



**TOWN OF AMHERSTBURG
COUNCIL MEETING
AGENDA**

Tuesday, October 9, 2018

6:00 PM

Council Chambers

271 Sandwich Street South, Amherstburg, ON, N9V 2A5

For information pertaining to this agenda or to arrange for any additional accessibility needs please contact Tammy Fowkes, Deputy Clerk at tfowkes@amherstburg.ca

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Pages

- 1. CALL TO ORDER**

- 2. NATIONAL ANTHEM**

- 3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

4. MINUTES OF PREVIOUS MEETING

That the minutes **BE ADOPTED** and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- | | | |
|-----|-----------------------------------------------------------------|----|
| 4.1 | Special Council Meeting Minutes - September 17, 2018 | 8 |
| 4.2 | Special Council Meeting Minutes - Planning - September 24, 2018 | 12 |
| 4.3 | Regular Council Meeting Minutes - September 24, 2018 | 16 |

5. DELEGATIONS

There are no Delegations.

6. PRESENTATIONS

- 6.1 2018 Amherstburg Uncommon Festival Post Report Presentation & Video - Anne Rota, Manager of Tourism and Culture

That the presentation **BE RECEIVED**.

7. REPORTS – POLICE SERVICES

There are no reports.

8. REPORTS – CORPORATE SERVICES

There are no reports.

9. REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

9.1 2018 Amherstburg Uncommon Festival Post Report

28

It is recommended that:

1. The report from the Manager of Tourism and Culture dated August 21, 2018 regarding the 2018 Amherstburg Uncommon Festival **BE RECEIVED**; and,
2. Subject to approval in the 2019 Budget:
 - a. An exemption to Section 2 of By-law 2004-89 **BE GRANTED** to allow for a public function in Kings Navy Yard Park for an Amherstburg Uncommon Festival in 2019;
 - b. An exemption to Section 3 of By-law 2004-89 **BE GRANTED** to allow for commercial activity in Kings Navy Yard Park for an Amherstburg Uncommon Festival in 2019; and,
 - c. Administration **BE DIRECTED** to seek grant and sponsorship opportunities for an Amherstburg Uncommon Festival in 2019.

10. REPORTS – ENGINEERING AND PUBLIC WORKS

There are no reports.

11. REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

11.1 Zoning By-law Amendment for 365 Sandwich Street South

144

It is recommended that:

1. The report from the Manager of Planning Services dated September 25, 2018, regarding the Zoning By-law Amendment for 365 Sandwich Street South **BE RECEIVED**; and,
2. **By-law 2018-95** being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

11.2 Zoning By-law Amendment for 832 Alma Street 161

It is recommended that:

1. The report from the Manager of Planning Services dated September 25, 2018, regarding a Zoning By-law Amendment for 832 Alma Street **BE RECEIVED**; and,
2. **By-law 2018-94** being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

12. REPORTS - CAO's OFFICE

12.1 Belle Vue National Historic Site - Community Use 172

It is recommended that:

1. The report from the Chief Administrative Officer dated September 26, 2018, regarding Belle Vue National Historic Site – Community Use **BE RECEIVED**; and,
2. The use of the Belle Vue National Historic Site **BE ESTABLISHED** as a conference centre/wedding venue with Botanical Gardens as supported in the results of the community consultation.

13. INFORMATION REPORTS

That the following information reports **BE RECEIVED**:

13.1	Elimination of Vacancy Rebate Program	178
13.2	Amherstburg Police Service 2017 Annual Report	182
13.3	Accounts Payable for the Month of September 2018	243
13.4	2018 Second Quarter Operating Variance as at June 30, 2018	283

14. CONSENT CORRESPONDENCE

That the following consent correspondence **BE RECEIVED**:

14.1	Medical Cannabis Facilities in Essex County - Tracey Ramsey, MP Essex	291
14.2	Allowing Municipalities to Use Flashing Traffic Signals - Town of Lakeshore Resolution	292
14.3	2019 Veterans Day Magazine - Veterans Memories Project, Windsor Historical Society	295
14.4	Licensing Process to Take Water for Commercial Water Bottling Facilities - Township of Amaranth Resolution	296
14.5	Modifying Legislation that Affects Municipal Government - Township of Montague Resolution	297
14.6	Annual FSWO Publication - Fire Service Women Ontario	300

15. CONSENT OTHER MINUTES

That the following minutes **BE RECEIVED**:

15.1	Accessibility Advisory Committee Meeting Minutes - July 18, 2018	302
15.2	Committee of Adjustment Meeting Minutes - August 30, 2018	306

16. OTHER MINUTES

16.1 Drainage Board Meeting Minutes - October 2, 2018

326

It is recommended that:

1. The Drainage Board Meeting Minutes of October 2, 2018, **BE RECEIVED**;
2. The appointment of the firm N.J. Peralta Engineering Ltd. for the repair and improvement to the 6th Concession Road Drain as recommended by the Drainage Board, **BE APPROVED**; and,
3. The drainage apportionments for land parcel severances Consent B/7/17, Consent B/20/17, Consent B/3/17, and Consent B/16/17 as recommended by the Drainage Board, **BE APPROVED**.

17. UNFINISHED BUSINESS

17.1 Unfinished Business Lists as at October 9, 2018

365

18. NEW BUSINESS

19. REPORT OUT FROM IN CAMERA SESSION

There is nothing to report out.

20. NOTICE OF MOTION

There are no Notices of Motion.

21. BY-LAWS

- 21.1 **By-law 2018-79 - New Maintenance Schedule for the Shuell Creek Drain - 3rd & Final Reading** 371

It is recommended that:

Bylaw 2018-79 being a by-law to provide for the New Maintenance Schedule on the Shuell Creek Drain be taken as having been read 3rd & FINAL time and the Mayor and Clerk **BE AUTHORIZED** to sign same.

- 21.2 **By-law 2018-84 - Culvert Replacement on the Renaud Drain - 3rd & Final Reading** 372

It is recommended that:

Bylaw 2018-84 being a by-law to provide for the Culvert Replacement on the Renaud Drain be taken as having been read a 3rd & FINAL time and the Mayor and Clerk **BE AUTHORIZED** to sign same.

- 21.3 **By-law 2018-99 - Confirmatory By-law** 374

It is recommended that:

By-law 2018-99 being a by-law to confirm all resolutions of the Municipal Council Meeting held October 9th, 2018, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

22. ADJOURNMENT

That Council rise and adjourn at p.m.



**TOWN OF AMHERSTBURG
SPECIAL COUNCIL MEETING
Monday, September 17, 2018
5:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

MINUTES

PRESENT

Mayor Aldo DiCarlo
Councillor Joan Courtney
Councillor Rick Fryer
Councillor Jason Lavigne
Councillor Leo Meloche
Councillor Diane Pouget

Giovanni (John) Miceli, CAO
Paula Parker, Municipal Clerk

ABSENT

Deputy Mayor Bart DiPasquale

CALL TO ORDER

The Mayor called the meeting to order at 5:10 p.m.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

CAO's OFFICE

3.1 Breach of Confidentiality – Request for Direction

The Mayor indicated that he called the Special Meeting due to concern over an email thread that was addressed to the CAO and shared with all Council members on September 12, 2018. It was clear from the email that a member of this Council or Administration relayed information to another individual outside of the Chamber, which is a clear violation of the Code of Conduct for Council and for staff. More particularly sections 6.12.2.1,3,4(f), 6.12.3, 6.12.4, 6.12.5, 6.12.7, & 4, for Council and section 15 for staff.

Due to the breach in confidentiality the Mayor suggested a motion from Council to deal with the matter.

Moved By Councillor Lavigne
Seconded By Councillor Pouget

That Council waive the rules of order and allow the gallery to address Council.

The Mayor put the Motion.

Motion Carried

Bob Rozankovic addressed Council regarding the email that he sent to the CAO on September 12, 2018 as the Chair of the Amherstburg Police Services Board (APSB) indicating that he saw no harm in sending an email about what he had learned about in-camera information on September 10, 2018 as it would not be public.

Resolution # 20180917-306

Moved By Councillor Fryer
Seconded By Councillor Meloche

That the Clerk BE DIRECTED to engage the Integrity Commissioner in an investigation of the breach of confidentiality matter which occurred on or about September 10-13, 2018;

That all Council members and administration cooperate fully with the Integrity Commissioner on this matter;

That the Council appointed members of the Amherstburg Police Services Board BE REMOVED and a 3 member board based on section 27(4) of the Police Services Act BE FORMED;

And further that the member appointed by Council that is neither a member of Council nor an employee of the municipality be appointed for the duration of the Council term as per the Boards and Committees Appointment Policy.

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney		X
Deputy Mayor DiPasquale	ABSENT	ABSENT
Councillor Fryer	X	
Councillor Lavigne		X
Councillor Meloche	X	
Councillor Pouget		X
Mayor DiCarlo		X

Motion Failed

Moved By Councillor Lavigne
Seconded By Councillor Pouget

That Council waive the rules of order and allow the gallery to address Council.

The Mayor put the Motion.

Motion Carried

Wendy Grierson addressed Council and the APSB Chair and asked why the Chair could not just tell Council who the person that gave him the information was. She indicated that it would save the taxpayers money for two investigations and save everyone some time.

Resolution # 20180917-307

Moved By Councillor Pouget
Seconded By Councillor Lavigne

That the Clerk BE DIRECTED to engage the Integrity Commissioner in an investigation of the breach of confidentiality matter which occurred on or about September 10-13, 2018;

That all Council members and administration cooperate fully with the Integrity Commissioner on this matter;

And further that the Mayor BE DIRECTED to hire an independent investigator not associated with the Town of Amherstburg to investigate a possible leak of confidential information of the in-camera meeting on

September 10, 2018 be a member of administration and to investigate any possible infraction that might be contrary to the Municipal Act to ensure the written material supplied to Council did not violate the confidentiality of any person, board, association or committee.

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney	X	
Deputy Mayor DiPasquale	ABSENT	ABSENT
Councillor Fryer	X	
Councillor Lavigne	X	
Councillor Meloche	X	
Councillor Pouget	X	
Mayor DiCarlo	X	

Motion Carried

ADJOURNMENT

Moved By Councillor Lavigne
Seconded By Councillor Fryer

That Council rise and adjourn at 5:49 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

MUNICIPAL CLERK – PAULA PARKER



TOWN OF AMHERSTBURG
SPECIAL COUNCIL MEETING - PLANNING
Monday, September 24, 2018
5:00 PM

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

MINUTES

PRESENT

Mayor Aldo DiCarlo
Deputy Mayor Bart DiPasquale
Councillor Rick Fryer
Councillor Leo Meloche
Councillor Diane Pouget

Giovanni (John) Miceli, CAO
Paula Parker, Municipal Clerk
Tammy Fowkes, Deputy Clerk

ABSENT

Councillor Joan Courtney
Councillor Jason Lavigne

CALL TO ORDER

The Mayor called the meeting to order at 5:06 p.m.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

SPECIAL PLANNING REPORTS

3.1 Zoning By-law Amendment at 365 Sandwich Street South

The Manager of Planning Services provided an overview of the Zoning By-law Amendment for 365 Sandwich Street South and answered Council questions.

The Mayor invited the public & developer to comment. The following were heard:

- Lloyd Sayer - 331 King Street
- Derrek Champagne – 378 King Street
- Steve Newman, Developer

Resolution # 20180924-308

Moved By Councillor Fryer
Seconded By Councillor Pouget

That Administration BE DIRECTED to revisit the traffic light configuration at the corner of Simcoe Street and Sandwich Street and consider reverting to the old configuration and delayed green going south.

The Mayor put the Motion.

Motion Carried

Resolution # 20180924-309

Councillor Fryer moved the motion with an amendment to direct Administration to notify those who signed in of the next meeting for site plan control for 365 Sandwich Street South.

Moved By Councillor Fryer
Seconded By Councillor Meloche

That:

- 1. The report from the Manager of Planning Services dated September 10, 2018, regarding a Statutory Public Meeting for a Zoning By-law Amendment at 365 Sandwich Street South BE RECEIVED;**
- 2. Comments from the public with respect to Zoning By-law Amendment (File ZBA-3-18) by Josterhaus Inc. BE RECEIVED and SUMMARIZED in a future report to Council; and,**

3. That Administration BE DIRECTED to notify all those interested parties that signed in at September 24, 2018, Special Planning Meeting of the next public meeting for site plan control for 365 Sandwich Street South.

The Mayor put the Motion.

Motion Carried

3.2 Zoning By-law Amendment at 832 Alma Street

The Manager of Planning Services provided an overview of the Zoning By-law Amendment for 832 Alma Street and answered Council questions.

The Mayor invited the public and owner to comment. There were no comments heard.

Resolution # 20180924-310

Moved By Councillor Fryer

Seconded By Councillor Meloche

That:

1. The report from the Manager of Planning Services dated September 10, 2018, regarding a Statutory Public Meeting for a Zoning By-law Amendment at 832 Alma Street BE RECEIVED; and,
2. Comments from the public with respect to Zoning By-law Amendment (File ZBA-18-18) by 1425288 Ontario Inc. BE RECEIVED and SUMMARIZED in a future report to Council.

The Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Fryer
Seconded By Councillor Pouget

That Council rise and adjourn at 6:03 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

MUNICIPAL CLERK – PAULA PARKER



**TOWN OF AMHERSTBURG
REGULAR COUNCIL MEETING
Monday, September 24, 2018
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

MINUTES

PRESENT

Mayor Aldo DiCarlo
Deputy Mayor Bart DiPasquale
Councillor Rick Fryer
Councillor Leo Meloche
Councillor Diane Pouget

Giovanni (John) Miceli, CAO
Paula Parker, Municipal Clerk
Tammy Fowkes, Deputy Clerk

ABSENT

Councillor Joan Courtney
Councillor Jason Lavigne

CALL TO ORDER

The Mayor called the meeting to order at 6:17 p.m.

NATIONAL ANTHEM

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

Deputy Mayor DiPasquale declared a conflict of interest with respect to the September 10, 2018, Special In-Camera Council Meeting, Item B – Police Services Contract - due to his daughter being employed with the Windsor Police Service.

Councillor Pouget declared a conflict of interest with respect to Item # 5.5 – Special In-Camera Council Meeting Minutes of September 10, 2018 – due to a family member being employed with the Windsor Police Service.

PRESENTATION OF FIRE APPARATUS - Bruce Montone, Fire Chief

Bruce Montone, Fire Chief, revealed the new fire apparatus to Council, the public, and the media.

MINUTES OF PREVIOUS MEETING

Resolution # 20180924-311

Moved By Councillor Fryer
Seconded By Councillor Meloche

That the minutes BE ADOPTED and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- 5.1 Special In-Camera Council Meeting Minutes - August 13, 2018**
- 5.2 Special Council Meeting Minutes - August 30, 2018**
- 5.3 Special Council Meeting Minutes - Planning - September 10, 2018**
- 5.4 Regular Council Meeting Minutes - September 10, 2018**

The Mayor put the Motion.

Motion Carried

Councillor Pouget removed herself from voting and discussion due to her declared conflict of interest.

Moved By Councillor Fryer
Seconded By Councillor Meloche

5.5 Special In-Camera Council Meeting Minutes - September 10, 2018

The Mayor put the Motion.

Motion Carried

DELEGATIONS

6.1 Surcharge for Use of Room at the Libro Centre - Dorothy Thrasher and Fern Elliott, Fort Malden Golden Age Centre

Resolution # 20180924-312

Moved By Councillor Pouget
Seconded By Councillor Meloche

That:

- 1. The delegation BE RECEIVED; and,**
- 2. Administration BE DIRECTED to look into grants for seniors, waive the fees for the remainder of 2018, and consider \$3136.50 for 2019 as a community grant application.**

The Mayor put the Motion.

Motion Carried

6.2 Request for By-law to Allow ATV's to Ride on Designated Roads - Kevin Schmidt and Shawn Ellenberger, Essex County ATV Club

Resolution # 20180924-313

Moved By Councillor Fryer
Seconded By Councillor Meloche

That:

- 1. The delegation BE RECEIVED; and,**
- 2. Administration BE DIRECTED to hold a public meeting to consider ATV use on Town right-of-ways and bring back a report with recommendations.**

The Mayor put the Motion.

Motion Carried

PRESENTATIONS

7.1 Bell Canada Fibre to the Home Update - Darin Meek and Bhreagh MacMullin, Bell Canada

Resolution # 20180924-314

Moved By Councillor Fryer
Seconded By Councillor Meloche

That the presentation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

REPORTS – POLICE SERVICES

There were no reports.

REPORTS – CORPORATE SERVICES

There were no reports.

REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There were no reports.

REPORTS – ENGINEERING AND PUBLIC WORKS

There are no reports.

REPORTS – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

12.1 Amended Draft Plan of Subdivision and Zoning By-law Amendment for Kingsbridge Subdivision File No. 37-T-18003

Resolution # 20180924-315

Moved By Councillor Pouget
Seconded By Councillor Fryer

That Administration BE DIRECTED to proceed to initiate alternate parking on Whelan Avenue and Hilton Court, the sidewalks according to the Parks Sidewalks Master Plan and monitor calming traffic measures.

Jeffrey Baker, Developer's Solicitor, addressed Council regarding Councillor Pouget's motion.

The Mayor put the Motion.

Motion Failed

Resolution # 20180924-316

Moved By Councillor Fryer
Seconded By Councillor Meloche

That:

- 1. The report from the Manager of Planning Services dated September 10, 2018, regarding the Amended Draft Plan of Subdivision and Zoning By-law Amendment for Kingsbridge Subdivision File No. 37-T-18003 BE RECEIVED;**
- 2. Administration BE DIRECTED to advise the approval authority (County of Essex) that Council supports Draft Plan Approval for this phase of Kingsbridge Subdivision; and,**
- 3. By-law 2018-76 being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

12.2 Development Agreement for 1500 Alma Street

Resolution # 20180924-317

Moved By Councillor Fryer
Seconded By Councillor Meloche

That:

1. **The report from the Manager of Planning Services dated September 10, 2018, regarding the Development Agreement for 1500 Alma Street BE RECEIVED;**
2. **The Site Plan and Development Agreement for 1500 Alma Street BE APPROVED; and,**
3. **By-law 2018-82 being a by-law to authorize the signing of a Development Agreement be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign the same.**

The Mayor put the Motion.

Motion Lost

12.3 Housekeeping Zoning By-law Amendment 2018-88

Resolution # 20180924-318

Moved By Councillor Meloche
Seconded By Councillor Fryer

That:

1. **The report from the Manager of Planning Services dated September 11, 2018, regarding the proposed Housekeeping Zoning By-law Amendment, BE RECEIVED; and,**
2. **By-law 2018-88 being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

12.4 Housekeeping Zoning By-law Amendment for the Prohibition of Private Wells

Resolution # 20180924-319

Moved By Councillor Fryer
Seconded By Councillor Meloche

That:

- 1. The report from the Manager of Planning Services dated September 10, 2018, regarding the Housekeeping Zoning By-law Amendment for the Prohibition of Private Wells BE RECEIVED; and,**
- 2. By-law 2018-86 being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

REPORTS - CAO's OFFICE

13.1 2018 Election Compliance Audit Committee

Resolution # 20180924-320

Moved By Councillor Meloche
Seconded By Councillor Fryer

That:

- 1. That the report from the Clerk dated September 13, 2018 regarding the establishment of a 2018 Election Compliance Audit Committee BE RECEIVED;**
- 2. A three-member Election Compliance Audit Committee BE ESTABLISHED consisting of:**
 - Robert Auger**
 - Robin Hall**
 - Joe Gorski**
- 3. By-law 2018-96 being a By-law to establish an Election Compliance Audit Committee for the Town of Amherstburg for the 2018-2022 term**

of Council be read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

INFORMATION REPORTS

Resolution # 20180924-321

Moved By Councillor Meloche
Seconded By Councillor Pouget

That the following information reports BE RECEIVED:

- 14.1 Building Activity Report - July and August, 2018**
- 14.2 Monthly Fire Department Activity Report - July and August 2018**

The Mayor put the Motion.

Motion Carried

CONSENT CORRESPONDENCE

Resolution # 20180924-322

Moved By Councillor Fryer
Seconded By Councillor Pouget

That the following consent correspondence BE RECEIVED:

- 15.1 Western Lake Erie National Marine Conservation Area Proposal - Tamara Stomp**
- 15.2 NAFTA - Dairy Supply Management Program - Township of Amaranth Resolution**
- 15.3 Request for Province to List Paramedic Services as an Essential Service - Township of Glengarry**

The Mayor put the Motion.

Motion Carried

Resolution # 20180924-323

Moved By Councillor Fryer
Seconded By Councillor Pouget

Item # 15.1 - That Council support the Western Lake Erie National Marine Conservation Area Proposal and direct Administration to send a letter of support for the undertaking of a feasibility Study by Parks Canada.

The Mayor put the Motion.

Motion Carried

CONSENT OTHER MINUTES

Resolution # 20180924-324

Moved By Councillor Meloche
Seconded By Deputy Mayor DiPasquale

That the following minutes BE RECEIVED:

- 16.1 Heritage Committee Meeting Minutes - April 5, 2018**
- 16.2 Heritage Committee Meeting Minutes - June 7, 2018**
- 16.3 Accessibility Advisory Committee Meeting Minutes - July 18, 2018**
- 16.4 Co-An Park Committee Meeting Minutes - August 8, 2018**

The Mayor put the Motion.

Motion Carried

OTHER MINUTES

- 17.1 Drainage Board Meeting Minutes - September 5, 2018**

Resolution # 20180924-325

Moved By Councillor Meloche
Seconded By Deputy Mayor DiPasquale

That:

- 1. The Drainage Board Meeting Minutes of September 5, 2018 BE RECEIVED;**

2. **The appointment of the firm Dillon Consulting Ltd. for the repair and improvement to the Whelan Drain as recommended by the Drainage Board BE APPROVED; and,**
3. **The appointment of the firm Dillon Consulting Ltd. for the repair and improvement to the 5th Concession Drain South as recommended by the Drainage Board BE APPROVED.**

The Mayor put the Motion.

Motion Carried

UNFINISHED BUSINESS

1. Councillor Fryer asked if the repairs to the 2nd Concession Road Bridge and South Riverview Road would be completed this year.

The Director of Engineering and Public Works advised Council that she will follow up with the contractor who was having issues obtaining permits from the Ministry for the bridge repair. She further advised that if the repairs get delayed into next year, she will have the engineer assess the bridge once again before the winter.

2. Councillor Pouget asked for an update with respect to the Council direction regarding requirements to charge any new homeowner or developer a fee for the Town to plant a tree of 3" in caliper in front of any new home on Town property that is not a part of a subdivision agreement.

The Director of Planning, Development and Legislative Services advised Council that there are challenges when placing trees amongst a significant amount of infrastructure. He advised that trees have been removed due to sidewalk damage and alternatives are being sought to avoid potential future sidewalk and sewer problems as the trees mature.

3. Councillor Meloche asked if the schedule to clear weeds is in effect particularly on Annie Street.

The Director of Engineering and Public Works advised that restoration and grass planting can now be completed due to the cooler weather and she will take another look at Annie Street to see what can be done.

NEW BUSINESS

There was no New Business brought forward.

REPORT OUT FROM IN CAMERA SESSION - SEPTEMBER 10, 2018

Council met on Sept. 10th, 2018, for a Special In-Camera Meeting at 7:39 pm and discussed (1) item as provided for under Section 239 of the Municipal Act:

Item B – Police Services Contract heard under Section 239(2)(f) and (k) of the Act. There is nothing further to report at this time.

NOTICE OF MOTION

There were no Notices of Motion.

BY-LAWS

22.1 By-law 2018-97 - Confirmatory By-law

Resolution # 20180924-326

Moved By Councillor Fryer
Seconded By Councillor Meloche

That By-law 2018-97 being a by-law to confirm all resolutions of the Municipal Council Meetings held September 17th and 24th, 2018, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Meloche
Seconded By Councillor Fryer

That Council rise and adjourn at 8:11 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

MUNICIPAL CLERK – PAULA PARKER



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PARKS, FACILITIES, RECREATION & CULTURE

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Anne M. Rota	Report Date: August 21, 2018
Author's Phone: 519 736-0012 ext. 2218	Date to Council: October 9, 2018
Author's E-mail: arota@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: 2018 Amherstburg Uncommon Festival Post Report

1. RECOMMENDATION:

It is recommended that:

1. The report from the Manager of Tourism and Culture dated August 21, 2018 regarding the 2018 Amherstburg Uncommon Festival **BE RECEIVED**; and,
2. Subject to approval in the 2019 Budget:
 - a. An exemption to Section 2 of By-law 2004-89 **BE GRANTED** to allow for a public function in Kings Navy Yard Park for an Amherstburg Uncommon Festival in 2019;
 - b. An exemption to Section 3 of By-law 2004-89 **BE GRANTED** to allow for commercial activity in Kings Navy Yard Park for an Amherstburg Uncommon Festival in 2019; and,
 - c. Administration **BE DIRECTED** to seek grant and sponsorship opportunities for an Amherstburg Uncommon Festival in 2019.

2. BACKGROUND:

The Amherstburg Uncommon Festival, a 3 day event held on August 3, 4, 5, 2018, provided 27 hours of programming in downtown Amherstburg. The event successfully addressed the following two identified pillars within the Amherstburg Community Based Strategic Plan, 2016-2021 (CBSP):

Pillar #1 – Marketing and Promotion

Objective: To promote the Town as a destination for all demographics including young families and retirees.

Pillar #2 – Economic Development

Objective: Target the growth of our business community and cultural institutions, and foster an attractive downtown core within the constraints of zoning and Provincial Policies.

The “uncommon” element of the event was based on interactive, multi-medium arts, in the heritage core of the downtown footprint.

A late 18th early 19th century genre that included a Harry Potter inspired theme, Steampunk costuming, arts, and STEM (Science, Technology, Engineering and Math) based activities were the core programming of the event.

3. DISCUSSION:

The following metrics will demonstrate how the CBSP’s objectives were met during the 2018 Amherstburg Uncommon Festival.

Meetings with Downtown Businesses

- **March 27, 2018** – Business information meeting and packages distributed about the event and 2 information sessions were held at the Libro Center
- **March 28, 2018** – Follow up e-mails sent to attending businesses
- **April 2 and 13, 2018** - Staff personally met with many businesses in the downtown core and peripheral areas
- **Two weeks to one week pre event** (ongoing) – Staff connected in person with businesses to ensure communication
- **July 31, 2018** – Staff sent notices to all departments on what each business in the core would be doing for the event
- **Aug 3 and 4 2018** - Staff connected in person with businesses on-site
- **August 15 and 16, 2018** – Staff connected in person with post-event questionnaire to businesses in the core footprint

Event data and units of measure

- 35,000 estimated visitors attended over 3 days
- 27 hours of continuous programming
- 38 program participants which included artists, cultural organizations, program providers and vendors
- 500,000 sq. feet of operational festival grounds
- 260 volunteers (local and non-local)
- 24 cash and in-kind sponsors

Visitor Information and Demographics

(Please see attached survey results on the Power Point Presentation)

The economic impact from the Amherstburg Uncommon Festival, 3 day event generated \$2,796,740.00 in Ontario spending.

Visitor Break down

26,322 visitors from < 40km @ \$104.00 per day

6,942 visitors from >40 km @ \$104.00 per day

1,446 overnight visitors from >40 km @ \$260.00 per day

(Please see attached TREIM REPORT *Ministry of Tourism, Culture and Sport and Statistics Canada on visitor average spending)

4. RISK ANALYSIS:

The 2018 event met all risk analogies including vendor, participant, sponsor, budget, and volunteer policies.

The Amherstburg Uncommon theme is diverse and may be interpreted with a broad scope. The event can be presented in many mediums of art and culture, therefore attracting equally diverse funders.

If the Town plans to host such an event in the future, not exploring and seeking grant and sponsorship opportunities early in the planning of a major, well received event, may result in mediocre and common programming, thus attracting fewer visitors and less revenue. It would also result in a higher cost to the Town of Amherstburg without the value added donor contributions.

5. FINANCIAL MATTERS:

Event Revenue:	
Cash	\$72,635.00
In Kind	\$17,260.00
Total Event Revenue	\$89,895.00
Event Expenses	\$118,526.00
Town of Amherstburg Investment	\$28,631.00

Subject to approval in the 2019 Budget, Administration recommends that 2019 community events programming include a 2nd Amherstburg Uncommon Festival.

6. CONSULTATIONS:

The CAO was consulted on this report.

The Director of Corporate Services and the Treasurer were consulted on this report.

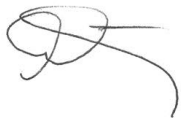
The Clerk's division was consulted on this report.

The Director of Planning, Development and Legislative Services was consulted on this report.

7. CONCLUSION:

This report demonstrates that the inaugural Amherstburg Uncommon Festival was a well participated, well attended and well received event for a newly developed, arts themed community event in Amherstburg.

It's diverse nature in programming and the overwhelming response from sponsorship and grant funding, as well as positive media coverage that was garnered for the Town of Amherstburg, is worthy of further product development, consideration and collaboration with the Town's business and arts community in 2019.



Anne M. Rota
Manager of Tourism and Culture

Report Approval Details

Document Title:	2018 Amherstburg Uncommon Festival Post Report .docx
Attachments:	- Amherstburg Uncommon 2018 video.pdf - Amherstburg Uncommon 2018 Results Presentation.pdf - AU 2018 Economic Impact for Total Number of Visitors.pdf - Copied Examples of Comments AU 2018.pdf
Final Approval Date:	Oct 1, 2018

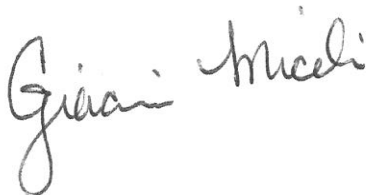
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Sep 27, 2018 - 2:46 PM



Cheryl Horrobin - Sep 28, 2018 - 11:41 AM



John Miceli - Oct 1, 2018 - 11:58 AM



Paula Parker - Oct 1, 2018 - 12:18 PM

Amherstburg

UNCOMMON

FESTIVAL

INVENT ⚙️ PLAY ⚙️ IMAGINE



Be curious...

Expect the
unexpected...





















Everyone was invited to



Everyone was invited to
INVENT!





















Everyone was invited to



Everyone was invited to
PLAY!

























Everyone was invited to

Everyone was invited to
IMAGINE!









































And in the end...

And in the end...
People didn't come to
see the show...

They came
to be PART
of the show!











































Amherstburg

Amherstburg

UNCOMMON FESTIVAL

An

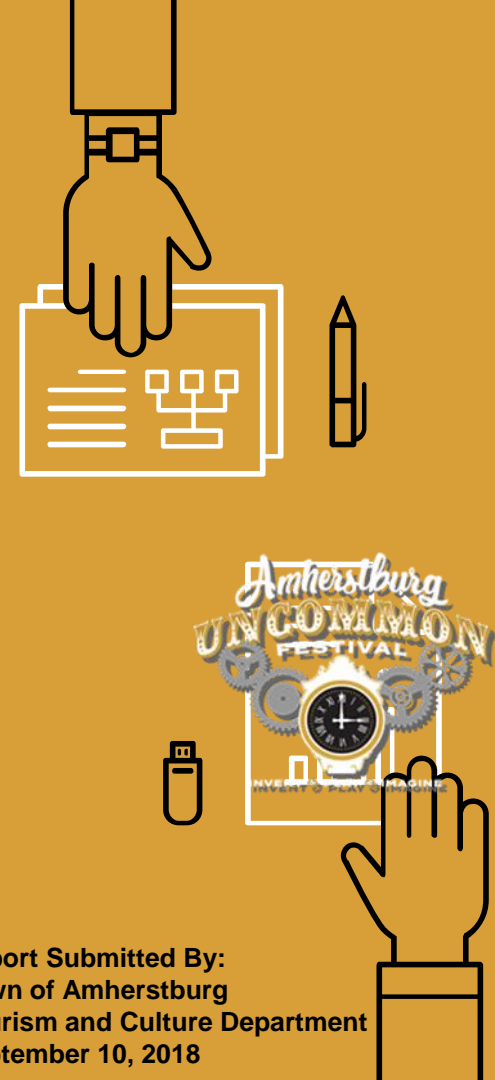
**UNCOMMONLY GOOD
TIME!**

Amherstburg
UNCOMMON
FESTIVAL



INVENT  PLAY  IMAGINE

2018 AMHERSTBURG UNCOMMON FESTIVAL Post Report



Report Submitted By:
Town of Amherstburg
Tourism and Culture Department
September 10, 2018

A MOST UNCOMMON EVENT!

Face to face event surveys
and on line polling determined
the information and metrics
you will receive from this
report.

330 responses were
collected.



Festival Program

- 3 days of arts, dance, theater and uncommon activity!
- 500,000 sq' of festival grounds
- 27 hours of uninterrupted attractions and programming
- 35,000 attendees
- 38 Program Participants
- 260 Volunteers (local and non locals)
- 24 Sponsors (cash and in kind)



Marketing and Advertising

Purchased and sponsored Media :

AM800, 93.9, Digital ads, Detroit Metro Times, Billboards, Essex Free Press, Kingsville Reporter, Lasalle Post, Tecumseh Shoreline, Lakeshore News, Billboards, Facebook, River Town Times, Biz X, Crossings, Explore Ontario Map

Earned Media: (Free coverage)

Windsor Star 3x, CBC, IHeartRadio, Toronto.com Windsorite.ca, River Town Times, Biz X ICI.Radio-Canada.ca (French), Essex Free Press Blackburnnews.com, Social media shares (Facebook, Twitter, Instagram)

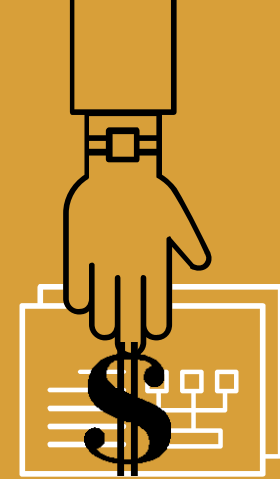
You can't put a price on earned media!
Example: 1 page coverage from Windsor Star = **\$7755** value for Uncommon Festival!



Amherstburg Uncommon Economic Impact

- ▶ Town of Amherstburg Investment
- ▶ **\$28,631.00**
- ▶ Sponsorship and Donations totalled **\$89,895.00**
- ▶ The 3 day event generated **\$2,796,740 in Ontario**

*TREIM model from the Ministry of Tourism, Culture and Sport
Page 126



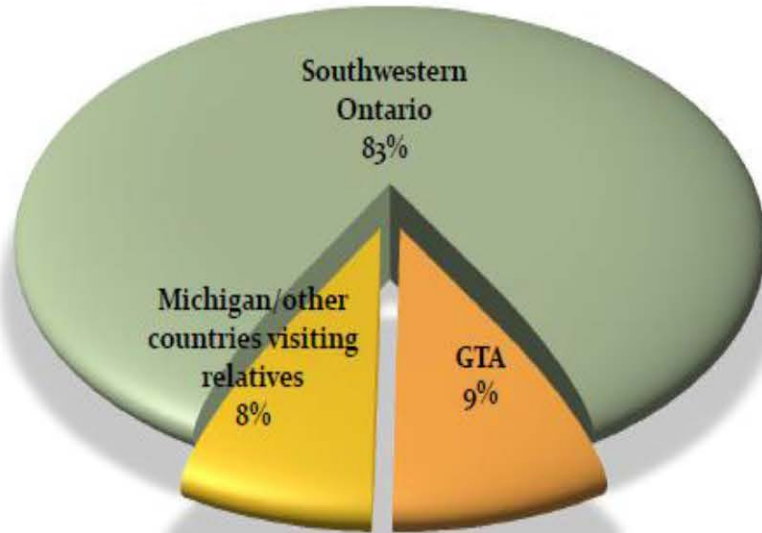
WHERE DID OUR VISITORS COME FROM?



Asset Type	Responses
Southwestern Ontario	83
GTA	9
Michigan/other countries visiting rela	8



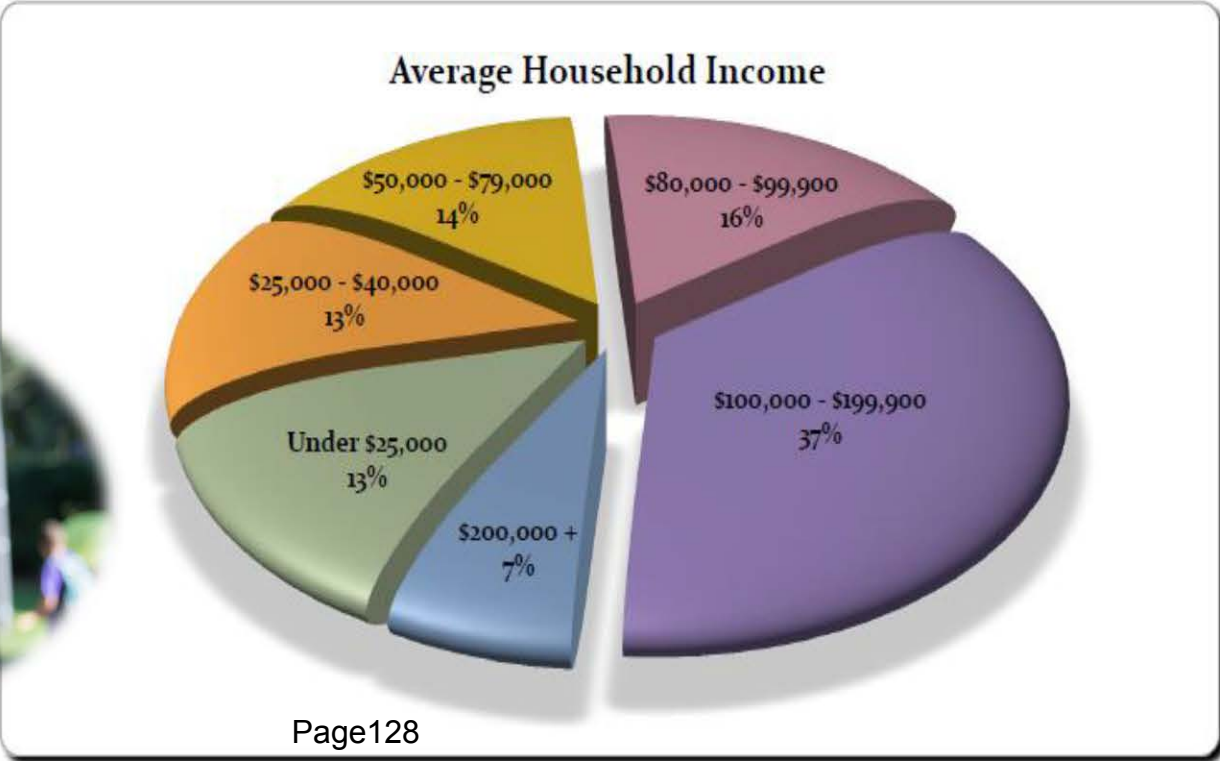
Where do our visitors currently reside?



AVERAGE HOUSEHOLD INCOME



Asset Type	Percentages
Under \$25,000	13
\$25,000 - \$40,000	13
\$50,000 - \$79,000	14
\$80,000 - \$99,900	16
\$100,000 - \$199,900	36
\$200,000 +	7



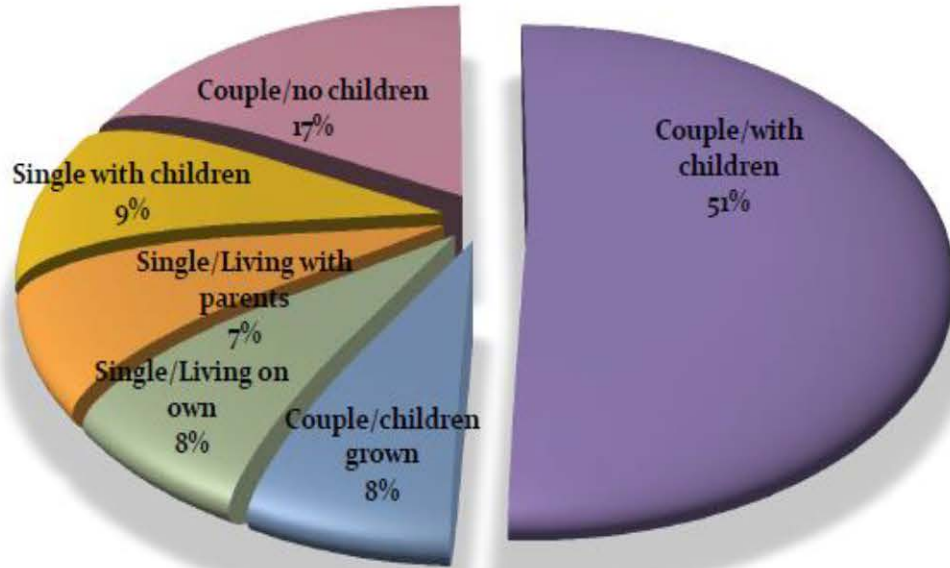
FAMILY OVERVIEW



Asset Type	Percentages
Single/Living with parents	8
Single/Living on own	8
Single with children	10
Couple/no children	18
Couple/with children	54
Couple/children grown	8



Demographics - Family Overview

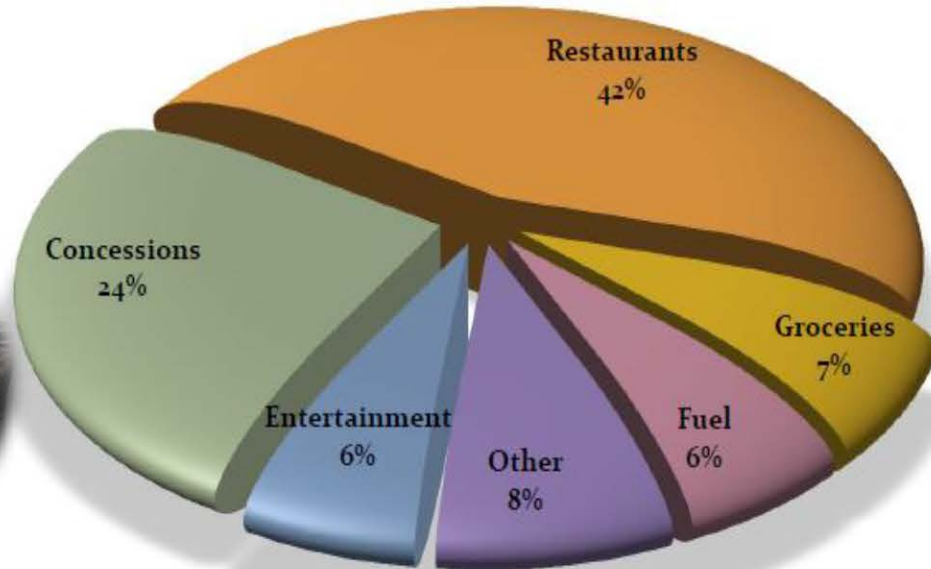


WHERE DID OUR VISITORS SPEND?



Asset Type	Ave. Spend
Concessions	24%
Restaurants	42%
Groceries	7%
Fuel	6%
Other	8%
Entertainment	6%

Spending Distribution

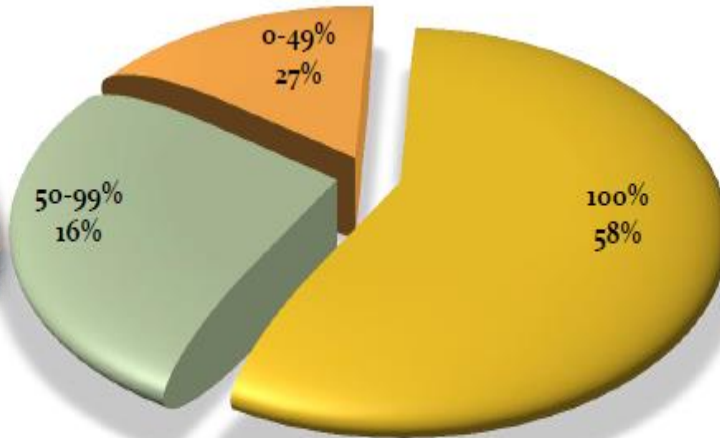


TO WHAT EXTENT DID OUR EVENT INFLUENCE THE VISIT TO OUR REGION?



Asset Type	Ave. Spend
0-49%	27%
50-99%	16%
100%	58%

Non-local decision to visit region: Did you come here for Uncommon?





How did they hear about us?

Social media	68%
Print ad/article	34%
Sign/poster	33%
Event website	21%
Radio ads/news	20%
Outdoor billboard	17%
Brochure	15%
Email	10%
Television	10%
Word of Mouth	5%





Measured Social Media Core Impressions

How many eyes were on Amherstburg?

(May 1 to August 15)



Facebook

Pre Event Reach	177,072 at 81 posts
During Event Reach	62,566 at 53 posts
Post Event Reach	16,771 at 6 posts
Total	256,006



Twitter

Pre Event Reach	68,894 at 53 Tweets
During Event Reach	16,532 at 25 Tweets
Post Event Reach	external tweets unmeasurable
Total	85,426



Instagram

9,329 at 22 posts
#amherstburguncommon2018

Website

12,639 views
average time of 11.28 minutes on page!!
amherstburg.ca/uncommom

TAKING NOTICE

Our guests were observant!
70% correctly named the following sponsors:

WFCU * University of Windsor * Via Rail * Windsor ComiCon * Walker Aggregates* Remax John D'Alimonte and Kim Wheeler * EuroSheds * AM800 * Mosquito Man * Libro Credit Union * Windsor Symphony Orchestra * Hurricane Hydrovac * Essex Power * Tourism Windsor Essex Pelee Island * Sutton Creek Golf Course * Gay Lea Foods * JaniSafe * Govt. of Ontario *Ontario Clean Water Association



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THANK YOU



The Economic Impact of Amherstburg Uncommon 2018 in Ontario in 2018

**This report was generated by
the Ontario Ministry of Tourism, Culture and Sport TREIM model**

August 16,2018

Note: The Ministry of Tourism, Culture and Sport does not take any responsibility for inputs that the user has provided, nor for the interpretation of the results.

1. Introduction

This report provides an estimate of the economic impact that Amherstburg Uncommon 2018 is expected to have on Ontario's economy, in terms of Gross Domestic Product, employment and taxes generated. The analysis is based on the following information the user has provided to the MTCS Tourism Regional Economic Impact Model:

Number of Visitors for Activity (or Event) of Type Festivals/Fairs

	Total Number of Visitors	Same Day (% of visitors' origin)	Overnight (% of visitors' origin)	Average Length of Stay (nights)
Ontario	32,725	99.00%	1.00%	1
Rest of Canada	525	100.00%	0.00%	0
USA	1,050	100.00%	0.00%	0
Overseas	700	100.00%	0.00%	0
Total	35,000			

The user also has selected the following parameters:

- The visits take place in Ontario in 2018
- The impact is to be shown for Ontario
- Induced impacts of household spending are included
- Induced impacts of business investment are included
- Local government property tax revenue impacts are included

2. Summary of Findings

Table 1. Economic Impacts of Amherstburg Uncommon 2018 in Ontario in 2018 (in dollars)

	Ontario
Total Visitors' Spending	\$2,796,740
Gross Domestic Product (GDP)	
Direct	\$1,343,279
Indirect	\$496,748
Induced	\$566,536
Total	\$2,406,563
Labour Income	
Direct	\$702,433
Indirect	\$317,728
Induced	\$352,778
Total	\$1,372,939
Employment (Jobs)	
Direct	19
Indirect	5
Induced	4
Total	28
Direct Taxes	
Federal	\$254,501
Provincial	\$331,168
Municipal	\$36,700
Total	\$622,369
Total Taxes	
Federal	\$429,464
Provincial	\$457,522
Municipal	\$96,089
Total	\$983,075

Table 2. Economic Impacts of Amherstburg Uncommon 2018 in Ontario on GDP by industry (in dollars)

Industry	Impact on Ontario	
	Direct GDP	Total GDP
Crop and Animal Production	\$2,755	\$10,883
Forestry, Fishing and Hunting	\$79	\$1,673
Mining and Oil and Gas Extraction	\$0	\$12,216
Utilities	\$0	\$26,069
Construction	\$0	\$65,672
Manufacturing	\$61,677	\$135,103
Wholesale Trade	\$54,320	\$114,665
Retail Trade	\$239,562	\$315,455
Other Transportation and Warehousing	\$157,440	\$209,493
Ground Passenger Transportation (excl. Rail)	\$14,050	\$20,545
Information and Cultural Industries	\$4,194	\$46,245
Other Finance, Insurance, Real Estate and Renting and Leasing	\$4	\$238,775
Car Renting and Leasing	\$10,693	\$16,187
Owner Occupied Housing	\$0	\$84,886
Professional, Scientific and Technical Services	\$0	\$77,036
Other Administrative and Other Support Services	\$0	\$44,537
Travel Agencies	\$0	\$3,707
Education Services	\$3,263	\$21,067
Health Care and Social Assistance	\$1,368	\$23,517
Arts, Entertainment and Recreation	\$87,340	\$97,668
Accommodation Services	\$0	\$2,570
Food & Beverage Services	\$217,482	\$237,579
Other Services (Except Public Administration)	\$57,051	\$79,058
Operating, Office, Cafeteria, and Laboratory Supplies	\$0	\$0
Travel & Entertainment, Advertising & Promotion	\$0	\$0
Transportation Margins	\$0	\$0
Non-Profit Institutions Serving Households	\$11,025	\$17,739
Government Sector	\$9,741	\$28,587
Net Indirect Taxes on Production	\$411,237	\$475,632
Total	\$1,343,279	\$2,406,563

Appendix:

The Economic Impact of Visits in Ontario and, if applicable, the rest of Ontario: since no Ontario region is economically self-sustaining, in order to produce the goods and services demanded by its visitors, it will need to import some goods and services from other regions. As such, some of the economic benefits of the visitors' spending in Ontario will spill over to the rest of the province and to regions outside Ontario. Impacts outside Ontario are not estimated by the TREIM.

Gross Domestic Product (GDP): value of goods and services produced by labour and capital located within a country (or region), regardless of nationality of labour or ownership. GDP is measured at market prices which include net indirect taxes on products. Tourism GDP refers to the GDP generated in those businesses that directly produce or provide goods and services for travelers.

Direct impact: refers to the impact generated in businesses or sectors that produce or provide goods and services directly to travelers, e.g. accommodations, restaurants, recreations, travel agents, transportation and retail enterprises etc. Direct impact on GDP, employment and tax revenues is also called tourism GDP, tourism employment and tourism tax revenues.

Indirect impact: refers to the impact resulting from the expansion of demand from businesses or sectors directly produce or provide goods and services to travelers, to other businesses or sectors.

Induced impact: refers to the impact associated with the re-spending of labour income and /or profits earned in the industries that serve travelers directly and indirectly.

Employment: refers to number of jobs, it include full-time, part-time, seasonal and temporary employment (based on the share of the year worked), for both employed and self-employed workers.

Federal tax revenues: include personal income tax, corporate income tax, commodity tax (GST/HST, gas tax, excise tax, excise duty, air tax and trading profits) and payroll deduction that is collected by the federal government.

Provincial tax revenues: include personal income tax, corporate income tax, commodity tax (PST/HST, gas tax, liquor gallonage tax, amusement tax and trading profits) and employer health tax that is collected by the Ontario provincial government.

Municipal tax revenues: include business and personal property and education taxes that are collected by the municipalities. Collection, however, does not follow immediately the consumption or production of goods and services in a municipality by visitors (as is the case with HST or personal income taxes). Rather, these taxes show the percent of the total property taxes collected by a municipality that can be attributed to tourism because of tourism's contribution to the economic activity of the municipality and hence its tax base.

Industry: The industry follows Statistics Canada's North America Industry Classification System (NAICS) Input-Output small aggregation industry classification.

Twitter

Patrick Firth: Great times. Thank you to all everyone (volunteers, businesses, A'Burg staff, police, etc) for bringing this together!

Richard Peddie: Congrats on "Uncommon Festival". Loved seeing the streets and restaurants full. Congrats to Anne Rota and her team

Alyssa Leonard: The [#aburguncommon2018](#) festival was a positively wonderful experience and I sincerely hope it return next year, bigger and better than ever! 🎩🧙🌟👤🎪

LTS UWindsor: Thanks to the organizers for putting on a great event! We had so much fun!

Alyssa Leonard: 10/10 would recommend. [#aburguncommon2018](#)

Sharon Ledwith: Enjoyed the [#Amherstburg](#) Uncommon Festival today! If you're interested in all things [#HarryPotter](#) and [#steampunk](#), this family event is for you!

Lena Lazanja: Having a wonderfully magical time volunteering at Amherstburg's Uncommon festival! Visit me at the A-MAZE-ing Challenge tonight! [#aburguncommon2018](#)

Facebook

[Holly Harris](#) Well done to all involved in this event!

[Marie Crosson](#) I hope you continue with this every year!

[Kathie Boismier Donaldson](#) Amazing event!

[Tracy Downes](#) Hope to make a return visit next year!

[Deborah Payne Fogt](#) We visited all the way from Grosse Ile. About four miles as the crow flies, but over an hour drive to get there. We had a wonderful time and hope to do it again.

[Andy Moses](#) Had a great time. Looking forward to next year, got a few plans for the TEAPOT RACING.

Thank you for having me be a part of the event.

[Spring N Cloye Wakley](#) i hope you do it again next year...was so much fun

[Kirk Fryer](#) Great festival!

[A Kat Coughlin](#) My kid had a great time!

[Jane Little](#) Awesome job Amherstburg!

[Deneane Mineau](#) seems like a successful weekend

[Sandra Paisley](#) Great job Amherstburg

[Linda Jones](#) Spectacular photos. What a super turn-out for a first-time event in Amherstburg. Bring it back next year!

[Susanne Bergeron](#) Great event, lots of happy faces 😊

[Sonia Donatelli-Scott](#) Amazing volunteers! Thank you for making this event wonderful and enjoyable 😊

[Brandi Bullard-Sieben](#) This was a great show! Family loved it

[Spring N Cloye Wakley](#) saw the show last night...was totally awesome..my daughter loved it

[Rachel Rose](#) Great event and thanks to all the volunteers and sponsors for putting on this 3-day show!

[Tanya Lynn Young](#) That was a GREAT magic show

[Hope Lindsay-Garvey](#) This was AMAZING!!! Everyone should check it out tomorrow if they get the chance!

[Rebecca A Bray](#) This looks awesome. Were definitely coming next year.

[Cherandrob Mac](#) We had such a great time both Friday and Saturday . Heading back on Sunday . So impressed with everything !!! Thankful for the volunteers , performers and the events organizers . Feel very blessed to live in Amherstburg !!

[Shantelle Rayner](#) It was great fun. Hope it returns next year bigger!

[Amanda Schmidt](#) We ended up making it, and safe to say had the BEST experience ever!!! Such an amazing time, safe to say we're definitely going back [tomorrow](#)!

I just wanted to message and say THANK YOU! Thank you for all your dedication and hard work to this festival. My son said it was the best thing he's done all [summer](#). So thank you, you're all wonderful:)

[Sean Gerald](#) Having a great time at the uncommon festival...Great job overall. Everyone seems to be having a fantastic time 😊

[Bertha-Rose Park](#) It was an amazing event. I was there on Sunday.

[Bertha-Rose Park](#) spectacular costumes

[Jo-Anne Waldron](#) We also viewed this every day, was awesome (air show)

[Linda Jones](#) Saw them yesterday as they were flying into Amherstburg for show. The buzz was really cool and they looked neat as they started to get into formation. We are lucky to have them share in our festival. Thank you

[Cherandrob Mac](#) Loved it !It always warms my heart to see so many people enjoying our town.

[Maureen Salter](#) We loved it. Will be difficult to do better next year....but I am waiting to be amazed again!

[Sandra Paisley](#) Wonderful job everyone

[Virginia Djelebian](#) The kids just loved it, and so did Grand-maman. ❤️

[Dùghlas Mór Mac Séamus](#) A huge THANK YOU to the Town of Amherstburg for creating the UNCOMMON Festival!!!! Kudos To Anne Rota, Jen, Sarah, Anna and all of the staff and volunteers that played a part. It was an absolute joy to be a part of it!

[Brandi Bullard-Sieben](#) This was a great show! Family loved it!

[Tiana Martin](#) Saw it yesterday!!! Was a great show (big top)

[Spring N Cloye Wakley](#) saw the show last night...was totally awesome..my daughter loved it (big top)

[Lisa Lee McLeod Amherstburg Connection](#) it was awesome. Dr. Von Houligsn is a true showman. Great audience interactions

[Mary Ann Rampersaud](#) Awesome show!!

[Leona Lucas](#) Best part of the hole show (owl post)

[Susan Charette-Hood](#) My 86 year old dad Joseph George Charette really enjoyed the festival, especially all the local "steam-punkers".

[Margaret Mason](#) I took my grandkids on Friday they enjoyed it immensely. Thank you for keeping it affordable for all.

[Margaret Mason Amherstburg Connection](#) looking forward to next years event

[FrancisnAllison Agius](#) Took the kids this afternoon and had a great time.

[Spring N Cloye Wakley](#) so excited for this festival...been waiting since it was announced

[Wendy Munro](#) I watched them last night from my living room window and they were amazing - more of them and more vibrant that the July 1st fireworks

[Mel Ann](#) Found this Sunday while we were enjoying our 3rd visit to the Uncommon fest. Been hidden again in a new location. [#aburgrocks](#)

[Maureen Salter](#) Looks like soooo much fun. Will be going on Sunday!

[Stephanie Whitney](#) This show is amazing! The kids truly enjoyed it. Highly recommended

[Pat Gadoury](#) please repeat the SteamPunk/Harry Potter event in 2019. It got me so interested, I want to create a SteamPunk group and go to this event again. You had a great turn out; lots of fun; and saw many interesting things—even with the humidity on Saturday Morning.

Hope to see this event again in 2019!

[Jennifer Lynne Boow](#) My kids had a blast!



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: September 25, 2018
Author's Phone: 519 736-5408 ext. 2124	Date to Council: October 9, 2018
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Zoning By-law Amendment for 365 Sandwich Street S

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Planning Services dated September 25, 2018, regarding the Zoning By-law Amendment for 365 Sandwich Street S **BE RECEIVED**; and,
2. **By-law 2018-95** being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. **BACKGROUND:**

On September 24, 2018 at 5:00 p.m. a statutory public meeting was held to hear public comments on the application for a Zoning By-law Amendment for 365 Sandwich Street S.

The subject land has approximately 259.2 ft (79 metres) of frontage on Sandwich Street South and an irregular depth with a total area of approximately 2.7 acres. The portion of the property to be re-zoned has an irregular depth with a total area of approximately 1.27 acres and is located on the easterly portion of 365 Sandwich Street South (rear portion of the subject property).

The purpose of the Zoning By-law Amendment is to change the zoning of the subject lands from the "Special Provision Commercial Highway (CH-13) Zone" to "holding Special Provision Commercial Highway Zone/holding Special Provision Residential

Multiple Second Density (h-CH-13/h-RM2-7) Zone". The entire parcel is currently designated General Commercial in the Town's Official Plan. The rezoning conforms to the applicable Official Plan policies.

The effect of the Zoning By-law Amendment will be to allow for the full range of Commercial Highway uses on the front portion of the property and multiple dwellings, home occupation and accessory uses on the rear (easterly) portion of the lands.

The zone change would permit medium density residential uses on the easterly portion of the subject lot. The zone change would permit the following: a reduced lot frontage from 30 metres to 10 metres, a reduced rear yard depth from 7.5 metres to 6 metres, a reduced privacy yard from 7.0 metres to 4.6 metres, a reduced minimum building separation to 4.6 metres for buildings located on the subject lot, a reduced dwelling unit minimum area for a one bedroom unit from 50 square metres to 45 square metres, a reduced dwelling unit minimum area for a two bedroom unit from 65 square metres to 60 square metres, and a reduced height maximum from 22 metres to 10.5 metres. These modifications to the RM2-7 Zone are all requested by the applicant to provide the appropriate zoning for their specific site design. All other provisions of the CH Zone and RM2 Zone apply.

