

Minutes of an Amherstburg Municipal Council Special Meeting With Respect to the Budget held on Friday, September 26, 2008 at 1:00pm in the Council Chambers

PRESENT:

Mayor Wayne Hurst
Deputy Mayor Robert Bailey
Councillor Rick Fryer
Councillor Robert (Bob) Pillon
Councillor John Sutton
Councillor Rosa White

ALSO PRESENT:

Pamela Malott, Chief Administrative Office
Kevin Atkinson, Sewer and Watermain Superintendent
Paul Beneteau, Treasurer
Lory Bratt, Planning Coordinator
Dave Carpenter, Manager of Information Technology
Sarah Cochrane, Public Services Office Manager
Tony De Thomas, Roads and Parks Superintendent
Ron Dzombak, Manager of Recreation Services
Ivano Fregonese, Supervisor of Budget Services
Cindy Hazael-Gietz, Deputy-Clerk
Antonietta Giofu, Engineer Water/Wastewater
Dwayne Grondin, Public Works Inspector/Coordinator of Development Services
Richard Murray, Fire Chief

ABSENT WITH NOTICE:

Councillor Paul Renaud
Stephen Brown, Chief Building Official
Lou Zarlenga, Manager of Public Services

CALL TO ORDER

The meeting was called to order at 1:05 pm.

DISCLOSURE OF PECUNIARY INTEREST

None

Report # 1: Permit Application for Peddie House, Boblo and Proposed Street Name

Lory Bratt, Planning Coordinator presented a report regarding Building Permit Application for Peddie House, Boblo & Proposed Street Name.

Moved by Councillor White
Seconded by Councillor Pillon

That Council concur with the request from Amicone Design Build (Boblo Developments Inc.) to allow the issuance of a building permit prior to all of the services relating to the lot having been installed and initially accepted by the Town in accordance with the Comprehensive Development Agreement dated March 27, 2006 section 12(a)(i) and further it is understood that the services will be completed in accordance with the Comprehensive Development Agreement dated March 27, 2006 prior to occupancy of the dwelling;

And further that Council concur with the proposed street name of River Walk Crescent for the six (6) lot development on Boblo Island subject to concurrence from Emergency Services.

Motion Carried

Resolution # 1: General Chemical Environmental Review Tribunal

Moved by Councillor Sutton
Seconded by Councillor White

The Town authorizes and instructs it's Solicitors to advise the Environmental Review Tribunal that the Town consents to the withdrawal of the Directors Orders in the subject proceeding against the Appellants, provided that the Tribunal is satisfied that any agreement reached between the Ministry of the Environment and the Appellants is in accordance with all applicable Ministry of the Environment regulations and is entirely in the public interest.

Motion Carried

Report # 2

Ivano Fregonese, Supervisor of Budget Services provided a verbal introduction to the 2009 Capital Budget Review.

Review of the 2009 Capital Budget by Section

1. Review of **Fire Department** Capital Budget
2. Review of **Tourism & Economic Development Department** Capital Budget

Moved by Councillor Pillon
Seconded by Councillor Fryer

That the 2009 budget for The War of 1812 be reduced to 35,000.00 from 70,000.00 in the 2009 budget, and adjust future years accordingly to total the 171,000.00 required,

Motion Carried

3. Review of **Recreation Programs Department** Capital Budget
4. Review of **Police Department** Capital Budget
5. Review of **Public Works - General** Capital Budget
6. Review of **Public Works – Mechanic Equipment** Capital Budget
7. Review of **Public Works – Roadwork related to Special Consideration** Capital Budget
8. Review of **Public Works – Bridge & Major Culvert as Identified in Road Needs Study** Capital Budget

Councillor Fryer requested that sidewalk and bike paths be included in the pre-engineering costs for Texas Road and further that this be tied in to the Thomas Road Project.

9. Review of **Public Works – Municipal Drains** Capital Budget
10. Review of **Public Works – Roads Equipment** Capital Budget
11. Review of **Public Works – Street Lighting** Capital Budget

12. Review of **Public Works – Parks Capital Budget**

Moved by Councillor Fryer
Seconded by Councillor White

Remove line item 28 Larry Bauer Picnic Shelter in the amount of \$75,000.00 until such time that Rotary and Baseball come forward with a specific plan

Motion Carried

2:30 pm – 5 Minute Break

2:35 pm – Continue Review of 2009 Capital Budget by Section

13. Review of **Public Works – Parks Equipment Capital Budget**

Moved by Councillor White
Seconded by Councillor Sutton

That Administration be directed to report back to Council regarding (line item # 9) the removal of perimeter flower beds and replacement with paving stones with a plan to allocate the money to do this work in the fall of 2008.

