



**TOWN OF AMHERSTBURG
REGULAR COUNCIL MEETING**

**Monday, March 23, 2020
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

MINUTES

PRESENT

Mayor Aldo DiCarlo
Deputy Mayor Leo Meloche
Councillor Donald McArthur
Councillor Michael Prue
Councillor Marc Renaud
Councillor Patricia Simone

Giovanni (John) Miceli, CAO
Tammy Fowkes, Deputy Clerk
Nicole Rubli, Deputy Clerk

ABSENT

Councillor Peter Courtney

CALL TO ORDER

The Mayor called the meeting to order at 6:00 p.m.

NATIONAL ANTHEM

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

REPORT OUT FROM IN-CAMERA SESSION

There was nothing to report out.

DELEGATIONS

There were no delegations.

REPORTS – CORPORATE SERVICES

There were no reports.

REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There were no reports.

REPORTS – ENGINEERING AND PUBLIC WORKS

8.1 2020 Road Repairs Program - Award of Tender

Resolution # 20200323-110

Moved By Deputy Mayor Meloche
Seconded By Councillor McArthur

That:

- 1. The 2020 Road Repairs Program Tender BE AWARDED to Nasci Construction Services Limited in an amount of \$133,600 plus H.S.T.; and,**
- 2. The Mayor and Clerk BE AUTHORIZED to execute an agreement with Nasci Construction Services Limited for completion of the 2020 Road Repairs Program.**

The Mayor put the Motion.

Motion Carried

8.2 Driveway Alteration or Installation Policy

Resolution # 20200323-111

Moved By Councillor Simone
Seconded By Councillor Prue

That the Driveway Alteration or Installation Policy BE DEFERRED until the Environmental Committee can review the policy and provide recommendations to Council.

The Mayor put the Motion.

Motion Carried

8.3 2020 Road Maintenance (Tar and Chip) Program – Award of Tender

Resolution # 20200323-112

Moved By Councillor Renaud
Seconded By Councillor McArthur

That:

1. **The 2020 Road Maintenance (Tar and Chip) Program Tender BE AWARDED to Shepley Road Maintenance Limited in an amount of \$201,189 plus applicable taxes; and,**
2. **The Mayor and Clerk BE AUTHORIZED to execute an agreement with Shepley Road Maintenance Limited for completion of the 2020 Tar and Chip Program.**

The Mayor put the Motion.

Motion Carried

REPORTS – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

There were no reports.

REPORTS - CAO's OFFICE

10.1 Real Estate Services Agreement Extension

Resolution # 20200323-113

Moved By Deputy Mayor Meloche
Seconded By Councillor Prue

That a one (1) year extension of the contract with Royal LePage Binder Real Estate to provide MLS Real Estate services ending December 31, 2020 BE APPROVED and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

10.2 Council Review – Unfinished Business List

Resolution # 20200323-114

Moved By Deputy Mayor Meloche
Seconded By Councillor Simone

That the report from the Municipal Clerk regarding Council Review - Unfinished Business List BE RECEIVED and used as a vehicle for a line by line review of the Unfinished Business List.

The Mayor put the Motion.

Motion Carried

The Deputy Clerk read out each Unfinished Business item from the list dated March 23, 2020. Council discussed, line by line, which items were to be kept on the list and which items were deemed as either completed or no longer necessary on the list.

As a result of that discussion, the following resolutions were before Council for reconsideration:

Resolution # 20200323-115

Moved By Deputy Mayor Meloche
Seconded By Councillor Prue

That the following 12 Unfinished Business items BE RECONSIDERED:
(For reference purposes, the March 23, 2020, Unfinished Business List forms part of these minutes as Appendix 'A')

- **Resolution # 20180813-264 – Print to Braille Accessibility**
- **Resolution # 20181023-348 – Fee for Planting Trees on Public Land**
- **Resolution # 20190408-216 – Operating a Refreshment Cart on Town Property**
- **Resolution # 20190624-342 – Big Creek Wildlife Awareness Signage**

- Resolution # 20190923-462 – Kings Navy Yard Fishing Extension
- Resolution # 20191015-495 – Amendments to Accounts Receivable Policy
- Resolution # not assigned – Upgrades to Warren Mickle Park
- Resolution # not assigned - \$25,000 Proposed in Facilities Capital Budget
- Resolution # 20191209-575 – Joint Use Agreement with the Greater Essex County District School Board
- Resolution # 20200113-016 – Unfinished Business Items
- Resolution # 20200113-013 – Support for AMO Submission regarding Addressing Growing Municipal Liability and Insurance Costs
- Resolution # 20200127-025 – Set backs for Refreshments Vehicles

The Mayor put the Motion.

