

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2018-13

By-law to amend User Fee By-law 2017-96

WHEREAS By-law 2017-96 being a by-law to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property was adopted on December 11, 2017;

AND WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws imposing fees or charges on any class or persons;

AND WHEREAS the Building Code Act, 1992, S.O. 1992, c. 23, as amended provides that a municipality may pass by-laws imposing fees and charges;

AND WHEREAS the Planning Act, R.S.O. 1990, c. P.13, as amended, provides that a municipality may pass by-laws imposing tariffs, fees and charges.

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. THAT the rates and service charges, as outlined in Schedule "A" of By-law 2017-96 be amended as attached hereto and forming part of this By-law.
2. THAT such services and activities will not be provided until payment of the appropriate fee or charge has been received.
3. THAT payment of any fee or charge in this By-law shall be in Canadian currency.
4. THAT some rates and service charges are subject to applicable sales tax.

Read a first, second and third time this 12th day of February, 2018.



MAYOR-Aldo DiCarlo



CLERK - Paula Parker

Town of Amherstburg User Fee Schedule

Administrative Services

Service	Fee Basis	Approved Fee
Photocopies	Per Copy	\$ 0.30
Pins	Per Pin	\$ 0.75
Town Spoon	Per Spoon	\$ 5.00
Flags	Per Flag	\$ 75.00
2 x 3 Street Maps	Per Map	\$ 10.00

Clerk's Department

Commissionaire of Oaths/Witness Signature (Non Municipal Documents) Residents (Pension Documents Excluded)	Per Document	\$ 10.00
Commissionaire of Oaths/Witness Signature (Non Municipal Documents) Non Residents (Pension Documents Excluded)	Per Document	\$ 15.00
MFFIPA Application	Per	\$ 5.00
MFFIPA Other		As per Ontario Regulation 823
Transfer of Electronic Documents (USB, Email)	per	\$ 10.00
Integrity Commissioner Filing fee	per	\$ 125.00
Election Nomination Fee - Mayor	per	\$ 200.00
Election Nomination Fee - Deputy Mayor/Councillor	per	\$ 100.00
Copies of recorded council meeting	Per CD	\$ 10.00
Administrative Charge for subrogated third party damages	per	\$ 100.00

Town of Amherstburg User Fee Schedule

Licensing & Enforcement Department

Service	Fee Basis	Approved Fee
Auctioneer	Per Licence	\$ 78.00
Lotteries/Bingos/Raffles	Per Licence	Legislated at 3%
Carnivals, Fairs/Midways	Per Licence	\$ 150.00
Circuses	Per Licence	\$ 150.00
Concerts	Per Licence	\$ 150.00
Driving Schools	Per Licence	\$ 150.00
Festivals	Per Licence	\$ 150.00
Flea Markets	Per Licence	\$ 150.00
Hawkers and Peddlers	Per Licence	\$ 78.00
Horse Drawn Carriage Owners Drivers	Per Licence	\$ 78.00
Limousine Driver	Per Licence	\$ 78.00
Limousine Owner	Per Licence	\$ 78.00
Pedi cabs Owners/Drivers	Per Licence	\$ 78.00
Petting Zoos	Per Licence	\$ 150.00
Portable Sign Contractors	Per Licence	\$ 100.00
Produce Vendors	Per Licence	\$ 150.00
Refreshment Vehicles (All Classes)	Per Licence	\$ 78.00
Second Hand Shops	Per Licence	\$ 200.00
Special Event Sales	Per Licence	\$ 78.00
Taxicab Broker	Per Licence	\$ 75.00
Taxicab Driver	Per Licence	\$ 60.00
Taxicab Owner	Per Licence	\$ 70.00
Trade Shows	Per Licence	\$ 150.00
Amusement Arcades	Per Licence	\$ 200.00
Automobile Body Repair Shops	Per Licence	\$ 200.00
Barbershops	Per Licence	\$ 200.00
Beauty Salons	Per Licence	\$ 200.00
Bed and Breakfasts	Per Licence	\$ 200.00
Bingo Halls	Per Licence	\$ 200.00
Boarding/Lodging/Rooming Houses	Per Licence	\$ 200.00
Body piercing parlours	Per Licence	\$ 200.00
Bowling Alleys	Per Licence	\$ 200.00
Business Service Establishments	Per Licence	\$ 200.00
Campgrounds/Trailer Parks	Per Licence	\$ 200.00
Caterers	Per Licence	\$ 200.00
Dry Cleaners	Per Licence	\$ 200.00
Florist Shops	Per Licence	\$ 200.00
Food Shops	Per Licence	\$ 200.00
Gas Stations	Per Licence	\$ 200.00

