

**Minutes of an Amherstburg Municipal Council Meeting  
Held At 4:00 pm in Council Chambers on  
Monday March 10th, 2008**

**PRESENT:**

Mayor Wayne Hurst  
Deputy Mayor Robert Bailey  
Councillor Rick Fryer  
Councillor Robert (Bob) Pillon  
Councillor Paul Renaud  
Councillor John Sutton  
Councillor Rosa White

**ALSO PRESENT:**

Frank Pizzuto, Chief Administrative Officer  
Carol Bendo, Human Resources Specialist/Deputy Clerk  
Paul Beneteau, Treasurer  
Stephen Brown, CBO  
Lory Bratt, Planning Coordinator  
David Carpenter, IT Manager  
Ivan Fregonese, Supervisor Budget Services  
Rick Murray, Fire Chief  
B.J. Wilder, Community Standards Officer  
Lou Zarlenga, Public Works Manager

**ABSENT WITH  
NOTICE:**

(On Vacation)

Dave Carpenter, Manager of Information Technology  
Ron Dzombak, Manager of Recreation Services  
Pamela Malott, Mgr. of Corporate and Legislative Services & Town  
Clerk

**4:00 PM Special Public Budget Meeting**

Call to Order

The meeting was called to order at 4:10 PM.

Welcome by Mayor Hurst

Mayor Hurst welcomed all those in attendance.

Public Comments

(See Presentation #1 and Report #1 under the 7:00PM Regular Council Meeting Section)

No members from the public were present to raise comments.

Council continued with the session.

Treasurer Paul Beneteau and Supervisor Budget Services Ivano Fregonese made a presentation to Council regarding the proposed 2008 budget.

Moved by R. Fryer  
Seconded by B.Pillon

That the motion for the Fire Area Rating be amended to state that the Fire Area Rating be eliminated in 2008.

A recorded vote was requested.

<u>Recorded Vote</u>	<u>AYE</u>	<u>NAY</u>
Deputy Mayor Bailey		X
Councillor Fryer	X	
Councillor Pillon	X	
Councillor Renaud		X
Councillor Sutton	X	
Councillor White		X
Mayor Hurst		X

**Motion Lost**

Resolution No. 2008-03-10-BS-001  
Moved by P. Renaud  
Seconded by R. White

That the Fire Area Rating be phased out over two years as proposed.

Motion Carried

Resolution No. 2008-03-10-BS-002  
Moved by J. Sutton  
Seconded by R. White

That the 2008 Operating Budget for Council be adopted as proposed.  
Motion Carried

Resolution No. 2008-03-10-BS-003  
Moved by Deputy Mayor Bailey  
Seconded by R. Fryer

That the 2008 Operating Budget for Administration be adopted as proposed.  
Motion Carried

Resolution No. 2008-03-10-BS-004  
Moved by R. White  
Seconded by J. Sutton

That the 2008 Operating Budget for Committees be adopted as proposed.  
Motion Carried

Resolution No. 2008-03-10-BS-005  
Moved by P. Renaud  
Seconded by J. Sutton

That the 2008 Operating Budget for Retirees be adopted as proposed.  
Motion Carried

Resolution No. 2008-03-10-BS-006  
Moved by F. Fryer  
Seconded by J. Sutton

That the 2008 Operating Budget for Information Technology be adopted as proposed.  
Motion Carried

Resolution No. 2008-03-10-BS-007  
Moved by R. Pillon  
Seconded by R. White

That the 2008 Operating Budget for Geographic Information Systems (GIS) be adopted  
as proposed.  
Motion Carried

Resolution No. 2008-03-10-BS-008  
Moved by J. Sutton  
Seconded by Deputy Mayor Bailey

That the 2008 Operating Budget for the Fire Department be adopted as proposed.  
Motion Carried

Discussion: R. Fryer questioned allocating canteen wages towards the hiring of a full-time firefighter. F. Pizzuto explained that there is not profit as the revenues balance out the expenses.

Resolution No. 2008-03-10-BS-009

Moved by R. White

Seconded by P. Renaud

That the 2008 Operating Budget for Protective Services be adopted as proposed.  
Motion Carried

Resolution No. 2008-03-10-BS-010

Moved by R. Fryer

Seconded by Deputy Mayor Bailey

That the 2008 Operating Budget for Crossing Guards be adopted as proposed.  
Motion Carried

Discussion: J. Sutton asked if crossing guards for St. Jean de Baptiste were considered in the budget. Chief R. Hollingworth confirmed that crossing guards will be available for the new school.

