



**TOWN OF AMHERSTBURG
COUNCIL MEETING
Monday, June 09, 2014
7:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg

MINUTES

PRESENT

Mayor Wayne Hurst
Deputy Mayor Ron Sutherland
Councillor Carolyn Davies
Councillor Bart DiPasquale
Councillor Robert (Bob) Pillon
Councillor Diane Pouget
Councillor John Sutton

Mike Phipps, Chief Administrative Officer
Nicole Rubli, Acting Deputy Clerk

1. CALL TO ORDER

The Mayor called the meeting to order at 7:00pm.

2. PRAYER

The Acting Deputy Clerk said prayer.

3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

4. MINUTES OF PREVIOUS MEETING

Approval of Minutes

Councillor Sutton moved, Councillor Pillon seconded:

There was a correction noted to the Regular Council Minutes of May 20, 2014 regarding the mover and seconder for Other Minutes portion of the meeting.

That the minutes be adopted by Council and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- 1. Special In-Camera Council Meeting Minutes - May 14, 2014**
- 2. Regular Council Meeting Minutes - May 20, 2014**
- 3. Special Council Meeting Minutes - Drainage - May 20, 2014**
- 4. Court of Revision Meeting Minutes - May 20, 2014**

The Mayor put the Motion.

Motion Carried

5. PRESENTATIONS

5.1 Economic Website Assessment - Tony DeThomasis and Tyson McMann

Councillor Sutton moved, Councillor DiPasquale seconded:

That the presentation be received.

The Mayor put the Motion.

Motion Carried

6. REPORTS – POLICE SERVICES

No reports at this time.

7. REPORTS – COMMUNITY SERVICES

7.1 Seeking Letters of Interest regarding Libro Centre Concessions

Councillor Sutton moved, Deputy Mayor Sutherland seconded:

It is recommended that:

- 1. The report by the Manager of Business Development and Programs dated May 12, 2014 regarding Seeking Letters of Interest regarding Libro Centre Concessions be received; and,**
- 2. Council direct administration to advertise for submissions of Letters of Interest from potential vendors interested in assuming the operation of the Libro Centre concession properties under a lease arrangement.**

The Mayor put the Motion.

Motion Carried Unanimously

7.2 Proclamation of June as Recreation and Parks Month

Deputy Mayor Sutherland moved, Councillor Pouget seconded:

It is recommended that:

- 1. The report by the Manager of Business Development and Programs dated May 9, 2014 regarding Parks and Recreation Ontario's designation of June as Recreation and Parks Month be received; and,**
- 2. The Mayor and Council proclaim June as Recreation & Parks Month in Amherstburg.**

The Mayor put the Motion.

Motion Carried Unanimously

7.3 Essex Power Corporation's Youth in Community Fund

Councillor Pillon moved, Deputy Mayor Sutherland seconded:

It is recommended that:

- 1. The report by the Manager of Business Development and Programs dated May 11, 2014 regarding Essex Power Corporation's Youth in Community Fund be received; and,**

2. Council approve the use of the Youth in Community Fund 2014 allotment of \$10,000.00 for the construction of the recreation programming room at the Libro Centre, subject to Essex Power Corporation's approval.

The Mayor put the Motion.

Motion Carried Unanimously

8. REPORTS – FINANCE

8.1 Approval of the 2013 Audited Financial Statements

Councillor Sutton moved, Councillor Davies seconded:

It is recommended that:

1. The report from the Supervisor of Financial Reporting dated May 23, 2014 regarding Approval of the 2013 Audited Financial Statements be received; and,
2. The 2013 Audited Financial Statements be approved and adopted as presented and circulated in accordance with the Municipal Act; and
3. The 2013 Financial Statements and 2013 Financial Information Returns be submitted to the Ministry of Municipal Affairs in accordance with section 294 (1) of the Municipal Act; and
4. The 2013 Financial Statements and 2013 Financial Information Returns be posted on the Town's Website.

The Mayor put the Motion.

Motion Carried

8.2 2013 Year End Budget to Actual Summaries and Transfers

Councillor Sutton moved, Councillor Davies seconded:

It is recommended that:

1. The report from the Supervisor of Financial Reporting dated May 23, 2014 regarding the 2013 Year End Budget to Actual Summaries and Transfers be received; and,
2. Council receive the 2013 yearend budget to actual summaries for the general, water and wastewater funds; and

3. **The general fund surplus of \$572,620 be transferred to the tax stabilization reserve; and**
4. **The water fund budget to actual variance shortfall of \$346,357 (\$917,307 variance shortfall from prior years and \$570,950 variance from the current year) be taken from the water reserve; and**
5. **The wastewater fund budget to actual variance of \$1,515,292 (\$1,110,490 from prior years and \$404,802 from the current year) be transferred to the wastewater reserve.**

The Mayor put the Motion.

Motion Carried

8.3 Changes to the Pre-authorized Payment Plan for the Payment of Taxes

Deputy Mayor Sutherland moved, Councillor Davies seconded:

It is recommended that:

1. **The report from the Supervisor of Revenue dated May 20, 2014 regarding Changes to the Pre-authorized Payment Plan for the Payment of Taxes be received; and,**
2. **Council adopt the changes to the Pre-authorized Payment Plan effective July 1, 2014.**

The Mayor put the Motion.

Motion Carried

8.4 Municipal Funding Agreement with AMO – Federal Gas Tax Revenues

Councillor Sutton moved, Councillor Davies seconded:

It is recommended that:

1. **The report from the Supervisor of Revenue dated May 20, 2014 regarding Municipal Funding Agreement – Federal Gas Tax Revenues be receive; and,**
2. **By-law 2014-46, being a by-law to authorize the execution of a municipal funding agreement for the transfer of Federal Gas Tax Funds be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign same.**

The Mayor put the Motion.

