

# **Minutes of an Amherstburg Municipal Council Meeting Held At 7:00 pm in Council Chambers on Monday, April 27, 2009**

## **PRESENT:**

Mayor Wayne Hurst  
Deputy Mayor Robert Bailey  
Councillor Rick Fryer  
Councillor Robert (Bob) Pillon  
Councillor Paul Renaud  
Councillor John Sutton  
Councillor Rosa White

## **ALSO PRESENT:**

Pamela Malott, CAO/Clerk  
Carol Bendo, Human Resources Manager  
Paul Beneteau, Treasurer  
Lory Bratt, Planning Coordinator  
David Carpenter, IT Manager  
Tony DeThomasis, Roads and Parks Superintendent  
Ron Dzombak, Manager of Recreational Services  
Ivano Fregonese, Supervisor Budget Services  
Jackie Hubbs, Manager of Development Services  
Richard Murray, Fire Chief  
Anne Rota, Tourism and Special Events Facilitator  
Lou Zarlenga, Public Works Manager

### **1 CALL TO ORDER**

Mayor Wayne Hurst called the meeting to order at 7:00 P.M.

### **2 PRAYER**

The Deputy-Clerk said prayer.

### **3 DISCLOSURE OF PECUNIARY INTEREST**

Councillor R. White declared a conflict with report #6 option #3.

### **4 MINUTES OF PREVIOUS MEETING**

Moved by Councillor J. Sutton  
Seconded by Councillor R. White

That the minutes of the following Amherstburg Municipal Council meetings be adopted as

circulated:

1. In-Camera meeting held on April 14, 2009 at 2:30 pm;
2. Special Council meeting - ZBA - held on April 14, 2009 at 6:00 pm and
3. Council meeting held on April 14, 2009 at 7:00 pm.

**Motion Carried**

**5 DELEGATIONS**

Delegation #1

Mr. Doug Duff addressed Council regarding the distribution of newspapers in driveways and private property. Mr. Duff provided Council with pictures of the newspapers littering driveways and private properties.

Moved by Councillor R. Pillon  
Seconded by Councillor R. White

That the delegation by Mr. Doug Duff be received;

And further that Administration be directed to contact our local newspapers to discuss a solution to this matter.

Discussion:

Councillor R. White thanked Mr. Duff for his presentation and commented that all areas of the Town of Amherstburg need to be kept clean of debris and garbage in order to make our Town an inviting place for visitors and a source of resident pride.

Councillor R. Fryer thanked Mr. Duff for his presentation and that it was necessary to bring this topic to the forefront.

Deputy Mayor Bailey thanked Mr. Duff for his presentation and agrees that this issue deserves attention.

**Motion Carried**

Delegation #2

Mr. Ken Mansell and Mrs. Karen Gyorgy addressed Council regarding the Shores of Erie Wine Festival road closures.

**Report #1 was brought forward after Delegation #2**

A report by Carol Bendo, Manager of Human Resources, and Anne Rota, Facilitator Tourism and Special Events, regarding the Shores of Erie Road Closure Request was discussed. The request is a logistic necessity to facilitate the crowds upon entering and leaving Fort Malden NHSC and surrounding area during the intense busy period of the Wine Festival weekend.

Moved by Councillor R. Pillon  
Seconded by Councillor J. Sutton

That the delegation by Mr. Ken Mansell and Mrs. Karen Gyorgy be received;

That the report by Carol Bendo and Anne Rota dated April 15, 2009 be received;

And further that the Mayor and Council approve the road closure request by Shores of Erie International Wine Festival for the weekend of September 10, 11, 12 and 13, 2009.

Discussion:

Councillor R. Fryer suggested that the committee consider closing the Elm/Maple street area off of Alma Street.

Councillor J. Sutton supports this closing request and asked if there is a time associated with the request. Mr. Mansell replied that the closing would be one hour from opening until midnight; though the event closes at 10pm the closing is needed for the safety of the volunteers that work until approximately midnight.

Councillor J. Sutton asked how residents would be provided access to their roads. Mrs. Gyorgy stated that they will be identifying the residents by providing them with a lanyard.

Councillor R. Pillon thanked the delegates for trying to keep the event safe.

Councillor R. White congratulated the committee on their successful grant application.

Councillor R. Fryer requested the Public Works Department to consider changing the lighting in the culvert for visibility.

Councillor R. White requested that the Public Works Department consider placing an outlet into the lamp post to provide for extra lights and electrical needs of the event.

**Motion Carried**

Moved by Councillor R. Pillon

Seconded by Councillor R. Fryer

That Administration be directed to ensure that all of the overhead lighting in the Town of Amherstburg be evaluated to work properly.

**Motion Carried**

Delegation #3

Ms. Margo Richardson, Kitchen Manager at Uncle Vito's and Mr. Joe LeBlanc, Fighting Island Boxing Club addressed Council regarding the Boxing Event/Music Venue that will take place on June 27, 2009.

**Report #2 was brought forward after Delegation #3.**

A report by Carol Bendo, Manager of Human Resources, and Anne Rota, Facilitator Tourism and Special Events regarding the Boxing Event/Music Venue was discussed. The event is in the planning development stage and will need all the necessary documents in order to materialize for the June 27th proposed date.

Moved by Councillor R. Fryer

Seconded by Councillor P. Renaud

That the delegation by Ms. Margo Richardson and Mr. Joe LeBlanc be received;

That the report by Carol Bendo and Anne Rota dated April 15, 2009 regarding Boxing

Match/Music Venue be received;

That Mayor and Council approve the event and road closure in principle;

And further that Mayor and Council require administration to follow up on submission of all necessary police security policies, bylaws, copy of insurance certificate and liquor license forms for an Outdoor Boxing Match and Music Event organized by the Fighting Island Outdoor Boxing Club and Uncle Vito's establishment.

Discussion:

Mr. LeBlanc provided a copy of the petition signed by local merchants agreeing to the road closure

Councillor R. White requested a recorded vote citing that open space is not the venue for such an event. Councillor R. White supports the idea of a boxing match but not in an outdoor area. The boxing match should be held in an enclosed covered area such as the April 25th Boxing event held in the arena.

Councillor R. Fryer believes this event would draw sports tourism and asked if a rain date has been set. Mr. LeBlanc stated that a tarp would be placed right across the boxing venue to protect the boxers from rain and heat.