Motion Carried

14. Review of **Wastewater – Sewer Upgrades Capital Budget**

Councillor Pillon requests that Administration provide a report to council regarding the sewer upgrades on Simcoe St from Fryer St to Meloche Road including the details of Rick Spencer's report together with details of any previous charges to ratepayers in that area with respect to sewers.

15. Review of **Wastewater – Boblo Wastewater Treatment Plant Capital Budget**

16. Review of **Wastewater – Amherstburg Wastewater Treatment Plant Capital**

17. Review of **Wastewater – McGregor Wastewater Lagoon Capital Budget**

18. Review of **Wastewater – Edgewater Wastewater Lagoon Capital Budget**

19. Review of **Wastewater – McLeod Wastewater Treatment Plant** Capital Budget
20. Review of **Water – Meter Replacement** Capital Budget
21. Review of **Water – Distribution System Upgrades - Growth Related** Capital
22. Review of **Water – Amherstburg Water Treatment Plant – Lifecycle Renewal & Upgrades & Improvements** Capital Budget
22. Review of **Water – Equipment** Capital Budget

Motion to Approve “In Principal” the 2009 Capital Budget

Moved by Councillor White
Seconded by Deputy Mayor Bailey

That the presentation regarding the Capital Budget from the Supervisor of Budget Services, Ivano Fregonese, be received;

And further that Council approve “In Principal” the 2009 Capital Budget with changes made.

Motion Carried

NEW BUSINESS

Moved by Councillor Pillon
Seconded by Councillor Fryer

That the capital budget request for Co-An Park be received;

And further that Council discuss same at the next budget session.

Motion Carried

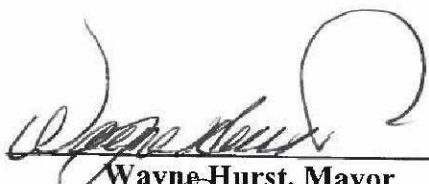
The request from Joanne Bissonnette, Secretary Treasurer of Co-An Recreational Park is attached to and forms part of these minutes.

ADJOURNMENT


Moved by Councillor Sutton
Seconded by Councillor Pillon

That Council rise and adjourn at 3:26 P.M.

Motion Carried



Wayne Hurst, Mayor



Pamela Malott, Clerk



Report To: Mayor Wayne Hurst and Members of Council
Date of Meeting: Monday, October 6, 2008
Prepared By: Steve Brown, Chief Building Official and Lory Bratt,
Planning Coordinator
Submitted By: Steve Brown, Chief Building Official and Lory Bratt,
Planning Coordinator
Date of Report: September 26, 2008
Subject: **Building Permit Application for Peddie House, Boblo
& Proposed Street Name**

RECOMMENDATION:

1. That Council concur/not concur with the request from Amicone Design Build (Boblo Developments Inc.) to allow the issuance of a building permit prior to all of the services relating to the lot having been installed and initially accepted by the Town in accordance with the Comprehensive Development Agreement dated March 27, 2006 Section 12(a)(i) and further it is understood that the Services will be completed in accordance with the Comprehensive Development Agreement dated March 27, 2006 prior to occupancy of the dwelling.
2. That Council concur/not concur with the proposed street name of River Walk Crescent for the six (6) lot development on Boblo Island subject to concurrence from Emergency Services.

REPORT:

The Town is in receipt of an application for Building Permit from Amico Design Build (Boblo Developments Inc.) for the construction of a single detached dwelling on Part 6 of Plan 12R-23659.

The Comprehensive Development Agreement Section 12(a) provides the following regarding the issuance of building permits:

“12. (a) **Building Permits**

The Developer covenants and agrees, on behalf of itself and its successors in title to any lot, not to apply for any building permit for the construction of any building on any lots covered by this Agreement until:

- (i) all of the Services relating to the lot for which a permit is being sought have been installed and initially accepted by the Town with the exception of the final asphalt surface course of the roadway;
- (ii) Notwithstanding the provisions of the Town’s Development Manual which permits a maximum of four model homes or ten percent of the total dwelling units, whichever is lesser, the Developer will be allowed to construct a maximum of 10 model homes of various styles subject to meeting all other requirements of the Development Manual.”

