front Rd watermain replacement to Dillon Consulting.

Respectfully submitted,



Jonathan Osborne, P.Eng.
Manager of Engineering

Reviewed by:							
CAO 	Treasury	Clerks	Public Works 	Planning	Cult. & Rec.	Building	Fire



The Corporation of the Town of LaSalle

Date	February 4, 2019	Report No:	PW-03-19
Directed To:	Mayor and Members of Council	Attachments:	• Report PW-49-18
Department:	Public Works	Policy References:	
Prepared By:	Jonathan Osborne, P.Eng. – Manager of Engineering		
Subject:	Ojibway Oaks Pedestrian Bridge Pathway Fencing and Project Update		

RECOMMENDATION:

It is recommended that Council:

- Receive for information that the existing wood fences along the pathway adjacent to the Ojibway Oaks bridge is on Town property;
- Move forward with replacement of this fence by Titan Contracting as part of their project;
- Approve the additional maintenance work on Newman and Brunette Park pedestrian bridges.

REPORT:

Existing Fencing at Ojibway Oaks Pedestrian Bridge:

In December of 2018, Titan Contracting began rehabilitation work on the Ojibway Oaks Pedestrian bridge. At that time, the question was brought forward from Council about the ownership and condition status of the existing wood fencing along the adjacent pathway. Through some survey work, it was determined that the existing wood fences on either side of the pathway are on Town property. The fences are older, leaning in spots, and should be replaced.

The wood fences are older, leaning in spots, and should be replaced. While Titan is working at this location, we would like to engage with them to carry out the removal and installation of a new fence. If Council agrees, we will notify the two adjacent property owners of our intentions, and proceed accordingly.

This additional task would have a small impact on their schedule, as they are expecting to start the decking installation in late February. The fence work would happen after that.

Newman and Brunette Pedestrian Bridges:

When the Pedestrian Bridge Rehabilitation project was tendered, it included maintenance work on the Newman and Brunette Park pedestrian bridges as well (*more detailed description of work in PW-49-18 Report, attached*). 2018 budget limitations forced us to defer that work until 2019.



In conversations with Titan, they are agreeable to proceed with that work based on their 2018 prices. The combined cost for the works on these 2 bridges is \$67,104.00. The cost would come from the Pedestrian Safety – Sidewalks, Trails, Streetlights budget, which had \$400,000 allocated in the 2019 budget.

It is recommended to proceed with the maintenance work on the Newman and Brunette Park pedestrian bridges. This work would take place in spring when temperatures are suitable for painting operations.

Respectfully submitted,



Jonathan Osborne, P.Eng.
Manager of Engineering

Reviewed by:							
CAO 	Treasury	Clerks	Public Works 	Planning	Cult. & Rec.	Building	Fire



The Corporation of the Town of LaSalle

Date	November 6, 2018	Report No:	PW-49-18
Directed To:	Mayor and Members of Council	Attachments:	
Department:	Public Works	Policy References:	
Prepared By:	Jonathan Osborne, P.Eng. – Manager of Engineering		
Subject:	Pedestrian Bridge Rehabilitation Contract		

RECOMMENDATION:

1. That Council receive this report for information for the award of the Ojibway Oaks section of the Pedestrian Bridge Rehabilitation work to TCI Titan Contracting Inc for a cost of \$47,091.00.
2. That administration prepare a budget request in the 2019 Budget document to carry out the remaining work on the Brunette Park and Newman bridges.

REPORT:

In 2018, the Town engaged Stantec Consulting to complete a review and recommendations for required maintenance work on three pedestrian bridges within the Town's trail network; Brunette Park Bridge, Newman Bridge, Ojibway Oaks Bridge. Their work was carried out and identified the following work recommended for each bridge:

Ojibway Oaks Pedestrian Bridge

- Remove existing chain link fence and posts, wood planks and fasteners
- Install new FibreGrate FRP Grating on existing structure
- Install new galvanized steel railing system

Brunette Park Pedestrian Bridge

- Remove metal grating
- Blast and clean to remove all rust and peeling paint on entire structure
- Prepare, prime, and paint entire bridge structure except metal grating
- Install anchor bolts at bridge abutment

Newman Pedestrian Bridge

- Blast and clean to remove all rust and peeling paint from affected areas
- Prepare, prime, and paint affected areas

Tender Results:

Based on the Stantec recommendations, the Town prepared a tender for the works with the following results:

Company	Ojibway Oaks Bridge	Newman and Brunette Park Bridges	Total
TCI Titan Contracting Inc.	\$47,091.00	\$67,104.00	\$114,195.00
Front Construction Industries Inc.	\$49,960.00	\$74,810.00	\$124,770.00
Facca Inc	\$65,500.00	\$77,000.00	\$142,500.00
Vince Ferro Construction Ltd.	\$65,456.00	\$100,250.00	\$165,706.00
Hastings Painting Corporation	\$124,200.00	\$103,800.00	\$228,000.00

(All prices exclude HST)

Budget:

The 2018 budget included \$50,000 for improvements to the Ojibway Oaks Bridge. The low bid for the Ojibway Oaks Bridge from TCI Titan Contracting Inc. is \$47,091.00.

The price for the remaining work on the Brunette and Newman Bridges is \$67,104.00. Because this amount is not in the 2018 budget, we will not move ahead with the work on these two bridges at this time. Administration will make a request in the 2019 budget for \$70,000 to complete this work in 2019.

Schedule:


The intention is for TCI Titan to begin work within the next few weeks on the Ojibway Oaks bridge. This work does not have any temperature restrictions. Also, the number of users is lower than warmer months.

Conclusions:

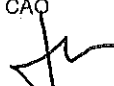

Our recommendation is to move forward with the work on Ojibway Oaks Bridge as part of the 2018 budget. In addition to being within the allocated budget amount of \$50,000, this bridge is the highest priority in required maintenance, having a deteriorating wood deck, and temporary fencing/guard railing. The Town has discussed this approach with Titan Contracting, and they are in agreement to proceeding with this section of work only.

Further, administration will bring forward a request to the 2019 budget deliberations to carry out the remaining work on the Brunette and Newman Bridges in 2019.

Respectfully submitted,



Jonathan Osborne, P.Eng.
Manager of Engineering

Reviewed by:							
CAO 	Treasury	Clerks	Public Works 	Planning	Cult. & Rec.	Building	Fire



The Corporation of the Town of LaSalle

Date	February 4, 2019	Report No:	PW-04-19
Directed To:	Mayor and Members of Council	Attachments:	<ul style="list-style-type: none"> • Sketch • Section 4 Petition
Department:	Public Works	Policy References:	
Prepared By:	Jonathan Osborne, P.Eng. – Manager of Engineering		
Subject:	Appointment of Drainage Engineer – Low Area near 4 th Concession Drain		

RECOMMENDATION:

That Council appoint RC Spencer as the drainage engineer under section 4 of the drainage act to address concerns brought forward through a section 4 petition.

REPORT:

The Town has received a section 4 petition for new drainage works from two property owners; 8455 and 8395 Broderick. The Town also has a large property adjacent to these that is part of this low area requiring drainage, and has also signed the petition. This area is near the 4th Concession Drain. Attached is a map showing the approximate area.

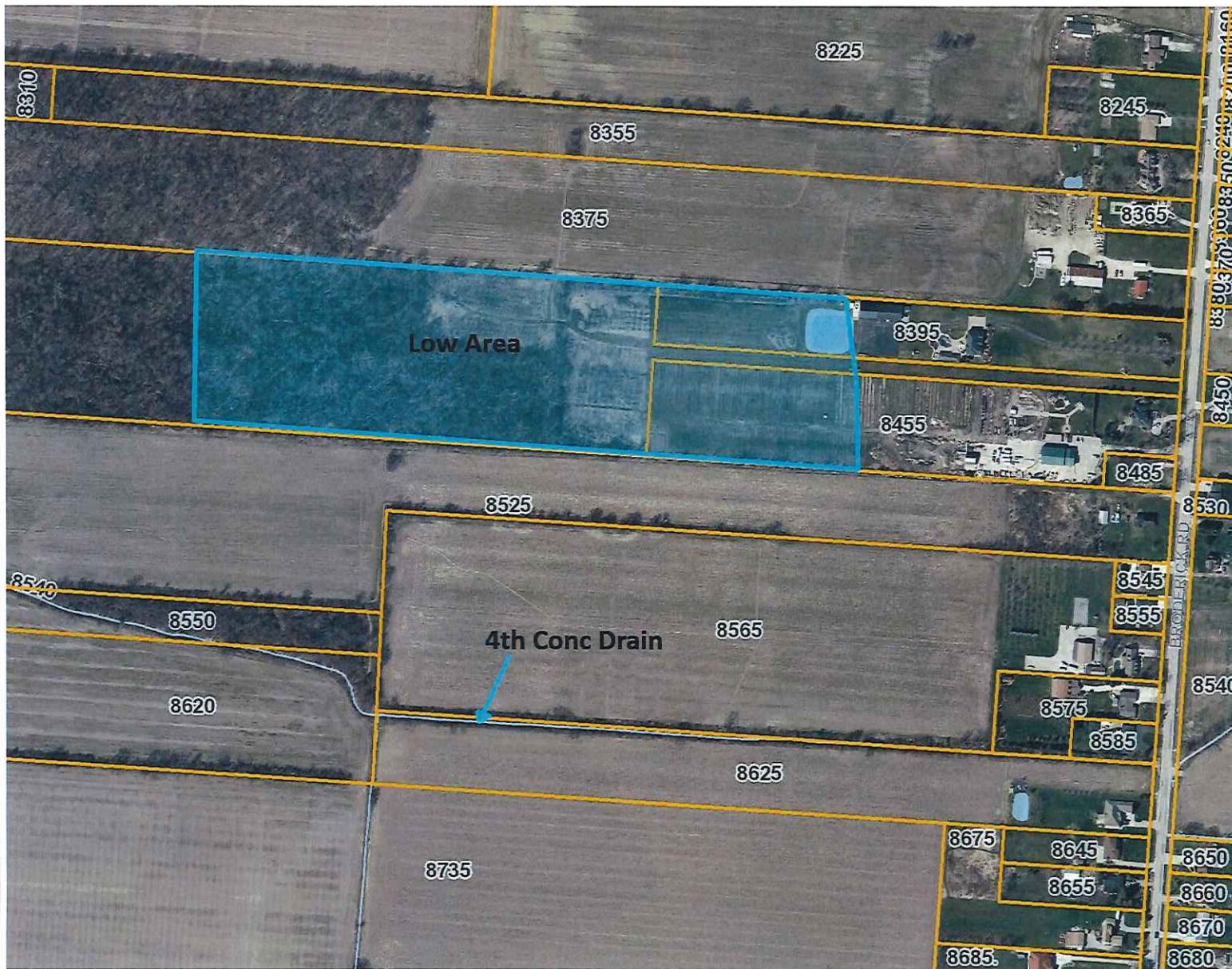
We are recommending that council appoint RC Spencer as the engineer for this project. The intention is to proceed with this project as a new report for this request. Once we have held the on site meeting for the owners in this area requiring drainage, we can determine if this report should be combined with the 4th Concession Drain report, or to continue as a separate report. Section 8(4) of the drainage act would allow Council to do this if needed.

Respectfully submitted,

Jonathan Osborne, P.Eng.
Manager of Engineering

Reviewed by:							
CAO 	Treasury	Clerks	Public Works 	Planning	Cult. & Rec.	Building	Fire

Low Area Near 4th Conc Drain



Legend

- Parcels
- Essex Terminal Railway
- Water Features
- Addresses

Scale: 1:5,017



167 Meters

Printed: 1/31/2019

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT A LEGAL SURVEY

Notes



Petition for Drainage Works by Owners Form 1

Drainage Act, R.S.O. 1990, c. D.17, clause 4(1)(a) or (b)

This form is to be used to petition municipal council for a new drainage works under the Drainage Act. It is not to be used to request the improvement or modification of an existing drainage works under the Drainage Act.

To: The Council of the Corporation of the Town of LaSalle

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)

Low area requiring at the west part of Mun. address 8455 and 8395, as well as the east portion of property with roll number 3734270000047400000. There is one farm located between this area and the 4th Concession drain.

In accordance with section 9(2) of the Drainage Act, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the Drainage Act for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the Drainage Act, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

Table with 3 columns: Contact Person (Last Name) Osborne, (First Name) Jonathan, Telephone Number 519 969-7772 ext. 1255

Table with 2 columns: Address, Road/Street Number, Road/Street Name

Table with 4 columns: Location of Project, Lot 6, Concession 3, Municipality Town of LaSalle, Former Municipality (if applicable) Sandwich West

- What work do you require? (Check all appropriate boxes)
[X] Construction of new open channel
[] Construction of new tile drain
[] Deepening or widening of existing watercourse (not currently a municipal drain)
[] Enclosure of existing watercourse (not currently a municipal drain)
[] Other (provide description ▼)

Name of watercourse (if known)
Closest outlet is 4th Concession Drain

Estimated length of project
530m

General description of soils in the area
Clay loam

- What is the purpose of the proposed work? (Check appropriate box)
[] Tile drainage only [X] Surface water drainage only [] Both

Petition filed this 01 day of February 20 19

Name of Clerk (Last, first name) Signature
Jean-Linda Robertson Agatha A. Robertson

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

Number	Property Description
	Town owned property between 8455 and 8395 Broderick

Ward or Geographic Township LaSalle	Parcel Roll Number 3734270000047400000
--	---

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

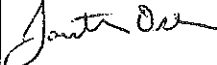
Sole Ownership

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
--	-----------	-------------------

Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print) Osborne, Jonathan	Signature 
Name of Corporation Town of LaSalle	I have the authority to bind the Corporation.
Position Title Manager of Engineering	Date (yyyy/mm/dd) 2018/12/07


Number	Property Description
8455	Broderick Rd

Ward or Geographic Township LaSalle	Parcel Roll Number 3734270000047500000
--	---

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

Sole Ownership


Owner Name (Last, First Name) (Type/Print) Daniel Garlatti	Signature 	Date (yyyy/mm/dd) 2018/12/17
---	---	---------------------------------

Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)	Signature
Name of Corporation	I have the authority to bind the Corporation.
Position Title	Date (yyyy/mm/dd)

Check here if additional sheets are attached Clerk initial 

Petitioners become financially responsible as soon as they sign a petition.