	<b>AYE</b>	<b>NAY</b>
Deputy Mayor R. Bailey	X	
Councillor R. Fryer	X	
Councillor R. Pillon	X	
Councillor P. Renaud	X	
Councillor J. Sutton	X	
Councillor R. White		X
Mayor W. Hurst	X	

**Motion Carried**

Delegation #4

Mrs. Deb Bennett from the Windsor Essex County Health Unit addressed Council regarding Food Inspection in Local Restaurants and the local Bylaw to support same. A PowerPoint presentation was provided to Council and is attached to and forms a part of these minutes. Deb wanted to stress that the food owners/operators are not being asked to do anything new than has been the expectation for years now; the only new requirement is that the scoring is being made public. The mandate is that all inspections be placed on the website and the Essex County board felt that this information should be placed on front doors/windows of all premises. Mrs. Bennett provided copies of the Food Premises Operator Guide which is available from the Clerk's office for perusal in its entirety.

Moved by Councillor R. Fryer

Seconded by Councillor P. Renaud

That the delegation by Mrs. Deb Bennett be received;

That Administration be requested to compose a by-law to regulate the posting of safe food counts signs in the Town of Amherstburg and provide it to Council for consideration at a future meeting;

And further that Administration be requested to compose a by-law that requires every owner operator of a retail food premise to be certified in food handling in the Town of Amherstburg and provide it to Council for consideration at a future meeting.

Discussion:

Councillor R. White asked who would be responsible for enforcing the by-law. Ms. Bennett stated that decision would be up to the municipality to either have the municipality's own by-law enforcement officer enforce the by-law or have the Health Unit enforce it.

Councillor R. Fryer requested that the Health Unit consider having this program be applied to school cafeterias and that the food premises be requested to place the scoring on their menus.

Councillor R. Pillon thanked the Health Unit for their informing presentation.

Councillor R. White thanked the Health Unit for their endeavour.

**Motion Carried**

**6 PRESENTATIONS**

Moved by Councillor R. Fryer

Seconded by Councillor R. Pillon

That Report #13 be brought forward ahead of presentations this evening.

**Motion Carried**

Report #13

A report by Lory Bratt regarding a proposed Consent Agreement for Part Lot 14, Concession 1 and Part Block 54, Plan 12M-373.

Moved by Councillor R. Fryer

Seconded by Councillor P. Renaud

That the report by Lory Bratt dated April 16, 2009 regarding a proposed Consent Agreement for Part Lot 14, Concession 1 and Part Block 54, Plan 12M-373 be received;

That Council approve the Consent Agreement to satisfy certain conditions associated with File Numbers B/20/08 to B/23/08 inclusive;

And further that **Bylaw 2009-34** being a Bylaw authorizing the signing of a Consent Agreement be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign and affix the Corporate Seal thereto.

**Motion Carried**

Presentation #1

George Robson, Windsor Essex County Housing Corporation, and Surendra Bagga,

Architect, made a presentation to Council regarding the NOW House Project.

Moved by Councillor R. White  
Seconded by Councillor R. Pillon

That the presentation by the Windsor Essex County Housing Corporation be received as presented.

**Motion Carried**

**7 REPORTS OF MUNICIPAL OFFICERS**

**Report #1 brought forward after Delegation #2**

**Report #2 brought forward after Delegation #3**

**Report #3**

A report by Lou Zarlenga dated April 17, 2009 regarding Monthly Reports from OCWA for the months of January, February and March 2009.

The Public Works Department is providing Council with the January, February and March 2009 Monthly OCWA Update Reports for the various environmental facilities operated by OCWA.

Moved by Deputy Mayor Bailey  
Seconded by Councillor J. Sutton

That the report by Lou Zarlenga dated April 17, 2009 regarding Monthly Reports from OCWA for the months of January, February and March 2009 be received.

**Motion Carried**

**Report #4**

A report by Pamela Malott, Chief Administrative Officer, and Lou Zarlenga, Manager of Public Services, regarding Town Infrastructure Funding Application.

Municipalities across the Province have been preparing and prioritizing their 'Infrastructure Shovel Ready Projects' in anticipation of additional funding announcements.

Moved by Councillor J. Sutton  
Seconded by Councillor R. White

That the report by Pamela Malott and Lou Zarlenga dated April 22, 2009 regarding Town Infrastructure Funding Applications be received;

And further that Council direct Administration to compile funding applications before the May 1st deadline as follows:

Infrastructure Stimulus Fund (Three Applications Allowed)

1. Sanitary Pump #1
2. Victoria Street Sanitary Sewer
3. Dalhousie street Reconstruction

Build Canada Intake 2 (One application only allowed)

1. Texas Road Reconstruction

**Motion Carried**

Report #5

A report by Pamela Malott, Chief Administrative Officer, regarding Use of the Former Saint Jean de Baptiste School Site.

Moved by Councillor P. Renaud

Seconded by Councillor R. White

That the report by Pamela Malott dated April 20, 2009 regarding Use of the Former Saint Jean de Baptiste School Site be received;

And further that Council direct Administration to pursue a relationship with the YMCA for use of the entire Sante Jean de Baptise School Site and report back to Council concerning same.

Discussion:

Councillor R. Fryer stated that this site will be a burden on the tax payers and does not support the motion. Councillor R. Fryer agrees that a community centre is needed however the former St. Jean de Baptiste School site is not the best option. Councillor R. Fryer requested a recorded vote.

	<u>AYE</u>	<u>NAY</u>
Deputy Mayor R. Bailey	X	
Councillor R. Fryer		X
Councillor R. Pillon	X	
Councillor P. Renaud	X	
Councillor J. Sutton		X
Councillor R. White	X	
Mayor W. Hurst	X	

**Motion Carried**

Report #6

A report by Pamela Malott, Chief Administrative Officer, regarding the Ramsay/Richmond Property-Parking Area.

Councillor R. White vacated her seat.

The structures on the Town owned Richmond/Ramsay properties were demolished and a granular surface and curbs and gutters were installed in October 2008. This report deals with the next steps in the development of this property.

Moved by Councillor P. Renaud

Seconded by Deputy Mayor Bailey

That the report by Pamela Malott dated April 20, 2009 regarding the Ramsay/Richmond Property-Parking Area be received.

**Motion Carried**

A recorded vote was requested for option 1.