The services to the lot have not yet been completed, however the applicant would like to commence construction of the home in concert with the installation of services to take advantage of current weather conditions and timing.

The drawings have been reviewed, deemed complete and approved for issuance of the building permit subject to Council approval.

The Developer is also requesting approval of the street name for the development being River Walk Crescent.

All respectfully submitted.

Steve Brown
Chief Building Official


Lory Bratt, AMCT
Planning Coordinator

SB&LB/jm

PLAN 12R-23658
 RECORD AND REGISTER
 DATE: SEPTEMBER 24, 2008

PARIS SCHEDULE
 PART OF BOIS BLANC ISLAND
 (RE-OLD BLANC)

PARIS SCHEDULE
 DESCRIPTION: PART OF BOIS BLANC ISLAND (RE-OLD BLANC)
 DATE OF THIS PLAN: 11/04/07
 DATE OF THIS PLAN: 11/04/07

NO.	AREA	DESCRIPTION
1	5,417 AC.	1. 5,417 AC.
2	1,300 AC.	2. 1,300 AC.
3	2,307 AC.	3. 2,307 AC.
4	2,348 AC.	4. 2,348 AC.
5	2,348 AC.	5. 2,348 AC.

**PLAN OF SURVEY OF
 PART OF BOIS BLANC ISLAND**
 GEOGRAPHIC TOWNSHIP OF WALDEN
 NOW IN THE
 TOWN OF AMHERSTBURG
 COUNTY OF ESSEX, ONTARIO
 WASHINGTON - STRANDBELD - WATLEY - BECKER - REICHER INC.
 SCALE: 1" = 50'

**RETAINED PARCEL
 AREA = 14,207 Acres**

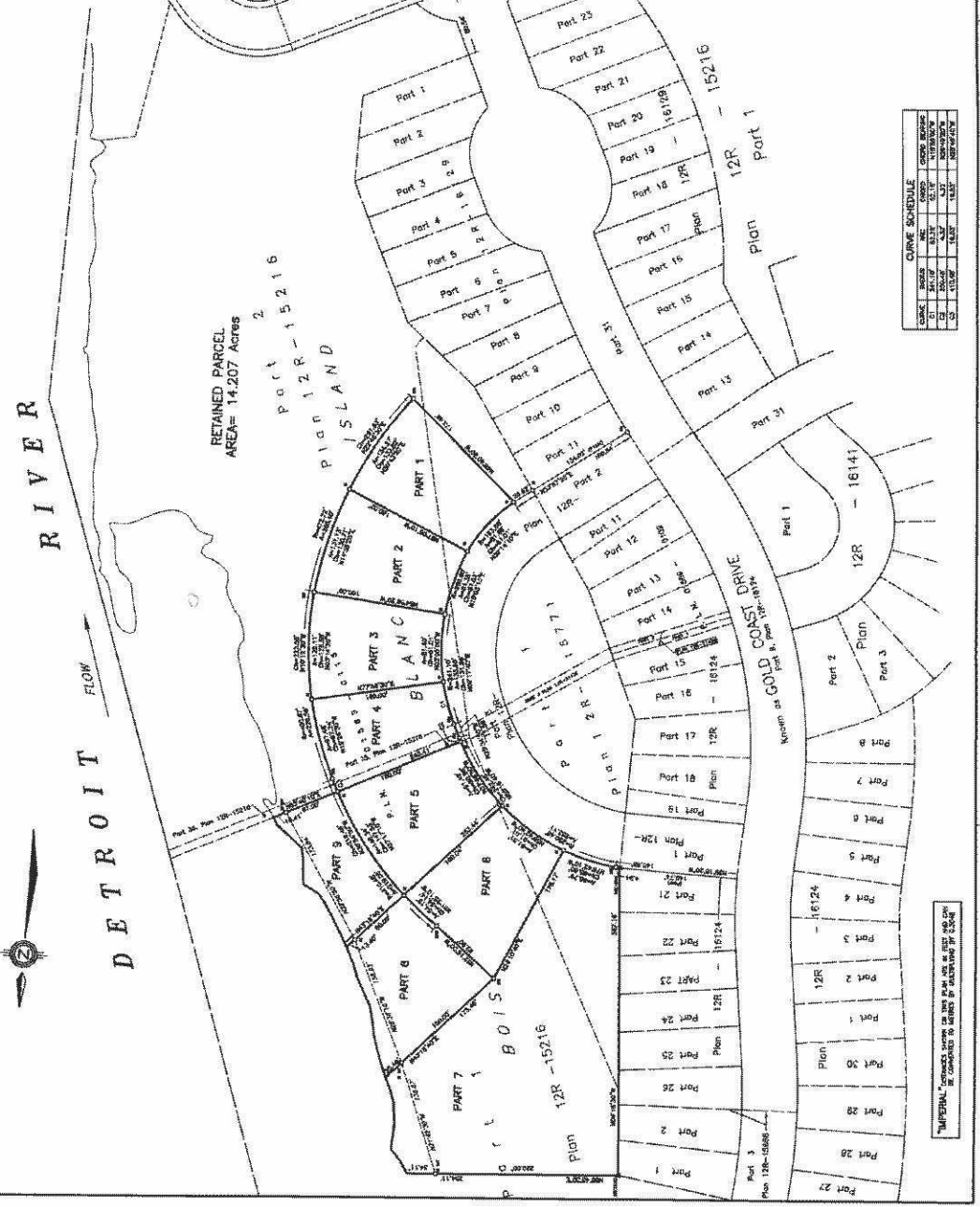
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SURVEYOR'S CERTIFICATE
 I, DEBBY HARRIS, being duly sworn, do hereby certify that the above is a true and correct copy of the original plan of survey as filed in the office of the Registrar of Deeds for the County of Essex, Ontario, and that the same was prepared by me or under my direct supervision and to the best of my knowledge and belief is a true and correct copy of the original plan of survey as filed in the office of the Registrar of Deeds for the County of Essex, Ontario.

