



**TOWN OF AMHERSTBURG
COUNCIL MEETING
AGENDA**

Monday, April 27, 2020

6:00 PM

Council Chambers

271 Sandwich Street South, Amherstburg, ON, N9V 2A5

For information pertaining to this agenda or to arrange for any additional accessibility needs please contact Tammy Fowkes, Deputy Clerk at tfowkes@amherstburg.ca

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	Pages
1. ELECTRONIC MEETING - CALL TO ORDER	4
2. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF	
3. MINUTES OF PREVIOUS MEETING	
That the minutes BE ADOPTED and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:	
3.1 Special In-Camera Council Meeting Minutes - January 6, 2020	

4. REPORTS – CORPORATE SERVICES

4.1 Final Tax Rate By-Law 2020-23

6

It is recommended that:

1. **By-law 2020-023** being a by-law to set and levy the rates of taxation for the year 2020, be taken as having been read three times, and finally passed, and the Mayor and Clerk **BE AUTHORIZED** to sign same.

5. REPORTS – ENGINEERING AND PUBLIC WORKS

5.1 Roster for Engineering Services for Drainage Works (2020-2022)

16

It is recommended that:

1. The Proposals from the following respondents to the RFP for Engineering Services for Drainage Works **BE ACCEPTED** :
 - i. Rood Engineering Inc.
 - ii. N.J. Peralta Engineering Ltd.
 - iii. R. Dobbin Engineering Inc.
 - iv. Dillon Consulting Ltd.
 - v. RC Spencer Associates Inc.
 - vi. M. Gerrits Consulting Inc.
2. These proponents **BE INCLUDED** in the Town's prequalified Engineering Services Roster for Works under the Drainage Act until December 31, 2022.

6. INFORMATION REPORTS

That the following information reports **BE RECEIVED**:

6.1 Building Activity Report for Months of January, February and March 2020

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7. CORRESPONDENCE

7.1 Falun Dafa Month - May 2020

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It is recommended that:

1. The correspondence from Falun Dafa Association Canada dated April 16, 2020, **BE RECEIVED**; and,
2. May 2020 **BE PROCLAIMED** as Falun Dafa Month in the Town of Amherstburg.

8. UNFINISHED BUSINESS

8.1 Unfinished Business List as at April 27, 2020

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9. NEW BUSINESS

10. NOTICE OF MOTION

There are no Notices of Motion.

11. BY-LAWS

11.1 By-law 2020-032 - Confirmatory By-law





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That **By-law 2020-032** being a by-law to Confirm all Resolutions of the Municipal Council Meetings held on April 27th, 2020, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

12. ADJOURNMENT

That Council rise and adjourn at p.m.

MAY 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 Yard Waste South Zone 	5	6	7	8	9
10	11 Electronic Meeting Regular Council Meeting Town Hall, Council Chambers 6:00 p.m. Yard Waste North Zone 	12	13	14	15	16 Yard Waste South Zone  

17	 <p>Victoria Day Municipal Offices Closed Monday Garbage & Yard Waste(South)  Collection will be picked up Saturday, May 16th</p>	19	20	21	22	23
24	<p>Regular Council Meeting Town Hall, Council Chambers 6:00 p.m.</p> <p>Yard Waste North Zone </p>	26	27	<p>White Goods Pick Up (Last day to call for a pick up is May 22nd)</p> 	29	30
31						



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Authors' Name: Justin Rousseau and Cheryl Horrobin	Report Date: April 8, 2020
Author's Phone: 519 736-0012 ext. 2252	Date to Council: April 27, 2020
Authors' E-mail: jrousseau@amherstburg.ca ; chorrobin@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Final Tax Rate By-Law 2020-23

1. RECOMMENDATION:

It is recommended that:

1. **By-law 2020-023** being a by-law to set and levy the rates of taxation for the year 2020, be taken as having been read three times, and finally passed, and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. BACKGROUND:

On December 9, 2019, Council adopted the 2020 Budget and approved the 2020 total own purposes tax levy of \$24,288,149, including \$22,985,485 general levy and \$1,302,664 special capital levy. Administration was then to report back with a Final Tax Rate By-law for adoption of the 2020 tax rates, based on the approved 2020 own purposes tax levy, following receipt of the returned assessment roll for 2020.

The growth forecast used for 2020 Budget development, based on the best information available at the time, was 1.94%. Council approved the 2020 Budget and related levy amounts, and was advised that based on the estimated assessment change the estimated municipal tax impact for a residential property from the levy change would be 0.81%.

It was noted in the December 9, 2019 report for approval of the 2020 Budget that the actual 2020 tax rates and tax rate impacts would be determined based on the approved tax levy applied to the returned Assessment Roll for 2020 taxation purposes, and would be included in a further report to Council recommending approval of a Final Tax Rate By-law. And it was further noted that if assessment in the returned roll was higher than

estimated at the time of budget development, then the own purposes (Town) tax rate impact would be lower than estimated, and vice versa.

Subsequent to preparation of the 2020 Budget, the tax roll for 2020 taxation purposes was returned by MPAC and the final weighted assessment total for the Town of Amherstburg was confirmed by the County of Essex at \$2,474,694,404. This represents an increase of \$104,965,780 or 4.50% over the Town's prior year weighted assessment.

On February 19, 2020, County Council passed the following By-laws:

- By-law 2020-5 to establish tax ratios for the year 2020 for the Corporation of the County of Essex and its constituent lower tier municipalities.

The Province of Ontario has also established 2020 Education tax rates.

The Town collects taxes on behalf of both School Board and County of Essex taxes as part of the tax notices issued to local ratepayers.

3. **DISCUSSION:**

As noted above, Council approved the 2020 Budget and related tax levy amounts required to fund municipal services for the year, including special capital levies in December 2019 and that the actual returned roll for 2020 taxation purposes was received following development of the final budget.

Based on the actual returned roll, the Town's weighted assessment increased by 4.50% over the prior year. This increase is significantly higher than the increase of 1.94% estimated at the time of 2020 Budget development.

The tax rates for the Town are a function of the levy amount (dollars to be collected) over the weighted assessment (current market value of properties), with the latter determined by MPAC through the returned roll, adjusted for tax ratios and policy determined by the County of Essex for its lower tier municipalities.

The **estimated** impact of the Town's 2020 levy demands, based on the 2020 Budget approved by Council, was an increase of 0.81% on residential taxes, or an additional \$8 per \$100,000 in residential assessment. However, the residential tax impact based on the approved levy applied to the **actual** weighted assessment is a **reduction** in residential taxes of 1.68%, or \$17 reduction per \$100,000 in residential assessment.

Why did this happen?

In preparing for the 2020 Budget, Administration ran the assessment in MPAC's system up to October 15, 2019; which provided the best information available at the time. At that point, it was expected that most of the assessment updates had been processed by MPAC, with the exception of any year end changes.

In discussion with MPAC, Administration was advised that the changes made to the roll by MPAC subsequent to October 15, 2019, which could not have been known at the time of 2020 Budget preparation, had a few main drivers:

- **Land value methodology** changes – some of the year-end changes were the result of land methodology changes, which were driven mostly by the subdivision development from former farmland in Amherstburg. MPAC updated the land from farm to residential, and as such, the methodology changes deriving a different and higher land value.

New subdivisions are a fairly recent phenomenon in Amherstburg. As the housing market climbed, available homes became more scarce and new residential development was required, driving more of these changes than the Town has experienced previously.

- **Increased Renovations and Amenities** – renovations also become a significant year-end change. Because the market was rising, many homeowners opted to invest in their current homes rather than move, creating a higher than normal volume of residential additions, renovations and basement finishes. Combined with renovations, people also invested in pools, decks, etc.
- **Process improvements** - As the Town has worked more closely with MPAC to improve communication and data flow, MPAC has been able to maintain pace with assessment changes in Amherstburg. This did however create a larger than normal pick up of assessment during the year end change process, which is one of the main cause of the variance.

