

**CORPORATION OF THE TOWN OF AMHERSTBURG**

**BY-LAW 2022-028**

**By-law to appoint a Chief Administrative Officer for  
The Corporation of the Town of Amherstburg**

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**WHEREAS** the Council of The Corporation of the Town of Amherstburg has considered and approved the appointment of Peter Simmons to the position of Chief Administrative Officer.

**NOW THEREFORE** the Council of The Corporation of the Town of Amherstburg enacts as follows:

1. Peter Simmons is hereby appointed Chief Administrative Officer for The Corporation of the Town of Amherstburg effective February 22, 2022.
2. The Chief Administrative Officer, subject to the control of and responsibility to the Mayor and Council, shall have general supervision and oversight of all municipal departments and officials under control of Town Council.
3. The Chief Administrative Officer shall have full control and direction of all Town of Amherstburg employees.
4. The Chief Administrative Officer shall advise Town Council and direct staff in accordance with all applicable policies, rules, professional standards, regulations and legislation.
5. For greater certainty, but not as to restrict the generality of the foregoing, the Chief Administrative Officer shall perform the duties as described in section 229 of the *Municipal Act, 2001*.
6. That By-law 2014-94 is hereby repealed.
7. This By-law shall come into force and take effect on the date of final passing thereof.

Read three times and finally passed this 28<sup>th</sup> day of February, 2022.

  
MAYOR - ALDO DICARLO

  
CLERK-VALERIE CRITCHLEY