Motion Carried

9. REPORTS – ENGINEERING AND PUBLIC WORKS

9.1 Engineering Services for Bridge and Culvert Structural Inspections - Request for Proposal Results

Councillor DiPasquale moved, Councillor Davies seconded:

It is recommended that:

- 1. The report from the Manager of Engineering and Operations dated May 26, 2014 regarding Engineering Services for Bridge and Culvert Structural Inspections -Request for Proposal Results be received; and,**
- 2. Council award the contract to Keystone Bridge Management Corporation to provide engineering services for bridge and culvert structural inspections; and,**
- 3. By-law 2014-48 being a by-law to enter into a contract with Keystone Bridge Management Corp. to provide engineering services for bridge and culvert structural inspections be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign same.**

The Mayor put the Motion.

Motion Carried

9.2 Kingsbridge Subdivision Phase 6C – Initial Acceptance of Underground Services and Road Works

Councillor Sutton moved, Deputy Mayor Sutherland seconded:

It is recommended that:

- 1. The report from the Manager of Engineering and Operations dated May 26, 2014 regarding Kingsbridge Subdivision Phase 6C – Initial Acceptance of Underground Services and Road Works be received; and,**
- 2. Council place the underground services and initial road works on a 1 year maintenance period, commencing May 21, 2014.**

The Mayor put the Motion.

Motion Carried

10. REPORTS – CORPORATE AND LEGAL SERVICES

No reports at this time.

11. REPORTS - CAO's OFFICE

11.1 Request for Variance from By-law 2002-84 Lawful Fences

Deputy Mayor Sutherland moved, Councillor Pouget seconded:

It is recommended that:

- 1. The report from the Executive Assistant to the CAO dated May 27, 2014 regarding Request for Variance from By-law 2002-84 be received;**
- 2. Council approve the request for a 4 foot (1.2192 metres) wrought iron fence at 159 Park Lane Circle.**

The Mayor put the Motion.

Motion Carried

12. INFORMATION REPORTS

Councillor Davies moved, Councillor Pillon seconded:

That the information report a be received.

a) Approval of County Official Plan

The Mayor put the Motion.

Motion Carried

Councillor Sutton moved, Councillor Pillon seconded:

That the information report b be received.

b) Nuisance Mosquito Initiative

The Mayor put the Motion.

Motion Carried

Councillor Pillon moved, Councillor Sutton seconded:

That the information report c be received.

c) West Nile Virus Program

The Mayor put the Motion.

Motion Carried

Councillor Sutton moved, Councillor Pillon seconded:

That the information report d be received.

d) Property Maintenance at St. Jean School - Brock Street

The Mayor put the Motion.

Motion Carried

Councillor Pillon moved, Deputy Mayor Sutherland seconded:

That the information report e be received.

e) 2013 Annual Report on Development Charge Reserve Funds

The Mayor put the Motion.

Motion Carried

Councillor Pillon moved, Councillor Sutton seconded:

That the information report f be received.

f) Accounts Paid for the Period of May 6, 2014 to May 26, 2014

The Mayor put the Motion.

Motion Carried

Deputy Mayor Sutherland moved, Councillor Davies seconded:

That the information report g be received.

g) Provincial Policy Statement 2014

The Mayor put the Motion.

Motion Carried

13. CONSENT CORRESPONDENCE

Councillor Sutton moved, Councillor Pillon seconded:

That the consent correspondence be received.

a) 26th Essex Region Conservation Foundation Fundraising Golf Tournament

The Mayor put the Motion.

Motion Carried

14. CONSENT OTHER MINUTES

Councillor Pillon moved, Councillor Davies seconded:

That the following minutes be received:

a) Amherstburg Heritage Committee Meeting - March 19, 2014

The Mayor put the Motion.

Motion Carried

15. UNFINISHED BUSINESS

Unfinished Business items as of Monday, June 09, 2014

16. NEW BUSINESS

Councillor Davies mentioned that the recent FCM Conference she attended was very constructive and worthy of attendance.

17. NOTICES OF MOTION

There were no Notices of Motion.

18. BY-LAWS

18.1 Authorizing Use of Electronic Vote Tabulators *(housekeeping)*

Councillor Pillon moved, Deputy Mayor Sutherland seconded:

That By-law 2014-43 being a by-law to authorize the Use of Optical Scanning Vote Tabulators in the 2014 Municipal Election be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign same.

The Mayor put the Motion.

Motion Carried

18.2 Development Charges Background Study By-law *(housekeeping)*

Deputy Mayor Sutherland moved, Councillor Sutton seconded:

That By-law 2014-47 being a by-law to enter into a contract with Watson & Associates Economist Ltd. for Development Charges Background Study be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign same.

The Mayor put the Motion.

Motion Carried

18.3 Execution of Location Agreement - Sinking Ship (Giver III) Productions Inc.

Councillor DiPasquale moved, Councillor Davies seconded:

By-law 2014-49 being a by-law authorizing the execution of a Location Agreement between the Corporation of the Town of Amherstburg and Sinking Ship (Giver III) Productions Inc. regarding construction of an inclusive playground at the Libro Credit Union Centre be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign same.

The Mayor put the Motion.

Motion Carried

18.4 **Confirmatory By-law**

Councillor Sutton moved, Councillor Pillon seconded:

That By-law 2014-51 being a by-law to confirm all resolutions of the Municipal Council Meetings held on June 9, 2014 be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign same.

The Mayor put the Motion.

Motion Carried

19. **ADJOURNMENT**

Councillor Davies moved, Councillor Sutton seconded:

That Council rise and adjourn at 8:30 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – WAYNE HURST

DEPUTY CLERK – PAULA PARKER