Going forward, Administration will continue to work closely with MPAC to derive the best estimate of assessment for the taxation year when estimating impacts of the recommended and final budgets.

That said, efforts to build reserves, provide for asset renewals and ensure adequate resources are in place for service delivery are critical to achieving a sustainable financial model and acceptable risk profile for the Town. To that end the focus in the annual budget document and presentation to Council is on the **dollars required** to fund the Town's operations and capital program for the fiscal year (the levy demand) based on strategic, legislated and service level requirements.

The estimated tax rate impact is provided to Council with the budget to give some context to the dollar impact to a residential property with average assessment, based on the tax levy and estimated assessment for the taxation year. However, the actual tax rate is a function of factors outside the control of Council and cannot be fully known at the time of budget development where the assessment roll has not be returned for the taxation year the budget relates to.

As such, Council is encouraged to focus on ensuring that the dollars needed to deliver required and desired municipal services are raised through the levy, rather than to target a definitive tax rate impact through adjustments to the budget and related levy demand, which may or may not result in the desired tax rate impact once the final roll is returned.

4. RISK ANALYSIS:

The tax rating By-law must be adopted in order to levy final taxes for the year and to meet the Town's financial obligations.

5. FINANCIAL MATTERS:

On a home with an assessment of \$250,000, the municipal portion of taxes including capital reserve and capital replacement levies for 2020 will be \$2,454 compared to \$2,496 in 2019, which represents a total municipal portion tax decrease of \$42 or a (1.68%) decrease from the prior year.

The reduction to 2020 tax rates outlined above **does not affect** the levy approved at the time of 2020 Budget adoption. The levy is the amount of money required to fund the Town's 2020 operating and capital demands in the approved budget, which will be collected through taxation.

6. CONSULTATIONS:

The Supervisor of Revenue assisted in development of this report and the related By-law.


MPAC provided the returned roll for 2020 taxation purposes and was consulted on the reasons for the change in the estimated returned roll and the final returned roll for 2020 taxation purposes.

7. CONCLUSION:

By-law 2020-023 is before Council for adoption to set and levy taxes for the 2020 year.



Justin Rousseau
Treasurer



Cheryl Horrobin
Director of Corporate Services

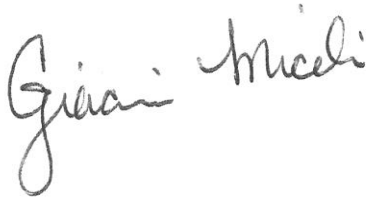
Report Approval Details

Document Title:	Final Tax Rating By-Law 2020-023.docx
Attachments:	- Final Tax By-Law 2020-023.docx - Tax Rating Bylaw 2020-023 Sch A.pdf - Tax Rating Bylaw 2020-023 Sch B.pdf - Tax Rating Bylaw 2020-023 Sch C.pdf
Final Approval Date:	Apr 22, 2020

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



John Miceli

Task assigned to Paula Parker was completed by assistant Tammy Fowkes



THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW 2020-023

Being a By-law to Set and Levy the Rates of Taxation for the Year 2020

WHEREAS the Council of the Corporation of the Town of Amherstburg has, in accordance with the Municipal Act, 2001, c25, x312(2) considered the estimates of the Municipality for the year 2020;

And whereas it is necessary for the council of the Corporation of the Town of Amherstburg (the Corporation), pursuant to the Municipal Act, to levy on the whole rateable property, according to the last revised assessment roll for the Corporation, the sums set forth for the various purposes in Schedule "A" hereto attached for the current year;

And whereas all property assessment rolls on which the 2020 taxes are to be levied have been returned and revised pursuant to the provisions of the Assessment Act, R.S.O. 1990, c.A.31 as amended (hereinafter referred to as the "Assessment Act") subject to appeals at present before the Assessment Review Board, the Ontario Municipal Board and the District Court;

And whereas Section 312 of The Municipal Act, 2001 as amended, provides the Council of a local municipality shall, after the adoption of the estimates for the year pass a By-Law to levy a separate tax rate on the assessment in each property sub class;

And whereas Section 312 of The Municipal Act, 2001 as amended, requires tax rates to be established in the same proportion to tax ratio;

And whereas the estimates for 2020 as set forth in Schedule "A" attached to this by-law; have been adopted requiring the 2020 levy for general municipal purposes of \$22,985,485 and the 2020 levy for special capital purposes of \$1,302,664 for a total 2020 levy of \$24,288,149;

Now therefore, The Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. For the year 2020, the Corporation of the Town of Amherstburg shall levy upon the whole of the rateable assessment (Schedule "B") the rates of taxation per current value assessment (Schedule "C").
2. (a) The final taxes for each property shall be the total of all levies imposed under this By-law reduced by the amount of the interim levy for 2020.
(b) Final taxes for the year 2020 shall be payable in two installments, the first of such installments shall become due and payable on the 31st day of July, and the second installment shall become due on the 30th day of October. The Treasurer may have cause and has been delegated authority to change the dates as listed should any unforeseen delay occur.
(c) The due dates for Supplementary Tax Levies, resulting from amended assessment values being received from the Municipal Property Assessment Corporation under Sections 32, 33, and 34 of the Assessment Act, shall be established by the Treasurer as required.
(d) Non-payment of the amount on the dates stated in accordance with this section shall constitute default.
3. That a penalty charge of one and one quarter percent (1 ¼ %) on the first day in which default occurs shall be imposed for non-payment of taxes.

4. That a late payment charge of one and one quarter percent (1 ¼ %) on the first day of each calendar month thereafter on the outstanding taxes due (taxes in default) shall be imposed for non-payment of taxes.
5. That penalties and interest added on taxes in default shall become due and payable and shall be collected forthwith.
6. The Treasurer is hereby authorized to accept part payment from time to time on account of any taxes due and to give a receipt for such a part payment provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable in respect of non-payment of the taxes or any installment thereof.
7. The Treasurer is hereby authorized to accept (12) monthly payments on account of taxes due on a pre-authorized payment plan. The first six (6) monthly payments shall be calculated based on the prior year taxes divided over 6 months. The last six (6) payments shall be the actual final levy amount less the previous monthly payments received divided into six (6) equal payments. Each of the monthly payments is due on the last business day of the month. Penalty charges shall be added if payments are in default.
8. The Treasurer will mail or cause the same to be mailed to the address of such person indicated on the last revised assessment roll, every tax notice specifying the amount of taxes payable.
9. Failure to receive notice does not relieve the ratepayer of obligation to pay or exempt the property owner from charges for interest and penalties imposed on taxes in default.
10. If any section, portion or schedule of this bylaw is found by a court of competent jurisdiction to be invalid, it is the intent of the Council of the Corporation of the Town of Amherstburg that all remaining sections, portions and Schedules of this By-law continue in force and effect.
11. That this By-law takes effect January 1, 2020.

Read a first, second and third time and finally passed this 27th day of April, 2020.

