



Monday, February 24, 2020

6:00 PM

Council Chambers

271 Sandwich Street South, Amherstburg, ON, N9V 2A5

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	Pages
1. CALL TO ORDER	
2. NATIONAL ANTHEM	
3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF <i>(Public Council Meeting Agenda Items)</i>	
4. REPORT OUT FROM IN CAMERA SESSION - February 10, 2020	
5. DELEGATIONS	
5.1 AMA Sportmen Association - Request to Waive Park Rental Fee for Bob Meloche Kids Fishing Derby - Chris Drew That the delegation BE RECEIVED.	7
5.2 Amherstburg Freedom Museum - Request to Waive Fee for Ribs & Ragtime - Mary-Katherine Whelan That the delegation BE RECEIVED.	12

6. REPORTS – CORPORATE SERVICES

No reports at this time.

7. REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

No reports at this time.

8. REPORTS – ENGINEERING AND PUBLIC WORKS

No reports at this time.

9. REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

9.1 2020 Special Events Approval – Part I

16

It is recommended that:

1. The following events **BE APPROVED**:
 - Ducks on the Detroit River – February 29, 2020
 - Good Friday Procession – April 10, 2020
 - Amherstburg Baseball Parade – May 2, 2020
 - Ribs and Ragtime – June 6, 2020
 - Bob Meloche Kids Fishing Derby – June 21, 2020
 - The Gathering Amherstburg Worship in the Park – July 5, 2020
 - The Gathering Amherstburg Worship in the Park – August 16, 2020
2. An exemption from table number 3-1-2 of Noise By-law #2001-43 with respect to the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers to allow for music **BE GRANTED** for the following events:
 - Ribs and Ragtime – June 6, 2020
3. The following events **BE EXEMPT and PERMITTED** for road

closures to begin prior to 5pm:

- Good Friday Procession – April 10, 2020 (Rolling Road Closure)
 - Amherstburg Baseball Parade – May 2, 2020 (Rolling Road Closure)
 - Ribs and Ragtime – June 6, 2020
4. An exemption **BE GRANTED** to Section 3 of the Kings Navy Yard Park By-law #2004-89 to allow for the following public events in the Kings Navy Yard Park:
 - Ducks on the Detroit River – February 29, 2020
 - Bob Meloche Kids Fishing Derby – June 21, 2020
 5. An exemption **BE GRANTED** to Section 3 and 4b of the Kings Navy Yard Park By-law #2004-89 to allow for a public function and fishing outside of the designated fishing area for the event listed:
 - Bob Meloche Kids Fishing Derby - June 21, 2020
 6. An exemption **BE GRANTED** to Section 5 of the Parks By-law #2002-72 to allow for a religious ceremony and picnic at Toddy Jones Park and Kings Navy Yard Park for the following events:
 - The Gathering Amherstburg Worship in the Park – July 5, 2020
 - The Gathering Amherstburg Worship in the Park – August 16, 2020
 7. The Public Events Committee **BE DIRECTED** to confirm that the requirements identified by the Committee are met prior to the event.

9.2 Ontario Consultation – Cannabis Consumption Venues and Special Occasion Permits

26

It is recommended that:

1. Administration **BE DIRECTED** to complete the Ministry of the Attorney General feedback form indicating Council's **support** of cannabis consumption lounges and Cannabis Special Occasion Permits with municipal government discretion to allow these in their communities, local zoning and licensing powers to ensure appropriate locations and community responsiveness.

10. REPORTS - CAO's OFFICE

10.1 Feasibility of Amherstburg Environmental Advisory Committee 39

It is recommended that:

1. Based on the report from the Municipal Clerk regarding Feasibility of Amherstburg Environmental Advisory Committee dated February 7, 2020, the following Committee mandates **BE AMENDED** to include an environmental component in line with their current mandate:
 - Parks and Recreation Advisory Committee
 - Amherstburg Economic Advisory Committee
 - Mayor's Youth Advisory Committee
 - Senior's Advisory Committee
 - Heritage Committee
 - Amherstburg Accessibility Advisory Committee

11. INFORMATION REPORTS

That the following information reports **BE RECEIVED**:

11.1	Monthly Fire Department Activity Report – January 2020	51
11.2	Amherstburg Water Treatment Plant Submission of the 2019 Annual Summary Report	56
11.3	Annual Committee Report 2019 – Economic Development Advisory Committee	64
11.4	Cheque Listing for the Month of January 2020	67

12. CONSENT CORRESPONDENCE

That the following consent correspondence **BE RECEIVED**:

12.1	Request for Support from Essex County Federation of Agriculture - Bill 156, Security from Trespass and Protecting Food Safety Act, 2019	110
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12.2	Village of Merrickville-Wolford - Provincially Significant Wetlands Designation	112
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13. OTHER MINUTES

13.1	Committee of Adjustment Meeting Minutes - November 26, 2019	115
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13.2	Committee of Adjustment Meeting Minutes - December 17, 2019	127
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13.3	Economic Development Advisory Committee Minutes - 2020 02 06	136
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That the Town of Amherstburg **APPROACH** the property owner to investigate the opportunities to create a Master Plan for the former Honeywell site to determine its highest and best use.

That the Town of Amherstburg **BRING** a report to explore the possibilities of obtaining waterfront properties as they become available in accordance with the Town's Official Plan.

That the Transportation Study **BE REFERRED** to the Economic Development Advisory Committee before being presented to Council.

14. UNFINISHED BUSINESS

14.1	Unfinished Business List as at February 24, 2020	142
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15. NEW BUSINESS

16. NOTICE OF MOTION

There are no notices of motion.

17. BY-LAWS

17.1	By-law 2020-017 - Confirmatory By-law	146
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That **By-law 2020-017** being a by-law to confirm all the resolutions of the Municipal Council Meetings held February 24, 2020 be taken as having

been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

18. ADJOURNMENT

That Council rise and adjourn at p.m.



Delegation Request Form

I wish to appear before *

Council

Advisory Committee of Council

Date of Meeting *

2/24/2020



Name of Delegate(s) *

Chris Drew

Address *

[Redacted]

Phone *

[Redacted]

Email *

[Redacted]

Capacity in which you will be attending *

Attending as an Individual

Representing a Group / Organization

Name of Group / Organization / Business *

AMA Sportsmen Association

Have you contacted Administration regarding this matter? *

Yes

No

Who from Town Administration have you contacted? *

Andrea Pelaccia

Reason(s) for Delegation Request (subject matter to be discussed). If the request is in response to an item on the agenda, please specify the item's agenda # *

Waive park rental fee for the Bob Meloche Kids Fishing Derby in King's Navy Yard Park on Sunday, June 21, 2020

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below

In favour of Special Events approval of the Bob Meloche Kids Fishing Derby 2020.

Will a powerpoint presentation be made? *

Yes

No

Note: An electronic copy of the PowerPoint presentation is required to be submitted to delegations@amherstburg.ca no later than 12:00 noon on the Friday before the meeting.

Please upload speaking notes and presentation materials - 4 Attachments Max (10MB Each) (pdf, doc, docx, xls, xlsx, jpg, jpeg, gif, png, tif)

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. Questions regarding collection of the information on this form or additional accessibility requirements may be directed to the Municipal Clerk, 271 Sandwich Street South, Amherstburg, ON N9V 2A5, 519.736.0012.



Delegate Guidelines

In accordance with the Town's Procedure By-law, a by-law governing the proceedings of Council, the conduct of its members and the calling of meeting for the Town of Amherstburg:

- Delegations may address Council or Committee for the purpose of bringing a specific matter before Council. In this instance, the request form must be received prior to the preparation of the agenda, no later than 12: 00 noon on the Wednesday prior to the Monday meeting.
- Delegations may address Council or Committee with respect to an item on the agenda, to which the individual/group has a bona fide interest and verbally present information on matters of fact. In this instance, the request form must be received by 12:00 noon on the Friday preceding the Council meeting.
- There is a strict time limit for delegations at meetings. Delegations will have 5 minutes to speak, not inclusive of questions from Council or the Committee. No more than 4 delegations will be heard per item of discussion by Council.
- Delegation requests received after the deadline will not be added to the public agenda. In the event registration with the Clerk is not made by 12:00 noon on the Friday preceding the meeting, but prior to 4:00 pm on the date of the meeting, the Clerk will bring the request to the attention of Council. Council, on a majority vote, may decide to hear the delegation.
- PowerPoint presentations are permitted provided that an electronic copy of the presentation is submitted to the Town Clerk no later than 12:00 noon on the Friday before the meeting. A copy of the presentation will be distributed to Council or Committee, as the case may be, as part of the delegation submission.
- A copy of the delegations speaking notes/presentation material must be submitted with the delegation request form to comply with Section 5.11 of the Procedure By-law.

Thank You

Submission Successful

2020 BOB MELOCHE KID'S FISHING DERBY



A.M.A. Sportsmen Association
468 Lowes Side Rd., Amherstburg, ON. N9V2Y8
519-736-5706 www.amasportsmen.com

TO THE BOB MELOCHE KID'S FISHING DERBY SPONSORS

The Kid's Fishing Derby is always held on **Father's Day, Sunday June 21st, 2020** and this event is only possible with the help and support of our Sponsors and Volunteers. Each year the participation has increased which does increase our costs. The Key to our successful Derby has been thru our Sponsors and Volunteers. This day was chosen to provide DADs the opportunity to go fishing with their kids. It promotes family and learning the sport of fishing.

In various age groups, there will be trophies and prizes to be won for the longest any legal fish. After a morning of fishing, we have a Party with **FREE** Hot Dogs and Drink for all that attend. The after Party includes some games and prizes to be won. **NO Kid goes home without a PRIZE.**

We are asking for your support to make our Kid's Fishing Derby be a great success this year. Any Cash donation would be greatly appreciated. We are offering free advertising for all of our sponsors who donate to this event.

Please contact Chris Drew at 519 734 7388 if you would like to be part of this Derby or contacty the A.M.A. Sportsmens Association at 519-736-5706 (leave a message please)

<<< **PLEASE KEEP THIS LETTER FOR YOUR RECEIPT** >>>

Sponsors Name: _____

Date: _____ Amount of Donation : _____

Donation accepted by: _____

<<<On Behalf of the A.M.A. Sportsmens Club and the Bob Meloche Kid's Fishing Derby Committee; WE THANK YOU FOR YOUR SUPPORT 😊>>>



Delegation Request Form

I wish to appear before *

Council

Advisory Committee of Council

Date of Meeting *

2/24/2020



Name of Delegate(s) *

Mary-Katherine Whelan

Address *

[REDACTED]

Phone *

[REDACTED]

Email *

[REDACTED]

Capacity in which you will be attending *

Attending as an Individual

Representing a Group / Organization

Name of Group / Organization / Business *

Amherstburg Freedom Museum

Have you contacted Administration regarding this matter? *

Yes

No

Reason(s) for Delegation Request (subject matter to be discussed). If the request is in response to an item on the agenda, please specify the item's agenda # *

Request to waive road closure fee for Ribs & Ragtime

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below

Will a powerpoint presentation be made? *

Yes

No

Note: An electronic copy of the PowerPoint presentation is required to be submitted to delegations@amherstburg.ca no later than 12:00 noon on the Friday before the meeting.

Please upload speaking notes and presentation materials - 4 Attachments Max (10MB Each) (pdf, doc, docx, xls, xlsx, jpg, jpeg, gif, png, tif)

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- A copy of the delegations speaking notes/presentation material must be submitted with the delegation request form to comply with Section 5.11 of the Procedure By-law.

Thank You

Submission Successful



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Nicole Rubli	Report Date: February 6, 2020
Author's Phone: 519 736 0012 ext. 2251	Date to Council: February 24, 2020
Author's E-mail: nrubi@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: 2020 Special Events Approval – Part I

1. **RECOMMENDATION:**

It is recommended that:

1. The following events **BE APPROVED**:

- Ducks on the Detroit River – February 29, 2020
- Good Friday Procession – April 10, 2020
- Amherstburg Baseball Parade – May 2, 2020
- Ribs and Ragtime – June 6, 2020
- Bob Meloche Kids Fishing Derby – June 21, 2020
- The Gathering Amherstburg Worship in the Park – July 5, 2020
- The Gathering Amherstburg Worship in the Park – August 16, 2020

2. An exemption from table number 3-1-2 of Noise By-law #2001-43 with respect to the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers to allow for music **BE GRANTED** for the following events:

- Ribs and Ragtime – June 6, 2020

3. The following events **BE EXEMPT and PERMITTED** for road closures to begin prior to 5pm:

- Good Friday Procession – April 10, 2020 (Rolling Road Closure)
- Amherstburg Baseball Parade – May 2, 2020 (Rolling Road Closure)
- Ribs and Ragtime – June 6, 2020

4. An exemption **BE GRANTED** to Section 3 of the Kings Navy Yard Park By-law #2004-89 to allow for the following public events in the Kings Navy Yard Park:

Ducks on the Detroit River – February 29, 2020
Bob Meloche Kids Fishing Derby – June 21, 2020

5. An exemption **BE GRANTED** to Section 3 and 4b of the Kings Navy Yard Park By-law #2004-89 to allow for a public function and fishing outside of the designated fishing area for the event listed:

Bob Meloche Kids Fishing Derby - June 21, 2020

6. An exemption **BE GRANTED** to Section 5 of the Parks By-law #2002-72 to allow for a religious ceremony and picnic at Toddy Jones Park and Kings Navy Yard Park for the following events:

The Gathering Amherstburg Worship in the Park – July 5, 2020
The Gathering Amherstburg Worship in the Park – August 16, 2020

7. The Public Events Committee **BE DIRECTED** to confirm that the requirements identified by the Committee are met prior to the event.

2. **BACKGROUND:**

At their October 5, 2015 Special Meeting, Council approved the Public Events Policy. As per Council's direction, Section 7.3 of the policy states:

"7.3. Council has the authority and responsibility to:

- 7.3.1 *Consider any exemptions to Municipal By-laws for Public Events.*
- 7.3.2 *Consider and approve any new events presented by the PEC.*
- 7.3.3 *Consider and approve all recurring events presented by the PEC."*

Each Event Organizer is required to follow the Public Events Manual, fill out the required forms and submit to the Public Events Committee (PEC).

On February 6, 2020, the PEC met and reviewed applications submitted by the Event Organizers for the following events:

- Ducks on the Detroit River – February 29, 2020
- Good Friday Procession – April 10, 2020
- Amherstburg Baseball Parade – May 2, 2020
- Ribs and Ragtime – June 6, 2020
- Bob Meloche Kids Fishing Derby – June 21, 2020
- The Gathering Amherstburg Worship in the Park – July 5, 2020
- The Gathering Amherstburg Worship in the Park – August 16, 2020

The PEC reviewed each application in detail and has informed each Event Organizer of every requirement that must be met to allow their event to proceed. This includes ensuring the event conforms to all Town By-laws, Town insurance requirements and

Provincial laws. As per Section 7.3 of the Public Event's Policy, the Event Organizers have also been informed that each event must be approved by Council before they may hold their event.

Noise Exemption

Noise By-law #2001-43 prohibits the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers or other electro mechanical transducers, and intended for the production, reproduction or amplification of sound in residential, commercial and agricultural areas.

Notwithstanding anything contained in the Noise By-law, a person may apply to Council for an exemption from any of the provisions of the Noise By-law with respect to any source of sound or vibration. Council, by resolution, may grant the exemption applied for and can impose terms and conditions as Council deems appropriate.

All events requiring a Noise By-law exemption that have been identified by the PEC have been listed below for Council's approval:

- Ribs and Ragtime – June 6, 2020

Road Closures

At the January 25, 2016 Council meeting, Council passed the following motions:

“That:

1. The use of the Downtown Core for Festivals and Events subject to the criteria established in the Town's Festival and Events Policy BE APPROVED; and,
2. Road closures NOT BE PERMITTED prior to 5:00 pm without Council consent.”

Accordingly, all road closures requested prior to 5:00 pm have been identified by the PEC and are outlined below for Council's approval:

- Good Friday Procession – April 10, 2020 (Rolling Road Closure)
- Amherstburg Baseball Parade – May 2, 2020 (Rolling Road Closure)
- Ribs and Ragtime – June 6, 2020

Park Use Exemption

By-law #2004-89 regulates the use of Kings Navy Yard Park and designated it a passive park. Section 3 of By-law 2004-89 states the following:

“Public, private and non-profit functions will be allowed by permit. This will protect the grounds, the gardens, sprinkler system and facilities and at the same time

simplify the scheduling of such events. Council retains final discretion in the awarding of permits.”

The Town does not issue a physical permit to allow these types of functions listed in the Kings Navy Yard Park; however, Section 3 implies that these types of functions would be permitted upon application, with Council’s approval.

Council approved exemptions are required for Section 3, of By-law 2004-89 to allow the following proposed events to proceed in Kings Navy Yard Park:

- Ducks on the Detroit River – February 29, 2020
- Bob Meloche Kids Fishing Derby – June 21, 2020

Designated Fishing Area Exemption

Regarding the proposed Bob Meloche Kids Fishing Derby, Section 4(b) of By-law 2004-89 states:

“Fishing will be allowed at the designated fishing area in the south end of the park.”

Council approved exemptions are required for Section 3 and 4(b) of By-law 2004-89 to allow the proposed Bob Meloche Kids Father’s Day Fishing Derby event to proceed in Kings Navy Yard on June 21, 2020, from 7am to 1pm and to allow fishing outside of the designated fishing area.

Religious Service Exemption

By-law #2002-72 regulates use of parks for the use of religious ceremonies. Section 5 of By-law #2002-72 states the following:

“No person shall hold or take part in any picnic, field day athletic meet, carnival, celebration, religious service, public meeting or public gathering.”

Council approved exemptions are required for Section 5, of By-law #2002-72 to allow the following proposed religious services to proceed in Toddy Jones Park:

- The Gathering Amherstburg Worship in the Park – July 5, 2020
- The Gathering Amherstburg Worship in the Park – August 16, 2020

3. DISCUSSION:

Event	Ducks on the Detroit River: An Important Bird and Biodiversity Area!
Event Organizer	Birds Canada
Event Date	February 29, 2020
Event Time	10:00 am – 1:00 pm
Event Location	King’s Navy Yard Park
Event Details	Public education sessions to learn about ducks on the Detroit River. Booths will be set up to showcase the

	Important Bird and Biodiversity Area Program and scopes will be available for the public to view birds on the Detroit River.
Noise By-law Exemption	Not required
Road Closure before 5 PM	Not required
Navy Yard Park By-law Exemption	Required for a booth and scope set up for public education sessions.
Permit Fees	\$274.94 (inclusive of applicable taxes)

Event	Good Friday Procession
Event Organizer	St. John the Baptist Church
Event Date	April 10, 2020
Event Time	10:30 am – 1:00 pm
Event Location	Roadway
Event Details	Annual Good Friday procession through the streets of Amherstburg.
Noise By-law Exemption	Not required
Road Closure before 5 PM	Rolling road closure beginning at 10:30am from St. John the Baptist Church - North on Brock Street - West on Richmond Street - North on Sandwich Street - West on Rankin - Stop at Richmond Terrace - South on Dalhousie Street - East on Richmond Street - South on Ramsey Street - Stop at Christ Anglican Church - East on Park Street - North on Sandwich Street - East on Simcoe Street - North on Brock Street - Return to the steps of St. John the Baptist Church
Navy Yard Park By-law Exemption	Not required.
Permit Fees	Not applicable

Event	Amherstburg Baseball Parade
Event Organizer	Amherstburg Minor Baseball Association
Event Date	May 2, 2020
Event Time	10:00 am – 11:00 am
Event Location	Roadway
Event Details	Annual parade of approximately 150 people to kickoff the start of the baseball season.
Noise By-law Exemption	Not required
Road Closure before 5 PM	Rolling road closure beginning at 10:00am from Centennial Park - South on Victoria Street

	<ul style="list-style-type: none"> - West on Simcoe Street - North on Sandwich Street - East on Richmond Street - South on Victoria Street back to Centennial Park
Navy Yard Park By-law Exemption	Not required.
Permit Fees	Not applicable

Event	Ribs and Ragtime
Event Organizer	Amherstburg Freedom Museum
Event Date	June 6, 2020
Event Time	4:00 pm to 8:00 pm
Event Location	Amherstburg Freedom Museum, 277 King Street
Event Details	11 th annual garden party with an evening of jazz musicians and the serving of food.
Noise By-law Exemption	Required from 4:00 pm to 8:00 pm to allow for music
Road Closure before 5 PM	Requested from 9am to 9pm King Street from South of Gore Street to the North end of the Museum parking lot. (Gore will remain open)
Navy Yard Park By-law Exemption	Not required.
Permit Fees	\$398.57 (inclusive of applicable taxes)

Event	Bob Meloche Kids Fishing Derby
Event Organizer	AMA Sportsman's Association
Event Date	June 21, 2020
Event Time	7:00 am to 1:00 pm
Event Location	King's Navy Yard Park pier
Event Details	Free children's fishing event with entertainment and prizes offered by the AMA Sportsman's Association.
Noise By-law Exemption	Not required
Road Closure before 5 PM	Not required
Navy Yard Park By-law Exemption	Required for use of King's Navy Yard Park and fishing outside of the designated fishing area.
Permit Fees	\$274.94 (inclusive of applicable taxes)

Event	The Gathering Amherstburg Worship in the Park
Event Organizer	The Gathering Church
Event Date	July 5, 2020
Event Time	10:00 am – 1:00 pm
Event Location	Toddy Jones Park
Event Details	Picnic and worship service within the park.
Noise By-law Exemption	Not required
Road Closure before 5 PM	Not required
Park By-law Exemption	Required for use of Toddy Jones Park for religious service.

Permit Fees	\$274.94 (inclusive of applicable taxes)
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Event	The Gathering Amherstburg Worship in the Park
Event Organizer	The Gathering Church
Event Date	August 16, 2020
Event Time	10:00 am – 1:00 pm
Event Location	Toddy Jones Park
Event Details	Picnic and worship service within the park.
Noise By-law Exemption	Not required
Road Closure before 5 PM	Not required
Park By-law Exemption	Required for use of Toddy Jones Park for religious service.
Permit Fees	\$274.94 (inclusive of applicable taxes)

4. RISK ANALYSIS:

The Clerk identifies the Town’s insurance requirements and relays the information to each Event Organizer. Special events on Town property are not able to proceed until the Clerk is satisfied the insurance requirements are met. A member of Administration from the PEC will be in attendance and on call for each event to ensure the event is operating in accordance with all Town policies, rules and regulations.

It should be noted, that should these events not be approved, it may have the following detrimental effects on the community:

- Less awareness and exposure for the Town to attract visitors which could result in economic loss for the Town and its businesses;
- A lack of support from Council may discourage long standing volunteer associations from providing social and economic opportunities. This would result in a perception of non-worth for their volunteer efforts;
- Less exposure for the Town reducing its tourism market share;
- Less exposure for the Town reducing its ability to attract new residents;
- Less exposure for the Town reducing its value to potential investors;
- Tourism is a primary industry for the Town of Amherstburg, reducing events will directly impact employment opportunities;
- Event experiences are learning opportunities for our guests, which promote repeat visits, the deep history Amherstburg has to offer and showcases our local museums, attractions, and historical sites;
- Events financially support not-for-profit organizations, to ensure sustainability within our community.

5. FINANCIAL MATTERS:

Each event application received was submitted with the required \$250 deposit. The Event Organizers will be responsible to pay for equipment rentals, facility rentals and all

other costs associated with their event as per the Town's User Fee By-law, as amended. The cost to set up the rented equipment by Town staff is accommodated within the Town's budget under the Parks budget centre. Any damages to Town equipment or property are recoverable from the Event Organizer.

6. CONSULTATIONS:

The Public Events Committee was consulted inclusive of Windsor Police- Amherstburg Detachment and Amherstburg Fire Department. The PEC reviewed each application and has corresponded with the Event Organizers on requirements that must be met and By-law exemptions that must be obtained in order to be granted a Special Event Permit for their respective events, pending Council approval of this report.

7. CONCLUSION:

The PEC is confident that once all requirements are met by the Event Organizers, the events held in the Town of Amherstburg will enhance the community experience for both residents and visitors alike.



Nicole Rubli
Manager of Licensing and Enforcement

/AEP

NOTIFICATION :				
Name	Address	Email Address	Telephone	FAX
Amanda Bichel, Birds Canada	115 Front Road, Port Rowan, ON, N0E 1M0	abichel@birdscanada.org	519-568-3531	
Rev. Matthew Kucharski, St. John the Baptist Church	225 Brock St., Amherstburg, ON, N9V 2H3	awalach@dol.ca	519-736-5418	
Brook Lippert, Amherstburg Minor Baseball	PO Box 241 Amherstburg, ON, N9V 2Z4			
Amherstburg Freedom Museum	277 King St., Amherstburg, ON, N9V 2C7			
Chris Drew, AMA Sportsmen's Association	468 Lowes Side Road, Amherstburg, ON, N9V 2Y8	hunter@cdpwise.net	519-736-5706	
Cindy Gietz, The Gathering Amherstburg	2401 Columbus Ave., Windsor, ON, N9E 1R8	cindy@thegatheringwindsor.com	519-903-7536	

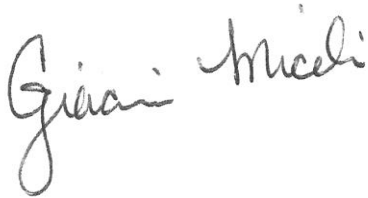
Report Approval Details

Document Title:	2020 Special Events Approval - Part I.docx
Attachments:	
Final Approval Date:	Feb 19, 2020

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



John Miceli



Paula Parker



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council
Subject: Ontario Consultation – Cannabis Consumption Venues and Special Occasion Permits

1. RECOMMENDATION:

It is recommended that:

- 1. Administration BE DIRECTED to complete the Ministry of the Attorney General feedback form indicating Council's support of cannabis consumption lounges and Cannabis Special Occasion Permits with municipal government discretion to allow these in their communities, local zoning and licensing powers to ensure appropriate locations and community responsiveness.

2. BACKGROUND:

In December 2019, the Ontario government announced that it would be moving to an open market for private cannabis retail, which eliminates the temporary cap of number of private cannabis stores and the pre-qualification requirements. As of January 6, 2020 the Alcohol and Gaming Commission of Ontario (AGCO) began accepting cannabis operator licence applications and will accept store authorization applications on March 2, 2020. It is expected that AGCO will issue approximately 20 store authorizations per month beginning in April. The province indicates that an open market for retail cannabis sales will "...provide consumers with more choice and convenience and a safe, reliable supply of cannabis". Currently approximately 31 stores have been authorized by AGCO to open.

On February 10th the Ontario government announced it is launching consultations to provide consumers more choice and convenience on cannabis while giving the private market the ability to compete and combat the criminal market. The consultation which may be completed online asks the public, municipalities, businesses and stakeholders to comment on consumption venues and special occasion permits for public events

such as concerts and festivals. (Ontario News Release is attached to the report for reference.)

3. DISCUSSION:

The Ontario government is requesting feedback at this time to inform potential decisions about an open cannabis market for the future. There are no changes to the cannabis framework expected at this time. The government has also not offered a current timeframe for changes to the framework that may be made based on the feedback.

Feedback is sought for the potential implementation of additional cannabis business opportunities in the future including cannabis consumption lounges and Special Occasion Permits (SOPs).

Consumption Lounges/Cafes

If consumption lounges were brought forward it would facilitate the purchase and consumption of cannabis in social settings. However, the government is not looking at changing the Smoke Free Ontario Act, 2017 (SFOA, 2017) rules and regulations. Currently under the SFOA the smoking and vaping of any substance including cannabis in public places, enclosed workspaces and other prescribed places (eg. bars/restaurants) is prohibited. The government is not considering changes to the SFOA as part of this consultation. That means if consumption lounges were made legal and no changes to the SFOA were made, consumption in lounges would likely only be permitted by ingestion.

Special Occasion Permits (SOPs)

AGCO regulates SOPs for alcohol, feedback is sought in this regard for an SOP program to serve cannabis at public events. A similar program would be established by the government with a regulator in place for cannabis SOPs, as well, which would be the most efficient and desirable system subject to municipal and community input. Feedback with regards to cannabis SOPs is whether or not the government should consider a SOP program for cannabis to be sold and consumed at festivals and events and if yes, what conditions should be included, (e.g. what methods of consumption would be permitted, age restrictions).

There is no other jurisdiction in Canada that has implemented a framework for cannabis consumption lounges or SOPs to date.

Administration contacted the Association of Municipalities of Ontario (AMO) to seek their position on consumption venues. "AMO's Board has previously supported cannabis consumption venues as a potential tool for local economic development. The Board viewed cannabis consumption venues positively in conjunction with municipal government discretion to allow these establishments in their communities, local zoning and licensing powers to ensure appropriate locations and community responsiveness." AMO has since provided official correspondence with their position which is attached to this report for reference.

Administration is recommending that the feedback on cannabis consumption lounges and cannabis SOPs for events be completed with support from the Town with the caveat that municipal discretion and zoning and licensing authority be granted to local municipalities.

4. RISK ANALYSIS:

The government is collecting feedback at this time to inform potential decisions about opportunities in an open cannabis market in the future. The risk of not identifying the municipalities' position of an open cannabis market with municipal discretion and zoning and licensing powers could lead to provincial oversight over cannabis lounges and cannabis SOPs if approved with no authority granted to the Town to regulate these type of businesses and events.

5. FINANCIAL MATTERS:

There are no financial impacts associated with this report.

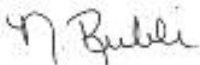
6. CONSULTATIONS:

Administration has consulted with AMO who have provided their position which is attached for reference.

If consumption lounges and cannabis SOPs were legalized and municipal discretion and zoning and licensing authority was granted, Administration will perform further consultation with residents to ascertain how the community feels consumption lounges should be governed in Amherstburg.

7. CONCLUSION:

Administration recommends completing the Ministry of the Attorney General feedback form indicating Council support of cannabis consumption lounges and cannabis SOPs with municipal government discretion to allow these in their communities, local zoning and licensing powers to ensure appropriate locations and community responsiveness.



Nicole Rubli
Manager of Licensing and Enforcement

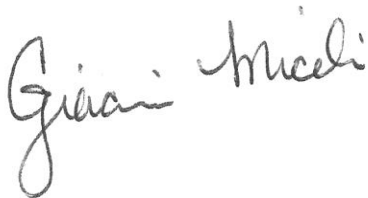
Report Approval Details

Document Title:	Ontario Consultation - Cannabis Consumption Venues and Special Occasion Permits.docx
Attachments:	- ontario-launches-consultations-on-expanding-cannabis-business-opportunities (2).docx - Regulatory Registry Feedback Form (2).docx - Fwd_ AMO Response to Public Health and Emergency Health Services Consultation and Cannabis Consultations Underway.pdf
Final Approval Date:	Feb 19, 2020

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



John Miceli



Paula Parker

Ontario Launches Consultations on Expanding Cannabis Business Opportunities

Province Looking to Offer More Choice for Consumers and More Business Opportunities

February 10, 2020 10:00 A.M.

The Ontario government is launching consultations in order to provide consumers more choice and convenience on cannabis while giving the private sector enhanced ability to compete against and combat the criminal market.

"Ontario continues to take a responsible approach to cannabis retail sales across Ontario, allowing private sector businesses to build a safe and convenient retail system to combat the illegal market while keeping our kids and communities safe," said Attorney General Doug Downey. "We are asking Ontarians to share their feedback as we explore certain expanded cannabis-related business opportunities as part of our responsible approach to protecting families and communities. What we hear from the public and expert groups will help to inform possible next steps."

The [online consultation](#) asks the public, businesses, health and other stakeholders to comment on potential new cannabis opportunities, including consumption venues and special occasion permits for events such as outdoor festivals and concerts.

The government will also meet with key groups, including industry representatives, public health and safety organizations, education stakeholders and Indigenous representatives, to ensure their expertise and advice help to inform next steps.

People interested in participating in the consultations can submit their feedback online by visiting the [Ontario Regulatory Registry](#).

QUICK FACTS

- On December 12, 2019, the Ontario government announced next steps to move to an open market for retail cannabis sales to provide consumers more choice and convenience and a safe, reliable supply of cannabis.
- These consultations are part of Ontario's ongoing work to establish a strong, well-considered legal cannabis market in Ontario.

- Smoking and vaping cannabis are prohibited in indoor public places and other designated areas under the *Smoke-Free Ontario Act, 2017*.
- Consumers must be 19 and older to buy, use, possess and grow recreational cannabis. This is the same as the minimum age for the sale of tobacco and alcohol in Ontario.
- Cannabis stores are tightly regulated and rules are strictly enforced by the Alcohol and Gaming Commission of Ontario (AGCO).
- Since Ontario announced it would open the [legal cannabis market](#), the AGCO has received more than 700 applications for retail operator licences.

LEARN MORE

- [Visit the Regulatory Registry to provide your feedback](#)
- [Learn Ontario's cannabis rules](#)

Jenessa Crognali Minister's Office
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Brian Gray Communications Branch
MAG-Media@ontario.ca
416-326-2210

[Available Online](#)
[Disponible en Français](#)

REGULATORY REGISTRY FEEDBACK FORM

Potential for Cannabis Consumption Establishments and/or Cannabis Special Occasion Permits

On December 12, 2019, the government announced that it is taking steps to move to an open market for retail cannabis sales in Ontario, as it originally intended. This will provide consumers with more choice and convenience and a safe and reliable supply of cannabis. For more information, please visit <https://news.ontario.ca/mag/en/2019/12/ontario-opening-cannabis-retail-market.html>.

As part of Ontario's transition to an open market, the government would like your feedback on the potential implementation of additional cannabis business opportunities in the future, including:

1. facilitating the sale of cannabis for consumption in establishments like lounges and cafes (cannabis consumption establishments); and,
2. cannabis special occasion permits (SOPs).

The government is collecting feedback at this time to inform potential decisions about opportunities in an open cannabis market in the future. No changes to the cannabis framework are expected at this time nor is there a current timeframe for any additional changes that may be informed by this feedback.

Cannabis Consumption Establishments and Special Occasion Permits

Cannabis consumption establishments and SOPs, if brought forward, could facilitate the purchase and consumption of cannabis in specified social settings (e.g. cafés, entertainment venues, festivals and events).

Cannabis Consumption Rules

Cannabis can be smoked or vaped in many outdoor public places and in private residences.

The *Smoke-Free Ontario Act, 2017* (SFOA, 2017) and the regulations under that Act prohibit the smoking of cannabis and the use of electronic cigarettes (e-cigarettes) to vape any substance (including cannabis) in enclosed workplaces and enclosed public places, as well as other prescribed places (e.g., restaurant and bar patios or within nine metres of these patios).

The SFOA, 2017 also prohibits drivers and passengers from consuming any form of cannabis (smoking, vaping, eating) in vehicles and boats that are being driven or will be driven, subject to certain exceptions.

The SFOA, 2017 is not the only source of smoking and vaping restrictions in Ontario. Additional restrictions on cannabis consumption may be found in municipal bylaws and the policies of employers and property owners.

The government is not considering changes to the SFOA regime as part of this consultation.

For more information on Ontario’s cannabis consumption rules, please visit www.ontario.ca/cannabis.

Other Forms of Cannabis Products

On June 26, 2019, Health Canada published regulations for the production and sale of three new classes of cannabis products:

- *cannabis edibles* – cannabis products that can be consumed in the same manner as food (e.g. food or beverage)
- *cannabis extracts* – cannabis products that are produced using extraction processing methods or by synthesizing phytocannabinoids (e.g., oils, capsules, hash, wax)
- *cannabis topicals* – cannabis products that can be used on a body surface (e.g. lotion)

These new federal regulations came into force on October 17, 2019 and the new classes of cannabis products became available for sale in Ontario on January 6, 2020.

For more information on Health Canada’s rules for edibles, extracts and topicals, please visit: <https://www.canada.ca/en/health-canada/news/2019/06/health-canada-finalizes-regulations-for-the-production-and-sale-of-edible-cannabis-cannabis-extracts-and-cannabis-topicals.html>

Other Jurisdictions

At this time, no other Canadian jurisdiction has implemented a framework for cannabis consumption establishments, like lounges or cafes, or SOPs.

Some jurisdictions in the United States that have legalized recreational cannabis have allowed regulated cannabis consumption establishments and SOPs where individuals are permitted to consume recreational cannabis. However, it should be noted that in those states, the consumption of recreational cannabis is restricted to private residences only (i.e. cannabis consumption is not permitted in any public place). In these jurisdictions, cannabis consumption establishments/SOPs might assist in mitigating certain equity issues in a more restrictive consumption rules framework (e.g. tourism, individuals who are not permitted to consume cannabis in their private residence per condominium/building policies).