Resolution No. 2008-03-10-BS-011

Moved by J. Sutton

Seconded by R. White

That the 2008 Operating Budget for Development Services be adopted as proposed.  
Motion Carried

Discussion: Paul Beneteau clarified that the new position is Ben Wilder's which was moved from Protective Services Division to the Development Services Department.

Resolution No. 2008-03-10-BS-012

Moved by R. Pillon

Seconded by R. Fryer

That the 2008 Operating Budget for Cultural Services be adopted as proposed.  
Motion Carried

Discussion: Paul Beneteau clarified that of the \$10,000 elevator maintenance expense \$3,000 is paid to the province.

Resolution No. 2008-03-10-BS-013

Moved by R. Pillon



Seconded by R. White

That the 2008 Operating Budget for Tourism and Economic Development be adopted as proposed.

Motion Carried

Discussion: Comments were made that this new position should be cut down to be a contract position.

Moved by R. Pillon

Seconded by R. Fryer

That the Special Events Coordinator position be reduced to a contract position as in the past at a salary of \$45,000.

A Recorded Vote was Requested

<b>Recorded Vote</b>	<b>AYE</b>	<b>NAY</b>
Deputy Mayor Bailey		X
Councillor Fryer	X	
Councillor Pillon	X	
Councillor Renaud		X
Councillor Sutton		X
Councillor White		X
Mayor Hurst		X

#### **Motion Lost**

R. Fryer would like to see more economic development as part of this job and tourism and special events as a smaller portion. He questioned what our contribution to the County's tourism initiative is.

F. Pizzuto clarified that the facilitator's position has been continued on contract and that the full time position will be advertised.

Deputy Mayor Bailey stated that the County had previously contributed \$104,000 per year to the Tourist and Convention Bureau. Tourism is a significant component of Economic Development. The Town has seen signs of improvement due to this initiative.

R. Fryer requested confirmation that the Gordon House was running at a deficit.

F. Pizzuto clarified that a policy was set by Council regarding the charges for the Gordon House and that the policy is being followed.

R. White feels that it is important to maintain the Special Events and Tourism position as it pays dividends.

Resolution No. 2008-03-10-BS-014

Moved by R. Pillon

Seconded by R. Fryer

That a report be brought back to Council regarding revenues and expenses for Gordon House.

Motion Carried

Discussion: R. White feels that since we have a strategic plan that is being followed asking for reports and detailed research means that there will be less time for accomplishing those goals.

R. Pillon feels that a report is necessary to make informed decisions.

Resolution No. 2008-03-10-BS-015

Moved by J. Sutton

Seconded by P. Renaud

That the 2008 Operating Budget for Public Works be adopted as proposed.

Motion Carried

Discussion: L. Zarlenga clarified that the insurance company feels that his vehicle is covered for replacement value. Damage is \$9,000 and value is \$7,000.

Resolution No. 2008-03-10-BS-016

Moved by Deputy Mayor Bailey

Seconded by P. Renaud

That the 2008 Operating Budget for Environmental Services be adopted as proposed.

Motion Carried

Resolution No. 2008-03-10-BS-017

Moved by R. Pillon

Seconded by J. Sutton

That the 2008 Operating Budget for Parks and Recreation be adopted as proposed.

Motion Carried

Discussion: R. Fryer asked what the \$90,958 represents. P. Beneteau clarified that the wages were reallocated from the arena to the recreation program includes the market study cost of \$33,500 for the recreation complex. This detail is provided in Tab 17, page 27 of the Budget Package.

Resolution No. 2008-03-10-BS-018

Moved by J. Sutton

Seconded by R. White

That the 2008 Operating Budget for the Amherstburg Arena be adopted as proposed.

Motion Carried

Resolution No. 2008-03-10-BS-019  
Moved by J. Sutton  
Seconded by R. White

That the 2008 Operating Budget for Police Services be adopted as proposed.  
Motion Carried

Discussion: Chief Hollingworth clarified that one car will be auctioned and one will be kept for the inspector's position. He also clarified that if Essex goes to OPP representation then an increase may be forthcoming for the cost of dispatch. Staff may be reduced to offset these costs. Chief Hollingworth clarified that the 2.89% increase will cover the increases in the new collective agreement for police. Expenses have been reduced in general operations to assist in covering these expenses.

