

Minutes Of An Amherstburg Municipal Council Special Public Budget Meeting Held In Council Chambers on Monday, November 30, 2009 At 6:30 PM

PRESENT: Mayor Wayne Hurst
Deputy Mayor Robert Bailey
Councillor Rick Fryer
Councillor Robert (Bob) Pillon
Councillor John Sutton
Councillor Rosa White

ALSO PRESENT: Pamela Malott, Chief Administrative Office
Carol Bendo, Human Resources Manager
Paul Beneteau, Treasurer
Dave Carpenter, Manager of IT
Kristina Pozar Di Paolo, Acting Deputy Clerk
Ron Dzombak, Manager of Recreation Services
Ivano Fregonese, Supervisor of Budget Services
Roger Hollingworth, Chief of Police
Jackie Hubbs, Manager of Development Services
Richard Murray, Fire Chief
Anne Rota, Tourism Officer
Lou Zarlenga, Manager of Public Services

ABSENT WITH NOTICE: Councillor Paul Renaud (LOA)
Brenda Percy, Manager of Council & Leg.Services/Clerk
(Vacation)

CALL TO ORDER

The Mayor called the meeting to order at 6:30 P.M.

DISCLOSURE OF PECUNIARY INTEREST

No disclosures of pecuniary interest were made.

PRESENTATION

Mayor Wayne Hurst invited all attendees to the meeting and introduced CAO Pamela Malott and Supervisor of Budget Services Ivano Fregonese.

CAO Pamela Malott stated that the proposed budget rate is at 2.66% and that all managers have done a tremendous amount of work in reducing departmental budgets. Part of the budget rate is due to an increase in insurance premiums and a reduction of payment from the province in the amount of \$200, 000.

Ivano Fregonese, Supervisor of Budget Services made a Presentation to Council regarding the Operations and Capital Budget. A copy of the presentation is attached to and forms a part of these minutes. Mr. Fregonese stated that Water and Wastewater Budgets will be presented to Council in early January with the goal of having the user rate budgets approved by March 1, 2010. Mr. Fregonese stated that challenges to address this year were related to the following: regional economic recovery; aging infrastructure, facilities and fleet; assessment and reassessment; and capital strategy.

Mr. Fregonese presented the following information:

- Total expenditures are \$16,221,710 not including the water and wastewater expenditures with a 3.5% increase.
- The general rated capital budget is at \$39,661,214 with the Recreation department totaling \$23,751,087 which is mainly attributed to the Recreation Complex.
- The funding source for the capital budget is comprised of \$29,012,017 from grants/subsidies/cost sharing and \$6,186,667 from debentures.
- The proposed tax rate increase is 2.66%.

REPORTS

Draft General Rated Operations Budget and Draft Capital Budget reports were discussed.

COMMENTS FROM THE PUBLIC

Council invited comments from the public regarding the draft Operations and Capital Budgets for 2010.

Reverend Valentino Salvati spoke on behalf of the Texas Road residents. Mr. Salvati provided Council with a copy of a petition signed by Texas Road residents requesting that Texas Road be considered in the 2010 budget. The petition is attached to and forms a part of these minutes. Mr. Salvati stated that Texas Road is unsafe to drive and even more dangerous to walk along. Mr. Salvati stated that the residents of Texas Road would like to walk down that road but are not able to due to the unsafe condition of the road. Mr. Salvati requested that Council place the needs of Texas Road as the first priority in successful grant funding if Council is not able to allocate funds to the repair and improvement of Texas Road in the 2010 budget.

Mayor Hurst stated that funding for Texas Road has been a subject of past grant applications though they were not successful, however Council will continue to pursue funding for Texas Road.

Councillor Rick Fryer stated that Council has placed over \$40,000 into the Engineering budget to prepare for future grants.

Mr. Dan DiPierdomenico stated that he was here 6 years ago requesting a sidewalk on Texas Road and was told at that time to wait. Mr. DiPierdomenico stated that he feels Amherstburg stops here at Alma and other roads and areas past that boundary are not considered by Council.

Mayor Hurst stated that our infrastructure is aging and all of these needs will be addressed in a timely fashion and thanked all residents for their input this evening.

Moved By Deputy Mayor Bailey
Seconded By Councillor R. White

That Council receive the comments made at this public meeting in connection with the Draft Operations Budget and Draft Capital Budget, 2010.

Motion Carried

NEW BUSINESS


No new business items were brought up.

ADJOURNMENT

Moved by Councillor J. Sutton
Seconded by Councillor R. Fryer

That Council rise and adjourn at 7:04 P.M.