Instructions

Please provide your feedback to the questions below on this form and submit to cannabis@ontario.ca.

The closing date for providing feedback is March 10, 2020.

Contact Information

Please provide your name, title and the full name and address of your organization (if you are submitting comments on behalf of an organization).

(please insert contact information)

About You or Your Organization

(please check the appropriate box/boxes)

- | | |
|--|--|
| <input type="checkbox"/> Health organization | <input type="checkbox"/> Municipality |
| <input type="checkbox"/> Educator | <input type="checkbox"/> Indigenous organization/community |
| <input type="checkbox"/> Law enforcement | <input type="checkbox"/> Other _____ |

Region

(please refer to map and check appropriate box)

- 1. Central Ontario
- 2. Eastern Ontario
- 3. Greater Toronto Area
- 4. Northern Ontario
- 5. Southeastern Ontario
- 6. Southwestern Ontario
- 7. Western Ontario
- 8. Provincial



Cannabis Consumption Establishments/Special Occasion Permits

1. Taking into consideration the places of use rules for cannabis under the SFOA, 2017 (as outlined on page 1), should the government consider facilitating the sale of cannabis for consumption in establishments like lounges and cafes in Ontario? Why or why not?

(insert comments – if necessary the box will expand as you type)

2. If cannabis consumption establishments were considered in Ontario, what other products should be permitted for sale in those establishments (e.g. cannabis accessories, food/beverage products that do not contain cannabis)?

(insert comments – if necessary the box will expand as you type)

3. In Ontario, the Alcohol and Gaming Commission of Ontario (AGCO) oversees the administration of an alcohol SOP program, which allows for the sale and service of alcohol at special occasions, including large scale events that are open to the public, such as festivals.

Should the government consider establishing a similar SOP program for cannabis to be sold and consumed at festivals and events? Why or why not?

If yes, what conditions should be included (e.g. should alcohol consumption at the same event be restricted, should the event be age-restricted to 19+, what methods of cannabis consumption should be permitted)?

For more information on the current alcohol SOP program, please visit:
<https://www.agco.ca/alcohol/special-occasion-permits-private-event>

(insert comments – if necessary the box will expand as you type)

4. Are there any additional risks / opportunities created by cannabis consumption establishments or SOPs when compared to authorized cannabis retail stores?

Cannabis Consumption Establishments:

(insert comments – if necessary the box will expand as you type)

SOPs:

(insert comments – if necessary the box will expand as you type)

5. What should be a municipality’s involvement, if any, in a potential framework for cannabis consumption establishments or SOPs?

(insert comments – if necessary the box will expand as you type)

We are interested in any other comments or suggestions you wish to make about cannabis consumption establishments and/or SOPs.

(insert comments – if necessary the box will expand as you type)

Please submit your feedback on the Regulatory Registry by March 10, 2020
Privacy Statement

Please note that unless requested and agreed otherwise by the Ministry of the Attorney General, all materials or comments received from organizations in response to this consultation will be considered public information and may be used and disclosed by the ministry to assist the ministry in developing potential amendments to the cannabis framework. This may involve disclosing materials or comments, or summaries of them, to other interested parties during and after the request for public comment process.

An individual who provides materials or comments and who indicates an affiliation with an organization will be considered to have submitted those comments or materials on behalf of the organization so identified. Materials or comments received from individuals who do not indicate an affiliation with an organization will not be considered public information unless expressly stated otherwise by the individual. However, materials or comments from individuals may be used and disclosed by the ministry to assist in developing potential amendments.

Personal information of those who do not specify an organizational affiliation, such as an individual's name and contact details, will not be disclosed by the ministry without the individual's consent unless required by law. If you have any questions about the collection of this information, please contact the Legalization of Cannabis Branch at cannabis@ontario.ca.



February 11, 2020

AMO Response to Public Health and Emergency Health Services Consultation and Cannabis Consultations Underway

Public Health and Emergency Health Services Modernization Consultation

AMO provided comprehensive, [written submissions](#) to the Minister of Health this week in response to the [Public Health](#) and [Emergency Health Services](#) Modernization consultations. Our members heard assurances in Minister Elliott's remarks at the 2019 AMO conference that nothing is "set in stone". Underlying both submissions is the notion that municipal governments and the Province can work together to collectively preserve what is working well and fix what needs fixing.

The outcome of public health modernization should achieve better population health outcomes through effective, cost efficient, and locally responsive services. Investments in public health make sense to keep people healthy through a focus on the social determinants of health. It contributes to ending hallway health care and saves provincial health costs in the long term. AMO feels that a separate discussion on 2020 and 2021 funding is needed urgently prior to any consideration of restructuring. Municipal governments cannot be expected to make up for reductions in provincial funding. Nor can they bear the costs of provincial restructuring.

When it comes to structure, one size will not fit all. Consistency in service delivery and reducing inefficiencies do not depend on a single governance or leadership type. There are many ways to continuously improve the existing system by building capacity and better system coordination. With provincial help, new ways to serve our Francophone population and Indigenous People are possible.

On emergency health services, AMO has provided advice with an aim to strengthening municipal EMS services in a way that contributes to helping end hallway health care and meets the local needs of communities. Addressing longstanding municipal priorities should be the focus of current efforts before any potential consideration of restructuring. This includes improvements to dispatch as a first priority. Others include addressing non-urgent transfers, fixing the funding model, expanding fully 100% provincially funded community paramedicine and developing strategies to reduce offload delays. Increasing hospital capacity and having alternative health facilities, especially mental health and addictions programs, for patients who do not need hospital care available in communities will help. The new models of care for low acuity 9-1-1 patients can help improve access and reduce hallway health care, but they need to have alternative 24/7 health facilities that are available in all communities.

The Ministry of Health has committed to further conversations with AMO's Health Task

Force. AMO also expects further discussions at the MOU table before decisions are made.

In recognition of the work underway to prepare for, and respond to, the 2019 novel coronavirus the Ministry of Health has extended the deadline for submitting written feedback to March 31, 2020. The technical discussion papers and information on how to respond is found on the Ministry [website](#).

AMO Contact:

Michael Jacek, Senior Advisor, mjacek@amo.on.ca, 416-971-9856 ext. 329.

Ontario Consulting on Cannabis Consumption Venues and Special Occasion Permits

The Ministry of the Attorney General has announced consultations on cannabis consumption venues and special occasion permits for cannabis in Ontario. The Ministry is seeking feedback on whether to allow these and the rules and parameters guiding their establishment and operation.

The Ministry is specifically consulting on the role of the Alcohol and Gaming Commission of Ontario (AGCO), the agency responsible for regulating, licensing and inspecting cannabis stores; and the potential role of municipal governments in regulating the proposed cannabis consumption lounges.

AMO's Board has previously supported cannabis consumption venues as a potential tool for local economic development. The Board viewed cannabis consumption venues positively in conjunction with municipal government discretion to allow these establishments in their communities, local zoning and licensing powers to ensure appropriate locations and community responsiveness.

Special Occasion Permits for cannabis could also be desirable for some events. The AGCO regulates Special Occasions Permits for alcohol and it is possible that a single regulator for these permits may be the most efficient and desirable system subject to municipal government and community input.

Municipal governments are encouraged to review the [consultation materials](#) and respond as appropriate by the deadline of March 10, 2020.

AMO Contact:

Craig Reid, Senior Advisor, creid@amo.on.ca, 416-971-9856 ext. 334.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Paula Parker	Report Date: February 7, 2020
Author's Phone: 519 736-0012 ext. 2238	Date to Council: February 24, 2020
Author's E-mail: pparker@amherstburg.ca	Resolution #: 20191028-507

To: Mayor and Members of Town Council

Subject: Feasibility of Amherstburg Environmental Advisory Committee

1. **RECOMMENDATION:**

It is recommended that:

1. Based on the report from the Municipal Clerk regarding Feasibility of Amherstburg Environmental Advisory Committee dated February 7, 2020, the following Committee mandates **BE AMENDED** to include an environmental component in line with their current mandate:

- Parks and Recreation Advisory Committee
- Amherstburg Economic Advisory Committee
- Mayor's Youth Advisory Committee
- Senior's Advisory Committee
- Heritage Committee
- Amherstburg Accessibility Advisory Committee

2. **BACKGROUND:**

On October 28, 2019 Council passed the following motion (Resolution #20191028-507):

“That:

The delegation BE RECEIVED and Mr. Hertel's report BE SENT to the Manager of Planning Services for inclusion at the November 12, 2019 Official Plan meeting;

A green review BE DEVELOPED on Town fleet;

Green festivals BE INVESTIGATED;

Green builds BE INVESTIGATED on all new housing and building developments, and existing commercial, industrial and residential assessed property; and,

Administration BE DIRECTED to bring back a report on the feasibility of a Committee on the Environment inclusive of Terms of Reference.”

This report speaks to the feasibility of a new Amherstburg Environmental Advisory Committee, and provides the following for Council’s consideration.

The Town previously had an Amherstburg Advisory Committee on the Environment (ACE). ACE was created in 2007 and held its first meeting on May 24th of that year. It held meetings until June 2013 when the Committee was dissolved upon recommendation by its staff liaison, the Town Planner. The Committee found it difficult to set an agenda without duplicating efforts of regional bodies, or that did not conflict with the mandate of those other bodies. Although the Town’s commitment to the environment remained unchanged, there was realization that the ACE might not be the best vehicle to achieve those ends. Due to this realization and the apparent difficulties with the Committee’s functionality, the Committee was dissolved in 2013.

3. DISCUSSION:

The Town of Amherstburg is supported by several bodies which exist primarily to provide guidance and support on environmental matters as well as proactive advice on the best practices and activities to protect and enhance the natural heritage and environment of the area, namely:

- The Essex Region Conservation Authority (ERCA);
- The Windsor Essex County Environment Committee (WECEC);
- The Ministry of Environment, Conservation and Parks
- Environment and Climate Change Canada
- Parks Canada

ERCA

The Essex Region Conservation Authority (ERCA) is the local area conservation authority empowered through provincial legislation to further the conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals. ERCA is organized on a watershed basis, recognizing that the watershed is unconcerned by municipal boundaries. ERCA’s role is therefore a regional one to ensure that environmental decisions and recommendations can be assessed on the basis of their impact on the entire watershed.

Currently the Town has one Councillor and one lay member representing the interests of Council and the community on the ERCA Board.

Windsor Essex County Environment Committee

The Windsor Essex County Environment Committee (WECEC) exists to provide advice on environmental issues to the City of Windsor, County of Essex and its area municipalities, including the Town of Amherstburg. WECEC’s mandate includes

receiving referrals to address specific environmental concerns from all of these areas, as well as, providing proactive advice on matters identified through their own initiative. WECEC develops policies for consideration and provides responses to Federal and Provincial actions in public and private undertakings affecting the ecosystem. WECEC identifies and examines issues and alternatives of an ecological nature that may affect the natural environment of the region and advise the local government of the same. The committee reviews and provides advice regarding environmental implications of studies, plans, proposals and other documents as may be referred to the committee. WECEC further recommends studies to increase awareness of concerns, solutions to perceived problems and/or to enhance environmental conditions in the region. This body reports annually on the state of the regional environment and provides the report to the City of Windsor and the Essex County Council.

Currently the Deputy Mayor represents the interests of Council and the community on the Windsor Essex County Environment Committee.

The Ministry of Environment, Conservation and Parks

The Ministry of Environment, Conservation and Parks is responsible for protecting and improving the quality of the environment in Ontario, as well as coordinating Ontario's actions on climate change. This Ministry oversees the Environmental Registry of Ontario which the government uses to inform the public about environmental matters in the province. The Ministry also provides support and/or management of clean drinking water, hazardous waste management, drive clean emissions, environmental assessments, brownfield redevelopments, climate change policy development, pesticide use, spill reporting, public education and many other areas. The Ministry works to protect and sustain the quality of Ontario's air, land and water, coordinate actions on climate change, ecological protection and economic prosperity. The government of Ontario has also released a Made-In-Ontario Environment Plan aimed to address many of these areas.

Environment and Climate Change Canada

Environment and Climate Change Canada is a federal Ministry which serves to protect and conserve natural heritage for the purpose of ensuring a clean, safe and sustainable environment for present and future generations. This Ministry covers such areas as species-at-risk, environmental indicators, managing and reducing waste, climate change, wildlife habitat, biodiversity, environmental science and technology, and, air and other pollutants.

These activities are supported by other federal ministries such as the Ministry of Natural Resources and Forestry, the Ministry of Fisheries and Oceans Canada, and Natural Resources Canada.

Parks Canada

On behalf of the people of Canada, Parks Canada protects and presents nationally significant examples of Canada's natural and cultural heritage, and fosters public understanding, appreciation and enjoyment in ways that ensure the ecological and commemorative integrity of these places for present and future generations. Parks Canada's commitment is to:

- **Protect:** as a first priority, the natural and cultural heritage of our special places and ensure that they remain healthy and whole.
- **Present:** the beauty and significance of our natural world and to chronicle the human determination and ingenuity which have shaped our nation.
- **Celebrate:** the legacy of visionary Canadians whose passion and knowledge have inspired the character and values of our country.
- **Serve:** Canadians, working together to achieve excellence guided by values of competence, respect and fairness.

Additionally, there are numerous organizations and groups which monitor, report, advocate, plan and assist in the research and rehabilitation of the local environment such as the Detroit River Canadian Cleanup (DRCC), the Great Lakes Institute for Environmental Research (GLIER), the Holiday Beach Migration Observatory (HBMO), the Essex County Field Naturalist Club and the Citizens Environment Alliance (CEA).

On October 28, 2019, Council also tasked Administration with undertaking a green review of Town fleet, festivals and development builds (inclusive of new housing and existing commercial, industrial, and residentially assessed property). In addition to Council's insight into these areas for improvement, Administration also views its own work plans with an environmental lens, for example:

- The entire Libro Secondary Plan proposal was drafted with an eye to fiscally responsible efficiencies that also promote environmentally responsible practices. Other examples include the centralization of service delivery programs which offset a large carbon footprint, the habitat restoration of the wet sedge meadow, and, incorporation of an eco-tourism element in the walking trail and boardwalk system.
- Administration has drafted a "Tree Canopy and Natural Vegetation Protection and Enhancement Policy" which showcases the Town's commitment to the environment and creates a requirement to enhance shorelines, promote species diversity and encourage growth and redevelopment of native species.
- Administration consults with ERCA on all Planning Act applications for a full review of consistency with Provincial policy in regards to Natural Heritage features and Natural Hazards (Environmental impacts). ERCA provides policies on Environmental Impact Assessment Guidelines for all Planning Applications. Every Environmental Impact Assessment is reviewed by ERCA on behalf of the Municipality.
- The Official Plan designates significant areas of the Town's natural heritage features. The Town of Amherstburg will evaluate applications associated with any natural environmental area or on lands adjacent to or abutting lands that are designated as a Wetland or Natural Environment.
- Administration is investigating the expansion of digitization practices through greater utilization of records management software and other business process improvements, which could yield dramatic reductions in hard copy creation and

retention processes providing fiscally responsible alternatives to existing practices.

Current Town policies also entrench environmental considerations, such as:

The Procurement Policy, which states:

2.6. To encourage the purchasing of goods and services with due regard to the preservation of the natural environment. Vendors may be selected to supply goods made by methods resulting in the least damage to the environment, and supply goods incorporating recycled materials where practicable.

The Disposition of Surplus Property Policy, which states:

6.11. Parkland and Natural Environment Areas

6.11.1. There will be no disposal of parkland or natural environment areas without Council approval.

6.11.2. Subject to section 6.11.1, disposal of parkland and other land having significant natural features requires satisfaction of the Official Plan requirements and, if applicable, the implementation of appropriate measures to protect the significant natural features.

The Municipal Lease Policy, which states:

6.7. Environmental Due Diligence

6.7.1. Prospective tenants will be required to complete a pre-screening survey to identify in detail, all materials, pollutants, including but not limited to, chemicals and related items that may be used and/or stored on the leased property. Staff will seek the assistance from the Fire and Emergency Services to assist in determining suitability of the tenant for occupancy and/or terms and conditions regarding any materials of concern.

6.7.2. All agreements will have a provision that the tenant must agree that any decision made by the Municipality with respect to the operation of the leased property during the term of the lease will be considered to have been made by the Municipality acting reasonably and will cooperate with the Municipality in implementing these changes.

Some of the Town strategic plans, such as the Asset Management Plan, also prescribe that environmental considerations be addressed within the overarching principle of sustainability and a key factor in development of levels of service, key performance indicators and prioritization and risk management.

Other Considerations

In 2016, when the Committee Coordinator position was first proposed in the budget, the part-time position was to oversee 17 committees and replace 10 staff liaisons in a 24

hour work week. Council elected not to support the position at that time and alternatively reduced the number of committees based on this and other circumstances. In 2017, the Committee Coordinator position was proposed again at budget. The part time position was to oversee 13 committees and replace 12 staff liaisons in a 24 hour work week. Once again, Council elected not to support this position.

In 2018, when the Committee Coordinator position was proposed, it was amended to include corporate policy management and was requested as a full-time position. At that time, there were 13 committees and 12 staff liaisons, this combined role was approved by Council but now Committee coordination represents half of the 37.5 hour work week (18.75 hours), with the additional policy duties taking over the other half of the time allotted in the week.

In 2020, the position oversees 18 committees (which would increase to 19 if Council opts to create a new Environmental Committee), acts as a staff liaison to AAAC, coordinates corporate compliance with AODA, and includes corporate policy management responsibilities. Committee work demands an average of 23.5 hours per week, not inclusive of additional tasks assigned to committees by Council outside of their mandated items. The work week of staff members is 37.5 hours. It must be noted that this position cannot appropriately accommodate more committee responsibilities at this time without neglecting its other core responsibilities. If Council opts to create additional advisory committees, such as an Environment Committee, consideration should be made in the 2021 budget for additional resources to accommodate the additional duties added by Council.

In addition to the coordination of committees, there would be impacts to other areas of Administration related to the addition of another committee including the liaison role. The increasing number of advisory committees continues to be a challenge for Administration working with limited resources to meet ongoing obligations of Town service levels. The Director of Engineering and Public Works and the Director of Parks, Recreation, Facilities and Culture have been identified as supporting roles for this Committee if Council opts to create it.

Administration has reviewed the feasibility of adding an Environmental Advisory Committee. As there are currently numerous resources and supports to ensure environmental considerations are addressed for the Town, which already provide resources and advice to Council from subject matter experts, coupled with the additional administrative demands for coordination and liaison required for a new committee that would be required, the addition of such a committee is not recommended. Instead, Council is encouraged to revisit how environmental considerations are addressed in the Town's strategic plans, which would formalize direction to Administration on applying an environmental lens to all aspects of Town operations, and to amend the Terms of Reference for existing committees that would facilitate the advisory role on environmental matters that Council seeks.

Though Administration does not recommend the addition of an Environmental Advisory Committee, draft Terms of Reference are attached for Council's consideration should they opt to proceed with implementing such a committee.

4. RISK ANALYSIS:

As identified by ERCA, the interconnected nature of the local ecosystems, especially the watershed, cannot be taken in isolation from the whole. A regional approach identifies those areas of overlap and cascade effects to the environment which are best appreciated with a lens that is wider than the boundaries of the Town of Amherstburg. Regional collaborations offer synergies which are ideally suited to blend approaches and marry policy objectives for the greatest impact on the preservation and conservation of ecological and environmental conditions. Further, the greatest impacts of climate change to shoreline protection and planning efforts must be taken together lest the inaction of one community weaken the protections required.

The above areas indicate that the municipality is already contributing to and receiving the benefit of the services of a conservation authority, as well as a regional advisory committee. The creation of another advisory body would seek to duplicate those resources we already have at our disposal that are currently underutilized. For example, under the current Terms of Reference of WECEC the Town of Amherstburg can seek advice on environmental issues and also benefit from a more balanced regional perspective that appreciates the totality of ecological impacts policy and practical impacts might have.

The addition of advisory committees without increasing the required administrative resources carries the risk that other obligations and commitments of the Town in relation to current services levels, deadlines and statutory obligations may not be met, that staff burnout and turnover will occur and associated costs will be incurred by the Town.

5. FINANCIAL MATTERS:

There would be no anticipated financial impacts based on the recommendation of this report to enhanced terms of reference for existing committees.

However, if Council opts to add an Environmental Advisory Committee, additional costs for Committee supports and resources are expected to be incurred starting in 2020, which have not been anticipated in the approved budget.

Further, demands for additional resources to support advisory committees of Council may be brought forward in a future budget to address workload demands for committee coordination and to mitigate the risks outlined above for administrative liaison and related functions. It is anticipated, that the minimum base budget impact would be approximately \$40,000 starting in 2021.

6. CONSULTATIONS:

Phil Roberts, Director of Parks, Facilities, Recreation and Culture
Antonieta Giofu, Director of Engineering and Public Works
Cheryl Horrobin, Director of Corporate Services
Kevin Fox, Policy and Committee Coordinator

7. CONCLUSION:

Administration supports Council's green initiatives for the community and understands the importance of improving upon current practices. However, based on the information provided above, Administration does not recommend the addition of an Environmental Advisory Committee, but instead recommends that Council continue to rely on the expertise of the numerous regional groups and organizations, as well as Provincial and Federal bodies that are available to provide advice on such improvements and not strike an Environmental Advisory Committee at this time. Further, that the mandate of certain existing committees, as listed above, be amended to include an environmental component in their terms of reference. And finally, that Council address environmental considerations through inclusion in the strategic plans and priorities of the Town.

If Council wishes to strike an Environmental Advisory Committee, the Terms of Reference are attached and have been drafted with consideration made to the existing mandates of those supporting provincial and federal bodies, to ensure overlap is minimal and activities are not redundant.

Should Council opt to strike an Environmental Committee, the motion should be as follows:

That the Terms of Reference for the Amherstburg Environmental Advisory Committee (AEAC) BE APPROVED, as presented; and,

Administration BE DIRECTED to advertise, as per the Boards and Committee's Appointment Policy to fulfill the composition of the newly created AEAC.



Paula Parker
Municipal Clerk

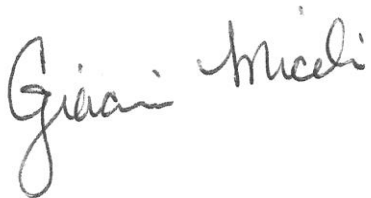
Report Approval Details

Document Title:	Feasibility of Amherstburg Environmental Advisory Committee.docx
Attachments:	
Final Approval Date:	Feb 19, 2020

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin




John Miceli



Paula Parker

TERMS OF REFERENCE

	Committee:	Amherstburg Environmental Advisory Committee (AEAC)
	Type:	Advisory Committee
	Term:	2018-2022
	Approval Date:	DRAFT
	Replaces:	N/A
	Attachment(s):	N/A

1. PURPOSE

- 1.1. The Amherstburg Environmental Advisory Committee (AEAC) serves as an advisory resource and information support which provides guidance to Council on conservation practices, environmental policy development, environmental management and protection.
- 1.2. The Amherstburg Environmental Advisory Committee ensures a progressive approach to addressing the effects of climate change and working in collaboration with members of administration, Council and stakeholder groups.

2. MANDATE

- 2.1. The mandate of the Amherstburg Environmental Advisory Committee is to provide advice to Council on a range of environmental and sustainability issues including, but not limited to:
 - 2.1.1. To assist with and provide advice with respect to Town properties and assets best suited for multi-faceted environmental conservation practices;
 - 2.1.2. Provide advice as to how sustainable environmental practices may be achieved;
 - 2.1.3. Assist with criteria for the evaluation of municipal assets being considered for environmental upgrades;
 - 2.1.4. Investigate and recommend funding opportunities that may be available for undertaking environmental upgrades and fostering greater appreciation for sustainable developments within the Town;
 - 2.1.5. Investigate and recommend environmental project opportunities and long-term sustainable development within the Town;
 - 2.1.6. Assist with the creation, improvement and enhancement of waste reduction, reuse and recycling programs, water and energy conservation measures and climate change mitigation measures;
 - 2.1.7. Identify and recommend to Council implementation of community outreach activities which support the growth of environmental awareness and appreciation;
 - 2.1.8. Investigate and recommend to Council opportunities for reforestation or rehabilitation of natural heritage features of municipal property; and,

2.1.9. Investigate and recommend to Council opportunities to work with municipal partners on environmental projects and collaborations to improve the Town's natural heritage features, conservation practices or in addressing environmental concerns.

2.2 A committee work plan shall be developed by the Committee liaison based on the committee's mandate and will appear as a standing item on the agenda so as to facilitate a regular review by the committee.

3. **TERM**

3.1. The Amherstburg Environmental Advisory Committee serves a term coinciding with that of the appointing Council or until dissolved by a resolution of Council.

4. **COMPOSITION**

4.1. The Amherstburg Environmental Advisory Committee consists of seven (7) members. The composition shall be two (2) members of administration, one (1) member of Council, two (2) citizen members, one (1) student in an environmental discipline at an academic institution and one (1) stakeholder member from a recognized environmental organization.

4.1.1. Staff members will be drawn from those with appropriate specializations and requisite knowledge consisting of:

4.1.1.1. The Director of Public Works and Engineering; and,

4.1.1.2. The Director of Parks, Facilities, Recreation and Culture.

(Additional members of Administration may be called on for specific subject matter expertise as committee resources.)

4.1.2. Two citizen members shall be appointed which have technical and professional expertise derived from training in an environmentally related discipline at an academic level and work experience in an environmentally related field.

4.1.2.1. Related environmental disciplines may include: Environmental Sciences, Biology, Botany, Chemistry, Ecology, Plant Science, Mineralogy, Limnology, Soil Science, Geology, Zoology, Physical Geography, Atmospheric Science, Resource Management, Forestry and Environmental Engineering.

4.1.3. Involvement in environmental action groups may be a secondary qualification consideration.

4.1.3.1. Recognized environmental action groups may include, but are not limited to, the Citizens Environment Alliance, the Essex County Field Naturalist Club and the Holiday Beach Migration Observatory (HBMO).

4.1.4. One student shall be appointed who is enrolled at the time of appointment in an environmental discipline at an academic level as noted above.

4.1.5. A Stakeholder member from an environmental organization or institution, which may include but are not limited to, the Essex Region Conservation Authority (ERCA), the Detroit River Canadian Cleanup (DRCC) or the Great Lakes Institute for Environmental Research (GLIER).

4.2. Unless otherwise noted above, Committee members shall:

- Be committed to the Code of Conduct of the Town of Amherstburg for Members of Council, Committees and Local Boards;
- Be a tenant or owner of land in the Town of Amherstburg, or the spouse of such owner or tenant;
- Be 18 years of age or older;
- Have a demonstrated expertise, interest, and involvement in the field of study of the committee;
- Fairly represent the field of expertise of the committee; and,
- Be committed to the time required to work on the Committee.

5. ADMINISTRATION

5.1. The Committee will be procedurally governed by the Terms of Reference for Local Boards and Committees and the Town's procedural by-law. The Clerk, or designate, shall provide procedural support for the committee and the assign the role of the recording secretary for the Amherstburg Environmental Advisory Committee.

5.2. The Amherstburg Environmental Advisory Committee meets on a quarterly basis.



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: B. Montone	Report Date: February 10, 2020
Author's Phone: 519 736-6500 ext. 2241	Date to Council: February 24, 2020
Author's E-mail: bmontone@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: Monthly Fire Department Activity Report – January 2020

1. RECOMMENDATION:

It is recommended that:

1. The report from the Fire Chief dated February 10, 2020 regarding the Monthly Fire Department Activity Report – January 2020 **BE RECEIVED for information.**

2. BACKGROUND:

On April 11, 2016, Council adopted the following:

“That Administration BE DIRECTED to provide monthly activity reports within the Building department, Fire department, and Police Services.”

3. DISCUSSION:

The goal of the Amherstburg Fire Department is to provide fire protection services through a range of programs designed to protect the lives and property of the inhabitants from the adverse effects of fire, sudden medical emergencies or exposure to dangerous conditions created by man or nature.

To achieve this goal the Amherstburg Fire Department utilizes fire suppression and rescue activities, fire inspections, fire investigation, public fire safety education and other fire protection programs as defined by the Fire Protection and Prevention Act, R.S.O.1997. and the Town of Amherstburg, Establishing and Regulating

By-Law # 2017 – 67. The attached, represents activities and program information for the month of January 2020.

4. **RISK ANALYSIS:**

N/A

5. **FINANCIAL MATTERS:**

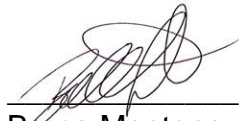
N/A

6. **CONSULTATIONS:**

N/A

7. **CONCLUSION:**

As directed by Council, the Amherstburg Fire Department will continue to provide monthly activity reports.



Bruce Montone
Fire Chief

bm/BM

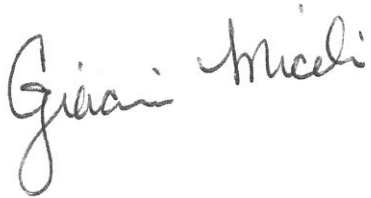
Report Approval Details

Document Title:	Monthly Fire department Activity Report - January 2020.docx
Attachments:	- Monthly Dashboard Report January 20.pdf
Final Approval Date:	Feb 19, 2020

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



John Miceli



Paula Parker



FIRE SERVICES DASHBOARD

1 - SERVICE LEVEL DELIVERY		2019	YTD 2020	Jan-19	Jan-20
INCIDENTS		331	25	23	25
Inident Types	OFM codes				
Fire	01 - 29	60	4	4	4
False Fire Alarms	31 - 39	101	5	4	5
Public Hazard	41 - 59	49	3	7	3
Rescues	601 - 69	70	7	2	7
Medical	701 - 899	41	3	5	3
Others	91 - 99	10	3	1	3

Number of calls by station		2019	YTD 2020	Jan-19	Jan-20
Station # 1		102	10	10	10
Station # 2		107	8	5	8
Station # 3		40	3	3	3
Duty Officer		81	4	5	4

3 - AVERAGE RESPONSE Targets		2019	YTD 2020	Jan-20 AVG	Jan-20
Alarm Processing Time	90th Percentile	0:03:48	0:02:58	0:02:18	0:02:58
Turnout Time	90th Percentile	0:07:18	0:06:36	0:02:47	0:06:36
Travel Time	90th Percentile	0:09:10	0:08:10	0:05:18	0:08:10

3 - OTHER STATISTICS		2019	YTD 2020	Jan-19	Jan-20
Total Training Session		203	12	20	12
Total Training Session (Station 1)		47	4	5	4
Total Training Session (Station 2)		45	4	5	4
Total Training Session (Station 3)		45	4	5	4
Total Training Session (Extra)		66	0	5	0
Total Routine Station Maintenance & Inspection		147	12	14	12
Fire Prevention Inspections		64	2	5	2
Business Licenese Inspections		18	1	1	1
Fire Prevention Program Activities (i.e. Lockbox, Special Event)		146	9	9	9
Fire Safety Plan Reviews (Emergency Plans, Fire Safety Plans)		172	15	6	15
Vulnerable Occupancy Annual Inspections		30	2	1	2
Smoke and CO Alarm Install		13	1	1	1
Fire Permits Issued		442	77	29	77
Fire Permit Inspections		252	18	8	18

4 - COMMUNITY IMPACT		2019	YTD 2020	Jan-19	Jan-20
Total \$ Loss (Estimate)		526,000	0	152,500	0
Total \$ Saved (Estimate)		960,000	0	0	0
Residential Fire Related Injuries (Entire)		0	0	0	0
Fire Fighter		0	0	0	0
Public		0	0	0	0
Residential Fire Related Fatalities (Entire)		1	0	1	0
Fire Fighter		0	0	0	0
Public		1	0	1	0



FIRE SERVICES

DASHBOARD

5 - CHIEF'S COMMENTS

January saw the beginning of our annual training schedule, participation at the County wide MOL Wellness collaboration steering Committee and the Community Safety and Well Being table on January 16th. The chief attended the O AFC Labour Relations Seminar

31-Jan-20



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Dan Beaulieu	Report Date: February 5, 2020
Author's Phone: 519 736-3664 ext. 2319	Date to Council: February 24, 2020
Author's E-mail: dbeaulieu@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Amherstburg Water Treatment Plant Submission of the 2019 Annual Summary Report

1. RECOMMENDATION:

It is recommended that:

1. The report from the Manager of Environmental Services dated February 5, 2020 regarding the Amherstburg Water Treatment Plant Submission of the 2019 Annual Summary Report **BE RECEIVED for information.**

2. BACKGROUND:

Pursuant to Section 11 and Schedule 22 of Ontario Regulation 170/03 of the Safe Drinking Water Act an Annual Summary Report must be prepared for a municipal drinking water system. There are two regulated requirements for the Annual Summary Report. The first is to identify non-compliance incidences and corrective actions taken. The second is to identify actual quantity and flow rates of water supplied from the Amherstburg Water Treatment Plant and compare them to the approved design quantity and flow rates. Further, it is a requirement that this report be placed on the Town's website for Public information.

3. DISCUSSION:

The Ontario Clean Water Agency (OCWA) has prepared and supplied to the Town the 2019 Annual Summary Report for the Amherstburg Water Treatment Plant. The report has been prepared in accordance with the format as prescribed under Schedule 22 of Ontario Regulation 170/03 and therefore meets the regulatory requirements for compliance reporting under the Safe Drinking Water Act.

The annual summary report must list the requirements of the Safe Drinking Water Act, the regulations, Certificates of Approvals, Drinking Water Works Permits and Licenses, and any orders that the system failed to meet. For any non-compliance incidences there must be a list of measures that were taken to correct the issue. The report must also include quantities and flow rates of the water supplied, and compare these quantities and rates to the rated capacity and flow rates approved in the Drinking Water License for the Amherstburg Water Treatment Plant.

A) NON-COMPLIANCE ISSUES

Table 1 on Page 2 of the attached Annual Summary Report summarizes non-compliances incidences.

Drinking Water Legislation	Requirement(s) the system failed to meet	Measures taken to correct the failure	Status (complete or outstanding)
N/A		There were no non-compliances for 2019	

B) FLOW RATE COMPARISON

Table 2 on Page 3 of the attached Annual Summary Report shows a comparison of the quantities and flow rates of the water supplied by the Amherstburg Water Treatment Plant to the rated capacity and flow rates approved in the Drinking Water Works Permit and Drinking Water License. The raw flow rates are shown in liters/day while the treated flow rates are listed in m³/day which corresponds to the units of measure in the Drinking Water License, Drinking Water Works Permit and Permit to Take Water.

Flow	Requirement	Rated Capacity	Maximum Flow Rate	Date of the Maximum
Raw Flow	Permit to Take Water (#4844-AY7KHA)	22,900,000 L/d	11,816,000 L/d	July, 2019
		15,903 L/min	9,037 L/min	July, 2019
Treated Flow	MDWL #026-101	18,184 m ³ /d	11,724 m ³ /d	July, 2019

4. RISK ANALYSIS:

The Annual Summary Report is a mandatory report under the Safe Water Drinking Act, failure to report findings could result in punitive actions from the Ministry of the Environment and Climate Change.

5. FINANCIAL MATTERS:

There are no financial implications related to the Annual Summary Report findings for 2019.

6. CONSULTATIONS:

The Process & Compliance Technician from the Ontario Clean Water Agency has prepared the Annual Summary Report.

7. CONCLUSION:

To Council for information.



Dan Beaulieu, C.Tech.
Manager of Environmental Services

Report Approval Details

Document Title:	Amherstburg Water Treatment Plant Submission of the 2019 Annual Summary Report.docx
Attachments:	
Final Approval Date:	Feb 19, 2020

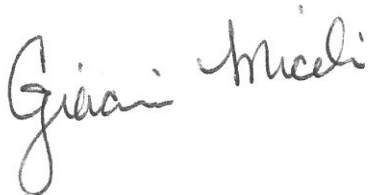
This report and all of its attachments were approved and signed as outlined below:



Antonietta Giofu



Cheryl Horrobin



John Miceli



Paula Parker



Annual Summary Report

February 6, 2020

Antonietta Giofu
Director of Engineering & Public Works
Corporation of the Town of Amherstburg
P.O. Box 159
271 Sandwich St. S,
Amherstburg, Ontario
N9V 2Z3

Dear Mrs. Giofu:

Re: Safe Drinking Water Act, O. Reg. 170/03 Schedule 22 Summary Report

Enclosed is the 2019 Summary Report for the Amherstburg Water Treatment Plant. This report has been completed based on the information obtained from the water treatment plant records and in accordance with Schedule 22 of O. Reg. 170/03, under the Safe Drinking Water Act, which requires a Summary Report to be prepared not later than March 31st of each year for the preceding calendar year. This report covers the period of January 1, 2019 to December 31, 2019.