**Option 1**

Moved by Deputy Mayor Bailey  
Seconded by Councillor P. Renaud

That Council direct Administration to proceed with the business case for a Downtown Market concept with a full public consultation process and completion in August 2009 at an estimated cost of \$5,000.00 using student assistance;

And further that Council direct the lot continue to be used as short term parking in the interim with no additional improvements.

Discussion:

Councillor R. Fryer stated that it would be in the best interest of the residents and Town to divest ourselves of the property.

Councillor J. Sutton stated that the market concept should be deferred.

	<u>AYE</u>	<u>NAY</u>
Deputy Mayor R. Bailey	X	
Councillor R. Fryer		X
Councillor R. Pilon		X
Councillor P. Renaud	X	
Councillor J. Sutton		X

**Motion Lost**

A recorded vote was requested for option 2.

**Option 2**

Moved by Councillor R. Fryer  
Seconded by Councillor R. Pilon

That Council direct Administration to list the property for sale to determine potential Development interest with the listing price to be confirmed according to a current value Market Evaluation/Appraisal;

And further that Council direct the lot continue to be used as short term parking in the interim with no additional improvements.

	<u>AYE</u>	<u>NAY</u>
Deputy Mayor R. Bailey		X
Councillor R. Fryer	X	



Councillor R. Pillon	X	
Councillor P. Renaud		X
Councillor J. Sutton		X
Mayor W. Hurst		X

**Motion Lost**

**Option 3**

Moved by Councillor J. Sutton  
Seconded by Deputy Mayor Bailey

That Council direct Administration to complete a Parking Lot area similar to the Public Library Lot with complete curbing, a new sidewalk, asphalt, catch basins, line painting, etc. allowing for 25-34 parking spaces at an estimated cost of \$77,500.00;

That additional information come back to Council on implementing paid parking in this lot to offset the capital costs;

That additional information be brought to Council on the feasibility of a mural being done on the adjacent wall for beautification;

And further that the Market Concept (Student) Study be delayed until Council gives direction to proceed on same.

**Motion Carried**

**Councillor R. White resumed her seat.**

**Report #7**

A report by Chief Roger Hollingworth regarding the CPP Grant Extension.

The CPP Program is funded through the Ministry of Community Safety and Correctional Services and this grant benefits the Police Service financially.

Moved by Councillor R. Fryer  
Seconded by Councillor J. Sutton

That the report by Chief Roger Hollingworth dated April 20, 2009 regarding the CPP Grant Extension be received;

And further that council pass resolution of extending the Community Policing Partnerships (CPP) Program Grant Extension and three copies of Contractual Agreement signed.

**Motion Carried**

**Report #8**

A report by Pamela Malott, CAO and Paul Beneteau, Treasurer, regarding Relief for Ratepayers in Good Standing.

Moved by Councillor R. White  
Seconded by Deputy Mayor Bailey

That Council receive the report as submitted by the Pamela Malott, CAO and Paul Beneteau, Treasurer, dated April 9, 2009 regarding allowing for a grace period of 15 business days for those ratepayers who have been diligent in paying their taxes on time over the course of the last 3 years;

And further, that the policy be amended to include, as part of the policy, the following section:

3. *Exceptions shall be made to clause 1 and 2 above for tax accounts in good standing, where no penalties or interest have been charged on the account for the previous 3 year period. Said exceptions to penalty must be requested by the ratepayer and accounts shall be granted a grace period of 15 business days for payment without penalties and interest charges applying as described in section 1 and 2 above.*

And further that this clause be included in any future bylaw that may come into effect;

And further that this policy shall be deemed to come into effect immediately.

**Motion Carried**

Report #9

A report from Paul Beneteau, Treasurer, regarding Tax Write-offs and Assessment Changes.

Moved by Councillor P. Renaud

Seconded by Councillor R. White

That the report from Paul Beneteau, Treasurer, regarding tax write offs be received;

And further that **Bylaw 2009-32**, being a bylaw to strike taxes from the roll be read a first, second and third time, and that the Mayor and Clerk be authorized to sign the same and affix the corporate seal thereto.

**Motion Carried**

Report #10

A report by Paul Beneteau, Treasurer, regarding the appointment of MTE to act on behalf of the Town on Assessment Appeals.

Moved by Deputy Mayor Bailey

Seconded by Councillor J. Sutton

That the report of March 18 regarding Assessment Review Board Agent Appointment be received;

And further, that **Bylaw 2009-31**, being a bylaw to authorize specific complaints to the Assessment Review Board be read a first, second, and third time, and that the Mayor and Clerk be authorized to sign the same, and affix the corporate seal thereto.

**Motion Carried**

Report #11

A report by Ron Dzombak, Manager of Recreation Services, regarding RFP Results for the Contracting out of Amherstburg Ball Diamond Canteen Operations.

Moved by Councillor J. Sutton

Seconded by Councillor R. White

That the report by Ron Dzombak dated April 20, 2009 regarding RFP Results for Canteen Operations be received.

**Motion Carried**

Report #12

A report by Jackie Hubbs regarding genGrowth-South Side Wind Farm Environmental Assessment Process – Environmental Impact Statement/Environmental Screening Report.

genGrowth has submitted an Environmental Impact Statement (EIS)/Environmental Screening Report (ESR) through the Environmental Assessment Process (EA) through legislation by the Ministry of the Environment. genGrowth has finalized the EA process for the proposed five windmill farm known locally as South Side Wind Farm. With the completion of the EA process, genGrowth has issued their 'Notice of Completion' statement regarding the EIS/ESR and provided the statement to the public, member agencies and the municipality.

Moved by Councillor P. Renaud

Seconded by Councillor R. White

That the report by Jackie Hubbs, Manager of Development Services dated April 20, 2009 regarding genGrowth - South Side Wind Farm Environmental Assessment Process - Environmental Impact Statement/Environmental Screening Report be received;

That Council accept the comments from the ACE Committee (Advisory Committee on the Environment);

That Council direct Administration to prepare a letter identifying outstanding planning compliance and attach comments on the EIS/ESR documents;

And further that the letter be forwarded to the Ministry of the Environment to be recorded as formal comments regarding this file.