Service	Fee Basis	Approved Fee
Hotels/Motels	Per Licence	\$ 200.00
Indoor Recreational Establishments	Per Licence	\$ 200.00
Office (General, Business, Service)	Per Licence	\$ 200.00
Pet Groomers	Per Licence	\$ 200.00
Pet Shops	Per Licence	\$ 200.00
Public Halls (all classes)	Per Licence	\$ 200.00
Race Tracks	Per Licence	\$ 150.00
Restaurants	Per Licence	\$ 200.00
Retail Store	Per Licence	\$ 200.00
Snack Bars	Per Licence	\$ 200.00
Swimming Pools	Per Licence	\$ 200.00
Tattoo parlours	Per Licence	\$ 200.00
Theatres	Per Licence	\$ 200.00
Wrecking Yards	Per Licence	\$ 200.00
Adult Book/Magazine Sales	Per Licence	\$ 100.00
Adult Entertainment Attendants	Per Licence	\$ 78.00
Adult Entertainment Parlours	Per Licence	\$ 200.00
Adult Merchandise Sales	Per Licence	\$ 200.00
Adult Videotape Sales/Rental	Per Licence	\$ 200.00
Marriage Licences	Per Licence	\$ 117.00
Civil Marriage Ceremony during regular business hours	Per Ceremony	\$ 250.00
Civil Marriage Ceremony after regular business hours/weekends	Per Ceremony	\$ 350.00
Civil Marriage Ceremony off site mileage cost	Per KM	per Canada Revenue rate
Civil Marriage Ceremony Cancellation Fee	With 24 hours notice	\$ 62.50
During regular business hours Civil Marriage Ceremony Cancellation Fee	Without 24 hours notice	\$ 125.00
After regular business hours/weekends Civil Marriage Ceremony Cancellation Fee	Without 24 hours notice	\$ 175.00
Civil Marriage Ceremony Rehearsal	Per Rehearsal	\$ 50.00
Civil Marriage Ceremony Witnesses	Per 2 witnesses	\$ 30.00
Liquor Licence Application Processing	Per Application	\$ 50.00
Application for Noise Exemption	Per Application	\$ 50.00
Death Registration	Per	\$ 15.00
Dog Licence	Per Spayed / Neutered Dog	\$ 15.00
Dog Licence	Per Unspayed / un-neutered Dog	\$ 25.00

Service	Fee Basis	Approved Fee
Late Fee - Dog Tag -After April 30	Per	\$ 10.00
Application for Fence Variance	Per	\$ 50.00
Fence Viewing	Per	\$ 400.00
Appear before Property Standards Committee		\$ 100.00
Property Standards Order	Per	\$ 100.00
Property Standards Order Reinspection	Per	\$ 100.00
Register Property Standards Order on Title	Per	\$50 + Cost of Registration
By-law Violation - Administrative Fee -Work Completed by the Town	Per	20% of Invoice costs / minimum \$100.00

Finance Department		
Service	Fee Basis	Approved Fee
Adding Charges to Roll	Per Transaction	\$ 100.00
Financing Administrative Fee	Per Property	\$ 100.00
Indemnity Processing Charge	Per Occurrence	\$ 50.00
Misdirected Payment	Per Transaction	\$ 25.00
NSF/Returned Payment Charge	Per Occurrence	\$ 40.00
Refund Charge	Per Occurrence	\$ 25.00
Tax Certificates	Per Certificate	\$ 75.00
Tax Research (For Tax, Accounting or Finance)	Per	\$ 50.00
Tax Sale Registration 2nd Letter	Per	\$ 50.00
Tax Sale Registration Final Letter Before Registration	Per	\$ 50.00
Title Search - 2 years arrear	Per Search	\$ 50.00