DATE: SEPTEMBER 24, 2008

VERMILION SURVEYING INC.
 1000 SHEPPARD AVENUE EAST
 SUITE 100
 SCARBOROUGH, ONTARIO M1S 1T7
 TEL: (416) 291-1111
 FAX: (416) 291-1112
 WWW.VERMILIONSURVEYING.COM



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TEMPERATURE CHECKED ON THIS PLAN BY THE REGISTRAR OF DEEDS ON SEPTEMBER 24, 2008 AT 10:00 AM. THE TEMPERATURE WAS 18.5°C.

Our File: 07-8536-1010



December 19, 2007

Corporation of the
Town of Amherstburg
Public Works Department
512 Sandwich Street South
Amherstburg, ON
N9V 3R2

Attention: Mr. Lou Zarlenga, P. Eng.,
Manager of Public Services

3200
Deziel Drive
Suite 608
Windsor, Ontario
Canada
N8W 5K8
Telephone
(519) 948-5000
Fax
(519) 948-5054

Gravel Road Upgrading Program

Dear Sir:

As requested, we have carried out an investigation of the road base composition of the Town's remaining gravel roads and have prepared recommendations for upgrading the gravel roads including prime and double surface bituminous treatment. Our report follows.

Field Investigations

Golder Associates were retained to identify the composition and soil stratigraphy along the lengths of the existing gravel roads. Test pits were excavated with the Town's backhoe to permit the stratigraphy to be identified and samples of the granular basecourse materials were obtained at each test pit for laboratory testing. The Golder report, dated November 14, 2007 presents the results of their field and laboratory testing. A copy of the Golder report is appended to this report as Appendix A.

The test pits generally indicated granular thicknesses varying from 190mm to 725mm. the laboratory testing of the granular materials was based on the Ontario Provincial Standard Specification Form 1010 for Granular 'A' Materials. The laboratory work indicated that the samples were generally "finer" than permitted within this specification and therefore did not meet this standard.

Recommended Program

Based on the results of the geotechnical investigations, we have prepared a summary table (Table 1) which identifies the recommended depth for additional granular material before the prime and double surface treatment can be completed.

...continued

Dillon Consulting
Limited

*Corporation of the Town of Amherstburg
Page 2
December 19, 2007*

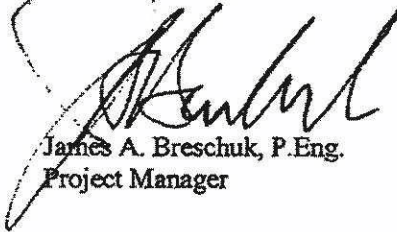
In general, where existing granular thicknesses are near or exceed 300mm, we are recommending an additional 100mm "topping" prior to surfacing. Where granular thicknesses are 200mm or less, we are recommending a minimum 150mm "topping" prior to surfacing. The "topping" should be granular material which meets the requirements of OPSS Form 1010. This properly graded material will improve subbase drainage and add to the structural carrying capacity of the roadway.