Mayor – Aldo DiCarlo

Clerk – Paula Parker

Town of Amherstburg
2020 Final Budget Summary

Description	Total
Taxation Revenue	
Municipal Taxes Levied - General Purposes	22,985,485
Special Capital Reserve Levy	651,332
Special Capital Replacement Levy	651,332
Total Taxation Revenue	24,288,149
Other Revenue	
Clerk's Office	14,000
Financial Services	47,000
Non-Departmental	6,159,100
Drainage	1,268,240
Public Works	703,900
Fire	46,000
Facilities	384,763
Libro Centre	757,950
Parks	6,500
Recreation Services	372,000
Tourism and Culture	90,000
Building	520,090
Licensing and Enforcement	76,100
Planning & Legislative Services	79,725
Police	70,000
Total Other Revenue	10,595,368
Total Revenue	34,883,517
Expenses	
CAO's Office	534,180
Clerk's Office	1,238,236
Council & committees	329,812
Financial Services	1,374,513
Human Resources	735,017
Information Technology	1,064,918
Non-Departmental	7,597,362
Drainage	1,365,214
Public Works	5,446,893
Fire	2,117,867
Facilities	824,382
Libro Centre	2,582,885
Parks	1,156,106
Recreation Services	783,968
Tourism and Culture	577,680
Licensing and Enforcement	450,163
Planning & Legislative Services	818,978
Building	520,090
Police Services	5,365,253
Total Expenses	34,883,517
Surplus (Deficit)	-

Property Tax Class (RTC)	Description	RTC	RTQ	Raw Assessment
Residential	Public English	R	T	1,534,066,427
Residential	Public French	R	T	6,551,130
Residential	Separate English	R	T	496,995,455
Residential	Separate French	R	T	69,356,304
Residential	Res. Farm 1 Eng Pub	R	1	709,300
Residential	Res. Farm 1 Eng Sep	R	1	87,500
Multi-Residential	Public English	M	T	25,945,616
Multi-Residential	Public French	M	T	53,191
Multi-Residential	Separate English	M	T	4,718,261
Multi-Residential	Separate French	M	T	340,832
New Multi-Residential	Taxable Full Eng Pub	N	T	3,434,847
New Multi-Residential	Taxable Full Eng Sep	N	T	101,153
Commercial (Residual)	Full	C	T	96,868,431
Commercial	Small Scale On-Farm Bus	C	7	
Commercial	Excess Land	C	U	4,362,800
Commercial	Vacant Land	C	X	4,911,700
Comm. New Construct	Full	X	T	30,576,100
Comm. New Construct	Small Scale On-Farm Bus	X	7	19,300
Comm. New Construct	Excess Land	X	U	82,400
Parking Lot	Taxable Full No Sup	G	T	82,000
Shopping Centre	Full	S	T	21,289,400
Industrial (Residual)	Full	I	T	28,931,000
Industrial	Small Scale On-Farm Bus	I	7	100,000
Industrial (Residual)	Full Shared PIL	I	H	97,100
Industrial	Excess Land	I	U	2,782,200
Industrial	Vacant Land	I	X	6,396,600
Industrial	Full - New Const.	J	T	2,320,000
Ind - New Construct	Small Scale On-Farm Bus	J	7	50,000
Large Industrial	Full	L	T	-
Large Industrial	New	K	T	-
Large Industrial	Excess Land	L	U	
Pipeline	Full	P	T	12,533,000
Farm	Public English	F	T	158,117,414
Farm	Separate English	F	T	23,348,589
Farm	Separate French	F	T	4,180,300
Managed Forest	Public English	T	T	454,608
Managed Forest	Public French	T	T	1,281
Managed Forest	Separate English	T	T	158,749
Managed Forest	Separate French	T	T	8,762
Total Taxable Assessment				2,540,031,750

Payments in Lieu of Taxes (PIL) Property Tax Class (RTC)	Description	RTC	RTQ	Assessment
Residential	PIL Full Eng Pub	R	F	516,800
Residential	PIL Gen No Supp	R	G	2,239,400
Commercial	PIL Full No Supp	C	F	9,383,600
Commercial	PIL Full Tenant of Prov	C	P	1,900
Commercial	PIL Gen No Supp	C	G	2,598,100
Commercial	PIL Full Vacant Land	C	Y	397,500
Industrial	PIL Gen No Supp	I	G	89,000
Industrial	PIL Full Vacant Land	I	Y	2,600
Total PILs				15,228,900

Total Taxable and PILs	2,555,260,650
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Exempt	E	89,172,659
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Grand Total Taxable, PILs and Exempt	2,644,433,309
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Source: MPAC Assessment Roll - Compiled in the Year 2019 for Taxation in the Year 2020 - Del County By-Law Number 3-2019

Property Tax Class (RTC)	Description	RTC	RTO	Raw Assessment	Ratio	Weighted Assessment	Municipal Rate	Capital Reserve Rate	Capital Replace Rate
Residential	Public English	R	T	1,534,066,427	1.00000000	1,534,066,427	0.00928821	0.00026320	0.00026320
Residential	Public French	R	T	6,551,130	1.00000000	6,551,130	0.00928821	0.00026320	0.00026320
Residential	Separate English	R	T	496,995,455	1.00000000	496,995,455	0.00928821	0.00026320	0.00026320
Residential	Separate French	R	T	69,356,304	1.00000000	69,356,304	0.00928821	0.00026320	0.00026320
Residential	Res. Farm 1 Eng Pub	R	1	709,300	0.25000000	177,325	0.00232205	0.00006580	0.00006580
Residential	Res. Farm 1 Eng Sep	R	1	87,500	0.25000000	21,875	0.00232205	0.00006580	0.00006580
Multi-Residential	Public English	M	T	25,945,616	1.95540000	50,734,058	0.01816217	0.00051466	0.00051466
Multi-Residential	Public French	M	T	53,191	1.95540000	104,010	0.01816217	0.00051466	0.00051466
Multi-Residential	Separate English	M	T	4,718,261	1.95540000	9,226,088	0.01816217	0.00051466	0.00051466
Multi-Residential	Separate French	M	T	340,832	1.95540000	666,463	0.01816217	0.00051466	0.00051466
New Multi-Residential	Taxable Full Eng Pub	N	T	3,434,847	1.10000000	3,778,332	0.01021703	0.00028952	0.00028952
New Multi-Residential	Taxable Full Eng Sep	N	T	101,153	1.10000000	111,268	0.01021703	0.00028952	0.00028952
Commercial (Residual)	Full	C	T	96,868,431	1.08204400	104,815,905	0.01005025	0.00028479	0.00028479
Commercial	Small Scale On-Farm Bus	C	7		1.08204400	-	0.01005025	0.00028479	0.00028479
Commercial	Excess Land	C	U	4,362,800	0.75743100	3,304,520	0.00703518	0.00019935	0.00019935
Commercial	Vacant Land	C	X	4,911,700	0.58250000	2,861,065	0.00541038	0.00015331	0.00015331
Comm. New Construct	Full	X	T	30,576,100	1.08204400	33,084,686	0.01005025	0.00028479	0.00028479
Comm. New Construct	Small Scale On-Farm Bus	X	7	19,300	1.08204400	20,883	0.01005025	0.00028479	0.00028479
Comm. New Construct	Excess Land	X	U	82,400	0.75743100	62,412	0.00703518	0.00019935	0.00019935
Parking Lot	Taxable Full No Sup	G	T	82,000	0.58250000	47,765	0.00541038	0.00015331	0.00015331
Shopping Centre	Full	S	T	21,289,400	1.08204400	23,036,068	0.01005025	0.00028479	0.00028479
Industrial (Residual)	Full	I	T	28,931,000	1.94250000	56,198,468	0.01804235	0.00051126	0.00051126
Industrial	Small Scale On-Farm Bus	I	7	100,000	1.94250000	194,250	0.01804235	0.00051126	0.00051126
Industrial (Residual)	Full Shared PIL	I	H	97,100	1.94250000	188,617	0.01804235	0.00051126	0.00051126
Industrial	Excess Land	I	U	2,782,200	1.26262500	3,512,875	0.01172753	0.00033232	0.00033232
Industrial	Vacant Land	I	X	6,396,600	1.26262500	8,076,507	0.01172753	0.00033232	0.00033232
Industrial	Full - New Const.	J	T	2,320,000	1.94250000	4,506,600	0.01804235	0.00051126	0.00051126
Ind - New Construct	Small Scale On-Farm Bus	J	7	50,000	1.94250000	97,125	0.01804235	0.00051126	0.00051126
Large Industrial	Full	L	T	-	2.68610000	-	0.02494907	0.00070697	0.00070697
Large Industrial	New	K	T	-	2.68610000	-	0.02494907	0.00070697	0.00070697
Large Industrial	Excess Land	L	U		1.74596500	-	0.01621689	0.00045953	0.00045953
Pipeline	Full	P	T	12,533,000	1.30300000	16,330,499	0.01210254	0.00034295	0.00034295
Farm	Public English	F	T	158,117,414	0.25000000	39,529,354	0.00232205	0.00006580	0.00006580
Farm	Separate English	F	T	23,348,589	0.25000000	5,837,147	0.00232205	0.00006580	0.00006580
Farm	Separate French	F	T	4,180,300	0.25000000	1,045,075	0.00232205	0.00006580	0.00006580
Managed Forest	Public English	T	T	454,608	0.25000000	113,652	0.00232205	0.00006580	0.00006580
Managed Forest	Public French	T	T	1,281	0.25000000	320	0.00232205	0.00006580	0.00006580
Managed Forest	Separate English	T	T	158,749	0.25000000	39,687	0.00232205	0.00006580	0.00006580
Managed Forest	Separate French	T	T	8,762	0.25000000	2,191	0.00232205	0.00006580	0.00006580
Total Taxable Assessment				2,540,031,750		2,474,694,404			