Please remember that any Orders that you have received directly from the MECP should be reviewed. Where non-compliance with the Order is evident and it is not included in the attached 2019 Summary Report, then we recommend that this information be added to the Summary Report. Note: Schedule 22-2 (a) specifies that the summary report is given to, in the case of a drinking water system owned by a municipality, the members of the municipal council for the Town of Amherstburg, and is not intended for distribution to the Ministry of the Environment.

After your review and inclusion of any additional information, this Summary Report is to be provided to the members of the municipal council. Please ensure this distribution.

Section 12 of O. Reg. 170/03, requires the Summary Report be made available for inspection by any member of the public during normal business hours, without charge. The report should be made available for inspection at the office of the municipality, or at a location that is reasonably convenient to the users of the water system.

Please find enclosed report. If you have any questions, please feel free to contact Senior Operations Manager, Dan Rawlins or myself at (519) 736-5447.

Sincerely,

Dan Mitchell
Process & Compliance Technician
Amherstburg/LaSalle Cluster (Essex Region)
Ontario Clean Water Agency

cc: Dan Beaulieu, Manager of Environmental Services, Town of Amherstburg
Dave Jubenville, Regional Manager, OCWA
Dan Rawlins, Senior Operations Manager, OCWA
Terry Korman, Safety, Process & Compliance Manager (A), OCWA

This report is a summary of water quality information for the Amherstburg WTP, published in accordance with Schedule 22 of Ontario’s Drinking-Water Systems Regulation for the reporting period of January 1, 2019 to December 31, 2019. The Amherstburg WTP is categorized as a Large Municipal Residential Drinking Water System.

This report was prepared by The Ontario Clean Water Agency on behalf of The Corporation of the Town of Amherstburg.

The report must,

- (a) list the requirements of the Act, the regulations, the system’s approval and any order that the system failed to meet at any time during the period covered by the report and specify the duration of the failure; and
- (b) for each failure referred to in clause (a), describe the measures that were taken to correct the failure.

Table 1 lists the non-compliance with the Safe Drinking Water Act, Regulation 170/03, PTTW, MDWL and DWWP during 2019 for the Amherstburg WTP.

Table 1

Drinking Water Legislation	Requirement(s) the system failed to meet	Measures taken to correct the failure	Status (complete or outstanding)
N/A		There were no known Non-compliances for 2019	

The report must also include the following information for the purpose of enabling the owner of the system to assess the capability of the system to meet existing and planned uses of the system:

- 1. A summary of the quantities and flow rates of the water supplied during the period covered by the report, including monthly average and maximum daily flows and daily instantaneous peak flow rates.

Please find below on page 3, the quantities and flow rates of the water withdrawn from the Detroit River and treated/distributed from the Amherstburg WTP during 2019.

- 2. A comparison of the summary referred to in paragraph 1 to the rated capacity and flow rates approved in the system’s approval.

By comparison found in table 2, the raw water and treated water flows did not exceed the legislative requirement. The treated flow was 65% of the rated capacity for the reporting period.

Table 2

Flow	Requirement	Rated Capacity	Maximum Flow Rate Obtained	Date of the Maximum Flow
Raw Flow	Permit to Take Water (#4844-AY7KHA)	22,900,000 L/d	11,816,000 L/d	July 2019
		15,903 L/min	9,037.00 L/min	July 2019
Treated Flow	MDWL #026-101	18,184 m3/d	11,724 m3/d	July 2019

Facility Flow Summary

Drinking-Water System Number: 210000149
Drinking-Water System Name: AMHERSTBURG DRINKING WATER SYSTEM
Drinking-Water System Owner: Title Holder: Municipality
Drinking-Water System Category: Large Municipal Residential
Municipal Drinking Water License: 026-101
Period being reported: January-19 December-19

Month	Raw Water					Treated Water		
	Monthly Flow Total (m3/month)	Daily Flow Average (m3/day)	Daily Flow Maximum (m3/day)	Daily Flow Peak Flow Rate (L/min)	Number of Days of Water Taking	Monthly Flow Total (m3/month)	Daily Flow Average (m3/day)	Daily Flow Maximum (m3/day)
Jan	214067.00	6905.39	7561.00	5442.00	31	206872.00	6673.29	7520.00
Feb	204098.00	7289.21	9564.00	7558.00	28	194824.00	6958.00	7982.00
Mar	217377.00	7012.16	7459.00	6052.00	31	206543.00	6662.68	7350.00
Apr	218115.00	7270.50	8334.00	6714.00	30	208027.00	6934.23	7618.00
May	235966.00	7611.81	9340.00	6648.00	31	227424.00	7336.26	8685.00
Jun	255189.00	8506.30	10570.00	7586.00	30	240941.00	8031.37	10663.00
Jul	300852.00	9704.90	11816.00	9037.00	31	294269.00	9492.55	11724.00
Aug	286097.00	9228.94	11775.00	8681.00	31	280090.00	9035.16	11121.00
Sep	238043.00	7934.77	9655.00	7464.00	30	235391.00	7846.37	9409.00
Oct	220889.00	7125.45	8410.00	7938.00	31	208013.49	6710.11	7929.00
Nov	205623.00	6854.10	7718.00	6216.00	30	195490.00	6516.33	7224.00
Dec	213764.00	6895.61	7670.00	6257.00	31	202988.00	6548.00	7174.00
Total	2810080.00	92339.14	109872.00	85593.00	365	2700872.49	88744.35	104399.00
Avg	234173.33	7694.93	9156.00	7132.75	30	225072.71	7395.36	8699.92
Max	300852.00	9704.90	11816.00	9037.00	31	294269.00	9492.55	11724.00

Report Submitted By: Dan Mitchell
Process Compliance Technician
Amherstburg/LaSalle Cluster (Essex Region)
Ontario Clean Water Agency

Signature _____ **Date** _____

Received By: _____

Signature _____ **Date** _____

Confirmed By Resolution of Council:

Signature _____ **Date** _____



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Kevin Fox	Report Date: February 3, 2020
Author's Phone: 519 736 0012 ext. 2272	Date to Council: February 24, 2020
Author's E-mail: kfox@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: Annual Committee Report 2019 – Economic Development Advisory Committee

1. **RECOMMENDATION:**

It is recommended that:

1. The report, *Annual Committee Report 2019 - Economic Development Advisory Committee*, dated February 3, 2020 by the Policy and Committee Coordinator **BE RECEIVED for information.**

2. **BACKGROUND:**

The Economic Development Advisory Committee was established by Council in January 2019.

3. **DISCUSSION:**

The Economic Development Advisory Committee held four regular meetings and one special meeting in 2019. The Committee recognized the need for their recommendations to be based within a foundational work plan. Administration provided the committee with an understanding of the existing strengths and weaknesses of the municipality's economic drivers such as housing development, commercial businesses and tourism initiatives.

Stephen MacKenzie, the President and Chief Executive Officer of the Windsor-Essex Economic Development Corporation (WEEDC) was invited to speak to the committee at their second meeting. This provided insight into economic development activities already at work in the area. Administration also provided the committee with statistical supports and demographics. From this information, the committee began to narrow the

focus of the regional body from nine industry sectors to four pillars representing some of the local business clusters:

1. Tourism and Travel
2. Agri-Business and Food Processing
3. Life Sciences
4. Advanced Manufacturing

In recognition of the role of the Town as a facilitator of development rather than an instigator, the committee began the process of reviewing short term, mid-term and long term goals for these areas. Some goals the committee wishes to investigate are:

- (a) Exploring the possibilities for further development and interconnectivity of waterfront property and the promotion of walkability generally;
- (b) Endorsing the creation of a communication plan to explain the economic benefits of the Belle Vue redevelopment, inclusive of a convention centre, as a key driver of economic development in Amherstburg;
- (c) Recognizing and promoting successful adaptive reuse of heritage assets in the Town of Amherstburg;
- (d) Support for the establishment of greenhouses; and,
- (e) Endorsing the Urban Design Guidelines as a vehicle to encourage and promote economic development.

In addition to these tasks the Economic Development Advisory Committee also provided input on the Town's application to the Rural Economic Development (RED) Program Grant, and, recommended that Council consider creation of an Economic Development/Communications Officer position for the Town of Amherstburg.

4. RISK ANALYSIS:

There is no risk associated with this report.

5. FINANCIAL MATTERS:

There are no financial implications of this report.

6. CONCLUSION:

This report is provided to summarize the activities of the Economic Development Advisory Committee in 2019.



Kevin Fox
Policy and Committee Coordinator

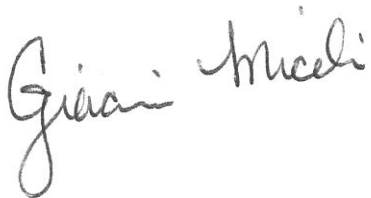
Report Approval Details

Document Title:	Annual Committee Report 2019 - Economic Development Advisory Committee.docx
Attachments:	
Final Approval Date:	Feb 19, 2020

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



John Miceli



Paula Parker



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: February 3, 2020
Author's Phone: 519 736 0012 ext. 2259	Date to Council: February 24, 2020
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Cheque Listing for the Month of January 2020

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Treasurer dated February 3, 2020, regarding Cheque Listing for the Month of January 2020 **BE RECEIVED for information.**

2. **BACKGROUND:**

On June 24 2019, Council adopted the following resolution:

"That the Accounts Payable reports be re-added to the agenda."

It is noted that the report is actually a transmittal of the listing of cheques issued for the subject month.

3. **DISCUSSION:**

The list of cheques issued in the month of January 2020 is attached for information. The cheques are issued by the Town to satisfy commitments or obligations as a result of services rendered, goods purchased and received or contractual obligations in accordance with Council approved operating or capital budgets and/or the Council approved Procurement Policy.

4. **RISK ANALYSIS:**

N/A

5. **FINANCIAL MATTERS:**

There is no financial impact from the recommendation in this report.

6. **CONSULTATIONS:**

N/A

7. **CONCLUSION:**

This report is provided for information.



Justin Rousseau
Treasurer

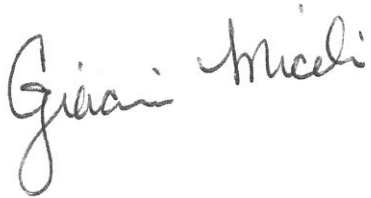
Report Approval Details

Document Title:	Cheque Listing for the Month of January 2020.docx
Attachments:	- Accounts paid January 1 - January 31 2020.pdf
Final Approval Date:	Feb 19, 2020

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



John Miceli



Paula Parker



Vendor : CAT038 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Jan-2020 To 31-Jan-2020
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000 GENERAL					
AMH001 AMHERSTBURG PROFESSIONAL FIREFIGHTERS ASSOC					
DECEMBER 2019 DUES FOR THE MONTH OF DECEMBER 2019		1535	31-Dec-2019	31-Dec-2019	
10-2-0000000-1156	A/P - PAYROLL DED. - FIRE				420.96
AMH29 AMHERSTBURG FIREMAN'S ASSOCIATION					
DECEMBER 2019 DUES (PAID IN JAN 2020) COVERS JUNE 1, 2019 - DEC 1, 2019		1535	31-Dec-2019	31-Dec-2019	
10-2-0000000-1156	A/P - PAYROLL DED. - FIRE				2,833.33
BAR459 BARZAC DEVELOPMENT INC					
JANUARY 9, 2020 WATER METER UNUSED RETURNED FOR CREDIT		4	09-Jan-2020	09-Jan-2020	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				940.00
COR408 ICONIX WATERWORKS LIMITED PARTNERSHIP					
10916156821		1538	24-Dec-2019	24-Dec-2019	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				220.35
DEI230 DEIGHAN COURTNEY					
JANUARY 8, 2020 PLUMBING NOW INVOICE		4	08-Jan-2020	08-Jan-2020	
80-5-0000000-0815	BACKFLOW - PREVENTION				778.57
EFO172 EFOAM INSULATION INC					
1470	FOAM INSULATION SPRAY	1538	25-Nov-2019	25-Nov-2019	
80-5-0000000-0855	COIN OPERATED FILLING STATIONS REPAIRS				1,017.00
EMC530 EMCO CORPORATION					
37514385	MAINTENANCE	1510	26-Nov-2019	26-Nov-2019	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				16.11
ESS273 ESSEX POWERLINES CORPORATION					
JC8089	WATER BILLING AND COLLECTING CHARGES FOR THE MONTH OF DECEMBER 2019	1538	31-Dec-2019	31-Dec-2019	
80-5-0000000-0504	COLLECTION EXPENSE				16,272.97
EVE782 EVERJONGE HOMES					
2225412	RETURN OF INDEMNITY DEPOSIT FOR 161 DAVIS STREET, 2018-390	1508	17-Dec-2019	17-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
EXP407 407 EXPRESS TOLL ROUTE					
DEC 21, 2019 NOV 21 TO DEC 20, 2019 ACT # 858 994 736		1538	20-Dec-2019	20-Dec-2019	
80-5-0000000-0920	DWQMS MAINTENANCE				12.56
GRE05 GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD					
DECEMBER 2019 DECEMBER 2019 PUB SCHOOL DEVELOPOMENT CHARGES		1508	31-Dec-2019	31-Dec-2019	
10-2-0000000-0112	A/P - PUB SCH BRD. DEV CHARGE				10,280.00
GRE679 GREG BAILEY LTD					
0000053295	MAINTENANCE	63	08-Jan-2020	08-Jan-2020	
80-5-0000000-0855	COIN OPERATED FILLING STATIONS REPAIRS				183.61
GRO366 GROLIV LTD					
2222759	RETURN OF INDEMNITY DEPOSIT FOR 3665 CONCESSION 3N, 2018-113	62	23-Jan-2020	23-Jan-2020	
10-2-0000000-2140	INDEMNITY FEES				500.00
HDS100 HDS SUPPLY CONSTRUCTION & INDUSTRIAL BRAFASCO					
INV108971950	MAINTENANCE	1510	09-Dec-2019	09-Dec-2019	
80-5-0000000-0920	DWQMS MAINTENANCE				1,152.55
INV108993944	MAINTENANCE	1510	20-Dec-2019	20-Dec-2019	
80-5-0000000-0920	DWQMS MAINTENANCE				103.81
HEA693 HEATON SANITATION					
39941	VACTOR FLUSHER	1510	12-Dec-2019	12-Dec-2019	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				2,847.60
39945	VACTOR FLUSHER	1510	17-Dec-2019	17-Dec-2019	
80-5-0000000-0840	VALVE MAINTENANCE				1,695.00
IBE01 IBEW - LOCAL 636					
DECEMBER 2019 DECEMBER 2019 MONTHLY DUES		1535	01-Dec-2019	01-Dec-2019	
10-2-0000000-1145	A/P - PAYROLL DED. - UNIO				3,371.11



Vendor : CAT038 To ZUL180

Batch : All

Department : All

Cheque Print Date : 01-Jan-2020 To 31-Jan-2020

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 0000000		GENERAL					
J4H389	J4 HOLDINGS AMHERSTBURG						
232213	RETURN OF INDEMNITY DEPOSIT FOR 535 SANDWICH ST S, 2019-299				1508 16-Dec-2019	16-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES						1,000.00
JIR154	JIREH TOOLS						
40281	SUPPLIES				1510 27-Dec-2019	27-Dec-2019	
80-5-0000000-0840	VALVE MAINTENANCE						638.98
41011	SUPPLIES				63 17-Jan-2020	17-Jan-2020	
80-5-0000000-0755	WATER SERVICE MAINTENANCE						1,228.31
KEL198	KELCOM RADIO DIVISION						
80011484	RADIO AIRTIME				1510 16-Dec-2019	16-Dec-2019	
80-5-0000000-0404	VEHICLE & RADIO LICENCES						1,726.02
80011606	RADIO AIRTIME				63 15-Jan-2020	15-Jan-2020	
80-5-0000000-0404	VEHICLE & RADIO LICENCES						1,726.02
KT1033	KTI LIMITED						
INV122384	RMAR REPAIR				1510 11-Dec-2019	11-Dec-2019	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE						729.87
INV123092	MAINTENANCE				63 20-Jan-2020	20-Jan-2020	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE						3,533.74
LYO346	LYONS STACEY						
230817	RETURN OF INDEMNITY DEPOSIT FOR 346 WELSH AVENUE				1508 17-Dec-2019	17-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES						1,000.00
MAL256	MALDEN AUTOMOTIVE						
5294-204800	WM-04 REPAIR				1532 10-Dec-2019	10-Dec-2019	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.						4.01
5294-204889	WM-07 REPAIR				1532 11-Dec-2019	11-Dec-2019	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.						162.03
5294-206003	WM-01 REPAIR				63 07-Jan-2020	07-Jan-2020	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.						199.23
5294-206330	WM-01 REPAIRS				63 13-Jan-2020	13-Jan-2020	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.						5.29
MCLE656	MCLEAOD BROS. COLLISION SERVICE						
12894	WM-05				1538 11-Dec-2019	11-Dec-2019	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.						135.60
MEA01	THE MEARIE GROUP						
30,743	BENEFITS				1510 23-Dec-2019	23-Dec-2019	
80-5-0000000-0211	BENEFITS - ESSEX POWER - WATER DEPARTMEN						765.49
MOR172	MORTON INDUSTRIAL SALES & SERVICE LTD.						
00091818	REPAIR				1538 17-Dec-2019	17-Dec-2019	
80-5-0000000-0855	COIN OPERATED FILLING STATIONS REPAIRS						245.21
NEU346	NEUFELD JASON						
2229711	RETURN OF INDEMNITY DEPOSIT FOR 170 PARK STREET, 2019-093				1508 17-Dec-2019	17-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES						1,000.00
ONT001	ONTARIO CLEAN WATER AGENCY						
INV000119206	ADDITIONAL SERVICES				1510 18-Dec-2019	18-Dec-2019	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP						4,263.74
INV000119207	ADDITIONAL SERVICES				1510 18-Dec-2019	18-Dec-2019	
80-5-0000000-0680	LIFE CYCLE EXPENSES						9,049.42
INV000119208	ADDITIONAL SERVICES				1510 18-Dec-2019	18-Dec-2019	
80-5-0000000-0331	GENERAL MAINTENANCE						15,111.36
INV000119209	ADDITIONAL SERVICES				1510 18-Dec-2019	18-Dec-2019	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP						1,234.62
INV000119223	ADDITIONAL SERVICES				1510 18-Dec-2019	18-Dec-2019	



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 Department : All

Cheque Print Date : 01-Jan-2020 To 31-Jan-2020
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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	GENERAL				
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				223.77
INV000119770	ADDITIONAL SERVICES	1510	27-Dec-2019	27-Dec-2019	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				648.21
INV000119772	ADDITIONAL SERVICES	1510	27-Dec-2019	27-Dec-2019	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				456.50
INV000120162	ADDITIONAL SERVICES	1513	31-Dec-2019	31-Dec-2019	
80-5-0000000-0604	CONTRACT COSTS - AWWTP				16,796.40
INV000120378	ADDITIONAL SERVICES	1538	31-Dec-2019	31-Dec-2019	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				590.72
PUR700 PUROLATOR INC.					
443382842	COURIER	1509	20-Dec-2019	20-Dec-2019	
10-1-0000000-2066	A/R - CLEARING				66.63
443443430	COURIER	1509	27-Dec-2019	27-Dec-2019	
10-1-0000000-2066	A/R - CLEARING				56.78
REI953 REID JOAN					
234492	RETURN OF INDEMNITY DEPOSIT FOR 9532 WALKER ROAD, 2019-425	1508	17-Dec-2019	17-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
RTT067 RIVER TOWN TIMES					
3294	ADVERTISING	62	08-Jan-2020	08-Jan-2020	
80-5-0000000-0327	PROFESSIONAL FEES				141.02
S&CC237 S&C CONSTRUCTION CONSULTANTS & RENTALS					
2867	ASHPHALT AND PREP	1510	17-Dec-2019	17-Dec-2019	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,829.12
SCH041 SCHEPENS PAUL					
229805	RETURN OF INDEMNITY DEPOSIT FOR 41 RED OAK DRIVE, 2019-119	1508	17-Dec-2019	17-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				500.00
SER03 SERRAN ALLAN & CONNIE					
206367	RETURN OF INDEMNITY DEPOSIT FOR 8591 HOWARD AVE, 2017-001	1508	17-Dec-2019	17-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
SER102 SERENIC SOFTWARE A SYLOGIST COMPANY					
SI-7034	SERVICE REQUEST MANAGER 2020 RENEWAL	1532	17-Dec-2019	17-Dec-2019	
10-1-0000000-2070	PREPAID EXPENSES				4,413.42
SKU020 SKUHALA FRANK					
DECEMBER 1€ WATER METER REFUND		1510	16-Dec-2019	16-Dec-2019	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				470.00
SOU121 SOUTH CONGREGATION OF JEHOVAH'S WITNESS					
232666	RETURN OF INDEMNITY DEPOSIT FOR 121 LOWES SIDE ROAD, 2019-338	1508	17-Dec-2019	17-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
UNI300 UNITED WAY OF WINDSOR-ESSEX COUNTY					
OCT - DECEMI 4TH QUARTER 2019		1535	31-Dec-2019	31-Dec-2019	
10-2-0000000-1147	A/P - PAYROLL DED. - UNIT				1,136.00
VOL001 VOLLMER A MULTI TRADE CONTRACTOR					
221008	RETURN OF INDEMNITY DEPOSIT FOR 110 ST ARNAUD STREET	1508	17-Dec-2019	17-Dec-2019	
10-2-0000000-2140	INDEMNITY FEES				1,000.00
WAL101 WALKER AGGREGATES					
290361	SUPPLIES	1510	14-Dec-2019	14-Dec-2019	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,180.38
WAL11 WALKERTON CLEAN WATER CENTRE					
3049470	TRAINING	1510	16-Dec-2019	16-Dec-2019	
80-5-0000000-0249	TRAINING				230.00
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
125805	SUPPLIES (DEC 12,2018)	1538	27-Dec-2019	27-Dec-2019	

Council/Board Report By Dept-(Computer)



Vendor : CAT038 To ZUL180

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Department : All

Cheque Print Date : 01-Jan-2020 To 31-Jan-2020

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000 GENERAL					
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				3.38
WIN270 GFL (GREEN FOR LIFE) ENVIRONMENTAL INC.					
GW000098113: JANUARY MONTHLY COLLECTION		1535	31-Dec-2019	31-Dec-2019	
10-1-0000000-2031	A/R - FLOW THROUGH INVOICES				385.85
WOL533 WOLSELEY CANADA INC					
115315	MAINTENANCE CREDIT	1510	24-Dec-2019	24-Dec-2019	
80-5-0000000-0850	HYDRANT MAINTENANCE				-16.23
115316	MAINTENANCE CREDIT	1510	24-Dec-2019	24-Dec-2019	
80-5-0000000-0850	HYDRANT MAINTENANCE				-29.80
8896790	MAINTENANCE	1510	19-Dec-2019	19-Dec-2019	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				902.87
8902335	MAINTENANCE	1510	19-Dec-2019	19-Dec-2019	
80-5-0000000-0835	SAMPLE STATION - REPAIRS, UPGRADES ETC.				19.21
8902336	MAINTENANCE	1510	16-Dec-2019	16-Dec-2019	
80-5-0000000-0835	SAMPLE STATION - REPAIRS, UPGRADES ETC.				116.62
8918847	MAINTENANCE	1510	19-Dec-2019	19-Dec-2019	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				2,305.20
8925675	MAINTENANCE	1510	19-Dec-2019	19-Dec-2019	
80-5-0000000-0850	HYDRANT MAINTENANCE				425.18
8930571	MAINTENANCE	1510	23-Dec-2019	23-Dec-2019	
80-5-0000000-0850	HYDRANT MAINTENANCE				152.72
8933920	MAINTENANCE	1510	24-Dec-2019	24-Dec-2019	
80-5-0000000-0850	HYDRANT MAINTENANCE				190.21
8995080	SUPPLIES	63	20-Jan-2020	20-Jan-2020	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				3,016.49
8995082	SUPPLIES	63	20-Jan-2020	20-Jan-2020	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				336.23
9009297	SUPPLIES	63	20-Jan-2020	20-Jan-2020	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,525.84
Department Totals :					129,477.19

DEPARTMENT 1001011 COUNCIL - MAYOR					
AMH20 AMHERSTBURG TREASURY PETTY CASH					
DECEMBER 20 PETTY CASH		1508	31-Dec-2019	31-Dec-2019	
10-5-1001011-0340	18MAYO MAYOR - PUBLIC RECEPTIONS, ETC.				50.00
Department Totals :					50.00

DEPARTMENT 1001020 ADMINISTRATION					
ACM205 AC METAL FABRICATING LIMITED					
15006	MAINTENANCE	62	15-Jan-2020	15-Jan-2020	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				8,333.75
ADV329 ADVANCE BUSINESS SYSTEMS					
692046	INK FOR NEOPOST	1532	20-Dec-2019	20-Dec-2019	
10-5-1001020-0304	POSTAGE & COURIER				256.51
692474	NEOPOST	1532	27-Dec-2019	27-Dec-2019	
10-5-1001020-0304	POSTAGE & COURIER				678.00
COL277 COLAUTTI FLOORS					
00080489	320 RICHMOND PROGRESS PAYMENT	1509	10-Dec-2019	10-Dec-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				113,000.00
DMG357 DMG ARCHITECTURAL GLASS AND METAL LTD					
9706	PROGRESS PAYMENT FOR 320 R ICHMOND	1509	20-Dec-2019	20-Dec-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				39,179.36



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 ADMINISTRATION					
EMP481 EMPIRE ROOFING CORPORATION					
S19-516	WORK COMPLETED AT 320 RICHMOND	1509	05-Dec-2019	05-Dec-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				15,255.00
ENC113 ENCORE MECHANICAL AND BUILDING SERVICES INC					
129654	FIRST DRAW MECHANICAL BUILD OUT 320 RICHMOND	1509	16-Oct-2019	16-Oct-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				183,805.80
LUC170 LUCIER GLOVE & SAFETY PRODUCTS					
39047	320 RICHMOND	1532	30-Dec-2019	30-Dec-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				1,355.66
MAS170 MASTER MAILERS					
23669	2020 INTERIM TAX NOTICES	62	16-Jan-2020	16-Jan-2020	
10-5-1001020-0304	POSTAGE & COURIER				7,885.43
MYL033 MYLEN					
16383	BALANC 320 RICHMOND	1535	29-Aug-2019	29-Aug-2019	
40-7-1001020-0012	320LIH ST. BERNARD'S 320 RICHMOND				14,495.57
16578	320 RICHMOND	1535	05-Dec-2019	05-Dec-2019	
40-7-1001020-0012	320LIH ST. BERNARD'S 320 RICHMOND				14,890.00
NEO150 NEOPOST LEASING SERVICES CANADA LTD					
DECEMBER 1	POSTAGE METER REFILL, ACCT # 256538	1508	19-Dec-2019	19-Dec-2019	
10-5-1001020-0304	POSTAGE & COURIER				565.00
JANUARY 8, 2	POSTAGE REFILL FOR PWD, ACCT # 2534816	3	08-Jan-2020	08-Jan-2020	
10-5-1001020-0304	POSTAGE & COURIER				2,260.00
PAR372 PARRLINE ELECTRICAL WHOLESALE					
86388	SUPPLIES	1532	13-Dec-2019	13-Dec-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				111.25
86438	SUPPLIES	1532	05-Dec-2019	05-Dec-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				1,567.65
86497	SUPPLIES	1532	11-Dec-2019	11-Dec-2019	
40-7-1001020-0012	320COM ST. BERNARD'S 320 RICHMOND				181.21
86519	SUPPLIES	1532	16-Dec-2019	16-Dec-2019	
40-7-1001020-0012	320RIC ST. BERNARD'S 320 RICHMOND				85.13
PUR700 PUROLATOR INC.					
443327796	SHIPPING	1509	13-Dec-2019	13-Dec-2019	
10-5-1001020-0304	POSTAGE & COURIER				9.51
443392685	COURIER	1508	20-Dec-2019	20-Dec-2019	
10-5-1001020-0304	POSTAGE & COURIER				12.68
443541393	PUROLATOR	62	10-Jan-2020	10-Jan-2020	
10-5-1001020-0304	POSTAGE & COURIER				113.92
RTT067 RIVER TOWN TIMES					
3152	ADVERTISING	1508	04-Dec-2019	04-Dec-2019	
10-5-1001020-0307	ADVERTISING				265.44
10-5-1001020-0307	ADVERTISING				284.40
10-5-1001020-0307	ADVERTISING				174.51
3204	ADVERTISING	1508	18-Dec-2019	18-Dec-2019	
10-5-1001020-0307	ADVERTISING				174.51
10-5-1001020-0307	ADVERTISING				87.26
3234	ADVERTISING	1508	25-Dec-2019	25-Dec-2019	
10-5-1001020-0307	ADVERTISING				174.52
10-5-1001020-0307	ADVERTISING				174.52
10-5-1001020-0307	ADVERTISING				141.01
3278	ADVERTISING	3	03-Jan-2020	03-Jan-2020	
10-5-1001020-0307	ADVERTISING				174.52
10-5-1001020-0307	ADVERTISING				174.52



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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 1001020 ADMINISTRATION							
10-5-1001020-0307				ADVERTISING			141.01
3294	ADVERTISING				62 08-Jan-2020	08-Jan-2020	
10-5-1001020-0307				ADVERTISING			174.52
3348	ADVERTISING				62 15-Jan-2020	15-Jan-2020	
10-5-1001020-0307				ADVERTISING			174.52
10-5-1001020-0307				ADVERTISING			141.02
SFE01 SFERA ARCHITECTURAL ASSOCIATES INC.							
1408	320 RICHMOND				1535 17-Oct-2019	17-Oct-2019	
40-7-1001020-0012	320LIH			ST. BERNARD'S 320 RICHMOND			13,906.54
40-7-1001020-0012	320ACS			ST. BERNARD'S 320 RICHMOND			13,906.53
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			13,906.53
TRO104 TROY LIFE & FIRE SAFETY LTD.							
1000191418	SUPPLY INSTALL VERIFY FIRE SYSTEM			320 RICHMOND	1535 17-Dec-2019	17-Dec-2019	
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			7,099.65
WIN210 WINDSOR FACTORY SUPPLY LTD							
5162064	320 RICHMOND				1509 12-Dec-2019	12-Dec-2019	
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			75.33
5170268	320 RICHMOND				62 02-Jan-2020	02-Jan-2020	
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			289.42
5173197	320 RICHMOND				62 07-Jan-2020	07-Jan-2020	
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			572.98
WOR03 WORKPLACE SAFETY & INSURANCE BOARD							
DECEMBER 23	NEER SURCHARGE YEAR 2019				1525 23-Dec-2019	23-Dec-2019	
10-5-1001020-0208				BENEFITS - WORKER'S COMP.			34.37
ZTE680 ZT ELECTRICAL							
INV-0170	320 RICHMOND INVOICE FIRE ALARM INSTALLATION				1509 20-Dec-2019	20-Dec-2019	
40-7-1001020-0012	320COM			ST. BERNARD'S 320 RICHMOND			2,531.20
Department Totals :							458,820.26
<hr/>							
DEPARTMENT 1001021 TREASURY							
ASS148 OMTRA ONTARIO MUNICIPAL TAX AND REVENUE							
2020*1053	MEMBERSHIP DUES				62 02-Jan-2020	02-Jan-2020	
10-5-1001021-0350				MEMBERSHIPS			254.25
CIT350 CITY OF WINDSOR							
0000178986	CORPORATE TRAINING				1508 18-Dec-2019	18-Dec-2019	
10-5-1001021-0351				TRAINING & CONFERENCES			1,204.53
FIR350 FIRST STOP SERVICES							
4939	SHREDDING SERVICES				1508 31-Dec-2019	31-Dec-2019	
10-5-1001021-0301				OFFICE SUPPLIES			46.67
MON183 MONARCH OFFICE SUPPLY LTD							
182977	NOVEMBER 2019 PURCHASES				1508 28-Nov-2019	28-Nov-2019	
10-5-1001021-0301				OFFICE SUPPLIES			59.90
MUN200 MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO							
MC005927	EMPLOYEE MUNICIPAL CONTRIBUTION FOR 2020				3 02-Jan-2020	02-Jan-2020	
10-5-1001021-0350				MEMBERSHIPS			741.56
MUN216 MUNICIPAL FINANCE OFFICERS' ASSOCIATION OF							
2020-344	MEMBERSHIP				1535 20-Nov-2019	20-Nov-2019	
10-5-1001021-0350				MEMBERSHIPS			355.95
Department Totals :							2,662.86
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DEPARTMENT 1001022 CLERKS							
FIR350 FIRST STOP SERVICES							



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001022 CLERKS					
4939	SHREDDING SERVICES	1508	31-Dec-2019	31-Dec-2019	
10-5-1001022-0301	OFFICE SUPPLIES				46.66
MON183 MONARCH OFFICE SUPPLY LTD					
182977	NOVEMBER 2019 PURCHASES	1508	28-Nov-2019	28-Nov-2019	
10-5-1001022-0301	OFFICE SUPPLIES				46.38
Department Totals :					93.04
<hr/>					
DEPARTMENT 1001023 C.A.O.					
FIR350 FIRST STOP SERVICES					
4939	SHREDDING SERVICES	1508	31-Dec-2019	31-Dec-2019	
10-5-1001023-0301	OFFICE SUPPLIES				46.67
MON183 MONARCH OFFICE SUPPLY LTD					
182977	NOVEMBER 2019 PURCHASES	1508	28-Nov-2019	28-Nov-2019	
10-5-1001023-0301	OFFICE SUPPLIES				208.19
MON610 MONTEITH BROWN PLANNING CONSULTANTS					
14592	PROFESSIONAL SERVICES	1508	15-Dec-2019	15-Dec-2019	
10-5-1001023-0327	PROFESSIONAL FEES				4,173.94
MUN428 MUNICIPAL WORLD INC					
309207	SUPPLIES	1508	27-Nov-2019	27-Nov-2019	
10-5-1001023-0251	MEMBERSHIPS AND SUB. - CAO				71.13
PUB148 THE PUBLIC SECTOR DIGEST INC					
13225	MEMBERSHIP RENEWAL	62	24-Jan-2020	24-Jan-2020	
10-5-1001023-0251	MEMBERSHIPS AND SUB. - CAO				503.41
Department Totals :					5,003.34
<hr/>					
DEPARTMENT 1001024 HUMAN RESOURCES					
AMC610 AMCTO					
226458	RECRUITMENT	1532	23-Dec-2019	23-Dec-2019	
10-5-1001024-0372	RECRUITMENT EXPENSES				587.60
226476	CAREER BROADCAST SERVICE	62	08-Jan-2020	08-Jan-2020	
10-5-1001024-0372	RECRUITMENT EXPENSES				598.90
CIT350 CITY OF WINDSOR					
0000178986	CORPORATE TRAINING	1508	18-Dec-2019	18-Dec-2019	
10-5-1001024-0351	TRAINING & CONFERENCES - HUMAN RESOURCES				1,204.54
COU360 COUNTY OF ESSEX					
IN000015719	OH & S LEADERSHIP TRAINING - NOV 26, 2019	1532	31-Dec-2019	31-Dec-2019	
10-5-1001024-0351	TRAINING & CONFERENCES - HUMAN RESOURCES				529.16
FOX752 FOX GLEN GOLF COURSE					
DECEMBER 7, EMPLOYEE RECOGNITION		1509	07-Dec-2019	07-Dec-2019	
10-5-1001024-0240	EMPLOYEE RECOGNITION				4,811.26
MAR006 MARIANNE LOVE CONSULTING INC.					
240.19	PROFESSIONAL FEES	1509	31-Dec-2019	31-Dec-2019	
10-5-1001024-0327	PROFESSIONAL FEES				621.50
MCT455 MCTAGUE LAW FIRM					
304852	PROFESSIONAL SERVICES	1532	04-Oct-2019	04-Oct-2019	
10-5-1001024-0327	PROFESSIONAL FEES				2,282.77
305042	LEGAL FEES	1532	06-Nov-2019	06-Nov-2019	
10-5-1001024-0327	PROFESSIONAL FEES				12,853.41
305521	PROFESSIONAL FEES	1509	10-Dec-2019	10-Dec-2019	
10-5-1001024-0327	PROFESSIONAL FEES				242.39
305522	PROFESSIONAL SERVICES	1508	10-Dec-2019	10-Dec-2019	



