



**TOWN OF AMHERSTBURG
COUNCIL MEETING
AGENDA**

Monday, April 23, 2018

6:00 PM

Council Chambers

271 Sandwich Street South, Amherstburg, ON, N9V 2A5

For information pertaining to this agenda or to arrange for any additional accessibility needs please contact Tammy Fowkes, Deputy Clerk at tfowkes@amherstburg.ca

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Pages

- 1. CALL TO ORDER**

- 2. NATIONAL ANTHEM**

- 3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**
(Public Council Meeting Agenda Items)

4. MINUTES OF PREVIOUS MEETING

That the minutes **BE ADOPTED** and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

4.1 Special In-Camera Council Meeting Minutes - April 9, 2018

4.2 Regular Council Meeting Minutes - April 9, 2018

11

5. DELEGATIONS

5.1 Request to Advertise Event on Existing Signage - Lorene Clayton,
Woofa-Roo Pet Fest

24

That the delegation **BE RECEIVED**.

6. REPORTS – POLICE SERVICES

There are no reports.

7. REPORTS – CORPORATE SERVICES

7.1 Final 2018 Tax Levy By-Law 2018-34

28

It is recommended that:

1. The report from the Supervisor of Revenue, dated April 9, 2018 regarding Final 2018 Tax Levy By-law 2018-34 **BE RECEIVED**; and,
2. **By-law 2018-34** being a by-law to levy and collect taxes for the year 2018 be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign the same.

7.2 Disability Waiting Period Self Insurance Policy Amendment

38

It is recommended that:

1. The report from the Manager, Human Resources dated March 15, 2018, regarding amendments to the Disability Waiting Period Self Insurance Policy; **BE RECEIVED**; and,
2. The addition of criteria within the Disability Waiting Period Self Insurance Policy to cause an employee to be ineligible for payment by the Town during the wait period for disability benefits to commence **BE APPROVED**.

7.3 Staff Accommodation Review - Municipal Office

46

It is recommended that:

1. The report from the Treasurer dated April 11, 2018, regarding Staff Accommodation Review – Municipal Office **BE RECEIVED**; and,
2. A transfer from the Working Capital Reserve account not to exceed \$50,000 **BE APPROVED** to fund implementation of the Staff Accommodation Review – Municipal Office Plan.

8. REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

8.1 River Lights Winter Festival – Future Operation by and Asset Transfer to the Town of Amherstburg

51

It is recommended that:

1. The report from the Manager of Tourism and Culture dated April 4, 2018, regarding that the River Lights Winter Festival – Future Operation by and Asset Transfer to the Town of Amherstburg **BE RECEIVED**;
2. The future operation of the River Lights Winter Festival by the Town of Amherstburg and transfer of River Lights assets from the Chamber **BE APPROVED**, subject to execution of the Asset Transfer Agreement;
3. The Mayor and Clerk **BE AUTHORIZED** to execute an Asset Transfer Agreement between the Amherstburg Chamber of Commerce (Chamber) and the Town satisfactory in technical content to the Manager of Tourism and Culture, financial content to the Director of Corporate Services and legal content to the Director of Planning, Development and Legislative Services;
4. The Mayor and Clerk **BE AUTHORIZED** and to assume and/or execute, new Sponsorship Agreements for display maintenance;
5. A Festivals Reserve account **BE ESTABLISHED** for the purpose of holding festival event surpluses and or funding festival event deficits; and,
6. The cash based assets transferred from the Chamber related to the River Lights Winter Festival **BE TRANSFERRED** to the Festivals Reserve.

9. REPORTS – ENGINEERING AND PUBLIC WORKS

There are no reports.

10. REPORT – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

10.1 Notice of Intent to Demolish – 305 Dalhousie Street 63

It is recommended that:

1. The report from the Chief Building Official/Heritage Committee Liaison and Director of Planning, Development and Legislative Services dated April 6, 2018 regarding Notice of Intent to Demolish – 305 Dalhousie Street **BE RECEIVED**; and,
2. The application for demolition of 305 Dalhousie Street **BE SUPPORTED**.

10.2 Amherstburg Farmer’s Market - User Fees 69

It is recommended that:

1. The report from the Manager of Licensing and Enforcement dated April 7, 2018 regarding the Amherstburg Farmer’s Market-User Fees **BE RECEIVED**; and,
2. User Fees totalling \$3,775.12 for the Amherstburg Farmer’s Market 2018 operating year **BE WAIVED**.

10.3 Election Sign By-law and User Fee By-law Amendment 73

It is recommended that:

1. The report from the Manager of Licensing and Enforcement dated April 6, 2018 regarding Election Sign By-law and User Fee By-law Amendment **BE RECEIVED**;
2. **By-law 2018-37** being a by-law to Regulate Election Signs be taken as having been read 3 times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same; and,
3. **By-law 2018-41** being a by-law to Amend User Fee By-law 2017-96 be taken as having been read 3 times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

10.4 Road Closure- Dunn Street, Kingsbridge Subdivision Phase 8B-1 106

It is recommended that:

1. The report from the Manager of Planning Services dated April 6, 2018, regarding a Road Closure - Dunn Street, Kingsbridge Subdivision Phase 8B-1 **BE RECEIVED**;
2. The request from 1078217 Ontario Limited for the road closure of Dunn Street on 12M-632 **BE APPROVED**; and,
3. **By-law 2018-38** being a by-law to close Dunn Street and convey these lands to the Developer be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign the same.

10.5 Road Closure - Niklaus Court, Golfview Subdivision 116

It is recommended that:

1. The report from the Manager of Planning Services dated April 6, 2018, regarding a Road Closure - Niklaus Court, Golfview Subdivision **BE RECEIVED**;
2. The request from Golfview Park Estates Inc. for the road closure of Niklaus Court on 12M-517 **BE APPROVED**; and,
3. **By-law 2018-39** being a by-law to close Niklaus Court be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign the same.

11. REPORTS - CAO's OFFICE

There are no reports.

12. INFORMATION REPORTS

That the following information reports **BE RECEIVED**:

12.1 Building Department Activity Report - February and March 2018 121

12.2 Overview of Changes to the Land Use Planning and Appeal System 125

12.3 Fire Department Monthly Activity Report – March 2018 131

13. CONSENT CORRESPONDENCE

That the following consent correspondence **BE RECEIVED**:

13.1	2018 Annual Show Book - Essex County Steam and Gas Engine Museum Inc.	135
13.2	Request for Municipalities to have the Right to Approve Landfill Developments - Ernie Hardeman, MPP, Oxford	137
13.3	Proposed Inclusionary Zoning Regulations - Planning and Growth Management Committee, City of Toronto	139
13.4	CN Truck-Rail Development - Halton Region Resolution	142
13.5	Request for Cancellation of Bill C-71, Amend Certain Acts & Regulations in Relation to Firearms - Township of Baldwin Resolution	146

14. CORRESPONDENCE

14.1	Falun Dafa Month - May 2018	149
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It is recommended that:

1. The correspondence dated April 7, 2018 regarding Falun Dafa Month - May 2018 **BE RECEIVED**; and,
2. The month of May 2018 **BE PROCLAIMED** as Falun Dafa Month in the Town of Amherstburg.

15. CONSENT OTHER MINUTES

That the following minutes **BE RECEIVED**:

15.1	Co-An Park Committee Meeting Minutes - March 14, 2018	154
15.2	Co-An Park Committee Meeting Minutes - April 2, 2018	161

16. UNFINISHED BUSINESS

16.1 Unfinished Business Lists as at April 23, 2018

167

17. NEW BUSINESS

18. REPORT OUT FROM IN CAMERA SESSION

19. NOTICE OF MOTION

19.1 Request for report to Council regarding all infrastructure improvements, programs and initiatives completed to date to improve the sanitary and storm sewers - Councillor Pouget

172

(As introduced at the April 9, 2018, Regular Council Meeting)

That Administration **BE DIRECTED** to prepare a full report regarding all infrastructure improvements, programs and initiatives that have been completed to date to greatly improve the sanitary and storm sewers in Amherstburg to alleviate flooding and/or sewage backup;

That Administration **BE DIRECTED** to make this report to residents to inform them that they may be able to use this as a tool with their insurance companies; and,

That Administration **BE DIRECTED** to request the support of the MPP and surrounding municipalities and send a letter to the Insurance Bureau of Canada to ask for reduced homeowners premiums and deductibles for the Essex County area based on improvements that are being made in the prevention of flood and sewer back up losses.

20. BY-LAWS

20.1 By-law 2018-33 - To Appoint Deputy Chief Building Official 173

It is recommended that:

By-law 2018-33 being a by-law to Appoint a Deputy Chief Building Official for the Town of Amherstburg be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

20.2 By-law 2018-49 - Confirmatory By-law 175

It is recommended that:

By-law 2018-49 being a by-law to confirm all resolutions of the Municipal Council Meeting held April 23, 2018, be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

21. SPECIAL IN-CAMERA COUNCIL MEETING

That Council move into an In-Camera Meeting of Council directly following Regular session pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

ITEM A - Fort Street & Sandwich Street Development - Section 239(2)(c) - A proposed or pending acquisition or disposition of land by the municipality or local board.

ITEM B - Co-An Park Agreement - Section 239(2)(k) - A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by of behalf of the municipality or local board.

ITEM C - Potential Property Acquisition and Disposition Review - Community Benefit - Section 239(2)(c) - A proposed or pending acquisition or disposition of land by the municipality or local board.

22. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

(In-Camera Council Meeting Agenda Items)

23. ADJOURNMENT OF IN-CAMERA COUNCIL MEETING

24. RESUMPTION OF REGULAR COUNCIL MEETING

That Council resume Regular session at p.m.

25. ADJOURNMENT

That Council rise and adjourn at p.m.



**TOWN OF AMHERSTBURG
REGULAR COUNCIL MEETING**

**Monday, April 9, 2018
6:00 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

MINUTES

PRESENT

Deputy Mayor Bart DiPasquale
Councillor Joan Courtney
Councillor Jason Lavigne
Councillor Leo Meloche
Councillor Diane Pouget
Councillor Rick Fryer

Giovanni (John) Miceli, CAO
Paula Parker, Municipal Clerk
Tammy Fowkes, Deputy Clerk

ABSENT

Mayor Aldo DiCarlo

CALL TO ORDER

The Deputy Mayor called the meeting to order at 6:04 p.m.

NATIONAL ANTHEM

MOMENT OF SILENCE

Humboldt Broncos - Junior Ice Hockey League, Saskatchewan

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF *(Public Council Meeting Agenda Items)*

There were no disclosures of pecuniary interest noted.

Item # 20.1 was moved forward.

BY-LAWS

20.1 By-law 2018-30 - To Appoint Deputy Fire Chief

Resolution # 20180409-96

Moved By Councillor Pouget
Seconded By Councillor Fryer

That By-law 2018-30 being a by-law to appoint a Deputy Fire Chief for the Amherstburg Fire Department be taken as having been read three times and finally read and the Mayor and Clerk BE AUTHORIZED to sign same.

The Deputy Mayor put the Motion.

Motion Carried

The Chief Administrative Officer introduced Paul Acton, Deputy Fire Chief, and provided Council with a brief overview of Mr. Acton's employment experience in Fire Services.

MINUTES OF PREVIOUS MEETING

Resolution # 20180409-97

Moved By Councillor Fryer
Seconded By Councillor Pouget

That the minutes BE ADOPTED and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

- 4.1 Special In-Camera Council Meeting Minutes - March 19, 2018
- 4.2 Special Council Meeting Minutes - Planning - March 19, 2018
- 4.3 Regular Council Meeting Minutes - March 19, 2018

The Deputy Mayor put the Motion.

Motion Carried

DELEGATIONS

- 5.1 Request for Relief from Business Licensing By-law pertaining to Refreshment Vehicles - Bill Deslippe, Smashed Apple Catering Inc.

Resolution # 20180409-98

Moved By Councillor Lavigne
Seconded By Councillor Meloche

That:

- 1. The delegation BE RECEIVED;
- 2. Administration BE DIRECTED to review the Business By-law and its setbacks for refreshment vehicles expeditiously; and,
- 3. Relief of the Business By-Law of 25 meters BE GRANTED to Smashed Apple Catering Inc.

The Deputy Mayor put the Motion.

	Yes/Concur	No/Not Concur
Councillor Courtney	X	
Deputy Mayor DiPasquale	X	
Councillor Fryer	X	
Councillor Lavigne	X	
Councillor Meloche	X	
Councillor Pouget		X
Mayor DiCarlo	Absent	Absent

Motion Carried

PRESENTATIONS

6.1 Essex Powerlines Corporation Update & Youth in Community Fund Cheque Presentation - Joe Barile, General Manager, Essex Powerlines Corporation

The \$10,000 Youth and Community Fund cheque was presented by Joe Barile, General Manager, Essex Powerlines Corporation, and was accepted by Deputy Mayor DiPasquale on behalf of the Town.

Resolution # 20180409-99

Moved By Councillor Fryer
Seconded By Councillor Pouget

That the presentation BE RECEIVED.

The Deputy Mayor put the Motion.

Motion Carried

REPORTS – POLICE SERVICES

There were no reports.

REPORTS – CORPORATE SERVICES

There were no reports.

REPORTS – PARKS, FACILITIES, RECREATION AND CULTURE

There were no reports.

REPORTS – ENGINEERING AND PUBLIC WORKS

10.1 2018 Essex Region Children’s Water Festival Sponsorship

Resolution # 20180409-100

Moved By Councillor Courtney
Seconded By Councillor Lavigne

That:

1. **The report from the Manager of Environmental Services dated March 21, 2018, regarding the participation in the 2018 Essex Region Children’s Water Festival BE RECEIVED; and,**
2. **The 2018 Essex Region Children’s Water Festival BE SPONSORED as part of the 2018 Amherstburg Water Conservation Program in the amount of \$1,500.**

The Deputy Mayor put the Motion.

Motion Carried

10.2 Rural Rumble Strips

Moved By Councillor Fryer
Seconded By Councillor Pouget

That the Rules of Order BE WAIVED to allow Jim Poberezny to address Council with respect to the Rural Rumble Strips report.

The Deputy Mayor put the Motion.

Motion Carried

Resolution # 20180409-101

Moved By Councillor Meloche
Seconded By Councillor Pouget

That:

1. **The report from the Manager of Roads and Fleet dated April 5, 2018 regarding Rural Rumble Strips BE RECEIVED; and,**
2. **Administration BE DIRECTED to proceed with Option 3, contained in the report, as recommended by the consulting engineer.**

The Deputy Mayor put the Motion.

Motion Carried

REPORTS – PLANNING, DEVELOPMENT AND LEGISLATIVE SERVICES

11.1 Deferred Development Charges for Meadowview Estate Subdivision

Resolution # 20180409-102

Moved By Councillor Fryer
Seconded By Councillor Meloche

That:

1. **The report from the Chief Building Official dated March 22, 2018 regarding Deferred Development Charges for Meadowview Estate Subdivision BE RECEIVED;**
2. **The application for deferral of development charges, as requested by 1352120 Ontario Ltd. BE APPROVED; and,**
3. **By-law 2018-29 being a by-law to authorize the signing of an agreement to defer development charges be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.**

The Deputy Mayor put the Motion.

Motion Carried

11.2 Request for Removal of Part Lot Control- Meadow View Subdivision

Resolution # 20180409-103

Moved By Councillor Meloche
Seconded By Councillor Fryer

That:

1. **The report from the Manager of Planning Services dated March 8, 2018 regarding the Request for Removal of Part Lot Control- Meadow View Subdivision BE RECEIVED;**
2. **The application for removal of Part Lot Control for Lots 1-23, Registered Plan 12M-638 BE APPROVED; and,**
3. **By-law 2018-20 being a by-law to remove certain lands from Part Lot Control (12M-638) be taken as having been read three times and finally passed and the Mayor and Clerk be authorized to sign same.**

The Deputy Mayor put the Motion.

Motion Carried

REPORTS - CAO's OFFICE

12.1 Election Policies

Resolution # 20180409-104

Moved By Councillor Lavigne
Seconded By Councillor Meloche

That:

1. **The report from the Municipal Clerk dated March 22, 2018 regarding Election Policies BE RECEIVED;**
2. **Pursuant to Section 88.18 of the *Municipal Elections Act, 1996*, as amended, the Use of Corporate Resources for Election Purposes Policy BE ADOPTED as presented; and,**
3. **The Election Accountability Policy BE ADOPTED as presented.**

The Deputy Mayor put the Motion.

Motion Carried

INFORMATION REPORTS

Resolution # 20180409-105

Moved By Councillor Fryer
Seconded By Councillor Lavigne

That the following information reports BE RECEIVED:

- 13.1 **Amherstburg Water Treatment Plant Submission of the 2017 Annual Summary Report**
- 13.2 **Monthly Activity Report – APSB Meeting of February 20, 2018**
- 13.3 **Accounts Payable for the Month of March 2018**

The Deputy Mayor put the Motion.

Motion Carried

CONSENT CORRESPONDENCE

Resolution # 20180409-106

Moved By Councillor Lavigne
Seconded By Councillor Pouget

That the following consent correspondence BE RECEIVED:

- 14.1 **Request for Donation for Student Exchange Trip - Saint-Jean-Baptiste, Amherstburg**
- 14.2 **Letter of Appreciation Regarding Winter Sidewalk Control - Amherstburg Accessibility Advisory Committee**
- 14.3 **Letter of Appreciation - Jehovah's Witnesses**
- 14.4 **Cannabis - Production Facilities for Medical Purposes and Legalization - Greater Essex County District School Board**
- 14.5 **Arts Excellence Awards - Arts, Culture and Tourism Committee, Town of Essex**
- 14.6 **Offering School Property to Municipalities - Town of Essex Resolution**
- 14.7 **Point in Time (PiT) Count 2018 & The 20K Homes Campaign – City of Windsor in Conjunction with the Canadian Alliance to End Homelessness**

The Deputy Mayor put the Motion.

Motion Carried

Resolution # 20180409-107

Moved By Councillor Fryer
Seconded By Councillor Meloche

Item # 14.6 - That a letter BE SENT in support of the Town of Essex's resolution regarding offering closed school properties to municipalities for one dollar.

The Deputy Mayor put the Motion.

Motion Carried

Resolution # 20180409-108

Moved By Councillor Courtney
Seconded By Councillor Lavigne

Item # 14.1 - That \$100.00 and Town of Amherstburg pins BE DONATED to Saint-Jean Baptiste Elementary School for their student exchange trip.

The Deputy Mayor put the Motion.

Motion Carried

CONSENT OTHER MINUTES

Resolution 20180409-109

Moved By Councillor Courtney
Seconded By Councillor Pouget

That the following minutes BE RECEIVED:

- 15.1 Committee of Adjustment Meeting Minutes- November 28, 2017**
- 15.2 Committee of Adjustment Meeting Minutes- December 12, 2017**
- 15.3 Co-An Park Committee Meeting Minutes - January 16, 2018**
- 15.4 Amherstburg Accessibility Advisory Committee Minutes - March 21, 2018**

The Deputy Mayor put the Motion.

Motion Carried

UNFINISHED BUSINESS

1. Councillor Pouget asked for an update with respect to the Boblo Dock. She advised Council that due to the recent wind storms, sheets of metal from the dock roof have come loose and debris has been found in the water and washed up on resident's property.

The Chief Administrative Officer advised Council that the Department of Fisheries and Oceans was supposed to get back to the Town regarding their analysis of all properties. The CAO advised that he will follow up and provide Council with an update once the information is received.

2. Councillor Fryer asked when pothole patching will start around Town.

The Director of Engineering and Public Works advised Council that the patchwork has started in certain areas of the Town. She further advised that Public Works staff are completing on-going inspections and tending to the areas as soon as possible.

3. Councillor Fryer asked that the gravel road on Fryer Street South be given attention and that it be remembered when patchwork is being completed throughout the Town.
4. Councillor Pouget asked for an update with respect to the stop lights at Sandwich Street South and Pickering Drive.

The Director of Engineering and Public Works advised Council that the project was postponed due to the winter weather and currently the reinstallation of the

looping is being worked on in order to address timing concerns. She further stated that the entire intersection will be repaved shortly once the asphalt plants are opened.

5. Councillor Pouget asked for an update with respect to the Amherstburg Land Holdings property.

The Chief Administrative Officer advised Council that he will provide Council with a report to advise them of the status of the property.

NEW BUSINESS

1. Councillor Meloche advised that he attended the gymnastics competition at the Libro Centre and relayed to Council that the event was very well attended.
2. Councillor Meloche advised that the stop signs at the intersection of Meloche Road and Simcoe Street appear to be small and less noticeable in that particular intersection and he is concerned that with the increase of traffic to the Libro Centre this may become an issue.

The Director of Engineering Public Works advised Council that there are oversized stops signs in some rural locations; however, the stop signs at Meloche Road and Simcoe Street are the standard signs for that intersection.

3. Councillor Meloche advised that the shoulder of the road on Alma Street just east of the 9th Concession is starting to deteriorate and he asked if there is a warranty on newly paved roads and further if that warrant covers the shoulder.

The Director of Engineering and Public Works advised Council that there is a one year maintenance period for all worked performed by that contractor. She further advised that she will look into the area of concern.

4. Councillor Pouget asked if the Town is prepared for the large crowds anticipated for the Garden Tour in June.

The Chief Administrative Officer advised Council that the Special Events Committee will ensure that everything is coordinated in advance of the Garden Tour event.

REPORT OUT FROM IN CAMERA SESSION

There was nothing to report out.

NOTICE OF MOTION

Councillor Pouget introduced the following Notice of Motion for consideration and voting at the April 23, 2018, Regular Council Meeting:

*That Administration **BE DIRECTED** to prepare a full report regarding all infrastructure improvements, programs and initiatives that have been completed to date to greatly improve the sanitary and storm sewers in Amherstburg to alleviate flooding and/or sewage backup;*

*That Administration **BE DIRECTED** to make this report to residents to inform them that they may be able to use this as a tool with their insurance companies; and,*

*That Administration **BE DIRECTED** to request the support of the MPP and surrounding municipalities and send a letter to the Insurance Bureau of Canada to ask for reduced homeowners premiums and deductibles for the Essex County area based on improvements that are being made in the prevention of flood and sewer back up losses.*

BY-LAWS

20.1 By-law 2018-30 - To Appoint Deputy Fire Chief
(As dealt with above)

20.2 By-law 2018-36 - Confirmatory By-law

Resolution # 20180409-110

Moved By Councillor Fryer
Seconded By Councillor Pouget

That By-law 2018-36 being a by-law to confirm all resolutions of the Municipal Council Meeting held April 9, 2018, be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

The Deputy Mayor put the Motion.

Motion Carried

SPECIAL IN-CAMERA COUNCIL MEETING

Resolution # 20180409-111

Moved By Councillor Fryer

Seconded By Councillor Lavigne

That Council move into an In-Camera Meeting of Council at 8:12 p.m. pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

ITEM A - Update on Building Services Staffing - Section 239(2)(b) - Personal matters about an identifiable individual, including municipal or local board employees; and, Section 239(2)(d) - Labour relations or employee negotiations.

The Deputy Mayor put the Motion.

Motion Carried

DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

(In-Camera Council Meeting Agenda Items)

There were no disclosures of pecuniary interest noted.

ADJOURNMENT OF IN-CAMERA COUNCIL MEETING @ 8:26 P.M.

RESUMPTION OF REGULAR COUNCIL MEETING

Moved By Councillor Meloche

Seconded By Councillor Lavigne

That Council resume Regular session at 8:29 p.m.

The Deputy Mayor put the Motion.

Motion Carried

ADJOURNMENT

Moved By Councillor Lavigne
Seconded By Councillor Meloche

That Council rise and adjourn at 8:29 p.m.

The Deputy Mayor put the Motion.

Motion Carried

MAYOR – ALDO DICARLO

MUNICIPAL CLERK – PAULA PARKER



Town of Amherstburg Delegation Request Form

I wish to appear before:

- Council – yes
- Advisory Committee of Council Specify: _____

Date of Meeting: April 23, 2018

Name of Delegate(s): Lorene Clayton

Address: [REDACTED]

Phone: [REDACTED] Email: [REDACTED]

Attending as an Individual

Representing a Group/Organization Woofa~Roo Pet Fest
(Name of Group/Organization/Business)

Have you contacted Administration regarding this matter? Yes

If yes, who? Nicole Rubli & Helen Sweet

Reason(s) for Delegation Request (subject matter to be discussed):
If the request is in response to an item on the agenda, please specify the item by
agenda item #.

I would like to put forth a proposal for festivals and special events to share the Miracle League's signage on Front Road north of the tourism building. Temporary banners or signs, affixed to the posts, positioned under the permanent sign, could easily be installed with little modification to the posts themselves.

Outside of the typical lawn signs, which are erected 14 days prior to a festival, there are only a few other signage options to advertise a special event. I would like to

suggest that the installation of a banner or sign on the Miracle League's posts be handled in a similar fashion to the baseball back stop next to General Amherst and the over the road signs.

This will enhance a festival's visibility and alleviate the need for several smaller signs on our waterfront as well as generate a bit of revenue for the town from a structure that is currently in place. Further enhancement with 2 signs sandwiching the posts so it is visible from traffic on both sides of the road.

****Speaking notes and presentation materials must accompany this request.**

Additional documentation attached? **X Yes** No
Please see images attached to this document showing the sign before and after.

Will a PowerPoint presentation be made? Yes **X No**

Note: An electronic copy of the PowerPoint presentation is required to be submitted to the Town Clerk no later than 12:00 noon on the Friday before the meeting.

The completed Delegation Request Form is to be submitted to the Town Clerk, Town of Amherstburg, 271 Sandwich Street South, Amherstburg, ON N9V 2A5
Phone: 519.736.0012 Fax: 519.736.5403 or email pparker@amherstburg.ca.

For office use only:

Date request received: March 12, 2018 Request Received by (initials): TF

Request relates to: Signage Request

Staff Report: N/A Staff Name: N/A

Personal information contained on this form is authorized under Section 5 of the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. Questions regarding collection of the information on this form or additional accessibility requirements may be directed to the Municipal Clerk, 271 Sandwich Street South, Amherstburg, ON N9V 2A5, 519.736.0012.

miracle League sign on Front Road
as it currently stands.



Miracle League sign on Front Road with proposed alternative use for special events.





THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Elke Leblanc	Report Date: April 9, 2018
Author's Phone: 519 736-0112 ext. 2252	Date to Council: April 23, 2018
Author's E-mail: eleblanc@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Final 2018 Tax Levy By-Law 2018-34

1. RECOMMENDATION:

It is recommended that:

1. The report from the Supervisor of Revenue, dated April 9, 2018 regarding Final 2018 Tax Levy By-law 2018-34 **BE RECEIVED**; and,
2. **By-law 2018-34** being a by-law to levy and collect taxes for the year 2018 be taken as having been read three times, and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign the same.

2. BACKGROUND:

The final weighted assessment total confirmed on the returned assessment roll in December 2016 was \$2,180,016,585. The final weighted assessment total confirmed on the returned assessment roll in December 2017 was \$2,249,423,380. This signifies an increase of \$69,406,795 or 3.18377% higher than the previous year weighted assessment.

In February of 2018, County Council passed the following By-laws:

- By-law 10-2018 to establish tax ratios for the year 2018 for the Corporation of the County of Essex and its constituent lower tier municipalities.
- By-law 11-2018 to adopt estimates for the sums required during the year 2018 for the Corporation of the County of Essex and to establish tax rates for same against its constituent lower tier municipalities.

The Minister of Finance established the education tax rates for year 2018 for the benchmark residential and other property classes which are used in this report.

The Council of the Town of Amherstburg adopted the 2018 budget on December 13, 2017.

On a home with an assessment of \$200,000, the municipal portion of taxes for 2018 will be \$1,858.12 compared to \$1,842.80 in 2017. This represents a total municipal portion tax increase of \$15.32 or a 0.83% over last year.

When factoring in the County, Education, Municipal, Capital Replacement Levy and Capital Reserve Levy the total cost to the owner of a home with a residential assessment of \$200,000 for 2018 will be \$3,253.03 compared to \$3,213.63 in 2017. This represents a total tax increase of \$39.40 or a 1.23% over last year.

Levy Description	2017 Taxes	2018 Taxes	\$ Change	% Change
County Levy	939.12	952.91	13.79	1.47%
Education Levy	358.00	340.00	-18.00	-5.03%
Municipal Levy	1,842.80	1,858.12	15.32	0.83%
Capital Replace Levy	36.86	51.00	14.14	38.38%
Capital Reserve Levy	36.86	51.00	14.14	38.38%
\$ 200,000.00	3,213.63	3,253.03	39.40	1.23%

Levy Description	2017 Rate	2018 Rate
County Levy	0.00469561	0.00476455
Education Levy	0.00179000	0.00170000
Municipal Levy	0.00921400	0.00929060
Capital Replace Levy	0.00018428	0.00025500
Capital Reserve Levy	0.00018428	0.00025500

3. DISCUSSION:

At the time of budget deliberations final assessments were not available. Based on historical data an estimated assessment increase of 2.37% growth was used for budgetary assumptions. Using the estimated assessments, it was determined that the municipal tax levy for 2018 would be \$20,743,563. Since final assessments became available, it is now known that the municipal tax levy will actually be \$20,898,493, resulting in a positive variance of \$154,930 or approximately .74%.

The actual revenues and expenses for any given year may vary from the budget estimates. The additional tax levy forms part of the 2018 actual revenues. Administration will monitor and report projected results and variances throughout the 2018 year. Upon the finalization of the 2018 year end, recommendations will be brought to Council for disposal of any surplus or deficit that results for the year.

4. RISK ANALYSIS:

While the 2018 Levy addresses estimated operations for the year, additional work is needed on the Asset Management Plan and planning for Reserves and Reserve Funds toward further bolstering the key strategic priority of achieving financial sustainability for the Town. It is expected that increased levy demands will be required to achieve that objective.

5. FINANCIAL MATTERS:

The 2018 levy breakdown is as follows:

Municipal General Levy	\$20,898,493
Municipal Capital Replacement Levy - for the purpose of addressing the infrastructure funding gap that currently exists.	573,603
Municipal Capital Reserve Levy - for the purpose of building cash reserves to help mitigate the Town's need for future long term debt.	573,603
County Levy	10,717,490
School Board Levy	5,712,632
Total 2018 Levy	\$38,475,821

A breakdown of the tax levies is shown in Schedule B to By-law 2018-34.

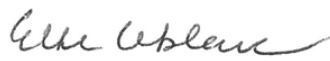
6. CONSULTATIONS:

The Treasurer was consulted on this report.

7. CONCLUSION:

By-law 2018-34 is before Council for adoption in order to levy taxes for the 2018 year.

The total amount to be levied for 2018, excluding local improvements, is \$38,475,821.



Elke Leblanc
Supervisor of Revenue

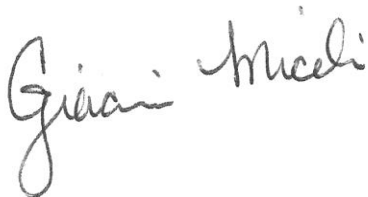
Report Approval Details

Document Title:	2018 Final Tax Rating By-Law.docx
Attachments:	- 2018 Final Rating By-law 2018-34.pdf - By-law 2018-34 Schedule A - Assessment Summary.pdf - By-law 2018-34 Schedule B - Assessment Detail.pdf
Final Approval Date:	Apr 17, 2018

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin - Apr 16, 2018 - 11:57 AM



John Miceli - Apr 16, 2018 - 4:41 PM



Paula Parker - Apr 17, 2018 - 2:37 PM

THE CORPORATION OF THE TOWN OF AMHERSBURG

BY-LAW NO. 2018-34

BY-LAW TO LEVY AND COLLECT TAXES FOR THE YEAR 2018.