Motion Carried

Resolution # 20200323-116

Moved By Councillor Renaud
Seconded By Councillor Simone

That the following 12 items BE REMOVED from the Unfinished Business List and no further administrative action be taken on the items listed:

- Resolution # 20180813-264 – Print to Braille Accessibility
- Resolution # 20181023-348 – Fee for Planting Trees on Public Land
- Resolution # 20190408-216 – Operating a Refreshment Cart on Town Property
- Resolution # 20190624-342 – Big Creek Wildlife Awareness Signage
- Resolution # 20190923-462 – Kings Navy Yard Fishing Extension
- Resolution # 20191015-495 – Amendments to Accounts Receivable Policy
- Resolution # not assigned – Upgrades to Warren Mickle Park
- Resolution # not assigned - \$25,000 Proposed in Facilities Capital Budget
- Resolution # 20191209-575 – Joint Use Agreement with the Greater Essex County District School Board
- Resolution # 20200113-016 – Unfinished Business Items
- Resolution # 20200113-013 – Support for AMO Submission regarding Addressing Growing Municipal Liability and Insurance Costs
- Resolution # 20200127-025 – Set backs for Refreshments Vehicles

The Mayor put the Motion.

Motion Carried

INFORMATION REPORTS

Resolution # 20200323-117

Moved By Deputy Mayor Meloche
Seconded By Councillor Simone

That the following information reports BE RECEIVED:

- 11.1 Annual Treasurer's Report – 2019 Council and Appointee Statement on Remuneration and Expenses**
- 11.2 Cheque Listing for the Month of February 2020**
- 11.3 Monthly Fire Department Activity Report – February 2020**

The Mayor put the Motion.

Motion Carried

Councillor Prue asked that the Pure Life water jug services be discontinued going forward *(as listed in item # 11.2)*

CONSENT CORRESPONDENCE

Resolution # 20200323-118

Moved By Deputy Mayor Meloche
Seconded By Councillor Simone

That the following consent correspondence BE RECEIVED:

- 12.1 New Amherstburg High School - Correspondence Received from Premier of Ontario -**
- 12.2 Bill 156 - Security from Trespass and Protecting Food Safety Act - Kirkland Lake Resolution**
- 12.3 Canadian Wines Excise Exemption - Grey County Resolution**
- 12.4 Coastal GasLink Project - Township of Tyendinaga Resolution**
- 12.5 COVID-19 Virus Measures for Electronic Participation in Council Meetings - Municipality of Callandar Resolution**

12.6 Legislative Changes in Bill 132 - Aggregate Resources Act and Safe Water Drinking Act - Township of Puslinch Resolution

12.7 Mapping of Provincially Significant Wetlands - Norfolk County Resolution

12.8 Tourism Oriented Destination Signage Fee Increases - County of Haliburton Resolution

The Mayor put the Motion.

Motion Carried

Resolution # 20200323-119

Moved By Deputy Mayor Meloche
Seconded By Councillor Simone

(Item # 12.3) – **That Administration BE DIRECTED to send correspondence in support of Grey County's resolution regarding 100% Canadian Wines Excise Exemptions.**

The Mayor put the Motion.

Motion Carried

Resolution # 20200323-120

Moved By Deputy Mayor Meloche
Seconded By Councillor Simone

(Item # 12.7) – **That Administration BE DIRECTED to send correspondence in support of Norfolk County's resolution regarding their request that the process for mapping of Provincially Significant Wetlands (PSWs) be significantly improved to allow for transparency and better land owner engagement.**

The Mayor put the Motion.

Motion Carried

CONSENT OTHER MINUTES

Resolution # 20200323-121

Moved By Councillor Simone
Seconded By Councillor Prue

That the following minutes **BE RECEIVED**:

- 13.1 Committee of Adjustment Minutes - January 28, 2020
- 13.2 Committee of Adjustment Minutes - February 25, 2020
- 13.3 Co-An Park Committee Minutes - February 12, 2020

The Mayor put the Motion.