3. DISCUSSION:

There were public inquiries in advance of the public meeting by neighbouring residents that attended the Planning Department. Two (2) residents spoke at the public meeting. There were questions raised by members of Council which were answered by Administration; there are no outstanding issues regarding the rezoning application.

The two members of the public who spoke at the meeting were opposed to the development on the property for several reasons. The table below indicates the issues identified by residents and Administration's response to each issue.

Issue	Administration's Response
Traffic – delays on Sandwich Street, people driving through side streets to avoid traffic	Administration has requested that the applicants update their Traffic Impact Study to include the 24 apartment units and the proposed access onto the unopened right-of-way extended from Seymour Street. The site plan will not be finalized until all traffic concerns are met. A holding symbol has also been proposed on the RM2 zone, such that it will not be removed until all matters including traffic and servicing have been addressed to the satisfaction of the Town.
Building massing – not enough room on the property, shadowing of neighbouring properties	The site plan will be required to satisfy all Town Departments including the Fire Department. The property will not be overcrowded with buildings as the Fire Department will require adequate access to each building for fire-fighting from two sides. Additionally, a maximum height of 10.5 m is being requested for the multi-residential buildings. This height is consistent with the maximum in the R1A Zone, which only allows low density uses, and is 2 m taller than the maximum in the neighbouring R1 zone. The maximum height will allow a transition between the

	residential uses and the commercial uses. The developer has indicated that the apartments will be market-rental units.
Right-of-Way - too narrow for an access road	The right-of-way is 66 feet wide, which is the appropriate width for a two-lane road. The road will be constructed to Town's standards and the construction costs will be borne by the developer.
Fire Department Requirements – the proposed buildings are located too far from fire hydrants and the proposed exit route may become a parking area for excess cars	The site plan will require the Fire Department's approval before being finalized. The developers have indicated that they will be able to add more parking once they finalize the site plan and have stated that they will designate the exit route as a fire route. Additionally, they have agreed to put another fire hydrant on the property.

A holding symbol has been added to ensure orderly development of the site to address Engineering and Public Works concerns regarding ingress and egress and traffic impact. The proposed development would also be subject to site plan control in accordance with the Town's Site Plan Control By-law. The developers are requesting consideration for access for the residential portion of the development to access Seymour Street; in which case the Town would need to open a currently unopened portion of Seymour Street right of way adjacent to the property. The holding symbol would not be removed until a satisfactory traffic impact study has been completed by the developer to assess the request of using Seymour Street as the access point for the residential development. Access for the commercial development would continue to be restricted to Sandwich Street South.

Administration will contact the individuals that attended the public meeting as further planning processes occur on the subject lands, including an open house at the time when a final proposed site plan is available.

4. RISK ANALYSIS:

The recommendations in this report presents little to no risk to the municipality. The developers would be required to enter into a Site Plan Control Agreement with the Town to ensure orderly development for the residential development including preparation of a traffic impact study. The Site Plan Control Process, as regulated by Section 41 of the Planning Act serves to protect the municipality's interest as the agreement will be registered on the title of the property.

5. FINANCIAL MATTERS:

All costs associated with the application are the responsibility of the applicant. The fees associated with this future development would include 24 apartment units with development charges ranging from \$5,668-7,416 per apartment depending on the number of bedrooms. The total development charges would range from \$136,032-177,984. The applicants have indicated that the total value of the apartment buildings will be upwards of \$4 million. Based on the current multi-residential tax rate and the

estimated cost of the development, the taxes for the property are estimated at \$120,723 annually, with the Town's share of the levy estimated at \$72,667.

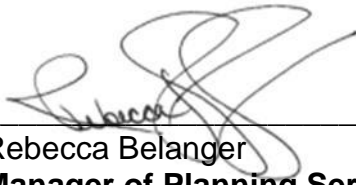
Development charges and property taxes are collected toward funding the growth related capital infrastructure costs and the ongoing cost of services provided by the Town respectively.

6. CONSULTATIONS:

No further consultation is required to meet the statutory requirements of the Planning Act regarding the Zoning By-law Amendment. Council has requested that Administration hold a Public Open House once the site plan is finalized in order to keep residents informed during the planning process.

7. CONCLUSION:

Administration recommends that Zoning By-law 2018-95 be approved by Council, given three readings and finally passed and the Mayor and Clerk be authorized to sign same.



Rebecca Belanger
Manager of Planning Services

SS

Report Approval Details

Document Title:	Zoning By-law Amendment for 365 Sandwich Street S.docx
Attachments:	- Report to Council - Oct. 9- ZBA for 365 Sandwich ATTACHMENTS.pdf
Final Approval Date:	Oct 1, 2018

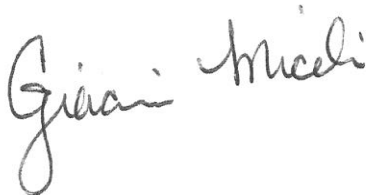
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Sep 27, 2018 - 2:50 PM



Cheryl Horrobin - Sep 28, 2018 - 11:40 AM



John Miceli - Oct 1, 2018 - 11:50 AM



Paula Parker - Oct 1, 2018 - 12:14 PM

**CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2018-95**

**By-law to amend Zoning By-law No. 1999-52
365 Sandwich Street South, Amherstburg**

WHEREAS By-law 1999-52, as amended, is a land use control by-law regulating the use of lands and the character, location and use of buildings and structures within the Town of Amherstburg;

AND WHEREAS the Council of the Town of Amherstburg deems it appropriate and in the best interest of proper planning to amend By-law 1999-52, as herein provided;

AND WHEREAS this By-law conforms to the Official Plan for the Town of Amherstburg;

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. Schedule "A", Map 45 of By-law 1999-52, as amended, is hereby amended by changing the zone symbol on those lands shown as "Zone Change from CH-13 to h-CH-13/h-RM2-7" on Schedule "A" attached hereto and forming part of this By-law from "Special Provision Commercial Highway (CH-13) Zone" to "holding Special Provision Commercial Highway/holding Special Provision Residential Multiple Second Density (h-CH-13/h-RM2-7) Zone".

2. THAT Section 11(4) of By-law 1999-52, as amended, is hereby amended by adding a new subsection (g) as follows;

"(g) RM2-7 (365 Sandwich Street South)

Notwithstanding any other provisions of this By-law to the contrary, within any area zoned RM2-7 on Schedule "A" hereto, the zone requirements of Section 11 of the By-law shall apply with the addition of the following special provisions:

- | | | |
|-------|-------------------------------------------|-------------------|
| (i) | Uses Permitted | |
| | (a) multiple dwelling; | |
| | (b) home occupation; | |
| | (c) accessory uses. | |
| (ii) | Lot Frontage (Minimum) | 10 metres |
| (iii) | Rear Yard Depth (Minimum) | 6 metres |
| (iv) | Dwelling Unit Area (Minimum) | |
| | i. Dwelling unit containing one bedroom | 45 m ² |
| | ii. Dwelling unit containing two bedrooms | 60 m ² |
| (v) | Height (Maximum) | 10.5 metres |
| (vi) | Privacy Yards (Minimum) | 4.6 metres |
| (vii) | Building Separation (Minimum) | 4.6 metres." |

3. THAT all other appropriate regulations for the use of land and the character, location and use of buildings and structures conforms to the regulations of the Residential Multiple Second Density Zone, as applicable and all other general provisions or regulations of By-law 1999-52, as amended from time to time.

THIS By-law shall take effect from the date of passage by Council and shall come into force in accordance with Section 34 of the Planning Act, R.S.O. 1990.

Read a first, second and third time and finally passed this 9th day of October, 2018.

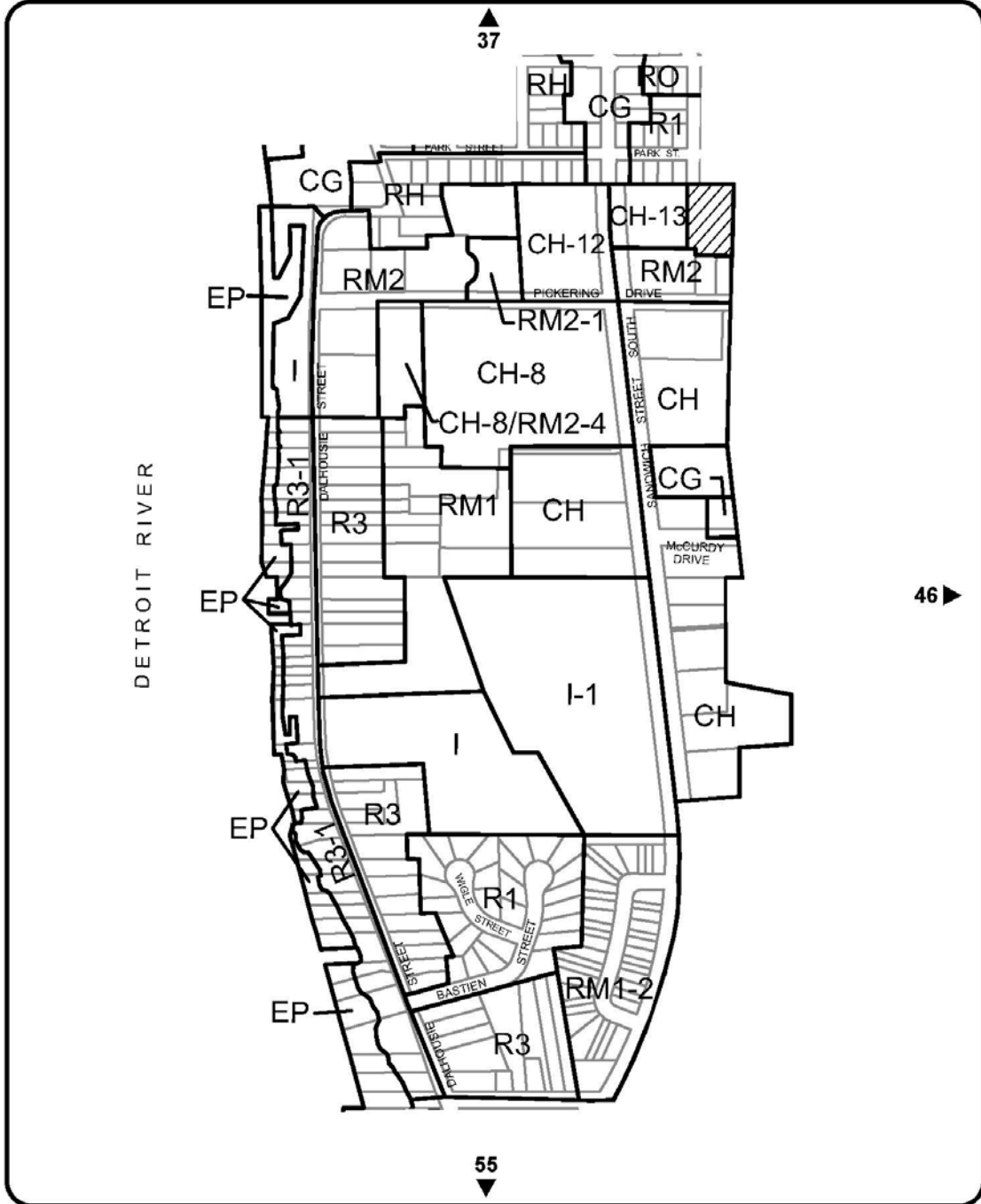
MAYOR- ALDO DICARLO

CLERK- PAULA PARKER


DRAFT

TOWN OF AMHERSTBURG

SCHEDULE "A" TO BY-LAW No. 2018-95
 A BY-LAW TO AMEND BY-LAW No. 1999-52



SCHEDULE 'A'
MAP 45
 ZONING BY-LAW NO. 1999-52

CH-13 to h-CH-13/h-RM2-7 

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER

CORPORATION OF THE TOWN OF AMHERSTBURG
NOTICE OF PUBLIC MEETING

TAKE NOTICE that the Council of the Corporation of the Town of Amherstburg will hold a public meeting on **Monday, September 24, 2018 commencing at 5:00 p.m.** in the Town of Amherstburg Council Chambers, 271 Sandwich Street South, Amherstburg, Ontario, to consider a proposed amendment to the Town of Amherstburg Zoning By-law 1999-52 under Section 34 of the Planning Act, RSO 1990 cP.13.

THE SUBJECT LAND affected by the proposed amendment is described as Part of Lot 3, Concession 1, municipally known as 365 Sandwich Street South. The subject land has approximately 259.2 ft (79 metres) of frontage on Sandwich Street South and an irregular depth with a total area of approximately 2.70 acres. The parcel to be re-zoned has an irregular depth with a total area of approximately 1.27 acres and is located on the easterly portion of 365 Sandwich Street South (see key map below).

THE PURPOSE OF THE AMENDMENT is to change the zoning of the subject lands noted above from the “**Special Provision Commercial Highway (CH-13) Zone**” to “**Special Provision Commercial Highway (CH-13) Zone/Special Provision Residential Multiple Second Density (RM2-7) Zone**”. The zone change will permit medium density residential uses on the easterly portion of the subject lot. The zone change will permit the following:

- A reduced lot frontage from 30 metres to 10 metres
- A reduced rear yard depth from 7.5 metres to 6 metres
- A reduced privacy yard from 7.0 metres to 4.6 metres
- A reduced minimum building separation to 4.6 metres for buildings located on the subject lot
- A reduced dwelling unit minimum area for a one bedroom unit from 50 square metres to 45 square metres
- A reduced dwelling unit minimum area for a two bedroom unit from 65 square metres to 60 square metres
- A reduced height maximum from 22 metres to 10.5 metres

The parcel is designated General Commercial in the Town’s Official Plan.

THE EFFECT OF THE ZONING BY-LAW AMENDMENT will be to allow for the full range of Commercial Highway uses on the property as well as multiple dwellings, home occupation and accessory uses on the easterly portion of the lands.

ANY PERSON may attend the public meeting and/or make written or verbal representation in support of or in opposition to the proposed Zoning By-law Amendment.

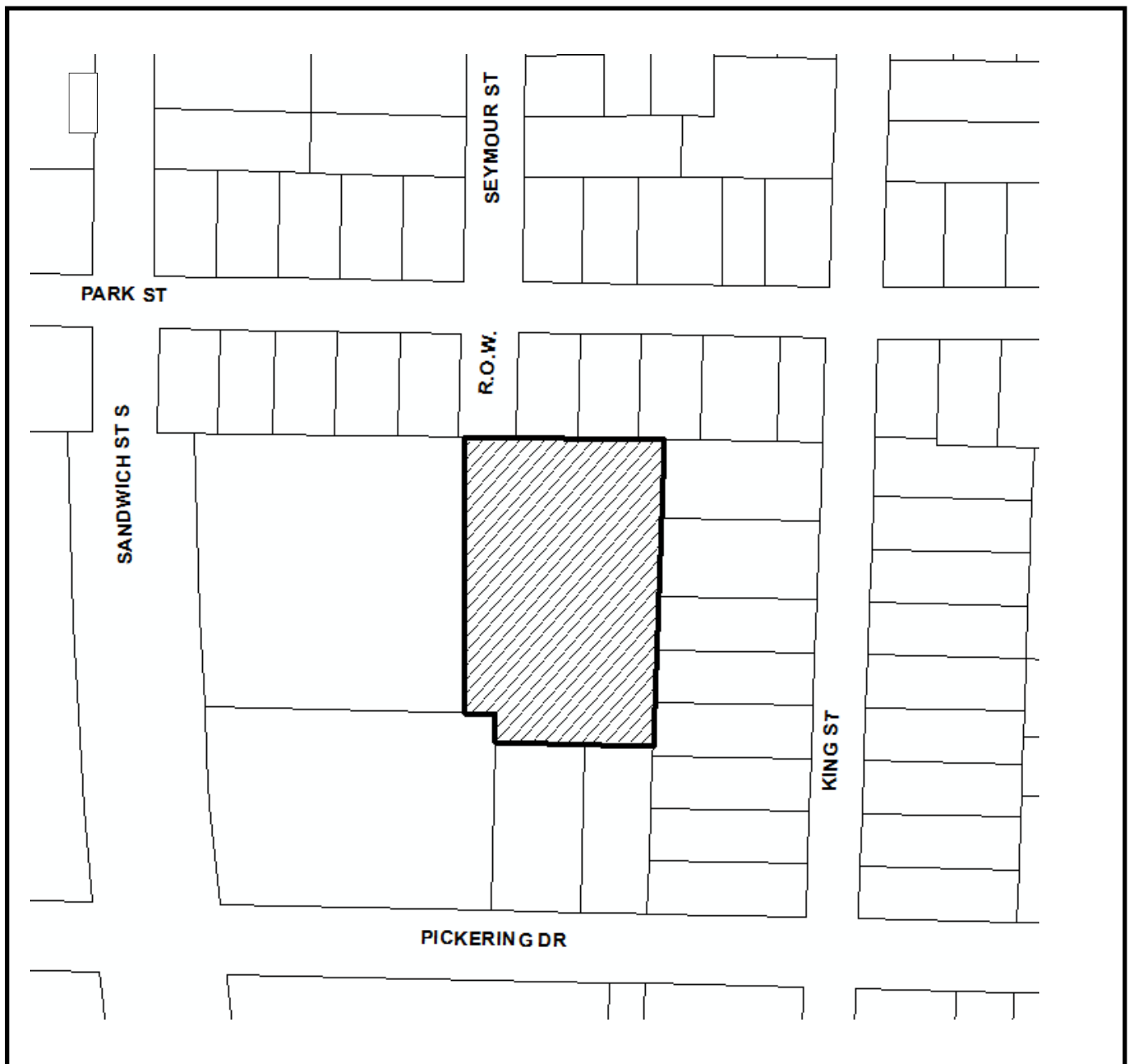
IF A PERSON OR PUBLIC BODY would otherwise have an ability to appeal the decision of the Council for the Corporation of the Town of Amherstburg to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Corporation of the Town of Amherstburg before the by-law is passed, the person or public body is not entitled to appeal the decision.

IF A PERSON OR PUBLIC BODY does not make oral submissions at a public meeting, or make written submissions to the Corporation of the Town of Amherstburg before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there is reasonable grounds to do so.

ADDITIONAL INFORMATION relating to the proposed Zoning By-law Amendment (File No. ZBA/3/18) is available for inspection at the Town of Amherstburg Planning Offices at the Libro Centre, 3295 Meloche Road, during normal office hours, 8:30 a.m. to 4:30 p.m. or at the Town website www.amherstburg.ca. If you wish to be notified of the passage of the proposed by-law you must make a written request to the Town at the address below.

DATED at the Town of Amherstburg this 31st day of August, 2018.

KEY MAP



Rebecca Belanger, MCIP, RPP
Manager of Planning Services
Town of Amherstburg
Libro Centre
3295 Meloche Road
Amherstburg, Ontario N9V 2Y8
Telephone: (519) 736-5408
Fax No. (519) 736-9859
Website: www.amherstburg.ca

Town of Amherstburg
365 Sandwich Street

SANDWICH ST S

R.O.W.



161

165

169-171

175

183

187

191

197

365

Portion of Subject
Lot to be Rezoned

35

36

366

370

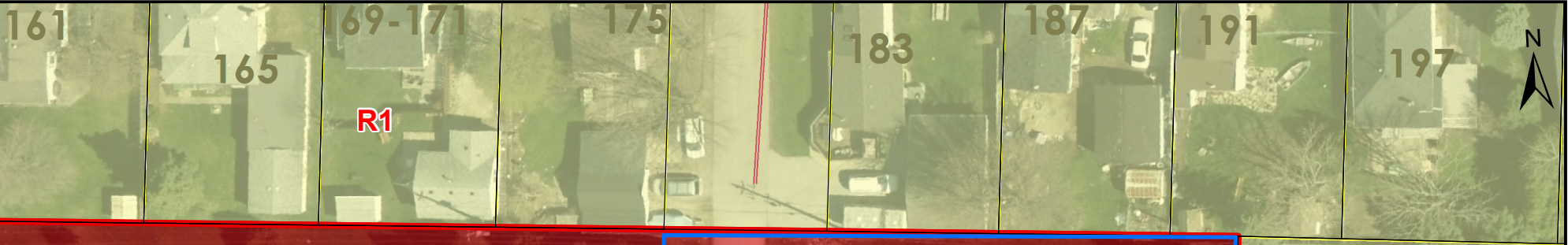
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


160

Town of Amherstburg
365 Sandwich Street

CG



Legend

-  Medium Density Residential
-  Low Density Residential
-  High Density Residential
-  General Commercial

RM2

160



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

September 07, 2018

Ms. Rebecca Belanger, Manager of Planning Services
Town of Amherstburg
271 Sandwich St. S.
Amherstburg ON N9A 4L2

Dear Ms. Belanger:

RE: Zoning By-Law Amendment ZBA-3-18
365 SANDWICH S
ARN 372909000007101; PIN: 705650205
Applicant: Josterhaus Inc.

The following is provided for your information and consideration as a result of our review of Zoning By-Law Amendment ZBA-3-18. The applicant is applying to add the following permitted uses to the subject property: apartment units, foodstore and supermarket to the existing Commercial Highway Zone.

DELEGATED RESPONSIBILITY TO REPRESENT THE PROVINCIAL INTEREST IN NATURAL HAZARDS (PPS, 2014) AND REGULATORY RESPONSIBILITIES OF THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role as representing the provincial interest in natural hazards encompassed by Section 3.1 of the Provincial Policy Statement of the Planning Act as well as our regulatory role as defined by Section 28 of the Conservation Authorities Act.

We have reviewed our floodline mapping for this area and it has been determined this site is **not** located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservations Authorities Act*, (Ontario Regulation No. 158/06).

WATERSHED BASED RESOURCE MANAGEMENT AGENCY

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.

We recommend that the municipality ensure that the release rate for this development is controlled to the capacity available in the existing storm sewers/drains. In addition, that stormwater quality and stormwater quantity are addressed up to and including the 1:100 year storm event and be in accordance with the guidance provided by the Stormwater Management Planning and Guidance Manual,



Ms. Belanger
September 07, 2018

prepared by the Ministry of the Environment (MOE, March 2003) and any other Municipal requirements (e.g., Development Standards Manual). We further recommend that the stormwater management analysis be completed to the satisfaction of the Municipality.

We do not require further consultation on this file with respect to stormwater management.

PLANNING ADVISORY SERVICE TO MUNICIPALITIES - NATURAL HERITAGE POLICIES OF THE PPS, 2014

The following comments are provided from our perspective as a service provider to the Municipality on matters related to natural heritage and natural heritage systems. The comments in this section do not necessarily represent the provincial position and are advisory in nature for the consideration of the Municipality as the planning authority.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance under the Provincial Policy Statement (PPS 2014). Based on our review, we have no objection to the application with respect to natural heritage policies.

FINAL RECOMMENDATION

We have no objections to this Zoning By-law Amendment.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Corinne Chiasson
Resource Planner
/cor



Janine Mastronardi

From: Sarah Sinasac
Sent: Tuesday, September 04, 2018 8:32 AM
To: Janine Mastronardi; Rebecca Belanger
Subject: FW: Notice of Public Meeting - Zoning By-law Amendment 365 Sandwich Street S and 832 Alma Street

From: Todd Hewitt
Sent: September-04-18 8:17 AM
To: Sarah Sinasac
Subject: RE: Notice of Public Meeting - Zoning By-law Amendment 365 Sandwich Street S and 832 Alma Street

Sarah,

The Access / Egress as well as servicing for the re-zoning on Sandwich Street will need to be addressed, either now or prior to site plan approval. A traffic impact study will need to be completed if the intent is use Seymour / Park street.

No comments on the second application.

Todd

Todd Hewitt

Manager of Engineering and Operations

Town of Amherstburg

512 Sandwich St South, Amherstburg, ON, N9V 3R2

Tel: 519-736-3664 ext 2313 Fax: 519-736-7080 TTY: 519-736-9860



The information in this e-mail is confidential, privileged and is subject to copyright and authorized solely for the addressee(s) named. The Town of Amherstburg is not responsible for any loss or damage arising from the use of this email or attachments.

From: Sarah Sinasac
Sent: August-31-18 2:23 PM
To: Giovanni (John) Miceli; Antonietta Giofu; Todd Hewitt; Ron Meloche; Paul Acton; Angelo Avolio; Rob Unis; Michelle Lavin-Faucher; Paula Parker; Antonio Marra; Executivevp.lawanddevelopment@opg.com;
ONTUGLLandsINQ@uniongas.com; planning@erca.org; denise.kimmerly@wecdsb.on.ca
Cc: Janine Mastronardi
Subject: Notice of Public Meeting - Zoning By-law Amendment 365 Sandwich Street S and 832 Alma Street

Monday, September 24, 2018 Statutory Public Meeting 5:00 p.m.

Item 3.1 Zoning By-law Amendment at 365 Sandwich Street

Rebecca Belanger – Manager of Planning Services

- Introduced the concept of the application

Council and Public Discussion

Lloyd Sayer (331 King Street)

- Mr. Sayer asked for clarification on what 'medium density residential use' would mean on the property. R. Belanger answered that the term speaks to a maximum density that would be allowed on the property. Additionally, a maximum height of 10.5 metres has been requested, which is the same height as what is allowed in the R1A Zone, which only allows low density development.
- Mr. Sayer stated that Sandwich Street is fairly busy and that it is difficult to cross the street. He suggested a new traffic light at Park Street because it is difficult to turn left from Park Street onto Sandwich Street.
- R. Belanger stated that a traffic impact study was undertaken in 2014 and another one will be undertaken to consider using the unopened portion of Seymour Street for access only to the residential portion of the property. Appropriate access will be determined by the study. The developers have stated that they are willing to pay for the cost of opening the unopened right-of-way. The right-of-way is 66 feet wide but the roadway is not yet constructed to town standards. It was stated that a condition will be included in the development agreement that the developer is to pay for the opening of the right-of-way.
- Mr. Sayer also questioned the possibility of putting apartments on a different plot of land rather than the proposed portion of land. The developers do not own other land and the proposal is for a transition of residential between the commercial and the low density residential uses.

Councillor Pouget

- C. Pouget questioned the Fire Department's concerns in the letters provided to Council. Fire Chief Bruce Montone stated that the site plan currently has no specific violations of requirements but that the limited amount of parking may result in cars parking in the exit route resulting in unfettered access being hindered. The Fire Department proposed that the exit route be designated as a fire route. Mr. Newman (the developer) stated that the site plan comes after the zoning and that they will satisfy all departments prior to building. Additionally, he stated that the units will be market rental units and not specifically geared to seniors or income. The retail that has been interested in the property only wants to locate along Sandwich Street, not at the back of the property. Additionally, the developers may be able to add more parking to the property and will add another fire hydrant.

- A discussion about the traffic on Sandwich Street occurred. C. Pouget suggested adding a right turn lane at Sandwich and Simcoe. Antonietta Giofu stated that a traffic engineer looked at the option of adding a right turn lane and determined that there was not enough room. She stated that the timing of lights can be adjusted. C. Fryer made a motion for Council to direct Administration to revisit the configuration of Sandwich and Simcoe Streets.

Derrick Champagne (378 King Street)

- Mr. Champagne stated that he is opposed to the development. He stated that he does not think 24 units can fit on the proposed parcel of land. He stated that the traffic is already dense and cannot handle traffic from additional apartments. Mr. Champagne stated that the right-of-way is not wide enough to support a road. He also stated that the traffic impact study needs to include King Street.
- Mr. Champagne stated that the development of 182 Pickering is disrupting his enjoyment of his property and that new development will also disrupt his enjoyment of his property. He stated that 182 Pickering was originally proposed as condominiums but it has changed to social housing without any notice to the neighbours. He stated that apartments are needed in Town but they should go somewhere else. He suggested that the Town buy the property and turn it into a dog park. He stated that a three storey apartment building will negatively affect the neighbourhood and property values.
- Mr. Newman replied to some of Mr. Champagne's issues. He stated that the parcel of land is large enough to fit the 24 units and that all setbacks will be approved by the Town. He stated that the units will be marketable and appealing. R. Belanger stated that a public open house can be held once the design is finalized to insure compatibility with surrounding uses.
- C. Fryer suggested having the building back onto the commercial use rather than the residential. Mr. Newman stated that the way the site plan is currently designed is to meet the Fire Department's standards.



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: September 25, 2018
Author's Phone: 519 736-5408 ext. 2124	Date to Council: October 9, 2018
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Zoning By-law Amendment for 832 Alma Street

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Planning Services dated September 25, 2018, regarding a Zoning By-law Amendment for 832 Alma Street **BE RECEIVED**; and,
2. **By-law 2018-94** being a by-law to amend Zoning By-law No. 1999-52, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. **BACKGROUND:**

On September 10, 2018 at 5:00 p.m. a statutory public meeting was held to hear public comments on the Zoning By-law Amendment for 832 Alma Street.

The subject lands affected by the proposed amendment are described as a portion of Part of Lot 1, Concession 2, designated as Part of Parts 1, 10 & 11, 12R-18834, municipally known as part of 832 Alma Street. The existing industrial building which is contained on the retained parcel of the severance is located at 832 Alma Street and does not form part of the subject rezoning. At the conclusion of the severance, the severed industrial parcel subject of the Zoning By-law Amendment will have 155 ft of frontage and 768.66 ft depth with a total area of 10.35 acres.

The proposed amendment to the Zoning By-law would change the zoning for the subject lands noted above from the "Light Industrial (LI) Zone" to "holding Light

Industrial (h-2 LI) Zone”. The land is designated Light Industrial in the Town’s Official Plan. The parcel was the subject of an application for consent (File B/8/18) to sever a parcel of land being 155 ft frontage by 768.66 ft depth with an area of 10.35 acres ± for the purpose of creating a new industrial lot. The zone change will satisfy a condition of consent stating that a holding symbol be placed on the lands until an Environmental Impact Assessment (EIA) that satisfies ERCA in consultation with the Ministry of the Environment, Conservation and Parks (MECP) and to the satisfaction of the Town be performed prior to any development on the site.

3. DISCUSSION:

There were no public inquires received in writing in advance of the public meeting and no residents spoke at the public meeting. There were questions raised by members of Council which were answered by Planning Administration. There are no outstanding issues regarding the Zoning By-law Amendment.

There were no concerns raised by Town departments or external agencies regarding the proposed Zoning By-law Amendment.

4. RISK ANALYSIS:

The placement of the holding symbol on the subject lands serves to mitigate risk as it adheres to the policies in the Provincial Policy Statement, Town and County Official Plans. The use of the holding symbol provides the regulatory mechanism to manage development on the lands upon approval of a satisfactory EIA.

5. FINANCIAL MATTERS:

All costs associated with the application are the responsibility of the applicant. Support of industrial operations promotes stability in industrial tax assessment base.

6. CONSULTATIONS:

No further consultation is required to meet the statutory requirements of the Planning Act regarding the Zoning By-law Amendment.

7. CONCLUSION:

Administration recommends that Zoning By-law 2018-94 be approved by Council, given three readings and finally passed and the Mayor and Clerk be authorized to sign same.



Rebecca Belanger
Manager of Planning Services

jm

DEPARTMENTS/OTHERS CONSULTED:

Name: Office of Engineering and Public Works
Phone #: 519 736-3664 ext. 2313

Name: Building Services
Phone #: 519 736-5408 ext. 2136

Name: Fire Services
Phone #: 519 736-6500

Name: Union Gas
Email: ONTUGLandsINQ@uniongas.com

Name: Ontario Power Generation
Email: Executivevp.lawanddevelopment@opg.com

Name: Essex Region Conservation Authority
Phone #: 519 776-5209

Name: Windsor Essex Catholic District School Board
Phone #: 519 253-2481

Name: Greater Essex County District School Board
Phone #: 519 255-3200

Report Approval Details

Document Title:	Zoning By-law Amendment for 832 Alma Street.docx
Attachments:	- Report to Council- Oct. 9- ZBA for 832 Alma- ATTACHMENTS.pdf
Final Approval Date:	Oct 1, 2018

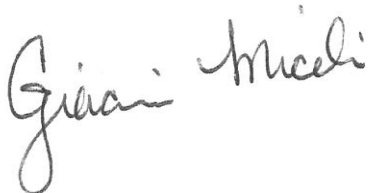
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Sep 27, 2018 - 2:51 PM



Cheryl Horrobin - Sep 27, 2018 - 5:29 PM



John Miceli - Oct 1, 2018 - 11:31 AM



Paula Parker - Oct 1, 2018 - 12:13 PM

CORPORATION OF THE TOWN OF AMHERSTBURG
NOTICE OF PUBLIC MEETING

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THE SUBJECT LAND affected by the proposed amendment is described as a portion of Part of Lot 1, Concession 2, designated as Part of Parts 1, 10 & 11, 12R-18834, municipally known as part of 832 Alma Street. The property has 155 ft of frontage and 768.66 ft depth with a total area of 10.35 acres (see key map below).

THE PURPOSE OF THE AMENDMENT is to change the zoning of the subject lands noted above from the “**Light Industrial (LI) Zone**” to “**holding Light Industrial (h-2 LI) Zone**”. The zone change will satisfy a condition of consent stating that a holding symbol be placed on the lands until an Environmental Impact Assessment that satisfies ERCA in consultation with the Ministry of the Environment, Conservation and Parks (MECP) and to the satisfaction of the Town be performed prior to any development on the site. The parcel is designated Light Industrial in the Town’s Official Plan.

THE EFFECT OF THE ZONING BY-LAW AMENDMENT will be to allow for the full range of light industrial uses on the subject property after Environmental Impact Assessment is completed. Any future development will be subject to the site plan control by-law to ensure orderly development of the parcel. At this point, the future development of the lands is unknown and there is no site plan. An EIA is intended to address and mitigate impacts from a development proposal on natural heritage features and functions within and adjacent to the site.

ANY PERSON may attend the public meeting and/or make written or verbal representation in support of or in opposition to the proposed Zoning By-law Amendment.

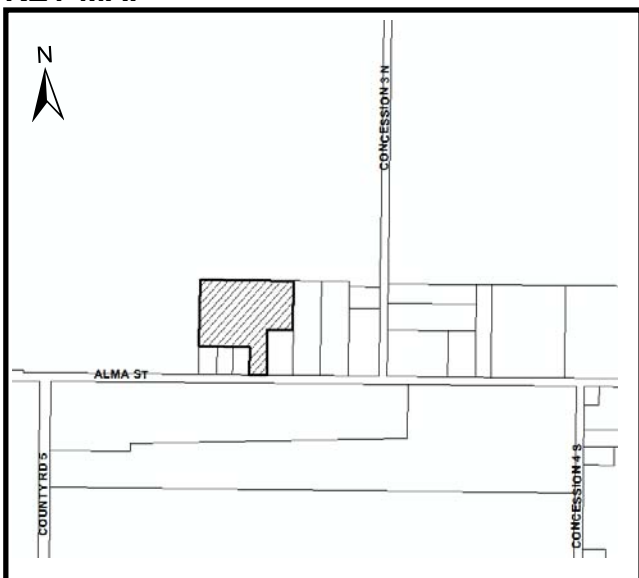
IF A PERSON OR PUBLIC BODY would otherwise have an ability to appeal the decision of the Council for the Corporation of the Town of Amherstburg to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Corporation of the Town of Amherstburg before the by-law is passed, the person or public body is not entitled to appeal the decision.

IF A PERSON OR PUBLIC BODY does not make oral submissions at a public meeting, or make written submissions to the Corporation of the Town of Amherstburg before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there is reasonable grounds to do so.

ADDITIONAL INFORMATION relating to the proposed Zoning By-law Amendment (File No. ZBA/18/18) is available for inspection at the Town of Amherstburg Planning Offices at the Libro Centre, 3295 Meloche Road, during normal office hours, 8:30 a.m. to 4:30 p.m. or at the Town website www.amherstburg.ca. If you wish to be notified of the passage of the proposed by-law you must make a written request to the Town at the address below.

DATED at the Town of Amherstburg this 31st day of August, 2018.

KEY MAP



Rebecca Belanger, MCIP, RPP
Manager of Planning Services
Town of Amherstburg
Libro Centre
3295 Meloche Road
Amherstburg, Ontario N9V 2Y8
Telephone: (519) 736-5408
Fax No. (519) 736-9859
Website: www.amherstburg.ca

**CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2018-94**

**By-law to amend Zoning By-law No. 1999-52
832 Alma Street, Amherstburg**

WHEREAS By-law 1999-52, as amended, is a land use control by-law regulating the use of lands and the character, location and use of buildings and structures within the Town of Amherstburg;

AND WHEREAS the Council of the Town of Amherstburg deems it appropriate and in the best interest of proper planning to amend By-law 1999-52, as herein provided;

AND WHEREAS this By-law conforms to the Official Plan for the Town of Amherstburg;

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. Schedule "A", Map 30 of By-law 1999-52, as amended, is hereby amended by changing the zone symbol on those lands shown as "Zone Change from LI to h-2 LI" on Schedule "A" attached hereto and forming part of this By-law from "Light Industrial (LI) Zone" to "Special Provision holding Light Industrial (h-2 LI) Zone".
2. THIS By-law shall take effect from the date of passage by Council and shall come into force in accordance with Sections 34 of the Planning Act, R.S.O. 1990, c.P. 13.

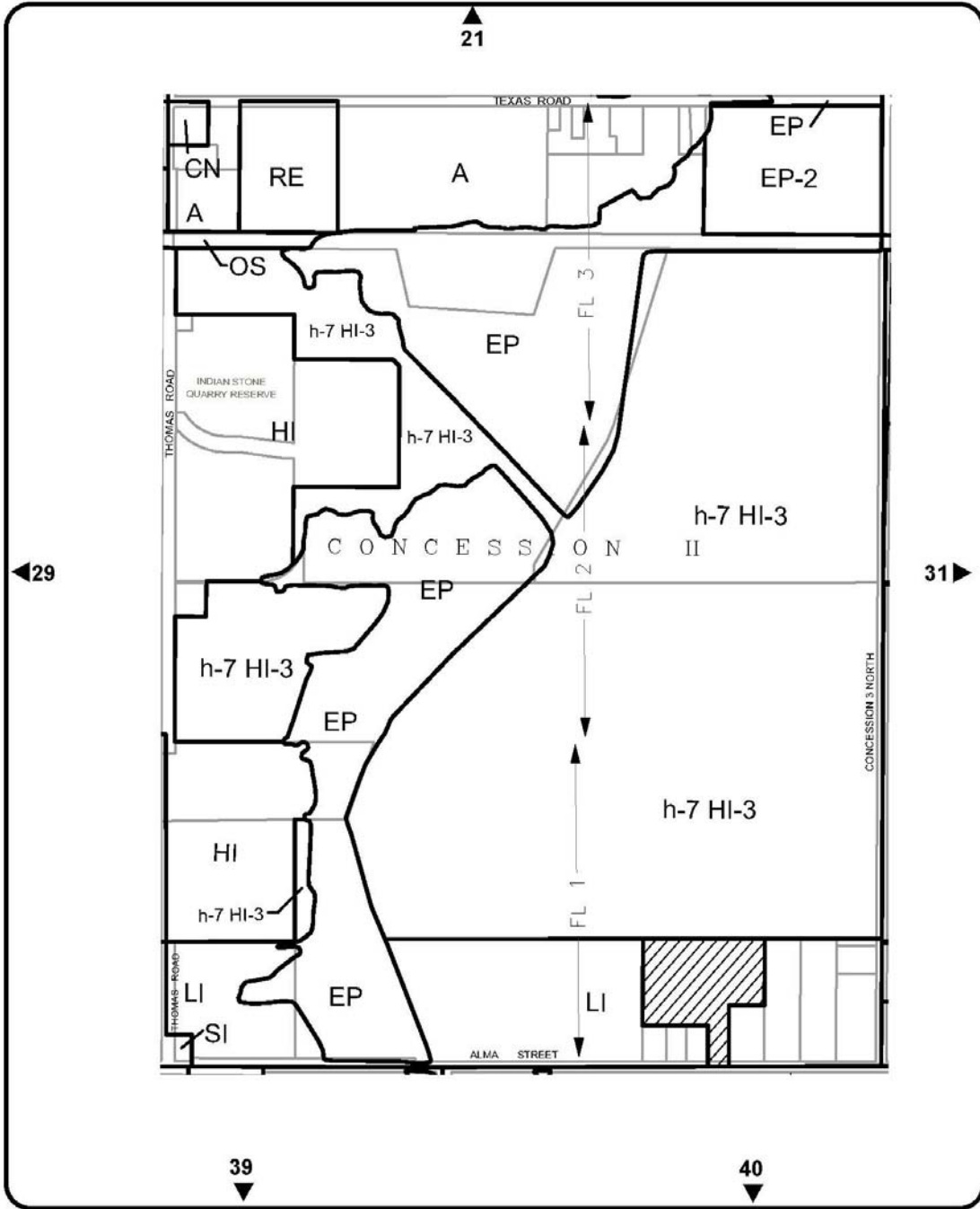
Read a first, second and third time and finally passed this 9th day of October, 2018.

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER

TOWN OF AMHERSTBURG

SCHEDULE "A" TO BY-LAW No. 2018-94
 A BY-LAW TO AMEND BY-LAW No. 1999-52



SCHEDULE 'A'
MAP 30
 ZONING BY-LAW NO. 1999-52

LI to h-2 LI 

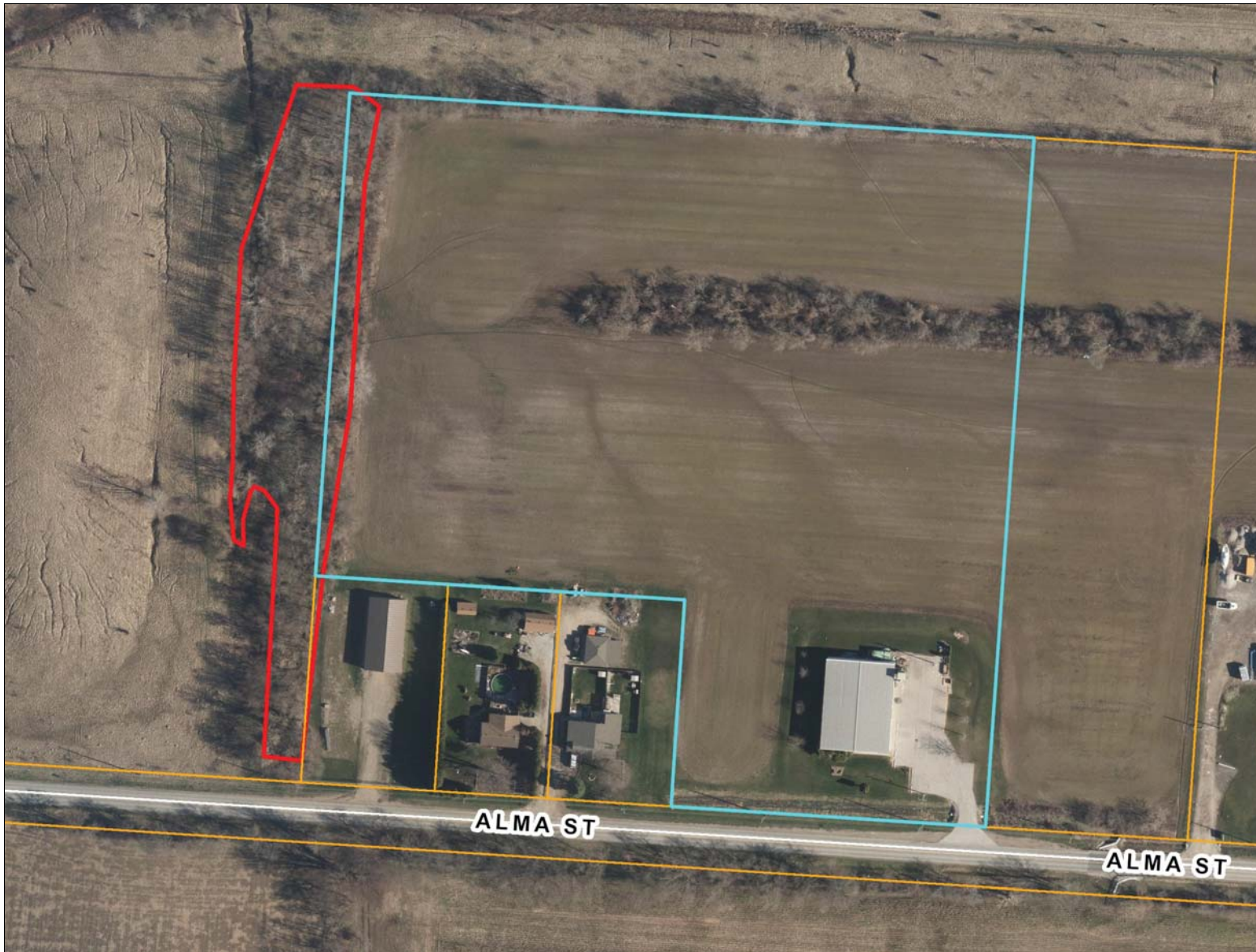
MAYOR- ALDO DICARLO

CLERK- PAULA PARKER






ALMA ST

ERCA Public Internet Mapping




Legend

-  Parcel Fabric
-  Provincially Significant Wetland (PSW)
-  1:100 yr Flood Line

Location



 **THIS MAP HAS BEEN PRODUCED BY THE GENERAL PUBLIC AND NOT BY QUALIFIED ERCA STAFF.**

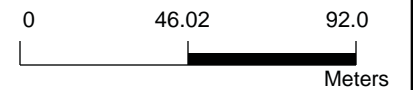
All data copyright 2018. Data provided by ERCA, Ontario Ministry of Natural Resources and Forestry, Queen's Printer for Ontario, County of Essex. Assessment parcel provided by Teranet Enterprises Inc. Data provided to public with permission.

Data herein is provided on an 'as is' basis. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable, and are for visual reference only. It is the responsibility of the end user to determine if this material is suitable for their use. Map not to be used for navigation or plan of survey.

Aerial photography copyright the City of Windsor/County of Essex/Ontario Ministry of Natural Resources and Forestry, Queen's Printer for Ontario/ERCA.

Notes

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1: 2,071



5/24/2018



planning@erca.org

P.519.776.5209

F.519.776.8688

360 Fairview Avenue West
Suite 311, Essex, ON N8M 1Y6

September 07, 2018

Ms. Rebecca Belanger, Manager of Planning Services
Town of Amherstburg
271 Sandwich St. S.
Amherstburg ON N9A 4L2

Dear Ms. Belanger:

RE: Zoning By-Law Amendment ZBA-18-18
832 ALMA ST
ARN 372936000001225; PIN: 015430596
Applicant: 1425288 ONTARIO INC

The following is provided for your information and consideration as a result of our review of Zoning By-Law Amendment ZBA-18-18. We understand that the purpose of this application is to place a holding zone symbol over the subject lands to ensure that an Environmental Impact Assessment is completed prior to development being approved. We also acknowledge that any future development on this site would be subject to the Site Plan Control process and that this application is as a result of a condition placed on the previous consent application B-08-18.

DELEGATED RESPONSIBILITY TO REPRESENT PROVINCIAL INTEREST IN NATURAL HAZARDS, (PPS, 2014) AND REGULATORY RESPONSIBILITIES OF THE CONSERVATION AUTHORITIES ACT

The following comments reflect our role as representing the provincial interest in natural hazards encompassed by Section 3.1 of the Provincial Policy Statement of the Planning Act as well as our regulatory role as defined by Section 28 of the Conservation Authorities Act.

The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the *Conservation Authorities Act*, (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Darrah Drain and Faucher Drain. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by the regulations.

WATERSHED BASED RESOURCE MANAGEMENT AGENCY

The following comments are provided in an advisory capacity as a public commenting body on matters related to watershed management.



Ms. Belanger
September 07, 2018

We acknowledge that the subject application is for the purpose of placing a Hold Zone Symbol over the subject lands only, in which we are in support of. As this property will be subject to the Site Plan Control process, we will reserve to comment on stormwater management concerns until we are circulated a proposal through that process. Due to the location and size of the subject lands, we may request the opportunity to review the stormwater management report, and include conditions in the Site Plan Control Agreement.

NATURAL HERITAGE POLICIES OF THE PPS, 2014

The subject property contains a portion of a natural heritage feature that is identified as a significant wetland (Upper Big Creek Wetland (ER31)), significant woodland, significant valleyland, significant wildlife habitat under the Provincial Policy Statement (PPS, 2014).

As this application assures that an Environmental Impact Assessment will be undertaken prior to accepting any development proposal, which will determine whether the proposal can demonstrate a no negative impact to the natural heritage feature, or can identify, mitigate, and address any negative impacts on the natural heritage feature, we would support this amendment. We concur with the wording in the amendment that the EIA should be completed to the satisfaction of the Municipality in consultation with the Conservation Authority and the Ministry of Natural Resources and Forestry (MNRF).

FINAL RECOMMENDATION

We have no objections, and support this Zoning Amendment.

If you have any questions or require any additional information, please contact the undersigned.

Sincerely,



Corinne Chiasson
Resource Planner
/cor





THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Belle Vue National Historic Site - Community Use

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Chief Administrative Officer dated September 26, 2018, regarding Belle Vue National Historic Site – Community Use BE RECEIVED; and,
2. The use of the Belle Vue National Historic Site BE ESTABLISHED as a conference centre/wedding venue with Botanical Gardens as supported in the results of the community consultation.

2. BACKGROUND:

On September 26, 2016 Council approved the following (Resolution# 20160926-381):

- 1. The CAO BE AUTHORIZED to remove the final condition of the Agreement of Purchase and Sale for the Acquisition of Belle Vue property at 525 Dalhousie, Amherstburg, Ontario;
2. The Mayor and Clerk BE AUTHORIZED to execute all necessary documents required to complete the acquisition of 525 Dalhousie (Belle Vue);
3. Administration BE DIRECTED to seek senior levels of government funding to assist in the Belle Vue redevelopment plan;
4. Administration BE DIRECTED to seek fund raising initiatives with stakeholder groups to assist in the Belle Vue plan; and,

5. *The redevelopment of 525 Dalhousie (Belle Vue) **BE SUBJECT** to Council approval once funding opportunities have materialized.*

3. DISCUSSION:

Further to the acquisition of Belle Vue, Administration has been working closely with stakeholder groups and senior levels of government seeking funding available for the redevelopment of Belle Vue.

Community engagement sessions were held at the Libro Centre in an open house forum, seeking public input on the possibilities of the future use of Belle Vue. As noted in summary of submissions (Appendix A & B) the overwhelming majority of participants believe Belle Vue should be used as a Conference Centre/Wedding Venue (32%) with a Botanical Garden theme (23%) on the grounds.

The results of the community consultation and input align with the desires of the community identified in the Community Strategic Plan approved by Council in 2016.

4. RISK ANALYSIS:

The decision to move forward with the proposed use of the Belle Vue Property presents no risk to the community and in fact will assist in fundraising efforts for the property. The Town has been advised on multiple occasions that potential donors wanted to confirm what the intended use of the property was. The adoption of the proposed resolution confirms the Town's intended use of the property going forward.

5. FINANCIAL MATTERS:

This decision to confirm the proposed use of the property does not have financial impact on the Town. It does however allow the Town and fundraisers to go forward to confirm programing needs and fundraising requirements that will be subject of future Council decisions.

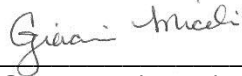
6. CONSULTATIONS:

Anne Rota – Manager of Tourism and Culture

This space left blank intentionally

7. **CONCLUSION:**

The acquisition and restoration of Belle Vue National Historic Site supports the guiding principles of many of the Town's strategic documents. Moving forward with this plan will further position Belle Vue as an economic driver, supporting tourism initiatives while preserving our cultural heritage.



Giovanni (John) Miceli
Chief Administrative Officer

Report Approval Details

Document Title:	2018 10 09 - Belle Vue National Historic Site - Community Use.docx
Attachments:	- Proposed Indoor Usage Belle Vue NHS.pdf - Proposed Outdoor Usage Belle Vue NHS.pdf
Final Approval Date:	Oct 4, 2018

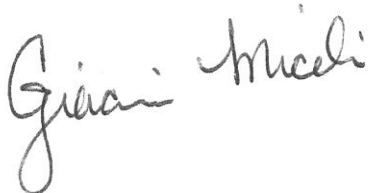
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Oct 4, 2018 - 1:23 PM



Justin Rousseau - Oct 4, 2018 - 1:33 PM



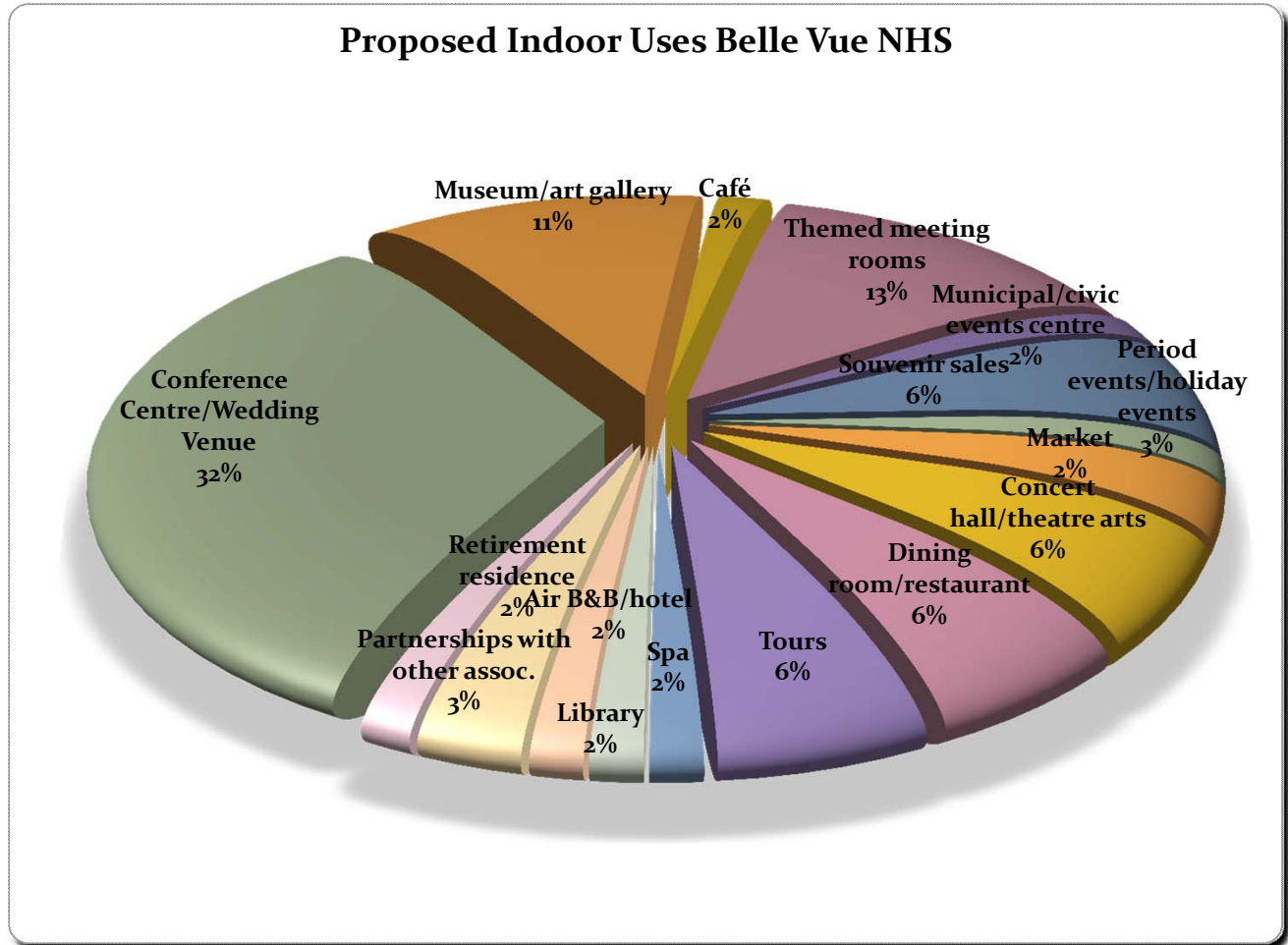
John Miceli - Oct 4, 2018 - 2:13 PM



Paula Parker - Oct 4, 2018 - 3:11 PM

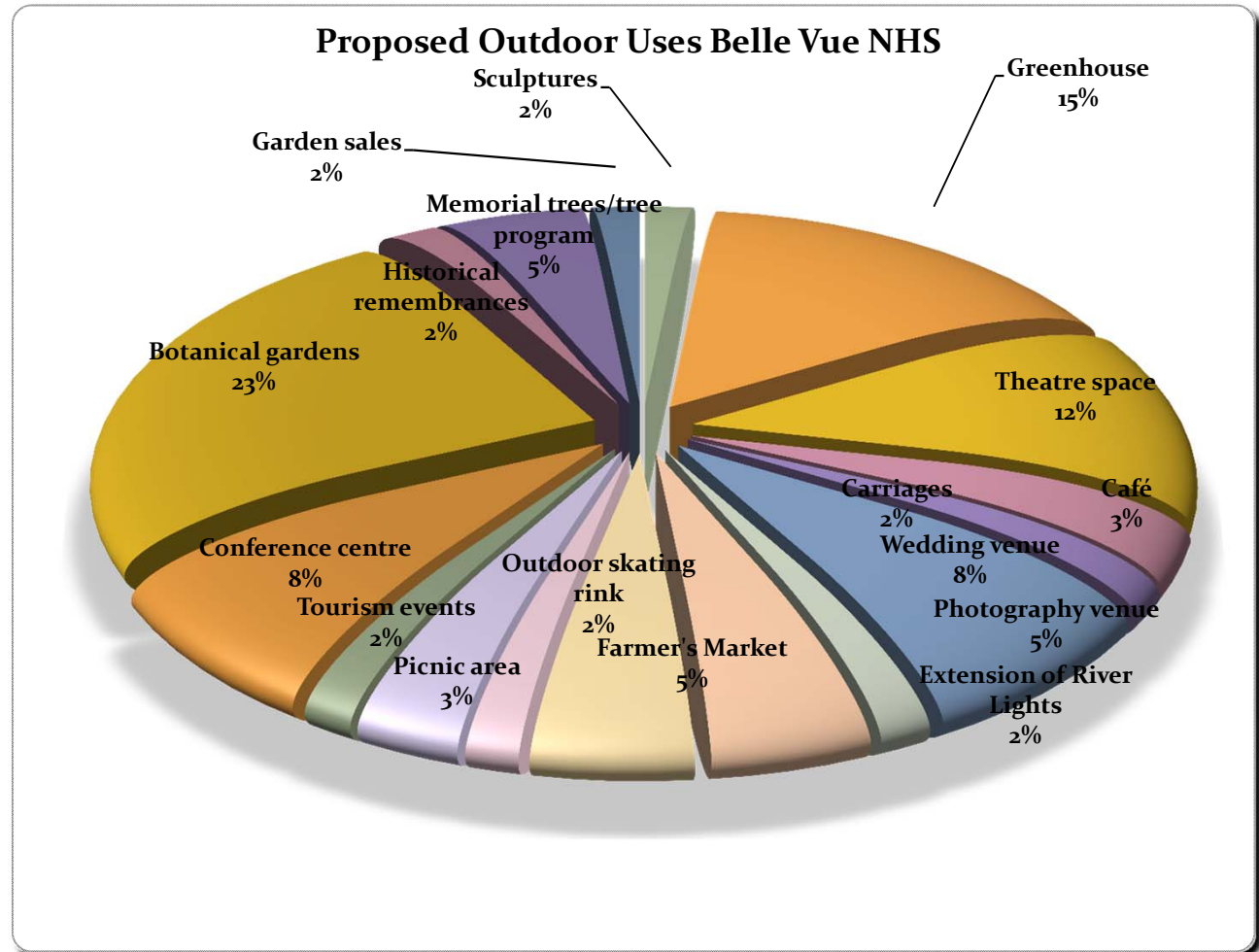
Asset Type	Responses
Conference Centre/Wedding Venue	20
Museum/art gallery	7
Café	1
Themed meeting rooms	8
Municipal/civic events centre	1
Souvenir sales	4
Market	1
Period events/holiday events	2
Concert hall/theatre arts	4
Dining room/restaurant	4
Tours	4
Spa	1
Library	1
Air B&B/hotel	1
Partnerships with other assoc.	2
Retirement residence	1

#of respondents: 22



Asset Type	Responses
Tourism events	1
Conference centre	5
Botanical gardens	14
Historical remembrances	1
Memorial trees/tree program	3
Garden sales	1
Sculptures	1
Greenhouse	9
Theatre space	7
Café	2
Carriages	1
Wedding venue	5
Extension of River Lights	1
Photography venue	3
Farmer's Market	3
Outdoor skating rink	1
Picnic area	2

#of respondents: 22





THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Elke Leblanc	Report Date: August 22, 2018
Author's Phone: 519 736-0012 ext. 2252	Date to Council: October 9, 2018
Author's E-mail: eleblanc@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Elimination of Vacancy Rebate Program

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Supervisor of Revenue, dated August 22, 2018, regarding Elimination of Vacancy Rebate Program **BE RECEIVED for information.**

2. **BACKGROUND:**

Introduced in 2001, the Vacancy Rebate Application program provides property tax relief to owners of vacant commercial and industrial buildings through rebates issued by municipalities. The Vacancy Rebate Program is governed by section 364 of the Municipal Act, 2001:

364. (1) Except as prescribed, every local municipality shall have a program to provide tax rebates to owners of property that has vacant portions if that property is in any of the commercial classes or industrial classes, as defined in subsections 308 (1). 2001,c. 25, s. 364 (1).

