



**TOWN OF AMHERSTBURG  
COUNCIL MEETING  
Monday, November 17, 2014  
7:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg

**MINUTES**

---

**PRESENT**

Mayor Wayne Hurst  
Deputy Mayor Ron Sutherland  
Councillor Carolyn Davies  
Councillor Bart DiPasquale  
Councillor Robert (Bob) Pillon  
Councillor Diane Pouget  
Councillor John Sutton

Giovanni (John) Miceli, Chief Administrative Officer  
Paula Parker, Clerk

**CALL TO ORDER**

The Mayor called the meeting to order at 7:01 p.m.

**DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**  
*(In-Camera agenda items)*

There were no disclosures of pecuniary interest noted.

**SPECIAL IN-CAMERA MEETING**

Deputy Mayor Sutherland moved, Councillor Sutton seconded:

**That Council move into an In-Camera Meeting of Council at 5:36 pm., pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:**

**ITEM A – Update on 2 Personnel Matters – 239(2)(b) – Personal matters about an identifiable individual, including municipal or local board employees.**

The Mayor put the Motion.

**Motion Carried Unanimously**

**ADJOURNMENT OF IN-CAMERA MEETING**

**RESUMPTION OF REGULAR COUNCIL MEETING - 7:01 P.M.**

**PRAYER**

The Clerk said prayer.

**DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

There were no disclosures of pecuniary interest noted.

**MINUTES OF PREVIOUS MEETING**

**Approval of Minutes**

Councillor Pillon moved, Councillor Sutton seconded:

**That the minutes listed from 1-12 and 14-18 be adopted by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:**

- 1. Special Council Meeting Minutes - May 6, 2014**
- 2. Special Council Meeting Minutes - August 28, 2014**
- 3. Special Council Meeting Minutes - September 5, 2014**
- 4. Regular Council Meeting Minutes - September 8, 2014**
- 5. Special Council Meeting Minutes Planning - September 8, 2014**
- 6. Special Council Meeting Minutes - September 11, 2014**
- 7. Special Council Meeting Minutes - September 15, 2014**
- 8. Regular Council Meeting Minutes - September 22, 2014**
- 9. Special Council Meeting Minutes Drainage - September 22, 2014**
- 10. Special Council Meeting Minutes - October 3, 2014**
- 11. Special In-Camera Meeting Minutes - June 26, 2014**

- 12. Special In-Camera Meeting Minutes - July 7, 2014**
- 13. Special In-Camera Meeting Minutes - July 14, 2014**
- 14. Special In-Camera Meeting Minutes - August 19, 2014**
- 15. Special In-Camera Meeting Minutes - August 28, 2014**
- 16. Special In-Camera Meeting Minutes - September 5, 2014**
- 17. Special In-Camera Meeting Minutes - September 8, 2014**
- 18. Special In-Camera Meeting Minutes - September 15, 2014**

Councillor Pouget made a request to remove the Special In-Camera Meeting Minutes from July 14, 2014 (item #13) until they could be addressed further by Administration and the Town Solicitor.

Councillor Pouget asked if the In-Camera matters from the Special In-Camera Meeting held on July 14, 2014 were resolved by both parties. Mayor Hurst stated that this matter couldn't be discussed currently and it would be something to address with the Town Solicitor.

The Mayor put the Motion.

**Motion Carried Unanimously**

## **RECOGNITIONS**

### **9.1 Outstanding Service Awards**

The Chief Administrative Officer introduced the award recipients and thanked them for their exceptional service to the community.

**Ron Sutherland – 1 Term of Council Service**  
**Carolyn Davies – 1 Term of Council Service**  
**John Sutton - 2 Terms of Council Service**  
**Robert (Bob) Pillon - 3 Terms of Council Service**  
**Wayne Hurst - 23 years of Council Service**

Councillor DiPasquale moved, Councillor Pouget seconded:

**That the recognitions be received.**

The Mayor put the Motion.

**Motion Carried**

## **REPORTS – POLICE SERVICES**

No reports at this time.

