

The Regular Meeting of the Hydro-Electric Commission for the Town of Amherstburg was held on May 13, 1998 with the following members present.

**T. Tiefenbach, Chairman**  
**W. Hurst, Mayor**  
**R. Pillon, Vice Chairman**

**Also Present:** **A. Parnell, Secretary Treasurer**  
**K. Atkinson, Superintendent**

1. The Chairman of the Commission called the meeting to order at 4:00 P.M.
2. **Motion:** That the minutes of the last regular meeting of April 8, 1998, be accepted as presented. (*Hurst/Pillon*)

**MOTION CARRIED**

3. There was no disclosure of pecuniary interest.
4. There were no delegations.
5. **Motion:** That the bills and accounts since the last regular meeting of April 8, 1998, be received. (*Pillon/Hurst*)

**MOTION CARRIED**

6. **Business Arising From the Minutes/Unfinished Business**

- 6.1 The Secretary Treasurer responded to Mayor Hurst's enquiry regarding insurance coverages, indicating that regardless of the cause of the damage, the vehicle policy would respond to damages to the vehicle and the property policy would respond to damages to the building and contents.
- 6.2 The Secretary Treasurer responded to the request of Commissioner Tiefenbach at the last meeting, regarding the changes to the Development Charges Act which came into force March 1, 1998, indicating that the Act has not received third and final reading and that once a final copy of the Act has been received by either the Town or the office, a further report will be provided.
- 6.3 The Secretary Treasurer reported that a breakdown of the insured values as of March 1, 1998, has been received from the insurance company, however, the premiums related thereto have not been received and further indicated that a report will be provided at a later date.

7. **Consent Agenda**

**Motion:** That the Consent Agenda as presented, namely:

- 7.1 M.E.A. Industry Reform Update, Volume 3, Number 10 entitled "Market Design Committee Completes First Interim Report"; Management recommended note and file.
- 7.2 M.E.A. Industry Reform Update, Volume 3, Number 11 entitled "MEA Asks Ontario Cabinet to Put Customers First in Restructuring Legislation"; Management recommended note and file.
- 7.3 M.E.A. Date Pad, May 1998; Management recommended note and file.
- 7.4 M.E.A. publication entitled "Electricity Industry Reform" Summary Position; Management recommended note and file.
- 7.5 Notice of the M.E.A. Problem Solving Workshop to be held June 15-17, 1998 or September 14-16, 1998; Management recommended note and file.
- 7.6 Notice of the Southwestern Utilities Golf Tournament to be held May 30, 1998 at Roseland Golf & Curling Club; Management recommended note and file.
- 7.7 Letter form Resource Associates Canada Inc. offering their consulting services; Management recommended note and file.
- 7.8 Regular Monthly Safety Meeting Minutes of April 15, 1997; Management recommended note and file.
- 7.9 Letter from General Amherst High School regarding the award to a student graduating in Communications Technology; this is in accordance with the Amherstburg Hydro Electric Commission Policy Manual/Resource Handbook, item 1.13 a); Management recommended participation.
- 7.10 Notice of the 83rd E.U.S.A. Annual Meeting and General Conference to be held in Windsor May 24 and 25, 1998; Management recommended note and file.
- 7.11 Further to discussion at the last regular meeting regarding the replacement of trees removed as a result of their interference with the hydro lines, the Superintendent has developed a policy/procedure; Management recommended note and file.
- 7.12 Notice of the M.E.A. "Security Coordinator Course" to be held June 18 in Markham, June 22 in Belleville, or June 30 in London; Management recommended note and file.

