



**Essex Windsor EMS  
Joint Health and Safety Committee Meeting Minutes**

**Thursday, December 12, 2019  
County of Essex Civic Centre Room E  
360 Fairview Ave West  
Essex, ON  
N8M 1Y6**

**0900  
Regular Quarterly Meeting - Q4**

**1. Call to Order | 0903**

Moved by: Dan Suvajdzin  
Seconded by: Denis McFarlane

**2. Record of Attendance**

**Union Committee Members Present:**

Dan Suvajdzin, Co-chair  
Brad Hart  
James Jovanovic  
Dan Pickel  
Renee Murray

**Management Committee Members Present:**

Jean Pierre Bacon  
Tyson Brohman  
Sarah Bezaire (minutes)

**Others Present:**

Chris Grant, Management oversight  
Ian Nash, Union oversight

**Guests:**

Rob Vitek, Health and Safety Consultant, COE Human Resources

*Quorum obtained.*

**Absent:**

David Kfrerer  
Dustin Anderson  
Miguel Restrepo  
David Jacobs, Co-chair  
Denis McFarlane  
Micheline Cornellier  
Mike Lacroix  
Crystal Sylvestre, Recording secretary

**3. Review of last meeting minutes**

Minutes approved. Voted unanimous.

Motion to accept: Dan Suvajdzin  
Second: Renée Murray

**CARRIED**

**4. 2020 Meeting Schedule –Thursday quarterly beginning**

- a. March 5, 2020
- b. June 4, 2020
- c. September 10, 2020
- d. December 10, 2020

Agreed. All meetings held in Essex, Room D 0900 – 1100.

**5. 2020 Base Inspector Schedule**

List circulated and completed.

**6. 2020 TOR Review**

Document approved. Voted unanimous.

Motion to accept: Dan Suvajdzin  
Second: Dan Pickel

**CARRIED**

**7. Base inspection report review**

Pelee Island station has been under construction lately. HVAC, LED lighting in garage, fascia and eaves are all underway. Roof, windows and cement pad for second unit will be completed in the Spring.

**8. Spring Training Suggestions for Stacey**

Professional Standards is looking for suggestions from JHSC for Spring Training.

Suggestions:

- Refresher on R2MR
- Lifting techniques: get help, use equipment supplied, proper technique
- Troubleshooting stretcher issues
- Less sitting in vehicles

**9. Driver Training Updates**

Have we noticed gains since driver training? Yes speeding was going up and now it has levelled off.

**10. New Hires Orientation Suggestions for Stacey**

Ask Stacey to send current program to JP and Pickel. They will review.

**11. Vehicle Fire Extinguisher Inspections Update**

The goal is to get them done this month. There are 2 left to inspect.

**12. Potential Stair Chair Risk – Captains Memo 11/15/2019**

O2 tank slides causing it to hit release which collapses the chair. Captain has sent out education piece and the manufacturer has been contacted.

**13. MOL Safe at Work notices posted 11/4/2019**

Posted.

**14. MSDS available on desktops**

Complete. On desktops and laptops.

**15. CF31's not being docked**

Unsecure in cab. Cords coming through window. Should be using straps in front. Should not be doing computer work in passenger side while in motion.

**16. CO Detectors**

Crews need to switch CO monitor over if switching defib. New monitors are ordered for January 2020.

**17. Base Inspections**

Bacon will take pictures during base inspections in December.

**18. Stretcher Straps**

Is the leg strap too long? They are the ones that come with the stretcher. All need to take more care when replacing straps when they need to be exchanged.

**19. CACC/WPD Dispatch information accuracy and comprehensiveness**

Bought forth by Dustin. Dustin not in attendance.

**20. Leamington Bathroom sewer backup**

Seeking clarification on who is responsible for clean up. Cleaning crew had already left before problem was rectified by plumber. New cleaning company.

**21. Near Miss Call Dec 3, 2019 – review details**

See #15.

## **22. OHSA Updates**

Not available.

## **23. MOL updates**

- Guidance notes are available for Confined Space.
- Noise reduction still being discussed.
- 800 mil radio system in 4 years.
- New dispatch system Niagara TO has dropped call volume a lot.
- New phones are coming.
- Anyone with issues that Ian can bring to the group, let him know.
- MOL 2018 data re: harassment and violence in the workplace. Ian will forward data.

## **24. WSIB Stat Report – Micheline**

*WSIB stat report from January 2019 to date distributed.*

Same number of occurrences as last year.

## **25. Health and Safety Goals for 2020**

Incentives for WSIB rebates in 2020. Consultant has to be contacted. Will update at next meeting.

## **26. Names on uniforms**

Consensus agreed.

## **27. Armoured Vests**

Bacon and Hart were tasked. Nash will provide information.

## **28. Next Meeting**

March 5, 2020  
0900  
Civic Centre Room TBD

**29. Adjournment**

Moved by Dan Suvajdzin

Seconded by James Jovanovic / Tyson Brohman

**That** the meeting of Thursday, December 12, 2019 adjourn at 1100 –  
**Carried**

Approval of Minutes:



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David Jacobs  
Management Co-Chair



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~~Dan Suvajdzin~~ IAN NASH  
Union Co-Chair