Motion Carried


WAYNE HURST, MAYOR


BRENDA M. PERCY, CLERK

2010 BUDGET



Public Information Session
2010 General Rated Operations & Capital Budget
November 30, 2009



1

**“Taxes are not good things, but if you
want services, somebody’s got to pay
for them so they’re a necessary evil”**

**Michael Bloomberg
Mayor of New York**



2

OVERVIEW

- Timelines and Future Date
- Challenges & Successes
- Tax Rate Review
- New Initiatives
- Operations Revenue & Expenditure Budget
- Capital Budget



3

2010 DRAFT BUDGET Timelines

- **October 28, 2009** - Review of General Rated Operations Issue Papers & General Rated Base Budget expenditures by Council.
- **October 29, 2009** – Review of General Rated Operations Base Budget expenditures by Council.
- **November 10, 2009** – Review of General Rated Capital Budget.
- **November 24 & 25, 2009** – Review of General Rated Operations & Capital Budget.
- **November 30, 2009** - Public Information Session for General Rated Operations & Capital Budget.
- **December 14, 2009** - Final General Rated Operations & Capital Budget approval.



4

2010 BUDGET CHALLENGES

1. Regional economic recovery
2. Aging infrastructure, facilities & fleet
3. Assessment & Re-assessment
4. Capital Strategy



TOWN OF AMHERSTBURG

5

2010 DRAFT BUDGET DEBT PAYMENTS

| DEPARTMENT | 2009 BUDGET | 2010 BUDGET | PRINCIPAL BALANCE |
|--------------|------------------|------------------|-------------------|
| New Debt | 222,364 | 67,892 | 497,522 |
| Fire | 3,482 | 3,699 | 27,509 |
| Police | 89,787 | 88,972 | |
| P.W. | 1,255,841 | 1,502,533 | 6,611,734 |
| Parks | 117,428 | 230,112 | 1,037,270 |
| Arena | 12,840 | 22,474 | 65,147 |
| Library | 3,684 | | |
| Tourism | | 43,178 | 279,925 |
| Drains | 12,841 | 11,813 | 7,567 |
| Tile Drain | 29,116 | 30,698 | 78,990 |
| Shoreline | 7,265 | 1,917 | 7,348 |
| | | | |
| Total | 1,754,438 | 2,003,287 | 8,613,013 |



TOWN OF AMHERSTBURG

6

2010 BUDGET SUCCESS RECAP

1. Corporate Strategy with priorities
2. Establishment of reserves
3. Infrastructure Grants



7

Town of Amherstburg Reserves

Vehicle Replacement Reserve

- Equipment Reserve is being increased by a total of \$411,815 (2009 - \$347,797).

Computer Reserve

- Computer Reserve is being increased by \$70,500 (2009 - \$59,100)
- Established to assist future computer needs of the Town.

Building Reserve

- Set up for the future acquisition of buildings and facilities.
- No contribution in 2010 (2009 - \$31,786)

Capital Reserve


- Established for emergency capital projects or to fund unexpected capital overruns.
- No contribution for 2010 (2009 - \$31,786)



8

2010 DRAFT BUDGET TAX RATE BREAKDOWN

| | |
|--------------------------------|---------------------|
| Base Budget Expenses | 2.25% |
| New Initiatives | 0.40% |
| Base Budget Revenues | (2.64)% |
| Capital Budget | 1.45% |
| Debt Payments | <u>1.20%</u> |
| Total Tax Rate Increase | <u>2.66%</u> |



TOWN OF AMHERSTBURG

9

TOWN OF AMHERSTBURG 2010 Tax Rate calculation

| | | 2009 | 2010 | Tax Rate |
|-------------------------------------|-----------------|------------|------------|----------|
| Total to be raised Through Taxation | \$13,831,373.96 | 0.00719378 | 0.00738478 | 2.66% |
| Taxable Assessment | \$1,872,957,442 | | | |

- Single Family Dwelling with assessed value of \$191,521 will have an increase of \$36.58


TOWN OF AMHERSTBURG

10

TOWN OF AMHERSTBURG

General Rated Fund

General Comments

- Decrease in OMPF funding of \$250,000
- Increase in transfer from reserves \$500,000 (tax stabilization & working capital reserves)
- Overall increase in departmental expenses of 3.5%
- Insurance premium increased by 22%
- Salaries adjusted to reflect negotiated contractual agreements
- Transfer of \$149,644 to Building Dept.



