



**TOWN OF AMHERSTBURG
SPECIAL COUNCIL MEETING**

AGENDA

**Electronic Meeting
Public Participation via Livestream
<https://www.amherstburg.ca/livestream>**

Monday, March 8, 2021

5:15 PM

For information pertaining to this agenda or to arrange for any additional accessibility needs please contact Tammy Fowkes, Deputy Clerk at tfowkes@amherstburg.ca

Information will be gathered in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). All comments and communications received will become part of the public record unless you expressly request the Town to remove it. If you want to learn more about why and how the Town collects your information, write to the Town Clerk's Office, 271 Sandwich Street South, Amherstburg, ON N9V 2A5 or call 519-736-0012.

Pages

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

4. RESUMPTION OF REGULAR COUNCIL MEETING - February 22, 2021

That Council resume the February 22, 2021, Regular Council Meeting, at p.m.

5. UNFINISHED AGENDA ITEMS - February 22, 2021

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It is recommended that:

1. The following unfinished agenda items from the February 22, 2021, Regular Council Meeting, **BE REFERRED** to the March 8, 2021, Regular Council Meeting:
 - 2020 Yearly Building Activity Report - *Information Report*
 - Bi-Weekly Waste Collection Review - *Information Report*
 - Cheque Listing for the Month of January 2021 - *Information Report*
 - Off-Road Vehicle Use on Amherstburg Roadways - *Information Report*
 - Monthly Fire Department Activity Report - January 2021 - *Information Report*
 - Annual Committee Report 2020 - Audit and Finance Advisory Committee - *Information Report*
 - Changes to the Health Protection and Promotion Act - Ministry of Agriculture, Food and Rural Affairs - *Consent Correspondence*
 - Insurance Premiums - Township of Georgian Bay Resolution - *Consent Correspondence*
 - Letter to Ontario Municipal Councils - AMCTO - *Consent Correspondence*
 - Request for Changes to the Municipal Act and Municipal Elections Act re Criminal Records - Township of Conmee Resolution - *Consent Correspondence*
 - Universal Paid Sick Days in Ontario - City of St. Catherines Resolution - *Consent Correspondence*
 - Working Group Composition Concerns, Conservation Authorities - Township of Perth South Resolution - *Consent Correspondence*
 - Committee of Adjustment Meeting Minutes - January 26, 2021 - *Consent Other Minutes*
 - In-Camera Items C & D - *Special In-Camera Meeting Agenda*

6. ADJOURNMENT

That Council rise and adjourn at p.m.



**TOWN OF AMHERSTBURG
REGULAR COUNCIL MEETING**

AGENDA

**Electronic Meeting
Public Participation via Livestream
<https://www.amherstburg.ca/livestream>**

**Monday, February 22, 2021
6:00 PM**

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	Pages
1. CALL TO ORDER	9
2. ROLL CALL	

3. SPECIAL IN-CAMERA COUNCIL MEETING

That Council move into an In-Camera Meeting of Council at 1:00 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reasons:

Item A - Section 239(3.1) - Asset Management Training Session - Educational or Training Sessions.

Item B - Section 239(2)(f) - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

4. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

(In-Camera Council Meeting Agenda Items)

5. RECESS FROM SPECIAL IN-CAMERA COUNCIL MEETING

6. RESUMPTION OF REGULAR COUNCIL MEETING

That Council resume Regular session at p.m.

7. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

(Public Council Meeting Agenda Items)

8. MINUTES OF PREVIOUS MEETING

That the minutes **BE ADOPTED** and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

8.1. Regular Council Meeting Minutes - February 8, 2021

11

9. DELEGATIONS

- 9.1. Exemption Request, Noise By-law 2001-43 - Paul Sousa, President, SunParlor R/C Flyers Inc. 24

That the delegation **BE RECEIVED**.

10. REPORTS – CORPORATE SERVICES

- 10.1. 2021 OCIF - Formula Based Capital Projects 28

It is recommended that:

1. The following projects **BE APPROVED** for completion in 2021 to be funded by Ontario Community Infrastructure Fund – Formula Based funding as a transfer from Reserve Fund – Ontario Grants:
 - a. \$315,000 allowance for Culvert 8 Replacement;
 - b. \$375,000 allowance for Culvert 38 Replacement;
 - c. \$225,000 allowance for Pointe West Drive Mill & Pave (west side); and
 - d. \$50,000 allowance for Wyandotte St Mill & Pave (full extent).

11. REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

- 11.1. Status Public Art – King’s Navy Yard Park Mural Project 32

It is recommended that:

1. The Treasurer **BE AUTHORIZED** to transfer up to \$10,000 to fund the project from the Donations Reserve Fund for the King’s Navy Yard Park Mural Project.

It is recommended that:

1. Administration **BE DIRECTED** to complete the scope of work identified in the May 25, 2020 report to Council for Phase 2 of 320 Richmond;
2. A 2021 expenditure for completion of the works at 320 Richmond Project Phase 2, as outlined in the report from the Director of Parks, Facilities, Recreation & Culture dated February 11, 2021, **BE APPROVED** at a cost not to exceed \$329,800 including net HST; and,
3. The Treasurer **BE AUTHORIZED** to transfer an amount not to exceed \$329,800 from the Parks Reserve account, to fund the 320 Richmond Project as previously approved by Council in the May 25, 2020 report for Phase 2.