As a result of the 2016 Ontario Economic Outlook and Fiscal Review, beginning in 2017 the province provided municipalities with broad flexibility to tailor its vacant unit rebate program to reflect local needs and circumstances. While the interest of the local business community had to be taken into consideration, this was the municipality's opportunity to decide whether the commercial and industrial vacant unit program correctly reflected the community's needs and circumstances.

The municipalities of Essex County chose to utilize this flexibility. The Council of each municipality was asked to provide its administration with direction on their desired option. On June 12, 2017 Council for the Town of Amherstburg received a report which outlined the following options:

1. Make no change to the vacant unit rebate program.
2. Phase out the vacant unit rebate program.
3. Eliminate the vacant unit rebate program.

Council supported and directed Administration to proceed to a county wide open house with a goal to eliminate the Vacant Unit Rebate Program beginning in 2018.

The County of Essex hosted a county wide open house on September 27, 2017. Representatives from each municipality belonging to the County of Essex were in attendance to answer questions directed to their municipality. The information session was poorly attended. Also, ratepayers were encouraged to complete a customer survey available on the County of Essex website to express their concern regarding changes to the vacant unit rebate program. On November 13, 2017 Council received a report which outlined the results of the county-wide open house conducted on September 27, 2017.

3. DISCUSSION:

After the open house on September 27, 2017 was conducted, the County of Essex, being the upper tier municipal partner, finalized the application requesting the Minister of Finance by regulation to eliminate the vacant unit rebate program.

The application to eliminate the vacant unit rebate program was approved. Ontario Regulation 325/01 section 11.1 states that for the 2018 taxation year and subsequent taxation years, the lower tier municipalities in the County of Essex are not required to have a program to provide tax rebates to owners of property that has vacant portions.

11.1 For the 2018 taxation year and subsequent taxation years, the following municipalities are not required to have a program to provide tax rebates to owners of property that has vacant portions:

1. The lower-tier municipalities in the County of Elgin.
2. The lower-tier municipalities in the County of Essex.
3. The City of Guelph.
4. The City of St. Thomas.
5. The lower-tier municipalities in the District Municipality of Muskoka.
6. The United Townships of Dysart, Dudley, Harcourt, Guilford, Harburn, Bruton, Havelock, Eyre and Clyde.
7. The Municipality of Oliver Paipoonge.
8. The lower-tier municipalities in the Regional Municipality of York.
9. The Village of Hilton Beach.
10. The City of Barrie. O. Reg. 360/18, s. 1.

4. RISK ANALYSIS:

The County of Essex engaged the business community in discussions about the change to the current vacancy rebate program. Administration carefully reviewed the feedback from the business community. Survey responses showed the respondents felt the Vacant Unit Tax Rebate Program impact on them was not important (17), neutral (3), somewhat important (2) and very important (10). Immediate elimination of the subclass rate reduction will result in an immediate increase in municipal, County and education taxes on vacant commercial and industrial land. The effect of the elimination of the vacancy rebate will be dependent on the portion of the building that is vacant.

5. FINANCIAL MATTERS:

The table below indicates the total number of properties with successful vacant unit rebate applications in the Town of Amherstburg for years 2012 through 2017. Applicants received a total of \$311,209 in vacancy rebates during that six year period, of which \$113,570 was the municipal portion.

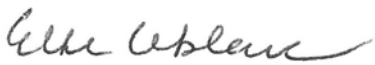
Rebate Portion	Tax Year 2012	Tax Year 2013	Tax Year 2014	Tax Year 2015	Tax Year 2016	Tax Year 2017	Total Vacant Unit Rebate
Applications Processed	23	17	17	15	12	14	
Municipal	\$ 20,173	\$ 17,601	\$ 14,982	\$ 13,233	\$ 21,870	\$ 25,711	\$113,570
County	\$ 11,095	\$ 9,384	\$ 7,598	\$ 6,399	\$ 10,738	\$ 12,599	\$ 57,813
Education	\$ 31,621	\$ 25,301	\$ 20,129	\$ 16,256	\$ 21,927	\$ 24,590	\$139,825
Total Rebate	\$ 62,889	\$ 52,286	\$ 42,710	\$ 35,889	\$ 54,536	\$ 62,900	\$311,209

6. CONSULTATIONS:

N/A

7. CONCLUSION:

In past years vacant unit applications ranging in number from 12 to 23 qualified for, and received, a vacant unit rebate on commercial or industrial property. Effective January 1 of the 2018 tax year, the Vacant Unit Rebate Program has been eliminated for all municipalities within Essex County. No further applications for vacant unit rebates will be accepted by the Town of Amherstburg.



Elke Leblanc
Supervisor of Revenue
Report Approval Details

Document Title:	Elimination of Vacant Unit Rebate Program.docx
Attachments:	N/A
Final Approval Date:	Oct 1, 2018

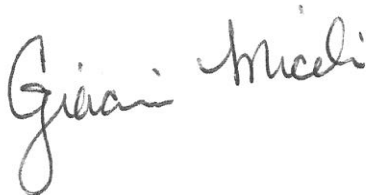
This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin - Sep 25, 2018 - 11:06 AM



Mark Galvin - Sep 27, 2018 - 3:26 PM



John Miceli - Oct 1, 2018 - 11:29 AM



Paula Parker - Oct 1, 2018 - 12:12 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

POLICE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Tim Berthiaume	Report Date: September 24, 2018
Author's Phone: 519 736-8559 ext. 223	Date to Council: October 9, 2018
Author's E-mail: tberthiaume@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Amherstburg Police Service 2017 Annual Report

1. RECOMMENDATION:

It is recommended that:

1. The report from the Chief of Police dated September 24, 2018 regarding the Amherstburg Police Service 2017 Annual Report **BE RECEIVED for information.**

2. BACKGROUND:

In accordance with the Revised Protocol for the Sharing of Information Between the Amherstburg Police Services Board and the Corporation of the Town of Amherstburg, the APS Annual Report shall be provided to the Clerk within 30 days of the Amherstburg Police Services Board approval of the Annual Report and thereafter make it available to the public.

3. DISCUSSION:

Provided for Council's information is the Amherstburg Police Service 2017 Annual Report.

4. RISK ANALYSIS:

No risks have been identified.

5. **FINANCIAL MATTERS:**

N/A

6. **CONSULTATIONS:**

No consultations required.

7. **CONCLUSION:**

For Council's Information.

A handwritten signature in black ink that reads "Tim Berthiaume". The signature is written in a cursive style with a long horizontal stroke at the beginning.

Tim Berthiaume
Chief of Police

Report Approval Details

Document Title:	Amherstburg Police Service 2017 Annual Report.docx
Attachments:	- 2017 Amherstburg Police Service Annual Report.pdf
Final Approval Date:	Oct 4, 2018

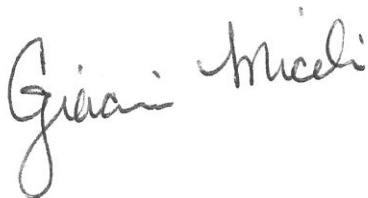
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Oct 4, 2018 - 1:29 PM



Justin Rousseau - Oct 4, 2018 - 1:49 PM



John Miceli - Oct 4, 2018 - 2:12 PM



Paula Parker - Oct 4, 2018 - 2:40 PM

Amherstburg Police Service



2017

Annual Report

Annual Report

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Message from the Chair



On behalf of the Amherstburg Police Services Board, I am pleased to present the 2017 Annual Report.

The Board extends gratitude to Chief Tim Berthiaume and Deputy Chief Ian Chappell for their leadership and dedication year after year and for the work that goes into the creation of the annual report. Thank you also to Nancy Leavoy, Board Secretary, in the editing, writing and final layout of this report.

The Amherstburg Police Service is made up of dedicated officers who devote their careers and personal lives to help make Amherstburg a great place to live. Many officers not only serve and protect during their shifts but some also volunteer as firefighters, serve as mentors for the Amherstburg Hero's organization and volunteer to coach little league sports. Thank you to the men and women who make the Amherstburg Police Service the stellar force that it is. These officers allow Amherstburg to feel safe because we know they are patrolling our streets.

The Amherstburg Police Service has always been innovative in their approach towards policing in the community. As we know, the Amherstburg Police Service was one of the first services to use body-worn cameras. Since their inception, judges have applauded the role the use of body-worn cameras play in the courtroom. To quote an article from 2017, *"the judge noted it was the first time he could actually see and hear what happened because it was recorded on the officer's body camera."* The Board, and the Service, through the leadership of Chief Berthiaume, continually look at ways in which to make the Service more efficient and cost effective.

Again, thank you to the Amherstburg Police Service, the Chief, Deputy Chief, police officers, and support staff for working together to provide the people of Amherstburg with innovative policing. It is with the greatest appreciation that I, on behalf of the Board, thank you each of you for thinking outside the box, and leading the charge for a more effective and accountable police service.

A handwritten signature in blue ink that reads "P. Simone".

Patricia Simone, Chair

2017

AMHERSTBURG POLICE SERVICES BOARD MEMBERS



**Front Row: Mayor Aldo DiCarlo, Member; Robert Rozankovic, Vice-Chair;
Back Row: Patricia Simone, Chair; Councillor Jason Lavigne, Member**

Photo by: Ron Giofu

Message from the Chief of Police



It is my pleasure to present the 2017 Amherstburg Police Service Annual Report. This is the seventh report I have authored as the Chief.

All police services receive the majority of their funding from municipal tax dollars. Thankfully, in addition to municipal taxes, the province also provides grants for specialized programming. Recently, the Ministry of Community Safety and Correctional Services began transforming its grants programs to better support local community safety and well-being initiatives across the province. As part of this transformation, the Ministry introduced the Policing Effectiveness and

Modernization Grant (PEM) to support initiatives to improve the effectiveness, efficiency and modernization of policing services. The PEM grant aims to provide greater flexibility to police services and boards in order to focus on implementing initiatives that address local needs. The PEM grant took the place of three previous grants: Provincial Anti-Violence Strategy (PAVIS); 1000 Officers and the Community Policing Partnership (CPP). The APS is most pleased to be a part of the PEM grant program.

Another grant the APS receives is the Proceeds of Crime (POC) Front Line Policing (FLP) Mental Health Support Team Grant which is funded by monies forfeited to the province following criminal prosecutions after being seized as proceeds of crime.

This year the Amherstburg Police Service received \$50,000.00 to develop a Mental Health Support Team. This Team is a multi-faceted unit designed to assist with mental health needs in the community and within the police service itself. A full-time mental health support officer and critical incident trained platoon officers will respond to, and follow up on, cases involving mental health crises in order to provide the necessary support and assistance to individuals and their families. The Team also works with community groups.

The long standing Reduce Impaired Driving Everywhere or R.I.D.E program is still in place. This program continues to assist in reducing the number of tragic accidents and injuries resulting from impaired driving. The program was used eleven times this year.

As can be seen, the grant money received from the province is crucial to the operation of our service and helps us to provide the citizens with consistent programming across the province.

We also welcomed a new officer to our ranks, Constable Keith Humber. Keith came to the Amherstburg Police Service from Peel Regional Police.

In November of this year, the Province introduced Bill 175, *The Safer Ontario Act, 2017*. It is expected that the Act will be approved sometime in 2018. If passed, the Act would represent a significant transformation to policing and public safety in Ontario. The Bill proposes a new *Police Services Act* and would amend other legislation. The purpose of the Act is to propose new measures aimed at modernizing the approach to community safety and improve police oversight and accountability.

Public hearings respecting Bill 175 were held across the Province and input was requested by the Ontario Police Services Board and Ontario Association of Chiefs of Police.

Every three years, the Province requires all police services to review and update their business plan. In order to update the existing plan and to obtain the thoughts of local citizens and community groups, the Deputy Chief and I spent a good portion of 2016 attending public meetings inviting input on policing in Amherstburg. The result was the *Amherstburg Police Service 2017-19 Business Plan* which was approved by the Board in February of this year. This is the template by which the Service will formulate plans for improving our service and planning for the next three years.

A call for proposals was issued early in the year for dispatch services for Amherstburg Police. The Town of LaSalle has provided excellent dispatching services for a number of years, however, it was felt that due diligence was required to ensure that we were receiving the best service at the best price. The contract was ultimately awarded to the lowest bidder, the Windsor Police Service. This contract will commence January 1, 2018.

The Council for the Town of Amherstburg also established a Joint Advisory Committee on Policing. The purpose is to determine the future of policing for the Town. The result of the study and call for proposals for policing in the Town of Amherstburg should be known early in 2018.

As always, it is my great pleasure as Chief of Police to serve the citizens of the beautiful Town of Amherstburg.

A handwritten signature in black ink that reads "Tim Berthiaume". The signature is written in a cursive style with a long horizontal stroke at the beginning.

Tim Berthiaume, Chief of Police

THE SENIOR MANAGEMENT TEAM



Deputy Chief Ian Chappell and Chief Tim Berthiaume

Motto, Mission and Values

OUR MOTTO

“People – Just Like You”

OUR MISSION

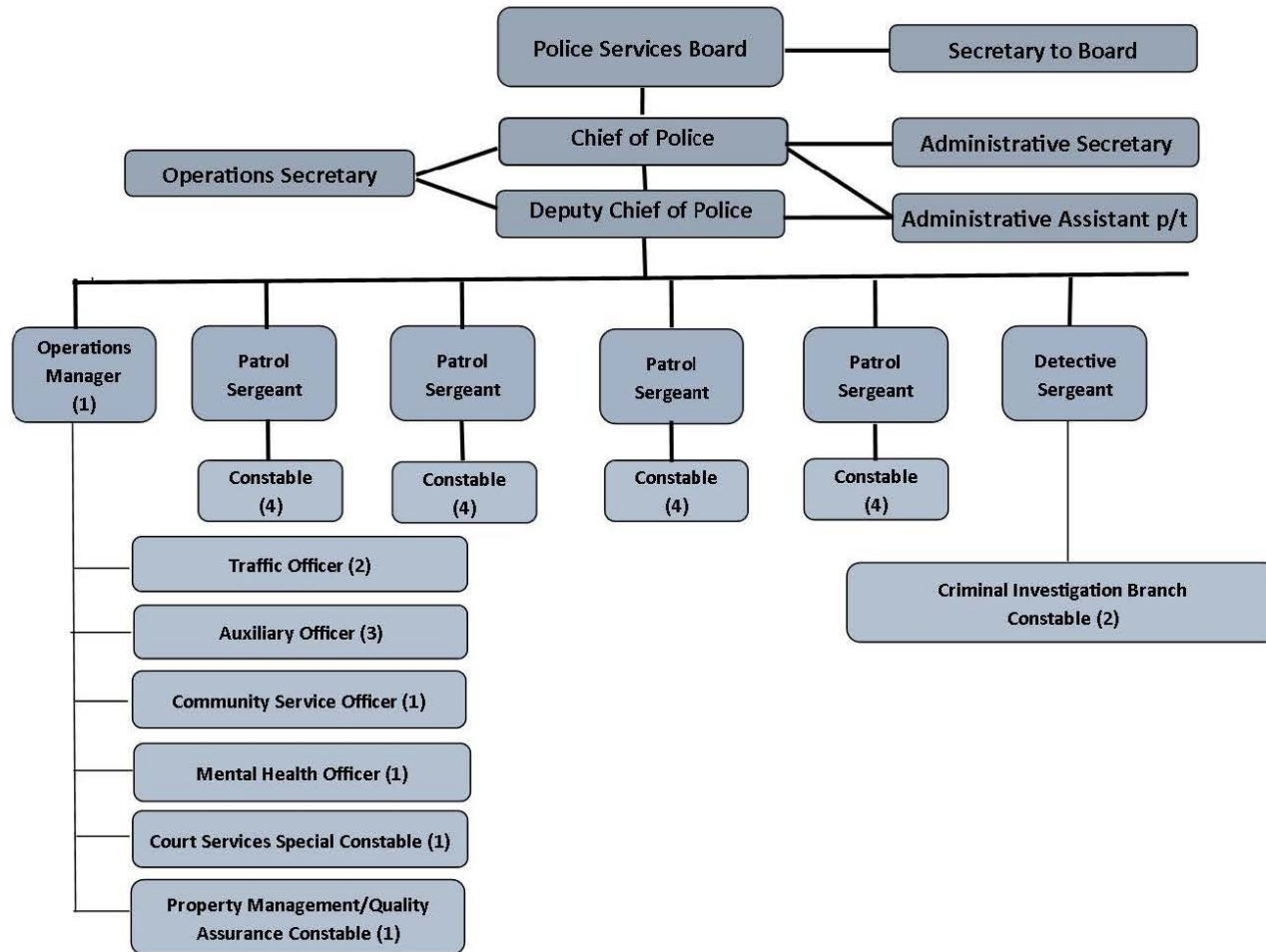
To be a first class police service, working in partnership with our diverse community, for the benefit of all

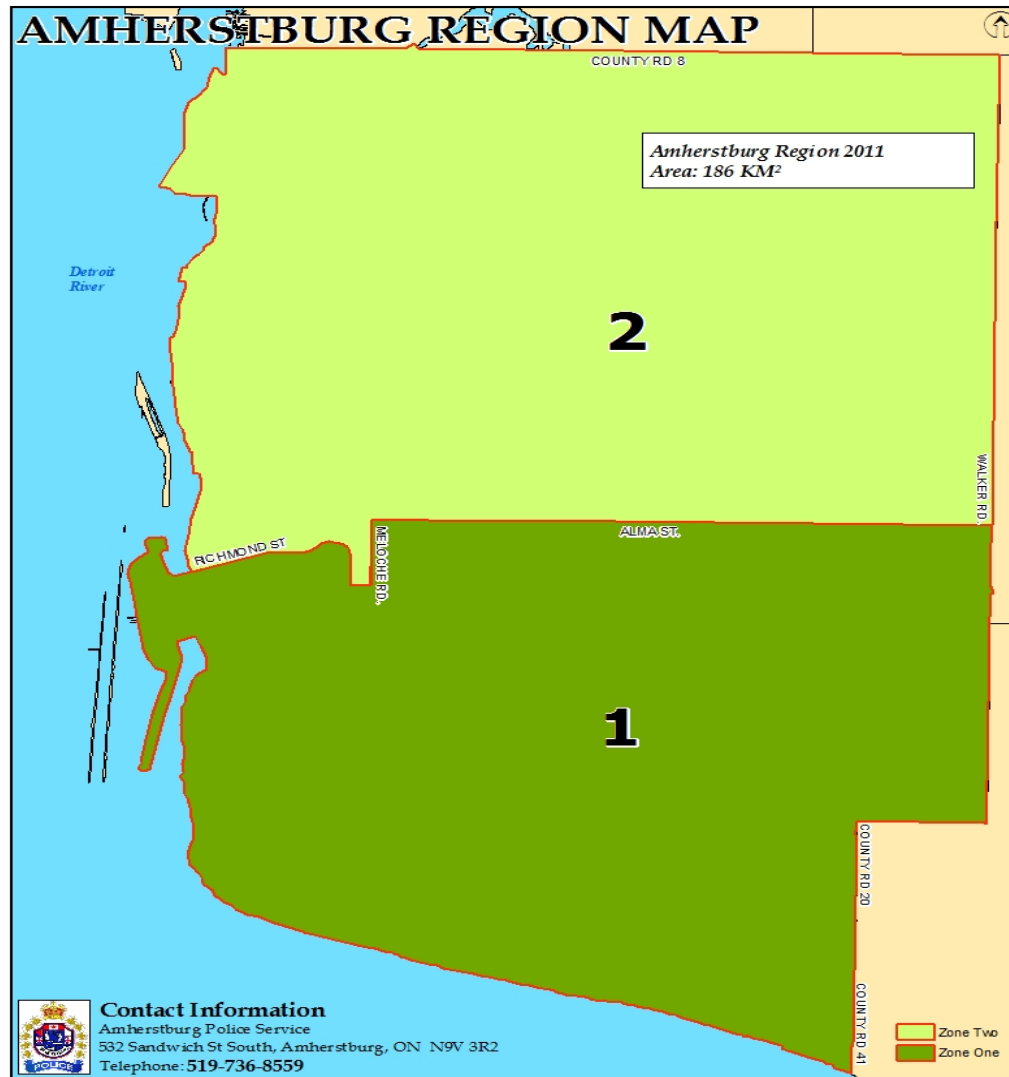
OUR VALUES

To achieve our mission through dedication to the following core values:

- Integrity in everything we do
- Openness and accountability
- Our strength is our people
- Respect for all persons
- Fair and consistent law enforcement
- Commitment to helping victims of crime
- Commitment to crime prevention initiatives
- Commitment to community partnerships
- Commitment to continuous education and training

2017 AMHERSTBURG POLICE SERVICE ORGANIZATION CHART





The Town of Amherstburg is situated along the Detroit River, across from Bob-lo Island and approximately 32 kilometers southwest of Windsor, Ontario, Canada. Amherstburg is one of the oldest towns in the province, and is only a half hour from the United States of America/Canada border crossings between Windsor and Detroit, Michigan. A large percentage of the Amherstburg economy is agriculturally based due to the rich soil and mild climate. This is complimented by a moderate manufacturing industry.

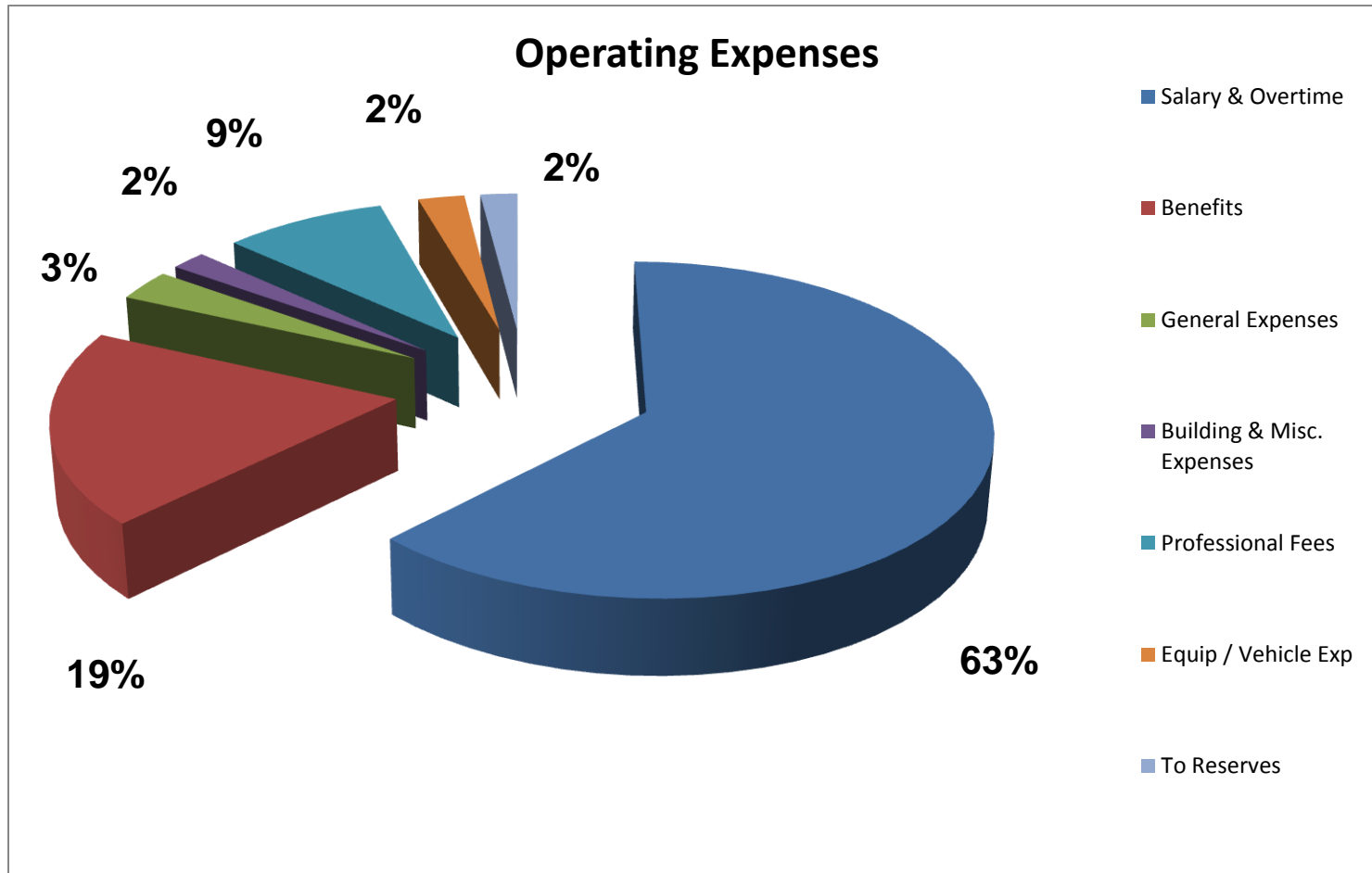
On August 1, 1957 the modern day Amherstburg Police Service was established with three members. Today the Amherstburg Police Service has grown to a 34 members (two civilians, one Special Constable and 31 Police Officers). The town now has a population of 21,748 people and includes the former Townships of Anderdon and Malden.

2017 Actual Expenses

2017 Operating Expenses \$5,943,372.00

2017 Capital Expenses \$343,224.39

2017 Revenue \$417,961.00



UNIT REPORTS

Uniform Patrol



**REMEMBRANCE DAY
CEREMONY**

The Uniform Patrol Division is the backbone of the Amherstburg Police Service and is responsible for the majority of calls for service received from the community. The Uniform Patrol Division includes a number of platoons, each consisting of a uniform patrol sergeant and constables. The officers of the Uniform Patrol Division work a rotational 12-hour shift system providing the community with 24-hour, 365 days a year police service. The patrol areas are divided into two zones, designated as north and south, and officers are deployed to these zones to ensure that all citizens (urban and rural) receive equal coverage. The core function of the Uniform Patrol Division is to provide proactive and reactive policing within the community. This includes responding to a variety of calls for

service, but is not limited to: 911 calls; alarms; motor vehicle collisions; crimes in progress; assisting victims of crime; traffic control and enforcement; enforcement of criminal code offences; illicit drug offences; liquor license offences; by-law enforcement; foot patrols, and enforcing a multitude of provincial offences. In 2017, officers responded to more than 11,000 calls for service.

Another significant responsibility of the patrol division includes crime prevention and detection strategies. Tools used to achieve these goals include the RIDE (Reduced Impaired Driving Everywhere) program, as well as intelligence-led directed patrols, traffic patrols, foot patrols, marine patrols, all-terrain patrols, and bicycle patrols. Other core duties involve the apprehension of criminals, and the enforcement of federal and provincial laws as well as municipal by-laws. Also included in the duties of the Uniform Patrol Division is the execution of warrants, preparation of court briefs, assisting in the prosecution of offenders, assisting victims of crime and a multitude of other responsibilities.

The Amherstburg Police Service is committed to providing the community a first-class police service. As such, we provide the community with a robust, proactive service by ensuring that officers conduct regular foot and traffic patrols throughout the community. This results in a high level of police visibility. In the spirit of maintaining a first class policing, the Amherstburg Police Service continuously provides officers with relevant training and career development. Officers in patrol possess a wide range of skills allowing them to respond to any incident, including “benchmark” (serious criminal offences) and other matters which come under the heading of specialized duties. Some specialized functions include forensic identification, scenes of crime, domestic violence; motor vehicle collision analysis and fraud, to name but a few.

Auxiliary Police

The Amherstburg Police Service Auxiliary is a group of civilian volunteers made up of members from the community committed to serving their neighbours. They come from various backgrounds, and their primary role is to assist front-line officers. The Uniformed Auxiliary member acts as another set of eyes, ears, and hands for the patrol constables. They are required to maintain a minimum number of patrol hours, and they receive a significant amount of training throughout the year. There are nine Auxiliary members supervised by Auxiliary Sergeant Ron Paquette under the direct command of Sergeant Scott Riddell.

In 2017, the auxiliary unit completed 44 hours of training along with 699 hours of service to the community.

As in previous years, Auxiliary Officers performed various other duties in addition to their regular patrol functions. These duties include, but are not limited to, foot patrols during festivities such as the Canada Day celebrations, Rib Fest, and the World Alzheimer's Day Run for Heroes Marathon. They supply constant assistance during parades, and assist with marine duties and bicycle patrol. They also attend community based events like Racing Against Drugs, the Law Enforcement Torch Run for the Ontario Special Olympics, and attend formal functions such as the Annual Open House and Annual Awards Night. The Santa Run and Christmas Parade would unquestionably suffer without the unit.

There are currently six openings within the ranks of the Amherstburg Police Service Auxiliary. Recruitment commenced and interviews were conducted. However, with the proposal of the Windsor Police Service to provide policing to the Town of Amherstburg, hiring has been put on hold pending the outcome of that decision, expected early in 2018.

Auxiliary Officers, in existence since the modern day creation of policing, continue to be an invaluable resource to the Amherstburg Police Service.

Traffic Unit

Studies have shown that reduction of fatal and personal injuries accidents can be greatly reduced by utilizing a comprehensive strategy consisting of a proactive and an educational component. The majority of fatal and personal injury collisions include one or more of the following ingredients: impaired driving; distracted driving; seatbelt compliance; and high speeds.

A specific concern across the country, including Amherstburg, is the alarming increase in distracted driving. The goal of the Amherstburg Police Service Traffic Unit is to focus attention on all of these areas in order to reduce the number of fatal and personal injury collisions. This goal aligns with the overall goal of the Amherstburg Police Service to create a safe and secure community.

A review of the calls received by the public relate to traffic complaints, excessive speeding, stop sign infractions, distracted driving and other concerns.

In 2017, the Amherstburg Police Service Traffic Unit ran two full-time officers whose sole focus is traffic related matters. These officers dedicate their attention to all aspects of traffic safety, including commercial motor vehicles, off-road vehicles, aggressive driving, school bus safety and child restraint inspections. The Unit is also utilized to target problem areas ranging from aggressive driving to parking issues. The directed patrols are very successful and have a positive impact on the citizens who call in their traffic concerns.

Throughout 2017 the Traffic Unit participated in numerous joint operations including R.I.D.E. programs, commercial vehicle enforcement, and speeding initiatives. These types of projects are undertaken in collaboration with the Windsor Police Service, the Ontario Provincial Police, the Ministry of Transportation Ontario, and the LaSalle Police Service. The Traffic Unit continues to utilize a low profile Ford Police Interceptor specifically designed to aid in traffic enforcement. An electronic speed sign was recently purchased and placed at various locations throughout Amherstburg. This sign displays to motorists their current speed and while also tracks speed data.

What does this mean to Amherstburg residents and those passing through the Town of Amherstburg? It means increased visibility of patrol officers, a consistent focus on traffic initiatives throughout the town, raised awareness of road safety issues, and targeted enforcement in high collision areas. The result is a safer community.

The Amherstburg Police Service and officers working in the Traffic Unit are all committed to making the streets in Amherstburg the safest in the country through education, awareness, and enforcement.

Mental Health Support Officer

In 2017 the Town of Amherstburg Police Service replaced the CORE Officer with a new position called the Mental Health Support Officer (MHSO).

The MHSO is part of the Service's Mental Health Response and Support Team (MHRST) made possible through the assistance of a grant from the Ministry of Community and Correctional Services.

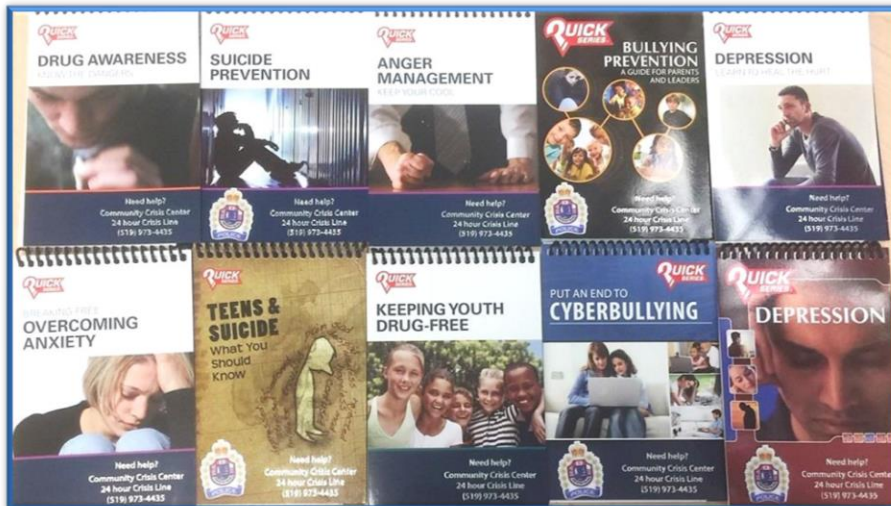
The MHRST is a multi-faceted unit assisting with all aspects of mental health both in the community and within our Service. The team deploys Constable Kim Rathbone as the full-time Mental Health Support Officer as well as Critical Incident Trained (CIT) platoon officers as needed. These officers respond to, and follow up with, mental health crisis situations to assist individuals and their families.

The Amherstburg Police Service partners with the LaSalle Police Service and the Local Health Integration Network (LHIN) to coordinate the proper mode of care and to ensure all possible resources are explored and accessed as needed.

The goal of this coordinated effort is to assist in decreasing our repeat mental health apprehension rates, reduce hospital wait times and increase the level of service emotionally disturbed persons require.

In addition, MHRST implements and maintains a "vulnerable persons" registry which logs necessary information pertaining to local persons suffering from Alzheimer's, dementia and autism, thus providing valuable personal details, descriptions and handling techniques. The team also works with the local school boards on the violence and threat risk assessment protocol.

In addition, the team assesses the need for, and provision of, training of our officers in dealing with emotionally disturbed persons and educates and trains our employees on the signs and dangers of their own mental wellness such as post-traumatic stress disorder (PTSD).



Various Brochures Available

Marine Unit

The Amherstburg Police Marine Unit primarily deploys two officers who are trained specifically for marine duty. Constables Tim Ford and B.J. Wiley perform these duties utilizing a 22-foot Limestone police patrol vessel.

As in past years, the Marine Unit monitored local waterways during various special events including the Canada Day celebration. The overflow from Windsor's Freedom Festival and the LaSalle Strawberry Festival also increases boating activity in the Amherstburg area, keeping the Unit busy during these events as well.

In addition to monitoring of the above special events, the Marine Unit is also active in intelligence gathering. This includes Joint Forces Operations (JFOs) with both Canadian and American agencies, including U.S. Homeland Security; U.S. Border Patrol; U.S. Customs; the Canadian Border Security Agency; Ontario Provincial Police; and Royal Canadian Mounted Police. The JFOs conduct regular meetings in order to share information and to identify suspicious boating activities and/or individuals, which may lead to arrests and identification of illegal activities including the smuggling of humans, illicit drugs, weapons, and cash.

As a result of increased awareness regarding human trafficking and human smuggling, the Amherstburg Police Service Marine Unit plans meetings with other agencies including the LaSalle Police Service, Windsor Police Service, the O.P.P. and the RCMP to combat these serious criminal offences against humanity. These meetings will continue in 2018 along with the cross crewing of available vessels to ensure maximum coverage on our local waterways to help prevent these crimes.



Boat Inspection by Constable T. Ford

Community Service

Constable Steve Owen is the Amherstburg Police Service's Community Service Officer (CSO) and is tasked with delivering a wide range of programming, assisting in multiple community events and actively participating in committees serving the interests of our community at large. These committees include the Amherstburg Community Based Policing Committee, Values, Influences and Peers Program (VIP) Committee, Bullying, Relationships, Alcohol and Drugs Program (BRAD) Committee, and the Safety Patrol Committee to name a few. Each of these committees helps to provide a network of support and service delivery to the community.

School-based material is delivered through structured programming such as the VIP at the primary school level, and the BRAD program at the secondary school level. Our BRAD program brought in guest speakers throughout the year thanks a new outreach program from the Essex County Youth Diversion Program to discuss healthy relationships, drug abuse, and bullying.

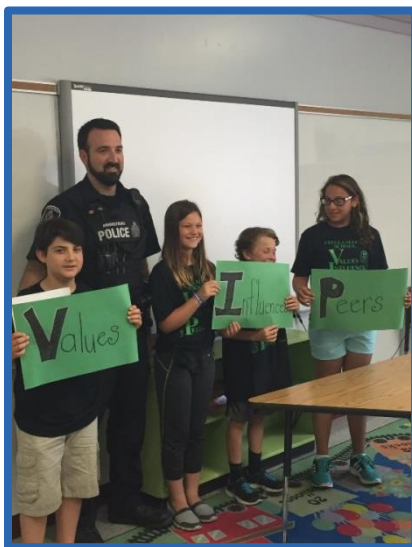
Further school support is provided for such topics as bullying, internet safety, bicycle safety and any other sensitive school issues that arise throughout the course of the year. The Police Service also works cooperatively with Amherst and Western High Schools to provide hands-on learning for the students involved in the co-op program. In 2017 we had one student in the spring semester and two in the fall. The students are guided through the administrative aspects of policing and assist with the delivery of various community support campaigns.

Many events were offered throughout the year by the Community Service Branch. These events include the Annual Bike Rodeo, Chief for a Day student program, the Amherstburg Police Service Awards Banquet, and two car seat inspection clinics. Continuing a tradition started in 2013, our ATV and boat were once again featured in the 2017 Santa Claus Parade. We are also pleased to note that *Families First* was added as a new partner to Bike Rodeo resulting in our largest rodeo to date.

Adult and seniors programming is delivered on request to the community. Numerous topics are covered, such as senior fraud, abuse, internet safety and identity theft to name a few. The CSO provides the direct link between the Police Service and members of our community who are looking for police assistance to provide crucial information to affected members of the public. This position allows the Police Service the ability to see and understand the needs of the community in a non-traditional policing role. The CSO is easily accessible to the community through social media via Facebook and Twitter. This allows information to flow to the residents quickly and accurately and in a way that is convenient for all.



2017 Bike Rodeo



VIP Grads at Stella Marais School



Teaching VIP Program at Stella Marais School



Sergeant Mike Cox and Constable Steve Owen with participant in the Special Olympics Torch Run

Criminal Investigative Branch

The Criminal Investigative Branch (CIB), falls under the direction of Operational Support Detective Sergeant Donald Brown and is responsible for the investigation of serious criminal offences such as sexual assaults, robberies, drug trafficking, missing persons, and any other serious incidents requiring investigative expertise not available to uniform personnel.

Detective Constable Maggie O'Brien and Detective Constable Nick Dupuis also form part of the Branch.

One of the more notable investigations in 2017 involved the investigation of an attempted murder. An Amherstburg man was shot at his residence. The investigation was cleared but no charges were laid as the accused took his life prior to being taken into custody.

Another notable investigation was the investigation of fraudulent activity. This fraud investigation proved to be extensive, and involved multiple victims over a period of several years. The accused was found to be a predatory offender focusing on elderly and vulnerable victims. The accused was able to obtain in excess of \$500,000 through elaborate schemes. The investigation resulted in multiple charges and a guilty plea with a three year federal penitentiary sentence.

CIB is also responsible for overseeing a number of other areas, including Violent Crime Linkage Analysis System (ViCLAS), a data base which analyzes and links serious violent crime in Canada; the Sexual Offender Registry (SOR) which requires all registered sexual offenders to report in regularly; the High Risk Offender Committee of Windsor/Essex which monitors all high risk offenders in the area; and liaising regularly with the Federal Parole Service to monitor federal parolees released into our community.

Additionally, the CIB actively engages in intelligence sharing activities by coordinating with various federal, provincial and municipal law enforcement agencies, including Criminal Investigative Services Ontario (CISO); Provincial Anti-Terrorism Section (PATS); Provincial Organized Crime Enforcement Team (POCET); Windsor Regional Crime Unit; and the Integrated Border Enforcement Team (IBET), as well of a host of other agencies.

Forensic Identification Unit

The Forensic Identification Unit of the Amherstburg Police Service is comprised of three fully trained Forensic Identification Officers and four Scenes of Crime Officers. The unit is overseen by Sergeant David Bohdal who reports to the Operational Support Supervisor.

The Forensic Identification Unit's duties include:

- Collecting, preserving and gathering physical, trace, and latent evidence
- Correlating and preparing that evidence for court presentation
- Analyzing, comparing and evaluating physical evidence such as fingerprints, footwear impressions, tool marks, tire impressions, and physical matches
- Crime scene evaluation and documentation
- Fire scene evaluation and documentation
- Fingerprinting and photographing prisoners
- DNA sample collection for the National DNA Databank
- DNA sample collection for consent and warrant samples
- Preparing case submissions to the Centre of Forensic Science
- Assist with serious traffic accident investigation
- Provincial Sexual Offender Registry
- Providing support to any investigation where forensic input is requested or required
- Preparing photo line-ups from the database of accused mugshot photos

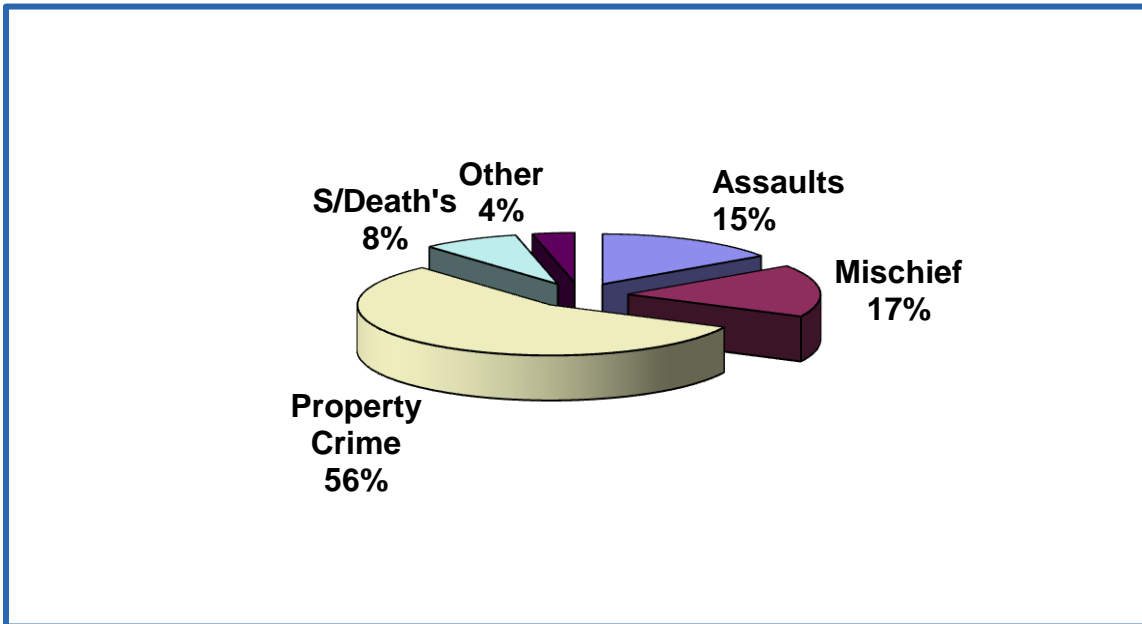
As in previous years, the majority of calls to the Identification Unit continue to be property related, such as thefts, break and enters, and mischief complaints. As with many communities in the province, there has been an increase in overnight thefts related to unlocked garages, vehicles and homes. Residents are encouraged to remove valuables from their vehicles and also ensure their garages, residences and vehicles are locked.

The Criminal Code of Canada was amended in recent years to include a wider range of offences, which upon conviction, may require an offender to submit a DNA sample which is kept on file at the National DNA Databank in Ottawa. As a result of this, the Amherstburg Police Service assists in the collection of DNA samples from convicted offenders.

The Amherstburg Police Service Forensic Identification Unit also assists other police services for instances such as stolen property that is recovered in Amherstburg. In these cases, the investigating agency may request Amherstburg officers to process and examine the recovered property. An example of this might be a stolen automobile abandoned or found in the Town.

Notable 2017 Occurrences:

- Constable Nick D'Amore completed the Scenes of Crime Officer course in July of 2017.
- Constable Ryan Pizzala spent four weeks working in the Windsor Police Service Forensic Identification Unit, providing him valuable exposure to a variety of scenes and allowing him to utilize and enhance his forensic skills.
- The Amherstburg Police Service Forensic Identification Unit provided valuable assistance in regards to an investigation into a shooting which occurred in Amherstburg on September 15, 2017.



Finger Print From Scene of Crime



Investigating a Break and Enter

Quality Assurance Unit

The Quality Assurance Unit is staffed by Senior Constable Shawn McCurdy and is supervised by the Operations Support Sergeant Matt Capel-Cure. The unit is responsible for all seized property, quality assurance of the Records Management System (RMS), Unified Crime Reporting, statistics, Major Case Management (MCM) updating and media relations. In this regard, our technology is constantly being reviewed and updated to ensure the greatest benefit to the community and to the staff.

Our social media platforms, Facebook and Twitter are utilized on a daily basis to reach out to the community and its partners. Social media is a very effective way to get important information, messages and media releases to the community.

The property room received over 750 items in 2017. These items include found and seized property as well as evidence and articles for safekeeping. Items unable to be reunited to their owners or go unclaimed are auctioned, disposed of, or destroyed.

Provincial adequacy demands an audit of this unit on annual basis due to the type of articles handled, which include drugs, guns, money, and jewellery, to name a few.

Quality assurance is in place to ensure the Service's resources and programs meet the needs of the community. This unit strives to provide accountability and ensure it is supplying an effective and efficient police service.



**Senior Constable Shawn McCurdy
In the Property Room**



Seized Evidence

Training & Training Courses

The Amherstburg Police Service is committed to providing comprehensive training for our 31 sworn members, three civilians, one special constable and 10 auxiliary officers. Training has always been an integral component in policing. The Ontario Police College (OPC) and the Criminal Intelligence Service Ontario (CISO) provides most of our formal training. Much of police training is now out-sourced to local forces as coordinated through the OPC. The Windsor Police Service has been providing our basic yearly training of firearms, defensive tactics, as well as Taser and Colt Carbine rifle requalification. Over the last several years on-line training has taken a major role in providing officers with quality training in a timely and cost effective manner. The Canadian Police Knowledge Network (CPKN) is now offering online certification courses in conjunction with the OPC. The Service utilized CPKN to offer various courses to both civilian and uniform members.

Our sworn officers continue to re-qualify twice a year with their firearm and annually in defensive tactics/use of force and CPR/Defibrillator. Conducted energy weapon (Taser) training and requalification training was also completed. As well, Auxiliary officers take annual refresher training. New employees received Workplace Violence, Workplace Discrimination and Harassment Training, and WHMIS training in 2017. All officers also began taking Standard Field Sobriety Test training.

Intoxilyzer operators completed an annual one day recertification. Each officer is a member of the Ontario Police Video Training Alliance (OPTVA), which provides us with up-to-date training videos. These videos include topics based on emerging changes in crime trends, legal changes, officer safety and other relevant issues. All videos produced are required viewing by our officers.

There was in excess of 327 days of training in 2017 as shown on the following chart, including one day block training for first aid/CPR , Mental Health Act training and more. Not included are on-line courses, training videos or members taking personal courses.

Training Courses

Training Course/Conference	Number of Officers	Number of Days
WPS –Firearms, Defensive Tactics & C8	31	93
C-8 Full Course	1	3
Taser	29	30
First Aid/CPR	36	36
Investigative Interviewing	1	5
Search Warrants	1	5
Scenes of Crime Officer (SOCO)	1	10
Colt Armorers Course	1	3
Difficult People Seminar	1	1
Motorcycle Refresher	2	4
Uniform Crime Reports (UCR)	1	3
Shot Gun Training	2	6
Carbine Training	1	4
Criminal Intelligence Service of Ontario (CISO)	1	3
Traffic Seminar	1	1
Ontario Media Relations Officers Network (OMRON)	2	2
Mental Health First Aid	3	6
Violent Crime Linkage System (VICLAS)	1	3
Level II On-Scene Investigator	2	10
Ontario Gang Conference	1	4

Counter Terrorism Conference	2	6
Synthetic Drugs	3	3
Marine Cross Crew Training	2	4
Power Case	2	4
Point of Sale Training	3	1.5
Situation Table Training	3	8
Block Training (First Aid/CPR/MHA)	31	31
Wellness Unit Development	2	4
Peer Support Training	5	15
Human Services & Justice Coordination Committee	1	3
Applied Suicide Interventions Skills Training	1	1
Critical Incident Training	3	15
Total Number of Days Training		327.5



**Senior Constable B. J. Wiley
Demonstrating Use of a C-8 Rifle**

OTHER REPORTS

Specialized Duties

<p>All-Terrain Vehicle (ATV) Unit Constable T. Ford</p>	<p>Armourer Constable S. Gazdig</p>
<p>Audits/Quality Assurance Constable S. McCurdy</p>	<p>Auxiliary Police Liaison Officers Sergeant S. Riddell</p>
<p>Biker Enforcement Unit Detective Detective Sergeant D. Brown</p>	<p>Child Sex Investigators Sergeant M. Cox Sergeant D. Bohdal Sergeant M. Taylor Constable V. Burany Constable N. D'Amore Detective Constable N. Dupuis Constable S. McCurdy Detective Constable M O'Brien</p>
<p>Carbine Trainers Constable N. D'Amore Constable B.J. Wiley Constable S. Gazdig</p>	<p>Coach Officers Constable S. Gazdig Constable N. Harris</p>
<p>Collision Analysts (Level 3) Sergeant M. Capel-Cure Constable N. Harris</p>	<p>Collision Scene Investigators (Level 2) Constable R. Pelaccia Constable C. Renaud Constable K. Humber</p>
<p>Collision Reconstructionist (Level 4) Constable S. Owen</p>	<p>Commissioner of Affidavits Ms. M. Donlon Ms. M. Purdie</p>
<p>Constable Selection System Chief T. Berthiaume Detective Sergeant D. Brown Sergeant M. Capel-Cure Constable S. Owen</p>	<p>Community Based Policing Committee Constable S. Owen</p>
<p>Co-op Student Program Constable S. Owen</p>	<p>Computer & Crime Analysis Constable P. Smith</p>
<p>Criminal Intelligence Service Ontario Detective Sergeant D. Brown Detective Constable N. Dupuis Detective Constable M. O'Brien</p>	<p>Counter Terrorism Information Officer Detective Sergeant Don Brown</p>
<p>Dispatch Liaison Sergeant M. Capel-Cure</p>	<p>Domestic Violence Officers Sergeant M. Taylor Sergeant M. Capel-Cure Sergeant S. Riddell Constable V. Burany Constable S. McCurdy Detective Constable M. O'Brien</p>
<p>Domestic Violence Coordinators Sergeant M. Taylor</p>	<p>Emergency Preparedness Deputy Chief Chappell Detective Sergeant D. Brown Sergeant D. Bohdal Sergeant Mike Cox Sergeant M. Capel-Cure Sergeant S. Riddell Sergeant M. Taylor</p>
<p>Forensic Identification Officers Sergeant D. Bohdal Constable F. Adair Constable R. Pizzala</p>	<p>Fraud Officers Constable F. Adair Constable P. Smith Detective Constable M. O'Brien</p>
<p>Freedom of Information Ms. M. Purdie</p>	<p>Health & Safety Sergeant M. Capel-Cure Constable N. D'Amore Constable S. McCurdy</p>

<p><i>Intoxilyzer Operators</i> Sergeant M. Taylor Constable N. D' Amore Constable C. Dean Constable N. Harris Constable S. Owen Constable N. Renaud</p>	<p><i>Major Case Management</i> Detective Sergeant D. Brown Sergeant M. Cox Sergeant S. Riddell Constable S. McCurdy Detective Constable M. O'Brien</p>
<p><i>Marine Unit</i> Detective Sergeant D. Brown Constable T. Ford Constable B.J. Wiley</p>	<p><i>Media Liaison</i> Constable M. O'Brien Constable S. McCurdy Constable S. Owen</p>
<p><i>Mental Health Resource Officer</i> Constable K. Rathbone</p>	<p><i>Motorcycle Unit</i> Constable R. Pelaccia Constable S. Gazdig</p>
<p><i>O.I.P.R.D. Liaison</i> Detective Sergeant D. Brown</p>	<p><i>Peer Support</i> Sergeant D. Bohdal Constable S. Owen Constable K. Rathbone Constable P. Smith</p>
<p><i>Police Services Board</i> Ms. N. Leavoy, Secretary</p>	<p><i>R.I.D.E. Program</i> Constable Nathan Harris</p>
<p><i>Search Coordinator</i> Detective Sergeant D. Brown</p>	<p><i>Scenes of Crime Officers</i> Constable V. Burany Constable A. Challans Constable N. D'Amore Constable N. Dupuis Constable R. Pelaccia</p>
<p><i>Sex Offender Registry</i> Detective Sergeant D. Brown Constable M. O'Brien Constable N. Dupuis</p>	<p><i>Sexual Assault Investigators</i> Sergeant D. Bohdal Sergeant M. Cox Sergeant M. Taylor Constable F. Adair Constable A. Chambers Constable V. Burany Constable N. Dupuis Constable S. McCurdy Constable M. O'Brien Constable P. Smith</p>
<p><i>Torch Run Coordinators</i> Sergeant M. Cox Sergeant M. Taylor</p>	<p><i>Traffic Committee</i> Sergeant M. Capel-Cure</p>
<p><i>Training Officers</i> Constable S. Gazdig Constable S. McCurdy Constable M. O'Brien Constable C. Pottle Constable B. J. Wiley</p>	<p><i>ViClas Program</i> Constable N. Dupuis Constable M. O'Brien</p>
<p><i>Victim Services Liaison</i> Sergeant M. Taylor</p>	<p><i>WSIB Liaison</i> Deputy Chief Chappell</p>

Use of Force Year End Report

Ontario Regulation 926, Sec. 14.5 (1) of the Ontario Police Services Act requires an officer to submit a report whenever the member:

1. Draws a handgun in the presence of a member of the public or points a firearm at a person or discharges a firearm;
2. Uses a weapon other than a firearm on another person; or
3. Uses physical force on another person resulting in an injury requiring medical attention.

Of the eight reported incidents, two involved discharging a firearm to destroy an injured animal. Three incidents involved pointing a firearm at a person to affect a lawful arrest. In the other three incidents a Taser was deployed or pointed to control the situation.

See the Use of Force Report for 2017 on the following page.

