



**TOWN OF AMHERSTBURG
REGULAR COUNCIL MEETING**

AGENDA

**Electronic Meeting
Public Participation via Livestream
<https://www.amherstburg.ca/livestream>**

**Monday, April 26, 2021
6:00 PM**

For information pertaining to this agenda or to arrange for any additional accessibility needs please contact Tammy Fowkes, Deputy Clerk at tfowkes@amherstburg.ca

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	Pages
1. CALL TO ORDER	10
2. ROLL CALL	

3. SPECIAL IN-CAMERA COUNCIL MEETING

That Council move into an In-Camera Meeting of Council at 4:00 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason:

Item A - Section 239(2)(d) - Labour relations or employee negotiations; and, **Section 239(2)(f)** - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

4. ADJOURNMENT OF SPECIAL IN-CAMERA COUNCIL MEETING

5. RESUMPTION OF REGULAR COUNCIL MEETING

That Council resume Regular session at p.m.

6. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

7. LAND ACKNOWLEDGMENT

We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron-Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on, and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island.

8. REPORT OUT FROM IN-CAMERA SESSION - April 12 & April 26, 2021

9. MINUTES OF PREVIOUS MEETING

That the minutes **BE ADOPTED** and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- 9.1. **Special In-Camera Council Meeting Minutes - March 22, 2021, as amended**
- 9.2. **Special In-Camera Council Meeting Minutes - April 12, 2021**
- 9.3. **Special Council Meeting Minutes - Planning - April 12, 2021** 12
- 9.4. **Regular Council Meeting Minutes - April 12, 2021** 15

10. DELEGATIONS

- 10.1. **Honouring the Accomplishments of Local Immigrants - Betty Federico, Frank Di Pasquale, and Mike Di Pietro** 30

That the delegation **BE RECEIVED**.

11. REPORTS – CORPORATE SERVICES

11.1. 2020 Budget PSAB Compliant (O.Reg 284/09) 34

It is recommended that:

1. The report from the Treasurer and the Director of Corporate Services dated March 23, 2021 regarding 2020 Budget - PSAB Compliant (O. Reg. 284/09) **BE ADOPTED.**

11.2. Court Security Prisoner Transportation Program - 2021 Funding Agreement 40

It is recommended that:

1. **By-law 2021-026** being a by-law authorizing the execution of the Agreement between the Town of Amherstburg and Her Majesty the Queen in Right of Ontario as represented by the Minister of Community Safety and Correctional Services be taken as having been read three times, and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

11.3. Final Tax Rate By-Law 2021-010 72

It is recommended that:

1. **By-law 2021-010** being a by-law to set and levy the rates of taxation for the year 2021, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

12. REPORTS – COMMUNITY & PROTECTIVE SERVICES

12.1. 2021 Public Event Approvals

81

It is recommended that:

1. Administration be **DELEGATED AUTHORITY to APPROVE** any new or recurring Public Events for the remainder of 2021, in accordance with the Public Events Policy for non-Town events and for Town events within the approved 2021 Budget;
2. Administration be **DELEGATED AUTHORITY to CONSIDER and APPROVE** any exemptions to Municipal By-laws and Road Closure Requests for Public Events occurring in 2021;
3. Administration be **DELEGATED AUTHORITY to CONSIDER and APPROVE** any Alcohol and Gaming Commission of Ontario requirements for Public Events occurring in 2021; and,
4. A 2021 cost in the Non-Departmental budget centre, waiver of fees expense, not to exceed \$5,000 **BE APPROVED** for waiver of fees up to \$1,000 per event for approved non-Town events.

13. REPORTS – INFRASTRUCTURE SERVICES

There are no reports.

14. REPORTS - PLANNING & DEVELOPMENT SERVICES

14.1. Suitability for Development on Private Septic System on one Severed Lot on Front Road N

88

It is recommended that:

1. The development of a lot on Front Road North, severed off 1459 Front Road N, on a private septic system, as outlined in the March 22, 2021 report from the Manager of Planning Services, **BE APPROVED**.

14.2. Zoning By-law Amendment for 1459 Front Road North

98

It is recommended that:

1. **By-law 2021-021** being a by-law to amend Zoning By-law No. 1999-52, to amend the zoning for the subject lands known 1459 Front Road North, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

14.3. Zoning By-law Amendment for E/S Concession 7

131

It is recommended that:

1. **By-law 2021-017** being a by-law to amend Zoning By-law No. 1999-52, to amend the zoning for the subject lands known as E/S Concession 7, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

15. REPORTS - CAO's OFFICE

15.1. Inclusive Community Program (ICP) Initiative and Advisory Steering Committee

158

It is recommended that:

1. The Inclusive Community Program Advisory Steering Committee **BE STRUCK** to serve from April 12, 2021 to March 31, 2022 as outlined in the report of April 2, 2021 entitled, *Inclusive Community Program (ICP) Advisory Steering Committee*;
2. The ICP Advisory Steering Committee Terms of Reference **BE ADOPTED** as presented;
3. Members **BE APPOINTED** to the ICP Advisory Steering Committee as per the Terms of Reference:
 - a. William Whittall (current AAAC Chair);
 - b. Kathy DiBartolomeo (current SAC Chair);
 - c. Councillor Marc Renaud;
 - d. Christine Easterbrook, (current Member of AAAC)
 - e. Heather Vandenharn, (current Member of the SAC)
 - f. The Director, President or Vice President of the Amherstburg Freedom Museum; and,
 - g. The Executive Director of the Essex County Nurse Practitioner Led Clinic;
4. An over-expenditure in the CAO's Office budget centre, professional fees expense account, not to exceed \$60,000 including net HST **BE APPROVED** to be funded by the Inclusive Community Grant Program; and,
5. The CAO **BE AUTHORIZED** to execute the one-time agreement with the Province of Ontario - Ministry for Seniors and Accessibility in accordance with Section 6.2.18 of the Delegation of Powers and Duties Policy.

16. INFORMATION REPORTS

That the following information reports **BE RECEIVED**:

16.1.	Cheque Listing for the Month of March 2021	171
16.2.	Monthly Fire Department Activity Report, March 2021	230

17. CONSENT CORRESPONDENCE

That the following consent correspondence **BE RECEIVED**:

17.1.	First Quarter Statistics, 2021 - Windsor Police Service, Amherstburg Detachment	235
17.2.	COVID-19 Shutdown, Support for Small Businesses - Town of Essex Resolution	236
17.3.	Healthy Professional News Media - Municipality of Chatham-Kent Resolution	240
17.4.	Clean Fuel Standard - Township of Springwater Resolution	242
17.5.	National Nursing Week 2021 - Windsor Star Special Edition	244
17.6.	Road Management Action on Invasive Phragmites - Township of Archipelago Resolution	245

18. CORRESPONDENCE

18.1.	Paramedic Recognition Banners - County of Essex Request	247
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It is recommended that:

1. The correspondence from the County of Essex dated April 14, 2021 regarding Paramedic Recognition Banners **BE RECEIVED**; and,
2. Administration **BE DIRECTED** to hang Paramedic Recognition Banners from May 16, 2021 to June 6, 2021 in recognition of local Paramedics, as per the County of Essex request.

18.2. Falun Dafa Month - May 2021

248

It is recommended that:

1. The correspondence dated April 8, 2021 from Falun Dafa Association Canada **BE RECEIVED**; and,
2. May 2021 **BE PROCLAIMED** as Falun Dafa Month in the Town of Amherstburg.

19. UNFINISHED BUSINESS

19.1. Unfinished Business List as at April 26, 2021

252

20. NEW BUSINESS

21. NOTICE OF MOTION

There are no Notices of Motion.

22. BY-LAWS

22.1. By-law 2021-031 - Confirmatory By-law

256

That **By-law 2021-031** being a by-law to Confirm all Resolutions of the Municipal Council Meetings held on April 26, 2021, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

23. ADJOURNMENT

That Council rise and adjourn at p.m.

MAY 2021

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4 Electronic Meeting Drainage Board 6:00 pm	5	6	7	8
9	10 Electronic Meetings (Livestream) Special Council Meeting Planning 5:00 p.m. & Regular Council Meeting 6:00 pm	11	12	13	14	15

16	17	18 Electronic Participation Committee of Adjustment Meeting 7:30 a.m.	19	20	21	22
23	24 Holiday	25 Electronic Meeting (Livestream) Regular Council Meeting 6:00 p.m.	26	27	28	29
30	31					



TOWN OF AMHERSTBURG
SPECIAL COUNCIL MEETING – PLANNING

Monday, April 12, 2021
5:00 PM

MINUTES

PRESENT

Mayor Aldo DiCarlo
Deputy Mayor Leo Meloche
Councillor Peter Courtney
Councillor Donald McArthur
Councillor Michael Prue
Councillor Marc Renaud
Councillor Patricia Simone

Giovanni (John) Miceli, CAO
Paula Parker, Clerk
Tammy Fowkes, Deputy Clerk

Frank Garardo, Manager of Planning Services

All members of Council participated in the meeting through video conferencing technology from remote locations. Public participation was conducted via livestream.

CALL TO ORDER

The Mayor called the meeting to order at 5:01 p.m.

ROLL CALL

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

SPECIAL PLANNING REPORTS

4.1 Zoning By-law Amendment at 7397 Concession 7 North

The Manager of Planning Services provided an overview of the proposed Zoning By-law Amendment at 7397 Concession 7 North and answered Council questions.

There were no parties registered to speak to this item and no comments received from the public.

Resolution # 20210412-103

Moved By Deputy Mayor Meloche
Seconded By Councillor Simone

That the comments from the public with respect to Zoning By-law Amendment for lands at 7397 Concession 7 North (File ZBA-05-21), owned by Larry and Donna Taylor BE RECEIVED and SUMMARIZED in a future report to Council.

The Mayor put the Motion.

Motion Carried

4.2 Zoning By-law Amendment for 1459 Front Road North

The Manager of Planning Services provided an overview of the proposed Zoning By-law Amendment for 1459 Front Road North and answered Council questions.

John and Angelo Riolo, Property Owners, were present for discussion.

There were no comments received from the public.

Resolution # 20210412-104

Moved By Councillor Renaud
Seconded By Councillor Simone

That the comments from the public with respect to Zoning By-law Amendment for 1459 Front Road North (File ZBA/06/21), Zoning By-law 2021-021 BE RECEIVED and SUMMARIZED in a future report to Council.

The Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Courtney
Seconded By Councillor Renaud

That Council adjourn at 5:31 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER



**TOWN OF AMHERSTBURG
REGULAR COUNCIL MEETING**

**Monday, April 12, 2021
6:00 PM**

MINUTES

PRESENT

Mayor Aldo DiCarlo
Deputy Mayor Leo Meloche
Councillor Peter Courtney
Councillor Donald McArthur
Councillor Michael Prue
Councillor Marc Renaud
Councillor Patricia Simone

Giovanni (John) Miceli, CAO
Paula Parker, Clerk
Tammy Fowkes, Deputy Clerk

All members of Council participated in the meeting through video conferencing technology from remote locations. Public participation was conducted via livestream.

CALL TO ORDER

The Mayor called the meeting to order at 6:03 p.m.

ROLL CALL

LAND ACKNOWLEDGEMENT

We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron-Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on, and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF *(Public Council Meeting Agenda Items)*

There were no disclosures of pecuniary interest noted.

REPORT OUT FROM IN-CAMERA COUNCIL MEETING - March 22, 2021

Council met on March 22nd, 2021, for a Special In-Camera Meeting at 10:05 p.m. and discussed the following item as provided for under Section 239 of the Municipal Act:

Item A – was heard under Section 239(2)(b)&(d) of the Act. There is nothing further to report.

MINUTES OF PREVIOUS MEETING

Councillor Prue advised that he would like to address Item # 6.3 - Special In-Camera Meeting Minutes of March 22, 2021, in the In-Camera Meeting following this evening's Regular session.

Councillor Renaud moved Items # 6.1 and # 6.2.

Resolution # 20210412-105

Moved By Councillor Renaud
Seconded By Deputy Mayor Meloche

That the minutes BE ADOPTED and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

6.1 Special In-Camera Council Meeting Minutes - March 8, 2021, *as amended*

6.2 Regular Council Meeting Minutes - March 22, 2021

~~6.3 Special In-Camera Council Meeting Minutes - March 22, 2021~~

The Mayor put the Motion.

Motion Carried

DELEGATIONS

There were no Delegations.

PRESENTATIONS

8.1 Imagine & Believe in Amherstburg Survey - Linden Crain and Jen Desjardins-Grondin, Amherstburg Community Foundation (ACF)

Resolution # 20210412-106

Moved By Deputy Mayor Meloche

Seconded By Councillor Simone

That the presentation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

REPORTS – CORPORATE SERVICES

9.1 Policy Amendment – Procurement Policy

Resolution # 20210412-107

Moved By Councillor Simone
Seconded By Councillor Prue

That:

1. **The Procurement Policy BE AMENDED to include the following clause:**

“24.3.2.1 h) Where the landowner will be assessed 100% of all costs for works under the Drainage Act and the landowner wishes to choose a contractor from the prequalified list of contractors, or another contractor deemed qualified by the Town, who comply with section 23 of this policy.”

The Mayor put the Motion.

Motion Carried

REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There were no reports.

REPORTS – ENGINEERING AND PUBLIC WORKS

11.1 2021 Road Repairs Program – Award of Tender

Resolution # 20210412-108

Moved By Deputy Mayor Meloche
Seconded By Councillor McArthur

That:

1. **The 2021 Road Repairs Program Tender BE AWARDED to Avanti Paving Inc. in an amount of \$136,000 plus applicable taxes; and,**
2. **The Mayor and Clerk BE AUTHORIZED to execute an agreement with Avanti Paving Inc. for the completion of the 2021 Road Repairs Program.**

The Mayor put the Motion.

Motion Carried

11.2 2021 Road Maintenance (Tar and Chip) Program – Award of Tender

Resolution # 20210412-109

Moved By Councillor Courtney
Seconded By Councillor McArthur

That:

1. **An over-expenditure not to exceed \$10,000 for the 2021 Road Maintenance (Tar and Chip) Program capital project, to be funded from current taxation, BE APPROVED;**
2. **The 2021 Road Maintenance (Tar and Chip) Program Tender BE AWARDED to Shepley Road Maintenance Limited in an amount of \$206,210 plus applicable taxes; and,**
3. **The Mayor and Clerk BE AUTHORIZED to execute an agreement with Shepley Road Maintenance Limited for completion of the 2021 Tar and Chip Program.**

The Mayor put the Motion.

Motion Carried

11.3 Grader and Equipment – Award of Tender

Resolution # 20210412-110

Moved By Deputy Mayor Meloche
Seconded By Councillor Renaud

That:

1. **An over-expenditure for purchase of a gravel compaction unit not to exceed \$12,700 BE APPROVED for a total cost not to exceed \$37,613 including net HST and that the over-expenditure BE FUNDED from taxation, with any surplus/deficit resulting from taxation funded operations to be addressed through recommendations in the year end (Q4) variance report;**
2. **The Motor Grader and Equipment Tender BE AWARDED to Brandt Tractor Limited in an amount of \$456,654 plus applicable taxes; and,**
3. **The Mayor and Clerk BE AUTHORIZED to execute an agreement with Brandt Tractor Limited for the purchase of a 2021 Motor Grader and Equipment.**

The Mayor put the Motion.

Motion Carried

11.4 Ouellette Drain West Improvements - Tender Results

Resolution # 20210412-111

Moved By Councillor Simone

Seconded By Councillor McArthur

That:

1. **An over-expenditure not to exceed \$81,756 BE APPROVED for the Repair and Improvement to the Ouellette Drain West project, for a total cost not to exceed \$325,756 including net HST to be funded by recoveries from benefitting property owners;**
2. **The Town's estimate of the over-expenditure not to exceed \$13,529 including net HST be funded from current taxation BE APPROVED, with any surplus/deficit resulting from taxation funded operations to be addressed through recommendations in the year end (Q4) variance report;**
3. **The Ouellette Drain West Tender BE AWARDED to Nevan Construction Inc. for an amount not to exceed \$245,200 plus H.S.T.; and,**
4. **The Mayor and Clerk BE AUTHORIZED to execute an agreement with Nevan Construction Inc. for completion of the Ouellette Drain West improvements.**

The Mayor put the Motion.

Motion Carried

REPORTS - PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

12.1 Development Agreement, Suitability for Development of Five Proposed Lots on Private Septic Systems and Removal of Holding Zone on N/S County Road 20

Resolution # 20210412-112

Moved By Councillor Prue

Seconded By Councillor Courtney

That:

- 1. The development of five lots on County Road 20 on private septic systems in accordance with the Development Agreement BE APPROVED;**
- 2. The execution of a Development Agreement with Jon and Kathy Parks associated with Consent File numbers B/28-32/20 inclusive BE APPROVED;**
- 3. By-law 2021-020 being a by-law to authorize the signing of a Development Agreement for the development of five residential building lots be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same; and,**
- 4. By-law 2021-025 being a by-law to amend Zoning By-law 1999-52 to Remove a Holding Zone for N/S of County Road 20 (five lots) taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

12.2 Hunt Club Creek Subdivision - Extension of Draft Plan Approval

Councillor Prue amended the motion to include rational from the developer and the County of Essex should the developer seek future extensions after the current 3 year extension.

Resolution # 20210412-113

Moved By Councillor Prue

Seconded By Deputy Mayor Meloche

That:

- 1. The request from Melanie Muir (Dillon Consulting) on behalf of Hunt Club Creek Inc. for a three year extension of the Draft Plan Approval for Hunt Club Creek Subdivision (File #37-T-02006) BE SUPPORTED;**
- 2. Administration BE DIRECTED to notify the County of Essex, Planning Services, of the Town's support for the extension of Draft Plan Approval; and,**
- 3. The developer and the County of Essex include the rational should the developer seek future extensions after the current 3 year extension.**

The Mayor put the Motion.

Motion Carried

12.3 Suitability for Development on Private Septic System on one Severed Lot on Front Road N

Resolution # 20210412-114

Moved By Councillor Prue
Seconded By Deputy Mayor Meloche

That the development of a lot on Front Road North, severed off 1459 Front Road N, on a private septic system, as outlined in the March 22, 2021 report from the Manager of Planning Services, BE DEFERRED until the application for the Zoning By-law Amendment for 1459 Front Road North is before Council for consideration to allow both items to be dealt with together.

The Mayor put the Motion.

Motion Carried

REPORTS - CAO's OFFICE

13.1 Fire Safety Grant - Letter of Intent and Fire Safety Grant Transfer Payment Agreement

Resolution # 20210412-115

Moved By Deputy Mayor Meloche
Seconded By Councillor Renaud

That:

- 1. That an over-expenditure not to exceed \$10,970 in the Fire budget centre, training and professional development expense BE APPROVED to be funded by \$10,000 from the Fire Safety Grant Funding and \$970 from taxation; and,**
- 2. By-law 2021-029 being a by-law authorizing the execution of the Agreement between the Town of Amherstburg and Her Majesty the Queen in Right of Ontario as represented by the Office of the Fire Marshal be taken as having been read three times, and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

INFORMATION REPORTS

Resolution # 20210412-116

Moved By Councillor Prue
Seconded By Councillor McArthur

That the following information reports BE RECEIVED:

14.1 Amherstburg Water Treatment Plant Submission of the 2020 Annual Summary Report

14.2 Information Update – Radon Gas

The Mayor put the Motion.

Motion Carried

CONSENT CORRESPONDENCE

Resolution # 20210412-117

Moved By Deputy Mayor Meloche
Seconded By Councillor Simone

That the following consent correspondence BE RECEIVED:

15.1 Inclusive Community Grants Program - Ministry for Seniors and Accessibility

15.2 Routine Disclosure and Active Dissemination Policy - Linda Saxon, Resident

15.3 Town of Amherstburg Compliance Results - Office of the Fire Marshal and Emergency Management

15.4 Bill C-21, Gun Control Laws - Town of Kingsville Resolution

15.5 Request for Funding for Tree Planting in Windsor-Essex County - City of Windsor Resolution

- 15.6 Regional Food and Organics Waste Management Program - City of Windsor Resolution
- 15.7 Support for Fire Departments - Township of Hudson Resolution
- 15.8 Planning Act Timelines - City of Kitchener Resolution
- 15.9 MeeQuam Youth Residence Closure - Town of Cochrane Resolution
- 15.10 Health Canada Cannabis Consultation - Debbie France, Norfolk County Resident
- 15.11 Schedule 3, Bill 257, Supporting Broadband and Infrastructure Expansion Act, 2021 - Town of Orangeville Resolution
- 15.12 Open Letter to ORFA Members and Industry Employers - Ontario Recreation Facilities Association (ORFA)
- 15.13 Carbon Tax - Town of Plympton-Wyoming Resolution

The Mayor put the Motion.

Motion Carried

Resolution # 20210412-118

Moved By Deputy Mayor Meloche
Seconded By Councillor Courtney

Item # 15.5 – That Administration BE DIRECTED to send correspondence in support of the City of Windsor’s resolution regarding their request for Funding for Tree Planting in Windsor-Essex County and that the correspondence be sent to all local MP’s and MPP’s, and local municipalities.

The Mayor put the Motion.

Motion Carried

Resolution # 20210412-119

Moved By Councillor Prue
Seconded By Councillor Renaud

Item # 15.6 – That Administration BE DIRECTED to send correspondence in support of the City of Windsor’s resolution regarding the Regional Food and Organics Waste Management Program.

The Mayor put the Motion.

Motion Carried

Resolution # 20210412-120

Moved By Councillor Prue
Seconded By Councillor Simone

Item # 15.8 – That Administration BE DIRECTED to send correspondence in support of the City of Kitchener’s resolution regarding Planning Act Timelines.

The Mayor put the Motion.

Motion Carried

CORRESPONDENCE

16.1 Post Traumatic Stress Disorder Awareness Month - June 2021

Resolution # 20210412-121

Moved By Councillor Renaud
Seconded By Councillor McArthur

That:

- 1. The correspondence dated March 27, 2021, regarding Post Traumatic Stress Disorder (PTSD) Awareness Month BE RECEIVED; and,**
- 2. June 2021 BE PROCLAIMED as Post Traumatic Stress Disorder Awareness Month in the Town of Amherstburg.**

The Mayor put the Motion.

Motion Carried

CONSENT OTHER MINUTES

Resolution # 20210412-122

Moved By Councillor Simone
Seconded By Deputy Mayor Meloche

That the following minutes BE RECEIVED:

17.1 Committee of Adjustment Meeting Minutes - February 23, 2021

17.2 Committee of Adjustment Meeting Minutes - March 30, 2021

The Mayor put the Motion.

Motion Carried

UNFINISHED BUSINESS

1. Councillor Prue asked for an update with respect to Resolution # 20191015-497 (Boblo Island, north end development) and Resolution # 20200914-293 (Boblo Island, Idling By-law).

The Chief Administrative Officer advised that the Boblo Island report regarding the north end development is currently being finalized and it should be before Council at the May 10th, Regular Council Meeting. He further advised that he believes the developer is looking at bringing equipment in via a barge for the south end development.

NEW BUSINESS

1. Councillor McArthur asked for an update with respect to timelines for the skate park and what the plans are for volleyball courts in light of the Fort Family Fun Centre closure.

The Chief Administrative Officer advised the renderings for the skate park will be available at the end of the month and the next step will be public consultation. He further advised that the new Director of Parks, Facilities, Recreation and Culture will address future plans with respect to volleyball courts.

2. Councillor Courtney asked what the format will look like for public consultation during the pandemic.

The Chief Administrative Officer advised that the Clerk is bringing a report forward with respect to public consultation options and it will include as many ways as possible to engage residents.

3. Councillor Courtney asked if it was possible to place picnic tables in appropriate areas throughout the Kings Navy Yard Park.

The Chief Administrative Officer advised that it is possible, and furthermore, he advised that there is potential grant funding opportunities becoming available to accommodate gathering in parks. He advised that he is looking to bring a report to the May 10th, Regular Council Meeting with respect to options for Council to consider with respect to the potential grant opportunities.

4. Councillor Prue advised that the resident who requested the speed monitor sign on Meloche Road is looking for an update.

The Manager of Roads and Fleet advised that there is a lot of request to place the speed monitor signs in various locations and he will ensure that Meloche Road is on the list.

The Mayor advised that he will follow up with the Police with respect to speed enforcement on Meloche Road.

5. Councillor Prue advised of cars parking on the streets for days on Boblo Island, and further, that Police have advised that a by-law would have to be in place in order to enforce no parking on the streets.

The Manager of Roads and Fleet advised that he will look at the Traffic By-law and speak with the Manager of Licencing and Enforcement with respect to a possible by-law.

6. Councillor Renaud advised of the name change of Fox Road to Concession 3 and asked when it is getting corrected to maintain the honour of the Fox brothers who are included on the Cenotaph.

The Mayor advised that the Director of Engineering and Public Works is actively working on that matter.

NOTICE OF MOTION

There were no Notices of Motion.

BY-LAWS

21.1 By-law 2021-028 - Confirmatory By-law

Resolution # 20210412-123

Moved By Deputy Mayor Meloche
Seconded By Councillor Simone

That By-law 2021-028 being a by-law to Confirm all Resolutions of the Municipal Council Meetings held on April 12, 2021, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

The CAO advised that the Parks, Facilities, Recreation and Culture Department has been changed to the Community and Protective Services Department and he introduced Heidi Baillargeon as the successful candidate for the Director of Community and Protective Services.

The CAO advised that the Planning, Development and Legislative Services Department has been changed to the Planning and Development Services Department and he introduced Nicole Rubli as the successful candidate for the Director of Planning and Development Services.

The CAO advised that both Directors will start their new positions on April 19, 2021.

SPECIAL IN-CAMERA COUNCIL MEETING

Resolution # 20210412-124

Moved By Deputy Mayor Meloche
Seconded By Councillor Renaud

That Council ADJOURN Regular session and move into an In-Camera Meeting of Council at 8:24 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason:

Item A - Section 239(2)(c) - A proposed or pending acquisition or disposition of land by the municipality or local board.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER



Delegation Request Form

I wish to appear before *

Council

Advisory Committee of Council

Date of Meeting *

4/26/2021



Name of Delegate(s) *

Frank Di Pasquale, Betty Federico, Mikey Di Pietro

Address *

[REDACTED]

Phone *

[REDACTED]

Email *

[REDACTED]

Capacity in which you will be attending *

Attending as an Individual

Representing a Group / Organization

Have you contacted Administration regarding this matter? *

Yes

No

Reason(s) for Delegation Request (subject matter to be discussed). If the request is in response to an item on the agenda, please specify the item's agenda # *

Letter of Support from Council to School Boards , Park Naming after an accomplished local Canadian Italian, Amherstburg is home to many museums, it is time to look at creating an Immigrant's museum highlighting the stories and accomplishments of all our area's immigrants.

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below

Will a powerpoint presentation be made? *

Yes

No

Note: An electronic copy of the PowerPoint presentation is required to be submitted to delegations@amherstburg.ca no later than 12:00 noon on the Friday before the meeting.

Please upload speaking notes and/or presentation materials - 4 Attachments Max (10MB Each) (pdf, docx, xlsx, jpg, jpeg, gif, png, tif) *

File Name



E5EBF26B-ED0D-4DCF-9F7B-1A2B8203F40D.jpeg

2.4 MB

[Link not active - attachment extracted and on next page](#)

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. Questions regarding collection of the information on this form or additional accessibility requirements may be directed to the Municipal Clerk, 271 Sandwich Street South, Amherstburg, ON N9V 2A5, 519.736.0012.

Za Mari



My
Immigrant mother

I would like to thank Mayor Aldo Di Carlo, and members of council for allowing us to approach council tonight. Amherstburg Town Council, and Administration must be recognized, commended, and thanked for leading our community, for making tough sound decisions, and for moving Amherstburg forward. All this while having to deal with the COVID-19 virus that has changed our lives forever. Thank you to each and every one of you.

An unexpected author, who would be the first to tell you that he is not one, penned a story of his family's journey to Canada. He did this because he wanted to leave his children and grandchildren a lasting knowledge of Za Mari, and the plights of her family. What happens next can only be explained as an extraordinary reawakening of the culture and contributions of Amherstburg's Canadian Italian community. Mr. Di Nardo's vivid recalling of growing up is a recalling that is shared by all our families who emigrated to Canada hoping for a better life. Coming with nothing, no social support systems, staying in homes, such as Mrs Federico's family home, working the fields or whatever jobs they could get, our families prospered and grew. Their contributions are felt and seen everywhere. Doctors, lawyers, chartered accountants, construction and business professionals, small businesses owners, the imprint of those families who came and settled in Amherstburg is visible everywhere. Our very first leaders of our community were Orland and Armand DeLuca. Orland who ran a huge construction company, builder of Amherstburg's first arena, and who employed many who went on to their own successful construction careers. Orland who opened his garage as a meeting place for our new Canadians because they were met with rejection and hatred from the members of their new home community. It was through Orland's dedication and leadership that resulted in the construction of the Verdi Club on land donated by Mr. Dan Rosati.

Armand went on to become our first lawyer, and I will always remember how he was met with rejection, being told by his peers he did not belong! Rather than folding Armand became one of the leading lawyers of Windsor Essex County, and among other accomplishments, a contributing factor to the creation of the Amherstburg Black Historical Museum. It is only fitting that a park be named DeLuca Park to honour these men and their families with their sister Betty, and Orland's grandson Mikey professional goal tender for the Vancouver Canucks. (I'm sure Betty and Mike have some words to share 😊) I am also asking for council's blessing to erect a statue in Navy Yard Park funded privately depicting a father walking with suitcase in hand, his child clinging on his pants begging him to stay. The father will head to the new world to work until he has enough money to send for his family.

My last ask for council is to ask for Ann Rota's help to organize an Italian Festival honouring our families.

Thank you Betty and Mike for joining me tonight.

Again I thank council for their leadership and patience in moving Amherstburg forward.



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author information and Report/Resolution details.

To: Mayor and Members of Town Council

Subject: 2020 Budget PSAB Compliant (O.Reg 284/09)

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Treasurer and the Director of Corporate Services dated March 23, 2021 regarding 2020 Budget - PSAB Compliant (O. Reg. 284/09) BE ADOPTED.

2. BACKGROUND:

Ontario municipalities are required to present the annual financial statements on the basis compliant with Public Sector Accounting Board (PSAB) principles for full accrual accounting, including disclosure of a PSAB compliant budget. This report outlines conversion of the Town's cash based budget, used to derive the municipal tax levy, to a PSAB compliant budget for disclosure in the financial statements.

The municipality is not required to include the following in its annual cash based budget:

- amortization of capital assets,
• post-employment benefits and
• solid waste landfill closure and post-closure costs.

Section 2(1) O. Reg.284/09 states that the municipality shall prepare and adopt a report about the excluded expenses before adopting a budget for the year.

Each year Council considers a budget that has been prepared on a cash basis including the amount required to purchase or construct capital assets and to make annual payments on long term debt. The O. Reg.284/09 requires that a reconciliation be done between the cash based budget and the PSAB compliant budget disclosed in the municipal financial statements.

In the past the Town of Amherstburg has not disclosed budget figures on the financial statements, but has instead made the following financial statement note disclosure.

“Budgeted figures:

Budgeted figures have been excluded on the consolidated statement of financial activities as they may not be directly comparable to the actual figures due to the requirement to accrue certain expenses in accordance with PSAB reporting requirements. The Town does not, in many cases, include these amounts in the annual budget as they do not require immediate funding. Additionally, budgets relating to tangible capital asset purchases have been excluded on the consolidated statement of financial activities, as they may not be comparable to actual results.”

3. DISCUSSION:

Starting with the year end December 31, 2020 budget figures will be disclosed in the Town’s financial statements. To facilitate that disclosure, this report recommends adoption of the report to support the adjustments to derive the PSAB compliant budget for 2020 the budget year. A report on the 2021 PSAB compliant budget will also be presented for Council’s adoption at a future meeting

Going forward, starting for the 2022 budget year, Administration will present a PSAB compliant budget to Council at the time the Town’s budget is considered for final adoption, following budget deliberations each year.

The attached schedule outlines the differences required from rates (taxation, water and wastewater) if the cash based budget were converted to a PSAB compliant basis for 2020. Under this conversion, no reserve, capital or principal on long-term debt amounts are included; however, amortization of capital assets and interest on long-term debt are included.

The converted 2020 budget shows net surpluses for water and wastewater rate funded areas, while a net deficit results for the converted tax rate funded budget.

The calculated surpluses/deficits in the PSAB based budgets do not mean that the tax and user rates are too high or too low, as the PSAB based budgets do not reflect the actual cash the Town needs to pay for capital expenditures and debt payments. The Town is obligated under the Municipal Act to adopt a balanced budget, the cash based budget, which includes collecting enough cash each year to fund its expenditures.

Amortization

Amortization represents the using up of assets over their estimated useful life. Each year the historical value of the Town's tangible capital assets is reported in the Annual Financial Statements, less amortization to date. Throughout the asset's useful life amortization increases to the point that the amortization equals the historical cost of the asset, which is at the end of its useful life. Amortization does not represent the replacement cost of tangible capital assets and does not take into consideration inflation, changes in legislative requirements, service delivery standards, market prices, etc.

The Town does not include amortization expense in the cash based budget, but it does include amounts for reserves (such as asset lifecycle reserves) and capital costs for replacement of the assets. To achieve a fully funded asset replacement lifecycle model, annual cash based budgets would include lifecycle reserve transfers to replace assets at their estimated replacement value. Currently, the amounts raised for lifecycle and other direct capital purchases do not fully provide for the replacement cost of existing assets.

Post-Employment Benefits

Only the current year's estimated expense for post-employment (retiree) benefit expense (\$421,570 for 2020) is included in the 2020 cash based budget.

The estimated total liability for post-employment benefits at the end of December 31, 2019 was approximately \$17,621,700. A post-employment benefits valuation adjustment of \$262,500 was made in 2019 and is the basis for the estimated amounts in the reconciliation for 2020.

There is currently no reserve fund for post employment benefits. If Council's intention is to fully fund the estimated cost of post-employment benefits and to use this reserve fund to do so, then future budgets should include transfers a reserve fund for this purpose. At a minimum, the current year expected payment for existing retiree benefits plus an estimate of the increase in liability is included in annual budgets. The 2020 cash based budget includes the estimated expense for current retiree benefits, but makes no provision to create a reserve fund for future liability.

Solid Waste Landfill and Post-Closure Costs

Solid waste landfill closure costs deal with the ongoing costs of maintaining the closed landfill. There is no legislated authority requiring a Municipality to fully fund these costs. The Town of Amherstburg does not have such a site within its municipal boundaries. And as such has made not provision in the cash based budget.

4. RISK ANALYSIS:

None noted

5. **FINANCIAL MATTERS:**

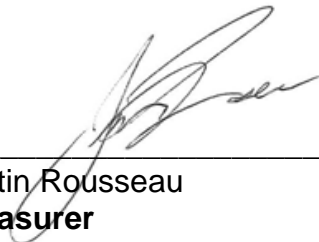
None noted

6. **CONSULTATIONS:**

Cynthia Swift –KPMG

7. **CONCLUSION:**

It is recommended that the 2020 Budget - PSAB Compliant report be adopted.



Justin Rousseau
Treasurer



Cheryl Horrobin
Director of Corporate Services

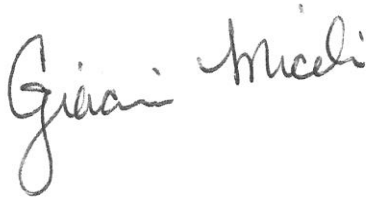
Report Approval Details

Document Title:	2020 Budget- PSAB Compliant.docx
Attachments:	- PSAB Budget 2020 Appendix A.pdf
Final Approval Date:	Apr 19, 2021

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



John Miceli



Paula Parker

Town of Amherstburg
Effect of Ontario Regulation 284/09 on the 2020 Budget
For the year ended December 31,2020

	Tax	Water	Wastewater	Total
Reconciliation				
Total expenditures per budget	34,883,519	4,951,293	6,485,959	46,320,771
Less:				
Transfer from (to) reserves	6,550,698	28,079	324,752	6,903,529
Capital from revenue	788,458	930,000	351,674	2,070,132
Interdepartmental expenses		664,300	746,200	1,410,500
Principal on long term debt	599,845	217,086	1,501,251	2,318,182
Subtotal	26,944,518	3,111,828	3,562,082	33,618,428
Add:				
Post-employment benefits estimate (2019 Actuals)	246,933	15,567	-	262,500
Estimated amortization (2019 FS Actuals)	6,922,508	1,285,762	1,767,762	9,976,032
Total expenditures revised basis	34,113,959	4,413,157	5,329,844	43,856,960
Revenues - other than taxation/rates, reserves and surplus (deficit) carried forward	(9,184,869)	(102,633)	(399,687)	(9,687,189)
Total required from taxation/rates	24,929,090	4,310,524	4,930,157	34,169,771
Actual required from taxation/rates per budget	24,288,150	4,848,660	6,086,272	35,223,082
Shortfall (excess)	640,940	(538,136)	(1,156,115)	(1,053,311)
Per Budget				
	Tax	Water	Wastewater	Total
Total revenue	34,883,519	4,951,293	6,485,959	46,320,771
Total expenditures	34,883,519	4,951,293	6,485,959	46,320,771
Net from operations per budget	-	-	-	-
Add:				
Long term debt principal payments	599,845	217,086	1,501,251	2,318,182
Capital from rates	788,458	930,000	351,674	2,070,132
Interdepartmental expenses (revenue)	(1,410,500)	664,300	746,200	-
Transfer to reserves	6,550,698	28,079	324,752	6,903,529
Less:				
Post-employment benefits	246,933	15,567	-	262,500
Amortization (2019 FS Actuals)	6,922,508	1,285,762	1,767,762	9,976,032
Net surplus (deficit) - per financial statements	(640,940)	538,136	1,156,115	1,053,311
Per Financial Statements				
Revenue:				
Taxation				27,144,462
Water Charges				4,941,293
Wastewater charges				6,478,263
Government Transfers				4,548,900
Other				1,299,353
Interest				250,000
Income from Government Business Enterprises				248,000
Drainage				-
Gain on Disposal of Tangible Capital Assets				-
				<u>44,910,271</u>
Expenses:				
General Government				6,733,777
Protection to person and property				7,917,879
Transportation Services				8,644,507
Environmental Services				12,210,654
Recreation and cultural Services				6,492,573
Planning and Development				1,857,570
				<u>43,856,960</u>
Annual Surplus (deficit)				<u><u>1,053,311</u></u>



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council
Subject: Court Security Prisoner Transportation Program - 2021 Funding Agreement

1. RECOMMENDATION:

It is recommended that:

- 1. By-law 2021-026 being a by-law authorizing the execution of the Agreement between the Town of Amherstburg and Her Majesty the Queen in Right of Ontario as represented by the Minister of Community Safety and Correctional Services be taken as having been read three times, and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

2. BACKGROUND:

The current agreement under the Court Security and Prisoner Transportation Program expired on the December 31, 2020. On March 31, 2021 Administration received confirmation that the Ministry of Community Safety and Correctional Services (Ministry) will be continuing this important initiative.

In their correspondence, the Province of Ontario advises that they:

“...We are pleased to inform you that we will be proceeding with the Court Security and Prisoner Transportation (CSPT) Program for 2021, providing a maximum total of \$125M to assist municipalities in offsetting their CSPT costs.”

Similar to previous years, an expenditure-based model is used to determine the amount of 2021 Funding advances, which are allocated based on each municipality’s relative share of the total 2019 CSPT costs across the province. For example, if a municipality’s

CSPT cost represents 1% of the total provincial CSPT cost, then it will be allocated 1% of the available funding.

3. DISCUSSION:

Prior to 2019, the Court Security Prisoner Transportation (CSPT) Program Grant Agreement was between the Ministry and the Police Services Board. However, starting in 2019 the Agreement has been between the Ministry and the Municipality; therefore, approval is now requested from Council to execute the Agreement.

The Agreement term is January 1, 2021 through December 31, 2021 and provides maximum funding of \$55,699 which will be remitted to the Town in four installments. Services required under the Agreement are as follows:

“The Recipient is responsible for the costs of providing security for court premises during hours of court operations and security of persons attending court, and/or the costs of transporting prisoners and custodial minors (i.e. persons between twelve and seventeen years of age) between correctional institutions, custodial facilities and court locations for the purposes of court attendance.”

The delivery of the services under the Agreement is the responsibility of the Town and the Town purchases those services under contract from the Windsor Police Service (WPS).

As part of the service agreement, WPS will deliver and track the services and they will provide the required information on those services to the Town in order to facilitate the Town’s reporting requirements under the Agreement; which must be filed prior to April 15, 2022.

These grant funds are part of the contract with Windsor Police and part of the annual grant statements reconciliation in Article 8 of the Agreement with Windsor Police Services as outlined below:

Article 8 - Revenue from Service

8.1 The parties acknowledge that the Intermunicipal Court Services Agreement will continue to govern the cost and revenue sharing matters more particularly described in the Intermunicipal Court Services Agreement and nothing in this Agreement is intended to amend or otherwise affect the Town’s rights and obligations under the Intermunicipal Court Services Agreement.

8.2 All grant monies received by the Police Service to be used in conjunction with the Amherstburg Detachment of the Police Service shall be delineated in an annual grant statement issued to the Town. Each party shall act cooperatively to apply for any applicable grants that may benefit the Amherstburg Detachment of the Police Service.

Further to which the WPS will provide information required for the 2021 annual filing requirements, as outlined in the agreement, prior to April 15, 2022.

4. RISK ANALYSIS:

There is potential financial risk if the municipality does not enter into the agreement as provincial grant funding forms part of the contract with Windsor Police Services.

5. FINANCIAL MATTERS:

The 2021 CSPT funding will be a maximum of \$55,698.84 and will be paid to the Town in four instalments. Under the Agreement, funding is to be held in an interest bearing account; both funding and interest thereon may be repayable to the Province of Ontario subject to demonstrating use of the funding and, for any interest earned, at their request. The funds will be retained in an interest bearing obligatory reserve fund until they are dispersed to WPS based on the cost of eligible services provided.


Under the WPS agreement, this funding will be payable to WPS from the Town for services rendered. As the CSPT funding was not announced for 2021 at the time of 2021 Budget development, the Town's 2021 Budget does not include revenue from this funding program nor an expense for remittance of the funds to WPS. The transfer payment funding will be reflected as revenue of the Town, fully offset by the expense for payment of the funds to WPS for provision of the related services. There is no net impact on the Town's finances as a result of these transactions.

6. CONSULTATIONS:

None.

7. CONCLUSION:

It is recommended that the Ontario Transfer Payment Agreement be executed for CSPT Program Funding for the period January 1 through December 31, 2021.



Justin Rousseau
Treasurer

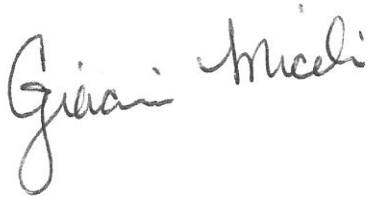
Report Approval Details

Document Title:	Court Security Prisoner Transportation Program- 2021 Funding Agreement.docx
Attachments:	- 2021 Cover Letter - Amherstburg.pdf - 2021-026 Court Security Prisoner Agreement.docx - 2021 Agreement - Amherstburg.pdf
Final Approval Date:	Apr 19, 2021

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



John Miceli



Paula Parker

Ministry of the Solicitor General

Ministère du Solliciteur général

External Relations Branch

Direction des relations extérieures

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3

Telephone: (416) 314-3377
Facsimile: (416) 314-4037

Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037



March 31, 2021

Mr. Justin Rousseau
Treasurer
Town of Amherstburg
271 Sandwich Street South
Amherstburg ON N9V 2A5

Dear Mr. Rousseau:

We are pleased to inform you that we will be proceeding with the Court Security and Prisoner Transportation (CSPT) Program for 2021, providing a maximum total of \$125M to assist municipalities in offsetting their CSPT costs.

As you may know, in September 2020, the Ministry of the Solicitor General (ministry) hired an independent consultant, Goss Gilroy Inc., to conduct a review of court security and prisoner transportation in Ontario, including the design of the CSPT Program. This review is part of the ministry's ongoing work to reduce court delays, leverage technology and improve public safety to build a more responsive and efficient justice system. Municipalities, police services and other justice sector partners were engaged during the review process. The ministry will be reviewing findings and recommendations in the final report which is expected soon. Please note that no changes were made to the 2021 CSPT Program as a result of the review.

Similar to previous years, an expenditure-based model is used to determine allocation for 2021. Funding is allocated based on each municipality's relative share of the total 2019 CSPT cost across the province. For example, if a municipality's CSPT cost represents one per cent of the total provincial CSPT cost, then it will be allocated one per cent of the available funding. With that, subject to the enclosed agreement being finalized, your allocation for 2021 is **\$55,698.84**. The payment schedule is outlined under Schedule D of the enclosed agreement.

Please have the authorized signatory for the grantee sign the enclosed agreement, where noted, and return by email to Fionne.Yip@ontario.ca by **April 30, 2021**, along with proof of your general liability insurance (\$5 million), indemnifying "Her Majesty the Queen in Right of Ontario, her Ministers, Agents, Appointees and Employees", as per section A10.2 of the agreement.

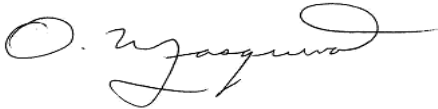
.../2

Mr. Justin Rousseau
Page two

A fully executed copy of the agreement will be returned to you for your records.

If you have any questions, please contact Fionne Yip, Community Safety Analyst,
Program Development Section at Fionne.Yip@ontario.ca.

Sincerely,

A handwritten signature in cursive script, appearing to read "O. Mosquera".

Oscar Mosquera
Manager, Program Development Section
External Relations Branch

Enclosures

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2021-026

By-law authorizing the execution of an agreement between the Corporation of the Town of Amherstburg and Her Majesty the Queen in Right of Ontario as represented by the Solicitor General with respect to Court Security and Prisoner Transportation (CSPT) Program Funding

WHEREAS under Section 8 of the Municipal Act 2001 , S.O., 2001 , c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS under Section 9(1) (a) and (b) of the Municipal Act 2001, S.O., 2001, c. 25, as amended, Section 8 shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

AND WHEREAS the Council of The Corporation of the Town of Amherstburg deems it expedient to enter into an agreement between the Corporation of the Town of Amherstburg and Her Majesty the Queen in Right of Ontario as represented by the Solicitor General with respect to Court Security and Prisoner Transportation (CSPT) Program Funding;

NOW THEREFORE the Council of The Corporation of the Town of Amherstburg enacts as follows:

1. That the Council of The Corporation of the Town of Amherstburg agrees to enter into the agreement as attached hereto as Schedule "A" to this By-law.
2. That the Mayor and Clerk are hereby authorized to sign and seal said agreement on behalf of The Corporation of Town of Amherstburg.
3. This By-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and finally passed this 26th day of April, 2021.

Aldo DiCarlo, Mayor

Paula Parker, Clerk

ONTARIO TRANSFER PAYMENT AGREEMENT

THE AGREEMENT is effective as of the 1st day of January, 2021

B E T W E E N :

**Her Majesty the Queen in right of Ontario
as represented by the Solicitor General**

(the “Province”)

- and -

Town of Amherstburg

(the “Recipient”)

BACKGROUND

- A. The Province implemented the Court Security and Prisoner Transportation (CSPT) Program (the “Program”) in 2012 to assist municipalities in offsetting their costs of providing CSPT services in their jurisdictions;
- B. The Province will upload CSPT costs from municipalities to a maximum of \$125 million in 2021;
- C. The Recipient is a municipality which is responsible for the costs of providing security for court premises during hours of court operations and security of persons attending court; and/or the costs of transporting prisoners and custodial minors (i.e., persons between twelve and seventeen years of age) between correctional institutions, custodial facilities and court locations for the purposes of court attendance;
- D. The Recipient has provided its 2019 CSPT costs, as confirmed in the 2019 Annual Financial Report submitted by the Recipient;
- E. Funding is allocated based on the Recipient’s relative share of the total 2019 provincial CSPT cost.

CONSIDERATION

In consideration of the mutual covenants and agreements contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 The agreement, together with:

- Schedule "A" - General Terms and Conditions
- Schedule "B" - Project Specific Information and Additional Provisions
- Schedule "C" - Project
- Schedule "D" - Payment Plan and Reporting Schedules
- Schedule "E" - Court Security and Prisoner Transportation Services and Activities Eligible for Funding
- Schedule "F" - Template for Annual Financial Report, and any amending agreement entered into as provided for in section 3.1,

constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 CONFLICT OR INCONSISTENCY

2.1 **Conflict or Inconsistency.** In the event of a conflict or inconsistency between the Additional Provisions and the provisions in Schedule "A", the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule "A"; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule "A", the Additional Provisions will prevail over the provisions in Schedule "A" to the extent of the inconsistency.

3.0 AMENDING THE AGREEMENT

3.1 The Agreement may only be amended by a written agreement duly executed by the Parties.

4.0 ACKNOWLEDGEMENT

4.1 The Recipient acknowledges that:

- (a) by receiving Funds it may become subject to legislation applicable to

organizations that receive funding from the Government of Ontario, including the *Broader Public Sector Accountability Act, 2010* (Ontario), the *Public Sector Salary Disclosure Act, 1996* (Ontario), and the *Auditor General Act* (Ontario);

- (b) Her Majesty the Queen in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010* (Ontario);
- (c) the Funds are:
 - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
 - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario);
- (d) the Province is not responsible for carrying out the Project; and
- (e) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

4.2 The Province acknowledges that the Recipient is bound by the *Municipal Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Recipient in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

- SIGNATURE PAGE FOLLOWS -

The Parties have executed the Agreement on the dates set out below.

**HER MAJESTY THE QUEEN IN RIGHT OF
ONTARIO as represented by the Solicitor General**

Date

Name: Michelina Longo
Title: Director, External Relations Branch
Public Safety Division

Town of Amherstburg

Date

Name:
Title:

I have authority to bind the Recipient.

SCHEDULE "A"
GENERAL TERMS AND CONDITIONS

A1.0 INTERPRETATION AND DEFINITIONS

A1.1 **Interpretation.** For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) "include", "includes" and "including" denote that the subsequent list is not exhaustive.

A1.2 **Definitions.** In the Agreement, the following terms will have the following meanings:

"Additional Provisions" means the terms and conditions set out in Schedule "B".

"Agreement" means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 3.1.

"Business Day" means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year's Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

"Court Security and Prisoner Transportation Services" means the services and activities eligible for funding, as set out in Schedule "E".

"Effective Date" means the date set out at the top of the Agreement.

"Event of Default" has the meaning ascribed to it in section A13.1.

"Expiry Date" means the expiry date set out in Schedule "B".

"Funding Year" means:

- (a) in the case of the first Funding Year, the period commencing on the

Effective Date and ending on the following December 31; and

- (b) in the case of Funding Years subsequent to the first Funding Year, the period commencing on January 1 following the end of the previous Funding Year and ending on the following December 31.

“Funds” means the money the Province provides to the Recipient pursuant to the Agreement.

“Indemnified Parties” means Her Majesty the Queen in right of Ontario, Her ministers, agents, appointees, and employees.

“Maximum Funds” means the maximum Funds set out in Schedule “B”.

“Notice” means any communication given or required to be given pursuant to the Agreement.

“Notice Period” means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A13.3(b), and includes any such period or periods of time by which the Province extends that time in accordance with section A13.4.

“Parties” means the Province and the Recipient.

“Party” means either the Province or the Recipient.

“Project” means the undertaking described in Schedule “C”.

“Reports” means the reports described in Schedule “F”.

A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS

A2.1 General. The Recipient represents, warrants, and covenants that:

- (a) it is, and will continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and will continue to have, the experience and expertise necessary to carry out the Project;
- (c) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and
- (d) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true

and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 **Execution of Agreement.** The Recipient represents and warrants that it has:

- (a) the full power and authority to enter into the Agreement; and
- (b) taken all necessary actions to authorize the execution of the Agreement.

A2.3 **Governance.** The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (b) procedures to enable the Recipient's ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Project successfully;
- (f) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;
- (g) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (h) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

A2.4 **Supporting Proof.** Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in Article A2.0.

A3.0 TERM OF THE AGREEMENT

A3.1 **Term.** The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A11.0, Article A12.0, or Article A13.0.

A4.0 FUNDS AND CARRYING OUT THE PROJECT

A4.1 **Funds Provided.** The Province will:

- (a) provide the Recipient up to the Maximum Funds for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient in accordance with Schedule "D"; and
- (c) deposit the Funds into an account designated by the Recipient provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.

A4.2 Limitation on Payment of Funds. Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof as the Province may request pursuant to section A10.2;
- (b) the Province is not obligated to provide instalments of Funds until it is satisfied with the progress of the Project;
- (c) the Province may adjust the amount of Funds it provides to the Recipient in any Funding Year based upon the Province's assessment of the information the Recipient provides to the Province pursuant to section A7.1; or
- (d) if, pursuant to the *Financial Administration Act* (Ontario), the Province does not receive the necessary appropriation from the Ontario Legislature for payment under the Agreement, the Province is not obligated to make any such payment, and, as a consequence, the Province may:
 - (i) reduce the amount of Funds and, in consultation with the Recipient, change the Project; or
 - (ii) terminate the Agreement pursuant to section A12.1.

A4.3 Use of Funds and Carry Out the Project. The Recipient will do all of the following:

- (a) carry out the Project in accordance with the Agreement;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) use the Funds only on activities and services eligible for funding as set out in Schedule "E"; and
- (d) not use the Funds to cover any cost that has or will be funded or reimbursed by one or more of any third party, ministry, agency, or

organization of the Government of Ontario.

A4.4 **Interest Bearing Account.** If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest bearing account in the name of the Recipient at a Canadian financial institution.

A4.5 **Interest.** If the Recipient earns any interest on the Funds, the Province may:

- (a) deduct an amount equal to the interest from any further instalments of Funds; or
- (b) demand from the Recipient the payment of an amount equal to the interest.

A4.6 **Rebates, Credits, and Refunds.** The Ministry will calculate Funds based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

A5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS

A5.1 **Acquisition.** If the Recipient acquires goods, services, or both with the Funds, it will:

- (a) do so through a process that promotes the best value for money; and
- (b) comply with the *Broader Public Sector Accountability Act, 2010* (Ontario), including any procurement directive issued thereunder, to the extent applicable.

A5.2 **Disposal.** The Recipient shall sell, lease or otherwise dispose of any asset purchased with the Funds or for which Funds were provided only in accordance with its asset disposal policies and procedures, unless the Province agrees otherwise.

A6.0 CONFLICT OF INTEREST

A6.1 **No Conflict of Interest.** The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest.

A6.2 **Conflict of Interest Includes.** For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient's decisions,

has outside commitments, relationships, or financial interests that could, or could be seen to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

A6.3 Disclosure to Province. The Recipient will:

- (a) disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential, or perceived conflict of interest; and
- (b) comply with any terms and conditions that the Province may prescribe as a result of the disclosure.

A7.0 REPORTS, ACCOUNTING, AND REVIEW

A7.1 Preparation and Submission. The Recipient will:

- (a) submit to the Province at the address referred to in section A17.1, all Reports in accordance with the timelines and content requirements as provided for in Schedules "D" and "F", or in a form as specified by the Province from time to time;
- (b) submit to the Province at the address referred to in section A17.1, any other reports as may be requested by the Province in accordance with the timelines and content requirements specified by the Province;
- (c) ensure that all Reports and other reports are completed to the satisfaction of the Province; and
- (d) ensure that all Reports and other reports are signed on behalf of the Recipient by an authorized signing officer.

A7.2 Record Maintenance. The Recipient will keep and maintain:

- (a) all financial records (including invoices) relating to the Funds or otherwise to the Project in a manner consistent with generally accepted accounting principles; and
- (b) all non-financial documents and records relating to the Funds or otherwise to the Project.

A7.3 Inspection. The Province, any authorized representative, or any independent auditor identified by the Province may, at the Province's expense, upon twenty-four hours' Notice to the Recipient and during normal business hours, enter upon the Recipient's premises to review the progress of the Project and the Recipient's allocation and expenditure of the Funds and, for these purposes,

the Province, any authorized representative, or any independent auditor identified by the Province may take one or more of the following actions:

- (a) inspect and copy the records and documents referred to in section A7.2;
- (b) remove any copies made pursuant to section A7.3(a) from the Recipient's premises; and
- (c) conduct an audit or investigation of the Recipient in respect of the expenditure of the Funds, the Project, or both.

A7.4 **Disclosure.** To assist in respect of the rights provided for in section A7.3, the Recipient will disclose any information requested by the Province, any authorized representatives, or any independent auditor identified by the Province, and will do so in the form requested by the Province, any authorized representative, or any independent auditor identified by the Province, as the case may be.

A7.5 **No Control of Records.** No provision of the Agreement will be construed so as to give the Province any control whatsoever over the Recipient's records.

A7.6 **Auditor General.** The Province's rights under Article A7.0 are in addition to any rights provided to the Auditor General pursuant to section 9.2 of the *Auditor General Act* (Ontario).

A8.0 COMMUNICATIONS REQUIREMENTS

A8.1 **Acknowledge Support.** Unless otherwise directed by the Province, the Recipient will:

- (a) acknowledge the support of the Province for the Project; and
- (b) ensure that the acknowledgement referred to in section A8.1(a) is in a form and manner as directed by the Province.

A8.2 **Publication.** The Recipient will indicate, in any of its Project-related publications, whether written, oral, or visual, that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

A9.0 INDEMNITY

A9.1 **Indemnification.** The Recipient will indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages, and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits, or other proceedings, by whomever made, sustained, incurred, brought, or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with the Agreement,

unless solely caused by the negligence or wilful misconduct of the Indemnified Parties.

A10.0 INSURANCE

A10.1 **Recipient's Insurance.** The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount provided for in Schedule "B" per occurrence. The insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) a 30-day written notice of cancellation.

A10.2 **Proof of Insurance.** The Recipient will:

- (a) provide to the Province, either:
 - (i) certificates of insurance that confirm the insurance coverage as provided for in section A10.1; or
 - (ii) other proof that confirms the insurance coverage as provided for in section A10.1; and
- (b) upon the request of the Province, provide to the Province a copy of any insurance policy.

A11.0 TERMINATION ON NOTICE

A11.1 **Termination on Notice.** The Province may terminate the Agreement at any time without liability, penalty, or costs upon giving at least 30 days' Notice to the Recipient.

A11.2 **Consequences of Termination on Notice by the Province.** If the Province terminates the Agreement pursuant to section A11.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;

- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
 - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A11.2(b); and
 - (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

A12.0 TERMINATION WHERE NO APPROPRIATION

A12.1 Termination Where No Appropriation. If, as provided for in section A4.2(d), the Province does not receive the necessary appropriation from the Ontario Legislature for any payment the Province is to make pursuant to the Agreement, the Province may terminate the Agreement immediately without liability, penalty, or costs by giving Notice to the Recipient.

A12.2 Consequences of Termination Where No Appropriation. If the Province terminates the Agreement pursuant to section A12.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project and permit the Recipient to offset such costs against the amount owing pursuant to section A12.2(b).

A12.3 No Additional Funds. If, pursuant to section A12.2(c), the Province determines that the costs to wind down the Project exceed the Funds remaining in the possession or under the control of the Recipient, the Province will not provide additional Funds to the Recipient.

A13.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT

A13.1 Events of Default. Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other material term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:

- (i) carry out the Project;
 - (ii) use or spend Funds; or
 - (iii) provide, in accordance with section A7.1, Reports or such other reports as may have been requested pursuant to section A7.1(b);
- (b) the Recipient's operations, its financial condition, or its organizational structure, changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
 - (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver; or
 - (d) the Recipient ceases to operate.

A13.2 Consequences of Events of Default and Corrective Action. If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient; and
- (i) terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the

Recipient.

A13.3 **Opportunity to Remedy.** If, in accordance with section A13.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

A13.4 **Recipient not Remediating.** If the Province provided the Recipient with an opportunity to remedy the Event of Default pursuant to section A13.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period, or initiate any one or more of the actions provided for in sections A13.2(a), (c), (d), (e), (f), (g), (h), and (i).

A13.5 **When Termination Effective.** Termination under Article will take effect as provided for in the Notice.

A14.0 FUNDS AT THE END OF A FUNDING YEAR

A14.1 **Funds at the End of a Funding Year.** Without limiting any rights of the Province under Article A13.0, if the Recipient has not spent all of the Funds allocated for the Funding Year, the Province may take one or both of the following actions:

- (a) demand from the Recipient payment of the unspent Funds; and
- (b) adjust the amount of any further instalments of Funds accordingly.

A15.0 FUNDS UPON EXPIRY

A15.1 **Funds Upon Expiry.** The Recipient will, upon expiry of the Agreement, pay to the Province any Funds remaining in its possession or under its control.

A16.0 DEBT DUE AND PAYMENT

A16.1 **Payment of Overpayment.** If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement,

the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay an amount equal to the excess Funds to the Province.

A16.2 **Debt Due.** If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds or an amount equal to any Funds; or
- (b) the Recipient owes any Funds or an amount equal to any Funds to the Province, whether or not the Province has demanded their payment,

such Funds or other amount will be deemed to be a debt due and owing to the Province by the Recipient, and the Recipient will pay the amount to the Province immediately, unless the Province directs otherwise.

A16.3 **Interest Rate.** The Province may charge the Recipient interest on any money owing by the Recipient at the then current interest rate charged by the Province of Ontario on accounts receivable.

A16.4 **Payment of Money to Province.** The Recipient will pay any money owing to the Province by cheque payable to the "Ontario Minister of Finance" and delivered to the Province as provided for in Schedule "B".

A16.5 **Fails to Pay.** Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing under the Agreement, Her Majesty the Queen in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by Her Majesty the Queen in right of Ontario.

A17.0 NOTICE

A17.1 **Notice in Writing and Addressed.** Notice will be in writing and will be delivered by email, postage-prepaid mail, personal delivery, or fax, and will be addressed to the Province and the Recipient respectively as provided for Schedule "B", or as either Party later designates to the other by Notice.

A17.2 **Notice Given.** Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
- (b) in the case of email, personal delivery, or fax, one Business Day after the Notice is delivered.

A17.3 **Postal Disruption.** Despite section A17.2(a), in the event of a postal disruption:

- (a) Notice by postage-prepaid mail will not be deemed to be given; and
- (b) the Party giving Notice will give Notice by email, personal delivery, or fax.

A18.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A18.1 **Consent.** When the Province provides its consent pursuant to the Agreement, it may impose any terms and conditions on such consent and the Recipient will comply with such terms and conditions.

A19.0 SEVERABILITY OF PROVISIONS

A19.1 **Invalidity or Unenforceability of Any Provision.** The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision will be deemed to be severed.

A20.0 WAIVER

A20.1 **Waiver Request.** Either Party may, in accordance with the Notice provision set out in Article A17.0, ask the other Party to waive an obligation under the Agreement.

A20.2 **Waiver Applies.** Any waiver a Party grants in response to a request made pursuant to section A20.1 will:

- (a) be valid only if the Party granting the waiver provides it in writing; and
- (b) apply only to the specific obligation referred to in the waiver.

A21.0 INDEPENDENT PARTIES

A21.1 **Parties Independent.** The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

A22.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A22.1 **No Assignment.** The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

A22.2 **Agreement Binding.** All rights and obligations contained in the Agreement will

extend to and be binding on the Parties' respective heirs, executors, administrators, successors, and permitted assigns.

A23.0 GOVERNING LAW

A23.1 **Governing Law.** The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A24.0 FURTHER ASSURANCES

A24.1 **Agreement into Effect.** The Recipient will provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains, and will otherwise do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

A25.0 JOINT AND SEVERAL LIABILITY

A25.1 **Joint and Several Liability.** Where the Recipient is comprised of more than one entity, all such entities will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

A26.0 RIGHTS AND REMEDIES CUMULATIVE

A26.1 **Rights and Remedies Cumulative.** The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

A27.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A27.1 **Other Agreements.** If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with Her Majesty the Queen in right of Ontario or one of Her agencies (a "**Failure**");
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and

(d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A28.0 SURVIVAL

A28.1 Survival. The following Articles and sections, and all applicable cross-referenced sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 3.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.2(d), A4.5, section A5.2, section A7.1 (to the extent that the Recipient has not provided the Reports or other reports as may have been requested to the satisfaction of the Province), sections A7.2, A7.3, A7.4, A7.5, A7.6, Article A8.0, Article A9.0, section A11.2, sections A12.2, A12.3, sections A13.1, A13.2(d), (e), (f), (g) and (h), Article A15.0, Article A16.0, Article A17.0, Article A19.0, section A22.2, Article A23.0, Article A25.0, Article A26.0, Article A27.0 and Article A28.0.

- END OF GENERAL TERMS AND CONDITIONS -

SCHEDULE "B"
PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

Maximum Funds	\$55,698.84
Expiry Date	December 31, 2021
Insurance	\$5,000,000.00
Contact information for the purposes of Notice to the Province	<p>Name: Ministry of the Solicitor General Public Safety Division, External Relations Branch Program Development Section</p> <p>Address: 25 Grosvenor Street Toronto ON M7A 2H3</p> <p>Attention: Fionne Yip, Community Safety Analyst</p> <p>Fax: 416-314-3092</p> <p>Email: Fionne.Yip@ontario.ca</p>
Contact information for the purposes of Notice to the Recipient and to respond as required to requests from the Province related to the Agreement	<p>Name: Town of Amherstburg</p> <p>Address: 271 Sandwich Street South Amherstburg ON N9V 2A5</p> <p>Attention: Mr. Justin Rousseau Treasurer</p> <p>Email: jrousseau@amherstburg.ca</p>

Additional Provisions:

None

SCHEDULE “C” PROJECT

The Province implemented the Program in 2012 to assist municipalities in offsetting their costs of providing CSPT services in their jurisdictions.

The Province will upload CSPT costs from municipalities to a maximum of \$125 million in 2021.

The Recipient is responsible for the costs of providing security for court premises during hours of court operations and security of persons attending court, and/or the costs of transporting prisoners and custodial minors (i.e., persons between twelve and seventeen years of age) between correctional institutions, custodial facilities and court locations for the purposes of court attendance.

**SCHEDULE “D”
PAYMENT PLAN AND REPORTING SCHEDULES**

The Funds in the amount of **\$55,698.84** will be provided to the Recipient according to the following schedule:

- A. First instalment: **\$13,924.71** will be paid to the Recipient once the Recipient has signed the Agreement, provided adequate proof of insurance to the Province in accordance with section A10.2 of the Agreement, and the Agreement has then been signed by the Province.

- B. Second Instalment: **\$13,924.71** will be paid to the Recipient, following the Province’s receipt and approval of the 2020 Annual Financial Report (due April 15, 2021). *Subsequent payments will not be released until the Province has received and approved the 2020 Annual Financial Report.*

- C. Third Instalment: **\$13,924.71** will be paid to the Recipient by the end of September 2021.

- D. Final instalment: **\$13,924.71** will be paid to the Recipient by the end of December 2021.

- E. The Recipient must submit the 2021 Annual Financial Report to the Province by April 15, 2022.

**SCHEDULE “E”
COURT SECURITY AND PRISONER TRANSPORTATION
SERVICES AND ACTIVITIES ELIGIBLE FOR FUNDING**

A. COURT SECURITY includes:

1. Facility Perimeter Security

Costs associated with external and/or internal presence of police or other security personnel during regular or non-regular hours to secure the perimeter of the facility, to respond to a specific threat or for high-profile matters.

2. Courtroom Security

Costs associated with the presence of police or other security personnel in the courtroom to ensure the safety and security of the proceedings and attendees.

3. General Courthouse Security Presence

Costs associated with the use of screening stations to screen all public visitors to the courthouse, including the use of magnetometers and x-ray machines, and police or other security personnel assigned to perform roving patrols of the court facility.

4. Prisoner Movement in Courthouse

Costs associated with monitoring the movement of prisoners between holding cells and other areas within the courthouse.

5. Prisoner Guarding in Holding Cells

Costs associated with guarding and monitoring of prisoners brought to court and held in courthouse holding cells (where applicable).

6. Prisoner Feeding

Costs associated with the provision of meals to prisoners required while in the custody of local police services for the purpose of attending court.

B. PRISONER TRANSPORTATION includes:

1. Prisoner Transport

Costs associated with the movement of prisoners between correctional institutions and court locations for the purposes of attending court.

2. Prisoner Transport - Youth

Costs associated with the movement of custodial minors (i.e. 12-17 years old) between correctional and/or custodial facilities and court locations for the purposes of attending court.

*PRISONER includes: Persons being held in custody as a result of provincial or federal offence proceedings, including persons under immigration detention.

C. TRAINING, EQUIPMENT AND RECRUITING includes:

1. Costs associated with training that is relevant to court security and prisoner transportation only.
2. Cost associated with equipment that is unique to the provision of court security and prisoner transportation and does not include equipment that would be utilized for other purposes.
3. Costs associated with recruiting that is relevant to the staffing of court security and prisoner transportation only. Costs may include advertising for applicants, physical fitness and/or psychological testing, applicant screening, interviews or any other related human resources expense.

COURT SECURITY AND PRISONER TRANSPORTATION do NOT include:

Court Administration

Costs associated with performing court administrative duties including the scheduling of staff for daily deployment, the service of legal documents, the preparation/maintenance of Crown Brief materials, the entry of data into court information systems, preparing or swearing/affirming legal documentation, scheduling of court appearances or other duties of a related nature.

SCHEDULE "F" TEMPLATE FOR ANNUAL FINANCIAL REPORT

REPORTING MUNICIPALITY: (please select from drop down list)			
CONTACT INFORMATION:			
Salutation:	First Name:	Last Name:	Title:
Tel:	Ext:	Fax:	E mail:
Address:			
City:		Postal Code:	
LOCAL POLICE SERVICE:			
Name of Municipal or Regional Police Service or OPP Detachment:			
ANNUAL EXPENDITURE SUMMARY:			
<i>PLEASE COMPLETE THE FOLLOWING SECTION IN RELATION TO THE COURT SECURITY AND PRISONER TRANSPORTATION SERVICES/ACTIVITIES ELIGIBLE FOR FUNDING LISTED IN SCHEDULE B (ATTACHED).</i>			
<i>For lines b, c, d, g, h, and i, please provide details on a separate page, identifying the name of the municipality/funding source and the amount of funding.</i>			
Allocation:			
COURT SECURITY COSTS			
a) Total gross annual court security costs:			
b) Total annual payments provided to other municipalities for court security:			
c) Total annual payments received from other municipalities for court security:			
d) Total annual payments received from other funding sources for court security:			
e) Total net annual court security costs (a + b - c - d):			\$0.00
PRISONER TRANSPORTATION COSTS			
f) Total gross annual prisoner transportation costs:			
g) Total annual payments provided to other municipalities for prisoner transportation:			
h) Total annual payments received from other municipalities for prisoner transportation:			
i) Total annual payments received from other funding sources for prisoner transportation:			
j) Total net annual prisoner transportation costs (f + g - h - i):			\$0.00
Total Net Annual Court Security and Prisoner Transportation Costs (e + j):			\$0.00
Variance (Allocation - Total Net Annual Costs):			\$0.00
SIGNATURE OF AUTHORIZED OFFICIAL:			
<i>I, hereby certify that the information provided in the Annual Financial Report is true and correct and is in agreement with the books and records of the municipality and its consolidated entities.</i>			
Title:	Print Name:		
Signature:			Date:



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Information (Authors' Name, Author's Phone, Authors' E-mail) and Dates/Resolution (Report Date, Date to Council, Resolution #).

To: Mayor and Members of Town Council

Subject: Final Tax Rate By-Law 2021-010

1. RECOMMENDATION:

It is recommended that:

- 1. By-law 2021-010 being a by-law to set and levy the rates of taxation for the year 2021, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

2. BACKGROUND:

On December 18, 2020, Council adopted the 2021 Budget and approved the 2021 total own purposes tax levy of \$25,362,156, including \$24,059,492 general levy and \$1,302,664 special capital levy. Administration was then to report back with a Final Tax Rate By-law for adoption of the 2021 tax rates, based on the approved 2021 own purposes tax levy, following receipt of the returned assessment roll for 2021.

The growth forecast used for 2021 Budget development, based on the best information available at the time, was 2.48%. Council approved the 2021 Budget and related levy amounts, and was advised that based on the estimated assessment change the estimated municipal tax impact for a residential property from the levy change would be 2.03%.

It was noted in the December 18, 2020 report for approval of the 2021 Budget that the actual 2021 tax rates and tax rate impacts would be determined based on the approved tax levy applied to the returned Assessment Roll for 2021 taxation purposes, and would be included in a further report to Council recommending approval of a Final Tax Rate By-law. And it was further noted that if assessment in the returned roll was higher than

estimated at the time of budget development, then the own purposes (Town) tax rate impact would be lower than estimated, and vice versa.

Subsequent to preparation of the 2021 Budget, the tax roll for 2021 taxation purposes was returned by MPAC and the final weighted assessment total for the Town of Amherstburg was confirmed by the County of Essex at \$2,524,482,655. This represents an increase of \$49,788,251 or 2.01% over the Town's prior year weighted assessment.

On February 17, 2021, County Council passed the following By-laws:

- By-law 2021-6 to establish tax ratios for the year 2021 for the Corporation of the County of Essex and its constituent lower tier municipalities.

The Province of Ontario has also established 2021 Education tax rates.

The Town collects taxes on behalf of both School Board and County of Essex taxes as part of the tax notices issued to local ratepayers.

3. DISCUSSION:

As noted above, Council approved the 2021 Budget and related tax levy amounts required to fund municipal services for the year, including special capital levies in December 2020 and that the actual returned roll for 2021 taxation purposes was received following development of the final budget.

Based on the actual returned roll, the Town's weighted assessment increased by 2.01% over the prior year. This increase is lower than the increase of 2.48% estimated at the time of 2020 Budget development.

The tax rates for the Town are a function of the levy amount (dollars to be collected) over the weighted assessment (current market value of properties), with the latter determined by MPAC through the returned roll, adjusted for tax ratios and policy determined by the County of Essex for its lower tier municipalities.

The **estimated** impact of the Town's 2021 levy demands, based on the 2021 Budget approved by Council, was an increase of 2.03% on residential taxes, or an additional \$20 per \$100,000 in residential assessment. However, the residential tax impact based on the approved levy applied to the **actual** weighted assessment is an **increase** in residential taxes of 2.36%, or \$23 **increase** per \$100,000 in residential assessment.

The estimated tax rate impact is provided to Council with the budget to give some context to the dollar impact to a residential property with average assessment, based on the tax levy and estimated assessment for the taxation year. However, the actual tax rate is a function of factors outside the control of Council and cannot be fully known at the time of budget development where the assessment roll has not be returned for the taxation year the budget relates to nor have the tax ratio adjustments been approved by the upper tier municipality (County of Essex).

It is important to note that the Town's efforts to build reserves, provide for asset renewals and ensure adequate resources are in place for service delivery are critical to achieving

a sustainable financial model and acceptable risk profile for the Town. To that end the focus in the annual budget document and presentation to Council is on the dollars required to fund the Town's operations and capital program for the fiscal year (the levy demand) based on strategic, legislated and service level requirements.

As such, Council is encouraged to focus on ensuring that the dollars needed to deliver required and desired municipal services are raised through the levy, rather than to target a definitive tax rate impact through adjustments to the budget and related levy demand, which may or may not result in the desired tax rate impact once the final roll is returned.

4. RISK ANALYSIS:

The tax rating By-law must be adopted in order to levy final taxes for the year and to meet the Town's financial obligations.

5. FINANCIAL MATTERS:

On a home with an assessment of \$250,000, the municipal portion of taxes including capital reserve and capital replacement levies for 2021 will be \$2,512 compared to \$2,454 in 2020, which represents a total municipal portion tax increase of \$58 or a 2.36% increase from the prior year.

The actual 2021 tax rates outlined above do not affect the levy approved at the time of 2021 Budget adoption. The levy is the amount of money required to fund the Town's 2021 operating and capital demands in the approved budget, which will be collected through taxation.

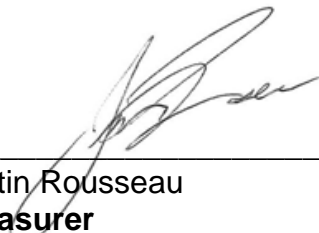
6. CONSULTATIONS:

The Supervisor of Revenue assisted in development of this report and the related By-law.

MPAC provided the returned roll for 2021 taxation purposes and the County of Essex provided the tax ratios for the 2021 taxation year.

7. CONCLUSION:

By-law 2021-010 is before Council for adoption to set and levy taxes for the 2021 year.



Justin Rousseau
Treasurer



Cheryl Horrobin
Director of Corporate Services

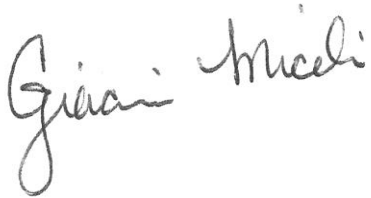
Report Approval Details

Document Title:	Final Tax Rating By-Law 2021-010.docx
Attachments:	- Final Tax Rating By-Law 2021-010.docx - 2021 Tax Rating Bylaw- Appendix A, B, C.pdf
Final Approval Date:	Apr 19, 2021

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



John Miceli



Paula Parker

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW 2021-010

A By-law to Set and Levy the Rates of Taxation for the Year 2021

WHEREAS the Council of the Corporation of the Town of Amherstburg has, in accordance with the Municipal Act, 2001, c25, s312(2) considered the estimates of the Municipality for the year 2021;

And whereas it is necessary for the Council of the Corporation of the Town of Amherstburg (the Corporation), pursuant to the Municipal Act, to levy on the whole rateable property, according to the last revised assessment roll for the Corporation, the sums set forth for the various purposes in Schedule "A" hereto attached for the current year;

And whereas all property assessment rolls on which the 2021 taxes are to be levied have been returned and revised pursuant to the provisions of the Assessment Act, R.S.O. 1990, c.A.31 as amended (hereinafter referred to as the "Assessment Act") subject to appeals at present before the Assessment Review Board, the Ontario Municipal Board and the District Court;

And whereas Section 312 of The Municipal Act, 2001 as amended, provides the Council of a local municipality shall, after the adoption of the estimates for the year pass a By-Law to levy a separate tax rate on the assessment in each property sub class;

And whereas Section 312 of The Municipal Act, 2001 as amended, requires tax rates to be established in the same proportion to tax ratio;

And whereas the estimates for the estimates for 2021 as set forth in Schedule "A" attached to this by-law; have been adopted requiring the 2021 levy for general municipal purposes of \$24,059,492 and the 2021 levy for the special capital purposes of \$1,302,664 for a total 2021 levy of \$25,362,156;

Now therefore, The Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. For the year 2021, the Corporation of the Town of Amherstburg shall levy upon the whole of the rateable assessment (Schedule "B") the rates of taxation, per current value assessment (Schedule "C").
2. (a) The final taxes for each property shall be the total of all levies imposed under this By-law reduced by the amount of the interim levy for 2021.
 - (b) Final taxes for the year 2021 shall be payable in two installments, the first of such installments shall become due and payable on the 30th day of July, and the second installment shall become due on the 29th day of October. The Treasurer may have cause and has been delegated authority to change the dates as listed should any unforeseen delay occur.
 - (c) The due dates for Supplementary Tax Levies, resulting from amended assessment values being received from the Municipal Property Assessment Corporation under Sections 32,33, and 34 of the Assessment Act, shall be established by the Treasurer as required.
 - (c) Non-payment of the amount on the dates stated in accordance with this section shall constitute default.

3. That a penalty charge of one and one quarter percent (1 ¼%) on the first day in which default occurs shall be imposed for non-payment of taxes.
4. That a late payment charge of one and one quarter percent (1 ¼%) on the first day of each calendar month thereafter on the outstanding taxes due (taxes in default) shall be imposed for non-payment of taxes.
5. That penalties and interest added on taxes in default shall become due and payable and shall be collected forthwith.
6. The Treasurer is hereby authorized to accept part payment from time to time on account of any taxes due and to give a receipt for such a part payment provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable in respect of non-payment of the taxes or any installment thereof.
7. The Treasurer is hereby authorized to accept (12) monthly payments on account of taxes due on a pre-authorized payment plan. The first six (6) monthly payments shall be calculated based on the prior year taxes divided over 6 months. The last six payments shall be the actual final levy amount less the previous monthly payments received divided into six (6) equal payments. Each of the monthly payments due is on the last business day of the month. Penalty charges shall be added if payments are in default.
8. The Treasurer will mail or cause the same to be mailed to the address of such person indicated on the last revised assessment roll, every tax notice specifying the amount of taxes payable.
9. Failure to receive notice does not relieve the ratepayer of obligation to pay or exempt the property owner from charges for interest and penalties imposed on taxes in default.
10. If any section, portion or schedule of this bylaw is found by a court of competent jurisdiction to be invalid, it is the intent of the Council of the Corporation of the Town of Amherstburg that all remaining sections, portions and schedules of this by-law continue in force and effect.
11. That this By-law takes effect January 1, 2021.

Read a first, second and third time and finally passed this 26th day of April 2021.

Mayor – Aldo DiCarlo

Clerk – Paula Parker

Town of Amherstburg
2021 Final Budget Summary

<u>Description</u>	<u>Total</u>
Revenue Through Taxation	
Municipal Taxes Levied - General Taxation	24,059,492
Special Capital Reserve Levy	651,332
Special Replacement Capital Levy	651,332
	25,362,156
Operating Revenue	
Clerk's Office	17,000
Financial Services	41,000
Non-Departmental	5,177,887
Drainage	1,468,720
Public Works	672,200
Fire	46,000
Facilities	359,763
Libro Centre	501,021
Parks	-
Recreation Services	200,700
Tourism and Culture	75,000
Building	538,360
Licensing and Enforcement	68,100
Planning & Legislative Services	79,725
Police	-
Revenue Through Taxation	25,362,156
Total Operating Revenue	34,607,632
Operating Expenses	
CAO's Office	840,517
Clerk's Office	1,289,134
Council & committees	326,184
Financial Services	1,530,387
Human Resources	772,193
Information Technology	1,174,162
Non-Departmental	5,930,105
Drainage	1,557,804
Public Works	5,851,479
Fire	2,336,059
Facilities	871,672
Libro Centre	2,738,419
Parks	1,327,060
Recreation Services	568,007
Tourism and Culture	516,871
Licensing and Enforcement	461,413
Planning & Legislative Services	565,875
Building	538,360
Police Services	5,411,932
Total Operating Expenses	34,607,632
Surplus (Deficit)	(0)

Town of Amherstburg
2021 Raw Assessment

Property Tax Class (RTC)	Description	RTC	RTQ	Raw Assessment
Residential	Taxable Full; Public English	R	T	1,592,474,284
Residential	Taxable Full; Public French	R	T	6,619,893
Residential	Taxable Full; Separate English	R	T	495,083,993
Residential	Taxable Full; Separate French	R	T	69,116,993
Residential	Taxable Full; Farmland Awaiting Development Phase 1	R	1	834,300
Residential	Taxable Full; Farmland Awaiting Development Phase 1	R	1	87,500
Multi-Residential	Taxable Full; Public English	M	T	26,445,293
Multi-Residential	Taxable Full; Public French	M	T	53,191
Multi-Residential	Taxable Full; Separate English	M	T	4,218,584
Multi-Residential	Taxable Full; Separate French	M	T	340,832
New Multi-Residential	Taxable Full; Eng Pub	N	T	3,536,000
Commercial (Residual)	Taxable Full	C	T	97,190,984
Commercial	Taxable Excess Land	C	U	4,307,400
Commercial	Vacant Land	C	X	4,379,600
Comm. New Construct	Taxable Full	X	T	33,552,000
Comm. New Construct	Taxable Excess Land	X	U	335,900
Comm. New Construct	Small Scale On-Farm Business	X	7	19,300
Shopping Centre	Taxable Full	S	T	18,475,800
Parking Lot	Taxable Full	G	T	155,000
Industrial	Taxable Full	I	T	28,847,500
Industrial	Taxable Full Shared PIL	I	H	73,600
Industrial	Taxable Excess Land	I	U	2,984,400
Industrial	Vacant Land	I	X	6,396,600
Industrial	Small Scale On-Farm Business	I	7	100,000
Industrial New	Taxable Full	J	T	2,320,000
Industrial New	Small Scale On-Farm Business	J	7	50,000
Pipeline	Taxable Full	P	T	12,592,000
Farm	Taxable Full; Public English	F	T	157,220,014
Farm	Taxable Full; Separate English	F	T	22,544,689
Farm	Taxable Full; Separate French	F	T	4,206,600
Managed Forest	Taxable Full; Public English	T	T	227,009
Managed Forest	Taxable Full; Public French	T	T	1,331
Managed Forest	Taxable Full; Separate English	T	T	226,465
Managed Forest	Taxable Full; Separate French	T	T	8,795
Total Taxable Assessment				2,595,025,850

Payments in Lieu of Taxes (PIL) Property Tax Class (RTC)	Description	RTC	RTQ	Raw Assessment
Residential	Payment In Lieu; Full	R	F	516,800
Commercial	Payment in Lieu; Full, Taxable Tenant of Province	C	P	1,900
Commercial	Payment In Lieu; General (No Education)	C	G	2,598,100
Commercial	Payment In Lieu; Full, Vacant Land (Edu Retained by LT)	C	Y	397,500
Industrial	Payment In Lieu; General (No Education)	I	G	89,000
Industrial	Payment In Lieu; Full, Vacant Land (Edu Retained by LT)	I	Y	2,600
Total PILs				3,605,900

Total Taxable and PILs				2,598,631,750
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Exempt	Exempt from Taxation	E		89,194,559
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Grand Total Taxable, PILs and Exempt				2,687,826,309
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Property Tax Class (RTC)	Description	RTC	RTQ	Raw Assessment	Ratio	Weighted Assessment	Municipal Rate	Cap Reserve Rate	Cap Replace Rate
Residential	Taxable Full; Public English	R	T	1,592,474,284	1.000000	1,592,474,284	0.00953046	0.000258006	0.000258006
Residential	Taxable Full; Public French	R	T	6,619,893	1.000000	6,619,893	0.00953046	0.000258006	0.000258006
Residential	Taxable Full; Separate English	R	T	495,083,993	1.000000	495,083,993	0.00953046	0.000258006	0.000258006
Residential	Taxable Full; Separate French	R	T	69,116,993	1.000000	69,116,993	0.00953046	0.000258006	0.000258006
Residential	Taxable Full; Farmland Awaiting Development Phase 1	R	1	834,300	0.250000	208,575	0.00238262	0.000064502	0.000064502
Residential	Taxable Full; Farmland Awaiting Development Phase 1	R	1	87,500	0.250000	21,875	0.00238262	0.000064502	0.000064502
Multi-Residential	Taxable Full; Public English	M	T	26,445,293	1.741550	46,055,800	0.01659778	0.000449331	0.000449331
Multi-Residential	Taxable Full; Public French	M	T	53,191	1.741550	92,635	0.01659778	0.000449331	0.000449331
Multi-Residential	Taxable Full; Separate English	M	T	4,218,584	1.741550	7,346,875	0.01659778	0.000449331	0.000449331
Multi-Residential	Taxable Full; Separate French	M	T	340,832	1.741550	593,576	0.01659778	0.000449331	0.000449331
New Multi-Residential	Taxable Full; Eng Pub	N	T	3,536,000	1.100000	3,889,600	0.01048351	0.000283807	0.000283807
Commercial (Residual)	Taxable Full	C	T	97,190,984	1.082044	105,164,921	0.01031238	0.000279174	0.000279174
Commercial	Taxable Excess Land	C	U	4,307,400	0.757431	3,262,558	0.00721867	0.000195422	0.000195422
Commercial	Vacant Land	C	X	4,379,600	0.582500	2,551,117	0.00555150	0.000150289	0.000150289
Comm. New Construct	Taxable Full	X	T	33,552,000	1.082044	36,304,740	0.01031238	0.000279174	0.000279174
Comm. New Construct	Taxable Excess Land	X	U	335,900	0.757431	254,421	0.00721867	0.000195422	0.000195422
Comm. New Construct	Small Scale On-Farm Business	X	7	19,300	1.082044	20,883	0.01031238	0.000279174	0.000279174
Shopping Centre	Taxable Full	S	T	18,475,800	1.082044	19,991,629	0.01031238	0.000279174	0.000279174
Parking Lot	Taxable Full	G	T	155,000	0.582500	90,288	0.00555150	0.000150289	0.000150289
Industrial	Taxable Full	I	T	28,847,500	1.942500	56,036,269	0.01851293	0.000501177	0.000501177
Industrial	Taxable Full Shared PIL	I	H	73,600	1.942500	142,968	0.01851293	0.000501177	0.000501177
Industrial	Taxable Excess Land	I	U	2,984,400	1.262625	3,768,178	0.01203340	0.000325765	0.000325765
Industrial	Vacant Land	I	X	6,396,600	1.262625	8,076,507	0.01203340	0.000325765	0.000325765
Industrial	Small Scale On-Farm Business	I	7	100,000	1.942500	194,250	0.01851293	0.000501177	0.000501177
Industrial New	Taxable Full	J	T	2,320,000	1.942500	4,506,600	0.01851293	0.000501177	0.000501177
Industrial New	Small Scale On-Farm Business	J	7	50,000	1.942500	97,125	0.01851293	0.000501177	0.000501177
Pipeline	Taxable Full	P	T	12,592,000	1.303000	16,407,376	0.01241820	0.000336182	0.000336182
Farm	Taxable Full; Public English	F	T	157,220,014	0.250000	39,305,004	0.00238262	0.000064502	0.000064502
Farm	Taxable Full; Separate English	F	T	22,544,689	0.250000	5,636,172	0.00238262	0.000064502	0.000064502
Farm	Taxable Full; Separate French	F	T	4,206,600	0.250000	1,051,650	0.00238262	0.000064502	0.000064502
Managed Forest	Taxable Full; Public English	T	T	227,009	0.250000	56,752	0.00238262	0.000064502	0.000064502
Managed Forest	Taxable Full; Public French	T	T	1,331	0.250000	333	0.00238262	0.000064502	0.000064502
Managed Forest	Taxable Full; Separate English	T	T	226,465	0.250000	56,616	0.00238262	0.000064502	0.000064502
Managed Forest	Taxable Full; Separate French	T	T	8,795	0.250000	2,199	0.00238262	0.000064502	0.000064502
Total Taxable Assessment				2,595,025,850		2,524,482,655			



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF COMMUNITY AND PROTECTIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: 2021 Public Event Approvals

1. RECOMMENDATION:

It is recommended that:

- 1. Administration be DELEGATED AUTHORITY to APPROVE any new or recurring Public Events for the remainder of 2021...
2. Administration be DELEGATED AUTHORITY to CONSIDER and APPROVE any exemptions to Municipal By-laws and Road Closure Requests for Public Events occurring in 2021;
3. Administration be DELEGATED AUTHORITY to CONSIDER and APPROVE any Alcohol and Gaming Commission of Ontario requirements for Public Events occurring in 2021; and,
4. A 2021 cost in the Non-Departmental budget centre, waiver of fees expense, not to exceed \$5,000 BE APPROVED for waiver of fees up to \$1,000 per event for approved non-Town events.

2. BACKGROUND:

At their October 5, 2015 Special Meeting, Council approved the Public Events Policy. As per Council's direction, Section 7.3 of the policy states:

"7.3. Council has the authority and responsibility to:

- 7.3.1 Consider any exemptions to Municipal By-laws for Public Events.
- 7.3.2. Consider and approve any new events presented by the Public Events Committee.
- 7.3.3. Consider and approve all recurring events presented by the Public Events Committee.”

The Public Events Committee (PEC) is comprised of Administration from the following areas:

- Tourism
- Fire Services
- Windsor Police – Amherstburg Detachment
- Recreation Services
- Roads
- Building
- Risk Management
- Licensing and Enforcement

When an event organizer is considering an event they are required to follow the Public Events Manual, fill out the required forms and submit to the PEC. The PEC reviews each application in detail and informs each event organizer of every requirement that must be met to allow their event to proceed. This includes ensuring the event conforms to all Town By-laws, Town insurance requirements and Provincial laws.

Current Status of COVID -19

On April 1st, 2021, Ontario implemented a province wide emergency brake effective April 3rd, 2021. As a result, the COVID-19 response framework is paused and all public health unit regions must follow temporary restrictions. Effective, April 8, 2021 Ontario declared a third provincial emergency and enacted a province wide Stay-at-Home Order, that was anticipated to remain in effect for at least 28 days. Effective April 17, 2021 Ontario strengthened and extended the Stay-at-Home Order until May 20, 2021. It is unknown when the Essex County region will return to the provincial colour coded response framework.

3. DISCUSSION:

The tourism industry, because of its service nature through the interaction of people, has been the most fragile and exposed sector of the Canadian economy. Many of the local and provincial health guidelines implemented to limit the transmission of COVID-19 have had a negative effect to this sector.

Due to the impacts of COVID-19 on the Ontario tourism industry, the Ontario government has established an Ontario Tourism Economic Recovery Task Force, the mandate of this Committee will to provide strategies and advice that will position Ontario and its local communities as destinations of choice for travel. In addition, the Federal government tabled its budget on April 19, 2021 and included \$1Billion to support tourism for festivals and events.

As mentioned in a previous report to Council, on March 4, 2021, the Town of Amherstburg was recently approved for the “Safe Travel Stamp” by TIAO. The specially designed

stamp will allow travellers to recognize governments and companies around the world, which have adopted health and hygiene global standardised protocols so that consumers can experience “Safe Travels” when they visit our community. This approval acknowledges that the Town has taken the measures adopted by the World Health Organization and the Centres for Disease Control and implemented those practices. The stamp confirms to travellers that the Town has taken the necessary measures to ensure public safety. The Town will proudly begin to use the designation in our marketing and signage in 2021. (Information about TIAO can be found at: <https://www.tiaontario.ca/cpages/safetravelstamp>)

Administration continues to look at innovative ways to hold events and to promote tourism in a safe and responsible manner.

Current Status of Public Events

Over the past year, numerous Public Events have been cancelled due to COVID-19. Despite the cancellations, event organizers and community groups have expressed their desire to continue the planning of their events for when safe reopening occurs, understanding that elements planned or contained within the delivery of an event, will be subject to regulatory compliance in accordance with legislation, municipal requirements, and event management best practices.

Due to the ever-changing status of the COVID-19 regulations and of the region’s level under the pandemic response framework, this has been a very difficult task for organizers and community groups. They must be flexible to change or pivot plans within a moment’s notice. This strategy is critical to support the return and recovery in moving forward for special events.

The current COVID-19 limitations on planning events include, but are not limited to, the following:

- Outdoor organized public events and social gathering limits
- Physical distancing requirements
- Safety Plans

In addition, each event organizer must have a cleaning and disinfection protocol in place for infection prevention and control.

Event organizers, who plan an event regardless of their purpose or size, have a responsibility to assess the risks associated with their event and to ensure they have the ability to mitigate these risks. The organizers are responsible for implementing measures to reduce the spread of the virus for all those who attend.

Administration has received three event applications to date for 2021; each application will be reviewed by the PEC. Due to the uncertainties surrounding the pandemic, the review of the event must wait until closer to the proposed event date. This will allow Administration to ensure the event may proceed in strict adherence to the COVID-19 regulations in effect at the time of the event.

Delegated Authority

Decisions made by Council are expressed through By-law or resolution. The efficient management of the municipality and the need to respond to issues in a timely manner require Council to entrust certain powers and duties to Administration while at the same time maintaining accountability. This can be accomplished through the delegation of legislative and administrative functions.

In guiding the event recovery efforts, Administration recommends that the CAO be delegated authority to approve all new and recurring events for the remainder of 2021, in consultation with the Public Events Committee. The CAO would be responsible to consider and approve all road closure and municipal By-law exemptions associated to the event for the remainder of 2021.

Administration will work closely with the event organizers and assist them in any last minute changes that may be required to their event format due to impacts of the COVID-19 pandemic. The delegated authority will ease time restraints that may present themselves due to last minutes changes, as it relates to the Council meeting schedule that will be impacted by the summer schedule.

Due to the organized event gathering limit restrictions in the provincial colour coded framework, it is anticipated that only small-scale events will proceed for the remainder of 2021, pending any regulation changes. That said, and for Council's information, the Windsor Parade Corporation has indicated that they intend to proceed with a Santa Claus Parade for 2021, however, at this time the full details are unknown until a formal application is submitted. Information regarding the 2021 Santa Claus Parade format will be brought to Council in the third quarter.

Road Closures

At the January 25, 2016 Council meeting, Council passed the following motions:

"That:

1. The use of the Downtown Core for Festivals and Events subject to the criteria established in the Town's Festival and Events Policy BE APPROVED; and,
2. Road closures NOT BE PERMITTED prior to 5:00 pm without Council consent."

It is not anticipated that events occurring in 2021 will require road closures, however, Administration recommends that if a proposed event requires road closures in the Downtown core, Administration be delegated authority to consider and approve the road closure request. From May 21st – May 24th to September 25th - 26th Council has approved road closures for the Open Air Weekend program. No additional road closures in the downtown core will be approved by Administration during those dates.

Administration is also recommending approval of an allowance for the waiver of fees associated with approved events for the remainder of 2021. The event organizer will still be required to submit the \$250 deposit to cover any potential damages to Town property through the course of the event. The waiver of fees would support event organizers in an

endeavor to return events to Amherstburg, while adhering to all Town By-laws and provincial restrictions.

The Delegation of Powers and Duties Policy authorizes the CAO to waive fees (within the approved budget) as follows:

6.2.15. Authority granted to the Chief Administrative Officer to consider and approve of requests for waiver of fees as noted in the Town's User Fee By-law limited to fees not exceeding \$1,000 per request.

4. RISK ANALYSIS:

The Clerk identifies the Town's insurance requirements and relays the information to each Event Organizer. Special events on Town property are not able to proceed until the Clerk is satisfied the insurance requirements are met. A member of Administration from the PEC will be in attendance and on call for each event to ensure the event is operating in accordance with all Town policies, rules and regulations. Administration also ensures that all provincial legislation and COVID-19 related health guidance and recommendations are adhered to in the event plans; the responsibility for adherence to legislation in operation of the event rests with the event operator.

The recommendation and approach in this report will provide valuable opportunities to strengthen the resilience of individual organizations and event recovery to refine as necessary given the evolving status of COVID-19 regulations.

5. FINANCIAL MATTERS:

Each event application requires a \$250 deposit. This deposit is returned to the event organizer after the event pending a post inspection of the event area by Administration. Any damages to Town equipment or property are recoverable from the event organizer.

The event organizers are responsible to pay for equipment rentals, facility rentals and all other costs associated with their event as per the Town's User Fee By-law, as amended. The cost to set up the rented equipment by Town staff is accommodated within the Town's budget under the Parks budget centre.

The impact associated with waiving fees for 2021 Public Events is not anticipated to exceed \$5,000, due to the fact most events have already been cancelled due to the COVID-19 pandemic. This report recommends approval of an allowance not to exceed \$5,000 in total, at up to \$1,000 per event, to reflect the opportunity cost of waived fees in 2021 for approved non-Town events. The offsetting foregone revenue will be reflected in the Licensing and Enforcement budget centre.

6. CONSULTATIONS:

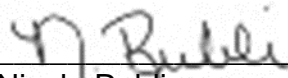
Cheryl Horrobin, Director, Corporate Services

7. **CONCLUSION:**

Administration recommends Council delegate authority to approve events and associated By-law exemptions for the remainder of 2021.



Anne Rota
Manager of Tourism and Culture



Nicole Rubli
Manager of Licensing and Enforcement

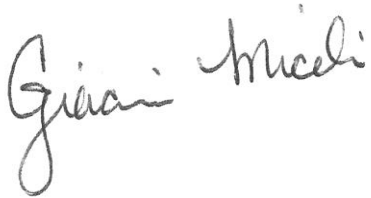
Report Approval Details

Document Title:	2021 Public Event Approvals.docx
Attachments:	
Final Approval Date:	Apr 21, 2021

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



John Miceli



Paula Parker



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING AND DEVELOPMENT SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Suitability for Development on Private Septic System on one Severed Lot on Front Road N

1. RECOMMENDATION:

It is recommended that:

- 1. The development of a lot on Front Road North, severed off 1459 Front Road N, on a private septic system, as outlined in the March 22, 2021 report from the Manager of Planning Services, BE APPROVED.

2. BACKGROUND:

A request has been submitted by John and Angela Riolo for Council's approval to develop one new lot on a private septic system. The Town of Amherstburg Official Plan requires that development of 5 or less lots/units, may take place on private individual on-site septic systems and in areas where public systems are not intended or are not readily available, only after Council approval has been granted.

John and Angela Riolo obtained approval from the Committee of Adjustment on January 26, 2021, File No. B/18/20, for the creation of a new residential building lot.

The applicant has severed a parcel of land being 48.15 m (158 ft.) frontage by an irregular depth with an area of approximately 0.756 hectares (1.87 acres) for purposes of creating a new residential building lot. The remaining parcel being 30.48 m (100 ft.) frontage by an irregular depth with an area of 2228.28 square metres (23,985 sq. ft.) contains one single detached dwelling and a detached garage. The subject lands are zoned Agricultural (A) Zone in the Zoning By-law 1999-52 and designated Low Density Residential in the Town of Amherstburg Official Plan.

Condition (11) of the Consent Approval requires that the developer obtain permission of Council for the development of the lot on a private individual septic system, as follows:

11. That Council approve the development of the newly created lot on private individual septic systems after the soil analysis and septic design for the proposed lot is completed. This requirement shall be fulfilled prior to the stamping of deeds.

3. DISCUSSION:

The subject lands affected by the requested approval are severed off 1459 Front Road North.

Section 2.6.3 of the Official Plan states the following:

“[D]evelopment of 5 or less lots/units, if permitted by the Land Use Policies of this Plan, may take place on private individual on-site sewage disposal systems and/or private wells in areas where public and private communal systems are not intended or are not readily available.

Within a Settlement Area, Council approval will be required before any development is permitted on private individual sewage disposal and/or water systems. Approval may be conditional on proof of a potable water supply and soil suitable for septic tanks for the long term. Connection to public systems, should they become available, will be mandatory.”

Although it is preferable to have all development connected to the municipal sanitary sewers, in this case it would not be financially feasible. Further, for Council’s reference, all existing lots on Front Road North in this area with new or existing homes are serviced by private septic systems.

The design of the septic system will have to be satisfactory to all approval authorities, and approved by the applicable municipal department(s).

4. RISK ANALYSIS:

The recommendation in this report presents little to no risk to the municipality. The subject lot was created through the consent process.

5. FINANCIAL MATTERS:

All costs associated with the application are the responsibility of the applicant.

The future development of the lot would result in additional assessment to the Town’s property tax base, as well as an additional user to the water system to help create revenue through growth.

It would also attract development charges and building permit fees when development occurs.

6. CONSULTATIONS:

The Essex Region Conservation Authority (ERCA) and the Town of Amherstburg Drainage Superintendent/Engineering Coordinator were consulted during the consent process to provide feedback and comments regarding this property.

The Building Services Division identified no concerns with the proposed lot size or the ability for the home and private septic system to be constructed. The property owners would have the ability to utilize conventional or tertiary septic designs.

7. CONCLUSION:

Administration recommends the approval for the development of one lot on Front Road North on a private septic system.



Frank Garardo
Manager of Planning Services

JM

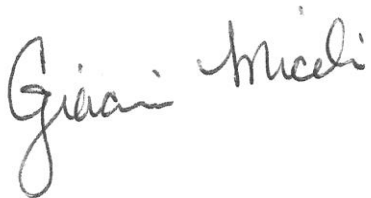
Report Approval Details

Document Title:	Suitability for Development on Private Septic System on one Severed Lot on Front Rd N.docx
Attachments:	- 2021 04 12- Suitability of Development on Septic- ATTACHMENTS.pdf
Final Approval Date:	Apr 6, 2021

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



John Miceli



Paula Parker



COUNTY RD 20

158 ft

100 ft

1459

Retained Parcel
23,985 sq ft

1453

Severed Parcel
1.87 acres

AMHERSTBURG COMMITTEE OF ADJUSTMENT

Present: T. Buchanan, A. Campigotto, J. Mailloux, D. Shaw, D. Cozens

Also Present: Frank Garardo, Manager of Planning Services, Sarah French, Planner, Kevin Fox, Policy and Committee Coordinator

Absent: N/A

1. Call to Order

The Chair, David Cozens, called the meeting to order at 7:45 a.m. and performed introductions of the Committee members and administration.

2. Roll Call

The Chair completed roll call for the electronic meeting, all members were present.

3. Disclosure of Pecuniary Interest

None.

4. Adoption of Agenda

The agenda was presented for adoption.

Moved by: Anthony Campigotto

Seconded by: Josh Mailloux

	Yes/Concur	No/Not Concur
Terris Buchanan	x	
Anthony Campigotto	x	
Josh Mailloux	x	
Donald Shaw (VC)	x	
David Cozens (CH)	x	

5. Adoption of Minutes

A motion was put forward to adopt the minutes of November 24, 2020.

Moved by: Josh Mailloux

Seconded by: Terris Buchanan

	Yes/Concur	No/Not Concur
Terris Buchanan	x	
Anthony Campigotto	x	
Josh Mailloux	x	
Donald Shaw (VC)	x	
David Cozens (CH)	x	

6. Order of Business

6.1 Application B/18/20 – John & Angela Riolo – 1459 Front Rd N (Roll No. 3729-460-000-10500)

Public in Attendance: John and Angela Riolo, Mike Collavino

B/18/20: The applicant is proposing to sever a parcel being 48.15 m (158 ft.) frontage by an irregular depth with an area of approximately 0.756 hectares (1.87 acres) for purposes

of creating a new residential building lot. The remaining parcel being 30.48 m (100 ft.) frontage by an irregular depth with an area of 2228.28 square metres (23,985 sq. ft.) contains one single detached dwelling and a detached garage. The subject property is Zoned Agriculture and designated Low Density Residential in the Town's Official Plan.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated January 19, 2021 from the Essex Region Conservation Authority stating:
The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Rosario Bezaire Drain, Sancrainte Drain and Lake St. Clair. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any future construction or site alteration or other activities affected by Section 28 of the Conservation Authorities Act.
Our office has reviewed the proposal and has no concerns relating to stormwater management.
Our information indicates that the subject property may support habitat of endangered species and threatened species. As per Section 2.1.7 of the PPS, 2020 – "Development and site alteration shall not be permitted in habitat of endangered species and threatened species, except in accordance with provincial and federal requirements". All species listed as endangered or threatened (aquatic species, plants, mammals, birds, reptiles, amphibians, etc.) as well as their related habitats, are protected under the Ontario Endangered Species Act. Prior to initiating any proposed works on this property, it is the proponent's responsibility to contact the Species at Risk Branch of the Ontario Ministry of Environment, Conservation & Parks (MECP) to ensure all issues related to the Endangered Species Act are addressed. All inquiries regarding the Endangered Species Act should be made with Permissions and Compliance Section of the MECP (e-mail address: SAROntario@ontario.ca).
With the review of background information and aerial photograph, ERCA has no objection to this application for consent.
- ii) Email dated January 15, 2021 from the Public Works Department identifying the following comments:
 - *Drainage Apportionment required for the Sancrainte Drain.*
 - *Individual water service connection required for new lot.*
 - *No Sanitary sewers, septic field required for new lot. Additionally, the applicant should be aware that, in the future, should a sanitary sewer collection system be constructed along Front Road North, each of the lots described under this application will be required to connect and be serviced by said sanitary sewer.*
 - *Based on the proposal, the new severed lot will require a separate driveway accesses from County Road 20 (Front Road North). This will require necessary review and approvals from the County of Essex.*
 - *The applicant should be made aware of the existence of Sancrainte Drain, a municipal drain which extends along the northern and eastern boundary limits of the property at 1459 Front Road N. Any future structures planned for the existing or proposed severed lot will be subject to set-back requirements from the drain.*
- iii) Email dated January 18, 2021 from the Windsor Police Department indicating:
The Windsor Police Service has no concerns or objections with the proposed severance being sought to create a residential lot. The outcome from this will not result in difficulties for police to access the property in an emergency or for a call for service in any way.
- iv) Email dated January 11, 2021 from the Fire Department indicating no comments.
- v) Email dated January 18, 2021 from the County of Essex stating:

Please be advised that the County of Essex has reviewed the aforementioned application and the comments provided are engineering related only. This application has not been reviewed from a planning perspective. This road was formerly King's Highway 18 until it was downloaded to the County of Essex.

