



**TOWN OF AMHERSTBURG
COUNCIL MEETING
SUPPLEMENTARY AGENDA**

Monday, February 11, 2019

6:00 p.m.

Council Chambers

271 Sandwich Street South, Amherstburg

For information pertaining to this agenda or to arrange for any additional accessibility needs please contact Tammy Fowkes, Deputy Clerk at tfowkes@amherstburg.ca

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15. REPORTS – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

15.2 2019 Cat Control Program and Service Agreement with Human Society of Windsor-Essex for Cat Intake

It is recommended that:

1. The report from the Manager of Licensing and Enforcement dated January 24, 2019, regarding Cat Control **BE RECEIVED**;
2. Administration **BE AUTHORIZED** to enter into an agreement with the Windsor Essex County Humane Society for Cat Intake Services; and,
3. Administration **BE DIRECTED** to draft a By-law for Council's consideration to address the feeding of wildlife and feral cats.

23. BY-LAWS

23.2 By-law 2019-015 – To Appoint Members to the Amherstburg Committee of Adjustment

It is recommended that:

By-law 2019-015 being a by-law to Appoint Members to the Amherstburg Committee of Adjustment be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

23.3 By-law 2019-018 – To Appoint Members to a Municipal Heritage Committee

It is recommended that:

By-law 2019-018 being a by-law to Appoint Members to a Municipal Heritage Committee be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

23.4 By-law 2019-019 – To Appoint Members to the Amherstburg Drainage Board

It is recommended that:

By-law 2019-019 being a by-law to Appoint Members to the Amherstburg Drainage Board be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Nicole Rubli	Report Date: January 24, 2019
Author's Phone: 519 736-0012 ext. 2251	Date to Council: February 11, 2019
Author's E-mail: nrubli@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: 2019 Cat Control Program and Service Agreement with Humane Society of Windsor-Essex for Cat Intake

1. RECOMMENDATION:

It is recommended that:

1. The report from the Manager of Licensing and Enforcement dated January 24, 2019, regarding Cat Control **BE RECEIVED**;
2. Administration **BE AUTHORIZED** to enter into an agreement with the Windsor Essex County Humane Society for Cat Intake Services; and,
3. Administration **BE DIRECTED** to draft a By-law for Council's consideration to address the feeding of wildlife and feral cats.

2. BACKGROUND:

The issue of stray and feral cats in the Town of Amherstburg has been before Council numerous times since 2011; including the consideration of various options for controlling the cat population within the Town.

As a result of the various reports and recommendations, Council established a cat control program that includes:

1. Provision of vouchers toward the cost of cat spay/neuter; of which are issued directly by the Town to the residents and to two community volunteer groups (Cat Assistance Team (C.A.T.) and SNAP for Cats (S.N.A.P.);
2. Purchase of services for cat intake (drop off of stray cats at Humane Society); and
3. Funding for veterinary services, as required by the Health Protection and Promotion Act, R.S.O. 1990, c. H.7.

In the 2018 Spay and Neuter Program there was an allocation of 100 vouchers for residents, and 60 vouchers divided between the C.A.T. Organization and SNAP Organization.

In the resident program, 62 vouchers were redeemed. C.A.T. redeemed 25 vouchers and SNAP redeemed 27 vouchers. In total approximately \$7,700 total was spent on the 2018 Spay and Neuter Program and Cat Intake Program.

The Agreement for cat intake services, with the Windsor Essex County Human Society (WECHS), expired December 31, 2018 and is recommended for renewal. The services are being continued under the terms of the previous agreement, though there historically has been very low program demand in the early/winter months of the year, until such time as Council considers the recommendation to renew the program.

3. DISCUSSION:

2019 Spay and Neuter Program

The 2019 program proposed by Administration continues the service level provided in 2018, including:

- 10 vouchers that will be made available for low income families, as defined by Statistics Canada, to assist with the cost of getting their family cat spayed or neutered; and
- 90 vouchers that will be allotted for residents caring for feral cats that reside within the Town.
- 60 vouchers that will be divided amongst the CAT and SNAP organizations.
- The Town will continue to utilize 3 release dates for the resident Spay and Neuter Program.
- Vouchers that are issued have an expiration date of 90 days from date of issue.
- A driver consent form, which allows the voucher holder to consent to allow another person other than the voucher recipient to drive the feral cat to the clinic and sign off on the voucher.
- The Town will implement a mandatory ear tipping requirement that will be performed on feral cats that are spayed and neutered. Ear tipping is the universal sign of an altered feral cat and will allow residents and the two groups to easily identify when a feral cat has been altered.