## **REPORTS – CORPORATE AND COMMUNITY SERVICES**

No reports at this time.

## **REPORTS – FINANCIAL SERVICES**

### **12.1 Reconciliation of Development Charge Account**

Deputy Mayor Sutherland moved, Councillor Pillon seconded:

**That:**

- 1. The report from the Director of Financial Services regarding the Reconciliation of Development Charge Account be received;**
- 2. The 2 year Funding Plan for repayment of funds and interest due to the Town's Development Charge Reserve Fund be approved; and,**
- 3. The Director of Financial Services be authorized to make the necessary transfers from the General Fund to the Development Charge Fund as identified in the report.**

The Mayor put the Motion.

**Motion Carried Unanimously**

### **12.2 Tax Write-Offs**

Councillor Sutton moved, Councillor Davies seconded:

**That:**

- 1. The report from the Supervisor of Revenue dated November 5, 2014 regarding Tax Write-offs be received;**
- 2. Council approve the write-offs and assessment changes as presented; and,**
- 3. By-law 2014-107 being a by-law to strike taxes from the tax roll and to adjust assessment values on properties be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign the same.**

The Mayor put the Motion.

**Motion Carried Unanimously**

Councillor Pouget asked The Director of Financial Services if there can be more detailed explanations in the financial reports so that it could be better understood by Council and the public. She gave the example of “uncollectable funds” and she would like an explanation going forward as to why the funds were deemed uncollectable. The Director of Financial Services stated that he would offer a better explanation for certain financial terms going forward.

## **REPORTS – ENGINEERING AND PUBLIC WORKS**

### **13.1 Kingsbridge Subdivision Phase 6D – Final Acceptance of Underground Infrastructure**

Councillor DiPasquale moved, Councillor Sutton seconded:

**That:**

- 1. The report from the Manager of Engineering and Operations dated October 14, 2014 regarding Kingsbridge Subdivision Phase 6D – Final Acceptance of Underground Services be received; and,**
- 2. Council remove the underground infrastructure from maintenance, effective November 17, 2014.**

The Mayor put the Motion.

**Motion Carried Unanimously**

### **13.2 2014 Water Truck Replacement -Tender Results**

Deputy Mayor Sutherland moved, Councillor Pillon seconded:

**That:**

- 1. The report from the Manager of Environmental Services dated November 4, 2014 regarding the 2014 Water Truck Replacement - Tender Results be received;**
- 2. Council waive Item 13 under Schedule “B” Bid Irregularities due to the absence of a corporate seal;**
- 3. Council award the contract to Racicot Chrysler to supply the 2014 water truck replacement;**
- 4. Funding for the acquisition of the 2014 water truck be provided in accordance with the approved 2014 Capital Budget; and,**

5. **By-law 2014-108 being a by-law to enter into a contract with Racicot Chrysler to supply a 2015 Ram 1500 Pickup Truck be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign same.**

The Mayor put the Motion.

**Motion Carried Unanimously**

### 13.3 **Norway Maple Tree Study**

Councillor Sutton moved, Councillor Pillon seconded:

**That:**

1. **The report from the Manager of Public Works dated September 12, 2014 regarding the Norway Maple Tree Study be received; and,**
2. **Council direct Administration to submit a request for a Tree Planting Replacement Program in the 2015 Public Works Operating Budget of \$40,000 for Council's consideration.**

The Mayor put the Motion.

**Motion Carried Unanimously**

Councillor Pouget asked if all the affected trees are being cut down or if there was another method to save the trees. The Manager of Public Works stated that there are no plans to cut down the trees but rather remove them once they have died. He also stated that there will be no planting of 10% of any one type of tree so that if they become diseased, there will only be a 10% loss as opposed to a total loss.

### 13.4 **Tremblay Drain Improvements**

Councillor Pillon moved, Deputy Mayor Sutherland seconded:

**That:**

1. **The report from the Manager of Public Works dated October 23, 2014, regarding Tremblay Drain Improvements be received; and,**
2. **Council appoint Dillon Consulting in accordance with Section VI – Standardization of the Town's Procurement Policy and pursuant to the provisions of the Drainage Act for the improvement to the Tremblay Drain.**

The Mayor put the Motion.