Use Of Force Report – 2017

Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Type Totals
Firearm-Discharged	0	0	0	0	1	1	0	0	0	0	0	0	2
Firearm-pointed	0	0	0	1	0	0	0	0	0	2	0	0	3
Handgun-Drawn	0	0	0	0	0	0	0	0	0	0	0	0	0
Aerosol Weapon	0	0	0	0	0	0	0	0	0	0	0	0	0
Impact Weapon-Hard	0	0	0	0	0	0	0	0	0	0	0	0	0
Impact Weapon-Soft	0	0	0	0	0	0	0	0	0	0	0	0	0
Empty Hand-Hard	0	0	0	0	0	0	0	0	0	0	0	0	0
Empty Hand-Soft	0	0	0	0	0	0	0	0	0	0	0	0	0
Other-Specify	0	0	0	0	0	0	0	0	0	0	0	0	0
Taser deployed	1	0	0	0	0	0	0	1	0	0	0	0	2
Taser pointed	0	0	0	0	1	0	0	0	0	0	0	0	1
Total Month	1	0	0	2	2	1	0	1	0	2	0	0	8

Total Use of Force Reports – All Types

8

Explanation

- 28 January 2017 - male armed with 2 swords was threatening officers, Taser deployed and male arrested
- 1 April 2017 - male threatened another male with knife, police attended residence and pointed firearm to make male comply
- 14 May 2017 - injured deer was dispatched by firearm
- 17 May 2017 – male armed with knife threatening to harm himself, officers pointed Taser and male complied with police and disarmed himself
- 18 June 2017 - an injured deer was dispatched by firearm
- 15 August 2017 - two dogs fighting - Taser deployed
- 22 October 2017 - police received call of armed hunters trespassing, police attended with firearms drawn, males complied and were arrested
- 29 October 2017 - male broke into residence and was attempting to assault ex-girlfriend, police attended and arrested male at gun point

2017 CRIME STATISTICS

	Reported 2015	Reported 2016	Reported 2017	Unfounded 2015	Unfounded 2016	Unfounded 2017	Actual 2015	Actual 2016	Actual 2017	Cleared by Charge 2015	Cleared by Charge 2016	Cleared by Charge 2017	Cleared by Other 2015	Cleared by Other 2016	Cleared by Other 2017	Clearance Percentage 2015	Clearance Percentage 2016	Clearance Percentage 2017
Murder	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%	0.0%
Attempted Murder	0	0	1	0	0	0	0	0	1	0	0	0	0	0	1	0.0%	0.0%	0.0%
Robbery	1	5	6	0	0	0	1	5	6	1	5	6	0	0	0	100.0%	100.0%	100.0%
Break & Enter	43	47	21	2	2	0	41	45	21	3	7	3	0	0	1	7.3%	15.6%	19.0%
Theft Over	11	5	11	2	1	0	9	4	11	2	0	2	0	0	5	22.2%	0.0%	63.6%
Theft Under	155	251	31	15	11	8	140	240	121	10	7	9	4	68	3	10.0%	31.3%	31.2%
Possession Stolen Goods	1	2	2	0	0	0	1	2	2	1	2	2	0	0	0	100.0%	100.0%	100.0%
Fraud	49	42	39	28	8	5	21	34	34	5	7	9	0	0	3	23.8%	20.6%	35.3%
Mischief	68	56	57	3	4	3	65	52	54	3	3	1	0	3	3	4.6%	11.5%	7.4%
Assaults (All)	64	108	107	18	37	16	46	71	91	41	55	58	0	4	17	89.1%	83.1%	82.4%
Drugs	26	23	22	11	10	3	15	13	19	12	6	10	3	6	6	100.0%	92.3%	84.2%
Firearms	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%	0.0%
Arson	4	0	1	0	0	0	4	0	1	1	0	0	0	0	0	25.0%	0.0%	0.0%
Impaired Driving	14	14	10	10	1	0	4	13	10	3	13	10	0	0	0	75.0%	100.0%	100.0%
Federal Statutes	0	1	8	0	0	3	0	1	5	0	1	2	0	0	3	0.0%	100.0%	100.0%
Other Criminal Code	35	41	35	14	13	1	21	28	34	17	19	25	1	1	3	85.7%	71.4%	82.4%
Totals	471	595	351	103	87	39	368	508	410	99	125	137	8	82	45	29.1%	40.7%	37.3%

Public Complaints – 2017

Amherstburg – Public Complaints	2017
Total Officers (Total Sworn Officers)	31
Total Public (New)	5
Total Complaints Completed	5
Complaints Carried Over (From 2016)	0
Complaints Carried Forward (Into 2018)	0

ALLEGATIONS

Incivility	0
Neglect of Duty	0
Discreditable Conduct	2
Excessive Use of Force	1
Exercise of Authority	0
Unsatisfactory Work Performance	2
Breach Order/Policy	0
Insubordination	0
Deceit	0
Other	0

RESOLUTIONS

Police Service Act Charges	0
Counselled	0
Performance Management – Verbal Warning	0
Performance Management- Documentation	0
Withdrawn	0
Unsubstantiated	5
Unfounded	0
Pending Conduct Investigations For 2018	0
Not Dealt With/Declined to Proceed	0

Chief's Complaints – 2017

Amherstburg – Chief Complaints	2017
Total Officers (Total Sworn Officers)	31
Total Chief Complaints (New)	5
Total Complaints	3
Complaints Carried Over (From 2016)	0
Complaints Carried Forward (Into 2018)	4

<u>ALLEGATIONS</u>	
Incivility	0
Neglect of Duty	6
Discreditable Conduct	1
Excessive Use of Force	0
Exercise of Authority	0
Unsatisfactory Work Performance	0
Breach Order/Policy	0
Insubordination	1
Deceit	0
Other	0

<u>RESOLUTIONS</u>	
Police Service Act Charges	0
Counselled	0
Performance Management – Verbal Warning	0
Performance Management- Documentation	0
Withdrawn	0
Unsubstantiated	0
Unfounded	1
Informal Discipline-Police Services Act	3
Pending Conduct Investigations For 2018	4

PROVINCIAL OFFENCES

Year	2015	2016	2017
Traffic Offence Charges	2322	3170	2525
Liquor Offence Charges	32	16	24
Other Provincial Offence Charges	31	65	57
Total Provincial Offences	2385	3251	2606

OTHER STATISTICS

Motor Vehicle Collisions	378	318	359
R.I.D.E. Programs Conducted	11	11	11
Summons/Subpoenas Served	207	197	158
Parking Tickets Issued	100	62	37
Police Clearances Issued	1422	1422	1414
False 911 Calls Responded To	421	409	406
Actual 911 Calls Responded To	23	30	37
Total 911 Calls	444	439	443





INCIDENTS (Calls for Service)

Dispatch Generated Incidents	7757	9153	8288
Self-Generated & Walk-In Incidents	2401	2187	2072
Total Incidents	7874	10,158	11,340

Freedom of Information Report

2014-2017 Comparisons

Amherstburg Police Service	2014	2015	2016	2017
Overall Requests	30	29	28	40
General Records	2	6	3	1
Personal Information	28	23	25	39

TOTAL REQUESTS		+42.85%
GENERAL REQUESTS		-66.66%
PERSONAL REQUEST		+ 56%
APPEALS		0%

All applications were processed in a timely manner

ANNUAL AWARDS

2017 Annual Awards

On November 21, 2017 the Amherstburg Police Service held its Annual Awards Night Ceremony to honour both police officers and citizens for outstanding contributions to the town and the police service. Awards this year include:

Chief's Award of Excellence

Randy Riediger

Citizen Recognition

Pauline Gemmell

Canine Recognition

Macie (The Dog) Morden

Community Partnership

Essex County Youth Diversion Program

and

Long Service Awards:

30 Year Service Award

Sergeant Mike Cox

25 Year Service Award

Detective Sergeant Don Brown

Detective Constable Margaret O'Brien

10 Year Service Award

Senior Constable Sean Gazdig

2017 Annual Awards Night Ceremony

Chief Tim Berthiaume with Awards Recipients



**Macie the Dog and Grant Morden; Chief Tim Berthiaume; Jodi Comeau and Joanna Conrad,
Essex County Youth Diversion Program; Randy Riediger; Pauline Gemmell;
Detective Constable Margaret O'Brien and Sergeant Mike Cox
(absent are Detective Sergeant Don Brown
and Senior Constable Sean Gazdig)**

All Awards Ceremony Photos by Ron Giofu



***Randy Riediger, Recipient
Chief's Award of Excellence***



***Sergeant Mike Cox
30 Year Service Award***



***Sr. Constable Maggie O'Brien
25 Year Service Award***



***Macie and Grant Morden
Canine Recognition Award***



***Jodi Comeau and Joanna Conrad
Essex County Youth Diversion
Community Partnership Award***

2017-2019 BUSINESS PLAN

2017-2019 Business Plan

Goals and Objectives

As required by the Province, all police services are mandated to undertake a review of their business plan every three years. During 2016, the Board, the Police Service and the community came together to identify the needs and expectations of the citizens of Amherstburg.

The following goals and objectives were developed as a result of cumulative analysis and input from all aspects of the business plan process. As a result of meetings held with the public, community groups and service clubs, and evaluation of a 21 question survey, the following highlights the goals and objectives developed for the 2017-19 Business Plan.

These goals and objectives will be reviewed regularly and updated as situations arise and changes are needed. This is especially important given that the Province of Ontario is currently undertaking an extensive review of the existing *Police Services Act*.

It is the desire of the Amherstburg Police Services Board and the Amherstburg Police Service to provide the best possible policing for the community. In addition to excellence in policing, our goal is to continue to maintain our status as one of the safest communities in Canada. This is not without its challenges, as property crimes are on the rise across the Province, including Amherstburg. One of the methods used to alleviate the occurrence of property crimes is to provide education to the community by encouraging the citizens to be proactive (for example: locking vehicle doors; front and back doors; garages; sheds, etc.; contacting the police if there appears to be suspicious activity; and generally being aware of surroundings).

It is the goal of the Amherstburg Police Service and the Amherstburg Police Services Board to be a first class police service, working in partnership with our diverse community for the benefit of all.

The following pages outline the 2017-2017 Business Plan Goals and Objectives.

OBJECTIVES AND MEASUREMENTS

1. Community Satisfaction

- Objective:** Maintain the high level of community satisfaction with the Amherstburg Police; and
- Continue to seek public feedback to identify community needs and expectations
- Measurement:** Compare public complaints on an annual basis

2) Emergency Response

- Objective:** Maintain good response time
- Measurement:** Monitor response times and public feedback about response times
- Maintin training levels for all staff

3) Community Patrol

- 48% of respondents observe patrol cars in their neighbourhood regularly
- 45% of respondents observe patrol cars in their neighbourhood on an occasional basis
- 7% report never seeing a patrol car

Objective: Improve patrol car visibility in all neighbourhoods

Measurement: Increase survey response percentages

4) Criminal Investigation

Objective: Maintain a well-trained three officer Criminal Investigation Branch

Measurement: Ensure officers assigned to the C.I. Branch have the necessary knowledge, skills, abilities and training to conduct criminal investigations

5) Violent Crime

Objective: Improve the clearance rate of violent crime

Measurement: An improvement in the clearance rate as provided by Statistics Canada

6) Property Crime

The Town of Amherstburg experienced a 213% increase in property crimes over 2015 figures.

Objective: Reduce property crime through education, law enforcement and crime prevention methods:

- Focus on directed patrols in high crime areas
- Utilize the electronic messaging board and social media to keep citizens informed
- Utilize crime prevention programs such as *Lock It or Lose It* to reduce preventable crimes

Measurement: A significant reduction in property crime, in particular, thefts from unlocked vehicles.

Improved clearance rates

7) Youth Crime

Objective: Reduce youth crime and improve clearance rates

Measurement: Reach out to youth through the Values, Influences and Peers Program (V.I.P.) and the Bullying, Relationships, Alcohol and Drugs Program (BRAD), and stress the importance of crime prevention

Reduction in youth crime and improved clearance rate

8) Assistance to Victims of Crime

A substantial number of survey respondents advised that they were not contacted by the Amherstburg Police about the progress of a crime or the outcome of a trial.

Objective: To improve communications with all victims of crime

Measurement: Develop a follow up protocol for victims of crime

Increase follow up reports and improve survey results for the next business plan cycle

9) Information Technology

Objective: Modernize the in-car information technology

Measurement: Increase efficiencies and reduce time spent by officers doing reports in the office

10) Resource Planning

Our strength is our people – maintain professional development of all staff

Objective: Examine the training needs of all staff

Secure training as required

Measurement: Maintain or exceed current training levels

11) Police Facilities

Our current facilities are adequate and effective; however, some aspects of the building require updating

Objective: Update the facilities as required

Measurement: Paint offices and replace flooring as needed

12) Road Safety

Objective: Reduce motor vehicle collisions

Measurement: A reduction in motor vehicle accidents

13) Three Main Focus Areas

Maintain, expand and/or modify, as necessary, our existing crime prevention initiatives, community patrol and criminal investigation services to meet the ever changing community needs

Objective: Ensure community needs are met

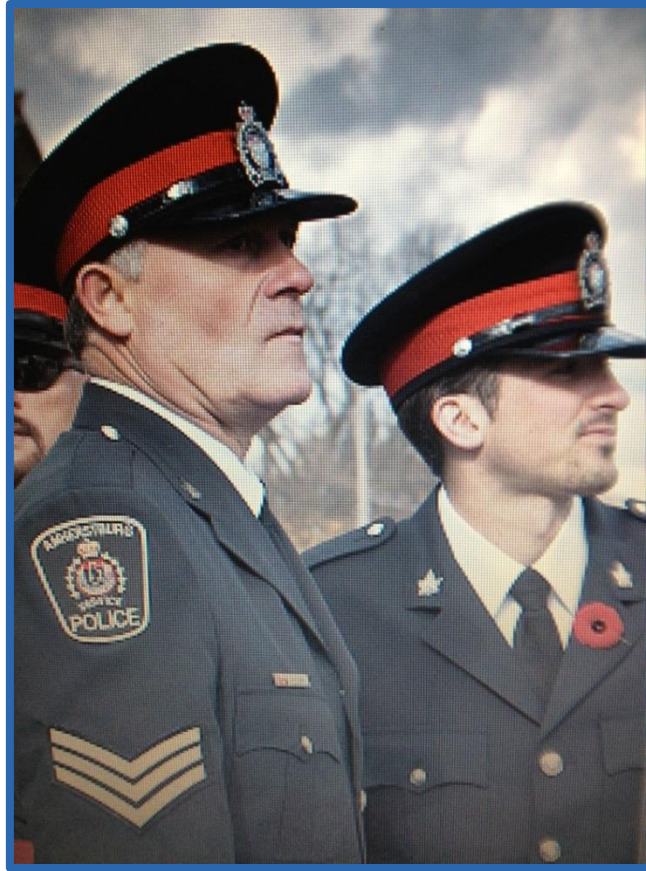
Measurement: Base measurements on:

- Tracking of crime statistics
- Tracking of community feedback
- Making adjustments to service delivery as required

14) Non-Lethal Use of Force Options

Objective: Continually examine the most up to date non-lethal use of options and technology

Measurement: Secure the most up to date non-lethal use of force options and deploy front line officers as necessary and practical



Sergeant Cox and Constable D'Amore



Contact Information

**Amherstburg Police Service
532 Sandwich Street South
Amherstburg, Ontario
N9V 3R2**

Telephone: 519-736-8559

Communication Centre: 519-736-3622

Website:

www.amherstburg.ca/policehome.htm

Email: info@amherstburgpolice.ca



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: September 24, 2018
Author's Phone: 519 736-0012 ext. 2259	Date to Council: October 9, 2018
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Accounts Payable for the Month of September 2018

1. RECOMMENDATION:

It is recommended that:

1. The report from the Treasurer dated September 24, 2018, regarding Accounts Payable for the Month of September 2018 **BE RECEIVED for information.**

2. BACKGROUND:

On July 11, 2016, Council adopted the following motion:

"The Treasurer BE AUTHORIZED to release funds for payables as per the Treasurer's duties, set out in Section 286(1)(c) of the Municipal Act, 2001."

On March 19th, 2018 a report outlining a new monthly process for accounts payable was presented to Council for Information.

Based on the motion and report dated March 19th, 2018, the accounts payable reports will be provided to Council at their first meeting of the month to transmit the cheque listing for the previous month. This adjustment in timing of the report will allow for the proper administrative review on the report, the attachment to the report and the Private and Confidential Memo. This will allow the Town to continue with open and transparent government operations.

3. DISCUSSION:

The Accounts Payable list for the month of September, 2018 is attached. All cheques have been signed by approved signing authorities as per the Council approved policies.

4. RISK ANALYSIS:

The Town of Amherstburg is a complex entity with many different payment terms and contracts. While the possibility of late payment and interest charges exists, this is mitigated by allowing the Treasurer the ability to rectify the issues as they present themselves.

5. FINANCIAL MATTERS:

The funds in the amount of Appendix A have been paid during the applicable period.

6. CONSULTATIONS:

NA

7. CONCLUSION:

The following is presented to the Mayor and Council for information.



Justin Rousseau
Treasurer

Report Approval Details

Document Title:	Accounts Payable for the Month of September 2018.docx
Attachments:	- Accounts paid September 1 2018 - September 30 2018.pdf
Final Approval Date:	Oct 1, 2018

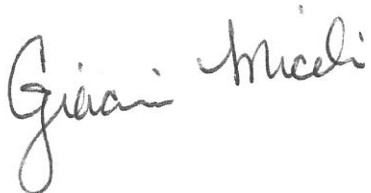
This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin - Sep 25, 2018 - 11:00 AM



Mark Galvin - Sep 25, 2018 - 4:33 PM



John Miceli - Sep 27, 2018 - 2:52 PM



Paula Parker - Oct 1, 2018 - 8:57 AM



Vendor : 001 To ZUL180
 Batch : All
 Department : All

Cheque Print Date : 01-Sep-2018 To 30-Sep-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	GENERAL				
AMH001	AMHERSTBURG PROFESSIONAL FIREFIGHTERS ASSOC				
AUGUST 2018	AUGUST 2018 MONTHLY DUES	1034	01-Aug-2018	01-Aug-2018	
10-2-0000000-1156	A/P - PAYROLL DED. - FIRE				511.00
AMH22	AMHERSTBURG POLICE ASSOCIATION				
AUGUST 2018	AUGUST 2018 POLICE DUES	1034	31-Aug-2018	31-Aug-2018	
10-2-0000000-1146	A/P - PAYROLL DED. - POLI				6,890.57
AQU300	AQUA Q				
90691920	STOCK	1036	16-Aug-2018	16-Aug-2018	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				89.41
BAS10	BASTIEN RAYMOND				
SEPTEMBER €	RETURN OF INDEMNITY DEPOSIT FROM ROW PERMIT	1035	06-Sep-2018	06-Sep-2018	
10-2-0000000-2135	INDEMNITY FEE - RIGHT OF WAY				1,000.00
CAD285	CADUCEON ENVIRONMENTAL LABORATORIES				
18-6583	SAMPLING	1008	25-May-2018	25-May-2018	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				64.41
18-6584	SAMPLING	1008	25-May-2018	25-May-2018	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				298.32
CH2154	CH2M HILL CANADA LIMITED				
3297046	ENGINEERING	1008	27-Apr-2018	27-Apr-2018	
80-5-0000000-0328	ENGINEERING FEES				3,364.01
EDW695	EDWARDS MARY				
2018-016	RETURN OF INDEMNITY DEPOSIT FROM ROW PERMIT	1108	12-Sep-2018	12-Sep-2018	
10-2-0000000-2135	INDEMNITY FEE - RIGHT OF WAY				1,000.00
EVA011	EVANS LEE				
SEPTEMBER €	RETURN OF INDEMNITY DEPOSIT FROM ROW PERMIT	1035	06-Sep-2018	06-Sep-2018	
10-2-0000000-2135	INDEMNITY FEE - RIGHT OF WAY				1,000.00
GRE05	GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD				
AUGUST 2018	AUGUST 2018 PUB SCHOOL BOARD DEVELOPMENT CHARGE	1031	31-Aug-2018	31-Aug-2018	
10-2-0000000-0112	A/P - PUB SCH BRD. DEV CHARGE				3,355.00
JULY 2018	JULY 2018 PUB SCHOOL BOARD DEVELOPMENT CHARGE	1006	31-Jul-2018	31-Jul-2018	
10-2-0000000-0112	A/P - PUB SCH BRD. DEV CHARGE				3,965.00
GSP636	G&S EQUIPMENT RENTALS				
1212	GRASS CUTTING AND WEED CONTROL	1034	31-Aug-2018	31-Aug-2018	
10-1-0000000-2066	A/R - CLEARING				107.35
HAR034	HARRIS DAVE				
220458	INDEMNITY DEPOSIT RETURNED 34 MARTIN CRESCENT; 2018-106	1006	27-Aug-2018	27-Aug-2018	
10-2-0000000-2140	INDEMNITY FEES				500.00
HEA693	HEATON SANITATION				
32839	REPAIR	1036	15-Aug-2018	15-Aug-2018	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,921.00
32840	NEW SERVICE	1036	16-Aug-2018	16-Aug-2018	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,921.00
32842	SERVICE REPAIR	1036	17-Aug-2018	17-Aug-2018	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,130.00
33077	HYDROVAC	1092	30-Aug-2018	30-Aug-2018	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				2,034.00
37013	C/S REPAIRS	1092	29-Aug-2018	29-Aug-2018	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,356.00
HER247	HERITAGE TIRE SALES INC.				
118089	REPAIRED TIRE PRESSURE MONITORING SYSTEM # WM91	1036	24-Aug-2018	24-Aug-2018	
80-5-0000000-0402	VEHICLE & EQUIPMENT MTCE.				237.19
IBE01	IBEW - LOCAL 636				

Council/Board Report By Dept-(Computer)



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	GENERAL				
AUGUST 2018 10-2-0000000-1145	AUGUST 2018 MONTHLY DUES A/P - PAYROLL DED. - UNIO	1034	01-Aug-2018	01-Aug-2018	4,115.85
JOE055	JOE MELOCHE FORD SALES LTD				
IJ02653 80-5-0000000-0402	REPLACED THE LOWER STEERING SHAFT # WM-01 VEHICLE & EQUIPMENT MTCE.	1036	23-Aug-2018	23-Aug-2018	461.35
JUB883	JUBENVILLE DAVID				
SEPTEMBER € 10-2-0000000-2135	RETURN OF INDEMNITY DEPOSIT FROM ROW PERMIT INDEMNITY FEE - RIGHT OF WAY	1035	06-Sep-2018	06-Sep-2018	1,000.00
KEL198	KELCOM RADIO DIVISION				
80009527 80-5-0000000-0404	RADIO AIR TIME VEHICLE & RADIO LICENCES	1034	16-Aug-2018	16-Aug-2018	1,700.08
LAI126	LAING DANIEL				
372960000009 10-1-0000000-2138	REFUND OF CREDIT ON PROPERTY TAX ACCOUNT DUE TO WRITE OFF PROCESSE AUGUST 22, 2018 A/R PROP TAX REFUND OWING	1006	23-Aug-2018	23-Aug-2018	31.76
MAL256	MALDEN AUTOMOTIVE				
5294-175621 80-5-0000000-0402	REPLACED THE BATTERY IN # WM-03 VEHICLE & EQUIPMENT MTCE.	1036	22-Aug-2018	22-Aug-2018	158.05
5294-175622 80-5-0000000-0402	CORE CREDIT FOR #WM-03 VEHICLE & EQUIPMENT MTCE.	1036	22-Aug-2018	22-Aug-2018	-13.56
MEA01	THE MEARIE GROUP				
28,785 80-5-0000000-0211	AUGUST 2018 BENEFITS BENEFITS - ESSEX POWER - WATER DEPARTMEN	1008	27-Aug-2018	27-Aug-2018	695.86
MEL189	MELVIN ORR TRUCKING LTD.				
162164775 80-5-0000000-0755	RESTORATION WATER SERVICE MAINTENANCE	1036	31-Jul-2018	31-Jul-2018	267.81
MIC117	MICHELIN NORTH AMERICA (CANADA) INC c/o				
DA0006679598 80-5-0000000-0402	REPLACED THE REAR TIRES ON # WM-08 VEHICLE & EQUIPMENT MTCE.	1036	10-Aug-2018	10-Aug-2018	2,229.84
MIK315	MIKE'S COMPUTER SHOP				
WIN-218036 80-5-0000000-1400	FIT UP FOR WATER SUPERVISOR FURN, EQUIP, SOFTWARE ONE TIME COST	1036	09-Aug-2018	09-Aug-2018	732.19
MOR26	MORNEAU SHEPELL LTD.				
AUGUST 2018 80-5-0000000-0207	822030, 822031, 822032, 822033 AUGUST 2018 BENEFITS - LIFE & DISABILITY	1006	01-Aug-2018	01-Aug-2018	83.21
SEPTEMBER 2 80-5-0000000-0207	839007, 839008, 839009, 839010 SEPTEMBER 2018 BENEFITS - LIFE & DISABILITY	1108	01-Sep-2018	01-Sep-2018	83.21
NSF150	NSF INTERNATIONAL STRATEGIC REGISTRATIONS				
4038508 80-5-0000000-0920	EXTERNAL AUDIT DWQMS MAINTENANCE	1036	16-Aug-2018	16-Aug-2018	1,921.00
ONT001	ONTARIO CLEAN WATER AGENCY				
INV000105272 80-5-0000000-0604	OPERATIONS & MAINTENANCE AUGUST 2018 CONTRACT COSTS - AWWTP	1007	01-Aug-2018	01-Aug-2018	51,945.93
INV000105754 80-5-0000000-0612	COMPRESSOR SERVICE GENERAL MAINTENANCE - AWWTP	1092	20-Aug-2018	20-Aug-2018	1,339.06
INV000105755 80-5-0000000-0612	PUMP # 3 HL LABOUR GENERAL MAINTENANCE - AWWTP	1092	20-Aug-2018	20-Aug-2018	1,381.32
INV000105756 80-5-0000000-0612	AUDIT GENERAL MAINTENANCE - AWWTP	1092	20-Aug-2018	20-Aug-2018	1,499.64
INV000105757 80-5-0000000-0612	LAB WORK GENERAL MAINTENANCE - AWWTP	1092	20-Aug-2018	20-Aug-2018	384.65
INV000106009	DISPOSALS	1092	22-Aug-2018	22-Aug-2018	

Council/Board Report By Dept-(Computer)



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	GENERAL				
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				162.61
INV000106079 CALL INS		1092	24-Aug-2018	24-Aug-2018	
80-5-0000000-0612	GENERAL MAINTENANCE - AWWTP				510.00
ONT104 ONTARIO ONE CALL LTD					
201892345 LOCATES		1092	31-Aug-2018	31-Aug-2018	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				261.75
ONT855 2439478 ONTARIO INC					
372943000009: REFUND OF CREDIT ON PROPERTY TAX ACCT DUE TO WRITE OFF		1006	23-Aug-2018	23-Aug-2018	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				4,497.15
PAC754 PACITTI ALDO					
2018-098 RETURN OF INDEMNITY DEPOSIT FROM ROW PERMIT		1108	12-Sep-2018	12-Sep-2018	
10-2-0000000-2135	INDEMNITY FEE - RIGHT OF WAY				1,000.00
PAR151 PARETE DINO					
SEPTEMBER € RETURN OF INDEMNITY DEPOSIT FROM ROW PERMIT		1035	06-Sep-2018	06-Sep-2018	
10-2-0000000-2135	INDEMNITY FEE - RIGHT OF WAY				1,000.00
PIR147 PIRVULESCU DOINA					
SEPTEMBER 1 RETURN OF INDEMNITY DEPOSIT FROM ROW PERMIT		1108	12-Sep-2018	12-Sep-2018	
10-2-0000000-2135	INDEMNITY FEE - RIGHT OF WAY				1,000.00
POW372 POWER DISTRIBUTION SUPPLY					
1804 TIE WRAPS		1092	23-Aug-2018	23-Aug-2018	
80-5-0000000-0833	WATER METER REPAIRS & MTNCE				242.95
PRE148 PREVIEW INSPECTIONS AND CONSULTING					
0618 BACKFLOW PREVENTION		1036	09-Jul-2018	09-Jul-2018	
80-5-0000000-0815	BACKFLOW - PREVENTION				2,147.00
SAN647 SANDORFI LUDMILA					
372951000019: REFUND OF CREDIT ON PROPERTY TAX ACCOUNT OF \$3424.31 LESS \$25.00		1006	23-Aug-2018	23-Aug-2018	
ADMIN FEE					
10-1-0000000-2138	A/R PROP TAX REFUND OWING				3,399.31
SAV05 RICHARD SAVARD CONSTRUCTION LTD					
2018-080 RETURN OF INDEMNITY DEPOSIT FROM ROW PERMIT		1108	12-Sep-2018	12-Sep-2018	
10-2-0000000-2135	INDEMNITY FEE - RIGHT OF WAY				1,000.00
TAN970 TANN RONALD					
372946000020: REFUND OF CREDIT ON PROPERTY TAX ACCOUNT DUE TO WRITE OFF PROCESSE		1006	23-Aug-2018	23-Aug-2018	
AUGUST 22, 2018					
10-1-0000000-2138	A/R PROP TAX REFUND OWING				1,857.95
WAL101 WALKER AGGREGATES					
278870 RESTORATION		1036	11-Aug-2018	11-Aug-2018	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				1,426.37
WEA013 WEAVER DENNIS					
SEPTEMBER € RETURN OF INDEMNITY DEPOSIT FROM ROW PERMIT		1035	06-Sep-2018	06-Sep-2018	
10-2-0000000-2135	INDEMNITY FEE - RIGHT OF WAY				1,000.00
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
122015 BRUSHES		1092	28-Aug-2018	28-Aug-2018	
80-5-0000000-0850	HYDRANT MAINTENANCE				9.01
WIN270 WINDSOR DISPOSAL SERVICES LTD					
0000909283 MONTHLY GARBAGE COLLECTION		1035	01-Sep-2018	01-Sep-2018	
10-1-0000000-2066	A/R - CLEARING				378.02
WOL533 WOLSELEY CANADA INC					
7045241 SET-UP FOR HOOKUP BOX		1036	18-Aug-2018	18-Aug-2018	
80-5-0000000-0850	HYDRANT MAINTENANCE				4,696.91
7045242 PIPE		1036	18-Aug-2018	18-Aug-2018	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				219.22



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000 GENERAL					
7045243	LOCATES		1036 18-Aug-2018	18-Aug-2018	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				265.10
7060988	SWAB		1036 18-Aug-2018	18-Aug-2018	
80-5-0000000-0810	WATER - MAIN MAINTENANCE				33.64
7092206	LOCATES/SERVICE INVENTORY		1092 18-Aug-2018	18-Aug-2018	
80-5-0000000-0755	WATER SERVICE MAINTENANCE				2,325.95
WU5785 WU QIZHEN					
3729390000011	REFUND OF CREDIT ON PROPERTY TAX ACCOUNT DUE TO WRITE OFF PROCESSE AUGUST 22, 2018		1006 23-Aug-2018	23-Aug-2018	
10-1-0000000-2138	A/R PROP TAX REFUND OWING				17.77
Department Totals :					128,212.22
<hr/>					
DEPARTMENT 1001011 COUNCIL - MAYOR					
OMF01 OMFPOA CHAPTER 8 ATTN: JASON SUCHIU					
AUGUST 27, 21	PUBLIC RECEPTION - MAYOR		1006 27-Aug-2018	27-Aug-2018	
10-5-1001011-0340	MAYOR - PUBLIC RECEPTIONS, ETC.				140.00
Department Totals :					140.00
<hr/>					
DEPARTMENT 1001015 ELECTION					
ELE171 ELECTION SYSTEMS & SOFTWARE CANADA					
103663	ELECTION EXPENSES		1088 27-Aug-2018	27-Aug-2018	
10-5-1001015-0312	ELECTION EXPENSES				205.66
103685	COVERAGE DATE PRIVACEY SLEEVE 14" OR 17" BLT T-SLEEVE		1108 29-Aug-2018	29-Aug-2018	
10-5-1001015-0312	ELECTION EXPENSES				338.93
RTT067 RIVER TOWN TIMES					
00096959	ADVERTISING		1108 12-Sep-2018	12-Sep-2018	
10-5-1001015-0312	ELECTION EXPENSES				87.26
Department Totals :					631.85
<hr/>					
DEPARTMENT 1001020 ADMINISTRATION					
ADV329 ADVANCE BUSINESS SYSTEMS					
642933	SEALING BRUSHES KIT FOR POSTAGE MACHINE AT TOWN HALL		1031 21-Aug-2018	21-Aug-2018	
10-5-1001020-0304	POSTAGE & COURIER				81.30
CAR274 CARTER JUDY					
AUGUST 30, 21	REIMBURSEMENT OF MATERIAL 3 LABOUR COSTS TO ERECT FENCE TO CLOSE O CLOSED SHERBROOKE ST		1031 30-Aug-2018	30-Aug-2018	
40-7-1001020-0003	CAPITAL - ADMINISTRATION				373.59
COL277 COLAUTTI FLOORS					
00074801	FLOOR REPAIRS		1034 19-May-2018	19-May-2018	
40-7-1001020-0001	TOWN HALL RENOVATIONS				11,051.40
40-7-1001020-0001	TOWN HALL RENOVATIONS				2,226.10
DAR170 DAREM HARDWARE LTD					
218-87705	TOWN HALL RENOVATION SUPPLIES		1006 17-Jul-2018	17-Jul-2018	
40-7-1001020-0001	TOWN HALL RENOVATIONS				2,471.31
ERA010 E.R.A. ARCHITECTS INC.					
25913	ROOF PROJECT TO BE REIMBURSED BY ACF		1108 31-Jul-2018	31-Jul-2018	
40-7-1001020-0005	BELLEVUE PROPERTY				1,398.38
GOL452 GOLDER ASSOCIATES LTD					
962745	WATERFRONT		1108 11-Sep-2018	11-Sep-2018	
40-7-1001020-0006	CONSUL DUFFY'S PROPERTY				22,629.01
MCT455 MCTAGUE LAW FIRM					
146601	LEGAL FEES		1034 11-Jun-2018	11-Jun-2018	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 ADMINISTRATION					
10-5-1001020-0325	LEGAL FEES				276.85
147405	LEGAL FEES		1034 14-Aug-2018	14-Aug-2018	
10-5-1001020-0325	LEGAL FEES				2,570.95
NEO150 NEOPOST LEASING SERVICES CANADA LTD					
6194361	LIBRO CENTRE POSTAGE MACHINE LEASE		1031 15-Aug-2018	15-Aug-2018	
10-5-1001020-0304	POSTAGE & COURIER				532.03
PUR700 PUROLATOR INC.					
438857641	GLOBAL COURIER		1088 10-Aug-2018	10-Aug-2018	
10-5-1001020-0304	POSTAGE & COURIER				15.82
438857642	COURIER		1088 10-Aug-2018	10-Aug-2018	
10-5-1001020-0304	POSTAGE & COURIER				14.98
438916862	COURIER		1088 17-Aug-2018	17-Aug-2018	
10-5-1001020-0304	POSTAGE & COURIER				99.21
438984451	COURIER		1088 24-Aug-2018	24-Aug-2018	
10-5-1001020-0304	POSTAGE & COURIER				13.32
RAY273 RAY BOWER APPRAISAL SERVICES INC.					
18051002	APPRAISAL REPORT		1034 28-May-2018	28-May-2018	
40-7-1001020-0003	CAPITAL - ADMINISTRATION				3,390.00
18071001	APPRAISAL		1034 23-Jul-2018	23-Jul-2018	
40-7-1001020-0003	CAPITAL - ADMINISTRATION				621.50
ROB166 ROBERTSON RESTORATION; 818185 ONTARIO INC.					
059-18	ROOF PROJECT TO BE REIMBURSED BY ACF		1088 10-Aug-2018	10-Aug-2018	
40-7-1001020-0005	BELLEVUE PROPERTY				58,619.88
RTT067 RIVER TOWN TIMES					
00096554	ADVERTISING		1006 18-Aug-2018	18-Aug-2018	
10-5-1001020-0307	ADVERTISING				174.52
10-5-1001020-0307	ADVERTISING				87.26
10-5-1001020-0307	ADVERTISING				141.02
10-5-1001020-0307	ADVERTISING				141.02
10-5-1001020-0307	ADVERTISING				141.02
40-7-1001020-0005	BELLEVUE PROPERTY				87.26
00096679	ADVERTISING		1034 15-Aug-2018	15-Aug-2018	
10-5-1001020-0307	ADVERTISING				174.52
10-5-1001020-0307	ADVERTISING				94.80
10-5-1001020-0307	ADVERTISING				276.17
10-5-1001020-0307	ADVERTISING				268.26
10-5-1001020-0307	ADVERTISING				268.26
10-5-1001020-0307	ADVERTISING				87.26
00096739	ADVERTISING		1006 22-Aug-2018	22-Aug-2018	
10-5-1001020-0307	ADVERTISING				174.52
10-5-1001020-0307	ADVERTISING				87.26
10-5-1001020-0307	ADVERTISING				268.26
10-5-1001020-0307	ADVERTISING				263.74
10-5-1001020-0307	ADVERTISING				271.65
10-5-1001020-0307	ADVERTISING				271.65
00096816	ADVERTISING		1031 29-Aug-2018	29-Aug-2018	
10-5-1001020-0307	ADVERTISING				174.51
10-5-1001020-0307	ADVERTISING				262.61
00096879	ADVERTISING		1089 05-Sep-2018	05-Sep-2018	
10-5-1001020-0307	ADVERTISING				261.77
00096959	ADVERTISING		1108 12-Sep-2018	12-Sep-2018	
10-5-1001020-0307	ADVERTISING				145.54
10-5-1001020-0307	ADVERTISING				244.53
10-5-1001020-0307	ADVERTISING				174.52
VER944 VERHAEGEN STUBBERFIELD HARTLEY					



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 ADMINISTRATION					
00000340	PROFESSIONAL FEES	1034	28-May-2018	28-May-2018	
40-7-1001020-0003	CAPITAL - ADMINISTRATION				2,412.70
00000499	PROFESSIONAL FEES	1034	05-Jul-2018	05-Jul-2018	
40-7-1001020-0003	CAPITAL - ADMINISTRATION				1,035.58
00000514	PROFESSIONAL FEES	1034	10-Jul-2018	10-Jul-2018	
40-7-1001020-0003	CAPITAL - ADMINISTRATION				1,900.62
WIN137 WINDSOR-ESSEX COUNTY HUMANE SOCIETY					
19028045	CAT INTAKE PROGRAM	1034	17-Aug-2018	17-Aug-2018	
10-5-1001020-0353	GRANTS TO ORGANIZATIONS				550.00
JULY 31, 2018	SPAY,NEUTER PROGRAM/VOUCHERS	1034	31-Jul-2018	31-Jul-2018	
10-5-1001020-0353	GRANTS TO ORGANIZATIONS				600.00
WIN365 WINDSOR STAR					
4022080WIN	JOB AD	1034	31-Aug-2018	31-Aug-2018	
10-5-1001020-0307	ADVERTISING				659.88
Department Totals :					118,086.34

DEPARTMENT 1001021 TREASURY					
FIR350 FIRST STOP SERVICES					
3413		1034	31-Aug-2018	31-Aug-2018	
10-5-1001021-0301	OFFICE SUPPLIES				18.84
MOR26 MORNEAU SHEPELL LTD.					
AUGUST 2018	822030, 822031, 822032, 822033 AUGUST 2018	1006	01-Aug-2018	01-Aug-2018	
10-5-1001021-0207	BENEFITS - LIFE & DISABILITY				83.21
SEPTEMBER 2	839007, 839008, 839009, 839010 SEPTEMBER 2018	1108	01-Sep-2018	01-Sep-2018	
10-5-1001021-0207	BENEFITS - LIFE & DISABILITY				83.21
PUR663 PURE WATER BRAND					
AUGUST 2018	AUGUST 2018 INVOICES 000282066, 000283495, 000284482	1034	31-Aug-2018	31-Aug-2018	
10-5-1001021-0301	OFFICE SUPPLIES				23.27
Department Totals :					208.53

DEPARTMENT 1001022 CLERKS					
CLA508 CLAIMSPRO INC.					
33620-618750	DEDUCTIBLE	1108	13-Apr-2018	13-Apr-2018	
10-5-1001022-0506	INSURANCE DEDUCTIBLE				295.00
EXP407 407 EXPRESS TOLL ROUTE					
AUG 21, 2018	TRANSPONDER RENTAL FEE	1006	21-Aug-2018	21-Aug-2018	
10-5-1001022-0402	VEHICLE & EQUIP MAINTENANCE				4.46
FIR350 FIRST STOP SERVICES					
3413		1034	31-Aug-2018	31-Aug-2018	
10-5-1001022-0301	OFFICE SUPPLIES				18.83
MOR26 MORNEAU SHEPELL LTD.					
AUGUST 2018	822030, 822031, 822032, 822033 AUGUST 2018	1006	01-Aug-2018	01-Aug-2018	
10-5-1001022-0207	BENEFITS - LIFE & DISABIL - CLERKS				16.65
SEPTEMBER 2	839007, 839008, 839009, 839010 SEPTEMBER 2018	1108	01-Sep-2018	01-Sep-2018	
10-5-1001022-0207	BENEFITS - LIFE & DISABIL - CLERKS				16.64
PUR663 PURE WATER BRAND					
AUGUST 2018	AUGUST 2018 INVOICES 000282066, 000283495, 000284482	1034	31-Aug-2018	31-Aug-2018	
10-5-1001022-0301	OFFICE SUPPLIES				23.27
RTT067 RIVER TOWN TIMES					
000096554	ADVERTISING	1006	18-Aug-2018	18-Aug-2018	
10-5-1001022-2002	TRANSFER TO RESERVE				284.40

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001022 CLERKS					
TOT060 TOTALLYONE CORPORATE OFFICE					
13812	CELL PHONE RENEWAL FOR DEPUTY CLERK	1088	30-Jul-2018	30-Jul-2018	
10-5-1001022-0345	CELL PHONE EXPENSE - CLERKS				429.95
Department Totals :					1,089.20

DEPARTMENT 1001023 C.A.O.					
FIR350 FIRST STOP SERVICES					
3413		1034	31-Aug-2018	31-Aug-2018	
10-5-1001023-0301	OFFICE SUPPLIES				18.84
IAT100 IATONNA MANAGEMENT INC					
JULY 21, 2018	PROFESSIONAL FEES	1088	21-Jul-2018	21-Jul-2018	
10-5-1001023-0327	PROFESSIONAL FEES				3,573.00
IMP683 4IMPRINT INC.					
6544712	OFFICE SUPPLIES	1034	07-Aug-2018	07-Aug-2018	
10-5-1001023-0301	OFFICE SUPPLIES				281.44
MIC097 MICHAEL CHARBONNEAU GRAPHICS & DESIGN					
2018-3151	DESIGN GRAPHICS ON WINDSOR EXPLORER	1108	14-Sep-2018	14-Sep-2018	
10-5-1001023-0327	PROFESSIONAL FEES				922.08
MOR26 MORNEAU SHEPELL LTD.					
AUGUST 2018	822030, 822031, 822032, 822033 AUGUST 2018	1006	01-Aug-2018	01-Aug-2018	
10-5-1001023-0207	BENEFITS - LIFE & DISABIL - C.A.O.				24.96
SEPTEMBER 2	839007, 839008, 839009, 839010 SEPTEMBER 2018	1108	01-Sep-2018	01-Sep-2018	
10-5-1001023-0207	BENEFITS - LIFE & DISABIL - C.A.O.				24.96
PUR663 PURE WATER BRAND					
AUGUST 2018	AUGUST 2018 INVOICES 000282066, 000283495, 000284482	1034	31-Aug-2018	31-Aug-2018	
10-5-1001023-0301	OFFICE SUPPLIES				23.27
Department Totals :					4,868.55

DEPARTMENT 1001024 HUMAN RESOURCES					
EDG002 EDGE SAFETY TRAINING SOLUTIONS A DIVISION OF					
91235	CPR AED TRAINING	1108	07-Sep-2018	07-Sep-2018	
10-5-1001024-0250	HEALTH AND SAFETY - HUMAN RESOURCES				937.90
91236	CPR AED TRAINING	1108	17-Sep-2018	17-Sep-2018	
10-5-1001024-0250	HEALTH AND SAFETY - HUMAN RESOURCES				2,339.10
MOR26 MORNEAU SHEPELL LTD.					
AUGUST 2018	822030, 822031, 822032, 822033 AUGUST 2018	1006	01-Aug-2018	01-Aug-2018	
10-5-1001024-0207	BENEFITS - LIFE & DISABIL - HUMAN RESOUR				16.64
SEPTEMBER 2	839007, 839008, 839009, 839010 SEPTEMBER 2018	1108	01-Sep-2018	01-Sep-2018	
10-5-1001024-0207	BENEFITS - LIFE & DISABIL - HUMAN RESOUR				16.64
Department Totals :					3,310.28

DEPARTMENT 1001025 INFORMATION TECHNOLOGY					
APP302 APPLIED COMPUTER SOLUTIONS INC					
41990	BARRACUDA SECURITY RENEWAL & MESSAGE ARCHIVER RENEWAL	1006	18-Aug-2018	18-Aug-2018	
10-5-1001025-0310	COMPUTER MAINTENANCE				5,158.98
CIT913 CITYVIEW A DIVISION OF N HARRIS					
CT039280	CITYVIEW IMPLEMENATION MILESTONE	1034	23-Aug-2018	23-Aug-2018	
40-7-1001025-0008	FINANCIAL SYSTEMS				14,040.26
DIR572 DIRECTDIAL.COM					
IN63042	CELL CHARGING CABLES	1031	24-Aug-2018	24-Aug-2018	
10-5-1001025-0345	CELL PHONE				132.21

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G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 1001025 INFORMATION TECHNOLOGY

MOR26 MORNEAU SHEPELL LTD.

AUGUST 2018 822030, 822031, 822032, 822033 AUGUST 2018		1006	01-Aug-2018	01-Aug-2018	
10-5-1001025-0207	BENEFITS - LIFE & DISABILITY				33.28
SEPTEMBER 2 839007, 839008, 839009, 839010 SEPTEMBER 2018		1108	01-Sep-2018	01-Sep-2018	
10-5-1001025-0207	BENEFITS - LIFE & DISABILITY				33.28

SCH320 SCHOOLEY MITCHELL

EC0574 CONSULTING SERVICES FOR COST SAVINGS PHONE LINES AND LONG DISTANCE		1034	23-Jul-2018	23-Jul-2018	
10-5-1001025-0315	TELEPHONE				5,854.37

TOS075 TOSHIBA BUISNESS SOLUTIONS; A DIVISION OF

AR3457390 99 THOMAS ROAD COPIER USAGE & MAINTENANCE		1031	19-Jun-2018	19-Jun-2018	
10-5-1001025-0308	PHOTOCOPIES				1.13
AR3457391 COPIER USAGE AND MAINTENANCE		1031	19-Jun-2018	19-Jun-2018	
10-5-1001025-0308	PHOTOCOPIES				4,375.96
AR3505974 99 THOMAS RD COPIER USAGE AND MAINTENANCE		1031	23-Aug-2018	23-Aug-2018	
10-5-1001025-0308	PHOTOCOPIES				1.63
AR3505975 COPIER USAGE AND MAINTENANCE		1031	23-Aug-2018	23-Aug-2018	
10-5-1001025-0308	PHOTOCOPIES				1,829.64
Department Totals :					31,460.74

DEPARTMENT 1001029 RECORDS RETENTION

FIR350 FIRST STOP SERVICES

3379 RECORDS MANAGEMENT		1031	29-Aug-2018	29-Aug-2018	
10-5-1001029-0317	BUILDING MAINTENANCE - RECORDS RETENTION				1,011.32

INF001 THE INFORMATION PROFESSIONALS

LU-005 MANAGEMENT		1006	26-Aug-2018	26-Aug-2018	
10-5-1001029-0317	BUILDING MAINTENANCE - RECORDS RETENTION				339.00

Department Totals : 1,350.32

DEPARTMENT 1008030 UNFINANCED DRAINS

BAI027 BAIRD AE

17-120-10 ENGINEERING FEES		1006	02-Aug-2018	02-Aug-2018	
10-1-1008030-9589	SHUELL CREEK DRAIN				2,983.46

D&D100 D & D EXCAVATING & DRAINAGE

352 MAINTENANCE - OUTLET CLEARING		1088	25-Aug-2018	25-Aug-2018	
10-1-1008030-8120	BAILEY'S BEACH DRAIN & PUMP				1,271.25
355 CULVERT REPLACEMENT FOR ACCESS ON THE COOK DRAIN		1108	20-Sep-2018	20-Sep-2018	
10-1-1008030-9594	COOK DRAIN- NEW BRIDGE FOR RENAUD				7,595.86

RTT067 RIVER TOWN TIMES

00096679 ADVERTISING		1034	15-Aug-2018	15-Aug-2018	
10-1-1008030-9010	LEO BEAUDOIN DRAIN IMPROVEMENTS				87.26

Department Totals : 11,937.83

DEPARTMENT 2010000 FIRE DEPARTMENT

AND110 ANDERSON ROGER

7771860 LADDER REPAIR		1089	04-Sep-2018	04-Sep-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				403.97

BOO105 BOOKSTORE - ANNEX PUBLISHING & PRINTING

IN61109 COURSE BOOKS		1006	09-Jul-2018	09-Jul-2018	
10-5-2010000-0350	MEMBERSHIPS				439.41

FIR100 FIRE MARSHALL'S PUBLIC FIRE SAFETY COUNCIL

IIIN152356 FDSOA BOOKS		1089	04-Sep-2018	04-Sep-2018	
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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000 FIRE DEPARTMENT					
10-5-2010000-0254	FIRE FIGHTER TRAINING				1,846.95
GRE679 GREG BAILEY LTD					
000051082	HYDRAULIC PARTS - AERIAL	1006	14-Aug-2018	14-Aug-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				55.51
HER247 HERITAGE TIRE SALES INC.					
117857	TRUCK CLEANER	1006	08-Aug-2018	08-Aug-2018	
10-5-2010000-0318	JANITORIAL				76.28
KEL198 KELCOM RADIO DIVISION					
102017113	CREDIT - BILLING ERROR	1031	25-Jul-2018	25-Jul-2018	
10-5-2010000-0319	COMMUNICATION EQUIP MAINTENANCE				-6,152.85
102017114	CREDIT - BILLING ERROR	1031	25-Jul-2018	25-Jul-2018	
10-5-2010000-0319	COMMUNICATION EQUIP MAINTENANCE				-6,152.85
102017115-1	CREDIT - BILLING ERROR	1031	25-Jul-2018	25-Jul-2018	
10-5-2010000-0319	COMMUNICATION EQUIP MAINTENANCE				-800.04
102017116-1	CREDIT KELCOM - BILLING ERROR	1034	25-Jul-2018	25-Jul-2018	
10-5-2010000-0319	COMMUNICATION EQUIP MAINTENANCE				-800.04
105009892-1	FORD 250 - KELCOM SET-UP	1031	30-Jul-2018	30-Jul-2018	
10-5-2010000-0424	COMMUNICATON EQUIPMENT				266.70
105009893-1	F250 KELCOM SET-UP	1031	30-Jul-2018	30-Jul-2018	
10-5-2010000-0424	COMMUNICATON EQUIPMENT				266.70
80009474	KELCOM RADIO AIRTIME	1031	25-Jul-2018	25-Jul-2018	
10-5-2010000-0319	COMMUNICATION EQUIP MAINTENANCE				5,352.81
80009475	KELCOM RADIO AIRTIME	1031	25-Jul-2018	25-Jul-2018	
10-5-2010000-0319	COMMUNICATION EQUIP MAINTENANCE				5,352.81
80009522	RADIO AIRTIME	1031	16-Aug-2018	16-Aug-2018	
10-5-2010000-0319	COMMUNICATION EQUIP MAINTENANCE				5,352.81
KEN122 KENT COMPRESSOR CO					
028602	COMPRESSOR REPAIR	1006	21-Aug-2018	21-Aug-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				93.40
MAL256 MALDEN AUTOMOTIVE					
5294-175959	REAR BRAKE PARTS FOR #C-1	1031	28-Aug-2018	28-Aug-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				331.58
5294-175976	PARKING BRAKE PARTS # C-1	1031	29-Aug-2018	29-Aug-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				58.79
5294-175977	LEFT FRONT BRAKE HOSE FOR # C-1	1031	29-Aug-2018	29-Aug-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				33.84
5294-175979	CREDIT FOR RETURNED PART FOR # C-1	1031	29-Aug-2018	29-Aug-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				-5.80
5294-175996	LEFT FRONT CALIPER FOR #C-1 CORE RETURNED FOR CREDIT	1031	29-Aug-2018	29-Aug-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				233.03
5294-176233	CREDIT FOR CORE RETURN	1108	04-Sep-2018	04-Sep-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				-117.52
5294-176774	DRIVE BELT & WIPER BLADES FOR # C-3	1108	12-Sep-2018	12-Sep-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				74.49
MLS149 M&L SUPPLY FIRE & SAFETY - 3635112					
0000151378	SCBA BRACKETS	1006	10-Aug-2018	10-Aug-2018	
10-5-2010000-0420	EQUIPMENT				1,045.05
MOR26 MORNEAU SHEPELL LTD.					
AUGUST 2018 822030, 822031, 822032, 822033	AUGUST 2018	1006	01-Aug-2018	01-Aug-2018	
10-5-2010000-0207	BENEFITS - LIFE & DISABIL				532.50
SEPTEMBER 2 839007, 839008, 839009, 839010	SEPTEMBER 2018	1108	01-Sep-2018	01-Sep-2018	
10-5-2010000-0207	BENEFITS - LIFE & DISABIL				532.50
MSJ355 MSJ AUTOMOTIVE SERVICE LTD					

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE DEPARTMENT				
103807	TRANSIT - KUSSMAUL	1006	01-Aug-2018	01-Aug-2018	
10-5-2010000-0420	EQUIPMENT				2,328.91
PHI254	PHILLIPS FIRE SUPPRESSION				
1332	CYLINDER TESTING	1088	25-Jun-2018	25-Jun-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				697.83
RCA067	RCAP LEASING INC.				
1738483	SIREN LEASING	1006	03-Aug-2018	03-Aug-2018	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				1,664.53
SAN107	SANIGEAR				
13172	GEAR CLEANING	1006	20-Aug-2018	20-Aug-2018	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				179.56
13210	PPE CLEAN AND REPAIR	1088	27-Aug-2018	27-Aug-2018	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				118.09
13226	PPE CLEAN AND REPAIR	1088	29-Aug-2018	29-Aug-2018	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				102.83
13267	PPE CLEANING	1108	11-Sep-2018	11-Sep-2018	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				281.48
SPA256	SPARTAN SLING MANUFACTURING INC.				
1808206	EQUIPMENT	1088	21-Aug-2018	21-Aug-2018	
10-5-2010000-0420	EQUIPMENT				156.62
ULI350	ULINE CANADA CORPORATION				
4587512	VELCRO	1088	15-Aug-2018	15-Aug-2018	
10-5-2010000-0318	JANITORIAL				83.50
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE				
121616	PATRS TRANSIT	1006	15-Aug-2018	15-Aug-2018	
10-5-2010000-0420	EQUIPMENT				32.08
WIN101	WINDSOR SPRING & ALIGNMENT				
2647	LADDER 1	1006	23-Jul-2018	23-Jul-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				5,954.61
WOR415	WORK AUTHORITY				
479075	FFING BOOTS, NEW RECRUITS	1089	09-Sep-2018	09-Sep-2018	
10-5-2010000-0420	EQUIPMENT				450.00
Department Totals :					20,370.07

DEPARTMENT 2012018	CAPITAL				
BRO291	BROOKER MARY ANNE				
AUGUST 15, 2I UNIFORMS ALTERATION		1088	18-Aug-2018	18-Aug-2018	
40-7-2012018-0005	UNIFORMS				12.00
AUGUST 29, 2I INVOICES 24 & 37, UNIFORM ALTERATIONS		1006	29-Aug-2018	29-Aug-2018	
40-7-2012018-0005	UNIFORMS				30.00
DOW547	DOWLER KARN				
478459	PROPANE REFILL	1088	31-Aug-2018	31-Aug-2018	
40-7-2012018-0004	TRAINING SIMULATOR				25.35
FIS001	FISHER'S REGALIA & UNIFORM ACCOUTREMENTS CO.				
40186	UNIFORM TIES	1006	23-Aug-2018	23-Aug-2018	
40-7-2012018-0005	UNIFORMS				472.91
FOR053	FORT GARRY FIRE TRUCKS LTD.				
28855	FGFT FIRE TANKER BODY, AFTS17W5	1119	28-Aug-2018	28-Aug-2018	
40-7-2012018-0001	REPLACE MAC/PUMPER/TANKER				291,211.17
FRO400	FRONTLINE OUTFITTERS				
0000038025	UNIFORM SHIRTS	1006	16-Aug-2018	16-Aug-2018	
40-7-2012018-0005	UNIFORMS				594.58

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2012018	CAPITAL				
UNI351 UNIFORM UNIFORMS					
48444 UNIFORM CAPS		1006	15-Aug-2018	15-Aug-2018	
40-7-2012018-0005 UNIFORMS					781.96
Department Totals :					293,127.97

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000	POLICE DEPARTMENT				
AGR835 AGRIS CO-OPERATIVE LTD					
600052008 GASOLINE		1006	07-Aug-2018	07-Aug-2018	
10-5-2020000-0401 GASOLINE					1,287.04
600052176 GASOLINE		1006	14-Aug-2018	14-Aug-2018	
10-5-2020000-0401 GASOLINE					1,550.10
600052348 GASOLINE		1006	21-Aug-2018	21-Aug-2018	
10-5-2020000-0401 GASOLINE					1,449.08
600052509 GASOLINE -		1031	28-Aug-2018	28-Aug-2018	
10-5-2020000-0401 GASOLINE					1,489.62
600052719 GASOLINE		1089	04-Sep-2018	04-Sep-2018	
10-5-2020000-0401 GASOLINE					1,582.58
600052957 GASOLINE		1108	11-Sep-2018	11-Sep-2018	
10-5-2020000-0401 GASOLINE					1,461.64
APP302 APPLIED COMPUTER SOLUTIONS INC					
41990 BARRACUDA SECURITY RENEWAL & MESSAGE ARCHIVER RENEWAL		1006	18-Aug-2018	18-Aug-2018	
10-5-2020000-0310 COMPUTER MAINTENANCE					765.80
CAR645 CARRIER CENTERS					
04P442597 FILTERS FOR CRUISERS		1031	20-Aug-2018	20-Aug-2018	
10-5-2020000-0402 VEHICLE & EQUIPMENT MTCE.					33.22
04P443045 FILTERS FOR CRUISERS		1088	30-Aug-2018	30-Aug-2018	
10-5-2020000-0402 VEHICLE & EQUIPMENT MTCE.					45.38
CIT350 CITY OF WINDSOR					
0000173425 JOINT COURT COSTS		1088	16-Aug-2018	16-Aug-2018	
10-5-2020000-0323 JOINT COURT COSTS					6,250.00
COU132 COUNTY TOWING INC.					
63726 # 305 TOWED		1108	05-Sep-2018	05-Sep-2018	
10-5-2020000-0402 VEHICLE & EQUIPMENT MTCE.					183.63
G4S405 G4S SECURE SOLUTIONS (CANADA) LTD					
10011600 PRISONER GUARDS		1006	18-Aug-2018	18-Aug-2018	
10-5-2020000-0371 PRISONER EXPENSES					317.81
8952323 A PRISONER GUARDS		1034	07-Jul-2018	07-Jul-2018	
10-5-2020000-0307 ADVERTISING					339.00
HEC021 CONVERGINT TECHNOLOGIES LTD					
W620645 REPLACED ANALOG CAMERAS IN CELLS		1031	24-Aug-2018	24-Aug-2018	
10-5-2020000-0317 BUILDING MAINTENANCE					2,084.85
W630947 CARD ACCESS TO BUILDING		1088	31-Aug-2018	31-Aug-2018	
10-5-2020000-0317 BUILDING MAINTENANCE					402.56
KEL198 KELCOM RADIO DIVISION					
80009270 RADIO MAINTENANCE		1031	15-Jun-2018	15-Jun-2018	
10-5-2020000-0319 RADIO MAINTENANCE					571.78
80009271 RADIO MAINTENANCE		1031	15-Jun-2018	15-Jun-2018	
10-5-2020000-0319 RADIO MAINTENANCE					197.75
80009524 RADIO MAINTENANCE		1034	16-Aug-2018	16-Aug-2018	
10-5-2020000-0319 RADIO MAINTENANCE					571.78
80009525 RADIO MAINTENANCE		1034	16-Aug-2018	16-Aug-2018	
10-5-2020000-0319 RADIO MAINTENANCE					197.75



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
KEL363 KEL COMMUNICATIONS LTD					
RC00004229	RADIO MAINTENANCE	1035	01-Sep-2018	01-Sep-2018	
10-5-2020000-0319	RADIO MAINTENANCE				435.10
LUC289 LUCAS WORKS! (WINDSOR) INC.					
115576	PROFESSIONAL FEES	1035	05-Sep-2018	05-Sep-2018	
10-5-2020000-0327	PROFESSIONAL FEES				615.93
MAL256 MALDEN AUTOMOTIVE					
5294-175425	REPLACED ONE WIPER BLADE# 302	1031	20-Aug-2018	20-Aug-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				14.41
5294-176256	WIPER BLADES FOR # 312	1089	04-Sep-2018	04-Sep-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				43.22
5294-176292	WIPER BLADES FOR #303	1089	05-Sep-2018	05-Sep-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				31.23
5294-176480	REPLACED 4 WHEEL MATS ON # 312	1108	07-Sep-2018	07-Sep-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				14.60
5294-176488	REPLACED THE LEFT WIPER BLADE #302	1108	07-Sep-2018	07-Sep-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				15.62
MAS108 MASTER CLEANERS					
77779	DRY CLEANING	1006	31-Jul-2018	31-Jul-2018	
10-5-2020000-0253	CLEANING				19.33
MCT455 MCTAGUE LAW FIRM					
147695	LEGAL FEES	1108	12-Sep-2018	12-Sep-2018	
10-5-2020000-0325	LEGAL FEES				1,762.55
MDC153 M.D.CHARLTON CO. LTD					
777291	BELT	1006	03-Jul-2018	03-Jul-2018	
10-5-2020000-0252	UNIFORMS				79.99
MET052 METRO KING PEST CONTROL INC.					
2140	MONTHLY SERVICE AT VARIOUS LOCATIONS	1034	30-Jun-2018	30-Jun-2018	
10-5-2020000-0317	BUILDING MAINTENANCE				33.90
MIN107 MINISTER OF FINANCE ONTARIO POLICE COLLEGE					
082287	COURSE REGISTRATION	1006	09-Feb-2018	09-Feb-2018	
10-5-2020000-0254	POLICE TRAINING				100.00
MOR26 MORNEAU SHEPELL LTD.					
AUGUST 2018 822030, 822031, 822032, 822033	AUGUST 2018	1006	01-Aug-2018	01-Aug-2018	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				282.90
SEPTEMBER 2 839007, 839008, 839009, 839010	SEPTEMBER 2018	1108	01-Sep-2018	01-Sep-2018	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				282.90
MOR287 MORPHO CANADA INC.					
2018-6253	LIVESCAN SUPPORTUNTIL DEC 31, 2018	1031	22-Aug-2018	22-Aug-2018	
10-5-2020000-0310	COMPUTER MAINTENANCE				1,437.36
RAC462 RACICOT CHRYSLER					
CCCS249313	# 306 REPAIRS	1108	31-Jul-2018	31-Jul-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				89.87
ROY120 ROYAL CANADIAN MOUNTED PO					
1800001658	RCMP FINGERPRINTS	1088	13-Aug-2018	13-Aug-2018	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				25.00
STA05 STAPLES BUSINESS DEPOT					
48288010	REFILL DR GRIP GEL INK - PEN	1031	28-Aug-2018	28-Aug-2018	
10-5-2020000-0301	OFFICE SUPPLIES				11.73
STA444 STAPLES ADVANTAGE (MIS C/O T04446C					
48180105	OFFICE SUPPLIES	1006	14-Aug-2018	14-Aug-2018	
10-5-2020000-0301	OFFICE SUPPLIES				215.05