12. REPORTS – ENGINEERING AND PUBLIC WORKS

12.1. Lemay-Cookson Pumpworks and Lemay-Cookson Branch Drain - Tender Results

It is recommended that:

1. An over-expenditure not to exceed \$113,719 **BE APPROVED** for the Repair and Improvement to the Lemay-Cookson Pumpworks and Lemay-Cookson Branch Drain project, for a total cost not to exceed \$505,719 including net HST to be funded by recoveries from benefitting property owners;
2. The Town's estimate of the over-expenditure not to exceed \$95,887 including net HST be funded from current taxation **BE APPROVED**, with any surplus/deficit resulting from taxation funded operations to be addressed through recommendations in the year end (Q4) variance report;
3. The Lemay-Cookson Pumpworks and Lemay-Cookson Branch Drain Tender **BE AWARDED** to Murray Mills Excavating and Trucking (Sarnia) Ltd. for an amount not to exceed \$418,907 plus H.S.T.; and,
4. The Mayor and Clerk **BE AUTHORIZED** to execute an agreement with Murray Mills Excavating and Trucking (Sarnia) Ltd. for completion of the Lemay-Cookson Pumpworks and Lemay-Cookson Branch Drain improvements.

13. REPORTS - PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

13.1. Boblo Island South End Development Street Name Request

52

It is recommended that:

1. The proposed street names Bois Blanc Boulevard, Driftwood Crescent and Sandcastle Crescent for Street A, Street B and Street C respectively of the Boblo Island South End Development **BE APPROVED**.

14. REPORTS - CAO's OFFICE

14.1. Amherstburg Emergency Response Plan - 2021 Update

73

It is recommended that:

1. The updated Emergency Response Plan attached (Appendix "A") **BE APPROVED**, as presented; and,
2. **By-law 2021-008** attached (Appendix C) being a by-law to adopt an Emergency Response Plan governing the provisions of necessary services during such emergencies be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

14.2. Update C/R 20201214-452

128

It is recommended that:

1. The ice **NOT BE INSTALLED** at the Libro Centre in accordance with C/R 20201214-452.

It is recommended that:

1. The Terms of Reference for the Committee Governance Task Force (CGTF) **BE APPROVED** for the purpose of providing recommendations to Council on the adoption of individualized Advisory Committee Work Plans and Terms of Reference in accordance with the report dated February 4, 2021 entitled Proactive Committee Oversight; and,
2. _____ and _____ **BE APPOINTED** as Council representatives to the Committee Governance Task Force (CGTF).

15. INFORMATION REPORTS

That the following information reports **BE RECEIVED**:

15.1.	2020 Yearly Building Activity Report	146
15.2.	Bi-Weekly Waste Collection Review	152
15.3.	Cheque Listing for the Month of January 2021	156
15.4.	Off-Road Vehicle Use on Amherstburg Roadways	212
15.5.	Monthly Fire Department Activity Report – January 2021	275
15.6.	Annual Committee Report 2020 - Audit and Finance Advisory Committee	280

16. CONSENT CORRESPONDENCE

That the following consent correspondence **BE RECEIVED**:

16.1.	International Women's Day, Feature in The Windsor Star - POSTMEDIA Solutions	283
16.2.	Insurance Premiums - Township of Georgian Bay Resolution	284
16.3.	Working Group Composition Concerns, Conservation Authorities - Township of Perth South Resolution	285
16.4.	Changes to the Health Protection and Promotion Act - Ministry of Agriculture, Food and Rural Affairs	289
16.5.	Universal Paid Sick Days in Ontario - City of St. Catherine's Resolution	291
16.6.	Request for Changes to the Municipal Act and Municipal Elections Act regarding Criminal Records - Township of Conmee Resolution	293

17. CONSENT OTHER MINUTES

That the following minutes **BE RECEIVED**:

17.1.	Committee of Adjustment Meeting Minutes - January 26, 2021	294
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18. UNFINISHED BUSINESS

18.1.	Unfinished Business List as at February 22, 2021	309
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19. NEW BUSINESS

20. NOTICE OF MOTION

There were no Notices of Motion.

21. BY-LAWS

21.1. By-law 2021-012 - Confirmatory By-law

312

That **By-law 2021-012** being a by-law to Confirm all Resolutions of the Municipal Council Meetings held on February 22, 2021, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

22. RESUMPTION OF SPECIAL IN-CAMERA COUNCIL MEETING

That Council move back into an In-Camera Meeting of Council directly following Regular session pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reasons:

Item C - Section 239(2)(e) - Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, **Section 239(2)(f)** - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Item D - Section 239(2)(c) - A proposed or pending acquisition or disposition of land by the municipality or local board.

23. ADJOURNMENT OF SPECIAL IN-CAMERA COUNCIL MEETING

24. RESUMPTION OF REGULAR COUNCIL MEETING

That Council resume Regular session at p.m.

25. REPORT OUT FROM IN-CAMERA COUNCIL MEETING - February 22, 2021

26. ADJOURNMENT

That Council rise and adjourn at p.m.