**Motion Carried Unanimously**

**13.5 Petition for Drainage Works Submitted by Mr. DiCecco**

Councillor DiPasquale moved, Councillor Davies seconded:

**That:**

- 1. The report from the Manager of Public Works dated November 11, 2014 regarding the Petition for Drainage Works submitted by Mr. DiCecco be received;**
- 2. Council receive the petition for drainage works pursuant to Section 4 of the Drainage Act for property along Creek Road; and,**
- 3. Council appoint Dillon Consulting in accordance with the Purchasing Policy and pursuant to the provisions of the Drainage Act for the DiCecco petition.**

The Mayor put the Motion.

**Motion Carried Unanimously**

**13.6 Willow Beach Pump System Review and Improvements**

Councillor Pillon moved, Councillor Davies seconded:

**That:**

- 1. The report from the Manager of Public Works dated November 3, 2014 regarding Willow Beach Pump System Review and Improvements be received;**
- 2. Council rescind the appointment of Stantec Consulting pursuant to the provisions of the Drainage Act for the review and improvements to the Willow Beach Drainage System; and,**
- 3. Council appoint N.J. Peralta Engineering Limited pursuant to the provisions of the Town's Procurement Policy Section 4(b)(ii)(b) – Sole Source Purchasing and the Drainage Act for engineering services and improvements of the Willow Beach Drainage System.**

The Mayor put the Motion.

**Motion Carried Unanimously**

**13.7 Waiving of the Procurement Policy for Drain Maintenance**

Councillor DiPasquale moved, Councillor Pillon seconded:

**That:**

- 1. The report from the Manager of Public Works dated September 25, 2014 regarding Waiving of the Procurement Policy for Drain Maintenance be received;**
- 2. Council waive Item 13 under Schedule “B” Bid Irregularities of the Town’s Procurement Policy due to the absence of a corporate seal on the bids received for the Drouillard Drain, Mayville Jubinville Drain and Antaya Drain; and,**
- 3. Council direct Administration directed to assess landowners their proportionate of the Drouillard Drain, Antaya Drain and Mayville Jubinville Drain maintenance works.**

The Mayor put the Motion.

**Motion Carried**

### **13.8 Ouellette Drain East Improvements**

Councillor Sutton moved, Councillor Pouget seconded:

**That:**

- 1. The report from the Manager of Public Works dated November 3, 2014 regarding Ouellette Drain East Improvements be received;**
- 2. Council rescind the appointment of Stantec Consulting as the drainage engineer under the Drainage Act for the improvements to the Ouellette Drain East;**
- 3. In accordance with Section VI-Standardization of the Town of Amherstburg Purchasing Policy, Council appoint the firm of Crozier Baird Engineers pursuant to the provisions of the Drainage Act for the improvements to the Ouellette Drain East; and,**
- 4. Council direct administration to include the Ouellette Drain East Improvements for Council’s consideration in the 2015 Capital Budget deliberations.**

The Mayor put the Motion.

**Motion Carried Unanimously**

### **13.9 Municipal Drainage Pump System Assessments**

Councillor Pouget moved, Councillor DiPasquale seconded:



**That:**

- 1. The report from the Manager of Public Works dated October 7, 2014 regarding Municipal Drainage Pump System Assessments be received;**
- 2. Council approve all costs associated with the operation and improvements to the Municipal Drainage Pump Systems be assessed to the lands and roads for the individual municipal drainage system; and,**
- 3. Council direct administration to utilize the current assessment schedules for the individual Municipal Drainage System Pump for assessing the operation, repair and improvements to the respective drainage systems.**

The Mayor put the Motion.