Town of Amherstburg User Fee Schedule

Public Works / Drainage		
Service	Fee Basis	Approved Fee
Curb Cut & Driveway	Per Cut	\$ 50.00
Lawyers Inquiries (orders on residential /commercial/industrial property for buyers)	Per Inquiry	\$ 75.00
Water Meter Fee	3/4" Permit/Water Meter Fee	\$ 470.00
Water Meter Fee	1" Permit/Water Meter Fee	\$ 560.00
Water Meter Fee	1 1/2" Permit/Water Meter Fee	\$ 1,020.00
Water Meter Fee	2" Permit/Water Meter Fee	\$ 1,135.00
Disconnection /Removal of Water Service	Per disconnection	\$ 2,000.00
Water Meter Testing for Customer	Per test	\$ 250.00
Hydrant Valve Installation & Removal Fee	Per Inspection	\$ 125.00
Hydrant Water Usage Fee	per usage	current water rate
Overstrength Sewage Treatment – Amherstburg Wastewater Treatment Plant	per kg	based on previous years actuals
New Water Service Connections	3/4" Water Service	\$ 2,750.00
New Water Service Connections	1" Water Service	\$ 2,950.00
New Water Service Connections	1 1/2" & 2" Water Service	at cost
After Hours Water Shut Off/ON	per service	\$ 175.00
Street Sweeper - Cleaning Roads	per hour	\$ 200.00
Street Sweeper - Hydroexcavation	per hour	\$ 250.00
Backhoe w/ Operator	per hour	\$ 90.00
Dump Truck w/ Operator	per hour	\$ 80.00
Right Of Way Permit	per permit	\$ 200.00
Right Of Way Permit Indemity Deposit	per permit/deposit	\$ 1,000.00

GIS Department		
Service	Fee Basis	Approved Fee
8 1/2 x 11 Town core Street map (B & W)	Per Map	\$ 1.00
8 1/2 x 11 Town core Street map (Colour)	Per Map	\$ 1.00
11 x 17 Town core Street map (B & W)	Per Map	\$ 2.00
11 x 17 Town core Street map (Colour)	Per Map	\$ 2.00
8 1/2 x 11 Fenced Area Specified by Customer (B&W) W/Aerial	Per Map	\$ 2.00
8 1/2 x 11 Fenced Area Specified by Customer (Colour) W/Aerial	Per Map	\$ 2.00
11 x 17 Fenced Area Specified by Customer (B&W) W/Aerial	Per Map	\$ 2.00
11 x 17 Fenced Area Specified by Customer (Colour) W/Aerial	Per Map	\$ 4.00
Standard Products - Laser Plots (enlarged on plotter)	Per Sq. Ft.	\$ 2.50
Custom Mapping	Per Hour	\$ 32.50

Fire Services		
Service	Fee Basis	Approved Fee
Fire Search (Lawyer Letter)	Per Search	\$ 80.00
Fire Report (No Investigation)	Per Report	\$ 80.00
Fire Report (Investigation)	Per Report	\$ 250.00
Inspection with Fire Code Deficiencies	Per Hour	\$ 80.00
Re-Inspection after Notice of Violation	Per Hour	\$ 80.00
Request Inspection (letter required)	Per Hour	\$ 80.00
Firework Application and Review	Per Hour	\$ 80.00
Fire Safety Plan Review	Per Hour	\$ 80.00
Lockbox Program	One Time Fee	\$ 80.00
MVA Response to Non Resident Vehicles	Per hour/Per truck	\$ 450.00
Smoke Alarm Installation	Per Smoke Alarm	\$ 40.00
Risk & Safety Management Level 1 Propane	Per Hour	\$ 80.00
Risk & Safety Management Level 2 Propane	Per Hour	\$ 80.00
Open Air Fire Permit (Farm Registered Properties Exempt)	Per	\$ 25.00
Open Air Fire Permit Special Event	Per	\$ 75.00
Open Burn - Duty Officer Response	per Officer	\$ 225.00
Open Burn	Per Call (5 or less Firefighters)	\$ 450.00
Open Burn	Per Call (6 or more Firefighters)	\$ 900.00
Assistance for Private Standby Beyond Normal Fire Protection	Per hour/Per truck	\$ 450.00
Annual Business License Inspection	Per Hour	\$ 80.00
False Alarm (After 3 Occurrences in 12 month period)	Per truck	\$ 450.00
Emergency Response-Fire Department	per hour/per truck	*Current MTO rate
Emergency Response-Fire Department	personnel per hour/personnel per call	**Current rate
	Any other costs associated with the response of each and every call	
* Current MTO rate will be determined by the Clerk as per the Ministry of Transportation rate at the date of invoice		
**Current personnel per hour and per call rates will be determined based on the hourly rate of FT firefighter and volunteer per call rates at the date of invoice.		