- Once the petition is accepted by council, an engineer is appointed to respond to the petition. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 8(1).
- After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible in equal shares for the costs. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 10(4).
- After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 43.
- If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 61.

Notice of Collection of Personal Information
Any personal information collected on this form is collected under the authority of the *Drainage Act*, R.S.O. 1990, c. D.17 and will be used for the purposes of administering the Act. Questions concerning the collection of personal information should be directed to: where the form is addressed to a municipality (*municipality to complete*)

and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 826-3552.

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

Number	Property Description
8395	Broderick Rd

Ward or Geographic Township	Parcel Roll Number
LaSalle	373427000004700000

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

Sole Ownership

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
Mark Haller	Mark Haller	2018/12/07

Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)	Signature
Name of Corporation	I have the authority to bind the Corporation. Date (yyyy/mm/dd)
Position Title	

Number	Property Description

Ward or Geographic Township	Parcel Roll Number

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

Sole Ownership

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)	Signature
Name of Corporation	I have the authority to bind the Corporation. Date (yyyy/mm/dd)
Position Title	

Check here if additional sheets are attached Clerk initial A.R.

- Petitioners become financially responsible as soon as they sign a petition.
- Once the petition is accepted by council, an engineer is appointed to respond to the petition. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 8(1).
 - After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible in equal shares for the costs. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 10(4).
 - After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 43.
 - If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 61.

Notice of Collection of Personal Information
 Any personal information collected on this form is collected under the authority of the *Drainage Act*, R.S.O. 1990, c. D.17 and will be used for the purposes of administering the Act. Questions concerning the collection of personal information should be directed to: where the form is addressed to a municipality (*municipality to complete*)

and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 826-3552.



The Corporation of the Town of LaSalle

Date	February 4, 2019	Report No:	PW-05-19
Directed To:	Mayor and Members of Council	Attachments:	~ Fig.1 – Site Location ~ Fig. 2 – Mid-Block Crossing Details ~ Fig. 3 – Speed limit - Community Safety Zone
Department:	Public Works	Policy References:	
Prepared By:	Mark Beggs – Manager of Roads and Parks		
Subject:	Mike Raymond Drive Proposed Crosswalk		

RECOMMENDATION:

That Council approve the recommendation to implement a 30km/hr speed limit and Community Safety Zone with signage on Mike Raymond Dr. from Malden Rd to Diotte and for administration to meet with the High school representation to discuss any further issues regarding crossing Mike Raymond Dr. and general use of the parking lot to the South.

REPORT:

This report is being prepared to address a Council question regarding installing a crosswalk between Sandwich Secondary High School parking lot and the Town owned parking lot South of the High School that is used by students for additional parking during the school year.

Background Information

Sandwich Secondary High school currently has entrances off Malden Rd, Mike Raymond Dr. and Rocheleau St. (Laurier Dr.) The High school currently has onsite parking on the North, East and South sides of school property. (see Fig.1 attached)

The Town owned parking lot to the South of the school across Mike Raymond Dr. is also used for overflow parking on a daily basis by mostly students.

There are currently sidewalks on both the North and South sides of Mike Raymond Dr. in the area of the High school, however; there is currently not a crosswalk between the school and the Town parking lot to the South.

The speed limit on Mike Raymond Dr is currently 40km/hr and there are permanent speed bumps already in place, within the area from Malden Rd to Diotte.

Review of the Area

Upon investigation of the area, there are four different locations that students enter and exit the south side of the high school, which cover a distance of approximately 120 meters.

Through an onsite visit, it was noted that numerous students cross Mike Raymond Dr. in various locations to access the Town parking lot. For this reason, it is difficult to determine where the best location for a proposed crosswalk would be so it is properly utilized.

It was also noted, the much of the traffic on Mike Raymond Dr. is present during school hours with the majority of traffic being students coming and going from the various parking lots.

If a crosswalk was installed this may give a false sense of security that all traffic will stop for the crossing.

It was also noted on site, that there is curb and gutter in the area of the proposed crosswalk, that would need to be reconfigured for an accessible crosswalk as well as street trees that may need to be re-located. There would also need to be two sections of concrete sidewalk added for connection to the parking lots on both sides of the road.

Over the past few months, administration has also received complaint from the neighboring residents backing on to the Town's parking lot regarding increased garbage and activity from the student's in the area.

Cross Walk Information

Through the on-site review, a mid-block crossing between the High school and the Town owned parking lot to the South is not recommended. In addition, because of the layout

of the High School, the pedestrian traffic is not confined to any one area. It is thought that pedestrians in the area are still going to cross in various other locations, and not exclusively at any one crossing.

If a crosswalk were to be installed, the work would include:

1. Removals and installation of two accessible crosswalk curb cuts
2. Install approximately 18 m of sidewalk to connect the crosswalk to both parking lots.
3. Re-location of three street trees
4. Paint and signage for crosswalk (see fig. 2)

Note: This work would not occur until spring 2019

The estimated cost of the project is \$12,000 – \$15,000 of which could come from the annual sidewalk construction budget.

The recommended location of a potential mid-block crossing is approximately in the middle of the south parking lot (as shown in fig. 1).

Recommendation

Through this report, it is recommended that rather than a mid-block cross walk being installed at this time, that the area of Mike Raymond from Malden Rd. to Diotte be signed 30km/hr and also as a Community Safety Zone (fig. 3). If approved, appropriate by-laws to implement these changes will be brought to a subsequent Council meeting. In addition, it is recommended that administration meet with School officials to discuss the issues with crossing Mike Raymond Dr, and use of the Town owned parking lot in general.

Respectfully submitted,



Mark Beggs
 Manager of Roads and Parks



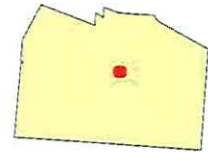
Reviewed by:							
CAO 	Treasury	Clerks	Public Works 	Planning	Cult. & Rec.	Building	Fire

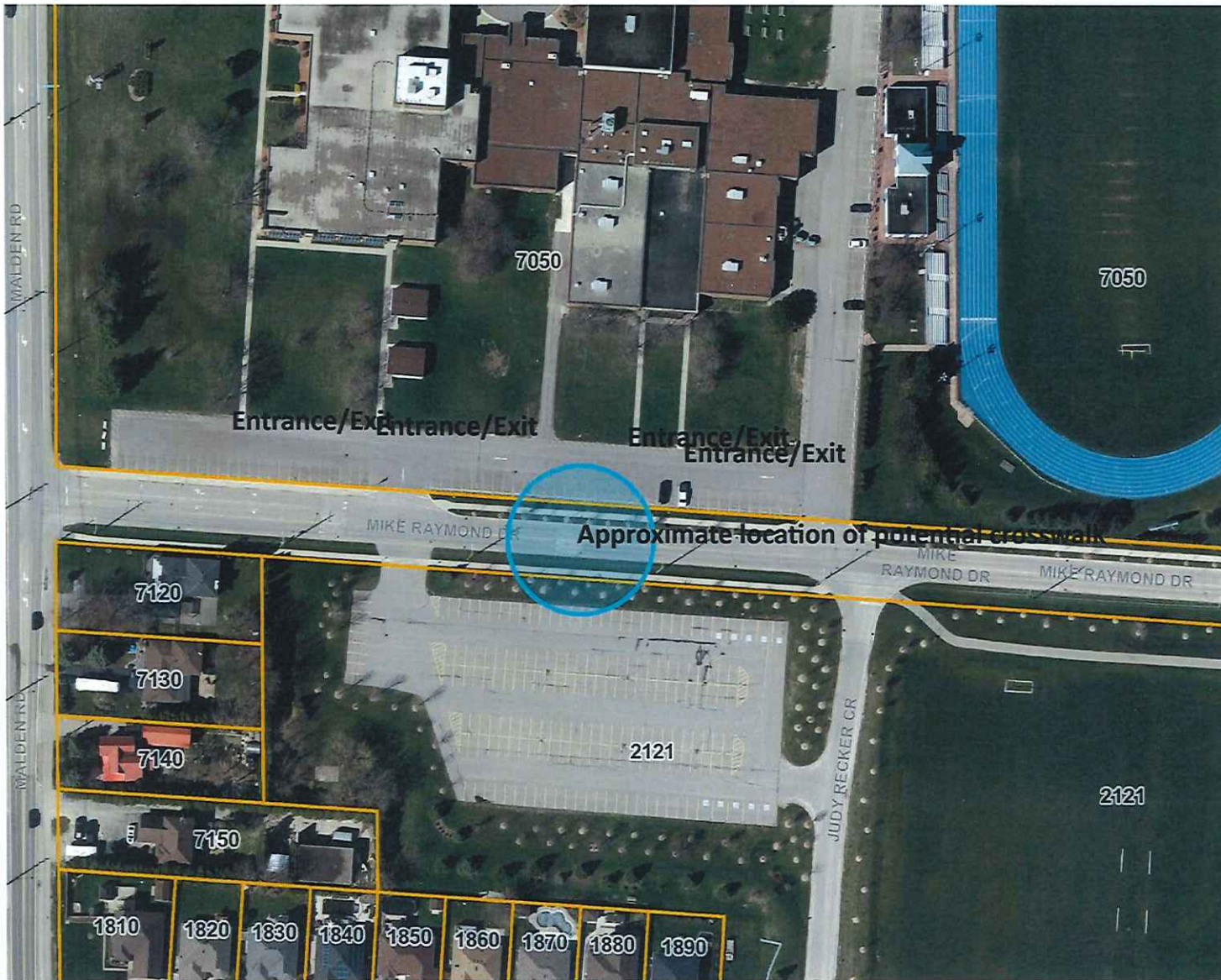


Fig. 1 - Site Location



Legend

- Parcels
- Essex Terminal Railway
- Water Features
- Addresses



Scale: 1:1,555



Notes



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT A LEGAL SURVEY

Printed: 2/4/2019

FIG. 2- Mid Block Crossing Details

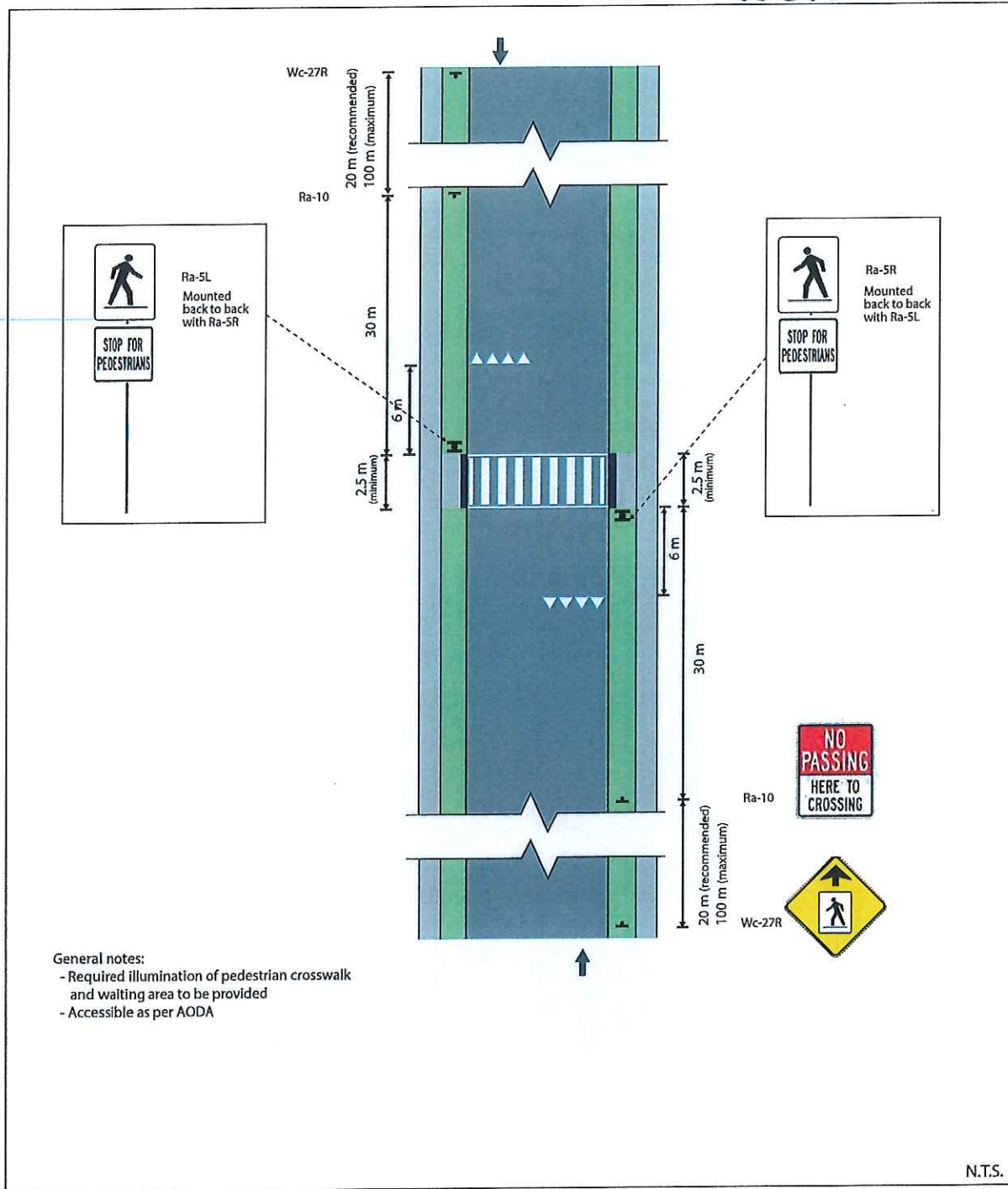
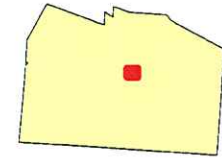
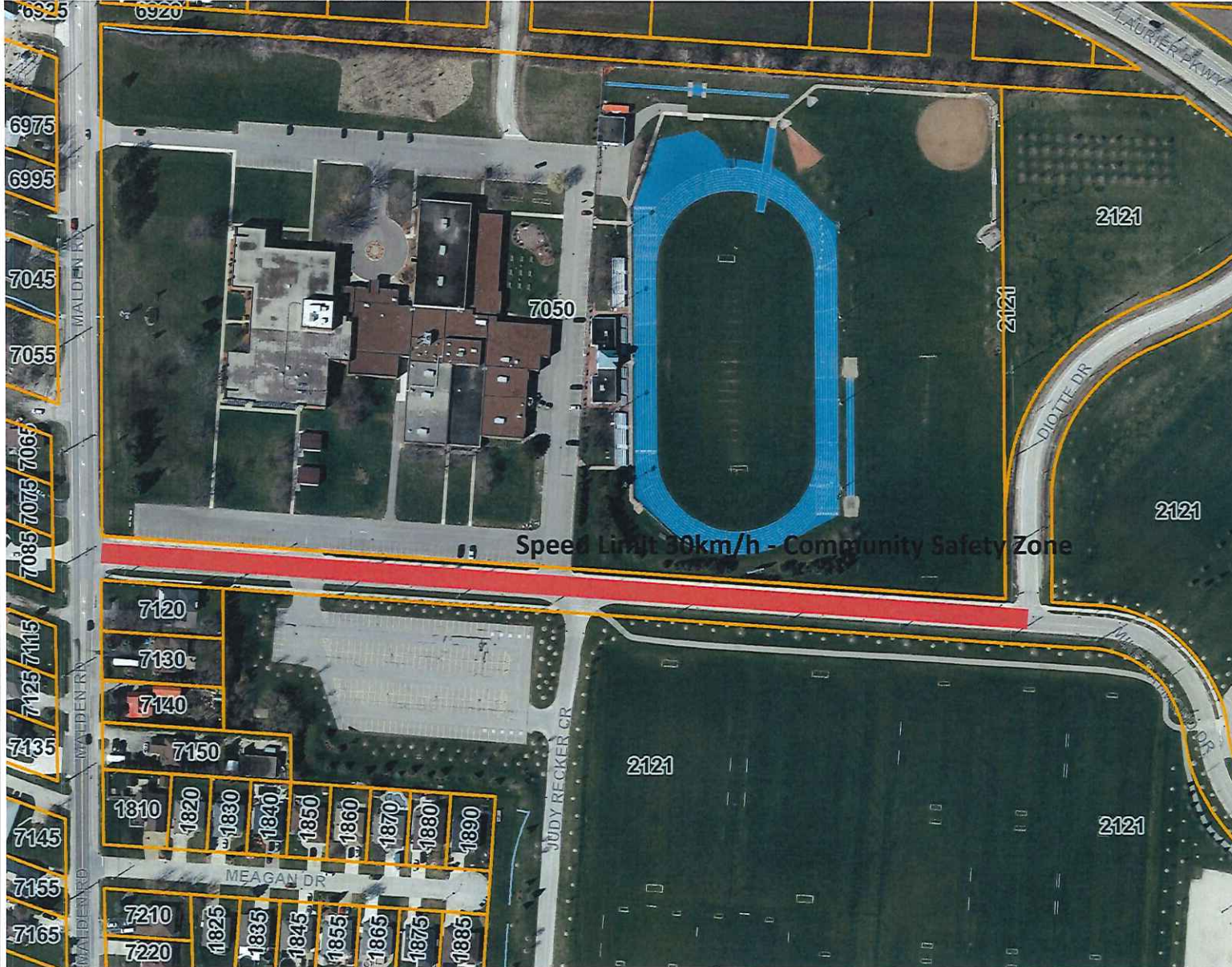


