





### MONTHLY WORKPLACE INSPECTION CHECKLIST

Outdoor Equipment	PASS
Parking lot free of obstacles	
Walkways free of obstacles	/
Building exterior sound	/
Garage doors functioning properly	1
Garage doors open manually	1
Man doors opening/closing properly	/
Man doors secure	1 de
Windows functional / secure	MH
Outdoor lighting sufficient / functional	1-
Outdoor seating / tables	
Fuelling Stations	NA
Garage	PASS PASS
Clean and clear of obstacles	
GFI's functioning	~
Extension cords in good condition	

<u>Garage</u>	PASS PASS
Clean and clear of obstacles	
GFI's functioning	~
Extension cords in good condition	
Chemicals stored properly	(
Goggles and gloves available	
All Chemicals labelled	/
All equipment stored securely	/
Floor drains clear	/
Heat functioning	
Oxygen stored securely and in safe area	/
Exhaust fan functioning	-
No Smoking sign	/
Clear of spills	/
Hazard container present	/
Fire extinguisher	_
Evidence of leaks/spills	NA
Spill collection container	NI
Lighting	/

Medical Supply Room	PASS
No slip / trip hazards	/
Floor clean and clear	
Supplies adequate	

Emergency Equipment	<b>PASS</b>
Equipment in good working order	/
Extinguishers accessible, tagged and dated	/
Detectors tested and functional	
Eye wash station functional	
First Aid Kit checked and log signed	<b>/</b>
Emergency lighting in good order	
Exit signs illuminated	
Exit doors free of obstructions	1
Pull stations accessible	NI

Office / Crew Room / Meeting Room	<b>PASS</b>
No slip / trip hazards	
Extension cords in good condition	
Free of loose wires / cables / cords	
No overloaded receptacles	
Area carpets in good condition	/
Floors clean and clear	
Furniture in good working order	/
Lighting adequate and functioning	
Air Conditioning functioning	/
Heat adequate and functioning	/
Air quality adequate	/

Kitchen / Bathroom	PASS PASS
No slip / trip hazards	_
Extension cords in good condition	_
No overloaded receptacles	-
Area carpets in good condition	/
Floors clean and clear	/
Lighting adequate and functioning	/
Hand Sanitizers available and filled	/
Toilet / Shower functioning	/
Appliances in good order	-

Posting and Documents	PASS
Mandatory postings present	
MSDS current (within 2 years)	/
Evacuation plan available	
Updated floor plans	_
Emergency numbers and contacts	
Minutes posted	

FIRST AID KITS INVENTORIED AND RESEALED (MARCH / JUNE / SEPT / DEC)

YES / N/A

FIRE EXTINGUISHERS CHECKED & CARD SIGNED?

Number of Extinguishers Checked

EMERGENCY LIGHTING CHECKED?

Number of Lights Checked

Checked Fire/Smoke Alarms? \_\_\_\_\_no

(10)	28-20

BASE:

ANALE Dining CDAIRS

DATE:





### MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

COMMENTS / CONCERNS:

- SERT SOM REQUIRED FOR F.A BOX - EYE WASH BOTTLE EXPLRED - OLD FRIDGE STILL IN FRANKE - DOWN STAIRS TOILEL NEEDS NEW CHAIN (WILL NOT CONFET TO

Inspected/By:	
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Labour Inspector – Sign and Print	5
Management Inspector - Sign and Print	rchinai
Management Inspector - Sign and Print	
DATE: SOPT 28-20	DASE. (27.17

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### MONTHLY WORKPLACE INSPECTION CHECKLIST

Outdoor Equipment	PASS	Office / Crew Room / Meeting Room	PASS
Parking lot free of obstacles		No slip / trip hazards	
Walkways free of obstacles	<b>V</b>	Extension cords in good condition	
Building exterior sound WASPS	<del>(4)</del>	Free of loose wires / cables / cords	XE
Garage doors functioning properly	7	No overloaded receptacles	
Garage doors open manually	1	Area carpets in good condition	
Man doors opening/closing properly	<b>V</b>	Floors clean and clear	
Man doors secure		Furniture in good working order	
Windows functional / secure	V	Lighting adequate and functioning	
Outdoor lighting sufficient / functional	V	Air Conditioning functioning	
Outdoor seating / tables		Heat adequate and functioning	
Fuelling Stations	NIA	Air quality adequate	
Garage	PASS	Kitchen / Bathroom	PASS
Clean and clear of obstacles	1/100	No slip / trip hazards	
GFI's functioning	1	Extension cords in good condition	
Extension cords in good condition	7	No overloaded receptacles	
Chemicals stored properly	1	Area carpets in good condition	
Goggles and gloves available		Floors clean and clear	
		Lighting adequate and functioning	
All Chemicals labelled	./	Hand Sanitizers available and filled	
All equipment stored securely	1/	Toilet / Shower functioning	
Floor drains clear	NIA	Appliances in good order	
Heat functioning Oxygen stored securely and in safe area	NIC	Appliances in good order	
		Posting and Documents	<b>PASS</b>
Exhaust fan functioning	1	Mandatory postings present	
No Smoking sign Clear of spills	\ <u>\</u>	MSDS current (within 2 years)	
	<b>/</b>	Evacuation plan available	
Hazard container present Fire extinguisher	1	Updated floor plans	
10-0 th mil \$000		Emergency numbers and contacts	
Evidence of leaks/spills	×	Minutes posted	
Spill collection container Lighting			
Medical Supply Room	PASS	FIRST AID KITS INVENTORIED A	
	1	RESEALED (MARCH / JUNE / SEPT	/ DEC
No slip / trip hazards	1/		
Floor clean and clear Supplies adequate		YES N/A	
	DACC	EIDE EXTINCHIQUEDS CHECKED	0.
Emergency Equipment	PASS	FIRE EXTINGUISHERS CHECKED CARD SIGNED?	œ
Equipment in good working order	V .	3.112 3.3.123	
	1/		
	/		
Detectors tested and functional	4	Number of Extinguishers Checked	
Detectors tested and functional  Eye wash station functional	X	•	7D2
Detectors tested and functional  Eye wash station functional  First Aid Kit checked and log signed	X	Number of Extinguishers Checked  EMERGENCY LIGHTING CHECKE	E <b>D?</b>
Detectors tested and functional  Eye wash station functional  First Aid Kit checked and log signed  Emergency lighting in good order	XXX	•	ED?
Extinguishers accessible, tagged and dated Detectors tested and functional  Eye wash station functional  First Aid Kit checked and log signed  Emergency lighting in good order  Exit signs illuminated	X X X	•	ED?
Detectors tested and functional  Eye wash station functional  First Aid Kit checked and log signed  Emergency lighting in good order	\\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\	EMERGENCY LIGHTING CHECKE	





### MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

- Large Wasp Nest on outside hose reel.

COMMENTS / CONCERNS:

Inspected By:

Labour Inspector - Sign and Print

Management Inspector - Sign and Print

DATE 30028 20

BASE:

Pelee Sland