



**TOWN OF AMHERSTBURG
COUNCIL MEETING
AGENDA**

Monday, January 23, 2017

6:00 PM

Council Chambers

271 Sandwich Street South, Amherstburg, ON, N9V 2A5

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Pages

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT REFLECTION**
- 3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**
(Public Council Meeting Agenda Items)

4. MINUTES OF PREVIOUS MEETING

That the minutes **BE ADOPTED** and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

4.1 Regular Council Meeting Minutes - November 28, 2016

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5. REPORTS – POLICE SERVICES

There are no reports.

6. REPORTS – CORPORATE SERVICES

6.1 Belle Vue Grant Application- National Cost Sharing Program for Heritage Places

(Report to follow)

It is recommended that: (9 recommendations)

1. The report from the Director of Corporate Services/Treasurer, dated January 11, 2017, regarding 2017 Final Approved Budget **BE RECEIVED**;
2. A municipal tax increase of 1.87 % **BE APPROVED**;
3. The 2017 Town Gross Operating Budget of \$25,774,425 and a net tax levy of \$20,108,009 **BE APPROVED**;
4. The 2017 Town Gross Capital Budget of \$8,253,581 (as can be seen in the appendices) to **BE APPROVED** and **FUNDED** from:
 - \$1,000,000 - 2017 Gas Tax
 - \$806,205 - Ontario Community Infrastructure Fund
 - \$1,705,000 - Tax Levy through Operations
 - \$149,630 - Police Operations
 - \$123,000 - IT Operations
 - \$469,946- Working Capital Reserve
 - \$75,000- Fleet Reserve Transfer
 - \$50,000- LED Reserve Transfer
 - \$50,000- AODA Reserve Transfer
 - \$2,200,000- Grants and Other Subsidies
 - \$1,624,800- Debentures
5. A pre-commitment of \$412,300 to the 2018 Town Capital Budget **BE APPROVED** for reconstruction of the traffic signals and intersection at Pickering and Sandwich Street;
6. A pre-commitment of \$35,000 to the 2018 Town Capital Budget **BE APPROVED** for construction of the new sidewalk from Season Retirement Home to Lowes Side Road;
7. The Director of Corporate Services/Treasurer **BE AUTHORIZED** to make the necessary transfers to fund capital projects as required from operations and reserves as per the 2017 Capital Budget;
8. The Director of Corporate Services/Treasurer **BE AUTHORIZED** to transfer the funds collected from the 2% Capital Replacement Levy to the Capital Replacement Reserve; and,

9. The Director of Corporate Services/Treasurer **BE AUTHORIZED** to transfer the funds collected from the 2% Capital Reserve Levy to the Capital Reserve.

6.3 Temporary Borrowing By-law

60

It is recommended that:

1. The report from the Director of Corporate Services/Treasurer dated December 16, 2016 regarding By-law 2017-02 Temporary Borrowing **BE RECEIVED**;
2. **By-law 2017-02** being a by-law to provide for the temporary borrowing of an upset limit of seven million dollars in funds for the Town of Amherstburg **BE APPROVED** in accordance with Section 407 of the Municipal Act; and,
3. **By-Law 2017-02** be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

7. REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There are no reports.

8. REPORTS – ENGINEERING AND PUBLIC WORKS

8.1 Canard Valley Estates Subdivision - Acceptance of Underground Infrastructure, Base Asphalt and Curbs and Placement of Surface Asphalt and Sidewalk on 1 year Maintenance

66

It is recommended that:

1. The report from the Manager of Engineering dated December 8, 2016, regarding the Canard Valley Estates Subdivision - Acceptance of Underground Infrastructure, Base Asphalt and Curbs and Placement of Surface Asphalt and Sidewalk on 1 year Maintenance **BE RECEIVED**;
2. The recommendations of the Consulting Engineer, Meo and Associates Inc. **BE APPROVED**;
3. The underground infrastructure, base asphalt and curbs **BE ACCEPTED** and **ASSUMED**; and,
4. The surface asphalt and sidewalks **BE PLACED** on a 1 year maintenance period, commencing October 19, 2016.

9. REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

9.1 2017 Spay and Neuter Voucher Program

78

It is recommended that:

1. The report from the Manager of Licensing and Enforcement dated January 5, 2017 regarding the 2017 Spay and Neuter Voucher Program **BE RECEIVED**; and,
2. The 2017 Spay and Neuter Voucher Program **BE APPROVED**.

10. REPORTS - CAO's OFFICE

10.1 Committee Vacancies – Audit and Finance Advisory Committee and Economic Development Advisory Committee 82

It is recommended that:

1. The report from the Deputy Clerk dated January 9, 2017, regarding Committee Vacancies – Audit and Finance Advisory Committee and Economic Development Advisory Committee **BE RECEIVED**;
2. Carolyn Davies **BE APPOINTED** as the Amherstburg Chamber of Commerce representative for the Audit and Finance Advisory Committee, as nominated by the Amherstburg Chamber of Commerce; and,
3. _____ **BE APPOINTED** to the Economic Development Advisory Committee.

10.2 Boblo Island Emergency Planning 110

It is recommended that:

1. The report from the Municipal Clerk/Risk Manager dated January 3, 2017 regarding Boblo Island Emergency Planning **BE RECEIVED**; and,
2. Administration **BE DIRECTED** to contact Fisheries and Oceans Canada, Canadian Coast Guard to negotiate a special assistance agreement during the winter months to aide with uninterrupted ferry service for Boblo Island residents.

11. INFORMATION REPORTS

That the following information reports **BE RECEIVED**:

11.1	DWQMS – 2016 Status Update	118
11.2	Meloche Road Reconstruction – Project Update	136
11.3	Monthly Activity Report – APSB Meeting November 15, 2016	156
11.4	December 7, 2016 – January 18, 2017 Accounts Payable	234

12. CONSENT CORRESPONDENCE

That the following consent correspondence **BE RECEIVED**:

12.1	Expansion of Provincially Funded Dental Health Programs for Adults with Low Incomes - Windsor Essex County Health Unit	298
12.2	Request to Recognize Municipal Fire Services as part of the Provincial Governments Infrastructure Strategy - Township of Hornepayne	300
12.3	Support Postal Banking - Richmond Hill Resolution	302
12.4	Military Service Recognition Book - Royal Canadian Legion, Ontario Command	306
12.5	Inequity in Property Taxation on Railway Right-of-Way`s - Fort Frances Resolution	309
12.6	Bill 77 - Public Participation Act, 2016 - Randy Hillier, MPP, Perth	311

13. CORRESPONDENCE

13.1	Request to Proclaim February as Heart Month - Heart & Stroke Foundation, Windsor Essex County Office	313
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It is recommended that:

1. The correspondence from the Heart and Stroke Foundation regarding Heart Month **BE RECEIVED**; and,
2. The month of February **BE PROCLAIMED** as Heart Month in the Town of Amherstburg.

14. CONSENT OTHER MINUTES

That the following minutes **BE RECEIVED**:

14.1	Joint Police Advisory Committee Meeting Minutes - July 6, 2016	315
14.2	Committee of Adjustment Meeting Minutes - October 25, 2016	318
14.3	Committee of Adjustment Meeting Minutes - November 29, 2016	324
14.4	Drainage Board Meeting Minutes - November 1, 2016	330
14.5	Economic Development Advisory Committee - November 1, 2016	334

15. UNFINISHED BUSINESS

15.1	Unfinished Business Lists as of January 23, 2017	339
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16. NEW BUSINESS

17. REPORT OUT FROM IN CAMERA SESSION

18. NOTICE OF MOTION

19. BY-LAWS

19.1	2017-06 - Confirmatory By-law	345
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That **By-law 2017-06** being a by-law to confirm all resolutions of the Municipal Council Meetings held January 9th, 10th, and 23rd, 2017, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

20. SPECIAL IN-CAMERA MEETING

That Council move into an In-Camera Meeting of Council directly following Regular session pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

ITEM A – Proposed Property Acquisition - Section 239(2)(c) –A proposed or pending acquisition or disposition of land by the municipality or local board.

ITEM B - 499 Dalhousie Street Water Charges - Section 239(2)(b) - Personal matters about an identifiable individual, including municipal or local board employees.

21. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

(In-Camera Council Meeting Agenda items)

22. ADJOURNMENT OF IN-CAMERA MEETING

23. RESUMPTION OF REGULAR COUNCIL MEETING

24. ADJOURNMENT

That Council rise and adjourn at p.m.



TOWN OF AMHERSTBURG

COUNCIL MEETING

Monday, November 28, 2016

6:00 PM

Council Chambers, 271 Sandwich Street South, Amherstburg

MINUTES

PRESENT

Deputy Mayor Bart DiPasquale
Councillor Joan Courtney
Councillor Rick Fryer
Councillor Jason Lavigne
Councillor Leo Meloche

Giovanni (John) Miceli, Chief Administrative Officer
Paula Parker, Municipal Clerk

ABSENT

Mayor Aldo DiCarlo
Councillor Diane Pouget

CALL TO ORDER

The Mayor called the meeting to order at 6:03 p.m.

MOMENT OF SILENT REFLECTION

Deputy Mayor DiPasquale offered the following:

It is with great sadness that I pass along a message today. Councillor Pouget and her husband Paul lost their daughter Lisa Sinasac to a very long battle with cancer, early this morning. Lisa passed away peacefully surrounded by her family. I would ask that as we stand for our moment of silent reflection this evening that we keep Councillor Pouget and her family in our thoughts and prayers at this difficult time.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

Councillor Fryer raises a Question of Privilege that in light of Councillor Pouget's recent loss, budget deliberation schedules be re-addressed.

The Mayor admitted the Question.

Moved By Councillor Fryer
Seconded By Councillor Lavigne

That the Rules of Order BE WAIVED to discuss budget deliberations scheduled to begin on November 29, 2017.

The Mayor put the Motion.

Motion Carried

Resolution # 20161128-453

Moved By Councillor Fryer
Seconded By Councillor Lavigne

That the budget process BE DEFERRED until administration can schedule another set of dates.

The Mayor put the Motion.

Motion Carried

MINUTES OF PREVIOUS MEETING

Resolution # 20161128-454

Moved By Councillor Fryer

Seconded By Councillor Courtney

That the minutes BE ADOPTED and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

4.1. Special Council Meeting Minutes - 2017 Budget Presentation - November 7, 2016

4.2. Special Council Meeting Minutes - Planning - November 14, 2016

4.3. Regular Council Meeting Minutes - November 14, 2016

4.4. Special In-Camera Council Meeting Minutes - November 14, 2016

The Mayor put the Motion.

Motion Carried

RECOGNITIONS

5.1 Long Service and Retirement Recognition

Resolution # 20161128-455

Moved By Councillor Meloche

Seconded By Councillor Lavigne

That:

1. The following employees BE RECOGNIZED for their dedicated service:

- **Richard Hill, Equipment Operator – 30 years**
- **Kevin Jones, Equipment Operator – 25 years**
- **Norm Beaulieu, Equipment Operator – 20 years**
- **Dan Ouellette, Equipment Operator – 10 years; and,**

2. Richard Hill and Debbie Hills BE RECOGNIZED in their upcoming retirement.

The Mayor put the Motion.

Motion Carried

DELEGATIONS

6.1 Windsor Essex Harvest Festival - Lynnette Bain, VP, Tourism Programs and Development, TWEPI

Ms. Bain addressed Council regarding TWEPI's support of the festival.

Resolution # 20161128-456

Moved By Councillor Lavigne
Seconded By Councillor Meloche

That the delegation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

The Clerks requested Council's indulgence to bring forward report item # 8.1 at this time.

REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

8.1 Windsor Essex Harvest Festival 2017

Councillor Fryer moved the motion with an amendment that the event not be approved as a Town event.

Resolution # 20161128-457

Moved By Councillor Fryer
Seconded By Councillor Lavigne

That:

- 1. The report from the Manager of Tourism and Culture and the CAO dated November 7, 2016 regarding the 2017 Windsor Essex Harvest Festival BE RECEIVED;**
- 2. The WE Harvest Festival NOT BE APPROVED as a Town Event.**

The Mayor put the Motion.

Motion Carried

The Clerk requested Council's indulgence to bring forward report item # 10.1 at this time as the event organizer was present to address Council questions.

REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

10.1 Woofa-Roo Shaggy Chic Social – A Whiskey, Wine and Wags Event

Lorene Clayton, Event Organizer, introduced the event and answered Council questions.

Resolution # 20161128-458

Moved By Councillor Fryer
Seconded By Councillor Meloche

That:

- 1. The report from the Manager of Licensing and Enforcement dated November 9, 2016 regarding Woofa-Roo Shaggy Chic Social - A Whiskey, Wine and Wags Event BE RECEIVED;**
- 2. That the Woofa-Roo Shaggy Chic Social – A Whiskey, Wine and Wags Event BE APPROVED;**
- 3. The Woofa-Roo Shaggy Chic Social – A Whiskey, Wine and Wags Event, BE DEEMED as a municipally significant event for the purpose of**

applying for a Special Occasion Permit from the Alcohol and Gaming Commission of Ontario (AGCO); and,

4. **The Public Events Committee BE DIRECTED to confirm the requirements identified by the Committee are met prior to the event.**

The Mayor put the Motion.

Motion Carried

REPORTS – CORPORATE SERVICES

7.1 Financial Management System Upgrades

Resolution # 20161128-459

Moved By Councillor Lavigne
Seconded By Councillor Meloche

That:

1. **The report from the Manager of Information Technology dated October 21, 2016, regarding Financial Management Systems Upgrades BE RECEIVED;**
2. **The Mayor and Clerk BE AUTHORIZED to enter into an agreement with Vadim Software to purchase software release version upgrades; and,**
3. **The Mayor and Clerk BE AUTHORIZED to enter into an agreement with City View to purchase City View Land Management Software.**

The Mayor put the Motion.

Motion Carried

REPORTS – ENGINEERING AND PUBLIC WORKS

9.1 Dufour Drain and Branches A & B – Tender Results

Resolution # 20161128-460

Moved By Councillor Lavigne
Seconded By Councillor Meloche

That:

1. **The report from the Drainage Superintendent and Engineering Coordinator dated November 8, 2016, regarding the Dufour Drain and Branches A & B - Tender Results BE RECEIVED;**
2. **An agreement with D'Amore Construction (2000) Ltd. to complete the Dufour Drain and Branches A & B BE AUTHORIZED in the amount of \$284,900.00 (excluding H.S.T.);**
3. **The Project Cost for Dufor Drain and Branches A & B in the amount of \$448,865.58 BE FUNDED as follows:**
 - **The 2016 Capital Budget in the amount of \$125,000**
 - **The assessment to the County of Essex in the amount of \$135,857.61**
 - **The assessment to Town Residents in the amount of \$177,378.12**
 - **A pre-commitment to 2017 Drainage Operating Budget in the amount of \$10,629.85; and,**
4. **By-law 2016-112 being a by-law to enter into an agreement with D'Amore Construction (2000) Ltd. to complete the Dufour Drain and Branches A & B be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

10.2 Proposed Smoke-free Outdoor Spaces By-law 2016-113

Resolution # 20161128-461

Moved By Councillor Fryer
Seconded By Councillor Meloche

That:

1. **The report from the Manager of Licensing and Enforcement dated November 10, 2016, regarding Smoke-free Outdoor Spaces By-law 2016-113 BE RECEIVED; and,**
2. **The proposed Smoke-free Outdoor Spaces By-law 2016-113 BE TABLED to be brought back at the December 12th, 2016 Council meeting for consideration.**

The Mayor put the Motion.

Motion Carried

10.3 Zoning By-law Amendment for Part Lot 13, Concession 5, 6906 Concession 6 N

Resolution # 20161128-462

Moved By Councillor Meloche
Seconded By Councillor Lavigne

That:

1. **The report from the Manager of Planning Services dated November 14, 2016, regarding the Zoning By-law Amendment for Part Lot 13, Concession 5, 6906 Concession 6 N BE RECEIVED; and,**
2. **Zoning By-law 2016-103 being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

10.4 Zoning By-law Amendment for 7781 Howard Avenue, Timberwolf Trading Inc.

Resolution # 20161128-463

Moved By Councillor Courtney
Seconded By Councillor Fryer

That:

1. **The report from the Manager of Planning Services dated November 14, 2016, regarding the Zoning By-law Amendment for 7781 Howard Ave,**

Timberwolf Trading Inc BE RECEIVED; and,

- 2. Zoning By-law 2016-104 being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

REPORTS - CAO's OFFICE

11.1 Report on the Implementation Plan for OFMEM Recommendations

Resolution # 20161128-464

Moved By Councillor Meloche
Seconded By Councillor Fryer

That:

- 1. The report from the Fire Chief dated November 2, 2016 regarding Implementation Plan for OFMEM Recommendations BE RECEIVED; and,**
- 2. The Fire Chief BE DIRECTED to provide Council with an update on the status of the 27 OFMEM recommendations every 6 months until they are all completed.**

The Mayor put the Motion.

Motion Carried

11.2 BFL Canada Insurance Provider - Insurance Renewal for 2016-2017

Resolution # 20161128-465

Moved By Councillor Courtney
Seconded By Councillor Meloche

That:

- 1. The report from the Municipal Clerk dated November 17, 2016, regarding BFL Canada Insurance Provider – Insurance Renewal for**

2016/2017 Term BE RECEIVED;

- 2. The Municipal Insurance Program Renewal Proposal for the Town of Amherstburg submitted by BFL Canada for the 12 month term beginning November 20, 2016 to November 20, 2017 BE APPROVED in the amount of \$624,859 plus taxes;**
- 3. The Director of Financial Services BE AUTHORIZED to pay the annual rate to BFL Canada; and,**
- 4. The Director of Financial Services BE DIRECTED to pre-commit \$624,859 plus taxes from the 2017 Operating Budget.**

The Mayor put the Motion.

Motion Carried

INFORMATION REPORTS

Resolution # 20161128-466

Moved By Councillor Meloche
Seconded By Councillor Fryer

That the information reports BE RECEIVED:

- 12.1 Long Service and Retirement Recognition**
- 12.2 Implementation Matrix for the Community Based Strategic Plan**
- 12.3 Purchase of Draeger Self-Contained Breathing Apparatus**
- 12.4 November 9, 2016 – November 22, 2016 Accounts Payable**

The Mayor put the Motion.

Motion Carried

CONSENT CORRESPONDENCE

Resolution # 20161128-467

Moved By Councillor Fryer
Seconded By Councillor Lavigne

That the consent correspondence BE RECEIVED:

- 13.1 Accessibility Correspondence - Linda Saxon**
- 13.2 Ontario Fiscal Gap - Town of Tecumseh Resolution**
- 13.3 Certificate of Appreciation - Royal Canadian Legion**
- 13.4 Pupil Accommodation Review - Township of South Stormont Resolution**
- 13.5 Accommodation Review Process - Township of Georgian Bay Resolution**
- 13.6 Hydro Costs for Rural Residents - Township of Georgian Bay Resolution**
- 13.7 Bill 7, Promoting Affordable Housing Act, 2016 - Township of Madawaska Valley Resolution**

The Mayor put the Motion.

Motion Carried

Resolution # 20161128-468

Moved by Councillor Meloche
Seconded by Councillor Fryer

Item # 13.2 - That Administration BE DIRECTED to send a letter in support of the Town of Tecumseh's resolution regarding the Ontario Fiscal Gap.

The Mayor put the Motion.

Motion Carried

Resolution # 20161128-469

Moved by Councillor Meloche
Seconded by Councillor Fryer

Item # 13.6 – That Administration BE DIRECTED to send a letter in support of the Township of Georgian Bay's resolution regarding hydro costs for rural residents.

The Mayor put the Motion.

Motion Carried

CONSENT OTHER MINUTES

Resolution # 20161128-470

Moved By Councillor Lavigne

Seconded By Councillor Meloche

That the following minutes BE RECEIVED:

14.1 Economic Development Advisory Committee Minutes - October 4, 2016

14.2 Parks Advisory Committee Meeting Minutes - October 5, 2016

The Mayor put the Motion.

Motion Carried

UNFINISHED BUSINESS

1. Councillor Fryer informed Council that he has received complaints about a noticeable dip in the road on Texas road and requested a timeline in which Coco Paving would be fixing the issue.

The Director of Engineering and Public Works informed Council that during the walk-through it was recognized that there was a dip in the road in which Coco Paving acknowledges and will repair at their cost. She further stated that the repair should be occurring this week, weather permitting.

2. Councillor Fryer advised Council that there is clean out for Union Gas located on the corner of Texas Road and Knobb Hill that requires capping due to a 2-3 inch divot. He stated further that it was left as a locate until Union Gas could come back to place a metal cap over it. Councillor Fryer asked that the Director of Engineering and Public Works look into it because the cap has not been affixed yet.

3. Councillor Fryer advised the Director of Engineering and Public Works that the streetlights at Sandwich Street and Simcoe Street have been flashing and flickering and asked that they be fixed.

NEW BUSINESS

1. **Moved By** Councillor Meloche
Seconded By Councillor Fryer

That the Rules of Order BE WAIVED to address the additional leaf collection this evening.

The Mayor put the Motion.

Motion Carried

2. Resolution # 20161128-471

Moved By Councillor Meloche
Seconded By Councillor Fryer

That an additional leaf collection day BE ADDED on December 12, 2016, at a cost of \$7250 to be addressed as a variance in the 4th quarter of the 2016 budget.

The Mayor put the Motion.

Motion Carried

REPORT OUT FROM IN CAMERA SESSION

November 14th, 2016 Meeting

Council met on November 14th, 2016, for a Special In-Camera meeting at 6:49 pm and discussed (1) item as provided for under Section 239 of the Municipal Act:

ITEM A – ESA Claim against the Town under Section 239(2)(f) of the Act. There is nothing further to report on this matter.

NOTICE OF MOTION

There were no Notices of Motion.

BY-LAWS

19.1 By-law 2016-117 - Confirmatory By-law

Resolution # 20161128-472

Moved By Councillor Fryer
Seconded By Councillor Meloche

That By-law 2016-117 being a by-law to confirm all resolutions of the Municipal Council Meeting held November 28th, 2016, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Meloche
Seconded By Councillor Courtney

That Council rise and adjourn at 7:18 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER



THE CORPORATION OF THE TOWN OF AMHERSTBURG
OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: January 11, 2017
Author's Phone: 519 736-0012 ext. 2259	Date to Council: January 23, 2017
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: 2017 Final Approved Budget

1. RECOMMENDATION:

It is recommended that:

1. The report from the Director of Corporate Services/Treasurer, dated January 11, 2017, regarding 2017 Final Approved Budget **BE RECEIVED**;
2. A municipal tax increase of 1.87 % **BE APPROVED**;
3. The 2017 Town Gross Operating Budget of \$25,774,425 and a net tax levy of \$20,108,009 **BE APPROVED**;
4. The 2017 Town Gross Capital Budget of \$8,253,581 (as can be seen in the appendices) to **BE APPROVED** and **FUNDED** from:
 - a. \$1,000,000 - 2017 Gas Tax
 - b. \$806,205 - Ontario Community Infrastructure Fund
 - c. \$1,705,000 - Tax Levy through Operations
 - d. \$149,630 - Police Operations

- e. \$123,000 - IT Operations
- f. \$469,946- Working Capital Reserve
- g. \$75,000- Fleet Reserve Transfer
- h. \$50,000- LED Reserve Transfer
- i. \$50,000- AODA Reserve Transfer
- j. \$2,200,000- Grants and Other Subsidies
- k. \$1,624,800- Debentures

- 5. A pre-commitment of \$412,300 to the 2018 Town Capital Budget **BE APPROVED** for reconstruction of the traffic signals and intersection at Pickering and Sandwich Street;
- 6. A pre-commitment of \$35,000 to the 2018 Town Capital Budget **BE APPROVED** for construction of the new sidewalk from Season Retirement Home to Lowes Side Road;
- 7. The Director of Corporate Services/Treasurer **BE AUTHORIZED** to make the necessary transfers to fund capital projects as required from operations and reserves as per the 2017 Capital Budget;
- 8. The Director of Corporate Services/Treasurer **BE AUTHORIZED** to transfer the funds collected from the 2% Capital Replacement Levy to the Capital Replacement Reserve; and,
- 9. The Director of Corporate Services/Treasurer **BE AUTHORIZED** to transfer the funds collected from the 2% Capital Reserve Levy to the Capital Reserve.

2. **BACKGROUND:**

On August 8, 2016, Council approved the 2017 Budget Direction Report which stated the following:

- 1. The report from the Manager of Financial Services dated, July 27, 2016, **BE RECEIVED**;
- 2. The proposed timeline for adopting a 2017 Budget **BE APPROVED**; and,
- 3. Administration **BE DIRECTED** to prepare a 2017 draft budget, to include up to a 2% increase to the general tax rate.

The Time Table was approved as follows:

Council Consultation	August 8
Budget Preparation by Administration	August, September and October
Budget Tabled to Council (and provided to Audit and Finance Committee)	Week of November 7
Council/Audit and Finance Committee Review	Weeks of November 14 & 21
Public Information Session	November 26
Budget Deliberations with Committee presentation at the start	November 29 – December 1
Budget Adoption	December 12, 2016

3. DISCUSSION:

After budget deliberation meetings on the 2017 operating and capital budget, Council agreed in principle on January 10, 2017 to a 1.89% municipal tax increase pending a recalculation of benefit cost such as CPP, EI, EHT, WSIB etc.

The Financial Services Department completed the recalculation of the benefit cost for the Town on January 11, 2017 and the difference between the budgetary estimates for the rates and the approved CRA rates for 2017 is show below:

	2017 Actuals			2017 Budget			Increase/(Decrease)		
			Total			Total			Total
	Total Salary Costs	Benefits	Salaries and Benefits	Total Salary Costs	Benefits	Salaries and Benefits	Total Salary Costs	Benefits	Salaries and Benefits
Departments/Divisions									
CAO	278,056	79,612	357,668	278,056	79,738	357,794	0	(126)	(126)
Council	127,465	14,621	142,087	127,465	16,367	143,832	0	(1,746)	(1,746)
Clerk	216,049	75,876	291,924	216,049	75,890	291,939	0	(14)	(14)
Crossing Guards	54,387	5,294	59,681	54,387	5,334	59,721	0	(40)	(40)
Human Resources	257,606	66,191	323,797	257,606	66,064	323,670	0	127	127
Fire *** Includes 129,000 in Training Cost	1,012,290	236,515	1,248,805	1,012,290	235,822	1,248,112	0	693	693
Financial Services	758,079	261,381	1,019,460	758,079	261,489	1,019,568	0	(108)	(108)
Information Technology	344,594	110,534	455,128	344,594	110,677	455,271	0	(143)	(143)
Licensing and Enforcement	144,523	49,996	194,519	144,523	50,049	194,572	0	(53)	(53)
Planning	360,909	101,428	462,337	360,909	101,240	462,149	0	188	188
Building	282,705	123,388	406,093	282,705	123,443	406,148	0	(55)	(55)
Libro	836,496	251,502	1,087,998	836,496	253,470	1,089,966	0	(1,968)	(1,968)
Parks	685,301	226,039	911,340	685,301	227,632	912,933	0	(1,593)	(1,593)
Recreation Services	424,588	87,299	511,887	424,588	88,416	513,004	0	(1,117)	(1,117)
Tourism	158,765	51,676	210,441	158,765	51,705	210,470	0	(29)	(29)
Public Works	979,606	320,953	1,300,559	979,606	321,056	1,300,662	0	(103)	(103)
Totals	6,921,419	2,062,304	8,983,724	6,921,419	2,068,392	8,989,811	0	(6,088)	(6,088)
Police	3,667,771	1,128,355	4,796,126	3,667,771	1,126,304	4,794,075	0	2,051	2,051
Totals	10,589,190	3,190,659	13,779,850	10,589,190	3,194,696	13,783,886	0	(4,036)	(4,036)

The calculation resulted in an additional budget savings of \$4,036, and the budget has been presented inclusive of the recalculation.

Upon the addition of these savings the revised operating and capital budget before Council recommends a 1.87% municipal tax increase and the continuation of both the Capital Replacement Levy and Capital Reserve Levy.

4. RISK ANALYSIS:

The 2017 Capital Budget highlights an infrastructure funding gap in excess of \$10,000,000. This gap will continue to grow in the future and the future capital needs of the Town will continue to rise over time. In light of the infrastructure gap, Council may wish to continue to maintain the capital related levies that will assist the Town in mitigating the financial resource risk. It is important to note that this risk increases when senior levels of government funding or programs are not available to assist municipalities in repairing or replacing existing infrastructure. In an effort to mitigate risk and litigation for the Town, Administration develops the capital budget on a priority basis however Council may be required to reprioritize capital works in order to address repairs that are emergency in nature.

5. FINANCIAL MATTERS:

The net municipal tax levy of \$20,108,009 represents a 1.87% increase to the municipal tax rate. For a single family residential unit with as assessed value of \$191,000 the 1.87 % increase represents a \$33.51 increase for the year.

Final and total tax bills for residents cannot be calculated until the County and Education have finalized their rates. When this is complete, Administration will prepare the By-law to adopt the 2016 assessments on which the taxes will be levied.

6. CONSULTATIONS:

All managers and directors in the Town were consulted in preparing the 2017 operating and capital budget.

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7. **CONCLUSION:**

The 2017 operating and capital budgets have been agreed to, in principle, by Council. This report serves to formalize the approval.



Justin Rousseau
Director of Corporate Services/Treasurer

JR

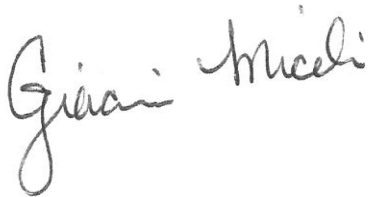
Report Approval Details

Document Title:	2017 Final Approved Budget.docx
Attachments:	- Town Operating Budget_2017-Final For Council2.pdf - 2017 Capital Budget_Town-Final.pdf
Final Approval Date:	Jan 13, 2017

This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Jan 13, 2017 - 11:40 AM



John Miceli - Jan 13, 2017 - 2:01 PM



Paula Parker - Jan 13, 2017 - 3:19 PM

TOWN OF AMHERSTBURG
SUMMARY OF OPERATING EXPENSES ON TAX LEVY
2017 Budget

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	2016 Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
DEPARTMENT							
Division							
COUNCIL	204,478	161,388	196,122	116,135	196,122	199,287	3,165
CAO OFFICE	461,998	449,761	438,585	322,440	399,890	443,968	5,383
CLERK	279,627	271,385	354,834	270,822	365,129	400,000	45,166
Crossing Guards	61,885	60,982	62,437	44,043	63,279	61,381	(1,056)
HUMAN RESOURCES	359,467	344,407	301,816	219,089	295,407	394,397	92,581
FIRE	1,276,645	1,704,209	1,435,268	1,122,014	1,576,956	1,618,005	182,737
CORPORATE SERVICES							
Financial Services	946,605	892,670	1,126,235	693,266	1,066,171	1,114,210	(12,025)
Information Technology (Includes GIS)	992,076	985,538	974,462	732,304	987,810	1,009,328	34,866
PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES							
Economic and Community Development / Purchasing	315,860	235,857	-	-	330,797	326,569	95,949
Licensing and Enforcement	320,229	308,713	230,620	243,993	301,031	429,566	123,848
Planning	277,135	266,158	434,289	301,031	429,566	558,137	123,848
Building	278,500	283,489	373,474	193,968	369,450	287,945	(85,529)
PARKS, FACILITIES, RECREATION AND CULTURE							
Libro Centre	1,368,697	1,367,072	1,111,920	1,179,859	1,498,923	1,620,698	508,778
Facilities	388,500	425,486	605,292	427,137	544,342	599,000	(6,292)
Parks	818,269	737,500	826,640	614,416	829,377	1,158,840	332,200
Recreation Services	500,107	455,388	606,599	349,919	617,784	689,887	83,288
Tourism and Culture	310,290	279,919	300,679	250,703	315,679	331,141	30,462
ENGINEERING & PUBLIC WORKS							
Public Works	2,555,130	2,464,831	2,550,323	1,848,022	2,519,760	2,600,561	50,238
Environmental Services	1,186,048	1,146,907	1,227,500	836,137	1,225,000	1,247,120	19,620
POLICE	5,738,699	5,555,635	5,837,031	4,132,154	5,853,177	5,955,813	118,782
GLOBAL EXPENSES	1,346,309	1,306,066	1,675,492	1,176,116	1,708,493	1,697,675	22,183
RETIREE BENEFITS	323,090	353,606	384,626	314,806	382,012	382,727	(1,898)
Subtotals	20,309,644	20,056,967	21,054,244	15,388,374	21,575,124	22,696,690	1,642,446
DEBT PRINCIPAL AND INTEREST	1,848,628	1,836,035	1,803,454	1,352,633	1,803,454	1,372,735	(430,719)
TOTAL OPERATING EXPENSES ON TAX LEVY	22,158,272	21,893,002	22,857,698	16,741,008	23,378,578	24,069,425	1,211,728
NET CAPITAL EXPENDITURES	1,679,000	1,679,000	1,200,000	1,200,000	1,200,000	1,705,000	505,000
CAPITAL RESERVE CONTRIBUTIONS			469,946	469,946	469,946	-	(469,946)
	23,837,272	23,572,002	24,527,644	18,410,954	25,048,524	25,774,425	1,246,782

TOWN OF AMHERSTBURG
SUMMARY OF REVENUES
2017 Budget

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	2016 Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
DEPARTMENT							
Division							
CLERKS	(3,000)	(7,619)	(2,500)	(8,844)	(10,860)	(7,000)	4,500
FINANCIAL SERVICES	(48,000)	(55,336)	(48,000)	(30,190)	(48,000)	(43,000)	(5,000)
FIRE	(5,000)	(6,856)	(29,000)	(46,826)	(53,423)	(29,000)	-
PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES							
Licensing and Enforcement (Previously By-Law)	(56,600)	(62,633)	(66,600)	(59,938)	(64,000)	(58,600)	(8,000)
Planning	(39,000)	(49,765)	(42,000)	(65,696)	(75,000)	(70,000)	28,000
Building	(287,500)	(347,830)	(287,500)	(345,888)	(369,450)	(288,000)	500
PARKS, FACILITIES, RECREATION AND CULTURE							
Libro Centre	(682,000)	(675,242)	(697,000)	(383,585)	(719,892)	(712,000)	15,000
Facilities	(73,278)	(69,207)	(73,278)	(51,644)	(73,278)	(98,278)	25,000
Parks	(3,500)	(5,461)	(3,500)	(4,869)	(7,000)	(7,000)	3,500
Recreation Services	(411,200)	(318,848)	(346,400)	(253,611)	(386,942)	(363,718)	17,318
Tourism and Culture	(33,500)	(30,644)	(26,000)	(39,893)	(41,200)	(42,000)	16,000
ENGINEERING AND PUBLIC WORKS							
Public Works	(512,361)	(516,620)	(506,861)	(567,985)	(572,575)	(512,186)	5,325
POLICE	(443,797)	(459,107)	(345,797)	(281,773)	(395,797)	(361,797)	16,000
GLOBAL ADMINISTRATIVE	(703,523)	(703,523)	(703,523)	(703,523)	(703,523)	(717,593)	14,070
NON-DEPARTMENTAL	(1,791,100)	(1,930,797)	(1,908,301)	(1,407,030)	(2,151,069)	(2,089,305)	181,004
TOTAL NON TAX REVENUES	(5,093,359)	(5,239,488)	(5,086,260)	(4,251,294)	(5,672,009)	(5,399,478)	313,218
LOCAL IMPROVEMENTS	(20,000)	(50,661)	(16,800)	(46,938)	(46,938)	(46,938)	30,138
SUPPLEMENTARY TAXES	(150,000)	(189,411)	(150,000)	(142,297)	(250,000)	(220,000)	70,000
TAXES LEVIED	(18,566,914)	(18,567,203)	(19,274,584)	(19,399,774)	(19,422,320)	(20,108,009)	833,425
TOTAL REVENUE	(23,830,273)	(24,046,763)	(24,527,644)	(23,840,304)	(25,391,267)	(25,774,425)	1,246,781

**TOWN OF AMHERSTBURG
TAX RATE CALCULATION
2017 Budget**

	Final 2016 Budget		2017 Budget	
Budgeted Operating Expenditures	21,054,244		22,696,690	
Capital Expenditures	2,644,168		8,253,581	
Contributions to Capital Reserves	469,946		-	
Debt Principle and Interest Payments	1,803,454		1,372,735	
Total General Rated Expenditures	25,971,812		32,323,006	
Less:				
Capital Reserve Contributions	937,168		917,576	
New Long Term Capital Financing	-		1,624,800	
Capital Contributions from Others	507,000		4,006,205	
Supplementary Revenues	150,000		220,000	
Non Tax Revenues	5,086,260		5,399,478	
Local Improvements	16,800		46,938	
SubTotal	6,697,228		12,214,997	
Total Collectable (through tax rates)	19,274,584		20,108,009	
Tax Rate Calculation Data:				
Taxable Assessment as provided by MPAC	2,169,946,198		2,226,860,874	1.5% growth estimate on 2016 roll return
Weighted Assessment	2,130,887,167		2,182,323,657	
(calculated using tax ratios provided by the County of Essex)				
Average Tax Rate Calculation	0.0090453		0.0092140	1.87%
Total Collectable (through tax rates)/ Weighted Assessment				increase from 2016
Total Municipal Taxes on a Single Family Residential Unit with an assessed value of \$191,000	\$ 1,727.66		\$ 1,759.88	\$ 32.22
Capital Replacement Levy	0.00018091	2% \$ 34.55	0.00018428	\$ 35.20
Capital Reserve Levy	0.00018091	2% \$ 34.55	0.00018428	\$ 35.20
Total Municipal Levies on a Single Family Residential Unit with an assessed value of \$191,000		\$ 69.11		\$ 70.40
Municipal Tax Bill with Levies	\$ 1,796.76		\$ 1,830.28	\$ 33.51 1.87%
County	0.004619090		0.004688376	Projected increase of 1.5%
Education	0.00188		0.00186	Projected decrease of 1%
County	\$ 882		\$ 895	
Education	\$ 359		\$ 355	
Total Tax Bill including Levies	\$ 3,038.09		\$ 3,081.25	\$ 43.15 1.42%
Funds Raised By Capital Replacement Levy			402,160.19	
Funds Raised By Capital Reserve Levy			402,439.97	

Notes:

The levies being proposed as part of this budget would be shown as separate line items on tax bills.

Levies would not be blended in with the proposed tax rate.

The **Capital Replacement Levy** would be for the purpose of addressing the infrastructure funding gap that exists in our municipality. (This gap will be addressed in more detail when the capital budget is presented).

The **Capital Reserve Levy** would be to build cash reserves to help mitigate the Town's need for future long term debt.

**TOWN OF AMHERSTBURG
NON-DEPARTMENTAL
2017 Budget**

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
REVENUE:							
Grants in Lieu							
10-4-0000000-0540 Federal Government	(37,000)	(25,353)	(37,000)	0	(37,000)	(26,729)	(10,271)
10-4-0000000-0545 PIL CBC Radio	(3,600)	-	-	-	-	-	-
10-4-0000000-0550 PIL Provincial	(18,000)	(20,522)	(21,076)	(18,063)	(21,076)	(22,039)	963
10-4-0000000-0560 Municipal PILS	(38,000)	(45,471)	(46,380)	(51,575)	(46,380)	(49,147)	2,767
10-4-0000000-0561 CF PIL not given to School Board		(67,990)	(81,545)	(0)	(81,545)	(70,632)	(10,913)
10-4-0000000-0570 PIL Essex Terminal	(3,200)	(3,292)	(3,300)	0	(3,300)	(3,358)	58
Total Grants in Lieu - Non Departmental	(99,800)	(162,628)	(189,301)	(69,639)	(189,301)	(171,905)	(17,396)
Other Grants							
10-4-0000000-0607 Federal Employment Grant	(15,000)	(12,894)	(14,000)	0	(12,000)	(12,000)	(2,000)
10-4-0000000-0624 Min. of Nat. Res. - Pits & Quarries	(80,000)	(66,048)	(65,000)	(75,353)	(65,000)	(65,000)	-
10-4-0000000-0626 Drainage Superintendent	(25,000)	(15,333)	(20,000)	(17,795)	(17,795)	(20,000)	-
10-4-0000000-0628 Ontario Municipal Partnership Fund	(1,010,300)	(1,010,300)	(1,000,000)	(857,550)	(1,143,400)	(1,143,400)	143,400
Total Other Grants - Non Departmental	(1,130,300)	(1,104,575)	(1,099,000)	(950,698)	(1,238,195)	(1,240,400)	141,400
Investment Income							
10-4-0000000-6538 Interest on Essex Power Investment	(210,000)	(226,927)	(220,000)	0	(220,000)	(227,000)	7,000
10-4-0000000-7220 Interest on Bank Accounts	(1,000)	(262)	-	(182)	(250)	-	-
Total Investment Income - Non Departmental	(211,000)	(227,189)	(220,000)	(182)	(220,250)	(227,000)	7,000
Other Income							
10-4-0000000-7110 Penalties and Interest on Taxes	(300,000)	(384,788)	(350,000)	(283,189)	(350,000)	(350,000)	-
10-4-0000000-6530 LAS Natural Gas Rebate		(1,617)	-	(3,323)	(3,323)	-	-
10-4-0000000-6537 Greenshield Surplus	(50,000)	(50,000)	(50,000)	(100,000)	(150,000)	(100,000)	50,000
Total Other Income - Non Departmental	(350,000)	(436,405)	(400,000)	(386,512)	(503,323)	(450,000)	50,000
Local Improvements							
10-4-0000000-0240 Municipal Drains		(3,029)	(3,000)	(3,029)	(3,029)	(3,029)	29
10-4-8030000-0210 Watermains on Taxes		(30,078)	-	(30,078)	(30,078)	(30,078)	30,078
10-4-8058010-0220 Tile Loans	(20,000)	(17,554)	(13,800)	(13,831)	(13,831)	(13,831)	31
Total Local Improvements - Non Departmental	(20,000)	(50,661)	(16,800)	(46,938)	(46,938)	(46,938)	30,138
Total Revenue - Non Departmental	(1,811,100)	(1,981,458)	(1,925,101)	(1,453,968)	(2,198,007)	(2,136,243)	211,142
Total Revenue - Non Departmental less Local Improvements	(1,791,100)	(1,930,797)	(1,908,301)	(1,407,030)	(2,151,069)	(2,089,305)	181,004

**TOWN OF AMHERSTBURG
COUNCIL
2017 Budget**

		2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
EXPENSES:								
Salaries and Wages:								
10-5-1001010-0101	Salaries - Council	124,966	124,159	124,966	94,532	124,966	127,465	2,499
10-5-1001011-0146	Salaries - Per Diem Mayor	4,500	787	2,500	104	2,500	2,500	-
10-5-1001012-0146	Salaries - Per Diem Deputy Mayor	4,500	1,216	2,500	0	2,500	2,500	-
10-5-1001013-0146	Salaries - Per Diem Coun. 1	4,500	2,136	2,500	727	2,500	2,500	-
10-5-1001014-0146	Salaries - Per Diem Coun. 2	4,500	863	2,500	727	2,500	2,500	-
10-5-1001016-0146	Salaries - Per Diem Coun. 3	4,500	1,096	2,500	104	2,500	2,500	-
10-5-1001017-0146	Salaries - Per Diem Coun. 4	4,500	1,823	2,500	831	2,500	2,500	-
10-5-1001018-0146	Salaries - Per Diem Coun. 5	4,500	1,278	2,500	831	2,500	2,500	-
Total Salaries and Wages - Council		156,466	133,358	142,466	97,856	142,466	144,965	2,499
Benefits:								
10-5-1001010-0201	Benefits - CPP	3,982	3,669	4,186	2,438	4,186	4,575	389
10-5-1001010-0203	Benefits - OMERS	6,393	6,393	7,423	4,795	7,423	7,561	138
10-5-1001010-0204	Benefits - EHT	2,437	1,897	2,347	1,268	2,347	2,486	139
10-5-1001010-0208	Benefits - WSIB		81	-	-	-	-	-
10-5-1001010-0214	Benefits - RRSP Contribution		1,105	-	-	-	-	-
Total Benefits - Council		12,812	13,145	13,956	8,501	13,956	14,622	666
General Expenses:								
10-5-1001010-0340	Public Receptions, Etc...		2,701	2,500	483	2,500	2,500	-
10-5-1001011-0340	Public Receptions - Mayor	500	285	500	400	500	500	-
10-5-1001012-0340	Public Receptions - Deputy Mayor	500	50	500	45	500	500	-
10-5-1001013-0340	Public Receptions - Councillor 1	500		500	0	500	500	-
10-5-1001014-0340	Public Receptions - Councillor 2	500		500	0	500	500	-
10-5-1001016-0340	Public Receptions - Councillor 3	500		500	0	500	500	-
10-5-1001017-0340	Public Receptions - Councillor 4	500		500	46	500	500	-
10-5-1001018-0340	Public Receptions - Councillor 5	500		500	0	500	500	-
10-5-1001010-0351	Council - General Training		149	2,000	0	2,000	2,000	-
10-5-1001011-0351	Conventions and Seminars - Mayor	1,000		1,000	0	1,000	1,000	-
10-5-1001012-0351	Conventions and Seminars - Deputy Mayor	1,000		1,000	0	1,000	1,000	-
10-5-1001013-0351	Conventions and Seminars - Councillor 1	1,000	870	1,000	789	1,000	1,000	-
10-5-1001014-0351	Conventions and Seminars - Councillor 2	1,000		1,000	890	1,000	1,000	-
10-5-1001016-0351	Conventions and Seminars - Councillor 3	1,000		1,000	97	1,000	1,000	-
10-5-1001017-0351	Conventions and Seminars - Councillor 4	1,000	870	1,000	1,508	1,000	1,000	-
10-5-1001018-0351	Conventions and Seminars - Councillor 5	1,000	158	1,000	844	1,000	1,000	-
10-5-1001011-0352	Travel and Mileage - Mayor	2,000	26	2,000	557	2,000	2,000	-
10-5-1001012-0352	Travel and Mileage - Deputy Mayor	1,500	409	1,500	111	1,500	1,500	-
10-5-1001013-0352	Travel and Mileage - Councillor 1	1,500	599	1,500	111	1,500	1,500	-
10-5-1001014-0352	Travel and Mileage - Councillor 2	1,500		1,500	111	1,500	1,500	-
10-5-1001016-0352	Travel and Mileage - Councillor 3	1,500		1,500	0	1,500	1,500	-
10-5-1001017-0352	Travel and Mileage - Councillor 4	1,500	594	1,500	861	1,500	1,500	-
10-5-1001018-0352	Travel and Mileage - Councillor 5	1,500	27	1,500	170	1,500	1,500	-
10-5-1001011-0140	Communication Allowance - Mayor	1,500	1,057	1,500	0	1,500	1,500	-
10-5-1001012-0140	Communication Allowance - Deputy Mayor	1,500	1,464	1,500	(99)	1,500	1,500	-
10-5-1001013-0140	Communication Allowance - Councillor 1	1,500	211	1,500	1,190	1,500	1,500	-
10-5-1001014-0140	Communication Allowance - Councillor 2	1,500	1,337	1,500	0	1,500	1,500	-
10-5-1001016-0140	Communication Allowance - Councillor 3	1,500	1,266	1,500	0	1,500	1,500	-
10-5-1001017-0140	Communication Allowance - Councillor 4	1,500	454	1,500	81	1,500	1,500	-
10-5-1001018-0140	Communication Allowance - Councillor 5	1,500	1,358	1,500	953	1,500	1,500	-
Total General Expenses - Council		32,000	13,885	36,500	9,147	36,500	36,500	-
Other Expenses:								
10-5-1001010-0325	Legal Fees - Council	1,200		1,200	0	1,200	1,200	-
10-5-1001010-0348	Donations	2,000	1,000	2,000	630	2,000	2,000	-
Total General Expenses - Council		3,200	1,000	3,200	630	3,200	3,200	-
Total Expenses - Council		204,478	161,388	196,122	116,135	196,122	199,287	3,165

**TOWN OF AMHERSTBURG
CAO OFFICE
2017 Budget**

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
EXPENSES:							
Salaries and Wages:							
10-5-1001023-0101 Salaries - Full Time	304,605	249,725	248,694	185,387	248,694	252,294	3,600
10-5-1001023-0112 Salaries - Part Time	24,140	26,967	22,204	17,746	22,204	25,762	3,558
10-5-1001023-0102 Salaries - Overtime	2,000	1,333	2,000	0	2,000	-	(2,000)
Total Salaries and Wages - CAO	330,745	278,025	272,898	203,134	272,898	278,056	5,158
Benefits:							
10-5-1001023-0201 Benefits - CPP	5,339	7,081	6,059	5,630	6,059	6,181	122
10-5-1001023-0202 Benefits - EI	3,500	3,363	2,637	2,696	2,637	2,399	(238)
10-5-1001023-0203 Benefits - OMERS	6,260	31,547	32,228	24,004	32,228	32,871	643
10-5-1001023-0204 Benefits - EHT	3,020	5,556	5,322	3,958	5,322	5,422	100
10-5-1001023-0205 Benefits - Greenshield	12,000	18,139	12,338	14,030	12,338	11,421	(917)
10-5-1001023-0207 Benefits - Life and Disability	5,919	13,937	11,199	11,880	11,199	14,763	3,564
10-5-1001023-0208 Benefits - WSIB	4,421	5,504	5,129	4,499	5,129	5,580	451
10-5-1001023-0209 Benefits - Post Retirement	994	808	975	731	975	975	-
Total Benefits - CAO	41,453	85,936	75,887	67,429	75,887	79,612	3,725
General Expenses:							
10-5-1001023-0342 Meeting Expenses	3,000	1,361	3,000	945	3,000	1,500	(1,500)
10-5-1001023-0327 Professional Fees	70,000	10,248	70,000	90,754	95,000	70,000	-
10-5-1001023-0251 Subscriptions and Publications	1,000	669	1,000	560	560	800	(200)
10-5-1001023-0350 Memberships	10,800	9,813	10,800	7,545	7,545	8,000	(2,800)
10-5-1001023-0351 Training and Conferences	5,000	3,710	5,000	3,076	5,000	6,000	1,000
Total General Expenses - CAO	89,800	25,801	89,800	102,880	111,105	86,300	(3,500)
10-4-1001023-3000 Reserve Transfers - Strategic Plan		60,000		(51,003)	(60,000)		
Total Expenses - CAO Department	461,998	449,761	438,585	322,440	399,890	443,968	5,383

**TOWN OF AMHERSTBURG
CLERK DIVISION
2017 Budget**

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
REVENUE:							
10-4-1001020-2163 Insurance Proceeds - Admin				(8,360)	(8,360)	(6,000)	6,000
10-4-1001020-1015 Administrative Charges	(3,000)	(7,619)	(2,500)	(484)	(2,500)	(1,000)	(1,500)
Total Revenue - Clerk Division	(3,000)	(7,619)	(2,500)	(8,844)	(10,860)	(7,000)	4,500
EXPENSES:							
Election:							
10-5-1001020-0330 Election Expenses	-	1,654	-	-	-	-	-
Committees:							
10-5-1001020-0150 Committee Honorarium - AAAC	2,300	112	1,500	300	1,500	1,500	-
10-5-7037630-0368 Heritage Committee	1,500	1,072	6,600	2,482	6,600	6,600	-
10-5-1001022-0151 Committee of Adjustment - honorarium	4,836	4,800	4,875	0	4,875	4,875	-
10-5-1002000-0150 Committee Per Diems				1,973		4,500	4,500
10-5-1002000-0560 Fence Viewer Committee		300	500	0	500	-	(500)
10-5-1002000-0561 Livestock Valuer Committee		400	250	(400)	250	250	-
10-5-1002000-0562 Parks Advisory Committee			1,500	0	1,500	1,500	-
10-5-1002000-0563 Recreation and Culture Committee			1,500	583	1,500	1,500	-
10-5-1002000-0564 Economic Development Advisory committee		173	1,500	0	1,500	1,500	-
10-5-1002000-0565 Drainage Board				2,060	1,510	2,100	2,100
10-5-1002000-0360 Committee Meetings - Sundries			2,000	0	500	2,000	-
Total Committees' Expenses - Clerk	8,636	6,857	20,225	6,998	20,235	26,325	6,100
Salaries and Wages:							
10-5-1001022-0101 Salaries - Full Time	174,911	130,613	201,748	154,738	201,748	211,049	9,301
10-5-1001022-0102 Salaries - Overtime	5,000	2,344	5,000	2,618	5,000	5,000	-
10-5-1001022-0107 Salaries - Temporary Personnel		42,200	-	-	-	-	-
Total Salaries and Wages - Clerk	179,911	175,157	206,748	157,356	206,748	216,049	9,301
Benefits:							
10-5-1001022-0201 Benefits - CPP	5,683	7,123	7,548	6,665	7,548	7,692	144
10-5-1001022-0202 Benefits - EI	2,734	3,472	3,490	3,184	3,490	3,058	(432)
10-5-1001022-0203 Benefits - OMERS	17,447	21,590	20,524	15,515	20,524	21,523	999
10-5-1001022-0204 Benefits - EHT	3,508	3,958	4,032	3,092	4,032	4,213	181
10-5-1001022-0205 Benefits - Greenshield	10,500	8,025	19,254	14,467	19,254	17,662	(1,592)
10-5-1001022-0207 Benefits - Life and Disability	9,848	5,113	9,029	7,390	9,029	12,392	3,363
10-5-1001022-0208 Benefits - WSIB	5,122	5,770	5,744	4,590	5,744	6,411	667
10-5-1001022-0209 Benefits - Post Retirement	1,988	1,196	2,990	2,250	2,990	2,925	(65)
Total Benefits - Clerk	56,830	56,247	72,611	57,153	72,611	75,876	3,265
General Expenses:							
10-5-1001022-0251 Subscriptions & Publications	500	1,118	500	247	500	500	-
10-5-1001029-0317 Records Management	1,500	1,025	10,000	1,973	10,000	10,000	-
10-5-1001022-0327 Professional Fees				3,647	6,200	20,000	20,000
10-5-1001022-0350 Memberships	1,250	620	750	272	750	750	-
10-5-1001022-0351 Training and Conferences	6,000	5,155	9,000	5,423	9,000	10,000	1,000
10-5-1001022-0352 Travel & Mileage	2,000	87	2,000	1,169	2,000	4,000	2,000
10-5-1001022-0342 Meeting	500	1,037	500	0	500	-	(500)
10-5-1001022-0402 Vehicle and Equipment Maintenance						1,500	1,500
Total General Expenses - Clerk	11,750	9,042	22,750	12,731	28,950	46,750	24,000
Reserve Transfers:							
10-5-1001022-2002 Election Reserve	22,500	22,428	32,500	32,500	32,500	35,000	2,500
10-5-1001022-2016 Insurance Reserve - Insurance claims				4,085	4,085	-	-
Total Reserve Transfers - Clerk	22,500	22,428	32,500	36,585	36,585	35,000	2,500
Total Expenses - Clerk Division	279,627	271,385	354,834	270,822	365,129	400,000	45,166

**TOWN OF AMHERSTBURG
CROSSING GUARDS
2017 Budget**

		2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
EXPENSES:								
10-5-3250000-0116	Salaries - Crossing Guards	55,323	53,320	55,323	38,732	55,323	54,387	(936)
10-5-3250000-0201	Benefits - CPP	1,258	709	1,356	565	1,356	948	(408)
10-5-3250000-0202	Benefits - EI	1,456	1,403	1,456	1,020	1,456	1,241	(215)
10-5-3250000-0203	Benefits - OMERS	430	406	430	289	430	385	(45)
10-5-3250000-0204	Benefits - EHT	1,079	1,040	1,079	755	1,079	1,061	(18)
10-5-3250000-0208	Benefits - WSIB	1,239	1,536	1,593	1,124	1,593	1,659	66
10-5-3250000-0252	Uniforms	900	2,471	1,000	1,559	1,842	1,500	500
10-5-3250000-0307	Advertising	200	97	200	0	200	200	-
Total Expenses - Crossing Guards		61,885	60,982	62,437	44,043	63,279	61,381	(1,056)

**TOWN OF AMHERSTBURG
HUMAN RESOURCES DEPARTMENT
2017 Budget**

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
EXPENSES:							
Salaries and Wages:							
10-5-1001024-0101 Salaries - Full Time	218,212	208,234	173,026	131,415	173,026	176,486	3,460
10-5-1001024-0102 Salaries - Overtime	11,600	11,406	5,500	0	-	-	(5,500)
10-5-1001024-0107 Salaries - Temporary Personnel				24,512	40,000	81,120	81,120
Total Salaries and Wages - Human Resources	229,812	219,640	178,526	155,926	213,026	257,606	79,080
Benefits:							
10-5-1001024-0201 Benefits - CPP	7,277	6,911	4,960	6,128	6,940	7,692	2,732
10-5-1001024-0202 Benefits - EI	3,403	3,228	2,327	2,974	2,887	3,058	731
10-5-1001024-0203 Benefits - OMERS	23,039	21,158	19,259	13,885	19,259	19,573	314
10-5-1001024-0204 Benefits - EHT	4,481	4,126	3,481	2,948	4,154	4,962	1,481
10-5-1001024-0205 Benefits - Greenshield	18,000	15,413	12,338	9,354	12,338	11,421	(917)
10-5-1001024-0207 Benefits - Life and Disability	11,794	7,661	7,784	6,210	7,869	10,319	2,535
10-5-1001024-0208 Benefits - WSIB	6,164	5,666	4,591	4,375	5,584	7,216	2,625
10-5-1001024-0209 Benefits - Post Retirement	2,982	1,890	1,950	1,463	1,950	1,950	-
10-5-1001024-0213 Benefits - Orthodontic	4,500	2,000	-	-	-	-	-
Total Benefits - Human Resources	81,640	68,052	56,690	47,338	60,981	66,191	9,501
General Expenses:							
10-5-1001024-0240 Employee Recognition	6,000	4,284	6,000	2,721	6,000	10,000	4,000
10-5-1001024-0249 Corporate Training	6,000	5,571	12,000	0	12,000	12,000	-
10-5-1001024-0250 Health and Safety	9,080	22,643	20,000	12,286	15,000	20,000	-
10-5-1001024-0327 Professional Fees	20,000	16,881	22,000	24,050	22,000	22,000	-
10-5-1001024-0342 Meeting Expenses	1,000	1,546	1,000	781	1,000	1,000	-
10-5-1001024-0350 Memberships	935	508	600	0	400	600	-
10-5-1001024-0351 Training and Conferences	4,000	4,937	4,000	2,572	4,000	4,000	-
10-5-1001024-0352 Travel and Mileage	1,000	346	1,000	902	1,000	1,000	-
Total General Expenses - Human Resources	48,015	56,715	66,600	43,312	61,400	70,600	4,000
Reserve Transfers:							
10-4-1001024-3000 Transfer from Reserves - Health & Safety				(27,487)	(40,000)		-
Total Expenses - Human Resources Department	359,467	344,407	301,816	219,089	295,407	394,397	92,581

**TOWN OF AMHERSTBURG
FIRE DIVISION
2017 Budget**

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
REVENUE:							
10-4-2010000-0700							
10-4-2010000-1020							
10-4-2010000-6540							
10-4-2010000-0800							
Total Revenues - Fire	(5,000)	(6,856)	(29,000)	(46,826)	(53,423)	(29,000)	-
EXPENSES:							
Salaries and Wages:							
10-5-2010000-0101							
10-5-2010000-0102							
10-5-2010000-0105							
10-5-2010000-0112							
10-5-2010000-0120							
Total Salaries and Wages - Fire	817,957	1,158,505	787,358	642,216	858,968	883,290	95,932
Benefits:							
10-5-2010000-0201							
10-5-2010000-0202							
10-5-2010000-0203							
10-5-2010000-0204							
10-5-2010000-0205							
10-5-2010000-0207							
10-5-2010000-0208							
10-5-2010000-0209							
Total Benefits - Fire	190,138	200,531	187,710	145,598	167,788	236,515	48,805
General Expenses:							
10-5-2010000-0251							
10-5-2010000-0252							
10-5-2010000-0254							
10-5-2010000-0301							
10-5-2010000-0307							
10-5-2010000-0318							
10-5-2010000-0324							
10-5-2010000-0340							
10-5-2010000-0350							
10-5-2010000-0351							
10-5-2010000-0352							
10-5-2010000-0360							
10-5-2010000-0800							
Total General Expenses - Fire	88,550	83,573	225,200	86,941	225,200	248,200	23,000
Equipment and Vehicle:							
10-5-2010000-0319							
10-5-2010000-0402							
10-5-2010000-0420							
10-5-2010000-0423							
Total Equipment and Vehicle - Fire	180,000	261,600	185,000	194,609	275,000	200,000	15,000
Reserve Transfers:							
10-5-2010000-2002							
Total Expenses - Fire Division	1,276,645	1,704,209	1,435,268	1,122,014	1,576,956	1,618,005	182,737

**TOWN OF AMHERSTBURG
FINANCIAL SERVICES DEPARTMENT
2017 Budget**

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
REVENUE:							
10-4-1001021-1010 Tax Certificates	(40,000)	(40,575)	(40,000)	(27,305)	(40,000)	(35,000)	(5,000)
10-4-1001021-1015 Administrative Charges	(8,000)	(14,761)	(8,000)	(2,885)	(8,000)	(8,000)	-
Total Revenue- Financial Services Department	(48,000)	(55,336)	(48,000)	(30,190)	(48,000)	(43,000)	(5,000)
EXPENSES:							
Salaries and Wages:							
10-5-1001021-0101 Salaries - Full Time	661,372	616,510	749,822	449,366	685,000	744,579	(5,243)
10-5-1001021-0102 Salaries - Overtime	10,004	5,590	20,007	2,902	20,007	13,500	(6,507)
10-5-1001021-0105 Salaries - STD/LTD Credit	(72,000)	(35,105)	-	(2,426)	(2,426)	-	-
10-5-1001021-0107 Salaries - Contract Staff	50,544	41,628	-	26,523	26,000	-	-
Total Salaries and Wages - Financial Services	649,920	628,623	769,829	476,365	728,581	758,079	(11,750)
Benefits:							
10-5-1001021-0201 Benefits - CPP	22,071	22,050	24,800	18,511	23,466	25,516	716
10-5-1001021-0202 Benefits - EI	10,618	10,375	11,633	8,784	10,222	10,193	(1,440)
10-5-1001021-0203 Benefits - OMERS	76,554	52,840	78,321	47,232	71,865	77,882	(439)
10-5-1001021-0204 Benefits - EHT	14,040	12,392	14,860	8,914	13,744	14,780	(80)
10-5-1001021-0205 Benefits - Greenshield	54,000	53,577	65,423	37,708	63,090	59,761	(5,662)
10-5-1001021-0207 Benefits - Life and Disability	30,817	25,470	32,926	22,028	30,468	43,668	10,742
10-5-1001021-0208 Benefits - WSIB	19,110	18,506	20,618	13,234	19,085	21,781	1,163
10-5-1001021-0209 Benefits - Post Retirement	3,975	3,135	6,825	(3,843)	6,150	7,800	975
Total Benefits - Financial Services	231,185	198,345	255,406	152,569	238,090	261,381	5,975
General Expenses:							
10-5-1001020-0326 Audit Fees	44,000	54,085	40,000	28,048	40,000	38,000	(2,000)
10-5-1001021-0327 Professional Fees	7,000	-	40,000	20,861	35,000	35,000	(5,000)
10-5-1001021-0336 Contracted Services - Brinks	-	-	-	782	4,500	-	-
10-5-1001021-0350 Memberships	5,000	2,511	4,000	2,946	3,000	3,000	(1,000)
10-5-1001021-0351 Training and Conferences	8,500	8,402	16,000	11,111	16,000	18,000	2,000
10-5-1001021-0352 Travel and Mileage	1,000	703	1,000	584	1,000	750	(250)
Total General Expenses - Financial Services	65,500	65,702	101,000	64,333	99,500	94,750	(6,250)
Total Expenses - Financial Services Department	946,605	892,670	1,126,235	693,266	1,066,171	1,114,210	(12,025)

**TOWN OF AMHERSTBURG
INFORMATION TECHNOLOGY DEPARTMENT
2017 Budget**

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
EXPENSES:							
Salaries & Wages:							
10-5-1001025-0101 Salaries - Full Time	260,815	258,470	255,894	193,128	255,894	324,824	68,930
10-5-1001025-0102 Salaries - Overtime	6,219	2,545	6,500	4,857	4,500	6,500	-
10-5-1001025-0105 Salaries - STD/LTD Credit				(4,530)	(4,530)	-	-
10-5-1001025-0112 Salaries - Part Time	62,391	58,163	64,864	49,762	68,000	13,270	(51,594)
Total Salaries and Wages - Information Technology	329,425	319,179	327,258	243,217	323,864	344,594	17,336
Benefits:							
10-5-1001025-0201 Benefits - CPP	10,192	10,145	10,554	9,898	10,554	10,740	186
10-5-1001025-0202 Benefits - EI	5,045	4,937	4,972	4,830	4,972	4,263	(709)
10-5-1001025-0203 Benefits - OMERS	29,259	29,376	28,356	21,322	28,356	35,037	6,681
10-5-1001025-0204 Benefits - EHT	6,377	6,385	6,382	4,771	6,382	6,720	338
10-5-1001025-0205 Benefits - Greenshield	19,200	19,418	21,591	15,028	21,591	22,841	1,250
10-5-1001025-0207 Benefits - Life and Disability	13,874	12,025	11,601	9,473	11,601	19,019	7,418
10-5-1001025-0208 Benefits - WSIB	8,810	8,753	8,874	7,188	8,874	9,964	1,090
10-5-1001025-0209 Benefits - Post Retirement	994	1,028	975	790	975	1,950	975
Total Benefits - Information Technology	93,751	92,067	93,305	73,299	93,305	110,534	17,229
General Expenses:							
10-5-1001025-0301 Office Supplies	1,200	1,443	1,200	1,552	1,200	1,200	-
10-5-1001025-0308 Photocopies	23,000	25,656	21,000	21,865	25,000	19,000	(2,000)
10-5-1001025-0310 Computer Maintenance	225,000	219,667	230,000	145,797	238,000	238,000	8,000
10-5-1001025-0311 Website Development and Software	15,000	11,957	12,000	7,547	12,000	12,000	-
10-5-1001025-0312 Photocopy Lease	22,000	19,362	22,000	11,409	22,000	-	(22,000)
10-5-1001025-0315 Telephone	70,000	74,255	65,000	51,356	65,000	65,000	-
10-5-1001025-0332 Internet Access	35,000	40,421	30,000	29,531	30,000	32,000	2,000
10-5-1001025-0345 Cell Phone	40,000	50,308	35,000	19,123	38,000	38,000	3,000
10-5-1001025-0350 Memberships	500	486	500	46	500	500	-
10-5-1001025-0351 Training and Conferences	7,500	7,288	7,500	9,941	9,941	7,500	-
10-5-1001025-0352 Travel and Mileage	4,200	2,972	4,200	1,296	3,500	3,500	(700)
10-5-1001025-0406 GPS	14,500	9,475	14,500	5,326	14,500	14,500	-
Total General Expenses - Information Technology	457,900	463,292	442,900	304,789	459,641	431,200	(11,700)
Reserve Transfers:							
10-5-1001025-2003 Computer Reserve	111,000	111,000	111,000	111,000	111,000	123,000	12,000
			111,000	111,000	111,000	123,000	12,000
Total Expenses - Information Technology Department	992,076	985,538	974,462	732,304	987,810	1,009,328	34,866

**TOWN OF AMHERSTBURG
LICENSING AND ENFORCEMENT
2017 Budget**

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
REVENUE:							
10-4-2043015-2145 Lottery Licences	(14,000)	(19,075)	(18,500)	(13,396)	(18,500)	(18,500)	-
10-4-2043015-2146 Liquor Licences	(100)	-	(100)	(100)	(100)	(100)	-
10-4-2043015-2155 Business Licences	(3,000)	(5,395)	(4,000)	(4,971)	(4,500)	(4,000)	-
10-4-2043015-2156 Marriage Licences	(11,000)	(11,330)	(11,000)	(11,868)	(11,000)	(11,000)	-
10-4-2043015-2105 Animal Control - Dog Tags and Fines	(16,500)	(17,585)	(17,000)	(17,990)	(17,000)	(17,000)	-
10-4-2043015-2119 Pool Permits	(3,000)	(2,750)	(2,400)	(2,875)	(2,400)	(2,000)	(400)
10-4-2043015-2130 Sign Permits	(2,000)	(2,075)	(2,000)	(5,333)	(5,500)	(2,000)	-
10-4-2043015-5800 Parking Tickets	(3,000)	(1,725)	(3,000)	(1,060)	(2,000)	(1,500)	(1,500)
10-4-2043015-6540 Other Revenues	(4,000)	(2,698)	(8,600)	(2,345)	(3,000)	(2,500)	(6,100)
Total Revenue - Licensing and Enforcement	(56,600)	(62,633)	(66,600)	(59,938)	(64,000)	(58,600)	(8,000)
EXPENSES:							
Salaries and Wages:							
10-5-2043015-0101 Salaries - Full Time	200,562	200,933	200,894	153,498	200,894	141,023	(59,871)
10-5-2043015-0102 Salaries - Overtime	5,000	3,706	5,000	1,184	4,000	3,500	(1,500)
10-5-2043015-0112 Part Time	-	-	-	-	-	-	-
Total Salaries and Wages - Licensing and Enforcement	205,562	204,639	205,894	154,683	204,894	144,523	(61,371)
Benefits:							
10-5-2043015-0201 Benefits - CPP	7,277	6,281	7,440	6,936	7,440	5,128	(2,312)
10-5-2043015-0202 Benefits - EI	3,403	2,855	3,490	3,303	3,490	2,039	(1,451)
10-5-2043015-0203 Benefits - OMERS	20,462	17,825	20,326	15,701	20,326	14,396	(5,930)
10-5-2043015-0204 Benefits - EHT	4,008	3,524	3,986	3,068	3,986	2,818	(1,168)
10-5-2043015-0205 Benefits - Greenshield	18,000	19,463	20,000	14,904	20,000	11,952	(8,048)
10-5-2043015-0207 Benefits - Life and Disability	9,255	8,078	8,862	7,298	8,862	8,280	(582)
10-5-2043015-0208 Benefits - WSIB	5,888	5,205	5,887	4,554	5,887	4,408	(1,479)
10-5-2043015-0209 Benefits - Post Retirement	994	993	975	731	975	975	-
Total Benefits - Licensing and Enforcement	69,287	64,224	70,966	56,495	70,966	49,996	(20,970)
General Expenses:							
10-5-2043015-0252 Uniforms	2,000	648	1,200	256	1,200	1,200	-
10-5-2043015-0327 Professional Fees - L & E	-	-	-	1,649	1,649	-	-
10-5-2043015-0342 Meeting Expenses	300	67	300	49	300	300	-
10-5-2043015-0350 Memberships	700	724	650	178	178	650	-
10-5-2043015-0351 Training and Conferences	3,500	3,755	6,000	2,309	6,000	8,000	2,000
10-5-2043015-0352 Travel & Mileage	750	508	750	403	750	750	-
10-5-2043015-0402 Vehicle and Equipment Maintenance	350	502	1,800	0	1,800	1,800	-
10-5-2043015-0420 Equipment	4,480	2,656	3,800	1,666	3,800	3,800	-
10-5-2043015-0901 Animal Control - Tags	2,000	370	750	371	750	600	(150)
10-5-2043015-0903 Animal Control - Contract	25,000	25,440	27,000	18,542	27,000	27,000	-
10-5-2043015-0904 Animal Control - Other	1,500	380	5,750	1,634	5,750	5,750	-
10-5-2043015-0910 User Fees Refunded	-	-	-	-	-	-	-
10-5-2043015-2156 Wedding Licences	4,800	4,800	5,760	5,760	5,760	7,200	1,440
Total General Expenses - Licensing and Enforcement	45,380	39,850	53,760	32,815	54,937	57,050	3,290
Expense Allocation From Building Services	-	-	-	-	-	75,000	75,000
Savings to be Determined	-	-	(100,000)	-	-	-	100,000
Total Expenses - Licensing and Enforcement	320,229	308,713	230,620	243,993	330,797	326,569	95,949

**TOWN OF AMHERSTBURG
PLANNING DIVISION
2017 Budget**

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
REVENUE:							
10-4-8010000-1905 Planning - Minor Variance & Consent	(21,000)	(27,841)	(22,000)	(19,500)	(25,000)	(25,000)	3,000
10-4-8010000-1910 Planning - Charge Reimbursement	(18,000)	(21,924)	(20,000)	(46,196)	(50,000)	(45,000)	25,000
Total Revenue - Planning	(39,000)	(49,765)	(42,000)	(65,696)	(75,000)	(70,000)	28,000
EXPENSES:							
Salaries and Wages:							
10-5-8010000-0101 Salaries - Full Time	165,248	164,065	281,752	212,382	281,752	295,569	13,817
10-5-8010000-0102 Salaries - Overtime	4,500	2,249	4,500	44	4,500	4,500	-
10-5-8010000-0112 Salaries - Part Time		-				60,840	60,840
Total Salaries and Wages - Planning	169,748	166,314	286,252	212,427	286,252	360,909	74,657
Benefits:							
10-5-8010000-0201 Benefits - CPP	4,851	4,948	7,440	7,465	7,440	10,256	2,816
10-5-8010000-0202 Benefits - EI	2,269	2,489	3,490	3,559	3,490	4,229	739
10-5-8010000-0203 Benefits - OMERS	18,246	18,281	32,131	22,527	32,131	33,863	1,732
10-5-8010000-0204 Benefits - EHT	3,310	3,451	5,582	4,180	5,582	7,038	1,456
10-5-8010000-0205 Benefits - Greenshield	12,000	12,755	19,254	13,488	19,254	17,662	(1,592)
10-5-8010000-0207 Benefits - Life and Disability	8,712	7,042	12,538	9,475	12,538	17,252	4,714
10-5-8010000-0208 Benefits - WSIB	4,280	4,466	6,702	6,250	6,702	9,178	2,476
10-5-8010000-0209 Benefits - Post Retirement	994	994	1,950	731	1,950	1,950	-
Total Benefits - Planning	54,662	54,426	89,087	67,675	89,087	101,428	12,341
General Expenses:							
10-5-8010000-0301 Office Supplies	1,500	3,634	2,500	1,258	2,500	3,000	500
10-5-8010000-0350 Memberships	725	934	950	2,379	2,227	2,300	1,350
10-5-8010000-0351 Training and Conferences	3,500	508	8,500	1,971	4,000	8,500	-
10-5-8010000-0352 Travel and Mileage	2,000	-	2,000	0	500	2,000	-
Total General Expenses - Planning	7,725	5,076	13,950	5,608	9,227	15,800	1,850
Professional and Consulting Fees:							
10-5-8010000-0325 Legal Fees	20,000	26,707	20,000	13,441	20,000		(20,000)
10-5-8010000-0327 Professional Fees	25,000	13,635	25,000	1,331	25,000	80,000	55,000
10-5-8010000-0338 Development Charges Study		10,173		550			-
10-5-8010000-0339 Official Plan Review	50,000	-		-			-
Total Professional And Consulting Fees - Planning	95,000	50,515	45,000	15,321	45,000	80,000	35,000
Reserve Transfers:							
10-4-8010000-3000 Transfer from Reserve	(50,000)	(10,173)		-			-
Total Reserve Transfers - Planning	(50,000)	(10,173)	-	-	-	-	-
Total Expenses - Planning Division	277,135	266,158	434,289	301,031	429,566	558,137	123,848

**TOWN OF AMHERSTBURG
BUILDING DIVISION
2017 Budget**

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
REVENUE:							
10-4-2043010-1015		(200)		(200)	(200)		-
10-4-1001020-1045	(9,000)	(11,300)	(9,000)	(10,450)	(12,000)	(9,000)	-
10-4-2043010-2115	(275,000)	(331,205)	(275,000)	(330,413)	(350,000)	(275,000)	-
10-4-2043010-2120				(250)	(250)		-
10-4-2043010-2135	(3,500)	(5,125)	(3,500)	(4,575)	(7,000)	(4,000)	500
Total Revenue - Building	(287,500)	(347,830)	(287,500)	(345,888)	(369,450)	(288,000)	500
EXPENSES:							
Salaries and Wages:							
10-5-2043010-0101	153,203	150,846	265,908	112,508	159,204	279,223	13,315
10-5-2043010-0102	1,067	1,823	1,667	1,519	1,667	3,482	1,815
10-5-2043010-0112				-		-	-
10-5-2043010-0105		(4,167)		-		-	-
Total Salaries and Wages - Building	154,270	148,502	267,575	114,027	160,871	282,705	15,130
Benefits:							
10-5-2043010-0201	4,851	4,972	9,920	4,609	5,400	10,256	336
10-5-2043010-0202	2,269	2,284	4,653	2,173	2,438	4,077	(576)
10-5-2043010-0203	16,488	16,565	26,816	11,978	16,743	28,379	1,563
10-5-2043010-0204	3,008	3,032	5,218	2,229	3,137	5,513	295
10-5-2043010-0205	12,000	15,486	26,916	12,030	20,000	24,436	(2,480)
10-5-2043010-0206	21,751	24,200	24,911	19,191	24,911	24,911	0
10-5-2043010-0207	8,070	6,534	11,695	5,486	7,128	16,397	4,702
10-5-2043010-0208	4,181	4,195	7,496	3,308	4,422	8,444	948
10-5-2043010-0209			1,950	0	813	975	(975)
Total Benefits - Building	72,618	77,268	119,575	61,004	84,992	123,388	3,813
General Expenses:							
10-5-2043010-0252	1,000	573	1,500	0	600	2,000	500
10-5-2043010-0350	700	823	1,600	323	323	1,000	(600)
10-5-2043010-0352	500	361	500	0	500	-	(500)
10-5-2043010-0351	4,500	2,147	9,000	791	1,000	12,000	3,000
10-5-2043010-0301	3,650	1,176	3,650	819	2,000	2,000	(1,650)
Total General Expenses - Building	10,350	5,080	16,250	1,933	4,423	17,000	750
Professional Fees							
10-5-2043010-0327	60,000	72,416		47,744	80,000	12,000	12,000
Total Professional fees - Building	60,000	72,416	-	47,744	80,000	12,000	12,000
Equipment and Vehicle:							
10-5-2043010-0402	1,500	461	1,500	687	-	1,000	(500)
Total Equipment and Vehicle - Building	1,500	461	1,500	687	-	1,000	(500)
Reserve Transfers:							
10-5-2043010-2010	(20,238)	(20,238)	(31,426)	(31,426)	39,164	(73,148)	(41,722)
Total Reserve Transfers - Building	(20,238)	(20,238)	(31,426)	(31,426)	39,164	(73,148)	(41,722)
Expense Allocation to By-Law Services							
						(75,000)	(75,000)
Total Expenses - Building Division	278,500	283,489	373,474	193,968	369,450	287,945	(10,529)
Net Expenses - Building Division	(9,000)	(64,341)	85,974	(151,920)	-	(55)	(86,029)

