



**TOWN OF AMHERSTBURG  
REGULAR COUNCIL MEETING**

**Monday, February 11, 2019  
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

**MINUTES**

**PRESENT**

Mayor Aldo DiCarlo  
Deputy Mayor Leo Meloche  
Councillor Peter Courtney  
Councillor Donald McArthur  
Councillor Michael Prue  
Councillor Marc Renaud  
Councillor Patricia Simone

Giovanni (John) Miceli, CAO  
Paula Parker, Municipal Clerk  
Tammy Fowkes, Deputy Clerk

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**CALL TO ORDER**

The Mayor called the meeting to order at 4:33 p.m.

## **SPECIAL IN-CAMERA COUNCIL MEETING**

Resolution # 20190211-066

**Moved By** Councillor Prue

**Seconded By** Councillor Renaud

**That Council move into an In-Camera Meeting of Council at 4:33 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason:**

**Item A - Section 239(2)(f) - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.**

The Mayor put the Motion.

**Motion Carried**

## **DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF** *(In-Camera Council Meeting Agenda Items)*

There were no disclosures of pecuniary interest noted.

## **ADJOURNMENT OF IN-CAMERA COUNCIL MEETING @ 4:45 P.M.**

## **RESUMPTION OF REGULAR COUNCIL MEETING**

**Moved By** Councillor McArthur

**Seconded By** Councillor Renaud

**That Council resume Regular session at 6:04 p.m.**

The Mayor put the Motion.

**Motion Carried**

## **NATIONAL ANTHEM**

**DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**  
*(Public Council Meeting Agenda Items)*

There were no disclosures of pecuniary interest noted.

**REPORT OUT FROM IN-CAMERA COUNCIL MEETINGS**

Council met on January 28, 2019, for a Special In-Camera Meeting at 5:08 pm and discussed (1) item as provided for under Section 239 of the Municipal Act:

**Item A** – heard under Section 239(2)(b). There is nothing further to report on this matter.

Council met on February 11, 2019, for a Special In-Camera Meeting at 4:33 pm and discussed (1) item as provided for under Section 239 of the Municipal Act:

**Item A** – heard under Section 239(2)(f). There is nothing further to report on this matter.

**MINUTES OF PREVIOUS MEETING**

Resolution # 20190211-068

**Moved By** Deputy Mayor Meloche  
**Seconded By** Councillor McArthur

**That the minutes BE ADOPTED and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:**

- 9.1 **Special In-Camera Council Meeting Minutes - January 14, 2019**
- 9.2 **Regular Council Meeting Minutes - January 14, 2019**
- 9.3 **Special Council Meeting Minutes - January 21, 2019**

The Mayor put the Motion.

**Motion Carried**

**DELEGATIONS**

**10.1 Request to Install Ten (10) Road Signs - Chaouki Hamka, MADD Windsor & Essex County**

Resolution # 20190211-069

**Moved By** Councillor Simone

**Seconded By** Deputy Mayor Meloche

**That:**

- 1. The delegation BE RECEIVED;**
- 2. That Council GRANT an EXEMPTION to Section 4.1 (i) of Sign By-law 2006-26 to allow for 10 signs advertising Mothers Against Drunk Driving (MADD) on the Town's road allowances pending County of Essex approval; and,**
- 3. Council DIRECT Administration to enter into an Encroachment Agreement with MADD for the 10 signs.**

The Mayor put the Motion.

**Motion Carried**

**10.2 Request for Cat Control By-law - Doug Patterson**

Resolution # 20190211-070

**Moved By** Councillor Prue

**Seconded By** Councillor Courtney

**That the delegation BE RECEIVED.**

The Mayor put the Motion.

**Motion Carried**

**Moved By** Councillor Simone

**Seconded By** Deputy Mayor Meloche

**That the Rules of Order BE WAIVED to allow the public to speak with respect to cat control.**

The Mayor put the Motion.

**Motion Carried**

The following were heard:

- Lynn Sinasac
- Carla Leardi
- Jennie Lajoie

*Agenda item # 15.2 was brought forward*

**REPORTS – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES**

**15.2 2019 Cat Control Program and Service Agreement with Humane Society of Windsor-Essex for Cat Intake**

Resolution # 20190211-071

**Moved By** Councillor Prue  
**Seconded By** Councillor Courtney

**That:**

1. **The report from the Manager of Licensing and Enforcement dated January 24, 2019, regarding Cat Control BE RECEIVED;**
2. **Administration BE AUTHORIZED to enter into an agreement with the Windsor Essex County Humane Society for Cat Intake Services; and,**
3. **Administration BE DIRECTED to draft a By-law for Council's consideration to address the feeding of wildlife and feral cats.**

The Mayor put the Motion.

**Motion Carried**

**REPORTS – POLICE SERVICES**

There were no reports.

## REPORTS – CORPORATE SERVICES

### 12.1 2019 Fees By-law

Resolution # 20190211-072

**Moved By** Deputy Mayor Meloche  
**Seconded By** Councillor Renaud

**That:**

1. **The report from the Director of Corporate Services and the Treasurer dated January 30, 2019 regarding 2019 Fees By-law BE RECEIVED;**
2. **The changes in fees and charges recommended outlined in the January 30, 2019 report from the Director of Corporate Services and the Treasurer BE APPROVED;**
3. **By-laws 2017-96, 2018-13, 2018-41 and By-law 2018-72 BE REPEALED; and,**
4. **By-law 2019-010 being a By-law to Establish User Fees or Charges for Services, Activities or the Use of Property be taken as having been read 3 times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

**Motion Carried**

## REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There were no reports.

## REPORTS – ENGINEERING AND PUBLIC WORKS

### 14.1 Drinking Water Quality Management System 2.0 Issuance – 2019

Resolution # 20190211-073

**Moved By** Councillor Simone  
**Seconded By** Deputy Mayor Meloche

**That:**

- 1. The report from the Manager of Environmental Services dated January 28, 2019, regarding the Drinking Water Quality Management System 2.0 Issuance – 2019 BE RECEIVED; and,**
- 2. The Drinking Water Quality Management System Operational Plan for the Amherstburg Water Distribution System BE ENDORSED and APPROVED as presented.**

The Mayor put the Motion.

**Motion Carried**

#### **14.2 Rapid Drainage Joint Use Agreement**

Resolution # 20190211-074

**Moved By** Councillor Simone

**Seconded By** Councillor Courtney

**That:**

- 1. The report from the Manager of Environmental Services dated January 28, 2019, regarding the Edgewater Lagoons Joint Use Agreement with Rapid Drainage BE RECEIVED; and,**
- 2. The Joint Use Agreement for the Edgewater Lagoons between Rapid Drainage and the Corporation of the Town of Amherstburg BE APPROVED satisfactory in technical content to the Director of Engineering and Public works, in financial content to the Director of Corporate Services and in legal content to the Director of Planning, Development and Legislative Services between Rapid Drainage and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

**Motion Carried**

### **REPORTS – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES**

#### **15.1 Development Agreement with 1710791 Ontario Ltd. for 35 Renaud Street – Home Hardware**

Resolution # 20190211-075

**Moved By** Councillor Renaud  
**Seconded By** Councillor Courtney

**That:**

1. **The report from the Manager of Planning Services dated January 24, 2019, regarding the Development Agreement for 35 Renaud Street BE RECEIVED;**
2. **The Development Agreement, with associated schedules, between the Corporation of the Town of Amherstburg and 1710791 Ontario Ltd. for 35 Renaud Street (Home Hardware) BE APPROVED; and,**
3. **By-law 2019-014 being a By-law to repeal 2421 and authorize the signing of a Development Agreement, which shall be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign the same.**

The Mayor put the Motion.

**Motion Carried**

**15.2 2019 Cat Control Program and Service Agreement with Humane Society of Windsor-Essex for Cat Intake**

*As dealt with above*

**REPORTS - CAO's OFFICE**

**16.1 2018-2022 Committee Appointments – Second Call for Applicants**

*Split motion*

Resolution # 20190211-076

**Moved By** Councillor Courtney  
**Seconded By** Councillor Simone

**That:**

1. **The report from the Municipal Clerk dated January 31, 2019 regarding 2018-2022 Committee/Board Appointments – Second Call for Applicants BE RECEIVED.**



The Mayor put the Motion.

**Motion Carried**

Resolution # 20190211-077

**Moved By** Councillor Simone  
**Seconded By** Councillor Courtney

**That Richard Lawrence BE APPOINTED to the Co-An Park Committee.**

The Mayor put the Motion.

**Motion Carried**

Resolution # 20190211-078

**Moved By** Deputy Mayor Meloche  
**Seconded By** Councillor Simone

**That Murray Sellars BE APPOINTED to the Co-An Park Committee.**

The Mayor put the Motion.

**Motion Carried**

Resolution # 20190211-079

**Moved By** Councillor Courtney  
**Seconded By** Deputy Mayor Meloche

**That Jennie Lajoie BE APPOINTED to the Co-An Park Committee.**

The Mayor put the Motion.

**Motion Carried**

Resolution # 20190211-080

**Moved By** Deputy Mayor Meloche  
**Seconded By** Councillor Courtney

**That Chris Drew BE APPOINTED to the Fence Viewers Committee.**

The Mayor put the Motion.

**Motion Carried**

Resolution # 20190211-081

**Moved By** Councillor Simone

**Seconded By** Deputy Mayor Meloche

**That Murray Sellars BE APPOINTED to the Fence Viewers Committee.**

The Mayor put the Motion.

**Motion Carried**

Resolution # 20190211-082

**Moved By** Councillor Simone

**Seconded By** Councillor Courtney

**That Tony Pietrangelo BE APPOINTED to the Fence Viewers Committee.**

The Mayor put the Motion.

**Motion Carried**

Resolution # 20190211-083

**Moved By** Councillor Prue

**Seconded By** Councillor Courtney

**That 3 lay members BE APPOINTED to the Livestock Evaluator Committee rather than 2 lay members.**

The Mayor put the Motion.

**Motion Failed**

Resolution # 20190211-084

**Moved By** Councillor Courtney

**Seconded By** Councillor Prue

**That Roxanne Qussem BE APPOINTED to the Livestock Evaluator Committee.**

The Mayor put the Motion.

**Motion Carried**

Resolution # 20190211-085

**Moved By** Deputy Mayor Meloche  
**Seconded By** Councillor Simone

**That Murray Sellars BE APPOINTED to the Livestock Evaluator Committee.**

The Mayor put the Motion.

**Motion Carried**

Resolution # 20190211-086

**Moved By** Deputy Mayor Meloche  
**Seconded By** Councillor Courtney

**That the following 5 lay members BE APPOINTED to the Property Standards Committee:**

- **Anthony Campigotto**
- **Dino Gobbo**
- **Jim Gorski**
- **Stephanie Thomson**
- **Chris Drew**

The Mayor put the Motion.

**Motion Carried**

Resolution # 20190211-087

**Moved By** Councillor Prue  
**Seconded By** Councillor McArthur

**That the following applicants who applied to the Seniors Advisory Committee BE APPOINTED rather than 5 lay members:**

- **Pauline Gemmell**
- **Heather Vandenharn**
- **Kathy DiBartolomeo**
- **Karen Gyorgy**
- **Jan Ouellette**
- **Jack Edwards**
- **Kent Williams**

- **Nancy Atkinson**
- **Frank DiPasquale**

The Mayor put the Motion.

**Motion Carried**

## **16.2 Audit Advisory Committee – Terms of Reference and Appointments**

Resolution # 20190211-088

**Moved By** Councillor Prue  
**Seconded By** Councillor Courtney

**That an additional 2 lay members BE ADDED to the Audit Advisory Committee.**

The Mayor put the Motion.

**Motion Carried**

Resolution # 20190211-089

**Moved By** Councillor Courtney  
**Seconded By** Councillor Simone

**That:**

- 1. The report from the Municipal Clerk dated February 1, 2019 regarding Audit Advisory Committee – Terms of Reference and Appointments BE RECEIVED;**
- 2. The Terms of Reference for the Audit Advisory Committee BE APPROVED as amended; and,**
- 3. Councillor Patricia Simone and Councillor Michael Prue BE APPOINTED to the Audit Advisory Committee.**

The Mayor put the Motion.

**Motion Carried**

Resolution # 20190211-090

**Moved By** Councillor Courtney  
**Seconded By** Councillor Prue

**That John Purdy BE APPOINTED to the Audit Advisory Committee.**

The Mayor put the Motion.

**Motion Carried**

Resolution # 20190211-091

**Moved By** Councillor Simone  
**Seconded By** Councillor Renaud

**That Jillian Heisz BE APPOINTED to the Audit Advisory Committee.**

The Mayor put the Motion.