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001024 HUMAN RESOURCES					
10-5-1001024-0327	PROFESSIONAL FEES				5,529.66
MON183 MONARCH OFFICE SUPPLY LTD					
182977	NOVEMBER 2019 PURCHASES	1508	28-Nov-2019	28-Nov-2019	
10-5-1001024-0301	OFFICE SUPPLIES				3.42
188595	SUPPLIES	62	08-Jan-2020	08-Jan-2020	
10-5-1001024-0250	HEALTH AND SAFETY - HUMAN RESOURCES				506.99
RTT067 RIVER TOWN TIMES					
3152	ADVERTISING	1508	04-Dec-2019	04-Dec-2019	
10-5-1001024-0372	RECRUITMENT EXPENSES				87.26
3204	ADVERTISING	1508	18-Dec-2019	18-Dec-2019	
10-5-1001024-0372	RECRUITMENT EXPENSES				87.26
3234	ADVERTISING	1508	25-Dec-2019	25-Dec-2019	
10-5-1001024-0372	RECRUITMENT EXPENSES				141.02
10-5-1001024-0372	RECRUITMENT EXPENSES				141.02
3278	ADVERTISING	3	03-Jan-2020	03-Jan-2020	
10-5-1001024-0372	RECRUITMENT EXPENSES				141.02
10-5-1001024-0372	RECRUITMENT EXPENSES				141.02
10-5-1001024-0372	RECRUITMENT EXPENSES				141.02
3294	ADVERTISING	62	08-Jan-2020	08-Jan-2020	
10-5-1001024-0372	RECRUITMENT EXPENSES				87.26
10-5-1001024-0372	RECRUITMENT EXPENSES				87.26
10-5-1001024-0372	RECRUITMENT EXPENSES				141.02
10-5-1001024-0372	RECRUITMENT EXPENSES				141.02
10-5-1001024-0372	RECRUITMENT EXPENSES				141.01
3348	ADVERTISING	62	15-Jan-2020	15-Jan-2020	
10-5-1001024-0372	RECRUITMENT EXPENSES				87.26
10-5-1001024-0372	RECRUITMENT EXPENSES				87.26
10-5-1001024-0372	RECRUITMENT EXPENSES				141.02
10-5-1001024-0372	RECRUITMENT EXPENSES				141.02
10-5-1001024-0372	RECRUITMENT EXPENSES				141.02
Department Totals :					31,846.37

DEPARTMENT 1001025 INFORMATION TECHNOLOGY					
APP302 APPLIED COMPUTER SOLUTIONS INC					
46785	NETWORK TROUBLE SHOOTING	1532	19-Dec-2019	19-Dec-2019	
10-5-1001025-0310	COMPUTER MAINTENANCE				1,200.63
ATL317 ATLAS PRODUCTINOS (ONTARIO) INC.					
121719	COMPUTER HARDWARE	1508	17-Dec-2019	17-Dec-2019	
40-7-1001025-0701	COMPUTER HARDWARE - REC & CULTURE				4,931.32
CDW577 CDW CANADA INC					
TKQ8750	SPEAKER BARS FOR MONITORS REPLACED IN LIFECYCLE SCHEDULE	1532	08-Aug-2019	08-Aug-2019	
40-7-1001025-0002	COMPUTER HARDWARE				361.60
CEN100 VADIM COMPUTER MGMT GROUP A CENTRALSQUARE COMPANY;					
261515	RIM ANNUAL MAINTENANCE	1509	01-Dec-2019	01-Dec-2019	
10-5-1001025-0310	COMPUTER MAINTENANCE				37,681.09
DIR572 DIRECTDIAL.COM					
IN705640	LAPTOP REPLACEMENTS 2019 LIFE CYCLE	1532	12-Dec-2019	12-Dec-2019	
40-7-1001025-0002	COMPUTER HARDWARE				5,898.60
IN706036	LAPTOP REPLACEMENTS 2019 - LIFE CYCLE	1532	16-Dec-2019	16-Dec-2019	
40-7-1001025-0002	COMPUTER HARDWARE				5,688.42
IN706387	PRINTER USAGE AND MAINTENANCE	1532	17-Dec-2019	17-Dec-2019	
10-5-1001025-0308	PHOTOCOPIES				142.83
IN706738	KEYBOARDS AND MICE FOR COMPUTER REPLACEMENTS 2019	1532	19-Dec-2019	19-Dec-2019	
40-7-1001025-0002	COMPUTER HARDWARE				202.27

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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 1001025 INFORMATION TECHNOLOGY							
IN707292	LAPTOP REPLACEMENTS 2019				1532 23-Dec-2019	23-Dec-2019	
40-7-1001025-0002				COMPUTER HARDWARE			4,847.70
IN707387	PROJECTOR CABLING 2019				1532 24-Dec-2019	24-Dec-2019	
10-5-1001025-0310				COMPUTER MAINTENANCE			187.58
IN708293	PRINTER USAGE AND MAINTENANCE				62 03-Jan-2020	03-Jan-2020	
10-5-1001025-0308				PHOTOCOPIES			140.20
KEL117 KELCOM TELEMESSAGING							
2001-06702	AFTER HOURS CALL ANSWERING SERVICE				62 01-Jan-2020	01-Jan-2020	
10-5-1001025-0315				TELEPHONE			170.52
THI235 THINK! WIRELESS SOLUTIONS INC.							
1572	GPS				62 05-Jan-2020	05-Jan-2020	
10-5-1001025-0406				GPS			1,196.61
TOS075 TOSHIBA BUISNESS SOLUTIONS; A DIVISION OF							
AR3862826	COPIER USAGE AND MAINTENANCE				1532 18-Dec-2019	18-Dec-2019	
10-5-1001025-0308				PHOTOCOPIES			29.73
AR3862827	COPIER USAGE AND MAINTENANCE				1532 18-Dec-2019	18-Dec-2019	
10-5-1001025-0308				PHOTOCOPIES			2.62
Department Totals :							62,681.72

DEPARTMENT 1002000 COMMITTEES							
MOU001 MOUSSEAU DELUCA McPHERSON PRINCE							
61022	HERITAGE COMMITTEE EXPENSE				1535 31-Dec-2019	31-Dec-2019	
10-5-1002000-0368				HERITAGE COMMITTEE			1,079.43
REI082 REINER MEG							
DECEMBER 13 HERITAGE COMMITTEE WORK					1508 13-Dec-2019	13-Dec-2019	
10-5-1002000-0368				HERITAGE COMMITTEE			1,700.00
Department Totals :							2,779.43

DEPARTMENT 1008030 UNFINANCED DRAINS							
BAR456 BARRETTE EXCAVATING INC.							
144	CONSTRUCTION INVOICE FOR BRIDGE INSTALLATION				1532 19-Dec-2019	19-Dec-2019	
10-1-1008030-9046				HAMEL DRAIN - BASTIEN BRIDGE			11,271.75
145	DRAIN MAINTENANCE				1535 19-Dec-2019	19-Dec-2019	
10-1-1008030-8420				IMESON-MELOCHE DRAIN			12,819.85
146	DRAIN MAINTENANCE				1535 19-Dec-2019	19-Dec-2019	
10-1-1008030-8030				6th CONC RD DRAIN			14,397.90
148	DRAIN MAINTENANCE				1535 19-Dec-2019	19-Dec-2019	
10-1-1008030-8415				IMESON-CHARETTE DRAIN			4,351.86
DIL426 DILLON CONSULTING							
211009	ENGINEERING FEES				1532 24-Dec-2019	24-Dec-2019	
10-1-1008030-9040				LEMAY-COOKSON DRAIN - REQ FOR IMPROVEMEN			21,656.00
ESS53 ESSEX REGION CONSERVATION AUTHORITY							
IN000016564	ERCA PERMIT FEES				1509 20-Dec-2019	20-Dec-2019	
10-1-1008030-9047				DUPUIS DRAIN - BASTIEN BRIDGE			150.00
RCS261 RC SPENCER ASSOC. INC.							
19-955-0120	ENGINEERING FEES				62 02-Jan-2020	02-Jan-2020	
10-1-1008030-9054				7 CONCESSION DRAIN NORTH BRIDGES			935.08
REG742 REG CLARK TRUCKING LTD							
1920-202	DRAIN MAINTENANCE				1509 03-Dec-2019	03-Dec-2019	
10-1-1008030-8060				9th CONC DRAIN			4,620.29
1920-203	MOBILIZATION				1509 28-Nov-2019	28-Nov-2019	
10-1-1008030-8145				BEETHAM DRAIN			309.62

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1008030 UNFINANCED DRAINS					
1920-204	DRAIN MAINTENANCE BRUSHING AND MOWING	1509	29-Nov-2019	29-Nov-2019	
10-1-1008030-8145	BEETHAM DRAIN				5,635.88
1920-219	DRAIN MAINTENANCE	1535	05-Dec-2019	05-Dec-2019	
10-1-1008030-8340	GORE ATKIN DRAIN				270.92
1920-220	DRAIN MAINTENANCE	1535	18-Dec-2019	18-Dec-2019	
10-1-1008030-8340	GORE ATKIN DRAIN				909.65
TOW033 TOWN OF ESSEX					
SALES000000X	ASSESSMENTENGINEERING REPORT THROUGH ESSEX	1509	18-Dec-2019	18-Dec-2019	
10-1-1008030-9051	JOHN PARKS DRAIN NO.2 OUTLET IMPR				427.97
Department Totals :					77,756.77

DEPARTMENT 2010000 FIRE DEPARTMENT					
AJS141 A.J. STONE CO LTD					
0000150655	EQUIPMENT	3	09-Jan-2020	09-Jan-2020	
10-5-2010000-0420	FIREFIGHTING EQUIPMENT				698.07
AND110 ANDERSON ROGER					
663651	APARATUS REPAIR	1508	23-Oct-2019	23-Oct-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				548.05
663653	E2 OUT OF SERVICE WATER IN FUEL, SERVICE CALL	62	11-Jan-2020	11-Jan-2020	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				359.90
BOB219 BOBLO DEVELOPMENTS INC					
J000816	COSTS FOR REPAIRS DONE AT THE DANCE HALL ON BOBLO	1536	20-Dec-2019	20-Dec-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				9,558.48
CAR645 CARRIER CENTERS					
05S503362	AM LADDER 1 ANNUAL INSPECTION SERVICE	1532	30-Sep-2019	30-Sep-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				1,920.75
CIT350 CITY OF WINDSOR					
0000178912	JOINT OPERATIONAL CYANIDE ANTIDOTE DEPLOYMENT AGREEMENT	1509	10-Dec-2019	10-Dec-2019	
10-5-2010000-0420	FIREFIGHTING EQUIPMENT				451.06
0000178930	ENGINE 2 REPAIRS	1509	16-Dec-2019	16-Dec-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				226.00
CTS200 C.T. SOIL & MATERIALS TESTING					
44358	SOIL TESTING, BOBLO FIRE ENGINE 1 B	1535	30-Nov-2019	30-Nov-2019	
10-5-2010000-0327	PROFESSIONAL FEES				577.43
DAR402 DARCH FIRE					
CI30000335	SCBA REPAIR	1508	17-Dec-2019	17-Dec-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				709.14
FIR100 FIRE MARSHALL'S PUBLIC FIRE SAFETY COUNCIL					
IN005165	MEMBERSHIP DUES	62	09-Jan-2020	09-Jan-2020	
10-5-2010000-0350	MEMBERSHIPS				100.00
FLU580 FLUENTIMS					
INV-4473	BURN PERMIT ASSOCIATED COSTS	62	13-Jan-2020	13-Jan-2020	
10-5-2010000-0327	PROFESSIONAL FEES				1,101.75
FRO400 FRONTLINE OUTFITTERS					
0000045751	UNIFORMS	1508	23-Dec-2019	23-Dec-2019	
10-5-2010000-0252	UNIFORMS				1,612.79
HOG140 HOGAN'S PRINTING					
32136	UNIFORMS	1508	27-Dec-2019	27-Dec-2019	
10-5-2010000-0252	UNIFORMS				1,575.22
JEA330 JEANNETTE RSW JIM					
JUNE 21, 2019	2019 MENTAL HEALTH TRAINING SEMINAR	1536	21-Jun-2019	21-Jun-2019	
10-5-2010000-0254	FIRE FIGHTER TRAINING				200.00



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE DEPARTMENT				
JOE055	JOE MELOCHE FORD SALES LTD				
RJ18266	CHIEF 2	1509	13-Jun-2019	13-Jun-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				84.75
KEL198	KELCOM RADIO DIVISION				
80011480	RADIO AIRTIME	1508	16-Dec-2019	16-Dec-2019	
10-5-2010000-0319	COMMUNICATION EQUIP MAINTENANCE				3,742.56
80011602	RADIO AIRTIME	62	15-Jan-2020	15-Jan-2020	
10-5-2010000-0319	COMMUNICATION EQUIP MAINTENANCE				3,742.56
MAL256	MALDEN AUTOMOTIVE				
5294-205433	ENGINE 1	1532	20-Dec-2019	20-Dec-2019	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				39.84
MAX080	MAXILL				
574439	MEDICAL GLOVES	1508	14-Nov-2019	14-Nov-2019	
10-5-2010000-0318	OPERATING SUPPLIES				296.63
MLS149	M&L SUPPLY FIRE & SAFETY - 3635112				
001251	NEW FF HELMETS	62	16-Jan-2020	16-Jan-2020	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				4,885.17
MON183	MONARCH OFFICE SUPPLY LTD				
182977	NOVEMBER 2019 PURCHASES	1508	28-Nov-2019	28-Nov-2019	
10-5-2010000-0301	OFFICE SUPPLIES				1,159.24
OFC066	OFCAAA C/O GREATER NAPANEE EMERGENCY SERVICE				
101	OFCAAA MEMBERSHIP	62	20-Jan-2020	20-Jan-2020	
10-5-2010000-0350	MEMBERSHIPS				45.00
RTT067	RIVER TOWN TIMES				
3152	ADVERTISING	1508	04-Dec-2019	04-Dec-2019	
10-5-2010000-0307	ADVERTISING				87.26
SAN107	SANIGEAR				
3653	ANNUAL GEAR	1509	18-Dec-2019	18-Dec-2019	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				245.66
3693	ANNUAL GEAR	1508	23-Dec-2019	23-Dec-2019	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				412.00
3740	ANNUAL GEAR	1508	01-Aug-2019	01-Aug-2019	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				577.54
SKY232	SKY MOBILE				
1123	SKYMOBILE MONTHLY CHARGES	1535	01-Dec-2019	01-Dec-2019	
10-5-2010000-0345	FIRE - CELL PHONE EXPENSE				404.54
1289	SKY MOBILE CHARGES	3	02-Jan-2020	02-Jan-2020	
10-5-2010000-0345	FIRE - CELL PHONE EXPENSE				404.54
TEA795	TEAM TRUCK CENTRES				
19ZW330203S	T2 AIRLEAK WARRANTY CALL OUT CHARGE	62	07-Jan-2020	07-Jan-2020	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				45.20
THA150	THAMES COMMUNICATIONS				
CHA20IN1026C	SUPPLIES	62	09-Jan-2020	09-Jan-2020	
10-5-2010000-0420	FIREFIGHTING EQUIPMENT				118.65
TRU429	401 TRUCKSOURCE INC.				
90550317	E2 REPAIR DONE AT KEW STREET	62	16-Jan-2020	16-Jan-2020	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				185.48
ULI350	ULINE CANADA CORPORATION				
6222471	TYVEK SUITS	62	14-Jan-2020	14-Jan-2020	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				915.50
UNI351	UNIFORM UNIFORMS				
50467	DRESS UNIFORMS	1508	19-Dec-2019	19-Dec-2019	



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DEPARTMENT	2010000	FIRE DEPARTMENT			
10-5-2010000-0252		UNIFORMS			1,368.43
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE				
137089	KEYS - EWC		1508	11-Dec-2019	11-Dec-2019
10-5-2010000-0800		EMERGENCY OPERATIONS CENTRE EXPENSES			13.51
137545	JANITORIAL SUPPLIES		62	04-Jan-2020	04-Jan-2020
10-5-2010000-0318		OPERATING SUPPLIES			56.23
137781	MISC EQUIPMENT		62	14-Jan-2020	14-Jan-2020
10-5-2010000-0420		FIREFIGHTING EQUIPMENT			140.01
WIN210	WINDSOR FACTORY SUPPLY LTD				
5163514	BARRICADE SUPPLIES		1508	16-Dec-2019	16-Dec-2019
10-5-2010000-0420		FIREFIGHTING EQUIPMENT			136.96
WOR03	WORKPLACE SAFETY & INSURANCE BOARD				
DECEMBER 2: NEER SURCHARGE YEAR 2019			1525	23-Dec-2019	23-Dec-2019
10-5-2010000-0208		BENEFITS - WORKER'S COMP.			7,309.32
WOR415	WORK AUTHORITY				
579546	SAFETY BOOTS		1508	22-Dec-2019	22-Dec-2019
10-5-2010000-0252		UNIFORMS			187.57
Department Totals :					46,242.79

DEPARTMENT	2012019	FIRE CAPITAL			
HAP147	HAPPY DAYS BOAT CENTRE				
05629	2020 OUTBOARD		1535	04-Nov-2019	04-Nov-2019
40-7-2012019-0001		WATER & ICE RESCUE EQUIP			3,649.90
Department Totals :					3,649.90

DEPARTMENT	2020000	POLICE DEPARTMENT			
CIT350	CITY OF WINDSOR				
0000178904	POLICE DISPATCHING		1535	09-Dec-2019	09-Dec-2019
10-5-2020000-0324		DISPATCHING - POLICE			71,500.00
JAN268	JANI SAFE INC.				
195970-1	JANITORIAL		1509	13-Dec-2019	13-Dec-2019
10-5-2020000-0317		BUILDING MAINTENANCE			64.68
KEL198	KELCOM RADIO DIVISION				
80011483	RADIO BACKHAUL MAINTENANCE CONTRACT		1532	16-Dec-2019	16-Dec-2019
10-5-2020000-0319		RADIO MAINTENANCE			197.75
ROY120	ROYAL CANADIAN MOUNTED PO				
1800000117	FINGERPRINTS (2016-04-01)		1535	31-Dec-2019	31-Dec-2019
10-5-2020000-0320		FORENSIC IDENTIFICATION EXPENSE			150.00
1800000469	FINGERPRINTS (2016-06-01)		1535	31-Dec-2019	31-Dec-2019
10-5-2020000-0320		FORENSIC IDENTIFICATION EXPENSE			100.00
1800000766	FINGER PRINTS (2018-06-14)		1535	31-Dec-2019	31-Dec-2019
10-5-2020000-0320		FORENSIC IDENTIFICATION EXPENSE			25.00
1800001711	FINGERPRINTS (2016-09-01)		1535	31-Dec-2019	31-Dec-2019
10-5-2020000-0320		FORENSIC IDENTIFICATION EXPENSE			25.00
1800004379	FINGER PRINTS (2018-02-20)		1535	31-Dec-2019	31-Dec-2019
10-5-2020000-0320		FORENSIC IDENTIFICATION EXPENSE			150.00
TUR070	TURRIS SITES DEVELOPMENT CORP.				
518608	MCGREGOR SITE LEASE		62	01-Jan-2020	01-Jan-2020
10-5-2020000-0319		RADIO MAINTENANCE			620.20
WOR03	WORKPLACE SAFETY & INSURANCE BOARD				
DECEMBER 2: NEER SURCHARGE YEAR 2019			1525	23-Dec-2019	23-Dec-2019
10-5-2020000-0208		BENEFITS - WORKER'S COMP.			79,454.80



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DEPARTMENT 2020000	POLICE DEPARTMENT				
Department Totals :					152,287.43

DEPARTMENT 2043010	BUILDING DEPARTMENT				
GRE330	GREAT LAKES SAFETY PRODUCTS				
00328580	SUPPLIES		1508 25-Nov-2019	25-Nov-2019	
10-5-2043010-0252	UNIFORMS				85.32
LUC170	LUCIER GLOVE & SAFETY PRODUCTS				
38359	SUPPLIES		1508 25-Nov-2019	25-Nov-2019	
10-5-2043010-0252	UNIFORMS				605.62
MON183	MONARCH OFFICE SUPPLY LTD				
182977	NOVEMBER 2019 PURCHASES		1508 28-Nov-2019	28-Nov-2019	
10-5-2043010-0301	OFFICE SUPPLIES				153.21
ONT022	ONTARIO PLUMBING INSPECTORS ASSOCIATION				
420	MEMBERSHIPS		3 05-Jan-2020	05-Jan-2020	
10-5-2043010-0350	MEMBERSHIPS				70.00
Department Totals :					914.15

DEPARTMENT 2043015	LICENSING AND ENFORCEMENT				
GPS049	GPS CITY CANADA				
2131612	GPS UNIT		1509 22-Nov-2019	22-Nov-2019	
10-5-2043015-0402	VEHICLE & EQUIPMENT MAINTENANCE				467.76
KEL198	KELCOM RADIO DIVISION				
80011485	RADIO AIRTIME		1509 16-Dec-2019	16-Dec-2019	
10-5-2043015-0420	SMALL EQUIPMENT				118.48
RTT067	RIVER TOWN TIMES				
2859	BUISNESS CARDS		1508 15-Oct-2019	15-Oct-2019	
10-5-2043015-0301	OFFICE SUPPLIES				44.07
WIN137	WINDSOR-ESSEX COUNTY HUMANE SOCIETY				
DECEMBER 2019 ANIMAL CONTROL FOR THE MONTH OF DECEMBER 2019	ANIMAL CONTROL - CONTRACT		1508 01-Dec-2019	01-Dec-2019	2,500.00
10-5-2043015-0903					
DECEMBER 5, STRAY CAT PROGRAM	ANIMAL CONTROL - OTHER		1508 05-Dec-2019	05-Dec-2019	200.00
10-5-2043015-0904					
WOR03	WORKPLACE SAFETY & INSURANCE BOARD				
DECEMBER 2019 NEER SURCHARGE YEAR 2019	BENEFITS - WSIB		1525 23-Dec-2019	23-Dec-2019	0.53
10-5-2043015-0208					
Department Totals :					3,330.84

DEPARTMENT 3010000	PUBLIC WORKS				
ACK297	ACKLANDS-GRAINGER INC				
9192501998	LANCE FOR VEHICLE WASH STATION		1535 03-Jun-2019	03-Jun-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				199.72
AMH432	AMHERSTBURG CHEVEROLET-BUICK-GMC				
65067	UNIT 103		1509 10-Dec-2019	10-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				536.31
ARA105	ARAMARK REFRESHMENT				
719899	COFFEE		1535 11-Feb-2019	11-Feb-2019	
10-5-3010000-0301	OFFICE SUPPLIES				133.51
727236	COFFEE		1535 11-Mar-2019	11-Mar-2019	
10-5-3010000-0301	OFFICE SUPPLIES				44.07
732543	COFFEE		1535 08-Apr-2019	08-Apr-2019	
10-5-3010000-0301	OFFICE SUPPLIES				118.82



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DEPARTMENT 3010000	PUBLIC WORKS				
739621	COFFEE	1535	05-Jun-2019	05-Jun-2019	
10-5-3010000-0301	OFFICE SUPPLIES				44.07
746386	COFFEE	1535	03-Jun-2019	03-Jun-2019	
10-5-3010000-0301	OFFICE SUPPLIES				133.51
760920	COFFEE	1535	29-Jul-2019	29-Jul-2019	
10-5-3010000-0301	OFFICE SUPPLIES				29.38
BEN260 BENSON TIRE					
12975602	UNIT 308 REPAIR	62	13-Jan-2020	13-Jan-2020	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				120.91
12975604	REPAIR UNIT 508	62	13-Jan-2020	13-Jan-2020	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				222.78
BEN262 BENSON AUTO PARTS					
20460936	REPAIR UNIT 220	1532	19-Dec-2019	19-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				110.28
20462553	UNIT 110 REPAIR	62	04-Jan-2020	04-Jan-2020	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				497.71
20462555	UNIT 112 REPAIR	62	04-Jan-2020	04-Jan-2020	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				10.50
20462556	ROADS STOCK	62	04-Jan-2020	04-Jan-2020	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				44.44
20462626	UNIT 110 REPAIR	62	06-Jan-2020	06-Jan-2020	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				816.27
CAR645 CARRIER CENTERS					
04P463743	ROADS STOCK	62	07-Jan-2020	07-Jan-2020	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				100.52
04P464170	UNIT 205 REPAIR	62	13-Jan-2020	13-Jan-2020	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				315.48
04P464185	CREDIT	62	14-Jan-2020	14-Jan-2020	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-42.17
CAR660 CARDINAL					
1923792	FLEET MATERIAL DELIVERY	1535	31-Aug-2019	31-Aug-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				564.59
1956443	PARTS DELIVERY	1509	30-Nov-2019	30-Nov-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				369.07
CIT350 CITY OF WINDSOR					
0000178986	CORPORATE TRAINING	1508	18-Dec-2019	18-Dec-2019	
10-5-3010000-0351	TRAINING & CONFERENCES				1,204.53
COL115 COLUMBIA UTILITY SERVICES INC.					
1683	TREE REMOVAL PROGRAM	1509	17-Dec-2019	17-Dec-2019	
10-5-3010000-0650	T-REMO TREE MAINTENANCE				4,407.00
1697	TREE AND STUMP REMOVAL PROGRAM	1532	31-Dec-2019	31-Dec-2019	
10-5-3010000-0650	T-REMO TREE MAINTENANCE				7,627.50
COL128 COLONIAL COFFEE CO. LTD.					
787609	CONCESSION PURCHASE	62	09-Jan-2020	09-Jan-2020	
10-5-3010000-0301	OFFICE SUPPLIES				8.25
DAN991 DAN'S TREE SERVICES					
254	TREE TRIMMING PROGRAM	1509	10-Dec-2019	10-Dec-2019	
10-5-3010000-0650	T-REMO TREE MAINTENANCE				2,022.70
255	2019 TREE TRIMMING	1535	12-Dec-2019	12-Dec-2019	
10-5-3010000-0650	T-TRIM TREE MAINTENANCE				26,472.51
DIL426 DILLON CONSULTING					
208507	ENGINEERING SERVICES	1509	13-Nov-2019	13-Nov-2019	

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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 3010000				PUBLIC WORKS			
10-5-3010000-0328				ENGINEERING FEES			823.77
FLU1650	FLUID BASICS INC						
42012	GPS CALIBRATION - WINTER MAINTENANCE				1508 24-Nov-2019	24-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			343.07
42013	GPS CALIBRATION - WINTER MAINTENANCE				1508 24-Nov-2019	24-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			290.05
42014	GPS CALIBRATION - WINTER MAINTENANCE				1508 24-Nov-2019	24-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			390.12
42015	UNIT 205				1532 24-Nov-2019	24-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			152.55
42016	GPS CALIBRATION - WINTER MAINTENANCE				1508 24-Nov-2019	24-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			177.98
42017	GPS CALIBRATION - WINTER MAINTENANCE				1508 24-Nov-2019	24-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			189.37
42028	UNIT 103 REPAIR				1532 16-Dec-2019	16-Dec-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			1,100.21
HKR216	H. KROEKER LAWN CARE& LANDSCAPING						
1219	TREE PLANTING PROGRAM				1532 12-Dec-2019	12-Dec-2019	
10-5-3010000-0650	T-PLAN			TREE MAINTENANCE			34,802.60
HUB118	HUBB CAP						
1019756	SNOW BLADES				62 06-Jan-2020	06-Jan-2020	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			1,705.03
JOB478	JOBIN FARMS INC.						
9321	RELOCATION OF TREES				1508 12-Dec-2019	12-Dec-2019	
10-5-3010000-0650	T-PLAN			TREE MAINTENANCE			1,582.00
KUC134	KUCERA CONSTRUCTION EQUIPMENT						
CW22526	UNIT 508				62 13-Jan-2020	13-Jan-2020	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			242.27
LAW731	LAWSON PRODUCTS INC						
9307207275	STOCK MAINTENANCE				1509 28-Nov-2019	28-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			48.79
9307207912	SHOP STOCK				1509 29-Nov-2019	29-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			1,315.47
9307208823	SHOP STOCK				1509 02-Dec-2019	02-Dec-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			238.44
9307222771	SHOP MAINTENANCE				1509 06-Dec-2019	06-Dec-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			346.14
9307237614	SHOP MATERIALS				1509 12-Dec-2019	12-Dec-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			1,182.45
9307287733	SHOP STOCK				62 08-Jan-2020	08-Jan-2020	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			639.55
9600087856	CREDIT				1509 02-Dec-2019	02-Dec-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			-1,882.15
960087837	ROADS CREDIT				1509 29-Nov-2019	29-Nov-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			-485.67
MAL256	MALDEN AUTOMOTIVE						
5294-204410	ROADS CREDIT				1532 03-Dec-2019	03-Dec-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			-69.52
5294-204485	UNIT 209				1532 04-Dec-2019	04-Dec-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			27.66
5294-204892	ROADS CREDIT				1532 11-Dec-2019	11-Dec-2019	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			-219.57
5294-205889	UNIT 110 REPAIR				62 04-Jan-2020	04-Jan-2020	



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				99.47
5294-205945	UNIT 110 REPAIR	62	06-Jan-2020	06-Jan-2020	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				20.45
5294-205990	UNIT 110 REPAIR	62	07-Jan-2020	07-Jan-2020	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				57.04
5294-206053	CREDIT	62	07-Jan-2020	07-Jan-2020	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-186.10
MON183	MONARCH OFFICE SUPPLY LTD				
182977	NOVEMBER 2019 PURCHASES	1508	28-Nov-2019	28-Nov-2019	
10-5-3010000-0301	OFFICE SUPPLIES				222.69
PIT565	PITTAO'S AUTO CARE INC				
056493	UNIT 110 REPAIR	62	08-Jan-2020	08-Jan-2020	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				333.34
PRI100	PRINCESS AUTO				
1049079	103 REPAIR	1509	17-Dec-2019	17-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				41.87
1087999	103 REPAIR	1509	18-Dec-2019	18-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				60.95
PUR700	PUROLATOR INC.				
443327798	COURIER	1509	13-Dec-2019	13-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				5.96
REG742	REG CLARK TRUCKING LTD				
1920-205	GENERAL ROAD REPAIR DRING DRAIN MAINTENANCE	1509	02-Dec-2019	02-Dec-2019	
10-5-3010000-0765	MUNICIPAL DRAIN EXPENSE				470.42
STA310	STANTEC CONSULTING LTD				
1448412	PROFESSIONAL SERVICES	1509	05-Dec-2019	05-Dec-2019	
10-5-3010000-0328	ENGINEERING FEES				14,595.07
STE366	STERLING FUELS				
0083033	FUEL FOR VECHILES	1532	19-Dec-2019	19-Dec-2019	
10-5-3010000-0401	GASOLINE				2,974.15
0083037	FUEL FOR TRUCKS	1532	19-Dec-2019	19-Dec-2019	
10-5-3010000-0401	GASOLINE				583.60
0083038	SOUTH YARD - FUEL FOR EQUIPMENT	1532	19-Dec-2019	19-Dec-2019	
10-5-3010000-0401	GASOLINE				298.67
0083041	FUEL FOR EQUIPMENT - MAIN YARD	1532	19-Dec-2019	19-Dec-2019	
10-5-3010000-0401	GASOLINE				521.27
0083042	FUEL FOR TRUCKS MAIN YARD	1532	19-Dec-2019	19-Dec-2019	
10-5-3010000-0401	GASOLINE				983.30
0083231	WARMING HOUSE - TODDY JONES	1532	20-Dec-2019	20-Dec-2019	
10-5-3010000-0401	GASOLINE				113.57
0083304	FUEL FOR VEHICLES	62	03-Jan-2020	03-Jan-2020	
10-5-3010000-0401	GASOLINE				1,848.91
0083316	FUEL FOR EQUIPMENT - NORTH YARD	62	03-Jan-2020	03-Jan-2020	
10-5-3010000-0401	GASOLINE				260.36
0083317	FUEL FOR TRUCKS - NORTH YARD	62	03-Jan-2020	03-Jan-2020	
10-5-3010000-0401	GASOLINE				400.90
STE615	STEVENS STEEL PRODUCTS INC				
295154	UNIT 103	1535	16-Dec-2019	16-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				542.40
TEN131	TENCO INC.				
6880283	UNIT 206	1532	16-Dec-2019	16-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				825.86



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000 PUBLIC WORKS					
TRA689 TRACTION WINDSOR					
396326241	103 REPAIR	1532	17-Dec-2019	17-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				66.29
396326242	ROADS STOCK	1532	17-Dec-2019	17-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				307.59
396326280	ROADS STOCK	1532	17-Dec-2019	17-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				108.32
396326637	UNIT 206	1532	23-Dec-2019	23-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				213.57
396326930	ROADS STOCK	62	02-Jan-2020	02-Jan-2020	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				313.35
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
126065	SUPPLIES	1535	01-Feb-2019	01-Feb-2019	
10-5-3010000-0420	EQUIPMENT				49.67
126082	SUPPLIES	1536	01-Mar-2019	01-Mar-2019	
10-5-3010000-0420	EQUIPMENT				30.94
137037	OFFICE	1509	10-Dec-2019	10-Dec-2019	
10-5-3010000-0301	OFFICE SUPPLIES				23.47
137319	PAINT AND SUPPLIES	1536	19-Dec-2019	19-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				22.95
WIN137 WINDSOR-ESSEX COUNTY HUMANE SOCIETY					
017	WEST NILE VIRUS PROGRAM	1535	09-Dec-2019	09-Dec-2019	
10-5-3010000-0736	WEST NILE VIRUS PREVENTION				3,299.40
WIN380 WINDSOR TIRE INC.					
W095004	205 REPAIR	1532	19-Dec-2019	19-Dec-2019	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				139.93
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
DECEMBER 2019 NEER SURCHARGE YEAR 2019			1525	23-Dec-2019	23-Dec-2019
10-5-3010000-0208	BENEFITS - WORKER'S COMP.				14,112.30
Department Totals :					132,814.80

DEPARTMENT 3020000 ROADS					
CRA181 CRAWFORD WAYNE					
JANUARY 6, 2020 REIMBURSEMENT FOR CULVERT			3	06-Jan-2020	06-Jan-2020
10-5-3020000-0730	CULVERTS & BRIDGES				960.50
ESS160 ESSEX TERMINAL RAILWAY CO					
0021597-IN	RAIL MAINTENANCE COST	1535	01-Dec-2019	01-Dec-2019	
10-5-3020000-0720	RAILWAY CROSSINGS				304.30
HEA693 HEATON SANITATION					
39265	HYDRO VAC SERVICES	62	13-Jan-2020	13-Jan-2020	
10-5-3020000-0725	ROADS MAINTENANCE - GENERAL				1,243.00
REG742 REG CLARK TRUCKING LTD					
1920-223	REPLACE CULVERT ON KNAPPS ISLAND	1535	10-Dec-2019	10-Dec-2019	
10-5-3020000-0730	CULVERTS & BRIDGES				4,292.87
1920-224	REPLACE CULVERT ON KNAPPS ISLAND ROAD	1535	09-Dec-2019	09-Dec-2019	
10-5-3020000-0730	CULVERTS & BRIDGES				2,650.66
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
125543	CATCH BASIN REPAIR	1535	31-Dec-2019	31-Dec-2019	
10-5-3020000-0756	DITCHING				21.46
126109	CEMENT FOR CB REPAIRS	1536	01-Apr-2019	01-Apr-2019	
10-5-3020000-0756	DITCHING				51.95
WOL533 WOLSELEY CANADA INC					

TOWN OF AMHERSTBURG
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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3020000 ROADS					
8879592	CATCH BASIN REPAIRS	1509	10-Dec-2019	10-Dec-2019	
10-5-3020000-0757	STORM SEWER CLEANING & FLUSHING				490.31
Department Totals :					10,015.05

DEPARTMENT 3022019 ROADS CAPITAL					
WOO4090 WOOD ENVIRONMENTAL & INFRASTRUCTURE SOLUTIONS					
GS8057	PROFESSIONAL SERVICES	1509	06-Nov-2019	06-Nov-2019	
40-7-3022019-0009	GEOTECHNICAL INVESTIGATION				5,480.50
GS8058	PROFESSIONAL SERVICES	1509	06-Nov-2019	06-Nov-2019	
40-7-3022019-0009	GEOTECHNICAL INVESTIGATION				4,257.70
Department Totals :					9,738.20