Planning Department		
Service	Fee Basis	Approved Fee
Application to Amend the Official Plan	Deposit	\$ 2,000.00
Application to Amend Zoning By-law	Deposit	\$ 2,000.00
Application to Amend Zoning By-law to A-36	Deposit	\$ 1,000.00
Consideration of an Application to the County of Essex for Approval of a Plan of Subdivision	Deposit	\$ 2,000.00
Application for the Approval of Site Plans & Site Plan Agreement for New Development within Designated Site Plan Control Area	Deposit	\$ 2,000.00
Consideration of an Application to the County of Essex for Approval of a Plan of Condominium	Deposit	\$ 2,000.00
Consideration of an Application for Conversion, Demolition, Renovation or Repair, or Severance Under the Rental Housing Protection Act	Deposit	\$ 2,000.00
Part Lot Control By-law	Deposit	\$ 1,000.00
Holding (H) Removal By-law	Deposit	\$ 1,000.00
<p><i>With respect to Application to amend the Official Plan, Application to amend the Zoning By-law, consideration of an Application to the Minister of Municipal Affairs and Housing for approval of a Plan of Subdivision, an application for the Approval of Site Plans and a Site Plan Agreement for new Development within a Designated Site Plan Control area, consideration of an Application to the Minister of Municipal Affairs and Housing for Approval of Plan of Condominium, consideration of an Application for Conversion, Demolition, Renovation or Repair, or Severance under the Rental Housing Protection Act, Part Lot Control By-law, Holding (H) Removal By-law if the costs of the Municipality for processing the subject planning applications exceed the amount of the deposit, the applicant shall promptly pay to the Town of Amherstburg, such excess amount upon receipt of an invoice therefore from the Town; and if the costs of the Municipality for processing the subject applications are less than the amount of the deposit, the Town shall promptly pay to the applicant the difference.</i></p>		

Service	Fee Basis	Approved Fee
Application for Consent to Sever Land	Fee	\$ 500.00
Application for a Minor Variance or Permission to Enlarge, Extend or Alter the Use of a Legal Non-conforming Use	Fee	\$ 500.00
Certificate of Validation	Fee	\$ 250.00
Copy of Official Plan or Zoning Bylaw	Per Copy	\$ 50.00
Applicant Driven Deferrals of Planning Act Applications	Per	\$ 115.00
Special Hearing at Request of Applicant	Per	\$ 375.00
ERCA Development Review Fee Minor Variance	Per	\$ 115.00
ERCA Development Review Fee Consents	Per	\$ 200.00
ERCA Development Review Fee Subdivisions/Major OPA or ZBA	Per	\$ 300.00
ERCA Development Review Fee Site Plan Control, Minor OPA or ZBA	Per	\$ 200.00
Planning Letter	Per Inquiry	\$ 75.00

Building Department

Service	Fee Basis	Approved Fee
Part 1 -A minimum fee of \$50.00 is required for all applications		
Residential Group "C" - Finished Area above entrance level	per Sq Ft	\$ 1.00
Residential Group "C" - Finished Area below entrance level	per Sq Ft	\$ 0.75
Industrial Division F1, F2, F3 as set forth under the Ontario Building Code	per Sq Ft	\$ 1.00
Institutional or Group "B"	per Sq Ft	\$ 1.00
Commercial or Group D & E	per Sq Ft	
<u>Assembly or Group A Division 1,2,3 & 4</u>	per Sq Ft	
Residential Garages, Carports, Sheds, Open Roofless Decks	per	\$ 150.00
Residential Swimming pools	per	\$ 100.00
Finished Residential Basements/Attics	per Sq Ft	\$ 0.75
Change of Use Permit	per	\$ 120.00
Projects not specifically listed above including: additions, porches, canopies, retaining walls, fireplaces, renovations, building repairs authorized under Property Standards By-law, machine bases, greenhouses and any other structure or project not listed or classified elsewhere	per permit	12.00 per \$1000 or part thereof construction value up to \$10,000,000 \$1.50 per \$1000 construction value Minimum 100.00 - %15 increase
Tents and other short term temporary structures:		
(a) Large Tent requiring an Engineer's design	per permit	\$ 100.00
(b) Small Tents	per permit	\$ 50.00

Service	Fee Basis	Approved Fee
Demolitions Residential Part 9	per permit	\$ 100.00
Demolitions Non-Residential	per permit	\$ 800.00
Demolitions Buildings Exceeding 10,000 sq. ft.	per permit	\$ 1,000.00
Projects commenced prior to permit application being filed with the Building Department	per permit	2 times cost of applicable permit
Farm Buildings as defined in Ontario Building Code Section 1.1.3.2 Up to 10,000 sq. ft floor area	per permit	\$ 500.00
Farm Buildings as defined in Ontario Building Code Section 1.1.3.2 over 10,000 sq. ft floor area	per permit/per sq. ft.	.10 per square foot
Permanent Signs	per sign face	\$ 100.00
Portable Signs - renewed annually	per sign/per year	\$ 100.00
Part 2 - Plumbing Permit Fees		
P-1 Residential Buildings under Part 9 of the Ontario Building Code	per dwelling unit or tenant space	\$ 125.00
P-2 Residential Building under Part 3 of the Ontario Building Code	per unit	\$125 for the 1st unit or suite and \$75.00 for each additional unit or suite
P-3 Other types of buildings not specifically listed in P-1 or P-2	per	\$100.00 + \$12.50 per fixture
Backflow preventor	per	\$ 75.00
Each additional backflow preventor	per	\$ 10.00
The construction, repair, renewal or alteration of a building drain and/or building storm drain as follows:		
Each 15 metres (50 feet) or fraction thereof	per	\$ 9.00
Installation of additional fixtures or appliances prior to the completion of plumbing work covered by a previous permit	per fixture as defined under Section 7 of the OBC	\$ 5.00
Minimum plumbing permit fee	per permit	\$ 125.00

Service	Fee Basis	Approved Fee
PART 3 - SEWER FEES		
<i>Installation of new sanitary or storm sewer piping for a single family dwelling:</i>		
Sanitary Sewer	per permit	\$ 100.00
Storm Sewer	per permit	\$ 100.00
<i>Drainage piping and storm drainage piping not within a building, excluding grease, oil or sediment interceptor to construct, repair, renew or alter,</i>		
Drainage piping, and/or storm drainage piping servicing any type of building or other than a single family dwelling:	per permit	\$ 100.00
Storm drainage piping servicing land, but not connected to a building:	per permit	\$ 100.00
For each manhole that is connected to drainage piping and/or storm drainage piping	per permit	\$ 100.00
For each catch basin that is connected to storm drainage piping	per permit	\$ 20.00
PART 4 - ON SITE PART 8 SEWAGE SYSTEMS		
Permits		
A minimum permit fee is required for all applications	per permit	\$ 125.00
The decommissioning of septic systems and installing new lateral sanitary sewers	per permit	\$ 250.00
<i>There shall be no fee for the construction of not more than 5 feet of drainage piping from building to septic tank</i>		
New systems or replacement systems (raised bed/trench system)	per permit	\$ 750.00
Tertiary System:	per permit	\$ 850.00
Tank Replacement only	per permit	\$ 300.00
Holding Tank	per permit	\$ 800.00
Septic Repairs (Property Standards)	per	\$ 150.00
Septic Inspections (condition of severance)	per	\$ 150.00
Reviews and Assessments		
Subdivision (per lot)	per	\$ 150.00
Severance application	per	\$ 150.00
Minor Variance	per	\$ 150.00
Building Addition/Alteration	per	\$ 200.00
Property Inquiries	per	\$ 100.00

Service	Fee Basis	Approved Fee
PART 5 - WATER SERVICE PIPING BEYOND THE BUILDING CONTROL VALVE		
<i>Installation to extend, alter, reconstruct or install water service piping serving more than one building upstream of the water meter of building control valve.</i>		
Install water service piping serving more than one building	per permit	\$ 100.00
PART 6 - SPECIAL FEES		
FEES FOR ADDITIONAL INSPECTIONS		
Extra Inspections:		
For inspections made necessary due to work not ready for inspection following notification	per	\$ 60.00
Special Inspections:		
Standby inspection	per hour	\$ 60.00
Examination of revised plans	per	\$ 150.00
Inspection outside of normal working hours	per hour- minimum of 2 hours	\$ 100.00
Building Letter	per	\$ 75.00
AMOUNT OF PERMIT FEES WHICH WILL BE RETAINED WHERE THE OWNER APPLIES FOR A REFUND OF THE SAID FEES:		
<i>The conditions set out below related to the refund of building permit fees for various situations and the applicable fees which are to be retained by the Town of Amherstburg</i>		
Prior to Permit being Issued		
Building Application withdrawn by the owner	per permit	25% of the building permit fee but not less than \$50.00 and not greater than \$1500.00
Permit is not issued by the Chief Building Official	per permit	
Application abandoned	per permit	
Permit Issued:		
Applicant requests permission to cancel the permit	per permit	50% of the building permit fee but not less than \$150.00
Work does not commence and application for a refund is made within six (6) months of the date of the permit was issued.	per permit	
Work commenced and is abandoned		No refund
Permit Revoked		No refund