**TOWN OF AMHERSTBURG
LIBRO CENTRE DIVISION
2017 Budget**

		2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
REVENUE:								
10-4-7017300-1410	Ice Rentals	(572,500)	(527,627)	(575,000)	(287,773)	(575,000)	(580,000)	5,000
10-4-7017300-1420	Pro (Skate Shop) Rental	(8,000)	(8,000)	(8,000)	(6,000)	(8,000)	(8,000)	-
10-4-7017300-1425	Room Rentals	(22,000)	(29,308)	(22,000)	(15,934)	(25,000)	(22,000)	-
10-4-7017300-1473	Premier Diamond Rental	(5,000)	(5,233)	(5,000)	(5,966)	(5,200)	(5,000)	-
10-4-7017300-1450	Libro - Miscellaneous		(5,164)		-			-
10-4-7017300-1474	AMHA 4 on 4 Hockey		4,853		923			-
10-4-7017300-1467	Outdoor Turf Rental	(7,500)	(11,158)	(10,000)	(9,396)	(9,000)	(10,000)	-
10-4-7017300-1466	Indoor Turf Rental	(40,000)	(65,913)	(50,000)	(54,496)	(70,000)	(60,000)	10,000
10-4-7017300-5520	Solar Panel Rental Revenue	(9,888)	(9,888)	(9,888)	(4,944)	(9,888)	(9,888)	-
10-4-7017300-5525	Solar Panel Special Share Divident	(17,112)	(17,804)	(17,112)	0	(17,804)	(17,112)	-
Total Revenue - Libro Centre		(682,000)	(675,242)	(697,000)	(383,585)	(719,892)	(712,000)	15,000
EXPENSES:								
Salaries and Wages:								
10-5-7017300-0101	Salaries - Full Time	379,272	354,138	382,264	251,585	356,264	528,096	145,832
10-5-7017300-0102	Salaries - Overtime	2,000	882	-	11,834	20,000	-	-
10-5-7017300-0105	Salaries - STD/LTD Credit		(63,363)		(25,330)		(18,850)	-
10-5-7017300-0112	Salaries - Part Time	278,815	281,988	193,498	264,455	300,000	308,400	114,902
Total Salaries and Wages - Libro Centre		660,087	573,645	575,762	502,543	657,414	836,496	260,734
Benefits:								
10-5-7017300-0201	Benefits - CPP	27,351	22,516	24,304	21,447	28,188	30,789	6,485
10-5-7017300-0202	Benefits - EI	15,120	12,437	9,171	12,503	10,143	11,453	2,282
10-5-7017300-0203	Benefits - OMERS	56,154	46,740	51,356	29,718	47,931	81,757	30,401
10-5-7017300-0204	Benefits - EHT	13,554	11,382	11,227	9,958	12,757	16,264	5,037
10-5-7017300-0205	Benefits - Greenshield	42,000	38,828	40,747	22,708	43,799	48,871	8,124
10-5-7017300-0207	Benefits - Life and Disability	19,759	12,213	15,719	7,695	15,347	32,020	16,301
10-5-7017300-0208	Benefits - WSIB	17,874	18,222	16,371	15,520	18,631	24,238	7,867
10-5-7017300-0209	Benefits - Post Retirement	3,048	3,082	3,055	(785)	4,095	6,110	3,055
Total Benefits - Libro Centre		194,860	165,420	171,950	118,764	180,891	251,502	79,552
Allocation of Salaries and Benefits to Facilities				(149,542)	(112,157)	(149,542)	(220,000)	(70,458)
General Expenses:								
10-5-7017300-0161	Clothing	2,500	2,195	2,500	3,569	6,500	5,000	2,500
10-5-7017300-0250	Health and Safety	2,500	1,966	2,000	12,456	6,000	5,000	3,000
10-5-7017300-0350	Memberships	1,750	1,261	1,750	1,145	1,145	1,500	(250)
10-5-7017300-0351	Training and Conferences	7,500	3,911	8,500	4,230	4,230	6,500	(2,000)
10-5-7017300-0352	Travel and Mileage	2,000	107	1,000	759	583	1,000	-
10-5-7017300-0301	Office Supplies	3,500	7,042	3,000	1,232	1,500	3,000	-
10-5-7017300-0336	Contracted Services & Refridgeration	8,000	10,801	9,000	64,358	85,000	75,000	66,000
10-5-7017300-0505	Credit Card Charges	5,000	5,666	5,000	6,221	8,000	5,000	-
Total General Expenses - Libro Centre		32,750	32,949	32,750	93,970	112,958	102,000	69,250
Building:								
10-5-7017300-0316	Utilities	360,000	443,503	360,000	404,028	490,000	480,000	120,000
10-5-7017300-0317	Building Maintenance	87,000	123,260	87,000	132,753	170,000	125,000	38,000
10-5-7017300-0725	Parking Lot Maintenance	2,000	-	2,000	501	500	1,000	(1,000)
10-5-7017300-0318	Janitorial Supplies	15,000	14,064	15,000	14,803	15,000	15,000	-
10-5-7017300-0960	Outdoor Soccer (Nat Turf)				5,673	4,783	5,000	5,000
10-5-7017300-0961	Outdoor/Football Field Turf				519	519	700	700
10-5-7017300-0962	Premier Baseball Field				7,595	400	8,000	8,000
Total Building - Libro Centre		464,000	580,827	464,000	565,872	681,202	634,700	170,700
Equipment and Vehicles:								
10-5-7017300-0401	Propane	7,000	5,603	7,000	3,938	6,000	6,000	(1,000)
10-5-7017300-0402	Vehicle and Equipment Maintenance	10,000	8,628	10,000	6,929	10,000	10,000	-
Total Equipment and Vehicles - Libro Centre		17,000	14,231	17,000	10,867	16,000	16,000	(1,000)
Total Expenses - Libro Centre Division		1,368,697	1,367,072	1,111,920	1,179,859	1,498,923	1,620,698	508,778

**TOWN OF AMHERSTBURG
FACILITIES
2017 Budget**

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
REVENUE:							
10-4-7017190-1305 Facility Rentals	(13,900)	(13,877)	(13,900)	(7,945)	(13,900)	(13,900)	-
10-4-1001020-1430 Rent - Municipal Bldg. & Property	(59,378)	(55,330)	(59,378)	(43,699)	(59,378)	(59,378)	-
Facility Services- Police						(25,000)	25,000
Total Revenue - Facilities	(73,278)	(69,207)	(73,278)	(51,644)	(73,278)	(98,278)	25,000
EXPENSES:							
Allocation of Salaries and Benefits from Libro							
			149,542	112,157	149,542	220,000	70,458
Building Maintenance:							
10-5-1001020-0317 Town Hall	44,000	36,697	30,000	26,994	30,000	18,000	(12,000)
10-5-3010000-0318 Public Works	50,000	63,310	55,000	24,993	30,000	40,000	(15,000)
10-5-2010000-0317 Fire Hall	20,000	30,480	40,000	32,792	40,000	40,000	-
10-5-7010180-0317 Scout Hall	2,000	-	2,000	762	1,000	2,000	-
10-5-7017010-0317 Parks Buildings	11,500	6,957	10,000	20,861	10,000	10,000	-
10-5-7017025-0317 3381 Meloche Road	5,000	611	5,000	0	-	1,000	(4,000)
10-5-7017301-0317 Parks Storage Facility	5,000	2,877		288	500		-
10-5-7017730-0317 99 Thomas Road	2,000	-	2,000	0		2,000	-
10-5-7027510-0317 Carnegie Library	4,000	11,042	6,000	4,607	4,000	6,000	-
10-5-7037140-0317 Malden Community	2,500	5,831	3,000	2,077	3,000	3,000	-
10-5-7037610-0317 ACS Building	3,500	707	2,000	1,954	750	2,000	-
10-5-7037620-0317 Gordon House	4,000	5,078	23,000	4,237	23,000	8,000	(15,000)
10-5-7017000-1315 McGregor	5,000	5,432	30,000	0	30,000	30,000	-
10-5-8020000-0317 North Gate Visitor Centre	2,000	4,571	2,000	173	2,000	2,000	-
Total Building Maintenance - Facilities	160,500	173,593	210,000	119,737	174,250	164,000	(46,000)
Utilities:							
10-5-1001020-0316 Town Hall	45,000	46,220	40,000	37,595	56,000	35,000	(5,000)
10-5-3010000-0316 Public Works	40,000	57,127	80,000	32,832	55,000	50,000	(30,000)
10-5-2010000-0316 Fire Hall	12,000	7,645	20,000	5,269	8,000	11,000	(9,000)
10-5-7010000-0316 KNYF Privy	8,800	16,777	15,000	13,704	15,000	18,000	3,000
10-5-7010170-0316 Toddy Jones	38,000	43,510	38,000	42,257	38,000	40,000	2,000
10-5-7010180-0316 Scout Hall	3,200	3,396	3,000	2,659	3,200	3,000	-
10-5-7017015-0316 Anderdon Tennis Ct		618	500	466	500	500	-
10-5-7017035-0316 Wigle Park Washrooms	4,400	3,737	4,000	5,808	4,000	4,000	-
10-5-7017040-0316 Centennial Park Washrooms	7,200	5,011	5,500	4,845	4,000	5,500	-
10-5-7017070-0316 Malden Park Washrooms	2,000	278	1,500	207	750	1,500	-
10-5-7017301-0316 Parks Storage	27,000	16,626		826	1,000		-
10-5-7037140-0316 Malden Community Centre	3,600	3,497	3,500	2,176	2,200	3,500	-
10-5-7037610-0316 ACS Building	9,700	11,240	8,500	9,607	9,000	10,000	1,500
10-5-7037620-0316 Gordon House	7,000	7,007	6,000	5,323	6,000	7,000	1,000
10-5-7017730-0316 99 Thomas Road		5,021		(1,800)	2,400		-
10-5-8020000-0316 North Gate Visitor Centre	3,600	5,337	3,500	5,334	3,500	5,000	1,500
Total Utilities - Facilities	211,500	233,047	229,000	167,107	208,550	194,000	(35,000)
Lions' Pool:							
10-5-7010160-0317 Pool Building Maintenance	8,000	6,314	8,000	16,230	7,000	10,000	2,000
10-5-7010160-0250 Health and Safety	500	141	250	821	500	1,000	750
10-5-7010160-0316 Utilities	7,000	11,501	8,000	9,069	4,000	8,000	-
10-5-7010160-0322 General Supplies	1,000	890	500	2,016	500	2,000	1,500
Total Lions' Pool - Libro Centre	16,500	18,846	16,750	28,136	12,000	21,000	4,250
Total Expenses - Facilities DIVISION	388,500	425,486	605,292	427,137	544,342	599,000	(6,292)

**TOWN OF AMHERSTBURG
PARKS
2017 Budget**

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
REVENUE:							
10-4-7017000-1080 Hanging Basket Program Revenue		(2,500)		(3,500)	(3,500)	(3,500)	3,500
10-4-7017000-1026 Property Maintenance Income	(3,500)	(2,961)	(3,500)	(1,369)	(3,500)	(3,500)	-
Total Revenue - Parks	(3,500)	(5,461)	(3,500)	(4,869)	(7,000)	(7,000)	3,500
EXPENSES:							
Salaries and Wages:							
10-5-7017000-0101 Salaries - Full Time	206,924	197,267	207,216	144,953	207,216	585,297	378,081
10-5-7017000-0104 Salaries - STD/LTD Credit		(16,583)		-	-	-	-
10-5-7017000-0102 Salaries - Overtime	5,000	2,393	5,000	3,011	5,000	5,000	-
10-5-7017000-0109 Salaries - Students	42,741	42,046	52,383	71,750	55,500	95,004	42,621
10-5-7017000-0105 Salaries - CE.RE .S.T.D				(27,743)	(27,743)	-	-
10-5-7017000-0112 Salaries - Part time				-	-	-	-
10-5-7017000-0117 Salaries - Seasonal	205,208	190,781	203,731	139,986	204,025	-	(203,731)
Total Salaries and Wages - Parks	459,873	415,904	468,330	331,958	443,998	685,301	216,971
Benefits:							
10-5-7017000-0201 Benefits - CPP	19,550	17,292	20,118	14,610	20,276	26,405	6,287
10-5-7017000-0202 Benefits - EI	9,929	9,404	8,053	7,933	8,313	10,504	2,451
10-5-7017000-0203 Benefits - OMERS	37,247	33,979	36,319	25,685	40,000	57,582	21,263
10-5-7017000-0204 Benefits - EHT	8,771	8,256	9,132	6,537	9,195	13,362	4,230
10-5-7017000-0205 Benefits - Greenshield	18,000	22,197	20,000	20,757	40,000	55,645	35,645
10-5-7017000-0207 Benefits - Life and Disability	10,272	8,359	9,725	6,954	9,640	34,424	24,699
10-5-7017000-0208 Benefits - WSIB	12,954	12,658	13,488	10,463	13,580	20,902	7,414
10-5-7017000-0209 Benefits - Post Retirement	994	994	975	1,291	4,875	7,215	6,240
Total Benefits - Parks	117,717	113,139	117,810	94,231	145,879	226,039	108,229
General Expenses:							
10-5-7017000-0351 Training and Conferences	1,500	2,054	5,000	3,985	5,000	5,000	-
10-5-7017000-0771 Special Events	1,920	2,232	2,000	400	2,000	2,000	-
10-5-7017000-0352 Travel and Mileage (Parks)	480	203	500	120	-	500	-
10-5-7017000-0404 Radio Airtime	8,000	7,614	8,000	4,863	7,500	7,500	(500)
10-5-7017000-0336 Contracted Services	57,500	49,306	57,500	44,322	57,500	57,500	-
Total General Expenses - Parks	69,400	61,409	73,000	53,690	72,000	72,500	(500)
Municipal Partnerships:							
10-5-7017000-1300 CO-AN Park	15,000	15,000	15,000	15,000	15,000	17,500	2,500
10-5-7017000-1310 River Canard Community Centre	5,000	5,000	5,000	-	5,000	5,000	-
Total Municipal Partnerships - Parks	20,000	20,000	20,000	15,000	20,000	22,500	2,500
Materials and Supplies:							
10-5-7017000-0322 General Supplies	120,079	98,255	103,500	77,717	103,500	103,500	-
10-5-7017000-0402 Vehicle and Equip. Maint.	19,200	22,439	25,000	30,845	25,000	30,000	5,000
10-5-7017000-0420 Parks Tools and Equip.	2,400	2,210	9,000	5,070	9,000	9,000	-
10-5-7017000-0650 Reforestation	9,600	4,144	10,000	5,905	10,000	10,000	-
Total Maintenance - Parks	151,279	127,048	147,500	119,537	147,500	152,500	5,000
Total Expenses - Parks	818,269	737,500	826,640	614,416	829,377	1,158,840	332,200

TOWN OF AMHERSTBURG
Recreation Services
2017 Budget

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
REVENUE:							
10-4-7010000-1306 Birthday Party (UCCU)	(7,000)	(2,384)	(5,000)	(3,999)	(6,000)	(6,000)	1,000
10-4-7017300-1415 Public Skating Program	(6,000)	(4,455)	(6,000)	(3,824)	(6,000)	(6,000)	-
10-4-7010160-1320 Lions' Pool Registration	(8,000)	(5,554)	(6,000)	(6,595)	(6,600)	(6,000)	-
10-4-7010160-1325 Lions' Pool Admittance Fee	(4,800)	(2,607)	(5,000)	(4,752)	(5,000)	(5,000)	-
10-4-7010000-1462 Preschool Programming	(12,000)	(11,771)	(12,000)	(7,561)	(12,000)	(13,000)	1,000
10-4-7010000-1463 Youth Programming	(25,000)	(18,940)	(17,500)	(18,949)	(18,000)	(20,000)	2,500
10-4-7010000-1464 Adult Programming	(50,000)	(29,371)	(35,000)	(6,571)	(35,000)	(25,000)	(10,000)
10-4-7010000-1449 Activity Guide Revenue	(6,000)	(2,800)	(4,000)	0	(3,200)	(4,000)	-
10-4-7010000-1465 Drop In Programming		(4,513)		(8,207)	(9,000)	(12,000)	12,000
10-4-7010000-1451 Day Camp	(45,000)	(27,910)	(37,500)	(40,033)	(40,000)	(45,000)	7,500
10-4-7010000-1307 Special Events	(10,000)	(10,652)	(10,000)	(14,931)	(16,000)	(12,000)	2,000
10-4-7017300-1430 Ancillary Complex Income	(60,000)	(33,940)	(35,000)	(20,800)	(35,000)	(30,000)	(5,000)
10-4-7017300-1405 Canteen Sales (Indoor)	(155,000)	(148,908)	(155,000)	(88,351)	(165,000)	(160,000)	5,000
10-4-7017300-1407 Vending Machine Sales	(19,000)	(10,143)	(15,000)	(10,895)	(12,000)	(10,000)	(5,000)
10-4-7017000-1075 Income from Memorials (Benches)	(3,400)	(4,900)	(3,400)	(3,400)	(3,400)	(3,400)	-
10-4-7010000-0626 Provincial Grants				(14,742)	(14,742)	(6,318)	6,318
Total Revenue - Recreation Services	(411,200)	(318,848)	(346,400)	(253,611)	(386,942)	(363,718)	17,318
EXPENSES:							
Salaries and Wages:							
10-5-7010000-0101 Salaries - Full Time	85,527	84,421	83,913	63,396	83,913	144,182	60,269
10-5-7010000-0102 Salaries - Overtime				-	-	-	-
10-5-7010000-0107 Salaries - Contract Staff				-	-	-	-
10-5-7010000-0109 Salaries - Students	51,199	35,419	36,749	30,760	28,000	36,749	-
10-5-7010000-0112 Salaries - Part Time	107,622	61,626	159,305	56,089	159,305	159,305	-
10-5-7010000-0122 Salaries - Food & Beverage Services	80,094	63,917	84,352	39,944	84,352	84,352	-
Total Salaries and Wages - Recreation Services	324,442	245,383	364,319	190,190	355,570	424,588	60,269
Benefits:							
10-5-7010000-0201 Benefits - CPP	14,018	6,777	16,360	5,585	16,360	17,969	1,609
10-5-7010000-0202 Benefits - EI	7,390	5,401	6,101	4,559	6,101	6,436	335
10-5-7010000-0203 Benefits - OMERS	9,547	9,582	15,797	6,954	15,797	21,639	5,842
10-5-7010000-0204 Benefits - EHT	6,147	4,839	7,104	3,752	7,104	8,278	1,174
10-5-7010000-0205 Benefits - Greenshield	6,000	8,965	6,169	4,677	6,169	7,023	854
10-5-7010000-0207 Benefits - Life and Disability	4,549	3,682	4,632	2,947	4,632	9,316	4,684
10-5-7010000-0208 Benefits - WSIB	9,070	7,118	10,492	5,516	10,492	15,663	5,171
10-5-7010000-0209 Benefits - Post Retirement	994	994	975	731	975	975	-
Total Benefits - Recreation Services	57,715	47,358	67,630	34,721	67,630	87,299	19,669
General Expenses - Recreation Services:							
10-5-7010000-0351 Training and Conferences	2,300	1,649	3,500	3,216	3,500	5,500	2,000
10-5-7010000-0307 Advertising	12,000	13,592	17,500	10,201	18,500	17,500	-
10-5-7010000-0352 Travel and Mileage	1,500	289	1,500	382	1,500	1,500	-
10-5-7010000-0420 Recreation Equipment & Supplies	15,500	24,522	30,000	19,710	45,000	27,500	(2,500)
10-5-7010000-0350 Memberships	1,650	1,492	1,650	1,584	1,584	2,500	850
10-5-7017300-0384 Concession Product	63,000	89,272	73,000	65,044	78,000	76,000	3,000
10-5-7010000-0349 Marketing	20,000	16,491	20,000	7,939	20,000	20,000	-
10-5-7010000-0771 Special Events		11,798	8,000	7,917	8,000	8,000	-
10-5-7010000-0252 Uniforms		988	1,500	2,694	2,500	1,500	-
10-5-7010000-0301 Office Supplies			3,000	1,885	3,000	3,000	-
10-5-7010000-0421 Concession Equipment		1,007	8,000	4,390	6,000	8,000	-
10-5-7010000-0422 Concession Equipment Maintenance			5,000	46	5,000	5,000	-
10-5-7010000-0740 Signage Maintenance	2,000	1,547	2,000	0	2,000	2,000	-
Total General Expenses - Recreation Services	117,950	162,647	174,650	125,008	194,584	178,000	3,350
Total Expenses - Recreation Services	500,107	455,388	606,599	349,919	617,784	689,887	83,288

**TOWN OF AMHERSTBURG
TOURISM AND CULTURE DIVISION
2017 Budget**

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
REVENUE:							
10-4-8020000-1840 Retail Sales - Tourism Info. Centre	(10,000)	(1,454)	(5,000)	(1,269)	(3,000)	(3,000)	(2,000)
10-4-7037620-1430 Rent - Gordon House	(5,500)	(5,770)	(3,000)	(4,217)	(3,000)	(3,000)	-
10-4-8020100-1306 Event Revenue	(18,000)	(23,420)	(18,000)	(5,207)	(6,000)	(6,000)	(12,000)
10-4-8020000-0626 Provincial Grants and Donation				(29,200)	(29,200)	(30,000)	30,000
Total Revenue - Tourism and Culture	(33,500)	(30,644)	(26,000)	(39,893)	(41,200)	(42,000)	16,000
EXPENSES:							
Salaries and Wages:							
10-5-8020000-0101 Salaries - Full Time	143,576	137,501	140,868	106,436	140,868	143,685	2,817
10-5-8020000-0109 Salaries - Students	12,500	11,815	12,480	16,839	12,480	15,080	2,600
10-5-8020000-0105 Salaries - STD/LTD Credit		(11,750)		-		-	-
Total Salaries and Wages - Tourism and Culture	156,076	137,566	153,348	123,275	153,348	158,765	5,417
Benefits:							
10-5-8020000-0201 Benefits - CPP	5,623	5,349	5,578	5,225	5,578	5,875	297
10-5-8020000-0202 Benefits - EI	2,679	2,589	2,501	2,586	2,501	2,250	(251)
10-5-8020000-0203 Benefits - OMERS	15,082	15,125	14,564	10,936	14,564	14,784	220
10-5-8020000-0204 Benefits - EHT	3,104	2,763	2,990	2,405	2,990	3,096	106
10-5-8020000-0205 Benefits - Greenshield	12,000	12,093	12,338	9,354	12,338	11,421	(917)
10-5-8020000-0207 Benefits - Life and Disability	7,604	6,171	6,369	5,201	6,369	8,433	2,064
10-5-8020000-0208 Benefits - WSIB	4,472	4,418	4,416	3,568	4,416	4,842	426
10-5-8020000-0209 Benefits - Post Retirement Benefit	994	994	975	731	975	975	-
Total Benefits - Tourism and Culture	51,558	49,502	49,731	40,006	49,731	51,676	1,945
General Expenses							
10-5-8020000-0301 Office Supplies	1,000	841	1,000	216	1,000	1,000	-
10-5-8020000-0307 Advertising	31,625	30,145	30,000	25,321	30,000	35,000	5,000
10-5-8020000-0340 Community Events	53,000	46,108	50,000	48,602	65,000	65,000	15,000
10-5-8020000-0350 Memberships	1,500	377	1,200	1,035	1,200	1,000	(200)
10-5-8020000-0351 Training and Conferences	2,000	1,734	2,000	817	2,000	2,000	-
10-5-8020000-0352 Travel and Mileage	1,000	955	1,000	239	1,000	1,200	200
10-5-8020000-0355 Promotions	12,531	12,107	12,000	10,728	12,000	15,000	3,000
10-5-8020100-0503 Bank Charges - Special Events		584	400	464	400	500	100
Total General Expenses - Tourism and Culture	102,656	92,851	97,600	87,422	112,600	120,700	23,100
Total Expenses - Tourism and Culture	310,290	279,919	300,679	250,703	315,679	331,141	30,462

**TOWN OF AMHERSTBURG
PUBLIC WORKS DEPARTMENT
2017 Budget**

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
REVENUE:							
10-4-3010000-1018 Recovery From Waste Water	(443,731)	(443,731)	(443,731)	(443,731)	(443,731)	(452,606)	8,875
10-4-3010000-1019 Recovery From Water	(52,530)	(52,530)	(52,530)	(52,530)	(52,530)	(53,581)	1,051
10-4-3010000-1030 Reports	(600)	(825)	(600)	(900)	(600)	(1,000)	400
10-4-3010000-1040 Service Charges	(12,500)	(5,010)	(10,000)	(5,110)	(10,000)	(5,000)	(5,000)
10-4-3010000-6500 Roads Receipts (Sales of Equip.)	(3,000)	(16,940)		(122)	(122)	-	-
10-4-3010000-6510 Sale of Materials - Concrete and Asphalt		2,416		-	-	-	-
10-4-3010000-0626 Provincial Grants- Electric Vehicle Grant				(65,592)	(65,592)		
Total Revenue - Public Works	(512,361)	(516,620)	(506,861)	(567,985)	(572,575)	(512,186)	5,325
EXPENSES:							
Salaries and Wages:							
10-5-3010000-0101 Salaries - Full Time	876,161	873,664	894,514	704,411	859,550	908,961	14,447
10-5-3010000-0102 Salaries - Overtime	100,000	55,317	100,000	24,320	70,000	25,000	(75,000)
10-5-3010000-0105 Salaries - STD/LTD Credit	(28,000)	(34,726)	-	(36,612)	(25,227)	-	-
10-5-3010000-0109 Salaries - Students	39,077	36,034	40,903	34,090	40,903	45,646	4,743
Total Salaries and Wages - Public Works	987,238	930,289	1,035,417	726,209	945,226	979,607	(55,810)
Benefits:							
10-5-3010000-0201 Benefits - CPP	31,040	30,656	31,784	30,307	31,727	33,029	1,245
10-5-3010000-0202 Benefits - EI	14,641	14,472	14,728	14,698	14,485	12,976	(1,752)
10-5-3010000-0203 Benefits - OMERS	92,421	91,874	94,496	72,201	89,652	95,463	967
10-5-3010000-0204 Benefits - EHT	19,797	18,705	20,191	14,415	19,509	19,102	(1,089)
10-5-3010000-0205 Benefits - Greenshield	68,400	75,016	80,001	60,347	80,001	72,776	(7,225)
10-5-3010000-0207 Benefits - Life and Disability	43,841	33,838	39,472	29,241	37,933	53,375	13,903
10-5-3010000-0208 Benefits - WSIB	26,523	26,158	27,754	22,345	26,747	28,253	499
10-5-3010000-0209 Benefits - Post Retirement	6,029	6,374	5,980	4,877	5,980	5,980	-
Total Benefits - Public Works	302,692	297,093	314,406	248,432	306,034	320,954	6,548
Allocation of Salaries and Benefits to Capital							
			(65,000)	(65,000)	(65,000)	(110,000)	(45,000)
General Expenses:							
10-5-3010000-0161 Clothing	7,500	8,412	7,500	6,009	7,500	7,500	-
10-5-3010000-0351 Training and Conferences	7,000	7,176	7,000	10,721	7,000	10,000	3,000
10-5-3010000-0250 Health and Safety	2,500	2,893	-	1,596	-	-	-
10-5-3010000-0350 Memberships	1,500	1,557	1,000	1,196	1,000	1,000	-
10-5-3010000-0301 Office Supplies	7,000	4,884	5,000	3,702	5,000	5,000	-
10-5-3010000-0381 Property Taxes	3,200	3,254	5,000	0	5,000	3,500	(1,500)
10-5-3010000-0328 Professional and Engineering Fees	13,000	13,752	12,000	4,499	12,000	12,000	-
10-5-3010000-0338 Roads Needs Study				20,940			-
Nuisance Mosquito Program						55,000	55,000
Total General Expenses	41,700	41,928	37,500	48,662	37,500	94,000	56,500
Equipment and Vehicles:							
10-5-3010000-0401 Gasoline	150,000	119,999	150,000	83,523	100,000	100,000	(50,000)
10-5-3010000-0402 Vehicle and Equipment Maintenance	110,000	131,827	110,000	78,887	110,000	110,000	-
10-5-3010000-0404 Radio Licenses	30,000	27,957	40,000	27,558	40,000	35,000	(5,000)
10-5-3010000-0420 Small Equipment	10,000	12,066	15,000	12,319	15,000	15,000	-
10-5-3010000-0425 Vehicle Licenses	11,000	10,217	12,000	206	12,000	15,000	3,000
Electric Vehicle Charging Program					65,000	-	-
10-5-3010000-0480 Equipment Rentals	15,000	-	5,000	807	5,000	5,000	-
10-5-3015010-0420 Mechanic's Equipment	2,500	1,744	1,500	501	1,500	1,500	-
Total Equipment and Vehicles - Public Works	328,500	303,810	333,500	203,802	348,500	281,500	(52,000)
Road Maintenance:							
10-5-3010000-0650 Reforestation Expenses	25,000	22,265	25,000	13,977	25,000	50,000	25,000
10-5-3010000-0735 Weedcutting and Spraying	35,000	33,879	35,000	40,878	35,000	35,000	-
10-5-3010000-0736 West Nile Virus Prevention	12,000	2,950	9,000	2,440	9,000	4,000	(5,000)
10-5-3010000-0765 Municipal Drain Expense	65,000	28,985	65,000	49,487	65,000	100,000	35,000
10-5-3020000-0710 Dust Control (Summer Roads)	20,000	8,379	10,000	10,316	10,000	10,000	-
10-5-3020000-0715 Stone (roads)	85,000	32,556	50,000	39,809	50,000	60,000	10,000
10-5-3020000-0720 Railway Crossings	3,500	3,116	3,500	2,350	3,500	3,500	-
10-5-3020000-0725 Street Repairs and Maintenance	40,000	54,860	50,000	38,343	50,000	50,000	-
10-5-3020000-0726 Centre Line Painting	20,000	33,617	30,000	4,618	30,000	35,000	5,000
10-5-3020000-0730 Culverts and Bridges	25,000	34,694	25,000	18,047	25,000	25,000	-
10-5-3020000-0756 Cleaning and Grading of Ditches	10,000	6,067	10,000	9,530	10,000	10,000	-
10-5-3020000-0757 Storm and Sewer Drains	25,000	51,145	30,000	55,701	30,000	35,000	5,000
10-5-3030000-0710 Winter Control	162,000	154,346	165,000	102,695	165,000	165,000	-
10-5-3060000-0331 Sidewalk Maintenance and Repairs	40,000	40,305	50,000	28,412	50,000	60,000	10,000
Total Road Maintenance - Public Works	567,500	507,164	557,500	416,601	557,500	642,500	85,000

**TOWN OF AMHERSTBURG
PUBLIC WORKS DEPARTMENT
2017 Budget**

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
Traffic Signal Maintenance:							
10-5-3010000-0740 Traffic Signal Maintenance	10,000	8,094	15,000	0	15,000	15,000	-
10-5-3020000-0740 Traffic Signs and Devices	30,000	46,654	30,000	23,643	30,000	35,000	5,000
10-5-3250000-0316 Utilities for Traffic Control	12,500	13,943	10,000	11,746	13,000	15,000	5,000
Total Traffic Signal Maintenance - Public Works	52,500	68,691	55,000	35,390	58,000	65,000	10,000
Traffic Street Light Maintenance:							
10-5-3050000-0316 Utilities	165,000	231,477	190,000	209,419	240,000	190,000	-
LED Replacement Program						50,000	50,000
10-5-3050000-0331 General Maintenance	110,000	84,379	80,000	24,052	80,000	75,000	(5,000)
10-5-3050000-0332 Intersection Illumination Program			12,000	455	12,000	12,000	-
Total Street Light Maintenance - Public Works	275,000	315,856	282,000	233,926	332,000	327,000	45,000
Total Expenses - Public Works Department	2,555,130	2,464,831	2,550,323	1,848,022	2,519,760	2,600,561	50,238

**TOWN OF AMHERSTBURG
ENVIRONMENTAL SERVICES DIVISION
2017 Budget**

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
EXPENSES:							
Garbage Disposal:							
10-5-4057710-0602 Garbage Collection	402,348	389,005	412,000	298,913	412,000	420,000	8,000
10-5-4057710-0603 White Goods (EWSWA)	5,000	3,813	4,000	2,032	3,500	4,000	-
10-5-4067715-0307 Collection Calendar Expense	2,700	1,808	2,500	2,072	2,000	2,200	(300)
10-5-4067715-0602 Refuse - Landfill Tipping Fees	615,000	609,878	655,000	437,914	655,000	667,920	12,920
10-5-4067715-0603 Yard Waste - Hauling to Landfill	100,000	96,694	105,000	74,320	105,000	105,000	-
10-5-4067715-0601 Yard Waste - Landfill Tipping Fees	51,000	43,992	44,000	20,138	44,000	44,000	-
10-5-4067715-0607 PWD Yard Clean-up Expenses	10,000	1,717	5,000	747	3,500	4,000	(1,000)
Total Garbage Disposal - Environmental Services	1,186,048	1,146,907	1,227,500	836,137	1,225,000	1,247,120	19,620
Total Expenses - Environmental Services Division	1,186,048	1,146,907	1,227,500	836,137	1,225,000	1,247,120	19,620

**TOWN OF AMHERSTBURG
POLICE DEPARTMENT
2017 Budget**

		2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
Revenues								
10-4-2020000-0630	CPP Grant	(60,000)	(67,522)	(60,000)	(8,073)	(60,000)	(60,000)	-
10-4-2020000-0631	1000 Officer Program	(35,000)	(35,238)	(35,000)	(11,375)	(35,000)	(35,000)	-
10-4-2020000-0750	POA Revenue	(75,000)	(100,353)	(85,000)	(93,601)	(85,000)	(96,000)	11,000
10-4-2020000-1022	Provincial Court Service Upload	(35,797)	(42,960)	(35,797)	(51,910)	(35,797)	(35,797)	-
10-4-2020000-1023	Police - Guns and Gangs	(108,000)	(98,398)	(108,000)	(20,360)	(50,000)	(50,000)	-
10-4-2020000-1024	Paid Duty Recoverable	(30,000)	(29,431)	(30,000)	(3,628)	(30,000)	(30,000)	-
10-4-2020000-1025	Police Reports	(35,000)	(42,567)	(35,000)	(30,081)	(35,000)	(40,000)	5,000
10-4-2020000-1026	Police Miscellaneous Receipts	(7,500)	(9,855)	(7,500)	(6,837)	(7,500)	(7,500)	-
10-4-2020000-1027	Ride Grant	(13,500)	(13,555)	(13,500)	(21,450)	(13,500)	(13,500)	-
10-4-2020000-1028	Other Grants	-	-	-	(8,360)	-	-	-
10-4-2020000-1029	Joint Court Services Return	(40,000)	(15,324)	(40,000)	(22,106)	(40,000)	(40,000)	-
10-4-2024010-0605	YIPI Provincial Grant	(4,000)	(3,904)	(4,000)	(3,991)	(4,000)	(4,000)	-
Total Revenues - Police		(443,797)	(459,107)	(345,797)	(281,773)	(395,797)	(361,797)	16,000
Expenses								
Salaries and Wages								
10-5-2020000-0101	Salaries - Full Time	3,409,552	3,276,586	3,404,330	2,472,023	3,404,330	3,445,771	41,441
10-5-2020000-0102	Salaries - Overtime	189,000	241,260	204,000	51,437	204,000	222,000	18,000
10-5-2024010-0112	Salaries - Part Time	4,000	3,569	4,000	3,807	4,000	29,000	25,000
10-5-2020000-0104	Salaries - CR RE; WSIB	-	(13,340)	-	(3,088)	(3,088)	-	-
10-5-2020000-0105	Salaries - CR RE: STD	-	(3,894)	-	(9,822)	(3,796)	-	-
10-5-2020000-0108	Salaries - Shift Premium	38,000	40,662	38,000	5,462	38,000	41,000	3,000
10-5-2020000-0110	Sick Bank Reduction	-	-	75,000	55,544	75,000	75,000	-
Total Salaries and Wages - Police		3,640,552	3,544,843	3,725,330	2,575,364	3,718,446	3,812,771	87,441
Benefits								
10-5-2020000-0201	Benefits - CPP	86,798	87,056	84,318	84,342	84,318	84,615	297
10-5-2020000-0202	Benefits - EI	39,872	40,269	39,551	38,909	39,551	33,637	(5,914)
10-5-2020000-0203	Benefits - OMERS	414,035	414,706	416,720	310,403	416,720	423,988	7,268
10-5-2020000-0204	Benefits - EHT	66,486	68,744	72,566	50,579	72,566	67,192	(5,374)
10-5-2020000-0205	Benefits - Greenshield	205,000	221,579	241,373	172,361	241,373	223,147	(18,226)
10-5-2020000-0207	Benefits - Life and Disability	179,096	141,463	152,695	121,079	152,695	201,037	48,342
10-5-2020000-0208	Benefits - WSIB	107,400	71,271	87,063	76,667	87,063	87,457	394
10-5-2020000-0209	Benefits - Post Retirement	6,100	6,651	7,280	3,672	7,280	7,280	-
10-5-2020000-0212	Benefits - Gym Memberships	7,000	6,304	7,000	350	7,000	7,000	-
10-5-2024010-0202	Benefits - EI - YIPI	-	-	-	100	-	-	-
10-5-2024010-0204	Benefits - EHT - YIPI	-	-	-	74	-	-	-
10-5-2024010-0208	Benefits - WSIB - YIPI	-	-	-	110	-	-	-
Total Benefits - Police		1,111,787	1,058,043	1,108,566	858,646	1,108,566	1,135,353	26,787
General Expenses								
10-5-2020000-0252	Uniforms	36,000	37,833	36,000	30,038	36,000	36,000	-
10-5-2020000-0253	Cleaning	250	425	250	295	250	425	175
10-5-2020000-0254	Police Training	50,000	27,684	52,000	19,971	52,000	50,000	(2,000)
10-5-2020000-0260	Board Expenses	2,500	3,022	2,500	2,640	2,500	3,000	500
10-5-2020000-0261	Board Seminars	2,500	-	2,500	0	2,500	2,000	(500)
10-5-2020000-0301	Office Supplies	7,000	7,721	7,000	6,655	7,000	7,000	-
10-5-2020000-0304	Postage	1,000	607	1,000	491	1,000	700	(300)
10-5-2020000-0306	Courier and Express	1,000	754	1,000	379	1,000	850	(150)
10-5-2020000-0307	Advertising	500	290	500	444	500	250	(250)
10-5-2020000-0308	Photocopier Supplies	2,000	1,156	2,000	639	2,000	1,900	(100)
10-5-2020000-0309	Office Machine Maintenance	300	-	300	0	300	300	-
10-5-2020000-0310	Computer Maintenance	15,000	11,033	15,000	2,148	15,000	13,000	(2,000)
10-5-2020000-0312	Equipment Leases	2,600	1,249	2,600	892	2,600	2,600	-
10-5-2020000-0313	Law Books	1,500	1,600	1,500	1,777	1,500	1,700	200
10-5-2020000-0320	Forensic Identification Expense	2,000	137	2,000	275	2,000	2,000	-
10-5-2020000-0329	Optic	33,500	37,347	33,500	33,580	39,000	38,000	4,500
10-5-2020000-0332	Internet Access	3,000	2,469	3,000	1,893	3,000	3,000	-
10-5-2020000-0350	Professional Memberships	3,300	904	3,300	809	3,300	-	(3,300)
Total General Expenses - Police		163,950	134,231	165,950	102,927	171,450	162,725	(3,225)

**TOWN OF AMHERSTBURG
POLICE DEPARTMENT
2017 Budget**

		2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
Building								
10-5-2020000-0314	General Insurance	17,230	17,462	17,230	11,737	17,230	22,400	5,170
10-5-2020000-0315	Telephone	22,000	22,389	22,000	11,192	22,000	23,000	1,000
10-5-2020000-0316	Utilities	22,000	25,874	22,000	19,595	24,000	24,000	2,000
10-5-2020000-0317	Building Maintenance	20,000	25,863	20,000	4,699	20,000	20,400	400
10-5-2020000-0318	Janitorial	25,000	25,530	25,000	18,918	25,000	25,000	-
10-5-2020000-0360	Misc./ Receptions and Awards	4,500	3,535	4,500	5,267	4,500	4,500	-
10-5-2020000-0370	Community Services	4,500	5,295	4,500	2,543	4,500	4,500	-
10-5-2020000-0371	Prisoner Expenses	3,900	2,229	3,900	1,746	3,900	3,000	(900)
10-5-2020000-0506	Insurance Deductable	5,000		5,000	9,530	9,530	5,000	-
10-5-2020000-0322	General Supplies	250		250	112	250	250	-
Total Building - Police		124,380	128,177	124,380	85,340	130,910	132,050	7,670
Professional and Consulting Fees								
10-5-2020000-0323	Joint Court Costs	25,000	31,250	25,000	12,500	25,000	25,000	-
10-5-2020000-0324	Dispatching	293,400	295,066	308,175	225,096	308,175	323,584	15,409
10-5-2020000-0325	Legal Fees	50,000	83,095	50,000	23,429	60,000	50,000	-
10-5-2020000-0327	Professional Fees	29,000	11,315	29,000	4,843	29,000	25,000	(4,000)
10-5-2020000-0334	Investigation Expense	2,000	249	2,000	0	2,000	2,000	-
Total Professional and Consulting Fees - Police		399,400	420,975	414,175	265,868	424,175	425,584	11,409
Equipment and Vehicle								
10-5-2020000-0319	Radio Maintenance	32,000	21,600	32,000	23,745	42,000	35,000	3,000
10-5-2020000-0401	Gasoline	71,000	56,187	71,000	51,176	71,000	65,000	(6,000)
10-5-2020000-0402	Vehicle and Equipment MTCE	21,000	28,520	21,000	14,054	21,000	24,000	3,000
10-5-2020000-0404	Vehicle and Radio Licences	2,500	-	2,500	2,176	2,500	2,500	-
10-5-2020000-0405	Vehicle MTCE - Tires	8,000	4,240	8,000	4,048	8,000	8,000	-
10-5-2020000-0406	GPS Communications	5,500	2,689	5,500	2,518	5,500	3,200	(2,300)
Total Equipment and Vehicle - Police		140,000	113,236	140,000	97,717	150,000	137,700	(2,300)
Reserve Transfers								
10-5-2020000-2001	Transfer to Reserve - Capital	25,000	25,000	25,000	25,000	25,000	25,000	-
10-5-2020000-2002	Transfer to Reserve - Vehicle and Equip.	109,330	109,330	109,330	105,992	109,330	109,330	-
10-5-2020000-2003	Transfer to Reserve - Computer	15,300	15,300	15,300	15,300	15,300	15,300	-
Total Reserve Transfers - Police		149,630	149,630	149,630	146,292	149,630	149,630	-
Total Expenses - Police Department		5,729,699	5,549,135	5,828,031	4,132,154	5,853,177	5,955,813	127,782
Police Services - Board Committee								
10-5-1001010-0145	Police Services Board Hon.	6,000	6,000	6,000	0	6,000	6,000	-
10-5-1001010-0146	Police Services Board Per Diems	3,000	500	3,000	0	3,000	3,000	-
Total Police Services Board Committee		9,000	6,500	9,000	-	9,000	9,000	-

**TOWN OF AMHERSTBURG
GLOBAL EXPENSES DEPARTMENT
2017 Budget**

	2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
REVENUE:							
10-4-1001020-1016 Administrative Charges - Water	(510,788)	(510,788)	(510,788)	(510,788)	(510,788)	(521,004)	10,216
10-4-1001020-1017 Administrative Charges - Waste Water	(192,735)	(192,735)	(192,735)	(192,735)	(192,735)	(196,590)	3,855
Total Revenue-Global Expense Department	(703,523)	(703,523)	(703,523)	(703,523)	(703,523)	(717,593)	14,070
EXPENSES:							
General Expenses:							
10-5-1001020-0301 Office Supplies	25,000	22,093	25,000	12,564	25,000	25,000	-
10-5-1001020-0304 Postage	32,000	44,883	35,000	16,366	35,000	30,000	(5,000)
10-5-1001020-0307 Advertising	25,000	22,395	25,000	22,295	25,000	35,000	10,000
10-5-1001020-0314 General Insurance	482,842	554,550	627,695	430,669	627,695	635,000	7,305
10-5-1001020-0325 Legal Fees	160,000	117,935	120,000	58,806	90,000	105,000	(15,000)
10-5-1001020-0337 911 Service	12,500	12,081	12,500	6,049	12,500	12,500	-
10-5-1001020-0348 Donations				3,000	3,000		-
10-5-1001020-0361 Contingency Allowance	40,000		40,000	0	40,000	46,500	6,500
10-5-1001020-0500 Cash Short/ Over				(1,232)			
10-5-1001020-0501 Municipal Tax Write Offs	150,000	211,240	170,000	103,258	250,000	200,000	30,000
10-5-1001020-0502 Interest Expense	130,640	47,788	80,000	27,613	60,000	48,000	(32,000)
10-5-1001020-0506 Insurance Deductible	75,000	40,308	75,000	66,917	75,000	75,000	-
10-5-1001020-0507 Claims Cost				2,322			
10-5-1001020-0550 Conservation Authority Levy	106,027	105,979	108,148	83,330	108,148	110,310	2,163
10-5-8020600-0353 Grants to Organizations	27,500	27,250	31,500	31,500	31,500	34,250	2,750
10-5-1001020-0580 Salary Continuances			170,850	157,859	170,850	61,315	(109,535)
Total General Expenses - Global	1,266,509	1,206,502	1,520,692	1,021,316	1,553,693	1,417,875	(102,817)
Reserve Transfers:							
10-5-1001020-2011 Allocation to Ranta Stranded Deficit	54,800	54,800	54,800	54,800	54,800	54,800	-
10-5-1001020-2016 Insurance Reserve	25,000	16,143	50,000	50,000	50,000	50,000	-
Risk Management Reserve						25,000	25,000
AODA Compliance						50,000	50,000
Litigation Reserve						25,000	25,000
10-5-1001020-2002 Fleet Reserve			50,000	50,000	50,000	75,000	25,000
Capital Expenditures		28,621		0			-
Total Reserve Transfers - Global	79,800	99,564	154,800	154,800	154,800	279,800	125,000
Total Expenses - Global Expenses Department	1,346,309	1,306,066	1,675,492	1,176,116	1,708,493	1,697,675	22,183

**TOWN OF AMHERSTBURG
RETIREE BENEFITS
2017 Budget**

		2015	2016	2016	Forecast	2017	Budget Increase/(Decrease)	
		Actuals	Budget	Year to Date Actuals, as at Sept 30, 2016		Budget	2016 to 2017	
		2015 Budget	2016 Budget	2016 Budget	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017	
EXPENSES:								
10-5-1001020-0206	Benefits - Administrative Retirees	53,399	60,883	66,947	59,032	76,790	73,171	6,225
10-5-2010000-0206	Benefits - Fire Retiree Benefits	8,868	22,583	26,163	22,496	26,538	24,967	(1,195)
10-5-2020000-0206	Benefits - Police Retiree Benefits	111,289	114,218	130,996	105,682	126,728	130,089	(907)
10-5-8010000-0206	Benefits - Development Services Retirees	13,160	14,362	14,785	11,364	13,621	13,967	(818)
10-5-3010000-0206	Benefits - Public Works Retirees	120,537	127,198	130,950	97,757	117,042	119,212	(11,738)
10-5-7017300-0206	Benefits - Arena Retirees	15,837	14,362	14,785	18,473	21,293	21,321	6,536
Total Expenses - Retiree Benefits		323,090	353,606	384,626	314,806	382,012	382,727	(1,898)
Total without Police		211,801	239,388	253,630	209,124	255,284	252,638	(992)
Police		111,289	114,218	130,996	105,682	126,728	130,089	(907)
Total All		323,090	353,606	384,626	314,806	382,012	382,727	(1,898)

**TOWN OF AMHERSTBURG
LONG TERM DEBT PAYMENTS
2017 Budget**

			2015 Budget	2015 Actuals	2016 Budget	2016 Year to Date Actuals, as at Sept 30, 2016	Forecast	2017 Budget	Budget Increase/(Decrease) 2016 to 2017
DEBT PRINCIPAL PAYMENTS									
10-5-1001020-2005	IT	DEBT CHARGES - PRINCIPAL	9,701	9,701	9,903	7,427	9,903	10,109	206
10-5-2010000-2005	FIRE	DEBT CHARGES - PRINCIPAL	3,039	3,039	3,168	2,376	3,168	3,301	133
10-5-2020000-2005	POLICE	DEBT CHARGES - PRINCIPAL	8,590	8,589	8,839	6,629	8,839	9,095	256
10-5-3020000-2005	P.W.	DEBT CHARGES - PRINCIPAL	985,028	985,028	989,903	742,471	989,903	592,859	(397,044)
10-5-7017190-2005	PARKS	DEBT CHARGES - PRINCIPAL	102,628	102,627	106,915	80,186	106,915	111,386	4,471
10-5-7017300-2005	ARENA	DEBT CHARGES - PRINCIPAL	129,568	129,568	135,330	101,498	135,330	141,350	6,020
10-5-8020000-2005	TOURISM	DEBT CHARGES - PRINCIPAL	40,492	40,492	42,235	31,676	42,235	44,053	1,818
10-5-8048040-2005	DRAINS	DEBT CHARGES - PRINCIPAL	6,527	6,527	6,698	5,023	6,698	6,873	175
10-5-8058010-2005	TILE DRAIN	DEBT CHARGES - PRINCIPAL	15,635	15,635	10,554	7,916	10,554	11,187	633
		NEW DEBT - PRINCIPAL 2017							-
GENERAL TAX DEBT PRINCIPAL PAYMENTS			1,301,208	1,301,206	1,313,545	985,202	1,313,545	930,213	(383,332)
DEBT INTEREST PAYMENTS									
10-5-1001020-2006	IT	DEBT CHARGES - INTEREST	997	913	795	596	795	589	(206)
10-5-2010000-2006	FIRE	DEBT CHARGES - INTEREST	660	596	531	399	531	398	(133)
10-5-2020000-2006	POLICE	DEBT CHARGES - INTEREST	2,762	2,658	2,512	1,884	2,512	2,256	(256)
10-5-3020000-2006	P.W.	DEBT CHARGES - INTEREST	246,838	238,730	202,807	152,105	202,807	169,133	(33,674)
10-5-7017190-2006	PARKS	DEBT CHARGES - INTEREST	18,460	17,275	14,173	10,630	14,173	9,702	(4,471)
10-5-7017300-2006	ARENA	DEBT CHARGES - INTEREST	265,457	263,087	259,695	194,771	259,695	253,675	(6,020)
10-5-8020000-2006	TOURISM	DEBT CHARGES - INTEREST	7,046	6,843	5,304	3,978	5,304	3,486	(1,818)
10-5-8048040-2006	DRAINS	DEBT CHARGES - INTEREST	985	932	815	611	815	639	(176)
10-5-8058010-2006	TILE DRAIN	DEBT CHARGES - INTEREST	4,215	3,795	3,277	2,458	3,277	2,644	(633)
		New Debt - Interest 2017							-
GENERAL TAX DEBT INTEREST PAYMENTS			547,420	534,829	489,909	367,431	489,909	442,523	(47,386)
TOTAL GENERAL TAX DEBT PRINCIPAL AND INTEREST PAYMENTS			1,848,628	1,836,035	1,803,454	1,352,633	1,803,454	1,372,735	(430,719)

TOWN OF AMHERSTBURG - PROPOSED CAPITAL BUDGET 2017 - DRAFT

Dept.	Initiative	Gross Project Costs	Funding Source	Subsidy/Grants/Contributions	Net Cost	2017	2018	2019	2020	2021	2022-2026	Gas Tax	Dev't Charges	OCIF Funding Base	AODA Reserve	LED Program	Fleet Reserve	WC Reserve	Operating Capital Funded by Rate Payers	Funded By Operations in Police Budget Or IT Budget	Reserves (Capital levy & IT)	AODA Reserve	Gas Tax	Operating Capital Funded by Rate Payers	Debentures	
Roads																										
Engineering	Meloche Road Reconstruction from Alma Street to Lowes Sideroad. Reconstruction of asphalt roadway including new base, drainage, installation of bike lanes and multi use trail. Geotechnical investigation will determine final scope of work	\$ 4,324,800	OCIF Funding - \$2,000,000 CWATS - \$200,000 Gas Tax - \$500,000 Development Charge Debiture - \$1,300,000 Tax Supported Debiture - \$324,800	\$ 2,200,000	\$ 2,124,800	\$ 2,124,800						\$ 500,000													\$ 1,624,800	
Engineering	Pickering Drive Resurfacing, Dalhousie to King Street. Including milling of existing all asphalt and placement of a minimum of 90mm of asphalt overlay. Length = 570metres. Width = 10.2 and 8.2 metres.	\$ 200,000	OCIF FORMULA FUNDS		\$ 200,000	\$ 200,000								\$ 180,534					\$ 19,466							
Engineering	Pre-Engineering for 2018 projects	\$ 50,000			\$ 50,000	\$ 50,000													\$ 50,000							
Roads	Sandwich / Pickering Traffic Signal Control Cabinet Replacement and intersection improvements. Upgrading existing controller cabinet, providing uninterrupted power supply module, replace poles, signals and wiring where required. Intersection improvements, including curbs, sidewalks and other amenities are also required to meet AODA requirements.	\$ 750,000	Gas Tax		\$ 750,000	\$ 337,700	\$ 412,300					\$ 337,700											\$ 412,300			
Roads	2015 Road Repairs Program - Cost to complete small repairs to miscellaneous rural and urban roads.	\$ 150,000	Gas Tax		\$ 150,000	\$ 150,000						\$ 150,000														
Roads	2015 Tar & Chip Program - Cost to apply tar & chip surface to miscellaneous rural roads.	\$ 200,000	Gas Tax & Capital From Operations		\$ 200,000	\$ 200,000						\$ 12,300							\$ 187,700							
TOTALS		\$ 5,674,800		\$ 2,200,000	\$ 3,474,800	\$ 3,062,500	\$ 412,300	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 180,534	\$ -	\$ -	\$ -	\$ -	\$ 257,166	\$ -	\$ -	\$ -	\$ 412,300	\$ -	\$ 1,624,800	
Sidewalks & Pathways																										
Roads	New sidewalk installation on Sandwich Street from Season's Retirement Home to Lowes Sideroad, includes 375mm storm drainage from Season's to Lowes. Approximately 115 Lineal Metres.	\$ 85,000	AODA Funding for 2017 & Partial 2018		\$ 85,000	\$ 50,000	\$ 35,000																			
Roads	Sidewalk Replacement Program	\$ 50,000	Capital From Operations		\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -									\$ 50,000							
Roads	County Wide Active Trail System (CWATS) Paved Shoulders along County Road 5 between Texas Road and County Road 10. WORK COMPLETED. Precommitted funds in 2017 budget to cover the second half of the costs	\$ 186,031	Capital From Operations		\$ 186,031	\$ 186,031																				
TOTALS		\$ 321,031		\$ -	\$ 321,031	\$ 286,031	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 236,031	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	
Streetlight Installation and Upgrades																										
Engineering	LED street lighting Upgrade program	\$ 450,000	LED Program		450,000	50,000	50,000	50,000	50,000	50,000	\$ 200,000					\$ 50,000									\$ 400,000	
TOTALS		\$ 450,000		\$ -	\$ 450,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -
Culverts and Bridges																										
Engineering	Sixth Concession South over Albert McGee Drain- Upper - Culvert No. 7. Culvert should be partially replaced within 2 years time.	\$ 261,671	OCIF FORMULA FUNDS		\$ 261,671	\$ 261,671								\$ 261,671												
Engineering	River Canard at Concession 2 North - Bridge No. 3008. This iconic small bridge deserves to be preserved and is long overdue for a comprehensive rehabilitation sympathetic to the original design.	\$ 364,000	OCIF FORMULA FUNDS		\$ 364,000	\$ 364,000								\$ 364,000												
TOTALS		\$ 625,671		\$ -	\$ 625,671	\$ 625,671	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 625,671	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Dept.	Initiative	Gross Project Costs	Funding Source	Subsidy/Grants/Contributions	Net Cost	2017	2018	2019	2020	2021	2022-2026	Gas Tax	Dev't Charges	OCIF Funding Base	AODA Reserve	LED Program	Fleet Reserve	WC Reserve	Operating Capital Funded by Rate Payers	Funded By Operations in Police Budget Or IT Budget	Reserves (Capital levy & IT)	AODA Reserve	Gas Tax	Operating Capital Funded by Rate Payers	Debentures	
Municipal Drain - Drainage Petition and Improvements - Engineer's Reports																										
Municipal Drain	Culvert replacements over the Shaw Drain North, including full maintenance provisions for all bridges and enclosures within the drain.	\$ 32,000	Capital From Operations		\$ 32,000	\$ 32,000													\$ 32,000							
Municipal Drain	DiCecco Drain No. 1 and Branch No.1 - Capital drainage project that includes new drain construction along and across Creek Road, in addition to work to accommodate drainage for the private development of lands owned by Joe DiCecco.	\$ 34,749	Capital From Operations		\$ 34,749	\$ 34,749													\$ 34,749							
TOTALS		\$ 66,749		\$ -	\$ 66,749	\$ 66,749	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,749	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PWD Programs and Engineering																										
PWD	Engineering for the Development of South West Quadrant of Town	\$ 75,000	Capital From Operations		\$ 75,000	\$ 75,000													\$ 75,000							
TOTALS		\$ 75,000		\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles & Equipment																										
PWD	Unit R305 - 1995 8-ton single axle dump truck with salter, plow and wing. Complete replacement. \$225,000 previously approved in 2013 but program was not implemented in 2013.	\$ 320,000	Capital From Operations		\$ 320,000	\$ 320,000													\$ 320,000							
Fire	Funds for the Replacement of Engine 1	\$ 550,000	WC Reserve 2016 (150,000 put away by Council in 2016)	\$ 150,000	\$ 400,000	\$ 150,000	\$ 150,000	\$ 100,000										\$ 150,000						\$ 250,000		
PWD	New pick-up for drainage superintendent / engineering coordinator. Position created in 2016	\$ 35,000	Fleet Reserve 2017		\$ 35,000	\$ 35,000											\$ 35,000									
Building	Vehicle for Building department.	\$ 30,000	Fleet Reserve 2017		\$ 30,000	\$ 30,000											\$ 30,000									
PWD	Unit R610 - 1997 pickup truck used for Road Patrol. Replacement with new vehicle.	\$ 35,000	Fleet Reserve 2017 & Capital From Operations		\$ 35,000	\$ 35,000											\$ 10,000		\$ 25,000							
TOTALS		\$ 970,000		\$ 150,000	\$ 820,000	\$ 570,000	\$ 150,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 150,000	\$ 345,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	
Parks																										
	CoAn Park Capital Improvement Program	\$ 15,000	Capital From Operations		\$ 15,000	\$ 15,000													\$ 15,000							
	Tennis Courts - resurfacing	\$ 150,000	WC Reserve 2016		\$ 150,000	\$ 150,000												\$ 150,000								
TOTALS		\$ 165,000		\$ -	\$ 165,000	\$ 165,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities																										
	Demolition of the AMA arena on Victoria Avenue	\$ 150,000	WC Reserve 2016		\$ 150,000	\$ 150,000												\$ 150,000								
	Removal of underground gas tanks	\$ 480,000	WC Reserve 2016 & Capital From Operations		\$ 480,000	\$ 480,000													\$ 19,946	\$ 460,054						
TOTALS		\$ 630,000		\$ -	\$ 630,000	\$ 630,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 169,946	\$ 460,054	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other																										
HR & Facilities	Health and Safety Capital Program	\$ 50,000	Capital From Operations		\$ 50,000	\$ 50,000													\$ 50,000							
Facilities	Bellevue Vendor Take Back Payment	\$ 1,000,000	Capital From Operations		\$ 1,000,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000									\$ 200,000					\$ 800,000		
IT	IT Reserve Capital Program	\$ 123,000	IT Reserve Contribution		\$ 123,000	\$ 123,000														\$ 123,000						
TOTALS		\$ 1,173,000		\$ -	\$ 1,173,000	\$ 373,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 123,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000	\$ -
Police		\$ 25,000	Police Reserve Contribution		\$ 25,000	\$ 25,000														\$ 25,000						
Police	Patrol Vehicles	\$ 109,330	Police Reserve Contribution		\$ 109,330	\$ 109,330														\$ 109,330						
Police		\$ 15,300	Police Reserve Contribution		\$ 15,300	\$ 15,300														\$ 15,300						
TOTALS		\$ 149,630		\$ -	\$ 149,630	\$ 149,630	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149,630	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS		\$ 10,300,881	\$ -	\$ 2,350,000	\$ 7,950,881	\$ 6,053,581	\$ 847,300	\$ 350,000	\$ 250,000	\$ 250,000	\$ 200,000	\$ 1,000,000	\$ -	\$ 806,205	\$ 50,000	\$ 50,000	\$ 75,000	\$ 469,946	\$ 1,705,000	\$ 272,630	\$ -	\$ 35,000	\$ 412,300	\$ 1,450,000	\$ 1,624,800	



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: December 16, 2016
Author's Phone: 519 736 0012 ext. 2259	Date to Council: January 9, 2017
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: By-Law 2017-02 Temporary Borrowing

1. RECOMMENDATION:

It is recommended that:

1. The report from the Director of Corporate Services/Treasurer dated December 16, 2016 regarding By-law 2017-02 Temporary Borrowing **BE RECEIVED**;
2. **By-law 2017-02** being a by-law to provide for the temporary borrowing of an upset limit of seven million dollars in funds for the Town of Amherstburg **BE APPROVED** in accordance with Section 407 of the Municipal Act; and,
3. **By-Law 2017-02** be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. BACKGROUND:

The Municipal Act allows for the Temporary borrowing of funds for municipal operations. Section 407 of the Act states the following:

Borrowing for expenses

407. (1) *At any time during a fiscal year, a municipality may authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amounts that the municipality considers necessary to meet the expenses of the municipality for the year and of the amounts, whether or not they are expenses for the year, that the municipality requires in the year for,*

- (a) reserve, sinking and retirement funds;*
- (b) principal and interest due on any debt of the municipality;*
- (c) school purposes;*
- (d) other purposes the municipality is required by law to provide for; and*
- (e) the amount of principal and interest payable by a person or municipality primarily liable for a debt, if the municipality has guaranteed the debt and the debt is in default. 2001, c. 25, s. 407 (1); 2009, c. 18, Sched. 18, s. 6 (1).*

On December 14, 2015, Town Council passed a Temporary Borrowing By-law 2015-134 for the municipal operations of 2016.

The adoption of a Temporary Borrowing By-law is standard practice for the Town and is a vehicle which provides the Town authorization to temporarily borrow funds for municipal purposes. This exercise is done annually to ensure accountability, transparency and to support the temporary borrowing needs of the Town.

3. DISCUSSION:

To ensure that the Town operates in accordance with the Municipal Act administration has prepared the annual Temporary Borrowing By-law for Council's consideration and adoption. By-law 2017-02 provides Council an update on the current amount of temporary funds authorized for the Town's line of credit. By-law 2017-02 further rescinds By-law 2015-134.

4. RISK ANALYSIS:

Financial Institutions lending monies to municipalities require Temporary Borrowing By-laws to be updated annually to ensure that Administration has the authority to borrow temporary funds. A failure to do so may delay the Town's ability to access funds required for municipal operations and may place the Town in non-compliance of the operating line of credit agreement.

5. FINANCIAL MATTERS:

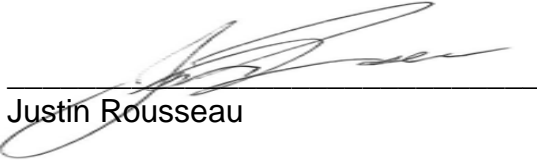
The Town of Amherstburg currently has an approved borrowing limit of Seven Million dollars from WFCU for the Town's operating line of credit. It is important to note that this approval **does not seek an increase** from past years requirements.

6. **CONSULTATIONS:**

There were no consultations on this report.

7. **CONCLUSION:**

That Council approve By-Law 2017-02 and rescind By-law 2015-134 as required to allow for prudent financial administration of the Town as per the Municipal Act.



Justin Rousseau

Director of Corporate Services/Treasurer

JR

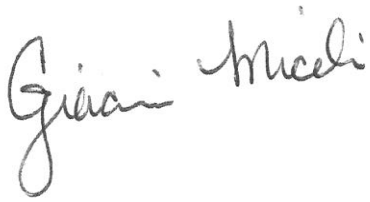
Report Approval Details

Document Title:	Temporary Borrowing By-Law.docx
Attachments:	- 2017-02 Operating Loan Borrowing Bylaw.doc
Final Approval Date:	Jan 12, 2017

This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Jan 9, 2017 - 11:45 AM



John Miceli - Jan 12, 2017 - 11:02 AM



Paula Parker - Jan 12, 2017 - 2:04 PM

CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2017-02

By-law to provide for temporary borrowing until the taxes are collected and other revenues are received.

WHEREAS Section 317 (1, 2, 3, 4) of **The Municipal Act 2001**, Chapter 25, provides that the Council of a local municipality to provide for temporary borrowing, until the taxes are collected and other revenues are received, of the amount council considers necessary to meet the current expenditures of the municipality for one year;

WHEREAS the Council of the Corporation of the Town of Amherstburg deems it necessary to borrow the sum of Seven Million Dollars to meet the current expenditures of the Corporation for the year 2017.

BE IT THEREFORE ENACTED AS A BY LAW OF THE SAID CORPORATION OF THE TOWN OF AMHERSTBURG AS FOLLOWS:

1. The Head of Council and Director of Corporate Services/Treasurer are hereby authorized to borrow from The Town's Financial Institution from time to time by way of promissory note or bankers' acceptance a sum or sums not exceeding at any one time, Seven Million Dollars to meet the current expenditures of the Corporation for the year 2017.
2. The Head of Council and Director of Corporate Services/Treasurer are hereby authorized to sign on behalf of the Corporation and to furnish to the said Bank from time to time promissory notes or bankers' acceptances for the sum or sums so borrowed with interest or any other charges at such rate as the Bank may from time to time determine.
3. The Head of Council and Director of Corporate Services/Treasurer are hereby authorized and directed to furnish to the said Bank as it may from time to time request a statement showing the nature and amount of the estimated revenues of the current year not yet collected or of the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.
4. All sums borrowed from the said Bank and any interest thereon and any other charges in connection therewith shall be a charge upon the whole of the revenues of the Corporation for the current year and for any preceding years as and when such revenues are received and that the Head of Council and Director of Corporate Services/Treasurer are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank an Agreement or Agreements of the Corporation, in the form annexed hereto charging the said revenues of the Corporation with payment of all sums borrowed from the Bank and any interest thereon and any other charges in connection therewith.
5. The Head of Council and Director of Corporate Services/Treasurer are hereby authorized and directed to apply in payment of all sums borrowed from the said Bank and any interest thereon and any other charges in connection therewith, of all of the money's hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and of all of the moneys collected or received from any other source.

6. By-law 2015-134 is hereby repealed effective January 1, 2017.

7. This By-law shall come into force and effect on January 1, 2017.

Read a first, second and third time and finally passed this 23th day of January 2017.

Mayor - Aldo DiCarlo

Clerk - Paula Parker



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Todd Hewitt	Report Date: December 8, 2016
Author's Phone: 519 736-3664 ext. 2313	Date to Council: January 23, 2017
Author's E-mail: thewitt@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Canard Valley Estates Subdivision - Acceptance of Underground Infrastructure, Base Asphalt and Curbs and Placement of Surface Asphalt and Sidewalk on 1 year Maintenance

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Engineering dated December 8, 2016, regarding the Canard Valley Estates Subdivision - Acceptance of Underground Infrastructure, Base Asphalt and Curbs and Placement of Surface Asphalt and Sidewalk on 1 year Maintenance **BE RECEIVED**;
2. The recommendations of the Consulting Engineer, Meo and Associates Inc. **BE APPROVED**;
3. The underground infrastructure, base asphalt and curbs **BE ACCEPTED** and **ASSUMED**; and,
4. The surface asphalt and sidewalks **BE PLACED** on a 1 year maintenance period, commencing October 19, 2016.

2. BACKGROUND:

Canard Valley Estates is a subdivision located near County Road 10 and Walker Rd. The streets in the subdivision are Annie Avenue, Aalbers Crescent and Canard Boulevard.

3. DISCUSSION:

The infrastructure for Canard Valley Estates was installed in 2005. This included installation of sanitary sewers, storm sewers, watermain, the placement of the curb and gutter and base asphalt.

The original subdivision agreement between Canard Developments Inc. and the Town was executed on April 25th, 2005. For the past few years, Administration has been actively pursuing the developer of Canard Valley Estates with respect to outstanding deficiencies in the subdivision. A meeting was held on May 3, 2016 with the CAO, Director of Engineering and Public Works, Director of Planning, Development and Legislative Services and Mr. Gary Aalbers. Prior to discussions with Mr. Aalbers, discussions regarding this development were occurring with another individual. At the May 3, 2016 meeting, Mr. Aalbers advised Administration that he had taken over responsibility for the development and indicated that he would like to move forward with completing the outstanding work the developer is required to complete before the Town assumes final acceptance of the subdivision. It should be noted that developers usually request that municipalities accept final installation of infrastructure after the 1 year maintenance period.

Mr. Aalbers retained Meo & Associates as the Consulting Engineer to oversee the completion of the work required in the subdivision. The work completed included localized sub-base repairs, base asphalt repairs, curb repairs, flushing and video review of the sewers, placement of sidewalk and placement of surface asphalt. Administration concurs with the recommendation of Meo & Associates to accept the underground infrastructure, base asphalt and curbs as well as placing the sidewalk and surface asphalt on a one year maintenance commencing October 19, 2016.

4. RISK ANALYSIS:

N/A

5. FINANCIAL MATTERS:

The Town holds no securities for this development.

It should be noted that the Town included this developments infrastructure in the Towns Tangible Capital Asset inventory created in 2009. Included were the underground infrastructure and road infrastructure from this development. This was done to assist Administration and Council to understand future funding replacement needs of the Town. The Asset Management plan created in 2013 also includes this infrastructure.

6. **CONSULTATIONS**

N/A

7. **CONCLUSION:**

It is recommended that the underground infrastructure, base asphalt and curbs be accepted and assumed and the sidewalk and surface asphalt be placed on one year maintenance commencing October 19, 2016.



Todd Hewitt
Manager of Engineering

TH

Report Approval Details

Document Title:	20170123 Canard Valley Estates - Acceptance of Infrastructure.docx
Attachments:	- Meo Assumption letter to Town of Amherstburg.pdf
Final Approval Date:	Jan 12, 2017

This report and all of its attachments were approved and signed as outlined below:



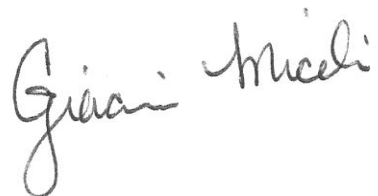
Antonietta Giofu - Jan 5, 2017 - 9:16 AM



Justin Rousseau - Jan 6, 2017 - 4:35 PM



Mark Galvin - Jan 6, 2017 - 4:44 PM



John Miceli - Jan 6, 2017 - 7:50 PM

A handwritten signature in black ink, appearing to read 'Paula Parker', with a long horizontal flourish extending to the right.

Paula Parker - Jan 12, 2017 - 1:47 PM

MEO & ASSOCIATES INC.
Architectural & Engineering Consultants



3600 Seven Lakes Drive, Suite 200 | LaSalle, Ontario, Canada N9H 0E5 | tel 519-250-8088 | fax 519-250-8070
web www.meogroup.net | e-mail rmeo@meoassociates.com

RE: Canard Estates, Phase 1 - 62 lots, Town of Amherstburg
ACCEPTANCE OF WORKS BY MUNICIPALITY

Town of Amherstburg
512 Sandwich St. South,
Amherstburg, ON, N9V 3R2

2016-12-16

via email to: thewitt@amherstburg.ca

Attention: Todd Hewitt,
Manager of Engineering and Operations

Dear Todd,

Meo & Associates Inc. provided Civil Engineering Contract Administration and Inspection services for the completion of some works in Phase 1 of the Canard Estates Subdivision, which is comprised of lots 1-62 in Plan 12M-527, in the Town of Amherstburg.

Part 1: Surface Works

Amico Infrastructures Inc. was hired by the Developer to carry out the following construction:

1. Repairs to the pavement structure: base asphalt, granular base and clay subgrade, all as determined independently by Golder Associates.
2. Repairs to concrete curb and gutter, all as determined by Meo and Town Staff.
3. Construction of the new concrete sidewalk at the location selected by the Town.
4. Placement of surface asphalt (**done on October 19, 2016**).

Material testing and inspections on the Amico work were carried out by the geotechnical engineer, Golder Associates. They are satisfied with the work as indicated in their report, copy attached.

We are of the opinion that the above works were satisfactorily completed. Therefore, we **recommend that the Town of Amherstburg place the surface asphalt and the concrete sidewalk on the one-year maintenance period, to expire October 19, 2017.**

Part 2: Underground Works

Following the completion of the Amico construction, Hurricane SMS Inc. did the flushing and video review of the storm and sanitary sewers, including catch-basins. Their report indicates that, after one minor repair was done, all is satisfactory; **we have reviewed the report and the video and agree.** A copy of the report and video was previously hand delivered to Todd Hewitt.

Normally the underground works should have been assumed by the Town one year after their installation, or in about 2007. However, it appears that no formal assumption took place. **We recommend that the Town of Amherstburg formally accept the Underground Works of Phase 1 of Canard Estates Subdivision.**

If there are any questions or comments, please let me know.

Yours truly,

MEO & ASSOCIATES INC.



PER: Raffaele Meo, P.Eng., P.E.

Encl. - Golder report

COPY TO Canard Developments Inc.

December 02, 2016

Project No. 1657780-L02

Mr. George Dragicevic
Canard Developments Inc.
5390 Brendan Lane
Oldcastle, Ontario N0R 1L0

**GEOTECHNICAL INSPECTIONS AND MATERIAL TESTING
CANARD VALLEY ESTATES SUBDIVISION
TOWN OF AMHERSTBURG, ONTARIO**

Dear Mr. Dragicevic:

This letter summarizes the results of a geotechnical inspection and material testing carried out by Golder Associates Ltd. (Golder) personnel at the above site on May 31 and October 19, 2016.

At the request of Meo & Associates Inc. (Meo), members of our field engineering staff attended the site to carry out a site walkover and in situ density testing during the completion of the pavement works in Canard Valley Estates Subdivision in the Town of Amherstburg, Ontario. The results of the inspections and testing activities were described in Golder's preliminary field testing reports, copies of which were provided on site.

On May 31, 2016, the following areas were walked with a representative from Meo and the existing binder course asphalt was visually examined while a loaded tri-axle was driven within the full width of road:

- Canard Boulevard, between Middle Side Road and Aalbers Crescent;
- Aalbers Crescent, between the west and east limits; and
- Annie Avenue between Canard Boulevard and Aalbers Crescent.

At the above locations, areas of the binder course asphalt showing signs of pumping and/or movement were marked out, along with areas nearby which did not exhibit signs of movement. The areas where movement was not observed were included with areas where movement was observed to combine locations where the majority of the road was marked out. It is understood that the binder course asphalt in the areas marked out were removed and replaced prior to placing the surface course asphalt.

At the request of Meo, the HL 3 asphaltic concrete mix design was reviewed and met the Ontario Provincial Standard Specification (OPSS) 1150 'Material Specification for Hot Mix Asphalt' requirements. This was stated in an email sent on September 15, 2016.



In situ density testing was carried out on the HL 3 surface course asphalt placed on Canard Boulevard, Annie Avenue and Aalbers Crescent. Ten in situ density tests were performed and the degree of compaction achieved at the test locations ranged between 93 and 97 per cent of the laboratory Maximum Relative Density of the material, meeting the OPSS 310 minimum compaction requirement of 92 per cent.

Hot Mix Asphalt Marshall Compliance Report Numbers 1 and 2, attached, present the results of the laboratory testing carried out on the sample of the HL 3 obtained on site during the paving operations. As noted, the samples obtained meet OPSS 310 specification requirements.

Also attached, find Concrete Compressive Strength Report Number 1 which presents the results of the laboratory compressive strength testing carried out for the concrete sidewalk placed on Canard Boulevard.

We trust this letter is sufficient for your present requirements. Should you have any questions regarding the above information, do not hesitate to contact our office.

Yours truly,

GOLDER ASSOCIATES LTD.



Steven Mayer
Geotechnical Technician



Dirka U. Prout, P.Eng.
Senior Geotechnical Engineer

SG/DP/sm/sjo

CC: Mr. Raffaele Meo, P.Eng., P.E., Meo & Associates Inc.
Mr. Gary Aalbers, Canard Developments Inc.

Attachments: Hot Mix Asphalt Marshall Compliance Report Numbers 1 and 2
Concrete Compressive Strength Report Number 1

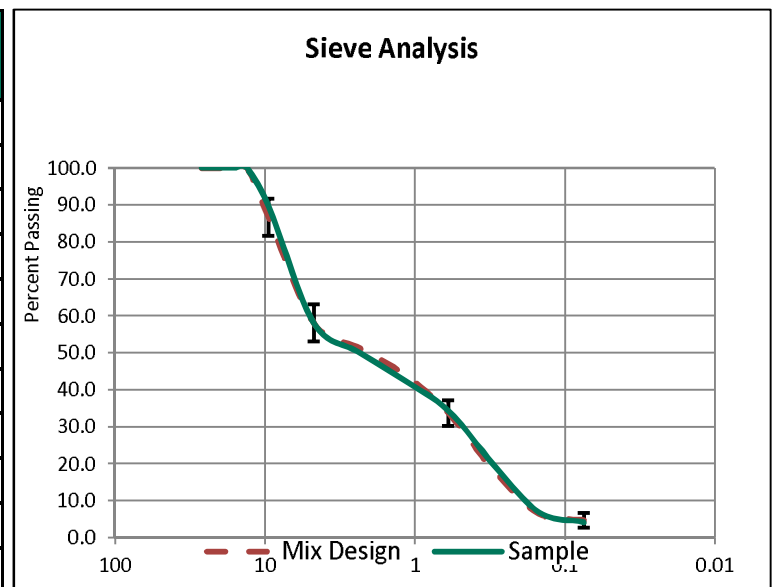
\\golder.gds\gal\london\active\2016\3 proj\1657780 canard devel_mtls cve subd_aburg\7-correspondence\3-ltrs\1657780-l02-material testing\1657780-l02-dec0216-canard valley estates subdivision-sg.docx

Project No.: 1657780 **Project Name:** Canard Valley Estates Sundivision
Client: Canard Developments Inc. **Paving Date:** October 19, 2016
Mix Producer: Mill-Am Corp. **Date Received:** October 19, 2016
Contractor: Mill-Am Corp. **Golder Technician On Site:** Hunter Corp
Paving Location: Canard Boulevard **Sampled By:** Hunter Corp
Sample Location: Canard Boulevard northbound lane, 40 metres north of Annie Avenue **Lift:** Surface
Temperature: 150 °C **Time:** 11:00 AM **Sampling Method:** Plate
Type of Mix: HL3 **Mix Design:** 16063 **Lab Sample No.:** 402

Extraction and Gradation		Sample	Mix Design	Specification Tolerance
Sieve Size (mm) Percent Passing	26.5		100.0	
	19.0		100.0	
	16.0		100.0	
	13.2	100.0	100.0	
	9.5	89.8	86.7	5.0
	4.75	58.2	58.1	5.0
	2.36	50.1	51.3	
	1.18	42.6	44.1	
	0.600	34.3	33.7	3.5
	0.300	19.8	18.3	
	0.150	6.9	6.5	
	0.075	4.1	4.7	2.0
Asphalt Cement (%)		5.28	5.00	0.30

Mix Properties	Sample	Mix Design
BRD (Mg/m ³)	2.437	2.407
MRD (Mg/m ³)	2.522	2.521
VMA (%)	14.9	15.6

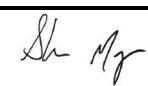
Mix Properties	Sample	Specification Requirement
Air Voids (%)	3.4	3.0 to 5.0
Stability (N)	13,100	8,900 minimum
Flow (0.25 mm)	9.0	8.0 to 14.0



Remarks

Sample meets specification requirements.

Remarks based on OPS 310 specifications.