DEPARTMENT 3030000 WINTER CONTROL					
CAR645 CARRIER CENTERS					
04S418255	PLOW HARNESS	1532	30-Dec-2019	30-Dec-2019	
10-5-3030000-0710	WINTER CONTROL				5,554.00
JEF296 JEFF SHEPLEY EXCAVATING LTD					
11215	SALT HAULING	1509	30-Nov-2019	30-Nov-2019	
10-5-3030000-0710	WINTER CONTROL				361.45
11226	HAULING SALT	1532	15-Dec-2019	15-Dec-2019	
10-5-3030000-0710	WINTER CONTROL				2,788.31
KSW113 K&S WINDSOR SALT LTD.					
5300468058	SALT FOR WINTER CONTROL	1509	17-Dec-2019	17-Dec-2019	
10-5-3030000-0710	WINTER CONTROL				3,108.13
5300476587	WINTER CONTROL SALT	62	14-Jan-2020	14-Jan-2020	
10-5-3030000-0710	WINTER CONTROL				6,949.50
Department Totals :					18,761.39

DEPARTMENT 3050000 STREET LIGHTING					
HIC441 HICKS ELECTRIC					
10173	STREET LIGHT REPAIR	1532	31-Dec-2019	31-Dec-2019	
10-5-3050000-0331	GENERAL MAINTENANCE				1,178.59
10187	STREET LIGHT MAINTENANCE	1535	31-Dec-2019	31-Dec-2019	
10-5-3050000-0331	GENERAL MAINTENANCE				211.31
Department Totals :					1,389.90

DEPARTMENT 3250000 TRAFFIC CONTROL					
CED150 CEDAR SIGNS					
59439	TRAFFIC SIGNS	1535	20-Dec-2019	20-Dec-2019	
10-5-3250000-0741	TRAFFIC SIGNS & DEVICES				343.80
HEA693 HEATON SANITATION					
39945	VACTOR FLUSHER	1510	17-Dec-2019	17-Dec-2019	
10-5-3250000-0741	TRAFFIC SIGNS & DEVICES				339.00
TOW056 TOWNE SHOPPE					
52	CROSSING GUARDS UNIFORMS	1508	25-Nov-2019	25-Nov-2019	
10-5-3250000-0252	UNIFORMS				849.82
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
137263	POST FOR SIGN INSTALLS	1536	17-Dec-2019	17-Dec-2019	
10-5-3250000-0741	TRAFFIC SIGNS & DEVICES				124.24
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
DECEMBER 23	NEER SURCHARGE YEAR 2019	1525	23-Dec-2019	23-Dec-2019	



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DEPARTMENT 3250000				TRAFFIC CONTROL			
10-5-3250000-0208				BENEFITS - WORKER'S COMP.			105.13
Department Totals :							1,761.99
DEPARTMENT 4010000				SANITARY SEWERS			
ONT001	ONTARIO CLEAN WATER AGENCY						
INV000119202				ADDITIONAL SERVICES	1511 18-Dec-2019	18-Dec-2019	
10-5-4010000-0680				LIFE CYCLE EXPENSES			9,339.40
INV000119204				ADDITIONAL SERVICES	1511 18-Dec-2019	18-Dec-2019	
10-5-4010000-0680				LIFE CYCLE EXPENSES			1,010.97
INV000119216				ADDITIONAL SERVICES	1512 18-Dec-2019	18-Dec-2019	
10-5-4010000-0680				LIFE CYCLE EXPENSES			1,500.53
INV000119220				ADDITIONAL SERVICES	1512 18-Dec-2019	18-Dec-2019	
10-5-4010000-0680				LIFE CYCLE EXPENSES			6,867.28
INV000119767				ADDITIONAL SERVICES	1513 27-Dec-2019	27-Dec-2019	
10-5-4010000-0680				LIFE CYCLE EXPENSES			5,556.28
INV000119768				ADDITIONAL SERVICES	1513 27-Dec-2019	27-Dec-2019	
10-5-4010000-0680				LIFE CYCLE EXPENSES			1,654.38
Department Totals :							25,928.84
DEPARTMENT 4012006				SANITARY SEWER CAPITAL			
MOU001	MOUSSEAU DELUCA McPHERSON PRINCE						
60940				LEGAL FEES	1511 30-Nov-2019	30-Nov-2019	
40-7-4012006-0056				AWWTP - ABURG WASTEWATER PLANT & ENV. AS			339.00
Department Totals :							339.00
DEPARTMENT 4017720				MCGREGOR SEWERS			
ONT001	ONTARIO CLEAN WATER AGENCY						
INV000119766				ADDITIONAL SERVICES	1512 27-Dec-2019	27-Dec-2019	
10-5-4017720-0612				MAINTENANCE ITEMS - OCWA			1,567.10
INV000120162				ADDITIONAL SERVICES	1513 31-Dec-2019	31-Dec-2019	
10-5-4017720-0604				CONTRACT O.C.W.A.			14,791.54
Department Totals :							16,358.64
DEPARTMENT 4017730				EDGEWATER SEWERS			
ONT001	ONTARIO CLEAN WATER AGENCY						
INV000119035				ADDITIONAL SERVICES	1511 16-Dec-2019	16-Dec-2019	
10-5-4017730-0613				OCWA UNEXPECTED ITEMS			1,902.00
INV000119198				ADDITIONAL SERVICES	1513 18-Dec-2019	18-Dec-2019	
10-5-4017730-0613				OCWA UNEXPECTED ITEMS			307.26
INV000119210				ADDITIONAL SERVICES	1512 18-Dec-2019	18-Dec-2019	
10-5-4017730-0612				OCWA MAINTENANCE ITEMS			228.96
INV000119211				ADDITIONAL SERVICES	1512 18-Dec-2019	18-Dec-2019	
10-5-4017730-0612				OCWA MAINTENANCE ITEMS			1,122.71
INV000119777				ADDITIONAL SERVICES	1513 27-Dec-2019	27-Dec-2019	
10-5-4017730-0613				OCWA UNEXPECTED ITEMS			61.06
INV000120162				ADDITIONAL SERVICES	1513 31-Dec-2019	31-Dec-2019	
10-5-4017730-0604				CONTRACT O.C.W.A.			106.70
Department Totals :							3,728.69
DEPARTMENT 4017740				AMHERSTBURG SEWERS			
ESS273	ESSEX POWERLINES CORPORATION						



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4017740 AMHERSTBURG SEWERS					
JC8062	SEWER BILLING AND COLLECTING CHARGES FOR THE MONTH OF NOVEMBER 201	1537	30-Nov-2019	30-Nov-2019	
10-5-4017740-0504	COLLECTION EXPENSE				1,159.24
JC8088	SEWER BILLING AND COLLECTING CHARGES FOR THE MONTH OF DECEMBER 201	1537	31-Dec-2019	31-Dec-2019	
10-5-4017740-0504	COLLECTION EXPENSE				1,159.24
ESS360 ESSEX WINDSOR SOLID WASTE AUTH					
28875	LANDFILL CHARGES	1537	30-Nov-2019	30-Nov-2019	
10-5-4017740-0602	LANDFILL CHARGES				5,783.18
29016	LANDFILL CHARGES	1537	31-Dec-2019	31-Dec-2019	
10-5-4017740-0602	LANDFILL CHARGES				4,056.25
JIR154 JIREH TOOLS					
40285	SUPPLIES	1511	27-Dec-2019	27-Dec-2019	
10-5-4017740-0766	I&I MAINTENANCE				337.87
KNM541 KNM YARD CARE					
1539 AMENDE	PWD GRASS CUTTING FOR AUGUST 2019	1537	31-Aug-2019	31-Aug-2019	
10-5-4017740-0331	GENERAL MAINTENANCE				45.20
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000119036	ADDITIONAL SERVICES	1511	16-Dec-2019	16-Dec-2019	
10-5-4017740-0613	OCWA UNEXPECTED ITEMS				1,816.50
INV000119200	ADDITIONAL SERVICES	1511	18-Dec-2019	18-Dec-2019	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				5,596.80
INV000119212	ADDITIONAL SERVICES	1512	18-Dec-2019	18-Dec-2019	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				33,271.00
INV000119214	ADDITIONAL SERVICES	1512	18-Dec-2019	18-Dec-2019	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				4,830.52
INV000119217	ADDITIONAL SERVICES	1512	18-Dec-2019	18-Dec-2019	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				381.60
INV000119218	ADDITIONAL SERVICES	1512	18-Dec-2019	18-Dec-2019	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				508.80
INV000119219	ADDITIONAL SERVICES	1512	18-Dec-2019	18-Dec-2019	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				222.85
INV000119221	ADDITIONAL SERVICES	1511	18-Dec-2019	18-Dec-2019	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				634.03
INV000119765	ADDITIONAL SERVICES	1511	27-Dec-2019	27-Dec-2019	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				2,545.11
INV000119773	ADDITIONAL SERVICES	1513	27-Dec-2019	27-Dec-2019	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				3,979.15
INV000119774	ADDITIONAL SERVICES	1513	27-Dec-2019	27-Dec-2019	
10-5-4017740-0612	OCWA MAINTENANCE ITEMS				132.80
INV000120162	ADDITIONAL SERVICES	1513	31-Dec-2019	31-Dec-2019	
10-5-4017740-0604	CONTRACT O.C.W.A.				57,498.16
ONT104 ONTARIO ONE CALL LTD					
201907106	PHONE CALLS	1511	31-Dec-2019	31-Dec-2019	
10-5-4017740-0759	SERVICE CONNECTION REPAIR & MTCE.				307.07
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
133541	SUPPLIES	1537	20-Aug-2019	20-Aug-2019	
10-5-4017740-0766	I&I MAINTENANCE				311.61
WRI161 WRIZON STEPHANIE					
DECEMBER 31	BACKWATER VALVE INSTALLATION SUBSIDY	1511	31-Dec-2019	31-Dec-2019	
10-5-4017740-0766	I&I MAINTENANCE				1,300.00
Department Totals :					125,876.98

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DEPARTMENT 4017750 BIG CREEK RBC SEWER

ONT001 ONTARIO CLEAN WATER AGENCY

INV000119034	ADDITIONAL SERVICES	1511	16-Dec-2019	16-Dec-2019	
10-5-4017750-0613	OCWA UNEXPECTED ITEMS				135.00
INV000119769	ADDITIONAL SERVICES	1513	27-Dec-2019	27-Dec-2019	
10-5-4017750-0612	OCWA MAINTENANCE ITEMS				383.74
INV000120162	ADDITIONAL SERVICES	1513	31-Dec-2019	31-Dec-2019	
10-5-4017750-0604	CONTRACT O.C.W.A.				1,925.18
Department Totals :					2,443.92

DEPARTMENT 4017755 MCLEOD SBR SEWER

ONT001 ONTARIO CLEAN WATER AGENCY

INV000119033	ADDITIONAL SERVICES	1511	16-Dec-2019	16-Dec-2019	
10-5-4017755-0613	OCWA UNEXPECTED ITEMS				1,503.50
INV000120162	ADDITIONAL SERVICES	1513	31-Dec-2019	31-Dec-2019	
10-5-4017755-0604	CONTRACT OCWA				-2,451.99
INV000120375	ADDITIONAL SERVICES	1537	31-Dec-2019	31-Dec-2019	
10-5-4017755-0613	OCWA UNEXPECTED ITEMS				360.00
Department Totals :					-588.49

DEPARTMENT 4017760 BOBLO SEWER

ONT001 ONTARIO CLEAN WATER AGENCY

INV000119205	ADDITIONAL SERVICES	1511	18-Dec-2019	18-Dec-2019	
10-5-4017760-0612	OCWA MAINTENANCE ITEMS				150.10
INV000120162	ADDITIONAL SERVICES	1513	31-Dec-2019	31-Dec-2019	
10-5-4017760-0604	CONTRACT OCWA - BOBLO				2,887.56
Department Totals :					3,037.66

DEPARTMENT 4057710 GARBAGE COLLECTION

ESS360 ESSEX WINDSOR SOLID WASTE AUTH

IN000010798	WHITE GOODS	1535	31-Dec-2019	31-Dec-2019	
10-5-4057710-0603	WHITE GOODS				1,894.77
WIN270 GFL (GREEN FOR LIFE) ENVIRONMENTAL INC.					
GW000098113	JANUARY MONTHLY COLLECTION	1535	31-Dec-2019	31-Dec-2019	
10-5-4057710-0602	GARBAGE COLLECTION				48,363.48
GW000098114	CARDBOARD COLLECTION	1535	31-Dec-2019	31-Dec-2019	
10-5-4057710-0602	GARBAGE COLLECTION				85.71
GW000098114	WTP	1535	31-Dec-2019	31-Dec-2019	
10-5-4057710-0602	GARBAGE COLLECTION				56.51
GW000098116	CARDBOARD PICK UP LIBRO	1535	31-Dec-2019	31-Dec-2019	
10-5-4057710-0602	GARBAGE COLLECTION				68.64
Department Totals :					50,469.11

DEPARTMENT 4067715 GARBAGE DISPOSAL

ESS360 ESSEX WINDSOR SOLID WASTE AUTH

28952	REFUSES TIPPING FEES	1532	30-Nov-2019	30-Nov-2019	
10-5-4067715-0602	LANDFILL CHARGES				21,382.34
28959	YARD WASTE TIPPING FEES	1532	30-Nov-2019	30-Nov-2019	
10-5-4067715-0601	YARDWASTE LANDFILL TIPPING				7,424.04
29083	REFUSE TIPPING FEE	1535	31-Dec-2019	31-Dec-2019	
10-5-4067715-0602	LANDFILL CHARGES				20,154.73
29090	YARD WASTE TIPPING FEE	1535	31-Dec-2019	31-Dec-2019	
10-5-4067715-0601	YARDWASTE LANDFILL TIPPING				3,924.18



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DEPARTMENT 4067715 GARBAGE DISPOSAL							
IN000010728	NOVEMMBER 2019 TIPPING FEES FIX COST				1532 30-Nov-2019	30-Nov-2019	
10-5-4067715-0602				LANDFILL CHARGES			37,930.00
IN000010740	PUBLIC WORKS CLEAN UP				1509 06-Dec-2019	06-Dec-2019	
10-5-4067715-0607				PWD YARD CLEAN UP EXPENSES			372.90
IN00001079	MONTHLY FIXED COST				1535 31-Dec-2019	31-Dec-2019	
10-5-4067715-0602				LANDFILL CHARGES			37,928.00
MUN276 MUNICIPAL MEDIA INC.							
5584	COLLECTION CALENDARS				1536 17-Dec-2019	17-Dec-2019	
10-5-4067715-0307				COLLECTION CALENDAR EXPENSES			678.00
WIN270 GFL (GREEN FOR LIFE) ENVIRONMENTAL INC.							
GW000098087	SOUTH YARD CLEAN UP				1509 07-Dec-2019	07-Dec-2019	
10-5-4067715-0607				PWD YARD CLEAN UP EXPENSES			390.87
GW000098113	JANUARY MONTHLY COLLECTION				1535 31-Dec-2019	31-Dec-2019	
10-5-4067715-0603				YARD WASTE - HAULING TO LANDFILL			9,542.47
GW000098149	NEXEN BINS				1535 21-Dec-2019	21-Dec-2019	
10-5-4067715-0607				PWD YARD CLEAN UP EXPENSES			372.90
Department Totals :							140,100.43

DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING							
CAT038 CRISTOFARO CATHERINE							
92	REC PROGRAMMING				62 06-Jan-2020	06-Jan-2020	
10-5-7010000-0420				RECREATION EXPENSES			500.00
BRE497 BRENNER PACKERS LTD.							
57958	CONCESSION PURCHASE				1532 20-Dec-2019	20-Dec-2019	
10-5-7010000-0384				CONCESSION PRODUCT			375.00
58721	CONCESSION PURCHASE				62 17-Jan-2020	17-Jan-2020	
10-5-7010000-0384				CONCESSION PRODUCT			250.00
COL128 COLONIAL COFFEE CO. LTD.							
786960	CONCESSION PURCHASE				1532 19-Dec-2019	19-Dec-2019	
10-5-7010000-0384				CONCESSION PRODUCT			233.30
787654	CONCESSION PURCHASE				62 16-Jan-2020	16-Jan-2020	
10-5-7010000-0384				CONCESSION PRODUCT			181.95
FAL686 FALLS WHOLESALE LIMITED							
068647	CONCESSION PURCHASE				1532 05-Dec-2019	05-Dec-2019	
10-5-7010000-0384				CONCESSION PRODUCT			976.84
068648	CONCESSION PURCHASE				1532 05-Dec-2019	05-Dec-2019	
10-5-7010000-0384				CONCESSION PRODUCT			965.31
FIG300 FIGHTING ISLAND BOXING CLUB							
NOVEMBER 2' PROGRAMMING					1532 21-Nov-2019	21-Nov-2019	
10-5-7010000-0420				RECREATION EXPENSES			550.00
NOVEMBER 2' PROGRAMMING					1532 21-Nov-2019	21-Nov-2019	
10-5-7010000-0420				RECREATION EXPENSES			275.00
GOR299 GORDON FOOD SERVICE CAN. LTD. - ONTARIO DIVISION							
7129794	CONCESSION PURCHASE				1532 20-Dec-2019	20-Dec-2019	
10-5-7010000-0384				CONCESSION PRODUCT			1,466.26
7142426	CONCESSION PURCHASE				1532 27-Dec-2019	27-Dec-2019	
10-5-7010000-0384				CONCESSION PRODUCT			2,010.96
7157738	CONCESSION PURCHASE				62 03-Jan-2020	03-Jan-2020	
10-5-7010000-0384				CONCESSION PRODUCT			683.61
7175732	CONCESSION PURCHASE				62 10-Jan-2020	10-Jan-2020	
10-5-7010000-0384				CONCESSION PRODUCT			1,032.61



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DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING					
93788	ACTIVITY GUIDE PRINTING	1532	05-Dec-2019	05-Dec-2019	
10-5-7010000-0307	ADVERTISING				4,853.35
MCM948 M.C.M. SNACK FOODS					
37621	CONCESSION PURCHASE	62	09-Jan-2020	09-Jan-2020	
10-5-7010000-0384	CONCESSION PRODUCT				232.36
NUC146 NUCCELLI'S FROZEN YOGURT					
13176	CONCESSION PURCHASE	1532	07-Dec-2019	07-Dec-2019	
10-5-7010000-0384	CONCESSION PRODUCT				303.74
13195	CONCESSION PURCHASE	62	11-Jan-2020	11-Jan-2020	
10-5-7010000-0384	CONCESSION PRODUCT				354.37
PAR26 PARKS AND RECREATION ONTARIO					
14417	TRAINING	1535	06-Sep-2019	06-Sep-2019	
10-5-7010000-0351	CONVENTIONS & SEMINARS				395.50
PIZ03 PIZZEREMO INC.					
584086	CONCESSION PURCHASE	1532	16-Dec-2019	16-Dec-2019	
10-5-7010000-0384	CONCESSION PRODUCT				120.00
POS236 POST-GAME BREWING COMPANY					
3777	CONCESSION PURCHASE	62	06-Jan-2020	06-Jan-2020	
10-5-7010000-0384	CONCESSION PRODUCT				500.00
RTT067 RIVER TOWN TIMES					
3152	ADVERTISING	1508	04-Dec-2019	04-Dec-2019	
10-5-7010000-0307	ADVERTISING				284.40
33348	ADVERTISING	62	15-Jan-2020	15-Jan-2020	
10-5-7010000-0307	ADVERTISING				276.16
STA444 STAPLES ADVANTAGE (MIS C/O T04446C)					
52272290	OFFICE SUPPLIES	62	03-Jan-2020	03-Jan-2020	
10-5-7010000-0301	OFFICE SUPPLIES				81.32
52277167	RECREATION STORAGE	62	06-Jan-2020	06-Jan-2020	
10-5-7010000-0420	RECREATION EXPENSES				639.55
52283867	RECREATION STORAGE	62	06-Jan-2020	06-Jan-2020	
10-5-7010000-0420	RECREATION EXPENSES				169.78
52385564	OFFICE SUPPLIES	62	16-Jan-2020	16-Jan-2020	
10-5-7010000-0301	OFFICE SUPPLIES				114.07
52386730	OFFICE SUPPLIES	62	16-Jan-2020	16-Jan-2020	
10-5-7010000-0301	OFFICE SUPPLIES				267.98
ULI350 ULINE CANADA CORPORATION					
6188095	RECREATION STORAGE	62	03-Jan-2020	03-Jan-2020	
10-5-7010000-0420	RECREATION EXPENSES				723.88
WIL215 WILLIAMS FOOD EQUIPMENT					
IN00722126	CONCESSION SAFETY GLOVES	1535	17-Dec-2019	17-Dec-2019	
10-5-7010000-0421	CONCESSION EQUIPMENT				203.34
Department Totals :					19,020.64

DEPARTMENT 7010019 2019 REC & CULTURE					
DIR572 DIRECTDIAL.COM					
IN701223	SWITCH INSTALLATION FOR NEW CAMERA SYSTEM	1535	19-Nov-2019	19-Nov-2019	
40-7-7010019-0001	LIBRO SECURITY				970.67
Department Totals :					970.67

DEPARTMENT 7012017 CAPITAL
 TOW033 TOWN OF ESSEX

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DEPARTMENT 7012017 CAPITAL					
SALES000000(EXCAVATING FOR PARKING		1509	11-Dec-2019	11-Dec-2019	
40-7-7012017-0002	CO AN CAPITAL IMPROVEMENT PRG				7,530.24
SALES000000(FUNDING SOURCE AODA		1509	18-Dec-2019	18-Dec-2019	
40-7-7012017-0002	CO AN CAPITAL IMPROVEMENT PRG				2,541.91
Department Totals :					10,072.15

DEPARTMENT 7017000 PARKS MAINTENANCE					
BEN260 BENSON TIRE					
12975568 REPAIR 208		62	09-Jan-2020	09-Jan-2020	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				177.41
12975603 REPAIR		62	13-Jan-2020	13-Jan-2020	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				55.37
CAR645 CARRIER CENTERS					
04P464081 SALTER CONTROL REPAIR		62	14-Jan-2020	14-Jan-2020	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				1,547.20
04P464267 UNIT PG-58 REPAIR		62	16-Jan-2020	16-Jan-2020	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				221.01
COL286 COLBRO EQUIPMENT RENTAL					
124140-0 UNIT CS-5		1532	18-Dec-2019	18-Dec-2019	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				74.81
FEE256 THE FEED STORE					
1000216345 SUPPLIES		1509	23-Dec-2019	23-Dec-2019	
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				1,850.60
1000217190 SUPPLIES		62	15-Jan-2020	15-Jan-2020	
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				350.24
GRE330 GREAT LAKES SAFETY PRODUCTS					
00329447 SUPPLIES		1509	17-Dec-2019	17-Dec-2019	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				204.16
GRO816 GRO-BARK (ONTARIO) LTD.					
24612213 RI MULCH		1509	09-Dec-2019	09-Dec-2019	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				4,710.97
KEL198 KELCOM RADIO DIVISION					
80011481 RADIO AIRTIME		1509	16-Dec-2019	16-Dec-2019	
10-5-7017000-0404	RADIO AIR TIME				304.59
80011603 RADIO AIRTIME		62	15-Jan-2020	15-Jan-2020	
10-5-7017000-0404	RADIO AIR TIME				304.59
KEY289 KEYSTONE AUTOMOTIVE - WINDSOR					
WN864304 PG-11		1535	20-Nov-2019	20-Nov-2019	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				39.53
KIM249 KIMBALL LUMBER & BUILDING SUPPLIES LTD.					
A597730 SUPPLIES		62	10-Jan-2020	10-Jan-2020	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				207.49
MAL256 MALDEN AUTOMOTIVE					
5294-205129 PARKS STOCK		1532	16-Dec-2019	16-Dec-2019	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				11.89
5294-205449 RS-1 REPAIR		1532	21-Dec-2019	21-Dec-2019	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				160.57
5294-206054 UNIT 210 REPAIR		62	07-Jan-2020	07-Jan-2020	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				29.35
5294-206090 PG - 11 REPAIR		62	08-Jan-2020	08-Jan-2020	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				16.02
5294-206092 PG-11 REPAIR		62	08-Jan-2020	08-Jan-2020	



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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 7017000				PARKS MAINTENANCE			
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			112.30
5294-206105	UNIT 111 REPAIR				62 08-Jan-2020	08-Jan-2020	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			131.24
MON183	MONARCH OFFICE SUPPLY LTD						
182977	NOVEMBER 2019 PURCHASES				1508 28-Nov-2019	28-Nov-2019	
10-5-7017000-0301				OFFICE SUPPLIES			85.04
RAC462	RACICOT CHRYSLER						
58206	PG-1				1167 18-Sep-2019	18-Sep-2019	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			257.64
58304	PG-1				1167 01-Oct-2019	01-Oct-2019	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			58.59
CCCS258580	PG-1				1167 17-Sep-2019	17-Sep-2019	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			451.32
SOU370	SOUTHPOINT EQUIPMENT; DIV OF CL BENNINGER EQUIPMEN						
IE01531	PG-11				62 09-Jan-2020	09-Jan-2020	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			314.20
ULI350	ULINE CANADA CORPORATION						
6056946	SUPPLIES				1509 14-Nov-2019	14-Nov-2019	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			1,401.71
VAN393	VAN NOORT & SONS BULB CO LTD						
1922601	FOR 2019 BUDGET CENTRE				1508 25-Oct-2019	25-Oct-2019	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			1,484.83
WHI401	WHITE'S WEARPARTS LTD						
0000130935	SUPPLIES				62 03-Jan-2020	03-Jan-2020	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			1,429.45
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE						
125572	NOTE 2019 BUDGE INVOICE				1535 31-Dec-2019	31-Dec-2019	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			12.42
137211	SUPPLIES				1508 16-Dec-2019	16-Dec-2019	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			28.15
137240	SUPPLIES				1508 16-Dec-2019	16-Dec-2019	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			94.87
137280	SUPPLIES				1509 17-Dec-2019	17-Dec-2019	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			37.02
137290	SUPPLIES				1509 18-Dec-2019	18-Dec-2019	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			4.81
137348	SUPPLIES				1508 20-Dec-2019	20-Dec-2019	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			71.02
137408	SUPPLIES				1508 23-Dec-2019	23-Dec-2019	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			27.05
137421	SUPPLIES				1508 24-Dec-2019	24-Dec-2019	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			8.46
137495	SUPPLIES				3 02-Jan-2020	02-Jan-2020	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			68.91
137524	PG-3 STRAP				62 03-Jan-2020	03-Jan-2020	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			162.67
137559	SUPPLIES				3 06-Jan-2020	06-Jan-2020	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			61.73
137566	SUPPLIES				3 06-Jan-2020	06-Jan-2020	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			12.97
137678	SUPPLIES				62 10-Jan-2020	10-Jan-2020	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			7.90
137700	SUPPLIES				62 10-Jan-2020	10-Jan-2020	



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017000 PARKS MAINTENANCE					
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				31.01
137770	SUPPLIES	62	14-Jan-2020	14-Jan-2020	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				30.91
WIN342 WINDSOR STARTER'S POWERHOUSE					
01B-2303	PG-11 REPAIR	62	08-Jan-2020	08-Jan-2020	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				203.40
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
DECEMBER 23 NEER SURCHARGE YEAR 2019		1525	23-Dec-2019	23-Dec-2019	
10-5-7017000-0208	BENEFITS - WSIB - PARKS MAINTENANCE				3,660.58
WOR415 WORK AUTHORITY					
575879	UNIFORM	1509	08-Dec-2019	08-Dec-2019	
10-5-7017000-0161	PARKS - CLOTHING				248.68
Department Totals :					20,764.68

DEPARTMENT 7017002 FACILITIES					
COX03 COXON'S SALES & RENTALS LTD.					
78625	MOBILE OFFICE TRAILER	1508	26-Nov-2019	26-Nov-2019	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				480.25
79330	MOBILE OFFICE TRAILER	1508	23-Dec-2019	23-Dec-2019	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				480.25
EMC530 EMCO CORPORATION					
127314	GORDON HOUSE CREDIT	62	09-Jan-2020	09-Jan-2020	
10-5-7017002-0317	GORDO FACILITIES - BUILDING MAINTENANCE				-64.75
37514386	MAINTENANCE	1509	26-Nov-2019	26-Nov-2019	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				19.21
37514508	MAINTENANCE	1509	26-Nov-2019	26-Nov-2019	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				2.71
37516252	MAINTENANCE	1509	13-Dec-2019	13-Dec-2019	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				13.54
37516962	MAINTENANCE	62	06-Jan-2020	06-Jan-2020	
10-5-7017002-0317	GORDO FACILITIES - BUILDING MAINTENANCE				876.61
37517414	MAINTENANCE	62	07-Jan-2020	07-Jan-2020	
10-5-7017002-0317	GORDO FACILITIES - BUILDING MAINTENANCE				237.29
37517560	MAINTENANCE	62	07-Jan-2020	07-Jan-2020	
10-5-7017002-0317	GORDO FACILITIES - BUILDING MAINTENANCE				112.93
37517649	MAINTENANCE	62	07-Jan-2020	07-Jan-2020	
10-5-7017002-0317	GORDO FACILITIES - BUILDING MAINTENANCE				20.20
37517738	MAINTENANCE	62	08-Jan-2020	08-Jan-2020	
10-5-7017002-0317	GORDO FACILITIES - BUILDING MAINTENANCE				20.20
ESS959 ESSEX LINEN SUPPLY LTD					
28729	JANITORIAL	1532	12-Dec-2019	12-Dec-2019	
10-5-7017002-0318	JANITORIAL - GLOBAL				22.49
HOL459 HOLLAND CLEANING SOLUTIONS LTD					
500008	JANITORIAL SUPPLIES	1509	05-Dec-2019	05-Dec-2019	
10-5-7017002-0318	JANITORIAL - GLOBAL				1,011.35
500369	JANITORIAL SUPPLIES	1509	10-Dec-2019	10-Dec-2019	
10-5-7017002-0318	JANITORIAL - GLOBAL				1,319.40
501049	MAINTENANCE JANITORIAL	1532	17-Dec-2019	17-Dec-2019	
10-5-7017002-0318	JANITORIAL - GLOBAL				190.69
JAN268 JANI SAFE INC.					
195971-1	JANITORIAL SUPPLIES	1509	13-Dec-2019	13-Dec-2019	
10-5-7017002-0318	JANITORIAL - GLOBAL				374.24



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017002 FACILITIES					
PAR372 PARRLINE ELECTRICAL WHOLESALE					
86565	SUPPLIES	1532	16-Dec-2019	16-Dec-2019	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				201.68
REC09 RECEIVER GENERAL - CANADA REVENUE AGENCY TECHNOLOG					
114233	HEATING REPAIRS	1509	25-Nov-2019	25-Nov-2019	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				576.10
14893	BUILDING MAINTENANCE	1532	19-Dec-2019	19-Dec-2019	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				130.38
15055	BUILDING MAINTENANCE	62	07-Jan-2020	07-Jan-2020	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				320.19
15061	HEATING MAINTENANCE	1509	14-Nov-2019	14-Nov-2019	
10-5-7017002-0317	GORDOI FACILITIES - BUILDING MAINTENANCE				524.72
15098	BUILDING MAINTENANCE	1532	25-Oct-2010	25-Oct-2010	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				200.69
15105	BUILDING MAINTENANCE	1532	19-Dec-2019	19-Dec-2019	
10-5-7017002-0317	GORDOI FACILITIES - BUILDING MAINTENANCE				489.48
15196	BUILDING MAINTENANCE	1532	01-Jul-2019	01-Jul-2019	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				631.25
TOW033 TOWN OF ESSEX					
SALES000000	MCC COST SHARING	1509	30-Aug-2019	30-Aug-2019	
10-5-7017002-0317	MCGREI FACILITIES - BUILDING MAINTENANCE				6,952.45
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
136381	PLUMBING MATERIALS	1536	20-Nov-2019	20-Nov-2019	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				14.11
WOR415 WORK AUTHORITY					
578902	UNIFORMS	1535	22-Dec-2019	22-Dec-2019	
10-5-7017002-0161	UNIFORMS				181.73
Department Totals :					15,339.39

DEPARTMENT 7017300 LIBRO					
CIN177 CINTAS					
847421726	MAT EXCHANGE	1509	13-Dec-2019	13-Dec-2019	
10-5-7017300-0336	CONTRACTED SERVICES				100.06
847425008	MAT EXCHANGE	62	03-Jan-2020	03-Jan-2020	
10-5-7017300-0336	CONTRACTED SERVICES				100.06
CUL391 CULLIGAN WATER					
2664333	COOLER RENTAL	1532	31-Dec-2019	31-Dec-2019	
10-5-7017300-0336	CONTRACTED SERVICES				81.24
DOW547 DOWLER KARN					
35203299	PROPANE	1532	30-Nov-2019	30-Nov-2019	
10-5-7017300-0401	GASOLINE / PROPANE				28.25
978870	PROPANE	1509	26-Nov-2019	26-Nov-2019	
10-5-7017300-0401	GASOLINE / PROPANE				181.13
983157	PROPANE	1509	03-Dec-2019	03-Dec-2019	
10-5-7017300-0401	GASOLINE / PROPANE				232.88
987430	PROPANE	1532	10-Dec-2019	10-Dec-2019	
10-5-7017300-0401	GASOLINE / PROPANE				181.13
991932	PROPANE	1532	17-Dec-2019	17-Dec-2019	
10-5-7017300-0401	GASOLINE / PROPANE				207.00
995198	PROPANE	1532	24-Dec-2019	24-Dec-2019	
10-5-7017300-0401	GASOLINE / PROPANE				155.25
998675	PROPANE	1532	30-Dec-2019	30-Dec-2019	



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DEPARTMENT 7017300	LIBRO				
10-5-7017300-0401	GASOLINE / PROPANE				232.88
GRY115 GRYPHON GLASS					
13451 BUILDING MAINTENANCE		1509	03-Dec-2019	03-Dec-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				416.41
13543 BUILDING MAINTENANCE		1532	19-Dec-2019	19-Dec-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				824.67
HER247 HERITAGE TIRE SALES INC.					
AIN0004460 TIRE REPAIR		1509	19-Nov-2019	19-Nov-2019	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				45.20
JAC351 JACK SMITH FUELS LTD					
CN010977 CREDIT		1535	03-Sep-2019	03-Sep-2019	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				-101.70
CN011031 CREDIT		1535	24-Sep-2019	24-Sep-2019	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				-67.80
IN362826 ANTIFREEZE REFRIGERATION		1535	12-Dec-2019	12-Dec-2019	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				1,593.30
LUC170 LUCIER GLOVE & SAFETY PRODUCTS					
38986 SAFETY FENCE		1532	21-Dec-2019	21-Dec-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				5,695.20
MAL256 MALDEN AUTOMOTIVE					
5294-205759 RS-3 REPAIR		62	02-Jan-2020	02-Jan-2020	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				31.79
MIC117 MICHELIN NORTH AMERICA (CANADA) INC c/o					
DA0007470014 FM-3		1509	29-Nov-2019	29-Nov-2019	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				1,058.60
DA0007491938 FM-2		1509	10-Dec-2019	10-Dec-2019	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				1,255.45
POW372 POWER DISTRIBUTION SUPPLY					
1910 MAINTENANCE MATERIAL		1532	19-Dec-2019	19-Dec-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				59.40
REN217 RENE ROY GROUP INC.					
2005 SUPPLY AND INSTALL MATERIALS FOR STORAGE WALL		1532	02-Dec-2019	02-Dec-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				1,808.00
THY410 THYSSENKRUPP ELEVATOR (CANADA) LIMITED					
1691123 ELEVATOR SERVICE CONTRACT		3	02-Jan-2020	02-Jan-2020	
10-5-7017300-0336	CONTRACTED SERVICES				1,206.57
1692241 ELEVATOR MAINTENANCE SERVICE CALL		1532	18-Dec-2019	18-Dec-2019	
10-5-7017300-0336	CONTRACTED SERVICES				1,276.18
WIN1506 WINMECH LTD					
9 CALL IN REFRIGERATION REPAIRS		62	27-Jan-2020	27-Jan-2020	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				466.13
INV-0156 MAINTENANCE ON REFRIGERATION		1509	13-Dec-2019	13-Dec-2019	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				1,311.93
WIN210 WINDSOR FACTORY SUPPLY LTD					
5161297 PLUMBING		1509	11-Dec-2019	11-Dec-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				23.87
5162187 PLUMBING REPAIRS		1509	12-Dec-2019	12-Dec-2019	
10-5-7017300-0317	BUILDING MAINTENANCE				183.59
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
DECEMBER 2: NEER SURCHARGE YEAR 2019		1525	23-Dec-2019	23-Dec-2019	
10-5-7017300-0208	BENEFITS - WORKER'S COMP.				7,365.34



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DEPARTMENT 7017300 LIBRO

Department Totals : 25,952.01

DEPARTMENT 8010000 PLANNING & LEGISLATIVE SERVICES

MCT455 MCTAGUE LAW FIRM

304850	PROFESSIONAL SERVICES	1532	04-Oct-2019	04-Oct-2019	
10-5-8010000-0352	TRAVEL & MILEAGE				478.56
304851	PROFESSIONAL SERVICES	1532	04-Oct-2019	04-Oct-2019	
10-5-8010000-0352	TRAVEL & MILEAGE				43.51
305043	LEGAL FEES	1532	06-Nov-2019	06-Nov-2019	
10-5-8010000-0367	GLOBAL LEGAL FEES				565.57
305044	LEGAL FEES	1532	06-Nov-2019	06-Nov-2019	
10-5-8010000-0325	RECOVERABLE - LEGAL FEES				217.53
305177	LEGAL FEES	1532	06-Nov-2019	06-Nov-2019	
10-5-8010000-0367	GLOBAL LEGAL FEES				3,036.31
305779	PROFESSIONAL SERVICES	1508	31-Dec-2019	31-Dec-2019	
10-5-8010000-0325	RECOVERABLE - LEGAL FEES				763.15
305780	PROFESSIONAL SERVICES	1508	31-Dec-2019	31-Dec-2019	
10-5-8010000-0325	RECOVERABLE - LEGAL FEES				276.23

MOU001 MOUSSEAU DELUCA McPHERSON PRINCE

60938	LEGAL FEES	1508	30-Nov-2019	30-Nov-2019	
10-5-8010000-0367	GLOBAL LEGAL FEES				406.80
60939	LEGAL FEES	1508	30-Nov-2019	30-Nov-2019	
10-5-8010000-0367	GLOBAL LEGAL FEES				1,389.90
60941	LEGAL FEES	1508	30-Nov-2019	30-Nov-2019	
10-5-8010000-0367	GLOBAL LEGAL FEES				271.20
61006	LEGAL FEES	1536	31-Dec-2019	31-Dec-2019	
10-5-8010000-0325	RECOVERABLE - LEGAL FEES				590.78
61012	LEGAL FEES	1536	31-Dec-2019	31-Dec-2019	
10-5-8010000-0325	RECOVERABLE - LEGAL FEES				500.00
10-5-8010000-0367	GLOBAL LEGAL FEES				284.35
61024	LEGAL FEES	1535	31-Dec-2019	31-Dec-2019	
10-5-8010000-0367	GLOBAL LEGAL FEES				1,994.45

PUR700 PUROLATOR INC.

