

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2022-065

**By-law to appoint a Chief Administrative Officer for
the Corporation of the Town of Amherstburg**

WHEREAS the Council of the Corporation of the Town of Amherstburg has considered and approved the appointment of Valerie Critchley to the position of Chief Administrative Officer.

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. Valerie Critchley is appointed Chief Administrative Officer for the Corporation of the Town of Amherstburg effective June 13, 2022.
2. The Chief Administrative Officer, subject to the control of and responsibility to the Mayor and Council, shall have general supervision and oversight of all municipal departments and officials under control of the Town Council.
3. The Chief Administrative Officer shall have full control and direction of all Town of Amherstburg employees.
4. The Chief Administrative shall advise Town Council and direct staff in accordance with all applicable policies, rules, professional standards, regulations and legislation.
5. For greater certainty, but not as to restrict the generality of the foregoing, the Chief Administrative Officer shall perform the duties as described in section 229 of the Municipal Act, 2001.
6. By-law 2022-028 is hereby repealed.
7. This By-law shall come into force and take effect on the date of final passing thereof.

Read a first, second and third time and finally passed this 13th day of June, 2022.