



**TOWN OF AMHERSTBURG
COUNCIL MEETING
Monday, March 21, 2016
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg

MINUTES

PRESENT

Mayor Aldo DiCarlo
Deputy Mayor Bart DiPasquale
Councillor Joan Courtney
Councillor Rick Fryer
Councillor Jason Lavigne
Councillor Leo Meloche
Councillor Diane Pouget

Giovanni (John) Miceli, Chief Administrative Officer
Paula Parker, Clerk
Tammy Fowkes, Deputy Clerk

CALL TO ORDER

The Mayor called the meeting to order at 6:02 p.m.

MOMENT OF SILENT REFLECTION

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

Councillor Fryer declared pecuniary with respect to the adoption of the Special In-Camera Meeting Minutes for October 26, 2015.

MINUTES OF PREVIOUS MEETING

Approval of Minutes

Councillor Fryer removed himself from discussion and voting for the approval of the minutes of the previous meeting.

The Clerk explained that audio was reviewed for the Special In-Camera Meeting on October 26, 2015, and determined that an amendment was necessary.

Councillor Pouget asked that the October 26, 2015, minutes be discussed at an In-Camera meeting after this Regular meeting so that further clarification could be given with respect to the amendment.

Councillor Lavigne moved the minutes with the exception of the October 26, 2015, minutes.

Councillor Lavigne moved, Councillor Meloche seconded:

That the minutes BE ADOPTED by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

1. **Special In-Camera Council Meeting – February 29, 2016**
2. **Special Council Meeting – February 29, 2016 – 5:30 pm**
3. **Special Council Meeting – February 29, 2016 – 6:00 pm**
4. **Regular Council Meeting – March 7, 2016**
5. **Special In-Camera Council Meeting – March 7, 2016**
6. **Special Council Meeting – March 9, 2016**

The Mayor put the Motion.

Motion Carried

RECOGNITIONS

- Dan Pettypiece – 31 years of service

Sabrina Bilyk, Human Resources Coordinator, provided Council with Mr. Pettypiece's biography and highlights of his service as a Rink Attendant for the past 31 years with the Town.

Michelle Rose, Manager of Human Resources, presented Mr. Pettypiece with a recognition award for his years of service.

Councillor Meloche moved, Councillor Courtney seconded:

That the recognition and item # 14(a) BE RECEIVED.

The Mayor put the Motion.

Motion Carried

DELEGATIONS

Agenda item # 12.3 was moved forward at this time.

6.1 Event Fee and By-law Exemption for Proposed Sunday Market Wellness Stroll - Dorothy Kryworuchko

Councillor Fryer moved, Councillor Pouget seconded:

That Council ALLOW any businesses to speak to the proposed Sunday Market Wellness Stroll.

The Mayor put the Motion.

Motion Carried

The following were heard:

- Gaye Anne Ledingham
- Shirley Wigle
- Jen DeLuca

Councillor Pouget moved, Councillor Fryer seconded:

That the delegation BE RECEIVED and the report regarding the proposed Sunday Market Wellness Stroll (item #12.3) BE DEFERRED until Administration can bring back a detailed report to Council to be dealt with at that meeting.

The Mayor put the Motion.

Motion Carried

6.2 Santa Claus Parade – David Grimaldi

Councillor Fryer moved, Deputy Mayor DiPasquale seconded:

That Council ALLOW the delegation from Mr. Grimaldi.

The Mayor put the Motion.

Motion Carried

Deputy Mayor DiPasquale moved, Councillor Meloche seconded:

That Council WAIVE the Christmas parade fees for the Windsor Parade Corporation for the balance of the Council term.

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney		X
Deputy Mayor DiPasquale	X	
Councillor Fryer	X	
Councillor Lavigne	X	
Councillor Meloche	X	
Councillor Pouget		X
Mayor DiCarlo	X	

Motion Carried

Councillor Fryer moved, Councillor Lavigne seconded:

That the delegation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

REPORTS - COMMITTEE'S

7.1 High School Essay/Multimedia Contest Initiative – Economic Development Advisory Committee

John McDonald, Co-Chair, spoke to the committee report and answered Council questions.

Councillor Fyer moved, Councillor Lavigne seconded:

That:

- 1. The report from the Vice Chair of the Economic Development Advisory Committee dated March 14, 2016 regarding High School Essay/Multimedia Contest Initiative BE RECEIVED;**
- 2. The High School Essay/Multimedia Contest BE APPROVED; and,**
- 3. The Economic Development Advisory Committee BE DIRECTED to proceed with the High School Essay/Multimedia Contest provided all associated risk recommendations and policies and procedures of Town of Amherstburg are met with the assistance of administration.**

Councillor Fryer moved, Councillor Meloche seconded:

That Council WAIVE the rules of the Procedural By-law to allow Bob Rozankovic, Chair, Economic Development Advisory Committee to speak.

The Mayor put the Motion.

Motion Carried

Bob Rozankovi, Chair, spoke to the committee report and the proposed initiative.

The Mayor put the Motion.

Motion Carried

REPORTS – POLICE SERVICES

There were no reports.

REPORTS – CORPORATE SERVICES

9.1 March 2, 2016 – March 14, 2016 Accounts Payable

Councillor Meloche moved, Councillor Lavigne seconded:

That:

- 1. The report from the Director of Corporate Services/Treasurer dated March 7, 2016, regarding March 2, 2016 - March 14, 2016 Accounts Payable, BE APPROVED; and,**
- 2. The Director of Corporate Services/Treasurer BE AUTHORIZED to release funds for the approved payables.**

The Mayor put the Motion.

Motion Carried

9.2 Financial Management RFP

Deputy Mayor DiPasquale moved, Councillor Lavigne seconded:

That:

- 1. The report from the Director of Corporate Services/Treasurer dated March 3, 2016, regarding Financial Management RFP BE RECEIVED;**
- 2. The Mayor and Clerk BE AUTHORIZED to enter into an agreement with CityWide Solutions to purchase software and provide an Asset Management Plan;**
- 3. Ceridian BE APPROVED for Payroll and Human Resource Management Software; and,**
- 4. The Treasurer BE DIRECTED to transfer the balance of funds (estimated \$215, 758.75) to Capital Replacement Reserve and further that those funds BE ENCUMBERED for future financial system upgrades.**

The Mayor put the Motion.

Motion Carried

REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

10.1 Camping on Town Property for Woofa-Roo Pet Festival

Councillor Lavigne moved, Councillor Fryer seconded:

That:

1. **The report from the Manager of Recreation Services dated February 16, 2016, regarding Camping on Town Property for Woofa-Roo Pet Festival BE RECEIVED;**
2. **Relief of Parks By-law #2002-72 to permit the use of Town Property for camping during the event BE GRANTED for participants only; and,**
3. **Administration BE AUTHORIZED to enter into an agreement with the Event Organizer for the use of the Libro Centre.**

The Mayor put the Motion.

Motion Carried

REPORTS – ENGINEERING AND PUBLIC WORKS

11.1 2016 Participation in Essex Region Children’s Water Festival

Councillor Fryer moved, Councillor Lavigne seconded:

That:

1. **The report from the Manager of Environmental Services dated March 2, 2016, regarding 2016 Participation in Essex Region Children’s Water Festival BE RECEIVED; and,**
2. **The Town SPONSOR 2016 Essex Region Children’s Water Festival as part of the 2016 Amherstburg Water Conservation Program in the amount of \$1,500.**

The Mayor put the Motion.

Motion Carried

11.2 Water and Wastewater Treatment Systems - Operation, Maintenance and Management Services – RFP Results

Councillor Meloche moved, Councillor Lavigne seconded:

That:

1. **The report from the Manager of Engineering and Operations dated February 2, 2016, regarding the Water and Wastewater Treatment**

Systems - Operation, Maintenance and Management Services – RFP Results BE RECEIVED;

- 2. An agreement with Ontario Clean Water Agency (OCWA) to provide operation, maintenance and management services for Amherstburg Water and Wastewater Treatment Systems BE APPROVED;**
- 3. By-law 2016-25 being a by-law to enter into an agreement with Ontario Clean Water Agency for the operation, maintenance and management services for Amherstburg Water and Wastewater Treatment Systems be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

12.1 Former Boblo Ferry Dock- W/S Front Rd South

Councillor Lavigne moved the motion with an amendment to send photos to the Department of Fisheries and Oceans and invite them to speak with Administration.

Councillor Lavigne moved, Councillor Meloche seconded:

That:

- 1. The report from the Manager of Planning Services dated March 7, 2016, regarding the Former Boblo Ferry Dock- W/S Front Rd South BE RECEIVED,**
- 2. Administration BE DIRECTED to send correspondence to the Department of Fisheries and Oceans requesting information regarding the future use of the dock; and,**
- 3. Administration BE DIRECTED to send photos and invite the Department of Fisheries and Oceans to speak with Administration and forward a copy of the motion to the abutting property owner, the Parks Advisory Committee and the Economic Development Advisory Committee.**

The Mayor put the Motion.

Motion Carried

Councillor Meloche moved, Deputy Mayor DiPasquale seconded:

That Council RECESS for break at 7:35 p.m.

The Mayor put the Motion.

Motion Carried

Councillor Fryer moved, Deputy Mayor DiPasquale seconded:

That Council RESUME Regular session at 7:53 p.m.

The Mayor put the Motion.

Motion Carried

Agenda item # 12.4 was brought forward at this time.

12.4 2016 Special Events Approval

Councillor Fryer moved the motion with an amendment to waive the event fee for the Annual Bob Meloche Kids Father's Day Fishing Derby.

Councillor Fryer moved, Councillor Lavigne seconded:

That:

- 1. The report from the Public Events Committee (PEC) dated March 4th, 2016 regarding 2016 Special Events Approval BE RECEIVED;**
- 2. That the events BE APPROVED as listed:**
 - **Good Friday Procession of the Cross – March 25th, 2016**
 - **Annual Bob Meloche Kids Father's Day Fishing Derby – June 19th, 2016**
 - **Ice Cream Festival – July 1st, 2016**
 - **Woofa-Roo Pet Fest – August 13th, 2016 and August 14th, 2016**
 - **Amherstburg Santa Claus Parade – November 26th, 2016;**

3. **The Annual Bob Meloche Kids Father's Day Fishing Derby BE AUTHORIZED to be held at Kings Navy Yard Park on June 19st, 2016 from 6am to noon;**
4. **An exemption BE GRANTED to Section 4b of the Kings Navy Yard Park By-law #2004-89 to allow fishing outside of the designated fishing area for the event listed:**
 - **Annual Bob Meloche Kids Father's Day Fishing Derby – June 19th, 2016;**
5. **The following events BE EXEMPT and PERMITTED for road closures to begin prior to 5pm;**
 - **Good Friday Procession of the Cross – March 25th, 2016**
 - **Amherstburg Santa Claus Parade – November 26th, 2016;**
6. **The Organizers of the events as listed BE DIRECTED to meet the requirements identified by the Public Events Committee; and,**
7. **An exemption to fees BE GRANTED for the Annual Bob Meloche Kids Father's Day Fishing Derby.**

The Mayor put the Motion.

Motion Carried

12.2 Amherstburg Chamber of Commerce Mardi Gras and Super Sidewalk Sale

Councillor Meloche moved, Councillor Lavigne seconded:

That:

1. **The report from the Manager of Licensing and Enforcement dated February 8, 2016, regarding Amherstburg Chamber of Commerce Mardi Gras and Super Sidewalk Sale Event BE RECEIVED;**
2. **That the events BE APPROVED as listed:**
 - **Mardi Gras Event – July 22nd, 2016 6:30pm – midnight**
July 23rd, 2016 5:30pm – midnight

- **Super Sidewalk Sale – July 23rd, 2016 to commence at 9:00am**
3. **The Mardi Gras Event being held July 22-23, 2016, BE DEEMED as a municipally significant event for the purpose of applying for a Special Occasion Permit from the Alcohol and Gaming Commission of Ontario (AGCO);**
 4. **An exemption BE GRANTED from table number 3-1-2 of Noise By-law 2001-43 with respect to the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers to allow for live music at the Mardi Gras event for July 22nd and July 23rd, 2016 from 5pm to 12am;**
 5. **The Super Sidewalk Sale event BE PERMITTED and road closures BE AUTHORIZED from midnight July 23rd to 3am July 24th, 2016 on Murray Street from Ramsay to Dalhousie Street, on Richmond from Dalhousie to Ramsay Street and on Dalhousie from Rankin Street to Gore Street; and,**
 6. **The Public Events Committee (PEC) BE DIRECTED to confirm the requirements identified by the Committee are met prior to the proposed Mardi Gras and Super Sidewalk Sale event on July 22nd and July 23rd, 2016.**

The Mayor invited the gallery to speak with respect to the Amherstburg Chamber of Commerce Mardi Gras and Super Sidewalk Sale. The following were heard:

- Scott Deslippe
- Shirley Wigle

The Clerk read a letter that was addressed to Council upon the permission of the author, Nick Nedin.

- Rebecca Vandervaat
- Lory Kavanaugh
- Matthew Johnston
- Dorothy Kryworuchko
- Larry Amlin
- Ray Bezaire
- Justin DeLuca

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney	X	
Deputy Mayor DiPasquale	X	
Councillor Fryer		X
Councillor Lavigne	X	
Councillor Meloche	X	
Councillor Pouget		X
Mayor DiCarlo	X	

Motion Carried

12.3 **Sunday Market Wellness Stroll – New Proposed 2016 Event**
(As dealt with and deferred above)

12.4 **2016 Special Events Approval**
(As dealt with above)

REPORTS - CAO's OFFICE

13.1 **OPP Costing Update**

Councillor Courtney moved the motion with an amendment to DIRECT Administration to engage the services of a facilitator to assist with the process rather than AUTHORIZE.

Councillor Courtney moved, Councillor Meloche seconded:

That:

1. **The report from the Chief Administrative Officer dated March 7, 2016, regarding OPP Costing Update BE RECEIVED;**
2. **Administration BE DIRECTED to begin the process of forming a Police Advisory Committee (transition board) to further establish a mutually acceptable framework for review of policing options, consisting of :**
 - a. **The Police Chief**
 - b. **The Chief Administrative Officer**
 - c. **Two Members of Council**

- d. **Two Members of the Police Services Board**
 - e. **One member of the Police Association; and,**
3. **The Chief Administrative Officer BE DIRECTED to engage the services of a facilitator to assist with the process, should this be required.**

The Mayor put the Motion.

Motion Carried

INFORMATION REPORTS

Councillor Meloche moved, Deputy Mayor DiPasquale seconded:

That the information reports b-d BE RECEIVED:

- a) **Retirement Recognition (*as dealt with above*)**
- b) **Amherstburg Water Treatment Plant Submission of the 2015 Annual Summary Report**
- c) **Winter Roads Treatment Methods**
- d) **Dog By-law 2015-123 Amendments**

The Mayor put the Motion.

Motion Carried

CONSENT CORRESPONDENCE

Councillor Lavigne moved, Councillor Meloche seconded:

That the consent correspondence BE RECEIVED:

- a) **Monthly Report – MP Tracey Ramsey**
- b) **Progress Update – Amherstburg Land Holdings**

The Mayor put the Motion.

Motion Carried

Councillor Pouget moved, Councillor Lavigne seconded:

Item b - That Council DIRECT Administration to invite Amherstburg Land Holdings to address Council.

The Mayor put the Motion.

Motion Carried

Councillor Fryer moved, Councillor Pouget seconded:

Item a – That the Monthly Report dated March 11, 2016, from Tracey Ramsey, MP-Essex, BE RECEIVED and the correspondence BE REFERRED to the Economic Development Advisory Committee and its Council committee appointees for immediate implementation, and further that Tracey Ramsey BE INVITED to a Council meeting at her earliest convenience.

The Mayor put the Motion.

Motion Carried

CONSENT OTHER MINUTES

Councillor Lavigne moved, Councillor Fryer seconded:

That the following minutes BE RECEIVED:

- a) Heritage Committee Meeting Minutes – November 19, 2015**
- b) Heritage Committee Meeting Minutes – December 17, 2015**
- c) Parks Advisory Committee Meeting Minutes – November 25, 2015**
- d) Parks Advisory Committee Meeting Minutes – March 3, 2016**
- e) Police Services Board Meeting Minutes – February 16, 2016**

The Mayor put the Motion.

Motion Carried

Councillor Pouget brought forward two motions from the Parks Advisory Committee meeting on March 3, 2016, and they were read aloud by the Clerk.

Councillor Fryer moved, Councillor Lavigne seconded:

That Council APPROVE the recommendations included in the March 3, 2016, Parks Advisory Committee meeting minutes.

The Mayor put the Motion.

Motion Carried

OTHER MINUTES

17.1 Traffic Committee Meeting Minutes – December 3, 2015

Councillor Lavigne moved, Councillor Fryer seconded:

That:

- 1. The Traffic Committee Minutes of December 3rd, 2015 BE RECEIVED;**
- 2. The intersection of Concession 2 North and North Side Road be made a priority as part of the Illumination Program and the installation of larger Stop Signs in place of the existing signs BE APPROVED; and,**
- 3. 'When Red Light Shows Stop Here' signs be placed below the existing signage, adjacent to the stop lines, at the Pedestrian Crossing in front of General Amherst High School BE APPROVED.**

The Mayor put the Motion.

Motion Carried

UNFINISHED BUSINESS

1. Councillor Fryer asked Administration and a Traffic Engineer to look into a 3-way stop sign at the corner of Texas Road and Knobb Hill.
2. Councillor Courtney stated that Alma Street to Simcoe Street does not look like it needs to be repaired but the stretch between Simcoe Street and Lowes Side Road and then down Creek Road are un-drivable.

The Chief Administrative Officer advised Council that the grant application was made to cover from Alma Street to Lowes Side Road. He stated that the

Town is in the process of retaining a consulting engineer that will conduct the appropriate core samples on Meloche Road. He further stated the portion from Alma Street to Simcoe Street was not just for road repair but also for adding a bike trail, drainage upgrades, and a number of other factors that will be brought to Council for approval.

3. Councillor Fryer asked for an update with respect to street lighting at Willow Beach.

The Director of Engineering advised Council that she received a preliminary quote from a local electrician and also an email with some new ideas and technologies to add street lighting. She indicated a final report would be brought shortly for consideration.

NEW BUSINESS

1. Councillor Meloche stated that he has received complaints with respect to parking on Richmond Street and Sandwich Street, more specifically in the strip where the new gym is located and the across the street where the dry cleaner and food bank are located.

The Manager of Licensing and Enforcement advised Council that at the last Traffic Committee meeting there was a request for 15 minute parking. The committee reviewed the request and determined that there was adequate parking on both sides of Richmond Street as well as public Town-owned parking lots at the Gibson Gallery and the Library. She further stated that committee opted to leave the parking as 2 hour parking and offer an education and information session to the gym owner and its users which will outline the appropriate places to park for longer periods of time.

NOTICE OF MOTION

There were no Notices of Motion.

BY-LAWS

21.1 By-law 2016-29 - Confirmatory By-law

Councillor Lavigne moved, Councillor Meloche seconded:

That By-law 2016-29 being a by-law to confirm all resolutions of the Municipal Council Meetings held March 9th and 21st, 2016, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

ADJOURNMENT

Councillor Fryer moved, Councillor Pouget seconded:

That Council rise and adjourn at 9:46 p.m.

The Mayor put the Motion.

Motion Carried



MAYOR – ALDO DICARLO



CLERK – PAULA PARKER