WHEREAS the Assessment Roll for the year 2017 has been confirmed;

AND WHEREAS the Council of the Town of Amherstburg, in accordance with the provisions of the Municipal Act, 2001, S.O. 2001, Section 290, has prepared and provisionally adopted the estimates of all sums required during the year 2018 for the purposes of the municipality, including sums required by law to be provided for school purposes and for any board, commission or other body has reviewed its estimates for the year 2018;

AND WHEREAS the Council of the County of Essex, has passed By-law 10-2018, being a by-law to establish tax ratios for the County of Essex and for all local municipalities within the boundaries of the County of Essex for the year 2017 as follows: Residential/Farm property class is 1.0000; Multi-Residential property class is 1.9554; Commercial property class is 1.082044; Parking Lots/Vacant Land property class is 0.5620; Office Building property class is 1.1640; Industrial property class is 1.9425; Large Industrial property class is 2.6861; Farmlands property class is 0.2500; Pipelines property class is 1.3030; Managed Forests property class is 0.2500; and Landfill property class is 1.047098;

AND WHEREAS the Council of the County of Essex, has passed By-law 11-2018, being a by-law to adopt the estimates for the sums required during the year 2018 for the County of Essex and to establish tax rates for same against the local municipalities;

AND WHEREAS the Council of the County of Essex, in said By-law 11-2018 has established tax rate reductions as follows:

- a) vacant and excess lands in commercial property subclasses is 30%;
- b) vacant and excess lands in the industrial property subclasses is 35%;
- c) the first subclass of farmland awaiting development in the residential/farm property class is 75%;
- d) the first subclass of farmland awaiting development in all other classes except residential/farm property class to be calculated as follows:

Percentage Reduction = $100 - [(100-R) / T]$ where,

R is the percentage reduction for the municipality for the first subclass for the residential property class; and

T is the amount equal to the tax rate for the property class divided by the tax rate for the residential property class,

- e) the second subclass of farmland awaiting development for all property classes is 75%;

AND WHEREAS, the Assessment Roll prepared in 2017 and upon which the taxes for 2018 are to be levied, was certified by the Assessment Commissioner on December 12, 2017, the whole of the Assessment for real property, according to the said last assessment roll, is as detailed on Schedule A.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AMHERSTBURG ENACTS AS FOLLOWS:

1. THAT the estimates of the Corporation of the Town of Amherstburg, for the year 2018 be as they are hereby adopted.
2. THAT the sums to be raised by means of taxation for the year 2018 be as follows, subject to the adjustments adopted in the estimates, which adjustments are by law required to be made:
 - a) For general municipal purposes the net levy will be \$20,898,492.86;
 - b) For County purposes the net levy will be \$10,717,490.33;
 - c) For School purposes the net levy will be \$5,712,632.49.
3. THAT there shall be levied and collected upon the whole assessment for real property, according to the last certified assessment roll, the rates of taxation for the year 2018 as set out in Schedule B.
4. Special rates will be applied, in addition to the rates outlined in clause 3 for the purpose of generating revenue for Capital Replacement and Capital Reserves as set out in Schedule B.
 - a) For capital replacement the net levy will be \$573,602.96;
 - b) For capital reserve the net levy will be \$573,602.96.
5. THAT all other rates as provided for in the Statutes of Ontario and in the by-laws of the municipality, be levied and collected in the manner directed and authorized by said Statutes and By-laws.
6. THAT all taxes, local improvements, and other special rates shall be paid into the office of the Treasurer or the Collector of Taxes of the Town of Amherstburg.
7. THAT all taxes, local improvements, and other special rates shall be payable in the following manner and on the following dates:
 - a) All amounts of \$100.00 and under, on or before July 31, 2018 or a date as may be determined by the Treasurer to be in compliance with the Municipal Act,
 - b) All amounts in excess of \$100.00 levied on real property:

Fifty percent on the **31st day of July, 2018;**
Fifty percent on the **31st day of October, 2018**
 - c) In the event that the above dates cannot be adhered to as a result of changes to provisions as may be prescribed by the Province of Ontario, the Treasurer may amend the above dates to comply with the said provisions.
8. THAT a penalty charge of one and one quarter percent (1¼ %) on the first day in which default occurs shall be imposed for non-payment of taxes.
9. THAT a late payment charge of one and one quarter percent (1¼ %) on the first day of each calendar month thereafter on the outstanding taxes due shall be imposed for non-payment of taxes.
10. THAT exception shall be made to clause 8 and 9 above for tax accounts where no penalties or interest have been charged on the account for the previous 3 year period. Said exception to penalty must be requested by the ratepayer and accounts shall be granted a grace period of 15 business days for payment with penalties and interest charges applying as described in clause 8 and 9 above.

11. THAT failure to receive a tax notice does not exempt the property owner from penalty and late payment charges as outlined in clause 8 and 9 above.
12. THAT the Treasurer and the Collector may accept part payment from time to time on account of any installments, provided that acceptance of such part payment shall not affect the collection of the percentage charges imposed under Clause 8 or 9 of this by-law.
13. THAT the Collector may mail or cause to be mailed to the address of the residence, the notice specifying the amount of taxes and local improvement rates payable by such persons.
14. This By-law comes into force and effect upon final passing thereof.

READ A FIRST, SECOND, AND THIRD TIME AND FINALLY PASSED THIS 23RD DAY OF APRIL 2018.

Mayor – Aldo DiCarlo

Clerk – Paula Parker

TOWN OF AMHERSTBURG

BY-LAW NO. 2018-34

SCHEDULE A

PROPERTY CLASS	ASSESSMENT
Residential	1,929,006,441
Res. Farm 1	791,700
Multi-Residential	27,401,865
Commercial - Full	93,017,584
Commercial - Excess Land	3,728,352
Commercial - Vacant Land	4,755,650
Comm. New Const. - Full	10,966,357
Comm. New Const. - Excess Land	76,200
Shopping Centre	19,601,000
Industrial - Full	27,643,268
Industrial - Full Shared PIL	91,000
Industrial - Excess Land	2,391,367
Industrial - Vacant Land	5,591,246
Industrial - New Construction Full	2,012,007
Pipeline - Full	11,798,799
Farm	175,753,776
Managed Forest	740,950
TOTAL	2,315,367,562

TOWN OF AMHERSTBURG
BY-LAW NO. 2018-34
SCHEDULE B

Rate & Classification			2018	Ratio	Weighted Assessment	Municipal Rate	County Rate	Education Rate	Cap Replace Levy Rate	Cap Reserve Levy Rate	Capital Replacement Levy	Capital Reserve Levy	Municipal Levy	County Levy	Education Levy
Residential	RT	Public English	1,376,773,594	1.000000	1,376,773,594	0.00929060	0.00476455	0.00170000	0.00025500	0.00025500	351,077.27	351,077.27	12,791,052.75	6,559,706.63	2,340,515.11
	RT	Public French	6,805,686	1.000000	6,805,686	0.00929060	0.00476455	0.00170000	0.00025500	0.00025500	1,735.45	1,735.45	63,228.91	32,426.03	11,569.67
	RT	Separate English	482,274,211	1.000000	482,274,211	0.00929060	0.00476455	0.00170000	0.00025500	0.00025500	122,979.92	122,979.92	4,480,616.78	2,297,819.59	819,866.16
	RT	Separate French	63,152,950	1.000000	63,152,950	0.00929060	0.00476455	0.00170000	0.00025500	0.00025500	16,104.00	16,104.00	586,728.80	300,895.39	107,360.02
	R1	Res. Farm 1 Eng Pub	704,650	0.250000	176,163	0.00232265	0.00119114	0.00042500	0.00006375	0.00006375	44.92	44.92	1,636.66	839.34	299.48
	R1	Res. Farm 1 Eng Sep	87,050	0.250000	21,763	0.00232265	0.00119114	0.00042500	0.00006375	0.00006375	5.55	5.55	202.19	103.69	37.00
Multi-Residential	MT	Public English	22,844,787	1.955400	44,670,696	0.01816684	0.00931660	0.00170000	0.00049863	0.00049863	11,391.03	11,391.03	415,017.57	212,835.74	38,836.14
	MT	Public French	46,691	1.955400	91,300	0.01816684	0.00931660	0.00170000	0.00049863	0.00049863	23.28	23.28	848.23	435.00	79.37
	MT	Separate English	4,222,398	1.955400	8,256,477	0.01816684	0.00931660	0.00170000	0.00049863	0.00049863	2,105.40	2,105.40	76,707.63	39,338.39	7,178.08
	MT	Separate French	287,989	1.955400	563,134	0.01816684	0.00931660	0.00170000	0.00049863	0.00049863	143.60	143.60	5,231.85	2,683.08	489.58
Commercial	CT	Full	93,017,584	1.082044	100,649,119	0.01005284	0.00515545	0.01324316	0.00027592	0.00027592	25,665.53	25,665.53	935,090.70	479,547.50	1,231,846.75
	CU	Excess Land	3,728,352	0.757431	2,823,969	0.00703699	0.00360882	0.00927021	0.00019314	0.00019314	720.11	720.11	26,236.37	13,454.95	34,562.61
	CX	Vacant Land	4,755,650	0.562000	2,672,675	0.00522132	0.00267768	0.00927021	0.00014331	0.00014331	681.53	681.53	24,830.76	12,734.11	44,085.87
Comm. New Const.	XT	Full	10,966,357	1.082044	11,866,081	0.01005284	0.00515545	0.01090000	0.00027592	0.00027592	3,025.85	3,025.85	110,243.01	56,536.51	119,533.29
	XU	Excess Land	76,200	0.757431	57,716	0.00703699	0.00360882	0.00763000	0.00019314	0.00019314	14.72	14.72	536.22	274.99	581.41
Shopping Centre	ST	Full	19,601,000	1.082044	21,209,144	0.01005284	0.00515545	0.01324316	0.00027592	0.00027592	5,408.33	5,408.33	197,045.68	101,051.98	259,579.18
Industrial	IT	Full Occupied	27,643,268	1.942500	53,697,048	0.01804699	0.00925514	0.01340000	0.00049534	0.00049534	13,692.75	13,692.75	498,877.79	255,842.32	370,419.79
	IH	Full Shared PIL	91,000	1.942500	176,768	0.01804699	0.00925514	0.01340000	0.00049534	0.00049534	45.08	45.08	1,642.28	842.22	1,219.40
	IU	Excess Land	2,391,367	1.262625	3,019,400	0.01173054	0.00601584	0.00871000	0.00032197	0.00032197	769.95	769.95	28,052.04	14,386.08	20,828.81
	IX	Vacant Land	5,591,246	1.262625	7,059,647	0.01173054	0.00601584	0.00871000	0.00032197	0.00032197	1,800.21	1,800.21	65,588.36	33,636.04	48,699.75
	JT	Full - New Const.	2,012,007	1.942500	3,908,324	0.01804699	0.00925514	0.01090000	0.00049534	0.00049534	996.62	996.62	36,310.67	18,621.41	21,930.88
	Pipeline	PT	Full	11,798,799	1.303000	15,373,835	0.01210565	0.00620821	0.01340000	0.00033227	0.00033227	3,920.33	3,920.33	142,832.15	73,249.42
Farm	FT	Public English	150,362,514	0.250000	37,590,629	0.00232265	0.00119114	0.00042500	0.00006375	0.00006375	9,585.61	9,585.61	349,239.49	179,102.80	63,904.07
	FT	Separate English	21,742,886	0.250000	5,435,722	0.00232265	0.00119114	0.00042500	0.00006375	0.00006375	1,386.11	1,386.11	50,501.11	25,898.82	9,240.73
	FT	Separate French	3,648,376	0.250000	912,094	0.00232265	0.00119114	0.00042500	0.00006375	0.00006375	232.58	232.58	8,473.90	4,345.73	1,550.56
Managed Forest	TT	Public English	393,579	0.250000	98,395	0.00232265	0.00119114	0.00042500	0.00006375	0.00006375	25.09	25.09	914.15	468.81	167.27
	TT	Public French	1,086	0.250000	272	0.00232265	0.00119114	0.00042500	0.00006375	0.00006375	0.07	0.07	2.52	1.29	0.46
	TT	Separate English	338,007	0.250000	84,502	0.00232265	0.00119114	0.00042500	0.00006375	0.00006375	21.55	21.55	785.07	402.61	143.65
	TT	Separate French	8,278	0.250000	2,070	0.00232265	0.00119114	0.00042500	0.00006375	0.00006375	0.53	0.53	19.23	9.86	3.52
2018 Total Taxable Assessment			2,315,367,562		2,249,423,380						573,602.96	573,602.96	20,898,492.86	10,717,490.33	5,712,632.49

TOWN OF AMHERSTBURG
BY-LAW NO. 2018-34
SCHEDULE B



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Disability Waiting Period Self Insurance Policy Amendment

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Manager, Human Resources dated March 15, 2018, regarding amendments to the Disability Waiting Period Self Insurance Policy; BE RECEIVED; and,
2. The addition of criteria within the Disability Waiting Period Self Insurance Policy to cause an employee to be ineligible for payment by the Town during the wait period for disability benefits to commence BE APPROVED.

2. BACKGROUND:

At their meeting on September 11, 2017, Council approved a Disability Waiting Period Self Insurance Policy (the policy) allowing the Town to keep the Employment Insurance (EI) Premium Reduction Program by self-insuring the second week of the waiting period for disability benefits. Since that time, the Town has been self-insuring the second week of the wait period for disability benefits as per the approved policy.

In December of 2017, Administration provided the approved policy to Service Canada to support eligibility for the Town's EI premium reductions. Subsequently, Service Canada questioned whether or not the Town has criteria that would cause an employee to be ineligible to receive payment during the wait period for disability benefits to commence. Administration examined the policy and determined it did not outline particular criteria under which an employee would be ineligible for payment by the Town during the wait period.

3. **DISCUSSION:**

To comply with Service Canada requirements, Administration recommends amending the policy to outline criteria under which an employee would be ineligible for payment by the Town during the wait period. The criteria in the Town's policy would match the criteria under which an employee would be ineligible for payment from Sun Life. Service Canada also requested clarifications to policy wording regarding waiting period duration and the nature of the leave accruals under which the employee would be eligible to cover the otherwise unpaid week of the two week waiting period.

In order for an employee to be eligible for disability benefits through Sun Life, he/she must be continuously unable to perform the essential duties of his/her own occupation due to an illness. Sun Life also has criteria that would cause an employee to be ineligible for disability benefits. Sun Life states that benefits will not be paid to an employee:

- a. Who is not under the care of a licensed physician;
- b. Whose illness or injury is covered by workers' compensation, the Canada Pension Plan, or the Quebec Pension Plan;
- c. Whose illness or injury is intentionally self-inflicted;
- d. Whose illness or injury results from service in the armed forces;
- e. Whose illness or injury results from war or participation in a riot or disturbance of public order;
- f. Whose illness or injury occurs while on leave of absence or paid vacation;
- g. Who is receiving maternity, parental, compassionate care or parents of critically ill children benefits under the Employment Insurance Act;
- h. Who is ill or injured as a result of committing a criminal offence;
- i. Who is engaged in employment for wage or profit while receiving disability benefits;
- j. Who is ill or injured during a strike or lockout at the place of employment (if the right to benefits is reinstated on the employee's return to active employment);
- k. Who is serving a prison sentence;
- l. Who is not entitled to EI income benefits payable because he or she is outside Canada;
- m. Whose illness results from the use of drugs or alcohol and who is not receiving continuing treatment for the use of these substances;
- n. Whose illness results from an illness or injury from a motor vehicle accident and who received benefits under a provincial motor vehicle accident insurance plan that does not take EI benefits payable into account when paying their benefits;
- o. Who receives a retirement pension plan from the same employer;
- p. Who has plastic surgery solely for cosmetic purposes, except where attributable to illness or injury; or
- q. Who, in the case of a recurring disability, is receiving benefits according to a reinstatement provision of a group long-term disability plan (as long as the reinstatement period does not exceed six months).

The attached policy has been amended per Service Canada comments, to clarify wording and to include the above criteria, and is recommended for approval.

4. RISK ANALYSIS:

Failure to amend the policy to include the criteria causing an employee to be ineligible for payment during the wait period could result in the Town paying an employee during the wait period when the employee was involved in actions or circumstances that were inconsistent with the Code of Conduct Policy and/or where the illness or injury was not work related and or where the employee is already being otherwise compensated.

Further, failure to adopt a policy that is satisfactory to Service Canada would preclude the Town from accessing saving through EI premium reductions.

5. FINANCIAL MATTERS:

Under the policy the Town self-insures the additional 7 day waiting period for all Short Term Disability Claims; which supports the Town's eligibility for EI premium reductions.

A review of the past 3 years' activity shows the Town had an average of 4.5 claims a year. Based on the average salary calculation this would result in the self-insurance program costing approximately \$8,000 per year. The annual cost savings from the EI premium reduction is approximately \$20,000. Therefore, the estimated annual net savings is \$12,000. The actual cost impacts may vary based on actual claims from year to year.

6. CONSULTATIONS:

The Treasurer was consulted on the preparation of this report.

7. CONCLUSION:

The Town developed the Disability Waiting Period Self Insurance Policy to define the program and provide the documentation needed to meet Service Canada's Requirements. These policy adjustments bring the policy into compliance with Service Canada.



Michelle Rose
Manager, Human Resources

DEPARTMENTS/OTHERS CONSULTED:

Name: Justin Rousseau, Treasurer
Phone #: 519 736-0012 ext. 2259

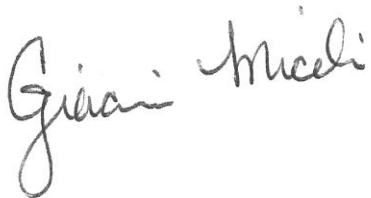
Report Approval Details

Document Title:	Disability Waiting Period Self Insurance Policy Amendment.docx
Attachments:	- Disability Waiting Period Self-Insurance Policy amended March 2018.docx
Final Approval Date:	Apr 13, 2018

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin - Apr 13, 2018 - 8:57 AM




John Miceli - Apr 13, 2018 - 11:19 AM



Paula Parker - Apr 13, 2018 - 4:33 PM

POLICY

	Policy:	Disability Waiting Period Self Insurance Policy		
	Department:	CAO		
	Division:	Human Resources	By-Law No.:	2017-88
	Prepared For:	Michelle Rose	Approval Date:	September 11, 2017
			Pages:	3
	Replaces:	N/A		

INDEX

1. POLICY STATEMENT	PAGE 1
2. PURPOSE	PAGE 1
3. SCOPE	PAGE 1
4. DEFINITIONS	PAGE 2
5. INTERPRETATIONS	PAGE 2
6. GENERAL CONDITIONS	PAGE 2 and 3
7. RESPONSIBILITIES	PAGE 3
8. REFERENCES AND RELATED DOCUMENTS	PAGE 3

1. POLICY STATEMENT

- 1.1. The Corporation of the Town of Amherstburg is committed to providing employees with short term disability benefits with a fourteen day wait period for employees before disability benefit payments commence.

2. PURPOSE

- 2.1. This policy defines the way eligible employees will be paid during the fourteen day wait period for disability benefit payments to commence; such that the employee is subject to a maximum of seven days unpaid during that period.

3. SCOPE

- 3.1. This policy applies to full time non-union employees, full time IBEW unionized employees, and full time Police Services employees.
- 3.2. The policy does not apply to part-time employees.
- 3.3. This policy shall be reviewed every 5 years from the date it becomes effective, and/or sooner at the discretion of the Manager of Human Resources.

4. **DEFINITIONS**

- 4.1. **Accrual** for the purpose of this policy, accrual refers to an employee's accumulated sick time or vacation time.
- 4.2. **Council** refers to the current elected Council for the Corporation of the Town of Amherstburg. This includes, as an entirety, the Mayor, Deputy Mayor and Councillors.
- 4.3. **Manager** reports directly to a Director (or the CAO in some instances) and who is responsible for a department within a division of the Corporation, as defined on the Town's organizational structure.
- 4.4. **Police Services Employees** refers to any employee who qualifies for short term and long term disability benefits.
- 4.5. **Short Term Disability** provides benefit coverage when an employee becomes totally disabled.
- 4.6. **Top Up Pay** refers to the difference between the Short Term Disability coverage and the employee's base pay.
- 4.7. **Total Disability** for the purposes of Short Term Disability coverage, an employee is considered totally disabled while he/she is continuously unable due to an illness to do the essential duties of his/her own occupation.
- 4.8. **Town** is the Corporation of the Town of Amherstburg.
- 4.9. **Wait Period** refers to the fourteen day period of time before disability benefit payments commence.

5. **INTERPRETATIONS**

- 5.1. Any reference in this Policy to any statute or any section of a statute shall, unless expressly stated, be deemed to be reference to the statute as amended, restated or re-enacted from time to time. Any references to a By-law or Town policy shall be deemed to be a reference to the most recent passed policy or By-law and any replacements thereto.

6. **GENERAL CONDITIONS**

6.1. **Payment of Salary/Wages**

- 6.1.1. When an employee becomes totally disabled, the employee may be eligible for short term disability benefit payments after fourteen days of uninterrupted total disability or the first day the employee consulted a doctor whichever is later. During the period of time before disability benefit payments commence (subject to the approval of the disability claim by the insurer), the employee will be compensated his/her full weekly salary/wages as follows:

- 6.1.1.1. Week 1 – The Town will pay the employee by drawing from either a sick leave or vacation accrual as per the collective agreement or Town policy, as the case may be, for which the employee belongs. If there is no accrual to draw from, the employee will be unpaid.
- 6.1.1.2. Following Week 1, the Town will self-insure payment to the employee subject to the Town's limitations listed in 6.1.1.3 until the commencement of disability benefit payments subject to the approval of the disability claim by the insurer.
- 6.1.1.3. The Town will not pay an employee during the wait period:
 - a. who is not under the care of a licensed physician;
 - b. whose illness or injury is covered by workers' compensation, the Canada Pension Plan, or the Quebec Pension Plan;
 - c. whose illness or injury is intentionally self-inflicted;
 - d. whose illness or injury results from service in the armed forces;
 - e. whose illness or injury results from war or participation in a riot or a disturbance of the public order;
 - f. whose illness or injury occurs while on leave of absence or paid vacation;
 - g. who is receiving maternity, parental, compassionate care or parents of critically ill children benefits under the Employment Insurance Act;
 - h. who is ill or injured as a result of committing a criminal offence;
 - i. who is engaged in employment for wage or profit while receiving disability benefits;
 - j. who is ill or injured during a strike or lockout at the place of employment (if the right to benefits is reinstated on the employee's return to active employment);
 - k. who is serving a prison sentence;
 - l. who is not entitled to EI income benefits payable because he or she is outside Canada;
 - m. whose illness results from the use of drugs or alcohol and who is not receiving continuing treatment for the use of these substances;
 - n. whose illness results from an illness or injury from a motor vehicle accident and who receives benefits under a provincial motor vehicle insurance plan that does not take EI benefits payable into account when paying their benefits;
 - o. who receives a retirement pension from the same employer;
 - p. who has plastic surgery solely for cosmetic purposes, except where attributable to illness or injury; or
 - q. who, in the case of a recurring disability, is receiving benefits according to a reinstatement provision of a group long-term disability plan (as long as the reinstatement period does not exceed six months).

- 6.1.1.4. Upon the commencement of disability benefit payments from the insurer, the Town will 'Top Up' pay as per the collective agreement or policy, as the case may be, for which the employee belongs.

7. RESPONSIBILITIES

7.1. **Council** has the authority and responsibility to:

- 7.1.1. Approve funds in the budget to self-insure payments to employees until the disability benefit payments commence.

8. REFERENCES AND RELATED DOCUMENTS

- 8.1. Employee Benefits and Sick Leave policy
- 8.2. Sun Life Benefit Booklet Class A – Administration
- 8.3. Sun Life Benefit Booklet Class C – Police
- 8.4. Sun Life Benefit Booklet Class D – IBEW Union
- 8.5. IBEW Collective Agreement
- 8.6. Uniform Collective Agreement (Police)
- 8.7. Civilian Collective Agreement (Police)



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF CORPORATE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Justin Rousseau	Report Date: April 11, 2018
Author's Phone: 519 736-0012 ext. 2259	Date to Council: April 23, 2018
Author's E-mail: jrousseau@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Staff Accommodation Review - Municipal Office

1. RECOMMENDATION:

It is recommended that:

1. The report from the Treasurer dated April 11, 2018, regarding Staff Accommodation Review – Municipal Office **BE RECEIVED**; and,
2. A transfer from the Working Capital Reserve account not to exceed \$50,000 **BE APPROVED** to fund implementation of the Staff Accommodation Review – Municipal Office Plan.

2. BACKGROUND:

During the 2017 and 2018 Budget deliberations Amherstburg Council has been very proactive in dealing with the staffing resources shortage that exists in the Corporation. The increased resources have helped Administration deal with additional legislative requirements from senior levels of government and to improve overall municipal administrative outputs and management oversight.

The addition of staff has created some additional spacing issues in municipal facilities. The most pressing staff accommodation challenges at this point are at the Municipal Office.

Administration has previously applied for the New Canada 150 Grant for Town Hall Upgrades and Libro Centre Administrative & Customer Service Centre Initiative in an attempt to deal with the issue of an aging Town hall that is not designed to meet staff

and customer service standards under AODA requirements. The Town was unfortunately unsuccessful in that application.

During the past year Administration has added two additional offices in the fire training room and repurposed some old furniture in the fire training area to help with the pressures of workspace shortages.

3. DISCUSSION:

In March 2018, Administration formed the Staff Accommodation Review – Municipal Office (SARMO) Team to conduct a review and develop a plan to facilitate the largest output of additional working spaces that meet functional requirements. The focus was on development of a short term to medium term plan that would meet staff accommodation needs at the already crowded municipal office.

The SARMO Team reviewed many different layouts and options with regards to the configuration of workspaces. The outcome was presented to and supported by the Senior Management Team. The plan includes a reconfiguration of the lower level of the Municipal Office to provide additional work spaces.

The recommended plan will accommodate the current staff accommodation needs at the Municipal Office and potentially for the next few years, subject to growth in the Town and Administrative demands.

However the plan does not provide a comprehensive long term solution to the Town's requirements to comply with accessibility legislation or to accommodate long-term growth in municipal operations. A municipal facility condition and needs assessment is planned for 2018 and will consider overall demands for functional, accessible and adequate space for municipal operations in the medium to long-term. Unfortunately, the need for workspace adjustments to accommodate current service demands cannot wait for that study or a related funding model to be developed.

4. RISK ANALYSIS:

Should the Town not take mitigating measures to address spacing needs at the Municipal Office the Corporation will be faced with a situation in which vital support staffing may need to be placed in offsite municipal facilities. This would inhibit the ability to provide a coordinated, manageable and responsive service delivery model.

5. FINANCIAL MATTERS:

The financial estimates to implement the recommended SARMO plan are as follows:

Staff Accommodation Review – Municipal Office Plan	Estimate
Cost:	
Renovations	\$ 30,500
Furniture & Fixtures	16,100
Contingency Allowance	2,500
Non-rebatable HST	900
Total Cost	\$ 50,000
Funding:	
Transfer from Reserve – Working Capital	\$ 50,000
Total Funding	\$ 50,000

There have been no budgetary allocations for such a cost in 2018. At December 31, 2017 the Town has unallocated funds in the working capital reserves of \$159,428.89; therefore there are sufficient funds available to cover the cost of implementing the SARMO plan.

Administration will work to minimize the actual cost of project implementation and the related demand for funding.

It is recommended that the project be approved and funded by a transfer from the Working Capital Reserve not to exceed \$50,000.

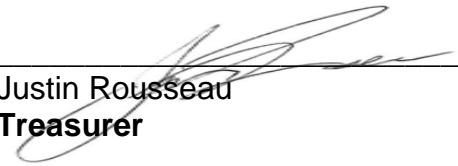
6. CONSULTATIONS:

The SARMO Team was consulted including: Manager of Information Technology, Manager of Human Resources, Manager of Licencing and Enforcement, Municipal Clerk/Risk Manager, and Treasurer.

The Chief Building Official, Manager of Facilities and external resources for pricing have also been consulted.

7. **CONCLUSION:**

That the proposed staff accommodation review is approved and the Treasurer be authorized to finance the project to an upset limit of \$50,000 from the Working Capital Reserve


Justin Rousseau
Treasurer

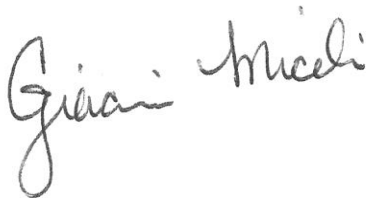
Report Approval Details

Document Title:	Staff Accommodations Review.docx
Attachments:	N/A
Final Approval Date:	Apr 17, 2018

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin - Apr 16, 2018 - 6:23 PM



John Miceli - Apr 17, 2018 - 9:38 AM



Paula Parker - Apr 17, 2018 - 4:09 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PARKS, FACILITIES, RECREATION & CULTURE

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Anne M. Rota	Report Date: April 4, 2018
Author's Phone: 519 730-1309 ext. 2218	Date to Council: April 23, 2018
Author's E-mail: arota@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: River Lights Winter Festival – Future Operation by and Asset Transfer to the Town of Amherstburg

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Tourism and Culture dated April 4, 2018, regarding that the River Lights Winter Festival – Future Operation by and Asset Transfer to the Town of Amherstburg **BE RECEIVED**;
2. The future operation of the River Lights Winter Festival by the Town of Amherstburg and transfer of River Lights assets from the Chamber **BE APPROVED**, subject to execution of the Asset Transfer Agreement;
3. The Mayor and Clerk **BE AUTHORIZED** to execute an Asset Transfer Agreement between the Amherstburg Chamber of Commerce (Chamber) and the Town satisfactory in technical content to the Manager of Tourism and Culture, financial content to the Director of Corporate Services and legal content to the Director of Planning, Development and Legislative Services;
4. The Mayor and Clerk **BE AUTHORIZED** and to assume and/or execute, new Sponsorship Agreements for display maintenance;
5. A Festivals Reserve account **BE ESTABLISHED** for the purpose of holding festival event surpluses and or funding festival event deficits; and,
6. The cash based assets transferred from the Chamber related to the River Lights Winter Festival **BE TRANSFERRED** to the Festivals Reserve.

2. BACKGROUND:

In 2006, the River Lights Winter Festival (the festival) was established from a rural economic development (RED) grant awarded to the Town of Amherstburg (the Town) for staff costs to coordinate the festival. One of the stated objectives for establishing the festival, which still remains, is to drive winter sales for local vendors from increased visitation during the off-shoulder season to help boost business.

In 2007, an events subcommittee of 13 volunteers was formed under the Amherstburg Chamber of Commerce (Chamber) to operate the festival.

From 2007 to 2017 the Chamber through its subcommittee has independently developed, funded (through sponsorship, maintenance fees and fundraisers) and operated the festival program for the enjoyment of residents and visitors alike in Toddy Jones and Kings Navy Yard Park.

The River Lights Winter Festival has been named a “TOP 100 Festival in Ontario” for 8 consecutive years by Festivals and Events Ontario.

In 2016, the Town’s Community Based Strategic Plan (2016-2021) identified a long-term goal to “Continue to promote the Town for the quality of its festivals, celebrations and historic character.” The Plan also identified an action under the pillar of Economic Development “to Support the creation of new and improvements to existing Festivals and Events that link to the Town’s heritage and identity.”

3. DISCUSSION:

The Town has received a request from the Chamber to transfer the assets and responsibility for operation of the festival to the Town for continuance of the program. The transfer of responsibility would include administrative, operational and display maintenance, and asset renewal required for continued operation of the River Lights Winter Festival.

While the festival is currently run at arm’s length from the Town, assistance is provided by the Town, at no cost to the Chamber, including storage and assembly of the accumulated 109 displays in the said parks.

Over the years, the Gingerbread Warming House and its children’s programming, the fireworks, movie in the square, free hot chocolate, the Amherstburg Holiday House Tour and partnership with ERCF Super Santa Run have been coordinated by the Chamber’s volunteer subcommittee. The popular event draws over 20,000 people every winter to the downtown core. Since 2007, the committee has raised over \$550,000 directly towards the festival.

Administration has met with the Chamber and its subcommittee on a number of occasions related to the above request. The basis for the request lies in the limited ‘go forward’ capacity, in terms of resources, of the Chamber to continue to deliver the festival.