Resolution No. 2008-03-10-BS-020  
Moved by R. Fryer  
Seconded by P. Renaud

That the 2008 Operating Budget for Wastewater be adopted as proposed.  
Motion Carried

Resolution No. 2008-03-10-BS-021  
Moved by P. Renaud  
Seconded by J. Sutton

That the 2008 Operating Budget for Water Department be adopted as proposed.  
Motion Carried

Discussion: R. Fryer asked if prescription drugs are tested in the water supply. L. Zarlenga confirmed that prescription drug testing in the water supply is ongoing. To date thresholds have not been exceeded and Council will be advised accordingly if they were.

Resolution No. 2008-03-10-BS-022  
Moved by R. Pillon  
Seconded by R. Fryer

That the 2008 Operating Budget for Ranta Marina be adopted as proposed.  
Motion Carried

Discussion: R. Pillon asked what the plan is to deal with the deficit of Ranta. F. Pizzuto clarified that the lease is currently in place and the item will be debated by Council later this year.



Resolution No. 2008-03-10-BS-023  
Moved by J. Sutton  
Seconded by R. White

That the 2008 General Rated Capital Budget be adopted as proposed.  
Motion Carried

Resolution No. 2008-03-10-BS-024  
Moved by P. Renaud  
Seconded by J. Sutton

That the 2008 Capital Budget for Water be adopted as proposed.  
Motion Carried

Discussion: R. Fryer asked if \$1.6 million will take care of all of the hook ups to the main water tower. L. Zarlenga clarified that this covers the hook ups and demolition of the old water tower.

Resolution No. 2008-03-10-BS-025  
Moved by P. Renaud  
Seconded by J. Sutton

That the 2008 Capital Budget for Wastewater be adopted as proposed.  
Motion Carried

Discussion: R. Fryer asked if there were any allocations for lighting in the county budget. F. Pizzuto clarified that County Road 10 is slated for additional illumination and road signage. Information will be forwarded to Council. R. Pillon clarified hat they will increase illumination, reduce speed and erect a deer crossing sign on County Road 10.

R. White recognizes the amount of work involved in the preparation of the budget and appreciates the passion and dedication to the process by Council and Administration.

#### Adjournment

Resolution No. 2008-03-10-BS-026  
Moved by J. Sutton  
Seconded by R. Fryer

That we rise and adjourn at 5:35 P.M. and move back into the In-Camera meeting.

Motion Carried



**6:30 PM Special Public Meeting Retail Holiday Business Act**

Call to Order

Councillor Paul Renaud was absent for the meeting due to illness.

The meeting was called to order at 6:35 P.M.

Welcome by Mayor Hurst

No members of the public were present at the meeting.

The report and by-law will be dealt with at the 7:00 PM meeting.

Adjournment

Moved by J. Sutton

Seconded by R. White

That we rise and adjourn at 6:38 PM and move to the In-Camera meeting.

**7:00 PM REGULAR COUNCIL MEETING**

**CALL TO ORDER**

Mayor Hurst called the meeting to order.

**PRAYER**

Deputy Clerk Carol Bendo said prayer.

**DISCLOSURE OF PECUNIARY INTEREST**

No conflicts of pecuniary interest were disclosed.

**MINUTES OF PREVIOUS MEETING**

Minutes

Resolution No. 2008.03.10-001

Moved by J. Sutton

Seconded by R. Pillon

That the minutes of the following Amherstburg Municipal Council meetings be adopted as circulated:

1. In-Camera meeting held at 5:00 pm on Monday, February 25th, 2008 and
  2. Public meeting held at 7:00 pm on Monday, February 25th, 2008.
- Motion Carried

**Council Motion to Allow Change to Procedural By-Law to Hear Delegations before Presentations**

Resolution No. 2008.03.10-002

Moved by J. Sutton

Seconded by R. Pillon

That Council allow change to procedural by-law to hear delegations before presentations.

Motion Carried

**DELEGATIONS**

Delegation #1

Resolution No. 2008.03.10-003

Mr. Pat Palumbo, Mr. Joe LeBlanc and Mr. Wayne Goodchild addressed Council regarding the use of the Old Scout Hall at the corner of Victoria and Simcoe Streets.

Moved by J. Sutton

Seconded by R. White

That the information as presented by the delegates be received and further that Administration be directed to report back to Council regarding the state of the Old Scout Hall building and investigate the potential use as a boxing facility.