The minimum setback for any proposed structures on this property must be 85 feet from the center of the original ROW of County Road No. 20 for a proposed residential building or 105 feet from the centre of the right of way for a proposed commercial structure.

Permits are necessary for any changes to existing entrances and structures, or the construction of new entrances and structures. The County of Essex requires the access to the severed parcel be located adjacent to retained parcel.

We are requesting a copy of the Decision of the aforementioned application. Thank you for your assistance and cooperation in this matter.

- vi) Planning Report dated January 18, 2021 from Frank Garardo, Secretary Treasurer and Sarah French, Planner.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. There were none. The Planner, Frank Garardo read the purpose of the application. John and Angelo Riolo discussed the concept of the application with the members of the Committee. The Riolos stated that they had applied for the consent originally in 2015 and the consent was approved at that time. The consent lapsed due to renovations on the house taking longer than expected. The Riolos explained that they would like to use the property as a hobby farm containing chickens, ducks, 6-10 colonies of bees and potentially future uses such as greenhouses and a roadside farm stand. They stated that they do not wish to rezone the property to residential as this would hinder the use of the property as a hobby farm. A discussion occurred debating the merits of rezoning the property. It was decided that a severance would not be permitted under the agricultural zoning and therefore a rezoning to residential is considered the appropriate approval process. The applicants will be able to ask Council for additional permission to house livestock on the lands. Planning outlined that livestock may not be supportable due to Provincial Policies, further discussion on whether Livestock would be supportable on the lands would have to be considered as part of a Zoning by-law amendment process. The applicants outlined that the lands are abutting agriculture and any livestock would be minimal in scale. The applicants also stated that they are planning to keep the property in their name. It was noted that under the Planning Act, the applicants have one year from the stamping of the deeds to transfer the property or the consent is no longer valid. The severed property will need to be registered in a different name than the retained property. Frank Garardo read the conditions of the consent and the applicants acknowledged understanding.

The following resolution was put forth:

That application B/18/20 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That the requirements of the County of Essex in accordance with their correspondence dated January 18, 2021 regarding the requirement to provide accesses that are located adjacent to one another be shown on the registered plan and include these in the deeds for the properties be complied with.

5. That one driveway access be constructed to the severed property, adjacent to the existing driveway, where one does not exist. That an access permit be obtained for the driveway from the County of Essex and any other requirements to their satisfaction, prior to the stamping of deeds. The access shall be provided to the satisfaction of the municipality.
6. That the subject lot be serviced with an appropriate storm drainage system to be developed under the supervision and to the satisfaction of the Town Drainage Superintendent.
7. That the severed parcel be serviced with municipal water in accordance with and under the supervision of the municipality at the applicant's expense, prior to the stamping of deeds.
8. That the developer be required to undertake lot grading plans for the severed and retained lots to the satisfaction of the Building Department.
9. That the applicant obtain a report from a certified designer/installer that the existing private septic system serving the existing dwelling does not cross the property lines, that the system is in working order and that its operation will not be affected by the severance, to the satisfaction of the Building Department.
10. That an assessment apportionment for any and all drains affected by the severance be completed in accordance with the provisions of the Drainage Act and that all costs associated with said apportionment be paid by the applicant.
11. That Council approve the development of the severed lot on private individual septic systems after the soil analysis and septic design for the proposed lot is completed. This requirement shall be fulfilled prior to the stamping of deeds.
12. That a parkland fee be paid to the Town of Amherstburg prior to the stamping of the deeds in an amount of \$300 for the severed lot.
13. That both the severed and retained parcels be rezoned to Residential Type 1A (R1A) zone.
14. That the applicant enter into an Agreement with the Corporation of the Town of Amherstburg requiring that the subject property be required to hook into sanitary sewers when they become available. The subject agreement shall be registered on the title of the property.
15. That the requirement for the land owners of the severed parcel to engage the Ministry of Environment, Conservation and Parks (MECP) at the building permit stage to ensure compliance with the Endangered Species Act be registered on title and included in the purchase and sale agreement of the severed lot.
16. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Josh Mailloux
 Seconded by: Don Shaw

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	X	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The subject property will be rezoned to a residential zone prior to the stamping of the deeds.

6.2 Application B/02/21 & A/02/21 – Rick Laframboise – 5775 Concession 5 N (Roll No. 3729-480-000-00400)

Public in Attendance: Rick Laframboise

B/02/21: The applicant is proposing to sever a vacant parcel of land with 15.24 m (50 ft) frontage by 47.97 m (157.38 ft) depth and an area of 0.073 hectares (0.18 acres) for the purpose of a lot addition to merge with 5781 Concession 5 N. The proposed retained parcel being 239.37 m (778.78 ft) frontage by an irregular depth has an area of 11.78 hectares (29.11 acres), and is designated Agricultural and Natural Environment in the Town's Official Plan and is zoned Agricultural and Environmental Protection in the Zoning By-law.

A/02/21: The applicant is requesting relief from Zoning Bylaw 1999-52, as amended, Section 26(3)(a)(i) which requires a minimum lot area of 40 hectares in an Agricultural (A) Zone. Subsequent to a severance of 0.073 hectares (0.18 acres) from an existing 11.853 hectares (29.29 acres) parcel the retained farm parcel will have an area of 11.78 hectares (29.11 acres). Therefore, the amount of relief requested is 28.22 hectares (69.733 acres).

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated January 18, 2021 from the Essex Region Conservation Authority stating:
The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Canard River. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any future construction or site alteration or other activities affected by Section 28 of the Conservation Authorities Act. Our office has reviewed the proposal and has no concerns relating to stormwater management.
The subject property is within, and/or is adjacent to (within 120 metres of), a natural heritage feature that is identified as a significant wetland, significant woodland, significant valleyland, significant wildlife habitat under the Provincial Policy Statement (PPS).
Section 2.1.4 of the PPS, 2020 states - "Development and site alteration shall not be permitted in "significant wetlands..." and "significant coastal wetlands."
Section 2.15 of the PPS states - Development and site alterations shall not be permitted in significant woodland... and significant valleyland... and significant wildlife habitat...unless it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.
We note that the subject property is adjacent to (within 120 m of) a natural heritage feature that may meet the criteria for significance under the PPS.
Section 2.1.8 of the PPS, 2020 states – "Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.5 and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions."
Our information indicates that the subject property may support habitat of endangered species and threatened species. As per Section 2.1.7 of the PPS, 2020 – "Development and site alteration shall not be permitted in habitat of endangered species and threatened species, except in accordance with



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING AND DEVELOPMENT SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Frank Garardo	Report Date: April 13, 2021
Author's Phone: 519 736-5408 ext. 2124	Date to Council: April 26, 2021
Author's E-mail: fgarardo@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: Zoning By-law Amendment for 1459 Front Road North

1. RECOMMENDATION:

It is recommended that:

1. **By-law 2021-021** being a by-law to amend Zoning By-law No. 1999-52, to amend the zoning for the subject lands known 1459 Front Road North, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. BACKGROUND:

The Statutory Public Meeting was held at 5:00 p.m., April 12, 2021 to hear public comments on an application for a Zoning By-law Amendment for 1459 Front Road North (Conc 1, Pt Lot 27), Amherstburg. The Zoning By-law Amendment (ZBA) will change the zoning for the subject lands from the "Zone Change from A to R1A" and "Zone Change from A to R1A-10". The parcel was the subject of an application for consent (File B/18/20) to sever a residential building lot. The rezoning of the subject property to R1A is a condition of the consent decision.

3. DISCUSSION:

There were no public comments submitted to the Planning Department prior to the Statutory Public Meeting and there were no members of the public in attendance at the meeting. Questions and issues were raised by members of Council during the Statutory Public Meeting. The questions and issues are addressed in the following table.

Comment	Administration's Response
Location of lot - and Official Plan amendment	<p>The subject lands are located on Front Road North and within the residential settlement area. An Official Plan amendment would not be supported under Provincial Policy to create an undersized agriculture lot. Furthermore, the lands are within the settlement area and consistent with the settlement area boundaries of the County of Essex Official Plan.</p>
Agricultural parcels- Hobby farms	<p>Provincial Policy does not support the creation of any new vacant undersized agricultural parcels. A severance was not supported by the Committee of Adjustment (COA), unless the condition of rezoning the lands to Residential was fulfilled.</p> <p>Provincial policy does not support any further vacant lot creation in agricultural designated lands whether for retirement or for hobby purposes. In this instance the lands are located within the settlement area and are intended for residential purposes in the Town of Amherstburg Official Plan.</p> <p>The COA imposed a condition that the lands are designated too residential prior to creation of a new legally conveyable lot.</p> <p>If the lands remain in the agriculture designation, then they would be in contravention of the Town of Amherstburg Official Plan and within contravention of Provincial Policy for creating vacant undersized Agricultural lots.</p>
Livestock	<p>The by-law amendment would only permit a housing area/stall area of 20 square meters. Furthermore, the by-law would require that the housing area (e.g. stalls, coops) would have to be located no closer than 100 meters from the adjacent dwelling.</p> <p>The Ontario Ministry of Agriculture Food and Rural Affairs (OMAFRA) provides local municipalities with Planning tools including Minimum Distance Separation (MDS) guidelines and nutrient management protocols for livestock owners.</p> <p>Municipalities are responsible for ensuring that MDS setbacks are met when reviewing land use planning applications (e.g. lot creation applications) or building</p>

	<p>permits.</p> <p>The MDS guidelines provide municipalities with appropriate setbacks required for each type of proposed livestock facility. Furthermore, there is certain thresholds for requiring nutrient management plans and manure storage plans.</p>
Environmental-hedgerow	<p>The proposal would create a new building lot. The applicants have consulted with MECP and are capable of moving forward with building and structures without contravention. The applicants will be required to further contact MECP during any construction phases.</p> <p>The Planning Division circulates all Planning Act applications to the local conservation board for comments and furthermore directs all applicants to consult with MECP in regards to Ministry legislation.</p>
R1A-10	The zoning includes a special exemption for the continuation of the existing livestock.
Registration of the parcels	Council made comment on the registration of the same name. This was referred in the COA minutes because the applicant outlined they will be maintaining ownership of the severed parcel.
OP designations of environmental areas	A comment was made on the OP update of environmental areas. The OP update will incorporate some significant areas which meet the criteria of Provincial legislation.

4. RISK ANALYSIS:

The recommendation presents little to no risk to the municipality. Should Council not approve the proposed application for ZBA, the consent which has been approved by the Committee of Adjustment could not be finalized. The residential building lot could then not be severed and transferred.

5. FINANCIAL MATTERS:

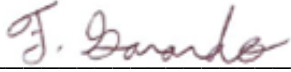
All costs associated with the application are the responsibility of the applicant.

6. CONSULTATIONS:

No further consultations are required on this application. All statutory notice requirements and consultations were met through the planning process.

7. **CONCLUSION:**

Administration recommends that Zoning By-law 2021-021 be approved by Council, given three readings and finally passed and the Mayor and Clerk be authorized to sign same.



Frank Garardo
Manager of Planning Services

JM

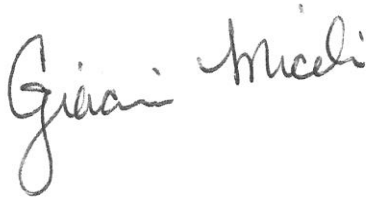
Report Approval Details

Document Title:	Zoning By-law Amendment for 1459 Front Road North.docx
Attachments:	- 2021 04 26- ZBA 1459 Front Rd N- ATTACHMENTS.pdf
Final Approval Date:	Apr 19, 2021

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



John Miceli



Paula Parker

CORPORATION OF THE TOWN OF AMHERSTBURG
**NOTICE OF STATUTORY PUBLIC MEETING
TO CONSIDER A ZONING BY-LAW AMENDMENT**

TAKE NOTICE that the Council of the Corporation of the Town of Amherstburg will hold a public meeting, by electronic means, on **Monday, April 12, 2021 commencing at 5:00 p.m.** in the Town of Amherstburg Council Chambers, 271 Sandwich Street South, Amherstburg, Ontario. The purpose of this meeting is to consider a proposed amendment to the Town of Amherstburg Zoning By-law 1999-52, under Section 34 of the Planning Act.

THE SUBJECT LANDS affected by the proposed amendment are described as Part of Lot 27, Concession 1, municipally known as 1459 Front Road North. The property contains one single detached structure and one detached accessory structure and the total area subject to the rezoning is 9866.5 sq m (2.44 acres). (see key map below)

THE PURPOSE OF THE AMENDMENT TO ZONING BY-LAW No. 1999-52 is to change the zoning of the subject lands noted above from the “**Agricultural (A) Zone**” to “**Residential Type 1A (R1A) Zone**” and “**Special Provision Residential Type 1A (R1A-10) Zone**”. The parcel is designated Low Density Residential in the Town’s Official Plan. The lands described above are subject to an application for consent (File B/18/20) to sever a residential building lot. The severed residential building lot will be rezoned to R1A-10 and the retained lot will be rezoned to R1A.

THE EFFECT OF THE ZONING BY-LAW AMENDMENT will be to allow for general residential uses on the subject properties. The amendment will bring the zoning of both the severed and retained parcels in line with the Official Plan designation of Low Density Residential. The “Special Provision Residential Type 1A (R1A-10) Zone” is established as a site specific zone for the severed residential building lot created through consent, to allow all uses in the R1A Zone as well as the addition of the keeping of livestock for personal use subject to required setbacks.

COVID-19 Emergency: During the COVID-19 Declaration of Emergency (declared by the Province of Ontario and the Town of Amherstburg under the provisions of Section 7.0.1 and Section 4(1) of the *Emergency Management and Civil Protection Act, R.S.O. 1990, c.E.9, respectively*) Town of Amherstburg Council is holding electronic meetings, and in-person meeting attendance is restricted. Any person, who wishes to make representation is required to do so in writing.

ANY PERSON may make written representation in support of or in opposition to the proposed Zoning By-law Amendment by email to the Planner, Frank Garardo at fgarardo@amherstburg.ca or in person by appointment for drop-off in the vestibule of the Libro Centre located at 3295 Meloche Road. Comments must be submitted by 4:00 p.m. on Thursday, April 8, 2021 before the hearing and will be read aloud prior to the application being heard by Council.

ANY PERSON who wishes to attend by electronic means, must register with the Clerk’s Office no later than 4:00 pm on Thursday, April 8, 2021. To register for electronic participation please email the Deputy Clerk at tfowkes@amherstburg.ca. Once you register, you will be given information on how to make your submission at the electronic meeting by electronic participation. To participate, you will need access to a computer or tablet with internet service or a telephone.

NO PERSON OR PUBLIC BODY shall be added as a party to the hearing of the appeal unless, before the bylaw was passed, the person or public body made oral submissions at a public meeting or written submissions to the Council or, in the opinion of the Local Planning Appeal Tribunal, there are reasonable grounds to add the person or public body as a party.

IF A PERSON OR PUBLIC BODY does not make oral submissions at a public meeting, or make written submissions to the Town of Amherstburg before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there is reasonable grounds to

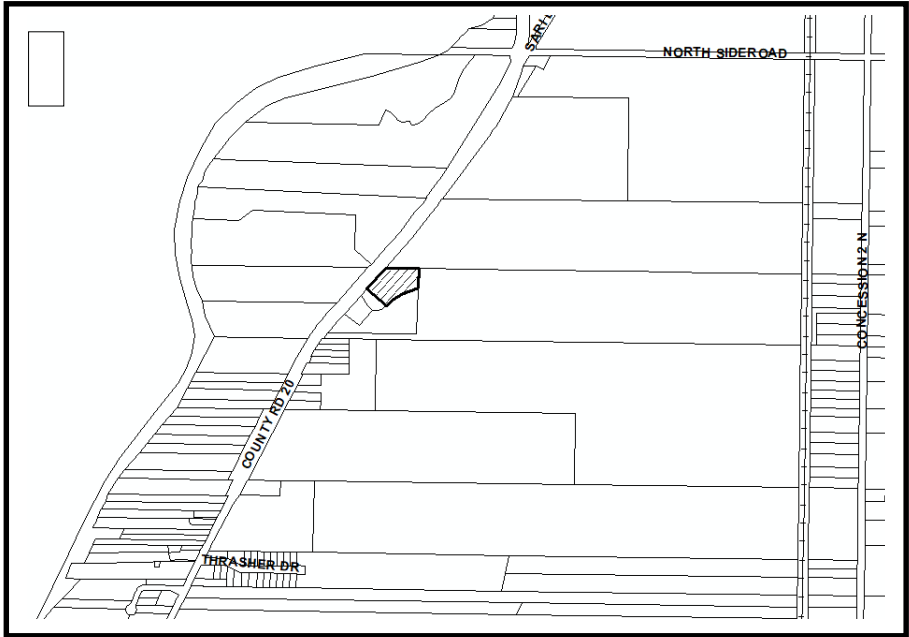
Information will be gathered in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). All comments and communications received will become part of the public record unless you expressly request the Town to remove it. If you want to learn more about why and how the Town collects your information, write to the Town Clerk’s Office, 271 Sandwich Street South, Amherstburg, ON N9V 2A5 or call 519-736-0012.

do so.

ADDITIONAL INFORMATION relating to the proposed Zoning By-law (File# ZBA/06/21) Amendment is available for inspection by calling or emailing the Planning Department Office during normal office hours, 8:30 a.m. to 4:30 p.m. The proposed Zoning By-law Amendment is also available for review on the Town of Amherstburg Website: www.amherstburg.ca. If you wish to be notified of the passage of the proposed Zoning By-law Amendment, you must make a written request to the Town at the address below. The hearing will be available for viewing by livestream by visiting www.amherstburg.ca.

DATED at the Town of Amherstburg this 17th day of March, 2021.

KEY MAP



Frank Garardo, MCIP, RPP
Manager of Planning Services

Town of Amherstburg
Libro Centre
3295 Meloche Road
Amherstburg, Ontario N9V 2Y8
Telephone: (519) 736-5408
Fax No. (519) 736-9859
Website: www.amherstburg.ca

Information will be gathered in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). All comments and communications received will become part of the public record unless you expressly request the Town to remove it. If you want to learn more about why and how the Town collects your information, write to the Town Clerk's Office, 271 Sandwich Street South, Amherstburg, ON N9V 2A5 or call 519-736-0012.

Municipal Fee Received:	1020.00
Municipal Deposit Received:	N/A
ERCA Fee Received:	200.00

Application No: ZBA/06/21

**FORM 1
PLANNING ACT
APPLICATION FOR ZONING BY-LAW AMENDMENT
TOWN OF AMHERSTBURG**

1. Name of approval authority Town of Amherstburg
2. Date application received by municipality March 5, 2021
3. Date application deemed complete by municipality March 9, 2021
4. Name of registered owner JOHN & ANGELA RILO
 Telephone number [REDACTED]
 Address [REDACTED]
 Email [REDACTED]
 Name of registered owner's solicitor or authorized agent (if any) [REDACTED]
 Telephone number _____
 Address _____
 Email _____

Please specify to whom all communications should be sent:

registered owner solicitor agent

5. Name and address of any mortgages, charges or other encumbrances in respect of the subject land:

6. Location and description of subject land:

Concession No. 1 Lot(s) No. PL L 27

Registered Plan No. _____ Lot(s) No. _____

Reference Plan No. _____ Part(s) No. _____

Street Address 1459 FRONT RD N Assessment Roll No. 460-10500

7. Size of subject parcel:

Frontage 258 ft Depth IRREGULAR Area 2.44 acres

8. Access to subject parcel:

Municipal Road County Road Provincial Highway
 Private Road Water

If access to the subject land is **by water** only, state the parking and docking facilities used or to be used and the approximate distance between these facilities and the nearest public road

9. (a) Current Official Plan Land Use designation of subject land low density residential
 (b) Explanation of how application conforms to the Official Plan condition of the severance.

(c) Does the application implement an alteration to the boundary of an area of settlement or implement a new area of settlement?

Yes No

If yes, provide details of the official plan or official plan amendment that deals with this matter:

10. Current Zoning of subject land A
11. Nature and extent of rezoning requested RIA w. Section 3(9)(viii) livestock provision
usr added for severed lot
12. Reasons why rezoning is requested condition of the
severance
13. Current use of subject land residential
14. Length of time current use of subject land has continued 100 plus for house
5yrs for vacant land.
15. Is the subject land within an area where the municipality has pre-determined:
- (a) minimum and maximum density requirements
 Yes No
- (b) minimum and maximum height requirements
 Yes No
- If yes, state the requirements _____
16. Number and type of buildings or structures **existing** on the subject land and their distance from the front lot line, rear lot line and side lot lines, their height and their dimensions/floor area:
1 single detach dwelling on retained parcel
1 accessory structure (Part 1)
see draft 12R.
17. Date of construction of existing buildings and structures on the subject land:
house - 1880
garage - 5yrs
18. Date subject land acquired by current registered owner 2016
19. Proposed use of subject land residential

20. Number and type of buildings or structures **proposed** to be built on the subject land and their distance from the front lot line, rear lot line and side lot lines, their height and their dimensions/floor area:

house 7 on severed parcel (part 2)
barn

21. Type of water supply:

- municipally owned and operated piped water supply
- well
- Other (specify) _____

22. Type of sanitary sewage disposal:

- municipally owned and operated sanitary sewers
- septic system
- Other (specify) _____

If the requested amendment permits development on a privately owned and operated individual or communal septic system and more than 4,500 litres of effluent will be produced per day as a result of the development being completed the applicant is required to submit a:

- (i) servicing options report, and
- (ii) a hydrogeological report

23. Type of storm drainage:

- sewers
- ditches
- swales
- Other (specify) _____

24. If known, indicate whether the subject land is the subject of an application under the Planning Act for:

- consent to sever
- approval of a plan of subdivision

If known, indicate the file number and status of the foregoing application:

B-18-20

25. If known, indicate if the subject land has ever been the subject of an application for rezoning under Section 34 of the Planning Act:

No

If known, indicate whether the subject land has ever been the subject of a Minister's Zoning Order and, if known, the Ontario Regulation number of that order.

No

26. Does the requested amendment remove the subject land from an area of employment in the official plan?

- Yes
- No

If yes, state the current official plan policies, if any, dealing with the removal of land from an area of employment.

27. Is the subject land within an area where zoning with conditions may apply?

Yes No

If yes, how does this application conform to the official plan policies relating to zoning with conditions?

28. Is the requested amendment consistent with policy statements issued under subsection 3(1) of the Planning Act (i.e. 2005 Provincial Policy Statement)?

Yes No

Comments

29. Is the subject land within an area of land designated under any provincial plan or plans?

Yes No

If yes, does the requested amendment conform to or does not conflict with the provincial plan or plans?

30. Is the land associated with any natural environment area or adjacent to or abutting lands that are designated as a Wetland or Natural Environment?

Yes No

If yes, an Environmental Impact Assessment is required, for approval by the Town and Essex Region Conservation Authority, to be completed in accordance with the County of Essex Guidelines for Environmental Impact Assessments or when Council considers it appropriate, additional requirements may be made to the Guidelines in accordance with more detailed locally adopted terms of reference for an Environmental Impact Assessment.

31. Will the proposed project include the addition of permanent above ground fuel storage?

Yes No

Dated at the Town of Amherstburg this 5th day of March, 20 21

Angela Riolo
(signature of applicant, solicitor or authorized agent)

I, ANGELA RILO of the Town of Amherstburg
in the County/District/Regional Municipality of Essex solemnly declare that
all the statements contained in this application are true, and I make this solemn declaration
conscientiously believing it to be true, and knowing that it is of the same force and effect as
if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the Town of Amherstburg in the County
of Essex this 5th day of March, 20 21.

Angela Riolo
Applicant, Solicitor or Authorized Agent

Frank Garareo
Frank Garareo, a Commissioner, etc.,
Province of Ontario, for the
Corporation of the Town of Amherstburg.
Expires June 7, 2022
A Commissioner, etc.



B-18-20
1459 Front Road North

EP

RE-4

A

1459





1453

R1A

1435



Legend

-  Zoning
-  Agricultural
-  Low Density Residential
-  Open Space



COUNTY RD 20

158 ft

100 ft

1459

Retained Parcel
23,985 sq ft

1453

Severed Parcel
1.87 acres

**DECISION OF APPROVAL AUTHORITY
WITH REASONS RE APPLICATION FOR CONSENT**

- (a) Name of approval authority **TOWN OF AMHERSTBURG COMMITTEE OF ADJUSTMENT**
- (b) Name of applicant RE AN APPLICATION BY (b) **John and Angela Riolo**
- (c) Brief description LOCATION OF PROPERTY (c) **1459 Front Rd N
(Roll No. 3729-460-000-10500)**
- (d) As set out in application PURPOSE OF APPLICATION (d) The applicant is proposing to sever a parcel being 48.15 m (158 ft.) frontage by an irregular depth with an area of approximately 0.756 hectares (1.87 acres) for purposes of creating a new residential building lot. The remaining parcel being 30.48 m (100 ft.) frontage by an irregular depth with an area of 2228.28 square metres (23,985 sq. ft.) contains one single detached dwelling and a detached garage.
- (e) Date of decision CONCUR in the following decision and reasons for decision made on the (e) 26th day of January, 2021.

DECISION: APPROVED

- (f) State conditions to be satisfied before granting of consent
 1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
 2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
 3. That all property taxes be paid in full.
 4. That the requirements of the County of Essex in accordance with their correspondence dated January 18, 2021 regarding the requirement to provide accesses that are located adjacent to one another be shown on the registered plan and include these in the deeds for the properties be complied with.
 5. That one driveway access be constructed to the severed property, adjacent to the existing driveway, where one does not exist. That an access permit be obtained for the driveway from the County of Essex and any other requirements to their satisfaction, prior to the stamping of deeds. The access shall be provided to the satisfaction of the municipality.
 6. That the subject lot be serviced with an appropriate storm drainage system to be developed under the supervision and to the satisfaction of the Town Drainage Superintendent.
 7. That the severed parcel be serviced with municipal water in accordance with and under the supervision of the municipality at the applicant's expense, prior to the stamping of deeds.
 8. That the developer be required to undertake lot grading plans for the severed and retained lots to the satisfaction of the Building Department.
 9. That the applicant obtain a report from a certified designer/installer that the existing private septic system serving the existing dwelling does not cross the property lines, that the system is in working order and that its operation will not be affected by the severance, to the satisfaction of the Building Department.
 10. That an assessment apportionment for any and all drains affected by the severance be completed in accordance with the provisions of the Drainage Act and that all costs associated with said apportionment be paid by the applicant.
 11. That Council approve the development of the severed lot on private individual septic systems after the soil analysis and septic design for the proposed lot is completed. This requirement shall be fulfilled prior to the stamping of deeds.

12. That a parkland fee be paid to the Town of Amherstburg prior to the stamping of the deeds in an amount of \$300 for the severed lot.
13. That both the severed and retained parcels be rezoned to Residential Type 1A (R1A) zone.
14. That the applicant enter into an Agreement with the Corporation of the Town of Amherstburg requiring that the subject property be required to hook into sanitary sewers when they become available. The subject agreement shall be registered on the title of the property.
15. That the requirement for the land owners of the severed parcel to engage the Ministry of Environment, Conservation and Parks (MECP) at the building permit stage to ensure compliance with the Endangered Species Act be registered on title and included in the purchase and sale agreement of the severed lot.
16. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

(g) State reasons for decision REASONS FOR DECISION: (g) The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The subject property will be rezoned to a residential zone prior to the stamping of the deeds.

I/WE, the undersigned, in making the decision upon this application for consent, in addition to other matters, have had regard to the matters that are to be had regard to under subsection 51(4) of The Planning Act, and having considered whether a plan of subdivision of the land in accordance with Section 50 of the said Act is necessary for the proper and orderly development of the municipality.

.....
David Cozens

.....
Terris Buchanan

.....
Anthony Campigotto

.....
Donald Shaw

.....
Josh Mailloux

ORIGINAL DOCUMENT SIGNED

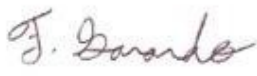
CERTIFICATION

The Planning Act, R.S.O. 1990

(h) Name of approval authority I, **Frank Garardo, Secretary-Treasurer** of the (h) **Town of Amherstburg** certify that the above is a true copy of the decision of the approval authority with respect to the application recorded therein.

(i) Name & address of approval authority

Dated this 28th day
of January, 2021


.....
Secretary-Treasurer
Town of Amherstburg
Committee of Adjustment
3295 Meloche Rd, Amherstburg, ON N9V 2Y8

AMHERSTBURG COMMITTEE OF ADJUSTMENT

Present: T. Buchanan, A. Campigotto, J. Mailloux, D. Shaw, D. Cozens

Also Present: Frank Garardo, Manager of Planning Services, Sarah French, Planner, Kevin Fox, Policy and Committee Coordinator

Absent: N/A

1. Call to Order

The Chair, David Cozens, called the meeting to order at 7:45 a.m. and performed introductions of the Committee members and administration.

2. Roll Call

The Chair completed roll call for the electronic meeting, all members were present.

3. Disclosure of Pecuniary Interest

None.

4. Adoption of Agenda

The agenda was presented for adoption.

Moved by: Anthony Campigotto

Seconded by: Josh Mailloux

	Yes/Concur	No/Not Concur
Terris Buchanan	x	
Anthony Campigotto	x	
Josh Mailloux	x	
Donald Shaw (VC)	x	
David Cozens (CH)	x	

5. Adoption of Minutes

A motion was put forward to adopt the minutes of November 24, 2020.

Moved by: Josh Mailloux

Seconded by: Terris Buchanan

	Yes/Concur	No/Not Concur
Terris Buchanan	x	
Anthony Campigotto	x	
Josh Mailloux	x	
Donald Shaw (VC)	x	
David Cozens (CH)	x	

6. Order of Business

6.1 Application B/18/20 – John & Angela Riolo – 1459 Front Rd N (Roll No. 3729-460-000-10500)

Public in Attendance: John and Angela Riolo, Mike Collavino

B/18/20: The applicant is proposing to sever a parcel being 48.15 m (158 ft.) frontage by an irregular depth with an area of approximately 0.756 hectares (1.87 acres) for purposes

of creating a new residential building lot. The remaining parcel being 30.48 m (100 ft.) frontage by an irregular depth with an area of 2228.28 square metres (23,985 sq. ft.) contains one single detached dwelling and a detached garage. The subject property is Zoned Agriculture and designated Low Density Residential in the Town's Official Plan.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated January 19, 2021 from the Essex Region Conservation Authority stating:
The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Rosario Bezaire Drain, Sancrainte Drain and Lake St. Clair. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any future construction or site alteration or other activities affected by Section 28 of the Conservation Authorities Act.
Our office has reviewed the proposal and has no concerns relating to stormwater management.
Our information indicates that the subject property may support habitat of endangered species and threatened species. As per Section 2.1.7 of the PPS, 2020 – "Development and site alteration shall not be permitted in habitat of endangered species and threatened species, except in accordance with provincial and federal requirements". All species listed as endangered or threatened (aquatic species, plants, mammals, birds, reptiles, amphibians, etc.) as well as their related habitats, are protected under the Ontario Endangered Species Act. Prior to initiating any proposed works on this property, it is the proponent's responsibility to contact the Species at Risk Branch of the Ontario Ministry of Environment, Conservation & Parks (MECP) to ensure all issues related to the Endangered Species Act are addressed. All inquiries regarding the Endangered Species Act should be made with Permissions and Compliance Section of the MECP (e-mail address: SAROntario@ontario.ca).
With the review of background information and aerial photograph, ERCA has no objection to this application for consent.
- ii) Email dated January 15, 2021 from the Public Works Department identifying the following comments:
 - *Drainage Apportionment required for the Sancrainte Drain.*
 - *Individual water service connection required for new lot.*
 - *No Sanitary sewers, septic field required for new lot. Additionally, the applicant should be aware that, in the future, should a sanitary sewer collection system be constructed along Front Road North, each of the lots described under this application will be required to connect and be serviced by said sanitary sewer.*
 - *Based on the proposal, the new severed lot will require a separate driveway accesses from County Road 20 (Front Road North). This will require necessary review and approvals from the County of Essex.*
 - *The applicant should be made aware of the existence of Sancrainte Drain, a municipal drain which extends along the northern and eastern boundary limits of the property at 1459 Front Road N. Any future structures planned for the existing or proposed severed lot will be subject to set-back requirements from the drain.*
- iii) Email dated January 18, 2021 from the Windsor Police Department indicating:
The Windsor Police Service has no concerns or objections with the proposed severance being sought to create a residential lot. The outcome from this will not result in difficulties for police to access the property in an emergency or for a call for service in any way.
- iv) Email dated January 11, 2021 from the Fire Department indicating no comments.
- v) Email dated January 18, 2021 from the County of Essex stating:

Please be advised that the County of Essex has reviewed the aforementioned application and the comments provided are engineering related only. This application has not been reviewed from a planning perspective. This road was formerly King's Highway 18 until it was downloaded to the County of Essex.

The minimum setback for any proposed structures on this property must be 85 feet from the center of the original ROW of County Road No. 20 for a proposed residential building or 105 feet from the centre of the right of way for a proposed commercial structure.

Permits are necessary for any changes to existing entrances and structures, or the construction of new entrances and structures. The County of Essex requires the access to the severed parcel be located adjacent to retained parcel.

We are requesting a copy of the Decision of the aforementioned application. Thank you for your assistance and cooperation in this matter.

- vi) Planning Report dated January 18, 2021 from Frank Garardo, Secretary Treasurer and Sarah French, Planner.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. There were none. The Planner, Frank Garardo read the purpose of the application. John and Angelo Riolo discussed the concept of the application with the members of the Committee. The Riolos stated that they had applied for the consent originally in 2015 and the consent was approved at that time. The consent lapsed due to renovations on the house taking longer than expected. The Riolos explained that they would like to use the property as a hobby farm containing chickens, ducks, 6-10 colonies of bees and potentially future uses such as greenhouses and a roadside farm stand. They stated that they do not wish to rezone the property to residential as this would hinder the use of the property as a hobby farm. A discussion occurred debating the merits of rezoning the property. It was decided that a severance would not be permitted under the agricultural zoning and therefore a rezoning to residential is considered the appropriate approval process. The applicants will be able to ask Council for additional permission to house livestock on the lands. Planning outlined that livestock may not be supportable due to Provincial Policies, further discussion on whether Livestock would be supportable on the lands would have to be considered as part of a Zoning by-law amendment process. The applicants outlined that the lands are abutting agriculture and any livestock would be minimal in scale. The applicants also stated that they are planning to keep the property in their name. It was noted that under the Planning Act, the applicants have one year from the stamping of the deeds to transfer the property or the consent is no longer valid. The severed property will need to be registered in a different name than the retained property. Frank Garardo read the conditions of the consent and the applicants acknowledged understanding.

The following resolution was put forth:

That application B/18/20 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That the requirements of the County of Essex in accordance with their correspondence dated January 18, 2021 regarding the requirement to provide accesses that are located adjacent to one another be shown on the registered plan and include these in the deeds for the properties be complied with.

5. That one driveway access be constructed to the severed property, adjacent to the existing driveway, where one does not exist. That an access permit be obtained for the driveway from the County of Essex and any other requirements to their satisfaction, prior to the stamping of deeds. The access shall be provided to the satisfaction of the municipality.
6. That the subject lot be serviced with an appropriate storm drainage system to be developed under the supervision and to the satisfaction of the Town Drainage Superintendent.
7. That the severed parcel be serviced with municipal water in accordance with and under the supervision of the municipality at the applicant's expense, prior to the stamping of deeds.
8. That the developer be required to undertake lot grading plans for the severed and retained lots to the satisfaction of the Building Department.
9. That the applicant obtain a report from a certified designer/installer that the existing private septic system serving the existing dwelling does not cross the property lines, that the system is in working order and that its operation will not be affected by the severance, to the satisfaction of the Building Department.
10. That an assessment apportionment for any and all drains affected by the severance be completed in accordance with the provisions of the Drainage Act and that all costs associated with said apportionment be paid by the applicant.
11. That Council approve the development of the severed lot on private individual septic systems after the soil analysis and septic design for the proposed lot is completed. This requirement shall be fulfilled prior to the stamping of deeds.
12. That a parkland fee be paid to the Town of Amherstburg prior to the stamping of the deeds in an amount of \$300 for the severed lot.
13. That both the severed and retained parcels be rezoned to Residential Type 1A (R1A) zone.
14. That the applicant enter into an Agreement with the Corporation of the Town of Amherstburg requiring that the subject property be required to hook into sanitary sewers when they become available. The subject agreement shall be registered on the title of the property.
15. That the requirement for the land owners of the severed parcel to engage the Ministry of Environment, Conservation and Parks (MECP) at the building permit stage to ensure compliance with the Endangered Species Act be registered on title and included in the purchase and sale agreement of the severed lot.
16. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Josh Mailloux

Seconded by: Don Shaw

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	X	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The subject property will be rezoned to a residential zone prior to the stamping of the deeds.

6.2 Application B/02/21 & A/02/21 – Rick Laframboise – 5775 Concession 5 N (Roll No. 3729-480-000-00400)

Public in Attendance: Rick Laframboise

B/02/21: The applicant is proposing to sever a vacant parcel of land with 15.24 m (50 ft) frontage by 47.97 m (157.38 ft) depth and an area of 0.073 hectares (0.18 acres) for the purpose of a lot addition to merge with 5781 Concession 5 N. The proposed retained parcel being 239.37 m (778.78 ft) frontage by an irregular depth has an area of 11.78 hectares (29.11 acres), and is designated Agricultural and Natural Environment in the Town's Official Plan and is zoned Agricultural and Environmental Protection in the Zoning By-law.

A/02/21: The applicant is requesting relief from Zoning Bylaw 1999-52, as amended, Section 26(3)(a)(i) which requires a minimum lot area of 40 hectares in an Agricultural (A) Zone. Subsequent to a severance of 0.073 hectares (0.18 acres) from an existing 11.853 hectares (29.29 acres) parcel the retained farm parcel will have an area of 11.78 hectares (29.11 acres). Therefore, the amount of relief requested is 28.22 hectares (69.733 acres).

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated January 18, 2021 from the Essex Region Conservation Authority stating:
The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Canard River. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any future construction or site alteration or other activities affected by Section 28 of the Conservation Authorities Act. Our office has reviewed the proposal and has no concerns relating to stormwater management.
The subject property is within, and/or is adjacent to (within 120 metres of), a natural heritage feature that is identified as a significant wetland, significant woodland, significant valleyland, significant wildlife habitat under the Provincial Policy Statement (PPS).
Section 2.1.4 of the PPS, 2020 states - "Development and site alteration shall not be permitted in "significant wetlands..." and "significant coastal wetlands."
Section 2.15 of the PPS states - Development and site alterations shall not be permitted in significant woodland... and significant valleyland... and significant wildlife habitat...unless it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.
We note that the subject property is adjacent to (within 120 m of) a natural heritage feature that may meet the criteria for significance under the PPS.
Section 2.1.8 of the PPS, 2020 states – "Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.5 and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions."
Our information indicates that the subject property may support habitat of endangered species and threatened species. As per Section 2.1.7 of the PPS, 2020 – "Development and site alteration shall not be permitted in habitat of endangered species and threatened species, except in accordance with



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

March 23, 2021

Mr. Frank Garardo
Manager of Planning Services
3925 Meloche Road
Amherstburg, ON N9V 2Y8

Dear Mr. Garardo:

RE: Zoning By-Law Amendment ZBA-06-21
1459 FRONT RD N
ARN 372946000010500; PIN: 015460193
Applicant: John & Angela Riolo

The following is provided as a result of our review of Zoning By-Law Amendment ZBA-06-21. The purpose of the Zoning By-Law application is to change the zoning of the subject lands noted above from the "Agricultural (A) Zone" to "Residential Type 1A (R1A) Zone" and "Special Provision Residential Type 1A (R1A-10) Zone".

DELEGATED RESPONSIBILITY TO REPRESENT THE PROVINCIAL INTEREST IN NATURAL HAZARDS (PPS) AND REGULATORY RESPONSIBILITIES OF THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role as representing the provincial interest in natural hazards as outlined by Section 3.1 of the Provincial Policy Statement of the *Planning Act* as well as our regulatory role as defined by Section 28 of the *Conservation Authorities Act*.

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservation Authorities Act* (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Rosario Bezaire Drain, Sancreinte Drain and Lake St. Clair. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any future construction or site alteration or other activities affected by Section 28 of the *Conservation Authorities Act*.

WATERSHED BASED RESOURCE MANAGEMENT AGENCY

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.

SECTION 1.6.6.7 Stormwater Management (PPS, 2020)

Our office has reviewed the proposal and has no concerns relating to stormwater management.

Mr. Garardo
March 23, 2021

PLANNING ADVISORY SERVICE TO PLANNING AUTHORITIES - NATURAL HERITAGE POLICIES OF THE PPS, 2020

The following comments are provided from our perspective as an advisory service provider to the Planning Authority on matters related to natural heritage and natural heritage systems as outlined in Section 2.1 of the Provincial Policy Statement of the *Planning Act*. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Planning Authority.

Our information indicates that the subject property may support habitat of endangered species and threatened species. As per Section 2.1.7 of the PPS, 2020 – “*Development and site alteration shall not be permitted in habitat of endangered species and threatened species, except in accordance with provincial and federal requirements*”. All species listed as endangered or threatened (aquatic species, plants, mammals, birds, reptiles, amphibians, etc.) as well as their related habitats, are protected under the Ontario *Endangered Species Act*. Prior to initiating any proposed works on this property, it is the proponent’s responsibility to contact the Species at Risk Branch of the Ontario Ministry of Environment, Conservation & Parks (MECP) to ensure all issues related to the *Endangered Species Act* are addressed. All inquiries regarding the *Endangered Species Act* should be made with Permissions and Compliance Section of the MECP (e-mail address: SAROntario@ontario.ca).

FINAL RECOMMENDATION

With the review of background information and aerial photograph, ERCA has no objection to this application for Zoning By-Law amendment.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Vitra Chodha
Resource Planner
/vc



From: [Frank Garardo](#)
To: [Sarah French](#)
Subject: FW: endangered species assessment on property to be severed
Date: December 7, 2020 3:48:28 PM
Attachments: [image001.png](#)

Frank Garardo

Manager, Planning Services

Town of Amherstburg - Libro Centre

3295 Meloche Rd., Amherstburg, ON, N9V 2Y8

Tel: 519-736-5408 Fax: 519-736-9859 TTY: 519-736-9860



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BURG**

www.talktheburg.ca



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From: John Riolo [REDACTED]
Sent: December 7, 2020 2:32 PM
To: Frank Garardo <fgarardo@amherstburg.ca>
Subject: Fwd: endangered species assessment on property to be severed

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hi Frank, if you see below, I have received a provisional go ahead from the Ministry of the environment. Can you tell me what the next steps are?

----- Forwarded message -----

From: Species at Risk (MECP) <SAROntario@ontario.ca>
Date: Fri, Dec 4, 2020 at 5:02 PM
Subject: RE: endangered species assessment on property to be severed
To: John Riolo [REDACTED]

Hello John,

RE: Severance and Residential Development – 1459 Front Road N. Amherstburg and the *Endangered Species Act, 2007*

The Ministry of the Environment, Conservation and Parks (MECP) Species at Risk Branch (SARB) has reviewed the information provided regarding the proposed severance and residential development at 1459 Front Road North in the Town of Amherstburg.

Based on the information that has been provided, MECP understands that the currently proposal is a lot severance to allow for a future residential development (e.g. single house, driveway, barn) and that your request for species at risk information is to assist in discussions with the municipality regarding building permits. The *Endangered Species Act, 2007* (ESA 2007) provides for the protection of endangered and threatened species listed on the Species at Risk in Ontario (SARO) List. The Committee on the Status of Species at Risk in Ontario (COSSARO) meets regularly to evaluate species for listing and/or re-evaluate species already listed. As a result, species designations may change that could in turn change the level of protection they receive under the ESA 2007. Also, habitat protection provisions for a species may change over time. For this reason, MECP cannot provide responses giving clearance for conceptual site alterations or future projects with no definitive timeline.

However, MECP would like to provide the additional information for your discussions with the Town of Amherstburg. There are known occurrences of the following endangered and threatened species at risk (SAR) the general area of the proposed development:

- Butler's Gartersnake (endangered) – receives species and general habitat protection
- Eastern Foxsnake – Carolinian population (endangered) – receives species and regulated habitat protection. **The property falls within regulated habitat for this species.**
- Queensnake (endangered) – receives species and regulated habitat protection
- Spiny Softshell (endangered) – receives species and general habitat protection
- Blanding's Turtle (threatened) – receives species and general habitat protection

MECP understands the majority of the portion of property to be severed is manicured lawn (i.e. mowed weekly). **If the proposed development is restricted to the mowed area of the property and no vegetation removal is proposed (i.e. the naturalized area on the northern, eastern and southern property boundary will not be impacted in any way by the development), it is likely that impacts to species at risk and protected habitat can be avoided with appropriate mitigation measures (e.g. exclusion fencing during construction). It is strongly recommended that MECP be contacted (SAROntario@ontario.ca) when the finalized building footprint and a timeline for construction are available in order for MECP to provide recommendations on mitigation measures.**

The position of SARB is based on the information that has been provided for this project. Please contact SARB as soon as possible (SAROntario@ontario.ca) to discuss next steps should any of the following situations arise:

- Information has not been made available and considered in MECP's review;
- New information comes to light that changes the conclusions; or,
- If on-site conditions and circumstances change so as to alter the basis for the conclusions.

Regards,

Kathryn Markham

Management Biologist
Permissions and Compliance Section, Species at Risk Branch
Ministry of Environment, Conservation and Parks



County of
Essex

March 23, 2021

Mr. Frank Garardo
Town of Amherstburg
271 Sandwich Street South
Amherstburg, Ontario
N9V 2A5

Dear Mr. Garardo:

**Re: ZBA-06-21, John & Angela Riolo, Part Lot 27, Concession 1, East Side of
County Road No. 20, Municipal Number 1459 Front Road**

Please be advised that the County of Essex has reviewed the aforementioned application and the comments provided are engineering related only. This application has not been reviewed from a planning perspective. This road was formerly King's Highway 18 until it was downloaded to the County of Essex.

The minimum setback for any proposed structures on this property must be 85 feet from the center of the original ROW of County Road No. 20 for a proposed residential building or 105 feet from the centre of the right of way for a proposed commercial structure. Permits are necessary for any changes to existing entrances and structures, of the construction of new structures.

Should you require further information, please contact Kris Balallo by email at kbalallo@countyofessex.ca or by phone at extension 1564

Regards,

A handwritten signature in black ink, appearing to read 'Kris Balallo'.

Kristoffer Balallo
Engineering Technologist

From: [Todd Hewitt](#)
To: [Janine Mastronardi](#)
Subject: RE: Notice of Public Meeting for Two ZBAs
Date: March 17, 2021 10:49:54 AM

Janine,

Public works has no comments with respect to ZBA's

Todd

Todd Hewitt

Manager of Engineering and Operations

Town of Amherstburg

512 Sandwich St South, Amherstburg, ON, N9V 3R2

Tel: 519-736-3664 ext 2313 Fax: 519-736-7080 TTY: 519-736-9860



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From: Janine Mastronardi

Sent: March 17, 2021 10:35 AM

To: Giovanni (John) Miceli <jmiceli@amherstburg.ca>; Antonietta Giofu <aGiofu@amherstburg.ca>; Todd Hewitt <thewitt@amherstburg.ca>; Angelo Avolio <aavolio@amherstburg.ca>; Michelle Lavin <mchittle@amherstburg.ca>; Shane McVitty <smcvitty@amherstburg.ca>; Ron Meloche <rmeloche@amherstburg.ca>; Paula Parker <pparker@amherstburg.ca>; Antonio Marra <amarra@amherstburg.ca>; Paul Acton <pacton@amherstburg.ca>; Rob Unis <runis@amherstburg.ca>; 'ONTUGLLandsINQ@uniongas.com' <ONTUGLLandsINQ@uniongas.com>; 'Executivevp.lawanddevelopment@opg.com' <Executivevp.lawanddevelopment@opg.com>; planning@erca.org; Denise Kimmerly (denise_kimmerly@wecdsb.on.ca) <denise_kimmerly@wecdsb.on.ca>; Rebecca Belanger <rbelanger@countyofessex.ca>; Lisa Shepley <lshpley@countyofessex.ca>; K Balallo <kbalallo@countyofessex.ca>; 'Barry Horrobin' <[REDACTED]>; Bruce Montone <bmontone@amherstburg.ca>; DESANDO, Bruno <bruno.desando@canadapost.ca>; Carr <ccarr@essexpowerlines.ca>; Girard <agirard@essexpowerlines.ca>

Subject: Notice of Public Meeting for Two ZBAs

Good morning.

As per Planning Act regulations please find attached the circulation of a Notice of Public Meeting for two proposed zoning by-law amendment with associated applications for a property on the east side of Concession 7 that was severed from 7397 Concession 7 and a property on the east side of Front

From: [DESANDO, Bruno](#)
To: [Janine Mastronardi](#)
Subject: RE: Notice of Public Meeting for Two ZBAs
Date: March 18, 2021 11:55:10 AM

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hello Janine,

Canada Post has no comments for the attached zoning by-law amendments.

Regards,

Bruno

Bruno DeSando
CANADA POST CORPORATION
Delivery Planning
955 Highbury Avenue
LONDON ON N5Y 1A3
tel: 519-494-1596
fax: 519-457-5412
e-mail: bruno.desando@canadapost.ca

From: Janine Mastronardi <jmastronardi@amherstburg.ca>

Sent: March-17-21 10:35 AM

To: Giovanni (John) Miceli <jmiceli@amherstburg.ca>; Antonietta Giofu <aGiofu@amherstburg.ca>; Todd Hewitt <thewitt@amherstburg.ca>; Angelo Avolio <aavolio@amherstburg.ca>; Michelle Lavin <mchittle@amherstburg.ca>; Shane McVitty <smcvitty@amherstburg.ca>; Ron Meloche <rmeloche@amherstburg.ca>; Paula Parker <pparker@amherstburg.ca>; Antonio Marra <amarra@amherstburg.ca>; Paul Acton <pacton@amherstburg.ca>; Rob Unis <runis@amherstburg.ca>; 'ONTUGLLandsINQ@uniongas.com' <ONTUGLLandsINQ@uniongas.com>; 'Executivevp.lawanddevelopment@opg.com' <Executivevp.lawanddevelopment@opg.com>; planning@erca.org; Denise Kimmerly (denise_kimmerly@wecdsb.on.ca) <denise_kimmerly@wecdsb.on.ca>; Rebecca Belanger <rbelanger@countyofessex.ca>; Lisa Shepley <lshepley@countyofessex.ca>; K Balallo <kbalallo@countyofessex.ca>; 'Barry Horrobin' <[REDACTED]>; Bruce Montone <bmontone@amherstburg.ca>; DESANDO, Bruno <bruno.desando@canadapost.ca>; Carr <ccarr@essexpowerlines.ca>; Girard <agirard@essexpowerlines.ca>

From: ONTUGLLandsINQ
To: [Janine Mastronardi](mailto:Janine.Mastronardi)
Subject: RE: Notice of Public Meeting for Two ZBAs
Date: March 17, 2021 2:07:41 PM

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Thank you for your correspondence with regard to the proposed Severance. Enbridge Gas Inc, operating as Union Gas, does have service lines running within the area which may or may not be affected by the proposed severance.

Should the proposed severance impact these services, it may be necessary to terminate the gas service and relocate the line according to the new property boundaries. Any Service relocation required due to a severance would be at the cost of the property owner. Also, should future gas service be required to either the severed or retained parcel, a request for gas service needs to be submitted to the Attachment Centre at 1-866-772-1045.

Should you require any further information, please contact the undersigned.

Barbara M.J. Baranow
Analyst Land Support

Enbridge Gas Inc.
50 Keil Drive North, Chatham, ON N7M 5M1

Integrity. Safety. Respect.

From: Janine Mastronardi <jmastronardi@amherstburg.ca>
Sent: Wednesday, March 17, 2021 10:35 AM
To: Giovanni (John) Miceli <jmiceli@amherstburg.ca>; Antonietta Giofu <aGiofu@amherstburg.ca>; Todd Hewitt <thewitt@amherstburg.ca>; Angelo Avolio <aavolio@amherstburg.ca>; Michelle Lavin <mchittle@amherstburg.ca>; Shane McVitty <smcvitty@amherstburg.ca>; Ron Meloche <rmeloche@amherstburg.ca>; Paula Parker <pparker@amherstburg.ca>; Antonio Marra <amarra@amherstburg.ca>; Paul Acton <pacton@amherstburg.ca>; Rob Unis <runis@amherstburg.ca>; ONTUGLLandsINQ <ONTUGLLandsINQ@enbridge.com>; 'Executivevp.lawanddevelopment@opg.com' <Executivevp.lawanddevelopment@opg.com>; planning@erca.org; Denise Kimmerly (denise_kimmerly@wecdsb.on.ca) <denise_kimmerly@wecdsb.on.ca>; Rebecca Belanger <rbelanger@countyofessex.ca>; Lisa Shepley <lshpley@countyofessex.ca>; K Balallo <kbalallo@countyofessex.ca>; 'Barry Horrobin' <[REDACTED]>; Bruce Montone <bmontone@amherstburg.ca>; DESANDO, Bruno

From: [Horrobin, Barry](#)
To: [Janine Mastronardi](#); [Giovanni \(John\) Miceli](#); [Antonietta Giofu](#); [Todd Hewitt](#); [Angelo Avolio](#); [Michelle Lavin](#); [Shane McVitty](#); [Ron Meloche](#); [Paula Parker](#); [Antonio Marra](#); [Paul Acton](#); [Rob Unis](#); ["ONTUGLLandsINQ@uniongas.com"](#); ["Executivevp.lawanddevelopment@opg.com"](#); [planning@erca.org](#); [Denise Kimmerly](#) ([denise_kimmerly@wecdsb.on.ca](#)); [Rebecca Belanger](#); [Lisa Shepley](#); [K Balallo](#); [Bruce Montone](#); [DESANDO, Bruno](#); [Carr](#); [Girard](#)
Cc: [Lisa Cheney](#); [Frank Garardo](#)
Subject: Windsor Police comments: Notice of Public Meeting for Two ZBAs
Date: March 17, 2021 4:25:17 PM

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Janine:

I have reviewed the documents associated with the two proposed Zoning By-law amendments for the subject properties. The Windsor Police Service has no concerns or objections with either application as the outcome from both will not negatively impact public safety or inhibit police service response capability to the properties in question.

Respectfully,

Barry Horrobin, B.A., M.A., CLEP, CMM-III
Director of Planning & Physical Resources
WINDSOR POLICE SERVICE



Advanced Certified Law Enforcement Planner

From: Janine Mastronardi <jmastronardi@amherstburg.ca>
Sent: Wednesday, March 17, 2021 10:35 AM
To: Giovanni (John) Miceli <jmiceli@amherstburg.ca>; Antonietta Giofu <aGiofu@amherstburg.ca>; Todd Hewitt <thewitt@amherstburg.ca>; Angelo Avolio <aavolio@amherstburg.ca>; Michelle Lavin <mchittle@amherstburg.ca>; Shane McVitty <smcvitty@amherstburg.ca>; Ron Meloche <rmeloche@amherstburg.ca>; Paula Parker <pparker@amherstburg.ca>; Antonio Marra <amarra@amherstburg.ca>; Paul Acton <pacton@amherstburg.ca>; Rob Unis <runis@amherstburg.ca>; 'ONTUGLLandsINQ@uniongas.com' <ONTUGLLandsINQ@uniongas.com>; 'Executivevp.lawanddevelopment@opg.com' <Executivevp.lawanddevelopment@opg.com>; [planning@erca.org](#); Denise Kimmerly ([denise_kimmerly@wecdsb.on.ca](#)) <[denise_kimmerly@wecdsb.on.ca](#)>; [Rebecca Belanger](#) <[rbelanger@countyofessex.ca](#)>; [Lisa Shepley](#) <[lshepley@countyofessex.ca](#)>; [K Balallo](#) <[kbalallo@countyofessex.ca](#)>; Horrobin, Barry

**CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2021-021**

**By-law to amend Zoning By-law No. 1999-52
1459 Front Road North (Conc 1, Pt Lot 27), Amherstburg**

WHEREAS By-law 1999-52, as amended, is a land use control by-law regulating the use of lands and the character, location and use of buildings and structures within the Town of Amherstburg;

AND WHEREAS the Council of the Town of Amherstburg deems it appropriate and in the best interest of proper planning to amend By-law 1999-52, as herein provided;

AND WHEREAS this By-law conforms to the Official Plan for the Town of Amherstburg;

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. Schedule "A", Map 10 of By-law 1999-52, as amended, is hereby amended by changing the zone symbol on those lands shown as "Zone Change from A to R1A" and "Zone Change from A to R1A-10" on Schedule "A" attached hereto and forming part of this By-law from "Agricultural (A) Zone" to "Residential Type 1A (R1A) Zone" and "Special Provision Residential Type 1A (R1A-10) Zone".
2. "Section 6(4)(i) R1A-10 (E/S Front Road North)

Notwithstanding any other provisions of this By-law to the contrary, within any area zoned R1A-10 on Schedule 'A' hereto, the zone requirements of Section 6 of this By-law shall apply with the exception of the following:

- (i) Uses Permitted
 1. Livestock for personal use may also be kept but must be housed no closer than 100 metres to the closest adjoining dwelling and must be contained in livestock facility no larger than twenty (20) square metres.
 2. Any use permitted in the R1A Zone."
4. THIS By-law shall take effect from the date of passage by Council and shall come into force in accordance with Sections 34 of the Planning Act, R.S.O. 1990, c.P. 13.

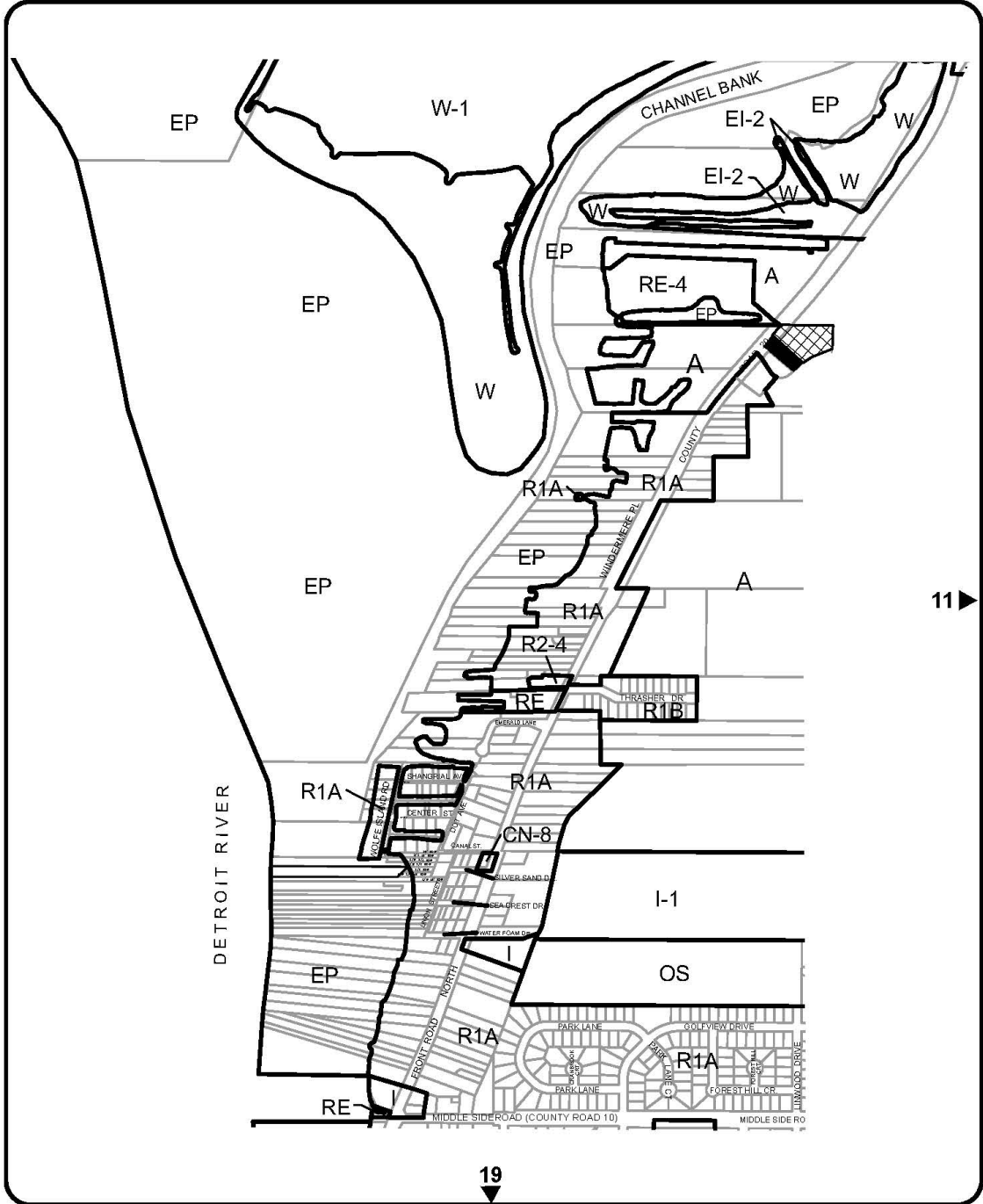
Read a first, second and third time and finally passed this 26th day of April, 2021.

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER

TOWN OF AMHERSTBURG

SCHEDULE "A" TO BY-LAW No. 2021-021
 A BY-LAW TO AMEND BY-LAW No. 1999-52



SCHEDULE 'A'
MAP 10
 ZONING BY-LAW NO. 1999-52

A to R1A 
A to R1A-10 

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING AND DEVELOPMENT SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Zoning By-law Amendment for E/S Concession 7

1. RECOMMENDATION:

It is recommended that:

- 1. By-law 2021-017 being a by-law to amend Zoning By-law No. 1999-52, to amend the zoning for the subject lands known as E/S Concession 7, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

2. BACKGROUND:

The Statutory Public Meeting was held at 5:00 p.m., April 12, 2021 to hear public comments on an application for a Zoning By-law Amendment for the E/S Concession 7 (Conc 7, Pt Lots 80 and 81), Amherstburg. The Zoning By-law Amendment (ZBA) will change the zoning for the subject lands from the "Agricultural (A) Zone" to "Special Provision Agricultural (A-36) Zone". The parcel was the subject of an application for consent (File B/07/21) to sever a dwelling which is surplus to the needs of the farming operation. The rezoning of the subject property to A-36 is a condition of the consent decision.

3. DISCUSSION:

At the statutory public meeting there were no public comments. Administration outlined the Provincial requirement for prohibiting dwellings on the remnant farm parcel. Council raised the question on the location of the property, Concession 7 is only located south of Alma Street in the former Malden Township and is not further defined by north and south. The subject lands were severed from 7397 Concession 7.

As noted above, the applicant severed a parcel of land being 73.1 m (200 ft) ± frontage by 117.35 m (385 ft) ± depth with an area of 0.72 ha (1.77 acres) ± which includes a single detached dwelling and one accessory structure which are surplus to the needs of the farming operation. The residence which was the subject of the severance is located at 7397 Concession 7, is not subject to this rezoning. At conclusion of the severance, the remaining farm parcel subject of the recommended ZBA will have a total area of 70.76 acres ±.

The subject parcel is zoned Agriculture in the Zoning By-Law and Agriculture in the Town's Official Plan. The effect of the ZBA will allow for general agricultural uses on the subject property and prohibit any new dwelling units on the remnant land.

The application is consistent with the Provincial Policy Statement, specifically Section 2.3.4.1(c) which provides for lot creation for a residence surplus to a farming operation as a result of farm consolidation provided that new residential dwellings are prohibited on any vacant remnant parcel created by the severance. The application is also in conformity with the Town's Official Plan specifically Section 3.2.2(14) which provides for surplus dwelling severances subject to the remnant parcel being rezoned to ensure no new dwelling units will be permitted. The proposed lot size as well as the intended land use for the subject parcel complies with the zone requirements for the Special Provision Agricultural Zone.

4. RISK ANALYSIS:

The recommendation presents little to no risk to the municipality. Should Council not approve the proposed application for ZBA, the consent which has been approved by the Committee of Adjustment could not be finalized. The home which is surplus to the needs of the farming operation could then not be severed and transferred.

5. FINANCIAL MATTERS:

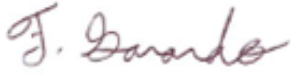
All costs associated with the application are the responsibility of the applicant.

6. CONSULTATIONS:

No further consultations are required on this application. All statutory notice requirements and consultations were met through the planning process.

7. **CONCLUSION:**

Administration recommends that Zoning By-law 2021-017 be approved by Council, given three readings and finally passed and the Mayor and Clerk be authorized to sign same.



Frank Garardo
Manager of Planning Services

JM

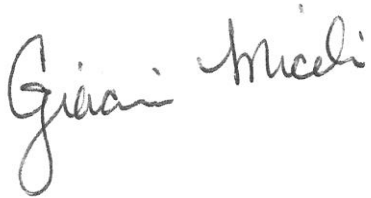
Report Approval Details

Document Title:	Zoning By-law Amendment for E-S Concession 7 S.docx
Attachments:	- 2021 04 26 - ZBA 7397 Conc 7- ATTACHMENTS.pdf
Final Approval Date:	Apr 19, 2021

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



John Miceli



Paula Parker

CORPORATION OF THE TOWN OF AMHERSTBURG
**NOTICE OF STATUTORY PUBLIC MEETING
TO CONSIDER A ZONING BY-LAW AMENDMENT**

TAKE NOTICE that the Council of the Corporation of the Town of Amherstburg will hold a public meeting, by electronic means, on **Monday, April 12, 2021 commencing at 5:00 p.m.** in the Town of Amherstburg Council Chambers, 271 Sandwich Street South, Amherstburg, Ontario. The purpose of this meeting is to consider a proposed amendment to the Town of Amherstburg Zoning By-law 1999-52, under Section 34 of the Planning Act.

THE SUBJECT LANDS affected by the proposed amendment are described as Part of Lots 80 and 81, Concession 7, municipally known as the farm parcel severed from 7397 Concession 7. The property is vacant agricultural land and the total area subject to the rezoning is 28.64 hectares (70.76 acres). (see key map below)

THE PURPOSE OF THE AMENDMENT TO ZONING BY-LAW No. 1999-52 is to change the zoning of the subject lands noted above from the “**Agricultural (A) Zone**” to “**Special Provision Agricultural (A-36) Zone**”. The parcel is designated Agricultural in the Town’s Official Plan. The lands described above are subject to an application for consent (File B/07/21) to sever a dwelling which is surplus to the needs of a farming operation.

THE EFFECT OF THE ZONING BY-LAW AMENDMENT will be to allow for general agricultural use on the subject property and prohibit any new dwelling unit on the land. The “Special Provision Agricultural (A-36) Zone” is established as a site specific zone for the retained agricultural parcel created through consent, to prohibit new residential uses on these lands.

COVID-19 Emergency: During the COVID-19 Declaration of Emergency (declared by the Province of Ontario and the Town of Amherstburg under the provisions of Section 7.0.1 and Section 4(1) of the *Emergency Management and Civil Protection Act, R.S.O. 1990, c.E.9, respectively*) Town of Amherstburg Council is holding electronic meetings, and in-person meeting attendance is restricted. Any person, who wishes to make representation is required to do so in writing.

ANY PERSON may make written representation in support of or in opposition to the proposed Zoning By-law Amendment by email to the Planner, Frank Garardo at fgarardo@amherstburg.ca or in person by appointment for drop-off in the vestibule of the Libro Centre located at 3295 Meloche Road. Comments must be submitted by 4:00 p.m. on Thursday, April 8, 2021 before the hearing and will be read aloud prior to the application being heard by Council.

ANY PERSON who wishes to attend by electronic means, must register with the Clerk’s Office no later than 4:00 pm on Thursday, April 8, 2021. To register for electronic participation please email the Deputy Clerk at tfowkes@amherstburg.ca. Once you register, you will be given information on how to make your submission at the electronic meeting by electronic participation. To participate, you will need access to a computer or tablet with internet service or a telephone.

NO PERSON OR PUBLIC BODY shall be added as a party to the hearing of the appeal unless, before the bylaw was passed, the person or public body made oral submissions at a public meeting or written submissions to the Council or, in the opinion of the Local Planning Appeal Tribunal, there are reasonable grounds to add the person or public body as a party.

IF A PERSON OR PUBLIC BODY does not make oral submissions at a public meeting, or make written submissions to the Town of Amherstburg before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there is reasonable grounds to do so.

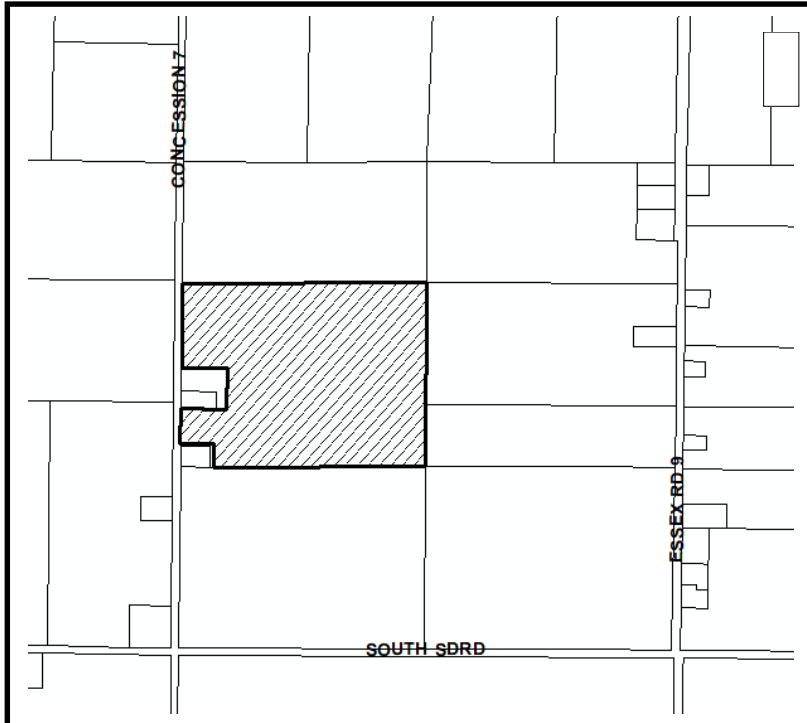
ADDITIONAL INFORMATION relating to the proposed Zoning By-law (File# ZBA/05/21) Amendment is available for inspection by calling or emailing the Planning Department Office during normal office hours, 8:30 a.m. to 4:30 p.m. The proposed Zoning By-law Amendment

Information will be gathered in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). All comments and communications received will become part of the public record unless you expressly request the Town to remove it. If you want to learn more about why and how the Town collects your information, write to the Town Clerk’s Office, 271 Sandwich Street South, Amherstburg, ON N9V 2A5 or call 519-736-0012.

is also available for review on the Town of Amherstburg Website: www.amherstburg.ca. If you wish to be notified of the passage of the proposed Zoning By-law Amendment, you must make a written request to the Town at the address below. The hearing will be available for viewing by livestream by visiting www.amherstburg.ca.

DATED at the Town of Amherstburg this 17th day of March, 2021.

KEY MAP



Frank Garardo, MCIP, RPP
Manager of Planning Services

Town of Amherstburg
Libro Centre
3295 Meloche Road
Amherstburg, Ontario N9V 2Y8
Telephone: (519) 736-5408
Fax No. (519) 736-9859
Website: www.amherstburg.ca

Information will be gathered in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). All comments and communications received will become part of the public record unless you expressly request the Town to remove it. If you want to learn more about why and how the Town collects your information, write to the Town Clerk's Office, 271 Sandwich Street South, Amherstburg, ON N9V 2A5 or call 519-736-0012.

Municipal Fee Received:	1020.00
Municipal Deposit Received:	N/A
ERCA Fee Received:	200.00

Application No. ZBA/05/21

**FORM 1
PLANNING ACT
APPLICATION FOR ZONING BY-LAW AMENDMENT
TOWN OF AMHERSTBURG**

- Name of approval authority Town of Amherstburg
- Date application received by municipality Feb. 23, 2021
- Date application deemed complete by municipality Feb. 24, 2021
- Name of registered owner Larry + Donna Taylor

Telephone number _____

Address _____

Email _____

Name of registered owner's solicitor or authorized agent (if any) Joseph Grandin

Telephone number _____

Address _____

Email _____

Please specify to whom all communications should be sent:

- registered owner solicitor agent

- Name and address of any mortgages, charges or other encumbrances in respect of the subject land:

- Location and description of subject land:

Concession No. 7 Lot(s) No. P+L 80+81

Registered Plan No. _____ Lot(s) No. _____

Reference Plan No. _____ Part(s) No. _____

Street Address severed from 7397 Assessment Roll No. P+ 620-02200

Concession 7

- Size of subject parcel:

Frontage 323.1m Depth 640m (2100ft) Area 28.64ha

(1066ft)

(70.76 acres)

- Access to subject parcel:

- Municipal Road County Road Provincial Highway
 Private Road Water

If access to the subject land is **by water** only, state the parking and docking facilities used or to be used and the approximate distance between these facilities and the nearest public road

- (a) Current Official Plan Land Use designation of subject land Agricultural
(b) Explanation of how application conforms to the Official Plan Section 3.2.2(14)

of the OP requires the remnant parcel subsequent to a surplus dwelling severance be rezoned to restrict residential development.

(c) Does the application implement an alteration to the boundary of an area of settlement or implement a new area of settlement?

- Yes
- No

If yes, provide details of the official plan or official plan amendment that deals with this matter:

10. Current Zoning of subject land Agricultural (A) Zone

11. Nature and extent of rezoning requested rezone severed farmland to A-36 to restrict residential development

12. Reasons why rezoning is requested condition of consent of severed surplus dwelling

13. Current use of subject land Agricultural

14. Length of time current use of subject land has continued 100 yrs +

15. Is the subject land within an area where the municipality has pre-determined:

(a) minimum and maximum density requirements

- Yes
- No

(b) minimum and maximum height requirements

- Yes
- No

If yes, state the requirements _____

16. Number and type of buildings or structures **existing** on the subject land and their distance from the front lot line, rear lot line and side lot lines, their height and their dimensions/floor area:

vacant

17. Date of construction of existing buildings and structures on the subject land:

N/A

18. Date subject land acquired by current registered owner 1995

19. Proposed use of subject land Agriculture

20. Number and type of buildings or structures **proposed** to be built on the subject land and their distance from the front lot line, rear lot line and side lot lines, their height and their dimensions/floor area:

None

21. Type of water supply:

- municipally owned and operated piped water supply
- well
- Other (specify) _____

22. Type of sanitary sewage disposal:

- municipally owned and operated sanitary sewers
- septic system
- Other (specify) N/A

If the requested amendment permits development on a privately owned and operated individual or communal septic system and more than 4,500 litres of effluent will be produced per day as a result of the development being completed the applicant is required to submit a:

- (i) servicing options report, and
- (ii) a hydrogeological report

23. Type of storm drainage:

- sewers
- ditches
- swales
- Other (specify) municipal drains

24. If known, indicate whether the subject land is the subject of an application under the Planning Act for:

- consent to sever
- approval of a plan of subdivision

If known, indicate the file number and status of the foregoing application:

B/06/21, B/07/21 - Approved

25. If known, indicate if the subject land has ever been the subject of an application for rezoning under Section 34 of the Planning Act:

N/A

If known, indicate whether the subject land has ever been the subject of a Minister's Zoning Order and, if known, the Ontario Regulation number of that order.

N/A

26. Does the requested amendment remove the subject land from an area of employment in the official plan?

- Yes
- No

If yes, state the current official plan policies, if any, dealing with the removal of land from an area of employment.

27. Is the subject land within an area where zoning with conditions may apply?

Yes No

If yes, how does this application conform to the official plan policies relating to zoning with conditions?

28. Is the requested amendment consistent with policy statements issued under subsection 3(1) of the Planning Act (i.e. 2005 Provincial Policy Statement)?

Yes No

Comments

29. Is the subject land within an area of land designated under any provincial plan or plans?

Yes No

If yes, does the requested amendment conform to or does not conflict with the provincial plan or plans?

30. Is the land associated with any natural environment area or adjacent to or abutting lands that are designated as a Wetland or Natural Environment?

Yes No

If yes, an Environmental Impact Assessment is required, for approval by the Town and Essex Region Conservation Authority, to be completed in accordance with the County of Essex Guidelines for Environmental Impact Assessments or when Council considers it appropriate, additional requirements may be made to the Guidelines in accordance with more detailed locally adopted terms of reference for an Environmental Impact Assessment.

31. Will the proposed project include the addition of permanent above ground fuel storage?

Yes No

Dated at the Town of Amherstburg this 23rd day of February, 2021.

x Joseph Grandin
(signature of applicant, solicitor or authorized agent)

I, Joseph Grandin of the Town of Amherstburg
in the County/District/Regional Municipality of Essex solemnly declare that
all the statements contained in this application are true, and I make this solemn declaration
conscientiously believing it to be true, and knowing that it is of the same force and effect as
if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the Town of Amherstburg in the County
of Essex this 23rd day of February, 2021.

x Joseph Grandin
Applicant, Solicitor or Authorized Agent

F. Gerardo
A Commissioner, etc.

Frank Gerardo, a Commissioner, etc.,
Province of Ontario, for the
Corporation of the Town of Amherstburg.
Expires June 7, 2022

15. AUTHORIZATION

If the applicant is not the owner(s) of the land that is subject of this application, the owner(s) must complete the following or a similar authorization attached to the consent application.

To: Town of Amherstburg

Description and Location of Subject Lands: 7397 Concession 7
RR #1 Amherstburg.

I/We, the undersigned, being the registered owner(s) of the above lands hereby authorize Joseph Grondin of The Town of Amherstburg to:

- (1) make an application on my/our behalf to the Committee of Adjustment of the Town of Amherstburg;
- (2) appear on my behalf at any hearings(s) of the application; and
- (3) provide any information or material required by the Committee relevant to the application.
- (4) submit this application on my/our behalf and, for the purposes of the Freedom of Information and Protection of Privacy Act, to provide any of my/our personal information that will be included in this application or collected during the process of the application

DATED at the Town of Amherstburg
in the County of Essex this 22th
day of January, 2021.

Witness [Signature]

[Signature]
Signature of Owner

Witness [Signature]

[Signature]
Signature of Owner

Witness _____

Signature of Owner _____



A



Legend

-  Zoning
-  OP- Agricultural

**DECISION OF APPROVAL AUTHORITY
WITH REASONS RE APPLICATION FOR CONSENT**

- (a) Name of approval authority **TOWN OF AMHERSTBURG COMMITTEE OF ADJUSTMENT**
- (b) Name of applicant RE AN APPLICATION BY (b) **Larry & Donna Taylor, c/o Joseph Grondin, Agent**
- (c) Brief description LOCATION OF PROPERTY (c) **7397 Concession 7 (Roll No. 3729-620-000-02200)**
- (d) As set out in application PURPOSE OF APPLICATION (d) The applicant is proposing to sever a parcel of land being 73.1 m (200 ft) ± frontage by 117.35 m (385 ft) ± depth with an area of 0.72 ha (1.77 acres) ± which includes a single detached dwelling and one accessory structure which are surplus to the needs of the farming operation. The remaining parcel being 323.1 m (1060 ft) ± frontage by 640 m (2100 ft) ± depth with an area of 28.64 hectares (70.76 acres) ± is vacant agricultural land and is designated Agricultural in the Town's Official Plan and Zoning By-law.
- (e) Date of decision **CONCUR** in the following decision and reasons for decision made on the (e) 23rd day of February, 2021.

DECISION: APPROVED

- (f) State conditions to be satisfied before granting of consent
 1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
 2. The applicant submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
 3. That all property taxes be paid in full.
 4. That an assessment apportionment for any and all drains affected by the severance be completed in accordance with the provisions of the Drainage Act and that all costs associated with said apportionment be paid by the applicant.
 5. That the retained farmland to be rezoned to ensure that no new dwelling units shall be permitted and the requirement for this non-development be registered against the title of the property.
 6. That the applicant obtain a report from an independent qualified person that the existing private septic system serving the surplus dwelling does not cross the property lines, that the system is in working order and that its operation will not be affected by the severance, to the satisfaction of the Building Department.
 7. That should access be required for the retained or severed lot, access be completed in accordance with the provisions of the Drainage Act if it is required to cross a Municipal Drain. If access is required to cross a roadside ditch, it will be completed according to the Town right-of-way policies or permitting policies from the County of Essex, should the ditch be within the County right-of-way. The access shall be provided to each lot to the satisfaction of the municipality.
 8. That a minor variance be obtained from the provisions of Bylaw 1999-52, as amended, Section 26(3)(a)(i) which requires a minimum lot area of 40 hectares in an Agricultural (A) Zone regarding the retained farm parcel
 9. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

(g) State reasons for decision REASONS FOR DECISION: (g) The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The size and configuration of the severed surplus dwelling lot is appropriate for this severance as it reduces the amount of land taken from the farming operation and does not remove any of the farming drainage tiles from the farming operation.

I/WE, the undersigned, in making the decision upon this application for consent, in addition to other matters, have had regard to the matters that are to be had regard to under subsection 51(4) of The Planning Act, and having considered whether a plan of subdivision of the land in accordance with Section 50 of the said Act is necessary for the proper and orderly development of the municipality.

.....
David Cozens

.....
Terris Buchanan

.....
Anthony Campigotto

.....
Donald Shaw

.....
Josh Mailloux

ORIGINAL DOCUMENT SIGNED

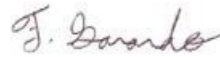
CERTIFICATION

The Planning Act, R.S.O. 1990

(h) Name of approval authority I, **Frank Garardo, Secretary-Treasurer** of the (h) **Town of Amherstburg** certify that the above is a true copy of the decision of the approval authority with respect to the application recorded therein.

(i) Name & address of approval authority

Dated this 24th day of February, 2021



.....
Secretary-Treasurer
Town of Amherstburg
Committee of Adjustment
3295 Meloche Rd, Amherstburg, ON N9V 2Y8

That the application be deferred to end of meeting due to the applicant not being present at the meeting.

Moved by: Terris Buchanan

Seconded by: Anthony Campigotto

	Yes/Concur	No/Not Concur
Terris Buchanan	x	
Anthony Campigotto	x	
Josh Mailloux	x	
Donald Shaw (VC)	x	
David Cozens (CH)	x	

6.2 Applications B/06/21, B/07/21 & A/05/21 – Larry & Donna Taylor, c/o Joseph Grondin, Agent – 7397 Concession 7 (Roll No. 3729-620-000-02200)

Public in Attendance: Joseph Grondin, Agent

B/06/21: The applicant is proposing to sever a u-shaped parcel of land with 6.1 m (20 ft) ± frontage by 117.35 m (385 ft) ± depth and an area of 0.19 hectares (0.47 acres) ± for the purpose of a lot addition to merge with 7405 Concession 7. The proposed retained parcel being 384.05 m (1260 ft) ± frontage by 640 m (2100 ft) ± depth has an area of 29.35 hectares (72.53 acres) ±, and is designated Agricultural in the Town’s Official Plan and Zoning By-law.

B/07/21: The applicant is proposing to sever a parcel of land being 73.1 m (200 ft) ± frontage by 117.35 m (385 ft) ± depth with an area of 0.72 ha (1.77 acres) ± which includes a single detached dwelling and one accessory structure which are surplus to the needs of the farming operation. The remaining parcel being 323.1 m (1060 ft) ± frontage by 640 m (2100 ft) ± depth with an area of 28.64 hectares (70.76 acres) ± is vacant agricultural land and is designated Agricultural in the Town’s Official Plan and Zoning By-law.

A/05/21: The applicant is requesting relief from Zoning By-law 1999-52, as amended, Section 26(3)(a)(i) which requires a minimum lot area of 40 hectares in an Agricultural (A) Zone. Subsequent to a severance of a 0.19 hectares (0.47 acres) ± lot addition and a 0.72 ha (1.77 acres) ± surplus dwelling from an existing 29.54 hectares (73 acres) parcel the retained farm parcel will have an area of 28.64 hectares (70.76 acres). Therefore, the amount of relief requested is 11.36 hectares (28.07 acres).

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated February 16, 2021 from the Essex Region Conservation Authority stating:

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the 7th Concession Road Drain and Bailey Drain. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any future construction or site alteration or other activities affected by Section 28 of the Conservation Authorities Act.

Our office has reviewed the proposal and has no concerns relating to stormwater management.

With the review of background information and aerial photograph, ERCA has no objection to these applications for Minor Variance and Consent.

- ii) Email dated February 17, 2021 from the Windsor Police Department stating that:
The Windsor Police Service has no objections with the proposed severances and minimum lot area. These changes will not impair police service delivery to the property.
- iii) Email dated February 10, 2021 from the Building division stating that both properties must:
 - *Demonstrate location of septic system. Ensure existing septic system is in working order, provide documentation by a certified qualified septic contractor*
- iv) Email dated February 9, 2021 from the Fire Department indicating no issues.
- v) Email dated February 16, 2021 from the Engineering & Public Works Department indicating the following:
 - *Drainage Apportionment required for the 7th Concession Road Drain North and Long Marsh Drain*
 - *A new access culvert will be required over the 7th Concession Road Drain North to access the retained agricultural land. This will require an engineer's report under the Drainage Act. This process has already been started due to an existing bridge repair and improvement project on the 7th Concession Road Drain North. EPW has previously had discussions with the applicants relating to this condition.*
- vi) Planning Report dated February 11, 2021 from Frank Garardo, Secretary Treasurer.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present for this application. There were none. The Planner, Frank Garardo read the purpose of the application. Joseph Grondin presented the concept of the application. No questions on the applications. Frank Garardo read the conditions of the severances and the applicant acknowledged understanding. The requirement of the condition to require that the septic system be inspected at 7405 Concession 7 was discussed.

The following resolution was put forth:

That application B/06/21 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. Subsection 3 of Section 50 of the Planning Act applies to any subsequent conveyance or transaction of or in relation to the parcels of land being the subject of the consent (severed and retained parcels).
4. That prior to the stamping of deeds the owner is to provide satisfactory evidence that the adjacent parcel is under consolidation relative to the parcels which are the subject of the consent.
5. That all property taxes be paid in full.
6. That the applicant obtain a report from an independent qualified person that the existing private septic system serving the surplus dwelling does not cross the

property lines, that the system is in working order and that its operation will not be affected by the severance, to the satisfaction of the Building Department.

7. That an assessment apportionment for any and all drains affected by the severance be completed in accordance with the provisions of the Drainage Act and that all costs associated with said apportionment be paid by the applicant.
8. That a minor variance be obtained from the provisions of Bylaw 1999-52, as amended, Section 26(3)(a)(i) which requires a minimum lot area of 40 hectares in an Agricultural (A) Zone regarding the retained farm parcel.
9. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Terris Buchanan

Seconded by: Anthony Campigotto

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	X	
Anthony Campigotto	X	
Josh Mailloux	X	
Donald Shaw (VC)	X	
David Cozens (CH)	X	

Reasons of Committee – The request is in conformity with Sections 6.1.2 and 6.1.2(6) of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The proposed lot addition does not remove agricultural land from production.

That application **B/07/21** be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That an assessment apportionment for any and all drains affected by the severance be completed in accordance with the provisions of the Drainage Act and that all costs associated with said apportionment be paid by the applicant.
5. That the retained farmland to be rezoned to ensure that no new dwelling units shall be permitted and the requirement for this non-development be registered against the title of the property.
6. That the applicant obtain a report from an independent qualified person that the existing private septic system serving the surplus dwelling does not cross the property lines, that the system is in working order and that its operation will not be affected by the severance, to the satisfaction of the Building Department.
7. That should access be required for the retained or severed lot, access be completed in accordance with the provisions of the Drainage Act if it is required to cross a Municipal Drain. If access is required to cross a roadside ditch, it will be completed according to the Town right-of-way policies or permitting policies from the County of Essex, should the ditch be within the County right-of-way. The

access shall be provided to each lot to the satisfaction of the municipality.

8. That a minor variance be obtained from the provisions of Bylaw 1999-52, as amended, Section 26(3)(a)(i) which requires a minimum lot area of 40 hectares in an Agricultural (A) Zone regarding the retained farm parcel
9. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Josh Mailloux
 Seconded by: Don Shaw

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	x	
Anthony Campigotto	x	
Josh Mailloux	x	
Donald Shaw (VC)	x	
David Cozens (CH)	x	

Reasons of Committee – The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The size and configuration of the severed surplus dwelling lot is appropriate for this severance as it reduces the amount of land taken from the farming operation and does not remove any of the farming drainage tiles from the farming operation.

That application A/05/21 be approved.

Moved by: Terris Buchanan
 Seconded by: Anthony Campigotto

-carried-

	Yes/Concur	No/Not Concur
Terris Buchanan	x	
Anthony Campigotto	x	
Josh Mailloux	x	
Donald Shaw (VC)	x	
David Cozens (CH)	x	

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, is satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is keeping with the intent of the Official Plan and Zoning By-law. The proposed lot addition and surplus dwelling severances do not remove agricultural land from production.

6.3 Application B/09/21 – David & Susanne Gibson – 1485 Front Rd S (Roll No. 3729-550-000-11400))

Public in Attendance: David Gibson, Applicant

B/09/21: The applicant is proposing to sever a parcel of land being 22.86 m (75 ft) frontage by 45.72 m (150 ft) ± depth with an area of 1045.16 sq m (11,250 sq ft) ± for purposes of creating a new residential building lot. The remaining parcel being 22.86 m (75 ft) frontage by 45.72 m (150 ft) ± depth with an area of 1045.16 sq m (11,250 sq ft) ± is residential land containing one single detached dwelling and one accessory structure. The subject property is zoned Residential Type 1A (R1A) in the Town's Zoning By-Law and designated Low Density Residential in the Town's Official Plan.



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

March 24, 2021

Mr. Frank Garardo
Manager of Planning Services
3925 Meloche Road
Amherstburg, ON N9V 2Y8

Dear Mr. Garardo:

RE: Zoning By-Law Amendment ZBA-05-21
7397 CONCESSION 7
ARN 372962000002200; PIN: 015410340
Applicant: Larry & Donna Taylor

The following is provided as a result of our review of Zoning By-Law Amendment ZBA-05-21. The proposed Zoning By-Law amendment is to change the zoning of the subject lands noted above from the "Agricultural (A) Zone" to "Special Provision Agricultural (A-36) Zone". The parcel is designated Agricultural in the Town's Official Plan. The lands described above are subject to an application for consent (File B/07/21) to sever a dwelling which is surplus to the needs of a farming operation

DELEGATED RESPONSIBILITY TO REPRESENT THE PROVINCIAL INTEREST IN NATURAL HAZARDS (PPS) AND REGULATORY RESPONSIBILITIES OF THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role as representing the provincial interest in natural hazards as outlined by Section 3.1 of the Provincial Policy Statement of the *Planning Act* as well as our regulatory role as defined by Section 28 of the *Conservation Authorities Act*.

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservation Authorities Act* (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the 7th Concession Road Drain and Bailey Drain. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any future construction or site alteration or other activities affected by Section 28 of the *Conservation Authorities Act*.

WATERSHED BASED RESOURCE MANAGEMENT AGENCY

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.

Mr. Garardo
March 24, 2021

SECTION 1.6.6.7 Stormwater Management (PPS, 2020)

Our office has reviewed the proposal and has no concerns relating to stormwater management.

PLANNING ADVISORY SERVICE TO PLANNING AUTHORITIES - NATURAL HERITAGE POLICIES OF THE PPS, 2020

The following comments are provided from our perspective as an advisory service provider to the Planning Authority on matters related to natural heritage and natural heritage systems as outlined in Section 2.1 of the Provincial Policy Statement of the *Planning Act*. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Planning Authority.

We note that the subject property is adjacent to (within 120 m of) a natural heritage feature that may meet the criteria for significance under the PPS. Section 2.1.8 of the PPS, 2020 states – “Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.5 and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.”

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the PPS. Based on our review, we have no objection to the application with respect to the natural heritage policies of the PPS.

FINAL RECOMMENDATION

With the review of background information and aerial photograph, ERCA has no objection to this application for Zoning By-Law amendment.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Vitra Chodha
Resource Planner
/vc



From: [DESANDO, Bruno](#)
To: [Janine Mastronardi](#)
Subject: RE: Notice of Public Meeting for Two ZBAs
Date: March 18, 2021 11:55:10 AM

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hello Janine,

Canada Post has no comments for the attached zoning by-law amendments.

Regards,

Bruno

Bruno DeSando
CANADA POST CORPORATION
Delivery Planning
955 Highbury Avenue
LONDON ON N5Y 1A3
tel: 519-494-1596
fax: 519-457-5412
e-mail: bruno.desando@canadapost.ca

From: Janine Mastronardi <jmastronardi@amherstburg.ca>

Sent: March-17-21 10:35 AM

To: Giovanni (John) Miceli <jmiceli@amherstburg.ca>; Antonietta Giofu <aGiofu@amherstburg.ca>; Todd Hewitt <thewitt@amherstburg.ca>; Angelo Avolio <aavolio@amherstburg.ca>; Michelle Lavin <mchittle@amherstburg.ca>; Shane McVitty <smcvitty@amherstburg.ca>; Ron Meloche <rmeloche@amherstburg.ca>; Paula Parker <pparker@amherstburg.ca>; Antonio Marra <amarra@amherstburg.ca>; Paul Acton <pacton@amherstburg.ca>; Rob Unis <runis@amherstburg.ca>; 'ONTUGLLandsINQ@uniongas.com' <ONTUGLLandsINQ@uniongas.com>; 'Executivevp.lawanddevelopment@opg.com' <Executivevp.lawanddevelopment@opg.com>; planning@erca.org; Denise Kimmerly (denise_kimmerly@wecdsb.on.ca) <denise_kimmerly@wecdsb.on.ca>; Rebecca Belanger <rbelanger@countyofessex.ca>; Lisa Shepley <lshepley@countyofessex.ca>; K Balallo <kbalallo@countyofessex.ca>; 'Barry Horrobin' <[REDACTED]>; Bruce Montone <bmontone@amherstburg.ca>; DESANDO, Bruno <bruno.desando@canadapost.ca>; Carr <ccarr@essexpowerlines.ca>; Girard <agirard@essexpowerlines.ca>

From: ONTUGLLandsINQ
To: [Janine Mastronardi](mailto:Janine.Mastronardi)
Subject: RE: Notice of Public Meeting for Two ZBAs
Date: March 17, 2021 2:07:41 PM

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Thank you for your correspondence with regard to the proposed Severance. Enbridge Gas Inc, operating as Union Gas, does have service lines running within the area which may or may not be affected by the proposed severance.

Should the proposed severance impact these services, it may be necessary to terminate the gas service and relocate the line according to the new property boundaries. Any Service relocation required due to a severance would be at the cost of the property owner. Also, should future gas service be required to either the severed or retained parcel, a request for gas service needs to be submitted to the Attachment Centre at 1-866-772-1045.

Should you require any further information, please contact the undersigned.

Barbara M.J. Baranow
Analyst Land Support

Enbridge Gas Inc.
50 Keil Drive North, Chatham, ON N7M 5M1

Integrity. Safety. Respect.

From: Janine Mastronardi <jmastronardi@amherstburg.ca>
Sent: Wednesday, March 17, 2021 10:35 AM
To: Giovanni (John) Miceli <jmiceli@amherstburg.ca>; Antonietta Giofu <aGiofu@amherstburg.ca>; Todd Hewitt <thewitt@amherstburg.ca>; Angelo Avolio <aavolio@amherstburg.ca>; Michelle Lavin <mchittle@amherstburg.ca>; Shane McVitty <smcvitty@amherstburg.ca>; Ron Meloche <rmeloche@amherstburg.ca>; Paula Parker <pparker@amherstburg.ca>; Antonio Marra <amarra@amherstburg.ca>; Paul Acton <pacton@amherstburg.ca>; Rob Unis <runis@amherstburg.ca>; ONTUGLLandsINQ <ONTUGLLandsINQ@enbridge.com>; 'Executivevp.lawanddevelopment@opg.com' <Executivevp.lawanddevelopment@opg.com>; planning@erca.org; Denise Kimmerly (denise_kimmerly@wecdsb.on.ca) <denise_kimmerly@wecdsb.on.ca>; Rebecca Belanger <rbelanger@countyofessex.ca>; Lisa Shepley <lshpley@countyofessex.ca>; K Balallo <kbalallo@countyofessex.ca>; 'Barry Horrobin' <[REDACTED]>; Bruce Montone <bmontone@amherstburg.ca>; DESANDO, Bruno

From: [Todd Hewitt](#)
To: [Janine Mastronardi](#)
Subject: RE: Notice of Public Meeting for Two ZBAs
Date: March 17, 2021 10:49:54 AM

Janine,

Public works has no comments with respect to ZBA's

Todd

Todd Hewitt

Manager of Engineering and Operations

Town of Amherstburg

512 Sandwich St South, Amherstburg, ON, N9V 3R2

Tel: 519-736-3664 ext 2313 Fax: 519-736-7080 TTY: 519-736-9860



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From: Janine Mastronardi

Sent: March 17, 2021 10:35 AM

To: Giovanni (John) Miceli <jmiceli@amherstburg.ca>; Antonietta Giofu <aGiofu@amherstburg.ca>; Todd Hewitt <thewitt@amherstburg.ca>; Angelo Avolio <aavolio@amherstburg.ca>; Michelle Lavin <mchittle@amherstburg.ca>; Shane McVitty <smcvitty@amherstburg.ca>; Ron Meloche <rmeloche@amherstburg.ca>; Paula Parker <pparker@amherstburg.ca>; Antonio Marra <amarra@amherstburg.ca>; Paul Acton <pacton@amherstburg.ca>; Rob Unis <runis@amherstburg.ca>; 'ONTUGLLandsINQ@uniongas.com' <ONTUGLLandsINQ@uniongas.com>; 'Executivevp.lawanddevelopment@opg.com' <Executivevp.lawanddevelopment@opg.com>; planning@erca.org; Denise Kimmerly (denise_kimmerly@wecdsb.on.ca) <denise_kimmerly@wecdsb.on.ca>; Rebecca Belanger <rbelanger@countyofessex.ca>; Lisa Shepley <lshpley@countyofessex.ca>; K Balallo <kbalallo@countyofessex.ca>; 'Barry Horrobin' <[REDACTED]>; Bruce Montone <bmontone@amherstburg.ca>; DESANDO, Bruno <bruno.desando@canadapost.ca>; Carr <ccarr@essexpowerlines.ca>; Girard <agirard@essexpowerlines.ca>

Subject: Notice of Public Meeting for Two ZBAs

Good morning.

As per Planning Act regulations please find attached the circulation of a Notice of Public Meeting for two proposed zoning by-law amendment with associated applications for a property on the east side of Concession 7 that was severed from 7397 Concession 7 and a property on the east side of Front

From: [Horrobin, Barry](#)
To: [Janine Mastronardi](#); [Giovanni \(John\) Miceli](#); [Antonietta Giofu](#); [Todd Hewitt](#); [Angelo Avolio](#); [Michelle Lavin](#); [Shane McVitty](#); [Ron Meloche](#); [Paula Parker](#); [Antonio Marra](#); [Paul Acton](#); [Rob Unis](#); ["ONTUGLLandsINQ@uniongas.com"](#); ["Executivevp.lawanddevelopment@opg.com"](#); [planning@erca.org](#); [Denise Kimmerly](#) ([denise_kimmerly@wecdsb.on.ca](#)); [Rebecca Belanger](#); [Lisa Shepley](#); [K Balallo](#); [Bruce Montone](#); [DESANDO, Bruno](#); [Carr](#); [Girard](#)
Cc: [Lisa Cheney](#); [Frank Garardo](#)
Subject: Windsor Police comments: Notice of Public Meeting for Two ZBAs
Date: March 17, 2021 4:25:17 PM

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Janine:

I have reviewed the documents associated with the two proposed Zoning By-law amendments for the subject properties. The Windsor Police Service has no concerns or objections with either application as the outcome from both will not negatively impact public safety or inhibit police service response capability to the properties in question.

Respectfully,

Barry Horrobin, B.A., M.A., CLEP, CMM-III
Director of Planning & Physical Resources
WINDSOR POLICE SERVICE



Advanced Certified Law Enforcement Planner

From: Janine Mastronardi <jmastronardi@amherstburg.ca>
Sent: Wednesday, March 17, 2021 10:35 AM
To: Giovanni (John) Miceli <jmiceli@amherstburg.ca>; Antonietta Giofu <aGiofu@amherstburg.ca>; Todd Hewitt <thewitt@amherstburg.ca>; Angelo Avolio <aavolio@amherstburg.ca>; Michelle Lavin <mchittle@amherstburg.ca>; Shane McVitty <smcvitty@amherstburg.ca>; Ron Meloche <rmeloche@amherstburg.ca>; Paula Parker <pparker@amherstburg.ca>; Antonio Marra <amarra@amherstburg.ca>; Paul Acton <pacton@amherstburg.ca>; Rob Unis <runis@amherstburg.ca>; 'ONTUGLLandsINQ@uniongas.com' <ONTUGLLandsINQ@uniongas.com>; 'Executivevp.lawanddevelopment@opg.com' <Executivevp.lawanddevelopment@opg.com>; [planning@erca.org](#); Denise Kimmerly ([denise_kimmerly@wecdsb.on.ca](#)) <[denise_kimmerly@wecdsb.on.ca](#)>; [Rebecca Belanger](#) <[rbelanger@countyofessex.ca](#)>; [Lisa Shepley](#) <[lshepley@countyofessex.ca](#)>; [K Balallo](#) <[kbalallo@countyofessex.ca](#)>; Horrobin, Barry

**CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2021-017**

**By-law to amend Zoning By-law No. 1999-52
E/S Concession 7 (Conc 7, Pt Lots 80 and 81), Amherstburg**

WHEREAS By-law 1999-52, as amended, is a land use control by-law regulating the use of lands and the character, location and use of buildings and structures within the Town of Amherstburg;

AND WHEREAS the Council of the Town of Amherstburg deems it appropriate and in the best interest of proper planning to amend By-law 1999-52, as herein provided;

AND WHEREAS this By-law conforms to the Official Plan for the Town of Amherstburg;

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. Schedule "A", Map 52 of By-law 1999-52, as amended, is hereby amended by changing the zone symbol on those lands shown as "Zone Change from A to A-36" on Schedule "A" attached hereto and forming part of this By-law from "Agricultural (A) Zone" to "Special Provision Agricultural (A-36) Zone".
2. THIS By-law shall take effect from the date of passage by Council and shall come into force in accordance with Sections 34 of the Planning Act, R.S.O. 1990, c.P. 13.

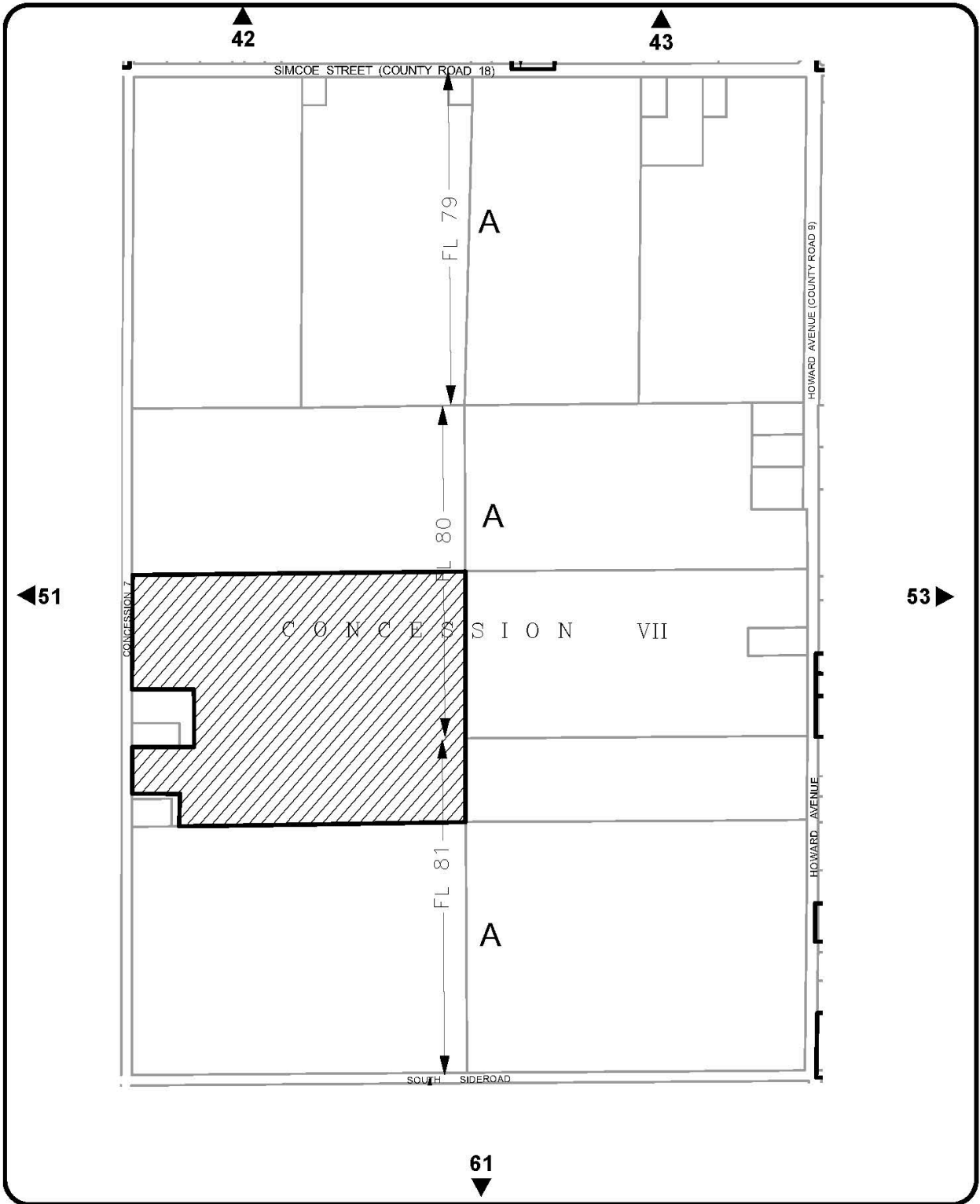
Read a first, second and third time and finally passed this 26th day of April, 2021.

MAYOR- ALDO DICARLO


CLERK- PAULA PARKER

TOWN OF AMHERSTBURG

SCHEDULE "A" TO BY-LAW No. 2021-017
A BY-LAW TO AMEND BY-LAW No. 1999-52



SCHEDULE 'A'
MAP 52
ZONING BY-LAW NO. 1999-52

A to A-36 

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Inclusive Community Program (ICP) Initiative and Advisory Steering Committee

1. RECOMMENDATION:

It is recommended that:

- 1. The Inclusive Community Program Advisory Steering Committee BE STRUCK to serve from April 26, 2021 to March 31, 2022 as outlined in the report of April 2, 2021 entitled, Inclusive Community Program (ICP) Advisory Steering Committee;
2. The ICP Advisory Steering Committee Terms of Reference BE ADOPTED as presented;
3. Members BE APPOINTED to the ICP Advisory Steering Committee as per the Terms of Reference:
a. William Whittall (current AAAC Chair);
b. Kathy DiBartolomeo (current SAC Chair);
c. Councillor Marc Renaud;
d. Christine Easterbrook, (current Member of AAAC)
e. Heather Vandenharn, (current Member of the SAC)
f. The Director, President or Vice President of the Amherstburg Freedom Museum; and,
g. The Executive Director of the Essex County Nurse Practitioner Led Clinic;
4. An over-expenditure in the CAO's Office budget centre, professional fees expense account, not to exceed \$60,000 including net HST BE APPROVED to be funded by the Inclusive Community Grant Program; and,
5. The CAO BE AUTHORIZED to execute the one-time agreement with the Province of Ontario - Ministry for Seniors and Accessibility in accordance with Section 6.2.18 of the Delegation of Powers and Duties Policy.

2. **BACKGROUND:**

Council continues to be advised on matters of accessibility, equality and inclusivity by the Amherstburg Accessibility Advisory Committee.

The Seniors Advisory Committee assists with establishing lines of communication for seniors, providing an opportunity for seniors to bring forth concerns and to make constructive suggestions and be involved in the solution, determine issues affecting seniors as a whole, provide a service and a voice for seniors, and provide a focus for ideas to make Amherstburg a welcome barrier-free place for seniors to live.

On November 9, 2020 the Ministry of Seniors and Accessibility (Ministry) news release “Ontario Supporting Inclusive Communities for All Ages and Abilities” proclaimed:

“Our government is committed to helping seniors and people with disabilities stay safe, active and socially connected, especially during COVID-19,” said Raymond Cho, Minister for Seniors and Accessibility. “After hosting numerous consultations with Ontario’s seniors and disability advocates, we have heard our older adults want services that will keep them engaged and have strong ties with their neighbours and communities. Our government’s new Inclusive Community Grants program will support projects that allow Ontarians of all ages and abilities to participate in local programs across our great province.”

Through the Inclusive Community Grant, municipalities and local organizations across Ontario can receive up to \$60,000 for projects that foster inclusive community involvement for older adults and people of all abilities, using the province’s age-friendly community planning guide.”

The funding guidelines indicate that priority has been given to projects that target small urban/rural communities; and/or support diverse populations of older adults or persons with disabilities (including but not limited to, indigenous, immigrant, Francophone, racialized, and 2SLGBTQI+ populations); and/or respond to the emerging needs of older adults, including those with disabilities, in a changing environment resulting from the global COVID-19 pandemic.

Inclusive communities align directly with the Ministry for Seniors and Accessibility’s “Advancing Accessibility in Ontario” framework which aims to make the province more inclusive and accessible for everyone by focusing on 4 key areas:

- Breaking down barriers in the built environment
- Government leading by example
- Increasing participation in the economy for people with disabilities
- Improving understanding and awareness about accessibility

Inclusive communities are also Age-Friendly Communities (AFC) – a World Health Organization endorsed a planning and evaluation framework that has been adopted in Canada. The AFC approach fosters local partnerships and provides a guide for local needs assessment and action planning. Older adults and people with disabilities are

engaged through each step of the process. The World Health Organization (WHO) identified 8 domains of community life that overlap and intersect to affect an individual's personal well-being and their independent and active living in physical and social environments:

- Outdoor Spaces and City Buildings
- Transportation
- Housing
- Communication and Information
- Social, Recreational and Cultural Participation
- Civic Participation and Volunteering
- Community Support and Health Services
- Respect and Social Inclusion

In late 2020, Administration submitted an application for funding of up to \$60,000 under the Inclusive Community Grant Program (ICGP) over thirteen months to assess the needs of older adults and persons with disabilities and prepare an action plan that improves their well-being and promotes independence and active living.

On March 9, 2021 the Town of Amherstburg was advised by the Ministry of Seniors and Accessibility that the Town's ICGP application had been approved for funding up to \$60,000, pending finalization of an agreement between the Town and the Ministry. The grant funded initiative must be completed by March 31, 2022.

The Council adopted Local Boards/Committees – Terms of Reference allows for Ad-Hoc Committees to be created to perform a specific task and are dissolved when the task is completed. The establishment of this committee will meet that criteria .The Committee has no authority for decision making or independent actions.

3. DISCUSSION:

The primary purpose of this initiative is to help Amherstburg to become an age-friendly community by ensuring that the needs of the residents of all ages and abilities are considered in every stage of community planning and development. The Town will engage a consultant to complete a Needs Assessment and Action Plan which will involve obtaining direct input from those most affected, seniors 55+, older adults 65+ and persons with disabilities and disenfranchised populations in the immediate region, community stakeholders, including municipal officials, local businesses, and providers in the recreational and health sectors.

As part of the initiative, Administration recommends the creation of a special purpose Ad-hoc Committee, the Inclusive Community Program (ICP) Advisory Steering Committee. The ICP Advisory Steering Committee would work closely with the project consultants to identify the opportunities and challenges of an aging population by creating physical and social environments that support independent and active living and enable older adults and people with disabilities to continue contributing to all aspects of community life.

The Terms of Reference for this Committee have been drafted to ensure a balance of both the Amherstburg Accessibility Advisory Committee (AAAC) and Seniors Advisory

Committee (SAC) membership. This avoids a majority of members from either body being appointed and therefore constituting a meeting of those bodies, while ensuring a diverse range of perspectives from Council's appointed advisory bodies most associated with this initiative. Additionally, Administration recommends that a member of the local health community from the Nurse Practitioner Led Clinic be appointed as a stakeholder. Finally, a further stakeholder member is recommended from the Amherstburg Freedom Museum Board of Directors. As Council is no doubt aware, historically the Town of Amherstburg was a chief entry point into Canada for those escaping slavery. The Amherstburg Freedom Museum preserves those histories and serves as a cultural touchstone for the community and abroad, preserving and promoting inclusivity, diversity and equality. Council representation on this committee is perhaps most appropriate for Councillor Marc Renaud, who serves as the Council representative for both the AAAC and SAC. His involvement with both committees will serve this Ad-hoc Committee by providing some historical knowledge of both AAAC and SAC undertakings. Additional further consultations with marginalized or identified populations, minorities and Indigenous persons will occur throughout the process, as this is the purpose of the grant.

The Needs Assessment and Action Plan developed under this initiative will be recommended to Council for adoption and will inform the Town's strategic plans moving forward.

Community Engagement

Over the past year Town operations have been substantially impacted by COVID-19. The pandemic has forced us to consider alternate ways of meeting with Council to ensure the business of the Town moves forward all while maintaining safe protocols to limit the spread of COVID-19 among staff, council and the community. Administration has had to change its way of thinking and come up with creative ways to ensure that it maintains accountability and transparency of operations and engage individuals in alternative ways.

They include, but are not limited to:

- Phone calls
- Mail outs
- Everbridge Mass Notification
- Use of community networks
- In-person gatherings (when COVID-19 permits, subject to provincial restrictions)
- Social media platforms such as Facebook, Instagram, LinkedIn, etc.
- Town Website
- Webinar and meeting software such as Zoom for virtual real-time engagement
- Survey platforms such as Talk the Burg.
- Virtual Open Houses consisting of display boards and written information regarding the project and ways to provide feedback

When considering community engagement for this Ad-hoc Committee and other Town business, the tools above will be considered based on the type of engagement required.

4. RISK ANALYSIS:

The establishment of an ICP Advisory Steering Committee to assist in this initiative will ensure greater consultation and inclusivity, reducing the risk of failing to communicate with areas or represent divergent perspectives.

The proposed composition of the Committee balances these diverse perspectives while avoiding risks associated with a majority of members of any existing advisory committee meeting to discuss mandate items outside of a scheduled meeting of that body.

The pandemic emergency has stretched already limited Administrative resources beyond their capacity, requiring the reduction or deferral of service levels being offered. For some time, only the Committee of Adjustment and the Drainage Board have been meeting virtually to ensure the Town remains compliant with legislation. It is unknown when the current pandemic will be over and Town business must continue to move forward. In an effort to do so Administration is of the opinion that all advisory meetings should resume through the Town's zoom meeting platform. These meetings will provide the same public participation (through livestream) and delegation processes (through Zoom) as Council meetings. This same vehicle is available for many governments to move forward during the pandemic. Should Council wish not move forward with this engagement solution for advisory committees, it may result in political criticism. Advisory Committees are required to follow procedural rules and meetings will be conducted with a quorum of members which is the current practice. Should a member require an accommodation, those requests will be assessed by Administration and brought forward for Council approval where unbudgeted cost implications might occur.

5. FINANCIAL MATTERS:

The Town has been awarded a grant in the sum of \$60,000 for the creation of an Inclusive Community Program. There are no associated expenses with the striking of a committee to provide advice on this grant. However, approval is requested for an over-expenditure in the CAO's Office budget centre professional fees expense account for up to \$60,000 including net HST to fund consulting services for development of the Needs Assessment and Action Plan; this cost would be funded by the ICGP.

Any costs associated with implementation of the ICP action plan would be brought forward for consideration in future budgets.

6. CONSULTATIONS:

Giovanni (John) Miceli, Chief Administrative Officer
Kevin Fox, Policy/Committee Coordinator
Cheryl Horrobin, Director of Corporate Services

7. CONCLUSION:

The Inclusive Community Program Grant will assist the Town in its community planning and building to keep older adults engaged, with stronger ties with their neighbours and communities. The creation of an Inclusive Community Program (ICP) Advisory Steering Committee will assist the Town in creating a plan which seeks input and perspectives from all.



Paula Parker
Municipal Clerk

KF

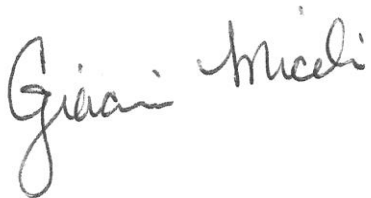
Report Approval Details

Document Title:	Inclusive Community Program (ICP) Advisory Steering Committee.docx
Attachments:	- Terms of Reference - ICP Advisory Steering Committee.pdf
Final Approval Date:	Apr 21, 2021

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin




John Miceli



Paula Parker

TERMS OF REFERENCE

	Committee:	Inclusive Community Program (ICP) Advisory Steering Committee
	Administered By:	Chief Administrative Officer
	Approval Date:	DRAFT
	Replaces:	N/A
	Attachment(s):	N/A

1. COMMITTEE NAME

This committee shall be known as the Inclusive Community Program (ICP) Advisory Steering Committee.

2. MANDATE

- 2.1. The mandate of this body is to provide recommendations relative to the Inclusive Community Program Initiative to support the creation of age-friendly communities by ensuring that the needs of residents of Amherstburg of all ages and abilities are considered at every stage of community planning, engagement and report submission.
- 2.2. The ICP Advisory Steering Committee will provide recommendations to identify the opportunities and challenges of an aging population by creating physical and social environments that support independent and active living, enabling older adults and people with disabilities to achieve equal participation in all aspects of community life.

3. SCOPE

- 3.1. The term of the ICP Advisory Steering Committee will be from April 1, 2021 to March 31, 2022.
 - 3.1.1. The Terms of Reference for this body shall apply to appointed members for the duration of their appointment.
- 3.2. The Terms of Reference for this body may be reviewed, as required, at the discretion of Council, the CAO, or designate.

4. DEFINITIONS

- 4.1. **Advisory Steering Committee** means an ad-hoc advisory committee of the Town of Amherstburg. The ICP Advisory Steering Committee is a special project committee.
- 4.2. **Age Friendly Communities (AFC)** refers to the World Health Organization (WHO) strategy to facilitate the inclusion of older persons to make the world more age-friendly. That is, to better adapt their structures and services to the needs of their ageing populations. An age-friendly world enables people of all ages to actively participate in community activities and treats everyone with respect, regardless of their age. It is a place that makes it easy for older people to stay connected to people that are important to them. And it helps people stay healthy and active even at the oldest ages and provides appropriate support to those who can no longer look after themselves. This planning and evaluation framework has been adopted for use by the senior levels of government.

- 4.3. **Inclusive Community Program Initiative** refers to the Town of Amherstburg grant submission to the Ministry of Seniors and Accessibility which prioritized projects that target small urban/rural communities and/or support diverse populations of older adults or persons with disabilities. Inclusive Communities are communities which work to meet the needs of underserved and underrepresented communities including, but not limited to, indigenous, immigrant, Francophone, racialized, and 2SLGBTQI+ populations.
- 4.4. **Terms of Reference** is a document outlining the mandate and local board or committee operational details, including, but not limited to; composition, activities, term, quorum, meeting schedule and staff roles. Terms of Reference are required to align with legislative responsibilities and Council adopted strategic priorities. Local board and committee terms of reference require Council adoption.
- 4.5. **World Health Organization (WHO)** refers to the global health organization established in 1948 by the United Nations and inclusive of diplomats from all over the world.

Common definitions, acronyms, and terms are available in the Glossary located on the Town's webpage.

5. INTERPRETATIONS

Any reference in this document to any statute or any section of a statute shall, unless expressly stated, be deemed to be reference to the statute as amended, restated or re-enacted from time to time. Any references to a by-law or Town policy shall be deemed to be a reference to the most recent passed policy or by-law and any replacements thereto.

6. GENERAL CONDITIONS

6.1. Mandate

- 6.1.1. The principles behind the creation of inclusive communities align directly with the Ministry for Seniors and Accessibility's "Advancing Accessibility in Ontario Framework" which aims to make the province more inclusive and accessible for everyone by focusing on four key areas:
 - 6.1.1.1. Breaking down barriers in the built environment;
 - 6.1.1.2. Government leading by example;
 - 6.1.1.3. Increasing participation in the economy for people with disabilities;
 - 6.1.1.4. Improving understanding and awareness about accessibility.
- 6.1.2. Central to the development of inclusive communities is the planning and evaluation framework of the World Health Organization for the creation of Age-Friendly Communities (AFC). The AFC approach fosters local partnerships and provides a guide for local needs assessment and action planning. Older adults and people with disabilities are engaged through each step of the process. The World Health Organization (WHO) identified eight (8) domains of community life that overlap and intersect to affect an individual's personal well-being and their independent and active living in physical and social environments:
 - 6.1.2.1. Outdoor Spaces and Municipal Buildings;
 - 6.1.2.2. Transportation;
 - 6.1.2.3. Housing;

- 6.1.2.4. Communication and Information;
- 6.1.2.5. Social, Recreational and Cultural Participation;
- 6.1.2.6. Civic Participation and Volunteering;
- 6.1.2.7. Community Support and Health Services;
- 6.1.2.8. Respect and Social Inclusion

- 6.1.3. Key elements of this project will include a needs assessment, targeting older adults and persons with disabilities, in the context of the eight domains, with an action plan aimed at improving their well-being and promoting independence and active living.
- 6.1.4. The action plan will provide both a general overview of the needs and a more focused approach on key/priority areas outlining tactics/strategies for implementation and improvement along with measurable performance metrics tied to success. The action plan will advance prioritized short-term (within the next 12 months), medium (12 to 24 months) and longer-term (strategic up to 3 years) improvement recommendations that will better support older adults and persons with disabilities in Amherstburg.

6.2. **Key Objectives of the ICP:**

- 6.2.1. The key objectives of the ICP Advisory Steering Committee will be:
 - 6.2.1.1. Directly engaging older adults, persons with disabilities and including, but limited to: indigenous, immigrant, Francophone, racialized, 2SLGBTQI+ populations. This engagement will inform the creation, development and design of needs assessments and action plans for the creation of a more inclusive community. All population groups are critical to an inclusive vision for what the age-friendly community of the future should look like.
 - 6.2.1.2. Ensuring that the survey population of seniors is diverse and inclusive.
 - 6.2.1.3. Establishing a baseline (community profile) on the population to be served, current service offerings, identifying service gaps and potential solutions to address unmet needs.
 - 6.2.1.4. Advancing local prioritized short, medium, and longer-term improvement projects that will better support older adults, persons with disabilities and underserved populations in the Town of Amherstburg.
 - 6.2.1.5. Developing measurable performance metrics to assess future improvement.
 - 6.2.1.6. Ensure that this work results in the Town of Amherstburg becoming a community leader where older adults and persons with disabilities feel supported to live independently, leading healthy, active, safe and socially connected lives.
 - 6.2.1.7. Seek opportunities to share the inclusive community project key findings and lessons learned with the other lower tier communities with a broader aim of initiating this productive inclusive change across Essex County.

6.3. Deliverables

6.3.1. The ICP Advisory Steering Committee shall provide advice and recommendations on the following deliverables of the Inclusive Community Program initiative:

- 6.3.1.1. Project Work Plan;
- 6.3.1.2. Needs Assessment;
- 6.3.1.3. Community Profile;
- 6.3.1.4. Background Review of Key Documents;
- 6.3.1.5. Communications – Key Messages; and,
- 6.3.1.6. Action Plan.

6.4. Composition

6.4.1. The ICP Advisory Steering Committee shall consist of seven members:

- 6.4.1.1. The Chair of the Amherstburg Accessibility Advisory Committee;
- 6.4.1.2. The Chair of the Seniors Advisory Committee;
- 6.4.1.3. The Council Representative to the Seniors and Accessibility Advisory Committees;
- 6.4.1.4. 2 members appointed to the Seniors and Accessibility Advisory Committees;
- 6.4.1.5. 1 stakeholder member (Director, President or Vice President) of Amherstburg Freedom Museum;
- 6.4.1.6. 1 stakeholder member (Executive Director) of the Essex County Nurse Practitioner Led Clinic.

6.4.2. The ICP shall be elect a Chair at its first meeting to serve for the duration.

6.4.3. The ICP shall elect a Vice Chair at its first meeting to serve for the duration.

6.4.4. The Chief Administrative Officer, or designate, shall serve as the Staff Liaison to the Committee.

6.4.5. A recording secretary shall be selected by the Clerk to provide administrative and procedural assistance to the committee, as required.

6.5. Quorum

6.5.1. A quorum is a majority of the members constituting the body.

- 6.5.2. If there is no quorum present within 15 minutes of the appointed hour of the meeting, the meeting shall adjourn. The names of those members present shall be recorded in the minutes.
- 6.5.3. If a meeting starts with a quorum and members of the committee leave during the meeting, the meeting shall continue as long as two members of the body remain, however, no voting shall take place without quorum.

6.6. Meeting Frequency

- 6.6.1. The body shall meet monthly to provide advice on the methodology, work plan and tool development (surveys, etc.) for the initiative. The body shall use meetings to provide input on the overall direction and results while monitoring progress.
 - 6.6.1.1. Additionally meetings may be requested by the Chair.
 - 6.6.1.2. Meetings may be held virtually, where it is advisable to do so based upon the determination of the Clerk and in accordance with local health protocols.

6.7. Rules of Order and Meeting Procedures

- 6.7.1. Meeting procedures shall be in accordance with the Town's Procedural By-law, and where the Procedural By-law is silent on a matter, follow Roberts Rules of Order.
- 6.7.2. Other information relative to procedural or administrative matters of Local Boards and Committees can be found in the *Guide to Local Boards and Committees*.

7. RESPONSIBILITIES

- 7.1. **Council** has the authority and responsibility to:
 - 7.1.1. Strike the Inclusive Community Program Advisory Steering Committee.
 - 7.1.2. Approve the Terms of Reference for the ICP.
 - 7.1.3. Appoint Members to the ICP.
- 7.2. The **CAO** has the authority and responsibility to:
 - 7.2.1. Provide advice and recommendations with regards to staff and resource allocations available for Committee obligations.
 - 7.2.2. Provide advice and recommendations with regards to alignment of the committee Terms of Reference and Work Plan items with strategic priorities identified in Council adopted Corporate Planning and guiding documents.
- 7.3. The **Clerk** has the authority and responsibility to:
 - 7.3.1. Provide advice and recommendations with regards to legislative responsibilities, procedural matters and policy considerations of Committees and Local Boards.
 - 7.3.2. Provide advice and recommendations with regards to funding considerations for Committees and Local Boards.
 - 7.3.3. Provide or delegate the provision of recording secretary responsibilities and procedural support for the body.

- 7.4. The **Recording Secretary** has the authority and responsibility to:
 - 7.4.1. Record, without note or comment, all recommendations and other proceedings.
 - 7.4.2. Draft reports to Council, as appropriate, to detail findings of the Committee and relay recommendations.

- 7.5. **Members of the ICP Advisory Steering Committee** have the authority and responsibility to:
 - 7.5.1. Seek out and consult with representatives and populations, as identified in the ICP Terms of Reference, to ensure that underserved or underrepresented groups are able to provide a diversity of thought and perspective;
 - 7.5.2. Provide advice and recommendations with regards to accessibility and inclusivity in the design, development and future opportunities in age-friendly community initiatives.

8. **REFERENCES AND RELATED DOCUMENTS**

- 8.1. *Accessibility for Ontarians with Disabilities Act, 2005*
- 8.2. *Integrated Accessibility Standards Regulation, O.Reg 191/11*
- 8.3. *Municipal Act, 2001*



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Kate Rowe	Report Date: April 6, 2021
Author's Phone: 519 736-5401 ext. 2253	Date to Council: April 26, 2021
Author's E-mail: krowe@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Cheque Listing for the Month of March 2021

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Supervisor of Accounting dated April 6, 2021 regarding Cheque Listing for the month of March 2021 **BE RECEIVED for information.**

2. **BACKGROUND:**

On June 24 2019, Council adopted the following resolution:

“That the Accounts Payable reports be re-added to the agenda.”

It is noted that the report is actually a transmittal of the listing of cheques issued for the subject month.

3. **DISCUSSION:**

The list of cheques issued in the month of March 2021 is attached for information. The cheques are issued by the Town to satisfy commitments or obligations as a result of services rendered, goods purchased and received or contractual obligations in accordance with Council approved operating or capital budgets and/or the Council approved Procurement Policy.

4. **RISK ANALYSIS:**

N/A

5. **FINANCIAL MATTERS:**

There is no financial impact from the recommendation in this report.

6. **CONSULTATIONS:**

N/A

7. **CONCLUSION:**

This report is provided for information.



Kate Rowe
Supervisor of Accounting



Justin Rousseau
Treasurer

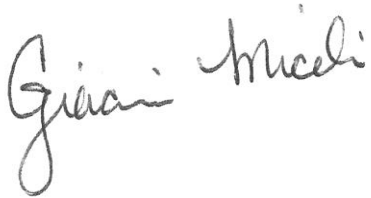
Report Approval Details

Document Title:	Cheque Listing - March 2021.docx
Attachments:	- Cheque listing March 2021.pdf
Final Approval Date:	Apr 19, 2021

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



John Miceli



Paula Parker



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Mar-2021 To 31-Mar-2021

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				GL Account Name	Batch	Inv Date	Inv Due Date	Amount
DEPARTMENT 0000000 WATER & NON DEPARTMENTAL									
AGO713 AGO INDUSTRIES INC									
945649	CLOTHING					291	04-Mar-2021	04-Mar-2021	
80-5-0000000-0161					CLOTHING				959.54
BEN260 BENSON TIRE									
12978530	VEHICLE & EQUIPMENT MAINTENANCE					231	03-Feb-2021	03-Feb-2021	
80-5-0000000-0402					VEHICLE & EQUIPMENT MTCE.				525.83
BEN262 BENSON AUTO PARTS									
12978610	VEHICLE AND EQUIPMENT MAINTENANCE					291	22-Feb-2021	22-Feb-2021	
80-5-0000000-0402					VEHICLE & EQUIPMENT MTCE.				734.16
BMO100 BMO NESBITT BURNS									
MARCH 10, 20 RRSP CONTRIBUTION ACT#4460741814						290	10-Mar-2021	10-Mar-2021	
10-2-0000000-1220					ACCRUED EXPENSES				5,500.00
CAN081 CANSEL SURVEY EQUIPMENT									
90984642	SMALL EQUIPMENT					195	04-Feb-2021	04-Feb-2021	
80-5-0000000-0420					EQUIPMENT MAINTENANCE				1,497.87
CAN380 CANADIAN TIRE STORE #281									
JANUARY 2021 JANUARY 2021 PURCHASES						208	31-Jan-2021	31-Jan-2021	
80-5-0000000-0420					EQUIPMENT MAINTENANCE				271.19
CER600 CERASA DESIGN BUILD INC									
2021-032	REFUND OF INDEMNITY FEES					319	19-Mar-2021	19-Mar-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY				1,000.00
CLE207 CLEROUX JOSEPH									
PRAB2020339 RETURN OF INDEMNITY DEPOSIT FOR RECEIPT # 202000339 2070 FRONT ROAD						144	12-Feb-2021	12-Feb-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS				500.00
DAM01 D'AMORE CONSTRUCTION (2000) LTD									
E08-2020-039 PPC# 4, HOLD BACK RELEASE						201	14-Feb-2021	14-Feb-2021	
10-2-0000000-1330					ACCRUED CONSTRUCTION HOLDBACKS				98,022.78
DIM690 DIMENSIONAL EMBROIDERY									
1030713	CLOTHING					195	12-Feb-2021	12-Feb-2021	
80-5-0000000-0161					CLOTHING				262.73
EMC530 EMCO CORPORATION									
37629926-00 BLOWOFF REPAIRS, UPGRADES, NEW INSTALLS						195	06-Feb-2021	06-Feb-2021	
80-5-0000000-0845					BLOWOFF REPAIRS, UPGRADES, NEW INSTALLS				59.63
ESS273 ESSEX POWERLINES CORPORATION									



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Mar-2021 To 31-Mar-2021

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 0000000 WATER & NON DEPARTMENTAL								
JC8583	COLLECTION & BILLING					195 31-Jan-2021	31-Jan-2021	
80-5-0000000-0504					COLLECTION EXPENSE			14,449.88
JC8604	WATER BILLING & COLLECTING CHARGES FOR FEBRUARY 2021					291 28-Feb-2021	28-Feb-2021	
80-5-0000000-0504					COLLECTION EXPENSE			14,449.88
ESS53 ESSEX REGION CONSERVATION AUTHORITY								
INV000018000	RISK MANAGEMENT SERVICES					325 18-Mar-2021	18-Mar-2021	
80-2-0000000-2160					SOURCE PROTECTION MUNICIPAL FUND			1,090.79
GFL270 GFL (GREEN FOR LIFE) ENVIRONMENTAL INC.								
GW000104005	WASTE COLLECTION					201 28-Feb-2021	28-Feb-2021	
10-1-0000000-2031					A/R - FLOW THROUGH INVOICES			401.51
GRE05 GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD								
FEBRUARY 20	FEBRUARY 2021 DEV CHARGES SCHOOL BOARD					349 21-Feb-2021	21-Feb-2021	
10-2-0000000-0112					A/P - PUB SCH BRD. DEV CHARGE			10,912.00
GRE330 GREAT LAKES SAFETY PRODUCTS								
00350394	WATER SERVICE MAINTENANCE					291 01-Mar-2021	01-Mar-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			269.46
00350643	MAIN MAINTENANCE					291 04-Mar-2021	04-Mar-2021	
80-5-0000000-0810					WATER - MAIN MAINTENANCE			476.07
00351095	WATER METER REPAIRS AND MAINTENANCE					350 12-Mar-2021	12-Mar-2021	
80-5-0000000-0833					WATER METER REPAIRS & MTNCE			115.93
00351639	WATER SERVICE					350 23-Mar-2021	23-Mar-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			159.82
GUI923 GUILBEAULT RAYMOND LARRY								
PRAB2020364	INDEMNITY DEPOSIT FOR 9234 COUNTY ROAD 41					365 25-Mar-2021	25-Mar-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			500.00
HAL841 HALL DAREN DOUGLAS								
PRAB2020295	RETURN OF INDEMNITY DEPOSIT FOR 8416 ANNIE AVENUE					144 16-Feb-2021	16-Feb-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			500.00
HEA693 HEATON SANITATION								
50795	MAIN MAINTENANCE					195 18-Feb-2021	18-Feb-2021	
80-5-0000000-0810					WATER - MAIN MAINTENANCE			2,373.00
50801	MAIN MAINTENANCE					195 18-Feb-2021	18-Feb-2021	
80-5-0000000-0810					WATER - MAIN MAINTENANCE			1,243.00
51105	WATER SERVICE MAINTENANCE					350 12-Mar-2021	12-Mar-2021	



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Mar-2021 To 31-Mar-2021

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	WATER & NON DEPARTMENTAL				
80-5-0000000-0755	WATER SERVICE MAINTENANCE				2,034.00
IBEO1 IBEW - LOCAL 636					
FEBRUARY 20	UNION DUES FOR THE MONTH OF FEBRUARY 2021	235	28-Feb-2021	28-Feb-2021	
10-2-0000000-1145	A/P - PAYROLL DED. - UNIO				2,919.68
ITR117 ITRON CANADA INC					
45994	WATER METER REPAIR AND MAINTENANCE CUSTOMER # 250674	195	09-Feb-2021	09-Feb-2021	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				1,802.95
JIR154 JIREH TOOLS					
62563	SMALL EQUIPMENT	231	23-Feb-2021	23-Feb-2021	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				608.47
JOE055 JOE MELOCHE FORD SALES LTD					
RJ27355	VEHICLE & EQUIPMENT MAINTENANCE	291	26-Feb-2021	26-Feb-2021	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				101.50
MAC347 MACMILLAN ROBERT					
2021-056	REFUND OF INDEMNITY DEPOSIT	365	25-Mar-2021	25-Mar-2021	
10-2-0000000-2135	INDEMNITY DEPOSIT - RIGHT OF WAY				1,000.00
MAL256 MALDEN AUTO SUPPLY					
5294-228707	VEHICLE & EQUIPMENT MAINTENANCE	146	21-Jan-2021	21-Jan-2021	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				78.74
5294-229376	VEHICLE & EQUIPMENT MAINTENANCE	146	03-Feb-2021	03-Feb-2021	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				73.01
5294-231711	VEHICLE & EQUIPMENT MAINTENANCE	350	15-Mar-2021	15-Mar-2021	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				31.69
5294-231794	VEHICLE & EQUIPMENT MAINTENANCE	368	16-Mar-2021	16-Mar-2021	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				26.22
MAN225 MANULIFE SECURITIES					
MARCH 10, 20	RRSP CONTRIBUTION	290	10-Mar-2021	10-Mar-2021	
10-2-0000000-1220	ACCRUED EXPENSES				9,500.00
MCG684 MCGUIRE FARMS INC					
0912	WATER SERVICE MAINTENANCE	291	23-Feb-2021	23-Feb-2021	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				518.24
0917	WATER SERVICE	350	11-Mar-2021	11-Mar-2021	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				428.42
MCG880 MCGEE'S PLUMBING SOLUTIONS					



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Mar-2021 To 31-Mar-2021

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 0000000					WATER & NON DEPARTMENTAL			
0060					WATER METER REPAIRS AND MAINTENANCE	195 09-Feb-2021	09-Feb-2021	
80-5-0000000-0833					WATER METER REPAIRS & MTNCE			223.74
MEA01 THE MEARIE GROUP								
32,581					MARCH 2021 BENEFITS	291 01-Mar-2021	01-Mar-2021	
80-5-0000000-0211					BENEFITS - ESSEX POWER - WATER DEPARTMEN			765.49
MIC117 MICHELIN NORTH AMERICA (CANADA) INC c/o								
DA000804751€					VEHICLE & EQUIPMENT MAINTENANCE	146 08-Jan-2021	08-Jan-2021	
80-5-0000000-0402					VEHICLE & EQUIPMENT MTCE.			1,077.80
ONT001 ONTARIO CLEAN WATER AGENCY								
INV000000095					ADDITIONAL SERVICES	291 22-Feb-2021	22-Feb-2021	
80-5-0000000-0612		MCLEOI			GENERAL MAINTENANCE - AWWTP			3,449.66
INV000000095					ADDITIONAL SERVICES	291 22-Feb-2021	22-Feb-2021	
80-5-0000000-0612		AWTP			GENERAL MAINTENANCE - AWWTP			1,909.93
INV000000095					ADDITIONAL SERVICES	291 22-Feb-2021	22-Feb-2021	
80-5-0000000-0612		AWTP			GENERAL MAINTENANCE - AWWTP			122.11
ONT104 ONTARIO ONE CALL								
202120310					WATER SERVICE MAINTENANCE	291 28-Feb-2021	28-Feb-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			549.76
CN2021-262					ONTARIO ONE CALL MEMBERSHIP CREDIT 2021	195 22-Jan-2021	22-Jan-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			-500.00
ORO214 O'ROURKE NATHAN								
2021-031					REFUND OF INDEMNITY DEPOSIT	365 25-Mar-2021	25-Mar-2021	
10-2-0000000-2135					INDEMNITY DEPOSIT - RIGHT OF WAY			1,000.00
PAU111 PAUL DAVIS RESTORATION INC								
PRRN2020134					INDEMNITY DEPOSIT RETURNED FOR 6 VERMONT DRIVE	144 12-Feb-2021	12-Feb-2021	
10-2-0000000-2140					INDEMNITY DEPOSITS			1,000.00
PEA241 PEARSON GEORGE								
MARCH 8, 202					RELIANCE WORK ORDER 2870343	368 08-Mar-2021	08-Mar-2021	
80-5-0000000-0755					WATER SERVICE MAINTENANCE			675.74
PIE554 PIERASCENZI CONSTRUCTION LTD								
T04-2020-03#4					PPC#4 HOLDBACK	235 13-Feb-2021	13-Feb-2021	
10-2-0000000-1330					ACCRUED CONSTRUCTION HOLDBACKS			197,551.23
PRE148 PREVIEW INSPECTIONS AND CONSULTING								
0A0121					BACKFLOW PREVENTION	195 11-Feb-2021	11-Feb-2021	



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Mar-2021 To 31-Mar-2021

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	WATER & NON DEPARTMENTAL				
80-5-0000000-0815	BACKFLOW - PREVENTION				2,147.00
A0221	BACKFLOW PREVENTION	326	08-Mar-2021	08-Mar-2021	
80-5-0000000-0815	BACKFLOW - PREVENTION				2,147.00
PRI100 PRINCESS AUTO					
1784397	SMALL EQUIPMENT	195	03-Feb-2021	03-Feb-2021	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				90.31
PUR700 PUROLATOR INC.					
446966625	COURIER	289	05-Mar-2021	05-Mar-2021	
10-1-0000000-2066	A/R - CLEARING				5.09
RAP504 RAPID DRAINAGE					
V5529	WATER MAIN MAINTENANCE	326	03-Mar-2021	03-Mar-2021	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				2,034.00
V5571		350	17-Mar-2021	17-Mar-2021	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				1,779.75
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,779.75
RUD01 RUDAK EXCAVATING INC.					
T11-2020-002 # PPC #2 HOLDBACK RELEASE		365	19-Mar-2021	19-Mar-2021	
10-2-0000000-1330	ACCRUED CONSTRUCTION HOLDBACKS				22,581.76
SAN788 SANTERRA STONECRAFT					
0032455-00	MAIN MAINTENANCE	195	09-Feb-2021	09-Feb-2021	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				274.59
STA310 STANTEC CONSULTING LTD					
1584904	PROFESSIONAL FEES	326	11-Mar-2021	11-Mar-2021	
80-5-0000000-0327	PROFESSIONAL FEES				1,483.67
TOT060 TOTALLY ONE CORPORATE OFFICE					
5252	CELL PHONE PURCHASES	1456	21-Dec-2020	21-Dec-2020	
80-5-0000000-0345	CELL PHONE				571.33
TRA689 UAP INC.					
396353785	VEHICLE AND EQUIPMENT MAINTENANCE	326	02-Mar-2021	02-Mar-2021	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				224.53
TRI132 TRICKEY ET AL TAX TEAM INC.					
14863	ORDER TITLE SEARCH	270	12-Feb-2021	12-Feb-2021	
10-1-0000000-1503	TAX REG. - REGISTRATION C				508.50
14864	FARM DEPT NOTICE	208	12-Feb-2021	12-Feb-2021	



Vendor : 001 To ZUL180

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Cheque Print Date : 01-Mar-2021 To 31-Mar-2021

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	WATER & NON DEPARTMENTAL				
10-1-0000000-1503	TAX REG. - REGISTRATION C				350.30
14865 FARM DEPT NOTICES		207	12-Feb-2021	12-Feb-2021	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
14866 FARM DEPT NOTICES		207	12-Feb-2021	12-Feb-2021	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
14867 FARM DEPT NOTICES		207	12-Feb-2021	12-Feb-2021	
10-1-0000000-1503	TAX REG. - REGISTRATION C				406.80
14868 FARM DEPT NOTICE		207	12-Feb-2021	12-Feb-2021	
10-1-0000000-1503	TAX REG. - REGISTRATION C				361.60
14869 FARM DEPT NOTICES		207	12-Feb-2021	12-Feb-2021	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
14870 FARM DEPT NOTICE		207	12-Feb-2021	12-Feb-2021	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
14871 FARM DEPT NOTICE		207	12-Feb-2021	12-Feb-2021	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
14872 FRAM DEPT NOTICES		207	12-Feb-2021	12-Feb-2021	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
14873 FARM DEPT NOTICE		207	12-Feb-2021	12-Feb-2021	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
14874 FARM DEPT NOTICE		207	12-Feb-2021	12-Feb-2021	
10-1-0000000-1503	TAX REG. - REGISTRATION C				316.40
14875 FARM DEPT NOTICE		208	12-Feb-2021	12-Feb-2021	
10-1-0000000-1503	TAX REG. - REGISTRATION C				406.80
14876 FARM DEPT NOTICE		208	12-Feb-2021	12-Feb-2021	
10-1-0000000-1503	TAX REG. - REGISTRATION C				406.80
14892 FIRST NOTICES PREPARATION		201	19-Feb-2021	19-Feb-2021	
10-1-0000000-1503	TAX REG. - REGISTRATION C				621.50
14893 TAX SALE		201	19-Feb-2021	19-Feb-2021	
10-1-0000000-1503	TAX REG. - REGISTRATION C				678.00
MARCH 8, 202 CREDIT EMAIL WITH MODIFIED AMT WAS RECEIVED AFTER CHQ WAS CREATED IN 14871		270	08-Mar-2021	08-Mar-2021	
10-1-0000000-1503	TAX REG. - REGISTRATION C				-22.60
WAL101 WALKER AGGREGATES					
299087 WATER SERVICE MAINTENANCE		326	27-Feb-2021	27-Feb-2021	
80-5-0000000-0755 WATER SERVICE MAINTENANCE					466.52



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Mar-2021 To 31-Mar-2021

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			

DEPARTMENT 0000000 WATER & NON DEPARTMENTAL

WIG035 WIGLE HOME HARDWARE BUILDING CENTRE

148096	MAIN MAINTENANCE				146 27-Jan-2021	27-Jan-2021	
80-5-0000000-0810				WATER - MAIN MAINTENANCE			97.12
148422	WATER METER REPAIRS AND MAINTENANCE				195 10-Feb-2021	10-Feb-2021	
80-5-0000000-0833				WATER METER REPAIRS & MTNCE			61.87
148921	WATER METER REPAIRS				326 03-Mar-2021	03-Mar-2021	
80-5-0000000-0833				WATER METER REPAIRS & MTNCE			10.14

WOL533 WOLSELEY CANADA INC

399525	WATER METER REAIRS AND MAINTENANCE, PO#2020-100				195 18-Feb-2021	18-Feb-2021	
80-5-0000000-0833				WATER METER REPAIRS & MTNCE			23,206.81
421801	WATER METER REPAIRS AND MAINTENANCE				232 24-Feb-2021	24-Feb-2021	
80-5-0000000-0833				WATER METER REPAIRS & MTNCE			4,802.50
433240	WATER METERS REPAIRS AND MAINTENANCE, PO# 2021-015				232 26-Feb-2021	26-Feb-2021	
80-5-0000000-0833				WATER METER REPAIRS & MTNCE			13,461.44
449033	WATER SERVICE MAINTENANCE				291 03-Mar-2021	03-Mar-2021	
80-5-0000000-0755				WATER SERVICE MAINTENANCE			828.25
517424	MAIN MAINTENANCE				350 11-Mar-2021	11-Mar-2021	
80-5-0000000-0810				WATER - MAIN MAINTENANCE			2,373.00

WOR03 WORKPLACE SAFETY & INSURANCE BOARD

MARCH 2021	NEER SURCHARGE ACCOUNT 2931125 YEAR 2020				263 08-Mar-2021	08-Mar-2021	
80-5-0000000-0208				BENEFITS - WORKER'S COMP.			-433.31

Department Totals : 469,465.47

DEPARTMENT 0002021 WATER CAPITAL

STA310 STANTEC CONSULTING LTD

1582271	SUPERVISORY CONTROL AND DATA ACQUISITION SCADE UPGRADE				317 03-Mar-2021	03-Mar-2021	
80-7-0002021-0004				Supervisory Control and Data Acquisition			5,976.30

Department Totals : 5,976.30

DEPARTMENT 1001010 COUNCIL

RTT067 RIVER TOWN TIMES

4729	MEETING EXPENSES				270 23-Feb-2021	23-Feb-2021	
10-5-1001010-0342				COUNCIL MEETINGS			152.43



Vendor : 001 To ZUL180

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Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					

DEPARTMENT 1001010 COUNCIL

Department Totals : 152.43

DEPARTMENT 1001020 NON-DEPARTMENTAL

ACM205 AC METAL FABRICATING LIMITED

15370 ROOF FRAMING FOR NEW HVAC UNITS 317 10-Mar-2021 10-Mar-2021
 40-7-1001020-0012 320COM ST. BERNARD'S 320 RICHMOND 3,898.50

CEN859 CENTENNIAL LOCK & SAFE LIMITED

26143 DOOR MAINTENANCE 241 19-Feb-2021 19-Feb-2021
 40-7-1001020-0012 320COM ST. BERNARD'S 320 RICHMOND 155.88

DPO150 DPOC QUADIENT LEASING CANADA

MARCH 10, 20 2500 TO EACH ACT 232920, 2534816, 2565538 290 10-Mar-2021 10-Mar-2021
 10-5-1001020-0304 POSTAGE & COURIER 2,500.00
 10-5-1001020-0304 POSTAGE & COURIER 2,500.00
 10-5-1001020-0304 POSTAGE & COURIER 2,500.00

EMC530 EMCO CORPORATION

128911-00 PLUMBING MATERIALS 289 05-Mar-2021 05-Mar-2021
 40-7-1001020-0012 320COM ST. BERNARD'S 320 RICHMOND -782.02
 129534-00 PLUMBING MATERIALS - CREDIT 361 18-Mar-2021 18-Mar-2021
 40-7-1001020-0012 320COM ST. BERNARD'S 320 RICHMOND -463.21
 129544-00 PLUMBING MATERIALS CREDIT 319 19-Mar-2021 19-Mar-2021
 40-7-1001020-0012 320COM ST. BERNARD'S 320 RICHMOND -16.36
 37628861-01 ELECTRICAL MATERIALS 332 11-Mar-2021 11-Mar-2021
 40-7-1001020-0012 320COM ST. BERNARD'S 320 RICHMOND 20.34
 37629940-00 PLUMBING MAINTENANCE MATERIALS 241 25-Feb-2021 25-Feb-2021
 40-7-1001020-0012 320COM ST. BERNARD'S 320 RICHMOND 96.04
 37630142-01 PLUMBING MATERIALS 361 18-Mar-2021 18-Mar-2021
 40-7-1001020-0012 320COM ST. BERNARD'S 320 RICHMOND 39.55
 37630142-02 MAINTENANCE MATERIALS 361 18-Mar-2021 18-Mar-2021
 40-7-1001020-0012 320COM ST. BERNARD'S 320 RICHMOND 237.30
 37630142-03 MAINTENANCE MATERIALS 361 18-Mar-2021 18-Mar-2021
 40-7-1001020-0012 320COM ST. BERNARD'S 320 RICHMOND 39.55
 37630142-04 MAINTENANCE MATERIALS 361 18-Mar-2021 18-Mar-2021
 40-7-1001020-0012 320COM ST. BERNARD'S 320 RICHMOND 186.45
 37631286-00 PLUMBING MAINTENANCE MATERIALS 241 23-Feb-2021 23-Feb-2021
 40-7-1001020-0012 320COM ST. BERNARD'S 320 RICHMOND 27.85



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 NON-DEPARTMENTAL					
37631627-00	PLUMBING MATERIALS	241	25-Feb-2021	25-Feb-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				16.51
37632180-00	PLUMBING MATERIALS	289	05-Mar-2021	05-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				1,244.38
37632180-01	PLUMBING MATERIALS	289	09-Mar-2021	09-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				72.13
37632180-02	PLUMBING MATERIALS	332	11-Mar-2021	11-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				37.88
37632743-00	PLUMBING MATERIALS	289	08-Mar-2021	08-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				80.57
37632917-00	PLUMBING MATERIALS	332	11-Mar-2021	11-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				27.67
37633051-00	PLUMBING MATERIALS	332	11-Mar-2021	11-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				92.26
37633109-00	ELECTRICAL MATERIAL	317	10-Mar-2021	10-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				20.14
37633119-00	ELECTRICAL MATERIALS	317	10-Mar-2021	10-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				16.95
37633153-00	PLUMBING MATERIALS	332	11-Mar-2021	11-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				9.88
37633396-00	ELECTRICAL MATERIALS	332	12-Mar-2021	12-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				32.43
37634033-00	MAINTENANCE MATERIALS	361	18-Mar-2021	18-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				16.36
37634144-00	PLUMBING MATERIALS	319	19-Mar-2021	19-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				69.21
37634282-00	MAINTENANCE MATERIALS	361	22-Mar-2021	22-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				5.51
37634427-00	MAINTENANCE MATERIALS	361	22-Mar-2021	22-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				10.63
EMP515 EMPIRE COMMUNICATIONS					
32068-A	INSTALLATION	317	16-Mar-2021	16-Mar-2021	
40-7-1001020-0003	320COM CAPITAL - ADMINISTRATION				8,489.26
33096	NEW COMMUNICATIONS LINES AND EQUIPMENT FOR THE FACILITY	242	02-Mar-2021	02-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				9,447.34



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Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 1001020 NON-DEPARTMENTAL								
ENC113 ENCORE MECHANICAL AND BUILDING SERVICES INC								
137971					HVAC WORK FOR THE YOUTH CLUB, PO# 2021.043	325 12-Mar-2021	12-Mar-2021	
40-7-1001020-0012	320COM				ST. BERNARD'S 320 RICHMOND			18,080.00
MIN24 MINISTRY OF FINANCE-PAYMENT								
1-116996030-8					DEC 2020 INVOICE INTEREST PAYMENT	289 11-Mar-2021	11-Mar-2021	
10-5-1001020-0502					INTEREST EXPENSE			37.23
PAR372 PARRLINE ELECTRICAL WHOLESALE								
93794					ELECTRICAL MATERIALS	1462 03-Dec-2020	03-Dec-2020	
40-7-1001020-0012	320COM				ST. BERNARD'S 320 RICHMOND			28.46
93813					ELECTRICAL MATERIALS	1462 26-Nov-2020	26-Nov-2020	
40-7-1001020-0012	320COM				ST. BERNARD'S 320 RICHMOND			224.49
95520					ELECTRICAL MATERIALS	242 25-Feb-2021	25-Feb-2021	
40-7-1001020-0012	320COM				ST. BERNARD'S 320 RICHMOND			400.81
REN217 RENE ROY GROUP INC.								
2267					RENOVATIONS TO 320 RICHMOND	270 02-Mar-2021	02-Mar-2021	
40-7-1001020-0012	320COM				ST. BERNARD'S 320 RICHMOND			37,400.65
2268					INSTALL NEW DOORS	242 03-Feb-2021	03-Feb-2021	
40-7-1001020-0012	320COM				ST. BERNARD'S 320 RICHMOND			4,158.40
2269					MAINTENANCE	242 03-Feb-2021	03-Feb-2021	
40-7-1001020-0012	320COM				ST. BERNARD'S 320 RICHMOND			21,662.10
RTT067 RIVER TOWN TIMES								
4726					ADVERTISING	201 19-Feb-2021	19-Feb-2021	
10-5-1001020-0307					ADVERTISING			525.45
4748					ADVERTISING	290 24-Feb-2021	24-Feb-2021	
10-5-1001020-0307					ADVERTISING			349.03
4792					ADVERTISING	290 03-Mar-2021	03-Mar-2021	
10-5-1001020-0307					ADVERTISING			261.78
4810					ADVERTISING	290 10-Mar-2021	10-Mar-2021	
10-5-1001020-0307					ADVERTISING			453.89
TRO104 TROY LIFE & FIRE SAFETY LTD.								
1000323682					FIRE ALARM SYSTEM FOR ST BERNARD	270 28-Feb-2020	28-Feb-2020	
40-7-1001020-0012	320COM				ST. BERNARD'S 320 RICHMOND			1,229.95
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE								
144817					MAINTENANCE MATERIALS	1462 22-Sep-2020	22-Sep-2020	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 NON-DEPARTMENTAL					
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				11.29
144871	MAINTENANCE MATERIALS	1462	24-Sep-2020	24-Sep-2020	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				30.50
146776	MAINTENANCE MATERIAL	270	28-Feb-2021	28-Feb-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				12.42
149062	MAINTENANCE MATERIAL TO LOCK UP WASHROOMS	317	09-Mar-2021	09-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				70.16
149113	MAINTENANCE MATERIALS	361	11-Mar-2021	11-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				6.43
149248	MAINTENANCE REPAIRS	319	16-Mar-2021	16-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				32.17
WIN210 WINDSOR FACTORY SUPPLY LTD					
5425741	MAINTENANCE MATERIALS	288	08-Mar-2021	08-Mar-2021	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				83.45
Department Totals :					115,687.64

DEPARTMENT 1001021 FINANCE					
CAN250 CANADIAN PAYROLL ASSOCIATION					
00238	MEMBERSHIPS 2021	144	28-Jan-2021	28-Jan-2021	
10-5-1001021-0350	MEMBERSHIPS				254.25
168243-2021 A	SHORT PAID THE ONE INVOICE BY 22.66	317	12-Mar-2021	12-Mar-2021	
10-5-1001021-0350	MEMBERSHIPS				22.66
KPM434 KPMG LLP T4348					
8003521371	AUDIT FEES	349	22-Mar-2021	22-Mar-2021	
10-5-1001021-0326	AUDIT FEES - FINANCE				16,950.00
PUB04 PUBLIC SECTOR DIGEST INC.					
14918	PROFESSIONAL FEES	349	15-Mar-2021	15-Mar-2021	
10-5-1001021-0327	PROFESSIONAL FEES				13,931.77
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
MARCH 2021	NEER SURCHARGE ACCOUNT 2931125 YEAR 2020	263	08-Mar-2021	08-Mar-2021	
10-5-1001021-0208	BENEFITS - WORKERS' COMPENSATION				39.55
Department Totals :					31,198.23

DEPARTMENT 1001022 CLERKS



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Department : All

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Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001022 CLERKS					
CLA508 CLAIMSPRO INC.					
33620-745417	INSURANCE DEDUCTIBLE	206	22-Feb-2021	22-Feb-2021	
10-5-1001022-0506	INSURANCE DEDUCTIBLE				1,012.00
33620-746855	INSURANCE DEDUCTIBLE	290	02-Mar-2021	02-Mar-2021	
10-5-1001022-0506	INSURANCE DEDUCTIBLE				563.50
EXP407 407 EXPRESS TOLL ROUTE					
FEB 21, 2021	JAN 21 TO FEB 20, 2021 ACT# 858 994 736	365	21-Feb-2021	21-Feb-2021	
10-5-1001022-0402	VEHICLE & EQUIP MAINTENANCE				4.46
MAR 21, 2021	FEB 21 TO MAR 20, 2021, ACT# 858 994 736	365	21-Mar-2021	21-Mar-2021	
10-5-1001022-0402	VEHICLE & EQUIP MAINTENANCE				4.46
MIN24 MINISTRY OF FINANCE-PAYMENT					
101512201337	MEMBERSHIPS	290	12-Mar-2021	12-Mar-2021	
10-5-1001022-0350	MEMBERSHIPS - CLERKS				250.29
WIN210 WINDSOR FACTORY SUPPLY LTD					
5373057	SUPPLIES	1446	08-Dec-2020	08-Dec-2020	
10-5-1001022-0301	OFFICE SUPPLIES				4,923.22
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
MARCH 2021	NEER SURCHARGE ACCOUNT 2931125 YEAR 2020	263	08-Mar-2021	08-Mar-2021	
10-5-1001022-0208	CGUARI BENEFITS - WORKER'S COMP. - CLERKS				34.98
Department Totals :					6,792.91

DEPARTMENT 1001023 C.A.O.					
KRA720 KRALOVENSKY THERESA					
7	PROFESSIONAL FEES	235	12-Feb-2021	12-Feb-2021	
10-5-1001023-0327	PROFESSIONAL FEES				680.00
Department Totals :					680.00

DEPARTMENT 1001024 HUMAN RESOURCES					
JAG834 JAGUAR MEDIA INC					
MJ21-13337	RECRUITMENT EXPENSES	289	19-Jan-2021	19-Jan-2021	
10-5-1001024-0372	RECRUITMENT EXPENSES				508.50
MJ21-13338	RECRUITMENT EXPENSES	289	19-Jan-2021	19-Jan-2021	
10-5-1001024-0372	RECRUITMENT EXPENSES				508.50
MUN216 MUNICIPAL FINANCE OFFICERS' ASSOCIATION OF					



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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 1001024 HUMAN RESOURCES							
2021JP-AMHEI RECRUITMENT EXPENSES					201 19-Feb-2021	19-Feb-2021	
10-5-1001024-0372				RECRUITMENT EXPENSES			259.90
RTT067 RIVER TOWN TIMES							
4748 ADVERTISING					290 24-Feb-2021	24-Feb-2021	
10-5-1001024-0372				RECRUITMENT EXPENSES			141.02
4792 ADVERTISING					290 03-Mar-2021	03-Mar-2021	
10-5-1001024-0372				RECRUITMENT EXPENSES			87.25
4810 ADVERTISING					290 10-Mar-2021	10-Mar-2021	
10-5-1001024-0372				RECRUITMENT EXPENSES			87.25
Department Totals :							1,592.42
<hr/>							
DEPARTMENT 1001025 INFORMATION TECHNOLOGY							
APP302 APPLIED COMPUTER SOLUTIONS INC							
50624 FIREWALL REPLACEMENT CONFIGURATION/INSTALLATIONS					1459 31-Dec-2020	31-Dec-2020	
40-7-1001025-0002				COMPUTER HARDWARE			4,943.75
50688 COMPUTER MAINTENANCE					349 21-Feb-2021	21-Feb-2021	
10-5-1001025-0310				COMPUTER MAINTENANCE			141.25
DIR572 DIRECTDIAL							
IN786384 COMPUTER MAINTENANCE					349 18-Feb-2021	18-Feb-2021	
10-5-1001025-0310				COMPUTER MAINTENANCE			454.26
QUE603 QUESTICA SOFTWARE INC.							
INV106385 COMPUTER MAINTENANCE					349 28-Feb-2021	28-Feb-2021	
10-5-1001025-0310				COMPUTER MAINTENANCE			1,469.00
THI235 THINK! WIRELESS SOLUTIONS INC.							
3562 GPS					349 10-Mar-2021	10-Mar-2021	
10-5-1001025-0406				GPS			883.69
TOS075 TOSHIBA TEC CANADA BUSINESS SOLUTIONS INC							
AR4141117 PHOTOCOPIER SUPPLIES					349 16-Feb-2021	16-Feb-2021	
10-5-1001025-0308				PHOTOCOPIES			13.00
AR414118 PHOTOCOPIES					349 16-Feb-2021	16-Feb-2021	
10-5-1001025-0308				PHOTOCOPIES			588.98
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE							
144991 OFFICE SUPPLIES					349 24-Mar-2021	24-Mar-2021	
10-5-1001025-0301				OFFICE SUPPLIES			6.76



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 1001025 INFORMATION TECHNOLOGY

Department Totals : 8,500.69

DEPARTMENT 1008030 DRAINS

DIL426 DILLON CONSULTING

232100 ENGINEERING FEES 201 16-Feb-2021 16-Feb-2021
 10-1-1008030-9040 LEMAY-COOKSON DRAIN - REQ FOR IMPROVEMEN 2,514.02

RCS261 RC SPENCER ASSOCIATES INC.

20-1025-0321 ENGINEERING FEES 319 01-Mar-2021 01-Mar-2021
 10-1-1008030-9598 Higgs Drain - New Maintenance Schedule 3,378.70

REG742 REG CLARK TRUCKING LTD

2021-336 EMERGENCY CULVERT REPAIR 319 15-Mar-2021 15-Mar-2021
 10-1-1008030-9588 DOLPHIS MELOCHE DRAIN - ACCESS CULVERTS 8,834.17

2021-337 EMERGENCY CULVERT REPAIR

10-1-1008030-9053 6TH CONCESSION DRAIN BRIDGES 319 15-Mar-2021 15-Mar-2021 7,720.24

Department Totals : 22,447.13

DEPARTMENT 2010000 FIRE

AJS141 A.J. STONE CO LTD

0000158648 RIT PACK 319 10-Mar-2021 10-Mar-2021
 10-5-2010000-0420 FIREFIGHTING EQUIPMENT 5,828.54

AND110 ANDERSON ROGER

663672 ENGINE 3 COOLANT LEAK AFTER HOURS CALL OUT 319 08-Mar-2021 08-Mar-2021
 10-5-2010000-0402 VEHICLE & EQUIPMENT MTCE. 351.43

BON178 BONDY RYAN

MARCH 19, 20 OPEN BURN PERMIT REFUND 361 19-Mar-2021 19-Mar-2021
 10-4-2010000-0930 OPEN BURN PERMIT FEES 84.00

COX123 COXON'S TOWING INC

21-04413 MLFTU CHARGE/TOWING 319 12-Mar-2021 12-Mar-2021
 10-5-2010000-0254 TRAINING SUPPLIES 305.10

FIS001 FISHER'S REGALIA & UNIFORM ACCOUTREMENTS CO.

47557 UNIFORM ITEMS 270 22-Feb-2021 22-Feb-2021
 10-5-2010000-0252 UNIFORMS 166.80

FLU580 FLUENTIMS

INV-5668 BURN PERMIT CREDITS PURCHASED FOR 2021 361 22-Mar-2021 22-Mar-2021



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE				
10-5-2010000-0327	PROFESSIONAL FEES				1,101.75
FRO400 FRONTLINE OUTFITTERS					
0000051519 UNIFORM		288	19-Feb-2021	19-Feb-2021	
10-5-2010000-0252	UNIFORMS				2,424.82
GRA150 GRAPHIX PLUS					
49735 UNIFORMS		288	05-Mar-2021	05-Mar-2021	
10-5-2010000-0252	UNIFORMS				180.80
KEL198 KELCOM RADIO DIVISION					
80013286 SERVICE AGREEMENT RADIOS		361	15-Mar-2021	15-Mar-2021	
10-5-2010000-0319	COMMUNICATION EQUIP MAINTENANCE				3,742.56
MAL256 MALDEN AUTO SUPPLY					
5294-226943 SHOP SUPPLIES		1430	14-Dec-2020	14-Dec-2020	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				39.61
5294-230117 SU-2B FIRE DEPT		144	17-Feb-2021	17-Feb-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				219.53
5294-230535 VEHICLE & EQUIPMENT MAINTENANCE - CREDIT		281	24-Feb-2021	24-Feb-2021	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				-20.34
MIN24 MINISTRY OF FINANCE-PAYMENT					
211902211042(HAZMAT AWARENESS TRAINING AND CERTIFICATION		270	19-Feb-2021	19-Feb-2021	
10-5-2010000-0351	TRAINING & PROF.DEVELOPMENT				1,105.00
PUR700 PUROLATOR INC.					
447024116 OFFICE SUPPLIES		319	12-Mar-2021	12-Mar-2021	
10-5-2010000-0301	OFFICE SUPPLIES				13.93
ROG266 ROGIC MARIJAN					
MARCH 19, 20 REFUND FROM A DUPLICATE BURN PERMIT		361	19-Mar-2021	19-Mar-2021	
10-4-2010000-0930	OPEN BURN PERMIT FEES				84.00
SAN107 SANI GEAR INC					
6855 PPE ANNUAL MAINTENANCE		319	16-Mar-2021	16-Mar-2021	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				438.78
SKY232 SKY MOBILE					
3639 HELMET BEACON SERVICE		236	01-Mar-2021	01-Mar-2021	
10-5-2010000-0345	FIRE - CELL PHONE EXPENSE				404.54
THA150 THAMES COMMUNICATIONS					
CHA20OE1124 COMMUNICATION EQUIPMENT		361	16-Mar-2021	16-Mar-2021	



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Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 2010000		FIRE						
10-5-2010000-0424					COMMUNICATON EQUIPMENT			134.47
TOT060	TOTALLY ONE CORPORATE OFFICE							
5252					CELL PHONE PURCHASES	1456 21-Dec-2020	21-Dec-2020	
10-5-2010000-0345					FIRE - CELL PHONE EXPENSE			571.33
TRU429	401 TRUCKSOURCE INC.							
90597121					FAN BELT FOR TANKER 2	319 11-Jan-2021	11-Jan-2021	
10-5-2010000-0402					VEHICLE & EQUIPMENT MTCE.			78.59
90604014					L-1 TRANSMISSION FLUID	242 03-Jan-2021	03-Jan-2021	
10-5-2010000-0402					VEHICLE & EQUIPMENT MTCE.			97.72
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE							
148109					OPERATING SUPPLIES	288 28-Jan-2021	28-Jan-2021	
10-5-2010000-0321					OPERATING SUPPLIES			53.62
148566					SUPPORT 2 & 3 ROLLOUT REFURB FOR MSA	288 17-Feb-2021	17-Feb-2021	
10-5-2010000-0402					VEHICLE & EQUIPMENT MTCE.			71.10
148693					KEYS	319 22-Feb-2021	22-Feb-2021	
10-5-2010000-0321					OPERATING SUPPLIES			30.41
148907					GENEARL SUPPLIES	288 03-Mar-2021	03-Mar-2021	
10-5-2010000-0321					OPERATING SUPPLIES			14.68
149330					VEHICLE & EQUIPMENT MAINTENANCE	361 18-Mar-2021	18-Mar-2021	
10-5-2010000-0402					VEHICLE & EQUIPMENT MTCE.			70.03
WOR03	WORKPLACE SAFETY & INSURANCE BOARD							
MARCH 2021					NEER SURCHARGE ACCOUNT 2931125 YEAR 2020	263 08-Mar-2021	08-Mar-2021	
10-5-2010000-0208					BENEFITS - WORKER'S COMP.			4,924.39
WOR415	WORK AUTHORITY							
654954					SAFETY BOOTS	270 01-Mar-2021	01-Mar-2021	
10-5-2010000-0252					UNIFORMS			225.08
Department Totals :								22,742.27

DEPARTMENT 2020000		POLICE						
ADT615	ADT SECURITY SERVICES CANADA INC.							
21033743					ALARM SYSTEM POLICE	241 16-Feb-2021	16-Feb-2021	
10-5-2020000-0317					BUILDING MAINTENANCE			169.50
CIT350	CITY OF WINDSOR							
2020REVENUE					2020 REVENUE RECONCILLIATION	1460 31-Dec-2020	31-Dec-2020	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE					
10-4-2020000-0750	PROVINCIAL OFFENCES REVENUE				1,070.36
DOR534 DOR-CO GARAGE DOORS					
230983	GARAGE DOOR REPAIRS	241	22-Feb-2021	22-Feb-2021	
10-5-2020000-0317	BUILDING MAINTENANCE				657.38
JOH441 JOHNSTONE & COWLING LLP					
2004580	LEGAL FEES	317	12-Mar-2021	12-Mar-2021	
10-5-2020000-0325	LEGAL FEES				1,119.27
2004581	LEGAL FEES	317	12-Mar-2021	12-Mar-2021	
10-5-2020000-0325	LEGAL FEES				22,600.00
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
MARCH 2021	NEER SURCHARGE ACCOUNT 2931125 YEAR 2020	263	08-Mar-2021	08-Mar-2021	
10-5-2020000-0208	BENEFITS - WORKER'S COMP.				31,393.09
Department Totals :					57,009.60

DEPARTMENT 2043010 BUILDING					
LUM131 LUMED MANAGEMENT					
6694	VEHICLE AND EQUIPMENT MAINTENANCE	290	12-Feb-2021	12-Feb-2021	
10-5-2043010-0402	VEHICLE & EQUIPMENT MTCE.				100.00
MAL256 MALDEN AUTO SUPPLY					
5294-231930	VEHICLE & EQUIPMENT MAINTENANCE	366	17-Mar-2021	17-Mar-2021	
10-5-2043010-0402	VEHICLE & EQUIPMENT MTCE.				84.52
TOT060 TOTALLY ONE CORPORATE OFFICE					
5252	CELL PHONE PURCHASES	1456	21-Dec-2020	21-Dec-2020	
10-5-2043010-0345	BLDG. - CELL PHONE EXPENSE				643.60
Department Totals :					828.12

DEPARTMENT 2043015 LICENSING AND ENFORCEMENT					
WIN137 WINDSOR-ESSEX COUNTY HUMANE SOCIETY					
FEBRUARY 20	ANIMAL CONTROL FOR THE MONTH OF FEBRUARY 2021	201	17-Feb-2021	17-Feb-2021	
10-5-2043015-0903	ANIMAL CONTROL - CONTRACT				2,666.67
JANUARY 31, ;	STRAY CATS PROGRAM	201	31-Jan-2021	31-Jan-2021	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				25.00
MARCH 2021	ANIMAL CONTROL SERVICES FOR THE MONTH OF MARCH 2021	270	01-Mar-2021	01-Mar-2021	
10-5-2043015-0903	ANIMAL CONTROL - CONTRACT				2,666.67



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G.L. Account	CC1	CC2	CC3					

DEPARTMENT 2043015 LICENSING AND ENFORCEMENT

OCTOBER 31, STRAY CATS PROGRAM
 10-5-2043015-0904 ANIMAL CONTROL - OTHER 288 11-Mar-2021 11-Mar-2021 75.00

WOR03 WORKPLACE SAFETY & INSURANCE BOARD

MARCH 2021 NEER SURCHARGE ACCOUNT 2931125 YEAR 2020
 10-5-2043015-0208 BENEFITS - WSIB 263 08-Mar-2021 08-Mar-2021 2.75

Department Totals : 5,436.09

DEPARTMENT 3010000 PUBLIC WORKS

BEN260 BENSON TIRE

12978572 VEHICLE & EQUIPMENT MAINTENANCE 201 09-Feb-2021 09-Feb-2021
 10-5-3010000-0402 VEHICLE & EQUIPMENT MTCE. 1,151.74

12978573 VEHICLE & EQUIPMENT MAINTENANCE 201 09-Feb-2021 09-Feb-2021
 10-5-3010000-0402 VEHICLE & EQUIPMENT MTCE. 1,151.74

12978609 VEHICLE & EQUIPMENT MAINTENANCE 289 22-Feb-2021 22-Feb-2021
 10-5-3010000-0402 VEHICLE & EQUIPMENT MTCE. 747.72

12978611 VEHICLE & EQUIPMENT MAINTENANCE 289 22-Feb-2021 22-Feb-2021
 10-5-3010000-0402 VEHICLE & EQUIPMENT MTCE. 194.36

12978619 VEHICLE & EQUIPMENT MAINTENANCE 289 23-Feb-2021 23-Feb-2021
 10-5-3010000-0402 VEHICLE & EQUIPMENT MTCE. 376.36

CAR645 CARRIER CENTERS

04P482935 VEHICLE & EQUIPMENT MAINTENANCE 288 24-Feb-2021 24-Feb-2021
 10-5-3010000-0402 GENER/ VEHICLE & EQUIPMENT MTCE. 176.73

04P482938 VEHICLE & EQUIPMENT MAINTENANCE 288 04-Mar-2021 04-Mar-2021
 10-5-3010000-0402 VEHICLE & EQUIPMENT MTCE. 51.66

04P482939 VEHICLE & EQUIPMENT MAINTENANCE 288 25-Feb-2021 25-Feb-2021
 10-5-3010000-0402 GENER/ VEHICLE & EQUIPMENT MTCE. 10.14

04P483306 VEHICLE & EQUIPMENT MAINTENANCE 288 04-Mar-2021 04-Mar-2021
 10-5-3010000-0402 VEHICLE & EQUIPMENT MTCE. 595.46

04P82078 VEHICLE & EQUIPMENT MAINTENANCE 201 03-Feb-2021 03-Feb-2021
 10-5-3010000-0402 VEHICLE & EQUIPMENT MTCE. 282.50

CAR660 CARDINAL

2062306 VEHICLE & EQUIPMENT FUEL 1456 30-Sep-2020 30-Sep-2020
 10-5-3010000-0401 GASOLINE 87.05

2109420 VEHICLE & EQUIPMENT MAINTENANCE 289 28-Feb-2021 28-Feb-2021
 10-5-3010000-0402 GENER/ VEHICLE & EQUIPMENT MTCE. 84.28



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
CER241	CERTIFIED LABORATORIES				
707786	VEHICLE & EQUIPMENT MAINTENANCE	290	25-Feb-2021	25-Feb-2021	
10-5-3010000-0402	GENER/ VEHICLE & EQUIPMENT MTCE.				379.91
COL128	COLONIAL COFFEE CO. LTD.				
800218	OFFICE SUPPLIES	270	25-Feb-2021	25-Feb-2021	
10-5-3010000-0301	OFFICE SUPPLIES				9.60
800384	OFFICE SUPPLIES	331	11-Mar-2021	11-Mar-2021	
10-5-3010000-0301	OFFICE SUPPLIES				68.29
COU132	COUNTY TOWING INC.				
4261	VEHICLE & EQUIPMENT MAINTENANCE	289	23-Feb-2021	23-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				134.02
DAV611	DAVEY TREE EXPERT CO. OF CANADA LTD				
915364237	REFORESTATION EXPENSES	331	13-Feb-2021	13-Feb-2021	
10-5-3010000-0650	REMO TREE MAINTENANCE				32,312.49
ESS160	ESSEX TERMINAL RAILWAY CO				
0023513-IN	RAILWAY CROSSING MAINTENANCE	201	01-Feb-2021	01-Feb-2021	
10-5-3010000-0720	RAILWAY CROSSINGS				312.63
0023679-IN	RAILWAY CROSSING MAINTENANCE	331	01-Mar-2021	01-Mar-2021	
10-5-3010000-0720	RAILWAY CROSSINGS				312.63
ESS360	ESSEX WINDSOR SOLID WASTE AUTHORITY				
30772	LANDFILL TIPPING FEES	270	28-Feb-2021	28-Feb-2021	
10-5-3010000-0601	REFUSE Landfill Tipping Fees				17,579.25
IN000011491	LANDFILL TIPPING FEE	241	28-Feb-2021	28-Feb-2021	
10-5-3010000-0601	REFUSE Landfill Tipping Fees				40,928.00
ESS959	ESSEX LINEN SUPPLY LTD				
60503	OFFICE SUPPLIES	270	25-Feb-2021	25-Feb-2021	
10-5-3010000-0301	OFFICE SUPPLIES				103.09
FAR316	FARM POWER EQUIPMENT INC.				
IP01349	VEHICLE & MAINTENANCE PWD# 407-19	331	05-Mar-2021	05-Mar-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				250.08
FLU1650	FLUID BASICS INC				
42137	VEHICLE & EQUIPMENT MAINTENANCE	201	15-Feb-2021	15-Feb-2021	
10-5-3010000-0402	WINCON VEHICLE & EQUIPMENT MTCE.				629.76
GAT290	GATA INDUSTRIAL SERVICES INC.				



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DEPARTMENT 3010000	PUBLIC WORKS				
0309-12826	VEHICLE & EQUIPMENT MAINTENANCE	331	09-Mar-2021	09-Mar-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				2,730.08
GFL270	GFL (GREEN FOR LIFE) ENVIRONMENTAL INC.				
GW000103990	WASTE COLLECTION	201	13-Feb-2021	13-Feb-2021	
10-5-3010000-0603	REFUSE WASTE COLLECTION				180.80
GW000104005	WASTE COLLECTION	201	28-Feb-2021	28-Feb-2021	
10-5-3010000-0603	REFUSE WASTE COLLECTION				50,229.80
10-5-3010000-0603	REFUSE WASTE COLLECTION				9,834.49
GW000104005	WASTE COLLECTION	201	28-Feb-2021	28-Feb-2021	
10-5-3010000-0603	REFUSE WASTE COLLECTION				85.71
GW000104008	WASTE COLLECTION	201	28-Feb-2021	28-Feb-2021	
10-5-3010000-0603	REFUSE WASTE COLLECTION				60.74
GW000104354	WASTE COLLECTION	331	13-Mar-2021	13-Mar-2021	
10-5-3010000-0603	REFUSE WASTE COLLECTION				113.00
GRE330	GREAT LAKES SAFETY PRODUCTS				
00351101	SMALL EQUIPMENT	331	12-Mar-2021	12-Mar-2021	
10-5-3010000-0420	EQUIPMENT				34.68
00351102	SMALL EQUIPMENT	331	12-Mar-2021	12-Mar-2021	
10-5-3010000-0420	EQUIPMENT				152.83
GRE338	GREENHAM CHAD				
MARCH 2, 202	MAILBOX REIMBURSEMENT DUE TO DAMAGE FROM SNOW REMOVAL	235	02-Mar-2021	02-Mar-2021	
10-5-3010000-0725	ROADS MAINTENANCE - GENERAL				75.00
HEA693	HEATON SANITATION				
51024	TRAFFIC SIGNS & DEVICES	288	05-Mar-2021	05-Mar-2021	
10-5-3010000-0741	TRAFFIC SIGNS & DEVICES				565.00
HER247	HERITAGE TIRE SALES INC.				
AIN0008109	PWD PG 52 & 53	201	21-Feb-2021	21-Feb-2021	
10-5-3010000-0402	WINCON VEHICLE & EQUIPMENT MTCE.				733.83
AIN0008341	VEHICLE & EQUIPMENT MAINTENA	201	16-Feb-2021	16-Feb-2021	
10-5-3010000-0402	WINCON VEHICLE & EQUIPMENT MTCE.				398.55
AIN0008366	PWD PG# 52	201	16-Feb-2021	16-Feb-2021	
10-5-3010000-0402	WINCON VEHICLE & EQUIPMENT MTCE.				31.64
AIN0008380	VEHICLE & EQUIPMENT MAINTENANCE	365	21-Feb-2021	21-Feb-2021	
10-5-3010000-0402	WINCON VEHICLE & EQUIPMENT MTCE.				408.95
AIN0008384	PWD PG # 52	201	18-Feb-2021	18-Feb-2021	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
10-5-3010000-0402	WINCON VEHICLE & EQUIPMENT MTCE.				31.64
HIC441 HICKS ELECTRIC					
10514	GENERAL MAINTENANCE	241	26-Feb-2021	26-Feb-2021	
10-5-3010000-0331	STREET GENERAL MAINTENANCE				666.70
10519	GENERAL MAINTENANCE	241	27-Feb-2021	27-Feb-2021	
10-5-3010000-0331	STREET GENERAL MAINTENANCE				375.73
HKR216 H. KROEKER LAWN CARE& LANDSCAPING					
1448	REFORESTATION EXPENSES	1458	21-Dec-2020	21-Dec-2020	
10-5-3010000-0650	REMO TREE MAINTENANCE				5,650.00
HOS421 HOSKIN SCIENTIFIC LIMITED					
PSIH114050	ROAD MAINTENANCE	1458	13-Nov-2020	13-Nov-2020	
10-5-3010000-0725	GENERA/ ROADS MAINTENANCE - GENERAL				1,452.05
PSIH118863	STORM & SEWER DRAINS	331	05-Mar-2021	05-Mar-2021	
10-5-3010000-0757	STORM SEWER CLEANING & FLUSHING				1,930.04
JAM060 JAMES GIBB SIGNS					
265	STORM & SEWER DRAINS	201	04-Feb-2021	04-Feb-2021	
10-5-3010000-0757	STORM SEWER CLEANING & FLUSHING				657.66
JEF296 JEFF SHEPLEY EXCAVATING LTD					
11493	ROAD MAINTENANCE	241	28-Feb-2021	28-Feb-2021	
10-5-3010000-0725	WINCON ROADS MAINTENANCE - GENERAL				3,269.41
JOE252 JOE JOHNSON EQUIPMENT					
P23211	VEHICLE & EQUIPMENT MAINTENANCE	331	11-Mar-2021	11-Mar-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				845.70
P23358	VEHICLE & EQUIPMENT MAINTENANCE	331	16-Mar-2021	16-Mar-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				356.92
KSW113 K&S WINDSOR SALT LTD.					
5300533719	ROAD MAINTENANCE	201	16-Feb-2021	16-Feb-2021	
10-5-3010000-0725	WINCON ROADS MAINTENANCE - GENERAL				9,479.85
5300534061	ROAD MAINTENANCE	201	17-Feb-2021	17-Feb-2021	
10-5-3010000-0725	WINCON ROADS MAINTENANCE - GENERAL				4,068.40
5300535055	ROAD MAINTENANCE	206	19-Feb-2021	19-Feb-2021	
10-5-3010000-0725	WINCON ROADS MAINTENANCE - GENERAL				2,050.90
5300535056	ROAD MAINTENANCE	206	19-Feb-2021	19-Feb-2021	
10-5-3010000-0725	WINCON ROADS MAINTENANCE - GENERAL				8,062.35



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
5300535509	ROAD MAINTENANCE	206	22-Feb-2021	22-Feb-2021	
10-5-3010000-0725	WINCON ROADS MAINTENANCE - GENERAL				9,880.57
KUC134	KUCERA CONSTRUCTION EQUIPMENT				
CW23885	VEHICLE & EQUIPMENT MAINTENANCE	201	26-Jan-2021	26-Jan-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				555.96
CW23931	VEHICLE & EQUIPMENT MAINTENANCE	201	08-Feb-2021	08-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				826.10
CW23998	VEHICLE & EQUIPMENT MAINTENANCE	289	23-Feb-2021	23-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				612.70
MAL256	MALDEN AUTO SUPPLY				
5294-226209	SHOP SUPPLIES	1430	12-Dec-2020	12-Dec-2020	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				29.00
5294-226210	SHOP SUPPLIES	1430	02-Dec-2020	02-Dec-2020	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				11.81
5294-226632	CREDIT	1430	08-Dec-2020	08-Dec-2020	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-496.79
5294-228589	HB-1 VEHICLE & EQUIPMENT MAINTENANCE	130	20-Jan-2021	20-Jan-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				25.04
5294-228627	305 VEHICLE & EQUIPMENT MAINTENANCE	130	20-Jan-2021	20-Jan-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				23.81
5294-228645	VEHICLE & EQUIPMENT MAINTENANCE	130	21-Jan-2021	21-Jan-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				47.20
5294-228798	VEHICLE & EQUIPMENT MAINTENANCE	130	23-Jan-2021	23-Jan-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				84.14
5294-229753	PWD# 205	144	09-Feb-2021	09-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				17.74
5294-229841	SHOP SUPPLY	144	11-Feb-2021	11-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				38.48
5294-229881	SHOP SUPPLY	144	11-Feb-2021	11-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				50.79
5294-229883	SHOP SUPPLY	144	11-Feb-2021	11-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				12.69
5294-229941	SHOP SUPPLY	144	12-Feb-2021	12-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				26.78
5294-230103	SHOP SUPPLY	144	17-Feb-2021	17-Feb-2021	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				48.58
5294-230183 PW 02		144	18-Feb-2021	18-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				23.76
5294-230189 PWD # PW-02		201	18-Feb-2021	18-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				68.68
5294-230396 PWD SHOP SUPPLY		206	22-Feb-2021	22-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				16.88
5294-230471 VEHICLE & EQUIPMENT MAINTENANCE		280	23-Feb-2021	23-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				26.69
5294-230515 VEHICLE & EQUIPMENT MAINTENANCE		281	24-Feb-2021	24-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				17.00
5294-230585 VEHICLE & EQUIPMENT MAINTENANCE		280	25-Feb-2021	25-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				17.00
5294-230759 SMALL EQUIPMENT		280	01-Mar-2021	01-Mar-2021	
10-5-3010000-0420	MECH EQUIPMENT				5.18
5294-230943 SMALL EQUIPMENT		280	03-Mar-2021	03-Mar-2021	
10-5-3010000-0420	MECH EQUIPMENT				22.83
5294-231028 SMALL EQUIPMENT		280	04-Mar-2021	04-Mar-2021	
10-5-3010000-0420	MECH EQUIPMENT				225.99
5294-231033 SMALL EQUIPMENT		280	04-Mar-2021	04-Mar-2021	
10-5-3010000-0420	MECH EQUIPMENT				45.19
5294-231264 VEHICLE & EQUIPMENT MAINTENANCE CREDIT		330	08-Mar-2021	08-Mar-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-19.56
5294-231477 VEHICLE & EQUIPMENT MAINTENANCE		330	11-Mar-2021	11-Mar-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				17.56
5294-231478 VEHICLE & EQUIPMENT MAINTENANCE		330	11-Mar-2021	11-Mar-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				165.32
5294-231479 VEHICLE & EQUIPMENT MAINTENANCE		330	11-Mar-2021	11-Mar-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				21.42
5294-231655 VEHICLE & EQUIPMENT MAINTENANCE		330	13-Mar-2021	13-Mar-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				59.79
5294-231845 VEHICLE & EQUIPMENT MAINTENANCE		366	16-Mar-2021	16-Mar-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				11.37
5294-231978 VEHICLE & EQUIPMENT MAINTENANCE		366	18-Mar-2021	18-Mar-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				37.86



Vendor : 001 To ZUL180

Batch : All

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
5294-231979	VEHICLE & EQUIPMENT MAINTENANCE CREDIT	366	18-Mar-2021	18-Mar-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-21.42
5294-232014	VEHICLE & EQUIPMENT MAINTENANCE	366	18-Mar-2021	18-Mar-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				14.81
5294-232147	VEHICLE & EQUIPMENT MAINTENANCE	366	22-Mar-2021	22-Mar-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				23.76
MIC117 MICHELIN NORTH AMERICA (CANADA) INC c/o					
DA0008080057	VEHICLE & EQUIPMENT MAINTENANCE	289	10-Feb-2021	10-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				1,284.32
OAC05 OACETT					
834609	2021 MEMBERSHIPS	270	01-Jan-2021	01-Jan-2021	
10-5-3010000-0350	MEMBERSHIPS				249.12
PIT565 PITTAO'S AUTO CARE INC					
057979	VEHICLE & EQUIPMENT MAINTENANCE	206	23-Feb-2021	23-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				1,819.56
057991	VEHICLE & EQUIPMENT MAINTENANCE	236	25-Feb-2021	25-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				221.37
PRI100 PRINCESS AUTO					
1787698	VEHICLE & EQUIPMENT MAINTENANCE	201	12-Feb-2021	12-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				508.49
PUR700 PUROLATOR INC.					
446906450	COURIER	288	26-Feb-2021	26-Feb-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				19.03
447024118	COURIER	331	12-Mar-2021	12-Mar-2021	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				56.82
REG742 REG CLARK TRUCKING LTD					
2021-0322	STORM & SEWER DRAINS PO# 2021-039	331	15-Mar-2021	15-Mar-2021	
10-5-3010000-0757	STORM SEWER CLEANING & FLUSHING				13,470.44
2021-321	ROAD MAINTENANCE	331	17-Feb-2021	17-Feb-2021	
10-5-3010000-0725	WINCON ROADS MAINTENANCE - GENERAL				7,582.30
SAF01 SAFETY-KLEEN CANADA INC					
85424460	ROAD MAINTENANCE	270	03-Mar-2021	03-Mar-2021	
10-5-3010000-0725	ROADS MAINTENANCE - GENERAL				205.78
SOU100 SOUTHWESTERN SALES CORP					



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Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 3010000					PUBLIC WORKS			
IN241909	ROAD MAINTENANCE					201 25-Jan-2021	25-Jan-2021	
10-5-3010000-0725					ROADS MAINTENANCE - GENERAL			1,019.36
SPA256	SPARTAN SLING MANUFACTURING INC.							
2102037	SMALL EQUIPMENT					201 05-Feb-2021	05-Feb-2021	
10-5-3010000-0420					EQUIPMENT			91.30
2103166	SMALL EQUIPMENT					331 16-Mar-2021	16-Mar-2021	
10-5-3010000-0420					EQUIPMENT			114.79
52810	VEHICLE & EQUIPMENT MAINTENANCE					365 16-Mar-2021	16-Mar-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			114.79
STE366	STERLING FUELS							
0093970	VEHICLE & EQUIPMENT FUEL					236 24-Feb-2021	24-Feb-2021	
10-5-3010000-0401					GASOLINE			3,890.69
0093976	VEHICLE & EQUIPMENT MAINTENANCE					236 24-Feb-2021	24-Feb-2021	
10-5-3010000-0401					GASOLINE			511.37
0093977	VEHICLE & EQUIPMENT FUEL					236 24-Feb-2021	24-Feb-2021	
10-5-3010000-0401					GASOLINE			1,078.13
0093978	VEHICLE & EQUIPMENT FUEL					236 24-Feb-2021	24-Feb-2021	
10-5-3010000-0401					GASOLINE			2,126.45
0093979	VEHICLE & EQUIPMENT FUEL					236 24-Feb-2021	24-Feb-2021	
10-5-3010000-0401					GASOLINE			1,311.17
0093980	VEHICLE & EQUIPMENT FUEL					236 24-Feb-2021	24-Feb-2021	
10-5-3010000-0401					GASOLINE			904.94
TOT060	TOTALLY ONE CORPORATE OFFICE							
5252	CELL PHONE PURCHASES					1456 21-Dec-2020	21-Dec-2020	
10-5-3010000-0345					P.W. - CELL PHONE EXPENSE			643.60
TOT316	TOTAL TECH SURVEYING INC							
8107	ROAD MAINTENANCE					242 01-Feb-2021	01-Feb-2021	
10-5-3010000-0725					ROADS MAINTENANCE - GENERAL			1,234.53
TRA689	UAP INC.							
396351143	VEHICLE & EQUIPMENT MAINTENANCE CREDIT					201 19-Jan-2021	19-Jan-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			-35.91
396352816	PWD SHOP SUPPLY HYDRAULIC COUPLERS					201 11-Feb-2021	11-Feb-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			115.85
396353263	PWD SHOP SUPPLY					206 22-Feb-2021	22-Feb-2021	
10-5-3010000-0402					VEHICLE & EQUIPMENT MTCE.			197.74



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000 PUBLIC WORKS					
TUR200 TURF CARE PRODUCTS CANADA LIMITED LES PRODUITS TUR					
740586-00	VEHICLE & EQUIPMENT MAINTENANCE	289	19-Feb-2021	19-Feb-2021	
10-5-3010000-0402	WINCON VEHICLE & EQUIPMENT MTCE.				177.84
VEH188 VEHICLE VENTURE					
216493	PWD SP-112	201	12-Feb-2021	12-Feb-2021	
10-5-3010000-0402	WINCON VEHICLE & EQUIPMENT MTCE.				107.92
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
145088	SMALL EQUIPMENT	270	28-Feb-2021	28-Feb-2021	
10-5-3010000-0420	EQUIPMENT				45.06
145387	SMALL EQUIPMENT	270	28-Feb-2021	28-Feb-2021	
10-5-3010000-0420	EQUIPMENT				88.65
148696	SMALL EQUIPMENT	206	22-Feb-2021	22-Feb-2021	
10-5-3010000-0420	EQUIPMENT				22.58
148788	SMALL EQUIPMENT	288	25-Feb-2021	25-Feb-2021	
10-5-3010000-0420	EQUIPMENT				15.81
148803	SMALL EQUIPMENT	288	26-Feb-2021	26-Feb-2021	
10-5-3010000-0420	EQUIPMENT				46.31
148903	TRAFFIC SIGNS & DEVICES	290	03-Mar-2021	03-Mar-2021	
10-5-3010000-0741	TRAFFIC SIGNS & DEVICES				63.26
148936	TRAFFIC SIGNS & DEVICES	293	04-Mar-2021	04-Mar-2021	
10-5-3010000-0741	VACCIN TRAFFIC SIGNS & DEVICES				1,450.69
148988	SMALL EQUIPMENT	290	05-Mar-2021	05-Mar-2021	
10-5-3010000-0420	EQUIPMENT				8.52
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
MARCH 2021	NEER SURCHARGE ACCOUNT 2931125 YEAR 2020	263	08-Mar-2021	08-Mar-2021	
10-5-3010000-0208	BENEFITS - WORKER'S COMP.				2,155.61
WOR055 WORK EQUIPMENT LTD.					
051259	VEHICLE & EQUIPMENT MAINTENANCE	206	19-Feb-2021	19-Feb-2021	
10-5-3010000-0402	WINCON VEHICLE & EQUIPMENT MTCE.				318.81
051267	VEHICLE & EQUIPMENT MAINTENANCE	206	19-Feb-2021	19-Feb-2021	
10-5-3010000-0402	WINCON VEHICLE & EQUIPMENT MTCE.				556.75
Department Totals :					258,830.49

DEPARTMENT 3022020 PUBLIC WORKS CAPITAL



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 3022020 PUBLIC WORKS CAPITAL

ESS53 ESSEX REGION CONSERVATION AUTHORITY

IN000018010	ERCA PERMIT	325	05-Mar-2021	05-Mar-2021	
40-7-3022020-0010	WHELAN DR AT 3RD CONC N CULVERT 38				800.00
40-7-3022020-0011	5TH CONC S OVER ALBERT MCGEE CULVERT 8				800.00

RCS261 RC SPENCER ASSOCIATES INC.

19-905-0321	ENGINEERING FEES	319	01-Mar-2021	01-Mar-2021	
40-7-3022020-0007	PAVED SHOULDERS ALMA BET FRYER /MELOCHE				728.85
20-1040A-0321	ENGINEERING FEES	319	01-Mar-2021	01-Mar-2021	
40-7-3022020-0011	5TH CONC S OVER ALBERT MCGEE CULVERT 8				2,599.00
20-1040B-0321	ENGINEERING FEES	319	01-Mar-2021	01-Mar-2021	
40-7-3022020-0010	WHELAN DR AT 3RD CONC N CULVERT 38				2,599.00

TEA795 TEAM TRUCK CENTRES

05W01312	UNIT 205 REPLACEMENT	288	01-Mar-2021	01-Mar-2021	
40-7-3022020-0012	UNIT R205- 6TON SINGLE AXLE DUMP TRUCK				140,631.89

Department Totals : 148,158.74

DEPARTMENT 3022021 PUBLIC WORKS CAPITAL

DIL426 DILLON CONSULTING

232938	ENGINEERING FEES	242	26-Feb-2021	26-Feb-2021	
40-7-3022021-0007	ENGINEERING - FRYER STREET FROM SIMCOE T				7,666.20

HYD04 HYDRO ONE NETWORKS INC. ACCOUNTS RECEIVABLE UNIT

3000314134	ENGINEERING	242	26-Jan-2021	26-Jan-2021	
40-7-3022021-0016	ENGINEERING - COLLISON SIDEROAD OVER COL				3,709.29

Department Totals : 11,375.49

DEPARTMENT 4010000 WASTEWATER

ESS273 ESSEX POWERLINES CORPORATION

JC8584	COLLECTION AND BILLING EXPENSE	194	31-Jan-2021	31-Jan-2021	
80-5-4010000-0504	ASSTS COLLECTION & BILLING EXPENSE				1,087.63
JC8605	COLLECTION & BILLING EXPENSE	295	28-Feb-2021	28-Feb-2021	
80-5-4010000-0504	ASSTS COLLECTION & BILLING EXPENSE				1,087.63

ESS360 ESSEX WINDSOR SOLID WASTE AUTHORITY

30210	OCTOBER INVOICE	1457	01-Oct-2020	01-Oct-2020	
80-5-4010000-0601	LANDFILL TIPPING FEES				7,190.40



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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 4010000				WASTEWATER			
30612				LANDFILL TIPPING FEES	194 31-Jan-2021	31-Jan-2021	
80-5-4010000-0601				REFUSE LANDFILL TIPPING FEES			7,296.21
30718				LANDFILL TIPPING FEES	295 28-Feb-2021	28-Feb-2021	
80-5-4010000-0601				LANDFILL TIPPING FEES			8,091.04
GRE164 GREYLINE INSTRUMENTS INC.							
72306				INFLOW & INFILTRATION, PO# 2021-036	369 15-Mar-2021	15-Mar-2021	
80-5-4010000-0766				INFLOW & INFILTRATION MAINTENANCE			6,384.50
HEA693 HEATON SANITATION							
41739				SEWER FLUSHING	194 28-Jan-2021	28-Jan-2021	
80-5-4010000-0750				SEWER FLUSHING			678.00
50577				SEWER FLUSHING	194 02-Feb-2021	02-Feb-2021	
80-5-4010000-0750				SEWER FLUSHING			2,034.00
50604				SEWER FLUSHING	194 03-Feb-2021	03-Feb-2021	
80-5-4010000-0750				SEWER FLUSHING			2,147.00
50625				SEWER FLUSHING	194 04-Feb-2021	04-Feb-2021	
80-5-4010000-0750				SEWER FLUSHING			2,147.00
50650				SEWER FLUSHING	194 05-Feb-2021	05-Feb-2021	
80-5-4010000-0750				SEWER FLUSHING			1,582.00
50668				SEWER FLUSHING	194 08-Feb-2021	08-Feb-2021	
80-5-4010000-0750				SEWER FLUSHING			1,243.00
51006				SERVICE CONNECTION REPAIR AND MAINTENANCE	295 05-Mar-2021	05-Mar-2021	
80-5-4010000-0759				SERVICE CONNECTION REPAIR & MTCE.			1,356.00
HOR077 HORVATH BILL							
MARCH 10, 20				BACKWATER VALVE INSTALLATION SUBSIDY	369 10-Mar-2021	10-Mar-2021	
80-5-4010000-0766				INFLOW & INFILTRATION MAINTENANCE			1,000.00
HUR693 HURRICANE SMS INC							
20003				SERVICE CONNECTION INPSECTION & CAMERA	194 08-Feb-2021	08-Feb-2021	
80-5-4010000-0758				SERVICE CONNECTION INSPECTION & CAMERA			1,553.75
JOE252 JOE JOHNSON EQUIPMENT							
P23406				INFLOW & INFILTRATION	369 16-Mar-2021	16-Mar-2021	
80-5-4010000-0766				INFLOW & INFILTRATION MAINTENANCE			24,849.60
MOU251 MOUSSEAU DELUCA McPHERSON PRINCE LLP							
63118				LEGAL FEES	1455 31-Dec-2020	31-Dec-2020	
80-5-4010000-0327				PROFESSIONAL FEES			339.00



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Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4010000	WASTEWATER				
63283	ENGINEERING FEES	233	31-Jan-2021	31-Jan-2021	
80-5-4010000-0328	ENGINEERING FEES				271.20
63306	ENGINEERING FEES	233	31-Jan-2021	31-Jan-2021	
80-5-4010000-0328	ENGINEERING FEES				711.90
ONT001	ONTARIO CLEAN WATER AGENCY				
INV000000009: ADDITIONAL SERVICES		295	22-Feb-2021	22-Feb-2021	
80-5-4010000-0612	MSLS OCWA MAINTENANCE ITEMS				822.73
INV0000000092: OPERATIONS & MAINTENANCE		194	01-Feb-2021	01-Feb-2021	
80-5-4010000-0604	MSLS CONTRACT O.C.W.A.				12,639.84
80-5-4010000-0604	MSLS CONTRACT O.C.W.A.				1,052.66
80-5-4010000-0604	MCLEOI CONTRACT O.C.W.A.				14,762.12
80-5-4010000-0604	MCLEOI CONTRACT O.C.W.A.				672.53
80-5-4010000-0604	BIGCR CONTRACT O.C.W.A.				9,724.45
80-5-4010000-0604	BIGCR CONTRACT O.C.W.A.				131.58
80-5-4010000-0604	BOBLO CONTRACT O.C.W.A.				7,698.95
80-5-4010000-0604	BOBLO CONTRACT O.C.W.A.				146.20
80-5-4010000-0604	AWTP CONTRACT O.C.W.A.				48,141.10
80-5-4010000-0604	AWTP CONTRACT O.C.W.A.				4,727.22
80-5-4010000-0604	ESLS CONTRACT O.C.W.A.				14,162.40
80-5-4010000-0604	ESLS CONTRACT O.C.W.A.				24.37
80-5-4010000-0604	ASSTS CONTRACT O.C.W.A.				25,048.70
80-5-4010000-0604	ASSTS CONTRACT O.C.W.A.				3,703.80
INV0000000095: ADDITIONAL SERVICES		295	22-Feb-2021	22-Feb-2021	
80-5-4010000-0612	MSLS OCWA MAINTENANCE ITEMS				483.36
INV0000000095: MAINTENANCE ITEMS		295	22-Feb-2021	22-Feb-2021	
80-5-4010000-0612	MCLEOI OCWA MAINTENANCE ITEMS				822.73
INV0000000095: MAINTENANCE ITEMS		295	22-Feb-2021	22-Feb-2021	
80-5-4010000-0612	MCLEOI OCWA MAINTENANCE ITEMS				1,760.20
INV0000000095: ADDITIONAL SERVICES		295	22-Feb-2021	22-Feb-2021	
80-5-4010000-0612	BIGCR OCWA MAINTENANCE ITEMS				518.86
INV0000000095: ADDITIONAL SERVICES		295	22-Feb-2021	22-Feb-2021	
80-5-4010000-0612	AWTP OCWA MAINTENANCE ITEMS				14,450.94
INV0000000095: ADDITIONAL SERVICES		295	22-Feb-2021	22-Feb-2021	
80-5-4010000-0612	AWTP OCWA MAINTENANCE ITEMS				508.80
INV0000000095: ADDITIONAL SERVICES		295	22-Feb-2021	22-Feb-2021	
80-5-4010000-0612	ASSTS OCWA MAINTENANCE ITEMS				502.17



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Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 4010000					WASTEWATER			
INV000000095					ADDITIONAL SERVICES	295 22-Feb-2021	22-Feb-2021	
80-5-4010000-0613		MCLEOI			OCWA UNEXPECTED OPERATION ITEMS			2,193.50
INV000000095					ADDITIONAL SERVICES	320 22-Feb-2021	22-Feb-2021	
80-5-4010000-0613		ESLS			OCWA UNEXPECTED OPERATION ITEMS			363.00
INV000000095					ADDITIONAL SERVICES	320 22-Feb-2021	22-Feb-2021	
80-5-4010000-0613		ASSTS			OCWA UNEXPECTED OPERATION ITEMS			1,825.00
INV000000096					ADDITIONAL SERVICES	320 22-Feb-2021	22-Feb-2021	
80-5-4010000-0612		ASSTS			OCWA MAINTENANCE ITEMS			412.91
INV000000097					OPERATIONS AND MAINTENANCE	321 01-Mar-2021	01-Mar-2021	
80-5-4010000-0604		MSLS			CONTRACT O.C.W.A.			12,639.84
80-5-4010000-0604		MSLS			CONTRACT O.C.W.A.			1,052.66
80-5-4010000-0604		MCLEOI			CONTRACT O.C.W.A.			14,762.12
80-5-4010000-0604		MCLEOI			CONTRACT O.C.W.A.			672.53
80-5-4010000-0604		BIGCR			CONTRACT O.C.W.A.			9,724.45
80-5-4010000-0604		BIGCR			CONTRACT O.C.W.A.			131.58
80-5-4010000-0604		BOBLO			CONTRACT O.C.W.A.			7,698.95
80-5-4010000-0604		BOBLO			CONTRACT O.C.W.A.			146.20
80-5-4010000-0604		AWTP			CONTRACT O.C.W.A.			48,141.10
80-5-4010000-0604		AWTP			CONTRACT O.C.W.A.			4,727.22
80-5-4010000-0604		ESLS			CONTRACT O.C.W.A.			14,162.40
80-5-4010000-0604		ESLS			CONTRACT O.C.W.A.			24.37
80-5-4010000-0604		ASSTS			CONTRACT O.C.W.A.			25,048.70
80-5-4010000-0604		ASSTS			CONTRACT O.C.W.A.			3,703.80
ONT104	ONTARIO ONE CALL							
202119361					SERVICE CONNECTION REPAIR & MAINTENANCE	195 31-Jan-2021	31-Jan-2021	
80-5-4010000-0759					SERVICE CONNECTION REPAIR & MTCE.			537.33
WAL101	WALKER AGGREGATES							
299001					SERVICE CONNECTION AND REPAIR	233 20-Feb-2021	20-Feb-2021	
80-5-4010000-0759					SERVICE CONNECTION REPAIR & MTCE.			1,347.65
299213					SERVICE CONNECTION REPAIR & MAINTENANCE	320 06-Mar-2021	06-Mar-2021	
80-5-4010000-0759					SERVICE CONNECTION REPAIR & MTCE.			644.28
Department Totals :								383,515.16

DEPARTMENT 4012021 WASTEWATER CAPITAL

STA310 STANTEC CONSULTING LTD

1579324 SOUTHEAST QUADRANT PHASE 1 LOWES SIDEROAD PUMP STATION

242 25-Feb-2021 25-Feb-2021



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 4012021		WASTEWATER CAPITAL			
40-7-4012021-0001			Southeast Quadrant Phase 1 - Lowes Sider		25,928.71
1583014	DECOMMISSIONING			320 05-Mar-2021	05-Mar-2021
40-7-4012021-0004			Edgewater Lagoon Decommissioning		3,228.26
1583017	DECOMMISSIONING			320 05-Mar-2021	05-Mar-2021
40-7-4012021-0004			Edgewater Lagoon Decommissioning		9,641.77
Department Totals :					38,798.74

DEPARTMENT 7010000		RECREATION			
JAM060 JAMES GIBB SIGNS					
268	SIGN MAINTENANCE			290 16-Feb-2021	16-Feb-2021
10-5-7010000-0740			SIGNS & SIGN MAINTENANCE		274.03
STA444 STAPLES BUSINESS ADVANTAGE					
55574102	OFFICE SUPPLIES			293 03-Mar-2021	03-Mar-2021
10-5-7010000-0301	VACCIN		OFFICE SUPPLIES		299.32
Department Totals :					573.35

DEPARTMENT 7017000		PARKS			
AGO713 AGO INDUSTRIES INC					
947501	CLOTHING			361 15-Mar-2021	15-Mar-2021
10-5-7017000-0161			PARKS - CLOTHING		1,140.79
CAN380 CANADIAN TIRE STORE #281					
JANUARY 2021	JANUARY 2021 PURCHASES			208 31-Jan-2021	31-Jan-2021
10-5-7017000-0420			PARKS MAINTENANCE EQUIPMENT		564.98
COA06 CO-AN PARK COMMITTEE					
CO-ANN PARK	CO-AN PARK 2021 EXPENSES\			301 15-Mar-2021	15-Mar-2021
10-5-7017000-1300			CO-AN PARK EXPENSES		20,000.00
DAV611 DAVEY TREE EXPERT CO. OF CANADA LTD					
915388480	REFORESTATION - KINGS NAVY YARD, PO 2021-049			361 27-Feb-2021	27-Feb-2021
10-5-7017000-0650			PARKS FORESTRY		5,876.00
915392276	REFORESTATION TODDY JONES			361 05-Mar-2021	05-Mar-2021
10-5-7017000-0650			PARKS FORESTRY		1,858.85
915392278	REFORESTATION TODDY JONES			361 05-Mar-2021	05-Mar-2021
10-5-7017000-0650			PARKS FORESTRY		4,124.50
GAT290 GATA INDUSTRIAL SERVICES INC.					



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Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 7017000					PARKS			
0309-12843					VEHICLE & EQUIPMENT MAINTENANCE	361 09-Mar-2021	09-Mar-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			1,049.20
GRE330 GREAT LAKES SAFETY PRODUCTS								
00350636					CLOTHING	361 04-Mar-2021	04-Mar-2021	
10-5-7017000-0161					PARKS - CLOTHING			266.82
00350864					CLOTHING	361 08-Mar-2021	08-Mar-2021	
10-5-7017000-0161					PARKS - CLOTHING			44.14
HER247 HERITAGE TIRE SALES INC.								
AIN0008215					VEHICLE & EQUIPMENT MAINTENANCE	201 11-Jan-2021	11-Jan-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			50.85
AIN0008539					VEHICLE & EQUIPMENT MAINTENANCE	365 17-Mar-2021	17-Mar-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			15.82
KEL198 KELCOM RADIO DIVISION								
80013287					SERVICE AGREEMENT RADIOS	361 15-Mar-2021	15-Mar-2021	
10-5-7017000-0319					RADIO AIR TIME			304.59
KUC134 KUCERA CONSTRUCTION EQUIPMENT								
CW23831					VEHICLE & EQUIPMENT MAINTENANCE	201 13-Jan-2021	13-Jan-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			121.71
NOVEMBER 2: SNOW PLOW						1461 23-Nov-2020	23-Nov-2020	
10-5-7017000-0420					PARKS MAINTENANCE EQUIPMENT			2,068.30
RW10098					VEHICLE & EQUIPMENT MAINTENANCE	289 25-Feb-2021	25-Feb-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			477.43
LUC170 LUCIER GLOVE & SAFETY PRODUCTS								
45335					CLOTHING	270 01-Mar-2021	01-Mar-2021	
10-5-7017000-0161					PARKS - CLOTHING			1,848.31
45336					CLOTHING	270 01-Mar-2021	01-Mar-2021	
10-5-7017000-0161					PARKS - CLOTHING			288.13
45369					CLOTHING	361 03-Mar-2021	03-Mar-2021	
10-5-7017000-0161					PARKS - CLOTHING			164.81
MAL256 MALDEN AUTO SUPPLY								
5294-228125					WARRANTY CREDIT PARKS PG-1	130 11-Jan-2021	11-Jan-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			-227.14
5294-230297					PWD PG# 3	206 19-Feb-2021	19-Feb-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			27.09



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Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 7017000 PARKS								
5294-230508	VEHICLE & EQUIPMENT MAINTENANCE					281 24-Feb-2021	24-Feb-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			80.16
5294-230527	VEHICLE & EQUIPMENT MAINTENANCE					281 24-Feb-2021	24-Feb-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			136.56
5294-230535	VEHICLE & EQUIPMENT MAINTENANCE - CREDIT					281 24-Feb-2021	24-Feb-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			-20.34
5294-231850	VEHICLE & EQUIPMENT MAINTENANCE					366 16-Mar-2021	16-Mar-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			15.84
5294-231889	VEHICLE & EQUIPMENT MAINTENANCE					366 17-Mar-2021	17-Mar-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			72.50
5294-231977	VEHICLE & EQUIPMENT MAINTENANCE					366 18-Mar-2021	18-Mar-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			21.56
MKR140 M.K. RITTENHOUSE & SONS LIMITED								
IN0394935	VEHICLE & EQUIPMENT MAINTENANCE					288 26-Feb-2021	26-Feb-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			390.99
PLA02 PLAYPOWER LT CANADA								
60022360	GENERAL SUPPLIES					361 27-Jan-2021	27-Jan-2021	
10-5-7017000-0322		GENER/			GENERAL SUPPLIES - PARKS & REC			404.54
TIE490 TIERCEL TECHNOLOGY CORP								
P09263	SHELTER BENCH, FRAME AND ACCENT; PLAQUE ACCESSORY					201 12-Feb-2021	12-Feb-2021	
10-5-7017000-0322		GENER/			GENERAL SUPPLIES - PARKS & REC			4,689.50
TOW595 TOWN OF LASALLE								
RIVER CARNA RIVER CANARD PARK 2021 EXPENSES						301 15-Mar-2021	15-Mar-2021	
10-5-7017000-1310					RIVER CANARD PARK EXPENSES			5,000.00
TUR200 TURF CARE PRODUCTS CANADA LIMITED LES PRODUITS TUR								
742628-00	VEHICLE & EQUIPMENT MAINTENANCE					365 17-Mar-2021	17-Mar-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			90.35
UNI395 UNITED RENTALS OF CANADA INC								
191291963-001	VEHICLE & EQUIPMENT MAINTENANCE					289 03-Mar-2021	03-Mar-2021	
10-5-7017000-0402					VEHICLE & EQUIPMENT MAINTENANCE PARKS			311.20
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE								
143811	SUPPLIES					1461 13-Aug-2020	13-Aug-2020	
10-5-7017000-0322					GENERAL SUPPLIES - PARKS & REC			107.34



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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 7017000				PARKS			
145097	SUPPLIES				1461 01-Oct-2020	01-Oct-2020	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			14.68
146251	SPECIAL EVENTS				1461 13-Nov-2020	13-Nov-2020	
10-5-7017000-0771				SPECIAL EVENTS			119.76
148673	GENERAL SUPPLIES				206 22-Feb-2021	22-Feb-2021	
10-5-7017000-0322		GENERAL		GENERAL SUPPLIES - PARKS & REC			108.43
148762	GENERAL SUPPLIES				206 24-Feb-2021	24-Feb-2021	
10-5-7017000-0322		GENERAL		GENERAL SUPPLIES - PARKS & REC			67.79
148859	GENERAL SUPPLIES				236 01-Mar-2021	01-Mar-2021	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			27.09
WIN1506	WINMECH LTD						
350	QIONSET HUT WHERE THEY STAIN THE BENCH BOARDS				201 10-Feb-2021	10-Feb-2021	
10-5-7017000-0322		GENERAL		GENERAL SUPPLIES - PARKS & REC			9,605.00
WOR03	WORKPLACE SAFETY & INSURANCE BOARD						
MARCH 2021	NEER SURCHARGE ACCOUNT 2931125 YEAR 2020				263 08-Mar-2021	08-Mar-2021	
10-5-7017000-0208				BENEFITS - WSIB - PARKS MAINTENANCE			1,541.46
WOR415	WORK AUTHORITY						
652935	CLOTHING				206 21-Feb-2021	21-Feb-2021	
10-5-7017000-0161				PARKS - CLOTHING			250.00
654123	CLOTHING				270 01-Mar-2021	01-Mar-2021	
10-5-7017000-0161				PARKS - CLOTHING			183.05
Department Totals :							63,282.64

DEPARTMENT 7017002				FACILITIES			
ANC133	ANCHOR DOORS & SERVICE INC.						
59732	GARAGE DOOR REPAIRS				332 16-Mar-2021	16-Mar-2021	
10-5-7017002-0317		PWD		FACILITIES - BUILDING MAINTENANCE			1,092.87
BUD153	BUDGET BLINDS						
153	BLINDS				289 11-Mar-2021	11-Mar-2021	
10-5-7017002-0317		TOWN		FACILITIES - BUILDING MAINTENANCE			5,537.00
COX03	COXON'S SALES & RENTALS LTD.						
89256	BUILDING MAINTENANCE				270 23-Feb-2021	23-Feb-2021	
10-5-7017002-0317		PWD		FACILITIES - BUILDING MAINTENANCE			480.25
DOR534	DOR-CO GARAGE DOORS						



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017002	FACILITIES				
230663	DOOR REPAIRS				
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE	242	08-Feb-2021	08-Feb-2021	141.25
ELE290 ELECTROZAD SUPPLY CO LTD					
S3656808.001	ELECTRICAL MATERIALS				
10-5-7017002-0317	PWD VIRUS FACILITIES - BUILDING MAINTENANCE	332	15-Mar-2021	15-Mar-2021	363.86
S3660718-001	ELECTRICAL MAINTENANCE				
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE	332	12-Mar-2021	12-Mar-2021	1,447.53
EMC530 EMCO CORPORATION					
37629813-00	PLUMBING MATERIALS				
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE	235	05-Feb-2021	05-Feb-2021	106.40
37629814-00	BACKFLOW DEVICE AND NEW CONNECTIONS TO TRUCK FILL AT STATION 3				
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE	144	05-Feb-2021	05-Feb-2021	1,631.92
37629817-00	PLUMBING MATERIALS				
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE	144	05-Feb-2021	05-Feb-2021	55.46
37630465-00	PLUMBING MATERIALS				
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE	144	12-Feb-2021	12-Feb-2021	218.73
37630541-00	PLUMBING MATERIALS				
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE	144	12-Feb-2021	12-Feb-2021	5.49
37631098-00	GENERAL SUPPLIES				
10-5-7017002-0322	GENERAL/ GENERAL SUPPLIES- GLOBAL	241	20-Feb-2021	20-Feb-2021	101.70
37631642-00	GENERAL SUPPLIES				
10-5-7017002-0322	GENERAL/ GENERAL SUPPLIES- GLOBAL	241	25-Feb-2021	25-Feb-2021	151.42
37631671-00	PLUMBING MATERIALS				
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE	241	26-Feb-2021	26-Feb-2021	39.93
37631871-00	BUILDING MATERIALS				
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE	289	09-Mar-2021	09-Mar-2021	326.57
37632679-00	MAINTENANCE MATERIALS				
10-5-7017002-0322	GENERAL/ GENERAL SUPPLIES- GLOBAL	289	06-Mar-2021	06-Mar-2021	158.54
37632762-00	SUPPLIES				
10-5-7017002-0322	GENERAL/ GENERAL SUPPLIES- GLOBAL	289	08-Mar-2021	08-Mar-2021	39.97
ESS959 ESSEX LINEN SUPPLY LTD					
60488	MATERIAL RENTAL				
10-5-7017002-0317	GORDO FACILITIES - BUILDING MAINTENANCE	241	25-Feb-2021	25-Feb-2021	22.49
GRY115 GRYPHON GLASS					
15396	INSTALL GLASS AT FRONT DOOR COUNTER				
		241	24-Feb-2021	24-Feb-2021	



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Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 7017002 FACILITIES								
10-5-7017002-0317	PWD	VIRUS			FACILITIES - BUILDING MAINTENANCE			2,731.21
15528	DOOR REPAIRS					332 16-Mar-2021	16-Mar-2021	
10-5-7017002-0317	TOWN				FACILITIES - BUILDING MAINTENANCE			244.08
HOL459 HOLLAND CLEANING SOLUTIONS LTD								
538105	JANITORIAL					288 02-Mar-2021	02-Mar-2021	
10-5-7017002-0318					JANITORIAL - GLOBAL			304.96
538412	JANITORIAL					288 03-Mar-2021	03-Mar-2021	
10-5-7017002-0318					JANITORIAL - GLOBAL			61.39
538614	GLOBAL JANITORIAL					332 05-Mar-2021	05-Mar-2021	
10-5-7017002-0318					JANITORIAL - GLOBAL			42.54
539410	JANITORIAL					319 16-Mar-2021	16-Mar-2021	
10-5-7017002-0318					JANITORIAL - GLOBAL			1,484.36
10-5-7017002-0318		VIRUS			JANITORIAL - GLOBAL			610.20
JAN268 JANISAFE INC.								
206052	JANITORIAL					241 17-Feb-2021	17-Feb-2021	
10-5-7017002-0318					JANITORIAL - GLOBAL			1,056.76
206052-1	JANITORIAL					241 24-Feb-2021	24-Feb-2021	
10-5-7017002-0318					JANITORIAL - GLOBAL			140.58
206052-2	JANITORIAL GLOBAL					288 04-Mar-2021	04-Mar-2021	
10-5-7017002-0318					JANITORIAL - GLOBAL			19.78
JON02 JONES GROUP								
2688	LABOUR & EQUIPMENT, PO#2021-026					317 10-Mar-2021	10-Mar-2021	
40-7-7017002-0006					Demolition Massen Building			76,840.00
LUC170 LUCIER GLOVE & SAFETY PRODUCTS								
45214	UNIFORMS					236 19-Feb-2021	19-Feb-2021	
10-5-7017002-0161					UNIFORMS			384.11
45291	SUPPLIES FOR HEALTH AN SAFETY ITEMS					236 25-Feb-2021	25-Feb-2021	
10-5-7017002-0322	GENER/				GENERAL SUPPLIES- GLOBAL			65.52
MET052 METRO KING PEST CONTROL INC.								
1	MONTHLY SERVICE AT VARIOUS LOCATIONS					236 31-Jan-2021	31-Jan-2021	
10-5-7017002-0317	POLICE				FACILITIES - BUILDING MAINTENANCE			169.50
10-5-7017002-0317	99THOM				FACILITIES - BUILDING MAINTENANCE			169.50
PAR372 PARRLINE ELECTRICAL WHOLESALE								
93930	ELECTRICAL MATERIALS					1462 07-Dec-2020	07-Dec-2020	
10-5-7017002-0317	PWD				FACILITIES - BUILDING MAINTENANCE			282.95



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Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 7017002					FACILITIES			
93931	ELECTRICAL MATERIALS					1462 07-Dec-2020	07-Dec-2020	
10-5-7017002-0317	PWD				FACILITIES - BUILDING MAINTENANCE			282.95
94398	ELECTRICAL SUPPLIES					235 11-Jan-2021	11-Jan-2021	
10-5-7017002-0317	TOWN				FACILITIES - BUILDING MAINTENANCE			397.52
10-5-7017002-0317	POLICE				FACILITIES - BUILDING MAINTENANCE			397.53
95446	ELECTRICAL MATERIALS					242 17-Feb-2021	17-Feb-2021	
10-5-7017002-0317	PARKBL				FACILITIES - BUILDING MAINTENANCE			51.36
95447	ELECTRICAL REPAIRS					242 17-Feb-2021	17-Feb-2021	
10-5-7017002-0317	99THOM				FACILITIES - BUILDING MAINTENANCE			264.71
95448	ELECTRICAL MATERIALS					242 17-Feb-2021	17-Feb-2021	
10-5-7017002-0317	PWD				FACILITIES - BUILDING MAINTENANCE			93.52
96168	POWER WASHER REPAIRS					319 17-Mar-2021	17-Mar-2021	
10-5-7017002-0317	PWD				FACILITIES - BUILDING MAINTENANCE			248.04
REN217	RENE ROY GROUP INC.							
1518	MAINTENANCE HR OFFICE					236 24-Feb-2021	24-Feb-2021	
10-5-7017002-0317	TOWN				FACILITIES - BUILDING MAINTENANCE			581.00
SUM590	SUMMIT WINDSOR FLOOR & WALL							
CG102255	REPAIRS TO NEW OFFICE FLOORS THAT WERE CONSTRUCTED TO SOCIAL DISTAN STAFF					332 04-Mar-2021	04-Mar-2021	
10-5-7017002-0317	PWD VIRUS				FACILITIES - BUILDING MAINTENANCE			277.30
TRE515	TREMBLAR BUILDING SUPPLIES LTD.							
65227	DOOR REPLACEMENT BETWEEN					201 09-Feb-2021	09-Feb-2021	
10-5-7017002-0317	TOWN				FACILITIES - BUILDING MAINTENANCE			531.10
ULI350	ULINE CANADA CORPORATION							
7982474	JANITORIAL					201 18-Feb-2021	18-Feb-2021	
10-5-7017002-0318					JANITORIAL - GLOBAL			375.74
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE							
144534	MAINTENANCE MATERIALS					1462 11-Sep-2020	11-Sep-2020	
10-5-7017002-0317	TOWN				FACILITIES - BUILDING MAINTENANCE			98.80
144554	MAINTENANCE MATERIALS					1462 11-Sep-2020	11-Sep-2020	
10-5-7017002-0317	TOWN				FACILITIES - BUILDING MAINTENANCE			64.39
145608	BUILDING MAINTENANCE					1462 22-Oct-2020	22-Oct-2020	
10-5-7017002-0317	TOWN				FACILITIES - BUILDING MAINTENANCE			92.55
148675	BUILDING MAINTENANCE					236 22-Feb-2021	22-Feb-2021	
10-5-7017002-0317	PWD				FACILITIES - BUILDING MAINTENANCE			6.87



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017002 FACILITIES					
WIN1506 WINMECH LTD					
360	P/M ON EXHAUST FANS				
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE	332	17-Mar-2021	17-Mar-2021	1,096.10
371	HVAC REPAIRS				
10-5-7017002-0317	GORDO FACILITIES - BUILDING MAINTENANCE	289	09-Mar-2021	09-Mar-2021	2,050.95
WIN210 WINDSOR FACTORY SUPPLY LTD					
5427739	MAINTENANCE MATERIALS				
10-5-7017002-0317	32ORIC FACILITIES - BUILDING MAINTENANCE	332	11-Mar-2021	11-Mar-2021	439.57
Department Totals :					103,878.82

DEPARTMENT 7017300 LIBRO					
AGO713 AGO INDUSTRIES INC					
2116	CLOTHING CREDIT				
10-5-7017300-0161	CLOTHING	361	08-Mar-2021	08-Mar-2021	-239.56
CEN859 CENTENNIAL LOCK & SAFE LIMITED					
26160	MASS VACINATION - LOCKING DOOR TO THE ENERGY ZONE				
10-5-7017300-0317	VACCIN BUILDING MAINTENANCE	364	17-Mar-2021	17-Mar-2021	192.10
CIN177 CINTAS					
40660000775A	MAT RENTAL				
10-5-7017300-0317	BUILDING MAINTENANCE	242	22-Feb-2021	22-Feb-2021	52.98
4079123457	MAT RENTAL				
10-5-7017300-0336	CONTRACTED SERVICES	361	22-Mar-2021	22-Mar-2021	193.23
CUL391 CULLIGAN WATER					
2838597	COOLER RENTAL				
10-5-7017300-0336	CONTRACTED SERVICES	242	28-Feb-2021	28-Feb-2021	40.62
DOR534 DOR-CO GARAGE DOORS					
228121	GENERAL MAINTENANCE				
10-5-7017300-0331	REFRIGERATION MAINTENANCE	361	25-Mar-2021	25-Mar-2021	101.70
DOW547 DOWLER KARN					
36105513	VEHICLE & EQUIPMENT MAINTENANCE				
10-5-7017300-0401	GASOLINE / PROPANE	289	28-Feb-2021	28-Feb-2021	28.25
EMC530 EMCO CORPORATION					
37630142-00	VEHICLE & EQUIPMENT MAINTENANCE				
		235	11-Feb-2021	11-Feb-2021	



Vendor : 001 To ZUL180

Batch : All

Department : All

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Bank : 1 To 99

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300	LIBRO				
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				1,340.18
37630929-00 COMPRESSOR PARTS		201	18-Feb-2021	18-Feb-2021	
10-5-7017300-0317	BUILDING MAINTENANCE				6.29
37632148-00 FOR VACCINE AT LIBRO CENTRE		279	03-Mar-2021	03-Mar-2021	
10-5-7017300-0317 VACCIN	BUILDING MAINTENANCE				449.74
37633306-00 PLUMBING MATERIALS		332	15-Mar-2021	15-Mar-2021	
10-5-7017300-0317	BUILDING MAINTENANCE				106.24
37634405-00 WATER FILTERS FOR BOTTLE FILL STATION		361	22-Mar-2021	22-Mar-2021	
10-5-7017300-0317	BUILDING MAINTENANCE				218.73
FCF160 FCFP					
F-IN002050 BUILDING MAINTENANCE		288	08-Mar-2021	08-Mar-2021	
10-5-7017300-0317	BUILDING MAINTENANCE				2,477.14
F-IN002071 SPRINKLER SYSTEM INSPECTION BI MONTHLY		288	08-Mar-2021	08-Mar-2021	
10-5-7017300-0336	CONTRACTED SERVICES				163.29
GRY115 GRYPHON GLASS					
15393 SLIDING DOOR REPAIRS		241	23-Feb-2021	23-Feb-2021	
10-5-7017300-0336	CONTRACTED SERVICES				746.93
15528 DOOR REPAIRS		332	16-Mar-2021	16-Mar-2021	
10-5-7017300-0317	BUILDING MAINTENANCE				244.08
HOL459 HOLLAND CLEANING SOLUTIONS LTD					
538753 COVID BATTERY FOR ELECTROSTATIC GUN		319	08-Mar-2021	08-Mar-2021	
10-5-7017300-0317 VACCIN	BUILDING MAINTENANCE				508.50
539769 MASS VACINATION CLINIC		364	19-Mar-2021	19-Mar-2021	
10-5-7017300-0317 VACCIN	BUILDING MAINTENANCE				348.32
LEA144 LEAMINGTON EQUIPMENT RENTAL					
184425 MASS VACINATION		364	22-Mar-2021	22-Mar-2021	
10-5-7017300-0317 VACCIN	BUILDING MAINTENANCE				536.75
MAL256 MALDEN AUTO SUPPLY					
5294-226699 UNIT RS-2		1430	09-Dec-2020	09-Dec-2020	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				23.76
5294-226771 UNIT RS-2		1430	10-Dec-2020	10-Dec-2020	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				34.53
5294-230197 VEHICLE & EQUIPMENT MAINTENANCE		281	18-Feb-2021	18-Feb-2021	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				2.38
5294-231230 VEHICLE & EQUIPMENT MAINTENANCE		281	08-Mar-2021	08-Mar-2021	



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Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 7017300		LIBRO					
10-5-7017300-0402				VEHICLE & EQUIPMENT MTCE.			91.13
5294-231232				VEHICLE & EQUIPMENT MAINTENANCE CREDIT	281 08-Mar-2021	08-Mar-2021	
10-5-7017300-0402				VEHICLE & EQUIPMENT MTCE.			-17.49
5294-231233				VEHICLE & EQUIPMENT MAINTENANCE	281 08-Mar-2021	08-Mar-2021	
10-5-7017300-0402				VEHICLE & EQUIPMENT MTCE.			39.93
5294-231239				VEHICLE & EQUIPMENT MAINTENANCE	281 08-Mar-2021	08-Mar-2021	
10-5-7017300-0402				VEHICLE & EQUIPMENT MTCE.			53.14
5294-231249				VEHICLE & EQUIPMENT MAINTENANCE	281 08-Mar-2021	08-Mar-2021	
10-5-7017300-0402				VEHICLE & EQUIPMENT MTCE.			27.01
POW372	POWER DISTRIBUTION SUPPLY						
2101	REPLACMENT SCREW DRIVERS FOR ELECTRICIAN				235 05-Feb-2021	05-Feb-2021	
10-5-7017300-0317				BUILDING MAINTENANCE			17.64
2103	GUARD PREMIER DIAMOND GUIDE CABLE				332 11-Mar-2021	11-Mar-2021	
10-5-7017300-0962				PREMIER BASEBALL FIELD			49.72
SUN293	SUNSET ENTERPRIZE & WELDING						
318319	MAINTENANCE MATERIALS				365 15-Mar-2021	15-Mar-2021	
10-5-7017300-0960				OUTDOOR SOCCER (NAT TURF)			490.99
THE09	THERMAL PROCESS SYSTEM INC						
6181	MAINTENANCE				1447 21-Dec-2020	21-Dec-2020	
10-5-7017300-0402				VEHICLE & EQUIPMENT MTCE.			3,836.35
THY410	THYSSENKRUPP ELEVATOR (CANADA) LIMITED						
1919970	ELEVATOR MAINTENANCE				319 01-Apr-2021	01-Apr-2021	
10-5-7017300-0336				CONTRACTED SERVICES			1,277.76
TOT060	TOTALLY ONE CORPORATE OFFICE						
5252	CELL PHONE PURCHASES				1456 21-Dec-2020	21-Dec-2020	
10-5-7017300-0345				CELL PHONE - ARENA			643.60
TUR622	TURF NET SPORTS SUPPLIES LTD.						
20541	NETTING REPAIRS				319 15-Mar-2021	15-Mar-2021	
10-5-7017300-0962				PREMIER BASEBALL FIELD			260.71
ULI350	ULINE CANADA CORPORATION						
8048473	VACCINE				279 03-Mar-2021	03-Mar-2021	
10-5-7017300-0317	VACCIN			BUILDING MAINTENANCE			217.08
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE						
145725	BUILDING MAINTENANCE				1462 26-Oct-2020	26-Oct-2020	



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Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 7017300		LIBRO						
10-5-7017300-0317					BUILDING MAINTENANCE			26.62
148914	BUILDING MAINTENANCE CREDIT					293 03-Mar-2021	03-Mar-2021	
10-5-7017300-0317	VACCIN				BUILDING MAINTENANCE			-22.26
148933	VACCINATION AT THE LIBRO					279 04-Mar-2021	04-Mar-2021	
10-5-7017300-0317	VACCIN				BUILDING MAINTENANCE			9.04
148985	BATTERIES FOR SANITIZING STATIONS					279 05-Mar-2021	05-Mar-2021	
10-5-7017300-0317	VACCIN				BUILDING MAINTENANCE			30.48
149099	TAPE FOR SIGNAGE					364 10-Mar-2021	10-Mar-2021	
10-5-7017300-0317	VACCIN				BUILDING MAINTENANCE			20.32
149222	ELECTRICAL					364 15-Mar-2021	15-Mar-2021	
10-5-7017300-0317	VACCIN				BUILDING MAINTENANCE			36.16
149229	SUPPLIES					364 15-Mar-2021	15-Mar-2021	
10-5-7017300-0317	VACCIN				BUILDING MAINTENANCE			28.22
149336	MAINTENANCE MATERIALS					349 18-Mar-2021	18-Mar-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			9.36
149547	MAINTENANCE MATERIALS					367 24-Mar-2021	24-Mar-2021	
10-5-7017300-0317	VACCIN				BUILDING MAINTENANCE			9.04
149548	MAINTENANCE MATERIALS					367 24-Mar-2021	24-Mar-2021	
10-5-7017300-0317	VACCIN				BUILDING MAINTENANCE			45.20
WIN1506 WINMECH LTD								
313	DEHUMIDIFIER REPAIRS TO UNIT 2					242 02-Mar-2021	02-Mar-2021	
10-5-7017300-0336					CONTRACTED SERVICES			2,779.80
346	EXHAUST FAN REPAIRS					289 03-Feb-2021	03-Feb-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			1,322.10
351	COMPRESSION MOTOR REPLACED					144 12-Feb-2021	12-Feb-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			1,536.80
361	REPAIR DUCT WORK WHICH WAS COLLAPSED ON UNITS ALLOWING WATER INTO BUILDING					242 02-Mar-2021	02-Mar-2021	
10-5-7017300-0336					CONTRACTED SERVICES			2,474.70
369	MAINTENANCE REPAIRS TO ERV2					332 17-Mar-2021	17-Mar-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			1,322.10
370	HVAC REPAIRS COMMUNITY ROOM					289 09-Mar-2021	09-Mar-2021	
10-5-7017300-0317					BUILDING MAINTENANCE			1,243.00
WIN210 WINDSOR FACTORY SUPPLY LTD								
5406822	REPLACEMENT FLAMMABLE STORAGE CABINET FOR GAS					236 04-Feb-2021	04-Feb-2021	



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Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 7017300		LIBRO						
10-5-7017300-0317					BUILDING MAINTENANCE			1,248.65
5419571	TAPE FOR MASS VACCINE					236 25-Feb-2021	25-Feb-2021	
10-5-7017300-0317	VACCIN				BUILDING MAINTENANCE			427.16
WOR03		WORKPLACE SAFETY & INSURANCE BOARD						
MARCH 2021	NEER SURCHARGE ACCOUNT 2931125 YEAR 2020					263 08-Mar-2021	08-Mar-2021	
10-5-7017300-0208					BENEFITS - WORKER'S COMP.			8,852.90
WOR415		WORK AUTHORITY						
655737	CLOTHING					365 07-Mar-2021	07-Mar-2021	
10-5-7017300-0161					CLOTHING			250.00
657028	SAFETY BOOTS					332 14-Mar-2021	14-Mar-2021	
10-5-7017300-0161					CLOTHING			177.96
Department Totals :								36,391.10
DEPARTMENT 8010000		PLANNING & LEGISLATIVE SERVICES						
MCT455		MCTAGUE LAW FIRM						
311752	LEGAL FEES					290 28-Feb-2021	28-Feb-2021	
10-5-8010000-0367					GLOBAL LEGAL FEES			435.05
311753	LEGAL FEES					290 28-Feb-2021	28-Feb-2021	
10-5-8010000-0367					GLOBAL LEGAL FEES			2,697.31
MON610		MONTEITH BROWN PLANNING CONSULTANTS						
15495	PROFESSIONAL FEES					236 15-Feb-2021	15-Feb-2021	
10-5-8010000-0327					PROFESSIONAL FEES			367.25
MOU251		MOUSSEAU DELUCA McPHERSON PRINCE LLP						
63100	LEGAL FEES					1456 31-Dec-2020	31-Dec-2020	
10-5-8010000-0367					GLOBAL LEGAL FEES			1,052.60
63101	LEGAL FEES					1456 13-Dec-2020	13-Dec-2020	
10-5-8010000-0367					GLOBAL LEGAL FEES			271.20
63181	LEGAL FEES					1456 31-Dec-2020	31-Dec-2020	
10-5-8010000-0367					GLOBAL LEGAL FEES			45.20
63279	LEGAL FEES					201 31-Jan-2021	31-Jan-2021	
10-5-8010000-0367					GLOBAL LEGAL FEES			1,204.00
PUR700		PUROLATOR INC.						
446845433	COURIER					236 19-Feb-2021	19-Feb-2021	
10-5-8010000-0301					OFFICE SUPPLIES			15.27

Council/Board Report By Dept-(Computer)



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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			

DEPARTMENT 8010000 PLANNING & LEGISLATIVE SERVICES

Department Totals : 6,087.88

DEPARTMENT 8020000 TOURISM

CIT350 CITY OF WINDSOR

0000182808 COMMUNITY EVENTS 317 05-Feb-2021 05-Feb-2021
 10-5-8020000-0341 COMMUNITY EVENTS 1,939.79

TOU333 TOURISM WINDSOR ESSEX PEELEE ISLAND

5099 ADVERTISING 290 22-Feb-2021 22-Feb-2021
 10-5-8020000-0307 GENER/ ADVERTISING 960.50

WIG035 WIGLE HOME HARDWARE BUILDING CENTRE

146102 RIVER LIGHTS - 2020 EXPENSE 292 12-Mar-2021 12-Mar-2021
 10-5-8020000-0341 RIVERL COMMUNITY EVENTS 260.67

146273 RIVER LIGHTS 2020 EXPENSE 292 12-Mar-2021 12-Mar-2021
 10-5-8020000-0341 COMMUNITY EVENTS 174.87

146416 RIVER LIGHTS 2020 EXPENSE 292 12-Mar-2021 12-Mar-2021
 10-5-8020000-0341 RIVERL COMMUNITY EVENTS 80.69

Department Totals : 3,416.52

DEPARTMENT 8052020 CAPITAL

ONT001 ONTARIO CLEAN WATER AGENCY

INV000000095: ADDITIONAL SERVICES 294 22-Feb-2021 22-Feb-2021
 80-7-8052020-0001 FILTER #2 & #3 UNDERDRAIN REPLACEMENT 559.68

Department Totals : 559.68

Computer Paid Total : 1,803,377.91



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Vendor Code	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 0000000	WATER & NON DEPARTMENTAL								
AME972	AMERICAN WATER WORKS ASSOCIATION								
001866784	2021 MEMBERSHIP					296	15-Mar-2021	15-Mar-2021	
80-5-0000000-0350				MEMBERSHIPS					283.59
AMH19	AMHERSTBURG PAYROLL~TOWN OF								
PP#09-2021	PP#09-2021 PAYROLL TRANSFER					282	04-Mar-2021	04-Mar-2021	
10-1-0000000-0302				WFCU-PAYROLL 6429187					90,151.02
PP#10-2021	PP#10-2021 PAYROLL TAXES					283	11-Mar-2021	11-Mar-2021	
10-1-0000000-0302				WFCU-PAYROLL 6429187					90,696.43
PP#11-2021	PP#11-2021 PAYROLL TRANSFER					353	18-Mar-2021	18-Mar-2021	
10-1-0000000-0302				WFCU-PAYROLL 6429187					89,638.73
PP#12-2021	PP#12-2021 PAYROLL TRANSFER					355	25-Mar-2021	25-Mar-2021	
10-1-0000000-0302				WFCU-PAYROLL 6429187					102,790.63
BEL03	BELL MOBILITY INC.								
MAR 2021	MARCH 2021 USAGE					342	06-Mar-2021	06-Mar-2021	
80-5-0000000-0345				CELL PHONE					103.39
DIR03	DIRECTOR OF FAMILY RESPONSIBILTY								
MARCH 2021	FAMILY SUPPORT MARCH 2021					424	31-Mar-2021	31-Mar-2021	
10-2-0000000-1155				A/P - PAYROLL DED. - FAM.					1,264.00
ESS46	ESSEX POWERLINES CORPORATION								
FEB 2021	ELECTRICITY, WATER & SEWAGE FEBRAURY 2021					341	28-Feb-2021	28-Feb-2021	
80-5-0000000-0316		AWTP		UTILITIES					576.45
GRE03	GREEN SHIELD CANADA								
MAR 2021	MARCH 2021 BENEFITS					398	01-Mar-2021	01-Mar-2021	
10-1-0000000-2068				A/R - EMPLOYEE BENEFITS REGULAR					83.86
10-1-0000000-2064				A/R - EMPLOYEE BENEFITS					1,074.09
80-5-0000000-0206				BENEFITS - GREENSHIELD RE - WATER DEPART					1,467.74
80-5-0000000-0205				BENEFITS - GREENSHIELD					4,608.14
HYD02	HYDRO ONE NETWORKS								
FEB 2021	MAIN ACCOUNT FEBRUARY 2021					269	28-Feb-2021	28-Feb-2021	
80-5-0000000-0316		AWTP		UTILITIES					202.08
FEB 2021	415 FRONT RD N USAGE FEBRUARY 2021					315	28-Feb-2021	28-Feb-2021	
80-5-0000000-0316		AWTP		UTILITIES					17,375.63
JAN 2021	415 FRONT RD N USAGE JANUARY 2021					151	31-Jan-2021	31-Jan-2021	
80-5-0000000-0316		AWTP		UTILITIES					19,759.72
MIN24	MINISTRY OF FINANCE-PAYMENT								
FEBRUARY 2021	EHT FEBRUARY 2021					221	28-Feb-2021	28-Feb-2021	



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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 0000000				WATER & NON DEPARTMENTAL				
10-2-0000000-1152				A/P - PAYROLL DED. - EHT				11,790.95
OME001				OMERS				
FEBRUARY 202				OMERS CONTRIBUTION FOR FEBRUARY 2021	222	28-Feb-2021	28-Feb-2021	
10-2-0000000-1144				OMERS PAYABLE				115,477.36
MARCH 2021				OMERS CONTRIBUTION FOR MARCH 2021	405	31-Mar-2021	31-Mar-2021	
10-2-0000000-1144				OMERS PAYABLE				115,132.72
REC04				RECEIVER GENERAL				
PP#2021-09 FU				PP#2021-09 FULL TIME PAYROLL TAXES	226	04-Mar-2021	04-Mar-2021	
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				27,158.96
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				4,690.35
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				14,314.84
PP#2021-09 PA				PP#2021-09 PART TIME PAYROLL TAXES	226	04-Mar-2021	04-Mar-2021	
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				484.74
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				174.77
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				1,019.48
PP#2021-10 FU				PP#2021-10 FULL TIME PAYROLL TAXES	284	11-Mar-2021	11-Mar-2021	
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				27,877.30
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				14,478.92
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				4,740.48
PP#2021-10 PA				PP#2021-10 PART TIME PAYROLL TAXES	284	11-Mar-2021	11-Mar-2021	
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				168.41
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				466.44
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				969.97
PP#2021-11 FU				PP#2021-11 FULL TIME PAYROLL TAXES	354	18-Mar-2021	18-Mar-2021	
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				26,867.45
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				14,237.10
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				4,664.86
PP#2021-11 PAI				PP#2021-11 PART TIME PAYROLL TAXES	354	18-Mar-2021	18-Mar-2021	
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				167.84
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				464.78
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				965.62
PP#2021-12 FU				PP#2021-12 FULL TIME PAYROLL TAXES	356	25-Mar-2021	25-Mar-2021	
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				27,588.16
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				4,731.81
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				14,447.02
PP#2021-12 PA				PP#2021-12 PART TIME PAYROLL TAXES	356	25-Mar-2021	25-Mar-2021	
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				1,878.16
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				217.29



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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 0000000	WATER & NON DEPARTMENTAL							
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				5,354.47
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
MAR 2021	MARCH 2021 BENEFITS				399	01-Mar-2021	01-Mar-2021	
80-5-0000000-0207				BENEFITS - LIFE & DISABILITY				4,610.58
WOR03	WORKPLACE SAFETY & INSURANCE BOARD							
FEB 2021	FEBRUARY 2021 WSIB BENEFIT				224	28-Feb-2021	28-Feb-2021	
10-2-0000000-1153				A/P - PAYROLL DED. - WSIB				16,597.58
10-2-0000000-1153				A/P - PAYROLL DED. - WSIB				2,144.36
Department Totals :								883,958.27

DEPARTMENT 1001010	COUNCIL							
BEL03	BELL MOBILITY INC.							
MAR 2021	MARCH 2021 USAGE				342	06-Mar-2021	06-Mar-2021	
10-5-1001010-0345				COUNCIL - CELL PHONE EXPENSE				26.05
Department Totals :								26.05

DEPARTMENT 1001020	NON-DEPARTMENTAL							
GRE03	GREEN SHIELD CANADA							
MAR 2021	MARCH 2021 BENEFITS				398	01-Mar-2021	01-Mar-2021	
10-5-1001020-0206				BENEFITS - GREENSHIELD RE				5,496.58
Department Totals :								5,496.58

DEPARTMENT 1001021	FINANCE							
BEL03	BELL MOBILITY INC.							
MAR 2021	MARCH 2021 USAGE				342	06-Mar-2021	06-Mar-2021	
10-5-1001021-0345				CELL PHONE EXPENSE - TREASURY				43.24
BRI459	BRINKS CANADA							
3426820229	SERVICE CHARGE FOR MARCH 2021				362	01-Mar-2021	01-Mar-2021	
10-5-1001021-0336				CONTRACTED SERVICES - BRINKS				879.08
GRE03	GREEN SHIELD CANADA							
MAR 2021	MARCH 2021 BENEFITS				398	01-Mar-2021	01-Mar-2021	
10-5-1001021-0205				BENEFITS - GREENSHIELD				4,233.53
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
MAR 2021	MARCH 2021 BENEFITS				399	01-Mar-2021	01-Mar-2021	
10-5-1001021-0207				BENEFITS - LIFE & DISABILITY				5,440.39



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Batch : All

Department : All

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Vendor Code	Vendor Name	Description			Batch	Inv Date	Inv Due Date	Amount
Invoice No.		CC1	CC2	CC3	GL Account Name			
G.L. Account								

DEPARTMENT 1001021 FINANCE

Department Totals : 10,596.24

DEPARTMENT 1001022 CLERKS

BEL03 BELL MOBILITY INC.

MAR 2021 MARCH 2021 USAGE

10-5-1001022-0345

CELL PHONE EXPENSE - CLERKS

342 06-Mar-2021 06-Mar-2021

43.06

GRE03 GREEN SHIELD CANADA

MAR 2021 MARCH 2021 BENEFITS

10-5-1001022-0205

BENEFITS - GREENSHIELD - CLERKS

398 01-Mar-2021 01-Mar-2021

1,307.52

10-5-1001022-0205

BENEFITS - GREENSHIELD - CLERKS

425.13

SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING

MAR 2021 MARCH 2021 BENEFITS

10-5-1001022-0207

BENEFITS - LIFE & DISABIL - CLERKS

399 01-Mar-2021 01-Mar-2021

1,872.53

Department Totals : 3,648.24

DEPARTMENT 1001023 C.A.O.

BEL03 BELL MOBILITY INC.

MAR 2021 MARCH 2021 USAGE

10-5-1001023-0345

CELL PHONE

342 06-Mar-2021 06-Mar-2021

78.17

GRE03 GREEN SHIELD CANADA

MAR 2021 MARCH 2021 BENEFITS

10-5-1001023-0205

BENEFITS - GREENSHIELD - C.A.O.

398 01-Mar-2021 01-Mar-2021

1,307.52

SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING

MAR 2021 MARCH 2021 BENEFITS

10-5-1001023-0207

BENEFITS - LIFE & DISABIL - C.A.O.

399 01-Mar-2021 01-Mar-2021

1,316.09

Department Totals : 2,701.78

DEPARTMENT 1001024 HUMAN RESOURCES

BEL03 BELL MOBILITY INC.

MAR 2021 MARCH 2021 USAGE

10-5-1001024-0345

CELL PHONE

342 06-Mar-2021 06-Mar-2021

21.55

GRE03 GREEN SHIELD CANADA

MAR 2021 MARCH 2021 BENEFITS

10-5-1001024-0205

BENEFITS - GREENSHIELD - HUMAN RESOURCES

398 01-Mar-2021 01-Mar-2021

871.68



Vendor : 001 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 01-Mar-2021 To 31-Mar-2021
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name	Description			Batch	Inv Date	Inv Due Date	Amount	
Invoice No.		CC1	CC2	CC3	GL Account Name				
G.L. Account									
DEPARTMENT 1001024 HUMAN RESOURCES									
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING									
MAR 2021	MARCH 2021 BENEFITS					399	01-Mar-2021	01-Mar-2021	
10-5-1001024-0207					BENEFITS - LIFE & DISABIL - HUMAN RESOUR				1,290.40
Department Totals :								2,183.63	

DEPARTMENT 1001025 INFORMATION TECHNOLOGY									
BEL01 BELL CANADA									
FEB 2021	FEBRUARY 2021 MONTHLY CHARGES					180	16-Feb-2021	16-Feb-2021	
10-5-1001025-0315					TELEPHONE				91.77
MAR 2021	MARCH 2021 MONTHLY CHARGES					347	01-Mar-2021	01-Mar-2021	
10-5-1001025-0315					TELEPHONE				1,317.92
BEL03 BELL MOBILITY INC.									
MAR 2021	MARCH 2021 USAGE					342	06-Mar-2021	06-Mar-2021	
10-5-1001025-0345					CELL PHONE				90.70
10-5-1001025-0332					INTERNET ACCESS				292.34
COG02 COGECO PAYMENT CENTRE									
FEB 2021	FEBRUARY 2021 INTERNET					267	01-Feb-2021	01-Feb-2021	
10-5-1001025-0332					INTERNET ACCESS				180.74
10-5-1001025-0332					INTERNET ACCESS				3,167.39
GRE03 GREEN SHIELD CANADA									
MAR 2021	MARCH 2021 BENEFITS					398	01-Mar-2021	01-Mar-2021	
10-5-1001025-0205					BENEFITS - GREENSHIELD				1,493.62
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING									
MAR 2021	MARCH 2021 BENEFITS					399	01-Mar-2021	01-Mar-2021	
10-5-1001025-0207					BENEFITS - LIFE & DISABILITY				1,660.57
Department Totals :								8,295.05	

DEPARTMENT 1008030 DRAINAGE									
BEL03 BELL MOBILITY INC.									
MAR 2021	MARCH 2021 USAGE					342	06-Mar-2021	06-Mar-2021	
10-5-1008030-0345					MOBILE DEVICES				22.67
GRE03 GREEN SHIELD CANADA									
MAR 2021	MARCH 2021 BENEFITS					398	01-Mar-2021	01-Mar-2021	
10-5-1008030-0205					BENEFITS GREENSHIELD				435.83
HYD02 HYDRO ONE NETWORKS									



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 Batch : All
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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1008030				DRAINAGE				
FEB 2021	MAIN ACCOUNT FEBRUARY 2021				269	28-Feb-2021	28-Feb-2021	
10-1-1008030-8555				LEO BEAUDOIN PUMP				90.72
10-1-1008030-8510				LAKEWOOD PUMP #1				36.98
10-1-1008030-8675				MICKLE PARK AVE PUMP				334.46
10-1-1008030-8120				BAILEY'S BEACH DRAIN & PUMP				32.67
10-1-1008030-8965				WILLOW BEACH PUMP				906.11
SUN11				SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
MAR 2021	MARCH 2021 BENEFITS				399	01-Mar-2021	01-Mar-2021	
10-5-1008030-0207				BENEFITS LIFE & DISABILITY				592.42
Department Totals :								2,451.86
DEPARTMENT 2010000				FIRE				
BEL03				BELL MOBILITY INC.				
MAR 2021	MARCH 2021 USAGE				342	06-Mar-2021	06-Mar-2021	
10-5-2010000-0345				FIRE - CELL PHONE EXPENSE				246.41
BEL900				BELL CANADA				
MAR 2021	MARCH 2021 EMERGENCY PREPAREDNESS				328	01-Mar-2021	01-Mar-2021	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				114.96
COG02				COGECO PAYMENT CENTRE				
FEB 2021	FEBRUARY 2021 INTERNET				267	01-Feb-2021	01-Feb-2021	
10-5-2010000-0251				FIRE PREVENTION & TRAININ				80.22
EVE740				EVERBRIDGE INC.				
M60624	EMERGENCY OPERATIONS CENTRE AS PER PO 2021-035				297	28-Feb-2021	28-Feb-2021	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				12,615.14
GRE03				GREEN SHIELD CANADA				
MAR 2021	MARCH 2021 BENEFITS				398	01-Mar-2021	01-Mar-2021	
10-5-2010000-0205				BENEFITS - GREENSHIELD - FIRE				3,520.22
10-5-2010000-0206				BENEFITS - GREENSHIELD RE				1,712.88
HYD02				HYDRO ONE NETWORKS				
FEB 2021	MAIN ACCOUNT FEBRUARY 2021				269	28-Feb-2021	28-Feb-2021	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				40.09
FEB EMERG 25 2S CONC LOT 20 & 2N CONC LOT 10, SIRENS - FEBRUARY 2021					200	12-Feb-2021	12-Feb-2021	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				73.36
SUN11				SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
MAR 2021	MARCH 2021 BENEFITS				399	01-Mar-2021	01-Mar-2021	
10-5-2010000-0207				BENEFITS - LIFE & DISABIL				3,778.53

TOWN OF AMHERSTBURG
Council/Board Report By Dept-(EFT)



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Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE				
WOR03	WORKPLACE SAFETY & INSURANCE BOARD				
FEB 2021	FEBRUARY 2021 WSIB BENEFIT	224	28-Feb-2021	28-Feb-2021	
10-5-2010000-0208	BENEFITS - WORKER'S COMP.				1,632.93
Department Totals :					23,814.74

DEPARTMENT 2020000	POLICE				
BEL01	BELL CANADA				
MAR 2021	MARCH 2021 MONTHLY CHARGES	347	01-Mar-2021	01-Mar-2021	
10-5-2020000-0315	TELEPHONE				541.20
CIT350	CITY OF WINDSOR				
MARCH 2021	WPS CONTRACT FOR MARCH 2021	272	01-Mar-2021	01-Mar-2021	
10-5-2020000-0605	SERVICE CONTRACT -WPS				426,548.42
ENB01	ENBRIDGE GAS (UNION GAS)				
FEB 2021	FEBRUARY 2021 MONTHLY CHARGES	305	28-Feb-2021	28-Feb-2021	
10-5-2020000-0316	UTILITIES - POLICE DEPT				279.48
ESS46	ESSEX POWERLINES CORPORATION				
FEB 2021	ELECTRICITY, WATER & SEWAGE FEBRAURY 2021	341	28-Feb-2021	28-Feb-2021	
10-5-2020000-0316	UTILITIES - POLICE DEPT				1,695.54
GRE03	GREEN SHIELD CANADA				
MAR 2021	MARCH 2021 BENEFITS	398	01-Mar-2021	01-Mar-2021	
10-5-2020000-0206	BENEFITS - GREENSHIELD RE				9,100.22
Department Totals :					438,164.86

DEPARTMENT 2043010	BUILDING				
BEL03	BELL MOBILITY INC.				
MAR 2021	MARCH 2021 USAGE	342	06-Mar-2021	06-Mar-2021	
10-5-2043010-0345	BLDG. - CELL PHONE EXPENSE				120.59
GRE03	GREEN SHIELD CANADA				
MAR 2021	MARCH 2021 BENEFITS	398	01-Mar-2021	01-Mar-2021	
10-5-2043010-0206	BENEFITS - GREENSHIELD RE				1,710.02
10-5-2043010-0205	BENEFITS - GREENSHIELD				1,072.61
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
MAR 2021	MARCH 2021 BENEFITS	399	01-Mar-2021	01-Mar-2021	
10-5-2043010-0207	BENEFITS - LIFE & DISABIL				1,723.12



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Vendor Code	Vendor Name	Description			Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				

DEPARTMENT 2043010	BUILDING						
Department Totals :							4,626.34

DEPARTMENT 2043015	LICENSING AND ENFORCEMENT						
BEL03	BELL MOBILITY INC.						
MAR 2021	MARCH 2021 USAGE				342	06-Mar-2021	06-Mar-2021
10-5-2043015-0345	BY-LAW ENF. - CELL PHONE EXPENSE						189.49
GRE03	GREEN SHIELD CANADA						
MAR 2021	MARCH 2021 BENEFITS				398	01-Mar-2021	01-Mar-2021
10-5-2043015-0205	BENEFITS - GREENSHIELD						1,889.65
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING						
MAR 2021	MARCH 2021 BENEFITS				399	01-Mar-2021	01-Mar-2021
10-5-2043015-0207	BENEFITS - LIFE & DISABILITY						1,748.41
Department Totals :							3,827.55

DEPARTMENT 3010000	PUBLIC WORKS						
BEL03	BELL MOBILITY INC.						
MAR 2021	MARCH 2021 USAGE				342	06-Mar-2021	06-Mar-2021
10-5-3010000-0345	P.W. - CELL PHONE EXPENSE						174.21
ESS46	ESSEX POWERLINES CORPORATION						
FEB 2021	ELECTRICITY, WATER & SEWAGE FEBRAURY 2021				341	28-Feb-2021	28-Feb-2021
10-5-3010000-0316	TRAFF		Utilities				1,253.52
10-5-3010000-0316	STREET		Utilities				8,490.50
GRE03	GREEN SHIELD CANADA						
MAR 2021	MARCH 2021 BENEFITS				398	01-Mar-2021	01-Mar-2021
10-5-3010000-0205	BENEFITS - GREENSHIELD						5,322.82
10-5-3010000-0206	BENEFITS - GREENSHIELD RE						7,365.11
HYD02	HYDRO ONE NETWORKS						
FEB 2021	STR	FEBRUARY 2021	STREET LIGHTS		278	28-Feb-2021	28-Feb-2021
10-5-3010000-0316	STREET		Utilities				3,117.43
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING						
MAR 2021	MARCH 2021 BENEFITS				399	01-Mar-2021	01-Mar-2021
10-5-3010000-0207	BENEFITS - LIFE & DISABIL						5,870.21
Department Totals :							31,593.80

DEPARTMENT 4010000	WASTEWATER						
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Batch : All

Department : All

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Class : All

Vendor Code	Vendor Name	Description			Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 4010000				WASTEWATER				
BEL03	BELL MOBILITY INC.							
MAR 2021	MARCH 2021 USAGE				342	06-Mar-2021	06-Mar-2021	
80-5-4010000-0612		ESLS		OCWA MAINTENANCE ITEMS				105.77
ENB01	ENBRIDGE GAS (UNION GAS)							
FEB 2021	FEBRUARY 2021 MONTHLY CHARGES				305	28-Feb-2021	28-Feb-2021	
80-5-4010000-0316		MCLEOE		UTILITIES				385.06
80-5-4010000-0316		ASSTS		UTILITIES				6,218.98
ESS46	ESSEX POWERLINES CORPORATION							
FEB 2021	ELECTRICITY, WATER & SEWAGE FEBRAURY 2021				341	28-Feb-2021	28-Feb-2021	
80-5-4010000-0316		ASSTS		UTILITIES				28,667.91
HYD02	HYDRO ONE NETWORKS							
FEB 2021	MAIN ACCOUNT FEBRUARY 2021				269	28-Feb-2021	28-Feb-2021	
80-5-4010000-0316		MCLEOE		UTILITIES				11,598.08
80-5-4010000-0316		BIGCR		UTILITIES				272.70
80-5-4010000-0316		ESLS		UTILITIES				2,797.23
80-5-4010000-0316		MSLS		UTILITIES				681.81
80-5-4010000-0316				UTILITIES				4,743.77
Department Totals :								55,471.31

DEPARTMENT 7010000				RECREATION				
BEL03	BELL MOBILITY INC.							
MAR 2021	MARCH 2021 USAGE				342	06-Mar-2021	06-Mar-2021	
10-5-7010000-0345				CELL PHONE EXPENSE				24.34
BEL34	BELL							
FEB 2021	FEBRUARY 2021 SATELLITE SERVICES				183	10-Feb-2021	10-Feb-2021	
10-5-7010000-0349				MARKETING				82.43
MAR 2021	MARCH 2021 SATELLITE SERVICES				329	10-Mar-2021	10-Mar-2021	
10-5-7010000-0349				MARKETING				82.43
GRE03	GREEN SHIELD CANADA							
MAR 2021	MARCH 2021 BENEFITS				398	01-Mar-2021	01-Mar-2021	
10-5-7010000-0205				BENEFITS - GREENSHIELD				944.83
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
MAR 2021	MARCH 2021 BENEFITS				399	01-Mar-2021	01-Mar-2021	
10-5-7010000-0207				BENEFITS - LIFE & DISABILITY				955.50
Department Totals :								2,089.53



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Vendor Code	Vendor Name	Description			Batch	Inv Date	Inv Due Date	Amount	
Invoice No.		CC1	CC2	CC3	GL Account Name				
G.L. Account									
DEPARTMENT 7010000		RECREATION							
DEPARTMENT 7017000		PARKS							
BEL03	BELL MOBILITY INC.								
MAR 2021	MARCH 2021 USAGE					342	06-Mar-2021	06-Mar-2021	
10-5-7017000-0345					CELL PHONE EXPENSE - PARKS MAINTENANCE			26.90	
GRE03	GREEN SHIELD CANADA								
MAR 2021	MARCH 2021 BENEFITS					398	01-Mar-2021	01-Mar-2021	
10-5-7017000-0205					BENEFITS - GREENSHIELD - PARKS & GROUNDS			2,389.75	
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
MAR 2021	MARCH 2021 BENEFITS					399	01-Mar-2021	01-Mar-2021	
10-5-7017000-0207					BENEFITS - LIFE & DISABIL - PARKS & GRDS			3,238.72	
Department Totals :									5,655.37

DEPARTMENT 7017002		FACILITIES						
BEL01	BELL CANADA							
MAR 2021	MARCH 2021 MONTHLY CHARGES					347	01-Mar-2021	01-Mar-2021
10-5-7017002-0317	320RIC				FACILITIES - BUILDING MAINTENANCE			22.82
BEL03	BELL MOBILITY INC.							
MAR 2021	MARCH 2021 USAGE					342	06-Mar-2021	06-Mar-2021
10-5-7017002-0345					CELL PHONE			43.06
ENB01	ENBRIDGE GAS (UNION GAS)							
FEB 2021	FEBRUARY 2021 MONTHLY CHARGES					305	28-Feb-2021	28-Feb-2021
10-5-7017002-0316	KNYP				FACILITIES - UTILITIES			157.12
10-5-7017002-0316	PWD				FACILITIES - UTILITIES			2,235.43
10-5-7017002-0316	PWD				FACILITIES - UTILITIES			1,020.96
10-5-7017002-0316	FIRE				FACILITIES - UTILITIES			390.78
10-5-7017002-0316	CENTW				FACILITIES - UTILITIES			72.64
10-5-7017002-0316	GORDO				FACILITIES - UTILITIES			328.61
10-5-7017002-0316	SCOUT				FACILITIES - UTILITIES			305.37
10-5-7017002-0316	TOWN				FACILITIES - UTILITIES			1,575.00
10-5-7017002-0316	TOWN				FACILITIES - UTILITIES			493.37
10-5-7017002-0316	FIRE				FACILITIES - UTILITIES			493.37
10-5-7017002-0316	PWD				FACILITIES - UTILITIES			389.92
10-5-7017002-0316	TOWN				FACILITIES - UTILITIES			244.48
10-5-7017002-0316	FIRE				FACILITIES - UTILITIES			244.47
ESS46	ESSEX POWERLINES CORPORATION							
FEB 2021	ELECTRICITY, WATER & SEWAGE FEBRAURY 2021					341	28-Feb-2021	28-Feb-2021



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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 7017002 FACILITIES								
10-5-7017002-0316	TOWN			FACILITIES - UTILITIES				1,994.64
10-5-7017002-0316	KNYP			FACILITIES - UTILITIES				733.55
10-5-7017002-0316	GORDOI			FACILITIES - UTILITIES				366.66
10-5-7017002-0316	WIGLE			FACILITIES - UTILITIES				169.23
10-5-7017002-0316	NORTHC			FACILITIES - UTILITIES				315.14
10-5-7017002-0316	SCOUT			FACILITIES - UTILITIES				186.94
10-5-7017002-0316	CENTW			FACILITIES - UTILITIES				3,150.91
10-5-7017002-0316	ACS			FACILITIES - UTILITIES				160.64
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				2,370.67
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				225.88
10-5-7017002-0316	TODDY			FACILITIES - UTILITIES				2,153.40
10-5-7017002-0316	CARNEC			FACILITIES - UTILITIES				56.35
10-5-7017002-0316	99THOM			FACILITIES - UTILITIES				1,003.69
10-5-7017002-0316	BELLEV			FACILITIES - UTILITIES				56.35
10-5-7017002-0316	32ORIC			FACILITIES - UTILITIES				2,373.73
10-5-7017002-0316	KNYP			FACILITIES - UTILITIES				56.39
10-5-7017002-0316	GATESI			FACILITIES - UTILITIES				68.05
10-5-7017002-0316	3381ME			FACILITIES - UTILITIES				23.89
GRE03 GREEN SHIELD CANADA								
MAR 2021	MARCH 2021 BENEFITS				398	01-Mar-2021	01-Mar-2021	
10-5-7017002-0205				BENEFITS - GREENSHIELD - FACILITIES				850.26
HYD02 HYDRO ONE NETWORKS								
FEB 2021	MAIN ACCOUNT FEBRUARY 2021				269	28-Feb-2021	28-Feb-2021	
10-5-7017002-0316	TOWN			FACILITIES - UTILITIES				1,205.23
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				83.83
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				1,595.20
10-5-7017002-0316	MALCOM			FACILITIES - UTILITIES				129.89
FEB 2021	TENN HYDRO FOR 3320 MIDDLE SIDE RD FEBRUARY 17, 2021				185	17-Feb-2021	17-Feb-2021	
10-5-7017002-0316	TENNIS			FACILITIES - UTILITIES				71.80
REL002 RELIANCE HOME COMFORT								
FEB 2021	FEBRUARY 2021 RENTAL CHARGES				271	28-Feb-2021	28-Feb-2021	
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				27.12
10-5-7017002-0316	PARKST			FACILITIES - UTILITIES				76.35
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
MAR 2021	MARCH 2021 BENEFITS				399	01-Mar-2021	01-Mar-2021	
10-5-7017002-0207				BENEFITS - LIFE & DISABIL - FACILITIES				1,392.59
Department Totals :								28,915.78



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Vendor Code	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 7017300	LIBRO								
BEL03	BELL MOBILITY INC.								
MAR 2021	MARCH 2021 USAGE					342	06-Mar-2021	06-Mar-2021	
10-5-7017300-0345				CELL PHONE - ARENA					82.35
ENB01	ENBRIDGE GAS (UNION GAS)								
FEB 2021	FEBRUARY 2021 MONTHLY CHARGES					305	28-Feb-2021	28-Feb-2021	
10-5-7017300-0316				UTILITIES					9,639.66
ESS46	ESSEX POWERLINES CORPORATION								
FEB 2021	ELECTRICITY, WATER & SEWAGE FEBRAURY 2021					341	28-Feb-2021	28-Feb-2021	
10-5-7017300-0316				UTILITIES					642.25
GRE03	GREEN SHIELD CANADA								
MAR 2021	MARCH 2021 BENEFITS					398	01-Mar-2021	01-Mar-2021	
10-5-7017300-0205				BENEFITS - GREENSHIELD					1,326.47
10-5-7017300-0206				BENEFITS - GREENSHIELD RE					2,869.29
HYD02	HYDRO ONE NETWORKS								
FEB 2021 LIBRO	FEBRUARY 2021 LIBRO HYDRO					261	28-Feb-2021	28-Feb-2021	
10-5-7017300-0316				UTILITIES					12,091.91
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
MAR 2021	MARCH 2021 BENEFITS					399	01-Mar-2021	01-Mar-2021	
10-5-7017300-0207				BENEFITS - LIFE & DISABIL					752.26
Department Totals :									27,404.19

DEPARTMENT 8010000	PLANNING & LEGISLATIVE SERVICES								
BEL03	BELL MOBILITY INC.								
MAR 2021	MARCH 2021 USAGE					342	06-Mar-2021	06-Mar-2021	
10-5-8010000-0345				CELL PHONE					21.53
GRE03	GREEN SHIELD CANADA								
MAR 2021	MARCH 2021 BENEFITS					398	01-Mar-2021	01-Mar-2021	
10-5-8010000-0206				BENEFITS - GREENSHIELD RETIREES					1,037.18
10-5-8010000-0205				BENEFITS - GREENSHIELD					1,047.07
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
MAR 2021	MARCH 2021 BENEFITS					399	01-Mar-2021	01-Mar-2021	
10-5-8010000-0207				BENEFITS - LIFE & DISABIL					1,429.80
Department Totals :									3,535.58

DEPARTMENT 8020000 TOURISM

Council/Board Report By Dept-(EFT)



Vendor : 001 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 01-Mar-2021 To 31-Mar-2021
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name	Description			Batch	Inv Date	Inv Due Date	Amount	
Invoice No.		CC1	CC2	CC3	GL Account Name				
G.L. Account									
DEPARTMENT 8020000					TOURISM				
BEL03	BELL MOBILITY INC.								
MAR 2021	MARCH 2021 USAGE					342	06-Mar-2021	06-Mar-2021	
10-5-8020000-0345					CELL PHONE			122.93	
GRE03	GREEN SHIELD CANADA								
MAR 2021	MARCH 2021 BENEFITS					398	01-Mar-2021	01-Mar-2021	
10-5-8020000-0205					BENEFITS - GREENSHIELD - TOURISM			1,743.36	
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
MAR 2021	MARCH 2021 BENEFITS					399	01-Mar-2021	01-Mar-2021	
10-5-8020000-0207					BENEFITS - LIFE & DISABILITY			1,640.01	
Department Totals :									3,506.30
EFT Paid Total :									1,547,963.05

Total Unpaid for Approval : 0.00
 Total Manually Paid for Approval : 0.00
 Total Computer Paid for Approval : 1,803,377.91
 Total EFT Paid for Approval : 1,547,963.05
 Grand Total ITEMS for Approval : 3,351,340.96



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Bruce Montone	Report Date: April 6, 2021
Author's Phone: 519 730-6500 ext. 2241	Date to Council: April 26, 2021
Author's E-mail: bmontone@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: Monthly Fire Department Activity Report March 2021

1. RECOMMENDATION:

It is recommended that:

1. The March 2021 monthly activity report for fire services from the Fire Chief **BE RECEIVED for information.**

2. BACKGROUND:

On April 11, 2016, Council adopted the following:

"That Administration BE DIRECTED to provide monthly activity reports within the Building department, Fire department, and Police Services."