Motion Carried

UNFINISHED BUSINESS

As dealt with in Item # 10.2

NEW BUSINESS

- 1. Resolution # 20200323-122

Moved By Deputy Mayor Meloche
Seconded By Councillor McArthur

That:

- 1. The Procedural By-law **BE AMENDED** to allow for electronic participation via video conferencing during the COVID-19 pandemic; and,
- 2. Administration **BE DIRECTED** to look into 'Zoom' software to facilitate interactive video conferencing for Council meetings during the COVID-19 pandemic.

The Mayor put the Motion.

Motion Carried

- 2. Resolution # 20200323-123

Moved By Councillor Simone
Seconded By Councillor McArthur

That Administration BE DIRECTED to move the open mic sessions scheduled in Council Chambers prior to Regular Council meetings to a location deemed to be Town proper and that the open mic session offered quarterly in Anderdon, Malden, McGregor, and River Canard continue.

The Mayor put the Motion.

Motion Carried

3. Resolution # 20200323-124

Moved By Councillor Simone
Seconded By Councillor Prue

That Administration BE DIRECTED to send correspondence to the Ontario Energy Board and Essex Power Lines in support of the Premier's recommendation to suspend time-of-use electricity billing.

The Mayor put the Motion.

Motion Carried

4. Councillor McArthur thanked the Mayor for his work during the COVID-19 pandemic and asked if there was anything else to relay to the public.

The Mayor advised that declaring an emergency placed the Town in a better position to collect government assistance that may become available.

The Chief Administrative Officer provided Council with an update with respect to the Administrative functions that are underway as a result of the pandemic. He advised that a daily evaluation of necessary supplies and a focus on establishing new processes are underway in order to maintain services levels. He further advised the Community Control Group is fully prepared to deal with the pandemic.

5. Deputy Mayor Meloche asked if there was enough financial flexibility to handle the pandemic.

The Chief Administrative Officer advised that, at the present time, he doesn't see any financial issue arising due to the pandemic. He advised that Mayor has the authority to direct himself and the Fire Chief to use the necessary expenditures that are required to deal with the pandemic.

The Treasurer advised that a cost centre has been set up to track all expenditures related to the pandemic.

6. Councillor Prue advised that some residents on Boblo Island are concerned that their garbage, recycling, and yard waste will not be picked up as scheduled now that the ferry is running once per hour. He asked if these services will still be provided.

The Mayor advised that, to date, all services are continuing for all residents, including those on Boblo Island. He advised that services provided by outside parties may become delayed due to those companies experiencing employee shortages as a result of the pandemic.

The Chief Administrative Officer advised that Administration has asked all 3rd party service providers for their contingency plans, and further, Council and residents will be notified of any changes as they come about with respect to these services.

The Fire Chief advised that the once per hour trips are for day to day, non-essential trips. He advised that those residents who require in home care and scheduled health care trips are deemed essential and the Ferry Corporation is accommodating these types of situations in order for residents to attend their main land appointments. He further advised that the Fire Department is being accommodated for its needs on the Island and a ferry remains ready to take Fire employees and trucks back should there be an emergency on the main land.

7. Councillor McArthur thanked staff and noted that he appreciates the patience of the residents at this time.

BY-LAWS

16.1 By-law 2020-027 - Confirmatory By-law

Resolution # 20200323-125

Moved By Deputy Mayor Meloche
Seconded By Councillor Renaud

That By-law 2020-027 being a by-law to Confirm all Resolutions of the Municipal Council Meetings held on March 16th and 23rd, 2020, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

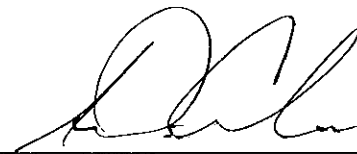
ADJOURNMENT

Moved By Councillor McArthur
Seconded By Councillor Simone

That Council rise and adjourn at 8:47 p.m.

The Mayor put the Motion.