Figure 39: Pedestrian Crossover Level 2 Type D – Mid-block (2-lane, 2-way)

Fig. 3 - Speed 30km/hr - Community Safety Zone



Legend

- Parcels
- Essex Terminal Railway
- Water Features
- Addresses

Scale: 1: 2,669



Notes



89 Meters

Printed: 2/4/2019

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT A LEGAL SURVEY

The Corporation of



the Town of

LaSalle

Date:	February 5, 2019	Report No:	DS-6-2019
Directed To:	Mayor and Members of Council	Attachments:	Letter dated January 31, 2019
Department:	Development & Strategic Initiatives		
Prepared By:	L. Silani, M. Pl., MCIP, RPP, Director of Development & Strategic Initiatives	Policy References:	
Subject:	Request from Amico Properties Inc. to Grant Approval for an extension to Draft Approval for Phase 3B of the Forest Trail Estates Subdivision, located in the Bouffard Planning District, in Part of Lots 33 and 34, Concession 2 (County of Essex File No. 37-T-13006)		

RECOMMENDATION:

That Council pass a resolution concurring with the Applicant's request to grant approval (for a further 3 year period) to a request to extend the existing Draft Approval for Phase 3B of the Forest Trail Estates Subdivision, located in Part of Lots 33 and 34, Concession 2.

A copy of this Council Resolution should be forwarded to the Manager of Planning Services for the County of Essex, Mr. Bill King.

REPORT:

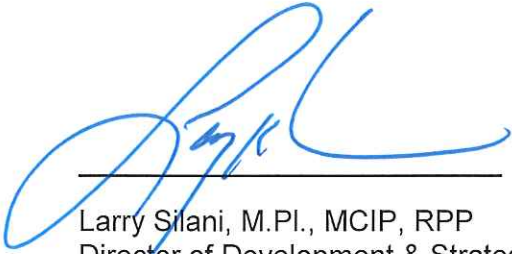
Draft Plan Approval was granted to this residential plan of subdivision by the County of Essex on April 22, 2015.

The Applicant is requesting an extension to Draft Approval for Phase 3B of the Forest Trails Estates Subdivision ---- from April 22, 2019 to April 22, 2021 --- to allow various drainage

reports to be completed and the corresponding re-alignment of the existing drain to be constructed as it affects the Phase 3B lands.



Town Planning and Engineering Staff have reviewed the Applicant's request, and we are in support of this extension being granted.

Yours truly,



Larry Silani, M.Pl., MCIP, RPP
Director of Development & Strategic Initiatives

Attachment

<i>Reviewed by:</i>						
CAO 	<i>Finance</i>	<i>Clerk</i>	<i>Environmental Services</i> 	<i>Development & Strategic Initiatives</i>	<i>Culture & Recreation</i>	<i>Fire</i>



January 31, 2019

Delivered via Email

Mr. Larry Silani
Director of Planning and Development Services
Town of LaSalle
5950 Malden Road
LaSalle, Ontario
N9H 1S4

Dear Mr. Silani:

Re: Forest Trail Estates (LaSalle) Inc.
Location: Part of Lot 33 and 34, Concession 2
File No.: 37-T-13006
Request for Extension of Draft Plan Approval

Please accept this letter as our formal request to seek council's support for an extension to Draft Plan Approval for Phase 3 of the Forest Trail Estates Subdivision in the Town of LaSalle. Our current approval is scheduled to expire on April 22, 2019. At this time, we are seeking a two-year extension until April 22, 2021.

While a large portion of the subdivision has been granted final approval from the County of Essex under 12M-648, referred to as Phase 3A (please see attached drawing), there remain a handful of lots identified as Phase 3B, that have been held up as a result of Drainage Act matters outside our immediate control. It is our hope that these matters are resolved within the next two years, if not sooner. Please note that while we have yet to obtain final approval from the County of Essex for Phase 3B, our current development agreement with the Municipality includes provisions for both phases. As such, once outstanding Drainage Act matters are resolved, final approval from the County for Phase 3B can be achieved quite quickly.

According to the Council Calendar on the Town of LaSalle's website, the next Council meeting is February 12, 2019. We would appreciate if our request for an extension could be heard at that meeting.

Kindly advise if you require anything further in order to facilitate our request. Thanks for your ongoing assistance.

Best regards,

Forest Trail Estates (LaSalle) Inc.

Gudrin Beggs
Manager of Planning

2199 Blackacre Drive, Oldcastle, Ontario NOR 1L0 • Telephone: (519) 737-1577 Fax: (519) 737-1929

37-T-13006

PLAN 12M-

I CERTIFY THAT THIS PLAN IS SUBMITTED IN THE LAND REGISTRY OFFICE FOR THE LAND TITLE DIVISION OF CODES 1172 AT ...

REPRESENTATIVE FOR LAND REGISTRY

THIS PLAN COMPRISES PART OF THE LAND DERIVED BY PLAN'S 70550-1984 AND 70550-1984

The Plan No. of Submission is approved under s. 51 (46) of the Planning Act on the ...

MELAN HORN, M.C.P., R.P.S. Manager, Planning Services County of Essex

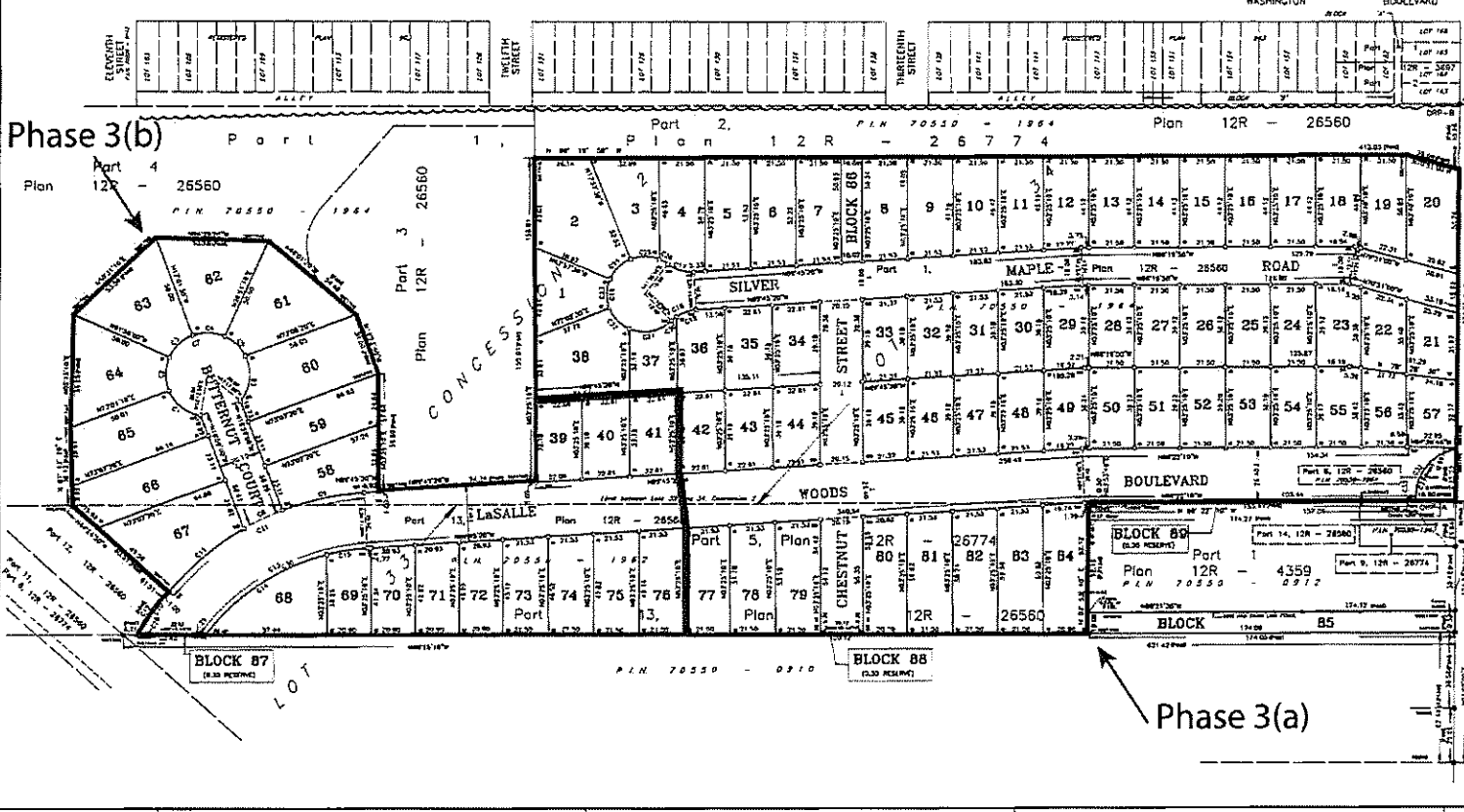
Three tables of CURVE SCHEDULE data with columns for CURVE, RADII, ARC, CHORD, CHORD BEARING, CHORD BEARING, CHORD BEARING, CHORD BEARING, CHORD BEARING, CHORD BEARING.

INTEGRATION DATA table with columns for POINT ID, ELEVATION, DISTANCE, CURVE, CHORD, CHORD BEARING, CHORD BEARING, CHORD BEARING, CHORD BEARING.



Phase 3(b)

Phase 3(a)



PLAN OF SUBDIVISION OF PART OF LOTS 33 AND 34 CONSESSION 2

LEGEND AND NOTES: DISTANCES ON THIS PLAN ARE SHOWN IN METRES AND CAN BE CONVERTED TO FEET BY MULTIPLYING BY THE CONVERSION FACTOR OF 0.3048...

OWNER'S CERTIFICATE: THIS IS TO CERTIFY THAT I, THE SURVEYOR AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT...

DATE: NOVEMBER 27, 2018. I HAVE THE AUTHORITY TO SIGN THE CORPORATION...

SURVEYOR'S CERTIFICATE: I CERTIFY THAT I, THE SURVEYOR AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT...

WITNESSED BY: MELAN HORN, M.C.P., R.P.S. Manager, Planning Services County of Essex. ONTARIO LAND SURVEYORS logo.



January 22, 2019

Hon. Sylvia Jones
MPP, Dufferin-Caledon
244 Broadway Ave.
Orangeville, ON L9W 1K5

Sylvia,

During the recent municipal election, Mono staff once again experienced significant problems with the quality of the voters' list provided by MPAC. This has been an ongoing issue; for not just Mono, but most municipalities in Ontario. Concerns raised by the Town's Deputy Clerk, who oversaw the management of the voter's list for the 2018 municipal election, include confusion with Elections Ontario's voters' list; adult children either not being on the list, or on it when they had not lived at home in years; and renters and other non-property owners not on the list. You may have even heard of the case in Mono, which made it to at least two television networks, where a deceased dog was on our voters' list.

Like many municipalities, Mono used an alternate method of voting, in our case Internet and telephone voting. As a mostly rural community and without public transit, where travelling to voting locations can pose a hardship to a significant segment of the population, these alternate means of casting one's vote is seen as an important way to engage with the electorate. Internet and telephone voting have shown itself to be particularly useful to those that find it difficult to physically get to voting locations.