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Roster for Engineering Services for Drainage Works (2020-2022)

1. RECOMMENDATION:

It is recommended that:

- 1. The Proposals from the following respondents to the RFP for Engineering Services for Drainage Works BE ACCEPTED :
i. Rood Engineering Inc.
ii. N.J. Peralta Engineering Ltd.
iii. R. Dobbin Engineering Inc.
iv. Dillon Consulting Ltd.
v. RC Spencer Associates Inc.
vi. M. Gerrits Consulting Inc.
2. These proponents BE INCLUDED in the Town's prequalified Engineering Services Roster for Works under the Drainage Act until December 31, 2022.

2. BACKGROUND:

The Town recently issued a Request for Proposal (RFP) for an Engineering Services Roster for Works under the Drainage Act. The Roster will provide a pre-qualified list of engineering firms to facilitate the appointment of Drainage Engineers for projects under the Drainage Act, in accordance with the Town's Procurement Policy. The scope of engineering services to be provided under the RFP included the following areas:

- 1) The firm's attendance at all required Public Meetings, including on-site meetings, Consideration Meetings, and the Court of Revision
2) Surveying and Drafting Services

- 3) Liaising with all levels of government Environmental Authorities
- 4) Preparation and Submission of all types of Reports under the provisions of the Drainage Act
- 5) Assisting the Town with appeals to the Court of Revision, Ontario Drainage Tribunal and Drainage Referee
- 6) Preparation of tender documents for the Town's Approval
- 7) Contract administration and construction supervision services

3. DISCUSSION:

The RFP closed on Tuesday, March 10, 2020. The respondents to the RFP were as follows:

- 1) M. Gerrits Consulting Inc.
3847 Churchill Line, Petrolia, Ontario N0N 1R0
- 2) Rood Engineering Inc.
9 Nelson Street, Leamington, Ontario N8H 1G6
- 3) R. Dobbin Engineering Inc.
4218 Oil Heritage Road, Petrolia, Ontario, N0N 1R0
- 4) N.J. Peralta Engineering
45 Division Street North, Kingsville, Ontario N9Y 1E1
- 5) WSP Canada Inc.
1821 Provincial Road, Windsor, Ontario N8W 5V7
- 6) RC Spencer Associates
800 University Ave. W, Windsor, Ontario N9A 5R9
- 7) Dillon Consulting Ltd.
10 Fifth Street South, Chatham, Ontario N7M 4V4

Submissions were evaluated by an evaluation committee comprised of the Drainage Superintendent/Engineering Coordinator, Manager of Engineering, and Engineering Technician. This process was coordinated and attended by the Financial Planning Administrator.

All proposals received met the requirements of the RFP. The cost per hour provided by the proponents ranged from \$50.00 per hour for clerical personnel to \$200.00 per hour for Senior Engineer.

It is important for Council to note that engineering costs for drainage works are recovered through drainage assessments to property owners. As such, drainage works and related costs are only a non-recoverable cost to the Town where the Town is included in the drainage assessment schedule for a benefitting Town-owned property or road share.

Based on the results of the proposal evaluation process, Administration is recommending the development of a prequalified Engineering Services Roster for Works under the Drainage Act (Roster). The purpose of the Roster is to develop consistent practices and reports amongst a number of qualified drainage engineers in the hopes of moving drainage works forward in an expeditious manner and minimizing the number of property owner disputes. Administration is recommending that the following firms be included in the Roster ending in 2022:

- Rood Engineering Inc.
- N.J. Peralta Engineering Ltd.
- R. Dobbin Engineering Inc.
- Dillon Consulting Ltd.
- RC Spencer Associates Inc.
- M. Gerrits Consulting Inc.

A copy of the Schedule of Fees submitted by these proponents has been provided to Council in a Private and Confidential memo.

It should be noted that although Administration is recommending the use of a Roster including the recommended proponents, there could be circumstances where other engineers may be used due to having specialized knowledge. All award of work to engineers on the Roster, or otherwise, will be in accordance with the Council approved Procurement Policy.

4. RISK ANALYSIS:

Under the Drainage Act, Council is responsible for the integrity of the drainage systems within the municipality's jurisdiction. An Engineer's Report is required for improvements to individual drainage systems.

5. FINANCIAL MATTERS:

There are no financial commitments at this time, however all drainage engineering appointments will be awarded in accordance with the Council approved Procurement Policy.

Engineering costs associated with drainage works are primarily assessed to property owners. Assessments to the Town may also occur, depending on the nature of the drainage project.

An allowance of \$165,000 is included in the 2020 Budget under the Public Works budget centre for the Town's share of costs for maintenance or construction works under the Drainage Act.

6. CONSULTATIONS:

Todd Hewitt, Manager of Engineering

Dwayne Grondin, Engineering Technician
Bobbi Reive, Financial Planning Administrator

7. **CONCLUSION:**

The development of engineering Roster for drainage engineering services for the Town will permit the Town to service its drainage engineering requirements in a more efficient and cost effective manner.



Shane McVitty
Drainage Superintendent/Engineering Coordinator

Report Approval Details

Document Title:	Roster for Engineering Services for Drainage Works (2020-2022).docx
Attachments:	
Final Approval Date:	Apr 22, 2020

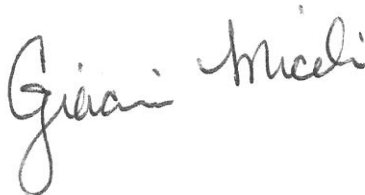
This report and all of its attachments were approved and signed as outlined below:



Antonietta Giofu



Cheryl Horrobin



John Miceli

Task assigned to Paula Parker was completed by assistant Tammy Fowkes





THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Angelo Avolio	Report Date: April 2, 2020
Author's Phone: 519 736-5408 ext. 2136	Date to Council: April 27, 2020
Author's E-mail: aavolio@amherstburg.ca	Resolution #: 20160411-145

To: Mayor and Members of Town Council

Subject: Building Activity Report for Months of January, February and March 2020

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Chief Building Official dated April 2, 2020 regarding the Building Activity Report for the months of January, February and March 2020 **BE RECEIVED for information.**

2. **BACKGROUND:**

At the regular Council meeting of April 11, 2016 Council passed the following resolution (Resolution # 2016411-145)

"The Administration BE DIRECTED to provide monthly activity reports from the Building Department, Fire Department and Police Services."

3. **DISCUSSION:**

Building activity for the referenced period is shown in the tables below. A total of 78 building permits have been issued over the three-month period. This includes 40 single family dwelling units, 6 semi-detached units, 6 garages, 10 Commercial and industrial permits and 1 permit eligible for assistance under the backflow subsidy program. There have been 4 permits issued for new secondary suites in existing dwellings. An increase of 34 dwelling units compared to 2019 for the same time period. There was a surge of applications for new residential dwellings that were submitted prior to the end of the year due to the anticipated increase to Development Charges.

Monthly Building Activity for January 2020

	January	Construction Value
Single Detached Dwelling	19	\$ 6,699,000.00
Semi Detached Dwelling	6	\$ 1,446,000.00
Three Unit Townhouse		
Apartment Building		
Secondary Suites	3	\$ 108,000.00
Attached Garage	1	\$ 16,000.00
Detached Garage	3	\$ 79,000.00
Barns & Pole Barns		
Renovations		
Addition to Residence		
Front Porch		
Shed		
Sun Room		
Gazebo		
Covered Porch		
Wood Decks		
Signs		
Moved Residences		
Demolition of Residence		
Demolition of Other	1	\$ 12,000.00
Commercial		
Industrial	1	\$ 225,000.00
Institutional	1	\$ 20,000.00
Back Water Valve-Subsidy		
Plumbing Permit		
Heating Permit		
Pool House		
Pool Permit	1	\$ 60,000.00
Septic Sytem		
Solar Panels		
Tent		
Others		
Totals	36	\$ 8,665,000.00

Monthly Building Activity for February 2020

	February	Construction Value
Single Detached Dwelling	10	\$ 3,595,000.00
Semi Detached Dwelling		
Three Unit Townhouse		
Apartment Building		
Secondary Suites	1	\$ 48,000.00
Attached Garage		
Detached Garage	1	\$ 62,000.00
Barns & Pole Barns		
Renovations	1	\$ 200,000.00
Addition to Residence		
Front Porch		
Shed		
Sun Room		
Gazebo		
Covered Porch		
Wood Decks		
Signs		
Moved Residences		
Demolition of Residence	1	\$ 5,000.00
Demolition of Other	1	\$ 2,000.00
Commercial	4	\$ 371,000.00
Industrial		
Institutional		
Back Water Valve-Subsidy	1	\$ 4,000.00
Plumbing Permit		
Heating Permit		
Pool House		
Pool Permit	2	\$ 765,000.00
Septic Sytem		
Solar Panels		
Tent		
Others		
Totals	22	\$ 5,052,000.00

Monthly Building Activity for March 2020		
	March	Construction Value
Single Detached Dwelling	11	\$ 4,125,000.00
Semi Detached Dwelling		
Three Unit Townhouse		
Apartment Building		
Secondary Suites		
Attached Garage		
Detached Garage	1	\$ 60,000.00
Barns & Pole Barns		
Renovations		
Addition to Residence	1	\$ 58,000.00
Front Porch		
Shed		
Sun Room		
Gazebo		
Covered Porch		
Wood Decks		
Signs		
Moved Residences		
Demolition of Residence		
Demolition of Other		
Commercial	3	\$ 300,000.00
Industrial	1	\$ 200,000.00
Institutional		
Back Water Valve-Subsidy		
Plumbing Permit		
Heating Permit		
Pool House		
Pool Permit	1	\$ 45,000.00
Septic Sytem	1	\$ 25,000.00
Solar Panels		
Tent		
Others	1	\$ 3,000.00
Totals	20	\$ 4,816,000.00

4. **FINANCIAL MATTERS:**

The construction value for the three months was slightly over \$ 18,500,000. In 2019 the construction value was under \$ 5,000,000. The permit activity for the reporting period results in a corresponding permit revenue of approximately \$132 400.

5. **CONCLUSION:**

This report is provided for information

A handwritten signature in black ink, appearing to be 'A. Avolio', with a horizontal line extending to the right from the end of the signature.

Angelo Avolio
Chief Building Official

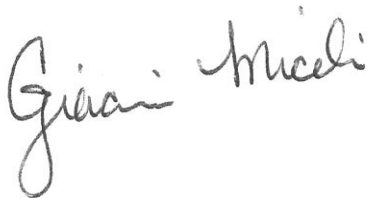
Report Approval Details

Document Title:	Building Activity Report for Month of January, February and March 2020.docx
Attachments:	N/A
Final Approval Date:	Apr 22, 2020

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



John Miceli

Task assigned to Paula Parker was completed by assistant Tammy Fowkes





Proclamation/Greeting Letter Request for 28th Falun Dafa Day Anniversary

April 16, 2020

Dear Mayor Aldo DiCarlo

I am writing to respectfully request a a proclamation/greeting message from you on the occasion of May 13th Falun Dafa Day, when Canadians who practice Falun Dafa (Falun Gong) from coast to coast will join millions around the world to pay tribute to the anniversary of the introduction of Falun Dafa to the public.

This year, we believe that such a message has particular significance and timeliness. As we and our families all suffer due to the Chinese communist party's cover-up of the Wuhan Coronavirus, the Falun Dafa community sends our wishes that everyone remains safe and going forward we stand in solidarity with you and believe that Canada will overcome the adversity.

This pandemic also reflects what we have urged for during the past decades, for more freedom, conscience and transparency so that we could be all free from the harm of the communist regime.

Falun Dafa is an ancient spiritual practice rooted in the Buddhist school of thought, that promotes the universal principles of "Truthfulness, Compassion, and Forbearance," and at times like this we are reminded of how important these values and principles can be.

Falun Dafa has been recognized and awarded worldwide for helping people to improve their spiritual, mental and physical wellbeing through meditative exercises and moral teachings, thus promoting harmony and health in society.

Despite the eradication campaign launched against Falun Dafa practitioners by the Chinese Communist Party since 1999, Falun Dafa's popularity has not diminished. The universal principles of Truthfulness, Compassion, and Forbearance have reached people from all corners of the world.

Here in Canada, unlike in China, we are privileged to be able to fully enjoy the values of openness and diversity and the freedoms of conscience and belief. It is in this spirit that we celebrate May 13th as Falun Dafa Day and we would be honoured to receive a proclamation/greeting message from you on this special occasion.

We would truly appreciate if you could please send your it to us by May 10th, 2020 or even a bit later, before May 20th. Should you have questions, please don't hesitate to contact us.

Sincerely,

Pixing Zhang, on behalf of Falun Dafa Association Canada

416835 8337 pixingzhang@gmail.com

www.Falundafa.ca

Reference: [What is Falun Gong](#) – Faluninfo.Net



Greetings, proclamations and speeches for Falun Dafa Month Celebration 2019 (excerpt):

This special celebration is an opportunity to recognize the enduring teachings of Falun Dafa. By promoting the universal principles of truthfulness, compassion and tolerance, this traditional Chinese practice has gained an international following. I know Canada is a proud home to an active and thriving Falun Dafa community. **–Hon. Andrew Scheer, Leader of the Official Opposition, Greetings for Falun Dafa Celebration 2019**

When I look out and always see the words truth, compassion, and tolerance, I thank each and every one of you for what you are bringing to Canada by promoting the very values that make a country strong **–Hon. Judy Sgro, MP, Co-Chair of Parl Friends for Falun Gong, speech on Parliament Hill on May 8, 2019**

Thank you for your guiding principles of Zhen, Shan, Ren—Truthfulness, Compassion, and Forbearance... **–Hon. Peter Kent, MP, Co-Chair of Parl Friends for Falun Gong, speech on Parliament Hill on May 8, 2019**

Falun Dafa’s message of truth, compassion and tolerance has long been an inspiration to us all. Their practise of improving oneself through quiet meditation and gentle movement is also most admirable. I congratulate Falun Dafa on another important anniversary celebration here in Ottawa!
–Cheryl Hardcastle, MP, greetings for 2019

Guided by the principles of truthfulness, compassion, and tolerance, Falun Dafa is an ancient practice that transcends barriers and embraces people from all walks of life. In promoting peace and harmony, the teachings of Falun Dafa helps people around the world improve their spiritual and physical wellbeing. **–Thanh Hai Ngo, Senator, greetings for Falun Dafa Month 2019**

I am please to recognize the 27th Anniversary of Falun Dafa, a long standing practice based on promoting harmony and health in society. **–Daniel Blaikie, MP, greetings for Falun Dafa Month 2019**