Discussion:

The Manager of Development Services, Jackie Hubbs, provided Council with the following motion made by the ACE Committee and supported by the majority of the members:

" That the ACE Committee advise the Council of the Town of Amherstburg that the ACE Committee finds the Environmental Impact Statement submitted by genGrowth in support of the South Side Wind Farm to be inadequate."

**Motion Carried**

Report # 14

A report by Lou Zarlenga, Manager of Public Services, regarding Road Patrol Manager, Municipal Minimum Maintenance Standards Software.

The purchase of electronic software capable of accommodating the documentation requirements of the Roads Minimum Maintenance Standards.

Moved by Councillor R. White

Seconded by Councillor R. Pillon

That Council receive the report from Lou Zarlenga dated April 15, 2009 regarding Road Patrol Manager, Municipal Minimum Maintenance Standards Software; and

Further that Council approve the purchase and implementation of the Roads Patrol Manager Software and Hardware to enable Public Works electronic ability to record and report Roads Minimum Maintenance Standards pursuant to Regulation 239/02.

Discussion:

Councillor R. Fryer asked Public Works to explain to Council what this software will be able to do.

Roads and Parks Superintendent, Tony DeThomasis, explained that the software will provide Public Works with the ability to document and plan work more efficiently with respect to roads and sidewalk maintenance.

**Motion Carried**

Report #15

A report by Lou Zarlenga, Manager of Public Services, regarding Replacement of Downtown Signage, Option to replace with Historic Wayfinding Signage.

Replacement of Downtown Street name signage in 2009 and Public Works request for funding approval for future sign replacements.

Moved by Councillor R. White

Seconded by Deputy Mayor Bailey

That Council receive the report from Lou Zarlenga, dated April 20, 2009 regarding Replacement of Downtown Signage, Option to replace with Historic Wayfinding Signage; and

Further that Council approve the recommendation to replace existing downtown deteriorated street signage with Historic Wayfinding Signage on selected intersections throughout the downtown area.

Discussion:

Councillor J. Sutton asked if this signage is being done in conjunction with the heritage signage. Parks and Roads Superintendent, Tony DeThomasis, replied that it is not however the heritage symbol is made of vinyl and can be added at a future date.

Councillor R. Fryer asked if the lettering is reflective. Superintendent, Tony DeThomasis, replied that it is not reflective but vinyl and that lettering is not required to be reflective in a lit area.

**Motion Carried**

**8 Consent Reports**

Moved by Councillor R. Pillon

Seconded by Councillor P. Renaud

That the report by Carol Bendo dated April 17, 2009 regarding Essexworks be received.

Discussion:

Councillor R. Pillon asked if there is an advantage for the Town of Amherstburg to implement the same program. CAO, Pamela Malott, replied that the cost borne by the Town of Essex for this program is \$205,000 and we would be required to budget about the same amount to run the program here at the Town of Amherstburg.

Councillor R. Pillon asked if any government funding/grants could be used to support the program. Manager of Human Resources, Carol Bendo, stated that currently there are no grants available and those government agencies that the Town of Essex had approached or applied to with respect to the program denied the requests.

**Motion Carried**

**9 Consent Correspondence**

Moved by Deputy Mayor Bailey

Seconded by Councillor J. Sutton

That the following correspondence be received:

1. Notice of the 2009 Municipal Trade Show from the Essex County Municipal Supervisors Association dated April 7, 2009. (For full booklet see Clerk's Dept.)
2. Letter of Opinion from Ruth Wortley dated April 8, 2009 regarding Ranta Marina and the Ralph McCurdy Track.
3. 2009 Resolution from the Township of Essa dated April 16, 2009 regarding Public Salary Disclosures.
4. Notice of the Approval of the Used Tires Program Plan from AMO dated April 17, 2009.
5. Website Inquiry from Bill and Maureen Anderson dated April 19, 2009 regarding Wind Turbines.
6. Request for Volunteers for the Windsor Summer Games from the Special Olympics dated April 17, 2009.
7. Request for Nominations from AMO regarding the 2009/2010 AMO Board of Directors dated April 17, 2009.
8. Letter of Thanks from Premier Dalton McGuinty regarding the Multi-Use Recreation Complex.
9. Municipal Infrastructure Lending Program from the FCM dated April 20, 2009.

**Motion Carried**

**10 Consent Business Licences**

Moved by Councillor R. White

Seconded by Councillor R. Fryer

That the following business licence applications be received and approved subject to compliance with By-Law 2009-23, all agencies and regulations;

And further that the licence be issued by our licencing officer once the applicant has met all of the special conditions as listed in By-Law 2009-23.

- a) From Conley Mechanical, a home occupation for heating and cooling, operating at 8231 Texas Rd RR #1, McGregor.
- b) From Snack Attack, a Class 3 Refreshment Vehicle, operating at 168 Richmond St. Unit #7.
- c) From Pier 41 Bed and Breakfast, a Bed and Breakfast, operating at 41 Mickle Dr., Amherstburg.

**Motion Carried**

**11 Consent Other Minutes**

Moved by Deputy Mayor Bailey  
Seconded by Councillor R. White

That the following Minutes be received:

- 1. Meeting held on March 2, 2009 at by the Project Steering Committee.
- 2. Meeting held on March 10, 2009 at by the Project Steering Committee.
- 3. Meeting held on March 27, 2009 at by the Project Steering Committee.
- 4. Meeting held on April 7, 2009 at by the Project Steering Committee.
- 5. Meeting held on March 12, 2009 at 6:30pm by the Amherstburg Committee on the Environment.
- 6. Meeting held on March 12, 2009 at 6:30pm by the Heritage Committee
- 7. Meeting held on March 11, 2009 at 9:30am by the Tourism and Special Events Committee.
- 8. Meeting held on March 11, 2009 at 5:00pm by the Community Spirit Committee.
- 9. Meeting held on February 4, 2009 at 5:00pm by the Community Spirit Committee.

**Motion Carried**

**12 CORRESPONDENCE**

Item #1 - Notice of Action - West Nile - WEC Health Unit

Moved by Councillor J. Sutton  
Seconded by Councillor R. Fryer

That the correspondence from the Windsor Essex County Health Unit regarding West Nile be received;

And further that correspondence be forwarded to the Public Works Department.

Discussion:

Manager of Public Services, Lou Zarlenga, advised Council that the Town administers a two pronged West Nile Virus program: GDG has stated work on private property on April 15 and are still conducting surveillance and testing; public testing will commence on May 15th.

