



**TOWN OF AMHERSTBURG
SPECIAL COUNCIL MEETING
Tuesday, August 19, 2014
8:15 AM**

Council Chambers, 271 Sandwich Street South, Amherstburg

MINUTES

PRESENT

Mayor Wayne Hurst
Deputy Mayor Ron Sutherland
Councillor Carolyn Davies
Councillor Bart DiPasquale
Councillor Robert (Bob) Pillon
Councillor Diane Pouget

Mike Phipps, Chief Administrative Officer
Paula Parker, Clerk

ABSENT

Councillor John Sutton

CALL TO ORDER

The Mayor called the meeting to order at 8:10 a.m.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF *(In-Camera Agenda items)*

There were no disclosures of pecuniary interest noted.

SPECIAL IN-CAMERA MEETING

Councillor Davies moved, Councillor Pillon seconded:

That Council move into an In-Camera Meeting of Council at 8:10 a.m., pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

ITEM A – Sale of Surplus Property – Section 239(2)(c) – A proposed or pending acquisition or disposition of land by the municipality or local board

The Mayor put the motion.

Motion Carried

ADJOURNMENT OF IN-CAMERA MEETING

RESUMPTION OF SPECIAL COUNCIL MEETING - 8:57 A.M.

Deputy Mayor Sutherland moved, Councillor Davis seconded:

That the Special Council Meeting resume at 8:57 a.m.

The Mayor put the Motion.

Motion Carried

PRESENTATION BY ADMINISTRATION/PLANNING CONSULTANT

6.1 Woodland Trails Subdivision Extension of Draft Plan Approval

The Manager of Planning Services provided an overview of Draft Plan Approval before Council.

PRESENTATION BY THE APPLICANT

There were no presentations from the applicant.

PUBLIC INPUT

There was no input from the public.

RESPONSE FROM THE APPLICANT

There were no responses from the applicant.

COUNCIL DISCUSSION

Councillor DiPasquale asked if there were any additional costs to the Town. The Manager of Planning Services indicated that the Subdivision Agreement has been finalized and there is no further cost to the Town.

Councillor Pouget inquired when the original request was brought forth for the Draft Plan Approval. The Manager of Planning Services stated that the original request was dated October 6, 2006.

Councillor Pouget noted in the letter from the County of Essex, it states that if a further extension is needed, it is the responsibility of the applicant to make such a request 60 days before the approval lapses because no extension can be made after the lapsing date. Councillor Pouget asked the Manager of Planning Services what the lapsing date was.

The Manager of Planning Services stated the lapse date would be October 6th, 2014. She further stated that the reason this is currently being addressed is to avoid the lapsing of the request.

Councillor Pouget inquired if the property would be subject to old development fees or new development fees. The Manager of Planning Services stated that she would look at the Subdivision Agreement but believes the development fees would be paid based on the development charges by-law in place at the time.

ACTION BY COUNCIL

Councillor Pillon moved, Councillor DiPasquale seconded:

It is recommended that:

- 1. The report from the Manager of Planning Services dated August 7, 2014 regarding Woodland Trails Subdivision Extension of Draft Plan Approval be received; and,**
- 2. Council support the request from Katherine Roth (1635726 Ontario Limited) for a three year extension of the draft plan approval for Woodland Trails Subdivision (File #37T-05005); and,**
- 3. Administration be directed to notify the County of Essex of the extension of draft plan approval.**

The Mayor put the Motion.

Motion Carried

BY-LAWS

12.1 Appoint Provincial Offences Officers (Housekeeping)

Deputy Mayor Sutherland moved, Councillor Pillon seconded:

That By-law 2014-92 being a by-law to appoint provincial offences officers in the Town of Amherstburg be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign same.

Councillor Pouget asked how much the additional Provincial Offences Officer would cost the Town, if the position was included in the budget, the dates of the contract, if the position is a unionized position, if there is a probationary period and if there will be an increase in pay for the current full time Provincial Offences Officer and for the Manager of Licensing and Enforcement.

The Chief Administrative Officer stated that the new position had nothing to do with the rate of pay pertaining to the full time Provincial Offences Officer or the Manager of Licensing and Enforcement. He also stated the position is unionized and it was a 4 month contract that was approved by Council when setting budget.

The Manager of Licensing and Enforcement noted there is a probationary period and at the end of the 4 month contract, depending on the outcome, the appointment can either be removed or another appointment can be added. She further stated that provisions in the Collective Agreement made it allowable for non-unionized personnel to carry out enforcement duties if required.

Councillor DiPasquale asked what the job description will be for the new Provincial Offences Officer and how the hours of work will be scheduled.

The Manager of Licensing and Enforcement stated that the new Provincial Offences Officer will be enforcing the Town's By-laws and will share the same duties as the current full time Provincial Offences Officer. She stated that the hours of work will be scheduled from Monday to Sunday to provide better coverage throughout the week.

The Mayor put the Motion.

Motion Carried Unanimously

ADJOURNMENT

Councillor Davies moved, Deputy Mayor Sutherland seconded:

That Council rise and adjourn at 9:17 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – WAYNE HURST

CLERK – PAULA PARKER