Discussion: The delegates asked Council to consider the use of the Old Scout Hall for use as a boxing club. The club is a non-profit organization and is not seeking any monetary consideration from the Town. They are asking for the same consideration as was previously provided to the Kinsmen. The club would be providing a service to the local youth community. All liability insurance, funding and equipment needs would be covered under Boxing Ontario. The coach has had 2 previous gyms in Amherstburg at which a 3 time national champion, Jason Hurst, had trained. The delegates have a lot of good connections in boxing and this would not be a nonchalant boxing operation. The club does not turn away any male or female interest - the club is for both.

R. Pillon asked if the building was in good repair. Mayor Hurst replied that we will need to investigate this. F. Pizzuto clarified that the building is in relatively decent shape but we will need to evaluate and complete a building audit. The Town also currently pays for maintenance and upkeep of the building and that will also need to be addressed.

R. Fryer asked if the Kinsmen are the only organization currently utilizing this facility. Reply was that administration does not know at this time and will investigate. R. Fryer congratulated Mr. Goodchild on his sons' achievements of gold medals in the Winter Games and stated that he and his family make Amherstburg proud.

R. Bailey asked the delegates if they could give the Council any indication of how much use the Club would have for the building. Mr. Goodchild clarified that competitive boxers should train daily if they intend to do well in the sport . However, this is not a requirement to be in the Club and to attend the Club to work out.

Motion Carried

**PRESENTATIONS**

**Presentation #1**

Resolution No. 2008.03.10-004

Treasurer Paul Beneteau and Supervisor Budget Services Ivano Fregonese presented to Council the final 2008 Budget. They discussed the budget process (in conjunction with input from Council, Administration and the Public), Tax Rate and Tax Revenue, the Consolidated Budget and User Rates.

**Report #1 brought forward after Presentation #1**

A report by Paul Beneteau and Ivano Fregonese regarding the 2008 Budget Approval.

Moved by R. White  
Seconded by Deputy Mayor Bailey

That the presentation and report by Paul Beneteau and Ivano Fregonese regarding the Final 2008 Budget be received;

That Council adopt the consolidated 2008 budget totalling \$47,550,069;

And further that the amount to be raised through taxation total \$12,714,512.

A recorded vote was requested by Councillor Pillon.

<b><u>Recorded Vote</u></b>	<b><u>AYE</u></b>	<b><u>NAY</u></b>
Deputy Mayor Bailey	X	
Councillor Fryer		X
Councillor Pillon		X
Councillor Renaud		Absent
Councillor Sutton	X	
Councillor White	X	
Mayor Hurst	X	

Motion Carried



**Discussion:**

R. Pillon does not agree with all of the budget items and will not be approving the budget tonight.

R. Fryer stated that he has a hard time adopting the budget as a whole due to the Tourism/Economic Development position as being full time and believes that our liability with respect to fire inspections is more of a priority. He will not adopt the budget tonight.

J. Sutton believes that we have a budget that is defensible even if all items cannot be agreed upon. We have a debt reduction policy in place and that is important and he will support the budget this evening.

Deputy Mayor Bailey will support the budget this meeting. There have been many open and good debates on the budget. He agrees that parts of the budget were more difficult to approve but the budget as a whole is defensible. We need to keep the Town moving in a positive direction.

R. White stated that a budget is a tightrope. Every member of Council brings to the table a different perspective. Administration involved all members and she commends Administration for inviting ALL employees to be part of the budget process along with Council and the Public.

Mayor Hurst commented that the art of good politics is compromise. Tough decisions must be made and the budget was presented to us with many challenges and Council met that challenge. Our 2008 budget is fiscally responsible. Administration has taken steps to decrease our debt load and increase our reserves. We have a host of things we need to do under capital funding and they will be addressed. This is not reckless spending but rather prudent budgeting.

**CONSENT AGENDA**

**Consent Reports**

Resolution No. 2008.03.10-005

Moved by J. Sutton

Seconded by R. White

That the following reports be received as presented:

1. Report by Lou Zarlenga, dated February 28, 2008, regarding Monthly OCWA Update Reports for the various environmental facilities operated by OCWA during the months of November 2007, December 2007 and January 2008.

2. Report by Lou Zarlenga, dated March 4, 2008 regarding the quarterly update (October - December 2007) of the monthly utilization of the budgeted 2007 Overtime allotment which includes overtime for Public Works, Water and Sewers.

3. Report by Lou Zarlenga, dated February 28, 2008 regarding the minutes of the Phase Two Sewer Separation Construction Meetings No. 10, 11 and 12 held with the Town Public Works Department, HGS Limited and Lepera Contracting.



Discussion:  
Report #1

R. Pillon asked what the disposition of the replaced air compressor will be. Gaston clarified that it will be refurbished and used as a back up.

R. Pillon asked if influx of storm water is causing increased volume at Boblo inflows. L. Zarlenga clarified that the Northernly half will be cleaned up next year. Public works is pursuing developer to hasten work in this area.

Report #2

R. Pillon wanted to know why the December report indicates that Amherstburg's water treatment plant had a higher intake than output. L. Zarlenga clarified that due to backwashing we will get more water coming in then going out.

Report #3

R. Fryer reported that concerned residents on King and Simcoe St. wanted to have continuous settling and flooding address. L. Zarlenga clarified that both clay and stone is used by the contractor. However, it is difficult to use the compactor next to the homes and so clay is being used. Contractor will complete restoration beginning in the Spring.

M. Hurst stated that sewer inflow concerns him but wanted to confirm that once the Sewer Separation Project is completed we will see an extreme improvement in this area.

Motion Carried

Consent Correspondence

Resolution No. 2008.03.10-006

Moved by Deputy Mayor Bailey

Seconded by R. White

That the following correspondence be received:

1. From the United Way Volunteer Centre, dated February 25, 2008, regarding the Volunteer Award Nominations.
2. From the Association of Municipalities of Ontario, dated February 29, 2008 Alert No. 05/010, regarding the Approval of the MHSW Program Plan - Phase 1.
3. From the City of Woodstock, dated February 19, 2008, regarding a request to support their resolution on Taxation Matters.
4. From the Minister for the Federal Economic Development Initiative for Northern Ontario, dated February 26, 2008, regarding the Ontario Potable Water Program.
5. From the City of Stratford, dated February 26, 2008, supporting the Town of

Amherstburg's resolution on Lead Testing for Municipal Drinking Water.

6. From the Corporation of the Town of Gore Bay-Manitoulin Island, dated February 27, 2008, supporting the Town of Amherstburg's resolution on Lead Testing for Municipal Drinking Water.

7. From the Township of Machar, dated February 28, 2008, supporting the Town of Amherstburg's resolution on Lead Testing for Municipal Drinking Water.

8. From the Municipality of Arran-Elderslie, dated February 25, 2008, supporting the Town of Amherstburg's resolution on Lead Testing for Municipal Drinking Water.

9. From the County of Wellington, dated February 21, 2008, supporting the Town of Amherstburg's resolution on Lead Testing for Municipal Drinking Water.

10. From the City of Guelph, dated February 22, 2008, supporting the Town of Amherstburg's resolution on Lead Testing for Municipal Drinking Water.

11. From the Township of Opatatika, dated March 3, 2008, supporting the Town of Amherstburg's resolution on Lead Testing for Municipal Drinking Water.

12. From the County of Norfolk, dated February 27, 2008, supporting the Town of Amherstburg's resolution on Lead Testing for Municipal Drinking Water.

13. From the Town of Kingsville, dated February 27, 2008, supporting the Town of Amherstburg's resolution on Lead Testing for Municipal Drinking Water.

14. From the Town of Milton regarding their resolution 247-08 with respect to aggregate pits and quarries.

15. From the Niagara Region, dated December 20, 2007, regarding a request to support their resolution on Bill C-22.

Motion Carried

Consent Business Licences

Resolution No. 2008.03.10-007

Moved by J. Sutton

Seconded by R. Fryer

That the following licence applications be received and approved subject to compliance with all agencies and regulations:

A business licence for Terry M. Castanier to operate Clean Team, a power washing and cleaning company, at 4561 Concession #4 in Amherstburg, Ontario.

Motion Carried

Consent Other Minutes

Resolution No. 2008.03.10-008

Moved by R. Pillon  
Seconded by R. White

That the following minutes be received as presented:

1. Meeting of the Amherstburg Heritage Committee held on December 13, 2007.
  2. Meeting of the Amherstburg Heritage Committee held on January 17, 2008 and
  3. Meeting of the Amherstburg Advisory Committee on the Environment held on February 26, 2008.
- Motion Carried

### REPORTS OF MUNICIPAL OFFICERS

Report #1

Report #1 brought forward after Presentation #1.