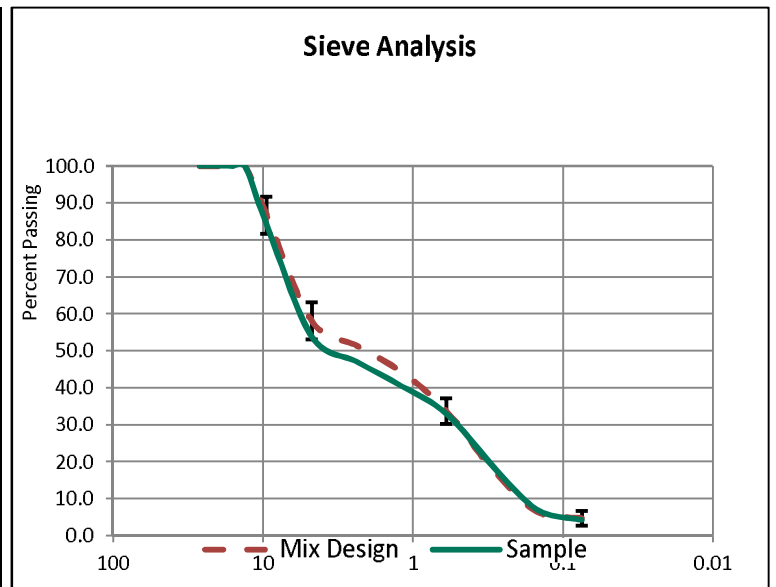
 Steve Mayer

Project No.: 1657780 **Project Name:** Canard Valley Estates
Client: Canard Developments Inc. **Paving Date:** October 19, 2016
Mix Producer: Mill-Am Corp. **Date Received:** October 19, 2016
Contractor: Mill-Am Corp. **Golder Technician On Site:** Hunter Corp
Paving Location: Aalbers Crescent **Sampled By:** Hunter Corp
Sample Location: 8428 Aalbers Crescent, eastbound lane **Lift:** Surface
Temperature: 152 °C **Time:** 3:15 PM **Sampling Method:** Plate
Type of Mix: HL3 **Mix Design:** 16063 **Lab Sample No.:** 403

Extraction and Gradation	Sample	Mix Design	Specification Tolerance	
Sieve Size (mm) Percent Passing	26.5	100.0		
	19.0	100.0		
	16.0	100.0		
	13.2	100.0	100.0	
	9.5	84.2	86.7	5.0
	4.75	53.9	58.1	5.0
	2.36	47.0	51.3	
	1.18	40.4	44.1	
	0.600	33.0	33.7	3.5
	0.300	19.2	18.3	
	0.150	7.1	6.5	
	0.075	4.2	4.7	2.0
Asphalt Cement (%)	4.88	5.00	0.30	

Mix Properties	Sample	Mix Design
BRD (Mg/m ³)	2.450	2.407
MRD (Mg/m ³)	2.539	2.521
VMA (%)	14.0	15.6


Mix Properties	Sample	Specification Requirement
Air Voids (%)	3.5	3.0 to 5.0
Stability (N)	14,000	8,900 minimum
Flow (0.25 mm)	8.5	8.0 to 14.0



Remarks

Sample meets specification requirements.

Remarks based on OPS 310 specifications.



 Steve Mayer

CONCRETE COMPRESSIVE STRENGTH REPORT

 Report Date: November 2, 2016
 Specified 28-Day Strength: 32 MPa

 Project No.: 1657780
 Report No.: 1

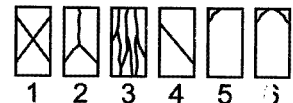
Cylinder No.	CYLINDER INFORMATION							Percent of Specified Strength
	Age (Days)	Date Tested	Cylinder Diameter	Density (kg/m ³)	Cure*	Type of Fracture**	Strength (MPa)	
2118	7	12-Oct-16	101.0	2374	L	4	25.9	81
2119	28	02-Nov-16	101.0	2376	L	1	34.2	>100
2120	28	02-Nov-16	101.0	2395	L	1	34.3	>100
2121	Hold	Hold	101.0	2385	L			

Notes * Cure

"L" denotes laboratory cure

"F" denotes field cure

** Type of Fracture



Project: Materials Testing, Remediation at Canard Valley Estates Subdivision, Amherstburg, Ontario Location: Sidewalk, on Canard Boulevard, 20 metres South of County Road 10, in the Southbound Lane Contractor: Amico Contracting and Engineering Inc. Cast by: H. Corp Date cast: October 5, 2016 Mold size: 100 x 200 mm Time cylinders cast: 1:30 PM Specified slump: 50 - 110 mm Specified slump (after SP): N/A mm Specified air: 5 - 8 % Temperature of air: 24 °C Water added on site? No Truck no.: 1510756 Quantity: 9 m ³ Nominal aggregate size: 20 mm Type of admixture: N/A Maximum initial curing temperature: 25 °C	Supplier: Lafarge Canada Inc. of: Golder Associates Ltd. Date received October 6, 2016 Mold type: Plastic Time mix charged: 12:09 PM Measured slump: 100 mm Measured slump (after SP): N/A mm Measured air: 5.8 % Temperature of concrete: 26 °C By what authority: N/A Load no.: 1 Sample size: 30 Litres Cement type: RMXC32C5IIX Ticket no.: 2718887 Minimum: 17 °C
---	--

REMARKS: Laboratory testing carried out in general accordance with CSA A23.2
 Cylinders cured on site in a curing box with max/min. thermometer.

 Client: Canard Developments Inc.
 Copies to: Canard Developments Inc.
 Meo & Associates Inc.

 Mr. G. Dragicevic
 Mr. R. Meo

Signed: _____



PM: SG



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Nicole Rubli	Report Date: January 5, 2017
Author's Phone: 519 736-0012 ext. 2251	Date to Council: January 23, 2017
Author's E-mail: nrubli@amherstburg.ca	Resolution #: 20160425-172

To: Mayor and Members of Town Council

Subject: 2017 Spay and Neuter Voucher Program

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Licensing and Enforcement dated January 5, 2017 regarding the 2017 Spay and Neuter Voucher Program **BE RECEIVED**; and,
2. The 2017 Spay and Neuter Voucher Program **BE APPROVED**.

2. **BACKGROUND:**

Council approved the Town's first Spay and Neuter Voucher Program on April 25, 2016, which included \$5,000 in the 2016 Operating Budget to finance the Program.

The 2016 Spay and Neuter Program included 25 vouchers for low income families and 75 vouchers for residents within residentially zoned areas to have cats spayed or neutered. The Town invited all veterinarians in Essex County to participate in this program. Vouchers were issued beginning on May 1, 2016 and issued on a first come first serve basis throughout the year.

In total, 54 vouchers have been redeemed through the 2016 Spay and Neuter Voucher Program, however none of the vouchers allocated for low income families were

requested. The preliminary assessment of the program estimates the cost for the 2016 program at \$2,700 with 54 feral cats being spayed or neutered. There are some vouchers yet to be redeemed and are set to expire shortly.

3. DISCUSSION:

Administration has developed the 2017 Spay and Neuter Program to continue addressing the feral cat population in the Town. In light of the results of the 2016 Program, Administration has implemented changes to the 2017 program in order to improve control and effectiveness of the program. The 2017 program has been budgeted at \$5,000 which is the same amount as 2016; however the following program changes will be implemented based on the 2016 results:

- 10 vouchers will be made available for low income families, as defined by Statistics Canada, to assist with the cost of getting their family cat spayed or neutered
- 90 vouchers will be allotted for residents caring for feral cats that reside within the Town.
- The Town will implement 2 release dates for the Spay and Neuter Program; April 3rd and September 5th
- Vouchers will expire 90 days from date of issue. Vouchers issued on April 3rd and not used within the 90 days will be cancelled and taken back into inventory and made available to those parties seeking vouchers on the September 5th release date.
- The Town will continue to work closely with the Windsor-Essex County Humane Society to monitor the efficiency and effectiveness of the program.

Vouchers issued by the Town must be valid on the day of the surgery and signed by the voucher holder when presented for acceptance. All costs for treatment over and above \$50 will be the responsibility of the voucher holder. Veterinarians will be responsible for discussing the services required and reaching an agreement with the voucher recipient on the fee and a payment schedule prior to providing the service.

Residents applying for a low-income voucher will be required to prove that the total family income falls under the low income cut-off (LICO) limit as established by Statistics Canada. Low income vouchers will be limited to one voucher per family.

The remaining 90 vouchers are intended to have cats spayed or neutered that remain feral, but are being cared for by residents and are not Owned Cats. Vouchers may only be redeemed by the individual named on the Voucher as the recipient; and must be valid on the date of surgery. The Town is requesting that the participating veterinarians ensure that the vouchers are redeemed by the individual named on the voucher. These vouchers will be limited to two per applicant, per family.

The Town of Amherstburg will reimburse participating veterinarians \$50 inclusive of HST per surgery upon receipt of an invoice and the signed voucher. The original completed vouchers, indicating the date of surgery and signed by the voucher recipient

must be attached to the invoice, or payment will not be processed. The invoice to the Town must also include the number of vouchers/reimbursement that is being requested.

Administration will advertise the 2017 Spay and Neuter Voucher Program on the Town's social media sites, website and in the River Town Times.

4. RISK ANALYSIS:

If the feral cat population is not controlled cat colonies will grow due to unrestrained reproduction. The feral cat population will continue to grow which could cause a nuisance for the Town's residents.

The voucher will contain a waiver on the reverse side with a clause indicating that the voucher recipient waives any and all rights to any such claims and indemnifies the Town against any such liability that may arise from the redemption of the Town's Spay and Neuter Voucher.

5. FINANCIAL MATTERS:

The approved 2017 operating budget includes \$5,000 for the Spay and Neuter Voucher Program. It is anticipated that the Town will issue all 100 spay and neuter vouchers valued at \$50 each inclusive of HST.

6. CONSULTATIONS:

The Licensing Officer, By-law Enforcement Officer, Windsor/Essex County Humane Society were consulted on this report.

7. CONCLUSION:

Administration is confident the Town's second Spay and Neuter Program will be a great success, and will again report back to Council on the program results.



Nicole Rubli
Manager of Licensing and Enforcement

NR

Report Approval Details

Document Title:	2017 Spay and Neuter Voucher Program.docx
Attachments:	N/A
Final Approval Date:	Jan 12, 2017

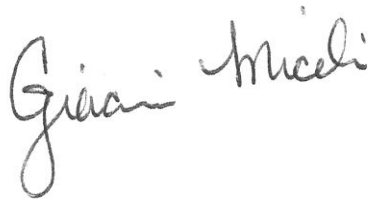
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Jan 6, 2017 - 3:05 PM



Justin Rousseau - Jan 6, 2017 - 5:33 PM



John Miceli - Jan 6, 2017 - 7:40 PM



Paula Parker - Jan 12, 2017 - 1:25 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Tammy Fowkes	Report Date: January 9, 2017
Author's Phone: 519 736-0012 ext. 2216	Date to Council: January 23, 2017
Author's E-mail: tfowkes@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Committee Vacancies – Audit and Finance Advisory Committee and Economic Development Advisory Committee

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Deputy Clerk dated January 9, 2017, regarding Committee Vacancies – Audit and Finance Advisory Committee and Economic Development Advisory Committee **BE RECEIVED**;
2. Carolyn Davies **BE APPOINTED** as the Amherstburg Chamber of Commerce representative for the Audit and Finance Advisory Committee, as nominated by the Amherstburg Chamber of Commerce;
3. _____ **BE APPOINTED** to the Economic Development Advisory Committee.

2. **BACKGROUND:**

On October 31, 2016, Michael Scherer, Committee member, Audit and Finance Advisory Committee (AFAC), informed Justin Rousseau, Staff Liaison, AFAC, and John Purdie, Chair, AFAC, via email that he would be resigning as a member of the Amherstburg Chamber of Commerce at their annual meeting in December 2016. On

January 6, 2017, Mr. Scherer confirmed his resignation via email to Justin Rousseau and Paula Parker, Clerk.

In accordance with the Terms of Reference for Local Boards/Committees, the Audit and Finance Advisory Committee is composed of 4 lay members and 1 member of the Amherstburg Chamber of Commerce, as nominated by the Chamber. As a result of Mr. Scherer's resignation, the Committee is currently composed of 4 lay members and it is required that the vacancy be filled by an Amherstburg Chamber of Commerce representative.

On December 6, 2016, Marc Pillon, Committee member, Economic Development Advisory Committee (EDAC), emailed his resignation, effective immediately, to Bob Rozankovic, Chair, EDAC, John Miceli, CAO, and Nicole Rubli, Staff Liaison, EDAC. The email was subsequently forwarded to the Deputy Clerk as per the Local Boards/Committees – Terms of Reference.

In accordance with the Terms of Reference for Local Boards/Committees, the Economic Development Advisory Committee is composed of 5 lay members. As a result of Mr. Pillon's resignation, the Committee is currently composed of 4 lay members and it is required that the vacancy be filled.

3. DISCUSSION:

There is currently 1 Chamber of Commerce Representative vacancy on the Audit and Finance Advisory Committee and 1 lay member vacancy on the Economic Development Advisory Committee.

On January 12, 2016, the Clerks Department was notified that the Chamber of Commerce had elected a new member representative. The new Chamber of Commerce representative for the Audit and Finance Committee was elected as Carolyn Davies.

In accordance with the section 8.3 of the Boards and Committees Appointment Policy which indicates, "*Whenever possible, vacancies will be filled from the Short Listed Applicants for particular Boards and Committees,*" Administration has provided the short list of applicants for the Economic Development Advisory Committee in a Private and Confidential memo for Council's consideration.

The term of the new appointed members will be from January 23, 2016 until December 2018.

4. RISK ANALYSIS:

Filling the vacancies ensures appropriate representation on each Committee/Board as set out in the Terms of Reference for Local Boards/Committees.

5. FINANCIAL MATTERS:

There are no financial implications with respect to filling both Committee vacancies.

6. CONSULTATIONS:

The Municipal Clerk was consulted on this report and concurs with the recommendations.

7. CONCLUSION:

As a result of the vacancies, administration recommends the vacancies be filled to keep the composition of 5 lay members on both the Audit and Finance Advisory Committee and the Economic Development Advisory Committee.



Tammy Fowkes
Deputy Clerk



Paula Parker
Municipal Clerk

TF

Report Approval Details

Document Title:	Committee Vacancies - Audit and Finance Advisory Committee and Economic Development Advisory Committee.docx
Attachments:	- Marc Pillon - EDAC Resignation.pdf - REVISED Mar 2016 - Committee Terms of Reference.pdf - Mike Scherer - AFAC Resignation.pdf
Final Approval Date:	Jan 12, 2017

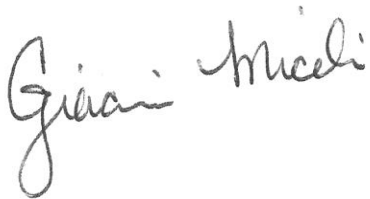
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Jan 9, 2017 - 1:20 PM



Mark Galvin - Jan 11, 2017 - 4:32 PM



John Miceli - Jan 12, 2017 - 2:00 PM



Paula Parker - Jan 12, 2017 - 4:44 PM

From: Marc Pillon [<mailto:pillonm@yahoo.ca>]
Sent: Tuesday, December 06, 2016 12:48 PM
To: Bob Rozankovic
Cc: Giovanni (John) Miceli; Nicole Rubli
Subject: Re: Ec Dev Agenda - December 6, 2016

Bob,

I regret to inform you that I must resign from the Economic Development Committee effective immediately. Having many competing interests for my attention, I am unable to give the Committee the time and energy it deserves. I wish you and the Committee best of luck in your future efforts.

Regards,

Marc Pillon

***Local Boards/Committees ~
Terms of Reference***



2015

*Council adopted ~ October 5, 2015
Revised March 16, 2016*

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Town of Amherstburg

Local Boards/Committees – Terms of Reference

Purpose:

The Corporation of the Town of Amherstburg (the “Town”) is committed to community engagement through participation of volunteers and appointees to boards and committees. This terms of reference document is intended to act as a guide for committee and board volunteers during their term.

Definitions:

Local Board - a board that is generally established by legislation and members are appointed by Council. They have authority to address their responsibilities as determined under the relevant legislation. Examples include:

- Amherstburg Police Services Board
- Essex Region Conservation Authority Board of Directors

Statutory Committee - a committee that is permitted or required by Provincial legislation and perform functions as specified in the relevant legislation. Examples include:

- Committee of Adjustment
- Property Standards Committee
- Accessibility Advisory Committee

Advisory Committee - a committee that provides advice and recommendations to Council as requested on areas within their mandate with no authority for decision making or independent actions. Members are appointed by Council and membership typically includes one member of Council as liaison. Examples include:

- Recreation and Culture Committee
- Parks Advisory Committee
- Traffic Committee

Ad-Hoc Committees - created to perform a specific task and are dissolved when the task is completed. The Committee has no authority for decision making or independent actions. Members are appointed by Council and membership typically includes one member of Council as liaison. Examples include:

- Communities In Bloom Committee

Composition

No committee appointed by Council shall exceed eight (8) members, including Council appointed liaisons. Where activity levels warrant, Council may authorize an Ad-hoc committee.

Committee members shall:

- be a tenant or owner of land in the Town of Amherstburg, or the spouse of such owner or tenant
- 18 years of age or older
- have a demonstrated expertise, interest, and involvement in the sector(s) of the specified committee
- fairly represent the sector(s) of the specified committee
- commit the time required to work on the Committee

Exceptions:

The Traffic Committee is made up of Council and Administration.

The Essex County Library Board members must not be an employee of the Essex County Library Board or the County of Essex.

The Amherstburg Accessibility Advisory Committee must be made up of 50% or more of members affected by a disability, as per AODA.

First Meeting – Commencement of Term

The term of appointment commences after the Inaugural Meeting of the new Council and generally ends at the conclusion of Council's term.

At the first meeting of the term of the newly appointed board/committee, and at the first meeting of each year thereafter, the following must occur:

1. Elect Chair and Vice-Chair.
2. Establish regular meeting schedule by motion.

The Secretary calls for nominations of the Chair. A member of the Committee can make a nomination which must be seconded by another member of the Committee. When all nominations have been received the Secretary closes nominations. Votes are then cast by ballot. If there is a tie vote, ballots continue to be cast for the tied nominees until such time as a nominee receives the majority of the votes. Once the Chair has been elected the same process applies for the election of the Vice-Chair.

The Secretary shall advise the Town Clerk of the regular meeting schedule established at the first meeting. The meeting schedule will be posted on the Town's website.

Responsibilities and Protocol

Conduct of Board and Committee Members

Board and Committee members shall:

- Perform their duties in a manner that maintains and enhances public confidence in the integrity, objectivity and impartiality of the Town;
- Not engage in any business or transaction, or have a financial or other personal interest that is incompatible with the discharge of the members official duties.
- Not circumvent the guidelines of the Procurement Policy at any time.
- Not be under an obligation to any person who might benefit from special consideration or favour from the employee or who might seek, in any way, preferential treatment.
- Not give, in the performance of official duties, preferential treatment to relatives or friends or to organizations in which relatives or friends have an interest, financial or otherwise.
- Not deal with an application to the Municipality for a loan, grant, award, or other benefit which involves themselves or immediate relatives.
- Not be in a position where the member could derive any direct or indirect benefit or interest from any contracts about which the employee can influence decisions
- Not benefit from the use of information acquired during the course of official duties that is not generally available to the public.
- Be professional and courteous with other members, Council, administration and the general public
- Be respectful of Elected Officials, administration and other members and in doing so will not publicly criticize Elected Officials, administration or other members.
- Not engage in any form of harassment, including either sexual or personal harassment, whether it involves administration, Elected Officials, or members of the public.
- Not benefit, either directly or indirectly, from the use of information acquired during the course of official duties that is not generally available to the public.
- Ensure personal information controlled by the Town is used or disclosed in compliance with the MFIPPA.
- Understand the board/committee's relationship to Council;
- Strive to attend all scheduled meetings and advise in advance when unable to attend (to determine if there is going to be a quorum);
- Prepare for meetings by reading agendas and any background information supplied;
- Actively participate in the discussion and decision making process;
- Undertake any work assigned, including special projects and research, between meetings;
- Operate under Procedural By-law of Council, as well as other Town operating policies and procedures, such as the Procurement Policy, Media Relations, and other policies adopted by Council, where applicable;
- Be open-minded and allow for a variety of opinions to be heard;
- Focus on the issues listed on the agenda;
- Maintain a high degree of professionalism;

- Ask questions and seek clarification through the staff liaison, Council liaison or Chair;
- Respect the role of and responsibility of the Chair and Vice-Chair;
- Respect that actions taken and/or recommendations shall reflect the majority view of the board/committee;
- Respect the decisions of Council;
- Clearly identify any items of pecuniary interest before they are discussed and refrain from discussing and voting on same;
- Maintain confidentiality when necessary (for example, matters discussed in a closed meeting);
- Allow fellow committee members to speak without interruption;
- Direct all comments and questions through the Chair.

Responsibilities of Chair and Vice-Chair

The Chair and/or Vice-Chair hold the following responsibilities:

- Operate under the Town's Procedural By-law;
- Facilitate the meeting by identifying the order of proceedings and speakers according to the published agenda;
- Ensure active participation by all members;
- Maintain decorum and ensure fairness and accountability;
- Generally refrain from participation in the discussion until all members have had an opportunity to speak to the matter;
- Refrain from making decisions. The Chair can only run a meeting in a fair and efficient manner when the will of the majority prevails after the minority has had a fair chance to present its point of view;
- Assist staff liaison when possible or when requested;
- Represent the views of the board/committee and not personal views;
- Ensure the board/committee elects or re-elects the Chair and Vice-Chair on an annual basis.

Responsibilities of Council Member Appointee(s)

Every board and committee shall include at least 1 Council liaison, but shall not exceed 2, who has all of the rights and privileges of any other member, including voting.

In addition, the Council member is also responsible for:

- Ensuring the members are fairly and appropriately engaged;
- Liaising between Council and the board/committee, providing information and clarification;
- Ensuring members are aware of Council issues that may affect the goals and objectives of the board/committee, including past actions of Council;
- When necessary and appropriate, explain the rationale behind the board/committee's recommendation when brought forward to Council.

The Mayor is ex-officio, a member of all committees, sub-committees and ad-hoc committees of Council and is entitled to vote, make motions and amendments.

Responsibilities of Staff Liaison

A departmental staff liaison is assigned to a board/committee by the Chief Administrative Officer.

As a non-voting member, the responsibilities of the staff liaison are to:

- Provide guidance and advice with respect to appropriate, up-to-date, legislation and/or Town finances;
- Prepare an annual report to Council at the beginning of each year outlining committee accomplishments over the previous year;
- Prepare any necessary reports for Council's consideration;
- Remain impartial during discussions of board/committee matters with all members;
- Ensure that any recommendations proposed by the board/committee do not contradict the Town's budget, by-laws or policies and procedures;
- Attempt to reconcile conflicts;
- Report any resignations of the board/committee members to the Town Clerk;
- Report any irregularities to the Town Clerk;
- Post meeting dates/times under "Committee Meetings" on the website and amend as necessary
- Book the meeting venue (ie: Town Hall Boardroom)
- Ensure meeting date/times in entered into the "common" calendar which is submitted to the River Town Times.

Responsibility of Recording Secretary

(In some instances, the recording secretary and staff liaison are one in the same)

The responsibilities of the recording secretary are to:

- Prepare the agenda for each meeting;
- Distribute the agenda to the committee members as outlined in the Town's Procedural By-law;
- Post agendas and minutes to the Town's website as outlined in Town's Procedural By-law;
- Record the minutes of the meeting including resolutions, decisions and other proceedings at the meeting, without note or comment;
- Submit the minutes of each committee meeting to the agenda software within one week of the meeting for inclusion on the Regular Council agenda for Council's consideration;
- Save a PDF version of the agenda, and signed minutes once adopted by the Committee, to the common drive.

When it is necessary to cancel a meeting (due to inclement weather or prior knowledge of lack of quorum), if time permits, the members should be contacted to advise of the cancellation.

Attendance

Boards/committees generally meet once a quarter as per the Town's Procedural By-law. Nonetheless, if more frequent meetings are required to move the activities of the board/committee forward, a more frequent meeting schedule may be authorized by the Town Clerk.

If a member is unable to attend a meeting, he/she should inform the staff liaison or Chair.

If a member is absent from 3 consecutive, regularly scheduled meetings, the member shall be removed from the board/committee.

In the event a member finds it necessary to resign, he/she shall notify the Town Clerk in writing.

Communications

Communications emanating from a board/committee shall be consistent with the communication policies and by-laws of the Town and must reflect the Town's graphic standard and comply with accessible document principles.

Letters of appreciation or recognition or correspondence related to the board/committee's mandate do not require Council's approval.

Communications to Council or Administration are generally through the staff liaison or Chair.

Written communications, including media releases, advisories, flyers, posters and other printed materials must be vetted by the Town Clerk in advance of starting a project and assistance shall be provided in the areas of planning, preparing, implementing and distributing written materials.

Committees and committee members are not authorized to design and launch websites or social media accounts. Responsibility for managing and monitoring corporate websites and social media sites is centralized through the Manager of Special Projects. Any Town policies relating to social media shall apply.

If a staff liaison is uncomfortable with a proposed communication from the board/committee, he/she should direct it to his/her department head, Town Clerk or Chief Administrative Officer for guidance.

Only authorized spokespersons may speak on behalf of a board/committee. The Town's Media Relations Policy shall apply to boards and committees.

Effective Meeting Management

The business of the board/committee is conducted at its meetings. Conducting effective meetings ensures the agenda items are dealt with in an organized fashion, having regard for the rules of procedure and ensuring those who wish to speak on the matter are heard.

What is a Meeting

A meeting is any regular, special or other meeting of Council, of a local board, or of a committee of either of them. For a formal meeting to take place, notice must be given, an agenda must be prepared and the general process regarding location and procedures must have been followed in accordance with the Procedural By-law of Council.

Open and Closed Meetings

The Municipal Act, 2001, as amended, (“Municipal Act”) requires local government in Ontario to be open, transparent and accountable.

All meetings of boards and committees must be open to the public unless an exception, as provided under Section 239 of the Municipal Act, applies.

Boards and committees are permitted to go into a Closed Meeting if the subject matter relates to:

1. The security of the property of the municipality or local board - Section 239(2)(a)
2. Personal matters about an identifiable individual, including municipal or local board employees -Section 239(2)(b)
3. A proposed or pending acquisition or disposition of land by the municipality or local board - Section 239(2)(c)
4. Labour relations or employee negotiations - Section 239(2)(d)
5. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board - Section 239(2)(e)
6. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose -Section 239(2)(f)
7. A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act - Section 239(2)(g)
8. The consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) if the council, board, commission or other body is the head of an institution for the purposes of that Act - Section 239(3)
9. Education and training of the members and at the meeting no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, board or committee - Section 239(3.1)

All matters pertaining to a closed meeting must first be approved by the Clerk to ensure it is appropriately being dealt with in closed session.

If a matter requires a Confidential Report or Memo, it must be included with the closed meeting agenda. Closed meeting agendas shall not be published. Separate minutes shall be taken and submitted to the Clerk.

Discussions and outcomes from a closed meeting shall not be discussed in public.

Resolution to Move into Closed Session

Prior to moving into closed session a resolution must first be passed in open session indicating that the board/committee is, or will be, moving into closed session and stating the general nature of the meeting. It is also recommended that the appropriate section of the Act be included on the agenda, or in the motion, where applicable.

The members should avoid moving into closed session without public notice. Therefore, the agenda should include the item in as much detail as possible, including the section of the Act.

Voting and Rising from Closed Session

Voting is not permitted on any matter in closed session except on a procedural matter, to receive information or to provide direction or instructions to the staff liaison of the board/committee or persons retained under contract by the board/committee. Action on the matter must be taken in open session in the form of a resolution.

A motion is required to move back into open session.

Only the item(s) listed in the motion to move into closed session shall be discussed and no other topics shall be added. The Chair is responsible to ensure no new topics are introduced in a closed meeting.

Closed Meeting Investigator

Effective January 1, 2008, any person has the right to request an investigation into whether a local board or committee subject to the Municipal Act has complied with all of the closed meeting rules established by the Province and the Procedural By-law of the municipality or board/committee.

The Investigator for the Town of Amherstburg is the Ontario Ombudsman. The Office of the Ombudsman receives requests, investigates, makes a determination and reports publicly on compliance.

Notice of Meetings

Public notice of all regular and special meetings is mandatory for all boards and committees.

The agenda is sufficient notice as long as it is posted on the Town's website. It should also be provided to the members of the board/committee.

The notice (agenda) must contain the date, time and place of the meeting and shall be provided to the committee/board members and be posted no later than 48 hours before

the hour appointed for the holding of such meeting, in accordance with the Town's Procedural By-law.

Agendas

Each board and committee secretary is responsible for the preparation and distribution of the meeting agenda. The board/committee secretary will determine the method for delivery of the agenda to members.

The posting of the agenda on the Town's website will be the responsibility of the staff liaison.

Members may add items to the agenda through the secretary. A deadline must be established for submission of agenda items to coincide with the Procedural By-law notice requirements. Agenda items should be relevant to the business of the board/committee and should only include items that require the attention or action of the board/committee. Agenda items should not include Administrative matters, which are handled at the staff liaison or secretary level.

Agendas shall follow a prescribed order of business.

The agenda should contain the following:

1. Call to Order
2. Disclosures of Pecuniary Interest or General Nature Thereof
3. Adoption of Published Agenda
4. Adoption of Minutes
5. Presentations
6. Order of Business
7. Correspondence
8. Unfinished Business
9. New Business
10. Adjournment

Conflict of Interest

The Municipal Conflict of Interest Act applies to Members of Council as well as boards and committees. A member must declare, generally at the outset of the meeting, any direct or indirect pecuniary (financial) interests that he or she may have in any matter before the board/committee at that meeting, whether open or closed. A pecuniary interest also applies to the member if his/her spouse, child or parent is affected by the matter before the meeting.

If missed at the beginning of the meeting, the member must declare a conflict when the matter comes up for consideration.

The member shall identify the matter to which he/she has a conflict and state the reason why. The conflict shall be recorded in the minutes. The member may remove him/herself from the meeting while the matter is under consideration. The member must abstain from discussing and/or voting on the matter. If the matter is under

consideration in a closed meeting, the member shall take leave of the meeting until the matter has been concluded.

In the event a member discovers after the meeting that he/she actually had a direct or indirect pecuniary interest in the matter, he/she shall declare the interest at the next available meeting and it shall be recorded in the minutes.

The onus is on the member to determine whether he/she has a conflict of interest. If uncertain, the member is advised to seek legal advice.

If a member fails to declare a pecuniary interest, any elector may bring an Application before the Ontario Superior Court.

A copy of the Municipal Conflict of Interest Act is available at http://www.e-laws.gov.on.ca/html/statutes/english/elaws_statutes_90m50_e.htm or from the Town Clerk.

Minutes

The Town Clerk (or designate) provides training and/or advice in the recording of minutes at the beginning of each term.

Minutes of meetings represent a clear and accurate account of the business conducted by the board/committee. Minutes provide a permanent and official record of all proceedings, policy and budgetary decisions. Minutes should only reflect actions and not discussions.

The secretary of the board/committee is responsible for recording, without note or comment, all proceedings and decisions of the meeting, whether open or closed. The secretary shall distribute the meeting's minutes to the Chair/Vice-Chair and staff liaison to ensure the minutes are an accurate representation of the proceedings. The secretary shall submit the minutes in an acceptable and accessible format to the Town Clerk within one week of the meeting and shall include the minutes with the next board/committee meeting agenda package. The minutes will be included in the next available Council Agenda.

Any actions to be taken by the committee/board shall be made by resolution. Resolutions that require Council approval shall not be acted upon until the minutes have been approved by Council.

Quorum

A quorum is a majority of the members constituting the board/committee as set out in the resolution establishing the board/committee.

If there is no quorum present within 15 minutes of the appointed hour of the meeting, the board/committee shall adjourn until the date and time of the next regular or special meeting. The names of those members present shall be recorded in the minutes. If a meeting starts with a quorum and members of the board/committee leave during the meeting, the meeting shall continue as long as two members of the board/committee remain. However, no voting shall take place without quorum.

The Mayor is ex-officio, a member of all committees, sub-committees and ad-hoc committees of Council, and is entitled to vote, make motions and amendments. An ex-officio is not counted in determining the number required for a quorum or whether a quorum is present at a meeting.

Delegations

From time to time, delegations may wish to appear and speak to a matter. Delegations must register with the staff liaison or secretary prior to the meeting, as per the Town's current procedural by-law.

Rules of Procedure

The Procedural By-law shall apply to all boards/committees; a copy of which shall be provided to all members by the Town Clerk.

Where the by-law is silent, the Town Clerk is available to assist boards/committees with the interpretation of the rules.

The Town Clerk, or designate, will perform regular audits of committee meetings or minutes to ensure their adherence to the Procedural By-law.

Conduct

All members shall conduct themselves in a professional manner and with proper decorum. Appropriate courtesy and respect will be shown to all delegations, to each other as members, and to all those who appear before or with the board/committee.

Members shall recognize that there are legitimate differences in opinions. Comments and language shall be courteous and non-derogatory, ensuring that neither offence nor embarrassment is caused.

Members shall remain on topic when discussing agenda items.

Members shall review the Code of Conduct for Committee/Board Members within this Terms of Reference with the Clerk at the beginning of each term and review annually as a committee. Two copies will be provided by the Town Clerk, one for each member to sign, affirming their understanding and willingness to abide by the code of conduct, which will stay on file with the Town Clerk, the second copy is theirs for reference.

The Code of Conduct applies to board/committee volunteers and will be strictly enforced. The Clerk and/or the CAO, at the direction of Council, shall dismiss a member in violation of this committee/board member code of conduct after 2 clear warnings have been served on the violating member.

Budget and Expenses

Boards and committees that incur expenses must prepare and submit an annual budget to the Town Clerk for approval by Council. The budget will generally include expenses such as:

- Remuneration to board/committee members to attend meetings where such members are paid board/committee members (for example Committee of Adjustment, Amherstburg Accessibility Advisory Committee);
- Mileage for board/committee members where a board/committee member is travelling to attend workshops, conferences or other training relevant to that committee;
- Meals for board/committee members while travelling to attend workshops, conferences or other training relevant to that committee;
- Costs for committee members, excluding the staff liaison, to attend workshops, conferences and other training;
- Other costs that may be specific to the legislative mandate of the committee.

Budgets shall not include projects, supplies or work that will be carried out by Town of Amherstburg's departments or contractors and other vendors, as these costs will be included in the appropriate budget. Any projects or work deemed necessary by a board or committee will be recommended to Council by way of a motion and such motion will be included in the board/committee minutes.

Budgets shall be prepared annually in the format provided above and shall be submitted to the Town Clerk no later than the first working day in October. Questions regarding the preparation of budgets should be directed to the Town Clerk and/or Treasurer.

Boards and committees will not apply for grant funding without the prior approval of the Chief Administrative Officer or Treasurer. The Chief Administrative Officer or Treasurer will determine if Council approval is required.

Expenses incurred by a board/committee against an approved budget shall be detailed in the agenda of the board/committee meeting and will be ratified as part of the meeting business.

In the event a board/committee has been approved a budget to carry out the mandate of the board/committee, a staff liaison shall be appointed by the Town as Treasurer for that board/committee. A person so appointed by the Town, shall oversee the finances of the board/committee and ensure that all purchases by the board/committee are in accordance with the Town's Procurement Policy.

Insurance Coverage

Appointees to the Town's boards and committees and their activities are covered under the Town's insurance policies.

All persons appointed to a board/committee by Town Council are covered by the Town's insurance provider. The insurance policy includes coverage against general liability claims made by another person resulting from activities as a board/committee member.

Board/committee members and the people volunteering their time to the board/committee are required to follow Town policies. The board/committee must

ensure that volunteers are: aware of and abide by applicable Town policies; that they understand who they report to; that they are provided with proper tools; that they are given proper instructions as to their duties and responsibilities; and that they are provided with all required health and safety instructions and training.
All events must be approved by the Town.

Any board/committee sponsored event must be supervised by board/committee member(s).

Where there is an incident or accident at any of these events, where a person or property is (potentially) injured or harmed, the board/committee member or representative must report it to the Town Clerk immediately.

Role of Clerk's Department

The Town Clerk is responsible for carrying out the direction of Council with respect to the recruitment of board/committee members and the filling of vacancies.

The Town Clerk is available to answer questions, provide guidance and advice with respect to appropriate legislation.

The Town Clerk is responsible for preparing relevant documentation, information and notifying the boards/committees of any legislative changes impacting each Board/Committee.

The Town Clerk is responsible for ensuring the Board/Committee minutes and agendas are prepared in accordance with the policies outlined in this terms of reference, that minutes are being submitted for inclusion on the Council agenda in the prescribed time period and ensuring agendas and minutes are posted, by the staff liaison, to the Town website.

Pursuant to the Municipal Act, the Town Clerk is responsible for records and information management. Under the Act, any person has the right to inspect the records of the municipality subject to the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).

Appendix “A” - Boards/Committees Mandates

Local Boards:

Amherstburg Police Services Board (APSB)

The Police Services Act requires a municipality to appoint a Police Services Board. Amherstburg Council established that a Board be appointed for the Town comprised of:

- two (2) members of Council appointed by resolution
- one (1) person appointed by resolution of Council who is neither a member of Council nor an employee of the Town; and
- two (2) persons appointed by the Lieutenant Governor in Council.

The responsibilities of the Police Services Board are set out in the Police Services Act. A separate Terms of Reference has been adopted by the Amherstburg Police Services Board, as per the Police Services Act and takes precedence over this Terms of Reference.

Statutory Committees:

Accessibility Advisory Committee

The Accessibility for Ontarians with Disabilities Act (AODA) provides that municipalities must establish an Accessibility Advisory Committee. The Committee shall advise Council about the preparation, implementation and effectiveness of the municipality’s Accessibility Plan for all municipal properties, facilities and services as the regulations prescribe. The Committee is also responsible for carrying out all obligations of an Accessibility Advisory Committee as established by the AODA.

Currently the Committee is comprised of 1 member of Council and 5 appointed lay members from the community and 1 shareholder member. The AODA requires that not less than 50 percent of this Committee’s members be persons with disabilities or such members as Council deems appropriate.

Committee of Adjustment

The Committee of Adjustment is responsible for holding hearings under the Planning Act with respect to minor variances from the Town’s Zoning By-law and applications for consents to sever which result in the creation of new lots or lot additions.

Currently the Committee is comprised of 5 appointed lay members from the community.

Property Standards Committee

This Committee is legislated by the Ontario Building Code. The Property Standards By-law provides for a Property Standards Committee comprised of 5 appointed lay members. The Property Standards Committee considers appeals from orders issued

by the Property Standards Officer.

Election Compliance Audit Committee

In accordance with the Municipal Elections Act, 1996, Council must establish an Election Compliance Audit Committee. The Committee must be comprised of persons with accounting and audit, academic or legal backgrounds and/or other individuals with knowledge of election campaign finances.

Members should have a demonstrated knowledge and understanding of municipal election campaign finances; proven analytical and decision-making skills; experience working on a committee, task force or similar setting; and good oral and written communication skills.

The Committee shall perform the duties related to the compliance audit application process as outlined in the Act, including:

- considering a compliance audit application received by an elector and deciding whether the application should be granted or rejected;
- appointing an Auditor if the application is granted;
- receiving the Auditor's report;
- reviewing the Auditor's report and deciding whether legal proceedings should be commenced; and
- determining whether to recover the costs of conducting the compliance audit from the applicant, if the Auditor's report indicates there were no apparent contraventions and, if there were no reasonable grounds for the application.

The Election Compliance Audit Committee is comprised of 3 lay members from the community. Employees of the Town of Amherstburg, Council members and any candidates in the most recent municipal election or in any by-election during the term of Council are ineligible to be appointed as a member of this Committee.

Fence Viewer Committee

The Council of every local municipality shall by by-law appoint such number of fence-viewers as are required to carry out the provisions of the Line Fences Act.

The Fence Viewer Committee is comprised of 3 lay members from the community.

Livestock Evaluator Committee

Where a dog/wildlife kills or injures livestock or poultry, the local municipality in which the killing or injury occurred is liable to the owner of the livestock or poultry for the amount of damages that is determined by a valuer. The amount shall be paid to the owner within 30 days of the determination. Council shall appoint one or more persons as valuers of livestock and poultry for the purposes of this Act.

The Livestock Evaluator Committee is comprised of 3 lay members from the community.

Essex County Library Board

The Essex County Library Board members act as a conduit with the community to exchange information and value. Board members are to provide guidance & leadership to assist librarian and staff.

Council shall appoint 1 nominee to be submitted to the Essex County Striking Committee to serve as a representative on the Essex County Library Board.

If the appointee is the Deputy Mayor or Mayor, the Town must submit a second layperson nominee. A layperson can be a member of the general public or a Councillor.

The Essex County Striking Committee reviews the nominees received and makes recommendations to County Council for approval.

Essex Region Conservation Authority

ERCA determines policy decisions and approval, final budget, major projects such as land acquisitions, major capital equipment purchases, conservation area development, floodplain studies, shoreline protection, etc., as set out in the current budget, as well as the hiring/dismissal of the General Manager/Secretary-Treasurer.

Council may appoint 2 Council members or one Councillor and one layperson.

Essex Power Board of Directors

Pursuant to an agreement among the municipalities of Leamington, LaSalle, Amherstburg and Tecumseh, the Essex Power Corporation was formed to provide hydro-electric services to those communities.

Each municipality shall appoint 1 Council member.

Amherstburg Drainage Board

The Amherstburg Drainage Board acts as the facilitator in carrying out the procedures under the Drainage Act. It considers all drainage matters inclusive of the Meeting to Consider and Court of Revision. The following are the specific purposes and functions of the Board:

- Conduct a meeting to consider the preliminary and/or final report in accordance with Sections 10(2) and 42 of the Drainage Act and decide on adoption of the report.
- Sit as a Court of Revision (3 members) as defined in Section 97 of the Drainage Act to hear appeals on assessments as outlined in Sections 52 to 56 of the Drainage Act and make final decisions as a Court.
- Hear all resident complaints respecting drainage matters.
- Assist administration in creation/revision of drainage policies and procedures for the consideration and approval of Council.

- The Board may recommend to Council the expulsion of a member for reasons as listed, but not limited to, a member in contravention of the Municipal Act, the Municipal Freedom of Information and Protection of Privacy Act, the Provincial Offences Act, the Municipal Conflict of Interest Act; disrupting the work of the Board, or other legal issues.

The Amherstburg Drainage Board is comprised of 5 lay members.

Advisory Committees:

Heritage Committee

The Heritage Committee is appointed under the Ontario Heritage Act by by-law and performs statutory obligations under the Act, however is not mandatory under legislation. It is the mandate of this committee to advise and assist Council on matters relating to Part IV and Part V of the Ontario Heritage Act and such other heritage matters as Council may specify by by-law.

Currently the Heritage Committee is comprised of 1 Council member and 7 appointed members from the community.

Co-An Park Committee

The Co-An Park Committee was established pre-amalgamation by the former Township of Colchester North (now Town of Essex) and the former Township of Anderdon (now Town of Amherstburg). The Committee oversees the operation, maintenance and management of the park and its personnel.

Co-An Park is comprised of one (1) Council member and three (3) appointed members from the public for each municipality.

Parks Advisory Committee

This committee advises Council on matters relating to the beautification, horticulture, forestry and landscaping initiatives of the Town's green space and parks.

The Parks Advisory Committee is comprised of 2 Council members and 4 lay members of the community.

Recreation and Culture Advisory Committee

This committee assists in enabling the community to participate more directly in the decision-making process to ensure that adequate leisure opportunities exist for all residents and to encourage active lifestyles.

The Recreation and Culture Advisory Committee is comprised of 2 Council members and 5 lay members from the community.

Audit and Finance Advisory Committee

This committee advises Council on matters related to the audited financial statements and financial reporting to Council. The purpose of the Committee is to consider matters related to the Town of Amherstburg financial affairs and to report its findings, opinions and recommendations to Council through the Director of Financial Services.

The following are the specific purposes and functions of the Committee:

- Financial and other reporting, internal control and compliance with laws, by-laws, regulations, policies and procedures.
- To guide the development and implementation of a financial strategic plan for the Town of Amherstburg through the recommendation of financial goals, priorities and targets;
- To make recommendations to Council on opportunities, tools, policies and by-laws to support existing financial practices and how to improve upon them.
- To make recommendations to Council regarding the financial statements of the Town of Amherstburg.
- To increase professional communication between council, external auditors, administration and the community-at-large regarding business, investment, and financial strength development;
- Review policies relating to compliance with by-laws and regulations, ethics, conflict of interest and the investigation of misconduct and fraud;
- Review current/pending legislation, litigation or regulatory proceedings bearing on corporate governance;
- Review cases of employee conflict of interest, misconduct or fraud;
- Review and assess the adequacy and effectiveness of the Town's internal control structure;
- Obtain an understanding of the Town's key financial reporting risk areas and the internal control structure therein and monitor the control process through the results audits;
- Oversee the external audit coverage including:
 - ✓ Engagement letters
 - ✓ Estimated fees
 - ✓ Timing of external auditor visits
 - ✓ Coordination with internal audit
 - ✓ Monitor audit results
 - ✓ Review of auditor performance
 - ✓ Review accounting policies and policy decisions
 - ✓ Review financial statements, auditors opinions and management letters
 - ✓ Performance Measurement issues
 - ✓ Any additional matters referred to the Committee by Council.

The Audit and Finance Advisory Committee is comprised of 2 Council members, 4 lay members from the community and 1 member of the Amherstburg Chamber of Commerce.

Economic Development Advisory Committee

This Committee advises Council on matters related to the Town's socio-economic development through the Director of Economic and Community Development. The following are specific functions of the committee:

- To guide the development of a statement or strategic plan for the Town of Amherstburg socio-economic goals, priorities and targets by
- To make recommendations on opportunities, tools, policies and bylaws to support existing business retention and expansion and new business investment and attraction;
- To make recommendations to Council regarding the funding opportunities from both Federal and Provincial levels of government to be used for programs and projects to support tourism and other economic and community initiatives.
- To increase communication between various business, commerce, and marketing organizations in Amherstburg and with the community-at-large regarding business, investment, and community development;
- To consider and recommend marketing strategies to promote Amherstburg as a growing, vibrant and diverse community; and
- Any additional matters referred to it by Council.

The Economic Development Advisory Committee is comprised of 2 Council members, 4 lay members from the community and 1 member of the Amherstburg Chamber of Commerce.

Traffic Committee

This committee enhances the Town by coordinating, supporting and facilitating goals and objectives related to traffic related concerns within the Town. This committee reviews concerns at the direction of Council with the purpose of reporting back to Council and providing recommendations. They also review concerns submitted by the public with the purpose of reporting Council and providing recommendations for remedy.

The Traffic Committee is comprised of 1 Council member and 5 staff members.

Ad-Hoc Committees:

Communities In Bloom Committee

This committee will guide the development of the application process for the Communities In Bloom provincial award, make recommendations on the submission of the 8 criteria points of the CIB evaluation form. The categories are TIDINESS, ENVIRONMENTAL ACTION, HERITAGE CONSERVATION, URBAN FORESTRY, LANDSCAPE, TURF & GROUNDCOVERS, FLORAL DISPLAYS and COMMUNITY INVOLVEMENT, and make recommendations to Council regarding the hosting of the judges in regards to venues, scheduling, cost and itineraries for the purpose of the evaluation.

The Communities In Bloom Committee is comprised of 1 Council member, 2 representatives of the Amherstburg Fort Malden Horticultural Society, 2 representatives

of the Amherstburg Parks Committee and 3 members of administration that will act as a resource.

New Committees:

Prior to establishment, any new committee must have a clear written mandate that must be approved by motion of Council.

From: Michael Scherer [<mailto:mscherer@wfcu.ca>]
Sent: Monday, October 31, 2016 10:10 AM
To: Justin Rousseau; Purdie, John
Cc: johnpurdie@cdpwise.net
Subject: RE: meeting

Sorry - I am not available on Tuesday evenings.

Just an FYI that since I am no longer working in Amherstburg, I plan on resigning from the Amherstburg Chamber of Commerce in December at their annual meeting. Since I am technically on this committee representing the Chamber, I will no longer be eligible for your committee.

I will inform you when I submit my Letter of Resignation to the Chamber.

Thanks
Mike

Michael Scherer
Director, Retail Services
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3000 Marentette
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THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Paula Parker	Report Date: January 3, 2017
Author's Phone: 519 736-0012 ext. 2238	Date to Council: January 23, 2017
Author's E-mail: pparker@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Boblo Island Emergency Planning

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Municipal Clerk/Risk Manager dated January 3, 2017 regarding Boblo Island Emergency Planning **BE RECEIVED**; and,
2. Administration **BE DIRECTED** to contact Fisheries and Oceans Canada, Canadian Coast Guard to negotiate a special assistance agreement during the winter months to aide with uninterrupted ferry service for Boblo Island residents.

2. **BACKGROUND:**

Boblo Island is an island in the Detroit River on the Canadian side of the border and forms a part of Amherstburg. The main northbound shipping channel of the Detroit River currently lies between Boblo Island and the Amherstburg mainland, and is called the Amherstburg Channel. The island is currently being developed as Boblo Island and Marina Resort Community by Boblo Developments Inc. Boblo Island currently has a community of homes and condominiums on the north end of the island and has been negotiating with the Ministry of Natural Resources over the past 4 years, awaiting environmental clearance for development on the south end of the island.

The services for phase 1 of the development, being roads, storm and sanitary sewers, water mains, and electrical distribution, etc., were completed and have been accepted by the Municipality, however the island is serviced by a private ferry.

On December 20, 2016, the Boblo Island Ferry Service advised the Fire Station 2, On-Duty Officer that ferry services to and from the island were inoperable due to ice conditions on the Detroit River. The ferry was out of service for approximately 9 hours and a passenger airboat was used to transport residents to and from the island in place of the ferry service. It is important to note that while the ferry service is inoperable, vehicles of any size cannot be transported to and from the island which poses some concern for the municipality's emergency service responders.

Amherstburg Fire and Amherstburg Police Service share concern over response time and response capabilities in the event of inclement weather which prevents the operation of the ferry service.

3. **DISCUSSION:**

It is the responsibility of the Municipality to ensure the safety and well-being of its residents. In the event of an emergency where ferry access is not available, emergency service responders will not be able to bring the appropriate apparatus or equipment over to the island to tend to the emergency effectively.

In an effort to alleviate the concerns shared by the island owner, administration met with Mr. Amicone, Boblo Developments Inc., to better understand the reason for the inoperability of the ferry service during inclement weather and to offer some assistance in providing solutions for the safety of island residents.

Administration also made contact with the Canadian Coast Guard (CCG) to determine whether assistance from an ice breaker was feasible in these instances. The CCG indicated that the municipality had 24/7 access to the ice breaking duty officer and assistance would be sent as soon as available.

Further research into the CCG Icebreaking Operations Services indicates the following (emphasis added):

“Readiness

*During the ice season, CCG icebreakers will be maintained in a state of readiness whereby they **may** respond to a service request within 1 hour.*

Response Time

Under average ice conditions, a CCG icebreaker will be on scene to provide icebreaking services within the hours stipulated below:

<i>Region</i>	<i>Hours</i>
<i>Canadian Arctic</i>	<i>10 hours</i>
<i>East Coast of Newfoundland</i>	<i>8 hours</i>

<i>Gulf of Saint Lawrence</i>	<i>12 hours</i>
<i>Saint Lawrence and Saguenay Rivers</i>	<i>5 hours</i>
Great Lakes	8 hours
<i>Fishing Harbour Breakouts</i>	<i>24 hours</i>

These hours are calculated from the time that the service is required until the icebreaker arrives on scene. Service will not be provided to these standards when severe environmental conditions, hydrographic or geographic features of the area would endanger CCG personnel, ships or equipment or those requesting the services.

Applicable Priorities

1. *All distress and emergency situations take precedence;*
2. *Service requests from ferry services provided in accordance with the Terms of Confederation/Union will be given priority; other ferry services will receive priority as deemed appropriate by the CCG;*
3. *Ships with vulnerable cargoes (pollutants, dangerous goods, perishable) and vessels transporting cargo which is vital to the survival of communities;*
4. *Marine traffic and fishing vessels.”*

The Minister of Fisheries & Oceans, through various legislative means including the *Oceans Act*, provides icebreaking services for the safe, economical and efficient movement of ships in Canadian waters and to decrease the risk of flooding as a result of ice build-up. The CCG Provision of Icebreaking Services, Directive 1, sections 3.4 and 3.5 state the following:

“3.4 Requests for Service

Requests for icebreaking services in areas or timeframes outside those defined in this document will be reviewed and prioritized based on weather and ice conditions, the number of available icebreakers in the area, and the amount of traffic needing assistance.

3.5 Service Under Special Agreement

Where it is appropriate and feasible to do so, icebreaking services may be provided under special agreement with other government departments or agencies.”

After discussion with a representative from the CCG, it was understood that the Amherstburg Channel is not maintained throughout the winter months in the same manner as the Livingston Channel, which runs parallel to the Amherstburg Channel on the other side of the island, and in the opinion of the representative, shipping vessels prefer the use of the Livingston Channel during the winter.

In the course of the meeting, Mr. Amicone indicated the reason for the ferry’s inoperability during extreme cold temperatures to be a build-up of ice breakage from the Amherstburg Channel that forms an ice jam at the narrowest point of the Channel (the ferry crossing). This is caused when shipping vessels use the Amherstburg Channel. He further indicated that if the Amherstburg Channel were to remain unused in the winter months an ice bridge can be formed where the ferry crosses and transport to and from the island would not be a concern. A frozen edge upstream can be maintained and icebreaking is only required downstream to keep the flow open.

Having a better understanding of the cause of concern, some short and long term solutions were proposed to provide sufficient emergency response to island residents in the case of an emergency where the ferry is inoperable. These solutions are proposed below for Council's consideration.

Short Term Solution

Ferry Service

- Amherstburg Ferry Company will notify the Municipality immediately when the ferry service is inoperable
- The Municipality will contact CCG for ice breaker assistance
- Amherstburg Ferry Company will operate passenger airboat until ferry service resumes

Emergency Response

- Emergency Service responders will only cross on the tug or a Transport Canada safety regulated airboat
- Emergency Service responders will make decisions on the response that is most appropriate at the time of incident
- Use of a maintenance type vehicle to move fire equipment to and from a fire incident should be permanently located on the island during the winter months
- Fire equipment to be stored permanently on the island for use during the winter months

This short term solution allows for prompt attention to the ferry needs and addresses the concern as quickly as possible to get the ferry operable. In case of fire, or medical emergency, it is believed that storing additional equipment on the island will address this matter adequately for the short term.

It is important to note that as per the CCG's Icebreaking Operations Services response time, noted above, it could take up to 8 hours before an ice breaker arrives to assist.

Long Term Solution

Ferry Service

- Contact CCG to specifically request a special agreement for ice breaking services downstream to maintain ice flow and diversion of vessels to the Livingston Channel from December to April (where weather dictates) to maintain a frozen edge upstream for the safe passage of the ferry, island residents and emergency service responders

Emergency Response

- Purchase an additional fire apparatus for Station 1 and maintain an apparatus and additional equipment on the island
- Construct a Fire station to house the apparatus and equipment

This long term solution is believed to be the best solution for the safety and well-being of the municipality's island residents. It will enable Emergency Services year round access to the island without additional delay, and will allow the Amherstburg Fire Department to appropriately respond to a fire incident on the island at any time of year regardless of ferry service.

4. RISK ANALYSIS:

Due to the Island's unique circumstance, where ferry service is necessary to get to and from the island, it is important to note that emergency response times to the island are longer than usual even under normal weather conditions. However, with the additional concern raised regarding the municipalities inability to respond appropriately to a medical, fire or other emergency on the island when the ferry is inoperable, the municipality has a duty to address the situation for the safety of its island residents.

Section 2.1(3), Municipal Emergency Management Programs of the *Emergency Management and Civil Protection Act (EMCPA)*, states the following:

"Hazard and risk assessment and infrastructure identification

(3) In developing its emergency management program, every municipality shall identify and assess the various hazards and risks to public safety that could give rise to emergencies and identify the facilities and other elements of the infrastructure that are at risk of being affected by emergencies. 2002, c. 14, s. 4."

An amendment to Town's Establishing and Regulating (E & R) By-law has been identified and will be brought back to Council for consideration as a housekeeping matter at a later date.

5. FINANCIAL MATTERS:

Short Term Solution Costs

- 500' of 2 ½ inch hose
- 1000' of 1 ½ inch hose
- 2 1 ½ nozzles
- 2 2 ½ - 1 ½ gated wyes
- Portable pump
- 8 self-contained breathing apparatus

- Forcible entry tools, etc.
- Maintenance type vehicle
- Storage facility

The equipment and vehicle needed for this short term solution can be provided at little to no additional cost. Surplus equipment from the 3 fire stations will be transported to the island to be stored/used in the winter. The vehicle will be borrowed from the Parks fleet while it is not in use through the winter months and stored on the island at the ferry dock for quick delivery of services once Emergency Responders reach the island.

The temporary storage facility will be supplied by Boblo Developments Inc. to shelter the stored equipment from the elements.

Long Term Solution Costs

Replacement of the 1995 Spartan Fire Pumper at Station 1 will allow this pumper and its equipment to be relocated to the island permanently throughout the year. Amherstburg Fire will be responsible for maintenance of the pumper and equipment, as well as general upkeep of the interior of the storage building.

The construction and maintenance of the building to house the fire truck will be the responsibility of the Town. Administration will work with Mr. Amicone, to not only address the Town's emergency response concerns, but future needs of the Parks and Public Works departments on the island. Available funds in the Development Charges Reserve for the construction of a fire facility only as at December 31, 2016 are \$157,000.

The funds for the replacement of the 1995 Spartan Fire Pumper were allotted in the 2017 Fire Budget.

6. CONSULTATIONS:

Dominic Amicone, Boblo Developments Inc. was consulted on this report and concurs with the recommendations.

7. CONCLUSION:

Amherstburg Fire and Amherstburg Police Service have identified a concern over response time and response capabilities in the event of inclement weather which prevents the operation of the ferry service to and from Boblo Island. In the event of an emergency where ferry access is not available, emergency service responders are unable to bring the appropriate apparatus or equipment to the island to tend to the emergency effectively.

As it is a legislated responsibility of the Municipality to ensure the safety and well-being of its residents under the *EMCPA*, Administration recommends that the Municipality request a special agreement with Fisheries and Oceans Canada, Canadian Coast Guard to aide with uninterrupted ferry services for island residents, to adequately provide emergency services.



Paula Parker
Municipal Clerk

pp

Report Approval Details

Document Title:	Boblo Island Emergency Planning.docx
Attachments:	N/A
Final Approval Date:	Jan 16, 2017

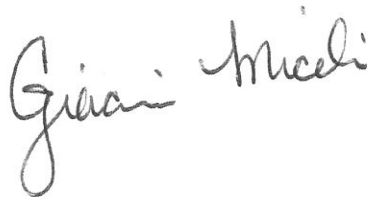
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Jan 13, 2017 - 12:08 PM



Mark Galvin - Jan 13, 2017 - 12:33 PM



John Miceli - Jan 13, 2017 - 2:14 PM



Paula Parker - Jan 16, 2017 - 2:43 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Dwayne Grondin	Report Date: December 12, 2016
Author's Phone: 519 736-3664 ext. 2314	Date to Council: January 23, 2017
Author's E-mail: dgrondin@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: DWQMS – 2016 Status Update

1. RECOMMENDATION:

It is recommended that:

1. The report from the Manager of Environmental Services dated December 12, 2016, regarding the DWQMS – 2016 Status Update **BE RECEIVED for information.**

2. BACKGROUND:

The Safe Drinking Water Act, 2002 (SWDA) requires owners of municipal residential drinking water systems to have an accredited operating authority. In order to maintain accreditation, an operating authority must establish and maintain a quality management system (QMS). A requirement of the QMS is an annual Management Review where management evaluates the continuing suitability, adequacy and effectiveness of the Quality Management System.

Attached for Council's information is the 2015 summary of Water Programs/ Activities which provides a quick reference of works completed in 2015.

3. DISCUSSION:

Management Review Meeting

Element 20 of the Drinking Water Quality Management Standards requires the creation and implementation of a Management Review procedure. It specifies that within a 12 month frequency a management review must take place where top management sees how the QMS has performed, identifies any deficiencies in the system, initiates improvements and reports the results to the owner.

A management review must evaluate the continuing suitability, adequacy and effectiveness of the Quality Management System and includes consideration of:

- a) incidents of regulatory non-compliance,
- b) incidents of adverse drinking-water tests,
- c) deviations from critical control point limits and response actions,
- d) the efficacy of the risk assessment process,
- e) internal and third-party audit results,
- f) results of emergency response testing,
- g) operational performance,
- h) raw water supply and drinking water quality trends,
- i) follow-up on action items from previous management reviews,
- j) the status of management action items identified between reviews,
- k) changes that could affect the Quality Management System,
- l) consumer feedback,
- m) the resources needed to maintain the Quality Management System,
- n) the results of the infrastructure review,
- o) Operational Plan currency, content and updates, and
- p) staff suggestions.

Attached to this report are the minutes of the 2016 Management Review held on September 21, 2016.

4. RISK ANALYSIS:

Yearly reporting to Council on the status of the Town's QMS is mandatory in retaining accreditation.

5. FINANCIAL MATTERS:

There are no financial implications associated with this report.

6. CONSULTATIONS:

N/A

7. **CONCLUSION:**

The 2016 DWQMS status update is provided for council's information.



Dwayne Grondin
Manager of Environmental Services

DG

Report Approval Details

Document Title:	DWQMS - 2016 Status Report.docx
Attachments:	- DWQMS Management Review Meeting Minutes - September 21, 2016.pdf - QMS 2015 Annual Summary of Water Programs and Activities_Summary.pdf - QMS 2015 Annual Summary of Water Programs and Activities_Spreadsheet.pdf
Final Approval Date:	Jan 12, 2017

This report and all of its attachments were approved and signed as outlined below:



Antonietta Giofu - Jan 5, 2017 - 1:14 PM



Justin Rousseau - Jan 6, 2017 - 5:17 PM



Mark Galvin - Jan 9, 2017 - 11:46 AM

John Miceli

John Miceli - Jan 12, 2017 - 2:02 PM

Paula Parker

Paula Parker - Jan 12, 2017 - 2:11 PM

Minutes of DWQMS Management Review

Wednesday September 21, 2016

LOCATION: Director of Engineering and Public Works Office – 10:30am

PRESENT: Dwayne Grondin Antonietta Giofu

DISTRIBUTION: All of the above

Meeting chaired by Dwayne Grondin

DESCRIPTION
<p>A. <u>Incidents of Regulatory Non-Compliance</u></p> <p>Dwayne reviewed the regulatory non-compliance from the December 10, 2015 Drinking Water System Inspection Report from the MOE.</p> <p>1. Primary disinfection chlorine monitoring was not being conducted at a location approved by Permit, license or Approval issued under Part V of the SWDA, or at/ near a location where intended CT had just been received.</p> <p>OCWA has since updated and implemented a Standard Operating Procedure that reflects the actual monitoring conditions.</p> <p>2. Records or other record keeping mechanisms did not confirm that operational testing not performed by continuous monitoring equipment was being done by a certified operator, water quality analyst, or person who suffices the requirements of O. Reg. 170/03 7-5.</p> <p>OCWA has since submitted notification to the inspector that a review occurred with staff in regards to the maintenance of certificates and licenses and the importance for staff to notify management of any changes.</p> <p>3. Condition 16.0, Schedule B of License 026-101 for the Amherstburg Drinking Water System prescribes that the Operations and Maintenance (O&M) Manual is required to be available for reference by all persons responsible for all or part of the operation and maintenance of the drinking water system.</p> <p>OCWA has since submitted notification to the inspector that the required documentation was added to the Operations and Maintenance Manual.</p>
<p>B. <u>Incidents of adverse drinking water tests</u></p> <p>No incidents of adverse tests during this review period.</p>
<p>C. <u>Deviations from critical control limits and response actions</u></p> <p>No deviations from critical control points during this review period.</p>
<p>D. <u>The efficacy of the risk assessment process</u></p> <p>The QMS Team completed the full review of the risk assessment table in the fall of 2015. An Annual review was performed September 19, 2016 by Dwayne Grondin, no changes were noted at that time.</p>

E. Internal and third-party audit resultsInternal Audit

An internal audit was performed on December 9, 2015 by Todd Hewitt. 1 CAR and 4 Opportunities for Improvement were identified, the CAR has been addressed by Dwayne Grondin and the OFI will be looked at this fall.

Third Party Audit

NSF International performed an external third party desktop audit on March 8, 2016. Two Opportunity for Improvements were identified.

Next third party audit will be a recertification audit and will be scheduled for early 2017.

F. Results of emergency response testing

Procedure AMBP-107 "Watermain Break Repairs" and AMBP-108 "Water Valve Repair" were revised in April 2016 to reflect the Ministries changes in disinfection procedures. On June 25, 2016 a watermain break occurred on Richmond Street, the new procedures were followed and the new form was utilized.

G. Operational Performance

No issues were identified with overall operational issues.

H. Water supply and drinking water quality trends

The Ontario Clean Water Agency (OCWA) submitted the Annual Summary Report for the Amherstburg. No issues were identified.

I. Follow-up on action items from previous Management Reviews

Not applicable

J. The status of management action items identified between reviews

Not applicable

K. Changes that could affect the QMS

The Town has entered into a new agreement with the Ontario Clean Water Agency for the operation of the Water and Wastewater plants. As part of that agreement the opportunity exists for OCWA to perform the internal audits for the Town's DWQMS. This will be reviewed in more detail this fall.

L. Consumer feedback

D. Grondin reviewed the file with the customer feedback/issues with water quality for 2016 to date. Currently there have been eight concerns which have all been followed up with and addressed.

M. The resources needed to maintain the QMS

All resources that are required to maintain the QMS are in place. Budgets approved annual by capital including operation and capital costs.

N. The results of the infrastructure review

A five year capital plan has been outlined in the Water Model. Review of infrastructure was completed during this process for 2015 and will be repeated for the 2017 budget.

O. Operational Plan currency, content and updates

The operational plan/procedures were reviewed in April 2016, in particular Procedure AMBP-107 "Watermain Break Repairs" and AMBP-108 "Water Valve Repair" were revised to reflect the Ministries changes in disinfection procedures.

P. Staff suggestions

No staff issues/ suggestions at this time.

Meeting adjourned at 11:00 a.m.

ANNUAL SUMMARY OF WATER PROGRAMS/ACTIVITIES 2015

Watermain - New Installations

WO#	Date	Address	Comments
16248	28-Jul-15	Kingsbridge Phase 6 (Stage 2)	Flush swab/Chlorinate main
4071	10-Aug-15	Kingsbridge Phase 6 (Stage 2)	Pressure test, final tie-in, final sample
16757	5-Oct-15	Howard & North Sideroad	Flush new main, chlorinate
16787	3-Dec-15	Golfview Phases 4C & 4D	Flush system, take second set of samples
16952	10-Dec-15	Golfview Phases 4C & 4D	Super chlorinate
16973	11-Dec-15	Golfview Phases 4C & 4D	Flush watermain, take first set of samples

Watermain - Replacements

WO#	Date	Address	Comments
16240	23-Jul-15	Concession 6 North & County Road 8	Installed 46' of 6" watermain

Watermain - Repairs

WO#	Date	Address	Comments
9070	10-Apr-15	Concession 6 North @ County Road 8	Main break on 6" AC pipe
16423	12-Aug-15	Dot Street	Watermain break
4082	27-Aug-15	County Road 8 @ Concession 6 North	
13298	30-Nov-15	139 Fraser	Leak at watermain
16791	11-Dec-15	Canal Street & Union Street	Watermain leak at intersection

Fire Hydrant - New Installations

WO#	Date	Address	Comments
4093	11-Sep-15	7258 County Road 50	FH #P554

Fire Hydrant - Replacements

WO#	Date	Address	Comments
16784	8-Dec-15	502 Arquette	FH replacement

Fire Hydrant - Repairs

WO#	Date	Address	Comments
14581	27-Feb-16	Old Colony Trail	Repaired by Amicone
14583	4-Mar-15	7751 Howard Avenue	
14587	6-Mar-15	4094 Concession 4 North	FH #290 replaced bottom bolts and gasket
14594	13-Mar-15	757 Front Road North	Rebuild fire hydrant bottom
16014	8-Apr-15	Concession 6 N. & County Road 8	Relocated FH #325 to north side of drain
16032	9-Jun-15	33 Willow Beach	Raised auxilliary valve
4085	4-Sep-15	679 Richmond Street	Relocated fire hydrant away from driveway
16389	12-Nov-15	Concession 3 N. & Alma Street	FH #818 wsa hit by car, put out of service and bagged
16777	17-Nov-15	Alma Street @ Concession 3 North	Straightened fire hydrant
9076	26-Nov-15	7380 Collison	FH #679 repaired top o-ring
16785	26-Nov-15	2317 Front Road	Replaced break away coupling, flushed and pumped
9073	27-Nov-15	West of 4431 County Road 20 South	FH #594 rebuilt valve, replaced bolts & internal operation
16951	8-Dec-15	9584 Walker Road	Lowered valve tower to grade
16792	10-Dec-15	Lot 7 Clubview	FH #185 changed top gasket
16791	10-Dec-15	150 Park Lane Circle	FH #139 changed top gasket
16790	10-Dec-15	138 Park Lane Circle	FH #138 changed top gasket
16793	10-Dec-15	805 Concession 2 North	FH #197 changed top gasket
16800	12-Dec-15	8291 Texas Road	FH #373 removed top cap, cleaned stem - still hard to operate
9077	14-Dec-15	78 Shaw Drive	FH 3722 replaced top section of tower
16956	15-Dec-15	8481 North Sideroad	Removed steamer cap, replaced marker
16965	15-Dec-15	22 Martin	FH #868 cleaned & oiled stem, replaced o-ring, flushed
16966	15-Dec-15	158 Pacific	FH #885 replaced o-ring, flushed
16967	15-Dec-15	Corner of Gore St. & Bathurst St.	FH #988 greased, replaced o-ring, flushed & pumped
16964	15-Dec-15	101 Illinois	FH #828 cleaned stem, replaced o-ring
16970	15-Dec-15	8800 South Sideroad	FH #752 operated, shut down, pumped out
16799	15-Dec-15	7039 Howard Avenue	FH #368 replaced top o-ring
16789	15-Dec-15	9520 Malden Road	FH #88 replaced old grease with new grease
16798	15-Dec-15	7360 Alma Street	FH #365 replaced top o-ring
16961	15-Dec-15	960 Alma Street	FH #819 replaced top o-ring
16962	16-Dec-15	300' west of Concession 4 on Alma	FH #820 cleaned & oiled operation stem, replaced & greased o-ring

16963	16-Dec-15	4005 Alma	FH #821 cleaned operation stem, replaced o-ring & greased
16959	16-Dec-15	832 Alma Street	FH #814 cleaned & oiled stem, replaced & greased o-ring in bonnett
16958	16-Dec-15	3041 Alma Street	FH #811 cleaned & oiled stem, replaced & greased o-ring
16960	16-Dec-15	Alma Street & Concession 3	& greased o-ring
16968	16-Dec-15	9601 County Road 18	FH #542 rebuilt top operation, flushed fire hydrant and pumped
Water Valve - New Installations			
WO#	Date	Address	Comments
4078	21-Aug-15	Kingsbridge Phase 6C Stage 2	Check new valve towers for initial acceptance
Water Valves - Replaced			
WO#	Date	Address	Comments
Water Valves - Repaired			
WO#	Date	Address	Comments
4074	14-Aug-15	Centre St. & Dot St.	Replaced operational nut
4073	14-Aug-15	Shangri-La & Dot St.	Replaced operational nut and four top bolts
Water Valves - Exercised			
WO#	Date	Address	Comments
16044	6-May-15	Lamp Road & Beneteau Drive	Ensured valve is operational at intersection
13247	28-Jul-15	Concession 6 N. & County Road 8	Turned valves on to loop system
16913	1-Dec-15	395 Front Road North	Shut off 8" valve at 10:00 am, turned back on at 2:00 pm
Water Services - New Installations			
WO#	Date	Address	Comments
14575	18-Feb-15	2070 Front Road North	Installed 3/4" water service
16012	2-Apr-15	2370 Front Road North	Tapped new water service
16012	2-Apr-15	2364 Front Road North	Tapped new water service
16012	2-Apr-15	2358 Front Road North	Tapped new water service
16021	14-Apr-15	1511 County Road 20 South	Intsalled 1" water service
16028	15-Apr-15	497 Alma Street	Installed 3/4" water service
16031	15-Apr-15	530 Alma Street	Installed 3/4" water service
16030	15-Apr-15	505 Alma Street	Installed 3/4" water service
16029	15-Apr-15	501 Alma Street	Installed 3/4" water service
16024	1-May-15	4410 Concession 4 North	Installed 3/4" water service
16027	5-May-15	744 Front Road North	Installed 3/4" water service
16039	14-May-15	672 Concession 2 North	Installed 3/4" water service
16209	4-Jun-15	13015 County Road 15	Installed 3/4" water service
16217	8-Jun-15	995 Front Road South	Installed 3/4" water service
16211	23-Jun-15	131 Gore Street	Installed 2" water service
16227	25-Jun-15	3276 North Malden	Installed 2" water service
16220	16-Jul-15	3381 Meloche Road	Installed 3/4" water service
16250	14-Aug-15	13082 Old Malden Road	Installed 3/4" water service
4081	27-Aug-15	8246 Howard Avenue	Installed 3/4" water service
16239	2-Sep-15	5356 Concession 5 North	Installed 3/4" water service
16772	27-Oct-15	5900 Concession 5 North	Installed 1" water service
16858	4-Nov-15	9557 Walker Road	
16773	16-Nov-15	4313 Concession 4 South	Installed 1" water service
Water Services - Replaced			
WO#	Date	Address	Comments
Water Services - Repaired			
WO#	Date	Address	Comments
14589	9-Mar-15	39 Woodbridge	Frozen water service
16766	15-Oct-15	6602 Concession 6 South	Water service leak
13747	13-Oct-15	Tilford Lane & Lake Erie Drive	Changed service saddle and pulled a new water service across the road
Water Meters - New Installations			
WO#	Date	Address	Comments
14396	5-Jan-15	1284 Concession 2 North	new construction
14465	19-Jan-15	8 Shaw Drive	new construction

14454	28-Jan-15	20 Shaw Drive	new construction
14474	4-Feb-15	8409 Aalbers	new construction
14349	11-Feb-15	41 Oxford Crescent	new construction
14494	13-Feb-15	484 Brown Crescent	new construction
14487	13-Feb-15	6080 County Road 20	renovation
14308	17-Feb-15	54 Hilton Court	new construction
14370	25-Feb-15	114 Forhan	new construction
14390	27-Feb-15	148 Riverfront Park Crescent	new construction
14431	11-Mar-15	1326 Windermere	new construction
14407	11-Mar-15	237 Dalhousie Street	installed new pit meter
14371	18-Mar-15	27 Martin Crescent	new construction
14360	27-Mar-15	144 Riverfront Park Crescent	new construction
13772	27-Mar-15	63 Murray Street Apt. 2	new meter installation
13771	27-Mar-15	63 Murray Street Apt. 1	new meter installation
14467	2-Apr-15	499 Goldcoast Drive	new construction
14393	2-Apr-15	99 Boblo Island Blvd.	new construction
14422	7-Apr-15	326 Lakewood Drive	new construction
14417	7-Apr-15	36 Willow Beach Road	new construction
13788	9-Apr-15	150 Riverfront Park Crescent	new construction
13787	9-Apr-15	146 Riverfront Park Crescent	new construction
13782	14-Apr-15	4321 Concession 4 South	new construction
13794	16-Apr-15	461 Brown	new construction
13795	15-Apr-15	477 Brown	new construction
13796	16-Apr-15	469 Brown	new construction
16076	17-Apr-15	6530 South Sideroad	new meter installation
16066	22-Apr-05	15539 County Road 8	new construction
13776	22-Apr-15	2422 Front Road North	new construction
16140	6-May-15	133 Lakeside Drive	new construction
16255	19-May-15	5778 Concession 5 North	new meter installation
16268	29-May-15	408 Brown	new construction
16267	8-Jun-15	116 Whelan Drive	new construction
16256	15-Jun-15	107 Forhan Drive	new construction
16346	18-Jun-15	503 Gold Coast Drive	new construction
14441	18-Jun-15	6 Shaw Drive	new construction
14361	23-Jun-16	151 Claremont Lane	new construction
16350	15-Jul-15	730 Concession 2 North	new meter installation
16565	17-Jul-15	12 Hilton Court	new construction
16571	17-Jul-15	76 Shaw Drive	new construction
16584	20-Jul-15	307 Lavers Crescent	new construction
13731	24-Jul-15	12061 Ducharme Lane	new construction
13556	30-Jul-15	12065 Ducharme Lane	new construction
16602	31-Jul-15	127 Forhan Street	new construction
16599	31-Jul-15	118 Forhan Street	new construction
16600	31-Jul-15	120 Forhan Street	new construction
16601	31-Jul-15	125 Forhan Street	new construction
16597	31-Jul-15	116 Forhan Street	new construction
16074	31-Jul-15	6532 Concession 6 North	new construction
16615	30-Jul-15	142 Riverfront Park Crescent	new construction
16555	5-Aug-15	12073 Ducharme Lane	new construction
16294	5-Aug-15	508 Dalhousie Street	new construction
16644	12-Aug-15	488 Brown	new construction
16634	14-Aug-15	136 Riverfront Park Crescent	new construction
16293	21-Aug-15	506 Dalhousie Street	new construction
16659	25-Aug-15	501 Colony Court	new construction
16660	25-Aug-15	70 Shaw Drive	new construction
16673	2-Sep-15	120 Whelan Drive	new construction
16675	4-Sep-15	8626 Concession 8	new meter installation
16679	4-Sep-15	502 Colony Court	new construction
16663	10-Sep-15	548 Gold Coast Drive	new construction
16254	14-Sep-15	105 Forhan Street	new construction
16323	15-Sep-15	145 Sandwich St. South	new meter installation

16694	17-Sep-15	8427 Annie Avenue	new construction
16697	22-Sep-15	412 Brown	new construction
16710	23-Sep-15	358 Forest Hill Crescent	new construction
16715	28-Sep-15	7440 Texas Road	new construction
16727	29-Sep-15	6761 County Road 50	new construction
16703	30-Sep-15	140 Riverfront Park Crescent	new construction
16691	2-Oct-15	12105 DuCharme Lane	new construction
16746	13-Oct-15	72 Shaw Drive	new construction
16735	13-Oct-15	8402 Aalbers Crescent	new construction
16820	21-Oct-15	8386 Aalbers Crescent	new construction
16810	21-Oct-15	511 Gold Coast Drive	new construction
16690	21-Oct-15	12089 DuCharme Lane	new construction
16826	23-Oct-15	132 Riverfront Park Crescent	new construction
16827	23-Oct-15	134 Riverfront Park Crescent	new construction
16832	26-Oct-15	481 Brown Crescent	new construction
16821	28-Oct-15	1511 County Road 20 South	new construction
16842	27-Nov-15	8398 Aalbers Crescent	new construction
16867	13-Nov-15	424 Brown Crescent	new construction
16868	13-Nov-15	415 Brown Crescent	new construction
16881	13-Nov-15	126 Forhan Street	new construction
16833	20-Nov-15	411 Brown Crescent	new construction
16825	24-Nov-15	128 Riverfront Park Crescent	new construction
16859	25-Nov-15	260 Bathurst Street	new meter installation
16900	27-Nov-15	138 Riverfront Park Crescent	new construction
16906	27-Nov-15	17 Whelan Drive	new construction
16908	27-Nov-15	41 Hilton	new construction
16904	30-Nov-15	525 Gold Coast Drive	new construction
16320	30-Nov-15	101 Whelan Drive	new construction
16905	1-Dec-15	8382 Aalbers Crescent	new construction
16888	2-Dec-15	61 Murray Street.	new meter installation
16919	11-Dec-15	128 Essex Blvd.	new meter installation
16866	14-Dec-15	311 Lavers	new construction
16907	14-Dec-15	303 Lavers	new construction
16922	15-Dec-15	14485 Concession 14	new meter installation
16929	15-Dec-15	315 Lavers	new construction
16917	16-Dec-15	419 Brown Crescent	new construction
16936	18-Dec-15	74 Shaw Drive	new construction

Water Meters - Replaced

WO#	Date	Address	Comments
14453	7-Jan-15	23 Sandwich St. South	replaced frozen water meter
14503	16-Jan-15	11006 Concession 11	replaced water meter
14475	23-Jan-15	772 Richmond Street	replaced water meter - low water pressure in house
14488	6-Feb-15	1098 Union Street	replaced frozen water meter -
14490	11-Feb-15	88881 Concession 8	replaced water meter
13931	15-Feb-15	13085 Walker Road	replaced frozen water meter
13933	16-Feb-15	9086 Walker Road	replaced frozen water meter
13934	17-Feb-15	518 Arquette Street	replaced water meter
14402	17-Feb-15	821 Texas Road	replaced frozen water meter
14403	18-Feb-15	296 Seymour Street - Upper	replaced frozen water meter
14405	19-Feb-15	131 Park Street	replaced frozen water meter
14408	23-Feb-15	57 Lake Beach Road	replaced frozen pit meter
14508	24-Feb-15	384 Simcoe Street	replaced water meter
14409	25-Feb-15	115 Alma Street	replaced water meter
13935	25-Feb-15	251 Lakeside Drive	replaced frozen water meter
14418	26-Feb-15	7088 Eagle Crescent	replaced frozen water meter
14433	8-Mar-15	7841 Collison	replaced water meter
14435	13-Mar-15	415 Lakeside Drive	replaced frozen water meter
14511	13-Mar-15	483 Dalhousie Street	replaced water meter
14509	13-Mar-15	23 Sandwich St. South	replaced frozen water meter (2nd occurrence)
13762	20-Mar-15	433 Dalhousie Street	replaced pit meter
13780	30-Mar-15	115 Alma Street	replaced frozen water meter

13774	30-Mar-15	360 Ridgeview Place North	replaced water meter
14515	1-Apr-15	9559 Walker Road	replaced water meter
14506	2-Apr-15	9524 Walker Road	replaced water meter
13940	15-Apr-15	431 Lilac Crescent	replaced water meter
16073	20-Apr-15	114 Meadows	replaced water meter
16089	21-Apr-15	30 Holiday Court	replaced frozen water meter
16097	27-Apr-15	14465 Concession 14	replaced water meter
16526	5-May-15	3276 North Malden	replaced pit meter
14524	5-May-15	4461 North Sideroad	replaced pit meter
14477	6-May-15	268 Richmond Street	replaced pit meter
14519	7-May-15	1750 Erie Avenue	replaced pit meter
16258	12-May-15	3449 Concession 10	replaced water meter
16261	13-May-15	6490 Concession 6 South	replaced water meter and gaskets
16265	14-May-15	73 Virginia Avenue	replaced water meter and gaskets
16273	19-May-15	693 Front Road North	replaced water meter
13949	19-May-15	5775 Concession 5 North	replaced pit meter
16275	20-May-15	1192 Concession 2 North	replaced frozen water meter
16313	1-Jun-15	149 Lakeside Drive	replaced water meter
14525	3-Jun-15	328 Parkside	replaced pit meter
14543	5-Jun-15	9539 Walker Road	replaced pit meter
14544	10-Jun-15	466 Poplar	2015 water meter replacement program
14545	10-Jun-15	459 Poplar	2015 water meter replacement program
14546	10-Jun-15	119 Main Street South	2015 water meter replacement program
16330	10-Jun-15	115 Main Street South	2015 water meter replacement program
14547	10-Jun-15	104 Main Street South	2015 water meter replacement program
16345	12-Jun-15	41 Willow Beach Road	replaced frozen water meter
16335	12-Jun-15	566 Wigle	2015 water meter replacement program
16344	12-Jun-15	90 Venetian	2015 water meter replacement program
16338	12-Jun-15	40 Spring Court	2015 water meter replacement program
16333	16-Jun-15	587 Bastien	2015 water meter replacement program
16349	16-Jun-15	454 Poplar Court	2015 water meter replacement program
16451	16-Jun-15	521 Lakewood Drive	replaced frozen water meter
16331	17-Jun-15	137 Boardwalk	2015 water meter replacement program
16459	19-Jun-15	304 Ridgeview Place North	2015 water meter replacement program
14550	19-Jun-15	383 Briar Ridge	2015 water meter replacement program
16592	21-Jun-15	20 St. Charles Place	2015 water meter replacement program
16455	22-Jun-15	571 Wigle	2015 water meter replacement program
16458	22-Jun-15	438 Fernridge Court	2015 water meter replacement program
16463	22-Jun-15	395 Briar Ridge	2015 water meter replacement program
14541	23-Jun-15	8391 South Sideroad	replaced pit meter
16464	24-Jun-15	396 Briar Ridge	2015 water meter replacement program
16468	24-Jun-15	153 Boardwalk	2015 water meter replacement program
16332	25-Jun-15	449 Poplar Court	2015 water meter replacement program
16466	25-Jun-15	116 Fryer Street	2015 water meter replacement program
16461	19-Jun-15	340 Ridgeview Place North	2015 water meter replacement program
16460	25-Jun-15	378 Briar Ridge	2015 water meter replacement program
16473	25-Jun-15	311 Briar Ridge	2015 water meter replacement program
16474	26-Jun-15	575 Wigle	2015 water meter replacement program
16475	26-Jun-15	521 Royal Ridge	2015 water meter replacement program
16487	26-Jun-15	414 Fryer	2015 water meter replacement program
16470	26-Jun-15	356 Fryer	2015 water meter replacement program
16471	26-Jun-15	336 Briar Ridge	2015 water meter replacement program
16488	29-Jun-15	463 Walnut	2015 water meter replacement program
16485	29-Jun-15	333 Ridgeview Place North	2015 water meter replacement program
16484	20-Jun-15	372 Briar Ridge	2015 water meter replacement program
16492	30-Jun-15	446 Poplar	2015 water meter replacement program
16469	30-Jun-15	317 Briar Ridge	2015 water meter replacement program
16494	30-Jun-15	431 Fern Ridge	2015 water meter replacement program
16496	2-Jul-15	456 Walnut	2015 water meter replacement program
16500	2-Jul-15	458 Briar Ridge	2015 water meter replacement program
16460	12-Jul-15	422 Briar Ridge	2015 water meter replacement program

14536	3-Jul-15	131 South Riverview	replaced water meter
16454	3-Jul-15	506 Royal Ridge	2015 water meter replacement program
16557	3-Jul-15	353 Ridgeview Place North	2015 water meter replacement program
16495	3-Jul-15	349 Ridgeview Place North	2015 water meter replacement program
16491	3-Jul-15	426 Fern Ridge	2015 water meter replacement program
16490	3-Jul-15	428 Briar Ridge	2015 water meter replacement program
16489	3-Jul-15	576 Bastien	2015 water meter replacement program
16498	6-Jul-15	123 Wilkinson Court	2015 water meter replacement program
16558	6-Jul-15	500 Royal Ridge	2015 water meter replacement program
16553	6-Jul-15	320 Ridgeview Place North	2015 water meter replacement program
16552	6-Jul-15	246 Hawthorn Crescent	2015 water meter replacement program
16479	6-Jul-15	377 Briar Ridge	2015 water meter replacement program
16560	7-Jul-15	104 Fryer	2015 water meter replacement program
16568	8-Jul-15	446 Walnut	2015 water meter replacement program
16564	8-Jul-15	384 Briar Ridge	2015 water meter replacement program
16569	9-Jul-15	345 Ridgeview Place North	2015 water meter replacement program
16566	13-Jul-15	451 Walnut	2015 water meter replacement program
16567	13-Jul-15	410 Fryer	2015 water meter replacement program
16577	15-Jul-15	450 Fryer Street	2015 water meter replacement program
16579	14-Jul-15	6204 Concession 6 North	2015 water meter replacement program
16502	16-Jul-15	215 McCurdy	2015 water meter replacement program
16583	16-Jul-15	311 McCurdy	2015 water meter replacement program
16587	17-Jul-15	305 McCurdy	2015 water meter replacement program
16504	20-Jul-15	115 Laird Avenue	replaced water meter
16595	20-Jul-15	268 McCurdy	2015 water meter replacement program
16588	21-Jul-15	353 McCurdy	2015 water meter replacement program
16598	22-Jul-15	470 Briar Ridge	2015 water meter replacement program
16607	23-Jul-15	117 Victoria St. South	2015 water meter replacement program
16593	23-Jul-15	460 Walnut	2015 water meter replacement program
16608	23-Jul-15	361 Ridgeview Place North	2015 water meter replacement program
16603	23-Jul-15	432 Fryer	2015 water meter replacement program
16616	31-Jul-15	21 Venetian	2015 water meter replacement program
16613	4-Aug-15	111 Victoria Sts. South	2015 water meter replacement program
16641	6-Aug-15	312 Ridgeview Place North	2015 water meter replacement program
16609	12-Aug-15	516 Royal Ridge	2015 water meter replacement program
16647	17-Aug-15	12325 Concession 12	replaced water meter
16364	23-Aug-15	13085 Walker Road	replaced frozen water meter (2nd occurrence)
16617	24-Aug-15	406 Fryer	2015 water meter replacement program
16653	25-Aug-15	270 McCurdy	2015 water meter replacement program
16509	27-Aug-16	89 Laird Avenue	replaced pit meter
16665	28-Aug-15	140 Balaclava	replaced water meter
4087	3-Sep-15	7258 County Road 50	replaced pit meter
16513	10-Sep-15	441 Lowes Sideroad	replaced water meter
16687	14-Sep-15	7230 County Road 18	replaced water meter
16708	18-Sep-15	276 McCurdy Drive	2015 water meter replacement program
16512	22-Sep-15	5837 Concession 5 North	replaced water meter
16721	25-Sep-15	454 Fryer	2015 water meter replacement program
16723	25-Sep-15	599 Gold Coast Drive	replaced water meter
16725	28-Sep-16	51 Vermont	replaced water meter
16720	28-Sep-15	595 Bastien	2015 water meter replacement program
16532	5-Oct-15	811 Front Road North	replaced pit meter
16533	6-Oct-15	111 Alma	replaced pit meter
16734	7-Oct-15	19 Whelan	replaced water meter
16590	9-Oct-15	335 McCurdy	2015 water meter replacement program
16518	13-Oct-15	206 Richmond Street	replaced pit meter
16816	15-Oct-15	236 George	replaced pit meter
16382	15-Oct-15	1145 County Road 20 South	removed pit meter, installed house meter
16818	20-Oct-15	0 Simcoe Street	replaced water meter
16534	20-Oct-15	8850 Blue	replaced pit meter
16822	21-Oct-15	114 Angstrom	replaced water meter
16850	28-Oct-15	6 Atlantic Court	replaced water meter

16824	2-Nov-15	12 Holiday Court	replaced water meter
16141	4-Nov-15	8644 Concession 8 North	replaced pit meter
14533	4-Nov-15	6981 Concession 6 North	replaced pit meter
16536	5-Nov-15	9576 Walker Road	replaced pit meter
16864	6-Nov-15	6016 Concession 6 North	replaced water meter
16862	9-Nov-15	603 Gold Coast Drive	replaced water meter
16863	9-Nov-15	399 Crystal Bay Drive	replaced water meter
16887	17-Nov-15	2055 Tremblay Sideroad	replaced water meter
16886	17-Nov-15	144 Lakewood Drive	replaced water meter
16540	18-Nov-15	9630 Walker Road	replaced pit meter
16891	18-Nov-15	16 Stewart Street	replaced pit meter
16882	19-Nov-15	133 Girard	replaced water meter
16890	20-Nov-15	2053 County Road 11	replaced water meter
13471	24-Nov-15	7031 Smith Industrial	replaced water meter
16892	24-Nov-15	3740 Conecssion 3 North	replaced water meter
16896	24-Nov-15	4642 Concession 4 North	replaced water meter
16902	25-Nov-15	321 McCurdy	replaced water meter
16549	9-Dec-15	9508 Walker Road	replaced pit meter
16548	9-Dec-15	510 Arquette Street	replaced pit meter
16931	14-Dec-15	26 Allen Court	replaced water meter
16932	15-Dec-15	5900 Concession 5 North	replaced water meter
16935	23-Dec-15	306 Fryer	2015 water meter replacement program



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Todd Hewitt	Report Date: January 6, 2017
Author's Phone: 519 736-3664 ext. 2313	Date to Council: January 23, 2017
Author's E-mail: thewitt@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Meloche Road Reconstruction – Project Update

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Engineering dated January 6, 2017, regarding the Meloche Road Reconstruction – Project Update **BE RECEIVED for information.**

2. **BACKGROUND:**

This report will provide an update to Council on the current status of the Meloche Road project including details of the proposed road cross sections.

3. **DISCUSSION:**

The Meloche Road project commenced in early 2016. A brief timeline of major events is as follows:

- February 22, 2016 – Council authorized the Town to enter into a contribution agreement with the Ministry of Agriculture, Food and Rural Affairs (OMAFRA). The Province of Ontario will provide up to 46% toward the total net eligible costs

of the Meloche Road project up to the maximum allowable funding of 2 million dollars based on the project scope outlined in the OCIF application.

- April 25, 2016 – Council authorized an agreement with Hrycay Consulting Engineers to provide engineering services for the Meloche Road project.
- October 24, 2016 – Council authorized an agreement with Amico Infrastructure to complete a temporary entrance to the Libro Centre. This entrance will be utilized to provide access to the Libro Centre during the Meloche Street Rehabilitation project. This project was completed by Amico Infrastructure in early December 2016.
- December 13, 2016 – The Town held a Public Information Centre (PIC) to provide residents with an update to the Meloche Road project and allow for the public to provide comments regarding the project.

Public Information Centre (PIC)

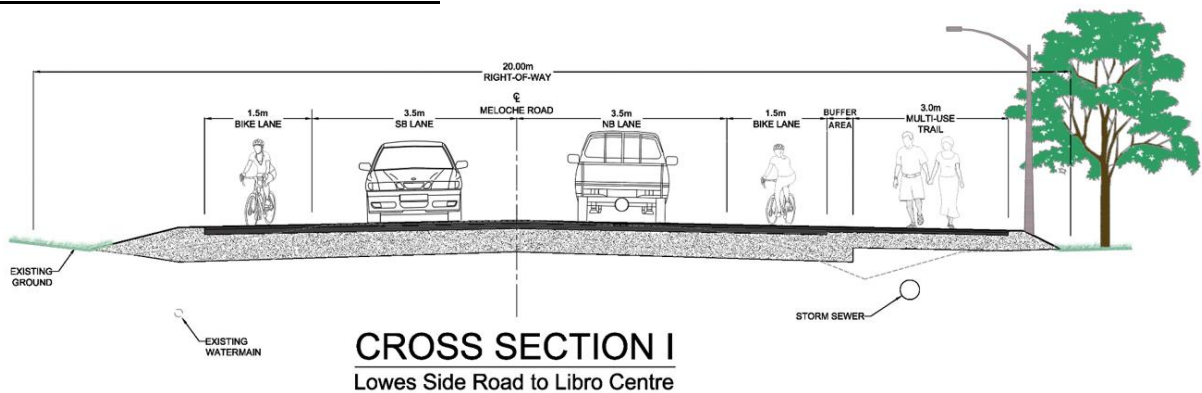
The Engineering and Public Works department along with Hrycay Consulting Engineers held a PIC on Tuesday December 13, 2016 from 5pm-7pm at the Libro Centre. The PIC was designed to inform residents of the project details, address concerns and obtain comments. A total of 9 residents attended the information session. Verbal comments were provided but no comment sheets were completed. Residents provided positive feedback on the project details.

A copy of the PIC presentation boards is attached for reference.

Road Cross Sections

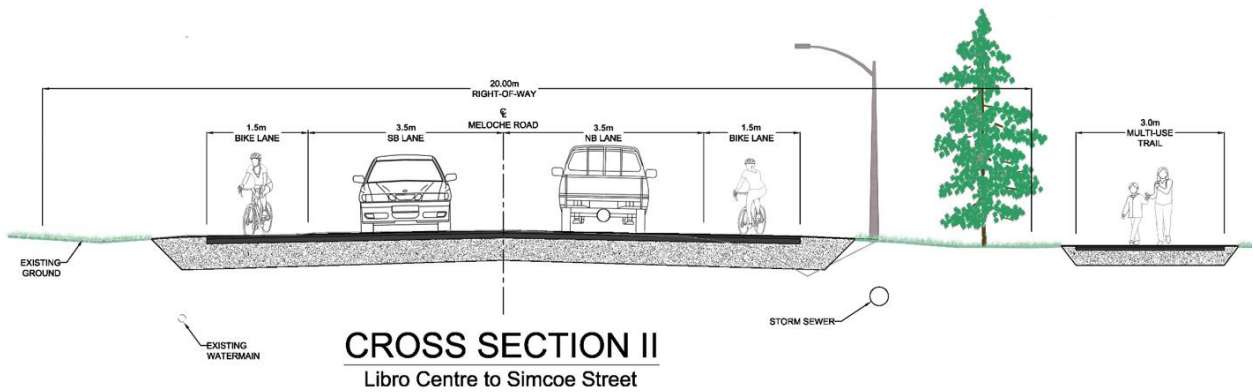
The project is proposed to have three (3) different cross sections, varying on different sections of the roadway.

Lowes Sideroad to Libro Centre



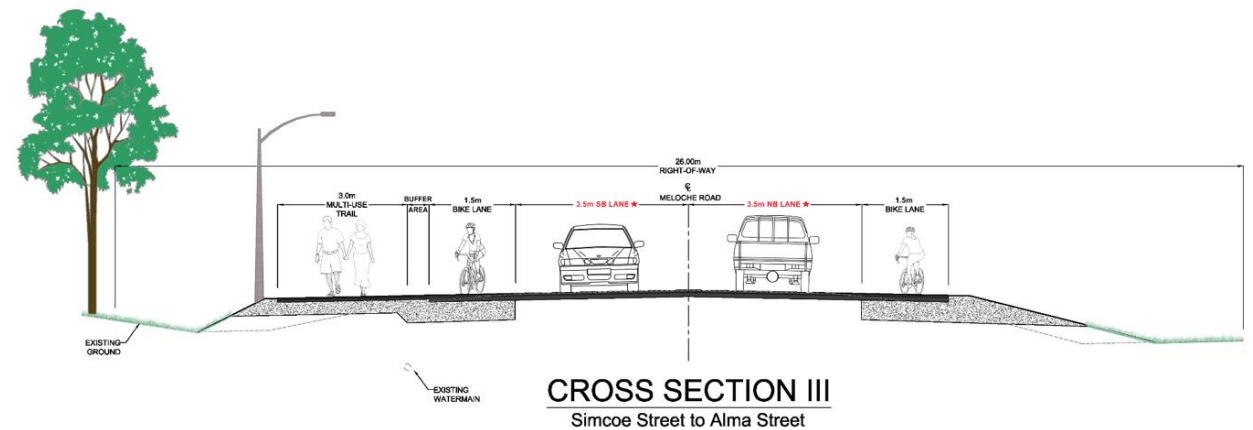
This section will include the full removal and replacement of existing road and road base, installation of new bike lanes and placement of multi-use trail along the east side of the road.

Libro Centre



This section will include the full removal and replacement of existing road and road base, installation of new bike lanes and placement of multi-use trail on the Libro Centre property inside of the tree line.

Simcoe Street to Alma Street



There have been many questions regarding this section of Meloche. Based on the findings of the geotechnical investigation, it was determined that **the existing road base is sufficient and will remain**. The existing top layer of asphalt will be removed and replaced to provide a consistent surface with the new bike lanes and multi-use trail. The multi-use trail will be located on the west side adjacent to the future development. It is also located on the west side to allow easier crossing of Big Creek near Alma.

It is the intention of Administration that the cross sections shown will be incorporated into the final design. Some components could be removed or added depending on budget restrictions or requirements of the Ministry of Natural Resources and Forestry (MNR).

The Town has submitted plans and an Endangered Species Act (ESA) information request to the MNR. We are currently awaiting a response from MNR. The Town may have to alter or adjust plans to suit their requirements. We have indicated to the MNR

the critical timeline for the project as well as our willingness to work with them to satisfy any concerns they have with respect to the Endangered Species and habitat in the work area.

The project is on schedule to issue the tender in the spring and commence construction immediately after tender award. The main unforeseen with respect to the schedule is the timing for the response from the MNR and any requirements included in their response that may create a delay in the project. However, we continue to pursue the Ministry for their response.

4. RISK ANALYSIS:

N/A

5. FINANCIAL MATTERS:

There are no direct financial implications to this report.

The Meloche Road rehabilitation has a total budget of \$4,250,000. This budget was approved by Council at the February 22, 2016 meeting of Council.

6. CONSULTATIONS:

N/A

7. CONCLUSION:

The Meloche Road project update is provided for Council's information.



Todd Hewitt
Manager, Engineering

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Report Approval Details

Document Title:	20170123 - Meloche Road Reconstruction - Project Update.docx
Attachments:	- M416 - PIC Presentation Boards.pdf
Final Approval Date:	Jan 12, 2017

This report and all of its attachments were approved and signed as outlined below:



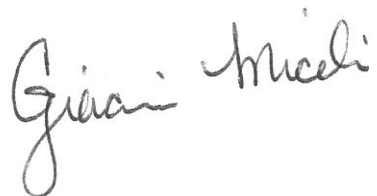
Antonietta Giofu - Jan 6, 2017 - 3:37 PM



Justin Rousseau - Jan 6, 2017 - 4:30 PM



Mark Galvin - Jan 6, 2017 - 4:40 PM



John Miceli - Jan 6, 2017 - 8:01 PM

A handwritten signature in black ink, appearing to read 'Paula Parker', with a long horizontal flourish extending to the right.

Paula Parker - Jan 12, 2017 - 1:55 PM

MELOCHE ROAD RECONSTRUCTION

WELCOME!

Welcome to the Public Information Centre for the
Reconstruction of Meloche Road in the
Town of Amherstburg

Please Sign In

- The reconstruction of Meloche Road is following the Municipal Class EA Process as a Schedule A+ Project.
- Take your time and review the project materials and displays that are presented.
- Please take a comment sheet to record your thoughts and opinions as you review the display material.
- The Town of Amherstburg and HRYCAY Consulting Engineers Inc. staff are available to discuss any questions or concerns you may have.

Your comments are important to us. All comments received will be reviewed and considered during the design of the project. Please have all comments submitted by December 27th, 2016



MELOCHE ROAD RECONSTRUCTION

Public Information Centre Objectives

The objectives for this Public Information Centre are outlined below:

- Introduce the project scope, objectives & schedule to community stakeholders.
- Review existing issues & opportunities within the study area, including potential solutions.
- Provide an opportunity for stakeholders to comment and provide input towards the project.
- Present the preliminary road alignment plans based on the preferred cross section.
- Present next steps towards project completion.
- Receive public input on the preliminary design plans.



MELOCHE ROAD RECONSTRUCTION

Study Area

The project involves the reconstruction of the entire length of Meloche Road from Lowes Side Road to Alma Street.

The study limits are highlighted in orange on the site map.



MELOCHE ROAD RECONSTRUCTION

Existing Conditions:

The Town of Amherstburg is in the process of upgrading Meloche Road from Lowes Side Road to Alma Street to improve drainage, install bike lanes and a multi-use trail.

The following are road defects and deficiencies that currently exist along Meloche Road:

- Cracked asphalt pavement
- Poor roadside drainage
- No pedestrian walkway to or from the Libro Credit Union Centre
- Inconsistent street lighting along the roadway



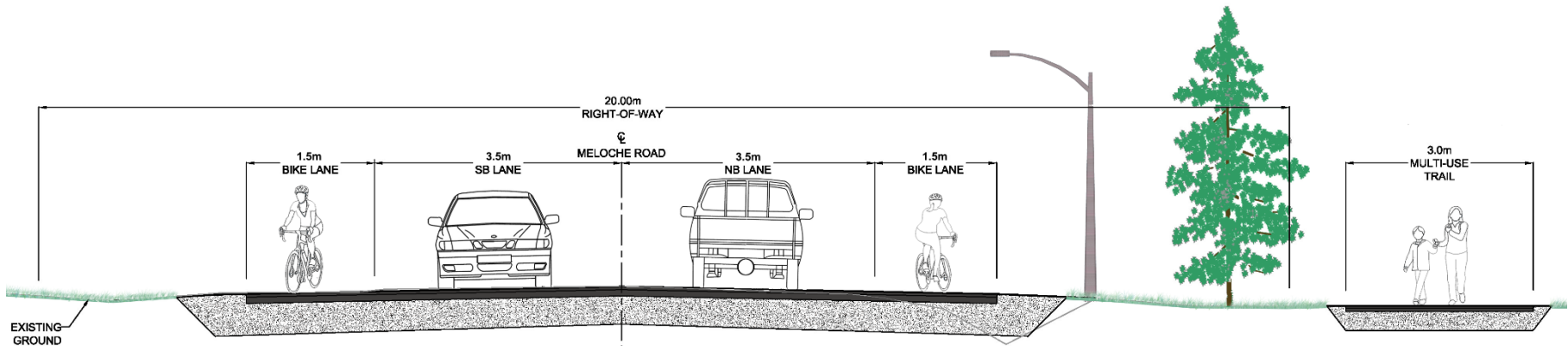
MELOCHE ROAD RECONSTRUCTION

Proposed Reconstruction:

The Town of Amherstburg is in the process of upgrading Meloche Road from Lowes Side Road to Alma Street to improve drainage, install bike lanes and a multi-use trail.

This reconstruction includes the following:

- Installation of bike lanes on either side of the road
- Installation of a storm sewer system to replace roadside swales
- Installation of a 3 metre wide multi-use trail
- Replacement of street lighting



Typical Proposed Cross Section



MELOCHE ROAD RECONSTRUCTION

Public and Review Agency Consultation

- Works that fall under the Schedule A Environmental Assessment process are considered pre-approved, i.e., regular maintenance and upgrades to existing conditions.
- A Schedule A+ Environmental Assessments includes discretionary Public Consultation.
- A “Notice of Study Commencement” is not required for a Schedule A+ Environmental Assessment.

EXHIBIT A.2 outlines the Municipal Class EA planning and design process.

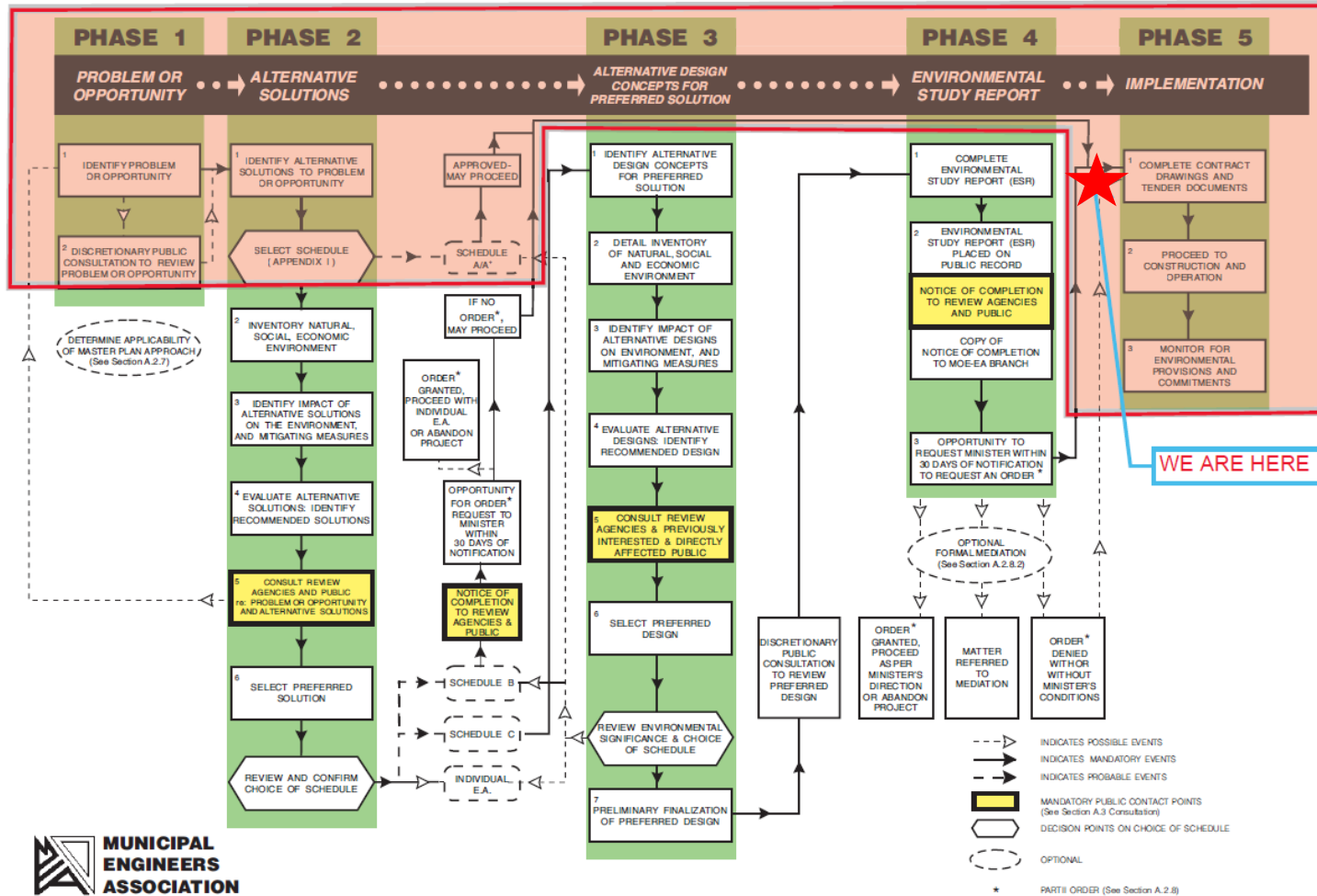


MELOCHE ROAD RECONSTRUCTION

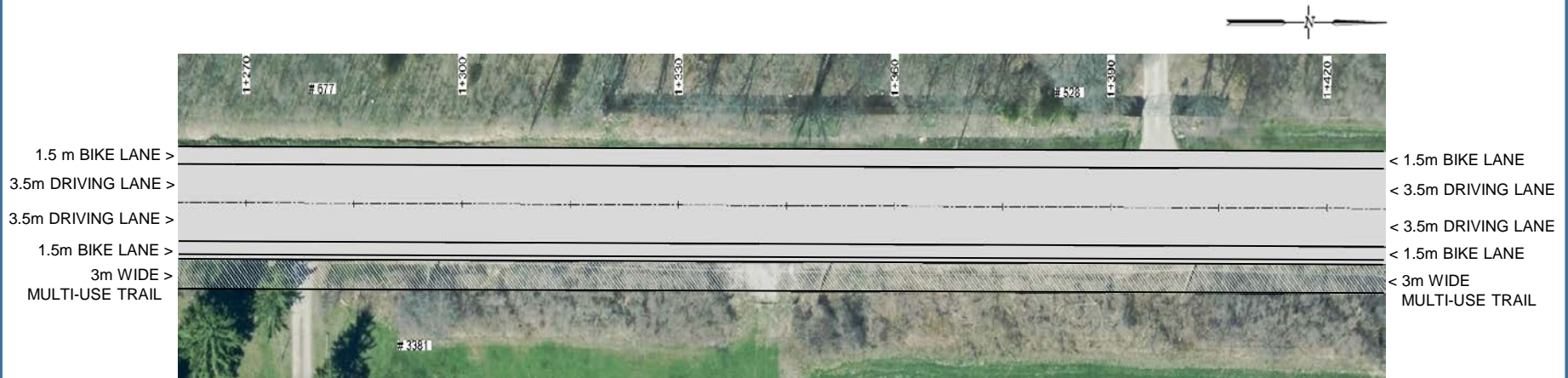
EXHIBIT A.2

MUNICIPAL CLASS EA PLANNING AND DESIGN PROCESS

NOTE: This flow chart is to be read in conjunction with Part A of the Municipal Class EA



MELOCHE ROAD RECONSTRUCTION



Typical Plan View of Proposed Design I - Lowes Side Road to Libro Centre



MELOCHE ROAD RECONSTRUCTION



Typical Plan View of Proposed Design II – Libro Centre to Simcoe Street



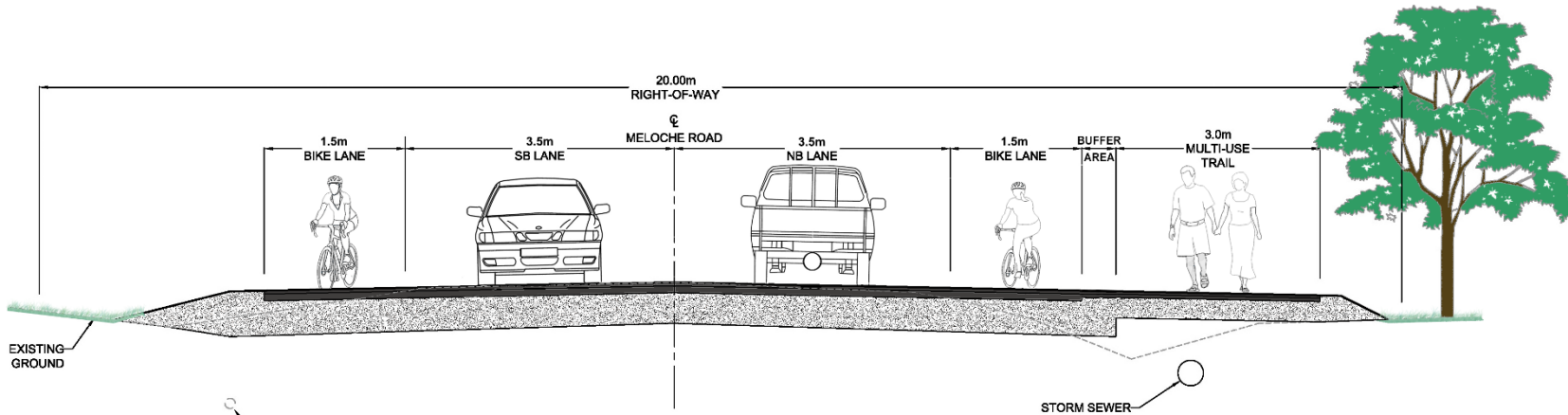
MELOCHE ROAD RECONSTRUCTION



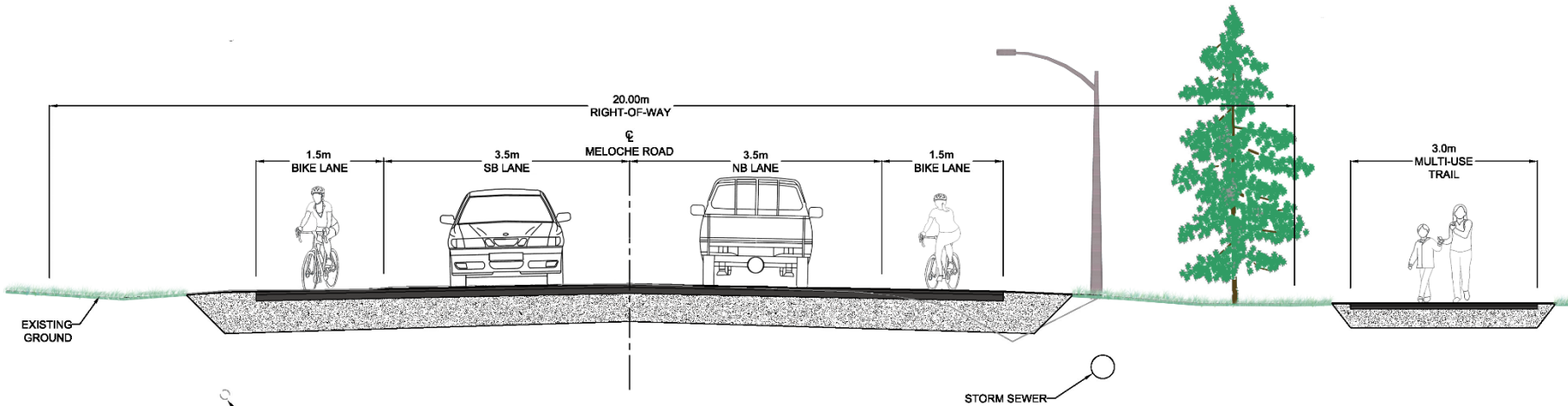
Typical Plan View of Proposed Design III – Simcoe Street to Alma Street



MELOCHE ROAD RECONSTRUCTION



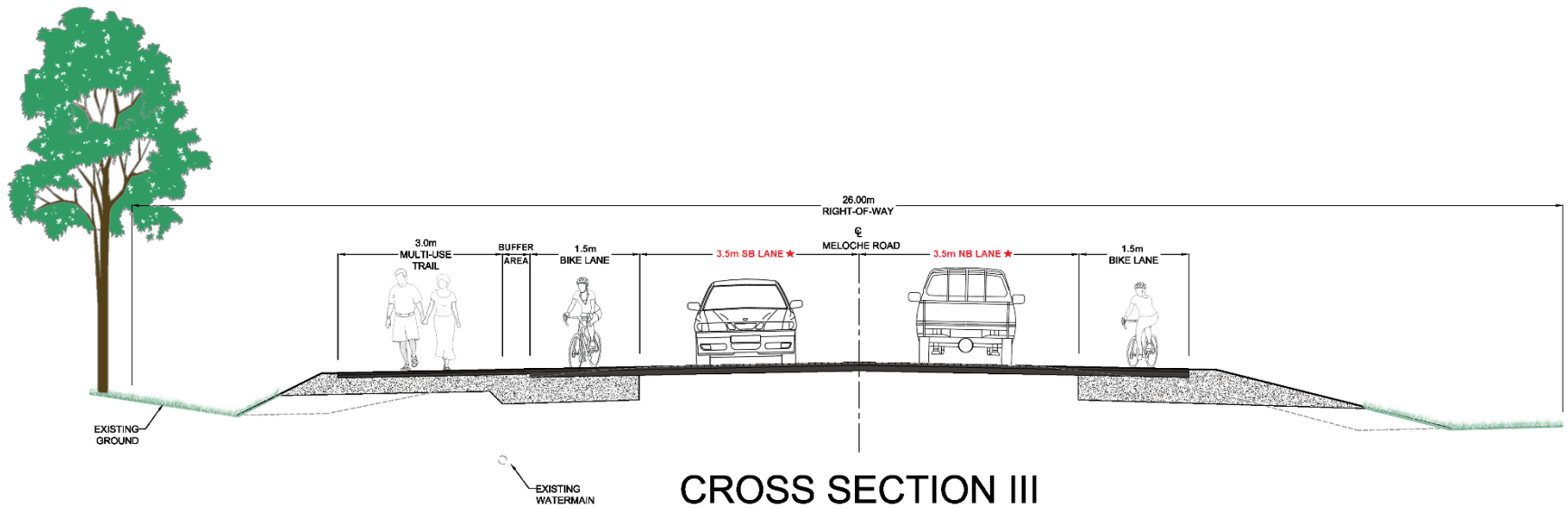
CROSS SECTION I
Lowes Side Road to Libro Centre



CROSS SECTION II
Libro Centre to Simcoe Street



MELOCHE ROAD RECONSTRUCTION



CROSS SECTION III

Simcoe Street to Alma Street

*Existing Roadway Resurfacing Only



MELOCHE ROAD RECONSTRUCTION



Conceptual View of Proposed Boardwalk at Big Creek Drain near Alma Street



MELOCHE ROAD RECONSTRUCTION

Thank You for Attending!

- Contact information and comment sheets are available for your input on the project.
- All information and comments received will be subject to disclosure requirements under the Freedom of Information and Protection of Privacy Act.
- Any comments received will be considered during the finalization of the design.
- Please provide comments to the Study Team on or before December 27th, 2016.





THE CORPORATION OF THE TOWN OF AMHERSTBURG
POLICE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Tim Berthiaume	Report Date: December 21, 2016
Author's Phone: 519 736-8559 ext. 223	Date to Council: January 23, 2017
Author's E-mail: tberthiaume@amherstburgpolice.ca	Resolution #: 20160411-145

To: Mayor and Members of Town Council

Subject: Monthly Activity Report – APSB Meeting November 15, 2016

1. RECOMMENDATION:

It is recommended that:

The report of the Chief of Police dated December 21, 2016 regarding the Monthly Activity Report – APSB Meeting of November 15, 2016 **BE RECEIVED for information.**

2. BACKGROUND:

At the April 10, 2016 meeting, Council passed the following resolution (Resolution # 20160411-145):

“That Administration BE DIRECTED to provide monthly activity reports within the Building department, Fire department, and Police Services.”

The Amherstburg Police Services Board (the Board) is responsible for the provision of adequate and effective police services in the municipality. The Board meets monthly and adopts minutes from the “Open” and In-Camera meetings. The public minutes include, but are not limited to, the activities of the Amherstburg Police Service, crime and traffic statistics, legislation updates and other information relevant to the Service.

3. **DISCUSSION:**

Provided for Council's information, as Appendices 'A' and 'B', are the minutes, agenda and attachments from the Amherstburg Police Services Board public meeting of November 15, 2016.

4. **RISK ANALYSIS:**

No risks have been identified.

5. **FINANCIAL MATTERS:**

N/A

6. **CONSULTATIONS:**

No consultations were required.

7. **CONCLUSION:**

For Council's information.



Tim Berthiaume
Chief of Police

NL

Report Approval Details

Document Title:	APSB Monthly Report - November 15, 2016.docx
Attachments:	- Minutes and Agenda for Council Report Jan 9 2017.pdf
Final Approval Date:	Jan 12, 2017

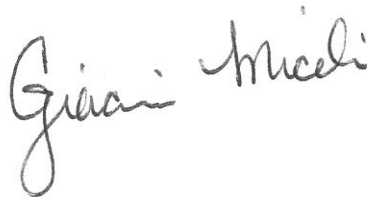
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Jan 6, 2017 - 4:24 PM



Mark Galvin - Jan 6, 2017 - 4:33 PM



John Miceli - Jan 6, 2017 - 7:42 PM



Paula Parker - Jan 12, 2017 - 1:29 PM

**MINUTES OF THE
PUBLIC MEETING OF THE
AMHERSTBURG POLICE SERVICES BOARD HELD
Tuesday, November 15, 2016 at 4:00 o'clock p.m.
Amherstburg Police Service, Community Room,
532 Sandwich Street South, Amherstburg, Ontario**

PRESENT:	Patricia Simone	Vice-Chair
	Mayor Aldo DiCarlo	Member
	Pauline Gemmell	Member
	Robert Rozankovic	Member
ALSO PRESENT:	Tim Berthiaume	Chief
	Ian Chappell	Deputy Chief
	Nancy Leavoy	Secretary
REGRETS:	Councillor Jason Lavigne	Chair

CALL TO ORDER

The Vice-Chair calls the meeting to order at 4:10 o'clock p.m. and the Board considers the agenda, being Schedule "A" attached hereto as follows:

SECTION 1

1.1 Adoption of Agenda

Moved by Mayor DiCarlo, seconded by Mr. Rozankovic,
That the agenda for the meeting of the Amherstburg Police Services Board held
November 15, 2016 **BE ADOPTED** as amended to include the following additional item:

3.1d iii. Chamber of Commerce: Paid Duty Fees

Carried.

1.2 Declarations of Conflict of Interest

No conflicts of interest are declared.

1.3 Adoption of Minutes

Moved by Mr. Rozankovic, seconded by Mayor DiCarlo,
That the minutes of the meeting of the Amherstburg Police Services Board held October 18, 2016
BE ADOPTED as presented.
Carried.

1.4 Business Arising from the Minutes of October 18, 2016

No business arising from the minutes.

SECTION 2

2.1 Petitions and Delegations

No petitions or delegations

SECTION 3

3.1 Chief Berthiaume's Reports

Moved by Ms. Gemmell, seconded by Mr. Rozankovic,
That the following reports of the Chief of Police **BE RECEIVED** as reported:

- 3.1a Dispatching Stats from LaSalle Police Service: October 2016
 - 3.1b APS Monthly Stats for September, 2016
 - 3.1c Media Release(s): n/a
 - 3.1d Chief Berthiaume – Topics for Discussion
 - i. YTD and Forecasts as of September 2016
 - ii. Court Security and Prisoner Transportation (CSPT) Agreement
- Carried.

3.1d iii. **Paid Duty Bills: Chamber of Commerce**

Moved by Ms. Gemmell, seconded by Mayor DiCarlo,
That the request of the Amherstburg Chamber of Commerce (Chris Gibb, Chair)
for a reduction in the paid duty invoices for the 2016 Mardi Gras and Harvest Fest **BE APPROVED** as follows:

- Mardi Gras - 18 hour reduction
- Harvest Fest - 7.5 hour reduction

being a total amount of \$1,748.03 plus HST (25.5 hours @ \$68.55) and further, that the
Chief of Police **BE REQUESTED** to prepare a Board policy setting out a percentage
deposit for all future public/festival events where paid duty service is requested and/or
required.
Carried.

SECTION 4

4.1 Policies, Agreements, and By-laws

4.1a LaSalle Dispatching Agreement –

The Chief advises that he is working on request for quotes for Amherstburg Police Service dispatching and will have a draft available for the December meeting.

SECTION 5

5.1 Financial Reports/Board Account

5.1a Outstanding Accounts

Moved by Mayor DiCarlo, seconded by Mr. Rozankovic,
That the outstanding accounts payable for the period of October 12 to November 9, 2016 **BE ACCEPTED AND PAID** as submitted.
Carried.

5.1b Renewal of OAPSB Membership

That **APPROVAL BE GIVEN** for the payment of the 2017 annual Ontario Association of Police Services Board Membership fee in the amount of \$1,510.81 including HST.
Carried.

SECTION 6

6.1 Personnel Matters/Multi-Cultural/Recruitment

No report.

6.2 Legal Matters

No report.

6.3 Board Matters

No report.

SECTION 7

7.1 Building/Equipment/Physical Resources

No report.

SECTION 8

8.1 Reading Information/Misc.

8.1a Letter from Paul Hertel re 2015 Annual Report & Financial Projections

The Chief notes that there will be a three year financial projection in the Business Plan.

Moved by Mr. Rozankovic, seconded by Ms. Gemmell,
That the letter from Paul Hertel regarding the 2015 Annual Report and Financial Projections **BE RECEIVED**.
Carried.

8.2 Ministry of the Solicitor General, Ministry of Community Safety & Correctional Services/And Other Government Matters

Moved by Mr. Rozankovic, seconded by Mayor DiCarlo,
That the following correspondence **BE RECEIVED** for information:

8.2a MCS&CS

- i. Collection of Identifying Information in Certain Circumstances – Prohibition and Duties: Training
- ii. Crime Prevention Week 2016 (November 6 to 12)
- iii. Status of the E-Telewarrants Initiative
- iv. Amendments to the Highway Traffic Act Pertaining to Cyclist Safety

Carried.

8.3 O.A.P.S.B./C.A.P.G. Communication/Board Matters

8.3a O.A.P.S.B.

No correspondence

8.3b CAPG

No correspondence

8.4 Upcoming Meetings/Conferences

8.4a Public Meeting

To be determined.

Note: Following the meeting it was agreed to hold the next regular Board meeting on Tuesday, December 6, 2016 at 4:30 o'clock p.m., Community Room, Police Station.

8.4b Ontario Police College 2nd Annual Sexual Violence and Harassment Action Plan Conference: February 10, 2017 (Toronto) - Noted.

8.5 New Business

No new business.

8.6 Pending Matters

No new business.

8.7 Adjournment

There being no further business, the following motion is put forward:

Moved by Mayor DiCarlo, seconded by Mr. Rozankovic,
That the Board **RISE OUT** of the open meeting and **MOVE INTO** closed meeting at 4:49 o'clock p.m.
Carried.

Certified Correct: December 6, 2016

Patricia Simone, Vice-Chair

Nancy Leavoy, Secretary

**AGENDA
and Schedule "A"
to the Minutes of the
Public Meeting of the
AMHERSTBURG POLICE SERVICES BOARD HELD
Tuesday, November 15, 2016 at 4:00 o'clock p.m.
Amherstburg Police Service, Community Room,
532 Sandwich Street South, Amherstburg, Ontario**

SECTION 1

1.1 Adoption of the Agenda

1.2 Declarations of Conflict of Interest

1.3 Adoption of Minutes

Adoption of the minutes of the meeting of the Amherstburg Police Services Board held October 18, 2016 – *under separate cover*

1.4 Business Arising from the Minutes of October 18, 2016

SECTION 2

2.1 Petitions and Delegations

SECTION 3

3.1 Chief Berthiaume's Reports

3.1a Dispatching Stats from LaSalle Police Service: October 2016 - *attached*

3.1b APS Monthly Stats for September, 2016 – *attached*

3.1c Media Release(s): n/a

3.1d Chief Berthiaume – Topics for Discussion

i. YTD and Forecasts as of September 2016 – *attached*

ii. Court Security and Prisoner Transportation (CSPT) Agreement – *attached for information only* (Note: this agreement is with the Town of Amherstburg, not the Board)

SECTION 4

4.1 Policies, Agreements, and By-laws

4.1a LaSalle Dispatching Agreement – *verbal: status of RFQ process*

SECTION 5

5.1 Financial Reports/Board Account

5.1a Outstanding Accounts for the period of October 12 to November 9, 2016 –
attached

5.1b Renewal of OAPSB Membership – *attached*

SECTION 6

6.1 Personnel Matters/Multi-Cultural/Recruitment

6.2 Legal Matters

6.3 Board Matters

SECTION 7

7.1 Building/Equipment/Physical Resources

SECTION 8

8.1 Reading Information/Misc.

8.1a Letter from Paul Hertel re 2015 Annual Report & Financial Projections -
attached

8.2 Ministry of the Solicitor General, Ministry of Community Safety & Correctional Services/And Other Government Matters

8.2a MCS&CS (*all attached*)

i. Collection of Identifying Information in Certain Circumstances –
Prohibition and Duties: Training

ii. Crime Prevention Week 2016 (November 6 to 12)

iii. Status of the E-Telewarrants Initiative

iv. Amendments to the Highway Traffic Act Pertaining to Cyclist Safety

8.3 O.A.P.S.B./C.A.P.G. Communication/Board Matters

8.3a O.A.P.S.B

8.3b CAPG

8.4 Upcoming Meetings/Conferences

8.4a Public Meeting

The next meeting of the Amherstburg Police Services Board is Tuesday, December 20, 2016 at **4:30 o'clock p.m.**, Community Room, Police Service Building, 532 Sandwich Street South

8.4b Ontario Police College 2nd Annual Sexual Violence and Harassment Action Plan Conference: February 10, 2017 (Toronto) - attached

Note: If any member wishes to attend a motion from the Board is required.

8.5 New Business

8.6 Pending Matters

8.7 Adjournment



John Leontowicz
Chief of Police

LaSalle Police Service

1880 Normandy Street, LaSalle, Ontario, N9H 1P8
Phone (519) 969-5210 Fax (519) 969-2662
www.police.lasalle.on.ca

November 2, 2016

Chief Tim Berthiaume
Amherstburg Police Service
532 Sandwich Street South
Amherstburg, Ontario,
N9V 2Z3

Dear Chief Tim Berthiaume:

In accordance with Clause 3(a) of the Dispatching Agreement between the Corporation of the Town of LaSalle and the Corporation of the Town of Amherstburg, please find below the number of calls/dispatches for the month of October 2016.

Total Number of Calls: 920

If you require additional information, please do not hesitate to contact my office at 519-969-5210, extension 2751.

Sincerely,

A handwritten signature in black ink, appearing to read "Scanlan". The signature is fluid and cursive, with a large initial "S" and a trailing flourish.

Chuck Scanlan,
Deputy of Chief of Police

xc: Amherstburg P.S.B.

Occ #	Date/Time Reported	Location	Officer
920	Oct		
1	D001 - Alcohol - Licence Suspension		
15	D002 - 911 Trouble Unknown		
1	D003 - Abandoned Vehicle		
36	D005 - Alarm		
3	D006 - Animal Complaint		
2	D008 - Assault Complaint		
6	D009 - Assist Ambulance		
4	D010 - Assist Fire Department		
51	D011 - Assist Public		
7	D012 - Assist Other Police Service		
2	D014 - Attempt Suicide		
1	D015 - Bail Violation		
1	D016 - Board Of Works/Hydro		
3	D017 - Break And Enter		
3	D018 - Broadcast/Zone Alert		
1	D019 - By-Law - Burning		
5	D020 - By-Law - Dogs		
14	D021 - By-Law - Noise		
6	D022 - By-Law - Parking		
3	D023 - By-Law - Other		
1	D024 - Child Custody Dispute		
5	D025 - Civil Dispute		
15	D026 - Community Services		
16	D028 - Court		
1	D030 - Death		
3	D033 - Dispute		
7	D035 - Document Service		
3	D036 - Domestic Dispute		
11	D037 - Driving Complaint		
1	D040 - Drugs - Other		
1	D046 - Firearms - FIP, FAC		
41	D047 - Follow Up Investigation		
44	D048 - Foot Patrol		
8	D049 - Fraud		
8	D051 - Harassment Complaint		
6	D052 - Hazardous Conditions		
11	D053 - Impaired Driving Complaint		
1	D054 - Indecent Act		
7	D056 - Information Received		
1	D057 - Insecure Premise		
4	D060 - Landlord/Tenant Dispute		
5	D064 - Mental Health Act		
9	D065 - Mischief		
8	D066 - Missing Person		
2	D067 - MVA - Fail To Remain		
7	D069 - MVA - Personal Injury		
32	D070 - MVA - Property Damage		
2	D072 - Person To Be Removed		
9	D073 - Phone Call		
4	D076 - Property - Found		
3	D077 - Property - Lost		
1	D083 - RIDE Program		
3	D087 - Special Detail		
13	D089 - Station Detail		
1	D090 - Suspended Driver Served		
5	D091 - Suspicious Circumstances		
7	D092 - Suspicious Person		
6	D093 - Suspicious Vehicle		
21	D094 - Theft		
1	D096 - Theft - Vehicle		
6	D097 - Threats		
242	D100 - Traffic Stop		
7	D101 - Trespass Complaint		
3	D105 - Warrant - Executed		
5	D107 - Youth Complaint		
5	D110 - Disorderlies		

	Occ #	Date/Time Reported	Location	Officer
	5		D116 - Neighbour Dispute	
	94		D117 - Vehicle Check	
	9		D118 - Person Check	
	2		D119 - Training	
	17		D120 - 911 Possible Misdial	
	3		D123 - Admin Detail	
	5		D125 - Family Dispute	
	16		D126 - Directed Patrol	
	1		D128 - Funeral Escort	
	1		D131 - Open Fire/Controlled Burn	

TO POLICE SERVICES BOARD

MEMORANDUM

From: Chief Timothy Berthiaume
Date: November 9, 2016
Subject: **MONTHLY STATS REPORT September 2016**

Chair and Board Members:

STATISTICAL REPORT – September 2016

	2016	2016	2015	2015
	September	YTD	September	YTD
Assault (all)	13	47	11	58
Break & Enter	8	40	7	30
Thefts (all)	32	271	21	125
Mischief	1	55	8	55
Drug Offences	5	24	4	24
Impaired Driving	0	10	0	5
Traffic Charges	222	2648	158	1848
Other Provincial	3	14	1	30
Parking Tickets	10	56	14	85

***Statistics in this report are approximate based on current UCR stats and are subject to change resulting from back log inputs and occurrence audits.**

Chief Timothy Berthiaume

	Building								
		10-5-2020000-0314	General Insurance	17,230	17,462	17,230	11,737	32%	
		10-5-2020000-0315	Telephone	22,000	22,389	22,000	11,192	49%	
		10-5-2020000-0316	Utilities	22,000	25,874	22,000	19,595	11%	
		10-5-2020000-0317	Building Maintenance	20,000	25,863	20,000	4,699	77%	
		10-5-2020000-0318	Janitorial	25,000	25,530	25,000	18,918	24%	
		10-5-2020000-0360	Misc./ Receptions and Awards	4,500	3,535	4,500	5,267	-17%	
		10-5-2020000-0370	Community Services	4,500	5,295	4,500	2,543	43%	
		10-5-2020000-0371	Prisoner Expenses	3,900	2,229	3,900	1,746	55%	
		10-5-2020000-0506	Insurance Deductable	5,000		5,000	9,530	-91%	
		10-5-2020000-0322	General Supplies	250		250	112	55%	
		Total Building - Police		124,380	128,177	124,380	85,340	31%	
		Professional and Consulting Fees							
		10-5-2020000-0323	Joint Court Costs	25,000	31,250	25,000	12,500	50%	
		10-5-2020000-0324	Dispatching	293,400	295,066	308,175	225,096	27%	
		10-5-2020000-0325	Legal Fees	50,000	83,095	50,000	23,429	53%	
		10-5-2020000-0327	Professional Fees	29,000	11,315	29,000	4,843	83%	
		10-5-2020000-0334	Investigation Expense	2,000	249	2,000	0	100%	
		Total Professional and Consulting Fees - Police		399,400	420,975	414,175	265,868	36%	
		Equipment and Vehicle							
		10-5-2020000-0319	Radio Maintenance	32,000	21,600	32,000	23,745	26%	
		10-5-2020000-0401	Gasoline	71,000	56,187	71,000	51,176	28%	
		10-5-2020000-0402	Vehicle and Equipment MTCE	21,000	28,520	21,000	14,054	33%	
		10-5-2020000-0404	Vehicle and Radio Licences	2,500	-	2,500	2,176	13%	
		10-5-2020000-0405	Vehicle MTCE - Tires	8,000	4,240	8,000	4,048	49%	
		10-5-2020000-0406	GPS Communications	5,500	2,689	5,500	2,518	54%	
		Total Equipment and Vehicle - Police		140,000	113,236	140,000	97,717	30%	
		Reserve Transfers							
		10-5-2020000-2001	Transfer to Reserve - Capital	25,000	25,000	25,000	25,000	0%	
		10-5-2020000-2002	Transfer to Reserve - Vehicle and Equip.	109,330	109,330	109,330	105,992	3%	
		10-5-2020000-2003	Transfer to Reserve - Computer	15,300	15,300	15,300	15,300	0%	
		Total Reserve Transfers - Police		149,630	149,630	149,630	146,292	2%	
		Total Expenses - Police Department		5,729,699	5,549,135	5,828,031	4,132,154	29%	
		Police Services - Board Committee							
		10-5-1001010-0145	Police Services Board Hon.	6,000	6,000	6,000	0	100%	
		10-5-1001010-0146	Police Services Board Per Diems	3,000	500	3,000	0	100%	
		Total Police Services Board Committee		9,000	6,500	9,000	-	100%	

November 15, 2016



Ministry of Community Safety
and Correctional Services

Ministère de la Sécurité communautaire
et des Services correctionnels

Public Safety Division
External Relations Branch

Division de la sécurité publique
Direction des relations extérieures

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3
Tel.: 416 314-3010
Fax: 416 314-3092

25, rue Grosvenor
12^e étage
Toronto ON M7A 2H3
Tél.: 416 314-3010
Télééc.: 416 314-3092

October 20, 2016

Mr. Justin Rousseau
Director, Financial Services
Town of Amherstburg
271 Sandwich St. South
Amherstburg ON N9V 2A5

Dear Mr. Rousseau:

The current agreements under the Court Security and Prisoner Transportation (CSPT) Program will expire on December 31, 2016. I am pleased to inform you that the Ministry of Community Safety and Correctional Services (Ministry) will be continuing this important initiative.

Similar to previous years, an expenditure-based model is used to determine allocation for 2017 and 2018. Funding is allocated based on each municipality's relative share of the total 2015 CSPT costs across the province. For example, if a municipality's CSPT cost represents 1% of the total provincial CSPT cost, then it will be allocated 1% of the available funding. With that, subject to the enclosed agreement being finalized, your allocation for 2017 and 2018 is as follows:

Calendar Year	Allocation
2017	\$44,436.03
2018	\$51,842.03
Total	\$96,278.06

The payment schedule for each year is outlined under Schedule D of the enclosed agreement.

Please have the authorized signatory for the grantee sign the enclosed agreement, where noted, and return two **original signed** copies along with proof of your general liability insurance (\$5 million), indemnifying "Her Majesty the Queen in Right of Ontario, her Ministers, Agents, Appointees and Employees", as per Article 11 of the agreement, by **December 16, 2016**, to:

Fionne Yip
Community Safety Analyst
Program Development Section, Public Safety Division
Ministry of Community Safety and Correctional Services
25 Grosvenor Street, 12th Floor
Toronto ON M7A 2H3

.../2

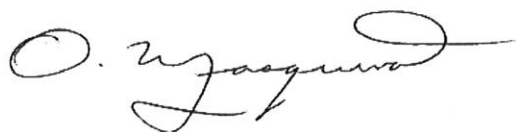
Mr. Justin Rousseau
Page two

A fully executed copy will be returned to you for your records.

If you have any questions about the CSPT Program, please contact Fionne Yip at Fionne.Yip@ontario.ca or 416-314-0206.

Thank you for your participation in this valuable initiative.

Sincerely,

A handwritten signature in black ink, appearing to read "O. Mosquera". The signature is fluid and cursive, with a large initial "O" and a long horizontal stroke extending to the right.

Oscar Mosquera
Manager, Program Development Section
External Relations Branch

Enclosures

ONTARIO TRANSFER PAYMENT AGREEMENT

THE AGREEMENT is effective as of the 1st day of January, 2017

B E T W E E N :

**Her Majesty the Queen in right of Ontario
as represented by the Minister of Community Safety and
Correctional Services**

(the "Province")

- and -

Town of Amherstburg

(the "Recipient")

BACKGROUND:

- A. As part of the 2008 Provincial-Municipal Fiscal and Service Delivery Review (PMFSDR), the Ontario government committed to upload court security and prisoner transportation costs from municipalities, beginning in 2012 and phased in by an equal amount over seven years, to a maximum of \$125 million annually at maturity by 2018;
- B. The Province established the Court Security and Prisoner Transportation (CSPT) Program (the "Program") in 2012 to assist municipalities in offsetting their costs of providing CSPT services in their jurisdictions;
- C. The Recipient is a municipality which is responsible for the costs of providing security for court premises during hours of court operations and security of persons attending court; and/or the costs of transporting prisoners and custodial minors (i.e., persons between twelve and seventeen years of age) between correctional institutions, custodial facilities and court locations for the purposes of court attendance;
- D. The Recipient has provided its 2015 CSPT costs, as confirmed in the 2015 Annual Financial Report, which the Recipient submitted as part of the reporting requirements for the 2015-2016 agreement for the Program;

E. Funding is allocated based on the Recipient's relative share of the total 2015 provincial CSPT costs.

CONSIDERATION

In consideration of the mutual covenants and agreements contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 This Agreement, including:

-

- Schedule "A" - General Terms and Conditions
- Schedule "B" - Project Specific Information and Additional Provisions
- Schedule "C" - Project Description
- Schedule "D" - Payment Plan and Reporting Schedules
- Schedule "E" - Court Security and Prisoner Transportation Services and Activities Eligible for Funding
- Schedule "F" - Template for Annual Financial Report, and any amending agreement entered into as provided for below,

constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 COUNTERPARTS

2.1 The Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

3.0 AMENDING THE AGREEMENT

3.1 The Agreement may only be amended by a written agreement duly executed by the Parties.

4.0 ACKNOWLEDGEMENT

4.1 The Recipient acknowledges that:

- (a) by receiving Funds it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including the *Broader Public Sector Accountability Act, 2010* (Ontario), the *Public Sector Salary Disclosure Act, 1996* (Ontario), and the *Auditor General Act* (Ontario);
- (b) Her Majesty the Queen in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010* (Ontario);
- (c) the Funds are:
 - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
 - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario);
- (d) the Province is not responsible for carrying out the Project; and
- (e) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

4.2 The Province acknowledges that the Recipient is bound by the *Municipal Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Recipient in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

The Parties have executed the Agreement on the dates set out below.

**HER MAJESTY THE QUEEN IN RIGHT OF
ONTARIO as represented by the Minister of
Community Safety and Correctional Services**

Date

Name: Oscar Mosquera
Title: Manager, Program Development Section
External Relations Branch

Town of Amherstburg

Date

Name:
Title:

I have authority to bind the Recipient.

Date

Name:
Title:

I have authority to bind the Recipient.

SCHEDULE "A"
GENERAL TERMS AND CONDITIONS

A1.0 INTERPRETATION AND DEFINITIONS

A1.1 Interpretation. For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) "include", "includes" and "including" denote that the subsequent list is not exhaustive.

A1.2 Definitions. In the Agreement, the following terms will have the following meanings:

"Additional Provisions" means the terms and conditions referred to in section A9.1 and as specified in Schedule "B".

"Agreement" means this agreement entered into between the Province and the Recipient and includes all of the schedules listed in section 1.1 and any amending agreement entered into pursuant to section 3.1.

"Business Day" means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year's Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

"Court Security and Prisoner Transportation Services" means the services and activities eligible for funding, as set out in Schedule "E".

"Effective Date" means the date set out at the top of the Agreement.

"Event of Default" has the meaning ascribed to it in section A14.1.

"Expiry Date" means the date on which the Agreement will expire and is the date provided for in Schedule "B".

“Funding Year” means Funding Year 1 or Funding Year 2 as the context requires.

“Funding Year 1” means the period commencing on the Effective Date and ending on December 31, 2017.

“Funding Year 2” means the period commencing on January 1, 2018 and ending on December 31, 2018.

“Funds” means the money the Province provides to the Recipient pursuant to the Agreement.

“Indemnified Parties” means Her Majesty the Queen in right of Ontario, Her ministers, agents, appointees, and employees.

“Maximum Funds” means a total of **\$96,278.06** being **\$44,436.03** for Funding Year 1 and **\$51,842.03** for Funding Year 2.

“Notice” means any communication given or required to be given pursuant to the Agreement.

“Notice Period” means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section 14.3(b), and includes any such period or periods of time by which the Province extends that time in accordance with section A14.4.

“Parties” means the Province and the Recipient.

“Party” means either the Province or the Recipient.

“Project” means the undertaking described in Schedule “C”.

“Reports” means the reports described in Schedule “F”.

A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS

A2.1 General. The Recipient represents, warrants, and covenants that:

- (a) it is, and will continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and will continue to have, the experience and expertise necessary to carry out the Project;

- (c) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and
- (d) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 Execution of Agreement. The Recipient represents and warrants that it has:

- (a) the full power and authority to enter into the Agreement; and
- (b) taken all necessary actions to authorize the execution of the Agreement.

A2.3 Governance. The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (b) procedures to enable the Recipient's ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Project successfully;
- (f) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;
- (g) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (h) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

A2.4 Supporting Proof. Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in this Article A2.0.

A3.0 TERM OF THE AGREEMENT

A3.1 Term. The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A12.0, Article A13.0, or Article A14.0.

A4.0 FUNDS AND CARRYING OUT THE PROJECT

A4.1 Funds Provided. The Province will:

- (a) provide the Recipient up to the Maximum Funds for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient in accordance with Schedule "D"; and
- (c) deposit the Funds into an account designated by the Recipient provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.

A4.2 Limitation on Payment of Funds. Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof as the Province may request pursuant to section A11.2;
- (b) the Province is not obligated to provide instalments of Funds until it is satisfied with the progress of the Project;
- (c) the Province may adjust the amount of Funds it provides to the Recipient in any Funding Year based upon the Province's assessment of the information the Recipient provides to the Province pursuant to section A7.1; and
- (d) if, pursuant to the *Financial Administration Act* (Ontario), the Province does not receive the necessary appropriation from the Ontario Legislature for payment under the Agreement, the Province is not obligated to make any such payment, and, as a consequence, the Province may:
 - (i) reduce the amount of Funds and, in consultation with the Recipient, change the Project; or
 - (ii) terminate the Agreement pursuant to section A13.1.

A4.3 Use of Funds and Carry Out the Project. The Recipient will do all of the following:

- (a) carry out the Project;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) use the Funds only on activities and services eligible for funding as set out in Schedule "E"; and
- (d) not use the Funds to cover any cost that has or will be funded or reimbursed by one or more of any third party, ministry, agency, or organization of the Government of Ontario.

A4.4 Interest Bearing Account. If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest bearing account in the name of the Recipient at a Canadian financial institution.

A4.5 Interest. If the Recipient earns any interest on the Funds, the Province may:

- (a) deduct an amount equal to the interest from any further instalments of Funds; or
- (b) demand from the Recipient the repayment of an amount equal to the interest.

A4.6 Maximum Funds. The Recipient acknowledges that the Funds available to it pursuant to the Agreement will not exceed the Maximum Funds.

A4.7 Rebates, Credits, and Refunds. The Recipient acknowledges that the amount of Funds available to it pursuant to the Agreement is based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

A5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS

A5.1 Acquisition. If the Recipient acquires goods, services, or both with the Funds, it will:

- (a) do so through a process that promotes the best value for money; and
- (b) comply with the *Broader Public Sector Accountability Act, 2010* (Ontario), including any procurement directive issued thereunder, to the

extent applicable.

A5.2 Disposal. The Recipient shall sell, lease or otherwise dispose of any asset purchased with the Funds or for which Funds were provided only in accordance with its asset disposal policies and procedures, unless the Province agrees otherwise.

A6.0 CONFLICT OF INTEREST

A6.1 No Conflict of Interest. The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest.

A6.2 Conflict of Interest Includes. For the purposes of this Article, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient's decisions, has outside commitments, relationships, or financial interests that could, or could be seen to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

A6.3 Disclosure to Province. The Recipient will:

- (a) disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential, or perceived conflict of interest; and
- (b) comply with any terms and conditions that the Province may prescribe as a result of the disclosure.

A7.0 REPORTS, ACCOUNTING, AND REVIEW

A7.1 Preparation and Submission. The Recipient will:

- (a) submit to the Province at the address referred to in section A18.1, all Reports in accordance with the timelines and content requirements provided for in Schedules "D" and "F", or in a form as specified by the Province from time to time;
- (b) submit to the Province at the address referred to in section A18.1, any other reports as may be requested by the Province in accordance with the timelines and content requirements specified by the Province;
- (c) ensure that all Reports and other reports are completed to the satisfaction of the Province; and

- (d) ensure that all Reports and other reports are signed on behalf of the Recipient by an authorized signing officer.

A7.2 Record Maintenance. The Recipient will keep and maintain:

- (a) all financial records (including invoices) relating to the Funds or otherwise to the Project in a manner consistent with generally accepted accounting principles; and
- (b) all non-financial documents and records relating to the Funds or otherwise to the Project.

A7.3 Inspection. The Province, any authorized representative, or any independent auditor identified by the Province may, at the Province's expense, upon twenty-four hours' Notice to the Recipient and during normal business hours, enter upon the Recipient's premises to review the progress of the Project and the Recipient's allocation and expenditure of the Funds and, for these purposes, the Province, any authorized representative, or any independent auditor identified by the Province may take one or more of the following actions:

- (a) inspect and copy the records and documents referred to in section A7.2;
- (b) remove any copies made pursuant to section A7.3(a) from the Recipient's premises; and
- (c) conduct an audit or investigation of the Recipient in respect of the expenditure of the Funds, the Project, or both.

A7.4 Disclosure. To assist in respect of the rights provided for in section A7.3, the Recipient will disclose any information requested by the Province, any authorized representatives, or any independent auditor identified by the Province, and will do so in the form requested by the Province, any authorized representative, or any independent auditor identified by the Province, as the case may be.

A7.5 No Control of Records. No provision of the Agreement will be construed so as to give the Province any control whatsoever over the Recipient's records.

A7.6 Auditor General. For greater certainty, the Province's rights under this Article are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

A8.0 COMMUNICATIONS REQUIREMENTS

A8.1 Acknowledge Support. Unless otherwise directed by the Province, the Recipient will:

- (a) acknowledge the support of the Province for the Project; and
- (b) ensure that the acknowledgement referred to in section A8.1(a) is in a form and manner as directed by the Province.

A8.2 Publication. The Recipient will indicate, in any of its Project-related publications, whether written, oral, or visual, that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

A9.0 FURTHER CONDITIONS

A9.1 Additional Provisions. The Recipient will comply with any Additional Provisions. In the event of a conflict or inconsistency between any of the requirements of the Additional Provisions and any requirements of this Schedule "A", the Additional Provisions will prevail.

A10.0 INDEMNITY

A10.1 Indemnification. The Recipient hereby agrees to indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages, and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits, or other proceedings, by whomever made, sustained, incurred, brought, or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with the Agreement, unless solely caused by the negligence or wilful misconduct of the Indemnified Parties.

A10.2 Recipient's Participation. The Recipient will, at its expense, to the extent requested by the Province, participate in or conduct the defence of any proceeding against any Indemnified Parties and any negotiations for their settlement.

A10.3 Province's Election. The Province may elect to participate in or conduct the defence of any proceeding by providing Notice to the Recipient of such election without prejudice to any other rights or remedies of the Province under the Agreement, at law, or in equity. Each Party participating in the defence will do so by actively participating with the other's counsel.

A10.4 Settlement Authority. The Recipient will not enter into a settlement of any proceeding against any Indemnified Parties unless the Recipient has obtained the prior written approval of the Province. If the Recipient is requested by the Province to participate in or conduct the defence of any proceeding, the Province will co-operate with and assist the Recipient to the fullest extent possible in the proceeding and any related settlement negotiations.

A10.5 Recipient's Co-operation. If the Province conducts the defence of any proceedings, the Recipient will co-operate with and assist the Province to the fullest extent possible in the proceedings and any related settlement negotiations

A11.0 INSURANCE

A11.1 Recipient's Insurance. The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount provided for in Schedule "B" per occurrence. The policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) a 30-day written notice of cancellation.

A11.2 Proof of Insurance. The Recipient will:

- (a) provide to the Province, either:
 - (i) certificates of insurance that confirm the insurance coverage as provided for in section A11.1; or
 - (ii) other proof that confirms the insurance coverage as provided for in section A11.1; and

- (b) upon the request of the Province, provide to the Province a copy of any insurance policy.

A12.0 TERMINATION ON NOTICE

A12.1 Termination on Notice. The Province may terminate the Agreement at any time without liability, penalty, or costs upon giving at least 30 days' Notice to the Recipient.

A12.2 Consequences of Termination on Notice by the Province. If the Province terminates the Agreement pursuant to section A12.1, the Province may take one or more of the following actions:

- (a) cancel all further instalments of Funds;
- (b) demand the repayment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
 - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A12.2(b); and
 - (ii) subject to section A4.7, provide Funds to the Recipient to cover such costs.

A13.0 TERMINATION WHERE NO APPROPRIATION

A13.1 Termination Where No Appropriation. If, as provided for in section A4.2(d), the Province does not receive the necessary appropriation from the Ontario Legislature for any payment the Province is to make pursuant to the Agreement, the Province may terminate the Agreement immediately without liability, penalty, or costs by giving Notice to the Recipient.

A13.2 Consequences of Termination Where No Appropriation. If the Province terminates the Agreement pursuant to section A13.1, the Province may take one or more of the following actions:

- (a) cancel all further instalments of Funds;
- (b) demand the repayment of any Funds remaining in the possession or under the control of the Recipient; and

- (c) determine the reasonable costs for the Recipient to wind down the Project and permit the Recipient to offset such costs against the amount owing pursuant to section A13.2(b).

A13.3 No Additional Funds. For greater clarity, if the costs determined pursuant to section A13.2(c) exceed the Funds remaining in the possession or under the control of the Recipient, the Province will not provide additional Funds to the Recipient.

A14.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT

A14.1 Events of Default. Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other material term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
 - (i) carry out the Project;
 - (ii) use or spend Funds; or
 - (iii) provide, in accordance with section A7.1, Reports or such other reports as may have been requested pursuant to section A7.1(b);
- (b) the Recipient's operations, or its organizational structure, changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver; or
- (d) the Recipient ceases to operate.

A14.2 Consequences of Events of Default and Corrective Action. If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;

- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel all further instalments of Funds;
- (f) demand the repayment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand the repayment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand the repayment of an amount equal to any Funds the Province provided to the Recipient; and
- (i) terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

A14.3 Opportunity to Remedy. If, in accordance with section A14.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will provide Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

A14.4 Recipient not Remediating. If the Province has provided the Recipient with an opportunity to remedy the Event of Default pursuant to section A14.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period, or initiate any one or more of the actions provided for in sections A14.2(a), (c), (d), (e), (f), (g), (h), and (i).

A14.5 When Termination Effective. Termination under this Article will take effect as provided for in the Notice.

A15.0 FUNDS AT THE END OF A FUNDING YEAR

A15.1 Funds at the End of a Funding Year. Without limiting any rights of the Province under Article A14.0, if the Recipient has not spent all of the Funds allocated for the Funding Year, the Province may take one or both of the following actions:

- (a) demand the return of the unspent Funds; and
- (b) adjust the amount of any further instalments of Funds accordingly.

A16.0 FUNDS UPON EXPIRY

A16.1 Funds Upon Expiry. The Recipient will, upon expiry of the Agreement, return to the Province any Funds remaining in its possession or under its control.

A17.0 REPAYMENT

A17.1 Repayment of Overpayment. If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay an amount equal to the excess Funds to the Province.

A17.2 Debt Due. If, pursuant to the Agreement:

- (a) the Province demands the payment of any Funds or an amount equal to any Funds from the Recipient; or
- (b) the Recipient owes any Funds or an amount equal to any Funds to the Province, whether or not their return or repayment has been demanded by the Province,

such Funds or other amount will be deemed to be a debt due and owing to the Province by the Recipient, and the Recipient will pay or return the amount to the Province immediately, unless the Province directs otherwise.

A17.3 Interest Rate. The Province may charge the Recipient interest on any money owing by the Recipient at the then current interest rate charged by the Province of Ontario on accounts receivable.

A17.4 Payment of Money to Province. The Recipient will pay any money owing to the Province by cheque payable to the "Ontario Minister of Finance" and delivered to the Province as provided for in Schedule "B".

A17.5 Fails to Repay. Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to repay any amount owing under the Agreement, Her Majesty the Queen in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by Her Majesty the Queen in right of Ontario.

A18.0 NOTICE

A18.1 Notice in Writing and Addressed. Notice will be in writing and will be delivered by email, postage-prepaid mail, personal delivery, or fax, and will be addressed to the Province and the Recipient respectively as provided for Schedule "B", or as either Party later designates to the other by Notice.

A18.2 Notice Given. Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
- (b) in the case of email, personal delivery, or fax, one Business Day after the Notice is delivered.

A18.3 Postal Disruption. Despite section A18.2(a), in the event of a postal disruption:

- (a) Notice by postage-prepaid mail will not be deemed to be received; and
- (b) the Party giving Notice will provide Notice by email, personal delivery, or fax.

A19.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A19.1 Consent. When the Province provides its consent pursuant to the Agreement, it may impose any terms and conditions on such consent and the Recipient will comply with such terms and conditions.

A20.0 SEVERABILITY OF PROVISIONS

A20.1 Invalidity or Unenforceability of Any Provision. The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision will be deemed to be severed.

A21.0 WAIVER

A21.1 Waivers in Writing. If a Party fails to comply with any term of the Agreement, that Party may only rely on a waiver of the other Party if the other Party has provided a written waiver in accordance with the Notice provisions in Article A18.0. Any waiver must refer to a specific failure to comply and will not have the effect of waiving any subsequent failures to comply.

A22.0 INDEPENDENT PARTIES

A22.1 Parties Independent. The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

A23.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A23.1 No Assignment. The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

A23.2 Agreement Binding. All rights and obligations contained in the Agreement will extend to and be binding on the Parties' respective heirs, executors, administrators, successors, and permitted assigns.

A24.0 GOVERNING LAW

A24.1 Governing Law. The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A25.0 FURTHER ASSURANCES

A25.1 Agreement into Effect. The Recipient will provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains, and will otherwise do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

A26.0 JOINT AND SEVERAL LIABILITY

A26.1 Joint and Several Liability. Where the Recipient is comprised of more than one entity, all such entities will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

A27.0 RIGHTS AND REMEDIES CUMULATIVE

A27.1 Rights and Remedies Cumulative. The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

A28.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A28.1 Other Agreements. If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with Her Majesty the Queen in right of Ontario or one of Her agencies (a "**Failure**");
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A29.0 SURVIVAL

A29.1 Survival. The following Articles and sections, and all applicable cross-referenced sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 3.0, Article A1.0 and any other applicable definitions, sections A4.2(d), A4.5, section A5.2, section A7.1 (to the extent that the Recipient has not provided the Reports or other reports as may have been requested to the satisfaction of the Province), sections A7.2, A7.3, A7.4, A7.5, A7.6, Article A8.0, Article A10.0, sections A12.2, sections A13.2, A13.3, sections A14.1, A14.2(d), (e), (f), (g) and (h), Article A16.0, Article A17.0, Article A18.0, Article A20.0, section A23.2, Article A24.0, Article A26.0, Article A27.0, Article A28.0 and Article A29.0.

- END OF GENERAL TERMS AND CONDITIONS -

SCHEDULE "B"
PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

Maximum Funds	\$96,278.06 being \$44,436.03 for Funding Year 1 and \$51,842.03 for Funding Year 2.
Expiry Date	December 31, 2018
Insurance	\$5,000,000
Contact information for the purposes of Notice to the Province	<p>Name: Ministry of Community Safety and Correctional Services, Public Safety Division, External Relations Branch, Program Development Section</p> <p>Address: 25 Grosvenor Street, 12th Floor Toronto ON M7A 2H3</p> <p>Attention: Fionne Yip, Community Safety Analyst</p> <p>Email: Fionne.Yip@ontario.ca</p>
Contact information for the purposes of Notice to the Recipient / for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement	<p>Name: Town of Amherstburg</p> <p>Address: 271 Sandwich St. South Amherstburg ON N9V 2A5</p> <p>Attention: Mr. Justin Rousseau Director, Financial Services</p> <p>Email: jrousseau@amherstburg.ca</p>

Additional Provisions:

None

SCHEDULE "C"
PROJECT DESCRIPTION

As part of the 2008 PMFSDR, the Ontario government committed to upload court security and prisoner transportation costs from municipalities, beginning in 2012 and phased in by an equal amount over seven years, to a maximum of \$125 million annually at maturity by 2018.

The Province implemented the Program in 2012 to assist municipalities in offsetting their costs of providing CSPT services in their jurisdictions;

The Recipient is responsible for the costs of providing security for court premises during hours of court operations and security of persons attending court, and/or the costs of transporting prisoners and custodial minors (i.e., persons between twelve and seventeen years of age) between correctional institutions, custodial facilities and court locations for the purposes of court attendance.

SCHEDULE "D"
PAYMENT PLAN AND REPORTING SCHEDULES

The Funds in the amount of **\$96,278.06** will be provided to the Recipient according to the following schedule:

Funding Year 1 – January 1, 2017 to December 31, 2017:

- A. First instalment: **\$11,109.01** will be paid to the Recipient once the Recipient has signed the Agreement, provided adequate proof of insurance to the Province in accordance with Article 11.2 of the Agreement, and the Agreement has then been signed by the Province.

- B. Second Instalment: **\$33,327.02** will be paid to the Recipient, following the Province's receipt and approval of the 2016 Annual Financial Report (due April 14, 2017). *Subsequent payments will not be released until the Province has received and approved the 2016 Annual Financial Report.*

Funding Year 2 – January 1, 2018 to December 31, 2018:

- A. First instalment: **\$12,960.51** will be paid to the Recipient by the end of March 2018.

- B. Second Instalment: **\$38,881.52** will be paid to the Recipient, following the Province's receipt and approval of the 2017 Annual Financial Report (due April 16, 2018).

- C. The Recipient must submit the 2018 Annual Financial Report to the Province by April 15, 2019.

SCHEDULE "E"
COURT SECURITY AND PRISONER TRANSPORTATION
SERVICES AND ACTIVITIES ELIGIBLE FOR FUNDING

A. COURT SECURITY includes:

1. Facility Perimeter Security

Costs associated with external and/or internal police presence during regular or non-regular hours to secure the perimeter of the facility, to respond to a specific threat or for high-profile matters.

2. Courtroom Security

Costs associated with the presence of police staff in the courtroom to ensure the safety and security of the proceedings and attendees.

3. General Courthouse Security Presence

Costs associated with the use of screening stations to screen all public visitors to the courthouse, including the use of magnetometers and x-ray machines, and police staff assigned to perform roving patrols of the court facility.

4. Prisoner Movement in Courthouse

Costs associated with monitoring the movement of prisoners between holding cells and other areas within the courthouse.

5. Prisoner Guarding in Holding Cells

Costs associated with guarding and monitoring of prisoners brought to court for trial and held in courthouse holding cells (where applicable).

6. Prisoner Feeding

Costs associated with the provision of meals to prisoners required while in the custody of local police services for the purpose of attending court.

B. PRISONER TRANSPORTATION includes:

1. Prisoner Transport

Costs associated with the movement of prisoners between correctional institutions and court locations for the purposes of attending court.

2. Prisoner Transport - Youth

Costs associated with the movement of custodial minors (i.e. 12-17 years old) between correctional and/or custodial facilities and court locations for the purposes of attending court.

*PRISONER includes: Persons being held in custody as a result of provincial or federal offence proceedings, including persons under immigration detention.

C. TRAINING, EQUIPMENT AND RECRUITING includes:

1. Costs associated with training that is relevant to court security and prisoner transportation only.
2. Cost associated with equipment that is unique to the provision of court security and prisoner transportation and does not include equipment that would be utilized for other purposes.
3. Costs associated with recruiting that is relevant to the staffing of court security and prisoner transportation only. Costs may include advertising for applicants, physical fitness and/or psychological testing, applicant screening, interviews or any other related human resources expense.

COURT SECURITY AND PRISONER TRANSPORTATION do NOT include:

Court Administration

Costs associated with performing court administrative duties including the scheduling of staff for daily deployment, the service of legal documents, the preparation/maintenance of Crown Brief materials, the entry of data into court information systems, preparing or swearing/affirming legal documentation, scheduling of court appearances or other duties of a related nature.

SCHEDULE "F"
TEMPLATE FOR ANNUAL FINANCIAL REPORT

SCHEDULE F - ANNUAL FINANCIAL REPORT - 201_ (YEAR _)

REPORTING MUNICIPALITY: (please select from drop down list)			
CONTACT INFORMATION:			
Salutation:	First Name:	Last Name:	Title:
Tel:	Ext:	Fax:	Email:
Address:			
City:		Postal Code:	
LOCAL POLICE SERVICE:			
Name of Municipal or Regional Police Service or OPP Detachment:			
ANNUAL EXPENDITURE SUMMARY:			
PLEASE COMPLETE THE FOLLOWING SECTION IN RELATION TO THE COURT SECURITY AND PRISONER TRANSPORTATION SERVICES/ACTIVITIES ELIGIBLE FOR FUNDING LISTED IN SCHEDULE E (ATTACHED).			
For lines b, c, d, g, h, and i, please provide details on a separate page, identifying the name of the municipality/funding source and the amount of funding.			
201_ (Year _) Allocation:			
COURT SECURITY COSTS			
a) Total gross annual court security costs:			
b) Total annual payments provided to other municipalities for court security:			
c) Total annual payments received from other municipalities for court security:			
d) Total annual payments received from other funding sources for court security:			
e) Total net annual court security costs (a + b - c - d):			\$0.00
PRISONER TRANSPORTATION COSTS			
f) Total gross annual prisoner transportation costs:			
g) Total annual payments provided to other municipalities for prisoner transportation:			
h) Total annual payments received from other municipalities for prisoner transportation:			
i) Total annual payments received from other funding sources for prisoner transportation:			
j) Total net annual prisoner transportation costs (f + g - h - i):			\$0.00
Total Net Annual Court Security and Prisoner Transportation Costs (e + j):			\$0.00
Variance (Allocation - Total Net Annual Costs):			\$0.00
SIGNATURE OF AUTHORIZED OFFICIAL:			
<i>I, hereby certify that the information provided in the Annual Financial Report is true and correct and is in agreement with the books and records of the municipality and its consolidated entities.</i>			
Title:	Print Name:		
Signature:	Date:		

November 9, 2016

TO THE CHAIRPERSON AND MEMBERS OF THE AMHERSTBURG POLICE BOARD.

I HAVE EXAMINED THE FOLLOWING ACCOUNTS AND WOULD RECOMMEND THEM FOR PAYMENT.

Niza Fadel

NIZA FADEL, SUPERVISOR OF ACCOUNTING



Vendor : A1C740 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 12-Oct-2016 To 09-Nov-2016
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
AGR835 AGRIS CO-OPERATIVE LTD					
600034989	GASOLINE		1051 04-Oct-2016	04-Oct-2016	
10-5-2020000-0401	GASOLINE				1,198.01
600035119	GASOLINE		1067 11-Oct-2016	11-Oct-2016	
10-5-2020000-0401	GASOLINE				1,214.19
600035516	GASOLINE		1067 19-Oct-2016	19-Oct-2016	
10-5-2020000-0401	GASOLINE				1,207.04
600035755	REGULAR GASOLINE		1139 25-Oct-2016	25-Oct-2016	
10-5-2020000-0401	GASOLINE				1,441.16
BLO909 BLONDIE CLEANERS LTD.					
SEPT 2016	DRYCLEANING SEPT 2016		1067 01-Oct-2016	01-Oct-2016	
10-5-2020000-0253	CLEANING				56.96
CAN380 CANADIAN TIRE STORE #281					
SEPT 2016	SEPTEMBER 2016 PURCHASES		1110 30-Sep-2016	30-Sep-2016	
10-5-2020000-0322	GENERAL SUPPLIES				3.94
10-5-2020000-0322	GENERAL SUPPLIES				48.56
CAR199 CARSWELL					
3269630	INVESTIGATORS NOTEBOOKS		1067 17-Oct-2016	17-Oct-2016	
10-5-2020000-0301	OFFICE SUPPLIES				154.41
CHI02 CHIKAZ GENE					
OCT 11, 2016	OCT 11, 2016 GUARD DUTY		1067 11-Oct-2016	11-Oct-2016	
10-5-2020000-0371	PRISONER EXPENSES				60.00
CIT350 CITY OF WINDSOR					
165257	COURT COSTS		1139 14-Oct-2016	14-Oct-2016	
10-5-2020000-0323	JOINT COURT COSTS				6,250.00
COM120 THE COMMISSIONER ROYAL CANADIAN MOUNTED POLICE					
1800001975	FINGERPRINTS		1067 07-Oct-2016	07-Oct-2016	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				25.00
COM18 COMMISSIONAIRES OTTAWA					
342553	PRISONER GUARDS OCT 7,8/16		1139 15-Oct-2016	15-Oct-2016	
10-5-2020000-0371	PRISONER EXPENSES				135.10
COU132 COUNTY TOWING INC.					
58873	INVESTIGATION EXPENSE		1067 03-Oct-2016	03-Oct-2016	
10-5-2020000-0334	INVESTIGATION EXPENSE				435.05
58876	INVESTIGATION EXPENSE		1067 19-Sep-2016	19-Sep-2016	
10-5-2020000-0334	INVESTIGATION EXPENSE				209.05
D&D656 D & D ENTERPRISE					
OCT 3, 2016	EPAULETTES - UNIFORMS		1139 03-Oct-2016	03-Oct-2016	
10-5-2020000-0252	UNIFORMS				384.20
FRO400 FRONTLINE OUTFITTERS					
28027	CHIEFS SHIRTS		1067 07-Oct-2016	07-Oct-2016	
10-5-2020000-0252	UNIFORMS				488.10
28257	SHIRTS/PANTS RATHBONE		1110 25-Oct-2016	25-Oct-2016	
10-5-2020000-0252	UNIFORMS				426.97
HER247 HERITAGE TIRE SALES INC.					
47950	2015 FUSION TIRE REPAIR		1139 31-Oct-2016	31-Oct-2016	



Vendor : A1C740 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 12-Oct-2016 To 09-Nov-2016
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				45.20
JOE055 JOE MELOCHE FORD SALES LTD					
IJ00344	CAR WASH	1050	30-Sep-2016	30-Sep-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				70.00
IJ00434	CAR WASH	1139	31-Oct-2016	31-Oct-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				63.00
RJ01795	SERVICES #314	1067	05-Oct-2016	05-Oct-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				75.47
KEL198 KELCOM RADIO DIVISION					
80006401	TOWER MAINTENANCE	1067	18-Oct-2016	18-Oct-2016	
10-5-2020000-0317	BUILDING MAINTENANCE				571.78
80006402	RADIO MAINTENANCE	1067	18-Oct-2016	18-Oct-2016	
10-5-2020000-0319	RADIO MAINTENANCE				197.75
KEL363 KEL COMMUNICATIONS LTD					
RC00003614	RADIO MAINT	1067	01-Oct-2016	01-Oct-2016	
10-5-2020000-0319	RADIO MAINTENANCE				418.51
KEL860 KELCOM WINDSOR COPIER INC					
X8976278	PHOTOCOPIES	1139	28-Oct-2016	28-Oct-2016	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				252.25
KIN056 KINWOOD MULTIMEDIA INC.					
70079	PREPRINTED DVDS	1110	24-Oct-2016	24-Oct-2016	
10-5-2020000-0301	OFFICE SUPPLIES				1,117.32
LAS110 LASER ART INC.					
30847	AWARDS BANQUET PLAQUES	1139	18-Oct-2016	18-Oct-2016	
10-5-2020000-0370	COMMUNITY SERVICES				29.10
LUC289 LUCAS WORKS! (WINDSOR) INC.					
112796	BOARD SECRETARY	1110	27-Oct-2016	27-Oct-2016	
10-5-2020000-0327	PROFESSIONAL FEES				718.93
MAL256 MALDEN AUTOMOTIVE					
138668	OXYGEN SEDNSOR #310	1139	21-Oct-2016	21-Oct-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				55.74
138670	OXYGEN SENSOR #310	1139	21-Oct-2016	21-Oct-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				84.84
5294-138172	REPLACED PASSENGER SIDE FRONT WINDOW REGULATOR #308	1067	12-Oct-2016	12-Oct-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				188.71
5294-138254	REPLACED RIGHT OUTER TIE ROD END #308	1067	13-Oct-2016	13-Oct-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				157.87
MAR207 MARJAN'S JANITORIAL (2009) LIMITED					
810	JANITORIAL	1110	31-Oct-2016	31-Oct-2016	
10-5-2020000-0318	JANITORIAL				2,343.62
MDC153 M.D.CHARLTON CO. LTD					
3486	CREDIT - UNIFORMS	1067	17-Aug-2016	17-Aug-2016	
10-5-2020000-0252	UNIFORMS				-106.42
3487	CREDIT - RETURNED GLOVES	1067	17-Aug-2016	17-Aug-2016	
10-5-2020000-0252	UNIFORMS				-51.97
35064	DUTY GLOVES	1067	28-Jul-2016	28-Jul-2016	

Council/Board Report By Dept-(Computer)



Vendor : A1C740 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 12-Oct-2016 To 09-Nov-2016
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
10-5-2020000-0252					129.81
35248	UNIFORMS		1067 02-Aug-2016	02-Aug-2016	
10-5-2020000-0252					126.87
38557	SHOTGUN MOLDED STOCK		1067 26-Sep-2016	26-Sep-2016	
10-5-2020000-0252					672.86
39524	LH TASER HOLSTER		1067 12-Oct-2016	12-Oct-2016	
10-5-2020000-0252					89.10
40323	DUTY GLOVES		1110 25-Oct-2016	25-Oct-2016	
10-5-2020000-0252					309.05
MOR26 MORNEAU SHEPELL LTD.					
OCT 2016	OCTOBER BILLING				
10-5-2020000-0207			1067 01-Oct-2016	01-Oct-2016	265.99
OWE06 OWEN STEVE					
OCT 17, 2016	DEPOSIT PAID FOR AWARDS BANQUET				
10-5-2020000-0370			1067 17-Oct-2016	17-Oct-2016	250.00
OCT 2016	HELMETS FOR BIKE RODEO				
10-5-2020000-0370			1067 17-Oct-2016	17-Oct-2016	636.79
PUR700 PUROLATOR INC.					
432509424	COURIER				
10-5-2020000-0306			1050 30-Sep-2016	30-Sep-2016	4.90
432586774	COURIER				
10-5-2020000-0306			1067 07-Oct-2016	07-Oct-2016	14.98
RAC462 RACICOT CHRYSLER					
CCCS233860	305 VEHICLE ALIGNMENT				
10-5-2020000-0402			1067 13-Oct-2016	13-Oct-2016	101.64
RTT067 RIVER TOWN TIMES					
68856	APSB AD FOR BUSINESS PLAN				
10-5-2020000-0260			1067 05-Oct-2016	05-Oct-2016	111.87
68931	AD FOR BUSINESS PLAN				
10-5-2020000-0260			1067 12-Oct-2016	12-Oct-2016	111.87
SHI050 SHIELD TECHNOLOGIES					
OCT 2016	SHIELD BASIC - WINDOWS 7 - LICENCES AND INSTALLATION				
10-5-2020000-0310			1067 18-Oct-2016	18-Oct-2016	361.60
STA444 STAPLES ADVANTAGE (MIS C/O T04446C)					
42654747	OFFICE SUPPLIES				
10-5-2020000-0301			1067 18-Oct-2016	18-Oct-2016	144.63
42672128	OFFICE SUPPLIES				
10-5-2020000-0301			1067 19-Oct-2016	19-Oct-2016	80.29
42690208	SIGN HOLDERS				
10-5-2020000-0301			1110 21-Oct-2016	21-Oct-2016	46.90
42752432	OFFICE SUPPLIES				
10-5-2020000-0301			1139 28-Oct-2016	28-Oct-2016	51.58
42767367	OFFICE SUPPLIES				
10-5-2020000-0301			1139 31-Oct-2016	31-Oct-2016	58.29
THI235 THINK! WIRELESS SOLUTIONS INC.					
7803	GPS MONTHLY				
10-5-2020000-0406			1067 03-Oct-2016	03-Oct-2016	135.60

Council/Board Report By Dept-(Computer)



Vendor : A1C740 To ZUL180

Batch : All

Department : 2020000 To 2020000

Cheque Print Date : 12-Oct-2016 To 09-Nov-2016

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
THR251	THRASHER SALES & LEASING LTD				
631475	ENGINE OIL FOR CRUISERS	1067	13-Oct-2016	13-Oct-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				294.25
TOW595	TOWN OF LASALLE				
2324	DISPATCHING	1050	27-Sep-2016	27-Sep-2016	
10-5-2020000-0324	DISPATCHING - POLICE				77,646.84
TRI249	TRI GRAPHICS				
5005	BUSINESS CARDS RECEIPT BOOKS	1067	17-Oct-2016	17-Oct-2016	
10-5-2020000-0301	OFFICE SUPPLIES				601.16
WIN167	WINDSOR-ESSEX CHILDEN'S AID FOUNDATION				
100161	COPS CARE FASHION SHOW TICKETS	1139	31-Oct-2016	31-Oct-2016	
10-5-2020000-0370	COMMUNITY SERVICES				260.00
WOR03	WORKPLACE SAFETY & INSURANCE BOARD				
OCT 2016	OCT 2016 REMITTANCE	1110	26-Oct-2016	26-Oct-2016	
10-5-2020000-0208	BENEFITS - WORKER'S COMP.				211.20
Department Totals :					102,687.51

Council/Board Report By Dept-(EFT)



Vendor : A1C740 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

EFT Paid Date : 12-Oct-2016 To 09-Nov-2016
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 2020000 POLICE DEPARTMENT									
BEL01	BELL CANADA								
OCT 2016	OCT 2016 MONTHLY CHARGES					1104	01-Oct-2016	01-Oct-2016	
10-5-2020000-0315				TELEPHONE					486.54
BEL03	BELL MOBILITY INC.								
OCT 2016	SERVICES TO NOV 2016					1076	06-Oct-2016	06-Oct-2016	
10-5-2020000-0315				TELEPHONE					433.08
10-5-2020000-0332				INTERNET ACCESS					33.90
10-5-2020000-0406				GPS COMMUNICATION					104.78
ESS46	ESSEX POWERLINES CORPORATION								
SEPT 2016	ELECTRICITY, WATER & SEWAGE SEPTEMBER 2016					1062	30-Sep-2016	30-Sep-2016	
10-5-2020000-0316				UTILITIES - POLICE DEPT					2,221.31
TEL02	TELUS								
SEPT 2016	SEPT-OCT 2016 MONTHLY CHARGES					997	25-Sep-2016	25-Sep-2016	
10-5-2020000-0315				TELEPHONE					558.10
USB01	US BANK NATIONAL ASSOCIATION-VISA								
OCT 2016	VISA PURCHASES SEPT/OCT 2016					1127	06-Oct-2016	06-Oct-2016	
10-5-2020000-0370				COMMUNITY SERVICES					143.06
10-5-2020000-0401				GASOLINE					81.90
10-5-2020000-0360				MISCELLANEOUS EXPENSES					145.77
10-5-2020000-0360				MISCELLANEOUS EXPENSES					145.77
10-5-2020000-0360				MISCELLANEOUS EXPENSES					39.50
Department Totals :									4,393.71

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	102,687.51
Total EFT Paid for Approval :	4,393.71
Grand Total ITEMS for Approval :	107,081.22

Can't view this email? [Click here](#) for the web version.



Greetings returning and prospective members!

Thank you for your support and participation in the Ontario Association of Police Services Boards (OAPSB). Your Association has worked diligently on your behalf to continue to provide value-added services and representation on issues affecting Police Services Boards in Ontario.

Through our conference, seminar, web site and emails, we aim to keep you and your Police Services Board up to date on issues. These timely resources keep you current on changing policies and events to help your own Board respond to issues in an effective way.

Your OAPSB Board members, staff and volunteers are engaged in various committees and working groups providing input and perspective on the issues and decisions impacting policing and police governance. This representation is important to ensure that OAPSB's advocacy efforts and government relations activities support our mandate and your interests.

Please be advised that at its meeting in July 2016, the OAPSB Board of Directors approved the membership fee schedule with a modest increase of 2.0% for 2017, to cover some of the impact of inflation.

To renew your membership, please click on the link below which will prompt you through the renewal process.

Once again, we thank you for your membership and look forward to continuing to serve you in 2017.

Sincerely,

Eli El-Chantiry
President

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[Or Decline](#)



Ontario
Association of
Police Services
Boards

2017 OAPSB Membership

Commitment to
Excellence
in
Civilian Police
Governance

2017 Membership Dues

Voting Members (Police Services Boards)

Force Size Uniform	2017 Membership Dues	HST	Total
1-10	CAD 643.00	CAD 83.59	CAD 726.59
11-30	CAD 1,097.00	CAD 142.61	CAD 1,239.61
31-50	CAD 1,337.00	CAD 173.81	CAD 1,510.81
51-100	CAD 2,805.00	CAD 364.65	CAD 3,169.65
101-200	CAD 4,091.00	CAD 531.83	CAD 4,622.83
201-300	CAD 4,728.00	CAD 614.64	CAD 5,342.64
Over 300	CAD 5,366.00	CAD 697.58	CAD 6,063.58

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November 15, 2016

555 Dalhousie Street
Amherstburg, Ontario
N9V 2M2
October 17, 2016

Ms. Pauline Gemmell, Chair,
Members of the Amherstburg Police Services Board,
& Police Chief T. Berthiaume
532 Sandwich Street South
Amherstburg, Ontario
N9V 3R2

Re: Comments re Public Meeting Oct. 18th

Dear Ms. Gemmell , Board Members, and Police Chief T. Berthiaume,

Recently I was kindly provided with a copy of the **2015 Annual Report**.

I would like to say that in form and structure, this annual report is a significant improvement in many respects, one of which being the inclusion of the 2014-2016 Business Plan Goals and Objectives. The report is very readable, aided by a table of contents and a structured sense of purpose. As one citizen, I thank you for this improved 2015 public document.

Regretfully, I am unable to attend your second session of public consultation for the next Business Plan scheduled for tomorrow. I do have two comments which I hope you will accept as positive suggestions for consideration.

Financial Projections

I would like to ask for your consideration of including a three year projection of operational and capital financial needs of the Amherstburg Police Services Board. The Actuals for 2015, and Projections for 2016, 2017, 2018 could improve an explanation of the broad overall needs of the service.

Public Consultations Change

Also, I would like to see a **new public consultation event** by which a **full draft financial plan is presented to the public for further comment**. Such a document would be helpful as well to educate council members on the broader scope of planning required to assure continued effective police services. I do not believe this idea duplicates anything already in use in Amherstburg. Instead of asking the public for ideas, and getting limited response, a full proposal, pre-posted on the town website, may generate the interaction required for a better sense of community opinion.

Thank you for your consideration of these comments.

Yours truly,



Paul Hertel
519-736-5022

ITEM 8.2a i.**November 15, 2016****Ministry of Community Safety
and Correctional Services****Ministère de la Sécurité communautaire
et des Services correctionnels**

Public Safety Training Division

Division de la formation à la
sécurité publique25 Grosvenor St.
12th Floor
Toronto ON M7A 2H325 rue Grosvenor
12^e étage
Toronto ON M7A 2H3Telephone: (416) 314-3377
Facsimile: (416) 314-4037Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037

MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: **O. Reg. 58/16 Collection of Identifying Information in
Certain Circumstances –Prohibition and Duties: Training**

DATE OF ISSUE:	October 19, 2016
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	16-0062
PRIORITY:	High

Further to the All Chiefs/Chair memorandum of August 9, 2016, regarding O. Reg. 58/16 Collection of Identifying Information in Certain Circumstances –Prohibition and Duties: Training; I am pleased to provide the following information towards the successful and timely delivery of the training under the regulation.

The Master Trainers (MT's) and Front Line Trainers (FLT's) who have successfully completed the Collection of Identifying Information in Certain Circumstances (CIICC) training will be provided certificates confirming authorization to deliver the CIICC training to Ontario police officers, on behalf of the Ontario Police College (OPC).

OPC will maintain a training record of all individuals who have successfully completed the CIICC training, including, MT's, FLT's and police officers. Forms will be provided by OPC to MT's and FT's to capture individual training completion information. Police services are required to submit completed forms, as soon as practicable, to opcregistrar@ontario.ca upon completion of training, for tracking purposes.

OPC has also updated the in-person component of the CIICC training which will be accessible effective October 21, 2016, to the MT's and FLT's via the OPC and Canadian Police Knowledge Network (CPKN) Learning Management System (LMS). Updated training will be provided on a go-forward basis with no need for re-training individuals who have completed their training through a MT or FLT.

The up-to-date online component of CIICC training will be accessible via CPKN effective October 21, 2016. OPC will provide forms to FLT's for individuals to gain

access to CPKN for this training. Please see the attached CPKN Information document, which will assist individuals in accessing the training.

While the order of the CIICC training delivery is not mandatory, it is recommended that the in-person component of the training be completed in advance of the online component of the training.

Should you have any questions regarding the training, please contact Dale Jenkins via e-mail at Dale.Jenkins@ontario.ca or via phone at (519) 773-4222.

I trust this information has been helpful.

A handwritten signature in black ink, appearing to read 'S. Beckett', with a stylized flourish at the end.

Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

The Collection of Identifying Information in Certain Circumstances
Accessing the Online Component of CIIC



CANADIAN
POLICE
KNOWLEDGE
NETWORK



RÉSEAU
CANADIEN DU
SAVOIR
POLICIER

Contents

CIICC Online Course Overview	1
New Learning Platform	1
Service-specific Portal Access on ILIAS	1
Packaging for Other Learning Management Systems.....	2
Registration/Login Process	2
Launching the Course	3
Tracking and Reporting	4
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Instructor Tracking and Reporting	4

The Collection of Identifying Information in Certain Circumstances (CIICC) is a blended learning program that will be delivered to all Ontario Police Services by December 31, 2016. While the classroom portion of the course will be delivered by instructors at the Ontario Police Service or in-house at police services, the online training component will be made available by the Canadian Police Knowledge Network (CPKN) or on in-house Learning Management Systems.

This document provides information for those services that will be accessing the course through CPKN.

CIICC Online Course Overview

The online component of the CIICC program is a 2 hour course consisting of the following 5 modules and a Final Assessment:

1. Introduction
2. Professionalism in Policing
3. Constructive Public Interaction
4. Collecting Identifying Information
5. Investigative and Psychological Detention

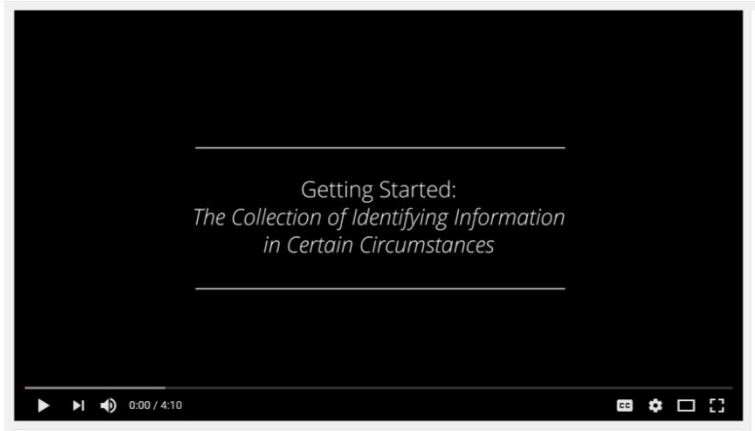
The online course may be taken before or after the delivery of the classroom training according to Instructor preference.

A full course description is available at http://www.cpkn.ca/course_CIICC.

New Learning Platform

The CIICC online course is being delivered on a CPKN's new Learning Management System (ILIAS) in HTML5 format which features a different layout and navigation than other CPKN courses. To familiarize Instructors and Learners with the new format, **CPKN has created a short video that demonstrates how to login, launch, and navigate the course on CPKN's new system.**

The video is available in multiple locations including the CPKN website, on the main CIICC page on the LMS, and directly via YouTube at <https://youtu.be/7mNPag7NF6A>.



Service-specific Portal Access on ILIAS

As listed below, several Ontario police services have service-specific portals on CPKN's new LMS. These services will access the CIICC online course via these portals. CPKN staff will communicate with each of

these services to provide additional information on navigating and administering the CIICC course on their new portals on the LMS. Service-specific Portals on CPKN's LMS:

- Chatham-Kent Police Service
- Ottawa Police Service
- Stratford Police Service
- Hamilton Police Service
- York Regional Police Service
- Waterloo Regional Police Service
- Windsor Police Service
- Brantford Police Service
- Greater Sudbury Police Service
- Guelph Police Service
- Halton Regional Police Service
- London Police Service
- Niagara Regional Police Service
- Peel Regional Police
- Peterborough Police Service
- Toronto Police Service

Access for all other agencies will be set up through CPKN's General Access Police Portal.

Packaging for Other Learning Management Systems

CPKN will package the CIICC online course and relevant resources for delivery on external LMS platforms as required.

Registration/Login Process

For organizations that will be accessing the course on CPKN's LMS, Training Managers/Instructors must register their members using the **CIICC Registration Form** -- this can be downloaded at www.cpkn.ca/sites/default/files/CIICC_reg_group_e.xls.

The completed form must be submitted to the CPKN Support Desk at support@cpkn.ca. Once processed, the CPKN Support Desk will email login instructions to each learner, including a link to the correct portal.

From: CPKN Support [<mailto:support@cpkn.ca>]
Sent: Thursday, September 22, 2016 2:13 PM
To: Learner.Demo
Subject: CPKN Your registration for course "The Collection of Identifying Information in Certain Circums..."

SAMPLE EMAIL

Hello Learner Demo,

Your registration to "The Collection of Identifying Information in Certain Circumstances" has been confirmed.

To access the course, please login to your learning account at:
https://lms.cpkn.ca/goto.php?target=crs_65&client_id=NRPS

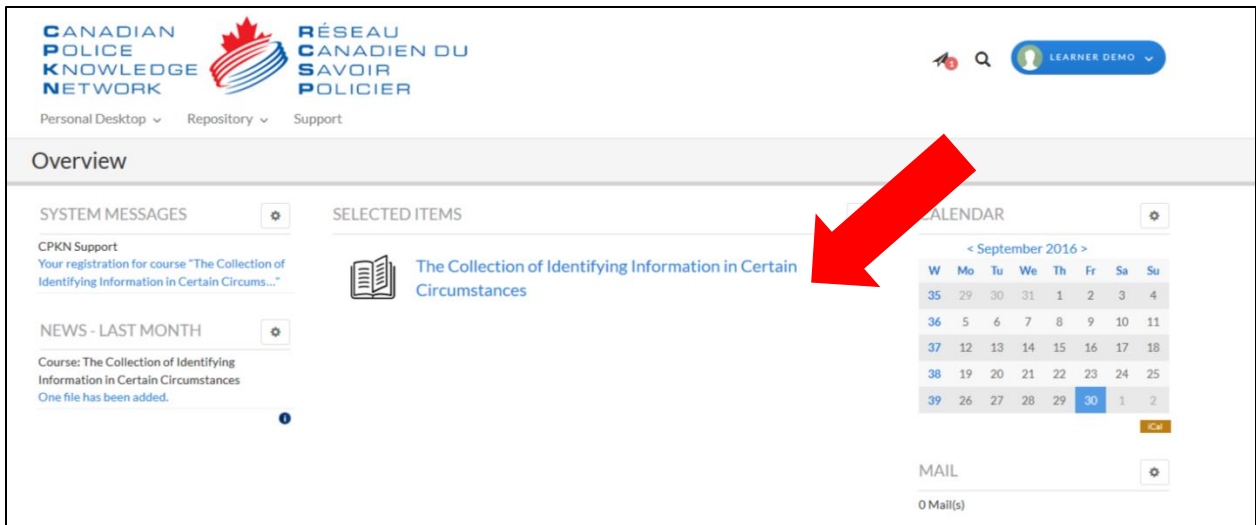
The course will be listed on your Personal Desktop page.


If you require assistance, please contact the Support Desk at:

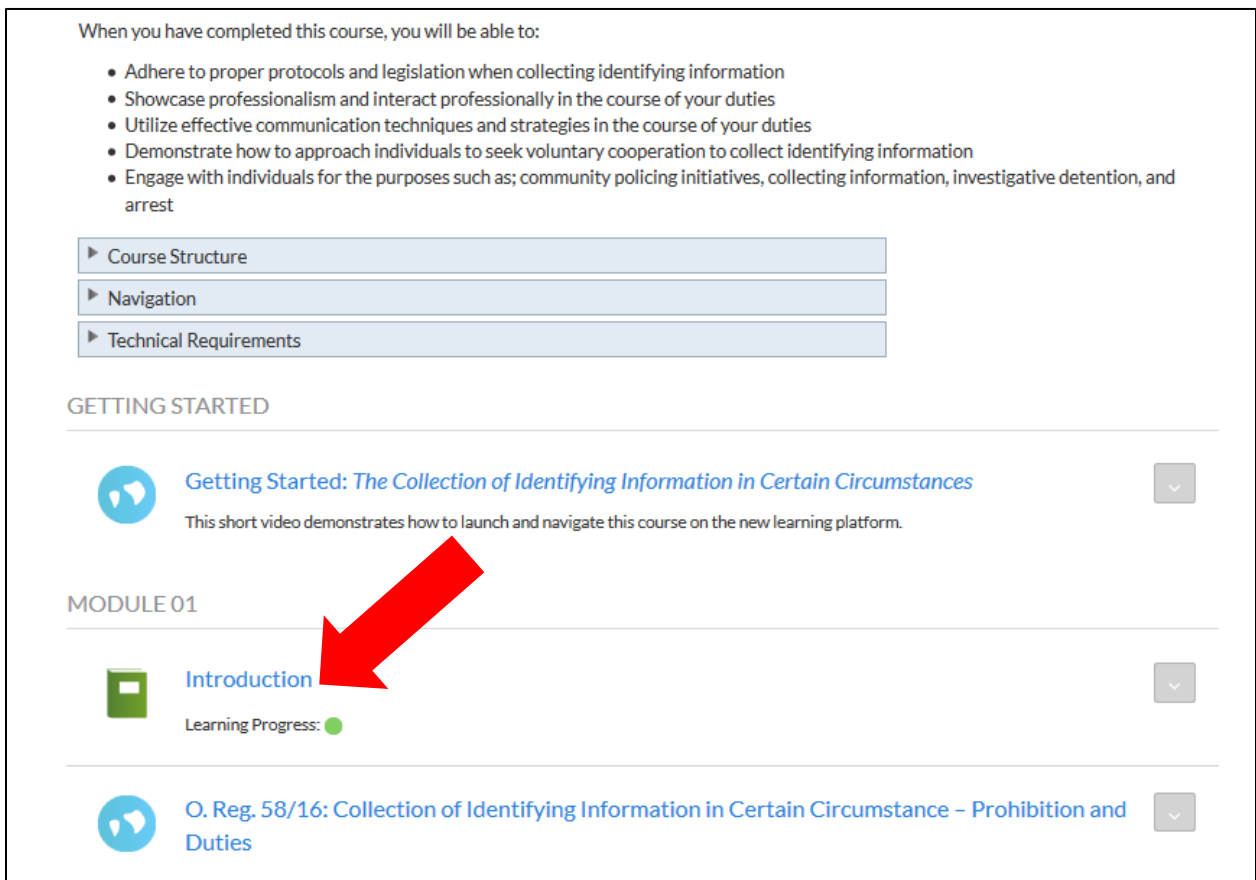
e-Mail: support@cpkn.ca
Toll Free Tel: 1-866-357-CPKN (2756)
Hours of Operation: 8am to 8pm Eastern, Monday-Friday
<http://www.cpkn.ca>

Launching the Course

Upon login, the learner will see the course listed on their Personal Desktop:



To launch the course, learners simply click on the course title from the Personal Desktop to open the main course page. Each module of the course is listed separately under the course description section. To launch a module, learners simply click on the module title (as indicated by the  icon). Additional resources (i.e. websites, pdfs, etc.) associated with each module are also included in this section.



IMPORTANT:

At the end of each module, learners must click the COMPLETE button to ensure the system records their progress.

Tracking and Reporting

Learner Progress Tracking

Learners will have an at-a-glance view of their progress through each module, as shown by the indicator below each module title:

Learning Progress: ● = Not Attempted

Learning Progress: ● = In Progress

Learning Progress: ● = Completed

All modules must be completed before the learner can access the Final Assessment.

Instructor Tracking and Reporting

Instructors will also be able to track learner progress and run reports.

Need information on how this works...

Will instructors on the CPKN portal be able to run reports for their own members?

**Ministry of Community Safety
and Correctional Services**

**Ministère de la Sécurité communautaire
et des Services correctionnels**



Public Safety Division

Division de la sécurité publique

25 Grosvenor St.
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Toronto ON M7A 2H3

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MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: **Crime Prevention Week 2016**

DATE OF ISSUE:	October 21, 2016
CLASSIFICATION:	General Information
RETENTION:	November 12, 2016
INDEX NO.:	16-0063
PRIORITY:	Normal

This year, the week of November 6 to 12, 2016, has been designated **Crime Prevention Week** in Ontario. As in past years, the Ministry of Community Safety and Correctional Services will promote an emphasis on crime prevention, and community safety and well-being during this annual event.

As you are aware, Crime Prevention Week provides an opportunity to highlight local partnerships and collaborative efforts in areas where the police and community partners are working together to build stronger, safer communities in Ontario.

This year's provincial theme is "**Planning Together for Safer Communities**". It promotes a collective responsibility for community safety and well-being planning and emphasizes the importance of a collaborative process that engages a variety of sectors at the local level. The theme also aligns with the Community Safety and Well-Being Planning Framework, which has been identified as the cornerstone of the Strategy for a Safer Ontario. The framework was developed to assist communities as they engage in this planning process, including identifying local priority risks that are associated with safety and well-being, and addressing these risks in a strategic and holistic way through collaborative planning.

Police services across the province are encouraged to use the hashtag **#CrimePreventionWeek** during Crime Prevention Week to promote their local events and activities. Additionally, similar to previous years, the ministry has produced a web banner which will be made available on the Ontario Association of Chiefs of Police (OACP) website (www.oacp.ca). The OACP will also provide links to a selection of other crime prevention materials. You are encouraged to access these materials and share them with members of your community through your activities and events during Crime Prevention Week.

If you have any questions, please contact Emily Jefferson at Emily.Jefferson@ontario.ca or (416) 212-3557.

As always, I would like to thank the OACP for their continued support in providing valuable input throughout the planning process and for posting Crime Prevention Week information and materials on their website.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Beckett', with a stylized flourish at the end.

Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division



MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division

SUBJECT: Status of the E-Telewarrants Initiative

DATE OF ISSUE:	October 24, 2016
CLASSIFICATION:	General
RETENTION:	Indefinite
INDEX N°:	16-0065
PRIORITY:	Medium

Further to the All Chiefs/Chairs Memorandum of May 9, 2016, regarding the implementation of e-Telewarrants, I am pleased to report that training has been provided to all police agencies in the province. Training resources have also been made available to assist agencies as they provide in-house training to their officers who are most likely to use the e-Telewarrant system.

The Telewarrant Centre has trained all Justices of the Peace at the Telewarrant Office, and all Telewarrants should now be filed electronically. Facsimile transmission is to be used as a backup only should the e-Telewarrant system experience technological problems.

The Ministry of the Attorney General Project Lead is responsible for liaising with each agency, providing system notification updates, and generating monthly reports on e-Telewarrant usage. These reports assist the Working Group in monitoring agency compliance and adoption of this initiative, and identifying officers who should receive e-Telewarrant training.

The province-wide implementation of any new technology requires time and ongoing efforts. The Working Group is aware that some agencies are experiencing difficulties moving towards full adoption of the e-Telewarrant system. Agencies that have been successful in implementing the system have effectively rolled out internal training, made support available to users, and designated a champion to follow up on failed warrants and ensure any issues are properly addressed.

Should you require additional training support or resources, please contact one of the following members of the e-Telewarrants Training Working Group:

- Gail Hembry, Ontario Police Technology Information Cooperative
gail.hembry@ontario.ca
- Detective/Constable Dave Clark, Waterloo Regional Police Service
dave.clark@wrps.on.ca

Should you have any questions or concerns regarding e-Telewarrants, please contact one of the following individuals:

- Superintendent Pat Dietrich, Waterloo Regional Police Service
(519) 653-7700 ext. 8509, or pat.dietrich@wrps.on.ca
- Superintendent Dave Truax, Ontario Provincial Police
(705) 329-6331, or dave.truax@opp.ca
- Inspector Steve Chase, Peel Regional Police Service
(905) 453-2121 ext. 7700, or stephen.chase@peelpolice.ca

Thank you for your continued support of this initiative.



Stephen Beckett
Assistant Deputy Minister
Public Safety Division

**Ministry of Community Safety
and Correctional Services**

Public Safety Division

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

Tel.: 416 314-3377
Fax: 416 314-4037

**Ministère de la Sécurité communautaire
et des Services correctionnels**

Division de la sécurité publique

25, rue Grosvenor
12^e étage
Toronto ON M7A 2H3

Tél.: 416 314-3377
Télééc.: 416 314-4037



MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: **Amendments to the *Highway Traffic Act* Pertaining to
Cyclist Safety**

DATE OF ISSUE:	October 28, 2016
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	16-0066
PRIORITY:	Normal

At the request of the Ministry of Transportation (MTO), I am sharing the attached memo regarding recent amendments to the *Highway Traffic Act* and its supporting Regulations pertaining to cyclist safety.

Please see the attached memo from Linda McAusland, Assistant Deputy Minister of the Provincial Highways Management Division, for further details.

Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

Ministry of Transportation

Provincial Highways
Management Division

3rd Floor, Ferguson Block
77 Wellesley Street West
Toronto ON M7A 1Z8
Tel: 416-327-9044
Fax: 416-327-9226

Ministère des Transports

Division de la gestion
des routes provinciales

Édifice Ferguson, 3^e étage
77, rue Wellesley Ouest
Toronto ON M7A 1Z8
Tél. : 416-327-9044
Télééc. : 416-327-9226



October 25, 2016

Memorandum to: Stephen Beckett
Assistant Deputy Minister
Public Safety Division
Ministry of Community Safety and Correctional Services

From: Linda McAusland
Assistant Deputy Minister

Re: Highway Traffic Act Amendments - Cyclist Safety

This letter is to advise the policing community that on **January 1, 2017** amendments to the Ontario *Highway Traffic Act* (HTA) regarding cyclist safety included in the *Making Ontario's Roads Safer Act, 2015* (Bill 31) will come into force.

Legislative amendments to the HTA include:

- Section 133 - provides a definition of bicycle traffic signals
- Section 144 - introduces a new traffic rule requiring cyclists to obey the bicycle traffic signal when a bicycle traffic signal and a traffic signal apply to the same lane (144)
 - Subsection 144 (10) will have two offences: one for cyclists who disobey the bicycle traffic signal light and one for motorists who disobey the lane light. These are set out in new clauses (a) and (b), respectively.

Please see Appendix A for HTA amendments.

Regulatory changes to Ontario Regulation 626, Traffic Control Signal Systems, are also proclaimed into force on January 1, 2017. The amendments describe bicycle traffic signals and bicycle symbols to be used on the signals and provide information about placement of bicycle traffic signals.

Some municipalities have been using regular traffic signals with tab signs reading "bicycle signal" to direct cyclist movements. However, after January 1 2017, the new bicycle traffic signals will be the only authorized signals permitted to direct bicycle traffic. Municipal authorities will be enabled, but not required to install bicycle traffic signals through these proposals.

..12

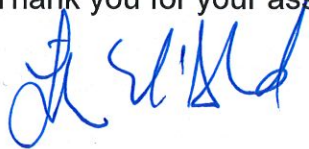
Also effective January 1, 2017, Schedule 43 of Regulation 950 of the *Provincial Offences Act* is amended to include these offences, as well as the offences committed in a community safety zone. Please see Appendix C for the Order.

Item	Offence	HTA	Set Fine
404.	Cyclist — disobey lane light	clause 144 (10) (a)	\$85
404.1	Cyclist — disobey lane light — community safety zone	clause 144 (10) (a)	\$120
404.2	Disobey lane light	clause 144 (10) (b)	\$85
404.3	Disobey lane light — community safety zone	clause 144 (10) (b)	\$120

Please bring this memorandum to the attention of the appropriate members of your service. If members of the law enforcement community would like to discuss these changes, they may contact Daniel Prelipcean, Senior Project Manager – Legislation, Traffic Office at:

Highway Standards Branch
Ministry of Transportation
905-704-2938
Daniel.Prelipcean@ontario.ca

Thank you for your assistance.



Linda McAusland
Assistant Deputy Minister

Attachments – Appendix A,B,C.

c: Daniel Prelipcean, Senior Project Manager – Legislation, Traffic Office
Heidi Francis, Assistant Deputy Minister, Road User Safety

APPENDIX A

Amendments to the Highway Traffic Act – Bicycle Traffic Signals

Definitions, Part X

133. In this Part,

Note: On January 1, 2017, the day named by proclamation of the Lieutenant Governor, section 133 is amended by adding the following definition: (See: 2015, c. 14, s. 38 (1))

“bicycle traffic control signal” means a traffic control signal where the coloured lenses each display a prescribed bicycle symbol; (“signalisation de la circulation pour bicyclettes”)

“indication” means a signal lens display that is activated by internal illumination; (“indication”)

“traffic control signal” means that part of a traffic control signal system that consists of one set of no less than three coloured lenses, red, amber and green, mounted on a frame and commonly referred to as a signal head; (“signalisation de la circulation”)

Note: On January 1, 2017, the day named by proclamation of the Lieutenant Governor, the definition of “traffic control signal” is amended by adding “and includes a bicycle traffic control signal” at the end. (See: 2015, c. 14, s. 38 (2))

“traffic control signal system” means all of the signal equipment making up the installation at any location. (“système de panneaux de signalisation”) R.S.O. 1990, c. H.8, s. 133; 1994, c. 27, s. 138 (11).

Traffic control signals and pedestrian control signals

144. (1) In this section,

...

Obeying lane lights

(10) Every driver shall obey every traffic control signal that applies to the lane that he or she is in. R.S.O. 1990, c. H.8, s. 144 (10).

Note: On January 1, 2017, the day named by proclamation of the Lieutenant Governor, subsection (10) is repealed and the following substituted: (See: 2015, c. 14, s. 40 (1))

Obeying lane lights

(10) Every driver shall obey every traffic control signal that applies to the lane that he or she is in and, for greater certainty, where both a traffic control signal that is not a bicycle traffic control signal and a bicycle traffic control signal apply to the same lane,

(a) a person riding or operating a bicycle in that lane shall obey the bicycle traffic control signal; and

(b) a person driving a vehicle other than a bicycle in that lane shall obey the traffic control signal that is not a bicycle traffic control signal. 2015, c. 14, s. 40 (1).

...

Regulations

(32) The Lieutenant Governor in Council may make regulations,

(a) prescribing the standards or specifications of a traffic control signal system;

(b) prescribing the location of traffic control signals and signal systems;

(c) prescribing standards for operating and maintaining a traffic control signal system;

(d) regulating the use and operation of traffic control signals and signal systems. R.S.O. 1990, c. H.8, s. 144 (32).

Note: On January 1, 2017, the day named by proclamation of the Lieutenant Governor, subsection (32) is amended by adding the following clause: (See: 2015, c. 14, s. 40 (3))

(e) prescribing a bicycle symbol for bicycle traffic control signals.

APPENDIX B

Amendments to Ontario Regulation 626 – Bicycle Traffic Signals

1. (1) Every traffic control signal shall consist of one circular amber and one circular red indication in combination with,
- (a) a circular green indication;
 - (b) a circular green indication and one or more green arrow indications;
 - (c) a circular green indication, one or more green arrow indications and one or more amber arrow indications; or
 - (d) one or more green arrow indications. R.R.O. 1990, Reg. 626, s. 1 (1).
- (2) Green arrow, amber arrow, circular green, circular amber, circular red and white vertical bar indications may be used for traffic control signals and, where they are used, they shall be arranged vertically from the bottom, as follows:
- right turn green arrow, right turn amber arrow, left turn green arrow, left turn amber arrow, straight through green arrow, circular green, circular amber, circular red and white vertical bar. O. Reg. 408/15, s. 1 (1).

Note: On January 1, 2017, the day subsection 40 (3) of the *Transportation Statute Law Amendment Act (Making Ontario's Roads Safer), 2015* comes into force, section 1 of the Regulation is amended by adding the following subsections: (See: O. Reg. 408/15, s. 1 (2))

(2.1) Despite subsection (1), a bicycle traffic control signal shall consist of three opaque circular indications, each with a coloured translucent bicycle symbol, arranged vertically from the bottom as follows:

green, amber, red

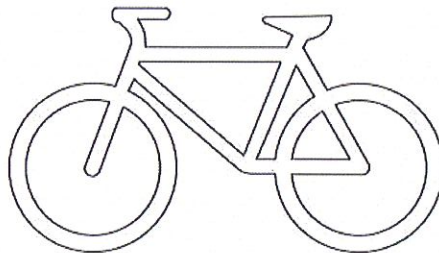
O. Reg. 408/15, s. 1 (2).

(2.2) A green arrow indication on an opaque circular indication may be used for bicycle traffic control signals and, where it is used, it shall be arranged vertically below the three opaque circular indications described in subsection (2.1). O. Reg. 408/15, s. 1 (2).

(2.3) An amber arrow indication, on the same opaque circular indication that is used for the green arrow indication described in subsection (2.2) or on a separate opaque circular indication, may be used for bicycle traffic control signals and, where a separate opaque circular indication is used, it shall be arranged vertically above the green arrow indication. O. Reg. 408/15, s. 1 (2).

(2.4) For the purpose of subsection (2.1), the bicycle symbol shall be as illustrated in the following Figure:

Figure



(...)

- (4.1) Despite subsection (4), a traffic control signal system installed at a crosswalk at an intersection for the purpose of assisting pedestrians to cross the roadway shall have,
- (a) at least two traffic control signals facing the directions from which vehicles on the roadway approach the crossing; and
 - (b) at least one stop sign facing vehicles approaching the intersection from the other intersecting roadway. O. Reg. 65/96, s. 1 (2).

Note: On January 1, 2017, the day subsection 40 (3) of the *Transportation Statute Law Amendment Act (Making Ontario's Roads Safer), 2015* comes into force, section 1 of the Regulation is amended by adding the following subsection: (See: O. Reg. 408/15, s. 1 (2))

(4.2) A bicycle traffic control signal installed at an intersection shall be located on the far side of the intersection from which vehicles are approaching and an additional bicycle traffic control signal may be located on the near side of the intersection from which vehicles are approaching. O. Reg. 408/15, s. 1 (2).

(5) Traffic control signals, where installed, shall be not less than 2.75 metres above the level of the roadway when adjacent to the travelled portion of the roadway and not less than 4.5 metres above the level of the roadway when suspended over the travelled portion of the roadway. R.R.O. 1990, Reg. 626, s. 1 (5).

Note: On January 1, 2017, the day subsection 40 (3) of the *Transportation Statute Law Amendment Act (Making Ontario's Roads Safer), 2015* comes into force, section 1 of the Regulation is amended by adding the following subsection: (See: O. Reg. 408/15, s. 1 (2))

(5.1) Despite subsection (5), a bicycle traffic control signal, where installed, shall be not less than 2.5 metres above the level of the roadway when adjacent to the travelled portion of the roadway and not less than 4.5 metres above the level of the roadway when suspended over the travelled portion of the roadway. O. Reg. 408/15, s. 1 (2).

(...)

(10) A traffic control signal system may be erected and maintained at a place other than an intersection, in which event the arrangement of the traffic control signals shall comply as nearly as possible with the provisions of subsections (4) and (5). R.R.O. 1990, Reg. 626, s. 1 (10).

Note: On January 1, 2017, the day subsection 40 (3) of the *Transportation Statute Law Amendment Act (Making Ontario's Roads Safer), 2015* comes into force, subsection 1 (10) of the Regulation is amended by striking out "subsections (4) and (5)" at the end and substituting "subsections (4), (5) and (5.1)". (See: O. Reg. 408/15, s. 1 (3))

APPENDIX C

Set fines for new cycling offence – disobey lane light

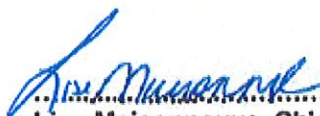
ONTARIO COURT OF JUSTICE

PROVINCIAL OFFENCES ACT

IT IS ORDERED, pursuant to the provisions of the *Provincial Offences Act* and the rules for the Ontario Court of Justice, that the amount set opposite the offence in the attached Items of Schedule 43 under the Provincial Statutes and Regulations thereunder is the Set Fine.

This Order comes into effect on the 1st day of January 2017.

DATED AT TORONTO this 8th day of SEPTEMBER 2016.


.....
Lise Maisonneuve, Chief Justice
Ontario Court of Justice

SCHEDULE 43

The Highway Traffic Act

Item	Offence	Section	Set Fine
404.	Cyclist — disobey lane light	144 (10) (a)	\$85.00
404.1	Cyclist — disobey lane light — community safety zone	144 (10) (a)	\$120.00
404.2	Disobey lane light	144 (10) (b)	\$85.00
404.3	Disobey lane light — community safety zone	144 (10) (b)	\$120.00

LM

November 15, 2016

Ministry of Community Safety
and Correctional ServicesMinistère de la Sécurité communautaire
et des Services correctionnels

Public Safety Training Division

Division de la formation à la
sécurité publique25 Grosvenor St.
12th Floor
Toronto ON M7A 2H325 rue Grosvenor
12^e étage
Toronto ON M7A 2H3Telephone: (416) 314-3377
Facsimile: (416) 314-4037Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037

MEMORANDUM TO: All Chiefs of Police and
Commissioner J.V.N. (Vince) Hawkes
Chairs, Police Services Boards

FROM: Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division

SUBJECT: **Ontario Police College Sexual Violence and Harassment
Action Plan Conference**

DATE OF ISSUE:	November 2, 2016
CLASSIFICATION:	For Action
RETENTION:	February 10, 2017
INDEX NO.:	16-0067
PRIORITY:	Normal

The Ministry of Community Safety and Correctional Services (Ministry) is pleased to announce the 2nd Annual Sexual Violence and Harassment Action Plan Conference, facilitated by the Ontario Police College (OPC), will be held at the Sheraton Parkway Toronto North, 600 Highway 7 East, Richmond Hill from February 28 to March 3, 2017.

The conference represents a significant step in the Ministry's commitment to enhancing services for victims of sexual violence and harassment. It aims to provide a forum where partners who provide support to victims of sexual violence and harassment can meet to learn and hear about trends and issues of collective interest. This conference is intended for police, crowns, victim witness assistance, sexual assault nurse examiners and community agencies.

The registration for the conference is now open at the cost of \$100 per person. Registration fee includes daily breakfast and lunch, except on the last day of the conference where only breakfast will be provided. Individuals are responsible for the cost of their accommodation, travel and evening meals.

Individuals may be eligible for discounted accommodation rates at the Sheraton Parkway Toronto North (Conference rate - \$149/night) and Best Western (Conference rate - \$109/night) if they make the reservation by January 28, 2017. Please announce "Ontario Police College Conference" in order to avail the discounted rates.

Attached for your convenience are the conference itinerary and registration form. Registration forms must be submitted to the OPC Registrar no later than February 10, 2017 by mail at 10716 Hacienda Road, Aylmer, Ontario N5H 2T2 or via email at opcregistrar@ontario.ca.

Please note that seats are limited to the first 200 registrations. In the event of a cancellation, registration fees will not be refunded, but may be transferred to another individual.

Should you have any questions related to the **registration** please contact the Registrar at the email address provided above or at 519-773-4203.

Additionally, should you have any questions related to the **conference** please contact Instructor Susan Labanich at susan.labanich@ontario.ca or at 519-773-5361.



Stephen Beckett
Assistant Deputy Minister
Public Safety Division and Public Safety Training Division



ONTARIO POLICE COLLEGE

MINISTRY OF COMMUNITY SAFETY AND CORRECTIONAL SERVICES

REGISTRATION FORM

Fully completed registration form must be received before **February 10, 2017**

*****Registration to be limited to first 200 seats*****

Phone: 519-773-4278 Fax: 519-765-1519 e-mail: opcregistrar@ontario.ca

COURSE NAME SVHAP Conference

CONFERENCE DATE AND TIME February 28- March 3, 2017

REGISTRATION TIME 0700 – 0830 hours February 28, 2017

COURSE LOCATION Sheraton Parkway Toronto North
600 Hwy 7 East, Richmond Hill

Surname _____ **First Name** _____

Employer: _____ **Rank / Title** _____

Fax or e-mail address if confirmation required: _____ **Food Allergies or Sensitivities** _____

Signature _____ Authorized Signature _____

NOTE: Submission of completed application presumes authorization from the applicant's agency.

CONFERENCE FEE: \$100.00 (includes lunch on February 28, March 1 and 2, 2017) breakfast, morning and afternoon breaks)

METHOD OF PAYMENT: Please include cheque with registration (Payable to Minister of Finance)

MAILING ADDRESS:

Attn: Registration Office
Ontario Police College
P.O. Box 1190
Aylmer ON N5H 2T2

Sexual Violence & Harassment Action Plan Conference - 2017

Syllabus

Dates/Time	0700 - 0830	0830 - 0845	0845 - 1040	1040 - 1100	1100 - 1200	1200 - 1300	1300 - 1415	1415 - 1435	1435 - 1630	1630 - 1830	
Tues. Feb. 28, 2017	Registration and Continental Breakfast	Welcome and Opening Remarks	Violence Against Aboriginal Persons TBD	Break	BOOST Pearl Rimer	Lunch Provided	Unique Effects of Sexual Abuse on Boys Dr Jim Hopper	Break	Unique Effects of Sexual Abuse on Boys - Cont. Dr Jim Hopper	Networking	
	0730 - 0830	0830 - 0930	0930 - 1000	1000 - 1200	1200 - 1300	1300 - 1400	1400 - 1415	1415 - 1515	1515 - 1530	1530 - 1700	1700 - 2200
Wed. March 1, 2017	Continental Breakfast 0815 Housekeeping	Bill 132 Sexual Violence and Harassment Action Plan Act (Supporting Survivors and Challenging Sexual Violence and Harassment) Joe Watkins	Break	History of Residential Schools TBD	Lunch Provided SVAP Crown Question and Answer	Military response to Sexual Violence Rear Admiral Jennifer Bennett Lt Cdr Michael Amirault	Break	University of Windsor – Bystander Initiatives and Broader Situation Anne Forrest	Break	LGBTQ2QIA Anna Lise Trundell	Networking and Live Entertainment
	0730 - 0830	0830 - 1015	1015 - 1045	1045 - 1200	1200 - 1320	1320 - 1510	1510 - 1530	1530 - 1700			
Thurs. March 2, 2017	Continental Breakfast 0815 Housekeeping	Aboriginal Persons within the JUSTICE system Dr. Dawn Lovell - Harvard	Break	Disabled and Vulnerable Persons Fran Odette	Lunch Provided Draw the Line Campaign Julie Lalonde	Understanding Survivors of Human Trafficking York Regional Police	Break	White Ribbon Campaign Todd Minerson			
	0730 - 0830	0830 - 1000	1000 - 1015	1015 - 1145	1145 - 1200	Conference Ends					
Fri. March 3, 2017	Hot Breakfast 0815 Housekeeping	Case Study R v. CHOW York Regional Police	Break	Self Care TBD	Closing Remarks						



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: January 6, 2017
Author's Phone: 519 736-0012 ext. 2259	Date to Council: January 23, 2017
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: December 7, 2016 – January 18, 2017 Accounts Payable

1. RECOMMENDATION:

It is recommended that:

1. The report from the Director of Corporate Services/Treasurer dated January 6, 2017, regarding December 7, 2016 – January 18, 2017, Accounts Payable **BE RECEIVED for information.**

2. BACKGROUND:

On July 11, 2016, Council adopted the following motion:

“The Treasurer BE AUTHORIZED to release funds for payables as per the Treasurer’s duties, set out in Section 286(1)(c) of the Municipal Act, 2001.”

Based on this motion, the accounts payable list will be presented to Council and the public for information at each meeting to continue with open and transparent government operations.

3. DISCUSSION:

The Accounts Payables list is attached. All cheques have been signed by approved signing authorities as per the Council approved policies.

4. RISK ANALYSIS:

The Town of Amherstburg is a complex entity with many different payment terms and contracts. While the possibility of late payment and interest charges exists, this is mitigated by allowing the Treasurer the ability to rectify the issues as they present themselves.

5. FINANCIAL MATTERS:

The funds in the amount of Appendix A have been paid during the applicable period.

6. CONSULTATIONS:

N/A

7. CONCLUSION:

The following is presented to the Mayor and Council for information.



Justin Rousseau
Director of Corporate Services/Treasurer

JR

Report Approval Details

Document Title:	December 7, 2016 – January 3, 2017 Accounts Payable.docx
Attachments:	AP listing
Final Approval Date:	Jan 12, 2017

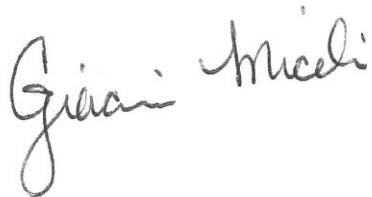
This report and all of its attachments were approved and signed as outlined below:



Justin Rousseau - Jan 6, 2017 - 4:24 PM



Mark Galvin - Jan 6, 2017 - 4:35 PM



John Miceli - Jan 6, 2017 - 7:42 PM



Paula Parker - Jan 12, 2017 - 1:26 PM



Vendor : A1C740 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 07-Dec-2016 To 18-Jan-2017
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000					
ACC334 ACCURATE CREATIONS SPORTS & PROMO GEAR					
1943	STOCK HATS	1267	30-Nov-2016	30-Nov-2016	
80-5-0000000-0161	CLOTHING				497.20
AMH20 AMHERSTBURG TREASURY PETTY CASH					
DEC 19 2016	PETTY CASH	1314	20-Dec-2016	20-Dec-2016	
10-1-0000000-0101	PETTY CASH # 1				300.00
10-1-0000000-0102	PETTY CASH # 2				500.00
CAD285 CADUCEON ENVIRONMENTAL LABORATORIES					
16-17449	WATER SAMPLES	1318	30-Nov-2016	30-Nov-2016	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				44.07
CAN380 CANADIAN TIRE STORE #281					
NOV 2016	NOV 2016 PURCHASES	1317	01-Dec-2016	01-Dec-2016	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				77.97
CLA001 CLAYTON CURTIS & LORENE					
DEC 12 2016	REFUND ON PT ACCT 3729 420 00060400.0000	1275	12-Dec-2016	12-Dec-2016	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				302.22
COL985 COLES-OUELLETTE MARCEL & ELIZABETH					
DEC 12 2016	REFUND ON PT ACCT 3729 470 00007150.0000	1275	12-Dec-2016	12-Dec-2016	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				100.12
COR408 CORIX WATER PRODUCTS LP - ATTENTION: ACCOUNTS					
10616154085	METERS	1318	12-Dec-2016	12-Dec-2016	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				5,424.00
10616154086	MXU'S	1318	12-Dec-2016	12-Dec-2016	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				4,271.40
10616154087	MXU'S	1318	12-Dec-2016	12-Dec-2016	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				5,369.76
COY08 COYLE PATRICK & DIANA					
DEC 12 2016	REFUND ON PT ACCT 3729 380 00000400.0000	1275	12-Dec-2016	12-Dec-2016	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				9.62
CRO723 CROWDER WILLIAM & PATRICIA					
DEC 13 2016	REFUND ON PT ACCT 3729 510 00006300.0000	1275	13-Dec-2016	13-Dec-2016	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				5,516.14
DUM231 DUMOUCHELLE CLARENCE					
DEC 2, 2016	REIMBURSEMENT OF WATER METER CHARGE 2016-034 2317 FRONT RD N	1261	02-Dec-2016	02-Dec-2016	
80-4-0000000-1670	WATER - NEW SERVICE FEES				380.00
R#197229	RETURN OF INDEMNITY FEE @ 2317 FRONT RD N 2016-034	1260	02-Dec-2016	02-Dec-2016	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
EMC530 EMCO CORPORATION					
38602892-00	STOCK MATERIAL	1267	04-Nov-2016	04-Nov-2016	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				1,636.69
ESS273 ESSEX POWERLINES CORPORATION					
JC6615	NOV 2016 WATER BILLING	1318	30-Nov-2016	30-Nov-2016	
80-5-0000000-0504	COLLECTION EXPENSE				16,272.97
JC6651	DEC 2016 BILLING	1343	31-Dec-2016	31-Dec-2016	
80-5-0000000-0504	COLLECTION EXPENSE				16,272.97
EVE782 EVERJONGE HOMES					
R# 174248	RETURN OF INDEMNITY FEE @ 9491 CON 9 S	1341	28-Nov-2016	28-Nov-2016	
10-2-0000000-2140	INDEMNITY FEES				1,000.00



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000					
FEE256 THE FEED STORE					
1000154587	GRASS SEED RESTORATION	1318	02-Dec-2016	02-Dec-2016	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				155.88
GRE05 GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD					
NOV 2016	NOV 2016 PUBLIC SCHOOL BOARD DEV CHARGES	1259	30-Nov-2016	30-Nov-2016	
10-2-0000000-0112	A/P - PUB SCH BRD. DEV CHARGE				2,440.00
GRE330 GREAT LAKES SAFETY PRODUCTS					
287342	GLOVE RECERTIFY	1343	21-Dec-2016	21-Dec-2016	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				203.40
GUA009 GUARDIAN FENCE					
7488	SUPPLY TEMPORARY FENCE	1259	15-Nov-2016	15-Nov-2016	
10-1-0000000-2066	A/R - CLEARING				678.00
GYO693 GYORI FARMS INC.					
4155	TOPSOIL RESTORATION	1343	01-Dec-2016	01-Dec-2016	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				135.60
HEA693 HEATON SANITATION					
27883	SERVICE REPAIRS	1318	25-Aug-2016	25-Aug-2016	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,695.00
28634	WATER SERVICE REPAIRS	1267	17-Nov-2016	17-Nov-2016	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,921.00
28648	REPAIRS	1318	05-Dec-2016	05-Dec-2016	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				2,034.00
28734	SAMPLE STATION INSTALL	1318	24-Nov-2016	24-Nov-2016	
80-5-0000000-0835	SAMPLE STATION - REPAIRS, UPGRADES ETC.				1,130.00
28927	SERVICE REPAIR	1318	13-Dec-2016	13-Dec-2016	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				791.00
28990	SERVICE REPAIR	1343	22-Dec-2016	22-Dec-2016	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				678.00
29013	WATER SERVICE LEAK	1343	20-Dec-2016	20-Dec-2016	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				791.00
29257	SERVICE REPAIR	1343	16-Dec-2016	16-Dec-2016	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				904.00
29408	WATER SERVICE REPAIR	1343	29-Dec-2016	29-Dec-2016	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				678.00
HET208 HETEK SOLUTIONS INC					
222049	CALIBRATIONS	1343	21-Dec-2016	21-Dec-2016	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				883.59
HLH102 H.L. HAMILTON INSURANCE LTD.					
14161-14166 & INSURANCE RENEWALS		1259	30-Nov-2016	30-Nov-2016	
10-1-0000000-3000	PREPAIDS				669,885.52
JON03 JONES KEVIN					
DEC 5, 2016	WINDSOR DRIVE TEST REFUND AS PER COLLECTIVE AGREEMENT	1261	05-Dec-2016	05-Dec-2016	
80-5-0000000-0350	MEMBERSHIPS				15.75
KEL117 KELCOM TELEMESSAGING					
W78745-1216	ANSWERING SERVICE DEC 2016	1314	01-Dec-2016	01-Dec-2016	
80-5-0000000-0316	UTILITIES				29.48
LAZ102 LAZARUS BENJAMIN & BASSAKOS					
DEC 15 2016	REFUND O/P PT 3729 460 00014700.0000	1301	15-Dec-2016	15-Dec-2016	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000					
10-1-0000000-2138	A/R PROP TAX REFUND OWING				882.00
MAL256 MALDEN AUTOMOTIVE					
140433	FRONT WHEEL BEARING #WM-08	1267	24-Nov-2016	24-Nov-2016	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				28.14
140793	POWER INVERTER #WM-07	1318	02-Dec-2016	02-Dec-2016	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				144.58
MEA01 THE MEARIE GROUP					
26246	DECEMBER BENEFITS	1261	01-Dec-2016	01-Dec-2016	
80-5-0000000-0211	BENEFITS - ESSEX POWER - WATER DEPARTMEN				803.09
26364	JANUARY BENEFITS	26	02-Jan-2017	02-Jan-2017	
80-5-0000000-0211	BENEFITS - ESSEX POWER - WATER DEPARTMEN				923.59
MEL585 MELOCHE ROGER					
DEC 13 2016	REFUND ON PT ACCT 3729 390 00008300.0000	1275	13-Dec-2016	13-Dec-2016	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				449.74
MOR26 MORNEAU SHEPELL LTD.					
DEC 2016	DEC 2016	1275	15-Dec-2016	15-Dec-2016	
80-5-0000000-0207	BENEFITS - LIFE & DISABILITY				72.55
NAS514 NASCI CONSTRUCTION SERVICES LTD.					
3581	CONCRETE RESTORATION	1318	06-Dec-2016	06-Dec-2016	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				566.36
NOR156 NORTRAX CANADA INC.					
658014	REPLACED LOADER #WM-09	26	03-Jan-2017	03-Jan-2017	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				523.71
ONT001 ONTARIO CLEAN WATER AGENCY					
87165	JUL 2016 SAMPLES	1318	15-Jul-2016	15-Jul-2016	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				216.95
90084	DEC 2016	1318	01-Dec-2016	01-Dec-2016	
80-5-0000000-0604	CONTRACT COSTS - AWWTP				592.92
80-5-0000000-0604	CONTRACT COSTS - AWWTP				584.90
80-5-0000000-0604	CONTRACT COSTS - AWWTP				58,633.17
90431	DEC 2016 HEATER REPAIRS	1318	12-Dec-2016	12-Dec-2016	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				539.33
90432	DEC 2016 INTAKE INSPECTION	1318	12-Dec-2016	12-Dec-2016	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				3,001.92
90664	DEC 2016 REMOVAL OF FLORIDE TANK	1318	13-Dec-2016	13-Dec-2016	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				2,381.18
90673	SAMPLES	1318	13-Dec-2016	13-Dec-2016	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				678.37
90735	FLOURIDE TANK REMOVAL	1318	14-Dec-2016	14-Dec-2016	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				901.31
90736	FLOURIDE TANK REMOVAL	1318	14-Dec-2016	14-Dec-2016	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				176.88
90792	FILTER CONTROLLER	1318	15-Dec-2016	15-Dec-2016	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				231.88
90849	CALL-INS	1343	19-Dec-2016	19-Dec-2016	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				595.00
ONT1001 1352120 ONTARIO LIMITED					
DEC 20, 2016	REFUND CREDIT ON PROPERTY TAX ACCOUNT DUE TO WRITE OFF 2016	1317	20-Dec-2016	20-Dec-2016	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				2,301.93



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000					
ONT104 ONTARIO ONE CALL LTD					
201673135	NOV 2016 LOCATES	1318	30-Nov-2016	30-Nov-2016	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				198.26
201674032	LOCATES	1343	31-Dec-2016	31-Dec-2016	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				101.93
ONT476 1830011 ONTARIO LIMITED					
DEC 9 2016	REFUND ON PROPERTY TAX ACCT 3729 390 00001300.0000	1275	09-Dec-2016	09-Dec-2016	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				2,692.52
PET406 PETKOVIC IVAN & CHRISTINE					
DEC 12 2016	REFUND ON PT ACCT 3729 460 00045300.0000	1275	13-Dec-2016	13-Dec-2016	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				442.19
PRE148 PREVIEW INSPECTIONS AND CONSULTING					
A1116	DEC 2016 BACKFLOW PREVENTION	1318	04-Dec-2016	04-Dec-2016	
80-5-0000000-0815	BACKFLOW - PREVENTION				2,147.00
A1216	DEC 2016 BILLING	26	05-Jan-2017	05-Jan-2017	
80-5-0000000-0815	BACKFLOW - PREVENTION				2,147.00
PUR700 PUROLATOR INC.					
433282450	PUROLATOR SERVICES	1318	16-Dec-2016	16-Dec-2016	
80-5-0000000-0301	OFFICE SUPPLIES				8.86
RAP504 RAPID DRAINAGE					
33341	WATER SERVICE INSTAL	1343	20-Dec-2016	20-Dec-2016	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				847.50
33372	WATER SERVICE INSTAL	1343	21-Dec-2016	21-Dec-2016	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				847.50
33373	WATER SERVICE INSTAL	1343	21-Dec-2016	21-Dec-2016	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				3,107.50
SAN15 SANTERRA STONECRAFT					
263675	SAND	1343	14-Dec-2016	14-Dec-2016	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				271.20
263742	SAND	1343	19-Dec-2016	19-Dec-2016	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				271.20
THR251 THRASHER SALES & LEASING LTD					
215993	EMISSIONS TEST #WM-07	1343	23-Nov-2016	23-Nov-2016	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				33.90
215994	EMISSIONS TEST #WM-03	1343	23-Nov-2016	23-Nov-2016	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				33.90
TRI07 TRILLIUM CONTRACTING					
DEC 21 2016	WATER TAP REFUND	1319	21-Dec-2016	21-Dec-2016	
80-2-0000000-2150	WATER DEPOSITS				1,500.00
TRI132 TRICKEY ET AL TAX TEAM INC.					
9642	TAX SALE REG COSTS	1317	17-Dec-2016	17-Dec-2016	
10-1-0000000-1503	TAX REG. - REGISTRATION C				158.20
UNI05 UNITED WAY OF WINDSOR-ESSEX COUNTY					
DEC 7, 2016	DONATION - UNITED WAY - SANDY LINDSAY	1260	07-Dec-2016	07-Dec-2016	
10-2-0000000-1250	MISCELLANEOUS DEPOSITS				100.00
WAL100 WALKER AGGREGATES INC. C/O PROPERTY					
DEC 12 2016	REFUND ON PT ACCT 3729 430 00003500.0000	1275	12-Dec-2016	12-Dec-2016	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				2,001.69



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DEPARTMENT 0000000					
WAL101	WALKER AGGREGATES				
266608	FILL SAND	1318	10-Dec-2016	10-Dec-2016	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				448.29
WIN210	WINDSOR FACTORY SUPPLY LTD				
4409516	GLOVES	1318	14-Dec-2016	14-Dec-2016	
80-5-0000000-0161	CLOTHING				193.30
WIN270	WINDSOR DISPOSAL SERVICES LTD				
815161	DEC 2016 SCHEDULED REARLOAD RESIDENTIAL SERVICE	1275	01-Dec-2016	01-Dec-2016	
10-1-0000000-2066	A/R - CLEARING				302.56
WIN454	WINDSOR LAWNSCAPE				
20161102	OCT 2016 GRASS CUTTING	1317	02-Nov-2016	02-Nov-2016	
80-5-0000000-0331	GENERAL MAINTENANCE				745.80
20161130	NOV 2016 GRASS CUTTING	1317	30-Nov-2016	30-Nov-2016	
80-5-0000000-0331	GENERAL MAINTENANCE				745.80
WOL533	WOLSELEY CANADA INC				
4978882	SERVICE MATERIALS	1318	30-Nov-2016	30-Nov-2016	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,768.89
4999125	SERVICE MATERIALS	1318	16-Dec-2016	16-Dec-2016	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				5,248.75
4999126	SERVICE SADDLES	1318	16-Dec-2016	16-Dec-2016	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				294.65
5023954	METER SETTERS	1318	13-Dec-2016	13-Dec-2016	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				2,288.41
5023955	SERVICE SADDLES	1318	13-Dec-2016	13-Dec-2016	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				247.84
5048088	WATER METER PIT LIDS	1343	20-Dec-2016	20-Dec-2016	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				4,302.45
9919104	METER SETTERS	1343	16-Dec-2016	16-Dec-2016	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				788.68
ZIM000	ZIMMERMAN MATTHEW & CANDACE				
FEB 18/16	REFUND OF PREAUTHORIZED PAYMENT	140	18-Feb-2016	18-Feb-2016	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				73.00
Department Totals :					853,612.62

DEPARTMENT 1001010 COUNCIL					
BMO243	BMO INVESTMENTS INC.				
RRSP 0026812 C/O BART DIPASQUALE		1341	01-Dec-2016	01-Dec-2016	
10-5-1001010-0214	BENEFITS - RRSP CONTRIBUTION COUNCIL				1,104.84
Department Totals :					1,104.84

DEPARTMENT 1001011 COUNCIL - MAYOR					
AMH20	AMHERSTBURG TREASURY PETTY CASH				
DEC 2016	DEC 2016 PETTY CASH	1301	19-Dec-2016	19-Dec-2016	
10-5-1001011-0140	COMM. ALLOWANCE - COUNCIL - MAYOR				80.00
DIC11	DICARLO ALDO				
2016	2016 COMMUNICATION ALLOWANCE	1260	06-Dec-2016	06-Dec-2016	
10-5-1001011-0140	COMM. ALLOWANCE - COUNCIL - MAYOR				975.44
DEC 15 2016	MISC SUPPLIES	1301	15-Dec-2016	15-Dec-2016	

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001011 COUNCIL - MAYOR					
10-5-1001011-0140	COMM. ALLOWANCE - COUNCIL - MAYOR				364.58
NOV 2016	AUTO ALLOWANCE	1301	19-Dec-2016	19-Dec-2016	
10-5-1001011-0352	MAYOR - TRAVEL & MILEAGE				173.45
Department Totals :					1,593.47

DEPARTMENT 1001013 COUNCIL - COUNCILLOR 1					
LAV02 LAVIGNE JASON					
NOV 2016	COMMUNICATION ALLOWANCE 2016	1301	19-Dec-2016	19-Dec-2016	
10-5-1001013-0140	COMM. ALLOWANCE - COUNCIL - LAVIGNE				225.82
Department Totals :					225.82

DEPARTMENT 1001014 COUNCIL - COUNCILLOR 2					
COU362 COURTNEY JOAN					
DEC 2016	2016 COMMUNICATION ALLOWANCE	1301	19-Dec-2016	19-Dec-2016	
10-5-1001014-0140	COMM. ALLOWANCE - COUNCIL - COURTNEY				1,499.29
Department Totals :					1,499.29

DEPARTMENT 1001016 COUNCIL - COUNCILLOR 3					
POU01 POUGET DIANE					
DEC 2016	COMMUNICATIONS EXPENSE	1301	19-Dec-2016	19-Dec-2016	
10-5-1001016-0140	COMM. ALLOWANCE - COUNCIL - D. POUGET				1,408.13
Department Totals :					1,408.13

DEPARTMENT 1001017 COUNCIL - COUNCILLOR 4					
MEL42 MELOCHE LEO					
2016 COMM	2016 COMMUNICATION ALLOWANCE	1301	19-Dec-2016	19-Dec-2016	
10-5-1001017-0140	COMM. ALLOWANCE - COUNCIL - MELOCHE				287.92
FEB 2016	CHAMBER OF COMMERCE AWARDS BANQUET	1301	19-Dec-2016	19-Dec-2016	
10-5-1001017-0340	MELOCHE - PUBLIC RECEPTIONS, ETC.				180.00
MAY2016	GOLF REGISTRATION	1301	19-Dec-2016	19-Dec-2016	
10-5-1001017-0340	MELOCHE - PUBLIC RECEPTIONS, ETC.				130.00
NOV 2016	BEAUTIFICATION PROGRAM	1301	19-Dec-2016	19-Dec-2016	
10-5-1001017-0140	COMM. ALLOWANCE - COUNCIL - MELOCHE				250.00
SEP 2016	CHARITY EVENT RE BUILDING FUND	1301	19-Dec-2016	19-Dec-2016	
10-5-1001017-0140	COMM. ALLOWANCE - COUNCIL - MELOCHE				125.00
Department Totals :					972.92

DEPARTMENT 1001020 ADMINISTRATION					
AMH20 AMHERSTBURG TREASURY PETTY CASH					
DEC 2016	DEC 2016 PETTY CASH	1301	19-Dec-2016	19-Dec-2016	
10-5-1001020-0301	OFFICE SUPPLIES				22.05
CAN380 CANADIAN TIRE STORE #281					
DEC 2016	DECEMBER 2016 PURCHASES	1341	30-Dec-2016	30-Dec-2016	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				-18.59
NOV 2016	NOV 2016 PURCHASES	1317	01-Dec-2016	01-Dec-2016	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				23.22
CLA508 CLAIMSPRO INC.					



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 ADMINISTRATION					
33620-578948	INTERIM INVOICE D.LUCIER	1341	22-Dec-2016	22-Dec-2016	
10-5-1001020-0506	INSURANCE DEDUCTIBLE - ADMINISTRATION				1,230.50
DPO150 DPOC - NEOPOST CANADA LTD.					
DEC 6, 2016	DPOC ACCT #2534816	1260	06-Dec-2016	06-Dec-2016	
10-5-1001020-0304	POSTAGE & COURIER				3,390.00
JAN 5, 2017	ACCT# 23290 POSTAGE FOR PROPERTY TAX MAILOUTS	10	05-Jan-2017	05-Jan-2017	
10-5-1001020-0304	POSTAGE & COURIER				10,170.00
FIR350 FIRST STOP SERVICES					
2379	OFFICE SHREDDING	1259	30-Nov-2016	30-Nov-2016	
10-5-1001020-0301	OFFICE SUPPLIES				113.00
2413	OFFICE SHREDDING	1317	31-Dec-2016	31-Dec-2016	
10-5-1001020-0301	OFFICE SUPPLIES				113.00
HIC441 HICKS ELECTRIC					
8831	ELECTRICIAN CALL - SERVER ROOM	1317	11-Dec-2016	11-Dec-2016	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				160.46
MET052 METRO KING PEST CONTROL INC.					
2114	MAY 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				28.25
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				28.25
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				39.55
2115	JUNE 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				28.25
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				28.25
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				39.55
2116	MICE TREATMENT	1301	28-Oct-2016	28-Oct-2016	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				310.75
2117	JULY 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				28.25
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				28.25
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				39.55
2118	AUG 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				28.25
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				39.55
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				28.25
2119	SEP 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				39.55
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				28.25
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				28.25
MON183 MONARCH OFFICE SUPPLY LTD					
494528/M	NOV 2016 OFFICE SUPPLIES	1274	29-Nov-2016	29-Nov-2016	
10-5-1001020-0301	OFFICE SUPPLIES				1,224.46
MOU251 MOUSSEAU DELUCA					
54188	MATTER IK-16158	1301	23-Nov-2016	23-Nov-2016	
10-5-1001020-0325	LEGAL FEES				1,011.05
54201	MATTER EP-15-022	1301	30-Nov-2016	30-Nov-2016	
10-5-1001020-0325	LEGAL FEES				1,942.72
54202	MATTER EP-16-007	1301	30-Nov-2016	30-Nov-2016	
10-5-1001020-0325	LEGAL FEES				7,006.39
54203	MATTER EP-15-027	1301	30-Nov-2016	30-Nov-2016	
10-5-1001020-0325	LEGAL FEES				67.80



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 ADMINISTRATION					
54254	MATTER IK-16127	1301	30-Nov-2016	30-Nov-2016	
10-5-1001020-0325	LEGAL FEES				4,717.67
PUR663 PUREWATER BRAND DIVISION OF 523492 ONTARIO LTD					
DEC 31, 2016	DEC 2016 WATER	1317	31-Dec-2016	31-Dec-2016	
10-5-1001020-0301	OFFICE SUPPLIES				93.08
NOV 30, 2016	NOV 2016 WATER	1259	30-Nov-2016	30-Nov-2016	
10-5-1001020-0301	OFFICE SUPPLIES				70.58
PUR700 PUROLATOR INC.					
432680688	COURIER	1274	14-Oct-2016	14-Oct-2016	
10-5-1001020-0304	POSTAGE & COURIER				133.46
433161744	COURIER	1301	02-Dec-2016	02-Dec-2016	
10-5-1001020-0304	POSTAGE & COURIER				4.43
433226661	COURIER	1275	09-Dec-2016	09-Dec-2016	
10-5-1001020-0304	POSTAGE & COURIER				4.43
433294615	COURIER	1317	16-Dec-2016	16-Dec-2016	
10-5-1001020-0304	POSTAGE & COURIER				14.60
REM140 REMLAP BUILDING SERVICES INC.					
16-091	REVIEW OF ROOF CONDITIONS	1317	21-Dec-2016	21-Dec-2016	
10-5-1001020-0317	BUILDING MAINT. - TOWN HALL P&F DEPT				847.50
RTT067 RIVER TOWN TIMES					
90373	ADVERTISING	1259	30-Nov-2016	30-Nov-2016	
10-5-1001020-0307	ADVERTISING				83.90
10-5-1001020-0307	ADVERTISING				83.90
10-5-1001020-0307	ADVERTISING				135.61
10-5-1001020-0307	ADVERTISING				167.80
90450	DEC 07/16 ADVERTISING	1275	07-Dec-2016	07-Dec-2016	
10-5-1001020-0307	ADVERTISING				167.81
90531	DEC 14/16 ADVERTISING	1314	14-Dec-2016	14-Dec-2016	
10-5-1001020-0307	ADVERTISING				335.61
90618	ADVERTISING	1317	21-Dec-2016	21-Dec-2016	
10-5-1001020-0307	ADVERTISING				167.80
10-5-1001020-0307	ADVERTISING				167.80
10-5-1001020-0307	ADVERTISING				135.60
90654	ADVERTISING	1317	28-Dec-2016	28-Dec-2016	
10-5-1001020-0307	ADVERTISING				167.81
10-5-1001020-0307	ADVERTISING				167.80
STA444 STAPLES ADVANTAGE (MIS C/O T04446C)					
43016222	OFFICE SUPPLIES	1259	29-Nov-2016	29-Nov-2016	
10-5-1001020-0301	OFFICE SUPPLIES				4.37
43051176	OFFICE SUPPLIES	1260	02-Dec-2016	02-Dec-2016	
10-5-1001020-0301	OFFICE SUPPLIES				31.64
43056716	FILE FOLDERS	1260	02-Dec-2016	02-Dec-2016	
10-5-1001020-0301	OFFICE SUPPLIES				7.64
SWE03 SWEET HELEN					
DEC 09 2016	REIMBURSE FOR PROPS FOR UNITED WAY CHALLENGE	1275	09-Dec-2016	09-Dec-2016	
10-5-1001020-0301	OFFICE SUPPLIES				42.05
TOT060 TOTALLYONE CORPORATE OFFICE					
C3000IN14734	SHIPPING FEE	1317	14-Dec-2016	14-Dec-2016	
10-5-1001020-0304	POSTAGE & COURIER				9.04



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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 1001020 ADMINISTRATION							
WIN365 WINDSOR STAR							
4003382WIN				JOB ADVERTISEMENT / SAVOUR AMHERSTBURG PUBLICATION	1317	30-Nov-2016	30-Nov-2016
10-5-1001020-0307				ADVERTISING			264.19
Department Totals :							35,273.18
<hr/>							
DEPARTMENT 1001021 TREASURY							
AMH20 AMHERSTBURG TREASURY PETTY CASH							
DEC 2016				DEC 2016 PETTY CASH	1301	19-Dec-2016	19-Dec-2016
10-5-1001021-0351				TRAINING & CONFERENCES			70.50
BRI459 BRINKS CANADA							
2935080229				SERVICE FOR THE MONTH OF DECEMBER - LIBRO	1317	01-Dec-2016	01-Dec-2016
10-5-1001021-0336				CONTRACTED SERVICES - BRINKS			5.65
348410840				NOV 2016 PICKUP	1317	01-Dec-2016	01-Dec-2016
10-5-1001021-0336				CONTRACTED SERVICES - BRINKS			197.75
348420840				SERVICE FOR NOVEMBER 2016 - LIBRO	1341	01-Dec-2016	01-Dec-2016
10-5-1001021-0336				CONTRACTED SERVICES - BRINKS			197.75
CIT350 CITY OF WINDSOR							
165747				TRAINING	1274	24-Nov-2016	24-Nov-2016
10-5-1001021-0351				TRAINING & CONFERENCES			1,407.79
MOR26 MORNEAU SHEPELL LTD.							
DEC 2016				DEC 2016	1275	15-Dec-2016	15-Dec-2016
10-5-1001021-0207				BENEFITS - LIFE & DISABILITY			80.61
PUB148 THE PUBLIC SECTOR DIGEST INC							
7493				ASSET MANAGEMENT PHASE 2	1274	22-Jul-2016	22-Jul-2016
10-5-1001021-0327				PROFESSIONAL FEES			4,802.50
ROU08 ROUSSEAU JUSTIN							
NOV 2016				ONTARIO WEST CONFERENCE /UNION MEETING	1274	16-Nov-2016	16-Nov-2016
10-5-1001021-0352				TRAVEL & MILEAGE			-72.00
10-5-1001021-0352				TRAVEL & MILEAGE			378.00
Department Totals :							7,068.55
<hr/>							
DEPARTMENT 1001022 CLERKS							
MOR26 MORNEAU SHEPELL LTD.							
DEC 2016				DEC 2016	1275	15-Dec-2016	15-Dec-2016
10-5-1001022-0207				BENEFITS - LIFE & DISABIL - CLERKS			16.12
Department Totals :							16.12
<hr/>							
DEPARTMENT 1001023 C.A.O.							
MIC21 MICELI GIOVANNI							
NOV 2016				MILEAGE	1301	19-Dec-2016	19-Dec-2016
10-5-1001023-0342				MEETING EXPENSES - C.A.O.			115.83
MOR26 MORNEAU SHEPELL LTD.							
DEC 2016				DEC 2016	1275	15-Dec-2016	15-Dec-2016
10-5-1001023-0207				BENEFITS - LIFE & DISABIL - C.A.O.			24.18
VER689 VERDI CLUB							
12154518A				TOWN CHRISTMAS PARTY	1293	10-Dec-2016	10-Dec-2016
10-5-1001023-0327				PROFESSIONAL FEES			3,580.38



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G.L. Account	CC1	CC2	CC3	GL Account Name			

DEPARTMENT 1001023 C.A.O.

Department Totals : 3,720.39

DEPARTMENT 1001024 HUMAN RESOURCES

AMH20 AMHERSTBURG TREASURY PETTY CASH

DEC 2016 DEC 2016 PETTY CASH 1301 19-Dec-2016 19-Dec-2016
 10-5-1001024-0240 EMPLOYEE RECOGNITION 137.70

CIT350 CITY OF WINDSOR

165747 TRAINING 1274 24-Nov-2016 24-Nov-2016
 10-5-1001024-0249 CORPORATE TRAINING 2,815.57

GRA550 GRAND & TOY

K393777 DYMO TAPE 1274 16-Nov-2016 16-Nov-2016
 10-5-1001024-0250 HEALTH AND SAFETY - HUMAN RESOURCES 61.13

MOR26 MORNEAU SHEPELL LTD.

DEC 2016 DEC 2016 1275 15-Dec-2016 15-Dec-2016
 10-5-1001024-0207 BENEFITS - LIFE & DISABIL - HUMAN RESOUR 16.12

PAR45 PARLETTE ZAK

DEC 12 2016 DJ FOR CHRISTMAS PARTY 1275 12-Dec-2016 12-Dec-2016
 10-5-1001024-0240 EMPLOYEE RECOGNITION 400.00

ROS25 ROSE MICHELLE

DEC 07 2016 REFUND PURCHASE OF CHRISTMAS DECORATIONS 1275 07-Dec-2016 07-Dec-2016
 10-5-1001024-0240 EMPLOYEE RECOGNITION 166.96

DEC 12 2016 SUPPLIES FOR CHRISTMAS PARTY 1275 12-Dec-2016 12-Dec-2016

10-5-1001024-0240 EMPLOYEE RECOGNITION 42.94

VER689 VERDI CLUB

12154518A TOWN CHRISTMAS PARTY 1293 10-Dec-2016 10-Dec-2016
 10-5-1001024-0240 EMPLOYEE RECOGNITION 600.00

Department Totals : 4,240.42

DEPARTMENT 1001025 INFORMATION TECHNOLOGY

APP302 APPLIED COMPUTER SOLUTIONS INC

36741 NETWORK STORAGE PROJECT 1274 28-Nov-2016 28-Nov-2016
 40-7-1001025-0002 COMPUTER HARDWARE 80.23

36742 NETWORK STORAGE PROJECT 1274 28-Nov-2016 28-Nov-2016
 40-7-1001025-0002 COMPUTER HARDWARE 4,378.75

36748 NETWORK STORAGE PROJECT 1274 28-Nov-2016 28-Nov-2016
 40-7-1001025-0002 COMPUTER HARDWARE 44,607.88

36749 NETWORK STORAGE PROJECT 1274 28-Nov-2016 28-Nov-2016
 40-7-1001025-0002 COMPUTER HARDWARE 10,140.62

36960 BACKUP SERVER INSTALL FOR SAN PROJECT 1317 20-Dec-2016 20-Dec-2016
 40-7-1001025-0002 COMPUTER HARDWARE 3,672.50

37008 PHONE SYSTEM SUPPRT CONFIGURATION 1317 22-Dec-2016 22-Dec-2016
 10-5-1001025-0315 TELEPHONE 706.25

BEL01 BELL CANADA

NOV2016 ACCOUNT NUMBER 519 736 5401 1317 01-Nov-2016 01-Nov-2016
 10-5-1001025-0315 TELEPHONE 10.45

BEL11 BELL CANADA

DEC 01 2016 TOLL FREE LINE SEP-DEC 2016 1275 01-Dec-2016 01-Dec-2016
 10-5-1001025-0315 TELEPHONE 23.95



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001025 INFORMATION TECHNOLOGY					
CAN380	CANADIAN TIRE STORE #281				
NOV 2016	NOV 2016 PURCHASES				
10-5-1001025-0310	COMPUTER MAINTENANCE	1317	01-Dec-2016	01-Dec-2016	56.99
COG005	COGECO CONNEXION INC				
8049168	INTERNET - LIBRO				
10-5-1001025-0332	INTERNET ACCESS	1317	09-Dec-2016	09-Dec-2016	2,133.44
DIL581	DILIGENT COMMUNICATIONS INC.				
8175	NETWORK WIRING LIBRO				
10-5-1001025-0310	COMPUTER MAINTENANCE	1274	21-Oct-2016	21-Oct-2016	1,324.36
8249	LIBRO SOUND SYSTEM CHECK				
10-5-1001025-0310	COMPUTER MAINTENANCE	1341	16-Dec-2016	16-Dec-2016	912.09
DIR572	DIRECTDIAL.COM				
551224	LAPTOP BATTERY REPLACEMENT				
10-5-1001025-0310	COMPUTER MAINTENANCE	1317	15-Dec-2016	15-Dec-2016	248.60
551851	PORTABLE HARD DRIVE				
10-5-1001025-0310	COMPUTER MAINTENANCE	1317	21-Dec-2016	21-Dec-2016	677.15
IN547776	NETWORK SWITCH				
10-5-1001025-0310	COMPUTER MAINTENANCE	1274	21-Nov-2016	21-Nov-2016	171.76
IN548330	UPS BACKUPS				
10-5-1001025-0310	COMPUTER MAINTENANCE	1274	24-Nov-2016	24-Nov-2016	650.88
IN548418	HARD DRIVE-SERVER				
10-5-1001025-0310	COMPUTER MAINTENANCE	1274	25-Nov-2016	25-Nov-2016	614.44
IN548638	WARRANTY EXT				
10-5-1001025-0310	COMPUTER MAINTENANCE	1274	28-Nov-2016	28-Nov-2016	339.00
ESO651	ESOLUTIONS GROUP LIMITED				
105300	NEW WEBSITE PAYMENT				
40-7-1001025-0007	WEBSITE REDESIGN	1317	30-Aug-2016	30-Aug-2016	621.50
105603	NEW WEBSITE PAYMENT				
40-7-1001025-0007	WEBSITE REDESIGN	1317	14-Sep-2016	14-Sep-2016	2,248.70
INN291	INNOSOFT CANADA INC				
2439	FINANCIAL SYSTEMS UPGRADE				
40-7-1001025-0008	FINANCIAL SYSTEMS	1259	21-Nov-2016	21-Nov-2016	6,780.00
KEL117	KELCOM TELEMESSAGING				
W78745-1216	ANSWERING SERVICE DEC 2016				
10-5-1001025-0315	TELEPHONE	1314	01-Dec-2016	01-Dec-2016	49.13
KEL860	KELCOM WINDSOR COPIER INC				
X8978243	PHOTOCOPIES				
10-5-1001025-0308	PHOTOCOPIES	1317	07-Dec-2016	07-Dec-2016	54.24
MCB338	MC BUSINESS SOLUTIONS LTD.				
147463	PHOTOCOPIES				
10-5-1001025-0308	PHOTOCOPIES	1317	08-Dec-2016	08-Dec-2016	329.82
147483	PHOTOCOPIES				
10-5-1001025-0308	PHOTOCOPIES	1317	09-Dec-2016	09-Dec-2016	82.73
MOR26	MORNEAU SHEPELL LTD.				
DEC 2016	DEC 2016				
10-5-1001025-0207	BENEFITS - LIFE & DISABILITY	1275	15-Dec-2016	15-Dec-2016	32.24
PUB148	THE PUBLIC SECTOR DIGEST INC				
7492	TCA & CPA SOFTWARE				
		1274	22-Jul-2016	22-Jul-2016	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001025 INFORMATION TECHNOLOGY					
40-7-1001025-0002	COMPUTER HARDWARE				7,627.50
SHR157 SHRED-IT INTERNATIONAL ULC					
8100061511	HARD DRIVE DESTRUCTION	1317	15-Dec-2016	15-Dec-2016	
10-5-1001025-0310	COMPUTER MAINTENANCE				1,380.80
STA444 STAPLES ADVANTAGE (MIS C/O T04446C)					
42980624	BINDERSW	1274	24-Nov-2016	24-Nov-2016	
10-5-1001025-0301	OFFICE SUPPLIES				22.78
42990322	JUMP DRIVES	1274	25-Nov-2016	25-Nov-2016	
10-5-1001025-0310	COMPUTER MAINTENANCE				172.75
42998084	PRIVACY SCREEN	1274	25-Nov-2016	25-Nov-2016	
10-5-1001025-0310	COMPUTER MAINTENANCE				55.02
TEN282 TENET COMPUTER GROUP					
181608	MAIL ARCHIVE SOFTWARE NOV 2016	1274	30-Nov-2016	30-Nov-2016	
10-5-1001025-0310	COMPUTER MAINTENANCE				906.83
THI235 THINK! WIRELESS SOLUTIONS INC.					
8128	DEC 2016 GPS VEHICLE	1275	01-Dec-2016	01-Dec-2016	
10-5-1001025-0406	GPS				766.42
TOS075 TOSHIBA LEADING INNOVATION					
AR3012398	PHOTOCOPIER	1317	31-Oct-2016	31-Oct-2016	
40-7-1001025-0002	COMPUTER HARDWARE				4,237.50
AR3012399	PHOTOCOPIER	1317	31-Oct-2016	31-Oct-2016	
40-7-1001025-0002	COMPUTER HARDWARE				4,966.35
AR3012400	PHOTOCOPIER	1317	31-Oct-2016	31-Oct-2016	
40-7-1001025-0002	COMPUTER HARDWARE				4,966.35
AR3012401	PHOTOCOPIER	1317	31-Oct-2016	31-Oct-2016	
40-7-1001025-0002	COMPUTER HARDWARE				4,237.50
AR3012402	PHOTOCOPIER	1317	31-Oct-2016	31-Oct-2016	
40-7-1001025-0002	COMPUTER HARDWARE				4,966.35
AR3012403	PHOTOCOPIER	1317	31-Oct-2016	31-Oct-2016	
40-7-1001025-0002	COMPUTER HARDWARE				4,237.50
AR3012414	PHOTOCOPIER	1317	31-Oct-2016	31-Oct-2016	
40-7-1001025-0002	COMPUTER HARDWARE				4,966.35
AR3012998	PHOTOCOPIER	1317	31-Oct-2016	31-Oct-2016	
40-7-1001025-0002	COMPUTER HARDWARE				4,966.35
AR3031717	REPLACEMENT PHOTOCOPIER	1274	24-Nov-2016	24-Nov-2016	
40-7-1001025-0002	COMPUTER HARDWARE				4,966.35
TOT060 TOTALLYONE CORPORATE OFFICE					
C3000IN14730	REPLACEMENT IPHONES	1317	14-Dec-2016	14-Dec-2016	
10-5-1001025-0345	CELL PHONE				613.02
Department Totals :					135,003.42

DEPARTMENT 1001029 RECORDS RETENTION					
BOO022 BOOKSHELF BINDERY LTD					
43451	RECORDS MANAGEMENT	1274	18-Nov-2016	18-Nov-2016	
10-5-1001029-0317	BUILDING MAINTENANCE - RECORDS RETENTION				1,103.45
Department Totals :					1,103.45



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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 1008030				UNFINANCED DRAINS			
BAI027	BAIRD AE						
12-040-08	LEO BEAUDOIN ENGINEERING FEES				1314 01-Dec-2016	01-Dec-2016	
10-1-1008030-9010				LEO BEAUDOIN DRAIN IMPROVEMENTS			695.23
12-056-17	NORTH TOWNLINE DRAIN ENGINEERING FEES				1314 01-Dec-2016	01-Dec-2016	
10-1-1008030-9009				NORTH TOWNLINE DRAIN IMPROVEMENTS			1,493.24
14-161-16	OUELLETTE DRAIN ENGINEERING FEES				1314 02-Dec-2016	02-Dec-2016	
10-1-1008030-9003				OUELLETTE DRAIN			2,989.51
16-023-05	BROWN DRAIN ACCESS CULVERT ENGINEERING FEES				1314 02-Dec-2016	02-Dec-2016	
10-1-1008030-9029				BROWN DRAIN - BELWOOD ACCESS			1,393.49
16-096-01	WHITE DRAIN ENGINEERING FEES				1314 02-Dec-2016	02-Dec-2016	
10-1-1008030-9036				WHITE DRAIN-NEW MAINT SCHED			3,164.81
16-097-01	MORGAN DRAIN ENGINEERING FEES				1314 02-Dec-2016	02-Dec-2016	
10-1-1008030-9035				MORGAN DRAIN-NEW MAINT SCHED			3,359.58
DIL426	DILLON CONSULTING						
162076	ENGINEERING FEES				1317 14-Dec-2016	14-Dec-2016	
10-1-1008030-9011				DUFOUR DRAIN IMPROVEMENTS			1,257.01
ESS53	ESSEX REGION CONSERVATION AUTHORITY						
9645	ERCA PERMIT RE: IMESON DRAIN				1301 30-Nov-2016	30-Nov-2016	
10-1-1008030-8410				IMESON DRAIN			115.00
RCS261	RC SPENCER ASSOC. INC.						
16-557-12	OUELLETTE DRAIN ENG FEES TO NOV 30/16				1314 01-Dec-2016	01-Dec-2016	
10-1-1008030-9033				OUELLETTE DRAIN WEST-OUTLET IMPROVEMENTS			2,841.95
RIV260	RIVARD EXCAVATING LTD						
8203	SINK HOLE REPAIR OUELLETTE DRAIN WEST				1317 30-Nov-2016	30-Nov-2016	
10-1-1008030-9034				OUELLETTE DRAIN W-IMPROVE GOLFVIEW PARK			664.44
WIN454	WINDSOR LAWNSCAPE						
20161102	OCT 2016 GRASS CUTTING				1317 02-Nov-2016	02-Nov-2016	
10-1-1008030-8965				WILLOW BEACH PUMP			90.40
10-1-1008030-8675				MICKLE PARK AVE PUMP			90.40
20161130	NOV 2016 GRASS CUTTING				1317 30-Nov-2016	30-Nov-2016	
10-1-1008030-8675				MICKLE PARK AVE PUMP			90.40
10-1-1008030-8965				WILLOW BEACH PUMP			90.40
Department Totals :							18,335.86

DEPARTMENT 1010000				RESERVE - WORKING CAPITAL			
TOS075	TOSHIBA LEADING INNOVATION						
AR3031703	REPLACEMENT PHOTOCOPIER				1274 24-Nov-2016	24-Nov-2016	
20-3-1010000-0060				RESERVE - COMPUTERS			4,966.35
AR3031716	REPLACEMENT PHOTOCOPIER				1274 24-Nov-2016	24-Nov-2016	
20-3-1010000-0060				RESERVE - COMPUTERS			4,966.35
Department Totals :							9,932.70

DEPARTMENT 2010000				FIRE DEPARTMENT			
ACK297	ACKLANDS-GRAINGER INC						
9272219248	EQUIPMENT-HARNESS				1274 04-Nov-2016	04-Nov-2016	
10-5-2010000-0420				EQUIPMENT			59.36
AJS141	A.J. STONE CO LTD						
131113	HELMETS				1341 29-Dec-2016	29-Dec-2016	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000 FIRE DEPARTMENT					
10-5-2010000-0420	EQUIPMENT				299.08
BER1 BERNYK STEVE					
DEC 13 2016	2016 GYM MEMBERSHIP	1301	13-Dec-2016	13-Dec-2016	
10-5-2010000-0254	FIRE FIGHTER TRAINING				200.00
BRO291 BROOKER MARY ANNE					
17-OCT 25	ADD 9 STARS	1274	25-Oct-2016	25-Oct-2016	
10-5-2010000-0252	UNIFORMS				10.00
28-NOV 02	CHANGE 7 FLASHES	1274	02-Nov-2016	02-Nov-2016	
10-5-2010000-0252	UNIFORMS				8.00
DEC 2016	UNIFORM ALTERATIONS	1341	14-Dec-2016	14-Dec-2016	
10-5-2010000-0252	UNIFORMS				5.00
10-5-2010000-0252	UNIFORMS				25.00
10-5-2010000-0252	UNIFORMS				3.00
BRU000 BRUSH BRAD					
DEC 01 2016	CASTERS	1275	01-Dec-2016	01-Dec-2016	
10-5-2010000-0420	EQUIPMENT				26.85
CAN380 CANADIAN TIRE STORE #281					
DEC 2016	DECEMBER 2016 PURCHASES	1341	30-Dec-2016	30-Dec-2016	
10-5-2010000-0420	EQUIPMENT				1,242.99
10-5-2010000-0318	JANITORIAL				55.54
NOV 2016	NOV 2016 PURCHASES	1317	01-Dec-2016	01-Dec-2016	
10-5-2010000-0318	JANITORIAL				9.02
10-5-2010000-0318	JANITORIAL				94.89
10-5-2010000-0420	EQUIPMENT				144.62
10-5-2010000-0420	EQUIPMENT				20.32
CAR645 CARRIER CENTERS					
04P414664	ENGINE 1 FILTER	1341	18-Nov-2016	18-Nov-2016	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				24.39
05S500703	TANKER 2 PUMP TEST	1341	25-Oct-2016	25-Oct-2016	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				395.50
05S500704	TANKER 3 PUMP TEST	1341	25-Oct-2016	25-Oct-2016	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				395.50
05S500802	T2 REPAIR	1274	24-Nov-2016	24-Nov-2016	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				2,101.59
05S500803	TANKER 3 REPAIR	1274	25-Nov-2016	25-Nov-2016	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				1,017.51
05S500804	ENGINE 3 MAINTENANCE	1274	25-Nov-2016	25-Nov-2016	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				345.34
05S500805	ENGINE 1 REPAIR	1274	25-Nov-2016	25-Nov-2016	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				728.80
05S500806	LADDER 1 MAINTENANCE	1274	25-Nov-2016	25-Nov-2016	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				1,374.68
CHA260 CHAMPION PRODUCTS CORP.					
597	FLOOR CLEANER INSPECTION	1274	08-Nov-2016	08-Nov-2016	
10-5-2010000-0318	JANITORIAL				237.30
CIT350 CITY OF WINDSOR					
165851	DISPATCH SERVICES JUL-DEC 2016	1274	30-Nov-2016	30-Nov-2016	
10-5-2010000-0324	DISPATCHING				18,064.49
CUR334 CURRY REPROGRAPHICS LTD.					



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Vendor Invoice	Vendor Name Description	Batch	Invc Date	Invc Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE DEPARTMENT				
I024306	MAPS	1341	06-Dec-2016	06-Dec-2016	
10-5-2010000-0420	EQUIPMENT				61.02
FIO485 FIORITO MARIO					
NOV 05 2016	AUTO ALLOWANCE CHAINSAW TRAINING	1274	05-Nov-2016	05-Nov-2016	
10-5-2010000-0254	FIRE FIGHTER TRAINING				41.20
FIS001 FISHER'S REGALIA & UNIFORM ACCOUTREMENTS CO.					
34338	BADGES	1275	05-Dec-2016	05-Dec-2016	
10-5-2010000-0251	FIRE PREVENTION & TRAININ				292.35
GRA000 WOOD GRANT					
2016 GYM	2016 GM MEMBERSHIP	1301	13-Dec-2016	13-Dec-2016	
10-5-2010000-0254	FIRE FIGHTER TRAINING				200.00
HIC441 HICKS ELECTRIC					
8829	SERVCE CALL TO FIRE STATION 2 NOV 18 & 25/16	1314	10-Dec-2016	10-Dec-2016	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				468.39
JAB02 JABER CHRIS					
DEC 14 2016	2016 GYM	1275	14-Dec-2016	14-Dec-2016	
10-5-2010000-0254	FIRE FIGHTER TRAINING				200.00
KEM01 KEMPSTER MATT					
DEC 13 2016	2016 GYM MEMBERSHIP	1301	13-Dec-2016	13-Dec-2016	
10-5-2010000-0254	FIRE FIGHTER TRAINING				200.00
MAL256 MALDEN AUTOMOTIVE					
5294-140709	OIL FILTER FOR ADC IMPALA	1259	30-Nov-2016	30-Nov-2016	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				8.38
5294-142123	REPLACED ONE HEADLIGHT TR-1	10	03-Jan-2017	03-Jan-2017	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				15.80
MAX080 MAXILL					
433137	MEDICAL EQUIPMENT	1275	06-Dec-2016	06-Dec-2016	
10-5-2010000-0420	EQUIPMENT				758.57
MET052 METRO KING PEST CONTROL INC.					
2114	MAY 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				33.90
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				28.25
2115	JUNE 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				28.25
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				33.90
2117	JULY 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				33.90
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				28.25
2118	AUG 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				33.90
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				28.25
2119	SEP 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				33.90
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				28.25
MON183 MONARCH OFFICE SUPPLY LTD					
494528/M	NOV 2016 OFFICE SUPPLIES	1274	29-Nov-2016	29-Nov-2016	
10-5-2010000-0301	OFFICE SUPPLIES				334.76
MOR26 MORNEAU SHEPELL LTD.					
DEC 2016	DEC 2016	1275	15-Dec-2016	15-Dec-2016	



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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 2010000				FIRE DEPARTMENT			
10-5-2010000-0207				BENEFITS - LIFE & DISABIL			435.26
PAL000 PALUMBO BEN							
GYM 2016				2016 GYM MEMBERSHIP	1275 15-Dec-2016	15-Dec-2016	
10-5-2010000-0254				FIRE FIGHTER TRAINING			200.00
REA10 REAUME AL							
NOV 08 2016				GATORADE/WATER	1274 08-Nov-2016	08-Nov-2016	
10-5-2010000-0360				OFM INVESTIGATION			72.72
REM140 REMLAP BUILDING SERVICES INC.							
16-093				EXTERIOR CLADDING @ FIRE STATION NO 2	1317 21-Dec-2016	21-Dec-2016	
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			12,677.47
RIV13 RIVAIT KEN							
2016 GYM				2016 GYM MEMBERSHIP	1275 15-Dec-2016	15-Dec-2016	
10-5-2010000-0254				FIRE FIGHTER TRAINING			200.00
TOM02 TOME LEE							
DEC 13 2016				SUPPLIES	1275 13-Dec-2016	13-Dec-2016	
10-5-2010000-0360				OFM INVESTIGATION			194.53
TOW595 TOWN OF LASALLE							
2404				CHAINSAW TRAINING NOV 7/16	1274 17-Nov-2016	17-Nov-2016	
10-5-2010000-0254				FIRE FIGHTER TRAINING			355.95
WAA544 W.A. ATKINSON PLUMBING CO. INC.							
WA19993				FACILITIES	1274 15-Nov-2016	15-Nov-2016	
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			404.83
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE							
101336				GARBAGE BAGS	1274 28-Oct-2016	28-Oct-2016	
10-5-2010000-0318				JANITORIAL			32.76
102005				CHIMNEY BRUSHES	1274 17-Nov-2016	17-Nov-2016	
10-5-2010000-0420				EQUIPMENT			100.50
WIN101 WINDSOR SPRING & ALIGNMENT							
IN00072475				ENGINE 3 REPAIR	1274 15-Nov-2016	15-Nov-2016	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			531.44
WOR415 WORK AUTHORITY							
354933				WORKBOOTS	1274 27-Nov-2016	27-Nov-2016	
10-5-2010000-0420				EQUIPMENT			150.00
Department Totals :							45,135.45

DEPARTMENT 2020000 POLICE DEPARTMENT

AGR835 AGRIS CO-OPERATIVE LTD

600036872 REGULAR GASOLINE 1275 06-Dec-2016 06-Dec-2016 1,262.93
10-5-2020000-0401 GASOLINE600037024 GASOLINE 1314 13-Dec-2016 13-Dec-2016 1,401.64
10-5-2020000-0401 GASOLINE600037175 GASOLINE 1317 20-Dec-2016 20-Dec-2016 1,431.05
10-5-2020000-0401 GASOLINE600037249 GASOLINE 1317 28-Dec-2016 28-Dec-2016 1,351.41
10-5-2020000-0401 GASOLINE

AMH41 AMHERSTBURG POLICE PETTY CASH

DEC 2, 2016 PETTY CASH DEC 2, 2016 1260 02-Dec-2016 02-Dec-2016 5.65
10-5-2020000-0360 MISCELLANEOUS EXPENSES



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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 2020000				POLICE DEPARTMENT			
10-5-2020000-0360				MISCELLANEOUS EXPENSES			25.17
10-5-2020000-0360				MISCELLANEOUS EXPENSES			15.00
10-5-2020000-0360				MISCELLANEOUS EXPENSES			40.00
10-5-2020000-0254				POLICE TRAINING			44.65
10-5-2020000-0370				COMMUNITY SERVICES			23.40
10-5-2020000-0304				POSTAGE			2.03
10-5-2020000-0252				UNIFORMS			28.24
10-5-2020000-0254				POLICE TRAINING			24.75
10-5-2020000-0254				POLICE TRAINING			29.58
10-5-2020000-0254				POLICE TRAINING			29.81
10-5-2020000-0254				POLICE TRAINING			34.99
10-5-2020000-0254				POLICE TRAINING			13.56
BLO909	BLONDIE CLEANERS LTD.						
NOV 30, 2016	DRY CLEANING NOV 2016				1259 30-Nov-2016	30-Nov-2016	
10-5-2020000-0253				CLEANING			35.04
BOH02	BOHDAL DAVID						
2016 GYM	2016 GYM MEMBERSHIP				1314 20-Dec-2016	20-Dec-2016	
10-5-2020000-0212				BENEFITS - EMPLOYEE MEMBERSHIPS			350.00
CAN380	CANADIAN TIRE STORE #281						
DEC 2016	DECEMBER 2016 PURCHASES				1341 30-Dec-2016	30-Dec-2016	
10-5-2020000-0360				MISCELLANEOUS EXPENSES			65.49
CAP03	CAPEL-CURE MATT						
DEC 20 2016	ATTENDING OPC				1314 20-Dec-2016	20-Dec-2016	
10-5-2020000-0254				POLICE TRAINING			100.00
GYM 2016	2016 GYM MEMBERSHIP				1274 26-Nov-2016	26-Nov-2016	
10-5-2020000-0212				BENEFITS - EMPLOYEE MEMBERSHIPS			350.00
CHA20	CHALLANS ANDREW						
2016	2016 GYM MEMBERSHIP				1260 05-Dec-2016	05-Dec-2016	
10-5-2020000-0212				BENEFITS - EMPLOYEE MEMBERSHIPS			350.00
DEC 5, 2016	CLOTHING ALLOWANCE				1260 05-Dec-2016	05-Dec-2016	
10-5-2020000-0252				UNIFORMS			375.00
CHA26	CHAMBERS AARON						
2016	2016 GYM MEMBERSHIP				1259 25-Nov-2016	25-Nov-2016	
10-5-2020000-0212				BENEFITS - EMPLOYEE MEMBERSHIPS			350.00
CHI02	CHIKAZ GENE						
JAN 3, 2017	GUARD DUTY				10 03-Jan-2017	03-Jan-2017	
10-5-2020000-0371				PRISONER EXPENSES			60.00
NOV 28, 2016	GUARD DUTY				1259 28-Nov-2016	28-Nov-2016	
10-5-2020000-0371				PRISONER EXPENSES			60.00
CIT350	CITY OF WINDSOR						
165838	JOINT FORCE COURT AGREEMENT				1259 30-Nov-2016	30-Nov-2016	
10-5-2020000-0323				JOINT COURT COSTS			6,250.00
COL103	COLT CANADA CORPORATION						
23329	SLINGS				1317 15-Dec-2016	15-Dec-2016	
10-5-2020000-0252				UNIFORMS			316.40
COM120	THE COMMISSIONER ROYAL CANADIAN MOUNTED POLICE						
1800002907	FINGERPRINTS INV#18521				1314 08-Dec-2016	08-Dec-2016	
10-5-2020000-0360				MISCELLANEOUS EXPENSES			50.00
COM18	COMMISSIONAIRES OTTAWA						



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
346353	GUARD DUTY	1317	10-Dec-2016	10-Dec-2016	
10-5-2020000-0371	PRISONER EXPENSES				165.07
347226	GUARD DUTY	1341	24-Dec-2016	24-Dec-2016	
10-5-2020000-0371	PRISONER EXPENSES				105.14
COX02 COX MIKE					
228453	MEDICAL NOTE	1301	15-Dec-2016	15-Dec-2016	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				100.00
DUP12 DUPUIS NICK					
2016 EXPENSI	2016 CLOTHING EXPENSES	1260	06-Dec-2016	06-Dec-2016	
10-5-2020000-0252	UNIFORMS				750.00
FRO400 FRONTLINE OUTFITTERS					
28801	JACKET FOR SGT. RIDDELL	1260	01-Dec-2016	01-Dec-2016	
10-5-2020000-0252	UNIFORMS				348.97
29082	NATHAN HARRIS - UNIFORMS	1317	21-Dec-2016	21-Dec-2016	
10-5-2020000-0252	UNIFORMS				547.68
29083	JACKET - CHIEF BERTHIAUME	1317	21-Dec-2016	21-Dec-2016	
10-5-2020000-0252	UNIFORMS				317.93
29084	UNIFORM SWEATER - D'AMORE	1317	21-Dec-2016	21-Dec-2016	
10-5-2020000-0252	UNIFORMS				61.75
29161	UNIFORM ORDER OFFICER SMITH	1317	23-Dec-2016	23-Dec-2016	
10-5-2020000-0252	UNIFORMS				346.83
GOO198 GOODYEAR CANADA INC					
79803295	WINTER TIRES 305	1259	29-Nov-2016	29-Nov-2016	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				322.16
79803299	WINTER TIRES 306	1259	29-Nov-2016	29-Nov-2016	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				644.33
79803301	WINTER TIRES - 303	1259	29-Nov-2016	29-Nov-2016	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				644.33
GRE330 GREAT LAKES SAFETY PRODUCTS					
287048	FLARES	1275	13-Dec-2016	13-Dec-2016	
10-5-2020000-0252	UNIFORMS				545.27
JOE055 JOE MELOCHE FORD SALES LTD					
IJ00542	CAR WASH	1259	30-Nov-2016	30-Nov-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				112.00
IJ00648	CAR WASH	1317	30-Dec-2016	30-Dec-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				84.00
RJ02301	302 REPAIRS	1259	02-Nov-2016	02-Nov-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				98.99
KEL198 KELCOM RADIO DIVISION					
102011013-3	REFURBISHED PORTABLE RADIOS	1301	14-Dec-2016	14-Dec-2016	
10-5-2020000-0252	UNIFORMS				5,779.95
80006655	RADION MAINTENANCE JAN 2017	1314	16-Dec-2016	16-Dec-2016	
10-5-2020000-0319	RADIO MAINTENANCE				571.78
80006656	RADIO MAINTENANCE JAN 2017	1314	16-Dec-2016	16-Dec-2016	
10-5-2020000-0319	RADIO MAINTENANCE				197.75
KEL363 KEL COMMUNICATIONS LTD					
3667	RADIO TOWERS	1260	01-Dec-2016	01-Dec-2016	
10-5-2020000-0319	RADIO MAINTENANCE				418.51



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Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 2020000					POLICE DEPARTMENT			
3700					RADIO TOWERS	10 02-Jan-2017	02-Jan-2017	
10-5-2020000-0319					RADIO MAINTENANCE			418.51
LEB01 O'BRIEN MAGGIE								
2016 GYM					2016 GYM MEMBERSHIP	1301 19-Dec-2016	19-Dec-2016	
10-5-2020000-0212					BENEFITS - EMPLOYEE MEMBERSHIPS			270.80
LUC289 LUCAS WORKS! (WINDSOR) INC.								
113035					BOARD SECRETARY WAGES	1260 08-Dec-2016	08-Dec-2016	
10-5-2020000-0327					PROFESSIONAL FEES			739.11
113199					BOARD SECRETARY	10 05-Jan-2017	05-Jan-2017	
10-5-2020000-0327					PROFESSIONAL FEES			969.51
MAL256 MALDEN AUTOMOTIVE								
140955					WINDSHIELD WIPER NOZZLE #303	1275 06-Dec-2016	06-Dec-2016	
10-5-2020000-0402					VEHICLE & EQUIPMENT MTCE.			6.55
141433					SPARK PLUGS FOR #306	1314 15-Dec-2016	15-Dec-2016	
10-5-2020000-0402					VEHICLE & EQUIPMENT MTCE.			79.19
5294-140652					REPLACED WIPER BLADES ON #313	1259 29-Nov-2016	29-Nov-2016	
10-5-2020000-0402					VEHICLE & EQUIPMENT MTCE.			30.56
MAR365 MARCOTTE LAW								
DEC 06 2016					PROFESSION FEES	1275 06-Dec-2016	06-Dec-2016	
10-5-2020000-0327					PROFESSIONAL FEES			8,772.87
MDC153 M.D.CHARLTON CO. LTD								
42537					IMPACT MUNITIONS FOR GUNS	1260 02-Dec-2016	02-Dec-2016	
10-5-2020000-0252					UNIFORMS			531.00
49274					GLOVE UNIFORMS	1314 15-Dec-2016	15-Dec-2016	
10-5-2020000-0252					UNIFORMS			117.15
MET052 METRO KING PEST CONTROL INC.								
2114					MAY 2016 PEST CONTROL	1301 28-Oct-2016	28-Oct-2016	
10-5-2020000-0317					BUILDING MAINTENANCE			33.90
2115					JUNE 2016 PEST CONTROL	1301 28-Oct-2016	28-Oct-2016	
10-5-2020000-0317					BUILDING MAINTENANCE			33.90
2117					JULY 2016 PEST CONTROL	1301 28-Oct-2016	28-Oct-2016	
10-5-2020000-0317					BUILDING MAINTENANCE			33.90
2118					AUG 2016 PEST CONTROL	1301 28-Oct-2016	28-Oct-2016	
10-5-2020000-0317					BUILDING MAINTENANCE			33.90
2119					SEP 2016 PEST CONTROL	1301 28-Oct-2016	28-Oct-2016	
10-5-2020000-0317					BUILDING MAINTENANCE			33.90
MIL207 MILITARY INSTITUTE OF WINDSOR								
JAN 21 2017					ANNUAL CHARTER NIGHT MESS DINNER	1275 12-Dec-2016	12-Dec-2016	
10-5-2020000-0360					MISCELLANEOUS EXPENSES			65.00
MIN107 MINISTER OF FINANCE ONTARIO POLICE COLLEGE								
78304					PROMOTIONAL	1259 14-Jun-2016	14-Jun-2016	
10-5-2020000-0254					POLICE TRAINING			35.00
79041					KIM RATHBONE GITC	1259 19-Oct-2016	19-Oct-2016	
10-5-2020000-0254					POLICE TRAINING			1,260.00
79224					OFFICER PIZZALA IDENT. COURSE	1259 16-Nov-2016	16-Nov-2016	
10-5-2020000-0254					POLICE TRAINING			6,260.00
MIN25 MINISTER OF FINANCE PAYMENT PROCESSING CENTRE								
17091216014					OPTIC BILLING 4TH QUARTER	1314 09-Dec-2016	09-Dec-2016	



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000	POLICE DEPARTMENT				
10-5-2020000-0329	OPTIC MAINTENANCE				7,163.23
MON183	MONARCH OFFICE SUPPLY LTD				
494528/M	NOV 2016 OFFICE SUPPLIES	1274	29-Nov-2016	29-Nov-2016	
10-5-2020000-0301	OFFICE SUPPLIES				25.06
MOR26	MORNEAU SHEPELL LTD.				
DEC 2016	DEC 2016	1275	15-Dec-2016	15-Dec-2016	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				265.99
NIA570	NIAGARA REGIONAL POLICE SERVICE				
NOV 21 2016	POLICE VIDEO TRAINING	1274	21-Nov-2016	21-Nov-2016	
10-5-2020000-0254	POLICE TRAINING				650.00
ONT040	ONTARIO ASSOCIATION OF CHIEFS OF POLICE				
M6415	OACP MEMBERSHIP	1317	13-May-2016	13-May-2016	
10-5-2020000-0252	UNIFORMS				1,271.82
ONT267	1603933 ONTARIO INC. O/A E. BERYL MACMILLAN				
61504	RECORDING - HEARING	1317	14-Dec-2016	14-Dec-2016	
10-5-2020000-0327	PROFESSIONAL FEES				209.05
PIT565	PITTAO'S AUTO CARE INC				
51202	REPAIRS TO 308	1260	03-Dec-2016	03-Dec-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				135.59
PIZ04	PIZZALA RYAN				
2016 GYM	2016 GYM MEMBERSHIP	1275	15-Dec-2016	15-Dec-2016	
10-5-2020000-0212	BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
PUR700	PUROLATOR INC.				
433196021	COURIER	1275	09-Dec-2016	09-Dec-2016	
10-5-2020000-0306	COURIER & EXPRESS				14.98
433262232	COURIER	1317	16-Dec-2016	16-Dec-2016	
10-5-2020000-0306	COURIER & EXPRESS				5.82
RAC462	RACICOT CHRYSLER				
CCCS235630	REPAIRS #306	1314	16-Dec-2016	16-Dec-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				271.14
CCCS235953	SERVICE 303	10	03-Jan-2017	03-Jan-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				48.08
REC09	RECEIVER GENERAL - CANADA REVENUE AGENCY TECHNOLOG				
13368	THIRD PARTY REMITTANCE; ACCT #872358064RP0001 - REPAIRS TO HEATING SYSTEM	1259	28-Nov-2016	28-Nov-2016	
10-5-2020000-0317	BUILDING MAINTENANCE				203.40
REL010	RELIGHTING				
DEC 2016	LIGHT BULBS	1317	19-Dec-2016	19-Dec-2016	
10-5-2020000-0317	BUILDING MAINTENANCE				13.56
RID01	RIDDELL SCOTT				
2016 GYM	2016 GYM MEMBERSHIP	1301	15-Dec-2016	15-Dec-2016	
10-5-2020000-0212	BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
SHO301	THE SHOE NETWORK INC.				
16054	BOOTS	1275	07-Dec-2016	07-Dec-2016	
10-5-2020000-0252	UNIFORMS				104.98
STA444	STAPLES ADVANTAGE (MIS C/O T04446C				
43078788	PAPER OFFICE SUPPLIES	1260	06-Dec-2016	06-Dec-2016	
10-5-2020000-0301	OFFICE SUPPLIES				223.95



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
43114463	LABEL PRINTER & LABELS	1275	09-Dec-2016	09-Dec-2016	
10-5-2020000-0301	OFFICE SUPPLIES				63.37
STE150 STERLING MARKING PRODUCTS					
6685648	OFFICE STAMP	1317	16-Dec-2016	16-Dec-2016	
10-5-2020000-0301	OFFICE SUPPLIES				68.73
THI235 THINK! WIRELESS SOLUTIONS INC.					
8127	GPS TRACKING	1260	01-Dec-2016	01-Dec-2016	
10-5-2020000-0406	GPS COMMUNICATION				135.60
THR129 THREAT4					
T4-2519	INNER EAR PIECES	1301	02-Dec-2016	02-Dec-2016	
10-5-2020000-0252	UNIFORMS				54.56
THR251 THRASHER SALES & LEASING LTD					
631591	ENGINE OIL FOR CRUISERS	1314	06-Dec-2016	06-Dec-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				176.55
631621	ENGINE OIL FOR CRUISERS	1314	15-Dec-2016	15-Dec-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				296.15
631623	CREDIT FOR ENGINE OIL FOR CRUISERS	1314	15-Dec-2016	15-Dec-2016	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				-60.75
TOW595 TOWN OF LASALLE					
2466	DISPATCHING	1317	21-Dec-2016	21-Dec-2016	
10-5-2020000-0324	DISPATCHING - POLICE				77,646.84
TRI249 TRI GRAPHICS					
5035	RECEIPT BOOKLETS FOR CARDING	1314	16-Dec-2016	16-Dec-2016	
10-5-2020000-0301	OFFICE SUPPLIES				268.94
TUR070 TURRIS SITES DEVELOPMENT CORP.					
TSDC-1963	RADIO SITE MCGREGOR	1260	01-Dec-2016	01-Dec-2016	
10-5-2020000-0319	RADIO MAINTENANCE				570.65
TSDC-2412	RADIO TOWERS JAN 2017	10	02-Jan-2017	02-Jan-2017	
10-5-2020000-0319	RADIO MAINTENANCE				570.65
UNI351 UNIFORM UNIFORMS					
45769	PANTS - AUXILLARY LEMIRE	1317	21-Dec-2016	21-Dec-2016	
10-5-2020000-0252	UNIFORMS				102.83
WIL07 WILEY WILLIAM					
2016	2016 GYM MEMBERSHIP	1259	29-Nov-2016	29-Nov-2016	
10-5-2020000-0212	BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
WIN400 WINDSOR POLICE SERVICE					
DEC 2016	FIREARMS & USE OF FORCE TRAINING 2016	1317	31-Dec-2016	31-Dec-2016	
10-5-2020000-0254	POLICE TRAINING				4,904.20
Department Totals :					142,817.95

DEPARTMENT 2043010 BUILDING DEPARTMENT					
ATT075 ATTWOOD DAVE					
2016-11	NOV 2016 INSPECTION & PLAN REVIEW SERVICES	1259	30-Nov-2016	30-Nov-2016	
10-5-2043010-0327	PROFESSIONAL FEES				7,523.00
2016-12	INSPECTION & PLAN REVIEW SERVICES DECEMEBR 2016	1317	31-Dec-2016	31-Dec-2016	
10-5-2043010-0327	PROFESSIONAL FEES				6,368.68
HER247 HERITAGE TIRE SALES INC.					
48984	VEHICLE AND EQUIP MAINT	1317	19-Dec-2016	19-Dec-2016	



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2043010 BUILDING DEPARTMENT					
10-5-2043010-0402	VEHICLE & EQUIPMENT MTCE.				39.55
MAL256 MALDEN AUTOMOTIVE					
141396 OIL FILTER FOR #104		1314	14-Dec-2016	14-Dec-2016	
10-5-2043010-0402	VEHICLE & EQUIPMENT MTCE.				16.20
MON183 MONARCH OFFICE SUPPLY LTD					
494528/M NOV 2016 OFFICE SUPPLIES		1274	29-Nov-2016	29-Nov-2016	
10-5-2043010-0301	OFFICE SUPPLIES				70.14
MOR26 MORNEAU SHEPELL LTD.					
DEC 2016 DEC 2016		1275	15-Dec-2016	15-Dec-2016	
10-5-2043010-0207	BENEFITS - LIFE & DISABIL				16.12
ONT022 ONTARIO PLUMBING INSPECTORS ASSOCIATION					
803 2017 MEMBERSHIP		10	02-Jan-2017	02-Jan-2017	
10-5-2043010-0350	MEMBERSHIPS				70.00
Department Totals :					14,103.69

DEPARTMENT 2043015 LICENSING AND ENFORCEMENT					
CEN06 21ST CENTURY K-9 INC.					
DEC 2016 ANIMAL CONTROL DEC 9/16 - JAN 8/17		1317	09-Dec-2016	09-Dec-2016	
10-5-2043015-0903	ANIMAL CONTROL - CONTRACT				2,260.00
KEL198 KELCOM RADIO DIVISION					
80006657 JAN 2017 RADIO AIRTIME		1301	16-Dec-2016	16-Dec-2016	
10-5-2043015-0420	SMALL EQUIPMENT				200.01
MOR26 MORNEAU SHEPELL LTD.					
DEC 2016 DEC 2016		1275	15-Dec-2016	15-Dec-2016	
10-5-2043015-0207	BENEFITS - LIFE & DISABILITY				24.17
OAP046 O.A.P.S.O					
JAN 4, 2017 2017 ANNUAL TRAINING SEMINAR		10	04-Jan-2017	04-Jan-2017	
10-5-2043015-0351	TRAINING AND CONFERENCES				1,195.00
WIL11 WILDER B.J.					
DEC 1, 2016 LANDLORD/TENANT TRIBUNAL HEARING		1260	01-Dec-2016	01-Dec-2016	
10-5-2043015-0352	TRAVEL & MILEAGE				40.00
Department Totals :					3,719.18

DEPARTMENT 3010000 PUBLIC WORKS					
ADV329 ADVANCE BUSINESS SYSTEMS					
582803 MAIL LABELS		1341	08-Dec-2016	08-Dec-2016	
10-5-3010000-0301	OFFICE SUPPLIES				237.30
AME876 AMEC FOSTER WHEELER ENVIRONMENT &					
GS2605 GEOTECHNICAL		1341	23-Dec-2016	23-Dec-2016	
10-5-3010000-0328	ENGINEERING FEES				2,775.34
ARA105 ARAMARK REFRESHMENT					
2569492 COFFEE SUPPLIES		1341	19-Dec-2016	19-Dec-2016	
10-5-3010000-0301	OFFICE SUPPLIES				40.77
BLU409 BLUELINE RENTAL INC.					
254834-0001 REPAIR PARTS FOR #CG-1		1259	14-Oct-2016	14-Oct-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT				313.02
256752-0001 REPAIR PARTS FOR #CG-1		1259	31-Oct-2016	31-Oct-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				102.52



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000 PUBLIC WORKS					
CAN380 CANADIAN TIRE STORE #281					
DEC 2016	DECEMBER 2016 PURCHASES	1341	30-Dec-2016	30-Dec-2016	
10-5-3010000-0420	EQUIPMENT				275.54
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				25.96
10-5-3010000-0420	EQUIPMENT				51.96
10-5-3010000-0301	OFFICE SUPPLIES				183.37
10-5-3010000-0301	OFFICE SUPPLIES				-35.57
NOV 2016	NOV 2016 PURCHASES	1317	01-Dec-2016	01-Dec-2016	
10-5-3010000-0301	OFFICE SUPPLIES				50.54
10-5-3010000-0301	OFFICE SUPPLIES				96.92
10-5-3010000-0420	EQUIPMENT				72.85
10-5-3010000-0420	EQUIPMENT				180.79
10-5-3010000-0420	EQUIPMENT				105.90
10-5-3010000-0420	EQUIPMENT				146.89
10-5-3010000-0420	EQUIPMENT				245.19
10-5-3010000-0420	EQUIPMENT				15.80
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				30.37
CAR645 CARRIER CENTERS					
04P415186	REPLACED BATTERIES IN #305	1259	29-Nov-2016	29-Nov-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				189.82
04P415351	MUFFLERS FOR #205	1275	05-Dec-2016	05-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				133.62
04P415911	REPLAC WATER PUMP & COOLANT #116	1314	13-Dec-2016	13-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				421.87
04P416163	FILTERS FOR #206	1314	17-Dec-2016	17-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				106.22
04P416201	REPLACED IGNITION SWITCH IN # 305	1341	20-Dec-2016	20-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				91.17
04P416533	TRANSMISSION OIL FOR #116	1341	29-Dec-2016	29-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				132.57
CIE285 C.I.E. CHAMPION INDUSTRIAL EQUIPMENT					
25856	VALVE HARNESS FOR #305	1314	12-Dec-2016	12-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				491.10
COU132 COUNTY TOWING INC.					
59257	TOW #115 TO THRASHERS	1314	08-Dec-2016	08-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				161.02
COU360 COUNTY OF ESSEX					
12179	SIDEWALK PATROL TRAINING	1317	02-Dec-2016	02-Dec-2016	
10-5-3010000-0351	CONVENTIONS & SEMINARS				523.30
DIL426 DILLON CONSULTING					
160980	ENGINEERING	1259	18-Nov-2016	18-Nov-2016	
10-5-3010000-0338	ROADS NEEDS STUDY				11,865.00
161434	COMPLIANCE REPORT 99 THOMAS RD	1314	29-Nov-2016	29-Nov-2016	
10-5-3010000-0328	ENGINEERING FEES				4,567.35
162037	ENGINEERING	1341	14-Dec-2016	14-Dec-2016	
10-5-3010000-0338	ROADS NEEDS STUDY				6,780.00
DLM470 D.L.M. EMISSIONS TESTING					
6434	EMISSIONS TESTS ON 5 UNITS FOR LICENSE RENEWAL	1259	28-Nov-2016	28-Nov-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				525.00
DON592 DONE-RIGHT SERVICES					



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
11086	YEARLY SAFETY INSP & RADIATOR REPLACEMENT ON #206	1341	01-Dec-2016	01-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				3,808.44
DRA100 DRAINAGE SUPERINTENDENTS ASSOCIATION OF ONTARIO					
2017 MEMBER 2017 DSAO MEMBERSHIP		10	02-Jan-2017	02-Jan-2017	
10-5-3010000-0350	MEMBERSHIPS				175.00
ESS959 ESSEX LINEN SUPPLY LTD					
376216	MATS & SHOP TOWELS	1259	24-Nov-2016	24-Nov-2016	
10-5-3010000-0301	OFFICE SUPPLIES				63.68
738643	OFFICE SUPPLIES	1259	24-Nov-2016	24-Nov-2016	
10-5-3010000-0301	OFFICE SUPPLIES				22.60
GRE330 GREAT LAKES SAFETY PRODUCTS					
286657	SAFETY EQUIPMENT	1314	02-Dec-2016	02-Dec-2016	
10-5-3010000-0250	HEALTH AND SAFETY				79.00
JOE055 JOE MELOCHE FORD SALES LTD					
RJ02518	SPEED SENSOR #112	1314	16-Nov-2016	16-Nov-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				185.60
KUC134 KUCERA CONSTRUCTION EQUIPMENT					
CW18178	HYDRAULIC OIL FOR SHOP SUPPLY	1314	06-Dec-2016	06-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				549.18
LAN231 LAND IMPROVEMENT CONTRACTORS OF ONTARIO					
JAN 2017	DSAO CONVENTION REGISTRATION - S. MCVITTY	10	06-Jan-2017	06-Jan-2017	
10-5-3010000-0351	CONVENTIONS & SEMINARS				248.60
LAW731 LAWSON PRODUCTS INC					
9304583522	LUBRICANTS, NUT, BOLTS FOR SHOP SUPPLY	1314	15-Dec-2016	15-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				214.52
MAL256 MALDEN AUTOMOTIVE					
137659	HEAD LIGHT BULF OR #510	1314	29-Sep-2016	29-Sep-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				5.58
140984	SPARK PLUGS & OIL #CG-1	1275	06-Dec-2016	06-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				17.72
141078	LOCK RING FOR #115	1314	08-Dec-2016	08-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				7.73
141083	CREDIT FOR RETURNED PART	1314	08-Dec-2016	08-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-7.73
141111	ELECTRICAL CLEANER FOR SHOP SUPPLY	1314	08-Dec-2016	08-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				11.46
141263	SPINNER LIGHT BULBS FOR #305	1314	12-Dec-2016	12-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				35.44
141308	SEALED BEAMS FOR SHOP SUPPLY	1314	13-Dec-2016	13-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				35.44
141330	SEALANT FOR #116	1314	13-Dec-2016	13-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				11.77
141363	FAN BELT FOR #116	1314	14-Dec-2016	14-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				74.40
141369	POWER STEERING FLUID #116	1314	14-Dec-2016	14-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				20.78
141422	LIGHT WIRING FOR #220	1314	15-Dec-2016	15-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				13.61



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DEPARTMENT 3010000	PUBLIC WORKS				
141463	GLOVES FOR SHOP SUPPLY	1314	15-Dec-2016	15-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				16.94
141481	ANTI SEIZE COMPUND FOR SHOP SUPPLY	1314	16-Dec-2016	16-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				27.11
141540	SEALED BEAMS FOR #306	1314	17-Dec-2016	17-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				35.44
5294-140740	BATTERY TERMINAL PROTECTOR FOR #305	1260	01-Dec-2016	01-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				9.88
5294-142106	CHANGED OIL IN CONVEYOR GEARBOX #306	10	03-Jan-2017	03-Jan-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				36.27
5294-142144	REPLACED ONE HEADLIGHT #206	10	04-Jan-2017	04-Jan-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				15.80
5294-142145	CHANGED THE OIL IN CONVEYOR GEARBOX #206	10	04-Jan-2017	04-Jan-2017	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				18.14
MET052 METRO KING PEST CONTROL INC.					
2114	MAY 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				28.25
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				28.25
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				39.55
2115	JUNE 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				28.25
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				28.25
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				39.55
2117	JULY 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				39.55
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				28.25
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				28.25
2118	AUG 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				28.25
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				39.55
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				28.25
2119	SEP 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				28.25
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				28.25
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				39.55
MON183 MONARCH OFFICE SUPPLY LTD					
494528/M	NOV 2016 OFFICE SUPPLIES	1274	29-Nov-2016	29-Nov-2016	
10-5-3010000-0301	OFFICE SUPPLIES				137.80
MOR26 MORNEAU SHEPELL LTD.					
DEC 2016	DEC 2016	1275	15-Dec-2016	15-Dec-2016	
10-5-3010000-0207	BENEFITS - LIFE & DISABIL				104.79
ONT351 1307749 ONTARIO LTD. GOODREAU TREE CARE					
3589	TREE REMOVAL	1314	30-Nov-2016	30-Nov-2016	
10-5-3010000-0650	REFORESTATION EXPENSES				2,587.70
PUR700 PUROLATOR INC.					
433092433	COURIER	1259	25-Nov-2016	25-Nov-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				6.06
SAF01 SAFETY-KLEEN CANADA INC					
72132364	WASTE OIL REMOVAL CHARGE	1314	22-Nov-2016	22-Nov-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				169.50



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000 PUBLIC WORKS					
STA444 STAPLES ADVANTAGE (MIS C/O T04446C)					
43041782	OFFICE SUPPLIES	1314	01-Dec-2016	01-Dec-2016	
10-5-3010000-0301	OFFICE SUPPLIES				41.83
STE366 STERLING FUELS					
46288	FUEL FOR VEHICLES	1314	23-Nov-2016	23-Nov-2016	
10-5-3010000-0401	GASOLINE				2,377.58
46296	FUEL FOR EQUIPMENT	1314	23-Nov-2016	23-Nov-2016	
10-5-3010000-0401	GASOLINE				332.73
46297	FUEL FOR TRUCKS	1314	23-Nov-2016	23-Nov-2016	
10-5-3010000-0401	GASOLINE				457.73
46298	FUEL FOR EQUIPMENT	1314	23-Nov-2016	23-Nov-2016	
10-5-3010000-0401	GASOLINE				593.79
46797	FUEL FOR VEHICLES	1314	07-Dec-2016	07-Dec-2016	
10-5-3010000-0401	GASOLINE				2,586.22
46805	FUEL FOR TRUCKS	1314	07-Dec-2016	07-Dec-2016	
10-5-3010000-0401	GASOLINE				1,253.07
46806	FUEL FOR EQUIPMENT	1314	07-Dec-2016	07-Dec-2016	
10-5-3010000-0401	GASOLINE				1,080.28
THR251 THRASHER SALES & LEASING LTD					
631620	ENGINE OIL PWD VEHICLES FOR SHOP SUPPLY	1314	15-Dec-2016	15-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				117.70
TIM208 TIM'S TREE SERVICE					
1272-DEC 07/1	STUMP GRINDING	1314	07-Dec-2016	07-Dec-2016	
10-5-3010000-0650	REFORESTATION EXPENSES				1,824.95
TRA689 TRACTION WINDSOR					
396248261	OIL DRY FOR SHOP SUPPLY	1259	23-Nov-2016	23-Nov-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				57.60
396248295	MID FLAPS FOR SHOP SUPPLY	1259	23-Nov-2016	23-Nov-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				45.20
396248312	AIR DRYER SERVICE KIT FOR #102	1259	24-Nov-2016	24-Nov-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				58.18
396248762	HYDRAULIC HOSE FOR #205	1259	30-Nov-2016	30-Nov-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				223.18
396248785	HYDRAULIC FITTINGS FOR #206	1260	01-Dec-2016	01-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				112.21
396248828	HYDRAULIC FITTINGS FOR #206	1260	01-Dec-2016	01-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				112.95
396249137	SROBE LIGHTS & MOUNTS FOR #220	1314	07-Dec-2016	07-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				209.64
396249195	HYDRAULIC FITTING FOR SP-116	1314	07-Dec-2016	07-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				44.77
396249214	LIGHT CONNECTORS FOR #220	1314	08-Dec-2016	08-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				13.20
396249218	LIGHT RELAY FOR #220	1314	08-Dec-2016	08-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				10.92
396249270	HYDRAULIC COUPLERS FOR #205	1314	08-Dec-2016	08-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				126.82
396249475	EXHAUST CLAMP FOR SIDEWALK MACHINE	1314	12-Dec-2016	12-Dec-2016	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				26.85



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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 3010000 PUBLIC WORKS							
396249505	REAR LIGHT PLUGS FOR #506				1314 12-Dec-2016	12-Dec-2016	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			17.67
396249510	HYDRAULIC FITTING FOR SHOP SUPPLY				1314 12-Dec-2016	12-Dec-2016	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			54.04
396249528	BLUE STROBE LIGHTS FOR #209				1314 13-Dec-2016	13-Dec-2016	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			153.66
396249530	REPLACED BLUE BEACON #116				1314 13-Dec-2016	13-Dec-2016	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			241.09
TRU429 401 TRUCKSOURCE INC.							
90380573	PARKING BRAKE PARTS FOR #209				1259 30-Nov-2016	30-Nov-2016	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			892.43
90381220	RIE ROD END #209				1275 05-Dec-2016	05-Dec-2016	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			78.06
90382580	HYDRAULIC PUMP FOR #112				1314 14-Dec-2016	14-Dec-2016	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			779.16
WAA544 W.A. ATKINSON PLUMBING CO. INC.							
WA20131	PLUMBING REPAIRS				1317 09-Dec-2016	09-Dec-2016	
10-5-3010000-0318				PWD JANITORIAL/MAINTENANCE			187.56
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE							
102175	SINGLE KEY CUT				1317 23-Nov-2016	23-Nov-2016	
10-5-3010000-0318				PWD JANITORIAL/MAINTENANCE			6.76
102200	WOOD FOR PARADE				1259 23-Nov-2016	23-Nov-2016	
10-5-3010000-0420				EQUIPMENT			12.42
102201	WOOD FOR FLOAT				1259 23-Nov-2016	23-Nov-2016	
10-5-3010000-0420				EQUIPMENT			6.78
102219	WOOD FOR PARADE				1259 24-Nov-2016	24-Nov-2016	
10-5-3010000-0420				EQUIPMENT			33.87
Department Totals :							54,292.90
<hr/>							
DEPARTMENT 3015010 MECHANIC							
CAN380 CANADIAN TIRE STORE #281							
NOV 2016	NOV 2016 PURCHASES				1317 01-Dec-2016	01-Dec-2016	
10-5-3015010-0420				MECHANIC EQUIPMENT			24.85
Department Totals :							24.85
<hr/>							
DEPARTMENT 3020000 ROADS							
ACT456 ACTION SIGNS & DESIGNS INC.							
10225	Fire Dept Signs				1341 16-Dec-2016	16-Dec-2016	
10-5-3020000-0740				TRAFFIC SIGNS			145.77
CIT350 CITY OF WINDSOR							
165735	DISABILITY PARKING STENCIL				1259 22-Nov-2016	22-Nov-2016	
10-5-3020000-0726				STRIPING & LINE PAINTING			1,883.43
COU360 COUNTY OF ESSEX							
12176	CENTERLINE PAINT				1314 06-Dec-2016	06-Dec-2016	
10-5-3020000-0726				STRIPING & LINE PAINTING			30,346.47
ESS160 ESSEX TERMINAL RAILWAY CO							
17050-IN	RAILWAY CROSSING MAINT				1259 01-Nov-2016	01-Nov-2016	
10-5-3020000-0720				RAILWAY CROSSINGS			262.37



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3020000 ROADS					
17100-IN	RAILROAD CROSSING MAINT	1314	01-Dec-2016	01-Dec-2016	
10-5-3020000-0720	RAILWAY CROSSINGS				262.37
JEF296 JEFF SHEPLEY EXCAVATING LTD					
10033	ROAD REPAIRS AROUND BRIDGE	1259	24-Nov-2016	24-Nov-2016	
10-5-3020000-0725	STREET REPAIRS & MAINT.				6,514.11
10034	ASPHALT FOR CULVERT REPLACEMENT	1259	25-Nov-2016	25-Nov-2016	
10-5-3020000-0730	CULVERTS & BRIDGES				3,263.89
NAS514 NASCI CONSTRUCTION SERVICES LTD.					
3580	SIDEWALKS, DITCHES & ROADS	1317	06-Dec-2016	06-Dec-2016	
10-5-3020000-0756	DITCHING				896.12
10-5-3020000-0725	STREET REPAIRS & MAINT.				4,983.29
RIV260 RIVARD EXCAVATING LTD					
8202	LOWES SIDE ROAD & FRYER ST CULVERT REPAIR	1314	30-Nov-2016	30-Nov-2016	
10-5-3020000-0730	CULVERTS & BRIDGES				1,873.88
8207	NORTH SIDE ROAD REPAIR OUTLET	1314	30-Nov-2016	30-Nov-2016	
10-5-3020000-0730	CULVERTS & BRIDGES				3,242.54
WAL101 WALKER AGGREGATES					
266609	STONE FOR ROADS	1314	10-Dec-2016	10-Dec-2016	
10-5-3020000-0715	STONE				1,035.27
WIN454 WINDSOR LAWNSCAPE					
20161102	OCT 2016 GRASS CUTTING	1317	02-Nov-2016	02-Nov-2016	
10-5-3020000-0757	STORM SEWER CLEANING & FLUSHING				1,446.40
10-5-3020000-0725	STREET REPAIRS & MAINT.				768.40
10-5-3020000-0725	STREET REPAIRS & MAINT.				90.40
20161130	NOV 2016 GRASS CUTTING	1317	30-Nov-2016	30-Nov-2016	
10-5-3020000-0725	STREET REPAIRS & MAINT.				768.40
10-5-3020000-0725	STREET REPAIRS & MAINT.				90.40
10-5-3020000-0757	STORM SEWER CLEANING & FLUSHING				1,446.40
Department Totals :					59,319.91

DEPARTMENT 3022010 ROADS CAPITAL - 2010					
RCS261 RC SPENCER ASSOC. INC.					
15-450-12C	ENGINEERING TEXAS RD TO NOV 30 2016	1317	01-Dec-2016	01-Dec-2016	
40-7-3022010-0014	TEXAS ROAD				4,027.32
Department Totals :					4,027.32

DEPARTMENT 3022015 ROADS CAPITAL - 2015					
JEF296 JEFF SHEPLEY EXCAVATING LTD					
10032	ROAD REPAIRS	1259	25-Nov-2016	25-Nov-2016	
40-7-3022015-0001	ROADS REPAIR PROGRAM				112,520.88
Department Totals :					112,520.88

DEPARTMENT 3022016 ROADS CAPTIAL - 2016					
AEC350 AECOM CANADA LIMITED					
38250635	ALMA STREET REHAB PROJECT NO 60490544	1274	26-Sep-2016	26-Sep-2016	
40-7-3022016-0004	ALMA ST RECONSTRUCTION				6,744.69
38254644	PROJECT 60490544;ALMAS STREET REHAB ENGINEERING SEP 24 OCT 28/16	1314	22-Nov-2016	22-Nov-2016	
40-7-3022016-0004	ALMA ST RECONSTRUCTION				12,324.44



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3022016 ROADS CAPITAL - 2016					
AME876	AMEC FOSTER WHEELER ENVIRONMENT &				
GS2597	GEOTECHNICAL TESTING	1341	22-Dec-2016	22-Dec-2016	
40-7-3022016-0001	MELOCHE RD				1,482.85
AMI215	AMICO CONTRACTING & ENGINEERING				
CERT NO 1	PROJECT NO. M416A;LIBRO TEMPORARY ENTRANCE PWD-RD-2016-002	1317	12-Dec-2016	12-Dec-2016	
40-7-3022016-0001	MELOCHE RD				71,375.31
RTT067	RIVER TOWN TIMES				
90450	DEC 07/16 ADVERTISING	1275	07-Dec-2016	07-Dec-2016	
40-7-3022016-0001	MELOCHE RD				83.91
SAG297	SAGE EARTH				
277	BIOLOGY ASSISTANCE MELOCHE ROAD	1275	05-Dec-2016	05-Dec-2016	
40-7-3022016-0001	MELOCHE RD				3,395.65
Department Totals :					95,406.85

DEPARTMENT 3022017 ROADS CAPITAL -2017					
POL704	POLLUTECH ENVIROQUATICS LIMITED				
330	INSPECTION	1259	18-Nov-2016	18-Nov-2016	
40-7-3022017-0001	2017 ENGINEERING PROJECTS				4,367.45
STA310	STANTEC CONSULTING LTD				
1124320	REHABILITATION OF BOWSTRING ARCH BRIDGE	1274	28-Nov-2016	28-Nov-2016	
40-7-3022017-0001	2017 ENGINEERING PROJECTS				3,406.75
Department Totals :					7,774.20

DEPARTMENT 3030000 WINTER CONTROL					
JEF296	JEFF SHEPLEY EXCAVATING LTD				
10046	HAULING SALT NOV 22/16	1314	30-Nov-2016	30-Nov-2016	
10-5-3030000-0710	WINTER CONTROL				782.41
10060	HAULING SALT DEC 7,8,12,14/16	1314	15-Dec-2016	15-Dec-2016	
10-5-3030000-0710	WINTER CONTROL				2,982.94
KSW113	K&S WINDSOR SALT LTD.				
5300270840	SALT FOR WINTER CONTROL	1259	22-Nov-2016	22-Nov-2016	
10-5-3030000-0710	WINTER CONTROL				6,778.89
5300274060	SALTS	1314	07-Dec-2016	07-Dec-2016	
10-5-3030000-0710	WINTER CONTROL				6,589.17
5300274452	SALT	1314	08-Dec-2016	08-Dec-2016	
10-5-3030000-0710	WINTER CONTROL				9,015.00
5300275495	SALT FOR ROADS	1314	12-Dec-2016	12-Dec-2016	
10-5-3030000-0710	WINTER CONTROL				11,106.80
5300276527	SALT	1314	14-Dec-2016	14-Dec-2016	
10-5-3030000-0710	WINTER CONTROL				9,015.82
ONT283	1786715 ONTARIO LTD. O/A FORT MALDEN INDUSTRIAL				
B1890	SALT SHED RENTAL DEC 2016	1275	01-Dec-2016	01-Dec-2016	
10-5-3030000-0710	WINTER CONTROL				2,373.00
Department Totals :					48,644.03



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3050000	STREET LIGHTING				
12157	RED SOLAR FLASHING BEACON W/MOUNT	1314	02-Dec-2016	02-Dec-2016	
10-5-3050000-0332	INTERSECTION ILLUMINATION				6,182.00
HIC441 HICKS ELECTRIC					
8806	STREET LIGHT REPAIRS	1259	27-Nov-2016	27-Nov-2016	
10-5-3050000-0331	GENERAL MAINTENANCE				706.25
8807	STREET LIGHT ILLUMINATION	1259	27-Nov-2016	27-Nov-2016	
10-5-3050000-0332	INTERSECTION ILLUMINATION				2,440.35
8811	STREET LIGHT REPAIRS	1259	29-Nov-2016	29-Nov-2016	
10-5-3050000-0331	GENERAL MAINTENANCE				1,009.54
8816	REPAIR POLE LIGHTS @ LIBRO	1314	04-Dec-2016	04-Dec-2016	
10-5-3050000-0331	GENERAL MAINTENANCE				680.94
8830	STREET LIGHT REPAIR	1314	10-Dec-2016	10-Dec-2016	
10-5-3050000-0331	GENERAL MAINTENANCE				169.50
Department Totals :					11,188.58

DEPARTMENT 3060000	SIDEWALKS				
ESS068 ESSEX READY MIX INC					
33166	CONCRETE FOR SIDEWALK REPLACEMENT	1314	09-Nov-2016	09-Nov-2016	
10-5-3060000-0331	GENERAL MAINTENANCE				1,605.17
NAS514 NASCI CONSTRUCTION SERVICES LTD.					
3579	SIDEWALK MAINTENANCE	1317	05-Dec-2016	05-Dec-2016	
10-5-3060000-0331	GENERAL MAINTENANCE				30,522.57
3580	SIDEWALKS, DITCHES & ROADS	1317	06-Dec-2016	06-Dec-2016	
10-5-3060000-0331	GENERAL MAINTENANCE				8,469.75
3589	SIDEWALK REPAIRS	1314	07-Dec-2016	07-Dec-2016	
10-5-3060000-0331	GENERAL MAINTENANCE				1,288.20
TAR324 TARGET BUILDING MATERIALS LTD					
K24194	WARNING PLATES	1259	24-Nov-2016	24-Nov-2016	
10-5-3060000-0331	GENERAL MAINTENANCE				2,858.90
WAL101 WALKER AGGREGATES					
266062	GRAVEL FOR SIDEWALK REPLACEMENT	1259	19-Nov-2016	19-Nov-2016	
10-5-3060000-0331	GENERAL MAINTENANCE				156.81
Department Totals :					44,901.40

DEPARTMENT 4010000	SANITARY SEWERS				
PUR700 PUROLATOR INC.					
433092433	COURIER	1259	25-Nov-2016	25-Nov-2016	
10-5-4010000-0328	ENGINEERING FEES				4.43
STA310 STANTEC CONSULTING LTD					
1124584	SNAITARY & WATER SERVICING STUDY-SOUTHEAST QUADRANT	1274	28-Nov-2016	28-Nov-2016	
10-5-4010000-0328	ENGINEERING FEES				2,839.26
1133779	ENGINEERING FEES	1342	21-Dec-2016	21-Dec-2016	
10-5-4010000-0328	ENGINEERING FEES				7,050.86
Department Totals :					9,894.55

DEPARTMENT 4012006 SANITARY SEWER CAPITAL - 2006

CH2154 CH2M HILL CANADA LIMITED

3291291 ENGINEERING

1342 23-Dec-2016 23-Dec-2016

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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 4012006				SANITARY SEWER CAPITAL - 2006			
40-7-4012006-0056				AWWTP - ABURG WASTEWATER PLANT & ENV. AS			904.00
Department Totals :							904.00

DEPARTMENT 4012011				WASTEWATER CAPITAL - 2011			
CH2154	CH2M HILL CANADA LIMITED						
3290780	ENGINEERING				1266 25-Nov-2016	25-Nov-2016	
40-7-4012011-0003				AMHERST. PCP PS NO.2 UPGRADE			25,092.06
3291289	ENGINEERING				1342 23-Dec-2016	23-Dec-2016	
40-7-4012011-0003				AMHERST. PCP PS NO.2 UPGRADE			16,220.59
GOL452	GOLDER ASSOCIATES LTD						
814825	GEOTECHNICAL TESTING TO DEC 09/16				1319 13-Dec-2016	13-Dec-2016	
40-7-4012011-0003				AMHERST. PCP PS NO.2 UPGRADE			904.00
MAP266	MAPLE REINDERS CONSTRUCTORS LTD						
22795	ABURG PUMPING STATION 23 UPGRADE;PROJECT 16-1383				1274 20-Nov-2016	20-Nov-2016	
40-7-4012011-0003				AMHERST. PCP PS NO.2 UPGRADE			362,322.83
Department Totals :							404,539.48

DEPARTMENT 4012013				WASTEWATER CAPITAL			
CH2154	CH2M HILL CANADA LIMITED						
3290781	ENGINEERING				1266 25-Nov-2016	25-Nov-2016	
40-7-4012013-0003				NEW FORCEMAIN & PUMP STATION			10,874.41
3291290	ENGINEERING				1342 23-Dec-2016	23-Dec-2016	
40-7-4012013-0003				NEW FORCEMAIN & PUMP STATION			10,118.29
RTT067	RIVER TOWN TIMES						
90531	DEC 14/16 ADVERTISING				1314 14-Dec-2016	14-Dec-2016	
40-7-4012013-0003				NEW FORCEMAIN & PUMP STATION			200.58
Department Totals :							21,193.28

DEPARTMENT 4012015				WASTEWATER CAPITAL			
CH2154	CH2M HILL CANADA LIMITED						
3289016	PROJECT 122528 APR 30-MAY 27/16				1319 24-Jun-2016	24-Jun-2016	
40-7-4012015-0012				MCG WW LAGOON - INFLOW & INFILTRATION SY			1,333.40
STA310	STANTEC CONSULTING LTD						
1133294	ENGINEERING				1342 19-Dec-2016	19-Dec-2016	
40-7-4012015-0005				MCGREGOR LAGOON CLEANING CELL 1,2,3			1,836.70
Department Totals :							3,170.10

DEPARTMENT 4017720				MCGREGOR SEWERS			
ONT001	ONTARIO CLEAN WATER AGENCY						
86438	JUN 2016 WILDLIFE CONTROL				1319 20-Jun-2016	20-Jun-2016	
10-5-4017720-0612				MAINTENANCE ITEMS - OCWA			661.44
88835	SEP 2016 MUSKRAT CONTROL				1319 29-Sep-2016	29-Sep-2016	
10-5-4017720-0612				MAINTENANCE ITEMS - OCWA			330.72
90084	DEC 2016				1318 01-Dec-2016	01-Dec-2016	
10-5-4017720-0604				CONTRACT O.C.W.A.			13,814.00
90654	DEC 2016 SNAD FILTER PIPE FAB				1319 13-Dec-2016	13-Dec-2016	
10-5-4017720-0612				MAINTENANCE ITEMS - OCWA			1,979.23



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4017720 MCGREGOR SEWERS					
90844	SAMPLING	1342	19-Dec-2016	19-Dec-2016	
10-5-4017720-0612	MAINTENANCE ITEMS - OCWA				82.50
WIN454 WINDSOR LAWNSCAPE					
20161102	OCT 2016 GRASS CUTTING	1317	02-Nov-2016	02-Nov-2016	
10-5-4017720-0612	MAINTENANCE ITEMS - OCWA				90.40
20161130	NOV 2016 GRASS CUTTING	1317	30-Nov-2016	30-Nov-2016	
10-5-4017720-0612	MAINTENANCE ITEMS - OCWA				90.40
Department Totals :					17,048.69

DEPARTMENT 4017730 EDGEWATER SEWERS					
HEA693 HEATON SANITATION					
28137	PUMP STATION REPAIR	1319	10-Nov-2016	10-Nov-2016	
10-5-4017730-0771	OCWA - MEYERS PUMP STATIONS				678.00
ONT001 ONTARIO CLEAN WATER AGENCY					
89836	PUMP UPGRADES	1266	16-Nov-2016	16-Nov-2016	
10-5-4017730-0771	OCWA - MEYERS PUMP STATIONS				7,191.54
90084	DEC 2016	1318	01-Dec-2016	01-Dec-2016	
10-5-4017730-0604	CONTRACT O.C.W.A.				14,312.65
90430	LEVER REGULATOR	1319	12-Dec-2016	12-Dec-2016	
10-5-4017730-0612	OCWA MAINTENANCE ITEMS				767.94
90590	DCEC 2016 PUMP STATION REPAIRS	1319	12-Dec-2016	12-Dec-2016	
10-5-4017730-0771	OCWA - MEYERS PUMP STATIONS				622.89
90665	DEC 2016 HEATER FOR PUMP STATION	1319	13-Dec-2016	13-Dec-2016	
10-5-4017730-0612	OCWA MAINTENANCE ITEMS				907.65
90851	CALL-IN	1342	19-Dec-2016	19-Dec-2016	
10-5-4017730-0612	OCWA MAINTENANCE ITEMS				192.50
90876	LAGOON TREATMENT	1342	19-Dec-2016	19-Dec-2016	
10-5-4017730-0612	OCWA MAINTENANCE ITEMS				19,609.60
WIN454 WINDSOR LAWNSCAPE					
20161102	OCT 2016 GRASS CUTTING	1317	02-Nov-2016	02-Nov-2016	
10-5-4017730-0612	OCWA MAINTENANCE ITEMS				768.40
20161130	NOV 2016 GRASS CUTTING	1317	30-Nov-2016	30-Nov-2016	
10-5-4017730-0612	OCWA MAINTENANCE ITEMS				768.40
Department Totals :					45,819.57

DEPARTMENT 4017740 AMHERSTBURG SEWERS					
ESS273 ESSEX POWERLINES CORPORATION					
JC6616	NOV 2016 SEWER BILLING	1319	30-Nov-2016	30-Nov-2016	
10-5-4017740-0504	COLLECTION EXPENSE				1,159.24
JC6652	DEC SEWER BILLING	1342	31-Dec-2016	31-Dec-2016	
10-5-4017740-0504	COLLECTION EXPENSE				1,159.24
ESS360 ESSEX WINDSOR SOLID WASTE AUTH					
24404	NOV 2016 SEWAGE	1319	30-Nov-2016	30-Nov-2016	
10-5-4017740-0602	LANDFILL CHARGES				3,516.40
HEA693 HEATON SANITATION					
28139	SLUDGE REMOVAL	1342	19-Dec-2016	19-Dec-2016	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				1,243.00
28642	SEWER FLUSHING	1319	28-Nov-2016	28-Nov-2016	



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4017740	AMHERSTBURG SEWERS				
10-5-4017740-0750	SEWER FLUSHING				2,034.00
28644	SEWER FLUSHING	1319	29-Nov-2016	29-Nov-2016	
10-5-4017740-0750	SEWER FLUSHING				1,808.00
28645	SEWER FLUSHING	1319	30-Nov-2016	30-Nov-2016	
10-5-4017740-0750	SEWER FLUSHING				1,921.00
28646	SEWER FLUSHING	1319	01-Dec-2016	01-Dec-2016	
10-5-4017740-0750	SEWER FLUSHING				2,034.00
28647	FLUSHING	1319	02-Dec-2016	02-Dec-2016	
10-5-4017740-0750	SEWER FLUSHING				1,921.00
29107	REMOVE GRAVEL	1342	27-Dec-2016	27-Dec-2016	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				1,274.08
29206	FLUSHING	1319	06-Dec-2016	06-Dec-2016	
10-5-4017740-0750	SEWER FLUSHING				2,034.00
KEL117	KELCOM TELEMESSAGING				
W78745-1216	ANSWERING SERVICE DEC 2016	1314	01-Dec-2016	01-Dec-2016	
10-5-4017740-0316	UTILITIES - SEWERS				19.64
ONT001	ONTARIO CLEAN WATER AGENCY				
87985	AUG 2016 GATE REPAIRS	1319	26-Aug-2016	26-Aug-2016	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				673.65
87986	AUG 2016 SAMPLES	1319	26-Aug-2016	26-Aug-2016	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				167.90
87987	AUG 2016 SAMPLES	1319	26-Aug-2016	26-Aug-2016	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				539.35
87989	AUG 2016 CENTRE POST EXTENSION	1319	26-Aug-2016	26-Aug-2016	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				719.44
87990	AUG 2016 PUMP MAINTENANCE	1319	26-Aug-2016	26-Aug-2016	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				1,207.17
89069	OCT 2016 SAMPLES	1319	14-Oct-2016	14-Oct-2016	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				486.52
89839	NOV 2016 COOLING FANS	1319	16-Nov-2016	16-Nov-2016	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				1,124.45
89840	NOV 2016 EQUIPMENT	1319	16-Nov-2016	16-Nov-2016	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				914.71
89841	NOV 2016 UV BULBS	1319	16-Nov-2016	16-Nov-2016	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				11,731.91
89842	NOV 2016 SAMPLES	1319	16-Nov-2016	16-Nov-2016	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				541.92
89849	AMMONIA REDUCTION	1266	16-Nov-2016	16-Nov-2016	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				5,087.60
90084	DEC 2016	1318	01-Dec-2016	01-Dec-2016	
10-5-4017740-0604	CONTRACT O.C.W.A.				34,303.35
90429	DEC 2016 ELECTRICAL REPAIRS	1319	12-Dec-2016	12-Dec-2016	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				1,162.10
90666	DEC 2016 PUMP REBUILD	1319	13-Dec-2016	13-Dec-2016	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				3,338.00
90667	DEC 2016 ALARM REPAIR	1319	13-Dec-2016	13-Dec-2016	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				220.04
90737	DOOR REPAIR	1342	14-Dec-2016	14-Dec-2016	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				142.46



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4017740 AMHERSTBURG SEWERS					
90852	CALL-INS	1342	19-Dec-2016	19-Dec-2016	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				1,950.50
WOL533 WOLSELEY CANADA INC					
4984202	NEW INSTALL	1319	01-Dec-2016	01-Dec-2016	
10-5-4017740-0759	SERVICE CONNECTION REPAIR & MTCE.				631.24
5009304	MANHOLE RISER RINGS	1319	08-Dec-2016	08-Dec-2016	
10-5-4017740-0760	MANHOLE IDENTIFICATION & MTCE.				243.90
Department Totals :					85,309.81
<hr/>					
DEPARTMENT 4017750 BIG CREEK RBC SEWER					
HEA693 HEATON SANITATION					
28740	CLEAN ALUM TANK	1319	02-Dec-2016	02-Dec-2016	
10-5-4017750-0612	OCWA MAINTENANCE ITEMS				678.00
ONT001 ONTARIO CLEAN WATER AGENCY					
90084	DEC 2016	1318	01-Dec-2016	01-Dec-2016	
10-5-4017750-0604	CONTRACT O.C.W.A.				9,943.49
90663	DEC 2016 SCREEN FOR ENG CONTROLLER	1319	13-Dec-2016	13-Dec-2016	
10-5-4017750-0612	OCWA MAINTENANCE ITEMS				282.38
90845	CALL-IN	1342	19-Dec-2016	19-Dec-2016	
10-5-4017750-0612	OCWA MAINTENANCE ITEMS				560.00
WIN454 WINDSOR LAWNSCAPE					
20161102	OCT 2016 GRASS CUTTING	1317	02-Nov-2016	02-Nov-2016	
10-5-4017750-0612	OCWA MAINTENANCE ITEMS				519.80
20161130	NOV 2016 GRASS CUTTING	1317	30-Nov-2016	30-Nov-2016	
10-5-4017750-0612	OCWA MAINTENANCE ITEMS				519.80
Department Totals :					12,503.47
<hr/>					
DEPARTMENT 4017755 MCLEOD SBR SEWER					
ONT001 ONTARIO CLEAN WATER AGENCY					
89826	PLUG VALVE	1266	16-Nov-2016	16-Nov-2016	
10-5-4017755-0612	OCWA MAINTENANCE ITEMS				483.61
90084	DEC 2016	1318	01-Dec-2016	01-Dec-2016	
10-5-4017755-0604	CONTRACT OCWA				15,571.61
Department Totals :					16,055.22
<hr/>					
DEPARTMENT 4017760 BOBLO SEWER					
ONT001 ONTARIO CLEAN WATER AGENCY					
89827	SAMPLING	1266	16-Nov-2016	16-Nov-2016	
10-5-4017760-0612	OCWA MAINTENANCE ITEMS				220.13
90084	DEC 2016	1318	01-Dec-2016	01-Dec-2016	
10-5-4017760-0604	CONTRACT OCWA - BOBLO				7,914.77
90428	DEC 2016 GENERATOR PAD	1319	12-Dec-2016	12-Dec-2016	
10-5-4017760-0612	OCWA MAINTENANCE ITEMS				4,032.24
90848	CALL-IN	1342	19-Dec-2016	19-Dec-2016	
10-5-4017760-0612	OCWA MAINTENANCE ITEMS				510.00
Department Totals :					12,677.14



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DEPARTMENT 4057710 GARBAGE COLLECTION

RTT067 RIVER TOWN TIMES

90618 ADVERTISING 1317 21-Dec-2016 21-Dec-2016
 10-5-4057710-0602 GARBAGE COLLECTION 135.60

WIN270 WINDSOR DISPOSAL SERVICES LTD

815161 DEC 2016 SCHEDULED REARLOAD RESIDENTIAL SERVICE 1275 01-Dec-2016 01-Dec-2016
 10-5-4057710-0602 GARBAGE COLLECTION 36,835.15
 815168 GARBAGE COLLECTION 1260 01-Dec-2016 01-Dec-2016
 10-5-4057710-0602 GARBAGE COLLECTION 22.39
 815172 BOBLO GARBAGE COLLECTION 1260 01-Dec-2016 01-Dec-2016
 10-5-4057710-0602 GARBAGE COLLECTION 160.14
 815173 GARBAGE COLLECTION 1260 01-Dec-2016 01-Dec-2016
 10-5-4057710-0602 GARBAGE COLLECTION 504.26
 815879 NOV 2016 GARBAGE COLLECTION 1317 30-Nov-2016 30-Nov-2016
 10-5-4057710-0602 GARBAGE COLLECTION 90.40
 815880 NOV 2016 REARLOAD RESIDENTIAL 1317 30-Nov-2016 30-Nov-2016
 10-5-4057710-0602 GARBAGE COLLECTION 29.90
 815881 NOV 2016 GARBAGE COLLECTION 1317 30-Nov-2016 30-Nov-2016
 10-5-4057710-0602 GARBAGE COLLECTION 29.90
 816609 DEC 2016 GARBAGE COLLECTION 1314 01-Dec-2016 01-Dec-2016
 10-5-4057710-0602 GARBAGE COLLECTION 10.58

Department Totals : 37,818.32

DEPARTMENT 4067715 GARBAGE DISPOSAL

ESS360 ESSEX WINDSOR SOLID WASTE AUTH

24464 YARD WASTER REFUSE NOV 2016 1314 30-Nov-2016 30-Nov-2016
 10-5-4067715-0602 LANDFILL CHARGES 21,402.31
 24471 YARD WASTE TIPPING FEES NOV 2016 1314 30-Nov-2016 30-Nov-2016
 10-5-4067715-0601 YARDWASTE LANDFILL TIPPING 9,783.15
 8796 NOV 2016 TIPPING FEES 1314 30-Nov-2016 30-Nov-2016
 10-5-4067715-0602 LANDFILL CHARGES 34,961.00

RTT067 RIVER TOWN TIMES

90450 DEC 07/16 ADVERTISING 1275 07-Dec-2016 07-Dec-2016
 10-5-4067715-0603 YARD WASTE - HAULING TO LANDFILL 83.89

WIN270 WINDSOR DISPOSAL SERVICES LTD

815161 DEC 2016 SCHEDULED REARLOAD RESIDENTIAL SERVICE 1275 01-Dec-2016 01-Dec-2016
 10-5-4067715-0603 YARD WASTE - HAULING TO LANDFILL 9,284.25
 819251 YARD WATE COLLECTION;EXTRA LEAF DEC 2016 1314 14-Dec-2016 14-Dec-2016
 10-5-4067715-0603 YARD WASTE - HAULING TO LANDFILL 8,136.00

Department Totals : 83,650.60

DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING

ACT456 ACTION SIGNS & DESIGNS INC.

10219 SIGNAGE PUBLIC SKATING 1314 08-Dec-2016 08-Dec-2016
 10-5-7010000-0740 SIGNS & SIGN MAINTENANCE 632.80

AMH68 AMHERSTBURG REC & CULTURE PETTY CASH

DEC 2016 PETTY CASH REPLENISH 1310 19-Dec-2016 19-Dec-2016
 10-5-7010000-0352 TRAVEL & MILEAGE 8.00
 10-5-7010000-0420 RECREATION EQUIPMENT 813.46



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Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3					
DEPARTMENT 7010000					PARKS AND RECREATION PROGRAMMING			
10-5-7010000-0351					CONVENTIONS & SEMINARS			9.10
10-5-7010000-0421					CONCESSION EQUIPMENT			64.80
CAN380 CANADIAN TIRE STORE #281								
DEC 2016					DECEMBER 2016 PURCHASES	1341 30-Dec-2016	30-Dec-2016	
10-5-7010000-0420					RECREATION EQUIPMENT			111.35
10-5-7010000-0420					RECREATION EQUIPMENT			75.57
NOV 2016					NOV 2016 PURCHASES	1317 01-Dec-2016	01-Dec-2016	
10-5-7010000-0420					RECREATION EQUIPMENT			73.42
10-5-7010000-0420					RECREATION EQUIPMENT			142.20
10-5-7010000-0420					RECREATION EQUIPMENT			15.24
10-5-7010000-0420					RECREATION EQUIPMENT			40.30
DAL25 DALY RICK								
DEC 2016					MILEAGE	1310 19-Dec-2016	19-Dec-2016	
10-5-7010000-0352					TRAVEL & MILEAGE			178.20
DEL091 DELISLE SIGNS								
390					2016 COMMISSION	1314 02-Dec-2016	02-Dec-2016	
10-5-7010000-0349					MARKETING			720.00
JAC118 JACK WATSON SPORTS INC								
178206					CYMNASTICS PROGRAM	1314 30-Nov-2016	30-Nov-2016	
10-5-7010000-0420					RECREATION EQUIPMENT			4,557.29
MOR26 MORNEAU SHEPELL LTD.								
DEC 2016					DEC 2016	1275 15-Dec-2016	15-Dec-2016	
10-5-7010000-0207					BENEFITS - LIFE & DISABILITY			32.23
NAP110 NAPLES PIZZA								
103					BDAY PARTY EXPENSE	1314 10-Dec-2016	10-Dec-2016	
10-5-7010000-0420					RECREATION EQUIPMENT			33.00
104					BDAY PARTY EXPENSE	1314 17-Dec-2016	17-Dec-2016	
10-5-7010000-0420					RECREATION EQUIPMENT			33.00
ONT043 2107695 ONTARIO INC O/A A SIGN 4 SUCCESS								
1273					MARKETING - ARENA ADS	1259 26-Jan-2016	26-Jan-2016	
10-5-7010000-0349					MARKETING			1,039.60
1419					MARKETING - RINK ADVERTISING	1259 29-Sep-2016	29-Sep-2016	
10-5-7010000-0349					MARKETING			994.40
1440					MARKETING - RINK ADVERTISING	1259 01-Nov-2016	01-Nov-2016	
10-5-7010000-0349					MARKETING			1,017.00
PAR560 PARLETTE JAKE								
DEC 1, 2016					REF COSTS FOR WOMEN'S HOCKEY	1260 01-Dec-2016	01-Dec-2016	
10-5-7010000-0420					RECREATION EQUIPMENT			200.00
RTT067 RIVER TOWN TIMES								
90373					ADVERTISING	1259 30-Nov-2016	30-Nov-2016	
10-5-7010000-0307					ADVERTISING			197.75
90531					DEC 14/16 ADVERTISING	1314 14-Dec-2016	14-Dec-2016	
10-5-7010000-0307					ADVERTISING			804.56
90618					ADVERTISING	1317 21-Dec-2016	21-Dec-2016	
10-5-7010000-0307					ADVERTISING			265.56
SOB083 SOBEYS AMHERSTBURG								
NOV 2016					NOV 2016 PURCHASES	1314 10-Dec-2016	10-Dec-2016	
10-5-7010000-0420					RECREATION EQUIPMENT			60.45
STA444 STAPLES ADVANTAGE (MIS C/O T04446C								



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING					
43003889	OFFICE SUPPLIES	1259	28-Nov-2016	28-Nov-2016	
10-5-7010000-0301	OFFICE SUPPLIES				353.19
43021827	OFFICE SUPPLIES	1259	29-Nov-2016	29-Nov-2016	
10-5-7010000-0301	OFFICE SUPPLIES				155.76
43028219	OFFICE SUPPLIES	1259	30-Nov-2016	30-Nov-2016	
10-5-7010000-0301	OFFICE SUPPLIES				2.71
43047087	OFFICE SUPPLIES	1260	01-Dec-2016	01-Dec-2016	
10-5-7010000-0301	OFFICE SUPPLIES				79.91
THO119 THOMSON MARK					
231	BANNER DESIGN	1314	01-Dec-2016	01-Dec-2016	
10-5-7010000-0349	MARKETING				150.00
Department Totals :					12,860.85
<hr/>					
DEPARTMENT 7010160 LION'S POOL PROGRAMMING					
CAN380 CANADIAN TIRE STORE #281					
NOV 2016	NOV 2016 PURCHASES	1317	01-Dec-2016	01-Dec-2016	
10-5-7010160-0317	LION'S POOL - BUILDING MAINTENANCE				29.36
Department Totals :					29.36
<hr/>					
DEPARTMENT 7012016 CAPITAL					
WSP01 WSP CANADA INC. C/O TX4022C					
161-12988-00	ENGINEERING STUDY;REMOVAL OF TANKS	1314	23-Nov-2016	23-Nov-2016	
40-7-7012016-0003	REMOVAL OF UNDERGROUND GAS TANKS				2,260.00
Department Totals :					2,260.00
<hr/>					
DEPARTMENT 7017000 PARKS MAINTENANCE					
ABU132 A'BURG LOCK & KEY SERVICE					
711005	KEYS CUT	1317	20-Dec-2016	20-Dec-2016	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				70.00
ALL796 ALLTREAT FARMS					
139122	MULCH	1317	07-Dec-2016	07-Dec-2016	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				4,766.39
AQU604 AQUA TEMP MECHANICAL CONTRACTORS LIMITED					
5924	WINTERIZE SPLASH PAD	1275	07-Dec-2016	07-Dec-2016	
10-5-7017000-0336	CONTRACTED SERVICES				3,639.73
BLU409 BLUELINE RENTAL INC.					
255177-0001	CREDITFOR RETURNED PARTS FOR #PG-30	1259	14-Oct-2016	14-Oct-2016	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				-386.16
CAN380 CANADIAN TIRE STORE #281					
DEC 2016	DECEMBER 2016 PURCHASES	1341	30-Dec-2016	30-Dec-2016	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				203.38
NOV 2016	NOV 2016 PURCHASES	1317	01-Dec-2016	01-Dec-2016	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				50.83
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				134.37
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				18.06
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				60.99
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				47.98
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				204.73



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017000 PARKS MAINTENANCE					
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				12.42
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				240.03
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				34.28
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				115.20
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				39.48
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				338.77
10-5-7017000-0771	SPECIAL EVENTS				76.77
10-5-7017000-0771	SPECIAL EVENTS				238.90
10-5-7017000-0771	SPECIAL EVENTS				-144.08
10-5-7017000-0771	SPECIAL EVENTS				16.55
10-5-7017000-0771	SPECIAL EVENTS				90.35
10-5-7017000-0771	SPECIAL EVENTS				790.40
10-5-7017000-0771	SPECIAL EVENTS				135.55
10-5-7017000-0771	SPECIAL EVENTS				387.47
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				33.88
CAR645 CARRIER CENTERS					
04P415097	REPLACED GREASE CAP ON #PG-2	1259	29-Nov-2016	29-Nov-2016	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				7.22
HIC441 HICKS ELECTRIC					
8736	ELECTRICAL	1317	12-Oct-2016	12-Oct-2016	
10-5-7017000-0336	CONTRACTED SERVICES				80.23
8795	SUPPLIES	1274	17-Nov-2016	17-Nov-2016	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				226.00
KEL198 KELCOM RADIO DIVISION					
80006654	JAN 2017 RADIO AIRTIME	1317	16-Dec-2016	16-Dec-2016	
10-5-7017000-0404	RADIO AIR TIME				600.03
KOT100 KOTYK TJ					
DEC 2016	REFUND OF GREENSHIELD CO-PAY	1317	22-Dec-2016	22-Dec-2016	
10-5-7017000-0205	BENEFITS - GREENSHIELD - PARKS & GROUNDS				965.61
MAL256 MALDEN AUTOMOTIVE					
140713	BATTERY CORE CREDIT FOR #508	1314	30-Nov-2016	30-Nov-2016	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				-30.51
140889	TAIL LIGHTS FOR #TR-3	1275	05-Dec-2016	05-Dec-2016	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				24.25
5294-140532	REPLACED THE BATTERIES IN #508	1259	26-Nov-2016	26-Nov-2016	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				425.04
MOR26 MORNEAU SHEPELL LTD.					
DEC 2016	DEC 2016	1275	15-Dec-2016	15-Dec-2016	
10-5-7017000-0207	BENEFITS - LIFE & DISABIL - PARKS & GRDS				80.60
PAR09 PARRLINE ELECTRICAL WHOLESALE					
69015	SUPPLIES	1274	01-Nov-2016	01-Nov-2016	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				236.74
REL010 RELIGHTING					
NOV 04 16	GENERAL SUPPLIES	1274	04-Nov-2016	04-Nov-2016	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				81.36
RTT067 RIVER TOWN TIMES					
90654	ADVERTISING	1317	28-Dec-2016	28-Dec-2016	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				135.60
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
100300	FOR LOCKERS	1274	26-Sep-2016	26-Sep-2016	



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017000 PARKS MAINTENANCE					
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				38.36
101275 GLOVES		1274	26-Oct-2016	26-Oct-2016	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				27.11
102720 EXT CORD		1275	09-Dec-2016	09-Dec-2016	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				79.09
102807 SUPPLIES		1275	13-Dec-2016	13-Dec-2016	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				9.03
103073 SUPPLIES		1317	21-Dec-2016	21-Dec-2016	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				66.64
103076 SUPPLIES		1317	21-Dec-2016	21-Dec-2016	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				30.43
WIN380 WINDSOR TIRE INC.					
W061660 FLAT TIRE #508		1314	07-Dec-2016	07-Dec-2016	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				116.39
WIN454 WINDSOR LAWNSCAPE					
20161103 OCT 2016 CONTRACTED SERVICES		1314	03-Nov-2016	03-Nov-2016	
10-5-7017000-0336	CONTRACTED SERVICES				2,938.00
20161129 NOV 2016 CONTRACTED SERVICES		1314	29-Nov-2016	29-Nov-2016	
10-5-7017000-0336	CONTRACTED SERVICES				2,938.00
Department Totals :					20,291.49

DEPARTMENT 7017010 KING'S NAVY YARD PARK					
MET052 METRO KING PEST CONTROL INC.					
2114 MAY 2016 PEST CONTROL		1301	28-Oct-2016	28-Oct-2016	
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				28.25
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				33.90
2115 JUNE 2016 PEST CONTROL		1301	28-Oct-2016	28-Oct-2016	
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				28.25
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				33.90
2117 JULY 2016 PEST CONTROL		1301	28-Oct-2016	28-Oct-2016	
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				33.90
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				28.25
2118 AUG 2016 PEST CONTROL		1301	28-Oct-2016	28-Oct-2016	
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				28.25
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				33.90
2119 SEP 2016 PEST CONTROL		1301	28-Oct-2016	28-Oct-2016	
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				28.25
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				33.90
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
102239 REPAIRS TO OUTDOOR WASHROOMS		1259	25-Nov-2016	25-Nov-2016	
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				3.59
103125 CLEANER		1317	23-Dec-2016	23-Dec-2016	
10-5-7017010-0317	PARKS BUILDING MAINTENANCE P&F				74.24
Department Totals :					388.58

DEPARTMENT 7017300 LIBRO					
AAB547 AABCO PROPANE					
3457458 PROPANE		1259	29-Nov-2016	29-Nov-2016	
10-5-7017300-0401	GASOLINE / PROPANE				30.51



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300 LIBRO					
3479612	PROPANE ICE RESURFACER	1341	28-Dec-2016	28-Dec-2016	
10-5-7017300-0401	GASOLINE / PROPANE				27.12
95263	PROPANE	1259	16-Nov-2016	16-Nov-2016	
10-5-7017300-0401	GASOLINE / PROPANE				180.80
95635	PROPANE	1314	07-Dec-2016	07-Dec-2016	
10-5-7017300-0401	GASOLINE / PROPANE				231.65
95821	Propane ice resurfacer	1341	14-Dec-2016	14-Dec-2016	
10-5-7017300-0401	GASOLINE / PROPANE				231.65
96034	PROPANE	1259	23-Nov-2016	23-Nov-2016	
10-5-7017300-0401	GASOLINE / PROPANE				226.00
96548	PROPANE	1274	30-Nov-2016	30-Nov-2016	
10-5-7017300-0401	GASOLINE / PROPANE				324.31
96604	Propane ice resurfacer	1341	21-Dec-2016	21-Dec-2016	
10-5-7017300-0401	GASOLINE / PROPANE				192.89
96649	Propane ice resurfacer	1341	28-Dec-2016	28-Dec-2016	
10-5-7017300-0401	GASOLINE / PROPANE				189.84
ACC334 ACCURATE CREATIONS SPORTS & PROMO GEAR					
1957	UNIFORM EMBROIDERY	1301	14-Dec-2016	14-Dec-2016	
10-5-7017300-0161	CLOTHING				291.54
ACT456 ACTION SIGNS & DESIGNS INC.					
10220	PLAYERS SIGNS RINK A & B	1314	08-Dec-2016	08-Dec-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				214.70
BAY145 BAY-VIEW GLASS AND MIRROR					
20161138	REPAIRS TO MAKE SAFE - BROKEN GLASS	1259	22-Nov-2016	22-Nov-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				266.68
BRE497 BRENNER PACKERS LTD.					
36586	CONCESSION PURCHASE	1314	16-Dec-2016	16-Dec-2016	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				250.00
36634	CONCESSION PURCHASE	1341	20-Dec-2016	20-Dec-2016	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				250.00
38376	CONCESSION PURCHASE	1341	23-Dec-2016	23-Dec-2016	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				250.00
CAN380 CANADIAN TIRE STORE #281					
DEC 2016	DECEMBER 2016 PURCHASES	1341	30-Dec-2016	30-Dec-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				47.41
10-5-7017300-0250	HEALTH AND SAFETY				64.93
10-5-7017300-0317	BUILDING MAINTENANCE				56.49
10-5-7017300-0317	BUILDING MAINTENANCE				37.92
10-5-7017300-0317	BUILDING MAINTENANCE				115.18
NOV 2016	NOV 2016 PURCHASES	1317	01-Dec-2016	01-Dec-2016	
10-5-7017300-0318	JANITORIAL				16.54
10-5-7017300-0317	BUILDING MAINTENANCE				44.04
10-5-7017300-0317	BUILDING MAINTENANCE				50.78
10-5-7017300-0317	BUILDING MAINTENANCE				76.29
CAS358 CASTLE LOCK-SMITHS					
28671	KEY TAGS, SUPPLIES	1341	08-Dec-2016	08-Dec-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				92.66
CHA260 CHAMPION PRODUCTS CORP.					
1049871	REPAIRS TO AUTO SCRUBBER	1259	14-Nov-2016	14-Nov-2016	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300	LIBRO				
10-5-7017300-0317	BUILDING MAINTENANCE				237.30
CIN177 CINTAS CANADA LIMITED					
847262362 MATS		1317	25-Nov-2016	25-Nov-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				69.73
847263393 MAT EXCHANGE		1275	02-Dec-2016	02-Dec-2016	
10-5-7017300-0336	CONTRACTED SERVICES				69.73
847264404 MAT EXCHANGE		1275	09-Dec-2016	09-Dec-2016	
10-5-7017300-0336	CONTRACTED SERVICES				69.73
847265414 MATS		1317	16-Dec-2016	16-Dec-2016	
10-5-7017300-0336	CONTRACTED SERVICES				69.73
847266420 MATS		1317	23-Dec-2016	23-Dec-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				69.73
847267422 MATS		1317	30-Dec-2016	30-Dec-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				69.73
COL128 COLONIAL COFFEE CO. LTD.					
730131 CONCESSION PURCHASE		1260	01-Dec-2016	01-Dec-2016	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				78.00
A730131 CONCESSION PURCHASE		1314	01-Dec-2016	01-Dec-2016	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				78.00
A731226 CONCESSION PURCHASE		1314	14-Dec-2016	14-Dec-2016	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				302.60
A732611 CONCESSION PURCHASE		1314	22-Dec-2016	22-Dec-2016	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				78.00
COL286 COLBRO EQUIPMENT RENTAL					
89307-0 SNOWBLOWER		1259	21-Oct-2016	21-Oct-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				872.08
COM433 COMPLETE TURF EQUIPMENT					
1000005461 RENTAL COSTS FOR ELECTRIC CART		1274	09-Nov-2016	09-Nov-2016	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				889.88
CUL391 CULLIGAN WATER					
5982830 WATER COOLERS		1259	30-Nov-2016	30-Nov-2016	
10-5-7017300-0336	CONTRACTED SERVICES				81.24
6070110 COOLER RENTALS		1341	30-Dec-2016	30-Dec-2016	
10-5-7017300-0336	CONTRACTED SERVICES				81.24
FAL686 FALLS WHOLESALE LIMITED					
46076 CONCESSION PURCHASE		1314	15-Dec-2016	15-Dec-2016	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				1,021.10
46077 CONCESSION PURCHASE		1314	15-Dec-2016	15-Dec-2016	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				604.33
FCF160 FCFP					
INV089466 SERVICE CALL FOR TROUBLE ON FIRE PANEL		1274	25-Nov-2016	25-Nov-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				814.39
FOR160 FOREST CITY FIRE PROTECTION & SECURITY					
90560 DEC 2016 BI MONTHLY WET & DRY SPRINKLER INSPECTION		1314	16-Dec-2016	16-Dec-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				163.29
GAL001 GALVIN MARK					
OCT - DEC 201 MILEAGE REIMBURSEMENT OCT, NOV & DEC 2016		1341	22-Dec-2016	22-Dec-2016	
10-5-7017300-0352	TRAVEL & MILEAGE				192.35



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300	LIBRO				
GIB578	GIBB BRIAN				
DEC 16 2016	AS PER MINUTES OF SETTLEMENT DEC 12/16	1301	16-Dec-2016	16-Dec-2016	
10-5-7017300-0112	SALARIES - PART TIME				2,000.00
GOR299	GORDON FOOD SERVICE CAN. LTD. - ONTARIO DIVISION				
1382230	CONCESSION PURCHASE	1259	30-Nov-2016	30-Nov-2016	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				786.83
1397934	CONCESSION PURCHASE	1314	07-Dec-2016	07-Dec-2016	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				800.56
1413527	CONCESSION PURCHASE	1314	14-Dec-2016	14-Dec-2016	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				1,759.51
1419121	CONCESSION PURCHASE	1314	16-Dec-2016	16-Dec-2016	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				1,040.11
GUA929	GUARDIAN FIRE PROTECTION				
9531	ANNUAL INSPECTION FIRE EXTINGUISHERS	1259	18-Oct-2016	18-Oct-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				1,071.52
JAC351	JACK SMITH FUELS LTD				
288096	GYCOL REFRIGERATION	1259	03-Nov-2016	03-Nov-2016	
10-5-7017300-0336	CONTRACTED SERVICES				439.29
290669	EXTENDED LIFE ANTIFREEZE	1317	13-Dec-2016	13-Dec-2016	
10-5-7017300-0336	CONTRACTED SERVICES				1,317.86
291170	EXTENDED LIFE ANTIFREEZE	1317	20-Dec-2016	20-Dec-2016	
10-5-7017300-0336	CONTRACTED SERVICES				878.58
8815	GYCOL REFRIGERATION	1259	07-Nov-2016	07-Nov-2016	
10-5-7017300-0336	CONTRACTED SERVICES				-135.60
JAN268	JANI SAFE INC.				
169126	JANITORIAL	1274	14-Nov-2016	14-Nov-2016	
10-5-7017300-0318	JANITORIAL				1,315.01
169126-1	JANTORIAL	1274	17-Nov-2016	17-Nov-2016	
10-5-7017300-0318	JANITORIAL				878.44
169224	JANITORIAL	1274	14-Nov-2016	14-Nov-2016	
10-5-7017300-0318	JANITORIAL				1,360.69
169225	JANITORIAL	1274	14-Nov-2016	14-Nov-2016	
10-5-7017300-0318	JANITORIAL				1,214.64
169372	JANITORIAL	1274	17-Nov-2016	17-Nov-2016	
10-5-7017300-0318	JANITORIAL				153.51
169549	CLEANING MACHINE RENTAL	1314	16-Dec-2016	16-Dec-2016	
10-5-7017300-0318	JANITORIAL				1,073.50
169726	JANITORIAL SUPPLIES	1275	02-Dec-2016	02-Dec-2016	
10-5-7017300-0318	JANITORIAL				1,469.44
169831	JANITORIAL SUPPLIES	1314	09-Dec-2016	09-Dec-2016	
10-5-7017300-0318	JANITORIAL				230.11
169896	JANITORIAL SUPPLIES	1314	16-Dec-2016	16-Dec-2016	
10-5-7017300-0318	JANITORIAL				53.90
170077	JANITORIAL SUPPLIES	1314	16-Dec-2016	16-Dec-2016	
10-5-7017300-0318	JANITORIAL				1,237.72
LOB898	LOBLAW'S INC				
NOV 2016	NOVEMBER 2016 PURCHASES	1317	07-Dec-2016	07-Dec-2016	
10-5-7017300-0318	JANITORIAL				38.34
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				42.58



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300 LIBRO					
LUC170 LUCIER GLOVE & SAFETY PRODUCTS					
20146	STAFF CLOTHING	1274	14-Nov-2016	14-Nov-2016	
10-5-7017300-0161	CLOTHING				783.60
20224	SAFETY SUPPLIES	1274	19-Nov-2016	19-Nov-2016	
10-5-7017300-0250	HEALTH AND SAFETY				261.83
20247	SAFETY SUPPLIES	1274	21-Nov-2016	21-Nov-2016	
10-5-7017300-0250	HEALTH AND SAFETY				67.57
20376	STAFF CLOTHING	1274	30-Nov-2016	30-Nov-2016	
10-5-7017300-0161	CLOTHING				465.28
MAR131 MARIA'S RESTAURANT					
NOV 24, 2016	CONCESSION PURCHASE - TEAM DINNER	1259	24-Nov-2016	24-Nov-2016	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				248.60
MCM948 M.C.M. SNACK FOODS					
35762	CONCESSION PURCHASE	1314	14-Dec-2016	14-Dec-2016	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				440.04
MER975 MERCHANTS PAPER CO					
82143	JANITORIAL SUPPLIES	1274	23-Nov-2016	23-Nov-2016	
10-5-7017300-0318	JANITORIAL				119.44
MET052 METRO KING PEST CONTROL INC.					
2114	MAY 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				45.20
10-5-7017300-0317	BUILDING MAINTENANCE				28.25
2115	JUNE 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				45.20
10-5-7017300-0317	BUILDING MAINTENANCE				28.25
2117	JULY 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				45.20
10-5-7017300-0317	BUILDING MAINTENANCE				28.25
2118	AUG 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				45.20
10-5-7017300-0317	BUILDING MAINTENANCE				28.25
2119	SEP 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				45.20
10-5-7017300-0317	BUILDING MAINTENANCE				28.25
MOR26 MORNEAU SHEPELL LTD.					
DEC 2016	DEC 2016	1275	15-Dec-2016	15-Dec-2016	
10-5-7017300-0207	BENEFITS - LIFE & DISABIL				193.46
NEL277 NELLA CUTLERY (HAMILTON) INC					
2333872	ICE RESURFACING BLADE SHARPENED	1317	15-Dec-2016	15-Dec-2016	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				84.75
IN2329788	ZAMBONI BLADE SHARPENING	1274	06-Oct-2016	06-Oct-2016	
10-5-7017300-0336	CONTRACTED SERVICES				56.50
IN2332055	BLADE SHARPENING	1274	17-Nov-2016	17-Nov-2016	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				84.75
IN2332917	BLADE SHARPENING	1275	01-Dec-2016	01-Dec-2016	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				56.50
NUC146 NUCELLI'S FROZEN YOGURT					
11795	CONCESSION PURCHASE	1314	05-Dec-2016	05-Dec-2016	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				332.95



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G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 7017300 LIBRO

ROS061 ROSA'S RESTAURANT

84628 FOOD PURCHASE FOR AMHA MEETING 1317 13-Dec-2016 13-Dec-2016
 10-5-7017300-0384 CANTEEN PURCHASES Bus&Dev 107.92

SOB083 SOBEYS AMHERSTBURG

NOV 2016 NOV 2016 PURCHASES 1314 10-Dec-2016 10-Dec-2016
 10-5-7017300-0384 CANTEEN PURCHASES Bus&Dev 107.68
 10-5-7017300-0384 CANTEEN PURCHASES Bus&Dev 140.54
 10-5-7017300-0384 CANTEEN PURCHASES Bus&Dev 117.81
 10-5-7017300-0384 CANTEEN PURCHASES Bus&Dev 230.91
 10-5-7017300-0384 CANTEEN PURCHASES Bus&Dev 193.79

STA444 STAPLES ADVANTAGE (MIS C/O T04446C)

43057689 OFFICE SUPPLIES 1260 02-Dec-2016 02-Dec-2016
 10-5-7017300-0301 OFFICE SUPPLIES 40.91

STE531 STERLING MOTOR TECHNOLOGY INC

11919 SERVICE CALL 1317 19-Dec-2016 19-Dec-2016
 10-5-7017300-0317 BUILDING MAINTENANCE 2,510.53

THY410 THYSSENKRUPP

1152926 INSPECTION OF ELEVATOR LIBRO CENTRE 10 02-Jan-2017 02-Jan-2017
 10-5-7017300-0336 CONTRACTED SERVICES 1,015.95

TRE515 TREMBLAR BUILDING SUPPLIES LTD.

52484 LIBRO KEYS 1274 25-Nov-2016 25-Nov-2016
 10-5-7017300-0317 BUILDING MAINTENANCE 64.98

UNI677 UNIQUE COMMUNICATIONS INC

11059 LIBRO SECURITY DEC 2016-DEC 2017 1274 21-Nov-2016 21-Nov-2016
 10-5-7017300-0336 CONTRACTED SERVICES 519.80

VIL417 VILLA CONSTRUCTION

6428 DUG OUT PAD @ LEBRO, REMOVE INTERLOCK @ GORDON HOUSE 1274 22-Sep-2016 22-Sep-2016
 10-5-7017300-0961 OUTDOOR/FOOTBALL FIELD TURF 2,951.49
 6435 SUPPLY & INSTALL TRENCH DRAIN 1274 02-Nov-2016 02-Nov-2016
 10-5-7017300-0961 OUTDOOR/FOOTBALL FIELD TURF 5,160.94
 6436 SUPPLY CLEAR STONE & BACKFILL TRENCH 1274 04-Nov-2016 04-Nov-2016
 10-5-7017300-0961 OUTDOOR/FOOTBALL FIELD TURF 3,155.14
 6437 SUPPLY TRUCK & DRIVER TO HAUL AWAY CLAY 1274 07-Nov-2016 07-Nov-2016
 10-5-7017300-0961 OUTDOOR/FOOTBALL FIELD TURF 4,333.55
 6443 BREAK OUT CONCRETE, FORM & POUR CONTRETE 1274 17-Nov-2016 17-Nov-2016
 10-5-7017300-0961 OUTDOOR/FOOTBALL FIELD TURF 2,733.05

VOL382 VOLLMER INC.

W12964 FILTER / BELT REPLACEMENTS 1317 30-Sep-2016 30-Sep-2016
 10-5-7017300-0336 CONTRACTED SERVICES 4,160.25
 W13524 REFRIGERATION REPAIRS 1274 14-Nov-2016 14-Nov-2016
 10-5-7017300-0317 BUILDING MAINTENANCE 7,981.26
 W13653 REFRIGERATION REPAIRS 1274 21-Nov-2016 21-Nov-2016
 10-5-7017300-0317 BUILDING MAINTENANCE 3,590.58
 W13892 INSULATION INSTALLATION 1314 30-Nov-2016 30-Nov-2016
 10-5-7017300-0317 BUILDING MAINTENANCE 1,163.31

WAA544 W.A. ATKINSON PLUMBING CO. INC.

WA20077 PLUMBING REPAIRS 1314 28-Nov-2016 28-Nov-2016
 10-5-7017300-0317 BUILDING MAINTENANCE 565.43

WA20092-B PLUMBING REPAIRS 1314 29-Nov-2016 29-Nov-2016



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300 LIBRO					
10-5-7017300-0317	BUILDING MAINTENANCE				1,331.23
WA20092-D	PLUMBING REPAIRS	1314	30-Nov-2016	30-Nov-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				544.66
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
101476	SPRAY FOAM ICE RINK	1274	02-Nov-2016	02-Nov-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				97.61
102631	BANNER TAPE	1275	07-Dec-2016	07-Dec-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				25.97
WIN210 WINDSOR FACTORY SUPPLY LTD					
4415389	SALT SPREADER	1317	21-Dec-2016	21-Dec-2016	
10-5-7017300-0317	BUILDING MAINTENANCE				304.51
WIN270 WINDSOR DISPOSAL SERVICES LTD					
815195	CARDBOARD SERVICE	1260	01-Dec-2016	01-Dec-2016	
10-5-7017300-0336	CONTRACTED SERVICES				57.55
819701	CARDBOARD RECYCLING	10	02-Jan-2017	02-Jan-2017	
10-5-7017300-0336	CONTRACTED SERVICES				57.99
Department Totals :					75,526.51

DEPARTMENT 7017301 PARKS STORAGE FACILITY					
IND181 INDOOR ENVIRONMENTAL SPECIALIST					
C2725	DESIGNATED SUBSTANCE SURVEY	1314	16-Dec-2016	16-Dec-2016	
10-5-7017301-0317	BUILDING MAIN. - PARKS STORAGE P&F				2,938.00
WAA544 W.A. ATKINSON PLUMBING CO. INC.					
WA20092	WINTERIZED VARIOUS PARKS BUILDINGS	1314	24-Nov-2016	24-Nov-2016	
10-5-7017301-0317	BUILDING MAIN. - PARKS STORAGE P&F				1,506.64
WA20092-C	PLUMBING REPAIRS	1314	29-Nov-2016	29-Nov-2016	
10-5-7017301-0317	BUILDING MAIN. - PARKS STORAGE P&F				386.27
Department Totals :					4,830.91

DEPARTMENT 7027510 AMHERSTBURG LIBRARY					
HIC441 HICKS ELECTRIC					
88817	REPAIR BROKEN LIGHT	1260	04-Dec-2016	04-Dec-2016	
10-5-7027510-0317	CARNEGIE LIBRARY - BUILDING MAIN				80.23
MET052 METRO KING PEST CONTROL INC.					
2114	MAY 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7027510-0317	CARNEGIE LIBRARY - BUILDING MAIN				28.25
2115	JUNE 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7027510-0317	CARNEGIE LIBRARY - BUILDING MAIN				28.25
2117	JULY 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7027510-0317	CARNEGIE LIBRARY - BUILDING MAIN				28.25
2118	AUG 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7027510-0317	CARNEGIE LIBRARY - BUILDING MAIN				28.25
2119	SEP 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7027510-0317	CARNEGIE LIBRARY - BUILDING MAIN				28.25
Department Totals :					221.48

DEPARTMENT 7037610 ACS BUILDING

MET052 METRO KING PEST CONTROL INC.



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7037610 ACS BUILDING					
2114	MAY 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7037610-0317	BUILDING MAIN.-ACS BUILDING P&F				33.90
2115	JUNE 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7037610-0317	BUILDING MAIN.-ACS BUILDING P&F				33.90
2117	JULY 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7037610-0317	BUILDING MAIN.-ACS BUILDING P&F				33.90
2118	AUG 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7037610-0317	BUILDING MAIN.-ACS BUILDING P&F				33.90
2119	SEP 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7037610-0317	BUILDING MAIN.-ACS BUILDING P&F				33.90
Department Totals :					169.50
DEPARTMENT 7037620 GORDON HOUSE					
MET052 METRO KING PEST CONTROL INC.					
2114	MAY 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				28.25
2115	JUNE 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				28.25
2117	JULY 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				28.25
2118	AUG 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				28.25
2119	SEP 2016 PEST CONTROL	1301	28-Oct-2016	28-Oct-2016	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				28.25
Department Totals :					141.25
DEPARTMENT 8010000 PLANNING					
FAR000 FARKAS AMY					
DEC 2016	COURIER TO TOWN HALL	1301	19-Dec-2016	19-Dec-2016	
10-5-8010000-0352	TRAVEL & MILEAGE				87.75
LAV04 LAVIN-CHITTLE MICHELLE					
DEC 2016	JAN-APR 2016 TRAVEL	1301	19-Dec-2016	19-Dec-2016	
10-5-8010000-0352	TRAVEL & MILEAGE				112.32
MON183 MONARCH OFFICE SUPPLY LTD					
494528/M	NOV 2016 OFFICE SUPPLIES	1274	29-Nov-2016	29-Nov-2016	
10-5-8010000-0301	OFFICE SUPPLIES				70.14
MOR26 MORNEAU SHEPELL LTD.					
DEC 2016	DEC 2016	1275	15-Dec-2016	15-Dec-2016	
10-5-8010000-0207	BENEFITS - LIFE & DISABIL				16.12
MOU251 MOUSSEAU DELUCA					
54155	MATTER 65376	1301	03-Nov-2016	03-Nov-2016	
10-5-8010000-0325	LEGAL FEES				558.17
54156	MATTER 65378	1301	04-Nov-2016	04-Nov-2016	
10-5-8010000-0325	LEGAL FEES				497.37
Department Totals :					1,341.87
DEPARTMENT 8020000 TOURISM VISITOR INFORMATION CENTRE					
ESS213 ESSEX COMMUNITY CONCERT BAND					

Council/Board Report By Dept-(Computer)



Vendor : A1C740 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 07-Dec-2016 To 18-Jan-2017
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 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 8020000 TOURISM VISITOR INFORMATION CENTRE					
2	MUSIC IN THE PARK	1259	02-Jul-2016	02-Jul-2016	
10-5-8020000-0340	COMMUNITY EVENTS				250.00
IBR01 IBRAHIM JENNIFER					
2016 MILEAGE 2016 MILAGE		1317	22-Dec-2016	22-Dec-2016	
10-5-8020000-0352	TRAVEL & MILEAGE				198.94
MOR26 MORNEAU SHEPELL LTD.					
DEC 2016 DEC 2016		1275	15-Dec-2016	15-Dec-2016	
10-5-8020000-0207	BENEFITS - LIFE & DISABILITY				16.11
SWO059 SWOTC					
21963909 SOUTH WESTERN ONT TOURISM CONF. - A. ROTA		10	06-Jan-2017	06-Jan-2017	
10-5-8020000-0351	TRAINING & CONFERENCES				97.00
21964188 SOUTH WESTERN ONT TOURISM CONF - J. IBRAHIM		10	06-Jan-2017	06-Jan-2017	
10-5-8020000-0351	TRAINING & CONFERENCES				97.00
WIN365 WINDSOR STAR					
4003382WIN JOB ADVERTISEMENT / SAVOUR AMHERSTBURG PUBLICATION		1317	30-Nov-2016	30-Nov-2016	
10-5-8020000-0307	ADVERTISING				2,729.83
Department Totals :					3,388.88

DEPARTMENT 8052010 WATER CAPITAL					
CIM101 CIMA CANADA INC					
15415	ENGINERRING AUG 27-DEC 02/16	1318	06-Dec-2016	06-Dec-2016	
80-7-8052010-0010	PLANT - UPFLOW CLARIFIER COVER				825.73
Department Totals :					825.73

DEPARTMENT 8052013 WATER CAPITAL					
SHE508 SHEAROCK CONSTRUCTION GROUP INC.					
CERT NO 5	RIVIERA WATERMAIN PROJECT NO. M403 TO NOV 22/16	1267	22-Nov-2016	22-Nov-2016	
80-7-8052013-0004	RIVIERA PLACE/RIVIERA DRIVE WATERMAIN				5,650.00
Department Totals :					5,650.00

Computer Paid Total : 2,597,499.01

TOWN OF AMHERSTBURG
 Council/Board Report By Dept-(EFT)



Vendor : A1C740 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 07-Dec-2016 To 18-Jan-2017
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Vendor Code	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000 GENERAL					
AMH19 AMHERSTBURG PAYROLL-TOWN OF					
PP01-2017	PP01-2017 PAYROLL TRANSFER	6	05-Jan-2017	05-Jan-2017	
10-1-0000000-0202	PAYROLL A/C 9103910				121,451.43
PP02-2017	PP02-2017 PAYROLL TRANSFER	30	12-Jan-2017	12-Jan-2017	



Vendor : A1C740 To ZUL180
 Batch : All
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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 0000000				GENERAL				
10-1-0000000-0202				PAYROLL A/C 9103910				154,760.35
PP49-2016	PP49-2016			PAYROLL TRANSFER	1264	08-Dec-2016	08-Dec-2016	
10-1-0000000-0202				PAYROLL A/C 9103910				275,153.40
PP50-2016	PP50-2016			PAYROLL TRANSFER	1297	15-Dec-2016	15-Dec-2016	
10-1-0000000-0202				PAYROLL A/C 9103910				136,746.79
PP51-2016	PP51-2016			PAYROLL TRANSFER	1328	24-Dec-2016	24-Dec-2016	
10-1-0000000-0202				PAYROLL A/C 9103910				162,214.38
PP52-2016	PP52-2016			PAYROLL TRANSFER	1329	29-Dec-2016	29-Dec-2016	
10-1-0000000-0202				PAYROLL A/C 9103910				138,301.07
DIR03				DIRECTOR OF FAMILY RESPONSIBLTY				
DEC 2016	DEC 2016				1288	14-Dec-2016	14-Dec-2016	
10-2-0000000-1155				A/P - PAYROLL DED. - FAM.				579.69
DEC 2016-	DEC 2016			FAMILY SUPPORT	1335	31-Dec-2016	09-Jan-2017	
10-2-0000000-1155				A/P - PAYROLL DED. - FAM.				3,992.00
ESS46				ESSEX POWERLINES CORPORATION				
NOV 2016	ELECTRICITY, WATER & SEWAGE			NOV 2016	1307	30-Nov-2016	30-Nov-2016	
80-5-0000000-0316				UTILITIES				194.39
GRE03				GREEN SHIELD CANADA				
DEC 2016	DEC 2016			BENEFITS	1220	01-Dec-2016	01-Dec-2016	
10-1-0000000-2064				A/R - EMPLOYEE BENEFITS				1,558.21
10-1-0000000-2068				A/R - EMPLOYEE BENEFITS REGULAR				530.37
80-5-0000000-0205				BENEFITS - GREENSHIELD				4,706.16
80-5-0000000-0206				BENEFITS - GREENSHIELD RE - WATER DEPART				1,906.23
JAN 2017	JANUARY 2017			BENEFITS	1	02-Jan-2017	02-Jan-2017	
10-1-0000000-2064				A/R - EMPLOYEE BENEFITS				1,558.21
10-1-0000000-2068				A/R - EMPLOYEE BENEFITS REGULAR				530.37
80-5-0000000-0206				BENEFITS - GREENSHIELD RE - WATER DEPART				1,906.23
80-5-0000000-0205				BENEFITS - GREENSHIELD				4,706.16
HYD02				HYDRO ONE NETWORKS				
NOV 2016	SEPT - NOV 2016			USAGE	1257	02-Dec-2016	02-Dec-2016	
80-5-0000000-0316				UTILITIES				103.86
MIN24				MINISTRY OF FINANCE-PAYMENT				
DEC 2016	DEC 2016			EHT	1334	31-Dec-2016	15-Jan-2017	
10-2-0000000-1152				A/P - PAYROLL DED. - EHT				23,780.69
NOV 2016	NOV 2016			EHT	1239	30-Nov-2016	15-Dec-2016	
10-2-0000000-1152				A/P - PAYROLL DED. - EHT				15,040.78
REC04				RECEIVER GENERAL				
PP01-2017 FUL	PP01-2017			PAYROLL TAXES FULL TIME	7	05-Jan-2017	05-Jan-2017	
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				34,202.17
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				5,873.39
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				15,613.00
PP01-2017 PAR	PP01-2017			PAYROLL TAXES PART TIME	7	05-Jan-2017	05-Jan-2017	
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				2,435.50
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				1,089.18
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				4,665.35
PP02-2017 FUL	PP02-2017			PAYROLL TAXES FULL TIME	25	12-Jan-2017	12-Jan-2017	
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				62,116.32
10-2-0000000-1143				A/P - PAYROLL DED. - E.I.				8,138.95
10-2-0000000-1142				A/P - PAYROLL DED. - CPP				21,902.18
PP02-2017 PAR	PP02-2017			PAYROLL TAXES PART TIME	25	12-Jan-2017	12-Jan-2017	
10-2-0000000-1141				A/P - PAYROLL DED. - INC.				5,389.54



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Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000 GENERAL					
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				2,682.46
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				1,197.02
PP48-2016 FUL	PP48-2016 PAYROLL TAXES FULL TIME	1248	01-Dec-2016	12-Dec-2016	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				30,796.06
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				570.64
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,891.82
PP48-2016 PAR	PP48-2016 PAYROLL TAXES PART TIME	1248	01-Dec-2016	12-Dec-2016	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,737.96
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				903.94
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				4,614.18
PP49-2016 FUL	PP49-2016 PAYROLL TAXES FULL TIME	1265	08-Dec-2016	19-Dec-2016	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				52,440.63
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				525.23
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,324.74
PP49-2016 PAR	PP49-2016 PAYROLL TAXES PART TIME	1265	08-Dec-2016	19-Dec-2016	
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				855.82
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,684.76
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				56,605.69
PP50-2016 FUL	PP50-2016 PAYROLL TAXES FULL TIME	1287	15-Dec-2016	28-Dec-2016	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,145.72
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				34,640.10
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				491.96
PP50-2016 PAR	PP50-2016 PAYROLL TAXES PART TIME	1287	15-Dec-2016	28-Dec-2016	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,717.62
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				879.10
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				5,753.22
PP51-2016 FUL	PP51-2016 PAYROLL TAXES FULL TIME	1316	22-Dec-2016	05-Jan-2017	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				48,698.18
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				655.28
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,524.28
PP51-2016 PAR	PP-51-2016 PAYROLL TAXES PART TIME	1316	22-Dec-2016	05-Jan-2017	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,560.44
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				1,204.95
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				4,227.38
PP52-2016 FUL	PP52-2016 PAYROLL TAXES FULL TIME	1320	29-Dec-2016	05-Jan-2017	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				32,009.72
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				764.13
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,840.16
PP52-2016 PAR	PP52-2016 PAYROLL TAXES PART TIME	1320	29-Dec-2016	05-Jan-2017	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,876.30
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				777.18
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				6,426.84
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
JAN 2017	JAN 2017 BENEFITS	13	02-Jan-2017	02-Jan-2017	
80-5-0000000-0207	BENEFITS - LIFE & DISABILITY				2,215.57
USB01 US BANK NATIONAL ASSOCIATION-VISA					
DEC 2016	VISA PURCHASES NOV/DEC 2016	1337	06-Dec-2016	06-Dec-2016	
80-5-0000000-0249	TRAINING				145.00
Department Totals :					1,517,530.43



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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1001010 COUNCIL								
DEC 2016	vVISA PURCHASES NOV/DEC 2016				1337	06-Dec-2016	06-Dec-2016	
10-5-1001010-0340				PUBLIC RECEPTIONS, ETC... - COUNCIL				300.69
10-5-1001010-0340				PUBLIC RECEPTIONS, ETC... - COUNCIL				153.97
Department Totals :								454.66

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1001020 ADMINISTRATION								
ESS46 ESSEX POWERLINES CORPORATION								
NOV 2016	ELECTRICITY, WATER & SEWAGE NOV 2016				1307	30-Nov-2016	30-Nov-2016	
10-5-1001020-0316				UTILITIES - TOWN HALL P&F DEPT				2,332.28
GRE03 GREEN SHIELD CANADA								
DEC 2016	DEC 2016 BENEFITS				1220	01-Dec-2016	01-Dec-2016	
10-5-1001020-0206				BENEFITS - GREENSHIELD RE				5,919.22
JAN 2017	JANUARY 2017 BENEFITS				1	02-Jan-2017	02-Jan-2017	
10-5-1001020-0206				BENEFITS - GREENSHIELD RE				5,919.22
HYD02 HYDRO ONE NETWORKS								
NOV 2016	SEPT - NOV 2016 USAGE				1257	02-Dec-2016	02-Dec-2016	
10-5-1001020-0316				UTILITIES - TOWN HALL P&F DEPT				908.35
UNI01 UNION GAS LTD								
NOV 2016	NOV 2016 USAGE				1238	30-Nov-2016	30-Nov-2016	
10-5-1001020-0316				UTILITIES - TOWN HALL P&F DEPT				191.29
10-5-1001020-0316				UTILITIES - TOWN HALL P&F DEPT				167.02
10-5-1001020-0316				UTILITIES - TOWN HALL P&F DEPT				79.27
USB01 US BANK NATIONAL ASSOCIATION-VISA								
DEC 2016	vVISA PURCHASES NOV/DEC 2016				1337	06-Dec-2016	06-Dec-2016	
10-5-1001020-0301				OFFICE SUPPLIES				68.33
10-5-1001020-0301				OFFICE SUPPLIES				40.61
10-5-1001020-0317				BUILDING MAINT. - TOWN HALL P&F DEPT				1,000.00
10-5-1001020-0307				ADVERTISING				480.25
Department Totals :								17,105.84

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1001021 TREASURY								
GRE03 GREEN SHIELD CANADA								
DEC 2016	DEC 2016 BENEFITS				1220	01-Dec-2016	01-Dec-2016	
10-5-1001021-0205				BENEFITS - GREENSHIELD				4,774.11
JAN 2017	JANUARY 2017 BENEFITS				1	02-Jan-2017	02-Jan-2017	
10-5-1001021-0205				BENEFITS - GREENSHIELD				4,774.11
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
JAN 2017	JAN 2017 BENEFITS				13	02-Jan-2017	02-Jan-2017	
10-5-1001021-0207				BENEFITS - LIFE & DISABILITY				3,130.65
USB01 US BANK NATIONAL ASSOCIATION-VISA								
DEC 2016	vVISA PURCHASES NOV/DEC 2016				1337	06-Dec-2016	06-Dec-2016	
10-5-1001021-0351				TRAINING & CONFERENCES				34.25
10-5-1001021-0351				TRAINING & CONFERENCES				34.90
10-5-1001021-0352				TRAVEL & MILEAGE				225.00
10-5-1001021-0351				TRAINING & CONFERENCES				44.18
10-5-1001021-0351				TRAINING & CONFERENCES				433.20
10-5-1001021-0352				TRAVEL & MILEAGE				72.00
10-5-1001021-0350				MEMBERSHIPS				259.90
Department Totals :								13,782.30



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Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1001022	CLERKS							
GRE03	GREEN SHIELD CANADA							
DEC 2016	DEC 2016 BENEFITS				1220	01-Dec-2016	01-Dec-2016	
10-5-1001022-0205		BENEFITS - GREENSHIELD - CLERKS						924.54
10-5-1001022-0205		BENEFITS - GREENSHIELD - CLERKS						505.42
JAN 2017	JANUARY 2017 BENEFITS				1	02-Jan-2017	02-Jan-2017	
10-5-1001022-0205		BENEFITS - GREENSHIELD - CLERKS						924.54
10-5-1001022-0205		BENEFITS - GREENSHIELD - CLERKS						505.40
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
JAN 2017	JAN 2017 BENEFITS				13	02-Jan-2017	02-Jan-2017	
10-5-1001022-0207		BENEFITS - LIFE & DISABIL - CLERKS						817.86
Department Totals :								3,677.76

DEPARTMENT 1001023	C.A.O.							
GRE03	GREEN SHIELD CANADA							
DEC 2016	DEC 2016 BENEFITS				1220	01-Dec-2016	01-Dec-2016	
10-5-1001023-0205		BENEFITS - GREENSHIELD - C.A.O.						1,386.81
JAN 2017	JANUARY 2017 BENEFITS				1	02-Jan-2017	02-Jan-2017	
10-5-1001023-0205		BENEFITS - GREENSHIELD - C.A.O.						1,386.81
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
JAN 2017	JAN 2017 BENEFITS				13	02-Jan-2017	02-Jan-2017	
10-5-1001023-0207		BENEFITS - LIFE & DISABIL - C.A.O.						802.51
USB01	US BANK NATIONAL ASSOCIATION-VISA							
DEC 2016	vVISA PURCHASES NOV/DEC 2016				1337	06-Dec-2016	06-Dec-2016	
10-5-1001023-0342		MEETING EXPENSES - C.A.O.						7.00
10-5-1001023-0342		MEETING EXPENSES - C.A.O.						130.50
10-5-1001023-0342		MEETING EXPENSES - C.A.O.						99.42
10-5-1001023-0342		MEETING EXPENSES - C.A.O.						8.00
10-5-1001023-0342		MEETING EXPENSES - C.A.O.						110.69
10-5-1001023-0342		MEETING EXPENSES - C.A.O.						40.00
Department Totals :								3,971.74

DEPARTMENT 1001024	HUMAN RESOURCES							
GRE03	GREEN SHIELD CANADA							
DEC 2016	DEC 2016 BENEFITS				1220	01-Dec-2016	01-Dec-2016	
10-5-1001024-0205		BENEFITS - GREENSHIELD - HUMAN RESOURCES						924.54
JAN 2017	JANUARY 2017 BENEFITS				1	02-Jan-2017	02-Jan-2017	
10-5-1001024-0205		BENEFITS - GREENSHIELD - HUMAN RESOURCES						924.54
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
JAN 2017	JAN 2017 BENEFITS				13	02-Jan-2017	02-Jan-2017	
10-5-1001024-0207		BENEFITS - LIFE & DISABIL - HUMAN RESOUR						680.37
USB01	US BANK NATIONAL ASSOCIATION-VISA							
DEC 2016	vVISA PURCHASES NOV/DEC 2016				1337	06-Dec-2016	06-Dec-2016	
10-5-1001024-0240		EMPLOYEE RECOGNITION						73.44
10-5-1001024-0240		EMPLOYEE RECOGNITION						1,256.72
10-5-1001024-0240		EMPLOYEE RECOGNITION						31.64
10-5-1001024-0240		EMPLOYEE RECOGNITION						300.00
Department Totals :								4,191.25

DEPARTMENT 1001025	INFORMATION TECHNOLOGY							
BEL01	BELL CANADA							



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Vendor Code	Vendor Name					Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 1001025	INFORMATION TECHNOLOGY								
DEC 2016	DEC 2016 MONTHLY CHARGES					1321	16-Dec-2016	16-Dec-2016	
10-5-1001025-0315				TELEPHONE					57.66
10-5-1001025-0315				TELEPHONE					67.80
BEL03	BELL MOBILITY INC.								
DEC 2016	DEC 2016 USAGE					1291	14-Dec-2016	14-Dec-2016	
10-5-1001025-0332				INTERNET ACCESS					298.34
10-5-1001025-0345				CELL PHONE					2,089.48
BEL12	BELL CANADA								
DEC 2016	DEC 2016 SERVICES					1262	01-Dec-2016	01-Dec-2016	
10-5-1001025-0315				TELEPHONE					101.64
10-5-1001025-0315				TELEPHONE					158.20
GRE03	GREEN SHIELD CANADA								
DEC 2016	DEC 2016 BENEFITS					1220	01-Dec-2016	01-Dec-2016	
10-5-1001025-0205				BENEFITS - GREENSHIELD					1,485.51
JAN 2017	JANUARY 2017 BENEFITS					1	02-Jan-2017	02-Jan-2017	
10-5-1001025-0205				BENEFITS - GREENSHIELD					1,485.51
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
JAN 2017	JAN 2017 BENEFITS					13	02-Jan-2017	02-Jan-2017	
10-5-1001025-0207				BENEFITS - LIFE & DISABILITY					1,037.22
TEL02	TELUS								
DEC 2016	DEC 2016 - JAN 2017 MONTHLY CHARGES					1336	25-Dec-2016	25-Dec-2016	
10-5-1001025-0332				INTERNET ACCESS					265.75
10-5-1001025-0345				CELL PHONE					22.60
NOV 2016	NOV-DEC 2016 MONTHLY CHARGES					1263	25-Nov-2016	25-Nov-2016	
10-5-1001025-0332				INTERNET ACCESS					189.65
10-5-1001025-0345				CELL PHONE					22.60
USB01	US BANK NATIONAL ASSOCIATION-VISA								
DEC 2016	vVISA PURCHASES NOV/DEC 2016					1337	06-Dec-2016	06-Dec-2016	
10-5-1001025-0310				COMPUTER MAINTENANCE					1.46
10-5-1001025-0310				COMPUTER MAINTENANCE					264.56
10-5-1001025-0310				COMPUTER MAINTENANCE					70.08
10-5-1001025-0310				COMPUTER MAINTENANCE					191.62
10-5-1001025-0310				COMPUTER MAINTENANCE					2.26
10-5-1001025-0310				COMPUTER MAINTENANCE					1.46
10-5-1001025-0310				COMPUTER MAINTENANCE					14.35
10-5-1001025-0310				COMPUTER MAINTENANCE					177.98
Department Totals :									8,005.73

DEPARTMENT 1001029 RECORDS RETENTION**USB01 US BANK NATIONAL ASSOCIATION-VISA**

DEC 2016	vVISA PURCHASES NOV/DEC 2016					1337	06-Dec-2016	06-Dec-2016	
10-5-1001029-0317				BUILDING MAINTENANCE - RECORDS RETENTION					230.72
Department Totals :									230.72

DEPARTMENT 1002000 COMMITTEES**USB01 US BANK NATIONAL ASSOCIATION-VISA**

DEC 2016	vVISA PURCHASES NOV/DEC 2016					1337	06-Dec-2016	06-Dec-2016	
10-5-1002000-0360				GENERAL COMMITTEE EXPENSES					59.26
Department Totals :									59.26



Vendor : A1C740 To ZUL180

Batch : All

Department : All

EFT Paid Date : 07-Dec-2016 To 18-Jan-2017

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name	Description			Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1008030				UNFINANCED DRAINS				
HYD02				HYDRO ONE NETWORKS				
NOV 2016	SEPT - NOV 2016 USAGE				1257	02-Dec-2016	02-Dec-2016	
10-1-1008030-8120	BAILEY'S BEACH DRAIN & PUMP							37.62
10-1-1008030-8965	WILLOW BEACH PUMP							482.55
10-1-1008030-8555	LEO BEAUDOIN PUMP							58.11
10-1-1008030-8510	LAKEWOOD PUMP #1							43.32
Department Totals :								621.60

DEPARTMENT 2010000				FIRE DEPARTMENT				
BEL900				BELL CANADA				
DEC 2016	EMERGENCY PREPAREDNESS DEC 2016				1285	13-Dec-2016	13-Dec-2016	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES							260.08
ESS46				ESSEX POWERLINES CORPORATION				
NOV 2016	ELECTRICITY, WATER & SEWAGE NOV 2016				1307	30-Nov-2016	30-Nov-2016	
10-5-2010000-0316	UTILITIES - FIRE P&F DEPT							200.06
GRE03				GREEN SHIELD CANADA				
DEC 2016	DEC 2016 BENEFITS				1220	01-Dec-2016	01-Dec-2016	
10-5-2010000-0205	BENEFITS - GREENSHIELD - FIRE							3,328.56
10-5-2010000-0206	BENEFITS - GREENSHIELD RE							2,019.26
JAN 2017	JANUARY 2017 BENEFITS				1	02-Jan-2017	02-Jan-2017	
10-5-2010000-0205	BENEFITS - GREENSHIELD - FIRE							3,328.56
10-5-2010000-0206	BENEFITS - GREENSHIELD RE							2,019.26
HYD02				HYDRO ONE NETWORKS				
NOV 18 2016	SIREN NOV 2016				1213	18-Nov-2016	18-Nov-2016	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES							93.10
NOV 2016	SEPT - NOV 2016 USAGE				1257	02-Dec-2016	02-Dec-2016	
10-5-2010000-0316	UTILITIES - FIRE P&F DEPT							81.57
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES							46.18
REL002				RELIANCE HOME COMFORT				
NOV 2016	NOV 2016 RENTAL CHARGES				1258	28-Nov-2016	13-Dec-2016	
10-5-2010000-0316	UTILITIES - FIRE P&F DEPT							27.12
SUN11				SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
JAN 2017	JAN 2017 BENEFITS				13	02-Jan-2017	02-Jan-2017	
10-5-2010000-0207	BENEFITS - LIFE & DISABIL							1,232.23
UNI01				UNION GAS LTD				
NOV 2016	NOV 2016 USAGE				1238	30-Nov-2016	30-Nov-2016	
10-5-2010000-0316	UTILITIES - FIRE P&F DEPT							63.02
10-5-2010000-0316	UTILITIES - FIRE P&F DEPT							167.02
10-5-2010000-0316	UTILITIES - FIRE P&F DEPT							79.27
USB01				US BANK NATIONAL ASSOCIATION-VISA				
DEC 2016	VISA PURCHASES NOV/DEC 2016				1337	06-Dec-2016	06-Dec-2016	
10-5-2010000-0420	EQUIPMENT							242.99
10-5-2010000-0420	EQUIPMENT							128.80
10-5-2010000-0352	TRAVEL & MILEAGE							38.96
10-5-2010000-0352	TRAVEL & MILEAGE							50.00
10-5-2010000-0352	TRAVEL & MILEAGE							54.61
10-5-2010000-0352	TRAVEL & MILEAGE							15.00
10-5-2010000-0352	TRAVEL & MILEAGE							302.15
10-5-2010000-0352	TRAVEL & MILEAGE							288.15
Department Totals :								14,065.95



Vendor : A1C740 To ZUL180

Batch : All

Department : All

EFT Paid Date : 07-Dec-2016 To 18-Jan-2017

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 2020000				POLICE DEPARTMENT				
BEL03				BELL MOBILITY INC.				
DEC 2016				DEC 2016 USAGE	1291	14-Dec-2016	14-Dec-2016	
10-5-2020000-0406				GPS COMMUNICATION				106.37
10-5-2020000-0332				INTERNET ACCESS				50.85
10-5-2020000-0315				TELEPHONE				527.14
ESS46				ESSEX POWERLINES CORPORATION				
NOV 2016				ELECTRICITY, WATER & SEWAGE NOV 2016	1307	30-Nov-2016	30-Nov-2016	
10-5-2020000-0316				UTILITIES - POLICE DEPT				2,048.98
GRE03				GREEN SHIELD CANADA				
DEC 2016				DEC 2016 BENEFITS	1220	01-Dec-2016	01-Dec-2016	
10-5-2020000-0206				BENEFITS - GREENSHIELD RE				10,522.84
10-5-2020000-0205				BENEFITS - GREENSHIELD				16,816.60
JAN 2017				JANUARY 2017 BENEFITS	1	02-Jan-2017	02-Jan-2017	
10-5-2020000-0206				BENEFITS - GREENSHIELD RE				10,522.84
10-5-2020000-0205				BENEFITS - GREENSHIELD				16,816.60
SUN11				SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
JAN 2017				JAN 2017 BENEFITS	13	02-Jan-2017	02-Jan-2017	
10-5-2020000-0207				BENEFITS - LIFE & DISABIL				11,753.74
TEL02				TELUS				
DEC 2016				DEC 2016 - JAN 2017 MONTHLY CHARGES	1336	25-Dec-2016	25-Dec-2016	
10-5-2020000-0315				TELEPHONE				543.42
NOV 2016				NOV-DEC 2016 MONTHLY CHARGES	1263	25-Nov-2016	25-Nov-2016	
10-5-2020000-0315				TELEPHONE				542.40
UNI01				UNION GAS LTD				
NOV 2016				NOV 2016 USAGE	1238	30-Nov-2016	30-Nov-2016	
10-5-2020000-0316				UTILITIES - POLICE DEPT				83.96
USB01				US BANK NATIONAL ASSOCIATION-VISA				
DEC 2016				VISA PURCHASES NOV/DEC 2016	1337	06-Dec-2016	06-Dec-2016	
10-5-2020000-0252				UNIFORMS				1,371.55
10-5-2020000-0370				COMMUNITY SERVICES				215.33
10-5-2020000-0402				VEHICLE & EQUIPMENT MTCE.				1,436.31
10-5-2020000-0401				GASOLINE				59.00
10-5-2020000-0360				MISCELLANEOUS EXPENSES				42.88
10-5-2020000-0360				MISCELLANEOUS EXPENSES				142.38
10-5-2020000-0360				MISCELLANEOUS EXPENSES				35.78
10-5-2020000-0360				MISCELLANEOUS EXPENSES				72.00
10-5-2020000-0317				BUILDING MAINTENANCE				404.77
Department Totals :								74,115.74

DEPARTMENT 2043010				BUILDING DEPARTMENT				
GRE03				GREEN SHIELD CANADA				
DEC 2016				DEC 2016 BENEFITS	1220	01-Dec-2016	01-Dec-2016	
10-5-2043010-0206				BENEFITS - GREENSHIELD RE				1,906.23
10-5-2043010-0205				BENEFITS - GREENSHIELD				1,190.21
JAN 2017				JANUARY 2017 BENEFITS	1	02-Jan-2017	02-Jan-2017	
10-5-2043010-0205				BENEFITS - GREENSHIELD				1,190.21
10-5-2043010-0206				BENEFITS - GREENSHIELD RE				1,906.23
SUN11				SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
JAN 2017				JAN 2017 BENEFITS	13	02-Jan-2017	02-Jan-2017	
10-5-2043010-0207				BENEFITS - LIFE & DISABIL				603.12



Vendor : A1C740 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 07-Dec-2016 To 18-Jan-2017
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Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 2043010 BUILDING DEPARTMENT

Department Totals : 6,796.00

DEPARTMENT 2043015 LICENSING AND ENFORCEMENT

GRE03 GREEN SHIELD CANADA

DEC 2016	DEC 2016 BENEFITS	1220	01-Dec-2016	01-Dec-2016	
10-5-2043015-0205	BENEFITS - GREENSHIELD				1,473.09
JAN 2017	JANUARY 2017 BENEFITS	1	02-Jan-2017	02-Jan-2017	
10-5-2043015-0205	BENEFITS - GREENSHIELD				1,473.11

SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING

JAN 2017	JAN 2017 BENEFITS	13	02-Jan-2017	02-Jan-2017	
10-5-2043015-0207	BENEFITS - LIFE & DISABILITY				799.67

USB01 US BANK NATIONAL ASSOCIATION-VISA

DEC 2016	vVISA PURCHASES NOV/DEC 2016	1337	06-Dec-2016	06-Dec-2016	
10-5-2043015-0420	SMALL EQUIPMENT				391.85

Department Totals : 4,137.72

DEPARTMENT 3010000 PUBLIC WORKS

ESS46 ESSEX POWERLINES CORPORATION

NOV 2016	ELECTRICITY, WATER & SEWAGE NOV 2016	1307	30-Nov-2016	30-Nov-2016	
10-5-3010000-0316	UTILITIES - PWD				1,842.38

GRE03 GREEN SHIELD CANADA

DEC 2016	DEC 2016 BENEFITS	1220	01-Dec-2016	01-Dec-2016	
10-5-3010000-0206	BENEFITS - GREENSHIELD RE				9,642.49
10-5-3010000-0205	BENEFITS - GREENSHIELD				6,092.97
JAN 2017	JANUARY 2017 BENEFITS	1	02-Jan-2017	02-Jan-2017	
10-5-3010000-0206	BENEFITS - GREENSHIELD RE				9,642.49
10-5-3010000-0205	BENEFITS - GREENSHIELD				6,092.97

HYD02 HYDRO ONE NETWORKS

NOV 2016	SEPT - NOV 2016 USAGE	1257	02-Dec-2016	02-Dec-2016	
10-5-3010000-0316	UTILITIES - PWD				610.24

SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING

JAN 2017	JAN 2017 BENEFITS	13	02-Jan-2017	02-Jan-2017	
10-5-3010000-0207	BENEFITS - LIFE & DISABIL				3,464.25

UNI01 UNION GAS LTD

NOV 2016	NOV 2016 USAGE	1238	30-Nov-2016	30-Nov-2016	
10-5-3010000-0316	UTILITIES - PWD				271.86
10-5-3010000-0316	UTILITIES - PWD				161.22
10-5-3010000-0316	UTILITIES - PWD				39.12

USB01 US BANK NATIONAL ASSOCIATION-VISA

DEC 2016	vVISA PURCHASES NOV/DEC 2016	1337	06-Dec-2016	06-Dec-2016	
10-5-3010000-0301	OFFICE SUPPLIES				39.53
10-5-3010000-0301	OFFICE SUPPLIES				28.23
10-5-3010000-0301	OFFICE SUPPLIES				22.57
10-5-3010000-0301	OFFICE SUPPLIES				30.45
10-5-3010000-0301	OFFICE SUPPLIES				12.36

Department Totals : 37,993.13

DEPARTMENT 3050000 STREET LIGHTING

ESS46 ESSEX POWERLINES CORPORATION



Vendor : A1C740 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 07-Dec-2016 To 18-Jan-2017
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 3050000 STREET LIGHTING								
NOV 2016	ELECTRICITY, WATER & SEWAGE NOV 2016				1307	30-Nov-2016	30-Nov-2016	
10-5-3050000-0316	UTILITIES							13,572.49
Department Totals :								13,572.49
DEPARTMENT 3250000 TRAFFIC CONTROL								
ESS46 ESSEX POWERLINES CORPORATION								
NOV 2016	ELECTRICITY, WATER & SEWAGE NOV 2016				1307	30-Nov-2016	30-Nov-2016	
10-5-3250000-0316	UTILITIES - TRAFFIC LIGHTS							1,466.30
Department Totals :								1,466.30
DEPARTMENT 4017720 MCGREGOR SEWERS								
HYD02 HYDRO ONE NETWORKS								
NOV 2016	SEPT - NOV 2016 USAGE				1257	02-Dec-2016	02-Dec-2016	
10-5-4017720-0316	UTILITIES							439.00
Department Totals :								439.00
DEPARTMENT 4017730 EDGEWATER SEWERS								
HYD02 HYDRO ONE NETWORKS								
NOV 2016	SEPT - NOV 2016 USAGE				1257	02-Dec-2016	02-Dec-2016	
10-5-4017730-0316	UTILITIES							2,660.46
Department Totals :								2,660.46
DEPARTMENT 4017740 AMHERSTBURG SEWERS								
ESS46 ESSEX POWERLINES CORPORATION								
NOV 2016	ELECTRICITY, WATER & SEWAGE NOV 2016				1307	30-Nov-2016	30-Nov-2016	
10-5-4017740-0316	UTILITIES - SEWERS							24,495.13
UNI01 UNION GAS LTD								
NOV 2016	NOV 2016 USAGE				1238	30-Nov-2016	30-Nov-2016	
10-5-4017740-0316	UTILITIES - SEWERS							431.08
Department Totals :								24,926.21
DEPARTMENT 4017750 BIG CREEK RBC SEWER								
HYD02 HYDRO ONE NETWORKS								
NOV 2016	SEPT - NOV 2016 USAGE				1257	02-Dec-2016	02-Dec-2016	
10-5-4017750-0316	UTILITIES							2,057.28
Department Totals :								2,057.28
DEPARTMENT 4017755 MCLEOD SBR SEWER								
HYD02 HYDRO ONE NETWORKS								
NOV 2016	SEPT - NOV 2016 USAGE				1257	02-Dec-2016	02-Dec-2016	
10-5-4017755-0316	UTILITIES							4,895.08
UNI01 UNION GAS LTD								
NOV 2016	NOV 2016 USAGE				1238	30-Nov-2016	30-Nov-2016	
10-5-4017755-0316	UTILITIES							42.05
Department Totals :								4,937.13
DEPARTMENT 4017760 BOBLO SEWER								



Vendor : A1C740 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 07-Dec-2016 To 18-Jan-2017
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 Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 4017760 BOBLO SEWER								
HYD02 HYDRO ONE NETWORKS								
NOV 2016	SEPT - NOV 2016 USAGE				1257	02-Dec-2016	02-Dec-2016	
10-5-4017760-0316				UTILITIES				1,368.41
Department Totals :								1,368.41
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DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING								
ESS46 ESSEX POWERLINES CORPORATION								
NOV 2016	ELECTRICITY, WATER & SEWAGE NOV 2016				1307	30-Nov-2016	30-Nov-2016	
10-5-7010000-0316				UTILITIES - KNYP PRIVY				1,045.61
GRE03 GREEN SHIELD CANADA								
DEC 2016	DEC 2016 BENEFITS				1220	01-Dec-2016	01-Dec-2016	
10-5-7010000-0205				BENEFITS - GREENSHIELD				462.27
JAN 2017	JANUARY 2017 BENEFITS				1	02-Jan-2017	02-Jan-2017	
10-5-7010000-0205				BENEFITS - GREENSHIELD				462.27
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
JAN 2017	JAN 2017 BENEFITS				13	02-Jan-2017	02-Jan-2017	
10-5-7010000-0207				BENEFITS - LIFE & DISABILITY				340.08
UNI01 UNION GAS LTD								
NOV 2016	NOV 2016 USAGE				1238	30-Nov-2016	30-Nov-2016	
10-5-7010000-0316				UTILITIES - KNYP PRIVY				23.73
USB01 US BANK NATIONAL ASSOCIATION-VISA								
DEC 2016	VISA PURCHASES NOV/DEC 2016				1337	06-Dec-2016	06-Dec-2016	
10-5-7010000-0349				MARKETING				79.00
10-5-7010000-0352				TRAVEL & MILEAGE				8.00
10-5-7010000-0420				RECREATION EQUIPMENT				55.64
10-5-7010000-0420				RECREATION EQUIPMENT				757.10
10-5-7010000-0420				RECREATION EQUIPMENT				61.08
Department Totals :								3,294.78
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DEPARTMENT 7010160 LION'S POOL PROGRAMMING								
ESS46 ESSEX POWERLINES CORPORATION								
NOV 2016	ELECTRICITY, WATER & SEWAGE NOV 2016				1307	30-Nov-2016	30-Nov-2016	
10-5-7010160-0316				UTILITIES - LIONS POOL				258.01
Department Totals :								258.01
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DEPARTMENT 7010170 SPLASH PAD PROGRAMMING								
ESS46 ESSEX POWERLINES CORPORATION								
NOV 2016	ELECTRICITY, WATER & SEWAGE NOV 2016				1307	30-Nov-2016	30-Nov-2016	
10-5-7010170-0316				UTILITIES - TODDY JONES P&F				386.37
Department Totals :								386.37
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DEPARTMENT 7010180 SCOUT HALL PROGRAMMING								
ESS46 ESSEX POWERLINES CORPORATION								
NOV 2016	ELECTRICITY, WATER & SEWAGE NOV 2016				1307	30-Nov-2016	30-Nov-2016	
10-5-7010180-0316				UTILITIES - SCOUTS HALL P&F				542.83
UNI01 UNION GAS LTD								
NOV 2016	NOV 2016 USAGE				1238	30-Nov-2016	30-Nov-2016	
10-5-7010180-0316				UTILITIES - SCOUTS HALL P&F				73.10



Vendor : A1C740 To ZUL180

Batch : All

Department : All

EFT Paid Date : 07-Dec-2016 To 18-Jan-2017

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 7010180				SCOUT HALL PROGRAMMING				
Department Totals :								615.93
DEPARTMENT 7017000				PARKS MAINTENANCE				
GRE03				GREEN SHIELD CANADA				
DEC 2016	DEC 2016 BENEFITS				1220	01-Dec-2016	01-Dec-2016	
10-5-7017000-0205				BENEFITS - GREENSHIELD - PARKS & GROUNDS				2,985.28
JAN 2017	JANUARY 2017 BENEFITS				1	02-Jan-2017	02-Jan-2017	
10-5-7017000-0205				BENEFITS - GREENSHIELD - PARKS & GROUNDS				2,985.28
SUN11				SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
JAN 2017	JAN 2017 BENEFITS				13	02-Jan-2017	02-Jan-2017	
10-5-7017000-0207				BENEFITS - LIFE & DISABIL - PARKS & GRDS				1,712.06
USB01				US BANK NATIONAL ASSOCIATION-VISA				
DEC 2016	VISA PURCHASES NOV/DEC 2016				1337	06-Dec-2016	06-Dec-2016	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC				36.16
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC				169.40
Department Totals :								7,888.18
DEPARTMENT 7017035				WIGLE PARK				
ESS46				ESSEX POWERLINES CORPORATION				
NOV 2016	ELECTRICITY, WATER & SEWAGE NOV 2016				1307	30-Nov-2016	30-Nov-2016	
10-5-7017035-0316				UTILITIES-WIGLE PARK WASHROOMS P&F				189.08
Department Totals :								189.08
DEPARTMENT 7017040				CENTENNIAL PARK				
ESS46				ESSEX POWERLINES CORPORATION				
NOV 2016	ELECTRICITY, WATER & SEWAGE NOV 2016				1307	30-Nov-2016	30-Nov-2016	
10-5-7017040-0316				UTILITIES-CENTENNIAL PARK WASHROOMS P&F				700.55
UNI01				UNION GAS LTD				
NOV 2016	NOV 2016 USAGE				1238	30-Nov-2016	30-Nov-2016	
10-5-7017040-0316				UTILITIES-CENTENNIAL PARK WASHROOMS P&F				28.50
Department Totals :								729.05
DEPARTMENT 7017300				LIBRO				
ESS46				ESSEX POWERLINES CORPORATION				
NOV 2016	ELECTRICITY, WATER & SEWAGE NOV 2016				1307	30-Nov-2016	30-Nov-2016	
10-5-7017300-0316				UTILITIES				3,462.96
GRE03				GREEN SHIELD CANADA				
DEC 2016	DEC 2016 BENEFITS				1220	01-Dec-2016	01-Dec-2016	
10-5-7017300-0206				BENEFITS - GREENSHIELD RE				1,957.22
10-5-7017300-0205				BENEFITS - GREENSHIELD				2,322.48
JAN 2017	JANUARY 2017 BENEFITS				1	02-Jan-2017	02-Jan-2017	
10-5-7017300-0205				BENEFITS - GREENSHIELD				2,322.48
10-5-7017300-0206				BENEFITS - GREENSHIELD RE				1,957.22
HYD02				HYDRO ONE NETWORKS				
NOV2016					1289	14-Dec-2016	14-Dec-2016	
10-5-7017300-0316				UTILITIES				60,764.20
PEP01				PEPSI BOTTLING GROUP (CANADA) CO				
13668255	PEPSICO CONTRACT				1189	08-Nov-2016	08-Nov-2016	



Vendor : A1C740 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 07-Dec-2016 To 18-Jan-2017
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300 LIBRO					
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				952.04
14022410	CONCESSION PURCHASE	1242	22-Nov-2016	22-Nov-2016	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				1,495.50
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
JAN 2017	JAN 2017 BENEFITS	13	02-Jan-2017	02-Jan-2017	
10-5-7017300-0207	BENEFITS - LIFE & DISABIL				688.89
UNI01 UNION GAS LTD					
NOV 2016	NOV 2016 USAGE	1238	30-Nov-2016	30-Nov-2016	
10-5-7017300-0316	UTILITIES				8,534.33
USB01 US BANK NATIONAL ASSOCIATION-VISA					
DEC 2016	vVISA PURCHASES NOV/DEC 2016	1337	06-Dec-2016	06-Dec-2016	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				336.75
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				248.38
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				129.90
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				286.48
10-5-7017300-0317	BUILDING MAINTENANCE				152.52
10-5-7017300-0317	BUILDING MAINTENANCE				220.35
Department Totals :					85,831.70

DEPARTMENT 7017301 PARKS STORAGE FACILITY					
REL002 RELIANCE HOME COMFORT					
NOV 2016	NOV 2016 RENTAL CHARGES	1258	28-Nov-2016	13-Dec-2016	
10-5-7017301-0316	UTILITIES - OLD VICTORIA ST ARENA P&F				76.35
Department Totals :					76.35

DEPARTMENT 7027510 AMHERSTBURG LIBRARY					
ESS46 ESSEX POWERLINES CORPORATION					
NOV 2016	ELECTRICITY, WATER & SEWAGE NOV 2016	1307	30-Nov-2016	30-Nov-2016	
10-5-7027510-0317	CARNEGIE LIBRARY - BUILDING MAIN				178.43
Department Totals :					178.43

DEPARTMENT 7037140 MALDEN COMMUNITY CENTRE					
HYD02 HYDRO ONE NETWORKS					
NOV 2016	SEPT - NOV 2016 USAGE	1257	02-Dec-2016	02-Dec-2016	
10-5-7037140-0316	UTILITIES - MALDEN COMM. CENTRE P&F				168.62
UNI01 UNION GAS LTD					
NOV 2016	NOV 2016 USAGE	1238	30-Nov-2016	30-Nov-2016	
10-5-7037140-0316	UTILITIES - MALDEN COMM. CENTRE P&F				23.73
Department Totals :					192.35

DEPARTMENT 7037610 ACS BUILDING					
ESS46 ESSEX POWERLINES CORPORATION					
NOV 2016	ELECTRICITY, WATER & SEWAGE NOV 2016	1307	30-Nov-2016	30-Nov-2016	
10-5-7037610-0316	UTILITIES - ACS BUILDING P&F				1,015.53
UNI01 UNION GAS LTD					
NOV 2016	NOV 2016 USAGE	1238	30-Nov-2016	30-Nov-2016	
10-5-7037610-0316	UTILITIES - ACS BUILDING P&F				64.22
Department Totals :					1,079.75



Vendor : A1C740 To ZUL180

Batch : All

Department : All

EFT Paid Date : 07-Dec-2016 To 18-Jan-2017

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 7037620				GORDON HOUSE				
ESS46				ESSEX POWERLINES CORPORATION				
NOV 2016				ELECTRICITY, WATER & SEWAGE NOV 2016	1307	30-Nov-2016	30-Nov-2016	
10-5-7037620-0316				UTILITIES - GORDON HOUSE P&F				322.97
UNI01				UNION GAS LTD				
NOV 2016				NOV 2016 USAGE	1238	30-Nov-2016	30-Nov-2016	
10-5-7037620-0316				UTILITIES - GORDON HOUSE P&F				105.03
Department Totals :								428.00
DEPARTMENT 8010000				PLANNING				
GRE03				GREEN SHIELD CANADA				
DEC 2016				DEC 2016 BENEFITS	1220	01-Dec-2016	01-Dec-2016	
10-5-8010000-0205				BENEFITS - GREENSHIELD				1,429.96
10-5-8010000-0206				BENEFITS - GREENSHIELD RETIREES				1,128.47
JAN 2017				JANUARY 2017 BENEFITS	1	02-Jan-2017	02-Jan-2017	
10-5-8010000-0206				BENEFITS - GREENSHIELD RETIREES				1,128.47
10-5-8010000-0205				BENEFITS - GREENSHIELD				1,429.96
SUN11				SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
JAN 2017				JAN 2017 BENEFITS	13	02-Jan-2017	02-Jan-2017	
10-5-8010000-0207				BENEFITS - LIFE & DISABIL				1,160.14
USB01				US BANK NATIONAL ASSOCIATION-VISA				
DEC 2016				VISA PURCHASES NOV/DEC 2016	1337	06-Dec-2016	06-Dec-2016	
10-5-8010000-0350				MEMBERSHIPS				32.49
10-5-8010000-0350				MEMBERSHIPS				169.50
Department Totals :								6,478.99
DEPARTMENT 8020000				TOURISM VISITOR INFORMATION CENTRE				
ESS46				ESSEX POWERLINES CORPORATION				
NOV 2016				116 SANDWICH ST N NOV 2016	1308	24-Nov-2016	24-Nov-2016	
10-5-8020000-0316				UTILITIES - NORTH GATE VISITOR P&F				912.10
NOV 2016				ELECTRICITY, WATER & SEWAGE NOV 2016	1307	30-Nov-2016	30-Nov-2016	
10-5-8020000-0316				UTILITIES - NORTH GATE VISITOR P&F				963.75
GRE03				GREEN SHIELD CANADA				
DEC 2016				DEC 2016 BENEFITS	1220	01-Dec-2016	01-Dec-2016	
10-5-8020000-0205				BENEFITS - GREENSHIELD - TOURISM				924.54
JAN 2017				JANUARY 2017 BENEFITS	1	02-Jan-2017	02-Jan-2017	
10-5-8020000-0205				BENEFITS - GREENSHIELD - TOURISM				924.54
SUN11				SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
JAN 2017				JAN 2017 BENEFITS	13	02-Jan-2017	02-Jan-2017	
10-5-8020000-0207				BENEFITS - LIFE & DISABILITY				571.03
Department Totals :								4,295.96
EFT Paid Total :								1,870,090.04

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	2,597,499.01
Total EFT Paid for Approval :	1,870,090.04
Grand Total ITEMS for Approval :	<u>4,467,589.05</u>

January 2, 2017

The Honourable Dr. Eric Hoskins
Minister of Health and Long-Term Care
Hepburn Block, 10th Floor
80 Grosvenor Street
Toronto, ON M7A2C4

Dear Minister Hoskins:

Resolution Regarding the Expansion of Provincial Publicly Funded Dental Health Programs for Adults with Low Incomes

On November 17th, 2016, at a regular meeting of the Board of the Windsor-Essex County Health Unit, the below resolution was brought forward for consideration and support by administration. The resolution supports the notion that good oral health is an essential part of attaining optimal overall health. To improve and achieve equitable health outcomes for all Ontarians, oral health care services must be accessible to all vulnerable populations within our communities, regardless of age.

The approved resolution states:

WHEREAS oral diseases, including dental caries and periodontal disease are among the most prevalent and preventable chronic diseases; and

WHEREAS oral health is essential to maintaining overall health; and

WHEREAS a mounting body of evidence shows a link between poor oral health and diabetes, cardiovascular and respiratory diseases and results in social and psychological suffering and interferes with employment opportunities;

WHEREAS Ontario's universal health care system does not include dental care for adults;

WHEREAS Ontario only has public dental programs for low income children, and limited and insufficient dental coverage and programs for low income and vulnerable adults and seniors; and

WHEREAS in Windsor Essex County nearly 1 in 3 residents report having no form of dental insurance coverage and residents from low income households consistently have less dental insurance coverage,

WHEREAS approximately every 9 minutes a person in Ontario arrives at a hospital emergency room with a dental problem costing the health care system at least \$31 million annually;

THEREFORE BE IT RESOLVED THAT Windsor Essex County Health Unit's Board of Directors endorses the importance of oral health as part of overall health and recommends the Province of Ontario expands publicly funded oral health programs to include low income and vulnerable adults and seniors, similar to what is offered to children through Ontario's Healthy Smiles program.

Sincerely,



Gary McNamara
Chair, Windsor-Essex County Board of Health



Gary M. Kirk, MPH, MD
CEO & Medical Officer of Health

c: Cheryl Hardcastle, MP Windsor-Tecumseh
Brian Masse, MP Windsor-West
Tracey Ramsey, MP Essex
Dave Van Kesteren, MP Chatham-Kent — Leamington
Percy Hatfield, MPP Windsor-Tecumseh
Lisa Gretzky, MPP Windsor-West
Taras Natyshak, MPP Essex
Rick Nicholls, MPP, Chatham-Kent-Essex
Hon. Kathleen Wynne, Premier of Ontario
Hon. Charles Sousa, Minister of Finance
Valerie Jaeger, President, Association of Local Public Health Agencies
Lynn Dollin, President, Association of Municipalities of Ontario
Dr. Gary Mannarino, President, Essex County Dental Society
County Clerks Offices – Windsor-Essex Regional Municipalities
Windsor Essex County Board of Health

References:

Windsor Essex County Health Unit, [WECHU Adult Dental Health Resolution - Nov 2016.pdf](#)
Canadian Centre for Policy Alternatives. (2011). [Putting Our Money Where Our Mouth Is: The Future of Dental Care in Canada.](#)
Canadian Health Measures Survey. (2007-2009). Statistics Canada
King, Arlene. (2012). Oral Health - [More Than Just Cavities. A Report by Ontario's Chief Medical Officer of Health.](#)
Goel, Vivek et al. (2012). [Staying Ahead of the Curve: A Unified Public Health Program for Ontario.](#)

P.O. BOX 370
68 FRONT STREET
HORNEPAYNE, ONTARIO
P0M 1Z0



TELEPHONE 807-868-2020
FAX No. 1-807-868-2787

December 14, 2016

Honourable Kathleen Wynne, Premier
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Honourable Premier:

Please find enclosed a true certified copy of resolution No. 12928 requesting that the Provincial Government recognizes Municipal Fire Service as critical infrastructure by including funding for Fire Department infrastructure as part of the Provincial Governments Infrastructure Strategy to Move Ontario Forward.

Your favourable consideration and support of this resolution would be greatly appreciated.

Yours truly,

A handwritten signature in blue ink that reads "Gail Jeremy".

Gail Jeremy
CAO/Clerk
Township of Hornepayne
GEJ/sd


c.c.: Minister of Economic Development, Employment and Infrastructure
MPP Algoma-Manitoulin, Michael Mantha
Association of Municipalities of Ontario
Federation of Northern Ontario Municipalities
Rural Ontario Municipality Association
Township of McKellar
All Ontario Municipalities via email

Encl.

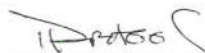
The Corporation of the Township of Hornepayne
68 Front Street, PO Box 370
Hornepayne, Ontario
P0M 1Z0



COUNCIL RESOLUTION

MOVED BY: 
signature

NO. 12928

SECONDED BY: 
signature

DATE: DEC 07 2016

WHEREAS the Fire Protection and Prevention Act, 1997, legislates that fire prevention, public education and fire protection services are a mandatory municipal responsibility; and,

WHEREAS there are a total of 449 Fire Departments operating in the province comprised of 32 Full-Time Departments, 191 Composite Departments and 226 Volunteer Departments with 11,376 Full-Time Firefighters, 19,347 Volunteer Firefighters and 343 Part-Time Firefighters staffing these departments; and,

WHEREAS the fire service represents a significant percentage of small, rural and northern municipalities' managed capital assets; and,

WHEREAS the Municipal Fire Department and associated assets represent critical municipal infrastructure; and

WHEREAS there are currently no funding opportunities available from the Provincial or the Federal Government for the equipment, training, maintenance, operating or capital requirements of local fire departments;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Township of Hornepayne hereby petition the Provincial Government to recognize the municipal fire service as critical infrastructure by including funding for Fire Department infrastructure as part of the Provincial Government's Infrastructure Strategy to Move Ontario Forward;

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Premier of Ontario, the Minister of Economic Development, Employment and Infrastructure, Michael Mantha, MPP for Algoma-Manitoulin, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), the Rural Ontario Municipal Association (ROMA) and all Ontario municipalities.

Carried Defeated Deferred


signature of presiding officer

RECORDED VOTE:


Councillor Cheryl Fort
Councillor Willy Liebigt
Councillor Drago Stefanic
Councillor Paul Stewart
Mayor Morley Forster

I, Gail Jeremy, CAO/Clerk for the Corporation of the Township of Hornepayne do certify that this document is a true copy of:

Resolution: 12928 By-Law: _____

Other: _____

This 6th day of December, 202016


Gail Jeremy
CAO/Clerk
Township of Hornepayne

Disclosure of pecuniary interest and the general nature thereof.

(Name) _____ (Name) _____

Disclosed the pecuniary interest and the general nature thereof and abstained from the discussion, vote and influence.

(Clerk)



December 9, 2016

Sent via email

To: Ontario Municipalities

Re: Richmond Hill Resolution - A Bank for Everyone – Support Postal Banking

Richmond Hill Town Council, at its meeting held on November 28, 2016, adopted the following resolution:

- a) That the Town of Richmond Hill encourages the Federal Government to review the Banking Act to allow postal banking at Canada Post;
- b) That the Town of Richmond Hill encourages the Federal Government to amend the Canada Post Act of 1981 to allow postal banking at Canada Post;
- c) That the Town of Richmond Hill encourages the Federal Government to instruct Canada Post to add postal banking as a service, with a mandate for financial inclusion either as a stand-alone bank or in cooperation with other financial organizations which may include the Business Development Bank of Canada (BDC);
- d) That the Town of Richmond Hill call on the federal government to instruct Canada Post to add postal banking, with a mandate for financial inclusion;
- e) That Council direct staff to forward this resolution to other local governments in Canada for whom contact information is readily available, requesting favourable consideration of this resolution to the Federation of Canadian Municipalities;
- f) And further, that Council direct staff to forward this resolution to:
 1. Leona Alleslev, Member of Parliament, Richmond Hill, Ontario 12820 Yonge Street, Suite 202, Richmond Hill, Ontario L4E 4H1, Canada;
 2. Majid Jowhari, Member of Parliament (Richmond Hill) 9140 Leslie Street, Unit 407 Richmond Hill, Ontario L4B 0A9, Canada;
 3. Clark Somerville, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario K1N 5P3;
 4. Other local governments in Canada for whom contact information is readily available;

.../2

December 9, 2016
Page 2

5. The Federation of Canadian Municipalities;
6. Judy Foote, Minister of Public Services and Procurement, Rm 18A1,
11 Laurier Street Phase III, Place du Portage, Gatineau, QC, K1A 0S5;
7. Mike Palecek, President, Canadian Union of Postal Workers, 377 Bank
Street, Ottawa, Ontario, K2P 1Y3.

In accordance with Council's directive, please find attached a copy of the Council endorsed member motion.

If you have any questions, please contact the Office of the Clerk, at 905-771-8800.

Yours sincerely,



Stephen M.A. Huycke
Director of Council Support Services/Town Clerk

Attachment

cc: Leona Alleslev, Member of Parliament - Richmond Hill
Majid Jowhari, Member of Parliament- Richmond Hill
Clark Somerville, President, Federation of Canadian Municipalities
Judy Foote, Minister of Public Services and Procurement
Mike Palecek, President, Canadian Union of Postal Workers



MEMBER MOTION

Section 5.4.4(b) of Procedure By-law

Meeting: Committee of the Whole Council
Meeting Date: November 28, 2016
Subject/Title: A bank for everyone – Support postal banking
Submitted by: Councillor Muench

Whereas the Federal Government's Canada Post Review will conclude, in the spring of 2017, with the government announcing decisions on the future of Canada Post, including whether or not to create a new service and revenue stream through postal banking;

Whereas there is an urgent need for this service because thousands of rural towns and villages do not have a bank;

Whereas nearly two million Canadians desperately need alternatives to high interest charging payday lenders including our residents in Richmond Hill;

Whereas postal banking helps keep post offices viable and financial services accessible in many parts of the world;

Whereas postal banking has the support of over 600 municipalities and close to two-thirds of Canadians (Stratcom poll, 2013);

Whereas residents and businesses of Richmond Hill rely on mail service and see postal banking as an opportunity to improve the financial position of Canada Post while allowing the organization to continue its important service to Canadians including Richmond Hill without subsidy;

Whereas small business in Richmond Hill and throughout Canada require more and different forms of banking services to assist in venture capital growth as well as other financial needs currently not being serviced;

Whereas the Federal Government has prioritized, communicated, promoted, encouraged and challenged Canadians to be innovative, postal banking will allow customers of Canada Post to have access to banking services that will enhance productivity and quality of life for all stakeholders;

Therefore Be It Resolved:

- a) That the Town of Richmond Hill encourages the Federal Government to review the Banking Act to allow postal banking at Canada Post;

.../2

- b) That the Town of Richmond Hill encourages the Federal Government to amend the Canada Post Act of 1981 to allow postal banking at Canada Post;
- c) That the Town of Richmond Hill encourages the Federal Government to instruct Canada Post to add postal banking as a service, with a mandate for financial inclusion either as a stand-alone bank or in cooperation with other financial organizations which may include the Business Development Bank of Canada (BDC);
- d) That the Town of Richmond Hill call on the federal government to instruct Canada Post to add postal banking, with a mandate for financial inclusion;
- e) That Council direct staff to forward this resolution to other local governments in Canada for whom contact information is readily available, requesting favourable consideration of this resolution to the Federation of Canadian Municipalities;
- f) And further, that Council direct staff to forward this resolution to:
 - i) Leona Alleslev, Member of Parliament, Richmond Hill, Ontario
12820 Yonge Street, Suite 202, Richmond Hill, Ontario L4E 4H1, Canada;
 - ii) Majid Jowhari, Member of Parliament (Richmond Hill) 9140 Leslie Street, Unit 407 Richmond Hill, Ontario L4B 0A9, Canada;
 - iii) Clark Somerville, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario K1N 5P3;
 - iv) Other local governments in Canada for whom contact information is readily available;
 - v) The Federation of Canadian Municipalities;
 - vi) Judy Foote, Minister of Public Services and Procurement, Rm 18A1, 11 Laurier Street Phase III, Place du Portage, Gatineau, QC, K1A 0S5;
 - vii) Mike Palecek, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3.

Moved by: Councillor Muench

Seconded by:



The Royal Canadian Legion Ontario Command

“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in **The Royal Canadian Legion Ontario Command**, representing **Ontario’s Veterans**. Please accept this written request for your support, as per our recent telephone conversation.

The Royal Canadian Legion Ontario Command is very proud to be printing **20,000 copies** of our fourth annual **“Military Service Recognition Book”**, scheduled for release by September 2017. This book will assist us in identifying and recognizing many of our Veterans within the Province of Ontario and to serve as a reminder for generations to come, while at the same time assist us in our job as the “Keepers of Remembrance”.

We would like to have your organization’s support for this Remembrance project by sponsoring an advertisement space in our **“Military Service Recognition Book.”** Proceeds raised from this important project will cover the cost of printing and distributing this unique publication. Additional proceeds received through this program will assist and support many important Legion initiatives that in turn will assist our over 400 branches to remain a viable partner in their communities. The Legion is recognized as Canada’s largest Veteran Organization and we are an integral part of the communities we serve. This project ensures the Legion’s continued success in providing these very worthwhile services.

Please find enclosed a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **Ontario Command Campaign Office** toll free at **1-855-584-1374**.

Thank you for your consideration and/or support.

Sincerely,

Brian Weaver
President



www.on.legion.ca

The Royal Canadian Legion Ontario Command

“Military Service Recognition Book”

Advertising Prices

<u>Ad Size</u>	<u>Cost</u>	<u>HST</u>	<u>Total</u>
Full Colour SOLD! Outside Back Cover	\$2,030.97	+ \$264.03	= \$2,295.00
Inside Front/Back SOLD! Cover (Full Colour)	\$1,765.49	+ \$229.51	= \$1,995.00
2 Page Spread (Full Colour)	\$2,823.01	+ \$366.99	= \$3,190.00
Full Page (Full Colour)	\$1,411.50	+ \$183.50	= \$1,595.00
Full Page 7" X 9.735"	\$1,057.52	+ \$137.48	= \$1,195.00
1/2 Page (Full Colour)	\$792.04	+ \$102.96	= \$895.00
1/2 Page 7" X 4.735"	\$615.04	+ \$79.96	= \$695.00
1/4 Page (Full Colour)	\$482.30	+ \$62.70	= \$545.00
1/4 Page 3.375" X 4.735"	\$393.81	+ \$51.19	= \$445.00
1/10 Page (Full Colour)	\$287.61	+ \$37.39	= \$325.00
1/10 Page (Business Card) 3.375" X 1.735"	\$243.36	+ \$31.64	= \$275.00

H.S.T. Registration # 10686 2824 RT0001

All typesetting and layout charges are included in the above prices.

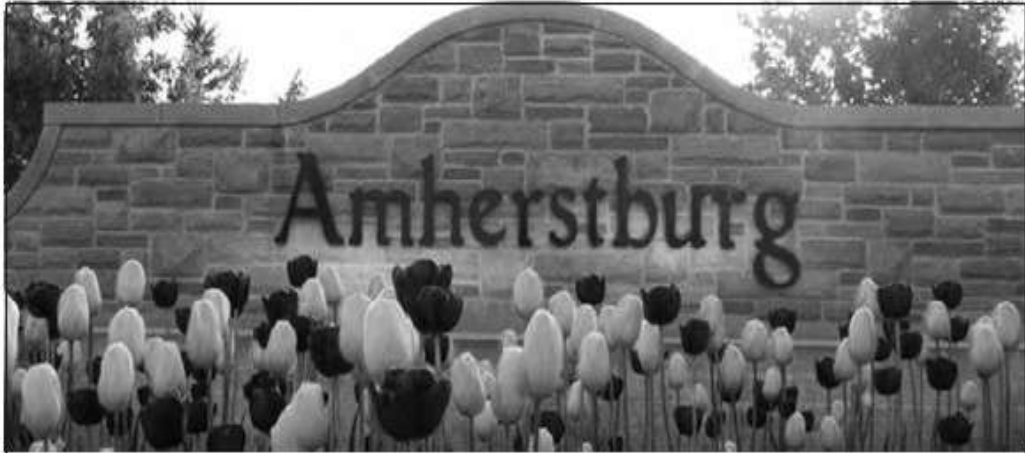
A complimentary copy of this year’s publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the Ontario Command.



PLEASE MAKE CHEQUE PAYABLE TO:

The Royal Canadian Legion
Ontario Command
(RCL ON)
(Campaign Office)
P O Box 8055, Station T CSC
Ottawa, ON K1G 3H6





*Proud To Support And Honour Our Veterans
Thank You For Our Freedom*



The Corporation of the Town of Amherstburg

Mayor and Council

271 Sandwich Street South, Amherstburg, ON N9V 2A5

Tel: (519) 736-0012 Fax: (519) 736-5403

TTY: (519) 736-9860 Web: amherstburg.ca

Administration & Finance Division
Planning & Development Division
Phone: 807-274-5323
Fax: 807-274-8479

Mailing Address for All Divisions:
Civic Centre
320 Portage Avenue
Fort Frances, ON
P9A 3P9



Operations & Facilities Division
Phone: 807-274-9893
Fax: 807-274-7360

Community Services Division
Phone 807-274-4561
Fax: 807-274-3799

email: town@fortfrances.com
www.fort-frances.com

January 10, 2017

Kathleen Wynne, Premier
Legislative Building
Queen's Park
Toronto ON M7A 1A1
via e-mail

Dear Premier Wynne:

Re: **Resolution to Address the Inequity in Property Taxation on Railway Right-of-Way's Collected by Municipalities in Ontario.**

At the recent meeting of Council held on Monday, January 9, 2017, the following resolution was approved:

"WHEREAS it has been identified that Railway Companies in the province of Ontario, do not pay a proportionate share of municipal property tax as compared to other properties in their class, or compared to any other municipal tax class; and;

WHEREAS in other provinces and jurisdictions the railway companies do remit a more equitable share of taxes to the local tax base; and;

WHEREAS taxes in other jurisdictions for railway properties are calculated using a ton-mile concept; and;

WHEREAS said fees are reviewed and adjusted on a regular basis according to inflation and ongoing current conditions; and;

WHEREAS the Province of Ontario has continued to fall further and further behind in their approach to railroad property taxation over the past 112 plus years;

THEREFORE BE IT RESOLVED THAT the Town of Fort Frances call upon the Minister of Finance for the Province of Ontario to implement a new system of municipal property taxation for railroad right-of-way properties based on utilizing a per ton-mile concept; and;

FURTHER BE IT RESOLVED THAT the new tax system when implemented, be reviewed on a regular basis, similar to the MPAC four-year assessment cycle; and;

FURTHER BE IT RESOLVED THAT this resolution be sent to every Municipal Council within the Province of Ontario seeking their support, the Premier of Ontario, the Minister of Finance of Ontario, Ontario MPPs, Local MPs, RRDMA, NOMA, AMO and FONOM."

Yours very truly,

ADMINISTRATION & FINANCE DIVISION



Elizabeth Slomke, Clerk

ES/kl



c.c. (via e-mail)
Hon. Charles Sousa, Minister of Finance
Ontario MPP's
Local MPP's
RRDMA
NOMA
AMO
FONOM
Mayor and Council
D. Brown, CAO

From: Randy Hillier [<mailto:info@randyhillier.com>]
Sent: Monday, January 16, 2017 12:13 PM
To: General Inquiry
Subject: Bill 77, Kickstarting Public Participation Act



Friend --

Bill 77, Kickstarting Public Participation Act, 2016

At a time when municipalities struggle to balance the competing needs of their budgets, community projects often must be delayed in order to undertake higher priority obligations, leaving citizens feeling ignored or overlooked. We also see and hear from many residents that they lack appropriate tools to help them advocate and promote community projects.

Civic crowdfunding has become a popular mechanism to solve this problem by enhancing public participating in municipal and community projects across Europe and North America. By providing citizens with a method of actively engaging in the development of public projects, they are given the opportunity to take part in and see the direct benefits of community investment.

It is for this reason that I have introduced to the Ontario Legislature Bill 77, the "Kickstarting Public Participation Act", which if enacted, will lead to the establishment of a province-wide online crowd sourcing platform for municipalities and community organizations to use to raise funds for community -improvement projects.

For those who don't know, crowdfunding allows groups and individuals to solicit donations and investment for projects online by setting donation tiers, goals and in some cases rewards. While this method started as a tool to finance projects by artists and entrepreneurs, it has since expanded to become used by humanitarian groups and municipalities, and has been used to fund projects such as bridges, parks, and even the establishment of new transit routes.

I believe that a crowdfunding platform accessible to all municipalities in the province will enable local governments to secure finances and gauge interest in public projects,

while simultaneously empowering citizens to be more involved in community affairs and development.

I hope that I can count on your support for Bill 77 so that together we may improve Ontario communities one project at a time. One method to show support and help me in having this Bill approved by the legislature would be an approved resolution by your council or association and copied to my office and that of the Premier.

You can view a full copy of the bill [here](#)

If you have any questions about the bill or crowdfunding in general, do not hesitate to contact my office.

Randy Hillier

Email: info@randyhillier.com

Perth Office: 613 267 8239

Queens Park: 416 325 2244

<http://www.randyhilliermpp.com/>

Randy Hillier · Canada

This email was sent to inquiry@amherstburg.ca. To stop receiving emails, [click here](#).

You can also keep up with Randy Hillier on [Facebook](#).

Mayor Aldo DiCarlo
Town of Amherstburg
271 Sandwich Street S.
Amherstburg, ON
N9V 2A5

December 12, 2016

Dear **Mayor DiCarlo:**

Every February Heart & Stroke celebrates Heart Month by holding its Canvassing Campaign. During this month, we rely on more than 90,000 passionate Canadians to selflessly brave the cold and give their time by canvassing local neighbourhoods to collect donations to help us further our mission - prevent disease, save lives and promote recovery.

Since our founding in 1952, Heart & Stroke funded research has been the engine driving relentless progress in heart disease and stroke prevention and care across Canada. Over the past six decades, the generosity of our donors has enabled us to invest almost \$1.4 billion into life-saving research – research that has revolutionized the prevention and treatment of heart disease and stroke. The impact of these advances has been extraordinary and largely led to a 75 per cent reduction in the rate of death from heart disease and stroke. Despite that remarkable progress, the Foundation's work is more urgent than ever, because heart disease and stroke still takes one life every seven minutes in Canada.

As a volunteer-based health charity, we strive to tangibly improve the health of every Canadian family, every day.

February is recognized as Heart Month in Canada and the Heart & Stroke Windsor Essex County office respectfully requests your proclamation of February 2017 as Heart Month in the Town of Amherstburg. I would be grateful to receive notification of approval of this proclamation. To this end, I have enclosed a draft 'Proclamation' for your reference.

If I may provide any additional information, please contact me at your convenience. I can be reached at 226-783-3468 or by email at holly.kirkmclean@heartandstroke.ca

Sincerely,



Area Manager



Proclamation

Town of Amherstburg

Mayor Aldo DiCarlo

February 2017

WHEREAS: Heart disease or stroke takes a Canadian life every 7 minutes.

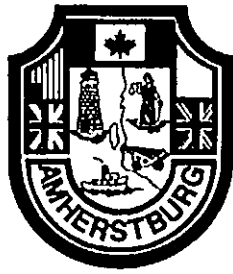
AND WHEREAS: Heart & Stroke's mission is to prevent disease, save lives and promote recovery. As a volunteer-based health charity, we strive to tangibly improve the health of every Canadian family, every day.

AND WHEREAS: February is Heart Month in Canada, during which Heart & Stroke Canvassing Campaign takes place, to support on-going heart disease and stroke life-saving research, health promotion and advocacy;

AND WHEREAS: We applaud and commend the thousands of volunteers, staff and researchers of Heart & Stroke for their dedication and commitment and wish them continued success;

I, THEREFORE: proclaim that the month of February be observed as "Heart Month" in the Town of Amherstburg. I further urge all citizens to open their heart to Heart & Stroke Canvassing Campaign, and all civic, social organizations and business establishments to give this campaign the greatest possible support.





**TOWN OF AMHERSTBURG
JOINT POLICE ADVISORY COMMITTEE**

Wednesday, July 6, 2016

4:30 PM

Town Hall, 271 Sandwich Street South, Amherstburg

MINUTES

PRESENT

John Miceli, Chair
Tim Berthiaume
Pauline Gemmel
Steve Owen (Police Association Alternate)
Bob Rozankovic

Paula Parker, Secretary
Michael Mitchel, MPM Consulting

ABSENT

Rick Fryer
Jason Lavigne
Shawn McCurdy

CALL TO ORDER

The Chair called the meeting to order at 4:35pm.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

ACCEPTANCE OF THE AGENDA

Moved by **Bob Rozankovic**
Seconded by **Steve Owen**

That the agenda be accepted with the addition of the Committee Terms of Reference review.

Motion Carried

ORDER OF BUSINESS

4.1 Presentation by Michael Mitchell, MPM Consulting

Mr. Mitchell provided the Committee with information pertaining to his experience and what obstacles may be experienced during the Town's Police Services RFP process. He indicated that there may be some difficulties with current staff feeling threatened by the process. He indicated that if his services are accepted, he will provide input into the development of the Town's RFP, as well as a comprehensive and objective analysis of all RFP bids submitted.

Discussion ensued with respect to Mr. Mitchell's services.

Mr. Mitchell is to provide his proposal for consideration through the Chair.

Moved by **Tim Bertiaume**
Seconded by **Pauline Gemmel**

That the presentation be received.

Motion Carried

4.2 Committee Terms of Reference Review

As indicated above, the Terms of Reference review was added to the agenda. The Chair reviewed the Committee's mandate as set out in the Council adopted Terms of Reference.

Moved by **Bob Rozankovic**
Seconded by **Steve Owen**

That the Terms of Reference be received.

Motion Carried

4.3 **Committee discussion on OPP Municipal Policing Bureau Costing Process**

Discussion ensued with respect to the costing process for items 4.3, 4.4 and 4.5. It was determined that the OPP costing process is not feasible and the Municipality should drive the process to include bids from all interested parties. There was further discussion on the public consultation for determination of preferred services, bringing the results of the public consultation back to Council for consideration and direction on the development of the RFP.

4.4 **Committee discussion on Windsor Policing Option**
(As dealt with above)


4.5 **Committee discussion on LaSalle Policing Option**
(As dealt with above)

ADJOURNMENT

Moved by **Tim Berthaiume**
Seconded by **Bob Rozankovic**

That the Committee rise and adjourn at 5:48 p.m.

Motion Carried



John Miceli, Chair



Paula Parker, Secretary

AMHERSTBURG COMMITTEE OF ADJUSTMENT

Minutes of a meeting of the Amherstburg Committee of Adjustment held Tuesday, September 27, 2016 at 7:30 a.m. in the Council Chambers.

Present: D. Cozens, S. Ducedre, M. Prue, D. Shaw, A. Smith

Also Present: R. Belanger, Secretary/Planner

Introductions of the Committee members and administration.

DISCLOSURE OF INTEREST

There were no disclosures of interest.

ADOPTION OF MINUTES

Moved by A. Smith

Seconded by S. Ducedre

That the Committee move approval of the minutes as amended held September 27, 2016.

-Carried-

APPLICATIONS

(1) **B/28/16** John Tregaskiss
460 Simcoe St
3729-160-000-02200

Public in Attendance: John Tregaskiss

The applicant is proposing to sever a parcel of land being 21.34 m width by 20.21m depth with an area of 431.16 sq m for purposes of a lot addition to merge with 6 Atlantic Court. The remaining parcel being 21.34 m frontage by 73.91m depth with an area of 1,579 sq m contains one single detached dwelling and one accessory structure.

The subject property is designated Low Density Residential and zoned Residential First Density (R1) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies circulated:

- (i) Letter dated October 18, 2016 from the Essex Region Conservation Authority- The above noted lands are **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06). There are no concerns relating to stormwater management and no objections to the application with respect to natural heritage policies.
- (ii) Email dated October 11, 2016 from Deputy Fire Chief / Fire Prevention & Inspection Officer – Amherstburg Fire has no objection to the application.
- (iii) Email dated October 19, 2016 from the Drainage Superintendent / Engineering

- (i) Letter dated October 18, 2016 from the Essex Region Conservation Authority- The above noted lands are **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06). There are no concerns relating to stormwater management and no objection to the application with respect to natural heritage policies.
- (ii) Email dated October 11, 2016 from Deputy Fire Chief / Fire Prevention & Inspection Officer – Amherstburg Fire has no objection to the application.
- (iii) Email dated October 19, 2016 from the Drainage Superintendent / Engineering Coordinator – Currently the sanitary service for 71 Sandwich runs through the 65 Sandwich Property to the sewer on St. Arnaud. The building at 65 Sandwich also utilizes the same connection. When the sewer was installed on St. Arnaud in 2007 a connection was installed to the vacant property on St Arnaud with the concept that potentially the sanitary sewer from 71 Sandwich could be re-routed through this property. If this lot is severed the sanitary service to the vacant lot will need to be abandoned. This will require the owner to dig down, remove the cleanout and recap the pipe. The concern is that one of the property owners could impact the other’s sewer connection through some action, leaving the affected property owner with no way of addressing the problem. A simple example would be a blockage within the service line at 65 Sandwich that causes backup or flooding at 71 Sandwich. Under the current arrangement, 71 Sandwich has no means of fixing this problem without cooperation from 65 Sandwich.
- (iv) Planning Report dated October 17, 2016 from Rebecca Belanger.

Committee Discussion:

John Collison addressed the Committee regarding the proposed lot additions. Chairman Cozens questioned whether the proposed site plan would meet the minimum number of required parking spaces and the Planner advised that it would, based on the Zoning By-law. Chairman Cozens questioned whether it would make more sense to put the sanitary back to the east and south and create an easement for it so that it does not connect to the new proposed restaurant use. Mr. Collison agreed that this was his intention. Member Prue questioned the lease arrangements regarding the restaurant at 65 Sandwich to Rick Maltese and this was clarified. The Committee directed a modification to conditions 6. and 7. at the willingness of the property owner. Mr. Collison identified that he intends during the servicing of the restaurant to install a new sanitary service for 71 Sandwich over the lands of 65 Sandwich running toward the connection at St. Arnaud. The Committee directs specific wording in the conditions to reflect the need for an easement over 65 Sandwich and the completion of the work to the satisfaction of the Town.

After a discussion the following resolution was put forth:

Moved by M. Prue
Seconded by S. Ducedre

That Application B/27/16 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; a copy to be provided to the municipality.
2. The applicant submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. Subsection 3 of Section 50 of the Planning Act applies to any subsequent

conveyance or transaction of or in relation to the parcel of land being the subject of the consent.

5. That prior to the stamping of deeds the owner is to provide satisfactory evidence that the adjacent parcel is under common ownership relative to the parcels which are the subject of the consent.
6. That a new sanitary service will be installed to service 71 Sandwich St N. The connection will be made on St. Arnaud St and will run north through an easement created in the lot addition for 65 Sandwich St N. Any existing services to the subject vacant parcel that are not required, shall be abandoned, removed, and capped. All new work and the removals of existing services shall be to the satisfaction of the Towns Public Works Department and at the owner's expense.
7. That notice on title be registered for the purchasers of 65 and 71 Sandwich St N that the sanitary sewer pipe servicing 71 Sandwich St N is connected to St. Arnaud St and crosses 65 Sandwich St N in a registered easement.
8. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

- Carried-

Reasons of Committee – The request is in conformity with Section 6.1.2 and Section 6.1.2(6) of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

(3) A/23/16

Dianne Jimmerfield
c/o Shawn Jimmerfield
26 Fryer St
3729-210-000-08500

Public in Attendance: Shawn Jimmerfield

The applicant is proposing the alteration and extension of an existing porch to an 8 ft x 10 ft covered porch and 8 ft x 18 ft sunroom addition. The existing home has a front yard depth of 7.01 m (23 ft) and the existing porch has a front yard depth of 4.6m (15 ft). Relief is being requested from By-law 1999-52, as amended, Section 5(3)(c) which requires a minimum front yard setback of 7.5 m (24.6 ft) in a Residential First Density (R1) Zone. The proposed covered patio and sunroom addition will have a front yard setback of 4.6 m (15 ft). Therefore the amount of relief requested is 2.9m (9.5 ft).

The subject property is designated Low Density Residential in the Official Plan and zoned Residential First Density (R1) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies circulated:

- (i) Letter dated October 18, 2016 from the Essex Region Conservation Authority- The above noted lands are **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06). There are no concerns relating to stormwater management and no objection to the application with respect to natural heritage policies.
- (ii) Email dated October 11, 2016 from Deputy Fire Chief / Fire Prevention & Inspection Officer – Amherstburg Fire has no objection to the application.
- (iii) Email dated October 19, 2016 from the Drainage Superintendent / Engineering Coordinator – There were no concerns from the Public Works Department.

- (iv) Planning Report dated October 17, 2016 from Rebecca Belanger.

Committee Discussion:

Shawn Jimmerfield, the applicant addressed the Committee of Adjustment and stated that his Mom bought the house two years ago. He stated that he would like to build a sunroom and covered porch for his Mom so that the house has more curb appeal. Chairman Cozens stated to the applicant that it appears that there would be more room in the backyard. Mr. Jimmerfield stated that his Mom is not sure yet though about putting an addition as well on the back of her house and this may not fit together well. He also thought that the covered porch/sunroom would add curb appeal. Chairman Cozens stated that nothing else along this area of Fryer comes forward so far and it would be out of line. Member Prue stated that it would not be appropriate to have this in the front yard and it would be better to have an addition in the backyard.

After a discussion the following resolution was put forth:

That Application A/23/16 be denied.

Moved by M. Prue
Seconded by D. Shaw

-Carried-

Reasons of Committee - The variance does not meet the four tests as outlined in Section 45(1) of the Planning Act R.S.O. 1990, as amended.

- (4) A/22/16 a) Request from Neil Stewart re: deferral of application A/22/16

Public in Attendance: A. Leardi, R. Sutherland, Diane Pouget, Lisa Stiles, Stephen Brown

The following correspondence was received:

- (i) Letter dated September 30, 2016 from Neil Stewart – The correspondence states that Neil Stewart will be contesting the Minor Variance application but will be unable to attend the October 25, 2016 Committee of Adjustment meeting due to prior commitments. He is requesting that the meeting be set back by one month to the end of November. He also grants permission to all members of the Committee of Adjustment to access the property for onsite viewing.

Committee Discussion:

The Committee directed the question to A. Leardi, solicitor for L. Stiles as to whether his client would be willing to defer the matter until Mr. Stewart returns from vacation and can be in attendance for the meeting on November 29th. Mr. Leardi and Ms. Stiles leave the room and return and state that they would be willing to have the application deferred for one month.

After a discussion the following resolution was put forth:

That Application A/19/16 be deferred until the next regular meeting of November 29, 2016.

Moved by M. Prue
Seconded by A. Smith

-Carried-

Reasons of Committee – The neighbour requested deferral and was unable to attend the meeting.

- (4) A/22/16 b) Christopher Lawlor & Lisa Styiles
16 Laird Ave N
3729-310-000-00104

Public in Attendance: A. Leardi, R. Sutherland, Diane Pouget, Lisa Stiles, Stephen Brown

Committee Discussion: Application A/22/16 will be deferred to the next Committee of Adjustment meeting. The item will begin at 4:30 p.m. on November 28, 2016 for the Committee members to view the property at 16 Laird Ave N. The item will continue at 7:30 a.m. on November 29, 2016 to consider the matter.

-Deferred-

Reasons of Committee – The application was deferred at the willingness of the applicant Lisa Stiles.

- (5) Correspondence Request from Jody & Melissa Fleming re: refund of
Minor Variance application fee for A/21/16

The following correspondence was received:

- (i) Letter dated October 12, 2016 from Jody and Melissa Fleming – The correspondence states that the applicants were denied a minor variance for application A/21/16. The minor variance was to accommodate an accessory structure in the exterior side yard at 8035 Gardiner Crescent. The applicant was denied because the request was a direct prohibition in Zoning By-law 1999-53, as amended. It was recommended that the applicant go before Council for a Zoning By-law Amendment.

After a discussion the following resolution was put forth:

That a refund of the \$500 fee for Minor Variance application A/21/16 be granted.

Moved by D. Shaw
Seconded by S. Ducedre

- Carried-

Reasons of Committee – The Planner recommended a full refund of the application fees as the Zoning By-law Consolidation is in process and the Section which applies to application A/21/16 has not yet been updated into the consolidated document and the initial pre-consultation with the Flemings did not provide the most recent amendment to the Zoning By-law.

NEXT MEETING

The next meeting is scheduled for Tuesday, November 29, 2016 at 7:30 a.m., with a site visit to 16 Laird Ave N on Monday, November 28, 2016 at 4:30 p.m.

ADJOURNMENT

The meeting adjourned at 8:23 am.



Chairman- Dave Cozens



Secretary- Rebecca Belanger

AMHERSTBURG COMMITTEE OF ADJUSTMENT

The Committee met on November 28, 2016 at 4:30 p.m. and attended 16 Laird Ave. and 42 Alma. There was no discussion at the sites and no members of the public were present although the neighbours were notified on the notice of the site visit. The owner, Mr. Lawlor provided access to 16 Laird for all members of the Committee of Adjustment. After a viewing of this property, the Committee attended the site to the south 42 Alma. Mr. Stewart provided access to 42 Alma where all members of the Committee of Adjustment viewed the subject property from 42 Alma.

Present: D. Cozens, S. Ducedre, M. Prue, D. Shaw, A. Smith

Also Present: R. Belanger, Secretary/Planner

Introductions of the Committee members and administration.

DISCLOSURE OF INTEREST

There were no disclosures of interest.

ADOPTION OF MINUTES

Moved by A. Smith
Seconded by D. Shaw

That the Committee move approval of the minutes as amended held October 25, 2016.

-Carried-

APPLICATIONS

(1) **A/22/16** Christopher Lawlor & Lisa Stiles
16 Laird Ave N
3729-310-000-00104

Public in Attendance: Christopher Lawlor, Anthony Leardi, Lisa Stiles, Neil Stewart, Ron Sutherland

The applicant is requesting relief from Section 3(1)(d) of the General Provisions, Zoning By-law 1999-52, as amended, which requires: *Any accessory building or structure shall comply with the zone requirements and all other provisions hereof applicable to the zone in which such accessory building or structure is located, except that nothing in this By-law shall apply to prevent the erection of:*

A building or structure accessory to a dwelling, anywhere in an interior side yard or a rear yard, provided that such accessory building or structure is not located closer than 1.0 metre to any lot line - Section 3(1)(d)(i)

The applicant proposes that the existing composite deck will have a sideyard setback of 0.2m (8 inches). Therefore the amount of relief requested is 0.8 m.

*Please note that the application was previously deferred October 25th, 2016 by the Committee of Adjustment.

The subject property is designated Low Density Residential in the Official Plan and zoned Special Provision Restricted First Density (R1-8) Zone and Environmental Protection (EP) in Zoning By-law 1999-52, as amended.

The following correspondence was received from the various agencies circulated:

- (i) Letter dated October 18, 2016 from the Essex Region Conservation Authority- The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservation Authorities Act*, (Ontario Regulation No. 158/06). The subject parcel falls within the regulated area of the Detroit River. At this time, the property owners have submitted an application for ERCA Permit to this office and have undertaken a preliminary review of the proposal. ERCA feels optimistic that concerns will be readily addressed through the permit process, and therefore would have no objections to this Minor Variance application with regard to Section 28 of the Conservation Authorities Act. Further, There are no concerns relating to stormwater management and no objections to the application with respect to natural heritage policies.
- (ii) Email dated November 15, 2016 from Deputy Fire Chief / Fire Prevention & Inspection Officer – Amherstburg Fire has no objection to the application.
- (iii) Letter dated September 30, 2016 from Neil Stewart, 42 Alma Street – In the correspondence Mr. Stewart states that he contests the Minor Variance application and requests that the matter be deferred from the originally scheduled October 25, 2016 Committee of Adjustment meeting to the November 29th meeting. Further, Mr. Stewart expresses concerns that the variance request is not minor in nature.
- (iv) Letter dated November 21, 2016 from Anthony Leardi, Leardi Law Firm - The correspondence, on behalf of the applicants, provides support for the application in regards to the four tests as outlined in Section 45(1) of the Planning Act, R.S.O. 1990.
- (v) Email dated November 16, 2016 from the Drainage Superintendent / Engineering Coordinator – No concerns from the Public Works Department
- (vi) Planning Report dated November 17, 2016 from Rebecca Belanger.

Committee Discussion:

Anthony Leardi, Solicitor for Mrs. Stiles and Mr. Lawlor appeared on behalf of the applicant. Mr. Leardi provided submissions on why he felt that the application met the four tests of a minor variance. Mr. Leardi stated that as the property is sloping the property owner needed to build a deck around their pool to make use of the sloping topography of the land. Ms. Stiles stated that the property was professionally terraced from fence to fence and that the house was built in the 1970's.

Neil Stewart, 42 Alma, neighbour to the south appeared in opposition to the application. Mr. Stewart's letter of opposition had been provided to the Committee in advance of the meeting. Mr. Stewart stated his appreciation for the previous deferral of the application and that his house was built in 1976 and purchase in 1977 from Rocco D'Alimonte Construction. He stated that he had reached a previous compromise with the neighbours at 16 Laird that said that they would remove the deck.

The Committee asked a number of questions for clarification from Mr. Stewart and the applicants. Mr. Leardi advised that his clients have paid for all permits and associated penalties.

After significant discussion and an attempt to look for a compromise, the following resolution was put forth:

Moved by D. Shaw

Seconded by S. Ducedre

That Application A/23/16 be denied.

- Carried -

Reasons of Committee – The Committee heard presentations of the adjacent neighbour as well as the applicant. The Committee also received written correspondence from the adjacent neighbour, the applicant's legal counsel, departments and agencies. The Committee, having considered the evidence presented and having reviewed the associated site plans, was not satisfied that the variance is minor, desirable for the appropriate development or use of the land, and that the general intent of the Zoning By-law and Official Plan will be maintained.

(2) A/24/16 Rauti Construction Ltd
c/o Angela Rauti
503 Colony Court
3729-460-000-41066

Public in Attendance: Angela Rauti

The applicant is currently proposing the construction of a single detached dwelling with a building footprint of 2078 sq ft. 181 sq ft of the structure will be a covered patio. The applicant is requesting relief from Zoning By-law 1999-52, as amended, Section 8(3)(g) which permits a maximum lot coverage of 35% in a Residential Second Density (R2) Zone. The lot area of the subject property is 5565 sq ft which allows for 1948 sq ft of lot coverage.

The proposed single detached dwelling has a building footprint of 1897 sq ft resulting in 34.08% lot coverage. The total building footprint for the covered patio is 181 sq ft resulting in an additional lot coverage of 3.25%. Together the total lot coverage proposed is 37.4%. Therefore the amount of relief requested is 2.4% (312 sq ft).

The subject property is designated Low Density Residential and zoned Residential Second Density (R2) & Residential Multiple First Density (RM1) in By-law 1999-52, as amended.

The following correspondence was received from the various agencies circulated:

- (i) Letter dated November 15, 2016 from the Essex Region Conservation Authority- The above noted lands are **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06). There are no concerns relating to stormwater management and no objections to the application with respect to natural heritage policies.
- (ii) Email dated November 15, 2016 from Deputy Fire Chief / Fire Prevention & Inspection Officer – Amherstburg Fire has no objection to the application.
- (iii) Email dated November 16, 2016 from the Drainage Superintendent / Engineering Coordinator – No concerns from the Public Works Department
- (iv) Planning Report dated November 17, 2016 from Rebecca Belanger.

Committee Discussion:

Ms. Rauti, applicant gave a brief submission regarding the request. The Committee had a number of questions of the applicant which were answered by the Manager of Planning and the applicant.

After a discussion the following resolution was put forth:

Moved by S. Ducedre
Seconded by D. Shaw

That Application A/24/16 be approved.

- Carried-

Reasons of Committee – The Committee having considered the evidence presented, and having reviewed the plans and correspondence on file, is satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is in keeping with the intent of the Official Plan and Zoning By-law. The Committee did not receive written or oral submissions pertaining to the minor variance application.

(3) **B/29/16** Wismer Bros. Ltd & Darfarms Inc.
c/o Gerry Wismer & Darwin Wismer
V/L Alma St
3729-360-000-02001

Public in Attendance: Gerry Wismer, Darwin Wismer

The applicant is proposing to sever a parcel of land being 600 ft frontage by 754 ft depth with an area of 10.38 acres for purposes of creating a new industrial lot. The remaining parcel being 1384 ft frontage by 454 ft depth with an area of 24.0 acres is vacant land.

The following correspondence was received from the various agencies circulated:

- (i) Letter dated November 15, 2016 from the Essex Region Conservation Authority - Portions of the above noted lands are subject to the Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservation Authorities Act*, (Ontario Regulation No. 158/06). These portions of the subject parcel fall within the regulated area of the following watercourses/waterbodies: Darrah Drain and Faucher Drain. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by the regulations.

There is also concern with the potential impact of the quality and quantity of runoff in the downstream watercourse due to future development on the proposed retained or severed parcels. ERCA therefore would request the inclusion of the following conditions in any future Site Plan Control Agreement:

1. That the developer undertakes an engineering analysis to identify stormwater quality and quantity measures as necessary to control any increases in flows in downstream watercourses, up to and including the 1:100 year design storm, to the satisfaction of the Municipality and the Essex Region Conservation Authority.
2. That the developer installs stormwater management measures identified above, as part of the development of the site, to the satisfaction of the Municipality and the Essex Region Conservation Authority.
3. That the developer obtains the necessary permit or clearance from the Essex Region Conservation Authority prior to undertaking site alterations and/or construction activities.

It is advised that the owners submit an Application for Permit to this office along with the associated base cost fee of \$1750.000 (for the first hectare of the development), plus the additional \$400.00 per hectare for the remainder of the development. There are no objections to the application with respect to natural heritage policies.

- (ii) Email dated November 15, 2016 from Deputy Fire Chief / Fire Prevention & Inspection Officer – Amherstburg Fire has no objection to the application.
- (iii) Email dated November 16, 2016 from the Drainage Superintendent / Engineering Coordinator – A septic field and a drainage apportionment is required. Further, driveway access to severed parcel from the municipal roadway (Alma Street) is required with the possibility of a culvert across the roadside ditch.
- (iv) Planning Report dated November 17, 2016 from Rebecca Belanger.

Committee Discussion:

Mr. G. Wismer applicant appeared before the Committee to summarize the application. He stated that Ken Harris, the owner of Superior Wood products intends to purchase the 10 acres proposed for severance and relocate his business from the current location on St. Arnaud in the SKD Building. He further stated that the property his serviced with registered plans for rear yard drainage and easements and that as each property is approved individual owners will manage their own drainage.

The Committee moves a motion to approve the severance. The Chairman directs the Secretary of the Committee to read the proposed conditions aloud. The Committee amends condition 5. To state "prior to the issuance of the building permit." Mr. Wismer was agreeable to condition 7. as it was drafted. He noted that he met with the Manager of Planning in advance of the Committee meeting to provide background with regard to the watermain upgrade.

After a discussion the following resolution was put forth:

Moved by M. Prue
Seconded by A. Smith

That Application B/29/16 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; a copy to be provided to the municipality.
2. The applicant submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That an assessment apportionment for any and all drains affected by the severance be completed in accordance with the provisions of the Drainage Act and that all costs associated with said apportionment be paid by the applicant.
5. That an access bridge must be constructed to the subject property where one does not exist. If the access is constructed over a municipal drain, it will be completed in accordance with the provisions of the Drainage Act, and if the access is constructed over a roadside drain it will be completed under the supervision of the Town's Manager of Engineering and Operation prior to the issuance of the building permit. The owner will undertake to advise any new purchaser of this understanding.
6. That the subject lot be serviced with an appropriate storm drainage system to be developed under the supervision and to the satisfaction of the Town Drainage Superintendent.
7. That the applicant pay \$24.29 per lineal foot for the subject severed lot, frontage fee for the Alma Street waterline upgrade to the satisfaction of the Municipality in accordance with the requirements of the By-law prior to the stamping of the deed.
8. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

- Carried-

Reasons of Committee – The Committee having considered the evidence presented,


and having reviewed the plans and correspondence on file, is satisfied that the request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The Committee did not receive written or oral submissions pertaining to the consent application.

NEXT MEETING

The next meeting is scheduled for Tuesday, December 13, 2016 at 7:30 a.m.

ADJOURNMENT

The meeting adjourned at 8:45 a.m.



Chairman- Dave Cozens



Secretary- Rebecca Belanger



**TOWN OF AMHERSTBURG
DRAINAGE BOARD
Tuesday, November 1, 2016
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg

MINUTES

PRESENT

Ron Sutherland, Chair
Allan Major, Vice-Chair
Bob Bezaire
Bob Pillon

Shane McVitty, Drainage Superintendent &
Engineering Coordinator
Tammy Fowkes, Deputy Clerk
Nicole Humber, Recording Secretary

CALL TO ORDER

The Chair called the meeting to order at 6:12 p.m.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

MINUTES OF PREVIOUS MEETING

Bob Bezaire moved, Bob Pillon seconded:

That the minutes of the previous meeting BE ADOPTED:

1. Drainage Board Meeting Minutes – October 4, 2016

The Chair put the Motion.

Motion Carried

COURT OF REVISION

Open the Court of Revision

The Court of Revision was opened by The Chair.

Tammy Fowkes indicated that the Court of Revision requires either 3 or 5 members, and since four members were present one member would be asked to step down from voting in this meeting. Bob Pillon offered to step down.

Shane McVitty, Drainage Superintendent & Engineering Coordinator, provided a brief overview of the purpose of the second sitting of Court of Revision.

4.1 Appeals – 8th Concession Drain Drain South

Mr. Gerard Rood, P.Eng of Rood Engineering Inc. provided the Court of Revision with a brief overview of the changes to the assessment schedule. No appeals were received.

The Chair asked if the Board Members had any questions. There were none.

The Chair asked if there was anyone in the gallery who had any questions:

The Board heard from the following:

Mr. Jon Parks – 7631 Concession 7 S

- Mr. Parks indicated that some people seem to have been removed from the assessment schedule.

Shane McVitty advised Mr. Parks that the names shown on the bylaw may have changed, but the names and assessed properties within the Schedule of Assessment have not.

Mr. Parks was satisfied;

Al Major moved, Bob Bezaire seconded;

That:

1. The appeals submitted written or verbally to the Court of Revision for the 8th Concession Drain South **BE RECEIVED**; and,
2. The revised schedule of assessment as presented by Rood Engineering Inc. **BE APPROVED** for the 8th Concession Drain South

Motion Carried

Close the Court of Revision

The Chair closed the Court at 6:18 p.m.

NEW BUSINESS

Shane McVitty announced that Gary Ayers had resigned from the Drainage Board. Tammy Fowkes advised a report will go to Council on November 14th informing Council of the vacancy. Once Council approves the filling of the vacancy, the position will be advertised for two weeks in the local paper. It is expected that a candidate be brought back to Council on December 12th with a replacement member hopefully in place for the January 2017 meeting.

The meeting schedule was set for the 2017 calendar year. The Drainage Board will continue to meet on the 1st Tuesday of every month with the exception of the January meeting which will be held January 10, 2017.

Bob Pillon moved, Al Major seconded;

That the meeting schedule for 2017 BE ADOPTED:

The Chair put the Motion.

Motion Carried

NEXT MEETING DATE

Tuesday, December 6, 2016 @ 6:00 p.m.

ADJOURNMENT

Bob Bezaire moved, Al Major seconded:

That the Board rise and adjourn at 6:20 p.m.

The Chair put the Motion.

Motion Carried

Chair – Ron Sutherland

Staff Liaison – Shane McVitty



Amherstburg Economic Development Advisory Committee

November 1, 2016 at 5:30p.m.

Town Hall – Board Room

MINUTES

PRESENT

Bob Rozankovic
John McDonald
Allan Halowski
Councillor Leo Meloche
Joe Varacalli
Giovanni (John) Miceli
Staff Liaison Nicole Rubli

MEMBERS OF THE PUBLIC

ABSENT WITH NOTICE

Deputy Mayor Bart DiPasquale
Marc Pillon

CALL TO ORDER

The Chair called the meeting to order at **5:35 p.m.**

DISCLOSURE OF PECUNIARY INTEREST

None

ACCEPTANCE OF AGENDA

Moved by: Allan Halowski
Seconded by: Leo Meloche

That there are no required changes and the agenda be accepted as presented.

The Chair put the Motion

Motion Carried

MINUTES OF PREVIOUS MEETING

Moved by: Allan Halowski

Seconded by: Leo Meloche

That the minutes of the meeting of the AEDAC held on October 4, 2016 at 5:30p.m. be adopted as amended.

The Chair put the Motion

Motion Carried

PRESENTATIONS

None

ORDER OF BUSINESS

1. Strategic Plan Next Steps

Moved by: John McDonald

Seconded by: Allan Halowski

That the Economic Development Advisory Committee REVIEW the Strategic Plan at the next Committee meeting in light of the High School development announcement , Bellevue acquisition and proposed Duffy property development.

The Chair put the Motion

Motion Carried

2. Think Smarter: Economic Development Forum Report – John McDonald

Moved by: Leo Meloche

Seconded by: Joe Varacalli

That the report from Vice Chair John McDonald on the Economic Development Forum BE RECEIVED.

The Chair put the Motion

Motion Carried

3. Meeting Schedule for 2017

Moved by: Bob Rozankovic
Seconded by: Leo Meloche

That the Economic Development Committee meeting schedule will REMAIN on the first Tuesday of every month for 2017.

The Chair put the Motion

Motion Carried

4. High School Essay/Multimedia Contest Initiative Judging Panel

Moved by: Bob Rozankovic
Seconded by: Leo Meloche

That the judging panel be compromised of representatives from the River Town Times, the Chamber of Commerce, Rotary Club, Allan Halowski and John McDonald.

The Chair put the Motion

Motion Carried

CORRESPONDENCE

1. Special Invitation - Think Smarter: Economic Development Forum

Moved by: Bob Rozankovic
Seconded by: Leo Meloche

That the Economic Development Advisory Committee SUPPORTS Vice Chair John McDonald attending the Think Smarter: Economic Development Forum on behalf of the Committee.

The Chair put the Motion

Motion Carried

UNFINISHED BUSINESS

1. That the Committee explore the opportunity to host guest speakers to speak in Amherstburg to assist the Committee in developing the Town's Strategic Plan. (July 9, 2015 Meeting)

- Bob to speak to CAO Miceli about having Eddie Francis and Rakesh Naidu present at a Council meeting.
 - This initiative is tabled to September 2016.
 - This initiative will be tabled to 2017
2. Discussion on having another meet and greet with local developers. (January 5, 2016 Meeting)
- Committee discussed looking at holding the meet and greet in March with local developers.
 - This initiative will be deferred until after the consultation occurs with MDB Insight with regards to the Strategic Plan.
 - Nicole to speak to the Planner Rebecca Belanger to inquire on whether the local developers were being consulted on the Strategic Plan.
 - Request that CAO John Miceli speak at the next Committee meeting about the progress of the 1st draft of the Strategic Plan and provide an update on next steps.
 - This initiative will be tabled until after the Strategic Plan is finalized.
 - This initiative will be put on hold.
3. Discussion on having an essay contest for local high school students. (January 5, 2016 Meeting)
- The initiative will be launched during Local Government Week (October 16-22, 2016), submissions will be due November 21, 2016
 - Media Release and Council presentation will be October 11, 2016
 - Top 3 entries will be presented to Council on December 12, 2016
 - Leo Meloche will drop off contest flyers to Villanova, Western and General Amherst
 - The contest will be advertised in the Oct. 18th and 25th editions of the River Town Times
 - Allan and John will be point of contacts for any inquires on the contest

NEW BUSINESS

NEXT MEETING DATE

December 6, 2016 at 5:30p.m., Town Hall Board Room.

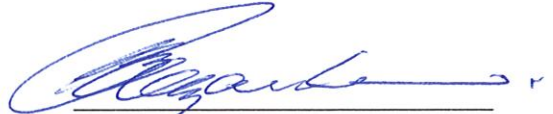
ADJOURNMENT

Moved by: Allan Halowski
Seconded By: Joe Varacalli

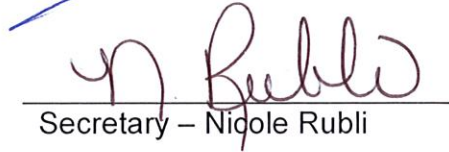
That the meeting adjourn at 6:26 p.m.

The Chair put the Motion

Motion Carried



Chair – Bob Rozankovic



Secretary – Nicole Rubli

CAO Office - Open Council Motions

UFB Item	Assigned to	Assigned date	Due Date	Councillors	MOTION	Dept Comments/Status
20160222-81	John Miceli	22-Feb-16		Pouget/Fryer	<p>That Council direct Administration to prepare and present a by-law to designate, under the Ontario Heritage Act, the entire remaining public municipal lands of the King's Navy Yard Park, as described in a report of the Chief Administrative presented at a Regular Council meeting on September 14, 2015, and as recommended by the Heritage Committee on September 17, 2015, and acknowledged by Council on November 23, 2015; and further,</p> <p>That the by-law include the following roll numbers:</p> <ul style="list-style-type: none"> • 372924 00000 8500 • 372924 00000 8100 • 379911 00000 1900 • 372911 00000 1500 • 372911 00000 1600 • 372911 00000 1400 • 372911 00000 1300 	Administration compiling information for report

Engineering and Public Works - Open Council Motions

UFB Item	Assigned to	Assigned date	Due Date	Councillors	MOTION	Dept Comments/Status
EPW 12	Antonietta Giofu	16-Nov-15		Deputy Mayor DiPasquale/Pouget	Direct Administration to investigate a grant policy to address special benefits such as asphalt and concrete driveways retroactive to January 1, 2015	Administration compiling information for report
20160509-211	Antonietta Giofu	09-May-16		Pouget/Meloche	That Administration BE DIRECTED to bring back a report outlining the intended use of "multi-use" sidewalks and further to provide Council with clarification regarding bike regulations on sidewalks.	Administration compiling information for report

Finance Department - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
20160627-295	Justin Rousseau	27-Jun-16		Fryer/Pouget	That Administration BE DIRECTED to bring a report regarding internet speeds provided throughout the Town	Administration compiling information

Parks, Facilities, Recreation and Culture - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
20160425-156	Rick Daly & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to bring back a report outlining options regarding brick donations.	Administration compiling information for report
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibility of adding present day green spaces.	Administration compiling information for report - Awaiting completion of the Parks Master Plan
20160509-212	Anne Rota	09-May-16		Pouget/Fryer	That the Town fund and erect a plaque in the honour of the late Senator Eugene Whelan and his wife, Mrs. Elizabeth Whelan for their role in entertaining the former Soviet Ambassador Aleksander Yakovlev and Mikhail Gorbachev while visiting our historic Town, marking the location of the "Walk that Changed the World" for consideration and voting at the May 9th, 2016, Regular Council Meeting.	Administration compiling information for report - Update report went to Council September 12, 2016.

Planning, Development and Legislative Services - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
ECDEV 2	Tony DeThomasis	10-Dec-14			That Council direct Administration to bring a report on the discrepancy between Marsh Drive and Marsh Court, and the process to change the street name.	Policy under development.
20160321-127	Mark Galvin	21-Mar-16		Fryer/Lavigne	That Administration BE DIRECTED to expedite the process of bringing the Sign By-law to Council to be updated and in the interim for the present by-law to be enforced and further that Council gives the Park's Advisory Committee the opportunity to review and offer advice on this new by-law.	Report in progress.
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibly of adding present day green spaces.	In progress - Awaiting completion of the Parks Master Plan

Combined Unfinished Business Lists - eScribe

Meeting Type	Meeting Site	Department	Agenda Item	Assigned To	Due Date	Category	Status	Comments	Priority	Description
Regular Council Meeting	Regular Council Meeting_Aug08_2016	Corporate Services	Big Creek Wetland Signage	Dawn Morencie, Justin Rousseau		None	Incomplete	Resolution # 20160808-333	Normal	Motion: That Council approve the purchase of Big Creek Wetland Signage and contact the County of Essex about erecting signs in the right of way. Designs of the sign are to be brought back to Council for approval. Resident Greg Nemeth would like to see a list of species on the sign.
Regular Council Meeting	Regular Council Meeting_Sep12_2016	-	DELEGATIONS	Dawn Morencie, Justin Rousseau, Rick Daly		Report Back	Incomplete	Resolution # 20160912-346	High	Direct Administration to bring back a report outlining reduced rental rates for the indoor turf at the Libro Centre and how the reduced rates will effect the overall 2017 budget.
Special Council Meeting	Special Council Meeting_Sep19_2016	Planning, Development & Legislative Services	Removal of Holding Zone for 7809 Howard Ave	Rebecca Belanger, Dawn Morencie, Mark Galvin		None	Incomplete	Resolution # 20160919-372. COMMENT: The Emergency Response Plan was requested from the Jones GRoup and has not yet been received.	High	Provide the Emergency Plan and ECA to the residents surrounding 7809 Howard Ave
Regular Council Meeting	Regular Council Meeting_Oct11_2016	Final	Temperature Control in Community Room at the Libro Centre - Fern Elliott, Golden Age Club	John Miceli, Dawn Morencie		Report Back	Incomplete	Resolution # 20161011-396	High	That: 1. The delegation BE RECEIVED, 2. The Chief Administrative Officer BE DIRECTED to negotiate with the Golden Age Club to extend their lease agreement for another 5 years, 3. Administration BE DIRECTED to bring a report back to Council as to why the dressing rooms are hot and the Community Room is cold at the Libro Centre, and, 4. A heating device BE ADDED to the Community Room that is controlled by the user with an upset limit of \$25,000.
Regular Council Meeting	Regular Council Meeting_Nov14_2016	-	NEW BUSINESS	Justin Rousseau, Dawn Morencie		Report Back	Incomplete		High	Resolution # 20161114-450 That Administration BE DIRECTED to contact Richard Wyma, General Manager/Secretary-Treasurer, ERCA, to inquire how the Town can contribute to the new trail system that runs between the Town and the Town of Essex and to bring back the amount the Town can contribute to the trail system to budget deliberation.
Regular Council Meeting	Regular Council Meeting_Nov14_2016	CAO	Accessibility Renovation to Municipal Buildings/Infrastructure	Dawne Bondy	11/17/2016	Report Back	Incomplete		Normal	follow up policy development as per resolution

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2017 - 06

**By-law to Confirm the Proceedings of the Council
of the Corporation of the Town of Amherstburg**

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council;

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

WHEREAS it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the Proceedings of the Council of the Corporation of the Town of Amherstburg at its meeting be confirmed and adopted by By-law; and,

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. THAT the action(s) of the Council of the Corporation of the Town of Amherstburg in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Town of Amherstburg, documents and transactions entered into during the January 9th, 10th, and 23rd, 2017, meetings of Council, are hereby adopted and confirmed, as if the same were expressly contained in this By-law;
2. THAT the Mayor and proper officials of the Corporation of the Town of Amherstburg are hereby authorized and directed to do all things necessary to give effect to the action(s) of the Council of the Corporation of the Town of Amherstburg during the said meetings referred to in paragraph 1 of this By-law;
3. THAT the Mayor and Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Town of Amherstburg to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 23rd day of January, 2017.

MAYOR – Aldo DiCarlo

CLERK – Paula Parker