Administration has reviewed the current Agreements for display maintenance that the Chamber has with display sponsors and has sent a letter the week of March 26, 2018 notifying all sponsors of the potential for the transfer (Appendix A). Only one sponsor contacted the Town for clarification.

If the request is approved by Council, Administration will draft an Asset Transfer Agreement identifying the nature of the capital and financial assets to be transferred from the Chamber to the Town (see Financial Matters section below).

Further, a second letter will be sent to sponsors requesting an acknowledgement of the transfer and informing sponsors that all communication, organization and payments shall be made directly to the Town, with the Chamber and its' subcommittee no longer being involved in the administration of the festival. Administration will pursue either new Agreements with the sponsors or, if necessary, transfer of the existing Agreements between the Chamber and the sponsor.

The thirteen River Lights subcommittee members have expressed a desire to continue volunteering their time and skills if the Town of Amherstburg takes on direct operation of the festival. This will be explored with all applicable volunteer forms to be executed and in place prior to the 2018 event. Volunteer support will be fundamental to the successful operation of the festival, particularly given the limited staff resources of the Town's Tourism and Culture department in relation to the number of persons used to operate the festival in prior years under the Chamber.

Subject to execution of the Agreements, the Town will assume operation of the festival starting with the 2018 event, which is expected to begin in the fall.

4. RISK ANALYSIS:

Continued successful operation of the River Lights festival is consistent with the Town's Community Based Strategic Plan. Based on information from the Chamber, if the Town does not accept the transfer offer by the Chamber, the festival will likely cease to exist.

Thousands of visitors frequent the downtown shops and participate in the programming in Amherstburg's unique Victorian setting. The partnerships with the many stakeholders would also be affected with decreased visitation and business.

The Town currently stores the festival displays. The festival is on Town-owned land and Administration aids in the setting up of displays. Accepting the transfer of the display assets adds current, ongoing and future financial obligations to the Town for operation, maintenance, repair and replacement of these assets going forward.

Direct operation of the festival by the Town will allow the Town a measure of control over the festival planning, organizing and financial viability. However, it will also attract risk and liability that is inherent in operating the festival. With this said, the Town has already accepted some measure of risk and liability for the festival as it currently exists.

5. FINANCIAL MATTERS:

Festival Assets:

The preliminary values for festival assets to be transferred are as outlined below. These values are subject to verification.

Assets:	2018
Cash in bank	\$ 25,000
Investments (GIC)	\$ 25,000
Tangible Capital Assets (109 light displays)	\$ 100,000
Estimated Total Asset Transfer	\$150,000

It is recommended that a reserve account be established for festivals and the cash based assets above be transferred to that reserve for future use in toward festival operating and or capital costs.

The festival display assets would be included in the Town’s tangible capital asset inventory as donated assets at their net book value; which is subject to verification. These assets would also form part of the Town’s Asset Management Plan, with the assumption that the cost of capital repairs and replacements would be funded by third parties donations/sponsorships, either from the festival reserve or directly from the sponsor. The estimated value shown above is based on the market value of steel and lighting materials for each display costing from \$700 to \$2,500.

The Town will not be assuming any liabilities or other continuing obligations of the Chamber or its subcommittee in relation to the festival.

Preliminary Forecast of Festival Operating Revenue and Expense for 2018:

Revenue	2018
Ticket Sales (House Tour)	\$7,500
Sponsorships (Displays)	7,500
Donations	3,000
Other Fundraising	3,500
Display Maintenance Agreement revenue	6,500
Sponsorships	42,000
Estimated Total Revenue	\$70,000
Expenditures	\$65,000
Transfer to Reserve (Festivals)	\$5,000
Estimated Expenses and Reserve Transfer	\$70,000

The forecast includes costs for the displays maintenance, event operating costs and signage.

Traditionally Parks department labour costs have been donated in kind by the Town. The above forecast anticipates these supports would continue to be provided with no charge to the event cost; as such they are not included in the estimated expenditures.

Historically, the Town of Amherstburg contributed \$5,000 under the approved events base budget; however, if event costs are covered by revenues from third parties and the Town is directly operating the event, no further Town contribution may be required. The above forecast assumes no direct cash infusion from the Town will be required in 2018 based on an estimated operating surplus for the event.

6. CONSULTATIONS:

The Chief Administrative Officer was consulted on this report.

7. CONCLUSION:

The River Lights Winter Festival has conservatively generated more than 9 million dollars in economic impact in Ontario over the last 10 years. (Appendix B)

The sheer volume of displays bought and maintained year after year by the residents and businesses of Amherstburg is a testament to the popularity of the Festival and evidence of the broad support of the community. The Town is currently involved in River Lights a number of ways – the lands being used, resources as well as providing storage for the displays. Taking over day-to-day control would be an extension of this involvement. Direct operation of the festival by the Town would position the festival to continue to be a viable, and successful, event for businesses and residents alike.



Anne M. Rota
Manager of Tourism and Culture

DEPARTMENTS/OTHERS CONSULTED:

Name: Mark Galvin
Phone #: 519 736-0012 ext. 2137
Name: Cheryl Horrobin
Phone #: 519 736-0012 ext. 2254
Name: Justin Rousseau
Phone #: 519 736-0012 ext. 2259
Name: Paula Parker
Phone #: 519 736-0012 ext. 2238

Report Approval Details

Document Title:	River Lights Winter Festival Asset Transfer to the Town of Amherstburg.docx
Attachments:	- River Lights letter to supporters.docx - TREIM 2017 EconomicImpact.pdf0.pdf
Final Approval Date:	Apr 17, 2018

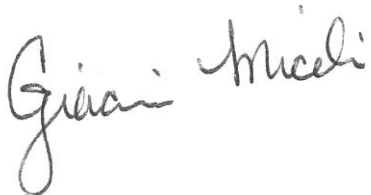
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Apr 9, 2018 - 3:08 PM



Cheryl Horrobin - Apr 13, 2018 - 3:02 PM



John Miceli - Apr 16, 2018 - 8:12 AM



Paula Parker - Apr 17, 2018 - 9:22 AM



The Corporation of The Town of Amherstburg

{DATE}

{Mr. &/or Mrs.}

{Address}

{Town, ON}

{Postal Code}

Re: River Lights Winter Festival

Dear ,

The Town has received a request from the Amherstburg Chamber of Commerce/River Lights to transfer the administrative, operational and display maintenance of the River Lights Winter Festival to the Town of Amherstburg for continuance of the program.

Recognizing your commitment to the program and with sincere appreciation of your continued support, we wanted to make you aware of the process the Town will follow related to the above request. Town administration is working with the Chamber and the River Lights organizers with a view to have a report on the Council agenda for Monday, April 23, 2018. At that time, Council may approve the transfer, not approve the transfer, or defer the matter back to administration.

If the transfer is approved by Council, you will receive a second letter from administration informing you of the approval and asking for your acknowledgement of the transfer in regards to your display. Further communication regarding festival planning and display maintenance will then occur through the Town's respective departments.

If you have any questions, please call Ms. Anne Rota, Manager of Tourism and Culture at (519)730-1309 or via e-mail at arota@amherstburg.ca

Sincerely,

Giovanni (John) Miceli
Chief Administrative Officer

The Economic Impact of River Lights Winter Festival 2017 in Ontario in 2017

**This report was generated by
the Ontario Ministry of Tourism, Culture and Sport TREIM model**

April 06,2018

Note: The Ministry of Tourism, Culture and Sport does not take any responsibility for inputs that the user has provided, nor for the interpretation of the results.

1. Introduction

This report provides an estimate of the economic impact that River Lights Winter Festival 2017 is expected to have on Ontario's economy, in terms of Gross Domestic Product, employment and taxes generated. The analysis is based on the following information the user has provided to the MTCS Tourism Regional Economic Impact Model:

Number of Visitors for Activity (or Event) of Type Festivals/Fairs

	Total Number of Visitors	Same Day (% of visitors' origin)	Overnight (% of visitors' origin)	Average Length of Stay (nights)
Ontario	19,000	0.00%	0.00%	0
Rest of Canada	0	0.00%	0.00%	0
USA	1,000	0.00%	0.00%	0
Overseas	0	0.00%	0.00%	0
Total	20,000			

The user also has selected the following parameters:

- The visits take place in Ontario in 2017
- The impact is to be shown for Ontario
- Induced impacts of household spending are included
- Induced impacts of business investment are included
- Local government property tax revenue impacts are excluded

2. Summary of Findings

Table 1. Economic Impacts of River Lights Winter Festival 2017 in Ontario in 2017 (in dollars)

	Ontario
Total Visitors' Spending	\$2,473,835
Gross Domestic Product (GDP)	
Direct	\$1,246,297
Indirect	\$446,219
Induced	\$529,002
Total	\$2,221,517
Labour Income	
Direct	\$657,471
Indirect	\$285,047
Induced	\$330,606
Total	\$1,273,124
Employment (Jobs)	
Direct	18
Indirect	4
Induced	4
Total	27
Direct Taxes	
Federal	\$229,713
Provincial	\$298,813
Municipal	\$3,055
Total	\$531,581
Total Taxes	
Federal	\$397,118
Provincial	\$418,998
Municipal	\$9,510
Total	\$825,626

Table 2. Economic Impacts of River Lights Winter Festival 2017 in Ontario on GDP by industry (in dollars)

Industry	Impact on Ontario	
	Direct GDP	Total GDP
Crop and Animal Production	\$3,283	\$10,993
Forestry, Fishing and Hunting	\$94	\$1,548
Mining and Oil and Gas Extraction	\$0	\$10,464
Utilities	\$0	\$25,407
Construction	\$0	\$63,845
Manufacturing	\$47,512	\$113,417
Wholesale Trade	\$41,098	\$97,095
Retail Trade	\$174,908	\$247,980
Other Transportation and Warehousing	\$45,202	\$77,760
Ground Passenger Transportation (excl. Rail)	\$11,763	\$17,665
Information and Cultural Industries	\$3,671	\$42,514
Other Finance, Insurance, Real Estate and Renting and Leasing	\$3	\$224,841
Car Renting and Leasing	\$20,127	\$24,454
Owner Occupied Housing	\$0	\$77,342
Professional, Scientific and Technical Services	\$0	\$71,675
Other Administrative and Other Support Services	\$0	\$41,529
Travel Agencies	\$0	\$3,298
Education Services	\$7,273	\$24,074
Health Care and Social Assistance	\$1,257	\$21,597
Arts, Entertainment and Recreation	\$77,358	\$86,950
Accommodation Services	\$190,190	\$192,450
Food & Beverage Services	\$201,081	\$218,989
Other Services (Except Public Administration)	\$42,631	\$64,129
Operating, Office, Cafeteria, and Laboratory Supplies	\$0	\$0
Travel & Entertainment, Advertising & Promotion	\$0	\$0
Transportation Margins	\$0	\$0
Non-Profit Institutions Serving Households	\$12,467	\$18,668
Government Sector	\$8,777	\$26,410
Net Indirect Taxes on Production	\$357,601	\$416,422
Total	\$1,246,297	\$2,221,517

Appendix:

The Economic Impact of Visits in Ontario and, if applicable, the rest of Ontario: since no Ontario region is economically self-sustaining, in order to produce the goods and services demanded by its visitors, it will need to import some goods and services from other regions. As such, some of the economic benefits of the visitors' spending in Ontario will spill over to the rest of the province and to regions outside Ontario. Impacts outside Ontario are not estimated by the TREIM.

Gross Domestic Product (GDP): value of goods and services produced by labour and capital located within a country (or region), regardless of nationality of labour or ownership. GDP is measured at market prices which include net indirect taxes on products. Tourism GDP refers to the GDP generated in those businesses that directly produce or provide goods and services for travelers.

Direct impact: refers to the impact generated in businesses or sectors that produce or provide goods and services directly to travelers, e.g. accommodations, restaurants, recreations, travel agents, transportation and retail enterprises etc. Direct impact on GDP, employment and tax revenues is also called tourism GDP, tourism employment and tourism tax revenues.

Indirect impact: refers to the impact resulting from the expansion of demand from businesses or sectors directly produce or provide goods and services to travelers, to other businesses or sectors.

Induced impact: refers to the impact associated with the re-spending of labour income and /or profits earned in the industries that serve travelers directly and indirectly.

Employment: refers to number of jobs, it include full-time, part-time, seasonal and temporary employment (based on the share of the year worked), for both employed and self-employed workers.

Federal tax revenues: include personal income tax, corporate income tax, commodity tax (GST/HST, gas tax, excise tax, excise duty, air tax and trading profits) and payroll deduction that is collected by the federal government.

Provincial tax revenues: include personal income tax, corporate income tax, commodity tax (PST/HST, gas tax, liquor gallonage tax, amusement tax and trading profits) and employer health tax that is collected by the Ontario provincial government.

Municipal tax revenues: include business and personal property and education taxes that are collected by the municipalities. Collection, however, does not follow immediately the consumption or production of goods and services in a municipality by visitors (as is the case with HST or personal income taxes). Rather, these taxes show the percent of the total property taxes collected by a municipality that can be attributed to tourism because of tourism's contribution to the economic activity of the municipality and hence its tax base.

Industry: The industry follows Statistics Canada's North America Industry Classification System (NAICS) Input-Output small aggregation industry classification.



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Angelo Avolio and Mark Galvin	Report Date: April 6, 2018
Author's Phone: 519 736-5408 ext. 2136	Date to Council: April 23, 2018
Author's E-mail: aavolio@amherstburg.ca, mgalvin@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Notice of Intent to Demolish – 305 Dalhousie Street

1. RECOMMENDATION:

It is recommended that:

1. The report from the Chief Building Official/Heritage Committee Liaison and Director of Planning, Development and Legislative Services dated April 6, 2018 regarding Notice of Intent to Demolish – 305 Dalhousie Street **BE RECEIVED**; and,
2. The application for demolition of 305 Dalhousie Street **BE SUPPORTED**.

2. BACKGROUND:

The Town of Amherstburg received a letter dated March 27, 2018 from Amico Properties Inc. indicating their intent to demolish the structure located at 305 Dalhousie Street. As this property is listed on the Town of Amherstburg 'Properties of Interest' registry, a sixty (60) day provision applies under the Heritage Act whereupon Council shall make a decision to either proceed with the designation of the property under the designation process or consent to the application.

3. DISCUSSION:

This item was placed on the Heritage Committee Agenda for the regularly scheduled meeting held on April 5th, 2018. After a brief discussion, the Heritage Committee resolved as follows:

“THAT the Heritage Committee agree that the property and building located at 305 Dalhousie Street has no significant architectural or cultural value.

AND FURTHER THAT the Heritage Committee SUPPORT the Notice of Intent to Demolish the building located at 305 Dalhousie Street, and that this recommendation BE FORWARDED to Council.

Carried.”

Administration concurs with the above recommendation of the Heritage Committee. Amico Properties Inc has tabled with Administration and the Heritage Committee a conceptual heritage themed redevelopment proposal for this site that will assist the Town in meeting the desired community objectives of the Community Strategic Plan. Further details will be subject of a future report to Council which is anticipated in early summer of 2018.

4. RISK ANALYSIS:

Risk of loss of heritage resources have been mitigated by consulting with the Heritage Committee, which supports this application.

5. FINANCIAL MATTERS:

Should Council elect not to follow the recommendation of the Heritage Committee, and moves forward with the designation process, there may be additional costs involved to assess this property from a heritage perspective as is required when designating a property. Also, any appeal of the decision to the Conservation Review Board would also attract cost to the Town. It is important for Council to note that there is a potential for the loss of a significant development meeting the greater good of the community should Council choose to proceed to designate this property. These costs are difficult to quantify at this point; however, they could be significant and there are no funds set aside to deal with such a course of action.

6. CONSULTATIONS:

Amherstburg Heritage Committee

7. CONCLUSION:

The Amherstburg Heritage Committee is of the opinion that this property has '*no significant architectural or cultural value*' and does not recommend proceeding to the designation process phase. Administration concurs with this recommendation and supports the redevelopment of the site for a higher and more appropriate use.

A handwritten signature in black ink, appearing to read 'Angelo Avolio', written over a horizontal line.

Angelo Avolio

Chief Building Official/Heritage Committee Liaison

AA, MG

Report Approval Details

Document Title:	Demolition of 305 Dalhousie Street.docx
Attachments:	- 305 Dalhousie Photos.pdf
Final Approval Date:	Apr 13, 2018

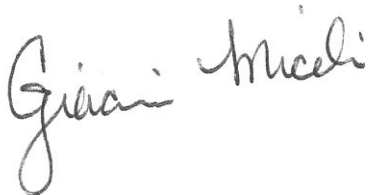
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Apr 9, 2018 - 1:23 PM



Cheryl Horrobin - Apr 10, 2018 - 3:28 PM



John Miceli - Apr 11, 2018 - 9:22 AM



Paula Parker - Apr 13, 2018 - 11:58 AM

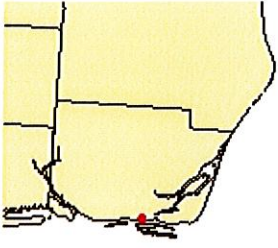


Navy Yard Park



Legend

- Roads
- Parks
- Parcels
- Streams and Creeks
- Essex



Notes

0.0 Kilometers

Distance /

0

0.0

1: 756

Created by Amherstburg Interactive Mapping



ADDRESS: 306 DALHOUSIE STREET

LEGAL DESCRIPTION: PART LOT 1, LOT 2, EAST SIDE DALHOUSIE STREET, PLAN 1 (PIN 0031)

ROLL NUMBER: 372911000003300

STRUCTURE: ONE STOREY COMMERCIAL BUILDING

YEAR BUILT: UNKNOWN

ORIGINAL OWNER: UNKNOWN





THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Nicole Rubli	Report Date: April 7, 2018
Author's Phone: 519 736-0012 ext. 2251	Date to Council: April 23, 2018
Author's E-mail: nrubli@amherstburg.ca	Resolution #: 20170508-693

To: Mayor and Members of Town Council

Subject: Amherstburg Farmer's Market- User Fees

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Licensing and Enforcement dated April 7, 2018 regarding the Amherstburg Farmer's Market-User Fees **BE RECEIVED**; and,
2. User Fees totalling \$3,775.12 for the Amherstburg Farmer's Market 2018 operating year **BE WAIVED**.

2. **BACKGROUND:**

The Amherstburg Farmers Market ('AFM') is in its 10th year of operation at the Amherstburg Malden Community Center parking lot (little white church) at 7860 County Road 20. The AFM season runs from May to October every Saturday for a total of approximately 21 weeks. Section 3.2.2 of the Public Events Policy states that 'regular occurring farmers' market events' are not subject to the Public Events Policy and therefore they are not required to submit an event application.

The user fees for the AFM are prescribed in the Town's User Fee By-law. At the April 11, 2016 Council meeting the following motion was passed:

The report from the Manager of Tourism and Culture dated March 14, 2016, regarding the Amherstburg Farmers Market (AFM) request for reduction in user fee BE RECEIVED; and,

A Facility User Fee of \$ 0.00 for the Amherstburg Farmers Market BE APPROVED.

The total fee waived in 2016 amounted to \$3,625.12.

At the May 8, 2017 Council meeting the following motion as passed:

That the delegation BE RECEIVED and that the 2017 Farmers Market fees BE WAIVED and include the fee waiver for consideration in the 2018 Budget.

The impact of the fee waiver in the 2017 budget was a total of \$3,775.12.

The Amherstburg Farmer's Market has recently approached Administration and inquired about the waiving of the 2018 user fees.

3. DISCUSSION:

The Town realizes the many positive benefits and opportunities for the community. The AFM is one of a handful of true Farmers Markets in which the association operates under the important criteria of the "Buy Local" initiative by ensuring produce and products sold at the market are from within a 50 kilometer radius.

In the Town's User Fee By-law and reviewing past practice the user fees for the 2018 season would be approximately \$3,625.12 for rental of the Amherstburg Malden Community Center parking lot and \$150.00 for the business license. The total fee equating to \$3,775.12.

Based on prior Council decisions to waive fees for the past two seasons, Administration is recommending that the fees once again be waived for the 2018 operating season at this location. This fee waiver assists the AFM to be sustainable and viable.

Administration is committed to working with the AFM to evaluate and discuss the past 10 years of operation, sustainability, location and fees and will report back to Council with recommendations for the 2019 and proceeding seasons.

4. RISK ANALYSIS:

As mentioned in the 2016 Council report, if the AFM were to be charged the user fees, based on their financial forecast, it is likely they would be forced to discontinue this offering as a result, vendors would not be able to provide customers access to locally grown and sourced foods every week.

With any fee reduction or waiver approved by Council, there is an increased risk of additional requests from other groups asking for additional relief from Council approved fees. Continued fee reductions and/or waivers may have an adverse impact on expected revenue projections of the Town.

As part of the rental of the Amherstburg Malden Community Center parking lot the AFM would be responsible to provide an insurance certificate in the amount of \$ 5,000,000 for Commercial General Liability (CGL) with the Town of Amherstburg being named as an Additional Insured.

5. **FINANCIAL MATTERS:**

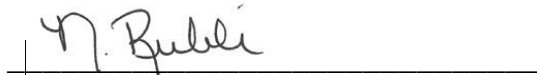
Should Council approve the reduction of fees, the Town would forgo \$3,775.12 in revenue by waiving the fees. The waiver of fees expense has been budgeted in 2018 under the Grants and Waivers budget centre.

6. **CONSULTATIONS:**

The Treasurer and Manager of Tourism and Culture were consulted on this report.

7. **CONCLUSION:**

The AFM is in its 10th year, and is recognized as one of the best markets in our region and for supporting our local growers and producers.



Nicole Rubli
Manager of Licensing and Enforcement

NR

DEPARTMENTS/OTHERS CONSULTED:

Name: Anne Rota

Phone #: 519 730.1309 ext. 2218

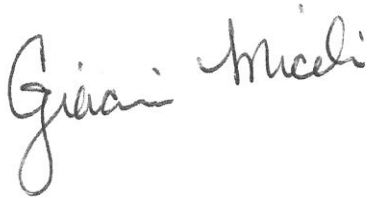
Report Approval Details

Document Title:	Amherstburg Farmer's Market - User Fees.docx
Attachments:	N/A
Final Approval Date:	Apr 13, 2018

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin - Apr 11, 2018 - 10:12 AM



John Miceli - Apr 11, 2018 - 10:50 AM



Paula Parker - Apr 13, 2018 - 4:30 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Election Sign By-law and User Fee By-law Amendment

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Manager of Licensing and Enforcement dated April 6, 2018 regarding Election Sign By-law and User Fee By-law Amendment BE RECEIVED;
2. By-law 2018-37 being a By-law to Regulate Election Signs be taken as having been read 3 times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same; and,
3. By-law 2018-41 being a By-law to Amend User Fee By-law 2017-96 be taken as having been read 3 times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign same.

2. BACKGROUND:

Bill 181, Municipal Elections Modernization Act (MEMA) introduced legislative requirements related to election signage, which is in effect for the 2018 Municipal Election. These requirements are as follows:

- Nomination Day has been moved to the fourth Friday in July; previously Nomination Day was in September. This allows municipalities to evaluate the time frames which permit election signage from Nomination Day to Voting Day;
• Third Party Advertising (which includes advertisements in broadcast, print, electronic or other medium, including signs), shall identify the name of the

registered third party, the municipality where the third party is registered, a telephone number, mailing address or email address at which the registered third party may be contacted regarding the advertisement;

- Section 88.7 of the *Municipal Election Act*, 1996 (MEA) strengthens provisions for municipalities to remove or order the discontinuance of advertising where sections of the MEA have been contravened;
- Election campaign advertisements, such as advertisement in any broadcast, print, electronic or other medium, purchased by or under the direction of a candidate, shall identify the candidate to make it clear who is responsible for the messaging;
- Landlords, condominium corporations or their agents will no longer be able to prohibit residential lessees, condominium owners or tenants from displaying signs in relation to an election on the premises to which the lease applies or in the unit to which one owns.

In the past the former Election Policy which has been recently replaced by the Use of Corporate Resources for Election Purposes Policy and the Election Accountability Policy did have reference to election sign regulations but is now null and void. In past elections, Administration has received election sign complaints; the proposed by-law will assist staff in handling these complaints and provides numerous enforcement tools for these types of complaints.

Administration reviewed the Bill 181 legislative requirements and other municipal By-laws regulating election signage and has drafted a Election Sign By-law that maintains the rights of candidates to erect signage during their campaigns while at the same time delivering appropriate enforcement to promote public safety through the reduction of driver distractions and maintaining neighbourhood aesthetics.

3. DISCUSSION:

The proposed Election Sign By-law regulates the following:

- Time period that election signs may be placed;
- The time period that elections signs must be removed after voting day;
- Signs on trailers and vehicles at voting places and Town owned property;
- The Town's logo, trademark and/or crest will not be permitted on election signs;
- Placement and number of sign restrictions for different properties.

Enforcement of the Election Sign By-law will be performed by the Town's Enforcement Officers on a complaint driven basis. Pursuant to Section 88.7 of the *Municipal Election's Act*, 1996, the Town is provided with the authority to remove any advertisements which includes election signs that are in contravention of the Act or Town By-law. The proposed By-law outlines provisions related to removal, storage and destruction without limitation of elections signs that are in contravention of the By-law.

The User Fee By-law is being amended to include fees for removal and storage of election signs. The storage fees for elections signs is consistent with the fees contained within the current Sign By-law. Fees will be as follows:

1. The actual cost of the removal of the sign or \$200.00, whichever is greater; and,
2. A storage charge of \$2.00 per day per sign.

As regulated in the Town's Sign By-law 2006-26 as amended, election signs will not require a permit.

Time period that election signs may be placed and removed:

In the proposed Election Sign By-law, Candidates involved in a federal or provincial election campaign may erect election signs no earlier than the day the writ of election or by-election is issued.

As it relates to municipal elections, administration recommends that candidates be able to erect election signs no earlier than nomination day in the year of a regular election or a by-election. When reviewing other municipal election sign By-laws this recommendation is most common. Some municipalities provide different time restrictions for election signs to be erected within their jurisdiction. Examples are permitting election signage sixty (60) days prior to voting day or six (6) weeks prior to voting day.

Another amendment included in the MEMA is thenomination period. The first filing day changed from January 1 to May 1 in the election year. Nomination day for the 2018 municipal election is July 27, 2018.

Previously candidates were able to erect election signs as early as January 1st, this proposed regulation will allow for a reduced period for candidates/third party's to erect signage. The total number of days that signs would be permitted would be from July 27th, 2018 to voting day, this is **87** days.

Administration also recommends that election signs be removed within five (5) days immediately following 11:59 p.m. of the day of the election. Other municipal By-laws are more restrictive with the time period that signs must be removed, however, with the large geographical area of the Town, administration feels five (5) days is more appropriate and provides the candidate adequate time to coordinate the removal of the signs.

Signs on trailers and vehicles/Town logo:

In the draft By-law election signs placed on a vehicle and trailers would be permitted, however the vehicle or trailers would not be permitted to be parked on Town owned property or within 50 metres of a voting place.

Use of the Town's logo, crest and/or trademark on election signs would be prohibited.

Placement and number of sign restrictions for different properties:

Administration recommends that election signs be permitted only on private property with sign number restrictions. The intent of these provisions attempts to strike a

balance between existing general safety provisions and somewhat reducing what residents consider the “visual clutter” associated with election signs. To this end, no election signs would be permitted on public property.

There are regulations contained within the By-law that dictate distance separation from municipal highways, crosswalks, on trees and utility poles.

On private properties zoned residential no more than two (2) election signs per candidate will be permitted with a sign area of no larger six (6) square metres.

On private properties zoned anything other than residential no more than three (3) elections signs per candidate will be permitted with a sign area of no more than six (6) square metres.

Notice of the proposed Election Sign By-law was posted on the Town’s website in accordance with the Town’s Public Notice Policy.

4. RISK ANALYSIS:

The proposed By-law attempts to protect public safety and public amenities, yet allow candidates in federal, provincial and municipal election campaigns to advertise their respective campaigns.

5. FINANCIAL MATTERS:

There are no financial impacts associated to the Election Sign By-law.

The impact of the User Fee By-law Amendment to allow fees for removal and storage of election signs is not determinate at this time, but is not expected to have a significant financial impact to the Town.

6. CONSULTATIONS:

County of Essex Administration was consulted regarding sign placement on County Roads. While the County of Essex currently does not have a Sign By-law, their Infrastructure Services Department Best Management Practices (BMP) Manual provides County staff and stakeholders with standards and guidelines to assist in the management and the protection of the County Road System including BMP to control and regulate signage on County Roads, including temporary election signs. County Administration anticipates presenting a draft Sign By-law to County Council in 2018, which will establish consistent guidelines for signage on, along, and adjacent to County Roads. Until such time as a County Sign By-law is adopted, temporary election signs are subject to County of Essex Procedure No. ECH-R05-06 of the (BMP) manual.

Enforcement of elections signs along highways under the County’s jurisdiction that do not adhere to the County’s procedure will only be performed by County administration as this authority is not delegated to the Town’s Enforcement Officers.

The Municipal Clerk and By-law Enforcement Officer were also consulted on this report and concur with the proposed Election Sign By-law.

7. CONCLUSION:

Administration recommends adoption of the Election Sign By-law to regulate the placing, erecting and displaying of elections signs within the boundaries of the Town for federal, provincial and municipal elections. Amendments to the User Fee By-law will enable the Town to appropriately charge for the removal and storage of election signs in contravention with the Election Sign By-law.