Report #2

Resolution No. 2008.03.10-009

A report by Pamela Malott regarding the Retail Business Holidays Act.

Moved by R. Fryer  
Seconded by J. Sutton

That the report by Pamela Malott, dated March 3, 2008, regarding the Retail Business Holidays Act be received;

That Council designate the Town of Amherstburg a tourism area, necessary for the maintenance and development of tourism of its natural, outdoor, recreational, historical, cultural, multicultural and educational attractions;

And further that **By-Law 2008-05** being a by-law to provide for retail business establishments in the Town of Amherstburg to be open on Holidays be taken as having been read a first, second and third time, be finally passed and the Mayor and the Clerk be authorized to sign same and affix the Corporate Seal thereto.

Motion Carried

Report #3

Resolution No. 2008.03.10-010

A report by Pamela Malott regarding the Town's Liability Insurance Renewal.

This report provides Council with the detail concerning the renewal of the Town's liability insurance for 2008-2009.

Moved by Deputy Mayor Bailey



Seconded by R. White

That the report by Pamela Malott, dated February 28, 2008, regarding the Town's Liability Insurance Renewal be received and further that the Town of Amherstburg renew its liability insurance for the period of March 1, 2008 through to February 28, 2009 with Frank Cowan Insurance at a renewal rate of \$362,550.00.

Motion Carried

Report #4

Resolution No. 2008.03.10-011

A report by Pamela Malott regarding the Notice of Change to the Procedural By-Law.

Moved by J. Sutton

Seconded by R. Fryer

That the report by Pamela Malott, dated March 3, 2008, regarding the Notice of Change to the Procedural By-Law be received and further that formal public notice be given at the Council Meeting of March 10th that a revised Procedural By-Law will be brought to the March 25th Council Meeting for approval.

Motion Carried

Report #5

Resolution No. 2008.03.10-012

A report by Pamela Malott regarding the Build Canada Fund Joint Application.

Moved by R. Fryer

Seconded by R. White

That the report by Pamela Malott, dated March 3, 2008, regarding the Build Canada Fund Joint Application be received and further that Council approve Town of Amherstburg participation in a joint regional application being made under the Federal 'Building Canada' program, to include a request for an estimated \$1.9M to fund the decommissioning of the Edgewater Lagoons and Boblo Island Sewage Treatment Facility and connect their service areas to the Amherstburg Pollution Control Plant in order to provide secondary treatment.

Discussion:

Mayor Hurst wanted to know why we are completing a joint application instead of a separate one. F. Pizzuto clarified that we can do a separate application as well but we wanted to be a part of this joint application to not miss out on it.

Deputy Mayor Bailey inquired if this application allowed us to schedule work down the road or if there was a time factor associated with it? F. Pizzuto clarified that the work is now scheduled for 2013 but we may be able to advance it to start in 2010 so there is some flexibility with timing.

Motion Carried

Report #6

Resolution No. 2008.03.10-013



A report by Carol Bendo regarding appointments to the Special Events and Festivals Committee.

The Town requires additional lay appointments to the Special Events and Festivals Committee. Staff is recommending that Jennifer Duquette, Site Manager, Fort Malden, National Historic Site of Canada and Troy Loop, Facilities Manager for Boblo Island be appointed to the Committee. It is also recommended that the committee be renamed to Tourism and Special Events Committee to align with the strategic plan of the Town.

Moved by R. White  
Seconded by J. Sutton

That the report by Carol Bendo, dated February 21, 2008, regarding appointments to the Special Events and Festivals Committee be received;

That Jennifer Duquette and Troy Loop be appointed as members on the Special Events and Festivals Committee for the term ending December 31, 2008;

And further that the Special Events and Festivals Committee be renamed to Tourism and Special Events Committee.

Motion Carried

Report #7

Resolution No. 2008.03.10-014

A report by Lou Zarlenga regarding the Erie Avenue Road R.O.W. Restorations. In 2008 the Public Works Department commenced a restoration project at Erie Avenue including removal of brush and old farm fencing situated on Town property. The work extended southeast from McLeod Ave. a distance of 1112 feet. This report deals with the continuation of this project.