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
48257559	OFFICE SUPPLIES	1006	23-Aug-2018	23-Aug-2018	
10-5-2020000-0301	OFFICE SUPPLIES				113.40
THO199 THOMSON REUTERS CANADA					
8654192	LAW BOOKS	1006	18-Aug-2018	18-Aug-2018	
10-5-2020000-0301	OFFICE SUPPLIES				621.77
TOS075 TOSHIBA BUISNESS SOLUTIONS; A DIVISION OF					
AR3457389	PHOTOCOPIER USAGE AND MAINTENANCE	1031	19-Jun-2018	19-Jun-2018	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				99.16
AR3505973	PHOTOCOPIER USAGE AND MAINTENANCE	1031	23-Aug-2018	23-Aug-2018	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				105.58
TRI249 TRI GRAPHICS					
5281	ENVELOPES	1006	16-Aug-2018	16-Aug-2018	
10-5-2020000-0301	OFFICE SUPPLIES				201.14
5289	BUISNESS CARDS	1031	30-Aug-2018	30-Aug-2018	
10-5-2020000-0301	OFFICE SUPPLIES				110.74
TUR070 TURRIS SITES DEVELOPMENT CORP.					
456385	RADIO TOWERS	1006	01-Sep-2018	01-Sep-2018	
10-5-2020000-0319	RADIO MAINTENANCE				606.26
VIC02 VICTIM SERVICES OF WINDSOR & ESSEX COUNTY					
AUGUST 2018	COMMUNITY SERVICES	1034	31-Aug-2018	31-Aug-2018	
10-5-2020000-0370	COMMUNITY SERVICES				150.00
Department Totals :					28,300.11

DEPARTMENT 2022012 POLICE CAPITAL					
JOE055 JOE MELOCHE FORD SALES LTD					
3966	NEW 301 PICK UP	1006	13-Aug-2018	13-Aug-2018	
40-7-2022012-0001	VEHICLE REPLACEMENT				36,488.22
4111	NEW CRUISER # 302	1108	10-Sep-2018	10-Sep-2018	
40-7-2022012-0001	VEHICLE REPLACEMENT				29,072.64
Department Totals :					65,560.86

DEPARTMENT 2043010 BUILDING DEPARTMENT					
FIR350 FIRST STOP SERVICES					
3413		1034	31-Aug-2018	31-Aug-2018	
10-5-2043010-0301	OFFICE SUPPLIES				18.83
HER247 HERITAGE TIRE SALES INC.					
117959	LEAKING TIRE REPAIRED	1031	16-Aug-2018	16-Aug-2018	
10-5-2043010-0402	VEHICLE & EQUIPMENT MTCE.				45.20
MOR26 MORNEAU SHEPELL LTD.					
AUGUST 2018	822030, 822031, 822032, 822033	1006	01-Aug-2018	01-Aug-2018	
10-5-2043010-0207	BENEFITS - LIFE & DISABIL				24.96
SEPTEMBER 2	839007, 839008, 839009, 839010	1108	01-Sep-2018	01-Sep-2018	
10-5-2043010-0207	BENEFITS - LIFE & DISABIL				24.96
Department Totals :					113.95

DEPARTMENT 2043015 LICENSING AND ENFORCEMENT					
EMB151 EMBREE INDUSTRIES LIMITED					
106950	2019 DOG TAGS	1108	11-Sep-2018	11-Sep-2018	
10-5-2043015-0901	ANIMAL CONTROL - TAGS				467.93
KEL198 KELCOM RADIO DIVISION					
80009526	EQUIPMENT	1031	16-Aug-2018	16-Aug-2018	



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2043015	LICENSING AND ENFORCEMENT				
10-5-2043015-0420	SMALL EQUIPMENT				200.01
MDC153 M.D.CHARLTON CO. LTD					
76294 UNIFORMS		1108	15-Jun-2018	15-Jun-2018	
10-5-2043015-0252	UNIFORMS - BYLAW ENFORCEMENT				406.35
MON183 MONARCH OFFICE SUPPLY LTD					
102829 OFFICE SUPPLIES		1006	13-Aug-2018	13-Aug-2018	
10-5-2043015-0301	OFFICE SUPPLIES				619.24
MOR26 MORNEAU SHEPELL LTD.					
AUGUST 2018 822030, 822031, 822032, 822033 AUGUST 2018		1006	01-Aug-2018	01-Aug-2018	
10-5-2043015-0207	BENEFITS - LIFE & DISABILITY				33.28
SEPTEMBER 2 839007, 839008, 839009, 839010 SEPTEMBER 2018		1108	01-Sep-2018	01-Sep-2018	
10-5-2043015-0207	BENEFITS - LIFE & DISABILITY				33.28
SOU725 SOUTH HOWARD ANIMAL CLINIC; A DIVISION OF					
240861 AMENI ANIMAL CONTROL		1088	28-Jun-2018	28-Jun-2018	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				50.00
242539 SPAY & NEUTER PROGRAM		1034	20-Aug-2018	20-Aug-2018	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				100.00
TRI249 TRI GRAPHICS					
5286 OFFICE SUPPLIES		1006	21-Aug-2018	21-Aug-2018	
10-5-2043015-0301	OFFICE SUPPLIES				88.14
WIN137 WINDSOR-ESSEX COUNTY HUMANE SOCIETY					
JULY 31, 2018 SPAY,NEUTER PROGRAM/VOUCHERS		1034	31-Jul-2018	31-Jul-2018	
10-5-2043015-0904	ANIMAL CONTROL - OTHER				150.00
SEPTEMBER 2 ANIMAL CONTROL FOR THE MONTH OF SEPTEMBER 2018		1108	01-Sep-2018	01-Sep-2018	
10-5-2043015-0903	ANIMAL CONTROL - CONTRACT				3,333.33
Department Totals :					5,481.56

DEPARTMENT 3010000	PUBLIC WORKS				
AFF062 AFFLECK SHEET METAL INC.					
17248 PLATE FOR COVER		1034	31-Jul-2018	31-Jul-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				1,423.80
ARA105 ARAMARK REFRESHMENT					
678518 COFFEE SUPPLIES		1088	27-Aug-2018	27-Aug-2018	
10-5-3010000-0301	OFFICE SUPPLIES				117.53
CAR645 CARRIER CENTERS					
04P442594 FILTERS FOR SHOP SUPPLY		1031	20-Aug-2018	20-Aug-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				156.49
04P442596 FILTERS FOR SHOP SUPPLY		1031	20-Aug-2018	20-Aug-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				41.99
04P442649 FILTERS FOR # 206		1031	21-Aug-2018	21-Aug-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				79.89
04P442697 REPLACED THE STARTER # 206		1031	22-Aug-2018	22-Aug-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				454.50
04P443402 BLADE FOR # PG-40 AND FILTERS FOR # M-2		1108	10-Sep-2018	10-Sep-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				17.79
04P443464 REPLACED THE RIGHT REAR BRAKE MODULATING VALVE # 306		1108	11-Sep-2018	11-Sep-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				285.95
04P443465 REPLACED THE RIGHT BRAKE MODULATING VALVE # 306		1108	11-Sep-2018	11-Sep-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				285.95
04P443480 PTO COVER FOR #306		1108	11-Sep-2018	11-Sep-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				15.14
04P443485 CREDIT FOR PTO COVER # 306		1108	11-Sep-2018	11-Sep-2018	

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-15.14
04P443486	REPLACED THE PTO COVER # 306	1108	12-Sep-2018	12-Sep-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				23.53
CEL645 C & E LAWN SERVICE					
7710	TILE REPAIR	1088	20-Aug-2018	20-Aug-2018	
10-5-3010000-0765	MUNICIPAL DRAIN EXPENSE				203.40
DEL545 DELTA POWER EQUIPMENT					
P30580	TAILGATE PARTS FOR # PG-11 AND MIRROR FOR # 607	1031	28-Aug-2018	28-Aug-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				63.39
ESS959 ESSEX LINEN SUPPLY LTD					
449752	MAT & RAGS	1031	09-Aug-2018	09-Aug-2018	
10-5-3010000-0301	OFFICE SUPPLIES				69.12
FEE256 THE FEED STORE					
1000188545	PEDICIDE MATERIAL	1031	13-Aug-2018	13-Aug-2018	
10-5-3010000-0735	WEEDCUTTING AND SPRAYING				2,666.80
1000190041	TRIMMER HEAD PARTS FOR PARKS & REPLACED THE ASSEMBLY #WT-2	1108	11-Sep-2018	11-Sep-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				77.69
FIR350 FIRST STOP SERVICES					
3413		1034	31-Aug-2018	31-Aug-2018	
10-5-3010000-0301	OFFICE SUPPLIES				18.83
HER247 HERITAGE TIRE SALES INC.					
118180	REPAIRED ONE TIME ON # DE-01	1031	30-Aug-2018	30-Aug-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				45.20
JOE055 JOE MELOCHE FORD SALES LTD					
IJ02718	FUEL FILTER & COOLANT FOR SM-01	1108	13-Sep-2018	13-Sep-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				145.67
JOE252 JOE JOHNSON EQUIPMENT					
P92558	SUCKTION NOZZLE ROD END FOR #SS-1	1031	09-Aug-2018	09-Aug-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				245.65
KEL198 KELCOM RADIO DIVISION					
80009527	RADIO AIR TIME	1034	16-Aug-2018	16-Aug-2018	
10-5-3010000-0404	VEHICLE & RADIO LICENCES				1,700.09
MAL256 MALDEN AUTOMOTIVE					
5294-175115	BATTERY CORE RETURN CREDIT #110	1031	15-Aug-2018	15-Aug-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-13.56
5294-175246	OIL FILTERS FOR #111	1031	16-Aug-2018	16-Aug-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				7.37
5294-175411	AIR FILTER FOR # M-1	1031	20-Aug-2018	20-Aug-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				8.62
5294-175506	FRONT DIFFERENTIAL OIL FILTER FOR #206	1031	21-Aug-2018	21-Aug-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				4.86
5294-176231	SPARK PLUG FOR # CS-2	1089	04-Sep-2018	04-Sep-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				6.28
5294-176332	OIL FILTER FOR # M-2	1089	05-Sep-2018	05-Sep-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				8.26
5294-176812	LIGHT CORD PLUGS FOR # HB-1	1108	12-Sep-2018	12-Sep-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				12.86
5294-176858	BEARING FOR # SS-1	1108	13-Sep-2018	13-Sep-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				25.30
5294-176904	OIL FOR # SM-01	1108	13-Sep-2018	13-Sep-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				63.66
MOR26 MORNEAU SHEPELL LTD.					



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
AUGUST 2018 822030, 822031, 822032, 822033 AUGUST 2018		1006	01-Aug-2018	01-Aug-2018	
10-5-3010000-0207	BENEFITS - LIFE & DISABIL				108.16
SEPTEMBER 2 839007, 839008, 839009, 839010 SEPTEMBER 2018		1108	01-Sep-2018	01-Sep-2018	
10-5-3010000-0207	BENEFITS - LIFE & DISABIL				108.16
POW372 POWER DISTRIBUTION SUPPLY					
1805 TY WRAP - SIP TYES		1088	23-Aug-2018	23-Aug-2018	
10-5-3010000-0420	EQUIPMENT				423.75
PRI100 PRINCESS AUTO					
1313451 SPRAYING SUPPLIES STORAGE BOX FOR # SU-1		1031	15-Aug-2018	15-Aug-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				181.57
291516 HYDRAULIC GAUGES FOR SHOP SUPPLY		1108	07-Sep-2018	07-Sep-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				55.81
848189 WORK LIGHT & BASE		1088	28-Aug-2018	28-Aug-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				185.29
PUR700 PUROLATOR INC.					
438857644 COURIER		1088	10-Aug-2018	10-Aug-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				5.82
RTT067 RIVER TOWN TIMES					
00096739 ADVERTISING		1006	22-Aug-2018	22-Aug-2018	
10-5-3010000-0735	WEEDCUTTING AND SPRAYING				87.26
00096879 ADVERTISING		1089	05-Sep-2018	05-Sep-2018	
10-5-3010000-0735	WEEDCUTTING AND SPRAYING				87.26
SAF01 SAFETY-KLEEN CANADA INC					
77414059 PAINT GUN CLEANER		1031	10-Aug-2018	10-Aug-2018	
10-5-3010000-0420	EQUIPMENT				207.66
77692330 SW30 ENGINE OIL FOR SHOP SUPPLY		1031	17-Aug-2018	17-Aug-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				637.59
STE366 STERLING FUELS					
0067173 FUEL FOR VECHILES		1031	01-Aug-2018	01-Aug-2018	
10-5-3010000-0401	GASOLINE				2,297.13
0067177 FUEL FOR EQUIPMENT		1031	01-Aug-2018	01-Aug-2018	
10-5-3010000-0401	GASOLINE				414.02
0067178 FUEL FOR TRUCK		1031	01-Aug-2018	01-Aug-2018	
10-5-3010000-0401	GASOLINE				359.61
0067179 FUEL FOR TRUCKS		1031	01-Aug-2018	01-Aug-2018	
10-5-3010000-0401	GASOLINE				501.96
0067180 FUEL FOR EQUIPMENT		1031	01-Aug-2018	01-Aug-2018	
10-5-3010000-0401	GASOLINE				328.65
0067182 FUEL FOR TRUCKS		1031	01-Aug-2018	01-Aug-2018	
10-5-3010000-0401	GASOLINE				946.48
0067183 FUEL FOR EQUIPMENT		1031	01-Aug-2018	01-Aug-2018	
10-5-3010000-0401	GASOLINE				1,035.06
0067347 FUEL FOR VECHILES		1031	08-Aug-2018	08-Aug-2018	
10-5-3010000-0401	GASOLINE				1,799.68
0067686 FUEL FOR VECHILES		1088	16-Aug-2018	16-Aug-2018	
10-5-3010000-0401	GASOLINE				2,374.38
0067695 FUEL FOR TRUCKS		1088	16-Aug-2018	16-Aug-2018	
10-5-3010000-0401	GASOLINE				517.21
0067697 FUEL FOR TRUCKS		1088	16-Aug-2018	16-Aug-2018	
10-5-3010000-0401	GASOLINE				1,599.90
0067698 FUEL FOR EQUIPMENT		1088	16-Aug-2018	16-Aug-2018	
10-5-3010000-0401	GASOLINE				1,146.67
TRA689 TRACTION WINDSOR					

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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 3010000 PUBLIC WORKS							
396291679				HYDRAULIC COUPLERS FOR SHOP SUPPLY	1031 16-Aug-2018	16-Aug-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			41.19
396291684				3" HYDRAULIC HOSE FOR SHOP SUPPLY	1031 16-Aug-2018	16-Aug-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			453.13
396292156				ELECTRICAL SHRINKTUBING FOR SHOP SUPPLY	1031 22-Aug-2018	22-Aug-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			25.41
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE							
121793				TAPE MEASRURE	1031 21-Aug-2018	21-Aug-2018	
10-5-3010000-0420				EQUIPMENT			33.89
WIN984 WINDSOR WIPING CLOTH CO LTD							
PSI-7039				DISPOSABLE RAGS FOR SHOP SUPPLY	1088 31-Aug-2018	31-Aug-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			114.41
WOL533 WOLSELEY CANADA INC							
7060989				REPAIR BROKEN TILE IMESON	1006 18-Aug-2018	18-Aug-2018	
10-5-3010000-0765				MUNICIPAL DRAIN EXPENSE			675.92
WOR415 WORK AUTHORITY							
471043				NEW BOOTS	1006 29-Jul-2018	29-Jul-2018	
10-5-3010000-0161				CLOTHING			250.00
Department Totals :							25,249.94
<hr/>							
DEPARTMENT 3015010 MECHANIC							
MAL256 MALDEN AUTOMOTIVE							
5294-175471				BATTERY MAINTAINER FOR SHOP BOOSTER BATTERY	1031 21-Aug-2018	21-Aug-2018	
10-5-3015010-0420				MECHANIC EQUIPMENT			84.49
PRI100 PRINCESS AUTO							
843313				PROPANE TORCH FOR SHOP USE	1088 22-Aug-2018	22-Aug-2018	
10-5-3015010-0420				MECHANIC EQUIPMENT			67.17
Department Totals :							151.66
<hr/>							
DEPARTMENT 3020000 ROADS							
ESS160 ESSEX TERMINAL RAILWAY CO							
0019439-IN				CROSSING MAINTENANCE	1031 01-Aug-2018	01-Aug-2018	
10-5-3020000-0720				RAILWAY CROSSINGS			304.30
RIV260 RIVARD EXCAVATING LTD							
1586				ROAD CULVERT REPLACEMENT	1031 25-Jun-2018	25-Jun-2018	
10-5-3020000-0730				CULVERTS & BRIDGES			11,207.34
ROL134 ROLLIE'S ROTARY DITCHING INC.							
INV0178				DITCH MAINTENANCE	1031 08-Jul-2018	08-Jul-2018	
10-5-3020000-0756				DITCHING			5,404.51
TOP811 TOP-IT ASPHALT MAINTENANCE INC							
14258				PAINTING IN INTERSECTION	1031 23-Aug-2018	23-Aug-2018	
10-5-3020000-0726				STRIPING & LINE PAINTING			4,576.50
14259				CROSS WALKS PAINTED	1031 07-Jul-2018	07-Jul-2018	
10-5-3020000-0726				STRIPING & LINE PAINTING			5,082.74
14260				ACCESSIBLE PAINTING SPACES	1031 23-Aug-2018	23-Aug-2018	
10-5-3020000-0726				STRIPING & LINE PAINTING			2,921.05
WAL100 WALKER AGGREGATES INC. C/O PROPERTY							
279016				STONE FOR SHOULDER LINE	1088 18-Aug-2018	18-Aug-2018	
10-5-3020000-0715				STONE			188.81
WAL101 WALKER AGGREGATES							
278709				GRAVEL FOR SHOULDERS	1031 04-Aug-2018	04-Aug-2018	



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DEPARTMENT 3020000		ROADS					
10-5-3020000-0715				STONE			1,532.29
Department Totals :							31,217.54
DEPARTMENT 3022017		ROADS CAPITAL					
KIN840	KING LUMINAIRE COMPANY INC						
I-KCA-1807098				STREET LIGHT UPGRADE	1006 14-Jun-2018	14-Jun-2018	
40-7-3022017-0008				LED STREET LIGHTING UPGRADE PRG			1,779.75
SLR626	SLR CONTRACTING GROUP INC.						
M411B #6				PPC # 6	1088 31-Jul-2018	31-Jul-2018	
40-7-3022017-0014				SANDWICH/PICKERING IMPROVEMENTS			120,482.46
WOO4090	WOOD ENVIRONMENTAL & INFRASTRUCTURE SOLUTIONS						
GS5851				GEOTECHNICAL	1006 17-Aug-2018	17-Aug-2018	
40-7-3022017-0014				SANDWICH/PICKERING IMPROVEMENTS			1,199.72
Department Totals :							123,461.93
DEPARTMENT 3022019		ROADS CAPITAL					
PUR700	PUROLATOR INC.						
438984453				COURIER	1088 24-Aug-2018	24-Aug-2018	
40-7-3022019-0001				2019 PRE-ENGINEERING			4.43
WOO4090	WOOD ENVIRONMENTAL & INFRASTRUCTURE SOLUTIONS						
GS5881				GEOTECHNICAL	1088 24-Aug-2018	24-Aug-2018	
40-7-3022019-0001				2019 PRE-ENGINEERING			3,341.78
GS5890				GEOTECHNICAL	1088 24-Aug-2018	24-Aug-2018	
40-7-3022019-0001				2019 PRE-ENGINEERING			3,322.20
Department Totals :							6,668.41
DEPARTMENT 3050000		STREET LIGHTING					
HIC441	HICKS ELECTRIC						
9521				REPAIR ST LIGHTS	1031 10-Aug-2018	10-Aug-2018	
10-5-3050000-0331				GENERAL MAINTENANCE			724.33
HYD02	HYDRO ONE NETWORKS						
AUGUST 21, 2I ACCOUNT # 2002 3689 9936					1034 21-Aug-2018	21-Aug-2018	
10-5-3050000-0316				UTILITIES			522.25
AUGUST 27, 2I ACCOUNT NUMBER 2002 3632 8242					1034 27-Aug-2018	27-Aug-2018	
10-5-3050000-0316				UTILITIES			712.58
AUGUST 31, 2I ACCOUNT # 2002 3632 8242					1034 31-Aug-2018	31-Aug-2018	
10-5-3050000-0316				UTILITIES			91.95
STR10	STRESSCRETE GROUP						
I-SC1-1808022				STREETLIGHT MAINTENANCE	1088 01-Jun-2018	01-Jun-2018	
10-5-3050000-0331				GENERAL MAINTENANCE			3,371.92
Department Totals :							5,423.03
DEPARTMENT 3250000		TRAFFIC CONTROL					
ACT456	ACTION SIGNS & DESIGNS INC.						
11022				SIGNS FOR SHUTTLE SERVICE FOR UNCOMMON FESTIVAL	1031 14-Aug-2018	14-Aug-2018	
10-5-3250000-0741				TRAFFIC SIGNS & DEVICES			833.38
11025				STREET NAME SIGN	1031 15-Aug-2018	15-Aug-2018	
10-5-3250000-0741				TRAFFIC SIGNS & DEVICES			73.45
CED150	CEDAR SIGNS						
51780				SIGNS FOR REPLACEMENT	1088 23-Jul-2018	23-Jul-2018	
10-5-3250000-0741				TRAFFIC SIGNS & DEVICES			9,390.68

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3250000 TRAFFIC CONTROL					
GRE330 GREAT LAKES SAFETY PRODUCTS					
00310378	CROSSING GUARDS UNIFORMS	1006	09-Aug-2018	09-Aug-2018	
10-5-3250000-0252	UNIFORMS				195.67
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
121261	STAKES TO MARK SIGN LOCATIONS	1031	02-Aug-2018	02-Aug-2018	
10-5-3250000-0741	TRAFFIC SIGNS & DEVICES				14.66
121586	MATERIAL FOR SIGN INSTALLATIONS	1031	14-Aug-2018	14-Aug-2018	
10-5-3250000-0741	TRAFFIC SIGNS & DEVICES				192.08
122054	SIGNS & DEVICES	1088	29-Aug-2018	29-Aug-2018	
10-5-3250000-0741	TRAFFIC SIGNS & DEVICES				171.68
Department Totals :					10,871.60
DEPARTMENT 4010000 SANITARY SEWERS					
ONT001 ONTARIO CLEAN WATER AGENCY					
INV000105178	UV LAMPS	1037	20-Jul-2018	20-Jul-2018	
10-5-4010000-0680	LIFE CYCLE EXPENSES				12,437.11
INV000105567	ELECTRICAL	1037	01-Aug-2018	01-Aug-2018	
10-5-4010000-0680	LIFE CYCLE EXPENSES				5,988.57
Department Totals :					18,425.68
DEPARTMENT 4012006 SANITARY SEWER CAPITAL					
CH2154 CH2M HILL CANADA LIMITED					
3297049	ENGINEERING	1006	27-Apr-2018	27-Apr-2018	
40-7-4012006-0056	AWWTP - ABURG WASTEWATER PLANT & ENV. AS				11,124.85
MOU001 MOUSSEAU DELUCA McPHERSON PRINCE					
57912	LEGAL FEES	1006	31-Jul-2018	31-Jul-2018	
40-7-4012006-0056	AWWTP - ABURG WASTEWATER PLANT & ENV. AS				6,784.61
Department Totals :					17,909.46
DEPARTMENT 4012013 WASTEWATER CAPITAL					
CH2154 CH2M HILL CANADA LIMITED					
3298300	ENGINEERING	1006	14-Aug-2018	14-Aug-2018	
40-7-4012013-0003	NEW FORCEMAIN & PUMP STATION				13,322.70
Department Totals :					13,322.70
DEPARTMENT 4012017 WASTEWATER CAPITAL					
ALL537 ALLEN JOHN					
AUGUST 29, 21 REFUND FOR BACKWATER VALVE SUBSIDY		1006	29-Aug-2018	29-Aug-2018	
40-7-4012017-0004	I&I PRG SANITARY SEWER RENEW & REPAIR				1,000.00
CIV330 CIVICA INFRASTRUCTURE INC					
102302	SITE INVESTIGATION	1007	18-Jul-2018	18-Jul-2018	
40-7-4012017-0003	INFLOW & INFILTRATION STUDY - ENG				30,396.39
102331	SITE INVESTIGATION	1007	03-Aug-2018	03-Aug-2018	
40-7-4012017-0003	INFLOW & INFILTRATION STUDY - ENG				24,715.99
KEM839 KEMPFER JENNIFER					
AUGUST 29, 21 REFUND FOR BACKWATER VALVE SUBSIDY		1006	29-Aug-2018	29-Aug-2018	
40-7-4012017-0004	I&I PRG SANITARY SEWER RENEW & REPAIR				1,000.00
MON317 MONTALEONE NICOLAS					
AUGUST 30, 21 REFUND FOR BACKWATER VALVE SUBSIDY		1007	30-Aug-2018	30-Aug-2018	
40-7-4012017-0004	I&I PRG SANITARY SEWER RENEW & REPAIR				1,000.00
NJP045 N.J. PERALTA ENGINEERING LTD					

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DEPARTMENT	4012017	WASTEWATER CAPITAL					
18-132	ENGINEERING				1007 09-Aug-2018	09-Aug-2018	
40-7-4012017-0004				I&I PRG SANITARY SEWER RENEW & REPAIR			3,871.38
WES145	WESTGARTH REG						
SEPTEMBER 2 SUBSIDY					1108 20-Sep-2018	20-Sep-2018	
40-7-4012017-0004				I&I PRG SANITARY SEWER RENEW & REPAIR			1,000.00
Department Totals :							62,983.76

DEPARTMENT	4012018	WASTEWATER CAPITAL					
RTT067	RIVER TOWN TIMES						
00096679	ADVERTISING				1034 15-Aug-2018	15-Aug-2018	
40-7-4012018-0001				SE QUADRANT CLASS EA			276.17
STA310	STANTEC CONSULTING LTD						
1296047	ENGINEERING				1007 25-Jul-2018	25-Jul-2018	
40-7-4012018-0001				SE QUADRANT CLASS EA			7,546.68
1305859	ENGINEERING				1088 29-Aug-2018	29-Aug-2018	
40-7-4012018-0001				SE QUADRANT CLASS EA			24,089.52
Department Totals :							31,912.37

DEPARTMENT	4017720	MCGREGOR SEWERS					
ONT001	ONTARIO CLEAN WATER AGENCY						
INV000105272	OPERATIONS & MAINTENANCE AUGUST 2018				1007 01-Aug-2018	01-Aug-2018	
10-5-4017720-0604				CONTRACT O.C.W.A.			13,453.60
INV000105740	WEED CONTROL				1091 20-Aug-2018	20-Aug-2018	
10-5-4017720-0612				MAINTENANCE ITEMS - OCWA			1,953.79
INV000105741	PUMP MODIFICATIONS				1091 20-Aug-2018	20-Aug-2018	
10-5-4017720-0612				MAINTENANCE ITEMS - OCWA			3,358.08
INV000105742	WELDING				1091 20-Aug-2018	20-Aug-2018	
10-5-4017720-0612				MAINTENANCE ITEMS - OCWA			3,046.64
INV000105743	POWER SUPPLY				1091 20-Aug-2018	20-Aug-2018	
10-5-4017720-0612				MAINTENANCE ITEMS - OCWA			3,470.02
INV000105744	WEEDS CONTROL				1091 20-Aug-2018	20-Aug-2018	
10-5-4017720-0612				MAINTENANCE ITEMS - OCWA			488.45
INV000105746	ANALYZER REPAIR				1091 20-Aug-2018	20-Aug-2018	
10-5-4017720-0612				MAINTENANCE ITEMS - OCWA			1,028.74
INV000106073	CALL IN				1091 24-Aug-2018	24-Aug-2018	
10-5-4017720-0613				OCWA UNEXPECTED ITEMS			740.00
Department Totals :							27,539.32

DEPARTMENT	4017730	EDGEWATER SEWERS					
ONT001	ONTARIO CLEAN WATER AGENCY						
INV000105272	OPERATIONS & MAINTENANCE AUGUST 2018				1007 01-Aug-2018	01-Aug-2018	
10-5-4017730-0604				CONTRACT O.C.W.A.			13,939.25
INV000105758	HATCH MODIFICATION				1090 20-Aug-2018	20-Aug-2018	
10-5-4017730-0612				OCWA MAINTENANCE ITEMS			3,358.08
INV000105761	CUT BERMS DOWN				1090 20-Aug-2018	20-Aug-2018	
10-5-4017730-0612				OCWA MAINTENANCE ITEMS			1,953.79
Department Totals :							19,251.12

DEPARTMENT	4017740	AMHERSTBURG SEWERS					
ESS273	ESSEX POWERLINES CORPORATION						
00222567-00	496 SANDWICH ST S POLLU				1007 16-Aug-2018	16-Aug-2018	
10-5-4017740-0316				UTILITIES - SEWERS			45,163.12

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DEPARTMENT 4017740 AMHERSTBURG SEWERS

ESS360 ESSEX WINDSOR SOLID WASTE AUTH

26813 SLUDGE 1090 31-Jul-2018 31-Jul-2018
 10-5-4017740-0602 LANDFILL CHARGES 5,501.75

HEA693 HEATON SANITATION

32581 MAINTENANCE 1037 19-Jun-2018 19-Jun-2018
 10-5-4017740-0331 GENERAL MAINTENANCE 1,243.00

32849 FLUSHING 1090 27-Aug-2018 27-Aug-2018
 10-5-4017740-0750 SEWER FLUSHING 2,034.00

32850 FLUSHING 1090 28-Aug-2018 28-Aug-2018
 10-5-4017740-0750 SEWER FLUSHING 2,034.00

33076 FLUSHING 1090 29-Aug-2018 29-Aug-2018
 10-5-4017740-0750 SEWER FLUSHING 2,034.00

33078 FLUSHING 1090 31-Aug-2018 31-Aug-2018
 10-5-4017740-0750 SEWER FLUSHING 2,034.00

ONT001 ONTARIO CLEAN WATER AGENCY

INV000105272 OPERATIONS & MAINTENANCE AUGUST 2018 1007 01-Aug-2018 01-Aug-2018
 10-5-4017740-0604 CONTRACT O.C.W.A. 28,250.85

INV000105763 PRV REPLACEMENT 1090 20-Aug-2018 20-Aug-2018
 10-5-4017740-0612 OCWA MAINTENANCE ITEMS 353.62

INV000105767 PRESSURE RELIEF VALVE 1090 20-Aug-2018 20-Aug-2018
 10-5-4017740-0612 OCWA MAINTENANCE ITEMS 813.73

INV000105768 PLUMBING REPAIRS 1090 20-Aug-2018 20-Aug-2018
 10-5-4017740-0612 OCWA MAINTENANCE ITEMS 758.04

INV000105769 TRASH 1090 20-Aug-2018 20-Aug-2018
 10-5-4017740-0612 OCWA MAINTENANCE ITEMS 487.84

INV000106081 CALL IN 1090 24-Aug-2018 24-Aug-2018
 10-5-4017740-0613 OCWA UNEXPECTED ITEMS 1,674.20

TOT060 TOTALLYONE CORPORATE OFFICE

14291 PHONE REPLACEMENT & RENAWALS AND ACCESSORIES 1108 15-Aug-2018 15-Aug-2018
 10-5-4017740-0316 UTILITIES - SEWERS 798.28

Department Totals : 93,180.43

DEPARTMENT 4017750 BIG CREEK RBC SEWER

ONT001 ONTARIO CLEAN WATER AGENCY

INV000105272 OPERATIONS & MAINTENANCE AUGUST 2018 1007 01-Aug-2018 01-Aug-2018
 10-5-4017750-0604 CONTRACT O.C.W.A. 9,684.07

INV000106078 CALL IN 1091 24-Aug-2018 24-Aug-2018
 10-5-4017750-0613 OCWA UNEXPECTED ITEMS 135.00

Department Totals : 9,819.07

DEPARTMENT 4017755 MCLEOD SBR SEWER

ONT001 ONTARIO CLEAN WATER AGENCY

INV000105272 OPERATIONS & MAINTENANCE AUGUST 2018 1007 01-Aug-2018 01-Aug-2018
 10-5-4017755-0604 CONTRACT OCWA 15,165.36

INV000106077 CALL IN 1091 24-Aug-2018 24-Aug-2018
 10-5-4017755-0613 OCWA UNEXPECTED ITEMS 368.00

Department Totals : 15,533.36

DEPARTMENT 4017760 BOBLO SEWER

ONT001 ONTARIO CLEAN WATER AGENCY

INV000105272 OPERATIONS & MAINTENANCE AUGUST 2018 1007 01-Aug-2018 01-Aug-2018
 10-5-4017760-0604 CONTRACT OCWA - BOBLO 7,708.28



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Department : All

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 4017760		BOBLO SEWER			
INV000105747	CLEANING			1090 20-Aug-2018	20-Aug-2018
10-5-4017760-0612			OCWA MAINTENANCE ITEMS		366.34
INV000105748	PUMP REPAIR			1090 20-Aug-2018	20-Aug-2018
10-5-4017760-0612			OCWA MAINTENANCE ITEMS		478.27
INV000105749	DISPOSAL WASTE			1090 20-Aug-2018	20-Aug-2018
10-5-4017760-0612			OCWA MAINTENANCE ITEMS		401.95
Department Totals :					8,954.84

DEPARTMENT 4057710		GARBAGE COLLECTION			
ESS360 ESSEX WINDSOR SOLID WASTE AUTH					
IN000009885	WASTE GOODS PICK UP			1031 31-Jul-2018	31-Jul-2018
10-5-4057710-0603			WHITE GOODS		2,165.45
IN000009897	GARBAGE COLLECTION			1031 31-Jul-2018	31-Jul-2018
10-5-4057710-0602			GARBAGE COLLECTION		35,625.00
WIN270 WINDSOR DISPOSAL SERVICES LTD					
0000906159	GARBAGE COLLECTION			1031 01-Aug-2018	01-Aug-2018
10-5-4057710-0602			GARBAGE COLLECTION		6.61
0000906163	GARBAGE COLLECTION			1031 01-Aug-2018	01-Aug-2018
10-5-4057710-0602			GARBAGE COLLECTION		39.41
0000909283	MONTHLY GARBAGE COLLECTION			1035 01-Sep-2018	01-Sep-2018
10-5-4057710-0602			GARBAGE COLLECTION		46,231.42
0000909291	GARBAGE COLLECTION			1035 01-Sep-2018	01-Sep-2018
10-5-4057710-0602			GARBAGE COLLECTION		55.43
0000909296	GARBAGE COLLECTION			1035 01-Sep-2018	01-Sep-2018
10-5-4057710-0602			GARBAGE COLLECTION		65.60
0000909456	GARBAGE COLLECTION			1031 11-Aug-2018	11-Aug-2018
10-5-4057710-0602			GARBAGE COLLECTION		238.58
Department Totals :					84,427.50

DEPARTMENT 4067715		GARBAGE DISPOSAL			
ESS360 ESSEX WINDSOR SOLID WASTE AUTH					
26885	TIPPING FEES			1031 31-Jul-2018	31-Jul-2018
10-5-4067715-0602			LANDFILL CHARGES		23,995.76
26892	YARD WASTE TIPPING FEES			1031 31-Jul-2018	31-Jul-2018
10-5-4067715-0601			YARDWASTE LANDFILL TIPPING		2,861.43
IN000009712	TIPPING FEES			1031 30-Apr-2018	30-Apr-2018
10-5-4067715-0602			LANDFILL CHARGES		35,625.00
WIN270 WINDSOR DISPOSAL SERVICES LTD					
0000909283	MONTHLY GARBAGE COLLECTION			1035 01-Sep-2018	01-Sep-2018
10-5-4067715-0603			YARD WASTE - HAULING TO LANDFILL		9,121.74
Department Totals :					71,603.93

DEPARTMENT 7010000		PARKS AND RECREATION PROGRAMMING			
BOD397 BODDE MATT					
145803	GOLF PROGRAMMING MATS			1034 26-Jan-2018	26-Jan-2018
10-5-7010000-0420			RECREATION EXPENSES		240.00
854617	GOLF INSTRUCTION EQUIPMENT			1034 11-Jan-2018	11-Jan-2018
10-5-7010000-0420			RECREATION EXPENSES		360.00
BRE497 BRENNER PACKERS LTD.					
50860	CONCESSION PURCHASE			1088 10-Aug-2018	10-Aug-2018
10-5-7010000-0384			CONCESSION PRODUCT		250.00
50966	CONCESSION PURCHASE			1088 17-Aug-2018	17-Aug-2018

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7010000	PARKS AND RECREATION PROGRAMMING				
10-5-7010000-0384	CONCESSION PRODUCT				250.00
ESS915 ESSEX REGION CONSERVATION					
AUGUST 15, 21 DAY CAMP TRIP		1088	15-Aug-2018	15-Aug-2018	
10-5-7010000-0420	RECREATION EXPENSES				285.00
GOR299 GORDON FOOD SERVICE CAN. LTD. - ONTARIO DIVISION					
2844379 CONCESSION PURCHASE		1088	10-Aug-2018	10-Aug-2018	
10-5-7010000-0384	CONCESSION PRODUCT				479.73
2894737 CONCESSION PURCHASE		1088	29-Aug-2018	29-Aug-2018	
10-5-7010000-0384	CONCESSION PRODUCT				3,664.13
LAS110 LASER ART INC.					
34007 SWIM MEET MEDALS		1088	10-Aug-2018	10-Aug-2018	
10-5-7010000-0420	RECREATION EXPENSES				385.34
MCM948 M.C.M. SNACK FOODS					
36860 CONCESSION PURCHASE		1089	10-Sep-2018	10-Sep-2018	
10-5-7010000-0384	CONCESSION PRODUCT				226.04
MOR26 MORNEAU SHEPELL LTD.					
AUGUST 2018 822030, 822031, 822032, 822033 AUGUST 2018		1006	01-Aug-2018	01-Aug-2018	
10-5-7010000-0207	BENEFITS - LIFE & DISABILITY				58.24
SEPTEMBER 2 839007, 839008, 839009, 839010 SEPTEMBER 2018		1108	01-Sep-2018	01-Sep-2018	
10-5-7010000-0207	BENEFITS - LIFE & DISABILITY				58.24
NAN202 NANTAIS ATHLETIC INC.					
2632 RECREATION SKATE PATROL		1088	27-Aug-2018	27-Aug-2018	
10-5-7010000-0420	RECREATION EXPENSES				20.34
NAP110 NAPLES PIZZA					
1 (2018) SWIM MEET FOOD		1088	11-Aug-2018	11-Aug-2018	
10-5-7010000-0420	RECREATION EXPENSES				781.96
2, AUGUST 18, SWIM MEET FOOD		1088	18-Aug-2018	18-Aug-2018	
10-5-7010000-0420	RECREATION EXPENSES				83.28
PUR700 PUROLATOR INC.					
438984450 CLOCK CONTROLLER REPAIR		1088	24-Aug-2018	24-Aug-2018	
10-5-7010000-0771	SPECIAL EVENTS				9.50
RTT067 RIVER TOWN TIMES					
00096679 ADVERTISING		1034	15-Aug-2018	15-Aug-2018	
10-5-7010000-0307	ADVERTISING				94.80
00096739 ADVERTISING		1006	22-Aug-2018	22-Aug-2018	
10-5-7010000-0307	ADVERTISING				276.17
00096816 ADVERTISING		1031	29-Aug-2018	29-Aug-2018	
10-5-7010000-0307	ADVERTISING				174.52
10-5-7010000-0307	ADVERTISING				284.40
10-5-7010000-0307	ADVERTISING				284.40
00096906 ADVERTISING		1089	05-Sep-2018	05-Sep-2018	
10-5-7010000-0307	ADVERTISING				284.40
00096959 ADVERTISING		1108	12-Sep-2018	12-Sep-2018	
10-5-7010000-0307	ADVERTISING				142.20
10-5-7010000-0307	ADVERTISING				142.20
10-5-7010000-0307	ADVERTISING				284.40
SHA567 SHARP BUS LINES LIMITED					
WIN210022 DAY CAMP TRANSPORTATION		1088	31-Jul-2018	31-Jul-2018	
10-5-7010000-0776	ESSEX POWER YOUTH IN COMM FD				152.55
WIN210024 DAY CAMP TRANSPORTATION		1088	14-Aug-2018	14-Aug-2018	
10-5-7010000-0776	ESSEX POWER YOUTH IN COMM FD				152.55
WIN211380 DAY CAMP TRANSPORTATION		1088	01-Aug-2018	01-Aug-2018	
10-5-7010000-0776	ESSEX POWER YOUTH IN COMM FD				220.35



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING					
WIN211381	DAY CAMP TRANSPORTATION	1088	08-Aug-2018	08-Aug-2018	
10-5-7010000-0776	ESSEX POWER YOUTH IN COMM FD				220.35
WIN211382	DAY CAMP TRANSPORTATION	1088	15-Aug-2018	15-Aug-2018	
10-5-7010000-0776	ESSEX POWER YOUTH IN COMM FD				220.35
WIN211383	DAY CAMP TRANSPORTATION	1088	22-Aug-2018	22-Aug-2018	
10-5-7010000-0776	ESSEX POWER YOUTH IN COMM FD				220.35
WIN211384	DAY CAMP TRANSPORTATION	1088	29-Aug-2018	29-Aug-2018	
10-5-7010000-0776	ESSEX POWER YOUTH IN COMM FD				220.35
SOB083 SOBEYS AMHERSTBURG					
JULY 2018	JULY 2018 PURCHASES	1108	31-Jul-2018	31-Jul-2018	
10-5-7010000-0420	RECREATION EXPENSES				97.00
10-5-7010000-0420	RECREATION EXPENSES				93.05
10-5-7010000-0420	RECREATION EXPENSES				46.97
10-5-7010000-0420	RECREATION EXPENSES				63.33
10-5-7010000-0420	RECREATION EXPENSES				65.92
10-5-7010000-0420	RECREATION EXPENSES				103.86
10-5-7010000-0420	RECREATION EXPENSES				55.85
10-5-7010000-0384	CONCESSION PRODUCT				26.55
10-5-7010000-0384	CONCESSION PRODUCT				139.80
10-5-7010000-0384	CONCESSION PRODUCT				25.86
10-5-7010000-0384	CONCESSION PRODUCT				228.09
10-5-7010000-0384	CONCESSION PRODUCT				19.33
VOL382 VOLLMER INC.					
1484	HIGH FIVE TRAINING	1088	23-Aug-2018	23-Aug-2018	
10-5-7010000-0351	CONVENTIONS & SEMINARS				90.40
1485	HIGH FIVE TRAINING	1088	23-Aug-2018	23-Aug-2018	
10-5-7010000-0351	CONVENTIONS & SEMINARS				90.40
1486	HIGH FIVE TRAINING	1088	23-Aug-2018	23-Aug-2018	
10-5-7010000-0351	CONVENTIONS & SEMINARS				90.40
1487	HIGH FIVE TRAINING	1088	23-Aug-2018	23-Aug-2018	
10-5-7010000-0351	CONVENTIONS & SEMINARS				90.40
1488	HIGH FIVE TRAINING	1088	23-Aug-2018	23-Aug-2018	
10-5-7010000-0351	CONVENTIONS & SEMINARS				90.40
WIN121 WINDSOR ROCK GYM					
2018-18	DAY CAMP FIELD TRIP	1088	08-Aug-2018	08-Aug-2018	
10-5-7010000-0420	RECREATION EXPENSES				447.98
Department Totals :					12,391.73

DEPARTMENT 7010160 LION'S POOL PROGRAMMING					
POO03 POOLS R US					
200	POOL SUPPLIES	1034	23-Aug-2018	23-Aug-2018	
10-5-7010160-0322	GENERAL SUPPLIES				36.73
WAT01 WATERBEE POOLS & HOT TUBS					
1808	LIQUID CHLORINE	1034	24-Aug-2018	24-Aug-2018	
10-5-7010160-0317	LION'S POOL - BUILDING MAINTENANCE				124.19
Department Totals :					160.92

DEPARTMENT 7017000 PARKS MAINTENANCE					
ATS374 ATS UNDERGROUND SPRINKLERS					
54500	IRRIGATION REPAIR	1006	30-Jul-2018	30-Jul-2018	
10-5-7017000-0336	CONTRACTED SERVICES				124.30
54530	IRRIGATION REPAIRS	1108	04-Sep-2018	04-Sep-2018	
10-5-7017000-0336	CONTRACTED SERVICES				772.07

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017000	PARKS MAINTENANCE				
CAR645	CARRIER CENTERS				
04P442688	FILTERS FOR # 507	1088	31-Aug-2018	31-Aug-2018	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				13.45
04P443402	BLADE FOR # PG-40 AND FILTERS FOR # M-2	1108	10-Sep-2018	10-Sep-2018	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				54.84
COL286	COLBRO EQUIPMENT RENTAL				
108551-0	CHANGE LIGHTS	1108	07-Aug-2018	07-Aug-2018	
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				920.27
DEL545	DELTA POWER EQUIPMENT				
P30580	TAILGATE PARTS FOR # PG-11 AND MIRROR FOR # 607	1031	28-Aug-2018	28-Aug-2018	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				26.33
ELE290	ELECTROZAD SUPPLY CO LTD				
S3326008.001	LIGHTS	1108	25-Jul-2018	25-Jul-2018	
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				81.50
EMC530	EMCO CORPORATION				
37570844-00	SUMP PUMP	1108	16-Jul-2018	16-Jul-2018	
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				166.42
FEE256	THE FEED STORE				
1000189400	TOOLS & EQUIPMENT	1031	29-Aug-2018	29-Aug-2018	
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				390.37
1000190041	TRIMMER HEAD PARTS FOR PARKS & REPLACED THE ASSEMBLY #WT-2	1108	11-Sep-2018	11-Sep-2018	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				119.96
FES459	FESTIVAL TENT & PARTY RENTALS INC.				
110104	PORTA JOHN RENTALS	1006	09-Aug-2018	09-Aug-2018	
10-5-7017000-0336	CONTRACTED SERVICES				203.40
110105	PORTA JOHN RENTALS	1006	09-Aug-2018	09-Aug-2018	
10-5-7017000-0336	CONTRACTED SERVICES				203.40
110265	PORTA JOHN	1006	17-Aug-2018	17-Aug-2018	
10-5-7017000-0336	CONTRACTED SERVICES				101.70
110266	PORTA JOHN	1006	17-Aug-2018	17-Aug-2018	
10-5-7017000-0336	CONTRACTED SERVICES				101.70
110295	PORTA JOHN RENTALS	1006	22-Aug-2018	22-Aug-2018	
10-5-7017000-0336	CONTRACTED SERVICES				203.40
110296	PORTA JOHN RENTAL	1006	22-Aug-2018	22-Aug-2018	
10-5-7017000-0336	CONTRACTED SERVICES				203.40
110503	PORTA JOHN RENTAL	1108	30-Aug-2018	30-Aug-2018	
10-5-7017000-0336	CONTRACTED SERVICES				1,603.47
GCD118	G.C. DUKE EQUIPMENT LTD				
01-89322	GREASE SEALS FOR # PG-32	1031	24-Aug-2018	24-Aug-2018	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				117.52
GYO693	GYORI FARMS INC.				
3982	SUPPLIES	1006	24-Aug-2018	24-Aug-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				23.73
3984	GENERAL SUPPLIES	1031	30-Aug-2018	30-Aug-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				118.65
3985	GENERAL SUPPLIES	1031	29-Aug-2018	29-Aug-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				118.65
3986	GENERAL SUPPLIES	1031	29-Aug-2018	29-Aug-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				118.65
3988	GENERAL SUPPLIES	1031	29-Aug-2018	29-Aug-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				118.65
HER247	HERITAGE TIRE SALES INC.				

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 7017000				PARKS MAINTENANCE			
117998				HAD TWO FLAT TIRES REPAIRED # PG-52	1031 20-Aug-2018	20-Aug-2018	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			74.87
118126				REPLACED THE DRIVE TIRES ON # PG-2	1088 27-Aug-2018	27-Aug-2018	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			307.47
118158				REPAIRED THE RIGHT FRONT TIRE # 107	1031 29-Aug-2018	29-Aug-2018	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			16.95
HIC441 HICKS ELECTRIC							
9557				REMOVE INSTALL BANNER	1108 07-Sep-2018	07-Sep-2018	
10-5-7017000-0336				CONTRACTED SERVICES			395.50
KEL198 KELCOM RADIO DIVISION							
80009523				RADIOS - GENERAL EQUIPMENT	1031 16-Aug-2018	16-Aug-2018	
10-5-7017000-0404				RADIO AIR TIME			600.03
LUC170 LUCIER GLOVE & SAFETY PRODUCTS							
30255				HEALTH AND SAFETY	1108 28-Aug-2018	28-Aug-2018	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			57.60
MAI129 MAIDSTONE TREE FARM							
220000018635				REFORESTATION	1031 28-Aug-2018	28-Aug-2018	
10-5-7017000-0650				PARKS FORESTRY			260.35
MAL256 MALDEN AUTOMOTIVE							
5294-175539				ENGINE OIL FOR # 507	1031 21-Aug-2018	21-Aug-2018	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			63.66
5294-175683				A/C BELT FOR # PG-32	1031 23-Aug-2018	23-Aug-2018	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			14.90
5294-175832				SPARK PLUGS FOR # 210	1031 27-Aug-2018	27-Aug-2018	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			38.37
5294-175837				IGNITION COIL FOR # 210	1031 27-Aug-2018	27-Aug-2018	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			61.79
5294-175848				ENGINE OIL FOR # PG-2	1031 27-Aug-2018	27-Aug-2018	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			24.80
5294-176873				SPARK PLUGS FOR # FW-2	1108 13-Sep-2018	13-Sep-2018	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			7.19
MOR26 MORNEAU SHEPELL LTD.							
AUGUST 2018 822030, 822031, 822032, 822033				AUGUST 2018	1006 01-Aug-2018	01-Aug-2018	
10-5-7017000-0207				BENEFITS - LIFE & DISABIL - PARKS & GRDS			74.88
SEPTEMBER 2 839007, 839008, 839009, 839010				SEPTEMBER 2018	1108 01-Sep-2018	01-Sep-2018	
10-5-7017000-0207				BENEFITS - LIFE & DISABIL - PARKS & GRDS			74.88
PLA02 PLAYPOWER LT CANADA							
60019380				EQUIPMENT REPAIRS	1108 31-Aug-2018	31-Aug-2018	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			431.66
POW372 POWER DISTRIBUTION SUPPLY							
1806				EQUIPMENT	1006 23-Aug-2018	23-Aug-2018	
10-5-7017000-0420				PARKS MAINTENANCE EQUIPMENT			353.18
SOB083 SOBEYS AMHERSTBURG							
JULY 2018				JULY 2018 PURCHASES	1108 31-Jul-2018	31-Jul-2018	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			42.31
TRA689 TRACTION WINDSOR							
396293463				HYDRAULIC FITTINGS FOR # PG-32	1108 11-Sep-2018	11-Sep-2018	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			46.56
WEA258 WEAVER TREE SERVICE							
AUGUST 27,20				SUPPLIES	1006 27-Aug-2018	27-Aug-2018	
10-5-7017000-0650				PARKS FORESTRY			169.50
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE							



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017000 PARKS MAINTENANCE					
121790	SUPPLIES	1006	21-Aug-2018	21-Aug-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				97.42
121792	SUPPLIES	1006	21-Aug-2018	21-Aug-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				3.39
122016	GENERAL SUPPLIES	1031	28-Aug-2018	28-Aug-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				9.82
122092	GENERAL SUPPLIES	1034	30-Aug-2018	30-Aug-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				16.92
122100	GENERAL SUPPLIES	1034	30-Aug-2018	30-Aug-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				13.49
122122	GENERAL SUPPLIES	1034	31-Aug-2018	31-Aug-2018	
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				20.32
122135	GENERAL SUPPLIES	1034	31-Aug-2018	31-Aug-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				10.07
122149	GENERAL SUPPLIES	1034	31-Aug-2018	31-Aug-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				4.51
122250	GENERAL SUPPLIES	1035	05-Sep-2018	05-Sep-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				9.03
122263	GENERAL SUPPLIES	1035	05-Sep-2018	05-Sep-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				9.03
Department Totals :					9,216.28

DEPARTMENT 7017002 FACILITIES					
ACC134 ACCESS DOORS N MORE					
39061	SERVICE BAY DOOR	1034	29-Aug-2018	29-Aug-2018	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				271.20
CAN236 CANADIAN FENCE CONTRACTORS - 1954812					
211	FENCE REPAIR	1034	01-Aug-2018	01-Aug-2018	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				2,650.21
212	FENCE REPAIR	1034	01-Aug-2018	01-Aug-2018	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				1,600.67
COL277 COLAUTTI FLOORS					
00074801	FLOOR REPAIRS	1034	19-May-2018	19-May-2018	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				2,576.40
EMC530 EMCO CORPORATION					
37572791-00	PUBLIC WORKS	1034	08-Aug-2018	08-Aug-2018	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				43.96
37572873-00	PARKS BUILDINGS	1034	08-Aug-2018	08-Aug-2018	
10-5-7017002-0317	PARKBL FACILITIES - BUILDING MAINTENANCE				31.90
ESS959 ESSEX LINEN SUPPLY LTD					
448440	MATS & RAGS	1006	26-Jul-2018	26-Jul-2018	
10-5-7017002-0317	GORDOI FACILITIES - BUILDING MAINTENANCE				22.49
HOL459 HOLLAND CLEANING SOLUTIONS LTD					
456474	JANITORIAL SUPPLIES	1034	07-Aug-2018	07-Aug-2018	
10-5-7017002-0318	JANITORIAL - GLOBAL				217.53
457590	JANITORIAL SUPPLIES	1034	20-Aug-2018	20-Aug-2018	
10-5-7017002-0318	JANITORIAL - GLOBAL				247.85
JAN268 JANI SAFE INC.					
184776	JANITORIAL	1034	24-Aug-2018	24-Aug-2018	
10-5-7017002-0318	JANITORIAL - GLOBAL				487.84
LUC170 LUCIER GLOVE & SAFETY PRODUCTS					
511	SAFETY FENCE	1006	03-Aug-2018	03-Aug-2018	

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017002 FACILITIES					
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				2,712.00
MET052 METRO KING PEST CONTROL INC.					
2140	MONTHLY SERVICE AT VARIOUS LOCATIONS	1034	30-Jun-2018	30-Jun-2018	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				39.55
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				39.55
10-5-7017002-0317	GORDOI FACILITIES - BUILDING MAINTENANCE				28.25
10-5-7017002-0317	ACS FACILITIES - BUILDING MAINTENANCE				33.90
10-5-7017002-0317	PARKBL FACILITIES - BUILDING MAINTENANCE				28.25
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				33.90
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				28.25
10-5-7017002-0317	PARKBL FACILITIES - BUILDING MAINTENANCE				28.25
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				28.25
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				28.25
10-5-7017002-0317	MALCOM FACILITIES - BUILDING MAINTENANCE				33.90
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				28.25
PAR372 PARRLINE ELECTRICAL WHOLESALE					
77416	ELECTRICAL SUPPLIES	1034	09-Aug-2018	09-Aug-2018	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				58.69
77566	ELECTRICAL SUPPLIES	1088	24-Aug-2018	24-Aug-2018	
10-5-7017002-0317	PARKBL FACILITIES - BUILDING MAINTENANCE				141.09
77567	CSS PROGRAM	1034	24-Aug-2018	24-Aug-2018	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				117.29
77727	ELECTRICAL SUPPLIES	1088	29-Aug-2018	29-Aug-2018	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				155.06
TOW033 TOWN OF ESSEX					
SALES000000	BUILDING MAINTENANCE	1034	24-Aug-2018	24-Aug-2018	
10-5-7017002-0317	MCGREI FACILITIES - BUILDING MAINTENANCE				6,489.42
VIL417 VILLA CONSTRUCTION					
6748	TOWN HALL MAINTENANCE	1034	21-Jul-2018	21-Jul-2018	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				2,825.00
6756	MAINTENANCE	1088	10-Aug-2018	10-Aug-2018	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				3,390.00
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
121324	SUPPLIES	1006	04-Aug-2018	04-Aug-2018	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				4.05
121463	SUPPLIES	1006	10-Aug-2018	10-Aug-2018	
10-5-7017002-0317	PARKBL FACILITIES - BUILDING MAINTENANCE				33.75
121694	SELF TAP SCREWS	1006	17-Aug-2018	17-Aug-2018	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				29.23
122343	SUPPLIES	1089	07-Sep-2018	07-Sep-2018	
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				13.55
Department Totals :					24,497.73

DEPARTMENT 7017300 LIBRO

CIN177 CINTAS CANADA LIMITED

847349540	MAT EXCHANGE	1006	10-Aug-2018	10-Aug-2018	
10-5-7017300-0336	CONTRACTED SERVICES				91.84
847350519	MAT EXCHANGE	1006	17-Aug-2018	17-Aug-2018	
10-5-7017300-0336	CONTRACTED SERVICES				91.84
847351495	MAT EXCHANGE	1034	24-Aug-2018	24-Aug-2018	
10-5-7017300-0336	CONTRACTED SERVICES				91.84
847352466	MAT EXCHANGE	1034	31-Aug-2018	31-Aug-2018	
10-5-7017300-0336	CONTRACTED SERVICES				91.84
847353467	MAT EXCHANGE	1089	07-Sep-2018	07-Sep-2018	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300	LIBRO				
10-5-7017300-0331	REFRIGERATION MAINTENANCE				91.84
COU132 COUNTY TOWING INC.					
63471 PUBLIC WORKS TO LIBRO ARENA		1034	10-Aug-2018	10-Aug-2018	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				113.00
CUL391 CULLIGAN WATER					
2099678 RENTAL WATER COOLER		1034	31-Aug-2018	31-Aug-2018	
10-5-7017300-0336	CONTRACTED SERVICES				81.24
DOW547 DOWLER KARN					
107127 PROPANE		1034	16-Aug-2018	16-Aug-2018	
10-5-7017300-0401	GASOLINE / PROPANE				198.88
474723 PROPANE		1034	22-Aug-2018	22-Aug-2018	
10-5-7017300-0401	GASOLINE / PROPANE				99.44
EMC530 EMCO CORPORATION					
37574323-00 MAINTENANCE MATERIALS		1034	24-Aug-2018	24-Aug-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				83.60
37574371-00 PLUMBING MATERIALS		1034	27-Aug-2018	27-Aug-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				43.02
FIR350 FIRST STOP SERVICES					
3413		1034	31-Aug-2018	31-Aug-2018	
10-5-7017300-0301	OFFICE SUPPLIES				18.83
ICE203 ICECO ADVANCED ARENA PRODUCTS					
218020 ICE MAKING MATERIALS		1034	21-Aug-2018	21-Aug-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				862.19
JET109 JET ICE					
100312 ICE PAINT		1034	31-Jul-2018	31-Jul-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				1,530.59
LUC170 LUCIER GLOVE & SAFETY PRODUCTS					
29510 CLOTHING		1006	13-Jul-2018	13-Jul-2018	
10-5-7017300-0161	CLOTHING				339.00
29853 UNIFORMS		1034	02-Aug-2018	02-Aug-2018	
10-5-7017300-0161	CLOTHING				626.02
MAL256 MALDEN AUTOMOTIVE					
5294-175197 DAYTIME RUNNING LIGHT BULBS FOR # FM-4		1031	16-Aug-2018	16-Aug-2018	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				5.68
MET052 METRO KING PEST CONTROL INC.					
2140 MONTHLY SERVICE AT VARIOUS LOCATIONS		1034	30-Jun-2018	30-Jun-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				45.20
10-5-7017300-0317	BUILDING MAINTENANCE				28.25
MOR26 MORNEAU SHEPELL LTD.					
AUGUST 2018 822030, 822031, 822032, 822033 AUGUST 2018		1006	01-Aug-2018	01-Aug-2018	
10-5-7017300-0207	BENEFITS - LIFE & DISABIL				183.05
SEPTEMBER 2 839007, 839008, 839009, 839010 SEPTEMBER 2018		1108	01-Sep-2018	01-Sep-2018	
10-5-7017300-0207	BENEFITS - LIFE & DISABIL				183.05
NAN202 NANTAIS ATHLETIC INC.					
2610 BLACK HOCKEY HELMETS		1108	23-Aug-2018	23-Aug-2018	
10-5-7017300-0250	HEALTH AND SAFETY				647.49
PAR372 PARRLINE ELECTRICAL WHOLESALE					
77096 ELECTRICAL SUPPLIES		1034	01-Aug-2018	01-Aug-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				82.02
77297 ELECTRICAL SUPPLIES		1034	09-Aug-2018	09-Aug-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				39.15
77379 ELECTRICAL SUPPLIES		1034	20-Aug-2018	20-Aug-2018	



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300	LIBRO				
10-5-7017300-0317	BUILDING MAINTENANCE				18.65
777420	ELECTRICAL SUPPLIES	1034	09-Aug-2018	09-Aug-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				44.18
77728	ELECTRICAL SUPPLIES	1088	29-Aug-2018	29-Aug-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				41.02
PUR700 PUROLATOR INC.					
438857644	COURIER	1088	10-Aug-2018	10-Aug-2018	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				4.90
438916864	SHIPPING FOR PARTS #R5-2	1088	17-Aug-2018	17-Aug-2018	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				4.90
438984453	COURIER	1088	24-Aug-2018	24-Aug-2018	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				4.43
RIV500 RIVER TOWN RENTAL & GROUNDSKEEPING					
558082	BASEBALL FIELD TAMPERED	1034	30-Aug-2018	30-Aug-2018	
10-5-7017300-0962	PREMIER BASEBALL FIELD				180.80
STE531 STERLING MOTOR TECHNOLOGY INC					
15028	SERVICE CALL - GOULD PUMP	1089	05-Sep-2018	05-Sep-2018	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				1,825.52
TOT060 TOTALLYONE CORPORATE OFFICE					
14291	PHONE REPLACEMENT & RENAWALS AND ACCESSORIES	1108	15-Aug-2018	15-Aug-2018	
10-5-7017300-0345	CELL PHONE - ARENA				380.24
VIL417 VILLA CONSTRUCTION					
6729	MAINTENANCE	1034	06-Jul-2018	06-Jul-2018	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				1,480.30
VOL382 VOLLMER INC.					
W25153	REFRIGERATION SERVICES	1034	07-Aug-2018	07-Aug-2018	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				344.09
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
121985		1034	27-Aug-2018	27-Aug-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				14.62
WIN210 WINDSOR FACTORY SUPPLY LTD					
4847406	FANS	1034	29-Aug-2018	29-Aug-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				3,637.02
4847407	FANS	1034	29-Aug-2018	29-Aug-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				727.40
WIN270 WINDSOR DISPOSAL SERVICES LTD					
0000904727	CARDBOARD SERVICES	1006	01-Aug-2018	01-Aug-2018	
10-5-7017300-0336	CONTRACTED SERVICES				69.36
0000909321	CARDBOARD SERVICES	1089	01-Sep-2018	01-Sep-2018	
10-5-7017300-0336	CONTRACTED SERVICES				69.36
Department Totals :					14,515.69

DEPARTMENT 8010000 PLANNING & LEGISLATIVE SERVICES

ESS53 ESSEX REGION CONSERVATION AUTHORITY

IN000013692 ERCA PLAN REVIEW - 2018

1031 27-Aug-2018 27-Aug-2018

10-5-8010000-0339 ERCA PLAN REVIEW

6,055.00

MIN077 'MINISTER OF FINANCE' MINISTRY OF THE ATTORNEY

COMMISSIONER OF OATHS MEMBERSHIPS

1089 17-Sep-2018 17-Sep-2018

10-5-8010000-0350 MEMBERSHIPS

75.00

MOR26 MORNEAU SHEPELL LTD.