Nicole Rubli
Manager of Licensing and Enforcement

NR

DEPARTMENTS/OTHERS CONSULTED:

Name: Paula Parker
Phone #: 519.736.0012 ext. 2238

Name: BJ Wilder
Phone#: 519.736.0012 ext. 2225

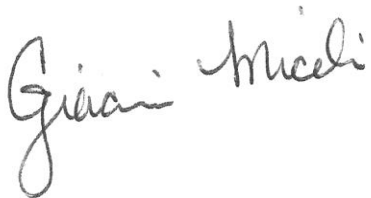
Report Approval Details

Document Title:	Election Sign By-law.docx
Attachments:	- DRAFT 2018-37 Election Sign By-law pp bw.doc - Amending 2018-41 USER FEE BY-LAW.pdf
Final Approval Date:	Apr 13, 2018

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin - Apr 11, 2018 - 9:32 AM



John Miceli - Apr 11, 2018 - 10:40 AM



Paula Parker - Apr 13, 2018 - 4:04 PM

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2018-37

A By-law to regulate Election Signs within the Town of Amherstburg

WHEREAS Section 5(3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS Section 8(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that the powers of a municipality under this Act shall be interpreted broadly so as to confer broad authority of the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 10(2) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws respecting structures, including fences and signs;

AND WHEREAS Section 63 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a by-law may prohibit or regulate the placing or standing of an object on or near a highway, and may provide for the removal and impounding or restraining and immobilizing of any object placed or standing on or near a highway;

AND WHEREAS Section 425 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, establishes that any person who contravenes any by-law of the Town of Amherstburg is guilty of an offence;

AND WHEREAS Section 445 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality may make an order requiring a person who has contravened a by-law or who caused or permitted the contravention, or the owner or occupier of land on which the contravention occurred to do work to correct the contravention;

AND WHEREAS Section 446 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that where a municipality has the authority to direct or require a person to do a matter or thing, the municipality may also provide that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person's expense, and that the municipality may recover the costs of doing a matter or thing by action or by adding the costs to the tax roll and collecting them in the same matter as property taxes;

THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. DEFINITIONS

In this by-law:

"Boulevard" means the portion of every road allowance within the limits of the Town which is not used as a sidewalk, driveway, travelled roadway, or shoulder;

"Campaign Office" means a building or structure, or part of a building or structure used by a Candidate to conduct an election campaign;

"Candidate" means:

- i. A Candidate within the meaning of the *Canada Election Act*, the *Election Act (Ontario)* or the *Municipal Elections Act, 1996* as amended; and
- ii. Shall be deemed to include a person seeking to influence other persons to vote for or against any question or by-law to the electors under section 8 of the *Municipal Elections Act, 1996* as amended;

“Clerk” means the Town Clerk or a person delegated by them for the purpose of administering this By-law;

“Council” means the Council of the Corporation of the Town of Amherstburg;

“County” means the Corporation of the County of Essex;

“Election Sign” means any sign, including posters, promoting, opposing or taking a position with respect to:

- i. Any Candidate or political party in an election under the *Canada Elections Act*, the *Election Act (Ontario)* or the *Municipal Elections Act, 1996*;
- ii. An issue associated with a person or political party in an election under the *Canada Elections Act*, the *Election Act (Ontario)* or the *Municipal Elections Act, 1996*; or
- iii. A question, law or by-law submitted to the electors under the *Canada Elections Act*, the *Election Act (Ontario)* or the *Municipal Elections Act, 1996*;

“Electoral District” means a geographic area represented by a Member of Municipal Council, Member of School Board, Member of Provincial Parliament in the Legislative Assembly of Ontario, and Member of Federal Parliament in the House of Commons;

“Highway or Street” means a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, designed and intended for, or used by, the general public for the passage of vehicles and includes the area between the lateral property lines thereof, but for the purposes of this by-law does not include highways under the jurisdiction of the County;

“Illumination” shall mean lighting of the Election Sign, in whole or in part, by artificial means, and when used in reference to:

- i. internal illumination, means lighting the sign face with a light source located within the sign;
- ii. external illumination, means having a light source exterior to the sign and on, or directed at, the sign; and
- iii. flashing illumination shall mean illumination that varies and is perceived to vary in intensity or design at periodic intervals;

“Median Strip” means the portion of a Street so constructed as to separate traffic travelling in one direction from traffic travelling in the opposite direction by a physical barrier or a raised or depressed paved or unpaved separation area that is not intended to allow crossing vehicular movement and includes a central island in a roundabout;

“Municipal Law Enforcement Officer” means an individual appointed by the Town for the purpose of enforcing Town by-laws;

“Nomination Day” means the deadline to file a nomination with the Clerk under the *Municipal Election Act, 1996* as amended;

“Owner” means the registered Owner of the property, tenant or lessee on which an Election Sign is Placed; any person described on or whose name, image, address or telephone number appears on the Election Sign; any Person who has Placed or permitted to be Placed the Election Sign; and for the purposes of this By-law there may be more than one Owner of an Election Sign;

“Park” shall mean any land which the Town owns or has the use of that is designated by Council as such, and intended to be used and enjoyed by the public for pleasure and recreation, and shall include any body of water enjoyed or used in connection therewith;

“Person” means any individual, Candidate, Owner, Registered Third Party, occupant, association, firm, partnership, corporation, agent or trustee and the heirs, executors, or other legal representatives of a person to whom the context can apply according to law;

“Place” means attach, install, erect, build, construct, reconstruct, move, display or affix;

“Premises” includes the parking lot, adjoining fences and road allowances;

“Public Property” means real property owned by or under the control of the Town; including a Park, or any of its agencies, local boards, commissions or corporations but, for the purposes of this by-law but does not include a Highway;

“Public Utility Facility” means a pole, transformer box, service container, equipment or other such structure, owned or controlled by an entity which provides a municipal or public utility service;

“Registered Third Party” means any Person or entity, including but not limited to a corporation or trade union whom is not a registered Candidate, political party or constituency association who incurs expenses with respect to:

- i. a question, law or by-law submitted to the electors;
- ii. an issue associated with a person or political party participating in an election or;
- iii. a Candidate or political party participating in an election under the *Canada Elections Act*, the *Election Act* (Ontario) or the *Municipal Elections Act*, 1996.

“Sidewalk or Trail” means any municipal walkway, or that portion of a Highway between the roadway and adjacent property line, primarily intended for the use of pedestrians;

“Sign Area” shall mean the number of square metres on the surface of a sign including the border and frame, and where there is no border shall include all of the area of the surface lying within the extremities of the sign;

“Sign Height” means the vertical distance measured from the highest point of the sign to grade and includes any support structure;

“Third Party Advertisement” shall mean an advertisement in any broadcast, print, electronic or other medium that has the purpose of promoting, supporting or opposing:

- i. a Candidate; or
- ii. a “yes” or “no” answer to a question referred to in subsection 8(1), (2) or (3), of the *Municipal Elections Act*, 1996;

and will contain the name of the Registered Third Party, the municipality where the third party is registered, telephone number, mailing address and/or e-mail address at which the third party may be contacted;

“Town” means the Corporation of the Town of Amherstburg;

“Trailer” means a Vehicle or device that is intended to at any time be drawn, temporarily drawn, propelled or moved upon a Highway by a motor vehicle and for the purposes of this by-law shall include but not be limited to a wagon, implement of husbandry, trailer designed for recreational purposes or commercially registered vehicle or trailer;

“Vehicle” includes any means of transportation propelled or driven by any kind of power including muscular power;

“Voting Place” means a place where electors cast their ballots and shall include the entire Premises for both Voting Places on Public and Private Property and:

- i. When a Voting Place is located on Public Property, includes any Highway abutting; or
- ii. When a Voting Place is located on private property, includes any Highway abutting;

“Writ of Election” means the date defined in the *Canada Elections Act* and the *Elections Act* (Ontario);

“Zone” shall mean a designated area of land use as defined in the Town’s Zoning By-Law, as amended from time to time.

2. INTERPRETATION

- 2.1 In this by-law, a word interpreted in the singular number has a corresponding meaning when used in the plural.
- 2.2 Nothing in this by-law shall be interpreted as reducing or eliminating compliance with the provisions of all applicable Federal or Provincial statutes.

3. GENERAL PROHIBITIONS

- 3.1 No Person shall Place or permit to be Placed an Election Sign except in accordance with this by-law.
 - 3.2 No Person shall Place or permit an Election Sign that:
 - 3.2.1 Is Illuminated;
 - 3.2.2 Has a Sign Area more than 6 square metres;
 - 3.2.3 Interferes with the safe operation of vehicular traffic or the safety of pedestrians;
 - 3.2.4 Impedes or obstructs the Town’s maintenance operations.
 - 3.3 No Person shall Place or Permit an Election Sign:
 - 3.3.1 On a Public Utility Facility
 - 3.3.2 On any Town official sign or sign structure;
 - 3.3.3 On or in a Voting Place
 - 3.3.4 On or within a Vehicle or Trailer parked with 50 metres of a Voting Place
 - 3.3.5 On or within a Vehicle or Trailer parked on Public Property
 - 3.4 No Person shall deface or wilfully cause damage to a lawfully erected Election Sign.
 - 3.5 No Registered Third Party shall Place a Third Party Advertisement that does not contain the necessary contact information as defined.
 - 3.6 No Person shall Place an Election Sign in such a position that such Election Sign would contravene any other applicable legislation.
 - 3.7 No Person shall Place or permit to be Placed an Election Sign outside of the Electoral District where the Candidate is running for office.
 - 3.8 No Person shall display on any Election Sign, a logo, trademark, official mark, or crest, in whole or in part, owned by the Town.
- ## **4. TIME RESTRICTIONS**
- 4.1 No Person shall Place or permit to be Placed an Election Sign for a federal or provincial election or by-election earlier than the day the Writ of Election or by-election is issued.
 - 4.2 No Person shall Place or permit to be Placed an Election Sign for a municipal election:
 - 4.2.1 Earlier than Nomination Day in the year of a Regular Election; or

4.2.2 Earlier than Nomination Day for a by-election.

- 4.3 No Person shall Place or permit to be Placed an Election Sign for a municipal election on a Campaign Office earlier than the day that Candidate has filed their nomination with the Clerk.
- 4.4 No Person shall fail to remove an Election Sign within five (5) days immediately following 11:59 p.m. of the day of the election.

5. ELECTION SIGNS ON PUBLIC PROPERTY

- 5.1 No Person shall Place or permit to be Placed an Election Sign on Public Property.
- 5.2 No Person shall Place or permit to be Placed an Election Sign in a Park.
- 5.3 No Person shall Place or permit to be Placed an Election Sign:
- 5.3.1 On a Highway
 - 5.3.2 Within 1 metres of a Highway
 - 5.3.3 Between a Highway and Sidewalk
 - 5.3.4 That impedes or obstructs the passage of pedestrians on a Sidewalk
 - 5.3.5 In a median strip
 - 5.3.6 Within a Boulevard
 - 5.3.7 Within 3 metres of a Crosswalk
 - 5.3.8 On a tree, fence or gate located on Public Property

6. ELECTION SIGNS ON PRIVATE PROPERTY

- 6.1 Election Signs may be Placed on private property if:
- 6.1.1 The Election Signs are no larger than 6 square metres and the Sign Height is no greater than two metres, save and except Election Signs on Campaign Offices and Election Signs displayed indoors.
 - 6.1.2 The Election Signs do not interfere with the safe operation of vehicular traffic or with the safety of pedestrians.
- 6.2 No Person shall Place or permit to be Placed an Election Sign on Private Property without consent of the Owner of the property.
- 6.3 No Person shall Place or permit to be Placed more than two (2) Election Signs per Candidate on any property zoned residential.
- 6.4 No Person shall Place or permit to be Placed more than three (3) Election Signs per Candidate on any property zoned other than residential.
- 6.5 No Person shall pull down or remove a lawfully erected Election Sign on private party without the consent of the Candidate to the sign or Owner of the property on which the sign is erected.
- 6.6 The use of any otherwise approved sign structure is governed by the Town's Sign By-law as amended.

7. REMOVAL/STORAGE/DISPOSAL OF UNLAWFUL ELECTION SIGNS

- 7.1 The Municipal Law Enforcement Officer may remove any Election Sign in contravention of this by-law without notice.
- 7.2 Where an Election Sign has been removed, notice shall be forwarded to the Candidate or Registered Third Party by personnel service or regular post, in which case the notice shall be deemed to have been received on the seventh day following the date the notice was mailed.
- 7.3 Signs removed pursuant to this Section shall be stored by the Town for a period of not less than 30 days, during which time the Candidate or Registered Third Party may be entitled to redeem, upon payment for the removal and storage fees as prescribed in the Town's User Fee By-law as amended, satisfactory to the Town.
- 7.4 Where an Election Sign has been removed by the Town and notice provided in accordance with Section 7.2 and stored for a period of at least 30 days and the Election Sign has not been redeemed, the sign may be forthwith destroyed or otherwise disposed of by the Town and the Candidate will be invoiced for the removal and related storage fees.

8. ENFORCEMENT

- 8.1 A Municipal Law Enforcement Officer shall be permitted to enter onto land at any time for the purpose of enforcing this by-law and any orders or conditions imposed under the authority of this by-law.
- 8.2 No Person shall hinder or obstruct, or attempt to hinder or obstruct the entry or the inspection of any property by a Municipal Law Enforcement Officer or otherwise hinder or obstruct a Municipal Law Enforcement Officer exercising a power or performing a duty under this By-law or Act.

9. OFFENCES AND PENALTIES

- 9.1 Every Person who contravenes any section of this by-law is, upon conviction, guilty of an offence and shall be liable to a fine as provided for by the Provincial Offences Act, R.S.O. 1990, c.P. 33, as amended, and be subjected to any other penalties permitted by law for each offence.

10. SEVERABILITY

- 10.1 Should any paragraph, clause or provision of the By-law be declared invalid by a court of competent jurisdiction, the same shall not affect the validity of the By-law as a whole or any part of thereof, other than the part which was declared to be invalid.
- 10.2 When any requirement of this by-law is at variance with any other by-law in effect in the Town or with any applicable provincial or federal statute or regulation, the more restrictive requirement shall apply unless otherwise stated in such legislation.

11. SHORT TITLE

11.1 This by-law may be referred to as the Election Sign By-law.

Read a first, second and third time and finally passed this 23rd day of April ,
2018.

MAYOR – ALDO DICARLO

CLERK – PAULA PARKER

DRAFT

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2018-41

By-law to amend User Fee By-law 2017-96

WHEREAS By-law 2017-96 being a by-law to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property was adopted on December 11, 2017;

AND WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws imposing fees or charges on any class or persons;

AND WHEREAS the Building Code Act, 1992, S.O. 1992, c. 23, as amended provides that a municipality may pass by-laws imposing fees and charges;

AND WHEREAS the Planning Act, R.S.O. 1990, c. P.13, as amended, provides that a municipality may pass by-laws imposing tariffs, fees and charges.

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. THAT the rates and service charges, as outlined in Schedule “A” of By-law 2017-96 be amended as attached hereto and forming part of this By-law.
2. THAT Schedule “A” be amended to include:

Service	Fee Basis	Fee
Sign Removal	Per	Removal costs or \$200 which ever is greater
Sign Storage	Per	\$2.00 per day or part thereof or \$0.50 per square metre of sign face per day, whichever is the greater

3. THAT such services and activities will not be provided until payment of the appropriate fee or charge has been received.
4. THAT payment of any fee or charge in this By-law shall be in Canadian currency.
5. THAT some rates and service charges are subject to applicable sales tax.

Read a first, second and third time this 23rd day of April, 2018.

MAYOR- Aldo DiCarlo

CLERK – Paula Parker

Town of Amherstburg User Fee Schedule

Administrative Services

Service	Fee Basis	Approved Fee
Photocopies	Per Copy	\$ 0.30
Pins	Per Pin	\$ 0.75
Town Spoon	Per Spoon	\$ 5.00
Flags	Per Flag	\$ 75.00
2 x 3 Street Maps	Per Map	\$ 10.00

Clerk's Department

Commissionaire of Oaths/Witness Signature (Non Municipal Documents) Residents (Pension Documents Excluded)	Per Document	\$ 10.00
Commissionaire of Oaths/Witness Signature (Non Municipal Documents) Non Residents (Pension Documents Excluded)	Per Document	\$ 15.00
MFFIPA Application	Per	\$ 5.00
MFFIPA Other		As per Ontario Regulation 823
Transfer of Electronic Documents (USB, Email)	per	\$ 10.00
Integrity Commissioner Filing fee	per	\$ 125.00
Election Nomination Fee - Mayor	per	\$ 200.00
Election Nomination Fee - Deputy Mayor/Councillor	per	\$ 100.00
Copies of recorded council meeting	Per CD	\$ 10.00
Administrative Charge for subrogated third party damages	per	\$ 100.00

Town of Amherstburg User Fee Schedule

Licensing & Enforcement Department

Service	Fee Basis	Approved Fee
Auctioneer	Per Licence	\$ 78.00
Lotteries/Bingos/Raffles	Per Licence	Legislated at 3%
Carnivals, Fairs/Midways	Per Licence	\$ 150.00
Circuses	Per Licence	\$ 150.00
Concerts	Per Licence	\$ 150.00
Driving Schools	Per Licence	\$ 150.00
Festivals	Per Licence	\$ 150.00
Flea Markets	Per Licence	\$ 150.00
Hawkers and Peddlers	Per Licence	\$ 78.00
Horse Drawn Carriage Owners Drivers	Per Licence	\$ 78.00
Limousine Driver	Per Licence	\$ 78.00
Limousine Owner	Per Licence	\$ 78.00
Pedi cabs Owners/Drivers	Per Licence	\$ 78.00
Petting Zoos	Per Licence	\$ 150.00
Portable Sign Contractors	Per Licence	\$ 100.00
Produce Vendors	Per Licence	\$ 150.00
Refreshment Vehicles (All Classes)	Per Licence	\$ 78.00
Second Hand Shops	Per Licence	\$ 200.00
Special Event Sales	Per Licence	\$ 78.00
Taxicab Broker	Per Licence	\$ 75.00
Taxicab Driver	Per Licence	\$ 60.00
Taxicab Owner	Per Licence	\$ 70.00
Trade Shows	Per Licence	\$ 150.00
Amusement Arcades	Per Licence	\$ 200.00
Automobile Body Repair Shops	Per Licence	\$ 200.00
Barbershops	Per Licence	\$ 200.00
Beauty Salons	Per Licence	\$ 200.00
Bed and Breakfasts	Per Licence	\$ 200.00
Bingo Halls	Per Licence	\$ 200.00
Boarding/Lodging/Rooming Houses	Per Licence	\$ 200.00
Body piercing parlours	Per Licence	\$ 200.00
Bowling Alleys	Per Licence	\$ 200.00
Business Service Establishments	Per Licence	\$ 200.00
Campgrounds/Trailer Parks	Per Licence	\$ 200.00
Caterers	Per Licence	\$ 200.00
Dry Cleaners	Per Licence	\$ 200.00
Florist Shops	Per Licence	\$ 200.00
Food Shops	Per Licence	\$ 200.00
Gas Stations	Per Licence	\$ 200.00

Service	Fee Basis	Approved Fee
Hotels/Motels	Per Licence	\$ 200.00
Indoor Recreational Establishments	Per Licence	\$ 200.00
Office (General, Business, Service)	Per Licence	\$ 200.00
Pet Groomers	Per Licence	\$ 200.00
Pet Shops	Per Licence	\$ 200.00
Public Halls (all classes)	Per Licence	\$ 200.00
Race Tracks	Per Licence	\$ 150.00
Restaurants	Per Licence	\$ 200.00
Retail Store	Per Licence	\$ 200.00
Snack Bars	Per Licence	\$ 200.00
Swimming Pools	Per Licence	\$ 200.00
Tattoo parlours	Per Licence	\$ 200.00
Theatres	Per Licence	\$ 200.00
Wrecking Yards	Per Licence	\$ 200.00
Adult Book/Magazine Sales	Per Licence	\$ 100.00
Adult Entertainment Attendants	Per Licence	\$ 78.00
Adult Entertainment Parlours	Per Licence	\$ 200.00
Adult Merchandise Sales	Per Licence	\$ 200.00
Adult Videotape Sales/Rental	Per Licence	\$ 200.00
Marriage Licences	Per Licence	\$ 117.00
Civil Marriage Ceremony during regular business hours	Per Ceremony	\$ 250.00
Civil Marriage Ceremony after regular business hours/weekends	Per Ceremony	\$ 350.00
Civil Marriage Ceremony off site mileage cost	Per KM	per Canada Revenue rate
Civil Marriage Ceremony Cancellation Fee	With 24 hours notice	\$ 62.50
During regular business hours Civil Marriage Ceremony Cancellation Fee	Without 24 hours notice	\$ 125.00
After regular business hours/weekends Civil Marriage Ceremony Cancellation Fee	Without 24 hours notice	\$ 175.00
Civil Marriage Ceremony Rehearsal	Per Rehearsal	\$ 50.00
Civil Marriage Ceremony Witnesses	Per 2 witnesses	\$ 30.00
Liquor Licence Application Processing	Per Application	\$ 50.00
Application for Noise Exemption	Per Application	\$ 50.00
Death Registration	Per	\$ 15.00
Dog Licence	Per Spayed / Neutered Dog	\$ 15.00
Dog Licence	Per Unspayed / un-neutered Dog	\$ 25.00

Service	Fee Basis	Approved Fee
Late Fee - Dog Tag -After April 30	Per	\$ 10.00
Application for Fence Variance	Per	\$ 50.00
Fence Viewing	Per	\$ 400.00
Appear before Property Standards Committee		\$ 100.00
Property Standards Order	Per	\$ 100.00
Property Standards Order Reinspection	Per	\$ 100.00
Register Property Standards Order on Title	Per	\$50 + Cost of Registration
By-law Violation - Administrative Fee -Work Completed by the Town	Per	20% of Invoice costs / minimum \$100.00
Sign Removal	Per	Removal costs or \$200 which ever is greater
Sign Storage	Per	\$2.00 per day or part thereof or \$0.50 per square metre of sign face per day, whichever is the greater

Finance Department		
Service	Fee Basis	Approved Fee
Adding Charges to Roll	Per Transaction	\$ 100.00
Financing Administrative Fee	Per Property	\$ 100.00
Indemnity Processing Charge	Per Occurrence	\$ 50.00
Misdirected Payment	Per Transaction	\$ 25.00
NSF/Returned Payment Charge	Per Occurrence	\$ 40.00
Refund Charge	Per Occurrence	\$ 25.00
Tax Certificates	Per Certificate	\$ 75.00
Tax Research (For Tax, Accounting or Finance)	Per	\$ 50.00
Tax Sale Registration 2nd Letter	Per	\$ 50.00
Tax Sale Registration Final Letter Before Registration	Per	\$ 50.00
Title Search - 2 years arrear	Per Search	\$ 50.00

Town of Amherstburg User Fee Schedule

Public Works / Drainage		
Service	Fee Basis	Approved Fee
Curb Cut & Driveway	Per Cut	\$ 50.00
Lawyers Inquiries (orders on residential /commercial/industrial property for buyers)	Per Inquiry	\$ 75.00
Water Meter Fee	3/4" Permit/Water Meter Fee	\$ 470.00
Water Meter Fee	1" Permit/Water Meter Fee	\$ 560.00
Water Meter Fee	1 1/2" Permit/Water Meter Fee	\$ 1,020.00
Water Meter Fee	2" Permit/Water Meter Fee	\$ 1,135.00
Disconnection /Removal of Water Service	Per disconnection	\$ 2,000.00
Water Meter Testing for Customer	Per test	\$ 250.00
Hydrant Valve Installation & Removal Fee	Per Inspection	\$ 125.00
Hydrant Water Usage Fee	per usage	current water rate
Overstrength Sewage Treatment – Amherstburg Wastewater Treatment Plant	per kg	based on previous years actuals
New Water Service Connections	3/4" Water Service	\$ 2,750.00
New Water Service Connections	1" Water Service	\$ 2,950.00
New Water Service Connections	1 1/2" & 2" Water Service	at cost
After Hours Water Shut Off/ON	per service	\$ 175.00
Street Sweeper - Cleaning Roads	per hour	\$ 200.00
Street Sweeper - Hydroexcavation	per hour	\$ 250.00
Backhoe w/ Operator	per hour	\$ 90.00
Dump Truck w/ Operator	per hour	\$ 80.00
Right Of Way Permit	per permit	\$ 200.00
Right Of Way Permit Indemity Deposit	per permit/deposit	\$ 1,000.00

GIS Department		
Service	Fee Basis	Approved Fee
8 1/2 x 11 Town core Street map (B & W)	Per Map	\$ 1.00
8 1/2 x 11 Town core Street map (Colour)	Per Map	\$ 1.00
11 x 17 Town core Street map (B & W)	Per Map	\$ 2.00
11 x 17 Town core Street map (Colour)	Per Map	\$ 2.00
8 1/2 x 11 Fenced Area Specified by Customer (B&W) W/Aerial	Per Map	\$ 2.00
8 1/2 x 11 Fenced Area Specified by Customer (Colour) W/Aerial	Per Map	\$ 2.00
11 x 17 Fenced Area Specified by Customer (B&W) W/Aerial	Per Map	\$ 2.00
11 x 17 Fenced Area Specified by Customer (Colour) W/Aerial	Per Map	\$ 4.00
Standard Products - Laser Plots (enlarged on plotter)	Per Sq. Ft.	\$ 2.50
Custom Mapping	Per Hour	\$ 32.50

Fire Services		
Service	Fee Basis	Approved Fee
Fire Search (Lawyer Letter)	Per Search	\$ 80.00
Fire Report (No Investigation)	Per Report	\$ 80.00
Fire Report (Investigation)	Per Report	\$ 250.00
Inspection with Fire Code Deficiencies	Per Hour	\$ 80.00
Re-Inspection after Notice of Violation	Per Hour	\$ 80.00
Request Inspection (letter required)	Per Hour	\$ 80.00
Firework Application and Review	Per Hour	\$ 80.00
Fire Safety Plan Review	Per Hour	\$ 80.00
Lockbox Program	One Time Fee	\$ 80.00
MVA Response to Non Resident Vehicles	Per hour/Per truck	\$ 450.00
Smoke Alarm Installation	Per Smoke Alarm	\$ 40.00
Risk & Safety Management Level 1 Propane	Per Hour	\$ 80.00
Risk & Safety Management Level 2 Propane	Per Hour	\$ 80.00
Open Air Fire Permit (Farm Registered Properties Exempt)	Per	\$ 25.00
Open Air Fire Permit Special Event	Per	\$ 75.00
Open Burn - Duty Officer Response	per Officer	\$ 225.00
Open Burn	Per Call (5 or less Firefighters)	\$ 450.00
Open Burn	Per Call (6 or more Firefighters)	\$ 900.00
Assistance for Private Standby Beyond Normal Fire Protection	Per hour/Per truck	\$ 450.00
Annual Business License Inspection	Per Hour	\$ 80.00
False Alarm (After 3 Occurrences in 12 month period)	Per truck	\$ 450.00
Emergency Response-Fire Department	per hour/per truck	*Current MTO rate
Emergency Response-Fire Department	personnel per hour/personnel per call	**Current rate
	Any other costs associated with the response of each and every call	
* Current MTO rate will be determined by the Clerk as per the Ministry of Transportation rate at the date of invoice		
**Current personnel per hour and per call rates will be determined based on the hourly rate of FT firefighter and volunteer per call rates at the date of invoice.		

Planning Department		
Service	Fee Basis	Approved Fee
Application to Amend the Official Plan	Deposit	\$ 2,000.00
Application to Amend Zoning By-law	Deposit	\$ 2,000.00
Application to Amend Zoning By-law to A-36	Deposit	\$ 1,000.00
Consideration of an Application to the County of Essex for Approval of a Plan of Subdivision	Deposit	\$ 2,000.00
Application for the Approval of Site Plans & Site Plan Agreement for New Development within Designated Site Plan Control Area	Deposit	\$ 2,000.00
Consideration of an Application to the County of Essex for Approval of a Plan of Condominium	Deposit	\$ 2,000.00
Consideration of an Application for Conversion, Demolition, Renovation or Repair, or Severance Under the Rental Housing Protection Act	Deposit	\$ 2,000.00
Part Lot Control By-law	Deposit	\$ 1,000.00
Holding (H) Removal By-law	Deposit	\$ 1,000.00
<p><i>With respect to Application to amend the Official Plan, Application to amend the Zoning By-law, consideration of an Application to the Minister of Municipal Affairs and Housing for approval of a Plan of Subdivision, an application for the Approval of Site Plans and a Site Plan Agreement for new Development within a Designated Site Plan Control area, consideration of an Application to the Minister of Municipal Affairs and Housing for Approval of Plan of Condominium, consideration of an Application for Conversion, Demolition, Renovation or Repair, or Severance under the Rental Housing Protection Act, Part Lot Control By-law, Holding (H) Removal By-law if the costs of the Municipality for processing the subject planning applications exceed the amount of the deposit, the applicant shall promptly pay to the Town of Amherstburg, such excess amount upon receipt of an invoice therefore from the Town; and if the costs of the Municipality for processing the subject applications are less than the amount of the deposit, the Town shall promptly pay to the applicant the difference.</i></p>		

Service	Fee Basis	Approved Fee
Application for Consent to Sever Land	Fee	\$ 500.00
Application for a Minor Variance or Permission to Enlarge, Extend or Alter the Use of a Legal Non-conforming Use	Fee	\$ 500.00
Certificate of Validation	Fee	\$ 250.00
Copy of Official Plan or Zoning Bylaw	Per Copy	\$ 50.00
Applicant Driven Deferrals of Planning Act Applications	Per	\$ 115.00
Special Hearing at Request of Applicant	Per	\$ 375.00
ERCA Development Review Fee Minor Variance	Per	\$ 115.00
ERCA Development Review Fee Consents	Per	\$ 200.00
ERCA Development Review Fee Subdivisions/Major OPA or ZBA	Per	\$ 300.00
ERCA Development Review Fee Site Plan Control, Minor OPA or ZBA	Per	\$ 200.00
Planning Letter	Per Inquiry	\$ 75.00

Building Department		
Service	Fee Basis	Approved Fee
Part 1 -A minimum fee of \$50.00 is required for all applications		
Residential Group "C" - Finished Area above entrance level	per Sq Ft	\$ 1.00
Residential Group "C" - Finished Area below entrance level	per Sq Ft	\$ 0.75
Industrial Division F1, F2, F3 as set forth under the Ontario Building Code	per Sq Ft	\$ 1.00
Institutional or Group "B"	per Sq Ft	\$ 1.00
Commercial or Group D & E	per Sq Ft	
<u>Assembly or Group A Division 1,2,3 & 4</u>	per Sq Ft	
Residential Garages, Carports, Sheds, Open Roofless Decks	per	\$ 150.00
Residential Swimming pools	per	\$ 100.00
Finished Residential Basements/Attics	per Sq Ft	\$ 0.75
Change of Use Permit	per	\$ 120.00
Projects not specifically listed above including: additions, porches, canopies, retaining walls, fireplaces, renovations, building repairs authorized under Property Standards By-law, machine bases, greenhouses and any other structure or project not listed or classified elsewhere	per permit	12.00 per \$1000 or part thereof construction value up to \$10,000,000 \$1.50 per \$1000 construction value Minimum 100.00 - %15 increase
Tents and other short term temporary structures:		
(a) Large Tent requiring an Engineer's design	per permit	\$ 100.00
(b) Small Tents	per permit	\$ 50.00

Service	Fee Basis	Approved Fee
Demolitions Residential Part 9	per permit	\$ 100.00
Demolitions Non-Residential	per permit	\$ 800.00
Demolitions Buildings Exceeding 10,000 sq. ft.	per permit	\$ 1,000.00
Projects commenced prior to permit application being filed with the Building Department	per permit	2 times cost of applicable permit
Farm Buildings as defined in Ontario Building Code Section 1.1.3.2 Up to 10,000 sq. ft floor area	per permit	\$ 500.00
Farm Buildings as defined in Ontario Building Code Section 1.1.3.2 over 10,000 sq. ft floor area	per permit/per sq. ft.	.10 per square foot
Permanent Signs	per sign face	\$ 100.00
Portable Signs - renewed annually	per sign/per year	\$ 100.00
Part 2 - Plumbing Permit Fees		
P-1 Residential Buildings under Part 9 of the Ontario Building Code	per dwelling unit or tenant space	\$ 125.00
P-2 Residential Building under Part 3 of the Ontario Building Code	per unit	\$125 for the 1st unit or suite and \$75.00 for each additional unit or suite
P-3 Other types of buildings not specifically listed in P-1 or P-2	per	\$100.00 + \$12.50 per fixture
Backflow preventor	per	\$ 75.00
Each additional backflow preventor	per	\$ 10.00
<i>The construction, repair, renewal or alteration of a building drain and/or building storm drain as follows:</i>		
Each 15 metres (50 feet) or fraction thereof	per	\$ 9.00
Installation of additional fixtures or appliances prior to the completion of plumbing work covered by a previous permit	per fixture as defined under Section 7 of the OBC	\$ 5.00
Minimum plumbing permit fee	per permit	\$ 125.00

Service	Fee Basis	Approved Fee
<u>PART 3 -SEWER FEES</u>		
<i>Installation of new sanitary or storm sewer piping for a single family dwelling:</i>		
Sanitary Sewer	per permit	\$ 100.00
Storm Sewer	per permit	\$ 100.00
<i>Drainage piping and storm drainage piping not within a building, excluding grease, oil or sediment interceptor to construct, repair, renew or alter,</i>		
Drainage piping, and/or storm drainage piping servicing any type of building or other than a single family dwelling:	per permit	\$ 100.00
Storm drainage piping servicing land, but not connected to a building:	per permit	\$ 100.00
For each manhole that is connected to drainage piping and/or storm drainage piping	per permit	\$ 100.00
For each catch basin that is connected to storm drainage piping	per permit	\$ 20.00
<u>PART 4 - ON SITE PART 8 SEWAGE SYSTEMS</u>		
<u>Permits</u>		
A minimum permit fee is required for all applications	per permit	\$ 125.00
The decommissioning of septic systems and installing new lateral sanitary sewers	per permit	\$ 250.00
<i>There shall be no fee for the construction of not more than 5 feet of drainage piping from building to septic tank</i>		
New systems or replacement systems (raised bed/trench system)	per permit	\$ 750.00
Tertiary System:	per permit	\$ 850.00
Tank Replacement only	per permit	\$ 300.00
Holding Tank	per permit	\$ 800.00
Septic Repairs (Property Standards)	per	\$ 150.00
Septic Inspections (condition of severance)	per	\$ 150.00
<u>Reviews and Assessments</u>		
Subdivision (per lot)	per	\$ 150.00
Severance application	per	\$ 150.00
Minor Variance	per	\$ 150.00
Building Addition/Alteration	per	\$ 200.00
Property Inquiries	per	\$ 100.00