11

2010 DRAFT BUDGET

Issue Papers for New Initiatives (tab 1)


| Description | Recommended | % Increase |
|---|-------------|------------|
| Administration – Council/Board Room chairs | 3,000 | 0.014 |
| Administration – Mats for Lobby | 1,000 | 0.005 |
| 2-1 Administration – Partition for Clerk's Department | 3,000 | 0.014 |
| 2-2 Treasury – TCA Analyst | 7,500 | 0.036 |
| 3-1 Tourism Committees | 500 | 0.002 |
| 3-9 ACE Committee – Monthly Article & conference | 3,500 | 0.017 |
| 6-1 Information Tech. – Office Furniture for Police Station | 800 | 0.004 |
| 10-1 Dev. Services – Co-Op Student | 9,500 | 0.046 |
| 10-2 Dev. Services – Office Furniture | 3,000 | 0.014 |
| 10-5 Dev. Services – Big Creek Study | 25,000 | 0.120 |



12

TOWN OF AMHERSTBURG General Rated Operating Revenues


| TAB | | 2009 Budget | 2010 Budget | (Increase) /Decrease | % CHANGE |
|-----|---|----------------|----------------|-------------------------|-------------|
| 5 | ADMINISTRATION REVENUES | (357,028) | (353,928) | 3,100 | -0.70% |
| 10 | FIRE DEPARTMENT REVENUES | (500) | (500) | 0 | 0.00% |
| 11 | PROTECTIVE SERVICES REVENUES | (15,000) | (15,000) | 0 | 0.00% |
| 13 | POLICE DEPARTMENT REVENUES | (255,300) | (279,000) | (23,700) | 9.64% |
| 14 | PUBLIC WORKS REVENUE | (336,400) | (701,090) | (364,690) | 69.62% |
| 18 | CULTURAL SERVICES REVENUES | (19,000) | (19,000) | 0 | 0.00% |
| 19 | T & E - VISITOR INFORMATION CENTRE | (2,000) | (4,000) | (2,000) | 100.00% |
| 19 | T & E - SPECIAL EVENTS | (4,900) | (5,000) | (100) | 2.50% |
| 19 | T & E - CARAVAN EVENT | 0 | 0 | 0 | 0.00% |
| 19 | T & E - ECONOMIC DEVELOPMENT | (39,130) | (10,000) | 29,130 | -145.65% |
| 20 | RECREATION SERVICES REVENUE | (33,500) | (41,120) | (7,620) | 22.75% |
| 21 | PARKS & GROUNDS REVENUE | 0 | (2,000) | (2,000) | |
| 22 | AMHERSTBURG ARENA REVENUES | (361,200) | (354,750) | 6,450 | -1.55% |
| 24 | DEVELOPMENT SERVICES - PLANNING REVENUES | (133,813) | (105,294) | 28,519 | -25.81% |
| 24 | DEVELOPMENT SERVICES - BUILDING REVENUES | (443,903) | (431,964) | 11,939 | -3.74% |
| 24 | DEVELOPMENT SERVICES - BYLAW ENFORCEMENT REVENUES | (22,500) | (11,500) | 11,000 | -48.89% |
| | | (2,024,173) | (2,334,186) | (309,933) | 14.19% |

 TOWN OF AMHERSTBURG

15

TOWN OF AMHERSTBURG General Rated Operating Revenues


| | 2009 Budget | 2009 Actual (Oct 23) | 2010 Budget | % Chg |
|---------------------------------------|-----------------------|-------------------------|-----------------------|------------|
| TOTAL GRANTS IN LIEU | (114,000.00) | (167,516.94) | (106,000.00) | -7% |
| TOTAL OTHER GRANTS | (1,079,166.00) | (828,426.52) | (829,166.00) | -23% |
| PENALTIES & INTEREST ON TAXES | (425,000.00) | (481,220.57) | (425,000.00) | 0% |
| TOTAL INVESTMENT INCOME | (115,000.00) | (5,460.66) | (105,500.00) | -8% |
| TOTAL OTHER INCOME | (105,500.00) | (9,502.19) | (648,000.00) | 514% |
| TOTAL NON-DEPARTMENTAL REVENUE | (1,838,666.00) | (1,578,126.88) | (2,113,666.00) | 15% |

 TOWN OF AMHERSTBURG

16

TOWN OF AMHERSTBURG General Rated Capital Budget Summary by Department


| | 2009 BUDGET | 2010 BUDGET | COMMENTS |
|------------------|------------------|-------------------|--|
| BUILDING RESERVE | 31,788 | 0 | |
| CAPITAL RESERVE | 31,788 | 0 | |
| ADMIN | 0 | 8,000 | Building Audit |
| I.T. | 0 | 44,850 | Remote Access Software |
| FIRE | 25,000 | 432,777 | Vehicles & Building Reserve |
| POLICE | 290,000 | 142,500 | Vehicles & Equipment |
| RECREATION | 447,000 | 23,751,087 | Recreation complex, equipment, study |
| ECO. DEV. | 20,000 | 0 | |
| TOURISM | 35,000 | 0 | |
| P.W. | 2,825,000 | 15,127,000 | Roadwork, equipment, bridge and drains |
| PARKS | 433,600 | 155,000 | Parks & equipment |
| | 4,139,172 | 39,661,214 | |


TOWN OF AMHERSTBURG

17

TOWN OF AMHERSTBURG 2010 GENERAL RATED Capital Budget SOURCES OF FINANCING

| | |
|---------------------------------------|----------------------------|
| 2010 GENERAL TAX RATED CAPITAL | \$39,661,214 |
| <u>FUNDING SOURCES</u> | |
| Cost sharing / Subsidy | \$29,012,017 |
| Development Charges | 1,454,317 |
| Other | 2,107,637 |
| Current Tax Rate Revenue | 298,577 |
| Reserves | 602,000 |
| Debentures | <u>6,188,667</u> |
| TOTAL REVENUE SOURCES | <u>\$39,661,214</u> |


TOWN OF AMHERSTBURG

18

2010 DRAFT BUDGET

The end of the presentation.