Motion Carried



MAYOR – ALDO DICARLO



DEPUTY CLERK – TAMMY FOWKES

Unfinished Business List - eScribe as at March 23, 2020

Agenda Item	Assigned To	Comment	Description	Date
Print-to-Braille Accessibility for Municipalities - Emmanuel and Rebecca Blaevoet, Tactile Vision Graphics	Paula Parker	As per the Procurement Policy 3 quotes need to be obtained for this endeavor. Based on this it is anticipated to have information for Council for the 2021 budget considerations	Resolution # 20180813-264 Fryer/Meloche That Administration BE DIRECTED to bring back a report back with recommendations to include braille in the next agenda or future agendas.	13-Aug-18
NEW BUSINESS	Nicole Rubli, Mark Galvin	20190227 - awaiting LPAT decision. RTC will cover full animal control by-law. Public Consultation Meeting was held May 14th, 2019 for Animal control By-law including kennels. Anticipate report to Council in 2020.	Resolution # 20180910-301 Lavigne/Meloche That Administration BE DIRECTED to look at surrounding municipalities and their by-law regarding dogs and kennels and bring a report back for Council's consideration.	10-Sep-18
NEW BUSINESS	Mark Galvin, Angelo Avolio	Reviewing best practices and comparator municipalities. Anticipate Council report for 1st quarter 2020.	Resolution # 20180910-302 Lavigne/Meloche That Administration BE DIRECTED to look at surrounding municipalities regarding fill by-laws and bring back a report for Council's consideration.	10-Sep-18
Feasibility of Developing a Fee for Planting Trees on Public Land	Mark Galvin, Rebecca Belanger	Report to Council with background and Administrative recommendation. Anticipated for Winter 2020. Examining impact of Bill 108 on fees related to parkland.	Resolution # 20181023-348 Pouget/Courtney That Administration BE DIRECTED to bring a back a report amending the User Fee By-law to contain a fee for the planting of a tree on the right-of-way; and, That the information be sent to the Parks and Recreation Advisory Committee.	23-Oct-18
UNFINISHED BUSINESS	Nicole Rubli	First public consultation scheduled for May 14th. Anticipate report to Council first quarter of 2020.	Resolution # 20181023-356 Fryer/Courtney That Administration BE DIRECTED to bring the report regarding urban chickens along with permit fees for Council's consideration.	23-Oct-19
Off-Road Vehicle Use on Municipal Roadways - Kevin Schmidt and Shawn Ellenberger, Essex County ATV Club	Nicole Rubli, Mark Galvin	Meeting held with County and ERCA Administration. Anticipate report to Council in Fall 2019 Administration will hold this report until the regulations associated with Bill 107 are passed by the Province, in speaking with AMO Policy Advisor this is expected in 2020.	Resolution # 20190325-202 Prue/Renaud That Administration continue to work with the Essex County ATV Club, the County of Essex, ERCA, and the Police to find a possible trial area for off-road vehicle use.	25-Mar-19
NEW BUSINESS	Eric Chamberlain, Antonietta Giofu	This will be a long term plan for the downtown core/future developments. Pending outcome of EA process (former Duffy's property) and progress of new developments (i.e. hotel), could affect timing of this report and recommendations presented to Council. Council Resolution #20180212-38 notes: A downtown core parking study, with funding to be allocated in a future year budget, after the completion of the development of the former Duffy lands BE SUPPORTED.". Estimated timing per Development Charge Study is 2020-2021.	Resolution # 20190408-238 Prue/McArthur That Administration BE DIRECTED to prepare a report regarding angled parking on the west side of Dalhousie Street from Richmond Street to Gore Street with the possibility of one-way traffic going south bound.	08-Apr-19
Request to Operate a Refreshment Cart on Town Property - Camille Jabbour	Nicole Rubli, Mark Galvin	Public consultation held on August 22nd 2019, 4 businesses in attendance. Report and By-law will be brought back in first quarter of 2020.	Resolution # 20190408-216 Prue/Simone That Administration BE DIRECTED to provide a report to Council outlining discussions with local restaurants and/or interested food purveyors, and to establish suitable locations within the Town to accommodate qualified food purveyors.	08-Apr-19
NEW BUSINESS	Antonietta Giofu	Administration is coordinating options with the County of Essex and discussing possible inclusion into CWATs master plan with CWATs committee. Report to Council expected Summer 2020.	Resolution # 20190624-TBD Courtney/McArthur That Administration BE DIRECTED to provide a report to Council regarding the feasibility of safe pedestrian travel along County Road 10.	24-Jun-19