**Motion Carried Unanimously**

#### **13.10 Mayville Drain Maintenance – Tender Results**

Councillor Sutton moved, Deputy Mayor Sutherland seconded:

**That:**

- 1. The report from the Manager of Public Works dated September 25, 2014 regarding the Mayville Drain Maintenance – Tender Results be received;**
- 2. In accordance with the Procurement Policy that Council waive Item 13 under Schedule “B” Bid Irregularities due to the absence of a corporate seal on the Mayville Drain bid submission;**
- 3. Council award the contract for the Mayville Drain Maintenance to Bart DiGiovanni Construction Ltd. in the amount of \$37,857.50 plus H.S.T. to be funded by the Municipal Drain Expenses Account under the Public Works Operations Budget;**
- 4. Council direct Administration to assess landowners their proportionate of the Mayville Drain maintenance works; and,**
- 5. By-law 2014-102 being a by-law to enter into a contract with Bart DiGiovanni Construction Ltd. for the Mayville Drain Maintenance be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign same.**

The Mayor put the Motion.

**Motion Carried Unanimously**

## REPORTS – ECONOMIC AND COMMUNITY DEVELOPMENT

### 14.1 Development Agreement- 7101 North Sideroad - County of Essex

Councillor Davies moved, Councillor Pillon seconded:

**That:**

- 1. The report from the Manager of Planning Services dated October 27, 2014 regarding a Development Agreement- 7101 North Sideroad-County of Essex be received;**
- 2. Council approve the agreement and site plan for 7101 North Sideroad; and,**
- 3. By-law 2014-106 being a by-law to authorize the signing of a development agreement be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign same.**

The Mayor put the Motion.

**Motion Carried Unanimously**

### 14.2 Development Agreement- 7258 County Road 50 West - Sprucewood Shores Winery

Councillor Sutton moved, Councillor Davies seconded:

**That:**

- 1. The report from the Manager of Planning Services dated November 6, 2014, regarding a Development Agreement- 7258 County Road 50 West- Sprucewood Shores Winery be received;**
- 2. Council approve the agreement and site plan for 7258 County Road 50 West; and,**
- 3. By-law 2014-110 being a by-law to authorize the signing of a development agreement be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign same.**

The Mayor put the Motion.

**Motion Carried Unanimously**

### 14.3 Emissions from Solid Fuel Burning Appliances By-law

Councillor DiPasquale moved, Councillor Davies seconded:

**That:**

- 1. The report from the Manager of Licensing and Enforcement dated November 3, 2014 regarding Emissions from Solid Fuel Burning Appliances By-law be received; and,**
- 2. By-law 2014-109 being a by-law to regulate Emissions from Solid Fuel Burning Appliances be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign same.**

The Mayor put the Motion.

**Motion Carried Unanimously**

#### **14.4 Real Estate Property Appraiser - Request for Proposal Results**

Councillor Davies moved, Deputy Mayor Sutherland seconded:

**That:**

- 1. The report from Manager of Special Projects dated September 29, 2014, regarding Real Estate Property Appraiser – Request for Proposal Results be received;**
- 2. Council award the contract to Ray Bower Appraisal Services Inc. to supply real estate appraisal services for the Town for a two-year term effective December 1, 2014 to November 30, 2016;**
- 3. All revenues and expenditures associated with the disposition of surplus property be funded from the Lifecycle Reserve;**
- 4. By-law 2014-38 being a by-law to enter into a contract with Ray Bower Appraisal Services Incorporated to conduct real estate appraisals be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign same.**

The Mayor put the Motion.

**Motion Carried Unanimously**

#### **14.5 Investment in Affordable Housing Initiative (AHI)**

Deputy Mayor Sutherland moved, Councillor Sutton seconded:

**That:**

1. The report from the Director of Economic and Community Development dated October 20, 2014 regarding the Investment in Affordable Housing Initiative be received;
2. Council direct Administration to set the property tax rate for units funded under the Rental Housing capital component at a rate equivalent to the single residential tax rate; and,
3. Council approve a Municipal Housing Facility By-law to enable Municipal contributions pursuant to the Municipal Act, 2001, for the Investment in Affordable Housing Initiative.

The Mayor put the Motion.