44392683	COURIER	1536	20-Dec-2019	20-Dec-2019	
10-5-8010000-0301	OFFICE SUPPLIES				4.53

WAT10 WATSON & ASSOCIATES ECONOMISTS LTD.

0025681	PROFESSIONAL SERVICES	1535	30-Sep-2019	30-Sep-2019	
10-5-8010000-0327	PROFESSIONAL FEES				2,311.02

WSP01 WSP CANADA INC.

0062236	PLANNING STUDIES	1508	28-Nov-2019	28-Nov-2019	
10-5-8010000-0338	PLANNING STUDIES				11,300.00
0063657	PLANNING STUDIES	1508	17-Dec-2019	17-Dec-2019	
10-5-8010000-0338	PLANNING STUDIES				1,553.75

Department Totals : 25,987.64

DEPARTMENT 8020000 CAPITAL

AMH29 AMHERSTBURG FIREMAN'S ASSOCIATION

2020-01	STAGE RENTAL	62	21-Jan-2020	21-Jan-2020	
40-7-8020000-0002	LIGHT DISPLAYS				633.00

BAD001 BAD AXE WINDSOR

JANUARY 20, LIGHTS GRANT		62	20-Jan-2020	20-Jan-2020	
10-5-8020000-0340	TRUE COMMUNITY EVENTS				865.87



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 8020000	CAPITAL				
BAI158 BAILEY KEVIN					
20001 RIVER LIGHTS GRANT			62 20-Jan-2020	20-Jan-2020	
10-5-8020000-0340	TRUE COMMUNITY EVENTS				200.00
BIZ772 BIZ X MAGAZINE					
15282 TRUE			1508 10-Dec-2019	10-Dec-2019	
10-5-8020000-0307	GENER/ ADVERTISING				2,034.00
CIN205 CINNAMON TOAST CREATIVE + STRATEGY					
0003908 GENERAL			1509 19-Dec-2019	19-Dec-2019	
10-5-8020000-0355	GENER/ PRINTED MATERIAL\PROMOTIONAL PRODUCTS				146.90
COL128 COLONIAL COFFEE CO. LTD.					
783889 RIVER LIGHTS			1508 07-Nov-2019	07-Nov-2019	
10-5-8020000-0340	RIVERL COMMUNITY EVENTS				234.00
785883 RIVER LIGHTS			1508 05-Dec-2019	05-Dec-2019	
10-5-8020000-0340	RIVERL COMMUNITY EVENTS				234.00
COL286 COLBRO EQUIPMENT RENTAL					
123652-0 LIGHT DISPLAYS			1508 26-Nov-2019	26-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				4,452.20
123730-0 LIGHTS DISPLAYS			1508 28-Nov-2019	28-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				1,217.69
DAV11 DAVIDSON ELIZABETH					
NOVEMBER 2: HOLIDAY HOUSE TOUR			1508 25-Nov-2019	25-Nov-2019	
10-5-8020000-0340	WALKTC COMMUNITY EVENTS				20.89
DEL091 DELISLE SIGNS					
001 (2020) LIGHTS DISPLAY			62 16-Jan-2020	16-Jan-2020	
40-7-8020000-0002	LIGHT DISPLAYS				45.20
FES625 FESTIVALS & EVENTS ONTARIO					
FEOCONREG2 GENERAL			1509 18-Dec-2019	18-Dec-2019	
10-5-8020000-0351	TRAINING & CONFERENCES				1,093.84
FUT140 FUTURE BUILDINGS					
19-2519B LIGHTS DISPLAY			1526 11-Dec-2019	11-Dec-2019	
40-7-8020000-0002	LIGHT DISPLAYS				12,320.00
GSP636 G&S EQUIPMENT RENTALS					
2018 RIVER LIGHTS			1509 15-Nov-2019	15-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				405.67
GTE115 G-TEL ENGINEERING INC.					
PL19-5384-833 LIGHT DISPLAYS			1508 26-Nov-2019	26-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				211.88
PL19-5407-833 LIGHT DISPLAYS			1508 27-Nov-2019	27-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				141.25
HIC441 HICKS ELECTRIC					
10198 LIGHTS DISPLAY			62 17-Jan-2020	17-Jan-2020	
40-7-8020000-0002	LIGHT DISPLAYS				339.00
IMP683 4IMPRINT INC.					
7989187 GENERAL			1532 09-Dec-2019	09-Dec-2019	
10-5-8020000-0355	GENER/ PRINTED MATERIAL\PROMOTIONAL PRODUCTS				583.81
IPR571 IPROMOTEU CANADA INC					
128360ZAY TRUE			1508 10-Dec-2019	10-Dec-2019	
10-5-8020000-0355	GENER/ PRINTED MATERIAL\PROMOTIONAL PRODUCTS				903.44
MIT130 MITCHELL SARAH					
19-00002 TRUE			1532 11-Dec-2019	11-Dec-2019	
10-5-8020000-0355	TRUE PRINTED MATERIAL\PROMOTIONAL PRODUCTS				300.00
MON183 MONARCH OFFICE SUPPLY LTD					

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 8020000	CAPITAL				
182977	NOVEMBER 2019 PURCHASES	1508	28-Nov-2019	28-Nov-2019	
10-5-8020000-0340	RIVERL COMMUNITY EVENTS				126.11
PAG001 PAGLIONE JOSHUA					
FEBRUARY 15 DJ SERVICES LIGHTS DISPLAY		62	14-Jan-2020	14-Jan-2020	
40-7-8020000-0002	LIGHT DISPLAYS				400.00
PAR372 PARRLINE ELECTRICAL WHOLESALE					
85624	LIGHT DISPLAYS	1509	05-Nov-2019	05-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				2,756.88
86104	LIGHT DISPLAYS	1509	28-Nov-2019	28-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				1,594.20
RIV164 CIDR-FM BELL MEDIA INC.					
1482717-2	LIGHTS DISPLAY	1535	29-Dec-2019	29-Dec-2019	
10-5-8020000-0355	RIVERL PRINTED MATERIAL\PROMOTIONAL PRODUCTS				327.70
SOU977 SOUNDS PLUS					
S+43781-8320 RIVER LIGHTS		1508	12-Nov-2019	12-Nov-2019	
10-5-8020000-0340	RIVERL COMMUNITY EVENTS				2,712.00
THE247 THE HOUSE YOUTH CENTRE					
DECEMBER 2: LIGHTS DISPLAY		1535	23-Dec-2019	23-Dec-2019	
10-5-8020000-0340	RIVERL COMMUNITY EVENTS				1,000.00
TOU333 TOURISM WINDSOR ESSEX PELEE ISLAND					
4652	GENERAL	62	10-Jan-2020	10-Jan-2020	
10-5-8020000-0307	GENERAL/ ADVERTISING				1,921.00
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
124372	LIGHTS DISPLAY	1535	31-Dec-2019	31-Dec-2019	
40-7-8020000-0002	LIGHT DISPLAYS				20.34
124373	LIGHTS DISPLAY	1535	31-Dec-2019	31-Dec-2019	
40-7-8020000-0002	LIGHT DISPLAYS				19.29
124405	LIGHTS DISPLAY	1535	31-Dec-2019	31-Dec-2019	
40-7-8020000-0002	LIGHT DISPLAYS				24.60
124460	LIGHTS DISPLAY	1535	31-Dec-2019	31-Dec-2019	
40-7-8020000-0002	LIGHT DISPLAYS				19.18
124530	LIGHS DISPLAY	1535	31-Dec-2019	31-Dec-2019	
40-7-8020000-0002	LIGHT DISPLAYS				17.59
124554	LIGHTS DISPLAY	1535	31-Dec-2019	31-Dec-2019	
40-7-8020000-0002	LIGHT DISPLAYS				62.12
136384	LIGHT DISPLAYS	1509	20-Nov-2019	20-Nov-2019	
40-7-8020000-0002	LIGHT DISPLAYS				64.38
136454	RIVER LIGHTS	1536	21-Nov-2019	21-Nov-2019	
10-5-8020000-0340	RIVERL COMMUNITY EVENTS				5.07
136791	LIGHT DISPLAYS	1509	02-Dec-2019	02-Dec-2019	
40-7-8020000-0002	LIGHT DISPLAYS				37.80
136944	LIGHT DISPLAYS	1509	06-Dec-2019	06-Dec-2019	
40-7-8020000-0002	LIGHT DISPLAYS				240.83
136945	LIGHT DISPLAYS	1509	06-Dec-2019	06-Dec-2019	
40-7-8020000-0002	LIGHT DISPLAYS				3.04
136968	LIGHT DISPLAYS	1509	06-Dec-2019	06-Dec-2019	
40-7-8020000-0002	LIGHT DISPLAYS				7.90
137110	LIGHT DISPLAYS	1509	12-Dec-2019	12-Dec-2019	
40-7-8020000-0002	LIGHT DISPLAYS				99.42
137255	LIGHT DISPLAYS	1509	17-Dec-2019	17-Dec-2019	
40-7-8020000-0002	LIGHT DISPLAYS				186.35
WIN440 WINDSOR-ESSEX PRIDE FEST					

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 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 8020000	CAPITAL				
2019-0144 GENERAL		1509	12-Dec-2019	12-Dec-2019	
10-5-8020000-0307	GENERA/ ADVERTISING				415.00
Department Totals :					38,443.44

DEPARTMENT 8052019	CAPITAL				
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000119232 ADDITIONAL SERVICES		1510	18-Dec-2019	18-Dec-2019	
80-7-8052019-0007	LIFECYCLE REPLACEMENT				118,764.10
Department Totals :					118,764.10

Computer Paid Total : 1,795,086.92

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Vendor Code Invoice No.	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	GENERAL				
AMH19 AMHERSTBURG PAYROLL-TOWN OF					
PP#01-2020 PP#01-2020 PAYROLL TRANSFER		7	02-Jan-2020	02-Jan-2020	
10-1-0000000-0302	WFCU-PAYROLL 6429187				99,977.91
PP#02-2020 PP#02-2020 PAYROLL TRANSFER		10	09-Jan-2020	09-Jan-2020	
10-1-0000000-0302	WFCU-PAYROLL 6429187				112,782.55
PP#03-2020 PP#03-2020 PAYROLL TRANSFER		35	16-Jan-2020	16-Jan-2020	
10-1-0000000-0302	WFCU-PAYROLL 6429187				102,853.63
PP#04-2020 PP#04-2020 PAYROLL TRANSFER		77	23-Jan-2020	23-Jan-2020	
10-1-0000000-0302	WFCU-PAYROLL 6429187				99,608.29
PP#05-2020 PP#05-2020 PAYROLL TRANSFER		99	30-Jan-2020	30-Jan-2020	
10-1-0000000-0302	WFCU-PAYROLL 6429187				116,061.75
BEL03 BELL MOBILITY INC.					
JAN 2020 JANUARY 2020 USAGE		45	06-Jan-2020	06-Jan-2020	
80-5-0000000-0345	CELL PHONE				162.00
DIR03 DIRECTOR OF FAMILY RESPONSIBLTY					
DECEMBER 20 FAMILY SUPPORT FOR THE MONTH OF DECEMBER 2019		1517	31-Dec-2019	31-Dec-2019	
10-2-0000000-1155	A/P - PAYROLL DED. - FAM.				1,264.00
JANUARY 2020 FAMILY SUPPORT FOR THE MONTH OF DECEMBER 2020		100	31-Jan-2020	31-Jan-2020	
10-2-0000000-1155	A/P - PAYROLL DED. - FAM.				1,264.00
GRE03 GREEN SHIELD CANADA					
JAN 2020 JANUARY 2020 BENEFITS		46	02-Jan-2020	02-Jan-2020	
10-1-0000000-2064	A/R - EMPLOYEE BENEFITS				1,217.10
80-5-0000000-0206	BENEFITS - GREENSHIELD RE - WATER DEPART				1,707.15
80-5-0000000-0205	BENEFITS - GREENSHIELD				4,145.71
MIN24 MINISTRY OF FINANCE-PAYMENT					
DECEMBER 20 EHT FOR THE MONTH OF DECEMBER 2019		1528	31-Dec-2019	31-Dec-2019	
10-2-0000000-1152	A/P - PAYROLL DED. EHT				16,797.46
OME001 OMERS					
DECEMBER 20 OMERS CONTRIBUTION FOR THE MONTH OF DECEMBER 2019		1516	31-Dec-2019	31-Dec-2019	



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Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	GENERAL				
10-2-0000000-1144	OMERS PAYABLE				112,805.38
REC04	RECEIVER GENERAL				
PP#2020-01 FU PP#2020-01	FULL TIME PAYROLL TAXES	8	02-Jan-2020	02-Jan-2020	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				27,377.65
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				12,940.70
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				4,428.66
PP#2020-01 PA PP#2020-01	PART TIME PAYROLL TAXES	8	02-Jan-2020	02-Jan-2020	
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				925.73
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				3,461.73
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				2,034.16
PP#2020-02 FU PP#2020-02	FULL TIME PAYROLL TAXES	9	09-Jan-2020	09-Jan-2020	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				34,314.93
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				5,258.46
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				15,463.72
PP#2020-02 PA PP#2020-02	PART TIME PAYROLL TAXES	9	09-Jan-2020	09-Jan-2020	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,816.86
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				823.83
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				3,153.85
PP#2020-03 FU PP#2020-03	FULL TIME PAYROLL TAXES	36	16-Jan-2020	16-Jan-2020	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				25,289.89
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				4,354.76
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				12,703.34
PP#2020-03 PA PP#2020-03	PART TIME PAYROLL TAXES	36	16-Jan-2020	16-Jan-2020	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				2,007.02
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				910.75
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				3,448.52
PP#2020-04 FU PP#2020-04	FULL TIME PAYROLL TAXES	76	23-Jan-2020	23-Jan-2020	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				24,285.81
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				12,362.48
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				4,242.56
PP#2020-04 PA PP#2020-04	PART TIME PAYROLL TAXES	76	23-Jan-2020	23-Jan-2020	
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				966.39
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				2,118.48
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				3,590.16
PP#2020-05 FU PP#2020-05	FULL TIME PAYROLL TAXES	98	30-Jan-2020	30-Jan-2020	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				24,116.32
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				4,220.93
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				12,296.60
PP#2020-05 PA PP#2020-05	PART TIME PAYROLL TAXES	98	30-Jan-2020	30-Jan-2020	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				3,699.12
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				1,275.48
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				8,004.10
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
JAN 2020	JANUARY 2020 BENEFITS	55	02-Jan-2020	02-Jan-2020	
80-5-0000000-0207	BENEFITS - LIFE & DISABILITY				2,866.48
WOR03	WORKPLACE SAFETY & INSURANCE BOARD				
DECEMBER 20	DECEMBER 2019 WSIB BENEFITS	1521	31-Dec-2019	31-Dec-2019	
10-2-0000000-1153	A/P - PAYROLL DED. - WSIB				11,944.26
Department Totals :					947,350.66

DEPARTMENT 1001010	COUNCIL				
BEL03	BELL MOBILITY INC.				
JAN 2020	JANUARY 2020 USAGE	45	06-Jan-2020	06-Jan-2020	
10-5-1001010-0345	COUNCIL - CELL PHONE EXPENSE				26.05
Department Totals :					26.05

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Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 1001020 ADMINISTRATION

GRE03 GREEN SHIELD CANADA

JAN 2020 JANUARY 2020 BENEFITS 46 02-Jan-2020 02-Jan-2020

10-5-1001020-0206 BENEFITS - GREENSHIELD RE 5,289.40

Department Totals : 5,289.40

DEPARTMENT 1001021 TREASURY

BEL03 BELL MOBILITY INC.

JAN 2020 JANUARY 2020 USAGE 45 06-Jan-2020 06-Jan-2020

10-5-1001021-0345 CELL PHONE EXPENSE - TREASURY 45.61

GRE03 GREEN SHIELD CANADA

JAN 2020 JANUARY 2020 BENEFITS 46 02-Jan-2020 02-Jan-2020

10-5-1001021-0205 BENEFITS - GREENSHIELD 3,663.52

SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING

JAN 2020 JANUARY 2020 BENEFITS 55 02-Jan-2020 02-Jan-2020

10-5-1001021-0207 BENEFITS - LIFE & DISABILITY 3,608.10

Department Totals : 7,317.23

DEPARTMENT 1001022 CLERKS

BEL03 BELL MOBILITY INC.

JAN 2020 JANUARY 2020 USAGE 45 06-Jan-2020 06-Jan-2020

10-5-1001022-0345 CELL PHONE EXPENSE - CLERKS 43.06

GRE03 GREEN SHIELD CANADA

JAN 2020 JANUARY 2020 BENEFITS 46 02-Jan-2020 02-Jan-2020

10-5-1001022-0205 BENEFITS - GREENSHIELD - CLERKS 429.23

10-5-1001022-0205 BENEFITS - GREENSHIELD - CLERKS 1,204.50

SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING

JAN 2020 JANUARY 2020 BENEFITS 55 02-Jan-2020 02-Jan-2020

10-5-1001022-0207 BENEFITS - LIFE & DISABIL - CLERKS 1,315.42

Department Totals : 2,992.21

DEPARTMENT 1001023 C.A.O.

BEL03 BELL MOBILITY INC.

JAN 2020 JANUARY 2020 USAGE 45 06-Jan-2020 06-Jan-2020

10-5-1001023-0345 CELL PHONE 99.62

GRE03 GREEN SHIELD CANADA

JAN 2020 JANUARY 2020 BENEFITS 46 02-Jan-2020 02-Jan-2020

10-5-1001023-0205 BENEFITS - GREENSHIELD - C.A.O. 1,204.50

SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING

JAN 2020 JANUARY 2020 BENEFITS 55 02-Jan-2020 02-Jan-2020

10-5-1001023-0207 BENEFITS - LIFE & DISABIL - C.A.O. 967.93

Department Totals : 2,272.05

DEPARTMENT 1001024 HUMAN RESOURCES

BEL03 BELL MOBILITY INC.

JAN 2020 JANUARY 2020 USAGE 45 06-Jan-2020 06-Jan-2020

10-5-1001024-0345 CELL PHONE 213.63

GRE03 GREEN SHIELD CANADA

JAN 2020 JANUARY 2020 BENEFITS 46 02-Jan-2020 02-Jan-2020

10-5-1001024-0205 BENEFITS - GREENSHIELD - HUMAN RESOURCES 803.00

SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING

JAN 2020 JANUARY 2020 BENEFITS 55 02-Jan-2020 02-Jan-2020

10-5-1001024-0207 BENEFITS - LIFE & DISABIL - HUMAN RESOUR 898.68



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Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 1001024 HUMAN RESOURCES

Department Totals : 1,915.31

DEPARTMENT 1001025 INFORMATION TECHNOLOGY

BEL01 BELL CANADA

DEC 2019 DECEMBER 2019 MONTHLY CHARGES 1479 01-Dec-2019 01-Dec-2019
 10-5-1001025-0315 TELEPHONE 92.01

JAN 2020 JANUARY 2020 MONTHLY CHARGES 51 02-Jan-2020 02-Jan-2020
 10-5-1001025-0315 TELEPHONE 1,153.84

BEL03 BELL MOBILITY INC.

JAN 2020 JANUARY 2020 USAGE 45 06-Jan-2020 06-Jan-2020
 10-5-1001025-0315 TELEPHONE -1.79

10-5-1001025-0345 CELL PHONE 86.36
 10-5-1001025-0332 INTERNET ACCESS 304.13

COG02 COGECO PAYMENT CENTRE

DEC 2019 DECEMBER 2019 INTERNET 1491 01-Dec-2019 01-Dec-2019
 10-5-1001025-0332 INTERNET ACCESS 180.74

10-5-1001025-0332 INTERNET ACCESS 3,167.39

JAN 2020 B JANUARY 2020 INTERNET 54 02-Jan-2020 02-Jan-2020
 10-5-1001025-0332 INTERNET ACCESS 115.20

GRE03 GREEN SHIELD CANADA

JAN 2020 JANUARY 2020 BENEFITS 46 02-Jan-2020 02-Jan-2020
 10-5-1001025-0205 BENEFITS - GREENSHIELD 974.55

SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING

JAN 2020 JANUARY 2020 BENEFITS 55 02-Jan-2020 02-Jan-2020
 10-5-1001025-0207 BENEFITS - LIFE & DISABILITY 1,141.35

Department Totals : 7,213.78

DEPARTMENT 1008030 DRAINAGE

BEL03 BELL MOBILITY INC.

JAN 2020 JANUARY 2020 USAGE 45 06-Jan-2020 06-Jan-2020
 10-5-1008030-0345 MOBILE DEVICES 21.71

GRE03 GREEN SHIELD CANADA

JAN 2020 JANUARY 2020 BENEFITS 46 02-Jan-2020 02-Jan-2020
 10-5-1008030-0205 BENEFITS GREENSHIELD 401.50

SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING

JAN 2020 JANUARY 2020 BENEFITS 55 02-Jan-2020 02-Jan-2020
 10-5-1008030-0207 BENEFITS LIFE & DISABILITY 420.43

Department Totals : 843.64

DEPARTMENT 2010000 FIRE DEPARTMENT

BEL03 BELL MOBILITY INC.

JAN 2020 JANUARY 2020 USAGE 45 06-Jan-2020 06-Jan-2020
 10-5-2010000-0345 FIRE - CELL PHONE EXPENSE 204.84

BEL900 BELL CANADA

JAN 2020 JANUARY 2020 EMERGENCY PREPAREDNESS 44 02-Jan-2020 02-Jan-2020
 10-5-2010000-0800 EMERGENCY OPERATIONS CENTRE EXPENSES 230.00

COG02 COGECO PAYMENT CENTRE

DEC 2019 DECEMBER 2019 INTERNET 1491 01-Dec-2019 01-Dec-2019
 10-5-2010000-0251 FIRE PREVENTION & TRAININ 80.22

GRE03 GREEN SHIELD CANADA

JAN 2020 JANUARY 2020 BENEFITS 46 02-Jan-2020 02-Jan-2020
 10-5-2010000-0206 BENEFITS - GREENSHIELD RE 2,298.64

10-5-2010000-0205 BENEFITS - GREENSHIELD - FIRE 3,512.75



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Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE DEPARTMENT				
HYD02	HYDRO ONE NETWORKS				
DEC EMERG 212N CONC LOT 10, SIRENS		1486	17-Dec-2019	17-Dec-2019	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				35.12
SHA253	SHAW DIRECT				
JAN 2020 JAN 3 - FEB 2, 2020 SATELLITE		47	04-Jan-2020	04-Jan-2020	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				88.14
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
JAN 2020 JANUARY 2020 BENEFITS		55	02-Jan-2020	02-Jan-2020	
10-5-2010000-0207	BENEFITS - LIFE & DISABIL				2,770.01
WOR03	WORKPLACE SAFETY & INSURANCE BOARD				
DECEMBER 20 DECEMBER 2019 WSIB BENEFITS		1521	31-Dec-2019	31-Dec-2019	
10-5-2010000-0208	BENEFITS - WORKER'S COMP.				1,540.74
	Department Totals :				10,760.46

DEPARTMENT 2020000	POLICE DEPARTMENT				
BEL01	BELL CANADA				
JAN 2020 JANUARY 2020 MONTHLY CHARGES		51	02-Jan-2020	02-Jan-2020	
10-5-2020000-0315	TELEPHONE				542.41
CIT350	CITY OF WINDSOR				
DECEMBER 20 4TH PAYMENT CSPT PROGRAM		1527	13-Dec-2019	13-Dec-2019	
10-4-2020000-1022	POLICE - PROVINCIAL COURT SERVICE UPLOAD				13,011.45
JANUARY 2020 WPS CONTRACT FOR JANUARY 2020		6	01-Jan-2020	01-Jan-2020	
10-5-2020000-0605	SERVICE CONTRACT -WPS				417,825.00
GRE03	GREEN SHIELD CANADA				
JAN 2020 JANUARY 2020 BENEFITS		46	02-Jan-2020	02-Jan-2020	
10-5-2020000-0206	BENEFITS - GREENSHIELD RE				9,317.40
10-5-2020000-0205	BENEFITS - GREENSHIELD				1,120.25
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
JAN 2020 JANUARY 2020 BENEFITS		55	02-Jan-2020	02-Jan-2020	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				-606.75
UNI01	UNION GAS LTD				
DEC 2019 DECEMBER 2019 MONTHLY CHARGES		1495	30-Dec-2019	30-Dec-2019	
10-5-2020000-0316	UTILITIES - POLICE DEPT				350.39
	Department Totals :				441,560.15

DEPARTMENT 2043010	BUILDING DEPARTMENT				
BEL03	BELL MOBILITY INC.				
JAN 2020 JANUARY 2020 USAGE		45	06-Jan-2020	06-Jan-2020	
10-5-2043010-0345	BLDG. - CELL PHONE EXPENSE				65.67
GRE03	GREEN SHIELD CANADA				
JAN 2020 JANUARY 2020 BENEFITS		46	02-Jan-2020	02-Jan-2020	
10-5-2043010-0205	BENEFITS - GREENSHIELD				1,027.98
10-5-2043010-0206	BENEFITS - GREENSHIELD RE				2,191.92
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
JAN 2020 JANUARY 2020 BENEFITS		55	02-Jan-2020	02-Jan-2020	
10-5-2043010-0207	BENEFITS - LIFE & DISABIL				1,193.54
	Department Totals :				4,479.11

DEPARTMENT 2043015	LICENSING AND ENFORCEMENT				
BEL03	BELL MOBILITY INC.				
JAN 2020 JANUARY 2020 USAGE		45	06-Jan-2020	06-Jan-2020	
10-5-2043015-0345	BY-LAW ENF. - CELL PHONE EXPENSE				143.57



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Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2043015 LICENSING AND ENFORCEMENT					
GRE03	GREEN SHIELD CANADA				
JAN 2020	JANUARY 2020 BENEFITS	46	02-Jan-2020	02-Jan-2020	
10-5-2043015-0205	BENEFITS - GREENSHIELD				1,570.33
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
JAN 2020	JANUARY 2020 BENEFITS	55	02-Jan-2020	02-Jan-2020	
10-5-2043015-0207	BENEFITS - LIFE & DISABILITY				1,175.09
Department Totals :					2,888.99
<hr/>					
DEPARTMENT 3010000 PUBLIC WORKS					
BEL03	BELL MOBILITY INC.				
JAN 2020	JANUARY 2020 USAGE	45	06-Jan-2020	06-Jan-2020	
10-5-3010000-0345	P.W. - CELL PHONE EXPENSE				221.73
GRE03	GREEN SHIELD CANADA				
JAN 2020	JANUARY 2020 BENEFITS	46	02-Jan-2020	02-Jan-2020	
10-5-3010000-0206	BENEFITS - GREENSHIELD RE				8,403.96
10-5-3010000-0205	BENEFITS - GREENSHIELD				5,441.34
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
JAN 2020	JANUARY 2020 BENEFITS	55	02-Jan-2020	02-Jan-2020	
10-5-3010000-0207	BENEFITS - LIFE & DISABIL				3,608.94
Department Totals :					17,675.97
<hr/>					
DEPARTMENT 3022019 ROADS CAPITAL					
COC485	COCO PAVING (1990) INC				
M426B #4	PPC # 4	1474	11-Dec-2019	11-Dec-2019	
40-7-3022019-0008	CON5 N. (ALMA TO CTY RD 10) RECONSTRUCT				221,027.48
Department Totals :					221,027.48
<hr/>					
DEPARTMENT 4012013 WASTEWATER CAPITAL					
JJL440	J&J LEPERA INFRASTRUCTURES INC				
SW-2013-020 # PPC # 14		1504	16-Dec-2019	16-Dec-2019	
40-7-4012013-0003	NEW FORCEMAIN & PUMP STATION				200,316.06
Department Totals :					200,316.06
<hr/>					
DEPARTMENT 4017730 EDGEWATER SEWERS					
BEL03	BELL MOBILITY INC.				
JAN 2020	JANUARY 2020 USAGE	45	06-Jan-2020	06-Jan-2020	
10-5-4017730-0612	OCWA MAINTENANCE ITEMS				121.14
BEL12	BELL CANADA				
JAN 2020	JANUARY 2020 SERVICES	53	02-Jan-2020	02-Jan-2020	
10-5-4017730-0612	OCWA MAINTENANCE ITEMS				247.04
Department Totals :					368.18
<hr/>					
DEPARTMENT 4017740 AMHERSTBURG SEWERS					
UNI01	UNION GAS LTD				
DEC 2019	DECEMBER 2019 MONTHLY CHARGES	1495	30-Dec-2019	30-Dec-2019	
10-5-4017740-0316	UTILITIES - SEWERS				2,115.28
Department Totals :					2,115.28
<hr/>					
DEPARTMENT 4017755 MCLEOD SBR SEWER					
UNI01	UNION GAS LTD				
DEC 2019	DECEMBER 2019 MONTHLY CHARGES	1495	30-Dec-2019	30-Dec-2019	



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Vendor Code	Vendor Name				Batch	Inv Date	Inv Due Date	Amount	
Invoice No.	Description								
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT 4017755				MCLEOD SBR SEWER					
10-5-4017755-0316				UTILITIES				246.79	
				Department Totals :					246.79
DEPARTMENT 7010000				PARKS AND RECREATION PROGRAMMING					
BEL03				BELL MOBILITY INC.					
JAN 2020	JANUARY 2020 USAGE			CELL PHONE EXPENSE	45	06-Jan-2020	06-Jan-2020	95.86	
10-5-7010000-0345									
GRE03				GREEN SHIELD CANADA					
JAN 2020	JANUARY 2020 BENEFITS			BENEFITS - GREENSHIELD	46	02-Jan-2020	02-Jan-2020	830.73	
10-5-7010000-0205									
PEP01				PEPSI BOTTLING GROUP (CANADA) CO					
47045606	CONCESSION PURCHASE			CONCESSION PRODUCT	1439	03-Dec-2019	03-Dec-2019	1,506.42	
10-5-7010000-0384									
48771155	CONCESSION PURCHASE			CONCESSION PRODUCT	1533	24-Dec-2019	24-Dec-2019	324.42	
10-5-7010000-0384									
SUN11				SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
JAN 2020	JANUARY 2020 BENEFITS			BENEFITS - LIFE & DISABILITY	55	02-Jan-2020	02-Jan-2020	671.91	
10-5-7010000-0207									
				Department Totals :					3,429.34
DEPARTMENT 7017000				PARKS MAINTENANCE					
BEL03				BELL MOBILITY INC.					
JAN 2020	JANUARY 2020 USAGE			CELL PHONE EXPENSE - PARKS MAINTENANCE	45	06-Jan-2020	06-Jan-2020	26.90	
10-5-7017000-0345									
GRE03				GREEN SHIELD CANADA					
JAN 2020	JANUARY 2020 BENEFITS			BENEFITS - GREENSHIELD - PARKS & GROUNDS	46	02-Jan-2020	02-Jan-2020	2,395.62	
10-5-7017000-0205									
SUN11				SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
JAN 2020	JANUARY 2020 BENEFITS			BENEFITS - LIFE & DISABIL - PARKS & GRDS	55	02-Jan-2020	02-Jan-2020	2,406.90	
10-5-7017000-0207									
				Department Totals :					4,829.42
DEPARTMENT 7017002				FACILITIES					
BEL03				BELL MOBILITY INC.					
JAN 2020	JANUARY 2020 USAGE			CELL PHONE	45	06-Jan-2020	06-Jan-2020	60.02	
10-5-7017002-0345									
ESS46				ESSEX POWERLINES CORPORATION					
320 RIC	320 RICHMOND ST			FACILITIES - UTILITIES	1539	31-Dec-2019	31-Dec-2019	3,611.81	
10-5-7017002-0316	320RIC								
GRE03				GREEN SHIELD CANADA					
JAN 2020	JANUARY 2020 BENEFITS			BENEFITS - GREENSHIELD - FACILITIES	46	02-Jan-2020	02-Jan-2020	858.46	
10-5-7017002-0205									
REL002				RELIANCE HOME COMFORT					
DEC 2019	DECEMBER 2019 RENTAL CHARGES			FACILITIES - UTILITIES	1494	30-Dec-2019	30-Dec-2019	27.12	
10-5-7017002-0316	FIRE								
10-5-7017002-0316	PARKST			FACILITIES - UTILITIES				76.35	
SUN11				SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
JAN 2020	JANUARY 2020 BENEFITS			BENEFITS - LIFE & DISABIL - FACILITIES	55	02-Jan-2020	02-Jan-2020	508.04	
10-5-7017002-0207									
UNI01				UNION GAS LTD					
DEC 2019	DECEMBER 2019 MONTHLY CHARGES			FACILITIES - UTILITIES	1495	30-Dec-2019	30-Dec-2019	104.47	
10-5-7017002-0316	KNYP								



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Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 7017002				FACILITIES				
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				1,373.54
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				529.28
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				253.69
10-5-7017002-0316	CENTW			FACILITIES - UTILITIES				58.67
10-5-7017002-0316	ACS			FACILITIES - UTILITIES				201.24
10-5-7017002-0316	GORDO			FACILITIES - UTILITIES				288.05
10-5-7017002-0316	SCOUT			FACILITIES - UTILITIES				231.07
10-5-7017002-0316	TOWN			FACILITIES - UTILITIES				941.52
10-5-7017002-0316	TOWN			FACILITIES - UTILITIES				466.61
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				466.61
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				287.77
10-5-7017002-0316	TOWN			FACILITIES - UTILITIES				177.11
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				177.11
10-5-7017002-0316	320RIC			FACILITIES - UTILITIES				1,849.50
Department Totals :								12,548.04

DEPARTMENT 7017300				LIBRO				
BEL03 BELL MOBILITY INC.								
JAN 2020	JANUARY 2020 USAGE				45	06-Jan-2020	06-Jan-2020	
10-5-7017300-0345				CELL PHONE - ARENA				104.62
GRE03 GREEN SHIELD CANADA								
JAN 2020	JANUARY 2020 BENEFITS				46	02-Jan-2020	02-Jan-2020	
10-5-7017300-0205				BENEFITS - GREENSHIELD				1,027.51
10-5-7017300-0206				BENEFITS - GREENSHIELD RE				2,360.39
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
JAN 2020	JANUARY 2020 BENEFITS				55	02-Jan-2020	02-Jan-2020	
10-5-7017300-0207				BENEFITS - LIFE & DISABIL				508.04
UNI01 UNION GAS LTD								
DEC 2019	DECEMBER 2019 MONTHLY CHARGES				1495	30-Dec-2019	30-Dec-2019	
10-5-7017300-0316				UTILITIES				7,121.54
Department Totals :								11,122.10

DEPARTMENT 8010000				PLANNING & LEGISLATIVE SERVICES				
BEL03 BELL MOBILITY INC.								
JAN 2020	JANUARY 2020 USAGE				45	06-Jan-2020	06-Jan-2020	
10-5-8010000-0345				CELL PHONE				105.21
GRE03 GREEN SHIELD CANADA								
JAN 2020	JANUARY 2020 BENEFITS				46	02-Jan-2020	02-Jan-2020	
10-5-8010000-0206				BENEFITS - GREENSHIELD RETIREES				1,006.86
10-5-8010000-0205				BENEFITS - GREENSHIELD				1,002.28
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
JAN 2020	JANUARY 2020 BENEFITS				55	02-Jan-2020	02-Jan-2020	
10-5-8010000-0207				BENEFITS - LIFE & DISABIL				1,242.75
Department Totals :								3,357.10

DEPARTMENT 8020000				TOURISM VISITOR INFORMATION CENTRE				
BEL03 BELL MOBILITY INC.								
JAN 2020	JANUARY 2020 USAGE				45	06-Jan-2020	06-Jan-2020	
10-5-8020000-0345				CELL PHONE				166.19
GRE03 GREEN SHIELD CANADA								
JAN 2020	JANUARY 2020 BENEFITS				46	02-Jan-2020	02-Jan-2020	
10-5-8020000-0205				BENEFITS - GREENSHIELD - TOURISM				1,606.00
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING								
JAN 2020	JANUARY 2020 BENEFITS				55	02-Jan-2020	02-Jan-2020	



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Invoice No.		CC1	CC2	CC3	GL Account Name				
G.L. Account									
DEPARTMENT 8020000					TOURISM VISITOR INFORMATION CENTRE				
10-5-8020000-0207					BENEFITS - LIFE & DISABILITY				1,162.03
Department Totals :									2,934.22

EFT Paid Total : 1,914,879.02

Total Unpaid for Approval : 0.00
 Total Manually Paid for Approval : 0.00
 Total Computer Paid for Approval : 1,795,086.92
 Total EFT Paid for Approval : 1,914,879.02
 Grand Total ITEMS for Approval : 3,709,965.94

February 6, 2020

Dear Mayor and Council,

RE: Bill 156, *Security from Trespass and Protecting Food Safety Act*

The Essex County Federation of Agriculture represents the voice of agriculture in the local community, and advocates on behalf of our farm family members. Along with our Commodity partners in Essex and the Ontario Federation of Agriculture, the Essex County Federation of Agriculture is committed to a sustainable and profitable future for farm families.