Unfinished Business List - eScribe as at March 23, 2020

Agenda Item	Assigned To	Comment	Description	Date
Big Creek Wildlife Awareness Signage	Antonietta Giofu, Frank Garardo, Phil Roberts	<p>All signs on Amherstburg controlled right of ways have been installed. The Town has engaged and made permit payment to the County of Essex for sign installation County Roads. These signs have yet to be installed.</p> <p>The development of an ecotourism and wildlife awareness strategy will first require the assembly of a scope of work, including a review of current and required opportunities, infrastructure and partnerships. As a budget item for councils consideration for 2020 will be the engagement of a consultant to help formulate that strategy.</p> <p>As for the comparison of statistics, the data collected for the original report relating to roadside mortality was informally collected. Administration with the support of interested members of the public will continue to collect data informally and report back to council after a sufficient period of time post sign placement but not before June 1, 2020. With that Council can consider engaging in a scientific data collection methodology to support the effectiveness of the awareness signage.</p>	<p>Resolution # 20190624-TBD Prue/McArthur</p> <p>That the report from the Director of Parks, Facilities, Recreation and Culture and the Director of Engineering and Public Works dated June 5, 2019, BE RECEIVED;</p> <p>That Administration BE DIRECTED to develop an ecotourism and wildlife awareness strategy for future consideration as it relates to the upcoming Official Plan;</p> <p>That \$2440.00 BE SPENT from the existing budget to erect 16 hybrid signs with graphics in the locations identified surrounding the Big Creek Watershed; and,</p> <p>That Administration COMPARE statistics after the signs are erected to determine if the loss of wildlife has been reduced.</p>	24-Jun-19
NEW BUSINESS	Paula Parker	In Progress - Anticipated report to Council March 25, 2020	<p>Resolution # 20190812-420 Courtney/Prue</p> <p>That Administration BE DIRECTED to re-evaluate the Towns election system and a report be brought back with options including at-large, ward or a hybrid approach to the 2022 Election for Councils consideration.</p>	12-Aug-19
SPECIAL PLANNING REPORTS	Cheryl Horrobin	Item cannot be completed until Proclamation date for legislation is determined.	<p>Resolution # 20190826-TBD Prue/Simone</p> <p>That Administration BE DIRECTED to report back to Council at the meeting prior to the 2020 Budget Deliberations and regularly thereafter through 2020 to ensure pertinent deadlines arent missed for Community Benefit Charges and Community Use By-laws, etc.</p>	26-Aug-19
NEW BUSINESS	Anne Rota, Phil Roberts	Tourism administration in 2020 introduced a new festival (TRUE Festival) as supported by the Canadian Experience grant. Additionally the Department has been task with investigating creating green festivals to which preparation is underway for participation in the Great Global Cleanup - Detroit River. The impact of these events will be included, along with an assessment of other events in the pending report. Consultation with the TWEPI to help frame to elements of an economic impact statement requires further action. Report to council expected for June 2020.	<p>Resolution # 20190909-447 Simone/Meloche</p> <p>That:</p> <p>Administration BE DIRECTED to prepare a report exploring the economics, rationale and feasibility of introducing other festivals and events within the Town of Amherstburg for Council consideration in the 2020 Operating Budget;</p> <p>Administration BE DIRECTED to look at all possible venues within the Town of Amherstburg to hold events/festivals.</p>	09-Sep-19
2019 KNYP Fishing Extension.docx	Phil Roberts	<p>Administration will undertake a review of all publicly owned property (Town, ERCA, Ont, Can) that have access to the Detroit River, River Canard and Big Creek Wetlands and displays them graphically (map). From that a determination will be made whether these properties are suitable to expand fishing opportunities from an accessibility and public risk management perspective.</p> <p>Secondly Administration will investigate the possibility of developing single day fishing derby's for current waterfront parks (KNYP, Duffy's, BelleVue). The appropriate opportunities will then be advertised.</p> <p>Opportunities for expanded fishing will be discussed at a special meeting of the Park and Recreation Committee meeting scheduled for April 8th 2020, 6:00 pm in Council Chambers.</p>	<p>Resolution 20190923-TBD McArthur, Prue</p> <p>That Administration BE DIRECTED to explore expanded fishing opportunities within the Town and bring back a report by March 2020; and,</p> <p>That all public fishing areas within the Town BE ADVERTISED.</p>	23-Sep-19
NEW BUSINESS	Antonietta Giofu, Mark Galvin, Frank Garardo	Administration compiling information. Anticipate report to Council in 1st quarter 2020.	<p>Resolution # 20191015-497 Prue/Simone</p> <p>That Administration BE DIRECTED to bring back a report regarding the finalization of the development of the north end of Boblo Island with the intent to enforce the by-law and development agreement relating to roads, sidewalks, curbs, and lighting, and to outline all municipal costs, if any.</p>	15-Oct-19
NEW BUSINESS	Kevin Fox, Paula Parker	<p>Anticipate report to Council December 2019</p> <p>Policy amendments in progress by the Corporate Services Dept.</p>	<p>Resolution # 20191015-495 Courtney/Prue</p> <p>That Administration BE DIRECTED to amend the Accounts Receivable Collections Policy by removing # 6.7.4.1 (a) & (b) and revising (c) to read any write offs that proceed past the collection fees BE PRESENTED to Council on how to proceed and that the amended policy be brought back to Council for consideration.</p>	15-Oct-19