**Motion Carried Unanimously**

#### 14.6 Corporate Policy - Media Relations

Councillor Pillon moved, Deputy Mayor Sutherland seconded:

**That:**

1. The report from Manager of Special Projects dated October 14, 2014 regarding Corporate Policy – Media Relations be received; and,
2. Council approve the Media Relations Policy as presented.

The Mayor put the Motion.

**Motion Carried Unanimously**

#### 14.7 Appeal of Development Charges By-law to the Ontario Municipal Board

Councillor Sutton moved, Councillor Davies seconded:

**That:**

1. The report from the Manager of Planning Services dated November 13, 2014, regarding an Appeal of Development Charges By-law to the Ontario Municipal Board be received; and,
2. Council authorize administration to participate at the Ontario Municipal Board Hearing regarding the Development Charges By-law.

The Mayor put the Motion.

**Motion Carried Unanimously**

## **REPORTS - CAO's OFFICE**

No reports at this time.

## **INFORMATION REPORTS**

Councillor Pillon moved, Councillor Sutton seconded:

**That the information reports a, b and d, be received.**

- a) Update on the Deloitte Report**
- b) Year to Date Financial Results, as at September 30, 2014**
- c) Accounts Paid for the Period of September 9, 2014 to November 2, 2014**
- d) 2014 Capital Budget Update**
- e) Emergency Notification**

The Mayor put the Motion.

**Motion Carried Unanimously**

Council had discussion regarding items c and e:

Information Report (c) - Councillor Pouget asked what a payment of \$276.85 was made for. The Director of Financial Service stated that was a payment made on a personnel matter and cannot speak to it. Councillor Pouget then asked the Chief Administrative Officer if that payment information can be disclosed to Council so that they can know what they are approving. The Chief Administrative Officer stated that he will have to revisit this and will look into disclosing this information.

Councillor Pouget also asked about the cell phone charges and noted that it has jumped significantly. The Manager of Information and Technology stated there has been a slight increase of cell phone users in the past year and he can provide a more detailed breakdown. He further stated that the billing accounts also include internet roaming fees for vehicles and not just cell phones.

Information Report (e) – Councillor Pouget asked if the emergency sirens were adequate enough to alert residents when necessary. The Fire Chief stated that sirens are only designed to be heard when outdoors.

Councillor Pouget asked if there was a public announcement system in municipal buildings to warn occupants that measures need to be taken to ensure safety. The Manager of Operations at the Libro Center stated that there is a system in place at the Libro Center.

Councillor Pouget moved, Deputy Mayor Sutherland seconded:

**That the information reports c and e, be received.**

The Mayor put the Motion.

**Motion Carried.**

## **CONSENT CORRESPONDENCE**

Deputy Mayor Sutherland moved, Councillor Davies seconded:

**That the consent correspondence a-f and h, be received.**

- a) **Protection of Public Participation Act, 2014 (Bill 83) - The Township of Greater Madawaska**
- b) **Letter from Linda Saxon regarding By-law No. 2014-91, Proposed Procedural By-law**
- c) **The Gibson Gallery - Thank You Letter**
- d) **June Callwood Outstanding Achievement Award for Voluntarism in Ontario**
- e) **Military Service Recognition Book - The Royal Canadian Legion**
- f) **Appeal for Memorial Wall of Names of Canada's Fallen in Our Wars and Peacekeeping**
- g) **Reconsider Decision to Eliminate Home to Home Postal Delivery - Town of Collingwood**
- h) **Request for Council Support for Mandatory Recycling in Municipal Buildings & at Special Events - Essex-Windsor Solid Waste Authority**

The Mayor put the Motion.

**Motion Carried Unanimously**

Council had discussion regarding item g:

Councillor Davies moved, Councillor Pillon seconded:

**That Council support the Town of Collingwood's resolutions to Reconsider the Decision to Eliminate Home to Home Postal Delivery.**

The Mayor put the Motion.