Service	Fee Basis	Approved Fee
Indemnity Fees:		
NOTE: EXTRA FEES WITH RESPECT TO EXTRA INSPECTIONS, COMMENCEMENT OF WORK PRIOR TO PERMIT APPLICATION BEING FILED WILL BE DEDUCTED AUTOMATICALLY FROM INDEMNITY FEES:		
Residential	deposit	\$ 1,000.00
Commercial	deposit	\$ 1,000.00
Industrial	deposit	\$ 1,000.00
Institutional	deposit	\$ 1,000.00
Inground Pool	deposit	\$ 1,000.00
Above Ground Pool	deposit	\$ 500.00
Accessory detached buildings accessory to a single family dwelling	deposit	\$ 500.00
Farm buildings	deposit	\$ 500.00
Decks & porches requiring a permit	deposit	\$ 500.00
<p><i>To indemnify the Town from any loss or damage it may sustain by reason of the work carried out under such permit. Upon the completion of all work performed under the said permit, the amount of such indemnity fee shall be returned to the applicant after deductions of the amount of any loss or damage to any property or installations of the Town or any public utility, which loss or damage, in the opinion of the authority having jurisdiction arose out of the performance of such work. Outstanding permit fees will be deducted from the indemnity fee at the time of release. The Municipality will levy a fifty dollar (\$50.00) non-refundable fee to cover costs of the indemnity inspections.</i></p>		

Parks, Facilities, Recreation and Culture Department

Service	Fee Basis	Current Fee	January 1, 2018 Fee	September 1, 2018 Fee
ADMINISTRATION FEES				
Security Deposit	per rental	\$ 250.00		
Refunds - (programs and rentals)	per transaction	\$ 15.00	\$ 25.00	
Set - Up / Take Down Rate - Amherstburg Staff	per rental	\$ 20.00	\$ 25.00	
Equipment Rental - Multimedia Station	per rental	\$ -	\$ 20.00	
Equipment Rental - Recreation Equipment	per rental	\$ -	\$ 15.00	
Equipment Rental - Chairs	per chair	\$ -	\$ 1.25	
Equipment Rental - Tables	per table	\$ -	\$ 5.00	
Equipment Rental - Sound System	per rental	\$ -	\$ 20.00	
Banner Application Fee	per banner	\$ 100.00	\$ 110.00	
RECREATION ADVERTISING				
Rink Board Advertising (High Visibility) per year	34" x 120"	\$ 800.00		
Rink Board Advertising (Low Visibility) per year	34" x 120"	\$ 600.00		
Mezzanine Ads per year	36" x 72"	\$ 500.00		
Backlit Signs per year	48" x 96"	\$ 1,500.00		
Ice Logo per year	72 sq feet (6' x 12')	\$ 2,500.00		
Goal Rink Advertising per year	34" x 120"	\$ 300.00		
Zamboni Advertising per year	1 machine	\$ 4,500.00		
Municipal Guide - Back Cover	per edition	\$ 400.00		
Municipal Guide - Back Cover	2 editions	\$ 700.00		
Municipal Guide - Inside Front or Inside Back	per edition	\$ 350.00		
Municipal Guide - Inside Front or Inside Back	2 editions	\$ 650.00		
Municipal Guide - Full Page	per edition	\$ 275.00		
Municipal Guide - Full Page	2 editions	\$ 500.00		
Municipal Guide - Half Page	per edition	\$ 200.00		
Municipal Guide - Half Page	2 editions	\$ 350.00		
Municipal Guide - Quarter Page	per edition	\$ 150.00		
Municipal Guide - Quarter Page	2 editions	\$ 275.00		
Municipal Guide - Business Card Size	per edition	\$ 100.00		
Municipal Guide - Business Card Size	2 editions	\$ 175.00		
Electronic Advertising - Libro Credit Union Centre (1 month)	1 month	\$ 40.00		
Electronic Advertising - Libro Credit Union Centre (3 months)	per month	\$ 32.00		
Electronic Advertising - Libro Credit Union Centre (6 months)	per month	\$ 30.77		
Electronic Advertising - Libro Credit Union Centre (12 months)	per month	\$ 29.63		
Electronic Advertising - Town Hall (1 month)	1 month	\$ 20.00		
Electronic Advertising - Town Hall (3 months)	per month	\$ 16.00		
Electronic Advertising - Town Hall (6 months)	per month	\$ 15.38		
Electronic Advertising - Town Hall (1 months)	per month	\$ 14.81		
Electronic Advertising - Libro Centre & Town Hall (1 month)	1 month	\$ 50.00		
Electronic Advertising - Libro Centre & Town Hall (3 months)	per month	\$ 37.50		
Electronic Advertising - Libro Centre & Town Hall (6 months)	per month	\$ 35.00		
Electronic Advertising - Libro Centre & Town Hall (12 months)	per month	\$ 32.50		
** Administration has ability to negotiate price for multiple advertising opportunities				
AMHERSTBURG INDOOR RECREATION FACILITIES FEES				
Ice Time				
Capital Surcharge	per hour	\$ -		\$ 6.00
Prime Time Rental	per hour	\$ 165.10		\$ 167.84
Non-Prime Time Rental	per hour	\$ 144.08		\$ 146.47
Off-Off Prime Time Rental	per hour	\$ 59.84		\$ 60.83
Local Minor Sports Association Prime Time Rental	per hour	\$ 162.50		\$ 165.20
Local Minor Sports Association Non-Prime Time Rental	per hour	\$ 141.81		\$ 144.16
Goalie Pad	per hour	\$ 35.27		\$ 35.86
Public Skating - General (per person)	per person	\$ 3.00		
Public Skating - General (per family)	Max of 5	\$ 8.00		
Senior Public Skate	per person	\$ 4.42		
Parent & Tots (per person)	per person	\$ 3.00		
Hockey / Figure Skating drop-in	per person	\$ 8.00		