Service	Fee Basis	Approved Fee
PART 5 - WATER SERVICE PIPING BEYOND THE BUILDING CONTROL VALVE		
<i>Installation to extend, alter, reconstruct or install water service piping serving more than one building upstream of the water meter of building control valve.</i>		
Install water service piping serving more than one building	per permit	\$ 100.00
PART 6 - SPECIAL FEES		
<u>FEES FOR ADDITIONAL INSPECTIONS</u>		
<u>Extra Inspections:</u>		
For inspections made necessary due to work not ready for inspection following notification	per	\$ 60.00
<u>Special Inspections:</u>		
Standby inspection	per hour	\$ 60.00
Examination of revised plans	per	\$ 150.00
Inspection outside of normal working hours	per hour- minimum of 2 hours	\$ 100.00
Building Letter	per	\$ 75.00
AMOUNT OF PERMIT FEES WHICH WILL BE RETAINED WHERE THE OWNER APPLIES FOR A REFUND OF THE SAID FEES:		
<i>The conditions set out below related to the refund of building permit fees for various situations and the applicable fees which are to be retained by the Town of Amherstburg</i>		
<u>Prior to Permit being Issued</u>		
Building Application withdrawn by the owner	per permit	25% of the building permit fee but not less than \$50.00 and not greater than \$1500.00
Permit is not issued by the Chief Building Official	per permit	
Application abandoned	per permit	
<u>Permit Issued:</u>		
Applicant requests permission to cancel the permit	per permit	50% of the building permit fee but not less than \$150.00
Work does not commence and application for a refund is made within six (6) months of the date of the permit was issued.	per permit	
Work commenced and is abandoned		No refund
Permit Revoked		No refund

Service	Fee Basis	Approved Fee
<u>Indemnity Fees:</u>		
<i>NOTE: EXTRA FEES WITH RESPECT TO EXTRA INSPECTIONS, COMMENCEMENT OF WORK PRIOR TO PERMIT APPLICATION BEING FILED WILL BE DEDUCTED AUTOMATICALLY FROM INDEMNITY FEES:</i>		
Residential	deposit	\$ 1,000.00
Commercial	deposit	\$ 1,000.00
Industrial	deposit	\$ 1,000.00
Institutional	deposit	\$ 1,000.00
Inground Pool	deposit	\$ 1,000.00
Above Ground Pool	deposit	\$ 500.00
Accessory detached buildings accessory to a single family dwelling	deposit	\$ 500.00
Farm buildings	deposit	\$ 500.00
Decks & porches requiring a permit	deposit	\$ 500.00
<p><i>To indemnify the Town from any loss or damage it may sustain by reason of the work carried out under such permit. Upon the completion of all work performed under the said permit, the amount of such indemnity fee shall be returned to the applicant after deductions of the amount of any loss or damage to any property or installations of the Town or any public utility, which loss or damage, in the opinion of the authority having jurisdiction arose out of the performance of such work. Outstanding permit fees will be deducted from the indemnity fee at the time of release. The Municipality will levy a fifty dollar (\$50.00) non-refundable fee to cover costs of the indemnity inspections.</i></p>		

Parks, Facilities, Recreation and Culture Department

Service	Fee Basis	Current Fee	January 1, 2018 Fee	September 1, 2018 Fee
ADMINISTRATION FEES				
Security Deposit	per rental	\$ 250.00		
Refunds - (programs and rentals)	per transaction	\$ 15.00	\$ 25.00	
Set - Up / Take Down Rate - Amherstburg Staff	per rental	\$ 20.00	\$ 25.00	
Equipment Rental - Multimedia Station	per rental	\$ -	\$ 20.00	
Equipment Rental - Recreation Equipment	per rental	\$ -	\$ 15.00	
Equipment Rental - Chairs	per chair	\$ -	\$ 1.25	
Equipment Rental - Tables	per table	\$ -	\$ 5.00	
Equipment Rental - Sound System	per rental	\$ -	\$ 20.00	
Banner Appliation Fee	per banner	\$ 100.00	\$ 110.00	
RECREATION ADVERTISING				
Rink Board Advertising (High Visibility) per year	34" x 120"	\$ 800.00		
Rink Board Advertising (Low Visibility) per year	34" x 120"	\$ 600.00		
Mezzanine Ads per year	36" x 72"	\$ 500.00		
Backlit Signs per year	48" x 96"	\$ 1,500.00		
Ice Logo per year	72 sq feet (6' x 12')	\$ 2,500.00		
Goal Rink Advertising per year	34" x 120"	\$ 300.00		
Zamboni Advertising per year	1 machine	\$ 4,500.00		
Municipal Guide - Back Cover	per edition	\$ 400.00		
Municipal Guide - Back Cover	2 editions	\$ 700.00		
Municipal Guide - Inside Front or Inside Back	per edition	\$ 350.00		
Municipal Guide - Inside Front or Inside Back	2 editions	\$ 650.00		
Municipal Guide - Full Page	per edition	\$ 275.00		
Municipal Guide - Full Page	2 editions	\$ 500.00		
Municipal Guide - Half Page	per edition	\$ 200.00		
Municipal Guide - Half Page	2 editions	\$ 350.00		
Municipal Guide - Quarter Page	per edition	\$ 150.00		
Municipal Guide - Quarter Page	2 editions	\$ 275.00		
Municipal Guide - Business Card Size	per edition	\$ 100.00		
Municipal Guide - Business Card Size	2 editions	\$ 175.00		
Electronic Advertising - Libro Credit Union Centre (1 month)	1 month	\$ 40.00		
Electronic Advertising - Libro Credit Union Centre (3 months)	per month	\$ 32.00		
Electronic Advertising - Libro Credit Union Centre (6 months)	per month	\$ 30.77		
Electronic Advertising - Libro Credit Union Centre (12 months)	per month	\$ 29.63		
Electronic Advertising - Town Hall (1 month)	1 month	\$ 20.00		
Electronic Advertising - Town Hall (3 months)	per month	\$ 16.00		
Electronic Advertising - Town Hall (6 months)	per month	\$ 15.38		
Electronic Advertising - Town Hall (1 months)	per month	\$ 14.81		
Electronic Advertising - Libro Centre & Town Hall (1 month)	1 month	\$ 50.00		
Electronic Advertising - Libro Centre & Town Hall (3 months)	per month	\$ 37.50		
Electronic Advertising - Libro Centre & Town Hall (6 months)	per month	\$ 35.00		
Electronic Advertising - Libro Centre & Town Hall (12 months)	per month	\$ 32.50		
** Administration has ability to negotiate price for multiple advertising opportunities				
AMHERSTBURG INDOOR RECREATION FACILITIES FEES				
Ice Time				
Capital Surcharge	per hour	\$ -		\$ 6.00
Prime Time Rental	per hour	\$ 165.10		\$ 167.84
Non-Prime Time Rental	per hour	\$ 144.08		\$ 146.47
Off-Off Prime Time Rental	per hour	\$ 59.84		\$ 60.83
Local Minor Sports Association Prime Time Rental	per hour	\$ 162.50		\$ 165.20
Local Minor Sports Association Non-Prime Time Rental	per hour	\$ 141.81		\$ 144.16
Goalie Pad	per hour	\$ 35.27		\$ 35.86
Public Skating - General (per person)	per person	\$ 3.00		
Public Skating - General (per family)	Max of 5	\$ 8.00		
Senior Public Skate	per person	\$ 4.42		
Parent & Tots (per person)	per person	\$ 3.00		
Hockey / Figure Skating drop-in	per person	\$ 8.00		

Service	Fee Basis	Current Fee	January 1, 2018 Fee	September 1, 2018 Fee
Dry Floor Time				
Capital Surcharge	per hour	\$ -		\$ 6.00
Arena Floor Rental Prime Time	per hour	\$ 59.84	\$ 60.83	
Arena Floor Rental Non-Prime	per hour	\$ 55.24	\$ 56.16	
**Show/Sale (in advance) per day	per day	\$ 500.00	\$ 508.30	
Indoor Soccer Field				
Capital Surcharge	per hour	\$ -		\$ 6.00
Prime Time Rental	per hour	\$ 113.49		\$ 115.37
Non-Prime Time Rental	per hour	\$ 104.04		\$ 105.77
Local Minor Sports Association Prime	per hour	\$ 111.70		\$ 113.55
Local Minor Sports Association Non-Prime	per hour	\$ 102.40		\$ 104.10
Youth - Drop-in Soccer	per hour	\$ 3.00		
Adult - Drop-in Soccer	per hour	\$ 7.08		
Adult - Drop-in Baseball	per hour	\$ 7.08		
Multi Purpose Room Upstairs in Arena (Small room)				
Capital Surcharge	per hour	\$ -		\$ 3.00
Prime Time Rental	per hour	\$ 23.01		\$ 23.39
Non -Prime Time Rental	per hour	\$ 18.42		\$ 18.73
Local Minor Sports Association Prime Time Rental	per hour	\$ 22.65		\$ 23.03
Local Minor Sports Association Non-Prime Time Rental	per hour	\$ 18.13		\$ 18.43
Weekend - Daily Alcohol & Non-Alcohol - Half Day (4 hours)	per event	\$ 230.17		\$ 233.99
Weekend - Daily Alcohol & Non-Alcohol - Full Day (8 hours)	per event	\$ 414.31		\$ 421.19
Board Room In Arena (Office Area)				
All Hours	N/A	N/A		
Leasing Space/Essex Power Energy Zone				
Capital Surcharge	per hour	\$ -		\$ 3.00
Prime Time Rental	per hour	\$ 36.25		\$ 36.85
Non -Prime Time Rental	per hour	\$ 27.19		\$ 27.64
Community Room				
Capital Surcharge	per hour	\$ -		\$ 3.00
Prime Time Rental	per hour	\$ 46.03		\$ 46.79
Non -Prime Time Rental	per hour	\$ 36.83		\$ 37.44
Kitchen - Prime or Non-Prime	per hour	\$ 18.41		\$ 18.72
Weekend - Daily Alcohol & Non-Alcohol - Half Day (4 hours)	per event	\$ 230.17		\$ 233.99
Weekend - Daily Alcohol & Non-Alcohol - full Day (8 hours)	per event	\$ 414.31		\$ 421.19
** Kitchen included in half day and full day rentals				

Service	Fee Basis	Current Fee	January 1, 2018 Fee	September 1, 2018 Fee
AMHERSTBURG OUTDOOR RECREATION FACILITIES FEES				
Pavillion Rentals				
Capital Surcharge	per 2 hours	\$ -		\$ 6.00
Wedding / Special Event	per 2 hours	\$ 69.05		\$ 70.19
** There is no alcohol allowed in KNYP Please refer to KNYP passive By-Law				
Full Park Rentals, Special Events & Equipment				
Capital Surcharge (rentals)	per hour	\$ -		\$ 6.00
Family Reunion/Picnic, etc. (no alcohol)	per rental	\$ 82.86		\$ 84.24
Special Event Park Rental	per rental	\$ 224.78		\$ 228.51
Special Event Road Rental	per rental	\$ 224.78		\$ 228.51
Garbage Barrels	per barrel	\$ 2.00		
Garbage Bags	per 100	\$ 25.00		
Road Barriers	per barrier	\$ 2.00		
Pylons	per pylon	\$ 5.00		
Picnic Table rental	per table	\$ 12.00		
Recycle Bin with wheels	per unit	\$ 25.00		
Recycle Box	per unit	\$ 2.00		
Baseball Diamonds				
Capital Surcharge	per game	\$ -		\$ 6.00
Baseball Diamond	per game	\$ 7.37		\$ 7.49
Local Minor Sports Association Diamond	per game	\$ -		
Baseball Diamond - Libro Credit Union Centre - Un-Lit	per game	\$ 32.23		\$ 32.77
Baseball Diamond - Libro Credit Union Centre - Lit	per game	\$ 52.48		\$ 53.35
Local Minor Sports Association - Libro (Un-lit)	per game	\$ 31.72		\$ 32.25
Local Minor Sports Association - Libro (Lit)	per game	\$ 51.65		\$ 52.51
Baseball Diamond - Half Day (4 hours)	per day	\$ 29.46		\$ 29.95
Baseball Diamond - Per Day (8 hours)	per day	\$ 58.00		\$ 58.96
Local Minor Baseball Association (T-Ball)	per player	\$ 7.00		
Local Minor Baseball Association	per player	\$ 14.00		
Soccer/Football Field				
Capital Surcharge	per game	\$ -		\$ 6.00
Grass Field	per game	\$ 7.37		\$ 7.49
Local Minor Sports Association - Grass Field	per game	\$ -		
Premier Turf Field - Un-Lit	per game	\$ 32.23		\$ 32.77
Premier Turf Field - Lit	per game	\$ 52.48		\$ 53.35
Local Minor Sports Association - Premier Turf (Un-lit)	per game	\$ 31.72		\$ 32.25
Local Minor Sports Association - Premier Turf (Lit)	per game	\$ 51.65		\$ 52.51
Football Field Grass - Half Day (4 hours)	per day	\$ 29.46		\$ 29.95
Football Field Grass- Per Day (8 hours)	per day	\$ 58.00		\$ 58.96
Local Minor Sports Association - Football Field Grass (Half Day)	per day	\$ 29.00		\$ 29.48
Local Minor Sports Association - Football Field Grass (Full Day)	per day	\$ 57.09		\$ 58.04
Minor Soccer Association	per player	\$ 14.00		
Tennis Courts				
Single Court	per hour	\$ 3.68	\$ 3.74	
All Courts at location	per day	\$ 9.20	\$ 9.35	
All courts - Half Day (4 hours)	4 hours	\$ 27.63	\$ 28.09	
All Courts - Per Day (8 hours)	per evening	\$ 55.24	\$ 56.16	
Field and Track Area				
Evening (with alcohol)	per evening	\$ 184.14		
All day(with alcohol)	per day	\$ 368.28		
Private Rental (no alcohol)	per day	\$ 92.07		
(**LCBO Special Occasion Permit is Mandatory along with Insurance Certificate covering days booked**)				

Service	Fee Basis	Current Fee	January 1, 2018 Fee	September 1, 2018 Fee
AMHERSTBURG COMMUNITY PROGRAMMING FEES				
Seasonal Activities and Programs				
Parent & Tot	per class	\$ 6.25		
Pre-School	per class	\$ 6.25		
Youth	per class	\$ 9.00		
Adult	per class	\$ 11.00		
Senior	per drop-in	\$ 5.00		
Children & Youth - Drop In	per drop-in	\$ 8.00		
Adult - Drop - In	per drop-in	\$ 8.00		
Day Camp				
Daily	per day	\$ 25.00	\$ 30.00	
Weekly	per week	\$ 125.00	\$ 130.00	
Specialty Camp	per week	\$ 137.00	\$ 145.00	
Hot Lunch fee	per lunch	\$ 5.00		
Aquatic Season Pass				
Length Swims - Entire Season	season	\$ 50.00		
Public Swim - Per person	season	\$ 40.00		
Family Public Swim	season	\$ 80.00		
Aquatic Drop-Ins				
Pre-School	per swim	\$ 2.25		
Youth	per swim	\$ 2.25		
Adult	per swim	\$ 3.00		
Family	per swim	\$ 8.00		
Swimming Programs				
Parent & Tot	per class	\$ 6.00		
Pre-School	per class	\$ 6.00		
Youth	per class	\$ 6.00		
Private Lessons - one student	per person/30 mins	\$ 20.00		
Private Lessons - two students	per person/30 mins	\$ 15.00		
Private Lessons - three students	per person/30 mins	\$ 11.00		
Private Lessons- four students	per person/30 mins	\$ 11.00		
<i>*Family will include 5 members max. / Youth under 14 years are exempt from HST</i>				



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Road Closure- Dunn Street, Kingsbridge Subdivision Phase 8B-1

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Manager of Planning Services dated April 6, 2018, regarding a Road Closure - Dunn Street, Kingsbridge Subdivision Phase 8B-1 BE RECEIVED;
2. The request from 1078217 Ontario Limited for the road closure of Dunn Street on 12M-632 BE APPROVED; and,
3. By-law 2018-38 being a by-law to close Dunn Street and convey these lands to the Developer be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign the same.

2. BACKGROUND:

The Town is in receipt of a request from 1078217 Ontario Limited to consider a road closure and conveyance to the developer of Dunn Street on Plan 12M-632 for purposes of lot reconfiguration.

3. DISCUSSION:

The Town is in receipt of a request from 1078217 Ontario Limited to close Dunn Street in Plan 12M-632 to reconfigure 3 lots and Dunn Street through the passage of a part lot control exemption bylaw. The reconfiguration will result in 4 parcels being assembled

from 3 original lots and Dunn Street, resulting in a gain of one building lot. However, the frontage of the lots (29A, 29, 30, and 31) are technically on Welsh Avenue and Dunn Street was never constructed. Therefore the road closing is necessary as Dunn Street is presently a registered public highway on 12M-632. All identified public roadways are automatically dedicated as public highways at such a time that a 12M- Plan is registered. The 4 reconfigured lots have already been fully serviced with municipal services.

Following past practice, a By-law to formally close the portion of the road which will become part of two lots (Dunn Street) should be passed first and the property be conveyed back to the Developer. Upon completion of this the request, an application for part lot control exemption can be brought forward to a future Council meeting. The request for part lot control exemption must be approved by the County of Essex as the Upper Tier approval authority.

Attached is a copy of the Developer's request, Plan 12M-632 showing the existing layout and a sketch of the lot reconfiguration.

4. RISK ANALYSIS:

The recommendation presents little to no risk to the municipality.

5. FINANCIAL MATTERS:

The costs associated with the request and planning processes are the responsibility of the developer.

Construction of one additional dwelling on the reconfigured lot would provide \$12,743.00 in development charges and estimated property taxes of \$4,095 per year on a property valued at \$250,000. The Town's portion of those taxes would be approximately \$2,475 per year.

Property taxes and development charges collected offset the cost of providing services and growth related infrastructure respectively infrastructure, within the Town.

6. CONSULTATIONS:

The Fire Chief was consulted on the report and concurs with the recommendation.

7. **CONCLUSION:**

It is recommended that the road closure and conveyance be approved by Council and By-law 2018-38 be adopted by Council as recommended. The by-law will then be sent for registration.



Rebecca Belanger
Manager of Planning Services

jm

Report Approval Details

Document Title:	Road Closure- Dunn Street, Kingsbridge Subdivision Phase 8B-1.docx
Attachments:	- Report to Council- Apr. 23- Road Closure- Dunn St, Kingsbridge Sub Phase 8B-1- ATTACHMENTS.pdf
Final Approval Date:	Apr 13, 2018

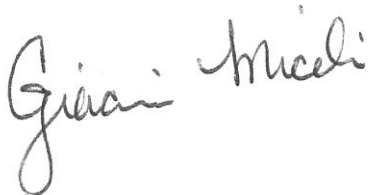
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Apr 9, 2018 - 1:32 PM



Cheryl Horrobin - Apr 10, 2018 - 3:38 PM



John Miceli - Apr 11, 2018 - 9:31 AM



Paula Parker - Apr 13, 2018 - 4:06 PM

1078217 ONTARIO LIMITED

948 Albert Lane,
Belle River, Ontario N0R 1A0
Phone: (519) 735-0603 Fax: (519) 735-0653

By email rbelanger@amherstburg.ca

April 5, 2018

Town of Amherstburg
Planning Department
3295 Meloche Road,
Amherstburg, Ontario N9V 2Y8

Attention: Rebecca Belanger, Manager of Planning Services

Dear Rebecca:

RE: REQUEST FOR STREET ROW CLOSURE AND RE-CONFIGURATION OF LOTS

Please accept this letter as our formal request for the Town to complete the closure of the Dunn Street ROW on Plan 12M-632.

This street closure is required in order to allow for our overall plan to reconfigure Lots 29-32 of Plan 12M-632 in accordance with the attached drawing.

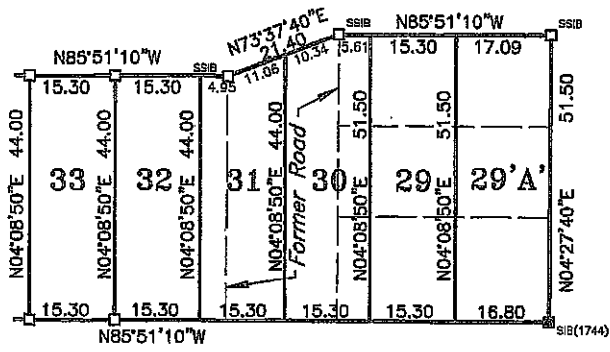
We trust this is satisfactory for your requirements; however, should you have any questions or concerns, or require additional information, please don't hesitate to contact the undersigned.

Yours truly,
1078217 ONTARIO LIMITED



Michael R. Dunn
Secretary

Enclosure



PLAN 12M-632

I CERTIFY THAT THIS PLAN IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE LAND TITLES DIVISION OF ESSEX (12) AT 11:56 O'CLOCK ON THE 14th DAY OF June 2017 AND ENTERED IN THE PARCEL REGISTER FOR PROPERTY IDENTIFIER 01545-1704 AND REQUIRED CONSENTS ARE REGISTERED AS PLAN DOCUMENT NO. CE 775444

"Robert Baricheff" REPRESENTATIVE FOR LAND REGISTRAR

THIS PLAN COMPRISES PART OF THE LAND IDENTIFIED BY P.I.N. 01545-1704.

INTEGRATION DATA

COORDINATES ARE DERIVED FROM GRID OBSERVATIONS USING THE CAN-NET NETWORK SERVICE AND ARE REFERRED TO UTM ZONE 17 (81° WEST LONGITUDE) NAD83 (CSRS) (1997.0). COORDINATE VALUES ARE TO AN URBAN ACCURACY IN ACCORDANCE WITH SECTION 14(2) O.REG 216/10

POINT ID	NORTHING	EASTING
CRP-A	N4666980.543	E326223.181
CRP-B	N4666751.080	E326277.117

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

CURVE SCHEDULE

CURVE	RADIUS	ARC	CHORD	CHORD BEARING
C1	303.05	33.17	33.15	N01°00'20"E

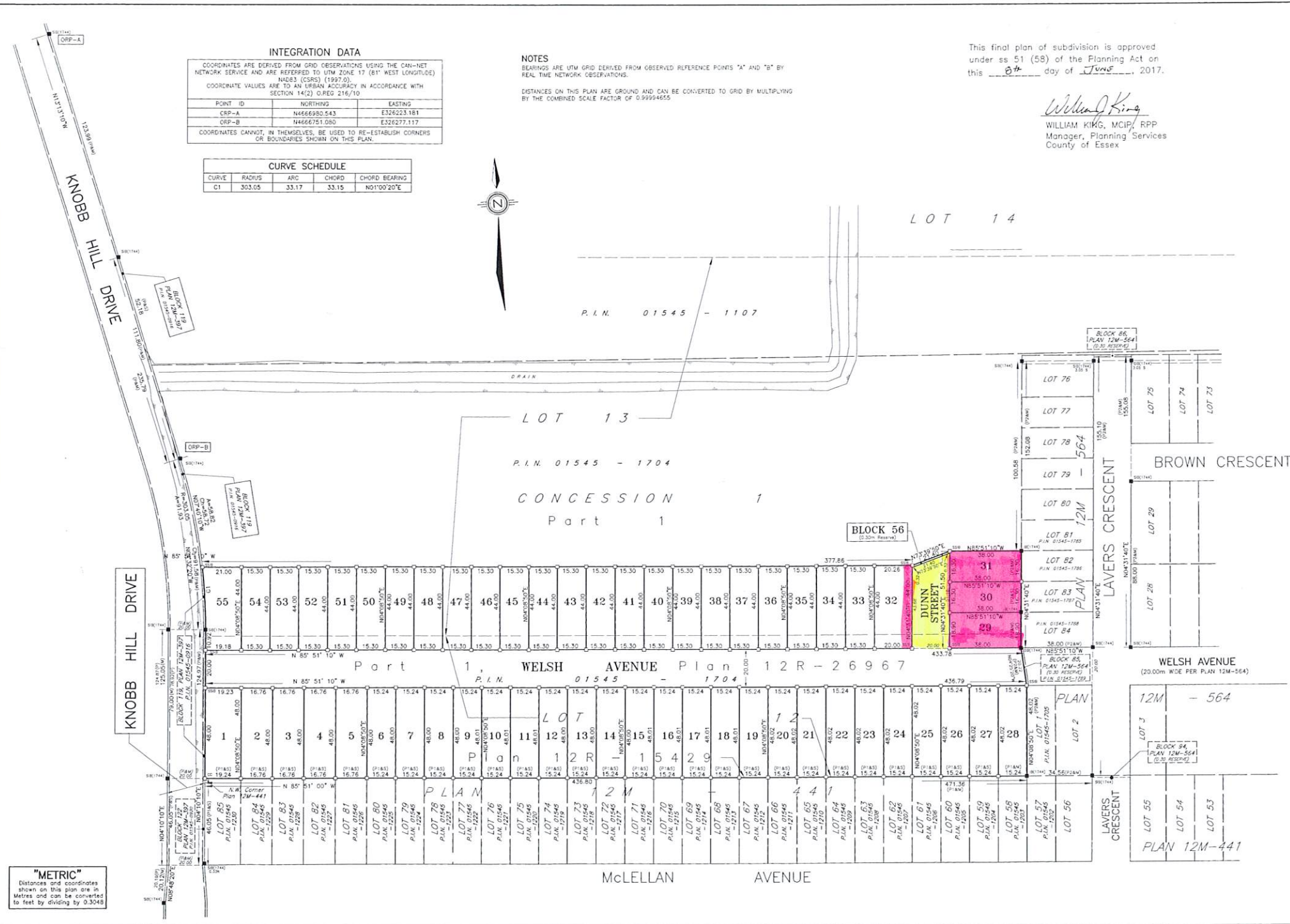
NOTES

BEARINGS ARE UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS "A" AND "B" BY REAL TIME NETWORK OBSERVATIONS.

DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99994655

This final plan of subdivision is approved under ss 51 (58) of the Planning Act on this 8th day of June, 2017.

William King
 WILLIAM KING, MCIP, RPP
 Manager, Planning Services
 County of Essex



PLAN OF SUBDIVISION
 OF
 PART OF LOTS 12 & 13,
 CONCESSION 1
 GEOGRAPHIC TOWNSHIP OF ANDERDON
 NOW IN THE
 TOWN OF AMHERSTBURG
 COUNTY OF ESSEX, ONTARIO
 VERHAEGEN • STUBBERFIELD • HARTLEY • BREWER • BEZAIRE INC.

SCALE = 1:1000

0 10.00 20.00 40.00 60.00 100.00 METRES

LEGEND

ALL MONUMENTS SHOWN THUSLY □ ARE IRON BARS (B) UNLESS OTHERWISE NOTED.

- SB DENOTES 25mm X 25mm X 1.22m STANDARD IRON BAR
- SSB DENOTES 25mm X 25mm X 0.61m SHORT STANDARD IRON BAR
- SB DENOTES 16mm X 16mm X 0.61m IRON BAR
- SB DENOTES 19mm diameter X 0.61m ROUND IRON BAR
- SB DENOTES CUT-CROSS
- SB DENOTES 5mm X 50mm STEEL PIN
- SB DENOTES SURVEY MONUMENT FOUND
- SB DENOTES SURVEY MONUMENT SET AND MARKED 1744
- SB DENOTES WITNESS
- SB DENOTES PERPENDICULAR
- SB DENOTES SET
- SB DENOTES MEASURED
- SB DENOTES DEED
- SB DENOTES OBSERVED REFERENCE POINT
- SB'S SHOWN ON THIS PLAN HAVE BEEN SET IN LIEU OF SB'S WHERE THE POSSIBILITY THAT UNDERGROUND UTILITIES EXIST.
- SB DENOTES ORIGIN UNKNOWN
- SB DENOTES SET PROPORTIONALLY
- SB DENOTES PLAN 12M-397
- SB DENOTES PLAN 12M-441
- SB DENOTES PLAN 12M-564
- SB DENOTES PLAN 12R-15429
- SB DENOTES VERHAEGEN STUBBERFIELD HARTLEY BREWER BEZAIRE INC., O.L.S.
- SB DENOTES C.O.R. ARMSTRONG, O.L.S.

OWNERS CERTIFICATE

THIS IS TO CERTIFY THAT:

- LOTS 1 TO 55 (inclusive), BLOCK 56 (being 0.30 metre Reserves) AND THE STREETS NAMED WELSH AVENUE AND DUNN STREET HAVE BEEN LAID IN ACCORDANCE WITH OUR INSTRUCTIONS.
- THE STREETS ARE HEREBY DEDICATED AS PUBLIC HIGHWAYS TO THE CORPORATION OF THE TOWN OF AMHERSTBURG.

DATED THE 28th DAY OF APRIL, 2017.

1078217 ONTARIO LIMITED

Michael R. Dunn
 MICHAEL R. DUNN
 I HAVE THE AUTHORITY TO BIND THE CORPORATION*

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THIS SURVEY WAS COMPLETED ON THE 10th DAY OF MARCH, 2017.

DATE APRIL 22, 2017

Andrew S. Mantha
 ANDREW S. MANTHA
 ONTARIO LAND SURVEYOR
 for VERHAEGEN • STUBBERFIELD • HARTLEY
 BREWER • BEZAIRE INC.

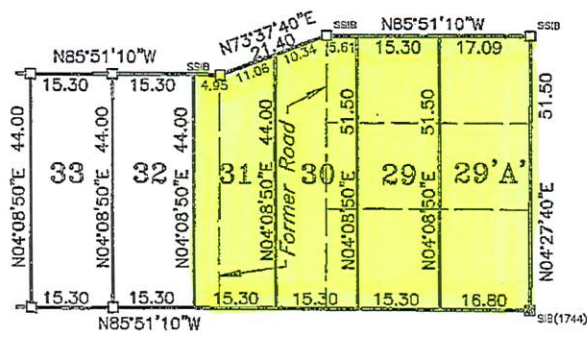
WINDSOR 644 Ottawa Street NEX 263 Ph: (519)258-1772 Fax: (519)258-1791

LEAMINGTON 187 Teal Street East NEX 118 Ph: (519)322-2375 Fax: (519)322-2675

ONTARIO LAND SURVEYORS www.onlsurveyors.com

PLAN BY: D.A. CAD DATE: May 12, 2017 8:07 AM
 CHECKED BY: A.S.M. CAD FILE: 4281550012M.dwg
 WORK ORDER: 4-28159 FILE NO.: E-AND-1-12 PLAN FILE NO.: C-4249A'

"METRIC"
 Distances and coordinates shown on this plan are in Metres and can be converted to feet by dividing by 0.3048



**CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2018-38**

**By-law to close Dunn Street
and convey these lands to the Developer**

WHEREAS it is deemed expedient to close Dunn Street described as follows;

Legal Description All of Dunn Street on Plan 12M-632 (PIN 01545-1880)

AND WHEREAS the Council of the Town of Amherstburg has deemed it appropriate and expedient to convey the said lands to the Developer to facilitate further development;

AND WHEREAS Council adopted a report prepared by Rebecca Belanger, Manager of Planning Services at the Council Meeting of April 23, 2018 which recommended the said road closure and land conveyance take place;

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. That the following parts of Dunn Street as shown on Plan 12M-632 attached to this by-law, shall be closed and conveyed to the Developer, 1078217 Ontario Limited:

Plan 12M-632, all of Dunn Street- PIN 01545-1880

2. That this by-law shall come into force and take effect after the final passing thereof on the day upon which it is registered in the Registry Office for the Registry Division of Essex (No. 12).
3. That the Mayor and the Clerk of the Corporation be and are hereby authorized to do all acts and sign all documents which will be necessary to close the said parts of the road and convey the said lands as provided herein, and to otherwise carry out the intent of this by-law.

Read a first, second and third time and finally passed this 23rd day of April, 2018.