Moved by R. Pillon  
Seconded by R. Fryer

That the report by Lou Zarlenga, dated March 4, 2008, regarding Erie Avenue Road R.O.W. Restorations be received;

That Council approve the continuation of the Erie Avenue Restoration;

And further that the Town's solicitor be requested to determine the course of action for the Town to obtain title to lands required to establish a 66 foot wide road right of way.

Discussion:

R. Pillon asked if there is proper drainage. L. Zarlenga clarified that there is a shallow swail and a deeper swail closer to the clubhouse.

Motion Carried

Report #8

Resolution No. 2008.03.10-015

A report by Lou Zarlenga regarding the 2008 Roadside Weed Spraying Quotation Results.

On February 11, 2008 quotation packages were sent to 3 roadside weed spraying contractors in Ontario. This report deals with the quotation results and recommendations from administration.

Moved by J. Sutton

Seconded by R. Pillon

That the report by Lou Zarlenga, dated February 28, 2008, regarding the 2008 Roadside Weed Spraying Quotation Results be received and further that Council accept administration's recommendation to award the contract to the low quotation submitted by DeAngelo Brothers Corporation for the 2008 Roadside Weed Spraying Program utilizing the Milestone herbicide.

Discussion:

R. Pillon gave a friendly reminder to PWD to not get behind with the weed spraying this year as roadside became covered with thistle last year and he assumes that this Milestone product is a good product. L. Zarlenga confirmed that this year's spraying will occur three weeks earlier than last year and is slated from May 15 to June 6. The Milestone herbicide is more expensive but has a higher kill factor and the hope is that it will also carry forward some of its kill to the following year.

Motion Carried

Report #9

Resolution No. 2008.03.10-016

A report by Lou Zarlenga regarding 2008 Surplus Public Works Equipment to Auction.

In the past the Town has disposed of surplus equipment by way of public auction. Over the last year certain pieces of equipment have been determined by the Public Works Department to be no longer useful or are uneconomical to repair and are deemed to be surplus. This report deals with the disposal of the surplus equipment.

Moved by R. White

Seconded by R. Fryer

That the report by Lou Zarlenga, dated March 3, 2008, regarding 2008 Surplus Public Works Equipment to Auction be received and further that Council dispose of the designated surplus equipment by way of public auction.

Motion Carried



Report #10

Resolution No. 2008.03.10-017

A report by Lou Zarlenga regarding the 2008 Landscape Maintenance Contract - Tender Results.

Tenders were recently advertised in the Windsor Star and local paper for the 2008 Grass Cutting Areas contract. This report deals with the tender results.

Moved by R. Fryer  
Seconded by R. White

That the report by Lou Zarlenga, dated March 4, 2008, regarding the 2008 Landscape Maintenance Contract - Tender Results be received and further that Council does not accept the two tenders received for the 2008 Landscape Maintenance Contract.

Discussion:

R. Pillon asked what our plan of action is if these two tenders are not accepted. Do it ourselves ? L. Zarlenga confirmed that we would do it ourselves and that report #11 addresses this.

Motion Carried

Report #11

Resolution No. 2008.03.10-018

A report by Lou Zarlenga regarding the Kings Navy Yard Park Maintenance - Public Works Department Proposal for Maintenance.

This report deals with the maintenance requirements of the Kings Navy Yard Park, Seagram's Park and landscaping at other Town facilities.

Moved by J. Sutton  
Seconded by R. White

That the report by Lou Zarlenga, dated March 5, 2008, regarding the Kings Navy Yard Park Maintenance- Public Works Department Proposal for Maintenance be received and further that Council concur with the recommendation from Administration to utilize seasonal workers for the maintenance of the Kings Navy Yard Park and other Town facilities.

Discussion:

R. White stated that the report is very well done. It is good that we looked at the pricing as a contractor would. Council needs to keep a close eye on expenses. She worries about long term cost. Administration needs to keep accurate records as to the costs so that a year or two years from now we can reevaluate this.

R. Pillon believes this is a great idea and commends this action.

J. Sutton gives kudos to Administration for this initiative in saving money for the taxpayers.

R. Fryer asked what the working hours would be? L. Zarlenga clarified that they would be the same as public works department hours and that the contractors would have had, however there is room for flexibility to work during hours that are best for grass/turf

keeping and weekends if required.

R. Bailey appreciates the Town's insight but is worried about finding a seasonal employee with horticultural background for the supervisory position. L. Zarlenga believes we can find a supervisor/lead hand with a horticultural background as a seasonal employee.