2019 Municipal Proclamation of Falun Dafa Day	2019 Greetings from Mayors
Mayor Jim Watson, City of Ottawa, ON	Mayor Maurizio Bevilacqua, Vaughan, ON
Mayor Bryan Paterson, Kingston, ON	Mayor, Dan Carter, Oshawa, ON
Mayor Aldo Dicarolo, Amherstburg, ON	Mayor Jeff Lehman, Barrie, ON
Mayor Michael Fougere, Regina, SK	Mayor Walter Sendzik, St. Catharine, ON
Mayor Charlie Clark, Saskatoon, SK	Mayor Marianne Meed Ward, Burlington, ON
Mayor Gord Krantz, Milton, ON	Mayor Betty Disero, Niagara On The Lake, ON
Mayor Diane Therrien, Peterborough, ON	Mayor Mike Bradley, Sarnia, ON
Mayor Bernadette Clement, Cornwall, ON	Mayor Allan Aills, Erin, ON
Mayor Al McDonald, North Bay, ON	Mayor Christian C.Provenzano ,Sault Ste.Marie, ON
Mayor Steve Clarke, Orillia, ON	Mayor Sheryl Spence, Warman, SK
Mayor Craig Copeland, Cold lake, AB	Mayor Lisa Helps, Victoria, BC
Mayor Colin Basran, Kelowna, BC	Mayor Mike Hurley, Burnaby, BC
Mayor Bob Wells, Courtenay, BC	Mayor Brad West, Port Coquitlam, BC



Mayor Chris Pieper, Armstrong, BC Mayor Michelle Staples, Duncan, BC Mayor William Beamish, Gibsons, BC Wabush, NF Quinte West, ON	Mayor Ken Popove, Chilliwack, BC Mayor Darnelda Siegers, District of Sechelt Mayor Russ Arnott, Comox, BC Mayor Stuart Houston, Spruce Grove, AB Mayor Grant Creasey, Lacombe, AB Mayor Brian Bowman, Winnipeg, MB
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Nobody represents the best qualities of this magnificent ancient (Chinese) culture than do the practitioners of Falun Gong. Turning China's mission in what it ought to be the benefit of all humanity can not be overstate—**Scott Reid, MP, speech for Falun Dafa Day on Parliament Hill on May 9, 2019**

The guiding principles of Falun Dafa – Truthfulness, Compassion, and Tolerance – are complementary to the values of many Canadians. ...As you celebrate Falun Dafa Day, I wish to thank you for your many contributions to our province, and for promoting peace and harmony in our diverse nation.. —**Hon. W. Thomas Molloy, Lieutenant Governor, Saskatchewan, Greetings for 2019**

As you celebrate another amazing year of work dedicated to promoting harmony and goodwill in society, you continue to strengthen your commitment to peace around the world.—**Nathaniel Erskine-Smith, MP, greetings for Falun Dafa Month 2019**

the ideas of compassion, truth, and forbearance. These are Canadian values, they are ones based on human rights, they are ones based in our Constitution about looking after each other, and this is extremely important —**Robert-Falcon Ouellette, MP, speech on Parliament Hill on May 8, 2019**

We also received greetings from: *MP Hon. Candice Bergen, MP Ted Falk, MP Borys Wrzesnewskyj, MP John Brassard, MP Harold Albrecht, MP David Anderson, MP Deepak Obhrai, MP Pat Kelly, MP Tom Kmiec, MP Stephanie Kusie, MP Len Webber, MP Rachael Harder, MP Garnett Genuis, MP Dane Lloyd, MP Ziad Aboultaif, MP Mike Lake, MP Matt Jeneroux, MP Michael Cooper, MP Randeep S. Sarai*

Hon. Gene Makowsky, MLA, SK, Ryan Meili, MLA, SK, MPP Mike Schreiner, MPP Parm Gill, MPP Doug Downey, MPP Bhutla Karpoche, MPP Jill Dunlop, MPP Suze Morrison, MPP Monique Taylor, MPP Chris Glover, MPP Roman Barber, MPP Logan Kanapathi, Toronto Councillor Kristyn Wong-Tam, Toronto Councillor Brad Bradford, Toronto councillor Josh Matlow, Calgary Councillor Jeromy Farkas, Calgary Councillor Gian-Carlo Carra

Celebration Rally speakers in Ottawa: *Hon. Judy Sgro, Hon. Peter Kent, MP Scott Reid, MP Robert-Falcon Ouellette, MP Borys Wrzesnewskyj, MP Nathaniel Erskine-Smith, MP David Anderson, MP David Anderson, MP James Bezan, Former MP David Kilgour, Alex Neve Amnesty International, Prof. Albert Lin, Aileen Calverley, HK watch*

Proclamation



The Corporation of the Town of Amherstburg

“Falun Dafa Month - May 2020”

Whereas, Falun Dafa, also known as Falun Gong, is a peaceful self-improvement practice rooted in ancient Chinese culture and centers around the universal principals of Truthfulness, Compassion and Forbearance and consists of five gentle exercises, including medication; and,

And Whereas, Falun Dafa, was first introduced by Master Li HongZhi in 1992, and has demonstrated a steadfast commitment to improve health in mind, body and spirit, and to enhance the well-being of people from all walks of society, who follow the tenets; and,

And Whereas, Transcending culture and racial boundaries, Falun Dafa has touched the lives of more than 100 million people in over 114 countries, more men and women in Canada are learning the practice and purifying their hearts, energizing their bodies, and striving to create more peaceful communities, and,

And Whereas, the great compassion and forbearance demonstrated by Falun Dafa practitioners have touched the hearts of kind-hearted people all over the world; and,

And Whereas, Falun Dafa practitioners in the communities across Canada celebrate the Falun Dafa day on May 13th and this year marks its 28th Anniversary.

I, Therefore, Proclaim that the month of May to be observed as “Falun Dafa Month” in the Town of Amherstburg. I further urge all citizens to open their heart to celebrate the Falun Dafa Month, and all civic, social organizations and business establishments to give this celebration the greatest possible support.