Service	Fee Basis	Current Fee	January 1, 2018 Fee	September 1, 2018 Fee
Dry Floor Time				
Capital Surcharge	per hour	\$ -		\$ 6.00
Arena Floor Rental Prime Time	per hour	\$ 59.84	\$ 60.83	
Arena Floor Rental Non-Prime	per hour	\$ 55.24	\$ 56.16	
**Show/Sale (in advance) per day	per day	\$ 500.00	\$ 508.30	
Indoor Soccer Field				
Capital Surcharge	per hour	\$ -		\$ 6.00
Prime Time Rental	per hour	\$ 113.49		\$ 115.37
Non-Prime Time Rental	per hour	\$ 104.04		\$ 105.77
Local Minor Sports Association Prime	per hour	\$ 111.70		\$ 113.55
Local Minor Sports Association Non-Prime	per hour	\$ 102.40		\$ 104.10
Youth - Drop-in Soccer	per hour	\$ 3.00		
Adult - Drop-in Soccer	per hour	\$ 7.08		
Adult - Drop-in Baseball	per hour	\$ 7.08		
Multi Purpose Room Upstairs in Arena (Small room)				
Capital Surcharge	per hour	\$ -		\$ 3.00
Prime Time Rental	per hour	\$ 23.01		\$ 23.39
Non -Prime Time Rental	per hour	\$ 18.42		\$ 18.73
Local Minor Sports Association Prime Time Rental	per hour	\$ 22.65		\$ 23.03
Local Minor Sports Association Non-Prime Time Rental	per hour	\$ 18.13		\$ 18.43
Weekend - Daily Alcohol & Non-Alcohol - Half Day (4 hours)	per event	\$ 230.17		\$ 233.99
Weekend - Daily Alcohol & Non-Alcohol - Full Day (8 hours)	per event	\$ 414.31		\$ 421.19
Board Room In Arena (Office Area)				
All Hours	N/A	N/A		
Leasing Space/Essex Power Energy Zone				
Capital Surcharge	per hour	\$ -		\$ 3.00
Prime Time Rental	per hour	\$ 36.25		\$ 36.85
Non -Prime Time Rental	per hour	\$ 27.19		\$ 27.64
Community Room				
Capital Surcharge	per hour	\$ -		\$ 3.00
Prime Time Rental	per hour	\$ 46.03		\$ 46.79
Non -Prime Time Rental	per hour	\$ 36.83		\$ 37.44
Kitchen - Prime or Non-Prime	per hour	\$ 18.41		\$ 18.72
Weekend - Daily Alcohol & Non-Alcohol - Half Day (4 hours)	per event	\$ 230.17		\$ 233.99
Weekend - Daily Alcohol & Non-Alcohol - full Day (8 hours)	per event	\$ 414.31		\$ 421.19
** Kitchen included in half day and full day rentals				