AUGUST 2018 822030, 822031, 822032, 822033 AUGUST 2018

1006 01-Aug-2018 01-Aug-2018

10-5-8010000-0207 BENEFITS - LIFE & DISABIL

16.64

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 8010000	PLANNING & LEGISLATIVE SERVICES				
SEPTEMBER 2 839007, 839008, 839009, 839010	SEPTEMBER 2018	1108	01-Sep-2018	01-Sep-2018	
10-5-8010000-0207	BENEFITS - LIFE & DISABIL				16.64
MOU001 MOUSSEAU DELUCA McPHERSON PRINCE					
57683	LEGAL FEES	1006	31-Jul-2018	31-Jul-2018	
10-5-8010000-0325	LEGAL FEES				503.63
57684	LEGAL FEES	1006	31-Jul-2018	31-Jul-2018	
10-5-8010000-0325	LEGAL FEES				563.48
57685	LEGAL FEES	1006	31-Jul-2018	31-Jul-2018	
10-5-8010000-0325	LEGAL FEES				503.63
57876	LEGAL FEES	1006	03-Aug-2018	03-Aug-2018	
10-5-8010000-0325	LEGAL FEES				475.34
57913	LEGAL FEES	1006	31-Jul-2018	31-Jul-2018	
10-5-8010000-0325	LEGAL FEES				296.63
ONT186 1583855 ONTARIO LTD.					
AUGUST 30, 21	PLANNING CHARGE REIMBURSEMENT ZBA/4/18, 2018-75, 465 TEXAS ROAD	1031	30-Aug-2018	30-Aug-2018	
10-4-8010000-1910	PLANNING - OTHER FEES				807.50
PUR663 PURE WATER BRAND					
AUGUST 2018	AUGUST 2018 INVOICES 000282066, 000283495, 000284482	1034	31-Aug-2018	31-Aug-2018	
10-5-8010000-0301	OFFICE SUPPLIES				23.27
RAY273 RAY BOWER APPRAISAL SERVICES INC.					
18071004	PROFESSIONAL FEES	1006	20-Aug-2018	20-Aug-2018	
10-5-8010000-0327	PROFESSIONAL FEES				3,403.56
TRI249 TRI GRAPHICS					
5288	OFFICE SUPPLIES	1031	30-Aug-2018	30-Aug-2018	
10-5-8010000-0301	OFFICE SUPPLIES				211.85
Department Totals :					12,952.17

DEPARTMENT 8020000	TOURISM VISITOR INFORMATION CENTRE				
ALE804 ALEO ASSOCIATES INC.					
7905	AMHERSTBURG UNCOMMON	1034	06-Aug-2018	06-Aug-2018	
10-5-8020000-0340	UNCOMI COMMUNITY EVENTS				847.50
BEL260 BELL MEDIA INC.					
0685028612	AMHERSTBURG UNCOMMON	1088	31-Aug-2018	31-Aug-2018	
10-5-8020000-0307	UNCOMI ADVERTISING				101.70
COM112 COMMUNITIES IN BLOOM					
APRIL 5, 2018	CIB ONTARIO FRIENDS REGISTRATION	1006	05-Apr-2018	05-Apr-2018	
10-5-8020000-0350	MEMBERSHIPS				250.00
HAM400 HAMILTON KIM					
SEPTEMBER 4	TREATS AND EATS FESTIVAL, HYDRO COSTS/ISSUES AT TODDY JONES PARK	1035	04-Sep-2018	04-Sep-2018	
10-4-8020000-1306	EVENT REVENUE				621.50
SEPTEMBER 6	REIMBURSEMENT FOR THE ICE CREAM FESTIVAL	1035	06-Sep-2018	06-Sep-2018	
10-4-8020000-1306	EVENT REVENUE				73.72
HON444 HONOR ROBERT					
AUGUST 30, 21	WALKING TOURS	1034	30-Aug-2018	30-Aug-2018	
10-5-8020000-0340	WALKTC COMMUNITY EVENTS				10.00
AUGUST 30, 21	WALKING TOURS	1034	30-Aug-2018	30-Aug-2018	
10-5-8020000-0340	WALKTC COMMUNITY EVENTS				150.00
K&H129 FIREWORKS K&H DISTRIBUTING WHOLESALERS					
12859	CANADA DAY	1108	11-Jul-2018	11-Jul-2018	
10-5-8020000-0340	CDADAY COMMUNITY EVENTS				10,170.00
12931	CANADA DAY	1108	10-Jul-2018	10-Jul-2018	
10-5-8020000-0340	CDADAY COMMUNITY EVENTS				2,088.24

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 8020000 TOURISM VISITOR INFORMATION CENTRE					
12959	AMHERSTBURG UNCOMMON	1108	03-Aug-2018	03-Aug-2018	
10-5-8020000-0340	UNCOMI COMMUNITY EVENTS				10,170.00
LAK111 LAKESHORE NEWS DIVISION OF POSTMEDIA NETWORK INC					
00054424	AMHERSTBURG UNCOMMON	1034	19-Jul-2018	19-Jul-2018	
10-5-8020000-0307	UNCOMI ADVERTISING				1,654.32
MOR26 MORNEAU SHEPELL LTD.					
AUGUST 2018 822030, 822031, 822032, 822033	AUGUST 2018	1006	01-Aug-2018	01-Aug-2018	
10-5-8020000-0207	BENEFITS - LIFE & DISABILITY				16.64
SEPTEMBER 2 839007, 839008, 839009, 839010	SEPTEMBER 2018	1108	01-Sep-2018	01-Sep-2018	
10-5-8020000-0207	BENEFITS - LIFE & DISABILITY				16.64
RIV164 CIDR-FM BELL MEDIA INC.					
1298704-1	AMHERSTBURG UNCOMMON	1034	26-Aug-2018	26-Aug-2018	
10-5-8020000-0307	UNCOMI ADVERTISING				734.50
RTT067 RIVER TOWN TIMES					
00096679	ADVERTISING	1034	15-Aug-2018	15-Aug-2018	
10-5-8020000-0307	GENER/ ADVERTISING				94.80
00096959	ADVERTISING	1108	12-Sep-2018	12-Sep-2018	
10-5-8020000-0307	GENER/ ADVERTISING				87.26
THE247 THE HOUSE YOUTH CENTRE					
AUGUST 2018	AMHERSTBURG UNCOMMON	1034	03-Aug-2018	03-Aug-2018	
10-5-8020000-0340	UNCOMI COMMUNITY EVENTS				450.00
TOU333 TOURISM WINDSOR ESSEX PEELE ISLAND					
3841	AMHERSTBURG UNCOMMON	1034	23-Aug-2018	23-Aug-2018	
10-5-8020000-0307	UNCOMI ADVERTISING				968.54
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
121043	COMMUNITY EVENTS	1034	27-Jul-2018	27-Jul-2018	
10-5-8020000-0340	UNCOMI COMMUNITY EVENTS				114.88
121218	COMMUNITY EVENTS	1034	01-Aug-2018	01-Aug-2018	
10-5-8020000-0340	UNCOMI COMMUNITY EVENTS				19.83
Department Totals :					28,640.07

DEPARTMENT 8052018 CAPITAL ASSETS					
JAC032	JACQUES DAoust COATINGS MANAGEMENT INC.	1034	28-Jun-2018	28-Jun-2018	
3071	COATING				
80-7-8052018-0001	FILTER #4 UNDERDRAIN REPLAC & RELINE				38,646.00
Department Totals :					38,646.00

Computer Paid Total : 1,533,178.62

TOWN OF AMHERSTBURG
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G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 0000000 GENERAL
 AMH19 AMHERSTBURG PAYROLL-TOWN OF



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Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000 GENERAL					
PP#36-2018	PP#36-2018 PAYROLL TRANSFER	1042	06-Sep-2018	06-Sep-2018	
10-1-0000000-0302	WFCU-PAYROLL 6429187				151,483.83
PP#36A-2018	PP#36A-2018 PAYROLL TRANSFER	1043	06-Sep-2018	06-Sep-2018	
10-1-0000000-0302	WFCU-PAYROLL 6429187				6,323.98
PP#37-2018	PP#37-2018 PAYROLL TRANSFER	1100	13-Sep-2018	13-Sep-2018	
10-1-0000000-0302	WFCU-PAYROLL 6429187				149,250.53
GRE03 GREEN SHIELD CANADA					
SEP 2018	SEPTEMBER 2018 BENEFITS	1098	01-Sep-2018	01-Sep-2018	
10-1-0000000-2064	A/R - EMPLOYEE BENEFITS				1,304.86
10-1-0000000-2068	A/R - EMPLOYEE BENEFITS REGULAR				310.67
80-5-0000000-0206	BENEFITS - GREENSHIELD RE - WATER DEPART				1,983.30
80-5-0000000-0205	BENEFITS - GREENSHIELD				4,046.33
MIN24 MINISTRY OF FINANCE-PAYMENT					
AUGUST 2018	EHT FOR THE MONTH OF AUGUST 2018	1046	31-Aug-2018	31-Aug-2018	
10-2-0000000-1152	A/P - PAYROLL DED. - EHT				21,937.76
OME001 OMERS					
AUGUST 2018	OMERS CONTRIBUTIONS FOR AUGUST 2018	1045	31-Aug-2018	31-Aug-2018	
10-2-0000000-1144	OMERS PAYABLE				210,850.04
REC04 RECEIVER GENERAL					
PP#2018-36 FU	PP#2018-36 FULL TIME PAYROLL TAXES	1040	06-Sep-2018	06-Sep-2018	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				38,330.72
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				6,014.08
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				2,340.06
PP#2018-36 PA	PP#2018-36 PART TIME PAYROLL TAXES	1040	06-Sep-2018	06-Sep-2018	
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				1,464.02
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				3,042.26
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				5,606.75
PP#2018-36AFI	PP#2018-36AFULL TIME PAYROLL TAXES	1041	06-Sep-2018	06-Sep-2018	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				1,691.66
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				730.82
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				185.40
PP#2018-37 FU	PP#2018-37 FULL TIME PAYROLL TAXES	1101	13-Sep-2018	13-Sep-2018	
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				2,186.57
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				5,670.74
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				40,820.52
PP#2018-37 PA	PP#2018-37 PART TIME PAYROLL TAXES	1101	13-Sep-2018	13-Sep-2018	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				3,894.76
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				2,510.48
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				1,167.68
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
SEPT 2018	SEPTEMBER 2018 BENEFITS	982	01-Sep-2018	01-Sep-2018	
80-5-0000000-0207	BENEFITS - LIFE & DISABILITY				2,416.85
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
AUGUST 2018	AUGUST 2018 WSIB PREMIUMS	1044	31-Aug-2018	31-Aug-2018	
10-2-0000000-1153	A/P - PAYROLL DED. - WSIB				32,508.33
10-2-0000000-1153	A/P - PAYROLL DED. - WSIB				713.41
Department Totals :					698,786.41

DEPARTMENT 1001020 ADMINISTRATION					
GRE03 GREEN SHIELD CANADA					
SEP 2018	SEPTEMBER 2018 BENEFITS	1098	01-Sep-2018	01-Sep-2018	
10-5-1001020-0206	BENEFITS - GREENSHIELD RE				5,906.72
Department Totals :					5,906.72



Vendor : 001 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 01-Sep-2018 To 30-Sep-2018
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001021 TREASURY					
GRE03 GREEN SHIELD CANADA					
SEP 2018	SEPTEMBER 2018 BENEFITS	1098	01-Sep-2018	01-Sep-2018	
10-5-1001021-0205	BENEFITS - GREENSHIELD				4,461.15
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
SEPT 2018	SEPTEMBER 2018 BENEFITS	982	01-Sep-2018	01-Sep-2018	
10-5-1001021-0207	BENEFITS - LIFE & DISABILITY				3,493.53
Department Totals :					7,954.68

DEPARTMENT 1001022 CLERKS					
GRE03 GREEN SHIELD CANADA					
SEP 2018	SEPTEMBER 2018 BENEFITS	1098	01-Sep-2018	01-Sep-2018	
10-5-1001022-0205	BENEFITS - GREENSHIELD - CLERKS				524.13
10-5-1001022-0205	BENEFITS - GREENSHIELD - CLERKS				974.68
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
SEPT 2018	SEPTEMBER 2018 BENEFITS	982	01-Sep-2018	01-Sep-2018	
10-5-1001022-0207	BENEFITS - LIFE & DISABIL - CLERKS				969.44
Department Totals :					2,468.25

DEPARTMENT 1001023 C.A.O.					
GRE03 GREEN SHIELD CANADA					
SEP 2018	SEPTEMBER 2018 BENEFITS	1098	01-Sep-2018	01-Sep-2018	
10-5-1001023-0205	BENEFITS - GREENSHIELD - C.A.O.				1,462.02
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
SEPT 2018	SEPTEMBER 2018 BENEFITS	982	01-Sep-2018	01-Sep-2018	
10-5-1001023-0207	BENEFITS - LIFE & DISABIL - C.A.O.				902.61
Department Totals :					2,364.63

DEPARTMENT 1001024 HUMAN RESOURCES					
GRE03 GREEN SHIELD CANADA					
SEP 2018	SEPTEMBER 2018 BENEFITS	1098	01-Sep-2018	01-Sep-2018	
10-5-1001024-0205	BENEFITS - GREENSHIELD - HUMAN RESOURCES				974.68
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
SEPT 2018	SEPTEMBER 2018 BENEFITS	982	01-Sep-2018	01-Sep-2018	
10-5-1001024-0207	BENEFITS - LIFE & DISABIL - HUMAN RESOUR				800.39
Department Totals :					1,775.07

DEPARTMENT 1001025 INFORMATION TECHNOLOGY					
BEL01 BELL CANADA					
AUG 2018	AUGUST 2018 MONTHLY BILLING	1027	11-Aug-2018	11-Aug-2018	
10-5-1001025-0315	TELEPHONE				30.55
10-5-1001025-0315	TELEPHONE				56.63
COG02 COGECO PAYMENT CENTRE					
AUG 2018	AUGUST 2018 INTERNET	1015	01-Aug-2018	01-Aug-2018	
10-5-1001025-0332	INTERNET ACCESS				180.75
10-5-1001025-0332	INTERNET ACCESS				115.20
10-5-1001025-0332	INTERNET ACCESS				141.19
GRE03 GREEN SHIELD CANADA					
SEP 2018	SEPTEMBER 2018 BENEFITS	1098	01-Sep-2018	01-Sep-2018	
10-5-1001025-0205	BENEFITS - GREENSHIELD				1,670.18
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
SEPT 2018	SEPTEMBER 2018 BENEFITS	982	01-Sep-2018	01-Sep-2018	
10-5-1001025-0207	BENEFITS - LIFE & DISABILITY				988.41



Vendor : 001 To ZUL180

Batch : All

Department : All

EFT Paid Date : 01-Sep-2018 To 30-Sep-2018

Bank : 1 To 99

Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 1001025 INFORMATION TECHNOLOGY

Department Totals : 3,182.91

DEPARTMENT 2010000 FIRE DEPARTMENT

COG02 COGECO PAYMENT CENTRE

AUG 2018	AUGUST 2018 INTERNET	1015	01-Aug-2018	01-Aug-2018	
10-5-2010000-0251	FIRE PREVENTION & TRAININ				76.83

GRE03 GREEN SHIELD CANADA

SEP 2018	SEPTEMBER 2018 BENEFITS	1098	01-Sep-2018	01-Sep-2018	
10-5-2010000-0206	BENEFITS - GREENSHIELD RE				2,678.60
10-5-2010000-0205	BENEFITS - GREENSHIELD - FIRE				4,279.62

HYD02 HYDRO ONE NETWORKS

AUG 2018	EME 2N CONC LOT 10, SIRENS	989	18-Aug-2018	18-Aug-2018	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				39.84

AUG 2018 EME 2S CONC LOT 20, SIRENS

10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES	965	18-Aug-2018	18-Aug-2018	39.84
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SHA253 SHAW DIRECT

SEPT 2018	SEPT 3-OCT 2, 2018 SATELLITE	1016	04-Sep-2018	04-Sep-2018	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				79.10

SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING

SEPT 2018	SEPTEMBER 2018 BENEFITS	982	01-Sep-2018	01-Sep-2018	
10-5-2010000-0207	BENEFITS - LIFE & DISABIL				2,522.43

WOR03 WORKPLACE SAFETY & INSURANCE BOARD

AUGUST 2018	AUGUST 2018 WSIB PREMIUMS	1044	31-Aug-2018	31-Aug-2018	
10-5-2010000-0208	BENEFITS - WORKER'S COMP.				1,565.20

Department Totals : 11,281.46

DEPARTMENT 2020000 POLICE DEPARTMENT

COG02 COGECO PAYMENT CENTRE

AUG 2018	AUGUST 2018 INTERNET	1015	01-Aug-2018	01-Aug-2018	
10-5-2020000-0332	INTERNET ACCESS				152.49

GRE03 GREEN SHIELD CANADA

SEP 2018	SEPTEMBER 2018 BENEFITS	1098	01-Sep-2018	01-Sep-2018	
10-5-2020000-0205	BENEFITS - GREENSHIELD				17,781.08
10-5-2020000-0206	BENEFITS - GREENSHIELD RE				11,185.19

SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING

SEPT 2018	SEPTEMBER 2018 BENEFITS	982	01-Sep-2018	01-Sep-2018	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				15,012.22

WOR03 WORKPLACE SAFETY & INSURANCE BOARD

AUGUST 2018	AUGUST 2018 WSIB PREMIUMS	1044	31-Aug-2018	31-Aug-2018	
10-5-2020000-0208	BENEFITS - WORKER'S COMP.				240.80

Department Totals : 44,371.78

DEPARTMENT 2043010 BUILDING DEPARTMENT

GRE03 GREEN SHIELD CANADA

SEP 2018	SEPTEMBER 2018 BENEFITS	1098	01-Sep-2018	01-Sep-2018	
10-5-2043010-0205	BENEFITS - GREENSHIELD				1,247.27
10-5-2043010-0206	BENEFITS - GREENSHIELD RE				2,544.75

SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING

SEPT 2018	SEPTEMBER 2018 BENEFITS	982	01-Sep-2018	01-Sep-2018	
10-5-2043010-0207	BENEFITS - LIFE & DISABIL				1,080.38

Department Totals : 4,872.40



Vendor : 001 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 01-Sep-2018 To 30-Sep-2018
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2043015 LICENSING AND ENFORCEMENT					
GRE03	GREEN SHIELD CANADA				
SEP 2018	SEPTEMBER 2018 BENEFITS	1098	01-Sep-2018	01-Sep-2018	
10-5-2043015-0205	BENEFITS - GREENSHIELD				1,913.03
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
SEPT 2018	SEPTEMBER 2018 BENEFITS	982	01-Sep-2018	01-Sep-2018	
10-5-2043015-0207	BENEFITS - LIFE & DISABILITY				850.56
Department Totals :					2,763.59
DEPARTMENT 3010000 PUBLIC WORKS					
GRE03	GREEN SHIELD CANADA				
SEP 2018	SEPTEMBER 2018 BENEFITS	1098	01-Sep-2018	01-Sep-2018	
10-5-3010000-0206	BENEFITS - GREENSHIELD RE				9,501.63
10-5-3010000-0205	BENEFITS - GREENSHIELD				7,117.08
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
SEPT 2018	SEPTEMBER 2018 BENEFITS	982	01-Sep-2018	01-Sep-2018	
10-5-3010000-0207	BENEFITS - LIFE & DISABIL				4,098.24
Department Totals :					20,716.95
DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING					
GRE03	GREEN SHIELD CANADA				
SEP 2018	SEPTEMBER 2018 BENEFITS	1098	01-Sep-2018	01-Sep-2018	
10-5-7010000-0205	BENEFITS - GREENSHIELD				1,218.58
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
SEPT 2018	SEPTEMBER 2018 BENEFITS	982	01-Sep-2018	01-Sep-2018	
10-5-7010000-0207	BENEFITS - LIFE & DISABILITY				386.93
Department Totals :					1,605.51
DEPARTMENT 7017000 PARKS MAINTENANCE					
GRE03	GREEN SHIELD CANADA				
SEP 2018	SEPTEMBER 2018 BENEFITS	1098	01-Sep-2018	01-Sep-2018	
10-5-7017000-0205	BENEFITS - GREENSHIELD - PARKS & GROUNDS				3,205.19
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
SEPT 2018	SEPTEMBER 2018 BENEFITS	982	01-Sep-2018	01-Sep-2018	
10-5-7017000-0207	BENEFITS - LIFE & DISABIL - PARKS & GRDS				1,812.71
Department Totals :					5,017.90
DEPARTMENT 7017002 FACILITIES					
REL002	RELIANCE HOME COMFORT				
AUG 2018	AUGUST 2018 CHARGES	1017	30-Aug-2018	30-Aug-2018	
10-5-7017002-0316	FIRE				27.12
10-5-7017002-0316	PARKST				76.35
Department Totals :					103.47
DEPARTMENT 7017300 LIBRO					
GRE03	GREEN SHIELD CANADA				
SEP 2018	SEPTEMBER 2018 BENEFITS	1098	01-Sep-2018	01-Sep-2018	
10-5-7017300-0206	BENEFITS - GREENSHIELD RE				2,278.74
10-5-7017300-0205	BENEFITS - GREENSHIELD				2,724.21
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
SEPT 2018	SEPTEMBER 2018 BENEFITS	982	01-Sep-2018	01-Sep-2018	
10-5-7017300-0207	BENEFITS - LIFE & DISABIL				1,183.82



Vendor : 001 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 01-Sep-2018 To 30-Sep-2018
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 7017300 LIBRO

Department Totals : 6,186.77

DEPARTMENT 8010000 PLANNING & LEGISLATIVE SERVICES

GRE03 GREEN SHIELD CANADA

SEP 2018	SEPTEMBER 2018 BENEFITS	1098	01-Sep-2018	01-Sep-2018	
10-5-8010000-0205	BENEFITS - GREENSHIELD				1,498.81
10-5-8010000-0206	BENEFITS - GREENSHIELD RETIREES				1,171.56

SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING

SEPT 2018	SEPTEMBER 2018 BENEFITS	982	01-Sep-2018	01-Sep-2018	
10-5-8010000-0207	BENEFITS - LIFE & DISABIL				1,247.46

Department Totals : 3,917.83

DEPARTMENT 8020000 TOURISM VISITOR INFORMATION CENTRE

GRE03 GREEN SHIELD CANADA

SEP 2018	SEPTEMBER 2018 BENEFITS	1098	01-Sep-2018	01-Sep-2018	
10-5-8020000-0205	BENEFITS - GREENSHIELD - TOURISM				974.68

JAC142 JACOBSON HAT CO.INC

593974 (AMENI AMHERSTBURG UNCOMMON		1116	17-Sep-2018	17-Sep-2018	
10-5-8020000-0355	PRINTED MATERIAL\PROMOTIONAL PRODUCTS				131.46

SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING

SEPT 2018	SEPTEMBER 2018 BENEFITS	982	01-Sep-2018	01-Sep-2018	
10-5-8020000-0207	BENEFITS - LIFE & DISABILITY				639.48

Department Totals : 1,745.62

EFT Paid Total : 825,021.95

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	1,533,178.62
Total EFT Paid for Approval :	825,021.95
Grand Total ITEMS for Approval :	<u>2,358,200.57</u>



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau & Bobbi Reive	Report Date: October 2, 2018
Author's Phone: 519 736-0012 ext. 2259	Date to Council: October 9, 2018
Author's E-mail: jrousseau@amherstburg.ca & breive@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: 2018 Second Quarter Operating Variance as at June 30, 2018

1. **RECOMMENDATION:**

1. It is recommended that: The report from the Treasurer and Financial Planning Administrator dated October 2, 2018 regarding the 2018 Second Quarter Operating Variance as at June 30, 2018 **BE RECEIVED for information.**

2. **BACKGROUND:**

The Town's budget is established by Council each year for operating and capital purposes as required under the Municipal Act. Council approves both i) a cash based budget, used for determination of the annual tax levy requirement and user rate impacts and ii) an accrual based budget required under PSAB standards for reporting in the annual financial statements.

The cash based budget estimates are based on Council direction, economic trends and the best estimates and information available at the time. The actual expenditures and revenues in the various budget centres are monitored by Administration in relation to the approved budget on an ongoing basis. The year to date and projected results to the end of the year are reported to Council quarterly.

3. DISCUSSION:

This report is provided to advise Council of the results for the second quarter of the fiscal year in relation to the cash based budget. The following is a breakdown of the major operating variances by department:

Taxation Funded:

The taxation funded budget centres are projecting an overall operating deficit of \$175,000 for 2018, with particulars by department and budget centre as outlined below.

Office of the CAO

The Office of the CAO department is projecting an overall surplus of \$114,000. This department includes the following budget centres: Council, Grants & Waivers, CAO, Clerk & Risk Management and the Crossing Guards.

The CAO Office budget centre is trending below budget in the amount of \$38,000 mainly based on estimated underspending for professional fees.

The Clerks and Risk Management budget centre has forecasted a \$57,000 surplus. The surplus is mainly made up of underspending of \$42,000 for insurance, \$9,000 for training and conferences, not used due to election related workload, \$6,000 surplus for crossing guard expense due to vacancies, increased revenue of \$5,000; offset by overspending for staff costs of \$7,000.

Council/Committees are not expected to spend training dollars, resulting in a projected \$19,000 surplus.

Fire

A projected deficit of \$69,000 in the Fire budget centre is based on several factors.

Open Burn Permits are anticipated to produce increased revenue of \$12,000 less program costs of \$8,100 resulting in a projected net surplus of \$3,900. There is also a projected \$5,000 surplus in miscellaneous revenue related to increased requests for inspection reports and by-law calls for service.

The new Deputy Chief started in April and former Deputy Chief left the Corporation June 12, 2018 resulting in a \$20,000 deficit in Salaries-Full Time due to transition costs.

Prior to 2018 it was determined that all volunteer firefighters must be paid Vacation Pay for all hours worked. Although the correction was made with payroll, the 4% and 6% vacation pay required has not been budgeted. In addition, the expense for training and response as volunteer firefighters by staff who are also fulltime firefighters was not captured in the 2018 budget, with a related over-expenditure estimated at \$30,000. As a result, an anticipated deficit of \$52,000 is projected for volunteer firefighter salaries.

Corporate Services

Corporate Services includes the following budget centres: Financial Services, Non-Departmental, Information Technology and Human Resources. Corporate Services is projecting a year-end surplus of \$170,000

A surplus of \$64,000 is trending in Financial Services. The main factor is an estimated under-expenditure of \$ 66,600 in salaries and benefits surplus attributed to the timing of hiring the Financial Analyst/Purchasing position, as well as cost savings in staffing a maternity leave with contract positions. Those savings are partly offset by a projected shortfall of \$2,500 in fees revenue for sale of tax certificates.

An overall surplus of \$17,000 is projected in the Non-Departmental budget centre. The main components are higher grant revenues for drainage superintending which is projecting a surplus of \$26,000 and Ontario Municipal Partnership Fund surplus of \$61,000. These are offset by a projected shortfall of \$70,000 in income from penalties and interest on tax accounts.

This budget centre also reflects \$2,457,000 in proceeds from the sale of park lands, completely offset by transfers to capital for the purchase of the former St Bernard school and to Parkland reserve.

The Human Resource budget centre, which includes Retiree Benefits, is projecting an overall surplus of \$7,000.

The surplus is mainly made up of projected underspending of \$10,000 in full time salary expense, due to an employee leave, and an expected \$6,000 surplus in professional fees, offset by overspending retiree benefits of \$7,000.

The Information Technology budget centre is projecting a surplus of \$82,000.

The surplus includes projected underspending for staff costs of \$97,000 related to a leave of absence. Surpluses are also projected in telephone expense for \$8,000 and GPS expense for \$5,000 related to PW equipment. Those surpluses are offset by a projected deficit of \$28,000 in computer maintenance expense, including unbudgeted software licensing and increased purchase of technical support services due to staff leaves of absence.

Planning, Development & Legislative Services

The department is projecting a year-end surplus of \$7,000.

The Licensing and Enforcement budget centre is trending on budget.

Planning and Legislative Services budget centre shows a projected surplus of \$7,000 mainly based on an estimated under-expenditure for planning studies expense of \$16,700 plus salary gapping of \$10,000, offset by an estimated revenue shortfall of \$17,000 for planning fees and overspending for memberships of \$2,700.

The Building budget centre is has no projected surplus/deficit for the year based on an estimated transfer to reserve for any resulting surplus, in accordance with the Building Code Act.

The estimated transfer to reserve varies from the 2018 budget by \$106,000 mainly based on a projected permit revenue surplus of \$86,000 and an estimated surplus of \$16,500 for salary expense related to a position vacancy.

Parks, Facilities, Recreation and Tourism

The department includes the Parks, Facilities, Recreation, Libro Centre and Tourism & Culture budget centres and is projecting an overall surplus of \$29,000.

Parks budget centre is projecting a surplus of \$28,500 including underspending of \$45,000 for staff costs related to an extended leave of absence, and overspending of \$16,500 for general supplies.

A year-end surplus of \$19,000 is projected in the Facilities budget centre. The surplus is mainly related to an estimated \$92,000 surplus in salaries and benefits related to a staffing vacancy. This is offset by overspending of building maintenance costs projected at \$60,000, primarily due to the structural repairs to the interior and exterior of the Carnegie Library, a projected revenue shortfall of \$6,000 for room rentals, and estimated overspending for utilities of \$7,000.

The Libro Centre is projecting an overall, year-end deficit of \$3,000. The deficit is the net result of a projected \$35,000 revenue shortfall mainly from ice rentals and indoor turf, \$185,000 over-expenditure for utilities and \$75,000 overspending for refrigeration maintenance, offset by surplus of \$292,000 in salary and benefits expense due to part-time staffing shortages and a staff vacancy. It is important to note that a portion of the part-time staffing surplus arose as a mechanism to cover the cost of part-time staffing for 2018 pool operations that were not anticipated in the 2018 budget; pool-related staff costs are reflected as over-expenditure in the Recreation budget centre.

The Recreation Services budget centre is projecting a \$25,000 year-end deficit. The deficit mainly relates to overspending of \$28,000 for pool operations, fully mitigated by underspending in Libro budget centre part-time wages expense, offset by \$3,000 in increased revenue from vending and public skating.

The Tourism budget centre is projected a year-end surplus of \$9,700. The projected surplus mainly results from \$37,000 in increased revenue from grants, donations and event fees offset by overspending of \$25,000 for events and advertising.

Engineering & Public Works

The department includes the Public Works and Environmental Services budget centres (taxation funded) and is projecting an overall deficit of \$139,000.

Public Works budget centre is projecting deficit of \$69,000. The deficit is mainly based on estimated surplus revenue of \$32,000, mainly recovery from Pelee Island for drainage superintendent services, and underspending of \$35,000 for streetlight maintenance; which are offset by over-expenditures of \$85,000 in salary and benefit expense for a roads supervisor position, \$20,000 for fuel, \$25,000 for road maintenance and \$5,000 for professional fees.

Environmental Services budget centre is projecting a \$70,000 deficit primarily for garbage collection, which is related to new WDS contract costs not captured in the budget.

Police

The Police budget centre is projecting a deficit of \$288,000. The deficit mainly results from estimated salary overspending of \$246,000, POA revenue shortfall of \$26,000, overspending of \$50,000 for legal fees and computer maintenance overspending of \$14,000; offset by underspending of \$25,000 for uniforms and \$20,000 for training. The salary expenditures include a projected cost of up to \$251,000 for payout of employees' eligible banked time on disbandment of the police service not disclosed prior to budget as an estimated cost.

User Rate Funded:

The user rate funded budget centres include Water and Wastewater.

Water

The Water budget centre is forecasting a surplus of \$53,000. The surplus mainly results from an estimated shortfall in water revenues of \$40,000 mitigated underspending of \$15,000 in salary expense related to leaves of absence, underspending of \$60,000 in one-time transition costs related to deferral of the implementation of the in-house water billing (Administration is continuing to review options with the current service provider) and underspending of \$20,000 for watermain maintenance.

Wastewater

The Wastewater budget centre is forecasting a deficit of \$128,000. The deficit is mainly comprised of a \$120,000 shortfall in revenues, including a persistent reduction of \$45,000 due to closure of a large industrial facility, and overspending of \$8,500 for maintenance and after hours work by OCWA.

Capital

Under the Capital budget, there are 52 projects trending on budget or approved council spending, 9 projects with projected surpluses, 10 projects with projected deficits and 8 projects that will not be undertaken and may be requested in a future budget year. The cash-based impact of capital budget variances for 2018 projects will be included in a future quarterly report.

4. RISK ANALYSIS:

The projections are provided based on the best information available at the time, and actual results may vary significantly from projections based on actual experience and unforeseen circumstances through the balance of the fiscal year. Projections will continue to be refined in the future variance reports.

5. FINANCIAL MATTERS:

The following table provides a summary of the 2018 projected operating budget variances.

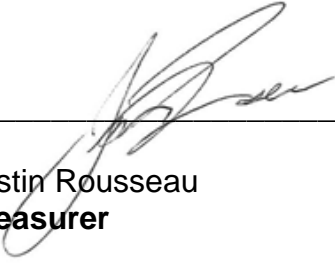
	2018 Budget	Qtr 2 2018 Actuals	Projected 2018 YE Actuals	Projected 2018 YE Variance Surplus/ (Deficit)
<u>Department</u>				
Office of the CAO	2,356,539	1,122,626	2,242,383	114,157
Fire	1,880,074	948,922	1,949,039	(68,965)
Corporate Services & Non Departmental Revenue	1,910,897	(1,412,378)	1,741,186	169,711
Planning, Development & Legislative Services	921,134	364,683	913,728	7,406
Parks, Facilities, Recreation and Culture	3,296,590	1,572,859	3,267,376	29,214
Engineering & Public Works	3,454,051	1,651,310	3,593,181	(139,130)
Transfers to Capital	1,720,000	1,720,000	1,720,000	-
Supplementary Taxes	(220,000)	-	(220,000)	-
Local Improvements	(46,938)	(20,472)	(46,938)	-
Police	5,471,217	2,738,015	5,758,819	(287,602)
	20,743,564	8,685,565	20,918,773	(175,208)
Water	-	(479,789)	52,995	52,995
Waste Water	-	(563,875)	(128,400)	(128,400)
	-	(1,043,664)	(75,405)	(75,405)

6. CONSULTATIONS:

The Budget Centre Managers were consulted with regards to the projections outlined in this report.

7. **CONCLUSION:**

Administration will continue to monitor accounts as the year progresses and to mitigate overspending where possible.



Justin Rousseau
Treasurer



Bobbi Reive
Financial Planning Administrator

Report Approval Details

Document Title:	2018 Second Quarter Variance.docx
Attachments:	N/A
Final Approval Date:	Oct 4, 2018

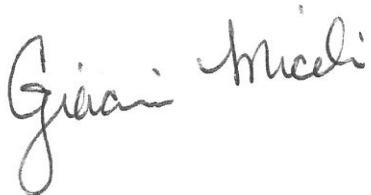
This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin - Oct 3, 2018 - 5:26 PM



Mark Galvin - Oct 4, 2018 - 9:39 AM



John Miceli - Oct 4, 2018 - 11:25 AM



Paula Parker - Oct 4, 2018 - 11:47 AM



Tracey Ramsey

Member of Parliament
Essex

Constituency Office

316 Talbot Street
North, Unit 6

Essex, ON N8M 2E1
(Tel): 519-776-4700

Parliamentary Office

Room 910 Justice
Building

House of Commons
Ottawa, ON K1A 0A6
(Tel): 613-992-1812

September 24, 2018

Hon. Ginette Petitpas Taylor
Minister of Health
House of Commons
Ottawa, ON K1A 0A6

Dear Minister Petitpas Taylor,

Re: Medical cannabis facilities in Essex

In recent months, my office has been working with Health Canada, local municipalities and law enforcement to address concerns over medical cannabis producers who appear to be operating outside the law in my riding of Essex.

I wrote to you last month about a specific grow-op, which lacks basic security measures, emits strong disruptive odours, and seems to operate with no regard for the rules. I had a productive meeting with officials from Health Canada to discuss this case, but remain frustrated that this site continues to operate.

Essex is home to many greenhouses and a vibrant agricultural sector thanks to our region's warm climate. Many are coming to our region, setting up large sites with little regard for community safety or municipal bylaws, and people in Essex County are forced to live with the consequences. Facilities are often located near established neighbourhoods, and my office is receiving an increasing number of complaints from people who are directly and negatively impacted.

Ultimately I believe Health Canada must play a stronger role in ensuring compliance and enforcement of the *Access to Cannabis for Medical Purposes Regulations* (ACMPR). More inspectors are needed in my region, and authorities must be able to shutdown those who operate outside federal and municipal laws.

I have extended an invitation to Health Canada and the Office of Medical Cannabis to come to my riding of Essex and meet with local municipalities and other concerned stakeholders. It would be helpful to have officials meet and hear our concerns directly and provide information and resources. I also extend this invitation to yourself.

As the date of cannabis legalization quickly approaches, I urge you to please ensure that Health Canada has the tools and resources it needs to enforce the law, and work to mitigate the impacts of medicinal and legalized cannabis for communities like mine.

Sincerely,

A handwritten signature in cursive script that reads "Tracey Ramsey".

Tracey Ramsey, MP
Essex



RECEIVED

SEP 27 2018

Town of Amherstburg **TOWN OF LAKESHORE**

419 Notre Dame St.
Belle River, ON N0R 1A0

September 19, 2018

Minister of Transportation
House of Commons
Ottawa, Ontario
K1A 0A6

To Whom It May Concern:

RE: ALLOWING MUNICIPALITIES TO USE FLASHING TRAFFIC SIGNALS

At its meeting of September 11, 2018, the Council of the Town of Lakeshore duly passed resolution number 864-09-2018.

Councillor Janisse / Councillor Wilder:

Whereas the Ministry of Transportation advises that traffic lights guide drivers and pedestrians as to the safe traffic movements at intersections of roads. They guide road users when to stop, direct when and how to turn and when to drive with extra caution;

And Whereas the Ministry of Transportation allows traffic lights to have different timing schedules at different times of day and night; and having different timings allows a traffic signal to best serve the traffic demands at different times of day;

And Whereas the Ministry of Transportation should consider allowing municipalities to use flashing traffic signals during very low traffic volumes which typically occur in the early morning hours;

And Whereas a flashing red light indicates that a driver must come to a complete stop and move through the intersection only when it is safe;

And Whereas a flashing yellow light indicates that a driver should proceed with caution when approaching and moving through the intersection;

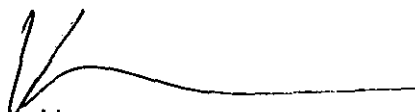
Now therefore be it resolved that the Town of Lakeshore requests the Ministry of Transportation to consider authorizing municipalities to implement flashing traffic lights when appropriate and based upon the time of day when traffic volumes are minimal.

And further that the letter be addressed to the Minister of Transportation, a copy be forwarded to the Member of Parliament, Tracey Ramsey and Member of Provincial Parliament, Taras Natyshak, the Association of Municipalities of Ontario (AMO) and all Essex County Municipalities requesting their support.

Carried

Should you require any additional information with respect to the above matter, please contact the undersigned.

Yours truly,



Kristen Newman
Director of Legislative and Legal Services

/km

Cc: Tracey Ramsey, MP
Taras Natyshak, MPP
Association of municipalities of Ontario (AMO)
Municipality of Leamington – Brenda Percy
Town of Kingsville - R Baines
Town of Amherstburg - Paula Parker
Town of Essex - Robert Auger
Town of LaSalle – Clerks Department
Town of Tecumseh - Laura Moy



Notice of Motion

- a) Notice of Motion regarding the Ministry of Transportation submitted by Councillor Janisse for consideration on September 11, 2018.

Whereas the Ministry of Transportation advises that traffic lights guide drivers and pedestrians as to the safe traffic movements at intersections of roads. They guide road users when to stop, direct when and how to turn and when to drive with extra caution;

And Whereas the Ministry of Transportation allows traffic lights to have different timing schedules at different times of day and night; and having different timings allows a traffic signal to best serve the traffic demands at different times of day;

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Now therefore be it resolved that the Town of Lakeshore requests the Ministry of Transportation to consider authorizing municipalities to implement flashing traffic lights when appropriate and based upon the time of day when traffic volumes are minimal.

And further that the letter be addressed to the Minister of Transportation, a copy be forwarded to the Member of Parliament, Tracey Ramsey and Member of Provincial Parliament, Taras Natyshak, the Association of Municipalities of Ontario (AMO) and all Essex County Municipalities requesting their support.

VETERANS MEMORIES PROJECT

WINDSOR HISTORICAL SOCIETY

4350 Pleasant Place Windsor, Ontario N8Y 2G1 • Telephone 519-564-7646
info@windsorhistoricalsociety.com • www.windsorhistoricalsociety.com

RECEIVED
SEP 21 2018
Town of Amherstburg

September 20, 2018

Mayor Aldo DiCarlo
Town of Amherstburg
271 Sandwich Street S.
Amherstburg, ON N9V 2A5

200 Veterans and 200 Students Dining Together

Mayor DiCarlo,

Thank you for making the Veterans Memories Project possible. Your support has long-standing impact on our community. Because of sponsors like you, our organization has been able to preserve the memories of the Veterans in Windsor and Essex County and has allowed us to extend our Veterans stories to many generations before and the many generations to follow.

Your patronage is a vital part to our growth. We would like to request your support by joining the other Towns in Essex County by advertising Amherstburg in a one quarter page ad (\$530) in 2019 Veterans Day Magazine and to please consider sponsoring tables of Veterans and Students for \$500 at our annual November Veterans Day Luncheon. Building on the success of the past, we look to the future with great hope, knowing each day we are making significant strides to honour the Veterans who fought for our freedom.

On Friday, November 9th, we will have our Annual Veterans Appreciation Day Luncheon at the Serbian Centre. Lunch is free for every Veteran. High School Grade 10 history students from Windsor and Essex County will be bused in to enjoy lunch and conversation with Veterans. The students will write an essay in 500 words or less of their experience with Veterans and have a chance to win valuable prizes:

3 days, 2 nights all expenses paid trip to Ottawa Parliament Buildings and Canadian War Museum

OR

Share in thousands of dollars in bursaries and cash

AND

The best essays will be published in our 2019 Magazine and in the Windsor Star, on CTV and CBC crediting the students and their History Teachers who can also share in prizes.

Thank you for considering this worthwhile opportunity to thank Veterans.

Windsor Historical Society -
Veterans Memories Project



BEN RYZEBOL, Director of Public Works
PUBLIC WORKS - TELEPHONE: (519) 941-1065
FAX: (519) 941-1802
email: bryzebol@amaranth.ca



SUSAN M. STONE, C.A.O./Clerk-Treasurer
TELEPHONE: (519) 941-1007
FAX: (519) 941-1802
email: suestone@amaranth-eastgary.ca

374028 6TH LINE, AMARANTH, ONTARIO
L9W 0M6

September 20, 2018

Ministry of Environment and Climate Change
Hon. Chris Ballard, Minister
Ferguson Block 11th Flr,
77 Wellesley Street West
Toronto, ON M7A 2T5

Dear Minister Ballard,

Re: Licensing Process to Take Water for Commercial Water Bottling Facilities

At the regular meeting of Council held September 12, 2018, the following resolution was carried:

Moved by J. Aultman – Seconded by G. Little

Be it Resolved That:

WHEREAS the Township of Amaranth understands that there is currently a permitting process to take water for commercial water bottling facilities;

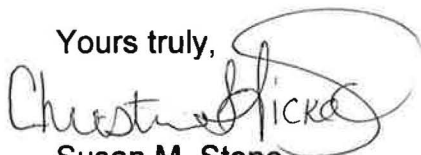
AND WHEREAS the municipal permitting process to take water is more stringent and is subject to Source Water Protection Policies;

NOW THEREFORE the Township of Amaranth requests that the licensing process to take water for commercial water bottling facilities be the same as the municipal licensing process and be subject to Source Water Protection regulations and all annual inspections and reviews within this process be included;

AND FURTHER THAT this resolution be circulated to Provincial Government, Conservation Authorities, Source Protection Committee and all municipalities.

Should you require anything further please do not hesitate to contact this office.

Yours truly,


Per: Susan M. Stone
CAO-Clerk-Treasurer
Township of Amaranth

THE CORPORATION OF THE
TOWNSHIP OF MONTAGUE



6547 ROGER STEVENS DRIVE
P.O. BOX 755
SMITHS FALLS, ON K7A 4W6
TEL: (613) 283-7478
FAX: (613) 283-3112
www.township.montague.on.ca

September 19th, 2018

Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto ON, M7A 1A1
VIA EMAIL

Hello,

Please be advised the Council of the Township of Montague passed the following resolution at its regular meeting of September 4th, 2018:

MOVED BY: V. Carroll
SECONDED BY: J. Abbass

RESOLUTION NO:192-2018
DATE: September 04, 2018

That the Council of the Township of Montague hereby support the Association of Municipal Clerks and Treasurers of Ontario in requesting that the Provincial Government undertake consultation with municipalities prior to modifying legislation that effects municipal governments.

And that this resolution be circulated to the Association of Municipal Clerks and Treasurers of Ontario and the Ontario Premier.

CARRIED

Please contact me if you have any additional questions.

Thank you,

Jasmin Ralph
Clerk Administrator

Cc: Association of Municipal Clerks and Treasurers of Ontario
All Ontario Municipalities
Honourable Randy Hillier MPP, Lanark-Frontenac-Kingston

From: AMCTO <broadcasts@amcto.com>
Sent: July 30, 2018 3:35 PM
To: Jasmin Ralph
Subject: AMCTO Responds to Announcement of The Better Local Government Act

If this email does not display properly, please view our [online version](#).



&# 160;

July 30, 2018

AMCTO RESPONDS TO ANNOUNCEMENT OF THE BETTER LOCAL GOVERNMENT ACT

Dear AMCTO Members:

Last week several municipal reforms with significant ramifications, were put forward by the Honourable Premier Doug Ford and Minister of Municipal Affairs and Housing, Steve Clark. While we look forward to reviewing the upcoming legislation, the [announcement](#) and several aspects of the proposed legislation has created widespread concern within our sector, regarding timing, implementation, and lack of engagement with local government professionals.

Reserving any specific comment on the policy, AMCTO is concerned with how these reforms were brought forward, notably:

- This legislation will be introduced on the eve of the 2018 municipal elections and will impact provisions within the Municipal Elections Act. AMCTO has long believed that senior orders of government should engage local government professionals and representative associations, early and more importantly, provide the appropriate amount of time to ensure that public policy implementation is effective at the local level. The timing of this legislation will make this extremely challenging.
- This new legislation will create changes to existing election processes within the sector. Ambiguity exists with how to balance the currently enforced rules and regulations with those of the new legislation. Naturally, this ambiguity hinders the ability of local government professionals to implement provincial public policy in a fair and effective manner.
- Finally, AMCTO is concerned that the lack of engagement or notice for these reforms to municipal legislation signals a step backwards in the belief that the municipal sector is recognized as a mature, responsible order of government.

AMCTO staff and members will review the legislation once it is released, and will look for ways to provide our technical expertise on how to support public policy implementation at the local level. We continue to believe this value is best served when our members and association are engaged early in the policy development process.

AMCTO – The Municipal Experts

2680 Skymark Avenue Suite # 610, Mississauga ON L4W-5L6
Phone - 905-602-4294 | Fax - 905-602-4295
[Send to a friend](#) | [Unsubscribe](#)





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Web: www.fswoc.ca • Email: info@fswopublications.com

Fire fighting in Canada has come a long way since the mid-1980s. More women are training to become firefighters, which is now a multi-faceted career. Along with their male counterparts, women are not only courageously fighting fires, but they also provide emergency medical care, respond to traffic accidents and educate the public on fire prevention and safety. In support and recognition of the brave women who serve their communities in significant positions within the fire service and in the challenging role of firefighter, Fire Service Women Ontario (FSWO) was established in 2009. Its mission is to encourage, promote and advance women in the fire service profession.

Fire Service Women Ontario (FSWO) Publication is produced annually and includes articles related to the engagement of new female recruits; the challenges and success stories of women in the fire service; their contributions in securing safer communities; and their increasing leadership roles as mentors and advocates for their profession. Important topics pertaining to overall fire safety and prevention are also featured.

Advertising fees will contribute directly to the production of the publication and to the sponsorship of the FSWO Annual Conference and General Meeting that presents a host of speakers and lecturers, classes, workshops and hands-on training. As an advertiser, you are, in fact, participating in the promotion of a community service tantamount to the safety and well-being of all Ontarians.

Fire Service Women Ontario's coat of arms heralds "Encourage, Educate, Empower." Its message is to inspire positive change and to encourage the professional development of a diverse workforce in the fire services based on these core values.

With your advertising support, together, we will create more opportunities for women in career and volunteer fire departments across the province. We pay tribute to the female firefighter trailblazers; acknowledge the heroism of those who proudly serve in fire service today; and we salute all of the valiant women who will serve with distinction in the future.

Thank you for your much appreciated support.

on behalf of the
FSWO Board of Directors



Parris Publications is the Official and Proud Publisher of the
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inside back cover: \$3000.00

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info@fswopublications.com

*please be sure to include your **invoice number** and **contact person** in your email*

Amherstburg Accessibility Advisory Committee

**July 18, 2018 at 4:30 p.m.
Town Hall – Board Room**

MINUTES

PRESENT

Bill Whittall, Chair
Ken Houston, Co-Chair
Andrew Bolley
Angela Kelly
Marie Allen
Councillor Rick Fryer
Staff Liaison – Kevin Fox

CALL TO ORDER

The Chair called the meeting to order at 4:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

ACCEPTANCE OF AGENDA

Moved by: Marie Allen
Seconded by: Andrew Bolley

That there are no required changes and the agenda BE ACCEPTED as presented.

The Chair put the Motion.

Motion Carried

MINUTES OF PREVIOUS MEETING

Moved by: Andrew Bolley
Seconded by: Marie Allen

That the minutes of the AAAC meeting held on March 21, 2018 BE ADOPTED as printed.

The Chair put the Motion.

Motion Carried

ORDER OF BUSINESS

1. Windsor-Essex County Compassion Care Community presentation – Christie Nelson, WECCC Communications Coordinator.

Moved by: Angela Kelly
Seconded by: Marie Allen

The Committee recommends that Windsor-Essex County Compassion Care Community BE INVITED to the 2019 Amherstburg Senior's Expo.

The Chair put the Motion.

Motion Carried

2. Tactile Vision Graphics Inc. presentation – Rebecca and Emmanuel Blaevoet of Tactile Vision Graphics Inc.

Moved by: Councillor Rick Fryer
Seconded by: Angela Kelly

The Committee recommends that this presentation BE BROUGHT to Council for consideration of adopting a Brail version of the agenda brief.

The Chair put the Motion.

Motion Carried

3. Assisted Living Southwest Ontario (ALSO) presentation – Debra Groen, Program Manager.

Ms. Groen provided the committee with a presentation with regards to the Assisted Living Southwest Ontario programs available in the community and answered committee questions.

The Municipal Clerk, Paula Parker, stated that Bluehaven residents will be able to utilize Seasons Retirement Home as a voting place on October 22, 2018.

Kevin Fox will share the presentation video and upcoming event details with committee via email.

4. Accessible Elections – Paula Parker, Municipal Clerk of the Town of Amherstburg.

Moved by: Marie Allen
Seconded by: Angela Kelly

That the next AAAC advertisement feature the Town of Amherstburg's Accessible Election 2018.

The Chair put the Motion.

Motion Carried

5. Site Plan – Superior Wood, 1500 Alma Street

Sarah Sinasac, Assistant Planner for the Town of Amherstburg gave the site plan for committee members to view.

Moved by: Councillor Rick Fryer
Seconded by: Angela Kelly

That the Committee recommends the location of the accessible parking spaces at the rear entrance be moved to the front to coincide with the barrier free main entrance.

The Chair put the Motion.

Motion Carried

6. Site Plan – Wendy's Restaurant, 83 Sandwich Street South

Sarah Sinasac, Assistant Planner for the Town of Amherstburg gave the site plan for committee members to view

Moved by: Angela Kelly
Seconded by: Marie Allen

That concerns regarding door accessibility (automatic door opener) be sent to Rebecca Belanger and Sarah Sinasac.

The Chair put the Motion.

Motion Carried

UNFINISHED BUSINESS

No unfinished business was brought forward.

NEW BUSINESS

No new business was brought forward.

NEXT MEETING DATE

August 15, 2018 at 4:30 p.m. Town Hall, Board Room

ADJOURNMENT

Moved by: Marie Allen
Seconded by: Angela Kelly

That the meeting adjourn at 6:26 p.m.

The Chair put the Motion.

Motion Carried

Chair – Bill Whittall

Secretary – Kevin Fox

AMHERSTBURG COMMITTEE OF ADJUSTMENT

Minutes of a meeting of the Amherstburg Committee of Adjustment held Thursday, August 30, 2018 at 7:30 a.m. in the Council Chambers.

Present: D. Cozens, S. Ducedre, D. Shaw, M. Prue, J. Mailloux

Also Present: R. Belanger, Secretary/Planner, S. Sinasac, Assistant Planner

Introductions of the Committee members and administration.

DISCLOSURE OF INTEREST

M. Prue disclosed interest in application B/21/18 due to living in close proximity to the subject lot.

There were no other disclosures of interest.

ADOPTION OF MINUTES

Moved by S. Ducedre

Seconded D. Shaw

That the Committee move approval of the minutes held June 26, 2018.

-carried-

APPLICATIONS

- (1) **B/15/18** Christopher Jaber and Samantha Kellam
c/o Jason Laframboise, Agent
6759 County Road 50
3729-520-000-02110

Public in Attendance: Jason Laframboise

The applicant is proposing to sever a parcel of land being 4 ft frontage by 295.96 ft depth with an area of 1183.840 sq ft for purposes of a lot addition to merge with 6755 County Road 50 to provide additional interior side yard width to allow access to a proposed accessory structure in the rear yard. The remaining parcel being 82 ft frontage by 295.96 ft depth with an area of 24,268.72 sq ft contains one single detached dwelling and one accessory structure.

The subject property is designated Low Density Residential in the Town's Official Plan and zoned Residential First Density Type 1A (R1A) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies circulated:

- (i) Letter dated August 20, 2018 from the Essex Region Conservation Authority indicating no concerns from ERCA.
- (ii) Email dated August 20, 2018 from the Public Works Department indicating no comments.
- (iii) Email dated August 17, 2018 from the Fire Department indicating no objections.
- (iv) Planning Report dated August 15, 2018 from Rebecca Belanger.

Committee Discussion:

Mr. Laframboise presented the concept of the application. The lot addition will provide for a wider side yard to allow the residents to access their backyard. No concerns were identified from any of the neighbours.