Ontario farms have increasingly come under threat of unwanted trespassers and activists who are illegally entering property, barns and buildings, seizing private property and threatening the health and safety of the farm, employees, livestock and crops.

On December 2nd, 2019, the provincial government introduced Bill 156, *Security from Trespass and Protecting Food Safety Act, 2019*. The bill is intended to protect Ontario farm animals, farms, farmers and their families, and the safety of the entire food supply by addressing the ongoing threat of unwanted trespassing and from unauthorized interactions with farm animals. The risks of these actions include exposing farm animals to stress and potential diseases, as well as the introducing contaminants into the food supply.

The Essex County Federation of Agriculture appreciates the support from the provincial government for taking a strong stance to protect our farms and food safety, and introducing more significant consequences for illegal trespassing activities.

The Essex County Federation of Agriculture is calling on all municipal councils in the province to reassure their citizens that the safety of Ontario farm animals, farmers and farm families, and the safety of the entire food system matters. We respectfully ask that your council show your support for Bill 156 by sending the following letter (see below) to Ontario's Minister of Agriculture, Food and Rural Affairs, the Honourable Ernie Hardeman.

If you have already indicated to Minister Hardeman your support for Bill 156, we thank you for your initiative!

Thank you for showing your support for stronger legislation to protect Ontario farms, animals, and food from intruders.

Sincerely,

Lyle Hall, President

Essex County Federation of Agriculture

Sample letter to Minister Hardeman:

Hon. Ernie Hardeman
Minister of Agriculture, Food & Rural Affairs
77 Grenville Street, 11th Floor
Toronto, Ontario M5S 1B3

Via Email: minister.omafra@ontario.ca

Dear Minister Hardeman,

Ontario farms have come under increasing threat from trespassers and activists who illegally enter property, barns and buildings, causing significant disruptions to the entire agri-food sector. These activists are trespassing under false pretenses to gain entry on to farm properties. They have seized private property and threatened the health and safety of Ontario farms, employees, livestock and crops. These individuals and organizations are causing health and safety concerns and undue stress to Ontario farmers, their families, and their businesses. Once peaceful protests have escalated to trespassing, invading, barn break-ins and harassment. These incidents distress farmers, their families and employees, and threaten the health of livestock and crops when activists breach biosecurity protocols, ultimately putting the entire food system at risk.

We strongly support the new proposed legislation, *Bill 156: Security from Trespass and Protecting Food Safety Act*. This new legislation is an important way to keep our farm and food supply safe for all Ontarians. Bill 156 provides a balanced approach to protecting farms while recognizing a citizen's right to protest. This new legislation will ensure farm businesses have a legal standing to protect their farm, family and employees, livestock, crops and ultimately the entire food system. *Bill 156: Security from Trespass and Protecting Food Safety Act* is good news for Ontario's agri-food industry.

Thank you for this important new legislation. Protection of our Ontario should be the highest priority.

Sincerely,

SIGNATURE

copy: County Federation Email

Established 1793
Incorporated
Wolford 1850
Merrickville 1860
Amalgamated 1998



Telephone (613) 269-4791
Facsimile (613) 269-3095

VILLAGE OF MERRICKVILLE-WOLFORD

February 5, 2020

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON, M7A 1A1

Dear Premier Ford:

Re: Provincially Significant Wetlands Designation

Please find attached the Council of the Corporation of the Village of Merrickville-Wolford's Resolution No. R-029-20, with respect to the Village's concerns surrounding the Ministry of Natural Resources and Forestry's practices and procedures while implementing designations of Provincially Significant Wetlands.

While the attached resolution is tailored to a Village-specific issue, it is Council's position that the concerns expressed therein are being experienced by municipalities Province-wide.

Thank you in advance for the consideration that you give this matter.

Yours truly,

Doug Robertson
CAO/Clerk/Director, Economic Development

c. Honourable John Yakabuski, Minister of Natural Resources and Forestry
Honourable Steve Clark, Minister of Municipal Affairs and Housing
Andy Brown, CAO of the United Counties of Leeds and Grenville
Association of Municipalities of Ontario
Rural Ontario Municipal Association
All Ontario municipalities



VILLAGE OF MERRICKVILLE-WOLFORD

For Clerk's use only, if required:
Recorded Vote Requested By:

Cameron	Y	N
Foster	Y	N
Halpenny	Y	N
Molloy	Y	N
Struthers	Y	N

Resolution Number: R - 029 - 20

Date: January 27, 2020

Moved by: Cameron Foster Halpenny Molloy

Seconded by: Cameron Foster Halpenny Molloy

WHEREAS the Village of Merrickville-Wolford is endeavouring to adopt a new Official Plan as required per Section 17 of the *Planning Act* and the Village is required to incorporate the Provincial Policy Statements of the Act;

AND WHEREAS the Provincial Policy Statements require the Village to provide in its Official Plan the updated provisions of new and expanded Provincially Significant Wetlands designations;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that the expansion of these wetlands is detrimentally affecting certain landowners and the Village's assessment base;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that designations of Provincially Significant Wetlands have occurred throughout the Province of Ontario without the provision of supporting evidence;



VILLAGE OF MERRICKVILLE-WOLFORD

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned about the expansion of the Provincially Significant Wetlands in the Northeast quadrant of the Village;

AND WHEREAS the Council of the Corporation of the Village of Merrickville-Wolford is concerned that these wetlands designations have been expanded without the Ministry of Natural Resources and Forestry having provided to the Village supporting evidence to justify said expansion;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Village of Merrickville-Wolford does hereby respectfully request that the Ministry of Natural Resources and Forestry provide the Village with supporting evidence with respect to the expansion of these wetlands designations;

AND THAT the Ministry of Natural Resources and Forestry re-evaluate the subject properties without delay;

AND THAT a copy of this resolution be sent to the Honourable Premier Doug Ford, Minister of Natural Resources and Forestry, the Minister of Municipal Affairs and Housing, the United Counties of Leeds and Grenville, the Association of Municipalities of Ontario and the Rural Ontario Municipal Association and all Ontario municipalities.

Carried / Defeated


J. Douglas Struthers, Mayor

AMHERSTBURG COMMITTEE OF ADJUSTMENT

Present: D. Cozens, S. Ducedre, D. Shaw, J. Mailloux, T. Buchanan
Also Present: F. Garardo Manager of Planning Services, K. DiGiovanni, Planning Clerk, Kevin Fox, Policy & Committee Coordinator
Absent: na

1. Call to Order

The Chair called the meeting to order at 7:30 a.m. Introductions of the Committee members and administration.

2. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

3. Adoption of Agenda

The agenda was presented for adoption and adopted.

Moved by: Sherry Ducedre

Seconded by: Terris Buchanan

4. Adoption of Minutes

Minutes of a meeting of the Amherstburg Committee of Adjustment held Tuesday, October 29, 2019, at 7:30 a.m. in the Council Chambers were presented for adoption.

The following changes were requested:

- 1.) The addition of the motion to defer Application A/13/19 for 140 Simcoe St and 306 Sandwich St S:

A motion was made to defer the application to the November 26, 2019 meeting.

Moved by: Sherry Ducedre
Seconded by: Josh Mailloux

A motion was made to accept the minutes with changes.

Moved by: Josh Mailloux

Seconded by: Sherry Ducedre

5. Order of Business

5.1 Application A/13/19 – Lumed Management c/o Ralph Meo – 140 Simcoe Street and 306 Sandwich St S (3729-120-000-02300-0000 and 02400)

Public in Attendance: None

The applicant is requesting relief from Zoning By-law 1999-52, as amended, to permit the construction of an addition to the current car wash building that measures 4.87 m (16 ft.) x (6.4) 21 ft. with an interior side yard setback of 0 m (0 ft.). Relief is being requested from Section 15(3)(d) which requires a minimum interior side yard setback of 7 m (22.9 ft.) in the Commercial General (CG) Zone where the interior side lot line abuts land in a zone to other than a Commercial or Institutional Zone. The applicant is

requesting relief of 7 m (22.9 ft.) to permit an interior side yard setback of 0 m (0 ft.). The subject property is Zoned Commercial General in the Zoning By-Law and General Commercial in the Town's Official Plan.

The following correspondence was received from the various agencies and residents circulated:

- i.) Letter dated October 21, 2019 from the Essex Region Conservation Authority *The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance under the Provincial Policy Statement (PPS 2014). Based on our review, we have no objection to the application with respect to natural heritage policies.*
- ii.) Email dated October 15, 2019 from the Public Works Department did not have any comments.
- iii.) Email dated October 22, 2019 from the Building Department indicating that the addition appeared too close to the roadway.
- iv.) Email dated October 21, 2019 from the Fire Department indicating that they had no concerns about the property.
- v.) Planning Report dated October 18, 2019 from Frank Garardo, Secretary Treasurer.

Committee Discussion:

The Chair asked if the applicant or his agent would like to speak. The agent, Ralph Meo, stated that the planning opinions in the Planner's report were appropriate and represented the reasons why the variance should be approved. Mr. Meo stated he was retained 17 months ago to address the concerns from a neighbour regarding the noise from the driers at the carwash. He commented that a noise consultant recommended enclosing the car when drying by constructing a building with a closed garage door. He further stated that the owner had made a commitment to mitigate the noise issue and 18 months later was still trying to come to a solution.

Mr. Buchanan stated that the exit from the building looked too close to the road and asked how deep the building was. Mr. Meo responded that the building would be 16 ft. deep and be approximately 15-16 ft. from the edge of the road. He stated that the driver would be able to see both ways before entering the roadway. Ms. Ducedre asked if the roof would be flat or pitched and if water would be draining onto the neighbouring properties. Mr. Meo responded that the site would be able to collect and dispose of its own water. Ms. Ducedre asked if the addition could be shifted over at all away from the property line. Mr. Meo stated that due to the current orientation of the building and flow of the carwash it wasn't possible. He further stated that on construction and further review if it was at all possible it would be shifted over as far as possible.

Chair Cozens asked if there was anyone in the public present with interest in the application. No one was present. The planner, Frank Garardo commented that on Site Plan Control engineering will be furthered involved to examine the separation and Storm Water Management. Mr. Meo asked if a minimum 6 inch setback would be more agreeable to the Committee. Discussion ensued over the current placement of the buildings and equipment and stacking requirements required for current bay carwashes.

Chair Cozens asked if Planning had any further comments and noted Building's comments on safety leaving the carwash. Mr. Garardo stated that during the Site Plan Control process they could implement signage on the exiting door to make warning driver's to be cautious on exit and have additional stop signs before exiting on to roadway. Discussion continued on the safety of the exit and solutions. Mr. Meo stated that signage could easily be added to the inside of the exit door. Chair Cozens asked if the addition could be built and maintained on the applicant's property. The applicant stated that they can for the most part and they have a good relationship with the neighbour and can get permission from him if they needed. Mr. Mailloux stated that the applicant had spent a lot of time and money trying to come to a solution and no neighbours were present to dispute the proposal or variance. Mr. Mailloux put forward a

motion to approve the application with the amended proposal of a 6 inch interior yard setback.

The following resolution was put forth:

That that the application for a reduction for the interior side yard setback be reduced to 6 inches be approved.

Moved by: Josh Mailloux

Seconded by: Don Shaw

Carried.

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, are satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is keeping with the intent of the Official Plan and Zoning By-law.

After the motion was made and passed Chair Cozens stated he didn't believe the Minor Variance was minor in nature and failed two of the four tests of a minor variance.

5.2 Application B/20/19- James Clayton Martin -110 Lowes Sideroad Road (3729-030-000-00600-0000)

Public in Attendance: Darlene Bernyk, Brian Blais, Diane Pouget, John Henrich

The applicant is proposing to sever a parcel of land being 169 ft frontage by an irregular depth with an area of 1578.27 sq m (0.39 acres) for purposes of creating a new residential building lot fronting on Bastien Street. The remaining parcel being 56 ft frontage by an irregular depth with an area of 2589.99 sq m (0.64 acres) contains one single detached dwelling and one accessory structure fronting on Lowes Sideroad. The subject property is zoned Residential Third Density (R3) and designated Low Density Residential in the Official Plan.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated November 15, 2019 from the Essex Region Conservation Authority
The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the Provincial Policy Statement (PPS). Based on our review, we have no objection to the application with respect to natural heritage policies.
- ii) Email dated October 29, 2019 from the Public Works Department indicating the following:
In response to Mr. Martin's follow-up email where the swale was questioned by Mr. Martin, we offer that the eventual re-grading of the severed lot, along with the elevated building footprint, will shed stormwater run-off easterly. This area has been known to hold water in the past; the swale and perforated drainage tile will mitigate this problem and will help to ensure that the water the sheds from the proposed severance is wholly contained and managed through the new drainage system.
- i) Planning Report dated November 18, 2019 from Frank Garardo, Secretary Treasurer.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present. There were a number of residents present, the Chair stated that each member could speak to the application. The applicant, Mr. Martin stated that he wanted to sever a portion of his property to the North, fronting on Bastien Street. He commented that there was a lot of time spent researching and trying to correct any drainage issues on the current property and for the future property. He said he intended the property to be sold for a single family dwelling. Chair Cozens asked about the distance from the shed to the new lot line. Mr. Garardo stated the shed would be 4'8" from the new lot line and noted where the drainage easement would be on the severed portion, he further stated that this drainage easement would be registered on title for the severed portion so the new owner would always have access to the drainage being let out to a catch basin on Lowes Sideroad. Chair Cozens opened the floor for comment.

Darlene Bernyk from 629 Dalhousie St asked if the property would be draining onto Bastien St. Mr. Garardo responded that water from the property would be drained through the easement into a catch basin on Lowes Sideroad. The applicant's representative Clovis Cote, stated that the direction of flow for the drainage was not being changed, the water already flows that way off the entire property. Discussion continued regarding the flow of water.

Brian Blais from 120 Lowes Sideroad stated he submitted a letter and pictures for the Committee to review. Mr. Blais provided the pictures to the Committee to review. Committee member Terris Buchanan asked if the pictures were taken after the berm on Mr. Martin's property was installed. Mr. Blais responded, yes. Mr. Blais began speaking about the elevation differences between his property and the proposed property and stated it appeared there would be a significant difference in elevation. Mr. Cote stated that the fall of the property for drainage purposes was sufficient as confirmed by the report completed by Peralta Engineering and provided to the Committee.

Diane Pouget from 106 Lowes Sideroad stated that the proposed easement was adjacent to her property. She stated that the catch basins were installed to drain water from Lowes Sideroad and not Bastien St. Ms. Pouget submitted pictures for the Committee to review, she stated she was concerned about losing some of her trees near the proposed easement. She stated concerns about the amount of water already draining on Lowes Sideroad with the recent addition of the 3 new homes on the end of the street at Sandwich. Ms. Pouget commented that Bastien was supposed to be an exclusive neighbourhood with specific building requirements, she asked the Committee to be considerate about the ramifications additional water could have on the neighbourhood.

John Henrich from 596 Bastien St stated that he agreed with Ms. Pouget's concerns and stated that the current grade on Bastien is 2.5' higher to the driveway on Lowes Sdrd where the rest of the service hookups are. The Chair stated that the rest of the services would come off Bastien St, not Lowes Sdrd.

Discussion continued over concern of sewage capacity and additional services for a new lot. Mr. Cote stated that Mr. Martin has dealt with the water issues on his property and had to install additional measures on his property to deal with neighbours water draining on to his property for years. Mr. Cote stated that the additional tiles and drainage measures has already been installed and were already draining the property, and that the engineer signed off and confirmed the current drainage on the property. Member Mailloux stated that Mr. Blais was currently draining on Mr. Martin's property and that was not right. Mr. Garardo stated that under the Drainage Act, property owners are responsible for their own water. Mr. Mailloux stated that he didn't have an objection to the application. Mr. Buchanan stated that he would put his trust in the engineers that the property was draining properly. Chair Cozens stated that he was concerned about creating a lot that may not be drained properly. Discussion ensued about ensuring appropriate drainage and confirmation from Public Works. Member Shaw suggested deferring the application until the Committee had confirmation from the

Town that the drainage had been dealt with appropriately.

The following resolution was put forth:

That the Engineering and Public Works Department provide additional feedback and confirmation that the suggested drainage scheme would appropriately drain the newly created lot.

Moved by: Don Shaw

Seconded by: Sherry Ducedre

Reasons of Committee –

5.3 Application B/30/19- Maria Conte c/o Norbert Bolger -128 Texas Road (3729-420-000-22500-0000)

Public in Attendance: Tiffany Debuke, Rose & Bill Drouillard, David (Wife) Bertrand

The applicant is proposing to sever a parcel of land being 26.82 m (88 ft.) in width by 75.44 m (247.5 ft.) of depth with an area of 0.201 hectares (0.496 ac) located in the Residential Type 1 A (R1A) Zone. The proposed severed parcel is vacant and is being severed for the purposes of a lot addition with 122 Texas Road (3729-420-000-22400). The retained parcel being 26.82 m (88 ft.) in frontage by 75.44 m (247.5 ft.) in depth with an area of 0.201 hectares (0.496 ac) has a single detached dwelling and garage on the property. The subject property is designated Low Density Residential in the Official Plan.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated November 20, 2019 from the Essex Region Conservation Authority:

Section 2.1.8 of the PPS states – “Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in policies 2.1.4, 2.1.5 and 2.1.6 unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.” The required demonstration of no negative impact, in accordance with the relevant PPS policies outlined above, is most effectively accomplished through the completion of an Environmental Impact Assessment (EIA). However, other options may exist as an adequate demonstration of no negative impact. We strongly recommended that prior to initiating an EIA that the applicant contacts our office to determine the scale and scope of the analysis. However, it is understood that the proposed severed lands would be subject to all applicable policies and procedures should future development be proposed on these lands. At that time, it is the opinion of ERCA, that the applicable EIA or appropriate demonstration of no negative impact would be initiated. It is the opinion of ERCA that this application for lot creation and lot addition is consistent with the natural heritage policies of the PPS.

- ii) Email dated November 14, 2019 from the Public Works Department indicating:
Drainage apportionments required for the Jeth's Drain
- iii) Planning Report dated November 18, 2019 from Frank Garardo, Secretary Treasurer.

Committee Discussion:

Chair Cozens introduced the application and asked if there were any members of the public present for the application. There were a number of people that raised their hands; the Chair commented that they could speak in turn after the applicant spoke. The agent, Jeffery Baker stated that the applicant currently owns the lands to the west and the lands behind the residences on Texas Road. Mr. Baker stated that the land proposed to be severed will be merged with the property to the west already owned by the applicant. The applicant also owns a vacant parcel of land abutting Texas Road, providing access to a roadway, if needed. Mr. Baker stated that the intent would be developing these lands into a residential development with a plan of subdivision or condominium at some point in the future. Chair Cozens asked about question number 7 on the application, if there was access to a municipal roadway, which at this time there was not. Mr. Baker responded that the severed piece, once merged would have access to a roadway through the balance of the lands on Texas Road, once all merged into one. Mr. Mailloux asked if there were any structures present on that parcel. The Planner responded, that portion was vacant land. The Chair asked if anyone present for the application wanted to speak and opened the floor.

Tiffany Debuke stated she was representing the owner of 102 Texas Road and stated that this potential development was not communicated well with neighbours and those residents in this area purchased land on the edge of town to have more open space and be away from the noise and traffic. She commented concern of the increased activity and effect that additional homes may have on drainage in the area. Rose Drouillard from 114 Texas Road stated that her home is next to the proposed road access. She stated that she has enjoyed peace and quiet for over 25 years with no obstruction of views and that would all be taken away with the approval. Ms. Drouillard also commented that the road going next to her property would impact the way they use their property and their privacy.

Dave Bertrand from 110 Texas stated they bought their house 6 years ago and have two small children. He stated they purchased their home because they didn't want to live in a subdivision and wanted to be able to enjoy nature and wildlife and raise their family in a quiet, peaceful environment. Mr. Garardo stated that the proposed location is in a settlement area and designated Low Density Residential in the Official Plan and Residential Type 1A Zone (R1A). He commented that this area is zoned and designated for residential development of single detached dwellings and that any future plans of subdivision would have to go through the subdivision process review. Mr. Baker commented that the community would have ample time to see any development plans through the subdivision approval process and make their feelings known to Council. Mr. Baker stated that the role of this Committee was only to make a decision on the application in front of them for a land severance and merger. Mr. Baker further stated that this small parcel of land does not dictate if the development would happen, as they already have the land required.

Committee member Mailloux made a motion to approve the consent application.

The following resolution was put forth:

That application B/30/19 be approved, subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; a copy to be provided to the municipality.
2. The applicant submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and copy be provided to the municipality.
3. That all property taxes be paid in full.
4. Subsection 3 of Section 50 of the Planning Act applies to any subsequent conveyance or transaction of or in relation to the parcel of land being the subject of the consent.

5. That prior to the stamping of the deeds the owner is to provide satisfactory evidence that the adjacent subject parcel is under common ownership relative to the parcel which is the subject of the consent.
6. That an assessment apportionment for any and all drains affected by the severance be completed in accordance with the provisions of the Drainage Act and that all costs associated with said apportionment be paid by the applicant.
7. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Josh Mailloux

Seconded by: Terris Buchanan

-carried-

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, are satisfied that the request is in conformity with Sections 6.1.2 and 6.1.2(6) of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The approval allows for responsible development of land with appropriate drainage.

Member Sherry Ducedre stated for clarification that through the Official Plan and Zoning By-Law this land was always intended for development. Mr. Garardo answered, yes.

5.4 Application B/32/19-1681351 Ontario Ltd-191 Concession 3 N (3729-360-000-02000-0000)

Public in Attendance: Norbert Bolger

The applicant is proposing to sever a parcel of land with 101.19 m (332 ft) of frontage by an irregular depth measuring 4.28 hectares (10.6 acres). The severed parcel contains one storage shed, there is no proposed change to the use of the severed parcel. The proposed retained parcel being 1911 ft frontage by 2976 ft depth with an area of approximately 130 acres will remain part of solar farm operations and contains an existing office trailer.

In order to resolve drainage issues in this area for the solar farm, the applicant has proposed three easements, Easement A will measure +/- 1.82 m (6 ft) in width and +/- 53.18 m (174.49 ft) in depth. Easement B will measure +/- 1.82 m (6 ft) in width by +/- 25.56 m (83.86 ft) in depth and Easement C will measure +/- 1.82 m (6 ft) in width by approximately 23.55 m (77.29 ft) in depth. The subject parcel is zoned Special Provision Heavy Industrial (HI-2) in the Zoning By-Law and designated Heavy Industrial in the Official Plan.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated November 15, 2019 from the Essex Region Conservation Authority:

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the Provincial Policy Statement (PPS). Based on our review, we have no objection to the application with respect to natural heritage policies.

- ii) Planning Report dated November 18, 2019 from Frank Garardo, Secretary Treasurer.

Committee Discussion:

Chair Cozens introduced the application. The applicants agent, Aaron Marcotte stated that the application was to sever 10.6 acres on Concession 3 North and to provide three drainage easements for the solar farm to the north. He also stated they agreed with the Planners report but wanted to amend Condition 5 & 6 and remove Condition 7. Chair Cozens asked if the Planner was in agreement with the changes to the conditions and he responded, yes. Member Shaw stated that he was concerned with what was going to happen to the severed property, and that he didn't want to see it become a collection of debris. Mr. Garardo stated that the portion along the road had potential for development but to the rear, with the proximity to the drain it would be difficult to develop, but could be used for storage. Discussion continued about the potential use for the property, drainage and future site plan agreements. The agent stated that the solar farm had deemed the proposed severance land unusable and wanted the property squared off. Chair Cozens asked if the land was to be sold. The applicant Mike Collavino stated, not at this point, they just want to separate it from the solar farm. Chair Cozens asked why they wanted it separated. Mr. Collavino stated after the previous applicant, Enbridge stated they wanted all excess lands severed with easements registered on title for drainage.

Mr. Shaw stated he was still concerned over the rear portion of the lands to be severed. Mr. Garardo responded that it is an industrial area and a storage yard would be permitted and that those types of uses were already permitted in this zone if the applicant wanted to use it that way now. Mr. Marcotte stated concern that the Committee was making planning decision based on unknowns. Mr. Collavino stated that there is a restrictive covenant on title in the solar farms favor that surrounding operations cannot impede operations in any way, such as dust and shade. Discussion continued on potential conditions, drainage concerns and potential uses. Jerry Wismer spoke from the audience that they owned abutting lands and were not concerned about future uses or the severance.

Sherry Ducedre put forth a motion to approve the application with the amended conditions as previously discussed. Josh Mailloux seconded the motion but it was not carried by the other two members. Chair Cozens asked if there were any other solutions to alleviate concerns by the other members. Mr. Garardo stated they could not restrict uses already permitted. Chair Cozens voted to approved the application and break the tie.

The following resolution was put forth:

That application B/32/19 be approved, subject to the following conditions:

Moved by: Sherry Ducedre
Seconded by: Josh Mailloux

-carried-

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, are satisfied that the request is in conformity with Sections 6.1.2 and 6.1.2(6) of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The approval allows for responsible development of land with appropriate drainage.

**5.5 Application B/35-37/19- Wismer Brothers Ltd. & Darfarms Inc.-v//
Alma Street (3729-360-000-02001-0000)**

Public in Attendance: Norbert Bolger

B/35/19

The applicant is proposing to sever a parcel of land being 182.88 m (600 ft) frontage by an irregular depth with an area of 1.08 hectares (2.678 acres) for the purpose of a lot addition with the abutting property to the south in order to resolve drainage issues and to allow for future development of the lands. The proposed retained parcel being 58.21 m (191 ft) frontage by an irregular depth with an area of approximately 5.05 hectares (12.48 acres) will remain vacant agricultural land. The subject property is zoned Special Policy Special Industrial (T-SI-2) and designated Heavy Industrial in the Official Plan.

B/36/19

The applicant is proposing to sever a parcel of land being 60.5 m (198.58 ft) frontage by an irregular depth with an area of 0.174 hectares (0.43 acres) for the purpose of a lot addition with the abutting property to the south (1000 Alma St) in order to resolve drainage issues to allow for future development of the lands. The applicant is also proposing a 9.14 m (30 ft) wide easement in favor of 1000 Alma St. The proposed retained parcel being 58.21 m (191 ft) frontage by an irregular depth with an area of approximately 4.87 hectares (12.052 acres) will remain vacant agricultural land. The subject property is zoned Special Policy Special Industrial (T-SI-2) and designated Heavy Industrial in the Official Plan.

B/37/19

The applicant is proposing to sever a parcel of land being 160 m (525 ft) frontage by an irregular depth with an area of 1.52 hectares (3.772 acres) for the purpose of a lot addition with the abutting property to the south (Con 3 PT Lot 1 RP 12R18382, Parts 1-3) in order to resolve drainage issues to allow for future development of the lands. The applicant is also proposing a 9.14 m (30 ft) wide easement in favor of the abutting properties. The proposed retained parcel being 58.21 m (191 ft) frontage by an irregular depth with an area of approximately 3.35 hectares (8.28 acres) will remain vacant agricultural land. The subject property is zoned Special Policy Special Industrial (T-SI-2) and designated Heavy Industrial in the Official Plan.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated November 14, 2019 from the Essex Region Conservation Authority:

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance under the Provincial Policy Statement (PPS 2014). Based on our review, we have no objection to the application with respect to natural heritage policies.

- i) Email dated November 14, 2019 from the Public Works Department indicating that they had no comments on the application.

Public Works does not take issue with these proposed severances. However, EPW strongly feels that the lack of an accompanying drainage design will likely lead to difficulties for proponents during site plan control stages. Although this position has been raised by EPW under previous applications involving the Wismer lots, it has not been reflected in the decisions made by the Committee of Adjustment.

Thanks Shane, your comments about the drainage design/ study from Wismer's previous application was discussed during the meeting and Mr. Wismer was told he would need to comply with and complete all studies and works directed by Public Works to address the drainage. The Committee decided not to put in any specific conditions as it would all have to be dealt w during Site Plan Control to the satisfaction of EPWD.

- ii) Planning Reports dated November 19, 2019 from Frank Garardo, Secretary Treasurer.

Committee Discussion:

Mr. Wismer introduced the purpose of the applications and asked to begin with B/36/19 to sever a portion of land and merge with 1000 Alma St. Mr. Wismer stated that their previous application addressed drainage easement, however, now they wanted to change the configuration for drainage so each property could deal with their own drainage issues without easements. Discussion continued over the purpose of the application and previous approvals.

Terris Buchanan made a motion to approve the application with the recommended conditions.

The following resolution was put forth:

That application B/36/19 be approved, subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; a copy to be provided to the municipality.
2. The applicant submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and copy be provided to the municipality.
3. That all property taxes be paid in full.
4. If required, that an assessment apportionment for any and all drains affected by the severance is completed in accordance with the provisions of the Drainage Act and that all costs associated with said apportionment be paid by the applicant.
5. That prior to the stamping of deeds the owner is to provide satisfactory evidence that the adjacent parcel is under common ownership relative to the parcel which is the subject of the consent.
6. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Terris Buchanan

Seconded by: Don Shaw

-carried-

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, are satisfied that the request is in conformity with Sections 6.1.2 and 6.1.2(6) of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The approval allows for responsible development of land with appropriate drainage.

Mr. Wismer then discussed application B/35/19 for a 600' wide severance to merge with the property east of 1000 Alma to give access to the Darrah Drain.

The following resolution was put forth:

That application B/35/19 be approved, subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; a copy to be provided to the municipality.
2. The applicant submit to the municipality the deed, in triplicate, acceptable for

registration in order that consent may be attached to the original and duplicate and copy be provided to the municipality.

3. That all property taxes be paid in full.
4. If required, that an assessment apportionment for any and all drains affected by the severance is completed in accordance with the provisions of the Drainage Act and that all costs associated with said apportionment be paid by the applicant.
5. That prior to the stamping of deeds the owner is to provide satisfactory evidence that the adjacent parcel is under common ownership relative to the parcel which is the subject of the consent.
6. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Terris Buchanan
Seconded by: Josh Mailloux

-carried-

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, are satisfied that the request is in conformity with Sections 6.1.2 and 6.1.2(6) of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The approval allows for responsible development of land with appropriate drainage.

Mr. Wismer then discussed application B/37/19 for the easterly portion of the property. He stated that the three properties to the far east will be purchased by the same owner and will correct the remaining drainage issues.

Mr. Shaw put forth a motion to approve the application.

The following resolution was put forth:

That application B/37/19 be approved, subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; a copy to be provided to the municipality.
2. The applicant submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and copy be provided to the municipality.
3. That all property taxes be paid in full.
4. If required, that an assessment apportionment for any and all drains affected by the severance is completed in accordance with the provisions of the Drainage Act and that all costs associated with said apportionment be paid by the applicant.
5. That prior to the stamping of deeds the owner is to provide satisfactory evidence that the adjacent parcel is under common ownership relative to the parcel which is the subject of the consent.
6. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Don Shaw
Seconded by: Josh Mailloux

-carried-

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, are satisfied that the request is in conformity with Sections 6.1.2 and 6.1.2(6) of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The approval allows for responsible development of land with appropriate drainage.


Chairman- Dave Cozens


Secretary- Frank Garardo

AMHERSTBURG COMMITTEE OF ADJUSTMENT

Present: D. Cozens, D. Shaw, J. Mailloux, T. Buchanan

Also Present: F. Garardo Manager of Planning Services, K. DiGiovanni Planning Clerk, Kevin Fox Policy & Committee Coordinator

Absent: S. Ducedre

1. Call to Order

The Chair called the meeting to order at 7:30 a.m. introductions of the Committee members and administration.

2. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

3. Adoption of Agenda

The agenda was presented for adoption and adopted.

Moved by: Don Shaw
Seconded by: Josh Mailloux

4. Adoption of Minutes

Minutes of a meeting of the Amherstburg Committee of Adjustment held Tuesday, November 26, 2019, at 7:30 a.m. in the Council Chambers were presented for adoption.

The following changes were requested:

- 1.) Section 5.2(ii): Add brackets around the word (the) under Public Works Comment

Moved by: Sherry Ducedre
Seconded by: Josh Mailloux

A motion was made to accept the minutes with changes.

Moved by: Josh Mailloux

Seconded by: Terris Buchanan

5. Order of Business

5.1 Application B/20/19- James Clayton Martin -110 Lowes Sideroad Road (3729-030-000-00600-0000)

Public in Attendance: Darlene Bernyk, Brian Blais, Diane & Paul Pouget, John Henrich

The applicant is proposing to sever a parcel of land being 169 ft. frontage by an irregular depth with an area of 1578.27 sq. m (0.39 acres) for purposes of creating a new residential building lot fronting on Bastien Street. The remaining parcel being 56 ft. frontage by an irregular depth with an area of 2589.99 sq. m (0.64 acres) contains one single detached dwelling and one accessory structure fronting on Lowes Sideroad. The subject property is zoned Residential Third Density (R3) and designated Low Density Residential in the Official Plan.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated November 15, 2019 from the Essex Region Conservation Authority
The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the Provincial Policy Statement (PPS). Based on our review, we have no objection to the application with respect to natural heritage policies.
- ii) Email dated December 5, 2019 from the Public Works Department indicating the following:
Sanitary and water services will be provided from Bastien Street, while storm drainage will be directed to Lowes. Engineering and Public works does not have any concerns with sanitary or water capacity for this severance. We are also not concerned with the proposed drainage plan or the storm sewer on Lowes where the system is being proposed to discharge.
- iii) Planning Report dated November 18, 2019 from Frank Garardo, Secretary Treasurer.