3. DISCUSSION:

The goal of the Amherstburg Fire Department is to provide fire protection services through a range of programs designed to protect the lives and property of the inhabitants from the adverse effects of fire, sudden medical emergencies or exposure to dangerous conditions created by man or nature.

To achieve this goal the Amherstburg Fire Department utilizes fire suppression and rescue activities, fire inspections, fire investigation, public fire safety education and other fire protection programs as defined by the Fire Protection and Prevention Act, R.S.O.1997. and the Town of Amherstburg, Establishing and Regulating By-Law # 2017 – 67. The attached, represents activities and program information for the month of March 2021.

4. **RISK ANALYSIS:**

N/A

5. **FINANCIAL MATTERS:**

N/A

6. **CONSULTATIONS:**

N/A

7. **CONCLUSION:**

As directed by Council, the Amherstburg Fire Department will continue to provide monthly activity reports.



Bruce Montone
Fire Chief

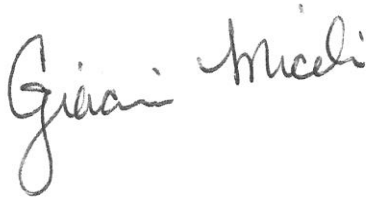
Report Approval Details

Document Title:	Monthly Fire Department Activity Report - March 2021.docx
Attachments:	- Monthly Dashboard Report March 2021 FINAL.pdf
Final Approval Date:	Apr 19, 2021

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



John Miceli



Paula Parker



FIRE SERVICES

DASHBOARD

1 - SERVICE LEVEL DELIVERY		2020	YTD 2021	Mar-20	Mar-21
INCIDENTS		302	49	27	24
Incident Types	OFM codes				
Fire	01 - 29	73	16	7	10
False Fire Alarms	31 - 39	92	13	8	6
Public Hazard	41 - 59	27	7	4	2
Rescues	601 - 69	53	7	3	3
Medical	701 - 899	44	4	5	1
Others	91 - 99	13	2	0	2

Number of calls by station		2020	YTD 2021	Mar-20	Mar-21
Station # 1		100	19	11	10
Station # 2		85	11	6	6
Station # 3		34	7	3	2
Duty Officer		83	12	7	6

2 - RESPONSE Targets		2020	YTD 2021	Mar-20	Mar-21
Alarm Processing Time	90th Percentile	0:03:33	0:03:28	0:02:37	0:03:31
Turnout Time	90th Percentile	0:07:07	0:02:50	0:06:24	0:02:48
Travel Time	90th Percentile	0:08:28	0:10:44	0:08:04	0:09:59
TOTAL Response Time	Average		0:08:53		0:08:25

3 - OTHER STATISTICS		2020	YTD 2021	Mar-20	Mar-21
Total Training Sessions		159	51	6	16
Total Training Session (Station 1)		42	6	2	3
Total Training Session (Station 2)		42	10	2	7
Total Training Session (Station 3)		42	7	2	4
Total Training Session (Extra)		33	28	0	2
Total Routine Station Maintenance & Inspection		164	37	6	11
Fire Prevention Inspections		53	21	2	4
Business Licenses Inspections		23	6	4	2
Fire Prevention Program Activities (i.e. Lockbox, Special Event)		116	26	7	11
Fire Safety Plan Reviews (Emergency Plans, Fire Safety Plans)		266	59	19	18
Vulnerable Occupancy Annual Inspections		30	3	2	1
Smoke and CO Alarm Install		29	8	3	2
Fire Permits Issued		596	302	73	103
Fire Permit Inspections		400	22	20	14

4 - COMMUNITY IMPACT		2020	YTD 2021	Mar-20	Mar-21
Total \$ Loss (Estimate)		2,323,250	56,000	253,000	2,000
Total \$ Saved (Estimate)		7,372,500	3,573,000	450,000	497,000
Residential Fire Related Injuries (Entire)		3	0	0	0
Fire Fighter		1	0	0	0
Public		2	0	0	0
Residential Fire Related Fatalities (Entire)		0	0	0	0
Fire Fighter		0	0	0	0
Public		0	0	0	0



FIRE SERVICES

DASHBOARD

5 - CHIEF'S COMMENTS

On March 17th, the CEMC met with OFMEM staff to review the Nuclear File and begin the completion of a revised Implementation Plan for Nuclear Emergencies. On March 18th the Flood Planning Group met to review preparations for the 2021 Flood Season.

March saw the opening of the Mass Vaccination Site at the Libro Centre. This was as a result of all Municipal Departments contributing to the effort. A media event was held on March 29 that included Members of Council, The County Warden and Municipal Leaders from across Essex County. MOH Dr. Ahmed and WECHU CEO Theresa Marentette participated as well.

Additionally, in March there was an increased focus on open air burn permit renewal applications and new permits.

31-Mar-21

First Quarter - 2021 Policing Activities Report

Windsor Police Services - Amherstburg Detachment

	Jan-20	Jan-21	% Change	Feb-20	Feb-21	% Change	Mar-20	Mar-21	% Change	2020 YTD	2021 YTD	YTD % Change
CALLS FOR SERVICE												
Dispatch Generated Incidents (CAD Calls)	431	393	-8	400	399	0	431	538	25	1262	1330	5
Self-Generated Walk-in Incidents	N/A	N/A	N/A	79	N/A	N/A	41	N/A	N/A	N/A	N/A	N/A
Reports	161	157	-2	132	141	7	127	189	49	420	487	16
Arrests	7	9	28	9	12	33	9	14	56	25	35	40
PROVINCIAL OFFENCES												
Traffic Offences	71	191	169	49	216	340	152	208		272	615	126
Part III Summons	8	4	-50	5	11	120	0	7		13	22	69
Liquor Offences	1	0	0	1	0	0	0	0		2	0	-100
Other Provincial Offences	0	0	0	0	0	0	0	0		0	0	0
TOTAL												
COMMUNITY OUTREACH ACTIVITIES												
Community Service Calls	31	N/A	N/A	22	N/A	N/A	21	N/A		53	N/A	N/A
Persons in Crisis	26	16	-38	15	9	-40	17	30		58	55	-5
COAST Follow Ups	47	32	-31	28	36	29	51	80		126	148	17



April 14, 2021

TO: Honourable Doug Ford
Premier of Ontario
Email: premier@ontario.ca

AND TO: Minister of Health Hon. Christine Elliott;
Email: christine.elliott@pc.ola.org

Dr. David Williams
Chief Medical Officer of Health, Public Health
Ministry of Health
393 University Avenue, 21st Floor
Toronto, ON M5G 2M2

The Windsor Essex County Health Unit
Attention: Theresa Marentette, CEO
Email: tmarentette@wechu.org

The Windsor Essex County Health Unit
Attention: Dr. Wajid Ahmed
Medical Officer of Health, Windsor-Essex County Health Unit
Email: wahmed@wechu.org

Re: COVID-19 Shutdown

Dear Premier Ford,

At its Regular Council Meeting of April 6, 2021, Council of the Town of Essex discussed the serious and dire challenges facing our small businesses due to the Covid-19 restrictions currently imposed in our area.

Council of the Town of Essex discussed the fact that small businesses and the people behind those small businesses are the very backbone of our economy but we are continuing to lose these small businesses due to the continuing cycle of shutdowns and restrictions that are having disproportionate impacts on our local small businesses .

As a result of the discussion that ensued, the following resolution was passed:

R21-04-117

Moved By Councillor Verbeek

Seconded By Councilor Garon

That the presentation by David Cassidy be received, and



That the Town of Essex calls upon the Ontario Government, and all local and Provincial health officials to immediately bring to an end the devastation that is occurring to our small businesses and to allow all of our local small businesses to immediately open and remain open for in-store sales but with limited capacity (such capacities being proportionate to the size of the business) and with increased safety measures in place as may be appropriate during this time;

And that the Town of Essex calls upon the Ontario Government and all local and Provincial health officials to recognize and alleviate the unfair impacts a province wide shutdown has on our local small businesses when there are many other regions in the Province that have significantly higher COVID-19 rates/cases than those of Windsor-Essex County; and that the Town further asks our local and Provincial health officials to continue to provide even more detailed local data in order to support and demonstrate the fact that the Windsor-Essex Region should not have the same level of restrictions imposed as in those other regions in the Province that have much higher case numbers.

And further the Town of Essex makes this call upon the Ontario Government and all local and provincial health officials in recognition of the fact that most importantly it is the individuals, the people behind our small businesses who together with others in our community, are suffering as a result of the current shutdown. While it is vitally important to take all reasonable measures to combat the spread of COVID-19 it is equally important to recognize and take steps to protect the mental health of all Ontarians who are suffering at this time and respectfully our small businesses in the Windsor-Essex region are suffering greatly and so we again call on the Ontario Government and all local and Provincial health officials to recognize and alleviate the unfair impacts a province wide shutdown is continuing to have on our local small businesses.

And that finally, this resolution be sent with a request for support to the Province, local and Provincial Health Authorities, our local M.P.P. and all local municipalities.

Yours truly,

A handwritten signature in black ink, appearing to read "Robert W. Auger".

Robert W. Auger, L.L.B.
Town Solicitor/Legal and Legislative Services, Clerk
519-776-7336 Ext. 1132
Email: rauger@essex.ca

RWA/cr



c.c. Municipalities of Ontario (AMO)
Email: amo@amo.on.ca

Mary Birch, Director of Council and Community Services/Clerk
County of Essex
Email: mbirch@countyofessex.ca

Paula Parker, Municipal Clerk/Risk Manager
Town of Amherstburg
Email: pparker@amherstburg.ca

Jennifer Astrologo, Director of Corporate Services/Clerk
Town of Kingsville
Email: jastrologo@kingsville.ca

Agatha Robertson, Director of Council Services/Clerk
Town of LaSalle
Email: arobertson@lasalle.ca

Kristen Newman, Director of Legislative and Legal Services/Clerk
Town of Lakeshore
Email: knewman@lakeshore.ca

Brenda Percy, Municipal Clerk/Manager of Legislative Services
Municipality of Leamington
Email: bpercy@leamington.ca

Laura Moy, Director of Corporate Services/Clerk
Town of Tecumseh
Email: lmoy@tecumseh.ca

Minister of Economic Development, Job Creation and Trade Hon. Victor Fedeli;
Email: vic.fedeli@pc.ola.org

Associate Minister of Small Business and Red Tape Reduction Hon Prabmeet Singh
Sarkaria;
Email: prabmeet.sarkaria@pc.ola.org

Minister of Finance Hon. Rod Phillips;
Email: rod.phillips@pc.ola.org

Associate Minister of Mental Health and Addictions Hon. Michael A. Tibollo
Email: michael.tibolloCO@pc.ola.org

MPP Taras Natyshak
Email: tnatyshak-co@ndp.on.ca



Essex BIA

Email: info@essexbia.com

Harrow Chamber of Commerce

Email: Harrowcolchestersouthchamber@gmail.com

April 13, 2021

Association of Municipalities of Ontario (AMO)
200 University Ave., Suite 801
Toronto, ON M5H 3C6

Re: Healthy, Professional News Media

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on April 12, 2021 passed the following resolution:

Whereas a healthy, professional news media is essential for the proper functioning of civil society and democracy at the local, regional, federal and international levels; and

Whereas residents of 190 Canadian communities — lost 250 established news outlets because of closings or mergers between 2008 and 2018; and

Whereas the federal government allocated nearly \$600 million in aid for Canadian media over five years in its 2019 budget, including a 25-percent tax credit for newsroom salaries; a 15-percent tax credit for digital media subscribers; and charitable tax status for non-profit news outlets; and

Whereas Canadians have lost the essential services provided by nearly 500 journalists due to layoffs in the Canadian media since the COVID-19 pandemic began to mid-April of 2020 — a time it became clearer to the public how important it is for Canadians to receive factual information — and advertising revenues have plunged, prompting an emergency \$30-million advertising-buy by the federal government; and

Whereas the news media in Chatham-Kent have been instrumental during the COVID-19 pandemic, ensuring local citizens have timely and factual local information; and

Whereas periodic misinformation on social media sites hampers the ability to communicate factually with local citizens; and

Whereas a stronger local media would demonstrate the value of accurate information and provide a more balanced perspective for discussion of public issues,

Be it Therefore Resolved that Chatham-Kent Council encourage other Municipal Councils within the province and across Canada

- to acknowledge that a robust news media is essential to the proper functioning of democracy in their jurisdictions,
- to endorse legislation and regulations to support and rejuvenate news outlets across Canada and
- to urge the Federal Government to move quickly to pass legislation to ensure an ecosystem for a healthy news media to serve all Canadians

And Further that this resolution be forwarded to area municipalities, local M.P.s and M.P.P.s, the Federation of Canadian Municipalities and Association of Municipalities of Ontario

And Further that Chatham-Kent Council encourage all residents to support local journalism.

If you have any questions or comments, please contact Judy Smith at ckclerk@chatham-kent.ca

Sincerely,



Judy Smith/ CMO
Director Municipal Governance
Clerk /Freedom of Information Coordinator

C.

Lianne Rood, MP
Dave Epp MP
Rick Nicholls, MPP
Monte McNaughton, MPP
Federation of Canadian Municipalities
Local Ontario Municipalities

April 16, 2021

To: MP Shipley,
48 Alliance Blvd Suite 104
Barrie, Ontario

Sent via email

RE: Clean Fuel Standard

Good day,

At its regular meeting on April 7, 2021, Council of the Township of Springwater passed resolution C146C-2021 endorsing the following letter presented by the Township of Springwater's Agricultural Advisory Committee regarding the Clean Fuels Standard:

Dear Mr. Shipley,

The purpose of this letter is to discuss the Proposed Clean Fuels Standard that is being considered for legislation. As members of the Springwater Township Agricultural Advisory Committee, we have serious concerns with this proposal. This proposal in its current form, has the potential to be catastrophic to the Canadian farmer. The proposed rules and regulations for restrictions on land use are detrimental to the long-term viability of Canadian agriculture.

If this proposal goes ahead, Canadian farmers will be unable to make improvements to their land to make it more efficient for the use of crop production, thus making them unable to meet the needs of food supply needed for the ever-growing population. Making improvements to land for crop production is essential to the growing demand in food supply for our country and should not have restrictions placed upon it. Instilling restrictions in this manner is no different than telling a homeowner that any renovations made after a specific date disqualifies any future renovations.

The restrictions being imposed through the Clean Fuels Standard will make it so Canadian farmers are unable to recoup costs that they are spending in order to meet the needs of the growing population in Canada. Having these restrictions in place, will have buyers seeking products elsewhere, out of country. What will this do to Canada's economy?

The ideas proposed, 'setbacks from watercourses and woodlands,' would come at a tremendous cost to the Canadian farmers who have purchased, paid taxes, and cared for, for generations, are suddenly unable to use the land for renewable fuel purposes.

How will these costs be recovered if the farmer is unable to utilize this land for crop production? Is a farmer going to have to build separate grain storage to store products that are ineligible for renewable energy at a cost of hundreds of thousands of dollars? Isn't it important that the Canadian Government work with Canadian farmers, not impose unworkable rules and regulations that hinder crop production and create a competitive disadvantage with other countries?

The Canadian Government has shown little regard for Canadian farmers in some of their policies and proposed legislation in recent years. The Clean Fuels Standard combined with the recent Carbon Tax, has the potential to put many Canadian farmers out of business. We need our governments to work with Canadian farmers in order to provide for the growing need of food supply in our country.

Please contact Chair David Spring to discuss this further at (705) 730-4033. We look forward to your support on this matter.

Sincerely,

A handwritten signature in black ink that reads "Don Allen". The signature is written in a cursive style with a long horizontal stroke at the end.

Don Allen
Mayor, Township of Springwater

David S. Spring
Chairperson of the Springwater Township Agricultural Advisory Committee

Cc:
Hon., Jonathan Wilkinson, Minister of Environment and Climate Change;
MPP Doug Downey,
Hon., Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
All Ontario Municipalities



NATIONAL NURSING WEEK 2021

The Windsor Star will produce a special awareness supplement during National Nurses Week 2021. Nurses are a vital part of our healthcare system — as the community once again witnessed when they stepped up as frontline workers during the pandemic. Nurses also improve clinical care, lead advocacy work and advance technological innovation. Celebrate all aspects of nursing in traditional and non-traditional roles, and the ever-changing settings in which they work.

PUBLISHING DATE:

Thursday, May 6, 2021

AD CREATIVE DEADLINE:

Tuesday, April 27, 2021

AD BOOKING DEADLINE:

Tuesday, April 20, 2021

ADVERTISING OPTIONS:

Full page	W10.340"xH20.5"	\$3300
1/2 page	W10.340"xH10.214"	\$1800
1/4 page	W5.095"xH10.214"	\$990
1/8 page	W4.046"xH6.429"	\$570
Banner	W10.340"xH2.857"	\$600

Price includes colour.

30% of rate will go towards digital. As an additional benefit, this feature will be hosted online and all advertisers will have links to websites, email addresses, and telephone numbers (if provided in the ad material) highlighted in the advertiser menu in the toolbar for the reader.

PLEASE CONTACT YOUR MEDIA SALES CONSULTANT FOR MORE INFORMATION.



Township of The Archipelago

9 James Street, Parry Sound ON P2A 1T4

Tel: 705-746-4243/Fax: 705-746-7301

www.thearchipelago.on.ca

April 9, 2021

21-073

**Moved by Councillor Barton
Seconded by Councillor Manner**

RE: Road Management Action On Invasive Phragmites

WHEREAS Phragmites australis (Phragmites) is an invasive perennial grass that continues to cause severe damage to wetlands and beaches in areas around the Great Lakes including Georgian Bay; and

WHEREAS Phragmites australis grows and spreads rapidly, allowing the plant to invade new areas and grow into large monoculture stands in a short amount of time, and is an allelopathic plant that secretes toxins from its roots into the soil which impede the growth of neighboring plant species; and

WHEREAS Phragmites australis results in loss of biodiversity and species richness, loss of habitat, changes in hydrology due to its high metabolic rate, changes in nutrient cycling as it is slow to decompose, an increased fire hazard due to the combustibility of its dead stalks, and can have an adverse impact on agriculture, particularly in drainage ditches; and

WHEREAS invasive Phragmites has been identified as Canada's worst invasive plant species by Agriculture and Agrifood Canada; and

WHEREAS the Ontario government has made it illegal to import, deposit, release, breed/grow, buy, sell, lease or trade invasive Phragmites under the Invasive Species Act; and

WHEREAS Phragmites occupy over 4,800 hectares of land around Lake St. Clair alone, while 212 hectares of Phragmites occupy land along the St. Lawrence River. The Georgian Bay Area is particularly affected by Phragmites australis, with more than 700 stands along the shorelines and multiple visible stands on the highways and roads that threaten valuable infrastructure and wetland areas; and

WHEREAS volunteers, non-governmental organizations, and various municipalities have invested tens of thousands of dollars in investments and labour annually for more than eight years in executing managements plans to control invasive Phragmites on roads, coasts, shorelines and in wetlands; and

WHEREAS roads and highways where Phragmites that are left untreated become spread vectors that continually risk new and treated wetlands and coastal shoreline areas; and

WHEREAS according to “Smart Practices for the Control of Invasive Phragmites along Ontario’s Roads” by the Ontario Phragmites Working Group, best road management practices for Phragmites australis include early detection, herbicide application, and cutting; and

WHEREAS these best management practices are most effective when used in a multi-pronged approach as opposed to when used as stand-alone control measures; and

WHEREAS mother nature does not recognize political boundaries. Therefore, it is imperative that Municipalities, Districts, the Province, and the Federal government work together in collaboration to eradicate Canada’s worst invasive plant species Phragmites australis;

NOW THEREFORE BE IT RESOLVED that Council for the Corporation of the Township of The Archipelago directs its staff to implement best management practices to promote early detection of invasive Phragmites, and to implement best management practices for invasive Phragmites, and to join the Ontario Phragmites Working Group to collaborate on the eradication of Phragmites in Ontario.

BE IT FURTHER RESOLVED that Council for the Corporation of the Township of The Archipelago directs staff to insert clean equipment protocols into tenders and that there is oversight that the protocols are followed; and

BE IT FURTHER RESOLVED that Council for the Corporation of the Township of The Archipelago requests the Ontario Ministry of Transportation to map and treat invasive Phragmites annually on all its highways; and

BE IT FURTHER RESOLVED that the Ontario Ministry of Transportation (MTO) communicates the strategy on mapping (detecting sites) and controlling invasive Phragmites on provincial highways, the specific highway management plans and results by each MTO region and each highway in the region and work in coordination with the Township of The Archipelago; and

BE IT FURTHER RESOLVED that Council for the Corporation of the Township of The Archipelago directs its staff to send this resolution to all municipalities that are part of the Georgian Bay watershed, to all municipalities in the Great Lakes watershed, to the Minister of Transportation, Christopher Balasa the Manager, Maintenance Management Office, and MPP Norman Miller.

BE IT FINALLY RESOLVED that Council for the Corporation of the Township of The Archipelago requests all levels of government to consider funding support to aid the Township of The Archipelago in managing invasive phragmites; and directs staff to send a copy of this resolution to the Ontario Minister of Environment, Conservation and Parks and the Minister of Environment and Climate Change Canada.

Carried.



Bruce Krauter
Chief
Essex-Windsor Emergency Medical Services

April 14, 2021

Town of Amherstburg
271 Sandwich Street S.
Amherstburg, ON
N9V 2A5

To Whom it May Concern:

Re: Paramedic Recognition Banners

Paramedic Services Week (May 23-29, 2021) is a week of celebration for paramedics, EMS support staff and administration across Canada. During this week, we take the time to thank Essex Windsor EMS staff for their work and recognize their courage and dedication. This is especially important as we navigate our way through the COVID-19 pandemic journey. In 2021 the theme is aptly named "Paramedic as Educator - Citizen Ready"

Essex-Windsor EMS would like to celebrate the week by hanging temporary banners over the roads in our respective hometown municipalities for 3 weeks (May 16 – June 6, 2021). This will allow us shoulder with the weeks before and after Paramedic Services Week and provide for all local EWEMS staff, and their families, to safely view the banner and celebrate within their hometowns.

Each banner would have the logos of the respective municipality, as well as the County of Essex and Essex-Windsor EMS logos, along with the badge numbers of the hometown staff.

We request that the banners be hung for the week before and after the celebration week, to allow for greater recognition and to celebrate **Paramedic as Educator - Citizen Ready**

If an application is required, please send the form to ddunlop@countyofessex.ca.

We greatly appreciate your assistance. Should you require further information, please contact me by email at bkrauter@countyofessex.ca or by phone at extension 2654.

Regards,

Bruce Krauter
Chief

☎ 519-776-6441 ext. 2654
TTY 1-877-624-4832

📍 360 Fairview Ave. W.
Suite # 218 Essex, ON N8M 1Y6

🌐 countyofessex.ca



Proclamation/Greeting Letter Request for 29th Falun Dafa Day Anniversary

April 8, 2021

Dear Mayor Aldo DiCarlo

We hope you and your loved one have been safe and well. We respectfully request a greeting/proclamation letter in recognition of Falun Dafa Day for this year (May 13, 2021). This is our annual celebration of 29 years spreading of Falun Dafa to the public, the contributions of the Falun Dafa community in Canada and to honor the values of Truthfulness, Compassion, and Forbearance. We truly appreciate for your previous proclamations to us during the past years!

[Falun Dafa](#) (also known as Falun Gong) is a spiritual practice for mind and body, rooted in the ancient schools of cultivation in China. It consists of meditative exercises, and a moral philosophy aimed at the promotion of virtue. At the core of Falun Dafa's teachings are the tenets of "Truthfulness, Compassion, and Forbearance." Tens of millions of people from diverse cultural backgrounds in over 100 countries, including Canada, benefit from practicing Falun Gong, where the free teachings help people improve their mental, moral, and physical wellbeing and contribute to a more healthy and harmonious society.

Falun Dafa practitioners have also helped Canadians during these difficult times, by offering free meditation exercise instruction in communities and online classes. As traditional Chinese culture believes, and scientific studies, as well as survey results, are now proving, the connection between mind and body is key for a healthy immune system and to combat illness and stress.

As you may be aware, for the past 22 years, major human rights organizations have documented the nation-wide campaign of hatred, torture, forced thoughts conversion, mass imprisonment, and killing of people who practice Falun Gong in China, including evidence of practitioners being murdered for their vital organs that are being sold by the Chinese Communist Party (CCP). International legal experts say that [crimes against humanity](#), and [genocide](#), have occurred.

Facing two decades of unspeakable atrocities, the Falun Dafa community, both within China and abroad, have endured with resolute non-violence and persistence to uphold freedom and universal values. This has garnered worldwide recognition, including thousands of greetings and proclamations from governments and officials.

By sending a greeting to mark Falun Dafa Day, you help affirm Canada's commitment to human rights, freedom of conscience, and to the values of truthfulness, compassion and tolerance and its benefits to Canadians.

We would truly appreciate if you could please send it to us by May 10th, 2021. Should you have questions, please don't hesitate to contact us.

Sincerely,

Pixing Zhang, on behalf of Falun Dafa Association Canada

pixingzhang@gmail.com for more information: <https://faluninfo.net/>

Reference: What is Falun Gong <https://faluninfo.net/video/falun-gong-falun-dafa/>

Freedom House: Falun Gong: Religious Freedom in China

<https://freedomhouse.org/report/2017/battle-china-spirit-falun-gong-religious-freedom>



China Tribunal: Independent Tribunal into Forced Organ Harvesting from Prisons of Conscience in China

<https://chinatribunal.com/final-judgment/>

Cold Genocide: Falun Gong in China

<https://scholarcommons.usf.edu/gsp/vol12/iss1/6/>

Greetings, proclamations for Falun Dafa Month Celebration 2020 (excerpt, 102 greetings):

This wonderful celebration is an opportunity to recognize the enduring teachings of Falun Dafa. Through the promotion of the universal principles of truthfulness, compassion and tolerance, this traditional Chinese practice has attracted a loyal following around the world. On behalf of Canada's Official Opposition, I am proud to salute the Falun Dafa Association of Canada for their diligent efforts to share this beneficial practice with Canadians. *–Hon. Andrew Scheer, Leader of the Official Opposition, Greetings for Falun Dafa Celebration 2020*

As peaceful practitioners in more than 100 nations mark the occasion, I am honoured to add my endorsement to your efforts, as you strive to help advance the values of openness, tolerance and freedom of conscience and religion here in Canada and globally. Today as we raise our voices in a united call for openness, tolerance and freedom of conscience and religion, please know there are those of us within the Liberal Party, who stand with you as friends *–Hon. Judy Sgro, MP, Co-Chair of Parl Friends for Falun Gong, Greetings for Falun Dafa Celebration 2020*

Regret we can't celebrate World Falun Dafa Day/Month on the Hill or Toronto City Hall this year...but millions around world reflecting on founding principles of Truthfulness, Compassion, Tolerance. I along the millions of Canadians dream a day...after all, when the tenet of Falun Dafa can be spoken out aloud in TianAnMen Square, Zhen, Shan, Ren. *–Hon. Peter Kent, MP, Co-Chair of Parl Friends for Falun Gong, twitter and video on May 13th Falun Dafa Day celebration, 2020*

It is my sincere pleasure to extend greetings on behalf of Her Majesty Queen Elizabeth II, Queen of Canada,... , the world is facing the challenges of the COVID-19 pandemic,.... The beautiful tenants of your practice – truthfulness, compassion and forbearance – are more relevant than ever. Thank you for promoting peace and harmony in the world. *–Hon. W. Russell Mirasty, Lieutenant Governor, Saskatchewan, Greetings for 2020*

As Parliamentary Leader of the Green Party of Canada and Member of Parliament for Saanich-Gulf Islands, I am pleased to extend my warmest congratulations to the Falun Dafa community as you gather to celebrate Falun Dafa Day. I have great respect for the principles of Truth, Benevolence and Forbearance. *–Elizabeth May, MP, Parliamentary Leader of the Green Party, greetings for 2020*

Due to the unprecedented and exceptional circumstances brought on by the Covid-19 pandemic this year, we are unable to come together to mark this occasion on the Hill. Nevertheless, I would like to convey my continued and wholehearted support for the Falun Dafa Association of Canada and their positive contributions to our society. *–Thanh Hai Ngo, Senator, greetings for Falun Dafa Month 2020*

The history of the world would have been profoundly in different in a more positive way had ore people practiced Falun Gong. Knowing that and believing in the good will and leaders of the current members I am encouraged in how members of Falun Dafa will contribute to our communities into the future *–Kevin Lamoureux, MP, greetings for Falun Dafa Month 2020*



2020Municipal Proclamation of Falun Dafa Day	2020Greetings from Mayors
Mayor Mike Savage, Halifax, NS Mayor Lisa Helps, Victoria, BC Mayor Charlie Clark, Saskatoon, SK Mayor Michael Fougere, Regina, SK Mayor Gordon Krantz, Milton, ON Mayor Steve Clarke, Orillia, ON Mayor Aldo Dicarlo, Amherstburg, ON Mayor Craig Copeland, Cold Lake, AB Mayor Maja Tait, Sooke, BC Mayor Leonard Krog, Nanaimo, BC Mayor Rob Vagramov, Port Moody, BC	Mayor Brian Bowman, Winnipeg, MB Mayor Darren Ellis, George's Brook-Milton, NL Mayor Daniel Conway, St. George's, NL Mayor Maurizio Bevilacqua, Vaughan, ON Mayor Ed Holder, London, ON Mayor Dan Carter, Oshawa, ON Mayor Walter Sendzik, St. Catharine, ON Mayor Jeff Lehman, Barrie, ON Mayor Mike Bradley, Sarnia, ON Mayor Gary McNamara, Tecumseh, ON Mayor Jamie McGarvey, Parry Sound, ON Mayor Jonathan X. Coté, New Westminster, BC
2020 Greetings from Mayors Mayor Ray Ralph, Devon, AB Mayor Bill Given, Grand Prairie, AB Mayor Stuart Houston, Spruce Grove, AB Mayor John Stewart, Beaumont, AB	Mayor Brad West, Port Coquitlam, BC Mayor Jack Froese, Langley, BC Mayor Rob Vagramov, Port Moody, BC Mayor Don Scott, Wood Buffalo, AB

To celebrate what you stand for, for peace, for justice, for freedom and human rights.....To all those celebrating the 28th year of #FalunDafa I wish you a joyous anniversary! On this auspicious day, I reiterate my commitment to stand with you in your struggle against violence, tyranny, oppression, and dictatorship. –*James Bezan, MP, Twitter and Video for Falun Dafa Month 2020*

As you celebrate another amazing year of work dedicated to promoting harmony and goodwill in society. Thank you for your continued commitment to peace around the world. This has been exemplified through your efforts in improving individual spiritual, mental and physical wellbeing –*Nathaniel Erskine-Smith, MP, greetings for Falun Dafa Month 2020*

The Falun Dafa community promotes the practice of Truthfulness, Compassion and Forbearance. I stand with you in emphasizing the importance of these universal human values and their benefit to individual practitioners and to the world –*Garnett Genuis, MP, greetings for Falun Dafa Month 2020*

We also received greetings from: *MP James Bezan, MP Jenica Atwin, MP Rachael Harder, MP Kyle Seebach, MP John Brassard, MP Eric Duncan, MP Ted Falk, MP Brad Vis, MP Tamara Jansen, MP Marc Dalton, MP David Sweet, MP Michael Barrett, MP Scott Reit, MP Colin Carrie, MP Stephanie Kusie, MP Pat Kelly, MP Tom Kmiec, MP Len Webber, MP Jag Sahota, MP Heather McPherson, MP Kerry Diotte, MP Mike Lake, MP Kelly McCauley, MP Ziad Aboultaif, MP Dane Lloyd, MP Michael Cooper, MP Chris Warkentin, MP Shannon Stubbs, Former Senator Con Di Nino, MP Tamara Jansen, MP Hon. Pierre Poilievre*

Hon. Leela Aheer, MLA, AB, Hon. Peter Bethlenfalvy, MPP Mike Schreiner, MPP Lucille Collard, MPP France Gelinis, MPP Daisy Wai, MPP Chris Glover, MPP Sheref Sabawy, MPP Stephen Crawford, MPP Lindsey Park, MPP Sam Oosterhoff, MPP Bhutilla Karpoche, MPP Rudy Cuzzetto, MPP Suze Morrison, MPP Amarjot Sandhu, MPP Kaleed Rasheed, MPP Christine Hogarth, MPP Amy Fee, MPP Robin Martin, Sarah Stoodley MHA

Richmond Hill Deputy Mayor Joe DiPaola, Richmond Hill Councillor Tom Muench, Toronto Councillor James Pasternak, London Councillor Arielle Kayabaga, Toronto Councillor Josh Matlow, Toronto Councillor Brad Bradford, Markham Councillor Andrew Keyes, Hamilton Councillor Jason Farr, Niagara Falls Councillor Wayne Campbell, New Market Councillor Bob Kwapis, Kingsville Councillor Laura Lucier, Calgary Councillor Jeromy Farkas, Calgary Councillor Gian-Carlo Carra, Richmond Hill Councillor Karen Cilevitz,

Proclamation



The Corporation of the Town of Amherstburg

“Falun Dafa Month - May 2021”

Whereas, Falun Dafa, also known as Falun Gong, is a peaceful self-improvement practice rooted in ancient Chinese culture and centers around the universal principals of Truthfulness, Compassion and Forbearance and consists of five gentle exercises, including medication; and,

And Whereas, Falun Dafa, was first introduced by Master Li HongZhi in 1992, and has demonstrated a steadfast commitment to improve health in mind, body and spirit, and to enhance the well-being of people from all walks of society, who follow the tenets; and,

And Whereas, Transcending culture and racial boundaries, Falun Dafa has touched the lives of more than 100 million people in over 114 countries, more men and women in Canada are learning the practice and purifying their hearts, energizing their bodies, and striving to create more peaceful communities, and,

And Whereas, the great compassion and forbearance demonstrated by Falun Dafa practitioners have touched the hearts of kind-hearted people all over the world; and,

And Whereas, Falun Dafa practitioners in the communities across Canada celebrate the Falun Dafa day on May 13th and this year marks its 29th Anniversary.

I, Therefore, Proclaim that the month of May to be observed as “Falun Dafa Month” in the Town of Amherstburg. I further urge all citizens to open their heart to celebrate the Falun Dafa Month, and all civic, social organizations and business establishments to give this celebration the greatest possible support.

Aldo DiCarlo, Mayor

Agenda Item	Assigned To	Comment	Description	Date
NEW BUSINESS	Anne Rota, Heidi Baillargeon	Tourism administration in 2020 introduced a new festival (TRUE Festival) as supported by the Canadian Experience grant. Additionally the Department has been task with investigating creating green festivals to which preparation is underway for participation in the Great Global Cleanup - Detroit River. The impact of these events will be included, along with an assessment of other events in the pending report. Consultation with the TWEPI to help frame to elements of an economic impact statement requires further action. <input type="checkbox"/> Information will follow as it becomes available on post pandemic festivals/events.	Resolution # 20190909-447 <input type="checkbox"/> Simone/Meloche <input type="checkbox"/> That: <input type="checkbox"/> <input type="checkbox"/> Administration BE DIRECTED to prepare a report exploring the economics, rationale and feasibility of introducing other festivals and events within the Town of Amherstburg for Council consideration in the 2020 Operating Budget; <input type="checkbox"/> Administration BE DIRECTED to look at all possible venues within the Town of Amherstburg to hold events/festivals. <input type="checkbox"/>	09-Sep-19
NEW BUSINESS	Antonietta Giofu, Frank Garardo	Administration compiling information and working with solicitor. Anticipated report in first quarter 2021.	Resolution # 20191015-497 <input type="checkbox"/> Prue/Simone <input type="checkbox"/> That Administration BE DIRECTED to bring back a report regarding the finalization of the development of the north end of Boblo Island with the intent to enforce the by-law and development agreement relating to roads, sidewalks, curbs, and lighting, and to outline all municipal costs, if any.	15-Oct-19
Request for the Town of Amherstburg to Take Part in 'Green' Initiatives - Paul Hertel	Eric Chamberlain, Antonietta Giofu, Anne Rota, Frank Garardo, Heidi Baillargeon	Committee liaison has been appointed. Terms of Reference approved w/amendments on May 25, 2020. Committee member recruitment to begin June 10th. <input type="checkbox"/> Parks and Tourism administration is organizing participation in the Great Global Cleanup - Detroit River event for April 25th, 2020 as a leading green festival initiative with the goal to build on the Detroit River Canadian Cleanup events and the 50th anniversary of Earth Day. <input type="checkbox"/> These green festival initiatives will be re-scheduled during appropriate pandemic stages. <input type="checkbox"/> Amherstburg supported the Lake Erie Challenge held August 21 and event of the Freshwater Alliance. <input type="checkbox"/> Ongoing investigation into "green initiatives" for festival and events. good time to research during COVID while festivals are restricted at this time <input type="checkbox"/> Green Fleet report to Council 2nd quarter 2021	Resolution # 20191028-507 <input type="checkbox"/> Prue/Courtney <input type="checkbox"/> That: <input type="checkbox"/> <input type="checkbox"/> The delegation BE RECEIVED and Mr. Hertel's report BE SENT to the Manager of Planning Services for inclusion at the November 12, 2019 Official Plan meeting; <input type="checkbox"/> A green review BE DEVELOPED on Town fleet; <input type="checkbox"/> Green festivals BE INVESTIGATED; <input type="checkbox"/> Green builds BE INVESTIGATED on all new housing and building developments, and existing commercial, industrial and residential assessed property; and, <input type="checkbox"/> Administration BE DIRECTED to bring back a report on the feasibility of a Committee on the Environment inclusive of Terms of Reference. <input type="checkbox"/> <input type="checkbox"/>	28-Oct-19
Opposing SunParlour R/C Flyers Noise Exemption Request - Tom and Mary Bateman	Nicole Rubli	Public consultation required. Anticipate report to Council late Q3 early Q4	Resolution # 20200113-004 <input type="checkbox"/> Prue/Simone <input type="checkbox"/> That Administration BE DIRECTED to bring back a report with an amendment to Section 3 of Noise By-law 2001-43.	13-Jan-20
Live Music on Legion Patio from May to October - Laurie Cavanaugh, President, Royal Canadian Legion, Fort Malden Branch 157	Nicole Rubli	Public consultation required. Anticipate report to Council late Q3 early Q4	Resolution # 20200113-006 <input type="checkbox"/> McArthur/Prue <input type="checkbox"/> That Administration BE DIRECTED to amend Noise By-law 2001-43 to allow commercial properties with patios to request seasonal exemptions to allow for outdoor music and to allow a reading of 70 decibels from the source of where music is produced.	13-Jan-20
NEW BUSINESS	Antonietta Giofu, Eric Chamberlain	This will be addressed in a report to Council regarding an amendment to the Traffic Bylaw - report anticipated in 1st quarter 2021.	Resolution # 20200210-061 <input type="checkbox"/> Simone/McArthur <input type="checkbox"/> That Administration BE DIRECTED to look into prohibiting on-street parking during heavy snowfalls to assist snowploughs when clearing snow.	10-Feb-20
Economic Development Advisory Committee Minutes - 2020 02 06	John Miceli	Administration coordinating discussion with property owners	Resolution # 20200224-078 <input type="checkbox"/> Simone/Meloche <input type="checkbox"/> That: <input type="checkbox"/> 1. The Town of Amherstburg APPROACH the property owner to investigate the opportunities to create a Master Plan for the former Honeywell site to determine its highest and best use; <input type="checkbox"/> 2. The Town of Amherstburg BRING a report to explore the possibilities of obtaining waterfront properties as they become available in accordance with the Town's Official Plan; and, <input type="checkbox"/> 3. The Transportation Study BE REFERRED to the Economic Development Advisory Committee before being presented to Council	24-Feb-20
NEW BUSINESS	Nicole Rubli, John Miceli	Consultation coordination underway	Resolution # 20200224-080 <input type="checkbox"/> Prue/Meloche <input type="checkbox"/> That Administration BE DIRECTED to meet with businesses in the downtown core to assist them with locations for staff parking and to look into the feasibility of staff permit parking, including overnight parking, and to educate businesses and the community on downtown parking.	24-Feb-20

Agenda Item	Assigned To	Comment	Description	Date
NEW BUSINESS	Angelo Avolio, Nicole Rubli	Administration will investigate peer equivalents.	Resolution # 20200309-096 Prue/Courtney That: 1. Administration BE DIRECTED to bring back a report on vacant building registries and to investigate the City of Hamiltons by-law with respect to vacant buildings for discussion; and, 2. Administration BE DIRECTED to bring back a report on an Agent of Change by-law for discussion.	09-Mar-20
Amherstburg Accessibility Advisory Committee Minutes - February 27, 2020	Nicole Rubli	Administration exploring options.	Resolution # 20200309-094 Meloche/Simone That Licensing and By-law Enforcement INVESTIGATE a means of providing incentives, regulation, or, a combination of both, to achieve a higher proportion of accessible on-demand taxis in the Town of Amherstburg.	09-Mar-20
At-large vs. Ward System Elections	Paula Parker	report anticipated in May 2021	Resolution # 20200622-182 Simone/Prue That the Clerk BE DIRECTED to bring an additional option forward to Council with respect to an At-large vs. Ward System Election.	22-Jun-20
NEW BUSINESS	Antonietta Giofu	Anticipate report to Council in Q2	Resolution # 20200810-241 Prue/Simone That Administration BE DIRECTED to bring back a report on what the Town can do to eliminate the delivery of gravel on the waterfront at the end of Texas Road.	10-Aug-20
NEW BUSINESS	Todd Hewitt, Antonietta Giofu	In progress - working with ERCA on design.	Resolution # 20200810-244 McArthur/Simone That Administration BE DIRECTED to erect a 'Welcome to Amherstburg' sign at the Greenway trail at Walker Road.	10-Aug-20
Mandatory Downspout Disconnection By-law	Antonietta Giofu, Dan Beaulieu	Administration working with EWSWA. Anticipate report for Q2.	Resolution # 20200914-267 Courtney/McArthur That Administration BE DIRECTED to look into the feasibility of a rain barrel program to offer residents at a discounted cost.	14-Sep-20
NEW BUSINESS	Nicole Rubli	Administration will bring back a report with options.	Resolution #20200914-292 Courtney/Prue That Administration BE DIRECTED to bring back a report regarding regulating Air B&B's.	14-Sep-20
NEW BUSINESS	Nicole Rubli, Antonietta Giofu	Report to Council anticipated in 2021	Resolution # 20200914-293 Prue/Simone That Administration BE DIRECTED to look into an idling by-law specifically on Boblo Island at the ferry loading area and that a report be brought back to Council.	14-Sep-20
Amherstburg Street Pass Program Proposal - Lauri Brouette	John Miceli	Update on BIA - initial November meeting re-scheduled to early 2021	Resolution # 20200928-298 Prue/Simone That: □ The delegation BE RECEIVED; and, Administration BE DIRECTED to bring back a report regarding the possibility of starting a BIA; and, Legal advice BE SOUGHT with respect to the proposed Street Pass Program and the risks associated with the use of Town resources and logo.	28-Sep-20
NEW BUSINESS	Frank Garardo		Resolution # 20200928-309 Prue/Simone That Administration BE DIRECTED to bring a report back regarding the feasibility of a public art dedication fund as a provision in future development agreements.	28-Sep-20

Agenda Item	Assigned To	Comment	Description	Date
Crossing Guard Program - Yvette Erickson	Antonietta Giofu	Speed limit signs on Simcoe have been changed to 40km. #3 of the recommendation will be addressed with a report to Council regarding an amendment to the Traffic Bylaw - report anticipated in 1st quarter 2021.	Resolution # 20201013-317 Prue/McArthur That: The delegations in Items # 4.3 and # 4.4 BE RECEIVED; Administration BE DIRECTED to correspond with all school boards to ascertain the current number of additional walking students; Administration BE DIRECTED to bring back a report on reducing the street speed limit to 40km in the downtown core and on residential streets; and, The speed limit on Simcoe Street from Pacific Avenue to Victoria Street BE REDUCED from 50km to 40km.	13-Oct-20
Easement Documentation and By-law 2020-059 - Nicole Keogh and Mary Canton, Amherst Point Association	Nicole Rubli	Options will be brought back for consideration.	Resolution # 20201109-358 Prue/Meloche That Administration BE DIRECTED to prepare a report to determine costs and impacts for all Town encroachments and that the report be brought back to Council for consideration.	09-Nov-20
2021 BUDGET DELIBERATIONS	Phil Roberts	The Windsor Essex County Catholic School Board and the public proponents of the project have been notified of the Town of Amherstburg's commitment to fund restoration of the existing courts up to \$20K. Administration has indicated to both parties are willingness to meet and develop a Joint Use Agreement.	Resolution # 20201117-408 McArthur/Renaud That Parks-3, Joint Use Agreements Tennis Courts at Villinova HS, BE APPROVED from reserves contingent on partnership negotiations and Administration BE DIRECTED to report back on the negotiations.	17-Nov-20
NEW BUSINESS	Rick Daly, Heidi Baillargeon	Administration is consulting with peer municipalities and will bring back a full report once all items are actioned.	Resolution # 20201123-442 Simone/Meloche That Administration BE DIRECTED to bring a report back reviewing the Town's recreation user fees and program levels with surrounding municipalities and further to explore opportunities to improve programming and reduce excess capacity as recommended by the Service Delivery Review.	23-Nov-20
UNFINISHED BUSINESS	Heidi Baillargeon	Public consultation documents are complete with notification going out to adjacent residents and the broader community the week of Jan 25th, 2021.	Resolution # 20201214-480 Courtney/McArthur That: Administration BE DIRECTED to come back to the 2021 Budget with all costs associated with a new skate park; The Libro Centre, 320 Richmond (former St. Bernard's School), Jack Purdie Park, and the north end of Centennial Park BE CONSIDERED as the locations for the new skate park; and, The public BE CONSULTED on the 4 locations being considered.	14-Dec-20
NEW BUSINESS	Antonietta Giofu	Report anticipated in 2nd quarter 2021.	Resolution # 20201214-484 McArthur/Courtney That Administration BE DIRECTED to amend the Traffic By-law to include Pacific Avenue to Fryer Street in the Community Safety Zone.	14-Dec-20
Pending Playground Equipment Removal from Wigle and Briar Ridge Parks	Heidi Baillargeon		Resolution 20210208-031 Prue/McArthur That Administration BE DIRECTED to immediately begin public consultation on Briar Ridge and Jack Purdie parks for playground equipment to be funded from the Reserve Fund General.	08-Feb-21

Agenda Item	Assigned To	Comment	Description	Date
Proactive Committee Oversight	Paula Parker	report will brought forward as directed in 2022	Resolution # 20210222-053 Prue/Simone That: The report regarding Proactive Committee Oversight BE RECEIVED; and, Administration BE DIRECTED to prepare a report regarding the establishment of a striking committee prior to the end of the current term of Council so that it can be considered at the first meeting of the new term of Council.	22-Feb-21
Off-Road Vehicle Use on Amherstburg Roadways	Nicole Rubli	Will coordinate a meeting with the Essex County ATV Club	Resolution # 20210308-070 McArthur/Simone That Administration BE DIRECTED to consult with the applicants as to the feasibility and desire to allow off-road vehicles on Amherstburg roads knowing that they won't be able to access County roads.	08-Mar-21
NEW BUSINESS	Antonietta Giofu, Eric Chamberlain		Resolution # 20210308-077 Prue/Meloche That Administration BE DIRECTED to look into the feasibility of a 3-way stop at Ramsay Street and Gore Street due to possible sight line concerns.	08-Mar-21
Request for Street Named after Grandfather - Denise Spearing	Frank Garardo		Resolution # 20210322-085 Prue/Simone That: The delegation BE RECEIVED; and, Harry V. Spearing's name BE ADDED to the street naming list and be properly vetted through the Marsh Historical Collection and the Heritage Committee, if necessary, and a report be brought back to Council.	22-Mar-21
Request for Fence Variance - Scott Renaud and Lynn Nadeau	John Miceli	Mediation underway	Resolution # 20210322-086 Prue/Simone That: The Chief Administrative Officer BE DIRECTED to meet with the parties to the fence variance request to broker a deal and mediate a settlement; and, The current application BE TABLED until a settlement is reached.	22-Mar-21
NEW BUSINESS	Frank Garardo		Resolution # 20210322-099 Renaud/Prue That Administration BE DIRECTED to explore long term Town volunteers who can potentially be added to the street naming list after being vetted through the Marsh Collection Society and the Heritage Committee, if necessary; and, A report be brought back with the list of names.	22-Mar-21

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2021-031

**By-law to Confirm the Proceedings of the Council
of the Corporation of the Town of Amherstburg**

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council;

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

WHEREAS it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the Proceedings of the Council of the Corporation of the Town of Amherstburg at its meeting be confirmed and adopted by By-law; and,

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. THAT the action(s) of the Council of the Corporation of the Town of Amherstburg in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Town of Amherstburg, documents and transactions entered into during the April 26th, 2021, meetings of Council, are hereby adopted and confirmed, as if the same were expressly contained in this By-law;
2. THAT the Mayor and proper officials of the Corporation of the Town of Amherstburg are hereby authorized and directed to do all things necessary to give effect to the action(s) of the Council of the Corporation of the Town of Amherstburg during the said meetings referred to in paragraph 1 of this By-law;
3. THAT the Mayor and Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Town of Amherstburg to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 26th day of April, 2021.

MAYOR – Aldo DiCarlo

CLERK – Paula Parker