The following resolution was put forth:

Moved by M. Prue

Seconded by J. Mailloux

That application B/15/18 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; a copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. Subsection 3 of Section 50 of the Planning Act applies to any subsequent conveyance or transaction of or in relation to the parcel of land being the subject of the consent.
5. That prior to the stamping of deeds the owner is to provide satisfactory evidence that the adjacent parcel is under common ownership relative to the parcel which is the subject of the consent.
6. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

- carried-

Reasons of Committee - The request is in conformity with Sections 6.1.2 and 6.1.2(6) of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

(2) **B/16/18**

Coulson Design Build Inc.
142 Lowes Sideroad
3729-030-000-00102

Public in Attendance: Drew Coulson

The applicant is proposing to sever a parcel of land being 31.41 ft frontage by an irregular depth with an area of 8525 sq ft for purposes of creating of a new residential lot for a triplex dwelling unit at 146 Lowes Sideroad currently under construction, together with an easement in favour of the retained parcel over the severed lands, being approximately 10 ft wide by 96.97 ft depth at the North limit of the proposed severed lands for access to the rear yard of the interior triplex unit at 144 Lowes Sideroad. The remaining parcel being 57.46 ft frontage by an irregular depth with an area of 9122 q ft contains two (2) triplex dwelling units.

The subject property is designated Medium Density Residential in the Town's Official Plan and zoned Special Provision Residential Multiple Type 1 (RM1-2) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies and residents circulated:

- (i) Letter dated August 28, 2018 from the Essex Region Conservation Authority – *The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the Conservation Authorities Act, (Ontario Regulation No. 158/06). The subject parcel falls within the ERCA regulated area of the Big Creek. The property owner, as of August 28, 2018, has submitted an ERCA Permit Application (No. 813-18) to our office, and upon review of the site plan, construction drawings, and certified grading plan, we can confirm that this development meets our requirements with regard to Section 28 of the Conservation Authorities Act and the natural hazards of the PPS. We are currently in the process of issuing our approval.*

We therefore will have no objections with regards to these applications for Consent.

- (i) Email dated August 20, 2018 from the Public Works Department indicating no comments.
- (ii) Email dated August 17, 2018 from the Fire Department indicating no objections.
- (iii) Planning Report dated August 15, 2018 from Rebecca Belanger.

Committee Discussion:

Mr. Coulson presented the concept of the application. The site plan was revised from the site plan originally provided to the Committee members. The revised site plan added a minor jog in the lot lines for the middle unit in order to keep the lot coverage of the middle unit in conformity with the Zoning By-law. The middle unit is permitted to have 51% lot coverage and the minor job in the lot lines allowed for 50.99% lot coverage. Mr. Coulson stated that he applied for an ERCA permit and that ERCA has no issues with the severance.

After a discussion the following resolution was put forth:

Moved by S. Ducedre
Seconded by J. Mailloux

That application B/16/18 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; a copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

- carried-

Reasons of Committee - The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

(3) **B/17/18** Coulson Design Build Inc.
142 Lowes Sideroad
3729-030-000-00102

Public in Attendance: Drew Coulson

The applicant is proposing to sever a parcel of land being 33.06 ft frontage by an irregular depth with an area of 5647 sq ft for purposes of creating of a new residential lot for a triplex dwelling unit at 142 Lowes Sideroad currently under construction, together with an easement in favour of the retained parcel over the severed lands, being approximately 8.1 ft wide at the West limit of the proposed severed lands and 10 ft wide at the North limit of the proposed severed lands (L-shaped) by 131.14 ft depth of the proposed severed lands for access to the rear yard of the interior triplex unit at 144 Lowes Sideroad. The remaining parcel being 24.4 ft frontage by 119.39 ft depth with an area of 3475 q ft contains one (1) triplex dwelling unit.

The subject property is designated Medium Density Residential in the Town's Official Plan and zoned Special Provision Residential Multiple Type 1 (RM1-2) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies and residents circulated:

- (i) Letter dated August 28, 2018 from the Essex Region Conservation Authority – *The above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the Conservation Authorities Act, (Ontario Regulation No. 158/06). The subject parcel falls within the ERCA regulated area of the Big Creek. The property owner, as of August 28, 2018, has submitted an ERCA Permit Application (No. 813-18) to our office, and upon review of the site plan, construction drawings, and certified grading plan, we can confirm that this development meets our requirements with regard to Section 28 of the Conservation Authorities Act and the natural hazards of the PPS. We are currently in the process of issuing our approval.*

We therefore will have no objections with regards to these applications for Consent.

- (ii) Email dated August 20, 2018 from the Public Works Department indicating no comments.
- (iii) Email dated August 17, 2018 from the Fire Department indicating no objections.
- (iv) Planning Report dated August 15, 2018 from Rebecca Belanger.

Committee Discussion:

Mr. Coulson presented the concept of the application. The site plan was revised from the site plan originally provided to the Committee members. The revised site plan added a minor jog in the lot lines for the middle unit in order to keep the lot coverage of the middle unit in conformity with the Zoning By-law. The middle unit is permitted to have 51% lot coverage and the minor job in the lot lines allowed for 50.99% lot coverage. Mr. Coulson stated that he applied for an ERCA permit and that ERCA has no issues with the severance.

After a discussion the following resolution was put forth:

Moved by S. Ducedre
Seconded by D. Shaw

That application B/17/18 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; a copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

- carried-

Reasons of Committee - The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

(4) B/18/18 Marguerite Drouillard, c/o Laurent Drouillard, agent
9794 Walker Road
3729-470-000-07901

Public in Attendance: Laurent Drouillard, Marguerite Drouillard, Karen Drouillard

The applicant is proposing to sever a parcel of land with 15 ft frontage by 200 ft depth and an area of 3000 sq ft for the purpose of a lot addition to merge with 9792 Walker Road to provide additional amenity space for a garage addition. The proposed retained parcel being approximately 780 ft frontage by approximately 1715 ft depth with an area of approximately 51.92 acres will remain agricultural and residential.

The subject property is designated Agricultural in the Town's Official Plan and zoned Agricultural (A) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies and residents circulated:

- (i) Letter dated August 21, 2018 from the Essex Region Conservation Authority indicating no objections.
- (ii) Letter dated August 27, 2018 from the County of Essex - *Please be advised that the County has reviewed the aforementioned application and the comments provided are engineering related only. This application has not been reviewed from a planning perspective. The subject lands have frontage on County Road No. 11. The Applicant will be required to comply with the following County Road regulations:
County By-Law Number 2481 - A By-Law to Provide for the Protection of Highways and to Provide for the Installation of Entrance Ways.
County By-Law Number 2480 - A By-Law of the Corporation of the County of Essex to Regulate the Location of Buildings and Structures on Land Adjacent to County Roads.
The minimum setback for any proposed structures on this property must be 85 feet from the center of the original ROW of County Road 11. Permits are necessary for any changes to existing entrances and structures, or the construction of new entrances or structures.
We are requesting a copy of the Decision of the aforementioned application. Should these applications be approved we are requesting a copy of the revised survey plan of the subject lands to update our mapping records.*

- (iii) Email dated August 20, 2018 from the Public Works Department indicating no comments.
- (iv) Planning Report dated August 20, 2018 from Rebecca Belanger.

Committee Discussion:

Mr. Drouillard presented the concept of the application. The lot addition will be to permit a garage addition to be built on the property, four feet from the proposed property line. The applicant stated that he currently has to back out his car onto Walker Road and the addition will allow him to turn around in his driveway and more safely exit onto Walker Road. J. Mailloux asked about the farm access to 9794 Walker Road. Mr. Douillard answered that the access is to the north and will not be impacted by the lot addition. M. Prue questioned the need for the variance for the accessory structure setback. It was noted that the accessory structure setback is larger in the agricultural area than it is in the residential area. Mr. Drouillard is requesting a larger setback than what is required in the residential area, however it is still smaller than what is required in the agricultural area. Mr. Drouillard uses his property for only residential uses.

After a discussion the following resolution was put forth:

Moved by D. Shaw

Seconded by J. Mailloux

That application B/18/18 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; a copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. Subsection 3 of Section 50 of the Planning Act applies to any subsequent conveyance or transaction of or in relation to the parcel of land being the subject of the consent.
5. That prior to the stamping of deeds the owner is to provide satisfactory evidence that the adjacent parcel is under common ownership relative to the parcel which is the subject of the consent.
6. That a minor variance be obtained from the provisions of Bylaw 1999-52, as amended, Section 26(3)(j)(vi) which requires a minimum interior side yard setback for accessory structures on undersized lots in the Agricultural (A) Zone of 3 m (9.84 ft) regarding the severed parcel.
7. That a minor variance be obtained from the provisions of Bylaw 1999-52, as amended, Section 26(3)(d)(ii) which requires a minimum interior side yard width of 15 metres for non-residential uses regarding the retained parcel.
8. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

- carried-

Reasons of Committee – The request is in conformity with Sections 6.1.2 and 6.1.2(6) of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

(5) A/9/18

Laurent Drouillard
9792 Walker Road
3729-470-000-08000

Public in Attendance: Laurent Drouillard, Marguerite Drouillard, Karen Drouillard

The applicant is requesting relief from Zoning By-law 1999-52, as amended, to permit the construction of a 510 sq ft garage addition to an existing detached accessory structure with an interior side yard setback of 1.22 m (4 ft) to the north property line. Relief is being requested from Section 26(3)(j)(vi) which requires a minimum interior side yard setback for accessory structures on undersized lots in the Agricultural (A) Zone of 3 m (9.84 ft). The applicant is requesting relief of 1.78 m (5.84 ft) to permit an interior side yard setback of 1.22 m (4 ft).

The subject property is designated Agricultural in the Town's Official Plan and zoned Agricultural (A) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies and residents circulated:

- (i) Letter dated August 21, 2018 from the Essex Region Conservation Authority indicating no objections.
- (ii) Letter dated August 27, 2018 from the County of Essex - *Please be advised that the County has reviewed the aforementioned application and the comments provided are engineering related only. This application has not been reviewed from a planning perspective. The subject lands have frontage on County Road No. 11. The Applicant will be required to comply with the following County Road regulations:
County By-Law Number 2481 - A By-Law to Provide for the Protection of Highways and to Provide for the Installation of Entrance Ways.
County By-Law Number 2480 - A By-Law of the Corporation of the County of Essex to Regulate the Location of Buildings and Structures on Land Adjacent to County Roads.
The minimum setback for any proposed structures on this property must be 85 feet from the center of the original ROW of County Road 11. Permits are necessary for any changes to existing entrances and structures, or the construction of new entrances or structures.
We are requesting a copy of the Decision of the aforementioned application. Should these applications be approved we are requesting a copy of the revised survey plan of the subject lands to update our mapping records.*
- (iii) Email dated August 20, 2018 from the Public Works Department- identified no concerns.
- (iv) Planning Report dated August 20, 2018 from Rebecca Belanger.

Committee Discussion:

Mr. Drouillard presented the concept of the application. The reduced setback will allow for a garage addition to be built on the property. The side yard is between two residential uses.

After a discussion the following resolution was put forth:

Moved by J. Mailloux
Seconded by S. Ducedre

That application A/9/18 be approved.

- carried-

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, is satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is keeping with the intent of the Official Plan and Zoning By-law. The Committee considered other variance applications that have been approved in the general area and felt that the request for variance was in keeping with past approved applications.

(6) A/11/18 Marguerite Drouillard, c/o Laurent Drouillard, Agent
9794 Walker Road
3729-470-000-07901

Public in Attendance: Laurent Drouillard, Marguerite Drouillard, Karen Drouillard

The applicant is also requesting relief from Zoning By-law 1999-52, as amended, Section 26(3)(d)(ii) which requires a minimum interior side yard width for nonresidential uses of 15 m (49.21 ft) in an Agricultural (A) Zone. Subsequent to a severance an existing accessory structure on the retained farm parcel will have a minimum interior side yard width of 5.79 metres (19 ft). Therefore the amount of relief requested is 9.21 metres (30.21 ft).

The request for relief has been significantly decreased since the notice of public meeting was circulated due to some onsite measurements being taken to clarify setbacks of the existing house and accessory structure at 9794 Walker Road.

The subject property is designated Agricultural in the Town's Official Plan and zoned Agricultural (A) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies and residents circulated:

- (i) Letter dated August 21, 2018 from the Essex Region Conservation Authority indicating no objections.
- (ii) Letter dated August 27, 2018 from the County of Essex - *Please be advised that the County has reviewed the aforementioned application and the comments provided are engineering related only. This application has not been reviewed from a planning perspective. The subject lands have frontage on County Road No. 11. The Applicant will be required to comply with the following County Road regulations:
County By-Law Number 2481 - A By-Law to Provide for the Protection of Highways and to Provide for the Installation of Entrance Ways.
County By-Law Number 2480 - A By-Law of the Corporation of the County of Essex to Regulate the Location of Buildings and Structures on Land Adjacent to County Roads.
The minimum setback for any proposed structures on this property must be 85 feet from the center of the original ROW of County Road 11. Permits are necessary for any changes to existing entrances and structures, or the construction of new entrances or structures.
We are requesting a copy of the Decision of the aforementioned application. Should these applications be approved we are requesting a copy of the revised survey plan of the subject lands to update our mapping records.*
- (iii) Email dated August 20, 2018 from the Public Works Department indicating no comments.
- (iv) Planning Report dated August 20, 2018 from Rebecca Belanger.

Committee Discussion:

Mr. Drouillard presented the concept of the application. The Committee questioned the

change in measurements presented in the notice and the Planning Report. Mr. Drouillard stated that the original measurements were done using the online mapping program and that he corrected the measurements after doing some on-ground measurements the yielded different results. The house on the property has the required setback and only the barn needs the variance. The recommendation in the Planning Report has the corrected measurements.

After a discussion the following resolution was put forth:

Moved by J. Mailloux
Seconded by M. Prue

That application A/11/18 be approved.

- carried-

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, is satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is keeping with the intent of the Official Plan and Zoning By-law. The Committee considered other variance applications that have been approved in the general area and felt that the request for variance was in keeping with past approved applications.

(7) **B/19/18** George and Ruth Vandenbrink
c/o Dennis Richardson, Agent
Vacant Land N/S County Road 20 at Concession 5 S
3729-580-000-00300

Public in Attendance: Dennis Richardson, George Vandenbrink

The applicant is proposing to sever a parcel of land being an irregular frontage by 42 ft depth with an area of approximately 6200 sq ft for purposes of a lot addition to merge with 5041 County Road 20. The remaining parcel has 587 ft frontage by an irregular depth with an area of 47.65 acres.

The subject property is designated Agricultural in the Town's Official Plan and zoned Agricultural (A) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies and residents circulated:

- (i) Letter dated August 20, 2018 from the Essex Region Conservation Authority *Portions of the retained lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act, (Ontario Regulation No. 158/06). These portions falls within the regulated area of the Chas Bratt Branch and Chas Bratt Drain. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by the regulations. We have reviewed this application with regards to the natural hazard policies of the PPS and Section 28 of the Conservation Authorities Act and have no objections.*

Our office has reviewed the proposal and has no concerns relating to stormwater management.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance under the Provincial Policy Statement (PPS 2014). Based on our review, we have no objection to the application with respect to natural heritage policies.

We have no objections to this Consent application.

- (ii) Email dated August 20, 2018 from the Public Works Department-
 - *The severance will eliminate the existing access to the farm lot at 580-00300, which was taking place off of County Road 20. Mr. Vandenbrink has submitted a request to EPW to have a new access bridge installed within the 5th Concession Road Drain South, through an engineering report under S.78 of the Drainage Act. EPW has began the process, which will carry forward over the next year or so. In the meantime, it is our understanding that the existing owner of the property on 5041 County Rd 20 (Richardson) will allow the farmer to access the farm through the lands proposed for severance in the same way that he has been doing in the past.*

- (iii) Letter dated August 27, 2018 from the County of Essex –
 - Please be advised that the County has reviewed the aforementioned application and the comments provided are engineering related only. This application has not been reviewed from a planning perspective. The road was formerly King's Highway 18 until it was downloaded to the County of Essex. The minimum setback for any proposed structures on this property must be 85 feet from the center of the original ROW of County Road 20 for a residential structure and 105 feet from the centre of the right of way for an accessory structure. Permits are necessary for any changes to existing entrances and structures, or the construction of new structures. We are requesting a copy of the Decision of the aforementioned application. Should these applications be approved we are requesting a copy of the revised survey plan of the subject lands to update our mapping records.*

- (iv) Planning Report dated August 17, 2018 from Rebecca Belanger.

Committee Discussion:

Mr. Richardson and Mr. Vandenbrink presented the concept of the application. The notice and Planning Report was corrected at the meeting due to the error that stated that the retained property (the farm) contained a single detached dwelling and accessory structure. The retained property is vacant farmed land. The lot addition will allow the Richardsons' to have a larger property upon which to build a new house (the current house is being demolished). D. Shaw asked if a minor variance is required because a small portion of land is being taken away from the farm. The change in area of the farm is so minor and is only a matter of decimals; therefore a minor variance was not required. The Zoning by-law permits rounding of numbers to a small degree. The County of Essex will require an 85 ft setback for all new buildings and any new entrance onto the County road will require a permit.

After a discussion the following resolution was put forth:

Moved by J. Mailloux
Seconded by S. Ducedre

That application B/19/18 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; a copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.

4. Subsection 3 of Section 50 of the Planning Act applies to any subsequent conveyance or transaction of or in relation to the parcel of land being the subject of the consent.
5. That prior to the stamping of deeds the owner is to provide satisfactory evidence that the adjacent parcel is under common ownership relative to the parcel which is the subject of the consent.
6. That an access bridge must be constructed to the retained farmland where one does not exist. If the access is constructed over a municipal drain, it will be completed in accordance with the provisions of the Drainage Act and if the access is constructed over a roadside ditch it will be completed under the supervision of the Town's Manager of Engineering and Operation prior to the stamping of the deeds.
7. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

- carried-

Reasons of Committee – The request is in conformity with Sections 6.1.2 and 6.1.2(6) of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

(8) **B/21/18**

Jude Mead
c/o Samia Shams or Elizabeth A. Papp, Agent
317 and 323 Crystal Bay Drive
3729-640-000-20500

Public in Attendance: Samia Shams

The applicant is proposing to sever a parcel of land being 70 ft frontage by 8 ft depth with an area of 560 sq ft for purposes of a lot addition to merge with 323 Crystal Bay Drive to provide legal access to the parcel. The remaining parcel being 70 ft frontage by 8 ft depth with an area of 560 sq ft will merge with 317 Crystal Bay Drive.

The subject property is designated Recreational Development in the Town's Official Plan and zoned Resort Residential/ Resort Commercial (RR/RC) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated August 22, 2018 from the Essex Region Conservation Authority indicating no objections.
- ii) Email dated August 20, 2018 from the Public Works Department indicating no comments.
- iii) Planning Report dated August 15, 2018 from Rebecca Belanger.

Committee Discussion:

M. Prue left the Council Chambers due to conflict of interest. Ms. Shams presented the concept of the application. The purpose is to sever the lot and merge both pieces with the existing lots located to the rear of the subject lot. The subject lot is not attached to either piece of land right now. It belongs to the owners of 323 Crystal Bay Drive. The severance will allow access to 317 Crystal Bay Drive.

After a discussion the following resolution was put forth:

Moved by S. Ducesne
Seconded by J. Mailloux

That application B/21/18 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; a copy to be provided to the municipality.
2. The applicant to submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. Subsection 3 of Section 50 of the Planning Act applies to any subsequent conveyance or transaction of or in relation to the parcel of land being the subject of the consent.
5. That prior to the stamping of deeds the owner is to provide satisfactory evidence that the adjacent parcel is under common ownership relative to the parcel which is the subject of the consent.
6. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

- carried-

Reasons of Committee – The request is in conformity with Sections 6.1.2 and 6.1.2(6) of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

(9) B/20/18

Sandro Orsi
c/o Thomas Hogarth or Elizabeth Orsi, Agents
77 Lake Beach Road
3729-550-000-25800

Public in Attendance: Elizabeth Orsi

The applicant is proposing to sever a parcel of land being 50 ft frontage by 120 ft depth with an area of 6000 sq ft for purposes of creating a new residential building lot. The remaining parcel being 50 ft frontage by 120 ft depth with an area of 6000 sq ft contains one single detached dwelling and one accessory structure.

The subject property is designated Low Density Residential in the Town's Official Plan and zoned Residential Type 1A (R1A) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies and residents circulated:

- (i) Letter dated August 21, 2018 from the Essex Region Conservation Authority
We have reviewed this application with regard to the natural hazard policies of the PPS and have no objections. However, the above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act, (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Lake Erie. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other

activities affected by the regulations.

Our office has reviewed the proposal and has no concerns relating to stormwater management.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance under the Provincial Policy Statement (PPS 2014). Based on our review, we have no objection to the application with respect to natural heritage policies.

We have no objections to these applications for Consent and Minor Variance.

- (ii) Email dated August 20, 2018 from the Public Works Department indicating no comments.
- (iii) Planning Report dated August 17, 2018 from Rebecca Belanger.

Committee Discussion:

Ms. Orsi explained the concept of the application. The owner of the property wishes to sell the severed portion. Ms. Orsi stated that there are many lots in the vicinity that are the same size as the proposed lots. The Committee questioned how large of a house could be built on the property. The maximum lot coverage on the property would allow for an 1800 sq ft house. The Committee indicated that they strongly discourage any owner of the property to come back for a minor variance for an increase in lot coverage or decrease in yard setbacks. The Committee requested that the minutes identify that the seller must be aware that any future minor variances on the property are not recommended and are discouraged. The Committee requested that the minutes also go into the building file for the severed and retained properties so that the Building Department is aware and does not recommend minor variances to any future buyers of the land. The side yard setbacks of the proposed houses were questioned, however the side yard setbacks will comply with the zoning by-law and the Fire Department did not identify any concerns with the setbacks.

After a discussion the following resolution was put forth:

Moved by J. Mailloux
Seconded by M. Prue

That application B/20/18 be approved subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; a copy to be provided to the municipality.
2. The applicant submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That the property owner shall install separate water services, sanitary sewer services, storm water sewer services and utility services, for the proposed new lot in accordance with and under the supervision of the municipality at the applicant's expense, prior to the stamping of deeds, if necessary.
5. That a minor variance be obtained from the provisions of Bylaw 1999-52, as amended, specifically Section 6(3)(a) which requires a minimum lot area of 900 square metres in a Residential Type 1A (R1A) Zone and Section 6(3)(b) which requires a minimum lot frontage of 20 metres in a Residential Type 1A (R1A) Zone for both the severed and retained parcels.

6. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

- carried-

Reasons of Committee – The request is in conformity with Section 6.1.2 of Amherstburg’s Official Plan and is consistent with the Provincial Policy Statement.

(10) A/12/18

Sandro Orsi
c/o Thomas Hogarth or Elizabeth Orsi, Agents
77 Lake Beach Road
3729-550-000-25800

Public in Attendance: Elizabeth Orsi

The applicant is requesting relief from Zoning By-law 1999-52, as amended, Section 6(3)(a) which requires a minimum lot area of 900 sq m (9687.52 sq ft) in a Residential Type 1A (R1A) Zone. Subsequent to a severance from an existing 1114.84 sq m (12,000 sq ft) parcel the retained residential parcel will have an area of 557.42 sq m (6000 sq ft). Therefore the amount of relief requested is 342.58 sq m (3687.52 sq ft).

The applicant is also requesting relief from Zoning By-law 1999-52, as amended, Section 6(3)(b) which requires a minimum lot frontage of 20 m (65.62 ft) in a Residential Type 1A (R1A) Zone. Subsequent to a severance from an existing parcel frontage of 30.48 m (100 ft), the retained residential parcel will have a minimum frontage of 15.24 metres (50 ft). Therefore the amount of relief requested is 4.76 metres (15.62 ft).

The subject property is designated Low Density Residential in the Town’s Official Plan and zoned Residential Type 1A (R1A) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies and residents circulated:

- (i) Letter dated August 21, 2018 from the Essex Region Conservation Authority
*We have reviewed this application with regard to the natural hazard policies of the PPS and have no objections.
However, the above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act, (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Lake Erie. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by the regulations.*

Our office has reviewed the proposal and has no concerns relating to stormwater management.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance under the Provincial Policy Statement (PPS 2014). Based on our review, we have no objection to the application with respect to natural heritage policies.

We have no objections to these applications for Consent and Minor Variance.

- (ii) Email dated August 20, 2018 from the Public Works Department indicating no comments.
- (iii) Planning Report dated August 17, 2018 from Rebecca Belanger.

Committee Discussion:

Ms. Orsi presented the concept of the application. The application is for the minor variance on the retained lot. The Committee noted that they are not approving the existing garage on the retained parcel. The existing garage appears to be close to the lot line.

After a discussion the following resolution was put forth:

Moved by M. Prue
Seconded by D. Shaw

That application A/12/18 be approved.

- carried-

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, is satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is keeping with the intent of the Official Plan and Zoning By-law. The Committee considered other variance applications that have been approved in the general area and felt that the request for variance was in keeping with past approved applications.

(11) A/13/18

Sandro Orsi
c/o Thomas Hogarth or Elizabeth Orsi, Agents
77 Lake Beach Road
3729-550-000-25800

Public in Attendance: Elizabeth Orsi

The applicant is requesting relief from Zoning By-law 1999-52, as amended, Section 6(3)(a) which requires a minimum lot area of 900 sq m (9687.52 sq ft) in a Residential Type 1A (R1A) Zone. Subsequent to a severance from an existing 1114.84 sq m (12,000 sq ft) parcel the severed residential building lot will have an area of 557.42 sq m (6000 sq ft). Therefore the amount of relief requested is 342.58 sq m (3687.52 sq ft).

The applicant is also requesting relief from Zoning By-law 1999-52, as amended, Section 6(3)(b) which requires a minimum lot frontage of 20 m (65.62 ft) in a Residential Type 1A (R1A) Zone. Subsequent to a severance from an existing parcel frontage of 30.48 m (100 ft), the severed residential building lot will have a minimum frontage of 15.24 metres (50 ft). Therefore the amount of relief requested is 4.76 metres (15.62 ft).

The subject property is designated Low Density Residential in the Town's Official Plan and zoned Residential Type 1A (R1A) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies and residents circulated:

- (i) Letter dated August 21, 2018 from the Essex Region Conservation Authority
We have reviewed this application with regard to the natural hazard policies of the PPS and have no objections. However, the above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act, (Ontario Regulation No. 158/06). The parcel falls within the regulated area of the Lake Erie. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration or other activities affected by the regulations.

Our office has reviewed the proposal and has no concerns relating to stormwater management.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance under the Provincial Policy Statement (PPS 2014). Based on our review, we have no objection to the application with respect to natural heritage policies.

We have no objections to these applications for Consent and Minor Variance.

- (ii) Email dated August 20, 2018 from the Public Works Department indicating no comments.
- (iii) Planning Report dated August 17, 2018 from Rebecca Belanger.

Committee Discussion:

Ms. Orsi presented the concept of the application. The application is for the minor variance on the severed lot. The shed to be retained on the severed property appears to be close to the property line, but it also predates 2000 and would be considered legal non-conforming provided it does not cross the lot line.

After a discussion the following resolution was put forth:

Moved by J. Mailloux
Seconded by S. Ducedre

That application A/13/18 be approved.

- carried-

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, is satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is keeping with the intent of the Official Plan and Zoning By-law. The Committee considered other variance applications that have been approved in the general area and felt that the request for variance was in keeping with past approved applications.

(12) B/22/18

Michael Kosyk
c/o Raymond Bastien, Agent
3841 Concession 3 N
3729-490-000-02200

Public in Attendance: Raymond Bastien

The applicant is proposing to sever a parcel of land being 127 ft frontage by 172 ft depth (irregular) with an area of 0.48 acres ± which includes a single detached dwelling which is surplus to the needs of the farming operation. The remaining parcel being 867.4 ft frontage by 4257.88 ft depth with an area of 72.02 acres ± is agricultural land which contains two (2) accessory structures and two (2) grain bins. The grain bins are proposed to be demolished.

The subject property is designated Agricultural in the Town's Official Plan and zoned Agricultural (A) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated August 21, 2018 from the Essex Region Conservation Authority-
The south and western limits of the above noted lands are subject to our

Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act, (Ontario Regulation No. 158/06). These portions of the subject property fall within the regulated areas of the Dolphis-Meloche Drain and the Beaudoin Drain. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration (specifically any works within the vicinity of the above noted drains) or other activities affected by the regulations.

Our office has reviewed the proposal and has no concerns relating to stormwater management.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance under the Provincial Policy Statement (PPS 2014). Based on our review, we have no objection to the application with respect to natural heritage policies.

We have no objections to these applications for Consent and Minor Variance.

- ii) Email dated August 20, 2018 from the Public Works Department-
- *Drainage apportionments required for the Dolphis Meloche and Long Marsh Drains.*
- iii) Planning Report dated August 15, 2018 from Rebecca Belanger.

Committee Discussion:

Mr. Bastien explained the concept of the application. He stated that the grain bins on the retained property will be demolished and that there is no new construction proposed. The Committee questioned why the side yard is so large (59 ft). Mr. Bastien stated that they have extra land on the side yard to allow the buyer to build a garage as there is not one currently on the property.

After a discussion the following resolution was put forth:

Moved by J. Mailloux
Seconded by S. Ducedre

That application B/22/18 be approved, subject to the following conditions:

1. That a Reference Plan of the subject property satisfactory to the municipality be deposited in the Registry Office; an electronic and paper copy to be provided to the municipality.
2. The applicant submit to the municipality the deed, in triplicate, acceptable for registration in order that consent may be attached to the original and duplicate and a copy be provided to the municipality.
3. That all property taxes be paid in full.
4. That the retained farmland to be rezoned to ensure that no new dwelling units shall be permitted and the requirement for this non-development be registered against the title of the property.
5. That the applicant obtain a report from a certified designer/installer that the existing private septic system serving the surplus dwelling does not cross the property lines, that the system is in working order and that its operation will not be affected by the severance. Further the Chief Building Official or his designate is to be onsite for inspection purposes when the field investigation is conducted by the designer/installer.

6. That a minor variance be obtained from the provisions of Bylaw 1999-52, as amended, Section 26(3)(a)(i) which requires a minimum lot area of 40 hectares in an Agricultural (A) Zone and Section 26(3)(b) which requires a minimum lot frontage of 140 metres in an Agricultural (A) Zone and Section 26(3)(d)(ii) which requires a minimum interior side yard width of 15 metres for non-residential uses regarding the retained farm parcel.
7. That an assessment apportionment for any and all drains affected by the severance be completed in accordance with the provisions of the Drainage Act and that all costs associated with said apportionment be paid by the applicant.
8. This consent will be deemed to be refused in accordance with the Planning Act if the above noted conditions are not met within one year from the date of this notice.

- carried-

Reasons of Committee – The request is in conformity with Section 6.1.2 of Amherstburg's Official Plan and is consistent with the Provincial Policy Statement.

(13) A/10/18

Michael Kosyk
c/o Raymond Bastien, Agent
3841 Concession 3 N
3729-490-000-02200

Public in Attendance: Raymond Bastien

The applicant is requesting relief from Zoning By-law 1999-52, as amended, Section 26(3)(a)(i) which requires a minimum lot area of 40 ha in an Agricultural (A) Zone. Subsequent to a severance from an existing 29.34 hectares (72.5 acres) parcel the retained farm parcel will have an area of 29.15 hectares (72.02 acres). Therefore the amount of relief requested is 10.85 hectares (26.81 acres).

The applicant is also requesting relief from Zoning By-law 1999-52, as amended, Section 26(3)(b) which requires a minimum lot frontage of 140 m (459.32 ft) in an Agricultural (A) Zone. Subsequent to a severance from an existing parcel frontage of 150 m (492.13 ft), the retained farm parcel will have a minimum frontage of 111.3 metres (365.13 ft). Therefore the amount of relief requested is 28.7 metres (94.19 ft).

The applicant is also requesting relief from Zoning By-law 1999-52, as amended, Section 26(3)(d)(ii) which requires a minimum interior side yard width for non-residential uses of 15 m (49.21 ft) in an Agricultural (A) Zone.

- Subsequent to a severance an existing 2240 sq ft accessory structure on the retained farm parcel will have a minimum interior side yard width of 8.38 metres (27.5 ft). Therefore the amount of relief requested is 6.62 metres (21.71 ft).

- Subsequent to a severance an existing 2424 sq ft accessory structure on the retained farm parcel will have a minimum interior side yard width of 3.96 metres (13 ft). Therefore the amount of relief requested is 11.04 metres (36.21 ft).

The subject property is designated Agricultural in the Town's Official Plan and zoned Agricultural (A) Zone in By-law 1999-52, as amended.

The following correspondence was received from the various agencies and residents circulated:

- i) Letter dated August 21, 2018 from the Essex Region Conservation Authority
The south and western limits of the above noted lands are subject to our Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation under the Conservation Authorities Act, (Ontario

Regulation No. 158/06). These portions of the subject property fall within the regulated areas of the Dolphis-Meloche Drain and the Beaudoin Drain. The property owner will be required to obtain a Permit and/or Clearance from the Essex Region Conservation Authority prior to any construction or site alteration (specifically any works within the vicinity of the above noted drains) or other activities affected by the regulations.

Our office has reviewed the proposal and has no concerns relating to stormwater management.

The subject property is not within or adjacent to any natural heritage feature that may meet the criteria for significance under the Provincial Policy Statement (PPS 2014). Based on our review, we have no objection to the application with respect to natural heritage policies.

We have no objections to these applications for Consent and Minor Variance.

- ii) Email dated August 20, 2018 from the Public Works Department indicating no comments.
- iii) Planning Report dated August 15, 2018 from Rebecca Belanger.

Committee Discussion:

Mr. Bastien presented the concept of the application. The grain bins located on the retained property will be demolished but the barns will be used with the farm operation. The minor variance will allow the existing barns to remain on the farm property and be used for agricultural uses.

After a discussion the following resolution was put forth:

Moved by J. Mailloux
Seconded by S. Ducedre

That application A/10/18 be approved.

- carried-

Reasons of Committee – The Committee, having considered the evidence presented, and having reviewed the plans and correspondence on file, is satisfied that the variance request is minor in nature, will not impact the character of the neighbourhood, and is keeping with the intent of the Official Plan and Zoning By-law. The Committee considered other variance applications that have been approved in the general area and felt that the request for variance was in keeping with past approved applications.

OTHER BUSINESS

R. Belanger informed the Committee members that after the elections the Planning Department will be seeking applications for Committee of Adjustment members. Additionally due to the changes to the Planning Act, the meetings are now required to be recorded. The recording will begin at the next Committee of Adjustment meeting.

NEXT MEETING

The next meeting is scheduled for Tuesday, September 25, 2018 at 7:30 a.m.

ADJOURNMENT

The meeting adjourned at 8:50 am

A handwritten signature in black ink, appearing to read "Dave Cozens", written over a horizontal line.

Chairman- Dave Cozens

A handwritten signature in blue ink, appearing to read "Rebecca Belanger", written over a horizontal line.

Secretary- Rebecca Belanger



**TOWN OF AMHERSTBURG
DRAINAGE BOARD
Tuesday, October 2, 2018
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg

MINUTES

PRESENT

Ron Sutherland, Chair
Allan Major, Vice-Chair
Bob Bezaire
Shane McVitty, Drainage Superintendent &
Engineering Coordinator
Nicole Humber, Recording Secretary

ABSENT

Brad Laramie

CALL TO ORDER

The Chair called the meeting to order at 6:00 p.m.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were none.

3. MINUTES OF PREVIOUS MEETING

Bob Bezaire moved, Al Major seconded:

That the minutes of the previous meeting BE ADOPTED:

1. Drainage Board Meeting Minutes – September 5, 2018

The Chair put the Motion.

Motion Carried

4.1 6th Concession Road Drain – Engineering Appointment

Shane McVitty informed the Board Members that this report recommends the appointment of an Engineer in response to a request from a landowner to install a new access bridge on the 6th Concession Road Drain, under Section 78 of the Drainage Act.

Bob Pillon moved; Al Major seconded

That:

1. The report from the Drainage Superintendent and Engineering Coordinator dated September 20, 2018, regarding the 6th Concession Road Drain – Engineering Appointment **BE RECEIVED**;
2. The Drainage Board recommend that Council **ACCEPT** the request from David Kryway for the installation of a new access culvert over the 6th Concession Road Drain per Section 78 of the Drainage Act; and,
3. The Drainage Board recommend that the appointment of the firm of N.J. Peralta Engineering Ltd. for the repair and improvement to the 6th Concession Road Drain **BE APPROVED** by Council.

The Chair put the Motion.

Motion Carried

4.2. Drainage Apportionments

Shane McVitty explained to the Board Members that this report deals with drainage apportionments resulting from severances that have taken place over the last year. When a severance occurs, adjustments are sometimes needed to existing assessment schedules to reflect the new severance. This is especially important before maintenance is completed on a drain so that all landowners are assessed fairly. Typically, Drainage Engineers complete the apportionments under section 65 (1) of the Drainage Act. However, the Town will be taking on this task under section 65 (2) by facilitating landowners to complete an apportionment agreement. A fee for this service will be applied and paid for by the landowner severing the parcel.

Bob Pillon moved; Al Major seconded;

That:

1. The report from the Drainage Superintendent and Engineering Coordinator dated September 17, 2018, regarding Various Drainage Apportionments **BE RECEIVED**;
2. The drainage apportionments **BE APPROVED** as listed:
 - **Consent B/7/17** – Drainage Apportionments for the Renaud Drain, Pillon Drain & North and South Branches of the Pillon Drain, and the McLean Drain – Schwabb/Dube and Desrochers
 - **Consent B/20/17** – Drainage Apportionments for the Long Marsh Drain – Bezaire and Bastien
 - **Consent B/3/17** – Drainage Apportionments for the Antaya Drain and Merrick Creek Drain – Warkentin and Holmes
 - **Consent B/16/17** – Drainage Apportionments for the Sinasac Drain and the Long Marsh Drain – Laramie and Paquette
3. Administration **BRING FORWARD** the Drainage Board's recommendation to approve the drainage apportionments at a future Regular Council Meeting.

The Chair put the Motion.

Motion Carried

5. NEW BUSINESS

Terms of Drainage Board

Mr. McVitty advised the Board Members that the final meeting for this term is scheduled for November 6, 2018. The end of the term for the Drainage Board is on November 30, 2018. At that time, the Drainage Board will be disbanded and the current Board Members will have to reapply if they wish to sit on the Board for the next term. Mr. McVitty went through the timeline and process of setting up the Drainage Board for the next term. Based on this timeline, the earliest the Drainage Board can resume its meetings will be in March of 2019.

Request from Resident – Hugh Douglas

Hugh Douglas, a resident from Erie Avenue, requested to address the Drainage Board regarding the drainage condition of Mans Marsh. Mr. McVitty advised Mr. Douglas that a request for improvement to the existing Municipal Drains in the area can be submitted to the Town. Mr. Douglas advised that he did not want to do this, nor did he wish to be responsible for the unknown costs that he may be assessed for improvement work.

Mr. Sutherland advised that the Drainage Board could not make any decisions regarding improvements to the affected drainage systems without having an engineers report to consider. It was suggested to Mr. Douglas that he could bring his concerns to Council if he is reluctant to request improvements through an engineers report.

6. NEXT MEETING DATE

Tuesday, November 6, 2018 @ 6:00 p.m.

7. ADJOURNMENT

The meeting adjourned at 6:40 p.m.

Chair – Ron Sutherland

Staff Liaison – Shane McVitty

DRAFT



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT:

Author's Name: Shane McVitty	Report Date: September 20, 2018
Author's Phone: 519 736-3664 ext. 2318	Date to Drainage Board: October 2, 2018
Author's E-mail: smcvitty@amherstburg.ca	Resolution #: N/A

To: Members of the Drainage Board

Subject: 6th Concession Road Drain – Engineering Appointment

1. RECOMMENDATION:

It is recommended that:

1. The report from the Drainage Superintendent and Engineering Coordinator dated September 20, 2018, regarding the 6th Concession Road Drain – Engineering Appointment **BE RECEIVED**;
2. The Drainage Board recommend that Council **ACCEPT** the request from David Kryway for the installation of a new access culvert over the 6th Concession Road Drain per Section 78 of the Drainage Act; and,
3. The Drainage Board recommend that the appointment of the firm of N.J. Peralta Engineering Ltd. for the repair and improvement to the 6th Concession Road Drain **BE APPROVED** by Council.

2. BACKGROUND:

On September 17th, 2018, David Kryway submitted a request for the repair and improvement of the 6th Concession Road Drain.

3. DISCUSSION:

The 6th Concession Road Drain is a Municipal Drain that was last improved under a report authored by D. Joudrey, P. Eng. August 11, 1997. The 1997 Joudrey report provided for the improvement of the entire length of the drain. The assessment schedule for maintenance was later updated under an engineering report by S.R. McVitty, P.Eng., dated April 16, 2014.

As a result of a land adjustment to the property adjacent to the Kryway farm on Concession Road 6 North, access to the farm will no longer be available without crossing through a neighbouring property. In order to provide the farm with a dedicated access without having to utilize their neighbour's lands, the Kryway's have requested that a new bridge be installed in the 6th Concession Road Drain. Under the provisions of the Drainage Act, an engineering report is required for the installation of a new bridge within a Municipal Drain.

A motion was passed at the January 15, 2018 Council Meeting to authorize administration to utilize a roster for drainage services under the Drainage Act. Among others, N.J. Peralta Engineering Ltd. was selected to be included as part of this roster and is thereby eligible to prepare a drainage report pursuant to Section 78 of the Drainage Act for repair and improvement to the 6th Concession Road Drain .

4. RISK ANALYSIS:

The Kryway farm currently does not have a dedicated access over the 6th Concession Road Drain. Access is currently provided through private neighbouring lands off of Concession Road 6 North. This is not an ideal arrangement for either party. Although the installation of a new, engineered bridge presents very little risks to the functionality of the drain, denying access to private lands could put the Town at risk of litigation from the landowner.

5. FINANCIAL MATTERS:

The financial implications will be determined by the appointed engineer and will be provided in the schedule of assessment within the engineer's drainage report for the improvements to the 6th Concession Road Drain.

6. CONSULTATIONS:

N/A

7. **CONCLUSION:**

Administration is recommending that the appointment of the firm of N.J. Peralta Engineering Ltd. for the repair and improvement to the 6th Concession Road Drain be brought to the next Regular Council meeting for Council's consideration pursuant to the provisions of the Drainage Act.



Shane McVitty
**Drainage Superintendent and
Engineering Coordinator**

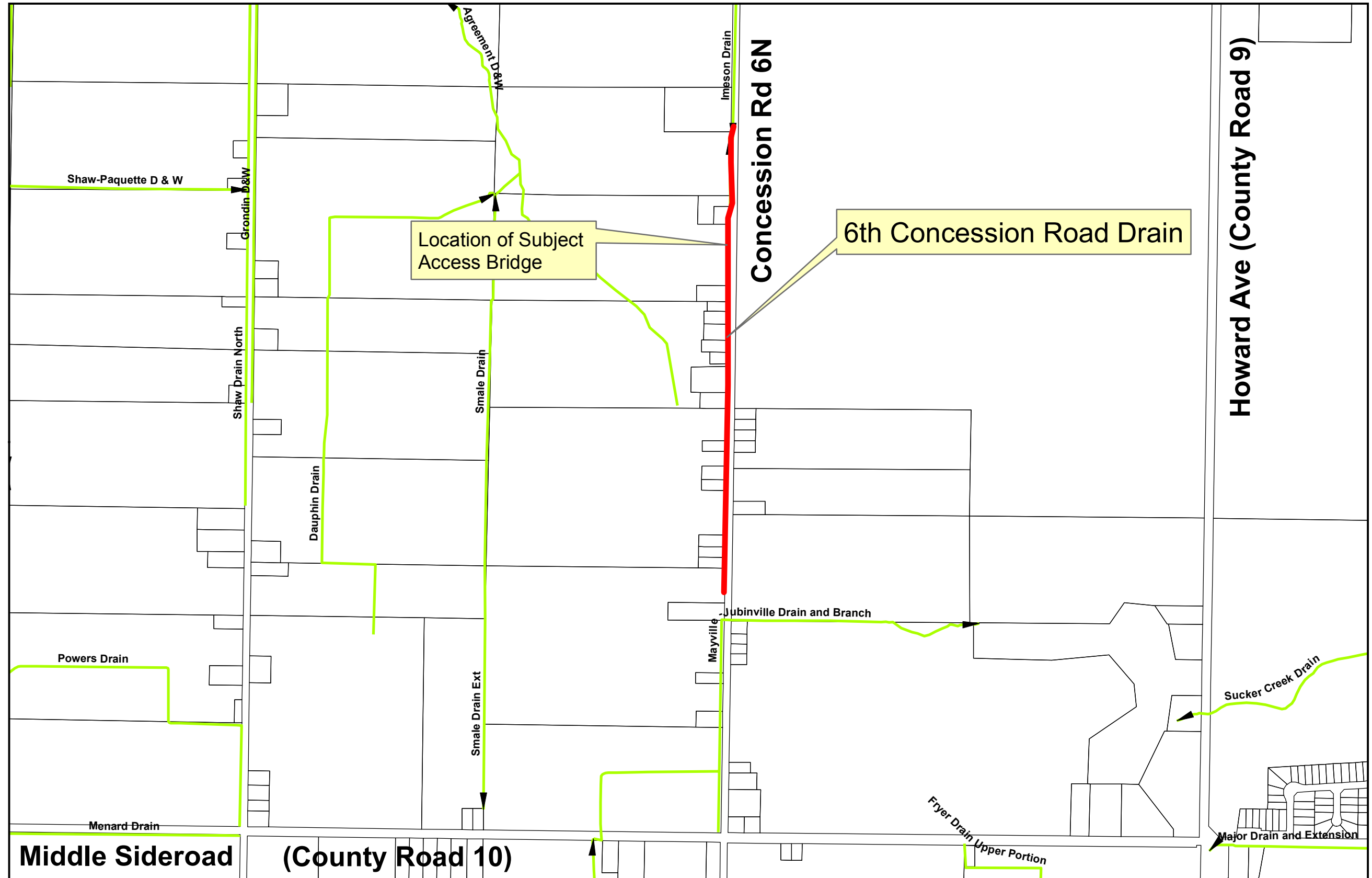
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Attachment(s):

- Request for Improvement submitted by David Kryway
- Map of 6th Concession Road Drain



6th Concession Road Drain





The Corporation of The Town of Amherstburg

REPAIR/IMPROVEMENT of a MUNICIPAL DRAIN

(Section 66, 76 and 78 Drainage Act)

FROM:

David Kryway

DRAIN:

6th Concession Road Drain

I/We are the owner of the following land(s): _____

Roll Number(s):



And I/We request the following work on the above drain:

- a) Subsequent Connections (Section 66(1))
- b) New Schedule of Assessment (Section 76)
- c) Improvements upon Examination and Report of Engineer (Section 78)
- d) New Access Bridge (Section 78)
 - Residential Bridge
 - Agricultural Bridge

I request that if necessary, an Engineer be appointed and that he will determine a time and place at which he will attend an on-site meeting and examine the drainage area with all assessed ratepayers to be invited.

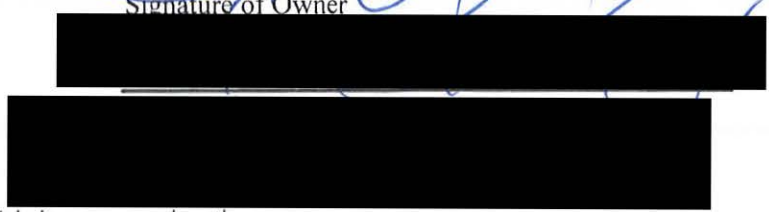
In signing this form, the owner is advised that they may be charged for work performed by the appointed Engineer should the works not proceed as requested.

Dated this 11 day of SEPT, 2018.

[Signature]
Signature of Owner

[Signature]
Signature of Owner

Telephone Number





THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT:

Author's Name: Shane McVitty	Report Date: September 17, 2018
Author's Phone: 519 736-3664 ext. 2318	Date to Drainage Board: October 2, 2018
Author's E-mail: smcvitty@amherstburg.ca	Resolution #: N/A

To: Members of the Drainage Board

Subject: Various Drainage Apportionments

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Drainage Superintendent and Engineering Coordinator dated September 17, 2018, regarding Various Drainage Apportionments **BE RECEIVED**;
2. The drainage apportionments **BE APPROVED** as listed:
 - **Consent B/7/17** – Drainage Apportionments for the Renaud Drain, Pillon Drain & North and South Branches of the Pillon Drain, and the McLean Drain – Schwabb/Dube and Desrochers
 - **Consent B/20/17** – Drainage Apportionments for the Long Marsh Drain – Bezaire and Bastien
 - **Consent B/3/17** – Drainage Apportionments for the Antaya Drain and Merrick Creek Drain – Warkentin and Holmes
 - **Consent B/16/17** – Drainage Apportionments for the Sinasac Drain and the Long Marsh Drain – Laramie and Paquette
3. Administration **BRING FORWARD** the Drainage Board's recommendation to approve the drainage apportionments at a future Regular Council Meeting.

2. **BACKGROUND:**

Under the provisions of the Drainage Act, when lands that are assessed for drainage are subsequently divided by a change of ownership of any part, the Municipality must take steps to apportion the assessments to reflect the division of the lands. Over the course of a year, the Municipality will receive a number of severance applications that require apportionments of existing drainage assessments. This report deals with four (4) drainage apportionments, each of which are associated with separate, individual severance consents, that have been completed by the Town Engineering and Public Works Department.

3. **DISCUSSION:**

Section 65 of the Drainage Act discusses the obligation of a Municipality to apportion existing drainage assessments when lands are subsequently sub-divided. Section 65(2) provides a Municipality with the necessary provisions to complete assessment apportionments when landowners of the subdivided lands agree on the shares of the assessments. Specifically, the procedures by which landowner agreement apportionments are to be administered are outlined under Section 65(2) of the Act, which stipulates that:

Agreement on share of assessment

65. (2) If the owners of the subdivided land mutually agree on the share of the drainage assessment that each should pay, they may enter into a written agreement and file it with the clerk of the local municipality and, if the agreement is approved by the council by resolution, no engineer need be instructed under subsection (1). 2010, c. 16, Sched. 1, s. 2 (26).

Section 65(1) of the Drainage Act provides the Municipality with the option of instructing an engineer to complete the drainage apportionments:

Subsequent subdivision of land

65. (1) If, after the final revision of an engineer's assessment of land for a drainage works, the land is divided by a change in ownership of any part, the clerk of the local municipality in which the land is situate shall instruct an engineer in writing to apportion the assessment among the parts into which the land was divided, taking into account the part of the land affected by the drainage works. 2010, c. 16, Sched. 1, s. 2 (26).

An engineer was not instructed under Section 65(1) of the Act. In the case of the land divisions and severances being considered under this report, apportionments were completed by the Drainage Superintendent. Assessment schedules for drains that were affected by each land severance were analysed by the Drainage Superintendent and an appropriate apportionment of the assessments were completed. Specifically, assessments for the retained parcels and the severed parcels were divided to accurately reflect the change in the land boundaries and ownership. Once completed, all affected landowners were contacted and provided a letter that described the apportionments. If the landowners were in agreement with the apportionments, an *"Agreement between Property Owners for Drain Apportionments due to Land*

Severance or Sale” was signed by the affected property owners in accordance with Section 65(2) of the Act. In the case of the following severances, agreement letters were signed by all affected property owners and are attached:

- **Consent B/7/17** – Drainage Apportionments for the Renaud Drain, Pillon Drain & North and South Branches of the Pillon Drain, and the McLean Drain – Schwabb/Dube and Desrochers
- **Consent B/20/17** – Drainage Apportionments for the Long Marsh Drain – Bezaire and Bastien
- **Consent B/3/17** – Drainage Apportionments for the Antaya Drain and Merrick Creek Drain – Warkentin and Holmes
- **Consent B/16/17** – Drainage Apportionments for the Sinasac Drain and the Long Marsh Drain – Laramie and Paquette

Apportionment agreements, once accepted by the Drainage Board and approved by Council through resolution, will be reflected in the assessments of all future works of maintenance on any of the affected drains listed in the subject Consents.

4. RISK ANALYSIS:

Under the provisions of the Drainage Act, when lands that are assessed for drainage are subsequently divided by a change of ownership of any part, it is the Municipality’s obligation to take steps to apportion the assessments to reflect the division of the lands. Failing to do so could lead to unfair assessments of drain maintenance costs that do not accurately reflect the prevalent ownership and subdivisions of lands within drainage watersheds. This could lead to conflicts between the Municipality and landowners over drainage assessments and the possible denial of agricultural grants from the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA).

5. FINANCIAL MATTERS:

An administration fee of \$500.00 is charged by the Planning Department to an owner of a land that wishes to sever a portion of his or her lands.

6. CONSULTATIONS:

N/A

7. CONCLUSION:

Administration is recommending that the drainage apportionments be approved as listed and that said apportionments be approved by Council resolution:

- **Consent B/7/17** – Drainage Apportionments for the Renaud Drain, Pillon Drain & North and South Branches of the Pillon Drain, and the McLean Drain – Schwabb/Dube and Desrochers
- **Consent B/20/17** – Drainage Apportionments for the Long Marsh Drain – Bezaire and Bastien
- **Consent B/3/17** – Drainage Apportionments for the Antaya Drain and Merrick Creek Drain – Warkentin and Holmes
- **Consent B/16/17** – Drainage Apportionments for the Sinasac Drain and the Long Marsh Drain – Laramie and Paquette



Shane McVitty
**Drainage Superintendent and
Engineering Coordinator**

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Attachment(s):

- **Consent B/7/17** – Letter and Agreement between Property Owners for Drain Apportionments due to Land Severance or Sale
- **Consent B/20/17** – Letter and Agreement between Property Owners for Drain Apportionments due to Land Severance or Sale
- **Consent B/3/17** – Letter and Agreement between Property Owners for Drain Apportionments due to Land Severance or Sale
- **Consent B/16/17** – Letter and Agreement between Property Owners for Drain Apportionments due to Land Severance or Sale



The Corporation of The Town of Amherstburg

June 11, 2018

RE: Section 65 Drainage Apportionment – Consent B/7/17

Dear Homeowner:

This letter is to advise you of changes to the drainage assessment for your property for the parcel located at 10046 County Road 11 (Walker Road), Part Lot 95, Concession 9, in the former Geographic Township of Malden. This is in relation to the Application for Consent B/7/17, which proposes to sever a 24.85 acre (10.06 hectare) parcel of land from the existing parcel and merge with the existing agricultural lands (Roll No. 3729-610-000-05200), having a total parcel size of 66.27 acre (26.82 hectare); the retained 4.29 acre (1.74 hectare) parcel shall remain as residential land (Roll No. 3729-610-000-05100). The attached plan depicts the boundaries of the affected parcels.

The re-apportionment of the drainage assessments for the lands described above proposed under this letter is in accordance with Section 65(2) of the "Drainage Act, R.S.O. 1990, Chapter D.17, as amended in 2010."

Administration for the Town of Amherstburg has performed all of the necessary investigations to complete the re-apportionments of drainage assessments for the subject lands. Said lands are located in the watersheds of the following municipal drains constructed by bylaw under the Drainage Act:

1. **Renaud Drain** – Report by N.J. Peralta, P.Eng., dated Oct. 19, 1982, by-law 82-4.
2. **Pillon Drain & North and South Branches of the Pillon Drain** – Report by N.J. Peralta, P.Eng., dated Oct. 20, 1982, by-law 82-3.
3. **McLean Drain** – Report by C.G.R. Armstrong, P.Eng., dated Feb. 2, 1959, by-law 1390.

If you are in agreement with the new breakdown of your property listed in the attached chart(s), please have all registered owners of your property sign the attached form and return to the Public Works Department at 512 Sandwich St South. Under Section 65(2) of the Drainage Act, if the agreement is approved by Council by resolution, no engineer will need to be instructed to complete a re-apportionment.

Should you have any questions or require further clarification, please feel free to contact myself at (519) 736-3664 ext 2318.

Sincerely,

Shane McVitty, P.Eng.
Drainage Superintendent and Engineering Coordinator
Attach.

Administration has created the following new breakdown for the affected properties:

1. RENAUD DRAIN

RENAUD DRAIN							
Existing Assessment – N.J. Peralta, P.Eng., Oct. 19, 1982							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
9	PT Lot 95	17.4		E. Gyori	\$582.00	\$723.00	\$1,305.00
9	PT Lot 95	16.59		J. Gyori	\$ 69.00	\$246.00	\$ 315.00

RENAUD DRAIN							
Reapportionment – Application for Consent B/7/17							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
9	PT Lot 95	1.74		Desrochers	\$ 0.00	\$ 76.00	\$ 76.00
9	PT Lot 95	26.82		Schwab	\$ 651.00	\$ 893.00	\$1,544.00

2. PILLON DRAIN & NORTH AND SOUTH BRANCHES OF THE PILLON DRAIN

PILLON DRAIN & NORTH AND SOUTH BRANCHES OF THE PILLON DRAIN							
Existing Assessment – N.J. Peralta, P.Eng., Oct. 20, 1982							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
9	PT Lot 95	6.07		E. Gyori	\$160.00	\$237.00	\$ 397.00
9	PT Lot 95	16.59		J. Gyori	\$ 861.00	\$672.00	\$ 1,533.00

PILLON DRAIN & NORTH AND SOUTH BRANCHES OF THE PILLON DRAIN							
Reapportionment – Application for Consent B/7/17							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
9	PT Lot 95	1.74		Desrochers	\$ 46.00	\$ 68.00	\$ 114.00
9	PT Lot 95	20.92		Schwab	\$ 975.00	\$ 841.00	\$1,816.00

3. MCLEAN DRAIN

MCLEAN DRAIN							
Existing Assessment – Report by C.G.R. Armstrong, P.Eng., Feb. 2, 1959							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
9	PT Lot 95	11.7		E. Arquette	\$ 0.00	\$ 20.00	\$ 20.00
9	PT Lot 95	16.76		A. Arquette	\$ 0.00	\$ 30.00	\$ 30.00

MCLEAN DRAIN							
Reapportionment – Application for Consent B/7/17							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
9	PT Lot 95	1.74		Desrochers	\$ 0.00	\$ 3.00	\$ 3.00
9	PT Lot 95	20.92		Schwab	\$ 0.00	\$ 47.00	\$ 47.00

CORPORATION OF THE TOWN OF AMHERSTBURG

**Agreement between Property Owners for Drain Apportionment
due to Land Severance or Sale**

RENAUD DRAIN

Agreement between _____ and _____ for cost apportionment due to severance or sale of land in the Renaud Drain drainage watershed or system.

I, (we) agree to the drainage apportionment as listed below that the Town of Amherstburg has calculated for our property, and hereby petition the Council of the Town of Amherstburg to fix these new apportionments by resolution.

RENAUD DRAIN							
Reapportionment – Application for Consent B/7/17							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
9	PT Lot 95	1.74	██████████	Desrochers	\$ 0.00	\$ 76.00	\$ 76.00
9	PT Lot 95	26.82	██████████	Schwab	\$ 651.00	\$ 893.00	\$1,544.00

Matth Schwab
Retained Property Owner 1 (printed)
Severed

June 15/2018
Date

Matth Schwab
Retained Property Owner 1 (signature)
Severed

Tina Dube
Retained Property Owner 2 (printed)
Severed

June 15 2018
Date

Tina Dube
Retained Property Owner 2 (signature)
Severed

SEERGE DESROCHERS
Severed Property Owner 1 (printed)
Retained

June 22/18
Date

Seerge Desrochers
Severed Property Owner 1 (signature)
Retained

MARYANN DESROCHERS
Severed Property Owner 2 (printed)
Retained

June 22/18
Date

Maryann Desrochers
Severed Property Owner 2 (signature)
Retained

CORPORATION OF THE TOWN OF AMHERSTBURG

**Agreement between Property Owners for Drain Apportionment
due to Land Severance or Sale**

PILLON DRAIN & NORTH AND SOUTH BRANCHES OF THE PILLON DRAIN

Agreement between _____ and _____ for cost apportionment due to severance or sale of land in the **Pillon Drain & North and South Branches of the Pillon Drain** drainage watershed or system.

