



**TOWN OF AMHERSTBURG
REGULAR COUNCIL MEETING**

**Monday, January 25, 2021
6:00 PM**

MINUTES

PRESENT

Mayor Aldo DiCarlo
Deputy Mayor Leo Meloche
Councillor Peter Courtney
Councillor Donald McArthur
Councillor Michael Prue
Councillor Marc Renaud
Councillor Patricia Simone

Giovanni (John) Miceli, CAO
Paula Parker, Clerk
Tammy Fowkes, Deputy Clerk

All members of Council participated in the meeting through video conferencing technology from remote locations. Public participation was conducted via livestream.

CALL TO ORDER

The Mayor called the meeting to order at 6:01 p.m.

ROLL CALL

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

DELEGATIONS

4.1 Libro Centre Expansion Master Plan - Peter McIntyre, Amherstburg Indoor Sports Association

Resolution # 20210125-014

Moved By Deputy Mayor Meloche

Seconded By Councillor McArthur

That the delegation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

4.2 Cat Spay and Neuter Voucher Program - Lynn Sinasac, Amherstburg Cat Support Crew

There was some difficulty with the delegates zoom access and this item was dealt with once Ms. Sinasac was able to connect. *See below.*

REPORTS – CORPORATE SERVICES

5.1 Policy Amendment – Mandatory Face Covering During a Pandemic

Resolution # 20210125-015

Moved By Councillor Renaud

Seconded By Deputy Mayor Meloche

That the Mandatory Face Covering During a Pandemic Policy BE AMENDED as recommended in the report from the Manager of Human Resources dated January 7, 2021.

The Mayor put the Motion.

Motion Carried

REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

6.1 Libro Centre Expansion Master Plan

Resolution # 20210125-016

Moved By Councillor Prue

Seconded By Deputy Mayor Meloche

That:

1. **Administration BE DIRECTED to place the ball diamonds next to the Miracle League ball diamond at the Libro Centre;**
2. **Administration PROCEED with the trail system as outlined in the Libro Centre Expansion Master Plan map; and,**
3. **The balance of the Libro Centre Expansion Master Plan BE DEFERRED until it is known what is intended for other locations.**

The Mayor put the Motion.

Motion Carried

Item # 4.2 and # 10.3 were heard at this time.

4.2 Cat Spay and Neuter Voucher Program - Lynn Sinasac, Amherstburg Cat Support Crew

Ms. Sinasac's zoom connection was established and she was able to address Council at this time.

Resolution # 20210125-017

Moved By Councillor McArthur

Seconded By Councillor Simone

That 20, no ear-tipping vouchers BE RELEASED to the Amherstburg Cat Support Crew as a pilot project subject to the cat organization meeting the conditions set by Administration.

The Mayor put the Motion.

Motion Carried

INFORMATION REPORTS

10.3 Cat Spay and Neuter Voucher Program Review

Resolution # 20210125-018

Moved By Councillor Renaud
Seconded By Councillor Prue

That the information report BE RECEIVED.

The Mayor put the Motion.

Motion Carried

REPORTS – ENGINEERING AND PUBLIC WORKS

7.1 Amending Agreement with Ontario Clean Water Agency

Resolution # 20210125-019

Moved By Deputy Mayor Meloche
Seconded By Councillor Courtney

That:

- 1. An Amending Agreement to the Service Agreement between the Town and the Ontario Clean Water Agency to extend the Agreement to December 31, 2021 and to apply a two-percent (2%) inflationary increase to the 2020 Annual Price for the 2021 Term BE APPROVED;**
- 2. An over-expenditure not to exceed \$4,600 for the Service Agreement BE APPROVED and that Administration report any surplus/deficit resulting from operations and related recommendations in the year end (Q4) variance report;**
- 3. The Mayor and Clerk BE AUTHORIZED to execute the agreement with Ontario Clean Water Agency for Amherstburg Water and Wastewater Treatment Services; and,**
- 4. By-law 2021-006 being a by-law to extend the service agreement with Ontario Clean Water Agency for the operation, maintenance and management of services for the Amherstburg Water and Wastewater systems for an additional twelve (12) months, be taken as having been read three times, and finally passed, and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

REPORTS – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

8.1 Zoning By-law Amendment for N/S County Road 20

Resolution # 20210125-020

Moved By Councillor Prue
Seconded By Deputy Mayor Meloche

That By-law 2021-004 being a by-law to amend Zoning By-law No. 1999-52, to amend the zoning for the subject lands known as N/S County Road 20, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

REPORTS - CAO's OFFICE

9.1 Adoption of Flag Protocol

Resolution # 20210125-021

Moved By Councillor Prue
Seconded By Councillor Renaud

That the Flag Protocol BE ADOPTED as a policy in accordance with the January 5, 2021 report, Adoption of Flag Protocol.