Aldo DiCarlo, Mayor

Unfinished Business List - eScribe as at April 27, 2020

Agenda Item	Assigned To	Comment	Description	Date
NEW BUSINESS	Nicole Rubli	20190227 - awaiting LPAT decision. RTC will cover full animal control by-law. Public Consultation Meeting was held May 14th, 2019 for Animal control By-law including kennels. Anticipate report to Council in 2020.	Resolution # 20180910-301 Lavigne/Meloche That Administration BE DIRECTED to look at surrounding municipalities and their by-law regarding dogs and kennels and bring a report back for Council's consideration.	10-Sep-18
NEW BUSINESS	Angelo Avolio	Reviewing best practices and comparator municipalities. Anticipate Council report for 2nd quarter 2020.	Resolution # 20180910-302 Lavigne/Meloche That Administration BE DIRECTED to look at surrounding municipalities regarding fill by-laws and bring back a report for Council's consideration.	10-Sep-18
UNFINISHED BUSINESS	Nicole Rubli	First public consultation scheduled for May 14th. Anticipate report to Council fourth quarter of 2020.	Resolution # 20181023-356 Fryer/Courtney That Administration BE DIRECTED to bring the report regarding urban chickens along with permit fees for Council's consideration.	23-Oct-18
Off-Road Vehicle Use on Municipal Roadways - Kevin Schmidt and Shawn Ellenberger, Essex County ATV Club	Nicole Rubli	Meeting held with County and ERCA Administration. Anticipate report to Council in Fall 2019 Administration will hold this report until the regulations associated with Bill 107 are passed by the Province, in speaking with AMO Policy Advisor this is expected in 2020.	Resolution # 20190325-202 Prue/Renaud That Administration continue to work with the Essex County ATV Club, the County of Essex, ERCA, and the Police to find a possible trial area for off-road vehicle use.	25-Mar-19
NEW BUSINESS	Eric Chamberlain, Antonietta Giofu	This will be a long term plan for the downtown core/future developments. Pending outcome of EA process (former Duffy's property) and progress of new developments (i.e. hotel), could affect timing of this report and recommendations presented to Council. Council Resolution #20180212-38 notes: A downtown core parking study, with funding to be allocated in a future year budget, after the completion of the development of the former Duffy lands BE SUPPORTED.". Estimated timing per Development Charge Study is 2020-2021.	Resolution # 20190408-238 Prue/McArthur That Administration BE DIRECTED to prepare a report regarding angled parking on the west side of Dalhousie Street from Richmond Street to Gore Street with the possibility of one-way traffic going south bound.	08-Apr-19
NEW BUSINESS	Antonietta Giofu	Administration is coordinating options with the County of Essex and discussing possible inclusion into CWATs master plan with CWATs committee. Report to Council expected Summer 2020.	Resolution # 20190624-TBD Courtney/McArthur That Administration BE DIRECTED to provide a report to Council regarding the feasibility of safe pedestrian travel along County Road 10.	24-Jun-19
NEW BUSINESS	Paula Parker	In Progress - Anticipated report to Council May 25, 2020	Resolution # 20190812-420 Courtney/Prue That Administration BE DIRECTED to re-evaluate the Towns election system and a report be brought back with options including at-large, ward or a hybrid approach to the 2022 Election for Councils consideration.	12-Aug-19
SPECIAL PLANNING REPORTS	Cheryl Horrobin	Item cannot be completed until Proclamation date for legislation is determined.	Resolution # 20190826-TBD Prue/Simone That Administration BE DIRECTED to report back to Council at the meeting prior to the 2020 Budget Deliberations and regularly thereafter through 2020 to ensure pertinent deadlines arent missed for Community Benefit Charges and Community Use By-laws, etc.	26-Aug-19
NEW BUSINESS	Anne Rota, Phil Roberts	Tourism administration in 2020 introduced a new festival (TRUE Festival) as supported by the Canadian Experience grant. Additionally the Department has been task with investigating creating green festivals to which preparation is underway for participation in the Great Global Cleanup - Detroit River. The impact of these events will be included, along with an assessment of other events in the pending report. Consultation with the TWEPI to help frame to elements of an economic impact statement requires further action. Report to council expected for June 2020.	Resolution # 20190909-447 Simone/Meloche That: Administration BE DIRECTED to prepare a report exploring the economics, rationale and feasibility of introducing other festivals and events within the Town of Amherstburg for Council consideration in the 2020 Operating Budget; Administration BE DIRECTED to look at all possible venues within the Town of Amherstburg to hold events/festivals.	09-Sep-19
NEW BUSINESS	Justin Rousseau, Cheryl Horrobin, Paula Parker	Policy work in progress	Resolution # 20190909-446 McArthur/Meloche That: Administration BE DIRECTED to reach out to the Miracle League to advise them of the charitable number that is available to them; and, A policy BE DEVELOPED outlining the use of charitable numbers for other organizations.	09-Sep-19

Unfinished Business List - eScribe as at April 27, 2020

Agenda Item	Assigned To	Comment	Description	Date
NEW BUSINESS	Antonietta Giofu, Frank Garardo	Administration compiling information. Anticipate report to Council in 3rd quarter 2020.	Resolution # 20191015-497 Prue/Simone That Administration BE DIRECTED to bring back a report regarding the finalization of the development of the north end of Boblo Island with the intent to enforce the by-law and development agreement relating to roads, sidewalks, curbs, and lighting, and to outline all municipal costs, if any.	15-Oct-19
Parking on Windermere Place - Mark & Heidi Olivito and Lisa Carnelos, Windermere Place Residents	Antonietta Giofu	Administration is gathering information and working with residents to determine feasibility. Estimated completion summer 2020.	Resolution # 20191028-508 Prue/Simone That: The delegation BE RECEIVED; The neighbours be encouraged to work with Administration on a Local Improvement Plan; and, A report BE BROUGHT back if the issue cannot be resolved.	28-Oct-19
Request for the Town of Amherstburg to Take Part in 'Green' Initiatives - Paul Hertel	Eric Chamberlain, Antonietta Giofu, Anne Rota, Phil Roberts, Frank Garardo, Mark Galvin, Paula Parker	Committee liaison has been appointed. Anticipate Terms of Reference before Council February 10, 2020. Parks and Tourism administration is organizing participation in the Great Global Cleanup - Detroit River event for April 25th, 2020 as a leading green festival initiative with the goal to build on the Detroit River Canadian Cleanup events and the 50th anniversary of Earth Day	Resolution # 20191028-507 Prue/Courtney That: The delegation BE RECEIVED and Mr. Hertel's report BE SENT to the Manager of Planning Services for inclusion at the November 12, 2019 Official Plan meeting; A green review BE DEVELOPED on Town fleet; Green festivals BE INVESTIGATED; Green builds BE INVESTIGATED on all new housing and building developments, and existing commercial, industrial and residential assessed property; and, Administration BE DIRECTED to bring back a report on the feasibility of a Committee on the Environment inclusive of Terms of Reference.	28-Oct-19
Climate Change Emergency Declaration - Councillor McArthur	Tammy Fowkes, Dawn Morencie		Resolution # 20191112-535 McArthur/Prue WHEREAS the Windsor-Essex County Environment Committee is sounding the alarm and urging the City of Windsor and the County of Essex to declare Climate Emergencies and work together to reduce emissions; and WHEREAS more than 444 Canadian municipalities (including Chatham- Kent, London, Sarnia, Hamilton, St. Catharines, Guelph, Kingston, Kitchener and the Waterloo Region) have declared Climate Emergencies, some of which are also implementing strategic plans in order to help reduce global carbon emissions and mitigate the impacts of climate change; and WHEREAS Amherstburg distributed sandbags to residents this summer in the face of historic water levels and has 43.7 km of shoreline along the Detroit River and Lake Erie, along with 12.4 km of shoreline on inland waterways, and is thus greatly affected by water levels in the Great Lakes basin; and WHEREAS the most recent report by the UN Intergovernmental Panel on Climate Change (IPCC) has indicated that within 12 years, in order to keep the global average temperature increase to 1.5 degree C and maintain a climate compatible with human civilization, there must be a reduction in carbon emissions of about 45% from 2010 levels, reaching net zero carbon emissions by 2050; and WHEREAS based on current projections of the future impacts of human- caused climate change, climate change will adversely the local economy, local infrastructure and property, put a strain on municipal budgets and result in significant economic and health burdens for local residents, particularly our vulnerable populations; and WHEREAS climate change will jeopardize the health and survival of many local plant and animal species as well as their natural environments and ecosystems; and WHEREAS Amherstburg and the surrounding region is already experiencing climate change impacts including, but not limited to, overland flooding, heavy rain event flooding, emergence of invasive species, an increased number of high heat days, the rise of vector borne diseases, the re-emergence of blue-green algae and harmful algal blooms in our lakes and rivers; and	12-Nov-19
2020 BUDGET DELIBERATIONS	John Miceli	Report to follow Service Delivery Review	Resolution # 20191119-TBD Meloche/McArthur That an internal departmental review of Corporate Services BE BROUGHT to Council for consideration.	19-Nov-19
2020 BUDGET DELIBERATIONS	John Miceli	Report to follow Service Delivery Review	Resolution # 20191119-TBD Meloche/Simone That Administration BE DIRECTED to bring back a report on the strategic use of 99 Thomas Road.	19-Nov-19