Cat Intake Program

The Cat Intake Program allows residents to drop off stray cats to the WECHS at no costs to the resident. The agreement states the municipality will pay \$25 per cat that is dropped off. As part of the agreement WECHS shall receive cats from Town residents with the following conditions:

- Evidence that the individual dropping off the cat resides in the Town of Amherstburg;

- Owner surrendered cats will be accepted from residents of Amherstburg for the usual surrender fee, with the entire surrender \$30 fee paid by the owner;
- Feral cats that the finder has been caring for over a long period of time may be entered as owner surrendered cats; however, the fees charged to the Town will be the same as for stray cats. The Town recognizes that the Society discourages residents from bringing in feral or ear tipped cats, and that such cats may be returned to the area they were found after being altered and vaccinated.

With the Cat Intake Program a stray cat is held for three days to see if an owner comes forward to claim the animal. In the event the cat is not claimed it will be held for adoption. If the cat is feral it may be spayed or neutered and returned to the location of where it was found. If the cat is too unhealthy to survive it may be euthanized. A stray cat is a cat that has been socialized to people at some point in their life, but has left or lost their domestic home, as well as most human contact and dependence. A feral cat is typically one that is not socialized to people.

As part of the agreement a record will be kept of all stray cats taken in from Amherstburg residents including the name, address and telephone number of the resident delivering the cat(s). The WECHS shall provide a monthly report to the Manager of Licensing and Enforcement containing the foregoing information providing full accountability of the program and the program outputs. This data collection may assist the Town in ascertaining where colonies are forming in the Town and that information will be communicated to SNAP and CAT. This will allow the volunteer organizations to focus the use of their allocation of Spay and Neuter vouchers in areas where cat colonies are forming.

Nuisance to Properties

It should be noted that Administration has also received complaints regarding residents feeding wildlife and feral cats. This action sometimes results in damage/disturbance to neighbouring properties caused by the feral cats and wildlife attracted by the feral cats. The previous Council received a written complaint from a resident regarding this issue. As the current cat control program does not provide measures to mitigate the impact of such nuisance to properties, Administration is recommending that a By-law be drafted for Council's consideration to address these complaints.

4. RISK ANALYSIS:

If the feral cat population is not controlled cat colonies will grow due to unrestrained reproduction. The feral cat population in the urban area will continue to grow which may increase the nuisance reported by the Town's residents.

The voucher program contains a waiver with a clause indicating that the voucher recipient waives any and all rights to any such claims and indemnifies the Town against any such liability that may arise from the redemption of the Town's Spay and Neuter Voucher.

5. FINANCIAL MATTERS:

A request of \$10,750 for 'Animal Control – Other' is included in the 2019 Budget under the Licencing & Enforcement Budget centre, to assist in controlling the feral cat population. This reflects an increase of \$5,000 over the 2018 Budget in this budget centre as the 2018 Budget for this purpose was approved at \$5,750. However, following adoption of the 2018 Budget Council approved a further \$5,000 in funding for this program from a Contingency account in the Non-Departmental budget centre. Therefore, the total approved funding for the cat control program in 2018 fiscal year was \$10,750.

The full requested 2019 funding for the cat control program is \$10,750, which would be allocated as follows:

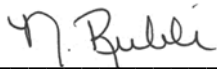
Service	2019 Budget Request
Spay and Neuter Voucher Program	\$8,000
Cat Intake Service Program	\$2,000
Veterinary Services (legislated)	\$ 750
Total	\$10,750

6. CONSULTATIONS:

Executive Director, Melanie Coulter of the Windsor Essex County Humane Society has been consulted on this report regarding the Cat Intake Program.

7. CONCLUSION:

Administration is committed to working with the residents, WECHS, SNAP and CAT to continue with the efforts of controlling the feral cat population in the Town of Amherstburg.