**Motion Carried**

Item #2 - Renewable Energy Sources

Moved by Councillor R. White

Seconded by Councillor J. Sutton

That the correspondence from the Essex County Federation of Agriculture regarding Renewable Energy be received;

And further that the correspondence be forwarded to the Amherstburg Committee on the Environment.

**Motion Carried**

Item #3 - Museum Stamp Issue

Moved by Deputy Mayor Bailey

Seconded by Councillor R. Pillon

That the correspondence from the North American Black Historical Museum regarding the Museum Stamp Issue be received;

And further that Council encourage support from the Amherstburg community to purchase these commemorative stamp sheet sets as a fundraising venue for the NABHM.

**Motion Carried**

Item #4 - Amherstburg Fire Department

Moved by Councillor R. Fryer

Seconded by Councillor R. Pillon

That the correspondence from the Amherstburg Fire Department regarding a Retirement and Awards Banquet be received;

And further that all Council who are able are encouraged to attend.

**Motion Carried**

Item #5 - AAC Yak

Moved by Councillor J. Sutton

Seconded by Deputy Mayor Bailey

That the correspondence from the Accessibility Advisory Committee regarding the Annual Accessibility Workshop be received;

And further that the correspondence be forwarded to the Amherstburg Accessibility Advisory Committee.

**Motion Carried**

Item #6 - Lindsay Gyori - Multiple Sclerosis Society of Canada

Moved by Deputy Mayor Bailey

Seconded by Councillor R. Pillon

That the correspondence from Lindsay Gyori from the Multiple Sclerosis Society of Canada regarding their Annual Carnation Campaign drive be received;

And further that Council encourage the community to support the Carnation Campaign.

## **Motion Carried**

### **13 UNFINISHED BUSINESS**

The following discussion took place regarding current items on the Unfinished Business List:

Councillor R. Fryer asked about the status of the Kingsbridge Park drainage and grading. Manager of Public Services, Lou Zarlenga, replied that the drawings and specs have been prepared and the tenders will be going out the 3rd or 4th week of May 2009.

Councillor R. White asked about the street lighting RFP. Manager of Public Services, Lou Zarlenga, replied that a draft will be presented to Council at the May 11th meeting.

Councillor R. Pillon asked for an update on the 9th Concession Waterline. Manager of Public Services, Lou Zarlenga, replied that a notice regarding a public meeting has been sent to the affected homeowners and a report will be provided to Council on May 11, 2009.

Councillor P. Renaud asked for an update on replacement of signage in areas where construction was completed. Roads and Parks Superintendent, Tony DeThomasis, replied that the signs on Dalhousie and Park Streets have been replace.

Council added the following to the unfinished business item list as of April 27, 2009:

**20090427A** Councillor R. White asked when the splash pad would be opening. Manager of Recreation Services, Ron Dzombak, replied that the splash pad will open on Canada Day, July 1st and close the day following Labour Day. Councillor Fryer asked if the splash pad could remain open during the weekends in June and September. Manager of Recreation Services, Ron Dzombak, replied that this was not budgeted for in the 2009 budget. Councillor R. White requested that this item be brought up during 2010 budget deliberations.

**20090427B** Councillor R. Pillon asked when the Lake Erie Country Club culvert will be completed. Manager of Public Services, Lou Zarlenga, replied that RFQs have gone out and a contractor has been selected. The contractor contacted Bell regarding locates and is awaiting Bell's response.

**20090427C** Councillor R. White requested that signs with time limits be placed on the new library parking lot.

**20090427D** Mayor W. Hurst requested a completion date for the work to be done on Concession 3 from County Road 20 to McCloud. Manager of Public Services, Lou Zarlenga, advised that a meeting will be held on April 30th and tendering will be completed by the end of May that will request 2 months for completion.



Council requested an update on the following items:

Councillor R. Fryer asked why a portion of the road on Park Street was taken out and a patch put in its place. Manager of Public Services, Lou Zarlenga, replied that this work was required due to the gas line placement.

Councillor R. White asked when the fountain water pump will be turned on. Roads and Parks Superintendent, Tony DeThomasis, replied that this will be completed by the end of the month.

Mayor W. Hurst asked for an update on the second coat of asphalt for Bathurst/Ramsay/Wolfe/Murray Streets. Manager of Public Services, Lou Zarlenga, replied that the second coat will be applied at the end of May 2009.

**14 NEW BUSINESS**

Councillor R. Pillon asked why cutting and felling of trees is occurring at Edgewater Lagoon. Manager of Public Services, Lou Zarlenga, replied that our Drainage Superintendent requested the cutting of trees due to an issue with the drain.

Councillor R. Pillon asked if the Town has considered any type of support for ratepayers that are out of work with respect to their tax payments. Treasurer, Paul Beneteau, advised that a monthly payment plan is being considered for these ratepayers.

**15 BY-LAWS**

Confirmatory By-Law

Moved by Councillor R. Pillon

Seconded by Councillor J. Sutton

That **By-Law 2009-35** , being a By-Law to confirm all resolutions of the Municipal Council, be taken as having been read a first, second and third time, be finally passed and the Mayor and the Clerk be authorized to sign same and affix the Corporate Seal thereto.

**Motion Carried**

**16 NOTICE OF MOTION**

No notices of motion were made.

**17 ADJOURNMENT**

Adjournment

Moved by Councillor J. Sutton

Seconded by Councillor R. White

That we rise and adjourn at 9:50 P.M.

**Motion Carried**



# the stars count count them

Know how safe a



the stars count

# count them

ty Health Unit, April 2009.



Windsor-Essex County now has a food safety disclosure program, Safe Food Counts. The food safety stars on the Safe Food Counts sign tell you how well a food premises complies with food safety standards. This will allow you to make an informed decision about where you eat. You will find the sign in a visible place, like the front door or window. The information will also be posted on our website at [www.safefoodcounts.ca](http://www.safefoodcounts.ca).

The highest number of stars a premises can get is five. The more closely food premises follow food safety standards, the more stars they get.

what the stars mean...

- excellent
- very good
- good
- fair



# Food Premises Operator guide

AVAILABLE AT  
CLERK'S OFFICE



the stars count  
count them

WINDSOR-ESSEX COUNTY HEALTH UNIT



Safe  
FOOD  
COUNTS

Amherstburg

April 27, 2009

# Overview

## Introduction

Goals

Program development

## Safe Food Counts

Stakeholder consultation

SFC overview

Inspections

Trial inspections

Inspection forms

## Other program activities

Education and resources

Branding

Media campaign



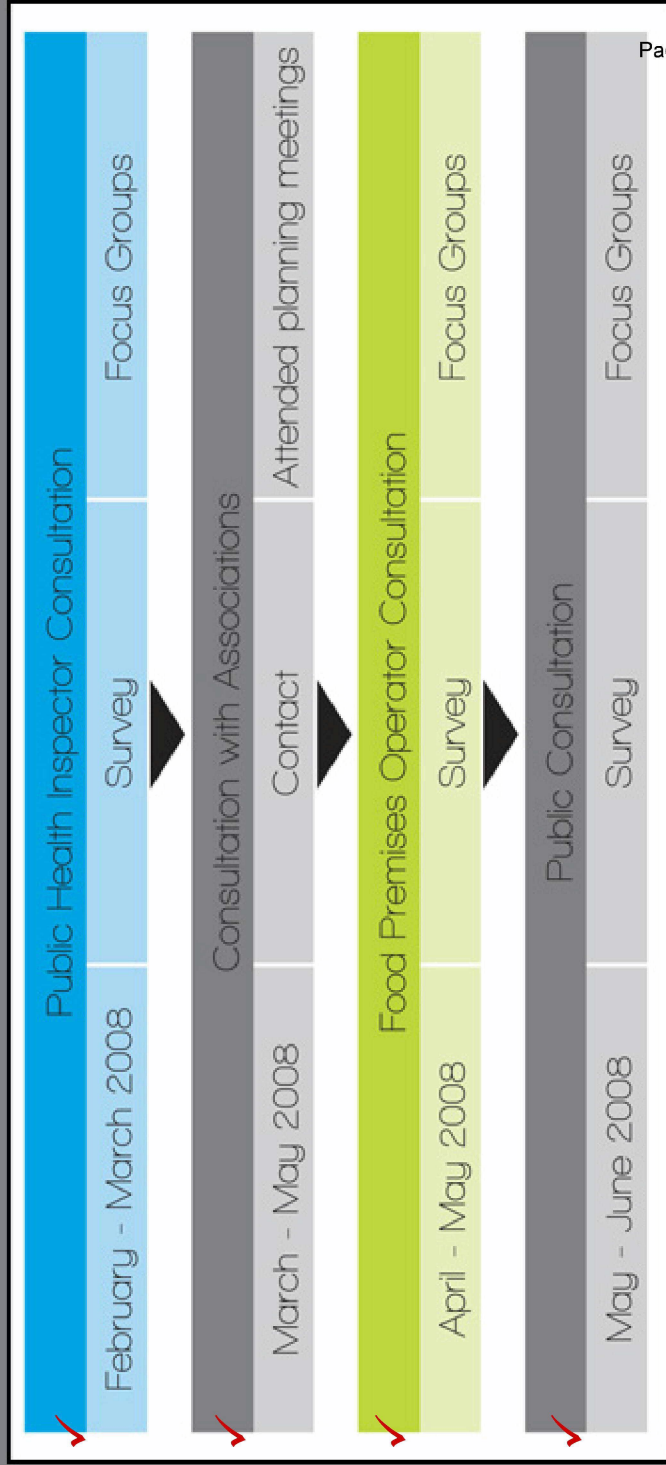
# Introduction

## *goals*

- Improve food safety practices.
- Reduce the risk of food-borne illness.
- Raise consumer awareness of food safety.



# Program development stakeholder consultation protocol





# Stakeholder consultation results

## SFC program preferences



The letter grade system was the least preferred by all groups.

FPO 9.8%  
Public 8.6%

The three colour system ranked in the middle for all groups.

FPO 21.6%  
Public 42.4%

The symbol/star system was preferred by all groups.

FPO 68.6%  
Public 47.0%

\*In favour of a rating program: FPOs (59.1%), public (92.1%).

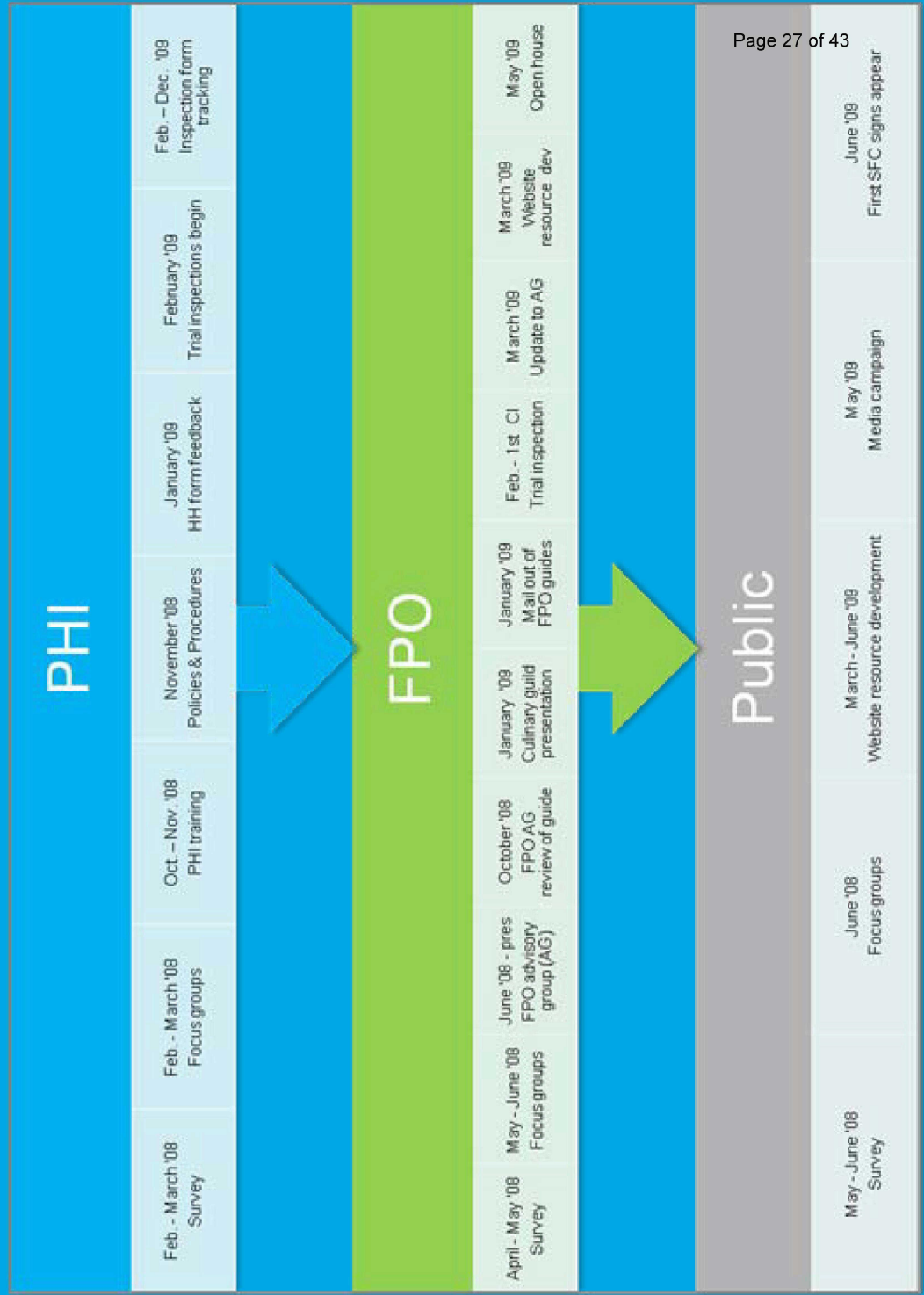


# Stakeholder consultation results expected impact of SFC on consumer dining and food purchase behaviour

Question	Agree (%)
The rating score will affect my choice of restaurant	91.4
The rating score will affect where I choose to buy my food	91.4
I will look for the rating score before going into a FP	83.0
I will look for the rating score before buying food from a FP	84.7
I will feel safer if I know the rating score of a FP before I eat or buy food there	88.4



# Stakeholder outreach activities overview



# Safe Food Counts overview

- At the end of each food premises compliance inspection, the premises will get a Food Safety Stars sign.
- Food Safety Stars are based on the number and severity of infractions observed by a PHI during a compliance inspection.
- All food premises will receive one trial inspection before they get their Food Safety Stars sign.
- Starting June 1<sup>st</sup>, all food premises will post the Food Safety Stars Coming Soon sign until they get their Star sign.



# Safe Food Counts

## *Understanding the stars*

- Based on a five star system.
- The number of stars a food premises gets is determined by observed infractions during a compliance inspection.
- Each infraction is given a point value.
- Infractions are assigned a point value based on the risk it poses to food safety. More points are given to more serious infractions.
- Once an inspection is finished, the points are added up. A higher score means fewer stars.



# Safe Food Counts

*understanding the stars*



0 - 10

excellent



11 - 20

very good



21 - 30

good



31 - 40

fair



≥41

needs improvement



not tied to points

closed



# Safe Food Counts

## *trial inspections*

- From now until June 1, 2009 all food premises will be inspected using the SFC inspection form.
- At the end of the inspection the premises will get a star score. It will not be made public.
- This will allow food premises to get used to the new system and make necessary improvements to food safety practices.
- FPOs will get a detailed explanation of their results.



# Safe Food Counts *inspection scoring*

- Objectivity: Pre-set scores are assigned for infractions.
- Consistency: All inspectors use same program and scoring system.





# Safe Food Counts inspection scoring

#	Statement	Canned Comments	Weight	Risk
4	Fish, other than fish intended to be consumed raw (i.e., sushi) is cooked to an internal temperature of 70°C (158°F), or higher for at least 15 seconds. Sec. 33 (8)(9)	S1 - Cooking temperature inadequate: Corrected during inspection S3 - Cooking temperature inadequate: Food disposed of under HPPA Sec. 19	8	C
5	Hazardous foods for hot holding are reheated to the original cooking temperature for at least 15 seconds, and the process of reheating does not exceed two hours. Sec. 33(10)(12)	S1 - Reheating temperature inadequate: Corrected during inspection S3 - Reheating time exceeded two hours: Food disposed of under HPPA Sec. 19	10	C
6	Whole poultry for hot holding is reheated to 74°C or higher for at least 15 seconds. Sec. 33 (11)	S1 - Reheating temperature inadequate: Corrected during inspection S3 - Reheating time exceeded two hours: Food disposed of under HPPA Sec. 19	8	C
7	Frozen food is maintained at minus 18°C (0°F) or lower until sold or prepared for use. Sec. 35	S1 - Improper frozen food temperature: Corrected during inspection S3 - Improper frozen food temperature: Food disposed of under HPPA Sec. 19	10	C
8	Hazardous foods are distributed, maintained, stored, transported, displayed, sold and offered for sale at an internal temperature of 4 °C (40°F) or lower. Sec. 33 (2)(a)	S1 - Cold holding inadequate: Corrected during inspection S3 - Cold holding inadequate: Food disposed of under HPPA Sec. 19	8	C
9	Hazardous foods are distributed, maintained, stored, transported, displayed, sold and offered for sale at an internal temperature of 60°C (140°F) or higher. Sec. 33 (2)(b)	S1 - Hot holding inadequate: Corrected during inspection S3 - Hot holding inadequate: Food disposed of under HPPA Sec. 19	10	C
10	Hazardous food must be cooled from 60°C (140°F) to 20°C (68°F) or less in two hours and then from 20°C (68°F) to 4°C (40°F) or less within four hours. Food Retail and Food Services Code	S1 - Inadequate cooling of hazardous food: Corrected during inspection S3 - Inadequate cooling of hazardous food: Food disposed of under HPPA Sec. 19	8	C

# food safety stars COMING SOON

**This premises was found safe during its last inspection.** All food premises in Windsor and Essex County are inspected regularly, and if a health hazard exists they are not allowed to remain open. Safe Food Counts is a new program and this premises will receive its food safety star sign after the next inspection.



WINDSOR-ESSEX-LEAMINGTON  
www.windsorhealth.org  
519-258-2146  
www.safefoodcounts.ca

<Premises name>

FOOD PREMISES

very good



The food safety stars reflect the level of compliance with food safety regulations observed at the time of inspection of this facility.