Service	Fee Basis	Current Fee	January 1, 2018 Fee	September 1, 2018 Fee
AMHERSTBURG OUTDOOR RECREATION FACILITIES FEES				
Pavillion Rentals				
Capital Surcharge	per 2 hours	\$ -		\$ 6.00
Wedding / Special Event	per 2 hours	\$ 69.05		\$ 70.19
** There is no alcohol allowed in KNYF Please refer to KNYF passive By-Law				
Full Park Rentals, Special Events & Equipment				
Capital Surcharge (rentals)	per hour	\$ -		\$ 6.00
Family Reunion/Picnic, etc. (no alcohol)	per rental	\$ 82.86		\$ 84.24
Special Event Park Rental	per rental	\$ 224.78		\$ 228.51
Special Event Road Rental	per rental	\$ 224.78		\$ 228.51
Garbage Barrels	per barrel	\$ 2.00		
Garbage Bags	per 100	\$ 25.00		
Road Barriers	per barrier	\$ 2.00		
Pylons	per pylon	\$ 5.00		
Picnic Table rental	per table	\$ 12.00		
Recycle Bin with wheels	per unit	\$ 25.00		
Recycle Box	per unit	\$ 2.00		
Baseball Diamonds				
Capital Surcharge	per game	\$ -		\$ 6.00
Baseball Diamond	per game	\$ 7.37		\$ 7.49
Local Minor Sports Association Diamond	per game	\$ -		
Baseball Diamond - Libro Credit Union Centre - Un-Lit	per game	\$ 32.23		\$ 32.77
Baseball Diamond - Libro Credit Union Centre - Lit	per game	\$ 52.48		\$ 53.35
Local Minor Sports Association - Libro (Un-lit)	per game	\$ 31.72		\$ 32.25
Local Minor Sports Association - Libro (Lit)	per game	\$ 51.65		\$ 52.51
Baseball Diamond - Half Day (4 hours)	per day	\$ 29.46		\$ 29.95
Baseball Diamond - Per Day (8 hours)	per day	\$ 58.00		\$ 58.96
Local Minor Baseball Association (T-Ball)	per player	\$ 7.00		
Local Minor Baseball Association	per player	\$ 14.00		
Soccer/Football Field				
Capital Surcharge	per game	\$ -		\$ 6.00
Grass Field	per game	\$ 7.37		\$ 7.49
Local Minor Sports Association - Grass Field	per game	\$ -		
Premier Turf Field - Un-Lit	per game	\$ 32.23		\$ 32.77
Premier Turf Field - Lit	per game	\$ 52.48		\$ 53.35
Local Minor Sports Association - Premier Turf (Un-lit)	per game	\$ 31.72		\$ 32.25
Local Minor Sports Association - Premier Turf (Lit)	per game	\$ 51.65		\$ 52.51
Football Field Grass - Half Day (4 hours)	per day	\$ 29.46		\$ 29.95
Football Field Grass- Per Day (8 hours)	per day	\$ 58.00		\$ 58.96
Local Minor Sports Association - Football Field Grass (Half Day)	per day	\$ 29.00		\$ 29.48
Local Minor Sports Association - Football Field Grass (Full Day)	per day	\$ 57.09		\$ 58.04
Minor Soccer Association	per player	\$ 14.00		
Tennis Courts				
Single Court	per hour	\$ 3.68	\$ 3.74	
All Courts at location	per day	\$ 9.20	\$ 9.35	
All courts - Half Day (4 hours)	4 hours	\$ 27.63	\$ 28.09	
All Courts - Per Day (8 hours)	per evening	\$ 55.24	\$ 56.16	
Field and Track Area				
Evening (with alcohol)	per evening	\$ 184.14		
All day(with alcohol)	per day	\$ 368.28		
Private Rental (no alcohol)	per day	\$ 92.07		
(**LCBO Special Occasion Permit is Mandatory along with Insurance Certificate covering days booked**)				

Service	Fee Basis	Current Fee	January 1, 2018 Fee	September 1, 2018 Fee
AMHERSTBURG COMMUNITY PROGRAMMING FEES				
Seasonal Activities and Programs				
Parent & Tot	per class	\$ 6.25		
Pre-School	per class	\$ 6.25		
Youth	per class	\$ 9.00		
Adult	per class	\$ 11.00		
Senior	per drop-in	\$ 5.00		
Children & Youth - Drop In	per drop-in	\$ 8.00		
Adult - Drop - In	per drop-in	\$ 8.00		
Day Camp				
Daily	per day	\$ 25.00	\$ 30.00	
Weekly	per week	\$ 125.00	\$ 130.00	
Specialty Camp	per week	\$ 137.00	\$ 145.00	
Hot Lunch fee	per lunch	\$ 5.00		
Aquatic Season Pass				
Length Swims - Entire Season	season	\$ 50.00		
Public Swim - Per person	season	\$ 40.00		
Family Public Swim	season	\$ 80.00		
Aquatic Drop-Ins				
Pre-School	per swim	\$ 2.25		
Youth	per swim	\$ 2.25		
Adult	per swim	\$ 3.00		
Family	per swim	\$ 8.00		
Swimming Programs				
Parent & Tot	per class	\$ 6.00		
Pre-School	per class	\$ 6.00		
Youth	per class	\$ 6.00		
Private Lessons - one student	per person/30 mins	\$ 20.00		
Private Lessons - two students	per person/30 mins	\$ 15.00		
Private Lessons - three students	per person/30 mins	\$ 11.00		
Private Lessons- four students	per person/30 mins	\$ 11.00		
<i>*Family will include 5 members max. / Youth under 14 years are exempt from HST</i>				