I, (we) agree to the drainage apportionment as listed below that the Town of Amherstburg has calculated for our property, and hereby petition the Council of the Town of Amherstburg to fix these new apportionments by resolution.

PILLON DRAIN & NORTH AND SOUTH BRANCHES OF THE PILLON DRAIN							
Reapportionment – Application for Consent B/7/17							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
9	PT Lot 95	1.74		Desrochers	\$ 46.00	\$ 68.00	\$ 114.00
9	PT Lot 95	20.92		Schwab	\$ 975.00	\$ 841.00	\$1,816.00

Matt Schwab
Retained Severed Property Owner 1 (printed)

June 15, 2018
Date

Matt Schwab
Retained Severed Property Owner 1 (signature)

Tina Dube
Retained Severed Property Owner 2 (printed)

June 15 2018
Date

Tina Dube
Retained Severed Property Owner 2 (signature)

SERGE DESROCHERS
Retained Severed Property Owner 1 (printed)

June 22/18
Date

Serge Desrochers
Retained Severed Property Owner 1 (signature)

MARYANN DESROCHERS
Retained Severed Property Owner 2 (printed)

June 22/18
Date

Maryann Desrochers
Retained Severed Property Owner 2 (signature)

CORPORATION OF THE TOWN OF AMHERSTBURG

**Agreement between Property Owners for Drain Apportionment
due to Land Severance or Sale**

MCLEAN DRAIN

Agreement between _____ and _____ for cost apportionment due to severance or sale of land in the McLean Drain drainage watershed or system.

I, (we) agree to the drainage apportionment as listed below that the Town of Amherstburg has calculated for our property, and hereby petition the Council of the Town of Amherstburg to fix these new apportionments by resolution.

MCLEAN DRAIN							
Reapportionment – Application for Consent B/7/17							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
9	PT Lot 95	1.74	[REDACTED]	Desrochers	\$ 0.00	\$ 3.00	\$ 3.00
9	PT Lot 95	20.92	[REDACTED]	Schwab	\$ 0.00	\$ 47.00	\$ 47.00

Matt Schwab
Retained Property Owner 1 (printed)
Severed

June 15/2018
Date

[Signature]
Retained Property Owner 1 (signature)
Severed

Tina Dube
Retained Property Owner 2 (printed)
Severed

June 15 2018
Date

[Signature]
Retained Property Owner 2 (signature)
Severed

SERGE DESROCHERS
Severed Property Owner 1 (printed)
Retained

June 22/18
Date

[Signature]
Severed Property Owner 1 (signature)
Retained

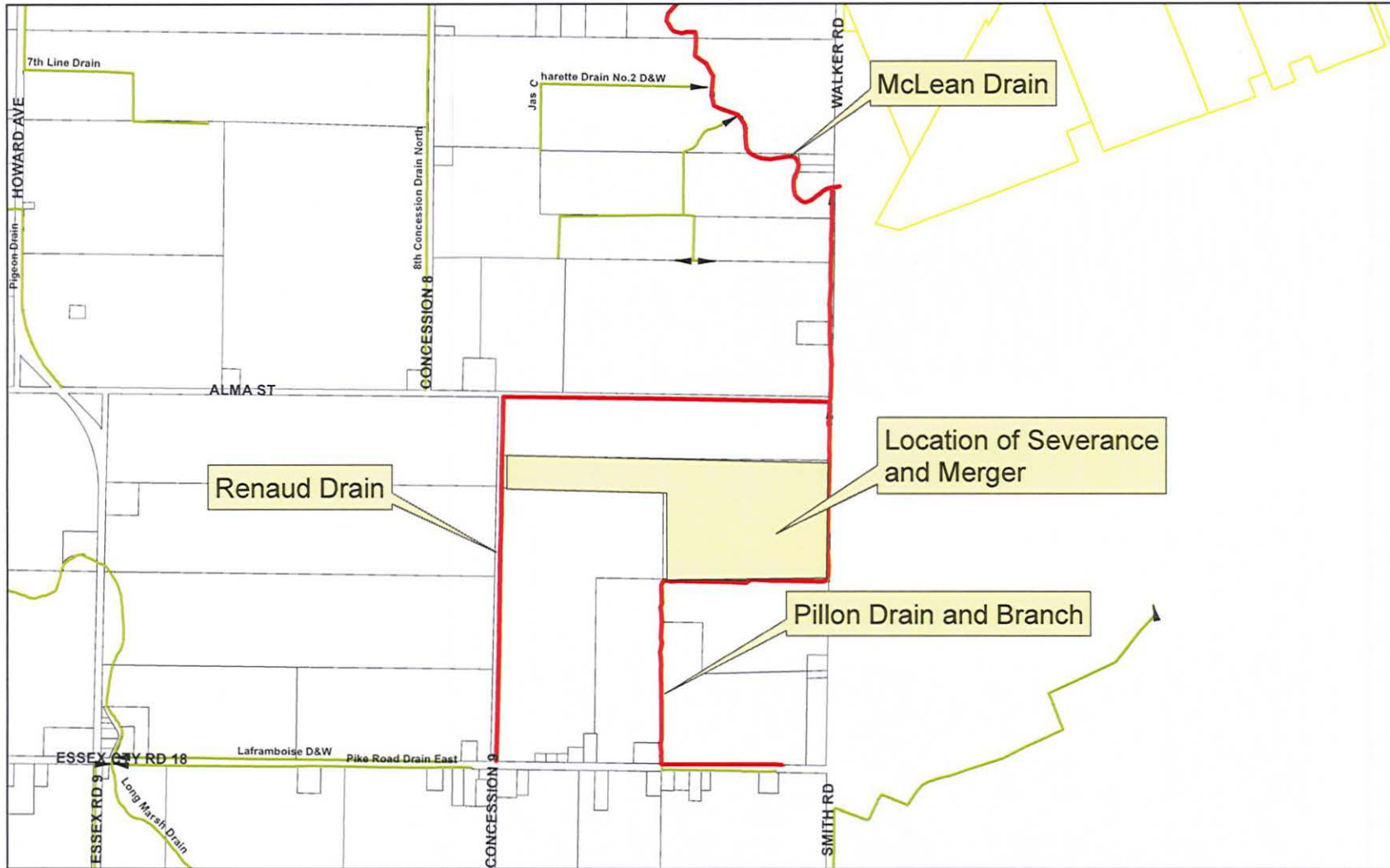
MARYANN DESROCHERS
Severed Property Owner 2 (printed)
Retained

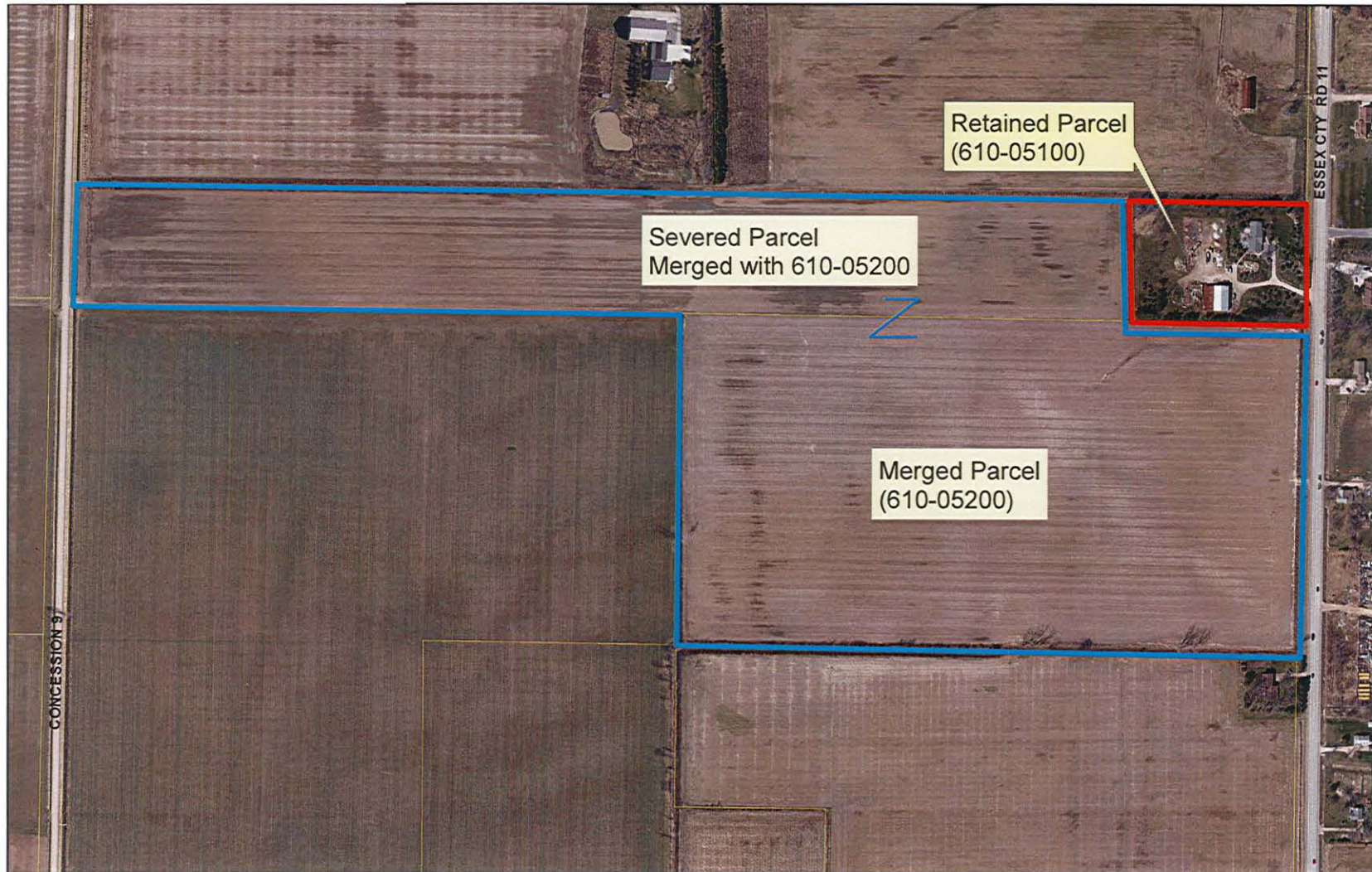
June 22/18
Date

[Signature]
Severed Property Owner 2 (signature)
Retained



**Section 65 Drainage Apportionment - Consent B/7/17
Schwab**







The Corporation of The Town of Amherstburg

June 12, 2018

RE: Section 65 Drainage Apportionment – Consent B/20/17

Dear Homeowner:

This letter is to advise you of changes to the drainage assessment for your property for the parcel located at 3794 Concession Road 3 North, Part Lot 11, Concession 2, in the former Geographic Township of Anderdon. This is in relation to the Application for Consent B/20/17, which proposes to sever a 48.53 acre (19.64 hectare) parcel of vacant agricultural land from the existing parcel (Roll No. 3729-500-000-01000). The retained parcel shall be 0.97 acres (0.39 hectare) in size and shall remain as residential land. The attached plan depicts the boundaries of the affected parcels.

The re-apportionment of the drainage assessments for the lands described above proposed under this letter is in accordance with Section 65(2) of the "Drainage Act, R.S.O. 1990, Chapter D.17, as amended in 2010."

Administration for the Town of Amherstburg has performed all of the necessary investigations to complete the re-apportionments of drainage assessments for the subject lands. Said lands are located in the watersheds of the following municipal drains constructed by bylaw under the Drainage Act:

1. **Long Marsh Drain** – Report by N.J. Peralta, P.Eng., dated Jan. 27, 1993, by-law 2917.

If you are in agreement with the new breakdown of your property listed in the attached chart(s), please have all registered owners of your property sign the attached form and return to the Public Works Department at 512 Sandwich St South. Under Section 65(2) of the Drainage Act, if the agreement is approved by Council by resolution, no engineer will need to be instructed to complete a re-apportionment.

Should you have any questions or require further clarification, please feel free to contact myself at (519) 736-3664 ext 2318.

Sincerely,

Shane McVitty, P.Eng.
Drainage Superintendent and Engineering Coordinator
Attach.

Administration has created the following new breakdown for the affected properties:

1. LONG MARSH DRAIN

LONG MARSH DRAIN							
Existing Assessment – N.J. Peralta, P.Eng., Jan. 27, 1993							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
2	PT Lot 11	20.03		E & J Bezaire	\$145.00	\$149.00	\$ 294.00

LONG MARSH DRAIN							
Reapportionment – Application for Consent B/20/17							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
2	PT Lot 11	0.393		J Bezaire	\$ 0.00	\$ 21.00	\$ 21.00
2	PT Lot 11	19.64		E & J Bezaire	\$145.00	\$146.00	\$291.00

CORPORATION OF THE TOWN OF AMHERSTBURG

**Agreement between Property Owners for Drain Apportionment
due to Land Severance or Sale**

LONG MARSH DRAIN

Agreement between _____ and _____ for cost apportionment due to severance or sale of land in the Long Marsh Drain drainage watershed or system.

I, (we) agree to the drainage apportionment as listed below that the Town of Amherstburg has calculated for our property, and hereby petition the Council of the Town of Amherstburg to fix these new apportionments by resolution.

LONG MARSH DRAIN							
Reapportionment – Application for Consent B/20/17							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
2	PT Lot 11	0.393	[REDACTED]	J Bezaire	\$ 0.00	\$ 21.00	\$ 21.00
2	PT Lot 11	19.64	[REDACTED]	E & J Bezaire	\$145.00	\$146.00	\$291.00

Eugene Bezaire
Retained Property Owner 1 (printed)

June 15, 2018
Date

Eugene Bezaire
Retained Property Owner 1 (signature)

Jeanette Bezaire
Retained Property Owner 2 (printed)

June 15, 2018
Date

Jeanette Bezaire
Retained Property Owner 2 (signature)

Raymond Bastien
Severed Property Owner 1 (printed)

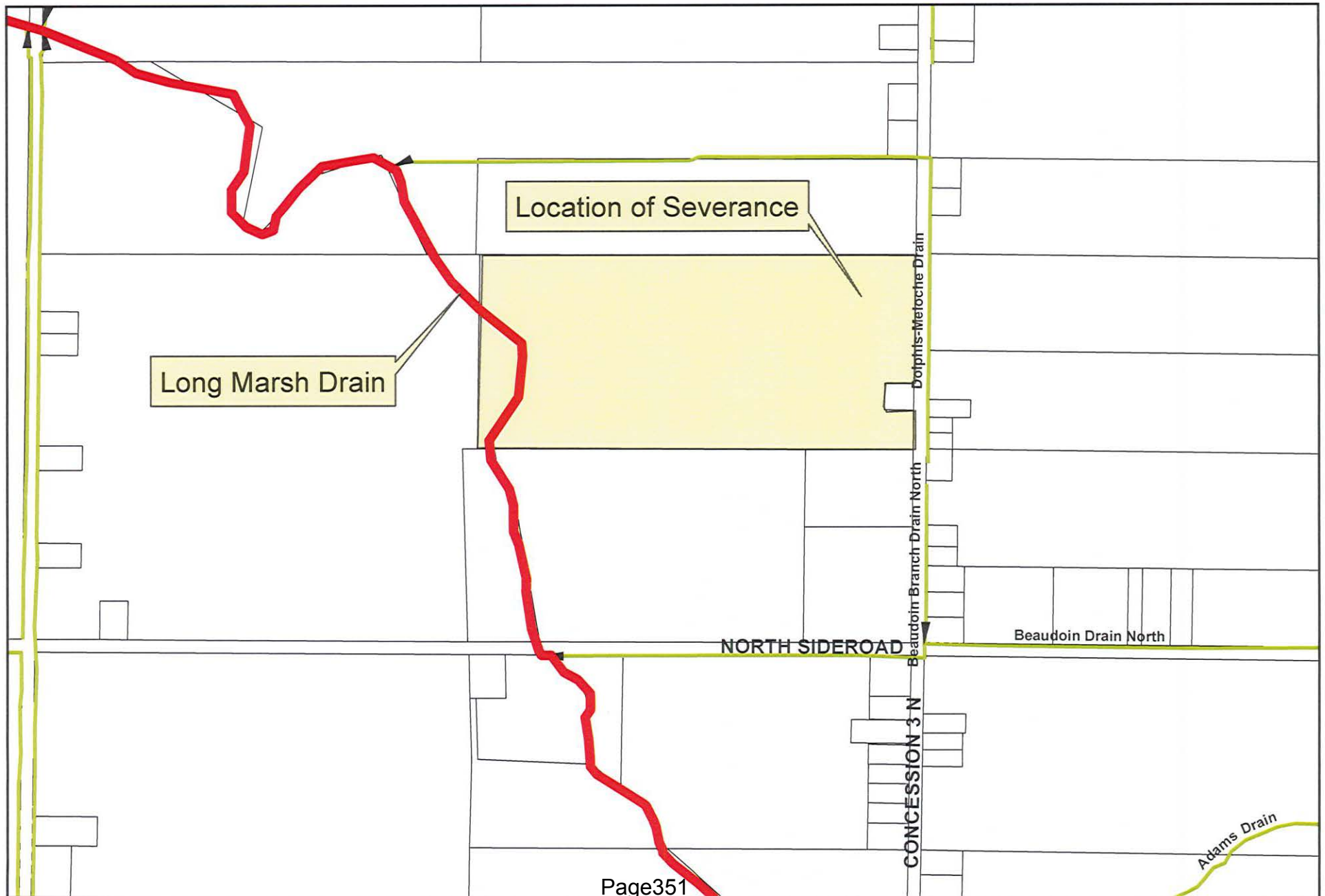
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Date

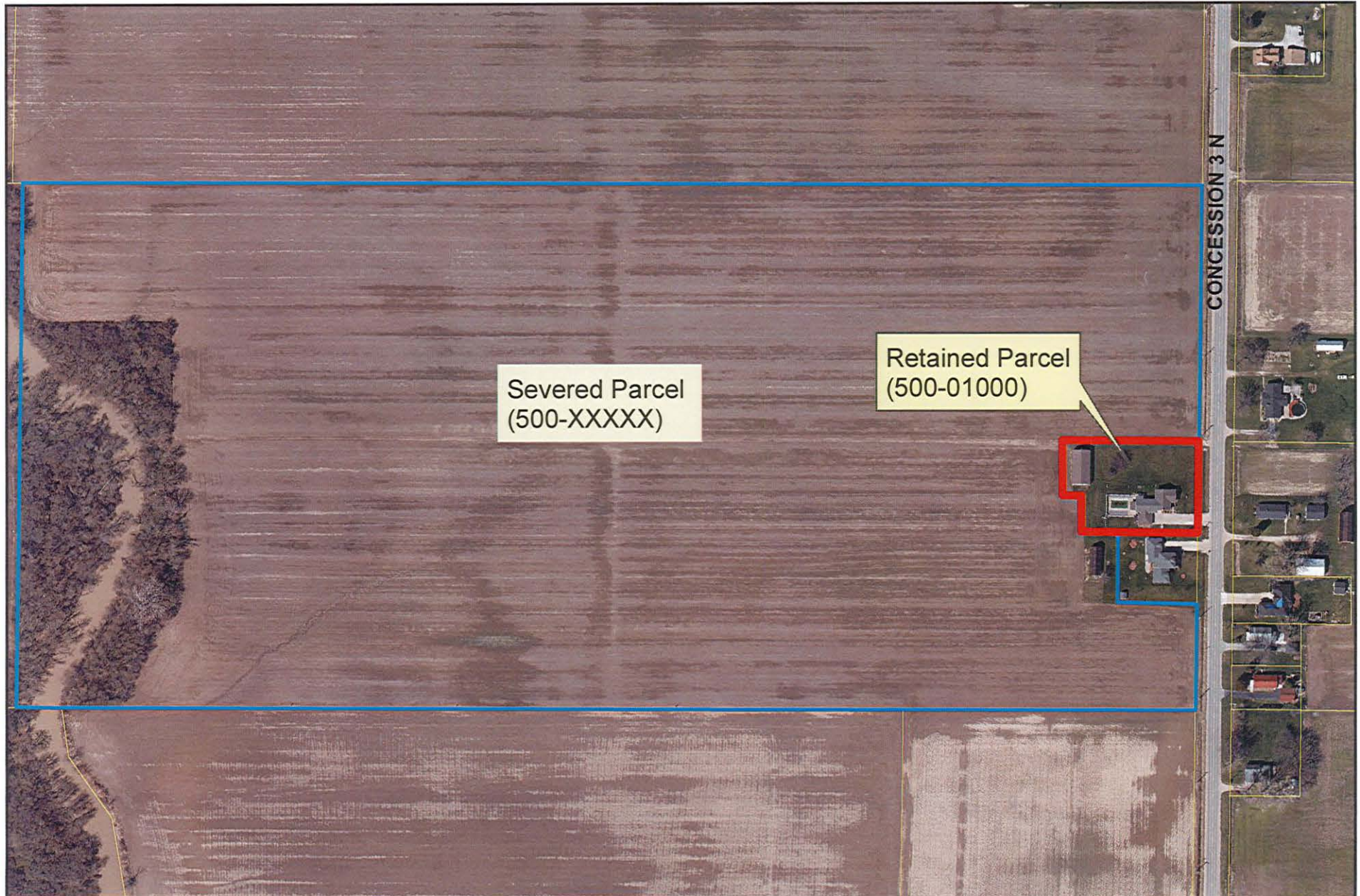
Raymond Bastien
Severed Property Owner 1 (signature)

Severed Property Owner 2 (printed)

Date

Severed Property Owner 2 (signature)







The Corporation of The Town of Amherstburg

June 5, 2018

RE: Section 65 Drainage Apportionment – Consent B/3/17

Dear Homeowner:

This letter is to advise you of changes to the drainage assessment for your property for the parcel located at 7972 County Road 9 (Howard Ave.), Part Lot 14, Concession 6, in the former Geographic Township of Anderdon. This is in relation to the Application for Consent B/3/17, which proposes to sever a 0.82 acre (0.33 hectare) parcel of land from the existing agricultural parcel (Roll No. 3729-480-000-06600); the retained 42.63 acre (17.25 hectare) parcel shall remain as vacant agricultural land. The attached plan depicts the boundaries of the affected parcels.

The re-apportionment of the drainage assessments for the lands described above proposed under this letter is in accordance with Section 65(2) of the "Drainage Act, R.S.O. 1990, Chapter D.17, as amended in 2010."

Administration for the Town of Amherstburg has performed all of the necessary investigations to complete the re-apportionments of drainage assessments for the subject lands. Said lands are located in the watersheds of the following municipal drains constructed by bylaw under the Drainage Act:

1. **Antaya Drain** – Report by S.R. McVitty, P.Eng., dated May 27 2014, by-law 2014-71.
2. **Merrick Creek Drain** – Report by E.O LaFontaine, P.Eng., dated May 21, 1993, by-law 2922.

If you are in agreement with the new breakdown of your property listed in the attached chart(s), please have all registered owners of your property sign the attached form and return to the Public Works Department at 512 Sandwich St South. Under Section 65(2) of the Drainage Act, if the agreement is approved by Council by resolution, no engineer will need to be instructed to complete a re-apportionment.

Should you have any questions or require further clarification, please feel free to contact myself at (519) 736-3664 ext 2318.

Sincerely,

Shane McVitty, P.Eng.
Drainage Superintendent and Engineering Coordinator
Attach.

Administration has created the following new breakdown for the affected properties:

1. Antaya Drain

ANTAYA DRAIN							
Existing Assessment – S.R. McVitty, P.Eng., May 27, 2014							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
6	PT Lot 14	8.09	[REDACTED]	Neugebauer	\$384.00	\$195.00	\$579.00

ANTAYA DRAIN							
Reapportionment – Application for Consent B/3/17							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
6	PT Lot 14	17.25	[REDACTED]	Warkentin	\$368.00	\$187.00	\$550.00
6	PT Lot 14	0.33	[REDACTED]	Holmes	\$ 33.00	\$ 9.00	\$ 42.00

2. MERRICK CREEK Drain

MERRICK CREEK DRAIN							
Existing Assessment – E.O LaFontaine, P.Eng., May 21, 1993							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
6	PT Lot 14	17.71	[REDACTED]	Neugebauer	\$395.00	\$593.00	\$988.00

MERRICK CREEK DRAIN							
Reapportionment – Application for Consent B/3/17							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
6	PT Lot 14	17.25	[REDACTED]	Warkentin	\$388.00	\$582.00	\$970.00
6	PT Lot 14	0.33	[REDACTED]	Holmes	\$ 7.00	\$ 11.00	\$ 18.00

CORPORATION OF THE TOWN OF AMHERSTBURG

**Agreement between Property Owners for Drain Apportionment
due to Land Severance or Sale**

ANTAYA DRAIN

Agreement between _____ and _____ for cost apportionment due to severance or sale of land in the Antaya Drain drainage watershed or system.

I, (we) agree to the drainage apportionment as listed below that the Town of Amherstburg has calculated for our property, and hereby petition the Council of the Town of Amherstburg to fix these new apportionments by resolution.

ANTAYA DRAIN							
Reapportionment – Application for Consent B/3/17							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
6	PT Lot 14	17.25		Warkentin	\$368.00	\$187.00	\$550.00
6	PT Lot 14	0.33		Holmes	\$ 33.00	\$ 9.00	\$ 42.00

Merlin Warkentin
Retained Property Owner 1 (printed)

06/07/18
Date

[Signature]
Retained Property Owner 1 (signature)

Lorna Warkentin
Retained Property Owner 2 (printed)

06/07/18
Date

Lorna Warkentin
Retained Property Owner 2 (signature)

CHRIS HOLMES
Severed Property Owner 1 (printed)

06/07/18
Date

[Signature]
Severed Property Owner 1 (signature)

Severed Property Owner 2 (printed)

Date

Severed Property Owner 2 (signature)

CORPORATION OF THE TOWN OF AMHERSTBURG

**Agreement between Property Owners for Drain Apportionment
due to Land Severance or Sale**

MERRICK CREEK DRAIN

Agreement between _____ and _____ for cost apportionment due to severance or sale of land in the Merrick Creek Drain drainage watershed or system.

I, (we) agree to the drainage apportionment as listed below that the Town of Amherstburg has calculated for our property, and hereby petition the Council of the Town of Amherstburg to fix these new apportionments by resolution.

MERRICK CREEK DRAIN							
Reapportionment – Application for Consent B/3/17							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
6	PT Lot 14	17.25		Warkentin	\$388.00	\$582.00	\$970.00
6	PT Lot 14	0.33		Holmes	\$ 7.00	\$ 11.00	\$ 18.00

Marilyn Warkentin
Retained Property Owner 1 (printed)

06/07/2018
Date

[Signature]
Retained Property Owner 1 (signature)

Lorna Warkentin
Retained Property Owner 2 (printed)

06/07/18
Date

[Signature]
Retained Property Owner 2 (signature)

CHRIS HOLMES
Severed Property Owner 1 (printed)

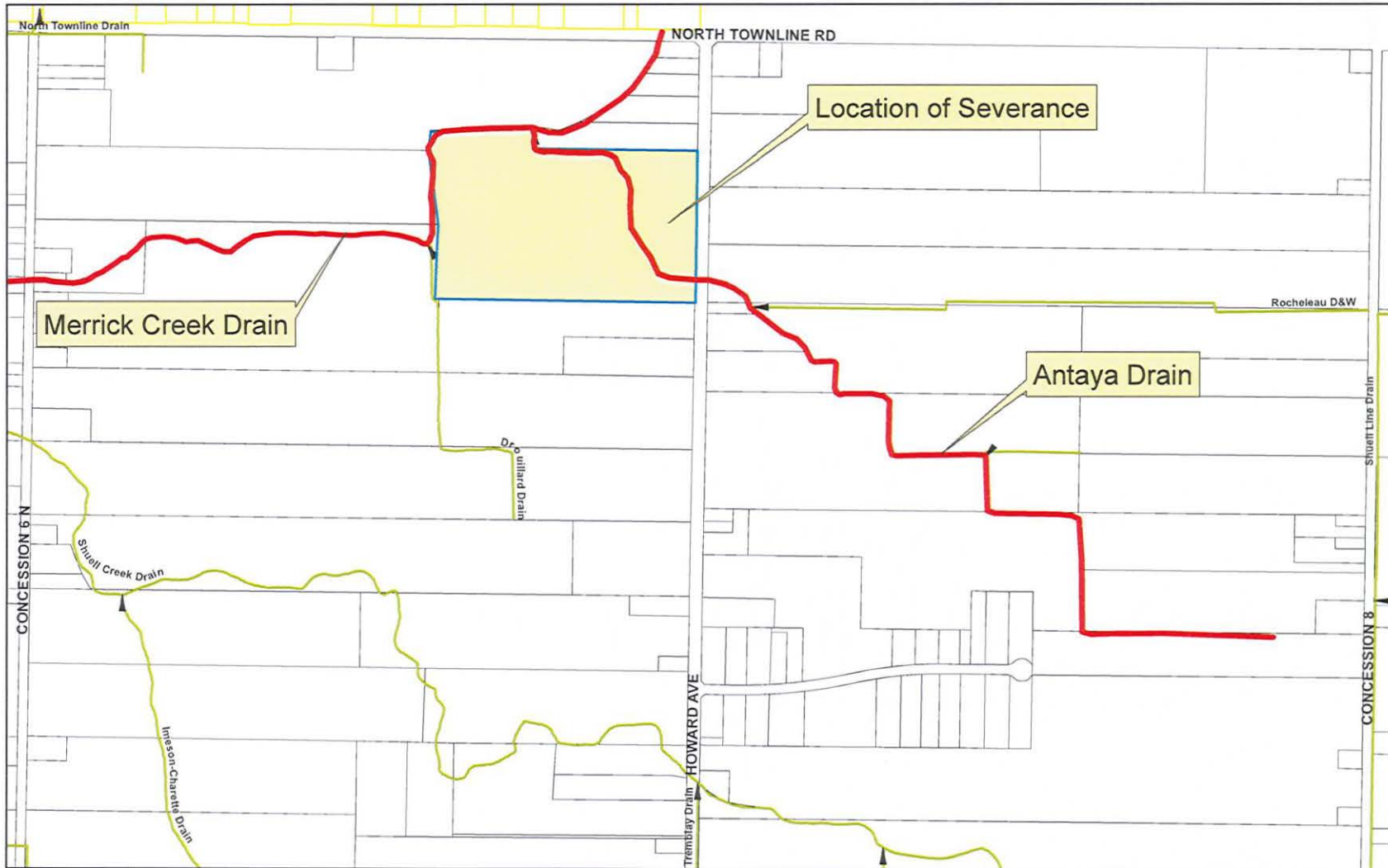
06/07/18
Date

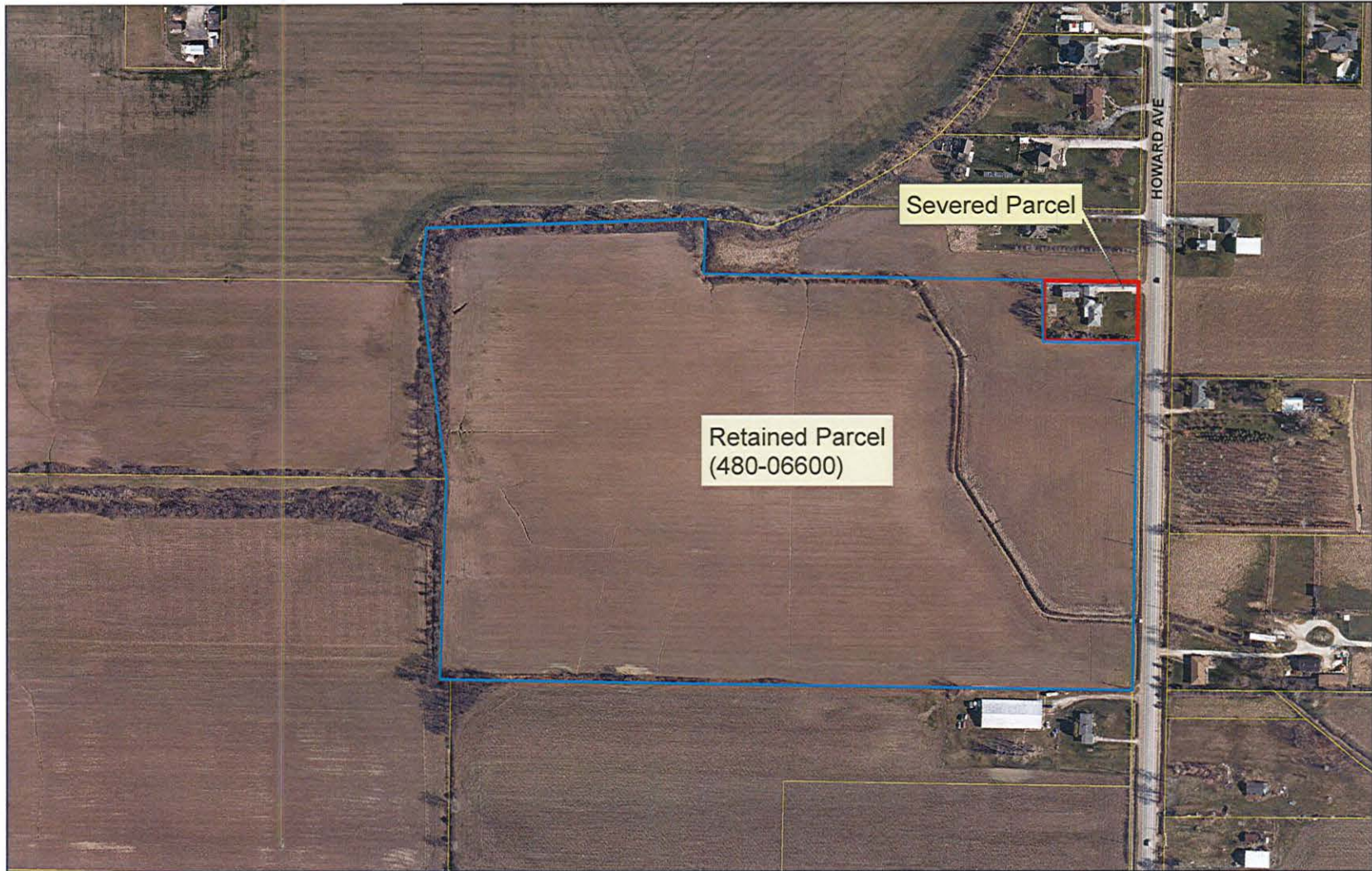
[Signature]
Severed Property Owner 1 (signature)

Severed Property Owner 2 (printed)

Date

Severed Property Owner 2 (signature)







The Corporation of The Town of Amherstburg

May 15, 2018

RE: Section 65 Drainage Apportionment – Consent B/16/17

Dear Homeowner:

This letter is to advise you of changes to the drainage assessment for your property for the parcel located at 6245 Concession 6 Road North, Part Lot 3, Concession 6, in the former Geographic Township of Anderdon. This is in relation to the Application for Consent B/16/17, which proposes to sever a 2.33 acre (0.944 hectare) parcel of land from the existing agricultural parcel (Roll No. 3729-390-000-07300); the retained 46.52 acre (18.83 hectare) parcel shall remain as vacant agricultural land. The attached plan depicts the boundaries of the affected parcels.

The re-apportionment of the drainage assessments for the lands described above proposed under this letter is in accordance with Section 65(2) of the "Drainage Act, R.S.O. 1990, Chapter D.17, as amended in 2010."

Administration for the Town of Amherstburg has performed all of the necessary investigations to complete the re-apportionments of drainage assessments for the subject lands. Said lands are located in the watersheds of the following municipal drains constructed by bylaw under the Drainage Act:

1. **Sinasac Drain** – Report by D.A. Averill, P.Eng., dated February 1984, revised as per Drainage Tribunal Decision dated December 7, 1984, by-law 2519.
2. **Long Marsh Drain** – Report by N.J. Peralta, P.Eng., dated January 27, 1993, by-law 3023.

If you are in agreement with the new breakdown of your property listed in the attached chart(s), please have all registered owners of your property sign the attached form and return to the Public Works Department at 512 Sandwich St South. Under Section 65(2) of the Drainage Act, if the agreement is approved by Council by resolution, no engineer will need to be instructed to complete a re-apportionment.

Should you have any questions or require further clarification, please feel free to contact myself at (519) 736-3664 ext 2318.

Sincerely,

Shane McVitty, P.Eng.
Drainage Superintendent and Engineering Coordinator
Attach.

Administration has created the following new breakdown for the affected properties:

1. Sinasac Drain

SINASAC DRAIN							
Existing Assessment – D.A. Averil, P.Eng., December 7, 1984, further reapportioned under engineering apportionment by B.D. Crozier, May 11, 1999							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
6	PT Lot 3	19.68	[REDACTED]	M&T Paquette	\$1,521.35	\$1,595.45	\$3,116.77

SINASAC DRAIN							
Reapportionment – Application for Consent B/16/17							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
6	PT Lot 3	18.83	[REDACTED]	J&W Laramie	\$1,442.50	\$1,512.76	\$2,955.26
6	PT Lot 3	0.94	[REDACTED]	M&T Paquette	\$ 78.85	\$ 82.69	\$ 161.54

2. Long Marsh Drain

LONG MARSH DRAIN							
Existing Assessment – N.J. Peralta, P.Eng., January 27, 1993, further reapportioned under engineering apportionment by B.D. Crozier, August 12, 2008							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
6	PT Lot 3	19.78	[REDACTED]	M Paquette	NIL	\$1,050.00	\$1,050.00

LONG MARSH DRAIN							
Reapportionment – Application for Consent B/16/17							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
6	PT Lot 3	18.83	[REDACTED]	J&W Laramie	NIL	\$995.58	\$995.58
6	PT Lot 3	0.94	[REDACTED]	M&T Paquette	NIL	\$ 54.42	\$ 54.42

CORPORATION OF THE TOWN OF AMHERSTBURG

**Agreement between Property Owners for Drain Apportionment
due to Land Severance or Sale**

SINASAC DRAIN

Agreement between _____ and _____ for cost apportionment due to severance or sale of land in the Sinasac Drain drainage watershed or system.

I, (we) agree to the drainage apportionment as listed below that the Town of Amherstburg has calculated for our property, and hereby petition the Council of the Town of Amherstburg to fix these new apportionments by resolution.

SINASAC DRAIN							
Reapportionment – Application for Consent B/16/17							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
6	PT Lot 3	18.83		J&W Laramie	\$1,442.50	\$1,512.76	\$2,955.26
6	PT Lot 3	0.94		M&T Paquette	\$ 78.85	\$ 82.69	\$ 161.54

<p><u>to Jenna Laramie</u> Retained Property Owner 1 (printed)</p>	<p><u>May 22nd 2018</u> Date</p>	<p><u>[Signature]</u> Retained Property Owner 1 (signature)</p>
<p><u>x Cameron Laramie</u> Retained Property Owner 2 (printed)</p>	<p><u>May 22 2018</u> Date</p>	<p><u>Cameron Laramie</u> Retained Property Owner 2 (signature)</p>
<p><u>MARK PAQUETTE</u> Severed Property Owner 1 (printed)</p>	<p><u>MAY 22/18</u> Date</p>	<p><u>[Signature]</u> Severed Property Owner 1 (signature)</p>
<p><u>Tammy Paquette</u> Severed Property Owner 2 (printed)</p>	<p><u>May 22/18</u> Date</p>	<p><u>Tammy Paquette</u> Severed Property Owner 2 (signature)</p>

CORPORATION OF THE TOWN OF AMHERSTBURG

**Agreement between Property Owners for Drain Apportionment
due to Land Severance or Sale**

LONG MARSH DRAIN

Agreement between _____ and _____ for cost apportionment due to severance or sale of land in the Long Marsh Drain drainage watershed or system.

I, (we) agree to the drainage apportionment as listed below that the Town of Amherstburg has calculated for our property, and hereby petition the Council of the Town of Amherstburg to fix these new apportionments by resolution.

LONG MARSH DRAIN							
Reapportionment – Application for Consent B/16/17							
Conc.	Lot	Affected Area (HA)	Roll No.	Owner	Benefit Assessment	Outlet Assessment	TOTAL
6	PT Lot 3	18.83		J&W Laramie	NIL	\$995.58	\$995.58
6	PT Lot 3	0.94		M&T Paquette	NIL	\$ 54.42	\$ 54.42

Jenna Laramie
Retained Property Owner 1 (printed)

May 22nd 2018
Date

Jenna Laramie
Retained Property Owner 1 (signature)

Cameron Laramie
Retained Property Owner 2 (printed)

May 22 2018
Date

Cameron Laramie
Retained Property Owner 2 (signature)

Mark Paquette
Severed Property Owner 1 (printed)

May 22/18
Date

Mark Paquette
Severed Property Owner 1 (signature)

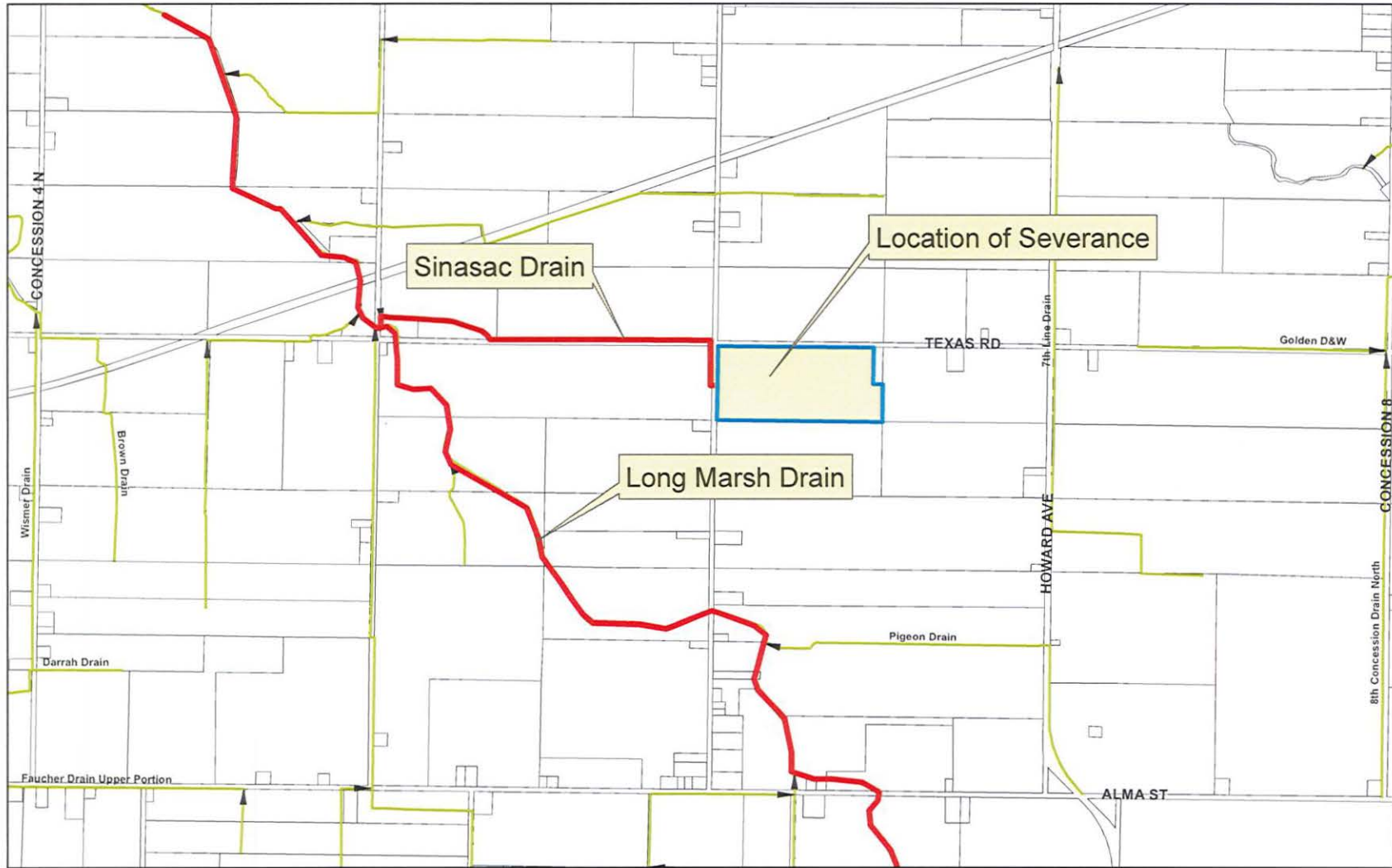
Tammy Paquette
Severed Property Owner 2 (printed)

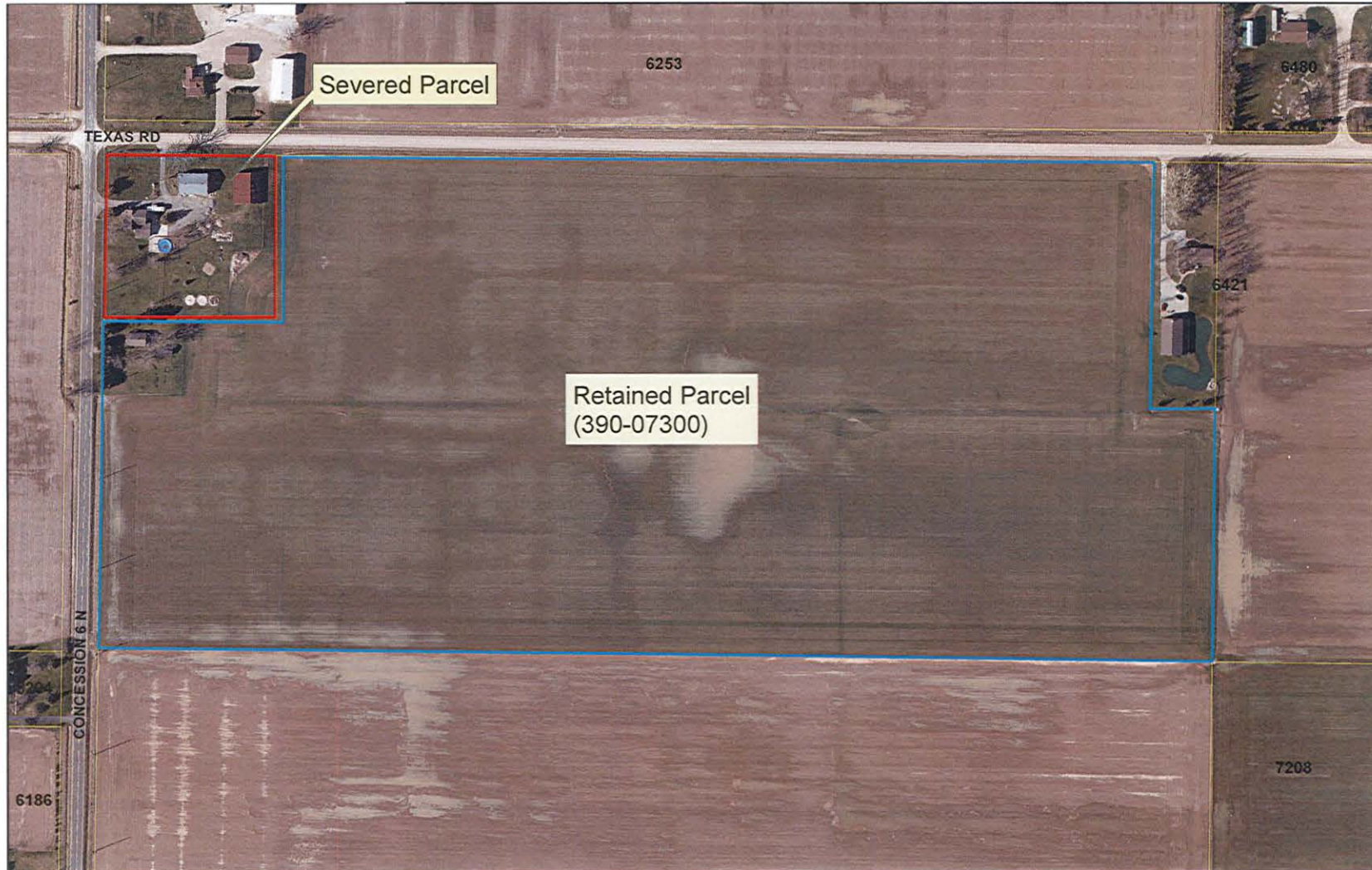
May 22/18
Date

Tammy Paquette
Severed Property Owner 2 (signature)



**Section 65 Drainage Apportionment - Consent B/16/17
Paquette/Laramie**





Unfinished Business Lists - eScribe as at October 9, 2018

Agenda Item	Description
Request to Amend Zoning By-law to Allow Chickens in Residential Areas - William Brush	Resolution # 20170508-692 Meloche/Fryer That Administration BE DIRECTED to bring back a report on the feasibility of amendments to the Zoning By-law by the end of the summer.
Request for Parkette in Dedication of The Honourable Eugene Whelan - Roxanne Ouellette	Resolution # 20170523-719 Pouget/Lavigne That the delegation BE RECEIVED and Administration BE DIRECTED to bring back a report regarding the request from Roxanne Ouellette and further lobby the Federal Government to form a partnership to purchase the land with permission from the Whelan family.
Highway of Heros Canada 150 Tree Planting Initiative - Town of Shelburne Resolution	Resolution # 20170612-760 Pouget/Fryer Administration BE DIRECTED to plant a tree in honour of the Highway for Heroes.
Request to fish outside designated area in Kings Navy Yard Park - Melissa Cranston, Activity Director, Richmond Terrace	Resolution # 20170710-793 Fryer/Pouget That the delegation BE RECEIVED and the request for exemption to By-law 2004-89 4(b) for accessible space outside the designated fishing area at King's Navy Yard Park BE APPROVED for August 22, 2017 with a rain date of August 23, 2017; and, That Administration BE DIRECTED to designate 3 accessible spaces for fishing within King's Navy Yard Park until other accessible fishing locations are offered by the Town.

Unfinished Business Lists - eScribe as at October 9, 2018

Agenda Item	Description
NEW BUSINESS	<p style="text-align: center;">Resolution # 20171010-919 Fryer/Pouget</p> <p>That Administration BE DIRECTED to bring a report back to Council with options to secure and preserve the Big Creek area north of Alma Street in collaboration with other willing agencies and boards.</p>
NEW BUSINESS	<p style="text-align: center;">Resolution # 20171010-920 Pouget/Fryer</p> <p>That Administration BE DIRECTED to bring back a report to Council to set forth requirements to charge any new homeowner or developer a fee for the Town to plant a tree of 3 in caliper in front of any new home on Town property that is not part of a subdivision agreement.</p>
Preferred Autonomous Vehicles Test Corridor - Ontario Good Roads Association (OGRA)	<p style="text-align: center;">Resolution # 20180528-188 Fryer/Pouget</p> <p>That the Town of Amherstburg participate in OGRA's Autonomous Vehicle Initiative and that this matter be referred to staff to develop a list of preferred routes with the municipality.</p>
Print-to-Braille Accessibility for Municipalities - Emmanuel and Rebecca Blaevoet, Tactile Vision Graphics	<p style="text-align: center;">Resolution # 20180813-264 Fryer/Meloche</p> <p>That Administration BE DIRECTED to bring back a report back with recommendations to include braille in the next agenda or future agendas.</p>

Unfinished Business Lists - eScribe as at October 9, 2018

Agenda Item	Description
Development Charges Deferral Agreements	Resolution # 20180813-267 Fryer/Pouget That Administration BE DIRECTED to provide a report regarding the Development Charges Deferral Agreements after the 2018 Election.
NEW BUSINESS	Resolution # 20180910- Lavigne/Meloche That Administration BE DIRECTED to look at surrounding municipalities and their by-law regarding dogs and kennels and bring a report back for Council's consideration.
NEW BUSINESS	Resolution # 20180910- Lavigne/Meloche That Administration BE DIRECTED to look at surrounding municipalities regarding fill by-laws and bring back a report for Council's consideration.
Support for Youth Councils for Windsor-Essex Municipalities - Jacey Silvaggi, Youth Council Coalition of Canada	Resolution# 20180910- Fryer/Courtney That the delegation BE RECEIVED and administration BE DIRECTED to bring back a report on support of the YCC and that Amherstburg endorse the YCC grant application.
Surcharge for Use of Room at the Libro Centre - Dorothy Thrasher and Fern Elliott, Fort Malden Golden Age Centre	Resolution # 20180924-312 Pouget/Meloche That Administration BE DIRECTED to look into grants for the seniors, waive fees for the remainder of 2018, and consider \$3136.50 for 2019 as a community grant application.

Unfinished Business Lists - eScribe as at October 9, 2018

Agenda Item	Description
Request for By-law to Allow ATV's to Ride on Designated Roads - Kevin Schmidt and Shawn Ellenberger, Essex County ATV Club	Resolution # 20180924-313 Fryer/Meloche That administration BE DIRECTED to hold a public meeting to consider ATV use on Town ROWs and bring back a report with recommendations.

Parks, Facilities, Recreation and Culture - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibility of adding present day green spaces.	Administration compiling information for report - Awaiting completion of the Parks Master Plan
20160509-212	Anne Rota	09-May-16		Pouget/Fryer	That the Town fund and erect a plaque in the honour of the late Senator Eugene Whelan and his wife, Mrs. Elizabeth Whelan for their role in entertaining the former Soviet Ambassador Aleksander Yakovlev and Mikhail Gorbachev while visiting our historic Town, marking the location of the "Walk that Changed the World" for consideration and voting at the May 9th, 2016, Regular Council Meeting.	Administration compiling information for report - Update report went to Council September 12, 2016.

Planning, Development and Legislative Services - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
ECDEV 2	Tony DeThomasis	10-Dec-14			That Council direct Administration to bring a report on the discrepancy between Marsh Drive and Marsh Court, and the process to change the street name.	Policy under development.
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibly of adding present day green spaces.	In progress - Awaiting completion of the Parks Master Plan

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2018 - 79

**By-law to provide for the New Maintenance Schedule
for the Shuell Creek Drain based on
the Drainage Report by Baird AE.**

WHEREAS a new maintenance schedule for the Shuell Creek Drain was recommended by the Drainage Superintendent and Engineering Coordinator as a result of development changes within the watershed of the drain;

WHEREAS Council of the Corporation of the Town of Amherstburg felt it necessary to appoint an engineer for the purpose of preparation of an engineer's report for a new maintenance schedule under section 76 of the Drainage Act;

WHEREAS Council of the Corporation of the Town of Amherstburg has authorized Halliday Pearson, P. Eng., Baird AE. to prepare a report and said report dated May 22, 2018, can be referenced as Schedule A, located in the Clerk's Department agreement file # 2018-79;

WHEREAS the report was considered by the Amherstburg Drainage Board at the meeting held on Monday, July 9th, 2018;

AND WHEREAS the schedule of assessment as presented by Baird AE was further revised for the Court of Revision held on Wednesday, September 5th 2018 and is attached;

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. AUTHORIZATION

The attached report is adopted and the new maintenance schedule be authorized as specified in the engineer's report

Read a first and second time and provisionally adopted this 23rd day of July, 2018.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

Read a third time and finally passed this ___ day of _____, 2018.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2018 - 84

By-law to provide for the Culvert Replacement on the Renaud Drain based on the Drainage Report by R. Dobbins Engineering Inc.

WHEREAS as request for repair and improvement of the Renaud Drain was received under section 78 of the Drainage Act;

WHEREAS Council of the Corporation of the Town of Amherstburg felt it necessary to appoint an engineer for the purpose of preparation of an engineer's report for the repair and improvement under section 78 of the Drainage Act;

WHEREAS Council of the Corporation of the Town of Amherstburg has authorized Mike Gerrits, P. Eng., R. Dobbins Engineering Inc., to prepare a report and said engineer's report dated July 17, 2018, can be referenced as Schedule A, located in the Clerk's Department agreement file # 2018-84.

WHEREAS \$21,866.00 is the amount to be contributed by the Town of Amherstburg for the drainage works;

WHEREAS the report was considered by the Amherstburg Drainage Board at the meeting held on Tuesday, August 7th, 2018;

AND WHEREAS the schedule of assessment as presented by R. Dobbins Engineering Inc. was further revised for the Court of Revision held on Wednesday, September 5th 2018 and is attached;

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. AUTHORIZATION

The attached report is adopted and the drainage works is authorized and shall be completed as specified in the report

2. BORROWING

The Corporation of the Town of Amherstburg may borrow on the credit of the Corporation the amount of \$21,866.00 being the amount necessary for the improvements of the drainage works.

This project being the Culvert Replacement on the Renaud Drain.

3. DEBENTURE(S)

The Corporation may issue debenture(s) for the amount borrowed less the total amount of:

- (a) Grants received under section 85 of the Drainage Act;
- (b) Monies paid as allowances;
- (c) Commuted payments made in respect of lands and roads assessed with the municipality;
- (d) Money paid under subsection 61(3) of the Drainage Act; and
- (e) Money assessed in and payable by another municipality.

4. PAYMENT

Such debenture(s) shall be made payable within 5 years from the date of the debenture(s) shall bear interest at a rate not higher than 1% more than the municipal lending rates as posted by The Town of Amherstburg's Bank's Prime

Lending Rate on the date of sale of such debenture(s).

- (1) A special equal annual rate sufficient to redeem the principal and interest on the debenture(s) shall be levied upon the lands and roads as shown in the schedule and shall be collected in the same manner and at the same as other taxes are collected in each year for 5 years after the passing of this by-law.
- (2) For paying the amount \$0.00 being the amount assessed upon the lands and roads belonging to or controlled by the municipality a special rate sufficient to pay the amount assessed plus interest thereon shall be levied upon the whole rateable property in the Town of Amherstburg in each year for 5 years after the passing of this by-law to be collected in the same manner and at the same time as other taxes collected.
- (3) All assessments of \$1000.00 or less are payable in the first year in which the assessments are imposed.

5. SCHEDULE OF ASSESSMENTS OF LANDS AND ROADS

Property Description				Estimated Assessment as per Report	Estimated Grants 33 1/3%	Equal Bi-Annual Rate to be Imposed
Lot or Part Lot No.	Concession	Geographic Township	Parcel Roll No.			
S ½ Lot 94	8	Malden	610-04700	\$1,316.00	\$438.67	877.33
Pt. N ½ Lot 95	9	Malden	610-05200	\$13,505.00	\$4,501.62	1.995.46
W Pt. Lot 96 & SW ¼ Lot 95	9	Malden	610-03310	\$3,806.00	\$1,268.65	562.36
Total				\$21,866.00	\$6,208.94	

Read a first and second time and provisionally adopted this 13th day of August, 2018.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

Read a third time and finally passed this ___ day of _____, 2018.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2018-99

**By-law to Confirm the Proceedings of the Council
of the Corporation of the Town of Amherstburg**

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council;

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

WHEREAS it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the Proceedings of the Council of the Corporation of the Town of Amherstburg at its meeting be confirmed and adopted by By-law; and,

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. THAT the action(s) of the Council of the Corporation of the Town of Amherstburg in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Town of Amherstburg, documents and transactions entered into during the October 9th, 2018, meeting of Council, are hereby adopted and confirmed, as if the same were expressly contained in this By-law;
2. THAT the Mayor and proper officials of the Corporation of the Town of Amherstburg are hereby authorized and directed to do all things necessary to give effect to the action(s) of the Council of the Corporation of the Town of Amherstburg during the said meetings referred to in paragraph 1 of this By-law;
3. THAT the Mayor and Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Town of Amherstburg to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 9th day of October, 2018.

MAYOR – Aldo DiCarlo

CLERK – Paula Parker