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER

PLAN 12M-632

I CERTIFY THAT THIS PLAN IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE LAND TITLES DIVISION OF ESSEX (12) AT 11:56 O'CLOCK ON THE 14th DAY OF June 2017 AND ENTERED IN THE PARCEL REGISTER FOR PROPERTY IDENTIFIER 01545-1704 AND REQUIRED CONSENTS ARE REGISTERED AS PLAN DOCUMENT No. CE 775944

"Robert Baricheff"
REPRESENTATIVE FOR LAND REGISTRAR

INTEGRATION DATA

COORDINATES ARE DERIVED FROM GRID OBSERVATIONS USING THE CAN-NET NETWORK SERVICE AND ARE REFERRED TO UTM ZONE 17 (81° WEST LONGITUDE) NAD83 (CSRS) (1997.0). COORDINATE VALUES ARE TO AN URBAN ACCURACY IN ACCORDANCE WITH SECTION 14(2) O.REG 216/10

POINT ID	NORTHING	EASTING
CRP-A	N4666980.543	E326223.181
CRP-B	N4666751.080	E326277.117

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

CURVE SCHEDULE

CURVE	RADIUS	ARC	CHORD	CHORD BEARING
C1	303.05	33.17	33.15	N01°00'20"E

NOTES

BEARINGS ARE UTM GRID DERIVED FROM OBSERVED REFERENCE POINTS "A" AND "B" BY REAL TIME NETWORK OBSERVATIONS.

DISTANCES ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99994655

This final plan of subdivision is approved under ss 51 (58) of the Planning Act on this 07th day of June, 2017.

William King
WILLIAM KING, MCIP, RPP
Manager, Planning Services
County of Essex

THIS PLAN COMPRISES PART OF THE LAND IDENTIFIED BY P.I.N. 01545-1704.

PLAN OF SUBDIVISION
OF
PART OF LOTS 12 & 13,
CONCESSION 1
GEOGRAPHIC TOWNSHIP OF ANDERDON
NOW IN THE
TOWN OF AMHERSTBURG
COUNTY OF ESSEX, ONTARIO
VERHAEGEN • STUBBERFIELD • HARTLEY • BREWER • BEZAIRE INC.

SCALE = 1:1000

- LEGEND**
- ALL MONUMENTS SHOWN THUSLY □ ARE IRON BARS (B) UNLESS OTHERWISE NOTED.
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 - 33 DENOTES 25mm X 25mm X 0.61m SHORT STANDARD IRON BAR
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 - DENOTES VERHAEGEN-STUBBERFIELD-HARTLEY-BREWER-BEZAIRE INC., O.L.S.
 - DENOTES C.G.R. ARMSTRONG, O.L.S.

OWNERS CERTIFICATE

THIS IS TO CERTIFY THAT:

- LOTS 1 TO 55 (inclusive), BLOCK 56 (being 0.30 metre Reserves) AND THE STREETS NAMED WELSH AVENUE AND DUNN STREET HAVE BEEN LAID IN ACCORDANCE WITH OUR INSTRUCTIONS.
- THE STREETS ARE HEREBY DEDICATED AS PUBLIC HIGHWAYS TO THE CORPORATION OF THE TOWN OF AMHERSTBURG.

DATED THE 28th DAY OF APRIL, 2017.

1078217 ONTARIO LIMITED

Michael R. Dunn
MICHAEL R. DUNN
"I HAVE THE AUTHORITY TO BIND THE CORPORATION"

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

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- THIS SURVEY WAS COMPLETED ON THE 10th DAY OF MARCH, 2017.

DATE: APRIL 22, 2017

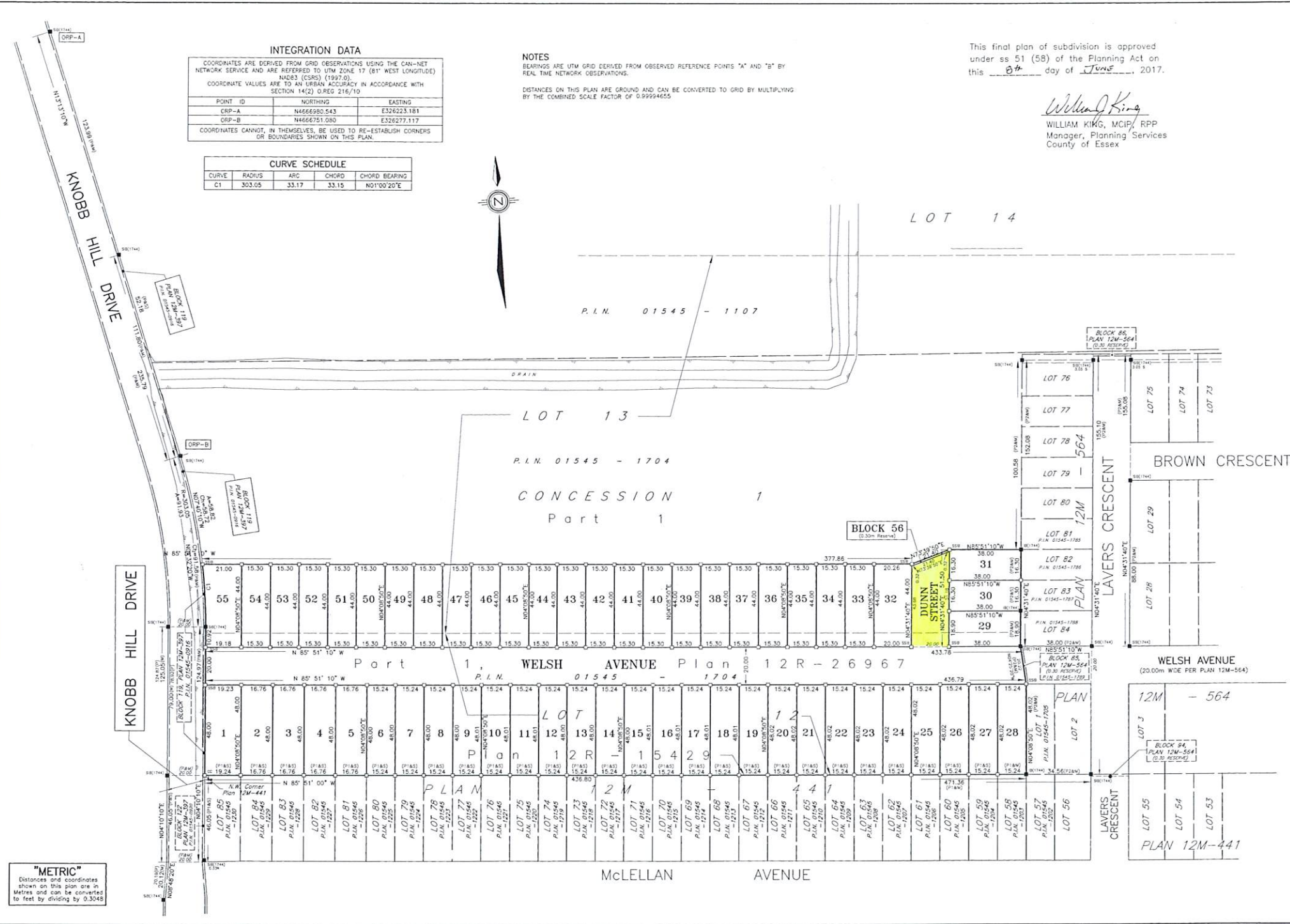
Andrew S. Mantha
ANDREW S. MANTHA
ONTARIO LAND SURVEYOR
for VERHAEGEN - STUBBERFIELD - HARTLEY - BREWER - BEZAIRE INC.

WINDSOR 544 Ottawa Street N5K 2E1 Ph: (519)258-1772 Fax: (519)258-1751

LEAMINGTON 187 Talbot Street East N4R 1L8 Ph: (519)322-2378 Fax: (519)322-2675

ONTARIO LAND SURVEYORS www.vshbdsurveys.com

DRAWN BY: D.J. CAD Date: May 12, 2017 9:07 AM
CHECKED BY: A.S.M. CAD File: 4281590012M.dwg
WORK ORDER: 4-28159 FILE NO: E-AND-1-12 PLAN FILE NO: C-4249A'



"METRIC"
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THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Table with 2 columns: Author's Name, Report Date, Author's Phone, Date to Council, Author's E-mail, Resolution #.

To: Mayor and Members of Town Council

Subject: Road Closure - Niklaus Court, Golfview Subdivision

1. RECOMMENDATION:

It is recommended that:

- 1. The report from the Manager of Planning Services dated April 6, 2018, regarding a Road Closure - Niklaus Court, Golfview Subdivision BE RECEIVED;
2. The request from Golfview Park Estates Inc. for the road closure of Niklaus Court on 12M-517 BE APPROVED; and,
3. By-law 2018-39 being a by-law to close Niklaus Court be taken as having been read three times and finally passed and the Mayor and Clerk BE AUTHORIZED to sign the same.

2. BACKGROUND:

The Town is in receipt of a request from Golfview Park Estates Inc. to consider a road closure of Niklaus Court on Plan 12M-517 for purposes of lot reconfiguration.

3. DISCUSSION:

The Town is in receipt of a request from Golfview Park Estates to close Niklaus Court in Plan 12M-517 to reconfigure the next phase of rowhouses in Golfview Subdivision. All identified public roadways are automatically dedicated as public highways at such a time that a 12M- Plan is registered. The road closure is a housekeeping item as the conveyance has already been approved and completed.

The Town and the Developer are in discussions regarding the reconfiguration.

Attached is a copy of Plan 12M-517 showing the existing layout.

4. RISK ANALYSIS:

The recommendation presents little to no risk to the municipality.

5. FINANCIAL MATTERS:

The costs associated with the request and planning processes are the responsibility of the developer.

We anticipate a significant increase in the number of residential dwelling units resulting from the reconfiguration of this portion of Golfview Subdivision. Property taxes and development charges collected offset the cost of providing services and growth related infrastructure respectively infrastructure, within the Town. Plans have not been finalized at this point however pending the necessary planning approvals, the redevelopment is proposed to support 52 town home units.

Construction of 52 additional town home dwelling would provide \$458,744.00 in development charges (\$8,822 per town home) and estimated property taxes of \$212,940(\$4,095 per home) per year on a property valued at \$250,000. The Town's portion of those taxes would be approximately \$128,700 (2,475 per home) per year.

6. CONSULTATIONS:

The Fire Chief was consulted on this report and concurs with the recommendation to close Niklaus Court. Other fire department concerns will be addressed during the reconfiguration of this portion of Golfview Subdivision.

7. CONCLUSION:

It is recommended that the road closure be approved by Council and By-law 2018-39 be adopted. The by-law will then be sent for registration.



Rebecca Belanger
Manager of Planning Services

jm

Report Approval Details

Document Title:	Road Closure- Niklaus Court, Golfview Subdivision.docx
Attachments:	- Report to Council- Apr. 23- Road Closure- Niklaus Crt, Golfview Sub- ATTACHMENTS.pdf
Final Approval Date:	Apr 13, 2018

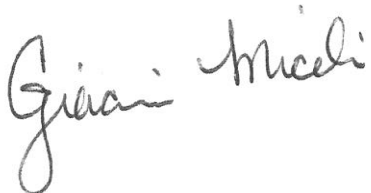
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Apr 9, 2018 - 1:34 PM



Cheryl Horrobin - Apr 10, 2018 - 3:43 PM



John Miceli - Apr 11, 2018 - 9:35 AM



Paula Parker - Apr 13, 2018 - 4:11 PM

**CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2018-39**

By-law to close Niklaus Court, Golfview Subdivision

WHEREAS it is deemed expedient to close Niklaus Court described as follows;

Legal Description All of Niklaus Court on Plan 12M-517 (PIN 01546-1017)

AND WHEREAS Council adopted a report prepared by Rebecca Belanger, Manager of Planning Services at the Council Meeting of April 23, 2018 which recommended the said road closure takes place;

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg enacts as follows:

1. That the following parts of Niklaus Court as shown on Plan 12M-517 attached to this by-law, shall be closed:

Plan 12M-517, all of Niklaus Court- PIN 01546-1017

2. That this by-law shall come into force and take effect after the final passing thereof on the day upon which it is registered in the Registry Office for the Registry Division of Essex (No. 12).
3. That the Mayor and the Clerk of the Corporation be and are hereby authorized to do all acts and sign all documents which will be necessary to close the said parts of the road and convey the said lands as provided herein, and to otherwise carry out the intent of this by-law.

Read a first, second and third time and finally passed this 23rd day of April, 2018.

MAYOR- ALDO DICARLO

CLERK- PAULA PARKER

PART 1, PLAN 12R-4847

37T-99005

PLAN 12M-517

This final plan of subdivision is approved under s. 51 (56) of the Planning Act on the 21st day of OCT., 2004.

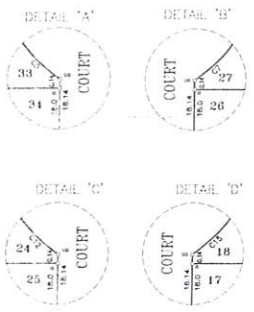
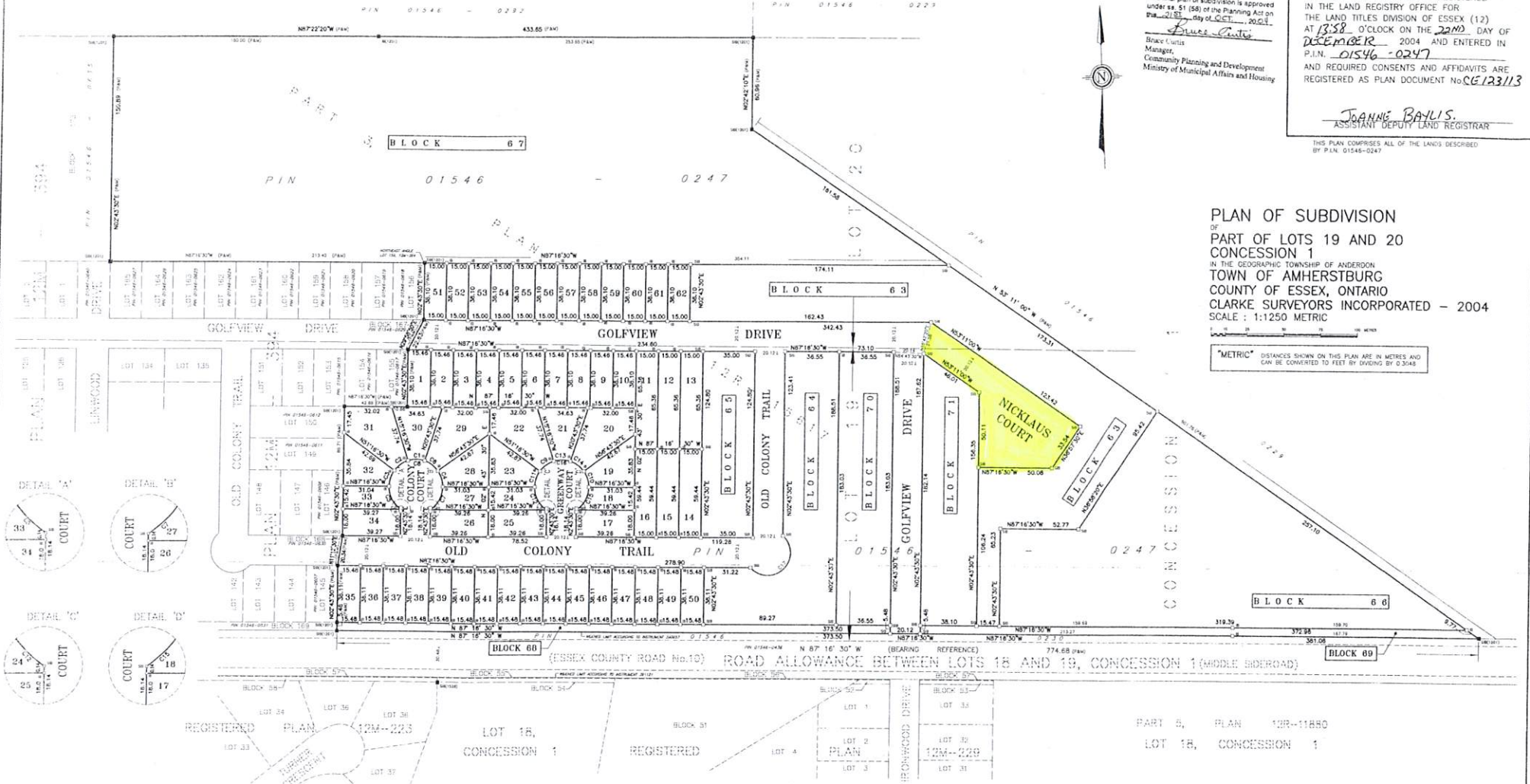
I CERTIFY THAT THIS PLAN IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE LAND TITLES DIVISION OF ESSEX (12) AT 1:58 O'CLOCK ON THE 22ND DAY OF DECEMBER, 2004 AND ENTERED IN P.L.N. 01546-0247

JOANNE BAYLIS, ASSISTANT DEPUTY LAND REGISTRAR

THIS PLAN COMPRISES ALL OF THE LANDS DESCRIBED BY PLAN 01546-0247

PLAN OF SUBDIVISION OF PART OF LOTS 19 AND 20 CONSESSION 1 IN THE GEOGRAPHIC TOWNSHIP OF ANDERSON TOWN OF AMHERSTBURG COUNTY OF ESSEX, ONTARIO CLARKE SURVEYORS INCORPORATED - 2004 SCALE : 1:1250 METRIC

"METRIC" DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048



CURVE SCHEDULE

Table with 5 columns: No., Radius, Arc, Chord, Chord Bearing. Lists curve data for lots 1-31.

OWNER'S CERTIFICATE

I, the undersigned, being the owner of the land described in the above plan, do hereby certify that the same is true and correct.

Signature of owner: Steve Spet

SURVEYOR'S CERTIFICATE

I, the undersigned, being a duly qualified and licensed surveyor, do hereby certify that the above plan is true and correct.

Signature of surveyor: Ross A. Clarke

BEARING REFERENCE

BEARINGS ARE AZIMUTHIC AND ARE REFERRED TO THE WIGENED NORTHERN LIMIT OF ESSEX COUNTY ROAD NO. 10 SHOWN AS N 87°18'30\"/>

NOTES

- 1. DENOTES SURVEY MONUMENT POINT
2. DENOTES SURVEY MONUMENT SET AND MARKED 100%
3. DENOTES SURVEY MONUMENT SET BY PROPORTION
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30. DENOTES SURVEY MONUMENT SET BY PROPORTION
31. DENOTES SURVEY MONUMENT SET BY PROPORTION

CLARKE SURVEYORS INCORPORATED logo and contact information including address, phone, and fax numbers.



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: *Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.*

Author's Name: Angelo Avolio	Report Date: April 6, 2018
Author's Phone: 519 736-5408 ext. 2136	Date to Council: April 23, 2018
Author's E-mail: aavolio@amherstburg.ca	Resolution #: 20160411-145

To: Mayor and Members of Town Council

Subject: Building Department Activity Report - February and March 2018

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Chief Building Official dated April 6, 2018, regarding Building Department Activity Report - February and March 2018 **BE RECEIVED for information.**

2. **BACKGROUND:**

At the regular Council meeting of April 11, 2016 council passed the following resolution (Resolution # 20160411-145):

*"That Administration **BE DIRECTED** to provide monthly activity reports with the Building Department, Fire Department and Police Services."*

3. **DISCUSSION:**

Building activity and statistics for February and March are noted in this report. Application intakes for the month of February were somewhat slower, which can be expected due to the winter, March however had a steady stream of applications. The majority of the new dwellings are being constructed on the new extension of Welsh Ave. in the Kingsbridge Subdivision. With the recent subdivision approval of Meadowview Estates additional applications have be received. Additional commercial renovation projects are also noted.

Monthly Building Activity for February		
Types of Permits	Value of Construction	Number of Permits
Single Family Dwelling	\$ 621,000.00	1
Semi Detached Unit		
Townhouses		
Apartment		
Accessory Buildings/Decks/Patio Roof	\$ 25,000.00	1
Renovation and Additions for Residential		
Industrial/Commercial/Institutional	\$ 13,000.00	1
Pools		
Signs		
Roof Mounted Solar Panels		
On Site Sewage System		
Plumbing		
Demolition	\$ 5,000.00	1
Tents		
Others		
Total	\$ 664,000.00	4

Monthly Building Activity for March		
Types of Permits	Value of Construction	Number of Permits
Single Family Dwelling	\$ 3,205,000.00	10
Semi Detached Unit	\$ 340,000.00	2
Townhouses		
Apartment		
Accessory Buildings/Decks/Patio Roof	\$ 50,000.00	1
Renovation and Additions for Residential	\$ 46,000.00	3
Industrial/Commercial/Institutional	\$ 84,000.00	3
Pools	\$ 40,000.00	1
Signs		
Roof Mounted Solar Panels	\$ 19,200.00	1
On Site Sewage System		
Plumbing	\$ 2,200.00	1
Demolition	\$ 19,800.00	2
Tents		
Others		
Total	\$ 3,806,200.00	24

4. **RISK ANALYSIS:**

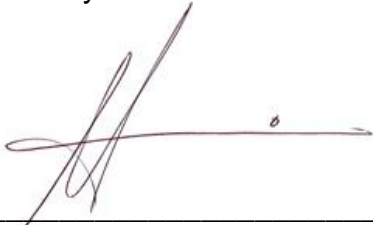
N/A

5. **FINANCIAL MATTERS:**

Revenue for all building permits issued in February and March is \$25,149 which is down from the prior year's February and March Revenues of \$60,402. Currently the Building Permit Revenue is trending to be on budgetary target for 2018.

7. **CONCLUSION:**

The construction season is well underway. With the new available building lots, and new building applications being submitted, March permits have increased after a slow February.

A handwritten signature in dark ink, appearing to read 'Angelo Avolio', is written over a horizontal line. The signature is stylized with a large initial 'A' and a long horizontal stroke.

Angelo Avolio
Chief Building Official

AA

Report Approval Details

Document Title:	Building Department Activity Report-February, March 2018.docx
Attachments:	N/A
Final Approval Date:	Apr 13, 2018

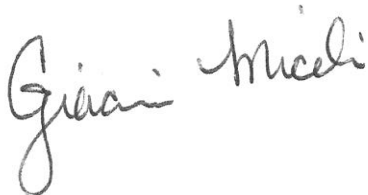
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Apr 9, 2018 - 1:21 PM



Cheryl Horrobin - Apr 10, 2018 - 3:17 PM



John Miceli - Apr 11, 2018 - 9:06 AM



Paula Parker - Apr 13, 2018 - 11:40 AM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PLANNING, DEVELOPMENT & LEGISLATIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Rebecca Belanger	Report Date: March 21, 2018
Author's Phone: 519 736-5408 ext. 2124	Date to Council: April 23, 2018
Author's E-mail: rbelanger@amherstburg.ca	Resolution #: N/A

To: Mayor and Members of Town Council

Subject: Overview of Changes to the Land Use Planning and Appeal System

1. **RECOMMENDATION:**

It is recommended that:

1. The report from the Manager of Planning Services Dated March 21, 2018 regarding an Overview of Changes to the Land Use Planning and Appeal System **BE RECEIVED for information.**

2. **BACKGROUND:**

In spring 2016, a review of the Ontario Municipal Board (OMB) began, which sought to recommend changes to improve the OMB's role within the broader land use planning system and address recurring concerns among many groups, including:

- Too many decisions are appealed, hearings are increasingly complex and costly
- There needs to be more respect and deference to decisions made by local councils
- More needs to be done to increase the use of mediation and reduce adversarial nature of hearings
- Public and community groups feel they do not have the knowledge or resources to meaningfully participate in the process

In order to address the concerns, Bill 139, the Building Better Communities and Conserving Watersheds Act, 2017, received Royal Assent on December 12, 2017 and proclamation occurred on April 3, 2018. Previous changes to legislation have been made that have impacted how the OMB dealt with land use planning appeals, including the Strong Communities (Planning Amendment) Act, 2004 (Bill 26), the Planning and Conservation Land Statute Law Amendment Act, 2006 (Bill 51) and the Smart Growth

for Our Communities Act, 2015 (Bill 73). These acts did not address the OMB's operations, practices and procedures.

Bill 139 will repeal the Ontario Municipal Board Act and replace it with the Local Planning Appeal Tribunal Act, 2017. The Local Planning Appeal Tribunal (LPAT) will allow municipalities to have more control when handling appeals under the Planning Act. At the present time the LPAT is not fully constituted, as the selection process is still underway.

3. DISCUSSION:

Highlights of Bill 139 include:

- Makes transformative changes to the land use planning and appeal system
- Repeals the Ontario Municipal Board Act and replaces it with the Local Planning Appeal Tribunal Act, 2017
- Enacts the Local Planning Appeal Support Centre Act, 2017, which establishes a new independent agency
- Makes changes to the Planning Act and various other Acts

Planning Act: Key Areas of Change

More Municipal Control

- Two-year "time-out" for new Secondary Plans – new Secondary Plans cannot be amended for two years, unless the amendment is municipally-supported. The intended outcomes are to give municipalities more control over development in their communities and to increase certainty in local planning processes and to facilitate the implementation of local policies.
- No appeal of Interim Control By-laws when they are first passed (except by Province) – the intended outcomes are to give municipalities more control over development in their communities and to allow municipalities to redirect limited resources from responding to appeals to carrying out the planning studies intended by interim control by-laws.
- More authority for Local Appeal Bodies (LABs) – The authority of LABs has been expanded to include adjudicating appeals related to site plans. The intended outcome is to provide the option to adjudicate additional appeals locally (i.e. site plan control).
- Longer decision timelines – Decision timelines are extended by 30 days for official plans, official plan amendments and zoning by-law amendments. The intended outcomes are to provide more time to assess planning matters and hear input from the public before making a decision and to provide more time to negotiate solutions to possible issues and potentially avoid appeals. The timelines for official plans and official plan amendments is now 210 days and the timeline for zoning by-law amendments and holding by-laws is now 150 days.
- Protected Major Transit Station Area (PMTSA) – PMTSAs are a new municipal tool to support transit infrastructure. Appeals of official plans and zoning by-laws/community planning permit by-laws are restricted in municipally-defined PMTSAs. The intended outcomes are to facilitate the implementation of densities that support higher order transit infrastructure projects (transit that operates in whole or in part in a dedicated right of way, including heavy rail, light rail and buses), and to give municipalities more control over development in transit corridors.

Strong Community Voice

- Consistency/conformity standard – Restrict appeal grounds for official plans/amendments, zoning by-laws/amendments and community planning permit by-laws to only matters of consistency and/or conformity with provincial and/or municipal policies/plans. The intended outcomes are to increase deference to municipal decisions and to provide more certainty in the local planning process.
- Requirement to send new information back to the approval authority/municipality – the LPAT must send new information and material at subdivision hearings back to the municipality for re-evaluation of original decision if the municipality requests the information and material be returned. The intended outcome is to increase certainty for municipalities that would like the opportunity to review new information on a subdivision application submitted during an appeal.
- LPAT authority limited to matters that were part of Council decision – LPAT's authority is limited to only dealing with parts of an official plan that were part of Council's decision. The intended outcomes are to support local decision-making and recognize the role of municipalities as primary decision makers on their official plans.

Protecting Public Interest

- No appeal of major Provincial decisions – There will be no appeals permitted of provincial decisions on official plans and major official plan updates. The intended outcomes are to reduce the number of appeals, including conformity exercises to provincial plans, to increase certainty regarding the implementation of provincial policies and interests and to protect important provincial interests, such as public health and safety.
- Minister's Zoning Orders (MZOs) – The change removes the mandatory referral of MZOs. The intended outcomes are to provide greater certainty regarding the implementation of provincial matters and to provide the Minister with final discretion on matter, recognizing that MZOs are used to protect provincial interest.
- Climate change – All municipal official plans are required to include climate change policies. The intended outcomes are to support Ontario's Climate Change Action Plan 2016-2020 and to support proactive planning for climate change. Official plan policies must identify goals, objectives and actions to mitigate greenhouse gas emissions and adapt to a changing climate, including increasing resiliency.
- Affordable housing – All municipal official plans are required to include policies dealing with the adequate provision of affordable housing. The intended outcome is to support the implementation of provincial policies and plans that require an adequate supply of housing, including affordable housing.

Hearing Process: Key Areas of Change

- Local Planning Appeal Tribunal (LPAT) – The Ontario Municipal Board Act is repealed and LPAT is established as the province-wide appeal body for land use planning matters. The intended outcomes are to make the hearing process faster and fairer and to encourage active adjudication by Tribunal members.
- Local Planning Appeal Support Centre (LPASC) – The new LPASC will provide information and support for citizens who want to participate in the land use planning appeal process before the LPAT. The intended outcomes are to help

level the playing field for citizens and to provide information on land use planning, guidance on board procedures, and advice and representation to citizens in certain matters.

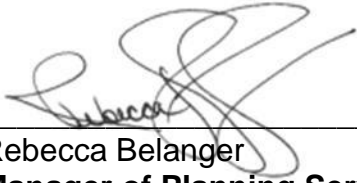
- User-friendly Websites – New, user-friendly websites will be produced for the Tribunal and the LPASC. The intended outcomes are to introduce new, user-friendly websites for the new Tribunal and the Support Centre to help citizens engage in the process, to provide clear information on LPAT and the Support Centre practices and procedures and to improve access to information and resources to better support citizen participation.
- Making LPAT decisions publicly-accessible – All Tribunal decisions will be publicly posted, including the use of plain language. The intended outcomes are to make the LPAT process easier to navigate by making decisions easier to read, to help citizens access Tribunal decisions and to increase transparency in the process.
- Mandatory Case Management Conference Process – A mandatory case management conference process will be implemented for major planning matters to narrow issues and promote settlements. The intended outcomes are to allow for hearings to be held in a fair, cost-effective and expeditious manner by providing opportunities for parties and other interested persons to come together to:
 - Identify if additional parties should be added
 - Confirm and narrow the issues in dispute
 - Explore opportunities for mediation and settlement
 - Deal with any other matter

A further intended outcome is to empower the Tribunal to actively guide the proceedings to level the playing field and make it less adversarial for parties and participants.

- Oral Testimony and Evidentiary Record – Statutory rules regarding the conduct of proceedings which limit oral testimony and the evidentiary record. The intended outcomes are to create faster, more efficient and cost-effective proceedings, and less adversarial hearings.
- Active Adjudication – The LPAT Act clarifies the Tribunal's power to ask questions, examine a party and require a party to produce evidence. The intended outcome is an approach to hearings in which adjudicators play a more active role to simplify and expedite the hearing process, and in some cases to address inequalities between parties.

4. **CONCLUSION:**

Administration recommends that Council receives this report as information to become familiar with the proposed changes to the Land Use Planning and Appeal System. Administration will continue to update Council as this initiative progresses.

A handwritten signature in black ink, appearing to read 'Rebecca', is written over a horizontal line. The signature is stylized and cursive.

Rebecca Belanger
Manager of Planning Services

ss

Report Approval Details

Document Title:	Overview of Changes to the Land Use Planning and Appeal System.docx
Attachments:	N/A
Final Approval Date:	Apr 13, 2018

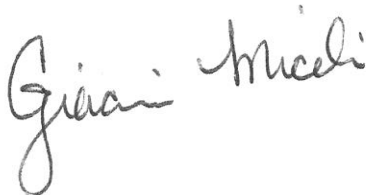
This report and all of its attachments were approved and signed as outlined below:



Mark Galvin - Apr 9, 2018 - 3:41 PM



Cheryl Horrobin - Apr 11, 2018 - 8:49 AM



John Miceli - Apr 11, 2018 - 10:04 AM



Paula Parker - Apr 13, 2018 - 2:12 PM



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Bruce Montone	Report Date: April 9, 2018
Author's Phone: 519 736-6500 ext. 2241	Date to Council: April 23, 2018
Author's E-mail: bmontone@amherstburg.ca	Resolution #: 20160411-145

To: Mayor and Members of Town Council

Subject: Fire Department Monthly Activity Report – March 2018

1. RECOMMENDATION:

It is recommended that:

1. The report from the Fire Chief dated April 9, 2018, regarding Fire Department Monthly Activity Report – March 2018, **BE RECEIVED for information.**

EXECUTIVE SUMMARY:
N/A

2. BACKGROUND:

On April 11, 2016, Council adopted the following:

“That Administration BE DIRECTED to provide monthly activity reports within the Building department, Fire department, and Police Services.”