Nicole Rubli
Manager of Licencing and Enforcement

Report Approval Details

Document Title:	Cat Control .docx
Attachments:	N/A
Final Approval Date:	Feb 5, 2019

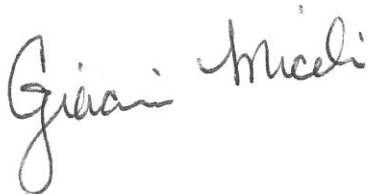
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Jan 30, 2019 - 9:42 AM



Cheryl Horrobin - Feb 4, 2019 - 2:03 PM



John Miceli - Feb 4, 2019 - 2:34 PM



Paula Parker - Feb 5, 2019 - 9:06 AM

**THE CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2019-015**

**By-law to Appoint Members to the
Town of Amherstburg Committee of Adjustment**

WHEREAS the Planning Act, R.S.O. 1990, c.P. 13, Section 44, provides that the Council may, by by-law, constitute and appoint a Committee of Adjustment for a municipality composed of such persons, not fewer than three (3), as the Council considers advisable;

AND WHEREAS in addition to the powers of the committee provided for under Section 45 of the Planning Act the Council wishes to delegate authority for the giving of consents under Section 54(2) of the Planning Act;

AND WHEREAS Section 44(3) of the Planning Act provides that the members of the committee who are not members of a municipal council shall hold office for the term of the council that appointed them;

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. THAT the Committee of Adjustment for the Corporation of the Town of Amherstburg is hereby constituted and the following persons are hereby appointed as its members for the 2018-2022 term of Council or until their successors are appointed;
 - David Cozens
 - Sherry Ducedre
 - Josh Mailloux
 - Donald Shaw
 - Terris Buchanan
2. THAT the remuneration paid to the Committee members shall be \$75.00 per meeting attended;
3. THAT in addition to the powers of the Committee provided for under Section 45 of the Planning Act the Committee of Adjustment is hereby delegated authority for the giving of consents under Section 54(2) of the Planning Act;
4. THAT By-law 2015-07 is hereby repealed in its entirety;
5. THAT this By-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and finally passed this 11th day of February, 2019.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO 2019-018

By-law to appoint members to a Municipal Heritage Committee

WHEREAS section 28 of the *Ontario Heritage Act*, 1990, as amended, provides that the Council of a municipality may, by by-law, establish a municipal heritage committee to advise and assist the Council on all matters relating to Parts IV and V of the *Ontario Heritage Act*;

AND WHEREAS the Council of the Town of Amherstburg deems it advisable to establish such a committee and to provide for the appointment of members thereto;

NOW THEREFORE, the Council of the Town of Amherstburg enacts as follows:

1. THAT the Heritage Committee for the Corporation of the Town of Amherstburg is hereby constituted and the following persons are hereby appointed as its members for the 2018-2022 term of Council or until their successors are appointed;
 - Robert Honor
 - Simon Chamley
 - Shirley Curson-Prue
 - Jennie Lajoie
 - Stephanie Pouget-Papak
2. THAT the Council of the Town of Amherstburg may, by resolution, replace members as vacancies arise, or appoint from time to time such new members as it considers desirable.
3. THAT By-law 2015-12 and any other by-laws dealing with this same subject matter are hereby repealed.
4. That this by-law shall come into force and take effect upon on the date of the third and final reading thereof.

READ a first, second and third time and finally passed this 11th day of February, 2019.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2019-019

**By-law to Appoint Members to the
Amherstburg Drainage Board**

WHEREAS Section 23.1 of the *Municipal Act, 2001* as amended, authorizes a municipality to delegate its powers and duties to a person or body subject to restrictions;

AND WHEREAS Council desires to delegate its authority under Sections 10(2), and 42, of the Drainage Act to a Drainage Board;

AND WHEREAS Council desires to delegate its authority under Section 97 of the Drainage Act to hear appeals to assessments as outlined in Sections 52 to 56 to a Drainage Board;

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. THAT the Drainage Board for the Corporation of the Town of Amherstburg is hereby constituted and the following persons are hereby appointed as its members for the 2018-2022 term of Council or until their successors are appointed;
 - Allan Major
 - Bob Bezaire
 - Brad Laramie
 - Bob Pillon
 - Ron Sutherland
2. THAT the remuneration paid to the Board members shall be \$75.00 per meeting attended;
3. THAT in addition to the powers of the Board provided for under Sections 10(2), 42, 97 and 52 to 56 of the Drainage Act, the Drainage Board is hereby granted the powers mandated for the Drainage Board in the Local Boards/Committees Terms of Reference, as amended.
4. THAT By-law 2016-27 and any other by-laws dealing with the same subject matter are hereby repealed.
5. THAT this By-law shall come into full force and take effect immediately upon the final passing thereof.

Read a first, second and third time and finally passed this 11th day of February, 2019.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER