



**TOWN OF AMHERSTBURG
COUNCIL MEETING
AGENDA**

Monday, March 19, 2018

6:00 PM

Council Chambers

271 Sandwich Street South, Amherstburg, ON, N9V 2A5

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Pages

- 1. CALL TO ORDER**
- 2. NATIONAL ANTHEM**
- 3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**
(Public Council Meeting Agenda Items)

4. MINUTES OF PREVIOUS MEETING

That the minutes **BE ADOPTED** and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

4.1	Special In-Camera Meeting Minutes - January 8, 2018	
4.2	Special In-Camera Meeting Minutes - February 12, 2018	
4.3	Special Council Meeting Minutes - Planning - February 12, 2018	16
4.4	Regular Council Meeting - February 12, 2018	19
4.5	Special In-Camera Meeting Minutes - February 26, 2018	
4.6	Special Council Meeting Minutes - February 26, 2018	37
4.7	Special Council Meeting Minutes - March 5, 2018	42

5. DELEGATIONS

5.1	Amherstburg Gone Car Crazy Event - Eleanor Renaud	44
	That the delegation BE RECEIVED .	
5.2	Request for Billboard Sign Permit for 7972 County Road 9 - Merlin Warkentin	46
	That the delegation BE RECEIVED .	
5.3	Signage Request for 433 Sandwich St. S - Luigi DiPierdomenico, Lumed Management Inc.	53
	That the delegation BE RECEIVED .	
5.4	Local Business Concerns Regarding Switch to Windsor Police Service - Derek Didone, County Towing	61
	That the delegation BE RECEIVED .	

6. PRESENTATIONS

- 6.1 **2017 Annual Report & 2018 Budget - Richard Wyma, General Manager/Secretary-Treasurer, Essex Region Conservation Authority (ERCA)**

That the presentation **BE RECEIVED**.

- 6.2 **Heritage Committee Plaque Presentation for 443 Dalhousie Street - Daniel and Samantha Fox, Owners**

65

That the presentation **BE RECEIVED**.

- 6.3 **Development – Fort Street and Sandwich Street – Dante Capaldi and Ron Deneau**

That the presentation **BE RECEIVED**.

7. REPORTS - COMMITTEE'S

- 7.1 **Heritage Registry Update for Properties of Interest**

66

It is recommended that:

1. The report from the Heritage Committee regarding the update of the Heritage Registry **BE RECEIVED**; and,
2. The properties listed herein **BE ADDED** to the Properties of Interest category of the Heritage Registry.

8. REPORTS – POLICE SERVICES

There are no reports.

9. REPORTS – CORPORATE SERVICES

9.1 Ministry of Transportation Community Transportation Grant Program – Municipal Stream Application

88

It is recommended that:

1. The report from the Director of Corporate Services dated February 28, 2018 regarding the Ministry of Transportation Community Transportation (CT) Grant Program – Municipal Stream Application **BE RECEIVED**; and,
2. The February 28, 2018 submission of an application for grant funding towards a Local CT Project and or a Long Distance CT Project **BE AFFIRMED**.

10. REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There are no reports.

11. REPORTS – ENGINEERING AND PUBLIC WORKS

11.1 Placement of Underground Infrastructure, Curbs, Base Asphalt and Stormwater Management Pond on Maintenance - Meadowview Subdivision Phase 1

93

It is recommended that:

1. The report from the Manager of Engineering dated March 5, 2018, regarding the Placement of Underground Infrastructure, Curbs, Base Asphalt and Stormwater Management Pond on Maintenance - Meadowview Subdivision Phase 1 **BE RECEIVED**;
2. The recommendations of the consulting engineer, Stantec Consulting Ltd. **BE APPROVED**; and,
3. The underground infrastructure, base asphalt, curbs and stormwater pond **BE PLACED** on a 1 year maintenance period, commencing March 5, 2018.

11.2 Amending Agreement with Ontario Clean Water Agency – Change Agreement Term and Contract Year

99

It is recommended that:

1. The report from the Manager of Environmental Services dated March 4, 2018, regarding the Amending Agreement with Ontario Clean Water Agency to adjust the contract year from April-March to January-December and to change the Agreement expiry from March 31, 2021 to December 31, 2020 **BE RECEIVED**; and,
2. **By-law 2018-25** being a by-law to amend Agreement By-law 2016-25, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

12. REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

12.1 2018 Special Events Approval

109

It is recommended that:

1. The report from the Public Events Committee (PEC) dated February 27, 2018, regarding 2018 Special Events Approval **BE RECEIVED**;
2. That the events **BE APPROVED** as listed:
 - Good Friday Procession of the Cross – March 30, 2018
 - Music Off the Back Porch – 2nd Friday of every month from May 11, 2018 through to October 12, 2018
 - AMBA Opening Day Parade – May 5, 2018
 - Holistic Wellness Fair – May 6, 2018
 - Amherstburg Rhododendron Garden Tea Party – May 27, 2018
 - Ribs and Ragtime – June 2, 2018
 - Woofa-Roo Pet Fest – July 21, 2018 & July 22, 2018
 - Amherstburg's Gone Car Crazy Show – July 29, 2018
 - Amherstburg Uncommon – August, 3, 4 & 5, 2018

- Holiday Extravaganza Shopping Event – December 2, 2018
3. An exemption from table number 3-1-2 of Noise By-law 2001-43 with respect to the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers to allow for live music **BE GRANTED** for the events listed:
 - Music Off the Back Porch - 2nd Friday of every month from May 11, 2018 through to October 12, 2018
 - Ribs and Ragtime – June 2, 2018
 - Amherstburg’s Gone Car Crazy Show – July 29, 2018
 - Amherstburg Uncommon – August 3, 4 & 5, 2018
 4. An exemption **BE GRANTED** to Section 3 of the Kings Navy Yard Park By-law #2004-89 to allow for public, private and non-profit function in the Kings Navy Yard Park;
 - Amherstburg Rhododendron Garden Tea Party – May 27, 2018
 - Amherstburg Uncommon – August 3, 4 & 5, 2018
 5. The following events **BE EXEMPT** and **PERMITTED** for road closures to begin prior to 5pm;
 - Procession of the Cross – March 30, 2018
 - AMBA Opening Day Parade – May 5, 2018
 - Ribs and Ragtime – June 2, 2018
 - Amherstburg’s Gone Car Crazy Show – July 29, 2018
 - Amherstburg Uncommon - August, 3, 4 & 5, 2018
 6. An exemption **BE GRANTED** to Section 6(f) of the Parks By-law 2002-72 to allow for the playing of any musical instrument or direct the playing of any musical instrument for the events listed; and,
 - Amherstburg Rhododendron Garden Tea Party – May 27, 2018
 7. The Public Events Committee **BE DIRECTED** to confirm that the requirements identified by the Committee are met prior to the event.

12.2 Development Agreement for 121 Lowes Sideroad

138

It is recommended that:

1. The report from the Manager of Planning Services dated March 1, 2018, regarding the Development Agreement for 121 Lowes Sideroad **BE RECEIVED**;
2. The site plan and development agreement for 121 Lowes Sideroad **BE APPROVED**; and,
3. **By-law 2018-22** being a by-law to authorize the signing of a development agreement be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign the same.

12.3 Hunt Club Creek Subdivision Extension of Draft Plan Approval

159

It is recommended that:

1. The report from the Manager of Planning Services dated January 11, 2018, regarding Hunt Club Creek Subdivision Extension of Draft Plan Approval **BE RECEIVED**;
2. The request from Karl Tanner (Dillon Consulting) on behalf of Hunt Club Creek Inc. for a three year extension of the Draft Plan Approval for Hunt Club Creek Subdivision (File #37-T-02006) **BE SUPPORTED**; and,
3. Administration **BE DIRECTED** to notify William J. King, Manager of Planning Services, County of Essex, of the Town's support for the extension of Draft Plan Approval.

12.4 Request to Further Extend Removal of Part Lot Control - Kingsbridge Subdivision

177

It is recommended that:

1. The report from the Manager of Planning Services dated February 13, 2018 regarding the Removal of Part Lot Control-Kingsbridge Subdivision, **BE RECEIVED**;
2. The request to extend the time frame specified in the by-law **BE APPROVED**; and,
3. **By-law 2018-18** being a by-law to amend By-laws 2010-93, 2012-82, 2014-86 and 2016-64 to extend the expiration date and amend the land described for Part Lot Control exemption be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

12.5 Heritage Properties of Interest – Best Practices

185

It is recommended that:

1. The report from the Director of Planning, Development and Legislative Services and Chief Building Official dated March 1, 2018, regarding Heritage Properties of Interest – Best Practices **BE RECEIVED**; and,
2. Heritage Committee Staff Liaison, the Chief Building Official for the Town, **BRING FORWARD** to the Heritage Committee a report outlining the current best practices/evaluation protocols for placing properties on the Heritage List for the Town.

13. REPORTS - CAO's OFFICE

13.1 New Medical Tiered Response Agreement

190

It is recommended that:

1. The report from the Fire Chief dated February 15, 2018 regarding New Medical Tiered Response Agreement **BE RECEIVED**;
2. Changes put forward in a report from the Fire Chief on December 11, 2017 **BE IMPLEMENTED** to ensure fire services staff and resources are available for core mandated fire services and those medical assist calls where there is value added to patient outcomes:
 - That specifically Amherstburg's participation in the Medical Tiered Response Agreement between the Essex Windsor Emergency Medical Services (EWEMS) and the County of Essex be amended to reflect the change to the circumstances surrounding limited EMS resource deployment (Significant Delay section).
3. The revised Medical Tiered Response agreement attached, (Appendix "A") **BE APPROVED**, as presented; and,
4. **By-law 2018-26** being a by-law to authorize, Amherstburg's participation in the New Medical Tiered Response Agreement between the Essex Windsor Emergency Medical Services (EWEMS) and the County of Essex be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

14. INFORMATION REPORTS

That the following information reports **BE RECEIVED**:

14.1	Delegation – Sign Variance Request - Luigi DiPierdomenico, Lumed Management Inc.	211
14.2	Annual Heritage Committee Report	221
14.3	Annual Committee Report - 2017 Committee of Adjustment	224
14.4	February 7, 2018 – March 13, 2018 Accounts Payable	228
14.5	Accounts Payable Information Report Changes	280
14.6	2017 Annual Treasurer’s Report – Council and Appointee Statement on Remuneration and Expenses	284
14.7	Proposed Regulatory Changes to the Fire Protection and Prevention Act, 1997, S.O. 1997, c.4	291
14.8	Building Department Activity Report - January 2018	314
14.9	Monthly Activity Report – APSB Meeting of January 16, 2018	318
14.10	Monthly Fire Department Activity Report – January 2018	366
14.11	Monthly Fire Department Activity Report – February 2018	370

15. CONSENT CORRESPONDENCE

That the following consent correspondence **BE RECEIVED**:

15.1	User Pay Childcare Services at AMO and FCM Conferences - Town of Essex Resolution	374
15.2	Notice of Helicopter Work at Amherstburg Land Holdings Site - Amherstburg Land Holdings	376
15.3	Request for Support regarding the Recommendations of the House of Commons Standing Committee on Environment - Community Heritage Ontario	378
15.4	2018 Vital Signs Program - Windsor Essex Community Foundation	381
15.5	Ontario Building Code Amendments - Township of Norwich Resolution	386
15.6	2018 FFAO Convention & Bi-Annual Publication - The Fire Fighters Association of Ontario	388
15.7	Endangered Species Act, 2007 - County of Renfrew Resolution	391

16. CORRESPONDENCE

16.1 Purple Day for Epilepsy Awareness - March 26, 2018 393

It is recommended that:

1. The correspondence regarding Purple Day for Epilepsy Awareness **BE RECEIVED**; and,
2. March 26, 2018, **BE PROCLAIMED** as Purple Day in the Town of Amherstburg.

16.2 Human Values Day - April 24, 2018 394

It is recommended that:

1. The correspondence regarding Human Values Day **BE RECEIVED**; and,
2. April 24, 2018, **BE PROCLAIMED** as Human Values Day in the Town of Amherstburg.

16.3 2018 National Public Works Week - May 20-26, 2018 400

It is recommended that:

1. The correspondence from the City of Stratford regarding 2018 National Public Works Week **BE RECEIVED**; and,
2. May 20-26, 2018 **BE PROCLAIMED** as National Public Works Week in the Town of Amherstburg.

17. CONSENT OTHER MINUTES

That the following minutes **BE RECEIVED**:

17.1 Heritage Committee Meeting Minutes - February 8, 2018 403

18. OTHER MINUTES

18.1 Drainage Board Meeting Minutes - March 6, 2018

407

It is recommended that:

1. The Drainage Board Meeting Minutes of March 6, 2018, **BE RECEIVED**;
2. The request from Ulric J. Renaud for the replacement of the access culvert over the Cook Drain as per Section 78 of the Drainage Act **BE APPROVED** as recommended by the Drainage Board; and,
3. The appointment of the firm of N.J. Peralta Engineering Ltd. to prepare a report for the repair and improvement to the Cook Drain **BE APPROVED** as recommended by the Drainage Board.

19. UNFINISHED BUSINESS

19.1 Unfinished Business Lists as at March 19, 2018

414

20. NEW BUSINESS

21. REPORT OUT FROM IN CAMERA SESSION

22. NOTICE OF MOTION

There no Notices of Motion.

23. BY-LAWS

23.1 By-law 2018-24 - Closure of Sherbrooke Street 420

It is recommended that:

By-law 2018-24 being a by-law to stop up, close and sell part, retain part of a portion of Sherbrooke Street, Registered Plan 1 be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

23.2 By-law 2018-27 - Confirmatory By-law 422

It is recommended that:

By-law 2018-27 being a by-law to confirm all resolutions of the Municipal Council Meetings held February 26th, March 5th and 19th, 2018, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

24. SPECIAL IN-CAMERA COUNCIL MEETING

That Council move into an In-Camera Meeting of Council directly following Regular session pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

ITEM A - Drainage Superintendent Proposal - Township of Pelee - Section 239(2)(d) - Labour relations or employee negotiations.

ITEM B - Belwood Poultry Limited – By-law Enforcement File # 16-0016 - Section 239(2)(e) - Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, Section 239(2)(f) - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

ITEM C - Update Hobbs Litigation - Section 239(2)(e) - Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

ITEM D - Deputy Fire Chief Update - Section 239(2)(b) - Personal matters about an identifiable individual, including municipal or local board employees; and, Section 239(2)(d) - Labour relations or employee negotiations.

25. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF
(In-Camera Council Meeting Agenda Items)

26. ADJOURNMENT OF IN-CAMERA COUNCIL MEETING

27. RESUMPTION OF REGULAR COUNCIL MEETING

That Council resume Regular session at p.m.

28. ADJOURNMENT

That Council rise and adjourn at p.m.



TOWN OF AMHERSTBURG
COUNCIL MEETING
SPECIAL COUNCIL MEETING - PLANNING
Monday, February 12, 2018
5:30 PM

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

MINUTES

PRESENT

Mayor Aldo DiCarlo
Councillor Joan Courtney
Councillor Rick Fryer
Councillor Jason Lavigne
Councillor Leo Meloche
Councillor Diane Pouget

Giovanni (John) Miceli, CAO
Paula Parker, Municipal Clerk

ABSENT

Deputy Mayor Bart DiPasquale

CALL TO ORDER

The Mayor called the meeting to order at 5:35 p.m.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

SPECIAL PLANNING REPORTS

3.1 Zoning By-law Amendment for 3794 Concession 3 N, Part Lot 11, Concession 2

The Manager of Planning Services advised Council that there were no objections from the Committee of Adjustment with respect to the Zoning By-law Amendment.

Resolution # 20180212-29

Moved By Councillor Fryer
Seconded By Councillor Pouget

That:

- 1. The report from the Manager of Planning Services dated January 22, 2018, regarding the Zoning By-law Amendment for 3794 Concession 3 N, Part Lot 11, Concession 2 BE RECEIVED; and,**
- 2. Pending Council consideration of written and oral comments received at this public meeting, Zoning By-law 2018-11 BE CONSIDERED at a future Regular Council Meeting.**

The Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Meloche
Seconded By Councillor Lavigne

That Council rise and adjourn at 5:36 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

MUNICIPAL CLERK – PAULA PARKER



**TOWN OF AMHERSTBURG
REGULAR COUNCIL MEETING**

**Monday, February 12, 2018
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

MINUTES

PRESENT

Mayor Aldo DiCarlo
Councillor Joan Courtney
Councillor Jason Lavigne
Councillor Leo Meloche
Councillor Diane Pouget
Councillor Rick Fryer

Giovanni (John) Miceli, CAO
Paula Parker, Municipal Clerk

ABSENT

Deputy Mayor Bart DiPasquale

CALL TO ORDER

The Mayor called the meeting to order at 6:01 p.m.

NATIONAL ANTHEM

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF
(Public Council Meeting Agenda Items)

Councillor Meloche declared a conflict of interest with respect to item # 10.1 due to his brother's management role within the Amherstburg Fire Department.

MINUTES OF PREVIOUS MEETING

Resolution # 20180212-30

Moved By Councillor Fryer
Seconded By Councillor Meloche

That the minutes BE ADOPTED and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- 4.1 Regular Council Meeting Minutes - January 8, 2018**
- 4.2 Regular Council Meeting Minutes - January 22, 2018**
- 4.3 Special In-Camera Council Meeting Minutes - January 22, 2018**

The Mayor put the Motion.

Motion Carried

REPORTS – POLICE SERVICES

There were no reports.

REPORTS – CORPORATE SERVICES

6.1 2018 Interim Tax Levy By-law

Resolution # 20180212-31

Moved By Councillor Meloche
Seconded By Councillor Fryer

That:

1. **The report from the Supervisor of Revenue dated January 9, 2018 regarding 2018 Interim Tax Levy By-law BE RECEIVED; and,**
2. **By-law 2018-02, being a by-law to provide for an interim tax rate, the payment of taxes and, the application of a penalty and interest of 1.25 percent per month on taxes in default as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign the same.**

The Mayor put the Motion.

Motion Carried

6.2 Temporary Extension of the Exemption Regarding Non- Residential Development Charges

Resolution # 20180212-32

Moved By Councillor Meloche

Seconded By Councillor Pouget

That:

1. **The report from the Manager of Planning Services & Treasurer dated January 29, 2018 regarding the Temporary Extension of the Exemption regarding Non-residential Development Charges, BE RECEIVED; and,**
2. **Administration BE DIRECTED to prepare a Development Charges Background Study and amending By-law and that the study be posted for public comment as required by the regulations in the Development Charges Act.**

The Mayor moved the Motion.

Motion Carried

REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There were no reports.

REPORTS – ENGINEERING AND PUBLIC WORKS

8.1 Placement of the Southwest SWM Pond on Maintenance - Kingsbridge Subdivision

Resolution # 20180212-33

Moved By Councillor Fryer

Seconded By Councillor Lavigne

That:

1. **The report from the Drainage Superintendent and Engineering Coordinator dated January 5, 2018, regarding the Placement of the Southwest SWM Pond on Maintenance - Kingsbridge Subdivision BE RECEIVED;**
2. **The recommendations of the consulting engineer, Stantec Consulting Ltd. BE APPROVED;**
3. **The earthworks, stormwater management pond, and all associated connecting pipework, BE PLACED on a 1 year maintenance period, commencing September 14, 2017; and,**
4. **All landscaping BE PLACED on a 2 year maintenance period, commencing September 14, 2017, with a potential reduction to 1 year, pending approval of the condition of the landscaping by the Town in September 2018.**

The Mayor put the Motion.

Motion Carried

8.2 Roster for Engineering Services for Drainage Works (2018-2020)

Resolution # 20180212-34

Moved By Councillor Meloche

Seconded By Councillor Pouget

That:

1. **The report from the Drainage Superintendent and Engineering Coordinator dated January 15, 2018, regarding the Roster for Engineering Services for Drainage Works (2018-2020) BE RECEIVED; and,**

2. Administration BE AUTHORIZED to develop a roster for Engineering Services for Drainage Works inclusive of:

- Rood Engineering Inc.
- N.J. Peralta Engineering Ltd.
- R. Dobbin Engineering Inc.
- Dillon Consulting Ltd.
- RC Spencer Associates Inc.

The Mayor put the Motion.

Motion Carried

8.3 LED Streetlight Conversion – RFP Results

Resolution # 20180212-35

Moved By Councillor Fryer
Seconded By Councillor Pouget

That:

- 1. The report from the Manager of Engineering dated January 25, 2018, regarding the LED Streetlight Conversion – RFP Results BE RECEIVED;**
- 2. An agreement with Anchor Hydro (1903292 Ontario Inc.) to complete the LED Streetlight Conversion BE AUTHORIZED in the amount of \$1,186,758.21 (excluding H.S.T.) and BE FUNDED as follows:**
 - 2017 LED Replacement Program Cost: \$50,000.00
 - 2018 LED Replacement Program Cost: \$50,000.00
 - 2018 Forecasted Utilities Cost Avoidance: \$75,000.00
 - 2018 Forecasted Maintenance Cost Avoidance: \$22,500.00
 - 2019 Budget Allocation: \$200,000.00
 - 2020 Budget Allocation: \$200,000.00
 - 2021 Budget Allocation: \$200,000.00
 - 2022 Budget Allocation: \$200,000.00
 - 2023 Budget Allocation: \$200,000.00
 - 2024 Budget Allocation: \$10,145.18
- 3. By-law 2018-12 being a by-law to enter into an agreement with Anchor Hydro (1903292 Ontario Inc.) to complete the LED Streetlight Conversion be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same; and,**

4. **Administration BE DIRECTED to issue an RFP to install street lighting on County Road 20 from Ranta Marina to County Road 3 (Malden Road).**

The Mayor put the Motion.

Motion Carried

8.4 Snow Removal and Salting Agreement - Lake Erie Country Club

Resolution # 20180212-36

Moved By Councillor Fryer
Seconded By Councillor Pouget

That:

1. **The report from the Director of Engineering and Public Works dated February 6, 2018, regarding a Snow Removal and Salting Agreement with Lake Erie Country Club BE RECEIVED; and,**
2. **Administration BE AUTHORIZED to enter into a service agreement with Lake Erie Country Club to allow for snow removal and salting of Lake Erie Country Club Drive.**

The Mayor put the Motion.

Motion Carried

8.5 Ontario Municipal Commuter Cycling (OMCC) Program – Transfer Payment Agreement

Resolution # 20180212-37

Moved By Councillor Fryer
Seconded By Councillor Pouget

That:

1. **The report from the Manager of Engineering dated February 12, 2018, regarding the Ontario Municipal Commuter Cycling (OMCC) Program – Transfer Payment Agreement BE RECEIVED;**
2. **The Director of Engineering and Public Works BE DIRECTED to include the following projects for Council consideration in the 2019 and 2020 Capital Budget:**

- a) The installation of paved shoulders on Alma Street from Fryer Street to Meloche Road
 - b) The installation of a bike lane along County Road 20 from Dalhousie Street to Front Road South
3. The Town of Amherstburg ENTER into a Transfer Payment Agreement with the Ministry of Transportation (MTO) (estimated \$97,259.51) and the Mayor and Clerk BE AUTHORIZED to sign the agreement; and,
 4. By-law 2018-19 being a by-law to enter into an agreement with the Ministry of Transportation for the Ontario Municipal Commuter Cycling funding be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

REPORTS – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

Moved By Councillor Fryer

Seconded By Councillor Pouget

That the Rules of Order BE WAIVED to allow Stefano Storey to address Council.

The Mayor put the Motion.

Motion Carried

9.1 Request for Dedicated Parking Spaces - Stefano Storey and Chad Denomme, Storey and Denomme Family Dentistry

Resolution # 20180212-38

Moved By Councillor Meloche

Seconded By Councillor Pouget

That:

1. The report from the Manager of Licensing and Enforcement dated January 25, 2018, regarding Request for Dedicated Parking Spaces - Stefano Storey and Chad Denomme, Storey and Denomme Family Dentistry BE RECEIVED;

2. **The Town owned lot located at Ramsey and Richmond BE DESIGNATED as a 2 hour parking limit, Monday-Friday 8am-5pm; and,**
3. **A downtown core parking study, with funding to be allocated in a future year budget, after the completion of the development of the former Duffy lands BE SUPPORTED.**

The Mayor put the Motion.

Motion Carried

9.2 User Fee By-law Amendment

Resolution # 20180212-39

Moved By Councillor Meloche
Seconded By Councillor Lavigne

That:

1. **The report from the Manager of Licensing and Enforcement dated January 29, 2018 regarding User Fee By-law Amendment BE RECEIVED; and,**
2. **By-law 2018-13 being a by-law to Amend User Fee By-law 2017-96 be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

9.3 Traffic Policy

Resolution # 20180212-40

Moved By Councillor Meloche
Seconded By Councillor Fryer

That:

1. **The report from the Manager of Roads and Fleet and the Manager of Licensing and Enforcement dated January 23, 2018, regarding Traffic Policy BE RECEIVED; and,**
2. **The Traffic Policy BE ADOPTED, as presented.**

The Mayor put the Motion.

Motion Carried

9.4 Queen Charlotte Storm Sewer Easement: King's Navy Yard Park

Resolution # 20180212-41

Moved By Councillor Fryer

Seconded By Councillor Meloche

That:

1. **The report from the Director of Planning, Development and Legislative Services dated January 18, 2018, regarding Queen Charlotte Storm Sewer Easement BE RECEIVED; and,**
2. **The Mayor and Town Clerk BE AUTHORIZED to execute a permanent easement document in favour of 274 Dalhousie Ltd. for the purposes of maintaining their underground storm sewer infrastructure in Navy Yard Park satisfactory in technical content to the Director of Public Works and in form and legal content to the Director of Planning, Development and Legislative Services.**

The Mayor put the Motion.

Motion Carried

9.5 Removal of Part Lot Control- Golfview Subdivision

Resolution # 20180212-42

Moved By Councillor Fryer

Seconded By Councillor Lavigne

That:

1. **The report from the Manager of Planning Services dated February 1, 2018 regarding the Removal of Part Lot Control- Golfview Subdivision, BE RECEIVED;**
2. **The request to extend the time frame specified in the by-law BE APPROVED;**
3. **The request to amend the land described in the by-law BE APPROVED; and,**

4. **By-law 2018-16 being a by-law to amend By-laws 2012-36, 2014-28 and 2016-16 to extend the expiration date and amend the land described for Part Lot Control exemption be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign same.**

The Mayor put the Motion.

Motion Carried

REPORTS - CAO's OFFICE

10.1 2018 02 12 – Request to Waive User Fees

Councillor Meloche removed himself from discussion and voting due to his declared conflict of interest.

Resolution # 20180212-43

Moved By Councillor Pouget
Seconded By Councillor Courtney

That:

1. **The report from the Chief Administrative Officer dated January 22, 2018, regarding the Request to Waive User Fees BE RECEIVED; and,**
2. **The waiving the user fees as requested in the P&C Memo BE DENIED.**

The Mayor put the Motion.

Motion Carried

10.2 2018 Tanker/Pumper & Rescue/Pumper Tender Results

Resolution # 20180212-44

Moved By Councillor Fryer
Seconded By Councillor Meloche

That:

1. **The report from the Fire Chief dated January 26, 2018 regarding the 2018 Tanker/Pumper & Rescue/Pumper Tender Results BE RECEIVED;**

2. **The purchase of 1 Tanker/Pumper & 1 Rescue/Pumper firefighting apparatus from Fort Garry Fire Trucks Ltd., at a total maximum cost of \$817,016.00 CAD plus HST, to be funded from 2018 Capital Budget and the prior year contributions to the Working Capital Reserve for Fire Major Equipment BE APPROVED, and that the Treasurer BE AUTHORIZED to Execute the purchase;**
3. **The Treasurer BE AUTHORIZED to proceed with the Sale of Tanker 2 and use the proceeds to fund the deficit of \$24,395.47 and place the remaining proceeds into the Working Capital Reserve for Fire Major Equipment; and,**
4. **By-law 2018-15 being a by-law to enter into an agreement with Fort Garry Fire trucks Ltd. 53 Bergen Cutoff Road, Winnipeg, Manitoba R3C 2E6 for the purchase of a 1Tanker/Pumper & 1 Rescue/Pumper Fire Apparatus be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

10.3 Licence of Occupation Agreement – Parks Canada Property at Kings Navy Yard Park

Resolution # 20180212-45

Moved By Councillor Meloche

Seconded By Councillor Courtney

That:

1. **That the report from the Municipal Clerk dated January 19, 2018 regarding Licence of Occupation Agreement – Parks Canada Property at Kings Navy Yard Park BE RECEIVED;**
2. **The execution of the Licence of Occupation Agreement BE APPROVED for an additional one year period; and,**
3. **By-law 2018-10 being a By-law to authorize the renewal of a Licence of Occupation Agreement between the Corporation of the Town of Amherstburg and Her Majesty the Queen be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Mayor put the Motion.

Motion Carried

INFORMATION REPORTS

Resolution # 20180212-46

Moved By Councillor Lavigne
Seconded By Councillor Meloche

That the following information reports BE RECEIVED:

- 11.1 Annual Committee Report – 2017 Amherstburg Drainage Board**
- 11.2 Amherstburg Accessibility Advisory Committee – 2017 Accomplishments**
- 11.3 Building Department Activity – January to December 2017**
- 11.4 2017 Annual Report on Development Charge Reserve Funds**
- 11.5 Monthly Activity Report – APSB Meeting of December 12, 2017**
- 11.6 Eligibility for Tax Sale Registration Effective January 1, 2018**
- 11.7 January 16, 2018 – February 6, 2018 Accounts Payable**

The Mayor put the Motion.

Motion Carried

CONSENT CORRESPONDENCE

Resolution # 20180212-47

Moved By Councillor Fryer
Seconded By Councillor Lavigne

That the following consent correspondence BE RECEIVED:

- 12.1 2018 Explore the Shore - Request for Funding**
- 12.2 Fundraising Dinner for Ronald McDonald House Windsor - Belle River Knights of Columbus**
- 12.3 Population Growth Projections - Town of Lakeshore Resolution**
- 12.4 Storm Water Management and Drainage Improvements - Town of Lakeshore Resolution**
- 12.5 Reforms to the Municipal Class Environmental Assessment Process - Ontario Good Roads Association**

- 12.6 **Display Screens and Hand-Held Devices - West Nipissing Resolution**
- 12.7 **Call to Action - Fire Medic Protection Needed for Municipal Governments**
- 12.8 **13th Annual STEAK in the SNOW Auction - Windsor Downtown Lions Club**

The Mayor put the Motion.

Motion Carried

Resolution # 20180212-48

Moved By Councillor Courtney

Seconded By Councillor Fryer

(Item # 12.2) – **That 3 tickets BE PURCHASED for the fundraising dinner for the Windsor Ronald McDonald House for whoever would like to attend or just request the tickets and send the proceeds as a donation.**

The Mayor put the Motion.

Motion Carried

CORRESPONDENCE

13.1 Miracle Field Signage - Rotary Club of Amherstburg Request

Additional information regarding this request has surfaced and Administration will bring a report to Council for consideration at a later date.

CONSENT OTHER MINUTES

Resolution # 20180212-49

Moved By Councillor Fryer

Seconded By Councillor Meloche

That the following minutes BE RECEIVED:

14.1 Amherstburg Accessibility Advisory Committee Meeting Minutes - January 17, 2018

The Mayor put the Motion.

Motion Carried

UNFINISHED BUSINESS

1. Councillor Pouget asked for an update with respect to the rumble strips report.

The Director of Engineering and Public Works advised Council that the report had already been written but further clarification with respect to liability for the Town was required and an opinion from a Traffic Engineer is currently being sought.

2. Resolution # 20180212-50

Moved By Councillor Pouget
Seconded By Councillor Fryer

That Administration BE DIRECTED to revert back to reporting Unfinished Business as was done in 2016, addressing the names of the mover and seconder, the date of the motion, the entire content of the motion and an approximate date for the completion of the motion.

The Mayor put the Motion.

Motion Carried

NEW BUSINESS

1. Resolution # 20180212-51

Moved By Councillor Fryer
Seconded By Councillor Pouget

That Administration BE DIRECTED to invite the consortium to present to Council on school bus transportation during inclement weather conditions.

The Mayor put the Motion.

Motion Failed

REPORT OUT FROM IN CAMERA SESSION

There was nothing to report out.

NOTICE OF MOTION

There were no Notices of Motion.

BY-LAWS

19.1 By-law 2018-11 - To Amend Zoning By-law for 3794 Concession 3 N

Resolution # 20180212-52

Moved By Councillor Meloche
Seconded By Councillor Pouget

That By-law 2018-11 being a by-law to amend Zoning By-law 1999-52 for 3794 Concession 3 N be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

19.2 By-law 2018-17 - Confirmatory By-law

Resolution # 20180212-53

Moved By Councillor Lavigne
Seconded By Councillor Meloche

That By-law 2018-17 being a by-law to confirm all resolutions of the Municipal Council Meeting held February 12, 2018, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Mayor put the Motion.

Motion Carried

SPECIAL IN-CAMERA COUNCIL MEETING

Resolution # 20180212-54

Moved By Councillor Pouget

Seconded By Councillor Lavigne

That Council move into an In-Camera Meeting of Council at 7:29 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason:

ITEM A - Closure of Portion of Sherbrook St., West Side of George St. - Section 239(2)(c) - A proposed or pending acquisition or disposition of land by the municipality.

The Mayor put the Motion.

Motion Carried

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF
(In-Camera Council Meeting Agenda Items)

There were no disclosures of pecuniary interest noted.

ADJOURNMENT OF IN-CAMERA COUNCIL MEETING @ 7:45 P.M.

RESUMPTION OF REGULAR COUNCIL MEETING

Moved By Councillor Pouget

Seconded By Councillor Lavigne

That Council resume Regular session at 7:48 p.m.

The Mayor put the Motion.

Motion Carried

REPORT OUT FROM IN-CAMERA SESSION – FEBRUARY 12, 2018

Council met on February 12th, 2018, for a Special In-Camera meeting at 7:29 p.m. and discussed (1) item as provided for under Section 239 of the Municipal Act:

ITEM A – Closure of Portion of Sherbrook St., West side of George St. heard under Section 239(2)(c). As a result of that discussion the following motion is before Council:

Resolution # 20180212-55

Moved By Councillor Meloche

Seconded By Councillor Lavigne

That:

- 1. A portion of Sherbrooke Street located on the west side of George Street described legally as Part of Sherbrooke Street, Registered Plan 1, Town of Amherstburg, and more particularly as Parts 1-4 inclusive Plan 12R-27273 BE STOPPED UP AND CLOSED;**
- 2. Part of Sherbrooke Street, Registered Plan 1, Town of Amherstburg, and more particularly as Parts 1-4 inclusive, Plan 12R-27273 BE DECLARED SURPLUS;**
- 3. Parts 1 & 2 Plan 12R-27273; being a 3799 square foot parcel of to be closed Sherbrooke Street BE CONVEYED to Judith Louise Carter and Anne Margaret Purtell, the owners of 274 George Street which abuts the north limit of Sherbrooke Street for the sum of \$21,050.00 plus HST if applicable;**
- 4. Administration BE AUTHORIZED to enter into an encroachment agreement with Wayne and Susan Bergeron, owners of 284 George Street which abuts the south limit of Sherbrooke Street for Parts 3 & 4 Plan 12R-27273 being a 3799 square foot parcel of to be closed Sherbrooke Street for the sum of \$610.00 per year plus HST if applicable;**
- 5. The Town CLOSE OFF the entrance in the existing board fence to the parking lot of the Black Heritage Museum which lies to the west of the properties at 274 and 284 George Street and bear the cost of such; and,**

6. **The Mayor and Clerk BE AUTHORIZED to sign all necessary documents for both the sale and encroachment agreement; prepared in form and content satisfactory to the Director of Planning, Development and Legislative Services.**

The Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Meloche
Seconded By Councillor Lavigne

That Council rise and adjourn at 7:51 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

MUNICIPAL CLERK – PAULA PARKER



**TOWN OF AMHERSTBURG
SPECIAL COUNCIL MEETING
Monday, February 26, 2018
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

MINUTES

PRESENT

Mayor Aldo DiCarlo
Councillor Joan Courtney
Councillor Jason Lavigne
Councillor Leo Meloche
Councillor Diane Pouget
Councillor Rick Fryer

Giovanni (John) Miceli, CAO
Paula Parker, Municipal Clerk
Tammy Fowkes, Deputy Clerk

ABSENT

Deputy Mayor Bart DiPasquale

CALL TO ORDER

The Mayor called the meeting to order at 3:03 p.m.

SPECIAL IN-CAMERA COUNCIL MEETING

Resolution # 20180226-56

Moved By Councillor Meloche
Seconded By Councillor Fryer

That Council move into an In-Camera Meeting of Council at 3:03 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason:

ITEM A - Windsor Police Service Proposal - Section 239(2)(i) - A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

The Mayor put the Motion.

Motion Carried

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF *(In-Camera Council Meeting Agenda Item)*

Councillor Pouget declared a conflict of interest with respect to the In-Camera Meeting. She advised that her son-in-law works for the Windsor Police Service.

ADJOURNMENT OF IN-CAMERA COUNCIL MEETING @ 4:40 P.M.

RESUMPTION OF SPECIAL COUNCIL MEETING

Moved By Councillor Fryer
Seconded By Councillor Meloche

That Council resume Special session at 6:03 p.m.

The Mayor put the Motion.

Motion Carried

NATIONAL ANTHEM

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF (Public Council Meeting Agenda Items)

Councillor Pouget declared a conflict of interest with respect to item # 8.1 & # 9.1. She advised that her son-in-law works for the Windsor Police Service.

Councillor Pouget vacated her seat.

DELEGATIONS

8.1 Neil Stewart – Police Services RFP

Resolution # 20180226-57

Moved By Councillor Fryer
Seconded By Councillor Lavigne

That the delegation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

8.2 Patricia Simone – Police Services RFP

Resolution # 20180226-58

Moved By Councillor Fryer
Seconded By Councillor Courtney

That the delegation BE RECEIVED.

The Mayor put the Motion.

Motion Carried

REPORT - COMMITTEE

9.1 JPAC Findings - Community Consultation and Police RFP Analysis

Resolution # 20180226-59

Moved By Councillor Meloche
Seconded By Councillor Fryer

That the report of findings from the Joint Police Advisory Committee BE RECEIVED for consideration in Council's decision regarding Police Services in the Town of Amherstburg.

The Mayor put the Motion.

Motion Carried

REPORT - CAO's OFFICE

10.1 Police Services for the Town of Amherstburg

Resolution # 20180226-60

Moved By Councillor Fryer

Seconded By Councillor Meloche

That:

- 1. The report from the CAO dated February 9, 2018 regarding Police Services for the Town of Amherstburg BE RECEIVED;**
- 2. The CAO BE DIRECTED to finalize the terms and conditions of a contract for policing services with the Windsor Police Services Board/City of Windsor for a term of 20 years commencing January 1, 2019; and,**
- 3. The CAO BE DIRECTED to bring back a final contract SUBJECT TO APPROVAL by the Ontario Civilian Police Commission.**

The Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney		X
Deputy Mayor DiPasquale	ABSENT (P.I.)	ABSENT (P.I.)
Councillor Fryer	X	
Councillor Lavigne		X
Councillor Meloche	X	
Councillor Pouget	(P.I.)	(P.I.)
Mayor DiCarlo	X	

Motion Carried

ADJOURNMENT

Moved By Councillor Fryer

Seconded By Councillor Meloche

That Council rise and adjourn at 6:30 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

MUNICIPAL CLERK – PAULA PARKER



**TOWN OF AMHERSTBURG
SPECIAL COUNCIL MEETING
Monday, March 5, 2018
4:00 PM**

Libro Centre, 3295 Meloche Road, Amherstburg, ON, N9V 2Y8

MINUTES

PRESENT

Mayor Aldo DiCarlo
Councillor Leo Meloche
Councillor Diane Pouget
Councillor Rick Fryer

Giovanni (John) Miceli, CAO
Paula Parker, Municipal Clerk

ABSENT

Deputy Mayor Bart DiPasquale
Councillor Joan Courtney
Councillor Jason Lavigne

CALL TO ORDER

The Mayor called the meeting to order at 4:07 p.m.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest noted.

SPECIAL COUNCIL WORKSHOP

3.1 Community Improvement Plan & Urban Design Guidelines

Rebecca Belanger, Manager of Planning Services, Mark Galvin, Director of Planning, Development & Legislative Services, and Cheryl Horrobin, Director of Corporate Services were present.

Michael Clarke and Dan Smith were present to represent Monteith-Brown Planning Consultants hired by the Town to engage the community for the Community Improvement Plan and Urban Design Guidelines. The consultants provided Council with a presentation with respect to the scope and objectives of the Community Improvement Plan and Urban Design Guidelines

Council provided input and feedback with respect to the presentation.

ADJOURNMENT

Moved By Councillor Fryer

Seconded By Councillor Meloche

That Council rise and adjourn at 5:38 p.m.

The Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

MUNICIPAL CLERK – PAULA PARKER



Town of Amherstburg Delegation Request Form

I wish to appear before:

Council

Advisory Committee of Council Specify: _____

Date of Meeting: MON MARCH 19 '18

Name of Delegate(s): ELEANOR RENAUD

Address: _____

Phone: _____ Email: _____

Attending as an Individual

Representing a Group/Organization A'BURG GONE CAR CRAZY
(Name of Group/Organization/Business)

Have you contacted Administration regarding this matter? Yes No

If yes, who? _____

Reason(s) for Delegation Request (subject matter to be discussed):

If the request is in response to an item on the agenda, please specify the item by agenda item #.

SHORT TWO MINUTE "THANK YOU"
AND SHOW PROMO VIDEO

(Use a separate page if more space is required or attach additional documentation.)

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below:

****Speaking notes and presentation materials must accompany this request.**

Additional documentation attached? Yes No

Will a PowerPoint presentation be made? ^{Promo VIDEO} Yes No

Note: An electronic copy of the PowerPoint presentation is required to be submitted to the Town Clerk no later than 12:00 noon on the Friday before the meeting.

The completed Delegation Request Form is to be submitted to the Town Clerk, Town of Amherstburg, 271 Sandwich Street South, Amherstburg, ON N9V 2A5
Phone: 519.736.0012 Fax: 519.736.5403 or email pparker@amherstburg.ca.

For office use only:

Date request received: Mar. 13/18 Request Received by (initials): RF

Request relates to: Special Events

Staff Report: 2018 Special Events Approval. Staff Name: Nicole Rubli

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. Questions regarding collection of the information on this form or additional accessibility requirements may be directed to the Municipal Clerk, 271 Sandwich Street South, Amherstburg, ON N9V 2A5, 519.736.0012.



TOWN OF AMHERSTBURG

DELEGATION REGISTRATION FORM

NAME: Merlin Warkentin

The date you wish to appear: MARCH 19/18

(This form must be returned to the Clerk's office no later than 12:00 p.m. on the Wednesday prior to the meeting indicated above. If this Wednesday falls on an observed holiday, the deadline is no later than 12:00 pm on the Tuesday (day before).

The subject you wish to discuss with Council:

(Please be advised all delegations are limited to 5 minutes. This time limit is strictly enforced as per Procedural By-law # 2014-91).

I as the Owner of the property Would
like to apply for a bill board permit for
7972 County Road 9

Details on the Subject (please explain below or attach a report). Please ensure that you include what you exactly you are requesting from Council (to receive the information, etc.)

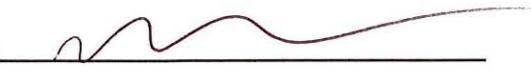
I have talked to the building department
and they have informed me that all sign
permits must go thru Council. I have already
received my county permit which I have attached
as well as dimensions etc. I believe
billboards are an excellent opportunity for
~~Local~~ Local Businessess to advertise to local clients
which in turn boost the local economy. Thank you

Please ensure that both the front and back of this request form are completed

for your consideration.

I, Merlin Warkentin, have been advised that all public meetings of the Council of the Town of Amherstburg are recorded by an electronic audio recorder.

Date: Jan, 12, 2018

Signature: 

Required

Contact Information:

Address _____

Phone Number _____

E-mail _____

Staff Use Only

'Guide for Delegations' has been provided to delegate

On agenda for Mar. 19/18

Brochure/Report is attached to be provided to Council as a supplement to this delegation N/A.

Forwarded to staff for review/report before appearing at Council

Personal information, as defined by the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), is collected under the authority of the Municipal Act, 2001, and in accordance with MFIPPA and all other relevant legislation. Personal information may form part of meeting agendas and minutes, and therefore may be made available to members of the public at the meetings, through requests, and through the website of the Corporation of the Town of Amherstburg. Questions regarding the collection, use, and disclosure of this personal information may be directed to Town of Amherstburg, Clerk's Department.

Revision Date: 14 May 2008

SIGN PERMIT

Permit No.		
SP	- 17 -	6
	yy	No.

Date		
2017	06	22
yyyy	mm	dd

Contact Information

Name	Merlin Warkentin
Street Address	[REDACTED]
City, Province, Postal Code	Essex, Ontario, N0R 1G0
Work Phone	[REDACTED]
Fax	
E-mail Address	[REDACTED]

Type of Sign

- | | |
|--|--|
| <input checked="" type="checkbox"/> Field Advertising Sign | <input type="checkbox"/> Temporary Sign |
| <input type="checkbox"/> Municipality Sign | <input type="checkbox"/> Banner |
| <input type="checkbox"/> Portable Sign | <input type="checkbox"/> Community Business Advertising Sign |
| <input type="checkbox"/> Location Sign | <input type="checkbox"/> Other |

Application is being made to

- | | |
|--|--|
| <input checked="" type="checkbox"/> Erect a Sign | <input type="checkbox"/> Relocate a Sign |
| <input type="checkbox"/> Alter a Sign | <input type="checkbox"/> Other |

Location of Sign

County Road Frontage:	West Side Road 9 Mun No 7972	Municipality:	Amherstburg
-----------------------	------------------------------	---------------	-------------

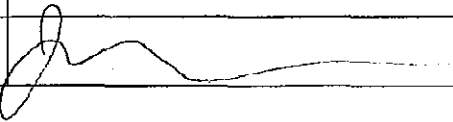
Details of Project

Indicate below entire signage request including number of signs, size of signs, spacing distance, etc.

Sign Description	Width	Height from Ground	Spacing of each sign	Duration
Permanent	4.9 metres	4.9 metres	N/A (metres)	Permanent (weeks)

Applicant Agreement and Signature

Fees

Name (printed)	Merlin Warkentin	Enclosed Fee:	\$150.00
Signature		Date	June 28, 2017

SIGN PERMIT

Permit No.		
SP	- 17	- 6
	yy	No.

Date		
2017	06	22
yyyy	mm	dd

Special Considerations

AND in consideration of the granting of this permission, the applicant hereby covenants and agrees to save harmless and indemnify the Corporation of the County of Essex from and against all losses or damages and from all actions or claims which may be brought or made against the County by reason of such work being done or resulting there from in any way.

THE APPLICANT further covenants and agrees to do all the work and everything incidental thereto in accordance with the instructions of the County Road Engineer and with all possible diligence and dispatch.

THE APPLICANT further agrees that upon failure to comply with the above provisions, the permission granted may be withdrawn or cancelled without notice by the said Corporation.

County of Essex Approval:

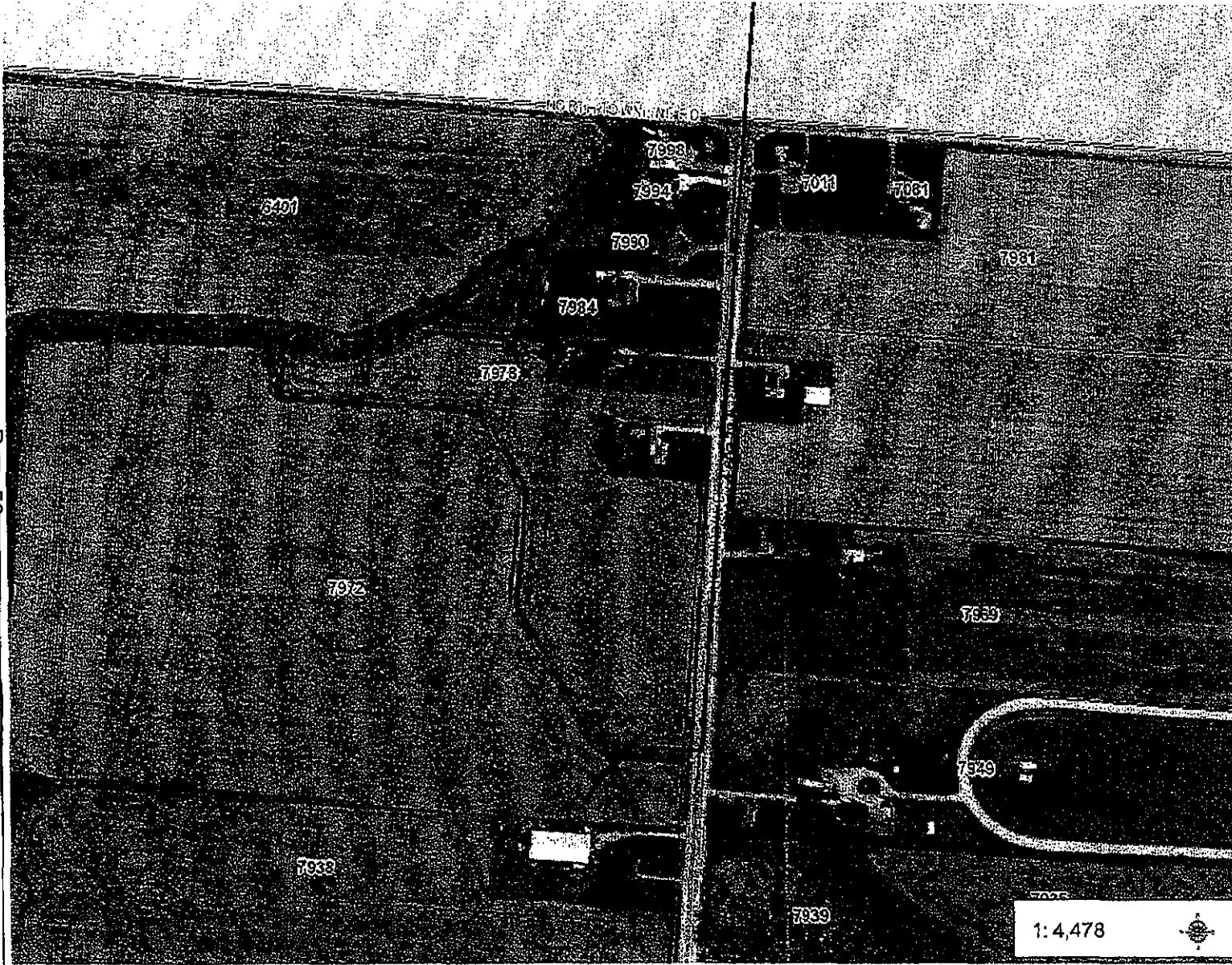
Name (printed)	Dale Myer	Total Enclosed Fee	\$150.00
Signature	<i>Dale Myer</i>	Receipt No.	29383
Date	June 28, 2017	Received By	<i>[Signature]</i>

Additional Notes

- Sign to be installed per attached drawings.
- Sign must be located at least 135 feet west of the centre of the County Road 9 right of way
- Applicant must meet all requirements of the Town of Amherstburg before the sign can be installed.
- If the sign has not been erected within 6 months of the approval date this permit becomes void.



Town of Amherstburg



Legend

- Roads
- Parcels
- Essex

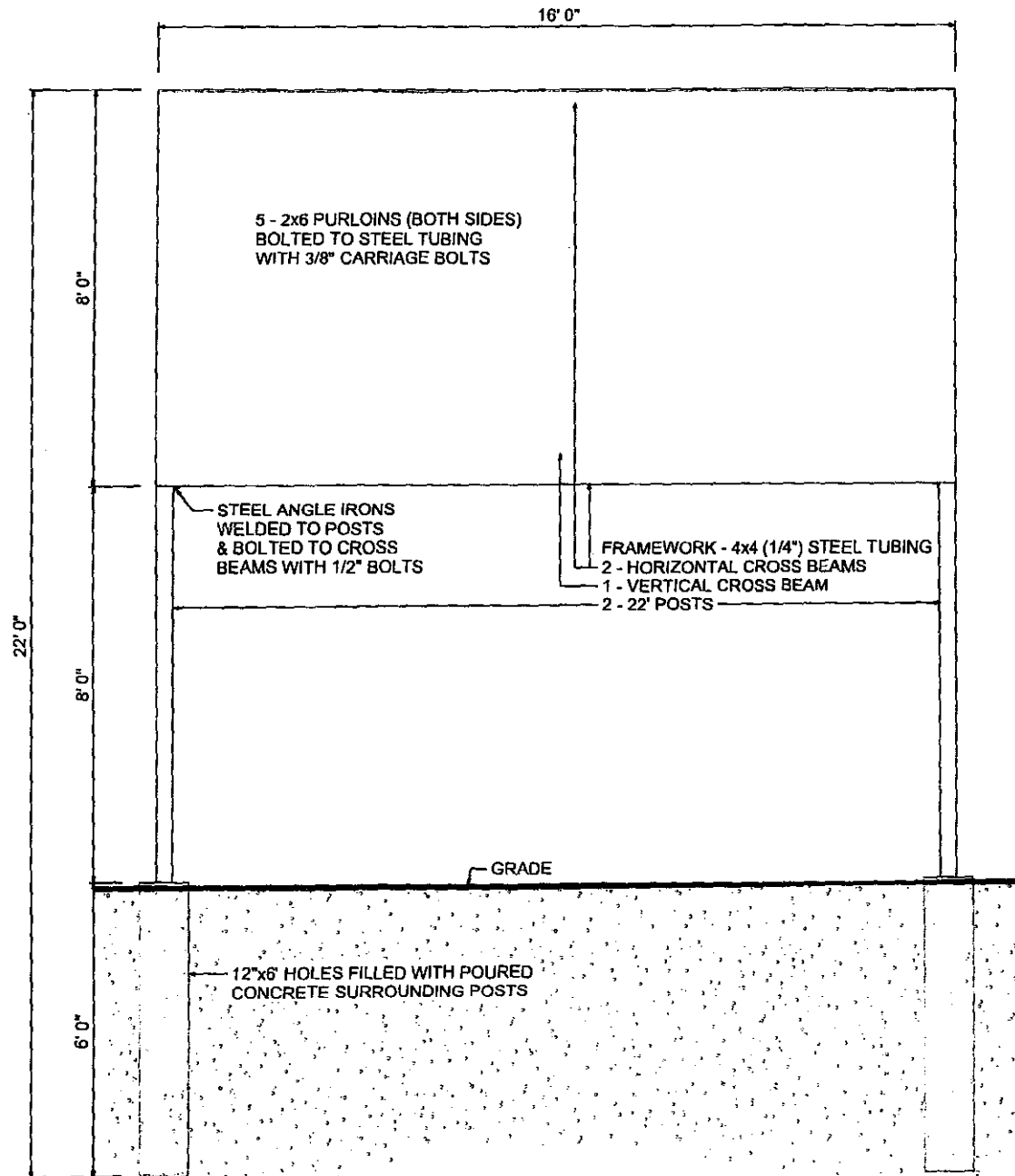
The X on the map is an approx Location of where the sign is going to be. It will be a minimum of 135 Feet from the centre of the road.

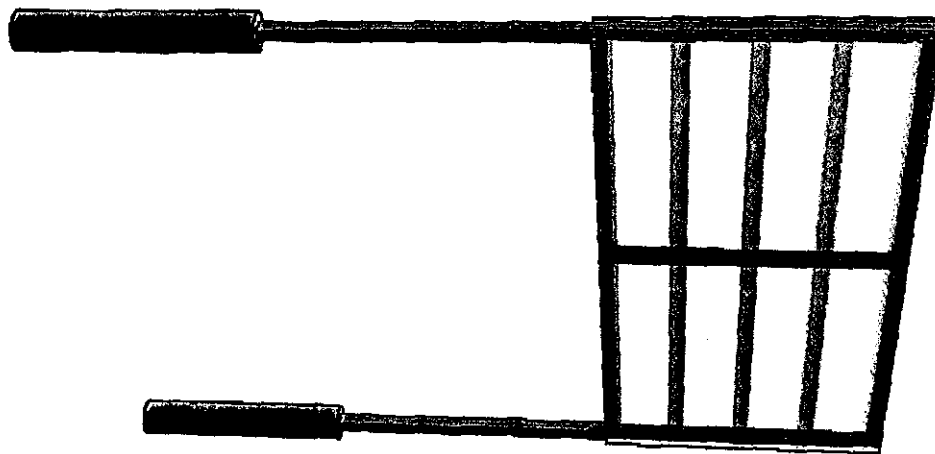
Notes

This is where you enter your notes about the map.



PROPOSED BILLBOARD - DETAILS







Town of Amherstburg Delegation Request Form

I wish to appear before:

Council

Advisory Committee of Council Specify: _____

Date of Meeting: MARCH 19/18

Name of Delegate(s): Luigi Mendonico

Address: 433 Sandwich Street South

Phone: [REDACTED] Email: _____

Attending as an Individual

Representing a Group/Organization Lumed Management Inc.
(Name of Group/Organization/Business)

Have you contacted Administration regarding this matter? Yes No

If yes, who? Nicole Rubli.

Reason(s) for Delegation Request (subject matter to be discussed):
If the request is in response to an item on the agenda, please specify the item by agenda item #.

Signage. (request)

Refer to Administrative report

(Use a separate page if more space is required or attach additional documentation.)

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below:

Yes.

****Speaking notes and presentation materials must accompany this request.**

Additional documentation attached? Yes No
Will a PowerPoint presentation be made? Yes No

Note: An electronic copy of the PowerPoint presentation is required to be submitted to the Town Clerk no later than 12:00 noon on the Friday before the meeting.

The completed Delegation Request Form is to be submitted to the Town Clerk, Town of Amherstburg, 271 Sandwich Street South, Amherstburg, ON N9V 2A5
Phone: 519.736.0012 Fax: 519.736.5403 or email pparker@amherstburg.ca.

For office use only:

Date request received: MAR. 2/18 Request Received by (initials): RF

Request relates to: Signage Request

Staff Report: Delegation Sign By-law Variance Request Staff Name: Nicole Rubli

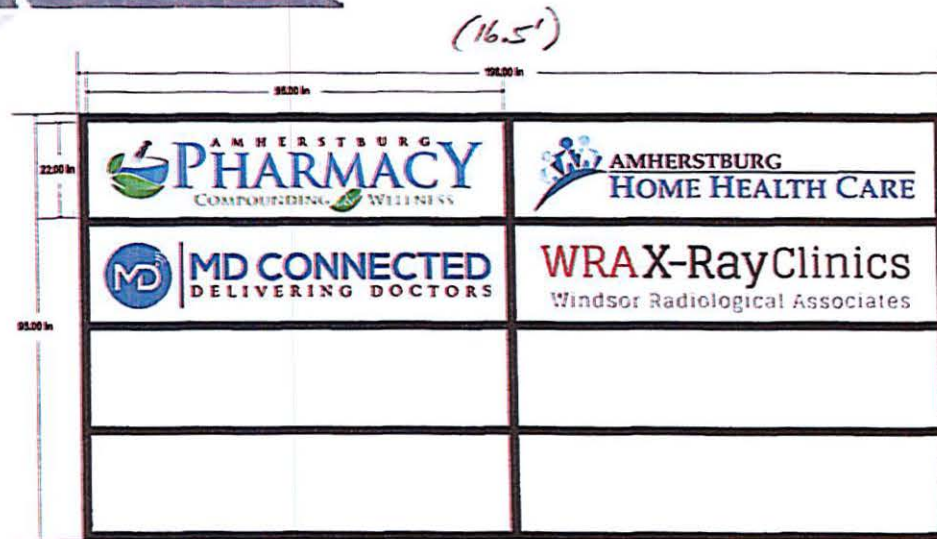
Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

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APPENDIX A



February 22, 2018



Drawn by: Courtney Flynn

Scanned by CamScanner

ACTION SIGNS
By Design Inc.
 4561 Concession 4 S. Amherstburg ON, N9V 2Y8 519-736-1995 www.actionsigns.ca

Contact: Luigi DiPierdomenico
 Company: Amherstburg Health Care Centre

Design Approved By: _____

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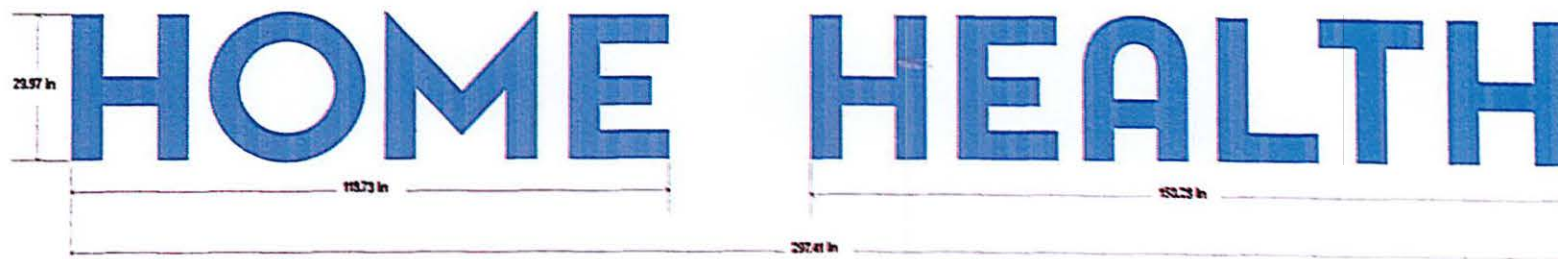
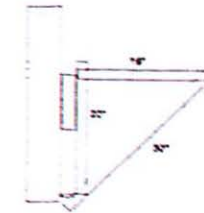


APPENDIX B

3



February 22, 2018



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 **ACTION SIGNS**
A Design Inc.

 **sacface**

4561 Concession 4 S. Amherstburg ON, N3V 2Y8 519-736-1995 www.actionsigns.ca

Contact: Luigi DiPierdomenico
Company: Amherstburg Health Care Centre

Design Approved By

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Drawn by:
Courtney Flynn

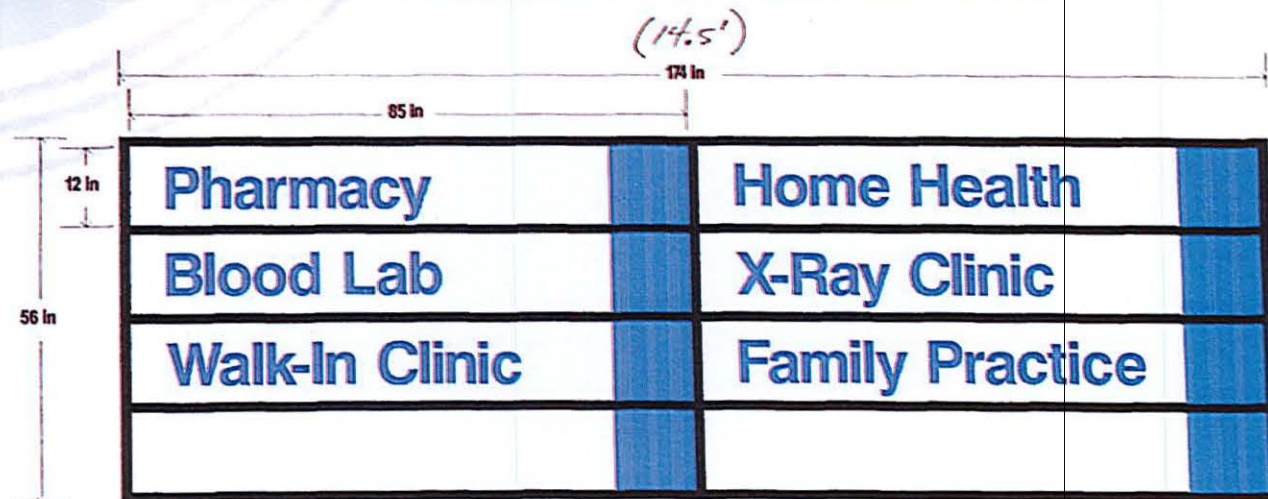


APPENDIX C

(2)



February 22, 2018



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ACTION SIGNS & DISPLAYS INC.
 4561 Concession 4 S. Amherstburg ON, N9V 2Y8
 519-736-1995
 www.actionsigns.ca

Contact: Luigi DiPierdomenico
 Company: Amherstburg Health Care Centre

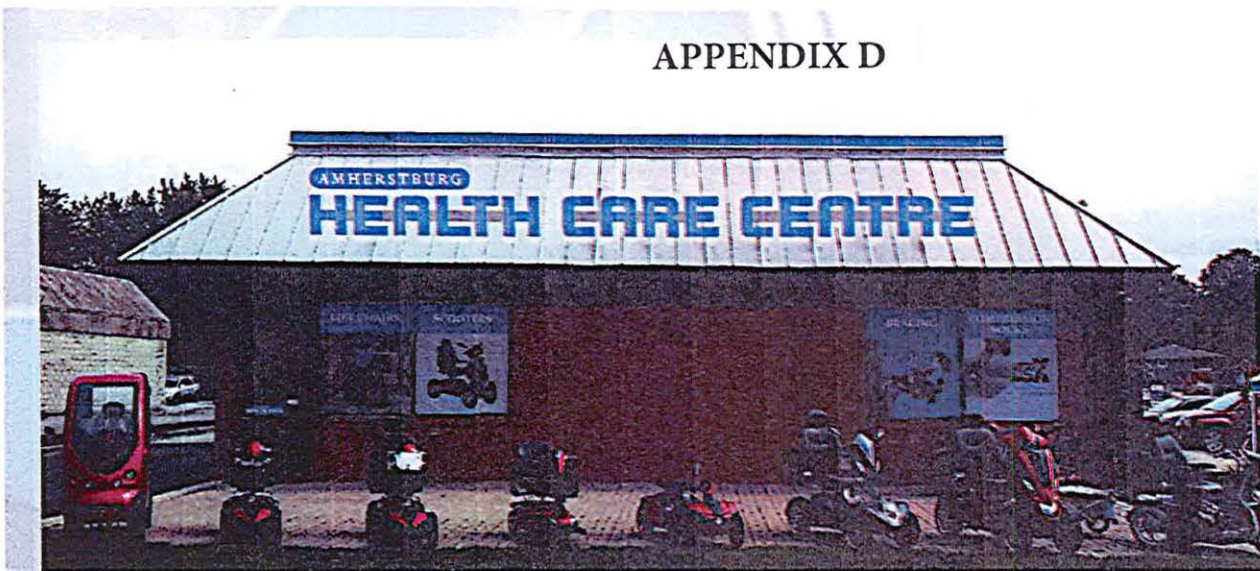
Design Approved By: _____

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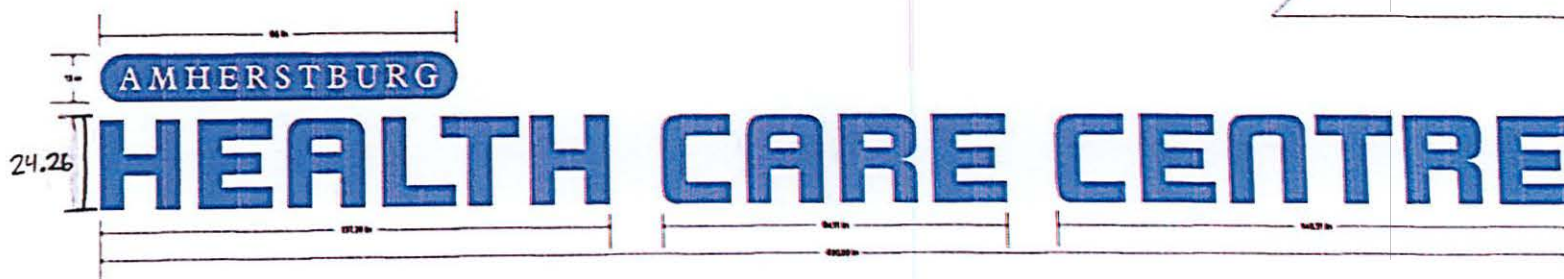
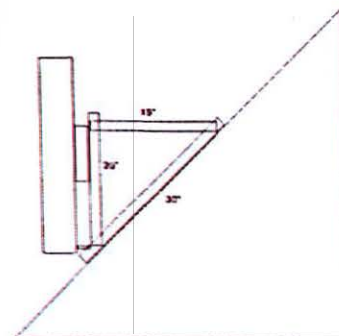
APPENDIX D



(i)



February 22, 2018



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Signs and Graphics

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Contact: Luigi DiPierdomenico
Company: Amherstburg Health Care Centre

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Courtney Flynn



PHARMACY

Free Blister Packaging
Free Medication Reviews
Compounding
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Blends



09.21.2017 10:48



09.21.2017 10:48



Town of Amherstburg Delegation Request Form

I wish to appear before:

Council

Advisory Committee of Council Specify: _____

Date of Meeting: March 19/18

Name of Delegate(s): Derek Didone County Towing

Address: _____

Phone: _____ Email: _____

Attending as an Individual

Representing a Group/Organization County Towing + Local Vendors of APD.
(Name of Group/Organization/Business)

Have you contacted Administration regarding this matter? Yes No

If yes, who? _____

Reason(s) for Delegation Request (subject matter to be discussed):
If the request is in response to an item on the agenda, please specify the item by agenda item #.

We as local business owners have concerns that the switch to Windsor Police could potentially result in a loss of revenue. We request to bring this to Council's attention and ask that mechanisms be put into place to assure local businesses will not suffer by this change.

(Use a separate page if more space is required or attach additional documentation.)

If your request is in response to an agenda item, are you in favour of the recommendation? If not, please provide your reasoning below:

N/A

****Speaking notes and presentation materials must accompany this request.**

Additional documentation attached? Speaking notes Yes No

Will a PowerPoint presentation be made? Yes No

Note: An electronic copy of the PowerPoint presentation is required to be submitted to the Town Clerk no later than 12:00 noon on the Friday before the meeting.

The completed Delegation Request Form is to be submitted to the Town Clerk, Town of Amherstburg, 271 Sandwich Street South, Amherstburg, ON N9V 2A5
Phone: 519.736.0012 Fax: 519.736.5403 or email pparker@amherstburg.ca.

For office use only:

Date request received: March 12, 2018 Request Received by (initials): TF

Request relates to: Windsor Police Service in the Town of Amherstburg

Staff Report: N/A Staff Name: N/A

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. Questions regarding collection of the information on this form or additional accessibility requirements may be directed to the Municipal Clerk, 271 Sandwich Street South, Amherstburg, ON N9V 2A5, 519.736.0012.

Good evening Mr Mayor and Councillors.

My name is Derek Didone and I am co-owner of County Towing Incorporated. I am here tonight representing a group of local small business owners. With me in attendance are Mr Joe Meloche from Meloche Ford, Mr Leo Racicot Jr from Racicot Chrysler, Mr Andy Matte from Uptown Body, Mr Aaron Lewenza from Heritage Tire and Mr Scott Elliott from Amherstburg Chevrolet. Combined we have provided sales and or service to the community of Amherstburg for more than 160 years.

Over the years we have each built strong relationships with the community and the Municipality. It is no secret that The Town of Amherstburg and its Police Service have always supported local small business.

It is clear that council had to make a very difficult decision when choosing to amalgamate with Windsor Police Service. While we are confident that careful consideration was exercised when making this controversial decision, we have concerns that the potential for a negative economical impact on local small business may have been overlooked.

The Amherstburg Police Service spends tens of thousands of dollars on our products and services every year. Local business is given the opportunity to supply everything from office stationary to police cruisers. For many years my company has been contracted by the Department to provide towing, recovery and impoundment services. By making this change, we feel that we are at risk financially. Allow me to explain;

As entrepreneurs, we understand it is important to save money where you can. This will apply under the new structure of the police service as well. Financial saving can be had when buying in bulk, consolidating services or elimination.

For example, Windsor Police Service buys directly from vehicle manufactures and receives a fleet discount. Under these circumstances, this would eliminate the opportunity for local dealerships to bid on the sale of a new cruiser.

Windsor Police Service employs their own repair and maintenance facility. Does this mean that the local business`s providing repairs and maintenance to the department will lose this source of revenue?

There are local businesses such as mine that hold service contracts with the current department. When entering into a contract you make decisions and invest in equipment, stock and employees to uphold our end of the agreement. Will contracts like mine be upheld for the remainder of the term or will it become void in the transition? After all, I`m certain Windsor Police have contracts in place for the same products and services.

At the end of the day there are savings to be had. However, we as local business owners are concerned that some of these savings are going to be at our expense.

We all know that the Town of Amherstburg supports its community and local small business like no other. Rest assured that you will have our continued support through this transition and hope that we have yours.

That being said, we are looking to council for the answer to the following questions;

What provisions will be included in the 20 year Windsor Police Contract proposal to assure local small business owners will not lose revenue to business`s outside of the Municipality?

Can we be assured that a proportionate amount of Windsor Police budgetary dollars will be spent on goods and services in this community?

In closing, we would like to thank you all for your valuable time, continued support and we look forward to a response to our questions.

TOWN OF AMHERSTBURG

1855

JOHN G. KOLFAGE
HOMESTEAD

DESIGNATED UNDER THE ONTARIO HERITAGE ACT



THE CORPORATION OF THE TOWN OF AMHERSTBURG

HERITAGE COMMITTEE

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Simon Chamely, Chair Shirley Curson Prue, Vice Chair, Heritage Committee	Report Date: March 5, 2018
Author's Phone: N/A	Date to Council: March 19, 2018
Author's E-mail: N/A	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Heritage Registry Update for Properties of Interest

1. RECOMMENDATION:

It is recommended that:

1. The report from the Heritage Committee regarding the update of the Heritage Registry **BE RECEIVED**; and,
2. The properties listed herein **BE ADDED** to the Properties of Interest category of the Heritage Registry.

2. EXECUTIVE SUMMARY:

Following amendments to the Ontario Heritage Act in 2005, municipalities are required to keep a register of properties of cultural heritage value or interest. These registers evolve as properties are added, altered or lost.

The buildings and features on Boblo Island which are the subject of this report are properties of interest and as such would be subject to a 60 day notification period if they were to be scheduled for demolition. Activity concerning renovations, additions and alterations are not subject to this requirement. The advantage of the inclusion of the properties of interest in the registry is to allow all stakeholders to review the Cultural and Heritage interests of the building prior to demolition.

3. **BACKGROUND:**

A study was undertaken through the Heritage Committee in 2012 and 2013 by Doris Gaspar in cooperation with the Marsh Collection to study the heritage value of properties in the core area of Amherstburg.

During 2014/15, Heritage Committee members proposed adding the properties identified in the Doris Gaspar Report Part 2 to the Properties of Interest list. Subsequent to this in September 2017, it was proposed that a number of buildings on Boblo Island be added to the Properties of Interest list to recognize the importance of the Boblo in the history and heritage of Amherstburg, specifically the approximately 100 years the island was a key part of the economy of the Town (1897 to 1991) when it served as an employer for generations of local residents and as an amusement park for thousands of visitors each year. According to the Council brief concerning the September 25, 2017 Council meeting, Council concurred with the Heritage Committee recommendation to add these buildings to the Properties of Interest component of the Heritage Registry. We recently learned this did not happen so this report is to request again that the features on the attached list be added to the properties of interest list.

4. **DISCUSSION:**

The buildings on Boblo which are included on the list below are primarily those that were part of the Amusement Park which operated on the island from 1897 through 1991. Two additional features which were not part of the Amusement Park, specifically the Marine Monument and the Indigenous Prayer Circle, are included on the list as having their own historical and cultural significance. The report was reviewed by the Heritage Committee at their meeting on February 8, 2018; the properties identified on the chart below represent a number of buildings and features on Boblo Island. It is recommended by the committee that they be added to the Heritage Registry, Properties of Interest.

Details concerning properties on Boblo that have a National Heritage designation, specifically the Lighthouse and the Block House are not included in this report.

The following buildings are recommended for inclusion on the Properties of Interest List.

Building/Feature	Date of Construction	
Lighthouse (National Heritage Designation)	1836	
Block House (National Heritage Designation)	1837	
Prayer Circle	Pre-Columbian	
Merry Go Round/ Roller Skating Rink	1906/1940	Appendix 1
Souvenir Building/Power House	1908	Appendix 1
Sailors Monument	1909	Appendix 2
Dance Hall/Pavilion	1912-13	Appendix 1
Commodious Toilet Building	1916	Appendix 1

Bumper Car Pavilion	1928	Appendix 1
Bath House (new)	1941	Appendix 1
Observation Tower	1986	Appendix 1

5. **RISK ANALYSIS:**

N/A

6. **FINANCIAL MATTERS:**

N/A

7. **CONSULTATIONS:**

Amherstburg Heritage Committee

Shirley Curson-Prue

Shirley Curson-Prue,
Vice Chair of Heritage Committee

Simon Chamley

Simon Chamely,
Chair of Heritage Committee

/SCP

Report Approval Details

Document Title:	Heritage Registry Update for Properties of Interest.docx
Attachments:	- Boblopkg_Reduced Appendix 1.pdf - Sailor's Monument Appendix 2.pdf
Final Approval Date:	Mar 12, 2018

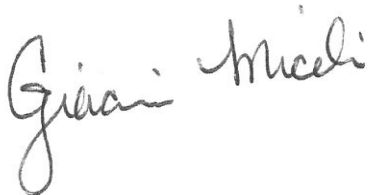
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 6, 2018 - 2:05 PM



Cheryl Horrobin - Mar 6, 2018 - 3:23 PM



John Miceli - Mar 8, 2018 - 11:42 AM



Paula Parker - Mar 12, 2018 - 7:37 PM

FUNTASTIC BOB-LO

1898 to 1991



Marsh Collection Society

**A Local History & Genealogy Centre
Amherstburg, Ontario**

235A Dalhousie St.
Amherstburg, ON
N9V 1W6
(519) 736-9191
www.marshcollection.org

1897

Detroit, Belle Isle & Windsor Ferry company signed a lease with Col. John Atkinson for 30 acres of Bois Blanc Island.

John Scott, a Detroit architect, hired to plan the site and the buildings which would be erected on the island. Initial attractions would include:

1/3 mile cinder bicycle track
baseball diamond
bathing beach on west side
bath house 18 x 65 feet
log cabin restaurant 16 x 16 feet
boathouse 18 x 53 feet
pavilion/casino 70 x 125 feet

1898

BOIS BLANC ISLAND PARK OFFICIALLY OPENED JUNE 20th, 1898



Courtesy PCA: Fort Malden NHSC

The steamer *Promise* ran between Detroit, Amherstburg and Bois Blanc. Steamer *Scotia* was purchased in June for the Amherstburg-Bois Blanc route.

On June 20th over 3500 Detroit and Windsor newsboys enjoyed the official first excursion to the island. The *Amherstburg Echo* reported that “any person who cannot behave himself among ladies or children will not be allowed to remain on or return to the Island. Detective Gus Budwig is there with full authority to preserve order.”

1899

D.B.I. & W. Ferry Company purchased 70 acres on the south half of Bois Blanc Island.

1900

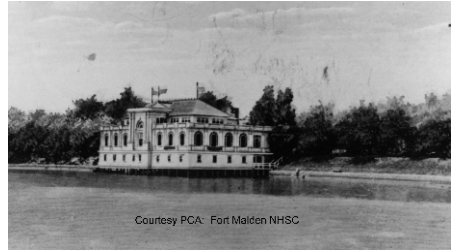
Main pavilion enlarged 12 feet at each end.

New ice house 32 x 50 feet to store 6700 tons of ice.

110 evergreen trees planted.

1901

Two-storey frame café 100 x 100 ft. built on piers over river on east side of island, 500 ft. below boat landing. Dining room on main floor 48 x 100 ft. Pavilion included.



Franke Catering Company was in charge of “Café Bois Blanc,” Mrs. Violet Sanborn as “directress”.

D.B.I. & W. Ferry Company purchased north half of island (119 acres) from Col. Atkinson - now own entire island except for Dominion Government lighthouse at south end.

Waiting room 30 x 100 ft. built on Amherstburg dock at foot of Murray St.

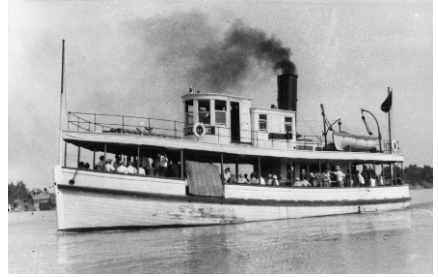
1902



Steamer *Columbia* built and placed on Detroit-Bois Blanc route. Carrying capacity 3200 persons. First trip July 7th.

1903

Ferry steamer *Chub* purchased from Hamilton parties and overhauled at Detroit. Name changed to *Papoose*. Carrying capacity 225 persons. Placed on Amherstburg-Bois Blanc route in July.



1906

Two-storey building erected for merry-go-round, situated immediately west of Café Bois Blanc on the middle of the island. Stone was purchased from Amherstburg Quarry. A German steam organ was installed. (In 1940 this building was transformed into a roller skating rink.)

Shetland ponies brought to the island by Fenton Watkins.



Courtesy PCA: Fort Malden NHSC

1908

Souvenir building erected.

New horse barn built - 70 x 35 ft., two storeys, room for 20 horses.



Courtesy PCA: Fort Malden NHSC

1909

Two new ball diamonds.

Breakwater constructed along beach.

Electric light plant enlarged.

Sailors' Monument - 18 x 24 ft. at base, weighing 125 tons, 14 ft. high - erected by employees of D.B.I. & W. Ferry Company Large 3000-lb. anchor on top from old steam barge *City of Cleveland*.

Walter Campbell, president of D.B.I. & W. Ferry Co., changed name of park to "Bob-Lo" - easier to pronounce.



Courtesy PCA: Fort Malden NHSC

1910

Small islands built along west side near bathing beach.

New boathouse constructed adjoining old one.

Steamer *Ste. Claire* built and placed on route. 3 ft. broader and 14 ft. shorter than the *Columbia*. Carrying capacity 3400 persons.



1911

New baseball bleachers.

1912

Detroit firm given contract to build a new cut-stone and steel pavilion, architecture in keeping with other buildings on the island. Hardwood floor 204 x 104 ft.



1913

New Dance Pavilion Opened...A Source of Great Enjoyment for Thousands

Rules for Dancing in the Pavilion

“Dancing in the Pavilion at Bois Blanc Island this summer will be charged for at the rate of five cents a dance...The dances will be of six minutes’ duration instead of four as allowed in the majority of places...”

“Public Censors of Dancing who shall be armed with rules and tape measures and force all dancers to remain at least six inches apart when they step the light fantastic are advocated by the United Professional Teachers of Dancing in Chicago. The most practical bar to freak dancing are the rules which President W.E. Campbell enforces on Bois Blanc. These rules are posted conspicuously in the new pavilion and forbid anything but the most approved steps, which are censored by two or three inspectors who soon jerk offenders from the floor...The organ is a wonder. It can be heard and enjoyed in Amherstburg, so powerful is its tone...” (*Amherstburg Echo*, June 20, 1913)

Electric light building enlarged; new arc lights strung around the grounds.



Courtesy PCA: Fort Malden NHSC

1914

10,000 people visit island on opening day.

New features include Toyland for Kiddies, steel swings, Shoot-the-Shoots and other amusements.

50 Amherstburg men employed on Bois Blanc.

War declared August 14th.

1915

Shetland ponies farmed out locally for winter to avoid red tape of bringing them in and out of Canada.

Large building erected at north end for ponies and manager's residence.

1916

Many improvements, including:

commodious toilet buildings

checkroom

bathing beach doubled in size

miles of paving and silex walks



Courtesy PCA: Fort Malden NHSC

1918

United States recognized Bois Blanc Island as U.S. territory for duration of war. Men of draft age not allowed on steamer to Amherstburg.

1920

Purification and filtration plants built on west side.

1921

Vernor's installed ginger ale plants on island and on boats.

Old wooden bath house replaced with a new one, 155 x 24 ft., with lockers and marble floors on concrete foundation.

1924

Café Bois Blanc moved back several yards from original location, which extended over the river. It would be enlarged, refitted and redecorated. (This building was razed in 1946.)

Steamboat landing enlarged to handle two steamers at one time.

1925



Baseball diamond at north end converted into 9-hole golf course.

“Log cabin” dining room remodelled into cafeteria.

Customs officers stationed on island for the first time.

1926

Black squirrels brought to the island from Rondeau Park - first time in Bois Blanc history.

1927

Steamer *Papoose* rebuilt for service between Amherstburg and Bob-Lo.

1928

New stone and steel amusement building with tile roof, 68 x 100 ft., erected for auto coaster ride (bumper cars). Stone from Brunner Mond quarry.



1930

Children's ferris wheel and Brownie coaster installed.

"Bug" ride installed, a 125-foot circle east of the "Dodg'em" and south of the "Whip".

1933-34

Park closed for two seasons due to economic conditions caused by the Depression. Reopened in 1935.

1938

Matti Holli's CKLW Sextette played for dancing in the Bois Blanc Dance Hall - continued until 1952.



1939

D.B.I. & W. Ferry Company changed their name to Bob-Lo Excursions Ltd. from Bob-Lo Lines Ltd.

Kawandag II, a 73-foot cruiser, purchased to replace the *Papoose* on the Amherstburg-Bob-Lo route.

1940

Amherstburg-Bob-Lo ferry service discontinued due to World War II border regulations.

Merry-go-round building converted to roller rink.

Columbia and *Ste. Claire* to provide moonlight excursions.

1947

Amherstburg-Bob-Lo ferry service resumes.



1948

50th anniversary excursion and gala on Bois Blanc June 18th.

International Peace Memorial plaque at Sailor's Monument dedicated.



1949

Assets of Bob-Lo Excursions Ltd. purchased by Browning Steamship Lines. Troy Browning, president; Lorenzo "Red" Browning, vice-president/manager. Name changed to Island of Bob-Lo Company.

Joe Vitale's band began playing on Bob-Lo boats - continued for over 30 years.



1953

Steamers *Columbia* and *Ste. Claire* no longer call at Amherstburg due to Customs regulations.

1958

Scenic railway built. Two trains in operation: “Bob-Lo Lakeshore Line” and “Bob-Lo Super Chief”.

1963

Marina constructed on west side of island.

Several new rides, including “Flight to Mars.”

Cafeteria building streamlined to handle large crowds.

1968-69

Former Patton property, riverfront Malden, purchased and new dock to island built there.

1970

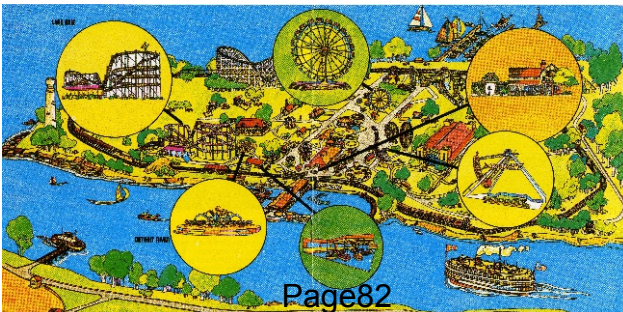
Three former Pêche Island ferries purchased - two to be used in 1971 season - each with a carrying capacity of 200 passengers.

1979

Park sold to seven-member American syndicate.

1982

80-ft. high “Big Wheel” ride installed.



1983

Park purchased and refurbished by Michigan AAA for \$6.5 million.

1984

Two additional ferries to operate from a new Bob-Lo dock in Gibraltar, Michigan.

1985

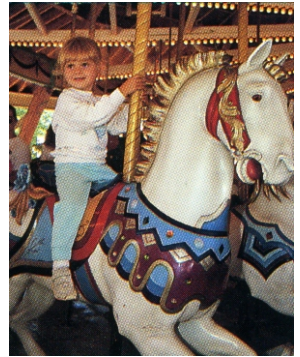
New corkscrew roller coaster installed.

1986

Observation tower constructed.

1987

80-year-old carousel restored for \$90,000 U.S.



Antique car ride relocated next to Island House Restaurant.

1988

Sold to International Broadcasting Company for \$21 million U.S.



1990

Park closed on Tuesdays in an effort to save money.

Antique carousel - 48 carved wooden animals and two chariots - auctioned in Michigan.

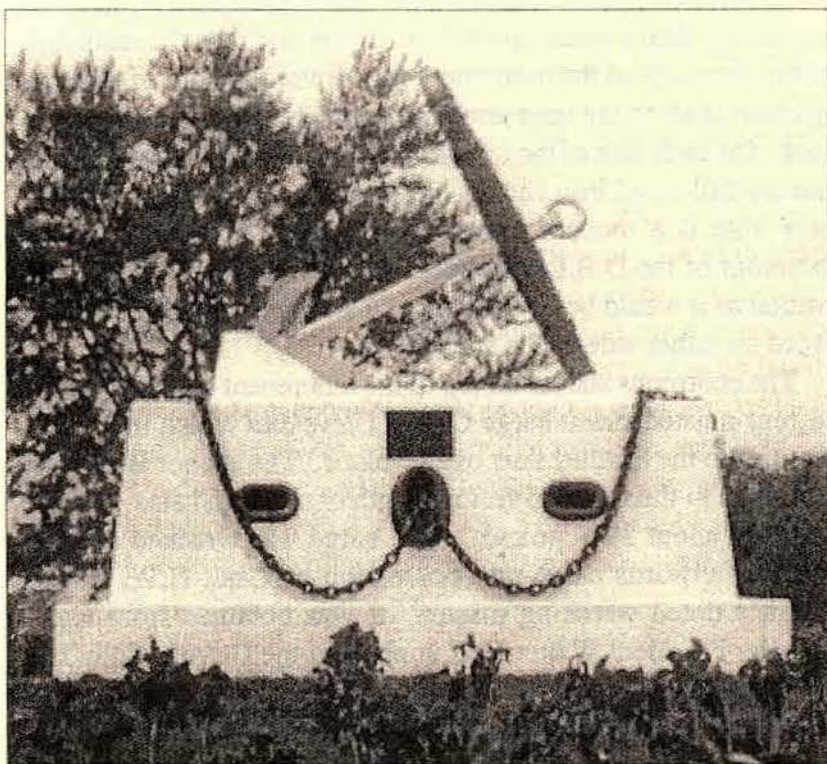
1991

Park declares bankruptcy.

Steamers *Columbia* and *Ste. Claire* made final trip - later sold.

*....Then Home, Sweet Home
from old Bob-Lo,
In the evening when the sun
is low,
It's a beautiful ride by the
light of the moon,
Dancing home to a ragtime*

*Unique Tribute to Sailors
Erected on
Bois Blanc Island*



Marsh Collection Society, P734

(Amherstburg Echo, December 2, 1909)

A most noteworthy tribute to the sailors and marine interests of the Great Lakes has just been completed on Bois Blanc Island

at the mouth of the Detroit River by employees of the Detroit, Belle Isle & Windsor Ferry Co.

It is a concrete monument measuring 18 x 24 feet at the base and weighing 125 tons. In height the monument is 14 feet, while an old-fashioned anchor rises 16 feet higher in the air, making the total height of the structure about 35 feet. It has been placed about 1000 feet up the river from the regular steam landing and about 500 feet below the Amherstburg ferry dock on the island. All vessels passing Amherstburg will have a clear view of the monument.

At the base there is a fender wale and a guard iron reproduced in concrete; then a space upward of six feet and then the main rail. On the river side of the monument is a hawse pipe out of which a big chain leads to the large anchor surmounting the great concrete block. On each side of the hawser pipe and also on the ends of the base are full-sized iron chocks molded into the concrete. On the shore side is a modern patent anchor taken from the flagship *Columbia* of the D.B.I.&W. fleet. This anchor is drawn up into position as it would be on the bow of a steamer. An iron chock is placed on either side of the anchor.

The enormous anchor on top of the monument comes from the old four-masted steam barge *City of Cleveland* which in the 70s belonged to the Bradley fleet of Cleveland. The anchor is ten feet from fluke to fluke and 16 feet in length of stock and also of shaft. It weighs about 3000 pounds. The barge was wrecked and the anchor afterwards came into possession of Capt. H.W. Baker, Detroit's noted wrecking master. It was obtained from Capt. Baker by President Walter E. Campbell of the Detroit, Belle Isle & Windsor Ferry Co., who is responsible for the construction of the striking tribute to the lake sailor and the inland marine.

The monument was designed in the offices of the company and built entirely by employees. Twenty-five tons of cement and 250 loads of sand and gravel were used in the construction.

Marsh Collection Society

A Community History & Genealogy Centre
235A Dalhousie St., Amherstburg, ON, N9V 1W6
(519) 736-9191 www.marshcollection.org



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Cheryl Horrobin	Report Date: February 28, 2018
Author's Phone: 519 736-0012 ext. 2254	Date to Council: March 19, 2018
Author's E-mail: chorrobin@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Ministry of Transportation Community Transportation Grant Program – Municipal Stream Application

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Director of Corporate Services dated February 28, 2018 regarding the Ministry of Transportation Community Transportation (CT) Grant Program – Municipal Stream Application **BE RECEIVED**; and,
2. The February 28, 2018 submission of an application for grant funding towards a Local CT Project and or a Long Distance CT Project **BE AFFIRMED**.

2. **BACKGROUND:**

The Ministry of Transportation introduced a funding program in late 2017 to "...provide financial assistance to municipalities across Ontario for the planning, implementation and operation of community transportation projects."

The Community Transportation (CT) Grant Program includes funding streams, which would be distributed over a 5 year agreement term, totalling up to \$500,000 for local community transit and up to \$1.5 million for inter-community transit. An application for funding could include one or both of the funding streams.

At their meeting of September 11, 2017, Council passed resolution #20170911-875 as follows:

“That Administration BE DIRECTED to investigate the feasibility of a public transportation system that would benefit our residents, especially our seniors and our post-secondary students, to travel to and from Windsor.”

Further to CR#20170911-875, and in order to meet the application deadline of February 28, 2018, Administration has submitted an application for CT Program funding for both the local and long distance (inter-community) programs. This report is to advise Council of submission of that application submission and to request that Council affirm that action.

3. DISCUSSION:

The Town of Amherstburg does not currently offer transit services within the local community or between municipalities within the area.

Town of Amherstburg’s application for both local and long distance (inter-community) transit funding streams anticipates the following project phases for each project:

- Phase 1: Completion of a feasibility study to develop the data and research needed to verify mobility needs and unmet transportation needs for Town of Amherstburg residents; which will form the basis for establishing service levels for a municipal transit service in the Town;
- Phase 2: Investing in operational costs, capital equipment and or infrastructure for delivery of transit services;
- Phase 3: Undertaking a pilot project for introduction of regular transit and enhanced specialized transit to match regular transit service level, based on study results;
- Phase 4: Operating transit services for at least the balance of the funding period (through to March 31, 2023).

A further report will be provided for Council’s consideration to seek Council’s approval to execute the grant funding agreement(s) if one or both of the CT projects is approved for funding.

4. RISK ANALYSIS:

There is no inherent risk from making application for grant CT Program funding.

5. FINANCIAL MATTERS:

As noted above, an application for both local CT and long distance CT funding streams was submitted by the February 28, 2018 deadline. The estimated budgets for the local and long distance projects are shown below. It is notable that these budgets are preliminary figures and were compiled with the best information available at the time, in

the absence of the feasibility study results and without the related recommendations for proposed service models. As such, the ultimate budgets for these projects may differ from these preliminary estimates.

Proposed Local Community Transportation Budget:

Description	Estimated Total	Project
Expense:		
Feasibility Study		\$75,000
Project Management and Evaluation		\$295,000
Marketing and Communications		\$40,000
Service Delivery and Operations		\$389,000
Capital Investment		\$80,000
Total Project Cost		\$879,000
Funding:		
Fare Revenue		\$118,500
Municipal Contributions		\$260,500
CT Grant Funding (Request)		\$500,000
Total Project Funding		\$879,000

Proposed Local Distance Community Transportation Budget:

Description	Estimated Total	Project
Expense:		
Feasibility Study		\$75,000
Project Management and Evaluation		\$531,000
Marketing and Communications		\$40,000
Service Delivery and Operations		\$1,016,000
Capital Investment		\$698,250
Total Project Cost		\$2,360,250
Funding:		
Fare Revenue		\$787,500
Municipal Contributions		\$72,750
CT Grant Funding (Request)		\$1,500,000
Total Project Funding		\$2,360,250

The preliminary project budgets anticipate contributions from the Town of Amherstburg during the 5 year funding agreement. Should no further funding commitment be available from the Province of Ontario following the initial five-year projects, significant increases in municipal contributions would be required in order to sustain services. Opportunities for partnerships with public and private entities would be explored to secure funding to mitigate the service cost to the Town.

Currently the municipality has not set aside any budgetary funds for the proposed program. However if the grant is awarded and the program approved by Council,

municipal funding will be needed to initiate Phase 1 of the project(s). The estimated 2018 financial impact, based on preliminary estimates, totals approximately \$50,000 for both projects.

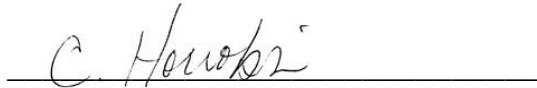
6. CONSULTATIONS:

Preliminary consultations were undertaken with Transit Windsor and Amherstburg Community Services; these community organizations are current providers of regular and specialized (accessible/seniors) transit service providers respectively within the region.

Letters of support for the CT Program grant application were garnered from Amherstburg Community Services, the City of Windsor, the County of Essex, St. Clair College, University of Windsor and Workforce Windsor-Essex.

7. CONCLUSION:

Providing transit services would assist residents, including seniors, people with disabilities, youth/students and persons living on low income, requiring accessible, reliable and efficient transportation. The services would enhance specialized transit services and address unmet transportation needs that pose a barrier for access to medical services, employment, education and training, community participation (for shopping, dining, recreation, etc.) and overall quality of life within the Town.



Cheryl Horrobin

Director, Corporate Services

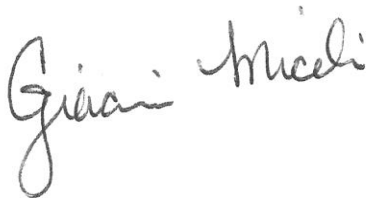
Report Approval Details

Document Title:	Ministry of Transportation Community Transportation Grant Program – Municipal Stream Application.docx
Attachments:	N/A
Final Approval Date:	Mar 13, 2018

This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 6, 2018 - 4:42 PM



John Miceli - Mar 8, 2018 - 11:20 AM



Paula Parker - Mar 13, 2018 - 11:56 AM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Todd Hewitt	Report Date: March 5, 2018
Author's Phone: 519 736-3664 ext. 2313	Date to Council: March 19, 2018
Author's E-mail: thewitt@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Placement of Underground Infrastructure, Curbs, Base Asphalt and Stormwater Management Pond on Maintenance - Meadowview Subdivision Phase 1

1. RECOMMENDATION:

It is recommended that:

1. The report from the Manager of Engineering dated March 5, 2018, regarding the Placement of Underground Infrastructure, Curbs, Base Asphalt and Stormwater Management Pond on Maintenance - Meadowview Subdivision Phase 1 **BE RECEIVED**;
2. The recommendations of the consulting engineer, Stantec Consulting Ltd. **BE APPROVED**; and,
3. The underground infrastructure, base asphalt, curbs and stormwater pond **BE PLACED** on a 1 year maintenance period, commencing March 5, 2018.

2. BACKGROUND:

Meadowview Subdivision is located on the northwest corner of Meloche Road and Simcoe Street. Phase 1 includes two separate sections of Meadowview Drive, one section is accessed from Meloche Road and includes 42 semi-detached lots, the second section is accessed from Richmond Street and includes 12 single family lots.

3. DISCUSSION:

In the fall of 2017, the Meadowview Subdivision Phase 1 sanitary sewers, storm sewers and watermain were installed along with the placement of curbs and base asphalt along Meadowview Drive. The stormwater management pond was constructed in early 2018.

The Town attended a walkthrough of the infrastructure with the consulting engineer Stantec Consulting Ltd. and the developer on October 6, 2017, where the work was inspected. Only minor deficiencies were identified other than an issue with the curb installation that was immediately addressed. Administration concurs with the recommendation of Stantec to place the underground infrastructure, base asphalt, curbs and stormwater management pond on maintenance.

4. RISK ANALYSIS:

The developer cannot receive building permits for the serviced lots until the Town accepts the infrastructure. Not accepting the infrastructure will delay these homes and future tax base.

5. FINANCIAL MATTERS:

The Town currently has a self-renewing letter of credit of \$918,700.50. This is equivalent to 50% of the value of the current work (or \$1,837,401 total value of the current work). This provides the Town with financial security to ensure future maintenance is performed or the Town can exercise its letter of credit.

Once the infrastructure has been placed on maintenance by the Town the letter of credit can be reduced to 25% of the value of the work on maintenance plus 100% of the work remaining (i.e. surface asphalt).

After the 1 year maintenance is complete the Town can then assume these assets. At that time the Town will capitalize the costs into our Tangible Capital Assets and add the infrastructure into the asset inventory for financial reporting and asset management program for future infrastructure replacement planning.

6. CONSULTATIONS:

N/A

This space left blank intentionally.

7. **CONCLUSION:**

It is recommended that the Town place the underground infrastructure, curbs, base asphalt and stormwater management pond on 1 year maintenance.



Todd Hewitt
Manager of Engineering

th

Report Approval Details

Document Title:	2018 03 19 - Meadowview Placement of Infrastructure on Maintenance.docx
Attachments:	- Stantec - Meadowview Acceptance of Services.pdf
Final Approval Date:	Mar 13, 2018

This report and all of its attachments were approved and signed as outlined below:



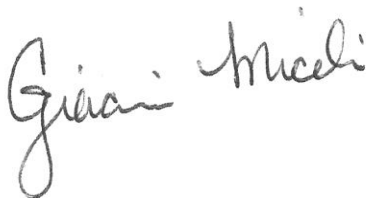
Antonietta Giofu - Mar 9, 2018 - 8:52 AM



Mark Galvin - Mar 9, 2018 - 10:29 AM



Cheryl Horrobin - Mar 9, 2018 - 2:45 PM



John Miceli - Mar 9, 2018 - 4:38 PM



Paula Parker - Mar 13, 2018 - 1:33 PM



March 8, 2018
File: 165601289

Town of Amherstburg
Engineering and Operations Department
512 Sandwich St. South
Amherstburg, Ontario
N9V 3R2

**Attention: Mr. Todd Hewitt
Manager of Engineering and Operations**

Dear: Sir

**Reference: Acceptance on to Maintenance
Issuance of Building Permits
Meadow View Estates Subdivision – Phase 1
Town of Amherstburg**

Municipal servicing along with hydro distribution and street lighting has recently been completed for Phase 1 of Meadow View Estates subdivision in the Town of Amherstburg.

Essex Powerlines has advised that the electrical work has been energized.

Union Gas has indicated that they are nearly done the installation of the gas distribution for Phase 1 of this development.

We would like to request that the Town accept the works on to the one year maintenance period.

We request that building permits for this development be issued for the above noted project.

Feel free to call if you have any questions or require additional information.



March 8, 2018
Mr. Todd Hewitt
Manager of Engineering and Operations
Page 2 of 2

**Reference: Acceptance on to Maintenance
Issuance of Building Permits
Meadow View Estates Subdivision – Phase 1
Town of Amherstburg**

Respectfully,

STANTEC CONSULTING LTD.

A handwritten signature in blue ink that reads "Clarence Jubenville". The signature is written in a cursive style with a large, circular flourish at the end.

Clarence Jubenville, P.Eng.
Project Manager
Tel: (519) 966-2250
Fax:
clarence.jubenville@stantec.com

Attachment:

c. Norbert Bolger

mtj w:\active\165601289_meloche_street_subdivision_phase_1\construction\correspondence\165601289_letter_to_town_re_acceptance_of_servcies_march_5_2018.docx



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Dwayne Grondin	Report Date: March 4, 2018
Author's Phone: 519 736-3664 ext. 2314	Date to Council: March 19, 2018
Author's E-mail: dgrondin@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Amending Agreement with Ontario Clean Water Agency – Change Agreement Term and Contract Year

1. RECOMMENDATION:

It is recommended that:

1. The report from the Manager of Environmental Services dated March 4, 2018, regarding the Amending Agreement with Ontario Clean Water Agency to adjust the contract year from April-March to January-December and to change the Agreement expiry from March 31, 2021 to December 31, 2020 **BE RECEIVED**; and,
2. **By-law 2018-25** being a by-law to amend Agreement By-law 2016-25, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. BACKGROUND:

The Town and the Ontario Clean Water Agency (OCWA) agreed to a 5 year contract to provide operation, maintenance and management services for the Amherstburg Water and Wastewater Treatment Systems which started on April 1, 2016. The current agreement with OCWA expires on March 31, 2021. The yearly fixed costs were provided utilizing the periods of April 1st through to March 31st of the following year.

3. DISCUSSION:

OCWA has requested an amendment to the current contract to change the yearly contract period from April 1 - March 31 to January 1 - December 31. As both the Town and OCWA utilize the calendar year for fiscal year end purposes it would be beneficial if the contract year mirrored that timeline. The year-end calendar date of December 31 will also ensure that the reconcilable costs outlined in the contract, such as chemicals and diesel fuel, are properly accounted for and reconciled.

Based on the change to the contract year, the Amending Agreement would also change the length of the contract, reducing it by 3 months such that it would now expire on December 31, 2020.

4. RISK ANALYSIS:

The recommendation presents no risk to the municipality.

5. FINANCIAL MATTERS:

The Town's fiscal year ends December 31 and costs incurred under the Agreement are accounted for annually on an accrual basis in the Town's books of account and financial reporting.

The recommended changes to the Agreement do not have a financial impact as the overall cost on a yearly basis would remain unchanged. However, there may be some financial risk for the three months that would no longer be covered under the Agreement in that the cost of service for that period could be higher (or lower) under an Agreement renewal or with an alternate service provider..

6. CONSULTATIONS:

Ontario Clean Water Agency (OCWA)

7. CONCLUSION:

Administration recommends that By-law 2018-25 be approved by Council, given three readings and finally passed and the Mayor and Clerk be authorized to sign same.



Dwayne Grondin
Manager of Environmental Services

DG

Report Approval Details

Document Title:	Amending Agreement with Ontario Clean Water Agency.docx
Attachments:	- By-law 2018-25 OCWA - Ammending By-Law 2016-25.doc - Amherstburg Amending Agreement FINAL REV DEC 21.pdf
Final Approval Date:	Mar 13, 2018

This report and all of its attachments were approved and signed as outlined below:



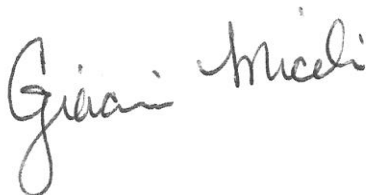
Antonietta Giofu - Mar 5, 2018 - 10:52 AM



Cheryl Horrobin - Mar 6, 2018 - 4:57 PM



Mark Galvin - Mar 6, 2018 - 5:06 PM



John Miceli - Mar 8, 2018 - 10:29 AM



Paula Parker - Mar 13, 2018 - 11:52 AM

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2018-25

By-law to amend agreement By-Law No. 2016-25 with Ontario Clean Water Agency for the operation, maintenance and management services for Amherstburg Water and Wastewater Treatment Systems

WHEREAS a Service Agreement was entered into between the Ontario Clean Water Agency and the Corporation of the Town of Amherstburg on the 21st day of March, 2016 for the operation, maintenance and management services for the Amherstburg Water and Wastewater systems;

AND WHEREAS the service provider, the Ontario Clean Water Agency has requested an amendment to the agreement.

AND WHEREAS the Council of The Corporation of the Town of Amherstburg deems it appropriate to amend the contract with Ontario Clean Water Agency for the operation, maintenance and management services for Amherstburg Water and Wastewater Treatment Systems;

NOW THEREFORE the Council of The Corporation of the Town of Amherstburg enacts as follows:

1. That the Council of The Corporation of the Town of Amherstburg agrees to amend the contract as attached hereto as Schedule "A" to this By-law.
2. That the Mayor and Clerk are hereby authorized to sign and seal said agreement on behalf of The Corporation of Town of Amherstburg.
3. This By-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and finally passed this 19th day of March, 2017.

MAYOR – ALDO DICARLO

MUNICIPAL CLERK – PAULA PARKER

AMENDING AGREEMENT

THIS AMENDING AGREEMENT made as of the 1st day of January, 2018.

B E T W E E N

ONTARIO CLEAN WATER AGENCY/AGENCE ONTARIENNE DES EAUX,
a corporation established under the Capital Investment Plan Act, 1993, c.23, Statutes
of Ontario.

(referred to in this Amending Agreement as “OCWA”)

A N D

THE CORPORATION OF THE TOWN OF AMHERSTBURG

(referred to in this Amending Agreement as “the Client”)

(Each a “Party” and together, “the Parties”)

BACKGROUND TO THIS AMENDING AGREEMENT

WHEREAS the Client and OCWA entered into an agreement effective April 1, 2016 concerning the operation and maintenance of the Client’s Facility (the “Existing Agreement”) attached as Appendix A to this Amending Agreement;

AND WHEREAS the Client and OCWA have agreed to amend the Existing Agreement, as described below;

AND WHEREAS the Council of the Client passed By-Law No. _____ on the ____ day of _____ authorizing the Client to enter into this Amending Agreement;

NOW, THEREFORE, in consideration of the mutual covenants contained in this Amending Agreement and other good and valuable consideration, the sufficiency of which is hereby irrevocably acknowledged, the Client and OCWA agree to the following amendments to the Existing Agreement:

1. Any capitalized terms not defined herein shall have the meaning ascribed to such term in the Existing Agreement.

Section 4.1 of the Existing Agreement is hereby deleted and replaced with the following:

“Section 4.1 – Initial Term of Agreement

This Agreement shall start on the Effective Date April 1, 2016 and shall continue in effect for an initial term of four years and nine months, ending on December 31, 2020 (the “Initial Term”) and then may be renewed for successive five (5)-year terms (each a “Renewal Term”) upon agreement between the Parties, subject to Sections 4.3 and 6.1 of this Agreement.

Schedule B – Definitions “Year” of the Existing Agreement is hereby deleted and replaced with the following:

“Year” means the three hundred and sixty-five (365) day period from January 1st to December 31st of the calendar year. The leap years in 2016 and 2020 will not affect the provisions of this agreement.

SCHEDULE D of the existing agreement is hereby deleted and replaced with the following:

SCHEDULE D - The Annual Price And Other Charges

1. **Annual Price for the Initial Term**

In accordance with Section 4.2 and subject to any adjustments made pursuant to other provisions of this Agreement, the Client shall pay OCWA a price for the Services for each Year of the Initial Term in the following amounts (the "Annual Price"):

Year One-April 1, 2016 to March 31, 2017: \$1,853,916.52

Year Two - April 1, 2017 to December 31, 2017 (9 months): \$1,273,745.18

Year Three – January 1, 2018 to December 31, 2018: \$1,681,768.23

Year Four – January 1, 2019 to December 31, 2019: \$1,691,344.90

Year Five - January 1, 2020 to December 31, 2020: \$1,711,630.91

The Annual Price includes the OCWA Fixed Fee and Reconcilable Costs. The annual cost and monthly billing for each year of the initial term of the Agreement are as follows;

Year 1 - April 1, 2016 - March 31, 2017				
Facility	Fixed Costs	Reconcilable Costs	Total	Monthly Billing
McGregor Wastewater Plant	\$153,023.97	\$12,744.00	\$165,767.97	\$13,814.00
Mcleod Wastewater Plant	\$178,717.34	\$8,142.00	\$186,859.34	\$15,571.61
Big Creek Wastewater Plant	\$117,728.86	\$1,593.00	\$119,321.86	\$9,943.49
Edgewater Wastewater Treatment Plant	\$171,456.84	\$295.00	\$171,751.84	\$14,312.65
Boblo Wastewater Treatment Plant	\$93,207.28	\$1,770.00	\$94,977.28	\$7,914.77
Amherstburg Wastewater Treatment Plant	\$366,800.20	\$44,840.00	\$411,640.20	\$34,303.35
Amherstburg Water Treatment Plant	\$646,368.03	\$57,230.00	\$703,598.03	\$58,633.17
Total - - -	\$1,727,302.52	\$126,614.00	\$1,853,916.52	\$154,493.04

Year 2 - April 1, 2017 - December 31, 2017 (9 months)				
Facility	Fixed Costs	Reconcilable Costs	Total	Monthly Billing
McGregor Wastewater Plant	\$112,874.31	\$9,400.29	\$122,274.60	\$13,586.07
Mcleod Wastewater Plant	\$131,826.38	\$6,005.75	\$137,832.12	\$15,314.68
Big Creek Wastewater Plant	\$86,839.75	\$1,175.04	\$88,014.79	\$9,779.42
Edgewater Wastewater Treatment Plant	\$126,470.85	\$217.60	\$126,688.45	\$14,076.49
Boblo Wastewater Treatment Plant	\$68,752.02	\$1,305.60	\$70,057.62	\$7,784.18
Amherstburg Wastewater Treatment Plant	\$223,685.99	\$33,075.11	\$256,761.10	\$28,529.01
Amherstburg Water Treatment Plant	\$429,902.22	\$42,214.28	\$472,116.50	\$52,457.39
Total - - -	\$1,180,351.52	\$93,393.66	\$1,273,745.18	\$141,527.24

Year 3 - January 1, 2018 - December 31, 2018				
Facility	Fixed Costs	Reconcilable Costs	Total	Monthly Billing
McGregor Wastewater Plant	\$149,031.71	\$12,411.52	\$161,443.24	\$13,453.60
Mcleod Wastewater Plant	\$174,054.76	\$7,929.59	\$181,984.34	\$15,165.36
Big Creek Wastewater Plant	\$114,657.42	\$1,551.44	\$116,208.87	\$9,684.07
Edgewater Wastewater Treatment Plant	\$166,983.68	\$287.30	\$167,270.98	\$13,939.25
Boblo Wastewater Treatment Plant	\$90,775.59	\$1,723.82	\$92,499.41	\$7,708.28
Amherstburg Wastewater Treatment Plant	\$295,340.08	\$43,670.17	\$339,010.24	\$28,250.85
Amherstburg Water Treatment Plant	\$567,614.24	\$55,736.92	\$623,351.16	\$51,945.93
Total - - -	\$1,558,457.47	\$123,310.76	\$1,681,768.23	\$140,147.35

Year 4 - January 1, 2019 - December 31, 2019				
Facility	Fixed Costs	Reconcilable Costs	Total	Monthly Billing
McGregor Wastewater Plant	\$149,879.47	\$12,482.13	\$162,361.60	\$13,530.13
McLeod Wastewater Plant	\$175,044.87	\$7,974.69	\$183,019.56	\$15,251.63
Big Creek Wastewater Plant	\$115,309.64	\$1,560.26	\$116,869.90	\$9,739.16
Edgewater Wastewater Treatment Plant	\$167,933.56	\$288.94	\$168,222.50	\$14,018.54
Boblo Wastewater Treatment Plant	\$91,291.96	\$1,733.63	\$93,025.58	\$7,752.13
Amherstburg Wastewater Treatment Plant	\$297,020.11	\$43,918.58	\$340,938.69	\$28,411.56
Amherstburg Water Treatment Plant	\$570,843.09	\$56,053.98	\$626,897.07	\$52,241.42
Total - - -	\$1,567,322.70	\$124,012.20	\$1,691,334.90	\$140,944.57

Year 5 - January 1, 2020 - December 31, 2020				
Facility	Fixed Costs	Reconcilable Costs	Total	Monthly Billing
McGregor Wastewater Plant	\$151,678.03	\$12,631.91	\$164,309.95	\$13,692.50
McLeod Wastewater Plant	\$177,145.41	\$8,070.39	\$185,215.79	\$15,434.65
Big Creek Wastewater Plant	\$116,693.36	\$1,578.99	\$118,272.35	\$9,856.03
Edgewater Wastewater Treatment Plant	\$169,948.76	\$292.40	\$170,241.17	\$14,186.76
Boblo Wastewater Treatment Plant	\$92,387.45	\$1,754.43	\$94,141.89	\$7,845.16
Amherstburg Wastewater Treatment Plant	\$300,584.35	\$44,445.60	\$345,029.95	\$28,752.50
Amherstburg Water Treatment Plant	\$577,693.20	\$56,726.63	\$634,419.83	\$52,868.32
Total - - -	\$1,586,130.56	\$125,500.35	\$1,711,630.91	\$142,635.91

OCWA has been designated to be a municipality under Section 22 of Part VI of Schedule V of the Excise Tax Act. As a result the prices shown are HST Exempt.

Reconcilable Costs

Commodities such as chemical and diesel costs will be charged as reconcilable costs. No later than October 31st of each Year of the Initial Term, OCWA shall provide an estimate to the client for its approval of the charges associated with the commodities for the next financial Year. The Client will notify OCWA no later than December 31st whether the estimate is approved. If the Client does not provide OCWA a decision regarding approval by the December 31st date, the estimate will be deemed approved.

Payment of Reconcilable Costs. The Client shall pay the estimate on a monthly basis as part of the Fixed Cost payment. By March 1st of each Year the Agreement is in force, OCWA shall determine the actual charges for the commodities for the calendar year. If the estimate paid by the client exceeds the actual charges, OCWA will pay the Client the difference within thirty (30) days of OCWA making the determination. If the actual charges exceed the estimate paid by the Client; the Client will pay the difference within thirty (30) days of OCWA making the determination.

2. **Transition Costs**

The Initial Transition /Condition Survey cost of \$123,900 will be billed once the Report has been finalized and accepted by the Town. The Final Condition Survey cost of \$74,500 will be billed once the final report has been received and accepted by the Town.

3. **Optional Services**

Unless otherwise agreed to in writing, fees for Optional Services which OCWA agrees to provide to the Client shall be billed directly to the Client on a time and materials basis at the following rates:

- (a) Labour rates on Business Days, Monday to Friday, (8:00 to 5:00) shall be billed at \$85.00/hour/person for an Operations Manager, Compliance Technician or UPIT, and \$60.00/hour/person for an Operator or Mechanic plus vehicle expenses at \$0.50/km/vehicle;
- (b) Labour rates after hours and on weekends shall be billed at \$127.50/hour/person for an Operations Manager, Compliance Technician or UPIT, and \$90.00/hour/person for an operator or mechanic with a minimum four (4) hour charge plus vehicle expenses at \$0.50/km/vehicle;
- (c) Labour rates on statutory holidays shall be billed at \$127.50/hour/person for an Operations Manager, Compliance Technician or UPIT, and \$90.00/hour/person for an operator or mechanic, with a minimum eight (8) hour charge plus vehicle expenses at \$0.50/km/vehicle;
- (d) The labour rates set out in paragraphs (a) (b) and (c) above are subject to increases which OCWA's applicable OPSEU employees may receive during the term of this Agreement. Any increase in the labour rates shall coincide with the start date of such increases, including any retroactive start dates, and OCWA will communicate any rate changes to the Town; and
- (e) Costs for parts, equipment and supplies, and outside labour charges (i.e., contractors), used by OCWA staff to provide the Optional Services shall be billed to the Client, and the Client will pay such costs together with a Service Fee.

4. **Service Fee**

"Service Fee" means an additional fee charged to the Client when OCWA purchases materials, supplies, equipment or contractor's services on behalf of the Client. For any individual item or service purchased, the Service Fee shall be 10%.

IN WITNESS WHEREOF the Parties have duly executed this Amending Agreement.

ONTARIO CLEAN WATER AGENCY

Date of Signing

By: _____
(Authorized Signing Officer)

Date of Signing

By: _____
(Authorized Signing Officer)

THE CORPORATION OF THE TOWN OF AMHERTBURG

Date of Signing

By: _____
(Authorized Signing Officer)

Date of Signing

By: _____
(Authorized Signing Officer)



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Nicole Rubli	Report Date: February 27, 2018
Author's Phone: 519 736 0012 ext. 2251	Date to Council: March 19, 2018
Author's E-mail: nrubli@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: 2018 Special Events Approval

1. RECOMMENDATION:

It is recommended that:

1. The report from the Public Events Committee (PEC) dated February 27, 2018, regarding 2018 Special Events Approval **BE RECEIVED**;
2. That the events **BE APPROVED** as listed:
 - Good Friday Procession of the Cross – March 30, 2018
 - Music Off the Back Porch – 2nd Friday of every month from May 11, 2018 through to October 12, 2018
 - AMBA Opening Day Parade – May 5, 2018
 - Holistic Wellness Fair – May 6, 2018
 - Amherstburg Rhododendron Garden Tea Party – May 27, 2018
 - Ribs and Ragtime – June 2, 2018
 - Woofa-Roo Pet Fest – July 21, 2018 & July 22, 2018
 - Amherstburg's Gone Car Crazy Show – July 29, 2018
 - Amherstburg Uncommon – August, 3, 4 & 5, 2018
 - Holiday Extravaganza Shopping Event – December 2, 2018
3. An exemption from table number 3-1-2 of Noise By-law 2001-43 with respect to the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers to allow for live music **BE GRANTED** for the events listed:

- Music Off the Back Porch - 2nd Friday of every month from May 11, 2018 through to October 12, 2018
 - Ribs and Ragtime – June 2, 2018
 - Amherstburg’s Gone Car Crazy Show – July 29, 2018
 - Amherstburg Uncommon – August 3, 4 & 5, 2018
4. An exemption **BE GRANTED** to Section 3 of the Kings Navy Yard Park By-law #2004-89 to allow for public, private and non-profit function in the Kings Navy Yard Park;
- Amherstburg Rhododendron Garden Tea Party – May 27, 2018
 - Amherstburg Uncommon – August 3, 4 & 5, 2018
5. The following events **BE EXEMPT** and **PERMITTED** for road closures to begin prior to 5pm;
- Procession of the Cross – March 30, 2018
 - AMBA Opening Day Parade – May 5, 2018
 - Ribs and Ragtime – June 2, 2018
 - Amherstburg’s Gone Car Crazy Show – July 29, 2018
 - Amherstburg Uncommon - August, 3, 4 & 5, 2018
6. An exemption **BE GRANTED** to Section 6(f) of the Parks By-law 2002-72 to allow for the playing of any musical instrument or direct the playing of any musical instrument for the events listed; and,
- Amherstburg Rhododendron Garden Tea Party – May 27, 2018
7. The Public Events Committee **BE DIRECTED** to confirm that the requirements identified by the Committee are met prior to the event.

2. **BACKGROUND:**

At the October 5, 2015 Special Council Meeting Council approved the Special Events Policy. As per Council’s request, Section 7.3 of the policy states:

“7.3. Council has the authority and responsibility to:

- 7.3.1 Consider any exemptions to Municipal By-laws for Public Events.*
- 7.3.2. Consider and approve any new events presented by the PEC.*
- 7.3.3. Consider and approve all recurring events presented by the PEC.”*

Each Event Organizer is required to follow the Public Events Manual, fill out the required forms and submit to the Public Events Committee (PEC).

On February 15, 2018, the PEC met and reviewed applications submitted by the Event Organizers for the following events:

- Good Friday Procession of the Cross – March 30, 2018

- Music Off the Back Porch – 2nd Friday of every month from May 11, 2018 through to October 12, 2018
- AMBA Opening Day Parade – May 5, 2018
- Holistic Wellness Fair – May 6, 2018
- Amherstburg Rhododendron Garden Tea Party – May 27, 2018
- Ribs and Ragtime – June 2, 2018
- Woofa-Roo Pet Fest – July 21, 2018 & July 22, 2018
- Amherstburg's Gone Car Crazy Show – July 29, 2018
- Amherstburg Uncommon – August, 3, 4 & 5, 2018
- Holiday Extravaganza Shopping Event – December 2, 2018

The PEC reviewed each application in detail and has informed the Event Organizer of every requirement that must be met to allow the event to proceed. This includes ensuring the event conforms to all Town By-laws, Town insurance requirements and Provincial laws. As per Section 7.3 of the Public Event's Policy, the Event Organizers have also been informed that each event must be approved by Council before they may continue with their event planning.

At the January 25, 2016 Council meeting, Council passed the following motions:

“That:

- 1. The use of the Downtown Core for Festivals and Events subject to the criteria established in the Town's Festival and Events Policy BE APPROVED; and,*
- 2. Road closures NOT BE PERMITTED prior to 5:00 pm without Council consent.”*

Accordingly, all road closures requested prior to 5:00 pm have been identified by the PEC and are outlined below for Council's approval.

Noise By-law 2001-43 prohibits the operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers or other electro mechanical transducers, and intended for the production, reproduction or amplification of sound in residential, commercial and agricultural areas.

Notwithstanding anything contained in the Noise By-law, a person may apply to Council for an exemption from any of the provisions of the Noise By-law with respect to any source of sound or vibration. Council, by resolution, may grant the exemption applied for and can impose terms and conditions as Council deems appropriate.

All events requiring a Noise By-law exemption that have been identified by the PEC have been listed below for Council's approval.

With respect to the following events:

- Music Off the Back Porch
- Ribs and Ragtime
- Amherstburg's Gone Car Crazy Show; and,
- Amherstburg Uncommon

By-law 2004-89 regulates the use of Kings Navy Yard Park and designated it a passive park. Section 3 of By-law 2004-89 states the following:

“Public, private and non-profit functions will be allowed by permit. This will protect the grounds, the gardens, sprinkler system and facilities and at the same time simplify the scheduling of such events. Council retains final discretion in the awarding of permits.”

The Town does not issue a physical permit to allow these types of functions listed in the Kings Navy Yard Park; however, Section 3 implies that these types of functions would be permitted upon application, with Council’s approval.

Council approved exemptions are required for Section 3, of By-law 2004-89 to allow the following proposed events to proceed in Kings Navy Yard Park:

- Amherstburg Rhododendron Garden Tea Party: and,
- Amherstburg Uncommon

3. DISCUSSION:

Event	Good Friday Walk – Procession of the Cross
Event Organizer	St John the Baptist Church
Event Date	March 30, 2018
Event Time	10am to 1pm
Event Location	Roadway
Event Details	Annual Good Friday Walk
Road Closure before 5PM	Rolling road closure controlled by Police presence beginning at 10:30am from St. John the Baptist Church - North on Brock Street - West on Richmond Street - North on Sandwich Street - West on Rankin - stop at Richmond Terrace - South on Dalhousie Street - East on Richmond Street - South on Ramsey Street - stop at Christ Anglican Church - East on Park Street - North on Sandwich Street - East on Simcoe Street - North on Brock Street back to the steps of St. John the Baptist Church
Designation of Significant Event for SOP	Not required
Noise By-law Exemption	Not required

Event	Music Off the Back Porch
Event Organizer	Amherstburg Historic Sites Association (Park House Museum)
Event Date	2 nd Friday of every month from May 11, 2018 to October 12, 2018
Event Time	6:30pm to 9pm
Event Location	Park House Museum
Event Details	Live music performed off the back porch of the Park House Museum
Road Closure before 5PM	Not required
Designation of Significant Event for SOP	Not required
Noise By-law Exemption	Required from 6:30pm to 9pm to allow for music

Event	Opening Day Parade
Event Organizer	Amherstburg Minor Baseball Association
Event Date	May 5, 2018
Event Time	10am to 11am
Event Location	Roadway
Event Details	Parade of approximately 250 people.
Road Closure before 5PM	Rolling road closure controlled by Police presence beginning at 10:00am from Centennial Park - South on Victoria Street - West on Simcoe Street - North on Sandwich Street - East on Richmond Street - South on Victoria Street back to Centennial Park
Designation of Significant Event for SOP	Not required
Noise By-law Exemption	Not required

Event	Holistic Fair
Event Organizer	Holly Harris
Event Date	May 6, 2018
Event Time	10am to 5pm
Event Location	Libro Credit Union Centre
Event Details	Information booths to promote Holistic Wellness within our Community. Demonstrations on various Holistic opportunities.
Road Closure before 5PM	Not required
Designation of Significant Event for SOP	Not required
Noise By-law Exemption	Not required

Event	Amherstburg Rhododendron Garden Tea Party
Event Organizer	Amherstburg Tourism
Event Date	May 27, 2018
Event Time	9am to 6pm
Event Location	King's Navy Yard Park adjacent to rhododendron

	gardens
Event Details	A ticketed Garden Tea Party with service of tea and light refreshments with acoustic music accompaniment. Attendees will be required to be in period costume dress.
Road Closure before 5PM	Not required
Designation of Significant Event for SOP	Not required
Noise By-law Exemption	Not required

Event	Ribs and Ragtime
Event Organizer	Amherstburg Freedom Museum
Event Date	June 2, 2018
Event Time	9:30am to 10pm
Event Location	Amherstburg Freedom Museum, 277 King Street
Event Details	9 th annual garden party with an evening of jazz musicians and the serving of food.
Road Closure before 5PM	Requested from 9:30am to 10pm – King Street from just South of Gore Street to the North end of the Museum parking lot. (Gore would remain open) *Map attached*
Designation of Significant Event for SOP	Not required
Noise By-law Exemption	Required from 4pm to 8pm to allow for music

Event	Woofa-Roo Pet Fest
Event Organizer	Lorene Clayton
Event Date	July 21, 2018 and July 22, 2018
Event Time	9:30am to 5:30pm both days
Event Location	Libro Credit Union Centre
Event Details	Pet and family friendly festival featuring various pet related activities.
Road Closure before 5PM	Not required
Designation of Significant Event for SOP	Not required
Noise By-law Exemption	Not required

Event	Amherstburg's Gone Car Crazy Show
Event Organizer	Amherstburg's Gone Car Crazy Committee
Event Date	July 29, 2018
Event Time	6am to 6pm
Event Location	Downtown streets and Toddy Jones Park
Event Details	Car Show held on the downtown streets and Toddy Jones Park.
Road Closure before 5PM	6am to 6pm Murray Street from Dalhousie Street to Ramsay Street Ramsay Street from Murray Street to Richmond Street North Street from Dalhousie Street to Sandwich Street Richmond Street from Dalhousie Street to Bathurst Street Rankin Avenue from Dalhousie Street to west of

	Richmond Terrace Nursing Home Dalhousie Street from north of the Royal Canadian Legion Parking Lot to Fort Malden Drive Fort Malden Drive from Dalhousie Street to east of Laird Avenue Laird Avenue from North Street to Fort Malden Drive
Designation of Significant Event for SOP	Not required
Noise By-law Exemption	Between 11am and 4pm to allow for live entertainment

Event	Amherstburg Uncommon
Event Organizer	Amherstburg Tourism
Event Date	August 3, 4 and 5, 2018
Event Time	4pm to 11pm – August 3, 2018 11am to 11pm – August 4 and 5, 2018
Event Location	Downtown streets, King’s Navy Yard Park and Toddy Jones Park
Event Details	Amherstburg Tourism signature event for 2018. Ticketed Big Top magic/acrobatic shows. Crafts tent, live entertainment, straw maze, vendors, educational exhibits, fireworks and much more. Shuttle bus service will also be provided.
Road Closure before 5PM	<u>Full Weekend Road Closure</u> (to accommodate infrastructure and extended patios) Friday August 3, 2018 from 6am through to Monday August 6, 2018 to 12pm Dalhousie Street – from Rankin Avenue to north of Royal Canadian Legion driveway. Murray Street – from Dalhousie Street to west of 2-Way Automotive Richmond Street – from Dalhousie Street to Ramsay Street Dalhousie Street – from Gore Street to Royal Canadian Legion will be restricted to Legion members only <u>Additional Road Closure’s during event hours only</u> Friday August 3, 2018 from 3pm to 12am Saturday August 4 and Sunday August 5, 2018, from 10am to 12am Laird Avenue – From Fort Malden Drive to North Street Fort Malden Drive – From Laird Avenue to Dalhousie Street North Street – from west of Plaza Drive to Dalhousie Street Dalhousie Street – from Fort Malden Drive to Rankin Avenue
Designation of Significant Event for SOP	Not required
Noise By-law Exemption	Required for the duration of the event to allow for live entertainment

Event	Holiday Extravaganza Shopping Event
Event Organizer	Holly Harris
Event Date	December 2, 2018
Event Time	8am to 5pm
Event Location	Libro Credit Union Centre
Event Details	Holiday cheer and shopping all under one roof. Many local Vendors sharing their passion in their products.
Road Closure before 5PM	Not required
Designation of Significant Event for SOP	Not required
Noise By-law Exemption	Not required

4. RISK ANALYSIS:

The Clerk identifies the Town’s insurance requirements and relays the information to each Event Organizer. Special events on Town property are not able to proceed until the Clerk is satisfied the insurance requirements are met. A Management Staff member from the PEC will be in attendance and on call for each event to ensure the event is operating in accordance with all Town policies, rules and regulations.

It should be noted, that should these events not be approved, it may have the following detrimental effects on the community:

- Less awareness and exposure for the Town to attract visitors which could result in economic loss for the Town and it’s businesses;
- A lack of support from Council may discourage long standing volunteer associations from providing social and economic opportunities. This would result in a perception of non-worth for their volunteer efforts;
- Less exposure for the Town reducing its tourism market share;
- Less exposure for the Town reducing its ability to attract new residents;
- Less exposure for the Town reducing its value to potential investors;
- Tourism is a primary industry for the Town of Amherstburg, reducing events will directly impact employment opportunities;
- Event experiences are learning opportunities for our guests, which promote repeat visits, the deep history Amherstburg has to offer and showcases our local museums and Fort Malden;
- Events financially support not-for-profit organizations, to ensure sustainability within our community.

5. FINANCIAL MATTERS:

Each event application received was submitted with the required \$250 deposit. The Event Organizers will be responsible to pay for equipment rentals, facility rentals and all other costs associated with their event as per the Town’s User Fee By-law, as amended. The cost to set up the rented equipment by Town staff is accommodated

within the operational budget under the Parks budget centre. Any damages to Town equipment or property are recoverable from the Event Organizer.

In 2017, Council waived approximately \$6300 in event related fees. The fees that were waived included park rental fees, noise exemption fees, banner fees and equipment rental fees.

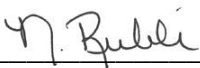
An allocation of \$6,000 was approved in the 2018 Budget under the Grants & Waivers budget centre, which would be used toward funding fees waived per Council direction in 2018.

6. CONSULTATIONS:

The Public Events Committee was consulted inclusive of Amherstburg Police and Fire. The PEC reviewed each application and has corresponded with the Event Organizers on what requirements must be met and the By-law exemptions that must be obtained in order to be granted a Special Event Permit for their respective events, pending Council approval of this report

7. CONCLUSION:

The PEC is confident that once all requirements are met by the Event Organizers, the events held in the Town of Amherstburg in 2018 will enhance the community experience for both residents and visitors alike.



 Nicole Rubli
Manager of Licensing and Enforcement

HJS

NOTIFICATION :				
Name	Address	Email Address	Telephone	FAX
St John the Baptist Church	225 Brock Street, Amherstburg			
Amherstburg Historic Sites Association				
Amherstburg Tourism – Tea Party	271 Sandwich St S, Amherstburg	arota@amherstburg.ca	519 730-1309	
Amherstburg Freedom Museum	277 King St, Amherstburg	curator@amherstburgfreedom.org	519 736-5433	
Woofa-Roo Pet Fest		lorene@woofaroo.com		
Amherstburg’s Gone Car Crazy Committee				
Amherstburg Tourism – Amherstburg Uncommon	271 Sandwich St S, Amherstburg	jibrahim@amherstburg.ca	519 730-1309	

Report Approval Details

Document Title:	2018 Special Events Approval.docx
Attachments:	- Procession of the Cross Route - Mar 30th.pdf - Car Show - July 29th.pdf - Amherstburg Uncommon - Aug 3 4 and 5.pdf - Rhododendron Garden Tea Party presentation.pptx - Amherstburg Uncommon Presentation Final.pptx
Final Approval Date:	Mar 13, 2018

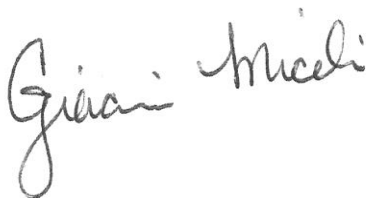
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 5, 2018 - 1:07 PM



Cheryl Horrobin - Mar 6, 2018 - 1:46 PM



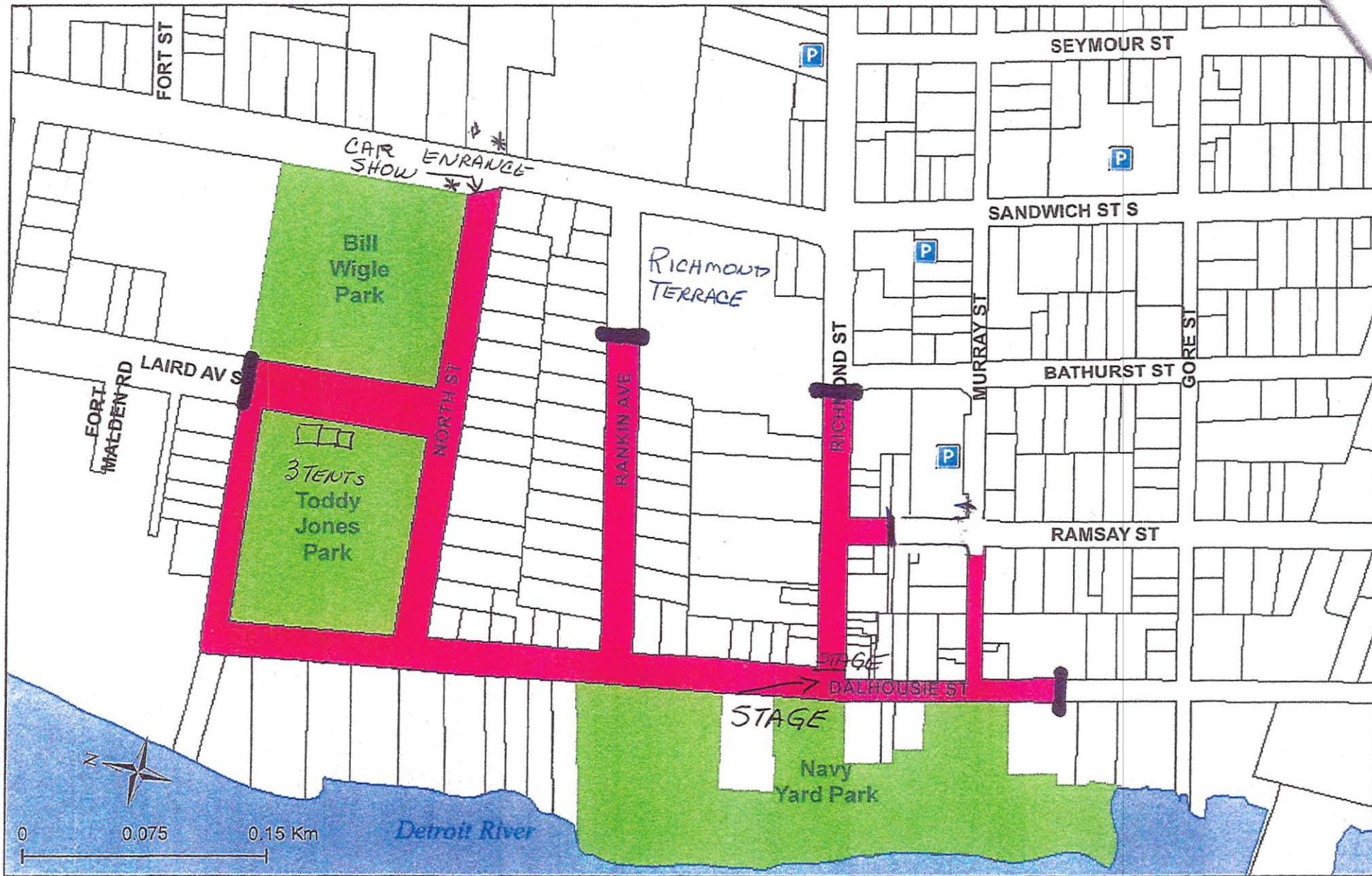
John Miceli - Mar 8, 2018 - 12:31 PM



Paula Parker - Mar 13, 2018 - 11:45 AM

Good Friday Italian Procession through Amherstburg

- Route:
- Beginning at 10.30am from St. John the Baptist Church
 - North on Brock Street
 - West on Richmond Street
 - North on Sandwich Street
 - West on Rankin
 - stop at Richmond Terrace
 - South on Dalhousie Street
 - East on Richmond Street
 - South on Ramsey Street
 - stop at Christ Anglican Church
 - East on Park Street
 - North on Sandwich Street
 - East on Simcoe Street
 - North on Brock back to the steps of St. John the Baptist Church



Gone Car Crazy Show - Road Closure Map

Sunday, July 29, 2018

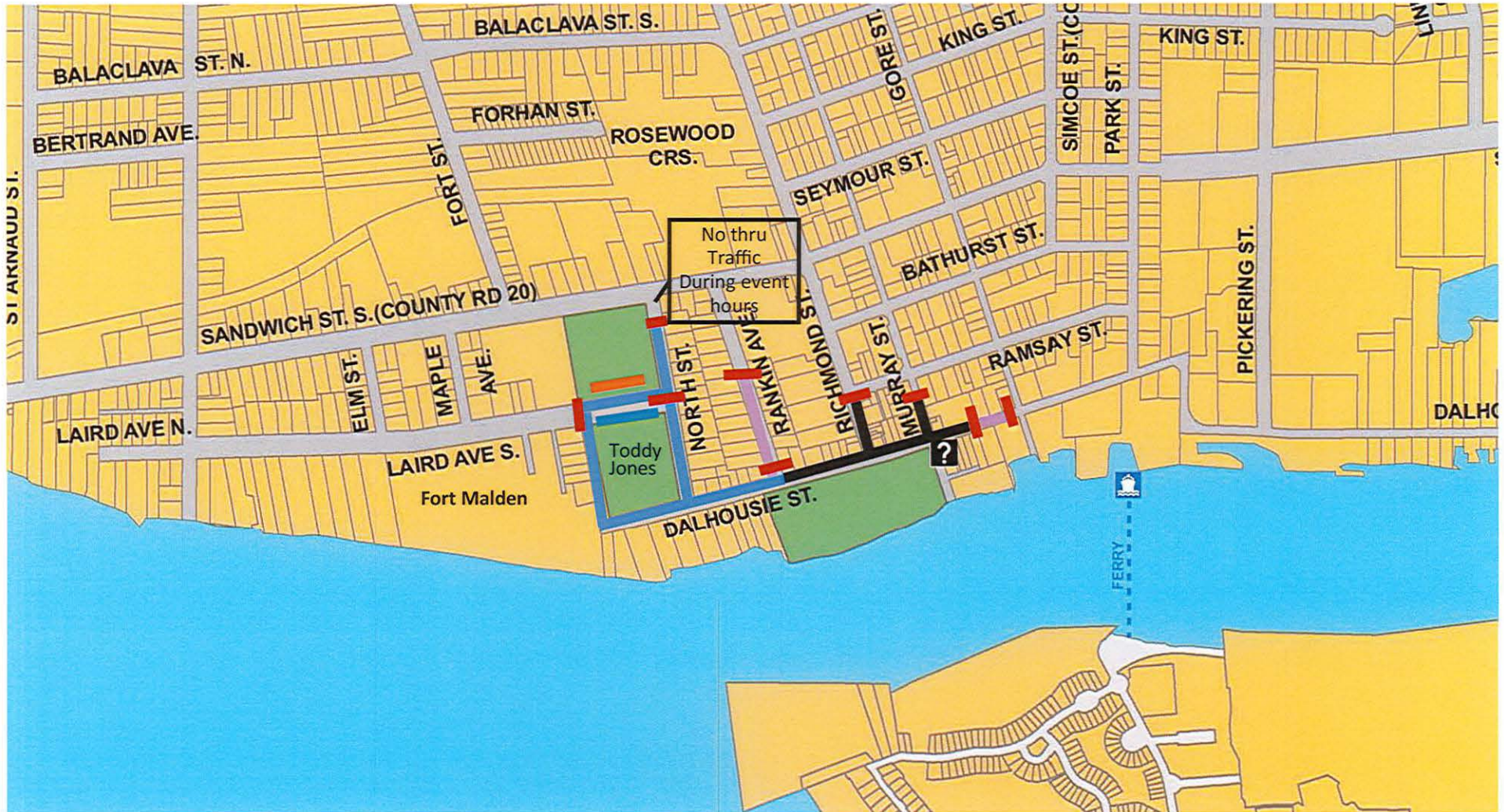
- Road Closed
Effective from 6 am to 5 pm July 26, 2015
- Amherstburg Parks

- Water
- P Municipal Parking Lot



Amherstburg Uncommon

August 3,4,5, 2018



- Weekend Road closed, no parking, pedestrian traffic only. Starting Friday, August 3, 6am to Monday, August 6, 12pm (noon)- incld set up & tear down times
- Event hours road closed, no parking, pedestrian foot traffic only. Friday, August 3, 3pm-12am/ Saturday, August 4, 10am-12am/ Sunday, August 5, 10am-12am
- Manned barricade
- Partially closed to reduce traffic
- Escorted accessible parking—with permit
- Shuttle—pick up and drop off

Amherstburg's
Rhododendron Garden Tea Party

1st Annual - Sunday, May 27, 2018



A celebration of what we're known for...
presenting our town in beautiful bloom



The history of the Amherstburg Rhododendron Gardens



- ❖ The rhodo and aealeas gardens are one of the focal points each spring in the Kings Navy Yard Park. Their bloom arrival is followed by hundreds of people calling or reaching out on Facebook, asking “Are they in bloom yet?” which marks Amherstburg as a highly considered garden destination
- ❖ Planted and cared for by “Rhodo Bob” Bob Sutherland, a long-time resident of Amherstburg since the early 80’s, and lovingly continued by Paul and Liz Morneau along with our own Parks Department, the gardens have grown to magnificent grandeur and esteem
- ❖ It’s time we advertise and showcase this uniquely Amherstburg phenomenon with giving it official status as a premier attraction!

In the popularity of audience-favourite *Downton Abbey*, we are proud to present the first annual *Rhododendron Garden Tea Party*



Location: King's Navy Yard Park

Date: Sunday, May 27, 2018

Time: 11:30am - 1:30pm and 3pm - 5pm
(two sittings)



Guests are immersed in the beauty of our critically acclaimed rhododendron gardens.

Logistics

Envisioned to be an annual event

- ❖ Approximately 50 community volunteers
- ❖ North KNYP waterfront location
- ❖ (1) 60x40 tent and (2) 10x10 tent
- ❖ Ticketed event for cost neutral results
- ❖ Community engagement through business participation, sponsorship, and support from the Belle Vue Conservancy
- ❖ Added value: Garden Dress Display and Downton Abbey-inspired costume show, rhodo and azaleas information booth
- ❖ No road closures

Expected attendance: 150 people at each sitting, for a total of 300 guests.



Nostalgia:

/nä'staljə,nə'staljə/ *noun*

a sentimental yearning for another place or time





We've been here before. In 2012, we held the highly successful Queen's Diamond Jubilee celebration. Our turnout then was impressive; we anticipate a similar level of participation for this event!



PRESENTING A
MOST
UNCOMMON
SIGNATURE
EVENT

Amherstburg UNCOMMON FESTIVAL

INVENT  PLAY  IMAGINE





EXPECT THE UNEXPECTED!

On August 3, 4 and 5 2018

Be curious and join us!

amherstburg.ca/uncommon

facebook.com/amherstburgconnection

UNCOMMON



✦ *This is a new festival during the civic long weekend with a magical, mystical, mechanical and “uncommon” theme – think Harry Potter inspired*

“wizardry and steampunk”

✦ *Suitable for all ages, all genres*

✦ *Family-friendly*

✦ *Art, STEM and science-based activities*

✦ *Targeted attendance of up to 40,000 over three days*

✦ *Downtown, Toddy Jones and KNYP*

✦ *Expect the unexpected in Amherstburg!*



1.

STEAMPUNK?

Steampunk is a genre inspired by historical setting, highlighting technology and aesthetic design inspired by the 19th century



WHY?

Time



The time is now!
Amherstburg is
emerging as a magnet
for interesting and
interested people.

Tourism



Let's share who we are
with the region, the
province, the
country... and
beyond!

Money talks



Two words: economic
development.

WHY?

For our businesses



To drive traffic and revenue into the doors of our beloved Amherstburg businesses, and initiate long-term loyalty.

Unlock new markets



Target new markets, new interests, new audiences using one of the fastest growing cultural trends in the world!

Community Engagement



There's no place like home – so let's make our residents and business owners proud to showcase our beautiful town!

HOW?

- ✦ Our businesses will be invested
- ✦ Street closures and opportunities for patios and participation
- ✦ Road closures
- ✦ New vendor opportunities
- ✦ Free parking and shuttle buses
- ✦ Community investment opportunities (sponsorships)
- ✦ Targeted marketing and social media
- ✦ Uncommon, artistic programming





ARE WE READY?





THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: March 1, 2018
Author's Phone: 519 736-5408 ext. 2124	Date to Council: March 19, 2018
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Development Agreement for 121 Lowes Sideroad

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Planning Services dated March 1, 2018, regarding the Development Agreement for 121 Lowes Sideroad **BE RECEIVED**;
2. The site plan and development agreement for 121 Lowes Sideroad **BE APPROVED**; and,
3. **By-law 2018-22** being a by-law to authorize the signing of a development agreement be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign the same.

2. **BACKGROUND:**

The Town is in receipt of an application for site plan control in accordance with Section 41 of the Planning Act, from Lawrence Beatty on behalf of Trustees of the Amherstburg Congregation of Jehovah's Witnesses. The property is legally described as Part Lot 5, Concession 1. The applicant is proposing the redevelopment of the site by demolishing the existing building and the construction of a new Kingdom Hall with carport, a new monument sign and paving stone walkway at 121 Lowes Sideroad.

3. DISCUSSION:

The property is zoned Residential Type 1A (R1A) Zone in By-law 1999-52, as amended and designated Low Density Residential in the Town's Official Plan. The subject lands located at 121 Lowes Sideroad has 173.58 ft frontage on Lowes Sideroad and 150 ft frontage on Sandwich Street South with a total area of 25,709 sq ft. The Low Density Residential designation allows for institutional uses as permitted within this designation. The location of the building, parking spaces and re-development is considered to be as existing in keeping with the Zoning By-law regulations.

The proposed exterior building façade of the new construction will consist of prefinished metal siding and stone facade. The construction technique of this building will be a post and beam style in accordance with all requirements of the Ontario Building Code.

There is provision for twenty nine (29) parking spaces which meets the by-law requirements including two (2) barrier free spaces. The plan provides for a significant landscaped open space area with the existing trees and landscaping to remain.

All parking spaces and driveways will be asphalted with concrete curb defining access points and planting areas. The site has full municipal services and has been designed to the satisfaction of the Town's Engineering and Public Works Department.

The following are highlights of the Development Agreement:

- (i) Sections 1 to 11 set out the Schedules and required approvals from the various Ministries and Agencies.
- (ii) Sections 12 to 17 address paving of parking areas, number of parking spaces, paving of walkways and repairs to damaged curbs.
- (iii) Sections 18 to 22 address standard provisions relative to snow removal, stormwater management/ drainage, garbage and refuse, lighting and landscaping.
- (iv) Sections 23 to 33 address driveways for emergency vehicles, legal obligations for completion of the work and inspections.
- (v) Sections 34 to 45 address financial securities and agreement on title, interpretation and application of the agreement.

The proposed development conforms to the Town's planning documents and the Development Agreement addresses site servicing issues in accordance with the requirements of the Planning Act.

4. RISK ANALYSIS:

The recommendation presents little to no risk to the municipality. The proposed site plan provides further enhanced institutional use on the site as supported by the policies in the Town's Official Plan. The Site Plan Control Process, as regulated by Section 41 of the Planning Act serves to protect the municipality's interest as the agreement will be registered on the title of the property. Section 41 of the Planning Act is applicable law to the Ontario Building Code.

5. FINANCIAL MATTERS:

All costs associated with the application are the responsibility of the applicant.

6. CONSULTATIONS:

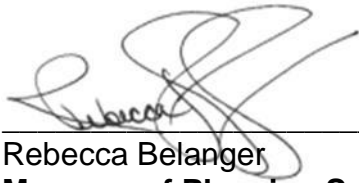
The Essex Region Conservation Authority was circulated the site plan and provided correspondence which stated that this site is not located within a regulated area that is under the jurisdiction of the ERCA (Section 28 of the *Conservation Authorities Act*). As a result, a permit is not required from ERCA for issues related to Section 28 of the *Conservation Authorities Act*, Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulations under the *Conservation Authorities Act*, (Ontario Regulation No. 158/06). There are no concerns relating to stormwater management and no objection to the application with respect to natural heritage policies.

The Building and Fire Department comments have been addressed in the development agreement.

This space left blank intentionally.

7. CONCLUSION:

It is recommended that the Development Agreement for 121 Lowes Sideroad be approved by Council and By-law 2018-22 be adopted by Council as recommended. The agreement will then be sent for registration.



Rebecca Belanger
Manager of Planning Services

jm

DEPARTMENTS/OTHERS CONSULTED:

**Name: Essex Region Conservation Authority
Phone #: 519 776-5209**

**Name: Amherstburg Accessibility Advisory Committee
Phone #: 519 736-0012 ext. 2250**

**Name: Town of Amherstburg Engineering and Public Works Department
Phone #: 519 736-3664 ext. 2313**

**Name: Town of Amherstburg Building Department
Phone #: 519 736-5408 ext. 2136**

**Name: Town of Amherstburg Fire Department
Phone #: 519 736-0012 ext. 2231**

Report Approval Details

Document Title:	Development Agreement for 121 Lowes Sideroad.docx
Attachments:	- 2018-22- 121 Lowes Sdrd- Dev. Agrmt.pdf
Final Approval Date:	Mar 12, 2018

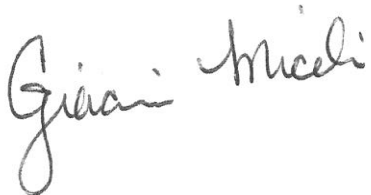
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 6, 2018 - 5:01 PM



Cheryl Horrobin - Mar 6, 2018 - 5:16 PM



John Miceli - Mar 8, 2018 - 10:16 AM



Paula Parker - Mar 12, 2018 - 8:22 AM

THE CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2018-22
By-law to authorize the execution of a Development Agreement
between Trustees of the Amherstburg Congregation of Jehovah's Witnesses and
the Corporation of the Town of Amherstburg
121 Lowes Sideroad, Amherstburg

WHEREAS under Section 8 of the Municipal Act 2001, S.O., 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

AND WHEREAS under Section 9. (1) (a) and (b) of the Municipal Act 2001, S.O., 2001, c. 25, as amended, Section 8 shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

AND WHEREAS the Corporation of the Town of Amherstburg and the Owner have agreed to the site plan, site servicing drawings and elevations in the Development Agreement;

AND WHEREAS the Corporation of the Town of Amherstburg and owners of said property have agreed to the terms and conditions of a Development Agreement in the form annexed hereto;

NOW THEREFORE the Corporation of the Town of Amherstburg enacts as follows:

1. THAT the Mayor and Clerk be hereby authorized to enter into a Development Agreement between Trustees of the Amherstburg Congregation of Jehovah's Witnesses and the Corporation of the Town of Amherstburg for the redevelopment of 121 Lowes Sideroad for the demolition of the existing building and the construction a new Kingdom Hall, said agreement affixed hereto;
2. THAT this By-law shall come into force and take effect immediately upon the final passing thereof at which time all by-laws that are inconsistent with the provisions of this by-law and the same are hereby amended insofar as it is necessary to give effect to the provisions of this by-law.

Read a first, second and third time and finally passed this 19th day of March, 2018.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

DEVELOPMENT AGREEMENT

THIS AGREEMENT made in quadruplicate this 19th day of March, 2018.

BETWEEN: TRUSTEES OF THE AMHERSTBURG CONGREGATION OF JEHOVAH'S WITNESSES
A Corporation incorporated pursuant to and subsisting under the laws of the Province of Ontario
(Hereinafter collectively called "**Owner**")

OF THE FIRST PART;

- and -

THE CORPORATION OF THE TOWN OF AMHERSTBURG
(hereinafter called the "**Corporation**")

OF THE SECOND PART;

Hereinafter collectively referred to as the "**Parties**"

WHEREAS the lands affected by this Agreement are described in Schedule "A" attached hereto, and are hereinafter referred to as the "**Development Lands**";

AND WHEREAS Trustees of the Amherstburg Congregation of Jehovah's Witnesses warrants they are the registered owner of the Lands outlined in Schedule "A";

AND WHEREAS, in this Agreement the "**Owner**" includes an individual, an association, a partnership or corporation and, wherever the singular is used therein, it shall be construed as including the plural;

AND WHEREAS the Official Plan in effect in Amherstburg designated parts of the area covered by the Official Plan, including the Lands, as a Site Plan Control area;

AND WHEREAS the Owner intends to develop the said lands with the demolition of the existing building and the construction of a new Kingdom Hall with carport, a new monument sign and paving stone walkway on the Site Plan attached hereto as Schedule "D", and hereinafter referred to as the "Site Plan";

AND WHEREAS the Corporation as a condition of development or redevelopment of the said lands requires the Owner to enter into a Development Agreement;

WHEREAS the lands affected by this Agreement are described in Schedule "A" attached hereto, and are hereinafter referred to as the "said lands";

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises, along with the sum of FIVE (\$5.00) DOLLARS of lawful money of Canada, now paid by each of the Parties hereto to each of the other parties hereto, the receipt and sufficiency of which are hereby acknowledged, the Owner hereby covenants and agrees with the Corporation as follows:

1. The following Schedules attached hereto, are hereby made a part of this Agreement as fully and to all intents and purposes as though recited in full herein:
2. Schedule "A" hereto describes the Lands
3. Schedule "B" Existing Site Plan (A1.1)
4. Schedule "C" Existing Site Photographic Views (A1.2)

5. Schedule "D" (the "**Site Plan**") Existing Site Plan & Proposed Site Plan (A1.3) hereto shows:
 - (a) The proposed location of the building including all setbacks;
 - (b) The location and provision of parking facilities and access driveway, including the route for emergency vehicles;
 - (c) Walkways and all other means of pedestrian access;
 - (d) The location of grass and landscaped areas.
 - (e) The location of the proposed loading space.
6. Schedule "E" Exterior Elevations (A3.1)
7. Schedule "F" Exterior Finishes Schedule (A0.6)
8. Schedule "G" Landscaping Details (L0.1)
9. Schedule "H" Landscaping Proposed and Existing (L1.1)
10. The Owner shall be responsible for consulting with and obtaining any necessary approvals from Essex Power regarding any matters that relate to services for the Development Lands to be provided by Essex Power. In addition, the Owner shall be responsible for any costs associated with the reconstruction, relocation or changes to the hydro system resulting from this development.
11. The Owner shall be responsible for consulting with and obtaining any necessary approvals from Union Gas and Bell Canada regarding any matters that relate to services to be provided by Union Gas and Bell Canada. In addition, the Owner shall be responsible for any costs associated with the reconstruction, relocation or changes to these services resulting from this development.
12. If any proposed upgrades to the existing utilities within the municipal right-of-way are required, the Owner must provide copies of the plans on any utility work to the Corporation.
13. The Owner shall be responsible for consulting with and obtaining any necessary approval or permits from the Ministry of the Environment and Climate Change, the County of Essex and/or the Essex Region Conservation Authority (E.R.C.A.).
14. All of the exterior walls of the building shall be as per the elevation drawings as shown on Schedules "E" and "F" hereto.
15. All parking or loading areas and lanes and driveways shall be paved with concrete, asphalt or other material capable of permitting accessibility under all climatic conditions, as shown on Schedules "D" and together with crushed stone or gravel, having a combined depth of at least 15.2 cm and with provisions for drainage facilities.
16. The Owner shall maintain a minimum of parking spaces, as designated on Schedules "D".
17. All walkways on the said lands, where so designated on Schedule "D", shall be constructed of concrete, asphalt or other material capable of permitting accessibility under all climatic conditions by the Owner to the satisfaction of the Corporation. To ensure that this development is accessible to persons with disabilities, the Owner acknowledges that all sidewalks, walkways and islands within this development shall be constructed in such a manner as to safely accommodate persons with special mobility needs. All sidewalk replacement must be 1.5m wide (minimum) as per the Accessibility for Ontarians with Disabilities Act (AODA) even if the current width is 1.2m.

18. If any curbs, sidewalks, boulevards or highway surfaces of the Corporation are damaged during the development by the Owner, such damage shall be repaired or replaced by the Owner.

19. Snow removal from the parking or loading areas and lanes, driveways and walkways shall be the responsibility of the Owner.

20. Stormwater Management/Drainage Issues

The Owner agrees that prior to final approval:

(a) the stormwater management analysis and site servicing plan shall be finalized to the satisfaction and approval of the Corporation, and the ERCA;

(b) install the stormwater management measures as approved by the Corporation and the ERCA as part of the development of the Lands, which measures shall then be carried out to the satisfaction of the Corporation and ERCA;

(c) obtain the necessary permits and/or clearances from all governmental authorities having jurisdiction prior to construction activities and/or site alterations commencing of the Lands;

21. Any garbage or refuse that is stored outside shall be stored in a non-combustible container and maintained so that the garbage or refuse does not blow or fall out of the container.

22. Any and all lighting shall be installed and maintained in accordance with the standards set out in the Town's Development Manual, and, so as to not, in the opinion of the Corporation, interfere with the use or enjoyment of adjacent properties or with the safe flow of traffic on abutting or adjacent streets.

23. The Owner shall landscape and maintain the ground cover acceptable to the Corporation those lands so indicated on Schedules "G" and "H". The Owner agrees that the site will be inspected on an annual basis and any deficiencies will require immediate correction in accordance with the approved site plan.

24. The Owner shall provide a lot grading plan for the development detailing the finished grade elevation of the Lands as well as all drainage services, works and facilities required for the proper development of the Lands.

25. The Owner agrees that any Municipal property, including without limiting the generality of the foregoing, curbs, gutters, pavements, sidewalks, or landscaped areas on the public highway and any property belonging to a third party, which are damaged during construction or otherwise, shall be restored to the satisfaction of the Town. The Owner shall keep the subject lands in a state of good repair (including the cutting of weeds) and upon written notice from the Town shall correct deficiencies in the state of repair within ten (10) days thereof.

26. All driveways for emergency vehicles shall:

1) Be connected with a public thoroughfare;

2) Be designed and constructed to support expected loads imposed by firefighting equipment;

3) Be surfaced with concrete, asphalt or other material capable of permitting accessibility under all climatic conditions;

4) Have a clear width of 3 metres at all times;

5) Be located not less than 3 metres and not more than 15.2 metres measured horizontally and at right angles from the face of the building;

6) Have an overhead clearance not less than 4.5 metres;

7) Have a change in gradient of not more than 1 in 12.5 over a minimum distance of 15.2 metres; and

8) Have approved signs displayed to indicate the emergency route.

27. If the Ontario Building Code requires that an architect or professional engineer or both shall be responsible for the field review of any new building or re-development provided for in this Agreement, the Owner shall not occupy or use or permit to be occupied or used any said new building or extension until after an architect or professional engineer has given to the Corporation a letter addressed to the Corporation and signed by him certifying that all services on or in the said lands, required for this development or redevelopment, newly installed by the Owner in connection with this development or redevelopment and not contained within a building, have been installed and completed in a manner satisfactory to the architect or professional engineer.
28. The Corporation through its servants, officers and agents including its building inspector, plumbing inspector, fire chief and Director of Engineering and Public Works may from time to time and at any time enter on the Lands to inspect:
 - 1) The progress of development and servicing, all as provided for in this Agreement;
 - 2) The state of maintenance as provided for in this Agreement.
29. In the event of any servant, officer or agent of the Corporation determining upon inspection that the development is not proceeding in strict accord with the plans and specifications filed with the Corporation, such servant, officer or agent shall forthwith place a notice requiring all work to be stopped upon the Lands, and shall forward a copy by registered mail to the Owner at his last address as shown by the revised assessment rolls, and the Owner shall forthwith correct the deficiency or deviation or appeal to Council of the Corporation as hereinafter provided.
30. In the event of any servant, officer or agent of the Corporation upon inspection being of the opinion that the state of maintenance is not satisfactory, such servant, officer or agent shall forthwith forward notice of such opinion to the Owner by registered mail at his last address as shown from the revised assessment rolls, and the Owner shall forthwith correct the deficiency or appeal to Council of the Corporation as hereinafter provided.
31. In the event that an Owner should disagree with the opinion of the servant, officer or agent of the Corporation as to the progress of the development or as to the state of maintenance, such Owner shall appear before Council of the Corporation, which after hearing the Owner, shall be permitted to express its position as to whether such progress or maintenance is satisfactory, following which Council of the Corporation shall make a decision, by resolution, as to whether to lift or sustain the prior decision of the Corporation's servant, officer or agent, which shall constitute a final determination of the matter.
32. In the event that an Owner should fail to obey a stop work order issued under Section 30 hereof, in addition to any other remedy, the Owner recognizes the right of the Corporation to apply to the Court for an Order granting injunctive relief, both interlocutory and permanent. The Owner acknowledges and admits that its failure to obey a stop work order constitutes irreparable harm to the Corporation and that the balance of convenience favours granting such injunctive relief without further proof thereof by the Corporation. The Owner shall be liable to the Corporation for all costs in relation to obtaining such an Order, including all legal costs. The costs shall be deemed to be municipal taxes and to be recoverable in accordance with Section 41 of this Agreement.
33. In the event that an Owner should fail to correct a deviation or deficiency after notice pursuant to Sections 30 or 31 or after notice of an opinion, which Council of the Corporation determines is correct under Section 32, the Council of the Corporation may by law direct or default of the matter or thing being done by the Owner, after two (2) weeks notice to it by registered mail at the last shown address of the Owner pursuant to the revised assessment rolls of passage of such by-law, that such matter or thing be done by the Corporation at the expense of the Owner, which expense may be recovered by action or like manner as

municipal taxes and to be recoverable in accordance with Section 40 of this Agreement.

34. In the event of an Owner wishing to change at any time any of the buildings, structures or facilities described in the plans annexed or referred to in Section 5 hereof, it shall make application to Council of the Corporation for approval and shall not proceed with such change until approval is given by such Council, or in default by the Ontario Municipal Board, under the procedure set out in Section 41 of the Planning Act, R.S.O. 1990 herebefore referred to.
35. This Agreement and the provisions thereof do not give to the Owner or any person acquiring any interest in the said lands any rights against the Corporation with respect to the failure of the Owner to perform or fully perform any of its obligations under this Agreement or any negligence of the Owner in its performance of the said obligations or any act or omission of the Corporation under this Agreement.
36. In the event that no construction on the Lands has commenced on or before the expiry of one (1) year from the date of registration of this Agreement, the Corporation may subsequently, at its option, on one month's written notice to the Owner, terminate this Agreement, whereupon the Owner acknowledges that agrees that it will not be able to undertake any development construction on the Lands (or any further development or construction) on the Lands.
37. All facilities and matters required by this Agreement shall be provided and maintained by the Owner at its sole risk and expense to the satisfaction of the Corporation and in accordance with the standards determined by the Corporation and in default thereof and without limiting other remedies available to the Corporation, the provisions of Section 446 of the Municipal Act shall apply.
38. A financial guarantee (certified cheque or irrevocable letter of credit – self renewing without burden of proof) for FIFTY PERCENT (50%) of the value of on-site improvements of this development, exclusive of buildings and structures, is required to be paid and/or posted with the Corporation, in addition to further financial security in the amount of ONE HUNDRED PERCENT (100%) for all off-site works required as part of this development.

The Owner's engineer is required to provide a certified estimate of the cost of the on-site and off-site work for consideration by the Town's Director of Engineering and Infrastructure for his/her approval, with any decision by the Town's Director of Engineering and Infrastructure in this regard to be final and binding upon the Owner. Once the Town has inspected and approved the construction of the on-site and off-site works, the Owner will be required to provide security for a ONE (1) year maintenance period in the amount of FIFTEEN PERCENT (15%) of the cost of on-site and off-site improvements.

39. This Agreement shall be registered against the land to which it applies, at the expense of the Owner, and the Corporation shall be entitled, subject to the provisions of the Registry Act and the Land Titles Act, to enforce its provisions against the Owner named herein and any and all subsequent owners of the lands.
40. This Agreement shall ensure to the benefit of and be binding upon the Parties hereto and their respective heirs, executors, administrators, successors and permitted assigns.
41. This Agreement shall be governed by, and interpreted according to, the laws of the Province of Ontario and the laws of Canada applicable therein, and shall be treated in all respects as an Ontario Contract.
42. If any provision or part thereof of this Agreement be illegal or unenforceable, it or they shall be considered separate and severable from the Agreement, and the

remaining provisions of the Agreement shall remain in force and effect and shall be binding upon the Parties hereto as though the said provision or part thereof had never been including in this Agreement; provided that the severance of the provision or part does not fundamentally impair the rights of the Corporation in which case the Corporation may declare, without the consent of the Owner, this Agreement void, and all development and construction shall cease pending the execution of a new Agreement by the parties.

43. The division of this Agreement into Articles, sections and subsections and the insertion of headings are for convenience of reference only and shall not effect the construction or interpretation hereof.
44. This Agreement may be executed in several counterparts, each of which when so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument and shall be effective as of the date set out above.
45. Words importing the singular number include the plural and vice versa; words importing the masculine gender include the feminine and neutral genders.
46. Schedules and other documents attached or referred to in this Agreement are an integral part of this Agreement, and are hereby incorporated into this Agreement by reference.
47. This Agreement constitutes the entire agreement among the Parties and except as herein stated and in the instruments and documents to be executed and delivered pursuant hereto, contains all of the representations and warranties of the respective Parties. There are no oral representations or warranties among the Parties of any kind. This Agreement may not be amended or modified in any respect except by written instrument signed by both Parties.

IN WITNESS WHEREOF the Owner and the Corporation (the latter under the hands and seals of its officers duly authorized in this regard), have executed this Agreement as of the date first above written.

**OWNER: TRUSTEES OF THE AMHERSTBURG
CONGREGATION OF JEHOVAH'S
WITNESSES**

Per _____
Paul Riggi, Trustee

Per _____
Mike Holman, Trustee

Per _____
Michael Koller, Trustee

We have authority to bind the Corporation

**THE CORPORATION OF THE
TOWN OF AMHERSTBURG**

Per Aldo DiCarlo, Mayor

Per Paula Parker, Clerk

We have authority to bind the Corporation

Authorized and approved by By-law No. 2018-22
enacted the 19th day of March, 2018

SCHEDULE "A"
LEGAL DESCRIPTION

The following is a description of the land to which this instrument applies.

Part Lot 5, Concession 1 Malden as in R867135;

S/T Interest in R830057

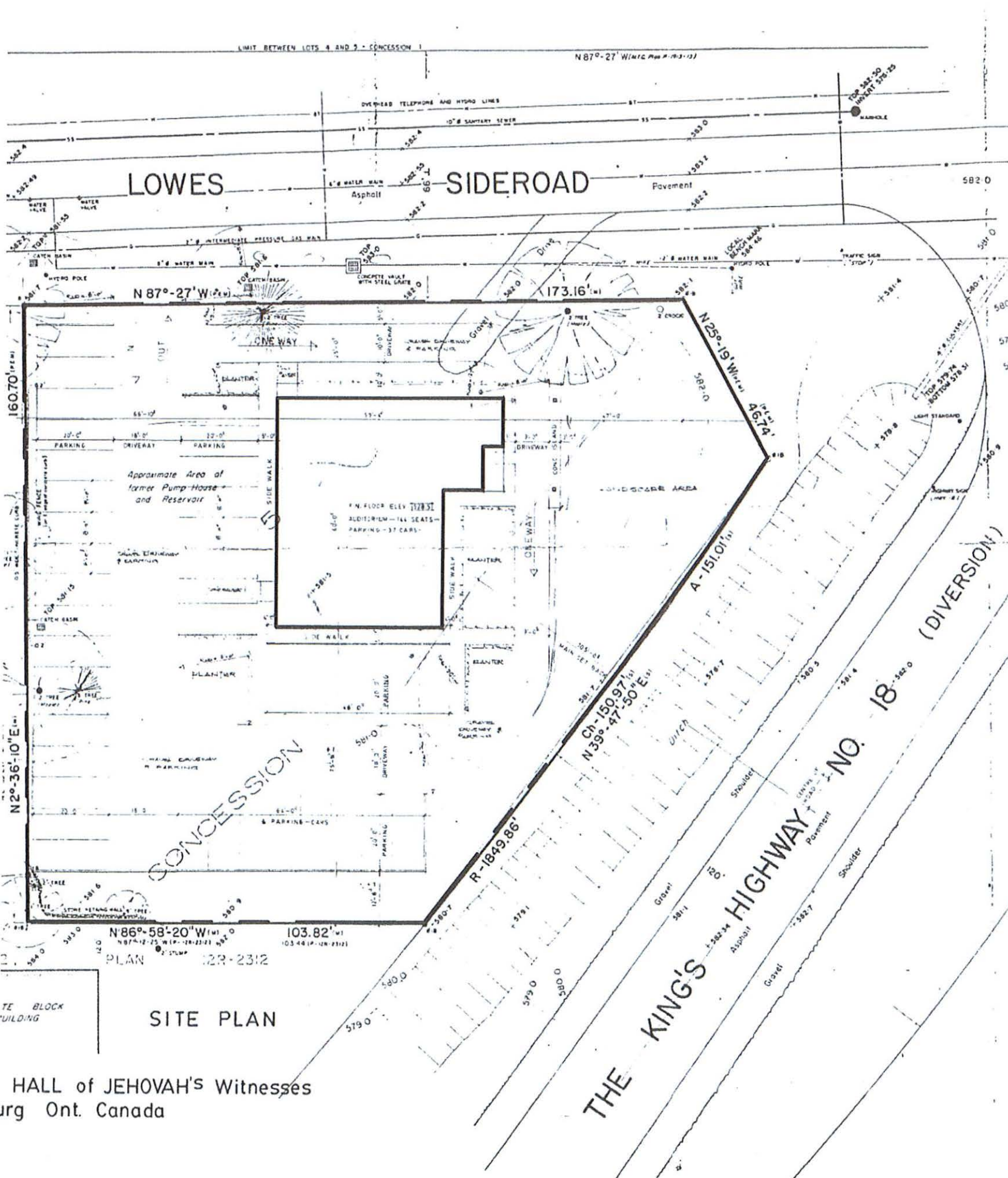
Town of Amherstburg,

County of Essex

and Province of Ontario

PIN 70570-0232

DSGNDRFT: Kevin Dombrosky
 FILE PATH: C:\1-LDC Kingdom Halls\70-Amherstburg KH-115\Amherstburg-KH-115.dwg
 DIMSCALE: 1:000
 PLOT DATE:



SCHEDULE "B" TO BY-LAW 2018-22
 Trustees of the Amherstburg Congregation of Jehovah's Witnesses

Paul Riggi, Trustee

Mike Holman, Trustee

Michael Koller, Trustee

TOWN OF AMHERSTBURG

Mayor- Aldo DiCarlo

Clerk- Paula Parker

CAUTION NOTE UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN OBTAINED FROM VARIOUS UTILITY COMPANIES AND IS NOT GUARANTEED BY THIS OFFICE AND MUST BE VERIFIED WITH FIELD LOCATIONS BY THE VARIOUS UTILITY COMPANIES BEFORE CONSTRUCTION.

PLAN OF TOPOGRAPHICAL SURVEY
 OF
 PART OF LOT 5
 CONCESSION 1
 IN THE
 TOWNSHIP OF MALDEN
 COUNTY OF ESSEX, ONTARIO
 SCALE: 1" = 20' AREA 0.590 acres (0.239 hectares)

28 JANUARY, 1993
 DATED

BEARING REFERENCE
 BEARINGS ARE ASTRONOMIC AND ARE RELATED TO THE LIMIT BETWEEN LOTS 4 AND 5 - CONCESSION 1 SHOWN AS N 87°-27' W ACCORDING TO INSTRUMENT 140756 (MTC Plan # 113-13)

BENCH MARK - CANADIAN GEODETIC DATUM
 LOCATED ON A BRICK HOUSE APPROX. 1000 FEET SOUTH-WEST FROM LOWES SIDEROAD ON THE SOUTH-EAST SIDE OF THE KING'S HIGHWAY NO. 18 (DIVERSION), TABLE IN ROCK FOUNDATION WALL, 7 INCHES FROM MOST NORTHERLY CORNER AND 5 INCHES BELOW BRICKWORK. ELEVATION 585.75' PLATE NO. 3017

LOCAL BENCH MARK
 NAIL IN NORTH FACE OF HYDRO POLE LOCATED AT THE NORTH-EAST CORNER OF THE LANDS AS SHOWN ON THIS PLAN. ELEVATION 584.46'

NOTES
 ELEVATIONS SHOWN THUSLY \square HAVE BEEN VERIFIED, ALL OTHER ELEVATIONS MUST BE VERIFIED BEFORE CONSTRUCTION
 ALL HANGING LINES SHOWN ON THIS PLAN HAVE BEEN VERIFIED
 ALL SET BARS HAVE BEEN MARKED (1-2011)
 1/8" \square DENOTES 5/8" DIAMETER x 2'-0" LONG ROUND IRON BAR
 1/4" \square DENOTES 5/8" x 5/8" x 2'-0" LONG IRON BAR
 1/2" \square DENOTES 1" x 1" x 4'-0" STANDARD IRON BAR
 1 1/2" \square DENOTES 1" x 1" x 2'-0" SHORT STANDARD IRON BAR
 A FOUND SURVEY MONUMENT IS DENOTED BY SYMBOL \blacksquare AND THE LETTERS AS SHOWN ABOVE
 WIT DENOTES WITNESS MONUMENT Δ DENOTES PERPENDICULAR DISTANCE \perp DENOTES SURVEY EVIDENCE FOUND
 10' DENOTES DEED (11) DENOTES PLAN (12) DENOTES MEASURES (13) DENOTES SET

W.C. Stubbartfield
 W.C. STUBBARTFIELD
 ONTARIO LAND SURVEYOR
 ROSS A. CLARKE LIMITED

Ross A. Clarke Limited
 ONTARIO LAND SURVEYORS
 640 Victoria Avenue
 Windsor, Ontario
 N9A 4N2

DRAWN BY:
 CHECKED BY: *WS*
 JOB NO: 20040
 FILE NO: L-MALDEN-1.5
 PLAN FILE NO: 1F 1135

Amherstburg KH-115

ONTARIO ASSOCIATION OF ARCHITECTS
AS
 ORESTER SAWCHUK
 LICENCE 1366

A	Dec 7-17	For Building Permit
MARK:	DATE:	DESCRIPTION:

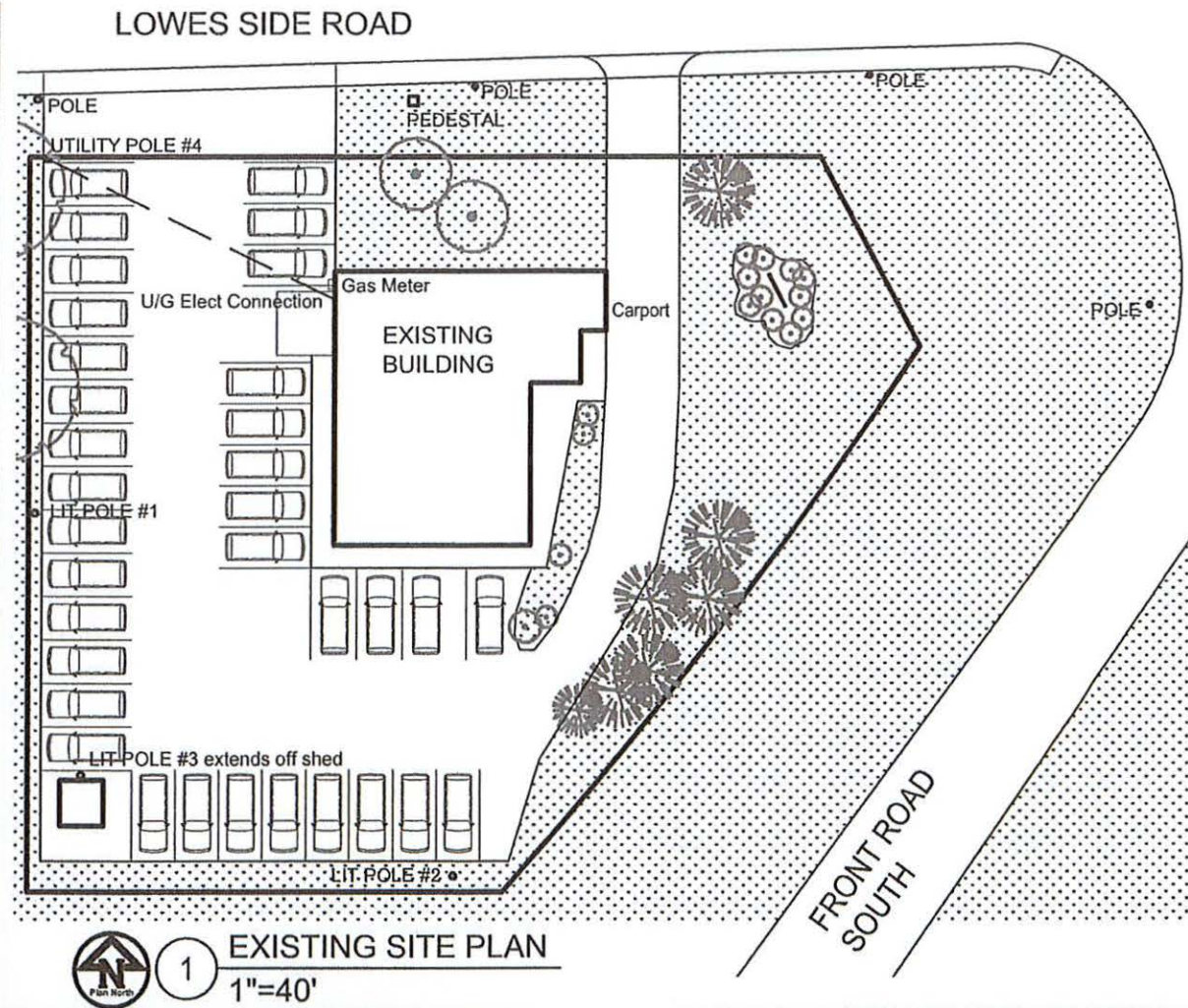
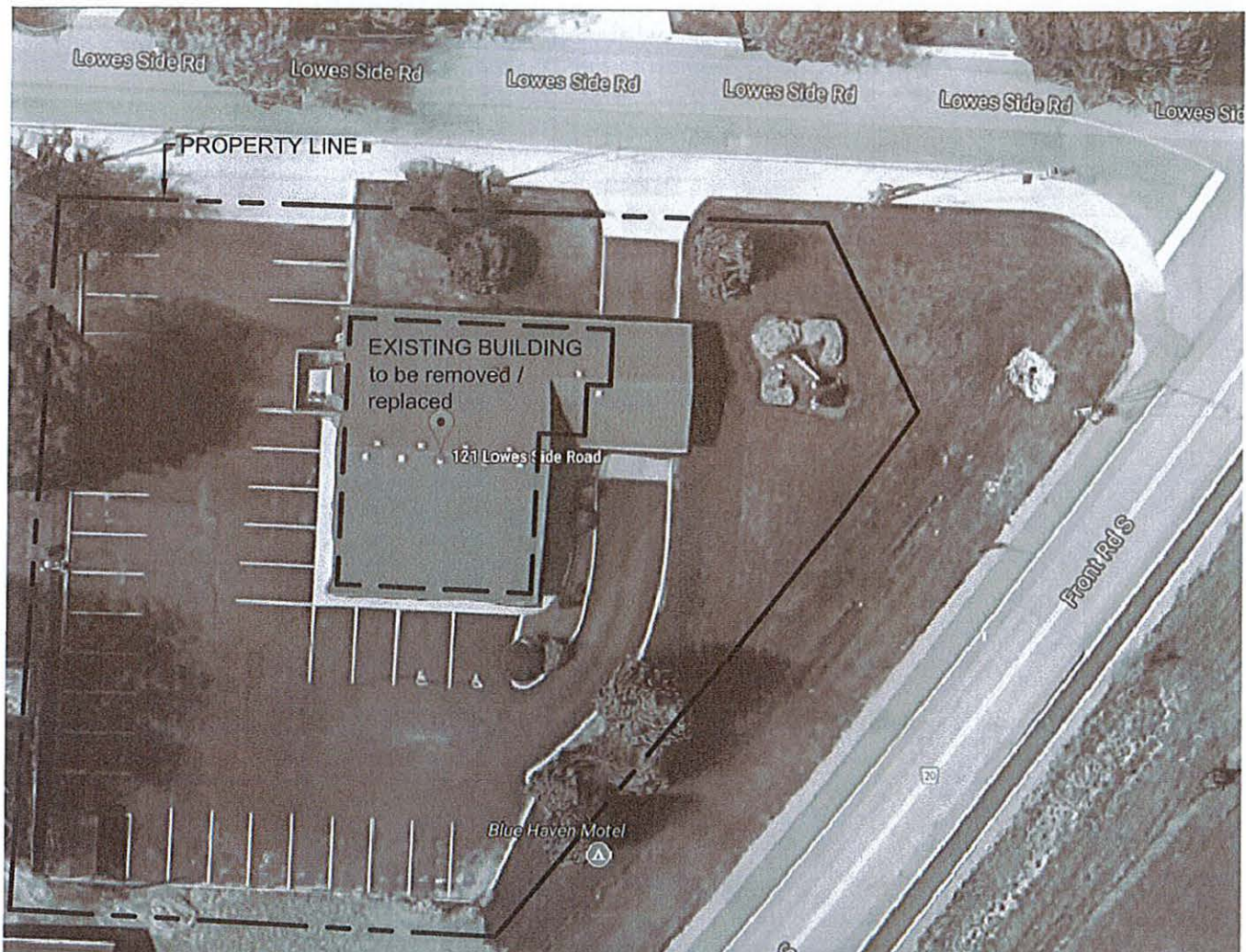
Project Design Coordinator: Kevin Dombrosky (780) 238-5155 KDombrosky@jw.org

OWNER: **J.W.C.S.**
 Jehovah's Witnesses Congregation Support
 Box 4100 Georgetown ON L7G 4Y4
 Client's Representative:
 Lawrence Beatty C(437) 344-6586
 LBEATTY@jw.org

PROJECT TITLE:
 Amherstburg Congregation
 Kingdom Hall of Jehovah's Witnesses
 121 Lowes Side Road Amherstburg, ON
 Original Building Constructed in 1983
 Legal Description:
 Plan of Part of Lot 5, Concession 1, in the
 Township of Malden, County of Essex,
 Amherstburg, ONTARIO
 Zoning: Institutional (I) ??

SHEET TITLE:
Existing Legal Site Plan

BUILDING PERMIT # ?
 LDC INCIDENT PROJECT No. * 47130
 Prototype Kingdom Hall Model Number KH-115
 SHEET No.
A1.1



- EXISTING UTILITY INFO:**
1. NATURAL GAS.
 2. MUNICIPAL WATER.
 3. MUNICIPAL SEWER.
 4. ROAD SIDE DITCH.
 5. POWER - 3Ø 200V 200A.

- DESIGN CRITERIA:**
- A. MECH STAMPING REQ'D.
 - B. PERMITS/JAN 1, 2018.



A	Dec 7-17	1366	For Building Permit
MARK:	DATE:	DESCRIPTION:	

Project Design Coordinator: Kevin Dombrosky (780) 238-5155 KDombrosky@jw.org

OWNER: J.W.C.S.
 Jehovah's Witnesses Congregation Support
 Box 4100 Georgetown ON L7G 4Y4
 Client's Representative:
 Lawrence Beatty C(437) 344-6586
 LBEATTY@jw.org

SCHEDULE "C" TO BY-LAW 2018-22

Trustees of the Amherstburg Congregation of Jehovah's Witnesses

Paul Riggi, Trustee

Mike Holman, Trustee

Michael Koller, Trustee

TOWN OF AMHERSTBURG

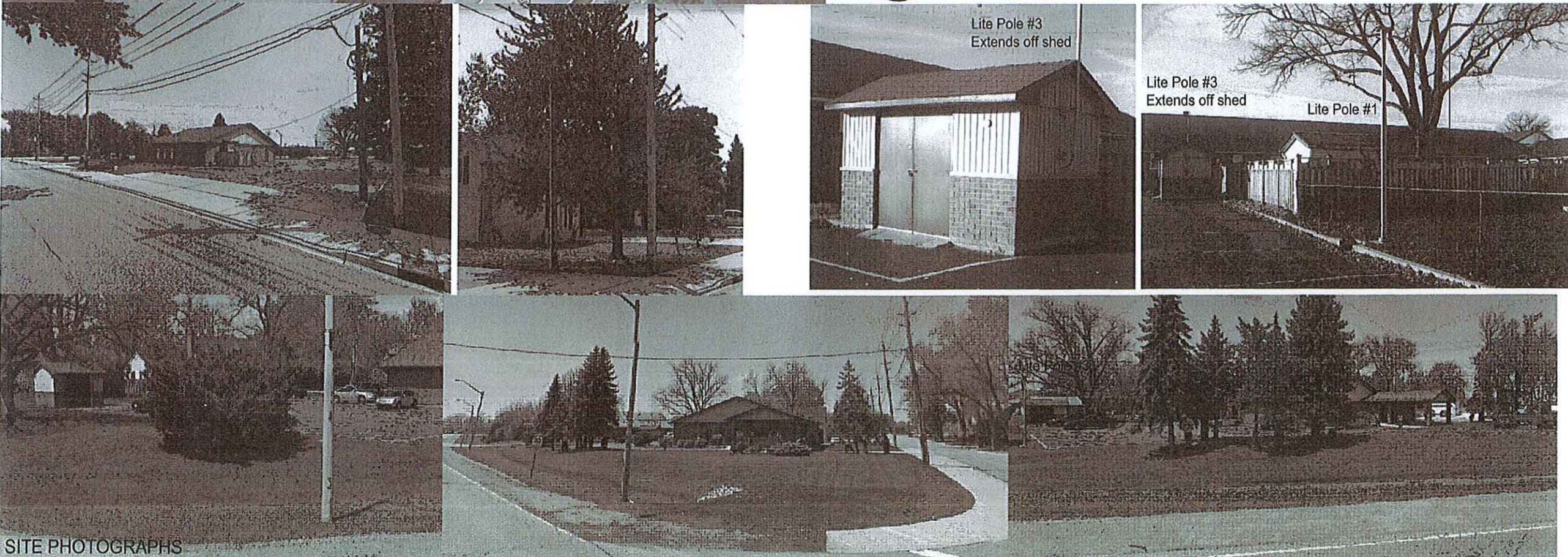
Mayor- Aldo DiCarlo

Clerk- Paula Parker

BUILDING PERMIT # ?
LDC INCIDENT PROJECT No. * 47130
Prototype Kingdom Hall Model Number KH-115
SHEET No.

A1.2

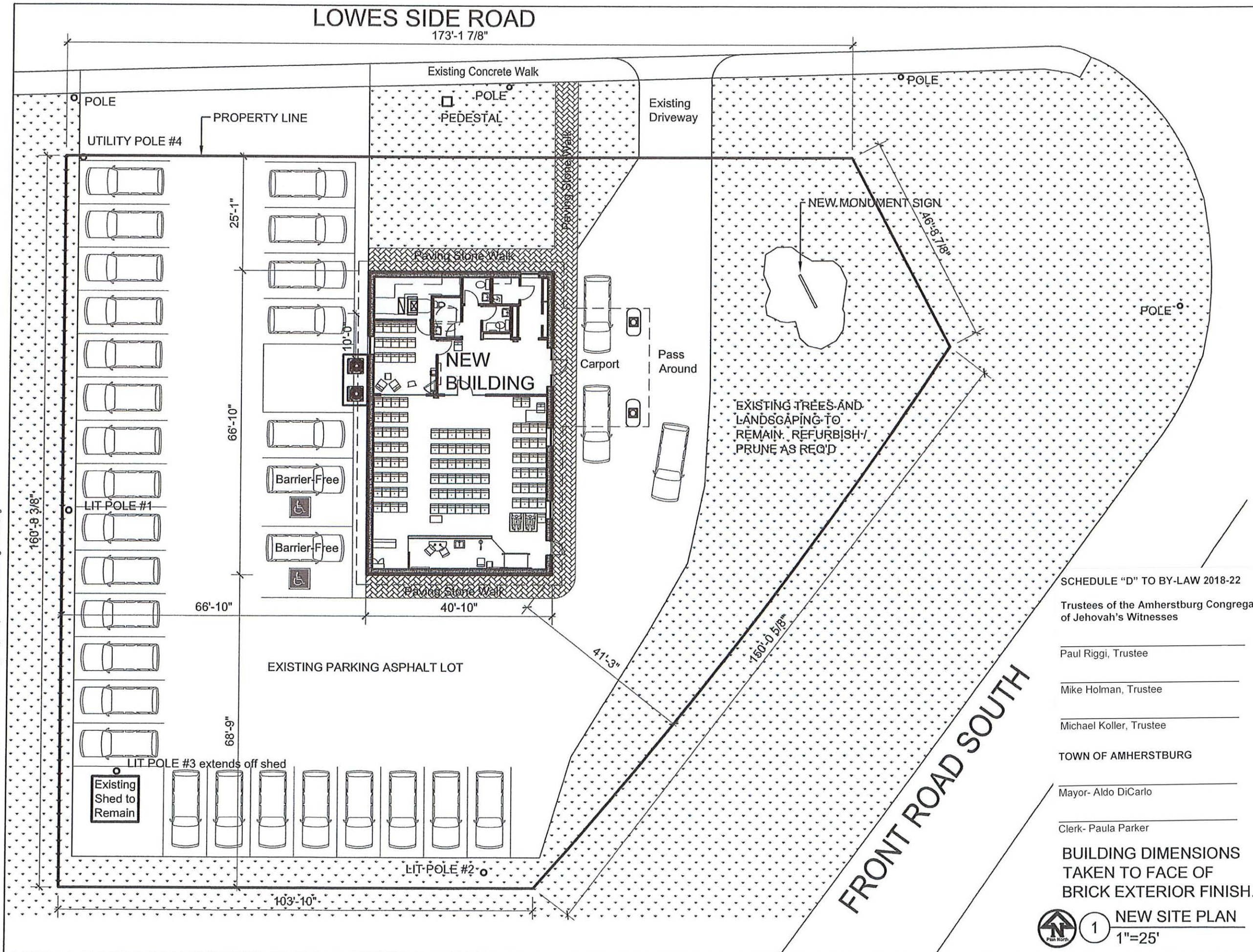
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 DIMSCALE: 1:0000
 PLOT DATE:



SITE PHOTOGRAPHS

LOWES SIDE ROAD
173'-1 7/8"

Amherstburg KH-115



A	Dec 7-17	For Building Permit
MARK:	DATE:	DESCRIPTION:

Project Design Coordinator: Kevin Dombrosky (780) 238-5155 KDombrosky@jw.org

OWNER: J.W.C.S.
Jehovah's Witnesses Congregation Support
Box 4100 Georgetown ON L7G 4Y4
Client's Representative:
Lawrence Beatty C(437) 344-6586
LBEATTY@jw.org

PROJECT TITLE:
Amherstburg Congregation
Kingdom Hall of Jehovah's Witnesses
121 Lowes Side Road Amherstburg, ON
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Zoning: Institutional (I) ??

SHEET TITLE:
Existing Site Plan
Proposed Site Plan

BUILDING PERMIT # ?
LDC INCIDENT PROJECT No. * 47130
Prototype Kingdom Hall Model Number KH-115
SHEET No.

A1.3

- SCHEDULE "D" TO BY-LAW 2018-22
- Trustees of the Amherstburg Congregation of Jehovah's Witnesses
- Paul Riggi, Trustee
- Mike Holman, Trustee
- Michael Koller, Trustee
- TOWN OF AMHERSTBURG
- Mayor- Aldo DiCarlo
- Clerk- Paula Parker

BUILDING DIMENSIONS TAKEN TO FACE OF BRICK EXTERIOR FINISH.

1 NEW SITE PLAN
1"=25'

DIMSCALE: 1:0000
 PLOT DATE:
 DSGNDRAFT: Kevin Dombrosky
 FILE PATH: C:\1-LDC Kingdom Halls\70-Amherstburg KH-115\Amherstburg-KH-115.dwg

Trustees of the Amherstburg Congregation of Jehovah's Witnesses

Paul Riggi, Trustee

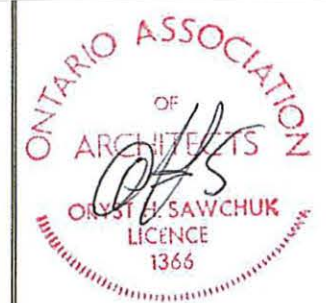
Mike Holman, Trustee

Michael Koller, Trustee

TOWN OF AMHERSTBURG

Mayor- Aldo DiCarlo

Clerk- Paula Parker



A	Dec 7-17	For Building Permit
MARK:	DATE:	DESCRIPTION:

Project Design Coordinator: Kevin Dombrosky (780) 238-6155 kDombrosky@jw.org

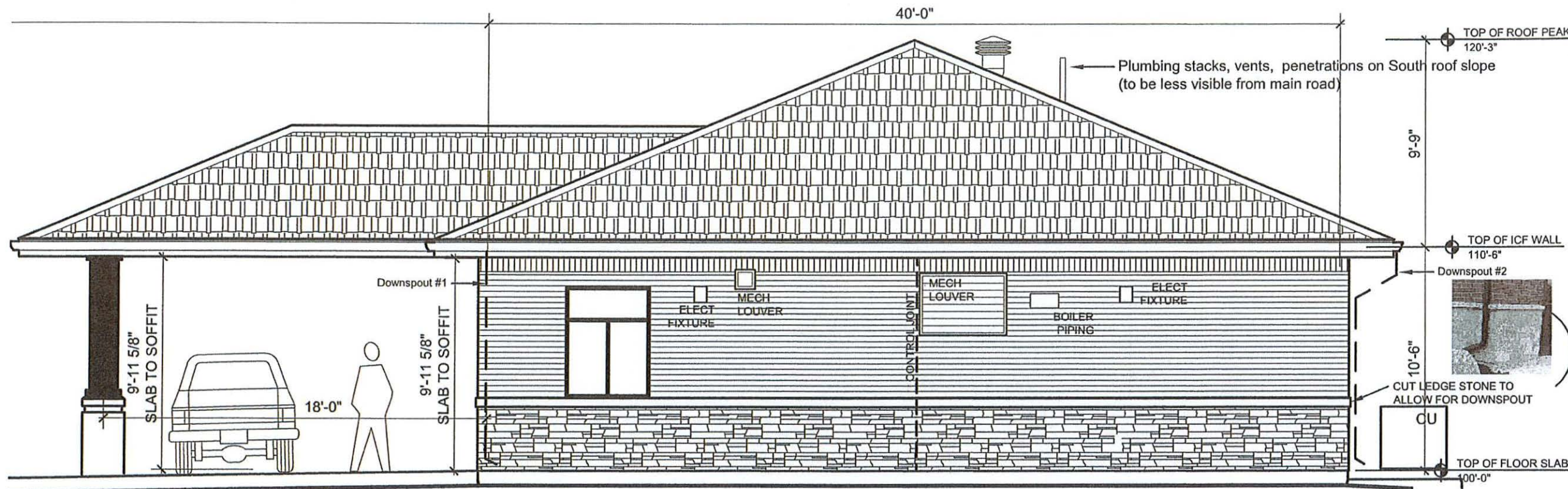
OWNER: **J.W.C.S.**
 Jehovah's Witnesses Congregation Support
 Box 4100 Georgetown ON L7G 4Y4
 Client's Representative:
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PROJECT TITLE:
 Amherstburg Congregation
 Kingdom Hall of Jehovah's Witnesses
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 Legal Description:
 Plan of Part of Lot 5, Concession 1, in the
 Township of Malden, County of Essex,
 Amherstburg, ONTARIO
 Zoning: Institutional (I) ??

SHEET TITLE:
Exterior Elevations

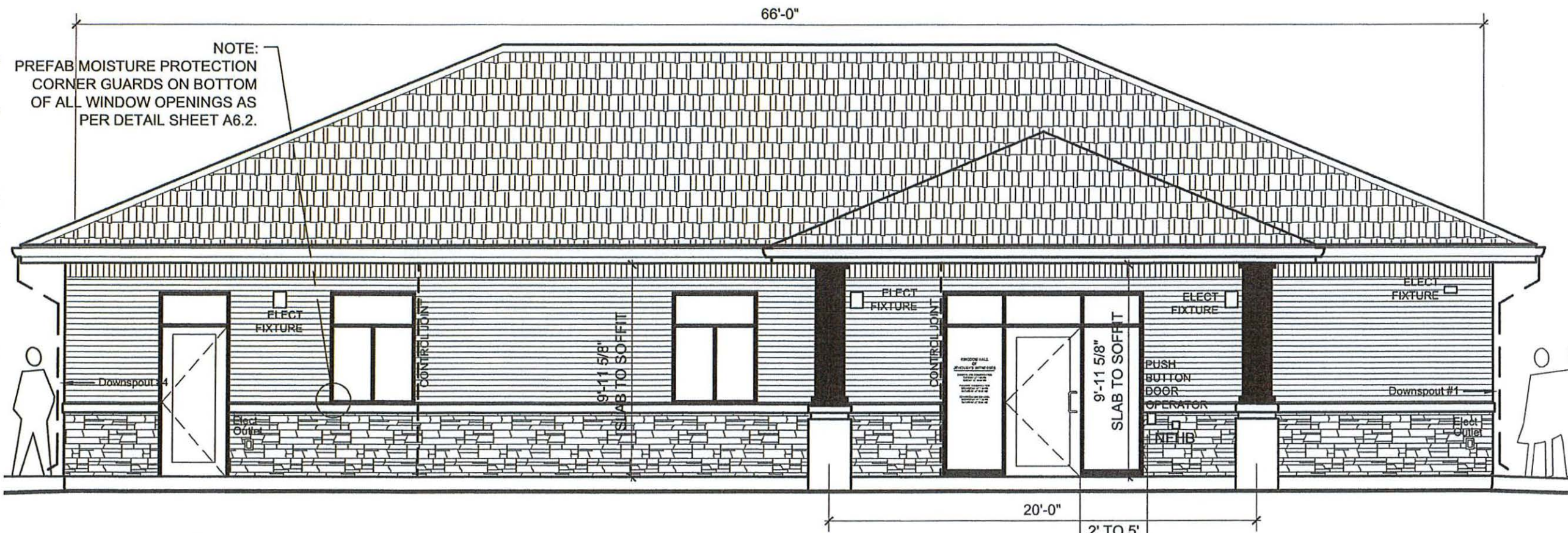
BUILDING PERMIT # ?
 LDC INCIDENT PROJECT No. * 47130
 Prototype Kingdom Hall Model Number KH-115
 SHEET No.

A3.1



1 NORTH EXTERIOR ELEVATION
 3/16"=1'-0"

BRICK CONTROL JOINTS:
 PROVIDE CONTROL JOINT LOCATIONS AS INDICATED [At approximately 22' O.C.]
 WITH FOAM ROD BACKING (OR 1/2" RECESSED MORTAR BACKING) AND JOINT
 FILLER TO MATCH MORTAR COLOR.



2 EAST EXTERIOR ELEVATION
 3/16"=1'-0"

DSGN/DRAFT: Kevin Dombrosky
 FILE PATH: C:\1-LDC Kingdom Halls\70-Amherstburg ON (47130) KH-115\Amherstburg-KH-115.dwg

DIMSCALE: 1/8"=1'-0"
 PLOT DATE:



DSGNDRFT: Kevin Dombrosky
 FILE PATH: C:\1-LDC Kingdom Halls\70-Amherstburg ON (47130) KH-115\Amherstburg KH-115.dwg
 DIMSCALE: 1.0000
 PLOT DATE:

SCHEDULE "F" TO BY-LAW 2018-22

Trustees of the Amherstburg Congregation
of Jehovah's Witnesses

Paul Riggi, Trustee

Mike Holman, Trustee

Michael Koller, Trustee

TOWN OF AMHERSTBURG

Mayor- Aldo DiCarlo

Clerk- Paula Parker

Amherstburg KH-115

A	Dec 7-17	For Building Permit
MARK:	DATE:	DESCRIPTION:

Project Design Coordinator: Kevin Dombrosky (789) 238-5155 KDombrosky@jw.org

A	Dec 7-17	For Building Permit
MARK:	DATE:	DESCRIPTION:

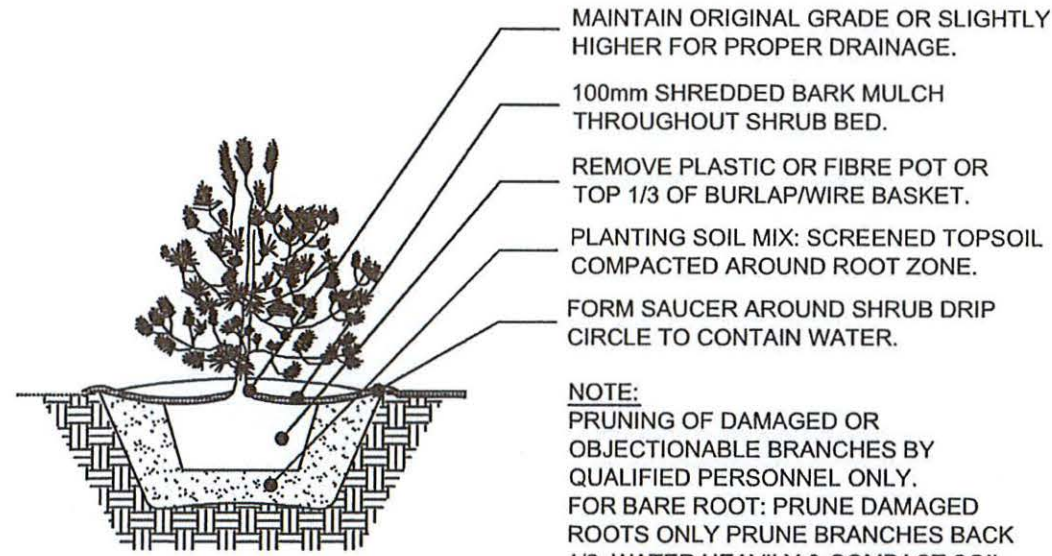
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 Zoning: Institutional (I) ??

SHEET TITLE:
 Exterior Finishes Schedule

BUILDING PERMIT # ?
 LDC INCIDENT PROJECT No. * 47130
 Prototype Kingdom Hall Model Number KH-115
 SHEET No.

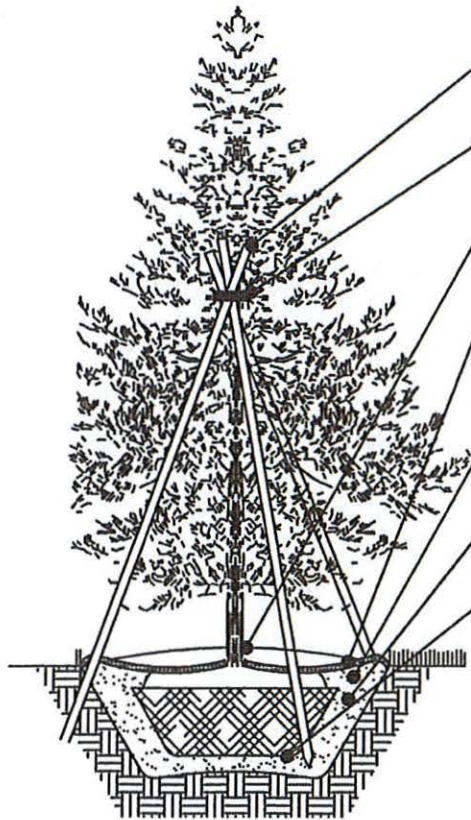
A0.6



- MAINTAIN ORIGINAL GRADE OR SLIGHTLY HIGHER FOR PROPER DRAINAGE.
- 100mm SHREDDED BARK MULCH THROUGHOUT SHRUB BED.
- REMOVE PLASTIC OR FIBRE POT OR TOP 1/3 OF BURLAP/WIRE BASKET.
- PLANTING SOIL MIX: SCREENED TOPSOIL COMPACTED AROUND ROOT ZONE.
- FORM SAUCER AROUND SHRUB DRIP CIRCLE TO CONTAIN WATER.

NOTE:
PRUNING OF DAMAGED OR OBJECTIONABLE BRANCHES BY QUALIFIED PERSONNEL ONLY. FOR BARE ROOT: PRUNE DAMAGED ROOTS ONLY PRUNE BRANCHES BACK 1/3, WATER HEAVILY & COMPACT SOIL FIRMLY AROUND ROOT ZONE.

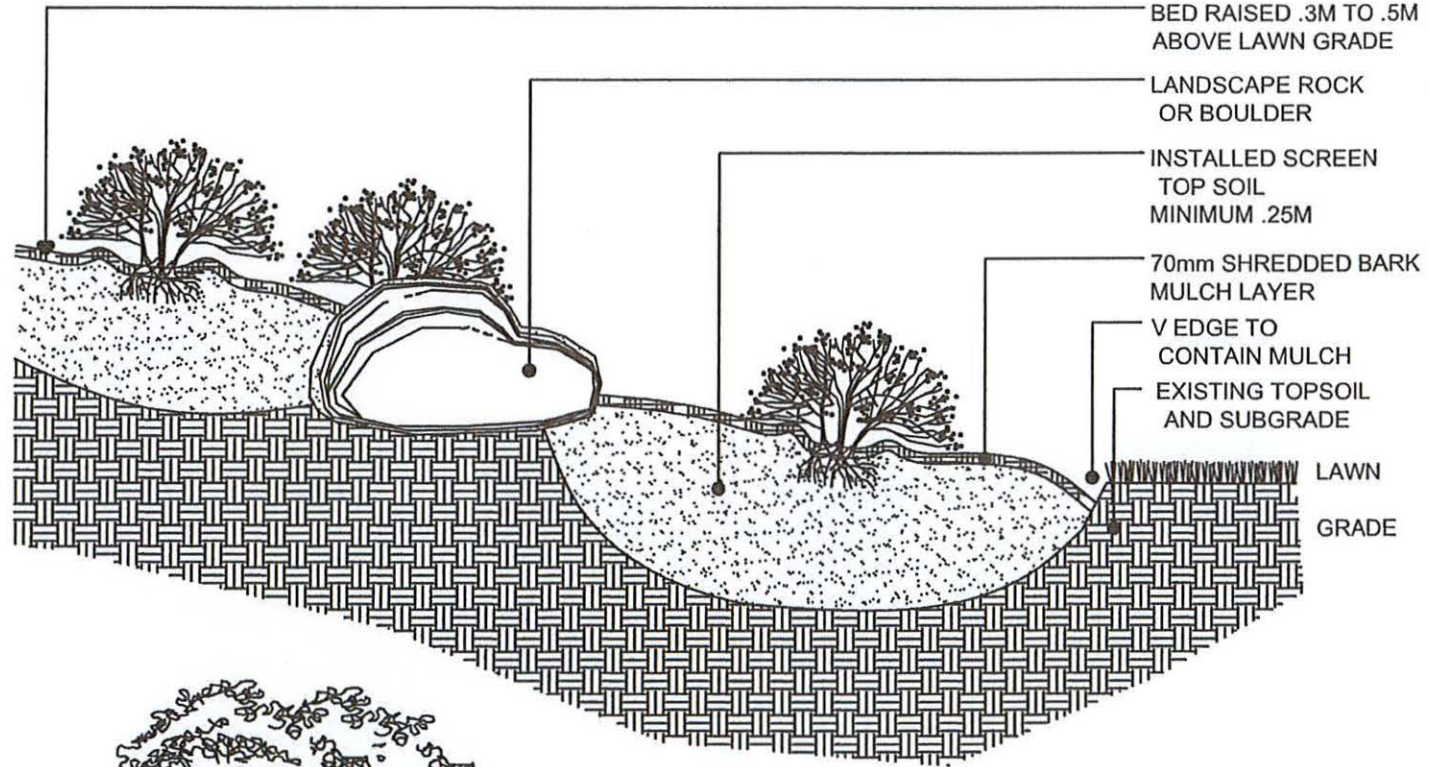
EVERGREEN SHRUB



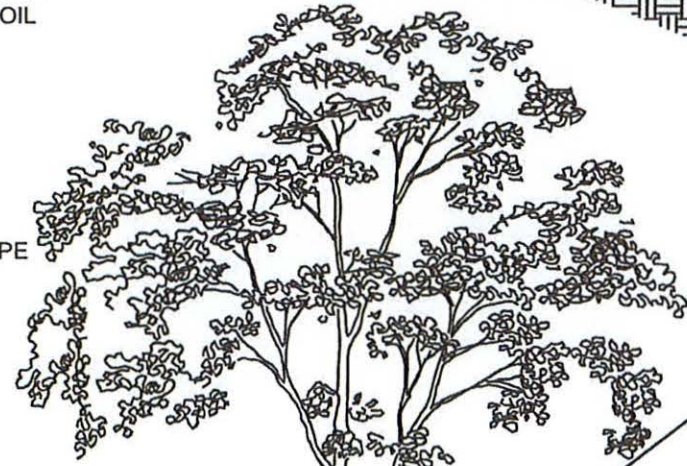
- 40X40X2400mm WOOD STAKES, POINTED ONE END - 3 PER TREE
- ONE GUY PER STAKE WIRE OR ROPE THROUGH RUBBER HOSE.
- MAINTAIN ORIGINAL GRADE OR SLIGHTLY HIGHER FOR PROPER DRAINAGE.
- 100mm SHREDDED BARK MULCH AROUND TREE WELL.
- PLANTING MIXTURE: 50% ORIGINAL MATERIAL WITH 50% SCREENED TOPSOIL MIXED & COMPACTED.
- WATER IN WITH DILUTE 10-52-10 FERTILIZER LIQUID KELP.
- CUT & REMOVE WIRE BASKET & BURLAP FROM TOP 1/3 OF ROOT BALL

NOTE:
PRUNING OF DAMAGED OR OBJECTIONABLE BRANCHES BY QUALIFIED PERSONNEL ONLY. DO NOT PRUNE LEADER. STAKES NOT TO BE IN DIRECT CONTACT WITH TRUNK OR BRANCHES. REMOVE STAKING AFTER SECOND GROWING SEASON.

CONIFEROUS TREE



TYPICAL RAISED BED



- STAKING - TWO 38X8X5mm T BARS 2400mm LONG. #10 WIRE THROUGH RUBBER HOSE.
- MAINTAIN ORIGINAL GRADE OR SLIGHTLY HIGHER FOR PROPER DRAINAGE.
- 100mm SHREDDED BARK MULCH AROUND TREE WELL.
- WATER IN WITH DILUTE 10-52-10 FERTILIZER LIQUID KELP.
- PLANTING MIXTURE: 50% ORIGINAL MATERIAL WITH 50% SCREENED TOPSOIL MIXED & COMPACTED.
- CUT & REMOVE WIRE BASKET & BURLAP FROM TOP 1/3 OF ROOT BALL.

NOTE:
PRUNING OF DAMAGED OR OBJECTIONABLE BRANCHES BY QUALIFIED PERSONNEL ONLY. REMOVE STAKING AFTER SECOND GROWING SEASON.

DECIDUOUS TREE

- BED RAISED .3M TO .5M ABOVE LAWN GRADE
- LANDSCAPE ROCK OR BOULDER
- INSTALLED SCREEN TOP SOIL MINIMUM .25M
- 70mm SHREDDED BARK MULCH LAYER
- V EDGE TO CONTAIN MULCH
- EXISTING TOPSOIL AND SUBGRADE
- LAWN GRADE



A	Dec 7-17	For Building Permit
MARK:	DATE:	DESCRIPTION:

Project Design Coordinator: Kevin Dombrosky (760) 238-5155 KDombrosky@jw.org

OWNER: J.W.C.S.
Jehovah's Witnesses Congregation Support
Box 4100 Georgetown ON L7G 4Y4
Client's Representative:
Lawrence Beatty C(437) 344-6586
LBEATTY@jw.org

PROJECT TITLE:
Amherstburg Congregation
Kingdom Hall of Jehovah's Witnesses
121 Lowes Side Road Amherstburg, ON
Original Building Constructed in 1983
Legal Description:
Part of Part of Lot 5, Concession 1, in the
Township of Malden, County of Essex,
Amherstburg, ONTARIO
Zoning: Institutional (I) ??

SCHEDULE "G" TO BY-LAW 2018-22

Trustees of the Amherstburg Congregation of Jehovah's Witnesses

Paul Riggi, Trustee

Mike Holman, Trustee

Michael Koller, Trustee

TOWN OF AMHERSTBURG

Mayor- Aldo DiCarlo

Clerk- Paula Parker

PROJECT TITLE:

Landscaping Details

BUILDING PERMIT # ?

LDC INCIDENT PROJECT No. * 47130

Prototype Kingdom Hall Model Number KH-115

SHEET No.

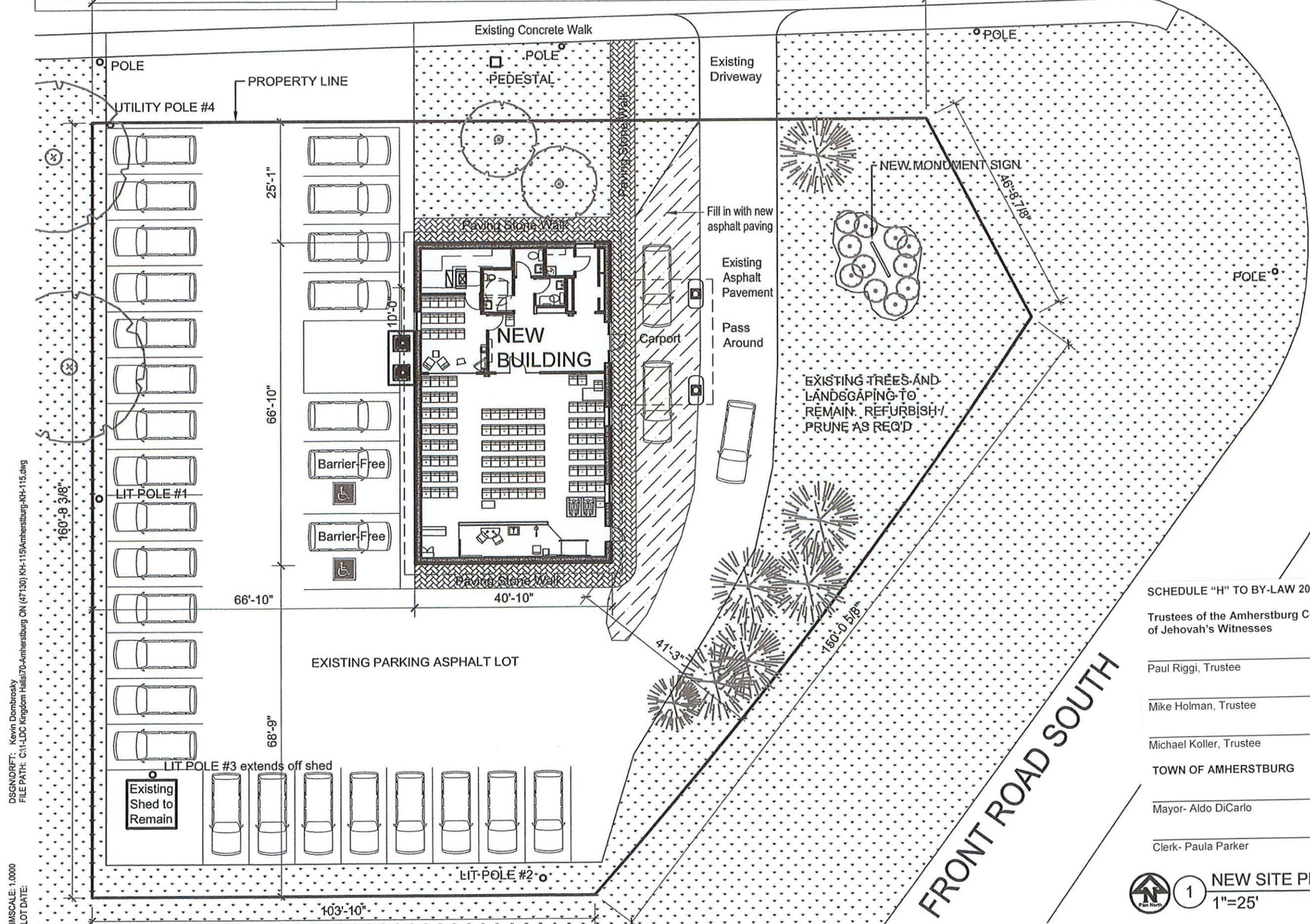
L0.1

DSGNDRAFT: Kevin Dombrosky FILE PATH: C:\1-LDC Kingdom Hall\170-Amherstburg KH-115.dwg

DIMSCALE: 1:0000 PLOT DATE:

LANDSCAPING NOTES:
 1. Leaving existing landscaping beds in the existing locations will be most practical.
 2. Landscaping design can be left to the discretion of the local brothers and construction overseer.

LOWES SIDE ROAD
 173'-1 7/8"



DSGNDRT: Kevin Dombrosky
 FILE PATH: C:\1-LDC Kingdom Halls\70-Amherstburg ON (47130) KH-115-Amherstburg-KH-115.dwg
 DIMSCALE: 1/8"=1'-0"
 PLOT DATE:

SCHEDULE "H" TO BY-LAW 2018-22
 Trustees of the Amherstburg Congregation of Jehovah's Witnesses
 Paul Riggi, Trustee
 Mike Holman, Trustee
 Michael Koller, Trustee
 TOWN OF AMHERSTBURG
 Mayor- Aldo DiCarlo
 Clerk- Paula Parker

1 NEW SITE PLAN
 1"=25'



A	Dec 7-17	For Building Permit
MARK:	DATE:	DESCRIPTION:

OWNER: **J.W.C.S.**
 Jehovah's Witnesses Congregation Support
 Box 4100 Georgetown ON L7G 4Y4
 Client's Representative:
 Lawrence Beatty C(437) 344-6586
 LBEATTY@jw.org

PROJECT TITLE:
 Amherstburg Congregation
 Kingdom Hall of Jehovah's Witnesses
 121 Lowes Side Road Amherstburg, ON
 Original Building Constructed in 1983
 Legal Description:
 Plan of Part of Lot 5, Concession 1, in the
 Township of Malden, County of Essex,
 Amherstburg, ONTARIO
 Zoning: Institutional (I) ??

SHEET TITLE:
**Landscaping
 Proposed and Existing**

BUILDING PERMIT # ?
 LDC INCIDENT PROJECT No. * 47130
 Prototype Kingdom Hall Model Number KH-115
 SHEET No.

L1.1



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: January 11, 2018
Author's Phone: 519 736-5408 ext. 2124	Date to Council: February 26, 2018
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Hunt Club Creek Subdivision Extension of Draft Plan Approval

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Planning Services dated January 11, 2018, regarding Hunt Club Creek Subdivision Extension of Draft Plan Approval **BE RECEIVED**;
2. The request from Karl Tanner (Dillon Consulting) on behalf of Hunt Club Creek Inc. for a three year extension of the Draft Plan Approval for Hunt Club Creek Subdivision (File #37-T-02006) **BE SUPPORTED**; and,
3. Administration **BE DIRECTED** to notify William J. King, Manager of Planning Services, County of Essex, of the Town's support for the extension of Draft Plan Approval.

2. **BACKGROUND:**

The purpose of this report is to provide Council with information on the applicants' request for a three (3) year extension to the Draft Plan of Subdivision Approval (see attached Extension Request letter dated January 4, 2018) which is set to lapse on June 2, 2018.

The Draft Plan Approval was granted by the County to permit a development consisting of 592 lots for single detached dwellings and 104 lots for 208 semi-detached dwellings located south of Lowes Sideroad and east of Front Road South. The subject lands are legally described as Part of Lots 6 and 7, Concession 1 and Part of Lot 20, Concession 2 (Malden).

Council has previously supported a three year extension of the Draft Plan Approval for Hunt Club Creek Subdivision in 2015 and in 2012. The appropriate zoning has been approved by Council at the time of draft plan approval in 2009.

3. DISCUSSION:

The Town is in receipt of a request from Karl Tanner (Dillon Consulting) on behalf of Hunt Club Creek Inc. for a Council resolution supporting their request for an extension of Draft Plan Approval for Hunt Club Creek Subdivision. During the Draft Plan Approval process, the developer undertook the necessary background studies and work to obtain the appropriate zoning to permit the proposed residential development. Mr. Tanner has indicated in his correspondence dated January 4, 2018, that the extension is required and warranted as they have “been awaiting the extension of services to this area and the Town and several landowners are moving forward with the servicing of these and adjacent lands this year”.

On January 22, 2018 Council approved a resolution to direct Administration to complete a Class Environmental Assessment for the Southeast Quadrant Servicing. The study will include reviewing the Town’s existing infrastructure along with a plan to service all of the potential developments within the south-east quadrant of the Town. There are several landowners that are waiting for the opportunity to move forward with the development of their lands.

The County of Essex is the approval authority for these requests. However, a resolution from the Town in support of the extension is required as part of the applicant’s submission to the Manager of Planning Services at the County of Essex.

4. RISK ANALYSIS:

The recommendation presents little to no risk to the municipality. Administration has reviewed the Uncommitted Reserve Capacity (URC) 2013 spreadsheet for sanitary capacity at the plant. The Engineering and Public Works Department have confirmed there is sufficient sanitary capacity at the new plant to accommodate this development. Furthermore conditions of draft plan approval require confirmation of servicing and the use of a holding symbol is also the planning tool utilized to confirm the timing and appropriateness for servicing matters.

At such a time in the future and prior to the proposed Hunt Club Creek Development proceeding to construction, the Town reserves the right review and confirm the adequacy of the sanitary service allocation to this development. Confirmation of the sanitary allocation would be detailed and approved by Council in the appropriate development agreement prior to construction.

It is important for Council to note that this property is one of the five developments totalling 1,770 building lots included in the engineering works of the south east quadrant recently awarded to Stantec by Council at the January 22,2018 meeting. Completion of those engineering works and infrastructure will facilitate the development of this property.

5. FINANCIAL MATTERS:

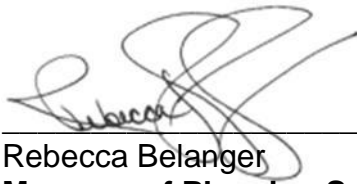
All costs associated with the application are the responsibility of the applicant. It is anticipated that approval of this application will facilitate development in this subdivision. The development of this residential subdivision will provide increased assessment from 592 lots for single detached dwellings and 104 lots for 208 semi-detached dwellings.

6. CONSULTATIONS:

There were no consultations on this report. The Town, ERCA, WECDSB, MMAH, GECDSB and Dillon Consulting were copied on the correspondence from the County identifying the lapse date for Draft Plan Approval of June 2, 2018.

7. CONCLUSION:

In consideration of the work that has been completed on this development we would recommend supporting the request from the Developer for a three year extension of the draft plan approval for Hunt Club Creek Subdivision.



Rebecca Belanger
Manager of Planning Services

jm

Report Approval Details

Document Title:	Hunt Club Creek Subdivision Extension of Draft Plan Approval.docx
Attachments:	- Report To Council- Feb 26- Hunt Club Creek Subdivision Extension of Draft Plan Approval- ATTACHMENTS.pdf
Final Approval Date:	Jan 30, 2018

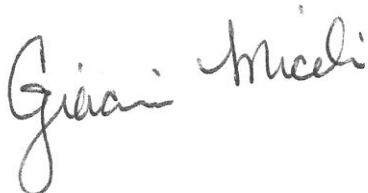
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Jan 26, 2018 - 9:38 AM



Justin Rousseau - Jan 26, 2018 - 3:54 PM



John Miceli - Jan 30, 2018 - 8:39 AM



Paula Parker - Jan 30, 2018 - 1:43 PM



File No.: 04-3944

January 4, 2018

Town of Amherstburg
3295 Meloche Road
(Libro Centre)
Amherstburg, Ontario
N9V 2Y8

RECEIVED
JAN - 8 2018
Town of Amherstburg

Attention: Ms. Rebecca Belanger
Manager of Planning Services

**37T-02006 – Extension of Draft Plan of Subdivision
Hunt Club Creek Development
Hunt Club Creek Inc.**

3200 Deziel Drive
Suite 608
Windsor, Ontario
Canada
N8W 5K8
Telephone
519.948.5000
Fax
519.948.5054

Dear Ms. Belanger:

On behalf of our client, Hunt Club Creek Inc., we are writing to the Town of Amherstburg (Town), requesting the extension of the above noted Draft Plan of Subdivision approval for Hunt Club Creek. The Draft Plan approval will expire on June 2, 2018 and the County of Essex will require confirmation from the Town from Council for the extension to be granted.

As you are aware, we have been awaiting the extension of services to this area and the Town and several landowners are moving forward with the servicing of these and adjacent lands this year.

As such, we are requesting the Council provide support for the Draft Plan extension for an additional three (3) years. The timing of the extension will allow for the orderly development of these lands.

We trust that this matter can be dealt with at your earliest convenience to allow for adequate time (60 days) for the County of Essex to prepare their extension letter under Section 51(33) of the Planning Act.

...continued

Dillon Consulting
Limited

Town of Amherstburg

Page 2

January 4, 2018

Should you have any questions, feel free to contact the undersigned and we request that you inform us when this matter will be forwarded to Council.

Yours sincerely,

DILLON CONSULTING LIMITED



Karl D. Tanner, MCIP RPP

Partner

KDT:dt

Enclosure

cc + Enclosure: Mr. P. Valente, Hunt Club Creek Inc.
Mr. J. Miceli, Town of Amherstburg
Mr. B. King, County of Essex



Office of the Manager, Planning Services

William J. King, AMCT, MCIP, RPP
Manager, Planning Services

May 15, 2015

Hunt Club Creek Inc.
Attention: Mr. Pietro Valente
2985 Dougall Avenue
Windsor, ON N9E 1S1

Dear Mr. Valente:

Re: Notice of Extension of Draft Plan Approval
Applicant: Hunt Club Creek Inc.
Municipality: Town of Amherstburg
File No.: 37-T-02006

Please be advised that the County of Essex review of the requested extension of draft plan approval for the above noted plan of subdivision is now complete. As a result of this review, pursuant to Section 51(33) of the Planning Act, the County's approval of this draft plan of subdivision is extended for a period of three (3) years. The draft approval will now lapse on **June 2, 2018**.

If a further extension is needed, it is the responsibility of the applicant to make such a request, **which must be made at least sixty (60) days before the approval lapses**, because no extension can be given after the lapsing date. The request should include the reasons why an extension is needed, the probability of final approval being completed if the extension is granted, and a resolution in support of the extension from the Town of Amherstburg.

Should you have any further questions with regard to the above, please do not hesitate to contact the undersigned.

Yours truly,

A handwritten signature in blue ink, appearing to read "WJ King", written over a faint, larger version of the signature.

WILLIAM J. KING, AMCT, MCIP, RPP
Manager, Planning Services

c.c. Town of Amherstburg
ERCA
WECD SB

MMAH
GECDSB
Dillon Consulting

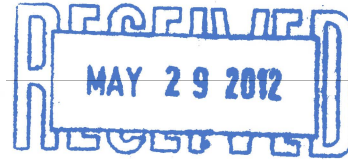


Corporation of the County of Essex
Planning Services

William J. King, AMCT, MCIP, RPP
Manager, Planning Services

May 28, 2012

Hunt Club Creek Inc.
Attention: Mr. Pietro Valente
2985 Dougall Avenue
Windsor, ON N9E 1S1



Dear Mr. Valente:

Re: Notice of Extension of Draft Plan Approval
Applicant: Hunt Club Creek Inc.
Municipality: Town of Amherstburg
File No.: 37-T-02006

Please be advised that the County of Essex review of the requested extension of draft plan approval for the above noted plan of subdivision is now complete. As a result of this review, pursuant to Section 51(33) of the Planning Act, the County's approval of this draft plan of subdivision is extended for a period of three (3) years. The draft approval will now lapse on **June 2, 2015**.

If a further extension is needed, it is the responsibility of the applicant to make such a request, **which must be made at least sixty (60) days before the approval lapses**, because no extension can be given after the lapsing date. The request should include the reasons why an extension is needed, the probability of final approval being completed if the extension is granted, and a resolution in support of the extension from the Town of Amherstburg.

Should you have any further questions with regard to the above, please do not hesitate to contact the undersigned.

Yours truly,

WILLIAM J. KING, AMCT, MCIP, RPP
Manager, Planning Services

c.c. **Town of Amherstburg**
ERCA
WECDSB

MMAH
GECDSB
Dillon Consulting

Applicant: Hunt Club Creek Inc.
File No.: 37-T-02006
Municipality: Town of Amherstburg
Location: Part of Lots 6 & 7, Concession 1, and
Part of Lot 20, Concession 2 (Malden)

Date of Decision: June 2, 2009
Date of Notice: June 2, 2009
Last Date of Appeal: June 22, 2009
Lapsing Date: June 2, 2012

NOTICE OF DECISION

On Application for Approval of Draft Plan of Subdivision Subsection 51(37) of the Planning Act

Approval of Draft Plan of Subdivision to the application in respect of the subject lands noted above, is proposed to be given by the County of Essex. A copy of the decision is attached.

When and How to File An Appeal

Notice to appeal the decision to the Ontario Municipal Board must be filed with the County of Essex no later than 20 days from the date of this notice as shown above as the last date of appeal.

The notice of appeal should be sent to the attention of the Manager, Planning Services at the address shown below and it must,

- (1) set out the reasons for the request for the appeal (a helpful form is available from the OMB website at www.omb.gov.on.ca), and
- (2) be accompanied by the fee prescribed under the Ontario Municipal Board Act in the amount of \$125.00 payable by certified cheque or money order to the Minister of Finance, Province of Ontario.

Who Can File An Appeal

Only individuals, corporations or public bodies may appeal decisions in respect of a proposed plan of subdivision to the Ontario Municipal Board. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or group on its behalf.

No person or public body shall be added as a party to the hearing of the appeal to the decision of the County, including the lapsing provisions or the conditions, unless the person or public body, before the decision of the County, made oral submission at a public meeting or written submissions to the Council or, in the Ontario Municipal Board's opinion, there is reasonable grounds to add the person or public body as a party.

Right of Applicant or Public Body to Appeal Conditions

The applicant, the Minister, the Municipality, or any public body that, before the County made its decision,

made oral submissions at a public meeting or written submissions to the County, may at any time before the final plan of subdivision is approved, appeal any of the conditions imposed by the County to the Ontario Municipal Board by filing with the County a notice of appeal.

How to receive Notice of Changed Conditions

The conditions of an approval of draft plan of subdivision may be changed at any time before the final approval is given. You will be entitled to receive notice of any changes to the conditions of approval of the proposed plan of subdivision if you have made a written request to be notified of changes to the conditions.

No person or public body shall be added as a party to the hearing of an appeal regarding any changes to the conditions of approval unless the person or public body, before the County made its decision, made oral submissions at a public meeting or written submissions to the County, or made a written request to be notified of the changes to the conditions.

Other Related Applications

None.

Getting Additional Information

Additional information about the application is available for public inspection during regular office hours at the County of Essex at the address noted below or from the Town of Amherstburg.

Mailing Address for Filing a Notice of Appeal:

County of Essex
Attention: William King, Manager, Planning Services
360 Fairview Avenue West
Essex, ON N8M 1Y6
Tel: (519) 776-6441, Ext. 329
Fax: (519) 776-1253

Applicant: Hunt Club Creek Inc.
File No.: 37-T-02006
Municipality: Town of Amherstburg
Location: Part of Lots 6 & 7, Concession 1, and
Part of Lot 20, Concession 2 (Malden)

Date of Decision: June 2, 2009
Date of Notice: June 2, 2009
Last Date of Appeal: June 22, 2009
Lapsing Date: June 2, 2012

The County of Essex's conditions and amendments to final plan of approval for registration of this Subdivision are as follows:

No. Conditions

1. That this approval applies to the draft plan subdivision, prepared by Verhaegen, Stubberfield, Hartley, Brewer, Bezaire, Incorporated dated September 29, 2008, certified by Roy Simone, OLS, which shows a total of five-hundred and ninety-two (592) lots for single detached dwellings, one-hundred and four (104) lots for two-hundred and eight (208) semi-detached dwelling units, one (1) block for parkland (Block 3), one (1) block for open space (Block 4), two (2) blocks for stormwater management (Blocks 1 & 2), and one (1) block for a buffer to Marsh Creek (Block 5).
2. That the Owner enters into a subdivision agreement with the Town of Amherstburg wherein the Owner agrees to satisfy all the requirements, financial and otherwise, of the Municipality concerning the payment of development charges, provisions of roads, installation and capacity of services, sanitary sewerage collection system, water distribution system, utilities and stormwater management facilities for the development of the lands within the plan.
3. That the subdivision agreement between the Owner and the Municipality contain a provision requiring the owner to notify in writing each person who first offers to purchase any subdivided lot within the plan of subdivision of all approved development charges, including development charges for school purposes, relating to any such lot pursuant to Section 59(4) of the Development Charges Act, 1997.
4. That the subdivision agreement between the Owner and the Municipality, where required, contain a provision prepared to the satisfaction of the Municipality, regarding the phasing or timing of the development.
5. That the subdivision agreement between the Owner and the Municipality be registered against the lands to which it applies prior to the registration of the plan of subdivision.
6. That the road allowances included in this draft plan shall be shown and dedicated as public highways.
7. That all terminating streets contain 0.3 metre reserves that shall be illustrated on the final plan of subdivision, and said reserves shall be conveyed to the Municipality.

Applicant:	Hunt Club Creek Inc.	Date of Decision:	June 2, 2009	2
File No.:	37-T-02006	Date of Notice:	June 2, 2009	
Municipality:	Town of Amherstburg	Last Date of Appeal:	June 22, 2009	
Location:	Part of Lots 6 & 7, Concession 1, and Part of Lot 20, Concession 2 (Malden)	Lapsing Date:	June 2, 2012	

8. That the streets shall be named to the satisfaction of the Town of Amherstburg.
9. That the Owner convey up to 5% of the land included in the plan to the Municipality for park purposes. Alternatively, the Municipality may require cash-in-lieu of all or a portion of the conveyance.
10. That prior to final approval by the County of Essex, the County is to be advised by the Municipality that this proposed subdivision conforms to the zoning by-law in effect.
11. That the Owner shall provide easements as may be required for services, utility or drainage purposes in a form satisfactory to the Municipality or utility.
12. That prior to final approval of any phase, the Municipality shall confirm that sewage treatment conveyance capacity and water supply capacity is available for all lots within said phase of the proposed development.
13. That the subdivision agreement between the Owner and the Municipality contain provisions to the satisfaction of the Municipality and the Essex Region Conservation Authority, that the Owner install the stormwater management measures as identified in the stormwater management report entitled "Hunt Club Creek Residential Development Planning Stormwater Management Report (for Valente Development Corporation)" prepared by N. J. Peralta Engineering Ltd. dated October 3, 2006 and revised September 5, 2007, and that prior to final approval by the County of Essex of any phase of the development, the County is to be advised by the Municipality and the Essex Region Conservation Authority that the stormwater management measures, as determined by the final stormwater management design, have been installed. These measures may include potential impacts such as polishing, outlet location and impact mitigation, and must also ensure that the installation of the outlet and other works do not negatively impact or cause disturbance to any Species At Risk or wetland vegetation.
14. That the subdivision agreement between the Owner and the Municipality shall contain a provision requiring the Owner to undertake an engineering analysis to determine the affect of increased runoff due to the development of the site, and to identify stormwater management measures as necessary to control any increases in flows in downstream watercourses, up to and including the 1:100 year design storm, to the satisfaction of the Municipality and the Essex Region Conservation Authority.
15. That prior to undertaking construction or site alteration activities, any necessary permits or clearances be received from the Essex Region Conservation Authority.

Applicant: Hunt Club Creek Inc.
File No.: 37-T-02006
Municipality: Town of Amherstburg
Location: Part of Lots 6 & 7, Concession 1, and
Part of Lot 20, Concession 2 (Malden)

Date of Decision: June 2, 2009
Date of Notice: June 2, 2009
Last Date of Appeal: June 22, 2009
Lapsing Date: June 2, 2012

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16. That any environmental protection measures recommended in the stormwater management plan required by Condition (13) above, that are not capable of being addressed under the Ontario Water Resources Act, be implemented through the subdivision agreement.
17. That the subdivision agreement between the Owner and the Municipality contain provisions, to the satisfaction of the Greater Essex County District School Board, requiring sidewalks along streets in the plan in accordance with municipal requirements.
18. That the subdivision agreement between the Owner and the Municipality contain provisions, to the satisfaction of the Greater Essex County District School Board and the Windsor-Essex Catholic District School Board, requiring the notice on title for purchasers of the lots to be aware that students may not be able to attend the closest school and could be bussed to a distant school with available capacity.
19. That the subdivision agreement between the Owner and the Municipality contain provisions to the satisfaction of the Municipality and the Essex Region Conservation Authority, that the Owner implement the recommendations identified in the "Environmental Impact Assessment (Updated) – Hunt Club Creek Development (Prepared for Peter Valente)" prepared by BioLogic dated September, 2007, including the requirement for the installation of a continuous six foot high chain link fence without gates along the rear lot lines of lots 182 to 205 inclusive, the provision of a 25 metre buffer (Block 5) that shall be planted and naturalized with native vegetation, and that Block 5 be transferred to a public body.
20. That prior to final approval by the County of Essex, the Owner shall submit for review and approval by the Municipality and the County, a draft of the final 12M plan.
21. That prior to final approval by the County of Essex, the County is advised in writing by the Town of Amherstburg how Conditions 1 to 14 inclusive, and Conditions 16 to 20 inclusive, have been satisfied.
22. That prior to final approval by the County of Essex, the County is advised in writing by the Essex Region Conservation Authority how Conditions 13, 14, 15 and 19 have been satisfied.
23. That prior to final approval by the County of Essex, the County is advised in writing by the Greater Essex County District School Board how Conditions 17 and 18 have been satisfied.

Applicant: Hunt Club Creek Inc.
File No.: 37-T-02006
Municipality: Town of Amherstburg
Location: Part of Lots 6 & 7, Concession 1, and
Part of Lot 20, Concession 2 (Malden)

Date of Decision: June 2, 2009
Date of Notice: June 2, 2009
Last Date of Appeal: June 22, 2009
Lapsing Date: June 2, 2012

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24. That prior to final approval by the County of Essex, the County is advised in writing by the Windsor-Essex Catholic District School Board how Condition 18 has been satisfied.

NOTES TO DRAFT APPROVAL

1. It is the applicant's responsibility to fulfill the conditions of draft approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the County of Essex, quoting the file number "37-T-02006".
2. It is suggest that the owner make themselves aware of section 144 of the Land Titles Act and subsection 78(10) of the Registry Act.

Subsection 144(1) of the Land Titles Act requires that a plan of subdivision of land that is located in a land titles division be registered under the Land Titles Act. Exceptions to this provision are set out in subsection 144(2).

Subsection 78(10) of the Registry Act requires that a plan of subdivision of land that is located only in a registry division cannot be registered under the Registry Act unless that title of the owner of the land has been certified under the Certification of Titles Act. Exceptions to this provision are set out in clauses (b) and (c) of subsection 78(10).

3. Inauguration or extension of a piped water supply, a sewage system or a storm drainage system is subject to the approval of the Ministry of Environment under Section 23 and Section 24 of the Ontario Water Resources Act, R.S.O. 1980.
4. The Ministry of Environment did not review this subdivision with respect to any groundwater, soil or soil atmosphere testing to fully discount the possibility that waste materials and/or other contaminants are present within or in close proximity to this subdivision. If either the Municipality or the Owner requires this assurance before proceeding, a consultant(s) should be engaged to conduct the necessary investigations.
5. The Ministry of Environment must be advised immediately should waste materials or other contaminants be discovered during the development of this plan of subdivision. If waste materials or contaminants are discovered, a further approval under Section 46 of the Environmental Protection Act may be required from that Ministry.

Applicant: Hunt Club Creek Inc.
File No.: 37-T-02006
Municipality: Town of Amherstburg
Location: Part of Lots 6 & 7, Concession 1, and
Part of Lot 20, Concession 2 (Malden)

Date of Decision: June 2, 2009
Date of Notice: June 2, 2009
Last Date of Appeal: June 22, 2009
Lapsing Date: June 2, 2012

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6. The costs of any relocations or revisions to Hydro One Networks Inc. (HONI) facilities or any other local electrical utility that are necessary to accommodate the subdivision will be borne by the developer.
7. Any easement rights of Hydro One Networks Inc. (HONI) or any other local electrical utility are to be respected.
8. The developer should contact the local Hydro One Networks Inc. Services office or any other local electrical utility to verify if any low voltage distribution lines may be affected by this proposal.
9. The developer is hereby advised that prior to commencing any work within the plan, the developer must confirm that sufficient wire-line communication/telecommunication infrastructure is currently available within the proposed development to provide communication/telecommunication service to the proposed development. In the event that such infrastructure is not available, the developer is hereby advised that the developer may be required to pay for the connection to and/or extension of the existing communication/telecommunication infrastructure. If the developer elects not to pay for such connection to and/or extension of the existing communication/telecommunication infrastructure, the developer shall be required to demonstrate to the municipality that sufficient alternative communication/telecommunication facilities are available within the proposed development to enable, at a minimum, the effective delivery of communication/telecommunication services for emergency management services, i.e., 911 Emergency Services.
10. Clearances are required from the following agencies:

Ms. Lory Bratt
Planning Coordinator
Town of Amherstburg
271 Sandwich Street South
Amherstburg, ON N9V 2Z3

Ms. Rebecca Belanger
Essex Region Conservation Authority
360 Fairview Avenue West
Essex, ON N8M 1Y6

Applicant: Hunt Club Creek Inc.
File No.: 37-T-02006
Municipality: Town of Amherstburg
Location: Part of Lots 6 & 7, Concession 1, and
Part of Lot 20, Concession 2 (Malden)

Date of Decision: June 2, 2009
Date of Notice: June 2, 2009
Last Date of Appeal: June 22, 2009
Lapsing Date: June 2, 2012

6

Greater Essex County District School Board
2109 Ottawa Street,
PO Box 24002
Windsor, ON N8Y 4Y9

Mr. Mario Iatonna
Windsor-Essex Catholic District School Board
1325 California Avenue
Windsor, ON N9B 3Y6

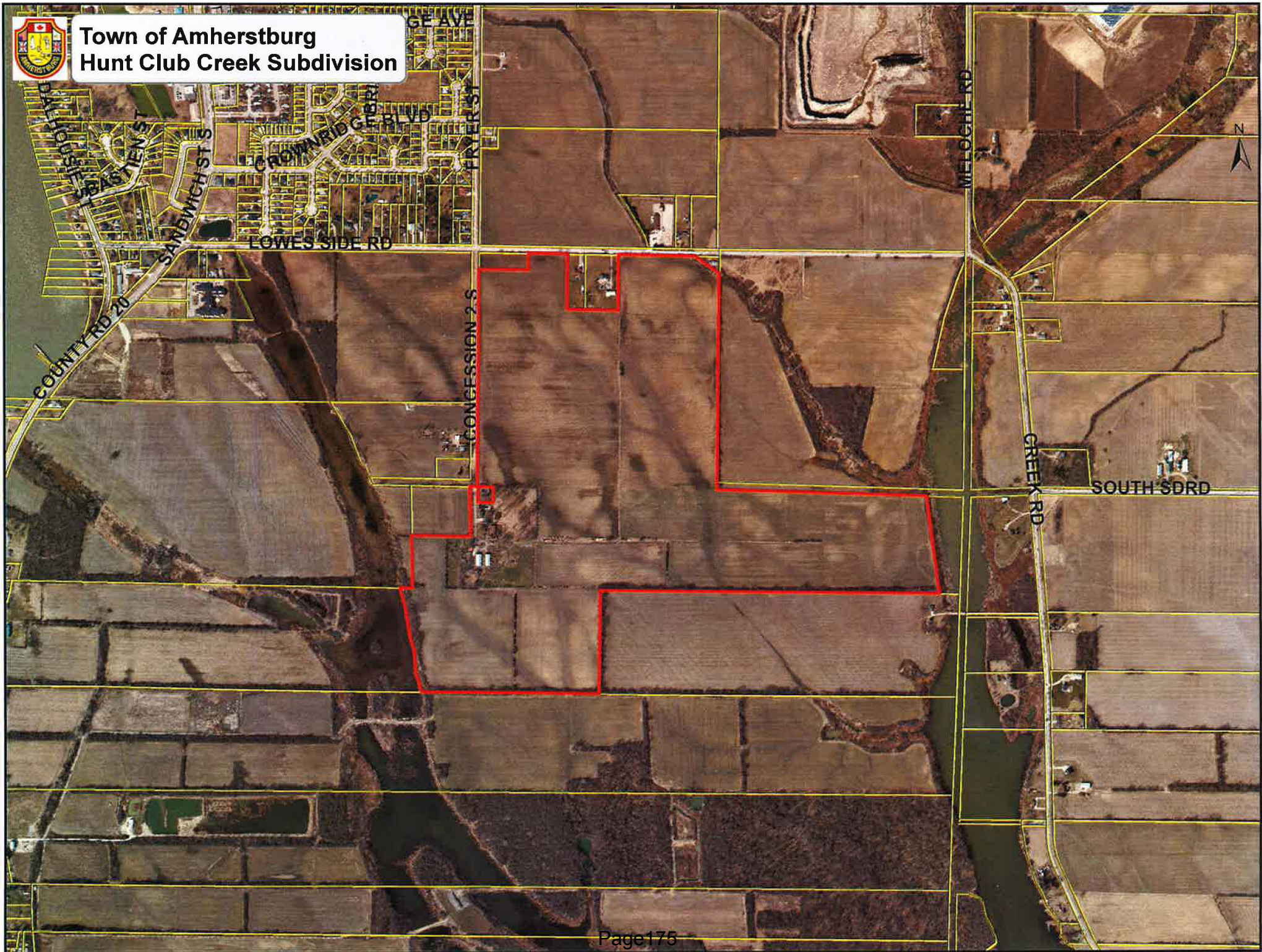
If the agency's clearance concerns a condition in the subdivision agreement, a copy of the agreement should be sent to them. This will expedite clearance of the final plan. The County of Essex does not require a copy of the agreement.

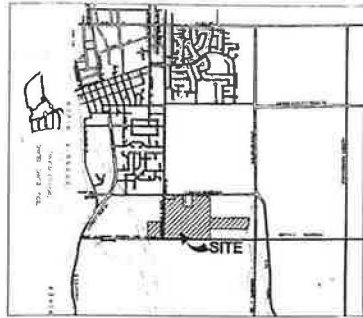
11. All measurements in subdivision and condominium final plans must be presented in metric units.
12. The approval of the draft plan will lapse on **June 2, 2012**. It is the responsibility of the applicant to request an extension of the draft approval if one is needed.

A request for extension should be made at least 60 days before the approval lapses because no extension can be given after the lapsing date. The request should include the reasons why an extension is needed and a resolution in support of the extension from the Town of Amherstburg.



**Town of Amherstburg
Hunt Club Creek Subdivision**

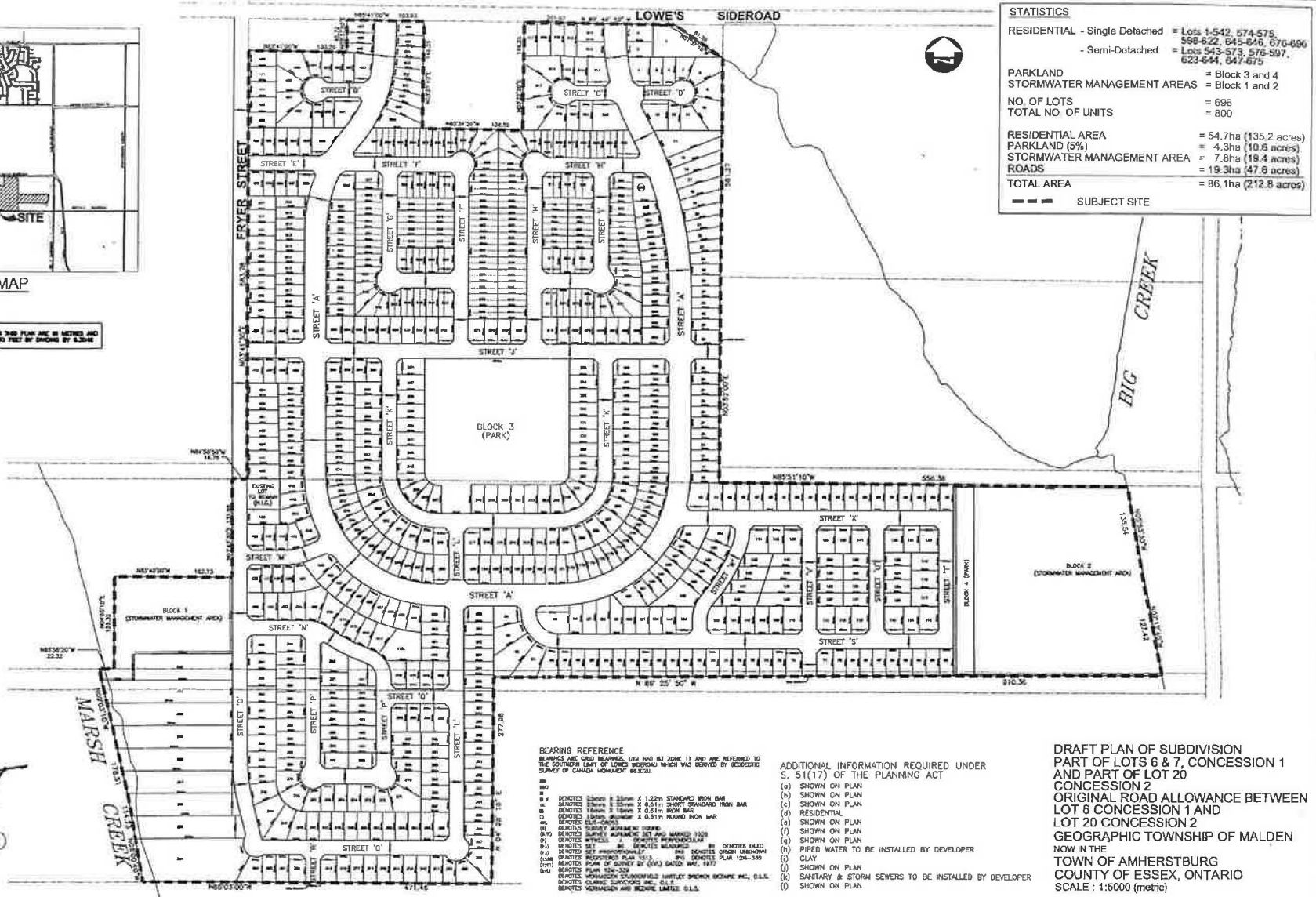




KEY MAP

"METRIC" DIMENSIONS SHOWN ON THIS PLAN ARE IN METERS AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

STATISTICS	
RESIDENTIAL - Single Detached	= Lots 1-542, 574-575, 596-622, 645-649, 676-696
- Semi-Detached	= Lots 543-573, 576-587, 623-644, 647-675
PARKLAND	= Block 3 and 4
STORMWATER MANAGEMENT AREAS	= Block 1 and 2
NO. OF LOTS	= 696
TOTAL NO. OF UNITS	= 800
RESIDENTIAL AREA	= 54.7ha (135.2 acres)
PARKLAND (5%)	= 4.3ha (10.6 acres)
STORMWATER MANAGEMENT AREA	= 7.8ha (19.4 acres)
ROADS	= 19.3ha (47.6 acres)
TOTAL AREA	= 86.1ha (212.8 acres)



MAY 11
OWNERS CERTIFICATE
[Signature]
SURVEYOR'S CERTIFICATE
[Signature]
 PROJECT NO: 04-3244-1000
 FEBRUARY 16, 2007

BEARING REFERENCE
 BEARINGS ARE GIVEN IN METERS, USM AND AS ZONE 11 AND ARE REFERRED TO THE SOUTHERN LIMIT OF LOWE'S SIDEROAD WHICH WAS DERIVED BY GEODETIC SURVEY OF CANADA (MONTREAL 88282).

ADDITIONAL INFORMATION REQUIRED UNDER S. 51(17) OF THE PLANNING ACT

- (a) SHOWN ON PLAN
- (b) SHOWN ON PLAN
- (c) SHOWN ON PLAN
- (d) RESIDENTIAL
- (e) SHOWN ON PLAN
- (f) SHOWN ON PLAN
- (g) SHOWN ON PLAN
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- (x) SHOWN ON PLAN
- (y) SHOWN ON PLAN
- (z) SHOWN ON PLAN

DRAFT PLAN OF SUBDIVISION PART OF LOTS 6 & 7, CONCESSION 1 AND PART OF LOT 20 CONCESSION 2 ORIGINAL ROAD ALLOWANCE BETWEEN LOT 6 CONCESSION 1 AND LOT 20 CONCESSION 2 GEOGRAPHIC TOWNSHIP OF MALDEN NOW IN THE TOWN OF AMHERSTBURG COUNTY OF ESSEX, ONTARIO SCALE: 1:5000 (metric)

37-T-02006



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: February 13, 2018
Author's Phone: 519 736-5408 ext. 2124	Date to Council: March 19, 2018
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Request to Further Extend Removal of Part Lot Control- Kingsbridge Subdivision

1. RECOMMENDATION:

It is recommended that:

1. The report from the Manager of Planning Services dated February 13, 2018 regarding the Removal of Part Lot Control- Kingsbridge Subdivision, **BE RECEIVED**;
2. The request to extend the time frame specified in the by-law **BE APPROVED**; and,
3. **BY-LAW 2018-18** being a by-law to amend By-laws 2010-93, 2012-82, 2014-86 and 2016-64 to extend the expiration date and amend the land described for Part Lot Control exemption be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. BACKGROUND:

On September 13, 2010, Council passed By-law 2010-93 removing certain lands from Part Lot Control within Plan 12M-534 (Kingsbridge Subdivision). On September 10, 2012, Council passed By-law 2012-82 extending the time frame and amending the land described in By-law 2010-93. On August 11, 2014, Council passed By-law 2014-86 extending the time frame and amending the land described in By-law 2012-82. On July 11, 2016, Council passed By-law 2016-64 extending the time frame and amending the land described in By-law 2014-86. By-law 2016-64 will expire July 11, 2018.

3. DISCUSSION:

The Town is in receipt of a request from Michael Dunn requesting that the expiration date be extended and that it be extended indefinitely. The Planning Act requires an expiry date and Administration recommends a three year period in this instance. Through research conducted by the Planning Division, it was determined that expiry dates generally run between six months to three years for part lot control exemption by-laws. Council's approval of the by-law to exempt the three existing lots from Part Lot Control is necessary to facilitate the development and transfer of the remaining lots in this phase.

Section 50 (7.4) of the Planning Act provides the authority for council to amend the by-law to extend the specified time period without approval by the approval authority (County of Essex).

Administration has therefore prepared By-law 2018-18 for Council consideration providing for an expiration date of March 19, 2021. Part Lot Control will once again apply to the lands described upon expiration of the by-law. Administration continues to work with the applicant on future phases of Kingsbridge Subdivision. It is likely that the three year extension will be sufficient allowing for the construction and transfer of dwelling units on the three remaining lots in this phase.

The proposal to further extend the timeframe for exemption from Part Lot Control is in compliance with the Town's planning documents and the Planning Act, R.S.O. 1990, c.P. 13, provides Council with authority to grant a further extension.

4. RISK ANALYSIS:

The recommendation presents no risk to the municipality.

5. FINANCIAL MATTERS:

Construction of three additional dwellings on the subject lots would provide \$38,229 (\$12,743.00 x3 lots) in development charges and estimated property taxes of \$4110 per year/home on a property valued at \$250,000. The Town's portion of those taxes would be approximately \$7,425 per year (\$2,475 per year per property).

Property taxes and development charges collected offset the cost of providing services and growth related infrastructure respectively infrastructure, within the Town.

6. CONSULTATIONS:

N/A

7. **CONCLUSION:**

Administration is recommending approval of the proposed extension of part lot control exemption.



Rebecca Belanger
Manager of Planning Services

jm

Report Approval Details

Document Title:	Removal of Part Lot Control- Kingsbridge Subdivision.docx
Attachments:	- Report to Council- Mar. 19- Removal of Part Lot Control- Kingsbridge Subdivision- ATTACHMENTS.pdf
Final Approval Date:	Mar 12, 2018

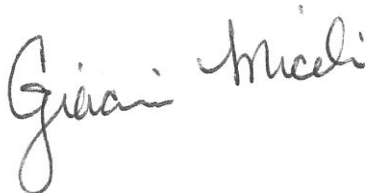
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 6, 2018 - 1:49 PM



Cheryl Horrobin - Mar 7, 2018 - 10:07 AM



John Miceli - Mar 8, 2018 - 9:28 AM



Paula Parker - Mar 12, 2018 - 8:15 AM

**CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2018-18**

**By-law to amend By-law 2010-93 (a by-law to
Remove Certain Lands from Part Lot Control)
and amend By-law 2012-82 (a by-law to amend 2010-93)
and amend By-law 2014-86 (a by-law to amend 2012-36)
and amend By-law 2016-64 (a by-law to amend 2014-86)
(Kingsbridge Subdivision)**

WHEREAS By-law 2010-93 being a by-law to remove certain lands from Part Lot Control was passed by the Council of the Corporation of the Town of Amherstburg on the 13th day of September, 2010;

AND WHEREAS the Manager, Planning Services for the County of Essex approved By-law 2010-93 pursuant to Section 50(7) of the Planning Act on September 21, 2010;

AND WHEREAS By-law 2010-93 provided an expiration date of September 13, 2012;

AND WHEREAS By-law 2012-82 amended 2010-93, provided an expiration date of September 10, 2014 and amended the legal description of lands exempt.

AND WHEREAS By-law 2014-86 amended 2012-82, provided an expiration date of August 11, 2016 and amended the legal description of lands exempt.

AND WHEREAS By-law 2016-64 amended 2014-86, provided an expiration date of July 11, 2018 and amended the legal description of lands exempt.

AND WHEREAS the Owner has requested an extension of the expiration date;

AND WHEREAS Section 50 (7.4) of the Planning Act provides that the Council of a local municipality may, at any time before the expiration of a by-law under subsection (7), amend the by-law to extend the time period specified for the expiration of the by-law and an approval under subsection (7.1) is not required.

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. That Section 2 of By-law 2016-64 is hereby deleted and the following is substituted for it:

This By-law shall expire on the 19th day of March, 2021.

2. That all other provisions of By-law 2010-93 and 2016-64 remain in full force and effect.

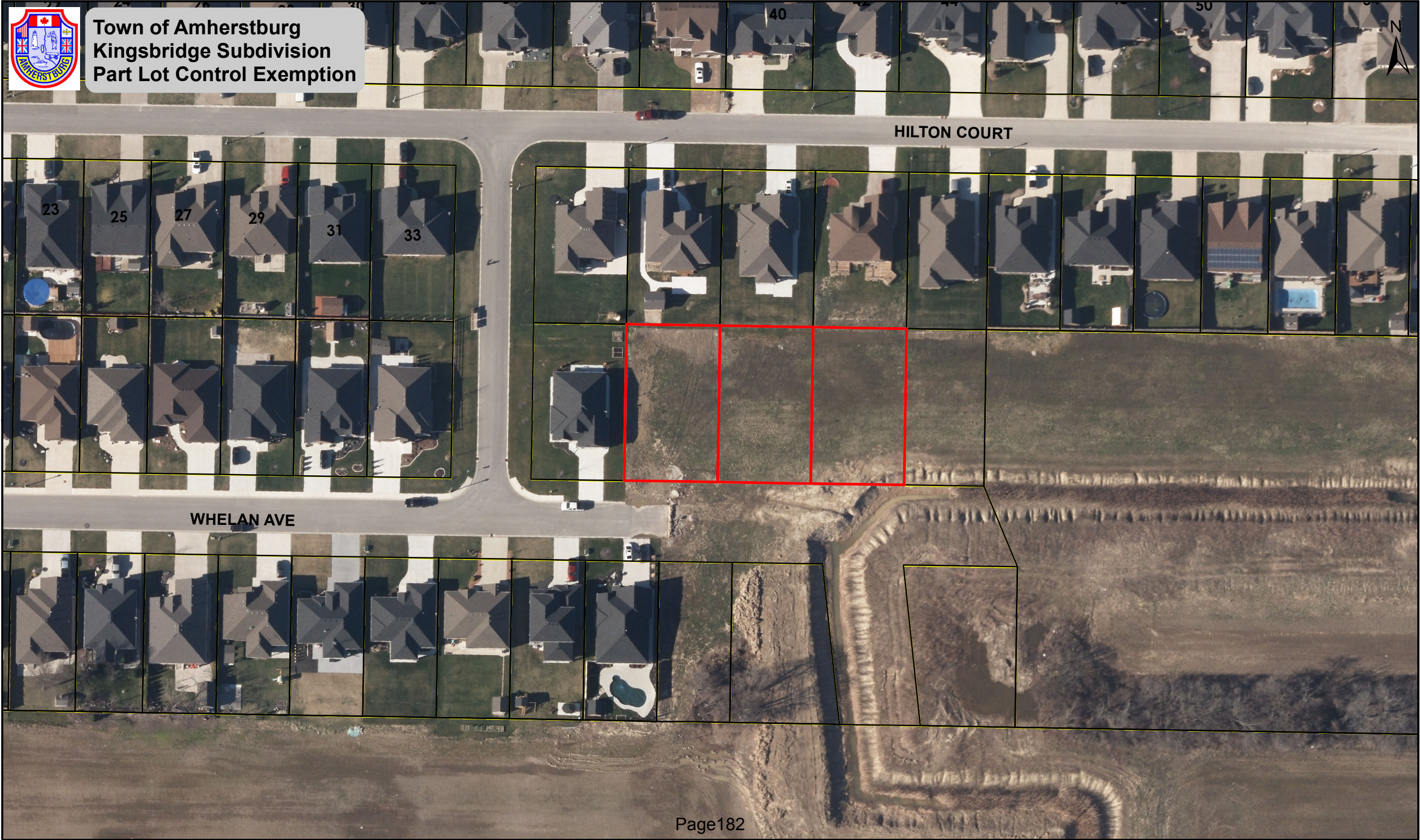
Read a first, second and third time and finally passed this 19th day of March, 2018.

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER



Town of Amherstburg
Kingsbridge Subdivision
Part Lot Control Exemption



HILTON COURT

WHELAN AVE

PARTS SCHEDULE			PARTS SCHEDULE			PARTS SCHEDULE			PARTS SCHEDULE						
PART	AREA (m ²)	DESCRIPTION	P.L.N.	PART	AREA (m ²)	DESCRIPTION	P.L.N.	PART	AREA (m ²)	DESCRIPTION	P.L.N.	PART	AREA (m ²)	DESCRIPTION	P.L.N.
1	993.0	PART OF LOTS 47 and 48, PLAN 12M-534	PART OF 01845-1681	8	906.4	PART OF LOTS 33 and 34, PLAN 12M-534	PART OF 01845-1681	15	780.4	PART OF LOTS 38, 39 and 40, PLAN 12M-534	PART OF 01845-1646	22	117.0	PART OF LOTS 40, 41 and 42, PLAN 12M-534	PART OF 01845-1646
2	993.7			9	985.2	PART OF LOTS 32 and 33, PLAN 12M-534		16	780.0	PART OF WILSON COURT, PLAN 12M-534		23	9.0		
3	992.9			10	994.0	PART OF LOTS 31 and 32, PLAN 12M-534		17	780.0			24	117.0		
4	991.9	PART OF LOTS 37 and 38, PLAN 12M-534	-1681	11	992.0	PART OF LOTS 30 and 31, PLAN 12M-534	-1681	18	788.4	PART OF LOTS 40, 41 and 42, PLAN 12M-534	PART OF 01845-1646	25	117.0	PART OF LOTS 38, 39 and 40, PLAN 12M-534	-1681
5	990.3			12	981.8	LOT 29 & PART OF LOT 30, PLAN 12M-534		19	906.4	PART OF LOTS 40 to 45, (incl.) PLAN 12M-534		26	9.0		
6	999.0	LOT 36 & PART OF LOTS 35 and 37, PLAN 12M-534	-1681	13	906.0	PART OF LOTS 45, 46 and 47, PLAN 12M-534	-1681	20	906.0		PART OF LOTS 42, 44 and 46, PLAN 12M-534	PART OF 01845-1646	27	1,097.5	PART OF LOTS 37, 38, 47 and 48, PLAN 12M-534
7	997.7			PART OF LOTS 34 and 35, PLAN 12M-534	14	906.4		PART OF LOTS 38, 39, 40, 45, 46 and 47, PLAN 12M-534	21	117.0	PART OF LOTS 40, 41 and 42, PLAN 12M-534		28	3,280.1	

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

DATE SEPTEMBER 19, 2007

ANDREW S. MATHA
ONTARIO LAND SURVEYOR

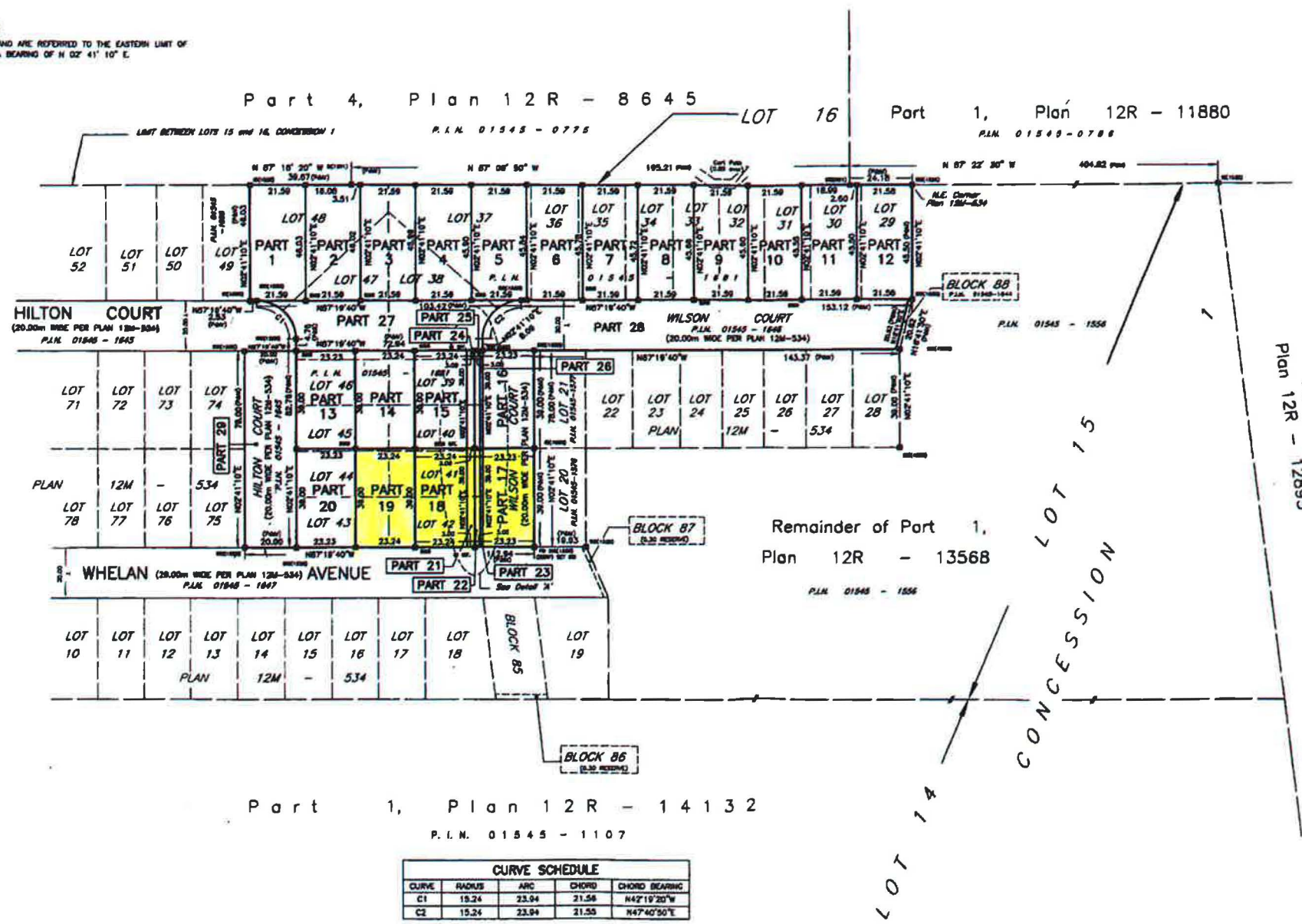
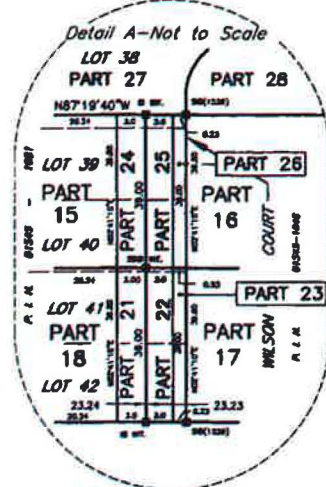
PLAN 12R-23190
RECEIVED AND DEPOSITED

DATE SEPTEMBER 20, 2007

AN ASSISTANT DEPUTY LAND SURVEYOR FOR THE LAND TITLES DIVISION OF ESSEX (13)



BEARING REFERENCE
BEARINGS ARE ASTRONOMIC AND ARE REFERRED TO THE EASTERN LIMIT OF PLAN 12M-507 AND HAVING A BEARING OF N 02° 41' 10" E.



PLAN OF SURVEY
OF
LOTS 29 to 48, (incl.)
PART of HILTON COURT,
PART of WILSON COURT,
PLAN 12M-534
IN THE
TOWN of AMHERSTBURG
COUNTY of ESSEX, ONTARIO
VERHAEGEN • STUBBERFELD • HARTLEY • BREWER • BEZARE INC.
SCALE = 1:1000

"METRIC" DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

- LEGEND**
- ⊕ DENOTES 25mm x 25mm x 1.23m STANDARD IRON BAR
 - ⊖ DENOTES 25mm x 25mm x 0.61m SHORT STANDARD IRON BAR
 - ⊙ DENOTES 18mm x 18mm x 0.81m IRON BAR
 - ⊗ DENOTES 18mm diameter x 0.61m ROUND IRON BAR
 - ⊕ DENOTES CUT-CROSS
 - ⊖ DENOTES SURVEY MONUMENT FOUND
 - ⊙ DENOTES SURVEY MONUMENT SET AND MARKED 1526
 - ⊗ DENOTES WITNESS J DENOTES PERPENDICULAR
 - ⊕ DENOTES SET ⊖ DENOTES MEASURED ⊗ DENOTES DEED
 - ⊙ DENOTES SET PROPORTIONALLY ⊖ DENOTES ORIGIN UNKNOWN
 - ⊕ DENOTES PLAN 12R-31583
 - ⊖ DENOTES PLAN 12M-534
 - ⊗ DENOTES VERHAEGEN STUBBERFELD HARTLEY BREWER BEZARE INC., O.L.S.
 - ⊕ DENOTES C.J.R. ARMSTRONG, O.L.S.
 - ⊖ DENOTES HOWARD S. HEAD, O.L.S.
 - ⊗ DENOTES CLARKE SURVEYORS INC., O.L.S.
 - ⊕ DENOTES JOHN B. SHEPSON INC., O.L.S.
 - ⊖ DENOTES VERHAEGEN AND BEZARE LIMITED, O.L.S.
 - ⊗ DENOTES STUBBERFELD, HARTLEY LIMITED, O.L.S.

NOTE:
ALL MONUMENTS SHOWN TRUSLEY ⊕ ARE IRON BARS (⊖) UNLESS OTHERWISE NOTED

SURVEYOR'S CERTIFICATE
I CERTIFY THAT:
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
2. THIS SURVEY WAS COMPLETED ON THE 15th DAY OF AUGUST, 2007

DATED SEPTEMBER 13, 2007

ANDREW S. MATHA
ONTARIO LAND SURVEYOR
for VERHAEGEN • STUBBERFELD • HARTLEY
BREWER • BEZARE INC.

WINDSOR 475 Devonshire Road, Suite 200 N8Y 2L5 Ph: (519) 256-1772 Fax: (519) 256-1781

VERHAEGEN STUBBERFELD HARTLEY BREWER BEZARE INC.

LEAMINGTON 187 Faber Street East N8H 1L8 Ph: (519) 222-2975 Fax: (519) 222-2855

ONTARIO LAND SURVEYORS www.vshbbsurveyors.com

PRINTED BY: N.M.C. CAD Date: September 21, 2007 7:04:08 AM
CHECKED BY: A.S.M. CAD File: 42426.002.dwg
WORK ORDER: 4-24263 FILE NO: E-12M-534-2 PLAN FILE NO: C-3237A'

CURVE SCHEDULE

CURVE	RADIUS	ARC	CHORD	CHORD BEARING
C1	15.24	23.04	21.58	N47°19'20"W
C2	15.24	23.04	21.55	N47°40'50"E



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Mark Galvin & Angelo Avolio	Report Date: March 1, 2018
Author's Phone: 519 736-0012 ext. 2137	Date to Council: March 19, 2018
Author's E-mail: mgalvin@amherstburg.ca , aavolio@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Heritage Properties of Interest – Best Practices

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Director of Planning, Development and Legislative Services and Chief Building Official dated March 1, 2018, regarding Heritage Properties of Interest – Best Practices **BE RECEIVED**; and,
2. Heritage Committee Staff Liaison, the Chief Building Official for the Town, **BRING FORWARD** to the Heritage Committee a report outlining the current best practices/evaluation protocols for placing properties on the Heritage List for the Town.

2. **BACKGROUND:**

At the February 8, 2018 meeting of the Heritage Committee, the Committee made a motion to waive the rules and allowed a report to be added to the Agenda, which dealt with the placing of a number of properties located on Boblo Island on the Town of Amherstburg 'properties of interest' registry. While this report and subsequent decision by Council is being dealt with separately, Administration was of the view that a report examining the implications to the Town as well as a brief discussion regarding the process in accordance with the *Heritage Act* related to that action would be beneficial.

3. DISCUSSION:

The *Heritage Act* states that a Municipality shall keep a register of property situated in the Municipality that is of 'cultural heritage value or interest'. This register may include property that has not been designated but that the Council of the Municipality believes to be of cultural heritage value or interest. Where a Council of a Municipality has appointed a Heritage Committee, the Council shall consult with the Heritage Committee prior to the adding of a property to the register.

Where a property has been identified as a property of interest, but has not been designated under the Act, the owner of the property shall not demolish or remove a building or structure on the property or permit the demolition or removal of the building or structure unless the owner gives the Council of the Municipality at least sixty (60) days' notice in writing of the owner's intention to demolish or remove the building or structure or to permit the demolition or removal of the building or structure. Essentially, this sixty day period allows Council to further examine and research the subject property to determine if designation under the Act is justified.

There is no requirement in the Act for notification of property owners prior to Council placing properties on the register as properties of interest. Some Municipalities have made the decision to notify property owners in advance of the pending decision by Council; others have not instituted an advance notification procedure. In some cases Municipalities have been criticized for not having an advance notification procedure, however, it has been argued that the advance notification procedure could create a number of demolition applications prior to the properties being listed by Council. Also absent from the Act are any guidelines for Heritage Committees and/or Councils to use as criteria other than the blanket statement that the property may be of 'cultural heritage value or interest'. Accordingly, a high degree of flexibility has been granted to Committees and Council in this regard.

While there is no requirement for the Town to have a Heritage Committee, having a dedicated group of individuals with specific heritage knowledge to advise the Town is invaluable. As part of the examination of the next phase of properties, Administration recommends that an examination of current best practices with respect to the aforementioned issues surrounding identification, and listing, of properties of interest. This will allow Administration to properly support the Committee and allow for a strategic assessment of properties that is repeatable in nature, utilizing the same set of guidelines, for any property that is being considered for listing.

4. RISK ANALYSIS:

Once a property has been identified and listed as a property of interest, and a permit application has been received, the sixty day period begins with Council (or the Committee) then being tasked to further research the property to determine if designation is justified. An owner can object to this proposed designation, which will be referred to the Conservation Review Board for a hearing. Council will then consider the report of the Conservation Review Board in their decision to designate or not designate a property.

In each step of the process, the Town would be required to expend financial resources, whether to research the property under a tight timeline or to appear at the Conservation Review Board if an objection has been received.

While listing properties may be seen as a very useful tool to protect heritage resources, given the potential cost implications if there is resistance to designation, Administration is of the view that examining best practices and establishing guidelines or metrics would mitigate the potential financial risk to the Municipality and support the mandate of the Heritage Committee.

5. FINANCIAL MATTERS:

As the list of properties of interest expands, there may be negative financial consequences if the Town and/or Committee are faced with examining a number of properties within a limited timeline, with the prospect of appearing at the Conservation Review Board if designation is opposed. A set of guidelines utilizing best practices may act as a preliminary examination to limit those listed properties to properties with a higher degree of interest.

It is anticipated that this examination of best practices can be conducted in-house, however if specialized knowledge above in-house resources is required, the costs will be kept to a minimum, solely focused on a review of best practices and preparation of evaluation protocols., Any costs incurred to accommodate the additional work required will be accommodated within the Heritage Committee budget under the Council and Committees budget centre.

6. CONSULTATIONS:

Simon Chamely, Chair, Heritage Committee
Rebecca Belanger, Manager of Planning Services

7. **CONCLUSION:**

Administration recommends examining the current best practices for the placing of properties as 'properties of interest' with a view to establish repeatable guidelines to support the mandate of the Heritage Committee.



Mark Galvin

Director of Planning, Development and Legislative Services



Angelo Avolio

Chief Building Official & Staff Liaison to the Heritage Committee

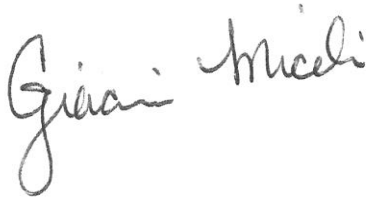
Report Approval Details

Document Title:	Heritage Properties of Interest.docx
Attachments:	N/A
Final Approval Date:	Mar 13, 2018

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin - Mar 6, 2018 - 11:33 AM



John Miceli - Mar 8, 2018 - 11:56 AM



Paula Parker - Mar 13, 2018 - 1:29 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Bruce Montone	Report Date: February 15, 2018
Author's Phone: 519 736-6500 ext. 2241	Date to Council: March 19, 2018
Author's E-mail: bmontone@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: New Medical Tiered Response Agreement

1. RECOMMENDATION:

It is recommended that:

1. The report from the Fire Chief dated February 15, 2018 regarding New Medical Tiered Response Agreement **BE RECEIVED**;
2. Changes put forward in a report from the Fire Chief on December 11, 2017 **BE IMPLEMENTED** to ensure fire services staff and resources are available for core mandated fire services and those medical assist calls where there is value added to patient outcomes:

That specifically Amherstburg's participation in the Medical Tiered Response Agreement between the Essex Windsor Emergency Medical Services (EWEMS) and the County of Essex be amended to reflect the change to the circumstances surrounding limited EMS resource deployment (Significant Delay section).

3. The revised Medical Tiered Response agreement attached, (Appendix "A") **BE APPROVED**, as presented; and,
4. **By-law 2018-26** being a by-law to authorize, Amherstburg's participation in the New Medical Tiered Response Agreement between the Essex Windsor Emergency Medical Services (EWEMS) and the County of Essex be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. **BACKGROUND:**

Several members of Council have inquired about the existing tiered response protocol with Essex Windsor Emergency Medical Services (EWEMS). Amherstburg Fire Department (AFD) staff committed to review the existing protocol in place for the emergency agencies (Fire, and EWEMS) to ensure that the Town of Amherstburg is effectively optimizing the use of existing resources and to notify Council of any findings and/or changes resulting from that review. This review was conducted with the Fire Chief, Paramedic Chief, and both agencies' staff responsible for their operations. Changes were put forward in a report from the Fire Chief on December 11, 2017. A new draft agreement has been established based on the recommendations of that report that modifies the involvement of Fire Services when Ambulances are delayed in response.

3. **DISCUSSION:**

A Previous review in 2014-2015 by the County Fire Chief's and EWEMS identified an opportunity to capture our response by formalizing the deployment of fire services resources to all code 4 EWEMS calls. The following content summarizes the findings of the review and defines terminology and classifies the calls that are tiered:

Critical Injury- Places life or limb in jeopardy including, but not limited to:

Patient is unconscious **or**
Possibility of substantial loss of blood **or**
Possibility of fracture to leg or arm but not finger or toe **or**
Amputation of leg, arm, hand or foot, but not finger or toe **or**
Consists of burns to major portion of body **or**
Causes loss of sight in an eye.

Motor Vehicle Collision (MVC) includes any of the following;

Code 4 EMS response for a MVC including;

Air bag deployment **or**
Entrapment of occupants **or**
Hazards including but not limited to; electrical wires down, vehicle fluids leaking, natural gas leaks and ice or water rescue.

Cardiac/ Respiratory Arrest Cardiac Arrest is the sudden, unexpected loss of heart function (pulse rate), breathing (respiratory rate) and consciousness (awareness of self and surroundings). Respiratory Arrest is the sudden, unexpected loss of breathing (respiratory rate) and consciousness (awareness of self and surroundings) but will still have a palpable pulse rate.

Airway Obstruction - Is the partial or complete blockage of the breathing passages to the lungs. Without intervention, obstruction will lead to Cardiac/Respiratory Arrest.

Unconscious Unresponsive - Is the Interruption of awareness of oneself and one's surroundings, lack of the ability to notice or respond to stimuli in the environment. Without intervention, may lead to Cardiac/Respiratory Arrest.

Significant Delay - When a staffed ambulance that normally services the area in question is not available or if a standby vehicle is not located in that area then it is accepted that an ambulance call in that area would encounter a delay in the normally expected response for a code 4 call.

When Requested by Paramedics -When an EMS resource is on scene and requires the assistance of the Fire Services for the following, but not limited to:

Lift assistance that overwhelms the resources of the EMS Crew **or**































Extrication for a scene that requires the expertise and resources of the Fire Services **or**











Access and egress to the scene utilizing the staff and resources of the Fire Services **or**

MVC that is not identified upon receipt of response **or a** Hazardous scene.

The table below outlines the municipal fire service and which call types are tiered and responded to both in the past and under the new draft agreement:

Response Criteria Table

Fire Service	Cardiac Respiratory Arrest	Airway Obstruction	Unconscious Unresponsive	Significant delay	When requested by Paramedics
Windsor					
Lakeshore					
LaSalle					
Amherstburg					
Essex					
Kingsville					

Tecumseh					
Leamington					

The most common situations where multiple agencies are sent are *co-response* calls where the particular expertise of more than one agency is required. For example, a car accident with injured people trapped in a vehicle. In that situation, all services have roles mandated by legislation. Police are responsible for protecting the scene and investigating the cause as well as enforcing regulations (e.g., Highway Traffic Act). Fire Services are responsible for preventing, controlling and extinguishing any fires as well as freeing and providing access to trapped or injured persons. The EMS Service is responsible for patient care, life support and transportation of the sick and injured.

Tiered response for EMS is a situation where secondary emergency agencies are dispatched to respond to *life threatening (code 4)* medical calls. All medical calls are initially assigned to the EMS Service as the primary response agency and as such Paramedics are legally obligated both through their mandatory provincial Patient Care and Transportation Standards and by the Central Ambulance Communication Contract (CACC) to deploy paramedic resources to every call they receive. The Paramedic Service will however “tier” Police or Fire in addition, to calls where those agencies have the best opportunity to provide rapid response, defibrillation if necessary and vital first aid prior to arrival of paramedics on the scene. Accordingly, in The County of Essex, Fire Services are tiered to all “Vital Signs Absent” (VSA) where defibrillators and oxygen could significantly increase the survival rate of patients and, in addition, the Fire Service is tiered all other code 4 medical calls where insufficient Paramedic resources are available for timely deployment.

Fire Services is tiered to only code 4 MVA’s where the patient is confirmed to be trapped, where there are hazardous material concerns and air bags have been deployed. For the balance of code 4 calls and all code 3 calls (which are serious but not life threatening) tiering of Fire Services would not provide significant benefit in those cases, given their limited patient care capability and lack of transport capacity.

Following the OPALS study, data indicated the fact that Emergency Medical Response with Basic Fire Service involvement (that is our model) is a cost effective way to augment a challenged EMS service.

After the download of EMS to the upper tier municipalities in the early 2000’s, Essex Windsor EMS has struggled to meet increasing call demand and increasing off-load times at the hospitals. Given these challenges if fire services were to cease their involvement in the tiered response agreement it would more than likely result in EMS having to mobilize another ambulance with BLS medics or 2 response cars. The cost would be upwards of 1.5 million dollars annually and the County and City of Windsor would be responsible for 53% of that funding. Currently the County pays about 45.29% of the 53% and the City pays 54.39% of the 53% share.

What is not addressed in the financial analysis of this issue is the benefit to the citizen and community. Essex/Windsor has one of the highest rates of sudden cardiac arrest (SCA) in the province and the OPALS study has proven that the best chance of surviving SCA is through early CPR and defibrillation. AFD is in the fortunate position of being able to respond to most areas of the Town within 5 minutes travel time (7 min total). This enhances the chance of surviving SCA.

Until recently, AFD only responded to calls where we have the potential to make a difference.

It is the recommendation of AFD administration that changes should be made to reduce the demands on volunteer resources and to ensure fire services staff and resources are available for core mandated fire services.

- That specifically Amherstburg's participation in the Medical Tiered Response Agreement between the EWEMS and the County of Essex be amended to reflect a change to the circumstances surrounding limited EMS resource deployment (Significant Delay section outlined below).

Limited EMS Resource Deployment (Formerly Significant Delay)

Normal EMS Resource deployment is when twelve (12) ambulances are strategically located in the twelve (12) ambulance stations located throughout the region. When volumes demand increases, resources are deployed and ultimately EMS can move to limited status.

EMS has coded resource status as follows;

- ✓ Yellow is when EMS Resources (ambulances) are equal to or less than six (6) available ambulances in the region.
- ✓ Red is when EMS Resources (ambulances) are equal to or less than two (2) available ambulances in the region
- ✓ Black is when EMS Resources (ambulances) are depleted and zero (0) ambulances are available in the region
- ✓ Fire Service can be tiered on a Life or Limb initial response (Code 4) when EMS resources are in Red or Black Status only.
- ✓ Fire will not be tiered to long term care residents at any time or due to Code 3 delay in response enacting. (See Appendix A- Schedule of LTC facilities)

The significant change in circumstances is the times that the Ambulance is coming from a distance. In the December 11, 2017 report - 61 of the 110 calls at that time in 2017 had been (EMS delayed response) coming from a distance for EMS. A List of those calls are Attached in (Appendix B) and indicates where the Amherstburg EMS resource was at the time of the call for fire Services assistance and response.

Any future deployment of Fire resources under the new agreement will be limited to where they can provide medical benefit and should be balanced against their need to

remain available for the provision of service in their core mandate. Likewise, any deployment of Fire and/or Police to medical calls does not negate the need for Paramedics to attend that call both from a legal obligation and a provision of service perspective.

4. RISK ANALYSIS:

Failure to implement this new agreement would see costs associated with medical assistance responses and other responses continue to rise.

Failure to continue our participation in Tiered response protocols completely would impact the successful outcome of life threatening occurrences within the Town of Amherstburg.

5. FINANCIAL MATTERS:

The potential for savings is illustrated below:

Year	Total calls	# of Calls potentially handled by a Squad of 10 FF instead of a station
2015	281	122
2016	306	118
2017 up to October 31	277	132

The recommended change to the tiered response protocols could produce additional savings due to a potential reduction in tiered response calls when Ambulances are coming from a distance.

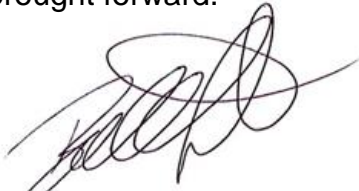
As of October 17th 2017 the cost to the Amherstburg Fire Service for Medical Responses has been approximately \$71,500. The proposed amendment has the potential to create a cost aversion in a range of 40%-50%. For 2017 this range would have equalled \$28,500 to 36,000.

6. CONSULTATIONS:

B. Krauter – Chief , EWEMS

7. **CONCLUSION:**

A modification to the tiered response agreement may well produce positive results for 2018. Following implementation, a report to council on the results of this change will be brought forward.

A handwritten signature in black ink, appearing to read 'Bruce Montone', written over a horizontal line.

Bruce Montone
Fire Chief

bm/BM

Report Approval Details

Document Title:	New Tiered Response Agreement.docx
Attachments:	- Appendix A- MEDICAL TIERED RESPONSE AGREEMENT.docx - Appendix B Tiered Response Stats - Coming from a Distance.pdf - Appendix C – By-law 2018-26
Final Approval Date:	Mar 13, 2018

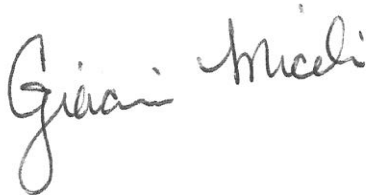
This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin - Mar 6, 2018 - 11:45 AM



Mark Galvin - Mar 6, 2018 - 4:52 PM



John Miceli - Mar 8, 2018 - 10:51 AM



Paula Parker - Mar 13, 2018 - 1:54 PM

MEDICAL TIERED RESPONSE AGREEMENT

BETWEEN:

Essex Windsor EMS

(EWEMS)

-and-

Town of Amherstburg Fire Department

(Fire Services)

The following agreement defines the criteria for EWEMS to initiate a Medical Tiered Response request for Fire Services. It is understood that the Windsor Central Ambulance Communications Centre (W-CACC) is the communication link between EWEMS and local Fire Services. W-CACC is responsible for all Medical Tiered Response communication between the agencies.

It is assumed that Fire Services will be tiered to calls in which their assistance is required as part of their responsibilities identified in the Fire Protection and Prevention Act, 1997 and any other applicable provincial and municipal legislation.

The Medical Tiered Response Agreement is a separate document that encompasses the following Emergency Call Types, Response Criteria Table and associated definitions;

Emergency Call Types

- a) Multi-Casualty Incidents
- b) Industrial Accidents
- c) Entrapment, Extrication and other Rescues
- d) Motor Vehicle Collision requiring EWEMS

Response Criteria Table

Fire Service	Cardiac Respiratory Arrest	Airway Obstruction	Unconscious Unresponsive	Limited Resource	When requested by Paramedics
Windsor					
Lakeshore					
LaSalle					
Amherstburg					
Essex					
Kingsville					
Tecumseh					
Leamington					

Definitions:

Fire Services include:

- City of Windsor
- Town of Lakeshore
- Town of LaSalle
- Town of Amherstburg
- Town of Essex
- Town of Kingsville
- Town of Leamington
- Town of Tecumseh

1. Industrial Accident

An injury at an industrial or construction setting that meets what is defined or perceived as a *critical injury* or involves entrapment.

*** Ford Canada, accessed from Henry Ford Boulevard is not included in Windsor Fire & Rescue Response area. Ford Security must be contacted*

2. Critical Injury

Places life or limb in jeopardy including, but not limited to;

Patient is unconscious **or**

Possibility of substantial loss of blood **or**

Possibility of fracture to leg or arm but not finger or toe **or**

Amputation of leg, arm, hand or foot, but not finger or toe **or**

Consists of burns to major portion of body **or**

Causes loss of sight in an eye

3. Motor Vehicle Collision (MVC)

Code 4 EMS response for a MVC including;

Air bag deployment **or**

Entrapment of occupants **or**

Hazards including but not limited to; electrical wires down, vehicle fluids leaking, natural gas leaks and ice or water rescue

4. Cardiac/ Respiratory Arrest

Cardiac Arrest is the sudden, unexpected loss of heart function (pulse rate), breathing (respiratory rate) and consciousness (awareness of self and surroundings). Respiratory Arrest is the sudden, unexpected loss of breathing (respiratory rate) and consciousness (awareness of self and surroundings) but will still have a palpable pulse rate.

5. Airway Obstruction

Is the partial or complete blockage of the breathing passages to the lungs. Without intervention, will lead to Cardiac/respiratory Arrest

6. Unconscious Unresponsive

Is the Interruption of awareness of oneself and one's surroundings, lack of the ability to notice or respond to stimuli in the environment. Without intervention, may lead to Cardiac/Respiratory Arrest.

7. Limited EMS Resource Deployment

Normal EMS Resource deployment is when twelve (12) ambulances are strategically located in the twelve (12) ambulance stations located throughout the region. When volumes demand increases, resources are deployed and ultimately EMS can move to limited status.

EMS has coded resource status as follows;

Yellow is when EMS Resources (ambulances) are equal to or less than six (6) available ambulances in the region.

Red is when EMS Resources (ambulances) are equal to or less than two (2) available ambulances in the region

Black is when EMS Resources (ambulances) are depleted and zero (0) ambulances are available in the region

Fire Service can be tiered on a Life or Limb initial response (Code 4) when EMS resources are in Red or Black Status only. Fire will not be tiered to long term care residents at any time or due to Code 3 delay in response enacting.

8. When Requested by Paramedics

When an EMS resource is on scene and requires the assistance of the Fire Services for the following, but not limited to;

Lift assistance that overwhelms the resources of the EMS Crew **or**

Extrication for a scene that requires the expertise and resources of the Fire Services **or**

Access and egress to the scene utilizing the staff and resources of the Fire Services **or**

MVC that is not identified upon receipt of response **or**

Hazardous scene

9. Exceptions

Fire Services shall not be Tiered for medical response when the following apply;

- When CACC is made aware the patient is to have a Do Not Resuscitate Validity Form **OR**
- The response is to a Long Term Care facility or Health Care facility where the staff are able to provide the same level of service or higher than as the responding Fire Service. Please refer to Schedule A

NOTE: Schedule A is a list of organizations and location which Fire Services should not be tiered for a Medical Assist. Schedule A is compiled from the Erie St. Clair LHIN. The schedule, although comprehensive, may not be reflective of the entire list of organizations. This list may be amended, expanded or lessened upon review of the status of ESCLHIN data set.

As a basic rule, Fire Services should not be tiered for a Medical Assist to;

- Doctor Offices
- Dentist Offices
- Family Health Teams
- Nurse Practitioner Led Offices
- Hospitals
- Hospice
- Community Health Centres

10. Disclosure

This agreement recognizes that the fire services may not be able to respond when occupied with a fire or for any other reason as determined by the senior on-duty fire officer. Further, Fire Service response is based upon circumstances and resources available at the time of the occurrence. This Medical Tiered Response Agreement will be maintained, reviewed and revised as required by the agencies involved.

Windsor CACC will not be held responsible for any associated financial cost with the application or interpretation of this agreement.

11. Tiered Medical Response Fire Service Grant

As per the Essex County Council Report 2007-R0005-LA-07-18-BB (attached), Fire Service Annual Grant, Essex Windsor EMS will grant the following Fire Services One Thousand dollars (\$1,000) per defibrillator;

- City of Windsor
- Town of Tecumseh
- Town of LaSalle
- Town of Lakeshore
- Town of Amherstburg
- Town of Essex
- Town of Kingsville

The grant funding is intended for the ongoing preventative maintenance programs of each defibrillator, replacement of defibrillators, ongoing supplies and associated training. At the commencement of each calendar year, each Fire service must submit an inventory list of Tiered Response Defibrillator to determine eligibility for the grant funding.

12. Expendable Medical Equipment/Supplies

Essex Windsor EMS will supply expendable medical supplies used by the Fire Service partners at medical response incidents. Such items include;

- Medical oxygen cylinders
- Defibrillator Pads
- Oxygen Masks
- Oropharyngeal airways
- Burn gel dressings
- Suction canisters

Replacement of supplies will be on a one for one basis and must be associated to a medical response. A Windsor CACC Ambulance Run Number must be placed with any orders. In some circumstances Fire Service may replace from the EMS Ambulance, understanding this should not delay transport or reduce stock in the ambulances below Standard.

If expendable supplies are scheduled to expire, EWEMS will exchange such equipment no later than six (6) months prior to the expiry date. Any items expiring within six (6) months or have expired, are the responsibility of the Fire Service to replace.

EWEMS will share vendors' lists and pricing to ensure the Fire Services experience the same pricing template as EWEMS.

13. Defibrillators

It is understood that the Fire Service defibrillators are the property of the individual Fire Services. Replacement or enhancement of defibrillators is also the responsibility of each Fire Service. EWEMS will provide guidance and consultation on the selection of any defibrillators to ensure compatibility and compliance, with both EMS and Public Access Defibrillation (PAD)

EWEMS will ensure Fire Services are aware of any future EWEMS replacement plans or decisions to ensure compatibility and compliance and to ensure any replacement is fiscally responsible to all parties.

14. Defibrillator Preventative Inspection Program (PIP)

EWEMS will coordinate a contract to ensure each Fire Service defibrillator is inspected by the manufacturer biometrics department. Preventative Inspection Program (PIP) reports on each defibrillator listed in the Grant Funding Inventory must be submitted annually to EWEMS for verification of Grant Funding responsibilities.

Ongoing maintenance and damage repair is the responsibility of the Fire Service.

Continuing Quality Assurance (CQI)

1. Training

EWEMS, in collaboration with the Fire Services and local medical direction will review the current International Liaison Committee On Resuscitation (ILCOR) guidelines, the current MOH<C Standards of Practice in Resuscitation, the Ontario Base Hospital Group (OBHG) protocols and the direction of the Provincial Medical Advisory Committee (MAC) to determine the current and future best practice in developing a robust, comprehensive and consistent resuscitation training curriculum to be delivered the respective fire services.

The intent is to deliver comprehensive, seamless and consistent resuscitation to the residents and visitors of Windsor and Essex County.

EWEMS, local medical direction and the fire services agree to train the trainers to allow for the local fire service to schedule, maintain and review the training provided. The medical director has oversight of all training being delivered to the local fire services.

EWEMS and the local fire services agree to utilize and share any resources or equipment to provide the ongoing annual training. Training shall be completed annually and be comprised of:

- CPR
- AED Operation
- Review of current ILCOR and Provincial Protocols
- Review of local Protocols and equipment

Costs associated for all training is the responsibility of the individual Fire Service.

2. Call Response Audit

Upon completion of any Medical Assist Response (MAR), the Fire service shall, as soon as operationally feasible;

- Complete a MAR form and submit to EWEMS
- Download the applicable AED data and send to EWEMS, if available
- If Download is not available, Professional Standards Division will arrange for a defibrillator loaner while the download process is complete.
- Submit a expendable supply replacement form to EWEMS

Upon receipt of the above, EWEMS will, as soon as operationally feasible;

- Review the MAR form and attach to the corresponding eACR
- Review the AED download and attach to the corresponding eACR
- Review the AED download and complete a CPR Process report and submit to the applicable Fire Service
- Review and complete a restocking of the resupply order and notify the applicable Fire Service.

This agreement shall remain in force until any party provides written notification of their intent to change or discontinue the practices herein referenced. This Agreement shall be reviewed by all parties at the request of any participating agency.

Signed on this _____ day of _____ 2018

Chief Essex Windsor EMS
Bruce Krauter

A. DiCarlo, Mayor

P.Parker, Clerk

'Schedule A'

LONG TERM CARE FACILITIES		
Aspen Lake	9855 McHugh Street	Windsor
Banwell Gardens	3000 Banwell Rd	Windsor
Berkshire Care Centre	350 Dougall Ave	Windsor
Brouillette Manor	11900 Brouillette Crt	Windsor
Chateau Park Long Term Care Home	2990 Riverside Dr W	Windsor
Country Village Health Care Centre	440 County Road 8	Woodslee
Extendicare (Canada) Inc. – Tecumseh	2475 St. Alphonse St	Tecumseh
Extendicare (Canada) Inc. – Southwood Lakes	1255 North Talbot Road	Windsor
Heron Terrace Long Term Care Community	11550 McNorton St	Windsor
Huron Lodge Home for Seniors	1881 Cabana Road West	Windsor
Iler Lodge	111 Iler Ave	Essex
Franklin Gardens Long Term Care Home	24 Franklin Road	Leamington
Leamington United Mennonite Home & Apartments	35 Pickwick Drive	Leamington
Regency Park Long Term Care Home	567 Victoria Ave	Windsor
Richmond Terrace	89 Rankin Ave	Amherstburg
Riverside Place	3181 Meadowbrook Lane	Windsor
Royal Oak Long Term Care Centre	1750 Division Road North	Kingsville
Sun Parlor Home for Senior Citizens	175 Talbot Street East	Leamington
The Village at St. Clair	2000 Talbot Road West	Windsor
HOSPICE LOCATIONS		
The Hospice of Windsor and Essex County Inc. - Windsor	6038 Empress St	Windsor
The Hospice of Windsor and Essex County Inc. – Leamington	197 Talbot Street West Suite 701	Leamington
COMMUNITY HEALTH CENTRES		
City Centre Health Centre	1400 Windsor Ave.	Windsor
Diabetes Wellness	2885 Lauzon Parkway, Unit 107	Windsor
Windsor Essex Community Health Centre – Head Office	1361 Ouellette Ave	Windsor
Windsor Essex Community Health Centre - Leamington	33 Princess Street, Suite 450	Leamington
Windsor Essex Community	7621 Tecumseh Road East	Windsor

Health Centre – Pickwick Plaza		
Sandwich Community Health	3320 College Ave	Windsor
Street Health	711 Pelissier Street	Windsor
Teen Health	1361 Ouellette Ave	Windsor
HOSPITALS		
Hotel Dieu Grace Healthcare - Tayfour Campus	1453 Prince Road	Windsor
Leamington District Memorial Hospital	194 Talbot Street West	Leamington
Windsor Regional Hospital – Metropolitan Campus	1995 Lens Ave.	Windsor
Windsor Regional Hospital – Ouellette Campus	1030 Ouellette Ave.	Windsor

Appendix "B"

Number	Date	Call Time	FD arrival	Response Type Description	Location Of EMS at the time of the Call	EMS arrival	FD on scene before EMS arrival
17-470	28/11/2017	11:46:48	11:54:50	Oxygen administered	Howard and North Side Road, Essex	12:00:02	0:05:12
17-461	22/11/2017	23:32:36	23:42:47	Oxygen administered	Road 5W & Arner Twn, Essex	23:49:50	0:07:03
17-460	22/11/2017	20:35:36	20:43:30	Oxygen administered	N Malden Road, south of 11th Conc, Es	20:49:01	0:05:31
17-455	21/11/2017	16:14:38	16:19:04	Accident or illness related - cuts, fractures, person fainte	LaSalle Base	16:33:40	0:14:36
17-448	15/11/2017	22:29:43	22:36:00	Oxygen administered	Harrow Base	22:44:35	0:08:35
17-442	08/11/2017	12:41:29	12:49:49	Oxygen administered	cnty 11 & 12	12:55:15	0:05:26
17-440	06/11/2017	9:35:36	9:41:50	Oxygen administered	CNTY 11 & 18	9:51:29	0:09:39
17-437	03/11/2017	11:10:23	11:18:15	Oxygen administered	Malden And Brush	11:27:57	0:09:42
17-432	27/10/2017	22:51:38	22:59:07	Oxygen administered	Essex Station	23:15:31	0:16:24
17-423	22/10/2017	11:41:36	11:48:57	Oxygen administered	LaSalle Base	12:02:47	0:13:50
17-388	05/10/2017	10:44:09	10:50:50	Oxygen administered	LaSalle Base	10:54:39	0:03:49
17-384	02/10/2017	11:53:15	12:03:04	Vital signs absent, DOA	North side rd and howard	12:06:39	0:03:35
17-382	01/10/2017	19:22:45	19:34:55	Oxygen administered	County rd 8 and Gosfield	19:49:34	0:14:39
17-375	28/09/2017	15:33:20	15:36:08	Oxygen administered	Walker and 3rd Conc	15:50:00	0:13:52
17-366	23/09/2017	19:33:07	19:45:28	Oxygen administered	LaSalle Base	19:51:41	0:06:13
17-364	23/09/2017	16:11:47	16:18:56	Oxygen administered	County rd 11 & 12	16:22:43	0:03:47
17-362	22/09/2017	13:46:44	13:52:26	Oxygen administered	Sprucewood and Matchette	14:04:44	0:12:18
17-359	21/09/2017	13:08:11	13:11:58	Oxygen administered	Walker And county rd 8	13:27:25	0:15:27
17-358	21/09/2017	12:39:50	12:48:30	Oxygen administered	Walker and County rd 8	12:59:47	0:11:17
17-344	15/09/2017	11:35:26	11:45:14	Oxygen administered	LaSalle Base	11:55:07	0:09:53
17-322	28/08/2017	20:21:39	20:27:48	Oxygen administered	Malden and Normandy	20:41:02	0:13:14
17-304	18/08/2017	6:34:28	6:43:30	Medical Aid Not Required on Arrival	Amherstburg Base	6:43:28	0:00:19
17-299	16/08/2017	12:42:28	12:50:06	Defibrillator used	Cabanna And Dominion	13:03:21	0:13:15
17-293	12/08/2017	17:42:32	17:49:06	Seizure	Roseanne and County rd 50	17:58:05	0:08:59
17-284	02/08/2017	1:01:30	1:16:38	Oxygen administered	County rd 11 & 12	1:17:33	0:00:55
17-280	30/07/2017	17:44:57	17:51:32	Accident or illness related - cuts, fractures, person fainte	Kingsville Base	EMS Cancelled	
17-277	29/07/2017	23:41:11	23:41:09	Other Medical/Resuscitator Call	Essex Station	0:03:08	0:21:59
17-263	23/07/2017	2:06:29	2:14:23	Medical/resuscitator call no action required	County rd 11 & 12	2:14:51	0:00:28
17-255	15/07/2017	11:45:22	11:52:47	Asphyxia, Respiratory Condition	LaSalle Base	12:04:17	0:11:30
17-231	28/06/2017	18:19:59	18:24:55	Oxygen administered	LaSalle Base	18:35:03	0:10:08
17-228	26/06/2017	9:24:52	9:28:55	Other Medical/Resuscitator Call	S. Talbot and RD 8	9:46:08	0:17:13
17-217	20/06/2017	10:09:49	10:14:14	Oxygen administered		10:27:00	0:12:46
17-208	14/06/2017	17:00:49	17:09:07	Accident or illness related - cuts, fractures, person fainte	County rd 20 and Roseborough	17:12:34	0:03:27
17-207	14/06/2017	12:30:01	12:38:45	Oxygen administered	Malden and Campbell Sd rd	12:42:30	0:03:45
17-206	13/06/2017	8:55:08	9:04:05	Oxygen administered	Walker and Marsh rd	9:08:10	0:04:05
17-199	09/06/2017	12:04:32	12:12:13	Oxygen administered	Walker and Marsh rd	12:19:53	0:07:40
17-180	26/05/2017	17:49:14	17:56:24	Oxygen administered	Walker and 3rd Conc	18:03:49	0:07:25
17-179	23/05/2017	12:38:30	12:46:46	Oxygen administered	Dougall and E.C	13:03:01	0:16:15
17-178	22/05/2017	0:30:02	0:40:12	Oxygen administered	Harrow Base	0:44:46	0:04:34
17-173	20/05/2017	22:52:48	23:00:07	Medical/resuscitator call no action required	Alma and Conc. 6	23:00:08	0:00:01
17-150	04/05/2017	14:11:05	14:18:28	Oxygen administered	County rd 11 & 12	14:23:52	0:05:24
17-142	28/04/2017	17:31:18	17:40:16	Oxygen administered	Legacy Park & Walker	17:53:57	0:13:41
17-140	27/04/2017	12:33:19	12:40:43	Oxygen administered	Lasalle Base	12:51:41	0:10:58
17-138	25/04/2017	11:17:33	11:24:03	Oxygen administered	County rd 11 & 12	11:28:39	0:04:36
17-130	17/04/2017	18:10:23	18:18:31	Oxygen administered	Amherstburg Base	18:19:45	0:01:14
17-117	10/04/2017	20:16:48	20:22:32	Oxygen administered	Talbot Trail and Cottam side RD.	20:39:56	0:17:24

17-116	10/04/2017	19:05:27	19:12:08 Oxygen administered	County rd 11 & 12	19:15:11	0:03:03
17-110	06/04/2017	17:42:56	17:52:49 Oxygen administered	LaSalle Base	18:00:23	0:07:34
17-101	24/03/2017	14:41:30	14:47:50 Oxygen administered	LaSalle Base	14:58:07	0:10:17
17-096	22/03/2017	9:45:44	9:52:37 Oxygen administered	Coutny rd 18 and Arner	10:11:02	0:18:25
17-093	18/03/2017	6:17:04	6:29:23 Oxygen administered	Laurier and First avenue	6:32:50	0:03:27
17-066	28/02/2017	23:06:08	23:11:04 Oxygen administered		23:17:00	0:05:56
17-064	28/02/2017	11:58:21	12:04:00 Medical Aid Not Required on Arrival	Simcoe and Sandwich	12:17:00	0:13:00
17-063	28/02/2017	11:22:14	11:25:52 Oxygen administered	Malden and Arner	11:43:00	0:17:08
17-059	23/02/2017	20:43:37	20:47:10 Oxygen administered	Laurier and Malden	21:05:00	0:17:50
17-057	23/02/2017	13:18:13	13:23:27 Oxygen administered	E.C row and Howard	13:40:02	0:16:35
17-055	21/02/2017	14:24:08	14:27:08 Oxygen administered	LaSalle Base	14:43:29	0:16:21
17-039	05/02/2017	14:53:38	14:58:54 Oxygen administered	Essex Station	15:11:37	0:12:43
17-038	05/02/2017	14:01:54	14:09:50 Oxygen administered		14:10:38	0:00:48
17-036	02/02/2017	18:52:56	18:57:02 Oxygen administered	Harrow Base	19:09:18	0:12:16
17-035	01/02/2017	23:02:31	23:08:50 Oxygen administered	LaSalle Base	23:20:24	0:11:34
17-033	31/01/2017	6:36:52	6:49:17 Oxygen administered	Harrow Base	6:56:10	0:06:53
17-031	30/01/2017	5:43:24	5:54:40 Oxygen administered	N. Malden and Campbell	6:01:56	0:07:16
17-027	27/01/2017	15:40:20	15:44:34 Medical/resuscitator call no action required	E.C row and Dougall	16:01:50	0:17:16
17-026	27/01/2017	15:09:01	15:14:41 Oxygen administered	North malden and Conc. Rd 13	16:02:02	0:47:21
17-024	24/01/2017	13:12:26	13:27:09 Medical Aid Not Required on Arrival	Talbot and Malden	13:35:02	0:07:53
17-016	17/01/2017	12:15:40	12:21:23 Oxygen administered	Sprucewood and Matchette	12:33:41	0:12:18
17-015	16/01/2017	8:52:52	8:59:23 Oxygen administered	County rd 11 & 12	9:09:27	0:10:04
17-009	10/01/2017	18:03:21	18:08:37 Oxygen administered		18:22:33	0:13:56
17-004	04/01/2017	13:56:34	14:03:13 Other Medical/Resuscitator Call	LaSalle Base	14:16:54	0:13:41
17-003	02/01/2017	22:54:00	23:02:17 Oxygen administered		23:14:47	0:12:30

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2018-26

By-law Authorizing a Medical Teired Response Agreement between Essex-Windsor Emergency Medical Services (EWEMS), the County of Essex and the Town of Amherstburg

WHEREAS under Section 9 of the Municipal Act 2001, S.O., 2001, c. 25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS under Section 8(1) of the Municipal Act 2001, S.O., 2001, c. 25, as amended, shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

AND WHEREAS the Town of Amherstburg deems it expedient to enter into a Medical Teired Response Agreement with Essex-Windsor Emergency Medical Services (EWEMS) and the County of Essex.

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. THAT the Mayor and Clerk be authorized to enter into an Agreement.
2. THAT Schedule A attached hereto, being the Agreement, as to form and content, forms part of this By-law.
3. THAT all actions taken and/or required to be taken by the Mayor and Clerk on behalf of the Town to fulfill the terms of the Agreement, including the execution of all documentation, are hereby authorized.
4. THAT this By-law shall come into force and take effect immediately upon the final passing thereof.

Read a first, second and third time and finally passed this 19th day of March, 2018.

MAYOR – Aldo DiCarlo

CLERK – Paula Parker



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Delegation – Sign Variance Request - Luigi DiPierdomenico, Lumed Management Inc.

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Manager of Licensing and Enforcement dated February 28, 2018 regarding Delegation - Sign Variance Request - Luigi DiPierdomenico, Lumed Management Inc. BE RECEIVED for information.

2. BACKGROUND:

Mr. Luigi DiPierdomenico has requested a variance to the Town’s Sign By-law to erect signs at 433 Sandwich Street South that exceed the allowed number of signs permitted.

The property located at 433 Sandwich Street South is zoned Commercial Highway (CH). In this zone the Sign By-law permits the following signs, subject to further provisions:

“One (1) facia sign or one (1) projecting sign may be erected per place of business and one (1) ground sign or one (1) pylon sign per 25m of lot frontage may be erected in any Commercial Zone.”

On June 12, 2017 Council approved a development of a 6,950 sq ft medical services facility at 433 Sandwich Street South; this lot has 64 metres of frontage with a total area of 1.53 acres. The development will be used for medical services.

3. DISCUSSION:

Administration has reviewed the request for a proposed ground sign at 433 Sandwich Street South. An inventory of the current signage at the property revealed that the signage exceeds what is permitted in the Sign By-law.

The structure on this CH zoned property currently has a total of ten (10) Fascia signs affixed. One (1) Pylon sign is erected in the front yard; in addition there are a total of twelve (12) window signs. The total number of permanent signs or advertising devices is twenty-three (23).

The property currently houses a total of two (2) legal Temporary signs in the form of one (1) Portable and one (1) Developer sign. Section 4.1 allows for a Developer sign to remain without a permit for a period not exceeding eight (8) months unless the CBO or Designate grants an extension.

Section 4.1 (j) permits a sign located in a window (no permit and unlimited) except for signs that cumulatively covers more than 50% of the total window area. Currently this property requires an exemption due to seven (7) window signs that cover more than 50% of the total window area.

As it relates to window signs, Administration has noted a recent trend in using graphic tint on windows that ultimately resolve concerns about property security, energy savings and temperature control, occupant comfort, and privacy, while also offering decorative options to enhance the image throughout a property, essentially another method of advertising. Administration will conduct a review of other municipal regulations of window signs and bring back a report with recommendations to Council.

Currently this property requires exemptions to the Sign By-law based on the number of permanent signs that exist and that are proposed. The following signage is being proposed at 433 Sandwich Street:

- South facing wall (Appendix A & B) – Four fascia signs; one advertising the Health Care Centre, one stating Home Health, one stating Pharmacy, the fourth naming each business that operates from the building.
- West facing wall (Appendix C & D) – Two fascia signs; one advertising the services available, the other will state Amherstburg Health Care Centre and four window signs.
- North facing wall (Appendix E) – Two fascia signs; one stating Pharmacy, the other naming available items and three window sign.
- One pylon sign (Appendix F)

The proposed signs require exemptions from the following sections of the Sign by-law:

4.1 (j) a sign located in a window, except signs of any type or classification that cumulatively covers 50% or less of the total window area.

9.1 One (1) *facia sign* or one (1) *projecting sign* may be erected per place of business and one (1) *ground sign* or one (1) *pylon sign* per 25m of lot frontage may be erected in any *Commercial Zone*.

9.2 (1) *The facia sign shall be attached to, and parallel with, the main wall of the building or marquee provided that the total area of such signs shall not exceed fifty percent (50%) of the available area of said wall or marquee, excluding doors and windows.*

9.2 (2) *No facia sign shall be less than 2.44 metres (8 feet) above average finished grade or less than 4.57 metres (15 feet) above an alley, and shall not extend more than 30.48 cm (12 inches) beyond the face of the building. However, this clearance requirement is not applicable to a facia sign that does not extend more than 7.62 cm (3 inches) beyond the face of the building.*

All approved signs will be documented in the Site plan agreement.

4. **RISK ANALYSIS:**

There is no liability on the Town if the Sign By-law exemptions are granted.

5. **FINANCIAL MATTERS:**

The fee for the sign permit application is \$100 per sign, resulting in \$500 of sign permit fees for the subject application.

6. **CONSULTATIONS:**

The applicant and Action Signs were consulted on this report.

7. **CONCLUSION:**

This report is for information as it relates to the delegation from Mr. Luigi DiPierdomenico.



Nicole Rubli
Manager of Licensing and Enforcement

NR

Report Approval Details

Document Title:	Delegation Sign By-law Variance Request Luigi DiPierdomenico Lumed Management Inc.docx
Attachments:	Signs
Final Approval Date:	Mar 13, 2018

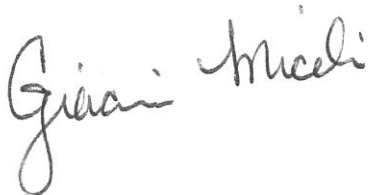
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 6, 2018 - 2:13 PM



Cheryl Horrobin - Mar 6, 2018 - 2:46 PM



John Miceli - Mar 8, 2018 - 12:34 PM



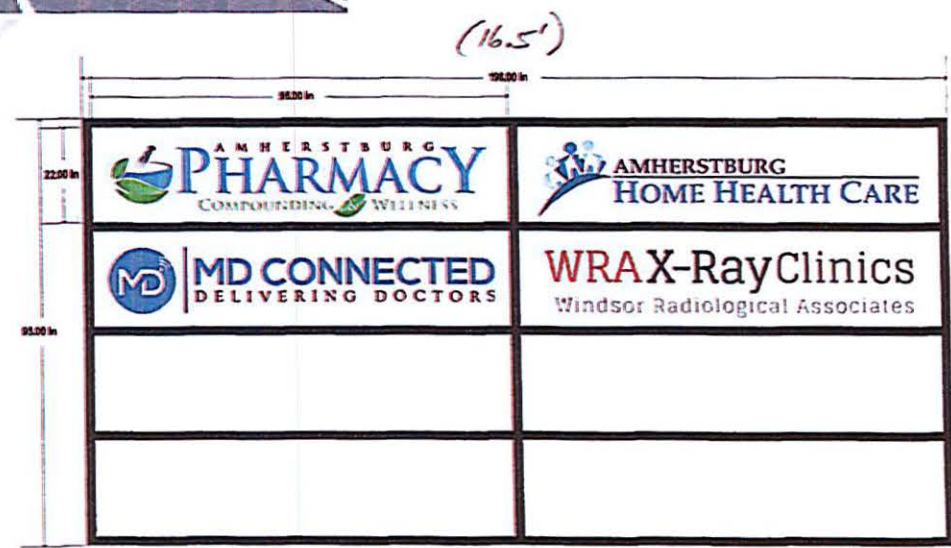
Paula Parker - Mar 13, 2018 - 1:30 PM

APPENDIX A

(4) + (5)



February 22, 2018



Drawn by: Courtney Flynn

Scanned by CamScanner

ACTION SIGNS
By Design Inc.
 4561 Concession 4 S. Amherstburg ON, N9V 2Y8 519-736-1995 www.actionsigns.ca

Contact: Luigi DiPierdomenico
 Company: Amherstburg Health Care Centre

Design Approved By: _____

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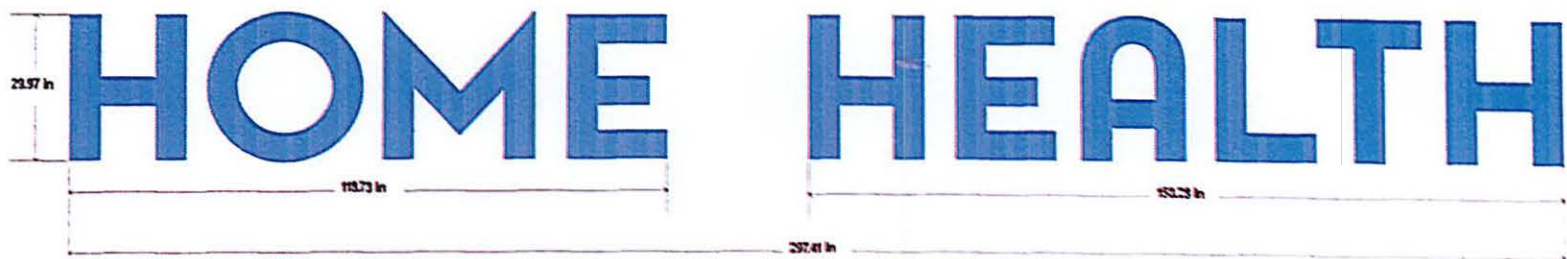
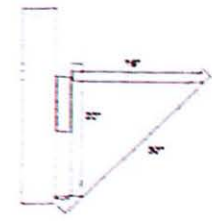


APPENDIX B

3



February 22, 2018



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 **ACTION SIGNS**
By Design Inc.

 **sacface**

4561 Concession 4 S. Amherstburg ON, N3V 2Y8 519-736-1995 www.actionsigns.ca

Contact: Luigi DiPierdomenico
Company: Amherstburg Health Care Centre

Design Approved By

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Drawn by:
Courtney Flynn

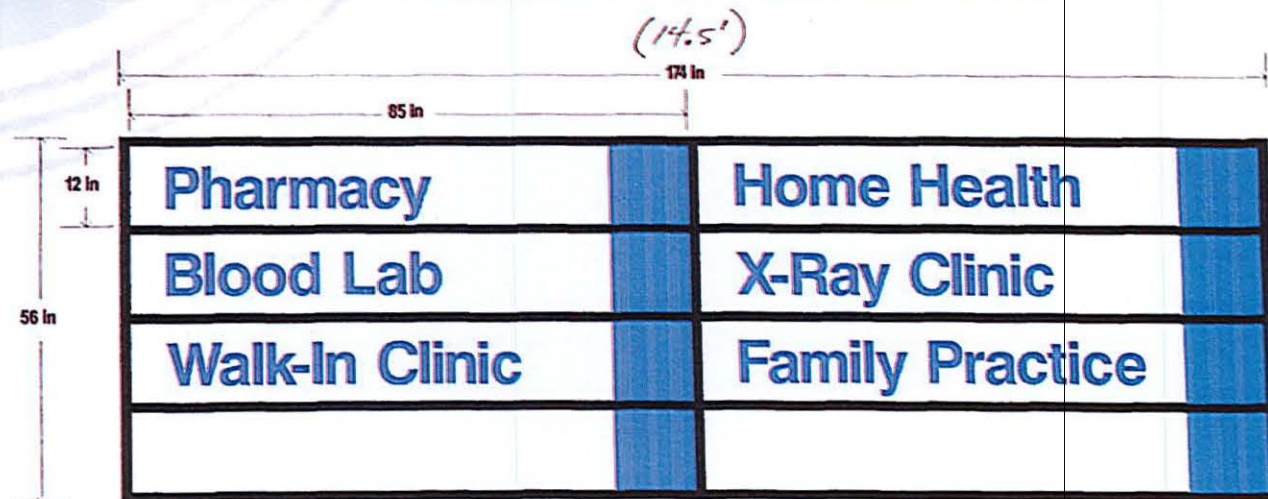


APPENDIX C

(2)



February 22, 2018



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ACTION SIGNS
 & Displays Inc.
 4561 Concession 4 S. Amherstburg ON, N9V 2Y8 519-736-1995 www.actionsigns.ca

sacface

Contact: Luigi DiPierdomenico
 Company: Amherstburg Health Care Centre

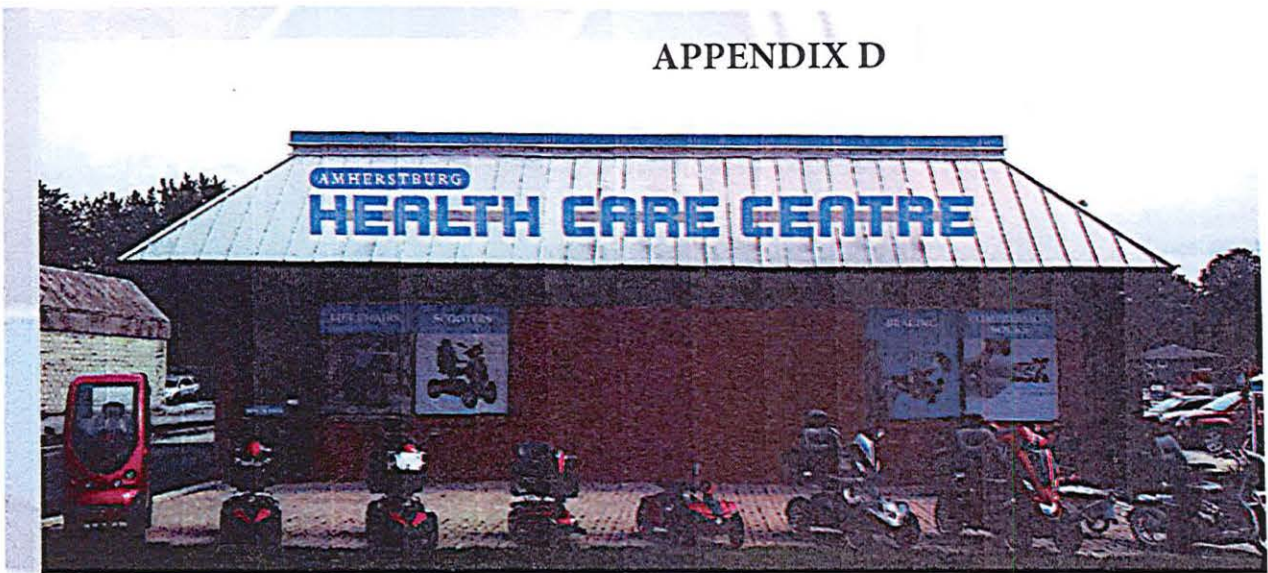
Design Approved By:

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Drawn by:
 Courtney Fynn



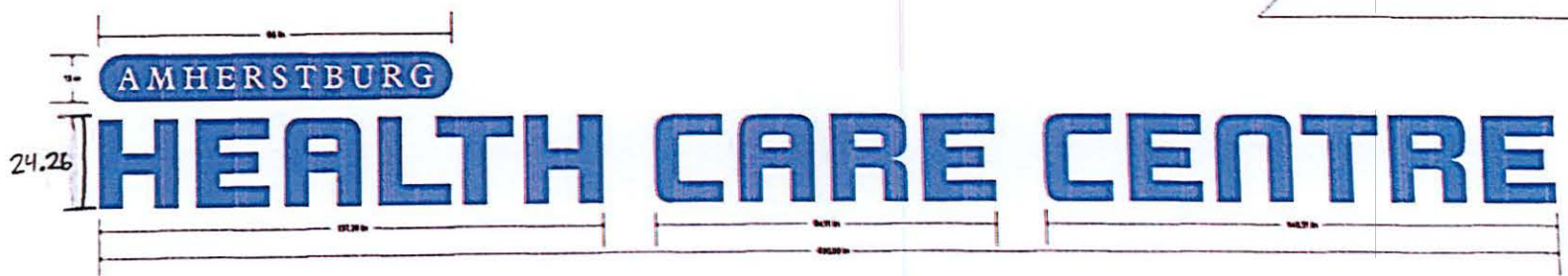
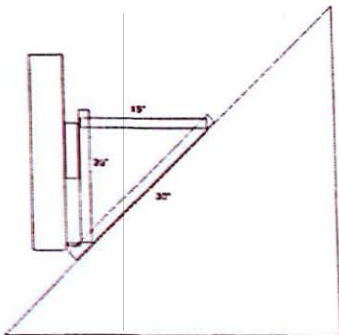
APPENDIX D



(i)



February 22, 2018



Scanned by CamScanner

ACTION SIGNS
& Design Inc.
 4561 Concession 4 S. Amherstburg ON, N9V 2Y8 519-726-1995 www.actionsigns.ca

sac
 ace
 www.sacace.com

Contact: Luigi DiPierdomenico
 Company: Amherstburg Health Care Centre

Design Approved By:

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Drawn by: Courtney Flynn



PHARMACY

Free Blister Packaging
Free Medication Reviews
Compounding
Vitamin & Nutritional
Blends



09.21.2017 10:48



HOME HEALTH

MEDICAL SUPPLIES

Mobility
Custom Bracing
Compression Socks

LIFT CHAIRS

SCOOTERS

BRACING

COMPRESSION SOCKS

PHARMACY

09.21.2017 10:48



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Angelo Avolio	Report Date: March 5, 2018
Author's Phone: 519 736-5408 ext. 2136	Date to Council: March 19, 2018
Author's E-mail: aavolio@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Annual Heritage Committee Report

1. RECOMMENDATION:

It is recommended that:

1. The report from the Chief Building Official dated March 5, 2018 regarding the Annual Heritage Committee Report **BE RECEIVED for information.**

2. BACKGROUND:

The requirements outlined in the Local Boards/Committees-Terms of Reference document were adopted by Council on October 5, 2015. This report describes the accomplishments of the Heritage Committee for 2017.

3. DISCUSSION:

At the February 08, 2018 meeting elections were held at the Libro Centre. Simon Chamley was elected as the Committee Chair and Shirley Curson-Prue was elected as Vice Chair. The existing members of the committee remain the same. The Heritage Committee board members consist of Simon Chamley, Shirley Curson-Prue, Jennie LaJoie, Dante Pagliaroli, Robert Honor, Stephanie Pouget-Papak, Leo Meloche (Council Rep.) and Angelo Avolio is the Staff Liaison.

Listed below are the accomplishments for the Heritage Committee for 2017:

- Reviewed and recommended 2016 Property Tax Heritage Rebate applications for processing
- Plaque presentation at the First Baptist Church

- Plaque presentation of the Kolfage House
- National Trust joint Conference
- Approval of the Navy Yard District Designation

4. **RISK ANALYSIS:**

N/A

5. **FINANCIAL MATTERS:**

All costs related to the Heritage Committee have been funded in the 2017 Heritage Committee budget in the Council and Committees budget centre.

6. **CONSULTATIONS:**

N/A

7. **CONCLUSION:**

The Annual Heritage Committee Report for 2017 is provided for Council information.



Angelo Avolio
Chief Building Official

AA

Report Approval Details

Document Title:	Annual Heritage Committee Report.docx
Attachments:	N/A
Final Approval Date:	Mar 12, 2018

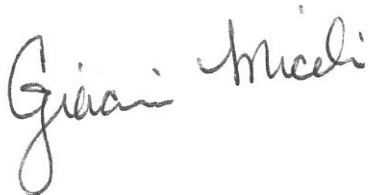
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 5, 2018 - 3:17 PM



Cheryl Horrobin - Mar 6, 2018 - 11:10 AM



John Miceli - Mar 8, 2018 - 11:53 AM



Paula Parker - Mar 12, 2018 - 7:50 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: February 1, 2018
Author's Phone: 519 736-5408 ext. 2124	Date to Council: March 19, 2018
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Annual Committee Report- 2017 Committee of Adjustment

1. RECOMMENDATION:

It is recommended that:

1. The report from the Manager of Planning Services dated February 1, 2018, regarding the Annual Committee Report- 2017 Committee of Adjustment **BE RECEIVED for information.**

2. BACKGROUND:

Pursuant to the requirements outlined in the Local Boards/Committees – Terms of Reference document adopted by Council on October 5, 2015 and the Planning Act, this report describes the accomplishments of the Committee of Adjustment over the course of 2017.

3. DISCUSSION:

The Committee of Adjustment is a statutory, quasi-judicial tribunal appointed by Town Council which is autonomous from Town Administration. The members are appointed by Council from the residents at large. The term of the committee members runs with the term of Council. There is no limit to the number of terms that the members may sit and it is recommended by Administration that there is a benefit in having long-term serving members due to their knowledge and experience.

The Committee of Adjustment derives their jurisdiction from the Planning Act of Ontario. The Committee's mandate is to:

- Consider and make decisions on applications for Minor Variances from the provisions of Zoning By-law 1999-52, as amended;
- Consider and make decisions on applications for Consent to "sever" a property or for any agreement, mortgage or lease that extends for more than 21 years (under Section 53 of the Planning Act);
- Consider and make decisions on applications for Permission, which deal with the enlargement or extension of a building or structure that is legally non-conforming, or a change in a non-conforming use;
- Consider and make decisions on applications for the Validation of Title.

The Committee of Adjustment and its application process are separate and distinct from other municipal development approval processes. One or more of these processes may occur at the same time. The planning applications are processed by Administration according to the Regulations in the Planning Act. It is the Committee's role to review all documentation received keeping in mind the planning principles of each application for approval, and render an independent decision.

A small number of the decisions of the Committee of Adjustment are appealed to the Ontario Municipal Board. During 2017, one pre-hearing was held and one appeal was withdrawn. Based on the upcoming proclamation of the Building Better Communities and Conserving Watersheds Act, 2017 (Bill 139) Local Planning Appeals Tribunals (LPAT) will be replacing the Ontario Municipal Board. The Ministry of Municipal Affairs is anticipating that this proclamation and transition will be completed in spring of 2018.

In 2017 Dave Cozens was the elected Chair and Don Shaw was the elected Vice Chair. The Committee has a total of five members. Over the course of 2017, the Committee of Adjustment met thirteen times, hearing and making decisions on 34 consent (severance) applications, 20 minor variance applications and one certificate of validation. There were a number of applications that were deferred at the applicant's request and heard a second or third time by the Committee.

It is difficult to predict the number of applications that will be brought before the Committee of Adjustment in 2018. However, over the past few years there have consistently been 50-60 applications per year. The number of applications has increased over the past five years due to the strength in the economy and service delivery of the department.

4. RISK ANALYSIS:

N/A

5. FINANCIAL MATTERS:

All costs associated with the 2017 committee member honourariums, application circulations and processing costs and ERCA planning review fees have been funded by consent and minor variance application fees found in the 2017 Planning Division revenue budget lines, within the Planning, Development and Legislative Service budget centre.

The number of applicant driven deferrals has increased over the past five years. In those instances where an applicant requested a deferral either in advance of the meeting or at the meeting, additional expenses were borne by the Town including postage for the re-circulation of the application, administrative time to prepare new notices and reports, and the cost of the honourarium. Administration had recommended a fee to be paid by applicants requesting the deferral to recover the additional expenses of the re-circulation of the applications. As a result, Council approved a new fee for applicant driven deferrals, which was implemented as part of the user fee amendments and estimated revenue from that fee is included in the 2018 budget.

6. CONSULTATIONS:

N/A

7. CONCLUSION:

The Annual Committee Report- 2017 Committee of Adjustment is provided for Council's information.



Rebecca Belanger
Manager of Planning Services

jm

Report Approval Details

Document Title:	Annual Committee Report- 2017 Committee of Adjustment.docx
Attachments:	N/A
Final Approval Date:	Mar 12, 2018

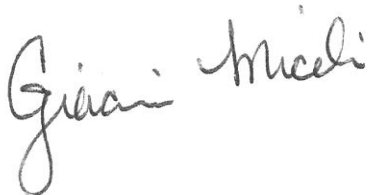
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 7, 2018 - 10:49 AM



Cheryl Horrobin - Mar 7, 2018 - 10:56 AM



John Miceli - Mar 8, 2018 - 9:23 AM



Paula Parker - Mar 12, 2018 - 8:12 AM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: February 26, 2018
Author's Phone: 519 736-0012 ext. 2259	Date to Council: March 19, 2018
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: February 7, 2018 – March 13, 2018 Accounts Payable

1. RECOMMENDATION:

It is recommended that:

1. The report from the Treasurer dated February 26, 2018, regarding February 7, 2018 – March 13, 2018, Accounts Payable **BE RECEIVED for information.**

2. BACKGROUND:

On July 11, 2016, Council adopted the following motion:

“The Treasurer BE AUTHORIZED to release funds for payables as per the Treasurer’s duties, set out in Section 286(1)(c) of the Municipal Act, 2001.”

Based on this motion, the accounts payable list will be presented to Council and the public for information at each meeting to continue with open and transparent government operations.

3. DISCUSSION:

The Accounts Payable list is attached. All cheques have been signed by approved signing authorities as per the Council approved policies.

4. RISK ANALYSIS:

The Town of Amherstburg is a complex entity with many different payment terms and contracts. While the possibility of late payment and interest charges exists, this is mitigated by allowing the Treasurer the ability to rectify the issues as they present themselves.

5. FINANCIAL MATTERS:

The funds in the amount of Appendix A have been paid during the applicable period.

6. CONSULTATIONS:

N/A

7. CONCLUSION:

The following is presented to the Mayor and Council for information.



Justin Rousseau
Treasurer

JR

Report Approval Details

Document Title:	February 7, 2018 – March 13, 2018 Accounts Payable.docx
Attachments:	AP Listing
Final Approval Date:	Mar 12, 2018

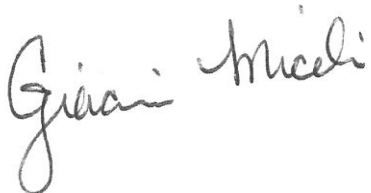
This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin - Mar 6, 2018 - 11:34 AM



Mark Galvin - Mar 6, 2018 - 1:48 PM



John Miceli - Mar 8, 2018 - 11:46 AM



Paula Parker - Mar 12, 2018 - 7:45 PM



Vendor : 001 To ZUL180

Batch : All

Department : All

Cheque Print Date : 07-Feb-2018 To 13-Mar-2018

Bank : 1 To 99

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 0000000				DEPARTMENT EXPENDITURES			
AGO713				AGO INDUSTRIES INC			
776784				WATER DEPT	265 08-Feb-2018	08-Feb-2018	
80-5-0000000-0161				CLOTHING			2,755.58
778074				WATER DEPT	265 20-Feb-2018	20-Feb-2018	
80-5-0000000-0161				CLOTHING			152.78
AMH001				AMHERSTBURG PROFESSIONAL FIREFIGHTERS ASSOC			
FEBRUARY 20	FEBRAURY 2018			MONTHLY DUES	263 28-Feb-2018	28-Feb-2018	
10-2-0000000-1156				A/P - PAYROLL DED. - FIRE			408.80
AMH22				AMHERSTBURG POLICE ASSOCIATION			
DECEMBER 20	MONTHLY POLICE DUES				1551 27-Dec-2017	27-Dec-2017	
10-2-0000000-1146				A/P - PAYROLL DED. - POLI			5,402.28
FEBRUARY 20	FEBRUARY 2018			MONTHLY DUES	263 28-Feb-2018	28-Feb-2018	
10-2-0000000-1146				A/P - PAYROLL DED. - POLI			5,478.40
AND601				ANDY CAP TRUCK STUFF			
126371				ONE OF ITEM # 2 NERF BARS FOR #PW-01 & BOTH OF ITEM # 1 AND ONE OF ITEM 2 FOR #WM-05	183 07-Feb-2018	07-Feb-2018	
80-5-0000000-0402				VEHICLE & EQUIPMENT MTCE.			943.22
CAN380				CANADIAN TIRE STORE #281			
JANUARY 2018	JANUARY 2018			PURCHASES	301 31-Jan-2018	31-Jan-2018	
80-5-0000000-0835				SAMPLE STATION - REPAIRS, UPGRADES ETC.			56.43
80-5-0000000-0420				EQUIPMENT MAINTENANCE			281.22
CJB060				CJ BONDY PLUMBING - ONTARIO LTD. #1015185			
30594				TESTING	298 10-Jan-2018	10-Jan-2018	
80-5-0000000-0815				BACKFLOW - PREVENTION			169.50
30595				TESTING	298 10-Jan-2018	10-Jan-2018	
80-5-0000000-0815				BACKFLOW - PREVENTION			169.50
30596				TESTING	298 10-Jan-2018	10-Jan-2018	
80-5-0000000-0815				BACKFLOW - PREVENTION			169.50
30607				TESTING	298 10-Jan-2018	10-Jan-2018	
80-5-0000000-0815				BACKFLOW - PREVENTION			339.00
ESS273				ESSEX POWERLINES CORPORATION			
JC7230				JANUARY 2018 WATER BILLING	233 31-Jan-2018	31-Jan-2018	
80-5-0000000-0504				COLLECTION EXPENSE			16,272.97
GRE05				GREATER ESSEX COUNTY DISTRICT SCHOOL BOARD			
FEBRUARY 20	FEBRUARY 2018			PUB SCHOOL BOARD DEV CHARGE	194 28-Feb-2018	28-Feb-2018	
10-2-0000000-0112				A/P - PUB SCH BRD. DEV CHARGE			305.00
GRE330				GREAT LAKES SAFETY PRODUCTS			
00302793				FLASHING LIGHTS	177 30-Jan-2018	30-Jan-2018	
80-5-0000000-0420				EQUIPMENT MAINTENANCE			398.47
00303347				SAFETY GLASSES	265 14-Feb-2018	14-Feb-2018	
80-5-0000000-0420				EQUIPMENT MAINTENANCE			24.26
GRO04				GRONDIN DWAYNE			
1319321				REIMBURSEMENT MEMBERSHIP RENEWAL	1583 01-Nov-2017	01-Nov-2017	
80-5-0000000-0350				MEMBERSHIPS			244.24
IBEW01				IBEW - LOCAL 636			
FEBRUARY 20	FEBRUARY 2018			MONTHLY DUES	263 28-Feb-2018	28-Feb-2018	
10-2-0000000-1145				A/P - PAYROLL DED. - UNIO			3,468.88
KEL117				KELCOM TELEMESSAGING			
W78745-0218				ANSWERING SERVICES	228 01-Feb-2018	01-Feb-2018	
80-5-0000000-0316				UTILITIES			30.46
KEL198				KELCOM RADIO DIVISION			
800008694				RADIO AIR TIME	272 15-Feb-2018	15-Feb-2018	



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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 0000000				DEPARTMENT EXPENDITURES			
80-5-0000000-0404				VEHICLE & RADIO LICENCES			1,700.08
KTI033 KTI LIMITED							
107220				WATER METERS	177 23-Jan-2018	23-Jan-2018	
80-5-0000000-0833				WATER METER REPAIRS & MTNCE			3,844.26
107221				MXU'S	177 23-Jan-2018	23-Jan-2018	
80-5-0000000-0833				WATER METER REPAIRS & MTNCE			4,058.51
107222				MXU'S	177 23-Jan-2018	23-Jan-2018	
80-5-0000000-0833				WATER METER REPAIRS & MTNCE			4,058.51
107223				MXU'S	177 23-Jan-2018	23-Jan-2018	
80-5-0000000-0833				WATER METER REPAIRS & MTNCE			2,435.10
KUC134 KUCERA CONSTRUCTION EQUIPMENT							
CW19807				HYDRAULIC BRACKETS FOR # WM-09	177 30-Jan-2018	30-Jan-2018	
80-5-0000000-0402				VEHICLE & EQUIPMENT MTCE.			100.30
LAS255 2007 LASALLE STOMPERS							
FEBRUARY 28				REFUND FOR CANCELLATION OF INDOOR TURF SOCCER RENTAL (MARCH 6 & MARCH 20, 2017)	272 28-Feb-2018	28-Feb-2018	
10-2-0000000-2109				ARENA REFUND CLEARING			391.22
MAL256 MALDEN AUTOMOTIVE							
5294-163829				REPLACED ONE DEFECTIVE BATTERY ON SW-01	235 15-Feb-2018	15-Feb-2018	
80-5-0000000-0402				VEHICLE & EQUIPMENT MTCE.			161.32
5294-163836				WARRANTY C CREDIT FOR BATTERY # SW-01	263 15-Feb-2018	15-Feb-2018	
80-5-0000000-0402				VEHICLE & EQUIPMENT MTCE.			-140.62
MCCL366 MCLEAN JODI							
95				REMOVE METER PIT (NOVEMBER 2016)	1583 31-Dec-2017	31-Dec-2017	
80-5-0000000-0755				WATER SERVICE MAINTENANCE			791.00
MEA01 THE MEARIE GROUP							
28049				FEBRUARY 2018 BENEFITS	194 26-Feb-2018	26-Feb-2018	
80-5-0000000-0211				BENEFITS - ESSEX POWER - WATER DEPARTMEN			1,108.33
MOR26 MORNEAU SHEPELL LTD.							
FEBRUARY 20				717490, 717491, 717492, 717493, FEBURARY 2018	158 01-Feb-2018	01-Feb-2018	
80-5-0000000-0207				BENEFITS - LIFE & DISABILITY			73.79
MARCH 2018				735925, 735933, 735936, 735937	300 07-Mar-2018	07-Mar-2018	
80-5-0000000-0207				BENEFITS - LIFE & DISABILITY			73.79
ONT001 ONTARIO CLEAN WATER AGENCY							
INV000101184				BILLING FOR FEBRUARY 2018	228 01-Feb-2018	01-Feb-2018	
80-5-0000000-0604				CONTRACT COSTS - AWWTP			909.70
80-5-0000000-0604				CONTRACT COSTS - AWWTP			47,301.19
PRE148 PREVIEW INSPECTIONS AND CONSULTING							
0118				JANUARY 2018 BILLING	176 01-Feb-2018	01-Feb-2018	
80-5-0000000-0815				BACKFLOW - PREVENTION			2,147.00
B118				ADD TESTING	299 22-Feb-2018	22-Feb-2018	
80-5-0000000-0815				BACKFLOW - PREVENTION			226.00
RTT067 RIVER TOWN TIMES							
00094772				BELLEVUE BILLS TO BE REIMBURSED CHQ # 7	264 08-Mar-2018	08-Mar-2018	
10-2-0000000-0520				A/P - CLEARING			158.20
TRA689 TRACTION WINDSOR							
396278626				HYDRAULIC FITTINGS FOR #WM-09	235 15-Feb-2018	15-Feb-2018	
80-5-0000000-0402				VEHICLE & EQUIPMENT MTCE.			21.63
396278944				HYDRAULIC COUPLER FOR # WM-09	265 21-Feb-2018	21-Feb-2018	
80-5-0000000-0402				VEHICLE & EQUIPMENT MTCE.			75.89
396279402				DUST CAPS FOR # WM-09	299 28-Feb-2018	28-Feb-2018	
80-5-0000000-0402				VEHICLE & EQUIPMENT MTCE.			29.11



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000 DEPARTMENT EXPENDITURES					
TRI132 TRICKEY ET AL TAX TEAM INC.					
11232	REGISTER TAX ARREARS CERTIFICATE	158	07-Feb-2018	07-Feb-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				621.50
11233	REGISTER TAX ARREARS CERTIFICATE	158	07-Feb-2018	07-Feb-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				593.25
11234	REGISTER TAX ARREARS CERTIFICATE	158	07-Feb-2018	07-Feb-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				593.25
11235	REGISTER TAX ARREARS CERTIFICATE	158	07-Feb-2018	07-Feb-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				621.50
11334	TAX SALE	300	06-Mar-2018	06-Mar-2018	
10-1-0000000-1503	TAX REG. - REGISTRATION C				678.00
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
115817	WINDOW CLEANER	265	14-Feb-2018	14-Feb-2018	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				29.36
WIN270 WINDSOR DISPOSAL SERVICES LTD					
00000882520	GARBAGE COLLECTION	264	01-Feb-2018	01-Feb-2018	
10-1-0000000-2066	A/R - CLEARING				378.02
WOL533 WOLSELEY CANADA INC					
6353949	BAR LOCATORS	177	18-Jan-2018	18-Jan-2018	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				1,557.14
6368846	PTT PARTS	233	18-Jan-2018	18-Jan-2018	
80-5-0000000-0850	HYDRANT MAINTENANCE				2,928.53
6393350	TRAFFIC CONES	265	18-Feb-2018	18-Feb-2018	
80-5-0000000-0420	EQUIPMENT MAINTENANCE				2,203.50
WOR415 WORK AUTHORITY					
436314	BOOTS FOR WATER & ROADS DEPARTMENT	228	04-Feb-2018	04-Feb-2018	
80-5-0000000-0161	CLOTHING				949.16
437732	WORK BOOTS AND PANTS FOR VARIOUS DEPARTMENTS	263	11-Feb-2018	11-Feb-2018	
80-5-0000000-0161	CLOTHING				805.25
439047	BOOTS	265	18-Feb-2018	18-Feb-2018	
80-5-0000000-0161	CLOTHING				244.07
Department Totals :					118,797.33

DEPARTMENT 1001010 COUNCIL					
BMO243 BMO INVESTMENTS INC.					
RRRSP 0026812	RRSP 00268126902 ACCT CONTRIBUTION BALANCE DUE JUNE 2017 TO JAN 2018	157	11-Jan-2018	11-Jan-2018	
10-5-1001010-0214	BENEFITS - RRSP CONTRIBUTION COUNCIL				222.47
CUS128 CUSTOM CREATIONS					
444938	COUNCIL OFFICE SUPPLIES	228	15-Feb-2018	15-Feb-2018	
10-5-1001010-0301	OFFICE SUPPLIES - COUNCIL				76.73
MCG956 MCGREGOR COLUMBIAN CLUB					
305093	PUBLIC RECEPTIONS	184	18-Jan-2018	18-Jan-2018	
10-5-1001010-0340	PUBLIC RECEPTIONS, ETC... - COUNCIL				102.27
OMF133 OMFPOA MAGAZINE					
8174	COUNCIL PUBLIC RECEPTIONS	157	23-Jan-2018	23-Jan-2018	
10-5-1001010-0340	PUBLIC RECEPTIONS, ETC... - COUNCIL				819.25
TRI249 TRI GRAPHICS					
5199	BUSINESS CARDS, CALENDER CARDS	228	20-Feb-2018	20-Feb-2018	
10-5-1001010-0301	OFFICE SUPPLIES - COUNCIL				194.36
Department Totals :					1,415.08

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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 1001011 COUNCIL - MAYOR							
AMH20 AMHERSTBURG TREASURY PETTY CASH							
FEBRUARY 20	FEBRUARY 2018	PETTY CASH			194	28-Feb-2018	28-Feb-2018
10-5-1001011-0340				MAYOR - PUBLIC RECEPTIONS, ETC.			40.00
Department Totals :							40.00

DEPARTMENT 1001020 ADMINISTRATION							
ADV329 ADVANCE BUSINESS SYSTEMS							
623705		POSTAGE BASE RATE (ANNUAL)			273	05-Feb-2018	05-Feb-2018
10-5-1001020-0304				POSTAGE & COURIER			678.00
624441		POSTAGE MACHINE INK CARTRIDGE			273	07-Feb-2018	07-Feb-2018
10-5-1001020-0304				POSTAGE & COURIER			206.79
AMC610 AMCTO							
12901		JOB AD			300	02-Mar-2018	02-Mar-2018
10-5-1001020-0307				ADVERTISING			576.30
CAN380 CANADIAN TIRE STORE #281							
JANUARY 2018	JANUARY 2018	PURCHASES			301	31-Jan-2018	31-Jan-2018
10-5-1001020-0317				BUILDING MAINT. - TOWN HALL P&F DEPT			8.44
CAN558 CANADA MUNICIPAL JOBS INC.							
3800		JOB AD			157	29-Jan-2018	29-Jan-2018
10-5-1001020-0307				ADVERTISING			158.20
CLA508 CLAIMSPRO INC.							
33620-612842		FINAL ACCT FEE			228	09-Feb-2018	09-Feb-2018
10-5-1001020-0506				INSURANCE DEDUCTIBLE - ADMINISTRATION			447.50
DIR572 DIRECTDIAL.COM							
IN606305		99 THOMAS ROAD			262	30-Jan-2018	30-Jan-2018
40-7-1001020-0007				RECORDS RETENTION			610.20
IN608201		99 THOMAS ROAD			263	09-Feb-2018	09-Feb-2018
40-7-1001020-0007				RECORDS RETENTION			856.54
MAT010 MATTHEW R. TODD PROFESSIONAL CORPORATION							
1657		LEGAL PROPERTY ACQUISITION			262	31-Jan-2018	31-Jan-2018
40-7-1001020-0003				CAPITAL - ADMINISTRATION			2,919.07
MCT455 MCTAGUE LAW FIRM							
143513 A		LATE FEE CHARGED FOR A PAYMENT ON INVOICE 14513			228	22-Jan-2018	22-Jan-2018
10-5-1001020-0502				INTEREST EXPENSE			0.32
MET052 METRO KING PEST CONTROL INC.							
2132		MONTHLY SERVICE AT VARIOUS LOCATIONS (OCTOBER 31, 2018)			153	02-Jan-2018	02-Jan-2018
10-5-1001020-0317				BUILDING MAINT. - TOWN HALL P&F DEPT			28.25
10-5-1001020-0317				BUILDING MAINT. - TOWN HALL P&F DEPT			28.25
10-5-1001020-0317				BUILDING MAINT. - TOWN HALL P&F DEPT			39.55
2133		MONTHLY SEVICES AT VARIOUS LOCATIONS (NOVEMBER 11, 2017)			153	02-Jan-2018	02-Jan-2018
10-5-1001020-0317				BUILDING MAINT. - TOWN HALL P&F DEPT			39.55
10-5-1001020-0317				BUILDING MAINT. - TOWN HALL P&F DEPT			28.25
10-5-1001020-0317				BUILDING MAINT. - TOWN HALL P&F DEPT			28.25
2134		MONTHLY SERVICES AT VARIOUS LOCATIONS (DECEMBER 31, 2017)			153	02-Jan-2017	02-Jan-2017
10-5-1001020-0317				BUILDING MAINT. - TOWN HALL P&F DEPT			39.55
10-5-1001020-0317				BUILDING MAINT. - TOWN HALL P&F DEPT			28.25
10-5-1001020-0317				BUILDING MAINT. - TOWN HALL P&F DEPT			28.25
MGS306 M.G.S. REAL ESTATE CONSULTING INC							
JANUARY 2018		PROPERTY DISPOSITION			262	31-Jan-2018	31-Jan-2018
40-7-1001020-0003				CAPITAL - ADMINISTRATION			1,345.00
JANUARY 2018		PROPERTY MATTERS			262	31-Jan-2018	31-Jan-2018
40-7-1001020-0003				CAPITAL - ADMINISTRATION			605.00



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 ADMINISTRATION					
NEO150 NEOPOST LEASING SERVICES CANADA LTD					
2368397	POSTAGE	273	22-Feb-2018	22-Feb-2018	
10-5-1001020-0304	POSTAGE & COURIER				1,118.02
6182612	POSTAGE METER - LEASE - PUBLIC WORKS	273	01-Feb-2018	01-Feb-2018	
10-5-1001020-0304	POSTAGE & COURIER				700.72
6183791	POSTAGE MACHINE LEASE PAYMENT - LIBRO	273	15-Feb-2018	15-Feb-2018	
10-5-1001020-0304	POSTAGE & COURIER				503.58
FEBRUARY 1, POSTAGE REFILL FOR THE LIBRO STAMP MACHINE A/C# 2565538					
10-5-1001020-0304	POSTAGE & COURIER	158	01-Feb-2018	01-Feb-2018	500.00
PUR700 PUROLATOR INC.					
437168616	COURIER	194	09-Feb-2018	09-Feb-2018	
10-5-1001020-0304	POSTAGE & COURIER				9.71
437230530	COURIER	228	16-Feb-2018	16-Feb-2018	
10-5-1001020-0304	POSTAGE & COURIER				9.70
RAY273 RAY BOWER APPRAISAL SERVICES INC.					
18021003	PROPERTY SALES COSTS	300	05-Mar-2018	05-Mar-2018	
40-7-1001020-0003	CAPITAL - ADMINISTRATION				939.85
RTT067 RIVER TOWN TIMES					
00094898	ADVERTISING	179	31-Jan-2018	31-Jan-2018	
10-5-1001020-0307	ADVERTISING				167.81
10-5-1001020-0307	ADVERTISING				83.91
10-5-1001020-0307	ADVERTISING				83.90
10-5-1001020-0307	ADVERTISING				135.60
10-5-1001020-0307	ADVERTISING				200.57
10-5-1001020-0307	ADVERTISING				135.60
10-5-1001020-0307	ADVERTISING				135.60
00094961	ADVERTISING	183	07-Feb-2018	07-Feb-2018	
10-5-1001020-0307	ADVERTISING				167.81
10-5-1001020-0307	ADVERTISING				83.91
10-5-1001020-0307	ADVERTISING				83.90
00095028	ADVERTISING	183	14-Feb-2018	14-Feb-2018	
10-5-1001020-0307	ADVERTISING				167.81
10-5-1001020-0307	ADVERTISING				83.90
00095076	ADVERTISING	228	21-Feb-2018	21-Feb-2018	
10-5-1001020-0307	ADVERTISING				167.81
10-5-1001020-0307	ADVERTISING				83.90
10-5-1001020-0307	ADVERTISING				83.90
10-5-1001020-0307	ADVERTISING				135.60
00095163	ADVERTISING	194	28-Feb-2018	28-Feb-2018	
10-5-1001020-0307	ADVERTISING				167.81
10-5-1001020-0307	ADVERTISING				83.90
10-5-1001020-0307	ADVERTISING				83.90
VER140 VERSABANK					
418545014-83C	MALDEN SEWER PROJECT - DEBENTURE FINANCING ANNUAL PAYMENT	184	21-Jan-2018	21-Jan-2018	
10-5-1001020-0502	INTEREST EXPENSE				25.00
VER944 VERHAEGEN STUBBERFIELD HARTLEY					
00000063	PROPERTY SALE COSTS	194	27-Feb-2018	27-Feb-2018	
40-7-1001020-0003	CAPITAL - ADMINISTRATION				1,817.57
WIN365 WINDSOR STAR					
4016337WIN	JOB ADS	157	31-Jan-2018	31-Jan-2018	
10-5-1001020-0307	ADVERTISING				2,103.73
4017072WIN	JOB AD	194	28-Feb-2018	28-Feb-2018	
10-5-1001020-0307	ADVERTISING				605.92
WOL072 WOLF HOOKER PROFESSIONAL CORPORATION					



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001020 ADMINISTRATION					
29762	LEGAL PROPERTY ACQUISITION	262	31-Jan-2018	31-Jan-2018	
40-7-1001020-0003	CAPITAL - ADMINISTRATION				1,855.52
30007	ACQUISITION	262	31-Jan-2018	31-Jan-2018	
40-7-1001020-0003	CAPITAL - ADMINISTRATION				2,298.36
Department Totals :					23,524.33

DEPARTMENT 1001021 TREASURY					
AMH20 AMHERSTBURG TREASURY PETTY CASH					
FEBRUARY 20	FEBRUARY 2018 PETTY CASH	194	28-Feb-2018	28-Feb-2018	
10-5-1001021-0351	TRAINING & CONFERENCES				50.00
10-5-1001021-0301	OFFICE SUPPLIES				52.45
ASS148 OMTRA ONTARIO MUNICIPAL TAX AND REVENUE					
2018-M0199	ANNUAL MEMEBERSHIP FEE	183	08-Feb-2018	08-Feb-2018	
10-5-1001021-0351	TRAINING & CONFERENCES				242.95
CAN250 CANADIAN PAYROLL ASSOCIATION					
168243	CPA PROFESSIONAL MEMBERSHIP RENEWAL FOR 4/1/2018 - 3/31/2019	157	31-Jan-2018	31-Jan-2018	
10-5-1001021-0350	MEMBERSHIPS				265.55
FIR350 FIRST STOP SERVICES					
3055	SHREDDING SERVICES	157	31-Jan-2018	31-Jan-2018	
10-5-1001021-0301	OFFICE SUPPLIES				28.25
3093	SHREDDING SERVICES	194	28-Feb-2018	28-Feb-2018	
10-5-1001021-0301	OFFICE SUPPLIES				28.25
MON183 MONARCH OFFICE SUPPLY LTD					
069452	JANUARY 2018 PURCHASES	262	26-Jan-2018	26-Jan-2018	
10-5-1001021-0301	OFFICE SUPPLIES				95.54
10-5-1001021-0301	OFFICE SUPPLIES				579.41
10-5-1001021-0301	OFFICE SUPPLIES				46.52
MOR26 MORNEAU SHEPELL LTD.					
FEBRUARY 20	717490, 717491, 717492, 717493, FEBURARY 2018	158	01-Feb-2018	01-Feb-2018	
10-5-1001021-0207	BENEFITS - LIFE & DISABILITY				73.79
MARCH 2018	735925, 735933, 735936, 735937	300	07-Mar-2018	07-Mar-2018	
10-5-1001021-0207	BENEFITS - LIFE & DISABILITY				73.79
PUR663 PURE WATER BRAND					
JANUARY 2018	INVOICE 000258670, 000260191, 000261050	157	31-Jan-2018	31-Jan-2018	
10-5-1001021-0301	OFFICE SUPPLIES				36.03
TRI249 TRI GRAPHICS					
5199	BUSINESS CARDS, CALENDER CARDS	228	20-Feb-2018	20-Feb-2018	
10-5-1001021-0301	OFFICE SUPPLIES				109.61
Department Totals :					1,682.14

DEPARTMENT 1001022 CLERKS					
EXP407 407 EXPRESS TOLL ROUTE					
FEBRUARY 21	RENTAL FOR THE TRANSPONDER	263	21-Feb-2018	21-Feb-2018	
10-5-1001022-0402	VEHICLE & EQUIP MAINTENANCE				4.46
JANUARY 21,	RENTAL FOR TRANSPONDER	157	21-Jan-2018	21-Jan-2018	
10-5-1001022-0402	VEHICLE & EQUIP MAINTENANCE				4.41
FIR350 FIRST STOP SERVICES					
3093	SHREDDING SERVICES	194	28-Feb-2018	28-Feb-2018	
10-5-1001022-0301	OFFICE SUPPLIES				28.26
MON183 MONARCH OFFICE SUPPLY LTD					
069452	JANUARY 2018 PURCHASES	262	26-Jan-2018	26-Jan-2018	
10-5-1001022-0301	OFFICE SUPPLIES				37.96

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001022	CLERKS				
10-5-1001022-0301	OFFICE SUPPLIES				117.12
MOR26 MORNEAU SHEPELL LTD.					
FEBRUARY 20 717490, 717491, 717492, 717492, 717493, FEBURARY 2018		158	01-Feb-2018	01-Feb-2018	
10-5-1001022-0207	BENEFITS - LIFE & DISABIL - CLERKS				16.40
MARCH 2018 735925, 735933, 735936, 735937		300	07-Mar-2018	07-Mar-2018	
10-5-1001022-0207	BENEFITS - LIFE & DISABIL - CLERKS				16.40
STE150 STERLING MARKING PRODUCTS					
6935530 OFFICE SUPPLIES		184	30-Jan-2018	30-Jan-2018	
10-5-1001022-0301	OFFICE SUPPLIES				105.33
TOT060 TOTALLYONE CORPORATE OFFICE					
8977 PHONE REPLACEMENT		273	16-Feb-2018	16-Feb-2018	
10-5-1001022-0345	CELL PHONE EXPENSE - CLERKS				619.81
	Department Totals :				950.15
DEPARTMENT 1001023	C.A.O.				
FIR350 FIRST STOP SERVICES					
3055 SHREDDING SERVICES		157	31-Jan-2018	31-Jan-2018	
10-5-1001023-0301	OFFICE SUPPLIES				28.26
MOR26 MORNEAU SHEPELL LTD.					
FEBRUARY 20 717490, 717491, 717492, 717492, 717493, FEBURARY 2018		158	01-Feb-2018	01-Feb-2018	
10-5-1001023-0207	BENEFITS - LIFE & DISABIL - C.A.O.				24.59
MARCH 2018 735925, 735933, 735936, 735937		300	07-Mar-2018	07-Mar-2018	
10-5-1001023-0207	BENEFITS - LIFE & DISABIL - C.A.O.				24.59
PUR663 PURE WATER BRAND					
JANUARY 2018 INVOICE 000258670, 000260191, 000261050		157	31-Jan-2018	31-Jan-2018	
10-5-1001023-0301	OFFICE SUPPLIES				36.03
	Department Totals :				113.47
DEPARTMENT 1001024	HUMAN RESOURCES				
ERG938 ERGONOW INCORPORATED					
2864 ERGONOMIC CHAIR		301	31-Jan-2018	31-Jan-2018	
10-5-1001024-0250	HEALTH AND SAFETY - HUMAN RESOURCES				836.19
2960 HEALTH AND SAFETY EQUIPMENT		301	31-Jan-2018	31-Jan-2018	
10-5-1001024-0250	HEALTH AND SAFETY - HUMAN RESOURCES				1,821.55
MAR006 MARIANNE LOVE CONSULTING INC.					
9.18 PROFESSIONAL FEES		158	06-Feb-2018	06-Feb-2018	
10-5-1001024-0327	PROFESSIONAL FEES				1,087.63
MED200 MEDIATION SERVICES C/O MRS. P.A. PATTERSON					
FEBRUARY 6, MEDIATION SERVICES		228	09-Feb-2018	09-Feb-2018	
10-5-1001024-0327	PROFESSIONAL FEES				621.50
JANUARY 29, MEDIATION PROFESSIONAL FEES		157	29-Jan-2018	29-Jan-2018	
10-5-1001024-0327	PROFESSIONAL FEES				837.00
MON183 MONARCH OFFICE SUPPLY LTD					
069452 JANUARY 2018 PURCHASES		262	26-Jan-2018	26-Jan-2018	
10-5-1001024-0301	OFFICE SUPPLIES				5.07
10-5-1001024-0301	OFFICE SUPPLIES				7.97
MOR26 MORNEAU SHEPELL LTD.					
FEBRUARY 20 717490, 717491, 717492, 717492, 717493, FEBURARY 2018		158	01-Feb-2018	01-Feb-2018	
10-5-1001024-0207	BENEFITS - LIFE & DISABIL - HUMAN RESOUR				16.39
MARCH 2018 735925, 735933, 735936, 735937		300	07-Mar-2018	07-Mar-2018	
10-5-1001024-0207	BENEFITS - LIFE & DISABIL - HUMAN RESOUR				16.39
SAA222 SAAD DR. GENEVIEVE					

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001024 HUMAN RESOURCES					
47325	REQUESTED MEDICAL NOTE	232	23-Jan-2018	23-Jan-2018	
10-5-1001024-0250	HEALTH AND SAFETY - HUMAN RESOURCES				60.00
Department Totals :					5,309.69
<hr/>					
DEPARTMENT 1001025 INFORMATION TECHNOLOGY					
APP302 APPLIED COMPUTER SOLUTIONS INC					
40238	COMPUTER CONSULTING - WORK	157	31-Jan-2018	31-Jan-2018	
10-5-1001025-0310	COMPUTER MAINTENANCE				282.50
CIT913 CITYVIEW A DIVISION OF N HARRIS					
CT036679	MILESTONE REMOTE INFRASTRUCTURE REVIEW, PROJECT KICK-OFF, WORKBOO SESSIONS, DATA COLLECTION	179	09-Jan-2018	09-Jan-2018	
40-7-1001025-0008	FINANCIAL SYSTEMS				18,919.04
COG005 COGECO CONNEXION INC					
8061011	INTERNET AND IPVPN SITE TO SITE ACCESS	263	06-Feb-2018	06-Feb-2018	
10-5-1001025-0332	INTERNET ACCESS				3,167.39
COU360 COUNTY OF ESSEX					
IN000013379	COST CENTRE SOFTWARE LICENSING BURNSIDE MOBILE SOFTWARE LICENSING	262	11-Jan-2018	11-Jan-2018	
10-5-1001025-0310	COMPUTER MAINTENANCE				4,983.19
INV000013271	ARIEL PHOTOS (DECEMBER 13, 2017)	262	02-Jan-2018	02-Jan-2018	
10-5-1001025-0310	COMPUTER MAINTENANCE				40.70
DIR572 DIRECTDIAL.COM					
IN607086	HARD DRIVE REPLACEMENT	263	02-Feb-2018	02-Feb-2018	
10-5-1001025-0310	COMPUTER MAINTENANCE				188.43
IN607128	SPEAKER BAR	263	02-Feb-2018	02-Feb-2018	
10-5-1001025-0310	COMPUTER MAINTENANCE				50.29
KEL117 KELCOM TELEMESSAGING					
W78745-0218	ANSWERING SERVICES	228	01-Feb-2018	01-Feb-2018	
10-5-1001025-0315	TELEPHONE				50.76
MIK315 MIKE'S COMPUTER SHOP					
WIN-172738	HARD DRIVE ADAPTORS	262	24-Jan-2018	24-Jan-2018	
10-5-1001025-0310	COMPUTER MAINTENANCE				98.62
MOR26 MORNEAU SHEPELL LTD.					
FEBRUARY 20	717490, 717491, 717492, 717492, 717493, FEBURARY 2018	158	01-Feb-2018	01-Feb-2018	
10-5-1001025-0207	BENEFITS - LIFE & DISABILITY				32.79
MARCH 2018	735925, 735933, 735936, 735937	300	07-Mar-2018	07-Mar-2018	
10-5-1001025-0207	BENEFITS - LIFE & DISABILITY				32.79
STA444 STAPLES ADVANTAGE (MIS C/O T04446C)					
46703391	USB DRIVES	263	14-Feb-2018	14-Feb-2018	
10-5-1001025-0310	COMPUTER MAINTENANCE				249.32
46750769	BATTERIES	263	20-Feb-2018	20-Feb-2018	
10-5-1001025-0310	COMPUTER MAINTENANCE				118.68
46782938	TONER REPLACEMENTS	263	22-Feb-2018	22-Feb-2018	
10-5-1001025-0308	PHOTOCOPIES				830.65
TEX600 TEXTHELP INC.					
DH-01-01-18-TI	TEXT TO SPEECH FOR WEBSITE	158	08-Feb-2018	08-Feb-2018	
10-5-1001025-0311	WEBSITE DEVELOPMENT & SOFTWARE				2,595.00
THI235 THINK! WIRELESS SOLUTIONS INC.					
0000010232	GPS	153	02-Jan-2018	02-Jan-2018	
10-5-1001025-0406	GPS				840.63
0000010607	GPS	158	01-Feb-2018	01-Feb-2018	
10-5-1001025-0406	GPS				840.63
THI740 THINKTEL COMMUNICATIONS - A DIVISION OF DISTRIBUTE					

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1001025 INFORMATION TECHNOLOGY					
1160237	TELEPHONE SERVICE	263	06-Feb-2018	06-Feb-2018	
10-5-1001025-0315	TELEPHONE				323.55
TOS075 TOSHIBA LEADING INNOVATION					
AR3365208	PHOTOCOPIER MAINTENANCE AND SUPPLIES	263	16-Feb-2018	16-Feb-2018	
10-5-1001025-0308	PHOTOCOPIES				1,347.77
Department Totals :					34,992.73

DEPARTMENT 1001029 RECORDS RETENTION					
AAR531 AARWAY COMMUNICATIONS LTD					
8729	INSTALLED CATS 6 CABLES FOR IP CAMERAS	184	31-Jan-2018	31-Jan-2018	
10-5-1001029-0317	BUILDING MAINTENANCE - RECORDS RETENTION				1,124.35
Department Totals :					1,124.35

DEPARTMENT 1008030 UNFINANCED DRAINS					
DEN173 DENOO JOSEPH					
480034	PUMP BODY REPAIRS	272	16-Feb-2018	16-Feb-2018	
10-1-1008030-8510	LAKWOOD PUMP #1				5,633.61
480035	PUMP MOTOR REPAIR	272	18-Feb-2018	18-Feb-2018	
10-1-1008030-8510	LAKWOOD PUMP #1				977.45
GRE679 GREG BAILEY LTD					
0000049946	PUMP STATION SUPPLIES	272	08-Feb-2018	08-Feb-2018	
10-1-1008030-8510	LAKWOOD PUMP #1				15.51
10-1-1008030-8125	BAR POINT PUMP (ESSEX BLVD PUMP)				15.50
10-1-1008030-8675	MICKLE PARK AVE PUMP				15.51
10-1-1008030-8515	LAKWOOD PUMP #2				15.50
10-1-1008030-8965	WILLOW BEACH PUMP				15.50
10-1-1008030-8120	BAILEY'S BEACH DRAIN & PUMP				15.51
10-1-1008030-8555	LEO BEAUDOIN PUMP				15.51
0000049954	PUMP STATION SUPPLIES	272	14-Feb-2018	14-Feb-2018	
10-1-1008030-8555	LEO BEAUDOIN PUMP				66.48
10-1-1008030-8965	WILLOW BEACH PUMP				66.47
10-1-1008030-8120	BAILEY'S BEACH DRAIN & PUMP				66.48
10-1-1008030-8675	MICKLE PARK AVE PUMP				66.48
10-1-1008030-8515	LAKWOOD PUMP #2				66.47
10-1-1008030-8125	BAR POINT PUMP (ESSEX BLVD PUMP)				66.47
10-1-1008030-8510	LAKWOOD PUMP #1				66.48
Department Totals :					7,184.93

DEPARTMENT 2010000 FIRE DEPARTMENT					
ACK297 ACKLANDS-GRAINGER INC					
9717769898	EYE WASH STATION BOTTLES	300	05-Mar-2018	05-Mar-2018	
10-5-2010000-0318	JANITORIAL				69.47
ALL020 ALLIED MEDICAL					
149561	MEDICAL SUPPLIES	157	15-Jan-2018	15-Jan-2018	
10-5-2010000-0420	EQUIPMENT				278.10
149819	MEDICAL EQUIPMENT	179	26-Jan-2018	26-Jan-2018	
10-5-2010000-0420	EQUIPMENT				153.17
150258	AIRWAY MANAGEMENT TRAINER	273	14-Feb-2018	14-Feb-2018	
10-5-2010000-0254	FIRE FIGHTER TRAINING				2,961.72
BOO105 BOOKSTORE - ANNEX PUBLISHING & PRINTING					
IN60066	TRAINING MANUAL	157	31-Jan-2018	31-Jan-2018	
10-5-2010000-0251	FIRE PREVENTION & TRAINING				148.97
BRO291 BROOKER MARY ANNE					



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE DEPARTMENT				
24 & 47	UNIFORM UPGRADES	179	21-Jan-2018	21-Jan-2018	
10-5-2010000-0252	UNIFORMS				30.00
FEBRUARY 12	UNIFORM UPGRADES	228	22-Feb-2018	22-Feb-2018	
10-5-2010000-0252	UNIFORMS				68.00
CAN380	CANADIAN TIRE STORE #281				
JANUARY 2018	JANUARY 2018 PURCHASES	301	31-Jan-2018	31-Jan-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				32.51
COL286	COLBRO EQUIPMENT RENTAL				
102645-0	PARTS FOR STIHL SAW RESCUE 1	263	23-Feb-2018	23-Feb-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				118.67
DON592	DONE-RIGHT SERVICES				
12039	REPAIR ABS ISSUE WITH ENGINE 2	183	13-Feb-2018	13-Feb-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				1,390.21
12149	RETORQUE WHEEL ON ENGINE 2	273	26-Feb-2018	26-Feb-2018	
10-5-2010000-0402	VEHICLE & EQUIPMENT MTCE.				55.82
FCF160	FCFP				
INV108488	STATION 2 INSPECTIONS	157	31-Jan-2018	31-Jan-2018	
10-5-2010000-0318	JANITORIAL				463.30
FES459	FESTIVAL TENT & PARTY RENTALS INC.				
107424	TABLES FIRE DEPT	273	07-Feb-2018	07-Feb-2018	
10-5-2010000-0254	FIRE FIGHTER TRAINING				1,006.76
95457	TABLES FOR STATION 1 TRAINING ROOMS	179	24-Jan-2018	24-Jan-2018	
10-5-2010000-0420	EQUIPMENT				1,006.76
FIR100	FIRE MARSHALL'S PUBLIC FIRE SAFETY COUNCIL				
IN004533	FMPFSC MEMBERSHIP	157	04-Jan-2018	04-Jan-2018	
10-5-2010000-0350	MEMBERSHIPS				100.00
FIS001	FISHER'S REGALIA & UNIFORM ACCOUTREMENTS CO.				
38266	REGALIA	184	29-Jan-2018	29-Jan-2018	
10-5-2010000-0252	UNIFORMS				548.05
FOX02	FOX LYNNE				
MARCH 6, 2018	REFUND, ONLY HAS COOKING FIRES DOES NOT NEED A PERMIT	300	06-Mar-2018	06-Mar-2018	
10-4-2010000-0930	OPEN BURN PERMIT FEES				25.00
GRE330	GREAT LAKES SAFETY PRODUCTS				
00303703	SAFETY VESTS	263	23-Feb-2018	23-Feb-2018	
10-5-2010000-0423	PERSONAL PROTECTIVE EQUIPMENT				126.56
HOG140	HOGAN'S PRINTING				
26712	SHIRTS	263	22-Feb-2018	22-Feb-2018	
10-5-2010000-0252	UNIFORMS				845.46
HOL459	HOLLAND CLEANING SOLUTIONS LTD				
441376	PEDS FOR FLOOR SCRUBBER AT STATION 1	263	08-Feb-2018	08-Feb-2018	
10-5-2010000-0318	JANITORIAL				291.23
KEL198	KELCOM RADIO DIVISION				
80008690	PAGER AND RADIO AIRTIME	228	15-Feb-2018	15-Feb-2018	
10-5-2010000-0319	COMMUNICATION EQUIP MAINTENANCE				4,552.77
MET052	METRO KING PEST CONTROL INC.				
2132	MONTHLY SERVICE AT VARIOUS LOCATIONS (OCTOBER 31, 2018)	153	02-Jan-2018	02-Jan-2018	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				33.90
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				28.25
2133	MONTHLY SEVICES AT VARIOUS LOCATIONS (NOVEMBER 11, 2017)	153	02-Jan-2018	02-Jan-2018	
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				33.90
10-5-2010000-0317	BUILDING MAINTENANCE - FIRE P&F DEPT				28.25
2134	MONTHLY SERVICES AT VARIOUS LOCATIONS (DECEMBER 31, 2017)	153	02-Jan-2017	02-Jan-2017	

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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 2010000				FIRE DEPARTMENT			
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			33.90
10-5-2010000-0317				BUILDING MAINTENANCE - FIRE P&F DEPT			28.25
MIN25				MINISTER OF FINANCE PAYMENT PROCESSING CENTRE			
14060218044				OFC TRAINING COURSES - 026-422915-FLP-NEW	228 06-Feb-2018	06-Feb-2018	
10-5-2010000-0254				FIRE FIGHTER TRAINING			130.00
MLS149				M&L SUPPLY FIRE & SAFETY - 3635112			
0000148964				FIREFIGHTING BOOTS	158 02-Feb-2018	02-Feb-2018	
10-5-2010000-0423				PERSONAL PROTECTIVE EQUIPMENT			396.53
MON183				MONARCH OFFICE SUPPLY LTD			
069452				JANUARY 2018 PURCHASES	262 26-Jan-2018	26-Jan-2018	
10-5-2010000-0301				OFFICE SUPPLIES			205.50
MOR26				MORNEAU SHEPELL LTD.			
FEBRUARY 20 717490, 717491, 717492, 717492, 717493, FEBURARY 2018					158 01-Feb-2018	01-Feb-2018	
10-5-2010000-0207				BENEFITS - LIFE & DISABIL			508.24
MARCH 2018 735925, 735933, 735936, 735937					300 07-Mar-2018	07-Mar-2018	
10-5-2010000-0207				BENEFITS - LIFE & DISABIL			508.24
OFC066				OFCAAA C/O GREATER NAPANEE EMERGENCY SERVICE			
2018				2018 MEMBERSHIP TO OFCAAA	228 23-Feb-2018	23-Feb-2018	
10-5-2010000-0350				MEMBERSHIPS			45.00
OMF01				OMFPOA CHAPTER 8 ATTN: JASON SUCHIU			
FEBRUARY 20 62ND ANNUAL OMFPOA TRAINING & EDUCATIONAL SYMPOSIUM					158 01-Feb-2018	01-Feb-2018	
10-5-2010000-0351				CONVENTIONS & SEMINARS			525.00
OMF753				ONTARIO MUNICIPAL FIRE PREVENTION OFFICER			
JANUARY 20, 1 DEPARTMENT 2018 ANNUAL MEMBERSHIP FEES ONTARIO MUNICIPAL FIRE PREVENTION OFFICERS ASSOC					157 20-Jan-2018	20-Jan-2018	
10-5-2010000-0350				MEMBERSHIPS			150.00
PHY110				PHYSIO-CONTROL CANADA SALES LTD. - C/O T11076C			
118000957				MEDICAL SUPPLIES	194 08-Feb-2018	08-Feb-2018	
10-5-2010000-0420				EQUIPMENT			154.64
REC09				RECEIVER GENERAL - CANADA REVENUE AGENCY TECHNOLOG			
14177				HVAC REPAIR AT STATION 2	228 13-Feb-2018	13-Feb-2018	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			254.25
REC233				RECEIVER GENERAL; INNOVATION			
20180033433				RADIO LICENSE	263 07-Feb-2018	07-Feb-2018	
10-5-2010000-0319				COMMUNICATION EQUIP MAINTENANCE			639.00
RES01				RESQTECH SYSTEMS INC			
000027137				AUTO EX GLOVES	228 08-Feb-2018	08-Feb-2018	
10-5-2010000-0423				PERSONAL PROTECTIVE EQUIPMENT			823.77
RTT067				RIVER TOWN TIMES			
000095163				ADVERTISING	194 28-Feb-2018	28-Feb-2018	
10-5-2010000-0930				OPEN BURN PERMIT FEES EXPENSES			135.60
SAN107				SANIGEAR			
12055				BUNKER GEAR CLEANING AND REPAIR	273 22-Feb-2018	22-Feb-2018	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			252.89
STA444				STAPLES ADVANTAGE (MIS C/O T04446C			
46606923				FLASH DRIVE	158 02-Feb-2018	02-Feb-2018	
10-5-2010000-0301				OFFICE SUPPLIES			71.42
46788801				BATTERIES	273 23-Feb-2018	23-Feb-2018	
10-5-2010000-0251				FIRE PREVENTION & TRAININ			69.16
TAP269				TAPPING ASSOCIATES			
2018-00-03				REPORTING SOFTWARE UPGRADE	183 13-Feb-2018	13-Feb-2018	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			350.00

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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 2010000 FIRE DEPARTMENT							
THA150 THAMES COMMUNICATIONS							
CHA20IN9088	PAGER REPAIRS (DECEMBER 8, 2017)				153 02-Jan-2018	02-Jan-2018	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			68.93
VAL104 VALLEN CANADA INC							
28013710-00	ADAPTORS FOR AUTO EX TOOLS				228 07-Feb-2018	07-Feb-2018	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			723.65
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE							
115768	PARTS FOR PRESSURE WASHER AT STATION 2				228 12-Feb-2018	12-Feb-2018	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			18.06
115964	STEP LADER FOR STATION 2				263 21-Feb-2018	21-Feb-2018	
10-5-2010000-0318				JANITORIAL			45.17
116218	2 KEYS FOR STATION 1				300 05-Mar-2018	05-Mar-2018	
10-5-2010000-0301				OFFICE SUPPLIES			6.76
WIN101 WINDSOR SPRING & ALIGNMENT							
1026	REPLACE FUEL TANK ON RESCUE 2				228 15-Feb-2018	15-Feb-2018	
10-5-2010000-0402				VEHICLE & EQUIPMENT MTCE.			4,966.67
Department Totals :							25,507.46
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DEPARTMENT 2012018 CAPITAL							
ACC194 ACCESS RESCUE CANADA INC.							
18-012	ICE RESCUE TRAINING COURSE				157 31-Jan-2018	31-Jan-2018	
40-7-2012018-0003				WATER RESCUE EQUIPMENT			1,695.00
FRO400 FRONTLINE OUTFITTERS							
0000034939	BALANCE ON PREVIOUS INVOICE EXCLUDED FREIGHT AND HST				158 01-Feb-2018	01-Feb-2018	
40-7-2012018-0005				UNIFORMS			115.39
HOG140 HOGAN'S PRINTING							
26652	CI00 - FLIP UP TOQUES				183 02-Feb-2018	02-Feb-2018	
40-7-2012018-0005				UNIFORMS			1,011.35
Department Totals :							2,821.74
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DEPARTMENT 2020000 POLICE DEPARTMENT							
AGR835 AGRIS CO-OPERATIVE LTD							
600046966	GASOLINE				157 29-Jan-2018	29-Jan-2018	
10-5-2020000-0401				GASOLINE			1,610.50
600047157	GASOLINE				183 06-Feb-2018	06-Feb-2018	
10-5-2020000-0401				GASOLINE			2,209.65
600047271	GASOLINE				228 13-Feb-2018	13-Feb-2018	
10-5-2020000-0401				GASOLINE			1,255.42
600047404	GASOLINE				273 20-Feb-2018	20-Feb-2018	
10-5-2020000-0401				GASOLINE			1,915.32
600047463	GASOLINE				273 27-Feb-2018	27-Feb-2018	
10-5-2020000-0401				GASOLINE			1,700.47
AMH432 AMHERSTBURG CHEVEROLET-BUICK-GMC							
41436	310 PICK UP REPAIR WINDSHIELD WIPERS				157 30-Jan-2018	30-Jan-2018	
10-5-2020000-0402				VEHICLE & EQUIPMENT MTCE.			704.74
CAR645 CARRIER CENTERS							
04P434810	OIL FILTERS FOR CRUISERS				263 22-Feb-2018	22-Feb-2018	
10-5-2020000-0402				VEHICLE & EQUIPMENT MTCE.			52.39



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000	POLICE DEPARTMENT				
CIS107 C.I.S.O					
082287	TRAINING DUPUIS O'BRIEN	263	09-Feb-2018	09-Feb-2018	
10-5-2020000-0254	POLICE TRAINING				100.00
CIT350 CITY OF WINDSOR					
0000171335	DISPATCH SERVICES - ANNUAL	263	26-Feb-2018	26-Feb-2018	
10-5-2020000-0324	DISPATCHING - POLICE				80,795.00
COU132 COUNTY TOWING INC.					
62073	302 TOWED	158	02-Feb-2018	02-Feb-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				84.75
CPK281 CPKN NETWORK INC.					
21987	ACTING SUPERVISOR TRAINING (11)	1586	20-Nov-2017	20-Nov-2017	
10-5-2020000-0254	POLICE TRAINING				1,243.00
DIR572 DIRECTDIAL.COM					
IN605719	PRINTER USAGE AND MAINTENANCE	179	25-Jan-2018	25-Jan-2018	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				61.70
EAR869 EARLSCOURT LEGAL PRESS INC.					
19058	INSERTS FOR LAW BOOKS	232	25-Jan-2018	25-Jan-2018	
10-5-2020000-0313	LAW BOOKS				199.97
ESO651 ESOLUTIONS GROUP LIMITED					
111197	WEBSITE	1586	13-Oct-2017	13-Oct-2017	
10-5-2020000-0370	COMMUNITY SERVICES				1,243.00
ESS400 THE ESSEX AND KENT SCOTTISH UNIT FUND					
FEBRUARY 9,	COMMUNITY SERVICES	183	09-Feb-2018	09-Feb-2018	
10-5-2020000-0370	COMMUNITY SERVICES				60.00
G4S405 G4S SECURE SOLUTIONS (CANADA) LTD					
8699154	PRISONER GUARD	158	03-Feb-2018	03-Feb-2018	
10-5-2020000-0371	PRISONER EXPENSES				56.50
8717946	SECURITY OFFICER	263	17-Feb-2018	17-Feb-2018	
10-5-2020000-0371	PRISONER EXPENSES				113.00
JOE055 JOE MELOCHE FORD SALES LTD					
IJ02023	REPLACED THE SPARK PLUGS IN PAVIS FUSION	228	20-Feb-2018	20-Feb-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				67.75
KEL198 KELCOM RADIO DIVISION					
102015689-1	BATTERIES	273	28-Feb-2018	28-Feb-2018	
10-5-2020000-0319	RADIO MAINTENANCE				2,610.30
105008775-1	JEKIN BATTERIES & REPAIRS	228	14-Feb-2018	14-Feb-2018	
10-5-2020000-0319	RADIO MAINTENANCE				2,610.30
105008950-1	BATTERIES	228	16-Feb-2018	16-Feb-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				1,292.72
80008692	RADIO MAINTENANCE	228	15-Feb-2018	15-Feb-2018	
10-5-2020000-0319	RADIO MAINTENANCE				571.78
80008693	RADIO MAINTENANCE	228	15-Feb-2018	15-Feb-2018	
10-5-2020000-0319	RADIO MAINTENANCE				197.75
KEL363 KEL COMMUNICATIONS LTD					
RC00004063	RADIO TOWERS - KELCOM	158	01-Feb-2018	01-Feb-2018	
10-5-2020000-0319	RADIO MAINTENANCE				435.10
LUC289 LUCAS WORKS! (WINDSOR) INC.					
114754	NANCY LEAVOY PSB	183	07-Feb-2018	07-Feb-2018	
10-5-2020000-0327	PROFESSIONAL FEES				859.50
LUM131 LUMED MANAGEMENT					
3475	CAR WASH	157	31-Jan-2018	31-Jan-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				250.01

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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000	POLICE DEPARTMENT				
3514	CAR WASH	194	28-Feb-2018	28-Feb-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				180.01
MAL256	MALDEN AUTOMOTIVE				
5294-163292	REPLACED WIPER BLADES # 306	183	05-Feb-2018	05-Feb-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				30.56
5294-163415	REPLACED WIPER BLADES # 305	183	07-Feb-2018	07-Feb-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				15.28
5294-163440	REPLACED THE RIGHT HEAD LIGHT BULB # 305	183	07-Feb-2018	07-Feb-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				13.18
5294-164038	REPLACED THE RIGHT OUTER TIRE ROD END ON # 313	263	21-Feb-2018	21-Feb-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				48.94
5294-164040	REPLACED THE BROKEN EXHAUST PIPE #304	263	21-Feb-2018	21-Feb-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				174.97
MAS108	MASTER CLEANERS				
7602	DRY CLEANING	262	31-Jan-2018	31-Jan-2018	
10-5-2020000-0253	CLEANING				46.79
MCT455	MCTAGUE LAW FIRM				
145219	PROFESSIONAL FEES	228	15-Feb-2018	15-Feb-2018	
10-5-2020000-0570	JOINT POLICE ADVISORY COMMITTEE				5,427.70
MDC153	M.D.CHARLTON CO. LTD				
69295	BATTERY STICK	300	01-Mar-2018	01-Mar-2018	
10-5-2020000-0252	UNIFORMS				161.53
MET052	METRO KING PEST CONTROL INC.				
2132	MONTHLY SERVICE AT VARIOUS LOCATIONS (OCTOBER 31, 2018)	153	02-Jan-2018	02-Jan-2018	
10-5-2020000-0317	BUILDING MAINTENANCE				33.90
2133	MONTHLY SEVICES AT VARIOUS LOCATIONS (NOVEMBER 11, 2017)	153	02-Jan-2018	02-Jan-2018	
10-5-2020000-0317	BUILDING MAINTENANCE				33.90
2134	MONTHLY SERVICES AT VARIOUS LOCATIONS (DECEMBER 31, 2017)	153	02-Jan-2017	02-Jan-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				33.90
MIN25	MINISTER OF FINANCE PAYMENT PROCESSING CENTRE				
14291217001	OPTIC 4TH QUARTER (DECEMBER 29, 2017)	153	02-Jan-2018	02-Jan-2018	
10-5-2020000-0329	OPTIC MAINTENANCE				7,163.23
MON183	MONARCH OFFICE SUPPLY LTD				
069452	JANUARY 2018 PURCHASES	262	26-Jan-2018	26-Jan-2018	
10-5-2020000-0301	OFFICE SUPPLIES				342.51
MOR26	MORNEAU SHEPELL LTD.				
FEBRUARY 20 717490, 717491, 717492, 717492, 717493, FEBURARY 2018		158	01-Feb-2018	01-Feb-2018	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				270.51
MARCH 2018 735925, 735933, 735936, 735937		300	07-Mar-2018	07-Mar-2018	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				270.51
MPM013	2132791 ONTARIO LIMITED OPERATING AS				
20180301	JPAC	300	01-Mar-2018	01-Mar-2018	
10-5-2020000-0570	JOINT POLICE ADVISORY COMMITTEE				11,526.00
MSJ355	MSJ AUTOMOTIVE SERVICE LTD				
100693	306 TOUCH SCREEN LOSES POWER	228	16-Feb-2018	16-Feb-2018	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				820.11
OFF321	OFFICE SOLUTIONS INC				
52477	ADJUSTABLE FOOTREST	194	13-Feb-2018	13-Feb-2018	
10-5-2020000-0301	OFFICE SUPPLIES				47.46
CN52395	CREDIT RETURNED FOOTREST, INVOICE # 52395	194	22-Feb-2018	22-Feb-2018	
10-5-2020000-0301	OFFICE SUPPLIES				-38.42
OTT963	OTTAWA POLICE SERVICE COLLISION INVESTIGATION				

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 2020000				POLICE DEPARTMENT			
SEPTEMBER 2				HUMAN FACTORS IN TRAFFIC CRASHERS MONDAY, SEPT 17 TO FRIDAY , SEPT 21, 2018, POLICE TRAINING	213	21-Feb-2018	21-Feb-2018
10-5-2020000-0254				POLICE TRAINING			850.00
PUR700 PUROLATOR INC.							
436711890				COURIER	184	02-Jan-2018	02-Jan-2018
10-5-2020000-0306				COURIER & EXPRESS			4.43
436829050				COURIER	184	05-Jan-2018	05-Jan-2018
10-5-2020000-0306				COURIER & EXPRESS			8.86
437141039				COURIER	183	09-Feb-2018	09-Feb-2018
10-5-2020000-0306				COURIER & EXPRESS			8.86
437334788				COURIER	300	02-Mar-2018	02-Mar-2018
10-5-2020000-0306				COURIER & EXPRESS			26.17
REC06 RECEIVER GENERAL-INDUSTRY CANADA							
20180050203				RADIO MAINTENANCE - INVOICE # 20180050203	228	09-Feb-2018	09-Feb-2018
10-5-2020000-0312				EQUIPMENT LEASES			1,999.00
ROS08 ROSS STEVE							
76079				BENEFIT GLASSES	232	29-Jan-2018	29-Jan-2018
10-5-2020000-0209				BENEFITS - POST-RETIREMENT BENEFIT CONT.			50.00
SHO301 THE SHOE NETWORK INC.							
17478				CHIEFS SHOES	183	05-Feb-2018	05-Feb-2018
10-5-2020000-0252				UNIFORMS			327.70
17550				SHOES	273	21-Feb-2018	21-Feb-2018
10-5-2020000-0252				UNIFORMS			327.70
17560				SHOES	273	26-Feb-2018	26-Feb-2018
10-5-2020000-0252				UNIFORMS			90.40
SHR157 SHRED-IT INTERNATIONAL ULC							
8100360936				DOCUMENT SCHREDDING	184	31-Jan-2018	31-Jan-2018
10-5-2020000-0301				OFFICE SUPPLIES			316.00
STA444 STAPLES ADVANTAGE (MIS C/O T04446C)							
46503111				DUST OFF FOR COMPUTERS	157	24-Jan-2018	24-Jan-2018
10-5-2020000-0301				OFFICE SUPPLIES			34.50
46561102				STAMPS	157	30-Jan-2018	30-Jan-2018
10-5-2020000-0304				POSTAGE			192.10
46667989				OFFICE SUPPLIES	183	09-Feb-2018	09-Feb-2018
10-5-2020000-0301				OFFICE SUPPLIES			89.53
46677722				SEAL	183	12-Feb-2018	12-Feb-2018
10-5-2020000-0301				OFFICE SUPPLIES			56.49
46701542				INK CATRIDGES BOARD	183	13-Feb-2018	13-Feb-2018
10-5-2020000-0301				OFFICE SUPPLIES			200.61
46716080				STAMP	228	15-Feb-2018	15-Feb-2018
10-5-2020000-0301				OFFICE SUPPLIES			50.84
46837814				OFFICE SUPPLIES	300	01-Mar-2018	01-Mar-2018
10-5-2020000-0301				OFFICE SUPPLIES			113.15
TOS075 TOSHIBA LEADING INNOVATION							
AR3365206				PHOTOCOPIER MAINTENANCE AND SUPPLIES	263	16-Feb-2018	16-Feb-2018
10-5-2020000-0308				PHOTOCOPIER SUPPLIES			81.44
TOW595 TOWN OF LASALLE							
2667				QUARTERLY DISPATCHING, PRI CHANNELS, AND EQUIPMENT MAINTENANCE	1586	01-Dec-2017	01-Dec-2017
10-5-2020000-0324				DISPATCHING - POLICE			65,542.23
TRA003 TRAFFIC LOGIX CORPORATION							
SIN00180				ICLOUD RENEWAL FOR THE TRAFFIC SIGN	263	07-Feb-2018	07-Feb-2018
10-5-2020000-0310				COMPUTER MAINTENANCE			452.00



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
TRI249	TRI GRAPHICS				
5200	TRI GRAPHICS - PIC FORM		263 22-Feb-2018	22-Feb-2018	
10-5-2020000-0301	OFFICE SUPPLIES				167.24
TRO104	TROY LIFE & FIRE SAFETY LTD.				
1679608	TROY FIRE EXTINGUISHERS		157 30-Jan-2018	30-Jan-2018	
10-5-2020000-0317	BUILDING MAINTENANCE				575.40
TUR070	TURRIS SITES DEVELOPMENT CORP.				
414019 A	PREVIOUS INVOICE DID NOT OMITED SEPT ESCALATIONS IN THE AMT OF 15.96 (SEPT.9,2017)		153 02-Jan-2018	02-Jan-2018	
10-5-2020000-0319	RADIO MAINTENANCE				18.04
436462	TOWER SITES		264 01-Mar-2018	01-Mar-2018	
10-5-2020000-0319	RADIO MAINTENANCE				596.71
UNI351	UNIFORM UNIFORMS				
47694	PATROL TROUSER		273 28-Feb-2018	28-Feb-2018	
10-5-2020000-0252	UNIFORMS				180.80
WES647	WEST INC				
344	2 TICKETS TO THE WOMENS DAY GALA		228 07-Feb-2018	07-Feb-2018	
10-5-2020000-0370	COMMUNITY SERVICES				170.00
	FEBRUARY 7, INTERNATIONAL WOMEN'S DAY GALA - ATTN: ROSE ANGUIANO HURST		158 07-Feb-2018	07-Feb-2018	
10-5-2020000-0370	COMMUNITY SERVICES				170.00
WIN150	WINDSOR POLICE PEER SUPPORT; ATTN: LORI				
	MARCH 8, 201 COMMUNITY SERVICES (PIER COUNCIL TRAINING)		300 08-Mar-2018	08-Mar-2018	
10-5-2020000-0370	COMMUNITY SERVICES				281.90
Department Totals :					228,885.29

DEPARTMENT 2022012 POLICE CAPITAL					
CIT350	CITY OF WINDSOR				
0000171334	POLICE EQUIPMENT		263 26-Feb-2018	26-Feb-2018	
40-7-2022012-0002	EQUIPMENT				333,915.00
Department Totals :					333,915.00

DEPARTMENT 2043010 BUILDING DEPARTMENT					
AMH20	AMHERSTBURG TREASURY PETTY CASH				
	FEBRUARY 20 FEBRUARY 2018 PETTY CASH		194 28-Feb-2018	28-Feb-2018	
10-5-2043010-0301	OFFICE SUPPLIES				5.65
10-5-2043010-0252	UNIFORMS				22.60
ATT075	ATTWOOD DAVE				
TOFA2018-01	PROFESSIONAL SERVICES		157 31-Jan-2018	31-Jan-2018	
10-5-2043010-0327	PROFESSIONAL FEES				3,610.24
TOOFA 2018-0: PROFESSIONAL SERVICES			263 28-Feb-2018	28-Feb-2018	
10-5-2043010-0327	PROFESSIONAL FEES				1,889.08
FIR350	FIRST STOP SERVICES				
3055	SHREDDING SERVICES		157 31-Jan-2018	31-Jan-2018	
10-5-2043010-0301	OFFICE SUPPLIES				14.12
3093	SHREDDING SERVICES		194 28-Feb-2018	28-Feb-2018	
10-5-2043010-0301	OFFICE SUPPLIES				14.12
MOR26	MORNEAU SHEPELL LTD.				
	FEBRUARY 20 717490, 717491, 717492, 717493, FEBURARY 2018		158 01-Feb-2018	01-Feb-2018	
10-5-2043010-0207	BENEFITS - LIFE & DISABIL				16.39
	MARCH 2018 735925, 735933, 735936, 735937		300 07-Mar-2018	07-Mar-2018	
10-5-2043010-0207	BENEFITS - LIFE & DISABIL				16.39
ONT022	ONTARIO PLUMBING INSPECTORS ASSOCIATION				

TOWN OF AMHERSTBURG
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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2043010 BUILDING DEPARTMENT					
453	ANNUAL MEMBERSHIP FOR 2018	262	02-Jan-2018	02-Jan-2018	
10-5-2043010-0350	MEMBERSHIPS				70.00
Department Totals :					5,658.59

DEPARTMENT 2043015 LICENSING AND ENFORCEMENT					
AMH20 AMHERSTBURG TREASURY PETTY CASH					
FEBRUARY 20	FEBRUARY 2018 PETTY CASH	194	28-Feb-2018	28-Feb-2018	
10-5-2043015-0420	SMALL EQUIPMENT				22.60
FED462 FEDERAL EXPRESS CANADA LTD					
7-396-70221	OFFICE SUPPLIES	179	24-Jan-2018	24-Jan-2018	
10-5-2043015-0301	OFFICE SUPPLIES				19.60
KEL198 KELCOM RADIO DIVISION					
80008695	RADIO AIRTIME	228	15-Feb-2018	15-Feb-2018	
10-5-2043015-0420	SMALL EQUIPMENT				200.01
MON183 MONARCH OFFICE SUPPLY LTD					
069452	JANUARY 2018 PURCHASES	262	26-Jan-2018	26-Jan-2018	
10-5-2043015-0301	OFFICE SUPPLIES				57.85
10-5-2043015-0301	OFFICE SUPPLIES				28.80
10-5-2043015-0301	OFFICE SUPPLIES				68.20
MOR26 MORNEAU SHEPELL LTD.					
FEBRUARY 20	717490, 717491, 717492, 717492, 717493, FEBURARY 2018	158	01-Feb-2018	01-Feb-2018	
10-5-2043015-0207	BENEFITS - LIFE & DISABILITY				24.59
MARCH 2018	735925, 735933, 735936, 735937	300	07-Mar-2018	07-Mar-2018	
10-5-2043015-0207	BENEFITS - LIFE & DISABILITY				24.59
ONT220 ONTARIO ASSOCIATION OF PROPERTY STANDARDS					
2018	AMHERSTBURG 2018 OAPSO MEMBERSHIP ANNUAL FEE	183	16-Feb-2018	16-Feb-2018	
10-5-2043015-0350	MEMBERSHIPS				138.00
TOT060 TOTALLYONE CORPORATE OFFICE					
8977	PHONE REPLACEMENT	273	16-Feb-2018	16-Feb-2018	
10-5-2043015-0345	BY-LAW ENF. - CELL PHONE EXPENSE				592.68
WIN137 WINDSOR-ESSEX COUNTY HUMANE SOCIETY					
MARCH 2018	ANIMAL CONTROL FOR THE MONTH OF MARCH 2018	263	21-Feb-2018	21-Feb-2018	
10-5-2043015-0903	ANIMAL CONTROL - CONTRACT				3,333.33
Department Totals :					4,510.25

DEPARTMENT 3010000 PUBLIC WORKS					
ACK297 ACKLANDS-GRAINGER INC					
9684954887	FASHENERS FOR SHOP SUPPLY	179	31-Jan-2018	31-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				137.49
ACT456 ACTION SIGNS & DESIGNS INC.					
10776	DECALS FOR #DE-02	228	08-Feb-2018	08-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				59.33
AND601 ANDY CAP TRUCK STUFF					
126371	ONE OF ITEM # 2 NERF BARS FOR #PW-01 & BOTH OF ITEM # 1 AND ONE OF ITEM 2 FOR #WM-05	183	07-Feb-2018	07-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				943.22
ARA105 ARAMARK REFRESHMENT					
2573906	OFFICE SUPPLIES	228	12-Feb-2018	12-Feb-2018	
10-5-3010000-0301	OFFICE SUPPLIES				161.30
CAN380 CANADIAN TIRE STORE #281					
JANUARY 2018	JANUARY 2018 PURCHASES	301	31-Jan-2018	31-Jan-2018	
10-5-3010000-0420	EQUIPMENT				18.03



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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 3010000				PUBLIC WORKS			
10-5-3010000-0420				EQUIPMENT			118.58
10-5-3010000-0420				EQUIPMENT			62.68
10-5-3010000-0301				OFFICE SUPPLIES			79.09
10-5-3010000-0420				EQUIPMENT			37.28
10-5-3010000-0301				OFFICE SUPPLIES			64.72
10-5-3010000-0420				EQUIPMENT			33.89
CAR645	CARRIER CENTERS						
04P433803	FILTERS FOR #220				179 30-Jan-2018	30-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			53.35
04P433961	REPLACED THE OIL PAN ON # 306				183 06-Feb-2018	06-Feb-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			488.14
04P434192	REPLACED THE EXHAUST STACK ASSEMBLY # 206				183 12-Feb-2018	12-Feb-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			785.43
04P434505	REPLACED THE ODOMETER ON # 205				228 15-Feb-2018	15-Feb-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			549.91
CER241	CERTIFIED LABORATORIES						
528792	GREASE FOR SHOP SUPPLY				228 09-Feb-2018	09-Feb-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			375.67
COU132	COUNTY TOWING INC.						
62224	TOWING CHARGES FOR LIFT TO PUBLIC WORKS				273 12-Feb-2018	12-Feb-2018	
10-5-3010000-0317				BUILDING MAINTENANCE			158.20
DON592	DONE-RIGHT SERVICES						
12169	SERVICE CALL TO REPAIR # 206				194 28-Feb-2018	28-Feb-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			614.04
ESH118	E.S. HUBBELL HIGHWAY AND DRAINAGE PRODUCTS						
11673	BOLTS & BLADES FOR SNOW PLOWS				179 30-Jan-2018	30-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			1,223.23
11790	SHOES FOR SP-209				263 14-Feb-2018	14-Feb-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			205.66
ESS959	ESSEX LINEN SUPPLY LTD						
430193	FLOOR MATS AND RAGS				272 22-Feb-2018	22-Feb-2018	
10-5-3010000-0301				OFFICE SUPPLIES			69.12
FIR350	FIRST STOP SERVICES						
3055	SHREDDING SERVICES				157 31-Jan-2018	31-Jan-2018	
10-5-3010000-0301				OFFICE SUPPLIES			28.25
3093	SHREDDING SERVICES				194 28-Feb-2018	28-Feb-2018	
10-5-3010000-0301				OFFICE SUPPLIES			28.25
GRE679	GREG BAILEY LTD						
0000049936	POWER WASHER				272 06-Feb-2018	06-Feb-2018	
10-5-3010000-0420				EQUIPMENT			5,163.98
HER247	HERITAGE TIRE SALES INC.						
104017	REPLACED THE RIGHT REAR TIRES # 116				179 30-Jan-2018	30-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			711.79
KEL198	KELCOM RADIO DIVISION						
800008694	RADIO AIR TIME				272 15-Feb-2018	15-Feb-2018	
10-5-3010000-0404				VEHICLE & RADIO LICENCES			1,700.09
KUC134	KUCERA CONSTRUCTION EQUIPMENT						
CW19888	REPLACED THE HORN ON #308				228 15-Feb-2018	15-Feb-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			68.55
MAL256	MALDEN AUTOMOTIVE						
5294-163008	REPLACED WIPER BLADES # 306				179 30-Jan-2018	30-Jan-2018	
10-5-3010000-0402				VEHICLE & EQUIPMENT MTCE.			15.48
5294-163009	REAR FLASHER BULBS FOR # 305				179 30-Jan-2018	30-Jan-2018	

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000 PUBLIC WORKS					
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				35.44
5294-163011	CREDIT FOR RETURNED BLOCK HEATER # 115	179	30-Jan-2018	30-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-97.19
5294-163039	ENGINE OIL FOR PW#-01	179	31-Jan-2018	31-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				35.49
5294-163040	COUPLERS FOR THE LARGE SHOP AIR LOSE #2	179	31-Jan-2018	31-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				38.04
5294-163050	CREDIT FOR RETURNED AIRLINE COUPLER FOR LARGE SHOP AIR HOSE	179	31-Jan-2018	31-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				-19.02
5294-163109	COUPLER FOR LARGE SHOP AIR HOSE	183	01-Feb-2018	01-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				6.89
5294-163508	SILICONE SEALER FOR SHOP SUPPLY	183	08-Feb-2018	08-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				13.70
5294-163544	REPLACED WIPER BLADES # 209	183	09-Feb-2018	09-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				24.41
5294-163745	SPARK PLUGS FOR SNOW BLOWERS	228	14-Feb-2018	14-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				6.08
5294-163810	REPLACED THE POWER WINDOW SWITCH # 209	228	15-Feb-2018	15-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				76.39
5294-163870	REPLACED ONE PLOW LIGHT BULB #112	228	16-Feb-2018	16-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				7.53
5294-164408	VITRILE GLOVES FOR SHOP SUPPLY	194	27-Feb-2018	27-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				20.33
5294-164561	ELECTRICAL WIRE FOR SHOP SUPPLY	300	01-Mar-2018	01-Mar-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				6.73
5294-164657	REPLACED THE POWER STEERING OIL COOLER # 210	300	03-Mar-2018	03-Mar-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				56.06
MET052 METRO KING PEST CONTROL INC.					
2132	MONTHLY SERVICE AT VARIOUS LOCATIONS (OCTOBER 31, 2018)	153	02-Jan-2018	02-Jan-2018	
10-5-3010000-0317	BUILDING MAINTENANCE				39.55
10-5-3010000-0317	BUILDING MAINTENANCE				28.25
10-5-3010000-0317	BUILDING MAINTENANCE				28.25
10-5-3010000-0317	BUILDING MAINTENANCE				33.90
2133	MONTHLY SEVICES AT VARIOUS LOCATIONS (NOVEMBER 11, 2017)	153	02-Jan-2018	02-Jan-2018	
10-5-3010000-0317	BUILDING MAINTENANCE				39.55
10-5-3010000-0317	BUILDING MAINTENANCE				28.25
10-5-3010000-0317	BUILDING MAINTENANCE				28.25
2134	MONTHLY SERVICES AT VARIOUS LOCATIONS (DECEMBER 31, 2017)	153	02-Jan-2017	02-Jan-2017	
10-5-3010000-0317	BUILDING MAINTENANCE				39.55
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				28.25
10-5-3010000-0318	PWD JANITORIAL/MAINTENANCE				28.25
MIC117 MICHELIN NORTH AMERICA (CANADA) INC c/o					
DA0006401058	HAD ONE REAR TIRE REPLAED ON #306	184	12-Jan-2018	12-Jan-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				386.23
MON183 MONARCH OFFICE SUPPLY LTD					
069452	JANUARY 2018 PURCHASES	262	26-Jan-2018	26-Jan-2018	
10-5-3010000-0301	OFFICE SUPPLIES				173.15
MOR26 MORNEAU SHEPELL LTD.					
FEBRUARY 20	717490, 717491, 717492, 717493, FEBURARY 2018	158	01-Feb-2018	01-Feb-2018	
10-5-3010000-0207	BENEFITS - LIFE & DISABIL				106.57
MARCH 2018	735925, 735933, 735936, 735937	300	07-Mar-2018	07-Mar-2018	
10-5-3010000-0207	BENEFITS - LIFE & DISABIL				106.57
OKT366 OK TIRE STORE - SANTING					
0000174914	EQUIPMENT WASH SOAP FOR SHOP SUPPLY	228	13-Feb-2018	13-Feb-2018	

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				84.75
PAR24 PARTSMASTER					
50066965	WELDING ROD FOR SHOP SUPPLY	263	12-Feb-2018	12-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				191.21
PAR372 PARRLINE ELECTRICAL WHOLESALE					
74233	POWER WASHER INSTALL	272	15-Feb-2018	15-Feb-2018	
10-5-3010000-0420	EQUIPMENT				63.77
74326	POWER WASER INSTALL	272	14-Feb-2018	14-Feb-2018	
10-5-3010000-0420	EQUIPMENT				125.84
74346	FUEL TRACKING INSTALL	272	16-Feb-2018	16-Feb-2018	
10-5-3010000-0401	GASOLINE				84.98
74371	POWER WASHER INSTALL	272	20-Feb-2018	20-Feb-2018	
10-5-3010000-0420	EQUIPMENT				27.97
PUR700 PUROLATOR INC.					
437168651	COURIER	194	09-Feb-2018	09-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				6.73
43729169	COURIER - SHIPPING FOR PLOW BLADES FOR # PG-52	194	23-Feb-2018	23-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				41.02
SAF01 SAFETY-KLEEN CANADA INC					
76181075	HYDRAULIC OIL FOR SHOP SUPPLY	194	22-Feb-2018	22-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				498.44
STE150 STERLING MARKING PRODUCTS					
6936772	DATE STAMP	194	16-Feb-2018	16-Feb-2018	
10-5-3010000-0301	OFFICE SUPPLIES				261.99
STE366 STERLING FUELS					
0061090	FUEL FOR VECHILES	232	31-Jan-2018	31-Jan-2018	
10-5-3010000-0401	GASOLINE				2,906.26
0061096	FUEL FOR TRUCKS	232	31-Jan-2018	31-Jan-2018	
10-5-3010000-0401	GASOLINE				785.89
0061097	FUEL FOR TRUCKS	232	31-Jan-2018	31-Jan-2018	
10-5-3010000-0401	GASOLINE				491.64
0061099	FUEL FOR TRUCKS	232	31-Jan-2018	31-Jan-2018	
10-5-3010000-0401	GASOLINE				845.97
0061458	FUEL FOR VECHILES	272	13-Feb-2018	13-Feb-2018	
10-5-3010000-0401	GASOLINE				2,626.76
0061462	FUEL FOR TRUCKS	272	13-Feb-2018	13-Feb-2018	
10-5-3010000-0401	GASOLINE				3,128.08
0061463	FUEL FOR EQUIPMENT	272	13-Feb-2018	13-Feb-2018	
10-5-3010000-0401	GASOLINE				2,243.16
0061477	FUEL FOR VECHILES	272	14-Feb-2018	14-Feb-2018	
10-5-3010000-0401	GASOLINE				1,710.46
0061484	FUEL FOR EQUIPMENT	272	14-Feb-2018	14-Feb-2018	
10-5-3010000-0401	GASOLINE				203.83
0061485	FUEL FOR TRUCKS	272	14-Feb-2018	14-Feb-2018	
10-5-3010000-0401	GASOLINE				1,191.48
0061487	FUEL FOR EQUIPMENT	272	14-Feb-2018	14-Feb-2018	
10-5-3010000-0401	GASOLINE				793.26
0061488	FUEL FOR TRUCKS	272	14-Feb-2018	14-Feb-2018	
10-5-3010000-0401	GASOLINE				1,803.15
SUN293 SUNSET ENTERPRIZE & WELDING					
318116	REPAIRS FOR # TR-3 CAUSED BY SIDEWALK MACHINE	263	20-Feb-2018	20-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				903.82
318117	REPAIRED CURB RUNNERS FOR # SP-205	263	20-Feb-2018	20-Feb-2018	

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3010000	PUBLIC WORKS				
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				289.56
TRA689 TRACTION WINDSOR					
396277726	BACK UP ALARMS FOR # 306	183	02-Feb-2018	02-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				55.62
396277815	HYDRAULIC HOSE & COUPLER FOR # 306	183	05-Feb-2018	05-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				122.91
396278350	HYDRAULIC COUPLERS & HOSE FOR SHOP SUPPLY	228	13-Feb-2018	13-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				169.61
396278668	GREASE LINE FILTERS FOR # 306	228	16-Feb-2018	16-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				29.11
396278947	ELECTRICAL CABLE SEALS FOR SHOP SUPPLY	263	21-Feb-2018	21-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				7.24
396278961	ELECTRICAL CONNECTORS FOR SHOP SUPPLY	263	22-Feb-2018	22-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				9.65
396279401	HYDRAULIC PLUGS & CAPS FOR SHOP SUPPLY	194	28-Feb-2018	28-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				12.16
396279467	ELECTRICAL PLUGS FOR SHOP SUPPLY	300	01-Mar-2018	01-Mar-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				21.30
TRI321 TRILLIUM MUNICIPAL SUPPLY INC.					
4971	WIPER BLADES FOR # 206	183	09-Feb-2018	09-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				251.99
TUR200 TURF CARE PRODUCTS CANADA LIMITED LES PRODUITS TUR					
611814-00	PLOW BLADES FOR # PG-52	263	21-Feb-2018	21-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				755.25
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
115797	POWER WASHER INSTALL	194	14-Feb-2018	14-Feb-2018	
10-5-3010000-0420	EQUIPMENT				9.47
115808	HOSE REEL	194	14-Feb-2018	14-Feb-2018	
10-5-3010000-0420	EQUIPMENT				12.98
WIN210 WINDSOR FACTORY SUPPLY LTD					
4702353	MAINTENANCE MATERIALS RETURNED	228	06-Feb-2018	06-Feb-2018	
10-5-3010000-0317	BUILDING MAINTENANCE				-49.90
4702967	MAINTENANCE MATERIALS	228	06-Feb-2018	06-Feb-2018	
10-5-3010000-0317	BUILDING MAINTENANCE				73.17
WOR055 WORK EQUIPMENT LTD.					
043884	RENTAL TRACKLESS	183	06-Feb-2018	06-Feb-2018	
10-5-3010000-0402	VEHICLE & EQUIPMENT MTCE.				77.21
WOR415 WORK AUTHORITY					
436314	BOOTS FOR WATER & ROADS DEPARTMENT	228	04-Feb-2018	04-Feb-2018	
10-5-3010000-0161	CLOTHING				981.91
436315	BOOTS FOR PWD	228	04-Feb-2018	04-Feb-2018	
10-5-3010000-0161	CLOTHING				518.64
437732	WORK BOOTS AND PANTS FOR VARIOUS DEPARTMENTS	263	11-Feb-2018	11-Feb-2018	
10-5-3010000-0161	CLOTHING				286.35
437733	BOOTS	263	11-Feb-2018	11-Feb-2018	
10-5-3010000-0161	CLOTHING				142.37
439048	WORK BOOTS	272	18-Feb-2018	18-Feb-2018	
10-5-3010000-0161	CLOTHING				250.00
Department Totals :					40,307.26

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3015010 MECHANIC					
JANUARY 2018 PURCHASES					
10-5-3015010-0420	MECHANIC EQUIPMENT	301	31-Jan-2018	31-Jan-2018	6.77
MAL256 MALDEN AUTOMOTIVE					
5294-162991	INSPECTION MIRROR REPLACEMENT FOR BROKEN ONE	179	30-Jan-2018	30-Jan-2018	15.76
10-5-3015010-0420	MECHANIC EQUIPMENT				
5294-163467	TIRE INFLATOR REPLACE MISSING ONE	183	08-Feb-2018	08-Feb-2018	73.44
10-5-3015010-0420	MECHANIC EQUIPMENT				
5294-163472	REPAIR LINE COUPLERS	183	08-Feb-2018	08-Feb-2018	4.07
10-5-3015010-0420	MECHANIC EQUIPMENT				
5294-164183	OIL FILTER WRENCH FOR SHOP USE	263	23-Feb-2018	23-Feb-2018	9.03
10-5-3015010-0420	MECHANIC EQUIPMENT				
SNA02 SNAP-ON TOOLS					
02211862493	REPLACED MISSING TEST LIGHT	263	21-Feb-2018	21-Feb-2018	79.04
10-5-3015010-0420	MECHANIC EQUIPMENT				
Department Totals :					188.11

DEPARTMENT 3020000 ROADS					
ACT456 ACTION SIGNS & DESIGNS INC.					
10763	ARROWS, WHITE WHITE BLANKS FOR SIGNS	228	01-Feb-2018	01-Feb-2018	113.00
10-5-3020000-0740	TRAFFIC SIGNS				
COU360 COUNTY OF ESSEX					
IN000013433	SIGNS & U FLANGE POST	1584	31-Dec-2017	31-Dec-2017	3,064.74
10-5-3020000-0740	TRAFFIC SIGNS				
ESS160 ESSEX TERMINAL RAILWAY CO					
0018726-IN	MAINTENANCE	194	01-Feb-2018	01-Feb-2018	304.30
10-5-3020000-0720	RAILWAY CROSSINGS				
SHE592 SHERWIN WILLIAMS CO.					
1559-9	PUMP ARMOR	228	05-Feb-2018	05-Feb-2018	16.97
10-5-3020000-0726	STRIPING & LINE PAINTING				
SOU100 SOUTHWESTERN SALES CORP					
IN199703	COLD PATCH	179	22-Jan-2018	22-Jan-2018	717.32
10-5-3020000-0725	STREET REPAIRS & MAINT.				
SOU144 SOUTH SHORE CONTRACTING OF ESSEX COUNTY INC.					
77	ROAD REPAIRS - CONCESSION 4	301	31-Jan-2018	31-Jan-2018	5,380.27
10-5-3020000-0725	STREET REPAIRS & MAINT.				
WAL100 WALKER AGGREGATES INC. C/O PROPERTY					
274706	STONE FOR BINS	228	03-Feb-2018	03-Feb-2018	1,271.07
10-5-3020000-0715	STONE				
Department Totals :					10,867.67

DEPARTMENT 3022016 ROADS CAPTIAL - 2016					
AME876 AMEC FOSTER WHEELER ENVIRONMENT &					
GS4638	GEOTECHNICAL	1584	09-Nov-2017	09-Nov-2017	4,876.24
40-7-3022016-0001	MELOCHE RD				
GS4789	GEOTECHNICAL	1584	11-Dec-2017	11-Dec-2017	1,294.62
40-7-3022016-0001	MELOCHE RD				
Department Totals :					6,170.86

DEPARTMENT 3022017 ROADS CAPITAL -2017					
AME876 AMEC FOSTER WHEELER ENVIRONMENT &					
GS4643	GEOTECHNICAL	1584	09-Nov-2017	09-Nov-2017	

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DEPARTMENT 3022017 ROADS CAPITAL -2017					
40-7-3022017-0005	PICKERING DR. RESURFACING				191.65
DIC026 DICAN INC.					
13047	LASER GUIDANCE	194	28-Feb-2018	28-Feb-2018	
40-7-3022017-0011	REPLACE R305-1995 8-TON TRUCK				4,014.89
SLR626 SLR CONTRACTING GROUP INC.					
M411B (4)	PPC # 4	194	07-Feb-2018	07-Feb-2018	
40-7-3022017-0014	SANDWICH/PICKERING IMPROVEMENTS				150,025.07
Department Totals :					154,231.61

DEPARTMENT 3022018 ROADS CAPITAL - 2018					
AME876 AMEC FOSTER WHEELER ENVIRONMENT &					
GS4527	GEOTECHNICAL	1584	19-Oct-2017	19-Oct-2017	
40-7-3022018-0001	2018 PRE-ENGINEERING				2,458.47
GS4528	GEOTECHNICAL	1584	19-Oct-2017	19-Oct-2017	
40-7-3022018-0001	2018 PRE-ENGINEERING				2,408.40
TIM208 TIM'S TREE SERVICE					
1302	TRIM TREE	179	30-Jan-2018	30-Jan-2018	
40-7-3022018-0012	REFORESTATION CAPITAL PROGRAM				240.12
2272	STUMP GRINDING	194	27-Feb-2018	27-Feb-2018	
40-7-3022018-0012	REFORESTATION CAPITAL PROGRAM				316.40
Department Totals :					5,423.39

DEPARTMENT 3022019 CAPITAL					
AME876 AMEC FOSTER WHEELER ENVIRONMENT &					
GS4851	GEOTECHNICAL	1584	20-Dec-2017	20-Dec-2017	
40-7-3022019-0001	2019 PRE-ENGINEERING				2,120.59
GS4968	GEOTECHNICAL	232	26-Jan-2018	26-Jan-2018	
40-7-3022019-0001	2019 PRE-ENGINEERING				4,602.91
Department Totals :					6,723.50

DEPARTMENT 3030000 WINTER CONTROL					
KSW113 K&S WINDSOR SALT LTD.					
4300358563	SALT FOR WINTER CONTROL	228	06-Feb-2018	06-Feb-2018	
10-5-3030000-0710	WINTER CONTROL				1,680.24
5300336535	SALT FOR WINTER CONTROL	1582	11-Dec-2017	11-Dec-2017	
10-5-3030000-0710	WINTER CONTROL				15,863.25
5300338607	SALT FOR WINTER CONTROL	1582	15-Dec-2017	15-Dec-2017	
10-5-3030000-0710	WINTER CONTROL				11,800.62
5300355871	SALT FOR WINTER CONTROL	262	30-Jan-2018	30-Jan-2018	
10-5-3030000-0710	WINTER CONTROL				5,113.46
5300356215	SALT FOR WINTER CONTROL	232	31-Jan-2018	31-Jan-2018	
10-5-3030000-0710	WINTER CONTROL				5,082.49
5300356900	SALT FOR WINTER CONTROL	228	01-Feb-2018	01-Feb-2018	
10-5-3030000-0710	WINTER CONTROL				6,756.72
5300357576	SALT FOR WINTER CONTROL	228	02-Feb-2018	02-Feb-2018	
10-5-3030000-0710	WINTER CONTROL				4,952.21
5300357684	SALT FOR WINTER CONTROL	228	05-Feb-2018	05-Feb-2018	
10-5-3030000-0710	WINTER CONTROL				3,313.56
5300358564	SALT FOR WINTER CONTROL	228	06-Feb-2018	06-Feb-2018	
10-5-3030000-0710	WINTER CONTROL				11,953.52
5300359280	SALT FOR WINTER CONTROL	272	07-Feb-2018	07-Feb-2018	
10-5-3030000-0710	WINTER CONTROL				14,707.33



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 3030000 WINTER CONTROL					
5300359927	SALT FOR WINTER CONTROL	272	08-Feb-2018	08-Feb-2018	
10-5-3030000-0710	WINTER CONTROL				3,545.38
5300360583	SALT FOR WINTER CONTROL	272	09-Feb-2018	09-Feb-2018	
10-5-3030000-0710	WINTER CONTROL				11,662.67
5300361339	SALT FOR WINTER CONTROL	272	12-Feb-2018	12-Feb-2018	
10-5-3030000-0710	WINTER CONTROL				6,643.81
5300361958	SALT FOR WINTER CONTROL	272	13-Feb-2018	13-Feb-2018	
10-5-3030000-0710	WINTER CONTROL				6,645.41
SHE06 SHEPLEY ROAD MAINTENANCE LTD					
10549	SALT DELIVERY	179	31-Jan-2018	31-Jan-2018	
10-5-3030000-0710	WINTER CONTROL				1,388.36
10556	DELIVERY OF SALT	272	15-Feb-2018	15-Feb-2018	
10-5-3030000-0710	WINTER CONTROL				12,569.65
Department Totals :					123,678.68

DEPARTMENT 3050000 STREET LIGHTING					
HIC441 HICKS ELECTRIC					
9329	STREET LIGHT REPAIR	300	06-Mar-2018	06-Mar-2018	
10-5-3050000-0331	GENERAL MAINTENANCE				748.63
9330	STREET LIGHT REPAIRS	300	06-Mar-2018	06-Mar-2018	
10-5-3050000-0331	GENERAL MAINTENANCE				387.48
9331	STREET LIGHT REPAIR	300	06-Mar-2018	06-Mar-2018	
10-5-3050000-0331	GENERAL MAINTENANCE				752.58
9332	STREET LIGHT REPAIRS	300	06-Mar-2018	06-Mar-2018	
10-5-3050000-0331	GENERAL MAINTENANCE				390.98
9333	STREET LIGHT REPAIR	300	06-Mar-2018	06-Mar-2018	
10-5-3050000-0331	GENERAL MAINTENANCE				1,050.90
9334	STREET LIGHT REPAIRS	300	06-Mar-2018	06-Mar-2018	
10-5-3050000-0331	GENERAL MAINTENANCE				492.68
KIN840 KING LUMINAIRE COMPANY INC					
I-KCA-1801092	POLE REPLACEMENT DUE TO DAMAGE	179	16-Jan-2018	16-Jan-2018	
10-5-3050000-0331	GENERAL MAINTENANCE				6,641.01
Department Totals :					10,464.26

DEPARTMENT 3250000 TRAFFIC CONTROL					
COU360 COUNTY OF ESSEX					
IN000013497	BATTERY BACK UP UNIT	194	15-Feb-2018	15-Feb-2018	
10-5-3250000-0740	TRAFFIC SIGNS				6,618.00
Department Totals :					6,618.00

DEPARTMENT 4010000 SANITARY SEWERS					
ATL117 ATLAS COPCO COMPRESSORS CANADA					
626469	BLOWER RENTAL (MONTHLY)	179	18-Jan-2018	18-Jan-2018	
10-5-4010000-0680	LIFE CYCLE EXPENSES				14,528.41
628146	BLOWER RENTAL (MONTHLY)	194	18-Feb-2018	18-Feb-2018	
10-5-4010000-0680	LIFE CYCLE EXPENSES				14,528.41
MCG956 MCGREGOR COLUMBIAN CLUB					
304973	HALL RENTAL FOR PUBLIC MEETING (DECEMBER 12, 2017)	184	02-Jan-2018	02-Jan-2018	
10-5-4010000-0328	ENGINEERING FEES				395.50
RTT067 RIVER TOWN TIMES					
00094961	ADVERTISING	183	07-Feb-2018	07-Feb-2018	
10-5-4010000-0328	ENGINEERING FEES				269.50

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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 4010000 SANITARY SEWERS							
						Department Totals :	29,721.82

DEPARTMENT 4012006 SANITARY SEWER CAPITAL - 2006							
CH2154	CH2M HILL CANADA LIMITED						
3296252	ENINEERING				194 22-Feb-2018	22-Feb-2018	
40-7-4012006-0056	AWWTP - ABURG WASTEWATER PLANT & ENV. AS						9,083.29
MOU001	MOUSSEAU DELUCA McPHERSON PRINCE						
56829	LEGAL FEES				301 31-Jan-2018	31-Jan-2018	
40-7-4012006-0056	AWWTP - ABURG WASTEWATER PLANT & ENV. AS						2,101.80
						Department Totals :	11,185.09

DEPARTMENT 4012011 WASTEWATER CAPITAL - 2011							
MAP266	MAPLE REINDERS CONSTRUCTORS LTD						
23482	PPC # 12, DECEMBER 31, 2017				263 13-Feb-2018	13-Feb-2018	
40-7-4012011-0003	AMHERST. PCP PS NO.2 UPGRADE						131,652.02
						Department Totals :	131,652.02

DEPARTMENT 4012013 WASTEWATER CAPITAL - 2013							
CH2154	CH2M HILL CANADA LIMITED						
3296249	ENGINEERING				194 22-Feb-2018	22-Feb-2018	
40-7-4012013-0003	NEW FORCEMAIN & PUMP STATION						114,652.63
						Department Totals :	114,652.63

DEPARTMENT 4012017 WASTEWATER CAPITAL -2017							
BEA441	BEAUDOIN MARK						
61	MEDITERRA SUBSIDY WORK REFUND FOR 61 MEDITERRANEAN				301 31-Jan-2018	31-Jan-2018	
40-7-4012017-0004	I&I PRG SANITARY SEWER RENEW & REPAIR						1,300.00
HIR842	HIROTA SUSAN						
4360	SUBSIDY WORK				301 31-Jan-2018	31-Jan-2018	
40-7-4012017-0004	I&I PRG SANITARY SEWER RENEW & REPAIR						1,300.00
MAC840	MACKIE-TOMLIN MARY-LOU						
DECEMBER 7, SUBSIDY REFUND DECEMBER 7, 2017					153 02-Jan-2018	02-Jan-2018	
40-7-4012017-0004	I&I PRG SANITARY SEWER RENEW & REPAIR						300.00
						Department Totals :	2,900.00

DEPARTMENT 4017720 MCGREGOR SEWERS							
ONT001	ONTARIO CLEAN WATER AGENCY						
INV000101184	BILLING FOR FEBRUARY 2018				228 01-Feb-2018	01-Feb-2018	
10-5-4017720-0604	CONTRACT O.C.W.A.						12,419.00
						Department Totals :	12,419.00

DEPARTMENT 4017730 EDGEWATER SEWERS							
ONT001	ONTARIO CLEAN WATER AGENCY						
INV000100811	CALL INS				178 05-Jan-2018	05-Jan-2018	
10-5-4017730-0613	OCWA UNEXPECTED ITEMS						360.00
INV000101184	BILLING FOR FEBRUARY 2018				228 01-Feb-2018	01-Feb-2018	
10-5-4017730-0604	CONTRACT O.C.W.A.						13,915.31
WOL533	WOLSELEY CANADA INC						
6373785	CEILING TARE FOR LEAKING CHAMBER				236 31-Jan-2018	31-Jan-2018	
10-5-4017730-0612	OCWA MAINTENANCE ITEMS						539.86



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 4017730 EDGEWATER SEWERS

Department Totals : 14,815.17

DEPARTMENT 4017740 AMHERSTBURG SEWERS

ESS273 ESSEX POWERLINES CORPORATION

JC7229 JANUARY 2018 SEWER BILLING 236 31-Jan-2018 31-Jan-2018

10-5-4017740-0504 COLLECTION EXPENSE 1,159.24

HEA693 HEATON SANITATION

27447 PUMP SEWAGE FROM MANHOLE 274 21-Feb-2018 21-Feb-2018

10-5-4017740-0760 MANHOLE IDENTIFICATION & MTCE. 678.00

31937 SEWER FLUSHING 274 31-Jan-2018 31-Jan-2018

10-5-4017740-0750 SEWER FLUSHING 1,695.00

34444 SEWER LINE REPAIRS 274 20-Feb-2018 20-Feb-2018

10-5-4017740-0759 SERVICE CONNECTION REPAIR & MTCE. 2,034.00

34824 FLUSH MANHOLES 236 31-Jan-2018 31-Jan-2018

10-5-4017740-0760 MANHOLE IDENTIFICATION & MTCE. 1,695.00

KEL117 KELCOM TELEMESSAGING

W78745-0218 ANSWERING SERVICES 228 01-Feb-2018 01-Feb-2018

10-5-4017740-0316 UTILITIES - SEWERS 20.30

ONT001 ONTARIO CLEAN WATER AGENCY

INV000100812 AFTER HOURS 178 05-Jan-2018 05-Jan-2018

10-5-4017740-0613 OCWA UNEXPECTED ITEMS 360.00

INV000101184 BILLING FOR FEBRUARY 2018 228 01-Feb-2018 01-Feb-2018

10-5-4017740-0604 CONTRACT O.C.W.A. 24,611.67

TOW033 TOWN OF ESSEX

802 DRAIN 180202 GRODIN AVE DR (NORTH PORTION) 274 09-Feb-2018 09-Feb-2018

10-5-4017740-0331 GENERAL MAINTENANCE 6,886.07

Department Totals : 39,139.28

DEPARTMENT 4017750 BIG CREEK RBC SEWER

ONT001 ONTARIO CLEAN WATER AGENCY

INV000101184 BILLING FOR FEBRUARY 2018 228 01-Feb-2018 01-Feb-2018

10-5-4017750-0604 CONTRACT O.C.W.A. 9,554.79

Department Totals : 9,554.79

DEPARTMENT 4017755 MCLEOD SBR SEWER

ONT001 ONTARIO CLEAN WATER AGENCY

INV000101184 BILLING FOR FEBRUARY 2018 228 01-Feb-2018 01-Feb-2018

10-5-4017755-0604 CONTRACT OCWA 14,504.56

Department Totals : 14,504.56

DEPARTMENT 4017760 BOBLO SEWER

ONT001 ONTARIO CLEAN WATER AGENCY

INV000101184 BILLING FOR FEBRUARY 2018 228 01-Feb-2018 01-Feb-2018

10-5-4017760-0604 CONTRACT OCWA - BOBLO 7,564.63

Department Totals : 7,564.63

DEPARTMENT 4057710 GARBAGE COLLECTION

WIN270 WINDSOR DISPOSAL SERVICES LTD

0000870734 GARBAGE COLLECTION 1586 30-Nov-2017 30-Nov-2017

10-5-4057710-0602 GARBAGE COLLECTION 29.90

0000870735 GARBAGE COLLECTION 1586 30-Nov-2017 30-Nov-2017

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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 4057710 GARBAGE COLLECTION							
10-5-4057710-0602				GARBAGE COLLECTION			29.90
0000879445	GARBAGE COLLECTION				272 01-Feb-2018	01-Feb-2018	
10-5-4057710-0602				GARBAGE COLLECTION			26.95
0000882520	GARBAGE COLLECTION				264 01-Feb-2018	01-Feb-2018	
10-5-4057710-0602				GARBAGE COLLECTION			44,437.73
Department Totals :							44,524.48

DEPARTMENT 4067715 GARBAGE DISPOSAL							
ALL180 ALLEGRA PRINT & IMAGING							
108700	PROCESS MAILING				228 02-Feb-2018	02-Feb-2018	
10-5-4067715-0307				COLLECTION CALENDAR EXPENSES			282.50
WIN270 WINDSOR DISPOSAL SERVICES LTD							
0000882520	GARBAGE COLLECTION				264 01-Feb-2018	01-Feb-2018	
10-5-4067715-0603				YARD WASTE - HAULING TO LANDFILL			8,767.66
0000882530	YARD WASTE BINS				264 01-Feb-2018	01-Feb-2018	
10-5-4067715-0607				PWD YARD CLEAN UP EXPENSES			23.90
Department Totals :							9,074.06

DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING							
AMH76 AMHERSTBURG'S GONE CAR CRAZY							
2018	2018 AMHERSTBURG'S GONE CAR CRAZY SHOW				194 26-Feb-2018	26-Feb-2018	
10-5-7010000-0349				MARKETING			2,500.00
BRE497 BRENNER PACKERS LTD.							
47054	CONCESSION PURCHASE				228 09-Feb-2018	09-Feb-2018	
10-5-7010000-0384				CONCESSION PRODUCT			250.00
47139	CONCESSION PURCHASE				263 16-Feb-2018	16-Feb-2018	
10-5-7010000-0384				CONCESSION PRODUCT			250.00
47268	CONCESSION PURCHASE				263 23-Feb-2018	23-Feb-2018	
10-5-7010000-0384				CONCESSION PRODUCT			250.00
COL128 COLONIAL COFFEE CO. LTD.							
752047	CONCESSION PURCHASE				183 15-Feb-2018	15-Feb-2018	
10-5-7010000-0384				CONCESSION PRODUCT			163.00
753086	CONCESSION PURCHASE				183 08-Feb-2018	08-Feb-2018	
10-5-7010000-0384				CONCESSION PRODUCT			112.65
FAL686 FALLS WHOLESALE LIMITED							
054758	CONCESSION PURCHASE				157 16-Jan-2018	16-Jan-2018	
10-5-7010000-0384				CONCESSION PRODUCT			608.13
054767	CONCESSION PURCHASE				157 16-Jan-2018	16-Jan-2018	
10-5-7010000-0384				CONCESSION PRODUCT			168.14
055070	CONCESSION PURCHASE				263 02-Feb-2018	02-Feb-2018	
10-5-7010000-0384				CONCESSION PRODUCT			902.21
055071	CONCESSION PURCHASE				183 02-Feb-2018	02-Feb-2018	
10-5-7010000-0384				CONCESSION PRODUCT			1,259.60
055313	CONCESSION PURCHASE				263 16-Feb-2018	16-Feb-2018	
10-5-7010000-0384				CONCESSION PRODUCT			427.01
055314	CONCESSION PURCHASE				263 16-Feb-2018	16-Feb-2018	
10-5-7010000-0384				CONCESSION PRODUCT			320.76
GOR299 GORDON FOOD SERVICE CAN. LTD. - ONTARIO DIVISION							
2363126	CONCESSION PURCHASE				184 31-Jan-2018	31-Jan-2018	
10-5-7010000-0384				CONCESSION PRODUCT			832.04
2379381	CONCESSION PURCHASE				183 07-Feb-2018	07-Feb-2018	
10-5-7010000-0384				CONCESSION PRODUCT			1,153.44



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING					
2395472	CONCESSION PURCHASE	263	14-Feb-2018	14-Feb-2018	
10-5-7010000-0384	CONCESSION PRODUCT				961.27
2416886	CONCESSION PURCHASE	263	23-Feb-2018	23-Feb-2018	
10-5-7010000-0384	CONCESSION PRODUCT				1,617.88
LAC345 LACASSE PRINTING CO LTD					
87718	FALL/WINTER 2017 MUNICIPAL GUIDE FULL COLOR	1584	04-Dec-2017	04-Dec-2017	
10-5-7010000-0307	ADVERTISING				4,209.25
MCM948 M.C.M. SNACK FOODS					
36499	CONCESSION PURCHASE	263	14-Feb-2018	14-Feb-2018	
10-5-7010000-0384	CONCESSION PRODUCT				299.36
MOR26 MORNEAU SHEPELL LTD.					
FEBRUARY 20 717490, 717491, 717492, 717492, 717493, FEBURARY 2018					
10-5-7010000-0207	BENEFITS - LIFE & DISABILITY	158	01-Feb-2018	01-Feb-2018	57.38
MARCH 2018 735925, 735933, 735936, 735937					
10-5-7010000-0207	BENEFITS - LIFE & DISABILITY	300	07-Mar-2018	07-Mar-2018	57.38
NUC146 NUCCELLI'S FROZEN YOGURT					
12215	CONCESSION PURCHASE	157	27-Jan-2018	27-Jan-2018	
10-5-7010000-0384	CONCESSION PRODUCT				303.74
RTT067 RIVER TOWN TIMES					
00094961	ADVERTISING	183	07-Feb-2018	07-Feb-2018	
10-5-7010000-0307	ADVERTISING				273.46
00095028	ADVERTISING	183	14-Feb-2018	14-Feb-2018	
10-5-7010000-0307	ADVERTISING				83.90
10-5-7010000-0307	ADVERTISING				273.46
00095163	ADVERTISING	194	28-Feb-2018	28-Feb-2018	
10-5-7010000-0307	ADVERTISING				273.46
SLU01 SLUSH PUPPIE WESTERN ONTARIO					
307764	CONCESSION PURCHASE	183	01-Feb-2018	01-Feb-2018	
10-5-7010000-0384	CONCESSION PRODUCT				343.60
SOB083 SOBEYS AMHERSTBURG					
JANUARY 2018 PURCHASES MADE JANUARY 2018					
10-5-7010000-0384	CONCESSION PRODUCT	262	31-Jan-2018	31-Jan-2018	143.03
10-5-7010000-0420	RECREATION EXPENSES				65.96
10-5-7010000-0420	RECREATION EXPENSES				25.62
10-5-7010000-0420	RECREATION EXPENSES				36.19
10-5-7010000-0420	RECREATION EXPENSES				37.27
STA444 STAPLES ADVANTAGE (MIS C/O T04446C)					
46405035	CONCESSION EQUIPMENT	184	15-Jan-2018	15-Jan-2018	
10-5-7010000-0421	CONCESSION EQUIPMENT				564.98
Department Totals :					18,824.17

DEPARTMENT 7012015 CAPITAL					
MON610 MONTEITH BROWN PLANNING CONSULTANTS					
13271	LEGAL FEES	228	15-Feb-2018	15-Feb-2018	
40-7-7012015-0001	PARKS MASTER PLAN				2,552.39
Department Totals :					2,552.39

DEPARTMENT 7012016 CAPITAL					
ALT565 ALTERNATE SOLUTIONS INC					
9734	MONITORING SYSTEM	272	22-Feb-2018	22-Feb-2018	
40-7-7012016-0003	REMOVAL OF UNDERGROUND GAS TANKS				14,132.68

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G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 7012016	CAPITAL				
Department Totals :					14,132.68

DEPARTMENT 7012017	CAPITAL				
TOW033 TOWN OF ESSEX					
CREDIT00000(CALCULATION ERROR DECE 31, 2017			262 02-Jan-2018	02-Jan-2018	
40-7-7012017-0002	CO AN CAPITAL IMPROVEMENT PRG				-397.15
Department Totals :					-397.15

DEPARTMENT 7017000	PARKS MAINTENANCE				
CAN236 CANADIAN FENCE CONTRACTORS - 1954812					
151 REPAIR FENCE			1582 31-Oct-2017	31-Oct-2017	
10-5-7017000-0336	CONTRACTED SERVICES				678.00
CAN380 CANADIAN TIRE STORE #281					
JANUARY 2018; JANUARY 2018 PURCHASES			301 31-Jan-2018	31-Jan-2018	
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				56.49
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				30.49
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				39.54
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				272.26
10-5-7017000-0420	PARKS MAINTENANCE EQUIPMENT				-25.98
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				20.33
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				100.16
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				94.87
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				5.64
COX01 COXON'S TOWING SERVICE (2000) LTD					
42872 DISPOSAL OF EXISTING TRAILERS			179 18-Jan-2018	18-Jan-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				406.80
42885 DEPO DISPOSAL OF EXISTING TRAILERS			179 18-Jan-2018	18-Jan-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				406.80
43084 MOVE CONTAINER			232 31-Jan-2018	31-Jan-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				282.50
COX03 COXON'S SALES & RENTALS LTD.					
64855 CONTAINER FOR RIVER LIGHTS			179 31-Jan-2018	31-Jan-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				19,605.50
GRE330 GREAT LAKES SAFETY PRODUCTS					
00302804 WHIMS STATION			232 30-Jan-2018	30-Jan-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				159.19
00303246 RESPIRATOR MASKS			228 12-Feb-2018	12-Feb-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				714.67
00303290 CREDIT - RESPIRATORS MASKS RETURNED			228 13-Feb-2018	13-Feb-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				-268.59
00303326 RESPIRATOR MASKS			228 13-Feb-2018	13-Feb-2018	
10-5-7017000-0322	GENERAL SUPPLIES - PARKS & REC				441.38
HIC441 HICKS ELECTRIC					
9307 BANNER CABLE REMOVAL			179 24-Jan-2018	24-Jan-2018	
10-5-7017000-0336	CONTRACTED SERVICES				565.00
KEL198 KELCOM RADIO DIVISION					
800008691 RADIO AIRTIME			272 15-Feb-2018	15-Feb-2018	
10-5-7017000-0404	RADIO AIR TIME				600.03
80008535 RADIO AIR TIME			179 16-Jan-2018	16-Jan-2018	
10-5-7017000-0404	RADIO AIR TIME				600.03
KUC134 KUCERA CONSTRUCTION EQUIPMENT					
CW19828 REPLACED THE DAMAGE RIGHT FRONT WHEEL # 508			183 06-Feb-2018	06-Feb-2018	
10-5-7017000-0402	VEHICLE & EQUIPMENT MAINTENANCE PARKS				504.15



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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 7017000				PARKS MAINTENANCE			
MAL256	MALDEN AUTOMOTIVE						
5294-163237	REPLACED THE HEATER HEAD DOOR ACTUATOR				183 03-Feb-2018	03-Feb-2018	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			85.18
5294-164070	REPLACED THE AIR FILTER # RM-1				263 21-Feb-2018	21-Feb-2018	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			13.54
MER975	MERCHANTS PAPER CO						
118186	GARBAGE BAGS				228 07-Feb-2018	07-Feb-2018	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			259.90
MIC117	MICHELIN NORTH AMERICA (CANADA) INC c/o						
DA0006400905	REPLACED ALL 4 TIRES ON # R5-1				184 12-Jan-2018	12-Jan-2018	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			1,195.09
DA0006442735	REPLACED ALL 4 TIRES ON # RM-1				194 21-Feb-2018	21-Feb-2018	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			1,177.01
MOR26	MORNEAU SHEPELL LTD.						
FEBRUARY 20	717490, 717491, 717492, 717493, FEBURARY 2018				158 01-Feb-2018	01-Feb-2018	
10-5-7017000-0207				BENEFITS - LIFE & DISABIL - PARKS & GRDS			81.97
MARCH 2018	735925, 735933, 735936, 735937				300 07-Mar-2018	07-Mar-2018	
10-5-7017000-0207				BENEFITS - LIFE & DISABIL - PARKS & GRDS			81.97
POW372	POWER DISTRIBUTION SUPPLY						
1707	LOCKS FOR CONTAINERS				179 26-Jan-2018	26-Jan-2018	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			161.48
PRI100	PRINCESS AUTO						
696582	DUST COLLECTOR & LOCK MOUNT				179 26-Jan-2018	26-Jan-2018	
10-5-7017000-0420				PARKS MAINTENANCE EQUIPMENT			645.04
SHE592	SHERWIN WILLIAMS CO.						
1478-2	PAINT FOR PICNIC TABLES				228 02-Feb-2018	02-Feb-2018	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			426.35
THR251	THRASHER SALES & LEASING LTD						
222077	DIAGNOSED THE BRAKE WARNING LIGHT ON # 710				1586 24-Nov-2017	24-Nov-2017	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			130.54
TIE490	TIERCEL TECHNOLOGY CORP						
P03862	NEW PARK BENCH				179 26-Jan-2018	26-Jan-2018	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			1,638.50
TOW033	TOWN OF ESSEX						
SALES000000	COST SHARE UP TO DEC 31, 2017 (DEC 31, 2017)				262 02-Jan-2018	02-Jan-2018	
10-5-7017000-1315				MCGREGOR			9,379.90
TRA689	TRACTION WINDSOR						
396278355	REPLACED THE BEACHON ON # PG-11				228 13-Feb-2018	13-Feb-2018	
10-5-7017000-0402				VEHICLE & EQUIPMENT MAINTENANCE PARKS			39.98
TSC401	TSC STORES LTD						
FEBRUARY 16	PAINTING SUPPLIES, SHOP JACKET, CUSTOMER # 4904				272 16-Feb-2018	16-Feb-2018	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			79.09
FEBRUARY 6,	BOLTS NUTS & WASHERS FOR PICNIC TABLES				228 06-Feb-2018	06-Feb-2018	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			42.90
JANUARY 30,	CUSTOMER # 4904 - PAINT COAT				179 30-Jan-2018	30-Jan-2018	
10-5-7017000-0420				PARKS MAINTENANCE EQUIPMENT			49.71
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE						
115363	GLOVES & PAINT SUITS				179 25-Jan-2018	25-Jan-2018	
10-5-7017000-0420				PARKS MAINTENANCE EQUIPMENT			45.14
115402	HARDWARE OF TABLES				179 26-Jan-2018	26-Jan-2018	
10-5-7017000-0322				GENERAL SUPPLIES - PARKS & REC			100.56
115480	PICNIC TABLE REPAIRS				179 30-Jan-2018	30-Jan-2018	



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017000 PARKS MAINTENANCE					
10-5-7017000-0420					177.72
115516	PICNIC TABLE REPAIRS	179	31-Jan-2018	31-Jan-2018	
10-5-7017000-0420					24.77
115519	BATTERIES	179	31-Jan-2018	31-Jan-2018	
10-5-7017000-0420					11.29
115548	PICNIC TABLE REPAIRS	183	01-Feb-2018	01-Feb-2018	
10-5-7017000-0322					55.63
115582	WOOD FOR PICNIC TABLE REPAIRS	183	02-Feb-2018	02-Feb-2018	
10-5-7017000-0322					197.64
115617	HARDWARE FOR PICNIC TABLES	228	05-Feb-2018	05-Feb-2018	
10-5-7017000-0322					24.72
115638	SAW BLADES	228	06-Feb-2018	06-Feb-2018	
10-5-7017000-0420					35.02
115665	GLOVES	228	07-Feb-2018	07-Feb-2018	
10-5-7017000-0420					24.85
115699	SNOW SHOVEL	228	08-Feb-2018	08-Feb-2018	
10-5-7017000-0420					32.76
115706	HARD WARE FOR PICNIC TABLES	228	08-Feb-2018	08-Feb-2018	
10-5-7017000-0322					806.03
115814	PAINT FOR PICNIC TABLES	228	14-Feb-2018	14-Feb-2018	
10-5-7017000-0322					85.86
115828	SAND BLOCKS & PAINTS	228	14-Feb-2018	14-Feb-2018	
10-5-7017000-0322					37.98
115886	PAINT SUPPLIES	228	16-Feb-2018	16-Feb-2018	
10-5-7017000-0322					85.06
115975	PAINT SUPPLIES	272	22-Feb-2018	22-Feb-2018	
10-5-7017000-0322					101.68
115999	PAINT SUPPLIES	272	22-Feb-2018	22-Feb-2018	
10-5-7017000-0322					17.57
116124	PAINT	194	28-Feb-2018	28-Feb-2018	
10-5-7017000-0322					101.68
116189	PAINT SUPPLIES	300	02-Mar-2018	02-Mar-2018	
10-5-7017000-0322					183.01
WIN380 WINDSOR TIRE INC.					
W072659	HAD A NEW FRONT TIRE MOUNTED FOR # 508	183	06-Feb-2018	06-Feb-2018	
10-5-7017000-0402					281.39
WOR415 WORK AUTHORITY					
436316	BOOT ALLOWANCE	228	04-Feb-2018	04-Feb-2018	
10-5-7017000-0322					569.49
437732	WORK BOOTS AND PANTS FOR VARIOUS DEPARTMENTS	263	11-Feb-2018	11-Feb-2018	
10-5-7017000-0322					494.06
Department Totals :					44,271.32

DEPARTMENT 7017002 FACILITIES					
BEC112 BECKER ENGINEERING GROUP INC					
CB0917.01	ENGINERRING SERVICES	158	05-Feb-2018	05-Feb-2018	
10-5-7017002-0317	CARNEC				4,068.00
CAN380 CANADIAN TIRE STORE #281					
JANUARY 2018	JANUARY 2018 PURCHASES	301	31-Jan-2018	31-Jan-2018	
10-5-7017002-0317	TOWN				67.79
10-5-7017002-0317	PWD				47.45
10-5-7017002-0317	99THOM				5.98
10-5-7017002-0318	JANITORIAL - GLOBAL				5.64



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017002	FACILITIES				
10-5-7017002-0318	JANITORIAL - GLOBAL				23.13
COL277 COLAUTTI FLOORS					
00074089	COVE BASE AND ADHESIVE 99 THOMAS	228	14-Feb-2018	14-Feb-2018	
10-5-7017002-0317	99THOM FACILITIES - BUILDING MAINTENANCE				827.16
ELE400 ELECTRICAL SAFETY AUTHORITY					
97260332	CONTINUOUS SAFETY SERVICES PROGRAM SEMI-ANNUAL	158	01-Feb-2018	01-Feb-2018	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				463.66
10-5-7017002-0317	PWD FACILITIES - BUILDING MAINTENANCE				463.66
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				463.66
10-5-7017002-0317	SCOUT FACILITIES - BUILDING MAINTENANCE				463.66
10-5-7017002-0317	PARKBL FACILITIES - BUILDING MAINTENANCE				463.65
10-5-7017002-0317	99THOM FACILITIES - BUILDING MAINTENANCE				463.65
10-5-7017002-0317	ACS FACILITIES - BUILDING MAINTENANCE				463.65
10-5-7017002-0317	GORDOI FACILITIES - BUILDING MAINTENANCE				463.65
10-5-7017002-0317	NORTHC FACILITIES - BUILDING MAINTENANCE				463.65
EMC530 EMCO CORPORATION					
37557192-00	SINK PLUMBING SUPPLIES	228	02-Feb-2018	02-Feb-2018	
10-5-7017002-0317	99THOM FACILITIES - BUILDING MAINTENANCE				208.47
FCF160 FCFP					
INV108235	ANNUAL SPRINKLER SERVICE	157	31-Jan-2018	31-Jan-2018	
10-5-7017002-0317	99THOM FACILITIES - BUILDING MAINTENANCE				678.96
HOL459 HOLLAND CLEANING SOLUTIONS LTD					
440379	JANITORIAL SUPPLIES	157	30-Jan-2018	30-Jan-2018	
10-5-7017002-0318	JANITORIAL - GLOBAL				333.35
441635	JANITORIAL SUPPLIES	228	12-Feb-2018	12-Feb-2018	
10-5-7017002-0318	JANITORIAL - GLOBAL				282.87
JAN268 JANI SAFE INC.					
179764-2	JANITORIAL SUPPLIES	158	05-Feb-2018	05-Feb-2018	
10-5-7017002-0318	JANITORIAL - GLOBAL				183.06
180228	JANITORIAL SUPPLIES	228	09-Feb-2018	09-Feb-2018	
10-5-7017002-0318	JANITORIAL - GLOBAL				2,126.66
180342	REPAIRS TO AUTO SCRUBBER	273	12-Feb-2018	12-Feb-2018	
10-5-7017002-0318	JANITORIAL - GLOBAL				993.27
PAR372 PARRLINE ELECTRICAL WHOLESALE					
73629	ELECTRICAL SUPPLIES	157	29-Jan-2018	29-Jan-2018	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				83.80
73749	ELECTRICAL SUPPLIES	228	08-Feb-2018	08-Feb-2018	
10-5-7017002-0317	99THOM FACILITIES - BUILDING MAINTENANCE				456.08
74104	ELECTRICAL SUPPLIES	157	26-Jan-2018	26-Jan-2018	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				33.82
74105	ELECTRICAL SUPPLIES	157	26-Jan-2018	26-Jan-2018	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				155.06
74291	ELECTRICAL SUPPLIES	228	09-Feb-2018	09-Feb-2018	
10-5-7017002-0317	GORDOI FACILITIES - BUILDING MAINTENANCE				92.12
74292	ELECTRICAL SUPPLIES	228	09-Feb-2018	09-Feb-2018	
10-5-7017002-0317	FIRE FACILITIES - BUILDING MAINTENANCE				234.50
REC04 RECEIVER GENERAL					
FEBRUARY 16	LOU - KNYP/FORT MALDEN (FEES TO CROWN)	194	16-Feb-2018	16-Feb-2018	
10-5-7017002-0316	KNYP FACILITIES - UTILITIES				100.00
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE					
115459	TOWN HALL- FINANCE KEY BOARD PULL OUT	157	30-Jan-2018	30-Jan-2018	
10-5-7017002-0317	TOWN FACILITIES - BUILDING MAINTENANCE				3.65
115500	PARKS NORTH YARD DUSTER PLUG	157	31-Jan-2018	31-Jan-2018	

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 7017002 FACILITIES							
10-5-7017002-0317	PARKBL			FACILITIES - BUILDING MAINTENANCE			43.90
115525	WALL MOUNT TV BRACKET				158 01-Feb-2018	01-Feb-2018	
10-5-7017002-0317	PWD			FACILITIES - BUILDING MAINTENANCE			2.85
115782	PAINT TRAY LINERS & SUPPLIES - 99 THOMAS				263 13-Feb-2018	13-Feb-2018	
10-5-7017002-0317	99THOM			FACILITIES - BUILDING MAINTENANCE			40.33
115991	BUILDING MAINTENANCE				263 22-Feb-2018	22-Feb-2018	
10-5-7017002-0317	99THOM			FACILITIES - BUILDING MAINTENANCE			28.13
116080	BUILDING MAINTENANCE SUPPLIES				272 27-Feb-2018	27-Feb-2018	
10-5-7017002-0317	MALCO			FACILITIES - BUILDING MAINTENANCE			97.49
Department Totals :							15,396.41
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DEPARTMENT 7017010 KING'S NAVY YARD PARK							
MET052 METRO KING PEST CONTROL INC.							
2132	MONTHLY SERVICE AT VARIOUS LOCATIONS (OCTOBER 31, 2018)				153 02-Jan-2018	02-Jan-2018	
10-5-7017010-0317				PARKS BUILDING MAINTENANCE P&F			28.25
2133	MONTHLY SEVICES AT VARIOUS LOCATIONS (NOVEMBER 11, 2017)				153 02-Jan-2018	02-Jan-2018	
10-5-7017010-0317				PARKS BUILDING MAINTENANCE P&F			33.90
10-5-7017010-0317				PARKS BUILDING MAINTENANCE P&F			28.25
2134	MONTHLY SERVICES AT VARIOUS LOCATIONS (DECEMBER 31, 2017)				153 02-Jan-2017	02-Jan-2017	
10-5-7017010-0317				PARKS BUILDING MAINTENANCE P&F			28.25
10-5-7017010-0317				PARKS BUILDING MAINTENANCE P&F			33.90
Department Totals :							152.55
<hr/>							
DEPARTMENT 7017300 LIBRO							
ACC134 ACCESS DOORS N MORE							
38217	SERVICE - MAIN RINK ZAMBONI DOOR				183 08-Feb-2018	08-Feb-2018	
10-5-7017300-0317				BUILDING MAINTENANCE			293.63
AGO713 AGO INDUSTRIES INC							
777292	CLOTHING				273 12-Feb-2018	12-Feb-2018	
10-5-7017300-0161				CLOTHING			415.93
BAY145 BAY-VIEW GLASS AND MIRROR							
35025	MAINTENANCE MATERIALS				157 24-Jan-2018	24-Jan-2018	
10-5-7017300-0317				BUILDING MAINTENANCE			1,050.90
BRE497 BRENNER PACKERS LTD.							
45990	CONCESSION PURCHASE				1586 15-Dec-2017	15-Dec-2017	
10-5-7017300-0384				CANTEEN PURCHASES Bus&Dev			250.00
CAN380 CANADIAN TIRE STORE #281							
JANUARY 2018; JANUARY 2018 PURCHASES					301 31-Jan-2018	31-Jan-2018	
10-5-7017300-0317				BUILDING MAINTENANCE			43.39
10-5-7017300-0317				BUILDING MAINTENANCE			29.29
10-5-7017300-0317				BUILDING MAINTENANCE			18.07
10-5-7017300-0317				BUILDING MAINTENANCE			45.18
10-5-7017300-0317				BUILDING MAINTENANCE			76.22
10-5-7017300-0317				BUILDING MAINTENANCE			7.21
CIN177 CINTAS CANADA LIMITED							
847319706	MAT EXCHANGE				157 12-Jan-2018	12-Jan-2018	
10-5-7017300-0336				CONTRACTED SERVICES			80.34
847322733	MAT EXCHANGE				158 02-Feb-2018	02-Feb-2018	
10-5-7017300-0336				CONTRACTED SERVICES			80.34
847323749	MAT EXCHANGE				263 09-Feb-2018	09-Feb-2018	
10-5-7017300-0336				CONTRACTED SERVICES			80.34
847324753	MAT EXCHANGE				263 16-Feb-2018	16-Feb-2018	
10-5-7017300-0336				CONTRACTED SERVICES			80.34



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Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300	LIBRO				
847325764	MAT EXCHANGE	263	23-Feb-2018	23-Feb-2018	
10-5-7017300-0336	CONTRACTED SERVICES				80.34
COL286 COLBRO EQUIPMENT RENTAL					
102387-0	2 CYCLE OIL	228	08-Feb-2018	08-Feb-2018	
10-5-7017300-0401	GASOLINE / PROPANE				73.45
DOW547 DOWLER KARN					
102905	PROPANE	157	24-Jan-2018	24-Jan-2018	
10-5-7017300-0401	GASOLINE / PROPANE				248.60
103433	PROPANE	157	30-Jan-2018	30-Jan-2018	
10-5-7017300-0401	GASOLINE / PROPANE				198.88
103483	PROPANE	273	14-Feb-2018	14-Feb-2018	
10-5-7017300-0401	GASOLINE / PROPANE				348.04
103491	PROPANE	273	21-Feb-2018	21-Feb-2018	
10-5-7017300-0401	GASOLINE / PROPANE				198.88
104033	PROPANE	194	28-Feb-2018	28-Feb-2018	
10-5-7017300-0401	GASOLINE / PROPANE				149.16
3799622	PROPANE	232	31-Jan-2018	31-Jan-2018	
10-5-7017300-0401	GASOLINE / PROPANE				28.25
3806179	PROPANE	273	06-Feb-2018	06-Feb-2018	
10-5-7017300-0401	GASOLINE / PROPANE				248.60
3819873	PROPANE	194	27-Feb-2018	27-Feb-2018	
10-5-7017300-0401	GASOLINE / PROPANE				28.25
60885	PROPANE	228	18-Feb-2018	18-Feb-2018	
10-5-7017300-0401	GASOLINE / PROPANE				248.60
ELE400 ELECTRICAL SAFETY AUTHORITY					
97260332	CONTINUOUS SAFETY SERVICES PROGRAM SEMI-ANNUAL	158	01-Feb-2018	01-Feb-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				463.66
EMC530 EMCO CORPORATION					
37556303-00	MAINTENANCE MATERIALS	157	23-Jan-2018	23-Jan-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				315.29
37557933-00	MAINTENANCE MATERIALS	273	13-Feb-2018	13-Feb-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				24.63
37558459-00	PLUMBING MATERIALS	194	22-Feb-2018	22-Feb-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				172.77
ESS360 ESSEX WINDSOR SOLID WASTE AUTH					
IN000009533	HCW DISPOSAL FEE	262	30-Jan-2018	30-Jan-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				102.54
FCF160 FCFP					
INV107947	SPRINKLER MAINTENANCE	157	29-Jan-2018	29-Jan-2018	
10-5-7017300-0336	CONTRACTED SERVICES				163.29
INV109121	SEMI ANNUAL SERVICE TO FIRE SUPPRESSION SYSTEM	228	16-Feb-2018	16-Feb-2018	
10-5-7017300-0336	CONTRACTED SERVICES				484.21
FIR350 FIRST STOP SERVICES					
3055	SHREDDING SERVICES	157	31-Jan-2018	31-Jan-2018	
10-5-7017300-0301	OFFICE SUPPLIES				14.12
3093	SHREDDING SERVICES	194	28-Feb-2018	28-Feb-2018	
10-5-7017300-0301	OFFICE SUPPLIES				14.12
GRE330 GREAT LAKES SAFETY PRODUCTS					
00303324	RESPIRATORS, CART AND FILTERS, HEALTH & SAFETY SUPPLIES	228	13-Feb-2018	13-Feb-2018	
10-5-7017300-0250	HEALTH AND SAFETY				415.18
IND181 INDOOR ENVIRONMENTAL SPECIALIST					
CS3135	ASBESTOS ASSESSMENT, COURIER, DRAWINGS AND REPORTING - 99 THOMAS RC	263	14-Feb-2018	14-Feb-2018	



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 7017300	LIBRO				
10-5-7017300-0250	HEALTH AND SAFETY				1,798.11
C3151	MOULD AIR SAMPLING, COURIER & REPORTING - 99 THOMAS	263	23-Feb-2018	23-Feb-2018	
10-5-7017300-0250	HEALTH AND SAFETY				1,422.39
JAC351 JACK SMITH FUELS LTD					
CN009804	GYCOL RETURNED	194	28-Feb-2018	28-Feb-2018	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				-67.80
IN316122	EXTENDED LIFE ANTIFREEZE 50/50	157	23-Jan-2018	23-Jan-2018	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				1,317.86
IN316705	EXTENDED LIFE ANTIFREEZE - 50/50	183	05-Feb-2018	05-Feb-2018	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				1,317.86
IN316850	GYCOL	194	07-Feb-2018	07-Feb-2018	
10-5-7017300-0331	REFRIGERATION MAINTENANCE				101.70
JAN268 JANI SAFE INC.					
180553	JANITORIAL SUPPLIES	300	06-Mar-2018	06-Mar-2018	
10-5-7017300-0318	JANITORIAL				143.87
MAL256 MALDEN AUTOMOTIVE					
5294-164039	BRAKE LINES TO BE INSTALLED ON # FM-4	263	21-Feb-2018	21-Feb-2018	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				176.66
5294-164320	REPLACED THE ROTTED EXHAUST CLAMPS # FM - 4	194	26-Feb-2018	26-Feb-2018	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				13.87
MET052 METRO KING PEST CONTROL INC.					
2132	MONTHLY SERVICE AT VARIOUS LOCATIONS (OCTOBER 31, 2018)	153	02-Jan-2018	02-Jan-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				45.20
10-5-7017300-0317	BUILDING MAINTENANCE				28.25
2133	MONTHLY SEVICES AT VARIOUS LOCATIONS (NOVEMBER 11, 2017)	153	02-Jan-2018	02-Jan-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				45.20
10-5-7017300-0317	BUILDING MAINTENANCE				28.25
2134	MONTHLY SERVICES AT VARIOUS LOCATIONS (DECEMBER 31, 2017)	153	02-Jan-2017	02-Jan-2017	
10-5-7017300-0317	BUILDING MAINTENANCE				45.20
10-5-7017300-0317	BUILDING MAINTENANCE				28.25
MOR26 MORNEAU SHEPELL LTD.					
FEBRUARY 20 717490, 717491, 717492, 717492, 717493, FEBURARY 2018		158	01-Feb-2018	01-Feb-2018	
10-5-7017300-0207	BENEFITS - LIFE & DISABIL				180.34
MARCH 2018 735925, 735933, 735936, 735937		300	07-Mar-2018	07-Mar-2018	
10-5-7017300-0207	BENEFITS - LIFE & DISABIL				180.34
NAP110 NAPLES PIZZA					
200 A	HOCKEY FOR HOSPICE	1586	27-Dec-2017	27-Dec-2017	
10-5-7017300-0384	CANTEEN PURCHASES Bus&Dev				2,883.59
NEL277 NELLA CUTLERY (HAMILTON) INC					
IN2355982	ICE RESURFACING BLADE SHARPENED	157	25-Jan-2018	25-Jan-2018	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				28.25
IN2356776	ICE RESURFACING BLADE SHARPENING	263	08-Feb-2018	08-Feb-2018	
10-5-7017300-0402	VEHICLE & EQUIPMENT MTCE.				101.70
PAR372 PARRLINE ELECTRICAL WHOLESALE					
74327	ELECTRICAL SUPPLIES	228	14-Feb-2018	14-Feb-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				59.17
REL010 RELIGHTING					
JANUARY 25, : MAINTENANCE MATERIALS		157	25-Jan-2018	25-Jan-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				71.19
RIX606 RIX CONSUMER SERVICES					
10459	SERVICE TO WALKING TRACK DOOR	228	19-Feb-2018	19-Feb-2018	
10-5-7017300-0317	BUILDING MAINTENANCE				254.25
10460	SERVICE TO FRONT DOORS	228	19-Feb-2018	19-Feb-2018	



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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 7017300			LIBRO				
10-5-7017300-0317				BUILDING MAINTENANCE			192.10
SOB083 SOBEYS AMHERSTBURG							
JANUARY 2018 PURCHASES MADE JANUARY 2018					262 31-Jan-2018	31-Jan-2018	
10-5-7017300-0384				CANTEEN PURCHASES Bus&Dev			87.29
10-5-7017300-0384				CANTEEN PURCHASES Bus&Dev			39.55
10-5-7017300-0384				CANTEEN PURCHASES Bus&Dev			27.75
10-5-7017300-0384				CANTEEN PURCHASES Bus&Dev			80.09
10-5-7017300-0384				CANTEEN PURCHASES Bus&Dev			100.40
10-5-7017300-0384				CANTEEN PURCHASES Bus&Dev			28.10
TRE515 TREMBLAR BUILDING SUPPLIES LTD.							
56175				MAINTENANCE MATERIALS	157 26-Jan-2018	26-Jan-2018	
10-5-7017300-0317				BUILDING MAINTENANCE			209.05
VOL382 VOLLMER INC.							
W20067				HVAC/REFRIDGERATION REPAIRS (NOVEMBER 20, 2017)	153 02-Jan-2018	02-Jan-2018	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			528.28
W20072				REFRIGERATON REPAIRS (SEPTEMBER 19, 2017)	153 02-Jan-2018	02-Jan-2018	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			836.20
W20079				REFRIGERATION REPAIRS	153 02-Jan-2018	02-Jan-2018	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			6,567.51
W20245				REFRIGERATION REPAIRS	301 31-Jan-2018	31-Jan-2018	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			2,598.01
W20680				REFIGERATION REPAIRS	301 31-Jan-2018	31-Jan-2018	
10-5-7017300-0317				BUILDING MAINTENANCE			2,287.41
W20987				DHU - RINK A&B SERVICE	1586 19-Sep-2017	19-Sep-2017	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			3,834.70
W21208				PREVENTATIVE MAINTENANCE ON ALL HVAC EQUIPMENT	1586 22-Sep-2017	22-Sep-2017	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			7,817.68
W21342				HVAC (NOVEMBER 2017)	153 02-Jan-2018	02-Jan-2018	
10-5-7017300-0317				BUILDING MAINTENANCE			4,883.91
W21361				MAKE REPAIRS TO LEAKING GLYCOL LOOP PIPES FOR ICE RINK CUBES (NOVEMBER 2017)	153 02-Jan-2018	02-Jan-2018	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			5,687.53
W21483				REFRIGERATION REPAIRS (NOVEMBER 30, 2017)	153 02-Jan-2018	02-Jan-2018	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			1,123.08
W21505				BUILDING MAINTENANCE HVAC (DECEMBER 21, 2017)	153 30-Jan-2018	30-Jan-2018	
10-5-7017300-0317				BUILDING MAINTENANCE			279.68
W21625				REFRIGERATION REPAIRS	228 05-Feb-2018	05-Feb-2018	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			1,833.65
W21643				REFRIDGERATION HVAC REPAIRS	228 05-Feb-2018	05-Feb-2018	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			998.48
W21869				REFRIGERATION MAINTENANCE	228 08-Feb-2018	08-Feb-2018	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			1,632.85
W22396				COMPRESSOR REPLACEMENT ON KUBE 5, INSTALLED, NEW COMPRESSOR VALVE CHANGEABLE FILTER DRIER.	194 28-Feb-2018	28-Feb-2018	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			23,221.57
W2251				REFRIGERATION REPAIRS	194 28-Feb-2018	28-Feb-2018	
10-5-7017300-0331				REFRIGERATION MAINTENANCE			3,779.85
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE							
115531				BUILDING SUPPLIES	158 01-Feb-2018	01-Feb-2018	
10-5-7017300-0317				BUILDING MAINTENANCE			16.51
115781				LIBRO 2" SCM 80 REPAIR/REPLACE	263 13-Feb-2018	13-Feb-2018	
10-5-7017300-0317				BUILDING MAINTENANCE			4.06
115994				2 SIDED TAPE (SOAP DISPENSER MOUNTING ON MIRRORS)	272 22-Feb-2018	22-Feb-2018	
10-5-7017300-0317				BUILDING MAINTENANCE			31.98

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G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 7017300		LIBRO				
WIN210 WINDSOR FACTORY SUPPLY LTD						
4698743	REFRIGERATION MATERIALS			157	31-Jan-2018	31-Jan-2018
10-5-7017300-0331			REFRIGERATION MAINTENANCE			147.43
4699154	MAINTENANCE TOOLS			157	31-Jan-2018	31-Jan-2018
10-5-7017300-0384			CANTEEN PURCHASES Bus&Dev			49.90
4716158	PLUMBING MATERIALS			194	26-Feb-2018	26-Feb-2018
10-5-7017300-0317			BUILDING MAINTENANCE			113.94
4722645	BUILDING MATERIALS			300	06-Mar-2018	06-Mar-2018
10-5-7017300-0317			BUILDING MAINTENANCE			84.07
WIN270 WINDSOR DISPOSAL SERVICES LTD						
0000878262	SCHEDULED CARDBOARD SERVICE			158	01-Feb-2018	01-Feb-2018
10-5-7017300-0331			REFRIGERATION MAINTENANCE			68.39
WIN342 WINDSOR STARTER'S POWERHOUSE						
18-24704	REPLACED THE STARTER # RS-2			300	01-Mar-2018	01-Mar-2018
10-5-7017300-0402			VEHICLE & EQUIPMENT MTCE.			118.65
WOR415 WORK AUTHORITY						
433182	CLOTHING			157	21-Jan-2018	21-Jan-2018
10-5-7017300-0161			CLOTHING			187.57
434669	CLOTHING			157	28-Jan-2018	28-Jan-2018
10-5-7017300-0161			CLOTHING			162.71
440461	CLOTHING STAFF			194	25-Feb-2018	25-Feb-2018
10-5-7017300-0161			CLOTHING			439.82
Department Totals :					86,875.49	

DEPARTMENT 7017730		99 THOMAS ROAD				
TAR324 TARGET BUILDING MATERIALS LTD						
29410	CEILING TILES			158	06-Feb-2018	06-Feb-2018
10-5-7017730-0317			99 THOMAS RD - BUILDING MAIN			325.98
TRE515 TREMBLAR BUILDING SUPPLIES LTD.						
56263	GRILL FOR IT SERVER DOOR 99 THOMAS			228	12-Feb-2018	12-Feb-2018
10-5-7017730-0317			99 THOMAS RD - BUILDING MAIN			124.87
WIG035 WIGLE HOME HARDWARE BUILDING CENTRE						
116270	NEW LOCK			300	06-Mar-2018	06-Mar-2018
10-5-7017730-0316			99 THOMAS RD - UTILITIES			21.46
Department Totals :					472.31	

DEPARTMENT 7027510		AMHERSTBURG LIBRARY				
MET052 METRO KING PEST CONTROL INC.						
2132	MONTHLY SERVICE AT VARIOUS LOCATIONS (OCTOBER 31, 2018)			153	02-Jan-2018	02-Jan-2018
10-5-7027510-0317			CARNEGIE LIBRARY - BUILDING MAIN			28.25
2133	MONTHLY SEVICES AT VARIOUS LOCATIONS (NOVEMBER 11, 2017)			153	02-Jan-2018	02-Jan-2018
10-5-7027510-0317			CARNEGIE LIBRARY - BUILDING MAIN			28.25
2134	MONTHLY SERVICES AT VARIOUS LOCATIONS (DECEMBER 31, 2017)			153	02-Jan-2017	02-Jan-2017
10-5-7027510-0317			CARNEGIE LIBRARY - BUILDING MAIN			28.25
Department Totals :					84.75	

DEPARTMENT 7037610		ACS BUILDING				
MET052 METRO KING PEST CONTROL INC.						
2132	MONTHLY SERVICE AT VARIOUS LOCATIONS (OCTOBER 31, 2018)			153	02-Jan-2018	02-Jan-2018
10-5-7037610-0317			BUILDING MAIN.-ACS BUILDING P&F			33.90
2133	MONTHLY SEVICES AT VARIOUS LOCATIONS (NOVEMBER 11, 2017)			153	02-Jan-2018	02-Jan-2018
10-5-7037610-0317			BUILDING MAIN.-ACS BUILDING P&F			33.90

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G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT	7037610	ACS BUILDING			
2134	MONTHLY SERVICES AT VARIOUS LOCATIONS (DECEMBER 31, 2017)		153 02-Jan-2017	02-Jan-2017	
10-5-7037610-0317	BUILDING MAIN.-ACS BUILDING P&F				33.90
Department Totals :					101.70

DEPARTMENT	7037620	GORDON HOUSE			
ESS959	ESSEX LINEN SUPPLY LTD				
424888	ENTRANCE MATS GOR THE GORDON HOUSE		262 11-Jan-2018	11-Jan-2018	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				24.06
MET052	METRO KING PEST CONTROL INC.				
2132	MONTHLY SERVICE AT VARIOUS LOCATIONS (OCTOBER 31, 2018)		153 02-Jan-2018	02-Jan-2018	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				28.25
2133	MONTHLY SEVICES AT VARIOUS LOCATIONS (NOVEMBER 11, 2017)		153 02-Jan-2018	02-Jan-2018	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				28.25
2134	MONTHLY SERVICES AT VARIOUS LOCATIONS (DECEMBER 31, 2017)		153 02-Jan-2017	02-Jan-2017	
10-5-7037620-0317	BUILDING MTCE - GORDON HOUSE P&F				28.25
Department Totals :					108.81

DEPARTMENT	7037630	HERITAGE COMMITTEE			
COM024	COMMUNITY HERITAGE ONTARIO				
2018	2018 MEMBERSHIP RENEWAL		273 02-Feb-2018	02-Feb-2018	
10-5-7037630-0368	HERITAGE COMM EXP - CLERKS				75.00
Department Totals :					75.00

DEPARTMENT	8010000	PLANNING			
BEZ379	BEZAIRE JEANETTE				
ZBA-2-18	PLANNING CHARGE REIMBURSEMENT		300 07-Mar-2018	07-Mar-2018	
10-4-8010000-1910	PLANNING - OTHER FEES				284.50
CAC190	CANADIAN ASSOCIATION OF CERTIFIED PLANNING				
06151242	MEMBERSHIPS 06151242 ANNUAL 2018		158 06-Feb-2018	06-Feb-2018	
10-5-8010000-0350	MEMBERSHIPS				205.00
MON610	MONTEITH BROWN PLANNING CONSULTANTS				
13272	PROFESSIONAL FEES		228 15-Feb-2018	15-Feb-2018	
10-5-8010000-0327	PROFESSIONAL FEES				1,932.30
MOR26	MORNEAU SHEPELL LTD.				
FEBRUARY 20 717490, 717491, 717492, 717492, 717493, FEBURARY 2018			158 01-Feb-2018	01-Feb-2018	
10-5-8010000-0207	BENEFITS - LIFE & DISABIL				16.39
MARCH 2018 735925, 735933, 735936, 735937			300 07-Mar-2018	07-Mar-2018	
10-5-8010000-0207	BENEFITS - LIFE & DISABIL				16.39
MOU001	MOUSSEAU DELUCA McPHERSON PRINCE				
56642	REGISTRATION OF NOTICE OF LEASE WITH AMHERSTBURG FREEDOM MUSEUM		301 31-Jan-2018	31-Jan-2018	
10-5-8010000-0325	LEGAL FEES				526.98
56822	LEGAL FEES		301 31-Jan-2018	31-Jan-2018	
10-5-8010000-0325	LEGAL FEES				6,377.16
56827	LEGAL FEES		262 31-Jan-2018	31-Jan-2018	
10-5-8010000-0325	LEGAL FEES				67.24
56828	LEGAL FEES		262 31-Jan-2018	31-Jan-2018	
10-5-8010000-0325	LEGAL FEES				135.60
56830	LEGAL FEES		301 31-Jan-2018	31-Jan-2018	
10-5-8010000-0325	LEGAL FEES				1,224.92
56831	LEGAL FEES		301 31-Jan-2018	31-Jan-2018	
10-5-8010000-0325	LEGAL FEES				231.65
56832	LEGAL FEES		301 31-Jan-2018	31-Jan-2018	



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G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 8010000		PLANNING					
10-5-8010000-0325				LEGAL FEES			1,864.50
OAC292	OACA C/O MEAGAN ROCKETT GREENFIELD SERVICES						
2018	2018 MEMEBERSHIP FEES				194 28-Feb-2018	28-Feb-2018	
10-5-8010000-0350				MEMBERSHIPS			130.00
PUR663	PURE WATER BRAND						
JANUARY 2018 INVOICE 000258670, 000260191, 000261050					157 31-Jan-2018	31-Jan-2018	
10-5-8010000-0301				OFFICE SUPPLIES			36.02
SHI251	SHIBLEY RIGHTON LLP						
177991	LEGAL FEES				194 27-Feb-2018	27-Feb-2018	
10-5-8010000-0325				LEGAL FEES			297.19
Department Totals :							13,345.84
DEPARTMENT 8020000		TOURISM VISITOR INFORMATION CENTRE					
MIT130	MITCHELL SARAH						
18-00002	AMHERSTBURG UNCOMMON LOGO DESIGN				190 02-Feb-2018	02-Feb-2018	
10-5-8020000-0307				ADVERTISING			750.00
18-00006	AMHERSTBURG UNCOMMON POSTER				190 13-Feb-2018	13-Feb-2018	
10-5-8020000-0307				ADVERTISING			50.00
18-00008	AMHERSTBURG UNCOMMON POSTER				263 22-Feb-2018	22-Feb-2018	
10-5-8020000-0307				ADVERTISING			150.00
MON183	MONARCH OFFICE SUPPLY LTD						
069452	JANUARY 2018 PURCHASES				262 26-Jan-2018	26-Jan-2018	
10-5-8020000-0301				OFFICE SUPPLIES			371.77
MOR26	MORNEAU SHEPELL LTD.						
FEBRUARY 20 717490, 717491, 717492, 717492, 717493, FEBURARY 2018					158 01-Feb-2018	01-Feb-2018	
10-5-8020000-0207				BENEFITS - LIFE & DISABILITY			16.39
MARCH 2018 735925, 735933, 735936, 735937					300 07-Mar-2018	07-Mar-2018	
10-5-8020000-0207				BENEFITS - LIFE & DISABILITY			16.39
SOU842	SWOTC SOUTH WEST ONTARIO TOURISM CORPORATION						
715670354	SOUTH WEST ONTARIO TOURISM CONFERENCE				184 11-Jan-2018	11-Jan-2018	
10-5-8020000-0351				TRAINING & CONFERENCES			203.92
TOU333	TOURISM WINDSOR ESSEX PELEE ISLAND						
3492	VISITOR GUIDE 1/4 PAGE ADVERTISEMENT				228 09-Feb-2018	09-Feb-2018	
10-5-8020000-0307				ADVERTISING			1,921.00
TRI249	TRI GRAPHICS						
5204	BUSINESS CARDS FOR NEW HIRES				194 27-Feb-2018	27-Feb-2018	
10-5-8020000-0301				OFFICE SUPPLIES			117.52
WIG035	WIGLE HOME HARDWARE BUILDING CENTRE						
115974	MURALS PANELS				194 22-Feb-2018	22-Feb-2018	
10-5-8020000-0340				COMMUNITY EVENTS			149.11
Department Totals :							3,746.10
Computer Paid Total :							1,802,555.77



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Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000	GENERAL				
AMH19	AMHERSTBURG PAYROLL~TOWN OF				
PP#06-2018	PP#06-2018 PAYROLL TRANSFER	160	08-Feb-2018	08-Feb-2018	
10-1-0000000-0302	WFCU-PAYROLL 6429187				123,812.34
PP#07-2018	PP#07-2018 PAYROLL TRANSFER	185	15-Feb-2018	15-Feb-2018	
10-1-0000000-0302	WFCU-PAYROLL 6429187				133,939.09
PP#08-2018	PP#08-2018 PAYROLL TRANSFER	218	22-Feb-2018	22-Feb-2018	
10-1-0000000-0302	WFCU-PAYROLL 6429187				141,688.11
PP#09-2018	PP#09-2018 PAYROLL TRANSFER	267	01-Mar-2018	01-Mar-2018	
10-1-0000000-0302	WFCU-PAYROLL 6429187				131,988.61
PP#10-2018	PP#10-2018 PAYROLL TRANSFER	305	08-Mar-2018	08-Mar-2018	
10-1-0000000-0302	WFCU-PAYROLL 6429187				126,761.42
BEL03	BELL MOBILITY INC.				
FEB 2018	FEBRUARY 2018 USAGE	217	06-Feb-2018	06-Feb-2018	
80-5-0000000-0345	CELL PHONE				30.24
DIR03	DIRECTOR OF FAMILY RESPONSIBLTY				
FEBRUARY 201	FAMILY SUPPORT FOR THE MONTH OF FEBRUARY 2018	223	22-Feb-2018	22-Feb-2018	
10-2-0000000-1155	A/P - PAYROLL DED. - FAM.				2,815.00
ESS46	ESSEX POWERLINES CORPORATION				
JAN 2018	ELECTRICTY, WATER & SEWAGE JANUARY 2018	182	31-Jan-2018	31-Jan-2018	
80-5-0000000-0316	UTILITIES				996.78
GRE03	GREEN SHIELD CANADA				
MAR 2018	MARCH 2018 BENEFITS	222	01-Mar-2018	01-Mar-2018	
10-1-0000000-2068	A/R - EMPLOYEE BENEFITS REGULAR				207.11
10-1-0000000-2064	A/R - EMPLOYEE BENEFITS				1,401.02
80-5-0000000-0206	BENEFITS - GREENSHIELD RE - WATER DEPART				1,983.30
80-5-0000000-0205	BENEFITS - GREENSHIELD				4,570.47
HYD02	HYDRO ONE NETWORKS				
JAN 2018	MISC HYDRO ACCTS JAN 2018	175	31-Jan-2018	31-Jan-2018	
80-5-0000000-0316	UTILITIES				17,236.67
JAN 2018	MAIN ACCOUNT	150	31-Jan-2018	31-Jan-2018	
80-5-0000000-0316	UTILITIES				145.13
MIN24	MINISTRY OF FINANCE-PAYMENT				
FEBRUARY 201	EHT FOR THE MONTH OF FEBRUARY 2018	256	27-Feb-2018	27-Feb-2018	
10-2-0000000-1152	A/P - PAYROLL DED. - EHT				16,065.40
OME001	OMERS				
FEBRUARY 201	OMERS CONTRIBUTION FOR FEBRUARY 2018	257	27-Feb-2018	27-Feb-2018	
10-2-0000000-1144	OMERS PAYABLE				161,529.22
REC04	RECEIVER GENERAL				
PP#2018-06 FU	PP#2018-06 FULL TIME PAYROLL TAXES	159	08-Feb-2018	08-Feb-2018	
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				6,900.82
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				35,323.97
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				16,502.44
PP#2018-06 PA	PP#2018-06 PART TIME PAYROLL TAXES	159	08-Feb-2018	08-Feb-2018	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,449.86
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				2,963.18
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				789.83
PP#2018-07 FU	PP#2018-07 FULL TIME PAYROLL TAXES	186	15-Feb-2018	15-Feb-2018	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				18,098.64
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				41,045.81
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				7,541.68
PP#2018-07 PA	PP#2018-07 PART TIME PAYROLL TAXES	186	15-Feb-2018	15-Feb-2018	
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				836.27
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				3,063.79
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,563.52
PP#2018-08 FU	PP#2018-08 FULL TIME EMPLOYEE PAYROLL TAXES	219	22-Feb-2018	22-Feb-2018	



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0000000 GENERAL					
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				35,867.00
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				7,003.82
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				16,755.32
PP#2018-08 PA PP#2018-08 PART TIME PAYROLL TAXES		219	22-Feb-2018	22-Feb-2018	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				2,332.92
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				1,141.46
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				6,226.58
PP#2018-09 FU PP#2018-09 FULL TIME PAYROLL TAXES		268	01-Mar-2018	01-Mar-2018	
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				7,233.66
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				38,064.89
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				17,329.34
PP#2018-09 PA PP#2018-09 PART TIME PAYROLL TAXES		268	01-Mar-2018	01-Mar-2018	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,994.38
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				3,988.73
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				1,037.49
PP#2018-10 FU PP#2018-10 FULL TIME PAYROLL TAXES		306	08-Mar-2018	08-Mar-2018	
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				36,800.59
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				7,111.33
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				17,025.32
PP#2018-10 PA PP#2018-10 PART TIME PAYROLL TAXES		306	08-Mar-2018	08-Mar-2018	
10-2-0000000-1142	A/P - PAYROLL DED. - CPP				1,825.28
10-2-0000000-1143	A/P - PAYROLL DED. - E.I.				940.40
10-2-0000000-1141	A/P - PAYROLL DED. - INC.				3,580.13
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
MAR 2018 MARCH 2018 BENEFITS		237	01-Mar-2018	01-Mar-2018	
80-5-0000000-0207	BENEFITS - LIFE & DISABILITY				2,320.18
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
FEBRUARY 201 FEBRUARY 2018 WSIB PREMIUMS		254	07-Feb-2018	07-Feb-2018	
10-2-0000000-1153	A/P - PAYROLL DED. - WSIB				25,452.16
Department Totals :					1,235,280.70

DEPARTMENT 1001010 COUNCIL					
BEL03 BELL MOBILITY INC.					
FEB 2018 FEBRUARY 2018 USAGE		217	06-Feb-2018	06-Feb-2018	
10-5-1001010-0345	COUNCIL - CELL PHONE EXPENSE				40.69
Department Totals :					40.69

DEPARTMENT 1001020 ADMINISTRATION					
CER125 CERIDIAN CANADA LTD					
094977 OCT 1-31, 2017 PROF HUMAN RESOURCES AND EMPLOYMENT LAW ADVICE		1347	20-Nov-2017	20-Nov-2017	
10-5-1001020-0325	LEGAL FEES				3,322.20
IN103312 NOV 1-30, 2017 PROF HUMARN RESOURCES AND EMPLOYMENT LAW ADVICE		1491	19-Dec-2017	19-Dec-2017	
10-5-1001020-0325	LEGAL FEES				3,322.20
GRE03 GREEN SHIELD CANADA					
MAR 2018 MARCH 2018 BENEFITS		222	01-Mar-2018	01-Mar-2018	
10-5-1001020-0206	BENEFITS - GREENSHIELD RE				5,906.72
Department Totals :					12,551.12

DEPARTMENT 1001021 TREASURY					
BEL03 BELL MOBILITY INC.					
FEB 2018 FEBRUARY 2018 USAGE		217	06-Feb-2018	06-Feb-2018	
10-5-1001021-0345	CELL PHONE EXPENSE - TREASURY				144.87
BRI459 BRINKS CANADA					
3103690229 SERVICES CHARGES FOR FEBRUARY 2018 LIBRO		266	28-Feb-2018	28-Feb-2018	



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Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1001021				TREASURY				
10-5-1001021-0336				CONTRACTED SERVICES - BRINKS				1,489.80
GRE03	GREEN SHIELD CANADA							
MAR 2018	MARCH 2018 BENEFITS				222	01-Mar-2018	01-Mar-2018	
10-5-1001021-0205				BENEFITS - GREENSHIELD				4,948.49
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
MAR 2018	MARCH 2018 BENEFITS				237	01-Mar-2018	01-Mar-2018	
10-5-1001021-0207				BENEFITS - LIFE & DISABILITY				3,852.30
Department Totals :								10,435.46
DEPARTMENT 1001022				CLERKS				
BEL03	BELL MOBILITY INC.							
FEB 2018	FEBRUARY 2018 USAGE				217	06-Feb-2018	06-Feb-2018	
10-5-1001022-0345				CELL PHONE EXPENSE - CLERKS				235.64
GRE03	GREEN SHIELD CANADA							
MAR 2018	MARCH 2018 BENEFITS				222	01-Mar-2018	01-Mar-2018	
10-5-1001022-0205				BENEFITS - GREENSHIELD - CLERKS				974.68
10-5-1001022-0205				BENEFITS - GREENSHIELD - CLERKS				524.12
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
MAR 2018	MARCH 2018 BENEFITS				237	01-Mar-2018	01-Mar-2018	
10-5-1001022-0207				BENEFITS - LIFE & DISABIL - CLERKS				929.20
Department Totals :								2,663.64
DEPARTMENT 1001023				C.A.O.				
BEL03	BELL MOBILITY INC.							
FEB 2018	FEBRUARY 2018 USAGE				217	06-Feb-2018	06-Feb-2018	
10-5-1001023-0345				CELL PHONE				178.05
GRE03	GREEN SHIELD CANADA							
MAR 2018	MARCH 2018 BENEFITS				222	01-Mar-2018	01-Mar-2018	
10-5-1001023-0205				BENEFITS - GREENSHIELD - C.A.O.				1,462.02
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
MAR 2018	MARCH 2018 BENEFITS				237	01-Mar-2018	01-Mar-2018	
10-5-1001023-0207				BENEFITS - LIFE & DISABIL - C.A.O.				900.07
Department Totals :								2,540.14
DEPARTMENT 1001024				HUMAN RESOURCES				
BEL03	BELL MOBILITY INC.							
FEB 2018	FEBRUARY 2018 USAGE				217	06-Feb-2018	06-Feb-2018	
10-5-1001024-0345				CELL PHONE				98.61
GRE03	GREEN SHIELD CANADA							
MAR 2018	MARCH 2018 BENEFITS				222	01-Mar-2018	01-Mar-2018	
10-5-1001024-0205				BENEFITS - GREENSHIELD - HUMAN RESOURCES				974.68
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
MAR 2018	MARCH 2018 BENEFITS				237	01-Mar-2018	01-Mar-2018	
10-5-1001024-0207				BENEFITS - LIFE & DISABIL - HUMAN RESOUR				799.71
Department Totals :								1,873.00
DEPARTMENT 1001025				INFORMATION TECHNOLOGY				
BEL01	BELL CANADA							
FEB 2018	FEBRUARY 2018 MONTHLY CHARGES				216	19-Feb-2018	19-Feb-2018	
10-5-1001025-0315				TELEPHONE				31.60
10-5-1001025-0315				TELEPHONE				57.82
FEB 2018	FEBRUARY 2018 MONTHLY CHARGES				169	11-Feb-2018	11-Feb-2018	



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Invoice No.	Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1001025				INFORMATION TECHNOLOGY				
10-5-1001025-0315				TELEPHONE				1,188.73
BEL03	BELL MOBILITY INC.							
FEB 2018	FEBRUARY 2018 USAGE				217	06-Feb-2018	06-Feb-2018	
10-5-1001025-0345				CELL PHONE				129.44
10-5-1001025-0332				INTERNET ACCESS				335.82
BEL12	BELL CANADA							
FEB 2018	FEBRUARY 2018 SERVICES				170	01-Feb-2018	01-Feb-2018	
10-5-1001025-0315				TELEPHONE				158.20
COG02	COGECO PAYMENT CENTRE							
FEB 2018	FEBRUARY 2018 INTERNET				79	01-Feb-2018	01-Feb-2018	
10-5-1001025-0332				INTERNET ACCESS				180.74
10-5-1001025-0332				INTERNET ACCESS				115.20
10-5-1001025-0332				INTERNET ACCESS				112.94
GRE03	GREEN SHIELD CANADA							
MAR 2018	MARCH 2018 BENEFITS				222	01-Mar-2018	01-Mar-2018	
10-5-1001025-0205				BENEFITS - GREENSHIELD				1,670.18
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING							
MAR 2018	MARCH 2018 BENEFITS				237	01-Mar-2018	01-Mar-2018	
10-5-1001025-0207				BENEFITS - LIFE & DISABILITY				1,020.85
Department Totals :								5,001.52

DEPARTMENT 1008030				UNFINANCED DRAINS				
HYD02	HYDRO ONE NETWORKS							
JAN 2018	MAIN ACCOUNT				150	31-Jan-2018	31-Jan-2018	
10-1-1008030-8120				BAILEY'S BEACH DRAIN & PUMP				32.29
10-1-1008030-8965				WILLOW BEACH PUMP				987.00
10-1-1008030-8515				LAKWOOD PUMP #2				46.16
10-1-1008030-8675				MICKLE PARK AVE PUMP				98.34
10-1-1008030-8555				LEO BEAUDOIN PUMP				57.63
10-1-1008030-8510				LAKWOOD PUMP #1				35.19
Department Totals :								1,256.61

DEPARTMENT 2010000				FIRE DEPARTMENT				
BEL03	BELL MOBILITY INC.							
FEB 2018	FEBRUARY 2018 USAGE				217	06-Feb-2018	06-Feb-2018	
10-5-2010000-0345				FIRE - CELL PHONE EXPENSE				279.92
COG02	COGECO PAYMENT CENTRE							
FEB 2018	FEBRUARY 2018 INTERNET				79	01-Feb-2018	01-Feb-2018	
10-5-2010000-0251				FIRE PREVENTION & TRAININ				76.83
EVE740	EVERBRIDGE INC.							
M36686	MASS NOTIFICATION ANNUAL PAYMENT				192	12-Feb-2018	12-Feb-2018	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				9,579.75
GRE03	GREEN SHIELD CANADA							
MAR 2018	MARCH 2018 BENEFITS				222	01-Mar-2018	01-Mar-2018	
10-5-2010000-0206				BENEFITS - GREENSHIELD RE				2,678.60
10-5-2010000-0205				BENEFITS - GREENSHIELD - FIRE				4,279.62
HYD02	HYDRO ONE NETWORKS							
FEB 2018	EMEF 2N CONC LOT 10, SIRENS				229	18-Feb-2018	18-Feb-2018	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				39.99
FEB 2018	EMEF 2S CONC LOT 20, SIRENS				198	14-Feb-2018	14-Feb-2018	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				39.99
JAN 2018	MAIN ACCOUNT				150	31-Jan-2018	31-Jan-2018	
10-5-2010000-0800				EMERGENCY OPERATIONS CENTRE EXPENSES				40.58



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Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2010000	FIRE DEPARTMENT				
MARC 2018	MARCH 3-APR 2, 2018 SATELLITE	239	04-Mar-2018	04-Mar-2018	
10-5-2010000-0800	EMERGENCY OPERATIONS CENTRE EXPENSES				79.10
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
MAR 2018	MARCH 2018 BENEFITS	237	01-Mar-2018	01-Mar-2018	
10-5-2010000-0207	BENEFITS - LIFE & DISABIL				2,579.51
WOR03	WORKPLACE SAFETY & INSURANCE BOARD				
FEBRUARY 201	FEBRUARY 2018 WSIB PREMIUMS	254	07-Feb-2018	07-Feb-2018	
10-5-2010000-0208	BENEFITS - WORKER'S COMP.				1,565.20
Department Totals :					21,239.09

DEPARTMENT 2020000	POLICE DEPARTMENT				
BEL01	BELL CANADA				
FEB 2018	FEBRUARY 2018 MONTHLY CHARGES	169	11-Feb-2018	11-Feb-2018	
10-5-2020000-0315	TELEPHONE				509.46
BEL03	BELL MOBILITY INC.				
FEB 2018	FEBRUARY 2018 USAGE	217	06-Feb-2018	06-Feb-2018	
10-5-2020000-0315	TELEPHONE				524.16
10-5-2020000-0332	INTERNET ACCESS				17.23
10-5-2020000-0406	GPS COMMUNICATION				103.38
COG02	COGECO PAYMENT CENTRE				
FEB 2018	FEBRUARY 2018 INTERNET	79	01-Feb-2018	01-Feb-2018	
10-5-2020000-0332	INTERNET ACCESS				152.49
ESS46	ESSEX POWERLINES CORPORATION				
JAN 2018	ELECTRICTY, WATER & SEWAGE JANUARY 2018	182	31-Jan-2018	31-Jan-2018	
10-5-2020000-0316	UTILITIES - POLICE DEPT				2,032.42
GRE03	GREEN SHIELD CANADA				
MAR 2018	MARCH 2018 BENEFITS	222	01-Mar-2018	01-Mar-2018	
10-5-2020000-0206	BENEFITS - GREENSHIELD RE				11,185.19
10-5-2020000-0205	BENEFITS - GREENSHIELD				17,781.08
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
MAR 2018	MARCH 2018 BENEFITS	237	01-Mar-2018	01-Mar-2018	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				15,225.04
UNI01	UNION GAS LTD				
JAN 2018	JANUARY 2018 MONTHLY CHARGES	102	30-Jan-2018	30-Jan-2018	
10-5-2020000-0316	UTILITIES - POLICE DEPT				649.19
WOR03	WORKPLACE SAFETY & INSURANCE BOARD				
FEBRUARY 201	FEBRUARY 2018 WSIB PREMIUMS	254	07-Feb-2018	07-Feb-2018	
10-5-2020000-0208	BENEFITS - WORKER'S COMP.				240.80
Department Totals :					48,420.44

DEPARTMENT 2043010	BUILDING DEPARTMENT				
BEL03	BELL MOBILITY INC.				
FEB 2018	FEBRUARY 2018 USAGE	217	06-Feb-2018	06-Feb-2018	
10-5-2043010-0345	BLDG. - CELL PHONE EXPENSE				58.35
GRE03	GREEN SHIELD CANADA				
MAR 2018	MARCH 2018 BENEFITS	222	01-Mar-2018	01-Mar-2018	
10-5-2043010-0205	BENEFITS - GREENSHIELD				1,247.27
10-5-2043010-0206	BENEFITS - GREENSHIELD RE				2,544.75
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
MAR 2018	MARCH 2018 BENEFITS	237	01-Mar-2018	01-Mar-2018	
10-5-2043010-0207	BENEFITS - LIFE & DISABIL				700.83
Department Totals :					4,551.20



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2043015 LICENSING AND ENFORCEMENT					
BEL03 BELL MOBILITY INC.					
FEB 2018	FEBRUARY 2018 USAGE	217	06-Feb-2018	06-Feb-2018	
10-5-2043015-0345	BY-LAW ENF. - CELL PHONE EXPENSE				176.21
10-5-2043015-0345	BY-LAW ENF. - CELL PHONE EXPENSE				40.71
GRE03 GREEN SHIELD CANADA					
MAR 2018	MARCH 2018 BENEFITS	222	01-Mar-2018	01-Mar-2018	
10-5-2043015-0205	BENEFITS - GREENSHIELD				1,535.60
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
MAR 2018	MARCH 2018 BENEFITS	237	01-Mar-2018	01-Mar-2018	
10-5-2043015-0207	BENEFITS - LIFE & DISABILITY				854.95
Department Totals :					2,607.47
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DEPARTMENT 3010000 PUBLIC WORKS					
BEL03 BELL MOBILITY INC.					
FEB 2018	FEBRUARY 2018 USAGE	217	06-Feb-2018	06-Feb-2018	
10-5-3010000-0345	P.W. - CELL PHONE EXPENSE				345.77
GRE03 GREEN SHIELD CANADA					
MAR 2018	MARCH 2018 BENEFITS	222	01-Mar-2018	01-Mar-2018	
10-5-3010000-0206	BENEFITS - GREENSHIELD RE				9,748.01
10-5-3010000-0205	BENEFITS - GREENSHIELD				6,142.40
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
MAR 2018	MARCH 2018 BENEFITS	237	01-Mar-2018	01-Mar-2018	
10-5-3010000-0207	BENEFITS - LIFE & DISABIL				3,708.71
Department Totals :					19,944.89
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DEPARTMENT 3020000 ROADS					
HYD02 HYDRO ONE NETWORKS					
JAN 2018	MAIN ACCOUNT	150	31-Jan-2018	31-Jan-2018	
10-5-3020000-0757	STORM SEWER CLEANING & FLUSHING				40.26
Department Totals :					40.26
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DEPARTMENT 3050000 STREET LIGHTING					
ESS46 ESSEX POWERLINES CORPORATION					
JAN 2018	ELECTRICTY, WATER & SEWAGE JANUARY 2018	182	31-Jan-2018	31-Jan-2018	
10-5-3050000-0316	UTILITIES				20,220.55
HYD02 HYDRO ONE NETWORKS					
JAN 2018	MISC HYDRO ACCTS JAN 2018	175	31-Jan-2018	31-Jan-2018	
10-5-3050000-0316	UTILITIES				10,251.91
Department Totals :					30,472.46
<hr/>					
DEPARTMENT 3250000 TRAFFIC CONTROL					
ESS46 ESSEX POWERLINES CORPORATION					
JAN 2018	ELECTRICTY, WATER & SEWAGE JANUARY 2018	182	31-Jan-2018	31-Jan-2018	
10-5-3250000-0316	UTILITIES - TRAFFIC LIGHTS				1,049.17
Department Totals :					1,049.17
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DEPARTMENT 4017720 MCGREGOR SEWERS					
HYD02 HYDRO ONE NETWORKS					
JAN 2018	MAIN ACCOUNT	150	31-Jan-2018	31-Jan-2018	
10-5-4017720-0316	UTILITIES				2,448.63
Department Totals :					2,448.63



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 4017730 EDGEWATER SEWERS					
ESS46	ESSEX POWERLINES CORPORATION				
JAN 2018	ELECTRICTY, WATER & SEWAGE JANUARY 2018	182	31-Jan-2018	31-Jan-2018	
10-5-4017730-0316	UTILITIES				2,171.94
HYD02	HYDRO ONE NETWORKS				
JAN 2018	MAIN ACCOUNT	150	31-Jan-2018	31-Jan-2018	
10-5-4017730-0316	UTILITIES				2,668.69
Department Totals :					4,840.63
DEPARTMENT 4017740 AMHERSTBURG SEWERS					
ESS46	ESSEX POWERLINES CORPORATION				
JAN 2018	ELECTRICTY, WATER & SEWAGE JANUARY 2018	182	31-Jan-2018	31-Jan-2018	
10-5-4017740-0316	UTILITIES - SEWERS				27,881.48
UNI01	UNION GAS LTD				
JAN 2018	JANUARY 2018 MONTHLY CHARGES	102	30-Jan-2018	30-Jan-2018	
10-5-4017740-0316	UTILITIES - SEWERS				4,212.64
Department Totals :					32,094.12
DEPARTMENT 4017750 BIG CREEK RBC SEWER					
HYD02	HYDRO ONE NETWORKS				
JAN 2018	MAIN ACCOUNT	150	31-Jan-2018	31-Jan-2018	
10-5-4017750-0316	UTILITIES				2,666.15
Department Totals :					2,666.15
DEPARTMENT 4017755 MCLEOD SBR SEWER					
HYD02	HYDRO ONE NETWORKS				
JAN 2018	MAIN ACCOUNT	150	31-Jan-2018	31-Jan-2018	
10-5-4017755-0316	UTILITIES				7,653.90
UNI01	UNION GAS LTD				
JAN 2018	JANUARY 2018 MONTHLY CHARGES	102	30-Jan-2018	30-Jan-2018	
10-5-4017755-0316	UTILITIES				473.89
Department Totals :					8,127.79
DEPARTMENT 4017760 BOBLO SEWER					
HYD02	HYDRO ONE NETWORKS				
JAN 2018	MAIN ACCOUNT	150	31-Jan-2018	31-Jan-2018	
10-5-4017760-0316	UTILITIES				1,912.69
Department Totals :					1,912.69
DEPARTMENT 4067715 GARBAGE DISPOSAL					
CAN270	CANADA POST CORPORATION				
9644566735	CALENDAR EXPENSE	291	05-Feb-2018	05-Feb-2018	
10-5-4067715-0307	COLLECTION CALENDAR EXPENSES				1,800.58
Department Totals :					1,800.58
DEPARTMENT 7010000 PARKS AND RECREATION PROGRAMMING					
BEL03	BELL MOBILITY INC.				
FEB 2018	FEBRUARY 2018 USAGE	217	06-Feb-2018	06-Feb-2018	
10-5-7010000-0345	CELL PHONE EXPENSE				89.91
BEL34	BELL				
FEB 2018	FEBRUARY 2018 SATELLITE SERVICES	206	10-Feb-2018	10-Feb-2018	
10-5-7010000-0349	MARKETING				73.39



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G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT	7010000	PARKS AND RECREATION PROGRAMMING			
GRE03	GREEN SHIELD CANADA				
MAR 2018	MARCH 2018 BENEFITS		222 01-Mar-2018	01-Mar-2018	
10-5-7010000-0205	BENEFITS - GREENSHIELD				487.34
PEP01	PEPSI BOTTLING GROUP (CANADA) CO				
29655005	CONCESSION PURCHASE		152 30-Jan-2018	30-Jan-2018	
10-5-7010000-0384	CONCESSION PRODUCT				1,138.42
10-5-7010000-0384	CONCESSION PRODUCT				986.94
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
MAR 2018	MARCH 2018 BENEFITS		237 01-Mar-2018	01-Mar-2018	
10-5-7010000-0207	BENEFITS - LIFE & DISABILITY				379.46
Department Totals :					3,155.46

DEPARTMENT	7010160	LION'S POOL PROGRAMMING			
ESS46	ESSEX POWERLINES CORPORATION				
JAN 2018	ELECTRICTY, WATER & SEWAGE JANUARY 2018		182 31-Jan-2018	31-Jan-2018	
10-5-7010160-0316	UTILITIES - LIONS POOL				183.55
Department Totals :					183.55

DEPARTMENT	7017000	PARKS MAINTENANCE			
BEL03	BELL MOBILITY INC.				
FEB 2018	FEBRUARY 2018 USAGE		217 06-Feb-2018	06-Feb-2018	
10-5-7017000-0345	CELL PHONE EXPENSE - PARKS MAINTENANCE				51.41
GRE03	GREEN SHIELD CANADA				
MAR 2018	MARCH 2018 BENEFITS		222 01-Mar-2018	01-Mar-2018	
10-5-7017000-0205	BENEFITS - GREENSHIELD - PARKS & GROUNDS				3,205.19
SUN11	SUN LIFE ASSURANCE CO. OF CANADA - BILLING				
MAR 2018	MARCH 2018 BENEFITS		237 01-Mar-2018	01-Mar-2018	
10-5-7017000-0207	BENEFITS - LIFE & DISABIL - PARKS & GRDS				1,806.95
Department Totals :					5,063.55

DEPARTMENT	7017002	FACILITIES			
BEL03	BELL MOBILITY INC.				
FEB 2018	FEBRUARY 2018 USAGE		217 06-Feb-2018	06-Feb-2018	
10-5-7017002-0345	CELL PHONE				168.55
ESS46	ESSEX POWERLINES CORPORATION				
JAN 2018	ELECTRICTY, WATER & SEWAGE JANUARY 2018		182 31-Jan-2018	31-Jan-2018	
10-5-7017002-0316	SCOUT FACILITIES - UTILITIES				194.91
10-5-7017002-0316	CENTW& FACILITIES - UTILITIES				272.07
10-5-7017002-0316	ACS FACILITIES - UTILITIES				738.82
10-5-7017002-0316	PWD FACILITIES - UTILITIES				1,676.36
10-5-7017002-0316	FIRE FACILITIES - UTILITIES				245.04
10-5-7017002-0316	TODDY FACILITIES - UTILITIES				1,717.04
10-5-7017002-0316	99THOM FACILITIES - UTILITIES				74.56
10-5-7017002-0316	BELLEV FACILITIES - UTILITIES				51.21
10-5-7017002-0316	TOWN FACILITIES - UTILITIES				2,142.90
10-5-7017002-0316	KNYP FACILITIES - UTILITIES				860.08
10-5-7017002-0316	GORDOI FACILITIES - UTILITIES				268.97
10-5-7017002-0316	WIGLE FACILITIES - UTILITIES				157.17
10-5-7017002-0316	NORTHC FACILITIES - UTILITIES				161.38
HYD02	HYDRO ONE NETWORKS				
JAN 2018	MISC HYDRO ACCTS JAN 2018		175 31-Jan-2018	31-Jan-2018	
10-5-7017002-0316	TENNIS FACILITIES - UTILITIES				30.92
JAN 2018	MAIN ACCOUNT		150 31-Jan-2018	31-Jan-2018	
10-5-7017002-0316	TOWN FACILITIES - UTILITIES				1,165.48



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G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 7017002			FACILITIES					
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				72.20
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				1,676.89
10-5-7017002-0316	MALCOM			FACILITIES - UTILITIES				140.18
REL002			RELIANCE HOME COMFORT					
JAN 2018	JANUARY 2017 RENTAL CHARGES				103	31-Jan-2018	31-Jan-2018	
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				27.12
10-5-7017002-0316	PARKST			FACILITIES - UTILITIES				76.35
UNI01			UNION GAS LTD					
JAN 2018	JANUARY 2018 MONTHLY CHARGES				102	30-Jan-2018	30-Jan-2018	
10-5-7017002-0316	KNYP			FACILITIES - UTILITIES				160.55
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				2,472.05
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				1,021.96
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				521.45
10-5-7017002-0316	MALCOM			FACILITIES - UTILITIES				23.73
10-5-7017002-0316	CENTW			FACILITIES - UTILITIES				66.16
10-5-7017002-0316	ACS			FACILITIES - UTILITIES				284.88
10-5-7017002-0316	GORDO			FACILITIES - UTILITIES				559.93
10-5-7017002-0316	SCOUT			FACILITIES - UTILITIES				345.77
10-5-7017002-0316	TOWN			FACILITIES - UTILITIES				1,248.84
10-5-7017002-0316	TOWN			FACILITIES - UTILITIES				598.61
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				598.60
10-5-7017002-0316	PWD			FACILITIES - UTILITIES				501.15
10-5-7017002-0316	TOWN			FACILITIES - UTILITIES				245.05
10-5-7017002-0316	FIRE			FACILITIES - UTILITIES				245.04
Department Totals :								20,811.97

DEPARTMENT 7017300			LIBRO					
BEL03			BELL MOBILITY INC.					
FEB 2018	FEBRUARY 2018 USAGE				217	06-Feb-2018	06-Feb-2018	
10-5-7017300-0345				CELL PHONE - ARENA				57.05
ESS46			ESSEX POWERLINES CORPORATION					
JAN 2018	ELECTRICTY, WATER & SEWAGE JANUARY 2018				182	31-Jan-2018	31-Jan-2018	
10-5-7017300-0316				UTILITIES				2,319.48
GRE03			GREEN SHIELD CANADA					
MAR 2018	MARCH 2018 BENEFITS				222	01-Mar-2018	01-Mar-2018	
10-5-7017300-0205				BENEFITS - GREENSHIELD				3,351.90
10-5-7017300-0206				BENEFITS - GREENSHIELD RE				2,278.74
HYD02			HYDRO ONE NETWORKS					
JAN 2018	LIBRO USAGE				151	31-Jan-2018	31-Jan-2018	
10-5-7017300-0316				UTILITIES				243.77
10-5-7017300-0316				UTILITIES				53,592.04
10-5-7017300-0316				UTILITIES				104.32
SUN11			SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
MAR 2018	MARCH 2018 BENEFITS				237	01-Mar-2018	01-Mar-2018	
10-5-7017300-0207				BENEFITS - LIFE & DISABIL				1,192.04
UNI01			UNION GAS LTD					
JAN 2018	JANUARY 2018 MONTHLY CHARGES				102	30-Jan-2018	30-Jan-2018	
10-5-7017300-0316				UTILITIES				13,072.05
Department Totals :								76,211.39

DEPARTMENT 7027510			AMHERSTBURG LIBRARY					
ESS46			ESSEX POWERLINES CORPORATION					
JAN 2018	ELECTRICTY, WATER & SEWAGE JANUARY 2018				182	31-Jan-2018	31-Jan-2018	
10-5-7027510-0317				CARNEGIE LIBRARY - BUILDING MAIN				51.21



Vendor : 001 To ZUL180
 Batch : All
 Department : All

EFT Paid Date : 07-Feb-2018 To 13-Mar-2018
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 7027510 AMHERSTBURG LIBRARY

Department Totals : 51.21

DEPARTMENT 8010000 PLANNING

BEL03 BELL MOBILITY INC.

FEB 2018 FEBRUARY 2018 USAGE 217 06-Feb-2018 06-Feb-2018
 10-5-8010000-0345 CELL PHONE 103.41

CER125 CERIDIAN CANADA LTD

IN112087 DEC 1-30, 2017 PROF HUMAN RESOURCES AND EMPLOYMENT LAW ADVICE 66 19-Jan-2018 19-Jan-2018
 10-5-8010000-0325 LEGAL FEES 3,322.20

IN120401 JAN 1-31, 2018 PROF HR AND EMPLOYMENT LAW ADVICE 234 20-Feb-2018 20-Feb-2018
 10-5-8010000-0325 LEGAL FEES 3,322.20

GRE03 GREEN SHIELD CANADA

MAR 2018 MARCH 2018 BENEFITS 222 01-Mar-2018 01-Mar-2018
 10-5-8010000-0206 BENEFITS - GREENSHIELD RETIREES 1,171.56
 10-5-8010000-0205 BENEFITS - GREENSHIELD 1,498.81

SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING

MAR 2018 MARCH 2018 BENEFITS 237 01-Mar-2018 01-Mar-2018
 10-5-8010000-0207 BENEFITS - LIFE & DISABIL 1,260.43

Department Totals : 10,678.61

DEPARTMENT 8020000 TOURISM VISITOR INFORMATION CENTRE

BEL03 BELL MOBILITY INC.

FEB 2018 FEBRUARY 2018 USAGE 217 06-Feb-2018 06-Feb-2018
 10-5-8020000-0345 CELL PHONE 360.73

GRE03 GREEN SHIELD CANADA

MAR 2018 MARCH 2018 BENEFITS 222 01-Mar-2018 01-Mar-2018
 10-5-8020000-0205 BENEFITS - GREENSHIELD - TOURISM 974.68

SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING

MAR 2018 MARCH 2018 BENEFITS 237 01-Mar-2018 01-Mar-2018
 10-5-8020000-0207 BENEFITS - LIFE & DISABILITY 639.95

Department Totals : 1,975.36

EFT Paid Total : 1,571,989.55

Total Unpaid for Approval : 0.00
 Total Manually Paid for Approval : 0.00
 Total Computer Paid for Approval : 1,802,555.77
 Total EFT Paid for Approval : 1,571,989.55
 Grand Total ITEMS for Approval : 3,374,545.32



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: *Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.*

Author's Name: Justin Rousseau	Report Date: March 5, 2018
Author's Phone: 519 736-0012 ext. 2259	Date to Council: March 19, 2018
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Accounts Payable Information Report Changes

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Treasurer dated March 5, 2018, regarding Accounts Payable Information Report Changes **BE RECEIVED for information.**

2. **BACKGROUND:**

On July 11, 2016, Council adopted the following motion:

*"The Treasurer **BE AUTHORIZED** to release funds for payables as per the Treasurer's duties, set out in Section 286(1)(c) of the Municipal Act, 2001."*

Based on this motion, the accounts payable list has been presented as an information report to Council and the public at each Council meeting since that time.

Per a review of prior Council agenda's the disclosure of accounts payable on the Council Agenda dates back to the meeting of January 24, 2011. The process of disclosure has changed over the years. For many years the report has been an information report to Council. For a period from December 2014 to July 11, 2016 the report required Council approval prior to payment of funds. Currently the process has reverted back to an information report to Council.

3. DISCUSSION:

The current business processes around the preparation of the accounts payable report are as follows:

1. The report is written for the deadline for all reports which is 2 weeks prior to the council meeting.
2. The report is reviewed without the attachment of all the accounts payable listing by all the staff in the agenda review process:
 - i. The Director of Corporate Services
 - ii. The Director of Planning Development and Legislative Services
 - iii. The Chief Administrative Officer
 - iv. The Clerk
3. The Cheque listing attachment is prepared on the Wednesday prior to the final agenda being issued and has all up to date cheques issued to that point. (cheque runs are done every Monday afternoon)
4. The cheque listing attachment as well as a Private and Confidential Memo, in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), are reviewed by the Treasurer and sent to the Deputy Clerk who is working on preparing the final agenda on Wednesday.

The current business process is designed to provided council with the most up to date information, however does have some issues when it comes to proper administrative controls. The fundamental control weakness is that a detailed administrative review is not done on the cheque listing attachment to the report.

The agenda review process is designed to ensure reports to Council have checks and balances in place from a financial, legal, and risk management perspective to ensure the information has been properly examined prior to presentation to Council and the public.

In the case of the accounts payable reports this is not possible with the current business process due to timing of the agenda process.

Future reports will be provided to Council at their first meeting of the month to transmit the cheque listing for the previous month. This adjustment in timing of the report will allow for the proper administrative review on the report, the attachment to the report and the Private and Confidential Memo.

4. RISK ANALYSIS:

Changes in the report timing will reduce risk of error or omission by facilitating proper administrative review and due diligence in reporting on cheque listings and on appropriate disclosure of matters that are to remain confidential under MFIPPA.

5. FINANCIAL MATTERS:

Accounts Payable will still be released upon dual signature on the cheques and on a weekly basis. Adjustments to the process for reporting the cheque listing to Council will have no effect on vendors or the timing of payment.

6. CONSULTATIONS:

The Director of Corporate Services was consulted with regards to this report.

7. CONCLUSION:

That beginning in April 2018 the accounts payable reporting to Council is made a monthly report following all the process of a normal Council Agenda Report Review.



Justin Rousseau
Treasurer

JR

Report Approval Details

Document Title:	Accounts Payable Information Report Changes.docx
Attachments:	N/A
Final Approval Date:	Mar 13, 2018

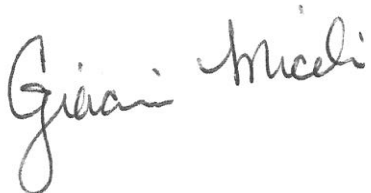
This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin - Mar 6, 2018 - 2:48 PM



Mark Galvin - Mar 6, 2018 - 4:30 PM



John Miceli - Mar 8, 2018 - 11:38 AM



Paula Parker - Mar 13, 2018 - 11:49 AM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: March 2, 2018
Author's Phone: 519 736-0012 ext. 2259	Date to Council: March 19, 2018
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: NA

To: Mayor and Members of Town Council

Subject: 2017 Annual Treasurer's Report – Council and Appointee Statement on Remuneration and Expenses

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Treasurer dated March 2, 2018, regarding 2017 Annual Treasurer's Report – Council and Appointee Statement on Remuneration and Expenses **BE RECEIVED for information.**

2. **BACKGROUND:**

Section 284 of the Municipal Act, 2001, requires that the Treasurer of a municipality shall in each year on or before March 31, provide to Council of the municipality an itemized statement of remuneration and expense payments in the previous year.

It shall include each member of council in respect of his or her services as a member of the council or any other body, including a local board to which the member has been appointed by council or on which the member holds office by virtue of being a member of council.

It shall also include each person other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

Section 284 of the Municipal Act, 2001 also dictates as a mandatory item, that the statement shall identify the by-law under which the remuneration or expenses were authorized to be paid.

3. DISCUSSION:

The following is the report for the year ended December 31, 2017 disclosing funds paid to members of Council and to each person appointed by Council as remuneration and for expenses.

4. RISK ANALYSIS:

The Treasurer's Report is required by the Municipal Act, a failure to provide an itemized statement of remuneration and expense payments for the 2017 year as required by section 284 would place the municipality in a state of non-compliance. Additionally, political risk exists if the report is not received.

5. FINANCIAL MATTERS:

Name	Remuneration for:	Amount
Council:		
DiCarlo, Aldo	Amherstburg Town Council*, Essex Power Board of Directors, and Police Services Board	\$45,071.97
DiPasquale, Bart	Amherstburg Town Council*	\$22,430.90
Lavigne, Jason	Amherstburg Town Council* and Police Services Board	\$19,386.02
Courtney, Joan	Amherstburg Town Council*	\$22,071.56
Pouget, Diane	Amherstburg Town Council*	\$19,869.39
Meloche, Leo	Amherstburg Town Council*	\$21,533.09
Fryer, Richard	Amherstburg Town Council* and ERCA Board	\$22,303.87
Appointees:		
Rozankovic, Robert	Police Services Board	\$1,200.00
Simone, Patricia	Police Services Board	\$1,200.00
Cozens, David	Committee of Adjustment	\$900.00
Ducedre, Sherry	Committee of Adjustment	\$975.00

Name	Remuneration for:	Amount
Prue, Michael	Committee of Adjustment	\$900.00
Shaw, Donald	Committee of Adjustment	\$975.00
Smith, Duncan	Committee of Adjustment	\$975.00
Sutherland, Ron	ERCA Board and Drainage Board	\$2,168.10
Laramie, Brad	Drainage Board	909.67
Bezaire, Robert	Drainage Board	\$792.41
Major, Allan	Drainage Board	\$939.71
Pillon, Lloyd Robert	Drainage Board	\$1,004.88
Whittal, William	Accessibility Committee	\$300.00
Chamely, Simon	Heritage Committee	\$1,511.94
Curson-Prue, Shirley	Heritage Committee	\$1,668.14

*Amherstburg Town Council remuneration amount consists of: Salaries, Public Receptions, Conventions and Seminars, Travel and Mileage and Communication Allowance. Amounts vary among Council members.


For a detailed breakdown including Appointing By-laws please see Appendix A.

6. CONSULTATIONS:

The Supervisor of Revenue and Municipal Clerk were consulted on this report.

7. CONCLUSION:

This report is submitted for review by Mayor and Council and to be received for information.



 Justin Rousseau
Treasurer

JR

Report Approval Details

Document Title:	2017 Annual Treasurer's Report – Council and Appointee Statement on Remuneration and Expenses.docx
Attachments:	- Treasurer's Report 2017.pdf
Final Approval Date:	Mar 13, 2018

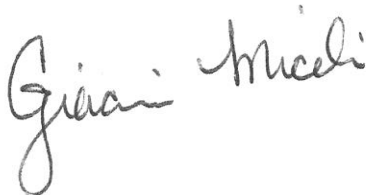
This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin - Mar 6, 2018 - 12:09 PM



Mark Galvin - Mar 6, 2018 - 2:07 PM



John Miceli - Mar 8, 2018 - 11:45 AM



Paula Parker - Mar 13, 2018 - 1:14 PM

**TOWN OF AMHERSTBURG
TREASURER'S REPORT
FOR THE YEAR ENDED DECEMBER 31, 2017**

Pursuant to Section 284 of the Ontario Municipal Act 2001

COUNCIL

DICARLO, Aldo (Mayor) Town of Amherstburg	Appointing By-Law 2014-126 & 2014-111	Salary Communication Allowance Per Diem (Inclusive of CPP & EI Expense) Public Receptions Training and Conferences Travel & Mileage Total	\$ 32,506.70 \$ 1,400.79 \$ - \$ 726.58 \$ - \$ 2,197.90 \$ 36,831.97
Essex Power	2014-126	Salary Meeting Fees Travel & Mileage Total	\$ 4,000.00 \$ 2,875.00 \$ 165.00 \$ 7,040.00
		Total of Amherstburg and Essex Power	\$ 43,871.97
DIPASQUALE, Bart (Deputy) Town of Amherstburg	Appointing By-Law 2014-126 & 2014-111	Salary Communication Allowance Legal Fees Public Receptions Training and Conferences Travel & Mileage Total	\$ 21,658.25 \$ 177.17 \$ 450.27 \$ 45.03 \$ - \$ 100.18 \$ 22,430.90

**TOWN OF AMHERSTBURG
TREASURER'S REPORT
FOR THE YEAR ENDED DECEMBER 31, 2017**

Pursuant to Section 284 of the Ontario Municipal Act 2001

LAVIGNE, Jason Town of Amherstburg	Appointing By-Law 2014-126 & 2014-111	Salary	\$ 18,141.05
		Communication Allowance	\$ -
		Per Diem (Inclusive of CPP & EI Expense)	\$ -
		Public Receptions	\$ 45.03
		Training and Conferences	\$ -
		Travel & Mileage	\$ -
		Total	\$ 18,186.08
		<hr/>	
COURTNEY, Joan Town of Amherstburg	Appointing By-Law 2014-126 & 2014-111	Salary	\$ 18,141.05
		Communication Allowance	\$ 1,350.79
		Per Diem (Inclusive of CPP & EI Expense)	\$ -
		Public Receptions	\$ -
		Training and Conferences	\$ 837.58
		Travel & Mileage	\$ 1,742.14
		Total	\$ 22,071.56
		<hr/>	
POUGET, Diane Town of Amherstburg	Appointing By-Law 2014-126 & 2014-111	Salary	\$ 18,141.05
		Communication Allowance	\$ 1,278.07
		Legal Fees	\$ 450.27
		Public Receptions	\$ -
		Training and Conferences	\$ -
		Travel & Mileage	\$ -
		Total	\$ 19,869.39
		<hr/>	
MELOCHE, Leo Town of Amherstburg	Appointing By-Law 2014-126 & 2014-111	Salary	\$ 18,141.05
		Communication Allowance	\$ 220.03
		Per Diem (Inclusive of CPP & EI Expense)	\$ -
		Public Receptions	\$ 502.46
		Training and Conferences	\$ 730.23
		Travel & Mileage	\$ 1,939.32
		Total	\$ 21,533.09
		<hr/>	
FRYER, Richard Town of Amherstburg	Appointing By-Law 2014-126 & 2014-111	Salary	\$ 18,141.05
		Communication Allowance	\$ 1,350.79
		Per Diem (Inclusive of CPP & EI Expense)	\$ -
		Public Receptions	\$ 45.03
		Training and Conferences	\$ -
		Travel & Mileage	\$ -
		Total	\$ 19,536.87
		<hr/>	

**TOWN OF AMHERSTBURG
TREASURER'S REPORT
FOR THE YEAR ENDED DECEMBER 31, 2017**

Pursuant to Section 284 of the Ontario Municipal Act 2001

POLICE SERVICE BOARD

DICARLO, Aldo	Appointing By-Law	Honorarium	\$ 1,200.00
LAVIGNE, Jason	2014-126 & 2015-10	Honorarium	\$ 1,200.00
ROZANKOVIC, Robert		Honorarium	\$ 1,200.00
SIMONE, Patricia		Honorarium	\$ 1,200.00
Total Police Service Board			\$ 4,800.00

COMMITTEE OF ADJUSTMENT

COZENS, David	Appointing By-Law	Honorarium	\$ 900.00
DUCEDRE, Sherry	2015-07	Honorarium	\$ 975.00
PRUE, Michael		Honorarium	\$ 900.00
SHAW, Donald		Honorarium	\$ 975.00
SMITH, Duncan		Honorarium	\$ 975.00
Total Committee of Adjustment			\$ 4,725.00

ACCESSIBILITY COMMITTEE

WHITTAL, William		Honorarium	\$ 300.00
Total Accessibility Committee			\$ 300.00

ERCA BOARD

FRYER, Rick	Appointing By-Law	Honorarium	\$ 2,000.00
FRYER, Rick	2015-126 & 2015-116	Per Diem & Mileage	\$ 767.00
SUTHERLAND, Ron		Per Diem & Mileage	\$ 1,150.80
Total ERCA Board			\$ 3,917.80

DRAINAGE BOARD

BEZAIRE, Robert	Appointing By-Law	Honorarium	\$ 600.00
BEZAIRE, Robert	2018-05	Training & Mileage	\$ 192.41
LARAMIE, Brad		Honorarium	\$ 600.00
LARAMIE, Brad		Training & Mileage	\$ 309.67
MAJOR, Allan		Honorarium	\$ 750.00
MAJOR, Allan		Training & Mileage	\$ 189.71
PILLON, Lloyd Robert		Honorarium	\$ 825.00
PILLON, Lloyd Robert		Training & Mileage	\$ 179.88
SUTHERLAND, Ronald		Honorarium	\$ 825.00
SUTHERLAND, Ronald		Training & Mileage	\$ 192.30
Total Drainage Board			\$ 4,663.97

HERITAGE COMMITTEE

CHAMELY, Simon	Appointing By-Law	Ontario Heritage Conference	\$ 1,511.94
CURSON-PRUE, Shirley	2015-12	Ontario Heritage Conference	\$ 1,668.14
Total Heritage Committee			\$ 3,180.08



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Proposed regulatory changes to the Fire Protection and Prevention Act, 1997, S.O. 1997, c.4

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Fire Chief dated February 28, 2018 regarding Proposed regulatory changes to the Fire Protection and Prevention Act 1997, S.O. 1997, c.4 . BE RECEIVED for information.

2. BACKGROUND:

On January 25, the Ministry of Community Safety and Correctional Services (MCSCS) released two proposed regulations under the Fire Protection and Prevention Act, 1997 (FPPA) related to new requirements for:

- 1. Mandatory training and certification for firefighters (Appendix A); and
2. Community risk assessments to inform the delivery of fire protection services (Appendix B).

And,

- 3. On February 16th a third proposed regulation was released regarding public reporting and fire department response times. (Appendix C)

The MCSCS is seeking public feedback on the three regulations. Comments are due March 11, and March 18th 2018, respectively.

The Ministry received input on how to modernize fire service delivery in the province from a group of fire service experts, known as the provincial Fire Safety Technical Table (the Table), which was established in January 2017. The Ministry reviewed and compiled the Table's recommendations to develop the proposed regulations.

The third regulation on public reporting was initially proposed to the Table. A lack of clarity in several parts of the public reporting regulation resulted in the need for a further legal review to be conducted, which delayed the process and as a result was only released on February 16th.

The Table was established to examine current and emerging fire safety challenges and opportunities, identify priorities for action, and support the development of evidence-based recommendations that will enhance fire safety in Ontario. Its goals are to review new and emerging challenges in fire safety, with a view to identify opportunities to enhance delivery in Ontario, such as the following:

- Firefighter training and professionalism (e.g. identification of specialized knowledge requirements and core competencies);
- Public education and prevention measures, including community risk assessments;
- Provincial standards for fire services, such as fire dispatch; and
- Public reporting of fire service data.

The Table consists of: Ontario Association of Fire Chiefs MCSCS and Office of the Fire Marshal and Emergency Management (OFMEM) executive and staff, the Ontario Professional Fire Fighters Association (OPFFA), the Toronto Fire Fighters Association (TPFFA), and the Fire Fighters Association of Ontario (FFAO), as well as an Association of Municipalities (AMO) staff member and a lower-tier CAO representative.

The Table met monthly over the course of 2017, offering input to the MCSCS on minimum standards for professional fire service qualifications. Those recommendations were reviewed by the MCSCS and used to develop the draft regulations, for final review by the Minister.

3. DISCUSSION:

Draft Regulation1 – Mandatory Certification

The MCSCS is proposing to establish mandatory certification requirements set out by the National Fire Protection Association (NFPA) for all new firefighters employed or appointed to a fire department for the following positions: suppression firefighters, pump operators, technical rescue, fire officers and fire educators.

These requirements are proposed to come into force January 1, 2019, with the exception of technical rescue, which would come into force January 1, 2020. An additional year for technical rescue to achieve certification is being proposed to allow for sufficient time to develop training and certification examination materials.

In addition, the MCSCS is proposing that mandatory certification requirements also set out by the NFPA apply to existing firefighters currently employed or appointed in fire

departments across Ontario, including fire inspectors, fire investigators, fire instructors, hazardous materials personnel and fire dispatchers.

It is proposed that these mandatory certification requirements apply to existing firefighters, given these positions are exposed to increased risk, including risk to the individuals performing these roles. These requirements are proposed to come into force January 1, 2020 to give fire departments additional time to train and certify their staff.

Draft Regulation 2 – Mandatory Community Risk Assessments

The MCSCS is proposing that municipalities be required to conduct a standard risk assessment every five years focusing on key profiles in their communities (e.g. demographics, geography, past fire loss and event history, critical infrastructure, building stock profile within the community, etc.).

Municipalities would be responsible for reviewing their risk assessment annually to ensure that any significant changes in the mandatory profiles are identified. If there are any significant changes (e.g. addition of retirement homes or care facilities), the municipality will be responsible for updating their assessment. This information will be used to inform decisions about fire protection services in their community. This requirement is proposed to come into force January 1, 2019.

Draft Regulation 3 – Public Reporting and Fire Department Response Times

Fire Department Management supports the intention of the proposed regulation, and its focus on standardizing data reporting, improving transparency and accountability, and clarifying definitions.

However, it is our opinion that an overhaul of Ontario's Standard Incident Reporting (SIR) framework is required before any legislation on public reporting, such as that proposed, be implemented. The technology and metrics required for proper data gathering, analysis and reporting is not in place, nor is it funded at this point in time.

ADMINISTRATIVE ANALYSIS

Draft Regulation 1 – Mandatory Training and Certification

Under the proposed mandatory training and certification regulation, the minimum certification/training requirements will only be for new hires, as of January 1, 2019 (i.e. suppression firefighters [external attack/internal attack], pump operators, fire officers and public educators). The draft regulation requires only those firefighters, in the five categories noted above, hired after January 1, 2019, to be certified.

Fire inspectors and/or fire instructors that have been grandfathered and became a firefighter before January 1, 2019 need not certify to the level to which they have been grandfathered.

Fire investigators, technical rescue, fire dispatch and hazardous material personnel cannot be grandfathered. Thus, those in the aforementioned roles, who are currently employed or appointed in fire departments, must all be certified by January 1, 2020.

The MCSCS is still attempting to gather information on fire services that do their own dispatch, which will be captured in this draft regulation; however, the MCSCS is looking to include other fire dispatch service providers in future regulations. In rural and northern Ontario, there are many other non-fire services that provide fire dispatch services. The full extent of different types of dispatch and where it occurs is not known at this time to the MCSCS or the OFMEM. A survey was conducted in November 2017 to gather this information; however, it was not successful in gathering sufficient information. Another survey is being conducted in February 2018 to retrieve additional data.

We understand that the MCSCS may consider provincial funding to support implementation of this regulation, once final; however, no decisions or commitments have been made.

The MCSCS is scheduled to send a survey to all fire departments (release date to be determined) to understand the needs and potential gaps in the current training, certification, risk assessment and public reporting within Ontario's fire services, as well as to identify fire services' challenges in meeting the new fire services regulations requirements. Survey responses will inform the Ministry's implementation plan, including whether additional funding is available.

It is our view that sections of the Mandatory Training and Certification regulation require amendments to improve understanding and compliance. These are as follows:

- The Internship Program of 24 months needs to be expanded to include all applicable areas and positions, such as fire inspectors and Fire Officer I & II, replacing the limiting language found in section 3(b). As it's currently written, the regulation only applies to new hires.
- Table 1: Wording needs to be introduced to ensure future updates to NFPA standards are implemented by the Authority Having Jurisdiction (AHJ) as standards are updated, published, and testing/skills are made available. This will support and complete the certification process.
- Commencement: The date of implementation needs to be reviewed. With an election year upon us, there likely is not enough time before July 2018, or at the initial council meeting on/or after December 1st, 2018, to make decisions (e.g. training funding) to ensure full implementation of the Mandatory Training and Certification regulation. For this reason, a later effective date is needed. In the meantime, all departments are urged to begin the work to move their department toward compliance with the regulations.
- Commencement: Certification for some individual chapters within NFPA 1006 may not be available for the January 1, 2020 deadline. Additional wording should be added, allowing the AHJ to manage the implementation of NFPA 1006 Technical Rescue as the standards are updated, published, and testing/skills are made available, in order to support and complete the certification process.

Draft Regulation 2 – Mandatory Community Risk Assessments

The OFMEM will be providing support and assistance for small rural and northern municipalities in completing the Community Risk Assessments. The regulation speaks to the OFMEM providing the approved, standardized fillable form for fire departments

for Community Risk Assessments (i.e. the former Simplified Risk Assessment form). It is our view that this regulation, specifically under Schedule 1 Mandatory Profiles, requires amendments to improve understanding and compliance. These are as follows:

- Reference to building stock and classifications should use MPAC data to classify building usage in regards to fire risk.
- Section 2: Reporting the “state of compliance within the fire code” should be deleted as this is directly dependent upon municipalities’ set level of service for fire prevention (e.g. fire inspections upon request or complaints as permitted, under the FPPA). This item is not attainable. It also infringes on the Role of Municipalities to determine the levels of service provided.
- Section 6: In a multi-tier government (e.g. lower-tier fire, upper-tier EMS and provincial police), the data required for public safety response profile is not attainable.
- Section 7: While the community services profile has some duplication of the risk assessments under Emergency Management and Planning, it should be considered a risk assessment specifically for the risks that can/should be addressed by that reporting fire service, as indicated by E&R bylaws or other legislation.
 - o Specific risks around technical rescue are not captured in a HIRA, for example.
 - o Another example would be risk associated with property inspection frequencies.
 - o The Mandatory Risk Assessment for fire, under Section 7 of this regulation, needs clarification on content and formatting as a stand-alone document.
- Section 9 (2): Comparison to other “like” communities may be difficult to achieve. Reporting against provincial trends would be more appropriate.

Draft Regulation 3 – Public Reporting and Fire Department Response Times

The Management Team of Fire Services supports the intention of the proposed regulation, and its focus on standardizing data reporting, improving transparency and accountability, and clarifying definitions. However, we believe that an overhaul of Ontario’s Standard Incident Reporting (SIR) framework is required before any legislation on public reporting, such as this, be implemented.

The O AFC compiled a list of 13 proposed recommendations on SIR system modernization for the consideration of the OFMEM in a letter sent January 31. It is our opinion that the Table should reconvene to discuss SIR system improvements and implementation strategies, while the proposed regulation on Public Reporting is put on hold.

It should be noted that while provincial work is being done to overhaul Ontario’s SIR system, municipalities would not be barred from adopting enhanced reporting structures, should they deem it necessary to deliver as part of their level of service.

The O AFC’s Technical Table members were allotted only two days to review the final draft regulation before it was released for public comment. This did not allow for the O AFC’s to properly communicate with its membership to debate the merits of all fire services adopting enhanced reporting standards.

It is a municipal responsibility to set the level of fire and emergency service, including reporting standards. This is additional erosion of Municipal council's role in determining service levels.

If the proposed regulation is passed as it is currently written, there are significant risks due to confusing language used throughout the document:

- It is not clear as to who or what the regulation applies to. The regulation states that the "fire department prepares the public report." "Fire departments" are often not a legal entity, and therefore, might not be able to be compelled to report pursuant to the FPPA. We believe that the wording used throughout the proposed regulation in reference to "fire department" reporting accountabilities is problematic and confusing, given that they cannot be compelled to report. For clarity, the obligations should be required of the fire chief, a statutory position. It would accomplish the same objective, and in reality, the fire chief will be responsible for the completion of the information in any case.
- The proposed regulation continually references "non-volunteer firefighters." This is not a term commonly used in the province to describe any member of its fire service, and should be clarified to improve understanding.
- There is much terminology which requires definition to ensure any data used for comparability is consistent and standardized.
- There is extreme danger to using selective language from non-mandatory fire service standards in this proposed legislation, as this piece-meal approach includes reference to benchmarks that have not been validated.

POSITION AND KEY MESSAGES

Our intent is to submit our position to the Public Consultation process so that legislators are aware of our position and the Impacts to our Fire Protection Delivery Program in Our community.

Professionalization of the Ontario Fire Service

- We support the Fire Safety Technical Table's mandate, recognizing the proposed regulations are an important stride forward in the professionalization of the Ontario fire service.
- We applaud the provincial government for taking steps to modernize the FPPA.
- The MCSCS proposed regulation on mandatory training and certification is the culmination of 25 years of effort to professionalize the Ontario fire service.
- For decades, Fire Chiefs continually worked to enhance and professionalize the Ontario fire service.
 - o In 1987, the OAFSC formed a Task Force to prepare a plan to implement fire service standards. The Task Force report, *Paradigm for Progress*, presented an action plan for implementation of fire service standards in the Province of Ontario.
 - o The Professional Standards Setting Body (PSSB) was officially established in 1989 under the auspices of the OAFSC, and in co-operation with the Office of the Fire Marshal. Its mandate was to support the professionalization process for the Ontario fire service and set job performance standards for all levels within the Ontario fire service.
 - o The OAFSC held ownership of the Ontario Fire Service Standards and was responsible for the development and maintenance of the standards.

- o The Office of the Fire Marshal was deemed responsible for curriculum development, course delivery, as well as knowledge and skills testing.
- o Certification to the Ontario Fire Service Standards was a joint venture of the OAFSC and the Office of the Fire Marshal that did not receive widespread support, especially from the majority of Ontario's fire services.
- o In June 1993, the first edition of the Company Officer Standards was published.
- o In 2007, professional standards and core competencies were updated for company officers, fire chiefs, deputy fire chiefs, emergency vehicle technicians, fire prevention officers, fire service communicators, firefighters, senior officers and training officers.
- o In 2012, OAFSC conducted a detailed review, and decided to discontinue the support of the Ontario Fire Service Standards for a number of financial, legal and reciprocity reasons.
- o At this time, the NFPA Professional Qualification Standards – currently the standards used throughout the rest of Canada, the USA and other areas of the world, were accepted by OAFSC members, by resolution, as the recognized fire service standards in Ontario.

Commitment to Public Safety

- The Fire Safety Technical Table was established with the vision of enhancing fire safety province-wide through the provision of effective, cost-efficient and sustainable fire safety services.
- Training and certifying our fire service personnel to the standards set out in the regulations improves both firefighter and public safety.
- As per the FPPA, the onus is on the municipality to have properly trained fire service personnel that meet the level of service municipal council has determined to be appropriate for its community.
- Mandating the training and certification of personnel performing and delivering fire services improves public safety. It also reduces municipal risk exposure, as third-party companies cannot certify fire service personnel. Certification can only be achieved at the provincial, standardized level.

Our Consultation Submission will identify Implementation Challenges

- We firmly believe that specialized funding **must** be provided to **all** fire services to support implementation of the regulations.
- We recognize there are timing concerns and cost implications for departments to support compliance with the regulations.
- We will encourage the grandfathering process be re-opened to specifically support implementation of the regulations (date to be determined), and that we use this option to certify more fire service personnel.
- We believe that OFMEM should allow fire departments who previously grandfathered personnel to grandfather any additional staff that did not qualify in 2013/14, once grandfathering is re-opened.
- There has been significant training over the years to NFPA standards outlined in the regulations, which, is already limiting risk exposure, this training effort needs to be recognized.
- Access to free, online testing through the OFMEM will aid the certification process and reduce municipal travel expenses. OFMEM **must** ensure these

services are available to departments, in a timely manner, otherwise success/compliance is not likely.

- While the regulations do not detail how non-compliance will be handled, there is great liability risk to a municipality if it does not certify to the new mandatory standard for all categories of fire operations, in the event something unfortunate occurs.

- Although there is protection from personal liability and indemnification provisions in the FPPA (see s. 74, 75, 76), it is only for those working in fire services (municipal or provincial) and not for municipal corporations.

- We, in alignment with AMO, believe that liability indemnification should be available for all municipal governments who comply with these new regulations at least 12 months before the training and certification regulation comes into force.

- o If the province does provide liability indemnification to accompany these regulations, the province **must** provide sufficient funding to municipalities to cover the new training and certification costs for those designated positions at least 12 months before the training and certification regulation comes into force for those positions.

- o If sufficient provincial funding is not provided to municipal governments, the province will be knowingly creating a new unfunded mandate on municipalities.

- **Mandatory Training and Certification Draft Regulation**

- o That the Mandatory Training and Certification regulation not come into force until at least July 1, 2019, preferably January 1, 2020, to allow municipal councils and their fire services to make all the necessary training funding decisions. It will also enable the provincial government to provide the necessary funding for training and liability indemnification 12 months prior to the regulations coming into force.

- o That the OFMEM must ensure timely access to free, online testing for departments.

- o That the Internship Program of 24 months be expanded to include all applicable areas and positions, such as fire inspectors and Fire Officer I & II, replacing the limiting language found in section 3(b). As it's currently written, the regulation only applies to new hires.

- o That Table 1 be revised to include wording that ensures future updates to NFPA standards are implemented by the Authority Having Jurisdiction (AHJ) as standards are updated, published, and testing/skills are made available. This will support and complete the certification process.

- o Certification for some individual chapters within NFPA 1006 may not be available for the January 1, 2020 deadline. Therefore, additional wording should be added to the regulations, allowing the AHJ to manage the implementation of NFPA 1006 Technical Rescue as the standards are updated, published, and testing/skills are made available, in order to support and complete the certification process.

- **Community Risk Assessments (Schedule 1 Mandatory Profiles) Draft Regulation**

- o That the reference to building stock and classifications should use MPAC data to classify building usage in regards to fire risk.

- o That the line about reporting the “state of compliance within the fire code” in Section 2 be deleted, as this is directly dependent upon municipalities’ set level of service for fire prevention (e.g. fire inspections upon request or complains as permitted, under the FPPA).

- o That Section 6 be removed. In a multi-tier government (e.g. lower-tier fire, upper-tier EMS and provincial police), the data required for a public safety response profile, as currently called for in the draft regulation, is not attainable.
- o That the mandatory risk assessment for fire, under Section 7 of this regulation, be clarified in regards to content and formatting as a stand-alone document.
- o That Section 9(2) be edited to remove the requirement to compare to other “like” municipalities, as this data is not readily available. Reporting against provincial trends would be more appropriate.

Public Reporting and Fire Department Response Times

State of Ontario’s Standard Incident Reporting (SIR) System:

- The Fire Services Management Team supports the intention of the proposed Public Reporting regulation, and its focus on standardizing data reporting, improving transparency and accountability, and clarifying definitions.
- However, we believe that an overhaul of Ontario’s Standard Incident Reporting (SIR) framework is required before any legislation on public reporting, such as this, be implemented.
- The Technology and Metrics required for proper data gathering, analysis and reporting is not in place, nor is it funded at this point.

4. RISK ANALYSIS:

If we fail to identify the challenges with implementation of these proposed regulations, it will be difficult later to request assistance.

5. FINANCIAL MATTERS:

We have assessed the potential impacts, with some uncertainty, as a lack of clarity surrounding the proposed regulations currently exists. If our assumptions and interpretations of the regulations are correct, we have calculated the time requirements for training of our Recruit Fire fighters, our regular paid on call fire fighters and our Officers. Training is conducted weekly in all stations and is two hours in duration and the same training is conducted three different evenings at different stations to enable acceptable attendance, regardless of station assignment. Our 2018 budget for training of 60 Paid on call fire fighters is \$168,500.00. There are 47 possible training sessions each year available for attendance for a total of 94 hours for each fire fighter and officer.

We can quickly ascertain that with perfect attendance it would take two (2) to three (3) years to achieve compliance with any of the certification requirements. This does not include the current ongoing training is still necessary to properly provide service.

One could argue that additional time is needed to be spent to expedite the new requirements. Current funding provides for 60% attendance for all 60 paid on call fire fighters. In addition we have 4 career fire fighters who coordinate, deliver and attend training as well. Our estimated impact to the 2019 & 2020 budgets inclusive, is approximately \$85,500.00 in salaries, \$6,975.00 for instructor salaries and \$15,000.00

for safety consideration, resources including classroom materials, training aids etc. This is a total of \$107,475.00 over the estimated timelines.

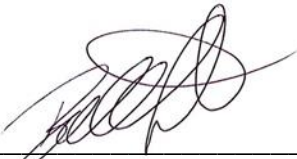
The Technology and Metrics potentially required for proper data gathering, analysis and reporting is not in place, nor is it funded at this point. A formal Agreement with the City of Windsor would be required to ensure that Dispatch Services currently provided through Windsor Fire Service Dispatch enable Amherstburg Fire Department to fulfill our legislated obligations.

6. **CONSULTATIONS:**

O AFC Partners

7. **CONCLUSION:**

A Formal Submission to Office of Legislative Counsel is required which will highlight our concerns expressed above. If sufficient provincial funding is not provided to municipal governments, the province will be knowingly creating a new unfunded mandate on municipalities.



Bruce Montone
Fire Chief

bm/BM

Report Approval Details

Document Title:	Proposed Regulations affecting Fire Services.docx
Attachments:	- Appendix A-FPPA.pdf - Appendix B-FPPA.pdf - Appendix C-FPPA.pdf
Final Approval Date:	Mar 13, 2018

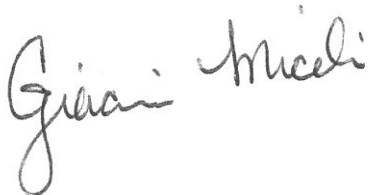
This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin - Mar 5, 2018 - 8:51 AM



Mark Galvin - Mar 5, 2018 - 11:35 AM



John Miceli - Mar 8, 2018 - 12:15 PM



Paula Parker - Mar 13, 2018 - 11:36 AM

Caution:

This consultation draft is intended to facilitate dialogue concerning its contents. Should the decision be made to proceed with the proposal, the comments received during consultation will be considered during the final preparation of the regulation. The content, structure, form and wording of the consultation draft are subject to change as a result of the consultation process and as a result of review, editing and correction by the Office of Legislative Counsel.

CONSULTATION DRAFT

ONTARIO REGULATION

to be made under the

FIRE PROTECTION AND PREVENTION ACT, 1997

FIREFIGHTER CERTIFICATION

Contents

1.	Definition
2.	Mandatory certification
3.	Intern firefighter
4.	Transition
5.	Commencement
Table 1	Mandatory certification

Definition

1. In this Regulation,

“NFPA” means the National Fire Protection Association.

Mandatory certification

2. (1) Every municipality, and every fire department in a territory without municipal organization, must ensure that its firefighters only perform a fire protection service set out in Table 1 if,

- (a) the firefighter performing the fire protection service is certified to the corresponding certification standard set out in that Table; or

- (b) the firefighter performing the fire protection service is an intern firefighter, within the meaning of section 3, operating under the supervision of a firefighter who is certified to the certification standard set out in that Table corresponding to the fire protection service performed by the intern firefighter.

Who provides certifications

- (2) The certification must be provided by the Fire Marshal.

Intern firefighter

3. An intern firefighter is a firefighter who,

- (a) is enrolled in an internship program approved by the Fire Marshal; and
- (b) has been a firefighter for no more than 24 months.

Transition

4. (1) A certification standard set out in items 1 to 5 of Table 1 does not apply with respect to a firefighter who,

- (a) became a firefighter before January 1, 2019; and
- (b) performed the fire protection service that the certification standard corresponds to before January 1, 2019.

Same

(2) A certification standard set out in items 6 or 7 of Table 1 does not apply with respect to a firefighter that both of the following criteria apply to:

1. The firefighter became a firefighter before January 1, 2019.
2. Before July 1, 2018, the firefighter’s fire chief was given permission by the Fire Marshal to issue the firefighter a successful Letter of Compliance with NFPA Standards respecting the relevant standard under Fire Marshal’s Communiqué 2014-04, “Transition to NFPA Professional Qualifications Standards: Grandfathering

Policy”, which is dated January 2014 and available on a website of the Government of Ontario.

Commencement

5. (1) Subject to subsection (2), this Regulation comes into force on January 1, 2019.

(2) Subsection 4 (2) and items 6 to 11 of Table 1 come into force on January 1, 2020.

**TABLE 1
MANDATORY CERTIFICATION**

Item	Column 1 Fire protection service	Column 2 Certification standard
1.	Fire suppression activities, if the level of service provides for exterior attack only	NFPA 1001, “Standard for Fire Fighter Professional Qualifications”, 2013 Edition, Level I
2.	Fire suppression activities, if the level of service provides for exterior and interior attack	NFPA 1001, “Standard for Fire Fighter Professional Qualifications”, 2013 Edition, Level II
3.	Pump operations	NFPA 1002, “Standard for Fire Apparatus Driver/Operator Professional Qualifications”, 2017 Edition, Chapter 5
4.	Supervise other firefighters	NFPA 1021, “Standard for Fire Officer Professional Qualifications”, 2014 Edition, Level I
5.	Develop, implement or deliver a public education program and supporting materials	NFPA 1035, “Standard on Fire and Life Safety Educator, Public Information Officer, Youth Firesetter Intervention Specialist and Youth Firesetter Program Manager Professional Qualifications”, 2015 Edition, Chapter 4, Level I
6.	Fire prevention inspections or plans examination activities	NFPA 1031, “Standard for Professional Qualifications for Fire Inspector and Plan Examiner”, 2014 Edition, Level I
7.	Training courses for fire protection services	NFPA 1041, “Standard for Fire Service Instructor Professional Qualifications”, 2012 Edition, Level I
8.	Dispatch fire department resources (personnel and equipment)	NFPA 1061, “Professional Qualifications for Public Safety Telecommunications Personnel”, 2014 Edition, Level I
9.	Fire investigation activities	NFPA 1033, “Standard for Professional Qualifications for Fire Investigator”, 2014 Edition
10.	Technical rescue activities	NFPA 1006, “Standard for Technical Rescue Personnel Professional Qualifications”, 2017 Edition, in accordance with the level of service provided
11.	Hazardous materials response at the Technician Level	NFPA 1072, “Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications”, 2017 Edition

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CONSULTATION DRAFT

ONTARIO REGULATION

to be made under the

FIRE PROTECTION AND PREVENTION ACT, 1997

COMMUNITY RISK ASSESSMENTS

Contents

1.	Mandatory use
2.	What it is
3.	When to complete (at least every five years)
4.	When to review (at least every year)
5.	Commencement
Schedule 1	Mandatory profiles

Mandatory use

1. Every municipality, and every fire department in a territory without municipal organization, must,

- (a) complete and review a community risk assessment as provided by this Regulation; and
- (b) use its community risk assessment to inform decisions about the provision of fire protection services.

What it is

2. (1) A community risk assessment is a process of identifying, analyzing, evaluating and prioritizing risks to public safety to inform decisions about the provision of fire protection services.

Mandatory profiles

(2) A community risk assessment must include consideration of the mandatory profiles listed in Schedule 1.

Form

(3) A community risk assessment must be in the form, if any, that the Fire Marshal provides or approves.

When to complete (at least every five years)

3. (1) The municipality or fire department must complete a community risk assessment no later than five years after the day its previous community risk assessment was completed.

New municipality or fire department

(2) If a municipality, or a fire department in a territory without municipal organization, comes into existence, the municipality or fire department must complete a community risk assessment no later than two years after the day it comes into existence.

Transition

(3) A municipality that exists on January 1, 2019, or a fire department in a territory without municipal organization that exists on January 1, 2019, must complete a community risk assessment no later than January 1, 2024.

Revocation

(4) Subsection (3) and this subsection are revoked on January 1, 2025.

When to review (at least every year)

4. (1) The municipality or fire department must complete a review of its community risk assessment no later than 12 months after,

- (a) the day its community risk assessment was completed; and

- (b) the day its previous review was completed.

Other reviews

(2) The municipality or fire department must also review its community risk assessment whenever necessary.

Revisions

(3) The municipality or fire department must revise its community risk assessment if it is necessary to reflect,

- (a) any significant changes in the mandatory profiles;
- (b) any other significant matters arising from the review.

New assessment instead of review

(4) The municipality or fire department does not have to review its community risk assessment if it expects to complete a new community risk assessment on or before the day it would complete the review.

Commencement

5. This Regulation comes into force on the later of January 1, 2019 and the day it is filed.

SCHEDULE 1 MANDATORY PROFILES

1. Geographic profile: The physical features of the community, including the nature and placement of features such as highways, waterways, railways, canyons, bridges, landforms and wildland-urban interfaces.

2. Building stock profile: The number of buildings in the community, their age, their major occupancy classifications within the meaning of Ontario Regulation 332/12 (Building Code) under the *Building Code Act, 1992* and their state of compliance with the fire code.

3. Critical infrastructure profile: The capabilities and limitations of critical infrastructure, including electricity distribution, water distribution, telecommunications, hospitals and airports.

4. Demographic profile: The composition of the community's population, respecting matters relevant to the community, such as population size and dispersion, age, gender, cultural background, level of education, socioeconomic make-up, and transient population.

5. Hazard profile: The hazards in the community, including natural hazards, hazards caused by humans, and technological hazards.

6. Public safety response profile: The types of incidents responded to by other entities in the community, and those entities' response capabilities.

7. Community services profile: The types of services provided by other entities in the community, and those entities' service capabilities.

8. Economic profile: The economic sectors affecting the community that are critical to its financial sustainability.

9. Past loss and event history profile: The community's past emergency response experience, including the following analysis:

1. The number and types of emergency responses, injuries, deaths and dollar losses.
2. Comparison of the community's experience with the experiences of comparable communities.

Note: Each profile is to be interpreted as extending only to matters relevant to fire protection services.

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CONSULTATION DRAFT

ONTARIO REGULATION

to be made under the

FIRE PROTECTION AND PREVENTION ACT, 1997

PUBLIC REPORTS

Definitions

1. In this Regulation,

“communication centre” means the building or portion of a building that is specifically configured for the primary purpose of providing emergency communications services or public safety answering point services to one or more public safety agencies under the authority or authorities having jurisdiction; (“centre de communications”)

“PSAP” is short for public safety answering point; (“CTSP”)

“public safety answering point” means a facility at which emergency calls are answered.
 (“centre téléphonique de sécurité publique”)

Preparation of public reports

Fire Marshal sends fire department the information

2. (1) The Fire Marshal must give every fire department the information required by Schedule 1, based on the information the Fire Marshal has received through incident reports.

Fire department prepares the public report

- (2) Every fire department must prepare a public report setting out,
- (a) the information required by Schedule 1; and
 - (b) any other information the fire department chooses to include.

Fire department may use Fire Marshal's data

(3) The fire department may use the information required by Schedule 1 that the Fire Marshal provided to prepare their public report, or may carry out their own calculations respecting the same time period.

Dissemination of public reports

From fire department to Fire Marshal

3. (1) Every fire department must give their public report to the Fire Marshal no later than 180 days after the Fire Marshal gives the fire department the information.

From fire department to municipality

(2) Every fire department that is authorized to provide fire protection services by a municipality must give their public report to the municipal council before giving its public report to the Fire Marshal.

From fire department to group of municipalities

(3) Every fire department that is authorized to provide fire protection services by a group of municipalities must give their public report to the municipal council of each municipality in the group of municipalities before giving their public report to the Fire Marshal.

Fire Marshal makes public

- (4) The Fire Marshal may make the public report available to the public.

Commencement

4. This Regulation comes into force on the later of January 1, 2020 and the day it is filed.

**SCHEDULE 1
REQUIRED INFORMATION**

Required information, non-volunteer firefighters

1. (1) The public report must set out the following information respecting incidents in which the first emergency response unit that arrives on the scene does not include a volunteer firefighter:

1. For each standard set out in the Table to this section,
 - i. the percentage value of how often the fire department achieves that standard for the corresponding time interval, and
 - ii. the corresponding benchmark percentage value for how often the fire department should achieve that standard.

2. For each time interval set out in the Table to this section that does not have a corresponding standard, the time interval value that the fire department achieves or exceeds 90% of the time.

Exception, information not available

(2) The public report does not have to set out information for items 1, 2, 3, 4 and 8 if the information is not available from the fire department’s records.

TABLE

Item	Column 1 Time interval	Column 2 Standard	Column 3 Benchmark
1.	Alarm transfer time: The time interval from the receipt of the emergency alarm at the PSAP until the alarm is first received at the communication centre	30 seconds	95%
2.	Alarm answering time: The time interval that begins when the alarm is received at the communication centre and ends when the alarm is acknowledged at the communication centre	15 seconds	95%
3.	Alarm processing time: The time interval from when the alarm is acknowledged at the communication centre until response information begins to be transmitted via voice or electronic means to emergency response facilities and emergency response units	64 seconds for calls other than the following calls; and 90 seconds for the following calls: 1. Calls requiring emergency medical dispatch questioning and pre-arrival medical instructions	90%

		<p>2. Calls requiring language translation</p> <p>3. Calls requiring the use of a TTY/TDD device or audio/video relay services</p> <p>4. Calls of criminal activity that require information vital to emergency responder safety prior to dispatching units</p> <p>5. Hazardous material incidents</p> <p>6. Technical rescue</p> <p>7. Calls that require determining the location of the alarm due to insufficient information</p> <p>8. Calls received by text message</p>	
4.	Alarm handling time: The time interval from the receipt of the alarm at the primary PSAP until the beginning of the transmittal of the response information via voice or electronic means to emergency response facilities or the emergency response units in the field	No standard; set out the time interval value that the fire department achieves or exceeds 90% of the time	No benchmark
5.	Turnout time: The time interval that begins when the emergency response facilities and emergency response units notification process begins by either an audible alarm or visual annunciation or both and ends at the beginning point of travel time	80 seconds for fire and special operations; 60 seconds for emergency medical services	90%
6.	Travel time: The time interval that begins when a unit is en route to the emergency incident and ends when the unit arrives at the scene	240 seconds for fire suppression; the following standards for the following emergency medical services: 1. 240 seconds for the arrival of a unit with a first responder with an automatic external defibrillator or higher level capability 2. 480 seconds for the arrival of an advanced life support unit, if a first responder with an automatic external defibrillator or basic life support had a travel time of no later than 240 seconds no standard for other services	90%
7.	Initiating action/intervention time: The time interval from when a unit arrives on the scene to the initiation of emergency mitigation	No standard; set out the time interval value that the fire department achieves or exceeds 90% of the time	No benchmark
8.	Total response time: The time interval from the receipt of the alarm at the primary PSAP to when the first emergency response unit is initiating action or intervening to control the incident	No standard; set out the time interval value that the fire department achieves or exceeds 90% of the time	No benchmark

Required information, volunteer firefighters

2. (1) The public report must set out the following information respecting incidents in which the first emergency response unit that arrives on the scene includes at least one volunteer firefighter:

1. For each time interval set out in the Table to this section, the time interval value that the fire department achieves or exceeds 90% of the time.

Exception, information not available

(2) The public report does not have to set out information for items 1, 2, 3, 4 and 8 if the information is not available from the fire department's records.

TABLE

Item	Column 1 Time interval
1.	Alarm transfer time: The time interval from the receipt of the emergency alarm at the PSAP until the alarm is first received at the communication centre
2.	Alarm answering time: The time interval that begins when the alarm is received at the communication centre and ends when the alarm is acknowledged at the communication centre
3.	Alarm processing time: The time interval from when the alarm is acknowledged at the communication centre until response information begins to be transmitted via voice or electronic means to emergency response facilities and emergency response units
4.	Alarm handling time: The time interval from the receipt of the alarm at the primary PSAP until the beginning of the transmittal of the response information via voice or electronic means to emergency response facilities or the emergency response units in the field
5.	Turnout time: The time interval that begins when the emergency response facilities and emergency response units notification process begins by either an audible alarm or visual annunciation or both and ends at the beginning point of travel time
6.	Travel time: The time interval that begins when a unit is en route to the emergency incident and ends when the unit arrives at the scene
7.	Initiating action/intervention time: The time interval from when a unit arrives on the scene to the initiation of emergency mitigation
8.	Total response time: The time interval from the receipt of the alarm at the primary PSAP to when the first emergency response unit is initiating action or intervening to control the incident



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: *Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.*

Author's Name: Angelo Avolio	Report Date: March 6, 2018
Author's Phone: 519 736-5408 ext. 2136	Date to Council: March 19, 2018
Author's E-mail: aavolio@amherstburg.ca	Resolution #: 20160411-145

To: Mayor and Members of Town Council

Subject: Building Department Activity Report - January 2018

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Chief Building Official dated March 6, 2018, regarding Building Department Activity for January 2018 **BE RECEIVED for information.**

2. **BACKGROUND:**

At the regular Council meeting of April 11, 2016 council passed the following resolution (Resolution # 20160411-145):

*"That Administration **BE DIRECTED** to provide monthly activity reports within the Building Department, Fire Department and Police Services."*

3. **DISCUSSION:**

Building activity and statistics for January are noted in this report. Application intake typically is slower during the winter months. During the month of January permits were issued for 3 single family dwellings and 1 semi-detached dwelling (2 permits) along with several other permits including: roof mounted solar panels, plumbing and a sign permits. A total of 18 permits have been issued for January with a total construction value of approximately \$2,200,000.00.

Monthly Building Activity for January 2018

Types of Permits	Value of Construction	Number of Permits
Single Family Dwelling	\$1,000,000.00	3
Semi Detached Unit	\$500,000.00	2
Townhomes	0	0
Apartment	0	0
Accessory Buildings/Deck/Patio Roof	0	0
Renovations/Additions to Residential	0	0
Industrial/Commercial/Institutional	\$500,000.00	2
Pools	0	0
Signs	\$5,000.00	1
Roof Mounted Solar Panels	\$135,600.00	6
On Site Sewage System	0	0
Plumbing	\$5,586.00	4
Demolition	0	0
Tents	0	0
	\$2,146,186.00	18

4. RISK ANALYSIS:

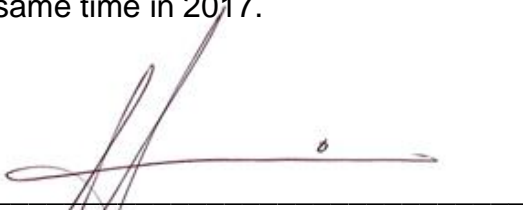
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5. FINANCIAL MATTERS:

Revenue for all building permits issued in January is \$31,355 which is up from the prior year's January Revenues of \$13,257. Currently the Building Permit Revenue is trending to be on budgetary target for 2018.

6. CONCLUSION:

Building Permits issued for the month of January 2018 exceed those issued for the same time in 2017.

A handwritten signature in dark ink, appearing to read 'Angelo Avolio', is written over a horizontal line. The signature is stylized with a large loop and a long horizontal stroke.

Angelo Avolio
Chief Building Official

AA

Report Approval Details

Document Title:	Building Activity Report for January 2018.docx
Attachments:	N/A
Final Approval Date:	Mar 12, 2018

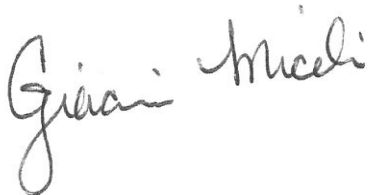
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 6, 2018 - 2:02 PM



Cheryl Horrobin - Mar 6, 2018 - 3:46 PM



John Miceli - Mar 8, 2018 - 11:39 AM



Paula Parker - Mar 12, 2018 - 8:24 AM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

POLICE SERVICE

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Tim Berthiaume	Report Date: February 21, 2018
Author's Phone: 519 736-8559 ext. 223	Date to Council: March 19, 2018
Author's E-mail: tberthiaume@amherstburgpolice.ca	Resolution #: 20160411-145

To: Mayor and Members of Town Council

Subject: Monthly Activity Report – APSB Meeting of January 16, 2018

1. RECOMMENDATION:

It is recommended that:

1. The report of the Chief of Police dated February 21, 2018 regarding the Monthly Activity Report of the Amherstburg Police Services Board Meeting of January 16, 2018 **BE RECEIVED for information.**

2. EXECUTIVE SUMMARY:

N/A

3. BACKGROUND:

At the April 10, 2016 meeting, Council passed the following resolution (Resolution # 20160411-145):

“That Administration BE DIRECTED to provide monthly activity reports within the Building department, Fire department, and Police Services.”

The Amherstburg Police Services Board (the Board) is responsible for the provision of adequate and effective police services in the municipality. The Board meets monthly and adopts minutes from the “Open” and In-Camera meetings. The public minutes include, but are not limited to, the activities of the Amherstburg Police Service, crime and traffic statistics, legislation updates and other information relevant to the Service.

4. DISCUSSION:

Provided for Council's information, as Appendices 'A' and 'B', are the minutes, agenda and attachments from the Amherstburg Police Services Board public meeting of January 16, 2018.

5. RISK ANALYSIS:

No risks have been identified.

6. FINANCIAL MATTERS:

N/A

7. CONSULTATIONS:

No consultations were required.

8. CONCLUSION:

For Council's Information.



Tim Berthiaume
Chief of Police

NL

Report Approval Details

Document Title:	Monthly Activity Report - APSB Meeting of January 16, 2018.docx
Attachments:	- Appendices A and B APSB PUBLIC MINUTES and AGENDA January 16, 2018.pdf
Final Approval Date:	Mar 12, 2018

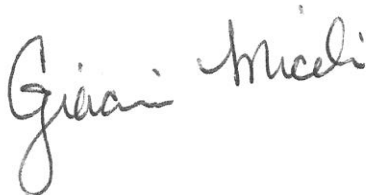
This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin - Mar 5, 2018 - 10:55 AM



Mark Galvin - Mar 5, 2018 - 1:04 PM



John Miceli - Mar 8, 2018 - 11:47 AM



Paula Parker - Mar 12, 2018 - 7:46 PM

**MINUTES of the
Public Meeting of the
AMHERSTBURG POLICE SERVICES BOARD HELD
Tuesday, January 16, 2018 at 4:30 o'clock p.m.
Amherstburg Police Service, Community Room,
532 Sandwich Street South, Amherstburg, Ontario**

PRESENT:	Robert Rozankovic	Chair
	Mayor Aldo DiCarlo	Vice-Chair
	Councillor Jason Lavigne	Member
	Patricia Simone	Member

ALSO PRESENT:	Tim Berthiaume	Chief
	Ian Chappell	Deputy Chief
	Nancy Leavoy	Secretary

CALL TO ORDER

The Chair calls the meeting to order at 5:00 o'clock p.m. and the Board considers the agenda, as follows:

SECTION 1

1.1 Adoption of Agenda

Moved by Councillor Lavigne, seconded by Ms. Simone,
That the agenda for the meeting of the Amherstburg Police Services Board held
January 16, 2018 **BE ADOPTED** as presented.
Carried

1.2 Declarations of Conflict of Interest

No conflicts of interest are declared

1.3 Adoption of Minutes

Moved by Mayor DiCarlo, seconded by Councillor Lavigne,
That the minutes of the meeting of the Amherstburg Police Services Board held
December 12, 2017 **BE ADOPTED** as presented.
Carried.

1.4 Business Arising from the Minutes of December 12, 2017

No business arising from the minutes.

1.5 Confirmation of Actions from In-Camera Meeting

Moved by Ms. Simone, seconded by Councillor Lavigne,
That the Chief of Police **BE AUTHORIZED** to proceed in accordance with the recommendation of the Board with respect to matters reported to the Board at the in-camera meeting of January 16, 2018:

1. Verbal Reports of the Chief of Police
2. Personnel Matter
3. Legal Fees
4. Personnel Matter
5. Personnel Matter

Carried.

2.1 Petitions and Delegations

Daniel Laing, Terry Hayes, Anita Gibb and Denise Bondy

Mr. Laing, on behalf of the delegation, presents their view of the requirement to pay for a police clearance and the need to be fingerprinted and photographed every three years in order to do the good work of St. Vincent DePaul (Item 3.1d i.)

SECTION 3

3.1 Chief Berthiaume's Reports

3.1d Chief Berthiaume – Topics for Discussion

i. Police Clearances: Process, Requirements and Payment

Moved by Councillor Lavigne, seconded by Ms. Simone,
That the Chief of Police **BE REQUESTED** to submit a report at the next meeting of the Board detailing the number of clearances given to volunteers of registered charities, the cost implications of exempting said volunteers from payment and proposed policy change.
Carried.

The delegation leaves the meeting at 5:33 o'clock p.m.

Moved by Ms. Simone, seconded by Councillor Lavigne,
That the following reports of the Chief of Police **BE RECEIVED:**

- 3.1a Dispatching Stats from LaSalle Police Service: November 2017
- 3.1b APS Monthly Stats for September & October 2017
- 3.1c Media Release: *n/a*
- 3.1d
 - ii. WSIB NEER Firm Summary Statement
 - iii. WPS Dispatching

Carried.

3.2 Annual Reports

Moved by Councillor Lavigne, seconded by Mayor DiCarlo,
That the following annual reports **BE RECEIVED** as submitted:

2017 FOI Statistical Report	2017 Use of Force
2017 Mental Health Response Unit	2017 Suspect Apprehension Pursuits
2017 Public Complaints	2017 Chief's Complaints

Carried.

SECTION 4

4.1 Policies, Agreements, and By-laws

No reports

SECTION 5

5.1 Financial Reports/Board Account

5.1a Outstanding Accounts Payable to January 8, 2018

Moved by Mayor DiCarlo, seconded by Councillor Lavigne,
That the outstanding accounts payable from December 7, 2017 to January 8, 2018 **BE ACCEPTED AND PAID** as submitted excepting those funds charged to Joint Police Advisory Committee (JPAC) and further, that a letter **BE SENT** to the Chief Administrative Officer and the Director of Financial Services, Town of Amherstburg requesting that the JPAC expenses **BE DIRECTED** to a budget other than that of the Police Service, as this is not a Police Service Operating Expense nor was it authorized by the Amherstburg Police Services Board.
Carried.

SECTION 6

6.1 Personnel Matters/Multi-Cultural/Recruitment

No reports.

6.2 Legal Matters

No reports

6.3 Board Matters

The subject of providing public comment with respect to the Joint Police Advisory Committee is discussed and it is suggested that the Board may not comment at this time as it is a town council initiative.

SECTION 7

7.1 Building/Equipment/Physical Resources

No reports

SECTION 8

8.1 Reading Information/Misc.

No reading information received

8.2 Ministry of the Solicitor General, Ministry of Community Safety & Correctional Services/And Other Government Ministries

8.2a MCS&CS, et al – n/a

8.3 O.A.P.S.B./C.A.P.G. Communication/Board Matters

8.3a O.A.P.S.B – n/a

8.3b CAPG

- i. **2018 Call for Resolutions for the** CAPG 29th Annual Meeting, August 10, 2018, Winnipeg, Manitoba – *noted*

8.4 Upcoming Meetings/Conferences

8.4a **Public Meeting**

The next public meeting of the Amherstburg Police Services Board will be Tuesday, March 20, 2018 at 5:00 o'clock p.m., (*following the in-camera meeting starting at 4:30 p.m.*) in the Community Room, Amherstburg Police Service Building, 532 Sandwich Street South.

8.5 New Business

No new business

8.6 Pending Matters

No pending matters

8.7 Adjournment

Moved by Mayor DiCarlo, seconded by Ms. Simone,
That the Board **RISE OUT** of the public meeting of the Amherstburg Police Services Board and return to
the In-Camera meeting at 6:03 o'clock p.m.
Carried.

Certified Correct: February 20, 2018

Book Copy Signed by Robert Rozankovic

Robert Rozankovic, Chair

Book Copy Signed by Nancy Leavoy

Nancy Leavoy, Secretary

**Public Meeting of the
AMHERSTBURG POLICE SERVICES BOARD HELD
Tuesday, January 16, 2018 at 4:30 o'clock p.m.
Amherstburg Police Service, Community Room,
532 Sandwich Street South, Amherstburg, Ontario**

SECTION 1**1.1 Adoption of the Agenda****1.2 Declarations of Conflict of Interest****1.3 Adoption of Minutes**

Adoption of the minutes of the meetings of the Amherstburg Police Services Board held December 12, 2017 – *distributed separately*

1.4 Business Arising from the Minutes of December 12, 2017**SECTION 2****2.1 Petitions and Delegations**

Item 3.1d i. - Daniel Laing, Terry Hayes, Anita Gibb and Denise Bondy

SECTION 3**3.1 Chief Berthiaume's Reports**

3.1a Dispatching Stats from LaSalle Police Service: to December 13, 2017 - *attached*

3.1b APS Monthly Stats for November 2017 – *attached*

3.1c Media Release: *(attached)*

3.1d Chief Berthiaume – Topics for Discussion

i. Police Clearances: Process, Requirements and Payment: letters requesting exemption from payment - *attached*

a. Report from the Chief of Police re Costs – *attached*

Note: This matter was deferred at the meeting of November 21, 2017 at the request of the delegation.

ii. WSIB NEER Firm Summary Statement – *verbal*

iii. WPS Dispatching – *update*

3.2 Annual Reports – *all attached*

- 3.2a 2017 FOI Statistical Report**
- 3.2b 2017 Suspect Apprehension Pursuits**
- 3.2c 2017 Public Complaints**
- 3.2d 2017 Chief’s Complaints**
- 3.2e 2017 Use of Force**
- 3.2f 2017 Mental Health Response Unit**

SECTION 4

4.1 Policies, Agreements, and By-laws

No reports

SECTION 5

5.1 Financial Reports/Board Account

5.1a Outstanding Accounts Payable to January 8, 2018 - *attached*

SECTION 6

6.1 Personnel Matters/Multi-Cultural/Recruitment

6.2 Legal Matters

No reports

6.3 Board Matters

No reports

SECTION 7

7.1 Building/Equipment/Physical Resources

No reports

SECTION 8

8.1 Reading Information/Misc.

No reading information received.

8.2 Ministry of the Solicitor General, Ministry of Community Safety & Correctional Services/And Other Government Ministries

8.2a MCS&CS, et al – n/a

8.3 O.A.P.S.B./C.A.P.G. Communication/Board Matters

8.3a O.A.P.S.B - n/a

8.3b CAPG

- i. **2018 Call for Resolutions for the** CAPG 29th Annual Meeting, August 10, 2018, Winnipeg, Manitoba

“An important part of each Annual Meeting of the Canadian Association of Police Governance (CAPG) is the consideration of Resolutions brought forward by our members. Members are invited to submit Resolutions in writing to the CAPG office anytime before **FRIDAY, APRIL 6, 2018.**”

8.4 Upcoming Meetings/Conferences

8.4a **Public Meeting**

The next public meeting of the Amherstburg Police Services Board will be Tuesday, February 20, 2018 at 5:00 o'clock p.m., (*following the in-camera meeting starting at 4:30 p.m.*) in the Community Room, Amherstburg Police Service Building, 532 Sandwich Street South.

8.5 New Business

8.6 Pending Matters

8.7 Adjournment



LaSalle Police Service

1880 Normandy Street, LaSalle, Ontario, N9H 1P8
Phone (519) 969-5210 Fax (519) 969-2662
www.police.lasalle.on.ca

John Leontowicz
Chief of Police

January 9, 2018

Chief Tim Berthiaume
Amherstburg Police Service
532 Sandwich Street South
Amherstburg, Ontario,
N9V 2Z3

Dear Chief Tim Berthiaume:

In accordance with Clause 3(a) of the Dispatching Agreement between the Corporation of the Town of LaSalle and the Corporation of the Town of Amherstburg, please find below the number of calls/dispatches for the month of December 2017.

Dec. 13/17

Total Number of Calls: 211

If you require additional information, please do not hesitate to contact my office at 519-969-5210, extension 2751.

Sincerely,

Chuck Scanlan,
Deputy Chief of Police

xc: Amherstburg P.S.B.

	Occ #	Date/Time Reported	Location	Officer
211		Dec		
	1	D002 - 911 Trouble Unknown		
	2	D003 - Abandoned Vehicle		
10		D005 - Alarm		
	1	D006 - Animal Complaint		
	2	D009 - Assist Ambulance		
	1	D010 - Assist Fire Department		
	7	D011 - Assist Public		
	3	D012 - Assist Other Police Service		
	1	D017 - Break And Enter		
	2	D018 - Broadcast/Zone Alert		
	2	D021 - By-Law - Noise		
	2	D022 - By-Law - Parking		
	1	D023 - By-Law - Other		
	1	D024 - Child Custody Dispute		
	1	D025 - Civil Dispute		
	5	D026 - Community Services		
	2	D033 - Dispute		
	4	D036 - Domestic Dispute		
	6	D037 - Driving Complaint		
	1	D042 - Escort		
	1	D045 - Firearms - Discharged		
	7	D047 - Follow Up Investigation		
	9	D048 - Foot Patrol		
	3	D049 - Fraud		
	2	D052 - Hazardous Conditions		
	1	D056 - Information Received		
	1	D064 - Mental Health Act		
	4	D065 - Mischief		
	1	D066 - Missing Person		
	1	D067 - MVA - Fail To Remain		
	3	D069 - MVA - Personal Injury		
14		D070 - MVA - Property Damage		
	2	D073 - Phone Call		
	1	D075 - Prisoner Escort		
	2	D078 - Property - Found		
	1	D087 - Special Detail		
	6	D089 - Station Detail		
	3	D091 - Suspicious Circumstances		
	4	D092 - Suspicious Person		
	3	D093 - Suspicious Vehicle		
	6	D094 - Theft		
21		D100 - Traffic Stop		
	2	D101 - Trespass Complaint		
	1	D102 - Vehicle/Equipment Repair		
	3	D110 - Disorders		
	1	D111 - Hunting Complaint		
37		D117 - Vehicle Check		
	2	D118 - Person Check		
	1	D119 - Training		
10		D120 - 911 Possible Mistake		
	2	D123 - Admin Detail		
	1	D135 - FOCUS Patrol		

TO POLICE SERVICES BOARD

MEMORANDUM

From: Chief Timothy Berthiaume
Date: January 10, 2018
Subject: **MONTHLY STATS REPORT November 2017**

Chair and Board Members:

STATISTICAL REPORT – November 2017

	2017	2017	2016	2016
	November	YTD	November	YTD
Assault (all)	8	54	4	53
Break & Enter	2	20	4	45
Thefts (all)	11	140	12	300
Mischief	8	56	2	67
Drug Offences	1	18	2	28
Impaired Driving	0	10	1	11
Traffic Charges	173	2642	232	3122
Other Provincial	2	81	0	16
Parking Tickets	2	44	2	60

***Statistics in this report are approximate based on current UCR stats and are subject to change resulting from back log inputs and occurrence audits.**

Chief Timothy Berthiaume



Chief Berthiaume

Amherstburg Police Service

Dear Chief Berthiaume: The Society of St. Vincent de Paul Amherstburg Conference has recently had to have our vulnerable sector checks completed as per our volunteer requirements. Several of our members who have successfully passed these checks in the past suddenly had to have their fingerprints done at an additional cost of \$45. This has resulted in an inconvenience and a cost that was not expected. There has also been several members who have had to be printed in the past and now they must go through the process again with an additional \$45 cost that we hope can be avoided in the future. We have several suggestions we would like to present to you during our meeting that may assist all volunteer groups in our town.

We are asking for a meeting with you so we might be able to resolve this issue in a manner that would satisfy your requirements and also assist all volunteer groups who are in the same situation as we are.

Your assistance in this matter is greatly appreciated

You can contact us by calling:

Sharon Bombardier H- 519 736 2308 C- 226 260 2308

OR

Terry Hayes H- 519 736 4932 C- 519 965 9424

Nov. 3rd 2017

Dear Police Services Board Members,

I am writing to your board concerning police clearances for the members of the Amherstburg St. Vincent de Paul Society. We have been serving the poor in our community since Oscar Bondy founded our group in 1953. His son Richard Oscar Bondy is presently still volunteering to this day. Dick and most of our Conference are now going through our second police clearance as required by our insurance company. The cost for him and his wife Denise (Hannah) is \$85.00 this time around since the RCMP computer decided he should be fingerprinted as well.

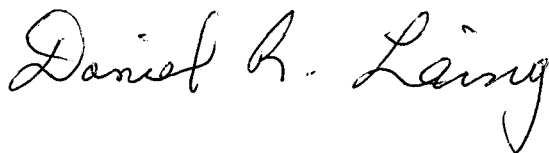
It is a common theme that most of our male members should now be fingerprinted like common criminals to prove their identity. I think this is ridiculous and no way to treat volunteers who are doing their best to keep Amherstburg the safest community in Canada.

Tim McIsaac from the mission tells me his group is being put through the police clearance wringer as well.

Our SSVP conference is composed of single ladies and 15 couples ranging in age from 60 to 92. Most of the couples who go out on calls together never alone, have celebrated their 50th wedding anniversary. As well most of us have lived in this community our whole lives and if we were law breakers it would be well known to the local police.

I would appreciate it if we could be excused from the fingerprinting requirement at this time or at least the cost of this pointless exercise. A new policy concerning the treatment of volunteers who are requesting police clearance would also be most helpful. Thank you.

Sincerely

A handwritten signature in cursive script that reads "Daniel R. Laing". The signature is written in black ink and is positioned above the typed name and address.

Daniel Roy Laing B.Sc.
1267 Front Rd. South
Amherstburg, ON
N9V2M5
519 736 6215

TO POLICE SERVICES BOARD

MEMORANDUM

Open Session

From: Chief Tim Berthiaume

Date: January 3, 2018

Subject: **Report on Police Clearances**

Chair Simone & Board Members

Like all police services in Ontario the Amherstburg Police Service provides a service to the community commonly referred to as Police Clearances. In 2017 our Service completed 1,416 clearances. Approximately 100 of those required fingerprints to be taken from the applicant before the RCMP would confirm or deny their criminal record. Our primary person for completing these clearances is Ms. Donlon. This task consumes approximately 60% of her work week in an average week. When you consider her wages alone the approximate cost to complete these clearances exceeds \$41,000.00 per year.

The 100 applicants that require fingerprints are handled by police personnel. Depending on the availability of our staff, it takes about 30 minutes to complete this task. Officers make approximately \$50.00/hr. In addition to the officers' time the RCMP bill us \$25.00 per fingerprint submission.

I've asked Ms. Donlon to explain the process of completing a police clearance to the Board in order for you to have an appreciation for the work involved.

She writes;

Steps Involved in processing a clearance which include either a Vulnerable Sector, Information Check or a Police Criminal Record Checks:

- *I explain in detail how to fill out the clearance, ask for 2 pieces of identification, collect monies and write up receipt for clearance. Fees are \$25.00 for volunteering, school and CAS (Children Aid Society) – Employment and Immigration purposes are \$50.00*
- *Perform local check in our data base*
- *If they have lived outside the region in the last 5 years for example if they lived in LaSalle I send a fax over to LaSalle for them to check in their data base. Turnaround time that day or the next day from LaSalle.*
- *If they have lived outside the region in the last 5 years for example Windsor I will do a PIP check.*
- *If they have lived outside the region in the last 5 years for example BC I will send a fax to the nearest RCMP detachment. Turnaround time could be 1-2 weeks. I will also do a PIP check.*
- *I will do a CPIC check – if the check comes back that they have a criminal record with another agency for example Windsor; I will email CPIC in Windsor to see if I have permission to disclose the criminal record per the guidelines. I also attach a supplemental report indicating they have the following: outstanding charges, a criminal record and any current judicial orders.*
- *If the CPIC check comes back that they have to be fingerprinted I do up a letter indicating that they have to contact the office and arrange for an appointment to be fingerprinted, in the letter it explains why and the amount associated with getting fingerprinted. Fees for fingerprints are \$50.00 for volunteering and \$75.00 for Employment. \$25.00 goes to the RCMP. This fee covers part of the Senior Constables wage doing the prints. Typically fingerprints take ½ hour to complete but if the machine acts up which is 50% of the time it could take 45 minutes.*
- *Fingerprints take anywhere from 1 week to 3 months from the RCMP to come back.*
- *All Clearances get mailed out. Turnaround time 1 week 99% of the time.*
- *Typically I do 8-10 a day on average but there are days I don't have anyone come in.*
- *Total as of November 24th, 2017 \$44,012.06 – This total comes from my deposits that are made weekly and also includes FOI requests, Motor Vehicle Accident Reports and Pardon requests as its difficult to separate this dollar figure seeing it all goes into one g/l account.*

- ***Roughly 74 town employees were exempt from paying for police clearances this year and this includes part time, full time, summer students, co-op students that work for the town.***

As of November 24, 2017:

- ***Volunteering/Employment clearances with vulnerable sector – 1081***
- ***Volunteering/Employment clearance without vulnerable sector – 240***
- ***Fingerprints – 79 applicants required fingerprints in 2017 – 60 applicants came in for fingerprints the remaining 19 chose not to continue or went to the Commissionaires Office on Walker Road in Windsor.***

I will speak further to the matter at the meeting.

Sincerely,

Tim Berthiaume – Chief of Police

AMHERSTBURG POLICE SERVICE




TO: Chief T. Berthiaume
DATE: January 2, 2018
FROM: Margo Purdie
Re: Information and Privacy Commissioner/Ontario
Statistical Report for the Reporting Year 2017

Please find attached a copy of our annual report for the reporting year 2017 submitted on behalf of the board. All requests were processed in a timely manner.

2014 – 2017 comparison

Amherstburg Police Service	2014	2015	2016	2017
Overall Requests	30	29	28	40
General Records	2	6	3	1
Personal Information	28	23	25	39

Increase/decrease comparison from previous year

Total Requests		+42.85%
General Requests		-66.66%
Personal Requests		+56%



The Year-End Statistical Report
for the
Information and Privacy Commissioner of Ontario

**Statistical Report of
Amherstburg Police Service
for the Reporting Year 2017**

under the
Municipal Freedom of Information and Protection of Privacy Act

Section 1: Identification

1.1	Organization Name	Amherstburg Police Service
	Head of Institution Name & Title	Patricia Simone
	Head of Institution E-mail Address	nleavoy@amherstburgpolice.ca
	Management Contact Name & Title	Chief Tim Berthiaume
	Management Contact E-mail Address	tberthiaume@amherstburgpolice.ca
	Primary Contact Name & Title	Margo Purdie, FOI Co-Ordinator
	Primary Contact Email Address	mpurdie@amherstburgpolice.ca
	Primary Contact Phone Number	5197362252
	Primary Contact Fax Number	5197368310
	Primary Contact Mailing Address 1	532 Sandwich St. S. Box 70
	Primary Contact Mailing Address 2	
	Primary Contact Mailing Address 3	
	Primary Contact City	Amherstburg
	Primary Contact Postal Code	N9V 3R2
1.2	Your institution is:	Police Services Board

Section 2: Inconsistent Use of Personal Information

2.1	Whenever your institution uses or discloses personal information in a way that differs from the way the information is normally used or disclosed (an inconsistent use), you must attach a record or notice of the inconsistent use to the affected information.	0
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Your institution received:

- No formal written requests for access or correction
- Formal written requests for access to records
- Requests for correction of records of personal information only

Section 3: Number of Requests Received and Completed

Enter the number of requests that fall into each category.

	Personal Information	General Records
3.1 New Requests received during the reporting year	40	1
3.2 Total number of requests completed during the reporting year	39	1

Section 4: Source of Requests

Enter the number of requests you completed from each source.

	Personal Information	General Records
4.1 Individual/Public	39	0
4.2 Individual by Agent	0	0
4.3 Business	0	1
4.4 Academic/Researcher	0	0
4.5 Association/Group	0	0
4.6 Media	0	0
4.7 Government (all levels)	0	0
4.8 Other	0	0
4.9 Total requests (Add Boxes 4.1 to 4.8 = 4.9)	39	1

BOX 4.9 must equal BOX 3.2

Section 5: Time to Completion

How long did your institution take to complete all requests for information? Enter the number of requests into the appropriate category. How many requests were completed in:

	Personal Information	General Records
5.1 30 days or less	39	1
5.2 31 - 60 days	0	0
5.3 61 - 90 days	0	0
5.4 91 days or longer	0	0
5.5 Total requests (Add Boxes 5.1 to 5.4 = 5.5)	39	1

BOX 5.5 must equal BOX 3.2

Section 6: Compliance with the Act

In the following charts, please indicate the number of requests completed, within the statutory time limit and in excess of the statutory time limit, under each of the four different situations:

NO notices issued;

BOTH a Notice of Extension (s.27(1)) and a Notice to Affected Person (s.28(1)) issued;

ONLY a Notice of Extension (s.27(1)) issued;

ONLY a Notice to Affected Person (s.28(1)) issued.

Section 6: Compliance with the Act

Please note that the four different situations are mutually exclusive and the number of requests completed in each situation should add up to the total number of requests completed in Section 3.2.(Add Boxes 6.3 + 6.6 + 6.9 + 6.12 = BOX 6.13 and BOX 6.13 must equal BOX 3.2)

A. No Notices Issued

	Personal Information	General Records
6.1 Number of requests completed within the statutory time limit (30 days) where neither a Notice of Extension (s.27(1)) nor a Notice to Affected Person (s.28(1)) were issued.	39	1
6.2 Number of requests completed in excess of the statutory time limit (30 days) where neither a Notice of Extension (s.27(1)) nor a Notice to Affected Person (s.28(1)) were issued.	0	0
6.3 Total requests (Add Boxes 6.1 + 6.2 = 6.3)	39	1

B. Both a Notice of Extension (s.27(1)) and a Notice to Affected Person (s.28(1)) Issued

	Personal Information	General Records
6.4 Number of requests completed within the time limits permitted under both the Notice of Extension (s.27(1)) and a Notice to Affected Person (s.28(1)).	0	0
6.5 Number of requests completed in excess of the time limit permitted by the Notice of Extension (s.27(1)) and the time limit permitted by the Notice to Affected Person (s.28(1)).	0	0
6.6 Total requests (Add Boxes 6.4 + 6.5 = 6.6)	0	0

C. Only a Notice of Extension (s.27(1)) Issued

	Personal Information	General Records
6.7 Number of requests completed within the time limits permitted under both the Notice of Extension (s.27(1)).	0	0
6.8 Number of requests completed in excess of the time limit permitted by the Notice of Extension (s.27(1)).	0	0
6.9 Total requests (Add Boxes 6.7 + 6.8 = 6.9)	0	0

D. Only a Notice to Affected Person (s.28(1)) Issued

	Personal Information	General Records
6.10 Number of requests completed within the time limits permitted under both the Notice to Affected Person (s.28(1)).	0	0
6.11 Number of requests completed in excess of the time limit permitted by the Notice to Affected Person (s.28(1)).	0	0
6.12 Total requests (Add Boxes 6.10 + 6.11 = 6.12)	0	0

E. Total Completed Requests (sections A to D)

	Personal Information	General Records
6.13 Total requests (Add Boxes 6.3 + 6.6 + 6.9 + 6.12 = 6.13)	39	1

BOX 6.13 must equal BOX 3.2

Section 6a: Contributing Factors

Please outline any factors which may have contributed to your institution not meeting the statutory time limit. If you anticipate circumstances that will improve your ability to comply with the Act in the future, please provide details in the space below.

Section 7: Disposition of Requests

What course of action was taken with each of the completed requests? Enter the number of requests into the appropriate category.

	Personal Information	General Records
7.1 All information disclosed	9	0
7.2 Information disclosed in part	29	0
7.3 No information disclosed	1	1
7.4 No responsive records exists	0	0
7.5 Request withdrawn, abandoned or non-jurisdictional	0	0
7.6 Total requests (Add Boxes 7.1 to 7.5 = 7.6)	39	1

BOX 7.6 must be greater than or equal to BOX 3.2

Section 8: Exemptions & Exclusions Applied

For the Total Requests with Exemptions/Exclusions/Frivolous or Vexatious Requests, how many times did your institution apply each of the following? (More than one exemption may be applied to each request)

	Personal Information	General Records
8.1 Section 6 — Draft Bylaws, etc.	0	0
8.2 Section 7 — Advice or Recommendations	0	0
8.3 Section 8 — Law Enforcement ¹	25	0
8.4 Section 8(3) — Refusal to Confirm or Deny	0	0
8.5 Section 8.1 — Civil Remedies Act, 2001	0	0
8.6 Section 8.2 — Prohibiting Profiting from Recounting Crimes Act, 2002	0	0
8.7 Section 9 — Relations with Governments	0	0
8.8 Section 10 — Third Party Information	0	0
8.9 Section 11 — Economic/Other Interests	0	0
8.10 Section 12 — Solicitor-Client Privilege	0	0
8.11 Section 13 — Danger to Safety or Health	0	0
8.12 Section 14 — Personal Privacy (Third Party) ²	0	1
8.13 Section 14(5) — Refusal to Confirm or Deny	0	0
8.14 Section 15 — Information soon to be published	0	0
8.15 Section 20.1 Frivolous or Vexatious	0	0
8.16 Section 38 — Personal Information (Requester)	28	0

Section 8: Exemptions & Exclusions Applied

8.17	Section 52(2) — Act Does Not Apply ³	0	0
8.18	Section 52(3) — Labour Relations & Employment Related Records	0	0
8.19	Section 53 — Other Acts	0	0
8.20	PHIPA Section 8(1) Applies	0	0
8.21	Total Exemptions & Exclusions Add Boxes 8.1 to 8.20 = 8.21	53	1

0	0
0	0
0	0
0	0
53	1

¹ not including Section 8(3)

² not including Section 14(5)

³ not including Section 52(3)

Section 9: Fees

Did your institution collect fees related to request for access to records?

	Personal Information	General Records	Total
9.1	Number of REQUESTS where fees other than application fees were collected		
9.2.1	Total dollar amount of application fees collected		
9.2.2	Total dollar amount of additional fees collected		
9.2.3	Total dollar amount of fees collected (Add Boxes 9.2.1 + 9.2.2 = 9.2.3)		
9.3	Total dollar amount of fees waived		

	Personal Information	General Records	Total
3	0	3	
\$200.00	\$5.00	\$205.00	
\$93.80	\$0.00	\$93.80	
\$293.80	\$5.00	\$298.80	
\$0.00	\$0.00	\$0.00	

Section 10: Reasons for Additional Fee Collection

Enter the number of REQUESTS for which your institution collected fees other than application fees that apply to each category.

	Personal Information	General Records	Total
10.1	Search time		
10.2	Reproduction		
10.3	Preparation		
10.4	Shipping		
10.5	Computer costs		
10.6	Invoice costs (and other as permitted by regulation)		
10.7	Total (Add Boxes 10.1 to 10.6 = 10.7)		

	Personal Information	General Records	Total
0	0	0	
3	0	3	
0	0	0	
0	0	0	
0	0	0	
0	0	0	
3	0	3	

Section 11: Correction and Statements of Disagreement

Did your institution receive any requests to correct personal information?

11.1	Number of correction requests received	0
11.2	Correction requests carried forward from the previous year	0
11.3	Correction requests carried over to next year	0

Personal Information
0
0
0

Section 11: Correction and Statements of Disagreement

11.4 Total Corrections Completed [(11.1 + 11.2) - 11.3 = 11.4]

0

BOX 11.4 must equal BOX 11.9

What course of action did your institution take regarding the requests that were received to correct personal information?

11.5 Correction(s) made in whole

0

11.6 Correction(s) made in part

0

11.7 Correction refused

0

11.8 Correction requests withdrawn by requester

0

11.9 Total requests (Add Boxes 11.5 to 11.8 = 11.9)

0

BOX 11.9 must equal BOX 11.4

In cases where correction requests were denied, in part or in full, were any statements of disagreement attached to the affected personal information?

11.10 Number of statements of disagreement attached:

0

Personal Information

If your institution received any requests to correct personal information, the Act requires that you send any person(s) or body who had access to the information in the previous year notification of either the correction or the statement of disagreement. Enter the number of notifications sent, if applicable.

11.11 Number of notifications sent:

0

Personal Information

Note:

This report is for your records only and should not be faxed or mailed to the Information and Privacy Commissioner of Ontario in lieu of online submission. Faxed or mailed copies of this report will NOT be accepted. Please submit your report online at: <https://statistics.ipc.on.ca>.

Thank You for your cooperation!

Declaration:

I, Chief Tim Berthiaume, confirm that all the information provided in this report, furnished by me to the Information and Privacy Commissioner of Ontario, is true, accurate and complete in all respects.

Signature

Date

**AMHERSTBURG
POLICE SERVICE**

Memo

To: Amherstburg Police Services Board
From: Deputy Chief of Police Ian Chappell
Date: January 2nd 2018

Re: Suspect Apprehension Pursuits 2017

Mr. Chair, Board Members:

The 2017 Suspect Apprehension Pursuit Report for your perusal.

Ontario Regulation 266/10, Sec. 14 (1) under the Ontario Police Services Act states:

"If an officer engages in a suspect apprehension pursuit and the officer is a member of an Ontario police force as defined in the Interprovincial Policing Act, 2009, the police force of which the officer is a member shall ensure that the particulars of the pursuit are recorded on a form and in a manner approved by the Solicitor General."

The Amherstburg Police Service was involved in one Suspect Apprehension Pursuits in 2017. This was a result of a suspect apprehension pursuit initiated by O.P.P. which entered the jurisdiction of the Amherstburg Police Service. The pursuit was less than 1 kilometer in length as the suspect abandoned the vehicle and fled on foot. The suspect was apprehended by police and charged accordingly.

Deputy Chief of Police
Ian G. Chappell
02 January 2018

NAME OF POLICE SERVICE	Amherstburg – Public Complaints	FOR YEAR 2017
TOTAL OFFICERS (Total Sworn Officers)		31
TOTAL PUBLIC (New)		5
TOTAL COMPLAINTS COMPLETED		5
COMPLAINTS CARRIED OVER (From 2016)		
COMPLAINTS CARRIED FORWARD (Into 2018)		
<u>ALLEGATIONS</u>		
INCIVILITY		
NEGLECT OF DUTY		
DISCREDITABLE CONDUCT		2
EXCESSIVE USE OF FORCE		1
EXERCISE OF AUTHORITY		
UNSATISFACTORY WORK PERFORMANCE		2
BREACH ORDER/POLICY		
INSUBORDINATION		
DECEIT		
OTHER		
<u>RESOLUTIONS</u>		
POLICE SERVICE ACT CHARGES		
COUNSELLED		
PERFORMANCE MANAGEMENT – VERBAL WARNING		
PERFORMANCE MANAGEMENT- DOCUMENTATION		
WITHDRAWN		
UNSUBSTANTIATED		5
UNFOUNDED		
PENDING CONDUCT INVESTIGATIONS FOR 2018		
NOT DEALT WITH /DECLINED TO PROCEED		

NAME OF POLICE SERVICE	Amherstburg – Chief Complaints	FOR YEAR 2017
TOTAL OFFICERS (Total Sworn Officers)		31
TOTAL CHIEF COMPLAINTS (New)		5
TOTAL COMPLAINTS		3
COMPLAINTS CARRIED OVER (From 2016)		0
COMPLAINTS CARRIED FORWARD (Into 2018)		4
<u>ALLEGATIONS</u>		
INCIVILITY		
NEGLECT OF DUTY		6
DISCREDITABLE CONDUCT		1
EXCESSIVE USE OF FORCE		
EXERCISE OF AUTHORITY		
UNSATISFACTORY WORK PERFORMANCE		
BREACH ORDER/POLICY		
INSUBORDINATION		1
DECEIT		
OTHER		
<u>RESOLUTIONS</u>		
POLICE SERVICE ACT CHARGES		
COUNSELLED		
PERFORMANCE MANAGEMENT – VERBAL WARNING		
PERFORMANCE MANAGEMENT- DOCUMENTATION		
WITHDRAWN		
UNSUBSTANTIATED		
UNFOUNDED		1
INFORMAL DISCIPLINE-POLICE SERVICES ACT		3
PENDING CONDUCT INVESTIGATIONS FOR 2017		4

<i>Use Of Force Report-2017</i>													
Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec.	Type Totals
Firearm-Discharged					1	1							
Firearm-pointed				1						2			
Handgun-Drawn													
Aerosol Weapon													
Impact Weapon-Hard													
Impact Weapon-Soft													
Empty Hand-Hard													
Empty Hand-Soft													
Other-Specify													
Taser deployed	1							1					
Taser pointed					1								
Total Month	0	0	0	1	2	1	0	1	0	2	0	0	7
Total Use of Force Reports - All Types	7												
28 January 2017 - Male armed with 2 swords was threatening officers, taser deployed and male arrested													
1 April 2017 - Male threatened another male with knife, police attended residence and pointed firearm to make male comply.													
17 May 2017 - male armed with knife threatening to harm himself, officers pointed taser and male complied with police and disarmed himself.													
14 May 2017 - Injured deer was dispatched by police													
18 June 2017 - Injured deer was dispatched by police													
22 October 2017 - Police received call of armed hunters trespassing, police attended with firearms drawn, males complied with police and were arrested.													
29 October 2017 - male broke into residence and was attempting to assault ex girlfriend, police attended and arrested male at gun point.													

Mental Health Response Unit

Over the past three (3) years, the Town of Amherstburg has experienced a rise in mental health related calls and apprehensions under the Mental Health Act of Ontario. These interactions have been known for an increased risk of potential violence, increased use of force and possible injury to the emotionally disturbed person, the police and the public. As a result of increased apprehensions and escorts to the hospital, this overall situation has put a strain on all resources and is not conducive to assisting the emotionally disturbed person in the best possible way.

Recognizing the need for change and extra support to the members of our community, the Amherstburg Police Service has implemented a new Mental Health Support Team. Within this team there is one (1) full-time and two (2) part-time Constables assigned to the unit. All members have received specialized training and attend related seminars to provide the best possible service to those in need.

The Mental Health Support officer will respond to and follow up with mental health and addiction situations to assist individuals and their families. The Amherstburg Police Service has partnered with a crisis worker from the Local Health Integration Network (LHIN) to coordinate the proper mode of care and to ensure all possible resources are explored. This coordinated effort will assist in decreasing repeat mental health apprehension rates and reduce hospital wait times. This will also increase the level of service to those suffering from a mental health or addiction issue and the public itself.

The Mental Health Support Team has also implemented, and is now maintaining, a Vulnerable Persons Registry which tracks local persons suffering from Alzheimer's, Dementia and Autism providing valuable personal details, descriptions and handling techniques.

The Mental Health Support Officer is engaged in a number of different initiatives within the Essex County area, including the Human Services Justice Coordinating Committee (HSJCC) working closely with the Canadian Mental Health Association, Youth Diversion, Southwest Detention Centre, various bail programs, Transitional Stability Centre and Legal Aid. They are a current member and participant of the PATS committee, Providers of Addiction Treatments Southwest Ontario and the Situation Table where a number of organizations create and implement a therapeutic crisis intervention plan for those individuals or families of acutely elevated risk.

The Mental Health Support officer is committed to prevention and awareness of mental health and addiction issues. Community Forums have been held providing valuable information to our community member about Hotel Dieu Grace Withdrawal Management, safe storage of prescription medications and local treatment centres. These Community Forums will continue to take place to facilitate the education and awareness of these various issues. The officer has been, and will continue to work closely with local high schools to implement awareness programs for our teen/young adult age group.

The Mental Health Support Team and Officer are dedicated to providing the best possible service to those at risk and their community.

January 8, 2017

TO THE CHAIRPERSON AND MEMBERS OF THE AMHERSTBURG POLICE BOARD.

I HAVE EXAMINED THE FOLLOWING ACCOUNTS AND WOULD RECOMMEND THEM FOR PAYMENT.

Niza Fadel

NIZA FADEL, SUPERVISOR OF ACCOUNTING



Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Manual Paid Date : 14-Oct-2017 To 08-Jan-2018

Bank : 1 To 99

Class : All

Vendor	Vendor Name				Batch Invc Date	Invc Due Date	Amount
Invoice No.	Description	CC1	CC2	CC3	GL Account Name		
G.L. Account							
DEPARTMENT	2020000	POLICE DEPARTMENT					
ADA001	ADAIR FRED						
DEC 6, 2017	2017 GYM MEMBERSHIP					1407 06-Dec-2017	06-Dec-2017
10-5-2020000-0212					BENEFITS - EMPLOYEE MEMBERSHIPS		350.00
BEN13	BENNETT RORY						
DEC 12, 2017	TASER FIREARMS TRAINING DEC 12, 2017 & SCENARIOS DEC 6, 2017					1489 20-Dec-2017	20-Dec-2017
10-5-2020000-0254					POLICE TRAINING		50.00
DEC 6, 2017	2017 GYM MEMBERSHIP					1407 06-Dec-2017	06-Dec-2017
10-5-2020000-0212					BENEFITS - EMPLOYEE MEMBERSHIPS		350.00
BOH02	BOHDAL DAVID						
NOV 29, 2017	2017 GYM MEMBERSHIP					1384 29-Nov-2017	29-Nov-2017
10-5-2020000-0212					BENEFITS - EMPLOYEE MEMBERSHIPS		350.00
OCT 11, 2017	TRAINING @ WPS OCT 11, 2017					1219 25-Oct-2017	25-Oct-2017
10-5-2020000-0254					POLICE TRAINING		25.00
BRO03	BROWN DON						
DEC 14, 2017	FIREARMS TRAINING DEC 13-14, 2017					1489 20-Dec-2017	20-Dec-2017
10-5-2020000-0254					POLICE TRAINING		50.00
DEC 2017	2017 CLOTHING ALLOWANCE					1489 20-Dec-2017	20-Dec-2017
10-5-2020000-0252					UNIFORMS		750.00
DEC 6, 2017	2017 GYM MEMBERSHIP					1407 06-Dec-2017	06-Dec-2017
10-5-2020000-0212					BENEFITS - EMPLOYEE MEMBERSHIPS		350.00
CAP03	CAPEL-CURE MATT						
DEC 9, 2017	FIREARMS TRAINING DEC 13-14, 2017					1489 20-Dec-2017	20-Dec-2017
10-5-2020000-0301					OFFICE SUPPLIES		119.48
NOV 3, 2017	MENTAL HEALTH FIRST AID YOUTH - MOV 2&3, 2017					1319 15-Nov-2017	15-Nov-2017
10-5-2020000-0254					POLICE TRAINING		107.58
10-5-2020000-0254					POLICE TRAINING		51.16
OCT 11, 2017	PEER SUPPORT TRAINING OCT 11, 2017					1219 25-Oct-2017	25-Oct-2017
10-5-2020000-0254					POLICE TRAINING		25.00
OCT 16, 2017	BODY WORN CAMERA TRAINING OCT 16, 2017					1254 01-Nov-2017	01-Nov-2017
10-5-2020000-0254					POLICE TRAINING		257.31
CHA26	CHAMBERS AARON						
DEC 13, 2017	GYM MEMBERSHIP 2017 & FIREARMS TRAINING DEC 6-7, 2017					1489 20-Dec-2017	20-Dec-2017
10-5-2020000-0212					BENEFITS - EMPLOYEE MEMBERSHIPS		169.25
10-5-2020000-0254					POLICE TRAINING		50.00
COX02	COX MIKE						
DEC 14, 2017	FIREARMS TRAINING DEC 13-14, 2017					1489 20-Dec-2017	20-Dec-2017
10-5-2020000-0254					POLICE TRAINING		50.00
DUP12	DUPUIS NICK						
DEC 14, 2017	LINK 2017 DEC 5-6, 2017 & FIREARMS TRAINING DEC 13-14, 2017					1489 20-Dec-2017	20-Dec-2017
10-5-2020000-0254					POLICE TRAINING		598.42
10-5-2020000-0254					POLICE TRAINING		50.00
DEC 6, 2017	2017 GYM MEMBERSHIP					1407 06-Dec-2017	06-Dec-2017
10-5-2020000-0212					BENEFITS - EMPLOYEE MEMBERSHIPS		350.00
DEC 6, 2017A	ZONE 4 CISO MEETING NOV 16, 2017					1407 06-Dec-2017	06-Dec-2017
10-5-2020000-0254					POLICE TRAINING		25.00



Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Manual Paid Date : 14-Oct-2017 To 08-Jan-2018
 Bank : 1 To 99
 Class : All

Vendor	Vendor Name	Description				Batch	Inv Date	Inv Due Date	Amount
Invoice No.									
G.L. Account	CC1	CC2	CC3	GL Account Name					
DEPARTMENT	2020000	POLICE DEPARTMENT							
GAZ01	GAZDIG SEAN								
DEC 6, 2017	2017 GYM MEMBERSHIP					1407	06-Dec-2017	06-Dec-2017	
10-5-2020000-0212				BENEFITS - EMPLOYEE MEMBERSHIPS				350.00	
OCT 11, 2017	OACP TRAFFIC SEMINAR OCT 10-11, 2017					1293	08-Nov-2017	08-Nov-2017	
10-5-2020000-0254				POLICE TRAINING				55.00	
HAR08	HARRIS NATHAN								
DEC 6, 2017	2017 GYM MEMBERSHIP					1407	06-Dec-2017	06-Dec-2017	
10-5-2020000-0212				BENEFITS - EMPLOYEE MEMBERSHIPS				350.00	
NOV 2, 2017	FIREARMS TRAINING - NOV 1-2, 2017					1461	13-Dec-2017	13-Dec-2017	
10-5-2020000-0254				POLICE TRAINING				50.00	
HUM100	HUMBER KEITH								
NOV 24, 2017	AT SCENE COLLISION INVESTIGATION COURSE NOV 20-24, 2017					1407	06-Dec-2017	06-Dec-2017	
10-5-2020000-0254				POLICE TRAINING				475.00	
10-5-2020000-0401				GASOLINE				76.17	
LEB01	O'BRIEN MAGGIE								
DEC 5, 2017	2017 CLOTHING ALLOWANCE & 2017 GYM MEMBERSHIP					1489	20-Dec-2017	20-Dec-2017	
10-5-2020000-0252				UNIFORMS				750.00	
10-5-2020000-0212				BENEFITS - EMPLOYEE MEMBERSHIPS				171.36	
NOV 16, 2017	CISO NOV 16, 2017					1376	22-Nov-2017	22-Nov-2017	
10-5-2020000-0254				POLICE TRAINING				25.00	
NOV 19, 2017	TRAINING WPS - NOV 19, 2017					1407	06-Dec-2017	06-Dec-2017	
10-5-2020000-0254				POLICE TRAINING				25.00	
MCC01	MCCURDY SHAWN								
DEC 14, 2017	INSERVICE TRAINING DEC 13-14, 2017					1489	20-Dec-2017	20-Dec-2017	
10-5-2020000-0254				POLICE TRAINING				50.00	
NOV 21, 2017	COURT COVERAGE NOV 21 & 20, 2017					1384	29-Nov-2017	29-Nov-2017	
10-5-2020000-0360				MISCELLANEOUS EXPENSES				50.00	
OCT 24, 2017	WEAPON DISPOSAL OCT 24, 2017					1254	01-Nov-2017	01-Nov-2017	
10-5-2020000-0360				MISCELLANEOUS EXPENSES				25.00	
MIL201	MILLER TRAVIS								
DEC 2017	2017 GYM MEMBERSHIP & FIREARMS TRAINING DEC 6-7, 2017					1489	20-Dec-2017	20-Dec-2017	
10-5-2020000-0212				BENEFITS - EMPLOYEE MEMBERSHIPS				145.85	
10-5-2020000-0254				POLICE TRAINING				50.00	
OWE06	OWEN STEVE								
NOV 22, 2017	COURT/PARADE NOV 10 & 20, 2017					1384	29-Nov-2017	29-Nov-2017	
10-5-2020000-0370				COMMUNITY SERVICES				90.29	
10-5-2020000-0360				MISCELLANEOUS EXPENSES				25.00	
OCT 11, 2017	PEER SUPPORT TRAINING - OCT 11, 2017					1219	25-Oct-2017	25-Oct-2017	
10-5-2020000-0254				POLICE TRAINING				25.00	
OCT 24, 2017	GUN DESTRUCTION OCT 24, 2017					1254	01-Nov-2017	01-Nov-2017	
10-5-2020000-0401				GASOLINE				20.00	
10-5-2020000-0360				MISCELLANEOUS EXPENSES				25.00	
PEL297	PELACCIA ROCCO								
DEC 12, 2017	FIREARMS TRAINING DEC 12, 2017					1489	20-Dec-2017	20-Dec-2017	
10-5-2020000-0254				POLICE TRAINING				25.00	



Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Manual Paid Date : 14-Oct-2017 To 08-Jan-2018

Bank : 1 To 99
 Class : All

Vendor	Vendor Name	Description			Batch	Inv Date	Inv Due Date	Amount	
Invoice No.		CC1	CC2	CC3	GL Account Name				
G.L. Account									
DEPARTMENT 2020000 POLICE DEPARTMENT									
DEC 6, 2017	2017 GYM MEMBERSHIP					1407	06-Dec-2017	06-Dec-2017	
10-5-2020000-0212					BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
NOV 22, 2017	COURT COVERAGE NOV 22, 2017					1384	29-Nov-2017	29-Nov-2017	
10-5-2020000-0360					MISCELLANEOUS EXPENSES				25.00
RAT001 RATHBONE KIM									
NOV 22, 2017A	HSJCC MEETING - NOV 20-22, 2017					1407	06-Dec-2017	06-Dec-2017	
10-5-2020000-0401					GASOLINE				36.89
10-5-2020000-0254					POLICE TRAINING				190.00
NOV 9, 2017	NOT MY KID COMMUNITY FORUM - NOV 9, 2017					1319	15-Nov-2017	15-Nov-2017	
10-5-2020000-0370					COMMUNITY SERVICES				107.58
OCT 12, 2017	PEER COUNSELING TRAINING OCT 10-12 & SITUATION TABLE TRAINING OCT 17-19, 2017					1293	08-Nov-2017	08-Nov-2017	
10-5-2020000-0254					POLICE TRAINING				55.00
REN147 RENAUD CHRISTOPHER									
NOV 2, 2017	FIREARMS TRAINING - NOV 1&2, 2017					1319	15-Nov-2017	15-Nov-2017	
10-5-2020000-0254					POLICE TRAINING				50.00
NOV 24, 2017	LEVE 2 COLLISION INV - NOV 20-24, 2017					1461	13-Dec-2017	13-Dec-2017	
10-5-2020000-0254					POLICE TRAINING				475.00
TAY03 TAYLOR MELISSA									
DEC 14, 2017	FIREARMS TRAINING DEC 13-14, 2017					1489	20-Dec-2017	20-Dec-2017	
10-5-2020000-0254					POLICE TRAINING				50.00
DEC 6, 2017	2017 GYM MEMBERSHIP					1407	06-Dec-2017	06-Dec-2017	
10-5-2020000-0212					BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
WIL07 WILEY WILLIAM									
DEC 13, 2017	2017 GYM MEMBERSHIP					1461	13-Dec-2017	13-Dec-2017	
10-5-2020000-0212					BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
NOV 23, 2017	GANG CONFERENCE & COURT NOV 20-23, 2017					1407	06-Dec-2017	06-Dec-2017	
10-5-2020000-0360					MISCELLANEOUS EXPENSES				25.00
10-5-2020000-0254					POLICE TRAINING				268.00
ZIM01 ZIMMERMAN DON									
DEC 6, 2017	2017 GYM MEMBERSHIP					1407	06-Dec-2017	06-Dec-2017	
10-5-2020000-0212					BENEFITS - EMPLOYEE MEMBERSHIPS				350.00
OCT 19, 2017	FIREARMS REQUAL					1254	01-Nov-2017	01-Nov-2017	
10-5-2020000-0254					POLICE TRAINING				50.00
Department Total :								9,719.34	



Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 14-Oct-2017 To 08-Jan-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
AAR531	AARWAY COMMUNICATIONS LTD				
8586	WIRING FOR RECEPTION DESK	1224	11-Oct-2017	11-Oct-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				539.01
ADT615	ADT SECURITY SERVICES CANADA				
70993013	ALARM SERVICE	1291	01-Nov-2017	01-Nov-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				154.28
AGR835	AGRIS CO-OPERATIVE LTD				
600043027	GASOLINE	1169	29-Aug-2017	29-Aug-2017	
10-5-2020000-0401	GASOLINE				1,388.08
600043857	GASOLINE	1169	26-Sep-2017	26-Sep-2017	
10-5-2020000-0401	GASOLINE				1,259.20
600044197	GASOLINE	1173	03-Oct-2017	03-Oct-2017	
10-5-2020000-0401	GASOLINE				1,171.95
600044443	GASOLINE	1224	10-Oct-2017	10-Oct-2017	
10-5-2020000-0401	GASOLINE				1,744.31
600044615	GASOLINE	1224	17-Oct-2017	17-Oct-2017	
10-5-2020000-0401	GASOLINE				1,447.11
600044880	GASOLINE	1261	24-Oct-2017	24-Oct-2017	
10-5-2020000-0401	GASOLINE				1,380.89
600045105	GASOLINE	1328	01-Nov-2017	01-Nov-2017	
10-5-2020000-0401	GASOLINE				1,712.24
600045370	GASOLINE	1328	07-Nov-2017	07-Nov-2017	
10-5-2020000-0401	GASOLINE				1,399.82
600045517	GASOLINE	1355	14-Nov-2017	14-Nov-2017	
10-5-2020000-0401	GASOLINE				1,747.59
600045727	GASOLINE	1387	22-Nov-2017	22-Nov-2017	
10-5-2020000-0401	GASOLINE				1,832.50
600045852	GASOLINE	1427	28-Nov-2017	28-Nov-2017	
10-5-2020000-0401	GASOLINE				1,542.42
600046030	GASOLINE	1469	05-Dec-2017	05-Dec-2017	
10-5-2020000-0401	GASOLINE				1,294.60
AMH22	AMHERSTBURG POLICE ASSOCIATION				
DECEMBER 2017 LEGAL FEES		1429	06-Dec-2017	06-Dec-2017	
10-5-2020000-0325	LEGAL FEES				27,000.00
AMH41	AMHERSTBURG POLICE PETTY CASH				
NOVEMBER 30 2017 PETTY CASH EXPENDITURES		1390	30-Nov-2017	30-Nov-2017	
10-5-2020000-0334	INVESTIGATION EXPENSE				34.13
10-5-2020000-0360	MISCELLANEOUS EXPENSES				31.01
10-5-2020000-0360	MISCELLANEOUS EXPENSES				10.50
10-5-2020000-0360	MISCELLANEOUS EXPENSES				7.00
10-5-2020000-0360	MISCELLANEOUS EXPENSES				12.75
10-5-2020000-0304	POSTAGE				2.03
10-5-2020000-0304	POSTAGE				2.03
10-5-2020000-0304	POSTAGE				14.94
10-5-2020000-0254	POLICE TRAINING				15.00
10-5-2020000-0254	POLICE TRAINING				12.43
APP302	APPLIED COMPUTER SOLUTIONS INC				
39378	POLICE EMAIL ARCHIVER LICENSING	1224	16-Oct-2017	16-Oct-2017	



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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
10-5-2020000-0310	COMPUTER MAINTENANCE				1,367.30
39388	BACKUP SOFTWARE RENEWAL	1290	17-Oct-2017	17-Oct-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				437.31
BER01 BERGERON MONIQUE					
020	POLICE TRAINING MENTAL HEALTH FIRST AID	1290	12-Sep-2017	12-Sep-2017	
10-5-2020000-0254	POLICE TRAINING				3,000.00
CAN380 CANADIAN TIRE STORE #281					
SEPTEMBER : PURCHASES FOR THE MONTH OF SEPTEMBER 2017					
10-5-2020000-0360	MISCELLANEOUS EXPENSES	1387	30-Nov-2017	30-Nov-2017	40.65
CAR645 CARRIER CENTERS					
04P430617	OIL FILTERS FOR CRUISERS	1361	21-Nov-2017	21-Nov-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				34.35
CPK281 CPKN NETWORK INC.					
22003	TRAINING-BRENNAN	1439	29-Nov-2017	29-Nov-2017	
10-5-2020000-0254	POLICE TRAINING				56.50
D&D656 D & D ENTERPRISE					
2017-393	BASEBALL CAPS	1261	25-Oct-2017	25-Oct-2017	
10-5-2020000-0252	UNIFORMS				135.60
DAV133 DAVTECH ANALYTICAL SERVICE INC					
SI-97694	ALCOTESTER REPAIRED	1169	29-Sep-2017	29-Sep-2017	
10-5-2020000-0252	UNIFORMS				70.85
SI-97695	ALCOTESTER REPAIRED	1169	29-Sep-2017	29-Sep-2017	
10-5-2020000-0252	UNIFORMS				191.17
SI-99034	NEW ALCOTESTER	1291	01-Nov-2017	01-Nov-2017	
10-5-2020000-0252	UNIFORMS				742.32
DIR572 DIRECTDIAL.COM					
IN592070	PHOTOCOPIER MAINTENANCE AND COPIES	1261	24-Oct-2017	24-Oct-2017	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				83.03
IN592212	MONITORS AND PHONE CHARGERS	1261	25-Oct-2017	25-Oct-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				333.35
IN594134	DESKTOP UPS	1355	08-Nov-2017	08-Nov-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				196.62
IN595164	DESKTOP UPS BATTERY REPLACEMENT	1355	15-Nov-2017	15-Nov-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				248.60
IN597470	SERVER WARRANTY	1439	30-Nov-2017	30-Nov-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				357.08
IN597636	PRINTER IMPRESSIONS/MAINTENANCE	1439	30-Nov-2017	30-Nov-2017	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				63.47
IN598092	SURFACE PEN	1459	05-Dec-2017	05-Dec-2017	
10-5-2020000-0301	OFFICE SUPPLIES				239.56
INV589035	MONITORS	1173	03-Oct-2017	03-Oct-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				590.99
EXP407 407 EXPRESS TOLL ROUTE					
SEPTEMBER : 407 TOLL					
10-5-2020000-0360	MISCELLANEOUS EXPENSES	1268	21-Sep-2017	21-Sep-2017	24.64
FLO311 FLOWERS BY ANNA					



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DEPARTMENT 2020000 POLICE DEPARTMENT					
13002	BOARD EXPENSES		1429 04-Dec-2017	04-Dec-2017	
10-5-2020000-0260	BOARD EXPENSES				118.65
FRO400 FRONTLINE OUTFITTERS					
0000032804	CST OWEN - SHIRTS L/S, S/S		1224 07-Sep-2017	07-Sep-2017	
10-5-2020000-0252	UNIFORMS				264.85
0000033396	SGT TALYLOR L/S SHIRTS		1224 19-Oct-2017	19-Oct-2017	
10-5-2020000-0252	UNIFORMS				145.75
0000033760	OFFICER OWEN JACKET & WHITE GLOVES		1355 15-Nov-2017	15-Nov-2017	
10-5-2020000-0252	UNIFORMS				366.11
0000034178	WHITE DRESS SHIRT - D'AMORE		1469 11-Dec-2017	11-Dec-2017	
10-5-2020000-0252	UNIFORMS				86.40
G4S405 G4S SECURE SOLUTIONS (CANADA) LTD					
8468608	GUARDS		1290 16-Sep-2017	16-Sep-2017	
10-5-2020000-0371	PRISONER EXPENSES				388.44
8525335	PRISONER GUARDS		1290 28-Oct-2017	28-Oct-2017	
10-5-2020000-0371	PRISONER EXPENSES				28.25
8545480	PRISONER GUARDS		1290 30-Oct-2017	30-Oct-2017	
10-5-2020000-0371	PRISONER EXPENSES				310.75
8549784	PRISONER GUARDS		1328 11-Nov-2017	11-Nov-2017	
10-5-2020000-0371	PRISONER EXPENSES				254.25
8573087	PRISONER GUARDS		1387 25-Nov-2017	25-Nov-2017	
10-5-2020000-0371	PRISONER EXPENSES				113.00
GOO198 GOODYEAR CANADA INC					
0089264103	TIRES 301		1290 27-Oct-2017	27-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				643.20
HER247 HERITAGE TIRE SALES INC.					
102137	MOUNT AND BALANCE TIRES		1198 13-Oct-2017	13-Oct-2017	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				152.55
102655	301 TIRES		1328 08-Nov-2017	08-Nov-2017	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				152.55
102896	305 TIRES		1355 20-Nov-2017	20-Nov-2017	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				152.55
102916	TIRES		1355 21-Nov-2017	21-Nov-2017	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				152.55
103094	COURT CAR TIRES		1427 30-Nov-2017	30-Nov-2017	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				152.55
103103	TIRE STORAGE		1427 30-Nov-2017	30-Nov-2017	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				197.75
HOB320 M.C.BARRON PSYCHOLOGY					
0013159	DOCTORS NOTE		1355 15-Nov-2017	15-Nov-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				180.00
JOE055 JOE MELOCHE FORD SALES LTD					
IJ01210	CAR WASH		1169 30-Jun-2017	30-Jun-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				105.00
IJ01290	CAR WASH		1169 28-Jul-2017	28-Jul-2017	
10-5-2020000-0252	UNIFORMS				63.00
IJ01382	CAR WASH		1169 31-Aug-2017	31-Aug-2017	



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DEPARTMENT 2020000	POLICE DEPARTMENT				
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				84.00
IJ01484	CAR WASH	1169	30-Sep-2017	30-Sep-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				28.00
IJ01669	REPLACED THE SPARK PLUGS IN # 304	1361	21-Nov-2017	21-Nov-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				106.24
RJ06731	302 REPAIRS	1169	28-Jul-2017	28-Jul-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				2,576.55
RJ06850	305 REPAIRS	1169	03-Aug-2017	03-Aug-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				45.20
RJ08096	FUSION REPAIRS	1224	23-Oct-2017	23-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				96.04
KEL198	KELCOM RADIO DIVISION				
80008040	RADIO MAINTENANCE	1268	16-Oct-2017	16-Oct-2017	
10-5-2020000-0319	RADIO MAINTENANCE				571.78
80008041	RADIO MAINTENANCE	1268	16-Oct-2017	16-Oct-2017	
10-5-2020000-0319	RADIO MAINTENANCE				197.75
80008179	MAINTENANCE AGREEMENT	1388	16-Nov-2017	16-Nov-2017	
10-5-2020000-0319	RADIO MAINTENANCE				571.78
80008180	RADIO MAINTENANCE	1388	16-Nov-2017	16-Nov-2017	
10-5-2020000-0319	RADIO MAINTENANCE				197.75
KEL363	KEL COMMUNICATIONS LTD				
RC00003952	RADIO MAINTENANCE	1173	01-Oct-2017	01-Oct-2017	
10-5-2020000-0319	RADIO MAINTENANCE				425.49
RC00003980	RADIO MAINTENANCE	1291	01-Nov-2017	01-Nov-2017	
10-5-2020000-0319	RADIO MAINTENANCE				425.49
LAS110	LASER ART INC.				
32648	PLAQUES AWARDS DINNER	1268	30-Oct-2017	30-Oct-2017	
10-5-2020000-0370	COMMUNITY SERVICES				58.42
LUC289	LUCAS WORKS! (WINDSOR) INC.				
114344	BOARD SECRETARY	1268	31-Oct-2017	31-Oct-2017	
10-5-2020000-0327	PROFESSIONAL FEES				460.33
114369	BOARD SECRETART	1328	08-Nov-2017	08-Nov-2017	
10-5-2020000-0327	PROFESSIONAL FEES				116.71
114477	NANCY LEAVOY	1429	06-Dec-2017	06-Dec-2017	
10-5-2020000-0327	PROFESSIONAL FEES				583.51
LUM131	LUMED MANAGEMENT				
3058	CAR WASH	1198	30-Sep-2017	30-Sep-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				150.01
3131	CAR WASH	1290	31-Oct-2017	31-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				40.00
3229	CAR WASH - NOVEMBER	1427	30-Nov-2017	30-Nov-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				100.01
MAL256	MALDEN AUTOMOTIVE				
5294-156685	REPLACED THE REAR BRAKES # PAVIS FUSION	1173	03-Oct-2017	03-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				193.39
5294-156803	REPLACED REAR BRAKES # 306	1173	05-Oct-2017	05-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				68.78



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DEPARTMENT 2020000 POLICE DEPARTMENT					
5294-157235	REAR BRAKE ROTORS FOR # 306	1222	13-Oct-2017	13-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				236.71
5294-157545	REPLACED THE FRONT AND REAR BRAKES # 312	1263	18-Oct-2017	18-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				418.72
5294-157644	CALIPER PINS FOR # 312	1263	20-Oct-2017	20-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				26.17
5294-157933	REPLACED THE FRONT AND REAR BRAKES ON # 309	1261	20-Oct-2017	20-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				383.05
5294-158592	REPLACED A HEADLIGHT BULB FOR # 302	1291	06-Nov-2017	06-Nov-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				41.52
5294-158817	HEAD LIGHT BULBS FOR # 302	1328	09-Nov-2017	09-Nov-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				83.03
5294-159887	REPLACED THE SPARK PLUGS FOR # 305	1453	29-Nov-2017	29-Nov-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				79.55
5294-159897	REPLACED TEH UPPER BLADES # 305	1453	29-Nov-2017	29-Nov-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				30.56
5294-159937	REPLACED THE PCV VALVE ON # 305	1453	30-Nov-2017	30-Nov-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				77.36
5294-159994	REPLACED THE BELT IDLER PULLEY FOR # 305	1453	30-Nov-2017	30-Nov-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				41.49
5294-159995	AIR FILTERS FOR # 305	1453	30-Nov-2017	30-Nov-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				44.58
5294-160131	REPLACED THE FRONT BRAKES # 308	1459	04-Dec-2017	04-Dec-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				265.79
5294-160136	HEADLIGHT BULB FOR # 305	1459	04-Dec-2017	04-Dec-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				16.98
5294-160179	BRAKE PARTS FOR # 308	1459	05-Dec-2017	05-Dec-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				22.39
MAS108 MASTER CLEANERS					
7475	DRY CLEANING	1224	30-Sep-2017	30-Sep-2017	
10-5-2020000-0253	CLEANING				18.37
7506	DRY CLEANING	1327	31-Oct-2017	31-Oct-2017	
10-5-2020000-0253	CLEANING				47.90
MCG209 MCGRORY DR JAY					
OCTOBER 10, POLICE TRAINING					
10-5-2020000-0254	POLICE TRAINING	1173	10-Oct-2017	10-Oct-2017	1,500.00
OCTOBER 10, PROFESSIONAL FEES					
10-5-2020000-0327	PROFESSIONAL FEES	1173	10-Oct-2017	10-Oct-2017	2,000.00
MDC153 M.D.CHARLTON CO. LTD					
61741	RH HOLSTERS 2	1268	24-Oct-2017	24-Oct-2017	
10-5-2020000-0252	UNIFORMS				453.71
62268	HOLSTERS X2 TAZER	1328	02-Nov-2017	02-Nov-2017	
10-5-2020000-0252	UNIFORMS				781.18
62650	ATTACHMENTS TO TAZER HOLDERS	1328	09-Nov-2017	09-Nov-2017	
10-5-2020000-0252	UNIFORMS				155.25
MIC117 MICHELIN NORTH AMERICA (CANADA) INC c/o					
DA000627818€	HAD 4 NEW TIRES INSTALLED ON # 312	1361	09-Nov-2017	09-Nov-2017	



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DEPARTMENT 2020000	POLICE DEPARTMENT				
10-5-2020000-0405	VEHICLE MTCE. - TIRES				896.77
DA0006336512	INSTALLED 4 NEW TIRES ON # 310	1467	30-Nov-2017	30-Nov-2017	
10-5-2020000-0405	VEHICLE MTCE. - TIRES				1,268.09
MIK315 MIKE'S COMPUTER SHOP					
WIN-143095	PHONE CHARGER CABLES	1261	26-Oct-2017	26-Oct-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				76.79
MIN107 MINISTER OF FINANCE ONTARIO POLICE COLLEGE					
081261	OFFICER D'AMORE	1224	14-Sep-2017	14-Sep-2017	
10-5-2020000-0254	POLICE TRAINING				575.00
MON183 MONARCH OFFICE SUPPLY LTD					
047997	SEPTEMBER 2017 PURCHASES	1224	28-Sep-2017	28-Sep-2017	
10-5-2020000-0301	OFFICE SUPPLIES				288.72
053962	OFFICE SUPPLIES PURCHASES FOR THE MONTH OF OCTOBER 2017	1327	30-Oct-2017	30-Oct-2017	
10-5-2020000-0301	OFFICE SUPPLIES				97.54
059754/M	PURCHASES FOR THE MONTH OF NOVEMBER 2017	1439	29-Nov-2017	29-Nov-2017	
10-5-2020000-0301	OFFICE SUPPLIES				64.44
MOR26 MORNEAU SHEPELL LTD.					
DECEMBER 2(683104, 683105, 683106, 683107		1459	01-Dec-2017	01-Dec-2017	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				262.31
NOVEMBER 2(666837, 666838, 666839, 666840		1355	01-Nov-2017	01-Nov-2017	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				278.71
OCTOBER 201 651143, 651144, 651145, 651146		1330	01-Oct-2017	01-Oct-2017	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				278.71
SEPTEMBER 2 635660, 635661, 635662, 635663		1330	01-Sep-2017	01-Sep-2017	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				278.71
MOU001 MOUSSEAU DELUCA McPHERSON PRINCE					
56018	LEGAL FEES FOR DISPATCHING	1387	29-Sep-2017	29-Sep-2017	
10-5-2020000-0325	LEGAL FEES				2,576.40
MPM013 2132791 ONTARIO LIMITED OPERATING AS					
DECEMBER 11 CONSULTING FEES		1439	30-Nov-2017	30-Nov-2017	
10-5-2020000-0570	JOINT POLICE ADVISORY COMMITTEE				16,272.00
OFF01 OFFSHORE - DIV OF 2488724 ONTARIO INC.					
1065	WINTERIZE BOAT	1224	18-Oct-2017	18-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				298.72
PAC124 PACIFIC SAFETY PRODUCTS INC					
IN068081	CAPEL-CURE-OUTER VEST CARRIER	1261	05-Sep-2017	05-Sep-2017	
10-5-2020000-0252	UNIFORMS				173.49
PAR372 PARRLINE ELECTRICAL WHOLESALE					
71063	LIGHTS FOR BUILDING	1226	14-Sep-2017	14-Sep-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				101.36
71177	BULBS FOR STATION	1169	29-Sep-2017	29-Sep-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				26.56
71221	PUTSIDE YARD LIGHT BULB REPLACED	1226	03-Oct-2017	03-Oct-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				26.56
72587	BULBS & BALLAST FOR LIGHTS	1355	07-Nov-2017	07-Nov-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				171.07