Using local construction costs, we estimate that the Town will have to spend \$2,553,625.00 (excl. GST) to upgrade all their gravel roads to prime and double surface treatment.

Should you have any questions, please contact us.

Yours sincerely,

DILLON CONSULTING LIMITED



James A. Breschuk, P.Eng.
Project Manager

JAB:ha
Encls.: Appendix A

**TABLE 1
SUMMARY TABLE
PROPOSED GRAVEL ROAD UPGRADING PROGRAM
TOWN OF AMHERSTBURG**

Road Name	Approximate Limits	AADT	Approximate Length (km)	Granular Base Thickness at Test Pits (mm)	Recommended Gran. Base Addition (mm)	Estimated Cost for Granular	Estimated Cost for P+DST	Estimated Cost for Ditching	Total Upgrade Cost
North Side Road	Concession 3 North to Concession 4 North	100	1.35	300, 250, 325	100	\$57,375.00	\$40,500.00	\$27,000.00	\$124,875.00
	Concession 4 North to Concession 5 North	116	1.35	300, 350, 240	100	\$57,375.00	\$40,500.00	\$27,000.00	\$124,875.00
	Concession 5 North to Concession 6 North	84	1.35	475, 250	100	\$57,375.00	\$40,500.00	\$27,000.00	\$124,875.00
	Essex Road 9 to Concession 8	158	1.35	275, 210, 275	100	\$57,375.00	\$40,500.00	\$27,000.00	\$124,875.00
	Concession 8 to Essex Road 11	162	1.35	300, 250, 275	100	\$57,375.00	\$40,500.00	\$27,000.00	\$124,875.00
	Concession 3 North to Concession 4 North	144	1.35	225, 325, 350	100	\$57,375.00	\$40,500.00	\$27,000.00	\$124,875.00
	Concession 4 North to Concession 5 North	104	1.35	190, 300	150	\$96,082.50	\$40,500.00	\$27,000.00	\$153,562.50
	Concession 5 North to Concession 6 North	113	1.35	225, 350, 240	100	\$57,375.00	\$40,500.00	\$27,000.00	\$124,875.00
	Concession 6 North to Essex Road 9	125	1.35	250, 325	100	\$57,375.00	\$40,500.00	\$27,000.00	\$124,875.00
	Essex Road 9 to Concession 8	63	1.35	300, 325, 300	100	\$57,375.00	\$40,500.00	\$27,000.00	\$124,875.00
	Concession 8 to Essex Road 11	24	0.85	160	150	\$54,187.50	\$25,500.00	\$17,000.00	\$96,687.50
McLeod Avenue #2	Front Road to end	268	1.15	600, 725, 375, 575	150	\$73,312.50	\$34,500.00	\$23,000.00	\$130,812.50
Concession 5 South	Essex Road 20 to end	Less than 100	1.05	200, 325, 275, 250	100	\$44,625.00	\$31,500.00	\$21,000.00	\$97,125.00

Budget
2009

Budget 2009
SHARED w/ ESSEX

Road Name	Approximate Limits	AADT	Approximate Length (km)	Granular Base Thickness at Test Pits (mm)	Recommended Gran. Base Addition (mm)	Estimated Cost for Granular	Estimated Cost for P+DST	Estimated Cost for Ditching	Total Upgrade Cost
Concession 7	Essex Road 20 to Collision Sideroad	110	1.85	425, 300, 450	100	\$78,825.00	\$65,500.00	\$37,000.00	\$171,125.00
	Collision Sideroad to Essex Road 50	83	0.90	275, 475	100	\$38,250.00	\$27,000.00	\$18,000.00	\$83,250.00
Concession 8	Alma Street to Essex Road 18	85	1.25	190, 125, 175	160	\$79,887.50	\$37,500.00	\$25,000.00	\$142,167.50
	Essex Road 18 to South Sideroad	70	1.95	275, 325, 325	100	\$82,875.00	\$58,500.00	\$39,000.00	\$180,375.00
	South Sideroad to Essex Road 20	55	2.15	275, 200, 275, 250	100	\$91,375.00	\$64,500.00	\$43,000.00	\$198,875.00
Malden/Colchester Townline #1	Essex Road 20 to Colchester South Malden Townline	500	1.90	250, 325, 200, 440	100	\$80,750.00	\$57,000.00	\$38,000.00	\$175,750.00
TOTAL						\$1,226,125.00	\$796,500.00	\$531,000.00	\$2,563,625.00

Note:

1. AADT - 2003 Average Annual Daily Traffic (both directions).
2. Assumed standard road cross-section is 8.5m (0.6 shoulders, 7.3 pavement).
3. Estimated unit price for granular material placed and graded = \$20/tonne.
4. Estimated unit price for prime and double surface treatment (P+DST) = \$30,000/km.
5. Estimated unit price for ditching = \$10/m/side.