- 7.13 M.E.A. Industry Reform Update, Volume 3, Number 12, entitled "M.E.A. Submits Recommendations on Proposed New Municipal Act"; Management recommended note and file.
- 7.14 M.E.A. ENERConnect, May 7, 1998; Management recommended note and file.
- 7.15 Copy of a letter from the M.E.A. to the Minister of Municipal Affairs & Housing regarding changes to the proposed new Municipal Act; Management recommended note and file.
- 7.16 M.E.A. Circuit Breaker, May 1998; Management recommended note and file.

be accepted as presented. (*Hurst/Pillon*)

**MOTION CARRIED**

8. **Correspondence**

- 8.1 **Motion:** That the notice of the MEARIE Insurance & Risk Management Conference to be held June 24-26, 1998 in Collingwood be received for file. (*Hurst/Pillon*)

**MOTION CARRIED**

- 8.2 **Motion:** That the notice of the M.E.A. 1998 Summer Conference entitled "Powering Our Future" to be held in Windsor May 25-27, 1998, be received and that the Superintendent be authorized to attend. (*Hurst/Pillon*)

**MOTION CARRIED**

- 8.3 **Motion:** That the notice of the Ontario Electric League Essex Chapter Annual Robert Hardy Golf Day to be held June 11; 1998 at Kingsville Golf and Country Club be received, and that the Superintendent be authorized to attend and that an appropriate door prize be provided. (*Hurst/Pillon*)

**MOTION CARRIED**

- 8.4 **Motion:** That the Hydro and Water Division Financial Statements for the year ended December 31, 1997 as prepared by K.P.M.G. be received file. *(Hurst/Pillon)*

**MOTION CARRIED**

- 8.5 **Motion:** That the Hydro Statement for the year ended December 31, 1997 prepared by the Secretary Treasurer in Ontario Hydro Format, be received for file. *(Pillon/Hurst)*

**MOTION CARRIED**

- 8.6 **Motion:** That the Hydro and Water Department Account Variance Reports for the year ended December 31, 1997 be received. *(Hurst/Pillon)*

**MOTION CARRIED**

9. **Reports from Management**

- 9.1 The Secretary Treasurer and the Superintendent provided verbal reports on the activities during the month of April.

**Motion:** That the current Billing and Collecting Charge billed to customers connected to the sewer, which is to cover the cost of providing a sewer billing on behalf of the municipality be eliminated. *(Hurst/Pillon)*

Mayor Hurst requested a recorded vote:  
Mayor Hurst - Yes  
Commissioner Pillon - No  
Chairman Tiefenbach - Yes

**MOTION CARRIED**

**Motion:** That Management investigate the procedures necessary to expand hydro service to the new Town boundaries and report back at the next meeting. *(Hurst/Pillon)*

**MOTION CARRIED**

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- 9.2 **Motion:** That the Overtime Report and Work Report for the month of April 1998 be received. *(Pillon/Hurst)*

**MOTION CARRIED**

10. **New Business**

- 10.1 **Motion:** That the C.I.B.C. be appointed the banker of the Hydro Electric Commission for the Town of Amherstburg, and that any two of the Mayor, Chairman, Vice Chairman, Secretary Treasurer and Superintendent be authorized to sign on behalf of the Corporation. *(Hurst/Pillon)*

**MOTION CARRIED**

11. **Motion:** That the regular meeting of the H.E.C. be temporarily adjourned to enter into Committee-of-the-Whole for the purposes of discussing personnel, legal and/or property issues. *(Pillon/Hurst)*

**MOTION CARRIED**

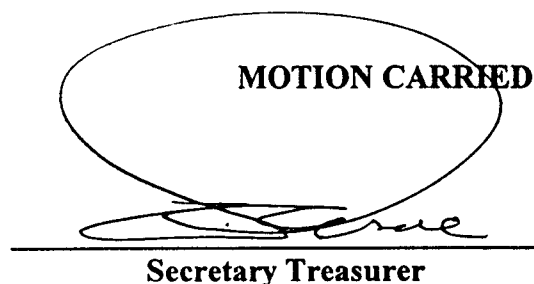
- Motion:** That the regular meeting of the H.E.C. resume. *(Hurst/Pillon)*

**MOTION CARRIED**

12. There being no further business, the meeting was adjourned at 5:50 P.M. *(Pillon/Hurst)*

**MOTION CARRIED**

  
Chairman

  
Secretary Treasurer