The benefits of these alternate methods; however, are seriously impaired when the voters' list is of such questionable quality as is the case with the product that Mono received from MPAC. And it is not just the issues that I have so far outline. Mailing addresses that mysteriously differ from our tax records without any plausible explanation is a perennial problem. Combined, the voters' list as presently maintained by MPAC is wholly insufficient to the task and not up to the quality that citizens demand from their governments. The impact of a poorly maintained voters' list will only get worse as more municipalities adopt alternate means of voting.

In an effort to find a better method of maintaining the municipal voters' list, Mono Council passed the following resolution at our January 8, 2019 session:

Resolution #12-1-2019

Moved by Manktelow, Seconded by Martin

BE IT RESOLVED THAT Council for the Town of Mono endorse and support the attached resolution of the Town of Kearney regarding Voters' List for Municipal Elections and supports the re-establishment of the multi-stakeholder working group between the parties outlined in the resolution to identify ways to create and maintain the Voters' List for Municipal Elections;

AND THAT a copy of this resolution be sent to AMCTO and MPP Sylvia Jones.

The Town of Mono looks forward to working with municipalities, AMCTO, MPAC and provincial representatives to find a workable solution to the problem of maintaining the municipal election voters' list.

Best Regards,

Original signed by:

Laura Ryan, Mayor

Laura Ryan
Mayor

cc: AMCTO
All Ontario Municipalities

Subject:

Council Resolution re Voters' List for Municipal Elections

Good afternoon,

In light of the recent municipal election, the Council of the Corporation of the Town of Kearney passed the following resolution in regard to the creation, maintenance and general quality of the Municipal Voters' List:

Resolution #

10.(d)(iii)/21/11/2018

WHEREAS concern over the quality of the Municipal Voters' List is not a new phenomenon;
AND WHEREAS in 2012, the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) published a "Voters' List Position Paper" and since that time has been advocating for transformational changes to the way that Ontario creates and maintains the Voters' List for municipal elections;
AND WHEREAS the Preliminary List of Electors which forms the Voters' List in Ontario is supplied by data from the Municipal Property Assessment Corporation (MPAC);
AND WHEREAS despite the incremental changes made by MPAC, MPAC has a limited ability to fix the currency and accuracy issues that impairs the current process and the Voters' List continues to be flawed with data inaccuracies and outdated information;
AND WHEREAS a transformational solution to the way that the Voters' List is created and managed is required;
NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Town of Kearney supports the re-establishment of the multi-stakeholder working group between the Ministry of Municipal Affairs, Ministry of Finance, AMCTO, MPAC and Elections Ontario in exploring and identifying ways to create and maintain the Voters' List for Municipal Elections;
AND FURTHER Council requests an update be provided from this 'Voters' List Working Group' on the transformational solutions being discussed;
AND FURTHER that this resolution be circulated to all Ontario Municipalities for their consideration and support.

CARRIED

We hope that this resolution will be of interest to your Municipality, and that you will support this endeavour moving forward.

Sincerely,

Cindy Filmore

Senior Office Assistant
Town of Kearney
Ph# (705) 636-7752
Fax (705) 636-0527

Schedule of Reports for Council February 12, 2018

Council Resolution or Member Question	Subject	Department	Report to Council	Comments
Councillor Akpata	Information on the use of firearms for hunting on the water's edge in the Town of LaSalle	Police	February, 2019	Requested at the September 11, 2018 Regular Meeting of Council
Councillor Renaud	Ownership of fences outlining the Ojibway Oaks section	Public Works	February, 2019	Requested at the November 13, 2018 Regular Meeting of Council <i>See Report PW-03-19 on today's agenda.</i>
Deputy Mayor Meloche	Crosswalk between Sandwich Secondary High School parking lot and Sandwich Soccer fields	Public Works	February, 2019	Requested at the November 27, 2018 Regular Meeting of Council <i>See Report PW-05-19 on today's agenda</i>
Councillor Carrick	Review of capital reinvestment fees	Culture & Recreation	March, 2019	Requested at the January 9, 2019 Budget Meeting of Council

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NUMBER 8272

A By-Law to amend By-Law 7852 to Establish User Fees or Charges for Services, Activities or the Use of Property

Whereas Section 391 of *The Municipal Act*, 2001, S.O. 2001, c. M.25, authorizes a municipality to impose fees or charges on persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and for the use of its property including property under its control;

And Whereas *The Municipal Act*, 2001 S.O. 2001, c M.25 grants a municipality the power to pass By-Laws that impose specific fees for licensing, services, permits and other reasons;

And Whereas Section 7 of *The Building Code Act*, 1992, S.O. 1992, c. 23 authorizes the Council of a municipality to pass By-Laws requiring the payment of fees on application for and the issuance of permits and prescribing the amounts thereof;

And Whereas Section 69 of *The Planning Act*, R.S.O. 1990, c.P.13, as amended, grants the Council of a municipality, by By-Law, and a planning board, by resolution, authority to establish a tariff of fees for the processing of applications made in respect of planning matters;

And Whereas Section 446 (1) of *The Municipal Act*, 2001 S.O. 2001, c. M25 authorizes a municipality under this or any other Act or under By-Law under this or any other Act to direct or require a person to do a matter or thing, the municipality may also provide that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person's expense;

And Whereas the Council of the Corporation of the Town of LaSalle wishes to establish and maintain a list of services, activities and the use of property subject to fees or charges and the amount of each fee or charge;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That the administrative fees and charges, as outlined in Schedules A, B, C,D, E and F attached hereto and forming part of this By-Law shall be adopted and prescribed as the administrative fees or charges for the Town.
2. That payment of any fee or charge in this By-Law shall be in Canadian currency.
3. The administrative fees and charges listed in Schedules "A" to "F" attached to this By-Law will be subject to applicable taxes including but not limited to Harmonized Sales Tax (HST).
4. Any administrative fees or charges imposed under this By-Law constitute a debt of the person to the Town and may be added by the Treasurer, together with interest, to the tax roll for any real property in the municipality all of the owners of which are responsible for paying such administrative fees and charges to be collected in like manner as municipal taxes.
5. Nothing in this By-Law shall be so construed as to prevent Council from reducing or waiving, any administrative fee or charge set under this By-Law.

6. Should any section, subsection, clause or provision of this By-Law or its Schedules "A" to "F" be declared by a court of competent jurisdiction to be invalid, the said section, subsection, clause or provision shall not affect the validity of this By-Law or its Schedules "A" to "F" as a whole or any part thereof, other than the part so declared to be invalid.
7. This By-Law may be cited as the "User Fees and Charges By-Law"
8. That all previous By-Laws and/or motions establishing user fees and/or rates are hereby repealed.
9. This By-Law shall come into force on the passing thereof.

Read a first and second time and finally passed this 12th day of February, 2019.

1st Reading – February 12, 2019

Mayor

2nd Reading – February 12, 2019

3rd Reading – February 12, 2019

Clerk

THE TOWN OF LASALLE - USER FEE BY-LAW
SCHEDULE "A"
COUNCIL SERVICES

Department	Fee Description	Fee	Unit of Measurement	Tax Rate
Council Services	Administration Commissioning of Documents	\$ 10.00	Per document	2
Council Services	Administration Photocopies	\$ 0.20	Per page	2
Council Services	Administration MFIPPA Application Fee	\$ 5.00	Per application	2
Council Services	Administration MFIPPA Search Time	\$ 7.50	Per each 15 minutes	2
Council Services	Administration MFIPPA Record Preparation	\$ 7.50	Per each 15 minutes	2
Council Services	Administration MFIPPA Photocopying	\$ 0.20	Per Page	2
Council Services	Administration MFIPPA Computer Programming	\$ 15.00	Per each 15 minutes	2
Council Services	Administration MFIPPA Floppy Disks or CD's	\$ 10.00	Per disk or CD	2
Council Services	Administration Dog Licence - Altered	\$ 18.00	Up to March 31st	2
Council Services	Administration Dog Licence - Altered	\$ 36.00	From April 1st	2
Council Services	Administration Dog Licence - Unaltered	\$ 22.00	Up to March 31st	2
Council Services	Administration Dog Licence - Unaltered	\$ 44.00	From April 1st	2
Council Services	Administration Replacement Dog Tag	\$ 11.00	Per tag	2
Council Services	Administration Kennel Licence	\$ 100.00	Up to March 31st	2
Council Services	Administration Kennel Licence	\$ 200.00	From April 1st	2
Council Services	Administration Boarding Establishment	\$ 100.00	Up to March 31st	2
Council Services	Administration Boarding Establishment	\$ 200.00	From April 1st	2
Council Services	Administration Dangerous Dog Licence	\$ 100.00	Up to March 31st	2
Council Services	Administration Dangerous Dog Licence	\$ 200.00	From April 1st	2
Council Services	Administration Replacement Dog Tag	\$ 11.00	Per tag	2
Council Services	Administration Dog Tag -Dog Adopted from Lakeshore Pound	Nil	Dog Tag Licence Fee waived 1st year	2
Council Services	Administration Mobile Vendor of Food Licence	\$ 100.00	Annually per vehicle	2
Council Services	Administration Drain Layer - Application Fee	\$ 50.00	Initial Application fee	2
Council Services	Administration Drain Layer - Renewal Fee	\$ 50.00	Annually	2
Council Services	Administration Lottery - Break Open Tickets	3%	3% of total value of prizes awarded	2
Council Services	Administration Lottery - Raffles	3%	3% of total value of prizes awarded	2
Council Services	Administration Lottery - Bazaars	3%	3% of total value of prizes awarded	2
Council Services	Administration Lottery - Bingo	3%	3% of total value of prizes awarded	2
Council Services	Administration Liquor Licence Applications/S.O.P.	\$ 50.00	Per application	2
Council Services	Administration Noise By-law Exemption	\$ 50.00	Per application	2
Council Services	Administration Temporary Road Closure	\$ 100.00	Per application	2
Council Services	Administration Retail Business Holidays Act- Exemption	\$ 200.00	Per application	2
Council Services	Administration Marriage Licence	\$ 125.00	Per licence	2
Council Services	Administration Written Complaint under the Council Code of Conduct	\$ 125.00	Per complaint subject to reimbursement if it is deemed that the complaint is not frivolous or vexatious	2
Council Services	Administration Solemnization of Marriage - Civil Ceremony	\$ 250.00	Per Ceremony	1

Tax Rate: 1: Applicable Taxes extra, 2: Tax exempt, 3: Taxes included

THE TOWN OF LASALLE - USER FEE BY-LAW
SCHEDULE "B"
FINANCE - IT/GIS

Department	Division	Fee Description	Fee	Unit of Measurement	Tax Rate
Finance	Tax/Water	Administrative Fee - NSF Cheques	\$50.00	Per NSF Cheque	2
Finance	Tax/Water	Interest on trade receivables more than 30 days past due	1.25%	Compounded per month	2
Finance	Tax/Water	Penalty and Interest on Arrears	1.25%	Compounded per month	2
Finance	Tax/Water	Tax Certificates/Lawyers Letters	\$75.00	Per Certificate/Letter	2
Finance	Tax	Tax Registration - Step 1 (Start of Process)	\$500.00	Per Property/Occurrence	2
Finance	Tax	Tax Registration - Step 2 (Proceed to Tax Sale)	\$500.00	Per Property/Occurrence	2
Finance	Tax	Tax Registration - Step 3 (Legal Fees/Other Cost recovery)	Billed as incurred plus 10%	Per Property/Occurrence	2
Finance	Tax/Water	Research (For Tax, Water, Accounting or Finance Information)	* \$75.00	Per Hour	1
Finance	Tax	Additional notification or other correspondence (as required)	\$75.00	Per Letter	1
Finance	Tax	Other charges against the Tax Roll	\$50.00	Per Account/Occurrence	1
Finance	Tax	Tax Account Hardcopy	\$25.00	Per Property	2
Finance	IT/GIS	GIS Map	\$5.00	Tabloid (11" x 17")	2
Finance	IT/GIS	GIS Map	\$15.00	"D" Size (24" x 36")	2
Finance	IT/GIS	GIS Map	\$20.00	"E" Size (36" x 48")	2
Finance	IT/GIS	GIS Map with Air Photo	\$10.00	Tabloid (11" x 17")	2
Finance	IT/GIS	GIS Map with Air Photo	\$30.00	"D" Size (24" x 36")	2
Finance	IT/GIS	GIS Map with Air Photo	\$40.00	"E" Size (36" x 48")	2

Tax Rate: 1: Applicable Taxes extra, 2: Tax exempt, 3: Taxes included
*Change in fee from 2018

THE TOWN OF LASALLE - USER FEE BY-LAW
SCHEDULE "C"
PUBLIC WORKS

Department	Division	Fee Description	Fee	Unit of Measurement	Tax Rate	Comments
		<u>CONNECTION TO EXISTING SERVICE:</u>				
Public Works	Water	3/4" – water meter, transmitter	\$400.00		1	
Public Works	Water	One inch (1") and larger water meter:				
Public Works	Water	Labour, Equipment and Material	*T & M plus		1	
		Deposit	* \$1,000.00		1	Deposit
		<u>LABOUR & EQUIPMENT</u>				
Public Works		1 st hour inspection	\$300.00		1	
Public Works	All	Operator / Labourer	* \$60.00		1	
Public Works	All	Superintendent	\$80.00		1	
Public Works	All	Service vehicle	\$30.00		1	
Public Works	All	Loader	\$110.00		1	
Public Works	All	20 Ton Excavator	\$100.00			
Public Works	All	8 Ton Excavator	\$75.00			
Public Works	All	Bulldozer	\$95.00			
Public Works	All	Backhoe	\$80.00			
Public Works	All	Dump truck	\$75.00			
Public Works	All	Tractor & Float/Tandem Trailer	\$120.00			
Public Works	All	Bucket Truck	\$100.00			
		<u>OVERTIME:</u>				
Public Works	All	Minimum 3 hours charge at 1.5 regular rate				
		<u>MATERIAL:</u>				
Public Works	All	Cost plus 60% handling				
		<u>HYDRANT CONNECTION CHARGE:</u>				
Public Works	Water	Flat rate	\$120.00	Per day	1	7:30am-3:00pm
		<u>WATER CONSTRUCTION FEE</u>				
Public Works	Water	Water used during construction where no meter is installed			2	
Public Works	Water	(No meter installed in building rate)				
Public Works	Water	3/4" to 1" water service	\$40.00	Per month	1	
Public Works	Water	Over 1" water service	\$60.00	Per month	1	