Unfinished Business List - eScribe as at March 23, 2020

Agenda Item	Assigned To	Comment	Description	Date
Parking on Windermere Place - Mark & Heidi Olivito and Lisa Carnelos, Windermere Place Residents	Antonietta Giofu	Administration is gathering information and working with residents to determine feasibility. Estimated completion summer 2020.	Resolution # 20191028-508 Prue/Simone That: The delegation BE RECEIVED; The neighbours be encouraged to work with Administration on a Local Improvement Plan; and, A report BE BROUGHT back if the issue cannot be resolved.	28-Oct-19
Request for the Town of Amherstburg to Take Part in 'Green' Initiatives - Paul Hertel	Eric Chamberlain, Antonietta Giofu, Anne Rota, Phil Roberts, Frank Garardo, Mark Galvin, Paula Parker	Committee liaison has been appointed. Anticipate Terms of Reference before Council February 10, 2020. Parks and Tourism administration is organizing participation in the Great Global Cleanup - Detroit River event for April 25th, 2020 as a leading green festival initiative with the goal to build on the Detroit River Canadian Cleanup events and the 50th anniversary of Earth Day	Resolution # 20191028-507 Prue/Courtney That: The delegation BE RECEIVED and Mr. Hertel's report BE SENT to the Manager of Planning Services for inclusion at the November 12, 2019 Official Plan meeting; A green review BE DEVELOPED on Town fleet; Green festivals BE INVESTIGATED; Green builds BE INVESTIGATED on all new housing and building developments, and existing commercial, industrial and residential assessed property; and, Administration BE DIRECTED to bring back a report on the feasibility of a Committee on the Environment inclusive of Terms of Reference.	28-Oct-19
Climate Change Emergency Declaration - Councillor McArthur	Tammy Fowkes		Resolution # 20191112-535 McArthur/Prue Therefore be it resolved that Amherstburg declare a Climate Emergency and direct administration to prepare a report containing recommendations for priority action items, implementation measures and cost requirements to accelerate and urgently work towards the reduction of emissions and preparing for our climate future.	12-Nov-19
2020 BUDGET DELIBERATIONS	Phil Roberts, Kevin Fox	To go before the Parks and Recreation Advisory Committee for a second time on March 11, 2020 Parks Administration and the Parks and Recreation Committee have been receiving requests and delegations for various park improvements (ie. dog park, kayak launch, trails, bike infrastructure, etc). Administration has also applied to ERCA for support for some design and build resources. These will be agenda items at the March 11th regular committee meeting.	Resolution # 20191119-TBD Prue/Renaud That: 1. \$75,000 proposed in PARKS CAP-6 to fund capital upgrades at Warren Mickle Park BE AMENDED to \$75,000 to be transferred into the Parks Reserve; and, 2. The Parks and Recreation Advisory Committee PROVIDE a recommendation on its use.	19-Nov-19
2020 BUDGET DELIBERATIONS	John Miceli	Report to follow Service Delivery Review	Resolution # 20191119-TBD Meloche/McArthur That Administration BE DIRECTED to bring back a report on the organizational structure of the Engineering and Public Works department prior to any further request for staffing.	19-Nov-19
2020 BUDGET DELIBERATIONS	John Miceli	Report to follow Service Delivery Review	Resolution # 20191119-TBD Meloche/McArthur That an internal departmental review of Corporate Services BE BROUGHT to Council for consideration.	19-Nov-19
2020 BUDGET DELIBERATIONS	Phil Roberts	Administration will solicit quotes for fence improvements around Town Hall with an upset limit of \$5,000.00 and report back to Council with options provided by vendors.	Resolution # 20191119-TBD Prue/McArthur That : 1. \$25,000 proposed in FAC-CAP-3 BE REDUCED to \$5,000;and, 2. Administration provide a report on any additional expenses required.	19-Nov-19
2020 BUDGET DELIBERATIONS	John Miceli	Report to follow Service Delivery Review	Resolution # 20191119-TBD Meloche/Simone That Administration BE DIRECTED to bring back a report on the strategic use of 99 Thomas Road.	19-Nov-19
Economic Development Advisory Committee Minutes - November 14, 2019	John Miceli, Paula Parker	Anticipate report to Council Spring 2020.	Resolution # 20191125-554 Prue/Simone That Administration EXPLORE opportunities for safe public access to the grounds of Belle Vue with a report provided to Council regarding same.	25-Nov-19