Committee Discussion:

The Chair introduced the application and asked if there were any members of the public present and stated that this application was being followed up on from the November 26, 2019 meeting. That applicant reviewed his consent request and stated that he believed after the last meeting the Town was going to review sewer capacity on Bastien St. and any concerns with the proposed drainage plan. The Chair questioned the Planner regarding the lot grading of the new lot to ensure no run-off to neighbours. The Planner responded that a condition of severance was to provide a lot grading and service plan for the Building Department to review.

The Chair opened up the floor to the public in attendance to comment and ask questions. Diane Pouget (106 Lowes Sdrd) commented about her concerns of the additional burden of tying into the storm sewer when there are already three new homes at the end of Lowes Sdrd. Discussion ensued on the previous work completed by the applicant and the previous applications filed by the applicant. Ms. Pouget stated that she did not believe it was ever intended to have any additional homes on Bastien St.

Committee Member, Don Shaw asked about the placement and new drain from the created lot to Lowes Sdrd. Discussion ensued about the possibility of placing the drain easement in another location, other possible solutions for neighbours draining their own properties and materials. Mr. Martin stated that he is not only trying to solve the issue of his water, but other neighbours draining onto his property is resulting in him having to solve the issue for himself and neighbours.

Darlene Bernyk (629 Dalhousie St) stated that she would like to give some history as to how all these issues began. She stated that prior to 1987 and the homes on Bastien St. being built; the homes on Dalhousie St did not experience flooding. She commented that Bastien St development was built on the last finger of the Big Creek marsh and that this development never properly took care of their water. She stated the grade was raised up on the Bastien St. to build the subdivision causing flooding on Lowes Sideroad and Dalhousie St. Ms. Bernyk stated that Mr. Martin had completed the work to ensure he was not flooding on his neighbours property, but some of the neighbours and never installed swales and now were continuing to flood on others properties.

Brian Blais (120 Lowes Sdrd) stated that when he received a quote to fix the drainage issues on his property it came back at over \$20,000. Ms. Bernyk stated concern that one mistake after another was continuing to make this issue worse and she asked if Mr. Martin's plan would work, or just make the issue worse. Paul Pouget stated that he believed the previous work Mr. Martin completed seemed to work, as well as the catch basin previously put in by the Town. He further stated that a review from an arborist suggested if the drain could be placed at least 10' from their trees they should not be damaged. The Chair asked who suggested the presented width and placement of the

easement. The Planner responded it was presented by the engineers who completed the plan. The Planner stated that it was a condition of the consent that the easement for drainage exist but it didn't have to be in that specific location. Mr. Martin asked if the easement could just be widened at the location where the neighbour's trees were placed. The Chair suggested that in Condition #5, the words, "if necessary" be removed and add wording that the centerline of the pipe be 10' from the property line at 106 Lowes Sideroad and that the new drawing be reviewed and confirmed by the Planner before stamping the deeds.

The following resolution was put forth:

That the application be approved with an amendment to Condition 5, to include the that the easement be a minimum of 3 metres (10 ft.) from the centerline of the drainage pipe when adjacent to the property line of 106 Lowes Sideroad.

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; a copy to be provided to the municipality.
2. The applicant submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That a parkland fee be paid to the Town of Amherstburg prior to the stamping of the deeds in an amount of \$300 for each of the newly created lots.
5. That the easements are registered on the title of the lands to provide access for the abutting properties as required for civil works and site servicing for a period greater than 21 years and further that the easement be a minimum of 3 metres (10 ft.) from the centerline of the drainage pipe when adjacent to the property line of 106 Lowes Sideroad.
6. That the property owner shall install separate water services, sanitary sewer services, storm water sewer services and utility services, for the proposed new lot in accordance with and under the supervision of the municipality at the applicant's expense, prior to the stamping of deeds, if necessary.
7. That an access be constructed to the severed parcel off Bastien Street, including adequate curb cut to the satisfaction of the Public Works Department.
8. That the developer be required to undertake lot grading plans for the retained lots to the satisfaction of the Building Department.
9. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Terris Buchanan

Seconded by: Don Shaw

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, are satisfied that the request is in conformity with Sections 6.1.2 and 6.1.2(6) of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The approval allows for responsible development of land with appropriate drainage.

5.2 Application A/19-19 & B/34/19- Raymond & Maria Burns c/o C. Thrasher-5671 County Road 18 (3729-630-000-03201-0000)

Public in Attendance: na

Consent: The applicant is proposing to sever a parcel of land being 53.34 m (175 ft.) frontage by 97.53 m (320 ft.) in depth with an area of 0.485 hectares (1.2 acres) which includes one storage building for the purposes of a lot addition with 5621 County Road

18. The remaining parcel being 68.58 m (225 ft.) frontage by an irregular depth with an area of 12.5 hectares (30.9 acres) is agricultural land with one single detached dwelling and one accessory building. The subject parcel is zoned Agriculture in the Zoning By-Law and Agriculture in the Town's Official Plan.

Minor Variance: The applicant is requesting relief from Zoning By-law 1999-52, as amended, Section 26(3)(a)(i) which requires a minimum lot area of 40 ha in an Agricultural (A) Zone. Subsequent to consent for the purposes of a lot addition from an existing 13.04 hectares (32.23 acres) parcel the retained farm parcel will have an area of 12.52 hectares (30.93 acres). Therefore the amount of relief requested is 27.48 hectares (67.9 acres).

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated December 10, 2019 from the Essex Region Conservation Authority:
The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the Provincial Policy Statement (PPS). Based on our review, we have no objection to the application with respect to natural heritage policies.
- ii) Email dated December 6, 2019 from the Public Works Department indicating:
Drainage apportionments required for the Ong Drain
- iii) Email dated December 6, 2019 from the Fire Department stating no objections.
- iv) Planning Report dated December 11, 2019 from Frank Garardo, Secretary Treasurer.

Committee Discussion:

The Chair introduced the application and asked the applicant to speak to the application. The agent, solicitor Cynthia Thrasher, stated that the applicant owns both parcels. She stated that they were elderly and wanted to take care of their affairs now. The Chair asked if there was anyone in attendance or that had interest in the application. No one was present or spoke.

The following resolution was put forth:

That application B/34/19 be approved, subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. Subsection 3 of Section 50 of the Planning Act applies to any subsequent conveyance or transaction of or in relation to the parcels of land being the subject of the consent (severed and retained parcels).
4. That prior to the stamping of deeds the owner is to provide satisfactory evidence that the adjacent parcel is under common ownership relative to the parcels which are the subject of the consent.
5. That all property taxes be paid in full.
6. That a minor variance be obtained from the provisions of Bylaw 1999-52, as amended, Section 26(3)(a)(i) which requires a minimum lot area of 40 hectares in an Agricultural (A) Zone regarding the retained farm parcel.
7. That an assessment apportionment for any and all drains affected by the severance be completed in accordance with the provisions of the Drainage Act and that all costs associated with said apportionment be paid by the applicant.
8. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this

notice.

Moved by: Terris Buchanan
Seconded by: Josh Mailloux

-carried-

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, are satisfied that the request is in conformity with Sections 6.1.2 and 6.1.2(6) of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The approval allows for responsible development of land with appropriate drainage.

The Chair asked if there was any comment in regards to the Minor Variance. There were none.

The following resolution was put forth:

That application A/19/19 be approved, as presented.

Moved by: Don Shaw
Seconded by: Josh Mailloux

-carried-

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, are satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is keeping with the intent of the Official Plan and Zoning By-law.

5.3 Application B/38/19- George & Ruth VandenBrink, c/o Dennis Richardson, Agent- v/l NS County Road 20 (3729-580-000-00300-0000)

Public in Attendance: na

The applicant is proposing to sever a parcel of land being an irregular frontage by 12.8 m (42 ft.) depth with an area of approximately 576 sq. m (6200 sq. ft.) for purposes of a lot addition to merge with 5041 County Road 20. The remaining parcel being 178.9 m (587 ft.) frontage by an irregular depth with an area of 19.28 hectares (47.65 acres) contains one single detached dwelling and one accessory structure.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated December 10, 2019 from the Essex Region Conservation Authority:

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance as defined by the Provincial Policy Statement (PPS). Based on our review, we have no objection to the application with respect to natural heritage policies.

- ii) Planning Report dated December 11, 2019 from Frank Garardo, Secretary Treasurer.

Committee Discussion:

The Chair introduced the application and asked the applicant to speak to the application. The agent, Dennis Richardson, stated that this consent was previously approved, and that the access bridge required to be constructed was completed and paid for. He stated that he had not completed the conditions within a year and the

consent lapsed. He commented that all conditions had now been met. The Chair asked if there were any questions about the application or any members of the public present. There were none.

The following resolution was put forth:

That application B/38/19 be approved, subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; a copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. Subsection 3 of Section 50 of the Planning Act applies to any subsequent conveyance or transaction of or in relation to the parcel of land being the subject of the consent.
5. That prior to the stamping of deeds the owner is to provide satisfactory evidence that the adjacent parcel is under common ownership relative to the parcel which is the subject of the consent.
6. That an access bridge must be constructed to the retained farmland where one does not exist. If the access is constructed over a municipal drain, it will be completed in accordance with the provisions of the Drainage Act and if the access is constructed over a roadside ditch it will be completed under the supervision of the Town's Manager of Engineering and Operation prior to the stamping of the deeds.
7. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

Moved by: Josh Mailloux
Seconded by: Don Shaw

-carried-

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, are satisfied that the request is in conformity with Sections 6.1.2 and 6.1.2(6) of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement. The approval allows for responsible development of land with appropriate drainage.

5.4 Application A/20/19- 2611957 Ontario Ltd.-621 Sandwich St S (3729-020-000-00906-0000)

Public in Attendance: Alan Bratt, Joshua Chordash, 2152838 Ontario Ltd (Owner of 601 Sandwich St S)

The applicant is proposing the construction of a four floor sixty (60) unit condominium in two phases on the subject property. The applicant is requesting relief from Section 11(3)(d) of Zoning By-law 1999-52, as amended, which requires a minimum interior side yard setback of 7.6 metres (25 ft.). The proposed interior side yard setback is 6.1 metres (20 ft.). Therefore the amount of relief requested is 1.5 metres (5 ft.).

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated December 10, 2019 from the Essex Region Conservation Authority:

Based on our review, we can advise that this application for Minor Variance is consistent with the natural hazard and natural heritage policies of the PPS, therefore we have no objections.

- ii) Email dated December 6, 2019 from the Public Works Department indicating: *EPW has no major concerns with the application. However, the developer should be made aware of a number of large Town trees that exist within the parkland adjacent to the proposed development to the south. The submitted plan shows the proposed parking lot encroaching beyond the 6.1m setback, and within 1.9m of the parks property line. As these trees continue to mature, the roots of these trees may spread and create uplifting of the driveway, sidewalks or other structures if they are to be located within close proximity of the property line. The developer should be made aware of the Town tree by-law that limits the removal of trees within public right-of-way and parks unless identified as requiring removal by an arborist. In short, the trees will not be removed unless deemed necessary by an arborist.*
- iii) Email dated December 6, 2019 from the Fire Department indicating: *Fire has no objection to A-20-19 at this time based on information submitted. Fire department access will need to be addressed later in the process.*
- iv) Planning Reports dated December 11, 2019 from Frank Garardo, Secretary Treasurer.

Committee Discussion:

The Chair introduced the application and asked the applicant to speak to the application. Mr. Savoni stated that he had been working on this project for quite some time now and stated he feels this concept accommodates neighbours concerns. He reviewed the old drawings and stated that this new concept does not have balconies overlooking neighbours yards, is smaller and gives neighbours more privacy. He stated that with this new design the building is 8 feet taller and now requires a minor variance for the interior side yard. The Planner commented that Building 2 & 3 require interior side yard relief of 5 feet, making the interior side yard 20 feet. Discussion ensued about the requirement for the minor variance and the previous application.

The applicant stated that the fifth storey would be used for common space, instead of providing common area outdoors. Committee Member, Terris Buchanan asked if this common space would ever be turned into an additional unit. Mr. Savoni, responded that it would not. The Planner stated, that if that ever was the plan additional parking would also have to be provided. The Chair asked if anyone from the public was present to comment.

Alan Bratt (504 Ridgeview Place S) stated that his backyard abuts this property and that Building 3 would still be looking into his backyard, he stated he would like a larger buffer between the building and his property. Mr. Bratt stated he would like a conclusion to this that satisfies everyone, he commented about concern over the buildings shadowing people's houses and the potential decrease in property value. He also stated concerns over the increased traffic in an already busy area as well as drainage and parking spaces. He stated now there is only one space per unit and households typically have 1.5 cars.

Josh Chordash (500 Ridgeview Place S) stated he understood the need for development, but did have concern over the height of the building and privacy. He asked about the possibility of lowering the building and putting additional thought into neighbour's privacy.

The owner of the business at 601 Sandwich St S stated he had concerns over drainage and flooding in the area as he had already had issues with flooding. He also stated that he had concerns over the buffer area, distance between the buildings and the height.

The applicant stated he tried to design something to suite the area and to create something with a neighbourhood appeal for incoming residents. He stated there was potential to create more of a buffer with trees and the design was created with three

separate buildings to better accommodate neighbours and provide more privacy for potential residents. Committee Member Josh Mailloux asked the applicant if he was proposing to plant additional trees to help block sightlines. Mr. Savoni responded that he was open to doing that. The Chair stated that the issue with privacy fencing and trees will be discussed during Site Plan Control. He stated that this site was already zoned for multi-residential development, so this type of development was allowed. Discussion continued on possible solutions and outcomes. The applicant's agent, Engineer David McCloskey, stated that if the roof were flat on the building it would reduce the height and this variance would not be required. He stated that the angled roof makes the buildings more attractive and fit the style of the Town. Mr. Savoni commented that he was even willing to plant trees in the neighbour's yard to create more of a natural buffer.

The Chair asked if there were any further questions or comments.

The following resolution was put forth:

That application A/20/19 be approved, subject to the following conditions:

Moved by: Terris Buchanan

Seconded by: Don Shaw

-carried-

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, are satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is keeping with the intent of the Official Plan and Zoning By-law.

5.5 Certificate of Validation-Karen Chapman-8331 Middleside Road (3729-380-000-06228-0000)

Public in Attendance: n/a

The Town is in receipt of a request from George Kyriazakos, Solicitor on behalf of Karen Lee Chapman & Leonard Wilfred Sheehan for a Certificate of Validation under Section 57 of the Planning Act, 1990, c.P. 13, for property being Part of Lot 6, Concession 8, on 12R21196. It has come to light as the land was purchased in 2005 from Canard Developments Inc. subsequent to the Consent Application for B/04/04-B/08/04, there appeared to be an inadvertent contravention of the Planning Act, R.S.O. 1990, c.P. 13. The attached correspondence from the purchasers lawyer Merrill F. Baker identifies how the issue on title had occurred as it appears after the consent took place, and the consent certificate stamped it was never registered on title and attached to the deed/transfer.

The following correspondence was received from the various agencies and residents circulated:

- i) Planning Reports dated December 11, 2019 from Frank Garardo, Secretary Treasurer.

Committee Discussion:

The Planner went through the purpose of the application and why the Validation Certificate was required. He stated that the consent was completed previously, but it was never registered on title.

A motion was made to approve the Validation Certificate as presented.

Moved by: Don Shaw

Seconded by: Terris Buchanan

-carried-


Chairman- Dave Cozens


Secretary- Frank Garardo



**TOWN OF AMHERSTBURG
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE
MEETING**

**Thursday, February 6, 2019
5:00 PM**

Council Chambers, Town Hall, 271 Sandwich Street South,
Amherstburg, ON, N9V 2A5

MINUTES

PRESENT

Councillor Michael Prue, Vice Chair
Councillor Donald McArthur
Councillor Patricia Simone
Larry Amlin

Giovanni (John) Miceli, Staff Representative
Kevin Fox, Recording Secretary

ABSENT

Jack Edwards (Regrets)
Carolyn Davies (Regrets)

1.0 CALL TO ORDER

The Secretary called the meeting to order at 5:00 p.m.

2.0 CALL FOR NOMINATIONS

2.1 Nomination of Chair

Moved By Councillor Prue

Seconded By L. Amlin

That nomination of the Chair BE DEFERRED to the next meeting of the Economic Development Advisory Committee.

The Secretary put the Motion.

Motion Carried

The Vice Chair assumed the role of Chair for remainder of the meeting.

Moved By Councillor McArthur

Seconded By Councillor Simone

That the Economic Development Advisory Committee meeting RECESS for five minutes.

The Vice Chair put the Motion.

Motion Carried

Moved By L. Amlin

Seconded By Councillor McArthur

That the Economic Development Advisory Committee meeting RESUME.

The Vice Chair put the Motion.

Motion Carried

3.0 DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

4.0 ADOPTION OF AGENDA

Moved By L. Amlin

Seconded By Councillor Simone

That the agenda BE ADOPTED as presented.

The Vice Chair put the Motion.

Motion Carried

5.0 ADOPTION OF MINUTES OF PREVIOUS MEETING

Moved By Councillor McArthur

Seconded By L. Amlin

That the minutes of the Economic Development Advisory Committee meeting of December 5, 2019 BE ADOPTED as presented.

The Vice Chair put the Motion.

Motion Carried

6.0 ORDER OF BUSINESS

6.1 Economic Development Advisory Committee 2020 Work Plan

Moved By Councillor Simone

Seconded By L. Amlin

That the Town of Amherstburg APPROACH the property owner to investigate the opportunities to create a Master Plan for the former Honeywell site to determine its highest and best use.

The Vice Chair put the Motion.

Motion Carried

Moved By Councillor McArthur

Seconded By Councillor Simone

That the Town of Amherstburg BRING a report to explore the possibilities of obtaining waterfront properties as they become available in accordance with the Town's Official Plan.

The Vice Chair put the Motion.

Motion Carried

Moved By Councillor Simone
Seconded By Councillor McArthur

That administration FORWARD a request to the Heritage Committee to EXPLORE opportunities to recognize the successful adaptive reuse of heritage assets.

The Vice Chair put the Motion.

Motion Carried

Moved By L. Amlin
Seconded By Councillor Simone

That the Heritage Committee BE INVITED to a joint meeting with the Economic Development Advisory Committee to discuss the economic development benefits of heritage initiatives.

The Vice Chair put the Motion.

Motion Carried

Moved By Councillor Simone
Seconded By Councillor McArthur

That the Transportation Study BE REFERRED to the Economic Development Advisory Committee before being presented to Council.

The Vice Chair put the Motion.

Motion Carried

Moved By Councillor McArthur
Seconded By Councillor Simone

That the Economic Development Advisory Committee WAIVE the rules to hear deputation from Frank DiPasquale regarding the former Honeywell site.

The Vice Chair put the Motion.

Motion Carried

6.2 Job Site Challenge – Master Site Plan – Giovanni (John) Miceli, Chief Administrative Officer

Moved By L. Amlin

Seconded By Councillor McArthur

That the Economic Development Advisory Committee SUPPORTS the Windsor Essex Economic Development Corporation Job Site Challenge Submission Report.

The Vice Chair put the Motion.

Motion Carried

7.0 UNFINISHED BUSINESS

None noted.

8.0 NEW BUSINESS

None noted.

9.0 NEXT MEETING

The next meeting of the Economic Development Advisory Committee is April 2, 2020.

10.0 ADJOURNMENT

Moved By L. Amlin

Seconded By Councillor Simone

That the meeting adjourn at 6:09 p.m.

The Vice Chair put the Motion.

Motion Carried

**Committee Vice Chair
Councillor Michael Prue**

**Committee Coordinator
Kevin Fox**

Unfinished Business List - eScribe as at February 24, 2020

Agenda Item	Assigned To	Comment	Description	Date
Print-to-Braille Accessibility for Municipalities - Emmanuel and Rebecca Blaevoet, Tactile Vision Graphics	Paula Parker	As per the Procurement Policy 3 quotes need to be obtained for this endeavor. Based on this it is anticipated to have information for Council for the 2021 budget considerations	Resolution # 20180813-264 Fryer/Meloche That Administration BE DIRECTED to bring back a report back with recommendations to include braille in the next agenda or future agendas.	13-Aug-18
NEW BUSINESS	Mark Galvin, Angelo Avolio	Reviewing best practices and comparator municipalities. Anticipate Council report for 1st quarter 2020.	Resolution # 20180910-302 Lavigne/Meloche That Administration BE DIRECTED to look at surrounding municipalities regarding fill by-laws and bring back a report for Council's consideration.	10-Sep-18
NEW BUSINESS	Nicole Rubli, Mark Galvin	20190227 - awaiting LPAT decision. RTC will cover full animal control by-law. Public Consultation Meeting was held May 14th, 2019 for Animal control By-law including kennels. Anticipate report to Council in 2020.	Resolution # 20180910-301 Lavigne/Meloche That Administration BE DIRECTED to look at surrounding municipalities and their by-law regarding dogs and kennels and bring a report back for Council's consideration.	10-Sep-18
Feasibility of Developing a Fee for Planting Trees on Public Land	Mark Galvin, Rebecca Belanger	Report to Council with background and Administrative recommendation. Anticipated for Winter 2020. Examining impact of Bill 108 on fees related to parkland.	Resolution # 20181023- 348 Pouget/Courtney That Administration BE DIRECTED to bring a back a report amending the User Fee By-law to contain a fee for the planting of a tree on the right-of-way; and, That the information be sent to the Parks and Recreation Advisory Committee.	23-Oct-18
UNFINISHED BUSINESS	Nicole Rubli	First public consultation scheduled for May 14th. Anticipate report to Council first quarter of 2020.	Resolution # 20181023-356 Fryer/Courtney That Administration BE DIRECTED to bring the report regarding urban chickens along with permit fees for Council's consideration.	23-Oct-19
Off-Road Vehicle Use on Municipal Roadways - Kevin Schmidt and Shawn Ellenberger, Essex County ATV Club	Nicole Rubli, Mark Galvin	Meeting held with County and ERCA Administration. Anticipate report to Council in Fall 2019 Administration will hold this report until the regulations associated with Bill 107 are passed by the Province, in speaking with AMO Policy Advisor this is expected in 2020.	Resolution # 20190325-202 Prue/Renaud That Administration continue to work with the Essex County ATV Club, the County of Essex, ERCA, and the Police to find a possible trial area for off-road vehicle use.	25-Mar-19
NEW BUSINESS	Eric Chamberlain, Antonietta Giofu	This will be a long term plan for the downtown core/future developments. Pending outcome of EA process (former Duffy's property) and progress of new developments (i.e. hotel), could affect timing of this report and recommendations presented to Council. Council Resolution #20180212-38 notes: "A downtown core parking study, with funding to be allocated in a future year budget, after the completion of the development of the former Duffy lands BE SUPPORTED." Estimated timing per Development Charge Study is 2020-2021.	Resolution # 20190408-238 Prue/McArthur That Administration BE DIRECTED to prepare a report regarding angled parking on the west side of Dalhousie Street from Richmond Street to Gore Street with the possibility of one-way traffic going south bound.	08-Apr-19
Big Creek Wildlife Awareness Signage	Antonietta Giofu, Frank Garardo, Phil Roberts	Signs have been ordered - expected delivery July 2019. Installation planned for August 2019. - Installation of signs is complete. The development of an ecotourism and wildlife awareness strategy will first require the assembly of a scope of work, including a review of current and required opportunities, infrastructure and partnerships. As a budget item for councils consideration for 2020 will be the engagement of a consultant to help formulate that strategy. As for the comparison of statistics, the data collected from the original report were identified as "informal"; Administration with the support of interested members of the public will continue to collect data informally and report back to council after a sufficient period of time post sign placement but not before June 1, 2020. With that Council can consider engaging in a scientific data collection methodology to support the effectiveness of the awareness signage.	Resolution # 20190624-TBD Prue/McArthur That the report from the Director of Parks, Facilities, Recreation and Culture and the Director of Engineering and Public Works dated June 5, 2019, BE RECEIVED; That Administration BE DIRECTED to develop an ecotourism and wildlife awareness strategy for future consideration as it relates to the upcoming Official Plan; That \$2440.00 BE SPENT from the existing budget to erect 16 hybrid signs with graphics in the locations identified surrounding the Big Creek Watershed; and, That Administration COMPARE statistics after the signs are erected to determine if the loss of wildlife has been reduced.	24-Jun-19
NEW BUSINESS	Paula Parker	In Progress - Anticipated report to Council March 25, 2020	Resolution # 20190812-420 Courtney/Prue That Administration BE DIRECTED to re-evaluate the Towns election system and a report be brought back with options including at-large, ward or a hybrid approach to the 2022 Election for Councils consideration.	12-Aug-19

Unfinished Business List - eScribe as at February 24, 2020

Agenda Item	Assigned To	Comment	Description	Date
NEW BUSINESS	Anne Rota, Phil Roberts		Resolution # 20190909-447 Simone/Meloche That: Administration BE DIRECTED to prepare a report exploring the economics, rationale and feasibility of introducing other festivals and events within the Town of Amherstburg for Council consideration in the 2020 Operating Budget; Administration BE DIRECTED to look at all possible venues within the Town of Amherstburg to hold events/festivals.	09-Sep-19
NEW BUSINESS	Justin Rousseau, Cheryl Horrobin, Paula Parker	Letter sent October 10, 2019 to the Miracle League of Amherstburg regarding the issuance of official receipts for eligible cash donations to the Town designated for use toward the Town-owned miracle league baseball diamond. Policy work in progress by the Corporate Services Dept.	Resolution # 20190909-446 McArthur/Meloche That: Administration BE DIRECTED to reach out to the Miracle League to advise them of the charitable number that is available to them; and, A policy BE DEVELOPED outlining the use of charitable numbers for other organizations.	09-Sep-19
NEW BUSINESS	Paula Parker	Anticipate report to Council December 2019 Policy amendments in progress by the Corporate Services Dept.	Resolution # 20191015-495 Courtney/Prue That Administration BE DIRECTED to amend the Accounts Receivable Collections Policy by removing # 6.7.4.1 (a) & (b) and revising (c) to read any write offs that proceed past the collection fees BE PRESENTED to Council on how to proceed and that the amended policy be brought back to Council for consideration.	15-Oct-19
NEW BUSINESS	Antonietta Giofu, Mark Galvin, Frank Garardo	Administration compiling information. Anticipate report to Council in 1st quarter 2020.	Resolution # 20191015-497 Prue/Simone That Administration BE DIRECTED to bring back a report regarding the finalization of the development of the north end of Boblo Island with the intent to enforce the by-law and development agreement relating to roads, sidewalks, curbs, and lighting, and to outline all municipal costs, if any.	15-Oct-19
Parking on Windermere Place - Mark & Heidi Olivito and Lisa Carnelos, Windermere Place Residents	Antonietta Giofu	Administration is gathering information and working with residents to determine feasibility. Estimated completion summer 2020.	Resolution # 20191028-508 Prue/Simone That: The delegation BE RECEIVED; The neighbours be encouraged to work with Administration on a Local Improvement Plan; and, A report BE BROUGHT back if the issue cannot be resolved.	28-Oct-19
Climate Change Emergency Declaration - Councillor McArthur	Tammy Fowkes, Dawn Morencie		Resolution # 20191112-535 McArthur/Prue WHEREAS the Windsor-Essex County Environment Committee is sounding the alarm and urging the City of Windsor and the County of Essex to declare Climate Emergencies and work together to reduce emissions; and WHEREAS more than 444 Canadian municipalities (including Chatham- Kent, London, Sarnia, Hamilton, St. Catharines, Guelph, Kingston, Kitchener and the Waterloo Region) have declared	12-Nov-19
2020 BUDGET DELIBERATIONS	Phil Roberts	To go before the Parks and Recreation Advisory Committee for a second time on March 11, 2020	Resolution # 20191119-TBD Prue/Renaud That: 1. \$75,000 proposed in PARKS CAP-6 to fund capital upgrades at Warren Mickle Park BE AMENDED to \$75,000 to be transferred into the Parks Reserve; and, 2. The Parks and Recreation Advisory Committee PROVIDE a recommendation on its use.	19-Nov-19
2020 BUDGET DELIBERATIONS	John Miceli	Report to follow Service Delivery Review	Resolution # 20191119-TBD Meloche/McArthur That Administration BE DIRECTED to bring back a report on the organizational structure of the Engineering and Public Works department prior to any further request for staffing.	19-Nov-19
2020 BUDGET DELIBERATIONS	John Miceli	Report to follow Service Delivery Review	Resolution # 20191119-TBD Meloche/Simone That Administration BE DIRECTED to bring back a report on the strategic use of 99 Thomas Road.	19-Nov-19
2020 BUDGET DELIBERATIONS	John Miceli	Report to follow Service Delivery Review	Resolution # 20191119-TBD Meloche/McArthur That an internal departmental review of Corporate Services BE BROUGHT to Council for consideration.	19-Nov-19

Unfinished Business List - eScribe as at February 24, 2020

Agenda Item	Assigned To	Comment	Description	Date
2020 BUDGET DELIBERATIONS	Phil Roberts	Administration will solicit quotes for fence improvements around Town Hall with an upset limit of \$5,000.00 and report back to Council with options provided by vendors.	Resolution # 20191119-TBD Prue/McArthur That : 1. \$25,000 proposed in FAC-CAP-3 BE REDUCED to \$5,000;and, 2. Administration provide a report on any additional expenses required.	19-Nov-19
Economic Development Advisory Committee Minutes - November 14, 2019	John Miceli, Paula Parker	Anticipate report to Council Spring 2020.	Resolution # 20191125-554 Prue/Simone That Administration EXPLORE opportunities for safe public access to the grounds of Belle Vue with a report provided to Council regarding same.	25-Nov-19
UNFINISHED BUSINESS	Justin Rousseau, Cheryl Horrobin		Prue/Simone Resolution # 20191125-555 That the following items 1-9 BE CONSIDERED in a staff report back to Council in the new year prior to 2021 Budget: Previous year's actuals should be contained in budget charts both in dollar and percentage variance; Consolidated schedule of reserves listing both monies coming in and those expended for both capital and operations; Bench marks comparison based on each \$100,000 of property value not just on the average household; An analysis by type (salaries, benefits, consultants, supplies, etc.) aligning with audited statements; Reserve analysis for the preceding (4) four years indicating balances; Establish a target percentage of the budget to fund reserves; Black and red fonts used instead of current brackets; The public consultation meeting be Chaired by a member of Council with well established rules, time limits, and policies to eliminate rowdyism; Council to have input on possible tax increases prior to budget release; Schedule an open mic meeting with residents in May 2020; and, Supply copies of the budget without applying the user fees	25-Nov-19
NEW BUSINESS	Justin Rousseau, Cheryl Horrobin	Report will follow the 2019 year end	Resolution # 20191209-TBD Courtney/Meloche That Administration BE DIRECTED to bring back an information report which outlines the 2020 budget with actuals from 2019 final 4th quarter results.	09-Dec-19
NEW BUSINESS	Antonietta Giofu		Resolution # 20191209-TBD McArthur/Prue That Administration BE DIRECTED to investigate the feasibility of a 4-way stop at Pickering Drive and Cherrylawn Crescent, at the intersection closest to Sandwich Street South.	09-Dec-19
NEW BUSINESS	Phil Roberts		Resolution # 20191209-TBD Courtney/Prue That Administration BE DIRECTED to contact the Greater Essex County District School Board in regards to Joint Use Agreements with existing infrastructure and any opportunities that may exist with the new high school, namely exterior recreational infrastructure, before final drawings/concepts are presented; and further, that a report be brought back to Council.	09-Dec-19
UNFINISHED BUSINESS	Dawn Morencie		Resolution # 20200113-016 Courtney/Prue That Unfinished Business Items requiring further action of Council remain on the Unfinished Business List until completed.	13-Jan-20
Opposing SunParlour R/C Flyers Noise Exemption Request - Tom and Mary Bateman	Nicole Rubli		Resolution # 20200113-004 Prue/Simone That Administration BE DIRECTED to bring back a report with an amendment to Section 3 of Noise By-law 2001-43.	13-Jan-20
City of Pickering - Addressing Growing Municipal Liability and Insurance Costs	Tammy Fowkes, Dawn Morencie		Resolution # 20200113-013 Prue/Simone That the AMO submission to the Attorney General of Ontario regarding Addressing Growing Municipal Liability and Insurance Costs BE SUPPORTED.	13-Jan-20
NEW BUSINESS	John Miceli, Paula Parker		Resolution # 20200113-017 McArthur/Courtney The Administration BE DIRECTED to contact the Essex County Nurse Practitioner Led Clinic (ECNPLC) to understand their request for Municipal representation on their Community Advisory Committee.	13-Jan-20
Live Music on Legion Patio from May to October - Laurie Cavanaugh, President, Royal Canadian Legion, Fort Malden Branch 157	Nicole Rubli		Resolution # 20200113-006 McArthur/Prue That Administration BE DIRECTED to amend Noise By-law 2001-43 to allow commercial properties with patios to request seasonal exemptions to allow for outdoor music and to allow a reading of 70 decibels from the source of where music is produced.	13-Jan-20

Unfinished Business List - eScribe as at February 24, 2020

Agenda Item	Assigned To	Comment	Description	Date
Active Transportation within the Town of Amherstburg - The Cozmic Queenz	Phil Roberts		<p>Resolution # 20200127-022 Prue/McArthur That:</p> <p>The presentation by the Cozmic Queenz regarding Active Transportation in the Town of Amherstburg BE SENT to the County of Essex and all Ontario municipalities; and, Administration BE DIRECTED to bring back a report regarding the availability of bike racks within the Town and the feasibility of motorized scooters for public use.</p>	27-Jan-20
Kingsbridge Subdivision Parkland Conveyance	Phil Roberts, Frank Garardo		<p>Resolution # 20200127-029 McArthur/Simone - amended motion That:</p> <p>The amended method of meeting parkland dedication requirements for the full Kingsbridge Subdivision development as outlined in the report from the Manager of Planning dated January 22, 2020 BE APPROVED;</p> <p>The conveyance of Parts 5 and 12 on the draft 12R plan (2.67 hectares) to 1078217 Ontario Limited in exchange for cash in lieu of parkland in the amount of \$66,170 BE APPROVED and the funds BE COMMITTED for use solely at Pat Thrasher Park;</p> <p>Part 6 on the draft 12R Plan (2.02 hectares) BE DESIGNATED as conservation lands and Administration BE DIRECTED to bring related amendment to the Zoning By-law (1999-52 as amended);</p> <p>Administration BE DIRECTED to explore opportunities for future development and upgrades to Pat Thrasher Park in consultation with the Parks and Recreation Advisory Committee and via community engagement.</p>	27-Jan-20
Refreshment Vehicle By-law Amendments and Operation on Town-owned Parkland	Nicole Rubli		<p>Resolution # 20200127-025 Prue/McArthur - original recommendation with (2) amendments added: That:</p> <p>The proposed by-law amendment regarding a required 100 meter set back from a Public Event BE REMOVED from amending By-law 2020-006; and, All concerns relating to Refreshment Vehicles BE REVIEWED before years end.</p>	27-Jan-20

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2020-017

**By-law to Confirm the Proceedings of the Council
of the Corporation of the Town of Amherstburg**

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council;

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

WHEREAS it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the Proceedings of the Council of the Corporation of the Town of Amherstburg at its meeting be confirmed and adopted by By-law; and,

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. THAT the action(s) of the Council of the Corporation of the Town of Amherstburg in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Town of Amherstburg, documents and transactions entered into during the February 24th, 2020, meeting of Council, are hereby adopted and confirmed, as if the same were expressly contained in this By-law;
2. THAT the Mayor and proper officials of the Corporation of the Town of Amherstburg are hereby authorized and directed to do all things necessary to give effect to the action(s) of the Council of the Corporation of the Town of Amherstburg during the said meetings referred to in paragraph 1 of this By-law;
3. THAT the Mayor and Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Town of Amherstburg to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 24th day of February, 2020.

MAYOR – Aldo DiCarlo

CLERK – Paula Parker