**Motion Carried Unanimously**

Council had discussion regarding item e:

Councillor DiPasquale moved, Councillor Pillon seconded:

**That Council direct Administration to place a half page advertisement in the Military Service Recognition Book that shows the Town of Amherstburg's support for our Veterans.**

The Mayor put the Motion.

**Motion Carried Unanimously**

### **CONSENT OTHER MINUTES**

Councillor Sutton moved, Councillor Pillon seconded:

**That the following minutes be received:**

- a) **Amherstburg Police Services Board Meeting Minutes - July 15, 2014**
- b) **Amherstburg Police Services Board Meeting Minutes - September 16, 2014**
- c) **Amherstburg Accessibility Advisory Committee Meeting Minutes - September 25, 2014**
- d) **Committee of Adjustment Meeting Minutes - July 29, 2014**
- e) **Committee of Adjustment Meeting Minutes - September 2, 2014**

The Mayor put the Motion.

**Motion Carried Unanimously**

### **OTHER MINUTES**

#### **19.1 Traffic Committee Minutes - August 21, 2014**

Councillor Pillon moved, Deputy Mayor Sutherland seconded:

**That:**

- 1. The Traffic Committee Minutes of August 21, 2014 be received;**
- 2. Council concur with the recommendation that a 'No Exit' sign and 'Children Playing' sign be erected at the intersection from McLeod Ave into Erie Avenue. Further, that a 'Hidden Curve' sign be erected 100ft on the west side to the approach of 1790 Erie St. The Traffic Committee also recommends that the 'No Parking' signage be extended from 1835 Erie Avenue up to and including 1760 Erie Avenue;**

3. Council concur with the recommendation that 2 'No parking' signs be erected pointing towards each other to signify no parking between the two points at 121 and 127 Balaclava Street;
4. Council concur with the recommendation that alternate monthly parking be approved on George Street between Richmond Street and Simcoe Street; and,
5. Council concur with the recommendation that alternate monthly parking signs be erected on Indiana between the intersections of Mediterranean and Vermont on one side of the street only. PWD to erect 'Alternate Monthly Parking' signs on the opposite side of Indiana.

The Mayor put the Motion.

**Motion Carried Unanimously**

#### 19.2 Traffic Committee Minutes - September 18, 2014

Councillor Pillon moved, Councillor Sutton seconded:

**That:**

1. The Traffic Committee Minutes of September 18, 2014 be received; and,
2. Council concur with the recommendation that the speed limit be reduced from 80km to 60km from 100 feet west of the railroad track and continues at 60km to the intersection at Front Road.

The Mayor put the Motion.

**Motion Carried Unanimously**

#### **UNFINISHED BUSINESS**

Unfinished business items as of November 17<sup>th</sup>, 2014:

Councillor Pouget stated that at the September 8, 2014 meeting, Council directed Administration to provide a full report regarding the cost of relocating the Building and Planning Departments from Town Hall to the Libro Center. The Chief Administrative Officer stated that he will bring this information to Council in conjunction with an additional space study needs assessment for all municipal facilities.

Councillor Pouget asked when yard waste pick up ends for this current year. The Director of Engineering and Public Works stated that it end in November and will start back up again in April 2015. She further stated that, as per the contract, there



are a certain number of pickups per year. Those pickups sometimes start earlier/later in the year and as a result, end earlier/later the following year depending on the season.

## **NEW BUSINESS**

Councillor Davies moved, Councillor Pouget seconded:

**That Council direct Administration to send a letter to Essex County Council requesting that it is ensured that the existing funding devoted to the Victoria Manor be maintained to provide either retrofitting to make it acceptable to today's building code standards or replace it with a new building to house future qualifying residents.**

The Mayor put the Motion.

**Motion Carried Unanimously**

Councillor Pouget moved, Deputy Mayor Sutherland seconded:

**That Council direct Mike Phipps to provide our new CAO all pertinent details of all employees that were hired or changed status during Mr. Phipps employment as a Consultant/Acting CAO for the Town of Amherstburg. This report must include all hiring's, promotions, change of status from part time to full time, performance evaluations including the date of these evaluations, if any and full costing. This report must be presented to the new CAO on or before November 30, 2014 or before Mr. Phipps' last date of employment with the Town of Amherstburg, whichever comes first. This report shall be made available to the new Council after they are sworn in and have formally requested said documents.**

The Mayor put the Motion.