**Motion Carried**

Resolution # 20190211-092

**Moved By** Councillor Prue  
**Seconded By** Councillor Courtney

**That Gordon Moore BE APPOINTED to the Audit Advisory Committee.**

The Mayor put the Motion.

**Motion Carried**

## **INFORMATION REPORTS**

Resolution # 20190211-093

**Moved By** Councillor Simone  
**Seconded By** Councillor Renaud

**That the following information reports BE RECEIVED:**

### **17.1 Drinking Water Quality Management System – 2018 Status Update**

The Mayor put the Motion.

**Motion Carried**

## **CONSENT CORRESPONDENCE**

Resolution # 20190211-094

**Moved By** Deputy Mayor Meloche  
**Seconded By** Councillor Simone

- 18.1 That the correspondence regarding the 5th Annual Military Service Recognition Book - Royal Canadian Legion Ontario Command BE RECEIVED and a ½ page, black and white advertisement BE PLACED in the publication.**

The Mayor put the Motion.

**Motion Carried**

## **OTHER MINUTES**

- 19.1 Drainage Board Meeting Minutes - February 5, 2019**

Resolution # 20190211-095

**Moved By** Councillor Renaud  
**Seconded By** Councillor Simone

**That:**

- 1. The Drainage Board Meeting Minutes of February 5, 2019, BE RECEIVED;**
- 2. The drainage apportionments for land parcel severances Consent B/2/18, Consent B/10/18, Consent B/12/16 & B/5/17, Consent B/22/17, Consent B/22/18, Consent B/20/18 BE APPROVED as recommended by the Drainage Board;**
- 3. The appointment of the firm R. Dobbin Engineering Inc. for the installation of a new access culvert over the Hamel Drain BE APPROVED as recommended by the Drainage Board;**

4. **The appointment of the firm R. Dobbin Engineering Inc. for the replacement of an existing access culvert over the Dupuis Drain BE APPROVED as recommended by the Drainage Board; and,**
5. **The appointment of the firm Dillon Consulting Ltd. make an examination of the area requiring drainage and prepare a report for the Parks Drain as described in the petition BE APPROVED as recommended by the Drainage Board.**

The Mayor put the Motion.

**Motion Carried**

### **UNFINISHED BUSINESS**

1. Councillor Prue asked if there was an outstanding report with respect to an investigation of administration in October 2018.

That Mayor advised Council that this report was not an administrative task and that he is waiting to hear back from the investigator in order to provide Council with an update.

2. Councillor Prue asked if there was a report outstanding regarding Amherstburg Community Foundation fundraising from October 2018.

The Mayor advised Council that this report would be added to the Unfinished Business List.

### **NEW BUSINESS**

1. Deputy Mayor Meloche provided Council with an update with respect to his involvement in the Windsor Essex County Housing and Homelessness Master Plan. He advised Council that affordable housing in an on-going crisis in Windsor Essex County and there are various workshop sessions that he is attending.

## **NOTICE OF MOTION**

There were no Notices of Motion.

## **BY-LAWS**

Resolution # 20190211-096

**Moved By** Deputy Mayor Meloche

**Seconded By** Councillor Simone

### **23.1 By-law 2019-017 - Confirmatory By-law**

**That By-law 2019-017 being a by-law to confirm all resolutions of the Municipal Council Meeting held on February 11, 2019, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

### **23.2 By-law 2019-015 – To Appoint Members to the Amherstburg Committee of Adjustment**

**That By-law 2019-015 being a by-law to Appoint Members to the Amherstburg Committee of Adjustment be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

### **23.3 By-law 2019-018 – To Appoint Members to a Municipal Heritage Committee**

**That By-law 2019-018 being a by-law to Appoint Members to a Municipal Heritage Committee be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

**Motion Carried**



**ADJOURNMENT**

**Moved By** Councillor Courtney  
**Seconded By** Councillor McArthur

**That Council rise and adjourn at 7:41 p.m.**

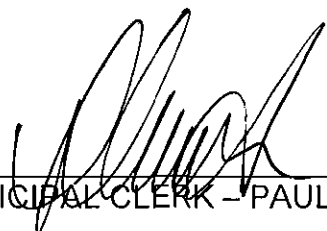
The Mayor put the Motion.

**Motion Carried**



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MAYOR – ALDO DICARLO



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MUNICIPAL CLERK – PAULA PARKER