Tax Rate: 1: Applicable Taxes extra, 2: Tax exempt, 3: Taxes included

*Changes from 2018

THE TOWN OF LASALLE - USER FEE BY-LAW
SCHEDULE "C"
PUBLIC WORKS

<u>MISC. WATER CHARGES:</u>					
Public Works	Water	Meter Out	\$80.00	Flat Fee	1
<u>HYDRANT MAINTENANCE:</u>					
Public Works	Water	Private Property	\$100.00	Per hydrant	1
<u>MISC. CHARGES:</u>					
Public Works	Water	Watermain Alteration (Form 1)	\$1,200		
Public Works	All	Legal Letters	\$40.00		2
Public Works	Drainage	Drain Enclosure Permits	\$50.00		2
Public Works	All	Fill Permit	\$50.00		2
<u>Memorial Program</u>					
Public Works	Parks	Memorial Tree	\$600.00		1
Public Works	Parks	Memorial Plaque Only on Existing Tree	\$200.00		1
Public Works	Parks	Memorial Bench	\$1,800.00		1
Public Works	Parks	Memorial Plaque Only on Existing Bench	\$1,000.00		1
Public Works	Parks	Memorial Brick	\$100.00		1

Tax Rate: 1: Applicable Taxes extra, 2: Tax exempt, 3: Taxes included
*Changes from 2018

THE TOWN OF LASALLE - USER FEE BY-LAW
SCHEDULE "D"
DEVELOPMENT & STRATEGIC INITIATIVES/PLANNING

Department	Division	Fee Description	Fee	Unit of Measurement	Tax Rate	Comments
Development & Strategic Initiatives	Planning	Official Plan Amendment				
Development & Strategic Initiatives	Planning	Town of LaSalle fee	\$4,300.00	Per application	2	
Development & Strategic Initiatives	Planning	ERCA Plan Review fee	\$300.00	Per application	2	
Development & Strategic Initiatives	Planning	Official Plan Amendment/Rezoning Combination				
Development & Strategic Initiatives	Planning	Town of LaSalle fee	\$6,500.00	Per application	2	
Development & Strategic Initiatives	Planning	ERCA Plan Review fee	\$275.00	Per application	2	
Development & Strategic Initiatives	Planning	Zoning By-law Amendment				
Development & Strategic Initiatives	Planning	Town of LaSalle fee	\$4,300.00	Per application	2	
Development & Strategic Initiatives	Planning	ERCA Plan Review fee	\$200.00	Per application	2	
Development & Strategic Initiatives	Planning	Removal of Holding Zone				
Development & Strategic Initiatives	Planning	Town of LaSalle fee	\$2,900.00	Per application	2	
Development & Strategic Initiatives	Planning	ERCA Plan Review fee	\$200.00	Per application	2	
Development & Strategic Initiatives	Planning	Draft Plan of Subdivision/Draft Plan of Condominium				
Development & Strategic Initiatives	Planning	Town of LaSalle fee	\$5,400.00	Per application	2	
Development & Strategic Initiatives	Planning	ERCA Plan Review fee	\$300.00	Per application	2	
Development & Strategic Initiatives	Planning	Part Lot Control By-law				
Development & Strategic Initiatives	Planning	Town of LaSalle fee	\$2,100.00	Per application	2	

***Note: In the event the Applicant requests a deferral that results in public meetings having to be rescheduled and/or additional meetings held, the Applicant will be charged an additional fee to cover the costs of re-advertising and re-circulating the application.

THE TOWN OF LASALLE - USER FEE BY-LAW
SCHEDULE "D"
DEVELOPMENT & STRATEGIC INITIATIVES/PLANNING

Development & Strategic Initiatives	Planning	ERCA Plan Review fee	\$ 115.00	Per application	2
Development & Strategic Initiatives	Planning	Red Line Revision to Draft Plan of Subdivision Approval			
Development & Strategic Initiatives	Planning	Town of LaSalle fee	\$1,500.00	Per application	2
Development & Strategic Initiatives	Planning	ERCA Plan Review fee	\$Nil		
Development & Strategic Initiatives	Planning	Extension of Draft Plan Conditions/Extension of Part Lot Control By-law			
Development & Strategic Initiatives	Planning	Town of LaSalle fee	\$600.00	Per application	2
Development & Strategic Initiatives	Planning	ERCA Plan Review fee	\$Nil		
Development & Strategic Initiatives	Planning	Site Plan Control Approval			
Development & Strategic Initiatives	Planning	Town of LaSalle fee	\$2,100.00	Per application	2
Development & Strategic Initiatives	Planning	ERCA Plan Review fee	\$200.00	Per application	2
Development & Strategic Initiatives	Planning	Amend Existing Site Plan Agreement			
Development & Strategic Initiatives	Planning	Town of LaSalle fee	\$1,300.00	Per application	2
Development & Strategic Initiatives	Planning	ERCA Plan Review fee	\$200.00		
Development & Strategic Initiatives	Planning	Minor Variance			
Development & Strategic Initiatives	Planning	Town of LaSalle fee	\$850.00	Per application	2
Development & Strategic Initiatives	Planning	ERCA Plan Review fee	\$115.00	Per application	2
Development & Strategic Initiatives	Planning	Consent			
Development & Strategic Initiatives	Planning	Town of LaSalle fee	\$1,100.00	Per application	2
Development & Strategic Initiatives	Planning	ERCA Plan Review fee	\$200.00	Per application	2

***Note: In the event the Applicant requests a deferral that results in public meetings having to be rescheduled and/or additional meetings held, the Applicant will be charged an additional fee to cover the costs of re-advertising and re-circulating the application.

THE TOWN OF LASALLE - USER FEE BY-LAW
 SCHEDULE "D"
 DEVELOPMENT & STRATEGIC INITIATIVES/PLANNING

Development & Strategic Initiatives	Planning	Consent/Minor Variance Combination			
Development & Strategic Initiatives	Planning	Town of LaSalle fee	\$1,850.00	Per application	2
Development & Strategic Initiatives	Planning	ERCA Plan Review fee	\$250.00		
Development & Strategic Initiatives	Planning	Change of Conditions for Consent	\$150.00	Per application	2
Development & Strategic Initiatives	Planning	Special Meeting for Committee of Adjustment	\$500.00	Per application	2
Development & Strategic Initiatives	Planning	Deferral for Committee of Adjustment	\$ 150.00	Per application	2

***Note: In the event the Applicant requests a deferral that results in public meetings having to be rescheduled and/or additional meetings held, the Applicant will be charged an additional fee to cover the costs of re-advertising and re-circulating the application.

SCHEDULE E
BUILDING PERMIT FEES

Indexing

Building fees imposed pursuant to this by-law may be adjusted annually without amendment to this bylaw, commencing on the passing of this bylaw and on January 1st of each year thereafter, in accordance with the Consumer Price Index. Fees for 2019 come into effect as of January 1, 2019.

Type of Construction	Permit Fee
<u>Group "C" – Residential</u>	
Living area	\$1.02/sqft Plus \$267.16 per dwelling unit
Finished Basement	\$0.40/sqft
Residential garages	\$0.48/sqft
Carports, storage sheds & gazebos	\$0.48/sqft
Greenhouses	\$0.32/sqft
<u>Group "A" – Assembly</u>	
Assemblies	\$1.09/sqft
<u>Group "B" Institutional</u>	
Institutional	\$0.70/sqft
<u>Group "D" & "E" Commercial</u>	
Building shell	\$1.02/sqft
Interior Tenant Improvements	\$0.70/sqft
<u>Group "F" – Industrial</u>	
Total building	\$0.70/sqft
Offices in Industrial Buildings, Additions	\$0.45/sqft
<u>Farm Building</u>	
Barns	\$0.40/sqft
Greenhouses	\$0.20/sqft

Demolition

All structures (gross area) \$0.10/sqft

House move

Residential structures \$10.72 per \$1,000.00
plus bond \$20,000.00

Other Fees

Tents (temporary) \$80.26 per
tent

Pool Enclosure Permit \$155.23

Fireplace permits on existing homes \$80.26

Plan examination without the issuance of permit per dwelling \$80.26 per hr

Plan re-examination \$80.26 + \$80.26 per
hour for other

Power Generation Systems \$10.72 per
\$1,000.00
based on
contract value

Occupancy Permits \$80.26

Note:

- 1) Building permit fees for projects not specifically listed shall be as determined by the *Chief Building Official*. A minimum permit fee of \$80.26 will be assessed to all projects.
- 2) A Building Indemnity bond of \$1500.00 and a Public Works fee of \$200.00 and a Public Works Deposit of \$2300.00 will be assessed for every new residential building permit and for other projects with a construction value of \$250,000.00 and over. The \$1500.00 from the Building Division is refundable as well as the \$2300.00 from the Public works Department to the individual(s) who deposited the amount with Municipality upon total completion of the project. That refund will be made only if clearance is attained within one (1) year from the date of the building permit issuance.
- 3) Every application for new residences, septic systems, large commercial, industrial and institutional type projects, must be accompanied by a deposit in the amount of \$1,500.00 (\$4000.00 for new residences only). Smaller type project applications must have the full permit fee at time of submittal.
- 4) An additional fee of 25% (of permit fee) will be assessed for construction that has begun without approval from the *Chief Building Official*.

- 5) Construction that was completed without submission of appropriate plans, application, and/or approval from the *Chief Building Official* will be assessed at twice the applicable fees.
- 6) A fee of \$80.26 per inspection will be assessed for additional inspections made necessary due to work not ready for inspection.
- 7) Transfer of permit from permit holder to another individual will be on the basis of \$213.95 plus \$1,000.00 indemnity fee deposit where applicable.
- 8) Conditional Permits, when applicable shall have a fee assessed on the basis of 50% of the actual permit fees calculated. Balance of fees are payable at the time the permit is issued.
- 9) Authority to occupy permits shall have fees attached on the basis of \$80.26 and only issued upon receipt of the required fees.
- 10) Authorization of Equivalents by an applicant or a permit holder, along with the prescribed forms shall submit a fee of \$106.97 for consideration of the *Chief Building Official*.

Special inspections - Inspection outside of normal working hours

(Monday to Friday 8:30AM – 4:30PM) - \$80.26 per hour minimum of 4 hours (pre-paid)

- 11) A \$200.00 indemnity bond for residential pool permits will be required and refunded upon completion of all work including fencing and gates.
- 12) NOTE: Extra fees with respect to extra inspections will be deducted automatically from indemnity fees.
- 13) When constructing a new dwelling on a property where there is an existing dwelling, a \$10,000.00 indemnity bond is required. The existing dwelling must be demolished within one month of occupancy being granted for the new dwelling (before the deposit is eligible for return).

SCHEDULE F
PLUMBING PERMIT FEES

The permit fees for the construction, reconstruction, alteration or repair of drainage piping and/or water piping and inspection thereof shall be as follows:

SECTION 1		
Single family dwelling	Semi-detached dwellings, Multiple Dwelling Units	\$250.28 per dwelling unit
SECTION 2		
Drainage piping within a building;		
(a) To install plumbing in the following types of buildings:		
(i) Condominium buildings Base Fee		\$106.97 per unit
(ii) all other building types		\$21.38 for the first stack plus \$10.72 for each additional soil and waste stack
(iii) Any replacement or alteration to a drainage system		\$80.26 per dwelling unit
b) (i) For installation of the following:		
each fixture or appliance		\$10.72
each water heater		\$16.04
each roof hopper or roof drain		\$8.56
each fixture trap receiving an indirect waste pipe		\$8.56
(ii) Installation of a Back Flow Preventor device (each)		\$16.04
(iii) Construction, repair, renewal or alteration of a building drain and/or building storm drain - each 50 feet or fraction thereof		\$16.04
(iv) For replacement of a hot water storage tank		\$21.38
(v) For installation of additional fixtures or appliances prior to the completion of plumbing work covered by a previous permit		\$ 16.04

SECTION 3

Drainage piping and storm drainage piping not within a building excluding a grease, oil or sediment interceptor

(a)	To construct, repair, renew or alter;	
(b)		
(i)	Drainage piping and/or storm drainage piping servicing any type of building other than a single family dwelling; - each 100 feet or part thereof to be calculated from the property line or place of disposal to the furthest point shown on the plans submitted	\$48.15
(ii)	Storm drainage piping servicing land, but not connected to a building – - each 100 feet or part thereof to be calculated from the property line or place of disposal to the furthest point shown on the plans submitted	\$48.15
(iii)	For each manhole or catch basin.	\$16.04

SECTION 4:

Installation of grease, oil or sediment interceptor, sewage ejector and/or sump pump	\$21.38
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SECTION 5

Water Piping: Installation of water distributing piping Other than buildings listed in 2(a) (i)	\$26.76
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SCHEDULE G**PART 8 SEPTIC SYSTEMS****PERMITS**

Class 4 – new or Replacement System -----	\$755.25
Class 4 – Tertiary System -----	\$869.73
Class 4 – Tank Replacement only -----	\$427.90
Class 5 – Holding Tank -----	\$748.81
Septic bed only -----	\$427.90
Septic Compliance Review -----	\$80.26
*NOTE: A \$1,500.00 indemnity bond to be released upon seeding or sodding of the bed	

SCHEDULE H

WORK ORDER AND ZONING COMPLIANCE REQUESTS

Letters provided by the Corporation indicating availability of services, zoning information, Tax Certificates, building restrictions, outstanding work orders, conformity to developer's agreements or any other pertinent municipal information either legislatively or internal municipal policy or by-laws shall be subject to a fee of \$80.26.

SCHEDULE I

**HEATING PERMIT
FEES**

Permit fees for the installation of heating and air conditioning units and boilers:

Installation of Heating and Cooling for a new residence	\$80.26/residence
Installation of Heating, Cooling unit or Boiler for Commercial, Institutional and/or Industrial buildings	\$155.23/unit
Installation of distribution system (ductwork, etc.,) Commercial or Industrial buildings	\$155.23/unit space
In-floor (hydronic) heating systems	\$80.26/system

SCHEDULE J

SIGN PERMIT FEES

No permit shall be issued hereunder until payment of the proper fee for the installation of regulated signs (By-law No. 6407, March 23, 2004) within the Municipality of the Town of LaSalle are paid in full to the Planning and Development Services Department for approval of the plans as herein set forth, which fees shall be calculated as follows:

TYPE OF SIGN	FEE	COMMENTS
Banner	None	
Billboard	\$2.17/ft ²	
Business	\$80.26 per sign	
Construction Site	\$80.26 per sign	
Development Information	\$80.26 per sign	
Electric Message Board	\$10.72 /\$1,000.00 value	
Fascia – Wall	\$10.72/\$1,000.00 value	
Flashing or Animated	None	Sign Prohibited
Ground	\$10.72/\$1,000.00 value	
Inflatable	None	Sign Prohibited
Off Site	None	Sign Prohibited
Pole	\$10.72/\$1,000.00 value	
Political	None	
Projecting Wall	\$10.72/\$1,000.00 value	
Public and Official	None	
Public Service Information	None	
Real Estate	None	

Roof	None	Sign Prohibited
Others	As assigned by C.B.O.	