Food Safety Stars are not an endorsement of any food premises. This sign, or parts of it, can not be reproduced, tampered with, or used in advertising in any way.

<Premises name>

FOOD PREMISES

3 times/year Jan 5/09 123-00770-1

FREQUENCY OF INSPECTION DATE OF INSPECTION CERTIFICATE NUMBER

★★★★○○

PREVIOUS SCORE

Sept 10/08

DATE OF LAST INSPECTION

For more detailed history of this premises go to [www.safefoodcounts.ca](http://www.safefoodcounts.ca)



WINDSOR-ESSEX LEAMINGTON  
www.wessexhealthunit.org

519-258-2148  
www.safefoodcounts.ca

# Safe Food Counts

*other program activities*

- Education and resources
- Branding
- Media campaign



# Website

www.wehealthunit.org

text size | site map | accessibility | term of use | privacy | search

HOME ABOUT US A-Z TOPICS CAREERS CONTACT US HOURS & LOCATIONS RESOURCES

You are here: Home → Health Inspection → Food Safety → Safe Food Counts

WINDSOR-ESSEX COUNTY HEALTH UNIT

HEALTH INSPECTION

- Animals
- Emergency Preparedness
- Food Safety
  - Food Handler Course
  - Food Safety at Home
  - Safe Food Counts**
- Mould
- Water
  - Beaches
  - Boil Water Advisories
  - Drinking Water
  - Pools

Food Safety

Safe Food Counts

The food supply in Canada is one of the safest in the world. However, there are still an estimated 11 to 13 million people in Canada who get a food-borne illness per year. Medical costs and productivity losses from food-borne illness or food poisoning are estimated at over \$1 billion each year.

The Windsor-Essex County Health Unit is dedicated to keeping our community healthy by promoting improved health, preventing disease and injury, controlling threats to human life and function, and facilitating social conditions to ensure equal opportunity in attaining health for all.

As part of our mandate to reduce food-borne illnesses caused by a breach in food safety practices at food premises, the Windsor-Essex County Health Unit has developed a food safety disclosure program, Safe Food Counts (SFC). This program will apply to all food premises. A food premises is any

safeFood COUNTS

Food Safety Stars

The Program

Food Premises Operators Info.

FAQ's

- What is Safe Food Counts?
- Why is the Health Unit developing a Food Premise Ratings Program?
- What is the purpose of food safety inspections?
- How do I file a complaint about a food premise?
- I think I have food poisoning. What should I do?

Resources

# Food Safety Online Course

Controlling Microbiology

[Home](#) | [Appendix](#) | [Course Outline](#) | [Glossary](#) | [References](#)



[Lesson Plan](#)

[Introduction](#)

[Carriers](#)

[Who Gets Sick?](#)

[Bacteria](#)

[Food-Borne Illness  
Outbreaks](#)

[Windsor Outbreak](#)

[In Review](#)

[Quiz](#)

[Home](#)

## Lesson Plan

Now that you have learned about the different microorganisms that can cause food-borne illness, we'll look at how they can be controlled. We'll look at the different ways they can get into food, how they can grow, and how you can help to keep that from happening.

We will also look at what can happen when these microorganisms are not kept under control.

In this lesson you will learn about:

- the role carriers play in food-borne illness
- what it takes for contaminated food to make a person sick
- why bacteria are so dangerous
- what bacteria need to grow
- the bacteria Danger Zone.



[Privacy Policy](#) | [Contact Us](#) | [Logout](#)

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# understanding the sign

Amount of stars a premises received after the latest inspection.

- 5 out of 5 = excellent
- 4 out of 5 = very good
- 3 out of 5 = good
- 2 out of 5 = fair
- 1 out of 5 = needs improvement

very good



The food safety stars reflect the level of compliance with food safety regulations observed at the time of inspection of this facility.

Food Safety Stars are not an endorsement of any food premises. This sign, or parts of it, can not be reproduced, imitated, sold, or used in advertising in any way.

Name of Premises FOOD PREMISES		WINDSOR-ESSEX COUNTY HEALTH UNIT	
3 times / year	August 28, 2009	0123456	
FREQUENCY OF INSPECTION	DATE OF INSPECTION	CERTIFICATE NUMBER	
FACTORY CODE	June 1, 2009		
	DATE OF LAST INSPECTION		

For more detailed history of this premises go to [www.safefoodcounts.ca](http://www.safefoodcounts.ca)

519-268-2148  
www.safefoodcounts.ca

- Most recent inspection information.
- Inspection results and date of last inspection.
- Embossed seal verifies the sign is authentic.

For more detailed information on this inspection call the Windsor-Essex County Health Unit or visit the website

## Program developments *other activities*

### Media campaign

- Billboards (12)
- Movie Theatre Preshow Ads
- Newspaper Ads (Windsor Star and local weekly papers)
- Misc. free media (PSA, Community Calendars, etc.)





# Rack Cards

Visitor's Bureau, Ammex Detroit, Currency Exchange, Hotels, Transportation Depots, etc.



safe Food COUNTS

the stars count  
count them

Know how safe a food premises is after an inspection.

519-258-2148  
www.safefoodcounts.ca

All retail food premises, including restaurants, food carts, and grocery stores, operating in Windsor and Essex County will be inspected, and the results posted using food safety stars.



the stars count  
count them

Windsor-Essex County now has a food safety disclosure program, Safe Food Counts. The food safety stars on the Safe Food Counts sign tell you how well a food premises complies with food safety standards. This will allow you to make an informed decision about where you eat. You will find the sign in a visible place, like the front door or window. The information will also be posted on our website at [www.safefoodcounts.ca](http://www.safefoodcounts.ca).

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what the stars mean...

★ ★ ★ ★ ★	excellent
★ ★ ★ ★ ○	very good
★ ★ ★ ○ ○	good
★ ★ ○ ○ ○	fair
★ ○ ○ ○ ○	needs improvement

COMPLAINTS

If you are concerned about the conditions at a food premises, you can call the Windsor-Essex County Health Unit at 519-258-2146 ext. 1471. All complaints that the public make are recorded, investigated, and responded to efficiently and respectfully. A Public Health Inspector will contact the complainant(s) within the next business day of receipt of the complaint.



Safe  
FOOD  
COUNTS

Questions?



the stars count  
**count them**

WINDSOR-ESSEX COUNTY HEALTH UNIT