07-8536-1010
 December 19, 2007

Fax

To: Pam Mallot / Cheryl Bondy

From: Joanne Bissonnette

Fax: email

Pages: 1

Phone:

Date: September 26, 2008

CC:

Urgent **For Review** **Please Comment** **Please Reply** **Please Recycle**

• **Comments:**

2009 Capital Budget for Co-An Park

Please note motion passed at CO-An Park meeting, September 25, 2008 – Murray Sellars & Carl Davison – that the following items be requested and jointly purchased through the Town of Essex & Town of Amherstburg's 2009 Capital Budget plan: New 48" Blade lawn mower valued up to \$6,000; a Finishing Rear Discharge mower 72" valued up to \$2,095; Playground Equipment valued up to \$3,000; and Pavilion vinyl curtain system valued up to \$8,000, totaling \$19,095...carried

Co-An Park Committee

Co-An Minutes
Tuesday, August 12, 2008
CO-AN PARK OFFICE
Meeting 7:00 pm

Present:

Dawn Ostrow – Vice Chairman
Richard Meloche – Town of Essex Councillor
Robert Pillon – Town of Amherstburg Councillor
Carl Davison
Joanne Bissonnette – Secretary Treasurer
Murray Sellars
Absent: Tina McAgy

1. Adoption of Agenda

Adoption of Minutes- July 22, 2008

Bob Pillon & Richard Meloche – that the Agenda for August 12, 2008 & the minutes of July 22, 2008 are adopted....carried

2. Conflict of Interest

None reported

3. Old Business

Co-An 30th Anniversary in 2008; Sept 6 & 7, 2008, sub-committee update;

Tree planting ceremonies: 30th anniversary tree

- (1) Blue Spruce up front 30th Anniversary commemoration
- (1) Memorial tree for Richard Brockman Sr.
- (1) Recognition Tree for Carl Davison

Jones priced Blue Spruce at \$200 - \$250 planted (Has many nice spruces in stock – maples must go pick)
Provincial Nursery – Have Maples, Red Royal maples, Honey locusts in stock range from \$90 to \$300 – extra \$145 to plant

Predawn Nursery – same price as Provincial but do not plant

Ruthven Nursery-same price as Provincial but charge extra \$35 for delivery

Richard Meloche & Carl Davison – that two trees be purchased each at a value of \$299 plus cost of planting...carried

- Baseball Tournament – Saturday would gear more to adults, steak supper \$15, cash bar & DJ \$200; BBQ all set; Jim Bullard, Ken Holden & Wayne King will volunteer their time
Looking into door prizes rather than money prizes, entry fees will be minimal \$238
- Anniversary cakes to be ordered some for Sunday as well as Saturday night with supper
- 30th Anniversary Committee meeting on September 6, schedule has been set as follows:
Sunday - Zoo to You, Sweet Adenines, Old Timers Baseball Game, Tug of War, Mad Science, Face painting, Kid games, Fire Trucks to set up for tours, barrel rides by Omer Meloche boys
Saturday - Co-Ed tournament (9) teams, steak supper, DJ, Tree dedication

.../2

3. Old Business Cont'd

30th Anniversary Cont'd

Flyers advertising the event will be distributed by Carl Davison & his grand-son as well as in McGregor post office

4. New Business

- Portajohn by the Kiddie Land with a cost of approx. \$400 for the season has questionable need, and kids seem to tip it often– the park washrooms are open at all times. The park will try not having this convenience and have new washroom signs made so they may be seen by visitors at the Kiddie land, they will have the times “Open 8:00 am to Dusk”

Richard Meloche & Carl Davison – that signs be made with hours of washroom times and the portajohn at Kiddie Land be picked up...carried

- Next meeting to discuss budget ideas to present to the towns; tennis courts, roof on pop stand, roof on stage & tarps for pavilion

5. Adjournment

Meeting adjourned

Christine McAgy – Chairman

Joanne Bissonnette – Secretary Treasurer