Note

1. Minimum Permit Fee of \$80.26 applies.

SCHEDULE K

ADDRESS CHANGES

Changing an address for a Residential Property \$267.43

THE TOWN OF LASALLE - USER FEE BY-LAW
SCHEDULE "E"
FIRE SERVICE

Department	Fire Safety Inspection	Fee	Inspections required beyond department inspection schedule & frequency &/or follow-up required to gain compliance.	Tax Rate
Fire Services	Storage Tanks - Issuance of Permit	\$75.00	Permit Inspection Fee	2
Fire Services	Storage Tanks - Issuance of Permit	\$12.50	Each inspection over (5) inspections	2
Fire Services	Incident Reports	\$80.00	Per report	2
Fire Services	Residential Smoke/Carbon Monoxide Alarms	\$50.00	Each battery powered alarm installed	2
Fire Services	Motor Vehicle Accident Response	\$225.00	Per vehicle / every half hour after the first hour	2
Fire Services	Motor Vehicle Accident Response	\$450.00	Per vehicle for the first hour	2
Fire Services	Requested inspections requiring letter	\$100.00	Per letter	2
Fire Services	Requested Inspection	\$75.00/hr	Per inspection – multiple units/floors, commercial >10,000 sq. ft.	2
Fire Services	Follow-up Inspection	\$100.00	Per site follow-up – fire code violations	2
Fire Services	False Alarm Response	\$450.00/hr	Per response vehicle. 3 rd and 4 th response in calendar year	2
Fire Services	Fireworks Display – Application and Review	\$100	Per application	2
Fire Services	Propane Handling and Storage Facilities – RSMP Review	\$75.00/hr	Per review	2
Fire Services	Fire Apparatus and Crew – Standby/Demonstrations	\$450.00/hr	Per vehicle	2
Fire Services	Training Facility Rental	Cost recovery or lieu	Per Rental	1

Tax Rate: 1: Applicable Taxes extra, 2: Tax exempt, 3: Taxes included

THE TOWN OF LASALLE - USER FEE BY-LAW
SCHEDULE "F"
CULTURE AND RECREATION SERVICES

Department	Fee Description	Fee Jan 1	Fee July 1	Fee Sept 1	Tax Rate	Comments
VOLLMER ARENA RENTAL FEES						
Culture and Recreation	Rink A/Gary Parent Arena In Season Prime Time	*\$185.75	*\$185.75	*\$185.75	1	Per hour. September - May: weekdays 4:00 p.m. to 11:59 p.m., all weekend hours, all statutory holidays. Includes \$5.00/hour capital reinvestment fee.
Culture and Recreation	Rink A/Gary Parent Arena In Season Prime Time	*\$185.75	*\$185.75	*\$185.75	1	Per hour. September - May: weekdays 4:00 p.m. to 11:59 p.m., all weekend hours, all statutory holidays. Incl. \$5.00/hour capital reinvestment fee.
Culture and Recreation	Rink A/Gary Parent Arena In Season Non Prime Time	*\$140.50	*\$140.50	*\$140.50	1	Per hour. September - May: weekdays 9:00 a.m. to 3:59 p.m. Incl. \$5.00/hour capital reinvestment fee.
Culture and Recreation	Rink A/Gary Parent Arena In Season Non Prime Time	*\$140.50	*\$140.50	*\$140.50	1	Per hour. September - May: weekdays 9:00 a.m. to 3:59 p.m. Incl. \$5.00/hour capital reinvestment fee.
Culture and Recreation	Rink A/Gary Parent Arena Early Bird Ice	*\$115.75	*\$115.75	*\$115.75		Per hour. September - May: weekdays 6:00 a.m. - 8:59 a.m. Incl. \$5.00/hour capital reinvestment fee.
Culture and Recreation	Summer Floor Rental	N/A	N/A	N/A	1	Per hour. Rink A or Gary Parent Arena. Incl. \$5.00/hour capital reinvestment fee.
Culture and Recreation	Ice Rental Summer Prime Time/Non Prime Time	N/A	N/A	N/A	1	Per hour. June to August: weekdays Noon to 11:59 p.m., all weekend hours, all statutory holidays. Incl. \$5.00/hour capital investment fee. Includes all statutory holidays. Rink A or Gary Parent Arena.
Culture and Recreation	Rink A or Gary Parent Arena Special Events	TBD	TBD	TBD		In consultation with Director of Culture and Recreation.
Culture and Recreation	Arena Use Capital Investment Fee	\$5.00			1	Per hour.
VOLLMER COMPLEX RECREATIONAL SKATING						
Culture and Recreation	Single Use Child Under 2	Free	Free	Free		Children under 10 must be accompanied by an adult in the arena, max 2 children per adult.
Culture and Recreation	Single Use Child 2 - 13	\$3.00	\$3.00	\$3.00	2	Children under 10 must be accompanied by an adult in the arena.
Culture and Recreation	Single Use Adult/Senior (14 years +)	\$2.65	\$2.65	\$2.65	1	
Culture and Recreation	Single Use Family Rate	\$10.62	\$10.62	\$10.62	1	Max 5 people from same household, must include at least one adult.
Culture and Recreation	Skate Pass of 11 Children Under 2	Free	Free	Free	2	Children under 10 must be accompanied by an adult in the arena, max 2 children per adult. Includes 1 free skate pass.
Culture and Recreation	Skate Pass of 11 Children 2 - 14	\$30.00	\$30.00	\$30.00	2	Children under 10 must be accompanied by an adult in the arena. Includes 1 free skate pass.

Tax Rate: 1: Applicable Taxes extra, 2: Tax exempt, 3: Taxes included
*Change in fee from 2018

THE TOWN OF LASALLE - USER FEE BY-LAW
SCHEDULE "F"
CULTURE AND RECREATION SERVICES

Department	Fee Description	Fee Jan 1	Fee July 1	Fee Sept 1	Tax Rate	Comments
Culture and Recreation	Skate Pass of 11 Adult/Senior (14 years +)	\$26.55	\$26.55	\$26.55	1	Includes 1 free skate pass.
Culture and Recreation	Skate Pass of 11 Family Rate	\$106.19	\$106.19	\$106.19	1	Max 5 people from same household, must include at least one adult. Includes 1 free skate pass.
Culture and Recreation	Figure Skating Drop In Fee	\$7.00	\$7.00	\$7.00	2	Figure skating drop-in rate for 1.5 hours 6:45am-8:15am weekdays
Culture and Recreation	Shinny Hockey	\$4.43	\$4.43	\$4.43	1	Shinny hockey drop-in rate.
AQUATICS						
Culture and Recreation	Learn to Swim Children 30 Minute Class	\$8.00	\$8.00	\$8.00	2	Per lesson.
Culture and Recreation	Learn to Swim Children 45 Minute Class	\$8.00	\$8.00	\$8.00	2	Per lesson.
Culture and Recreation	Learn to Swim Adult 45 Minute Class	\$10.00	\$10.00	\$10.00	1	Per lesson.
Culture and Recreation	Private Learn to Swim 1 Child	\$25.75	\$25.75	\$25.75	2	Per lesson. Each lesson is 1/2 hour. Session minimum 8 weeks
Culture and Recreation	Private Learn to Swim 2 Children (per child)	\$15.80	\$15.80	\$15.80	2	Per lesson. Each lesson is 1/2 hour. Session minimum 8 weeks
Culture and Recreation	Private Learn to Swim 3 Children (per child)	\$12.15	\$12.15	\$12.15	2	Per lesson. Each lesson is 1/2 hour. Session minimum 8 weeks
Culture and Recreation	Learn to Swim H40 Ratio 30/45 Minute Class	\$11.80	\$11.80	\$11.80	2	Per lesson.
Culture and Recreation	Aquatic Leadership Training	\$4.40 to \$11.00	\$4.40 to \$11.00	\$4.40 to \$11.00	1	Per hour. Includes all aquatic leadership programs. Manuals extra.
Culture and Recreation	First Aid Services	\$26.55	\$26.55	\$26.55	1	Per hour. Off-site first aid service.
FAMILY, PUBLIC SWIM AND WATER WALKING VOLLMER COMPLEX						
Culture and Recreation	Single Use Recreational Swim Child Under 2	Free	Free	Free	2	All aquatic policies apply. Includes recreational swim.
Culture and Recreation	Single Use Recreational Swim Child 2 - 6 Years Old	\$3.00	\$3.00	\$3.00	2	All aquatic policies apply. Includes recreational swim.
Culture and Recreation	Single Use Recreational Swim Child (7 - 13 years)	\$4.00	\$4.00	\$4.00	2	All aquatic policies apply. Includes recreational swim.

Tax Rate: 1: Applicable Taxes extra, 2: Tax exempt, 3: Taxes included
*Change in fee from 2018

THE TOWN OF LASALLE - USER FEE BY-LAW
SCHEDULE "F"
CULTURE AND RECREATION SERVICES

Department	Fee Description	Fee Jan 1	Fee July 1	Fee Sept 1	Tax Rate	Comments
Culture and Recreation	Single Use Youth/Adult/Senior (14 years +)	\$3.81	\$3.81	\$3.81	1	All aquatic policies apply. Includes recreational swim, leisure swim, adult lengths.
Culture and Recreation	Single Use Recreational Swim Family Rate	\$15.24	\$15.24	\$15.24	1	Max 6 people from same household, must include at least one adult. All aquatic policies apply.
Culture and Recreation	Leisure Swim Child under the age of 5	\$3.00	\$3.00	\$3.00	2	Per child with guardian in the water. All aquatic policies apply.
Culture and Recreation	Leisure Swim Adult (over age of 16)	\$3.81	\$3.81	\$3.81	1	All aquatic policies apply. Includes recreational swim, leisure swim, adult lengths.
Culture and Recreation	Slide Use (7 years +)	\$1.00	\$1.00	\$1.00	2	Slide participants must be at least 7 years of age and at least 42 inches in height.
Culture and Recreation	Aqua Fitness	\$8.85	\$8.85	\$8.85	1	Bronze fitness members/non-members of Vollmer Complex fitness centre.
Culture and Recreation	Single Use Swim Group Rate	\$2.00 person	\$2.00 person	\$2.00 person	2	Valid recreational swim, leisure swim. Groups of 20 or more, or groups supporting adults with intellectual disabilities. Support workers free of charge.
SWIM PASSES						
Culture and Recreation	Swim Pass of 11 Children Under 2	Free	Free	Free	2	All aquatic policies apply. Valid recreational swim, leisure swim.
Culture and Recreation	Swim Pass of 11 Children 2 - 6 Years Old	\$30.00	\$30.00	\$30.00	2	All aquatic policies apply. Valid recreational swim, leisure swim (5 years & under).
Culture and Recreation	Swim Pass of 11 Child (7 - 13 years)	\$40.00	\$40.00	\$40.00	2	All aquatic policies apply. Valid recreational swim.
Culture and Recreation	Swim Pass of 11 Adult/Senior	\$38.10	\$38.10	\$38.10	1	All aquatic policies apply. Valid recreational swim, leisure swim, adult lengths.
Culture and Recreation	Swim Pass of 11 Family	\$152.38	\$152.38	\$152.38	1	All aquatic policies apply. Max 5 people from same household, must include at least one adult.
POOL RENTAL VOLLMER COMPLEX						
Culture and Recreation	Up to and including 50 People With Wave	\$130.00	\$130.00	\$130.00	1	Per hour. Four lifeguards. Aquatic admission policies apply.
Culture and Recreation	Up to and including 100 People With Wave	\$155.00	\$155.00	\$155.00	1	Per hour. Five lifeguards. Aquatic admission policies apply.
Culture and Recreation	Up to and including 150 People With Wave	\$180.00	\$180.00	\$180.00	1	Per hour. Six lifeguards. Aquatic admission policies apply.