Unfinished Business List - eScribe as at March 23, 2020

Agenda Item	Assigned To	Comment	Description	Date
UNFINISHED BUSINESS	Justin Rousseau, Cheryl Horrobin	Administration will consider this direction for future budget process or reporting as applicable.	<p>Prue/Simone Resolution # 20191125-555 That the following items 1-9 BE CONSIDERED in a staff report back to Council in the new year prior to 2021 Budget:</p> <p>Previous year's actuals should be contained in budget charts both in dollar and percentage variance; Consolidated schedule of reserves listing both monies coming in and those expended for both capital and operations; Bench marks comparison based on each \$100,000 of property value not just on the average household; An analysis by type (salaries, benefits, consultants, supplies, etc.) aligning with audited statements; Reserve analysis for the preceding (4) four years indicating balances; Establish a target percentage of the budget to fund reserves; Black and red fonts used instead of current brackets; The public consultation meeting be Chaired by a member of Council with well established rules, time limits, and policies to eliminate rowdyism; Council to have input on possible tax increases prior to budget release; Schedule an open mic meeting with residents in May 2020; and, Supply copies of the budget without applying the user fees</p>	25-Nov-19
NEW BUSINESS	Justin Rousseau, Cheryl Horrobin	Report will follow the 2019 year end	<p>Resolution # 20191209-TBD Courtney/Meloche That Administration BE DIRECTED to bring back an information report which outlines the 2020 budget with actuals from 2019 final 4th quarter results.</p>	09-Dec-19
NEW BUSINESS	Antonietta Giofu	Engineer has been retained. Data is currently being collected. Report to Council expected April 2020.	<p>Resolution # 20191209-TBD McArthur/Prue That Administration BE DIRECTED to investigate the feasibility of a 4-way stop at Pickering Drive and Cherrylawn Crescent, at the intersection closest to Sandwich Street South.</p>	09-Dec-19
NEW BUSINESS	Phil Roberts	Council approved a Joint Use Agreement with the Greater Essex County District School Board which would not exclude use of interior or exterior recreational features once the new high school is completed. Administration has presented to the GECD58 wants and needs which have been received as part of their public consultation process. A report to Council will follow the outcome of the formal site plan control process, date unknown.	<p>Resolution # 20191209-TBD Courtney/Prue That Administration BE DIRECTED to contact the Greater Essex County District School Board in regards to Joint Use Agreements with existing infrastructure and any opportunities that may exist with the new high school, namely exterior recreational infrastructure, before final drawings/concepts are presented; and further, that a report be brought back to Council.</p>	09-Dec-19
UNFINISHED BUSINESS	Dawn Morencie		<p>Resolution # 20200113-016 Courtney/Prue That Unfinished Business Items requiring further action of Council remain on the Unfinished Business List until completed.</p>	13-Jan-20
NEW BUSINESS	Paula Parker	Administration is in contact with a committee representative and in the process of determining the best course of action for Council as representation on this committee. A report is anticipated for March/April 2020.	<p>Resolution # 20200113-017 McArthur/Courtney The Administration BE DIRECTED to contact the Essex County Nurse Practitioner Led Clinic (ECNPLC) to understand their request for Municipal representation on their Community Advisory Committee.</p>	13-Jan-20
Live Music on Legion Patio from May to October - Laurie Cavanaugh, President, Royal Canadian Legion, Fort Malden Branch 157	Nicole Rubli		<p>Resolution # 20200113-006 McArthur/Prue That Administration BE DIRECTED to amend Noise By-law 2001-43 to allow commercial properties with patios to request seasonal exemptions to allow for outdoor music and to allow a reading of 70 decibels from the source of where music is produced.</p>	13-Jan-20
Opposing SunParlour R/C Flyers Noise Exemption Request - Tom and Mary Bateman	Nicole Rubli		<p>Resolution # 20200113-004 Prue/Simone That Administration BE DIRECTED to bring back a report with an amendment to Section 3 of Noise By-law 2001-43.</p>	13-Jan-20
City of Pickering - Addressing Growing Municipal Liability and Insurance Costs	Tammy Fowkes		<p>Resolution # 20200113-013 Prue/Simone That the AMO submission to the Attorney General of Ontario regarding Addressing Growing Municipal Liability and Insurance Costs BE SUPPORTED.</p>	13-Jan-20