The Mayor put the Motion.

Motion Carried

INFORMATION REPORTS

Resolution # 20210125-022

Councillor Simone moved the motion with the exclusion of Item # 10.3 which was dealt with above.

Moved By Councillor Simone
Seconded By Councillor McArthur

That the following information reports BE RECEIVED:

- 10.1 Monthly Fire Department Activity Report- November and December 2020**
- 10.2 MMAH Financial Indicator Review (based on 2019 Financial Information Return)**
- ~~**10.3 Cat Spay and Neuter Voucher Program Review**~~

As dealt with above

- 10.4 Cheque Listing for the Month of December 2020**

The Mayor put the Motion.

Motion Carried

CONSENT CORRESPONDENCE

Resolution # 20210125-023

Moved By Councillor McArthur
Seconded By Councillor Simone

That the following consent correspondence BE RECEIVED:

- 11.1 Windsor Police Service, Amherstburg Detachment - 4th Quarter Statistics**
- 11.2 Municipal Insurance Cost Increase - Municipality of Charlton and Dack Resolution**
- 11.3 Bill 229, Schedule 8, Protect, Support and Recover from COVID-19 Act - Municipality of West Grey Resolution**
- 11.4 Request to Immediately Reopen Small Businesses - United Counties of Stormont, Dundas, & Glengarry Resolution**
- 11.5 Photo Radar - Township of South-West Oxford Resolution**

The Mayor put the Motion.

Motion Carried

UNFINISHED BUSINESS

There was no Unfinished Business brought forward.

NEW BUSINESS

1. Councillor Simone advised of multiple requests for a 3-way stop on Richmond Street between Fryer Street and Richmond Street and asked if this concern has been looked at in the past.

The Director of Engineering advised that she isn't aware of that stretch being looked at in the past. She advised that the Traffic By-law is currently being looked at, as well as establishing a Traffic Calming policy to assist with these types of concerns when they arise. Lastly, she advised that a speed monitor set up will be added to the list for Richmond Street as a first step in gathering data in that location.

2. Councillor Simone asked for clarification with respect to which department Fire Services will reside in once the new Director of Community and Protective Services is hired.

The Chief Administrative Officer advised that the position was created as a result of the Service Delivery Review and that oversight of Fire Services will eventually reside with the Director of Community and Protective Services. The CAO confirmed that Chief Montone will continue to report to the CAO's Office and the transition of Fire Services will begin after Chief Montone retires and a new Fire Chief is in place.

3. Councillor Courtney advised of a resident's concerns with respect to speed and site lines for residential driveways as a result of increased truck traffic on Concession 3 North for the greenhouse development.

The Director of Engineering and Public Works advised that with respect to the topography, the site lines, and the resident's concerns, it may be more appropriate to engage in an engineering study specifically for that area. She advised that there are funds in the 2021 budget for engineering studies as it pertains to traffic concerns and in the interim, the speed monitor can be set up to gather data in that location.

4. Councillor Prue asked why there were so many trees taken down at Sandwich Street and Lowes Side Road.

The Director of Parks, Facilities, Recreation and Culture advised that the issue for that area, and many other areas within the Town, was that fast growing monocultures were planted and over the course of 30-50 years they became comprised relatively all at the same time. He advised that the Town's current Tree By-law no longer allows for monocultures to be planted.

The Director of Engineering and Public Works advised that the Town consults with an arborist who reviews tree conditions and removes trees where necessary.

NOTICE OF MOTION

There were no Notices of Motion.

BY-LAWS

15.1 By-law 2021-007 - Confirmatory By-law

Resolution # 20210125-024

Moved By Councillor McArthur
Seconded By Councillor Renaud

That By-law 2021-007 being a by-law to Confirm all Resolutions of the Municipal Council Meeting held on January 25, 2021, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Courtney
Seconded By Councillor Renaud

That Council rise and adjourn at 9: 09 p.m.

The Mayor put the Motion.

Motion Carried



MAYOR – ALDO DICARLO

CLERK – PAULA PARKER