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THE TOWN OF LASALLE - USER FEE BY-LAW
SCHEDULE "F"
CULTURE AND RECREATION SERVICES

Department	Fee Description	Fee Jan 1	Fee July 1	Fee Sept 1	Tax Rate	Comments
Culture and Recreation	Use of water slide	\$40.00	\$40.00	\$40.00	1	Per Hour. Must be booked with pool rental. Aquatic admission policies apply.
Culture and Recreation	Extra Lifeguard	\$17.50	\$17.50	\$17.50	1	Per Hour. Must be booked with pool rental.
LASALLE OUTDOOR POOL						
Culture and Recreation	Single Use Child Under 2	Free	Free	Free		All aquatic policies apply.
Culture and Recreation	Single Use Child 2 - 13	\$2.00	\$2.00	\$2.00	2	All aquatic policies apply.
Culture and Recreation	Single Use Youth/Adult/Senior (14 years +)	\$2.65	\$2.65	\$2.65	1	All aquatic policies apply.
Culture and Recreation	Single Use Family	\$8.85	\$8.85	\$8.85	1	All aquatic policies apply. Max 5 people from same household, must include at least one adult.
Culture and Recreation	Single Use Group Rate	\$2.00 person	\$2.00 person	\$2.00 person	2	Group of 20 or more. Must reserve in advance. Slide not included. Aquatic admission policies apply.
Culture and Recreation	Rental of Outdoor Pool	N/A	\$100.00	N/A	1	Per hour. All aquatic policies apply.
SUMMER SWIM PASSES (July 1 - Labour Day)						For use at Vollmer Complex and outdoor pool - does not include use of slide at Vollmer Complex.
Culture and Recreation	Summer Swim Pass Child Under 2	Free	Free	N/A	2	All aquatic policies apply. Valid at Vollmer Complex recreational swim, leisure swim and outdoor pool recreational swim.
Culture and Recreation	Summer Swim Pass Child 2 - 13 years old	\$25.00	\$25.00	\$25.00	2	All aquatic policies apply. Valid at Vollmer Complex recreational swim, leisure swim (5 years and under) and outdoor pool recreational swim.
Culture and Recreation	Summer Swim Pass Adult/Senior (14 years +)	\$44.25	\$44.25	\$44.25	1	All aquatic policies apply. Valid at Vollmer Complex recreational swim and outdoor pool recreational swim.
Culture and Recreation	Summer Swim Pass Family	\$88.50	\$88.50	\$88.50	1	All aquatic policies apply. Max 6 people from same household, must include at least one adult. Valid at Vollmer Complex recreational swim and outdoor pool recreational swim.
COMMUNITY PROGRAMS						
Culture and Recreation	Programs Preschool/Youth 45 Minutes			\$40.00	2	(6 weeks)
Culture and Recreation	Programs Preschool/Youth 45 Minutes			\$65.00	2	(10 weeks)

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THE TOWN OF LASALLE - USER FEE BY-LAW
SCHEDULE "F"
CULTURE AND RECREATION SERVICES

Department	Fee Description	Fee Jan 1	Fee July 1	Fee Sept 1	Tax Rate	Comments
Culture and Recreation	Programs Preschool/Youth 60 Minutes			\$75.00	2	(10 weeks)
Culture and Recreation	Adult Program (14 years +) 60 Minutes			\$75.00	1	(10 weeks)
COMMUNITY PROGRAMS - DAY CAMP						
Culture and Recreation	Day Camp Daily Rate	\$35.00	\$35.00	\$35.00	2	No discounts apply. Includes P.A. Day Camps, March Break, Summer and Christmas etc. Ages 4 - 12
Culture and Recreation	Day Camp Same Day Registration	\$40.00	\$40.00	\$40.00	2	Same day registration - add \$5.00 to daily rate. Includes all program related costs. Ages 4 – 12.
Culture and Recreation	Day Camp Full Week 1 Child	\$150.00	\$150.00	\$150.00	2	Per week. Includes all program related costs. Ages 4 - 12
Culture and Recreation	Day Camp Full Week Additional Child(ren)	\$130.00	\$130.00	\$130.00	2	Per week. Children must be from same household. Includes all program costs. Discount applied after first child is registered. Ages 4 - 12
Culture and Recreation	Day Camp Full Week Holiday Week 1 Child	\$130.00	\$130.00	\$130.00	2	Per four-day holiday week. Includes all program related costs. Ages 4 - 12
Culture and Recreation	Day Camp Full Week Holiday Week Additional Child(ren)	\$110.00	\$110.00	\$110.00	2	Per four-day holiday week. Children must be from same household. Includes all program related costs. Discount applied after first child is registered. Ages 4 - 12
Culture and Recreation	Specialty Day Camp Full Week	\$150.00 to \$200.00	\$150.00 to \$200.00	\$150.00 to \$200.00	2	Per week. No discounts. Must register for entire week. Includes all supplies. Prices adjusted based on activities and materials required. Ages 4 – 12.
DAY CAMP LUNCHES						
Culture and Recreation	Daily Lunch Fee	\$5.65	\$5.65	\$5.65	1	Based on lunch menu available.
Culture and Recreation	5 pack daily lunch	\$25.00	\$25.00	\$25.00	1	Based on lunch menu available. Pack of 5 tickets.
EQUIPMENT RENTAL						
Culture and Recreation	BBQ	\$125.00	\$125.00	\$125.00	1	Per day. Must be booked in advance. Only one rental per weekend.
Culture and Recreation	Picnic Table					With rental or extra tables above what is provided. Per day per table.

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THE TOWN OF LASALLE - USER FEE BY-LAW
SCHEDULE "F"
CULTURE AND RECREATION SERVICES

Department	Fee Description	Fee Jan 1	Fee July 1	Fee Sept 1	Tax Rate	Comments
Culture and Recreation	Garbage Container	\$10.00	\$10.00	\$10.00	1	
Culture and Recreation		\$3.50	\$3.50	\$3.50	1	With rental. Per bin per day.
	Recycle Container	\$3.50	\$3.50	\$3.50	1	With rental. Per bin per day.
Culture and Recreation	Table (banquet table rectangle or round)	\$10.00	\$10.00	\$10.00	1	With facility room rentals. Per table
Culture and Recreation	Chair	\$1.43	\$1.50	\$1.50	1	With facility room rentals. Per chair
Culture and Recreation	Red Carpet	\$22.12	\$23.23	\$23.23	1	With facility room rentals. Per day.
Culture and Recreation	Pipe and Drape 2 units (=16 feet)	\$22.12	\$23.23	\$23.23	1	With facility room rentals. Per day.
BIRTHDAY PARTIES VOLLMER COMPLEX						
Culture and Recreation	Splash Bash Party	\$350.00	\$350.00	\$350.00		Participants must include sufficient adult supervision (must meet pool admission criteria), with food. One hour of private swimming and one hour in the party room. Payment required prior to party. Based on availability.
	Private Party (20 ppl)	(20 ppl)	(20 ppl)	(20 ppl)	2	
	20 to 30 guests (30 ppl)	\$400.00	\$400.00	\$400.00		
Culture and Recreation	Splash Bash Party	\$250.00	\$250.00	\$250.00		Participants must include sufficient adult supervision (must meet pool admission criteria). One hour of private swimming and one hour in the party room. Payment required prior to party. Based on availability. Food not included.
	Private Party (20 ppl)	(20 ppl)	(20 ppl)	(20 ppl)	2	
	20 to 30 guests Without food (30 ppl)	\$300.00	\$300.00	\$300.00		
Culture and Recreation	Splash Bash or Skaters' Edge Party	\$270.00	\$270.00	\$270.00		Participants must include sufficient adult supervision (must meet pool admission criteria), with food. One hour of swimming during public swim times or one hour of skating during public skate times, and one hour in the party room. Payment required prior to party. Based on availability.
	Semi-Private Party (20 ppl)	(20 ppl)	(20 ppl)	(20 ppl)	2	
	20 to 30 guests (30 ppl)	\$320.00	\$320.00	\$320.00		
Culture and Recreation	Splash Bash or Skaters' Edge Party	\$170.00	\$170.00	\$170.00		Participants must include sufficient adult supervision (must meet pool admission criteria). One hour of swimming during public swim times, and one hour in the party room. Payment required prior to party. Based on availability. Food not included.
	Semi-Private Party (20 ppl)	(20 ppl)	(20 ppl)	(20 ppl)	2	
	20 to 30 guests Without food (30 ppl)	\$220.00	\$220.00	\$220.00		
Culture and Recreation	Splash Bash Party Add Slide	\$40.00	\$40.00	\$40.00	2	Slide participants must be at least 7 years of age & at least 42 in. height.
Culture and Recreation	Theme Party Packages	\$210.00 (10 ppl)	\$210.00 (10 ppl)	\$210.00 (10 ppl)	2	

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THE TOWN OF LASALLE - USER FEE BY-LAW
SCHEDULE "F"
CULTURE AND RECREATION SERVICES

Department	Fee Description	Fee Jan 1	Fee July 1	Fee Sept 1	Tax Rate	Comments
	10 to 20 guests with food	\$350.00 (20 ppl)	\$350.00 (20 ppl)	\$350.00 (20 ppl)		One hour of themed activities and one hour in a party area, with food. Includes all materials. Payment required prior to party. Based on availability.
Culture and Recreation	Theme Party Packages 10 to 20 guests without food Without food	\$160.00 (10 ppl) \$250.00 (20 ppl)	\$160.00 (10 ppl) \$250.00 (20 ppl)	\$160.00 (10 ppl) \$250.00 (20 ppl)	2	One hour of themed activities and one hour in a party area. Includes all materials. Payment required prior to party. Based on availability. Food not included.
ROOM RENTAL RATES						
Culture and Recreation	Holy Cross Full Gymnasium	\$80.00	\$80.00	\$80.00	1	Per hour. Based on availability/includes cleaning & supervision.
Culture and Recreation	Holy Cross Full Gymnasium - Non-Profit Group	n/a	n/a	n/a	1	
Culture and Recreation	Multipurpose Room - Vollmer Complex (Up to 3 Hours)	\$200.00	\$200.00	\$200.00	1	
Culture and Recreation	Multipurpose Room - Vollmer Complex Full Day	\$850.00	\$850.00	\$850.00	1	Special Occasion Permit and insurance extra. Refundable security deposit applies. Includes set-up time on evening before rental if available. Special Occasion Permit and insurance extra. Includes use of kitchenette/food storage area. Refundable security deposit applies.
Culture and Recreation	Multipurpose Room - Vollmer Complex Additional Hour	\$50.00	\$50.00	\$50.00	1	Each additional hour after first three booked hours.
Culture and Recreation	Multipurpose Room - Vollmer Full Room 1 Hour	\$75.00	\$75.00	\$75.00	1	Per hour. Based on availability.
Culture and Recreation	Multipurpose Room - Vollmer 1/2 Room With Divider Wall (up to 3 hours)	\$50.00	\$50.00	\$50.00	1	Based on availability.
Culture and Recreation	Rotary Club Room Non Profit-Vollmer Complex	n/a	n/a	n/a	1	
Culture and Recreation	Rotary Club Room Profit/Private/Personal - Vollmer Complex	\$35.00	\$35.00	\$35.00	1	Per hour. Based on availability.
Culture and Recreation	Convenor's Room - Vollmer Complex Non Profit	n/a	n/a	n/a	1	
Culture and Recreation	Convenor's Room - Vollmer Complex Profit/Private/Personal	\$35.00	\$35.00	\$35.00	1	Per hour. Based on availability.
Culture and Recreation	Lobby - Vollmer Complex Non Profit	n/a	n/a	n/a	1	
Culture and Recreation	Lobby - Vollmer Complex Profit/Private/Personal	\$35.00	\$35.00	\$35.00	1	Per hour. Based on availability. Area behind front desk.

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THE TOWN OF LASALLE - USER FEE BY-LAW
SCHEDULE "F"
CULTURE AND RECREATION SERVICES

Department	Fee Description	Fee Jan 1	Fee July 1	Fee Sept 1	Tax Rate	Comments
Culture and Recreation	Press Box Non Profit - Vollmer Complex	n/a	n/a	n/a	1	
Culture and Recreation	Press Box Profit/Private/Personal - Vollmer Complex	\$25.00	\$25.00	\$25.00	1	Per hour. Based on availability.
Culture and Recreation	West End Room Rink 'B' - Vollmer Complex Non Profit	n/a	n/a	n/a	1	Per hour. Based on availability. Must present charitable registration numbe.
Culture and Recreation	West End Room Rink 'B' - Vollmer Complex Profit/Private/Personal	\$25.00	\$25.00	\$25.00	1	Per hour. Based on availability.
Culture and Recreation	Vollmer Complex Lobby space (private, public, non-profit)			\$35.00	1	
Culture and Recreation	Riverdance Community Room - 4 hour minimum	\$200.00	\$200.00	\$200.00	1	Minimum rental of 4 hours.
Culture and Recreation	Riverdance Community Room - Additional Hours	\$50.00	\$50.00	\$50.00	1	Per hour. Hours booked after initial 3 hour rental.
Culture and Recreation	Security Deposit	\$250.00	\$250.00	\$250.00	n/a	Refundable. May be requested to secure rental booking, no damage, key and/or equipment loan.
Culture and Recreation	Special Event Fee	TBD	TBD	TBD		To be negotiated. Dependent on set-up/take-down requirements, facility usage etc.
PARK RENTALS AND PROGRAM SERVICES						
Culture and Recreation	Memorial Tree - Located in a park or along a trail	TBD	TBD	TBD	1	Includes one tree installation and maintenance. Town of LaSalle will provide location opportunities and choice of selected tree species.
Culture and Recreation	Memorial Tree and Plaque - Located in a park or along a trail	TBD	TBD	TBD	1	Includes one tree and one plaque installation and maintenance. Town of LaSalle will provide location opportunities and choice of selected tree species
Culture and Recreation	Memorial Park Bench	TBD	TBD	TBD	1	Includes one bench installation, engraving and cement pad. Located in park, along trail or at the Vollmer Complex. Based on availability. Must consult Town of LaSalle.
Culture and Recreation	Memorial Brick	TBD	TBD	TBD	1	Includes one brick engraving and installation. Located at Millennium Gardens or at the Vollmer Complex.
Culture and Recreation	Arena Seat Sponsor	\$221.24	\$221.24	\$221.24	1	Includes one arena seat engraving and installation in Rink A at the Vollmer Complex.
Culture and Recreation	Park Rental Permit Family Parties Vollmer Complex Main Pavilion	\$100.00	\$100.00	\$100.00	1	2 hour rental – Maximum 3 rentals/day. Includes 12 picnic tables and 6 trash bins. Additional equipment fees apply. Fees due in full prior to event. Access to hydro and water included.

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THE TOWN OF LASALLE - USER FEE BY-LAW
SCHEDULE "F"
CULTURE AND RECREATION SERVICES

Department	Fee Description	Fee Jan 1	Fee July 1	Fee Sept 1	Tax Rate	Comments
Culture and Recreation	Park Rental Permit Corporate Function/Community Event/Fundraising Vollmer Complex Main Pavilion	\$350.00	\$350.00	\$350.00	1	Per day. Includes 24 picnic tables and 8 trash bins. Additional equipment fees apply. Fees due in full prior to event. Access to hydro and water included.
Culture and Recreation	Park Rental Permit Corporate Function/Community Event/Fundraising Park Pavilions/Vollmer Soccer Pavilion	\$225.00	\$225.00	\$225.00	1	Per day. Includes 12 picnic tables and 6 trash bins. Additional equipment fees apply. Fees due in full prior to event. Access to hydro and water included.
Culture and Recreation	Event space/Grass area at Vollmer Beside pavilion	\$250.00	\$250.00	\$250.00	1	Per day. Use of grass area/open event space at Vollmer beside pavilion
Culture and Recreation	Trail Permit Vollmer Corporate Function/Community Event/Fundraising	\$250.00	\$250.00	\$250.00	1	Per day. Use of Trails/Promenade for Walk/Run/Wheel Event. Does not include use of pavilion. Additional equipment fees apply. Fees due in full prior to event.
Culture and Recreation	Park Rental Permit Wedding Ceremony Millennium Gardens/Any Park	\$150.00	\$150.00	\$150.00	1	Per day. No equipment included. Fees due in full prior to event.
Culture and Recreation	Outdoor Concession Rental	\$150.00	\$150.00	\$150.00	1	Per day. Use of Concession space (no equipment) hydro and water included.
SPORTSFIELDS						
Culture and Recreation	Soccer Fields	\$15.32	\$15.32	\$15.32	1	Per field per hour (2-hour block minimum). Vollmer Complex, Wilkinson Park, Sandwich West Park. Includes capital reinvestment fee.
Culture and Recreation	Hardball Diamonds - Vollmer Complex	\$27.80	\$27.80	\$27.80	1	Per diamond, per game. Includes capital reinvestment fee.
Culture and Recreation	Softball Diamonds - Vollmer Complex	\$22.56	\$22.56	\$22.56	1	Per diamond, per game. Includes capital reinvestment fee.
Culture and Recreation	Baseball Diamonds - Located in parks (River Canard/Front Rd)	\$20.00	\$20.00	\$20.00	1	Per diamond, per game. Includes capital reinvestment fee.
Culture and Recreation	Capital Investment Fee	\$5.00	\$5.00	\$5.00	1	Per field/per hour.
LASALLE BOAT RAMP						
Culture and Recreation	Daily Pass	\$11.50	\$11.50	\$11.50	1	No discounts. Per day.
Culture and Recreation	Seasonal Pass	\$132.74	\$132.74	\$132.74	1	No discounts. One pass per watercraft.
Culture and Recreation	Senior Seasonal Pass	\$97.35	\$97.35	\$97.35	1	No discounts. Age 55 +. One pass per watercraft.