3. DISCUSSION:

The goal of the Amherstburg Fire Department is to provide fire protection services through a range of programs designed to protect the lives and property of the inhabitants from the adverse effects of fire, sudden medical emergencies or exposure to dangerous conditions created by man or nature.

To achieve this goal the Amherstburg Fire Department utilizes fire suppression and rescue activities, fire inspections, fire investigation, public fire safety education and other fire protection programs as defined by the Fire Protection and Prevention Act, R.S.O.1997 and the Town of Amherstburg Establishing and Regulating By-Law # 2017 – 67.

The attached represents activities and program information for the month of March 2018.

4. RISK ANALYSIS:

N/A

5. FINANCIAL MATTERS:

N/A

6. CONSULTATIONS:

N/A

7. CONCLUSION:

As directed by Council, the Amherstburg Fire Department will continue to provide monthly activity reports.



Bruce Montone
Fire Chief

bm/BM

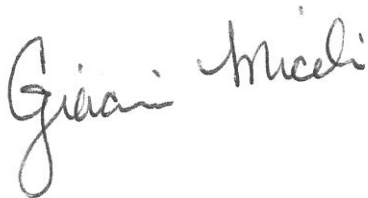
Report Approval Details

Document Title:	Fire Department Monthly Activity Report - March 2018.docx
Attachments:	- Monthly Dashboard Report March 18.pdf
Final Approval Date:	Apr 13, 2018

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin - Apr 11, 2018 - 10:12 AM



John Miceli - Apr 11, 2018 - 10:42 AM



Paula Parker - Apr 13, 2018 - 4:14 PM



FIRE SERVICES

DASHBOARD

1 - SERVICE LEVEL DELIVERY		2017	YTD 2018	Mar-17	Mar-18
INCIDENTS		522	127	41	33
Incident Types	OFM codes				
Fire	01 - 29	70	11	2	1
False Fire Alarms	31 - 39	103	30	10	8
Public Hazard	41 - 59	46	7	10	3
Rescues	601 - 69	68	15	8	9
Medical	701 - 899	137	39	9	6
Others	91 - 99	98	25	2	6

Number of calls by station		2017	YTD 2018	Mar-17	Mar-18
Station # 1		189	52	14	10
Station # 2		98	24	12	6
Station # 3		59	16	7	6
Duty Officer		176	35	8	11

2 - AVERAGE RESPONSE Targets	2017	YTD 2018	Mar-17	Mar-18
Call processing time	n/a	0:01:37	N/A	0:01:26
Turn out time	0:03:15	0:02:00	0:02:23	0:02:55
Response time	0:07:07	0:08:12	0:06:44	0:08:33

3 - OTHER STATISTICS	2017	YTD 2018	Mar-17	Mar-18
Total Training Session	196	42	21	15
Total Training Session (Station 1)	46	13	5	5
Total Training Session (Station 2)	46	13	5	4
Total Training Session (Station 3)	48	13	4	4
Total Training Session (Extra)	56	3	7	2
Total Routine Station Maintenance & Inspection	148	36	14	12
Fire Prevention Inspections	65	13	4	1
Business Licenses Inspections	N/A	3	2	1
Fire Prevention Program Activities (i.e. Lockbox, Tapp-C)	N/A	12	N/A	12
Fire Safety Plan Reviews	5	8	N/A	2
Vulnerable Occupancy Annual Inspections	12	0	0	0
Fire Permits Issued	N/A	29	N/A	29
Fire Permit Inspections	N/A	66	N/A	66

4 - COMMUNITY IMPACT	2017	YTD 2018	Mar-17	Mar-18
Total \$ Loss (2017 \$ Loss - an estimate)	1,097,500	191,800	0	0
Total \$ Saved (2017 \$ Saved - an estimate)	1,467,750	1,120,000	200,00	0
Residential Fire Related Injuries (Entire)	3	0	1	0
Fire Fighter	0	0	0	0
Public	3	0	1	0
Residential Fire Related Fatalities (Entire)	0	0	0	0

5 - CHIEF'S COMMENTS	2017	YTD 2018	Mar-17	Mar-18
<p>March saw a slight decline in responses, Our Open Burn Permit program has begun with a slower than expected demand for permits.</p> <p>It is expected that with warmer weather in April, the demand may increase to anticipated levels.</p> <p>Staff have been preparing for the arrival of our new LP gas Training Simulator in the month of April. Site preparation and training of our in-house instructors has been the focus.</p>				



Essex County Steam & Gas Engine Museum Inc.

11081, Con. 11, P.O. Box 1176

McGregor, Ontario, N0R 1J0

A Charitable Organization

Office: 519-726-0606

www.essexsteamandgasengine.com

E-mail: esagec@primus.ca

The **Essex County Steam & Gas Engine Museum** is happy to celebrate its **34th Anniversary** in 2018. We have the largest collection of steam engines in Essex County. Our working relationship with the Town of Essex and Amherstburg and Co-An Park has continued in supporting the interests of our people and community. Our Show dates are **August 10th, 11th, 12th, 2018**.

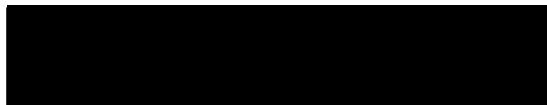
Our 34th Show book featuring "**John Deere Tractors and Machinery**" is printed and distributed throughout Essex County, Kent County and United States.

Please mark your calendar for the **Tractor Parade** on Saturday, August 11th. Meet at St. Clements Church on Walker Rd, travelling through McGregor to our Steam & Gas Engine Museum on Concession 11. Everyone welcome.

****** If you would be interested in donating a **Door Prize** for our 50/50 draw it would be appreciated.

Thank you for your consideration and support of Essex County Steam & Gas Engine Museum.

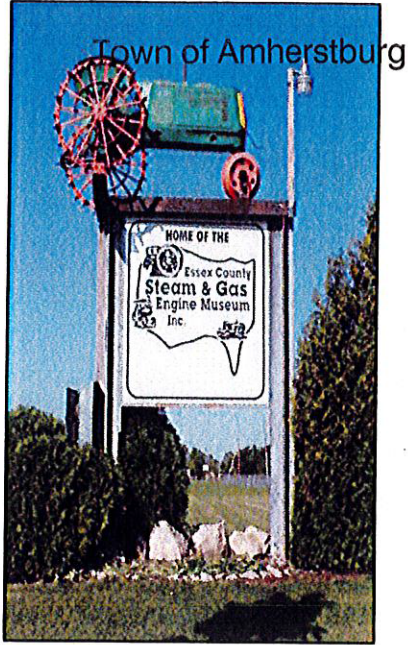
Brenda Allen (519)818-3535 or 726-5335



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pg 7, 21

APR 10 2018



This year's feature is John Deere tractors and machinery.

Essex County Steam & Gas Engine Museum Inc. 2018 Annual Show Book

Our 2018 Show Book Ad rates are very reasonable. Please consider placing your ad in our Show Book.

This is our 34th year. The Essex County Steam & Gas Engine Museum Inc. would like to invite you to advertise in our 2018 Show Book.

Each year we publish 5000 copies for distribution in and around Essex and Kent Counties. Show Book advertisements are black & white or full colour. The cost of colour upgrade is very reasonable and will be located in the centre sections of the book. Ads can be purchased from any member of the Essex County Steam & Gas Engine Museum Inc.

Please provide a recent business card or a copy of the advertisement you would like to be used. Changes to a previous ad can also be made; please provide the information needed for those changes.

Advertising information and any changes you may need can be emailed to our Show Book editor at rsesbulletin@aol.com or mailed to the address shown below:

Payment for your ad can be given to any member or mailed to the address shown below:

Deadline for this year's ads will be April 20, 2018,
Any later, we cannot guarantee your ad will get into the 2018 Show Book.

Essex County Steam & Gas Engine Museum Inc.
Co-An Park 11081 Con. 11, PO Box 1176
McGregor, Ontario, N0R 1J0
rsesbulletin@aol.com
www.essexsteamandgasengine.com

	Black & White	Colour
Business Card	\$45.00	\$55.00
1/6 page	\$75.00	\$95.00
1/4 page	\$115.00	\$140.00
1/2 page	\$165.00	\$215.00
Full page	\$275.00	\$375.00
Inside cover	N/A	\$390.00
Back cover	N/A	\$440.00

Name of Advertiser: _____

Address: _____

Email address: _____

Phone number: _____

Advertisement size: _____

Cost of Ad: _____ Colour: B & W Cash Cheque

Name of Seller: Brenda Allen, 519-726-5335

Amherstburg Ont N9V0C8



LEGISLATIVE ASSEMBLY

RECEIVED

APR 11 2018

ERNIE HARDEMAN, M.P.P.

Oxford

March 26, 2018

Aldo DiCarlo

Town of Amherstburg

271 Sandwich St. S

Amherstburg, ON N9V 2A5

Queen's Park Office:
Room 413, Legislative Bldg.
Toronto, Ontario
M7A 1A8

Tel. (416) 325-1239
Fax (416) 325-1259

Constituency Office:
12 Perry Street
Woodstock, Ontario
N4S 3C2

Tel. (519) 537-5222
Fax (519) 537-3577

Dear Mayor DiCarlo,

I am writing to let you know that I recently introduced a private members' bill which would give municipalities the authority to decide whether or not they would be willing to receive a landfill. I have enclosed a copy for your information and comments. I believe municipalities should have a say in the location of something that would have such a lasting impact on their community.

As you know, today municipal governments can decide where a Tim Hortons should go, but they can't decide where something as significant as a landfill should go. That doesn't make sense.

Currently, only the Ministry of the Environment approves a new landfill, but Bill 16, *Respecting Municipal Authority Over Landfilling Sites*, would ensure that waste companies are required to have approval from the municipality as well before they can move forward with the landfill placement.

I know that this authority has been requested by a number of municipalities. The Mayor of Ingersoll requested this legislative change during a committee hearing on Bill 139 last fall at Queen's Park. Since then, nearly 30 municipalities have passed resolutions of support and another 150 municipal leaders have signed petitions to demand this right.

I would appreciate hearing your comments on the bill and any support you can offer. For your convenience I have enclosed a sample resolution of support.

Thank you for your consideration. As always please feel free to contact me if I can be of assistance.

Sincerely,

Ernie Hardeman, MPP

Oxford



Draft resolution

MUNICIPALITIES CALL ON PROVINCE FOR “RIGHT TO APPROVE” LANDFILL DEVELOPMENTS

WHEREAS municipal governments in Ontario do not have the right to approve landfill projects in their communities, but have authority for making decisions on all other types of development;

AND WHEREAS this out-dated policy allows private landfill operators to consult with local residents and municipal Councils, but essentially ignore them;

AND WHEREAS municipalities already have exclusive rights for approving casinos and nuclear waste facilities within their communities, AND FURTHER that the province has recognized the value of municipal approval for the siting of power generation facilities;

AND WHEREAS the recent report from Ontario’s Environmental Commissioner has found that Ontario has a garbage problem, particularly from Industrial, Commercial and Institutional (ICI) waste generated within the City of Toronto, where diversion rates are as low as 15%;

AND WHEREAS municipalities across Ontario are quietly being identified and targeted as potential landfill sites;

AND WHEREAS municipalities should be considered experts in waste management, as they are responsible for this within their own communities, and often have decades’ worth of in-house expertise in managing waste, recycling, and diversion programs;

AND WHEREAS municipalities should have the right to approve or reject these projects, and assess whether the potential economic benefits are of sufficient value to offset any negative impacts and environmental concerns;

THEREFORE BE IT RESOLVED THAT the **[INSERT NAME OF MUNICIPALITY]** supports *Bill 16, Respecting Municipal Authority Over Landfilling Sites Act* introduced by MPP Ernie Hardeman and calls upon the Government of Ontario, and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities

AND FURTHER THAT the **[INSERT NAME OF MUNICIPALITY]** send copies of this resolution to MPP Ernie Hardeman and all municipalities.

Planning and Growth Management Committee

PG25.8		Amended		Ward:All
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Inclusionary Zoning

City Council Decision

City Council on January 31 and February 1, 2018, adopted the following:

1. City Council adopt the following and forward its decision to the Province as the City's response to the proposed inclusionary zoning regulations:

Recommendation 1: The proposed regulation should be amended to respect the fact that the municipality is in the best position to assess its needs and establish an inclusionary zoning framework that takes into consideration the full range of housing needs, market conditions, and aligned policy and program opportunities.

Recommendation 2: The proposed regulation should be amended to explicitly provide for the opportunity to create new affordable purpose-built rental housing.

Recommendation 3: The Province should work with the municipality to review current and projected rental housing development, including understanding the market profile of new rental housing projects. Further, the Province should consult with municipalities and other stakeholders on the merits of extending the regulation to any or all of the new purpose-built rental housing market.

Recommendation 4: The regulation should provide for municipal flexibility to set reasonable set aside rates based on the local context, planned environment, and relevant program funding and incentives, with the principle that a minimum of 10 percent of the units or gross floor area be established as the unit set aside rate.

Recommendation 5: The regulation should provide for municipal decision making for measures and incentives as municipalities are in the best position to respond to local market conditions.

Recommendation 6: The regulation should allow for inclusionary zoning to be used as part of a Community Planning Permit System area or in areas where the zoning has been updated to reflect minimum and maximum densities in accordance with provincial policy.

Recommendation 7: The regulations should enable municipalities to set an equity sharing model that is fair and equitable.

Recommendation 8: The regulations should enable municipalities to set priorities based on

local housing need and align program administration with administrative models that are already in place.

Recommendation 9: Off-site provisions in the regulation should be amended to allow for municipal flexibility in permitting 100 percent inclusionary zoning buildings.

2. City Council request the Province to amend the proposed inclusionary zoning regulations as set out in Part 1 above.
3. City Council request the Province to further consult municipalities and stakeholders on an appropriate and flexible implementation framework for inclusionary zoning prior to proclaiming the regulation.
4. City Council request all municipalities in Ontario and the Association of Municipalities of Ontario to consider supporting the City of Toronto's recommendations as set out in Part 1 above.

Committee Recommendations

The Planning and Growth Management Committee submits the item to City Council without recommendation.

Committee Decision Advice and Other Information

The Planning and Growth Management Committee:

1. Requested the Chair to call a special meeting of the Planning and Growth Management Committee on this matter prior to the City Council meeting scheduled for January 31, 2018.
2. Requested that, in the event that the Planning and Growth Management Committee is unable to meet prior to January 31, 2018, the Acting Chief Planner and Executive Director, City Planning report directly to City Council with a proposed response from the City of Toronto on the provincial proposal on Inclusionary Zoning legislation.
3. Requested City staff to continue discussions with the Province on changes to the draft regulations to address the City of Toronto's concerns.

Origin

(January 15, 2018) Letter from Councillor Gord Perks, Ward 14, Parkdale-High Park

Summary

The Ontario government has announced details of Inclusionary Zoning legislation that would give municipalities the ability to secure affordable housing in new residential developments through the use of inclusionary zoning. The deadline to submit comments on this proposed legislation is February 1, 2018.

Background Information (Committee)

(January 15, 2018) Letter from Councillor Gord Perks, Ward 14, Parkdale-High Park, on Inclusionary Zoning
<http://www.toronto.ca/legdocs/mmis/2018/pg/bqrd/backgroundfile-110817.pdf>

Background Information (City Council)

(January 25, 2018) Transmittal from the Planning and Growth Management Committee (PG25.8a)

(<http://www.toronto.ca/legdocs/mmis/2018/cc/bgrd/backgroundfile-111821.htm>)

Communications (City Council)

(January 28, 2018) Letter from Geoff Kettel and Cathie Macdonald, Co-Chairs, Federation of North Toronto Residents' Associations (CC.Supp.PG25.8.1)

(<http://www.toronto.ca/legdocs/mmis/2018/cc/comm/communicationfile-78405.pdf>)

(January 30, 2018) Letter from Nancy Singer, Executive Director, Kehilla Residential Programme (CC.New.PG25.8.2)

(<http://www.toronto.ca/legdocs/mmis/2018/cc/comm/communicationfile-78411.pdf>)

(February 1, 2018) Submission from Eileen Denny (CC.New.PG25.8.3)

(February 1, 2018) Submission from Eileen Denny (CC.New.PG25.8.4)

Speakers

Joy Connelly, Member, Homecoming Coalition

Sean Meagher, Executive Director, Social Planning Toronto



Legislative & Planning Services
Department
Office of the Regional Clerk
1151 Bronte Road
Oakville ON L6M 3L1

VIA EMAIL

April 11, 2018

Federation of Canadian Municipalities, Brock Carlton
Association of Municipalities of Ontario, Pat Vanini
Large Urban Municipal Caucus of Ontario (LUMCO), Mayor Jeffrey
Mayors and Regional Chairs Caucus of Ontario (MARCO), Ken Seiling
Rural Ontario Municipal Association (ROMA), Mayor Ronald Holman
Northwestern Ontario Municipal Association (NOMA), Mayor Wendy Landry
Federation of Northern Ontario Municipalities (FNOM), Mayor Alan Spacek
Conservation Authority of Ontario, Richard Hibma
all Ontario municipalities

Please be advised that at its meeting held Wednesday, March 28, 2018, the Council of the Regional Municipality of Halton adopted the following resolution:

RESOLUTION: Seeking Support on the Court Application Involving the CN Truck-Rail Development in the Town of Milton

WHEREAS under the Municipal Act, Ontario municipalities have the authority and responsibility to advance and protect the “economic, social and environmental well-being of the municipality” and the “health, safety and well-being of persons”;

WHEREAS the Provincial Government has designated Ontario municipalities to have responsibility to establish official plans that meet or exceed provincial standards for managing and directing physical change and effects on the social, economic, built and natural environment;

WHEREAS Halton Region and its area municipalities (“Halton Municipalities”), in partnership with Conservation Halton, have carried out multi-year, multi-phase planning processes to update their applicable official plans to address all relevant provincial plans and policy and foster healthy communities;

WHEREAS the most recent Halton Region official plan process engaged railways, including CN Rail, and was amended to accommodate stated railway plans for rail-supported development;

Regional Municipality of Halton

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1

905-825-6000 | Toll free: 1-866-442-5866

WHEREAS contrary to its own stated plans, CN Rail has declared its intention to proceed with a new stand-alone, truck-rail development in the Town of Milton that would operate 7 days a week, 24 hours a day and add at least 1,600 truck trips a day on regional roads located in close proximity to existing and planned residential communities;

WHEREAS CN Rail has declared that Ontario and the Halton Municipalities have no regulatory role whatsoever with respect to the truck-rail development;

WHEREAS the Halton Municipalities, Conservation Halton, and Halton residents have concerns about the impacts of CN's proposed development on traffic congestion, community growth, health and safety, and the local environment;

WHEREAS the Halton Municipalities and Conservation Halton recognize that railways are a matter of federal jurisdiction, but assert that truck-rail developments have non-rail aspects that engage multiple areas of provincial and municipal government regulatory responsibility;

WHEREAS CN's truck-rail development engages numerous provincial and municipal by-laws, policies and plans that govern growth in the Halton Municipalities, including but not limited to, policies in Ontario's Growth Plan, Greenbelt Plan, the Provincial Policy Statement, and the provincially approved Official Plan for Halton Region and the Town of Milton;

WHEREAS CN's position that its proposed truck-rail development falls exclusively under federal jurisdiction, if upheld, would create a regulatory gap that would prevent the Province of Ontario, the Halton Municipalities and Conservation Halton from discharging their statutory responsibilities, and leave CN Rail, a for-profit company, to self-regulate on matters that engage provincial and municipal responsibilities;

WHEREAS the Halton Municipalities and Conservation Halton have commenced a Court Application (the "Application") to confirm their legitimate regulatory role in respect of the proposed CN development; and

WHEREAS irrespective of the merits of CN's proposed development, CN's interpretation of jurisdiction over this development, if upheld, would be detrimental to all provinces and municipalities that contain existing or proposed developments that engage matters of federal, provincial and municipal regulatory interest.

NOW THEREFORE BE IT RESOLVED:

1. THAT Regional Council endorse the principles that:
 - a. there must be a cooperative approach to all developments that engage federal, provincial and municipal regulatory matters.

- b. the existence of federal regulation over a development does not preclude and may require provincial and municipal regulation of the proposed development to avoid regulatory gaps.
2. THAT Halton Region calls on the Government of Ontario to join the Court Application of the Halton Municipalities.
3. THAT a copy of this resolution be forwarded to the Honourable Kathleen Wynne, Premier of Ontario; the Honourable Bill Mauro, Minister of Municipal Affairs; the Honourable Yasir Naqvi, Attorney General of Ontario; Halton's Members of Parliament (MPs), Members of Provincial Parliament(MPPs), and Leaders of the Opposition Parties.
4. THAT a copy of the attached resolution be forwarded to the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO), the Large Urban Municipal Caucus of Ontario (LUMCO), the Mayors and Regional Chairs Caucus of Ontario (MARCO), the Rural Ontario Municipal Association (ROMA), the Northwestern Ontario Municipal Association (NOMA), Federation of Northern Ontario Municipalities (FNOM), the Conservation Authority of Ontario, and to all Ontario municipalities for their endorsement.

As per the above resolution, please accept this correspondence and attached resolution for your information and consideration.

If you have any questions please contact me at extension 7110 or the e-mail address below.

Sincerely,



Graham Milne
Regional Clerk
graham.milne@halton.ca

Resolution for Endorsement by Other Municipalities

WHEREAS under the *Municipal Act*, Ontario municipalities have the authority and responsibility to advance and protect the “economic, social and environmental well-being of the municipality” and the “health, safety and well-being of persons”;

WHEREAS the Provincial Government has designated Ontario municipalities to have responsibility to establish official plans that meet or exceed provincial standards for managing and directing physical change and effects on the social, economic, built and natural environment;

WHEREAS CN Rail has declared that the Province of Ontario and the Halton Municipalities (the City of Burlington, the Town of Halton Hills, the Town of Milton and the Town of Oakville) and Conservation Halton have no regulatory role whatsoever with respect to a proposed truck/rail development that will have a direct impact on the economic, social and environmental well-being of the municipality and health, safety and well-being of residents;

WHEREAS the Halton Municipalities and Conservation Halton recognize that railways are a matter of federal jurisdiction, but assert that truck-rail developments have non-rail aspects that engage multiple areas of provincial and municipal government regulatory responsibility;

WHEREAS the Halton Municipalities and Conservation Halton have commenced a Court Application to confirm their legitimate regulatory role in respect of the CN development;

WHEREAS CN’s position that its proposed truck-rail development falls exclusively under federal jurisdiction, if upheld, would create a regulatory gap that would prevent the Province of Ontario, the Halton Municipalities and Conservation Halton from discharging their statutory responsibilities, and leave CN Rail, a for-profit company, to self-regulate on matters that engage provincial and municipal responsibilities; and

WHEREAS irrespective of the merits of CN’s proposed development, CN’s interpretation of jurisdiction over this development, if upheld, would be detrimental to all provinces and municipalities that contain existing or proposed developments that engage matters of federal, provincial and municipal regulatory interest;

NOW THEREFORE BE IT RESOLVED:

1. THAT the [insert municipality name] endorse the principles that:
 - a. there must be a cooperative approach to all developments that engage federal, provincial and municipal regulatory matters.
 - b. the existence of federal regulation over a development does not preclude and may require provincial and municipal regulation of the proposed development to avoid regulatory gaps.
2. THAT the [insert municipality name] calls on the Government of Ontario to join the court Application of the Halton Municipalities.



Mailed — 121-MP'S
April 10/18 22- Senator

The Corporation of the
TOWNSHIP OF BALDWIN

P.O. Box 7095, 11 Spooner Street
MCKERROW, ONTARIO
POP 1M0

TEL: (705) 869-0225 FAX: (705) 869-5049

April 9th 2018

Dear Members of Parliament, House of Commons,

In our absence from being able to speak in person on this matter of Bill C-71, I request that our esteemed colleagues from the Canadian Shooting Sports Association (CSSA) be allowed to speak on our behalf. These folks are well versed in the existing firearms legislation and licensing requirements in Canada and can easily explain to non-firearm's owners current legislation already in place and the rigorous criteria needed to obtain a Firearms License or PAL that is required before any person can purchase any firearm or any ammunition.

We have listened to both sides of the debate concerning bill C-71 and have also done extensive reading on the matter, reviewed the flawed statistics charts that single out the lowest year of crime in 40 years and use it as a base point for increase or decrease. Its unfortunate that the Federal Government and News Media do not realize what's contained in the currant legislation that is already in place and has been since the mid 1990's. Rather than create new legislation, why not spend the time and money in enforcing the laws that are on the books today that never really seems to matter as a deterrent to the criminal and gang element?

The RCMP daily checks all Firearms License holders (Commonly called Firearms License or PAL) in Canada for any wrong doing and that is more than sufficient without putting additional or duplicate checks in place.

Simply enforce the laws that are in place now without putting new ones in place.

We have heard numerous times that a Police Officer needs to know what firearms he may be facing each time he comes to a residence. That statement, if applied, creates a very false sense of security because if the answer came back and said “no firearms” and he/she proceeds with that thought in mind, and it just happens to be a criminal with illegal firearms, then what happens? However, the Police know better than that and always proceed with caution to any domestic dispute but the Media like to glamourize it as a selling point for any proposed new gun legislation.

The Conservation Officers (CO'S) in this province during a single hunting season encounter more law-abiding people with firearms than most police officers would in their entire career. Many of these encounters are often in very remote locations with no cell service. There are no issues with their checks due to the fact that the majority of all firearms owners are very responsible citizens. For those folks that are unsure of a “Conservation Officer's” duty, they are officers that work for the MNRF enforcing all the hunting and fishing laws in all parts of the province.

Much of our country was founded and built with the use of firearms first in the fur trade and then in the rebellions/uprisings in the 1700's and 1800's and then the wars.

Many Canadian families have a long list of service in the military in WW 1 and WW2 and Foreign Wars with many being left overseas at very young ages. These folks fought for some of the rights and the privileges that we have today.

Trapping has been and still is a way of life for generations in many families.

For many Ontarian's firearms are a part of their lifestyle and culture and heritage especially those living in the north and even to some extent those in the GTA.

I'm asking that you make a wise move and cancel Bill C-71 and simply enforce the legislation that is in place.

Thanks very much,

Sincerely.

**Mayor Vern Gorham,
Township of Baldwin.**

THE CORPORATION OF THE TOWNSHIP OF BALDWIN

MOVED BY: David Fairbairn DATE: April 9th, 2018
 SECONDED BY: B. McDowell MOTION NO.: 18-39

NOW THEREFORE BE IT RESOLVED THAT: The Township of Baldwin send the attached explanatory letter to all Municipalities in Ontario for their support via e-mail as well as by Canada Post to all MP'S and Senators that represent our Province of Ontario.
 We don't need bill C-71 and it should be quashed without further ado.



Carried ✓ Defeated _____ Mayor [Signature]

RECORDED VOTE	FOR	AGAINST
Vern Gorham	✓	
David Fairbairn	✓	
Texas MacDonald	✓	
Ray Maltais	✓	
Bert McDowell	✓	



April 7th, 2018

26th Anniversary – Greeting letter/Proclamation Request to Falun Dafa Month Celebration

Dear Mayor Aldo DiCarlo

I am writing to respectfully request again a greeting letter/proclamation from you as we pay tribute to the 26th anniversary of the introduction of Falun Dafa(also called Falun Gong) to the public. I'd like to particularly thank you for the proclamation messages you kindly sent to us in the previous year, which has been an important part in our annual global celebrations.

May 13 is the anniversary that will be celebrated in over 80 countries including Canada. As part of our yearly tradition, we will mark the occasion with festivities and celebrations throughout May to share the goodness and benefits of Falun Dafa with more people.

Worldwide recognition of Falun Dafa includes thousands of awards and proclamations for promoting harmony and health in society through its traditional Chinese self-improvement system. The practice helps people to improve their spiritual, mental, moral, and physical wellbeing through meditative exercises and the guiding principles of *Truthfulness, Benevolence, and Forbearance*.

Despite the eradication campaign against Falun Gong by the Chinese Communist party has been ongoing for nearly 19 years, Falun Dafa's popularity has actually spread to over 100 countries.

In Canada, we are privileged to fully enjoy the values of openness and diversity, and the freedoms of conscience and religion. The upright stance on Falun Dafa from our government officials at every level, including Mayors, premiers, the Prime Ministers, has been a much appreciated fount of encouragement to us.

It is in this spirit that we celebrate in May and express our gratitude to all people who have lent us support. We would appreciate to receive your greeting messages by **May 8, 2018**.