Motion Carried

Report #12

Resolution No. 2008.03.10-019

A report by Lou Zarlenga regarding the 2008 Grass Cutting Areas - Tender Results. Tenders were recently advertised in the Windsor Star and local paper for the 2008 Grass Cutting Areas Contract. This report deals with the tender results.

Moved by J. Sutton

Seconded by R. Pillon

That the report by Lou Zarlenga, dated March 4, 2008, regarding the 2008 Grass Cutting Areas - Tender Results be received and further that Council award a contract to the second lowest tenderer being Canadian Lawn Care for the 2008 Grass Cutting Areas Tender.

Discussion:

R. Pillon wanted to know how PWD will control the fact that some areas need cutting more frequently than others. L. Zarlenga clarified that every cut has to be identified and then they are all also verified.

R. Fryer wanted to know if Canadian Lawn Care is local. L. Zarlenga confirmed that they area a Windsor Firm.

Mayor Hurst wanted to know why we did not recommend the Laing, the local contractor since the difference in the tenders was only \$400. L. Zarlenga clarified that the \$400 rate is per cut and since we average about 25 cuts per season this price difference then becomes \$10,000.

R. Pillon wanted to know what contingency areas refer to. L. Zarlenga clarified that those are areas that public works normally takes care of but in the event the department has an equipment malfunction/breakdown then we ask our contractor to complete the job.

Motion Carried

Report #13

Resolution No. 2008.03.10-020

A report by Lou Zarlenga regarding the Special Events Banner Installation Policy. The Public Works Department is providing Council with a proposed Special Events Banner Installation Policy to facilitate coordination, installation and removal of the Special Events banners.

Moved by R. White

Seconded by R. Pillon

That the report by Lou Zarlenga, dated February 28, 2008, regarding the Special Events Banner Installation Policy be received and that Council concurs with the



recommendations.

Discussion:

L. Zarlenga clarified that the policy was completed in conjunction with Anne Rota, Tourism and Special Events Facilitator, that each of the organization's have been notified of their banner dates and locations and that the traffic count is the same at both the North and South locations of Town.

Motion Carried

### **CORRESPONDENCE**

Correspondence #1

Resolution No. 2008.03.10-021

Moved by Deputy Mayor Bailey

Seconded by J. Sutton

That the correspondence from Bruce Crozier regarding the Essex Provincial Liberal Association hosting the annual "Brunch with Bruce and Joan" on Sunday, April 6, 2008 be received.

Mayor Hurst encouraged members of Council to attend at their own expense.

Motion Carried

Correspondence #2

Resolution No. 2008.03.10-022

Moved by R. Pillon

Seconded by R. Fryer

That the correspondence from the Windsor/Essex County Senior Games Council, dated March 3, 2008, be received and further that Amherstburg Council grant the Games permission to sell 50/50 raffle tickets at the McGregor K of C, Council #2844, on Monday, April 28, 2008.

Motion Carried

### **UNFINISHED BUSINESS**

Unfinished Business as of March 10, 2008

### **NEW BUSINESS**

1. R. Pillon wanted to make Public Works aware of the pooling of water on MacDonald St/ Front Rd to be able to investigate.

### **BY-LAWS**

Report By-Laws

**By-Law 2008-05** being a by-law to provide for retail business establishments to be open on certain holidays in the Town of Amherstburg (See Report #2)

**By-Law 2008-16** being a by-law to govern the proceedings of Council, the conduct of its members and the calling of meetings (Notice that this by-law will be brought to Council for approval on March 25th, See Report #4)

Confirmatory By-Law

Resolution No. 2008.03.10-023

Moved by J. Sutton

Seconded by R. Pillon

That **By-Law 2008-17** being a By-Law to confirm all resolutions of the Municipal Council

be taken as having been read a first, second and third time, be finally passed and the Mayor and the Clerk be authorized to sign same and affix the Corporate Seal thereto.  
Motion Carried

**NOTICE OF MOTION**

No notices of motion were presented at this meeting.

**ADJOURNMENT**

Adjournment

Resolution No. 2008.03.10-024

Moved by R. Pillon


Seconded by J. Sutton

That we rise and adjourn at 8:25 P.M. and move back into the In-Camera session.

Motion Carried



Wayne Hurst, Mayor



Pamela Malott, Clerk