**Motion Carried Unanimously**

Councillor Pouget inquired as to when Mike Phipps would be finished his employment with the Town. Mayor Hurst stated that Mr. Phipps submitted a letter on November 1, 2014 stating that his last day would be November 30, 2014. Mayor Hurst apologized that the letter did not make it on the agenda.

Councillor Pouget expressed her concern that Council wasn't involved in the decision making process to provide the new Council with iPads rather than their current laptops. She believes that iPads are an inferior way to do business. Mayor

Hurst stated that the new Council will deal with the issue of iPads versus laptops. The Chief Administrative Officer stated that the issue of iPads versus laptops is a matter of personal opinion. He stated that it is an Administrative decision when it comes to the procurement of computers. He further stated that the iPads can be repurposed throughout the Town in other departments and therefore will not be a lost investment.

## **REPORT FROM IN-CAMERA SESSION**

### **COUNCIL IN CAMERA SESSION – REPORTING OUT September 5, 2014 MEETING**

Council met at 9:00 am on September 5, 2014 for a Special In-Camera meeting and discussed three (3) items as provided for under Section 239 of the Municipal Act:

**ITEM A** - Personnel Matter heard under Section 239(2)(b) and (f) of the Act. There is nothing further to report at this time.

**ITEM B** – Sale of Surplus Property heard under Section 239(2)(c) of the Act. As a result of this discussion the following motion is before you:

Councillor Sutton moved, Councillor Davies seconded:

**That Malden Concession 2 Part Lot 22 RP be declared as surplus to the needs of the Town.**

The Mayor put the Motion.

**Motion Carried**

**ITEM C** - Sale of Surplus Property heard under Section 239(2)(c) of the Act. As a result of this discussion the following motion is before:

Councillor Davies moved, Deputy Mayor Sutherland seconded:

**That the 20 foot laneway behind the properties of 274-286 Dalhousie Street currently being used for Parks for storage be declared as surplus to the needs of the Town.**

The Mayor put the Motion.

**Motion Carried**

**COUNCIL IN CAMERA SESSION – REPORTING OUT  
November 17, 2014 MEETING**

Council met at 5:30 pm on November 17, 2014 for a Special In-Camera meeting and discussed two (2) items as provided for under Section 239 of the Municipal Act:

**ITEM A** - 2 Personnel Matters heard under Section 239(2)(b)(d) and (f) of the Act.  
As a result of these discussions, the following motions are before Council.

Councillor Davies moved, Councillor Sutton seconded:

**Council direct Administration to ratify the collective agreement by extending the contract for one year expiring December 31, 2015.**

The Mayor put the Motion.

**Motion Carried**

**NOTICES OF MOTION**

There were no notices of motion.

**BY-LAWS**

**24.1 By-law 2014-105- Zoning By-law Amendment at 7258 County Road 50 West**

Deputy Mayor Sutherland moved, Councillor Sutton seconded:

**That:**

- 1. By-law 2014-105 being a by-law to amend Zoning By-law No. 1999-52, as amended, be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign same.**

The Mayor put the Motion.

**Motion Carried**

**24.2 Confirmatory By-law**

Councillor Sutton moved, Councillor Davies seconded:

**That By-law 2014-112 being a by-law to confirm all resolutions of the Municipal Council Meetings held on October 3rd and November 17th, 2014 be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign the same.**

The Mayor put the Motion.

**Motion Carried**

**ADJOURNMENT**

Councillor Sutton moved, Councillor Davies seconded:

**That Council rise and adjourn at 8:43 p.m.**

The Mayor put the Motion.

**Motion Carried**

\_\_\_\_\_  
MAYOR – WAYNE HURST

\_\_\_\_\_  
CLERK – PAULA PARKER