We look forward to hearing from you
Sincerely,

Pixing Zhang, On behalf of Falun Dafa Association Canada
Tel: 416 835 8337 email: faluntor@gmail.com
14 Ravenrock Crt, Toronto, ON, M3A2Y9

Previous greetings, proclamations, and speeches for Falun Dafa Month (excerpts)
[MPs Applaud Falun Gong and Adherents' Peaceful Advocacy Amid Adversity, May 2017](#)
Report on 2017 Falun Dafa Rally, Epochtimes, May 11, 2017



This Milestone is a wonderful occasion to highlight the enduring principles which define this thriving practice. Through the promotion of truthfulness, compassion and forbearance, Millions of people around the world have benefitted from the teaching. —**Hon. Rona Ambrose, Leader of the Official Opposition, Greetings for Falun Dafa Month 2017**

...this makes the 10th or 11th year that I stand here to congratulate each and every one of you. I want to commend every one of you for your work on behalf of Falun Dafa practitioners throughout and around the world, for your commitment to peace. I add my voice to yours a united call for openness, tolerance and freedom of conscience... —**Hon. Judy Sgro, co-chair of Parliamentary Friends of Falun, speech at 2017 Falun Dafa Day celebration**

It is my distinguished honor to congratulate the leaders of the Falun Dafa Association Canada for your perseverance to share the principles of truthfulness, goodwill and tolerance over the years— **Hon. Peter Kent, Co-Chair of Parliamentary Friends of Falun Gong, 2017 Falun Dafa Day greetings**

It is an honour to be with people who understand the importance of Truth, Compassion and Tolerance in our world today. You are real champions of a better world and we need to understand that people in all countries have the courage to speak up for the same kind of beliefs — **MP Cheryl Hardcastle, Windsor-Tecumseh, ON, Speech for Falun Dafa Month 2017**

I am so honored to be with you on this 25th anniversary of Falun Dafa Day. We recognize the practice of Falun Dafa committed to Truth, Compassion and Tolerance. It is a spiritual non-violence practice. -- **Elizabeth May, Leader of Green Party, speech for Falun Dafa Month 2017**

Falun Dafa has contributed significantly to Canada's cultural mosaic through its principles of Truthfulness, Compassion and forbearance —**Hon. Brian Gallant, Premier of New Brunswick, Greeting for Falun Dafa Month 2017**

This special celebration is an opportunity for practitioners around the globe to highlight the benefits of Falun Dafa. Promoting the principles of truthfulness, compassion and forbearance, the practice has found a receptive audience in Canada. I commend the Falun Dafa Association of Canada for sharing this discipline with fellow Canadians --- **The Rt. Hon. Stephen Harper, then Prime Minister of Canada, Greeting for Falun Dafa Month 2006-2015**

Falun Dafa's message of truth, compassion and tolerance is inspiring to people of all backgrounds. It resonates strongly in Alberta and indeed the rest of Canada where these principles are central to our democratic society —**Hon. Rachel Notley, Premier of Alberta, Greeting for Falun Dafa 2016**

Falun DafaHao(great)! Falun DafaHao(Great)! ...They are universal rights that you are demanding here today..." (**Speech**) millions of practitioners are gathering around the world to reflect on the founding principles of Falun Dafa: Truthfulness, Compassion and Forbearance. In Canada, Falun Dafa practitioners have contributed to the promotion of mutual respect and understanding, ---**The Hon. Jason Kenney, Minister of National Defence, Minister of Multiculturalism, Speech, Greeting for Falun Dafa Month 2015**



We also received greetings from: MP David Sweet, MP Borys Wrzesnewskyj MP Nathaniel Erskine-Smith, MP Darren Fisher, MP Alex Nuttall, MP Murray Rankin, MP Dianne Watts, MP Peter Julian, MP James Bezen, MP Ted Falk, MP David Anderson,

Hon. Rochelle Squires-Minister of Sport, Culture and Heritagbe-Manitoba, Hon. Ken Cheveldayoff -Minister of Park, Culture and Sport-SK, Hon. Jeremy Harriso-Minister of the Economy-SK, Hon. Don Morgan-Minister of Education-SK, Ontario MPP Harinder Malhi, Ontario MPP Sam Oosterhoff, Toronto City Councillor Christin Carmichael Greb, Councillor Josh Matlow, Councillor Cristyn Wong-Tam

2017 Municipal Proclamation of Falun Dafa Day	2017 Greetings from Mayors
<p>Mayor Jim Watson, City of Ottawa, ON City of Saskatoon, SK Mayor Chris Friel, City of Brantford, ON City of Yorkton, SK Mayor Al McDonal, City of North Bay, ON Mayor G.A. Krantz, Town of Milton,ON Cape Breton Regional Municipality Mayor Bill Given, City of Grande Prairie, AB Mayor Craig Copeland, City of Cold Lake, AB Mayor Aldo DiCarlo, Town of Amherstburg, ON Town of Wasaga Beach, ON Quinte West, ON Mayor Mike Savage, City of Halifax, NS(2016) Mayor Bryan Paterson, Kingston, ON(2016) City of Penticton, BC City of Kelowna, BC</p>	<p>Mayor Brain Bowman, City of Manitoba, MB Mayor Lisa Helps, City of Victoria, BC Mayor Daryl Bennett, City of Peterborough, ON Mayor John Henry, City of Oshawa, ON Mayor Chris Friel, City of Brantford, ON Mayor Rick Goldring, City of Burlington, ON Mayor Maurizio Bevilacqua, City of Vaughan, ON Mayor David Dunphy, City of Stratford, ON Mayor Geoffrey Dawe, Town of Auroa, ON Mayor Virgina Hackson, Town of East Gwillimbury, ON Mayor Don Darling, City of Saint John, NB Mayor Betty Fitzgerald, Town of Bonavista, NF-LB Mayor Jack Froese, Township of Langley, BC Mayor Mike Clay, City of Port Moody, BC Mayor Greg Moore, City of Port Coquitlam, BC Mayor Linda Hepner, City of Surrey, BC Mayor Larry Jangula, City of Courtenay, BC</p>

I celebrate with you the milestone of anniversary, and celebrate the values of Truthfulness, Compassion, Tolerance, which are not only ancient Chinese values, but are universal values and indeed reflect the values of Canada as a plural democracy. This is really a common cause for celebration. —***Hon. Irwin Cotler, former Minister of Justice, vice chair of Parliamentary Friend of Falun Gong, speech at 2015 Falun Dafa Day celebration***

The traditional practice of Falun Dafa encourages harmony, acceptance, and compassion. Its practitioners foster ideals that are an important part of Canada’s diverse heritage and that are reflected in that Government of Canada’s commitment to preserve and enhance respect for differences and for human dignity. — ***Hon. Shelly Glover, then Minister of Canadian Heritage and Official Languages. greetings for Falun Dafa Month 2015***



Falun Dafa's guiding principles of truth, benevolence and forbearance contribute to building a vibrant Canadian society where communities of faith are both valued and free to practice their religion or beliefs.

—Hon. Rob Nicholson, then Minister of Foreign Affairs, greeting for Falun Dafa Month 2015

Introduction of Falun Dafa:

A traditional Qigong exercise based on ancient Chinese values, *Falun Dafa* emphasizes the principles of Truthfulness, Compassion and Forbearance in every practitioner's life. It comprises a set of 5 gentle, tranquil exercises, through which one is able to attain a healthy body and spiritual enlightenment. More than 100 million practitioners all over the world have benefited tremendously from the practice. Falun Dafa activities and classes are open to public and free of charge.

Since its introduction to the public on May 13th, 1992 by its founder, Mr. Li Hongzhi, Falun Dafa has received worldwide recognition for its concerted efforts to promote harmony, tolerance and compassion in society. Those who practise learn to overcome selfishness, think of others first, look inside themselves for causes of conflicts, and elevate their moral character, becoming better and healthier persons and more responsible members of society. Mr. Li, meanwhile, seeks no monetary reward and requires that the practice be available to everyone free of charge.

During the past years, Falun Dafa month has been celebrated and received thousands of awards and proclamations, acknowledging its benefits, both spiritual and physical, to practitioners and the society at large.

Despite a nation-wide state-led persecution against Falun Dafa that was launched in China on July 20th, 1999 by the former Chinese president Jiang Zemin, the popularity of Falun Dafa has not only remained undiminished, but also flourished all over the world. Falun Dafa practitioners—inside and outside China—have responded to persecution with peaceful and persistent efforts to inform the public about the persecution, correct false claims made by the communist regime's propaganda about Falun Gong, and in so doing have provided an outstanding example of virtue and humanity in the face of injustice.

Falun Dafa practitioners across the world have walked a truly moral, righteous and honourable path, winning wide recognition, support and respect. Together, we will commemorate this historical era of millions of Falun Dafa practitioners' righteous deeds and once again, acknowledge Falun Dafa for the benefits it brings to individuals, communities, and the world at large.

For more information, please browse: <http://www.falundafa.ca>

“Falun Dafa Month-May 2018”

Whereas, Falun Dafa, also known as Falun Gong, is a peaceful self-improvement practice rooted in ancient Chinese culture and centers around the universal principals of Truthfulness, Compassion and Forbearance and consists of five gentle exercises, including medication;

And Whereas, Falun Dafa, was first introduced by Master Li HongZhi in 1992, and has demonstrated a steadfast commitment to improve health in mind, body and spirit, and to enhance the well-being of people from all walks of society, who follow the tenets;

And Whereas, Transcending culture and racial boundaries, Falun Dafa has touched the lives of more than 100 million people in over 114 countries, more men and women in Canada are learning the practice and purifying their hearts, energizing their bodies, and striving to create more peaceful communities;

And Whereas, the great compassion and forbearance demonstrated by Falun Dafa practitioners have touched the hearts of kind-hearted people all over the world; and

And Whereas, Falun Dafa practitioners in the communities across Canada celebrate the Falun Dafa day on May 13th and this year marks its 26th Anniversary.

I, Therefore, Proclaim that the month of May to be observed as “Falun Dafa month” in the Town of Amherstburg. I further urge all citizens to open their heart to celebrate the Falun Dafa Month, and all civic, social organizations and business establishments to give this celebration the greatest possible support.

Mayor

COMMITTEE OF COUNCIL
Regular Co-An Park Committee – MINUTES

MEETING OF March 14,, 2018

The regular meeting for the Co-An Park Committee was held Wednesday March 14, 2018
at

5:30 PM at the McGregor Knights of Columbus Hall at 9560 Walker Rd. McGregor, Ontario.
The

Vice-Chairman James Meloche to call the meeting to order and welcome members and
guests.

1. Roll Call

Jim Meloche, Town of Essex, Vice Chairman

Jonathan Little, Town of Essex

Murray Sellars, Town of Amherstburg

Leo Meloche, Councilor, Town of Amherstburg

Chris Drew, Town of Amherstburg

Joanne Bissonnette, Recording Secretary and Treasurer

Regrets

Tina McAgy, Town of Essex, Chairman

Richard Meloche, Deputy Mayor, Town of Essex

Delegates

Tricia Meloche – Concession Proposal

2. Meeting Called to Order

Jim Meloche, Vice-Chairman of the Co-An Park Committee called the meeting to order

3. Declarations of Conflict of Interest

No conflict of Interest was declared

4. Adoption of Published Agenda

a) March 14, 2018 Regular Co-An Park Committee Meeting Agenda

Moved by Chris Drew

Seconded by Murray Sellars

(CAP-2018-03-06) That the published agenda for March 14, 2018 Regular Co-An Park Committee

meeting is adopted as presented. Carried

5. Minutes

a) January 16, 2018 Co-An Park Committee Regular Meeting Minutes

Moved by Leo Meloche

Seconded by Murray Sellars

(CAP-2018-03-07) That the minutes of the Regular Meeting for the Co-An Park held January 16,

2018 be adopted as presented. Carried

6. Costing Report

i) Costing report at March 12, 2018 was noted as received

7. Old Business

i) Concession Stand

Advertisements went out in the Harrow Free Press, Essex Free Press and it was confirmed with the

River Town Times but they overlooked and did not publish, they apologized and offered free ad

but timing did not work. Chris Drew had verbally spoke to (2) two different parties; Lynne Clarke

from Joyful Lynn Catering and Maria's Restaurant, they were given the RFP's and additional time

but they did not submit any proposals.

ii) Delegate - Tricia Meloche submitted a written proposal to lease the Concession for the 2018

season; Tricia had concerns regarding:

- a) Food Rights at the park
- b) Pepsi fountain machine, Tricia would like to return and bring in a vending machine covered thru her insurance.
- c) Tricia would like permission to bring in a temporary ATM for larger events

Motion by Chris Drew

Moved by Leo Meloche

(CAP-2018-03-08) That the Tenant be allowed to bring in a temporary ATM at their own expense

for larger events. Carried

Motion by Jonathan Little

Moved by Chris Drew

(CAP-2018-03-09) That the following be added to Page 5, second paragraph of the Lease

Agreement between Co-An Park and Tricia Meloche; "If additional Food Vendors are requested, a

fee of \$200 per vendor per day will be charged to the event convener, vendors must have their

own power supply; in addition this fee charged to vendors will be payable 60% to Tenant and

remaining 40% to the Co-An Park. Also, Tenant agrees that should additional Food vendors are

requested by event; Co-An will charge and collect fees in accordance with established rate and

Tenant will receive appropriate share". Carried

Motion by Leo Meloche

Moved by Jonathan Little

(CAP-2018-03-10) That the Co-An Park accept Tricia Meloche's proposal to Lease the Concession

Stand for Trial season 2018. Carried

8. New Business

i) Sue Leclair of the Windsor Essex Cancer Music Jamboree requests the Co-An pay the rental fee

from the food profits. Co-An committee discussed and feel since the park no longer has food

rights the Co-An Park cannot meet their request and advise the Jamboree to possibly approach

the new Tenant.

ii) Chaps and Spurs; would like to book August dates in 2019, committee invites event organizer

to present a proposal at a future meeting.

iii) Mug Run

Food rights have changed this season and if additional food vendors are requested they should

remit \$200 per vendor pre day plus park rental fees would still apply.

iv) Internet for Co-An Park business; \$79.95 monthly fee plus taxes

Motion by Leo Meloche

Moved by Jonathan Little

(CAP-2018-03-11) That the Co-An park absorb full cost of internet for the home based serviced

internet for the Co-An park secretary. Carried

v) Weight Box for Kioti Tractor

Motion by Leo Meloche

Moved by Jonathan Little

(CAP-2018-03-12) That the Co-An Park purchase a Weight Box valued at \$400 or less for the Kioti

Tractor. Carried

vi) Trailer 3 ft x 6 ft for Small Lawn Tractor

Motion by Leo Meloche

Moved by Jonathan Little

(CAP-2018-03-13) That the Co-An Park purchase a 3'x6' trailer for the Small Lawn Tractor valued

at \$465 plus applicable tax. Carried

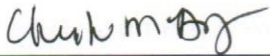
10. Adjournment

Motion by Leo Meloche

Moved by Chris Drew

(CAP-2018-03-14) That the Regular meeting for the Co-An Park for March 14, 2018 be adjourned

at 7:30 pm. Carried



Christine McAgy – Chairman



Joanne Bissonnette - Secretary Treasurer

CO-AN Park - Costing Report March 12, 2018

REVENUE	2018 Actual	Proposed 2018	Variance
Operating Line			
4030 Town of Amherstburg	\$ 17,500	17,500	-
4020 Town of Essex	\$ 17,500	17,500	-
Attorney General - Peggy Owens	\$ -	-	-
2654 Town of Amherstburg - Capital	\$ -	-	-
2654 Town of Essex - Capital	\$ -	-	-
		-	-
		-	-
1060 RBC Balance @ Year End 12/31/17	\$ 11,007	1,642	(9,365)
	\$ 46,007	36,642	(9,365)
User Fees & Services			
4460 Minister of Finance	\$ -	-	-
4425 Banner Advertising	\$ -	-	-
Food Rights Sold	\$ -	925	925
4450 Donations	\$ -	-	-
4040 User fees / Baseball	\$ -	7,500	7,500
4205 Events -Family Reunions/Organizations	\$ -	3,000	3,000
4200 Events - Jack n Jills	\$ 1,200	3,200	2,000
4430 Insurance - Town of Essex Rider	\$ -	550	550
4201 Events - Heater	\$ -	-	-
4240 Rubber Base Revenue	\$ -	850	850
4230 Set Up Fees	\$ -	2,500	2,500
4040 User Fees / Soccer	\$ -	2,250	2,250
4040 User Fees / Tennis	\$ -	-	-
4420 Appreciation Day/Komedy Korner	\$ -	8,500	8,500
4210 Events - Baseball Tournaments	\$ 700	2,375	1,675
	\$ 1,900	31,650	29,750
Concession Stand			
4220 Pop stand	\$ -	-	-
	\$ -	-	-
Total Revenue - Operating Funds			
	\$ 47,907	68,292	20,385

EXPENDITURES

Contracted Services	2018 Actual	Proposed 2017 Budget	Variance
5720 Park Maintenance Wage	\$ -	25,000	25,000
5784 Office Wage	\$ 3,450	13,600	10,150
	\$ 3,450	38,600	35,150
Concession Stand -Supplies & wages			
5755 Pop Stand - repairs, maintenance	\$ -	750	750
	\$ -	750	750

Materials, Supplies & Services		2018 Actual	Proposed 2017 Budget	Variance
5615 Advertising	\$	115	-	(115)
5620 Bank fees	\$	39	155	116
5630 Baseball Diamonds - supplies	\$	-	1,000	1,000
5625 Building Maintenance - supplies/repairs	\$	-	1,700	1,700
5645 Co-An Appreciation Day/Komedy Korner	\$	-	6,000	6,000
5730 Equipment Vehicle - Fuel & repair	\$	-	1,200	1,200
2654 Capital spent thru Operating line	\$	-	-	-
5890 Waste Collection fees	\$	-	1,175	1,175
5680 Grounds, parking lot, landscape	\$	-	500	500
5685 Insurance - Town of Essex Rider	\$	-	575	575
5695 Janitorial supplies	\$	-	1,500	1,500
5700 Office supplies	\$	697	1,600	903
5781 Sanitation	\$	-	-	-
4200 Security deposits reimbursed	\$	-	1,500	1,500
5630 Soccer field - supplies	\$	-	750	750
5790 Utilites	\$	2,030	10,000	7,970
5900 Capital Asset Expenditures	\$	-	-	-
	\$	2,881	27,655	24,774

Total Operating Expenses	\$	6,331	67,005	60,674
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Net Total - Revenue less Expenses \$ **41,576** **1,287** **(40,289)**

Break Down of RBC Account

Capital held @RBC for Enclosure	\$	5,742
Fundraising/ held @ RBC	\$	1,003
Rubber Base held @ RBC	\$	2,930
Operating Funds balance - Held @ RBC Dec 31, 2017	\$	31,901
Total held at RBC @Mar 12, 2018	\$	41,576

Investments & Other Income

Capital Grants

	Revenue
Town of Amherstburg - 2018 Reserve	15,000
Town of Essex - 2018 Reserve	15,000
Town of Amherstburg - 2017 Reserve	1,761
Town of Essex - 2017 Reserve	1,761
Total Reserve Funds	33,522

COMMITTEE OF COUNCIL

Regular Co-An Park Committee – Minutes

MEETING OF April 2, 2018

The regular meeting for the Co-An Park Committee was held Wednesday April 2, 2018 at **5:00 PM** at the Co-An Park located at 11071 11th Conc. Rd. McGregor, Ontario. The Chairman Tina McAgy called the meeting to order and welcomed members .

1. **Roll Call**

Tina McAgy, Town of Essex, Chairman

Jim Meloche, Town of Essex, Vice Chairman

Jonathan Little, Town of Essex

Richard Meloche, Deputy Mayor, Town of Essex

Murray Sellars, Town of Amherstburg

Leo Meloche, Councilor, Town of Amherstburg

Joanne Bissonnette, Recording Secretary and Treasurer

Regrets

Chris Drew, Town of Amherstburg

2. **Meeting Called to Order**

Tina McAgy, Chairman of the Co-An Park Committee called the meeting to order

3. **Declarations of Conflict of Interest**

Jim Meloche declared conflict of interest with business regarding the Concession stand, items

7 (i), 7(ii), 7(iii) and Item 8 (i) and will excuse himself and leave the meeting at that time

4. **Adoption of Published Agenda**

a) April 2, 2018 Regular Co-An Park Committee Meeting Agenda

Moved by Leo Meloche

Seconded by Murray Sellars

(CAP-2018-04-15) That the published agenda for April 2, 2018 Regular Co-An Park Committee

meeting is adopted as presented. Carried

5. Minutes

a) March 14, 2018 Co-An Park Committee Regular Meeting Minutes

Moved by Leo Meloche

Seconded by Murray Sellars

(CAP-2018-04-16) That the minutes of the Regular Meeting for the Co-An Park held March 14,

2018 are adopted as presented. Carried

6. Old Business

Jim Meloche declared a conflict of interest and left the meeting at 5:50 pm

i)

Motion by Jonathan Little

Moved by Murray Sellars

(CAP-2018-04-16) That we reconsider the Motion (CAP-2018-03-08) "That the Tenant is allowed

to bring in a temporary ATM at their own expense for larger events". Carried

ii)

Motion by Jonathan Little

Moved by Leo Meloche

(CAP-2018-04-17) - That we reconsider the Motion (CAP-2018-03-09) "That the following be

added to Page 5, second paragraph of the Lease Agreement between Co-An Park and Tricia

Meloche; "If additional Food Vendors are requested, a fee of \$200 per vendor per day will be

charged to the event convener, vendors must have their own power supply; in addition this fee

charged to vendors will be payable 60% to Tenant and remaining 40% to the Co-An Park. Also,

Tenant agrees that should additional Food vendors are requested by event; Co-An will charge

and collect fees in accordance with established rate and Tenant will receive appropriate share”.

Carried

iii)

Motion by Jonathan Little

Moved by Leo Meloche

(CAP-2018-04-18) - That we reconsider the Motion CAP-2018-03-10) “That the Co-An Park

accept Tricia Meloche’s proposal to Lease the Concession Stand for Trial season 2018.”

Carried

iv)

Motion by Leo Meloche

Moved by Jonathan Little

(CAP-2018-04-19) That the Operator of the Concession stand will be allowed to bring in an ATM

at their own expense. Carried

v)

Motion by Jonathan Little

Moved by Murray Sellars

(CAP-2018-04-20) That the Co-An Park Committee accept Tricia Meloche’s proposal to Lease the

Concession Stand for Initial term subject to her agreeing to the terms of the lease. Carried

vi)

Motion by Leo Meloche

Moved by Richard Meloche

(CAP-2018-04-21) That the Mug Run be added to the excluded events section, page 5 of the 2018

Concession Lease Agreement. Jonathan Little abstained. Carried

vii)

Motion by Leo Meloche

Moved by Jonathan Little

(CAP-2018-04-22) That the Co-An Committee transfer remaining concession food and concession supplies to the tenant. Carried

8. New Business

i) Mug Run have requested to run their event the same as last season and would like to buy food

rights at \$1.50 per person,

Motion by Murray Sellars

Moved by Jonathan Little

(CAP-2018-04-23) That we accept the Mug Run's request and allow them Food Rights for their

2018 event, remitting \$1.50 per person in attendance. Carried

ii) Purple Martin Committee request permission to install Purple Martin bird house at the Co-An,

we designate area and they will install and maintain

Motion by Leo Meloche

Moved by Murray Sellars

(CAP-2018-04-24) That we approve one (1) Purple Martin bird house at a mutually agreed location at their committee's expense and up keep. Carried

iii) Discussion took place regarding the Komedya fund raiser for park improvements slated for June 23, 2018 at the Knights of Columbus Hall;

a) Dinner menu to be confirmed; doors open 6:30 / Dinner 7pm / Show 8:30 pm

b) Two tickets for purchase; (1) show only, and (2) Dinner and show price to be determined

c) Hire bar staff, Co-An Bar

d) Raffle prize discussed

iv) Discussion took place regarding Co-An Appreciation Day; 40th Anniversary slated for July 28,

2018;

a) Co-Ed tournament to be convened by Jim Meloche, he will get Umpires

b) Contact Jim Bullard, would be available to barbecue steaks

c) Bar will be taken care of by Richard Meloche

d) Tina and Joanne will organize dinner

e) Tree dedication; compile a list of potential candidates

f) Book a DJ from noon on

g) Tina and Joanne to look into children games, possibly tug of war between towns, fire department exhibits or water barrel fights

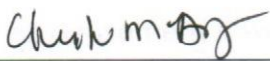
10. Adjournment

Motion by Leo Meloche

Moved by Murray Sellars

(CAP-2018-04-25) That the Co-An Regular meeting for April 2, 2018 be adjourned at 6:30 pm

Carried



Christine McAgy – Chairman



Joanne Bissonnette - Secretary Treasurer

Planning, Development and Legislative Services - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
ECDEV 2	Tony DeThomasis	10-Dec-14			That Council direct Administration to bring a report on the discrepancy between Marsh Drive and Marsh Court, and the process to change the street name.	Policy under development.
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibly of adding present day green spaces.	In progress - Awaiting completion of the Parks Master Plan

Parks, Facilities, Recreation and Culture - Open Council Motions

UFB Item	Assigned to	Assigned date	Due date	Councillors	MOTION	Dept Comments/Status
20160425-178	Rebecca Belanger & Annette Zahaluk	25-Apr-16		Fryer/Pouget	That Administration BE DIRECTED to provide clarification and information to residents regarding the number of trees ERCA is going to provide to residential homeowners for the 50 Million Trees program, and further to look into the possibility of adding present day green spaces.	Administration compiling information for report - Awaiting completion of the Parks Master Plan
20160509-212	Anne Rota	09-May-16		Pouget/Fryer	That the Town fund and erect a plaque in the honour of the late Senator Eugene Whelan and his wife, Mrs. Elizabeth Whelan for their role in entertaining the former Soviet Ambassador Aleksander Yakovlev and Mikhail Gorbachev while visiting our historic Town, marking the location of the "Walk that Changed the World" for consideration and voting at the May 9th, 2016, Regular Council Meeting.	Administration compiling information for report - Update report went to Council September 12, 2016.

Unfinished Business Lists - eScribe as at April 23, 2018

Assigned To	Description
Rebecca Belanger, Dawn Morencie, Mark Galvin	Resolution # 20170508-692 Meloche/Fryer That Administration BE DIRECTED to bring back a report on the feasibility of amendments to the Zoning By-law by the end of the summer.
Dawn Morencie	Resolution # 20170523-719 Pouget/Lavigne That the delegation BE RECEIVED and Administration BE DIRECTED to bring back a report regarding the request from Roxanne Ouellette and further lobby the Federal Government to form a partnership to purchase the land with permission from the Whelan family.
Annette Zahaluk, Dawn Morencie	Resolution # 20170612-760 Pouget/Fryer Administration BE DIRECTED to plant a tree in honour of the Highway for Heroes.
Nicole Rubli, Annette Zahaluk, Dawn Morencie	Resolution # 20170710-793 Fryer/Pouget That the delegation BE RECEIVED and the request for exemption to By-law 2004-89 4(b) for accessible space outside the designated fishing area at King's Navy Yard Park BE APPROVED for August 22, 2017 with a rain date of August 23, 2017; and, That Administration BE DIRECTED to designate 3 accessible spaces for fishing within King's Navy Yard Park until other accessible fishing locations are offered by the Town.

Unfinished Business Lists - eScribe as at April 23, 2018

Assigned To	Description
Nicole Rubli, Dawn Morencie, Mark Galvin	Resolution # 20170821-822 Pouget/Courtney That the request for Sign Variance by Brad Bondy BE DEFERRED until further information can be brought back to Council.
Paula Parker, Dawn Morencie, John Miceli	Resolution # 20170821-849 Pouget/Meloche Administration BE DIRECTED to investigate the old agreements between the Town and owners of general chemical properties and reach out to Honeywell.
Dawn Morencie	Resolution # 20170911-875 Pouget/DiPasquale That Administration BE DIRECTED to investigate the feasibility of a public transportation system that would benefit our residents, especially our seniors and our post secondary students, to travel to and from Windsor.
Dawn Morencie	Resolution # 20171010-919 Fryer/Pouget That Administration BE DIRECTED to bring a report back to Council with options to secure and preserve the Big Creek area north of Alma Street in collaboration with other willing agencies and boards.

Unfinished Business Lists - eScribe as at April 23, 2018

Assigned To	Description
Mark Galvin, Rebecca Belanger, Dawn Morencie	<p style="text-align: center;">Resolution # 20171010-920 Pouget/Fryer</p> <p>That Administration BE DIRECTED to bring back a report to Council to set forth requirements to charge any new homeowner or developer a fee for the Town to plant a tree of 3 in caliper in front of any new home on Town property that is not part of a subdivision agreement.</p>
Rebecca Belanger, Dawn Morencie, Mark Galvin	<p style="text-align: center;">Resolution # 20180122-14 Meloche/Fryer</p> <p>Declared 7860 County Road 20 as surplus property to be severed into 2 parcels; and, directed Administration to enter into negotiations with the Malden Fire Association for the sale or lease of the former Malden Fire Hall and to develop an RFP for the disposition of the remaining parcel of property. *** Send information to the Heritage Committee.</p>
Nicole Rubli, Mark Galvin, Dawn Morencie	<p style="text-align: center;">Resolution # 20180409-98 Lavigne/Meloche</p> <p style="text-align: center;">That:</p> <p>The delegation BE RECEIVED; Administration BE DIRECTED to review the Business By-law and its set backs for refreshment vehicles expeditiously; and, Relief of the Business By-law of 25 meters BE GRANTED to Smashed Apple Catering Inc.</p>



NOTICE OF MOTION

Re: Request for Report to Council

I, Councillor Pouget , hereby provide Notice of Motion to Town of Amherstburg Council:

That Administration **BE DIRECTED** to prepare a full report regarding all infrastructure improvements, programs and initiatives that have been completed to date to greatly improve the sanitary and storm sewers in Amherstburg to alleviate flooding and/or sewage backup;

That Administration **BE DIRECTED** to make this report to residents to inform them that they may be able to use this as a tool with their insurance companies; and,

That Administration **BE DIRECTED** to request the support of the MPP and surrounding municipalities and send a letter to the Insurance Bureau of Canada to ask for reduced homeowners premiums and deductibles for the Essex County area based on improvements that are being made in the prevention of flood and sewer back up losses.

**THE CORPORATION OF THE TOWN OF AMHERSTBURG
BY-LAW NO. 2018-33**

By-law to appoint a Chief Building Official and Inspectors, for the enforcement of the Building Code Act, 1992, as amended, for the Town of Amherstburg

WHEREAS subsection 3(2) of the *Building Code Act, 1992*, S.O. 1992, c. 23, as amended, directs the Council of each municipality to appoint a Chief Building Official and such Inspectors as are necessary for the enforcement of the *Building Code Act, 1992* in the areas in which the municipality has jurisdiction; and,

WHEREAS paragraph 28(o) of the Interpretation Act, R.S.O. 1990, c. I.11, s. 28; 1999, c.12, Sched. B, s. 10, authorizes the appointment of Deputy Chief Building Officials; and,

WHEREAS the Council of the Corporation of the Town of Amherstburg deems it necessary and expedient to appoint such individuals as Chief Building Official, Deputy Chief Building Official and Inspectors for the purpose of enforcing the *Building Code Act, 1992*;

NOW THEREFORE the Council of The Town of Amherstburg enacts as follows:

1. Angelo Avolio is hereby appointed Chief Building Official for the Town of Amherstburg effective June 26th, 2017.
2. Mark Galvin and Robert Unis are hereby appointed Deputy Chief Building Officials for the Town of Amherstburg, to hold office during the temporary absence or disability of the Chief Building Official.
3. Only in the absence of the Chief Building Official and the Deputy Chief Building Officials, shall Dave Attwood hold office as Acting Deputy Chief Building Official.
4. Those persons named in section 4 to this By-law are hereby appointed as Inspectors, for the Town of Amherstburg, under the direction of the Chief Building Official, for the purposes of the enforcement of the *Building Code Act, 1992*, as amended, and Ontario Regulation 332/12, as amended.
 - Robert Unis
 - Dave Attwood
 - Dave Gibson
5. Those persons named in section 5 to this By-law are hereby appointed as Inspectors, for the Town of Amherstburg, under the direction of the Chief Building Official, for the purposes of the enforcement of the Building Code Act, 1992, as amended, and only those sections of Ontario Regulation 332/12, as amended, **respecting fire safety matters.**
 - Bruce Montone, Fire Chief
 - Lee Tome, Deputy Fire Chief, expires on May 31, 2018
 - Paul Acton, Deputy Fire Chief
 - Ron Meloche, Assistant Deputy Fire Chief
6. The appointments made under the authority of this By-law shall terminate at the earliest of the following dates:
 - a. The date the person appointed ceases to be an employee of The Corporation of the Town of Amherstburg; or,

- b. The date an amending by-law is passed by the Council of The Town of Amherstburg deleting the person's name from this by-law or by repealing this by-law.
7. All previous appointments of a Chief Building Official, Deputy Chief Building Officials, and Inspectors, for the Town of Amherstburg, are hereby revoked and By-law 2017-56 is hereby repealed.
8. This By-law shall come into force and take effect on the day it is enacted and passed by the Council of the Town of Amherstburg.

Read a first, second and third time and finally passed this 23rd day of April, 2018.

ALDO DICARLO, MAYOR

PAULA PARKER, CLERK

THE CORPORATION OF THE TOWN OF AMHERSTBURG

BY-LAW NO. 2018-49

**By-law to Confirm the Proceedings of the Council
of the Corporation of the Town of Amherstburg**

WHEREAS pursuant to Section 5(1) of the Municipal Act, 2001, S.O. 2001, c. 25 as amended, the powers of a municipality shall be exercised by its Council;

WHEREAS pursuant to Section 5(3) of the Municipal Act, 2001, S.O. 2001, c.25 as amended, a municipal power, including a municipality's capacity rights, powers and privileges under Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, shall be exercised by By-law unless the municipality is specifically authorized to do otherwise;

WHEREAS it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the Proceedings of the Council of the Corporation of the Town of Amherstburg at its meeting be confirmed and adopted by By-law; and,

NOW THEREFORE the Council of the Corporation of the Town of Amherstburg hereby enacts as follows:

1. THAT the action(s) of the Council of the Corporation of the Town of Amherstburg in respect of all recommendations in reports and minutes of committees, all motions and resolutions and all actions passed and taken by the Council of the Corporation of the Town of Amherstburg, documents and transactions entered into during the April 23rd, 2018, meeting of Council, are hereby adopted and confirmed, as if the same were expressly contained in this By-law;
2. THAT the Mayor and proper officials of the Corporation of the Town of Amherstburg are hereby authorized and directed to do all things necessary to give effect to the action(s) of the Council of the Corporation of the Town of Amherstburg during the said meetings referred to in paragraph 1 of this By-law;
3. THAT the Mayor and Clerk are hereby authorized and directed to execute all documents necessary to the action taken by this Council as described in Section 1 of this By-law and to affix the Corporate Seal of the Corporation of the Town of Amherstburg to all documents referred to in said paragraph 1.

Read a first, second and third time and finally passed this 23rd day of April, 2018.

MAYOR – Aldo DiCarlo

CLERK – Paula Parker