Unfinished Business List - eScribe as at March 23, 2020

Agenda Item	Assigned To	Comment	Description	Date
Active Transportation within the Town of Amherstburg - The Cozmic Queenz	Phil Roberts	Administration has requested that the Cozmic Queenz present to the Mayor's Youth Advisory Committee as the committee previously identified an interest in active transportation initiatives and will be forwarding a recommendation for the placement of a trail bike storage locker within Amherstburg. From these deliberations Administration will develop a report to Council on current availability of all bike infrastructure, feasibility of motorized scooters and identify opportunities for improvements.	Resolution # 20200127-022 Prue/McArthur That: The presentation by the Cozmic Queenz regarding Active Transportation in the Town of Amherstburg BE SENT to the County of Essex and all Ontario municipalities; and, Administration BE DIRECTED to bring back a report regarding the availability of bike racks within the Town and the feasibility of motorized scooters for public use.	27-Jan-20
Refreshment Vehicle By-law Amendments and Operation on Town-owned Parkland	Nicole Rubli		Resolution # 20200127-025 Prue/McArthur - original recommendation with (2) amendments added: That: The proposed by-law amendment regarding a required 100 meter set back from a Public Event BE REMOVED from amending By-law 2020-006; and, All concerns relating to Refreshment Vehicles BE REVIEWED before years end.	27-Jan-20
Kingsbridge Subdivision Parkland Conveyance	Phil Roberts, Frank Garardo	A special meeting of the Park and Recreation Committee has been called for April 8th, 2020 at 6:00 pm in Council chambers to develop concepts for funding from Parks capital reserve and dedicated park reserves. Recommendations from the committee will go before council with due process.	Resolution # 20200127-029 McArthur/Simone - amended motion That: The amended method of meeting parkland dedication requirements for the full Kingsbridge Subdivision development as outlined in the report from the Manager of Planning dated January 22, 2020 BE APPROVED; The conveyance of Parts 5 and 12 on the draft 12R plan (2.67 hectares) to 1078217 Ontario Limited in exchange for cash in lieu of parkland in the amount of \$66,170 BE APPROVED and the funds BE COMMITTED for use solely at Pat Thrasher Park; Part 6 on the draft 12R Plan (2.02 hectares) BE DESIGNATED as conservation lands and Administration BE DIRECTED to bring related amendment to the Zoning By-law (1999-52 as amended); Administration BE DIRECTED to explore opportunities for future development and upgrades to Pat Thrasher Park in consultation with the Parks and Recreation Advisory Committee and via community engagement.	27-Jan-20