2010 Budget Considerations

Re: Texas Road Reconstruction

We, the undersigned, support the reconstruction of Texas Road in the 2010 budget year. With the lack of funds being allocated to the rural areas we feel this should be a top priority to Council since this road has been promised in the past by many elected officials.

If this Council is unable to allocate funds in this budget, we respectfully ask that you **“COMMIT” TO ANY NEW GRANT APPLICATION WITH TEXAS ROAD AS AN IMMEDIATE PRIORITY.**

| Name | Address | Phone Number |
|------------------|----------------|----------------|
| Robert & Doris | 257 Texas | (519) 736-2368 |
| Chen Shepley | 347 Texas Rd | 736-0177 |
| Mike Maiden | 359 Texas Rd | (519) 791-8893 |
| Bonnie Dey | 395 Texas Rd | 551-3117 |
| KARL VAQUIER | 407 Texas Rd | 730-0379 |
| VAT PISTON | 427 Texas Rd | 736-5692 |
| Chris Di Marco | 441 Texas Rd | 736-4459 |
| Steve | 447 Texas Rd | 990-7910 |
| Antonio & Alvin | 459 Texas Rd | 519-736-3139 |
| Rhonda Stein | 469 Texas Rd | 736-8258 |
| AGNES P HURST | 475 Texas Rd | 736-6708 |
| Derek Minard | 489 Texas Rd | 730-1429 |
| Kim Fields | 497 Texas Rd | 736-1537 |
| Luis DeMarco | 513 Texas Road | 736-3130 |
| Martilde DeMarco | 513 Texas Road | 736-3130 |
| Dina DeMarco | 513 Texas Road | 736-3130 |
| Ronnie Haver | 523 Texas Road | 564-7776 |
| Sharon Magwood | 531 Texas Road | 736-9230 |
| Kelly Haver | 535 Texas Rd | 736-9525 |
| Wm Lum | 539 TEXAS Rd | 736-5993 |
| John Fiorio | 518 TEXAS Rd | 736-4198 |

2010 Budget Considerations

Re: Texas Road Reconstruction

We, the undersigned, support the reconstruction of Texas Road in the 2010 budget year. With the lack of funds being allocated to the rural areas we feel this should be a top priority to Council since this road has been promised in the past by many elected officials.

If this Council is unable to allocate funds in this budget, we respectfully ask that you **"COMMIT" TO ANY NEW GRANT APPLICATION WITH TEXAS ROAD AS AN IMMEDIATE PRIORITY.**

| Name | Address | Phone Number |
|-------------------|----------------------|----------------|
| Don P. Angelis | 239 Texas Road | 519-736-4278 |
| Monica K. Akins | 215-B TEXAS RD | 519-736-0831 |
| Antonio Simon | 209 Texas P.D. | 519-736-3711 |
| Donato Simon | 195 Texas P.D. | 519-736-3941 |
| John Di Carlo | 183 Texas A.D. | 519-736-3133 |
| Joe Mela | 175 Texas RD | 519-736-7064 |
| Vincenzo Salrati | 159 Texas. D.D. | 519-736-3258 |
| Adele Di Bonanno | 149 Texas | 519-736-3520 |
| Ettore Lentz | 125 Texas P.D. | 519-736-3978 |
| Girardo Di Munzio | 119-189 Texas R.D. | 519-736-2913 |
| Kevin Bunch | 221 TEXAS RD | 519-736-4148 |
| Justin Armando | 199 " " | 519-736-3239 |
| Shirley Melrose | 228 TEXAS RD, A'BURG | 519-736-6913 |
| Joseph Ouellette | 227 TEXAS ROAD | 519-736-0261 |
| Domato Dinardo | 200 TEXAS P.D. | (319) 736-4631 |
| SARA PEROME | 184 TEXAS RD | 519-736-7201 |
| DAVID PORTER | 154 TEXAS RD | 519-736-9195 |
| Michael Wood | 140 TEXAS RD | 519-736-5095 |
| Cynthia Yama | 110 Texas P.D. | (519) 736-3046 |
| SHAWN WALLACE | 102 TEXAS RD | 736 8094 |
| Anna Palomba | 96 " " | " " 2437 |