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THE TOWN OF LASALLE - USER FEE BY-LAW
SCHEDULE "F"
CULTURE AND RECREATION SERVICES

Department	Fee Description	Fee Jan 1	Fee July 1	Fee Sept 1	Tax Rate	Comments
Culture and Recreation	Early Bird Seasonal Pass	\$115.04	\$115.04	\$115.04	1	Available to LaSalle residents who purchase a seasonal pass by March 31. Regular rates apply as of April 1 for all. One pass per watercraft.
Culture and Recreation	Early Bird Senior Seasonal Pass	\$79.65	\$79.65	\$79.65	1	Available to LaSalle residents aged 55+ who purchase a seasonal pass by March 31. Regular rates apply as of April 1 for all. One pass per watercraft.
FITNESS CENTRE VOLLMER COMPLEX						
Culture and Recreation	Fitness Flex Pass	\$48.67	\$48.67	\$48.67	1	10 class fitness pass
Culture and Recreation	Adult Drop-In Fitness	\$6.02	\$6.02	\$6.02		
Culture and Recreation	Annual Membership - Gold	\$437.16	\$437.16	\$437.16	1	Per year.
Culture and Recreation	Annual Membership - Gold, Senior/Student	\$399.48	\$399.48	\$399.48	1	Senior age 55+. Student age 16+ with valid student card. Per year.
Culture and Recreation	Annual Membership - Silver	\$393.24	\$393.24	\$393.24	1	Per year.
Culture and Recreation	Annual Membership - Silver, Employee	\$240.00	\$240.00	\$240.00	1	Per year. Valid for employees of the Corporation of the Town of LaSalle only.
Culture and Recreation	Annual Membership - Silver, Senior/Student	\$300.00	\$300.00	\$300.00	1	Senior age 55+. Student age 16+ with valid student card. Per year.
Culture and Recreation	Annual Membership - Bronze	\$345.72	\$345.72	\$345.72	1	Per year.
Culture and Recreation	Annual Membership - Bronze, Employee	\$120.00	\$120.00	\$120.00	1	Per year. Valid for employees of the Corporation of the Town of LaSalle only.
Culture and Recreation	Annual Membership - Bronze, Senior/Student	\$240.00	\$240.00	\$240.00	1	Senior age 55+. Student age 16+ with valid student card. Per year.
Culture and Recreation	Additional Annual Membership	25% Discount	25% Discount	25% Discount	1	Applies to individuals of the same household. Must be annual membership of equal or lesser value.
Culture and Recreation	6 Month Membership - Gold	\$288.00	\$288.00	\$288.00	1	For 6 month adult membership.
Culture and Recreation	6 Month Membership - Gold, Senior/Student	\$240.00	\$240.00	\$240.00	1	Senior age 55+. Student age 16+ with valid student card.
Culture and Recreation	6 Month Membership - Silver	\$249.00	\$249.00	\$249.00	1	For 6 month adult membership.
Culture and Recreation	6 Month Membership - Silver, Senior/Student	\$180.00	\$180.00	\$180.00	1	Senior age 55+. Student age 16+ with valid student card.
Culture and Recreation	6 Month Membership - Bronze	\$220.44	\$220.44	\$220.44	1	For 6 month adult membership.
Culture and Recreation	6 Month Membership - Bronze, Senior/Student	\$150.00	\$150.00	\$150.00	1	Senior age 55+. Student age 16+ with valid student card.
Culture and Recreation	3 Month Membership - Gold	\$162.62	\$162.62	\$162.62	1	For 3 month adult membership.

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THE TOWN OF LASALLE - USER FEE BY-LAW
SCHEDULE "F"
CULTURE AND RECREATION SERVICES

Department	Fee Description	Fee Jan 1	Fee July 1	Fee Sept 1	Tax Rate	Comments
Culture and Recreation	3 Month Membership - Gold, Senior/Student	\$90.00	\$90.00	\$90.00	1	Senior age 55+. Student age 16+ with valid student card.
Culture and Recreation	3 Month Membership - Silver	\$148.33	\$148.33	\$148.33	1	For 3 month adult membership.
Culture and Recreation	3 Month Membership - Silver, Senior/Student	\$75.00	\$75.00	\$75.00	1	Senior age 55+. Student age 16+ with valid student card.
Culture and Recreation	3 Month Membership - Bronze	\$134.05	\$134.05	\$134.05	1	For 3 month adult membership.
Culture and Recreation	3 Month Membership - Bronze, Senior/Student	\$60.00	\$60.00	\$60.00	1	Senior age 55+. Student age 16+ with valid student card.
Culture and Recreation	Annual Membership - Junior	\$120.00	\$120.00	\$120.00	1	Ages 12-15.
Culture and Recreation	6 Month Membership - Junior	\$60.00	\$60.00	\$60.00	1	Ages 12-15.
Culture and Recreation	Personal Fitness Coaching - 3 Sessions	\$66.37	\$66.37	\$66.37	1	Each session is 30 minutes in length.
Culture and Recreation	Personal Fitness Coaching - 5 Sessions	\$120.00	\$120.00	\$120.00	1	Each session is 30 minutes in length.
Culture and Recreation	Personal Fitness Coaching - 10 Sessions	\$228.00	\$228.00	\$228.00	1	Each session is 30 minutes in length.
Culture and Recreation	Personal Fitness Coaching - 20 Session	\$450.00	\$450.00	\$450.00	1	Each session is 30 minutes in length.
Culture and Recreation	Group Fitness Coaching -Group rate	\$25.00	\$25.00	\$25.00	1	45 minutes. Maximum 4 people. Booked in blocks of 20
PROGRAM ADMINISTRATION						
Culture and Recreation	Program Refunds	\$10.00	\$10.00	\$10.00	2	As per refund policy, \$10.00 administration charge.
Culture and Recreation	Income Tax Receipt Reprints	\$5.00	\$5.00	\$5.00	2	
Culture and Recreation	NSF Cheques, Closed Bank Accounts	\$25.00	\$25.00	\$25.00	2	
Culture and Recreation	Fitness Membership Withdrawal Annual Member	\$75.00	\$75.00	\$75.00	2	Membership pro-rated and fee added
Culture and Recreation	Fitness Membership Withdrawal 6 Month Member	\$50.00	\$50.00	\$50.00	2	Membership pro-rated and fee added
Culture and Recreation	Fitness Membership Withdrawal 3 Month Member	\$10.00	\$10.00	\$10.00	2	Membership pro-rated and fee added
Culture and Recreation	Fitness Membership Withdrawal Junior Member	\$15.00	\$15.00	\$15.00	2	Membership pro-rated and fee added
Culture and Recreation	Fitness Membership Hold Fee	\$15.00	\$15.00	\$15.00	2	Membership hold requested by member.
Culture and Recreation	Fitness Member Replacement Card	\$15.00	\$15.00	\$15.00	2	Replacement of lost card.

Tax Rate: 1: Applicable Taxes extra, 2: Tax exempt, 3: Taxes included
*Change in fee from 2018

THE TOWN OF LASALLE - USER FEE BY-LAW
 SCHEDULE "F"
 CULTURE AND RECREATION SERVICES

Department	Fee Description	Fee Jan 1	Fee July 1	Fee Sept 1	Tax Rate	Comments
Culture and Recreation	Day Camp Late Pick Up Charge	\$15.00	\$15.00	\$15.00	2	Administration fee for picking up child after 5:30 pm from any day camp. Charged for every 15 minutes late.
Culture and Recreation	Interest Charges	1.25%	1.25%	1.25%	2	Per month. Charged on accounts past due 30 days or more.

Tax Rate: 1: Applicable Taxes extra, 2: Tax exempt, 3: Taxes included
 *Change in fee from 2018

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8273

A By-Law to authorize an agreement Majesty the Queen in the right of the Province of Ontario as represented by the Minister of Transportation related to funding provided under the Dedicated Gas Tax Funds for Public Transportation Program

Whereas under the Dedicated Gas Tax Funds for Public Transportation Program (“Program”) the Province of Ontario (“Province”) provides funds out of the provincial gas tax to municipalities to improve Ontario’s transportation network and support economic development in communities for public transportation expenditures;

And whereas funding to municipalities by the Minister of Transportation will be provided in accordance with the terms and conditions set out in a Letter of Agreement and 2018/2019 Program Guidelines and Requirements;

And whereas the Town of LaSalle is desirous of entering into a Letter of Agreement for the provision of funding under the Program running from April 1, 2018 to March 31, 2019;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That the Corporation of the Town of LaSalle enter into a Letter of Agreement with the Minister of Transportation related to funding provided under the Dedicated Gas Tax Funds for Public Transportation Program, a copy of which Agreement is attached hereto and forms part of this By-law.
2. That the Mayor and the Director of Finance & Treasurer be and the same are hereby authorized to execute the said Letter of Agreement on behalf of the Corporation and affix the Corporation’s seal thereto, as well as any and all other documents that may be necessary to give effect to the terms of the said Letter of Agreement.
3. This By-law shall come into force on the final passing thereof.

Read a first and second time and finally passed this 12th day of February, 2019.

1st Reading – February 12, 2019

Mayor

2nd Reading – February 12, 2019

3rd Reading – February 12, 2019

Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NO. 8274

A By-Law to Appoint Alternate member to Essex
County Council

Whereas Section 268(1) of the *Municipal Act* authorizes, lower tier municipalities may appoint one of its members as an alternate member of the upper tier council, if the regular member is unable to attend a meeting of the upper tier council for any reason;

And whereas Mayor Marc Bondy and Deputy Mayor Crystal Meloche are the current Town of LaSalle representatives for Essex County Council;

And whereas the Mayor deems it necessary to appoint an alternate member;

Now therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. **That** Councillor Mark Carrick is hereby appointed alternate member to Essex County Council.
2. **That** the alternate member may take their seat on Essex County Council upon the County Clerk receiving a certified appointment by-law passed by the local municipality, which names the Alternate Member, and the Alternate Member has taken the Oath of Office as administered by the County Clerk.
3. **That** the alternate member's appointment shall be for the term of the Council that appointed them, or until their appointment by-law is rescinded, or until such time as the Alternate Member's seat is declared vacant in accordance with section 259 of the *Municipal Act*.
4. **That** the alternate member may, in the absence of the elected member, participate at meetings of Essex County Council, however membership and voting rights are limited to only those privileges held by the elected member they are deemed to be the Alternate Member for.
5. **That** the alternate member shall be limited to replacing the elected member of the municipality at a meeting of County Council, with the exception of the Inaugural Meeting, and not at a Committee, Board or Agency, to which County Councillor has been appointed.
6. **That** the alternate member shall not be eligible for election to the County's Head of Council (Warden) or Deputy Warden, nor shall an Alternate Member assume the role of Warden/ Deputy Warden/Presiding Officer when attending meetings of Essex County Council.
7. **That** the alternate member shall receive a meeting per diem, as well as mileage (where applicable) in accordance with the County of Essex Procedure By-law, for any meetings of Essex County Council he/she is required to attend in the absence of the elected member.
8. **That** the alternate member shall not be eligible to be reimbursed for a convention, or seminar, or training.
9. **That** the alternate member, while acting in their capacity, shall be governed by all applicable policies of Essex County Council, such as but not limited to the Council Code of Conduct and shall have access to applicable support resources, such as but not limited, to the Integrity Commissioner.

10. **That** the alternate member, when possible, shall provide at least 48 hours notice to the County Clerk, regarding the absence of the member, at which time the County Clerk shall provide a copy of the Agenda and any additional information for the meeting.

11. **That** this by-law shall come into full force and effect upon the final passing thereof.

Read a first and second time and finally passed this 12th day of February, 2019.

1st Reading – February 12, 2019

Mayor

2nd Reading – February 12, 2019

3rd Reading – February 12, 2019

Clerk

THE CORPORATION OF THE TOWN OF LASALLE

BY-LAW NUMBER 8275

By-Law to authorize the execution of an Agreement
for Professional Services with Dillon Consulting
Limited for Front Road Watermain Replacement
Project

Whereas it has been determined that the existing watermain along Front Road between Gary Ave and Malden Road is in need of replacement;

And Whereas the Town of LaSalle wishes to proceed with the Front Road Watermain Replacement Project with Dillon Consulting Limited;

Now Therefore the Council of the Corporation of the Town of LaSalle hereby enacts as follows:

1. That the Corporation of the Town of LaSalle enter into an Agreement for Professional Services with Dillon Consulting Limited for Front Road Watermain Replacement Project, a copy of which Agreement is attached hereto and forms a part of this By-law.
2. That The Mayor and the Clerk be and the same are hereby authorized to execute the said Agreement on behalf of the Corporation and affix the corporate seal thereto, as well as any and all other documents that may be necessary to give effect to the terms of the said Agreement.
3. This By-law shall come into force on the final passing thereof.

Read a first and second time and finally passed this 12th day of February, 2019.

1st Reading – February 12, 2019

Mayor

2nd Reading – February 12, 2019

3rd Reading – February 12, 2019

Clerk