



MONTHLY WORKPLACE INSPECTION CHECKLIST

Outdoor Equipment	PASS
Parking lot free of obstacles	✓
Walkways free of obstacles	✓
Building exterior sound	✓
Garage doors functioning properly	✓
Garage doors open manually	✓
Man doors opening/closing properly	✓
Man doors secure	✓
Windows functional / secure	✓
Outdoor lighting sufficient / functional	✓
Outdoor seating / tables	✓
Fuelling Stations	N/A

Office / Crew Room / Meeting Room	PASS
No slip / trip hazards	✓
Extension cords in good condition	✓
Free of loose wires / cables / cords	✓
No overloaded receptacles	✓
Area carpets in good condition	N/A
Floors clean and clear	✓
Furniture in good working order	✓
Lighting adequate and functioning	✓
Air Conditioning functioning	✓
Heat adequate and functioning	N/A
Air quality adequate	✓

Garage	PASS
Clean and clear of obstacles	X
GFI's functioning	✓
Extension cords in good condition	✓
Chemicals stored properly	✓
Goggles and gloves available	✓
All Chemicals labelled	✓
All equipment stored securely	✓
Floor drains clear	X
Heat functioning	N/A
Oxygen stored securely and in safe area	✓
Exhaust fan functioning	✓
No Smoking sign	✓
Clear of spills	✓
Hazard container present	X
Fire extinguisher	✓
Evidence of leaks/spills	✓
Spill collection container	X
Lighting	✓

Kitchen / Bathroom	PASS
No slip / trip hazards	✓
Extension cords in good condition	✓
No overloaded receptacles	✓
Area carpets in good condition	N/A
Floors clean and clear	✓
Lighting adequate and functioning	✓
Hand Sanitizers available and filled	✓
Toilet / Shower functioning	✓
Appliances in good order	✓

Posting and Documents	PASS
Mandatory postings present	✓
MSDS current (within 2 years)	Y
Evacuation plan available	✓
Updated floor plans	✓
Emergency numbers and contacts	✓
Minutes posted	Y

Medical Supply Room	PASS
No slip / trip hazards	✓
Floor clean and clear	✓
Supplies adequate	✓

Emergency Equipment	PASS
Equipment in good working order	✓
Extinguishers accessible, tagged and dated	✓
Detectors tested and functional	X
Eye wash station functional	✓
First Aid Kit checked and log signed	Y
Emergency lighting in good order	X
Exit signs illuminated	✓
Exit doors free of obstructions	✓
Pull stations accessible	✓

FIRST AID KITS INVENTORIED AND RESEALED (MARCH / JUNE / SEPT / DEC)

JUNE
YES / N/A

FIRE EXTINGUISHERS CHECKED & CARD SIGNED?

Number of Extinguishers Checked

EMERGENCY LIGHTING CHECKED?

3
Number of Lights Checked

DATE: JUNE 19 / 20

BASE: Police 1st Amd



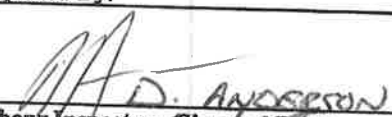

MONTHLY WORKPLACE INSPECTION CHECKLIST

HAZARDS:

- SMOKE DETECTOR N/W IN HALL NEXT TO BATHROOM (HARD WIRED SMOKE DETECTOR)
- FIRE EXTINGUISHER IN KITCHEN NEEDS REPLACING.
- EMERGENCY LIGHTS IN CREW QUARTERS N/W
- FLOOR DRAINS IN GARAGE N/W
- CO MONITOR NEEDS TO BE MOUNTED IN BEDROOM

COMMENTS / CONCERNS:

Inspected By:

 M. D. ANDERSON Labour Inspector - Sign and Print
 D. JACOBS Management Inspector - Sign and Print

DATE: JUNE 19 / 20

BASE: Pelec Island