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DEPARTMENT 2020000 POLICE DEPARTMENT					
PRE058 PRECISION JEWELLERS					
3131215 (2017 AWARDS NIGHT - WATCHES, RINGS, PENS		1427	28-Nov-2017	28-Nov-2017	
10-5-2020000-0370	COMMUNITY SERVICES				728.85
PUR700 PUROLATOR INC.					
435915192 COURIER		1169	29-Sep-2017	29-Sep-2017	
10-5-2020000-0306	COURIER & EXPRESS				11.81
436114620 COURIER		1224	20-Oct-2017	20-Oct-2017	
10-5-2020000-0306	COURIER & EXPRESS				4.43
436181245 COURIER		1268	27-Oct-2017	27-Oct-2017	
10-5-2020000-0306	COURIER & EXPRESS				27.01
436254617 COURIER		1291	03-Nov-2017	03-Nov-2017	
10-5-2020000-0306	COURIER & EXPRESS				7.38
436318609 COURIER		1355	10-Nov-2017	10-Nov-2017	
10-5-2020000-0306	COURIER & EXPRESS				22.77
RAC462 RACICOT CHRYSLER					
CCCS241771 305 REPAIRS		1173	04-Oct-2017	04-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				491.32
CCCS242374 305 REPAIRS		1173	05-Oct-2017	05-Oct-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.				265.41
ROY120 ROYAL CANADIAN MOUNTED PO					
1800002471 FINGERPRINTS CIVILIAN		1224	12-Oct-2017	12-Oct-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				100.00
ROY281 ROYAL CANADIAN LEGION BRANCH 157					
OCT 19, 2017 WREATH FOR REMEMBERANCE DAY		1198	19-Oct-2017	19-Oct-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				75.00
SHA18 SHARE THE ROAD CYCLING COALITION					
2017-292 (1) BIKE RODEO		1290	06-Jun-2017	06-Jun-2017	
10-5-2020000-0370	COMMUNITY SERVICES				786.48
SHI050 SHIELD TECHNOLOGIES					
2017-10-26 LICENSING		1261	26-Oct-2017	26-Oct-2017	
10-5-2020000-0313	LAW BOOKS				203.40
STA444 STAPLES ADVANTAGE (MIS C/O T04446C					
45674329 C8 BATTERIES		1198	17-Oct-2017	17-Oct-2017	
10-5-2020000-0301	OFFICE SUPPLIES				87.33
45836814 WALL CLOCK		1291	03-Nov-2017	03-Nov-2017	
10-5-2020000-0317	BUILDING MAINTENANCE				157.96
46082684 POSTAGE & OFFICE SUPPLIES		1429	01-Dec-2017	01-Dec-2017	
10-5-2020000-0301	OFFICE SUPPLIES				264.97
46121440 PAPER AND TONER		1459	06-Dec-2017	06-Dec-2017	
10-5-2020000-0301	OFFICE SUPPLIES				267.80
46629907 OFFICE SUPPLIES		1327	12-Oct-2017	12-Oct-2017	
10-5-2020000-0301	OFFICE SUPPLIES				115.70
46693760 POSTAGE		1327	19-Oct-2017	19-Oct-2017	
10-5-2020000-0304	POSTAGE				192.10
STR299 ONTARIO ASSOCIATION OF CHIEFS OF POLICE ZONE 6					
2017 DUES ASSESSMENT 2017, ZONE 6 OACP MEMBERSHIP		1268	30-Oct-2017	30-Oct-2017	



Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 14-Oct-2017 To 08-Jan-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
10-5-2020000-0350	PROFESSIONAL MEMBERSHIPS				400.00
THI235 THINKI WIRELESS SOLUTIONS INC.					
0000009871 GPS		1224	10-Oct-2017	10-Oct-2017	
10-5-2020000-0406	GPS COMMUNICATION				135.60
0000010056 GPS TRACKING		1291	01-Nov-2017	01-Nov-2017	
10-5-2020000-0406	GPS COMMUNICATION				135.60
0000010231 GPS TRACKING		1459	01-Dec-2017	01-Dec-2017	
10-5-2020000-0406	GPS COMMUNICATION				135.60
THO199 THOMSON REUTERS CANADA					
3368904 NOTEBOOKS		1427	27-Nov-2017	27-Nov-2017	
10-5-2020000-0252	UNIFORMS				489.47
337024 BOOKS FOR CD		1459	04-Dec-2017	04-Dec-2017	
10-5-2020000-0301	OFFICE SUPPLIES				187.31
8411246 LAW BOOK INSERTS		1290	26-Oct-2017	26-Oct-2017	
10-5-2020000-0313	LAW BOOKS				353.04
TOS075 TOSHIBA LEADING INNOVATION					
AR3274334 COPIER IMPRESSIONS		1439	17-Oct-2017	17-Oct-2017	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				146.08
AR3307762 PHOTOCOPIER IMPRESSIONS		1439	27-Nov-2017	27-Nov-2017	
10-5-2020000-0308	PHOTOCOPIER SUPPLIES				3,317.69
TOW033 TOWN OF ESSEX					
SALES0000000(RADIO MAINTENANCE		1173	03-Oct-2017	03-Oct-2017	
10-5-2020000-0319	RADIO MAINTENANCE				932.25
TRI249 TRI GRAPHICS					
5150 VEHICLE RELEASE FORMS		1224	17-Oct-2017	17-Oct-2017	
10-5-2020000-0301	OFFICE SUPPLIES				158.76
5155 RECEIPT BOOKLETS		1261	27-Oct-2017	27-Oct-2017	
10-5-2020000-0301	OFFICE SUPPLIES				268.94
5172 LETTERHEAD/ENVELOPES		1459	04-Dec-2017	04-Dec-2017	
10-5-2020000-0301	OFFICE SUPPLIES				406.80
TUR070 TURRIS SITES DEVELOPMENT CORP.					
414019 MCGREGOR TOWERS		1387	01-Sep-2017	01-Sep-2017	
10-5-2020000-0319	RADIO MAINTENANCE				477.24
416760 RENT RADIO MAINTENANCE		1291	01-Nov-2017	01-Nov-2017	
10-5-2020000-0319	RADIO MAINTENANCE				596.71
419610 MCGREGOR TOWERS		1355	01-Dec-2017	01-Dec-2017	
10-5-2020000-0319	RADIO MAINTENANCE				596.71
UNI351 UNIFORM UNIFORMS					
47084 OFFICER MILLER TUNIC		1198	06-Oct-2017	06-Oct-2017	
10-5-2020000-0252	UNIFORMS				689.30
WIN002 WINDSOR POLICE PEER COUNSELLING					
DECEMBER 2(POLICE TRAINING		1459	12-Dec-2017	12-Dec-2017	
10-5-2020000-0254	POLICE TRAINING				232.50
WIN167 WINDSOR-ESSEX CHILDEN'S AID FOUNDATION					
SI100019 2 TICKETS FOR OFFICER POTTLE, 1 TICKET FOR DEPUTY MICHELLE WRIGHT		1328	08-Nov-2017	08-Nov-2017	
10-5-2020000-0370	COMMUNITY SERVICES				255.00

Council/Board Report By Dept-(Computer)



AP5130

Page : 12

Date : Jan 08, 2018

Time : 10:10 am

Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

Cheque Print Date : 14-Oct-2017 To 08-Jan-2018
 Bank : 1 To 99
 Class : All

Vendor Invoice	Vendor Name Description				GL Account Name	Batch Invc Date	Invc Due Date	Amount	
G.L. Account	CC1	CC2	CC3						
DEPARTMENT 2020000 POLICE DEPARTMENT									
WIN342	WINDSOR STARTER'S POWERHOUSE								
17-23914	REPLACED THE STATER ON # 306						1453 30-Nov-2017	30-Nov-2017	
10-5-2020000-0402	VEHICLE & EQUIPMENT MTCE.								141.25
WOR415	WORK AUTHORITY								
417698	PELACCIA BOOTS						1291 05-Nov-2017	05-Nov-2017	
10-5-2020000-0252	UNIFORMS								150.05
Department Totals :									<u>109,846.47</u>



Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

EFT Paid Date : 14-Oct-2017 To 08-Jan-2018
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
BEL01 BELL CANADA					
DEC 2017	DECEMBER 2017 MONTHLY CHARGES	1447	11-Dec-2017	11-Dec-2017	
10-5-2020000-0315	TELEPHONE				492.32
NOV 2017	NOVEMBER 2017 MONTHLY CHARGES	1314	11-Nov-2017	11-Nov-2017	
10-5-2020000-0315	TELEPHONE				492.53
OCT 2017	OCTOBER 2017 MONTHLY CHARGES	1205	11-Oct-2017	11-Oct-2017	
10-5-2020000-0315	TELEPHONE				496.78
BEL03 BELL MOBILITY INC.					
NOV 2017	NOVEMBER 2017 USAGE	1331	06-Nov-2017	06-Nov-2017	
10-5-2020000-0315	TELEPHONE				576.06
10-5-2020000-0332	INTERNET ACCESS				33.90
10-5-2020000-0406	GPS COMMUNICATION				105.91
OCT 2017	OCTOBER 2017 USAGE	1175	06-Oct-2017	06-Oct-2017	
10-5-2020000-0406	GPS COMMUNICATION				103.38
10-5-2020000-0332	INTERNET ACCESS				51.08
10-5-2020000-0315	TELEPHONE				570.43
COG02 COGECO PAYMENT CENTRE					
DEC 2017	DECEMBER 2017 INTERNET	1405	01-Dec-2017	01-Dec-2017	
10-5-2020000-0332	INTERNET ACCESS				152.49
NOV 2017	NOVEMBER 2017 INTERNET	1214	01-Nov-2017	01-Nov-2017	
10-5-2020000-0332	INTERNET ACCESS				152.49
OCT 2017	OCTOBER 2017 INTERNET	1155	01-Oct-2017	01-Oct-2017	
10-5-2020000-0332	INTERNET ACCESS				152.49
ESS46 ESSEX POWERLINES CORPORATION					
NOV 2017	ELECTRICITY, WATER & SEWAGE NOVEMBER 2017	1482	30-Nov-2017	30-Nov-2017	
10-5-2020000-0316	UTILITIES - POLICE DEPT				1,501.95
OCT 2017	ELECTRICITY, WATER, & SEWAGE OCTOBER 2017	1249	31-Oct-2017	31-Oct-2017	
10-5-2020000-0316	UTILITIES - POLICE DEPT				1,845.36
SEPT 2017	ELECTRICITY, WATER & SEWAGE SEPTEMBER 2017	1138	30-Sep-2017	30-Sep-2017	
10-5-2020000-0316	UTILITIES - POLICE DEPT				1,876.13
GRE03 GREEN SHIELD CANADA					
DEC 2017	DECEMBER 2017 BENEFITS	1362	01-Dec-2017	01-Dec-2017	
10-5-2020000-0206	BENEFITS - GREENSHIELD RE				11,124.48
10-5-2020000-0205	BENEFITS - GREENSHIELD				17,983.20
NOV 2017	NOVEMBER 2017 BENEFITS	1206	01-Nov-2017	01-Nov-2017	
10-5-2020000-0205	BENEFITS - GREENSHIELD				17,983.20
10-5-2020000-0206	BENEFITS - GREENSHIELD RE				11,124.48
SUN11 SUN LIFE ASSURANCE CO. OF CANADA - BILLING					
DEC 2017	DECEMBER 2017 BENEFITS	1367	01-Dec-2017	01-Dec-2017	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				14,614.51
NOV 2017	NOVEMBER 2017 BENEFITS	1223	01-Nov-2017	01-Nov-2017	
10-5-2020000-0207	BENEFITS - LIFE & DISABIL				14,849.71
TEL02 TELUS					
DEC 2017	DECEMBER 2017 MONTHLY CHARGES	1493	01-Dec-2017	01-Dec-2017	
10-5-2020000-0315	TELEPHONE				542.40
OCT 2017	OCTOBER 2017 MONTHLY CHARGES	1258	25-Oct-2017	25-Oct-2017	
10-5-2020000-0315	TELEPHONE				542.40
UNI01 UNION GAS LTD					



Vendor : 001 To ZUL180
 Batch : All
 Department : 2020000 To 2020000

EFT Paid Date : 14-Oct-2017 To 08-Jan-2018
 Bank : 1 To 99
 Class : All

Vendor Code	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
Invoice No.	Description				
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2020000 POLICE DEPARTMENT					
NOV 2017	NOVEMBER 2017 MONTHLY CHARGES	1391	30-Nov-2017	30-Nov-2017	
10-5-2020000-0316	UTILITIES - POLICE DEPT				198.50
OCT 2017	OCTOBER 2017 MONTHLY CHARGES	1262	31-Oct-2017	31-Oct-2017	
10-5-2020000-0316	UTILITIES - POLICE DEPT				32.67
SEPT 2017	SEPTEMBER 2017 MONTHLY CHARGES	1137	30-Sep-2017	30-Sep-2017	
10-5-2020000-0316	UTILITIES - POLICE DEPT				31.69
USB01 US BANK NATIONAL ASSOCIATION-VISA					
NOV 2017	NOVEMBER 2017 BILLING	1472	30-Nov-2017	30-Nov-2017	
10-5-2020000-0360	MISCELLANEOUS EXPENSES				255.00
10-5-2020000-0310	COMPUTER MAINTENANCE				352.55
10-5-2020000-0310	COMPUTER MAINTENANCE				42.93
10-5-2020000-0310	COMPUTER MAINTENANCE				41.79
OCT 2017	OCTOBER 2017 BILLING	1348	31-Oct-2017	31-Oct-2017	
10-5-2020000-0310	COMPUTER MAINTENANCE				180.71
10-5-2020000-0310	COMPUTER MAINTENANCE				848.85
10-5-2020000-0301	OFFICE SUPPLIES				105.96
10-5-2020000-0254	POLICE TRAINING				169.50
10-5-2020000-0360	MISCELLANEOUS EXPENSES				18.96
10-5-2020000-0334	INVESTIGATION EXPENSE				70.00
WOR03 WORKPLACE SAFETY & INSURANCE BOARD					
DECEMBER 20	DECEMBER 2017 WSIB PREMIUMS	1511	28-Dec-2017	28-Dec-2017	
10-5-2020000-0208	BENEFITS - WORKER'S COMP.				224.94
NOVEMBER 20	NOVEMBER 2017 PREMIUMS	1421	30-Nov-2017	30-Nov-2017	
10-5-2020000-0208	BENEFITS - WORKER'S COMP.				224.94
OCTOBER 2017	OCTOBER 2017 PREMIUMS	1235	27-Oct-2017	27-Oct-2017	
10-5-2020000-0208	BENEFITS - WORKER'S COMP.				224.94
WOR13 WORKPLACE SAFETY & INSURANCE BOARD					
2017	2017 NEER ACCT 2931125 RATE GROUP 835 & 845	1512	13-Dec-2017	13-Dec-2017	
10-5-2020000-0208	BENEFITS - WORKER'S COMP.				19,729.07
Department Totals :					120,120.68

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	9,719.34
Total Computer Paid for Approval :	109,846.47
Total EFT Paid for Approval :	120,120.68
Grand Total ITEMS for Approval :	239,686.49



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Bruce Montone	Report Date: February 13, 2018
Author's Phone: 519 736-6500 ext. 2241	Date to Council: March 19, 2018
Author's E-mail: bmontone@amherstburg.ca	Resolution #: 20160411-145

To: Mayor and Members of Town Council

Subject: Monthly Fire Department Activity Report – January 2018

1. RECOMMENDATION:

It is recommended that:

1. The report from the Fire Chief dated February 13, 2018 regarding Monthly Fire Department Activity Report – January 2018 **BE RECEIVED for information.**

2. BACKGROUND:

On April 11, 2016, Council adopted the following:

“That Administration BE DIRECTED to provide monthly activity reports within the Building department, Fire department, and Police Services.”

3. DISCUSSION:

The goal of the Amherstburg Fire Department is to provide fire protection services through a range of programs designed to protect the lives and property of the inhabitants from the adverse effects of fire, sudden medical emergencies or exposure to dangerous conditions created by man or nature.

To achieve this goal the Amherstburg Fire Department utilizes fire suppression and rescue activities, fire inspections, fire investigation, public fire safety education and other fire protection programs as defined by the Fire Protection and Prevention Act, R.S.O.1997. and the Town of Amherstburg, Establishing and Regulating

By-Law # 2017 – 67. The attached, represents activities and program information for the month of January 2018.

4. **RISK ANALYSIS:**

N/A

5. **FINANCIAL MATTERS:**

N/A

6. **CONSULTATIONS:**

N/A

7. **CONCLUSION:**

As directed by Council, the Amherstburg Fire Department will continue to provide monthly activity reports.



Bruce Montone
Fire Chief

bm/BM

Report Approval Details

Document Title:	Monthly Fire Department Activity Report - January 2018.docx
Attachments:	- Monthly Dashboard Report Jan 18.pdf
Final Approval Date:	Mar 12, 2018

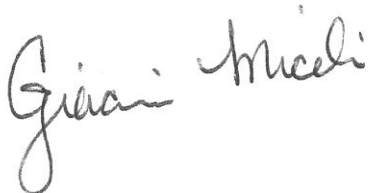
This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin - Mar 5, 2018 - 8:48 AM



Mark Galvin - Mar 5, 2018 - 10:25 AM



John Miceli - Mar 8, 2018 - 11:50 AM



Paula Parker - Mar 12, 2018 - 7:48 PM



FIRE SERVICES DASHBOARD

1 - SERVICE LEVEL DELIVERY		2017	YTD 2018	Jan-17	Jan-18
INCIDENTS		522	46	34	46
Inident Types	OFM codes				
Fire	01 - 29	70	4	3	4
False Fire Alarms	31 - 39	103	11	11	11
Public Hazard	41 - 59	46	3	2	3
Rescues	601 - 69	68	4	2	4
Medical	701 - 899	137	17	15	17
Others	91 - 99	98	7	1	7

Number of calls by station		2017	YTD 2018	Jan-17	Jan-18
Station # 1		189	22	14	22
Station # 2		98	11	7	11
Station # 3		59	7	3	7
Duty Officer		176	6	10	6

2 - AVERAGE RESPONSE Targets		2017	YTD 2018	Jan-17	Jan-18
Call processing time		n/a	0:02:10	n/a	0:02:10
Turn out time		0:03:15	0:01:32	0:03:35	0:01:32
Response time		0:07:07	0:08:04	0:08:05	0:08:04

3 - OTHER STATISTICS		2017	YTD 2018	Jan-17	Jan-18
Total Training Session		196	15	19	15
Total Training Session (Station 1)		46	4	4	4
Total Training Session (Station 2)		46	5	4	5
Total Training Session (Station 3)		48	5	5	5
Total Training Session (Extra)		56	1	6	1
Total Routine Station Maintenance & Inspection		148	12	10	12
Fire Prevention Inspections		65	9	6	9
Business Licenese Inspections		N/A	2	3	2
Tapp-C		1	0	0	0
Fire Safety Plan Reviews		5	4	0	4
Vulnerable Occupancy Annual Inspections		12	0	0	0

4 - COMMUNITY IMPACT		2017	YTD 2018	Jan-17	Jan-18
Total \$ LOSS (2017 \$ Loss - an estimate)		1,097,500	176,500	0	176,500
Total \$ Saved (2017 \$ Saved - an estimate)		1,467,750	515,000	0	515,000
Residential Fire Related Injuries (Entire)		3	0	0	0
Fire Fighter		0	0	0	0
Public		3	0	0	0
Residential Fire Related Fatalities (Entire)		0	0	0	0

5 - CHIEF'S COMMENTS		2017	YTD 2018	Jan-17	Jan-18
<p>Position posting is issued for the replacement of our Deputy Fire Chief scheduled for Departure in May of 2018.</p> <p>Implementation of Squads for response to medical calls and other minor responses began January 1st. Administration will monitor the impacts.</p> <p>Tender has been issued for the Replacement of Tanker# 2 and Engine #1. Both vehicles will be replaced with Multi-Purpose Apparatus.</p>					

31-Jan-18



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Bruce Montone	Report Date: March 2, 2018
Author's Phone: 519 636-6500 ext. 2241	Date to Council: March 19, 2018
Author's E-mail: bmontone@amherstburg.ca	Resolution #: 20160411-145

To: Mayor and Members of Town Council

Subject: Monthly Fire Department Activity Report – February 2018

1. RECOMMENDATION:

It is recommended that:

1. The report from the Fire Chief dated March 2, 2018 regarding Monthly Fire Department Activity Report – February 2018 **BE RECEIVED for information.**

EXECUTIVE SUMMARY:

N/A

2. BACKGROUND:

On April 11, 2016, Council adopted the following:

“That Administration BE DIRECTED to provide monthly activity reports within the Building department, Fire department, and Police Services.”

3. DISCUSSION:

The goal of the Amherstburg Fire Department is to provide fire protection services through a range of programs designed to protect the lives and property of the inhabitants from the adverse effects of fire, sudden medical emergencies or exposure to dangerous conditions created by man or nature.

To achieve this goal the Amherstburg Fire Department utilizes fire suppression and rescue activities, fire inspections, fire investigation, public fire safety education and other fire protection programs as defined by the Fire Protection and Prevention Act, R.S.O.1997. and the Town of Amherstburg, Establishing and Regulating By-Law # 2017 – 67. The attached, represents activities and program information for the month of February 2018.

4. **RISK ANALYSIS:**

N/A

5. **FINANCIAL MATTERS:**

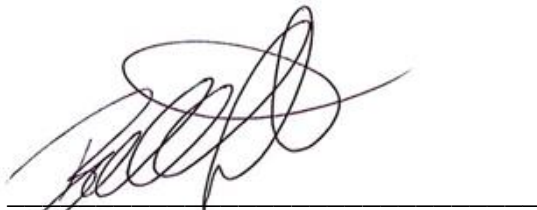
N/A

6. **CONSULTATIONS:**

N/A

7. **CONCLUSION:**

As directed by Council, the Amherstburg Fire Department will continue to provide monthly activity reports.



Bruce Montone
Fire Chief

bm/BM

Report Approval Details

Document Title:	Monthly Fire Department Activity Report-February 2018.docx
Attachments:	- Monthly Dashboard Report Feb 18.pdf
Final Approval Date:	Mar 12, 2018

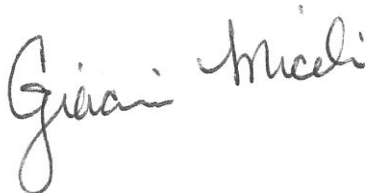
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Mar 6, 2018 - 4:30 PM



Cheryl Horrobin - Mar 6, 2018 - 5:24 PM



John Miceli - Mar 8, 2018 - 9:36 AM



Paula Parker - Mar 12, 2018 - 8:20 AM



FIRE SERVICES DASHBOARD

1 - SERVICE LEVEL DELIVERY		2017	YTD 2018	Feb-17	Feb-18
INCIDENTS		522	94	32	48
Incident Types	OFM codes				
Fire	01 - 29	70	10	4	6
False Fire Alarms	31 - 39	103	22	5	11
Public Hazard	41 - 59	46	4	1	1
Rescues	601 - 69	68	6	1	2
Medical	701 - 899	137	33	17	16
Others	91 - 99	98	19	4	12

Number of calls by station					
Station # 1		189	42	15	20
Station # 2		98	18	9	7
Station # 3		59	10	5	3
Duty Officer		176	24	3	18

2 - AVERAGE RESPONSE Targets	2017	YTD 2018	Feb-17	Feb-18
Call processing time	n/a	0:01:42	N/A	0:01:14
Turn out time	0:03:15	0:01:33	0:03:01	0:01:33
Response time	0:07:07	0:08:02	0:06:02	0:08:00

3 - OTHER STATISTICS	2017	YTD 2018	Feb-17	Feb-18
Total Training Session	196	27	17	12
Total Training Session (Station 1)	46	8	5	4
Total Training Session (Station 2)	46	9	4	4
Total Training Session (Station 3)	48	9	4	4
Total Training Session (Extra)	56	1	4	0
Total Routine Station Maintenance & Inspection	148	25	11	13
Fire Prevention Inspections	65	12	1	3
Business Licenses Inspections	N/A	2	2	0
Tapp-C	1	0	0	0
Fire Safety Plan Reviews	5	6	0	2
Vulnerable Occupancy Annual Inspections	12	0	0	0

4 - COMMUNITY IMPACT	2017	YTD 2018	Feb-17	Feb-18
Total \$ Loss (2017 \$ Loss - an estimate)	1,097,500	191,800	16,000	15,300
Total \$ Saved (2017 \$ Saved - an estimate)	1,467,750	1,120,000	0	605,000
Residential Fire Related Injuries (Entire)	3	0	0	0
Fire Fighter	0	0	0	0
Public	3	0	0	0
Residential Fire Related Fatalities (Entire)	0	0	0	0

5 - CHIEF'S COMMENTS

Overall Responses are up slightly as compared to 2017. Much administrative time has been spent on Preparation for the Open Burn Permit applications kick off scheduled for March 1/18.

An officer meeting was held with the Fire Chief to communicate ongoing changes and progress to date. Meeting with MCSCS Minister Lalonde was positive and we are confident, She fully understands the Nuclear Challenges we face. She is going to keep a close eye on our positive progress in the coming weeks.



March 12, 2018

To: Association of Municipalities of Ontario (AMO)
200 University Avenue, Suite 801
Toronto, Ontario M5H 3C6

Federation of Canadian Municipalities (FCM)
24 Clarence Street
Ottawa, Ontario K1N 5P3

And To: All Ontario Municipalities

Re: User Pay Childcare Services at AMO and FCM Conferences

Dear Sir/Madam,

At its regular council meeting of March 5, 2018, Essex Town Council discussed the issue of ensuring access to childcare services for elected and municipal officials when they attend with their families at AMO and FCM conferences.

As a result of the discussion the following resolution was passed by Essex Town Council at its March 5, 2018 regular meeting:

Moved by Councillor Bondy
Seconded by Councillor Voakes

(R18-03-096) That the Association of Municipalities of Ontario (AMO) and the Federation of Canadian Municipalities (FCM) be requested to offer user pay childcare services at conferences during conference hours;

And that this resolution be circulated to all Ontario municipalities.

Carried



On behalf of Essex Town Council we accordingly ask the Association of Municipalities of Ontario and the Federation of Canadian Municipalities to respectfully give consideration to this request. Should you have any questions or comments regarding this matter, please feel free to contact the undersigned.

Yours truly

A handwritten signature in black ink, appearing to read "Robert Auger".

Robert Auger, L.L.B.
Clerk, Legal and Legislative Services
Town of Essex
Email: rauger@essex.ca

RA/Im

March 6, 2018

Mayor Aldo DiCarlo
Town of Amherstburg
271 Sandwich Street South
Amherstburg, ON
N9V 2A5

Subject Notice of Helicopter Work at Amherstburg Land Holdings Site

Dear Mayor DiCarlo,

This letter is being sent as a courtesy notification regarding upcoming work that will be occurring at the Soda Ash Settling Basin (SASB) located at the Amherstburg Land Holdings (ALH) Site. The future work may generate calls to your office inquiring about the activity at the ALH site. As you are aware, ALH is continuing the cleanup and closure process on the surface of the SASB, and this process includes a vegetative cover. The installation of the cover is a key task under site's Environmental Compliance Approval issued by the Ministry of Environment and Climate Change.

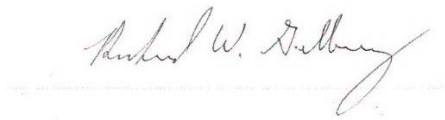
Due to nature of the SASB surface, a helicopter will be used to distribute grass seeds and fertilizer. The helicopter will employ the same methods used previously to apply seed at the site.

It is estimated that the work will take up to 60 hours of flight time to complete. A staging area will be set up on the SASB property and the helicopter will load and distribute the materials in a series of short flight cycles. As a result, the flight path will primarily be over the SASB property. A similar approach was successfully completed in 2016 and 2017 over the SASB.

The helicopter flights will begin on or about March 12 and will continue on weekdays between 8 AM and 6 PM, for a period of approximately three weeks or until the work is complete. In advance of the work, we will be placing a notice in the Rivertown Times to inform local residents of the activities. In addition, an update will be placed on our website at www.amherstburglandholdings.com. We will also notify your engineering department, and the police and fire departments, who have previously been comfortable with this approach.

Please do not hesitate to contact me at 973-455-4640 or Rich.Galloway@Honeywell.com if you have any questions or would like to discuss.

Yours Sincerely,

A handwritten signature in cursive script, appearing to read "Richard W. Galloway". The signature is written in dark ink and is positioned above a faint horizontal line.

Rich Galloway
Design & Construction Manager

C: Mr. Mike Moroney, Ministry of the Environment and Climate Change
Ms. Teri Gilbert, Ministry of the Environment and Climate Change
Ms. Kristen Potter, Ministry of the Environment and Climate Change



7.2

December 29, 2017

Mr. Simon Chamely
Chairperson
Amherstburg Heritage Committee
c/o Stephen Brown, Heritage Administrator
Suite A
271 Sandwich St South
Amherstburg, ON N9V 2A5

Dear Mr. Chamely;

Community Heritage Ontario (CHO) is writing to all Ontario municipal heritage committees seeking support for federal action on the conservation of heritage properties.

CHO seeks the support of both your Heritage Committee and your Municipal Council in each writing to the federal Minister of Environment with copies to the Minister of Finance and your member(s) of federal Parliament supporting the recommendations of the federal House of Commons Standing Committee on Environment and Sustainable Development contained in report 10 regarding the preservation of Canada's heritage. A copy of the seventeen Committee recommendations is attached. The full report is available for viewing at: <http://www.ourcommons.ca/DocumentViewer/en/42-1/ENVI/report-10>.

While all of the Committee's recommendations are worthy of support, it would be helpful if, in your letters, you emphasized recommendation number eleven, a proposed tax credit for restoration and preservation work on buildings listed in the Canadian Register of Historic Places. The tax credit programs could be similar to one that has been utilized for years by the United States federal government. That tax credit program has achieved success in conserving America's heritage properties while at the same time generating substantial economic development.

Implementation of the Committee's recommendations will not only help conserve federally owned heritage properties but will also assist in the conservation of privately owned heritage properties.

It is essential that we demonstrate widespread support for a federal government role in conserving Canada's heritage and that this role should be pursued through the implementation of the Standing Committee's recommendations.

Input is being sought by the federal government on these recommendations over the next two months. It is important that letters of support be received by the federal Ministers no later than February 28, 2018.

Sincerely


Wayne Morgan
President, Community Heritage Ontario

Recommendations Attached

RECOMMENDATIONS

of Report 10 of the House of Commons Standing Committee on Environment and Sustainable Development - Preserving Canada's Heritage: The Foundation for Tomorrow

The Committee Recommends that the federal government:

1. *Policy on Management of Real Property* be integrated in new legislation so that custodian departments of designated federal heritage buildings are required to protect the commemorative integrity of these buildings and prevent demolition-by-neglect.
2. introduce legislation to provide statutory protection for federal heritage buildings.
3. introduce legislation imposing on Crown corporations the same requirements imposed on federal departments and agencies by the *Policy on Management of Real Property* regarding the management of federal heritage buildings, in order to protect the commemorative integrity of buildings owned by these Crown corporations and prevent their demolition-by-neglect.
4. introduce legislation to establish a process to protect, conserve, document and exhibit archaeological resources on federal land and under waters of federal responsibility.
5. introduce legislation to provide a statutory obligation on federal departments, agencies and Crown corporations to protect the commemorative integrity of all national historic sites of Canada.
6. introduce legislation to provide a statutory obligation on federal departments, agencies and Crown corporations to protect the integrity of federal heritage buildings owned by the federal government or under its jurisdiction.
7. Treasury Board Secretariat work with federal departments and agencies to ensure that they invest 2% of the asset replacement value annually towards the maintenance and repair of federal heritage buildings, as recommended in the Treasury Board Secretariat's *Guide to the Management of Real Property*.
8. adopt a policy requiring federal departments and agencies to, when deemed appropriate, give preference to existing heritage buildings when considering leasing or purchasing space.
9. introduce legislation to:
 - a. ensure that federal actions do not adversely impact the commemorative integrity of national historic sites of Canada or the integrity of heritage sites and buildings designated by provinces and municipalities in Canada;
 - b. provide statutory protection for Canadian World Heritage sites;
 - c. ensure that federal actions take into consideration the heritage values of Canada's historic places; and
 - d. give statutory recognition of the Canadian Register of Historic Places and the *Standards and Guidelines for the Conservation of Historic Places in Canada*.
10. restore the funding level for the National Cost-Sharing Program for Heritage Places to a minimum of \$10 million per year.

11. establish a tax credit for the restoration and preservation of buildings listed on the Canadian Register of Historic Places.
12. in co-operation with provincial and territorial governments, work to adapt future versions of Canada's *National Model Building Codes* in a manner that will facilitate the restoration and the rehabilitation of existing buildings and the preservation of their heritage characteristics.
13. Parks Canada review its National Cost-Sharing Program and, if it is determined that rural sites are under-represented in applications for funding or in the awarding of funding, steps should be taken to improve the program.
14. consider supporting an initiative modelled after the "Main Street America" model, to encourage public and private investment in commercial historic buildings in rural areas and small cities as a catalyst for community sustainability and economic development.
15. support an Indigenous-led initiative that will be responsible for:
 - a. determining how places that are important to Canada's Indigenous peoples should be protected and preserved;
 - b. enhancing the capacity of Indigenous communities to preserve places that are important to them; and
 - c. presenting the perspective of Indigenous communities regarding the protection of places that are important to them to the Historic Sites and Monuments Board of Canada and its Secretariat, Parks Canada and other federal government departments and agencies.
16. Parks Canada, in cooperation with Indigenous groups, include Indigenous registrars in the Canadian Register of Historic Places to improve the process by which Indigenous places that are important to Indigenous peoples are identified and designated.
17. in support of the Truth and Reconciliation Commission's calls to action 79 and 81, and in consultation with Indigenous groups:
 - a. introduce legislation amending the *Historic Sites and Monuments Act* to add First Nations, Inuit, and Métis representation on the Historic Sites and Monuments Board of Canada and its Secretariat.
 - b. The Historic Sites and Monuments Board of Canada revise the policies, criteria, and practices of the National Program of Historical Commemoration to integrate Indigenous history, heritage values, and memory practices into Canada's national heritage and history.
 - c. Parks Canada develop and implement a national heritage plan and strategy for commemorating and, where appropriate, conserving residential school sites, the history and legacy of residential schools, and the contributions of Indigenous peoples to Canada's history.
 - d. in collaboration with Residential School Survivors, commission and install a publicly accessible, highly visible, Residential Schools National Monument in the city of Ottawa to honour Survivors and all the children who were lost to their families and communities.

March 6, 2018

Mayor Aldo DiCarlo
Town of Amherstburg
271 Sandwich Street South
Amherstburg, ON N9V 2A5

Re: Vital Signs® 2018

Dear Mayor DiCarlo,

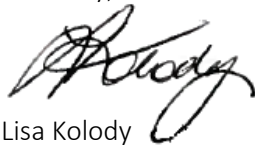
For the past five years the WindsorEssex Community Foundation (WECF) has used the **Vital Signs®** program to engage Windsor/Essex residents in a deeper exploration of issues and trends that affect and influence community vitality. The survey we distribute delves into their thoughts on the quality of life in Windsor/ Essex focusing on 11 key areas: Work; Health, Wellness & Activity; Belonging & Leadership; Safety; Housing; Arts & Culture; Learning; Environment; Getting Started; Getting Around; and, Food Security.

We are pleased that the **Vital Signs®** program has continued to grow since our involvement began and, in 2018, we will continue our efforts to increase survey participation even more! With that goal in mind, we are launching the survey earlier this year to expand our reach to an even greater number of respondents. The official **Vital Signs®** Report will be released in October with printed copies being distributed to more than 49,000 Windsor Star subscribers in Windsor & Essex County.

With each passing year the **Vital Signs®** report continues to grow into an even more well recognized and exemplary resource in Windsor/Essex. And, because **Town of Amherstburg** is leading the way to improve the quality of life for Amherstburg residents in all of the key focus areas, it seems like the perfect fit for you to become a Pillar Sponsor of the 2018 **Vital Signs®** program. For your review and consideration, I am attaching details regarding the benefits of sponsorship at each of three levels.

Additional information on this national program is available online at Community Foundations of Canada's website www.vitalsignscanada.ca or through the WECF's website www.wecf.ca. I look forward to your participation and encourage you to contact me with any questions you may have (519-255-6572 / lkolody@wecf.ca).

Sincerely,



Lisa Kolody
Executive Director

cc: John Micelli, C.A.O.

2018 | WINDSOR-ESSEX'S VitalSigns

Sponsorship Opportunities

Benefits	Premier Sponsor \$5,000	Pillar Sponsor \$2,500	Support Sponsor \$500
LOGO RECOGNITION			
- Vital Signs® Survey which is distributed to more than 1,000 residents in Windsor/Essex *	✓		
- Front cover and on every other page of the Vital Signs report (distributed to 49,000 print subscribers in Windsor/Essex)	✓		
- All Post-Report presentations throughout the year	✓		
- WECF Vital Signs-specific media releases	✓		
- All Vital Signs® advertisements *	✓		
- Annual Report (November 2018 release)	✓		
- Social Media Streams (Facebook, Twitter, LinkedIn, Instagram) with over 3,100 followers	✓	✓	
- WECF Newsletters	✓	✓	
- WECF Web Site with a link back to your site	✓	✓	
- Vital Signs® Survey Launch PowerPoint	✓	✓	✓
- Vital Signs® Report Launch Powerpoint	✓	✓	✓
- Invitation to attend Vital Signs® Survey Launch & Report Launch	✓	✓	✓
- On the back page of the Vital Signs® report (distributed to 49,000 print subscribers in Windsor/Essex)	✓	✓	✓
- On a single page of the Vital Signs® report (distributed to 49,000 print subscribers in Windsor/Essex)		✓	✓
VERBAL RECOGNITION			
- At all Post-Report presentations throughout the year	✓	✓	
- Vital Signs® Survey Launch	✓	✓	
- Vital Signs® Report Launch	✓	✓	

* Your sponsorship commitment must be received prior to March 31, 2018

*Custom sponsorship packages are available.
Please call the WindsorEssex Community Foundation at 519-255-6572
to discuss your marketing needs.*

2018 | WINDSOR-ESSEX'S VitalSigns

Sponsorship Commitment Form

Company Name _____

Contact _____ Title _____

Address _____ City _____ Postal _____

Phone _____ Email _____

Please indicate your Sponsorship Level

Premier Sponsor (\$5,000) Pillar Sponsor (\$2,500) Support Sponsor (\$500)

We would like to customize our own sponsorship package for Vital Signs®


We are unable to sponsor Vital Signs® this year, but would like to learn how we can participate as a company

Questions?

Lisa Kolody
Executive Director
WindsorEssex Community Foundation
519-255-6572
lkolody@wecf.ca

Anna Maruska
Program Coordinator
WindsorEssex Community Foundation
519-255-6572
amaruska@wecf.ca

Sample Acknowledgement on WECF Website (Vital Signs® Page)




HOME GET TO KNOW US SERVICES **COMMUNITY ENGAGEMENT** RESOURCES CONTACTS

2018 | WINDSOR-ESSEX'S VitalSigns

The WECF is proud to be part of the national Vital Signs® program. For the past five years we have been able to connect with many other community foundations across Canada as we work together to increase awareness of community strengths and act as catalysts to engage our communities in the ongoing conversations about who we are, what we do, why we do it, and where it can lead. The Vital Signs® report combines local, provincial and national data to provide an all-encompassing overview of how respondents feel about their quality of life living in Windsor/Essex. The WECF is proud to continue this initiative in Windsor/Essex as we expand on what makes our community a great place to live, work, play and grow!

Thank you to our Partners & Sponsors



COMMUNITY FOUNDATIONS OF CANADA
all for community

YOUR LOGO HERE	YOUR LOGO HERE	YOUR LOGO HERE	YOUR LOGO HERE
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Sample Acknowledgement in Vital Signs® Survey



In partnership with



Welcome to the 2018 Vital Signs® Survey.

Before You Begin

Please only complete this survey if you are a resident of Windsor/Essex.
The Foundation is only able to report on data based on responses from those living in this region.

Sample Acknowledgement in Vital Signs® Report (Pillar Sponsor)

IN PARTNERSHIP WITH

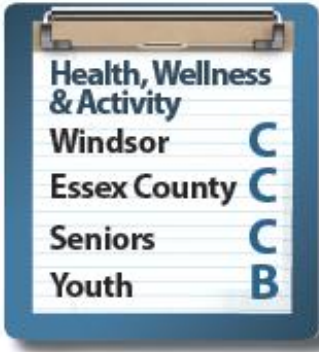


Health, Wellness & Activity

PRESENTED BY



2017
Windsor-Essex's
Vital Signs®



What You Said:

When it comes to people in Windsor-Essex having access to mental health programs and services **46%** of respondents feel we're on the right track or doing okay, while **24%** feel this needs improvement.

The Windsor-Essex County Health Unit reported that 68% of the population 12 years of age and over perceived their mental health as being very good or excellent in 2014. This rate was lower than both the provincial (70%) and the national (71%) rates.

Respondents were asked if there are enough health professionals in Windsor-Essex to meet residents' needs **46%** feel this needs improvement or it is something we should look into, **23%** feel we are doing okay.

In 2014 the Windsor-Essex County Health Unit reported 7% of the population was without a regular medical doctor. This was below the provincial (7.5%) and the national (15%) rates.



Respondents were asked if sport and recreational programs are accessible for children in Windsor-Essex **57%** feel we are on the right track or doing okay, **19%** feel we are doing great.

In Windsor in 2014, the Windsor-Essex County Health Unit reported an adult obesity rate for the population 18 years and over at 23%. This was higher than both the provincial and national rates (20%).

In 2014, the Windsor-Essex County Health Unit reported that 55% of adults in Windsor spent their time being active or moderately active. This rate was higher than both the provincial (53%) and national (54%) rates.

Reference: Statistics Canada, CANSIM Table 105-0501.

Top Priorities

Improving access to mental health programs and services **37%**

Improving access to health professionals and services **25%**

Decreasing the cost of sport and recreation programs **14%**



Windsor-Essex
Community
Foundation

Did You Know?

Amherstburg Police Services have added a mental health officer who is specialized to respond to individuals experiencing mental health issues.

The Canadian Mental Association has a variety of programs that address mental health. Their newest initiative is the Sole Focus Project.

The Windsor Family Health Team provides services to the community with a focus on disease management and prevention, rehabilitation, palliative care and health promotion.

The Windsor-Essex Catholic District School Board has launched the Sports Academies Program to develop life skills and produce well-rounded graduates who make a commitment to healthy, active living and lifelong learning.

In August, the WECF released its first Vital Brief highlighting Sport and Sense of Belonging in Windsor-Essex. The full report can be read at www.wecf.ca.

In July, The WECF helped send ten athletes to the Summer Provincial Special Olympic Games by supporting the LaSalle Windsor Special Olympics.





THE CORPORATION OF THE TOWNSHIP OF NORWICH

February 5, 2018

Honourable Peter Milczyn, MPP
Minister of Housing
17th Floor - 777 Bay Street
Toronto, Ontario
M5G 2E5

Dear Sir

Re: Ontario Building Code Amendments

At their meeting held Tuesday January 30, 2018 the Council of the Township of Norwich passed the following resolution:

“... Whereas the Preface and Introduction to the Ontario Building Code Compendium reads such that the Code is meant to be; “essentially a set of minimum provisions respecting the safety of buildings with reference to public health, fire protection, accessibility, and structurally sufficiency,

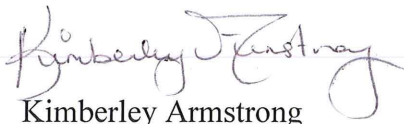
And Whereas the Ministry of Housing has for a number of years and continues to make significant changes to the scope of the Ontario Building Code to include provincial policy initiatives such as Environmental Protection, Resource Conservation, and Energy Conservation,

And Whereas these expanded roles in the Code have had significant impacts on local municipal Building Departments for additional training, staffing, and other resources required to implement such initiatives,

Therefore be it resolved that the Township of Norwich hereby requests that the Province ensure that the intent of the legislation and regulations relative to the Ontario Building Code continues to be principally for the protection of the public, and occupant health and safety in relation to the built environment, and examine other avenues for implementation of other initiatives.”

If you require further information with respect to the above noted matter, please contact the undersigned.

Sincerely



Kimberley Armstrong
Deputy Clerk

- cc. Honourable Kathleen Wynne, Premier
Ontario Building Officials Association CAO Aubrey LeBlanc, cao@oboa.on.ca
Ms. Hannah Evans, Director, Building Development Branch, MMA
hannah.evans@ontario.ca
Ontario Municipalities – via email



THE FIRE FIGHTERS ASSOCIATION OF ONTARIO

FFAO PUBLICATIONS
2860-A 6th Avenue West
Owen Sound, Ontario, N4K 5X8
1-866-511-0911 - 647-963-0911
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...

The Fire Fighter's Association of Ontario and First Response Publications Ontario want to thank you for your interest in supporting our training and educational programs .Our Biannual publication is a key communication tool connecting all the fire halls and departments within Ontario.

Due to the lack of Government funding we rely upon our friends in the business community to help fund our training and education programs .

The funds raised through sponsor ads in these publications help to provide
* Safety and Equipment training * Community Fire Safety Programs
* Fire Code Legislation and Safety Regulations *Support Community organizations i.e.'Camp Bucko' (Children's Extreme Burn Camp)

First Response Publications Ontario is a non for profit structured publishing company that allows for ALL the proceeds from these publications to go to the Fire Department to help fund these necessary programs.

A majority of our men and women in the Ontario Fire Departments work normal every day jobs until the call comes in then they drop what they are doing and respond as fast as possible .

Tragedies like Fire , Heart Attack , Stroke , Car Accidents , Industrial Accidents and Natural Disasters , and unfortunately in today's world acts of terrorism , All of these things do not discriminate who they attack or when and the Fire Department is usually first on the scene . All of these programs you are supporting help to ensure that the men and women responding to these calls have the necessary skills and training to ensure the best possible outcome in these tragic events.

These programs effect every person in Ontario both residential and professional so please help us to ensure the safety of our men and women in the Fire Department and the communities that they serve..

Thank You from the
Fire Fighters Association of Ontario
and FFAO Publications

*Safer Communities for the
Fire Service and the Public
throughout Ontario*



THE FIRE FIGHTERS' ASSOCIATION OF ONTARIO

2860-A 6th Avenue West
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digital files can be sent via email to:

nigel@ffaopublications.ca

*please be sure to include your **invoice number** and **contact person** in your email*

FFAO 2018

July 29th - August 6th

The Fire Fighters' Association of Ontario
is proud to announce that
Grand Valley & District Firefighter's Association
&
Grand Valley & District Fire Department
will be the host for
FFAO 2018 Convention

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- ANTIQUE FIRE TRUCK MUSTER
- FIRE FIGHTER GAMES & COMPETITIONS
- FFAO GENERAL MEETING & ELECTIONS
- FFAO YOUTH AMBASSADOR COMPETITION
- FFAO MEDAL OF MERIT PRESENTATION
- FIRE FIGHTER MEMORIAL PARADE & SERVICE

 Grand Valley 2018 FFAO Convention
WWW.FFAO.ON.CA



Office of the
County Warden



9 INTERNATIONAL DRIVE
PEMBROKE, ON, CANADA
K8A 6W5
613-735-7288
FAX: 613-735-2081
www.countyofrenfrew.on.ca

February 28, 2018

Premier Kathleen Wynne
Legislative Building
Queen's Park
Toronto, Ontario M7A 1A1
Via email: KWynne.mpp.co@liberal.ola.org

The Honourable Nathalie Des Rosiers
Minister of Natural Resources and Forestry
Suite 6630, 6th Floor, Whitney Block
99 Wellesley Street West
Toronto, Ontario M7A 1W3
Via email: NDesRosiers.mpp@liberal.ola.org

Dear Premier Wynne and Minister Des Rosiers:

On February 28, 2018 the Council of the Municipal Corporation of the County of Renfrew passed the following resolution:

WHEREAS approximately 6,900 people in Renfrew County are directly or indirectly employed by the forest sector and many of our communities are highly reliant on the local forest industry;

WHEREAS approximately 30% of the productive forest land base on Crown lands in Renfrew County has some form of species at risk restriction on regular operations;

WHEREAS Crown forests are sustainably managed according to the *Crown Forest Sustainability Act* (CFSA). Species at Risk and all other forest values are protected using the best available science, and economic and social values should be weighted with equal importance;

WHEREAS it is desirable to allow forest managers and companies to continue to provide for species at risk under one Act, the CFSA, while an independent panel develops a long-term approach that protects species at risk and their habitat and minimizes impacts to the forest industry;

THEREFORE BE IT RESOLVED THAT the County of Renfrew asks that the Province provides the forest sector with the certainty it needs to invest in the future, through a 5-year extension in Section 22.1 of the *Endangered Species Act, 2007* instead of the proposed 2-year extension;

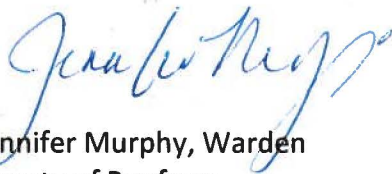
AND FURTHER BE IT RESOLVED THAT the County of Renfrew supports the establishment of an independent panel of credible stakeholders directly affected in their day-to-day lives by the management of Crown land forests who will look at the facts of the matter to come up with a long-term solution;

AND FURTHER BE IT RESOLVED THAT these decisions be made in a timely manner and shared before March 30, 2018;

AND FURTHER BE IT RESOLVED THAT the County of Renfrew circulate this resolution to the Premier of Ontario, the Minister of Natural Resources and Forestry, MPP John Yakabuski, Ontario Forestry Coalition, Ontario Forest Industries Association and all municipal councils of Ontario requesting that they endorse and support this resolution and communicate their support to the Ontario government.

The County of Renfrew recognizes that our communities, like many others in rural and northern Ontario, are dependent on the forest sector and have been impacted by the *Endangered Species Act* since its inception in 2007. We look forward to improvements to the Act that will lead to a better future for local businesses, communities and all species in the forests that surround us.

Yours sincerely,



Jennifer Murphy, Warden
County of Renfrew
warden@countyofrenfrew.on.ca

- c. MPP John Yakabuski, Renfrew-Nipissing-Pembroke
All Municipalities of Ontario
Ontario Forestry Coalition
Ontario Forest Industries Association
Ottawa Valley Forest Inc.
Algonquin Forestry Authority

Proclamation



The Corporation of the Town of Amherstburg

“Purple Day”

Whereas Purple Day is a global effort dedicated to promoting epilepsy awareness in countries around the world;

Whereas epilepsy is one of the most common neurological conditions, estimated to affect over 50 million people worldwide and over 3 million people in the United States;

Whereas one in ten persons will have at least one seizure during his or her lifetime;

Whereas the public is often unable to recognize common seizure types, or how to respond with appropriate first aid; and,

Whereas Purple Day will be celebrated on March 26 annually to increase understanding, reduce stigma and improve the quality of life for people with epilepsy throughout the country and globally.

Now, therefore, I Mayor Aldo DiCarlo, do hereby proclaim March 26, 2018, “Purple Day”, in the Town of Amherstburg.

Aldo DiCarlo, Mayor

His Worship Aldo Dicarlo

Mayor, Town of Amhurstburg

Re: Proclamation Human Values Day April, 24th 2018

Dear Mayor Aldo Dicarlo

On behalf of the Steering Committee and the large number of community volunteers at the Walk for Values, we like to express our deep gratitude to raise awareness to practice Human Values and to building the "Communities of Character". Canada is a great country and we are proud of its multiculturalism and the rich values we hold.

This is the 16th year that we again take an important step walking together at the Walk for Values 2018, not for "fund" raising but taking a pledge to transform self and the community by practicing values. The Walk for Values started in 2003 when street violence took place in Malvern area of Toronto. Your support for this Walk and the proclamation of "HUMAN VALUES DAY" on April 24, 2018 will bring greater awareness about human values that shape our lives and the future of our children. Please be rest assured, we will continue to work diligently to spread your message of living in harmony, caring for each other and our environment, in every city in Canada and around the world.

We have attached with this mail the following documents for your records:

- A write up about the Walk for Values and how it is spreading the Values and helping us to be better citizens of this great country
- Message from Prime Minister of Canada, The Right Honourable Justin Trudeau
- Proclamation and messages from the Province of Alberta , Province of British Columbia, Province of Manitoba and Province of Ontario
- Proclamation from Cities , Towns , Districts , Counties , Municipalities and Villages
- One page summary of 90 Human Values Day Proclamations received in 2017 from across Canada

We look forward to the Town of Amhurstburg proclaiming April 24, 2018 as the "Human Values Day".

In addition, if you have any suggestions in bringing the transformation and it will be very much appreciated. Through a separate invitation, we will send to you the calendar of the Walk for Values to be held in nine Cities across Canada.

Thank you in advance.

Sincerely,

Manish Rughani ~ Advisory Team Walk For Values



Walk for Values

A Walk for me, my family and my community!



Celebrating 16 Years of Walk For Values

www.walkforvalues.com

What is Walk for Values?

This is a walkathon which was started in the town of Malvern, ON., in 2003 by the Parent Council of the Sathya Sai School of Canada, a private elementary school, registered with the Ontario Ministry of Education. The school's thrust is **Education in Human Values**, where the staff, parents, students and volunteers all focus on *integrating human values* into the regular curriculum.

In 2004, this Walk became a national event being conducted annually in the cities of Ottawa, Kingston, Toronto, Saskatoon, Winnipeg, Edmonton, Calgary, and *Coquitlam* where representatives from Vancouver, Surrey, and Abbotsford join together with the City's Teddy Bear Parade. In 2007, it continued at Dundas Square, in downtown Toronto and in 2007, it also became *international* when it was done in Australia in 5 major cities on a national scale. Today it has spread over 4 continents in 30 major cities across the world. This is **the little Walk that grew** from just over 3000 walkers in Malvern in 2003 to over 5000 participants in 2010 at Yonge-Dundas Square, the heart of downtown Toronto, growing by the end of 2014 to an annual **international event** covering 28 major cities in 4 continents and counting! Since 2013, this Walk is being conducted from the prestigious **Nathan Phillips Square**, at Toronto City Hall. This Walk is aimed at raising awareness of the importance of practicing **positive values** at helping in the eradication of violence, bullying, drugs, crime, disrespect and greed in our society. The uniqueness of the event is that **it is not a fundraiser**. Rather, each participant resolves to make the community richer **by pledging to practice a value of his or her choice**. In this way, it is a **"walk of love"** aimed at making our city, one citizen at a time, richer in our commitment to human values as a first step towards raising our social conscience.

Mission Statement

"Walk for Values" is a walk designed to raise awareness of *Human Values* and to promote individual and collective responsibility for the progress of humanity, one step at a time.

Vision Statement

A non-monetary, non-denominational event, this unique initiative, based on the five basic universal human values of Truth, Right Conduct, Peace, Love and Non-violence, is part of a global drive to seed human consciousness with timeless affirmations such as hope, kindness, patience and honesty, along with other positive values deemed integral to the sustenance and survival of mankind.

It calls for an honest self-examination from all its participants who identify areas for personal growth and pledge to practice associated values not only for self-transformation but also collectively for social, environmental and global reformation.

The Objective of the "Walk for Values"

The objective of the "Walk for Values" is to give members of the community, participating organisations and students a clearer understanding of the importance of a values-based life. Basic Human Values of truth, right conduct, peace, love and non-violence have been on the decline in our communities and our nations. We can see this in the daily reports in the newspapers, radio and TV news broadcasts. Guns, violence and drugs have infiltrated our streets, our communities and our families. By doing nothing we contribute to the increase of this decline. As responsible citizens, we simply must do something about it. This WALK is an opportunity to fulfil that responsibility in a positive way by raising the awareness of human values in our community.



Walk for Values

A Walk for me, my family and my community!



Celebrating 16 Years of Walk For Values

www.walkforvalues.com

The Values we walk for are Values to live by

TRUTH - honesty, integrity, optimism, excellence

RIGHT CONDUCT - courtesy, gratitude, fairplay, perseverance, determination, responsibility, sacrifice, initiative, leadership, courage, duty, ethics

PEACE - contentment, discipline, humility, patience, satisfaction, self-control, self-confidence, self-respect, understanding, modesty

LOVE - caring, compassion, reverence, forgiveness, generosity, kindness, enthusiasm, tolerance, dedication, devotion, unity

NON-VIOLENCE - gentleness, consideration, moderation, cooperation, brotherhood, equality, cultural respect, social justice

Current Locations, touching the 6 continents ~ North America, South America, Europe, Australia, Asia and Africa.

Canada: Ottawa, Kingston, Toronto, Saskatoon, Winnipeg, Edmonton, Calgary Fort McMurray and Coquitlam.

Australia: Sydney, Melbourne, Adelaide, Canberra, Perth and Brisbane. **USA:** New York, Austin, Houston, Dallas,

Raleigh, Seattle, Detroit, Ann Arbor, Chicago and Tampa. Mexico **India:** Chandigarh, Visakhapatnam New Delhi. **New**

Zealand: Auckland. **Malaysia:** Kampala. **Hong Kong:** The city of Hong Kong. **Africa:** Cape Town and Johannesburg.

Europe: UK. **South America:** Suriname

Event Highlights focusing on the Tenth to Fifteenth Anniversary of Walk For Values

- It's not a fund raiser, but an event to promote Human Values and Character Development.
- The only major public event that supports & promotes excellence in Character in communities
- Collection of non-perishable food items - **with goal of 10 tons** - on a **National** basis for the Food Banks across Canada
- Conducting a **National Blood Donation** drive in partnership with CBS
- Collecting new and re-usable **clothing** to be distributed to the needy
- Donated **108 Children's' beds to charity** through the agency of 'Furniture Bank'
- Colorful floats, music bands and participation by other local public schools
- Motivational keynote speakers from the various community organizations
- "Go Green" was the theme for 2009 and continues as an underlying goal of all events
- Promotion of family values with fun games and prizes for children
- Leaders from the three levels of Government and other community organisations lead the parade
- Ignite Partner of Pan Am Games
- Alliance Partner for Canada 150
- Received 90 Proclamation of Human Values Day Across Canada

Respectfully submitted,

Manish Rughani (Advisor Team - Walk for Values)

Hosted by the Parent Council - Sathya Sai School, Sathya Sai International Organization, Canada
451 Ellesmere Rd., Toronto, ON., Canada M1R 4E5; T. 416-297-7970; F. 416-297-0945; www.sathyasaischool.ca

Values Without Borders!



PRIME MINISTER • PREMIER MINISTRE

May 28, 2017

Dear Friends:

I am pleased to extend my warmest greetings to everyone taking part in the 2017 Walk for Values.



Walk for Values is a community-based initiative that helps raise awareness of five important values: love, peace, truth, non-violence and right conduct. Since the inaugural event 15 years ago, the walkathon has grown to become a global phenomenon; every year participants in major cities around the world take up the pledge to improve the lives of their fellow citizens.

This year, the Walk for Values team has collaborated with the Royal Canadian Legion to include a special ceremony, An Act of Remembrance, in tribute to every Canadian soldier who answered the call to serve. I would like to commend the organizers and the students of Sathya Sai School for inspiring the community through this worthy initiative.

Please accept my best wishes for a wonderful day, and for every success in achieving your goals.

Sincerely,

The Rt. Hon. Justin P.J. Trudeau, P.C., M.P.
Prime Minister of Canada



PRIME MINISTER • PREMIER MINISTRE

Human Values Day

It is with great pleasure that I welcome you to Human Values Day, hosted by the Organizing Committee of the Walk for Values.

This year marks Canada's 150th year of Confederation, a chance to look back over the span of our history and celebrate that which makes our country special, including our common commitment to human rights and positive values.

As we gather today to celebrate Human Values Day, we reflect on the importance of community and reaffirm our dedication to treating others with respect. Canada is stronger when we work together and interact based on our humanitarian ideals.

Thank you to the organizers of this amazing event and to all of you who are in attendance to support this worthwhile cause. Please accept my warmest welcome and best wishes for a memorable Human Values Day.

Ottawa
2017

Proclamation



The Corporation of the Town of Amherstburg

“Human Values Day – April 24, 2018”

- WHEREAS** *raising and increasing the AWARENESS of **Human Values** of truth, right conduct, peace, love and non-violence, and all the multiple sub values like honesty, integrity, kindness and caring in the Town of Amherstburg is a primary goal of this wonderful Town; and*
- WHEREAS** *these values are inherent in all creeds, countries, cultures and communities, making these values truly “**Values without Borders**”; and*
- WHEREAS** *making the Town of Amherstburg ‘**A Town of Character**’ is for the greatest benefit of all our citizens; and*
- WHEREAS** *reducing and even erasing the incidents of violence of all types in our communities and our Town will bring **PEACE** and **PROGRESS** in all aspects and activities of the province; and*
- WHEREAS** *unlike other walks, Walk for Values is not a fund-raiser, but a way to make the Town richer and healthier by pledging our commitment to practice human values, donating blood or food for the needy; and*
- WHEREAS** *“Walk for Values” is designed to raise the awareness of Human Values and to promote individual responsibility towards collective future of Humanity. Walk for Values is a platform to educate people on the importance of practicing these five Human Values in a daily life and the awareness it creates in making of enlightened citizens for universal peace.*

**NOW THEREFORE I, Mayor Aldo DiCarlo, do hereby proclaim April 24th, 2018
“Human Values Day” in the Town of Amherstburg.**

Aldo DiCarlo, Mayor



March 12, 2018

Via Email

Dear Mayor and Council:

**Re: 2018 National Public Works Week
May 20 – 26, 2018
"The Power of Public Works"**

Since 1960, public works officials in Canada and the United States have celebrated National Public Works Week. This annual observance, which takes place during the third full week in May, is designed to educate the public regarding the importance of our nation's public infrastructure and services. It serves, moreover, as a time to recognize the contributions of public works professionals who work in the public interest to build, manage and operate the essential infrastructure and services of our communities. The week is organized by the Canadian Public Works Association (CPWA) and the American Public Works Association (APWA) and is being celebrated for its 58th year in 2018.

The theme for the 2018 National Public Works Week is **"The Power of Public Works."** This theme gives voice to the impact the many facets of public works have on modern civilization. From providing clean water to disposing of solid waste, to building roads and bridges or planning for and implementing mass transit, to removing snow on roadways or devising emergency management strategies to meet natural or manmade disasters, public works services determine a society's quality of life.

As a steward of your municipality's public interest, we appeal to you to lend your support to our efforts by issuing a proclamation officially recognizing May 20–26, 2018 as National Public Works Week. Enclosed for your consideration is a draft proclamation. We hope to have all proclamations in our possession by April 13, 2018.

Together, the more than 30,000 members of CPWA and APWA in North America design, build, operate, and maintain the transportation, water supply, sewage and refuse disposal systems, public buildings, and other structures and facilities essential to our economy and way of life. Their dedication and expertise at all levels of government are a capital investment in the growth, development, economic health—and ultimate

stability—of the nation. Therefore, we believe it is in the national interest to honour those who devote their lives to its service.

An effective public works program requires the confidence and informed support of all our citizens. To help public works professionals win that confidence and support, it is the mission of CPWA and APWA to promote professional excellence and public awareness through education, advocacy and the exchange of knowledge.

Through a variety of public education activities conducted by CPWA, its chapters and individual public works agencies—particularly during National Public Works Week—tens of thousands of adults and children have been shown the importance of the role of public works in society. The program also seeks to enhance the prestige of the professionals, operators and administrators serving in public works positions and to arouse the interest of young people to pursue careers in the field.

We respectfully request that you join other Canadian and U.S. Municipalities in proclaiming the importance of public works to the quality of life in our nations and affirm the contributions of public works professionals.

Should you have questions, please contact me at:

Ed Dujlovic
President, Ontario Chapter
Canadian Public Works Association
Director of Infrastructure and Development Services
City of Stratford
82 Erie Street, 3rd Floor
Stratford ON N5A 2M4
edujlovic@stratford.ca
519-271-0250 ext. 224

Sincerely,

A handwritten signature in black ink, appearing to read 'Ed Dujlovic', written in a cursive style.

Ed Dujlovic
President
Ontario Chapter, Canadian Public Works Association

National Public Works Week
May 20–26, 2018
"The Power of Public Works"

Municipal Proclamation

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Ontario; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees from provincial and municipal governments and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in Canada to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities,

WHEREAS, the year 2018 marks the 58th annual National Public Works Week sponsored by the American Public Works Association and Canadian Public Works Association be it now,

RESOLVED, We, the Mayor and Council of *MUNICIPALITY* do hereby designate the week May 20–26, 2018 as National Public Works Week; I urge all our people to join with representatives of the Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Municipality to be affixed,

DONE at the _____, Ontario this _____ the day of _____ 2018.

Mayor

**MINUTES OF THE
AMHERSTBURG HERITAGE COMMITTEE MEETING
THURSDAY FEBRUARY 8, 2018 AT 5:30 PM – LIBRO CENTER – ENERGY ZONE**

1.0 Call to Order: 5:30 p.m.

Present: Simon Chamely
Jennie Lajoie
Dante Pagliaroli
Robert Honor
Stephanie Pouget-Papak
Shirley Curson-Prue
Leo Meloche, Council Rep
Angelo Avolio, Staff Rep
Mark Galvin, Director of Planning and Legislative Services
Michelle Lavin-Faucher, Recording Secretary

Delegation: Chris Gibb, Marsh Collection
Lena Lazanja, Royal Canadian Legion

2.0 Election of Chair and Vice Chair

2.1 Committee Election of Chair & Vice Chair & Terms of Reference (included for reference)

The committee opened the floor for nominations for the two committee positions to be elected for 2018. The positions are as Chair and Vice Chair.

Nomination by Shirley Curson Prue/ Seconded by Jennie Lajoie
To nominate Simon Chamely for position of Chair.

There were no other nominations for this position.

Simon accepted the nomination as position of Chairperson for the Heritage Committee for the year 2018.

Nomination of Shirley Curson-Prue by Jennie Lajoie/ Seconded by Dante Pagliaroli
To nominate Shirley Curson Prue for position of Vice Chair

There were no other nominations for this position.

Shirley accepted the nomination as Vice Chairperson for the Heritage Committee for the year 2018.

3.0 Approval of the Agenda

Mark Galvin brought forth concern that the report item 8.1 was not circulated within the proper deadline timeframe of 24 hours prior to the meeting, as it was not available.

S. Pouget/J. Lajoie

That the agenda be approved as printed. Carried

4.0 Review of Minutes

4.1 Minutes of the November 16, 2017 meeting

D. Pagliaroli/J. Lajoie

That the minutes of November 16, 2017 Heritage Meeting be approved as printed. Carried

5.0 Delegations:

5.1 Chris Gibb – Request for addition to Cenotaph

Mr. Gibb and Ms. Lazanja were in attendance to speak to the committee regarding a proposal for the Navy Yard Cenotaph and to incorporate some changes/additions to same. This year marks the 100th year anniversary of the end World War 1. Ms. Lazanja is the Executive Secretary of the Royal Canadian Legion Branch in Town and Mr. Gibb is a member of the Marsh Collection Board Society. The names of some of our local vets who served in this war should be brought to the forefront and the memory of them honored. There has been much discussion amongst the two organizations and they have been brought forth in theory some ideas of how to properly give tribute to these veterans. The first idea is to have a memorial banner erected in memory of the WW1 vets, Another idea is to have 6 story boards and tell the life story of each of the 6 men. The committee is hoping for something unobtrusive that will not interfere with the view of the park. The proposed banners will be a family sponsored memorial tribute. There are two separate items, the permanent display story boards will be interchanged annually with new storyboards. Similar to the ones at Fort Malden.

Some of the committee members offered their comments such as if there was any grant funding available for their project, focusing on all wars and growing on it each year. Many good suggestions were brought forth and positive discussion took place. All members thanked them for their attendance and agreed that this was a great idea.

At this time in the meeting we moved to item 8.1 and 8.4 as the committee member Shirley Curson-Prue had to leave early.

8.1 Report To Council – Boblo Island addition of buildings to inventory

M. Galvin spoke to the fact that the item was not circulated within the required time period however, there was an option to pass a motion to waive the Rules of Procedure and accept the report and table for discussion.

J. Lajoie/R. Honor

That the committee waive the Rules of Procedure in order to review and discuss Item 8.1, a Report to Council regarding the addition of buildings on Boblo Island to be added to the Heritage Registry as Properties of Interest. Carried

There was much discussion surrounding the buildings on Boblo and the Phase 1 and Phase 2 inventory items to be added to the Property of Interest List. S. Curson Prue prepared a report in draft which she will bring forth to Council outlining which buildings on Boblo Island the committee would recommend to add to the Properties of Interest List.

S. Pouget/S. Curson-Prue

That the report prepared by Shirley to bring forth the boblo buildings as properties of interest be approved by the Committee. Carried.

8.4 Update on Status of Bellevue

S. Curson-Prue spoke about submitting a letter to the editor giving a summary of what has been done so far on the Bellevue property and the next steps. There are 4 events scheduled for this year. The first one is the International Women's Day on March 4, a Symphony on May 1 at Christ Church, a Tea Party to be held next to the rhododendron garden and that Paul Hertel will be doing a presentation at the Windsor Armoury about the veterans that were housed in Bellevue after the war, during the time that it was a veterans hospital.

6.0 Review of New Correspondence:

6.1 CHO News – Winter 2018

6.2 Reflections Newsletter – Winter 2017/2018

R. Honor/D. Pagliaroli

That the Committee receive Items 6.1 and 6.2. Carried

7.0 Review of New Business:

7.1 Annual Report to Council – 2017 Heritage Committee Accomplishments

The committee reviewed a list of accomplishments for 2017, that will be compiled into a report for Council. This report will be prepared by the Heritage Administrator A. Avolio.

- Process Property Tax Heritage Rebate applications for 2016
- Plaque presentation at First Baptist Church and ordering of Kolfage House plaque
- National Trust Joint Conference
- Navy Yard Park Heritage Designation

7.2 CHO Request for support – Conservation of Heritage Properties

The committee reviewed the correspondence regarding seeking support for federal action on the conservation of heritage properties, and the following motion was passed.

J. Lajoie/S. Pouget-Papak

That the Heritage Committee of the Town of Amherstburg support the Community Heritage Ontario's motion on seeking federal action on the conservation of heritage properties and that this motion and accompanying letter be sent to Council for support. Carried.

7.3 Discussion on Heritage plaques for 2018 (designation and interest list attached)

Simon will review the Heritage Registry of Designations and determine which properties have plaques and this will help determine the list for 2018. Therefore, this item was deferred to the next meeting of April 5, 2018.

8.0 Review of Unfinished Business:

8.2 Protocol of Recommendations brought forward to Council

There was some brief discussion on the protocol of how recommendations are brought forth to Council,

8.3 Doris Gaspar Phase 2 to be put on Registry (Angelo)

The Phase 2 Doris Gaspar will be reviewed by a consultant to determine which properties are worthwhile to be added to the registry as properties of interest.

9.0 Next Meeting Date

9.1 2018 Schedule of Meetings:

February 8, 2018 – 5:30 – Energy Zone at the Libro
April 5, 2018 – 5:30 – Energy Zone at the Libro
June 7, 2018 – 5:30 – Energy Zone at the Libro
September 6, 2018 – Energy Zone at the Libro
November 8, 2018 – Energy Zone at the Libro

10.0 Adjournment

Jennie Lajoie did request that the meetings be held at Town Hall in the future, however due to lack of a availability and key access we will not be able to accommodate that request.

Dante/Jennie

That the meeting adjourn at 7:10 p.m. Carried

SIMON CHAMELY, CHAIRPERSON

MICHELLE LAVIN-FAUCHER
RECORDING SECRETARY

DRAFT



**TOWN OF AMHERSTBURG
DRAINAGE BOARD
Tuesday, March 6, 2018
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg

MINUTES

PRESENT

Ron Sutherland, Chair
Bob Pillon
Brad Laramie
Shane McVitty, Drainage Superintendent &
Engineering Coordinator
Nicole Humber, Recording Secretary

ABSENT

Bob Bezaire
Allan Major, Vice-Chair

CALL TO ORDER

The Chair called the meeting to order at 6:02 p.m.

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were none.

3. MINUTES OF PREVIOUS MEETING

Bob Pillon moved, Brad Laramie seconded:

That the minutes of the previous meeting BE ADOPTED:

1. Drainage Board Meeting Minutes – January 9, 2018

The Chair put the Motion.

Motion Carried

4. ORDER OF BUSINESS

4.1 Cook Drain – Engineering Appointment

Shane McVitty provided the Board Members with an overview of the report for the Cook Drain. He indicated that when maintenance was recently completed on the drain, it was discovered that the culvert for Mr. Renaud was in need of replacement. Subsequently, Mr. Renaud submitted a request for improvement to the Town, resulting in the need to appoint an Engineer to complete a report for the culvert replacement. Mr. McVitty advised the Board that from this point forward he would be bringing engineering appointment reports to them for their review and recommendation, which would then be brought to Council for approval. There was discussion with the Board regarding the length of the process. Mr. McVitty advised that the process is set out in the Drainage Act and the Municipality has an obligation to abide by the process.

Brad Laramie moved, Bob Pillon seconded;

That:

1. The report from the Drainage Superintendent and Engineering Coordinator dated February 27, 2018, regarding the Cook Drain – Engineering Appointment **BE RECEIVED**;
2. The Drainage Board recommend that Council **ACCEPT** the request from Ulric J. Renaud for the replacement of the access culvert over the Cook Drain as per Section 78 of the Drainage Act; and,
3. The Drainage Board recommend that the appointment of the firm of N.J. Peralta Engineering Ltd. for the repair and improvement to the Cook Drain **BE APPROVED** by Council.

The Chair put the Motion.

Motion Carried

5. NEXT MEETING DATE

Tuesday, April 3, 2018 @ 6:00 p.m.

6. ADJOURNMENT

The meeting adjourned at 6:11 p.m.

Chair – Ron Sutherland

Staff Liaison – Shane McVitty



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING AND PUBLIC WORKS

MISSION STATEMENT:

Author's Name: Shane McVitty	Report Date: February 27, 2018
Author's Phone: 519 736-3664 ext. 2318	Date to Drainage Board: March 6, 2018
Author's E-mail: smcvitty@amherstburg.ca	Resolution #: N/A

To: Members of the Drainage Board

Subject: Cook Drain – Engineering Appointment

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Drainage Superintendent and Engineering Coordinator dated February 27, 2018, regarding the Cook Drain – Engineering Appointment **BE RECEIVED**;
2. The Drainage Board recommend that Council **ACCEPT** the request from Ulric J. Renaud for the replacement of the access culvert over the Cook Drain as per Section 78 of the Drainage Act; and,
3. The Drainage Board recommend that the appointment of the firm of N.J. Peralta Engineering Ltd. for the repair and improvement to the Cook Drain **BE APPROVED** by Council.

2. **BACKGROUND:**

On November 30th, 2017, Ulric J. Renaud submitted a request for the repair and improvement of the Cook Drain.

3. **DISCUSSION:**

The Cook Municipal Drain was last improved under a report authored by D.A. Averill, P. Eng. dated August, 1981. The 1981 Armstrong report provided for the improvement of

the lower half of the drain. The upper half of the drain is addressed under a previous engineering report prepared by C.G.R. Armstrong, P.Eng, dated October 25, 1962. In addition, a new maintenance schedule was prepared by Lou Zarlenga, P.Eng., dated March 28, 2001.

Following recent maintenance activities on the Cook Drain, which included brushing, bottom cleaning, and culvert flushing, it was discovered that the exiting culvert serving the farm lot owned by Mr. Ulric Renaud was failing. The Drainage Superintendent and Engineering Coordinator attended the property and inspected the access culvert serving the Renaud property. The bottom of the culvert was observed to be rotting out and the headwalls were found to be in poor shape. Following the inspection of the culvert and discussions with the owner, the Drainage Superintendent and Engineering Coordinator further provided Mr. Renaud with the process of replacing the access culvert under the Drainage Act. Mr. Ulric has also expressed an interest in having driveway widened to accommodate farm machinery.

A motion was passed at the January 15, 2018 Council Meeting to authorize administration to utilize a roster for drainage services under the Drainage Act. Among others, N.J. Peralta Engineering Ltd. was selected to be included as part of this roster and is thereby eligible to prepare a drainage report pursuant to Section 78 of the Drainage Act for repair and improvement to the Cook Drain.

4. RISK ANALYSIS:

The Renaud bridge within the Cook Drain has been identified as needing replacement and is in poor condition. This bridge provides access to the farm property and homestead presently owned by Ulric Renaud. Replacement of this bridge has been requested by the Mr. Renaud. Failing to appoint an engineer to evaluate this bridge and subsequently complete a report under the provisions of the Drainage Act in an expedient manner could place bridge users in jeopardy should the condition of the bridge continue to deteriorate. Also, the deterioration of culvert piping may permit gravel and earthen backfill to migrate into the drain. This can cause flow blockages, thereby decreasing the ability of the drain to efficiently convey water, resulting in an increased risk of water overtopping driveways and upstream flooding.

Under the Drainage Act, the municipality can be held responsible for damages due to flooding and bridge failures if the improvements are not completed.

5. FINANCIAL MATTERS:

The financial implications will be determined by the appointed engineer and will be provided in the schedule of assessment within the engineer's drainage report for the improvements to the Cook Drain.

6. CONSULTATIONS:

N/A

7. **CONCLUSION:**

Administration is recommending that the appointment of the firm of N.J. Peralta Engineering Ltd. for the repair and improvement to the Cook Drain be brought to the next Regular Council meeting for Council's consideration pursuant to the provisions of the Drainage Act.



Shane McVitty
**Drainage Superintendent and
Engineering Coordinator**

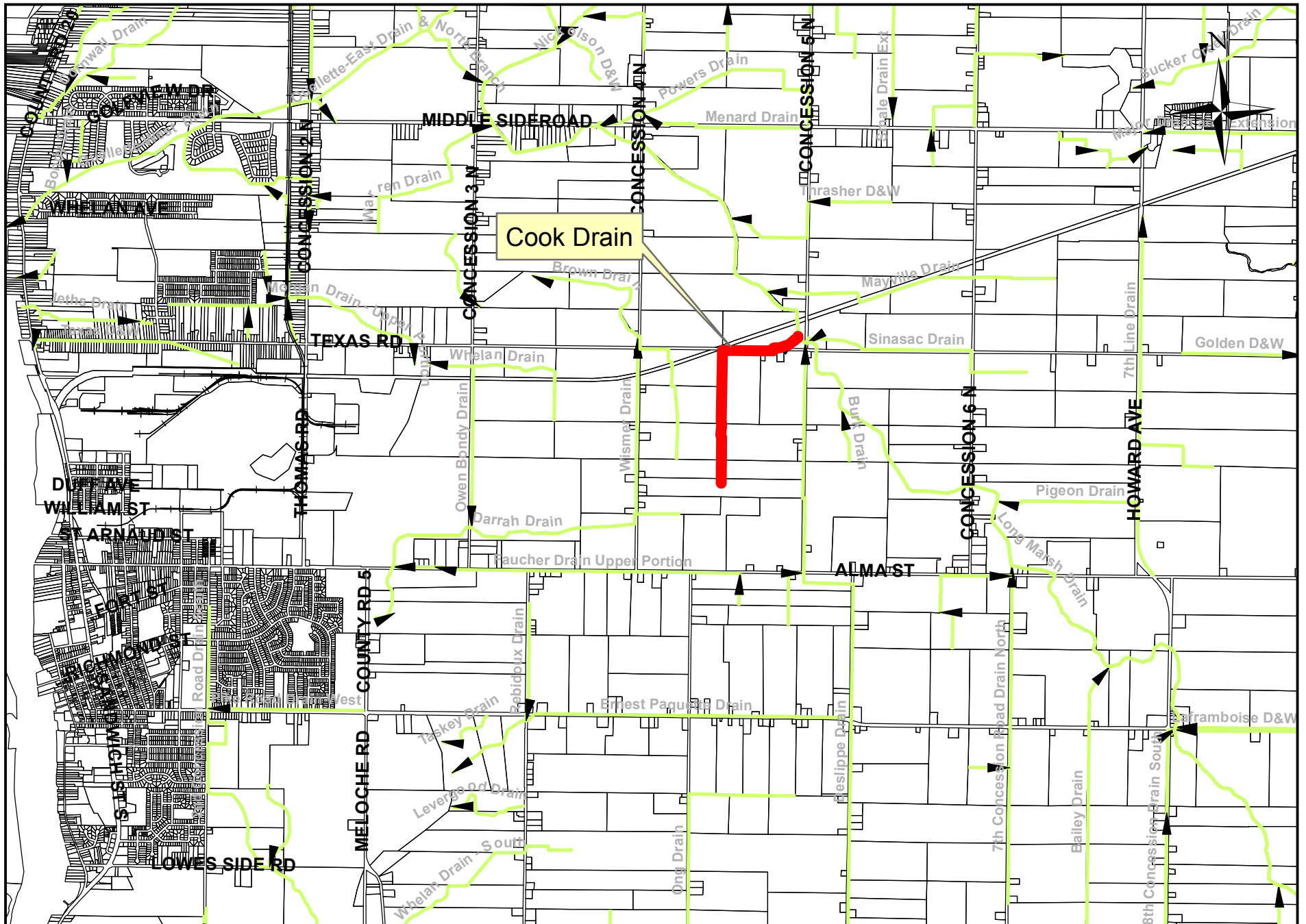
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Attachment(s):

- Request for Improvement submitted by Ulric J. Renaud
- Map of Cook Drain



Cook Drain



Unfinished Business Lists - eScribe as at March 19, 2018

Assigned To	Comments/ Anticipated Date of Completion	Description
Dawn Morencie, Rebecca Belanger, Mark Galvin		Resolution # 20170320-613 Fryer/Meloche Administration to bring back report and new development agreement for council consideration re: 182 Pickering Drive
Dawn Morencie, Antonietta Giofu	Completion planned for January 2018.	Resolution # 20170424-684 Fryer/Lavigne That Administration BE DIRECTED to bring a report regarding the feasibility of implementing bike lanes on Sandwich Street.
Rebecca Belanger, Dawn Morencie, Mark Galvin		Resolution # 20170508-692 Meloche/Fryer That Administration BE DIRECTED to bring back a report on the feasibility of amendments to the Zoning By-law by the end of the summer regarding Zoning By-law to allow chickens in residential areas
Dawn Morencie	CAO met with Roxanne Ouellette June 27th. Administration has contacted the Whelan family; awaiting further discussion.	Resolution # 20170523-719 Pouget/Lavigne That the delegation BE RECEIVED and Administration BE DIRECTED to bring back a report regarding the request from Roxanne Ouellette and further lobby the Federal Government to form a partnership to purchase the land with permission from the Whelan family.
Annette Zahaluk, Dawn Morencie	Awaiting completion of the Parks Master Plan	Resolution # 20170612-760 Pouget/Fryer Administration BE DIRECTED to plant a tree in honour of the Highway for Heroes.
Rebecca Belanger, Mark Galvin, Dawn Morencie		Resolution # 20170612-764 Pouget/Courtney Council DIRECT Administration to ensure that there is appropriate wording in place that all trees planted per the development and site plan agreements are at least 3 inch caliber in size.
Nicole Rubli, Annette Zahaluk, Dawn Morencie	<p>July 14 update - A spot has been chosen to accommodate the August 22nd event for Richmond Nursing Home. This will be communicated to the event organizer and the area will be stanchioned off. Annette is looking into the specs for the 3 accessible spaces for fishing to ensure it meets the requirements of the AODA.</p> <p>Aug 21 Update - Information is being gathered regarding Accessible Fishing Piers and the specifications around them. This information is being gathered from numerous resources AODA, Service Ontario, Ontario Building Code and other agencies.</p>	<p>Resolution # 20170710-793 Fryer/Pouget</p> <p>That the delegation BE RECEIVED and the request for exemption to By-law 2004-89 4(b) for accessible space outside the designated fishing area at King's Navy Yard Park BE APPROVED for August 22, 2017 with a rain date of August 23, 2017; and,</p> <p>That Administration BE DIRECTED to designate 3 accessible spaces for fishing within King's Navy Yard Park until other accessible fishing locations are offered by the Town.</p>

Unfinished Business Lists - eScribe as at March 19, 2018

Assigned To	Comments/ Anticipated Date of Completion	Description
Nicole Rubli, Dawn Morencie, Mark Galvin	Spoke to Mr. Bondy on August 23rd and provided him an email with all necessary information. Waiting for Mr. Bondy to re-apply with more information Spoke to Mr. Bondy waiting on more clarification on items he provided to Nicole November 8th, 2017.	Resolution # 20170821-822 Pouget/Courtney That the request for Sign Variance by Brad Bondy BE DEFERRED until further information can be brought back to Council.
Paula Parker, Dawn Morencie, John Miceli	Administration gathering information	Resolution # 20170821-849 Pouget/Meloche Administration BE DIRECTED to investigate the old agreements between the Town and owners of general chemical properties and reach out to Honeywell.
Dawn Morencie	Report to Council anticipated for the Q2 2018	Resolution # 20170911-875 Pouget/DiPasquale That Administration BE DIRECTED to investigate the feasibility of a public transportation system that would benefit our residents, especially our seniors and our post secondary students, to travel to and from Windsor.
Dawn Morencie, Angelo Avolio, Mark Galvin, Michelle Lavin-Faucher	Further discussion on specific buildings will be put forward to the Heritage Committee on their agenda November 16, 2017	Resolution # 20170925-903 Courtney/Pouget That Council CONCUR with the June 29, 2017, Heritage Committee recommendation to add the Boblo Island buildings to the Heritage Registry as Properties of Interest.
Dawn Morencie		Resolution # 20171010-919 Fryer/Pouget That Administration BE DIRECTED to bring a report back to Council with options to secure and preserve the Big Creek area north of Alma Street in collaboration with other willing agencies and boards.
Mark Galvin, Rebecca Belanger, Dawn Morencie		Resolution # 20171010-920 Pouget/Fryer That Administration BE DIRECTED to bring back a report to Council to set forth requirements to charge any new homeowner or developer a fee for the Town to plant a tree of 3in caliper in front of any new home on Town property that is not part of a subdivision agreement.
Todd Hewitt, Eric Chamberlain, Dawn Morencie		Resolution# 20171211-981 Meloche/Fryer That Administration BE DIRECTED to look into alternatives to rumble strips and provide a report to Council on the findings.

Unfinished Business Lists - eScribe as at March 19, 2018

Assigned To	Comments/ Anticipated Date of Completion	Description
Rebecca Belanger, Dawn Morencie	Process underway	<p>Resolution # 20180122-14 Meloche/Fryer</p> <p>Declared 7860 County Road 20 as surplus property to be severed into 2 parcels; and, directed Administration to enter into negotiations with the Malden Fire Association for the sale or lease of the former Malden Fire Hall and to develop an RFP for the disposition of the remaining parcel of property. *** Send information to the Heritage Committee.</p>
Rick Daly, Dawn Morencie		<p>Resolution # 20180122-16 Meloche/Fryer</p> <p>Council supported the request and directed Administration to work with the group and collaborate with the Parks & Recreation Advisory Committee and the Heritage Committee.</p>
Rebecca Belanger, Dawn Morencie		<p>Resolution # 20180122-26 Pouget/Lavigne</p> <p>Administration BE DIRECTED to review the 4 questions discussed in-camera regarding the Boblo OMB Hearing and forward the appropriate answers to Council for release to interested constituents.</p>
Annette Zahaluk, Dawn Morencie		<p>Resolution # 20180122-27 Fryer/Courtney</p> <p>Administration BE DIRECTED to contact Aboriginal Affairs and Northern Development Ontario Region to discuss the beautification of Wyandotte Cemetery and Angstrom Park in collaboration with the Town.</p>
Dawn Morencie		<p>Resolution # 20180212-50 Pouget/Fryer</p> <p>That Administration BE DIRECTED to revert back to reporting Unfinished Business as was done in 2016, addressing the names of the mover and seconder, the date of the motion, the entire content of the motion and an approximate date for the completion of the motion.</p>
Tammy Fowkes, Dawn Morencie		<p>Resolution # 20180212-48 Courtney/Fryer</p> <p>That 3 tickets BE PURCHASED for the fundraising dinner for the Windsor Ronald McDonald House for whoever would like to attend or just request the tickets and send the proceeds as a donation.</p>

Engineering and Public Works - Open Council Motions

UFB Item	Assigned to	Assigned date	Due Date	Councillors	MOTION	Dept Comments/Status
20160509-211	Antonietta Giofu	09-May-16		Pouget/Meloche	That Administration BE DIRECTED to bring back a report outlining the intended use of "multi-use" sidewalks and further to provide Council with clarification regarding bike regulations on sidewalks.	Administration compiling information for report. Completion planned for January 2018.

Parks, Facilities, Recreation and Culture - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibility of adding present day green spaces.	Administration compiling information for report - Awaiting completion of the Parks Master Plan
20160509-212	Anne Rota	09-May-16		Pouget/Fryer	That the Town fund and erect a plaque in the honour of the late Senator Eugene Whelan and his wife, Mrs. Elizabeth Whelan for their role in entertaining the former Soviet Ambassador Aleksander Yakovlev and Mikhail Gorbachev while visiting our historic Town, marking the location of the "Walk that Changed the World" for consideration and voting at the May 9th, 2016, Regular Council Meeting.	Administration compiling information for report - Update report went to Council September 12, 2016.

Planning, Development and Legislative Services - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
ECDEV 2	Tony DeThomasis	10-Dec-14			That Council direct Administration to bring a report on the discrepancy between Marsh Drive and Marsh Court, and the process to change the street name.	Policy under development.
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibly of adding present day green spaces.	In progress - Awaiting completion of the Parks Master Plan

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2018-24

A By-law to stop up, close and sell part, retain part of a portion of Sherbrooke Street, Registered Plan 1

WHEREAS the Council of the Corporation deems it expedient to close a portion of Sherbrooke Street, Registered Plan 1, designated as Parts 1-4 inclusive Reference Plan 12R-27273 and to sell/enter into an encroachment agreement to/with the owners of the land abutting same.

AND WHEREAS by virtue of the provisions of Section 34 of the Municipal Act 2001, R.S.O. 2001, c 25, as amended, a by-law permanently closing a highway, including a lane on a registered plan of subdivision, does not take effect until a certified copy of the by-law is registered in the appropriate Land Registry Office.

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. That those portions of Sherbrooke Street, Registered Plan 1, designated as Parts 1-4 inclusive on Reference Plan 12R-27273, in the Town of Amherstburg, in the County of Essex be and the same are hereby **stopped up and closed;**

PROVIDED that all costs and expenses incurred in connection with this matter be borne by the ratepayers concerned.

2. Upon completion of the closing of parts of Sherbrooke Street more particularly described in Section 1. herein, that Sherbrooke Street, Parts 1 & 2, Plan 12R-27273 so closed may be sold to the owners of 274 George Street at a sale price of \$21,050.00 plus HST, said sale price includes costs incurred by the Corporation in completing the said sale.
3. Upon completion of the closing of parts of Sherbrooke Street, more particularly described in Section 1 herein, that Sherbrooke Street, Parts 3 & 4, Plan 12R-27273 so closed be retained and the Corporation agrees to enter into an encroachment agreement with the owners of 284 George Street for said Parts at an initial fee of \$610.00 per annum plus HST.
4. It is hereby confirmed the lands described in Section 1 of the By-Law are surplus to the needs of the Corporation.

5. This By-law shall come into force and take effect after the final passing thereof on the date upon which the By-law is registered in the Land Registry Office in the County of Essex (No.12).

Read a first and second time and finally passed this 19th day of March, 2018.

MAYOR-Aldo DiCarlo

CLERK- Paula Parker

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2018-27

**By-law to Confirm the Proceedings of the Council
of the Corporation of the Town of Amherstburg**

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council;

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

WHEREAS it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the Proceedings of the Council of the Corporation of the Town of Amherstburg at its meeting be confirmed and adopted by By-law; and,

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. THAT the action(s) of the Council of the Corporation of the Town of Amherstburg in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Town of Amherstburg, documents and transactions entered into during the February 26th, March 5th and 19th, 2018, meetings of Council, are hereby adopted and confirmed, as if the same were expressly contained in this By-law;
2. THAT the Mayor and proper officials of the Corporation of the Town of Amherstburg are hereby authorized and directed to do all things necessary to give effect to the action(s) of the Council of the Corporation of the Town of Amherstburg during the said meetings referred to in paragraph 1 of this By-law;
3. THAT the Mayor and Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Town of Amherstburg to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 19th day of March, 2018.

MAYOR – Aldo DiCarlo

CLERK – Paula Parker