Unfinished Business List - eScribe as at April 27, 2020

Agenda Item	Assigned To	Comment	Description	Date
2020 BUDGET DELIBERATIONS	John Miceli	Report to follow Service Delivery Review	Resolution # 20191119-TBD Meloche/McArthur That Administration BE DIRECTED to bring back a report on the organizational structure of the Engineering and Public Works department prior to any further request for staffing.	19-Nov-19
Economic Development Advisory Committee Minutes - November 14, 2019	John Miceli, Paula Parker	Anticipate report to Council Spring 2020.	Resolution # 20191125-554 Prue/Simone That Administration EXPLORE opportunities for safe public access to the grounds of Belle Vue with a report provided to Council regarding same.	25-Nov-19
UNFINISHED BUSINESS	Justin Rousseau, Cheryl Horrobin	Administration will consider this direction for future budget process or reporting as applicable.	Prue/Simone Resolution # 20191125-555 That the following items 1-9 BE CONSIDERED in a staff report back to Council in the new year prior to 2021 Budget: Previous year's actuals should be contained in budget charts both in dollar and percentage variance; Consolidated schedule of reserves listing both monies coming in and those expended for both capital and operations; Bench marks comparison based on each \$100,000 of property value not just on the average household; An analysis by type (salaries, benefits, consultants, supplies, etc.) aligning with audited statements; Reserve analysis for the preceding (4) four years indicating balances; Establish a target percentage of the budget to fund reserves; Black and red fonts used instead of current brackets; The public consultation meeting be Chaired by a member of Council with well established rules, time limits, and policies to eliminate rowdiness; Council to have input on possible tax increases prior to budget release; Schedule an open mic meeting with residents in May 2020; and, Supply copies of the budget without applying the user fees	25-Nov-19
NEW BUSINESS	Justin Rousseau, Cheryl Horrobin	Report will follow the 2019 year end	Resolution # 20191209-567 Courtney/Meloche That Administration BE DIRECTED to bring back an information report which outlines the 2020 budget with actuals from 2019 final 4th quarter results.	09-Dec-19
NEW BUSINESS	Antonietta Giofu	Engineer has been retained. Data is currently being collected. Report to Council expected April 2020.	Resolution # 20191209-576 McArthur/Prue That Administration BE DIRECTED to investigate the feasibility of a 4-way stop at Pickering Drive and Cherrylawn Crescent, at the intersection closest to Sandwich Street South.	09-Dec-19
Live Music on Legion Patio from May to October - Laurie Cavanaugh, President, Royal Canadian Legion, Fort Malden Branch 157	Nicole Rubli	Public consultation required. Anticipate report to Council late Q3 early Q4	Resolution # 20200113-006 McArthur/Prue That Administration BE DIRECTED to amend Noise By-law 2001-43 to allow commercial properties with patios to request seasonal exemptions to allow for outdoor music and to allow a reading of 70 decibels from the source of where music is produced.	13-Jan-20
NEW BUSINESS	Paula Parker	Administration is in contact with a committee representative and in the process of determining the best course of action for Council as representation on this committee. A report is anticipated for March/April 2020.	Resolution # 20200113-017 McArthur/Courtney The Administration BE DIRECTED to contact the Essex County Nurse Practitioner Led Clinic (ECNPLC) to understand their request for Municipal representation on their Community Advisory Committee.	13-Jan-20
Opposing SunParlour R/C Flyers Noise Exemption Request - Tom and Mary Bateman	Nicole Rubli	Public consultation required. Anticipate report to Council late Q3 early Q4	Resolution # 20200113-004 Prue/Simone That Administration BE DIRECTED to bring back a report with an amendment to Section 3 of Noise By-law 2001-43.	13-Jan-20
Active Transportation within the Town of Amherstburg - The Cozmic Queenz	Phil Roberts	Administration has requested that the Cozmic Queenz present to the Mayor's Youth Advisory Committee as the committee previously identified an interest in active transportation initiatives and will be forwarding a recommendation for the placement of a trail bike storage locker within Amherstburg. From these deliberations Administration will develop a report to Council on current availability of all bike infrastructure, feasibility of motorized scooters and identify opportunities for improvements.	Resolution # 20200127-022 Prue/McArthur That: The presentation by the Cozmic Queenz regarding Active Transportation in the Town of Amherstburg BE SENT to the County of Essex and all Ontario municipalities; and, Administration BE DIRECTED to bring back a report regarding the availability of bike racks within the Town and the feasibility of motorized scooters for public use.	27-Jan-20

Unfinished Business List - eScribe as at April 27, 2020

Agenda Item	Assigned To	Comment	Description	Date
Kingsbridge Subdivision Parkland Conveyance	Phil Roberts, Frank Garardo	A special meeting of the Park and Recreation Committee has been called for April 8th, 2020 at 6:00 pm in Council chambers to develop concepts for funding from Parks capital reserve and dedicated park reserves. Recommendations from the committee will go before council with due process.	Resolution # 20200127-029 McArthur/Simone - amended motion That: The amended method of meeting parkland dedication requirements for the full Kingsbridge Subdivision development as outlined in the report from the Manager of Planning dated January 22, 2020 BE APPROVED; The conveyance of Parts 5 and 12 on the draft 12R plan (2.67 hectares) to 1078217 Ontario Limited in exchange for cash in lieu of parkland in the amount of \$66,170 BE APPROVED and the funds BE COMMITTED for use solely at Pat Thrasher Park; Part 6 on the draft 12R Plan (2.02 hectares) BE DESIGNATED as conservation lands and Administration BE DIRECTED to bring related amendment to the Zoning By-law (1999-52 as amended); Administration BE DIRECTED to explore opportunities for future development and upgrades to Pat Thrasher Park in consultation with the Parks and Recreation Advisory Committee and via community engagement.	27-Jan-20
Mapping of Provincially Significant Wetlands - Norfolk County Resolution	Tammy Fowkes	Task Underway	Resolution # 20200323-TBD Meloche/Simone That Administration BE DIRECTED to send correspondence in support of Norfolk County's resolution regarding their request that the process for mapping of Provincially Significant Wetlands (PSWs) be significantly improved to allow for transparency and better land owner engagement.	23-Mar-20
NEW BUSINESS	Tammy Fowkes	Task Underway	Resolution #20200323-TBD Simone/Prue That Administration BE DIRECTED to send correspondence to the Ontario Energy Board and Essex Power Lines in support of the Premier's recommendation to suspend time-of-use electricity billing.	23-Mar-20
Driveway Alteration or Installation Policy	Paula Parker	Task Underway	Resolution # 20200323-TBD Simone/Prue That the Driveway Alteration or Installation Policy BE DEFERRED until the Environmental Committee can review the policy and provide recommendations to Council.	23-Mar-20
Canadian Wines Excise Exemption - Grey County Resolution	Tammy Fowkes	Task Underway	Resolution # 20200323-TBD Meloche/Simone That Administration BE DIRECTED to send correspondence in support of Grey County's resolution regarding 100% Canadian Wines Excise Exemptions.	23-Mar-20
NEW BUSINESS	Tammy Fowkes	Task Underway	Resolution # 20200323-TBD Simone/McArthur That Administration BE DIRECTED to move the open mic sessions scheduled in Council Chambers prior to Regular Council meetings to a location deemed to be Town proper and that the open mic session offered quarterly in Anderdon, Malden, McGregor, and River Canard continue.	23-Mar-20
Emergency Preparedness Information Report	Bruce Montone	Compiling contact information	Resolution # 20200406-TBD Prue/Meloche That: The report from the CEMC/Fire Chief dated March 29, 2020, BE RECEIVED for information; and, The Fire Chief BE DIRECTED to send a formal letter to the disbanded volunteer Community Control Group (CCG) recognizing them for their past service and contributions.	06-Apr-20

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2020-032

**By-law to Confirm the Proceedings of the Council
of the Corporation of the Town of Amherstburg**

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council;

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

WHEREAS it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the Proceedings of the Council of the Corporation of the Town of Amherstburg at its meeting be confirmed and adopted by By-law; and,

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. THAT the action(s) of the Council of the Corporation of the Town of Amherstburg in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Town of Amherstburg, documents and transactions entered into during the April 27th, 2020, meeting of Council, are hereby adopted and confirmed, as if the same were expressly contained in this By-law;
2. THAT the Mayor and proper officials of the Corporation of the Town of Amherstburg are hereby authorized and directed to do all things necessary to give effect to the action(s) of the Council of the Corporation of the Town of Amherstburg during the said meetings referred to in paragraph 1 of this By-law;
3. THAT the Mayor and Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Town of Amherstburg to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 27th day of April, 2020.

MAYOR – Aldo DiCarlo

DEPUTY CLERK – Tammy Fowkes