



**TOWN OF AMHERSTBURG
REGULAR COUNCIL MEETING
Monday, February 25, 2019
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

MINUTES

PRESENT

Mayor Aldo DiCarlo
Deputy Mayor Leo Meloche
Councillor Peter Courtney
Councillor Donald McArthur
Councillor Michael Prue
Councillor Marc Renaud
Councillor Patricia Simone

Giovanni (John) Miceli, CAO
Tammy Fowkes, Deputy Clerk

CALL TO ORDER

The Mayor called the meeting to order at 6:03 p.m.

NATIONAL ANTHEM

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

REPORT OUT FROM IN-CAMERA SESSION - February 12 & 13, 2019

Council met on February 12th, 2019, for a Special In-Camera Meeting at 5:30 pm and discussed (2) items as provided for under Section 239 of the Municipal Act:

Item A – heard under Section 239(2)(k). There is nothing further to report on this matter.

Item B – heard under Section 239(2)(k). There is nothing further to report on this matter.

Council met on February 13th, 2019, for a Special In-Camera Meeting at 1:14 pm and discussed (1) item as provided for under Section 239 of the Municipal Act:

Item A – heard under Section 239(2)(k). There is nothing further to report on this matter.

MINUTES OF PREVIOUS MEETING

Resolution # 20190225-145

Moved By Deputy Mayor Meloche
Seconded By Councillor Simone

That the minutes BE ADOPTED and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- 5.1 Special In-Camera Council Meeting Minutes - January 28, 2019**
- 5.2 Regular Council Meeting Minutes - January 28, 2019**

The Mayor put the Motion.

Motion Carried

DELEGATIONS

6.1 Inconsistency between Marsh Court and Marsh Drive - Richard Harvey

Resolution # 20190225-146

Moved By Councillor Simone
Seconded By Councillor Renaud

That the delegation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

Supplementary Agenda item # 6.3 was brought forward.

6.3 Marsh Court and Marsh Drive Discrepancy – Romana Ferrarelli

Resolution # 20190225-147

Moved By Councillor Simone
Seconded By Councillor Renaud

That the delegation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

Agenda item # 12.2 was brought forward.

REPORTS – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

12.2 Marsh Drive and Marsh Court Naming Discrepancy

Resolution # 20190225-148

Moved By Councillor Prue
Seconded By Councillor McArthur

That:

1. The report from the Director of Planning, Development and Legislative Services and the Assistant Planner, dated January 17, 2019 regarding the Marsh Drive and Marsh Court Naming Discrepancy BE RECEIVED; and,
2. That Marsh Drive BE CHANGED to a different street name, not beginning with an "M", and that fair monetary compensation BE GIVEN to all those affected by the street name change.

The Mayor put the Motion.

Motion Carried

6.2 Request to Waive Rental and Equipment Fees for Rib Fest - Lena Lazanja and Steve Butcher, Rotary Club of Amherstburg

Resolution # 20190225-149

Moved By Deputy Mayor Meloche
Seconded By Councillor Renaud

That:

1. The delegation BE RECEIVED;
2. The request BE SUPPORTED for the 2019 Rib Fest to be held at the Libro Centre with property upgrades capped at \$20,000;
3. The cost BE ABSORBED within the 2019 approved budget in principle; and,
4. Administration BE DIRECTED to bring back a report with all associated costs pertaining to the upgrades.

The Mayor put the Motion.

Motion Carried

PRESENTATIONS

7.1 2019 Draft Budget and 2018 Annual Report - Tania Jobin, Vice Chair, and Richard Wyma, Secretary-Treasurer/Executive Director, ERCA

Resolution # 20190225-150

Moved By Deputy Mayor Meloche
Seconded By Councillor Courtney

That the presentation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

7.2 Amherstburg Branding Strategy, Logo Design - Bronwyn Mondoux and Andrea Dyer, Cinnamon Toast New Media Inc.

Resolution # 20190225-151

Moved By Deputy Mayor Meloche
Seconded By Councillor Renaud

The presentation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

Resolution # 20190225-152

Moved By Councillor Prue
Seconded By Deputy Mayor Meloche

That the approved logo design BE REVISED CONCEPT A, with the railway tracks removed.

The Mayor put the Motion.

Motion Carried

Resolution # 20190225-153

Moved By Deputy Mayor Meloche
Seconded By Councillor Simone

That the logo tagline BE CHANGED to Every Day History.

The Mayor put the Motion.

Motion Carried

REPORTS – POLICE SERVICES

There were no reports.

REPORTS – CORPORATE SERVICES

9.1 2019 Final Approved Budget

Resolution # 20190225-154

Moved By Deputy Mayor Meloche
Seconded By Councillor Simone

That:

1. **The report from the Treasurer, dated February 21, 2019, regarding 2019 Final Approved Budget BE RECEIVED;**
2. **A municipal tax increase of 1.82 % BE APPROVED;**
3. **The 2019 Town Taxation Budget (operating and capital) BE ADOPTED;**
4. **The 2019 Water Budget (operating and capital) BE ADOPTED;**
5. **The 2019 Wastewater Budget (operating and capital) BE ADOPTED;**
6. **The Treasurer BE AUTHORIZED to make the necessary transfers to and from reserves as approved in the 2019 Operating and Capital Budgets for Taxation, Water and Wastewater;**
7. **The Treasurer BE AUTHORIZED to transfer the funds collected from the 2.75% Capital Replacement Levy to the Capital Replacement Reserve; and,**
8. **The Treasurer BE AUTHORIZED to transfer the funds collected from the 2.75% Capital Reserve Levy to the Capital Reserve.**

The Mayor put the Motion.

Motion Carried

9.2 Final Tax Rating By-Law 2019-024

Resolution # 20190225-155

Moved By Councillor Renaud
Seconded By Deputy Mayor Meloche

That:

1. **The report from the Supervisor of Revenue, dated February 21, 2019, BE RECEIVED; and,**
2. **By-law 2019-024 being a by-law to adopt the 2018 assessments on which taxes will be levied for the year 2019, to levy taxes for the year 2019 and to provide for the collection thereof, be taken as having been read three times, and finally passed, and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There were no reports.

REPORTS – ENGINEERING AND PUBLIC WORKS

There were no reports.

REPORTS – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

12.1 2019 Special Events Approval

Resolution # 20190225-156

Moved By Deputy Mayor Meloche
Seconded By Councillor Simone

That:

1. **The report from the Manager of Licencing and Enforcement dated February 5, 2019, as recommended by the Public Events Committee (PEC), , regarding 2019 Special Events Approval BE RECEIVED;**
2. **That the following events BE APPROVED;**
 - **Amherstburg Rotary Ribfest – July 5, 6, 7, 2019**
 - **Woof~aroo Pet Fest – July 20, 21, 2019**
 - **Amherstburg Community Church Service in the Park – August 11, 2019**
 - **Amherstburg Community Church Service and Picnic – August 18, 2019**
3. **An exemption from table number 3-1-2 of Noise By-law #2001-43 with respect to the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers to allow for music BE GRANTED for the following events:**
 - **Amherstburg Rotary Ribfest – July 5, 6, 7, 2019**
 - **Amherstburg Community Church Service in the Park – August 11, 2019**
 - **Amherstburg Community Church Service and Picnic – August 18, 2019**
4. **An exemption BE GRANTED to Section 3 of the Kings Navy Yard Park By-law #2004-89 to allow for the following public event in the Kings Navy Yard Park:**
 - **Amherstburg Community Church Service in the Park – August 11, 2019**
5. **An exemption BE GRANTED to Section 5 of the Parks By-law #2002-72 to allow for a religious ceremony and picnic at Toddy Jones Park and Kings Navy Yard Park for the following events:**
 - **Amherstburg Community Church Service in the Park – August 11, 2019**
 - **Amherstburg Community Church Service and Picnic – August 18, 2019**
6. **The Public Events Committee BE DIRECTED to confirm that the requirements identified by the Committee are met prior to the event.**

The Mayor put the Motion.

Motion Carried

12.2 Marsh Drive and Marsh Court Naming Discrepancy

As dealt with above

12.3 Amending Development Agreement with Francesco and Gina Storino for 1215 Front Road S.

Resolution # 20190225-157

Moved By Councillor Simone
Seconded By Councillor Prue

That:

1. **The report from the Manager of Planning Services dated February 4, 2019, regarding the Amending Development Agreement for 1215 Front Road S. BE RECEIVED;**
2. **The Amending Development Agreement, with associated schedules, between the Corporation of the Town of Amherstburg and Francesco and Gina Storino for 1215 Front Road S. BE APPROVED; and,**
3. **By-law 2019-016 being a by-law to authorize the Signing of an Amending Development Agreement be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

12.4 Draft Plan of Subdivision County File 37-T-18003, 1078217 Ontario Limited, Kingsbridge Subdivision, Part of Lots 13, 14, and 15 Concession 1 (Anderdon)

Resolution # 20190225-158

Moved By Deputy Mayor Meloche
Seconded By Councillor Renaud

That:

1. **The report from the Manager of Planning Services dated February 12, 2019 regarding Draft Plan of Subdivision County File 37-T-18003, 1078217 Ontario Limited, Kingsbridge Subdivision, Part of Lots 13, 14, and 15 Concession 1 (Anderdon) BE RECEIVED; and,**

2. **By-law 2019-012 being a By-law to authorize the signing of a subdivision agreement, satisfactory in form to the Director of Planning, Development and Legislative Services, in financial content to the Director of Corporate Services, and in technical content to the Manager of Planning Services, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign the same.**

The Mayor put the Motion.

Motion Carried

12.5 Kingsbridge Subdivision Phase 9 - Summary of Public Comments and Endorsement of the Draft Plan of Subdivision File No. 37-T-18005

Resolution # 20190225-159

Moved By Deputy Mayor Meloche
Seconded By Councillor Simone

That:

1. **The report from the Manager of Planning Services dated February 12, 2019 regarding the summary of public comments from the statutory public meeting for Kingsbridge Subdivision File No. 37-T-18005 BE RECEIVED; and,**
2. **Administration BE DIRECTED to advise the approval authority (County of Essex) that Council supports Draft Plan Approval for this phase of Kingsbridge Subdivision.**

The Mayor put the Motion.

Motion Carried

12.6 Urban Design Guidelines and Commercial Sign Moratorium

Resolution # 20190225-160

Moved By Deputy Mayor Meloche
Seconded By Councillor Renaud

That:

1. **The report from the Manager of Planning Services dated January 14, 2019 regarding the Urban Design Guidelines and Commercial Sign Moratorium BE RECEIVED;**

2. **Administration BE DIRECTED to review all applications for signage based on the policies in the draft Urban Design Guidelines until Council endorses the final version of the Urban Design Guidelines; and,**
3. **The moratorium BE LIFTED on all signage requests (excluding portable signs) for the areas bound by Texas Road to Lowes Side Road and from Meloche Road to the Water's Edge.**

The Mayor put the Motion.

Motion Carried

REPORTS - CAO's OFFICE

There were no reports.

INFORMATION REPORTS

Resolution # 20190225-161

Moved By Councillor Renaud
Seconded By Deputy Mayor Meloche

That the following information reports BE RECEIVED:

- 14.1 **2018 Yearly Building Activity Report**
- 14.2 **2018 Annual Heritage Committee Report**
- 14.3 **Monthly Fire Department Activity Report- January 2019**

The Mayor put the Motion.

Motion Carried

CONSENT CORRESPONDENCE

Resolution # 20190225-162

Moved By Deputy Mayor Meloche
Seconded By Councillor Simone

That the following consent correspondence BE RECEIVED:

15.1 Sponsorship Opportunities - Windsor-Essex's Vital Signs Program 2019

15.2 Former Centennial Park Property – 2019 Continued Parkland Use Opportunity

The Mayor put the Motion.

Motion Carried

CORRESPONDENCE

16.1 World Autism Awareness Day - April 2, 2019

Resolution # 20190225-163

Moved By Councillor Prue

Seconded By Councillor McArthur

That:

- 1. The correspondence regarding Autism Ontario Proclamation BE RECEIVED;**
- 2. April 2, 2019, BE PROCLAIMED as World Autism Awareness Day in the Town of Amherstburg; and,**
- 3. The Autism Ontario flag BE RAISED on April 2, 2019, in accordance with the Autism Ontario policy.**

The Mayor put the Motion.

Motion Carried

CONSENT OTHER MINUTES

Resolution # 20190225-164

Moved By Deputy Mayor Meloche

Seconded By Councillor Renaud

That the following minutes BE RECEIVED:

17.1 Heritage Committee Meeting Minutes - February 9, 2019

17.2 Parks and Recreation Advisory Committee Minutes - February 9, 2019

The Mayor put the Motion.

Motion Carried

UNFINISHED BUSINESS

1. Deputy Mayor Meloche asked when the ATV report will be before Council for consideration.

The Manager of Licensing and Enforcement advised Council that the report will be brought to the March 25, 2019 meeting.

NEW BUSINESS

1. Resolution # 20190225-165

Moved By Councillor Courtney
Seconded By Councillor Prue

That Administration BE DIRECTED to investigate another option for entry and exit into the Kingsbridge Subdivision and to work with the developer in regards to the options cost and location ideas.

The Mayor put the Motion.

Motion Carried

2. Resolution # 20190225-166

Moved By Councillor Prue
Seconded By Councillor Simone

That Administration BE DIRECTED to look into the feasibility of placing Turtle Crossing signs around the Big Creek Watershed and report back to Council.

The Mayor put the Motion.

Motion Carried

3. Councillor Simone asked if there has been an increase in vehicle accidents at the intersection of Meloche Road and Simcoe Street.

Staff Sergeant DeLuca advised Council that there were recently two accidents that occurred on the same day at that intersection. Staff Sergeant DeLuca stated that he believes this was an anomaly and that there isn't an issue at that intersection.

4. Councillor Prue advised Council that a resident was looking for an old report regarding speeding on Brock Street and he advised the Director of Engineering and Public Works that he would forward the resident's email to her.
5. Councillor McArthur advised Council that he has been receiving calls from residents about vehicles running through the 4-way stop on Knobb Hill at Marsh Court and Marsh Drive.

Staff Sergeant DeLuca advised Council that the Windsor Police Service has launched the Road Watch Program which is new to Amherstburg. Residents can input their traffic concerns and the Police can track when the concern was sent so that they can respond to the area.

The Mayor asked that the link to the Road Watch Program be added to the Town's website.

NOTICE OF MOTION

There were no Notices of Motion.

BY-LAWS

Resolution # 20190225-167

Moved By Deputy Mayor Meloche
Seconded By Councillor Simone

21.1 By-law 2019-019 - To Delegate Duties under the Drainage Act to Appointed Members of the Amherstburg Drainage Board

That By-law 2019-019 being a by-law to Appoint Members to the Amherstburg Drainage Board be taken as having been read three times and the Mayor and Clerk BE AUTHORIZED to sign same.

21.2 By-law 2019-021 - To Appoint Members to Property Standards Committee

That By-law 2019-021 being a by-law to Appoint Members to the Property Standards Committee be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

21.3 By-law 2019-022 - To Appoint Members to Livestock Valuers Committee

That By-law 2019-022 being a by-law to Appoint Members to the Livestock Valuers Committee be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

21.4 By-law 2019-023 - To Appoint Fence Viewers

That By-law 2019-023 being a by-law to Appoint Fence Viewers be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

21.5 By-law 2019-025 - Confirmatory By-law

That By-law 2019-025 being a by-law to confirm all resolutions of the Municipal Council Meetings held on February 12 and 25, 2019, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Courtney
Seconded By Councillor Renaud

That Council rise and adjourn at 9:34 p.m.

The Mayor put the Motion.

Motion Carried



MAYOR – ALDO DICARLO

DEPUTY CLERK – TAMMY FOWKES